



PRIVATE USE OF COUNCIL MOTOR VEHICLES POLICY

**DOCUMENT NO:
A3755809**

1.1 Objectives:

The objective of this policy is to provide a framework for the private use of council motor vehicles for employees.

1.2 Policy Statement:

Council will provide, where appropriate, a leased motor vehicle to employees.

The private use rights granted to a contract employee will be in accordance with the contract of employment and the terms of the standard lease agreement for contract employees.

The private use rights granted to all other employees of Council be in accordance with the terms of the standard lease agreement for employees, as amended and lease fees be reviewed annually.

1.3 Scope:

This policy applies to the private use of council motor vehicles for employees with an identified business need for a fleet motor vehicle.

1.4 Policy Author:

The Business Accounting and Asset Manager will be responsible for the maintenance of this policy.

Date of Review: 19 January 2019

Date of Council Resolution: 28 July 2015

Committee Reference and Date: Policy and Administration Board No. 2015(07) of 14 July 2015 – City Management and Finance Committee No. 2015(07) of 21 July 2014

No. of Resolution: Item 1

Date to be Reviewed: 19 January 2020