



City of Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

COUNCIL ORDINARY MEETING

**Held in the Council Chambers
8th floor – 1 Nicholas Street
IPSWICH QLD 4305**

**On Thursday, 18 November 2021
At 9.00 am**

BUSINESS

1. **OPENING OF MEETING:**
2. **WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:**
3. **OPENING PRAYER:**
4. **APOLOGIES AND LEAVE OF ABSENCE:**
5. **CONDOLENCES:**
6. **TRIBUTES:**
7. **PRESENTATION OF PETITIONS:**
8. **PRESENTATIONS AND DEPUTATIONS:**

Presentation of the South East Queensland Local Government Mutual Services (LGMS) Risk Excellence Award for 2020-2021
9. **PUBLIC PARTICIPATION:**
10. **DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA:**

Deputy Mayor Nicole Jonic – Item 4 Governance and Transparency Committee titled Procurement: TCP – 10590 Supply and Delivery of Light Vehicles
11. **CONFIRMATION OF MINUTES:**
 - 11.1. Ipswich City Council - Minutes of Meeting of 21 October 2021 5
 - 11.2. Ipswich City Council - Minutes of Special Meeting of 2 November 2021..... 21
12. **MAYORAL MINUTE:**
13. **BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING ON THE TABLE TO BE DEALT WITH:**
14. **RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS:**
 - 14.1. Growth Infrastructure and Waste Committee's Report 29
 - 14.2. Governance and Transparency Committee's Report..... 45
 - 14.3. Community, Culture, Arts and Sport Committee's Report 57
 - 14.4. Economic and Industry Development Committee's Report 60
 - 14.5. Environment and Sustainability Committee's Report..... 63
 - 14.6. Ipswich Central Redevelopment Committee's Report..... 67

15. OFFICERS' REPORTS:

- 15.1 CEO Organisational Performance Report for October 2021..... 71
- 15.2 Quarter 1 - Operational Plan 2021-2022 Quarterly Performance 87
- 15.3 Monthly Financial Performance Report - October 2021..... 131
- 15.4 Temporary Local Planning Instrument 1 of 2022..... 141
- 15.5 Sub Regional Waste Alliance - MRF Budget Allocation..... 147
- 15.6 Variation to Waste Transport Services Contract No. 16251 to include additional services for the consolidation and transport of kerbside recycling content 151
- 15.7 Procurement: Preferred Supplier Arrangement 17209 - Provision of Resource Recovery and Disposal of Non-Putrescible Waste 157
- 15.8 Procurement: Tender 16829 - Civil Construction Works Redbank Plains Road - Stage 3 161
- 15.9 Reappointment of Urban Utilities Board Members..... 165
- 15.10 Queensland Audit Office Final Management Report 2020-21 169
- 15.11 Report - Audit and Risk Management Committee No. 2021(05) of 6 October 2021..... 181

16. NOTICES OF MOTION:

- 16.1 Notice of Motion - Seeking Dedication of White Rock - Spring Mountain Estate as a National Park..... 187

17. QUESTIONS ON NOTICE:

--ooOoo--

UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING

21 OCTOBER 2021

Held in the Council Chambers, Administration Building
1 Nicholas Street, Ipswich

The meeting commenced at 9.00 am

**ATTENDANCE AT
COMMENCEMENT**

Mayor Teresa Harding (Chairperson); Councillors Jacob Madsen, Sheila Ireland, Paul Tully, Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Russell Milligan and Deputy Mayor Nicole Jonic

**WELCOME TO
COUNTRY OR
ACKNOWLEDGEMENT
OF COUNTRY**

Councillor Kate Kunzelmann

OPENING PRAYER

Councillor Sheila Ireland

**APOLOGIES AND
LEAVE OF ABSENCE**

Nil

**5. CONDOLENCE
MOTION**

Moved by Councillor Andrew Fechner:

That Council convey condolences, on behalf of the citizens of the City of Ipswich, to the family of the late George Hogg OAM, who passed away on 3 October 2021.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Attachments

1. Condolence Motion for Mr George Hogg OAM

6. TRIBUTES

Councillor Sheila Ireland paid tribute to the Community Scouting Fun Day held at Minka Place, Ripley on Sunday, 17 October 2021 to showcase scouting in the hope of bringing more facilities for youth to the area.

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

**7. PRESENTATION OF
PETITIONS**

Nil

**8. PRESENTATIONS
AND DEPUTATIONS**

Nil

**9. PUBLIC
PARTICIPATION**

Nil

**10. DECLARATIONS
OF INTEREST IN
MATTERS ON THE
AGENDA**

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Andrew Fechner informed the meeting that he has a declarable conflict of interest in Item 14.6 titled Ipswich Central Redevelopment Committee's Report.

COUNCILLOR
ANDREW FECHNER

The nature of the interest is that Councillor Fechner stands to gain a benefit or suffer a loss due to his business interest in both A1A Events Pty Ltd and Bar Heisenberg Pty Ltd which is located in the top of town at 164 Brisbane Street, Ipswich.

Councillor Andrew Fechner advised that he will leave the meeting room (including any area set aside for the public) while this matter is being discussed and voted on.

COUNCILLOR JACOB
MADSEN

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Jacob Madsen informed the meeting that he has a declarable conflict of interest in Item 14.6 titled Reception and Consideration of Ipswich Central Redevelopment Committee's Report.

The nature of the interest is that Councillor Madsen is a member of the Ipswich Trades Hall and Labour Day Committee Executive which manages the Ipswich Trades Hall which is adjacent to the CBD redevelopment works that Council is undergoing.

Councillor Jacob Madsen advised that he will leave the meeting room (including any area set aside for the public) while this matter is being discussed and voted on.

11. CONFIRMATION OF MINUTES

11.1 CONFIRMATION OF MINUTES OF ORDINARY MEETING

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

**That the Minutes of the Ordinary Meeting held on
16 September 2021 be confirmed.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

12. MAYORAL MINUTE

Nil

13. BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING ON THE TABLE TO BE DEALT WITH

Nil

14. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

**14.1
GROWTH
INFRASTRUCTURE
AND WASTE
COMMITTEE**

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That the minutes of the Growth Infrastructure and Waste Committee No. 2021(09) of 7 October 2021 be noted.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

**14.2
GOVERNANCE AND
TRANSPARENCY
COMMITTEE**

Moved by Councillor Jacob Madsen:
Seconded by Mayor Teresa Harding:

That Council adopt the recommendations of the Governance and Transparency Committee No. 2021(09) of 7 October 2021.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

This block motion adopts all items of the Governance and Transparency Committee No. 2021(09) of 7 October 2021 as listed below as resolutions of Council:

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 1**

CONFIRMATION OF
MINUTES OF THE
GOVERNANCE AND
TRANSPARENCY
COMMITTEE NO.
2021(08) OF 2
SEPTEMBER 2021

That the minutes of the Governance and Transparency Committee No. 2021(08) held on 2 September 2021 be confirmed.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 2**

TRUSTEE LEASE
RENEWAL TO AXICOM
PTY LTD OVER 22
CHELMSFORD
AVENUE, IPSWICH

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(c)(vi) of the Regulation applies to the disposal of Council's interest as trustee, in land at 22 Chelmsford Avenue, Ipswich more particularly described as part of Lot 24 and Plan I16262, because it is for a lease for a telecommunication tower.
- B. That Council enter into a trustee lease (Council reference number 5360) with Axicom Pty Ltd (Trustee Lessee):
- (i) at a commencing annual rent of \$30,000 excluding GST, payable to Council
 - (ii) for a term of ten (10) years, with no options for extension.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the *Local Government Regulation 2009*, in order to implement Council's decision.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 3**

PROCUREMENT -
MOBILE DATA
ANYWHERE
SUBSCRIPTION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and that it would be impractical and disadvantageous to invite quotes or tenders for the provision of the Mobile Data Anywhere Subscription.
- B. That Council resolve it is satisfied to continue with, and to renew, the annual Mobile Data Anywhere Subscriptions with Mobile Technologies Pty Ltd for an initial period of up to two (2) x one (1) year extension options from 1 November 2021 until 31 October 2023 for

an estimated total cost of up to two hundred and eighty thousand dollars (\$280,000) excluding GST.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 4**

PROCUREMENT –
VELOCITYEHS
WORKPLACE HEALTH
AND SAFETY
MANAGEMENT
SOFTWARE
SUBSCRIPTION

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of the Workplace Health and Safety Management software system.
- B. That Council enter into a contractual arrangement with VelocityEHS Canada, Inc. on a yearly basis for up to the next three (3) years at an approximate purchase price of \$99,000.00 excluding GST over the three (3) year period.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 5**

PROCUREMENT -
PROFESSIONAL
DEVELOPMENT
MAYOR AND
COUNCILLORS

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolves that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite quotes for the provision of a bespoke professional development course tailored for the Mayor and Councillors.
- B. That Council enter into a contractual arrangement (RFQ17345) with the Australian Institute of Company Directors (ABN 11 008 484 197), at a purchase price of \$76,491 excluding GST over the entire term, being an initial term of one (1) year, with no options to extend.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 6**

PEOPLE AND
CULTURE POLICIES
FOR REPEAL

- A. That the policy titled 'Workplace Health and Safety', as detailed in Attachment 1, be repealed and replaced with an updated policy as outlined in Recommendation D and detailed in Attachment 4.
- B. That the policy titled 'Employee Complaints Policy', as detailed in Attachment 2, be repealed.
- C. That the policy titled 'Anti-Discrimination and Equal Employment Opportunity (EEO) Policy', as detailed in Attachment 3, be repealed.
- D. That the updated policy titled 'Workplace Health and Safety', as detailed in Attachment 4 be adopted.

**14.3
COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE**

Moved by Councillor Andrew Fechner:
Seconded by Deputy Mayor Nicole Jonic:

**That Council adopt the recommendations of the
Community, Culture, Arts and Sport Committee
No. 2021(09) of 7 October 2021.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

This block motion adopts all items of the Community, Culture, Arts and Sport Committee No. 2021(09) of 7 October 2021 as listed below as resolutions of Council:

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 1**

CONFIRMATION OF
MINUTES OF THE
COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE
NO. 2021(08) OF 2
SEPTEMBER 2021

**That the minutes of the Community, Culture, Arts and
Sport Committee No. 2021(08) held on 2 September
2021 be confirmed.**

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 2**

DRAFT ACTIVE
IPSWICH STRATEGY
2031

- A. **That Council endorse the Active Ipswich Strategy 2031, including the prioritised Implementation Plan.**
- B. **That Council nominate Councillor Andrew Fechner and Councillor Nicole Jonic as the elected officials to represent Council on the Healthy, Active Alliance as per the Active Ipswich Strategy 2031 Implementation Plan Action 1.1.**

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 3**

DRAFT CUSTOMER
EXPERIENCE
STRATEGY

That Council endorse the Customer Experience Strategy as outlined in Attachment 1.

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 4**

CIVIC AND
CEREMONIAL EVENTS
POLICY

That the revised Civic Events Policy as detailed in Attachment 1 be adopted with an amendment to the policy as follows:

That page 2 of Attachment 2 under section 5. Scope, the words ‘or Chief Executive Officer’ be added to the last dot point (Other civic and ceremonial events approved by Council or the Chief Executive Officer).

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 5**

QUARTERLY EVENT
SPONSORSHIP AND
TICKET ALLOCATION
REPORT

A. That Council note the following event sponsorship was approved during the 1 July to 30 September 2021 period:

- **Category 1 Event Sponsorship of \$25,000 ex GST and marketing in-kind support to Tivoli Social Enterprises Ltd. for the ‘2021 New Year’s Eve Countdown with Colour’.**

B. That Council note there were no event sponsorship ticket allocations made.

**14.4
ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE**

Moved by Deputy Mayor Nicole Jonic:
Seconded by Councillor Sheila Ireland:

That Council adopt the recommendations of the Economic and Industry Development Committee No. 2021(09) of 7 October 2021.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

Jonic

The motion was put and carried.

This block motion adopts all items of the Economic and Industry Development Committee No. 2021(09) of 7 October 2021 as listed below as resolutions of Council:

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 1**

That the minutes of the Economic and Industry Development Committee No. 2021(08) held on 2 September 2021 be confirmed.

CONFIRMATION OF
MINUTES OF THE
ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE NO.
2021(08) OF 2
SEPTEMBER 2021

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 2**

That the Small Business Education Program report be received and the contents noted.

SMALL BUSINESS
EDUCATION
PROGRAM

**14.5
ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE**

Moved by Councillor Russell Milligan:
Seconded by Councillor Kate Kunzelmann:

That Council adopt the recommendations of the Environment and Sustainability Committee No. 2021(09) of 7 October 2021.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

This block motion adopts all items of the Environment and Sustainability Committee No. 2021(09) of 7 October 2021 as listed below as resolutions of Council:

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 1**

CONFIRMATION OF
MINUTES OF THE
ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE NO.
2021(08) OF 2
SEPTEMBER 2021

**That the minutes of the Environment and
Sustainability Committee No. 2021(08) held on
2 September 2021 be confirmed.**

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 2**

BREMER CATCHMENT
MANAGEMENT
OFFICER - PROGRESS
OF RECRUITMENT IN
PARTNERSHIP WITH
SCENIC RIM COUNCIL
AND SOUTH EAST
QUEENSLAND
COUNCIL OF MAYORS

That the report be received and the contents noted.

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 3**

REVIEW AND UPDATE
OF THE LOCAL
DISASTER
MANAGEMENT SUB
PLAN - PUBLIC
INFORMATION AND
WARNINGS

- A. That the Local Disaster Management Sub Plan – Public Information and Warnings, as detailed in Attachment 3 be approved.**
- B. That the Chief Executive Officer, in consultation with the Mayor, be authorised to make amendments deemed necessary based on further comment received from members of the Local Disaster Management Group, who form part of the governance arrangements for the adoption of this plan.**

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 4**

2021-2022 SEASONAL
PREPAREDNESS

That the report be received and the contents noted.

At 9.20 am Councillors Jacob Madsen and Andrew Fechner left the meeting room due to a previously declared interest in Item 14.6.

**14.6
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE**

Moved by Councillor Marnie Doyle:
Seconded by Councillor Sheila Ireland:

That Council adopt the recommendations of the Ipswich Central Redevelopment Committee No. 2021(09) of 7 October 2021.

AFFIRMATIVE

Councillors:

Harding

Ireland

Tully

Doyle

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

This block motion adopts all items of the Ipswich Central Redevelopment Committee No. 2021(09) of 7 October 2021 as listed below as resolutions of Council:

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 1**

CONFIRMATION OF
MINUTES OF THE
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE NO.
2021(08) OF 2
SEPTEMBER 2021

That the minutes of the Ipswich Central Redevelopment Committee No. 2021(08) held on 2 September 2021 be confirmed.

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 2**

NICHOLAS ST
PRECINCT - RETAIL
SUB-PROJECT
STEERING
COMMITTEE REPORT
SEPTEMBER 2021

That the September 2021 Retail Sub-Project Steering Committee Report be received and the contents noted.

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 3**

NICHOLAS STREET
PRECINCT -
COMMUNICATIONS,
ENGAGEMENT AND
EVENTS REPORT
AUGUST 2021

- A. **That the Nicholas Street Precinct Communications, Engagement and Events Monthly Report be received and the contents noted.**
- B. **That the opening hours of the Bradfield Bridge as outlined on page 32 of the agenda be replaced with ‘open 6.00 am to 9.00 pm’ instead of ‘open 6.00 am to 9.00 am’.**

At 9.21 am Councillors Jacob Madsen and Andrew Fechner returned to the meeting room.

15. OFFICERS’ REPORTS

**15.1
CEO
ORGANISATIONAL
PERFORMANCE
REPORT FOR
SEPTEMBER 2021**

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the Chief Executive Officer Organisational Performance Report for September 2021 be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**15.2
MONTHLY FINANCIAL
PERFORMANCE
REPORT - SEPTEMBER
2021**

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the report on Council’s financial performance for the period ending 30 September 2021, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Ireland	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

**15.3
ADOPTION OF
IPSWICH CITY
COUNCIL'S ANNUAL
REPORT 2020-2021**

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

**That the Ipswich City Council Annual Report 2020-2021,
as detailed in Attachment 1, be adopted.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Ireland	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

**15.4
DISASTER
MANAGEMENT
POLICY REVIEW**

Moved by Councillor Russell Milligan:
Seconded by Councillor Kate Kunzelmann:

- A. That the Disaster Management Policy approved by Council on the 30 June 2020, be repealed.**
- B. That the updated Disaster Management Policy as outlined in Attachment 3, be adopted.**
- C. That the Disaster Event Support to the Community Policy as outlined in Attachment 4, be approved.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Ireland	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

**15.5
EVENT SPONSORSHIP
- A-LEAGUE FRIENDLY
FOOTBALL MATCH**

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

- A. That Council support hosting an A-League friendly football match between the Brisbane Roar and Adelaide United teams, including:**
- 1. A sponsorship funding envelope of \$25,000**
 - 2. Waiving of the North Ipswich Reserve venue hire fee**
 - 3. Support of event through Council's marketing channels.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Ireland	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

**16. NOTICES OF
MOTION**

Nil

**PROPOSED NOTICE
OF MOTION –
ASSISTANCE FOR
AGRITOURISM**

Councillor Sheila Ireland gave notice of her intention to move the following motion at the Growth, Infrastructure and Waste Committee scheduled for 4 November 2021:

**INDUSTRY IN
IPSWICH**

That a report be presented to the Growth Infrastructure and Waste Committee no later than March 2022 outlining the short term and interim options that can be implemented to assist the Agritourism Industry in Ipswich prior to the adoption of a new Ipswich planning scheme.

**17. QUESTIONS ON
NOTICE**

Nil

MEETING CLOSED The meeting closed at 9.41 am.

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

UNCONFIRMED MINUTES OF COUNCIL SPECIAL MEETING

2 NOVEMBER 2021

Held in the Council Chambers, Administration Building
1 Nicholas Street, Ipswich

Mayor Teresa Harding opened the meeting at 8.31 am. Due to a quorum not being present
the meeting was adjourned at 8.32 am

The meeting recommenced at 8.37 am

**ATTENDANCE AT
COMMENCEMENT** Mayor Teresa Harding (Chairperson); Councillors Jacob Madsen,
Sheila Ireland, Paul Tully, Marnie Doyle, Andrew Fechner, Kate
Kunzelmann, Russell Milligan and Deputy Mayor Nicole Jonic

**WELCOME TO
COUNTRY OR
ACKNOWLEDGEMENT
OF COUNTRY** Councillor Kate Kunzlemann

OPENING PRAYER Mayor Teresa Harding

**APOLOGIES AND
LEAVE OF ABSENCE** Nil

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

In accordance with section 150EQ of the *Local Government Act 2009*, Mayor Teresa Harding informed the meeting that she has a declarable conflict of interest in Item 6.1 titled Appointment of Chief Executive Officer.

The nature of the interest is that Mayor Teresa Harding worked for candidate C for a period of 10 months in 2014 and 2015. Mayor Harding advised that it was a professional contact and not a personal one.

Mayor Teresa Harding advised she would voluntarily leave the meeting room for the other councillors to determine if she can continue to participate in the decision process and left the meeting room at 2.30 pm.

Deputy Mayor Nicole Jonic assumed the Chair at 2.30 pm.

It was moved by Councillor Paul Tully and seconded by Councillor Kate Kunzelmann that Mayor Teresa Harding does not have a declarable conflict of interest in the matter because there is no personal or financial benefit to the Mayor and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Mayor Teresa Harding may participate in the meeting in relation to the matter, including by voting on the matter.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Ireland	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

Mayor Teresa Harding returned to the meeting room at 2.35 pm and resumed the Chair.

1. OFFICER'S REPORTS

Mr Ryan Webster from specialist recruitment firm Davidson provided an overview of the CEO recruitment process.

MOVE INTO CLOSED SESSION

It was moved by Mayor Teresa Harding and seconded by Councillor Kate Kunzelmann, that in accordance with section 254J(3)(a) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 6.1 titled Appointment of Chief Executive Officer.

The meeting moved into closed session at 8.50 am.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Ireland	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

**PROCEDURAL
MOTIONS**

During closed session the following procedural motions were recorded:

The meeting adjourned at 8.52 am.

The meeting reconvened at 9.35 am.

At 10.02 am Councillors Sheila Ireland, Andrew Fechner, Marnie Doyle and Russell Milligan left the meeting.

At 10.12 am Deputy Mayor Nicole Jonic left the meeting.

At 10.19 am Councillors Marnie Doyle and Sheila Ireland returned to the meeting.

At 10.20 am Councillors Paul Tully and Jacob Madsen left the meeting briefly and returned at the same time.

At 10.24 am Councillor Kate Kunzelmann left the meeting briefly and returned at the same time.

At 10.25 am Deputy Mayor Nicole Jonic and Councillor Andrew Fechner returned to the meeting.

At 10.28 am candidate interview commenced.

At 10.48 am candidate interview completed.

At 10.58 am Deputy Mayor Nicole Jonic left the meeting briefly and returned at the same time.

At 10.58 am candidate interview commenced.

At 11.37 am candidate interview completed.

At 11.38 am Deputy Mayor Nicole Jonic, Councillors Kate Kunzelmann and Marnie Doyle left the meeting.

At 11.40 am Councillors Sheila Ireland and Paul Tully left the meeting.

At 11.41 am Deputy Mayor Nicole Jonic, Marnie Doyle and Kate Kunzelmann returned to the meeting.

At 11.42 am Councillor Marnie Doyle left the meeting.

At 11.43 am Councillor Paul Tully returned to the meeting and Councillor Andrew Fechner left the meeting.

During the closed session it was not noted what time Councillors Milligan, Ireland, Doyle and Fechner returned to the meeting

however they were all present for the following vote to move to the Claremont Room.

At 11.51 am Councillor Jacob Madsen moved a motion to move to the Claremont Room to interview candidate B. Seconded by Councillor Andrew Fechner and carried unanimously.

At 11.57 am candidate interview commenced.

At 12.21 pm candidate interview completed and councillors returned to the council chambers.

At 12.25 pm Councillors commenced deliberations.

At 12.37 pm Mayor Teresa Harding moved to adjourn for lunch, seconded by Councillor Jacob Madsen and carried unanimously.

At 1.03 pm all councillors except Deputy Mayor Nicole Jonic returned to the meeting.

At 1.07 pm councillors requested advice from the Executive Services Manager in relation to conflict of interests.

At 1.10 pm the Executive Services Manager arrived at the meeting.

At 1.30 pm the Executive Services Manager left the meeting.

At 1.48 pm Councillor Paul Tully moved for an adjournment to 2.15 pm which was seconded by Councillor Marnie Doyle. Councillors Jacob Madsen, Sheila Ireland, Paul Tully, Marnie Doyle, Andrew Fechner and Russell Milligan voted in favour of the adjournment, Mayor Teresa Harding and Councillor Kate Kunzelmann voted against the adjournment.

The meeting adjourned at 1.48 pm.

**MOVE INTO OPEN
SESSION**

It was moved by Mayor Teresa Harding and seconded by Councillor Jacob Madsen, that the meeting move into open session.

The meeting moved into open session at 2.27 pm.

AFFIRMATIVE

Councillors:

Harding

Madsen

NEGATIVE

Councillors:

Nil

Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

Mayor Teresa Harding declared a conflict of interest in relation to item 6.1 as outlined under the Declarations of Interest section.

**6.1
APPOINTMENT OF
CHIEF EXECUTIVE
OFFICER**

RECOMMENDATION

That Council:

- A. Receive and note the report titled "Ipswich City Council Chief Executive Officer Recruitment and Selection Report".
- B. Approve the appointment of the preferred candidate as the Chief Executive Officer of Ipswich City Council under section 194 (1) of the *Local Government Act 2009*.
- C. Delegate authority to the Mayor to finalise and execute on behalf of Council, the proposed contract of employment associated with the appointment referred to in (B) above; and
- D. Authorise the Mayor to make public, the name, qualifications and experience of the appointee to the position of Chief Executive Officer of Ipswich City Council, once the contract of employment has been executed by all parties.

VARIATION

Mayor Teresa Harding proposed the following variation to the original recommendation which was seconded by Councillor Marnie Doyle:

That Recommendations B and C be varied as detailed below:

- B. Approve the appointment of candidate A as per the confidential attachment, as the Chief Executive Officer of Ipswich City Council under section 194(1) of the *Local Government Act 2009*.**
- C. Authorise Mayor Teresa Harding, Deputy Mayor Nicole Jonic, Councillors Marnie Doyle and Andrew Fechner to negotiate the proposed contract of employment with**

**the appointment of candidate A, to be approved by
resolution of Council.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

**APPOINTMENT OF
CHIEF EXECUTIVE
OFFICER**

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

That Council:

- A. Receive and note the report titled “Ipswich City Council Chief Executive Officer Recruitment and Selection Report”.**
- B. Approve the appointment of candidate A as per the confidential attachment, as the Chief Executive Officer of Ipswich City Council under section 194(1) of the *Local Government Act 2009*.**
- C. Authorise Mayor Teresa Harding, Deputy Mayor Nicole Jonic, Councillors Marnie Doyle and Andrew Fechner to negotiate the proposed contract of employment with the appointment of candidate A, to be approved by resolution of Council.**
- D. Authorise Mayor Teresa Harding to make public, the name, qualifications and experience of the appointee to the position of Chief Executive Officer of Ipswich City Council, once the contract of employment has been executed by all parties.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

NEGATIVE

Councillors:

Nil

Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

MEETING CLOSED The meeting closed at 2.33 pm.

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2021(10)

4 NOVEMBER 2021

REPORT OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Mayor Teresa Harding (Chairperson); Councillors Paul Tully (Deputy Chairperson), Sheila Ireland, Jacob Madsen, Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Russell Milligan and Deputy Mayor Nicole Jonic

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Sylvia Swalling), Acting General Manager Infrastructure and Environment (Sean Madigan), Acting General Manager Coordination and Performance (Barbara Dart), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Peter Tabulo), Manager Development Planning (Anthony Bowles), Executive Services Manager (Wade Wilson), Manager, Economic and Community Development (Cat Matson), Manager, Capital Program Delivery (Graeme Martin), Principal Engineer, Traffic Operations (Josh Ellis), Resource and Recovery Manager (David McAlister), Manager, Infrastructure Strategy (Tony Dileo), Manager Procurement (Richard White), Property Services Manager (Brett McGrath), Senior Property Officer, Acquisitions and Disposals (Paul Lee), Manager, Environment and Sustainability (Kaye Cavanagh), Chief Financial Officer (Jeff Keech), Senior Digital Media and Content Officer (Jodie Richter), Manager, Communication and Engagement (Laura Bos), Chief of Staff, Office of the Mayor (Melissa Fitzgerald), Fleet and Fabrication Manager (Lee-Ann Kahl), Coordinator – Fleet Mechanical (Brad Degen) and Theatre Technician (Trent Gray)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

In accordance with section 150EQ of the Local Government Act 2009, at Item 6 on the agenda, Councillor Sheila Ireland informed the meeting that she has a declarable conflict of interest in Item 6 titled Acquisition of Drainage Easement INF04251 – 50 Blackall Street, East Ipswich.

The nature of the declarable conflict of interest is that Councillor Ireland went to primary school with the property owner (Valmai Eileen Roots (nee King)) and is still friends with her.

Councillor Sheila Ireland came to the conclusion that because of the nature of the conflict, she will exclude herself from the meeting while this matter is debated and the vote taken.

Councillor Sheila Ireland left the meeting at 9.31 am.

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2021(09) OF 7 OCTOBER 2021**

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

That the Minutes of the Meeting held on 7 October 2021 be confirmed.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **E-SCOOTERS IN IPSWICH**

This is a report concerning electric scooters (e-scooters). In particular, the report has been prepared to assist Council to establish a future position for e-scooters in the Ipswich local government area primarily through the implementation of a pilot scheme for e-scooters within the City

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Paul Tully:

- A. That Council conduct an e-scooter Pilot in the area of Springfield Central as detailed in the report by the Principal Engineer (Traffic Operations) dated 13 October 2021.**
- B. That the outcomes of the e-scooter Pilot be reported to a future Growth, Infrastructure and Waste Committee meeting.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. **AUGUSTA PARKWAY URBAN STREET TREE LIGHTING TRIAL**

Council has been requested to consider funding the installation of fairy lights into trees along part of Augusta Parkway, with funding of the works to be sourced from the Springfield Town Centre Transport Fund.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Paul Tully:

That Council support the Augusta Parkway Urban Street Tree Lighting Trial and endorse the allocation of funds not exceeding \$330,000 from the Springfield Town Centre Transport Fund and subject to the Springfield City Group agreeing to cover the cost of maintenance of the lights for a minimum of two years following practical completion of the works.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3.1. MATTER ON NOTICE - STATUS OF TREES - ROUNDABOUT AT TOURNAMENT DRIVE/AUGUST PARKWAY

Councillor Paul Tully raised concerns about the status of the trees in the roundabout at Tournament Drive/Augusta Parkway and the fact that 2 of the 3 trees seem to have died.

That the General Manager Planning and Regulatory Services investigate this matter with the appropriate area of council to confirm the status of the trees and what action will be taken including if the trees are dead, if replacement trees will be planted and how these would be considered as part of the tree lighting proposal. That a response be provided to Councillor Tully.

4. CAMERON PARK - SWIFTS LEAGUES CLUB

This is a report concerning the disposal of part of 95A Brisbane Road, Booval or described as part of Lot 169 on RP24111 following a renewed expression of interest received from Swifts Leagues Club Ltd (Swifts). Swifts currently occupy part of the park under a lease with Ipswich City Council (Council) and the lease commenced on 6 September 2001 for a twenty (20) year term with two (2) by ten (10) year options. On the 6 September 2021 the lease rolled over into the first option and the parties have put any lease discussions on hold to consider the expression of interest from Swifts. The renewed expression of interest was

formally received by the organisation on 13 September 2021, Swifts expressed an interest in purchasing the land and facility from Council that they currently occupy.

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

That Council receive this report and provide direction on the following options considered in the report:

- A. Retain the Land - Continue under the terms of the lease between Council and Swifts;
- B. Direct Disposal of Land to Swifts - Sell the land and facility to Swifts at market value; or
- C. Possible Disposal of Land to Swifts following Community Consultation - Consider selling the land and facility to Swifts at market value after considering the results of community consultation on disposal.

Moved by Mayor Teresa Harding:

Seconded by Councillor Andrew Fechner:

That Council consider possible Disposal of Land to Swifts following Community Consultation - Consider selling the land and facility to Swifts at market value after considering the results of community consultation on disposal.

Councillor Marnie Doyle proposed the following variation:

That the words ‘at market value after’ be removed from the recommendation.

That Council consider possible Disposal of Land to Swifts following Community Consultation - Consider selling the land and facility to Swifts after considering the results of community consultation on disposal.

The mover and seconder of the original motion agreed to the proposed variation.

DECISION

Moved by Mayor Teresa Harding:

Seconded by Councillor Andrew Fechner:

That Council consider possible Disposal of Land to Swifts following Community Consultation and consider selling the land and facility to Swifts after considering the results of community consultation on disposal.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Tully	
Ireland	
Madsen	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

5. ACQUISITION OF DRAINAGE EASEMENT INF04249 - 11 PANTON STREET, WOODEND

This is a report by the Senior Property Officer (Acquisitions and Disposals) dated 30 September 2021 concerning the acquisition of a drainage easement from property located at 11 Panton Street, Woodend and described as Lot 9 on RP43252.

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the *Local Government Regulation 2012*.”

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

- A. **That Council resolve to negotiate terms for an easement over part of land located at 11 Panton Street, Woodend and described as Lot 9 on RP43252, for drainage purposes.**
- B. **That in the first instance the method of acquisition will be by agreement with the affected person/s pursuant to the *Property Law Act 1974* and the *Land Title Act 1994*.**
- C. **That should Council fail to negotiate the easement by agreement with the affected person/s, Council, as “*constructing authority*” pursuant to Section 5(1)(b)(i) of the *Acquisition of Land Act 1967*, will proceed to acquire an easement over part of the land located at 11 Panton Street, Woodend and described as Lot 9 on RP43252.**

D. That Council be kept informed as to the progress and outcome of the acquisition.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

DECLARATION OF INTEREST

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Sheila Ireland informed the meeting that she has a declarable conflict of interest in Item 6 titled Acquisition of Drainage Easement INFO4251 – 50 Blackall Street, East Ipswich.

