



City of
Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

COUNCIL ORDINARY MEETING

**Held in the Council Chambers
8th floor – 1 Nicholas Street
IPSWICH QLD 4305**

**On Thursday, 24 March 2022
At 9.00 am**

BUSINESS

1. OPENING OF MEETING:
2. WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:
3. OPENING PRAYER:
4. APOLOGIES AND LEAVE OF ABSENCE:
5. CONDOLENCES:
6. TRIBUTES:
7. PRESENTATION OF PETITIONS:
8. PRESENTATIONS AND DEPUTATIONS:
9. PUBLIC PARTICIPATION:
10. MATTERS OF PUBLIC INTEREST:
11. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA:
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UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING

24 FEBRUARY 2022

Held in the Council Chambers, Administration Building
1 Nicholas Street, Ipswich

The meeting commenced at 9.01 am

ATTENDANCE AT COMMENCEMENT	Mayor Teresa Harding (Chairperson); Councillors Jacob Madsen, Sheila Ireland, Paul Tully, Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Russell Milligan and Deputy Mayor Nicole Jonic
WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY	Councillor Kate Kunzelmann
OPENING PRAYER	Councillor Sheila Ireland
APOLOGIES AND LEAVE OF ABSENCE	Nil

5. CONDOLENCES

5.1 CONDOLENCE

MR KENNETH
GEORGE SMITH

Moved by Councillor Marnie Doyle:

That Council convey condolences, on behalf of the citizens of the City of Ipswich, to the family of the late Kenneth George Smith who passed away on 10 February 2022.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

Attachments

1. Condolence Motion - Mr Kenneth Smith

5.2 CONDOLENCE

MR MURRAY
KENDRICK

Moved by Councillor Sheila Ireland:

That Council convey condolences, on behalf of the citizens of the City of Ipswich, to the family of the late Murray Kendrick who passed away on 31 January 2022.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

Attachments

1. Condolence Motion - Mr Murray Kendrick

5.3 CONDOLENCE

DIANNE BRASHER

Moved by Councillor Marnie Doyle:

That Council convey condolences, on behalf of the citizens of the City of Ipswich, to the family of the late Dianne Brasher who passed away in February 2022.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

6. TRIBUTES

6.1 TRIBUTE

LES AND MARION
RETSCHLAG – 60TH
WEDDING
ANNIVERSARY

Moved by Councillor Russell Milligan:

**Tribute to Les and Marion Retschlag on their 60th
Wedding Anniversary on Tuesday, 3 March 2022.**

Attachments

1. Tribute - Les and Marion Retschlag - 60th Wedding Anniversary

7. PRESENTATION OF PETITIONS

Nil

8. PRESENTATIONS AND DEPUTATIONS

Nil

9. PUBLIC PARTICIPATION

Nil

10. MATTERS OF PUBLIC INTEREST

10.1 MATTER OF PUBLIC INTEREST

RETIREMENT OF
PETER AND SUZIE
BELLINGHAM –
IPSWICH FLORISTS

Moved by Mayor Teresa Harding:

**That the Matter of Public Interest in relation to the
retirement of Peter and Suzie Bellingham of Ipswich
Florists be noted.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Attachments

1. Retirement of Peter and Suzie Bellingham - Ipswich Florists

**10.2 MATTER OF
PUBLIC INTEREST**

THE FUTURE OF
MOTORSPORTS IN
IPSWICH

Moved by Mayor Teresa Harding:

**That the Matter of Public Interest in relation to the
future of Motorsports in Ipswich be noted.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Attachments

1. Willowbank Commonwealth Grant

11. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

COUNCILLOR
ANDREW FECHNER

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Andrew Fechner informed the meeting that he has a declarable conflict of interest in the following Items:

- Item 8 within Item 15.2 of the Governance and Transparency Committee's Report titled Procurement: Contract 17692 Organic Waste Management Services.

The nature of the interest is that Councillor Fechner has a personal relationship with Mr Jacob Wilson and his immediate family. Mr Wilson is Chief Commercial Officer and Director of NuGrow Ipswich Pty Ltd with which Council may enter a contract for the provision of organic waste management services.

- Item 15.6 titled Ipswich Central Redevelopment Committee's Report
- Item 16.5 titled Nicholas Street Precinct Parking Access system Upgrade

The nature of the interest is that Councillor Fechner stands to gain a benefit or suffer a loss due to his business interest in both A1A Events Pty Ltd and Bar Heisenberg Pty Ltd which is located in the top of town at 164 Brisbane Street, Ipswich.

Councillor Andrew Fechner advised that he will leave the meeting room (including any area set aside for the public) while these matters are being discussed and voted on.

COUNCILLOR JACOB
MADSEN

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Jacob Madsen informed the meeting that he has a declarable conflict of interest in the following items:

- Item 15.6 titled Ipswich Central Redevelopment Committee's Report
- Item 16.5 titled Nicholas Street Precinct Parking Access system Upgrade

The nature of the interest is that Councillor Madsen is a member of the Ipswich Trades Hall and Labour Day Committee Executive which manages the Ipswich Trades Hall which is adjacent to the CBD redevelopment works that Council is undergoing.

Councillor Jacob Madsen advised that he will leave the meeting room (including any area set aside for the public) while these matters are being discussed and voted on.

MAYOR TERESA
HARDING

In accordance with section 150EQ(3)(b) and 150EQ(3)(c) of the *Local Government Act 2009*, Mayor Teresa Harding advised that she provided notice to the Chief Executive Officer on 21 February 2022 of a declarable conflict of interest in relation to an internal email that was circulated concerning two grant funding opportunities for federal and state funding that may involve South Station Road and Nolan Street.

The nature of the interest is that Mayor Teresa Harding lives on or near the proposed works for South Station Road and Nolan Street.

Mayor Harding advised that if this topic arises she will leave the meeting room (including any area set aside for the public) while these matters are being discussed and voted on.

DEPUTY MAYOR
NICOLE JONIC

In accordance with sections 150EQ(3)(c) and (4) of the *Local Government Act 2009*, Deputy Mayor Nicole Jonic advised the Chief Executive Officer on 23 February 2022 that she may have a declarable conflict of interest in Item 16.6 of the Council Ordinary Meeting Minutes of 27 January 2022 titled Procurement – Online Advertising.

- (a) The nature of the possible conflict of interest is that there may be some perceived connection between the Council decision and her minor role with a related party;
- (b) The related party is Star Broadcasting Network Pty Ltd;
- (c) Deputy Mayor Jonic is a casual employee of the related party working 3 hours per week;
- (d) The nature of the related party's interest in the matter is nil.

Deputy Mayor Jonic considered that the matter was too remote to require declaration however stated that she is providing the declaration for the purpose of transparency, integrity and accountability.

It was moved by Councillor Paul Tully and seconded by Councillor Sheila Ireland that as Deputy Mayor Jonic had no personal or financial benefit in Item 16.6 that it be recorded that she was permitted to participate and vote on the matter as a reasonable person would trust that the final decision was made in the public interest.

AFFIRMATIVE

Councillors:

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

NEGATIVE

Councillors:

Harding

Councillor Jonic did not take part in the vote on this matter.

The motion was put and carried.

DEPUTY MAYOR
NICOLE JONIC

As previously declared at the Governance and Transparency Committee on 10 February 2022, Deputy Mayor Jonic informed the meeting that in accordance with section 150EM of the *Local Government Act 2009*, she has a prescribed conflict of interest in Item 8 titled Procurement: Contract for 17692 Organic Waste Management Services.

The nature of the prescribed conflict of interest is Remondis are listed as having submitted a tender offer (however, in the comments section under tender rankings it states Remondis declined to submit an offer for this Request for Tender). Deputy Mayor Jonic's relationship with Remondis is that two (2) of her brothers are employees.

Deputy Mayor Nicole Jonic advised that she will leave the meeting room (including any area set aside for the public) while this matter is being discussed and voted on.

12. CONFIRMATION OF MINUTES

**12.1
CONFIRMATION OF
MINUTES OF
ORDINARY MEETING**

Moved by Mayor Teresa Harding:

Seconded by Councillor Russell Milligan:

**That the Minutes of the Ordinary Meeting held on
27 January 2022 be confirmed.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

NEGATIVE

Councillors:

Nil

Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

**13. MAYORAL
MINUTE**

Nil

**14. BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING ON
THE TABLE TO BE DEALT WITH**

**14.1
PROCUREMENT -
ROBELLE DOMAIN
PARKLANDS FACILITY
LEASE**

Moved by Councillor Jacob Madsen:
Seconded by Deputy Mayor Nicole Jonic:

- A. That pursuant to Section 228(3)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that it would be in the public interest to invite expressions of interest before inviting written tenders for the disposal of interest in land (lease) at 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160 (Council file reference number 17859).**
- B. That pursuant to Section 228(3)(b) of the Regulation, Council's reasons for making such resolution are that:**
- (i) it will allow Council to canvas the market for information to guide the best use of the facility;**
 - (ii) it will allow Council to identify operators with serious interest and ability, without putting all parties to the expense of submitting full tender responses at this early stage of the project;**
 - (iii) it will save Council the expense of running a request for tender and evaluating it at this early stage of the project.**

AFFIRMATIVE
Councillors:
Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan

NEGATIVE
Councillors:
Nil

Jonic

The motion was put and carried.

**MATTER TO BE
LIFTED FROM THE
TABLE**

Moved by Mayor Teresa Harding:
Seconded by Councillor Paul Tully:

**That Item 14.2 titled Media and Corporate
Communications Policy be lifted from the table.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**14.2
MEDIA AND
CORPORATE
COMMUNICATIONS
POLICY**

RECOMMENDATION

- A. That the policy titled "Media Policy as outlined in Attachment 1, be repealed.
- B. That the draft policy titled "Media and Corporate Communications Policy" as outlined in Attachment 2, be adopted.

Mayor Teresa Harding moved that this matter be referred to the 10 March Growth, Infrastructure and Waste Committee meeting for recommendation.

Moved by Mayor Teresa Harding:
Seconded by Councillor Paul Tully:

**That the Media and Corporate Communications Policy be
referred to the Growth, Infrastructure and Waste
Committee scheduled for 10 March 2022.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

NEGATIVE

Councillors:

Nil

Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

15. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

15.1 GROWTH INFRASTRUCTURE AND WASTE COMMITTEE

Moved by Mayor Teresa Harding:

Seconded by Councillor Andrew Fechner:

**That the Growth Infrastructure and Waste Committee
Report No. 2022(01) of 10 February 2022 be noted.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

15.2 GOVERNANCE AND TRANSPARENCY COMMITTEE

Moved by Councillor Jacob Madsen:

Seconded by Councillor Kate Kunzelmann:

**That Council adopt the recommendations of the
Governance and Transparency Committee No. 2022(01)
of 10 February 2022 with the exception of Item 8.**

In accordance with Deputy Mayor Jonic's previous declaration for Item 8 within Item 15.2 of the Governance and Transparency Committee's Report titled Procurement: Contract 17692 Organic Waste Management Services, Deputy Mayor Jonic advised she will leave the meeting room for discussion and vote on this matter.

AFFIRMATIVE

Councillors:

Harding

Madsen

NEGATIVE

Councillors:

Nil

Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

This block motion adopts all items with the exception of Item 8 of the Governance and Transparency Committee No. 2022(01) of 10 February 2022 as listed below as resolutions of Council:

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 1**

That the minutes of the Governance and Transparency Committee No. 2021(11) held on 1 December 2021 be confirmed.

CONFIRMATION OF
MINUTES OF THE
GOVERNANCE AND
TRANSPARENCY
COMMITTEE NO.
2021(11) OF 1
DECEMBER 2021

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 2**

That the report be received and the contents noted.

QUARTER 2 -
OPERATIONAL PLAN
2021-2022
QUARTERLY
PERFORMANCE

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 3**

A. That the Policy titled, “Indigenous Australian Social Justice Accord Policy (current)” as detailed in Attachment 1 be repealed.

REVISED INDIGENOUS
ACCORD POLICY

B. That the Policy titled, “Indigenous Accord Policy (revised)” as detailed in Attachment 2 be adopted.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 4**

A. That Council resolve to support an application by Lockyer Valley Regional Council to the Minister for State Development, Infrastructure, Local Government and Planning and to the Local Government Change

BOUNDARY
ANOMALIES
BETWEEN IPSWICH
CITY COUNCIL AND
LOCKYER VALLEY
REGIONAL COUNCIL

Commission to have included Lot 84 Unnamed Road, Grandchester (47 Beames Road, Laidley South) more particularly described as Lot 84 on Crown Plan CC389, in its entirety, in the Ipswich City Council boundary and excluded from the Lockyer Valley Regional Council boundary.

- B. That Council resolve to support an application by Lockyer Valley Regional Council to the Minister for Local Government and the Local Government Change Commission to have included 379-449 Coynes Road, Mount Mort and Lot 16 Coynes Road, Mount Mort more particularly described as Lots 14 & 16 on SP200498 respectively, in the Lockyer Valley Regional Council area.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take any action in order to implement Council's decisions.

GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 5

NEW LEASE OVER
PART OF 125A CHUBB
STREET, ONE MILE TO
WEST MORETON
GREYHOUND
OWNERS & TRAINERS
ASSOCIATION INC.

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(b)(ii) of the Regulation applies to the disposal of interest in land at 125A Chubb Street, One Mile, described as part of Lot 69 on SP169626 for greyhound training purposes, because West Moreton Greyhound Owners & Trainers Association Inc. (Lessee) is a community organisation.
- B. That Council enter into a lease (Council file reference 5514) with the Lessee:
 - (i) at a yearly rent of \$1.00 excluding GST, payable to Council if demanded, and
 - (ii) for a term of five (5) years, with a five (5) year option for extension.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council's decision.

GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 6

That pursuant to section 362 of the *Land Act 1994*, Council accept the State's offer to approve an easement over the Hayne Street Reserve (“Reserve”) located at 7A Hayne Street, Woodend, described as Lot 10 on RP818248.

ACQUISITION OF
EASEMENT FOR
INFO4088 HAYNE
STREET DRAINAGE
PROJECT

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 7**

ACQUISITION OF
LAND FOR ROAD
PURPOSES FOR
INFO3875 KEANES
ROAD ROSEWOOD
BRIDGE
REPLACEMENT

- A. That Council resolve to purchase or acquire part of land located at 1008-1028 Ipswich-Rosewood Road, Rosewood, described as part of Lot 1 on RP35531 (“the land”) (Council file reference 5523), for road purposes.
- B. That in the first instance the method of acquisition will be as a purchase by agreement with the affected persons pursuant to the *Property Law Act 1974*.
- C. That should Council fail to purchase the land by agreement with the affected persons (as outlined in recommendation B above), Council, as a “*constructing authority*” pursuant to Section 5(1)(b)(i) of the *Acquisition of Land Act 1967*, will proceed to acquire the subject land.
- D. That Council be kept informed as to the progress and outcome of the acquisition.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 9**

PROCUREMENT: TCP -
18178 GEOGRAPHIC
INFORMATION
SYSTEM (GIS)
ENTERPRISE SPATIAL
SOLUTION

- A. That pursuant to Section 230(1)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve to prepare Tender Consideration Plan number 18178 for the provision of a Geographic Information System (GIS) Enterprise Spatial Solution (including acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items).
- B. That pursuant to Section 230(1)(b) of the *Local Government Regulation 2012* (Regulation), Council resolve to adopt Tender Consideration Plan number 18178 that was prepared for the provision of a Geographic Information System (GIS) Enterprise Spatial Solution (including acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items) as detailed in the report by the Contracts Officer ICT dated 21 January 2022.

**GOVERNANCE AND
TRANSPARENCY**

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one

**COMMITTEE – ITEM
10**

supplier who is reasonably available for the provision of the support and maintenance of the software products.

PROCUREMENT:
INTERGRAPH
(HEXAGON) SPATIAL
SOFTWARE
MAINTENANCE

- B. That Council enter into a contractual arrangement with Intergraph Corporation Pty Ltd T/A Hexagon Geospatial on a yearly or shorter basis as required for up to the next three (3) years at an approximate purchase price of \$65,000.00 excluding GST over the three (3) year period.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM
11**

That this report be referred to the Council Ordinary Meeting on 24 February for further deliberation by councillors.

PROCUREMENT -
ROBELLE DOMAIN
PARKLANDS FACILITY
LEASE

At 9.41 am Councillors Andrew Fechner and Deputy Mayor Nicole Jonic left the meeting room due to a previously declared interest in Item 8.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 8**

PROCUREMENT:
CONTRACT 17692
ORGANIC WASTE
MANAGEMENT
SERVICES

Moved by Councillor Jacob Madsen:
Seconded by Councillor Sheila Ireland:

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. #17692 for the provision of Organic Waste Management Services to NuGrow Ipswich Pty Ltd (Supplier).
- B. That Council enter into a contractual arrangement with the Supplier at an approximate purchase price of \$4,459,598.00 (excluding GST) over the entire term, being an initial term of two (2) years and three (3) months, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolves to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

All Councillors except Councillor Andrew Fechner and Deputy Mayor Nicole Jonic were present when the vote was taken.

The motion was put and carried.

At 9.44 am Councillor Andrew Fechner and Deputy Mayor Nicole Jonic returned to the meeting room.

15.3

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE**

Moved by Councillor Andrew Fechner:

Seconded by Councillor Kate Kunzelmann:

**That Council adopt the recommendations of the
Community, Culture, Arts and Sport Committee
No. 2022(01) of 10 February 2022.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

This block motion adopts all items of the Community, Culture, Arts and Sport Committee No. 2022(01) of 10 February 2022 as listed below as resolutions of Council:

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 1**

That the minutes of the Community, Culture, Arts and Sport Committee held on 1 December 2021 be confirmed.

CONFIRMATION OF
MINUTES OF THE
COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE
NO. 2021(11) OF 1
DECEMBER 2021

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 2**

QUARTERLY EVENT
SPONSORSHIP AND
TICKET ALLOCATION
REPORT

- A. That Council note the following event sponsorship was approved during the 1 October to 31 December 2021 period:**
- Category 2 Event Sponsorship of \$24,721 ex GST and marketing in-kind support up to \$5,000 in value as well as Venue Hire of \$350 standard ground permit at the North Ipswich Reserve to the Brisbane Roar Football Club for the 2021 A-league friendly football match between Brisbane Roar and Adelaide United Football Clubs.**
- B. That Council note there were no event sponsorship ticket allocations made.**

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 3**

That Council adopt the *Recreational Cycling and Walking Action Plan*, as detailed in Attachment 1.

RECREATIONAL
CYCLING AND
WALKING ACTION
PLAN

**15.4
ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE**

Moved by Deputy Mayor Nicole Ionic:
Seconded by Councillor Andrew Fechner:

That Council adopt the recommendations of the Economic and Industry Development Committee No. 2022(01) of 10 February 2022.

AFFIRMATIVE
Councillors:
Harding

NEGATIVE
Councillors:
Nil

Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

This block motion adopts all items of the Economic and Industry Development Committee No. 2022(01) of 10 February 2022 as listed below as resolutions of Council:

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 1**

That the minutes of the Economic and Industry Development Committee held on 1 December 2021 be confirmed.

CONFIRMATION OF
MINUTES OF THE
ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE NO.
2021(11) OF 1
DECEMBER 2021

**15.5
ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE**

Moved by Councillor Russell Milligan:
Seconded by Councillor Andrew Fechner:

That Council adopt the recommendations of the Environment and Sustainability Committee No. 2022(01) of 10 February 2022.

AFFIRMATIVE
Councillors:
Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

This block motion adopts all items of the Environment and Sustainability Committee No. 2022(01) of 10 February 2022 as listed below as resolutions of Council:

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 1**

That the minutes of the Environment and Sustainability Committee held on 1 December 2021 be confirmed.

CONFIRMATION OF
MINUTES OF THE
ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE NO.
2021(11) OF 1
DECEMBER 2021

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 2**

That the report be received and the contents noted.

AGGRESSIVE NATIVE
BIRD PROGRAM
UPDATE

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 3**

- A. That the current policy titled “Ipswich Enviroplan Program and Levy Policy” as outlined in Attachment 1 be repealed.
- B. That the draft policy titled “Ipswich Enviroplan Program and Levy Policy” as outlined in Attachment 3, be adopted.

UPDATES TO THE
IPSWICH ENVIROPLAN
PROGRAM AND LEVY
POLICY

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 4**

- A. That Council adopt the Ipswich Integrated Catchment Plan and associated technical report and studies, as the primary strategic local floodplain management plan as recommended by the Queensland Flood Commission of Inquiry and the Brisbane River Strategic Floodplain Management Plan.
- B. That Council develop an implementation and investment plan that identifies current and future funding requirements for the implementation of the Ipswich Integrated Catchment Plan actions and seek to identify

IPSWICH INTEGRATED
CATCHMENT PLAN

funding sources in future operational and capital budgets and/or external grants.

- C. That the Executive Summary be amended to change the wording “The IICP includes an actions list/investment strategy with 72 recommendations.” to “The IICP includes an actions list/investment strategy with 68 recommendations.”

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 5**

FRANKLIN VALE
CREEK CATCHMENT
RESTORATION PLAN
2021-2026

- A. That the Franklin Vale Creek Catchment Restoration Plan 2021-2026 be received and noted.
- B. That Council’s partnership with the Australian Rivers Institute/Griffith University be perpetuated through the participation and collaboration of student internships and research programs (when required) in association with the Franklin Vale Creek Initiative.

At 9.48 am Councillors Andrew Fechner and Jacob Madsen left the meeting room due to a previously declared interest in Item 15.6.

**15.6
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE**

Moved by Councillor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

That Council adopt the recommendations of the Ipswich Central Redevelopment Committee No. 2022(01) of 10 February 2022.

AFFIRMATIVE

Councillors:

Harding
Ireland
Tully
Doyle
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

This block motion adopts all items of the Ipswich Central Redevelopment Committee No. 2022(01) of 10 February 2022 as listed below as resolutions of Council:

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 1**

That the minutes of the Ipswich Central Redevelopment Committee held on 1 December 2021 be confirmed.

CONFIRMATION OF
MINUTES OF THE
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE NO.
2021(11) OF 1
DECEMBER 2021

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 2**

That the minutes of the Special Ipswich Central Redevelopment Committee held on 9 December 2021 be confirmed.

CONFIRMATION OF
MINUTES OF THE
SPECIAL MEETING OF
THE IPSWICH
CENTRAL
REDEVELOPMENT
COMMITTEE NO.
2021(12) OF 9
DECEMBER 2021

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 3**

That the Nicholas Street Precinct Communications, Engagement and Events Monthly Report be received and the contents noted.

NICHOLAS STREET
PRECINCT -
COMMUNICATIONS,
ENGAGEMENT AND
EVENTS REPORT
JANUARY 2021

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 4**

That the January 2022 Retail Sub-Project Steering Committee Report be received and the contents noted.

NICHOLAS STREET
PRECINCT - RETAIL
SUB-PROJECT
STEERING
COMMITTEE JANUARY
2022

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 5**

That the report be received and the contents noted.

HEALTHY PLACES:
IPSWICH CENTRAL
PILOT PROJECT

At 9.49 am Councillors Andrew Fechner and Jacob Madsen returned to the meeting room.

16. OFFICERS' REPORTS

**16.1
CEO
ORGANISATIONAL
PERFORMANCE
REPORT FOR
JANUARY 2022**

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

**That the Chief Executive Officer Organisational
Performance Report for January 2022 be received and
the contents noted.**

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**16.2
PROCUREMENT:
TENDER 16830 - CIVIL
CONSTRUCTION
WORKS -
SPRINGFIELD
PARKWAY AND
SPRINGFIELD
GREENBANK
ARTERIAL - STAGE 3**

Moved by Mayor Teresa Harding:
Seconded by Deputy Mayor Nicole Jonic:

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 16830 for the provision of Civil Construction Works Greenbank Parkway and Greenbank Arterial – Stage 3.**
- B. That Council award separable portion 2 with BMD Constructions Pty Ltd for the amount of \$21,784,603.29 as outlined in confidential attachment 1.C.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the**

Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

16.3

PROCUREMENT:

INTERSECTION

UPGRADE, QUEEN

AND ALBERT STREET

Moved by Mayor Teresa Harding:

Seconded by Councillor Paul Tully:

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. Tender No. 17275 for the Intersection Upgrade of Queen and Albert Street.**
- B. That Council enter into a contractual arrangement with BMD Constructions Pty Ltd at an approximate lump sum amount of \$2,148,235.46 as listed in confidential Attachment 1.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

Jonic

The motion was put and carried.

**16.4
MONTHLY FINANCIAL
PERFORMANCE
REPORT - JANUARY
2022**

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the report on council's financial performance for the periods ending 31 January 2022, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by council.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

At 9.58 am Councillors Jacob Madsen and Andrew Fechner left the meeting room due to a previously declared interest in Item 16.5.

**16.5
NICHOLAS STREET
PRECINCT PARKING
ACCESS SYSTEM
UPGRADE**

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised and/or confidential nature of the services that are sought and it would be impractical and/or disadvantageous to invite quotes OR tenders for the provision of the products and services related to the upgrade to the existing SKIDATA parking access system in the Nicholas Street Precinct public carpark.**
- B. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Harding

Ireland

Tully

Doyle

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

At 10.03 am Councillors Jacob Madsen and Andrew Fechner returned to the meeting room.

ADJOURN MEETING

Moved by Mayor Teresa Harding:

That the meeting be adjourned at 10.03 am to reconvene at 10.30 am.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

The meeting reconvened at 10.30 am.

