



City of Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

COUNCIL ORDINARY MEETING

**Held in the Council Chambers
2nd floor – Council Administration Building
45 Roderick Street
IPSWICH QLD 4305**

On Thursday, 25 February 2021
At 9.00 am

BUSINESS

1. OPENING OF MEETING:
2. WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:
3. OPENING PRAYER:
4. APOLOGIES AND LEAVE OF ABSENCE:
5. CONDOLENCES:
6. TRIBUTES:
7. PRESENTATION OF PETITIONS:
8. PRESENTATIONS AND DEPUTATIONS:
9. PUBLIC PARTICIPATION:
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UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING

28 JANUARY 2021

Held in the Council Chambers, Administration Building
45 Roderick Street, Ipswich

The meeting commenced at 9.00 am

ATTENDANCE AT COMMENCEMENT	Mayor Teresa Harding (Chairperson); Councillors Jacob Madsen, Sheila Ireland, Paul Tully, Deputy Mayor Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Russell Milligan and Nicole Jonic
WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY	Councillor Kate Kunzelmann
OPENING PRAYER	Councillor Sheila Ireland
APOLOGIES AND LEAVE OF ABSENCE	Nil
5. CONDOLENCES	Nil
6. TRIBUTES	Nil
7. PRESENTATION OF PETITIONS	Nil
8. PRESENTATIONS AND DEPUTATIONS	Nil
9. PUBLIC PARTICIPATION	Nil

**10. DECLARATIONS
OF INTEREST**

**COUNCILLOR
ANDREW FECHNER**

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Andrew Fechner informed the meeting that he has a Declarable Conflict of Interest in the following items:

- 15.1 – Review of Footpath Dining
- 15.8 – Nicholas Street Precinct Stage 3 – Repeal of Previous Decision
- 15.9 – Nicholas Street Precinct Executive Report No. 23 to 4 January 2021
- 15.10 – Retail Sub-Project Steering Committee Report No. 6 – December 2020
- 15.11 – Nicholas Street Precinct Cinema Complex Operator
- 15.13 – Nicholas Street Precinct Community Safety and Activation Engagement Report

The nature of the interest is that Councillor Fechner stands to gain a benefit or suffer a loss due to his business interest in Bar Heisenberg Pty Ltd and A1A Events Pty Ltd both of which are located in the top of town at 164 Brisbane Street, Ipswich.

Councillor Andrew Fechner advised that he will leave the meeting room (including any area set aside for the public) while this matter is being discussed and voted on.

**DECLARATIONS OF
INTEREST**

**COUNCILLOR JACOB
MADSEN**

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Jacob Madsen informed the meeting that he has a Declarable Conflict of Interest in the following items:

- 15.8 – Nicholas Street Precinct Stage 3 – Repeal of Previous Decision
- 15.9 – Nicholas Street Precinct Executive Report No. 23 to 4 January 2021
- 15.10 – Retail Sub-Project Steering Committee Report No. 6 – December 2020
- 15.11 – Nicholas Street Precinct Cinema Complex Operator
- 15.13 – Nicholas Street Precinct Community Safety and Activation Engagement Report

The nature of the interest is that he is a member of the Ipswich Trades Hall and Labour Day Committee Executive which manages the Ipswich Trades Hall which is adjacent to the Nicholas Street Project that Council is undergoing.

Councillor Jacob Madsen advised that he will leave the meeting room (including any area set aside for the public) while this matter is being discussed and voted on.

11. CONFIRMATION OF MINUTES

**11.1
CONFIRMATION OF
MINUTES OF
ORDINARY MEETING**

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Nicole Jonic:

**That the Minutes of the Ordinary Meeting held on
10 December 2020 be confirmed.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

**12.
MAYORAL MINUTE**

Nil

**13.
BUSINESS
OUTSTANDING –
INCLUDING CONDUCT
MATTERS AND
MATTERS LYING ON
THE TABLE TO BE
DEALT WITH**

Nil

**14.
RECEPTION AND
CONSIDERATION OF
COMMITTEE
REPORTS**

Nil

At 9.06 am Councillor Andrew Fechner left the meeting room due to a previously declared interest in Item 15.1.

