



# Ipswich City Council Regional Arts Development Fund (RADF)

## Guidelines

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## What is the Regional Arts Development Fund?

The Regional Arts Development Fund (RADF) is delivered as a partnership between the Queensland Government through Arts Queensland and eligible Councils across the state.

RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and grow strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.

RADF is a flexible fund, enabling local councils to tailor RADF programs to suit the needs of their communities.

For further information on RADF please contact Ipswich City Council's RADF Liaison Officer on 07 3810 6657. For information on other Arts Queensland programs and opportunities please visit [www.arts.qld.gov.au](http://www.arts.qld.gov.au)

## Objectives

RADF objectives are to support arts and cultural activities that:

- provide public value for Queensland communities
- build local cultural capacity, cultural innovation, and community pride
- deliver Queensland Government's objectives for the community

## Ipswich City Council Funding Priorities

The goals and priorities for the Ipswich City Council RADF program are:

- Collaborative projects which celebrate creative partnerships across the Ipswich Region
- Skills development and mentoring for artists and arts workers which may include arts workshops, and marketing and media workshops, to support the promotion and showcasing of projects
- Building community participation and engagement through art and cultural activities
- Applications which increase participation of priority community including children and young people, people from culturally and linguistically diverse community, Aboriginal and Torres Strait Islander people and people with disabilities

## Assessment Criteria

All projects receiving RADF funding will be assessed on the following assessment criteria.

### IMPACT

- Demonstrates cultural, artistic, social or economic returns on investment
- Supports one or more of the Queensland Government's objectives for the community including encouraging safe and inclusive communities, building regions, supporting disadvantaged Queenslanders, stimulating economic growth and innovation, increasing workforce participation and conserving heritage

### QUALITY

- Produces or contributes to high quality arts and cultural initiatives for local communities
- Proven capacity to effectively support and deliver arts and cultural services

### REACH

- Provides access to and engagement in arts and culture for diverse communities, practitioners, participants and audiences
- Evidence of local demand for proposed programs
- Demonstrates community and stakeholder involvement in RADF priority setting, decision making and evaluation

### VIABILITY

- Evidence of good planning for strong governance and management of RADF at a local level
- Evidence of partnership capacity with partners including business and government

## Who can apply for a RADF grant?

Applicants must:

- Be permanent residents or Australian citizens
- Be based in the Ipswich Region or demonstrate how the project will directly benefit arts and culture in the Ipswich Region
- Have an Australian Business Number (ABN)
- Be 18 years of age
- Individual professional artists, emerging artists, arts workers, cultural workers or project coordinators
- Incorporated arts and cultural organisations based in the Ipswich Region or those based outside Ipswich that are able to demonstrate how the project will directly benefit arts and culture in the Ipswich Region

## What does RADF not support?

The following categories and organisations are not eligible for funding through the RADF Program:

- Amateur arts activities
- Overseas activities and workshops
- Applicants who have failed to acquit previous funding from Ipswich City Council, including RADF
- Activities that commence before Council approval is given
- Craft workshops
- Murals
- School art activities EXCEPT where those activities form part of broader community cultural development processes. Applications from schools must show collaboration and participation with other schools and community groups in the development and delivery of the project
- Catering costs, openings, launches and parties
- Entertainment
- Competitions, including Eisteddfods
- Summer/Winter schools
- Purchase of capital items
- Recurrent funding for arts organisations or operational expenses
- Accredited study, training or university courses
- Workshops with arts and cultural service organisations that are part of the organisation's core business
- RADF does not support 100% of any project. Applicants are required to make a significant contribution which may be in-kind

## What are the categories of funding?

### 1. Individual Professional Development

**OBJECTIVE:** For individual professional artists and arts workers living in Ipswich to attend professional development seminars or activities; master classes; mentorships with recognised arts and cultural peers; placements with recognised arts and cultural organisations.

- RADF grants may support intrastate and interstate activities only.
- Assistance is available towards costs for registration, accommodation and travel to a maximum \$2,000 for activities in Queensland and \$3,000 for activities in other states.

