

ADOPTION AND/OR AMENDMENT OF POSITION OUTLINES

Date of Resolution: 11 March 1998

No of Resolution: 46.05

Relevant Legislation:

Section 25 of the Local Government Act 1993 - Jurisdiction of Local Government

Section 36 of the Local Government Act 1993 - General Powers

Section 425 of the Local Government Act 1993 - Compliance with Corporate and Operational Plans

Delegation to: Chief Executive Officer

Power Delegated:

The power to adopt and/or amend position outlines for existing State Award positions and existing Federal Award positions up to and including Level 8.

The delegation includes the power to vary the level of a position (in all State Award positions and up to and including Level 8 in Federal Award positions), but does not include the power to create a new position or determine a position to be redundant.

Conditions of Delegation:

1. The Deputy Chief Executive Officer report half-yearly in respect of the exercise of the delegation.
2. Whenever this power is exercised, a record of the exercise of such power shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such format as determined from time to time by the Chief Executive Officer.