15. OFFICERS' REPORTS

**15.1
REVIEW OF
FOOTPATH DINING**

Moved by Councillor Nicole Jonic:
Seconded by Deputy Mayor Marnie Doyle:

- A. That Council approve the following:**
- 1. That existing Footpath Dining Licence operators be refunded any fees paid for a licence in the 2020-2021 year.**
 - 2. That new applications for Footpath Dining across all of Ipswich shall not be charged a fee for the 2020-2021 year.**
- B. That Council note the proposed changes to its website as outlined in the report which encourages the extension of footpath dining arrangements.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Kunzelmann

Milligan

Jonic

All Councillors except Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

At 9.07 am Councillor Andrew Fechner returned to the meeting room.

**15.2
85 THORNTON
STREET, RACEVIEW -
ROAD WIDENING**

**RECOMMENDATION
A**

Moved by Councillor Sheila Ireland:
Seconded by Deputy Mayor Marnie Doyle:

- A. That Council maintain its policy as stated in Section 1.1.4(2) of Council's Planning Scheme Policy 3 in relation to the proposed frontage roadworks for the development at 85 Thornton Street, Raceview.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

15.2
85 THORNTON
STREET, RACEVIEW -
ROAD WIDENING
RECOMMENDATION
B

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

B. That Thornton Street not be converted to a Trunk Road.

AFFIRMATIVE

Councillors:
Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:
Nil

The motion was put and carried.

15.2
85 THORNTON
STREET, RACEVIEW -
ROAD WIDENING
RECOMMENDATION
C

Moved by Councillor Russell Milligan:
Seconded by Councillor Kate Kunzelmann:

C. That the Developer of 85 Thornton Street, Raceview be advised of the above recommendations accordingly.

AFFIRMATIVE

Councillors:
Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan

NEGATIVE

Councillors:
Nil

Jonic

The motion was put and carried.

**15.3
DEVELOPMENT
APPLICATION
RECOMMENDATION -
1 UNION PLACE
MALL, 23 AND 27
IPSWICH CITY MALL
AND 163 BRISBANE
STREET, IPSWICH -
11941/2020/OD -
OPERATIONAL
WORKS
(ADVERTISING
SERVICES)**

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Sheila Ireland:

**That Council approve Development Application
No. 11941/2020/OD subject to conditions and
attachments.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**15.4
MAJOR AMENDMENT
OF THE WATER
NETSERV PLAN 2020**

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

**That Council endorse the planning assumptions for the
Ipswich local government area proposed by Urban
Utilities in Water Netserv Plan 2020 (Part A) as being
consistent with the planning assumptions included in
the Ipswich Local Government Infrastructure Plan.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

NEGATIVE

Councillors:

Nil

Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

**15.5
TENDER NO. 15405 -
NORTH STATION
ROAD, CRIB WALL**

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Andrew Fechner:

- A. That Tender No. 15405 for North Station Road Crib Wall project be awarded to Shamrock Civil Engineering Pty Ltd (ABN 68 066 655 856).**
- B. That Council enter into a contract with Shamrock Civil Engineering Pty Ltd for the provision of North Station Road Crib Wall project under a lump sum agreement for the sum of one million, eight hundred and seventy eight thousand, five hundred and thirty seven dollars and seventy one cents (\$1,878,537.71 "total Contract Amount) excluding GST.**
- C. That under s257 (1) of the *Local Government Act 2009*, Council delegate the power to the Chief Executive Officer to be authorised to negotiate and finalise the terms of the contract with Shamrock Civil Engineering Pty Ltd, to be executed by Council, including authorisation for the CEO, to approve any additional costs, up to 20% increase of the total contract amount and to do any other acts necessary to implement Council's decision.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

**15.6
TENDER NO. 15536 -
BRISBANE ROAD,
REDBANK - ROAD
REHABILITATION**

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Nicole Jonic:

