



City of
Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

GOVERNANCE AND TRANSPARENCY COMMITTEE

**Held in the Council Chambers, 8th Floor
8th floor – 1 Nicholas Street
IPSWICH QLD 4305**

**On Thursday, 10 February 2022
At 10 minutes after the conclusion of the Growth, Infrastructure and Waste
Committee meeting**

<u>MEMBERS OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE</u>	
Councillor Jacob Madsen (Chairperson) Councillor Russell Milligan (Deputy Chairperson)	Mayor Teresa Harding Councillor Marnie Doyle Councillor Kate Kunzelmann Deputy Mayor Nicole Jonic

GOVERNANCE AND TRANSPARENCY COMMITTEE AGENDA
*10 minutes after the conclusion of the Growth, Infrastructure and
Waste Committee meeting on **Thursday, 10 February 2022**
in the Council Chambers, 8th Floor, 1 Nicholas Street, Ipswich*

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GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 1

10 FEBRUARY 2022

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

BUSINESS OUTSTANDING

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(11) OF 1 DECEMBER 2021**

RECOMMENDATION

That the Minutes of the Meeting held on 1 December 2021 be confirmed.

OFFICERS' REPORTS

2. **QUARTER 2 - OPERATIONAL PLAN 2021-2022 QUARTERLY PERFORMANCE**

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the 2021-2022 Operational Plan with notable achievements that have occurred during quarter two (Q2) (October to December 2021). Departmental representatives have provided the presented Q2 data.

RECOMMENDATION

That the report be received and the contents noted.

3. **REVISED INDIGENOUS ACCORD POLICY**

This is a report seeking Governance and Transparency Committee approval to repeal the existing Indigenous Australian Social Justice Accord Policy and adopt the revised Indigenous Accord Policy, managed by Economic and Community Development Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION

- A. That the Policy titled, "Indigenous Australian Social Justice Accord Policy (current)" as detailed in Attachment 1 be repealed.
- B. That the Policy titled, "Indigenous Accord Policy (revised)" as detailed in Attachment 2 be adopted.

4. **BOUNDARY ANOMALIES BETWEEN IPSWICH CITY COUNCIL AND LOCKYER VALLEY REGIONAL COUNCIL

This is a report concerning the amendment of local government boundaries in relation to three properties located on the boundary of Ipswich City Council (ICC) and Lockyer Valley Regional Council (LVRC). LVRC are seeking ICC's consent for LVRC to make application to seek a determination for a local government boundary change to the individual properties that have been identified.

RECOMMENDATION

- A. That Council resolve to support an application by Lockyer Valley Regional Council to the Minister for State Development, Infrastructure, Local Government and Planning and to the Local Government Change Commission to have included Lot 84 Unnamed Road, Grandchester (47 Beames Road, Laidley South) more particularly described as Lot 84 on Crown Plan CC389, in its entirety, in the Ipswich City Council boundary and excluded from the Lockyer Valley Regional Council boundary.
- B. That Council resolve to support an application by Lockyer Valley Regional Council to the Minister for Local Government and the Local Government Change Commission to have included 379-449 Coynes Road, Mount Mort and Lot 16 Coynes Road, Mount Mort more particularly described as Lots 14 & 16 on SP200498 respectively, in the Lockyer Valley Regional Council area.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take any action in order to implement Council's decisions.

5. **NEW LEASE OVER PART OF 125A CHUBB STREET, ONE MILE TO WEST MORETON GREYHOUND OWNERS & TRAINERS ASSOCIATION INC.

EXECUTIVE SUMMARY

This is a report concerning the proposed new lease over part of freehold land located at 125A Chubb Street, One Mile, described as part of Lot 69 on SP169626 (**the Land**), between Ipswich City Council (**Council**) and West Moreton Greyhound Owners & Trainers Association Inc. (**WMGOTA**)

RECOMMENDATION

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(b)(ii) of the Regulation applies to the disposal of interest in land at 125A Chubb Street, One Mile, described as part of Lot 69 on SP169626 for greyhound training purposes, because West Moreton Greyhound Owners & Trainers Association Inc. (Lessee) is a community organisation.
- B. That Council enter into a lease (Council file reference 5514) with the Lessee:
- (i) at a yearly rent of \$1.00 excluding GST, payable to Council if demanded, and
 - (ii) for a term of five (5) years, with a five (5) year option for extension.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

6. ****ACQUISITION OF EASEMENT FOR INF04088 HAYNE STREET DRAINAGE PROJECT**

This is a report concerning the acquisition of an easement for drainage purposes over land owned by the State of Queensland (the “State”) located at 7A Hayne Street, Woodend, described as Lot 10 on RP818248.

RECOMMENDATION

That pursuant to section 362 of the *Land Act 1994*, Council accept the State’s offer to approve an easement over the Hayne Street Reserve (“Reserve”) located at 7A Hayne Street, Woodend, described as Lot 10 on RP818248.

7. ****ACQUISITION OF LAND FOR ROAD PURPOSES FOR INF03875 KEANES ROAD ROSEWOOD BRIDGE REPLACEMENT**

This is a report concerning the acquisition of land for road purposes for the construction of a new bridge across the Bremer River at Keanes Road, Rosewood.

RECOMMENDATION

- A. That Council resolve to purchase or acquire part of land located at 1008-1028 Ipswich-Rosewood Road, Rosewood, described as part of Lot 1 on RP35531 (“the land”) (Council file reference 5523), for road purposes.
- B. That in the first instance the method of acquisition will be as a purchase by agreement with the affected persons pursuant to the *Property Law Act 1974*.

- C. That should Council fail to purchase the land by agreement with the affected persons (as outlined in recommendation B above), Council, as a “*constructing authority*” pursuant to Section 5(1)(b)(i) of the *Acquisition of Land Act 1967*, will proceed to acquire the subject land.
- D. That Council be kept informed as to the progress and outcome of the acquisition.

8. ****PROCUREMENT: CONTRACT 17692 ORGANIC WASTE MANAGEMENT SERVICES**

This is a report concerning the Recommendation to Award to tender #17692 for the provision of Organic Waste Management Services and to seek Council’s approval to enter into a contract with the supplier outlined below:

1. NuGrow Ipswich Pty Ltd (ACN: 124 571 875)

The expenditure for the provision of Organic Waste Management Services is estimated at \$4,459,598.00 (excluding GST) for the total contract period of two (2) years and three (3) months including the options to extend the contract by two (2) x one (1) year periods.

RECOMMENDATION

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. #17692 for the provision of Organic Waste Management Services to NuGrow Ipswich Pty Ltd (Supplier).
- B. That Council enter into a contractual arrangement with the Supplier at an approximate purchase price of \$4,459,598.00 (excluding GST) over the entire term, being an initial term of two (2) years and three (3) months, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolves to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

9. ****PROCUREMENT: TCP - 18178 GEOGRAPHIC INFORMATION SYSTEM (GIS) ENTERPRISE SPATIAL SOLUTION**

This is a report seeking a Council resolution regarding the procurement of a Geographic Information System (GIS) Enterprise Spatial Solution (the system), without first inviting written quotes or tenders.

Section 230(1) of the *Local Government Regulation 2012* (Regulation) allows a local government to enter into medium and large contractual agreements, through the preparation and adoption of a Tender Consideration Plan.

A Tender Consideration Plan has been prepared, setting out the background to this matter, the options considered, market and supplier capability analysis, risk analysis and the preferred option recommended to the Council.

Council seeks approval to negotiate directly with the selected vendor on price and service outcome. Confidential information has been included in the Tender Consideration Plan (Attachment 1) regarding the market analysis and alternate options considered, and Council's budgetary considerations. For these reasons, it is recommended that Attachment 1 remain confidential, as it would inform the supplier of the budgetary amount available to Council and would impact on those negotiations and would also disclose confidential information provided by other parties consulted.

This report recommends that Council resolve to adopt the Tender Consideration Plan for the acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items of the system, and enter into a contract with Esri Australia Pty Ltd (ESRI) for a period consisting of an implementation period, plus an initial term of three (3) years subsequent to Council's acceptance of the implementation delivery, and a further five (5) x one (1) year extension options (Implementation+3+1+1+1+1+1) for the estimated value as set out in confidential Attachment 1 if all extension options of the proposed contractual arrangement are exercised.

RECOMMENDATION

- A. That pursuant to Section 230(1)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve to prepare Tender Consideration Plan number 18178 for the provision of a Geographic Information System (GIS) Enterprise Spatial Solution (including acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items).
- B. That pursuant to Section 230(1)(b) of the *Local Government Regulation 2012* (Regulation), Council resolve to adopt Tender Consideration Plan number 18178 that was prepared for the provision of a Geographic Information System (GIS) Enterprise Spatial Solution (including acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items) as detailed in the report by the Contracts Officer ICT dated 21 January 2022.
- C. That in accordance with the Tender Consideration Plan, Council enter into a contractual arrangement with Esri Australia Pty Ltd for the approximate value as set out in confidential Attachment 1 over the entire term, being a total term consisting of an Implementation period, plus an initial term of three (3) years, with options for extension at the discretion of Council (as purchaser), of an additional five (5) X one (1) year terms.

- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

10. PROCUREMENT: INTERGRAPH (HEXAGON) SPATIAL SOFTWARE MAINTENANCE

This is a report seeking a resolution by Council to continue the annual software maintenance renewal for the Intergraph Corporation Pty Ltd T/A Hexagon Geospatial APOLLO and IMAGINE products that are operationally utilised as part of Council’s existing spatial services.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the continuation of support and maintenance for the operationally necessary products required. The proprietary nature of the incumbent supplier’s products means that there is only one supplier who is reasonably available to provide the support and maintenance for the products. Further, due to the pending acquisition and implementation of an enterprise spatial solution by Council, it is more costly and disadvantageous to Council to tender for other software products when delivery of the enterprise spatial project will provide a final solution.

A resolution of Council is sought to approve the continuation of the maintenance renewals for the software products with Intergraph Corporation Pty Ltd T/A Hexagon Geospatial on a yearly or shorter basis as required for up to three (3) years for the period commencing 1 April 2022 and ending 31 March 2025. This is an estimated total cost of approximately sixty-five thousand dollars (\$65,000.00) excluding GST for the full three (3) year period.

RECOMMENDATION

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of the support and maintenance of the software products.
- B. That Council enter into a contractual arrangement with Intergraph Corporation Pty Ltd T/A Hexagon Geospatial on a yearly or shorter basis as required for up to the next three (3) years at an approximate purchase price of \$65,000.00 excluding GST over the three (3) year period.

11. **PROCUREMENT - ROBELLE DOMAIN PARKLANDS FACILITY LEASE

This is a report concerning a proposed Expression of Interest (EOI) for the procurement of a suitable commercial or community operator to lease and activate

the facility within the Robelle Domain Parklands at 155 Southern Cross Circuit, Springfield Central more particularly described as Lot 762 of SP221160.

RECOMMENDATION

- A. That pursuant to Section 228(3)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that it would be in the public interest to invite expressions of interest before inviting written tenders for the disposal of interest in land (lease) at 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160 (Council file reference number 17859).
- B. That pursuant to Section 228(3)(b) of the Regulation, Council's reasons for making such resolution are that:
- (i) it will allow Council to canvas the market for information to guide the best use of the facility;
 - (ii) it will allow Council to identify operators with serious interest and ability, without putting all parties to the expense of submitting full tender responses at this early stage of the project;
 - (iii) it will save Council the expense of running a request for tender and evaluating it at this early stage of the project.

NOTICES OF MOTION

MATTERS ARISING

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(11)

1 DECEMBER 2021

MINUTES

COUNCILLORS' ATTENDANCE: Councillor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle, Kate Kunzelmann and Deputy Mayor Nicole Jonic

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Sylvia Swalling), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Community, Cultural and Economic Development (Ben Pole), Acting General Manager Coordination and Performance (Barbara Dart), Senior Digital Media and Content Officer (Jodie Richter), Manager Economic and Community Development (Cat Matson), Chief Financial Officer (Jeff Keech), Treasury Accounting Manager (Paul Mollenhauer), Manager, Marketing and Promotions (Carly Gregory), Manager, Community and Cultural Services (Don Stewart), Senior Property Officer Acquisitions and Disposals (Alicia Rieck), Procurement Operations Manager (Stephen Bailey), Civic Centre and Performing Arts Manager (David Finn), Senior Policy and Communications Officer (David Shaw), Manager, Libraries and Customer Services (Samantha Chandler), Manager, People and Culture (Talia Love-Linay), Principal Officer Program Management Office (Anna Payne), Acting Manager, Performance (Maree Walker) and Theatre Technician (Trent Gray)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(10) OF 4 NOVEMBER 2021**

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Mayor Teresa Harding:

That the minutes of the Governance and Transparency Committee No. 2021(10) held on 4 November 2021 be confirmed.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **REVIEW OF CEO ANNUAL PERFORMANCE APPRAISAL POLICY**

The CEO Annual Performance Appraisal Policy (the Policy) was approved by Council on 5 November 2020 and required a review in November 2021.

The Manager, People and Culture has reviewed this Policy, and sought feedback from the CEO Contract Panel (Mayor Teresa Harding, Deputy Mayor Nicole Jonic, Councillors Marnie Doyle, and Andrew Fechner) during the development of the CEO Contract of Employment and CEO Performance Agreement for 2021-2022.

The Policy has been updated to ensure compliance with the new Ipswich City Council Policy template with the inclusion of the Human Rights Commitment at section five (5). Attachment 1 shows proposed changes to the Policy using tracked changes, and Attachment 2 is a clean copy of the updated Policy.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

- A. That Council note that a review of the CEO Annual Performance Appraisal Policy has been completed.**
- B. That Council resolve to adopt the amended CEO Annual Performance Appraisal Policy.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. PROCUREMENT: RECOLLECT PICTURE LIBRARY SUBSCRIPTIONS

This report is seeking a resolution by Ipswich City Council (Council) to engage directly with Micrographics Services Ltd to provide the continued licencing, support and maintenance subscription for the Recollect Platform that supports the Picture Ipswich Website. The total cost for the agreement over the proposed three (3) twelve (12) month terms from 2022 to 2025 is \$49,500.00 (GST Exclusive).

Recollect software is a proprietary software and is used as a comprehensive solution for preserving, transforming, and curating heritage collections and local knowledge of the City of Ipswich.

The implementation of the Recollect Platform for the Ipswich Libraries was carried out by Datacom IT in Oct 2020. This included the first year's hosting and support subscription. Datacom IT are the only Australian authorised partner for the Recollect Platform, however, Datacom IT do not manage the ongoing annual hosting and support subscription. Datacom IT have advised Council to engage directly with Micrographics Services Ltd for the ongoing annual subscription renewals.

Recollect Pty Ltd manage the ongoing licencing, support and maintenance which covers all technical support and upgrades for the platform hence, the need to engage directly with Recollect. Datacom IT supply all non-technical services for this platform such as training, configuration, customisation and development activities.

Recollect software is also used by both Moreton Bay and Noosa Councils. Both Councils have confirmed the Procurement approach matching that which is required by Council.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical AND/OR disadvantageous to invite quotes for the provision of the annual hosting and support subscription for the Recollect Platform (Picture Ipswich).**
- B. That Council enter into a contractual arrangement (Council file reference number 17092) with Micrographics Services Ltd, at an approximate purchase price of \$49,500.00 excluding GST over the entire term, being an initial term of one (1) year, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. PROCUREMENT - 2022 CIVIC CENTRE COMEDY PROGRAM

This is a report concerning the procurement of a promotor to deliver the 2022 Comedy Program for the Ipswich Civic Centre without first inviting written quotes or tenders. Section 235(b) of the *Local Government Regulation 2012* allows a local government to enter into a medium or large sized contractual arrangement, if the local government resolves that the services provided are of a specialised nature.

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Deputy Mayor Nicole Jonic:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and that it would be impractical and disadvantageous to invite quotes for the provision of the delivery of a 2022 Comedy Program for the Ipswich Civic Centre.
- B. That Council enter into a contractual arrangement (Contract number 17740) with Anthony Lamond (ABN 71 776 903 442), at an approximate purchase price of \$25,000.00 excluding GST over the entire term, being a term of one (1) year, with no options for extension.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. ACQUISITION OF LAND FOR DRAINAGE PURPOSES FOR INF03780 ALICE AND SHORT STREET KERB AND CHANNEL PROJECT

This is a report by the Senior Property Officer (Acquisitions and Disposals) dated 8 November 2021 concerning the acquisition of land for drainage purposes over 24 Alice Street, Blackstone, described as Lot 35 on RP22445 to facilitate the Alice and Short Street Kerb and Channel Project.

"The attachment/s to this report are confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*."

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Deputy Mayor Nicole Jonic:

- A. That Council resolve to purchase the whole of the land located at 24 Alice Street, Blackstone, described as Lot 35 on RP22445 ("Land"), for drainage purposes.
- B. That in the first instance, the method of acquisition will be by agreement with the affected person/s pursuant to the *Property Law Act 1974* and the *Land Title Act 1994*.

- C. That should Council fail to purchase the land by agreement with the affected person/s, Council, as “*constructing authority*” pursuant to Section 5(1)(b)(i) of the *Acquisition of Land Act 1967*, will proceed to acquire the whole land located at 24 Alice Street, Blackstone, described as Lot 35 on RP22445.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. RATES RELIEF IN RESPONSE TO THE COVID-19 PANDEMIC

This is a report concerning the potential extension to rates relief provided by Ipswich City Council (**Council**) in response to the COVID-19 pandemic.

RECOMMENDATION

Moved by Councillor Russell Milligan:

Seconded by Councillor Marnie Doyle:

- A. That Ipswich City Council note the summary update, as outlined in the report by the Treasury Accounting Manager dated 15 November 2021, on rate payers who have identified as being financially impacted by the COVID-19 pandemic.
- B. That in response to the COVID-19 pandemic, Ipswich City Council approve the continued use of payment arrangements, granting of discounts and waiving of interest until 30 June 2022, generally in line with the report by the Treasury Accounting Manager dated 15 November 2021, for rate payers who have identified as being financially impacted by the COVID-19 pandemic and who are continuing to proactively engage with Council to address their rate arrears.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. INVOLVE PROJECT QUARTERLY STATUS UPDATE

This report provides an update on progress to date of Council's iVolve Project and the quarterly project controls report.

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

That the progress report on Council's iVolve Project be received and the contents noted.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.32 am.

The meeting closed at 9.51 am.

Doc ID No: A7846103

ITEM: 2

SUBJECT: QUARTER 2 - OPERATIONAL PLAN 2021-2022 QUARTERLY PERFORMANCE

AUTHOR: SOCIAL DATA OFFICER

DATE: 17 JANUARY 2022

EXECUTIVE SUMMARY

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the 2021-2022 Operational Plan with notable achievements that have occurred during quarter two (Q2) (October to December 2021). Departmental representatives have provided the presented Q2 data.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

There are no party matters associated with this report.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The 2021-2022 Operational Plan was formally adopted by Council on 30 June 2021. Section 174 of the *Local Government Regulation 2012* states the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

An assessment of council's progress during Q2, being 1 October 2021 to 31 December 2021, has been prepared from commentary provided by the responsible officers and is contained in Attachment 1. Council's Finance Branch provides to council a separate report with high-level details on the financial performance. A full report of performance against the 2021-2022 Operational Plan will be included in council's Annual Report and will be presented at the conclusion of the financial year.

The Performance Branch, Coordination and Performance recently implemented the Business Planning and Reporting Operating Model project that included an assessment of current maturity and to build on quality of good business practices for the new Corporate Plan (iFuture).

With the iFuture launch on 1 July 2021, and a new Annual Plan format, the timing provided an opportunity to review the current quarterly reporting model to improve on consistency and quality of information with a change in approach to data collection and reporting style.

This included the amendment of status options to show deliverable status alongside budget status for the quarter and changes to reporting at risk items. To enhance customer readability of the Q2 report, the summary for items showing risk has been incorporated into the quarterly update comment for the relevant deliverables, as such there is no separate Risk Report included as an attachment with the quarterly reports for 2021-2022 financial year.

The table below provides a snapshot of the current positioning of each deliverable against the stated target. To clarify the progress statements used in the table, please refer to the below legend:

Deliverable status	
On Track	This status represents activity which is delivering as planned.
Needs Attention	This status represents activity which is no longer delivering as scheduled however is not yet At Risk.
At Risk	This status represents activity which is at risk of not being completed by EOFY or not achieving its targeted outcome.
Other	This status represents activity which is outside the standard status indicators. Reasons for use of this status include items that are amended, discontinued, scheduled to start in a later quarter, deferred, may have no available reporting.
Complete	This status represents activity which has been completed and has achieved the targeted outcome.

Deliverable status	Number	%
On Track	50	89.2%
Needs Attention	1	1.8%
At Risk	2	3.6%
Other	2	3.6%
Complete	1	1.8%
Total	56	100%

Budget status	
On Track	This status represents budget activity that is delivering as planned.
Under / Over	This status represents budget activity that is delivering over or under planned budget allocation.
Other	This status represents activity which is outside the standard status indicators. Reasons for this status may include items of

	expenditure which are completed, delayed, deferred or future scheduled.
No Budget Allocated	This status represents activity which has no budget allocation.

Budget status	Number	%
On Track	41	73.2%
Under / Over	9	16.1%
Other	5	8.9%
No Budget Allocated	1	1.8%
Total	56	100%

Section 174 of the *Local Government Regulation 2012* states that a local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.

For ongoing reporting purposes, the amendments to the Operational Plan as a result of changes in quarter 1 are listed below.

The item listed as *Continue planning for the new Planning Scheme and Local Government Infrastructure Plan* has been split into two independent projects and now appears as:

Continue planning for the Ipswich Planning Scheme

Continue planning for the Local Government Infrastructure Plan.

The project listed as *Effective Asset Management Plan – preparation for implementation phase* is a new addition due to its significance to council operations.

There were no amendments made in quarter 2.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

Section 174 of the *Local Government Regulation 2012* states that the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

The highest risk is political/reputational should council fail to meet the mandated deadline for adoption of the Operational Plan Quarterly Report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS

RECEIVE AND NOTE REPORT

The Recommendation states that the report be received, and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications for this report.



COMMUNITY AND OTHER CONSULTATION

The content of this report has been developed from commentary provided by each department. This information provides an update on council's progress towards achieving the objectives of council's Operational Plan 2021-2022 and presents notable achievements during Q2.

CONCLUSION

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the Operational Plan 2021-2022 and notable achievements that have occurred during the quarter. Q2 data as provided by departmental representatives is presented. A full assessment of the Operational Plan 2021-2022 will be included in council's Annual Report that will be presented later in the year.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- | | |
|----|---|
| 1. | Q2 Operational Plan   |
|----|---|

Josh Mallet

SOCIAL DATA OFFICER

I concur with the recommendations contained in this report.

Maree Walker

ACTING MANAGER, PERFORMANCE

I concur with the recommendations contained in this report.

Barbara Dart

ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

"Together, we proudly enhance the quality of life for our community"

IPSWICH CITY COUNCIL ■ OPERATIONAL PLAN

2021-2022

QUARTER 2  **REPORT**



Acknowledgement of Country

Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land and waters we share. We pay our respects to their elders past, present and emerging, as the keepers of the traditions, customs, cultures and stories of proud peoples.

The Ipswich City Council – Indigenous Accord Symbol Story

This symbol represents both Indigenous and Non-Indigenous People coming together, living and working towards a brighter future for the City of Ipswich and the greater Ipswich region.

Starting from the inner circle, these dots represent the Traditional Owners of the Land, the blue circle with fish represents the river and abundance. Moving outwards the landscape is represented including the rolling hills which surround the city. The triangular motifs represent a brighter future for Ipswich. The seated people around the outside represent members of the Ipswich City Council and members representing the Accord working together. **Riki Salam, We are 27 Creative.**

Check out the Indigenous Accord at ipswich.qld.gov.au.

An electronic version of this report is available to view or download on the City of Ipswich website: ipswich.qld.gov.au.

You can request a printed copy or provide feedback by contacting us on (07) 3810 6666 or council@ipswich.qld.gov.au.

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CITY OPERATIONAL PLAN 2021-2022

Delivering iFuture outcomes through projects and programs.

The Annual Plan 2021-2022 includes Ipswich City Council's (council) Operational Plan and Budget papers to present an overview of the key initiatives, core services and financial management for the financial year and shows how we will progress towards achieving the city's vision and city-wide outcomes for the community. The *Local Government Act 2009*, supported by the *Local Government Regulation 2012*, requires council to prepare and adopt an annual operational plan for each financial year and assess its progress at regular intervals of no more than three months.

