

ATTESTATION CLAUSE AND COMMON SEAL

1. That the policy entitled 'Attestation Clause and Common Seal' is hereby repealed.
2. That the Executive Assistant to the Mayor be the custodian of the Council's common seal for the purposes of the Local Government Act.
3. That the Mayor and the Chief Executive Officer (or delegate) sign the attestation clause for the purpose of attaching the common seal. If the Mayor is unavailable the Deputy Mayor is to sign in lieu of the Mayor.
4. That the Chief Executive Officer, Corporate Services Manager, Manager, Mayoral Office, Executive Assistant to the Mayor, Correspondence Coordinator, Secretary to the Chief Executive Officer and the Assistant Secretary to the Chief Executive Officer be authorised, for the purposes of the Local Government Act 1993, to attach the common seal of the Council to documents.
5. That the Council authorise the attaching of its common seal to all documentation required to be signed under seal or requiring the attaching of the common seal.
6. That any adult officer employed by Council be authorised to witness the attaching of the common seal to any document
7. That the attestation clause for the purpose of attaching the common seal be:-

The common seal of the Ipswich City Council was)
attached to this document on the) **Mayor**
day of 20 by)
being the officer authorised by Council to attach the seal.)

Witness to the attaching of the common seal

(Witness authorised by Council)

Date of Council Resolution: 12 April 2006

Committee Reference and Date: City Management and Finance Committee No. 2006(04) of 4 April 2006

No. of Resolution: 43.01

Date of Council Resolution: 18 August 2004

Committee Reference and Date: City Management and Finance Committee No. 2004(06) of 10 August 2004

No of Resolution: 43.01

Date of Council Resolution: 30 January 2002

Committee Reference and Date: Corporate Services Committee – 23 January 2002

No of Resolution: 43.03