The nature of the declarable conflict of interest is that Councillor Ireland went to primary school with the property owner (Valmai Eileen Roots (nee King)) and is still friends with her.

Councillor Sheila Ireland came to the conclusion that because of the nature of the conflict, she will exclude herself from the meeting while this matter is debated and the vote taken.

Councillor Sheila Ireland left the meeting at 9.31 am.

6. **ACQUISITION OF DRAINAGE EASEMENT INFO4251 - 50 BLACKALL STREET, EAST IPSWICH**

This is a report by the Senior Property Officer (Acquisitions and Disposals) dated 6 October 2021 concerning the acquisition of a drainage easement from a property located at 50 Blackall Street, East Ipswich and described as Lot 4 on RP97996.

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the *Local Government Regulation 2012*.”

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

- A. That Council resolve to negotiate the terms for an easement over part of land located at 50 Blackall Street, East Ipswich and described as Lot 4 on RP97996, for drainage purposes.**
- B. That in the first instance, the method of acquisition will be by agreement with the affected person/s pursuant to the *Property Law Act 1974* and the *Land Title Act 1994*.**
- C. That should Council fail to negotiate the easement by agreement with the affected person/s, Council, as “*constructing authority*” pursuant to Section 5(1)(b)(i) of the *Acquisition of Land Act 1967*, will proceed to acquire an easement over part of the land located at 50 Blackall Street, East Ipswich and described as Lot 4 on RP97996.**
- D. That Council be kept informed as to the progress and outcome of the acquisition.**

AFFIRMATIVE

Councillors:

Harding

Tully

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

All Councillors except Councillor Sheila Ireland were present when the vote was taken.

The motion was put and carried.

Councillor Sheila Ireland returned to the meeting at 9.32 am.

7. **PROCUREMENT: SUPPLY AND DELIVERY OF WASTE COLLECTION / COMPACTION TRUCKS**

This is a report concerning the recommendation to award a contract for the supply and delivery of eighteen (18) side loading waste collection and compaction trucks to be utilised by Ipswich Waste Services. A request for quotation was released under the LGA arrangement for the Supply of Trucks (Cab Chassis) – LGA arrangement reference NPN04.13, to all pre-qualified Suppliers on that list. All submissions meeting the mandatory criteria were thoroughly evaluated and the recommendation determined by the Evaluation Committee is set out below

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the *Local Government Regulation 2012*.”

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

- A. That pursuant to Section 234 of the *Local Government Regulation 2012* (Regulation), Council utilise LGA Arrangement NPN04.13 for the supply of Trucks (Cab-Chassis) by Local Buy Pty Ltd, for the provision of the supply and delivery of eighteen (18) side loading waste collection and compaction trucks (Council file reference number 16421), with Volvo Group Australia Pty Ltd (T/A Volvo Commercial Vehicles) (Supplier) who is a party to the LGA Arrangement.**
- B. That under the LGA Arrangement with the Supplier, the approximate purchase price is \$7,968,328.00 excluding GST over the entire term, the end date of the initial term being 30 September 2023, with no current options for extension.**
- C. That Council may enter into ancillary contractual arrangements with the Supplier, as allowed for by the LGA Arrangement.**
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

8. **PROCUREMENT: RESIDENTIAL GLASS AND KERBSIDE RECYCLING**

This is a report concerning Residential Glass and Kerbside Recycling Services (yellow top bin).

This report recommends that Council approve the direct negotiation with the Trustee for Southern Paper Converters Trust t/a Visy Recycling Pty Ltd pursuant to section 235(b) of the *Local Government Regulation 2012 (Regulation)*, because of the specialised nature of the services that are sought, it would be impractical to invite tenders for the provision of Residential Glass and Kerbside Recycling Services.

Council seeks approval to negotiate directly on price and service outcome and believe that they can drive a better value outcome from the supplier. Commercial-in-confidence (CIC) details have been included in Attachment 1 regarding the previous tender process that resulted in the current contracting arrangements. For these reasons, we recommend the CIC attachment, remains confidential, as it would inform the supplier of the budgetary amount available to Council and would impact on those negotiations. A secondary paper with a contract award recommendation will progress to council upon negotiation and agreement with the Trustee for Southern Paper Converters Trust t/a Visy Recycling prior to the contract expiry of 28 February 2022.

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the *Local Government Regulation 2012*.”

DECISION

Moved by Mayor Teresa Harding:

Seconded by Councillor Russell Milligan:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012 (Regulation)*, Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite tenders for the provision of Residential Glass and Kerbside Recycling Services.**
- B. That Council enter into a contractual arrangement (Council file reference number 17351) for Residential Glass and Kerbside Recycling Services with the Trustee for Southern Paper Converters Trust t/a Visy Recycling, for the value as set out in confidential Attachment 1, for an initial term of two (2) years and four (4) months, with an option at Council’s discretion, to extend the contractual arrangement for an additional two (2) x one (1) year terms.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE
Councillors:
Harding

NEGATIVE
Councillors:
Nil

Tully
Ireland
Madsen
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

9. PROCUREMENT: PAINTBACK PAINT PRODUCT STEWARDSHIP SCHEME EXTENSION

The purpose of the report is to identify the continuing requirement for the Paintback scheme and its associated collection, recycling and disposal services of architectural and decorative paint. Paintback Ltd have supplied these services to Ipswich City Council for several years at no cost.

This report recommends that Council approve a renewal of the agreement with Paintback Ltd in line with section 235(b) of the regulation, which operates as an exception to inviting quotes or written tenders for medium and large-sized contractual arrangements if the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

The renewal of the agreement with Paintback Ltd continues the provision of services at no cost to Council under the National Paint Product Stewardship Scheme which has been granted approval by the Australian Competition and Consumer Commission (ACCC).

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the *Local Government Regulation 2012*.”

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised and/or confidential nature of the services that are sought and it would be impractical and/or disadvantageous to invite quotes or tenders for**

the provision of collection, recycling and environmentally friendly management of liquid architectural and decorative paints (A&D).

- B. That Council enter into a contractual arrangement (Council file reference number 17353) with Paintback Limited, being a term of ten (10) Years, with no options for extension.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take ‘contractual action’ pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

10. INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT CAPITAL DELIVERY REPORT SEPTEMBER 2021

This is a report concerning the performance of the capital delivery by the Infrastructure and Environment Department for the month of September 2021.

Officers across the whole Infrastructure and Environment Department are contributing to the positive results seen in the early stages of the 2021-2022 financial year. The result is especially pleasing when compared to the rate of delivery achieved in previous financial years.

DECISION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

11. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 22 September 2021 to 19 October 2021

DECISION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

12. PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current Planning and Environment Court actions associated with development planning applications

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

13. **NOTICE OF MOTION - ASSISTANCE FOR AGRITOURISM INDUSTRY IN IPSWICH**

This is a notice of motion submitted by Councillor Sheila Ireland concerning assistance for the Agritourism Industry in Ipswich prior to the adoption of a new Ipswich Planning Scheme.

Councillor Sheila Ireland gave notice at the Council Ordinary Meeting of 21 October 2021 of her intention to move the following motion at the Growth Infrastructure and Waste Committee Meeting of 4 November 2021:

DECISION

Moved by Councillor Sheila Ireland:
Seconded by Councillor Russell Milligan:

That a report be presented to the Growth Infrastructure and Waste Committee no later than March 2022 outlining the short term and interim options that can be implemented to assist the Agritourism Industry in Ipswich prior to the adoption of a new Ipswich planning scheme.

AFFIRMATIVE

Councillors:

Harding

NEGATIVE

Councillors:

Nil

Tully
Ireland
Madsen
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.00 am.

The meeting closed at 9.53 am.

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(10)

4 NOVEMBER 2021

REPORT OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle, Kate Kunzelmann, Deputy Mayor Nicole Jonic and Andrew Fechner (Observer)

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Sylvia Swalling), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Community, Cultural and Economic Development (Ben Pole), Acting General Manager Coordination and Performance (Barbara Dart), Property Services Manager (Brett McGrath), Procurement Manager (Richard White), Manager Communication and Engagement (Laura Bos), Senior Digital Media and Content Officer (Jodie Richter), Manager Economic and Community Development (Cat Matson), Acting Engagement Manager (Melanie Rippon), Executive Services Manager (Wade Wilson) and Theatre Technician (Trent Gray)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(09) OF 7 OCTOBER 2021**

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Kate Kunzelmann:

That the minutes of the Governance and Transparency Committee No. 2021(09) held on 7 October 2021 be confirmed.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **QUARTERLY REPORTS TO THE DEPARTMENT OF STATE DEVELOPMENT, INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING**

This is a report concerning a request received by the Mayor (on behalf of Council) from the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) for Council to provide a series of quarterly performance reports through to the quarter ending 30 June 2022.

This is the second of the quarterly reports for consideration by the Council and relates to the period July – September 2021. Council endorsement of this quarterly report is sought and for the Mayor to send a letter and quarterly report to the Director-General.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Russell Milligan:

- A. That Council note that the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) has, through the Mayor, on 6 April 2021 requested under section 115 of the *Local Government Act 2009*, that the Council provide quarterly performance reports on certain matters through to the quarter ending 30 June 2022 (Attachment 1).**
- B. That Council note the letter from the Mayor to the Director-General, DSDILGP dated 5 May 2021 acknowledging the request and setting out a proposed timetable for the preparation, endorsement and provision of the quarterly reports (Attachment 2).**

- C. That Council endorse the draft letter and second quarterly performance report (July – September 2021) set out in Attachments 3-8.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. NEW TRUSTEE LEASE OVER RESERVE FOR RECREATION PURPOSES - AUSTRALIAN CRAWL (GOODNA) PTY LTD - 19A TOONGARRA ROAD LEICHHARDT

This is a report concerning the Trustee Lease at the Georgie Conway Leichhardt Swim Centre over trust land located at 19A Toongarra Road, Leichhardt, described as Lot 39 on Crown Plan 902321 between Ipswich City Council and Australian Crawl (Goodna) Pty Ltd

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Mayor Teresa Harding:

- A. That Council terminate the existing Trustee Lease with Australian Crawl (Goodna) Pty Ltd located at 19A Toongarra Road, Leichhardt described as Lot 39 on Crown Plan 902321.**
- B. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(c)(v) of the Regulation applies to the disposal of interest in land at 19A Toongarra Road, Leichhardt more particularly described as part of Lot 39 and Crown Plan 902321, for a public swimming pool and ancillary purposes.**
- C. That Council agree to enter a new Trustee Lease (Council file reference number 5520) with Australian Crawl (Goodna) Pty Ltd (Lessee):**
- (i) at a yearly rent of \$1.00 excluding GST, payable to Council if demanded, and**
 - (ii) for a term of ten (10) years, with no options for extension, and**

(iii) for an in-kind contribution towards capital improvements over the term.

- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3.1. MATTER ON NOTICE – OPERATING HOURS OF THE GEORGIE CONWAY LEICHHARDT SWIM CENTRE

Councillor Marnie Doyle queried the operating hours outlined in the contract for the Georgie Conway Leichhardt Swim Centre and requested an understanding of how these hours were arrived at.

That the Acting General Manager Coordination and Performance, provide a response to councillors, prior to the Council meeting scheduled for 18 November 2021, on how the operating hours stated in the contract for the Georgie Conway Leichhardt Swim Centre were arrived at.

4. PROCUREMENT: TCP - 10590 SUPPLY AND DELIVERY OF LIGHT VEHICLES

This is a report concerning extending the term of contract 10590 – Supply and Delivery of Light Vehicles for up to a further two (2) x one (1) year extension periods, through the adoption of the attached Tender Consideration Plan.

Contract 10590 commenced 1 January 2018 and was put in place for a period of four (4) years (two (2) years with two (2) x one (1) year options). Both available extensions have been exercised and the contract will expire 31 December 2021. The forecasted contract value at commencement was \$8M with the current spend to date just under \$7M.

This extension of time is requested for Fleet and the business to determine the long-term strategy for light fleet vehicles across Council following the completion of the Low Emissions Vehicle Transitioning Plan.

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the Local Government Regulation 2012.”

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 230(1)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve to prepare Tender Consideration Plan number 10590 for the provision of Supply and Delivery of Light Vehicles.**
- B. That pursuant to Section 230(1)(b) of the *Local Government Regulation 2012* (Regulation), Council resolve to adopt Tender Consideration Plan number 10590 that was prepared for the provision of Supply and Delivery of Light Vehicles. as detailed in the report by the Category Specialist dated 19 October 2021.**
- C. That in accordance with the Tender Consideration Plan, Council extend the current contractual arrangement with Q Automotive – Trading as Bremer Ford (ABN 47 010 489 460), Blue Ribbon Motors (ABN 31 458 735 262) and Ross Llewellyn Motors (ABN 81 010 428 841) at an approximate value of \$2,400,000.00 excluding GST over the additional term, being a further two (2) x one (1) year options.**
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE
Councillors:
Madsen
Milligan
Harding
Doyle
Kunzelmann
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

5. COMMUNITY PANELS

Council's five Community Reference Groups (CRGs) have been operating since June 2019, and the two-year membership period has ended for members on each of the five CRG's. The Community Engagement section have supported Council to develop a new community engagement model that is in line with Council's strategic priorities and based on feedback from all involved with the CRGs over the last two years. A community panel model delivered online through Council's community engagement platform - Shape Your Ipswich – is proposed as a more inclusive, timely and contemporary approach to community engagement.

RECOMMENDATION

- A. That the community panel program be implemented and included as part of council's suite of community engagement approaches commencing February 2022.
- B. That the Community Reference Groups come to an official close as the two (2) year term has ended, and members be acknowledged for their contribution to community.
- C. That the Manager, City Design arrange a Heritage Forum for the first half of 2022. The agenda and scope of the Forum is to be the subject of consultation with the Mayor and Councillors.
- D. That the Heritage and Monument Advisory Committee be formally ceased and the immediate previous members be acknowledged and thanked for their past participation and contribution to the community.
- E. That bi-annual community meetings be held for the following commencing in 2022: Seniors, and Access and Inclusion.

Mayor Teresa Harding proposed the following recommendation as Recommendation F:

- F. That Council expand its community engagement strategy to include council's approaches, tools, methods and resourcing of community engagement.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

- A. That the community panel program be implemented and included as part of council's suite of community engagement approaches commencing February 2022.**

- B. That the Community Reference Groups' come to an official close as the two (2) year term has ended, and members be acknowledged for their contribution to community.**
- C. That the Manager, City Design arrange a Heritage Forum for the first half of 2022. The agenda and scope of the Forum is to be the subject of consultation with the Mayor and Councillors.**
- D. That the Heritage and Monument Advisory Committee be formally ceased and the immediate previous members be acknowledged and thanked for their past participation and contribution to the community.**
- E. That bi-annual community meetings be held for the following commencing in 2022: Seniors, and Access and Inclusion.**
- F. That council expands its community engagement strategy to include council's approaches, tools, methods and resourcing of community engagement.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. COUNCIL, COMMITTEE MEETINGS AND BRIEFINGS/WORKSHOP DATES FOR 2022 AND JANUARY 2023

This is a report concerning the proposed 2022 Ipswich City Council – Council, Committee Meetings and Briefings/Workshop schedule.

The schedule has been prepared on a 4-weekly cycle where possible with the exception of June, September and December. This is due to a special council meeting on 30 June 2022 for the adoption of the budget, a meeting later in September to allow for a break over the majority of the September school holidays and a shorter timeframe at the end of November/December to allow a good break over the Christmas period.

Informal meetings including briefings and workshops have been proposed to occur generally on the first week of the month and run from 9.00 am to 4.00 pm on these days.

Allowance has also been made within the overall schedule for strategic workshops related to the annual budget and the new Planning Scheme.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

- A. That the Council, Committee Meetings and Briefings/Workshop dates for 2022 and January 2023 be held as detailed in Attachment 1 and as outlined below:**

COUNCIL/COMMITTEE	MEETING DAY AND TIME	MEETING DATES
Council Ordinary Meeting **includes Special Budget Meeting	Thursday - 9.00 am	27 January 2022 24 February 2022 24 March 2022 21 April 2022 19 May 2022 **30 June 2022 28 July 2022 25 August 2022 29 September 2022 27 October 2022 24 November 2022 8 December 2022 19 January 2023
Growth, Infrastructure and Waste	Thursday - 9.00 am **Tuesday – 9.00 am	10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022
Governance and Transparency	Thursday - 9.00 am **Tuesday – 9.00 am	10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022

Community, Culture, Arts and Sport	<p>Thursday - 10 minutes after the conclusion of the Governance and Transparency Committee</p> <p>**Tuesday – 9.00 am</p>	<p>10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022</p>
Economic and Industry Development	<p>Thursday - 10 minutes after the conclusion of the Community, Culture, Arts and Sport Committee</p> <p>**Tuesday – 9.00 am</p>	<p>10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022</p>
Environment and Sustainability	<p>Thursday - 10 minutes after the conclusion of the Economic and Industry Development Committee</p> <p>**Tuesday – 9.00 am</p>	<p>10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022</p>
Ipswich Central Redevelopment Committee	<p>Thursday - 10 minutes after the conclusion of the Environment and Sustainability Committee</p> <p>**Tuesday – 9.00 am</p>	<p>10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022</p>
Briefings/Workshops	<p>Tuesday - 9.00 am to 4.00 pm</p>	<p>1 February 2022 1 March 2022</p>

		29 March 2022 26 April 2022 24 May 2022 7 June 2022 5 July 2022 2 August 2022 6 September 2022 4 October 2022 2 November 2022 22 November 2022
--	--	---

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. DRUG AND ALCOHOL (COUNCILLORS) POLICY

This is a report outlining the proposal for a Drug and Alcohol Policy for the elected representatives of Ipswich City Council and follows the presentation of two reports to Council previously in December 2020 and March 2021. If adopted, Council voluntarily choosing to implement a policy that goes over and above the requirements of the Code of Conduct for Councillors in Queensland further demonstrates its commitment to good governance.

A draft policy is now attached having been circulated to Councillors in July 2021 and being discussed at a meeting in October 2021.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That the Drug and Alcohol (Councillors) Policy as detailed in Attachment 1, be adopted.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

NEGATIVE

Councillors:

Nil

Doyle
Kunzelmann
Jonic

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.10 am.

The meeting closed at 10.28 am.

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2021(10)

4 NOVEMBER 2021

REPORT OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Andrew Fechner (Chairperson); Councillors Kate Kunzelmann (Deputy Chairperson), Mayor Teresa Harding, Jacob Madsen, Deputy Mayor Nicole Jonic and Marnie Doyle (Observer)

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Peter Tabulo), Acting General Manager Corporate Services (Sylvia Swalling), Chief Financial Officer (Jeff Keech), Acting General Manager Infrastructure and Environment (Sean Madigan), Executive Services Manager (Wade Wilson), Manager Communication and Engagement (Laura Bos), Senior Digital Media and Content Officer (Jodie Richter) and Theatre Technician (Trent Gray)

ACKNOWLEDGEMENT OF COUNTRY

Councillor Andrew Fechner (Chairperson) moved a procedural motion to move outside of standing orders for an Acknowledgement of Country.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Fechner	Nil
Kunzelmann	
Harding	
Madsen	
Jonic	

The motion was put and carried.

Councillor Kate Kunzelmann delivered the Acknowledgement of Country.

Councillor Andrew Fechner moved a procedural motion to return to standing orders.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Fechner	Nil
Kunzelmann	

Harding
Madsen
Jonic

The motion was put and carried.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2021(09) OF 7 OCTOBER 2021**

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the minutes of the Community, Culture, Arts and Sport Committee No. 2021(10) held on 7 October 2021 be confirmed.

AFFIRMATIVE
Councillors:
Fechner
Kunzelmann
Harding
Madsen
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **IPSWICH ARTS ADVISORY GROUP**

This is a report concerning the formation of the Ipswich Arts Advisory Group, a priority outcome from the Creators of Ipswich Summit.

The Ipswich Arts Advisory Group (IAAG) will create an avenue for collective communication and connection between the Ipswich Creative Community and Council. It will aid in promoting awareness of creative community values and provide structure for collective aspirations to be articulated in relation to the city's Arts and Cultural Strategy and the development of a key strategic arts initiatives.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Kate Kunzelmann:

That Council endorse the creation of the Ipswich Arts Advisory Group with the associated Terms of Reference (ToR) as outlined in Attachment 1.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.50 am.

The meeting closed at 10.55 am.

ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2021(10)

4 NOVEMBER 2021

REPORT OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Deputy Mayor Nicole Jonic (Chairperson); Councillors Jacob Madsen (Deputy Chairperson), Mayor Teresa Harding, Councillors Kate Kunzelmann and Andrew Fechner

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Sylvia Swalling), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Peter Tabulo), Executive Services Manager (Wade Wilson), Manager Economic and Community Development (Cat Matson), Manager Communication and Engagement (Laura Bos), Senior Digital Media and Content Officer (Jodie Richter) and Theatre Technician (Trent Gray)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2021(09) OF 7 OCTOBER 2021**

RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:
Seconded by Councillor Jacob Madsen:

That the minutes of the Economic and Industry Development Committee held on 7 October 2021 be confirmed.

AFFIRMATIVE

Councillors:

Madsen

Harding

Kunzelmann

Fechner

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

Nil

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.05 am.

The meeting closed at 11.06 am.

ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2021(10)

4 NOVEMBER 2021

REPORT OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Russell Milligan (Chairperson); Councillors Andrew Fechner (Deputy Chairperson), Mayor Teresa Harding, Councillor Jacob Madsen and Kate Kunzelmann

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Peter Tabulo), Acting General Manager Corporate Services (Sylvia Swalling), Manager Economic and Community Development (Cat Matson), Manager Communication and Engagement (Laura Bos), Senior Digital Media and Content Officer (Jodie Richter), Executive Services Manager (Wade Wilson), Natural Environment and Land Manager (Phil A Smith) and Theatre Technician (Trent Gray)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2021(09) OF 7 OCTOBER 2021**

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Jacob Madsen:

That the minutes of the Environment and Sustainability Committee held on 7 October 2021 be confirmed.

AFFIRMATIVE
Councillors:
Milligan
Fechner
Harding
Madsen
Kunzelmann

NEGATIVE
Councillors:
Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **ENVIROPLAN 25 YEARS CAMPAIGN HIGHLIGHTS**

Ipswich Enviroplan celebrated 25 years in 2021. The Enviroplan 25 Years campaign had two major purposes:

- To coordinate an awareness campaign to celebrate Ipswich Enviroplan's 25th anniversary.
- To encourage conservation and environment education and behaviour change.

This is a report concerning the Ipswich Enviroplan 25 years campaign highlights.

RECOMMENDATION

Moved by Councillor Jacob Madsen:
Seconded by Councillor Andrew Fechner:

That Council receive and note the key highlights pertaining to celebrating 25 years of Ipswich Enviroplan.

AFFIRMATIVE
Councillors:
Milligan
Fechner
Harding
Madsen
Kunzelmann

NEGATIVE
Councillors:
Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

The Manager, Environment and Sustainability addressed the committee to outline a correction required to the Ipswich Rivers Improvement Trust 2021-2022 Annual Precept Report from the Environment and Sustainability Committee Meeting of 2 September 2021.

RECOMMENDATION

Moved by Councillor Russell Milligan:

Seconded by Councillor Andrew Fechner:

That the minutes notate a correction to the Ipswich Rivers Improvement Trust 2021-2022 Annual Precept Report presented to Council's Environment and Sustainability Committee on 2 September 2021, being the removal of the incorrect paragraph as follows:

"If there is a failure to negotiate and agree on an amount within a reasonable timeframe, the amount the local government must contribute will be the amount decided by the Minister".

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.17 am.

The meeting closed at 11.34 am.

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2021(10)

4 NOVEMBER 2021

REPORT OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Marnie Doyle (Chairperson); Councillors Kate Kunzelmann, Mayor Teresa Harding, Russell Milligan and Deputy Mayor Nicole Jonic (Deputy Chairperson)

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), Acting General Manager Infrastructure and Environment (Sean Madigan), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Peter Tabulo), Project Manager (Greg Thomas), Communications, Events and Engagement Manager (Karyn Sutton), Project Officer (Courtney Strow), Project Manager – Ipswich Central (Erin Marchant), Chair – Retail Sub-Project Sub Committee (James Hepburn), Senior Digital Media and Content Officer (Jodie Richter), Manager Communication and Engagement (Laura Bos), Manager Economic and Community Development (Cat Matson) and Theatre Technician (Trent Gray)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2021(09) OF 7 OCTOBER 2021**

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Mayor Teresa Harding:

That the minutes of the Ipswich Central Redevelopment Committee held on 7 October 2021 be confirmed.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **IPSWICH CENTRAL REVITALISATION - POSITIONING FRAMEWORK AND PLACE PLANS**

This is a report concerning the approval and adoption of the Positioning Framework, including the Priority Projects and Place Plans for the Ipswich Central Revitalisation Project.

RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:

Seconded by Councillor Kate Kunzelmann:

- A. That the Ipswich Central Positioning Framework, including the supplementary Priority Projects be endorsed. (Attachment 1 and 2).**
- B. That the Place Plans – Ipswich Centre Core and Top of Town be endorsed. (Attachment 3).**

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. NICHOLAS STREET PRECINCT - COMMUNICATIONS, ENGAGEMENT AND EVENTS REPORT OCTOBER 2021

This is a report concerning the communications, engagement and events activity undertaken and planned for the Nicholas Street Precinct in October 2021

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:
Seconded by Councillor Russell Milligan:

That the Nicholas Street Precinct Communications, Engagement and Events Monthly Report be received and the contents noted.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. NICHOLAS STREET PRECINCT - RETAIL SUB-PROJECT STEERING COMMITTEE OCTOBER 2021

This is a report concerning the October 2021 report from the Retail Sub-Project Steering Committee on the status of the leasing program and associated developments with the retail component of the Nicholas St Precinct redevelopment.

RECOMMENDATION

That the October 2021 Retail Sub-Project Steering Committee Report be received and the contents noted.

Councillor Marnie Doyle proposed the following additional Recommendation:

- B. That the Retail Sub-Project Steering Committee provide a report to the December meeting outlining advocacy work and discussions with the State Government regarding state owned assets within the Ipswich Central precinct and opportunities to improve those assets aesthetically including removal where appropriate.

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:
Seconded by Councillor Russell Milligan:

- A. That the October 2021 Retail Sub-Project Steering Committee Report be received and the contents noted.**
- B. That the Retail Sub-Project Steering Committee provide a report to the December meeting outlining advocacy work and discussions with the State Government regarding state owned assets within the Ipswich Central precinct and opportunities to improve those assets aesthetically including removal where appropriate.**

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.48 am.

The meeting closed at 12.09 pm.

Doc ID No: A7539851

ITEM: 15.1

SUBJECT: CEO ORGANISATIONAL PERFORMANCE REPORT FOR OCTOBER 2021

AUTHOR: ACTING CHIEF EXECUTIVE OFFICER

DATE: 10 NOVEMBER 2021

EXECUTIVE SUMMARY

The report for this month is the fourth of the new financial year and the progression of the Quarter 2 period (October-December 2021).

The Council team at large is now well into delivering the Annual Plan and Budget commitments for 2021-2022 and is focussed on the delivery of an array of projects and core services to the community while continuing to meet our legislative obligations.

The report for this period highlights current significant matters and progress on key performance indicators.

RECOMMENDATION/S

That the Chief Executive Officer Organisational Performance Report for October 2021 be received and the contents noted.

BACKGROUND

1. Current Significant Matters

- Council's implementation of the Waste and Circular Economy Transformation Policy Directive is progressing including work with the Waste and Recycling Industry Association Queensland (WRIQ) and waste industry operators located within Ipswich to develop a Code of Practice. A second workshop was held in October 2021 to advance discussions on the Code of Practice. The next phase is detailed drafting and review.
- The next stage of Project Reunite was advanced during October 2021 with the launch of a three week period of consultation with the community on Shape Your Ipswich providing the opportunity for members of the community to examine Council's register of memorabilia items and express interest in any items previously owned.
- Council held the 2021 Ipswich Sports Awards on 29 October 2021 with more than 150 people in attendance. The event was well received by attendees and was a celebration of the achievements of our local athletes, coaches, officials, organisations and volunteers with 8 winners each taking home \$2,000 in prize money.

- iVolve Project Stage 3 program delivery has now commenced with the appointment of a Program Director and a support officer for this phase of the initiative. The Program Director has been engaged through AVEC, a specialist project delivery and professional services company providing technology agnostic solutions across Australia, New Zealand and the United Kingdom. In the next few weeks, the focus will be the initial Stage 3 design phase, which will include commencing stakeholder engagement activities, establishing the program structure and working closely with internal staff to build out the work schedule including the procurement market strategy, development of functional specifications, and change and impact assessments.

2. Workplace Health and Safety

Council is continuing to focus heavily on workforce health, safety and wellbeing. There was an excellent safety performance across council for October, with the injury rate being 75% less than this time last year.

The **Lost Time Injury Frequency Rate (LTIFR)** is 8.02 which is higher than last month (7.55). This equates to 8.02 lost time injuries every six (6) months. The state average is 14.97.

Lost time severity rate is 23.3 which is slightly higher than last month (21.8). The state average is 32.71 (Total days lost for each LTI).

3. Update on Operational Plan

The Quarter 1 Performance Report for the Operational Plan (from the 2021-2022 Annual Plan) is a separate item on this meeting's agenda.

Council's plans and last adopted quarterly report are available for public viewing on council's website. The link is:

https://www.ipswich.qld.gov.au/about_council/media/corporate_publications/operational_plan

4. Major Key Performance Indicators

People and Culture

- Council's workforce 'head count' has increased slightly as of 31 October 2021 is 1419 and is shown with 1071 full-time (1065 in September), 138 part-time (133 in September); 109 casual (109 in September); and 101 contingency (101 in September) staff.
- Turnover rate for October 2021 is currently tracking at 13.92% and has again slightly increased from last month (13.5% in September).

Finance

Council's overall year-to-date (YTD) net result as at the end of October 2021 is below budget, with a net surplus (including capital revenues) of \$22.4 million compared to the YTD budgeted of \$30.5 million. This result is mainly due to less donated assets received than budgeted. The operating position of Council is ahead of budget with a YTD deficit of \$2.5 million compared to a YTD budget deficit of \$5.1 million. This is due to fees and charges revenue being ahead of budget and is slightly offset by YTD operating expenses being \$230k above budget.

Capital expenditure YTD (including the Nicholas Street Precinct) was \$41.4 million, which is \$8.4 million below budget. The underspend is primarily related to the timing of the Nicholas Street projects.

Council's financial performance report is tabled via a separate report to Council every month and is included on this meeting's agenda.

Capital Delivery Program 2020-2021

The Infrastructure and Environment Department (IED) is responsible for the constructed and natural assets of the city and manages Council's roads, traffic systems, building, parks, drains and natural areas.

Management of council's environmental and sustainability responsibilities includes conservation, waste, stormwater, cultural heritage and emergency events.

The Infrastructure and Environment Department continues to perform well in relation to the delivery of capital projects. The spend for the month of October was \$5.54 million dollars compared to a budget of \$6.67 million. The underspend relates primarily to the fleet area which is being impacted by supply chain issues and the phasing of the Whitwood Road landfilling capping project. The major projects being the Springfield Greenbank Arterial duplication and Redbank Plains Stage 3 remain on track in terms of timing.

5. Risk and Compliance Update

Corporate Risk Register

Council's corporate risk register is reported through Council's Audit and Risk Management Committee which is held approximately every quarter. Council's corporate risk register is reviewed and updated every two months at the Executive Leadership Team (ELT) Risk Committee Meeting.

During October the increasing risks of inflation and supply chain were discussed and considered. Supply chain issues include supply of light and heavy vehicles, steel and pipes, in particular. Steps are being taken to mitigate the risks and to plan and order further in advance where possible.

Legal Matters

An overview of all current active court proceedings and all significant legal matters that are not the subject of court proceedings is provided at Confidential Attachment 2 to this report.

Matters that are not the subject of court proceedings will be considered significant where:

- they concern subject matter of significant public interest/concern; and/or
- where their outcome may present significant financial value/impact for Council; and/or
- where their outcome may set an important precedent for Council.

Generally significant non-court matters will only be reported where they are the subject of dispute and management of that dispute is being administered by Legal Services (as opposed to where Legal Services' involvement is ad-hoc or limited to the provision of internal advice), or where they concern a significant project for Council.

The detail reported in respect of each matter listed has been provided with privacy, confidentiality and legal professional privilege (and the requirement to maintain same) in mind.