17. NOTICES OF MOTION

17.1

**NOTICE OF MOTION -
REVIEW OF TERMS
OF REFERENCE FOR
IPSWICH CITY
COUNCIL STANDING
COMMITTEES**

Moved by Councillor Jacob Madsen:

Seconded by Councillor Sheila Ireland:

- A. That a report be presented to a future Governance and Transparency Committee reviewing the current Terms of Reference for Ipswich City Council Standing Committees that includes the purpose, scope and responsibilities of each committee and the overall committee structure.**

- B. That a Workshop with the Mayor, Councillors and the Chief Executive Officer occur so as to provide discussion and feedback for the writing of the report.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**17.2
NOTICE OF MOTION -
PROPOSED
AMENDMENT OF
MEETING
PROCEDURES POLICY**

Moved by Councillor Paul Tully:

Seconded by Councillor Marnie Doyle:

- A. That Section 8.9 of Council's Meeting Procedures Policy be deleted and the following inserted in its place:**

8.9. Mayoral minute

8.9.1 The Mayor may direct the attention of Council to a matter or subject by a minute signed by the Mayor, with prior notice in writing, in accordance with Section 9.1 of this Policy, on any matter or topic that is within the jurisdiction of the Council or of which the Council has official knowledge.

8.9.2 A motion comprising the Mayoral Minute may be put by the Mayor without being seconded.

8.9.3 If the motion comprising the Mayoral Minute is passed, the Mayoral Minute becomes a resolution of the local government.

8.9.4 Amendments or variations to Mayoral Minutes, including foreshadowed motions or amendments, that are not inconsistent with the terms of the minute, are permitted.

B. That section 8.3.1 of Council's Meeting Procedures Policy be amended to delete the words 'without notice'.

AFFIRMATIVE

Councillors:

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Harding

The motion was put and carried.

17.3

**NOTICE OF MOTION -
PROPOSED
ADDITIONAL
SIGNALISED
INTERSECTION ON
SPRINGFIELD
GREENBANK
ARTERIAL ROAD**

Moved by Councillor Paul Tully:

Seconded by Deputy Mayor Nicole Jonic:

That, having regard to the relevant Mayoral Briefing Note dated 21 January 2022 and endorsed by the Chief Executive Officer on 31 January 2022, Council formally resolves not to support a proposed additional signalised intersection on Springfield Greenbank Arterial (SGA) between Eden Station Drive and the Brisbane to Springfield Central Railway Line Overpass at Springfield Central for the following reasons:

- (a) The proposed intersection does not comply with Council's standards and industry guidelines which identify a 400-metre minimum spacing on arterial roads such as SGA, to maintain efficient traffic movements;**
- (b) The Master Area Development Plan (MADP) and Area Development Plan (ADP) for the area that includes the Springfield Central Stadium site (Development Area 22A) state that "A 'green bridge' providing pedestrian and public transport access from Springfield Greenbank Arterial to Springfield Central railway station may be considered in the future subject to construction funding being sourced and an appropriate left in/left out intersection configuration being designed (on the SGA) such that major roads are not impacted upon." As such, the proposed signalised intersection would not**

accord with current development master planning or development approvals;

- (c) The location of the proposed intersection would result in a spacing of approximately 300m to the existing Eden Station Drive intersection to the north and approximately 110m to the TMR multi-storey car park access intersection to the south, currently under construction;
- (d) The limited intersection separation would significantly impact on the efficiency and capacity of Council's arterial road network, which is likely to result in significant additional congestion and delays for motorists and increased requests and pressure on Council for future additional upgrades;
- (e) Traffic signal coordination alone would not manage the expected impacts to Council Road network;
- (f) The intersection would be located on a curve immediately north of the Springfield Central rail line overpass, significantly restricting available sight distance for approaching vehicles and pedestrians (below acceptable standards), resulting in both safety and operational issues;
- (g) The pathway on the eastern side of the SGA would need to be widened significantly to facilitate an appropriate connection between the TMR multi-storey carpark and the proposed signalised intersection, impacting upon the Centenary Motorway overpass eastern abutment and possibly on the Springfield Central rail line overpass eastern abutment;
- (h) The existing guardrail required to protect the columns for the Springfield Central rail line overpass bridge with the SGA centre median island would need to be removed, increasing the risk of vehicle impacts and damage to the bridge structure;
- (i) Given the limited number of car parks that will remain in the QR car park on the western side of the SGA, it is not necessary or appropriate to

introduce an additional sub-standard intersection onto Council's arterial road network to service the car park;

- (j) The existing signalised intersection of Eden Station Drive and the SGA facilitates satisfactory pedestrian access from Springfield Anglican College across the SGA to the Springfield Central railway station;
- (k) Pedestrian connection between Springfield Anglican College and the requested additional signalised intersection would be difficult given the grade difference at this location;
- (l) The signalised exit from the TMR multi-storey car park will facilitate pedestrian access across the SGA to Springfield Central rail station, with Council's SGA upgrade to include a widened shared use pathway within the western verge; and
- (m) Given the advanced state of the Council's detailed design for the SGA upgrade, it is anticipated that the inclusion of the additional signalised intersection would impact both the delivery time and project cost, with significant redesign (including utility service relocation plans) likely to be required.

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

17.4

**NOTICE OF MOTION -
ESTABLISHMENT OF
MOTORSPORT
PRECINCT ADVISORY
GROUP**

MOTION

- A. That Council establish a Motorsport Precinct Advisory Group to assist Council in reviewing/creating a Motorsport Precinct Master Plan.
- B. That Council nominate a Chairperson and Deputy Chairperson from its councillors.
- C. That membership be invited from current lease holders and permit holders and user groups along with any other members as agreed by the Motorsport Precinct Advisory Group.

VARIATION

Councillor Nicole Jonic proposed a variation to Recommendation C as follows:

That membership include Division 1 Councillors, along with other members as invited from current lease holders and permit holders and user groups along with any other members as agreed by the Motorsport Precinct Advisory Group.

Moved by Deputy Mayor Nicole Jonic:
Seconded by Councillor Sheila Ireland:

- A. That Council establish a Motorsport Precinct Advisory Group to assist Council in reviewing/creating a Motorsport Precinct Master Plan.**
- B. That Council nominate Councillor Nicole Jonic as Chairperson and Councillor Jacob Madsen as Deputy Chairperson.**
- C. That membership include Division 1 Councillors, along with other members as invited from current lease holders and permit holders and user groups along with any other members as agreed by the Motorsport Precinct Advisory Group.**

AFFIRMATIVE
Councillors:
Harding
Madsen
Ireland
Tully
Doyle

NEGATIVE
Councillors:
Nil

Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

**17.5 PROPOSED
NOTICE OF MOTION –
WATER RESERVOIR
AT 4 MADSEN CLOSE,
EASTERN HEIGHTS**

Councillor Marnie Doyle gave notice of her intention to move the following motion at the next Council Ordinary Meeting scheduled for 24 March 2022:

- A. That Council write to Urban Utilities advising that the water reservoir at 4 Madsen Close, Eastern Heights has been identified for inclusion as a structure of heritage significance in the draft Ipswich Planning Scheme.
- B. That Council request from Urban Utilities any heritage assessments or other documentation relating to the water reservoir.
- C. That Council's Planning and Regulatory Services Department prepare a report that considers the heritage and historic significance of the water reservoir and that this report be presented to the April Growth, Infrastructure and Waste Committee meeting.
- D. That Council investigate and consider making an application to the Qld Heritage Council for the asset to be included on the State register.

**17.6 PROPOSED
NOTICE OF MOTION –
AMENDMENT OF
MEETING
PROCEDURES POLICY**

Councillor Paul Tully gave notice of his intention to move the following motion at the next Council Ordinary Meeting scheduled for 24 March 2022:

- A. That section 9.1, 9.1.1 and 9.1.2 of the Meeting Procedures Policy be deleted and the following inserted in its place:
 - 9.1 Notice of matter for consideration at a Council meeting or committee meeting.
 - 9.1.1 Any councillor proposing a matter be considered at a Council meeting or committee meeting must give notice in writing to the Chief Executive Officer at

least five (5) business days before the relevant meeting.

- B. That section 9.1.3 of the Meeting Procedures Policy be renumbered 9.1.2 and be amended by deleting the last dot point.

**17.7 PROPOSED
NOTICE OF MOTION -
IPSWICH LEGACY
2032 SUMMIT**

Mayor Teresa Harding gave notice of her intention to move the following motion at the next Council Ordinary Meeting scheduled for 24 March 2022:

That an Ipswich Legacy 2032 Summit be created.

**17.8 PROPOSED
NOTICE OF MOTION -
APOLOGY TO DEPUTY
MAYOR NICOLE
JONIC**

Deputy Mayor Nicole Jonic gave notice of her intention to move the following motion at the next Council Ordinary Meeting scheduled for 24 March 2022:

That the Mayor formally apologise to Deputy Mayor Nicole Jonic for incorrectly alleging at the Council Meeting of 24 February 2022 that Councillor Jonic had raised or discussed the issue of radio advertising in the debate on Item 16.6 Procurement – Online Advertising at the Council Meeting on 27 January 2022.

**18. QUESTIONS ON
NOTICE**

Nil

**SUSPENSION OF
MEETING
PROCEDURES**

Moved by Mayor Teresa Harding:

That the provision of these meeting procedures be suspended, as is necessary, for the purpose of wishing Councillor Sheila Ireland a Happy Birthday.

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**RESUMPTION OF
MEETING
PROCEDURES**

Moved by Mayor Teresa Harding:

That provision of these meeting procedures be resumed to
continue with the order of business.

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

MEETING CLOSED

The meeting closed at 11.09 am.

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

UNCONFIRMED MINUTES OF COUNCIL SPECIAL MEETING

10 MARCH 2022

Held in the Council Chambers, Administration Building
1 Nicholas Street, Ipswich

The meeting commenced at 2.21 pm

ATTENDANCE AT COMMENCEMENT Mayor Teresa Harding (Chairperson); Councillors Sheila Ireland, Paul Tully, Marnie Doyle, Kate Kunzelmann and Russell Milligan

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY Councillor Kate Kunzelmann

OPENING PRAYER Councillor Sheila Ireland

APOLOGIES Councillors Jacob Madsen, Andrew Fechner and Deputy Mayor Nicole Jonic

LEAVE OF ABSENCE – DEPUTY MAYOR NICOLE JONIC It was moved by Mayor Teresa Harding and seconded by Councillor Sheila Ireland that a leave of absence be granted for Deputy Mayor Nicole Jonic.

AFFIRMATIVE

Councillors:
Harding
Ireland
Tully
Doyle
Kunzelmann
Milligan

NEGATIVE

Councillors:
Nil

The motion was put and carried.

5. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA Nil

**MOVE INTO CLOSED
SESSION**

Moved by Mayor Teresa Harding
Seconded by Councillor Marnie Doyle

That in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Items 4, 5 and 6 of the Ipswich Central Redevelopment Committee (being council agenda items 6.1, 6.2 and 6.3) titled Nicholas Street Precinct – Approval of an Agreement for lease for Metro B Tenancy 2B01, Metro B Tenancy 2B08/09 and approval of an agreement for lease for the Commonwealth Hotel. These negotiations relate to a commercial matter involving the local government.

The meeting moved into closed session at 2.25 pm.

**MOVE INTO OPEN
SESSION**

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the meeting move into open session.

The meeting moved into open session at 2.38 pm.

AFFIRMATIVE

Councillors:

Harding

Ireland

Tully

Doyle

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE**

Moved by Councillor Marnie Doyle:
Seconded by Councillor Sheila Ireland:

That Council adopt the recommendations of Items 4, 5 and 6 (being council agenda items 6.1, 6.2 and 6.3) of the Ipswich Central Redevelopment Committee No. 2022(02) of 10 March 2022 as listed below as resolutions of Council:

AFFIRMATIVE

Councillors:

Harding

Ireland

Tully

Doyle

NEGATIVE

Councillors:

Nil

Kunzelmann
Milligan

The motion was put and carried.

**6.1 – ITEM 4 OF
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE**

**NICHOLAS STREET
PRECINCT -
APPROVAL OF AN
AGREEMENT FOR
LEASE FOR METRO B
TENANCY 2B01**

RECOMMENDATION

- A. That Council enter into an Agreement for Lease and an associated document of the Agreement for Lease with the proposed lessee for Tenancy 2B01 in the Metro B Building (impacting part of Lot 1 on RP157021) ("Tenancy 2B01") within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Project Manager dated 22 February 2022).
- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for Tenancy 2B01 with the proposed lessee (as detailed in the confidential report and attachments by the Project Manager dated 22 February 2022).
- C. That Council note, that in relation to Council's disposal of its leasehold interest in Tenancy 2B01 to the proposed lessee, that the Ministerial exemption under s236(f) of the *Local Government Regulation 2012* applies to the disposal of Council's interest in Tenancy 2B01 (Ministerial exemption contained in Attachment 1 of this report).
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision at Recommendation B.
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.

**6.2 – ITEM 5 OF
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE**

RECOMMENDATION

- A. That Council enter into an Agreement for Lease and an associated document of the Agreement for Lease with the proposed lessee for Tenancy 2B08/09 in the Metro B

**NICHOLAS STREET
PRECINCT -
APPROVAL OF AN
AGREEMENT FOR
LEASE FOR METRO B
TENANCY 2B08/09**

Building (impacting part of Lot 1 on RP157021) ("Tenancy 2B08/09") within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Project Manager dated 28 February 2022).

- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for Tenancy 2B08/09 with the proposed lessee (as detailed in the confidential report and attachments by the Project Manager dated 28 February 2022).
- C. That Council note, that in relation to Council's disposal of its leasehold interest in Tenancy 2B08/09 to the proposed lessee, that the Ministerial exemption under s236 (f) of the *Local Government Regulation 2012* applies to the disposal of Council's interest in Tenancy 2B08/09. (Ministerial exemption contained in Attachment 1 of this report).
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision at Recommendation B.
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.
- F. That the first sentence of the last paragraph on Page 3 of the officer's report be deleted and replaced with the following sentence:

"This paper seeks approval for council to enter into an agreement for lease for a health/wellness tenancy associated with the Nicholas Street Precinct redevelopment."

**6.3 – ITEM 6 OF
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE**

RECOMMENDATION

- A. That Council enter into an Agreement for Lease and Car Parking Agreement with the proposed lessee for the Commonwealth Hotel (impacting Lot 1 on RP2677 and part of Lot 3 on RP307972) within the Nicholas Street Precinct (under the commercial terms detailed in the

**NICHOLAS STREET
PRECINCT -
APPROVAL OF AN
AGREEMENT FOR
LEASE FOR THE
COMMONWEALTH
HOTEL**

confidential report and attachments by the Project Manager dated 2 March 2022).

- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for the Commonwealth Hotel with the proposed lessee (as detailed in the confidential report and attachments by the Project Manager dated 2 March 2022).
- C. That Council note, that in relation to Council's disposal of its leasehold interest in the Commonwealth Hotel to the proposed lessee, that the Ministerial exemption under s236(f) of the *Local Government Regulation 2012* applies to the disposal of Council's interest in the Commonwealth Hotel. (Ministerial exemption contained in Attachment 1 of this report).
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision at Recommendation B.
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.

MEETING CLOSED The meeting closed at 2.44 pm.

"These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting"

Doc ID No: A7945775

ITEM: 13.1

TITLE: MAYORAL MINUTE - IPSWICH 2032 SUMMIT

AUTHOR: MAYOR TERESA HARDING

Mayor Teresa Harding gave notice at the Council Ordinary Meeting of 24 February 2022, of her intention to move the following Mayoral motion at the Council Meeting of 24 March 2022:

RECOMMENDATION

That Council deliver an Ipswich 2032 Summit to engage with the Ipswich community and better understand its priorities ahead of the 2032 Olympic and Paralympic Games.

That Council resolve to:

- a) Develop a draft Ipswich 2032 Summit event plan, agenda and format, with a focus on engaging with and seeking input from the Ipswich community, for consideration and endorsement at the July 2022 Ordinary Council Meeting.
- b) Host an Ipswich 2032 Summit by no later than September 2022, with appropriate venue capacity to ensure significant community involvement in the event.
- c) Report back to an Ordinary Council Meeting by no later than December 2022, outlining the outcomes of the Ipswich 2032 Summit and initial plans for Council's legacy development in the preparation for the 2032 Games.

SUMMARY

This Mayoral Minute is regarding the establishment of a community summit to discuss the opportunities for Ipswich in the lead up to, during and beyond the 2032 Olympic and Paralympic Games.

The Summit intends to explore our community's priorities across a range of areas including cultural, community, sporting, and economic development. In particular, the Summit will provide input into Council's planning around how the city can leverage the unprecedented momentum of the 2032 Games.

GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2022(02)

10 MARCH 2022

REPORT OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE

AT COMMENCEMENT OF MEETING: Mayor Teresa Harding (Chairperson); Councillors Sheila Ireland, Jacob Madsen, Kate Kunzelmann and Russell Milligan

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Peter Tabulo), General Manager Infrastructure and Environment (Sean Madigan), Acting General Manager Corporate Services (Jeff Keech), Acting General Manager Planning and Regulatory Services (Brett Davey), Manager Infrastructure Strategy (Tony Dileo), Acting Property Services Manager (Kerry Perrett), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Principal Planner (Development)(Anthony Bowles), Manager Economic and Community Development (Cat Matson), Manager Marketing and Promotions (Carly Gregory), ICT Category Manager (Jacquie Whitham), Senior Digital Media and Content Officer (Jodie Richter) and Theatre Technician (Harrison Cate)

ADJOURN MEETING

It was moved by Mayor Teresa Harding and seconded by Councillor Sheila Ireland that the meeting be adjourned at 9.04 am to reconvene at 10.00 am.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Ireland	
Madsen	
Kunzelmann	
Milligan	

The motion was put and carried.

The meeting reconvened at 10.00 am.

COUNCILLORS' ATTENDANCE AT

RECOMMENCEMENT OF MEETING: Mayor Teresa Harding (Chairperson); Councillors Sheila Ireland, Jacob Madsen, Paul Tully (Deputy Chairperson), Kate Kunzelmann and Russell Milligan

COUNCILLORS' APOLOGIES:

Deputy Mayor Nicole Jonic; Councillors Marnie Doyle and Andrew Fechner

ADJOURN MEETING

It was moved by Mayor Teresa Harding and seconded by Councillor Sheila Ireland that the meeting be adjourned at 10.01 am to reconvene at 10.30 am.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

The meeting reconvened at 10.30 am.

COUNCILLORS' ATTENDANCE AT

RECOMMENCEMENT OF MEETING: Mayor Teresa Harding (Chairperson); Councillors Sheila Ireland, Jacob Madsen, Paul Tully (Deputy Chairperson), Marnie Doyle, Andrew Fechner, Kate Kunzelmann and Russell Milligan

COUNCILLOR'S APOLOGIES:

Deputy Mayor Nicole Jonic

LEAVE OF ABSENCE

It was moved by Mayor Teresa Harding and seconded by Councillor Kate Kunzelmann that a leave of absence be granted for Deputy Mayor Nicole Jonic.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

NEGATIVE

Councillors:

Nil

Milligan

The motion was put and carried.

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Mayor Teresa Harding (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

1. **ASSISTANCE FOR AGRITOURISM INDUSTRY IN IPSWICH**

This is a report responding to a notice of motion adopted at the Growth Infrastructure and Waste Committee on the 4 November 2021 titled 'Assistance for Agritourism Industry in Ipswich' which said

That a report be presented to the Growth Infrastructure and Waste Committee no later than March 2022 outlining the short term and interim options that can be implemented to assist the Agritourism Industry in Ipswich prior to the adoption of a new Ipswich planning scheme.

DECISION

Moved by Councillor Sheila Ireland:
Seconded by Councillor Kate Kunzelmann:

- A. The Council adopt the 'Rural Tourism Development Fee Relief Policy' which outlines amongst other things, the granting of a 50% discount on application fees and possible relief from infrastructure charges on certain development applications relating to Rural Tourism.**
- B. That Ipswich City Council's free pre lodgement service be promoted.**
- C. That a report on an urban tourism and accommodation support package be presented to the July 2022 Growth, Infrastructure & Waste Committee.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

NEGATIVE

Councillors:

Nil

Madsen
Doyle
Fechner
Kunzelmann
Milligan

The motion was put and carried.

2. MEDIA AND CORPORATE COMMUNICATIONS POLICY

This is a report concerning the adoption of an amended media and corporate communications policy for council, to provide greater clarity on roles and responsibilities in delivering quality media and corporate communication activities with consistent messaging and a stakeholder and audience centric approach.

Note: this report was lifted from the table at the Council Ordinary Meeting of 24 February 2022 and referred to the 10 March 2022 Growth, Infrastructure and Waste Committee.

Council has an existing Media Policy (**Attachment 1**) that was adopted in December 2019 by the Interim Administrator. Since that time council and the city have undergone significant change including the return of our elected representatives, the Mayor and Councillors, a growing local media industry and an organisational maturity in how we communicate and promote the programs, services and initiatives of our work from iFuture (our five-year corporate plan) and the yearly Annual Plan and Budget.

The purpose of a new Media and Corporate Communications Policy (**Attachment 2**) is to provide the organisation, Mayor, Councillors and council staff with greater clarity on roles and responsibilities in delivering communication activities including who, how, when, why and where we communicate. The recommended amended policy will provide greater clarity and opportunity for improved outcomes in representing the work of the council to the community.

RECOMMENDATION

- A. That the policy titled 'Media Policy' as outlined in Attachment 1, be repealed.
- B. That the draft policy titled 'Media and Corporate Communications Policy' as outlined in Attachment 2, be adopted.

An updated draft policy titled 'Media and Corporate Communications Policy' was tabled at the meeting.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

- A. That the policy titled 'Media Policy' as outlined in Attachment 1, be repealed.**
- B. That the draft policy titled 'Media and Corporate Communications Policy' submitted by Cr Fechner, be recommended to be adopted at the 24 March 2022 Ordinary Council Meeting.**
- C. The reason for adopting this policy is that it encompasses an appropriate balance of media related responsibilities for the Mayor, Councillors and officers.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Attachments

1. Media and Corporate Communications Policy tabled at the meeting

CONFIRMATION OF MINUTES

3. CONFIRMATION OF MINUTES OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2022(01) OF 10 FEBRUARY 2022

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

That the Minutes of the Meeting held on 10 February 2022 be confirmed.

AFFIRMATIVE

Councillors:

Harding

NEGATIVE

Councillors:

Nil

Tully
Ireland
Madsen
Doyle
Fechner
Kunzelmann
Milligan

The motion was put and carried.

OFFICERS' REPORTS

4. INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT CAPITAL DELIVERY REPORT JANUARY 2022

This is a report concerning the performance of the capital delivery by the Infrastructure and Environment Department for the month of January 2022.

Officers across the whole Infrastructure and Environment Department are contributing to the positive results seen in the early stages of the 2021-2022 financial year. The result is especially pleasing when compared to the rate of delivery achieved in previous financial years.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding
Tully
Ireland
Madsen
Doyle
Fechner
Kunzelmann
Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 21 January 2022 to 23 February 2022

DECISION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current Planning and Environment Court actions associated with development planning applications.

DECISION

Moved by Mayor Teresa Harding:

Seconded by Councillor Sheila Ireland:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

NEGATIVE

Councillors:

Nil

Kunzelmann
Milligan

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.01 am.

The meeting closed at 10.48 am.

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(02)

10 MARCH 2022

REPORT OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle and Kate Kunzelmann

COUNCILLOR'S APOLOGIES: Deputy Mayor Nicole Jonic

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Peter Tabulo), Acting General Manager Corporate Services (Jeff Keech), General Manager Infrastructure and Environment (Sean Madigan), Acting Property Services Manager (Kerry Perrett), Chief Information Officer (Sylvia Swalling), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Manager Community and Cultural Services (Don Stewart), Senior Digital Media and Content Officer (Jodie Richter), ICT Category Manager (Jacquie Whitham) and Theatre Technician (Harrison Cate)

LEAVE OF ABSENCE – DEPUTY MAYOR NICOLE JONIC

It was moved by Councillor Jacob Madsen and seconded by Councillor Kate Kunzelmann that a leave of absence be granted for Deputy Mayor Nicole Jonic.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Jacob Madsen (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY
COMMITTEE NO. 2022(01) OF 10 FEBRUARY 2022**

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

**That the minutes of the Governance and Transparency Committee held on
10 February 2022 be confirmed.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **PROCUREMENT: RENEWAL OF LIQUID PETROLEUM GAS (LPG) FOR BUNDAMBA,
GOODNA AND LEICHHARDT AQUATIC CENTRES**

This report recommends the renewal of the supply agreement for Liquid Petroleum Gas (LPG) for Bundamba, Goodna and Leichhardt Aquatic Centres with Origin Energy Retail Ltd to enable continuity of gas supply to these facilities.

This report recommends that Council resolve that the exception under section 235(b) of the *Local Government Regulation 2012* applies and that Council proceeds with the engagement of Origin Energy Retail Ltd to provide LPG Sale and

Supply Agreements for Bundamba Goodna and Leichhardt Aquatic Centres for twelve (12) months.

The estimated sum for this period is one hundred and ninety thousand dollars (\$190,000) excluding GST for the three sites.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Russell Milligan:

- A. That Council resolve it is satisfied under section 235(b) of the *Local Government Regulation 2012* (regulation) that the exception under section 235(b) of the regulation applies and that Origin Energy Retail Ltd is the only supplier reasonably available to it to provide the LPG supply agreement for Bundamba, Goodna & Leichhardt Aquatic Centres for the following reasons:**
- 1. The number of suppliers for heating LPG is limited.**
 - 2. The equipment at the Council Aquatic Centres is owned by the supplier and Council pays a rent and supply of gas cost.**
 - 3. The cost to Council for a new supplier for the removal and replacement of the current infrastructure at the aquatic centres.**
- B. That Council enter into a supply agreement with Origin Energy Retail Ltd for the provision of the LPG sale and supply agreement for Bundamba, Goodna and Leichhardt Aquatic Centres for a period of twelve (12) months for the estimated sum of one hundred and ninety thousand dollars (\$190,000) excluding GST.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. RENEWAL OF LEASE - KIOSK 1 KARALEE SHOPPING VILLAGE, 39 JUNCTION ROAD, CHUWAR - CVS LANE CAPITAL PARTNERS PTY LTD TO IPSWICH CITY COUNCIL

This is a report concerning the renewal of a lease over Kiosk 1, Karalee Shopping Village, 39 Junction Road, Chuwar (the Kiosk) between Ipswich City Council (Council) and CVS Lane Capital Partners Pty Ltd as trustee for CVS Lane Karalee Retail Trust (CVS Lane).

