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1. Statement

Ipswich is experiencing unprecedented growth and by 2030, the population is expected to reach approximately 435,000. The challenge for council is to manage this growth and deliver positive and sustainable outcomes for the Ipswich community.

Through provision of the various Bursaries and Scholarship Programs, and through other funding for community purposes, council seeks to support the role of community and other organisations and their delivery of community programs, services and initiatives.

This Policy takes effect from **1 July 2018**.

2. Purpose and Principles

The purpose of this policy is to establish a governing framework and consistent management of the various Ipswich City Council Bursaries and Scholarship Programs and other funding for community purposes, to ensure that council is able to report in accordance with its legislative requirements under the *Local Government Regulation 2012*.

3. Strategic Plan Links

This policy relates to:

- Caring for the Community

4. Regulatory Authority

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- Ipswich City Council - Advance Ipswich
- Ipswich City Council – Corporate Plan 2017-2022

5. Scope

In adopting the annual budget, council may approve an allocation of funds to support a range of Bursaries and Scholarship programs for eligible community organisations and individuals.

- Bursaries and scholarships provided by council will contribute to council's Corporate Plan and Advance Ipswich strategies and will assist council in achieving its corporate goals.
- Availability of bursaries and scholarship programs provided by council will be promoted through a range of council media.

- Relevant Procedures and/or Policies will be established for each bursary and scholarship defining eligibility, assessment and acquittal criteria under which council funding or assistance will be provided.
- For the purpose of reporting in accordance with the *Local Government Regulation 2012* (the Regulation), community organisations will be defined as per Schedule 8 of the Regulation as follows:
 - an entity that carries on activities for a public purpose; or
 - an entity whose primary objective is not directed at making a profit.
- Council may resolve to make a financial contribution to businesses or other partnerships where there is no financial gain to the business and where projects, events or activities will contribute significantly to community, cultural, social, recreational and environmental enhancement and re-vitalization of the Ipswich community.
- Organisations and individuals are expected to apply responsible management of any bursaries, scholarships or other funding received from council.
- Where funding is provided to an individual, the recipient should reside permanently within the boundaries of the City of Ipswich, and will demonstrate exceptional ability and potential and be willing to contribute this skill within the Ipswich community.
- Council may consider applications from organisations or individuals outside the City of Ipswich boundary where it is considered that the project, activity or initiative will benefit the City of Ipswich.

6. Roles and Responsibilities

This Policy, and supporting Procedures and practices, apply to all Departments and Branches in which bursaries and scholarships are provided.

The Community Development Branch within Ipswich City Council will provide a support role across all council bursaries and scholarship programs to ensure adoption of a consistent management approach.

7. Key Stakeholders

- Community, Cultural and Economic Development
 - Economic and Community Development
 - Library and Customer Services
 - Community and Cultural Services
- Finance - Corporate Services Department
- Chief Executive Officer
- General Managers

8. Monitoring and Evaluation

The effectiveness of this policy will be measured by:

- Staff training to ensure understanding of the policy
- Audit undertaken by Internal Audit

9. Definitions

Bursary	A non-repayable monetary award based on specific eligibility criteria and financial need.
Scholarship	Financial aid based on academic merit and/or scholarly knowledge.

10. Policy Owner

The General Manager (Community, Cultural and Economic Development Department) is the policy owner and the Manager (Community Development) is responsible for authoring and reviewing this policy.