6. Current Consultation Matters

Shape your Ipswich is Ipswich City Council's digital engagement platform where Council uses a range of digital techniques to connect with the community and promote any events associated with the consultation project. <https://shapeyouripswich.com.au/>

Projects currently open on Shape Your Ipswich:

Project Name	Project Lead (Council Department)	Purpose of engagement
Ipswich Central	Community, Cultural and Economic Development Department	Inform community on the redevelopment of central Ipswich. Consultation on CBD planning and development.
Sustainability Strategy	Infrastructure and Environment Department	To socialise and consult the community on the draft Sustainability Strategy, before it is finalised and reported to Council.
Strengthening Ipswich Communities Plan	Planning and Regulatory Services Department	To seek community's sentiment/feedback regarding the needs and aspirations of social infrastructure across the city, for the next 20 years.
Memorabilia Project	Coordination and Performance Department	To disclose the memorabilia catalogue to the community; update the community on

		Council’s resolution regarding how items will be distributed; and to allow community members to claim any items originally owned by them.
--	--	---

Projects (new) that may open in the next month:

Project Name	Project Lead (Council Department)	Purpose of engagement
Cycling through our CBD	Infrastructure and Environment Department	To inform community of the Ipswich Inner CBD Cycle network, and to seek feedback which will be considered in project design.
Cameron Park Playground Design	Infrastructure and Environment Department	To seek community input for the concept design for the Cameron Park Playground Upgrade, and associated works.
Urban Heat	Infrastructure and Environment Department	Consultation on community experiences of the urban heat environment. Partnership with Griffith University and University of the Sunshine Coast.
CBD Speed Limits	Infrastructure and Environment Department	To seek community feedback on the proposed 40km/h speed limit in the CBD area, as part of the Vulnerable Road User Program.

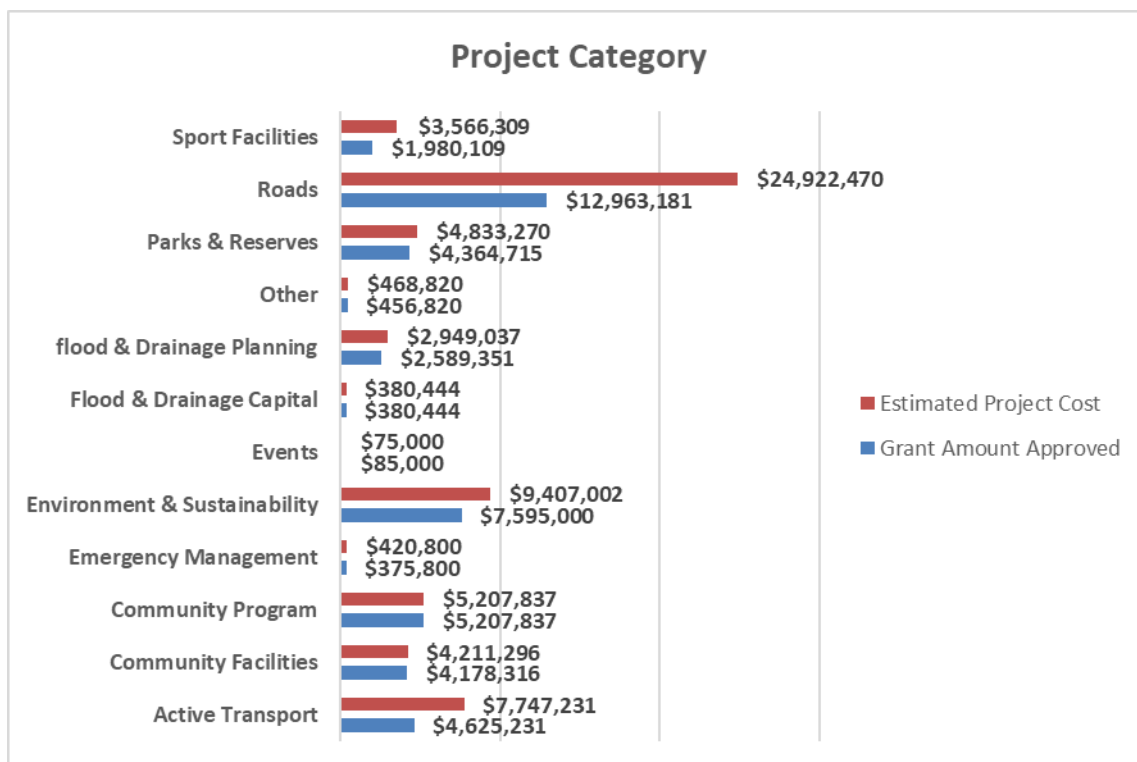
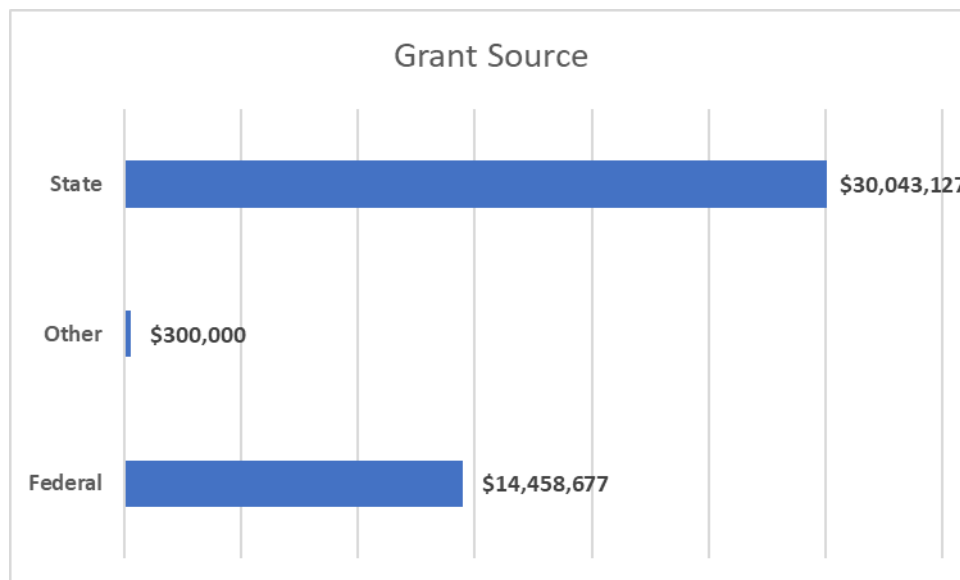
Project updates for next month – closing the loop:

Project Name	Project Lead (Council Department)	Purpose of engagement
Sutton Park Skate Facility Upgrade	Infrastructure and Environment Department	Close-the loop: inform community of the final designs for the new skate facility.
Skate and Active Recreation (Redbank Plains Recreation Reserve Youth Area Concept)	Infrastructure and Environment Department	Close-the-loop: inform community of the stage one design works for the new skate facility.

7. External Funding

Councils in Queensland may receive funding (Grants) from the Federal and State Governments. Council currently has 110 active grant projects with funding commitments of \$44.8 million.

A summary of the grant revenue portfolio is provided below:



8. Council Resolutions


Number of resolutions finalised during the month: 26

Number of resolutions in progress at the end of the month: 64

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Actions report as at 9 November 2021 ↓ 
	CONFIDENTIAL
2.	Legal Services confidential attachment for October 2021

IPSWICH CITY COUNCIL ACTIONS REPORT

Printed: Tuesday, 9 November 2021

Total actions in progress: 64

Date From: 26 April 2020

Total actions completed since last report: 26

Date To: 9 November 2021

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE

Actions in progress: 3

Meeting	Dept	Item	Title	Expected Completion Date
Community, Culture, Arts and Sport Committee 17/09/2020	Community, Cultural and Economic Development Department	5	Rosewood Community Centre	TBA
Community, Culture, Arts and Sport Committee 2/09/2021	Community, Cultural and Economic Development Department	2	Indigenous Accord 2020 - 2025 Milestone Report	TBA
Community, Culture, Arts and Sport Committee 7/10/2021	Community, Cultural and Economic Development Department	2	Draft Active Ipswich Strategy 2031	TBA

COMMUNITY, CULTURE ARTS AND SPORT COMMITTEE

Actions completed: 6

Meeting	Dept	Item	Title
Community, Culture, Arts and Sport Committee 11/03/2021	Community, Cultural and Economic Development Department	6	Notice of Motion - Civic Celebrations
Community, Culture, Arts and Sport Committee 2/09/2021	Community, Cultural and Economic Development Department	3	1 Nicholas Street - Fees and Charges for Community and Commercial Use
Community, Culture, Arts and Sport Committee 2/09/2021	Community, Cultural and Economic Development Department	5	Major Event Sponsorship - 2021 Countdown with Colour New Year's Eve Event
Community, Culture, Arts and Sport Committee 2/09/2021	Community, Cultural and Economic Development Department	6	Community Christmas Carols 2021
Community, Culture, Arts and Sport Committee 7/10/2021	Community, Cultural and Economic Development Department	3	Draft Customer Experience Strategy
Community, Culture, Arts and Sport Committee 7/10/2021	Community, Cultural and Economic Development Department	4	Civic and Ceremonial Events Policy

Item 15.1 / Attachment 1.

IPSWICH CITY COUNCIL ACTIONS REPORT	Printed: Tuesday, 9 November 2021
Total actions in progress: 64	Date From: 26 April 2020
Total actions completed since last report: 26	Date To: 9 November 2021

COUNCIL

Actions in progress: 28

Meeting	Dept	Item	Title	Expected Completion Date
Council 28/01/2021	Planning and Regulatory Services Department	15.1	Review of Footpath Dining	31/01/2022
Council 25/02/2021	Coordination and Performance Department	15.4	Local Roads and Community Infrastructure Program (Round 2) Funding Allocation	TBA
Council 25/02/2021	Corporate Services Department	16.1	Notice of Motion - Property Valuations	TBA
Council 25/02/2021	Infrastructure and Environment Department	15.5	Naming of Your Places and Spaces - Community Engagement Report	TBA
Council 25/03/2021	Coordination and Performance Department		Mayoral Minute - Recruitment of Chief Executive Officer	1/11/2021
Council 25/03/2021	Coordination and Performance Department	13.1	Drug & Alcohol Policy (Councillors)	30/11/2021
Council 25/03/2021	Coordination and Performance Department	15.4	Memorabilia Items	31/12/2021
Council 25/03/2021	Infrastructure and Environment Department	15.1	Naming of Your Places and Spaces - Community Engagement Report	TBA
Council 29/04/2021	Coordination and Performance Department	15.1	Appointment of Deputy Mayor until April 2022	1/03/2022
Council 29/04/2021	Corporate Services Department	15.7	PROPOSED RENEWAL OF LEASE OVER 116 BRISBANE STREET, IPSWICH TO RAJESH SHARMA	30/11/2021
Council 29/04/2021	Corporate Services Department	15.7	PROPOSED RENEWAL OF LEASE OVER 116 BRISBANE STREET, IPSWICH TO RAJESH SHARMA	30/11/2021
Council 27/05/2021	Infrastructure and Environment Department	16.1	Notice of Motion - Emergency Works to Unformed Damaged Roads	TBA
Council 24/06/2021	Corporate Services Department	15.5	Planning and Environment Court Landfill/Waste Appeals 3473/19, 4101/19 and 912/20 - Legal Expenditure	TBA
Council 24/06/2021	Planning and Regulatory Services Department	16.2	Notice of Motion - Council support for federal funding request by Springfield City Group - Stage 3 Robelle Domain	1/12/2021
Council 22/07/2021	Community, Cultural and Economic Development Department	16.1	Notice of Motion - Local Offices at Springfield Central Library, Redbank Plains Library and Rosewood Library	TBA

Item 15.1 / Attachment 1.

IPSWICH CITY COUNCIL ACTIONS REPORT	Printed: Tuesday, 9 November 2021
Total actions in progress: 64	Date From: 26 April 2020
Total actions completed since last report: 26	Date To: 9 November 2021

Meeting	Dept	Item	Title	Expected Completion Date
Council 22/07/2021	Community, Cultural and Economic Development Department	8.1	Hack for Community Impact	TBA
Council 22/07/2021	Coordination and Performance Department	16.1	Notice of Motion - Local Offices at Springfield Central Library, Redbank Plains Library and Rosewood Library	31/12/2021
Council 22/07/2021	Infrastructure and Environment Department	15.2	Provisional Projects	TBA
Council 22/07/2021	Infrastructure and Environment Department	16.1	Notice of Motion - Local Offices at Springfield Central Library, Redbank Plains Library and Rosewood Library	TBA
Council 19/08/2021	Community, Cultural and Economic Development Department	15.7	Notice of Motion Response - Councillor Local Office Space	TBA
Council 19/08/2021	Coordination and Performance Department	15.7	Notice of Motion Response - Councillor Local Office Space	31/12/2021
Council 19/08/2021	Infrastructure and Environment Department	15.1 1	Sub-Regional Waste Alliance - Recycling Modernisation Fund	TBA
Council 19/08/2021	Infrastructure and Environment Department	7	Presentation of Petition - Siedofsky Street, Redbank Plains	30/11/2021
Council 16/09/2021	Corporate Services Department	15.4	Provisional Projects	TBA
Council 16/09/2021	Infrastructure and Environment Department	15.4	Provisional Projects	TBA
Council 21/10/2021	Community, Cultural and Economic Development Department	15.5	Event Sponsorship - A-League Friendly Football Match	9/11/2021
Council 21/10/2021	Coordination and Performance Department	5	Condolences	9/11/2021
Council 21/10/2021	Infrastructure and Environment Department	15.4	Disaster Management Policy Review	9/11/2021

IPSWICH CITY COUNCIL ACTIONS REPORT

Printed: Tuesday, 9 November 2021

Total actions in progress: 64

Date From: 26 April 2020

Total actions completed since last report: 26

Date To: 9 November 2021

COUNCIL

Actions completed: 6

Meeting	Dept	Item	Title
Council 28/07/2020	Corporate Services Department	15.4	Disposal of Council Administration Assets
Council 25/03/2021	Community, Cultural and Economic Development Department	16.2	Notice of Motion - Customer Service
Council 19/08/2021	Coordination and Performance Department	15.3	Request for Quarterly Reports to the Department of State Development, Infrastructure, Local Government and Planning
Council 19/08/2021	Corporate Services Department	15.8	Procurement: Hire of Waste Collection / Compaction Vehicle
Council 16/09/2021	Coordination and Performance Department	16.1	Notice of Motion - Mid-Term Review - Multi-Member Arrangement and Divisional Boundaries
Council 21/10/2021	Coordination and Performance Department	15.3	Adoption of Ipswich City Council's Annual Report 2020-2021

ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE

Actions in progress: 2

Meeting	Dept	Item	Title	Expected Completion Date
Economic and Industry Development Committee 8/07/2021	Community, Cultural and Economic Development Department	2	Small Business Funding Program	TBA
Economic and Industry Development Committee 2/09/2021	Community, Cultural and Economic Development Department	3	Chambers of Commerce - 2021-2022 Partnership Agreements	TBA

ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE

Actions completed: 2

Meeting	Dept	Item	Title
Economic and Industry Development Committee 15/10/2020	Community, Cultural and Economic Development Department	1	Ipswich Exceptional Experiences - Tourism Development Program
Economic and Industry Development Committee 5/08/2021	Community, Cultural and Economic Development Department	2	Council of Mayors South East Queensland 2021-2022 Membership

ENVIRONMENT AND SUSTAINABILITY COMMITTEE

IPSWICH CITY COUNCIL ACTIONS REPORT	Printed: Tuesday, 9 November 2021
Total actions in progress: 64	Date From: 26 April 2020
Total actions completed since last report: 26	Date To: 9 November 2021

Actions in progress: 6

Meeting	Dept	Item	Title	Expected Completion Date
Environment and Sustainability Committee 15/10/2020	Infrastructure and Environment Department	2	Stormwater Quality Offsets Program Capital Works Portfolio Sub Program - List of Projects 2021-2022	30/06/2022
Environment and Sustainability Committee 11/03/2021	Corporate Services Department	4	Cherish the Environment Foundation	30/06/2022
Environment and Sustainability Committee 11/03/2021	Infrastructure and Environment Department	3	Assessment of 12-26 Eugene Street Bellbird Park for Enviroplan acquisition	TBA
Environment and Sustainability Committee 11/03/2021	Infrastructure and Environment Department	4	Cherish the Environment Foundation	TBA
Environment and Sustainability Committee 2/09/2021	Infrastructure and Environment Department	2	Traditional Owner Reference Group	TBA
Environment and Sustainability Committee 7/10/2021	Infrastructure and Environment Department	3	Review and Update of the Local Disaster Management Sub Plan - Public Information and Warnings	TBA

ENVIRONMENT AND SUSTAINABILITY COMMITTEE

Actions completed: 1

Meeting	Dept	Item	Title
Environment and Sustainability Committee 2/09/2021	Infrastructure and Environment Department	3	Ipswich Rivers Improvement Trust 2021-2022 Annual Precept

IPSWICH CITY COUNCIL ACTIONS REPORT

Printed: Tuesday, 9 November 2021

Total actions in progress: 64

Date From: 26 April 2020

Total actions completed since last report: 26

Date To: 9 November 2021

GOVERNANCE AND TRANSPARENCY COMMITTEE

Actions in progress: 11

Meeting	Dept	Item	Title	Expected Completion Date
Governance and Transparency Committee 15/10/2020	Corporate Services Department	1	Acquisition of Leasehold Land - Champions Way Truncation	31/12/2021
Governance and Transparency Committee 11/02/2021	Corporate Services Department	4	Acquisition of Land for INF02414 Road Purposes Redbank Plains Road Stage 3	1/12/2021
Governance and Transparency Committee 11/02/2021	Corporate Services Department	5	Acquisition of Land and Drainage Easement for INF03206 Mary and William Streets Blackstone Traffic Signalisation Project	1/03/2022
Governance and Transparency Committee 11/02/2021	Corporate Services Department	6	Acquisition of Drainage Easements for INF04089 Local Drainage Rehabilitation Project Pryde and Hume Street, Woodend	1/03/2022
Governance and Transparency Committee 10/06/2021	Corporate Services Department	4	Procurement - Overdrive subscription for eResources	TBA
Governance and Transparency Committee 10/06/2021	Corporate Services Department	5	New Trustee Lease over Reserve for Recreation Purposes to Australian Crawl (Goodna) Pty Ltd over 256 Brisbane Road, Bundamba	30/11/2021
Governance and Transparency Committee 2/09/2021	Corporate Services Department	2	New Trustee Lease over Reserve for Recreation Purposes to Rosewood RSL Sub Branch Inc. over 1 Mill Street, Rosewood	1/11/2021
Governance and Transparency Committee 7/10/2021	Corporate Services Department	2	Trustee Lease Renewal to Axicom Pty Ltd over 22 Chelmsford Avenue, Ipswich	26/11/2021
Governance and Transparency Committee 7/10/2021	Corporate Services Department	3	Procurement - Mobile Data Anywhere Subscription	TBA
Governance and Transparency Committee 7/10/2021	Corporate Services Department	4	Procurement – VelocityEHS Workplace Health and Safety Management Software Subscription	TBA
Governance and Transparency Committee 7/10/2021	Corporate Services Department	5	Procurement - Professional Development Mayor and Councillors	TBA

IPSWICH CITY COUNCIL ACTIONS REPORT

Printed: Tuesday, 9 November 2021

Total actions in progress: 64

Date From: 26 April 2020

Total actions completed since last report: 26

Date To: 9 November 2021

GOVERNANCE AND TRANSPARENCY COMMITTEE

Actions completed: 6

Meeting	Dept	Item	Title
Governance and Transparency Committee 15/04/2021	Corporate Services Department	5	Procurement - Cultural Landscape Values Investigation Agreement
Governance and Transparency Committee 2/09/2021	Corporate Services Department	3	Procurement: Supply & Maintenance of Multi Function Device / Printers (MFD's)
Governance and Transparency Committee 7/10/2021	Corporate Services Department	2	Trustee Lease Renewal to Axicom Pty Ltd over 22 Chelmsford Avenue, Ipswich
Governance and Transparency Committee 7/10/2021	Corporate Services Department	3.1	Matter on Notice - Number of Mobile Devices in the Field
Governance and Transparency Committee 7/10/2021	Corporate Services Department	5.1	Matter on Notice - Confidential Background Paper
Governance and Transparency Committee 7/10/2021	Corporate Services Department	6	People and Culture Policies for Repeal

GROWTH, INFRASTRUCTURE AND WASTE COMMITTEE

Actions in progress: 13

Meeting	Dept	Item	Title	Expected Completion Date
Growth Infrastructure and Waste Committee 12/11/2020	Infrastructure and Environment Department	7	Notice of Motion - Load Limits placed on heavy-traffic bridges	TBA
Growth Infrastructure and Waste Committee 11/03/2021	Corporate Services Department	4	Acquisition of Land for Road Purposes - Springfield Parkway Shared Path Upgrade Project	31/12/2021
Growth Infrastructure and Waste Committee 15/04/2021	Corporate Services Department	3	Acquisition of Volumetric Title from Springfield Anglican College - (Lot 1 SP151191)	TBA
Growth Infrastructure and Waste Committee 15/04/2021	Infrastructure and Environment Department	5	Notice of Motion Response - Riding the Revolution Report	1/12/2021
Growth Infrastructure and Waste Committee 10/06/2021	Coordination and Performance Department	3	North Ipswich Sport and Entertainment Precinct Business Cases and National Sporting Expansion into Ipswich	TBA
Growth Infrastructure and Waste Committee 10/06/2021	Corporate Services Department	13	Amendment to Acquisition of INF02725 Drainage Easement for Local Drainage Rehabilitation at Arthur Summervilles Road, Karalee	30/11/2021
Growth Infrastructure and Waste Committee 5/08/2021	Corporate Services Department	2	Disposal of Subterranean Land Located at Lots 21 and 22 Ipswich-Rosewood Road, Amberley	31/12/2021

IPSWICH CITY COUNCIL ACTIONS REPORT	Printed: Tuesday, 9 November 2021
Total actions in progress: 64	Date From: 26 April 2020
Total actions completed since last report: 26	Date To: 9 November 2021

Meeting	Dept	Item	Title	Expected Completion Date
Growth Infrastructure and Waste Committee 2/09/2021	Corporate Services Department	5	Acquisition of Land for INF03144 Eastern Ipswich Bikeway Link	1/02/2022
Growth Infrastructure and Waste Committee 2/09/2021	Corporate Services Department	6	Acquisition of Drainage Easement - INF04082 - 97 Moores Pocket Road, Moores Pocket	30/06/2022
Growth Infrastructure and Waste Committee 7/10/2021	Corporate Services Department	2	Procurement: Delegation to CEO to enter into contract for supply of electricity for large contestable sites	TBA
Growth Infrastructure and Waste Committee 7/10/2021	Corporate Services Department	3	Proposed Disposal of Council Asset: 'Marburg Sulky'	TBA
Growth Infrastructure and Waste Committee 7/10/2021	Infrastructure and Environment Department	3	Proposed Disposal of Council Asset: 'Marburg Sulky'	TBA
Growth Infrastructure and Waste Committee 7/10/2021	Infrastructure and Environment Department	4	Kerb and Channel Sub-Program - Project Prioritisation Methodology	TBA

GROWTH, INFRASTRUCTURE AND WASTE COMMITTEE

Actions completed: 4

Meeting	Dept	Item	Title
Growth Infrastructure and Waste Committee 15/04/2021	Corporate Services Department	2	Procurement - Delegation to CEO to enter into a contract under Local Buy contract for the supply of streetlighting electricity
Growth Infrastructure and Waste Committee 5/08/2021	Infrastructure and Environment Department	3	RMS Weighbridge Software Renewal ACMS Australia Pty Ltd
Growth Infrastructure and Waste Committee 7/10/2021	Corporate Services Department	2	Procurement: Delegation to CEO to enter into contract for supply of electricity for large contestable sites
Growth Infrastructure and Waste Committee 7/10/2021	Infrastructure and Environment Department	5.1	Matter on Notice - Advertising on bus shelters - Adshell

IPSWICH CITY COUNCIL ACTIONS REPORT	Printed: Tuesday, 9 November 2021
Total actions in progress: 64	Date From: 26 April 2020
Total actions completed since last report: 26	Date To: 9 November 2021

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE

Actions in progress: 1

Meeting	Dept	Item	Title	Expected Completion Date
Ipswich Central Redevelopment Committee 4/11/2021	Coordination and Performance Department	4	Nicholas Street Precinct - Retail Sub-Project Steering Committee October 2021	23/11/2021

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE

Actions completed: 1

Meeting	Dept	Item	Title
Ipswich Central Redevelopment Committee 7/10/2021	Coordination and Performance Department	3	Nicholas Street Precinct - communications, engagement and events report August 2021

Doc ID No: A7667543

ITEM: 15.2
SUBJECT: QUARTER 1 - OPERATIONAL PLAN 2021-2022 QUARTERLY PERFORMANCE
AUTHOR: SOCIAL DATA OFFICER
DATE: 2 NOVEMBER 2021

EXECUTIVE SUMMARY

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the 2021-2022 Operational Plan with notable achievements that have occurred during quarter one (Q1). Departmental representatives have provided the presented Q1 data.

RECOMMENDATION/S

That the report be received, and the contents noted.

RELATED PARTIES

There are no party matters associated with this report.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The 2021-2022 Operational Plan was formally adopted by Council on 30 June 2021. Section 174 of the *Local Government Regulation 2012* states the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

An assessment of council's progress during Q1, being 1 July 2021 to 30 September 2021, has been prepared from commentary provided by the responsible officers and is contained in Attachment 1. Council's Finance Branch provides to council a separate report with high-level details on the financial performance. A full report of performance against the 2021-2022 Operational Plan will be included in council's Annual Report and will be presented at the conclusion of the financial year.

The Performance Branch, Coordination and Performance recently implemented the Business Planning and Reporting Operating Model project that included an assessment of current maturity and to build on quality of good business practices for the new Corporate Plan (iFuture).

With the iFuture launch on 1 July, and a new Annual Plan format, the timing provided an opportunity to review the current quarterly reporting model to improve on consistency and quality of information with a change in approach to data collection and reporting style.

This included the amendment of status options to show deliverable status alongside budget status for the quarter and changes to reporting at risk items. To enhance customer readability of the Q1 report, the summary for items showing risk has been incorporated into the quarterly update comment for the relevant deliverables, as such there is no separate Risk Report included as an attachment with the quarterly reports for 2021-2022 financial year.

The table below provides a snapshot of the current positioning of each deliverable against the stated target. To clarify the progress statements used in the table, please refer to the below legend:

Deliverable status	
On Track	This status represents activity which is delivering as planned.
Needs Attention	This status represents activity which is no longer delivering as scheduled however is not yet At Risk.
At Risk	This status represents activity which is at risk of not being completed by EOFY or not achieving its targeted outcome.
Other	This status represents activity which is outside the standard status indicators. Reasons for use of this status include items that are amended, discontinued, scheduled to start in a later quarter, deferred, may have no available reporting.
Complete	This status represents activity which has been completed and has achieved the targeted outcome.

Deliverable status	Number	%
On Track	47	83.9%
Needs Attention	5	8.9%
At Risk	1	1.8%
Other	3	5.4%
Complete	0	0%
Total	56	100%

Budget status	
On Track	This status represents budget activity that is delivering as planned.
Under / Over	This status represents budget activity that is delivering over or under planned budget allocation.
Other	This status represents activity which is outside the standard status indicators. Reasons for this status may include items of

	expenditure which are delayed, deferred or future scheduled.
No Budget Allocated	This status represents activity which has no budget allocation.

Budget status	Number	%
On Track	39	69.6%
Under / Over	7	12.5%
Other	6	10.7%
No Budget Allocated	4	7.1%
Total	56	100%

Section 174 of the *Local Government Regulation 2012* states that a local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.

The amendments to the Operational Plan as a result of changes in quarter 1 are listed below.

The item listed as *Continue planning for the new Planning Scheme and Local Government Infrastructure Plan* has been split into two independent projects and now appears as:

Continue planning for the Ipswich Planning Scheme

Continue planning for the Local Government Infrastructure Plan.

The project listed as *Effective Asset Management Plan – preparation for implementation phase* is a new addition due to its significance to council operations.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

Section 174 of the *Local Government Regulation 2012* states that the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

The highest risk is political/reputational should council fail to meet the mandated deadline for adoption of the Operational Plan Quarterly Report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
Recommendation A states that the report be received, and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

--

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications for this report.



COMMUNITY AND OTHER CONSULTATION

The content of this report has been developed from commentary provided by each department. This information provides an update on council's progress towards achieving the objectives of council's Operational Plan 2021-2022 and presents notable achievements during Q1.

CONCLUSION

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the Operational Plan 2021-2022 and notable achievements that have occurred during the quarter. Q1 data as provided by departmental representatives is presented. A full assessment of the Operational Plan 2021-2022 will be included in council's Annual Report that will be presented later in the year.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Q1 Operational Plan  
----	---

Josh Mallet

SOCIAL DATA OFFICER

I concur with the recommendations contained in this report.

Maree Walker

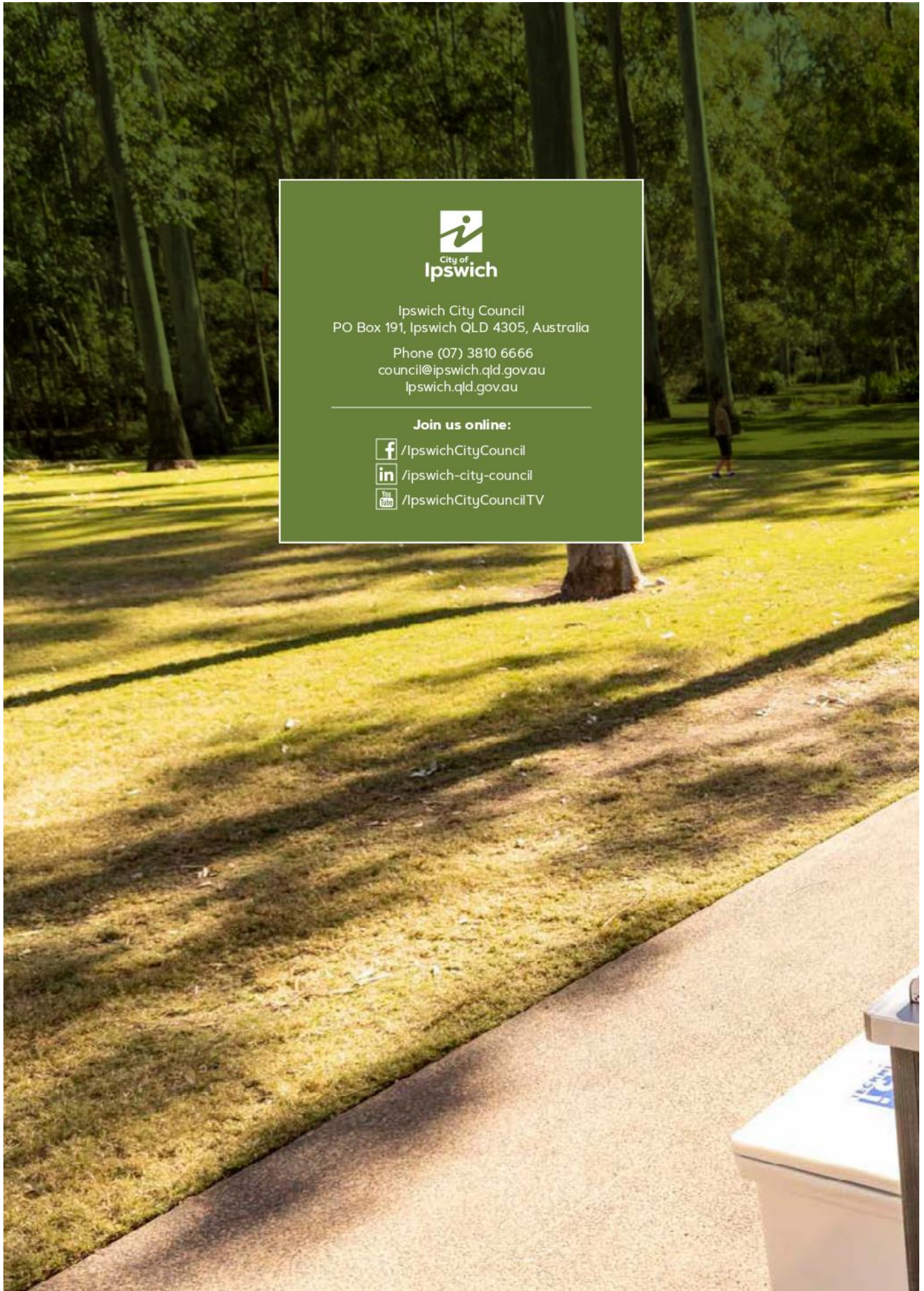
ACTING MANAGER, PERFORMANCE

I concur with the recommendations contained in this report.