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to section 9 of the *Local Government Act 2009*, Council extend its interest in the land at 39 Junction Road, Chuwar, more particularly described as Lot 100 on SP298886, for library purposes.**
- B. That Council, with CVS Lane Capital Partners Pty Ltd ACN 155 490 154 as trustee (the Lessor), amend the existing lease 720713750 on the following terms:**
- (i) at an annual rent of \$23,766.92 excluding GST is payable by Council, from the commencement of the amendment; and**
 - (ii) for a further term of three (3) years, with no options for extension.**
- C. That Council resolve to authorise the Chief Executive Officer to take the necessary action in order to implement Council’s decision, including but not limited to making, amending and discharging the contractual arrangement.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. PROCUREMENT: ARCGIS SOFTWARE LICENCING, MAINTENANCE AND ONLINE CREDITS

This a report seeking a resolution by Council to enter into a contract with Esri Australia Pty Ltd for the provision of ArgGIS software licencing and maintenance and online credits that are operationally utilised as part of Council’s existing spatial services.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the provision of licencing, maintenance and other related ancillary items for the operationally necessary products required. The proprietary nature of the incumbent supplier’s products means that there is only one supplier who is reasonably available to provide the support and maintenance for the products.

Further, due to the pending acquisition and implementation of an enterprise spatial solution by Council, it is more costly and disadvantageous to Council to tender for other software products when delivery of the enterprise spatial project will provide a final solution.

A resolution of Council is sought to approve the continuation of the online credits, licencing and maintenance for the ArcGIS software products with Esri Australia Pty Ltd for an initial term of one (1) year, two (2) months and two (2) days (commencing 10 June 2021), with options for extension of an additional one (1) year term. This is an estimated total cost of approximately eighty-three thousand, three hundred and ten dollars (\$83,310.00) excluding GST for the full term of the contract if all extension options are exercised.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of the licencing and maintenance of the software products and online credits.**
- B. That Council enter into a contractual arrangement (Council file reference 16591) with Esri Australia Pty Ltd, at an approximate purchase price of \$83,310.00 excluding GST over the entire term, being an initial term of one (1) year, two (2) months and two (2) days, with options for extension at the discretion of Council (as purchaser), of an additional one (1) year term.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. PROCUREMENT: ONEMUSIC AUSTRALIA LICENCE FOR THE USE OF MUSIC FOR COUNCILS

This is a report seeking a resolution by Council to enter into a contract with Australasian Performing Right Association Limited Trading as ONEMUSIC AUSTRALIA (OneMusic Australia) for the licencing for the use of Music for Councils so as to maintain copyright compliance in relation to the use and

playback of Licensed Music, Sound Recordings and/or Music Videos at Council premises and events.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the provision of licencing by OneMusic Australia due to OneMusic Australia being the sole Australian supplier for this single-source service.

A resolution of Council is sought to enter into a contract with OneMusic Australia for an initial term of one (1) year and three (3) months, with options for extension of three (3) additional one (1) year terms. This is an estimated total cost of approximately one hundred and twenty thousand dollars (\$120,000.00) excluding GST for the full term of the contract if all extension options are exercised.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Mayor Teresa Harding:

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of licencing for the use of Music for Councils.**
- B. That Council enter into a contractual arrangement (Council file reference 18458) with Australasian Performing Right Association Limited Trading as ONEMUSIC AUSTRALIA, at an approximate purchase price of \$120,000.00 excluding GST over the entire term, being an initial term of one (1) year and three (3) months, with options for extension at the discretion of Council (as purchaser), of an additional three (3) x one (1) year terms.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. INVOLVE PROJECT QUARTERLY STATUS UPDATE

This report provides an update on Council's iVolve Stage 3 Program. Details on the approach of Stage 3 are outlined and while a late start to the Program occurred, remediation of the Delivery Plan has been undertaken, where required,

to meet the 30 June 2022 deadline for delivery of a final Business Case to determine if Council should proceed with an agreed Vendor Solution/s.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Russell Milligan:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. **QUARTERLY REPORTS TO THE DEPARTMENT OF STATE DEVELOPMENT,
INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING**

This is a report concerning a request received by the Mayor (on behalf of Council) from the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) for Council to provide a series of quarterly performance reports through to the quarter ending 30 June 2022.

This is the third of the quarterly reports for consideration by the Governance and Transparency Committee and relates to the period October – December 2021. Endorsement of this quarterly report is sought, with the Mayor to send a letter and the quarterly report to the Director-General.

As noted above, Council's obligation to provide quarterly performance reporting ends on 30 June 2022. Direction will be sought from the Director-General by the Chief Executive Officer on concluding this reporting requirement.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That Committee endorse the draft letter and quarterly performance reports (October – December 2021) set out in Attachments 1-6.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.58 am.

The meeting closed at 11.15 am.

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2022(02)

10 MARCH 2022

REPORT OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Andrew Fechner (Chairperson); Councillors Kate Kunzelmann (Deputy Chairperson), Mayor Teresa Harding, Jacob Madsen and Marnie Doyle (Observer)

COUNCILLOR'S APOLOGIES: Deputy Mayor Nicole Jonic

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Peter Tabulo), Acting General Manager Corporate Services (Jeff Keech), Acting General Manager Planning and Regulatory Services (Brett Davey), General Manager Infrastructure and Environment (Sean Madigan), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Manager Economic and Community Development (Cat Matson), Senior Digital Media and Content Officer (Jodie Richter), Manager Marketing and Promotions (Carly Gregory) and Theatre Technician (Harrison Cate)

LEAVE OF ABSENCE – DEPUTY MAYOR NICOLE JONIC

It was moved by Councillor Andrew Fechner and seconded by Councillor Kate Kunzelmann that a leave of absence be granted for Deputy Mayor Nicole Jonic.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

NEGATIVE

Councillors:

Nil

The motion was put and carried.

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Andrew Fechner (Chairperson) invited Councillor Kate Kunzelmann (Deputy Chairperson) to deliver the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2022(01) OF 10 FEBRUARY 2022**

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the minutes of the Community, Culture, Arts and Sport Committee held on 10 February 2022 be confirmed.

AFFIRMATIVE
Councillors:
Fechner
Kunzelmann
Harding
Madsen

NEGATIVE
Councillors:
Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **IPSWICH RESILIENT LEADERSHIP AND MENTORING PROGRAM**

This is a report concerning the Ipswich Resilient Leadership and Mentoring Program, a comprehensive program to help build the resilience of community centre leaders within the city. It is aimed to make our communities more resilient in the face of adverse events and disasters and further develop community leadership across the neighbourhood and community centres.

Often described as the heart of a community, neighbourhood and community centres play a significant role in providing friendly, localised access to individual, family and community services across Ipswich. During disasters, neighbourhood and community centres provide a range of services to a wide cross-section of the

impacted community.

The Ipswich Resilience Leadership and Mentoring Program will bring together up to 30 neighbourhood and community centre leaders across the region for a series of Masterclasses to become Resilience Mentors. During the masterclasses participants will design a Resilience Leadership Model to strengthen the collective adaptive capacity across the city to manage sudden change and disruption, create community connectedness and to flourish as a resilient region

The program provider, Healthy Practices Consulting, has been procured through council's procurement process. The total value of the contract with Healthy Practices Consulting is \$48,400.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Kate Kunzelmann:

That the report concerning the Ipswich Resilient Leadership and Mentoring Program be received and the contents noted.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. IPSWICH YOUNG LEADERS ACADEMY

This is a report concerning the Ipswich Young Leaders Academy, which is a new program designed to inspire and empower young people to develop the skills to make a difference in their community, standout in the workforce, and get a head start on their chosen pathway.

As of June 2020, there were over 30,000 young people between the age of 15-24 that live in Ipswich. With a youth unemployment rate of 15.3% within the SA4 region the Ipswich Young Leaders Academy has been designed to inspire and empower young people in the Ipswich local government area (LGA).

This free program open to all high school students will be offered in addition to the Ipswich Youth Advisory Council and will expose students to future opportunities to connect with council to continue to build a better community for all young people.

\$8,000 is allocated within the Community Development budget FY2021-2022 for delivery of the Young Leaders Academy program.

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the report concerning the Ipswich Young Leaders Academy be received and the contents noted.

AFFIRMATIVE
Councillors:
Fechner
Kunzelmann
Harding
Madsen

NEGATIVE
Councillors:
Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.31 am.

The meeting closed at 11.39 am.

ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2022(02)

10 MARCH 2022

REPORT OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillors Jacob Madsen (Deputy Chairperson), Mayor Teresa Harding, Kate Kunzelmann, Andrew Fechner and Marnie Doyle (Observer)

COUNCILLOR'S APOLOGIES: Deputy Mayor Nicole Jonic (Chairperson)

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Peter Tabulo), Acting General Manager Corporate Services (Jeff Keech), Acting General Manager Planning and Regulatory Services (Brett Davey), General Manager Infrastructure and Environment (Sean Madigan), Manager Marketing and Promotions (Carly Gregory), Manager Economic and Community Development (Cat Matson), Chief of Staff – Office of the Mayor (Melissa Fitzgerald) and Theatre Technician (Harrison Cate)

With Deputy Mayor Nicole Jonic as an apology, Councillor Jacob Madsen as Deputy Chairperson chaired the meeting.

LEAVE OF ABSENCE - DEPUTY MAYOR NICOLE JONIC

It was moved by Councillor Jacob Madsen and seconded by Councillor Andrew Fechner that a leave of absence be granted for Deputy Mayor Nicole Jonic.

AFFIRMATIVE
Councillors:
Madsen
Harding
Kunzelmann
Fechner

NEGATIVE
Councillors:
Nil

The motion was put and carried.

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Jacob Madsen (Deputy Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2022(01) OF 10 FEBRUARY 2022**

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the minutes of the Economic and Industry Development Committee held on 10 February 2022 be confirmed.

AFFIRMATIVE
Councillors:
Madsen
Harding
Kunzelmann
Fechner

NEGATIVE
Councillors:
Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **IPSWICH ECONOMIC UPDATE**

This report provides a summary update on population, economic and employment factors for the Ipswich region.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That the Ipswich Economic Update report be received and the contents noted.

AFFIRMATIVE

Councillors:

Madsen

Harding

Kunzelmann

Fechner

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. SMALL BUSINESS RESILIENCE AND GROWTH FUNDING PROGRAM

This is a report concerning the Small Business Resilience and Growth Program which opened 1 February 2022. The Program is designed to support local small businesses to invest in their businesses through:

- Physical upgrades to the business premises
- Digital capability
- Business owner capability

The program has generated significant interest and engagement with Ipswich businesses.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Mayor Teresa Harding:

That the report concerning the Small Business Resilience and Growth Program be received and the contents noted.

AFFIRMATIVE

Councillors:

Madsen

Harding

Kunzelmann

Fechner

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. EVENT SPONSORSHIP - THE GATHERING 2022

This is a report concerning an event sponsorship application by Limestone Events Inc. for support of the Celtic Festival 'The Gathering' to be held in May 2022 at the Ipswich Turf Club.

The application is for a combined cash and in-kind sponsorship value of \$24,000.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

- A. **That Limestone Events Inc. receive \$15,000 ex GST cash support for 'The Gathering' 2022.**
- B. **That Limestone Events Inc. receive the following in-kind support valued at \$9,000 ex GST:**
- **Inclusion of a two-page feature in council's seasonal Quarterly Guide**
 - **Inclusion on the council funded Goodna Billboard promoting 2022 Ipswich Festivals initiatives.**
 - **Erection of (existing) street banners along Brisbane Road to promote event**
 - **Support from two (2) staff from the City Events team during event delivery.**

AFFIRMATIVE
Councillors:
Madsen
Harding
Kunzelmann
Fechner

NEGATIVE
Councillors:
Nil

The motion was put and carried.

5. EVENT SPONSORSHIP - IPSWICH CUP 2022

This is a report concerning an event sponsorship application by Ipswich Turf Club for support of the Ipswich Cup Race Day in June 2022.

The application is for \$20,000 ex GST in financial support.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Andrew Fechner:

That the Ipswich Turf Club receive \$20,000 ex GST financial support.

AFFIRMATIVE

Councillors:

Madsen

Harding

Kunzelmann

Fechner

NEGATIVE

Councillors:

Nil

That the motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.51 am.

The meeting closed at 12.03 pm.

ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2022(02)

10 MARCH 2022

REPORT OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Russell Milligan (Chairperson); Councillors Andrew Fechner (Deputy Chairperson), Mayor Teresa Harding, Jacob Madsen and Kate Kunzelmann

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Peter Tabulo), Acting General Manager Planning and Regulatory Services (Brett Davey), General Manager Infrastructure and Environment (Sean Madigan), Acting General Manager Corporate Services (Jeff Keech), Executive Services Manager (Wade Wilson), Chair - Retail Sub-Project Sub Committee (James Hepburn), Senior Policy and Communications Officer (David Shaw), Senior Digital Media and Content Officer (Jodie Richter) and Theatre Technician (Harrison Cate)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Russell Milligan (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2022(01) OF 10 FEBRUARY 2022**

RECOMMENDATION

Moved by Councillor Jacob Madsen:
Seconded by Councillor Andrew Fechner:

**That the minutes of the Environment and Sustainability Committee held on
10 February 2022 be confirmed.**

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

Nil

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 12.13 pm.

The meeting closed at 12.14 pm.

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2022(02)

10 MARCH 2022

REPORT OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Marnie Doyle (Chairperson); Mayor Teresa Harding, Councillors Kate Kunzelmann and Russell Milligan

COUNCILLOR'S APOLOGIES: Deputy Mayor Nicole Jonic (Deputy Chairperson)

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Peter Tabulo), General Manager Infrastructure and Environment (Sean Madigan), Acting General Manager Corporate Services (Jeff Keech), Chair Retail Sub-Project Sub Committee (James Hepburn), Acting General Manager Planning and Regulatory Services (Brett Davey), Senior Policy and Communications Officer (David Shaw), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Digital Media and Content Officer (Jodie Richter) and Theatre Technician (Harrison Cate)

LEAVE OF ABSENCE – DEPUTY MAYOR NICOLE JONIC

It was moved by Councillor Marnie Doyle and seconded by Mayor Teresa Harding that a leave of absence be granted for Deputy Mayor Nicole Jonic.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Marnie Doyle (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2022(01) OF 10 FEBRUARY 2022**

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

That the minutes of the Ipswich Central Redevelopment Committee held on 10 February 2022 be confirmed.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **PROCUREMENT - CONTRACT 16456 PROGRAM MANAGEMENT SERVICES VARIATION**

This is a report concerning a variation of contract 16456 with Ranbury Management Group Pty Ltd for the provision of Program Management Services for the Ipswich Central Revitalisation Project. This report makes the recommendation intended to facilitate the ongoing engagement of Ranbury Management Group Pty Ltd until the conclusion of the contract.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

- A. That the contractual arrangement (Council contract 16456) with Ranbury Management Group Pty Ltd (Supplier) for the provision of Program Management Services for the Ipswich Central Revitalisation Project be varied to amend the purchase price from one million, six hundred and sixty-two thousand, one hundred and twenty eight dollars and fifty cents (\$1,662,128.50) excluding GST to approximately two million, one hundred and three thousand, six hundred and fifty six dollars and fifty cents (\$2,103,656.50) with a contingency of 20% up to four hundred and twenty thousand, seven hundred and thirty one dollars (\$420,731) excluding GST over the entire term.
- B. That Council enter into a deed of variation with the Supplier to appropriately amend the existing contractual arrangement.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision, including the deed of variation to the revised fee estimate and any future variations up to the contingency amount.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. NICHOLAS STREET PRECINCT - RETAIL SUB-PROJECT STEERING COMMITTEE
FEBRUARY 2022

This is a report concerning the February 2022 report from the Retail Sub-Project Steering Committee on the status of the leasing program and associated developments with the retail component of the Nicholas St Precinct redevelopment.

RECOMMENDATION

Moved by Councillor Russell Milligan:

Seconded by Councillor Kate Kunzelmann:

That the February 2022 Retail Sub-Project Steering Committee Report be received and the contents noted.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

MOVE INTO CLOSED SESSION

Moved by Councillor Marnie Doyle

Seconded by Mayor Teresa Harding

That in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Items 4, 5 and 6 titled Nicholas Street Precinct – Approval of an Agreement for lease for Metro B Tenancy 2B01, Metro B Tenancy 2B08/09 and approval of an agreement for lease for the Commonwealth Hotel. These negotiations relate to a commercial matter involving the local government.

The meeting moved into closed session at 1.16 pm.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

MOVE INTO OPEN SESSION

Moved by Councillor Marnie Doyle

Seconded by Mayor Teresa Harding

That the meeting move into open session.

The meeting moved into open session at 1.56 pm.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Items 4, 5 and 6 as listed below were referred to the Special Council Meeting of 10 March 2022 for consideration and formal adoption:

4. NICHOLAS STREET PRECINCT - APPROVAL OF AN AGREEMENT FOR LEASE FOR METRO B TENANCY 2B01

This is a report concerning an agreement for lease for council's consideration associated with tenancy 2B01 within the Nicholas Street Precinct's Metro B Building.

"The attachment/s to this report are confidential in accordance with section 254J(3)(c, g and i) of the *Local Government Regulation 2012*."

RECOMMENDATION

- A. That Council enter into an Agreement for Lease and Incentive Deed with the proposed lessee for Tenancy 2B01 in the Metro B Building (impacting part of lot 1RP157021) ("Tenancy T2B01") within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Project Manager dated 22 February 2021).
- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for Tenancy 2B01 with the proposed lessee (as detailed in the confidential report and attachments by the Project Manager dated 22 February 2022).
- C. That Council note, that in relation to Council's disposal of its leasehold interest in Tenancy 2B01 to the proposed lessee, that the Ministerial exemption under s236 (f) of the *Local Government Regulation 2012* applies to the disposal of Council's interest in Tenancy 2B01 (Ministerial exemption contained in Attachment 1 of this report).
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision at Recommendation B.
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.

Recommendation A was varied due to legal advice received.

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:
Seconded by Mayor Teresa Harding:

- A. That Council enter into an Agreement for Lease and an associated document of the Agreement for Lease with the proposed lessee for Tenancy 2B01 in the Metro B Building (impacting part of Lot 1 on RP157021) ("Tenancy 2B01") within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Project Manager dated 22 February 2022).**
- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for Tenancy 2B01 with the proposed lessee (as detailed in the confidential report and attachments by the Project Manager dated 22 February 2022).**
- C. That Council note, that in relation to Council's disposal of its leasehold interest in Tenancy 2B01 to the proposed lessee, that the Ministerial exemption under s236(f) of the *Local Government Regulation 2012* applies to the disposal of Council's interest in Tenancy 2B01 (Ministerial exemption contained in Attachment 1 of this report).**
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision at Recommendation B.**
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.**

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. NICHOLAS STREET PRECINCT - APPROVAL OF AN AGREEMENT FOR LEASE FOR METRO B TENANCY 2B08/09

This is a report concerning an agreement for lease for council's consideration associated with tenancy 2B08/09 within the Nicholas Street Precinct's Metro B Building.

"The attachment/s to this report are confidential in accordance with section 254J(3)(c, g and i) of the *Local Government Regulation 2012*."

RECOMMENDATION

- A. That Council enter into an Agreement for Lease and Incentive Deed with the proposed lessee for Tenancy 2B08/09 in the Metro B Building (impacting part of lot 1RP157021) ("Tenancy 2B08/09") within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Project Manager dated 28 February 2022).
- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for Tenancy 2B08/09 with the proposed lessee (as detailed in the confidential report and attachments by the Project Manager dated 28 February 2022).
- C. That Council note, that in relation to Council's disposal of its leasehold interest in Tenancy 2B08/09 to the proposed lessee, that the Ministerial exemption under s236(f) of the *Local Government Regulation 2012* applies to the disposal of Council's interest in Tenancy 2B08/09. (Ministerial exemption contained in Attachment 1 of this report).
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision at Recommendation B.
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.

Recommendation A was varied and Recommendation F was included due to legal advice received.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

- A. **That Council enter into an Agreement for Lease and an associated document of the Agreement for Lease with the proposed lessee for Tenancy 2B08/09 in the Metro B Building (impacting part of Lot 1 on RP157021) ("Tenancy 2B08/09")**

within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Project Manager dated 28 February 2022).

- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for Tenancy 2B08/09 with the proposed lessee (as detailed in the confidential report and attachments by the Project Manager dated 28 February 2022).
- C. That Council note, that in relation to Council's disposal of its leasehold interest in Tenancy 2B08/09 to the proposed lessee, that the Ministerial exemption under s236(f) of the *Local Government Regulation 2012* applies to the disposal of Council's interest in Tenancy 2B08/09. (Ministerial exemption contained in Attachment 1 of this report).
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision at Recommendation B.
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.
- F. That the first sentence of the last paragraph on Page 3 of the officer's report be deleted and replaced with the following sentence:

"This paper seeks approval for council to enter into an agreement for lease for a health/wellness tenancy associated with the Nicholas Street Precinct redevelopment."

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. NICHOLAS STREET PRECINCT - APPROVAL OF AN AGREEMENT FOR LEASE FOR THE COMMONWEALTH HOTEL

This is a report concerning an agreement for lease for council's consideration associated with the Commonwealth Hotel.

“The attachment/s to this report are confidential in accordance with section 254J(3)(c, g and i) of the *Local Government Regulation 2012*.”

RECOMMENDATION

- A. That Council enter into an Agreement for Lease with the proposed lessee for the Commonwealth Hotel (impacting 1RP2677 and part of lot 3RP307972) within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Project Manager dated 2 March 2022).
- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for the Commonwealth Hotel with the proposed lessee (as detailed in the confidential report and attachments by the Project Manager dated 2 March 2022).
- C. That Council note, that in relation to Council’s disposal of its leasehold interest in the Commonwealth Hotel to the proposed lessee, that the Ministerial exemption under s236(f) of the *Local Government Regulation 2012* applies to the disposal of Council’s interest in the Commonwealth Hotel. (Ministerial exemption contained in Attachment 1 of this report).
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision at Recommendation B.
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.

Recommendation A was varied due to legal advice received.

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Kate Kunzelmann:

- A. That Council enter into an Agreement for Lease and Car Parking Agreement with the proposed lessee for the Commonwealth Hotel (impacting Lot 1 on RP2677 and part of Lot 3 on RP307972) within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Project Manager dated 2 March 2022).**
- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for the Commonwealth Hotel with the proposed lessee (as detailed in the confidential report and attachments by the Project Manager dated 2 March 2022).**

- C. That Council note, that in relation to Council's disposal of its leasehold interest in the Commonwealth Hotel to the proposed lessee, that the Ministerial exemption under s236(f) of the *Local Government Regulation 2012* applies to the disposal of Council's interest in the Commonwealth Hotel. (Ministerial exemption contained in Attachment 1 of this report).
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision at Recommendation B.
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 1.02 pm.

The meeting closed at 2.06 pm.

Doc ID No: A7905888

ITEM: 16.1

SUBJECT: CEO ORGANISATIONAL PERFORMANCE REPORT FOR FEBRUARY 2022

AUTHOR: CHIEF EXECUTIVE OFFICER

DATE: 28 FEBRUARY 2022

EXECUTIVE SUMMARY

This report is for the month of February 2022 and represents the middle of the Quarter 3 period (January-March 2022).

Significant progress continues to be made in the delivery of the Annual Plan for 2021-2022. The Council workforce remains focussed on the delivery of an array of catalyst projects and our core services to the community while continuing to meet our legislative obligations.

The report for this period highlights current significant matters and progress on key performance indicators for the month of February 2022.

RECOMMENDATION/S

That the Chief Executive Officer Organisational Performance Report for February 2022 be received and the contents noted.

BACKGROUND

1. Current Significant Matters

The city has been hit hard by the recent flood event and our organisation has responded by providing early warnings, updated data and key communications to ensure we could help protect as many lives as possible during this event. The impact of this rain event saw many areas across our city deal with inundation of water and property damage.

Council staff and emergency services worked 24/7 during the response phase and as we transitioned into the recovery phase. Key areas of focus as we transitioned into recovery were waste collection; provision of skip bins; damage assessments to reopen roads and bridges; commencement of damage assessments of other critical infrastructure including parks, buildings and facilities; continual critical communications. The establishment of volunteer recruitment; the coordination of community recovery 'pop ups' at Goodna and Ipswich; and support services at community centres across the city also occurred.

We thank all those partners who have been working with us during the response and recovery phases and our thoughts are with all those in our city who have been impacted by this event.

Further information will be provided in the March report but as of 7 March:

- 6,000 tonnes of waste have been delivered to landfill (three times more than usual)
- Tonnes of that waste have been collected by council using heavy machinery and trucks from the streets and footpaths of impacted areas
- 140 free skip bins have been delivered by Council to businesses and community groups
- 4, 776 visits to Riverview and Rosewood Recycle and Refuse Centres (opened for extended hours and free disposal of flood-related waste)
- Patched 700 potholes using 300 tonnes of asphalt
- During the peak of the flood 101 roads were closed across the city with only 17 roads remaining closed (14 of those are still covered by water and three will need repairs from damage before they can open)

Flood recovery information can be found at <https://www.ipswich.qld.gov.au/services/flood-recovery>

2. Workplace Health and Safety

There was an excellent safety performance across council for February 2022, with the injury and incident rates well below the same time last year and tracking down consistently.

The **Lost Time Injury Frequency Rate (LTIFR)** is 4.74 which is lower than the month of January (5.85). This equates to 4.74 lost time injuries every six (6) months. The state average is 6.31.

Lost time severity rate is 27.02* which is lower than the month of January (29.64). The state average is 29.76 (Total days lost for each LTI).

3. Update on Corporate/Operational Plans

The Quarterly Performance Report for October – December 2021 (Quarter 2 period) on the 2021-2022 Operational Plan was endorsed at the 24 February 2022 Council Meeting and those minutes are now on this meeting's agenda.