The Operational Plan must also demonstrate how it will progress the implementation of the Corporate Plan during its period of operation. Council may, by resolution, amend its annual Operational Plan at any time before the end of the financial year.

This report provides a progress report for delivery of the Operational Plan for the period 1 October 2021 to 31 December 2021 showing the Operational Plan 2021-2022 projects, together with the relevant Corporate Plan catalyst projects, presented in alignment with the iFuture themes.



LOOKING AHEAD: iFUTURE CORPORATE PLAN 2021–2026

Your vision, Our journey, Council's plan

In 2020–2021, council in partnership with the community, developed a new strategic Corporate Plan for Ipswich.

iFuture is Ipswich City Council's 2021–2026 Corporate Plan, which builds on previous plans, including Advance Ipswich 2015, to provide a renewed and contemporary focus for the future of the city. iFuture represents your vision, our journey and council's plan. iFuture presents the community's vision for 2041, shows how everyone has a role in getting there, and details council's plans and deliverables for the next 5 years.

IPSWICH

*a city of
opportunity
for all*

JOIN US

iFuture, which includes the full 2041 community vision, has been divided into four themes:



Vibrant and Growing



Safe, Inclusive and Creative



Natural and Sustainable



A Trusted and Leading Organisation

Each theme includes a 2041 vision statement and the outcomes council will achieve over the next five years. Catalyst projects and key service areas that contribute to the achievement of the outcomes are also included, as well as a section for how the community can contribute toward our journey.





COMMITMENT TO HUMAN RIGHTS

Council is committed to protecting and promoting human rights in all the work we do – from the decisions we make to the services we provide. This commitment is stated in council's Human Rights Policy and reflects council's obligations under the *Human Rights Act 2019* (Qld) (the HRA).

The HRA protects human rights, including property rights, cultural rights and freedom of expression. All people are afforded the same human rights regardless of background, where we live, what we look like, what we think, or what we believe.

By delivering on council's corporate and operational plans, a positive contribution is made toward the protection and promotion of a number of these rights including:

- privacy and reputational rights
- cultural rights
- peaceful assembly and freedom of association
- freedom of thought, conscience, religion and belief
- taking part in public life
- the right to freedom of expression
- the right to freedom of movement
- right to education
- right to health services.

For more information on human rights go to ipswich.qld.gov.au and the [Queensland Human Rights Commission website](#).

THE ROLE AND FUNCTIONS OF COUNCILS

What is local government?

A local government (or local council) provides a wide range of services and activities. Seventy-seven councils across Queensland contribute around \$7.4 billion to the state economy every year.

Councils have a much wider and more important role than many people realise. A council enables the economic, social and cultural development of the local government area it represents, supports individuals and groups, and provides a wide range of services for the wellbeing of the community. It also plays an important role in community governance and enforces various federal, state and local laws for its communities.

State Government Acts of Parliament define the powers of local councils. In Queensland that's the *Local Government Act 2009* (the Act). A number of factors, including the availability of funds, the size, location and demographics of the area, the commitment to maintain existing services, and the views, wishes and needs of the community, shapes the range and quality of services provided by a council.

The services provided by council fall under five broad categories:

- 1. Planning for sustainable development:** councils play a role in providing long-term strategic planning for local government areas, as well as in town planning, zoning and subdivisions. In addition, councils are responsible for processing most development applications, building site and compliance inspections and building regulations.
- 2. Providing and maintaining infrastructure:** providing local infrastructure is an important contribution councils make to their communities. For example, councils provide and maintain local roads and bridges, public car parks, footpaths, sporting fields, parks, libraries and art galleries. Councils must consult with their communities about providing and maintaining these assets.
- 3. Protecting the environment:** councils regularly assess the state of their local environments, provide environmental programs and use their regulatory powers to prevent pollution or restore degraded environments. They carry out activities such as garbage collection and recycling, street cleaning, regulating parking, controlling dogs and cats, and eradicating noxious weeds.
- 4. Providing community services and development:** councils consult with and assess the needs of their communities and use the information to target community development activities. They provide a range of services, including some aimed at groups in the community with special needs. Community services include libraries, home care services, swimming pools, playground facilities and sporting grounds and facilities.
- 5. Safeguarding public health:** councils help maintain high standards of public health and reduce the risk of exposure to a wide range of diseases through activities such as inspections of cafes and restaurants, waste management, pest and vermin control and hazardous material containment.

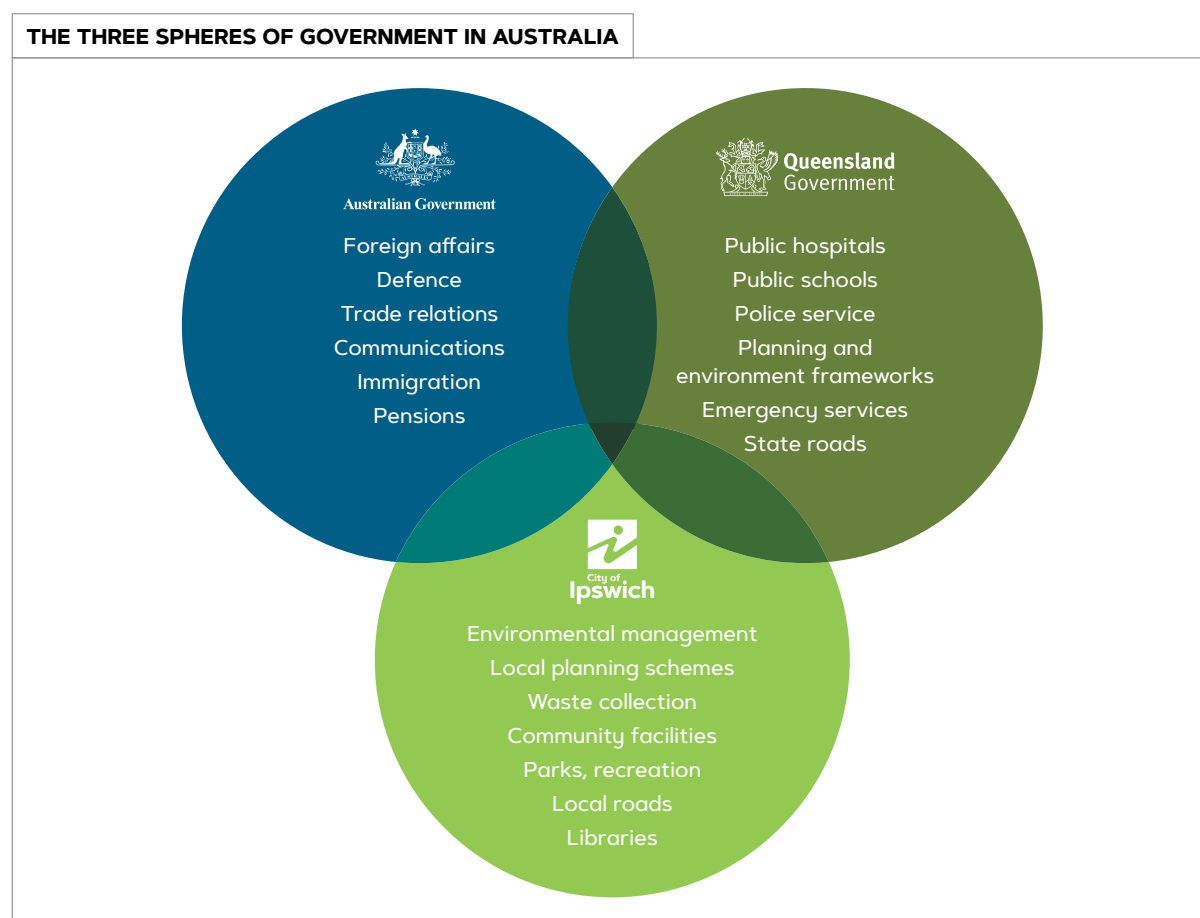
The three spheres of government

Local government does not exist in isolation – it's one of three levels of government in Australia. It is important for councils to maintain strong relationships across these different levels of government, as each play distinct and important roles.

Please note: while many councils deliver their own water and sewerage services, in Ipswich this is managed by Urban Utilities (UU). UU is one of the largest water distributor-retailers in Australia, supplying drinking water, recycled water and sewerage services to a population of more than 1.4 million throughout South East Queensland. To learn more about UU, visit Urbanutilities.com.au.

The Federal Government:	State Governments:	Local Governments (councils):
<ul style="list-style-type: none"> raises money to run the country by collecting taxes on incomes, goods and services and company profits and spends it on national matters. For example; trade, defence, immigration and the environment has broad national powers, among other things, it administers laws in relation to defence, immigration, foreign affairs, trade, postal services and taxation. 	<ul style="list-style-type: none"> raise money from taxes but receive more than half their money from the Federal Government to spend on state/territory matters. For example; schools, housing and hospitals, roads and railways, police and ambulance services have the power to look after laws not covered by the Federal Government for instance, land use planning, hospitals, schools, police and housing services. 	<ul style="list-style-type: none"> collect taxes (rates) from local property owners and receive grants from federal and state/territory governments and spend this on local matters for example; town planning, rubbish collection, local roads and pest control.

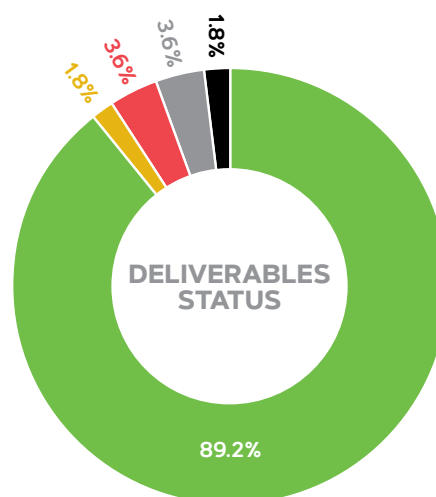
The diagram below gives examples of the broader responsibilities of the three spheres of government in Australia.



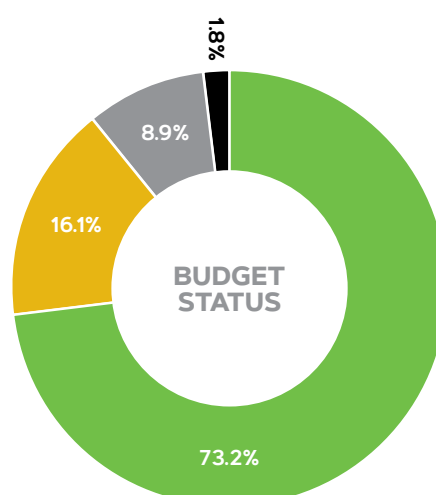


PERFORMANCE QUARTER 2 2021-2022**Deliverables Status**

STATUS		No.
ON TRACK	●	50
NEEDS ATTENTION	●	1
AT RISK	●	2
OTHER*	●	2
COMPLETE	●	1
TOTAL		56

**Budget Status**

BUDGET STATUS		No.
ON TRACK	●	41
UNDER/OVER	●	9
OTHER*	●	5
NO BUDGET ALLOCATED	●	1
TOTAL		56



***Other status:** This status represents activity which is outside the standard status indicators. Reasons for use of this status include items that are completed, amended, discontinued, scheduled to start in a later quarter, deferred, may have no available reporting. If related to budget matters this status may include items of expenditure which are delayed, deferred or future scheduled.

THEME 1

VIBRANT AND GROWING



Nicholas Street Precinct dining hub gets its first tenant

The first restaurant has been locked in for the new dining hub in the \$250 million Nicholas Street Precinct revitalisation, with established restaurateurs Janet Cao and David Wang bringing That Dumpling Place to the Ipswich CBD.

The dining hub will provide a mix of food and beverage venues surrounded by Ipswich's new libraries, Tulum Place and state-of-the-art retail and entertainment spaces that will continue to attract more and more Ipswich residents and visitors to the CBD.

The dining hub will provide a relaxed atmosphere with great food that is accessible to residents.

The revitalised Nicholas Street Precinct is moving forward with Eats and outdoor dining and has created a modern entertainment area.

That Dumpling Place will be Janet Cao's and Mr Wang's third outlet in Queensland alongside their previous Fat Dumpling restaurants at Fortitude Valley and Bowen Hills.

Garage Sale trail

Ipswich residents were geared up to save over 4,500 kilograms of waste from local landfill, as council partnered with Garage Sale Trail again this year to help turn residents' trash into treasure.

Garage Sale Trail was Australia's festival of pre-loved stuff, where residents could shop or sell their second-hand items.

Running across two weekends in November 2021, the festival was dedicated to helping extend the life of stuff and finding the ultimate pre-loved gem.

Over 1,000 Ipswich residents took part in both weekends as either sellers or shoppers, with residents jumping on board to sell or shop the nearly 27,000 items already for sale in our city.

Extending the life of an item of clothing by 9 months reduces its carbon, waste and water footprint by up to 30 percent. With events like these an important step to the Ipswich community in the move toward a circular economy.

Households, school community groups, local businesses, whole streets, and other groups were encouraged to sign up to advertise their garage sale for free.



Flood resilience upgrades

Retaining wall upgrades at North Station Road have been completed, after council delivered and installed 380 new soil anchors, safety fencing, guardrails, and undertook changes to the stormwater network in response to community concerns. The upgrade to the local stormwater system has helped to minimise the impact of future flood events on nearby homes. Resurfacing works also improved the local road network, providing a safer and smoother ride for users who rely on this busy section of North Station Road.

The \$1.8 million upgrades supported an estimated 14 jobs in the local community and were co-funded by Ipswich City Council and the Australian Government through the Local Roads and Community Infrastructure Program.

Ipswich City Council contributed \$700,000 towards the flood-proofing upgrades which were completed four weeks ahead of schedule.



Improved visitor experience with new gardens

More than 150,000 vehicles crossed the weighbridge at the Riverview Recycling and Refuse Centre in the 2020–2021 financial year.

Visitors might notice that things look a little different, after council spent nearly \$150,000 on site improvements.

The improvements include the development of eight new garden beds covering nearly 1,000 square metres, and road base installation to repair wear and tear on some of the damaged roads.

The centre is more than 30 years old and has been void of landscaping, but in a bid to improve customer experience and storm water run-off, nine species of plants, grasses and trees have been planted around the site.

The selected plants are drought tolerant and were planted with water crystals to help keep the site looking beautiful even through the searing heat of summer.

The beautification program was also intended to help the community improve the way they engage with resource recovery options and to help build an increased respect for the operations and the employees on site.

Karalee upgrade to kerbing and drainage

Ipswich City Council started works along two sections of Settler Way, Karalee, as part of the ongoing road maintenance and upgrade program across the city.

The works commenced between Balmoral Grove and Park Road roundabouts and include replacing multiple storm water drain inlets, as well as replacing some of the kerb and channel.

The drainage component of the works was completed in December 2021.

The upgrade also includes the removal and replacement of the pavement, which is expected to be complete in mid-2022.

Ipswich is in the top 10 nationwide for population growth and these works will ensure the infrastructure needed for the community now and into the future.

The works will also improve road safety and access to the Park Road boat ramp.

Council's \$26 million road maintenance and rehabilitation budget for 2020–2021 includes allocations to fill over 5,000 potholes, repair and resurface a network of 1,500km of sealed roads, maintain about 260km of gravel roads and ensure more than 26,000 streetlights are shining bright across the region.

THEME 1 – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project Capital Project	Continued development of the Nicholas Street Precinct – including construction and related costs of the Administration Building – 1 Nicholas Street, Civic Plaza – Tulumur Place, and retail precincts	<p>In quarter 2 refurbishment work continued on the Eats and Metro B buildings, with the Eats refurbishment almost practically complete. The majority of works to Metro B and associated works are completed and on track for tenant fit-out early in 2022.</p> <p>At the Urban Development Institute of Australia (UDIA) Queensland Awards for Excellence held on 5 November 2021, council's Nicholas Street Precinct redevelopment won the Social and Community Infrastructure category with Tulumur Place and the Ipswich Library recognised as Queensland's top public spaces. The Awards for Excellence are judged on architectural merit, community facilities, execution and finishes.</p> <p>Challenges to retail leasing continue including but not limited to COVID-19 impacts, the pace of the retail market rebound, the NSW and Victoria lockdown causing a loss of focus by prospective tenants, the securing of anchor and other tenants and the attractiveness of the offer from the lessor (council) in the current market conditions.</p>	●	●			●
Catalyst Project	Ipswich Central Revitalisation Project to deliver a Precinct Positioning Framework and Place Plans for 'Top of Town' and 'Ipswich Central Core'	The positioning framework, priority projects and place plans were adopted at the November 2021 Ordinary Council Meeting. Several initiatives have been identified and are in the planning phase including the QLD Government Architect's Office Healthy Place Healthy People (HPHP) Ipswich Pilot Project and a Walking Network Plan for transit between the Ipswich Train Station and Ipswich General Hospital. The Working Bee in Bell Street commenced in November with the Ipswich Central Partnership continuing to undertake works on Bell Street as a continuation of this initiative.	●	●			●
Catalyst Project	Commence implementation of the Active Ipswich Strategy	<p>The Active Ipswich Strategy was endorsed at the October 2021 Ordinary Council Meeting with Councillors Fechner and Jonic being nominated to represent council on the Healthy, Active Alliance as per the Active Ipswich Strategy 2031 Implementation Plan Action 11.</p> <p>Business cases for specific Active Ipswich Strategy activities have been developed as part of the 2022–2023 Budget build process.</p>	●	●			●
Catalyst Project	Small Business Friendly Council progress focused on local business support, business attraction and red tape reduction	<p>Small Business capability workshops continued in quarter 2, with 140 participants attending workshops in Ipswich Central, Springfield Central Library and Rosewood Library.</p> <p>Topics covered included financial management, business planning, marketing strategy, online marketing, facebook marketing and selling to council and government.</p> <p>At the December 2021 Ordinary Council Meeting, the proposed Small Business Growth Program was endorsed. Commencing in quarter 3, Ipswich small businesses will be offered funding to subsidise development programs that increase their ability to grow and build resilience.</p>	●	●			●
Catalyst Project	Continue planning for the Ipswich Planning Scheme	Project schedule alignment to the revised timeframes identified in the Amended Chief Executive Notice were finalised in this quarter. Additionally, council was notified by the State Government that the revised timeframes were approved. Resourcing within the project team has been revised and adjusted, enabling better focus on development of the Ipswich Planning Scheme.	●	●			●
Catalyst Project	Continue planning for the Local Government Infrastructure Plan	Some delays have been experienced in tasks related to the Ipswich Population Modeller, which informs the LGIP. These delays are being managed by the project team in conjunction with external consultants to reduce and resolve impacts to the delivery of the LGIP.	●	●			●
Catalyst Project Capital Project Corporate Project	Partner to deliver the Brisbane Lions Centre and Training Facility	<p>The construction of the Brisbane Lions Centre and Training Facility remains on time and on budget. Hutchinson Builders are progressing well with construction due to be completed in 2022.</p> <p>Approximately 40 percent of the construction work has been completed on the site with all hardstand areas completed, and works on the office accommodation and indoor training facility well underway.</p>	●	●			●

Item 2 / Attachment 1.

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project	Deliver major road upgrades to Redbank Plains and Springfield	<p>Springfield Parkway and Springfield/Greenbank arterial bridge subcontractor activity is progressing well with piling works for the bridge duplication over Opossum Creek now completed and the bridge deck under construction. The relocation works for Energex and Telstra services have commenced also and are progressing well against the schedule, with expected completion of these items now in quarter 3.</p> <p>Major culvert extensions are complete with minor backfilling remaining. Rock retaining walls, including fencing are complete, with advancement of the landscaping now being considered.</p> <p>Redbank Plains Road Stage 3 commenced with Telstra service relocation works in early October and completion in early December. Land resumption of Redbank Plains boundaries near the Kruger Parade roundabout have commenced, including tree removal and fencing. Energex underground works commenced mid-October from Morgan Street to Kruger Parade and overhead works from Highbury Drive to Kruger Parade.</p>	●	●			●
Catalyst Project	Ipswich Central to Springfield Central Public Transport Corridor options analysis and business case development	Advocacy for the Ipswich Central to Springfield Central Public Transport Corridor continues including a submission in quarter 2 to the Hon Dr Steven Miles MP in relation to the draft State Infrastructure Strategy.	●	●			●
Catalyst Project	Successful delivery of the Capital Works Program	<p>Overall, the Capital Works Program is on track for the financial year. However, there were multiple projects in the Asset Rehabilitation program that did not meet budget projections across this program of work, significantly the road resurfacing program. The Whitwood Road landfill rehabilitation project is out of alignment with the original budget baseline. The project remains on target to be completed in March 2022, with budget expenditure dependent upon the volume and results of testing of illegal dumping identified within the site boundaries.</p> <p>The Eastern Ipswich Bikeway project has a requirement to join new underground stormwater pipes to the existing system. The existing system is in fact an old clay-brick structure built some 100 years ago – and still functioning.</p> <p>At the completion of the planning and design phase for the Queen and Albert Street intersection upgrade, it has been identified that this project will require significant funding over 2021–2022 and 2022–2023 financial years.</p>	●	●			●
Operational Project	City Events Plan 2021–2022 and Destination Development Plan 2021–2022 which generate regionally significant awareness, engagement and visitation driving positive social and economic impact	The City Events Plan continued to be delivered in quarter 2, with the annual Christmas in Ipswich program and inaugural St Nicholas Street activation. More than 50,000 people attended the Christmas in Ipswich program of events and New Year's Eve festivities across Ipswich.	●	●			●
Operational Project	Industrial Land and Investment Strategy delivered with an action plan to position, profile and attract measurable growth	This initiative is not planned to commence until quarter 3.	●	●			●
Operational Project	Engage with Australian Rail Track Corporation (ARTC) regarding the impacts of the Inland Rail Project to the LGA	ARTC is seeking additional information on several issues related to the revised draft Environmental Impact Statement (EIS) including noise and vibration, traffic and transport, stakeholder engagement, flooding, economic assessment and social impact. Once reviewed the draft EIS will be updated as required.	●	●			●

DELIVERABLES STATUS KEY

● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER* ● COMPLETE

BUDGET STATUS KEY

● ON TRACK ⬇️ UNDER ⬆️ OVER ● OTHER* ● NO BUDGET ALLOCATED

THEME 2

SAFE, INCLUSIVE AND CREATIVE



New North Ipswich pedestrian traffic island

A new traffic island and urban works at the intersection of Lawrence and Pine Streets in North Ipswich will improve pedestrian safety, as council rolled out its \$26 million road maintenance and rehabilitation program for 2021–2022.

An average of 16,675 vehicles use Pine Street every day, where the new roundabout, landscaping and footpath upgrades have been completed on the thoroughfare between the Ipswich CBD and the northern suburbs.

Council has listened to the community and provided important road safety measures such as the pedestrian refuge island.

The works improved pedestrian safety and disability access on Lawrence Street, particularly to reconstruct existing kerb ramps to modern standards.

After community feedback was received, a further review was conducted and the traffic volumes, stopping sight distances and pedestrian crossing points meant more substantial construction works were undertaken to create a safer intersection for all road users.

Works at the intersection commenced in early December, involving excavating and replacing footpath and pram ramps, constructing a traffic island, installing new traffic signs and landscaping around the intersection.

Council is committed to improving safety on local roads, and the \$26,000 project was part of our Sustainable Travel program ensuring we can keep motorists and pedestrians safe in North Ipswich.

Blue Gum Reserve changerooms

The Karalee Tornadoes Junior Rugby League Club can look forward to a \$620,000 upgrade to Blue Gum Reserve, which will include new changerooms for home and away teams, and amenities for female players.

The three-year project is in the concept design phase due to be completed by mid-2022, with construction likely to start in late 2023.

An additional \$100,000 has been allocated to council's works program to improve facilities at Karalee's Blue Gum Reserve.

Ipswich's unprecedented population growth has dramatically increased the demand for new and upgraded facilities, from new grass to more complex planning, design and construction works.

The project is further evidence of council's commitment to support sporting infrastructure through its ongoing and ambitious capital works program.

The modern amenities have been identified as a priority for council under the local parks and sport capital delivery program and will help the Karalee Tornadoes feel even more at home at Blue Gum Reserve. Works for the Reserve will improve the parks amenities, so games are a better experience for players, families and fans.

Ipswich City Council will deliver more than \$8.6 million from the 2021–2022 Budget on new and existing parks and sports grounds across the city, plus upgrades, extensions and rehabilitation to other facilities.



Item 2 / Attachment 1.



Ipswich illustrator

Children's picture book illustrator and council officer Emma Cracknell's unique artwork has taken out a national Book of the Year 2021 award for her illustrations in *Is this your egg?* written by Ella Kris.