Barbara Dart

ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

"Together, we proudly enhance the quality of life for our community"



IPSWICH CITY COUNCIL ■ OPERATIONAL PLAN

2021-2022

QUARTER 1  REPORT





Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land and waters we share. We pay our respects to their elders past, present and emerging, as the keepers of the traditions, customs, cultures and stories of proud peoples.

The Ipswich City Council – Indigenous Accord Symbol Story

This symbol represents both Indigenous and Non-Indigenous People coming together, living and working towards a brighter future for the City of Ipswich and the greater Ipswich region.

Starting from the inner circle, these dots represent the Traditional Owners of the Land, the blue circle with fish represents the river and abundance. Moving outwards the landscape is represented including the rolling hills which surround the city. The triangular motifs represent a brighter future for Ipswich. The seated people around the outside represent members of the Ipswich City Council and members representing the Accord working together. *Riki Salam, We are 27 Creative.*

Check out the Indigenous Accord at [ipswich.qld.gov.au](https://www.ipswich.qld.gov.au).



An electronic version of this report is available to view or download on the City of Ipswich website: [ipswich.qld.gov.au](https://www.ipswich.qld.gov.au).

You can request a printed copy or provide feedback by contacting us on (07) 3810 6666 or council@ipswich.qld.gov.au.

CONTENTS

LOOKING AHEAD: IFUTURE CORPORATE PLAN 2021-2026	4
COMMITMENT TO HUMAN RIGHTS.....	6
THE ROLE AND FUNCTIONS OF COUNCILS	6
CITY OPERATIONAL PLAN 2021-2022.....	8
PERFORMANCE QUARTER 1 2021-2022.....	9
THEME 1 – VIBRANT AND GROWING	10
THEME 2 – SAFE, INCLUSIVE AND CREATIVE.....	14
THEME 3 – NATURAL AND SUSTAINABLE.....	18
THEME 4 – A TRUSTED AND LEADING ORGANISATION.....	22
COMMERCIAL BUSINESS UNIT	27
IPSWICH WASTE SERVICES PERFORMANCE REPORT QUARTER 1 (JULY-SEPTEMBER)	28
INTRODUCTION.....	28
MAJOR HIGHLIGHTS OF OPERATIONAL ACTIVITIES.....	28
PERFORMANCE IN RELATION TO STATED PERFORMANCE TARGETS.....	30
FINANCIAL ANALYSIS OF QUARTERLY PERFORMANCE AGAINST BUDGET	34
WASTE AND RECYCLING VOLUMES.....	36
RECYCLING AND REFUSE CENTRE DATA.....	37

CITY OPERATIONAL PLAN 2021-2022

Delivering iFuture outcomes through projects and programs.

The Annual Plan 2021-2022 includes Ipswich City Council's (council) Operational Plan and Budget papers to present an overview of the key initiatives, core services and financial management for the financial year and shows how we will progress towards achieving the city's vision and city-wide outcomes for the community. The *Local Government Act 2009*, supported by the *Local Government Regulation 2012*, requires council to prepare and adopt an annual operational plan for each financial year and assess its progress at regular intervals of no more than three months.

The Operational Plan must also demonstrate how it will progress the implementation of the Corporate Plan during its period of operation. Council may, by resolution, amend its annual Operational Plan at any time before the end of the financial year.

This report provides a progress report for delivery of the Operational Plan for the period 1 July 2021 to September 30 2021 showing the Operational Plan 2021-2022 projects, together with the relevant Corporate Plan catalyst projects, presented in alignment with the iFuture themes.

LOOKING AHEAD: iFUTURE CORPORATE PLAN 2021-2026

Your vision, Our journey, Council's plan

In 2020-2021, council in partnership with the community, developed a new strategic Corporate Plan for Ipswich.

iFuture is Ipswich City Council's 2021-2026 Corporate Plan, which builds on previous plans, including Advance Ipswich 2015, to provide a renewed and contemporary focus for the future of the city. iFuture represents your vision, our journey and council's plan. iFuture presents the community's vision for 2041, shows how everyone has a role in getting there, and details council's plans and deliverables for the next 5 years.

IPSWICH

*a city of
opportunity
for all*

JOIN US

iFuture, which includes the full 2041 community vision, has been divided into four themes:



Vibrant and Growing



Safe, Inclusive and Creative



Natural and Sustainable



A Trusted and Leading Organisation

Each theme includes a 2041 vision statement and the outcomes council will achieve over the next five years. Catalyst projects and key service areas that contribute to the achievement of the outcomes are also included, as well as a section for how the community can contribute toward our journey.





COMMITMENT TO HUMAN RIGHTS

Council is committed to protecting and promoting human rights in all the work we do – from the decisions we make to the services we provide. This commitment is stated in council's Human Rights Policy and reflects council's obligations under the *Human Rights Act 2019* (Qld) (the HRA).

The HRA protects human rights, including property rights, cultural rights and freedom of expression. All people are afforded the same human rights regardless of background, where we live, what we look like, what we think, or what we believe.

By delivering on council's corporate and operational plans, a positive contribution is made toward the protection and promotion of a number of these rights including:

- privacy and reputational rights
- cultural rights
- peaceful assembly and freedom of association
- freedom of thought, conscience, religion and belief
- taking part in public life
- the right to freedom of expression
- the right to freedom of movement
- right to education
- right to health services.

For more information on human rights go to ipswich.qld.gov.au and the [Queensland Human Rights Commission website](#).

THE ROLE AND FUNCTIONS OF COUNCILS

What is local government?

A local government (or local council) provides a wide range of services and activities. Seventy-seven councils across Queensland contribute around \$7.4 billion to the state economy every year.

Councils have a much wider and more important role than many people realise. A council enables the economic, social and cultural development of the local government area it represents, supports individuals and groups, and provides a wide range of services for the wellbeing of the community. It also plays an important role in community governance and enforces various federal, state and local laws for its communities.

State Government Acts of Parliament define the powers of local councils. In Queensland that's the *Local Government Act 2009* (the Act). A number of factors, including the availability of funds, the size, location and demographics of the area, the commitment to maintain existing services, and the views, wishes and needs of the community, shapes the range and quality of services provided by a council.

The services provided by council fall under five broad categories:

- 1. Planning for sustainable development:** councils play a role in providing long-term strategic planning for local government areas, as well as in town planning, zoning and subdivisions. In addition, councils are responsible for processing most development applications, building site and compliance inspections and building regulations.
- 2. Providing and maintaining infrastructure:** providing local infrastructure is an important contribution councils make to their communities. For example, councils provide and maintain local roads and bridges, public car parks, footpaths, sporting fields, parks, libraries and art galleries. Councils must consult with their communities about providing and maintaining these assets.
- 3. Protecting the environment:** councils regularly assess the state of their local environments, provide environmental programs and use their regulatory powers to prevent pollution or restore degraded environments. They carry out activities such as garbage collection and recycling, street cleaning, regulating parking, controlling dogs and cats, and eradicating noxious weeds.
- 4. Providing community services and development:** councils consult with and assess the needs of their communities and use the information to target community development activities. They provide a range of services, including some aimed at groups in the community with special needs. Community services include libraries, home care services, swimming pools, playground facilities and sporting grounds and facilities.
- 5. Safeguarding public health:** councils help maintain high standards of public health and reduce the risk of exposure to a wide range of diseases through activities such as inspections of cafes and restaurants, waste management, pest and vermin control and hazardous material containment.

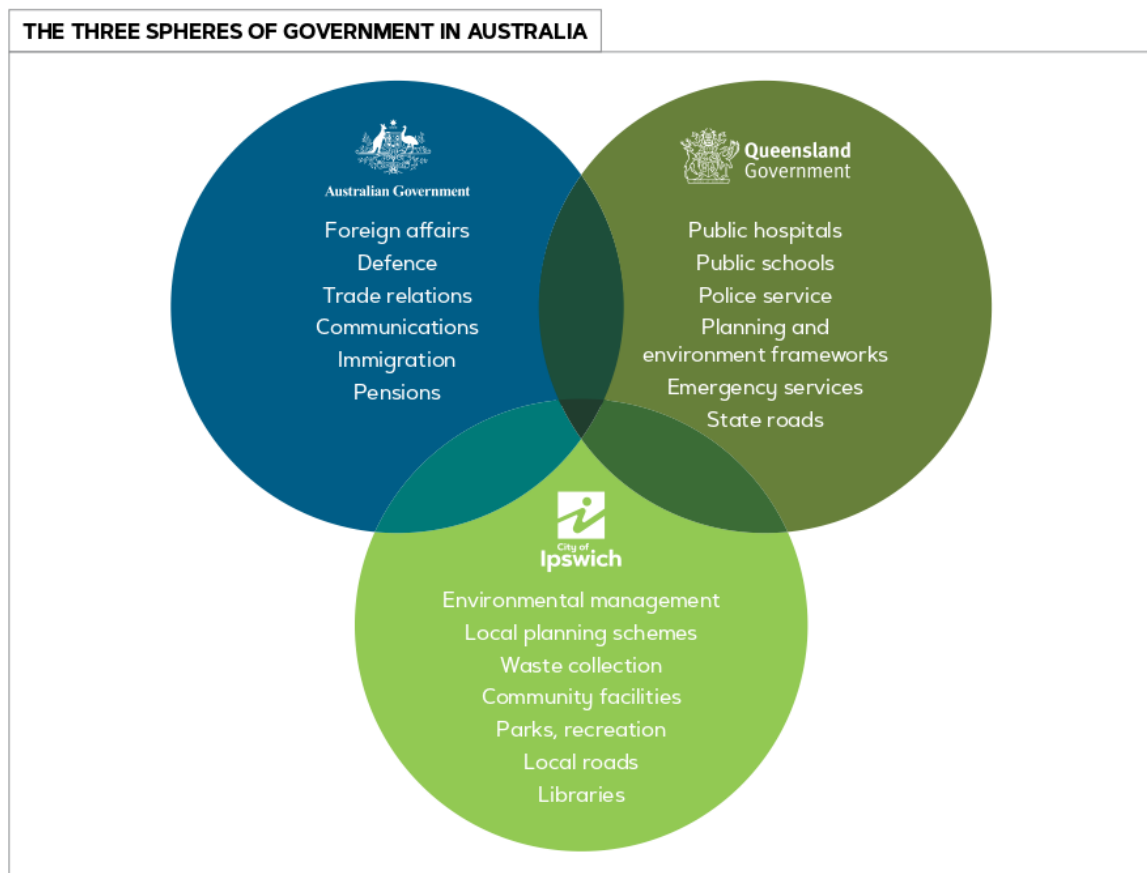
The three spheres of government

Local government does not exist in isolation – it’s one of three levels of government in Australia. It is important for councils to maintain strong relationships across these different levels of government, as each play distinct and important roles.

Please note: while many councils deliver their own water and sewerage services, in Ipswich this is managed by Urban Utilities (UU). UU is one of the largest water distributor-retailers in Australia, supplying drinking water, recycled water and sewerage services to a population of more than 1.4 million throughout South East Queensland. To learn more about UU, visit Urbanutilities.com.au.

<p>The Federal Government:</p> <ul style="list-style-type: none"> ▪ raises money to run the country by collecting taxes on incomes, goods and services and company profits and spends it on national matters. For example; trade, defence, immigration and the environment ▪ has broad national powers, among other things, it administers laws in relation to defence, immigration, foreign affairs, trade, postal services and taxation. 	<p>State Governments:</p> <ul style="list-style-type: none"> ▪ raise money from taxes but receive more than half their money from the Federal Government to spend on state/territory matters. For example; schools, housing and hospitals, roads and railways, police and ambulance services ▪ have the power to look after laws not covered by the Federal Government for instance, land use planning, hospitals, schools, police and housing services. 	<p>Local Governments (councils):</p> <ul style="list-style-type: none"> ▪ collect taxes (rates) from local property owners and receive grants from federal and state/territory governments and spend this on local matters for example; town planning, rubbish collection, local roads and pest control.
---	---	--

The diagram below gives examples of the broader responsibilities of the three spheres of government in Australia.

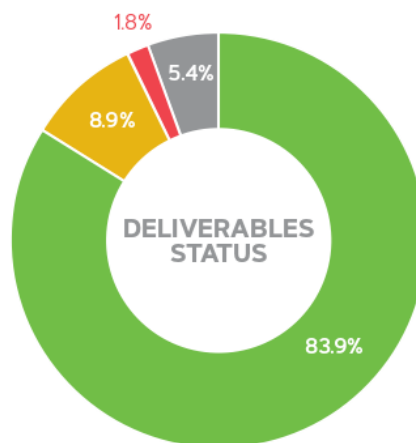




PERFORMANCE QUARTER 1 2021-2022

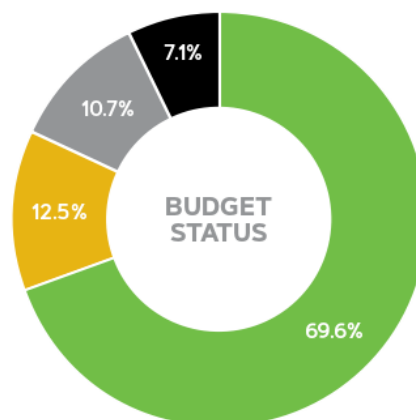
Deliverables Status

STATUS		No.
ON TRACK	●	47
NEEDS ATTENTION	●	5
AT RISK	●	1
OTHER*	●	3
COMPLETE	●	0
TOTAL		56



Budget Status

BUDGET STATUS		No.
ON TRACK	●	39
UNDER/OVER	●	7
OTHER*	●	6
NO BUDGET ALLOCATED	●	4
TOTAL		56



***Other status:** This status represents activity which is outside the standard status indicators. Reasons for use of this status include items that are amended, discontinued, scheduled to start in a later quarter, deferred, may have no available reporting. If related to budget matters this status may include items of expenditure which are delayed, deferred or future scheduled.

THEME 1

VIBRANT AND GROWING



SPARK Festival

2021 SPARK Ipswich the re-imagined Ipswich Festival brought many art forms and disciplines together for the community in a COVID-19 safe manner. The ambitious program sought to tell the story of Ipswich through a tapestry of music, art, light and community presenting mathematically generated light projections, contemporary music and an experimental cabaret performed across the city.

With something for everyone, SPARK saw 91 events across 11 days including Ipswich's first Indie live music crawl, an art, light and water installation on the Bremer River and artworks lighting up the new administration building in Nicholas Street.



Small business investment

Businesses offering building, plumbing and gas fitting, stormwater and sewage, electrical, and concreting services have been given the chance to become preferred suppliers to Ipswich City Council. The launch of a Preferred Supplier pilot program has created the opportunity to make it easier for small, local businesses to provide works and technical services up to the value of \$200,000.

By developing an approved providers list, council has the ability to spend ratepayer's money directly with Ipswich businesses, supporting them to grow their capacity. This allows council to be more efficient, agile and responsive to emerging needs within the local community, in addition to identifying the capability of the supply market.

Rural roads upgrade

After significant feedback from community and councillor advocacy, council has delivered a boost of \$1.63 million in road rehabilitation and resurfacing works. Upgrades have been delivered to Rosewood, Walloon, Marburg and Thagoona.

Works took place from August to November delivering \$3.63 million in upgrades for culvert replacement and road pavement reconstruction in Thagoona.

The upgrades are a fantastic outcome for community with council standing by its commitment to established suburbs as Ipswich grows.

Council would like to thank residents for their patience and feedback as the first stage saw its November completion.





Growth in Ipswich

With 70 per cent of population growth in Ipswich to 2041 occurring between Ipswich Central and Springfield, annual growth figures show a town the size of Beaudesert moving to Ipswich every year.

In 2020–2021 alone, data shows 6,070 residents moving to Ipswich, a vote of confidence for the city's affordability and lifestyle. As the city population grows more than 4 per cent per year and is set to double by 2041, council's Planning and Regulatory

Services annual report 1 July 2020 to 30 June 2021 provides a snapshot of development activity and population growth, highlighting the need for future investment. In the past year, 2,547 dwellings have been approved and 1,508 new lots have been created seeing Spring Mountain and Ripley as the fastest growing suburbs. With this growth council has delivered substantial new recreation facilities across the city including substantial road and cycle infrastructure at 30.20km and 43.42km respectively as well as 17.42 hectares of local parks and 14.13 hectares of local reserves.

THEME 1 – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q1 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project Capital Project	Continued development of the Nicholas Street Precinct – including construction and related costs of the Administration Building – 1 Nicholas Street, Civic Plaza – Tulum Place, and retail precincts	Retail leasing continues to progress as a key priority given the refurbishment of the Eats and Metro B buildings, the proposed extension of the Commonwealth Hotel and the proposed refurbishment of the Venue building. The tender process for the precinct's cinema complex closed in August 2021. Council is undertaking a thorough consideration process to secure the best possible outcome for the operation of the precinct's Venue (cinema) complex. Quarter 1 saw the successful integration of council's office-based staff into the 1 Nicholas Street building, following a move from the former council offices in South Street.	●				●
Catalyst Project	Ipswich Central Revitalisation Project to deliver a Precinct Positioning Framework and Place Plans for 'Top of Town' and 'Ipswich Central Core'	The focus this quarter was on drafting the positioning framework and submitting this for community consultation which closed 24 September 2021. Significant effort was put towards finalising the place plans with the Ipswich Central Partnership Group. Work will continue with the final framework and place plans expected to be submitted to committee for endorsement in November 2021.	●				●
Catalyst Project	Commence implementation of the Active Ipswich Strategy	Consultation with elected representatives is continuing to determine the key decisions with an expected completion timeframe for the end of the calendar year enabling implementation to commence in early 2022. Other: The implementation is not planned to commence until quarter 3 and is dependent on the finalisation and approval of the Active Ipswich Strategy which is expected in quarter 2.	●				●
Catalyst Project	Small Business Friendly Council progress focused on local business support, business attraction and red tape reduction	The new Food Truck Friendly processes have commenced, with approval processes for site bookings now only taking 48 hours (prior to 1 July it was several weeks). Local food truck operators are reporting they're very happy with the new system and can capitalise on situational events. Council has renewed their partnerships with the Chambers of Commerce to continue to provide support and education to local small business. Council commenced a new series of small business workshops to help businesses grow. In quarter 1 253 people attended 22 workshops across three locations (Springfield Central, Rosewood and Ipswich Central).	●				●
Catalyst Project	Continue planning for the Ipswich Planning Scheme	In quarter 1, the Planning Scheme project has committed significant effort to the project delivery methodology to ensure the project is delivered using a strategic approach. The delivery timeframes for the Ipswich Planning Scheme have been extended with the Amended Chief Executive Notice endorsed at Committee in September 2021.	●				⬇
Catalyst Project	Continue planning for the Local Government Infrastructure Plan	The Local Government Infrastructure Plan is being prepared in parallel with the new Ipswich Planning Scheme. Scheduled activities for the quarter have been delivered on time and within budget.	●				●
Catalyst Project Capital Corporate Project	Partner to deliver the Brisbane Lions Centre and Training Facility	The construction of the Lions facility is progressing well and is running on time and on budget. Hutchinson Builders have completed all bulk earthworks and foundations for the project. The builders have also commenced framing the structures for the main building.	●				●

PROJECT TYPE	DELIVERABLE	Q1 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project	Deliver major road upgrades to Redbank Plains and Springfield	Springfield/Greenbank Arterial has received funding under the Transport Infrastructure Development Scheme (TIDS) with the Queensland Government. Springfield Parkway and Springfield Greenbank Arterial have received funding under the Roads to Recovery (R2R) Program from the Federal Government. Opossum Creek bridge duplication work commenced in September alongside relocation works for Energex and Telstra services, and following installation of live water connections in August in Springfield. Successful temporary relocation of service road between Barry Drive and Shannon Street by internal construction crew was completed in August in Redbank Plains. Tenders for road construction delivery have closed.	●				●
Catalyst Project	Ipswich Central to Springfield Central Public Transport Corridor options analysis and business case development	The next stage of the business case is dependent on federal government support. Given the anticipated federal election, it's likely therefore that there won't be further movement on this item until quarter 3 or 4.	●				●
Catalyst Project	Successful delivery of the Capital Works Program	Delivery of the capital works program is seeing positive results for 2021-2022 financial year (FY). The 2021-2022 FY spray seal program commenced mid-September 2021 and will progress through to April 2022. Three projects were completed in August with external grant funding. The Federal Government assisted with the Laurel Street kerb rehabilitation, North Station Road retaining wall. Together with the State Government partnered to complete the capital construction component Fire Station 101.	●				●
Operational Project	City Events Plan 2021-2022 and Destination Development Plan 2021-2022 which generate regionally significant awareness, engagement and visitation driving positive social and economic impact	In quarter 1, the City Events team produced SPARK – the reimagined Ipswich Festival, and the inaugural Galvanized Festival of Heritage. While interstate visitation was curbed due to border restrictions, the SPARK program, with funding assistance from Arts Queensland, attracted 33,661 attendees to 91 events and engaged 335 artists, 189 of whom were local. This quarter, \$25,000 in event sponsorship support was approved for the Tivoli Social Enterprises' 2021 New Year's Eve Countdown with Colour.	●				●
Operational Project	Industrial Land and Investment Strategy delivered with an action plan to position, profile and attract measurable growth	The Industrial Land and Investment Strategy is scheduled to commence in quarter 3 as it is dependent on the receipt of the final Industrial Land Analysis, the finalisation of the Ipswich Central Positioning Framework, and resourcing.	●				●
Operational Project	Engage with Australian Rail Track Corporation (ARTC) regarding the impacts of the Inland Rail Project to the LGA	Council has conducted a detailed review of the draft Environmental Impact Statement developed by ARTC for the Inland Rail – Helidon to Calvert (H2C) project. The review aimed to determine whether all potential impacts of the project have been identified and appropriate mitigation strategies proposed. An interim submission has been made to the Coordinator-General.	●				●

DELIVERABLES STATUS KEY ● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER* ● COMPLETE

BUDGET STATUS KEY ● ON TRACK ● UNDER ● OVER ● OTHER* ● NO BUDGET ALLOCATED

THEME 2

SAFE, INCLUSIVE AND CREATIVE



Playground complete

Council has partnered with the State Government to deliver a \$2 million extension to the children's play area at Redbank Plains Recreation Reserve. Building on an existing children's playground, the new equipment has been tailored to Ipswich's youngest residents. Under the State Government COVID Works for Queensland, the works saw new pathways, lighting, a brand-new toilet block and an upgrade to the existing car parking facilities.

NAIDOC Week

As a celebration for all: Aboriginal and Torres Strait Islanders and the wider community, NAIDOC is a time for reconciliation. This year's annual event saw the Briggs Road Sporting Complex filled with 70 stalls, live music and entertainment bringing together artists, craftspeople and essential community service providers to share in the cultural celebration.

Over the years the Ipswich NAIDOC event has contributed to many changes within the community, including the breakdown of lateral violence between family groups, increased community participation and provided an opportunity for services to interact and support attendees and their families.

In keeping with this year's Healing Country theme, the Environment and Sustainability branch is looking into how council can improve processes around protection of local cultural heritage.



Seniors Safety Program

Created for the senior community to provide effective, everyday safety strategies and enhance their sense of empowerment, the Seniors Safety Program has begun a series of workshops in Riverview, Rosewood, Redbank Plains and Goodna.

Each session has a focus on reducing fear of crime and victimisation as well as improving personal safety for seniors. Including topics such as mental health, home and property security, fraud and scam awareness, personal safety strategies and emergency and fire safety, the aim of the workshops is to improve the quality of life for seniors by encouraging active participation within the community and help reduce social isolation.

The free workshops which run through to November are an opportunity to empower senior residents, and are run in partnership with Able Australia, the Ipswich District Crime Prevention Unit, Queensland Health Older Persons Mental Health Unity, Aged Disability Advocates Australia, Queensland Fire and Emergency Services and Bendigo Bank. All attendees receive a door lock or anti-theft number plate screws.



Galvanized Festival

Ipswich's newest community festival brought blacksmithing workshops, walking tours, a prohibition party and rides on the Sunlander rail carriage brought a 10-day showcase of the city's rich history.

The many wonderful stories behind Ipswich were brought to life through open days, tours, demonstrations, workshops and live shows attracting history, craft, train and motor buffs alike. The festival featured Queensland's largest gathering of steam and diesel road vehicles since the 1990s, brass bands and a display of Ipswich in Miniature created by Ipswich Mini Crafters. Attendees could also participate in crafting workshops where they could create their own wearable steampunk jewellery or recreate historic Ipswich buildings on Minecraft.

Tying past to present, the event highlighted Ipswich's history as a 19th and 20th century heavy industry hub against its emergence as an advanced manufacturing hub.

LightPlay at the Ipswich Art Gallery

Finishing in October, a free interactive exhibition at the Ipswich Art Gallery inspired children to use projectors, a range of colourful materials and light boxes to create their own artistic displays. Children explored transparency, reflection and shadow by drawing on their creativity, innate social skills and passion for discovery to create dazzling projections.

The interactive space encouraged children to play with illuminated light boxes to discover what happens when light is cast on different materials.

The exhibition drew on cutting edge REMIDA and Reggio Emilia educational approaches to walk participants through a constantly evolving lightscape.



THEME 2 – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q1 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project	Finalise the sale of the council buildings in South Street	Council is currently working with West Moreton Hospital and Health and the Queensland Government to finalise the sale of the former council buildings located in South street. Settlement is scheduled to be finalised in October 2021 (quarter 2).	●				●
Catalyst Project	Ipswich Arts and Cultural Strategy evolves with the momentum of the Creators of Ipswich to frame a creative economy, build local capacity, develop partnerships and grow the ecosystem	An action plan to accompany the Arts and Cultural Strategy 2018-2023 has been developed through community consultation and is undergoing stakeholder engagement for feedback and finalisation. Project planning has been completed and approved, signalling the commencement of the implementation phase.	●				●
Catalyst Project	Continue Planning for the new Planning Scheme to conserve and enhance the city's built heritage, as well as recognise the cultural landscape values	In quarter 1, the Planning Scheme project has committed significant effort to the project delivery methodology to ensure the project is delivered using a strategic approach. The delivery timeframes for the Ipswich Planning Scheme have been extended with the Amended Chief Executive Notice endorsed at Committee in September 2021.	●				⬇
Catalyst Project	Ipswich Libraries Strategy delivered to prescribe the products, services and facilities desired to support the range of Ipswich communities	The draft Ipswich Libraries Strategy was reviewed late in 2020 with the aim at the time to update the document to include the new Libraries facilities and services. While additional stakeholder consultation created some delay, the update is now drafted, and the document has been designed to guide decision-making and planning for the future. The draft strategy is expected to be put forward for endorsement in November 2021 (quarter 2).	●				●
Catalyst Project	Commence the Strengthening Ipswich Communities Plan (SICP)	The project has completed stages 1-3 which included the development of a facility prioritisation methodology, service demand analysis and a scoping of deliverables relevant to the Local Government Infrastructure Plan. The project is now currently working on stages 4-7 which will focus on supply and demand analysis. Engagement via the 'Shape Your Ipswich' platform has commenced the consultation phase in accordance with the schedule. The project is working in alignment with the Local Government Infrastructure Plan to ensure optimisation of both projects is achieved.	●				⬆
Catalyst Project	Indigenous Accord 2020-2025 phased implementation	The identification and planning for the initiatives to be delivered under the Accord for the 2021-2022 financial year is well underway. An internal stakeholder group has been identified to enable continual cross-organisational collaboration on the delivery of the overall Accord. During this period there were several achievements including a successful NAIDOC celebration, including over 70 registered stall holders and a new addition of an elders gathering area to bring everyone together. This celebration is popular within the community and always well received. Council continues to support local Indigenous business by hosting and coordinating the Black Coffee catch ups allowing Indigenous businesses to network, develop relationships and create opportunities for each other and the broader community. These initiatives satisfy multiple objectives of the Accord.	●				●

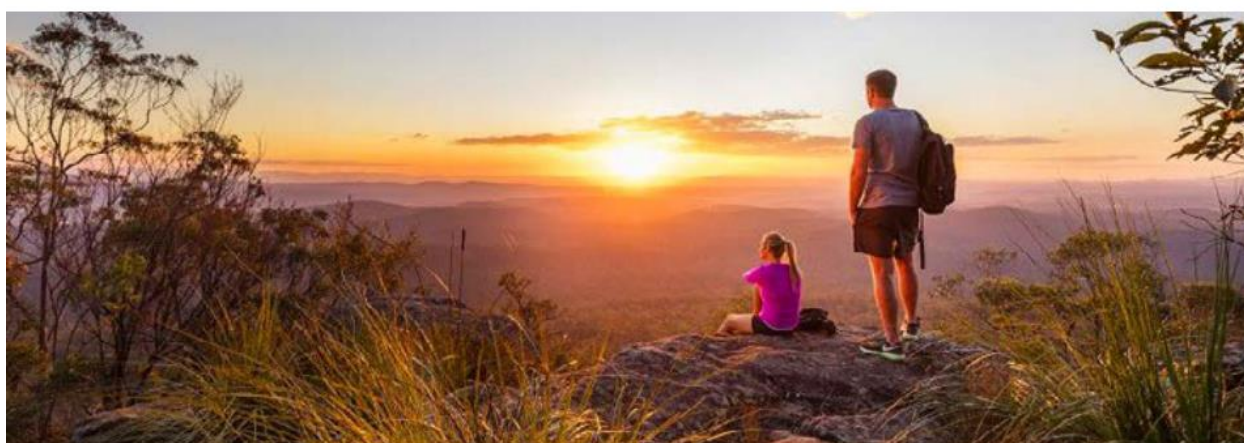
PROJECT TYPE	DELIVERABLE	Q1 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project	Community Development Strategy implementation responding to community needs and growth	A key deliverable of the Community Development Strategy 2021-2026 is to develop capacity and resilience within our community. A highlight in quarter 1 was the establishment of the Ipswich Stronger Communities program, a community-led series of capacity building workshops which are held monthly in three locations across the LGA: Ipswich Central, Rosewood and Springfield Central. The first workshop was held in September (rescheduled from August due to COVID-19 lock-down) and focused on engaging with young people.	●				●
Capital Corporate Project	Art Gallery – purchase of artwork, upgrade and replacement of furniture, fittings and equipment	Opportunities for the purchase of new artwork for the Gallery were considered however, no acquisitions were made this quarter. Research and review have commenced regarding the replacement and upgrade of identified furniture, fittings and equipment.	●				●
Capital Corporate Project	Ipswich Civic Centre / Studio 188 / North Ipswich Reserve Corporate Centre – upgrade and replacement of furniture, fittings and equipment	Product scanning and research has commenced regarding replacement and upgrade of identified furniture, fittings and equipment items. Expected delivery of these items is tentatively scheduled for quarter 3.	●				●
Capital Corporate Project	Library Services – upgrade and replacement of furniture and fittings, library pod deployment and logistics hub fit out	Timing varies for each item in the capital plan and therefore the status will be different for each facility. Other: Library Services facilities upgrades, and replacements are in planning and will be delivered during the financial year at various library locations.	●				●
Capital Corporate Project	Community Safety and Innovation – upgrade and replacement of CCTV cameras and equipment, and upgrade of security systems	Council's Executive Leadership Team endorsed a section name change for this section; this section is now known as Safe City and Asset Protection. Planned upgrades and replacement of CCTV cameras and equipment have occurred during quarter 1 and will continue throughout the financial year, contributing to Theme 2 in iFuture, Safe, Inclusive and Creative. Planned upgrades and replacement of CCTV cameras and equipment continues.	●				●

DELIVERABLES STATUS KEY ● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER* ● COMPLETE

BUDGET STATUS KEY ● ON TRACK ↓ UNDER ↑ OVER ● OTHER* ● NO BUDGET ALLOCATED

THEME 3

NATURAL AND SUSTAINABLE



New Natural Environment Policy

Shaped by feedback from traditional owners, stakeholders, environmental groups and local data, council's first Natural Environment Policy conserves native habitat and protects waterways, providing a boost to native flora and fauna.