Plans and the last quarterly report are available for public viewing on council's website. The link is:

https://www.ipswich.qld.gov.au/about_council/media/corporate_publications/operational_plan

4. Major Key Performance Indicators

People and Culture

- Council's workforce 'head count' has slightly decreased as of 28 February 2022 at 1,452 and is shown with 1,088 full-time (1,100 in January), 135 part-time (132 in January); 113 casual (116 in January); and 116 contingency (106 in January) staff.
- Turnover rate for February 2022 is currently tracking at 15.77% and has remained steady from the month of February (15.27% in January).

Finance

The financial performance report for February is tabled via a separate report on the Council agenda.

February's financial result has continued the same year to date trend of being ahead of budget. Council's overall year to date (YTD) net result as at the end of February 2022 is above budget, with a net surplus (including capital revenues) of \$63.1 million compared to the YTD budget of \$60.8 million.

The operating position of Council is ahead of budget with a YTD surplus of \$1.5 million compared to a YTD budget deficit of \$6.1 million. Similar to January's result, fees and charges revenue continues to be above budget (\$2.5 million over) and materials and services is underbudget by \$3.2 million. The underspend in material and services is expected to be reduced over the coming months. Employee expenses continue to be above budget and this is expected to continue through to the end of the year. The costs of flood recovery will be an emerging issue to be monitored and reported in the coming months.

Capital expenditure YTD (including the Nicholas Street Precinct) was \$75.4 million, which is \$28.9 million below budget. Approximately \$13 million in under-expenditure is primarily related to the timing of the delivery of Nicholas Street redevelopment and there are also timing delays on a landfill rehabilitation project at Whitwood Road. As with operations, as capital resources are redirected towards the flood recovery activities, potential impacts on the capital program will need to be monitored and reported in the coming months.

Capital Delivery Program 2020-2021

The capital delivery for the month of February was adversely impacted by wet weather including on ground delivery and receipting. The capital funds expended for the month of February was \$6.17 million against a budget of \$8.06 million. The underspend is predominantly in relation to road surfacing rehabilitation and the Whitwood Road landfill rehabilitation project, with a proportion attributed to delays in receipting incurred as a result of the flood event.

5. Risk and Compliance Update

Corporate Risk Register

Council's corporate risk register is reported through Council's Audit and Risk Management Committee which is held approximately every quarter (the most recent meeting was held on 16 February 2022). Council's corporate risk register is reviewed and updated every two months at the Executive Leadership Team (ELT) Risk Committee Meeting. The updated corporate risk register was noted and endorsed at the ELT Risk Committee meeting held on 22 February 2022.

Council is currently closely monitoring the COVID-19 pandemic response for safety and business continuity risk management.

Legal Matters

An overview of all current active court proceedings and all significant legal matters that are not the subject of court proceedings is provided at Confidential Attachment 2 to this report.

Matters that are not the subject of court proceedings will be considered significant where:

- they concern subject matter of significant public interest/concern; and/or
- where their outcome may present significant financial value/impact for Council; and/or
- where their outcome may set an important precedent for Council.

Generally significant non-court matters will only be reported where they are the subject of dispute and management of that dispute is being administered by Legal Services (as opposed to where Legal Services' involvement is ad-hoc or limited to the provision of internal advice), or where they concern a significant project for Council.

The detail reported in respect of each matter listed has been provided with privacy, confidentiality and legal professional privilege (and the requirement to maintain same) in mind.

6. Current Consultation Matters

Shape your Ipswich is Ipswich City Council's digital engagement platform where Council uses a range of digital techniques to connect with the community and promote any events associated with the consultation project. <https://shapeyouripswich.com.au/>

Shape Your Ipswich summary:

- Members (as of 28 February) – 3,419
- Contributions (1-28 February) – 320
- Page views (1-28 February) – 12,110

Projects currently open on Shape Your Ipswich (February 2022):

Project Name	Project Lead (Council Department)	Purpose of engagement
Food Organics and Garden Organics (FOGO) Trial	Infrastructure and Environment Department	Feedback and information page for participating residents in Bellbird Park and Raceview for the FOGO trial.
Ipswich Central - CBD Speed Limits	Infrastructure and Environment Department	To seek community feedback on the proposed 40km/h speed limit in the CBD area, as part of the Vulnerable Road User Program.
Ipswich Central – Bottle Alley	Community, Cultural and Economic Development Department	To seek Expression of Interest to design a public artwork to be displayed in Bottle Alley as part of the Ipswich Central Revitalisation.
Tivoli Motorcycle Racing Facility – Motoland	Planning and Regulatory Services Department	To inform the community about the Motoland motorcycle racing facility.
Urban Heat	Infrastructure and Environment Department	Consultation on community experiences of the urban heat environment. Partnership with Griffith University and University of the Sunshine Coast.
Swifts Sports Club Proposed Sale	Corporate Services	To keep the community updated on the potential sale of the Swifts Sports Club, and upcoming community consultation opportunities.
Renaming of Paul Pisasale Bridge and Pisasale Drive	Coordination and Performance Department	To seek community suggestions on re-naming options for the Paul Pisasale Bridge and Pisasale Drive.
Community Panel	Coordination and Performance Department	Council's new community engagement program for future focussed policy, strategy, projects and plans.
Richardson Park Playground Upgrade	Infrastructure and Environment Department	To seek community ideas and input for the new playground design and park upgrade.
Georgie Conway Leichhardt Community Swim Centre User Consultation	Infrastructure and Environment Department	Consultation on visitation to the pool and pool water temperature. This is a targeted consultation with pool users led by IED.

Projects scheduled to open next month (March 2022):

Project Name	Project Lead (Council Department)	Purpose of engagement
Ipswich Inner CBD Cycle Network Preferred Route	Infrastructure and Environment Department	Gathering feedback on level of support for the preferred route do council can proceed with detailed design. Further engagement on this project will be done with the community panel.
Sustainable Ipswich	Infrastructure and Environment Department	Gathering community ideas for future activities to be held during Sustainable Ipswich Month and seeking potential partners to deliver activities.

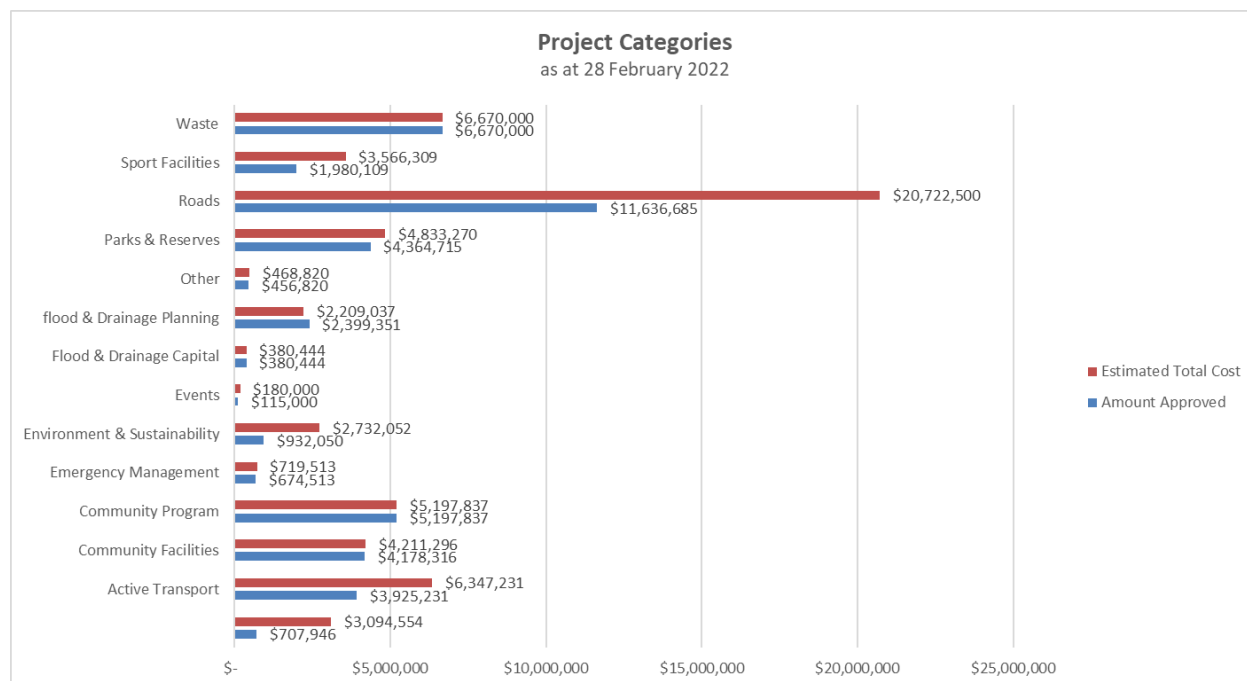
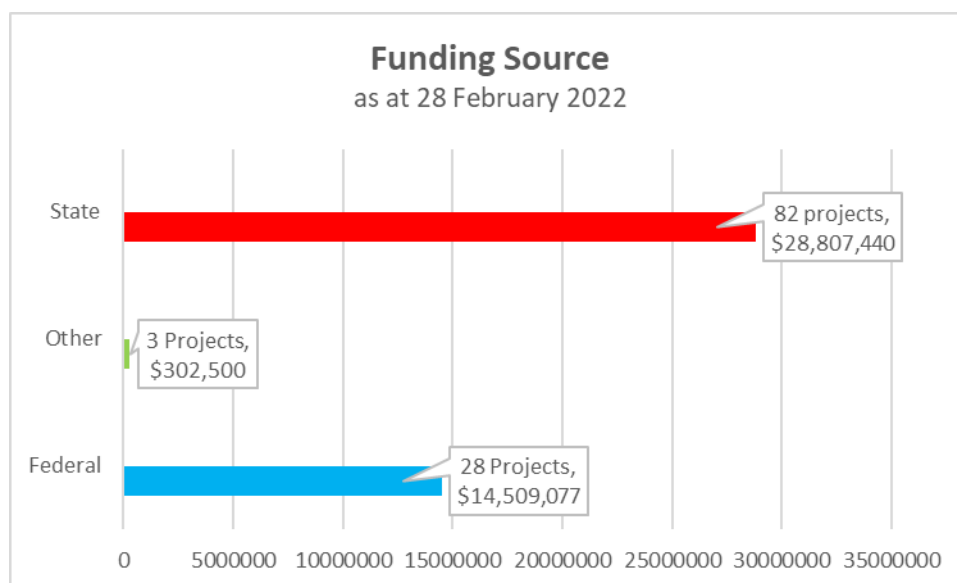
Project updates for February – closing the loop:

Project Name	Project Lead (Council Department)	Purpose of engagement
Strengthening Ipswich Communities Plan	Planning and Regulatory Services Department	Page was updated to reflect: <ul style="list-style-type: none"> • Survey closed • Summary of feedback to be analysed • Feedback to be provided in next steps
Ipswich Arts Advisory Group	Community, Cultural and Economic Development Department	Page was updated to reflect: <ul style="list-style-type: none"> • Registrations closed • Registrations to be analysed • Feedback to be provided in next steps
Recreational Walking and Cycling	Infrastructure and Environment Department	Page was updated to reflect: <ul style="list-style-type: none"> • Recreational Cycling and Walking Plan (RCWAP) adopted by council in February 2022 • RCWAP is based on community feedback, and other relevant information. • Final RCWAP plan • Timeline updated • Next steps -how council will implement the plan

7. External Funding

Councils in Queensland may receive funding (Grants) from the Federal and State Governments. Council currently has 113 active grant projects with funding commitments of \$43.6 million.

A summary of the grant revenue portfolio is provided below:



8. Council Resolutions



Number of resolutions finalised since last report (14 February 2022): 32

Number of resolutions in progress as at 14 March 2022: 82

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Actions Report as at 14 March 2022  
	CONFIDENTIAL
2.	Legal Services Confidential Attachment

Item 16.1 / Attachment 1.

IPSWICH CITY COUNCIL ACTIONS REPORT

Total actions in progress: 82
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COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE

Actions in Progress: 2

Meeting	Dept	Item	Title	Expected Completion Date	Status
Community, Culture, Arts and Sport Committee 17/09/2020	Community, Cultural and Economic Development Department	5	Rosewood Community Centre	TBA	In progress
Community, Culture, Arts and Sport Committee 10/02/2022	Infrastructure and Environment Department	3	Recreational Cycling and Walking Action Plan	1/03/2022	In progress

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE

Actions completed: 1

Meeting	Dept	Item	Title
Community, Culture, Arts and Sport Committee 4/11/2021	Community, Cultural and Economic Development Department	2	Ipswich Arts Advisory Group

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COUNCIL

Actions in progress: 34

Meeting	Dept	Item	Title	Expected Completion Date	Status
Council 28/01/2021	Planning and Regulatory Services Department	15.1	Review of Footpath Dining	31/03/2022	In progress
Council 25/03/2021	Coordination and Performance Department	15.4	Memorabilia Items	30/06/2022	In progress
Council 29/04/2021	Coordination and Performance Department	15.1	Appointment of Deputy Mayor until April 2022	4/04/2022	In progress
Council 29/04/2021	Corporate Services Department	15.7	Proposed Renewal of Lease over 116 Brisbane Street, Ipswich to Rajesh Sharma	31/03/2022	In progress
Council 27/05/2021	Infrastructure and Environment Department	16.1	Notice of Motion - Emergency Works to Unformed Damaged Roads	TBA	In progress
Council 24/06/2021	Coordination and Performance Department	16.2	Notice of Motion - Council support for federal funding request by Springfield City Group - Stage 3 Robelle Domain	31/03/2022	In progress
Council 22/07/2021	Community, Cultural and Economic Development Department	16.1	Notice of Motion - Local Offices at Springfield Central Library, Redbank Plains Library and Rosewood Library	TBA	In progress
Council 22/07/2021	Community, Cultural and Economic Development Department	16.1	Notice of Motion - Local Offices at Springfield Central Library, Redbank Plains Library and Rosewood Library	TBA	In progress
Council 22/07/2021	Community, Cultural and Economic Development Department	8.1	Hack for Community Impact	TBA	In progress
Council 22/07/2021	Coordination and Performance Department	16.1	Notice of Motion - Local Offices at Springfield Central Library, Redbank Plains Library and Rosewood Library	TBA	In progress
Council 19/08/2021	Coordination and Performance Department	15.7	Notice of Motion Response - Councillor Local Office Space	TBA	In progress
Council 19/08/2021	Infrastructure and Environment Department	15.11	Sub-Regional Waste Alliance - Recycling Modernisation Fund	TBA	In progress

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Meeting	Dept	Item	Title	Expected Completion Date	Status
Council 16/09/2021	Infrastructure and Environment Department		14.5. Committee Report - Environment and Sustainability Committee - 2 September 2021 – Relates to Traditional Owner Reference Group	30/06/2022	In progress
Council 18/11/2021	Infrastructure and Environment Department	15.5	Sub Regional Waste Alliance - MRF Budget Allocation	TBA	In progress
Council 18/11/2021	Infrastructure and Environment Department	15.6	Variation to Waste Transport Services Contract No. 16251 to include additional services for the consolidation and transport of kerbside recycling content	TBA	In progress
Council 18/11/2021	Infrastructure and Environment Department	16.1	Notice of Motion - Seeking Dedication of White Rock - Spring Mountain Estate as a National Park	TBA	In progress
Council 9/12/2021	Infrastructure and Environment Department	7	Presentation of Petitions	TBA	In progress
Council 27/01/2022	Coordination and Performance Department	16.2	Media and Corporate Communications Policy	31/03/2022	In progress
Council 27/01/2022	Corporate Services Department	16.7	Procurement - Rosewood Showgrounds Camping Facility	30/06/2022	In progress
Council 27/01/2022	Corporate Services Department	16.7	Procurement - Rosewood Showgrounds Camping Facility	31/05/2022	In progress
Council 27/01/2022	Infrastructure and Environment Department		Questions on Notice	TBA	In progress
Council 27/01/2022	Infrastructure and Environment Department	14.1	Georgie Conway Leichhardt Community Swim Centre	TBA	In progress
Council 27/01/2022	Infrastructure and Environment Department	14.1.1	Matter on Notice - Capital Improvement Works - Georgie Conway Leichhardt Community Swim Centre	TBA	In progress
Council 27/01/2022	Infrastructure and Environment Department	16.4	Ripley Priority Development Area Infrastructure Provision - repealing resolution B of Planning, Development and Heritage Committee Report No.1 of 28 November 2017	TBA	In progress
Council 27/01/2022	Infrastructure and Environment Department	16.8	Sub Regional Waste Alliance - Stage 2 Tender Approval	TBA	In progress

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Meeting	Dept	Item	Title	Expected Completion Date	Status
Council 24/02/2022	Community, Cultural and Economic Development Department	17.4	Notice of Motion - Establishment of Motorsport Precinct Advisory Group	15/03/2022	In progress
Council 24/02/2022	Coordination and Performance Department	14.2	Media and Corporate Communications Policy	15/03/2022	In progress
Council 24/02/2022	Coordination and Performance Department	17.1	Notice of Motion - Review of Terms of Reference for Ipswich City Council Standing Committees	30/04/2022	In progress
Council 24/02/2022	Corporate Services Department	14.1	Procurement - Robelle Domain Parklands Facility Lease	15/03/2022	In progress
Council 24/02/2022	Corporate Services Department	16.2	Procurement: Tender 16830 - Civil Construction Works - Springfield Parkway and Springfield Greenbank Arterial - Stage 3	15/03/2022	In progress
Council 24/02/2022	Corporate Services Department	16.3	Procurement: Intersection upgrade, Queen and Albert Street	15/03/2022	In progress
Council 24/02/2022	Corporate Services Department	16.3	Procurement: Intersection upgrade, Queen and Albert Street	15/03/2022	In progress
Council 24/02/2022	Corporate Services Department	16.5	Nicholas Street Precinct Parking Access System Upgrade	15/03/2022	In progress
Council 24/02/2022	Infrastructure and Environment Department	17.3	Notice of Motion - Proposed additional signalised intersection on Springfield Greenbank Arterial Road	15/03/2022	In progress

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COUNCIL

Actions completed: 17

Meeting	Dept	Item	Title
Council 25/02/2021	Infrastructure and Environment Department	15.5	Naming of Your Places and Spaces - Community Engagement Report
Council 25/03/2021	Infrastructure and Environment Department	15.1	Naming of Your Places and Spaces - Community Engagement Report
Council 21/10/2021	Coordination and Performance Department	5	Condolences
Council 21/10/2021	Community, Cultural and Economic Development Department	15.5	Event Sponsorship - A-League Friendly Football Match
Council 18/11/2021	Corporate Services Department	15.7	Procurement: Preferred Supplier Arrangement 17209 - Provision of Resource Recovery and Disposal of Non- Putrescible Waste
Council 18/11/2021	Corporate Services Department	15.8	Procurement: Tender 16829 - Civil Construction Works Redbank Plains Road - Stage 3
Council 9/12/2021	Coordination and Performance Department	5	Condolences
Council 9/12/2021	Corporate Services Department	15.2	Procurement: Tender 16830 - Civil Construction Works - Springfield Parkway and Springfield Greenbank Arterial - Stage 1
Council 27/01/2022	Community, Cultural and Economic Development Department	16.3	Jane Gorry Park Community Hub (Augustine Heights) hire fees
Council 27/01/2022	Corporate Services Department	16.4	Ripley Priority Development Area Infrastructure Provision - repealing resolution B of Planning, Development and Heritage Committee Report No.1 of 28 November 2017
Council 27/01/2022	Planning and Regulatory Services Department		Motoland Chuwar
Council 27/01/2022	Planning and Regulatory Services Department	16.5	Development application recommendation - 7942/2018/MAMC/A Change request for a Material Change of Use (Recreation Use – Motorsports) at 102 Champions Way, Willowbank
Council 24/02/2022	Coordination and Performance Department	17.2	Notice of Motion - Proposed Amendment of Meeting Procedures Policy
Council 24/02/2022	Coordination and Performance Department	17.4	Notice of Motion - Establishment of Motorsport Precinct Advisory Group
Council 24/02/2022	Corporate Services Department	16.2	Procurement: Tender 16830 - Civil Construction Works - Springfield Parkway and Springfield Greenbank Arterial - Stage 3
Council 24/02/2022	Corporate Services Department	16.5	Nicholas Street Precinct Parking Access System Upgrade
Council 24/02/2022	Corporate Services Department	17.2	Notice of Motion - Proposed Amendment of Meeting Procedures Policy

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ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE

Actions in progress: 1

Meeting	Dept	Item	Title	Expected Completion Date	Status
Economic and Industry Development Committee 1/12/2021	Coordination and Performance Department	2	Regional Development Australia Ipswich & West Moreton Committee Membership	TBA	In progress

ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE

Actions completed: 3

Meeting	Dept	Item	Title
Economic and Industry Development Committee 8/07/2021	Community, Cultural and Economic Development Department	2	Small Business Funding Program
Economic and Industry Development Committee 1/12/2021	Community, Cultural and Economic Development Department	2	Regional Development Australia Ipswich & West Moreton Committee Membership
Economic and Industry Development Committee 1/12/2021	Community, Cultural and Economic Development Department	3	Small Business Growth Program

ENVIRONMENT AND SUSTAINABILITY COMMITTEE

Actions in progress: 10

Meeting	Dept	Item	Title	Expected Completion Date	Status
Environment and Sustainability Committee 15/10/2020	Infrastructure and Environment Department	2	Stormwater Quality Offsets Program Capital Works Portfolio Sub Program - List of Projects 2021-2022	30/06/2022	In progress
Environment and Sustainability Committee 11/03/2021	Corporate Services Department	4	Cherish the Environment Foundation	30/06/2022	In progress
Environment and Sustainability Committee 11/03/2021	Infrastructure and Environment Department	3	Assessment of 12-26 Eugene Street Bellbird Park for Enviroplan acquisition	TBA	In progress

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Meeting	Dept	Item	Title	Expected Completion Date	Status
Environment and Sustainability Committee 11/03/2021	Infrastructure and Environment Department	4	Cherish the Environment Foundation	30/03/2022	In progress
Environment and Sustainability Committee 2/09/2021	Infrastructure and Environment Department	2	Traditional Owner Reference Group	30/06/2022	In progress
Environment and Sustainability Committee 1/12/2021	Infrastructure and Environment Department	2	Sustainability Strategy	TBA	In progress
Environment and Sustainability Committee 10/02/2022	Corporate Services Department	3	Updates to the Ipswich Enviroplan Program and Levy Policy	1/03/2022	In progress
Environment and Sustainability Committee 10/02/2022	Infrastructure and Environment Department	3	Updates to the Ipswich Enviroplan Program and Levy Policy	1/03/2022	In progress
Environment and Sustainability Committee 10/02/2022	Infrastructure and Environment Department	4	Ipswich Integrated Catchment Plan	1/03/2022	In progress
Environment and Sustainability Committee 10/02/2022	Infrastructure and Environment Department	5	Franklin Vale Creek Catchment Restoration Plan 2021-2026	1/06/2023	In progress

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GOVERNANCE AND TRANSPARENCY COMMITTEE

Actions in progress: 19

Meeting	Dept	Item	Title	Expected Completion Date	Status
Governance and Transparency Committee 15/10/2020	Corporate Services Department	1	Acquisition of Leasehold Land - Champions Way Truncation	1/06/2022	In progress
Governance and Transparency Committee 11/02/2021	Corporate Services Department	4	Acquisition of Land for INF02414 Road Purposes Redbank Plains Road Stage 3	1/06/2022	In progress
Governance and Transparency Committee 11/02/2021	Corporate Services Department	5	Acquisition of Land and Drainage Easement for INF03206 Mary and William Streets Blackstone Traffic Signalisation Project	1/06/2022	In progress
Governance and Transparency Committee 11/02/2021	Corporate Services Department	6	Acquisition of Drainage Easements for INF04089 Local Drainage Rehabilitation Project Pryde and Hume Street, Woodend	1/09/2022	In progress
Governance and Transparency Committee 10/06/2021	Corporate Services Department	5	New Trustee Lease over Reserve for Recreation Purposes to Australian Crawl (Goodna) Pty Ltd over 256 Brisbane Road, Bundamba	1/06/2022	In progress
Governance and Transparency Committee 7/10/2021	Corporate Services Department	2	Trustee Lease Renewal to Axicom Pty Ltd over 22 Chelmsford Avenue, Ipswich	31/03/2022	In progress
Governance and Transparency Committee 4/11/2021	Coordination and Performance Department	5	Community Panels	TBA	In progress
Governance and Transparency Committee 4/11/2021	Coordination and Performance Department	6	Council, Committee Meetings and Briefings/Workshop dates for 2022 and January 2023	31/03/2022	In progress
Governance and Transparency Committee 4/11/2021	Coordination and Performance Department	7	Drug and Alcohol (Councillors) Policy	31/03/2022	In progress
Governance and Transparency Committee 4/11/2021	Infrastructure and Environment Department	3.1	Matter on Notice - Operating Hours of the Georgie Conway Leichhardt Swim Centre	TBA	In progress

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Meeting	Dept	Item	Title	Expected Completion Date	Status
Governance and Transparency Committee 1/12/2021	Corporate Services Department	5	Acquisition of Land for Drainage Purposes for INF03780 Alice and Short St KC Project	31/03/2022	In progress
Governance and Transparency Committee 10/02/2022	Corporate Services Department	10	Procurement: Intergraph (Hexagon) Spatial Software Maintenance	1/03/2022	In progress
Governance and Transparency Committee 10/02/2022	Corporate Services Department	3	Revised Indigenous Accord Policy	1/03/2022	In progress
Governance and Transparency Committee 10/02/2022	Corporate Services Department	4	Boundary Anomalies Between Ipswich City Council and Lockyer Valley Regional Council	1/03/2022	In progress
Governance and Transparency Committee 10/02/2022	Corporate Services Department	5	New Lease Over Part of 125A Chubb Street, One Mile to West Moreton Greyhound Owners & Trainers Association Inc.	30/06/2022	In progress
Governance and Transparency Committee 10/02/2022	Corporate Services Department	6	Acquisition of Easement for INF04088 Hayne Street Drainage Project	1/03/2022	In progress
Governance and Transparency Committee 10/02/2022	Corporate Services Department	7	Acquisition of Land for Road Purposes for INF03875 Keanes Road Rosewood Bridge Replacement	1/03/2022	In progress
Governance and Transparency Committee 10/02/2022	Corporate Services Department	8	Procurement: Contract 17692 Organic Waste Management Services	1/03/2022	In progress
Governance and Transparency Committee 10/02/2022	Corporate Services Department	9	Procurement: TCP - 18178 Geographic Information System (GIS) Enterprise Spatial Solution	1/03/2022	In progress