Is this your egg? has won the Speech Pathology Australia Book of the Year 2021 Award in the Aboriginal and Torres Strait Islander Author category.

The Ipswich City Council Children's Library Services Officer is also one of 12 writers and illustrators to win the Stories for Little Queenslander's series for her children's book *Is this your egg?*

Is this your egg? follows the adventures of Henry the Hermit Crab who is on a mission to find the owner of a small egg before it hatches.

The book is available for borrowing at Ipswich Libraries, but is barely ever on the shelf.

Ms Cracknell continues to inspire the next generation to learn and love books through her work at council, adding to the collection of over 35,000 children's books which are ready for reading at the Ipswich Children's Library.

Want to check out Ms Cracknell's illustrations for yourself? Head to the Ipswich Children's Library, in the Nicholas Street Precinct, and take a peek at the animal wall murals. While you're there, join the Library and take home a piece of Emma's work on one of the specially commissioned Children's Library cards.

Gift of sign language

In celebration of International Day of People with Disability on 3 December 2021, Ipswich City Council hosted Auslan sign language community workshops throughout the festive season.

The free community workshops aimed to provide Ipswich residents with information about different types of deafness and the confidence to interact with those in our community with hearing loss.

The workshops also offered information about the role and use of interpreters and taught some basic Auslan signs.

The International Day of People with Disability celebrates the achievements and contributions of people living with disability, while also raising awareness of the challenges they face.

Knowing some basic Auslan signs could make a huge difference in someone's life and these workshops were the perfect opportunity to start learning a skill that makes the Ipswich community a more inclusive place to live.



Skate bowl upgrade final designs

One of Ipswich's oldest skate parks is in the process of becoming the newest with work about to commence on the Sutton Park Skate Park upgrade.

After community consultation with skate bowl users, a final design has been completed and is available to view on [Shape Your Ipswich](#).

Council secured funding under the Unite and Recover Community Stimulus Package grant program to be able to construct a new skate bowl along with associated facilities including a new amenities block, seating, shelters, pathways and safe city cameras.

Council have committed \$453,000 towards the \$1.6 million project, fully upgrading this skate park to ensure Ipswich is a city that encourages residents to be active and healthy and provides facilities that meet the needs of the community.

There are 20 new features and elements to be incorporated in the skate facility including a quarter pipe, flat rail, ramps and ledges.

The final design for the hybrid facility was worked up by a specialist skate consultant and includes 750m2 of skatable area, with features combining street, bowl/pool and transition elements.

Ipswich City Council was successful with its application and received \$1.23 million from the State Government under the Unite and Recover Community Stimulus Package grant program to undertake the works.

Construction started on 22 November 2021 and is scheduled to be completed in April 2022 (weather permitting).

THEME 2 – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project	Finalise the sale of the council buildings in South Street	This deliverable has been completed. Sale of the relevant buildings to Queensland Health was finalised on 25 October 2021.	●	●			●
Catalyst Project	Ipswich Arts and Cultural Strategy evolves with the momentum of the Creators of Ipswich to frame a creative economy, build local capacity, develop partnerships and grow the ecosystem	Engagement regarding the addendum to the Ipswich Arts and Cultural Strategy is now completed and the document finalised. An audit is being undertaken to identify all relevant workshops, programs and opportunities council currently has available for the community. The audit is highlighting where gaps exist to inform where further development is required. An Expression of Interest opened seeking members for the Ipswich Arts Advisory Group, the formation of which is a priority outcome from the Creators of Ipswich Summit. Arrangements for the 2022 Creators of Ipswich Summit are well underway.	●	●			●
Catalyst Project	Continue Planning for the new Planning Scheme to conserve and enhance the city's built heritage, as well as recognise the cultural landscape values	Project schedule alignment to the revised timeframes identified in the Amended Chief Executive Notice were finalised in this quarter. Additionally, council was notified by the State Government that the revised timeframes were approved. Resourcing within the project team has been revised and adjusted, enabling better focus on development of the Ipswich Planning Scheme.	●	●			●
Catalyst Project	Ipswich Libraries Strategy delivered to prescribe the products, services and facilities desired to support the range of Ipswich communities	An updated Ipswich Libraries Strategy has been drafted and briefed to the Mayor and Councillors in July 2021. Further consultation is required on the principles and priorities outlined in the draft strategy.	●	●			●
Catalyst Project	Commence the Strengthening Ipswich Communities Plan (SICP)	Procurement for market research activities were attempted twice with no respondents selected. In order to achieve the expected outcomes, the project modified its approach to gather the required research. Project activities continue to track well. Recent Christmas in Ipswich activities in Nicholas Street Precinct were leveraged to engage with the community on the Strengthening Ipswich Communities Plan, with information gathered to inform future project activities.	●	●			●
Catalyst Project	Indigenous Accord 2020–2025 phased implementation	The internal stakeholder group has continued to enable cross-organisational collaboration on the delivery and progress across multiple departments enabling monitoring of projects across the full 5-year period. All projects continue to engage with the Indigenous and Torres Strait Islanders Community, developing many initiatives such as the Indigenous Business Capacity Building program which has continued to grow, and Black Coffee events which are instrumental within the community providing valuable mentoring. The Indigenous Health Program involves youth engagement, creating a Community Summit. Indigenous story tellers are included in the Children's Library Christmas program and the '12 days of Christmas' activity included a visit from Murri Claus. All initiatives satisfy multiple objectives of the Accord.	●	●			●

Item 2 / Attachment 1.

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project	Community Development Strategy implementation responding to community needs and growth	<p>Pillar 3 of the Community Development Strategy 2021-2026 is to strengthen our commitment to inclusion and connectedness.</p> <p>A highlight in quarter 2 was the Safer Seniors Program that empowered seniors within our community to learn about protective behaviours and personal safety. Five workshops were held during quarter 2 across the region, from Goodna to Rosewood in partnership with the Queensland Police Service and Able Australia.</p> <p>Another highlight was the Auslan Community Sessions held to celebrate International Day of People with Disability. Over 150 community members attended across both programs.</p> <p>The Ipswich West Moreton Community Services Central was formed.</p> <p>An online information portal has been developed to help build capability and information sharing in the community service sector. This platform has over 600 current community service employees and is a result of the partnership with Ipswich Local Level Alliance.</p>	●	●			●
Capital Corporate Project	Art Gallery – purchase of artwork, upgrade and replacement of furniture, fittings and equipment	Opportunities for the purchase of new artwork for the Gallery remain ongoing. Pieces have been identified and undertakings made in regard to finalising the acquisition. Works have been completed in regard to the upgrade of selected furniture, fittings and equipment.	●	●			●
Capital Corporate Project	Ipswich Civic Centre / Studio 188 / North Ipswich Reserve Corporate Centre – upgrade and replacement of furniture, fittings and equipment	Quarter 2 is traditionally a busy programming period and as such the capital acquisitions for the Civic Centre and Studio 188 remain ongoing. Whilst market scans have been completed, delivery will not be until quarter 3.	●	●			●
Capital Corporate Project	Library Services – upgrade and replacement of furniture and fittings, library pod deployment and logistics hub fit out	Library Services facilities upgrades, and replacements are progressing and will continue to be delivered at various locations based on the needs of the business. Pod deployment funding has been reassigned to other library facilities based on business and community need. Capital allocation has been moved to March 2022.	●	●			●
Capital Corporate Project	Community Safety and Innovation – upgrade and replacement of CCTV cameras and equipment, and upgrade of security systems	This project continues and is on track, contributing to Theme 2 of iFuture of Safe, Inclusive and Creative.	●	●			●

DELIVERABLES STATUS KEY ● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER* ● COMPLETE

BUDGET STATUS KEY ● ON TRACK ⬇️ UNDER ⬆️ OVER ● OTHER* ● NO BUDGET ALLOCATED


THEME 3

NATURAL AND SUSTAINABLE



Native fish released into Bremer River

About 2,000 Mary River cod have been released into the Bremer River catchment to increase native fish populations and improve the river's diversity.

Releasing the cod was part of Ipswich City Council's plan to improve Ipswich's waterways. Contributing to the recovery of the Mary River cod, while adding greater diversity to the fish communities of the Bremer River.

This is one of many ways council and the community are working towards improving the health of our river systems.

The Mary River cod is a large endemic species growing over a metre in length, and as one of Australia's most endangered fish, they are only found in a few waterways in South East Queensland.

They are a protected species with stocking efforts over the last 10 years focused on increasing their distribution to new waterways to establish new conservation populations.

The Bremer was historically filled with Brisbane River cod, which were driven to extinction by the early settlers of the greater Brisbane region in the early 1900s.

This formal stocking represents the first time that large numbers of freshwater cod will have occupied the Bremer since they were lost 100 years ago.

Hatchery staff, local fish stocking group Somerset and Wivenhoe Fish Stocking Association, Department of Agriculture and Fisheries staff and council staff assisted in the release across six strategic locations with good habitat in the form of log-jams and deep pools, good riparian conditions and suitable food availability.

Recent rainfall throughout the catchment also provides ideal conditions for releasing these fish as it provides cool fresh water to the system and provides good connectivity for dispersal with an abundance of food.

Being such a large-bodied fish, these adult cod will contribute to the management of pest fish in the system such as tilapia and carp.



Youth Sustainability Summit 2021

As a full-day forum for Primary School students in years 4 and 5, the Youth Sustainability Summit had been designed to educate and inform students on sustainability initiatives. Students turned ideas identified as important within their home or school community into actions. The theme was Small Actions Lead to Big Things, with a particular focus on student leadership.

Students heard from other young people about a range of sustainability projects and decided how they could take practical steps to start a project at home or school.

Themes and presenters included: Natural Leaders – Student leaders from Springfield Central and Goodna State Schools, Resourceful Partners – Darcy Witherspoon from Down2Earth and Brett Briggs from OLKOS, Waste Warrior – Jessica Lindsay from Mallow Sustainability, Habitat Defenders – Tamielle Brunt from Wildlife Preservation Society of QLD and Action Planning and Reflection – a facilitated session to develop an action plan for your school.

The summit also boasted additional stalls and hands-on activities from Ipswich Nurseries, Natura Pacific Education, SEQ Water, Urban Utilities, and Ipswich Waste Services.

As part of council's engagement on sustainability, council provides several learning resources for schools on waste, sustainability and the environment. Topics include: Composting and worm farms, school recycling, waste education, nude lunch days, and waterway health.

Twin baby bilbies born at Ipswich Nature Centre

Christmas came early to the Ipswich Nature Centre with two female bilbies popping out of their mother's pouch at Bilby Burrow.

Just in time for the school holidays, the two little girls are a very welcome addition given the species is endangered.

The Ipswich Nature Centre has a world class bilby breeding enclosure, and this little bilby family is part of the National Recovery Plan for the species.

Council put the call out via council's Facebook page with a photo of the babies, to help name the special marsupials. The little creatures are now named Violet and Bilbina and are a blessing for bilby parents Juniper and Roni. Roni was born at Ipswich Nature Centre during a lockdown period last year.

The pair who were discovered by staff on 15 September were described as the size of a couple of jellybeans in their mother's pouch. Once the joeys were discovered, staff monitored their growth, the mother's weight and diet. They will be fully weaned at about 15 weeks.

The Ipswich Nature Centre has bred bilbies successfully in the past, with female triplets born in 2017. Bilbies born in Ipswich have been released at the Save the Bilby Currawinya and the Australian Wildlife Conservancy Mt Gibson sites, and are said to be thriving in these specially protected areas.

Bilbies are one of the fastest breeding mammals on earth with a 12 to 14-day pregnancy, but their survival in the wild is fragile, mainly due to introduced predators.



THEME 3 – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project	Finalise the Urban Greening Plan and commence the Nature Conservation Strategy as part of the Green Corridors Strategy	Site visits have been undertaken across the city to identify potential greening locations to be included in the Urban Greening Implementation Plan, which will increase vegetation cover within Ipswich's urban footprint. There is ongoing internal stakeholder engagement to assist with developing actions for integrating the Urban Greening Plan into other strategies, the development of short- and long-term targets, as well as to inform and coordinate greening projects across council moving forward. A Request for Quote has been advertised to seek a qualified organisation to undertake thermal heat mapping within Ipswich to identify target locations.	●	●			●
Catalyst Project	Develop a Natural Environment Policy and Strategy	A scope of works was developed, and a Request for Quote was advertised to seek an external environmental consultant to assist with the development of the strategy. A 'Natural Environment Management Current State Report' is being developed, which will provide background information, mapping data and inform the strategy's development. Ongoing internal stakeholder engagement is being undertaken to ensure outcomes align with other council plans and strategies.	●	●			●
Catalyst Project	Revitalise and implement council's Sustainability Strategy	Face-to-face community engagement events occurred during October 2021 at Ipswich's libraries and various shopping centres across the city, as well as a survey on Shape Your Ipswich, where minor amendments were made to the strategy as a result. The final draft of the strategy was submitted to the Environment and Sustainability Committee on 1 December 2021 and the recommendation to adopt the strategy was endorsed. The Sustainability Strategy was formally adopted at the Ordinary Council Meeting on 9 December 2021. The implementation plan was reviewed to identify projects for the 2022–2023 financial year.	●	●			●
Catalyst Project	Strengthen our programs to deter illegal dumping and littering	The two littering and dumping compliance officers have investigated 369 incidents of illegal dumping and littering. These incidents have resulted in compliance action in 24 cases. An application for grant funding was submitted to the State Government Department of Environment and Science (DES). The grant, if successful, will enable external funding to support two additional 12-month fixed term compliance officers, which can be utilised to further strengthen prevention and detection of littering and illegal dumping activities. The grant application is awaiting response from DES.	●	●			●
Catalyst Project	Continue planning for the new Planning Scheme to guide protection of our natural environment and encourage access to green community spaces	Project schedule alignment to the revised timeframes identified in the Amended Chief Executive Notice were finalised in this quarter. Additionally, council was notified by the State Government that the revised timeframes were approved. Resourcing within the project team has been revised and adjusted, enabling better focus on development of the Ipswich Planning Scheme.	●	●			●
Catalyst Project	Prepare a program of work and implement parts of the Waste and Circular Economy Transformation Directive Program	The new Temporary Local Planning Instrument (TLPI) was finalised and implemented. All TLPI versions are available for customer access.	●	●			●
Operational Project	Kerbside Collection	The procurement process to engage a contractor has now been completed with the award of the contract to Curbside Services Pty Ltd. The large item kerbside collection program is scheduled to commence 17 January 2022 and run for 20 weeks. Project delivery is on track however, post contract costing estimates indicate there may be higher than anticipated costs.	●	●			⬆
Operational Project	Develop a detailed Waste Infrastructure Plan	Work has commenced on developing the first draft of the Waste Infrastructure Plan (referred to as the Resource Recovery Infrastructure Plan), which will be circulated to internal stakeholders for review and feedback in January/February 2022.	●	●			●

Item 2 / Attachment 1.

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Operational Project	Future waste collection services – FOGO Trial (Food Organics, Garden Organics)	Work in this quarter has been focused on capturing data on trial participation rates, contamination rates and diversion rates, which will be used to update communication and education programs. There has been ongoing support for the trial participants, which has seen a decrease in bins being put out on the wrong week, as well as reducing load contamination. The trial to date has seen significant diversion of waste materials, with an approximate 40 per cent increase in recovered materials.	●	●			●
Operational Project	Deliver upgrades to Rosewood and Riverview Transfer Stations	Work has commenced on planning and scheduling of the upgrades to the Rosewood and Riverview Transfer Stations. Internal concept designs and specifications are being developed to inform council's procurement process (Request for Quotes) to seek external consultant/s to deliver detailed designs for both locations. Funding (State funding under the SEQ Community Stimulus Program) has yet to be expended as project planning commenced in quarter 2, this is expected to change as the projects develop.	●	●			⬇
Operational Project	Urban Heat Island partnership	A community survey for Urban Heat Island was uploaded to Shape Your Ipswich to start collecting data on the community's response to heat and thermal comfort. Three remote sensors were installed in the CBD to obtain real-time data for temperature and humidity and are augmenting the sensor data the universities are collecting.	●	●			⬇
Operational Project	Renewable Energy Plan	The draft report of the Low Emission Vehicle Plan (LEV Plan) was delivered early December 2021 after engaging with key stakeholders in council (in particular, Fleet/ Sustainability/Transport teams); with the final version delivered before Christmas 2021.	●	●			●
Operational Project	Enviroplan Project: Acquisition of significant nature conservation land and loan servicing	Loan servicing is maintained. Acquisition of conservation land has not occurred within this quarter due to no suitable land being identified.	●	●			●
Operational Project	Enviroplan Project: Community nature conservation partnerships and support	Currently over 300 members are being transferred to the new membership. Some grant payments are delayed and will be progressed through quarters 3 and 4. Measures have been put in place to assist with administration in the form of additional resourcing.	●	●			⬇
Operational Project	Enviroplan Project: Nature conservation planning	The Flinders-Goolman conservation estate masterplan has reached 40 per cent completion. Scoping for the Natural Environment Strategy (Catalyst Project) underway. Currently sourcing additional consultative resources.	●	●			●
Operational Project	Enviroplan Project: Embellishment, capital and operational management investment within the Natural Area Estate	Works underway and on track.	●	●			●

DELIVERABLES STATUS KEY ● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER* ● COMPLETE

BUDGET STATUS KEY ● ON TRACK ⬇ UNDER ⬆ OVER ● OTHER* ● NO BUDGET ALLOCATED

THEME 4

A TRUSTED AND LEADING ORGANISATION



City heart's transformation shared on Transparency and Integrity Hub

The largest transformation to be undertaken in Ipswich Central in more than three decades is breathing new life into the Ipswich Central Business District (CBD) with the Nicholas Street Precinct's journey now chronicled on council's Australian-first Transparency and Integrity Hub.

A new 'story' has been published on the Hub which steps the community through the origins of the redevelopment, how it has unfolded from 2009 to now and includes financial data, major milestones and links to see what events are taking place in the precinct and at the libraries.

Publishing the story was about providing the community with a more complete picture

of the Precinct's \$250 million once-in-a-generation transformation.

Through the Transparency and Integrity Hub, council has worked hard to share complex information about the redevelopment, which is held across many reports and data sets, in a format that is easy for the community to access and understand while meeting our legislative and legal requirements.

The Nicholas Street Precinct redevelopment is a once-in-a-generation project which has included the opening of Tulumur Place civic plaza in November 2020, a new Ipswich Central Library in December 2020 as well as the delivery of a new council administration building and Australia's first stand-alone dedicated children's library in June 2021.





Fraser Coast Rangers set to benefit from knowledge and expertise of Ipswich

Following a recent visit from Fraser Coast Regional Council Rangers, several recommendations have gone back to the visiting council on how to adopt some of the work approaches employed by Ipswich which are held up as best practice.

During a recent week-long job shadowing exercise, two Fraser Coast Rangers walked the beat with Ipswich's animal management team, rangers and pound staff.

This included observing our team in action across dog attack investigations, local law compliance, barking dog complaints, parking and even pound duties.

While many of the issues may be the same, the environment is completely different with Ipswich boasting twice the population and a fraction of the geographic area.

One of the key observations from the visiting rangers was that Fraser Coast officers had to be generalists to cover the full suite of compliance issues, while Ipswich officers had a narrower remit making them specialists with in-depth knowledge.

This is one of the key recommendations for change that has gone back to Fraser Coast; that some roles be split to enable greater depth of knowledge, understanding of issues, legislation and response options.

It's the first time the councils have held a job shadowing exercise to observe best practice, and it positions Ipswich as a leader in its approach to animal management and other compliance related issues across South East Queensland.

Council best in business when it comes to risk management

Council's Insurance and Risk Team has won the South East Queensland LGMS Risk Excellence Award for 2020/21. The award recognises the teams' well planned and executed road to risk management maturity across our organisation.

Council is now seen as an exemplar for risk management and our journey and learnings are being sought after by many other risk management professionals.

As well as running Transformational Project 7: Risk Management, the team delivered a Fraud and Corruption Control Program and continued work to grow the organisation's risk management capability and culture.

In November 2021 council's risk management team hosted the Regional Risk Coordinators meeting.

Over 75 risk management professionals attended the meeting and were extremely interested in council's Risk Management Framework and Fraud and Corruption Control Plan.

The award was accepted by the Mayor at the annual LGAQ Conference. Council received: a trophy to keep and display as appropriate; recognition at the following LGAQ Annual Conference; recognition in the LGMS eNEWS and an opportunity to present at a Local Government Risk Management Focus Group meeting; flights, accommodation and conference registration for a council representative to attend the following year's National Local Government Risk Management Conference (anticipated to be held in August 2022); and funding for targeted and eligible risk management maturity services, to a total cost \$20,000 (incl GST) for each award recipient.



THEME 4 – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project	Enhance council's Transparency and Integrity Hub	Delivery on the improved look and feel of the landing page is progressing well, including user-friendly tutorials to assist customers with accessing information. This project also includes the identification of additional stories to ensure access to council information is easily available to our customers.	●	●			●
Catalyst Project	Provide more opportunities for elected representatives to interact with community members (Councillor Community Interaction Opportunities)	There have been some delays due to implementation of other catalyst projects and directions outside of our control e.g. State Government COVID-19 mandates. The project will regain lost time early in quarter 3 and be back on track with no foreseen impacts to overall delivery of project outcomes.	●	●			●
Catalyst Project	Implement Year 1 of 5 of council's People and Culture Strategy	During this quarter governance documentation for 18 projects have been approved by the Project Sponsor. A cross-departmental schedule has been developed allowing for progress across multiple projects to be quantified and monitored until 2026. This quarter saw many successes including but not limited to the Indigenous Accord project established an Aboriginal and Torres Strait Islander Employee Working Group. The Employee Experience Survey occurred during November, this was highly successful with a strong response rate. The Safety System Accreditation project has commenced the Performance of Framework Accreditation Audit. Another priority for People and Culture Branch this quarter was the introduction of COVID-19 mandates which resulted in the initiation of a new project 'Managing Mandatory Role Requirements'.	●	●			●
Catalyst Project	Enhance council's Open Data Initiative	The Open Data Initiative is incorporated into the 'Implement the data management strategy initiative' as one of seven use cases. This use case aims to create reliable and low effort ways to publish data to the public. The initiative will enable third party innovation and development that will support City of Ipswich residents and stakeholders. In quarter 2, the Data Management Strategy and Roadmap was endorsed by the ICT Steering Committee and a detailed implementation plan defined. Under the implementation plan a cloud-based data integration platform will be established to support the publishing of priority datasets that are of value to the council and the community.	●	●			●
Catalyst Project	Customer Experience Strategy finalisation and phased implementation	The Customer Experience Strategy was approved by council in October 2021. The immediate action plan has commenced with further planning underway. Business cases for specific CX Strategy activities have been developed as part of the 2022-2023 Budget build process.	●	●			●
Catalyst Project Capital Corporate Project	Finalise the business case for the delivery of the iVolve project to implement a technology solution for council	A Program Director has been engaged and a draft Detailed Stage Approach and Strategy Plan has been developed which defines the scope, timeframe, cost and resourcing requirements for Stage 3. The Plan has been submitted and is awaiting key stakeholder and executive approval. It is anticipated that the project approach defined within this document will assist in minimising the delays experienced to date by the project with a Final Business Case planned to be delivered by the end of quarter 4.	●	●			●
Operational Project	Delivery of iFuture including benchmarking measures	The majority of data identified to benchmark the progress of the delivery of iFuture has now been collected from multiple sources. A story is being developed to convey all collected data on the Transparency and Integrity Hub. Once the story structure is established the remaining data can be finalised.	●	●			●
Operational Project	Records and archiving project	The project is continuing to progress well with nearly half of the identified number now indexed and sentenced. The progression of the work continues to reduce the risk of unsuccessful searches and provides improved compliance with legislative requirements.	●	●			●

Item 2 / Attachment 1.