Focusing on seven priority areas the new policy includes: biodiversity and threatened species recovery, wetlands and waterways improvement, urban biodiversity enhancement, natural area restoration and protection,

experiencing nature, community awareness and support, and governance, measuring and reporting.

Despite modification across the city for activities such as urban settlement, mining, forestry and agriculture, Ipswich has retained and conserved biologically diverse and ecologically important natural areas and systems.

Under iFuture, council's 20-year city vision and 5-year corporate plan, this policy is part of Ipswich becoming a natural and sustainable city.

Abandoned trolley collection

Working with Healthy Land and Water, council has cleared 75 abandoned trolleys from the Bremer River in the past year, with a focus on riverbanks between the Bradfield Bridge, David Trumpy Bridge and around River Heart Parklands.

The Healthy Land and Water vessel was used to locate and remove trolleys from the river while council teams removed trolleys at low tide, reducing the amenity and environmental issues affecting the ecology of the waterway.

As throwing trolleys off the bridge also poses a risk to community, council is looking to advocate to the State Government to install measures such as anti-throw screens.

The next phase of the project will see council discuss a containment system audit with local traders across the community.



Protecting the Lungfish

Council upgrades in the Bremer River and its tributaries have allowed the world's oldest living vertebrate to travel freely, by removing waterway barriers and constructing cost-effective fishways that have delivered immediate environmental benefits.

Waterway barriers are only one threat facing local fish communities; deteriorating habitat condition, riparian weeds and introduced pest fish species are also a problem.

Council seeks to remedy these through several programs delivering stream-bank stabilisation and riparian maintenance to improve habitat condition and water quality for native fish and other aquatic species.



Waste solution

Ipswich City Council, Logan City Council and Redland City Council have formed the SEQ Sub-regional Waste Alliance representing more than 700,000 residents.

A joint funding application has been lodged through the Queensland Recycling Modernisation Fund to establish a regional Material Recovery Facility (MRF) that would recycle waste from all three councils.

The hope shared by the three councils is that a joint MRF project could stimulate investment and help develop jobs through a sustainable local circular economy.

The establishment of a regional MRF would also assist the Alliance to deliver on the Queensland Government's waste diversion targets. The proposal is the only MRF project involving three councils in South East Queensland.

Council's new flood webpage

Council's newly released and publicly accessible flood webpage is providing residents with information to help prepare for future flooding events.

Officially launched on 23 July 2021 the aim of the website is to improve flood awareness and resilience among residents. The page brings together information on the types of flooding experienced across Ipswich, links to historical information and shares how council manages future flood incidents.

The webpage also provides council flood study technical reports for the first time, and access to flood information and floodplain management by local governments as per the recommendations from the Queensland Floods Commission of Inquiry.



THEME 3 – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q1 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project	Finalise the Urban Greening Plan and commence the Nature Conservation Strategy as part of the Green Corridors Strategy	Planning has commenced in the development of the Urban Greening Plan, which will be socialised with internal stakeholders. An analysis was undertaken to identify suburbs that currently have a low percentage of canopy. A 'Scope of Works' is being developed to engage a qualified organisation to undertake thermal mapping of Ipswich's urban footprint to understand where the urban heat effect is most apparent. This will help prioritise greening programs to mitigate heat island effects.	●				●
Catalyst Project	Develop a Natural Environment Policy and Strategy	Detailed project planning has been developed to assist in the delivery of the strategy. The Natural Environment Policy has recently been adopted by council which will help to develop the strategy and work has commenced to gather strategic information. The Nature Conservation Strategy 2015 has been reviewed, as well as benchmarking with other SEQ councils. Minor slippage to the schedule due to unforeseen project reprioritisation resulted in project resources being redirected to focus on another high priority initiative but will be closely monitored.	●				●
Catalyst Project	Revitalise and implement council's Sustainability Strategy	The draft Sustainability Strategy has been circulated to internal stakeholders, including the Mayor and Councillors, for review and feedback. An implementation plan for the strategy has been drafted and will also be circulated for feedback. Community engagement is planned during October, with an expectation the strategy will be adopted by council in December.	●				●
Catalyst Project	Strengthen our programs to deter illegal dumping and littering	The Compliance Branch recruited two full-time officers dedicated to deterring illegal dumping and littering through investigation of incidents and enforcement of detected offences. The officers have investigated 380 reports of illegal dumping, where this was proven it has resulted in compliance action in 31 cases.	●				●
Catalyst Project	Continue planning for the new Planning Scheme to guide protection of our natural environment and encourage access to green community spaces	In quarter 1, the Planning Scheme project has committed significant effort to the project delivery methodology to ensure the project is delivered using a strategic approach. The delivery timeframes for the Ipswich Planning Scheme have been extended with the Amended Chief Executive Notice endorsed at Committee in September 2021.	●				⬇
Catalyst Project	Prepare a program of work and implement parts of the Waste and Circular Economy Transformation Directive Program	The program is monitoring implementation of the identified projects to deliver on the 2020-2030 Waste and Circular Economy Transformation Directive. Council continues to work with the Queensland Government on the Joint Task Force across areas including Land Use, Regulatory and Enforcement Issues and Policy development.	●				●
Operational Project	Kerbside Collection	Now in procurement stage, the tender process to deliver the collection project is underway. A detailed report is to be presented to council in quarter 2.	●				●
Operational Project	Develop a detailed Waste Infrastructure Plan	There has been a delay to the project commencing in quarter 1, but it is expected that work will commence in quarter 2. Other: Once project planning has been completed; the budget phasing will be reviewed.	●				●

PROJECT TYPE	DELIVERABLE	Q1 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Operational Project	Future waste collection services – FOGO Trial (Food Organics, Garden Organics)	Prior to the start of the trial, information sessions were held for residents in the nominated areas in Bellbird Park and Raceview, as well as the provision of an Information Pack to introduce the trial and its purpose. There was a slight delay to the start of the trial, but the first FOGO bin service commenced on 7 September 2021. There was some uncertainty within the community at the start of the trial on bins and bin servicing, which resulted in some media attention. Effort has been put into developing ongoing marketing campaigns to support the trial.	●				●
Operational Project	Deliver upgrades to Rosewood and Riverview Transfer Stations	There has been a delay to the project commencing in quarter 1, it is expected that work will commence in quarter 2. The project has received State Government funding, under the SEQ Community Stimulus Program. Other: Funding was approved by the State Government on 1 July 2021 for the upgrades, with the expectation that this project will be completed by 31 March 2024 for both locations. Due to competing priorities such as FOGO trial, and staff resourcing, commencement of the project has been delayed to quarter 2.	●				●
Operational Project	Urban Heat Island partnership	Urban Heat Island partnership project with Griffith University and University of the Sunshine Coast is progressing as planned in year 2 of a 3-year project.	●				●
Operational Project	Renewable Energy Plan	The Low Emission Transition Plan is being delivered under budget for quarter 1 after achieving a minor milestone for the quarter.	●				⬇
Operational Project	Enviroplan Project: Acquisition of significant nature conservation land and loan servicing	No significant nature conservation land was acquired in quarter 1.	●				●
Operational Project	Enviroplan Project: Community nature conservation partnerships and support	The landholder conservation partnerships program transitioned to a new model in quarter 1 resulting in increased interest. Of the landholders who expressed interest, 10 per cent of the site visits have been undertaken and the registration process is underway. Other: The funding allocation for Nature Conservation Grants was delayed due to financial issues around indexing/CPI. No risk to the project long term other than the delay.	●				●
Operational Project	Enviroplan Project: Nature conservation planning	Vegetation corridor mapping for the city has been completed, to inform development of the new natural environment strategy. The Flinders-Goolman conservation estate masterplan has also reached 30 per cent completion.	●				●
Operational Project	Enviroplan Project: Embellishment, capital and operational management investment within the Natural Area Estate	Denmark Hill conservation park upgrades are underway at 40 per cent completion. The State Government in partnership with Federal Government has provided funding for Hardings Paddock landscaping and Kup-Murri facilities. Hardings Paddock community hub received State funding under the Unite and Recover Program.	●				●

DELIVERABLES STATUS KEY ● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER* ● COMPLETE

BUDGET STATUS KEY ● ON TRACK ⬇ UNDER ⬆ OVER ● OTHER* ● NO BUDGET ALLOCATED

THEME 4

A TRUSTED AND LEADING ORGANISATION



Innovative new process

The new Independent Decision Review Panel (IDRP) undertook its first public hearing in August. Established in 2019, the new process was formed to handle sensitive development applications and was put into play for the first time after receiving a development application for a new landfill and recycling centre in Ipswich.

The first of its kind for Queensland councils, the IDRP ensures complete transparency. The IDRP convened twice successfully for development applications that did not require a public hearing, before holding its first hearing which was open to applicants of the development application, and members of the community who made a submission during the public notification period.

A traffic engineer and a town planner, who chair the IDRP assisted council as two independent experts.

Following the recommendations of the IDRP, a review at the next council meeting considered those recommendations alongside the recommendations of council planning officers to form a final decision on each application.

Putting tough talk into action, Ipswich City Council then rejected the proposal for a new landfill facility and supported the new proposed waste transfer station and resource recovery facility.

Sixty community members lodged submissions opposing the application, with the Mayor highlighting the inconsistencies between the application and council's current planning and policy framework, including the Waste and Circular Economy Transformation.





Showcasing Ipswich

Ipswich was showcased alongside civic and business leaders across Asia Pacific at the 2021 Asia Pacific Cities Summit and Mayors Forum Special Edition.

The summit provided an opportunity to highlight lessons and exchange new ideas, sharing Ipswich's nation-leading Transparency and Integrity Hub, Innovative

Waste and Circular Economy Transformation Directive, the progressing \$250 million redevelopment of the Ipswich CBD and the significant steps taken by the new Ipswich City Council to address the challenges of being Queensland's fastest growing city.

The summit and forum saw Ipswich's lessons and new ideas shared across Australia, and virtually, across the world.



Ipswich mowing on the map

Announcing in the 2021-2022 Annual Budget that an additional \$550,000 was to be spent on mowing, council launched an interactive mowing schedule and map to give residents greater access to council services and schedules.

Residents can now tell when and where to expect council's mowing services, thanks to a colour coded mapping system.

Council field officers worked hard during the summer of 2020-2021 but were overwhelmed by a late burst of rainy weather. With the schedule now online and the more rapid service of the 'flying squad' addressing areas where grass grows quickly, council is being accountable and performing a first-rate job for residents and ratepayers.

THEME 4 – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q1 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst Project	Enhance council's Transparency and Integrity Hub	Council is focusing on delivering an improved look and feel for the Transparency and Integrity Hub including tutorials for users with options being developed to improve readability and end user experience. Additional stories have been added including the 2021-2022 Budget and council's forward procurement schedule.	●				●
Catalyst Project	Provide more opportunities for elected representatives to interact with community members (Councillor Community Interaction Opportunities)	Project planning has been completed with the approval of governance documents; the project now enters the implementation phase.	●				●
Catalyst Project	Implement Year 1 of 5 of council's People and Culture Strategy	The identification and planning for the initiatives to be delivered under the People and Culture Strategy for the 2021-2022 financial year is well underway. During this period there were several achievements including: Establishment of the 2021-2022 iHealth Program, Infrastructure and Environment Department Workforce Plan and the Employee Experience Survey. Planning for the delivery and management of the strategy is still underway with quantifiable data expected in quarter 2. The goal is to have all planning and governance documentation to enable reporting of progress against the strategy as a program of work delivered over 5 years approved by the end of October 2021.	●				●
Catalyst Project	Enhance council's Open Data Initiative	The Open Data Initiative has been incorporated into the 'Implement the data management strategy' initiative. One of the seven use cases identified for implementation is labelled 'Open Data'. This use case aims to create reliable and low effort ways to publish data to enable third party innovation and development that will support City of Ipswich residents and stakeholders. Two key activities of this use case include: Identify the data that could be loaded into the Open Data platform that would support innovation for Ipswich, and creating a prioritised list of the data exports, based on the number of requests that are received and the value it could bring to council and its customers. In quarter 1, the Data Management Strategy Roadmap was defined, and consultation undertaken.	●				●
Catalyst Project	Customer Experience Strategy finalisation and phased implementation	Council actively commenced the development of a Customer Experience Strategy in March 2021. The draft strategy is now complete and includes a vision for the organisation and a set of clear principles. While additional stakeholder consultation created some delay, the draft strategy is expected to be put forward for endorsement in October 2021.	●				●
Catalyst Project Capital Corporate Project	Finalise the business case for the delivery of the iVolve project to implement a technology solution for council	The stage 3 Final Business Case has now commenced. This is a significant stage of the project and the planning activities undertaken in this stage will enable the future success of the project. The original delivery approach of engaging a business partner for this stage has been revised to ensure that council continues to drive better value for money while supporting improved integrated business service delivery. There have been some delays in establishing this revised delivery approach which will continue to be closely monitored with appropriate action taken to minimise the delays where possible.	●				●
Operational Project	Delivery of iFuture including benchmarking measures	The Community Perception Survey has been designed and commenced; results will be analysed during October. A gap analysis has also been undertaken and information is being gathered from internal and external sources to provide a complete picture. Benchmark measures for iFuture will be published in quarter 2.	●				●
Operational Project	Records and archiving project	This project is making significant progress in the indexing and sentencing of archived records. The benefits of this project include reduction in unsuccessful search, easier retrieval of records and improved compliance with legislative requirements. The work schedule has been extended to December 2021 (quarter 2).	●				●

PROJECT TYPE	DELIVERABLE	Q1 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Operational Project	Complete ICT Strategic Plan Roadmap initiatives for 2021-2022	<p>Delivery of the ICT Strategic Plan Roadmap initiatives for 2021-2022 is underway with progress reports provided to the ICT Steering Committee. The ICT Portfolio Update Report at 30 September 2021 reported the total actual spend percentage of the revised budget is 13 per cent. There are two key initiatives with risks; Objective Upgrade and Integration Project and the Pathway Upgrade Project – these risks have been accepted.</p> <p>There has been a delay in obtaining resources for delivery. The work schedule has been modified to absorb this, with design and planning work progressing in quarter 1 for build and run phases to progress going forward.</p>	●				⬇
Operational Project	Implement the Data Management Strategy	A Data Management Strategy and Roadmap (report) was received from consultants relating to their findings and recommendations. The report was socialised with the project working group, Data Governance and Advisory Group and the ICT Management Team. The Roadmap provides implementation guidance for council's data management operating model across six work packages including seven business use cases for prioritisation and implementation, over a two-year period. One of those business use cases is Open Data.	●				●
Operational Project	Implement the enterprise GIS platform	<p>The Enterprise Spatial (GIS) Platform operating model has been finalised with the implementation of the business case for change. A business case has been approved to proceed with the procurement and implementation of a new Enterprise Spatial Information System. The specifications have been completed and it is expected a tender will be released in quarter 2 of 2021-2022 financial year.</p> <p>The total cost of delivery for this solution was budgeted in the 2021-2022 financial year.</p> <p>A budget amendment will be completed in February 2022 for the relevant budgeted amount for delivery in 2022-2023. Project delivery will extend into 2022-2023.</p>	●				⬇
Operational Project	Complete the delivery of all components of the ICT Business Case for Change	The Business Case for Change has been implemented. The closure report is currently being finalised and will be submitted to the ICT Steering Committee on 2 December 2021 for finalisation.	●				●
Operational Project	Deliver and optimise the ICT Cloud and Disaster Recovery Initiative	<p>Disaster recovery enablement and delivery of the transition to AWS (moving to a modern public cloud architecture design and offering which accommodates council's systems) provides an agile, expandable, highly available, more efficient and effective service that also addresses council's Disaster Recovery requirements.</p> <p>The pre-transition activities outlined in the data quality validation high level approach have been delivered; including the scope, detailed design and transition plan. Implementation within the AWS public cloud is underway and due for delivery from November 2021 to February 2022 (quarter 2 and quarter 3).</p> <p>Due to project implementation occurring later than anticipated, the budget from financial year 2020-2021 will be expended in financial year 2021-2022. No budget increase is being requested.</p>	●				⬆
Operational Project	Effective Asset Management Plan – preparation for implementation phase	<p>An Asset Management Maturity and Gap Analysis is being undertaken to determine the organisation's maturity in this space and provide recommendations to implement improvements.</p> <p>This deliverable is an addition in quarter one and is noted as an amendment.</p>	●				●

DELIVERABLES STATUS KEY ● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER* ● COMPLETE

BUDGET STATUS KEY ● ON TRACK ⬇ UNDER ⬆ OVER ● OTHER* ● NO BUDGET ALLOCATED

PROJECT TYPE	DELIVERABLE	Q1 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Capital Corporate Project	Planning and Regulatory Services – Upgrade of animal facilities, cemetery facilities and P&D systems	The upgrade of the animal management facilities has progressed with three tasks completed and the remaining at procurement and design stage. The capital works for all the cemeteries have progressed through the design phase and are on schedule to commence procurement for delivery. Planning and Development (P&D) system upgrades incorporate three different systems. They are all in progress either at procurement or implementation phase. Other: The upgrade to the animal management facility and cemeteries require adjustment to the budget phasing and the funds will be expensed in the next quarter.	●				●
Capital Corporate Project	Information Communications and Technology – Upgrade and replacement of hardware, equipment and software to maintain and operate council's information communication and technology systems and infrastructure	A proactive hardware life-cycle process is in place and was contemporised through the transition-in of services to ICT. A risk mitigation program has been invoked for the treatment of aged infrastructure. The application life-cycle portfolio has been defined and a maintenance program designed and is targeted for implementation during financial year 2021-2022. The forward procurement plan to support application life-cycle maintenance is in it's second year of use and is maturing and providing opportunities for efficiencies.	●				●

AMENDMENTS

Section 174 of the *Local Government Regulation 2012* states that a local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.

The amendments to the Operational Plan as a result of changes in quarter 1 are listed below.

The item listed as

Continue planning for the new Planning Scheme and Local Government Infrastructure Plan has been split into two independent projects and now appears as

Continue planning for the Ipswich Planning Scheme

Continue planning for the Local Government Infrastructure Plan.

The project listed as

Effective Asset Management Plan – preparation for implementation phase is a new addition due to its significance to council operations.

DELIVERABLES STATUS KEY ● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER* ● COMPLETE

BUDGET STATUS KEY ● ON TRACK ↓ UNDER ↑ OVER ● OTHER* ● NO BUDGET ALLOCATED

COMMERCIAL BUSINESS UNIT



IPSWICH WASTE SERVICES PERFORMANCE REPORT QUARTER 1 (JULY–SEPTEMBER)

INTRODUCTION

The quarterly report for the period July to September 2021 has been prepared to address the requirements of the Annual Performance Plan by providing the following information.

1. Introduction
2. Major highlights of operational activities
3. Performance in relation to stated performance targets
4. Financial analysis of quarterly performance against budget
5. Waste and Recycling Volumes
6. Recycling and Refuse Centre data

MAJOR HIGHLIGHTS OF OPERATIONAL ACTIVITIES

The following is a summary of major highlights that occurred within Ipswich Waste Services for the period 1 July to 30 September 2021.

a. FOGO Trials

In accordance with council's newly adopted Resource Recovery Strategy, preparations were undertaken for the launch of a Food Organics Garden Organics (FOGO) trial of approximately 1,000 households spread across the suburbs of Bellbird Park and Raceview. During the period from 6–27 July, council conducted an assessment of the Domestic Kerbside General Waste, Commingled Recycling, and FOGO streams. This information will form a baseline dataset against which future results will be measured as council endeavours to determine the most appropriate arrangement for a Citywide FOGO service.

FOGO bins were distributed to all trial participants during the last week of August with the first weekly FOGO collection cycle occurring at the beginning of September. By the conclusion of the first month of the trial, the initial data showed there was a redirection of approximately 30 per cent of material originally destined for landfill, now being sent for recycling and reuse.

b. Household Hazardous Waste Day

On Sunday 26 September, council hosted its annual Free Household Hazardous Waste Day. This popular event saw over 880 visitors come to

council's Riverview Recycling and Refuse Facility and safely dispose of more than 7,000 kg of hazardous waste material.

c. Recycle 5 Campaign

On 1 September, council launched the new Recycle 5 marketing campaign, notifying Ipswich residents of the great news that glass has now returned to their kerbside yellow lid recycle bin. This initiative is in line with the objectives of council's new Resource Recovery Strategy and is aimed at increasing the community's participation in recycling of this valuable material.

As a component of the Recycle 5 campaign, council is also making available larger recycling bins for those residents who have a greater recycling need.

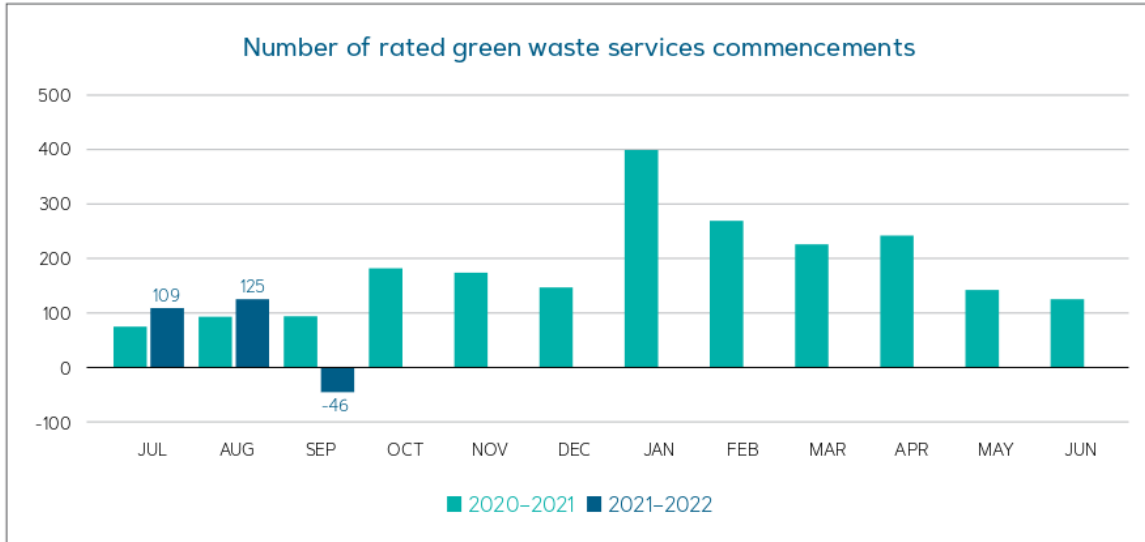


Current commercial activities

In quarter 1, Ipswich Waste Services serviced a total of 1,253 commercial customers as at 30 September 2021.

Green waste bins

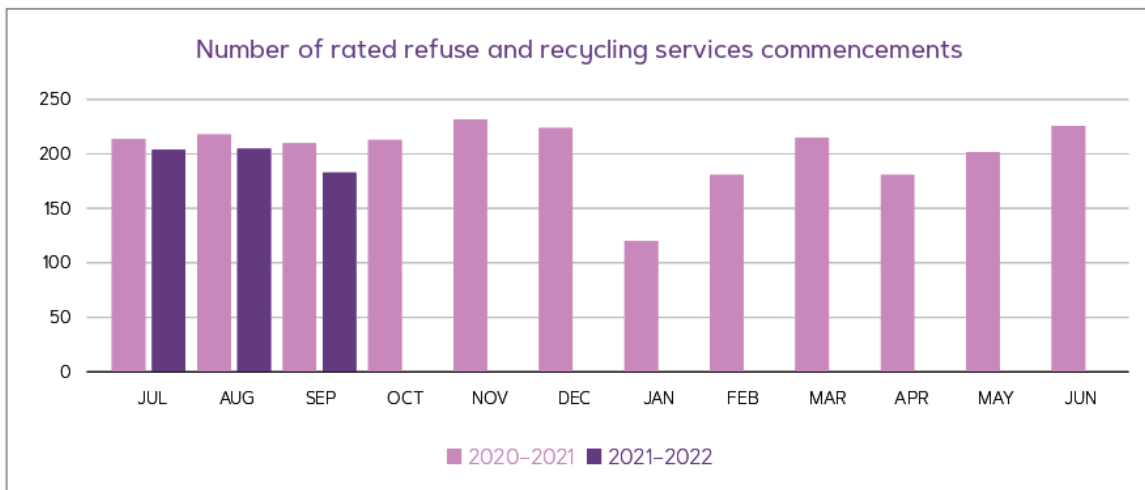
A total of 21,965 properties were rated for the domestic green waste bin as at 30 September 2021.



COMMENT: Approximately 200 existing green waste services located within the FOGO trial area were removed from the above reporting dataset, as these services are now being provided for under trial program as a core service.

Domestic waste (refuse and recycling)

A total of 86,186 properties were rated for waste services as at 30 September 2021.



COMMENT: Approximately 200 existing green waste services located within the FOGO trial area were removed from the above reporting dataset, as these services are now being provided for under trial program as a core service.

PERFORMANCE IN RELATION TO STATED PERFORMANCE TARGETS

Customers

PERFORMANCE TARGETS – CUSTOMERS				
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	RESULT
Provide value to customers	Customer response to Survey questions indicates customer satisfaction with the service	90%	Biennial	N/A

COMMENT: Ipswich Waste Services conducted the biennial customer satisfaction survey in May 2021, obtaining 300 responses via telephone. Ipswich Waste Services achieved a 91 percent satisfaction rating through the customer satisfaction survey exceeding the target of 90 percent.

PERFORMANCE TARGETS – CUSTOMERS							
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	July	August	September
Provide value to customers	Number of domestic refuse and recycling bins repair/damaged and replacement/destroyed per 1,000 rated bins in service	<7	<5	Quarterly	5.60	5.78	5.95
	Number of domestic refuse and recycling bin extra bin service/missed bin complaints per 1,000 rated bins in service	<5	<4	Quarterly	4.28	4.50	5.74

COMMENT: Performance continues to be in compliance with required standard.



Processes

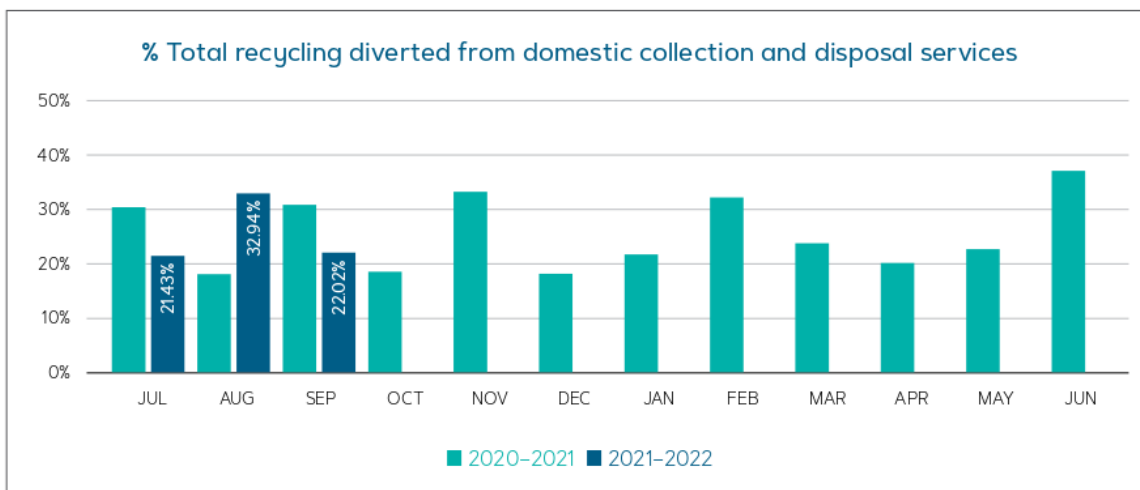
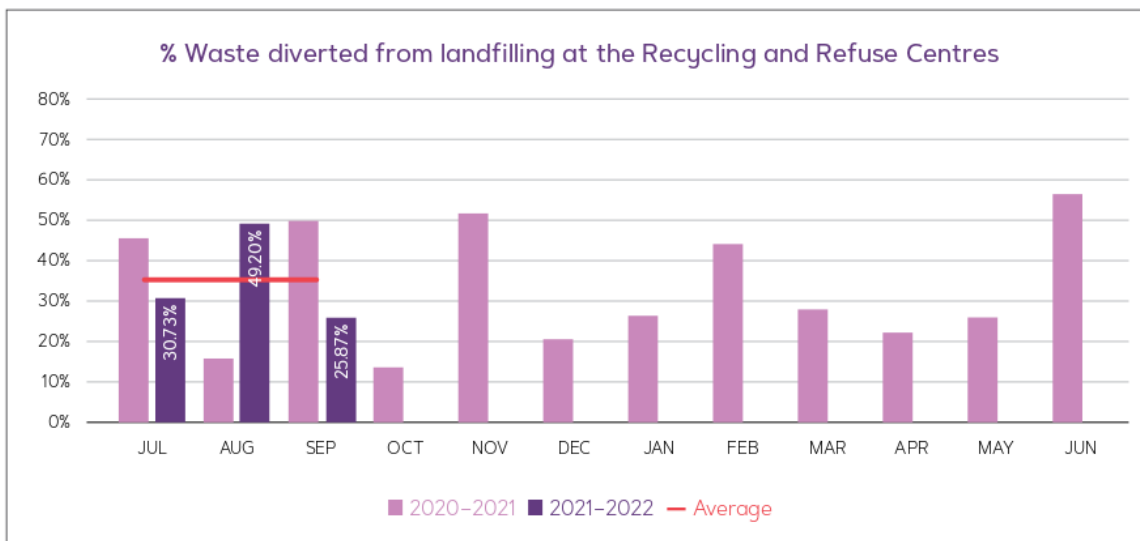
PERFORMANCE TARGETS – PROCESSES							
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	RESULT		
					July	August	September
Achieve operational excellence	Extra/Missed Bin Services requests completed within 1 working day	>85%	>95%	Quarterly	100%	99%	99%
	# of Requests				434	472	576
	# of Request completed on time				433	469	573
	Domestic refuse and recycling service commences actioned within 5 working days of notification	>85%	>95%	Quarterly	93.14%	88.78%	92%
	# of Requests				204	205	183
	# of Request completed on time				190	182	169
	Green waste service commences actioned within 5 working days of notification	>85%	>95%	Quarterly	88%	91.98%	95.73%
	# of Requests				193	212	234
	# of Request completed on time				169	195	224
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	RESULT		
					July	August	September
Achieve operational excellence	Requests for Replacements/Repairs actioned within 5 working days	>85%	>95%	Quarterly	80%	88%	91%
	# of Requests				603	624	644
	# of Request completed on time				482	548	585

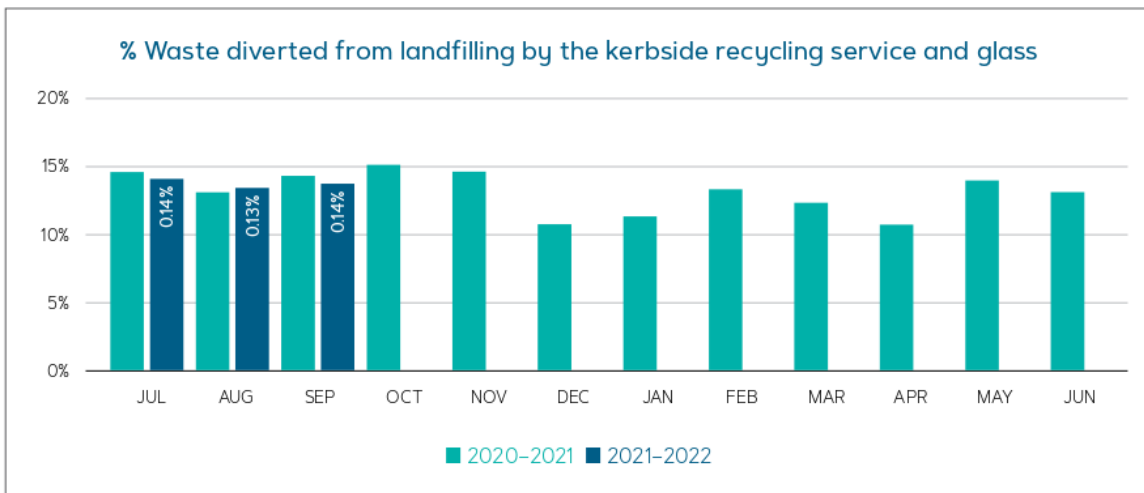
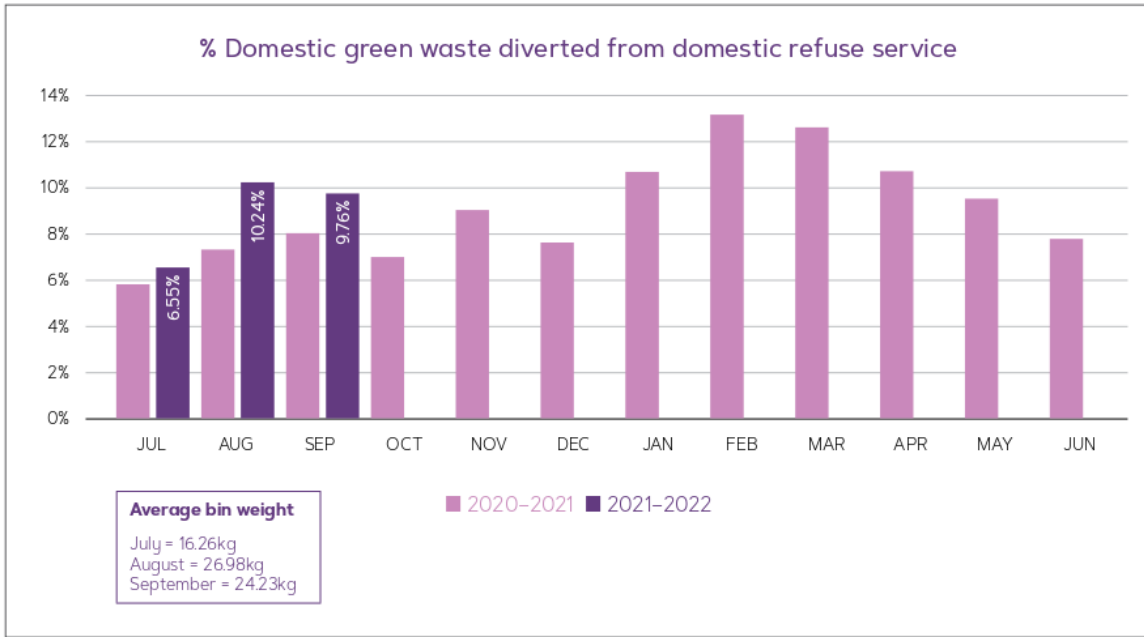
COMMENT: Performance continues to be consistent with the target standard.