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GOVERNANCE AND TRANSPARENCY COMMITTEE

Actions completed: 7

Meeting	Dept	Item	Title
Governance and Transparency Committee 4/11/2021	Planning and Regulatory Services Department	5	Community Panels
Governance and Transparency Committee 1/12/2021	Corporate Services Department	6	Rates relief in response to the COVID-19 pandemic
Governance and Transparency Committee 10/02/2022	Community, Cultural and Economic Development Department	3	Revised Indigenous Accord Policy
Governance and Transparency Committee 10/02/2022	Corporate Services Department	4	Boundary Anomalies Between Ipswich City Council and Lockyer Valley Regional Council
Governance and Transparency Committee 10/02/2022	Corporate Services Department	5	New Lease Over Part of 125A Chubb Street, One Mile to West Moreton Greyhound Owners & Trainers Association Inc.
Governance and Transparency Committee 10/02/2022	Corporate Services Department	8	Procurement: Contract 17692 Organic Waste Management Services
Governance and Transparency Committee 10/02/2022	Corporate Services Department	9	Procurement: TCP - 18178 Geographic Information System (GIS) Enterprise Spatial Solution

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GROWTH, INFRASTRUCTURE AND WASTE COMMITTEE

Actions in progress: 15

Meeting	Dept	Item	Title	Expected Completion Date	Status
Growth Infrastructure and Waste Committee 12/11/2020	Infrastructure and Environment Department	7	Notice of Motion - Load Limits placed on heavy-traffic bridges	31/03/2021	In progress
Growth Infrastructure and Waste Committee 11/03/2021	Corporate Services Department	4	Acquisition of Land for Road Purposes - Springfield Parkway Shared Path Upgrade Project	1/03/2022	In progress
Growth Infrastructure and Waste Committee 15/04/2021	Infrastructure and Environment Department	5	Notice of Motion Response - Riding the Revolution Report	TBA	In progress
Growth Infrastructure and Waste Committee 10/06/2021	Corporate Services Department	13	Amendment to Acquisition of INF02725 Drainage Easement for Local Drainage Rehabilitation at Arthur Summervilles Road, Karalee	30/06/2022	In progress
Growth Infrastructure and Waste Committee 5/08/2021	Corporate Services Department	2	Disposal of Subterranean Land Located at Lots 21 and 22 Ipswich-Rosewood Road, Amberley	30/04/2022	In progress
Growth Infrastructure and Waste Committee 2/09/2021	Corporate Services Department	5	Acquisition of Land for INF03144 Eastern Ipswich Bikeway Link	31/03/2022	In progress
Growth Infrastructure and Waste Committee 2/09/2021	Corporate Services Department	6	Acquisition of Drainage Easement - INF04082 - 97 Moores Pocket Road, Moores Pocket	30/06/2022	In progress
Growth Infrastructure and Waste Committee 7/10/2021	Infrastructure and Environment Department	3	Proposed Disposal of Council Asset: 'Marburg Sulky'	TBA	In progress
Growth Infrastructure and Waste Committee 4/11/2021	Corporate Services Department	4	Cameron Park - Swifts Leagues Club	30/06/2022	In progress
Growth Infrastructure and Waste Committee 4/11/2021	Corporate Services Department	5	Acquisition of Drainage Easement INF04249 - 11 Panton Street, Woodend	1/07/2022	In progress
Growth Infrastructure and Waste Committee 4/11/2021	Corporate Services Department	6	Acquisition of Drainage Easement INF04251 - 50 Blackall Street, East Ipswich	1/07/2022	In progress

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Meeting	Dept	Item	Title	Expected Completion Date	Status
Growth Infrastructure and Waste Committee 4/11/2021	Infrastructure and Environment Department	2	E-Scooters in Ipswich	30/03/2023	In progress
Growth Infrastructure and Waste Committee 10/02/2022	Corporate Services Department	4	Proposed Repairs to Unmaintained Roads Policy	1/03/2022	In progress
Growth Infrastructure and Waste Committee 10/02/2022	Infrastructure and Environment Department	2	Expanding the Ipswich Bus Network	1/03/2022	In progress
Growth Infrastructure and Waste Committee 10/02/2022	Infrastructure and Environment Department	4	Proposed Repairs to Unmaintained Roads Policy	1/03/2022	In progress

GROWTH, INFRASTRUCTURE AND WASTE COMMITTEE

Actions completed: 2

Meeting	Dept	Item	Title
Growth Infrastructure and Waste Committee 7/10/2021	Corporate Services Department	2	Procurement: Delegation to CEO to enter into contract for supply of electricity for large contestable sites
Growth Infrastructure and Waste Committee 4/11/2021	Planning and Regulatory Services Department	13	Notice of Motion - Assistance for Agritourism Industry in Ipswich

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IPSWICH CENTRAL REDEVELOPMENT COMMITTEE

Actions in progress: 1

Meeting	Dept	Item	Title	Expected Completion Date	Status
Ipswich Central Redevelopment Committee 9/12/2021	Corporate Services Department	2	Procurement - Nicholas Street Precinct Cinema Operations	30/04/2022	In progress

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE

Actions completed: 2

Meeting	Dept	Item	Title
Ipswich Central Redevelopment Committee 1/12/2021	Community, Cultural and Economic Development Department	3.1	Matter Taken on Notice - Bottle Alley Submission
Ipswich Central Redevelopment Committee 9/12/2021	Coordination and Performance Department	1	Nicholas Street Precinct - Approval of an Agreement for Lease for Metro B Tenancy 2BK1

Doc ID No: A7916689

ITEM: 16.2

SUBJECT: DEVELOPMENT APPLICATION (3827/2019/CA) RECOMMENDATION - WOOD MULCHING INDUSTRIES (WMI) ENCLOSED COMPOST MANUFACTURING AND BIO-GAS FACILITY AT SWANBANK

AUTHOR: SENIOR PLANNER (DEVELOPMENT)

DATE: 8 MARCH 2022

EXECUTIVE SUMMARY

This is a report concerning development application seeking approval for the following at 7006 Unnamed Road, Swanbank:

- Reconfiguring a Lot – One (1) lot into Two (2) lots with associated Easement (for access, servicing and shared facilities) and One (1) balance lot;
- Material Change of Use (MCU) for Waste Activity (Compost Manufacturing Enclosed - Stage 1);
- Material Change of Use for Waste Activity (Biogas Facility) and associated Major Utility (Electricity/Gas Generation - Stage 2); and
- Material Change of Use for Environmentally Relevant Activities (ERA) 33, 53(a), 53(b) and 54-1.

The application requires determination by Council in accordance with the *Framework for Development Applications and Related Activities Policy* as the nature of the proposed Use being a Waste Activity located within the Temporary Local Planning Instrument (TLPI) No. 1 of 2020 (Waste Activity Regulation) - Swanbank / New Chum Waste Activity Area.

The proposed development has been assessed in relation to the applicable assessment benchmarks. The proposed Reconfiguring a Lot and Material Change of Use for Waste Activity (Compost Manufacturing and Bio-Gas Facility) generally complies with the assessment benchmarks or can be conditioned to comply.

RECOMMENDATION/S

That Council approve Development Application No. 3827/2019/CA being the Material Change of Use for Waste Activity [Compost Manufacturing Enclosed, Waste Activity (Biogas Facility) and Major Utility (Electricity/Gas Generation)] over proposed Lot 1 and Reconfiguring a Lot [One (1) lot into Two (2) lots with associated Easement and One (1) balance lot] subject to conditions as contained in Attachment 1 of this report.

RELATED PARTIES

The related parties to this application are:

- Applicant - Wood Mulching Industries Pty Ltd
- Landowner – Swanbank Industrial Park Pty Ltd
- Town Planning - Ethos Urban Pty Ltd
- Surveying/Urban Design – Jensen Bowers
- Landscape - Citicene
- Stormwater Consultants – Engeny
- Engineering Services Consultants - Premise
- Geotechnical Consultants – Moreton Geotechnical Services and Cardno
- Acoustic – Assured Environmental (AE)
- Air Quality – Ask Consulting
- Traffic Engineering Consultants – TTM Consulting Pty Ltd
- Ecology - 28 South Environmental
- Bushfire - Land & Environment Consultants
- Contamination/Unexploded Ordnance - Lambert & Rehbein
- Public Notification Consultant – AD Contractors Public Notification Specialists
- Community engagement - Ethos Urban Pty Ltd
- Hazard and Risk - Icubed

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

SITE ADDRESS:	7006 Unnamed Road, SWANBANK QLD 4306 Lot 6 Unnamed Road, SWANBANK QLD 4306 (<i>for access purposes</i>)
APPLICATION TYPE:	Reconfiguring a Lot and Material Change of Use
PROPOSAL:	<ul style="list-style-type: none">▪ Reconfiguring a Lot – One (1) lot into Two (2) lots with associated Easement (for access, servicing and shared facilities) and One (1) balance lot;▪ Material Change of Use for Waste Activity (Compost Manufacturing Enclosed) over proposed Lot 1 of

	Development Approval 3827/2019/CA - Stage 1 of development;
	<ul style="list-style-type: none">▪ Material Change of Use for Waste Activity (Biogas Facility) and associated Major Utility (Electricity/Gas Generation) over proposed Lot 2 of Development Approval 3827/2019/CA - Stage 2 of development;▪ Material Change of Use for Environmentally Relevant Activity (ERA) 33 – Crushing, grinding, milling or screening more than 5,000t of material in a year (finished product screening);▪ Material Change of Use for Environmentally Relevant Activity (ERA) 53(a) – Organic material processing consisting of operating a facility for processing by way of composting more than 200t of organic material in a year by composting the organic material;▪ Material Change of Use for Environmentally Relevant Activity (ERA) 53(b) – Organic material processing consisting of operating a facility for processing by way of composting more than 200t of organic material in a year, by anaerobic digestion; and▪ Material Change of Use for Environmentally Relevant Activity (ERA) 54-1 – Mechanical waste reprocessing, that is operating a facility for receiving and mechanically reprocessing, in a year, more than 5,000t of inert, non-putrescible waste or green waste only
ZONE:	<ul style="list-style-type: none">▪ Part Regional Business and Industry Investigation Zone▪ Part Regional Business and Industry Buffer Zone
OVERLAYS:	<ul style="list-style-type: none">▪ OV1 – Transitional Bushfire Risk Area▪ OV3 - Mining Constrained Area▪ OV4 – Difficult Topography▪ OV7A - Building Height Restriction▪ OV7B - Existing Committed Urban Townships▪ OV7E – Unexploded Ordnances Buffer▪ OV13 – High Voltage Transmission Line
APPLICANT:	Swanbank Industrial Park Pty Ltd
	C/- Ethos Urban Pty Ltd
OWNER:	Swanbank Industrial Park Pty Ltd
EXISTING OR PROPOSED TRADING NAMES:	Unknown
APPLICATION NO:	3827/2019/CA
AREA:	7006 Unnamed Road, SWANBANK QLD 4306 – 10.1ha Lot 6 Unnamed Road, SWANBANK QLD 4306 – 8.5ha

REFERRAL AGENCIES:

- Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) – State Assessment Referral Agency (SARA) - Concurrence
- Powerlink – Advice Agency
- Department of Defence – Third Party Advice Agency

EXISTING USE:

- 7006 Unnamed Road, Swanbank – Special Industry (Wood Mulching and Composting Facility with associated Site Office, Carparking, Landscaping, Storage and Maintenance Areas) pursuant to Development Approval 4335/2011/MAMC/A

PREVIOUS RELATED APPROVALS:

- Lot 6 – part of Centenary Highway
- Development Approval 2556/99 (to change conditions of Development Approval 1164/98) through Planning and Environment Court Order (Appeal No. 212 of 2000) dated 7 April 2000 for Special Industry (Wood Mulching and Composting Facility)
- Town Planning Consent for Extractive Industry (Sand Extraction) dated 4 February 1982
- 4335/2011/MCU - Extension to Special Industry (Wood Mulching and Composting Facility with associated Site Office, Carparking, Landscaping, Storage and Maintenance Areas)
- 5674/2015/RAL: Reconfiguration of a Lot (Boundary Realignment – 2 lots into 2 lots)
- 7603/2015/RAL: Reconfiguration of a Lot (2 lots into 3 lots, access easements and new road)
- 7908/2015/RAL Reconfiguring a Lot (2 Lots into 5 Lots, and new Roads)
- 4335/2011/MAMC/A – Minor Change to 4335/2011/MCU
- 4335/2011/MAMC/B – Minor Change to 4335/2011/MAMC/A (refused)
- 4335/2011/MAMC/C – Minor Change to MAMC/B
- 4335/2011/MAMC/D – Minor Change to 4335/2011/MAMC/C
- 7905/2015/MCU – Business Use (Garden Centre) and General Industry (Landscape Supply Depot).
- 7920/2015/MCU - Special Industry (Concrete Batching Plant)
- 12229/2020/CA - Reconfiguring a Lot (1 Lot into 2 Lots plus Balance Lot, and Access Easement), MCU for Business Use (consisting of Service Station with ancillary Shop) on proposed Lot 1, and MCU for Business Uses (consisting of two (2) fast food premises/restaurants and up to five (5)

café/restaurant/takeaway food premises tenancies)
proposed Lot 2

- 12229/202/MAMC/A - Minor Change to
12229/2020/CA

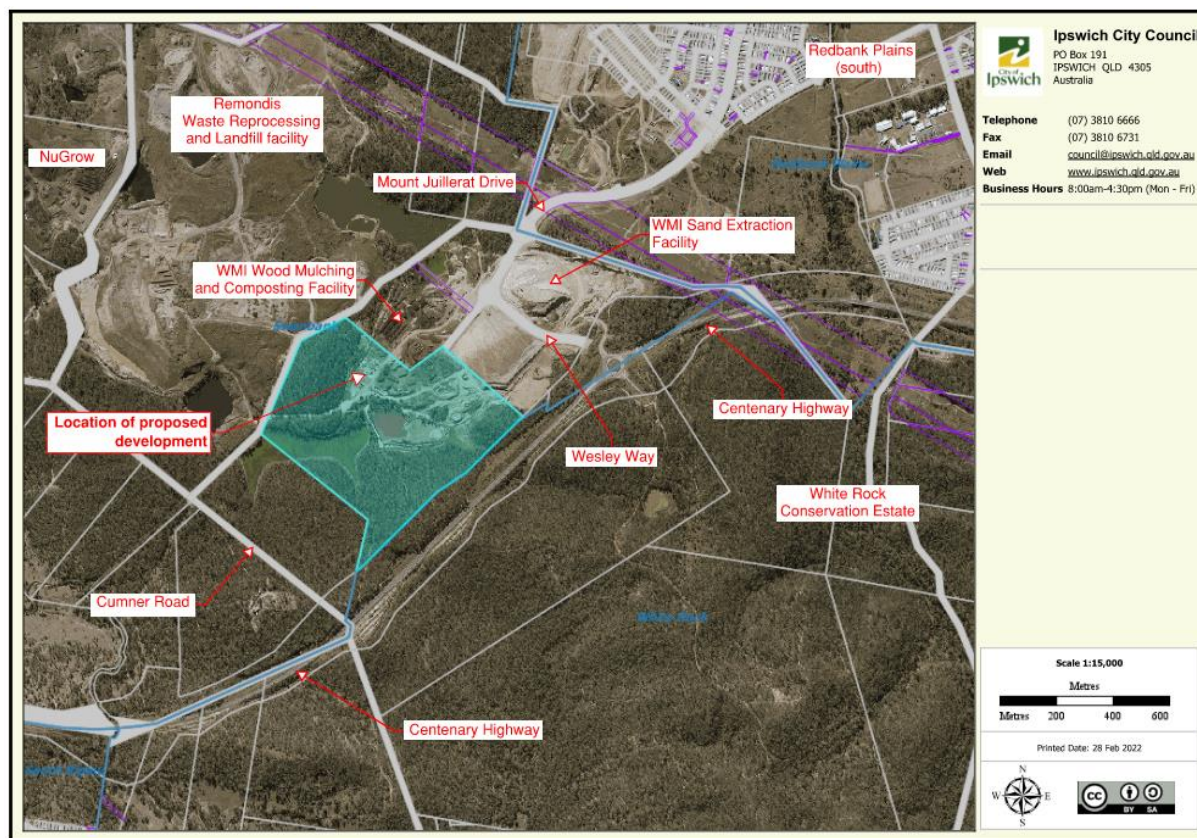
DATE RECEIVED: 15 May 2019

DECISION PERIOD START DATE: 14 February 2022

EXPECTED DETERMINATION 31 March 2022

DATE:

LOCALITY PLAN:



SITE DETAILS AND SURROUNDING LAND USES:

The subject site is located approximately 10.0km south-east of the Ipswich CBD and is at the intersection of Mount Juillerat Drive and Wesley Way which was recently constructed. The site (Lot 402 SP283238) is irregular shaped with an area of 40.1ha and is accessible via the Mount Juillerat Drive extension that is currently partly constructed. The Locality Plan includes some descriptions of the features to locate the site, along with the area of the proposal.

Whilst there are some existing industrial uses (landfill and waste recycling, wood mulching and composting and sand extraction facilities) in close vicinity, the site of the proposal (Lot 402) is predominately surrounded by vacant industrial land that is in the Regional Business and Industry Investigation Zone and Regional Business and Industry Buffer Zone. Land on the southern side of the site across the Centenary Highway is in the Rural Constrained-Ripley Valley Zone while there is Regional Business and Industry Investigation Zone, Regional Business and Industry Buffer Zone and Conservation Zoned land between the development site and the Future Urban zoned land at Redbank Plains (*south*) adjoining the Mount Juillerat Drive.

The closest existing residential use (part of Eden's Crossing residential estate) is approximately 1.2km to the north-east on Mount Juillerat Drive. Part of the proposed use area is fairly flat owing to the existing Wood Mulching and Composting Facility (pursuant to development approval 4335/2011/MAMC/D) currently operated by WMI, and the balance

area of the site is densely vegetated and contains a large dam on the south-western boundary which traverses on to adjoining lot. The future Ipswich-Springfield transport corridor is on the south-eastern part of the site and is approximately 250m from the proposed use area, and Centenary Highway adjoins this transport corridor

PROPOSAL:

- Stage 1 - Material Change of Use for Waste Activity (Compost Manufacturing Enclosed) over proposed Lot 1 of Development Approval 3827/2019/CA:

This MCU component of the proposal seeks to transition the existing Special Industry (Wood Mulching and Composting Facility with associated Site Office, Carparking, Landscaping, Storage and Maintenance Areas) Use under Development Approval 4335/2011/MAMC/D that currently is an entirely outdoor facility, to an enclosed Composting Manufacturing Facility. Importantly, the existing Development Approval 4335/2011/MAMC/D has a sunset clause requiring the use to cease in August 2025. The subject proposal intends to extend/expand the existing Waste Activity whilst minimising environmental emissions and amenity impacts on existing and proposed residential areas, reducing the extent and intensity of adverse off-site impacts, improving the management of adverse off-site impacts by implementing best practice, and improving environmental performance.

Specifically, the compost mixing and pasteurization process (*that is most odorous in the compost production process*) shall be carried out in an enclosed shed measuring 100m x 140m while the raw green waste, shredded green waste, finished pre-screening, and finished product stockpile, making up a total footprint of approximately 3.13ha shall be unenclosed.

All of these use/activity areas are located on proposed Lot 1 and shall also include a maintenance shed measuring 500m² and two (2) bio-filter sheds measuring approximately 200m² each. The Composting Manufacturing Facility is expected to receive approximately 40,000 tonnes per annum of mulch and approximately 30,000 tonnes per annum of green waste for processing at the facility.

- Stage 2 - Material Change of Use for Waste Activity (Biogas Facility) and associated Major Utility (Electricity/Gas Generation) over proposed Lot 2 of Development Approval 3827/2019/CA:

The proposed Biogas facility shall consist of:

- one (1) 8.5m high 30m x 30m enclosed receiving shed;
- one (1) 8m high Digester Feeding Tank with 500m³ capacity;
- two (2) 13m high Primary Digester Tanks with 2,500m³ capacity each;
- one (1) 8m high Digester Outlet Tank with 500m³ capacity;
- 600 KW Combined Heat and Power (CHP) Unit and associated storage units and one (1) 8m high Temperature Enclosed Flare.

All of these structures are located on proposed Lot 2 with the Bio-Gas facility containing a total footprint of approximately 0.5ha. The Bio-Gas facility is expected to handle approximately 50,000-100,000 tonnes/year of throughput (i.e. green waste) and process approximately 150m³/day of trucked organic wastes.

The Bio-Gas facility is designed to produce approximately 39,054 Gigajoules (GJ) per year of Gas with approximately 1/3 of the Gas output intended to be used to generate electricity to power the development site, about 1/3 turned into tanked/piped fuel and about 1/3 expected to be exported off site through pipeline (natural gas) once such infrastructure is available in the area.

- Reconfiguring a Lot - One (1) lot into Two (2) lots with associated Easement (for access, servicing and shared facilities) and One (1) balance lot:

The reconfiguring a lot component of the proposal seeks an option to create proposed Lot 1 with an area of 10.0ha, proposed Lot 2 with an area of 3.3ha, and a balance lot with an area of 26.8ha as outlined on the attached plan. Should the reconfiguring a lot component of the proposal be taken up, then Stage 1 shall be located on proposed Lot 1 and Stage 2 shall be located on proposed Lot 2 with the access, carpark, site office and other common infrastructure shared via an easement/common property area arrangement.

The proposed Compost Manufacturing facility and Bio-Gas facility are designed such that they can be operated independently by different operators (if necessary), however, shall have shared access, to common infrastructure.

The proposal is intended to be staged in the following order:

1. Compost Manufacturing facility that includes transition of the existing Special Industry under Development Approval 4335/2011/MAMC/D.
2. Bio-Gas facility.
3. The proposed subdivision, if taken up, is intended to be taken up upon transition of the existing outdoor composting facility into an enclosed facility being Stage 1 of the development.

The proposal provides for 23 car parking spaces to be shared between the Compost Manufacturing facility and the Bio-Gas facility. The design of the buildings is consistent with the height, scale and bulk of industrial buildings expected in an industrial area of this nature. To screen the proposal and improve its appearance, a 20m wide landscape buffer is proposed along the full length of the proposed Lot 2's frontage that faces the potential future extension of Mount Juillerat Drive to the south.

Assessment against the Temporary Local Planning Instrument (TLPI) No. 1 of 2020 (Waste Activity Regulation) - Swanbank / New Chum Waste Activity Area

While the subject site is partly located within the Swanbank / New Chum Waste Activity Area and partly within the Swanbank / New Chum – Buffer Area of TLPI, the entire use area is within the Swanbank / New Chum – Buffer Area of the TLPI. The purpose of the TLPI is to regulate applications for new or expanded waste activities within the Swanbank / New Chum

industrial area to ensure this regionally significant economic area is appropriately regulated to protect existing, approved or planned residential and other sensitive receiving uses, from adverse impacts associated with waste activities.

To achieve this, the TLPI includes Strategic/Overall Outcomes that require Waste Activity Uses involving “Compost Manufacturing Enclosed” to occur only in the Swanbank / New Chum Waste Activity Area, and for “Compost Manufacturing Unenclosed” to not occur in the Swanbank / New Chum Buffer Area or the Swanbank / New Chum Waste Activity Area. Nonetheless, the Specific Outcomes for the Swanbank / New Chum Waste Activity Code of the TLPI indicates that proposals to change or expand an existing Waste Activity Use may be given favourable consideration where it can be clearly demonstrated, with a high degree of certainty, that improved amenity, environmental or community outcomes are able to be achieved.

While the proposed waste activity (compost manufacturing facility and bio-gas facility) is entirely within Swanbank / New Chum – Buffer Area of the TLPI, the proposal to transition the existing outdoor composting operation (under Development Approval 4335/2011/MAMC/A) to an enclosed operation (with receival, screening and finished product stockpiles being outdoors) has the potential to represent a significant improvement in the odour nuisance at nearby residential areas. It also has the potential to realise improved noise, dust and stormwater management performance, through reducing the risk of contaminant transport off site, and improved sustainability outcomes through recycling “waste” and generating electricity from “waste” gas produced during the composting process.

The proposed Bio-Gas facility, which would receive some by-products and materials from the adjoining Compost Manufacturing facility has demonstrated to potentially further improve the emission (odour, noise and dust) levels compared with the current existing operation.

However, it is also noted that the effectiveness and level of reduction in environmental emissions from the proposed indoor composting facility and the proposed bio-gas facility, as compared to the current operation, is highly dependent upon operational measures employed at the site (including restriction on the feedstock received, where and how materials are stored and how long they are stored, on-site dust and leachate management and how on-site staff operate the facility).

Owing to the proposal involving a number of Environmentally Relevant Activities (ERA) which require Environmental Authorities (EA) under the *Environmental Protection Act 1994*, these operational aspects are regulated by Queensland Government’s Department of Environment and Science (DES). Specification of site operational parameters, to control and manage environmental emissions associated with this proposal, therefore relies on operational conditions imposed by DES as Concurrence Agency for the MCU for ERA component of this proposal, and the EA issued for ERAs 33, 53(a) and 53(b) and 54-1.