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Operational Project	Complete ICT Strategic Plan Roadmap initiatives for 2021-2022	Council is at the midway point of implementation of the ICT Strategic Plan 2019-2024, with several key initiatives already delivered and many in-flight. Initiatives identified for delivery in 2021-2022 are progressing in accordance with the plan. One initiative, Outsourcing Model and Service Partner Optimisation, has been identified as high risk, with this risk accepted and mitigated through engagement of specialised partners to assist. Delivery impact is minimal.	●	●			↓
Operational Project	Implement the Data Management Strategy	The Data Management Strategy and Roadmap was endorsed by the ICT Steering Committee and a detailed implementation plan developed which includes key delivery milestones over a two-year period. The implementation plan ensures the delivery of data solutions servicing prioritised use cases, via a new cloud-based modern data integration platform. This ensures immediate value realisation for council and establishment of new data operations capability.	●	●			●
Operational Project	Implement the enterprise GIS platform	Spatial (location) information is a core digital asset acknowledged as a digital enabler in council's ICT Strategy 2019-2024. A Geographic Information System (GIS) is utilised to create, manage, analyse, and deliver spatial information to staff and external stakeholders, including the community. A business case has been approved to proceed to implement a new enterprise GIS platform. The specifications and procurement plan were completed in quarter 1 and quarter 2 respectively, with the procurement process to commence in quarter 3 2021-2022.	●	●			↓
Operational Project	Complete the delivery of all components of the ICT Business Case for Change	The Business Case for Change project has been implemented. The delivery of all components has been completed, or integrated into Business-as-usual, and the project closure report is in draft, ready for presentation to the ICT Steering Committee for noting in February 2022.	●	●			●
Operational Project	Deliver and optimise the ICT Cloud and Disaster Recovery Initiative	Disaster recovery enablement and delivery of the transition to AWS (moving to a modern public cloud architecture design and offering which accommodates council's systems) provides an agile, expandable, highly available, more efficient, and effective service that also addresses council's Disaster Recovery requirements. In quarter 2, pre-transition activities were completed and delivery of the transition to AWS commenced. Ongoing optimisation of the environment will be undertaken from completion of the transition delivery through to June 2022.	●	●			↑
Operational Project	Effective Asset Management Plan – preparation for implementation phase	An Asset Management Maturity and Gap Analysis has been developed along with a supporting Five-Year Implementation Roadmap to increase organisational maturity in the practice of asset management. Both documents are currently being socialised with key stakeholders for consideration and feedback and are planned to be presented for formal approval/acceptance in January 2022. At the time of approval/acceptance, the project approach, timeframe and resource requirements will be reviewed and revised to align with the approved implementation roadmap.	●	●			↑

DELIVERABLES STATUS KEY ● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER* ● COMPLETE

BUDGET STATUS KEY ● ON TRACK ↓ UNDER ↑ OVER ● OTHER* ● NO BUDGET ALLOCATED

Item 2 / Attachment 1.

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Capital Corporate Project	Planning and Regulatory Services – Upgrade of animal facilities, cemetery facilities and P&D systems	<p>The upgrade to the animal management facility continues to progress with five of the scheduled improvements completed. There has been some minor deviation from the original program of works to address a Workplace Health and Safety requirement identified in relation to noise reduction. The budget is on track.</p> <p>Cemetery capital works progression is on track. The design phase is underway internally for four cemeteries. The procurement for the design of Warrill Park Cemetery and construction elements for all cemeteries is in progress. The cemetery facilities work is on track and within budget.</p> <p>P&D System upgrades incorporates two different systems. The Infrastructure Charges Management System has been successfully implemented and is on track for budget. Procurement of the PD Online replacement system has been finalised and a successful supplier appointed. This project is in scoping phase of the implementation and is set to be under budget.</p>	●	●			●
Capital Corporate Project	Information Communications and Technology – Upgrade and replacement of hardware, equipment and software to maintain and operate council's information communication and technology systems and infrastructure	<p>A proactive hardware lifecycle process is in place to maintain council's information and communications technology systems and infrastructure.</p> <p>We are currently maturing our asset management practices by reviewing life cycling activities, ensuring information and communications technology infrastructure is being effectively maintained and kept up to date.</p> <p>A review of aged hardware has been conducted to ensure effective treatment and management of this risk. The lifecycle management tools utilised in the ICT environment have been revised, further embedding the lifecycle management program.</p>	●	●			●

AMENDMENTS

Section 174 of the *Local Government Regulation 2012* states that a local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.

The amendments to the Operational Plan as a result of changes in quarter 1 are listed below.

The item listed as

Continue planning for the new Planning Scheme and Local Government Infrastructure Plan

has been split into two independent projects and now appears as

Continue planning for the Ipswich Planning Scheme

Continue planning for the Local Government Infrastructure Plan.

The project listed as

Effective Asset Management Plan – preparation for implementation phase

is a new addition due to its significance to council operations.

DELIVERABLES STATUS KEY

● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER* ● COMPLETE

BUDGET STATUS KEY

● ON TRACK ↓ UNDER ↑ OVER ● OTHER* ● NO BUDGET ALLOCATED

COMMERCIAL BUSINESS UNIT



IPSWICH WASTE SERVICES PERFORMANCE REPORT QUARTER 2 (OCTOBER–DECEMBER)

INTRODUCTION

The quarterly report for the period October to December 2021 has been prepared to address the requirements of the Annual Performance Plan by providing the following information.

1. Introduction
2. Major highlights of operational activities
3. Performance in relation to stated performance targets
4. Financial analysis of quarterly performance against budget
5. Waste and Recycling Volumes
6. Recycling and Refuse Centre data

MAJOR HIGHLIGHTS OF OPERATIONAL ACTIVITIES

The following is a summary of major highlights that occurred within Ipswich Waste Services for the period 1 October to 31 December 2021.

a. Large Item Kerbside Collection Program

Council has successfully engaged a contractor to conduct the biennial Large Item Kerbside Collection Program. This city-wide program will commence 17 January 2022 and operate for approximately 20 weeks. A marketing campaign has been developed and will commence early quarter 3 to inform the community of this program, for more information go to ipswich.qld.gov.au/kerbside



b. Food Organic Garden Organic (FOGO) Trail

Council has continued with its FOGO trial across 1,000 households in the Bellbird Park and Raceview areas. During the first two months of the trial 71 tonnes of organic material were successfully diverted from landfill. Participation rates (% of bins presented to the kerb each week) have been steadily increasing, with around 58% of FOGO bin now being presented for service. The selected trial participants are in the process of completing a quarterly survey to provide council with an overview of their thoughts and suggestions as we develop a plan for a future city-wide rollout of this program.

c. Fleet

In November, council successfully awarded its new waste truck fleet replacement program to Volvo Group Australia Pty Ltd, with an initial 18 vehicles to be delivered across the next two financial years. This is a significant investment by Ipswich Waste Services to ensure Ipswich is well prepared to meet the future waste and resource recovery needs for one of Queensland's fastest growing cities.

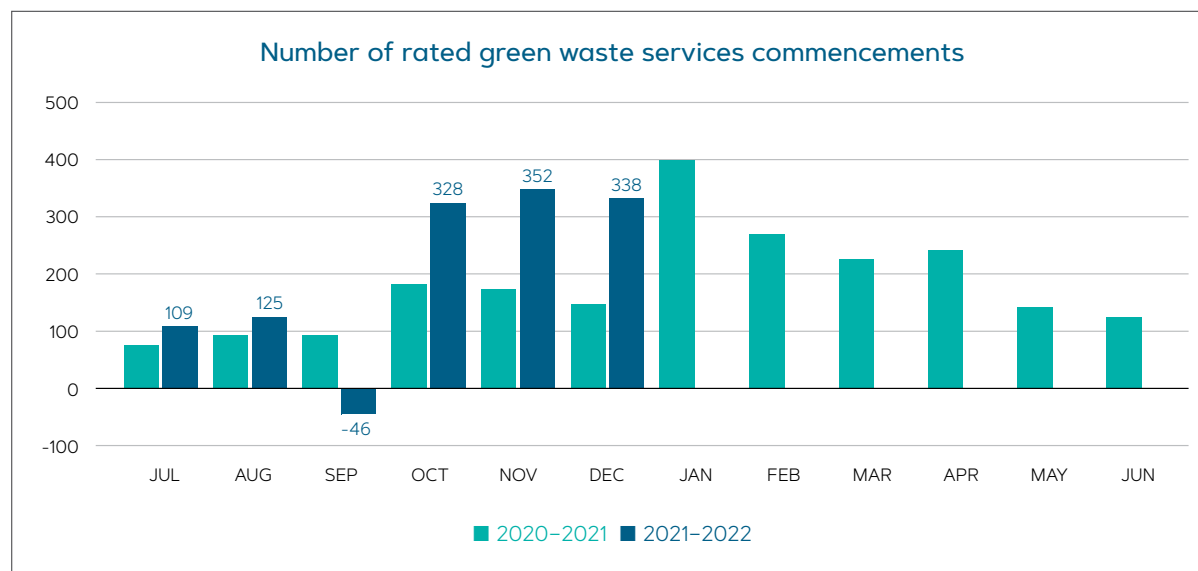
As a component of the Recycle 5 campaign, council is also making available larger recycling bins for those residents who have a greater recycling need.

Current commercial activities

In quarter 2 a total of 1,247 Commercial Customers as at the end 31 December 2021.

Green waste bins

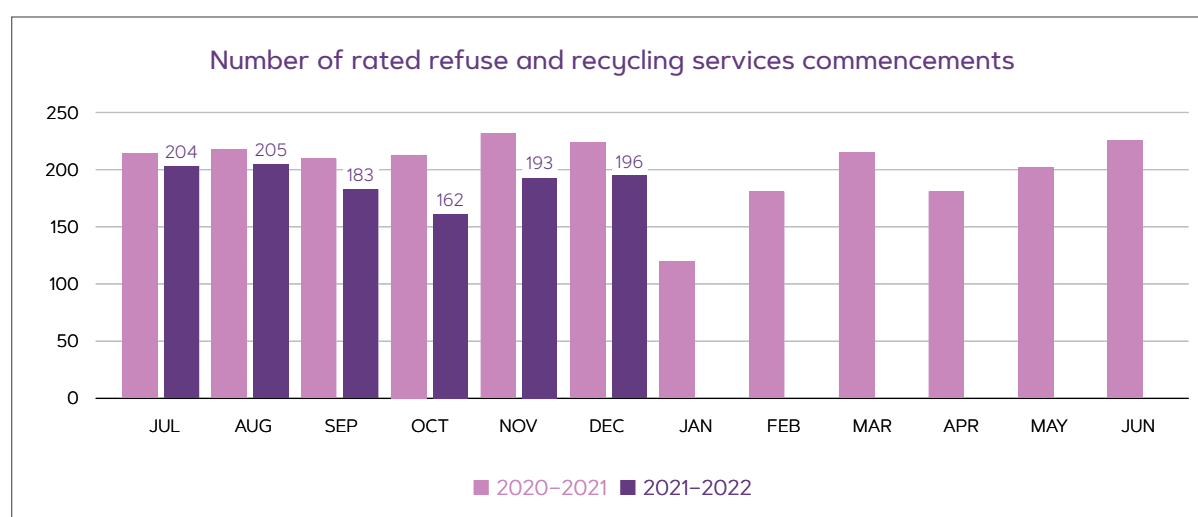
A total of 22,983 properties were rated for the domestic green waste bin as at 31 December 2021.



COMMENT: Approximately 200 existing green waste services located within the FOGO trial area were removed from the above reporting dataset, as these services are now being provided for under trial program as a core service.

Domestic waste (refuse and recycling)

A total of 86,737 properties were rated for waste services as at 31 December 2021.



PERFORMANCE IN RELATION TO STATED PERFORMANCE TARGETS

Customers

PERFORMANCE TARGETS – CUSTOMERS				
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	RESULT
Provide value to customers	Customer response to Survey questions indicates customer satisfaction with the service	90%	Biennial	N/A

COMMENT: This is a biennial survey with the last survey being conducted in May 2021.

PERFORMANCE TARGETS – CUSTOMERS							
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	October	November	December
Provide value to customers	Number of domestic refuse and recycling bins repair/damaged and replacement/destroyed per 1,000 rated bins in service	<7	<5	Quarterly	6.19	8.08	6.97
	Number of domestic refuse and recycling bin extra bin service/missed bin complaints per 1,000 rated bins in service	<5	<4	Quarterly	5.09	6.93	8.84

COMMENT: Performance is impacted by effect of COVID-19 on Ipswich Waste Service staffing capability.



Item 2 / Attachment 1.

Processes

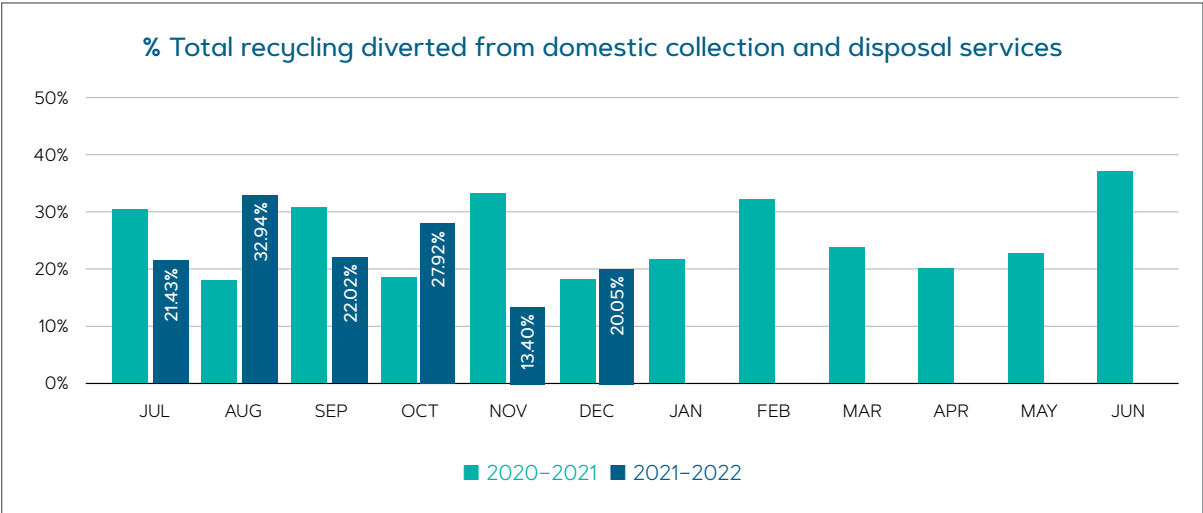
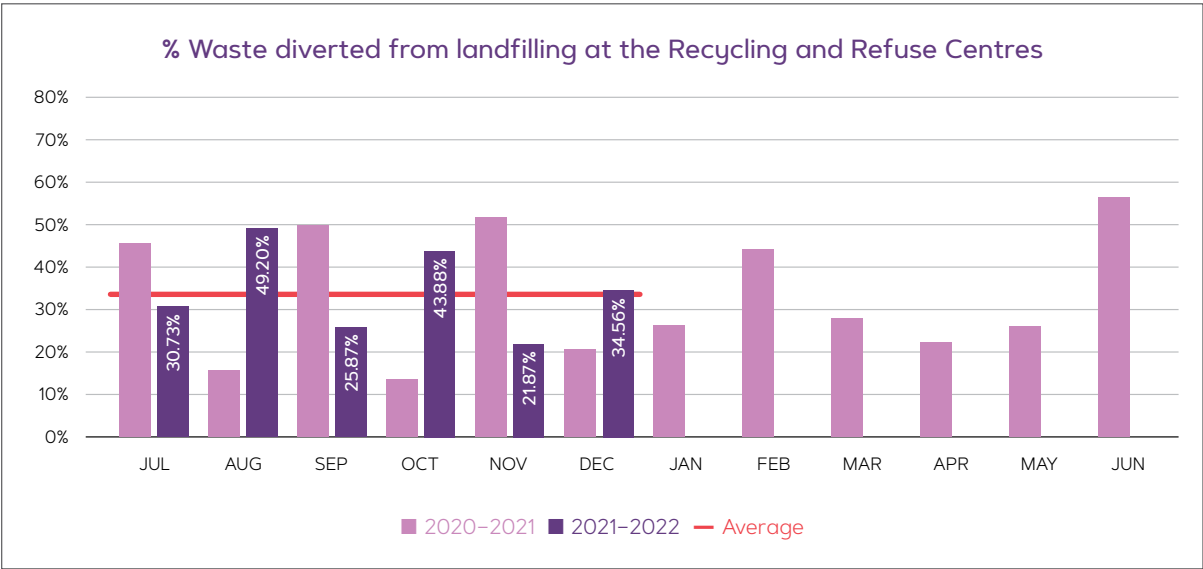
PERFORMANCE TARGETS – PROCESSES							
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	RESULT		
					October	November	December
Achieve operational excellence	Extra/Missed Bin Services requests completed within 1 working day	>85%	>95%	Quarterly	100%	99.00%	99.00%
	# of Requests				529	722	935
	# of Request completed on time				528	715	926
	Domestic refuse and recycling service commencements actioned within 5 working days of notification	>85%	>95%	Quarterly	85.80%	65.80%	82.00%
	# of Requests				162	193	196
	# of Request completed on time				139	127	160
	Green waste service commencements actioned within 5 working days of notification	>85%	>95%	Quarterly	90.00%	67.68%	81.44%
	# of Requests				338	461	404
	# of Request completed on time				303	312	329
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	RESULT		
					October	November	December
Achieve operational excellence	Requests for Replacements/Repairs actioned within 5 working days	>85%	>95%	Quarterly	88.00%	55.00%	69.00%
	# of Requests				672	882	763
	# of Request completed on time				592	486	526

COMMENT: Performance is below target standard due to the impacts of COVID-19 on IWS staffing combined with a significant increase in number of customer requests for replacements and repairs.

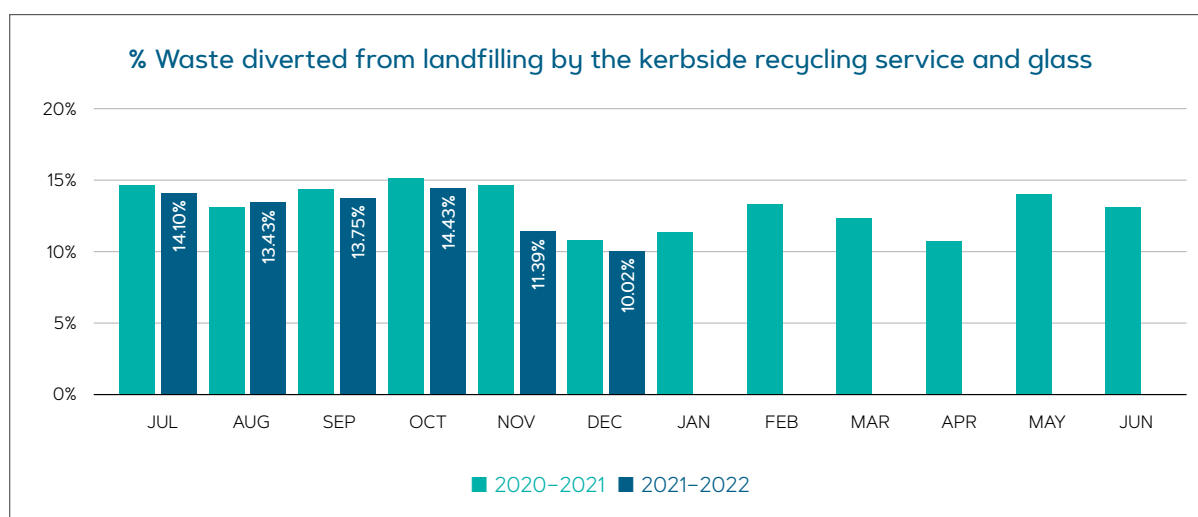
PERFORMANCE TARGETS – PROCESSES							
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	RESULT		
					October	November	December
Be a good neighbour	% Waste diverted from landfilling at the Recycling and Refuse Centres	>25%	>35%	Quarterly	43.88%	21.87%	34.56%
	% total recycling diverted from domestic collection and disposal services	>20%	>35%	Quarterly	27.92%	13.40%	20.05%
	% domestic green waste diverted from domestic refuse service	>5%	>10%	Quarterly	10.59%	15.80%	11.77%
	% waste diverted from landfilling by the kerbside recycling service	>10%	>15%	Quarterly	14.43%	11.39%	10.02%
	% waste diverted from landfilling by commercial waste services	>5%	>10%	Quarterly	9.72%	10.78%	8.69%

COMMENT: Performance continues to be consistent with the target standard.





Item 2 / Attachment 1.



FINANCIAL ANALYSIS OF QUARTERLY PERFORMANCE AGAINST BUDGET

Operating result as at 31 December 2021:

The following tables outlines the operating result for the 1 October to 31 December 2021 quarter, and the full 2021–2022 financial year.

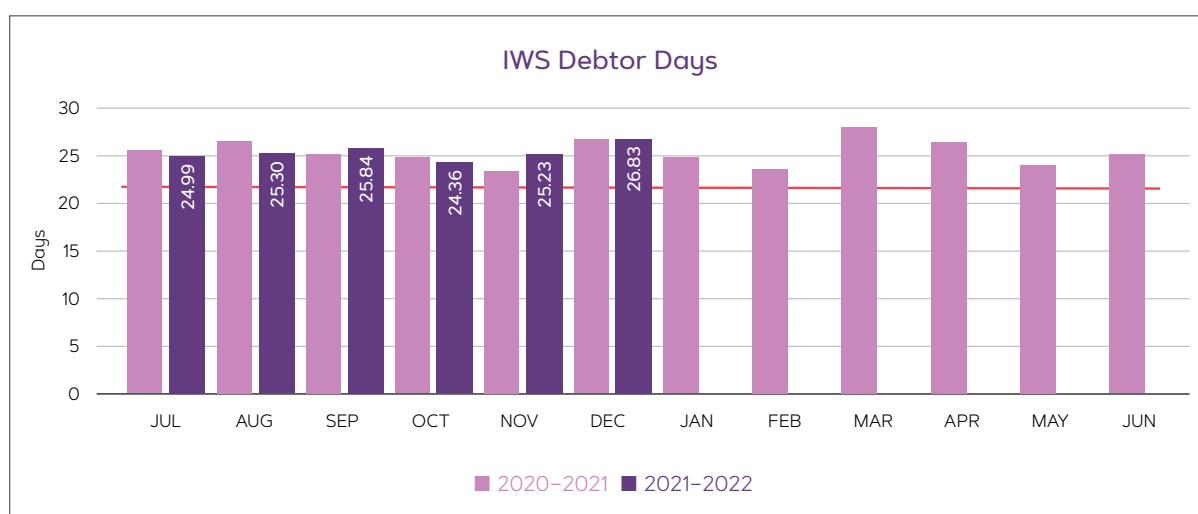
Budget

BUDGET V ACTUAL			
SECOND QUARTER	OCTOBER – DECEMBER 2021		
	Actual (\$'000')	Budget (\$'000')	Variance (\$'000')
Operational Revenue	11,890	11,443	448
Operational Expenditure	8,787	9,285	497
Surplus/Deficit on Expenditure	3,103	2,158	945
YTD	FY22		
	Actual (\$'000')	Budget (\$'000')	Variance (\$'000')
Operational Revenue	23,597	22,816	780
Operational Expenditure	17,068	17,471	403
Surplus/Deficit on Expenditure	6,529	5,345	1,184

Performance Targets – Financial

PERFORMANCE TARGETS – FINANCIAL						
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	RESULT	
Provide value to shareholders	Net Profit Margin – Calculated as Net (Surplus) Deficit after tax/Earnings *100	budgeted net profit margin	24.14%	Quarterly	October – December	
					26.10%	
	Budget Performance Surplus on Operations	budgeted net surplus	>budgeted net surplus	Quarterly	Budget QTR \$'000s	Actual QTR \$'000s
					2,158	3,103

PERFORMANCE TARGETS – FINANCIAL							
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	October	November	December
Provide value to shareholders	Debtors Days Outstanding	<38 days	<28 days	Quarterly	24.36	25.23	26.83



Revenue

Revenue is 3.4% above budget estimate.

Expenses

Expenses are 2.3% under budget estimate. Employee Expenses are over budget by \$430,000; Materials and Services \$996,000 under; Other Expenses \$13,000 over; and Internal Expense \$44,000 over budget. The primary driver for the Materials and Services underspend is the budget phasing across the financial year relating to the commencement of the biennial kerbside collection program. This program will now commence in quarter 3 and conclude in late quarter 4.