PERFORMANCE TARGETS – PROCESSES							
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	RESULT		
					July	August	September
Be a good neighbour	% Waste diverted from landfilling at the Recycling and Refuse Centres	>25%	>35%	Quarterly	30.73%	49.20%	25.87%
	% total recycling diverted from domestic collection and disposal services	>20%	>35%	Quarterly	21.43%	32.94%	22.02%
	% domestic green waste diverted from domestic refuse service	>5%	>10%	Quarterly	6.55%	10.24%	9.76%
	% waste diverted from landfilling by the kerbside recycling service	>10%	>15%	Quarterly	14.10%	13.43%	13.75%
	% waste diverted from landfilling by commercial waste services	>5%	>10%	Quarterly	11.04%	9.61%	10.55%

COMMENT: Performance continues to be consistent with the target standard.

Item 15.2 / Attachment 1.





FINANCIAL ANALYSIS OF QUARTERLY PERFORMANCE AGAINST BUDGET

Operating result as at 30 September 2021:

The following tables outlines the operating result for the 1 July to 30 September 2021 quarter, and the full 2021-2022 financial year.

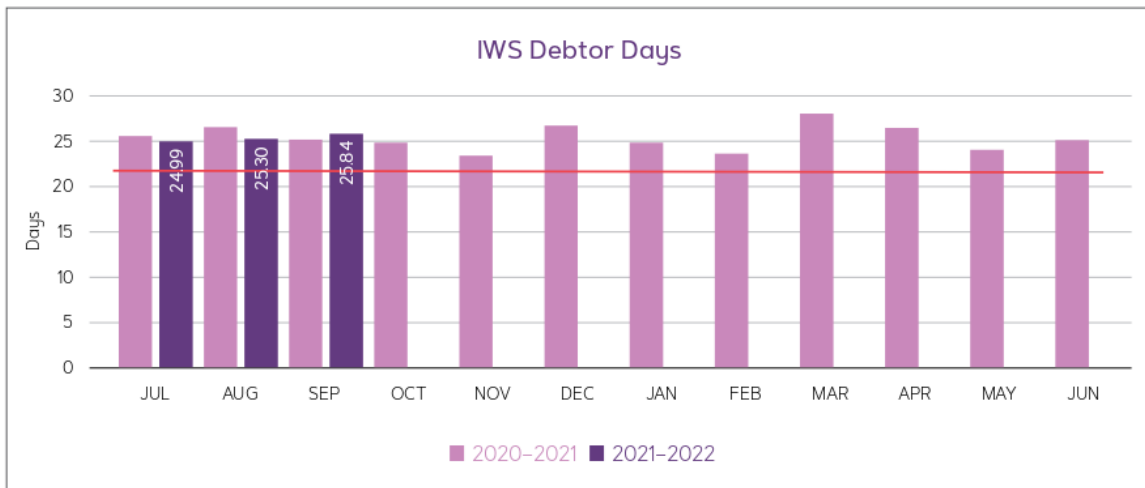
Budget

BUDGET V ACTUAL			
FIRST QUARTER	JULY - SEPTEMBER 2021		
	Actual (\$000')	Budget (\$000')	Variance (\$000')
Operational Revenue	11,706	11,374	332
Operational Expenditure	8,280	8,187	-94
Surplus/Deficit on Expenditure	3,426	3,187	239
YTD	FY22		
	Actual (\$000')	Budget (\$000')	Variance (\$000')
Operational Revenue	11,706	11,374	332
Operational Expenditure	8,280	8,187	-94
Surplus/Deficit on Expenditure	3,426	3,187	239

Performance Targets - Financial

PERFORMANCE TARGETS - FINANCIAL					
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	RESULT
Provide value to shareholders	Net Profit Margin - Calculated as Net (Surplus) Deficit after tax/Earnings *100	budgeted net profit margin	24.14%	Quarterly	July - September 29.3%
	Budget Performance Surplus on Operations	budgeted net surplus	>budgeted net surplus	Quarterly	Budget QTR \$000s 3,187

PERFORMANCE TARGETS - FINANCIAL							
KEY RESULT AREA	Indicator	Acceptable Standard	Target	Reporting Frequency	July	August	September
Provide value to shareholders	Debtors Days Outstanding	<38 days	<28 days	Quarterly	24.99	25.30	25.84



Revenue

Revenue is 2.9% above budget estimate.

Expenses

Expenses are 1.1% above budget estimate. Employee Expenses are over budget by \$179,000; Materials and Services under budget by \$136,000; Other Expenses are over budget by \$86,000; and Internal Expenses are under budget by \$88,000.

Capex

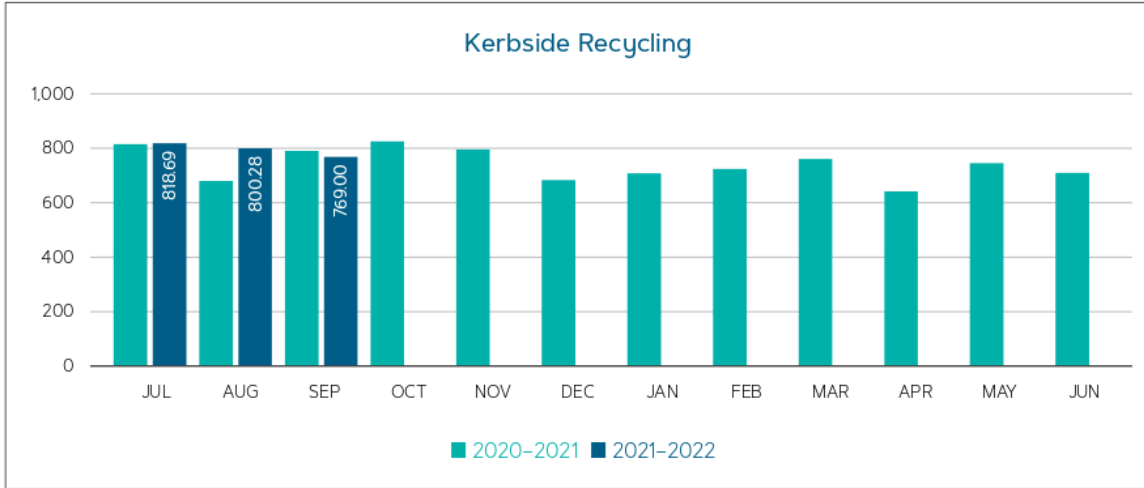
Budget for the year for the waste program is \$1,643m, with a total spend of \$204,000 (44.96%) as at 30 September. The majority of budget allocation is for acquisition of bins which are replaced throughout the year as required.

Conclusions

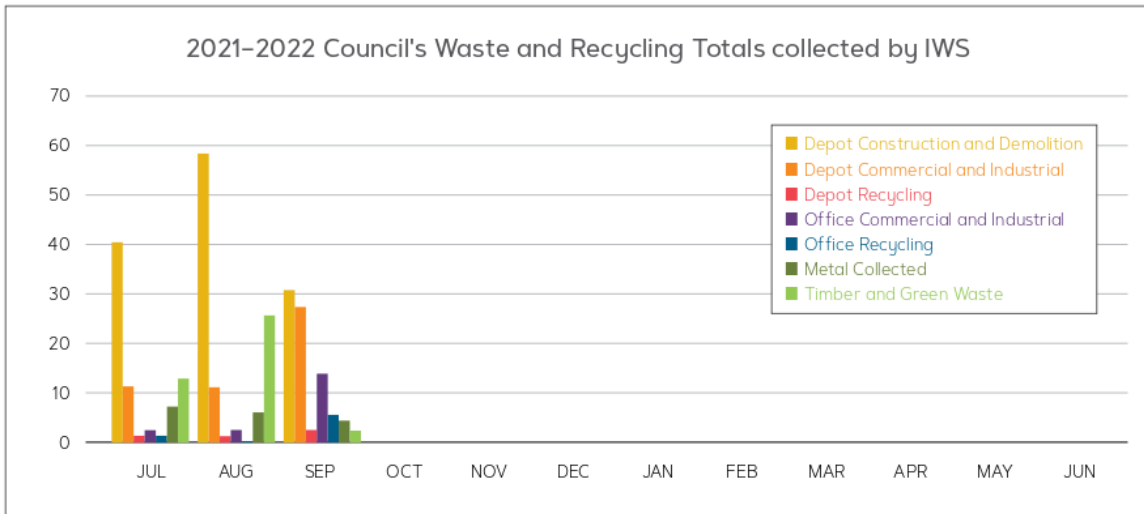
Overall, this is a good result returning to council, and above budget surplus of \$239,000 at the end of quarter one for the 2021-2022 financial year.

WASTE AND RECYCLING VOLUMES

Kerbside Recycling



Council's waste and recycling volumes

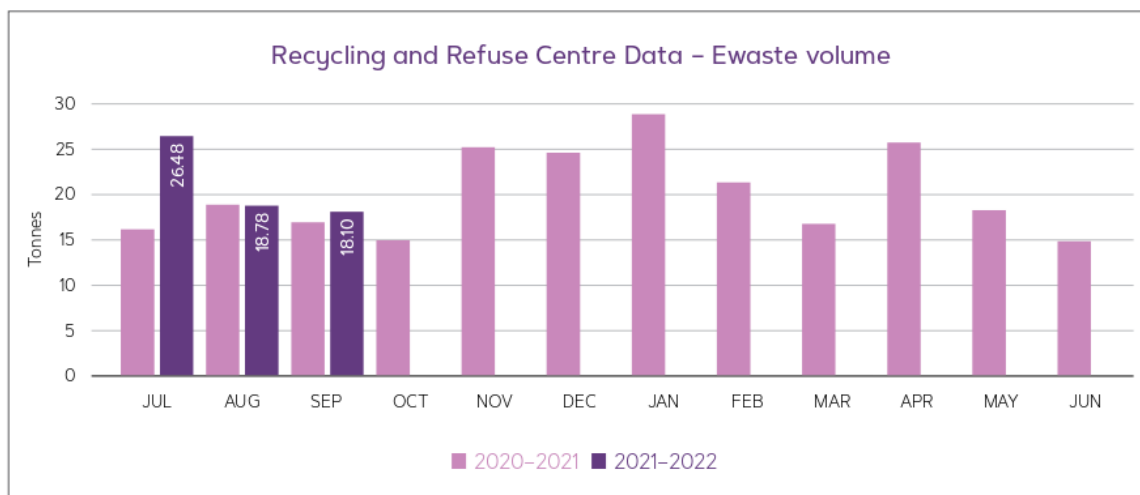


RECYCLING AND REFUSE CENTRE DATA

Customer Numbers

RECYCLING AND REFUSE CENTRES DOMESTIC CUSTOMER DATA						
Month / Year	RIVERVIEW			ROSEWOOD		
	2019-2020	2020-2021	2021-2022	2019-2020	2020-2021	2021-2022
July	8,948	10,742	11,643	739	954	1,056
August	9,402	12,493	11,409	744	1,113	1,086
September	9,475	11,650	11,887	809	1,055	1,171
October	8,501	14,510		765	1,058	
November	7,631	11,493		750	1,103	
December	10,531	14,556		924	1,413	
January	11,303	15,746		994	1,541	
February	10,166	13,704		865	1,144	
March	11,658	13,610		983	1,118	
April	11,880	13,024		1,153	1,279	
May	13,225	11,900		1,219	1,089	
June	10,347	10,185		956	909	
Total year to date	123,067	153,613	34,939	10,901	13,776	3,313

Ewaste volume







Doc ID No: A7645279

ITEM: 15.3
SUBJECT: MONTHLY FINANCIAL PERFORMANCE REPORT - OCTOBER 2021
AUTHOR: CHIEF FINANCIAL OFFICER
DATE: 21 OCTOBER 2021

EXECUTIVE SUMMARY

This is a report concerning Council's financial performance for the period ending 31 October 2021, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION/S

That the report on Council's financial performance for the period ending 31 October 2021, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

RELATED PARTIES

Not applicable

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

This report outlines the financial results for Ipswich City Council at 31 October 2021.

The total net result (including capital revenue) for Ipswich City Council at 31 October 2021 is \$22.4 million compared to the year to date (YTD) budget of \$30.5 million primarily due to donated assets received to date being below forecast budget.

Council's YTD operating deficit (excluding capital revenue) is approximately \$2.5 million compared to the YTD budget deficit of \$5.1 million.

Overall, capital expenditure including the Nicholas Street Redevelopment YTD is \$8.4 million under budget. Asset donations at 31 October 2021 was \$8.2 million under the YTD budget.

Revenue

Operating revenue is approximately \$2.3 million (2.3%) over budget primarily because of additional fees and charges revenue, operational grants revenue and other revenue.

Rates and utilities revenue is continuing to track on budget YTD October.

Fees and charges have continued to track above budget in October and are over budget by \$1 million YTD, primarily relating to Town Planning and Development Fees and Waste Disposal Fees. This is partially offset by reduced parking and compliance revenue which is being monitored.

Total grant revenue is under budget approximately \$804k. Operating grants are \$393k over budget which is offset by \$1.2 million under budget relating to capital grants. The variance relates to unbudgeted operating grants received in the Infrastructure and Environment Department, offset by capital grants not yet received due to timing.

Other revenue is currently tracking above budget primarily relating to unbudgeted rent for the Hayden Centre building, rent for Council facilities used by a telecommunication company received earlier than budgeted, gain on disposal of vehicles and Civic Centre venue hire.

Donated asset and cash contributions revenue is approximately \$8.2 million below the YTD budget which is driven by lower-than-expected developer contributions.

Expenses

Overall operating expenses are approximately \$0.2 million below the YTD budget.

Employee expenses (including labour contracts) were below budget in October and are now \$0.3 million over budget YTD. The YTD variance is due to less annual leave taken than budgeted, the use of contingent workers to fill vacancies, termination payments and a 2020-21 workers compensation insurance true-up payment.

Materials and services (excluding labour contracts) are \$0.2 million above the YTD budget. As mentioned previously, the variance primarily relates to additional legal expenditure which is over budget by \$1.4m YTD due to the appeals of the waste development applications. The budget overspends have been partially offset by underspends in the Community, Cultural and Economic Development Department relating to timing of book purchases for libraries and underspends in the Infrastructure and Environment Department primarily relating to Works and Field Services Branch due to delays in park maintenance and tree planting.

Other expenses are over budget due to the recognition of a provision for a doubtful debt and loss on disposal of assets. As mentioned in previous months, in accordance with procedure, Council recognised a provision for doubtful debt for a receivable of \$0.3 million which is more than 90 days overdue, which has not yet been paid at the end of October. Council expects this debt to be paid in full, at which time the provision would be reversed. Council has recognised a loss on asset disposal of \$1.6 million YTD which relates to decommissioned softfall, sealed roads surface assets and drainage assets.

Depreciation remains below budget YTD following an update to useful lives for road, bridges, and footpath assets in August as part of the revaluation process.

Capital Expenditure

The total YTD capital expenditure (including the Nicholas Street Redevelopment) is \$41.4 million compared to the YTD budget of \$49.9 million.

IED capital expenditure in October was \$5.5million compared to the \$6.7 million budgeted. YTD expenditure is \$22.8 million compared to a YTD budget of \$23.5 million. The underspend is primarily related to delays in the delivery of two trucks, timing of the Whitwood Rd disturbed land management project, small timing delays in the Springfield Parkway Road Upgrade project, and delays in the South Station Rd rehabilitation project.

The Nicholas Street Redevelopment continues to track below budget due to construction variations requested by Council which have impacted the timing of the delivery of the project.

Cash Balances

Council's cash and investment holdings increased in the month with the proceeds from the sale of the former administration buildings.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

Finance is continuing regular reporting, including annual leave taken against budget, to the Executive Leadership Team as part of continued monitoring of FTEs, vacancies, overtime and forecast employee expenses for the year.

The legal expenses for waste development appeals to date are over budget as discussed in previous months with Council and will increase due to new appeals lodged. The forecast legal costs will need to be considered as part of the up-coming budget amendment.

Whilst depreciation is tracking underbudget YTD, it is expected that depreciation will be closer to budget once large asset capitalisations have been processed in the coming months.

Finance will work with the Nicholas Street Precinct Team and IED Management in relation to the forecast timing of expenditure for the capital projects and budget phasing. Regular analysis of capital programs will continue to be undertaken to confirm project progress over the next few months and forecast costs.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no specific implications as a result of this report.

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation. Analysis and explanations of the variances are undertaken in conjunction with the various departments.

CONCLUSION

Regular reporting and monitoring of expenditure will continue monthly as part of Council's regular governance and reporting processes.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- | | |
|----|---|
| 1. | Monthly Performance Report - October 2021 ↓  |
|----|---|

Jeffrey Keech

CHIEF FINANCIAL OFFICER

I concur with the recommendations contained in this report.

Sylvia Swalling

ACTING GENERAL MANAGER CORPORATE SERVICES

“Together, we proudly enhance the quality of life for our community”



Ipswich City Council

Performance Report

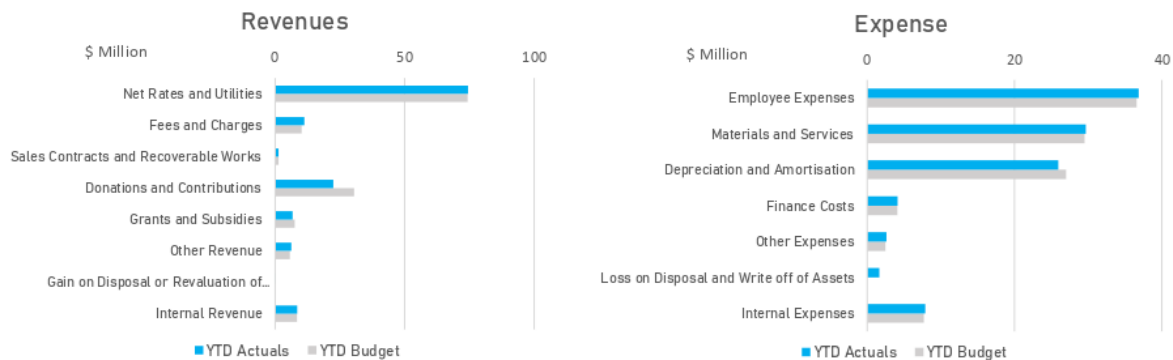
OCTOBER 2021

FINANCIAL EXECUTIVE SUMMARY

OCTOBER 2021

	YTD				Annual Current Budget \$'000s	Trend from SEP 2021
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %		
Operating Revenue	104,577	102,269	2,308	2.3%	330,522	▲
Operating Expense	107,112	107,346	234	0.2%	332,349	▲
Operating Surplus/(Deficit)	(2,535)	(5,077)	2,542	(50.1%)	(1,827)	▼
Capital Revenue	26,322	35,587	(9,265)	(26.0%)	100,919	▼
Other Capital Income (Asset disposals)	141	0	141	N/A	0	▲
Capital Loss (Asset write-off)	1,561	0	(1,561)	N/A	0	▼
Net Result	22,367	30,510	(8,143)	(26.7%)	99,092	▲

Construction Program and Asset Purchase	31,418	33,413	1,995	6.0%	115,208	▲
CBD	10,022	16,464	6,442	39.1%	40,391	▲
Donated Assets	15,059	23,236	8,177	35.2%	69,716	▼
Total Capital Expenditure	56,499	73,113	16,614	22.7%	225,315	▲



Net Result

The total Net Result (including capital revenues) for Ipswich City Council as at 31 October 2021 is \$22.4 million compared to the YTD budget of \$30.5 million. Council's operating deficit (excluding capital revenue) is approximately \$2.5 million compared to the YTD budget deficit of \$5.1 million.

Operating revenue is \$2.3 million above the YTD Budget

The \$2.3 million variance is made up of: net rates and utilities \$96k over budget, fees and charges \$1 million over budget, operational grant revenue \$393k over budget, other revenue \$522k over budget, sales contracts and recoverable works on budget, interest revenue \$90k over budget and internal revenue \$109k over budget. These items are discussed further in this report.

Operating expenses is \$0.2 million below the YTD Budget

The \$0.2 million variance is made up of: employee expenses including labour contracts \$304k over budget, materials and services over budget \$169k, other expenses \$135k over budget, depreciation and amortisation \$1 million under budget, finance costs on budget and \$196k over budget in internal expenses. These items are discussed further in this report.

Capital Expenditure

Capital expenditure including CBD as at 31 October is \$8.4 million below the YTD budget. Approximately \$41.4 million has been expended to 31 October compared to the YTD capital expenditure budget of \$49.9 million.

- The Infrastructure Program actual expenditure was below the October budget by approximately \$0.4 million. Actual YTD costs are \$22.8 million compared to the current YTD budget of \$23.6 million.
- CBD Development is approximately \$6.4 million under budget. Actual YTD costs are \$10 million compared to the current YTD budget of \$16.5 million.

Asset donations as at 31 October is \$8.2 million under the YTD budget. Approximately \$15.1 million has been recognised to 31 October compared to the YTD donated assets budget of \$23.2 million.

FINANCIAL EXECUTIVE SUMMARY

OCTOBER 2021

	YTD				Annual			Variance \$'000s by Department					
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	Trend from SEP 2021	Note	CP	CS	CE	IE	IWS	PR
Revenue													
Net rates and utilities charges	74,429	74,333	96	0.1%	224,356	▲	1	N/A	59	N/A	(1)	41	(5)
Fees and charges	11,232	10,183	1,049	10.3%	29,464	▲	2	N/A	282	(13)	(96)	371	505
Government grants and subsidies	6,749	7,553	(804)	(10.6%)	20,932	▼	3	N/A	0	0	(872)	0	67
Internal revenue	8,507	8,398	109	1.3%	25,316	▼	4	N/A	92	71	(58)	4	0
Other revenue	7,754	6,931	823	11.9%	39,993	▲	5	126	113	184	362	66	(29)
Donations and contributions	22,437	30,457	(8,020)	(26.3%)	91,381	▲	6	0	N/A	(145)	(7,874)	N/A	N/A
Total Revenue	131,108	137,855	(6,747)	(4.9%)	431,442	▲		126	546	97	(8,539)	482	538
Expense													
Employee expenses	35,110	35,989	879	2.4%	111,810	▲	7	220	175	39	653	(300)	91
Labour contracts	1,765	582	(1,183)	(20.3%)	2,009	▼	7	(165)	(71)	(105)	(901)	26	33
Materials and services	29,683	29,514	(169)	(0.6%)	94,796	▲	8	194	(221)	467	390	275	(1,274)
Internal expenses	7,891	7,695	(196)	(2.5%)	22,962	▼	9	(19)	(5)	6	(178)	(19)	15
Other expenses	8,350	6,575	(1,775)	(27.0%)	19,094	▼	10	254	(730)	(3)	(1,416)	113	10
Depreciation & amortisation	25,944	26,991	1,047	3.9%	81,678	▲	11	(858)	681	(129)	1,423	(69)	0
Total Expenses	108,743	107,346	(1,397)	(1.3%)	332,349	▼		(374)	(171)	275	(29)	26	(1,125)
Net Result	22,365	30,509	(8,144)	(26.7%)	99,093	▲		(248)	375	372	(8,568)	508	(587)



Revenue

1. Rates and utilities are in line with budget estimations.
2. Fees and charges ahead of budget with most fee types yielding positive results, in particular town planning and development fees and waste disposal fees. Traffic and regulation fees is the exception primarily due to lower parking and compliance revenue and will be monitored over the coming months.
3. Grants revenue under budget relates to LRCI 20/21 (Rnd 2) not received in October. This is partially offset by grants received that were not forecast or had been budgeted for in previous years.
4. Internal revenue tracking slightly above budget relating to tax equivalents revenue and Civic Centre venue hire.
5. Other revenue over budget due to telecommunication rental payments received earlier than expected, rent for Hayden Centre not budgeted, gain on disposal of assets and Civic Centre venue hire.
6. Donations and Contributions below budget resulting from lower than expected developer contributions during the month of September.

Expenses

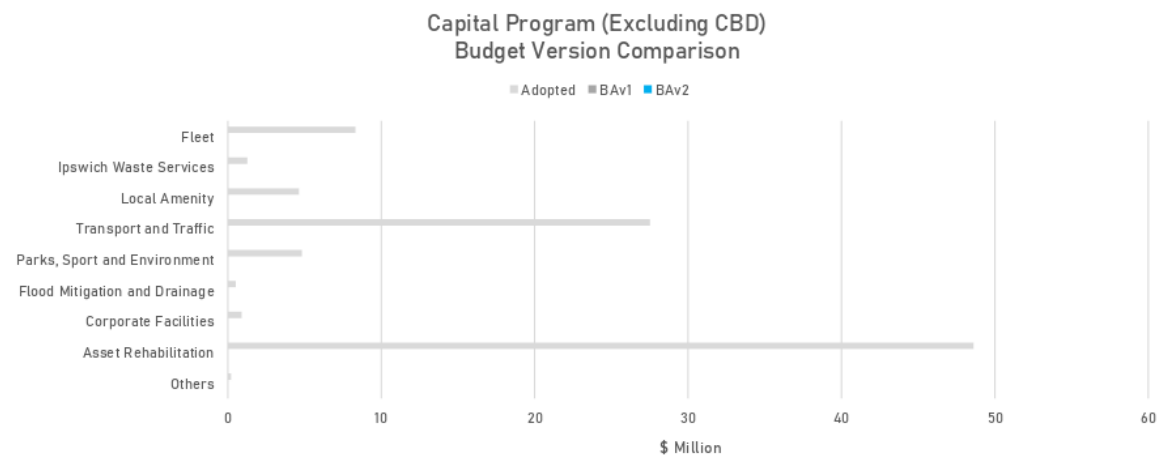
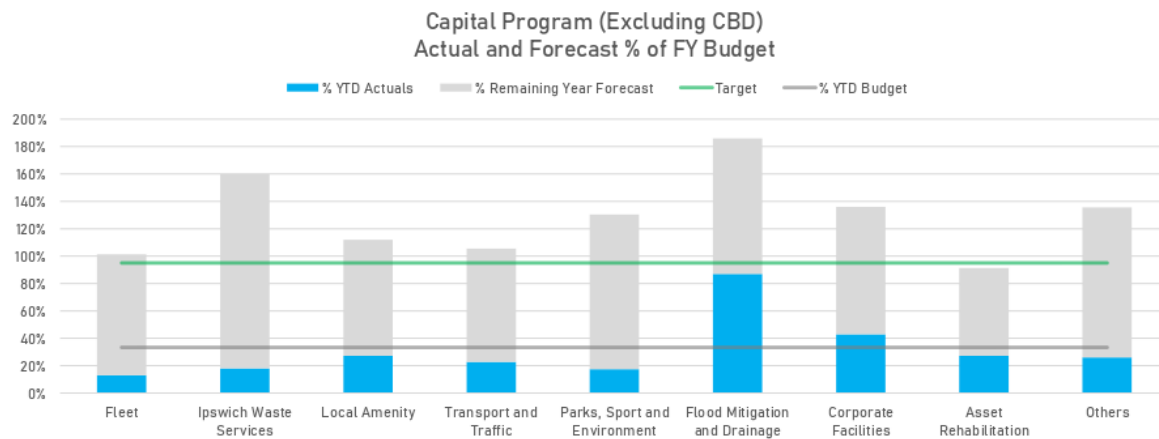
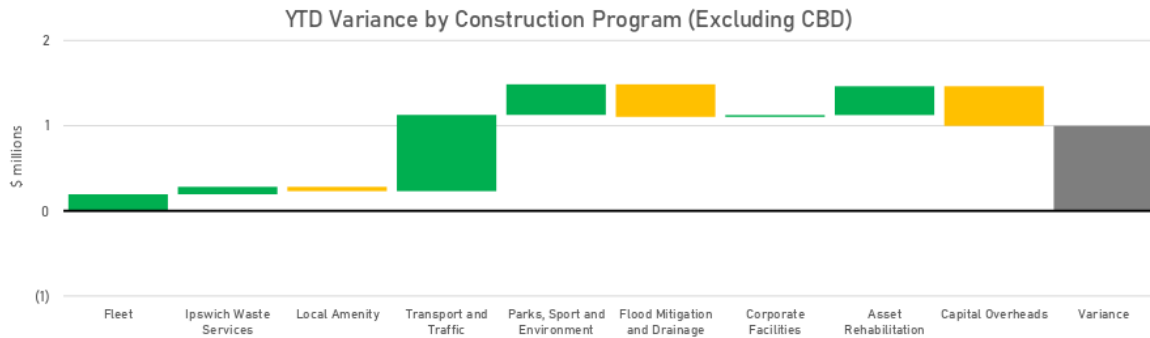
7. Employee expenses including labour contracts over budget \$304k or 0.8%. Over budget primarily relates to the use of contingent workers to fill vacancies across Council, higher than expected overtime in Resource Recovery, a workers compensation payment relating to the 20-21 financial year of \$110k, termination payments across Council and less annual leave taken than budgeted. Further analysis on weekly employee costs will continue to be undertaken.
8. Materials and services (excluding labour contracts) over budget \$0.2 million. Primarily over budget relating to legal fees in the PRS Department and the efficiency target in the CS Department. There are a number of underspends across Council partially offsetting the overspend including Libraries and Customer Service Branch in CCED, the Works and Field Services Branch in IED and Resource Recovery.
9. Internal trading expense tracking over budget in IED indicating lower utilisation of assets compared to budgeted expectations.
10. Other expenses variances relates to the loss on a number of infrastructure asset disposals in IED including softfall, sealed roads surface assets and drainage assets (\$1.6 million). Variance also relates to a \$0.3 million receivable recognised as a doubtful debt, as per Council procedure to recognise a doubtful debt once the receivable is more than 90 days overdue.
11. Depreciation and amortisation is being reviewed with a view to realigning the budget across departments. Depreciation was affected by an update in August to useful lives for RBF assets as part of the revaluation process.