Throughout the development application assessment process, Council has collaborated with DES to ensure that any land use planning approval and Concurrence referral agency ERA approvals are consistent. Furthermore, Council sought to clarify composting definitions and

various odour generating aspects of the proposed use to ensure that the amenity of nearby residential areas is appropriately managed. The clarification of high odour generating feedstock and the inclusion of Feedstock Management Plans, Compost Process Plans within the EA has provided some assurances of consistency with the TLPI requirements around outdoor activities (receival, screening and finished product stockpiles) relating to composting.

Temporary Local Planning Instrument (TLPI) No.1 of 2021 also came into effect whilst this application was being assessed and it is considered to be a relevant matter. Having undertaken a review, the proposal generally complies with this new TLPI as the proposal is for an extension or expansion of a lawful existing Waste Activity Use to improve amenity by:

- minimising environmental emissions and amenity impacts on existing and proposed residential areas;
- reducing the extent and intensity of adverse off-site impacts;
- improving the management of adverse off-site impacts by implementing best practice;
- improving environmental performance;

Environmental Authority

DES's Environmental Authority (EA) conditions cover operation of the waste activity (including waste receipt, waste storage and processing, and screening of finished compost), though do not include finished product storage post-screening. The environment aspects regulated by DES under Environmental Authority P-EA-100119834 (dated 4 February 2022) issued by them for the proposal, include the following conditions that specifically relate to managing amenity and environmental outcomes:

- Odour Aspects are managed under Condition G22-G24 (Feedstock Management Plan), Conditions G25- 31(Compost Process Plan and Finished compost quality characteristics) and Conditions A1-A10 which address emissions of odour and other airborne contaminants from the composting operation, including the bio-gas flare and biofilters.
- Conditions WT1 and WT7 require leachate management, capture and reuse of stormwater runoff from the activity areas for all events including 24hour storm event with ARI 1 in 10 years, and permission to release waters from the site only in the event it satisfies specified discharge limits (which are prescribed in Table 6 of the EA).
- Conditions G12-G13 require a weather station to be installed and maintained (to assist with the investigation of odour complaints). Conditions G15-G17 address complaint management.
- Conditions N1-N2 address noise management and includes specific noise emission limits.
- Condition G11 requires chemicals and fuels to be stored in secondary containment systems.
- Conditions L3-L9 address requirements around Fauna Spotter Catcher, Pre-clearance surveys and restrictions to areas of Vegetation clearing. Condition L2 includes erosion and sediment control management requirements.

In relation to the finished product stockpile area, potential environment aspects include dust emissions and contamination to land (possibly through refuelling of mobile equipment, spills of stored hazardous substances, or leachate). If dust became a nuisance, this would be managed through the nuisance provisions of the *Environmental Protection Act 1994* (which are also reiterated within the EA for the activities). If chemical spills arose, these would report to land which drains to the stormwater management ponds required by the EA (regulated by the DES).

It is therefore considered that the proposed Waste Activity (Compost Manufacturing facility and Bio-Gas facility) which is a replacement of the existing Waste Activity Use (pursuant to 4335/2011/MAMC/D), will result in an improved amenity, environmental or community outcome when compared to the current operation, subject to compliance with the terms and conditions of Environmental Authority P-EA-100119834 dated 4 February 2022 and issued by DES for the subject proposal. Further, it is considered unnecessary for Council to include environment conditions as part of the Waste Activity Use as environmental emissions associated with the Use are regulated by DES's Environmental Authority (EA) for the Use. Notwithstanding, a condition has been included in the recommendation requiring the applicant to ensure compliance with DES's EA for the proposed use.

ASSESSMENT BENCHMARKS:

The application is Impact Assessable and has been assessed against the assessment benchmarks set out by the categorising instruments in accordance with section 45(5)(a)(i) of the *Planning Act 2016*.

The relevant assessment benchmarks which have been applied for the purposes of this assessment are as follows:

Categorising Instrument	Assessment Benchmarks
State Planning Policy July 2017, Part E	<ul style="list-style-type: none"> Planning for liveable communities and housing Planning for economic growth Planning for environment and heritage Planning for safety and resilience to hazards Planning for infrastructure
Ipswich Planning Scheme 2006	<ul style="list-style-type: none"> Desired Environmental Outcomes and Performance Indicators (Part 3) Regionally Significant Business and Industry Areas Code (Part 6) Development Constraints Overlays Code (Part 11, division 4) Reconfiguring a Lot Code (Part 12, division 5) Commercial and Industrial Code (Part 12, division 7) Parking Code (Part 12, division 9) Earthworks Code (Part 12, division 15) Local Government Infrastructure Plan (Part 13) Planning Scheme Policy 3 General Works Planning Scheme Policy 5 Infrastructure Implementation Guideline No. 13 Provision of Electricity, Driveways and Crossovers, Footpaths, Kerb and Channel

	Implementation Guideline No. 14 Sewer Extensions/Connections to Service New Developments Implementation Guideline No. 19 Vegetation Retention Implementation Guideline No. 24 Stormwater Management Implementation Guideline No. 28 Dispersive Soil Management
Temporary Local Planning Instrument	Temporary Local Planning Instrument (TLPI) No. 1 of 2020 (Waste Activity Regulation) - Swanbank / New Chum Waste Activity Area

The application was found to comply with the assessment benchmarks applying to the development.

OTHER MATTERS GIVEN REGARD:

The assessment must give regard to the relevant matters identified in section 31 of the *Planning Regulation 2017* and in accordance with section 45(5)(a)(ii) of the *Planning Act 2016*.

The application was given regard to the following matters:

Relevant matter	Given regard to
Planning Regulation 2017, s31(1)(d)	(i) The regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and (ii) the State Planning Policy, to the extent the State Planning Policy is not identified in the planning scheme as being appropriately integrated in the planning scheme;
Planning Regulation 2017, s31(1)(f)	any development approval for, and any lawful use of, the premises or adjacent premises; and
Planning Regulation 2017, s31(1)(g)	the common material.

The assessment was also carried out having regard to other relevant matters in accordance with section 45(5)(b) of the *Planning Act 2016*. The assessment had regard to the following matters:

Relevant matter	Given regard to
Temporary Local Planning Instrument (TLPI) No. 1 of 2021 (Resource Recovery and Waste Activity Regulation)	Regard was given to TLPI No. 1 of 2021 as a relevant matter to the application which came into effect after the application was properly made. The proposal generally complies with this TLPI as the proposal for an extension or expansion of a lawfully existing

	<p>Waste Activity Use achieves improved amenity by:</p> <ul style="list-style-type: none"> - minimising environmental emissions and amenity impacts on existing and proposed residential areas; - reducing the extent and intensity of adverse off-site impacts; - improving the management of adverse off-site impacts by implementing best practice; and - improving environmental performance.
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OTHER RELEVANT INFORMATION:

The development site and its immediate surroundings is predominantly located in the Regional Business and Industry Investigation zone (Part 6, Division 5) which identifies the need for a comprehensive planning framework for development of land located in this zone. In response to this, the applicant has submitted an indicative overall masterplan and plan of development, and supporting technical documentation including traffic reports, engineering servicing reports, environmental reports etc, as part of the subject application and also other development applications (12229/2020/MAMC/A, 7905/2015/MCU and 7920/2015/MCU) over adjoining land that is currently owned by the same applicant.

The indicative overall masterplan identifies structure planning elements relating to the applicant's overall land parcels and illustrates the master plan relevant to the subject site and its immediate surroundings including preferred land uses, overall traffic and access network, stormwater network, and areas subject to ecological values. Further, based on the submitted supporting technical documentation as identified above, it is considered that the proposed development can be undertaken in an orderly, integrated and coordinated manner with regard to land use mix, environmental management, transport and access, and infrastructure and services.

Council has recently approved the below mentioned development applications over adjoining land that is currently owned by the same applicant. The uses proposed as part of these applications are generally consistent with the indicative overall masterplan mentioned above.

- Approval 7905/2015/MCU – MCU for Business Use (Garden Centre) and General Industry (Landscape Supply Depot).
- Approval 7905/2015/MCU – MCU for Special Industry (Concrete Batching Plant)
- Application 12229/2020/MAMC/A – RAL for 1 lot into 2 lots plus Balance Lot and Access Easement, MCU for Business Use (consisting of Service Station with ancillary Shop) on proposed Lot 1; and Business Uses (consisting of two (2) fast food premises/restaurants and up to five (5) Café/restaurant/takeaway food premises tenancies) on proposed Lot 2.

NOTICE ABOUT THE DECISION (STATEMENT OF REASONS):

In accordance with section 63 of the *Planning Act 2016*, a 'notice about the decision' is required for this application. Accordingly, a Statement of Reasons is included with this decision. This Statement of Reasons provides the justification for Council's decision.

INFRASTRUCTURE CHARGES AND INFRASTRUCTURE AGREEMENTS:

Pursuant to section 119 of the *Planning Act 2016*, an infrastructure charges notice is proposed to be given for roadworks with charges as detailed below:

- RAL for One (1) Lot into Two (2) Lots plus Balance Lot – None applicable as adequate credits available via carrying out MCU for Waste Activity (Compost Manufacturing Enclosed) over proposed Lot 1 of Development Approval 3827/2019/CA - Stage 1 of development; and Waste Activity (Biogas Facility) and associated Major Utility (Electricity/Gas Generation) over proposed Lot 2 of Development Approval 3827/2019/CA - Stage 2 of development.
- MCU for Waste Activity (Compost Manufacturing Enclosed) over proposed Lot 1 of Development Approval 3827/2019/CA - Stage 1 of development; and Waste Activity (Biogas Facility) and associated Major Utility (Electricity/Gas Generation) over proposed Lot 2 of Development Approval 3827/2019/CA - Stage 2 of development - \$784,695.75.

These infrastructure charges are calculated based on the lesser of the charge rates stipulated in Schedule 2 (trunk infrastructure network charges) of Council's Adopted Infrastructure Charges Resolution or the maximum adopted charge calculated under the *Planning Act 2016* and the *Planning Regulation 2017*. In this particular instance, infrastructure charges have been calculated based on the maximum adopted charge for MCU and RAL component of the development while the demand credit for existing lot (Lot 402 SP283238) is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Planning Act 2016
Planning Regulation 2017

RISK MANAGEMENT IMPLICATIONS

A risk to council exists should the proposal not be determined in accordance with legislative requirements. The assessment and subsequent recommendations have been prepared to minimise the risk. Pursuant to DA rules the due date to make a decision on this application is 31 March 2022 and the due date to issue the decision notice to the applicant is 7 April 2022. The applicant could lodge a deemed refusal appeal in the P&E court if the decision notice is not issued to the applicant by 7 April 2022.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Decision to approve development application number 3827/2019/CA.
(b) What human rights are affected?	<p>The applicant is a company and therefore does not have human rights under the <i>Human Rights Act 2019</i>.</p> <p><u>Privacy and reputation (s25 of the <i>Human Rights Act 2019</i>):</u> One (1) properly made submission was received during the public notification period for the application and therefore Council has an obligation to consider human right in relation to the submitter. The submitter does have appeal rights pursuant to the <i>Planning Act 2016</i>.</p> <p>The proposed decision does not have the potential to restrict or interfere with the right to privacy because before a person makes a submission regarding a development application they are provided advance notice (via Council's website) that it is a requirement under the <i>Planning Act 2016</i> that contact details of all properly made submitters be included on any decision notice and therefore they have the ability of consider whether to proceed with making a submission in spite of the legislatively required disclosure of their personal information.</p> <p>In acknowledging a properly made submission, Council provides a letter to submitters advising them of this statutory requirement.</p> <p>In the instance, the submitter's personal information is already published on ePathway as the submitter did not advise Council that they did not want their personal information to be published (this opportunity is provided upon lodgement of submission). The submitter may request that the information be removed from ePathway and may also choose to withdraw their properly made submission should they not want their details to be included on the decision notice in accordance with statutory requirements.</p>
(c) How are the human rights limited?	
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	

(e) Conclusion	The decision is consistent with human rights.
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FINANCIAL/RESOURCE IMPLICATIONS

This report relates to Council acting in its capacity as the assessment manager for development applications. The development application fee was paid to cover Council's costs in this regard and as such, there are no financial or resource implications associated with this report.

COMMUNITY AND OTHER CONSULTATION

Referral Agencies

This development application required referral to a number of external agencies including the Queensland Government State Assessment Referral Agency (SARA), Powerlink and Department of Defence (DOD). A summary of each of these referrals is as follows:

Queensland Government State Assessment Referral Agency (SARA)

The application was referred to the Queensland Government State Assessment Referral Agency (SARA) as a concurrence agency. SARA's response dated 11 February 2022 advised that they did not object to the development subject to the inclusion of SARA conditions. In the Statement of Reasons (SOR) provided by SARA, Council was advised that:

- The development achieves compliance with the applicable performance outcomes of State code 1 and 6 of the SDAP as:
 - the development does not create a safety hazard for users of a state-controlled road, by increasing the likelihood or frequency of fatality or serious injury.
 - the development does not compromise the structural integrity of state-controlled roads, road transport infrastructure or road works.
 - development does not compromise the state's ability to maintain and operate state-controlled roads.
- The development achieves compliance with the applicable performance outcomes of State code 1 of the SDAP as the development does not compromise the state's ability to construct future railways, or significantly increase the cost to construct future railways.
- The development achieves compliance with the applicable performance outcomes of State code 22 of the SDAP as:
 - it is located and designed to avoid or mitigate environmental harm on environmental values of the natural environment, adjacent sensitive land uses and sensitive receptors.

- it avoids impacts on matters of state environmental significance, and where avoidance is not reasonably possible, minimise and mitigate impacts, and provide an offset for significant residual impacts where appropriate.

Furthermore, SARA's response includes the Department of Environment and Science (DES) issued Environmental Authority P-EA-100119834 dated 4 February 2022, relating to management of environmental impacts associated with the proposed Use.

It is worth noting that Council officers collaborated with SARA and DES in finalising their respective responses on this application.

Powerlink

The application was referred to Powerlink as an advice agency owing to the fact that Lot 6 Unnamed Road, Swanbank (*Lot 6 SP196914 – part of Centenary Highway and relates access for the proposed Use*) is subject to a transmission entity easement. Energex responses dated 3 January 2020 and 2 December 2019 advised Council that they do not object to the development subject to inclusion of conditions relating to maintaining clearances to their infrastructure.

Department of Defence (DOD)

The application was referred to the Department of Defence (DOD) as a third-party advice agency. DOD's response dated 6 December 2019 advised Council to have regard to Defence (Aviation Area) Regulations and bird strike management relating to the proposed use. Accordingly, conditions requiring the applicant to submit to DOD a Wildlife Management Plan and to report any tall structures that could impact on the operation of the RAAF Base at Amberley, have been incorporated in the recommendation.

INTERNAL CONSULTATION

The application and common material was presented to Council's Initial Development Assessment Panel (consisting of various representatives from across the organisation) for review upon lodgement. At this meeting, it was determined that internal referral was required to the Engineering, Health and Environment (EHE) Branch and the Infrastructure Strategy Branch of the Infrastructure and Environment Department (IED) primarily owing to the below:

- Presence of LGIP identified trunk infrastructure being the Mount Juillerat Extension (LGIP ID 149) adjoining the proposed use area.
- Potential traffic impacts on surrounding road network.
- Potential for stormwater and environmental impacts, and site-specific development constraints like mining etc.

The following assessment reports were prepared and have been incorporated into the recommendation:

- Engineering report dated 24 February 2022 with recommended conditions relating to utility services, access, parking and manoeuvring areas, roadworks, stormwater quantity management, earthworks, design certifications and further works.
- Environment report dated 24 February 2022 with recommended conditions relating to stormwater quality and maintenance.

The Infrastructure Strategy Branch of the Infrastructure and Environment Department (IED) have advised that based on the submitted traffic engineering technical reports, the proposal does not adversely impact on the LGIP identified trunk infrastructure being the Mount Juillerat Extension (LGIP ID 149). Further detailed investigation on alignment and design of the Mount Juillerat Extension shall/can be dealt as part of future development on the balance land.

Public Notification

Public notification of this application was undertaken pursuant to the *Planning Act 2016*. The applicant undertook public notification from 3 June 2021 to 24 June 2021 for a period of 15 business days. During this period Council received one (1) properly made submission objecting to the proposed development. Matters raised in the submissions include:

Matter raised	How matters were dealt with in reaching a decision
<p>Odour from the green waste recycling businesses in Swanbank area are continually impacting people's lives (like enjoying outdoors, hanging out washing, and opening up their homes in the hotter months, having visitors etc) and potentially exposing residents of Ripley and surrounding area to other harms. Residents do not want more companies adding to odour issues that Council and the State Government are struggling to control.</p>	<p>The proposal to modify the existing outdoor composting operation to an enclosed operation (<i>with receipt, screening and finished product stockpiles being outdoors</i>), will result in a significant improvement in odour nuisance at nearby residential areas. Council's Environmental Planners have advised that the proposed Compost Manufacturing facility and Bio-Gas facility which is a change/expansion to the existing Waste Activity Use (pursuant to 4335/2011/MAMC/D), can achieve an improved amenity, environmental or community outcome to the current operation, subject to compliance with the terms and conditions of Environmental Authority P-EA-100119834 dated 4 February 2022 issued by DES for the subject proposal. A condition has been included in the recommendation requiring compliance with the site's Environmental Authority (EA) Permits issued by DES that includes specific conditions/requirements to appropriately manage air quality (odour and dust).</p>








Apart from the statutory public notification required under the *Planning Act 2016* it is understood the applicant also carried out their own community engagement in May/June 2021 which included post card distribution to residents in parts of Ripley and Redbank Plains south area that are approximately 2.5km from the proposed use area. Further, it is understood that the applicant consulted other stakeholders like elected State and Local government representatives, and the general community via face-to-face meetings, emails and/or via uploading information about the proposal on the WMI website.

CONCLUSION

An assessment of the proposal as described above has been undertaken and it has been determined that the Reconfiguring a Lot (1 lot into 2 lots with associated Easement for access, servicing and shared facilities, and 1 balance lot); Material Change of Use for Waste Activity (Compost Manufacturing Enclosed) over proposed Lot 1 of Development Approval 3827/2019/CA - Stage 1 of development; and Waste Activity (Biogas Facility) and associated Major Utility (Electricity/Gas Generation) over proposed Lot 2 of Development Approval 3827/2019/CA - Stage 2 of development, at 7006 and Lot 6 Unnamed Road, Swanbank, generally complies with the assessment benchmarks or can be conditioned to comply. It is therefore recommended that the development application be decided in accordance with the recommendation and attachments of this report.

Of particular note with respect to the outcome of this recommendation is that conditions are recommended to be included in any decision to ensure the transition of the existing use (4335/2011/MAMC/D) into the proposal the subject of this recommendation. It is also critical that the sunset clause relevant to application 4335/2011/MAMC/D not be extended, such that the use of the site effectively transitions to the proposal the subject of this recommendation.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1	Draft Decision Notice (<i>under separate cover</i>) 
2	Draft Infrastructure Charges Notice (<i>under separate cover</i>) 
3	Draft Approval Plans (<i>under separate cover</i>) 
4	Draft Statement of Reasons (<i>under separate cover</i>) 
5	Referral Agency Response (Queensland Government - SARA) (<i>under separate cover</i>) 
6	Referral Agency Response (Powerlink) (<i>under separate cover</i>) 
7	Referral Agency Response (Department of Defence) (<i>under separate cover</i>) 

Sandeep Nanjappa
SENIOR PLANNER (DEVELOPMENT)

I concur with the recommendations contained in this report.

Michael Simmons
DEVELOPMENT ASSESSMENT WEST MANAGER

I concur with the recommendations contained in this report.

Anthony Bowles
PRINCIPAL PLANNER (DEVELOPMENT)

I concur with the recommendations contained in this report.

Brett Davey
ACTING GENERAL MANAGER PLANNING AND REGULATORY SERVICES

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Doc ID No: A7843700

ITEM: 16.3

SUBJECT: ACQUISITION OF DRAINAGE EASEMENTS FOR INF03896 TREGAIR STREET
NEWTOWN

AUTHOR: SENIOR PROPERTY OFFICER (ACQUISITIONS AND DISPOSALS)

DATE: 13 MARCH 2022

EXECUTIVE SUMMARY

This is a report concerning the acquisition of easements for drainage purposes for the Local Drainage Rehabilitation Project at Tregair Street, Newtown.

RECOMMENDATION/S

- A. That Council resolve to purchase an easement for drainage purposes over part of the following Land:
1. Part of 2 Tregair Street, Newtown, described as Lot 500 on SL9929
 2. Part of 1 Rockton Street, Newtown, described as Lot 8 on RP24127
- (“the Land”)
- B. That in the first instance the method of acquisition of the Land be by agreement with the affected person/s pursuant to the *Property Law Act 1974* and the *Land Title Act 1994*.
- C. That should Council fail to purchase the easement by agreement with the affected person/s, Council, as a “*constructing authority*” pursuant to Section 5(1)(b)(i) of the *Acquisition of Land Act 1967*, proceed to acquire the easement over part of the Land:
1. Part of 2 Tregair Street, Newtown, described as Lot 500 on SL9929
 2. Part of 1 Rockton Street, Newtown, described as Lot 8 on RP24127
- D. That Council be kept informed as to the progress and outcome of the acquisition.

RELATED PARTIES

There are no related parties arising as a direct result of this report.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

In 2019 the required works were identified as a result of a service request which prompted Council's Asset Management Section to undertake CCTV investigation to assess the condition of the existing inter allotment drainage network between Tregair Street and Whitehill Road. The original intent was simply to reline the network to prolong the life of the infrastructure however, further investigation identified that sections of the main were beyond repair and required full replacement, which now forms the basis of the current design. Preliminary field investigations were undertaken to determine a suitable repair strategy through the Council's Drainage Rehabilitation Program.

The intent is to reline the upstream portions of the existing network where the condition of the network is suitable. However, due to the extent of damage to the existing network the downstream portion of the network through 2 Tregair Street and 1 Rockton Street, Newtown requires full replacement. With a highly constrained alignment, the proposed realignment of the network through these properties has been found to be the most feasible and engineeringly sound solution.

The easement requirement will facilitate the upgrade of the infrastructure and allow Council legal access to maintain the drainage infrastructure into the future. With detailed design well progressed, finalisation of the easement within this financial year will allow the construction phase to commence as early as possible, within the 2022-2023 financial year.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Acquisition of Land Act 1967

Property Law Act 1974

Land Title Act 1994

RISK MANAGEMENT IMPLICATIONS

The risk of not completing the works and establishing an easement will leave existing underground infrastructure unsecured in private land and cease the completion of the pipeline through to the Bremer River, leaving Council with an erosion liability on private property.

The requirement for the easement is to allow Council to protect and maintain the drainage infrastructure in the future.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The acquisition of an easement over private property either by way of the preferred method of negotiated purchase or acquired by compulsory acquisition under the <i>Acquisition of Land Act 1967</i> .
(b) What human rights are affected?	Section 24 – Property Rights
(c) How are the human rights limited?	<p>This right is subject to an internal limitation. Cannot ‘arbitrarily’ be deprived of property.</p> <p>‘Arbitrary’ conduct is conduct that is capricious, unpredictable, or unjust and includes inferences that are unreasonable in the sense of not being proportionate to the legitimate aim that is sought. Council can only compulsorily acquire land for the purposes prescribed, and in the manner provided for, under the <i>Acquisition of Land Act 1967</i>. The ALA provides for compensation for land compulsorily acquired.</p> <p>Council is also only taking the amount of land necessary to achieve its drainage easement purpose based on professional surveys.</p>
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	While the decision to acquire the land is interfering with the owner’s right to not be deprived of their property, it is arguably not ‘arbitrary’ interference as it is undertaken in accordance with the regulatory framework of the <i>Acquisition of Land Act 1967</i> and in accordance with the law.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Expenses relating to the acquisition will form part of the project budget INF03896 Tregair Street Newtown Project.

If an agreement cannot be reached with the property owners and the easements are resumed by Gazettal Notice, expenses relating to Land Court proceedings will also form part of the project budget.

COMMUNITY AND OTHER CONSULTATION

In March 2021 an option analysis was completed and IED agreed on the most engineeringly sound solution, that minimised property impacts, within a highly constrained alignment, whilst meeting project intent.

In 2021 Council had contacted affected property owners by issuing a letter to the residents containing: “*What’s being planned update*”. The intent being to inform the affected residents that Council was proceeding with a detailed design phase for drainage and survey access would be required to correctly inform the design.

Initial discussions were held with the property owners regarding the intended project scope and alignment. Discussions around alignment and attempts to modify the design to minimise impacts on property owners has occurred. The IED Project team have worked closely with the affected owners to consider all available alternatives. The final alignment has been decided to be the most feasible option.

All options were investigated, which considered the construction access, the minimising of property impacts, ongoing maintenance requirements and future improvements to be constructed within the private properties. Council has undertaken a redesign on the alignment for the most viable option. An option analysis has been attached to explain each alignment consideration.


CONCLUSION

It is recommended that Council can now proceed with the acquisition of the easements for drainage purposes over part of the land, on the following properties:

- Part of 2 Tregair Street, Newtown, described as Lot 500 on SL9929
- Part of 1 Rockton Street, Newtown, described as Lot 8 on RP24127

The Council will make all reasonable attempts to negotiate by agreement. However, if unsuccessful, Council may exercise its powers under the *Acquisition of Land Act 1967* to secure the land through a compulsory process.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Resident Mailout - What's being planned ↓ 
	CONFIDENTIAL
2.	Option Analysis - Tregair Street Drainage
3.	Acquisition Plan (Revised) - 1 Rockton Street, Newtown
4.	Site Plan (Detailed design in progress) - 2 Tregair Street, Newtown
5.	Title Search - 1 Rockton Street, Newtown
6.	Title Search - 2 Tregair Street, Newtown
7.	Artist Impression Plan of Works

Alicia Rieck

SENIOR PROPERTY OFFICER (ACQUISITIONS AND DISPOSALS)

I concur with the recommendations contained in this report.

Kerry Perrett

ACTING PROPERTY SERVICES MANAGER

I concur with the recommendations contained in this report.

