

AT RISK DELIVERABLE ACTION PLAN

If a department identifies a deliverable as at-risk of not meeting its approved target, in a quarterly report for the Operational Plan, the below must be completed.

Deliverable:

Theme:

Strategy:

Key Action:

Approved Target:

Expected Target:

Budget amount allocated:

Department leading delivery:

Issues that have
impacted the
deliverable:

	N/a (0)	Minimal (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Financial						
Legal & Governance						
Political / Reputation						
Community and Environment						
Health & Safety Employee wellbeing and morale						
Business Impact Service/project Delivery Business Continuity						
Information Confidentiality, Integrity and Accessibility						

Refer to [Key Risk Assessment Tool](#) for further information regarding scaling above.

Planned steps of action:

General Manager approval obtained:

Yes

No

General Manager signature: