

| <b>COUNCIL CORPORATE UNIFORM (NON COMPULSORY)<br/>OFFICE BASED STAFF POLICY</b>   | <b>Document No:<br/>A5268538</b> |
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| <p><b>1.1 Objectives:</b></p> <p>The purpose of the policy is to determine the basis on which employees may purchase corporate uniforms and avail themselves of Council's subsidy. This policy does not apply to:</p> <ul style="list-style-type: none"> <li>• those employees who are required to wear a compulsory corporate uniform;</li> <li>• those employees subject to the 'Clothing – State Award Employees Policy'; or</li> <li>• Councillors and the Mayor who are covered by the 'Ipswich City Council Expenses Reimbursement Policy'.</li> </ul>  |                                  |
| <p><b>1.2 Policy:</b></p> <p>1.2.1 The Local Government Corporate collection is the source from which Council's non-compulsory corporate uniform for employees shall be selected.</p> <p>1.2.2 Council will subsidise the non-compulsory corporate uniform for permanent employees, and fixed term employees (where the fixed term is for a period greater than 12 months) on a 50% contribution basis.</p> <p>1.2.3 Temporary employees and casual employees may purchase Council's corporate uniform without subsidy entitlement.</p> <p>1.2.4 During the first 12 months of employment, the 50% subsidy will be recovered by Council if the new employee resigns or ceases to be an employee.</p> <p><b>1.3 Policy Author:</b><br/>People and Culture Branch</p> |                                  |
| <p><b>Date of Review:</b> 19 December 2018<br/> <b>Date of Council Resolution:</b> 26 May 2009<br/> <b>Committee Reference and Date:</b> Policy and Administration Board No. 2009(04) of 11 May 2009 – City Management and Finance Committee No. 2009(05) of 19 May 2009<br/> <b>No. of resolution:</b> 7<br/> <b>Date to be reviewed:</b> 14 June 2020</p>   |                                  |