Anthony Dunleavy
MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

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What's being planned

Drainage Rehabilitation – Tregair Street, Newtown



To the Resident
Tregair Street
NEWTOWN QLD 4305

23 April 2021

Dear Resident,

Re: What's being planned – Tregair Street, Newtown

On behalf of the Infrastructure and Environment Department, I am writing to provide you an update with regards to the drainage investigation currently underway.

Survey is now complete and Council is in the process of engaging an external design consultant to undertake further detailed design. As part of this, the consultant will need to undertake a visual inspection to validate details on site.

Council's design consultant will soon be in contact to gain approval to gain access to your property. This is so that they can complete a visual inspection and ground truth the existing survey for drainage alignment consideration. We'll aim to reduce impact to you as much as possible.

Please direct any enquiries to the **Infrastructure Stakeholder Manager** on 07 3810 6666 during office hours (8:00am to 4:30pm) or send an email to IED.Projects@ipswich.qld.gov.au (reference – Tregair Street – Drainage Rehabilitation).

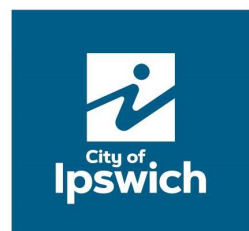
Further updates will be provided to you in due course. You can also go online at any time to see project updates via Council's interactive online maps via this weblink:
<https://maps.ipswich.qld.gov.au/civicprojects>

Yours faithfully

A handwritten signature in black ink that reads 'A. Casagrande'.

Angelo Casagrande
PORTFOLIO COORDINATION MANAGER
INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT

ipswich.qld.gov.au



Doc ID No: A7928929

ITEM: 16.4

SUBJECT: MONTHLY FINANCIAL PERFORMANCE REPORT - FEBRUARY 2022

AUTHOR: FINANCIAL ACCOUNTING MANAGER

DATE: 7 MARCH 2022

EXECUTIVE SUMMARY

This is a report concerning Council's financial performance for the period ending 28 February 2022, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION/S

That the report on Council's financial performance for the period ending 28 February 2022, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

RELATED PARTIES

Not applicable.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

This report outlines the financial results for Ipswich City Council as at 28 February 2022.

The total net result (including capital revenue) for Ipswich City Council as at 28 February 2022 is \$63.1 million compared to the year to date (YTD) budget of \$60.8 million.

Council's YTD operating surplus (excluding capital revenue) is approximately \$1.4 million compared to the YTD budget deficit of \$6.1 million.

Overall, capital expenditure including the Nicholas Street Redevelopment YTD is \$28.9 million under budget. Asset donations as at 28 February 2022 are \$1.4 million above the YTD budget.

Revenue

The trends from throughout the financial year have continued in February with operating revenue approximately \$5.9 million (2.8%) over budget primarily due to additional fees and charges revenue, operational grants revenue and other revenue.

Rates and utilities revenue is continuing to track close to budget YTD February.

Fees and charges have continued to track above budget in February and are over budget by \$2.5 million YTD. This primarily relates to Town Planning and Development Fees which are \$2.3 million over budget. Waste Disposal Fees also continue to be above budget. This was partially offset by reduced parking and compliance revenue which continue to be monitored.

Total grant revenue is over budget approximately \$963k. Operating grants are \$1.8 million over budget which is offset by \$804k under budget relating to capital grants. The operating grant variance relates to the unbudgeted Skilling Queenslanders for Work First Start Program Grant in Corporate Services (CS) and Infrastructure and Environment Department (IED). This is partially offset by capital grants not yet received due to timing.

As reported previously, other revenue continues to track above budget primarily relating to unbudgeted Queensland Local Government Workcare surplus distribution and workcover reimbursements, unbudgeted rent for the Hayden Centre building, Urban Utilities payment of land tax, reimbursement of legal costs by Council's insurers, rent for Council facilities used by a telecommunication company received earlier than budgeted and gain on disposal of vehicles. This is partially offset by the shortfall against budget in relation to the Nicholas St Precinct Eats rent and outgoings, which was phased to begin from October 2021 and has not yet commenced.

Donated asset and cash contributions revenue is approximately \$1.7 million below the YTD budget which is driven by lower than expected cash contribution revenue. This is offset by large increases in the donated assets received in the months of November, December and January related to roadwork and drainage assets being donated to Council for Spring Mountain, Ripley and South Ripley.

Expenses

Overall operating expenses are approximately \$1.6 million (0.7%) below the YTD budget.

Employee expenses (including labour contracts) were above budget again in February and are now \$2.3 million over budget YTD, an increase of \$491k from January. The YTD variance is due to less annual leave taken than budgeted in phased projections, the use of contingent workers to fill vacancies, additional overtime in Resource Recovery, termination payments and a 2020-21 workers compensation insurance true-up payment. Council has also used internal crews and contingent staff to deliver mowing services instead of externally contracting the works, this has resulted in additional employee expenditure, offset by reduced costs in materials and services. Finance is continuing to monitor employee expenditure, including the consumption of annual leave over the remainder of the financial year.

Materials and services (excluding labour contracts) are \$3.2 million below the YTD budget. Approximately \$869k of the underspend relates to timing for kerbside collection which was budgeted to commence in December, but did not commence until mid-January 2022. There has also been lower maintenance expenditure in works and field services branch, which is

partly due to Council employees performing the maintenance instead of external providers. There has also been lower water usage and delays in the commencement of Enviroplan projects compared to budget phasing. Further underspends relate to the timing of book purchases and programs for libraries and lower than expected costs of software licencing in the ICT Branch. The underspends are partially offset by additional legal expenditure which is over budget by \$1.6 million YTD due to the appeals of the waste development applications.

Other expenses are over budget, primarily due to the recognition of a loss on asset disposal of \$3 million YTD, which relates to decommissioned softfall, sealed roads surface assets and drainage assets.

Depreciation remains below budget YTD following an update to useful lives for road, bridges, and footpath assets in August as part of the revaluation process. The variance for depreciation is expected to decrease as further assets are capitalised before year end.

Capital Expenditure

The total YTD capital expenditure (including the Nicholas Street Redevelopment) is \$75.4 million compared to the YTD budget of \$104.2 million.

IED capital expenditure in month of February was \$6.2 million compared to the \$10.3 million budgeted. IED YTD capital expenditure is \$48.3 million compared to a YTD budget of \$61.3 million. The underspend is primarily due to delays related to illegal dumping on the site of the Whitwood Rd Nth Disturbed Land Management project and delays in the Stafford St rehabilitation project. IED are currently forecasting full year capital expenditure to be approximately \$3.7 million below budget. This is being impacted by the delivery time for trucks and will be considered as part of the budget amendment together with additional grant funding and the impact of projects carried over from the prior year.

The Nicholas Street Redevelopment continues to track below budget relating to delayed commencement of venue reconstruction works and budget phasing not taking into account a mid-December Christmas shutdown by Hutchinson Builders.

Cash Balances

Council's cash and investment holdings continue to be above forecast relating to underspends in the capital program.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The operational costs of the flood recovery will be an emerging issue to be monitored and reported in the coming months. The impacts on the capital program will also be reported on as capital resources are redirected towards the flood recovery activities.

Whilst rates overall revenue is on budget, we are starting to see reduced growth in the number of new residential properties lower than forecast. This has been offset in revenue through a couple of new larger commercial properties. The growth in residential properties will be monitored and will also need to form part of our next year budget assumptions.

Finance is continuing regular reporting, including annual leave taken against budget, to the Executive Leadership Team as part of continued monitoring of FTEs, vacancies, overtime and forecast employee expenses for the year. Finance is also reforecasting employee expenses based on current staff costs and labour contractors, through to year end.

The Executive Leadership Team and Finance are also reviewing underspends and budget phasing of materials and services, again forecasting expenditure through to the financial year end to identify potential savings and any offsetting overspend.

The legal expenses for waste development appeals to date are over budget as discussed in previous months with Council.

Finance will work with the Nicholas Street Precinct Team and IED Management in relation to the forecast capital expenditure, budget phasing, project timings and grant funding as part of monitoring the budget to year end and setting the FY23 budget. Regular analysis of capital programs will continue to be undertaken to confirm project progress over the next few months and forecast costs.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no specific implications as a result of this report.


COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation. Analysis and explanations of the variances are undertaken in conjunction with the various departments.

CONCLUSION

Regular reporting and monitoring of expenditure will continue monthly as part of Council's regular governance and reporting processes.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Monthly Performance Report - February 2022 ↓ 
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Christina Binoya
FINANCIAL ACCOUNTING MANAGER

I concur with the recommendations contained in this report.

Paul Mollenhauer
ACTING CHIEF FINANCIAL OFFICER

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Ipswich City Council

Performance Report

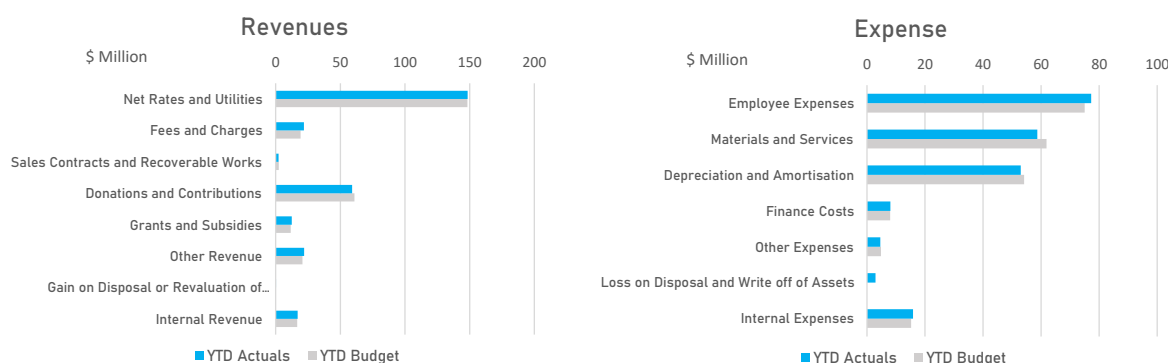
FEBRUARY 2022

FINANCIAL EXECUTIVE SUMMARY

FEBRUARY 2022

	YTD				Annual	
	Actuals	Current Budget	Variance	Variance	Current Budget	Trend from JAN 2022
	\$'000s	\$'000s	\$'000s	%	\$'000s	
Operating Revenue	218,895	212,962	5,933	2.8%	330,522	▲
Operating Expense	217,448	219,071	1,623	0.7%	332,349	▼
Operating Surplus/(Deficit)	1,447	(6,109)	7,556	(123.7%)	(1,827)	▼
Capital Revenue	64,320	66,901	(2,581)	(3.9%)	100,919	▼
Other Capital Income (Asset disposals)	259	0	259	N/A	0	▲
Capital Loss (Asset write-off)	2,888	0	(2,888)	N/A	0	▼
Net Result	63,138	60,792	2,346	3.9%	99,092	▼

Construction Program and Asset Purchase	58,796	73,918	15,122	20.5%	115,208	▲
CBD	16,573	30,316	13,743	45.3%	40,391	▲
Donated Assets	47,844	46,472	(1,372)	(3.0%)	69,716	▲
Total Capital Expenditure	123,213	150,706	27,493	18.2%	225,315	▲



Net Result

The total Net Result (including capital revenues) for Ipswich City Council as at 28 February 2022 is \$63.1 million compared to the YTD budget of \$60.8 million. Council's operating surplus (excluding capital revenue) is approximately \$1.4 million compared to the YTD budget deficit of \$6.1 million.

Operating revenue is \$5.9 million above the YTD Budget

The \$5.9 million variance is made up of: net rates and utilities \$193k over budget, fees and charges \$2.5 million over budget, operational grant revenue \$1.8 million over budget, other revenue \$1.1 million over budget, sales contracts and recoverable works \$128k below budget, interest revenue \$184k over budget and internal revenue \$229k over budget. These items are discussed further in this report.

Operating expenses is \$1.6 million below the YTD Budget

The \$1.6 million variance is made up of: employee expenses including labour contracts \$2.3 million over budget, materials and services under budget \$3.2 million, other expenses \$223k under budget, depreciation and amortisation \$1.2 million under budget, finance costs on budget and \$613k over budget in internal expenses. These items are discussed further in this report.

Capital Expenditure

Capital expenditure including CBD as at 28 February is \$28.9 million below the YTD budget. Approximately \$75.4 million has been expended to 28 February compared to the YTD capital expenditure budget of \$104.2 million.

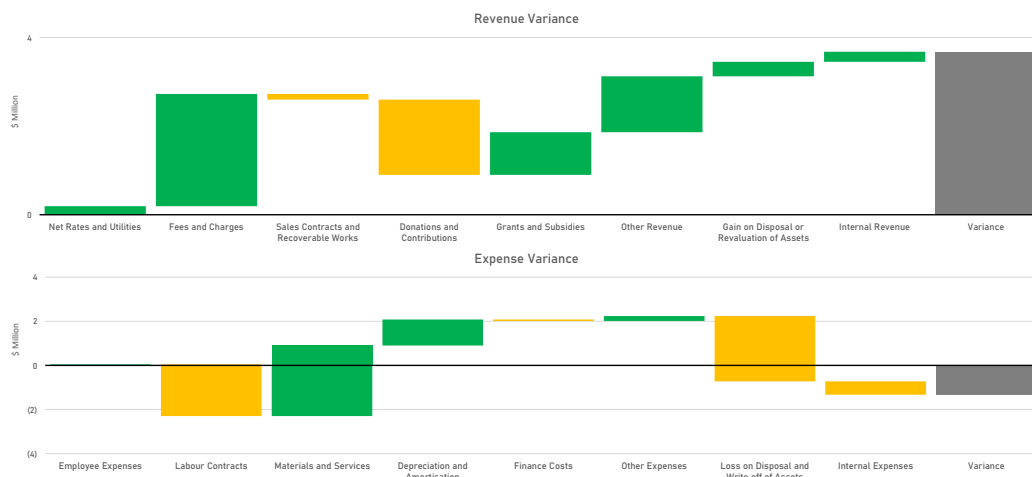
- The Infrastructure Program actual expenditure was below the February budget by approximately \$4.7 million. Actual YTD costs are \$44.4 million compared to the current YTD budget of \$57.4 million.
- CBD Development is approximately \$13.7 million under budget. Actual YTD costs are \$16.6 million compared to the current YTD budget of \$30.3 million.

Asset donations as at 28 February are \$1.4 million over the YTD budget. Approximately \$47.8 million has been recognised to 28 February compared to the YTD donated assets budget of \$46.5 million.

FINANCIAL EXECUTIVE SUMMARY

FEBRUARY 2022

	YTD				Annual			Variance \$'000s by Department						
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	Trend from JAN 2022	Note	CP	CS	CE	IE	IWS	PR	
Revenue														
Net rates and utilities charges	148,419	148,227	192	0.1%	224,356	▲	1	N/A	87	N/A	0	111	(5)	
Fees and charges	21,786	19,252	2,534	13.2%	29,464	▼	2	N/A	479	53	(219)	822	1,399	
Government grants and subsidies	12,539	11,576	963	8.3%	20,932	▲	3	24	270	194	292	0	183	
Internal revenue	16,941	16,712	229	1.4%	25,316	▼	4	N/A	188	133	(112)	21	0	
Other revenue	24,643	23,182	1,461	6.3%	39,993	▼	5	187	441	120	698	61	(46)	
Donations and contributions	59,215	60,914	(1,699)	(2.8%)	91,381	▼	6	0	N/A	(234)	(1,465)	N/A	N/A	
Total Revenue	283,543	279,863	3,680	1.3%	431,442	▼		211	1,465	266	(806)	1,015	1,531	
Expense														
Employee expenses	73,688	73,735	47	0.1%	111,810	▼	7	336	160	250	41	(903)	162	
Labour contracts	3,594	1,248	(2,346)	(188.0%)	2,009	▼	7	(354)	(118)	(237)	(1,762)	114	13	
Materials and services	58,672	61,872	3,200	5.2%	94,796	▲	8	637	(1,089)	1,379	2,568	715	(1,009)	
Internal expenses	15,852	15,239	(613)	(4.0%)	22,962	▼	9	(54)	26	7	(506)	(97)	10	
Other expenses	15,606	12,803	(2,803)	(21.9%)	19,094	▼	10	292	(481)	200	(2,739)	(77)	4	
Depreciation & amortisation	52,994	54,174	1,180	2.2%	81,678	▼	11	(2,677)	872	(165)	3,288	(139)	0	
Total Expenses	220,406	219,071	(1,335)	(0.6%)	332,349	▼		(1,820)	(630)	1,434	890	(387)	(820)	
Net Result	63,137	60,792	2,345	3.9%	99,093	▼		(1,609)	835	1,700	84	628	711	



Revenue

1. Rates and utilities are slightly above budget estimations.
2. Fees and charges continue to be ahead of budget with most fee types yielding positive results, in particular town planning and development fees and waste disposal fees. Traffic and regulation fees and Health Animal Cemetery fees are the exception primarily due to lower parking and compliance revenue and is being monitored.
3. Grants revenue over budget relates to the Skilling Queenslanders for Work First Start Program Grant in CS and IED which is unbudgeted. This is partially offset by a number of capital grants not received.
4. Internal revenue tracking slightly above budget relating to tax equivalents revenue as a result of increased Resource Recovery department revenue and Civic Centre venue hire.
5. Other revenue over budget due to unbudgeted Qld Local Government Workcare surplus distribution and workcover reimbursements, and UU's payment of land tax in CS. Also over budget in IED relating to Ti-Tree BioEnergy community contribution fees higher than expected, telecommunication rental payments received earlier than expected, rent for Hayden Centre not budgeted and gain on disposal of assets.
6. Donations and Contributions below budget \$1.7 million. Variance primarily relates to cash contribution revenue \$3.1 million under budget and is offset by donated asset revenue \$1.4 million over budget. Donations and Contributions are developer driven.

Expenses

7. Employee expenses including labour contracts over budget \$2.3 million or 3.1%. Over budget primarily relates to the use of contingent workers to fill vacancies across Council, higher than expected overtime in Resource Recovery, a workers compensation payment relating to the 20-21 financial year of \$110k, termination payments across Council, and less annual leave taken than budgeted. Further analysis on weekly employee costs will continue to be undertaken including phasing of annual leave over the remainder of the financial year.
8. Materials and services (excluding labour contracts) under budget \$3.2 million. This is a result of phasing of the kerbside collection budget to begin in December however the service did not commence until mid-January, underspends in IED (primarily Works and Field Services) relating to lower maintenance expenditure in Natural Areas, changes to UU service charges and mowing performed by Council employees instead of service providers. In addition, there are underspends in Libraries and Customer Service Branch in CCED primarily relating to delays in book purchasing, and minor delays in the delivery of Nicholas Street marketing and events in CP. The underspends are partially offset by higher legal expenditure in PRS from the waste application appeals.
9. Internal trading expense tracking over budget in IED indicating lower utilisation of assets on capital projects compared to budgeted expectations.
10. Other expenses variance tracking primarily to the loss on a number of infrastructure asset disposals in IED including softfall, sealed roads surface assets and drainage assets (\$3 million).
11. Depreciation and amortisation is being reviewed with a view to realigning the budget across departments. Depreciation has been affected by an update in August to useful lives for RBF assets as part of the revaluation process and capitalisation of the carpark and Civic Space in November.

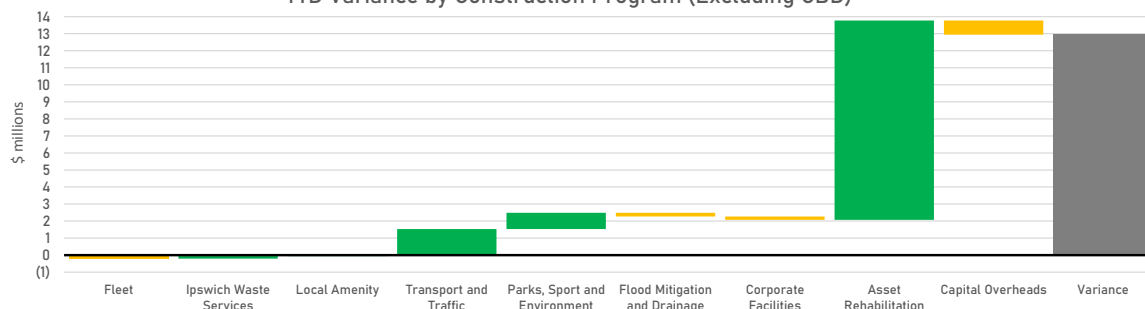
FINANCIAL EXECUTIVE SUMMARY

FEBRUARY 2022

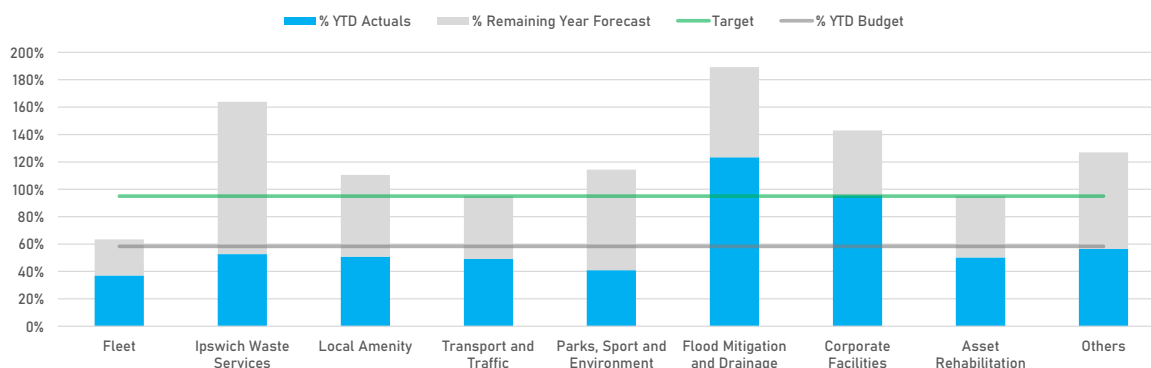
Capital

	YTD				Annual Current Budget \$'000s	Trend from JAN 2022
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %		
Coordination and Performance	22,351	35,496	13,145	37.0%	43,821	▲
Corporate Services	3,413	4,621	1,208	26.1%	10,188	▲
Community, Cultural and Economic Development	666	2,088	1,421	68.1%	3,818	▲
Infrastructure and Environment	48,307	61,261	12,954	21.1%	96,778	▲
Planning and Regulatory Services	631	769	138	17.9%	994	▲
Net Result	75,369	104,234	28,865	27.7%	155,599	▲

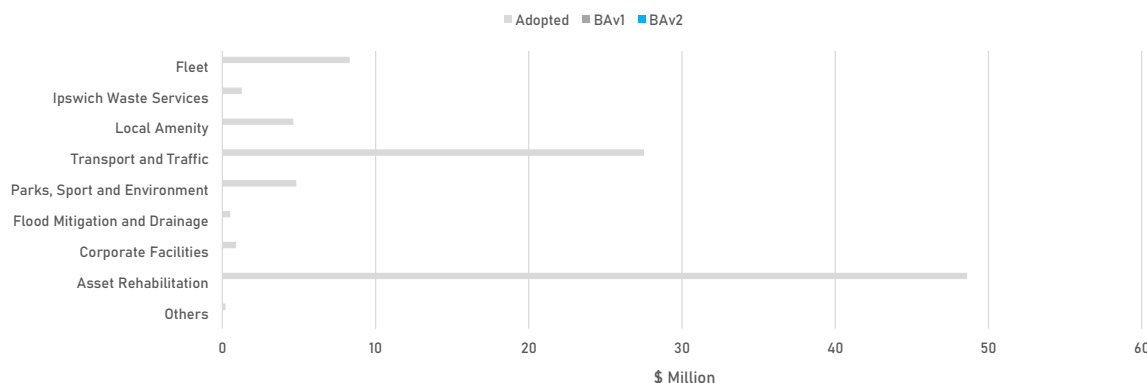
YTD Variance by Construction Program (Excluding CBD)



Capital Program (Excluding CBD)
Actual and Forecast % of FY Budget



Capital Program (Excluding CBD)
Budget Version Comparison



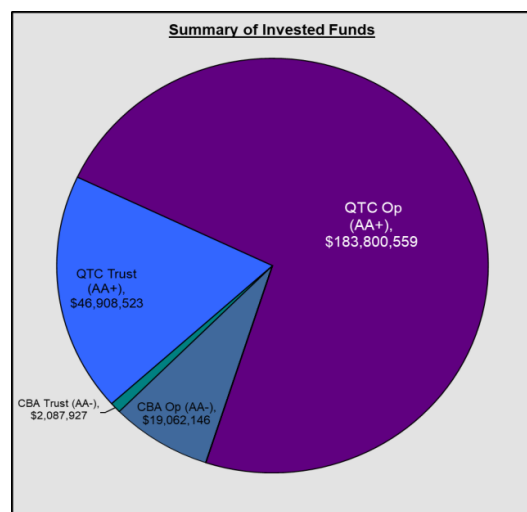
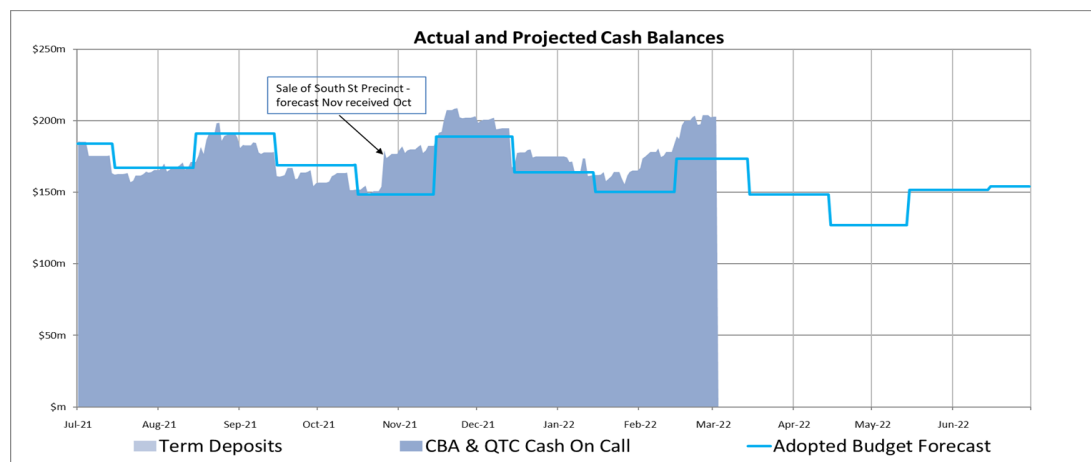
Item 16.4 / Attachment 1.