FINANCIAL EXECUTIVE SUMMARY

OCTOBER 2021

Capital

	YTD				Annual Current Budget \$'000s	Trend from SEP 2021
	Actuals	Current Budget	Variance	Variance		
	\$'000s	\$'000s	\$'000s	%		
Coordination and Performance	15,406	21,761	6,355	29.2%	45,321	▲
Corporate Services	1,239	1,735	496	28.6%	8,688	▲
Community, Cultural and Economic Development	273	703	429	61.1%	3,818	▲
Infrastructure and Environment	24,211	25,169	957	3.8%	96,778	▼
Planning and Regulatory Services	310	510	200	39.2%	994	▲
Net Result	41,440	49,877	8,437	16.9%	155,599	▼

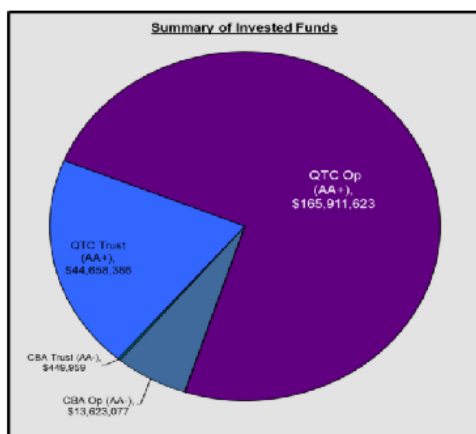
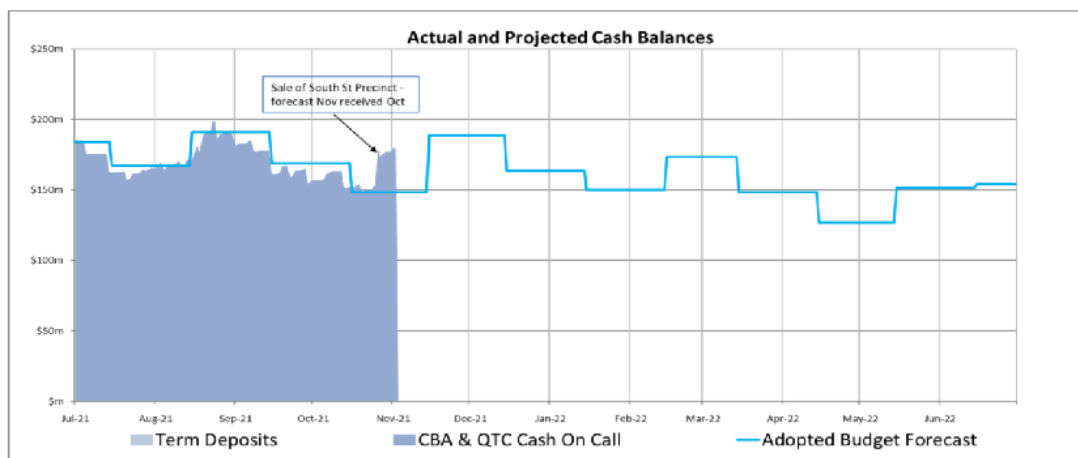


CAPITAL SUMMARY AS AT OCTOBER 2021									
	MTD Actual \$'000s	MTD Budget \$'000s	MTD Variance \$'000s	YTD Actual \$'000s	YTD Budget \$'000s	YTD Variance \$'000s	Full Year Budget \$'000s	EOY Forecast \$'000s	Comments
Whole of Council									
Construction Program and Asset Purchase	7,401	10,399	2,798	41,440	49,877	8,437	155,599	155,048	
Donated Assets	6,524	5,809	(715)	15,059	23,236	8,177	69,716	69,716	
Coordination and Performance									
Construction Program and Asset Purchase	0	88	88	5,602	5,688	86	7,100	7,100	Springfield Stadium - on track.
CBD Development	1,448	2,635	987	9,804	16,074	6,270	38,221	38,221	iVolve - Delays in the development of the iVolve Project Management Plan and engaging the appropriate resourcing model are contributing to the variance. CBD - Variance related to additional Client instructions/variatioins to the Metro B reconstruction works leading to program delays.
Total Capital Expenditure	1,448	2,723	1,075	15,406	21,761	6,355	45,321	45,321	
Corporate Services									
Construction Program and Asset Purchase	232	528	296	1,022	1,345	323	6,518	6,518	ICT - waiting for hardware on order to be delivered. GIS spatial solution will go to tender in the new year, however, implementation is unlikely to start until late in the FY, so we need to review the current financial year budget allocation. The cloud strategy and business continuity project has a projected overspend of -\$900k this FY, and there will be a reallocation of underspends across the portfolio.
CBD Development - ICT Component	16	30	14	217	390	173	2,170	420	CBD component - the finalisation of the work to exit the South Street buildings has been delayed due to the timing of the WHM taking ownership of the buildings.
Total Capital Expenditure	247	558	310	1,239	1,735	496	8,688	6,938	
Community, Cultural and Economic Development									
Construction Program and Asset Purchase	113	345	232	273	703	429	3,818	3,802	Library - Satisfactory results. Civic Centre - behind original schedule for equipment acquisitions and lighting projects, currently forecast to complete in Dec/Jan -\$100k. Art Gallery - Satisfactory results. Safe City and Asset Protection - Under budget YTD mainly due to - part, traffic and equipment delays on camera upgrades (expect completion in December) -\$100k; Safer Parks CCTV Cameras with supplier for quote -\$50k; and supply delays on the Key System Upgrade (expect to receive in November) -\$50k.
Total Capital Expenditure	113	345	232	273	703	429	3,818	3,802	
Infrastructure and Environment									
Infrastructure Program	5,556	5,968	412	22,843	23,557	714	86,988	87,232	Infrastructure Program - 3% under budget YTD primarily due to Whitwood Rd Nth Disturbed Land Management project -\$1.5m - received contractor cashflow forecast which is substantially lower than original estimate and converted to day cap from GCL further reducing forecast spend. In addition, Old One Mile Bridge -\$700k, Springfield Park way road upgrade -\$900k, and South Station Rd rehabilitation -\$740k are currently behind budget. Partially offset by variations on Trevor St remedial works -\$500k, and 2020-21 works carried over.
Equipment	13	4	(9)	54	14	(40)	206	279	Equipment - Specialist equipment above budget with majority of YTD spend on items required for WHS purposes.
Waste	58	63	5	230	319	89	1,273	2,035	Waste - Satisfactory results with domestic bin acquisitions dependant on resident demand.
Fleet	(06)	644	749	1,085	1,278	193	8,311	8,420	Fleet - Truck deliveries behind -\$580k - delay with materials required for custom body builds on 2 trucks pushing delivery out from October, now expected November/December. Vehicle replacement ahead of original schedule -\$315k.
Total Capital Expenditure	5,521	6,678	1,158	24,211	25,169	957	96,778	97,966	
Planning and Regulatory Services									
Construction Program and Asset Purchase	71	95	24	310	510	200	994	1,021	Cemeteries - over budget YTD as projects progress ahead of budget -\$80k. Animal Management - under budget YTD with works on the Pound facility upgrade having shifted to later in the financial year -\$240k. Software projects - slightly under budget YTD relating to infrastructure management system -\$40k. Delays in info integration has meant that the complete rollout of the system has also been delayed.
Total Capital Expenditure	71	95	24	310	510	200	994	1,021	
Donated Assets									
Coordination and Performance	0	0	0	0	0	0	0	0	
Corporate Services	0	0	0	0	0	0	0	0	
Community, Cultural and Economic Development	0	2	2	0	8	8	29	29	
Infrastructure and Environment	6,524	5,807	(717)	15,059	23,228	8,169	69,687	69,687	
Planning and Regulatory Services	0	0	0	0	0	0	0	0	
Total Donated Assets	6,524	5,809	(715)	15,059	23,236	8,177	69,716	69,716	

FINANCIAL EXECUTIVE SUMMARY

OCTOBER 2021

Cash and Investments



Investments and Earnings Summary	Margin	% Return	\$
CBA Operating Account	0.005	0.60%	\$13,623,077
Term Deposit Investments	-0.001		
QTC Trust Fund Account	0.008	0.90%	\$44,658,386
QTC Operating Account - CBD	0.008	0.90%	\$18,267,454
QTC Operating Account - General	0.008	0.90%	\$147,644,169
QTC Operating Account - Total	0.008	0.90%	\$165,911,623
Total Invested funds (W Avg return)	0.008	0.88%	\$224,193,086
Total Operating Funds (Ex Trust)	0.008	0.88%	\$179,534,700

Cashflow

Council's cash and cash equivalents balance as at 31 October 2021 was \$179.5 million. The end of period cash holdings includes \$18.2 million of carried forward unspent loan funds invested with QTC. Council's investments are made in accordance with Council's Investment Policy (adopted as part of the annual budget) with an average return percentage of 0.88%.

Doc ID No: A7628087

ITEM: 15.4

SUBJECT: TEMPORARY LOCAL PLANNING INSTRUMENT 1 OF 2022

AUTHOR: WASTE AND CIRCULAR ECONOMY TRANSFORMATION MANAGER

DATE: 8 November 2021

EXECUTIVE SUMMARY

This is a report concerning the making of a new Temporary Local Planning Instrument (TLPI) to provide an interim policy response for the regulation of resource recovery and waste related activities that is to replace two existing TLPIs for waste activity regulation that will expire in early 2022. The proposed TLPI proposes to replace Temporary Local Planning Instrument No. 1 of 2020 applying to the Swanbank and New Chum areas which expires on 31 March 2022, and Temporary Local Planning Instrument No. 2 of 2020 for the Ebenezer, Willowbank and Jeebropilly areas that expires on 27 January 2022.

The proposed TLPI combines both expiring TLPIs into a single regulatory document that suspends relevant parts of the existing Ipswich Planning Scheme and provides an interim contemporary policy approach for the regulation of resource recovery and waste activities until the commencement of the new Ipswich planning scheme.

RECOMMENDATION/S

That Council make Temporary Local Planning Instrument No. 1 of 2022 – Resource Recovery and Waste Activity Regulation (TLPI No. 1/2022) in accordance with the *Planning Act 2016 and Minister’s Guidelines and Rules with an early effective date of 28 January 2022 or earlier.*

RELATED PARTIES

There are no specific related parties in respect to this report.

IFUTURE THEME

Vibrant and Growing
Natural and Sustainable
A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Background

In 2018-19 Queenslanders generated 11.04 million tonnes of waste. Approximately 4.23 million tonnes of that waste was disposed of in private landfills in Ipswich. About 94% of waste

sent to landfill was generated outside of Ipswich (including inter-State) and primarily consisted of construction and demolition (C&D) waste and commercial and industrial (C&I) waste streams. Around 6% of waste processed in Ipswich was from Ipswich and other South East Queensland local government municipal household waste streams which includes food and organic waste. Over time, owing to several factors, less waste material has been recycled, particularly in the construction industry which is major source of overall waste volume.

The amount of waste received, processed and disposed of in Ipswich has dramatically increased in recent times as a result of, amongst other things: the city's geo-strategic location as a growth corridor in South East Queensland; the presence of, and increased private industry interest in the development of former mine sites and voids for landfill; proximity to high-growth residential and industrial areas; and the presence of existing waste disposal sites and resource recovery facilities. This rapid growth in waste volume and waste operations across the City has seen an explosion of community concern and complaints about waste activities and adverse impacts that are directly experienced by the wider community at sensitive receptors.

In 2018 the first of a series of TLPIs addressing emerging and urgent waste issues in Ipswich commenced. The prior TLPIs refined the regulatory framework to address the prevalence of waste uses and provide a contemporary policy approach to their regulation. Subsequent TLPIs commenced in 2020 to ensure ongoing contemporary regulation of waste activities. The 2020 TLPIs coincided with the commencement of work on a new planning scheme for Ipswich. Consequently, the two-existing waste TLPIs are pending expiration in early 2022, with the expiration of TLPI No. 1/2020 occurring on 31 March 2022 and TLPI No. 2/2020 on 27 January 2022.

Purpose of Report

The purpose of this report is to propose the making of Temporary Local Planning Instrument No. 1 of 2022 – Resource Recovery and Waste Activity Regulation (TLPI No. 1/2022) which is to replace the two expiring waste TLPIs and provide a comprehensive policy evolution of the planning instrument to better reflect matters being experienced in Ipswich around waste management such as changing policy advancements, for new and emerging technologies, industries and direction to the industry on the appropriate mechanisms and management techniques to address the external impacts of the uses, and in consideration of Council's recent waste related court cases.

The proposed TLPI No. 1/2022 proposes to combine both expiring TLPIs into a single regulatory document that applies to the Swanbank, New Chum, Ebenezer, Willowbank and Jeebropilly areas. The proposed TLPI continues to suspend relevant parts of the existing Ipswich Planning Scheme and provides a revised interim contemporary policy approach for the regulation of resource recovery and waste activities until the commencement of the new Ipswich planning scheme.

The duration of a TLPI under the *Planning Act 2016* is two years from the effective day, unless the TLPI is repealed prior to this date or replaced by a proposed TLPI to extend its

application, and there is no power to extend the operation of a TLPI beyond the period stated.

Council may propose an earlier effective day for the making of a TLPI in accordance with section 9(4) of the *Planning Act 2016*. In such circumstances, the local government must resolve, at a public meeting, the making of a TLPI and request approval from the Minister for the earlier effective day. It is proposed that the effective day for TLPI No. 1/2022 be 28 January 2022 as outlined in the recommendation of this report in order to ensure continuous coverage of the necessary instruments

Council is presently in the process of drafting the new planning scheme for the Ipswich local government area, and once implemented is to provide a contemporary policy approach for waste and resource recovery industries. The final adoption of the new planning scheme is scheduled to occur in December 2023 and should align with the expiration of TLPI No. 1/2022 on 27 January 2024, should the effective day be approved by the Minister.

It is worth noting that the proposed New Ipswich Planning Scheme will include stakeholder and community engagement on this subject, and a range of others. In the course of stakeholder and community engagement, the community and industry will be afforded an opportunity to comment on the content of the New Ipswich Planning Scheme.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Planning Act 2016

RISK MANAGEMENT IMPLICATIONS

There are no financial or resource implications associated with this report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation A resolves to make a Temporary Local Planning Instrument in accordance with the <i>Planning Act 2016</i> and <i>Minister's Guidelines and Rules</i> .
(b) What human rights are affected?	The making of a Temporary Local Planning Instrument (TLPI) may have the potential to impact the human right of taking part in public life (section 23) as the making of a TLPI by its nature limits a person's ability to make representations to the planning instrument's content or application before its adoption.
(c) How are the human rights limited?	The TLPI process follows an intentional expedited implementation of planning and development assessment policies to protect all or part of a local government area from adverse impacts in urgent or emergent circumstances. This fast-tracked process does not involve public consultation in

	order to address urgent or emergent circumstances in accordance with the <i>Planning Act 2016</i> .
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	The making of a TLPI is the only available mechanism to facilitate an interim policy response within a short timeframe. The timeframe associated with undertaking a permanent planning scheme amendment does not afford the same regulatory protections for the community and the environment in the interim period and could result in long-term implications for Council (such as adverse social and environmental impacts on the community). The opportunity for a person to make representations regarding Council's long-term regulatory policies for waste related activities will be afforded at a later date during the formal public consultation of the new planning scheme.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no budget or resourcing implications associated with this report.

COMMUNITY AND OTHER CONSULTATION

The Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) has been engaged in the form of early discussions and review of a working draft of the proposed TLPI No. 1/2022, in which DSDILGP provided overall feedback and comments on the working draft document.

DSDILGP expressed overall support for the continuation of the waste TLPI in order to provide an interim solution to regulate waste activity uses whilst the new planning scheme is being drafted.

CONCLUSION

The making of a TLPI is the only available mechanism to facilitate an interim policy response within the short timeframe. The timeframe associated with undertaking a permanent planning scheme amendment does not afford the same regulatory protection for the community and the environment in the interim period and could result in long-term implications for Council (such as adverse social and environmental impacts on the community).

For the reasons stated in this report it is recommended that Council endorse one of the 2 TLPIs the subject of the recommendations in this report, and in accordance with section 9(4) of the *Planning Act 2016* and *Minister's Guidelines and Rules*.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

	CONFIDENTIAL
1.	DRAFT TLPI 1 of 2022
2.	DRAFT Statement of Reasons

Brett Davey

WASTE AND CIRCULAR ECONOMY TRANSFORMATION MANAGER

I concur with the recommendations contained in this report.

Peter Tabulo

GENERAL MANAGER, PLANNING AND REGULATORY SERVICES

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A7638896

ITEM: 15.5

SUBJECT: SUB REGIONAL WASTE ALLIANCE - MRF BUDGET ALLOCATION

AUTHOR: RESOURCE RECOVERY MANAGER

DATE: 19 OCTOBER 2021

EXECUTIVE SUMMARY

In June 2021 Logan City Council, Ipswich City Council and Redland City Council resolved to pursue a single sub-regional solution type for further evaluation to progress to a subsequent phase of the procurement process, subsequently (19 August 2021) Council endorsed the Sub Regional Alliance to apply for potential funding under the State and Federally funded Queensland Recycling Modernisation Fund (QRMF). Which was submitted by the required deadline.

As that funding process requires a more aggressive delivery timeline than originally conceived, a proposed budget amendment for the 2021-22 financial year will be required if the business case for a new Materials Recovery Facility (MRF) is accepted.

Attached is the confidential attachment, *Sub-Regional Waste Alliance - MRF Budget allocation confidential attachment* for Council's consideration.

RECOMMENDATION

That Council commit to include its proportionate share of any Sub Regional Alliance Materials Recovery Facility project funding in current and future budgets, and that budget amendments be subject to Council's future consideration and acceptance of the business case.

RELATED PARTIES

- Shortlisted Respondents
- Commonwealth Department of Agriculture, Water & Environment
- Queensland Government Department of Environment & Science
- Queensland Government Department of State Development, Tourism & Innovation
- Queensland Treasury Corporation
- Ipswich City Council
- Redland City Council
- Lockyer Valley Regional Council
- Local Government Association of Queensland

- South East Queensland Council of Mayors
- Waste Management and Resource Recovery Association of Australia
- Waste & Recycling Industry Queensland
- Australian Consumer and Competition Commission
- Waste consultancy sector

IFUTURE THEME

Natural and Sustainable

PURPOSE OF REPORT/BACKGROUND

The purpose of this report is to present a resolution to Council to further the Sub-Regional Alliance's tendering exercise through the now open Recycling Modernisation Fund application process. As detailed in the *Sub-Regional Waste Alliance - MRF Budget allocation confidential attachment*.

LEGAL/POLICY BASIS

This procurement process is being undertaken in accordance with the provisions of the Local Government Regulation 2012, legal advice and probity protocols provided by the Alliance's legal and probity adviser.

The proposal before Council has given regard to Federal, State and Local Government waste and recycling related policies, strategies and plans.

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

This information is confidential and is included in the confidential attachments to this report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation states that Council will allocate budget to a MRF project as long as business case is accepted
(b) What human rights are affected?	No human rights affected
(c) How are the human rights limited?	Not Applicable
(d) Is there a good reason for limiting	Not Applicable

the relevant rights? Is the limitation fair and reasonable?	
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Each Council in the SRA currently carries a limited project budget allocation to progress this project, for 2021-22 IWS only had \$100k allocated. The confidential attachment highlights in tables 1 and 2 there are potentially reasonable financial implications of committing to any future SRA MRF at the beginning. The details are confidential at this point in time as they may influence any potential tender process.

These costs will be fleshed out in the forthcoming business case, where the expectation is that the long-term projected savings, compared to business as usual, in any SRA facility would provide sufficient return through reduced handling and processing costs of materials to move the project forward.

Noting that, only commitment to invest, if the business case if endorsed is sought, and the one of the key factors in business case, will be a financial comparison to current costs.

COMMUNITY AND OTHER CONSULTATION

The Chief Financial Officer has been consulted with regards to the proposal and report.

The project team, comprised of staff representatives, from the Alliance Councils have been liaising regularly since commencement to further the Sub-Regional Alliance.

The public website provides an overview of the Alliance project remains active at www.subregionalwastealliance.com.au.

Information on the Alliance process will be updated on the website and through other forums following each Council's consideration of the acceptable operating parameter evaluation report and recommendations.

ATTACHMENTS

This paper is the cover report for the attached confidential, Sub-Regional Waste Alliance - MRF Budget allocation confidential attachment.

CONCLUSION

The Sub-Regional Alliance has progressed to an opportunity for partnering Councils to resolve a further step to allow for a development of potential internal project budget allocation.

Included in the confidential attachment is the detailed financial expectations, at this point in the process for each Councils consideration.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Sub-Regional Waste Alliance - MRF Budget allocation confidential attachment
----	---

David McAlister
RESOURCE RECOVERY MANAGER

I concur with the recommendations contained in this report.

Kaye Cavanagh
MANAGER, ENVIRONMENT AND SUSTAINABILITY

I concur with the recommendations contained in this report.

Sean Madigan
ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A7674217

ITEM: 15.6

SUBJECT: VARIATION TO WASTE TRANSPORT SERVICES CONTRACT NO. 16251 TO INCLUDE ADDITIONAL SERVICES FOR THE CONSOLIDATION AND TRANSPORT OF KERBSIDE RECYCLING CONTENT

AUTHOR: RESOURCE RECOVERY MANAGER

DATE: 2 NOVEMBER 2021

EXECUTIVE SUMMARY

This report concerns the consideration and authorisation by Council of a proposed Deed of Variation to the contract for the provision of Waste Transport Services with REMONDIS Australia Pty Ltd (Supplier). Ipswich Waste Services (IWS) and the Supplier wish to vary the contract to include an additional scheduled service.

This service would entail the storage and bulking up of commingled recycling materials (yellow top bin material) at the Swanbank landfill's resource recovery area. Recycling materials would then be bulk hauled, as per the existing contract, from this facility instead of the current location at the Riverview Recycling and Refuse Centre.

This would provide significant operational benefits to Ipswich Waste Services and customer benefits to the residents of Ipswich.

RECOMMENDATIONS

- A. That the contractual arrangement (Council contract 16251) with REMONDIS Australia Pty Ltd (Supplier) for Waste Transport Services be varied as follows:**
- (i) To amend the contract to include an additional service in the schedule of rates to provide Council the ability to bulk up commingled recycling materials from Council collection vehicles, at the designated resource recovery area at Swanbank landfill for transport (under the existing contract rates) to Visy at Gibson Island, Paringa.**
 - (ii) That the initial Commingled Bulk Up Rate be set at \$21.65 per tonne, that would be linked to the normal rise and fall clauses in the contract.**
- B. That Council enter into a deed of variation with the Supplier to appropriately amend the existing contractual arrangement.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolves to delegate to the Chief Executive Officer the power to take "*contractual***

action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

RELATED PARTIES

- REMONDIS Australia Pty Ltd
- Ipswich City Council

IFUTURE THEME

Natural and Sustainable

PURPOSE OF REPORT/BACKGROUND

Currently commingled recycling materials are handled through the Riverview Recycling and Refuse Centre (RR&RC), where they are deposited into the pit for bulking up via B-doubles to be transported to Visy’s facility at Gibson Island Paringa.

This process, whilst reasonably effective does have drawbacks and has also been impacted by additional external forces. These drawbacks and forces include:

- Creation of significant operational constraints on the flexibility of the Riverview R&RC:
 - load out requirements to separate materials do not release the maximum efficiency of the pit
 - locking down of service bays to stop waste being deposited where recycling will go, reduces customer service
 - having to manage load outs and pit operation between waste and recycling loads, creates complications and inefficiencies
- Customer perception of recycling materials utilising the same pit as other waste, can generate very negative opinion.
- Some inevitable “bleeding” of limited amounts of waste materials into recycling stream, impacting recycling material quality and increasing contamination.
- Reduced customer throughput due to bays locked off, increasing wait times.
- The withdrawal of Cleanaway from their contract with Council in September 2021, means the vehicles now clearing the pit are transacting to primarily TiTree in Ebenezer, this has markedly increased their turn around time compared to New Chum, further impacting the efficiency of the pit.
- The new Resource Recovery Strategy will see increased recycling tonnes, which will add further strain to the capacity of Riverview R&RC.

REMONDIS, as Council’s waste transport contractor, currently has an under-utilised resource recovery shed at Swanbank. This facility is a large concrete floored, roofed sorting area. This proposal would see IWS recycling vehicles dropping their materials at this location instead of

the Riverview R&RC, from there REMONDIS would bulk load through to Visy as per current practice. The proposed variation would pay for the equipment, personnel and some limited site changes to accommodate the process.

This current proposal is for a handling and processing cost of \$21.65 per tonne and on an assumed 11,000 tonnes p.a. that would equate to \$238,150 p.a.

As Council entered into a supply agreement with REMONDIS Australia Pty Ltd for the provision of Waste Transport Services in July 2021 for a period of two (2) years, plus one (1) year extension option for the estimated sum of \$1,821,990.65 excluding GST over the contract period, the reason for bringing this variation before Council is that this value would increase the contract above the \$2,000,000 approval threshold.

This solution would likely address all the issues above, and most importantly allow the Riverview R&RC to deal with its continuing growth in service numbers and its primary requirement as a waste transfer facility, whilst other projects are progressed such as the upgrade, an additional R&RC and a regional MRF solution. It would likely allow other services such as IWS commercial skips and Ro-Ro's an option to utilise the pit, increasing IWS operational flexibility.

The customer benefits alone, particularly approaching the very busy Christmas period, such as reduced queueing and waiting times, would be significant. Additionally, it will remove a significant number of b-double heavy vehicle movements through the facility, which is especially beneficial during peak periods and when queues are long. This will enhance safety on site by reducing the chances of interaction between these heavy vehicles and customer vehicles.

IWS management had previously looked at a similar option whereby IWS would look to rent a suitable facility to process recycling for transport. This included initial estimates for rent, power, plant and equipment, personnel and licencing. The commercial rent alone for this was more than this proposal. IWS management has inspected the proposed site at Swanbank and discussed how this operation would work.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The primary purpose of this proposal is risk mitigation:

- Reducing the risk of negative public perception
- Increasing site safety through decreased heavy vehicle interactions
- Improving customer processing capacity

- Utilisation of an experienced, appropriately licenced professional waste company to process product
- Reducing product contamination
- Provision of increased operational capacity of the Riverview R&RC

As noted, IWS have been considering an approach to remove the recycling from the Riverview R&RC but it was cost prohibitive. This proposal provides the same solution at a lesser rate.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	For council to approval a proposed contract variation
(b) What human rights are affected?	No human rights affected variation related to companies.
(c) How are the human rights limited?	N/A
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	N/A
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The proposed variation will increase contract expenditure by around \$240,000 p.a. on current recycling tonnages. This expense would significantly increase operational efficiency of the Riverview R&RC and help maximise the utilisation of that asset to better deliver on core services.

Maximisation of Council's primary R&RC is critical now, as the asset is under significant operational stress and high utilisation rates. Releasing some of the burden will help extend asset life and allow a clearer path to upgrades.

No resource changes are proposed with this variation, any staff time saved will be reallocated to other site duties and increased resource recovery activities.

Given the proximity of Swanbank to growth corridors of Ipswich, collection vehicles may also see a benefit in turnaround times for first loads of the day, this will assist with productivity.

COMMUNITY AND OTHER CONSULTATION

No specific community consultation has occurred as this is an internal operational process, any impact on the community is only positive, i.e., reduced queueing times, increased site capacity, reduced confusion, and reduced negative perception.

Operational IWS teams have been consulted around the proposal and are extremely supportive of the beneficial impacts this would bring to the operation.

Procurement have also been part of the process of consultation with IWS. Procurement officers assisted in the drafting of this variation and will help IWS finalise any contract variations that are materialised from this process.

Infrastructure and Environment Department management has been consulted and is supportive.

REMONDIS as Council's waste transporter have developed this option in consultation with IWS management to ensure it produces the desired results.

CONCLUSION

The proposed variation to contract 16251 with REMONDIS to provide the storage and bulking up of commingled recycling materials (yellow top bin material) at the Swanbank landfill's resource recovery area, would enhance the operation of the Riverview R&RC, reduce contamination of recycled product, increase safety, and improve both public perception and customer experiences at the facility. As such, this proposal provides good value for money and will assist IWS as it progresses a suite of upgrades and projects to deliver better services to the Ipswich community.

David McAlister

RESOURCE RECOVERY MANAGER

I concur with the recommendations contained in this report.

Kaye Cavanagh

MANAGER, ENVIRONMENT AND SUSTAINABILITY

I concur with the recommendations contained in this report.

Sean Madigan

ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

"Together, we proudly enhance the quality of life for our community"

Doc ID No: A7674219

ITEM: 15.7

SUBJECT: PROCUREMENT: PREFERRED SUPPLIER ARRANGEMENT 17209 - PROVISION OF RESOURCE RECOVERY AND DISPOSAL OF NON-PUTRESCIBLE WASTE

AUTHOR: CATEGORY SPECIALIST

DATE: 2 NOVEMBER 2021

EXECUTIVE SUMMARY

This is a report concerning the recommendation to award Tender 17209 for the provision of Resource Recovery and Disposal of Non-Putrescible Waste and to seek Council's approval to enter into a Preferred Supplier Arrangement with five (5) suppliers as outlined below:

1. Bogside Mining Industries Pty Ltd (ACN: 114 041 879)
2. Bemcove Pty Ltd (ACN: 010 843 606)
3. REMONDIS Australia (ACN: 002 429 781)
4. Stapylton Resource Recovery (Qld) Pty Ltd (ACN: 611 003 724)
5. Veolia Environmental Services Australia Pty Ltd (ACN: 051 316 584)

The forecasted expenditure for the provision of resource recovery services and disposal of non-putrescible waste is estimated at \$26,352,022 (excluding GST and including waste levy on municipal solid waste) for the total contract period of three (3) years with the option to extend the contract by two (2) further, one (1) year periods. Expenditure with each supplier will not be distributed evenly, with total expenditure with some suppliers likely to exceed \$2,000,000 ex GST over the life of the agreement.

RECOMMENDATION

- A. That in accordance with Section 233 of the *Local Government Regulation 2012* (Regulation), Council approves a Preferred Supplier Arrangement for the provision of resource recovery and disposal services of non-putrescible waste.**
- B. That Council resolve under Section 233(7) of the Regulation, it is satisfied that it will obtain better value for money by entering into a Preferred Supplier Arrangement for a term of longer than two (2) years.**
- C. That Council enter into a Preferred Supplier Arrangement with the five (5) suppliers listed below, for a period of three (3) years with the option to extend the contract by two (2) further, one (1) year periods, for the estimated sum of**

**\$26,352,022 (excluding GST and including waste levy on municipal solid waste)
(total cost if all contract extensions are executed):**

- **Bogside Mining Industries Pty Ltd**
- **Bemcove Pty Ltd**
- **REMONDIS Australia Pty Ltd**
- **Stapylton Resource Recovery (QLD) Pty Ltd**
- **Veolia Environmental Services Australia Pty Ltd**

- D. For those individual contractual arrangements that exceed \$2,000,000 excluding GST, pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

Natural and Sustainable

PURPOSE OF REPORT/BACKGROUND

The population in Ipswich is expected to increase to over 500,000 people by 2041. Increased waste generation is positively correlated to both economic consumption and to population growth. A total of approximately 37,900 tonnes of non-putrescible waste (Municipal Solid Waste (MSW), Commercial and Industrial waste (C&I) and Construction and Demolition waste (C&D) were generated in 2020.

Ipswich City Council is an active participant in waste management and resource recovery strategies that strategically manage the growing waste and encourage residents and local businesses to recycle, recover and reuse wherever possible.

Council is primarily responsible for the management of waste generated by the residential sector (MSW) and the contract provides Council with the ability to manage the ongoing requirement to collect, recycle and dispose non-putrescible waste arise from domestic household, council activities, commercial construction/demolition activity and industrial waste produced by local businesses and commerce.

On 28 September 2021, a Request for Tender (RFT) was issued to the open market via VendorPanel seeking suitable responses for the provision of resource recovery services and disposal services for non-putrescible waste. The RFT closed on 19 October 2021.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The current agreement (16-17-016) is due to expire 30 November 2021, all available extension options have been exercised.

Further details on risks and mitigations are available in Confidential Attachment 1: 17209 Recommendation to Award - Resource Recovery and Disposal of Non-Putrescible Waste

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	This report recommends Council to enter into a Preferred Supplier Arrangement with five (5) suppliers and delegate to the Chief Executive Officer the power to take contractual action pursuant to section 238 of the Regulation.
(b) What human rights are affected?	No human rights are affected by this decision. The subject matter of the Preferred Supplier Arrangement will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The contract value for this agreement including waste levy for MSW is estimated in \$26,352,022.22 for the total contract period, including extensions. Further details and spend analysis are outlined in attachment 1.