Capex

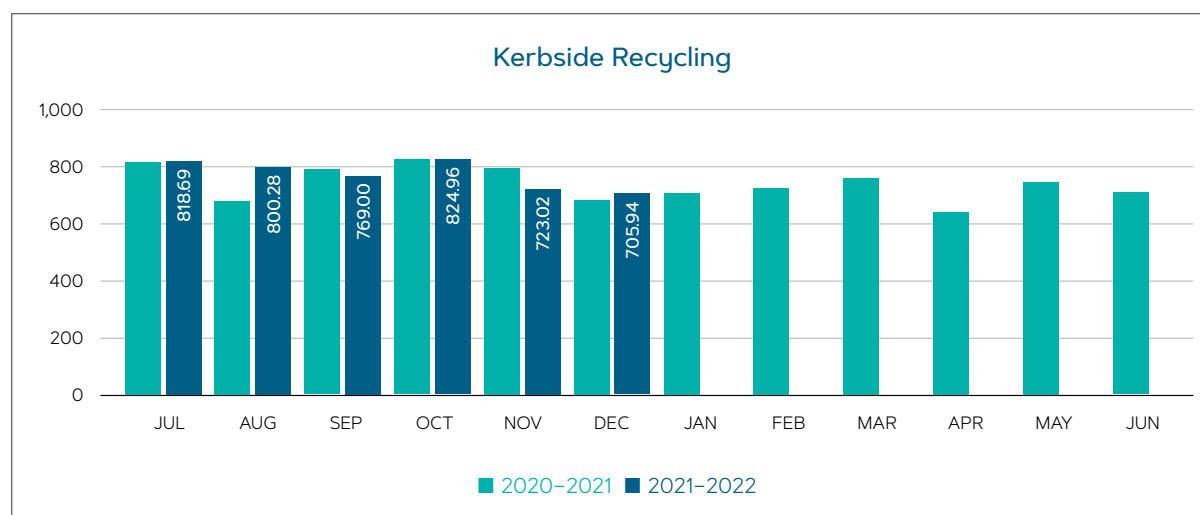
Budget for the year for the waste program is \$1,643m, with a total spend of \$477,000 (54.259%) as at 31 December. The majority of budget allocation is for acquisition of bins which are replaced throughout the year as required.

Conclusions

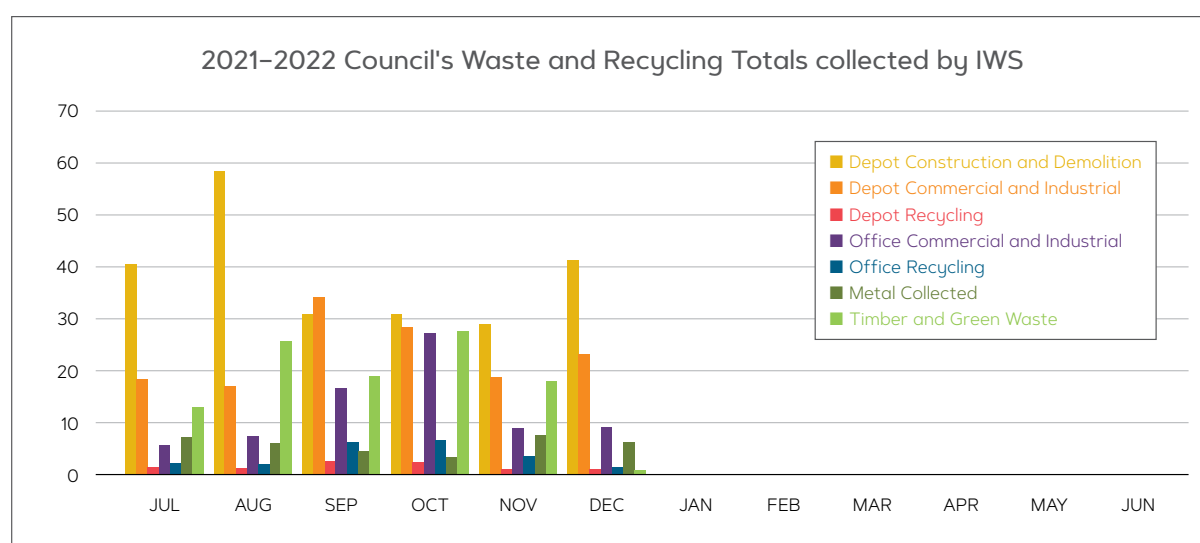
Overall this is a good result currently reflecting a return to council above the budgeted surplus by \$1.184 million. It should be noted this surplus is overstated due to the budget timing associated with the commencement of council's Large Item Kerbside Collection program and will be revised in the remaining quarters of this financial year.

WASTE AND RECYCLING VOLUMES

Kerbside Recycling



Council's waste and recycling volumes

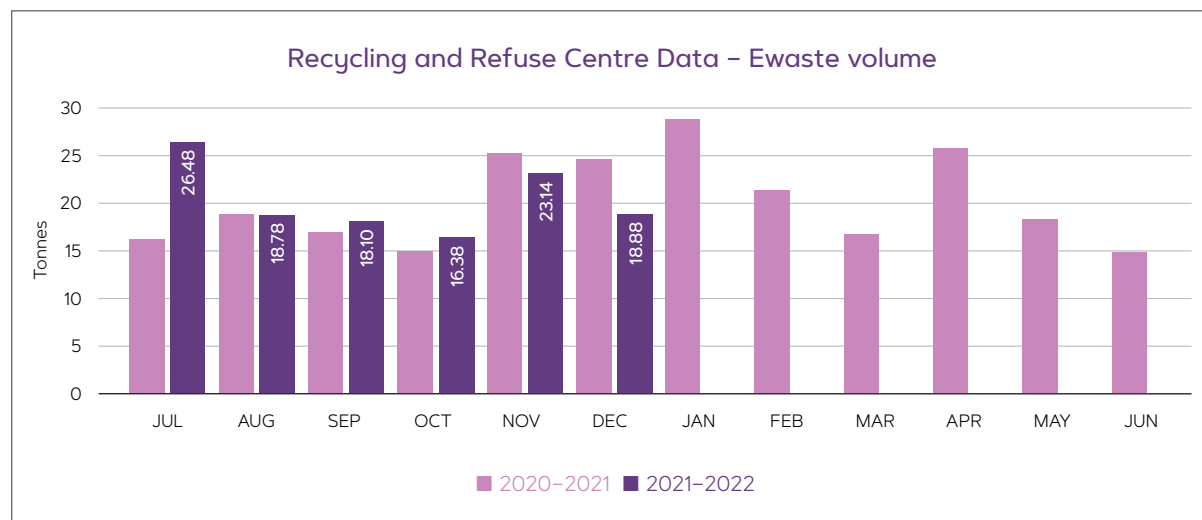


RECYCLING AND REFUSE CENTRE DATA

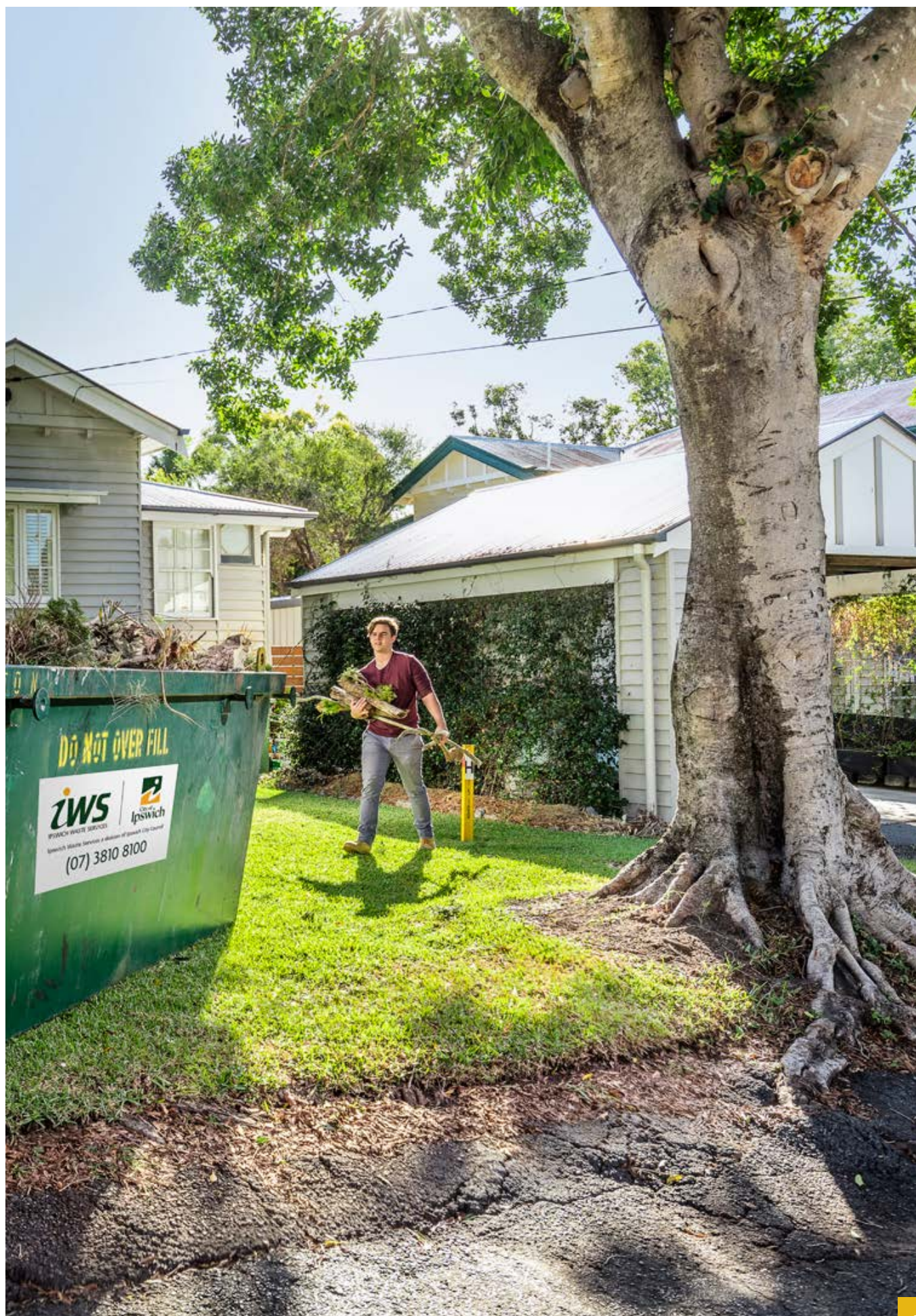
Customer numbers

RECYCLING AND REFUSE CENTRES DOMESTIC CUSTOMER DATA						
MONTH / YEAR	RIVERVIEW			ROSEWOOD		
	2019-2020	2020-2021	2021-2022	2019-2020	2020-2021	2021-2022
July	8,948	10,742	11,643	739	954	1,056
August	9,402	12,493	11,409	744	1,113	1,086
September	9,475	11,650	11,887	809	1,055	1,171
October	8,501	14,510	13,130	765	1,058	1,294
November	7,631	11,493	12,283	750	1,103	1,177
December	10,531	14,556	16,936	924	1,413	1,795
January	11,303	15,746		994	1,541	
February	10,166	13,704		865	1,144	
March	11,658	13,610		983	1,118	
April	11,880	13,024		1,153	1,279	
May	13,225	11,900		1,219	1,089	
June	10,347	10,185		956	909	
TOTAL YEAR TO DATE	123,067	153,613	77,288	10,901	13,776	7,579

Ewaste volume












Ipswich City Council
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Doc ID No: A7861506

ITEM: 3

SUBJECT: REVISED INDIGENOUS ACCORD POLICY

AUTHOR: BUSINESS IMPROVEMENT OFFICER

DATE: 27 JANUARY 2022

EXECUTIVE SUMMARY

This is a report seeking Governance and Transparency Committee approval to repeal the existing Indigenous Australian Social Justice Accord Policy and adopt the revised Indigenous Accord Policy, managed by Economic and Community Development Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION/S

- A. That the Policy titled, “Indigenous Australian Social Justice Accord Policy (current)” as detailed in Attachment 1 be repealed.**
- B. That the Policy titled, “Indigenous Accord Policy (revised)” as detailed in Attachment 2 be adopted.**

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The Economic and Community Development Branch conducted a review of the current Indigenous Australia Social Justice Accord Policy to:

- change the Policy titled from Indigenous Australian Social Justice Accord Policy to Indigenous Accord Policy in line with Ipswich City Council Indigenous Accord 2020–2025,
- transfer the existing Indigenous Australian Social Justice Accord Policy content to the new corporate template in line with TP#9 requirements,
- review and update the Indigenous Accord Policy content to reflect current practices and alignment with the iFuture 2021-2026 Corporate Plan,
- strengthen alignment between the Indigenous Accord Policy and the Ipswich City Council Indigenous Accord 2020 – 2025 by including guiding principles, and

- include reference to related documents and definitions.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

iFuture 2021 – 2026 Corporate Plan
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

The review of this policy has been undertaken in accordance with Council's adopted Policy and Procedure Management Framework. Any delay in approving the recommendation may potentially have adopted policies inconsistent with the Council Framework.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The recommendation states that the Governance and Transparency Committee approve the Indigenous Accord Policy for adoption.
(b) What human rights are affected?	<ul style="list-style-type: none"> • Recognition and equality before the law (section 15) • Protection from torture and cruel, inhuman or degrading treatment (section 17) • Freedom of thought, conscious, religion and belief (section 20) • Freedom of expression (section 21) • Peaceful assembly and freedom of association (section 22) • Taking part in public life (section 23) • Privacy and reputation (section 25) • Cultural rights – Aboriginal peoples and Torres Strait Islander peoples (section 28) • Right to education (section 36) • Right to health services (section 37)
(c) How are the human rights limited?	Not applicable

(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial/resource implications associated with this report.



COMMUNITY AND OTHER CONSULTATION

Consultation was undertaken between the Economic and Community Development Manager and relevant Economic and Community Development staff including the Indigenous Australian Community Development Officer, Senior Solicitor, Corporate Services and the Senior Social Policy Analyst. All agreed and supported the changes to the policy.

CONCLUSION

Upon adoption, the reviewed Indigenous Accord Policy will deliver a strengthened principal policy instrument which supports and aligns with the Ipswich City Council Indigenous Accord 2020–2025.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Indigenous Australian Social Justice Accord Policy (current) ↓ 
2.	Indigenous Accord Policy (revised) ↓ 

Anne Eves


BUSINESS IMPROVEMENT OFFICER

I concur with the recommendations contained in this report.

Ben Pole

GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

“Together, we proudly enhance the quality of life for our community”

	INDIGENOUS AUSTRALIAN SOCIAL JUSTICE ACCORD POLICY	Document No: A3763327
<p>1.1 Objectives:</p> <p>The objective of this policy is ensure that the Ipswich City Council values the history and culture of the Indigenous Australian community and ensures that the Indigenous people have a right to practice and preserve their unique culture and traditions.</p> <p>Ipswich City Council is committed to ensuring that Indigenous people participate equally in the social, economic and political life of Ipswich.</p>		
<p>1.2 Regulatory Authorities: <i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i> <i>Ipswich City Council Indigenous Land Use Agreement</i> <i>Native Title Act 1993</i> <i>Racial Discrimination Act 1975</i> Signing of the United Nations Declaration on the Rights of Indigenous Peoples (3 April 2009) Advance Ipswich Ipswich City Council Corporate Plan 2012-2017 Ipswich City Council Aboriginal and Torres Strait Islander People's Accord 2015-2018 Ipswich City Council Indigenous Australian Social Justice Accord Procedure</p> <p>1.3 Policy Statement: Within the legislative framework and principles of social justice, Ipswich City Council acknowledges that:</p> <ul style="list-style-type: none">• Indigenous Australians are the traditional people of this land• Indigenous Australians have the right to cultural respect and cultural maintenance• The Aboriginal and Torres Strait Islander community and its culture has the right to cultural, spiritual and linguistic identity• It is important to support members of the Indigenous Australian community in their:<ul style="list-style-type: none">○ endeavours for participatory, developmental and other economic and social rights○ commitment to pursue the issues of land and resource management○ right to shape their quality of life and their future		

1.4 Roles and responsibilities:

All Council Officers are responsible for understanding this policy.

1.5 Policy Author:

The Social Development Manager is responsible for reviewing this policy.

Date of Council Resolution: 2 December 2014

Date of Review: 15 February 2017

Committee Reference and Date: Policy and Administration Board No. 2014(11) of 18 November 2014 – City Management and Finance Committee No. 2014(12) of 25 November 2014

No. of Resolution: 7

Date to be Reviewed: 15 February 2019



Indigenous Accord Policy



Collaboration



Communication



Integrity



Efficiency



Leadership

Version Control and Objective ID	Version No:	Objective ID:
Adopted at Council Ordinary Meeting on		
Date of Review		

1. Statement

Ipswich City Council values the history and culture of the Indigenous Australian community and ensures that the Indigenous people have a right to practice and preserve their unique culture and traditions.

Council also acknowledges the ongoing challenges faced by Aboriginal and Torres Strait Islander peoples and recognises the importance of community and government coming together to achieve the best outcomes for the Ipswich community.

Ipswich City Council's Indigenous Accord 2020 – 2025 sets the framework for reconciliation and community governance with Aboriginal and Torres Strait Islander Peoples and their communities. It contains targeted and specific actions and sets the agenda for cooperation, collaboration and partnership.

2. Purpose and Principles

The following principles underpin how we work with and seek to improve outcomes for Indigenous Australians in Ipswich.

- **Cultural Recognition, Respect and Community Engagement (Accord Theme 1):** Council and Aboriginal and Torres Strait Islander peoples work together for the purpose of mutual respect and to positively, respectfully and proactively recognise, include and engage with the community.
- **Traditional Owners (Accord Theme 2):** Council recognises the rights of the region's Traditional Owners and their central role in decision-making about the lands, regions, places and natural resources of Ipswich.
- **Education, Employment and Skills Development (Accord Theme 3):** Council recognises the importance of education, employment and skills development in enhancing opportunities for Aboriginal and Torres Strait Islander peoples and the communities of Ipswich. Council's Indigenous Accord aims to establish Ipswich City Council as a leading employer of Aboriginal and Torres Strait Islander people.
- **Business Development (Accord Theme 4):** Council acknowledges its shared responsibility with the Ipswich community to support, encourage and promote of Aboriginal and Torres Strait Islander businesses, entrepreneurs and enterprises.
- **Housing (Accord Theme 5):** Council acknowledges Aboriginal and Torres Strait Islander people's right to sustainable, affordable, dignified and culturally safe and inclusive



IPSWICH CITY COUNCIL | Indigenous Accord Policy

housing. Council's Indigenous Accord outlines mutual responsibilities for the sharing of information, collaboration and advocacy.

- **Health and Wellbeing (Accord Theme 6):** Council acknowledges the significant challenges faced by Aboriginal and Torres Strait Islander peoples in maintaining good health and wellbeing. The Indigenous Accord outlines mutual responsibilities to promote the health and wellbeing of people, places, communities and families.
- **Community Safety (Accord Theme 7):** Council recognises the fundamental rights of Aboriginal and Torres Strait Islander peoples to feel and live safely. The Indigenous Accord outlines mutual responsibilities to ensure the safety and security of our shared places, spaces, organisations and communities.

3. Strategic Plan Links

This policy aligns with the following iFuture 2021-2026 Corporate Plan theme/s:

- Vibrant and Growing
- Safe, Inclusive and Creative
- Natural and Sustainable
- A Trusted and Leading Organisation

4. Regulatory Authority

- *Local Government Act 2009 (Qld)*
- *Local Government Regulation 2012 (Qld)*
- *Human Rights Act 2019 (Qld)*
- *Aboriginal Cultural Heritage Act 2003 (Qld)*
- *Native Title Act 1993 (Cth) & Native Title (Queensland) Act 1993*
- *Racial Discrimination Act 1975 (Cth)*

Related Documents

- iFuture 2021 -2032
- Ipswich City Council Indigenous Accord 2020 - 2025
- Ipswich City Council Indigenous Australian Social Justice Accord Procedure
- Human Rights Policy
- United Nations Declaration on the Rights of Indigenous Peoples (Signed 3 April 2009)

5. Human Rights Commitment

Ipswich City Council (Council) has considered the human rights protected under the *Human Rights Act 2019 (Qld)* (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decisions in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

6. Scope

This policy applies to all Councillors, Council staff, contractors, and others that act on Council's behalf to ensure they work in accordance with the policy principles and in accordance with the relevant legislation.



IPSWICH CITY COUNCIL | Indigenous Accord Policy

7. Roles and Responsibilities

All Councillors and Council Officers are responsible for understanding this policy, together with Council's commitments under the Indigenous Accord 2020 – 2025.

8. Key Stakeholders

Ipswich City Council will work with Ipswich's Indigenous and non-Indigenous communities to support the implementation of this policy. Specific initiatives will be guided by input from:

- Ipswich City Council Indigenous Accord Working Group
- Ipswich City Council Executive Leadership Team and key departments including:
 - Community, Cultural and Economic Development
 - Corporate Services
 - Infrastructure and Environment

9. Monitoring and Evaluation

Council will review its policy and associated procedure every four years, or as required, whichever is first.

Council will measure outcomes of the Accord on an annual basis and publish this work in an annual progress report. Monitoring will be supported by regular engagement and input from the Accord Working Group.

10. Definitions

Council: Abbreviated reference to Ipswich City Council.

Indigenous Australians: Descendants of people who lived in Australia and the surrounding islands prior to European colonisation.

Traditional Owner of Ipswich: Descendants of the apical ancestral groups that, prior to European colonisation, occupied the areas of land and water traditionally known as 'Tulmur' in the Yagara language, and now also known as 'Ipswich'.

11. Policy Owner

The General Manager (Community, Cultural and Economic Development) is the policy owner and the Economic and Community Development Manager is responsible for authoring and reviewing this policy.

Doc ID No: A7724542

ITEM: 4

SUBJECT: BOUNDARY ANOMALIES BETWEEN IPSWICH CITY COUNCIL AND LOCKYER VALLEY REGIONAL COUNCIL

AUTHOR: ACTING PROPERTY SERVICES MANAGER

DATE: 17 NOVEMBER 2021

EXECUTIVE SUMMARY

This is a report concerning the amendment of local government boundaries in relation to three properties located on the boundary of Ipswich City Council (ICC) and Lockyer Valley Regional Council (LVRC). LVRC are seeking ICC's consent for LVRC to make application to seek a determination for a local government boundary change to the individual properties that have been identified.

RECOMMENDATION/S

- A. That Council resolve to support an application by Lockyer Valley Regional Council to the Minister for State Development, Infrastructure, Local Government and Planning and to the Local Government Change Commission to have included Lot 84 Unnamed Road, Grandchester (47 Beames Road, Laidley South) more particularly described as Lot 84 on Crown Plan CC389, in its entirety, in the Ipswich City Council boundary and excluded from the Lockyer Valley Regional Council boundary.
- B. That Council resolve to support an application by Lockyer Valley Regional Council to the Minister for Local Government and the Local Government Change Commission to have included 379-449 Coynes Road, Mount Mort and Lot 16 Coynes Road, Mount Mort more particularly described as Lots 14 & 16 on SP200498 respectively, in the Lockyer Valley Regional Council area.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take any action in order to implement Council's decisions.

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

On 18 July 2013 the Department of Resources (formally the Department of Natural Resources and Mines) notified LVRC of minor local government boundary anomalies that relate to two properties that are divided between LVRC and ICC local government areas. These anomalies have a direct effect on maintaining suburb/locality boundaries, which are essential for the delivery of business and emergency services.

Anomalies occur when a local government boundary bisects property lots, effectively dividing the parcel of land between two local government boundary areas. Consequently, these properties are sometimes divided into two different suburbs or localities, which cause confusion for landowners, councils and essential services.

ICC and LVRC have discussed the anomalies and determined in accordance with the *Local Government Act 2009 (LGA)* that LVRC make application to the Minister for Infrastructure, Local Government and Planning (**Minister**) for the Local Government Change Commission (**Change Commission**) to resolve the anomalies.

Under Division 2 Section 18 of the LGA, proposals for changes to local government boundaries can only be made by the Minister. When considering a local government boundary matter, the local government and the Change Commission must have regard to the matters prescribed under section 19 of the LGA and that the change is in the public interest. A notice of results is published in the local newspaper, the Queensland Government Gazette and on the ECQ website. A Change Commission decision is not subject to appeal.

The following criteria are assessed for each property to determine the appropriate local government area:-

- (a) Locality;
- (b) legal and practical access;
- (c) rates and service delivery; and
- (d) emergency services.

LVRC at its Ordinary Meeting on 28 August 2013 (Resolution Number: 3099) resolved to authorise the Chief Executive Officer to write to the Minister for Local Government and request this matter be referred to the Local Government Change Commissioner to assess boundary changes to the properties below:

1. LOT 84 ON CC389 – City of Ipswich (Locality of Grandchester) and Lockyer Valley Regional Council (Locality of Laidley South)

The boundary anomaly is shown in the map attached. This property is situated at Lot 84 Unnamed Road, Grandchester (47 Beames Drive, Laidley South) and consists of approximately 135.57 hectares, the majority of which are currently situated in the ICC local government area. Access is obtained by way of an access easement through Lot 3 on CPCC2673 which starts from Rosewood-Laidley Road within the ICC local government area.

2. LOT 14 & 16 ON SP200498 – City of Ipswich (Locality of Mount Mort) and Lockyer Valley Regional Council (Locality of Thornton)

The boundary anomaly is shown in the map attached.

Access is from a dirt track off Red Gap Road where the lots are situated. Most of Lot 14, and a small portion of Lot 16 are currently within the ICC local government area. The property owners also own Lot 15 on SP200498 which is entirely within the LVRC local government area. It is recommended that these properties as well as the area of Coynes Road adjoining Lot 14 should remain within the LVRC local government area.

LVRC contacted ICC in 2017 to discuss boundary anomalies of three (3) properties that were identified to be in both council areas. LVRC requested if ICC were agreeable to a local government boundary change so that the lots are included within a singular local government area. The boundary matters were then delayed due to staff changes at LVRC.

LVRC has since progressed the matters and has requested ICC's support for LVRC to submit the change for the local government boundaries to be changed to the Department of Resources (DOR) and the Department of Infrastructure, Local Government and Planning (LG). ICC's role in the local government boundary change is to provide a letter of support only. LVRC is the responsible party in the preparation and submission of the application for the change.

The Minister is the only authority who can refer a proposed local government boundary change to the Change Commission. The results of a Change Commission review must be handed to the Minister for a decision.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The local government boundary should not dissect a property, a property should be entirely contained in one local government area. The proposed local government boundary change will eliminate all matters pertaining to local government electorates and any discrepancies with emergency services.

ICC and LVRC have considered the impact of the local government boundary change in relation to the above issues and jointly made the decision that this is the most practical way forward and in the public interest.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendations resolve to support an application by Lockyer Valley Regional Council to the Minister for Local Government and the Local Government Change Commission to amend the local government boundary.
(b) What human rights are affected?	No human rights are affected by this decision. There is no arbitrary deprivation of property as the amendment of the boundary alignment will not impact upon the use of the land or result in a diminution of the size of the parcels. Further, the amendment will arguably further the human rights of Right to Life and Right to Health Services by ensuring health and emergency services can be properly delivered by reducing confusion about which LGA the property falls within and whose responsibility it is to respond.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Local government boundaries that are amended where affected properties are included in the ICC local government area will be included in the rating and delivery services such as waste collection and subsequent revenue will be received by ICC.

ICC will need to amend its public works records and roads and asset registers which are transferred as a consequence of any local government boundary changes. Any transfer of affected properties to LVRC will include any public works, rating and delivery of services and subsequent revenue for those properties. The rating effect on ICC of the proposed changes is expected to be minimal.

COMMUNITY AND OTHER CONSULTATION

Internal consultation by ICC has been undertaken with the following departments;

- Planning and Regulatory Services have no concerns in regard to the proposed boundary realignment so that the lots are contained in one LGA.






- Environment and Sustainability Branch have no objection to the proposed boundary realignment.
- Transport Planning no issues with the proposal from a strategic transport perspective

LVRC will write to the affected properties owners and advise them of the anomalies prior to any application to the Minister.

CONCLUSION

The boundary anomalies have been subject to appropriate internal consultation to provide a letter of support to LVRC. This will enable LVRC to make the application to the Minister for Local Government to request the Change Commission under sections 19 and 20 of the *Local Government Act 2009* to make the changes to the local government boundary.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Map of Lot 84 on Crown Plan CC89 47 Beames Drive, Laidley South ↓ 
2.	Map of Lot 14 & 16 on SP200498 379-449 & Lot 16 Coyne's Road, Mount Mort ↓ 
3.	Letter from Department of Resources to Lockyer Valley Regional Council ↓ 
4.	Lockyer Valley Regional Council Meeting Minutes 28 August 2013 - Local Government Boundary Anomalies ↓ 
5.	Fact Sheet 1 Overview of the Change Commission ↓ 
	CONFIDENTIAL
6.	Title Search Lot 84 Crown Plan CC389
7.	Title Search Lot 14 SP200498
8.	Title Search Lot 16 SP200498

Kerry Perrett

ACTING PROPERTY SERVICES MANAGER

I concur with the recommendations contained in this report.

Anthony Dunleavy

MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech

ACTING GENERAL MANAGER (CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”

Item 4 / Attachment 1.

Property Plan

7 Beames Drive, Laidley South (Lot 84 CC389)

39°9'S 152°24'19"E

27°39'9"S 152°26'3"



41°15'S 152°24'19"E

27°41'15"S 152°26'3"

A product of
Queensland Globe



Legend

Local government



Road parcel



Easement parcel



0 250 metres
Scale: 1:15000

Printed at: A3
Print date: 26/1/2022

Projection: Web Mercator EPSG 102100 (3857)

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**Queensland
Government**
Department of Resources

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Item 4 / Attachment 2.

Property Plan

79-449 Coynes Road, Mount Mort (Lot 14 SP200498) & Lot 16 Coynes Road, Mount Mort (Lot 16 SP200498)

44°27'S 152°23'E

27°44'27"S 152°24'51"E



46°9'S 152°23'E

27°46'9"S 152°24'51"E

A product of
Queensland Globe



Legend

Local government



Road parcel



Easement parcel



0 250 metres
Scale: 1:12082

Printed at: A3
Print date: 26/1/2022

Projection: Web Mercator EPSG 102100 (3857)

For more information, visit <https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



Queensland Government
Department of Resources

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SCANNED

Ref IPS/002015

16 July 2013

Mr Ian Flint
Chief Executive Officer
Lockyer Valley Regional Council
PO Box 82
GATTON Qld 4343



Department of
Natural Resources and Mines



Dear Mr Flint

Local Government Boundary Anomalies – Lockyer Valley Regional Council

The Minister for Local Government is responsible for formalising local government boundaries within the State under the *Local Government Act 2009*.

The Minister for Natural Resources and Mines is responsible for formalising the suburb/locality boundaries within the State under the *Place Names Act 1994*.

The Department of Natural Resources and Mines has identified a number of anomalies pertaining to the Lockyer Valley Regional Council Local Government boundaries. These anomalies have a direct effect on maintaining correct suburb/locality boundaries, which are essential for the delivery of business and emergency services.

The anomalies occur when a local government boundary bisects property lots, effectively dividing the parcel of land between two different council areas. As a consequence, these properties are sometimes split into two different suburbs or localities, which cause further confusion for landowners, councils and essential services etcetera.

Anomalies identified along the Lockyer Valley Regional Council boundaries adjacent to the Ipswich City Council and Toowoomba Regional Council are delineated on the enclosed diagrams:

- **CHQ022459/396** – Lot 84 on CC389 – City of Ipswich (Locality of Grandchester) and Lockyer Valley Regional Council (Locality of Laidley South)
- **CHQ022459/398** – Lot 14 & 16 on SP200498 – City of Ipswich (Locality of Mount Mort) and Lockyer Valley Regional Council (Locality of Thornton)
- **CHQ022459/807** – Lot 5 on SP249078 – Toowoomba Regional Council (Locality of Ramsey) and Lockyer Valley Regional Council (Locality of Rockmount)

The Department of Local Government has advised that local councils involved with boundary anomalies, such as the above, should seek a determination as a local government change by requesting in writing that the Minister for Local Government refer the matter to the Local Government Change Commissioner (Electoral Commission of Queensland) to assess the proposed change under the provisions of the *Local Government Act 2009*.

as agreed

Item 4 / Attachment 3.

Should you require further information on this matter, please contact the author on telephone (07) 5451 2252 or contact Mr Max Barrie, Director, Program Implementation and Review, Department of Local Government on telephone (07) 3404 3691.

Yours sincerely



Ross Norman
Senior Spatial Information Officer

Enc: Diagram CHQ 022459/396
Diagram CHQ 022459/398
Diagram CHQ 022459/807



**ORDINARY COUNCIL
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8.7 Local Government Boundary Anomalies

Date: 21 August 2013
Author: Caitlan Natalier, Solicitor
Responsible Officer: Ian Flint, Chief Executive Officer
File No: Formal Papers

Summary:

On 18 July 2013, Council received notification of minor local government boundary anomalies from the Department of Natural Resources and Mines. The anomalies relate to four properties that have been effectively split between Lockyer Valley Regional Council and adjoining local government areas.

It is suggested that Council seek a determination for a local government change by requesting that the Minister for Local Government refer the matter to the Local Government Change Commissioner to assess boundary changes under the provisions of the *Local Government Act 2009*. The purpose of this report is to outline the process required to address the boundary anomalies.

Officer's Recommendation:

THAT with respect to the correspondence received from the Department of Natural Resources and Mines dated 16 July 2013 regarding anomalies pertaining to the Lockyer Valley Regional Council Local Government boundaries, Council resolves to authorise the Chief Executive Officer to:-

- (a) write to the Minister for Local Government and request that this matter be referred to the Local Government Change Commissioner (Electoral Commission of Queensland) to assess boundary changes under the provisions of the *Local Government Act 2009* in respect of the following affected properties:-**
 - (i) CHQ022459/396 – Lot 84 on CC389 – City of Ipswich (Locality of Grandchester) and Lockyer Valley Regional Council (Locality of Laidley South);**
 - (ii) CHQ022459/398 – Lots 14 and 16 on SP200498 – City of Ipswich (Locality of Mount Mort) and Lockyer Valley Regional Council (Locality of Thornton);**
 - (iii) CHQ022459/807 – Lot 5 on SP249078 – Toowoomba Regional Council (Locality of Ramsey) and Lockyer Valley Regional Council (Locality of Rockmount).**
- (b) raise the following issues for consideration by the Local Government Change Commissioner (Electoral Commission of Queensland) when assessing the change to local government boundaries:-**
 - (i) in which local government area legal and practical access to each property is situated;**



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- (ii) whether any affected and adjoining properties owned by the same registered owner should remain together in the one local government area for service delivery and rates assessment purposes;
- (iii) best service delivery, particularly in respect of emergency services;
- (iv) any other matters that the Chief Executive Officer in his discretion considers appropriate.

RESOLUTION:

THAT with respect to the correspondence received from the Department of Natural Resources and Mines dated 16 July 2013 regarding anomalies pertaining to the Lockyer Valley Regional Council Local Government boundaries, Council resolves to authorise the Chief Executive Officer to:-

- (a) write to the Minister for Local Government and request that this matter be referred to the Local Government Change Commissioner (Electoral Commission of Queensland) to assess boundary changes under the provisions of the *Local Government Act 2009* in respect of the following affected properties:-
 - (i) CHQ022459/396 – Lot 84 on CC389 – City of Ipswich (Locality of Grandchester) and Lockyer Valley Regional Council (Locality of Laidley South);
 - (ii) CHQ022459/398 – Lots 14 and 16 on SP200498 – City of Ipswich (Locality of Mount Mort) and Lockyer Valley Regional Council (Locality of Thornton);
 - (iii) CHQ022459/807 – Lot 5 on SP249078 – Toowoomba Regional Council (Locality of Ramsey) and Lockyer Valley Regional Council (Locality of Rockmount).
- (b) raise the following issues for consideration by the Local Government Change Commissioner (Electoral Commission of Queensland) when assessing the change to local government boundaries:-
 - (i) in which local government area legal and practical access to each property is situated;
 - (ii) whether any affected and adjoining properties owned by the same registered owner should remain together in the one local government area for service delivery and rates assessment purposes;
 - (iii) best service delivery, particularly in respect of emergency services;
 - (iv) any other matters that the Chief Executive Officer in his discretion considers appropriate.

And further;

THAT Council investigate other boundary anomalies and write to the Department of Local Government seeking inclusion of additional areas.



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Moved By: Cr McDonald Seconded By: Cr Friend
Resolution Number: 3099

CARRIED
5/0

Report

1. Introduction

By letter dated 16 July 2013 Council has been notified by the Department of Natural Resources and Mines of anomalies to Council's local government boundaries adversely affecting four properties. It has been suggested that Council seek a determination for a local government change and the purpose of this Report is to consider this request and the affect on the individual properties identified prior to any written request for a determination being made to the Minister for Local Government.

2. Background

The Minister for Local Government is responsible for formalising local government boundaries within the State under the *Local Government Act 2009*.

The Minister for Natural Resources and Mines is responsible for formalising the suburb/locality boundaries within the State under the *Place Names Act 1994*.

The Department of Natural Resources and Mines has identified a number of anomalies pertaining to the Lockyer Valley Regional Council Local Government boundaries. These anomalies have a direct effect on maintaining correct suburb/locality boundaries, which are essential for the delivery of business and emergency services.

The anomalies occur when a local government boundary bisects property lots, effectively dividing the parcel of land between two different council areas. As a consequence, these properties are sometimes split into two different suburbs or localities, which cause further confusion for landowners, councils and essential services.

3. Report

Each of the parcels that the Department of Natural Resources and Mines has identified as affected by the local government boundary anomalies are detailed separately below. In each case, the criteria for determining the appropriate local government area are:-

- (a) locality
- (b) legal and practical access
- (c) rates and service delivery
- (d) emergency services.

1. **Lot 84 on CC389 – City of Ipswich (Locality of Grandchester) and Lockyer Valley Regional Council (Locality of Laidley South)**



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The boundary anomaly is shown on Diagram CHQ 022459/396.

This property is situated at 47 Beames Drive, Laidley and records indicate that this property is 135.57 hectares in area, the majority of which is currently situated in the Ipswich City Council local government area.

The property does not appear to have a legal or practical access from either Beames Drive or Cramer Avenue however it is possible that access is obtained by way of a dirt track to the property which starts from Rosewood-Laidley Road, within the Lockyer Valley Regional Council local government area. This is not a legal access as the dirt track first runs through Lot 3 on CC2673, situated within the Ipswich City Council local government area, before reaching Lot 84.

To date a visual inspection of the existing access has not been undertaken, but would need to occur before any approach is made to the Minister for Local Government.

Council's Rates Group has confirmed that rates are currently levied by Council and this is the only property listed on the rates assessment.

2. Lots 14 & 16 on SP200498 – City of Ipswich (Locality of Mount Mort) and Lockyer Valley Regional Council (Locality of Thornton)

The boundary anomaly is shown on Diagram CHQ 022459/398.

These lots are situated at Red Gap Road, Thornton and, together with the adjoining Lot 15 which is situated entirely within the Lockyer Valley Regional Council local government area, they are owned by the same registered owner.

These lots contain the following land areas:-

Lot 14 = 131.0009 hectares
Lot 15 = 10.88 hectares
Lot 16 = 6.2340 hectares

The majority of Lot 14 and a small portion of Lot 16 are currently within the Ipswich City Council local government area.

If access to these properties is from the dirt track that extends from the constructed Red Gap Road and through the road reserve to these properties, then it is suggested that these properties should remain within the Lockyer Valley Regional Council local government area. Alternatively, if access is from Coyne's Road, then it is appropriate that these properties be wholly within the Ipswich City Council local government area.

A visual inspection of the existing access will need to be undertaken before any approach is made to the Minister for Local Government.

Council's Rates Group have confirmed that all three properties are valued together for rates purposes and rates are issued under a bulk assessment by Council.

3. Lot 5 on SP249078 – Toowoomba Regional Council (Locality of Ramsey) and Lockyer Valley Regional Council (Locality of Rockmount)



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The boundary anomaly is shown on Diagram CHQ 022459/807.

Lot 5 is situated at Ramsay and the majority of the property appears to lie within the Toowoomba Regional Council local government area.

It appears that a legal access exists from Mount Neale Road and looking closely at the attached Plan it appears that this road is the boundary, but within, the Toowoomba Regional Council local government area. Again a visual inspection of the existing access would need to be undertaken to confirm this.

Council's Rates Group have confirmed that there is no record of Council issuing a rates assessment for this property.

In the assessment of any local government change, the Change Commission will consider whether what is proposed is consistent with the *Local Government Act 2009* and in the public interest as well as the views of the Minister for Local Government.

4. Policy and Legal Implications

To effect a local government change the following steps will need to be undertaken:-

1. Council will need to consult with the affected property owners and interested local governments to obtain their views in respect of an appropriate resolution to the boundary anomalies;
2. Following Council's assessment of all views and internal investigations, a written request for the local government change to occur is to be made to the Minister for Local Government. Any views of Council, or interested parties as advised to Council, should be identified for consideration.
3. If this request is granted, the Minister for Local Government will refer the matter to the Local Government Change Commissioner for consideration.
4. The Change Commission will undertake an assessment of the proposal and make a recommendation to the Minister for Local Government. As part of the assessment, Council submissions could be sought, or a public hearing could be held to determine public views to the proposed local government change.
5. If a local government change is recommended, the implementation will then be undertaken, potentially with involvement of the Governor-in-Council, and this will include the transfer of any assets, liabilities, public works and property records.

Regardless of which local government area the identified properties end up a part of, there will be minimal effect to the reasonable proportion of electors in the Lockyer Valley Regional Council local government area.

5. Financial and Resource Implications

Where the local government boundaries are changed to exclude any of the affected properties from the Lockyer Valley Regional Council Local Government area, then Council will no longer be responsible for rating or delivery of services such as waste collection and will lose any such revenue.



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Council will also need to adjust its public works records and roads and assets registers in order to take account of any public works, roads and other assets which are transferred, or acquired, as part of any local government change.

6. Delegations/Authorisations

The Chief Executive Officer, with the assistance of the Executive Manager Governance and Performance, be granted delegated authority to do all things necessary to request the Minister for Local Government consider referring the local government boundary anomalies identified to the Local Government Change Commissioner (Electoral Commission of Queensland) for assessment and resolution.

7. Communication

It is appropriate that the affected property owners should be advised in writing of the anomalies prior to any request to the Minister for Local Government being made. Written notice should be provided prior to any site inspections occurring to enable all interested parties to be present.

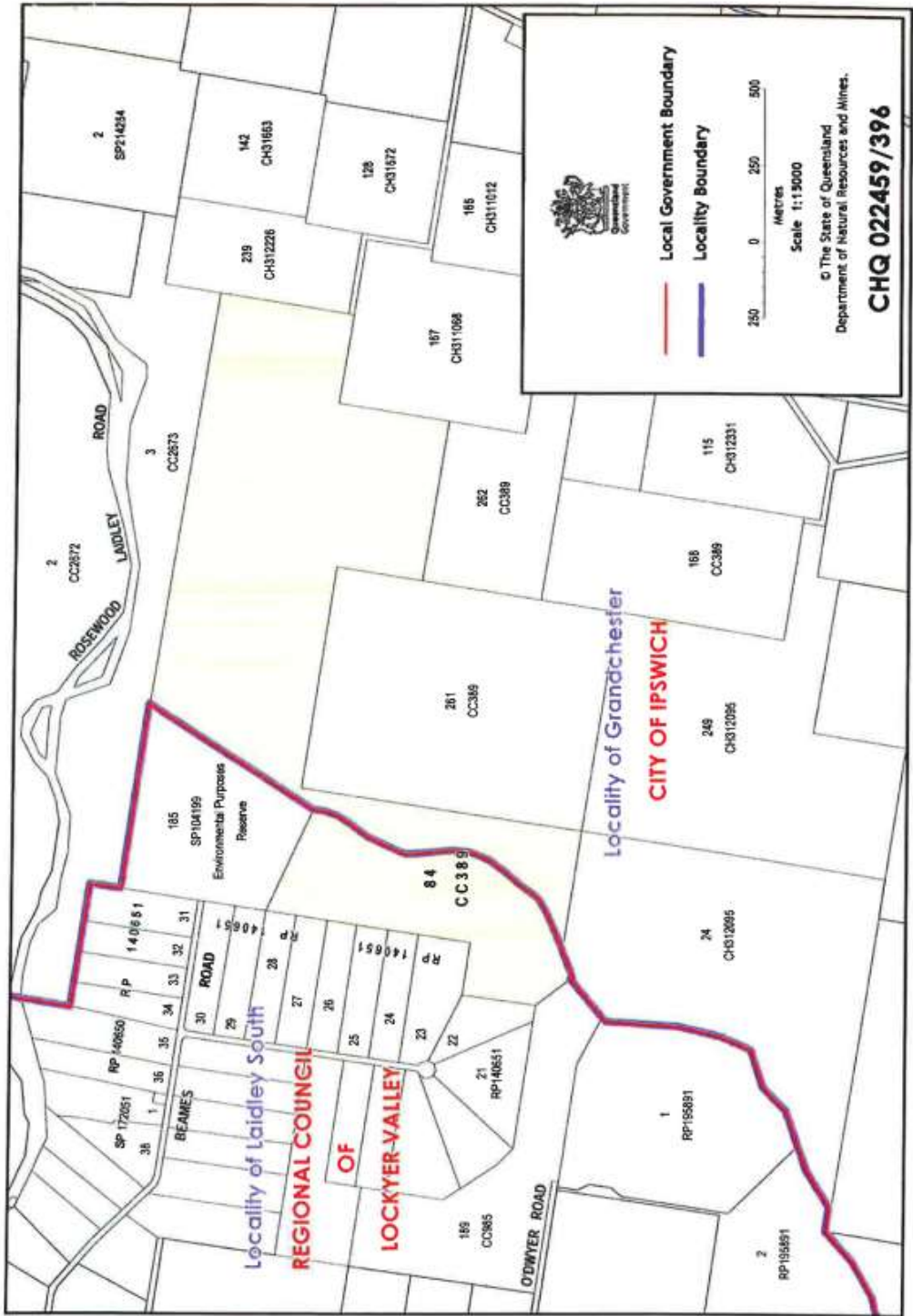
The Chief Executive Officer, through the Executive Manager Governance and Performance and Council's Solicitor, shall be responsible for communicating with all interested parties.

8. Conclusion

It is considered that a local government change should be requested and any views identified by Council submitted to the Minister for Local Government with the request for further consideration.

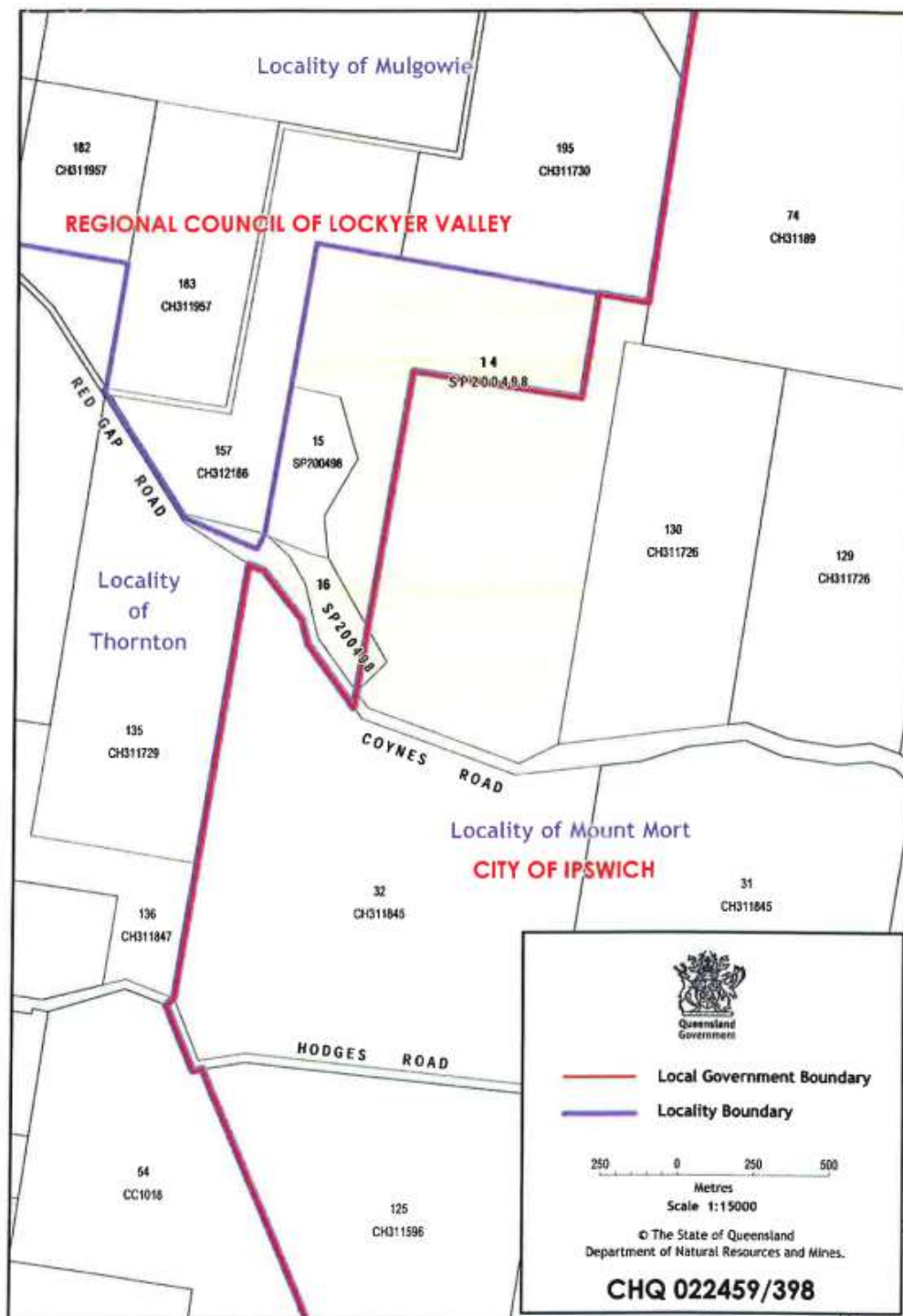
Local Government Boundary Anomalies

Attachment 1
Boundary Anomalies



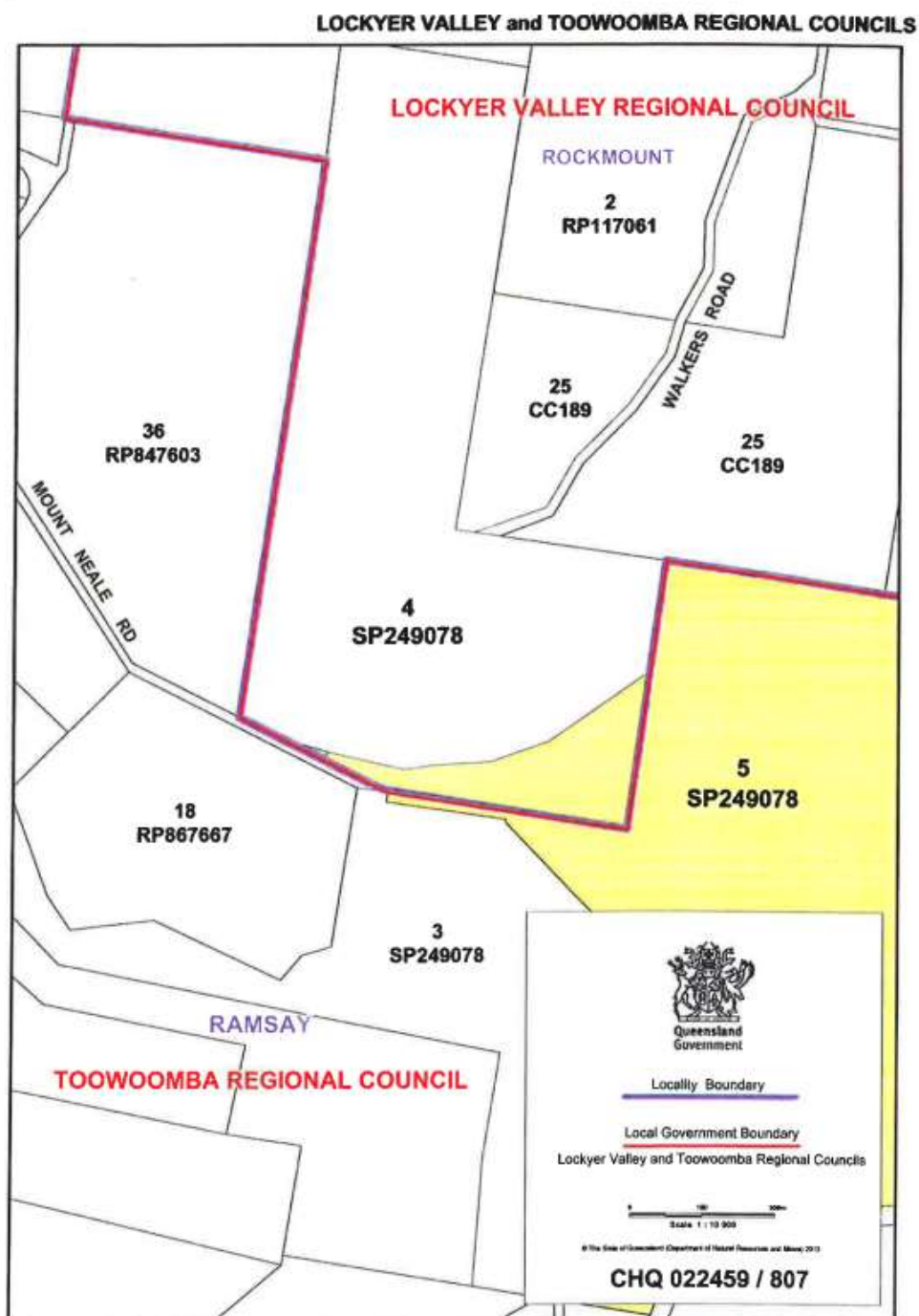
Local Government Boundary Anomalies

Attachment 1
Boundary Anomalies



Local Government Boundary Anomalies

Attachment 1
Boundary Anomalies



Fact Sheet 1

LOCAL GOVERNMENT CHANGE COMMISSION

AN OVERVIEW

The Local Government Change Commission (Change Commission) is an independent body established under the [Local Government Act 2009](#).

It consists of the Electoral Commissioner of Queensland and any of the following people:

- the deputy Electoral Commissioner
- a casual commissioner/s.

Its functions

The Change Commission reviews whether a proposed change to a Queensland council is in the public interest.

Its assessments include:

- division/ward boundaries i.e. the internal boundaries of divided councils;
- external boundaries i.e. the common boundaries between councils; and
- electoral arrangements i.e. whether a council is divided or undivided, the number of councillors, the council name, the council's classification (i.e. shire or city).

The LGA is used to assess all Queensland councils except the Brisbane City Council (BCC) which is governed by the [City of Brisbane Act 2010](#).

The assessment process

The Minister for Local Government (the Minister) is the only person who can refer a proposed change to the Change Commission, except in the case of the BCC which may be referred by the Minister, the Electoral Commission of Queensland (ECQ) or the BCC itself.

The Change Commission assesses proposals in any way it deems appropriate, unless the Minister provides specific directions.

Reviews can consider a range of factors such as:

- voter enrolment numbers
- community interests; and
- geographical features that make easy-to-identify boundaries.

They generally also involve community consultation through written submissions.

The results of a Change Commission review must be handed to the Minister. A notice of results is published in a local newspaper, the Queensland Government Gazette and on the ECQ website.

A Change Commission decision is not subject to appeal.

Implementation

A local government change can only be implemented by the Governor in Council under a regulation.

The regulation may provide for anything that is necessary or convenient to facilitate the change. For example:

- holding, postponing or cancelling a council election; or
- transferring assets and liabilities from one council to another.

Doc ID No: A7797805

ITEM: 5

SUBJECT: NEW LEASE OVER PART OF 125A CHUBB STREET, ONE MILE TO WEST
MORETON GREYHOUND OWNERS & TRAINERS ASSOCIATION INC.

AUTHOR: ACTING PROPERTY SERVICES MANAGER

DATE: 10 DECEMBER 2021

EXECUTIVE SUMMARY

This is a report concerning the proposed new lease over part of freehold land located at 125A Chubb Street, One Mile, described as part of Lot 69 on SP169626 (**the Land**), between Ipswich City Council (**Council**) and West Moreton Greyhound Owners & Trainers Association Inc. (**WMGOTA**).

RECOMMENDATION/S

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(b)(ii) of the Regulation applies to the disposal of interest in land at 125A Chubb Street, One Mile, described as part of Lot 69 on SP169626 for greyhound training purposes, because West Moreton Greyhound Owners & Trainers Association Inc. (Lessee) is a community organisation.
- B. That Council enter into a lease (Council file reference 5514) with the Lessee:
 - (i) at a yearly rent of \$1.00 excluding GST, payable to Council if demanded, and
 - (ii) for a term of five (5) years, with a five (5) year option for extension.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

RELATED PARTIES

There was no declaration of conflict of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The George and Eileen Hastings Sporting Complex is located at 125A Chubb Street, One Mile and features baseball/softball fields, recreation fields and a greyhound training facility. WMGOTA (**the Lessee**) is an incorporated association which has occupied the Council freehold land (1.36 ha) for the operation of a greyhound training facility for approximately 40 years. Council has maintained a formal tenure agreement with WMGOTA since at least 1993. The improvements on the Land include a 400 metre straight line track, a building for the temporary accommodation of greyhounds (during trials) and a shipping container for storage. The dedicated area of land is best termed a “straight” and is used for the specific purpose of the training and timing of greyhounds and is therefore fit for purpose. Additionally, given its orientation and positioning away from other activities and dedicated fencing, the land has limited use, other than for the permitted use it is currently enjoying.

In 2021 there were thirty-nine members. No dogs reside at the premises overnight and, betting is prohibited on the premises.

Greyhound trial days are as follows:

	Winter	Summer
Tuesday	2:30 – 4pm	3:00 – 4:30pm
Thursday	2:30 – 4pm	3:00 – 4:30pm
Saturday	2:30 – 4pm	3:00 – 4:30pm

The essential tenure agreement terms are as follows:

Agreement Terms	Existing Licence Terms	Proposed Lease Terms
Period:	2 Years	5 Years
Commencement Date:	03/07/2019	01/03/2022
Expiry Date:	02/07/2021	28/02/2027
Options:	Nil	5 Years
Rent:	\$119.00 per annum	\$1.00 per annum ex GST (if demanded)
Permitted Use:	Trialling and exercising greyhounds	The provision of a greyhound training facility
Maintenance Responsibilities:	WMGOTA is responsible for structural elements, building repairs and all maintenance issues (including all fencing, general landscaping maintenance i.e. mowing, cleaning)	WMGOTA is responsible for structural elements, building repairs and all maintenance issues (including all fencing, general landscaping maintenance i.e. mowing, cleaning)

Building Ownership	Ownership of buildings and improvements upon the land is the responsibility of the Lessee. The Lessee is fully responsible for all replacement, repair and maintenance of the buildings and improvements upon the land including fair wear and tear
--------------------	---

A lease is more appropriate than a licence as WMGOTA are occupying the facility on an “exclusive use” basis and undertaking significant preservation of the track, given the limited use of the facility. A licence is appropriate where there is a shared use arrangement.

In 2019, Council adopted the Tenure over Council Property Policy (**Policy**) incorporating a new framework for the schedule of fees for different types of agreements. Council determines the category of a lease based on the use of the property by the community group/organisation. The proposed rent for the Lessee is determined under the policy requirements.

The existing licence between Council and WMGOTA is currently operating under a ‘holding over’ provision on a month-to-month basis. It is recommended that Council enter into a new lease under the terms set out above, to ensure that Council complies with its obligations under its Tenure over Council Property Policy and any Regulatory Authority.

It is in the public interest for Council to support the new term so that WMGOTA can continue to manage the facility to a high standard. Maintenance includes fertilising, weed control and top dressing the track which is coordinated around weather predictions. Security of tenure over the facility is imperative as the maintenance of the track requires significant time and expense from WMGOTA.

The WMGOTA currently hold a training track operator’s licence governed by the Greyhound Local Rule 52 issued by Racing Queensland. Identifying an alternate location would be difficult given the specific use, orientation and size of the land providing limited shared use opportunities with other sport and recreation groups.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Land Title Act 1994

Local Government Regulation 2012

Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

There are low risk management implications for this lease as WMGOTA are currently under a ‘holding over’ provision under the existing licence arrangement with Council. Council’s new lease agreement will clearly set out the lessee’s maintenance responsibilities in managing the asset.

The risk implications for WMGOTA not entering into a long-term tenure over the facility is that WMGOTA will have difficulty finding an alternative location, potentially resulting in the association folding, and the creation of some reputational risk to Council.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The Recommendations resolve for Council to enter into a new lease with West Moreton Greyhound Owners & Trainers Association Inc. for a five (5) year term plus a five (5) year option for the management and operation of a greyhound training facility
(b) What human rights are affected?	Recognition and equality before the law (section 15) Protection from torture and cruel, inhuman or degrading treatment Freedom of movement (section 19) Freedom of expression (section 21) Peaceful assembly and freedom of association (section 22) Privacy and reputation (section 25)
(c) How are the human rights limited?	The proposed decision to enter into the lease will potentially interfere to restrict with the rights identified above because the lessee will have the power to eject persons in particular circumstances
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Yes. Ejecting a person in particular circumstances is a reasonable approach to ensure health and safety. Less restrictive means would be warnings, etc, but it is anticipated that these would be utilised prior to any ejection
(e) Conclusion	The decision is consistent with human rights

FINANCIAL/RESOURCE IMPLICATIONS

- The Finance Branch advised that the greyhound track is not specific infrastructure that is tracked for expenses.
- There is no budget particularly assigned to the greyhound track.

As any renewal, upgrade, maintenance and operating expenditure relating to the greyhound track that ICC might have incurred, are not specifically catalogued to that land, it is unknown as to the historical cost and performance of the land.

WMGOTA is responsible for general cleaning, repairs and maintenance to the leased area and must comply with all workplace health and safety requirements. Upon termination of the lease, the lessee must return the facility to Council in good repair and working order, except for reasonable wear and tear.

Council do not currently have a long-term financial forecast for its managed facilities however, there is significant commitment by Asset Services to develop and maintain Long-term financial forecasting including estimated capital expenditure for renewal, upgrading

and extending each building and facility asset. Therefore, making any decisions transparent, economical and efficient in future building and facility improvements.

COMMUNITY AND OTHER CONSULTATION

WMGOTA commenced discussions with Council on the renewal of the tenure over the facility and expressed their desire for security of tenure for a further term of 5 years with a 5 year' option to renew.





Internal consultation was completed with Community, Cultural and Economic Development on the terms of the lease;

- Community and Cultural Services advised that they are agreeable to the proposed terms of tenure.
- Safe City and Asset Protection advised that they have no concerns with the further tenure.

CONCLUSION

It is recommended that Council support the new lease to WMGOTA for a term of five (5) years with a five (5) year option by applying the exception under 236(b)(ii) of the *Local Government Regulation 2012*. The new lease will clearly outline maintenance responsibilities between Council and WMGOTA and will reflect the requirements of the *Local Government Act 2009*, *Local Government Regulation 2012*, and the *Land Titles Act 1994*.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Property Plan  
2.	Title Search  
	CONFIDENTIAL
3.	Profit & Loss Statement 2020
4.	Profit & Loss Statement 2019
5.	Profit & Loss Statement 2018

Kerry Perrett

ACTING PROPERTY SERVICES MANAGER

I concur with the recommendations contained in this report.

Anthony Dunleavy

MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech

ACTING GENERAL MANAGER (CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”



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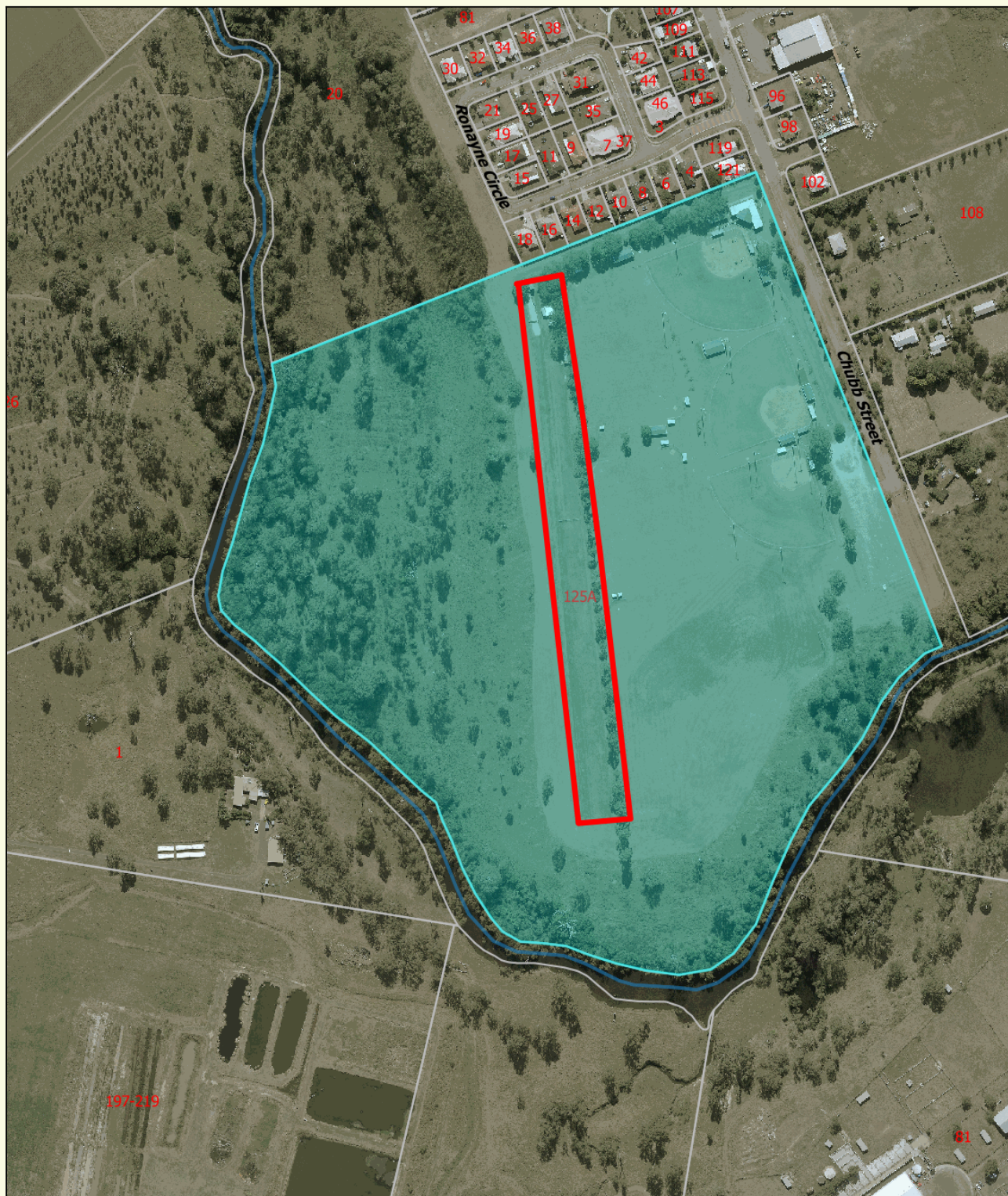
Web

www.ipswich.qld.gov.au

Business Hours

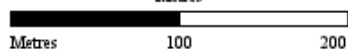
8:00am - 4:30pm (Mon - Fri)

Property Plan 125A Chubb Street, One Mile



Scale 1:4,000

Metres



Printed Date: 17 Jan 2022



INTERNAL CURRENT TITLE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 26/08/2021 12:15

Title Reference: 50495662
Date Created: 24/05/2004

Previous Title: 15588181

REGISTERED OWNER

Dealing No: 707734286 19/05/2004

IPSWICH CITY COUNCIL

ESTATE AND LAND

Estate in Fee Simple

LOT 69 SURVEY PLAN 169626
Local Government: IPSWICH

For depth restrictions refer to Plan SP 169626

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Deed of Grant No. 19510195 (POR 71)
Deed of Grant No. 19510196 (POR 70)

ADMINISTRATIVE ADVICES - NIL

UNREGISTERED DEALINGS - NIL

** End of Current Title Search **

Doc ID No: A7828839

ITEM: 6

SUBJECT: ACQUISITION OF EASEMENT FOR INF04088 HAYNE STREET DRAINAGE PROJECT

AUTHOR: SENIOR PROPERTY OFFICER (ACQUISITIONS AND DISPOSALS)

DATE: 4 JANUARY 2022

EXECUTIVE SUMMARY

This is a report concerning the acquisition of an easement for drainage purposes over land owned by the State of Queensland (the “State”) located at 7A Hayne Street, Woodend, described as Lot 10 on RP818248.

RECOMMENDATION/S

That pursuant to section 362 of the *Land Act 1994*, Council accept the State’s offer to approve an easement over the Hayne Street Reserve (“Reserve”) located at 7A Hayne Street, Woodend, described as Lot 10 on RP818248.

RELATED PARTIES

There are no related parties arising as a direct result of this report.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

Council has identified the need for new downstream drainage infrastructure to be constructed to current standards avoiding ongoing erosion from the existing drainage outlet out to the river. Currently there is no formalised open or underground drainage infrastructure to discharge the stormwater into the river in a controlled manner. As a result, council intends to install a new underground drainage system as a long-term strategy for the conveyance of stormwater that flows down to the river through the Reserve.

The land, located at 7A Hayne Street, Woodend, described as Lot 10 on RP818248, is State owned land, being a Reserve for park purposes, managed by Council as Trustee. Council is required to manage the day-to-day activities of the Reserve.

Extension of the existing drainage network has been found to be the most suitable solution resulting in an easement being required over the Reserve. Due to several site constraints including outlet riverbank stability, best angle of entry to the river and the protection of vegetation, the current alignment is considered the most appropriate.

The easement requirement will facilitate the upgrade of the infrastructure and allow Council future legal access rights to maintain and protect the drainage infrastructure.

Property Services Section has made an application to the Department of Resources (DoR) for the new easement over the Reserve. DoR has provided Council with a Letter of Offer for the new easement which lists the requirements that Council must comply with to ensure the new easement is approved and is capable of registration on the property title.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Land Act 1994

Land Title Act 1994

RISK MANAGEMENT IMPLICATIONS

The risk of not completing the planned works and establishing an easement will leave ongoing erosion issues from the existing drainage infrastructure outlet direct onto the Reserve.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
	https://objprd.council.ipswich.qld.gov.au/id:A7838939/document/versions/latest
(a) What is the Act/Decision being made?	<i>Local Government Act 2009</i> <i>Land Act 1994</i> <i>Land Title Act 1994</i>
(b) What human rights are affected?	Section 24 – Property Rights
(c) How are the human rights limited?	Reduced Rights over a section of the property
(d) Is there a good reason for limiting the relevant rights? Is the limitation	The land is required to improve drainage infrastructure flows for the larger catchment and allow legal access for its ongoing maintenance. Application is made to the State via section 362 of the <i>Land Act 1994</i> seeking the appropriate approval and the State to provide all their requirements for the easement to be registered on the title.

fair and reasonable?	
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Expenses relating to securing a drainage easement will form part of the project budget from the INF04088 Hayne Street Drainage Project.

COMMUNITY AND OTHER CONSULTATION

IED have instructed Property Services to secure the required drainage easement.



Property Services has also formally consulted with the Department of Resources in relation to seeking in principle approval to the required drainage easement area.

This project did not involve any community consultation as it affects one property owned by the State Government (Department of Resources) with Council as trustee of the Land.

CONCLUSION

It is recommended that Council accept the State's Letter of Offer and proceed with the conveyancing process to register the drainage easement over 7A Hayne Street, Woodend, described as Lot 10 on RP818248.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	INF04088 Hayne Street Drainage Project - Easement Plan  
	CONFIDENTIAL
2.	Easement Letter of Offer
3.	Issued Offer Account for New Easement
4.	Current Title Search - 10RP818248

Alicia Rieck

SENIOR PROPERTY OFFICER (ACQUISITIONS AND DISPOSALS)

I concur with the recommendations contained in this report.

Kerry Perrett

ACTING PROPERTY SERVICES MANAGER

I concur with the recommendations contained in this report.

Anthony Dunleavy

MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

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	Name	Date
Drawn	J.I.	Nov-2020
Designed	C.V.	Nov-2020
Checked	B.F.	Nov-2020
Project No.	Sheet No.	Rev.
INF04088	1400	A

Doc ID No: A7786816

ITEM: 7

SUBJECT: ACQUISITION OF LAND FOR ROAD PURPOSES FOR INF03875 KEANES ROAD
ROSEWOOD BRIDGE REPLACEMENT

AUTHOR: SENIOR PROPERTY OFFICER (ACQUISITIONS AND DISPOSALS)

DATE: 12 JANUARY 2022

EXECUTIVE SUMMARY

This is a report concerning the acquisition of land for road purposes for the construction of a new bridge across the Bremer River at Keanes Road, Rosewood.

RECOMMENDATION/S

- A. That Council resolve to purchase or acquire part of land located at 1008-1028 Ipswich-Rosewood Road, Rosewood, described as part of Lot 1 on RP35531 ("the land") (Council file reference 5523), for road purposes.
- B. That in the first instance the method of acquisition will be as a purchase by agreement with the affected persons pursuant to the *Property Law Act 1974*.
- C. That should Council fail to purchase the land by agreement with the affected persons (as outlined in recommendation B above), Council, as a "*constructing authority*" pursuant to Section 5(1)(b)(i) of the *Acquisition of Land Act 1967*, will proceed to acquire the subject land.
- D. That Council be kept informed as to the progress and outcome of the acquisition.

RELATED PARTIES

There are no related parties arising as a direct result of this report.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

The objective of the project is to replace the bridge that crosses the Bremer River. The bridge is known as the Keanes Road Timber Bridge (structure ID 391543) which was originally constructed circa 1940 and is an existing 2 span timber bridge located over the Bremer River in Rosewood.

A structural investigation of the bridge was undertaken with the findings revealing that the bridge has several defective components and is nearing the end of its useful life. Council has now identified the bridge for full replacement.

Council's design proposal is for a re-alignment of the proposed bridge to allow the existing bridge to remain in operation until post construction of the proposed bridge. This will then be followed by the demolition of the original bridge. Construction of the proposed bridge on the new alignment will eliminate the need for a temporary low-level Bremer River crossing.

To facilitate the proposed bridge replacement an acquisition is required over part of 1008-1028 Ipswich-Rosewood Road, Rosewood, described as part of Lot 1 on RP35531.

The proposed acquisition of land is considered unavoidable, due to the requirements and necessity for this project. More specifically, the acquisition is required to:

- Provide continuity of access across the Bremer River for the local residents;
- Provide a safer river crossing for expected increase in population; and
- To achieve improved road geometry.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Acquisition of Land Act 1967

Property Law Act 1974

RISK MANAGEMENT IMPLICATIONS

Not resolving to acquire the land will create a risk to the public crossing the river if a temporary low-level crossing is required to be constructed. Council's design proposal is for the re-alignment of the proposed bridge, to allow the existing bridge to remain in place, until post construction of the proposed bridge.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	<i>Local Government Act 2009</i> <i>Acquisition of Land Act 1967</i> <i>Property Law Act 1974</i>
(b) What human rights are affected?	Freedom to property
(c) How are the human rights limited?	Section 24 – Property Rights

(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	The area of land is unavoidable to meet the requirements of this project and to provide improved road geometry. Outcome by a negotiated process outside of the provisions of the <i>Acquisition of Land Act 1967</i> allows for a more neutral approach with owners rather than automatically triggering a compulsory process to secure the land under the provisions of the legislation.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Expenses relating to the acquisition will form part of the project budget for INF03875 Keanes Road, Rosewood – Bridge Replacement.

COMMUNITY AND OTHER CONSULTATION

Infrastructure and Environment and Property Services officers have met with the affected landowners to discuss the project proposal.

The landowner's representative has indicated they are supportive of the project and are open to progressing a negotiated outcome.

Explanation was provided that to achieve improved road geometry, a small area of land will be required on the corner of their land for road purposes. The landowner's representative displayed a clear understanding of the location and had no objection to proceeding to the acquisition stage.

CONCLUSION

It is recommended that Council proceed with the acquisition of part of the land for road purposes at 1008-1028 Ipswich-Rosewood Road, Rosewood, described as Lot 1 on RP35531.

Council will make all reasonable attempts to negotiate by agreement. However, if unsuccessful then Council can exercise its powers under the *Acquisition of Land Act 1967* to secure the land as a constructing authority.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Acquisition Plan
2.	Current Title Search

Alicia Rieck

SENIOR PROPERTY OFFICER (ACQUISITIONS AND DISPOSALS)

I concur with the recommendations contained in this report.

Kerry Perrett

ACTING PROPERTY SERVICES MANAGER

I concur with the recommendations contained in this report.

Anthony Dunleavy

MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech

ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A7858867

ITEM: 8

SUBJECT: PROCUREMENT: CONTRACT 17692 ORGANIC WASTE MANAGEMENT SERVICES

AUTHOR: CATEGORY SPECIALIST

DATE: 24 JANUARY 2022

EXECUTIVE SUMMARY

This is a report concerning the Recommendation to Award to tender #17692 for the provision of Organic Waste Management Services and to seek Council's approval to enter into a contract with the supplier outlined below:

1. NuGrow Ipswich Pty Ltd (ACN: 124 571 875)

The expenditure for the provision of Organic Waste Management Services is estimated at \$4,459,598.00 (excluding GST) for the total contract period of two (2) years and three (3) months including the options to extend the contract by two (2) x one (1) year periods.

RECOMMENDATION

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. #17692 for the provision of Organic Waste Management Services to NuGrow Ipswich Pty Ltd (Supplier).**
- B. That Council enter into a contractual arrangement with the Supplier at an approximate purchase price of \$4,459,598.00 (excluding GST) over the entire term, being an initial term of two (2) years and three (3) months, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolves to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.**

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

Natural and Sustainable

PURPOSE OF REPORT/BACKGROUND

Organic waste is waste derived from material that was once living (excluding petroleum-based materials) and is one of the main waste streams that create significant greenhouse gas emissions in the community. Organics like food and garden waste are valuable resources that can be harnessed and returned to productive use, turned into compost to improve, and fertilised soil, or rescued to provide food for people and animals.

Ipswich City Council ("Council") is committed to increasing the recovery of organic waste from all waste streams and improving the way the community collect and treat organic waste. Council already provides a kerbside collection service to the community that allows food organics and garden organics ("FOGO") to be added to the garden waste bin so they can be recycled into top quality compost.

In 2020-2021, approximately 60,657 tonnes of domestic municipal solid waste (MSW) were collected from 85,663 kerbside rated services, of which organic waste accounted for approximately 42% of the total waste stream. Of this organics waste fraction, 22% was food and another putrescible waste and 20% was found to be green/garden waste.

Currently, the rate of recyclables recovered from landfilling is tracking at 23%. Come 2025, Council will need to increase its recycling rate by 50% to achieve the State recycling/diversion targets which represents a significant shift in material flows is required. In alignment with Council's new Resource Recovery Strategy, Council will seek to expand its core collection service to include a FOGO bin for Ipswich residents during 2023 – 2024.

On 3 December 2021, a Request for Tender (RFT) was issued to the open market via VendorPanel seeking suitable responses for the provision of organic waste management services. The RFT closed on 12 January 2022. The RFT process and details of the evaluation are outlined in Confidential Attachment 2: 17692 Recommendation to Award – Organic Waste Management Services

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The current agreement (#10330) is due to expire 31 March 2022, all available extension options have been exercised.

Further details on risks and mitigations are available in Confidential Attachment 2: 17692 Recommendation to Award – Organic Waste Management Services

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	This report recommends Council to enter into a contractual arrangement with the nominated supplier and delegate to the Chief Executive Officer the power to take contractual action pursuant to section 238 of the Regulation.
(b) What human rights are affected?	No human rights are affected by this decision. The subject matter of the contractual arrangement will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The contract value for this agreement is estimated in \$4,459,598.00 for the total contract period, including extensions. Further details and spend analysis are outlined in Attachment 1.

COMMUNITY AND OTHER CONSULTATION

The Infrastructure and Environment Department, as the relevant contract owner, were consulted and have endorsed the Recommendation to Award.

CONCLUSION

It was determined by the Evaluation Panel that NuGrow Ipswich Pty Ltd, as per the attached Recommendation to Award, possess the capabilities and capacity to meet Council's requirements and will provide the best value for money for the provision of Organic Waste Management Services.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

	CONFIDENTIAL
1.	Strategy and Tender Evaluation Plan (STEP)
2.	17692 Recommendation to Award

Samuel Carbone-Mora
CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

David McAlister
RESOURCE RECOVERY MANAGER

I concur with the recommendations contained in this report.

Shyanne Ward
ACTING GOODS AND SERVICES CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Kaye Cavanagh
MANAGER, ENVIRONMENT AND SUSTAINABILITY

I concur with the recommendations contained in this report.

Sean Madigan
GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

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Doc ID No: A7853837

ITEM: 9

SUBJECT: PROCUREMENT: TCP - 18178 GEOGRAPHIC INFORMATION SYSTEM (GIS)
ENTERPRISE SPATIAL SOLUTION

AUTHOR: CONTRACTS OFFICER ICT

DATE: 21 JANUARY 2022

EXECUTIVE SUMMARY

This is a report seeking a Council resolution regarding the procurement of a Geographic Information System (GIS) Enterprise Spatial Solution (the system), without first inviting written quotes or tenders.

Section 230(1) of the *Local Government Regulation 2012* (Regulation) allows a local government to enter into medium and large contractual agreements, through the preparation and adoption of a Tender Consideration Plan.

A Tender Consideration Plan has been prepared, setting out the background to this matter, the options considered, market and supplier capability analysis, risk analysis and the preferred option recommended to the Council.

Council seeks approval to negotiate directly with the selected vendor on price and service outcome. Confidential information has been included in the Tender Consideration Plan (Attachment 1) regarding the market analysis and alternate options considered, and Council's budgetary considerations. For these reasons, it is recommended that Attachment 1 remain confidential, as it would inform the supplier of the budgetary amount available to Council and would impact on those negotiations and would also disclose confidential information provided by other parties consulted.

This report recommends that Council resolve to adopt the Tender Consideration Plan for the acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items of the system, and enter into a contract with Esri Australia Pty Ltd (ESRI) for a period consisting of an implementation period, plus an initial term of three (3) years subsequent to Council's acceptance of the implementation delivery, and a further five (5) x one (1) year extension options (Implementation+3+1+1+1+1+1) for the estimated value as set out in confidential Attachment 1 if all extension options of the proposed contractual arrangement are exercised.

RECOMMENDATION

- A. That pursuant to Section 230(1)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve to prepare Tender Consideration Plan number 18178**

for the provision of a Geographic Information System (GIS) Enterprise Spatial Solution (including acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items).

- B. That pursuant to Section 230(1)(b) of the *Local Government Regulation 2012* (Regulation), Council resolve to adopt Tender Consideration Plan number 18178 that was prepared for the provision of a Geographic Information System (GIS) Enterprise Spatial Solution (including acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items) as detailed in the report by the Contracts Officer ICT dated 21 January 2022.**
- C. That in accordance with the Tender Consideration Plan, Council enter into a contractual arrangement with Esri Australia Pty Ltd for the approximate value as set out in confidential Attachment 1 over the entire term, being a total term consisting of an Implementation period, plus an initial term of three (3) years, with options for extension at the discretion of Council (as purchaser), of an additional five (5) X one (1) year terms.**
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

RELATED PARTIES

Esri Australia Pty Ltd

Ipswich City Council

There are no conflicts of interest identified and declared in relation to the contents of this report.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

This report is seeking a Council resolution to prepare and adopt a Tender Consideration Plan (TCP) regarding the formation of a contract with Esri Australia Pty Ltd (ESRI) as per section 230(1) of the *Local Government Regulation 2012* (Regulation).

ESRI is an international supplier of geographic information system software, web GIS and geodatabase management applications, headquartered in the USA, with a registered office located in Brisbane QLD. ESRI is a long established and well-reputed company, with its mapping & spatial analytics technology being widely known and used across the globe.

A TCP has been prepared setting out the background to this matter, the options considered, market and supplier capability analysis, risk analysis and the preferred option recommended

to the Council. The TCP is attached to this report as Confidential Attachment 1. For the reasons detailed in the TCP, it would be both practical and advantageous to Council to adopt the TCP as per the recommendations therein.

The contract will be for the acquisition, implementation, and ongoing licensing, support, maintenance, upgrade, and other related ancillary items of the enterprise Geographic Information System (GIS) Enterprise Spatial Solution required by Council. The new system is intended to bring about a reduction and/or consolidation of the multiple applications currently in use across Council to address separate components of existing requirements and introduce a consistent Council-wide solution.

For the purposes of enabling the outcome desired by Council that is also compliant with Chapter 6, Part 3 of the Regulation, it is intended to enter into a new contract with ESRI for a total term consisting of an Implementation period, plus an initial term of three (3) years, with five (5) further one (1) year extension options in order to ensure Council can maintain long term support for a core product with an increase to value for money over time. It is anticipated the Contract will run for no longer than a total of 9 years.

The anticipated value of this new contract over the entire term exceeds the Chief Executive Officer's delegated financial authority for expenditure of up to two million dollars (\$2,000,000). Therefore, approval is being sought from Council for the purposes of allowing Council to enter into the new contract with ESRI once the details are finalised.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

A risk analysis has been undertaken in the attached Tender Consideration Plan.

The Geographic Information System (GIS) Enterprise Spatial Solution has not been scoped as part of the core systems being addressed by Council's iVolve Project, however the critical integration aspects of the GIS system have been identified and form part of iVolve consideration to ensure optimal integration of the product into the core systems.

Accordingly, the risk of investing in this software at this time is low and can be addressed in the integration business requirements for the iVolve Project.

Application	iVolve Scope Alignment	iVolve Impact Rating	Impact Treatment
Geographic Information System (GIS) Enterprise Spatial Solution	Low – not likely to be part of core systems	Low	Not identified as being in the Core system, or in the initial 5 year roadmap

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendations A, B and C state that Council enter into a contractual arrangement with Esri Australia Pty Ltd for the acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items of a Geographic Information System (GIS) Enterprise Spatial Solution.
(b) What human rights are affected?	No human rights are affected by this decision as the contracts will be with a Company. Further, the subject matter of the contract will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no new resourcing or budgeting implications, as the initial acquisition and implementation is budgeted as a capital expense in the ICT Budget and ongoing licensing, support, maintenance, upgrade and other related ancillary items of the system is budgeted as an operational expense in the IED Budget. There are no additional financial implications.

This report seeks a resolution of the Council for an estimated value as set out in confidential Attachment 1 for ESRI to provide, implement and support the enterprise Geographic Information System (GIS) Enterprise Spatial Solution required by Council.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the ICT and Asset Services Branches who support the recommendations of this report.

This report does not require Community consultation.

CONCLUSION

In order for Council to receive the maximum benefit of a consolidated, tailored and fit-for-purpose Geographic Information System (GIS) Enterprise Spatial Solution, it is recommended

that Council utilise Section 230(1) of the *Local Government Regulation 2012* and through the adoption of the attached Tender Consideration Plan, resolve to provide the requested approval in relation to the proposed contractual arrangement with ESRI for a total term consisting of an Implementation period, plus an initial term of three (3) years, with five (5) further one (1) year extension options (Implementation+3+1+1+1+1+1).

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Tender Consideration Plan - 18178 GIS Enterprise Spatial Solution
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Amanda Cowen

CONTRACTS OFFICER ICT

I concur with the recommendations contained in this report.

Jacquie Whitham

ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Sylvia Swalling

CHIEF INFORMATION OFFICER

I concur with the recommendations contained in this report.

Brett McGrath

MANAGER, ASSET SERVICES

I concur with the recommendations contained in this report.

Sean Madigan

GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

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Doc ID No: A7858265

ITEM: 10

SUBJECT: PROCUREMENT: INTERGRAPH (HEXAGON) SPATIAL SOFTWARE MAINTENANCE

AUTHOR: CONTRACTS OFFICER ICT

DATE: 25 JANUARY 2022

EXECUTIVE SUMMARY

This is a report seeking a resolution by Council to continue the annual software maintenance renewal for the Intergraph Corporation Pty Ltd T/A Hexagon Geospatial APOLLO and IMAGINE products that are operationally utilised as part of Council's existing spatial services.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the continuation of support and maintenance for the operationally necessary products required. The proprietary nature of the incumbent supplier's products means that there is only one supplier who is reasonably available to provide the support and maintenance for the products. Further, due to the pending acquisition and implementation of an enterprise spatial solution by Council, it is more costly and disadvantageous to Council to tender for other software products when delivery of the enterprise spatial project will provide a final solution.

A resolution of Council is sought to approve the continuation of the maintenance renewals for the software products with Intergraph Corporation Pty Ltd T/A Hexagon Geospatial on a yearly or shorter basis as required for up to three (3) years for the period commencing 1 April 2022 and ending 31 March 2025. This is an estimated total cost of approximately sixty-five thousand dollars (\$65,000.00) excluding GST for the full three (3) year period.

RECOMMENDATION

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of the support and maintenance of the software products.
- B. That Council enter into a contractual arrangement with Intergraph Corporation Pty Ltd T/A Hexagon Geospatial on a yearly or shorter basis as required for up to the next three (3) years at an approximate purchase price of \$65,000.00 excluding GST over the three (3) year period.

RELATED PARTIES

Intergraph Corporation Pty Ltd T/A Hexagon Geospatial

Ipswich City Council

There are no conflicts of interest identified and declared in relation to the contents of this report.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

To ensure continuity of the necessary supply of support and maintenance for Council's APOLLO and IMAGINE spatial services products.

Background

Intergraph Corporation Pty Ltd T/A Hexagon Geospatial (Intergraph) is an American headquartered global company, with a registered office located in New South Wales. It is a long established and reputable provider of an engineering and geospatially powered software.

The supplier's proprietary APOLLO and IMAGINE software products have been in use at Council as part of Council's spatial services tool suite since 2013. The licences are owned by Council, with an annual support and maintenance fee applicable. In 2019 a three (3) year contract was entered into with Intergraph for the provision of the annual support and maintenance. The contract expires on 31 March 2022.

The continued use of the current Intergraph products has been identified as being dependent on the pending acquisition and implementation of an enterprise spatial solution by Council. This means that the enterprise spatial solution is expected to be developed to include the functionality provided by these products. As such, it would be counterproductive, costly, and untimely to source and implement a new product which will potentially be superseded by the new enterprise solution. This renders Intergraph the only supplier reasonably available for the provision of the support and maintenance for the proprietary APOLLO and IMAGINE software products currently in use by Council. While it is not anticipated, it is still prudent to allow for up to three (3) years for use of this product while the enterprise spatial solution is fully implemented within Council.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The risk to Council if the recommendation within this report is not approved is that Council will not be able to continue the support and maintenance of the APOLLO and IMAGINE spatial products until such time as an enterprise spatial solution is implemented and that key

spatial operational software will not receive the necessary support and maintenance as required.

The APOLLO and IMAGINE software products have not been scoped as part of the core systems being addressed by Council's iVolve Project, however the critical integration aspects of the replacement enterprise GIS system have been identified and form part of iVolve consideration to ensure optimal integration of the product into the core systems.

Accordingly, the risk of investing in this software at this time is low and can be addressed in the integration business requirements for the iVolve Project.

Application	iVolve Scope Alignment	iVolve Impact Rating	Impact Treatment
Intergraph Corporation Pty Ltd T/A Hexagon Geospatial APOLLO and IMAGINE products	Low – not likely to be part of core systems	Low	Not identified as being in the Core system, or in the initial 5 year roadmap

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendations A and B state that Council enter into a contractual arrangement on a yearly or shorter basis as required for up to three (3) years with Intergraph Corporation Pty Ltd T/A Hexagon Geospatial for the continued provision of a software support and maintenance.
(b) What human rights are affected?	No human rights are affected by this decision as the contracts will be with a Company. Further, the subject matter of the contract will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no new resourcing or budgeting implications, as the APOLLO and IMAGINE software support and maintenance renewal is budgeted as an operational expense within the ICT Branch Budget. There are no additional financial implications.

This report seeks a resolution of Council for an approximate total cost of sixty-five thousand dollars (\$65,000) excluding GST if a renewal of the APOLLO and IMAGINE software support and maintenance is entered into on a yearly or shorter basis as required for up to three (3) years for the period commencing 1 April 2022 and ending 31 March 2025.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the Asset Services Branch and the ICT Branch who support the recommendations of this report. This report does not require community consultation.

CONCLUSION

In order for Council to receive continued provision of support and maintenance of the APOLLO and IMAGINE spatial products, it is recommended that Council provide the requested approval in relation to the proposed contractual arrangement with Intergraph Corporation Pty Ltd T/A Hexagon Geospatial for up to the next three (3) years to allow for an outcome in relation to the implementation of an enterprise spatial solution.

Amanda Cowen

CONTRACTS OFFICER ICT

I concur with the recommendations contained in this report.

Jacquie Whitham

ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Sylvia Swalling

CHIEF INFORMATION OFFICER

I concur with the recommendations contained in this report.

Brett McGrath

MANAGER, ASSET SERVICES

I concur with the recommendations contained in this report.

Sean Madigan

GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

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Doc ID No: A7807681

ITEM: 11

SUBJECT: PROCUREMENT - ROBELLE DOMAIN PARKLANDS FACILITY LEASE

AUTHOR: CATEGORY SPECIALIST

DATE: 15 DECEMBER 2021

EXECUTIVE SUMMARY

This is a report concerning a proposed Expression of Interest (EOI) for the procurement of a suitable commercial or community operator to lease and activate the facility within the Robelle Domain Parklands at 155 Southern Cross Circuit, Springfield Central more particularly described as Lot 762 of SP221160.

RECOMMENDATION

- A. That pursuant to Section 228(3)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that it would be in the public interest to invite expressions of interest before inviting written tenders for the disposal of interest in land (lease) at 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160 (Council file reference number 17859).
- B. That pursuant to Section 228(3)(b) of the Regulation, Council's reasons for making such resolution are that:
- (i) it will allow Council to canvas the market for information to guide the best use of the facility;
 - (ii) it will allow Council to identify operators with serious interest and ability, without putting all parties to the expense of submitting full tender responses at this early stage of the project;
 - (iii) it will save Council the expense of running a request for tender and evaluating it at this early stage of the project.

RELATED PARTIES

There are no related parties at this stage. There are no declared conflicts of interest at this stage.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Council seeks to engage a community, not-for-profit or commercial operator to lease and activate the facility at 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160 (the facility). Council would like to invite operators to propose innovative and alternative viable solutions for the facility which maximise value for Council, the operator and the community.

The facility was purpose built for a café style outlet and at the time of construction was intended to be the only full-time, full-service food outlet within the Robelle Domain Parklands. However, with the continued growth of the surrounding Springfield area and increased competition the café became an unviable business operation for the previous lessee and the facility was surrendered in June 2019. Since then, the café area has remained untenanted with an external area being utilised by a user group for storage purposes. At the time of surrender it was suggested that Council investigate opportunities to repurpose the facility for alternative uses that would activate the parklands and support increased outdoor and recreational uses for the vicinity.

Over the past 12 months Council has received numerous enquiries from interested parties to lease the facility, a variety of uses for the facility have been proposed, including:

- Café / restaurant;
- Storage for community exercise equipment;
- Selling of gift wares;
- Function area to invite guest speakers;
- Book depository;
- Sporting goods library.

However, due to the requirements of section 227 of the regulation, requiring Council to dispose of an interest in land by tender, Council has been unable to engage with any of the interested parties to further assess or explore the viability of the proposals.

A Strategy and Tender Evaluation Plan (STEP) has analysed the procurement options and recommended an EOI process as the preferred procurement strategy to secure a suitable lessee for the facility (attachment 1). An EOI process will achieve the following outcomes:

- Compliance with the Sound Contracting Principles and sections 227 and 228 of the *Local Government Regulation (QLD) 2012*;
- Allow the community to propose innovative and alternative viable solutions for the activation and use of facility, without putting all contenders through the expense of full tender response in the initial stages;
- Provide Council with the opportunity to understand from the market and community what the best use of the facility will be;
- Allow Council to evaluate the proposals against a set criteria in a fair and transparent manner and shortlist solutions which maximise value for Council, the operator and the community; and
- Provide Council with the opportunity to work with one or multiple shortlisted operators to conduct a Request for Tender (RFT) process.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The risks associated with an EOI and RFT process have been considered in the attached STEP.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation A states that pursuant to Section 228(3)(a) of the Regulation it would be in the public interest to invite expressions of interest before inviting written tenders for the lease at 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160.
(b) What human rights are affected?	No human rights are affected by the decision to proceed to Expression of Interest because no person has been engaged to enter into a lease for the premises.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Council's obligations under a lease have been considered in operational budgets, a full maintenance schedule which identifies the maintenance obligations of both parties will be included in the proposed lease agreement.

Council has no intention to remove, amend or change the current infrastructure of the facility. There will be no capital expenditure required as part of this EOI or RFT process.

COMMUNITY AND OTHER CONSULTATION

There has been no community consultation in the preparation of this report.

Over the past 12 months Council has received several enquiries from the community with proposals to lease and activate facility. This EOI will notify the community that Council is considering a new lease opportunity for the facility and allow the community to respond.

The proposed EOI will be released on Council's tender platform and open to all community, not-for-profit and commercial operators. It will be advertised on Council's social media pages. Procurement will engage with the marketing branch to ascertain other suitable local Ipswich and Springfield publications to advertise the EOI.

CONCLUSION

An EOI process for the lease of 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160, will maximise the innovative and alternative options available to Council to ensure the facility activation delivers maximum value for Council, the operator and the community.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Strategy and Tender Evaluation Plan
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Shyanne Ward

CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Kerry Perrett

ACTING PROPERTY SERVICES MANAGER

I concur with the recommendations contained in this report.

Don Stewart

MANAGER, COMMUNITY AND CULTURAL SERVICES

I concur with the recommendations contained in this report.

Ben Pole

GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

"Together, we proudly enhance the quality of life for our community"