



## PROPERTY NUMBERING POLICY

DOCUMENT NO: A4227572

### 1. Objective:

The objective of this policy is to ensure consistency with respect to property numbering in both rural and urban areas.

### 2. Regulatory Authority:

*Local Government Act 2009, Chapter 3, Part 3, Division 1, Section 60(2)(c) & (d).*

### 3. Policy:

#### 1. Urban Areas

- (a) Only lots are to be numbered.
- (b) Numbers will be allocated on the basis of odd on one side of the street and even on the other. Generally odd numbers will be on the right hand side and even numbers on the left hand side when travelling in the direction of ascending numbers.
- (c) Numbers will generally commence from the end of the street in the order of development.
- (d) In the case of large lengths of frontage to a street, numbers will generally be allocated on the basis of 10m frontages for possible future lots.
- (e) Balance lots within subdivisions are to be given a four digit number commencing with the number "7".
- (f) Corner blocks will be numbered on both frontages.
- (g) In the case of corner blocks, owners are to be encouraged to display their number near the 'corner' of their property so that people looking for the number can find it easily.
- (h) Dual Occupancies or Single Residential dwellings with an Auxiliary Unit should be numbered as 'Unit 1' or 'Unit 2' of the land parcel address (eg. 1/82 Smith Street and 2/82 Smith Street).
- (i) Lots on Building Format Plans should be numbered as 'Unit ?' of the land parcel addresses.
- (j) Aboveground land (volumetric lots) should be numbered as if it were surface land except that the first digit of the four digit number is to contain the number "8".

- (k) Underground land should be numbered as if it were surface land except that the first digit of the four digit number is to contain the number "9".

2. Rural Areas

- (a) Numbers will be allocated on the basis of odd on one side of the street and even on the other. Generally odd numbers will be on the right hand side and even on the left hand side when travelling in the direction of ascending numbers.
- (b) Where roads are unnamed, the lot number of the land will be used as the street number.
- (c) Corner blocks are to be allocated house numbers to both streets with the actual address being determined by the property owner when required.
- (d) In the case of long lengths of street frontages to properties, house numbers will generally be allocated on the basis of 20m frontages for possible future lots.
- (e) House numbers should be allocated commencing from the end of the street first developed or from the intersection of a major road.

**4. Policy Review and Revision:**

The Development Planning Manager is responsible for the review and revision of this policy.

**Date of Review:** 22 June 2017

**Date of Council Resolution:** 4 September 2012

**Committee Reference and Date:** Policy and Administration Board No. 2012(06) of 21 August 2012  
- City Management and Finance Committee No. 2012(05) of 28 August 2012

**No. of Resolution:** 1

**Date to be Reviewed:** 22 June 2019