COMMUNITY AND OTHER CONSULTATION

The Infrastructure and Environment Department, as the relevant contract owner, were consulted and have endorsed the recommendation to award.

CONCLUSION

It was determined by the Evaluation Panel that the recommended suppliers, as per the attached Recommendation to Award, possess the capabilities and capacity to meet Council's requirements and provide best value for money for the provision of Resource Recovery and Disposal of Non-Putrescible Waste.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

	CONFIDENTIAL
1.	Recommendation to Award (RTA)
2.	Strategy and Tender Evaluation Plan (STEP)

Samuel Carbone-Mora
CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

David McAlister
RESOURCE RECOVERY MANAGER

I concur with the recommendations contained in this report.

Juliana Jarvis
GOODS AND SERVICES CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Kaye Cavanagh
MANAGER, ENVIRONMENT AND SUSTAINABILITY

I concur with the recommendations contained in this report.

Sean Madigan
ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

I concur with the recommendations contained in this report.

Sonia Cooper
ACTING CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A7398489

ITEM: 15.8

SUBJECT: PROCUREMENT: TENDER 16829 - CIVIL CONSTRUCTION WORKS REDBANK
PLAINS ROAD - STAGE 3

AUTHOR: CATEGORY SPECIALIST

DATE: 26 OCTOBER 2021

EXECUTIVE SUMMARY

This is a report concerning the recommendation to award Tender 16829 Civil Construction Works Redbank Plains Road – Stage 3 and to seek Council’s approval to enter into a contract with the nominated supplier as per confidential attachment 1, to undertake the works.

After undertaking an open tender process and receiving tender offers, the evaluation panel identified the nominated supplier as the recommended supplier to undertake the works. The supplier has demonstrated extensive experience providing the required services, offering an effective methodology which demonstrates a thorough understanding of Council’s requirements and has submitted competitive pricing, as outlined in confidential attachment 1.

The supplier office details and the proposed approach for the use of local suppliers promote Council’s support of local business and industry, as outlined in attachment 1.

If Council is satisfied with the nominated supplier, the name of the supplier will be included in the Council’s resolution at recommendation B.

RECOMMENDATION

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 16829 for the provision of Civil Construction Works Redbank Plains Road – Stage 3 works to the supplier named in Confidential Attachment 1 (Supplier).**
- B. That Council enter into a contractual arrangement with the Supplier at an approximate purchase price as specified in Confidential Attachment 1 over the entire term, being an initial term of two (2) years, with no options for extension.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

RELATED PARTIES

A probity advisor was engaged for the procurement, with conflict-of-interest forms completed and declared. See attachment 1 & 5.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

Redbank Plains Road stage 3 works involve upgrading Redbank Plains Road between Keidges Road and Kruger Parade (a length of approximately 1.5km) to four lanes to meet population growth in the area and the associated travel demands.

Infrastructure and Environment Department has identified these works as a priority capital works project (INF02414) and includes:

- Bulk earthworks to adjust existing surface levels.
- Centre median retaining wall to support a divided carriageway split level configuration.
- Kruger Parade / Redbank Plains Road intersection from a roundabout to a signalised intersection.
- New signalised intersections to Highbury Drive, Verran Street and Shannon Street improving safety for motorists and pedestrians / cyclists by way of signalised crossings.
- Retaining walls and fencing to property boundary interfaces.
- 3 metre wide shared foot/cycle path for the extent of the upgrade.
- Public Utility relocation and coordination with multiple authorities to accommodate new civil works.

Alteration and upgrades to stormwater, water trunk main relocation, completion of overhead electrical realignment and streetlighting upgrades.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

A Detailed Express Check (Procurement) corporate score card check was undertaken which revealed that there are no adverse and no court or litigations actions recorded against the supplier. Refer to attachment 3.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION https://objprd.council.ipswich.qld.gov.au/id:A7697933/document/versions/latest	
(a) What is the Act/Decision being made?	This report recommends Council to enter into a Contract with one (1) supplier and delegate to the Chief Executive Officer the power to take contractual action pursuant to section 238 of the Regulation.
(b) What human rights are affected?	No human rights are affected by this decision. The subject matter of the Preferred Supplier Arrangement will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The cost estimate and spend analysis is outlined in attachment 1.

COMMUNITY AND OTHER CONSULTATION

The Infrastructure and Environment Department, as the relevant contract owner, were consulted and have endorsed as set out in attachment 1.

CONCLUSION

It was determined by the evaluation panel that the recommended supplier, as per attachment 1, possesses the capabilities and capacity to meet Council's requirements for the Civil Construction Works Redbank Plains Road – Stage 3.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

	CONFIDENTIAL
1.	Recommendation to Award (RTA)
2.	Strategy and Tender Evaluation Plan (STEP)
3.	Corporate Score Card Check
4.	Probity Report

Carlo Sorbello
CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

Wayne Bichel
BUILDING CONSTRUCTION AND MAINTENANCE CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Graeme Martin
MANAGER, CAPITAL PROGRAM DELIVERY

I concur with the recommendations contained in this report.

Sean Madigan
ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A7693534

ITEM: 15.9

SUBJECT: REAPPOINTMENT OF URBAN UTILITIES BOARD MEMBERS

AUTHOR: PROJECT MANAGER

DATE: 8 NOVEMBER 2021

EXECUTIVE SUMMARY

This is a report concerning the proposed reappointment of Graham Thomsen, Phillip Strachan and Mark Gray to the Board of Urban Utilities.

RECOMMENDATION/S

- A. That Council endorse the reappointment of Graham Thomsen as a Board member of Urban Utilities, effective 1 July 2022, for a term of three years.**
- B. That Council endorse the reappointment of Phillip Strachan as a Board member of Urban Utilities, effective 1 July 2022, for a term of four years.**
- C. That Council endorse the reappointment of Mark Gray as a Board member of Urban Utilities, effective 1 July 2022, for a term of four years.**
- D. That the Chief Executive Officer be authorised to sign an Instrument of Appointment of Board Members to Urban Utilities and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.**

RELATED PARTIES

The Central SEQ Distributor-Retailer Authority trading as Urban Utilities and its five Participating Local Governments:

- Brisbane City Council
- Ipswich City Council
- Lockyer Valley Regional Council
- Scenic Rim Regional Council
- Somerset Regional Council

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

The *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009* required the Central SEQ Distributor-Retailer Authority (trading as Urban Utilities) to enter into a Participation Agreement (the Agreement) with its five shareholding local governments (the Participants). The Agreement details amongst other matters, the Board's role, its composition and the appointment/reappointment process for directors. Urban Utilities is governed by an independent Board with eight independent directors appointed by the Participants.

The Participation Rights were determined on each Participant's contributed regulatory asset base at the time of Urban Utilities' creation are detailed below:

Participant	Participation Right %	Participation Type #
Brisbane City Council	85.007%	Majority
Ipswich City Council	12.222%	Minority
Scenic Rim Regional Council	1.042%	Minority
Lockyer Valley Regional Council	0.903%	Minority
Somerset Regional Council	0.826%	Minority

Majority Participant means a Participant holding more than 50% of Participation Rights and a Minority Participant means a Participant other than a Majority Participant.

Under the Agreement, a Special Majority of Participants in favour of a decision is defined as:

- a) if there is a Majority Participant:
 - i. The Majority Participant; and
 - ii. 50% of the Minority Participants; or
- b) If there is no Majority Participant, 75% of the Minority Participants.

A Special Majority of Participants is required for a director's reappointment for a second term or reappointment for more than two consecutive terms. At a Special Meeting of Participants in 2016, a process for future appointments/reappointments to the Board of Urban Utilities was unanimously agreed (refer Attachment 1).

Council received correspondence from Urban Utilities dated 29 September 2021 (refer Attachment 2) regarding the proposed reappointment to the Board of three directors. Urban Utilities provided curricula vitae for the three candidates (refer Attachment 3). To maintain the Board's membership at the required level and skill set moving forward, Council is required to consider the following:

- Reappoint Graham Thomsen, effective from 1 July 2022, for an additional term of three years (to 30 June 2025);

- Reappoint Phillip Strachan, effective from 1 July 2022, for an additional term of four years (to 30 June 2026); and
- Reappoint Mark Gray, effective from 1 July 2022, for an additional term of four years (to 30 June 2026).

Urban Utilities have confirmed that Brisbane City Council and Lockyer Valley, Scenic Rim and Somerset Regional Councils have already endorsed the three reappointments.

The September 2021 correspondence also highlighted that Kathy Hirschfeld will retire at the end of her first term (31 December 2021) noting she had already been appointed for a second term. The matter of a replacement director associated with this vacancy will be the subject of a future paper to Council in early 2022.

Attachment 4 details the current Urban Utilities Board composition, each directors' tenure and the proposed reappointments and their subsequent expiry dates.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009 (Qld)*

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendations A, B and C relate to Council endorsing the reappointment of three existing directors to the Board of Urban Utilities.
(b) What human rights are affected?	No human rights are affected by this decision.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications associated with this report.

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

CONCLUSION

In accordance with the Participation Agreement and the Board Appointment Process, Urban Utilities has proposed the reappointment of two serving directors for a second term and one serving director for a third term. If supported, these terms will commence 1 July 2022.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

	CONFIDENTIAL
1.	Urban Utilities Board Appointment Protocol
2.	Urban Utilities Correspondence 29.9.21 - re Board Reappointments
3.	Urban Utilities Board Director information
4.	Urban Utilities Board Membership Status 9.11.21

Greg Thomas

PROJECT MANAGER

I concur with the recommendations contained in this report.

Sean Madigan

ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A7694732

ITEM: 15.10

SUBJECT: QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT REPORT 2020-2021

AUTHOR: FINANCIAL ACCOUNTING MANAGER

DATE: 8 NOVEMBER 2021

EXECUTIVE SUMMARY

This is a report concerning the Queensland Audit Office findings and recommendations from the 2020-2021 external audit of Ipswich City Council.

RECOMMENDATION/S

That the 2020-2021 final management report for Ipswich City Council, as detailed in Attachment 1, be received and the contents noted.

RELATED PARTIES

There are no related parties.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The Queensland Audit Office (QAO) has completed its external audit of Ipswich City Council for the 2020-2021 financial year. The Auditor-General has now written to the Mayor providing a copy of the final management report comprising a summary of issues formally reported to management relating to internal controls and financial reporting matters for attention.

Section 213 of the *Local Government Regulation 2012* provides as follows:

- (1) This section applies if the auditor-general gives the Mayor of a local government a copy of the auditor-general's observation report about an audit of the local government's financial statements.
- (2) An auditor-general's observation report, about an audit of a local government's financial statements, is a report about the audit prepared under section 54 of the *Auditor-General Act 2009* that includes observations and suggestions made by the auditor-general about anything arising out of the audit.
- (3) The Mayor must present a copy of the report at the next ordinary meeting of the local government.

The QAO raised one new deficiency related to Council's publication of contracts awarded greater than \$200,000 which has been resolved through updating the report parameters and the published information updated on the Transparency and Integrity Hub. Management's response to the issue is included in the report.

No new significant deficiencies have been raised.

The report also provides an update on previous matters raised of which four (4) issues remain work in progress and all other matters are either resolved or resolved pending audit verification.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

Australian Accounting Standards

RISK MANAGEMENT IMPLICATIONS

The QAO has raised internal control and reporting issues that require action and implementation by management to ensure effective controls, processes and procedures and continued improved governance, to minimise the risk of misstatement in the financial statements or non-compliance with policies and procedures.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
Recommendation A states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

As set out in the covering letter from QAO, the audit fees have increased slightly (\$18,500) over the original estimate due to additional substantive testing required to be undertaken and an additional grant acquittal required to be audited.

COMMUNITY AND OTHER CONSULTATION

Community consultation has not been undertaken in relation to this report.


The summary of issues detailed in the final management report were also detailed in QAO's Closing Report presented to the Audit and Risk Management Committee on 6 October 2021 for their consideration and further recommendations as to follow-up action.

CONCLUSION

Following the annual external audit of Ipswich City Council by the QAO the attached final management report is to be received and noted.

The final management report includes observations and suggestions made by the QAO about matters arising out of the external audit.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Management Report from QAO ↓ 
----	--

Christina Binoya

FINANCIAL ACCOUNTING MANAGER

I concur with the recommendations contained in this report.

Jeffrey Keech

CHIEF FINANCIAL OFFICER

I concur with the recommendations contained in this report.

Sylvia Swalling

ACTING GENERAL MANAGER CORPORATE SERVICES

“Together, we proudly enhance the quality of life for our community”



Your ref:
Our ref: 2021-4167
Lisa Fraser 3149 6132

9 November 2021

Councillor T Harding
Mayor
Ipswich City Council
PO Box 191
IPSWICH QLD 4305

Dear Councillor Harding

Final Management Report for Ipswich City Council

We have completed our 2021 financial audit for Ipswich City Council and issued an unmodified audit opinion on your financial statements.

This letter provides you with details on audit matters and other important information related to the audited financial statements.

Please note that under section 213 of the *Local Government Regulation 2012*, you must present a copy of this letter at the next ordinary meeting of the Council.

Reporting on issues

Issues and other matters formally reported to management and an update on actions taken by management to resolve these issues is included as [Appendix A](#) to this letter. Our rating definitions for internal control deficiencies is shown in [Appendix B](#).

Report to parliament

Each year we report the results of all financial audits and significant issues to parliament.

Consistent with prior years we intend to include the results of our audit of Ipswich City Council and its controlled entities in our report to parliament on the results of the local government sector. In this report we will comment on the results of our audit of your financial report, any significant internal control issues we identified, and the overall results of the sector, including, major transactions and events.

We will discuss the proposed content of our report with your Chief Financial Officer and will continue to consult as we draft our report. Formally, you will have an opportunity to comment on our report and for these comments to be included in the final report.

Audit fee

The final audit fee for this year is \$293,500 exclusive of GST (2020: \$275,000). This fee is higher than our original estimate of \$275,000. We have discussed the key factors contributing to the fee variation with your Chief Financial Officer. The main contributing factor was the additional substantive audit testing procedures that were required due to deficiencies identified in internal controls. An additional fee of \$3,500 will also be charged for a new grant acquittal required this year.

We would like to thank you and your staff for their engagement in the audit this year and look forward to working with your team again next year.

If you have any questions about this letter or would like to discuss any matters regarding our audit service, please contact me on 3149 6132.

Yours sincerely



Lisa Fraser
Director

Enc.

cc. Ms S Cooper, Acting Chief Executive Officer, Ipswich City Council
Mr R Jones, Chair of the Audit and Risk Committee

Appendix A1—Internal control issues



Significant deficiencies, deficiencies and other matters

The following table details control deficiencies and other matters identified since our last report dated 22 April 2021. It includes a response from management.

Our risk ratings are as follows—refer to [Our rating definitions](#) for more detail.



Significant deficiency



Deficiency



Other matters



Deficiencies

CR21-1 Incomplete publication of contracts awarded greater than \$200,000 (Information and Communication)

Observation

The *Local Government Regulation 2012* requires that councils, as soon as practicable after entering into a contractual arrangement worth \$200,000 or more, publish the relevant details on the council's website. We identified eleven contracts awarded over \$200,000 where details had not been published on the council's website.

We were advised that the exceptions were primarily due to timing issues associated with the signing of contracts and the dates of reports run to identify contracts requiring publication on the council website. Details of these awarded contracts have subsequently been added to the council website.

Implication

Non-compliance with the publication requirements of the Local Government Regulation reduces transparency of council's procurement related activities.

QAO recommendation

We recommend that Council review its processes for publication of details of material contracts awarded, including retrospective review controls, to ensure the timeliness and completeness of the information included on the council's website.

Management response

We agree with QAO's recommendation. Council has updated the date parameters of the report used to publish data on the Transparency Hub to ensure that contracts are published in a timely and complete manner. The audit identified that any contract signed during the current month but with a contract effective date in the previous month, was missed on the Transparency Hub over \$200,000 report

Status: Resolved

Action date: 15 April 2021

Appendix A2—Matters previously reported




Status

The following table summarises all control deficiencies, financial reporting issues and other matters that have previously been raised but are not yet resolved. The listing includes issues from our Interim Report and unresolved issues raised in prior years.

Reference	Issue	Status/Comment action date
Internal control issues		
 Significant deficiencies		
21IR-1	Access configuration for the database of Oracle E-Business (EBS) application (Control Activities)	Resolved pending audit verification Council advised that the access configuration for the Oracle eBusiness application has been reviewed and strengthened with password settings and logging of high privileged users updated as recommended.
21IR-3	Segregation of duties between HR and Payroll functions in the SAP Payroll application (re-raised) (Control Activities)	Resolved pending audit verification
21IR-4	Automated controls over purchase processes in Oracle EBS application (re-raised) (Control Activities)	Resolved pending audit verification QAO's recommendation in relation to the development and regular reporting of "Purchase Orders Exceeding Delegation Authority" has been resolved with the report distributed on a quarterly basis. QAO's recommendation to develop an automated report to capture instances of supplier invoices with differences from the approved purchase order has been actioned. The report has been written and tested and deployed to production on 16 September 2021. The report will be reviewed monthly. QAO's third recommendation to update the Oracle EBS application to ensure that any invoices that do not match the approved purchase order will require further approval in line with Council delegations has been investigated, with Council advised it would require significant customisation. As Council's iVolve project will result in upgrade or replacement of Oracle eBusiness the recommendation will inform the development of iVolve business requirements.


Appendix A2—Matters previously reported (cont.)



Reference	Issue	Status/Comment action date
Internal control issues		
 Deficiencies		
21IR-2	<p>Management of access and changes for the SAP payroll application (Control Activities)</p> <p>Note—this item was previously classified as a significant deficiency and has been reclassified as a deficiency based on progress made to address the audit recommendations.</p>	<p>Work in progress</p> <p>One remaining QAO recommendation to action is to configure SAP payroll to prevent users from using commonly used words or phrases in their passwords.</p> <p>Council advised that it has implemented relevant processes and controls for the remaining recommendations. We will test the operating effectiveness of the implemented processes in our next interim visit.</p> <p>Action date: 31 October 2021</p>
20FR-1	<p>Untimely reconciliation between physical asset register and fixed asset register (Control activities)</p> <p>Council maintains a physical asset register (PAR) containing physical attributes of assets (but no financial data) and a separate Fixed Asset Register (FAR) that includes only financial data (but no physical attributes) in relation to the assets. Due to data limitations in each register, frequent reconciliations are not able to be performed between the FAR and PAR to confirm the completeness of these registers for all asset classes. Furthermore, the reconciliation performed of asset additions, since the date of the prior comprehensive revaluation has limitations and does not result in confirmation of asset attributes.</p>	<p>Work in progress</p> <p>Council has performed a high level reconciliation of roads, bridges and footpaths asset additions since the last comprehensive revaluation.</p> <p>Council will continue its current processes of reconciling the PAR and FAR for the specific class of asset being comprehensively revalued in that financial year.</p> <p>The full implementation of the recommendation will be addressed through the implementation of a new Asset Management System and Finance System through the iVolve project.</p> <p>Action date: A strategic project—Effective Asset Management has commenced.</p>
21IR-7	<p>Management of access for the Oracle E-Business Suite (EBS) application (Control activities)</p>	<p>Work in progress</p> <p>Council advised that it has created the script to generate the reports for performing user access review and prepared the 'how to' document.</p> <p>The review of user access will commence end of October 2021.</p> <p>Action date: 31 October 2021</p>

Appendix A2—Matters previously reported (cont.)



Reference	Issue	Status/Comment action date
Internal control issues		
 Deficiencies		
19CR-3	<p>Valuation of contributed assets (Control activities)</p> <p>In our 2019 final report we noted that developers engage engineers to advise quantities and values of assets contributed to Council and that Council does not perform detailed checks or reasonableness checks over unit rates and valuations provided.</p>	<p>Work in progress</p> <p>A high level assessment is performed over the valuation of donated assets by council engineers and asset management. Finance and Asset Management have documented the current processes in Promapp (“Capitalise Donated and Contributed Assets” and “Validate Physical Assets from Development Donation for Financial Capitalisation”)</p> <p>Now that Council has introduced the Asset Design As Constructed (ADAC) methodology from 1 July 2021, Finance and Asset Management will be able to perform a more detailed analysis of unit rates for contributed assets with development applications submitted after 1 July 2021.</p> <p>Action date: 30 June 2022</p>
21IR-5	<p>Maintenance of supplier master data in Oracle EBS application (Control activities)</p>	Resolved pending audit verification
21IR-6	<p>Management of access to the network (Control Activities)</p>	Resolved pending audit verification
20FR-2	<p>Capitalisation date of contributed assets (Control activities)</p> <p>In our 2020 final report we noted that Council used inconsistent ‘on maintenance’ dates for contributed assets and that dates for asset capitalisation were sometimes different to the date that revenue is recognised.</p>	Resolved
18FR-9	<p>Untimely processing of disposals when renewing an asset (Control activities)</p> <p>In our 2018 report we noted delays in disposing of assets (where new assets had been constructed, warranting disposal of the replaced assets).</p>	Resolved

Appendix A2—Matters previously reported (cont.)



Financial reporting and other issues

Other matters

<p>21IR-8</p>	<p>Vendor support for the Oracle EBS application</p> <p>Vendor support for both the Oracle EBS application and its underlying database will expire within the next 18 months.</p>	<p>Work in progress</p> <p>This will be guided by Council's iVolve Project.</p> <p>Once the Council's version of the Oracle EBS application moves beyond the support timeframe it is anticipated that Council will still be able to acquire support until such time as an upgrade to the application or move to another solution occurs.</p>
<p>18IR-15</p>	<p>Current contract management reporting may not readily assist in analysing and reporting over procurement</p> <p>In our 2018 report we noted that production of management reports was not timely and required substantial resources to prepare. Furthermore, there was no defined and documented quality review process.</p> <p>To achieve an integrated level of procurement reporting, reporting should include high risk contracts, analysis of procurement strategies, vendor trends and monitoring of vendor performance. Optimised reporting would include reporting in real time through dashboards.</p>	<p>Work in progress</p> <p>The Procurement Branch has published a weekly Contract Management Report since January 2021. The branch continues to develop its procurement reporting framework, with some regular reporting in place.</p> <p>Action date: 30 March 2022</p>

Appendix B—Our rating definitions



Internal rating definitions

	Definition	Prioritisation of remedial action
Significant deficiency 	<p>A significant deficiency is a deficiency, or combination of deficiencies, in internal control that requires immediate remedial action.</p> <p>Also, we increase the rating from a deficiency to a significant deficiency based on:</p> <ul style="list-style-type: none"> • the risk of material misstatement in the financial statements • the risk to reputation • the significance of non-compliance with policies and applicable laws and regulations • the potential to cause financial loss including fraud, or • where management has not taken appropriate timely action to resolve the deficiency. 	<p>This requires immediate management action to resolve.</p>
Deficiency 	<p>A deficiency arises when internal controls are ineffective or missing, and are unable to prevent, or detect and correct, misstatements in the financial statements. A deficiency may also result in non-compliance with policies and applicable laws and regulations and/or inappropriate use of public resources.</p>	<p>We expect management action will be taken in a timely manner to resolve deficiencies.</p>
Other matter 	<p>An other matter is expected to improve the efficiency and/or effectiveness of internal controls, but does not constitute a deficiency in internal controls. If an other matter is not resolved, we do not consider that it will result in a misstatement in the financial statements or non-compliance with legislative requirements.</p>	<p>Our recommendation may be implemented at management's discretion.</p>

Financial reporting issues

	Potential effect on the financial statements	Prioritisation of remedial action
High 	<p>We assess that there is a high likelihood of this causing a material misstatement in one or more components (transactions, balances and disclosures) of the financial statements, or there is the potential for financial loss including fraud.</p>	<p>This requires immediate management action to resolve.</p>
Medium 	<p>We assess that there is a medium likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We expect management action will be taken in a timely manner.</p>
Low 	<p>We assess that there is a low likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We recommend management action to resolve; however, a decision on whether any action is taken is at management's discretion.</p>

Doc ID No: A7661684

ITEM: 15.11

SUBJECT: REPORT - AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(05) OF
6 OCTOBER 2021

AUTHOR: MEETINGS COORDINATION MANAGER

DATE: 28 OCTOBER 2021


INTRODUCTION

This is the report of the Audit and Risk Management Committee No. 2021(05) of 6 October 2021.

RECOMMENDATION

That the report of the Audit and Risk Management Committee No. 2021(05) of 6 October 2021 be received, the contents noted and the recommendations contained therein be adopted.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	 Audit and Risk Management Committee Report No. 2021(05) of 6 October 2021 ↓
----	---

6 OCTOBER 2021

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(05)]

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(05)

6 OCTOBER 2021

REPORT

MEMBERS' ATTENDANCE: Robert Jones (External Member and Chairperson); Dr Annette Quayle (External Member), Martin Power (External Member), Councillor Kate Kunzelmann

MEMBER'S APOLOGIES: Councillor Marnie Doyle

OTHER ATTENDANCE: Queensland Audit Office Attendance (Lisa Fraser and Dale Hassell), Sonia Cooper (Acting Chief Executive Officer), Jeff Keech (Chief Financial Officer), Christina Binoya (Financial Accounting Manager), Freddy Beck (Chief Audit Executive) and Sylvia Swalling (Acting General Manager Corporate Services)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(04) OF 25 AUGUST 2021

RECOMMENDATION

That the Minutes of the Meeting held on 25 August 2021 be confirmed.

OFFICERS' REPORTS

2. QUEENSLAND AUDIT OFFICE CLOSING REPORT

This is a report concerning the final Ipswich City Council Closing Report as at 30 September 2021 submitted by Queensland Audit Office.

RECOMMENDATION

6 OCTOBER 2021

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(05)

That the report be received and the contents noted.

Discussion

Outstanding Deficiencies – QAO Rating

Martin Power (External Member) queried the outstanding deficiencies from previous reports within the Queensland Audit Office (QAO) closing report that had the notation that QAO have yet to verify that these have been completed. He also queried whether for the next financial year they would appear as outstanding and impact the overall control rating for Council. Lisa Fraser (QAO) advised that they look at all significant deficiencies outstanding or raised throughout the financial year in assessing the overall rating. She advised that if there are any outstanding significant deficiencies and they are not resolved within a short period after 30 June, they will appear in next year's report and impact the rating. At this stage there will be no deficiencies showing in next year.

Annette Quayle (External Member) advised that it would be appropriate to formally note that it was the committee's view there has been a substantial improvement in the reported deficiencies and the actions to clear them leading to the committee's view that controls and processes for financial information and reporting is trending in the right direction.

Publication of Contracts

Rob Jones (Chairperson) queried the new deficiency raised in relation to the publication of contracts awarded greater than \$200,000 on page 29 of the QAO Report. He questioned if this was a timing issue as to when publication takes place and what a reasonable timeframe would be. Dale Hassel (QAO) advised that it was the system report that was being used which was only reporting the current month and publishing this in addition to previous months already published. The report wasn't designed to look in the past, if the effective date was a previous month. Jeff Keech (Chief Financial Officer) advised that council updates the Transparency Hub on a monthly basis.

Councillor Kunzelmann queried the publication date of contracts and the amount of time from signing in terms of what "effective date means".

Asset Registers reconciliation

Rob Jones (Chairperson) advised that at a high level he was comfortable that council had reconciled the Physical Asset Register (PAR) and Financial Asset register (FAR) materially however there are still process issues around ensuring it was completely accurate. It was noted that automation should resolve this issue. He queried if it will remain a deficiency until an asset management process is put in place. Lisa Fraser (QAO) advised that the reconciliation is at a very high level and until there is an asset management system in place she is hesitant to move it. Jeff Keech (Chief Financial Officer) advised that council is also updating their processes and that whilst reconciliations are going on, a lot of work is continuing with various Branches across Council to ensure the information is collated in a

6 OCTOBER 2021

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(05)]

timely manner. Jeff advised that the alignment of the PAR & FAR will be a key deliverable of the iVolve Project.

Martin Power (External member) advised that most of his queries had been resolved however there were 2 items in next year's audit planning considerations which he asked how council was placed. Jeff Keech (Chief Financial Officer) advised that his team have commenced reconciling the flooding and drainage assets between PAR and FAR and have had discussions with QAO in relation to required level of sampling for condition assessments.

ACTION:

The Chief Financial Officer to clarify the meaning of "effective date" and what council's position is in relation to signing of contracts ie: effective date vs contract date and what obligations this places on council. He will provide a response at the next meeting scheduled for 24 November 2021.

3. 2020-2021 ANNUAL FINANCIAL STATEMENTS AND 2020-2021 MANAGEMENT REPRESENTATION LETTER

This is a report concerning the 2020-2021 annual financial statements and 2020-2021 management representation letter.

"The attachment/s to this report are confidential in accordance with section 254J(3)(i) of the *Local Government Regulation 2012*."

RECOMMENDATION

- A. That the 2020-2021 annual financial statements as detailed in Attachment 1 to the report of the Principal Financial Accountant dated 21 September 2021 be approved for certification by the Mayor and Chief Executive Officer.
- B. That the 2020-2021 management representation letter as detailed in Attachment 2 to the report of the Principal Financial Accountant dated 21 September 2021 be approved for certification by the Mayor and Chief Executive Officer.

Discussion

Reconciliation of management accounts to Financial Statements

Jeff Keech (Chief Financial Officer) provided an overview of the compilation process of the financial statements. Rob Jones (Chairperson) queried whether there is a documented reconciliation of changes from the June Management Accounts and the annual Financial Statements. Jeff Keech (Chief Financial Officer) advised that there is not a formal reconciliation of movements however they do try and minimise adjustments and specifically they monitor changes to the operating surplus. Rob Jones (Chairperson) advised that in future it would be useful to see a high level reconciliation; particularly the

6 OCTOBER 2021

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(05)]

operating result between management results and the Financial Statements. He advised that it would be useful to understand the significant management decisions that have been made throughout the year that impact the result.

Financial Statement Disclosures

Matters relating to the Financial Statement disclosures and accounting issues were discussed including those matters set out in the Chief Financial Officer's report. There were no material changes from the previous draft.

Rob Jones (Chairperson) suggested that it would be helpful if there was a note to advise what items are included in the intangibles category ie; that the majority of the intangibles related to software systems. QAO advised that previously they hadn't included a separate note for intangibles but will make changes for next year. Jeff Keech (Chief Financial Officer) advised that a brief explanation note could be included under note 16 stating that the majority are software.

The Committee endorsed the Financial Statements as presented.

External Audit Fees

Martin Power (External Member) queried the audit fees as set out in the Notes to the Financial Statements and whether it would assist to have another sentence explaining the breakdown in the fees ie; audit and consultant fees separated. As explanation was provided in relation to what was included in the audit fees expenses and the reason for disclosure of the actual QAO fees and it was agreed the current disclosure was sufficient.

ACTION:

- 1. The Chief Financial Officer to review costing allocations next year with a view to separating the specific audit fees and any consulting fees.**
- 2. The Chief Financial Officer to provide a high level reconciliation between the Management Accounts and the Financial Statements as part of the presentation of the Draft Financial Statements for the 2021-22 year.**

4. NEXT MEETING

The next meeting is scheduled for Wednesday, 24 November 2021.

5. GENERAL BUSINESS

6. PRIVATE SESSION OF MEMBER (IF REQUIRED)

Rob Jones (Chairperson) requested time with members to discuss the planned agenda for 2022.

6 OCTOBER 2021

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(05)]

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.33 am.

The meeting closed at 12.01 pm.

Doc ID No: A7691602

ITEM: 16.1

FROM: COUNCILLOR PAUL TULLY

RE: NOTICE OF MOTION - SEEKING DEDICATION OF WHITE ROCK - SPRING
MOUNTAIN ESTATE AS A NATIONAL PARK

DATE: 8 NOVEMBER 2021

This is a notice of motion submitted by Councillor Paul Tully concerning the dedication of the White Rock – Spring Mountain Conservation Estate as a National Park.

Councillor Paul Tully gave notice of his intention to move the following motion at the Council Meeting of 18 November 2021:

MOTION

- A. **That the Chief Executive Officer write to the Minister for the Environment and the Great Barrier Reef and Minister for Science and Youth Affairs, Meaghan Scanlon MP, seeking the dedication of the White Rock - Spring Mountain Conservation Estate as a National Park in accordance with section 29 of the *Nature Conservation Act 1992*.**

- B. **That a copy of the letter be forwarded to the Premier Anastacia Palaszczuk MP and to each of the five State Members representing the Ipswich region.**