- A. That Tender No. 15536 for the road rehabilitation project located at Brisbane Road, Redbank be awarded to BMD Constructions Pty Limited (ABN 59 010 126 100).**
- B. That Council enter into a contract with BMD Constructions Pty Limited for 15536 Brisbane Road, Redbank – Road Rehabilitation, for the sum of one million, eight hundred and ninety-three thousand, nine hundred and sixty-eight dollars and thirty cents (\$1,893,968.30 “total Contract amount”) excluding GST.**
- C. That under s257(1) of the *Local Government Act 2009* Council delegate the power to the Chief Executive Officer to be authorised to negotiate and finalise the terms of the contract with BMD Constructions Pty Limited, to be executed by Council including authorisation for the CEO, to approve any additional costs, up to a 20% increase of the total contract amount and to do any other acts necessary to implement Council’s decision.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

**15.7
KEY DEPOSIT FEES
FOR COUNCIL
FACILITIES**

Moved by Councillor Andrew Fechner:
Seconded by Councillor Russell Milligan:

That Council resolve to adopt the new fee structure for key deposits and key replacement fees in relation to the use of Council facilities as set out in Attachment 1, to be introduced in association with

the implementation of Council's new key access system.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Ireland	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

At 9.34 am Councillors Andrew Fechner and Jacob Madsen left the meeting room due to previously declared interests in the following items 15.8, 15.9, 15.10 and 15.11.

**15.8
NICHOLAS STREET
PRECINCT STAGE 3 -
REPEAL OF PREVIOUS
COUNCIL DECISION**

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

- A. That Council repeal the previous decision of Council (of the Ipswich Central Redevelopment Committee), contained at Item No. 14.6 in the report dated 30 July 2020 and adopted at Council's Ordinary meeting of 27 August 2020, to delegate the power to the Chief Executive Officer ("CEO") to finalise a contract variation of \$33,614,627 for retail development works with J. Hutchinson Pty. Ltd for the Design and Construct Contract for Ipswich Central Civic Project (Contract No. 13254) conditional upon the execution of the Agreement for Lease with the key anchor tenant.**
- B. That Council repeal the previous decision of Council contained at Item 15 in the report dated 4 December 2020 and adopted at Council's Ordinary meeting of 10 December 2020, to proceed with Option 1 and 2(a) of the retail development works and, subject to the execution of Agreement for Leases for 50% of the Metro B tenancies, proceed with Option 2(b) of the retail development works.**
- C. That Council proceed with Option 1 and 2(a) of the retail development works with J Hutchinson Pty Ltd for the Design and construct Contract for Ipswich Central Civic Project (Contract No 13254) and, subject to the**

execution of Agreement for Leases for 50% of the Metro B tenancies, proceed with Option 2 (b) of the retail development works.

- D. That under s257(1) of the *Local Government Act 2009* Council delegate the power to the Chief Executive Officer (“CEO”) to be authorised to negotiate and administer and finalise the following variations of the retail development works with J. Hutchinson Pty. Ltd for the Design and Construct Contract for Ipswich Central Civic Project (Contract No. 13254) and to do any other acts necessary to implement Council’s decision:
- a. a contract variation of \$15,800,000 for Option 1 and Option 2(a); and
 - b. a contract variation of \$2,900,000 for Option 2(b), the delegation of power and authorisation for the CEO to administer the contract variation being conditional upon the execution of Agreement for Leases for 50% of the Metro B tenancies.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Ireland

Tully

Doyle

Kunzelmann

Milligan

Jonic

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

**15.9
NICHOLAS STREET
PRECINCT EXECUTIVE
REPORT NO. 23 TO 4
JANUARY 2021**

Moved by Deputy Mayor Marnie Doyle:

Seconded by Councillor Russell Milligan:

That the Nicholas Street Precinct Executive Report No. 23 to 4 January 2021 be received and the contents noted.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Ireland

Tully

Doyle

Kunzelmann
Milligan
Jonic

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

**MATTERS TAKEN ON
NOTICE - NICHOLAS
STREET PRECINCT**

Deputy Mayor Marnie Doyle requested clarification on the following matters:

- lighting of the Administration Building in the Nicholas Street Precinct, confirmation as to the reasons why the lighting on each floor has been remaining on overnight while the building is still under development.
- delivery of public art within the Nicholas Street precinct, confirmation of the proposed program and approach.

