



MAKING AND REVIEWING LOCAL LAWS AND SUBORDINATE LOCAL LAWS POLICY

DOCUMENT NO: A4038729

1.1 Objectives: The objective of this policy is to demonstrate Council's commitment to ensuring its local laws and subordinate local laws are created to the highest standard and are thorough maintained.

1.2 Regulatory Authority:

Local Government Act 2009

Local Government Regulation 2012

Legislative Standards Act 1992

Department of Local Government and Planning - Local Law Manual – 'A law makers guide to the development and adoption of local laws and subordinate local laws' - Edition 3, April 2003

Department of Infrastructure, Local Government and Planning's 'National Competition Policy – Guidelines for conducting reviews on anti-competitive provisions in local laws' - Version 1, July 2013

Office of the Queensland Parliamentary Counsel – 'Guidelines for Drafting Local Laws' – 4 April 2016

Ipswich City Council Local Laws Manual – 5 June 2004

Making and Reviewing Local Laws and Subordinate Local Laws Procedure

1.3 Policy Scope:

This policy applies to all of Council and in particular to the following stakeholders within Council:

- All Departments that are primarily responsible for a Local Law and Subordinate Local Law as stipulated on Council's intranet and internet sites;
- All employees who deal with Local Laws and Subordinate Local Laws in the course of their duties; and
- All Employees who receive feedback from members of the public about the operation of Local Laws and Subordinate Local Laws.

These stakeholders must act in accordance with the responsibilities imposed by any relevant procedure.

1.4 Policy:

Council will create and maintain its Local Laws and Subordinate Local Laws by:

- creating and drafting Local Laws and Subordinate Local Laws in accordance with the *Local Government Act 2009*, the *Local Government Regulation 2012*, and current drafting standards; and
- conducting regular reviews of Local Laws and Subordinate Local Laws.

This policy is to be read in conjunction with any relevant procedure created to support and achieve this commitment.

1.5 Policy Author: The Corporate Services Branch is responsible for the administration and maintenance of this policy.

Date of Review: 8 March 2017

Date of Council Resolution: 16 August 2006

Committee Reference and Date: City Management and Finance Committee No. 2006(08) – 8 August 2006

No. of Resolution: 43.06

Date to be Reviewed: 8 March 2019