Council may also support **Quick Response Grants** under this category for opportunities for professional development that unexpectedly become available out of the normal local RADF rounds. **Applications must be submitted at least six weeks before the event/activity.**

### 2. Skills Workshops to Build Community Capacity

**OBJECTIVE:** For community groups to engage a professional artist or arts worker to work with them on developing their arts practice or to run arts development workshops or community projects.

- RADF grants may support travel, accommodation and fees associated with employing professional artists or arts workers to work on community projects or workshops in the local community. Applicants should consider the expertise available within the Ipswich Region prior to engaging an artist from outside Ipswich.





### 3. Projects

**OBJECTIVE:** Encourage arts and cultural projects that stimulate the city's creativity and cultural development.

- To encourage best practice arts and creative standards
- To engage the Ipswich communities in diverse arts and cultural standards
- To provide employment opportunities for Ipswich's professional and/or emerging artists and arts workers
- To create partnerships between communities and artists and/or partnerships between the arts and cultural sectors
- To encourage arts and cultural organisations to work collaboratively, and share knowledge and resources with other organisations outside the industry

### 4. Regional Collections and Stories

**OBJECTIVE:** To preserve and provide access to locally held collections and to collect and tell stories that are locally significant and demonstrate strong community participation and ownership:

- Documentation, preservation and interpretation projects
- Collection management training through community based workshops
- Community stories documentation including videos, digital exhibitions, plays and oral histories

### 5. Cross Council (boundary) Partnerships or Strategic Partnerships

**OBJECTIVE:** Energising arts and cultural projects where artists, arts organisations and Council work in partnership with another community to achieve enhanced outcomes from RADF grants.

RADF grants may support projects that can demonstrate a partnership between:

- Artists and arts organisations
- Artists and arts organisations working with non arts organisations
- Council, artists and arts organisations
- Cross council boundary collaborations between artists, arts organisations and Councils

### 6. Concept Development

**OBJECTIVE:** To develop arts and cultural research ideas and project proposals. RADF grants will support individuals and groups who wish to engage in professional research and the development of ideas and project proposals. No specific artform product is required, however the project should demonstrate how it will contribute to future arts and cultural development.

### 7. Cultural Policy Development

**OBJECTIVE:** This category is only open to applications from Councils to support:

- Development of cultural policy, cultural mapping, visioning and planning proposals
- Partner on regional arts and cultural policy coordination activities
- Cross-regional arts and cultural planning
- Community consultation, facilitation and preparation of the documents
- RADF Committee training

## Application and Assessment Process

1. Applicants must contact the Ipswich RADF Liaison Officer on 07 3810 6657 to discuss the project (compulsory)
2. Ipswich City Council will open two (2) funding rounds per year which will be publicly notified
3. Online applications are received via Council's website and applicants should allow eight weeks from the closing date for a decision
4. The RADF Liaison Officer compiles applications to ensure eligibility, and eligible applications are sent to the Ipswich RADF Committee to assess. The Ipswich RADF Committee is a local advisory group to Council, who are informed representatives that reflect the diverse arts, culture and geography of Ipswich
5. Applications will be assessed on their impact, quality, reach and viability as outlined in the assessment criteria and how they align to Council's funding priorities
6. Applicants will be notified by letter of the outcome. If the application is successful, a letter of offer which constitutes an offer by Council to provide approved funding, and will be required to submit a signed letter of acceptance of grant and an invoice to receive payment

## What are the acknowledgment, reporting and acquittal processes for RADF?

All RADF funded activities are required to complete a Project Outcome Report. This will be provided to you by Ipswich City Council. The Project Outcome Report includes information about the success of your project, budget and support material which are required to be submitted to Ipswich City Council within 8 weeks of the completion of your project.

RADF funded activities must acknowledge the Queensland Government and the Council in all promotional material, publications and products by inclusion of the RADF acknowledgment text and logos – as provided to you by Ipswich City Council.

### Acknowledgement Text for RADF:

The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Ipswich City Council to support local arts and culture in regional Queensland.

Queensland Government crest is at <http://www.arts.qld.gov.au/funding/logos.html>

Ipswich Council logo is available by contacting the Marketing Branch on 07 3810 6550 or email [MarketingRequests@ipswich.qld.gov.au](mailto:MarketingRequests@ipswich.qld.gov.au)

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