CAPITAL SUMMARY AS AT FEBRUARY 2022									
	MTD Actual \$'000s	MTD Budget \$'000s	MTD Variance \$'000s	YTD Actual \$'000s	YTD Budget \$'000s	YTD Variance \$'000s	Full Year Budget \$'000s	EOY Forecast \$'000s	Comments
Whole of Council									
Construction Program and Asset Purchase	8,184	13,514	5,331	75,349	104,234	28,885	155,599	150,504	
Donated Assets	2,114	5,809	3,695	47,844	46,472	(1,372)	69,716	69,716	
Coordination and Performance									
Construction Program and Asset Purchase	0	0	0	6,029	5,600	(429)	5,600	6,029	Springfield Stadium – over budget primarily due to the deed of variation for the Energex works at The Reserve Community Area at Springfield to be shared between Council and the Brisbane Lions.
CBD Development	1,202	1,953	751	16,322	29,876	13,574	38,221	38,221	
CBD – Construction program impacted due to the delayed commencement of Venue reconstruction works due to the ongoing Cinema Operator RFP Evaluation process. The underspend for Metro B is predominantly due to the float of a number of tenancies being pushed out due to the delay in construction completion as well as the delay in finalising proposed lease deals with tenants due to the impact and uncertainty surrounding Covid-19 and potential tenants awaiting confirmation of a cinema operator considered as an anchor tenant to the Precinct.									
Total Capital Expenditure	1,202	1,953	751	22,391	35,496	13,145	43,821	44,230	
Corporate Services									
Construction Program and Asset Purchase	673	882	209	3,162	4,201	1,039	8,018	8,018	ICT – waiting for hardware on order to be delivered. GIS spatial solution will go to tender in the new year, however, implementation is unlikely to start until late in the FY, so we need to review the current financial year budget allocation. The cloud strategy and business continuity project has a projected overspend of ~\$1m this FY, and there will be a reallocation of underspends across the portfolio.
CBD Development – ICT Component	2	0	(2)	251	420	169	2,170	420	
Total Capital Expenditure	676	882	206	3,413	4,621	1,208	10,188	8,438	Wolve – Delays in the development of the Wolve Project Management Plan and engaging the appropriate resourcing model are contributing to the \$352k YTD underspend for Wolve.
Community, Cultural and Economic Development									
Construction Program and Asset Purchase	86	349	263	666	2,088	1,421	3,818	3,583	Library – Under YTD budget (\$173k) – funds have been allocated to Redbank Plaza fit out – still negotiating on lease arrangements.
Civic Centre – Behind original schedule (\$301k) for equipment acquisitions and lighting projects, currently forecast to complete this FY excluding gallery seating which is expected to defer to 2022-23FY with a change in scope.									
Art Gallery – Behind original schedule (\$27k) – mainly related to artwork acquisition and art gallery seating projects.									
Safe City and Asset Protection – Under YTD budget (\$952k) – Camera upgrades and CCTV infrastructure works approved, awaiting schedule and cash flow from contractor. Key system upgrade of parks commencing in April after Covid related supply delays. Access control upgrades have commenced and awaiting ICT programming of routers.									
Total Capital Expenditure	86	349	263	666	2,088	1,421	3,818	3,583	
Infrastructure and Environment									
Infrastructure Program	5,104	9,827	4,723	44,439	57,445	13,006	86,988	85,412	Infrastructure Program – under budget YTD primarily due to delays related to illegal dumping on the site of the Whitewood Rd 10th Disturbed Land Management project, however with the project now progressing, this variance will continue to reduce (\$4.9m). Stafford St rehabilitation (\$1.8m) previously rescheduled to avoid risks associated with works in progress over the Christmas – New Year period, has experienced delays related to vibration monitoring and poor weather. Queen & Albert Sts traffic signal project delayed, relating to service relocations (\$1.3m). Pettigrew St drainage project (\$1.1m) currently behind original schedule but expected to complete with significant project savings. Old One Mile Bridge (\$997k) behind budget, with works scheduled later in the financial year. Partially offset by 2020-21 works carried over.
Equipment	1	73	72	116	126	10	206	261	
Waste	92	108	16	671	818	148	1,273	2,086	Equipment – Specialist equipment above budget (\$64k) with majority of items acquired for WHS purposes. Offset by YTD underspend on survey equipment as planning still underway.
Fleet	973	270	(703)	3,082	2,872	(210)	8,311	5,273	Waste – Satisfactory YTD results – underspend on domestic bin acquisitions is dependant on resident demand (\$229k). Offset partially by commercial bin acquisitions (\$31k), and design progress on Rosewood and Riverview facility upgrades (\$40k).
Fleet – over budget YTD. Plant acquisitions & replacement (\$704k) – higher than starting baseline plus additional assets purchased for City Maintenance mowing crews. Waste truck replacement (\$477k) – currently tracking ahead of budgeted schedule. This has been offset by supply delays on truck deliveries with a number of items now not expected to arrive this financial year (\$738k).									
Total Capital Expenditure	6,170	10,278	4,108	48,307	61,261	12,954	96,778	93,032	
Planning and Regulatory Services									
Construction Program and Asset Purchase	49	52	3	631	769	138	994	1,201	Cemeteries – over YTD budget \$74k mainly due to Stone Quarry Cemetery gazebo works and Tallagalla Cemetery individual piers, previously budgeted for in the operational budget. Tallagalla Cemetery Expansion project estimate increased with award of contract.
Animal Management – under YTD budget \$187k with Pound facility upgrade drawings sent for approval and some improvements impacted by flooding in recent weather events.									
Software projects – under YTD budget \$25k with delays experienced on the PD Online replacement project, and deferral of the PSP Isosiv project to 2022-23 FY as timing dependent on new Planning Scheme consultation period.									
Total Capital Expenditure	49	52	3	631	769	138	994	1,201	
Donated Assets									
Coordination and Performance	0	0	0	0	0	0	0	0	
Corporate Services	0	0	0	0	0	0	0	0	
Community, Cultural and Economic Development	167	2	(165)	294	16	(278)	29	29	
Infrastructure and Environment	1,947	5,807	3,860	47,550	46,456	(1,094)	69,687	69,687	
Planning and Regulatory Services	0	0	0	0	0	0	0	0	
Total Donated Assets	2,114	5,809	3,695	47,844	46,472	(1,372)	69,716	69,716	

FINANCIAL EXECUTIVE SUMMARY

FEBRUARY 2022

Cash and Investments



Investments and Earnings Summary	Margin	% Return	\$
CBA Operating Account	0.005	0.60%	\$19,062,146
Term Deposit Investments	- 0.001		
QTC Trust Fund Account	0.004	0.50%	\$46,908,523
QTC Operating Account - CBD	0.004	0.50%	\$12,799,760
QTC Operating Account - General	0.004	0.50%	\$171,000,799
QTC Operating Account - Total	0.004	0.50%	\$183,800,559
Total Invested funds (W.Avg return)	0.004	0.51%	\$249,771,228
Total Operating Funds (Ex Trust)	0.004	0.51%	\$202,862,705

Cashflow

Council's cash and cash equivalents balance as at 28 February 2022 was \$202.9 million. The end of period cash holdings includes \$12.8 million of carried forward unspent loan funds invested with QTC. Council's investments are made in accordance with Council's Investment Policy (adopted as part of the annual budget) with an average return percentage of 0.51%.

Doc ID No: A7928875

ITEM: 16.5

SUBJECT: REPORT - AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(01) OF
16 FEBRUARY 2022

AUTHOR: MEETINGS COORDINATION MANAGER

DATE: 7 MARCH 2022


INTRODUCTION

This is the report of the Audit and Risk Management Committee No. 2022(01) of 16 February 2022.

RECOMMENDATION

That the report of the Audit and Risk Management Committee No. 2022(01) of 16 February 2022 be received, the contents noted and the recommendations contained therein be adopted.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Audit and Risk Management Committee Report No. 2022(01) of 16 February 2022 
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AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(01)]

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(01)

16 FEBRUARY 2022

REPORT

MEMBERS' ATTENDANCE: Robert Jones (External Member and Chairperson); Dr Annette Quayle (External Member), Martin Power (External Member), Councillor Kate Kunzelmann,

MEMBER'S APOLOGIES: Councillor Marnie Doyle

OTHER ATTENDANCE: Mayor Teresa Harding (attendance for the presentation on Data Analytics in Audit), Queensland Audit Office Attendance (QAO) (Dale Hassell) and (Robert Kilbride), Sonia Cooper (Chief Executive Officer), Jeff Keech (Acting General Manager Corporate Services), Freddy Beck (Chief Audit Executive), Sylvia Swalling (Chief Information Officer), Angela Harms (Corporate Governance Manager), Graham McGinniskin (Principal Risk and Compliance Specialist), Talia Love-Linay (Manager People and Culture), Cat Matson (Manager, Economic and Community Development), Sarah Sheehy (Acting Community Funding and Support Coordinator), Brett McGrath (Manager, Asset Services) and Christina Binoya (Financial Accounting Manager)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(06) OF 24 NOVEMBER 2021**

RECOMMENDATION

That the Minutes of the Meeting held on 24 November 2021 be confirmed.

Discussion

Martin Power (External Member) queried two outstanding matters from the previous meeting and it was requested that these matters be referred to the meeting scheduled for May 2022.

ACTION:

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1. The Chief Information Officer to provide a status report on the progress of implementation of the recommendations of the Deloitte report relating to Cyber Security preparedness outlining what has and has not been resolved and how the recommendations are being addressed.
2. The Chief Information Officer to provide a report in relation to the regular information provided to executive management for monitoring cyber security including threats and risks as well as training statistics related to cyber security *(currently scheduled for the May 2022 meeting)*.

2. CEO VERBAL UPDATE

Sonia Cooper (Chief Executive Officer) provided a verbal update to the committee on the key issues under consideration since the last Audit and Risk Management Committee meeting. The following matters were discussed:

- The status of current COVID-19 issues
- The progress of the iVolve project and current ICT risks generally
- The status of the Nicholas Street Precinct Redevelopment
- The establishment and activities of the Advocacy Steering Committee
- Company Directors Course for Councillors initiative
- Mowing season issues

RECOMMENDATION

That the CEO verbal update be received and noted.

BUSINESS OUTSTANDING

3. PRESENTATION ON COUNCIL'S GRANTS, SPONSORSHIPS AND DONATIONS PROCESS

A presentation on Council's Grants, Sponsorships and Donations process was requested at the Audit and Risk Management Committee held on 24 November 2021.

RECOMMENDATION

That the presentation on Council's Grants, Sponsorships and Donations process be received and noted.

Discussion

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Cat Matson (Economic and Community Development) and Sarah Sheehy (Acting Community Funding and Support Coordinator) provided insight into Council's processes in relation to Grants, Sponsorships and Donations.

OFFICERS' REPORTS

4. **QUEENSLAND AUDIT OFFICE BRIEFING PAPER AND 2022 EXTERNAL AUDIT PLAN**

This is a report concerning a briefing paper submitted by Queensland Audit Office providing Council with an update on reports and resources as at 7 February 2022 including the draft 2022 External Audit Plan.

RECOMMENDATION

That the Queensland Audit Office Briefing Paper and 2022 External Audit Plan be received and noted.

Discussion

Martin Power (External Member) queried whether Ipswich would be included in the audit for improving asset management in local government. Dale Hassell (QAO) advised that a questionnaire would be sent to all councils and the audit team would choose from the responses however he would be recommending that Ipswich City Council be included.

Annette Quayle (External Member) noted that QAO was encouraging a lot more interface with systems to allow efficiency and queried whether there would be any cost savings with this approach. Dale Hassell (QAO) advised that there is a lag in the time period for when these efficiencies are realised and so there would be minimal impact in the 2022 year.

Mayor Teresa Harding attended the committee for the presentation on the use of data analytics in Audit.

5. **PRESENTATION ON THE USE OF DATA ANALYTICS IN AUDIT**

Robert Kilbride (Queensland Audit Office) provided a presentation on the use of data analytics in Audit.

RECOMMENDATION

That the presentation be received and noted.

Rob Jones (Chairperson) advised that at a later date he would like a more detailed presentation focussed on the tools that have been applied to Ipswich.

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Rob Jones (Chairperson) advised that for the audit plan moving forward he would like to see articulated any areas of opportunity for the use of data analytics and where data analytics in audit are being applied. The Audit and Risk Management Committee will be interested in gaining an understanding of maturity in this area.

The meeting adjourned at 11.03 am and resumed at 11.15 am.

6. INSURANCE AND RISK MANAGEMENT UPDATE

This is a report concerning Council's insurance statistics for the period 1 October 2021 to 31 December 2021 and an update on risk management.

RECOMMENDATION

That the report on Council's insurance statistics for the period 1 October 2021 to 31 December 2021 and the update on risk management be received and the contents noted.

Discussion

Annette Quayle (External Member) queried the emerging risk in relation to 1.2 of the Corporate Risk Register (preventable harm to worker – failure to adhere to policies and safe work) for the incident at Bundamba.

The following queries were raised:

1. Why were the issues identified by workplace health and safety ignored?
2. What (if any) were the consequences that flowed through to other risk registers?

Sonia Cooper (Chief Executive Officer) advised that the Executive Leadership Team had asked these questions of the Workplace Health and Safety Team.

Annette Quayle (External Member) advised she would like the Workplace Safety and Wellbeing Manager to attend the committee to provide an explanation of the procedures and escalation processes.

Martin Power (External Member) queried the process for any identified risks to ensure actions were taken.

Graham McGinniskin (Principal Risk and Compliance Specialist) advised that any corporate risks are maintained in an actions register within Infocouncil and these action items are maintained and monitored until finalised.

Martin Power (External Member) queried the comments in the action plan for Corporate Risk 9 in the Corporate Risk Register – "Inadequate technology, digital capability and technology infrastructure". The current risk rating was shown as 'high' and the target rating was shown as 'medium' however the commentary indicated that the risk was

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tolerable and that it had reached the target risk rating level which is inconsistent with the assessments. Graham McGinniskin advised he would review this. Martin stated that the status lacked information and that providing a risk trend would be more helpful ie would like to see what it is increasing, decreasing or stable.

ACTION

1. **That the Workplace Safety and Wellbeing Manager provide a briefing at the next meeting of the Audit and Risk Management Committee scheduled for 25 May 2022 outlining the escalation process for emerging risks and to clarify in which instances a risk is escalated to the CEO and to General Managers.**
2. **Graham McGinniskin to review the risk ratings for Corporate Risk 9 (Inadequate technology) and ensure the status column in the corporate risk register is updated to provide an analysis of what is occurring.**

7. COORDINATION & PERFORMANCE DEPARTMENT RISK REGISTER

This is a presentation in relation to the Coordination & Performance Department Risk Register for the information of the Audit and Risk Management Committee.

RECOMMENDATION

That the presentation be received and noted.

8. ASSET MANAGEMENT - UPDATE ON RISK CONTROLS

This is a report concerning an update on the Asset Management Risk Register and the controls and action plan to manage the risks.

RECOMMENDATION

That the report be received and the contents noted.

Discussion

Rob Jones (Chairperson) requested that this matter be discussed in more detail at the May meeting after KPMG have finalised their recommendations and management have provided an action plan to address issues identified.

ACTION

That the Manager, Asset Services provide a further briefing to the Audit and Risk Management Committee scheduled for 25 May 2022 (after KPMG have presented their findings) on the Asset Management Risk Register and the

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controls and action plan to manage risks. The briefing papers should also include a copy of the KPMG report.

9. ENTERPRISE PROGRAM MANAGEMENT OFFICE - PERFORMANCE REPORT
OCTOBER - DECEMBER 2021

This is a report on the progress of the delivery of strategic work identified within the program of work (PoW) for Council's Enterprise Program Management Office (ePMO).

RECOMMENDATION

That the report be received and the contents noted.

10. PEOPLE AND CULTURE UPDATE

This is a report concerning key updates for the Audit and Risk Management Committee from the People and Culture branch, specifically the COVID response plan and actions and the key issues from the People and Culture survey feedback.

RECOMMENDATION

That the report be received and the contents noted.

Discussion

Rob Jones (Chairperson) advised he would like to delve into some other projects for the year ahead and requested a presentation on the learning and development strategy at the May Audit and Risk Management Committee meeting. Also a presentation on specific policies key to culture such as harassment could be provided in a subsequent meeting (noting that this has been tentatively scheduled for the November ARMC meeting).

ACTION

That the Manager, People and Culture include an outline in the strategy and activities for learning and development within Council in the May meeting of the Audit and Risk Management Committee.

11. INTERNAL AUDIT BRANCH ACTIVITIES REPORT FOR THE PERIOD 15 NOVEMBER
2021 TO 4 FEBRUARY 2022

This is a report concerning the activities of Internal Audit undertaken during the above-mentioned period and the current status of these activities.

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"The attachment/s to this report are confidential in accordance with section 254J(3)(i) of the *Local Government Regulation 2012*."

RECOMMENDATION

That the report be received, considered and the recommendations in Attachments 3, 4 and 5, be considered finalised and archived.

Discussion

Annette Quayle (External Member) noted the process council is following in relation to reports that are notified in the first instance to the CCC and over time come back to internal audit to investigate. She queried whether internal audit are also getting notified at the same time as the CEO so that these can be monitored. Freddy Beck (Chief Audit Executive) confirmed that internal audit is advised at the same time as the CEO.

Martin Power (External Member) asked if the fraud hotline was readily accessible on the council's website. Freddy Beck (Chief Audit Executive) advised that it is available on Council's internal information page (Wire). He also advised that internal audit is considering a suitable time to remind staff of this process.

12. **GOVERNANCE, INTERNAL CONTROLS AND COMPLIANCE**

This is a report relating to the progressive maturing and strengthening of Council's governance, internal controls, and compliance in line with its broad range of legislative, policy, and procedural obligations.

This report provides an update to the Audit and Risk Management Committee on key governance, internal controls, and compliance matters for the past quarter.

RECOMMENDATION

That the Audit and Risk Management Committee note the initiatives and actions being implemented to mature and strengthen Council's governance, internal controls, and compliance.

Discussion

Rob Jones (Chairperson) queried the QAO developed Governance self-assessment tool and who would be responsible for making the assessments. Angi Harms (Corporate Governance Manager) advised that the assessment is based on a matrix using maturity levels and suggested criteria and that it would be sent out to staff via checklists and smartsheets. Angela Harms (Corporate Governance Manager) advised that she would like to run reports quarterly and determine if the report would be more valuable for the Audit and Risk Management Committee than the current reporting arrangements. The

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committee agreed that this reporting would be useful.

13. TAX RISK MANAGEMENT UPDATE 2021

This is a report concerning taxation risk management issues for the year ended 31 December 2021.

Council has approximately \$47 million of tax risk per annum with Goods and Services Tax (GST) of approximately \$20 million and Pay As You Go Withholding (PAYGW) of approximately \$26 million. The balance of the tax risk is represented by Fringe Benefits Tax (FBT) and Fuel Tax Credits (FTC) of approximately \$90,000 and \$500,000 per annum respectively.

Council is a full participant in the Australian taxation system and has not been the focus of any audit activity from the ATO during the year. Council is a low risk taxpayer under the ATO's risk differentiation framework. Council's overall tax risk remains low.

RECOMMENDATION

That the report be received and the contents noted.

14. FINANCIAL ACCOUNTING - UPDATE OF VALUATION AND ACCOUNTING REVIEWS

This is a report concerning the progress of the 2022 asset valuation, Software as a Service (SaaS) products review and landscaping asset review. The results from the valuation and reviews for SaaS and landscaping assets are required to be applied in the 2022 financial statements.

"The attachment/s to this report are confidential in accordance with section 254J(3)(i) of the *Local Government Regulation 2012*."

RECOMMENDATION

That the report detailing the update of the valuation and accounting reviews relating to the 2022 financial year be received and the contents noted.

Discussion

Martin Power (External Member) raised concern regarding the reconciliation of drainage mains and that PVC pipes has been recognised in FAR and not the PAR.

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AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(01)]

Jeff Keech (Acting General Manager Corporate Services) advised that the PVC pipes raises another issue with asset management. Christina Binoya (Financial Accounting Manager) advised that finance is working with asset management on this matter.

Rob Jones (Chairperson) requested an offline meeting to discuss the matter once it had been progressed and also accounting for land improvements.

ACTIONS

1. **Jeff Keech (Acting General Manager Corporate Services to organise a meeting with Rob Jones (Chairperson) to discuss the reconciliation of PVC pipes and land improvements.**

15. ICT STEERING COMMITTEE PROGRESS REPORT

The ICT Steering Committee provides oversight for the Information and Communications Technology Portfolio and meets on a six-weekly cycle. This report provides an update to the Audit and Risk Management Committee on the key matters pertaining to risks and issues considered by the ICT Steering Committee for the period November 2021 to January 2022

RECOMMENDATION

That the report be received and the contents noted.

Discussion

Rob Jones (Chairperson) requested an update on iVolve and the involvement of the Strategic Advisor and Project Director. He also queried the value of the Audit and Risk Management Committee receiving an update directly from the Strategic Advisor. Sylvia Swalling (Chief Information Officer) agreed there would be value in a briefing from the Strategic Advisor as they are active participants in groups and meetings.

ACTIONS

1. **That the Chief Information Officer organise for the Strategic Advisor and Project Director to brief the Audit and Risk Management Committee on their roles and provide an independent update on iVolve from a strategic perspective.**

16. NEXT MEETING

The next meeting is scheduled for Wednesday, 25 May 2022.

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AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(01)]

17. GENERAL BUSINESS

Nil

18. PRIVATE SESSION OF MEMBER (IF REQUIRED)

Rob Jones (Chairperson) requested time with members to discuss audit related matters.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.35 am.

The meeting closed at 1.24 pm.

Doc ID No: A7915782

ITEM: 17.1

FROM:

RE: NOTICE OF MOTION - WATER RESERVOIR AT 4 MADSEN CLOSE, EASTERN HEIGHTS

DATE: 25 FEBRUARY 2022

This is a notice of motion submitted by Councillor Marnie Doyle concerning the water reservoir at 4 Madsen Close, Eastern Heights.

Councillor Marnie Doyle gave notice at the Council Meeting on 24 February 2022 of her intention to move the following motion at the Council Meeting of 24 March 2022:

MOTION

- A. That Council write to Urban Utilities advising that the water reservoir at 4 Madsen Close, Eastern Heights has been identified for inclusion as a structure of heritage significance in the draft Ipswich Planning Scheme.**
- B. That Council request from Urban Utilities any heritage assessments or other documentation relating to the water reservoir.**
- C. That Council's Planning and Regulatory Services Department prepare a report that considers the heritage and historic significance of the water reservoir and that this report be presented to the April Growth, Infrastructure and Waste Committee meeting.**
- D. That Council investigate and consider making an application to the Qld Heritage Council for the asset to be included on the State register.**

Doc ID No: A7915838

ITEM: 17.2

FROM:

RE: NOTICE OF MOTION - AMENDMENT OF MEETING PROCEDURES POLICY

DATE: 25 FEBRUARY 2022

This is a notice of motion submitted by Councillor Paul Tully concerning an amendment to Council's Meeting Procedures Policy.

Councillor Paul Tully gave notice of his intention at the Council Meeting of 24 February 2022 to move the following motion at the Council Meeting of 24 March 2022:

MOTION

- A. That section 9.1, 9.1.1 and 9.1.2 of the Meeting Procedures Policy be deleted and the following inserted in its place:**

9.1 Notice of matter for consideration at a Council meeting or committee meeting.

9.1.1 Any councillor proposing a matter be considered at a Council meeting or committee meeting must give notice in writing to the Chief Executive Officer at least five (5) business days before the relevant meeting.

- B. That section 9.1.3 of the Meeting Procedures Policy be renumbered 9.1.2 and be amended by deleting the last dot point.**

BACKGROUND

For reference, the current wording for section 9 in Council's Meeting Procedures Policy is as follows:

9. Motions

9.1. Notice of matter to be included on agenda by Councillor

- 9.1.1 Any Councillor requesting a matter to be included on an agenda, must give notice in writing to the Chief Executive Officer at least five (5) business days before the notice of meeting is required to be given.
- 9.1.2 Councillors may advise whether the notice of motion is to go to the next ordinary meeting or next appropriate committee meeting. However the CEO, in setting the agendas, may determine that the notice of motion is best dealt with by another committee or ordinary meeting.
- 9.1.3 Notice of motions must:
- be framed as succinctly as possible;
 - not include argument or discussion or excessive background material;
 - be relevant to the good order of the business of the Council; and
 - not be an action that could be dealt within operational procedures.

Doc ID No: A7915924

ITEM: 17.3

FROM:

RE: NOTICE OF MOTION - APOLOGY TO DEPUTY MAYOR NICOLE JONIC

DATE: 25 FEBRUARY 2022

This is a notice of motion submitted by Deputy Mayor Nicole Jonic concerning a formal apology from the Mayor.

Deputy Mayor Nicole Jonic gave notice of her intention at the Council Meeting on 24 February 2022 to move the following motion at the Council Meeting of 24 March 2022:

MOTION

That the Mayor formally apologise to Deputy Mayor Nicole Jonic for incorrectly alleging at the Council Meeting of 24 February 2022 that Councillor Jonic had raised or discussed the issue of radio advertising in the debate on Item 16.6 Procurement – Online Advertising at the Council Meeting on 27 January 2022.