The Project Manager Coordination and Performance to provide a response to these matters in the next monthly report to the Ipswich Central Redevelopment Committee.

Attachments

1. Nicholas Street Precinct Executive Report submitted to February meeting
2. Retail Sub-Project Steering Committee Report submitted to February meeting

**15.10
RETAIL SUB-PROJECT
STEERING
COMMITTEE REPORT
NO. 6 - DECEMBER
2020**

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

That the Retail Sub-project Steering Committee Report No. 6 for December 2020 be received and the contents noted.

AFFIRMATIVE
Councillors:
Harding
Ireland
Tully
Doyle
Kunzelmann
Milligan
Jonic

NEGATIVE
Councillors:
Nil

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

**15.11
NICHOLAS STREET
PRECINCT CINEMA
COMPLEX OPERATOR**

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

- A. That Council resolve that it is satisfied that the calling of Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in this report dated 13 January 2021, is in the public interest for the following reasons:**
- 1. It will allow Council to identify potential contractors who are serious contenders for the provision of Management and Operations of the Cinema Complex without putting all contenders to the expense of preparing a full tender response in the initial stages.**
 - 2. It will allow Council to identify the risk appetite of potential contractors and prepare the Request for Tender and the proposed Agreement for the provision of Management and Operations of the Cinema Complex based on this information.**
- B. That Council resolve to invite Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in this report dated 13 January 2021, for the provision of Management and Operations of the Cinema Complex in the Nicholas Street Precinct.**

AFFIRMATIVE

Councillors:

Harding

Ireland

Tully

Doyle

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

At 9.45 am Councillors Andrew Fechner and Jacob Madsen returned to the meeting room.

**15.12
NICHOLAS STREET
PRECINCT
COMMUNICATIONS,
ENGAGEMENT AND
ACTIVATION
MONTHLY REPORT**

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Russell Milligan:

That the Nicholas Street Precinct: Communications, Engagement and Activation Monthly Report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

At 9.47 am Councillors Andrew Fechner and Jacob Madsen left the meeting room due to a previously declared interest in Item 15.13.

**15.13
NICHOLAS STREET
PRECINCT
COMMUNITY SAFETY
& ACTIVATION
ENGAGEMENT
REPORT**

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Russell Milligan:

A. That Council endorse the attached Community Engagement Report and support its reference and use in the finalisation of the Nicholas Street Community Safety Strategy Action Plan as well as the 2021 Nicholas Street Precinct Activation and Events Calendar.

B. That Council close the loop with survey participants to share the findings and let them know how their responses will help to shape the Nicholas Street Precinct moving forward.

AFFIRMATIVE

Councillors:

Harding

Ireland

Tully

Doyle

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

At 9.49 am Councillors Andrew Fechner and Jacob Madsen returned to the meeting room.

**15.14
MONTHLY FINANCIAL
PERFORMANCE
REPORT - NOVEMBER
2020 AND DECEMBER
2020**

Moved by Councillor Andrew Fechner:
Seconded by Councillor Nicole Jonic:

That the reports on Council's financial performance for the periods ending 30 November 2020 and 31 December 2020, submitted in accordance with section 204 of the *Local Government Regulation 2012* be considered and noted by Council.

AFFIRMATIVE

Councillors:
Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:
Nil

The motion was put and carried.

**MATTERS TAKEN ON
NOTICE –
RATES REVENUE AND
CAPEX PROGRAM**

Mayor Teresa Harding queried the reduction in rates revenue of nearly \$1million in relation to former mining properties that were reclassified by the Valuer General as primary producers and what activities these include.

- A. The Chief Financial Officer to confirm what specific primary production activities the properties are used for and provide the detail to all councillors.**

Mayor Teresa Harding queried the actions council is taking in relation to implementation of the CAPEX Program.

- B. The Chief Executive Officer to provide advice on what projects are being delayed this financial year.**

A. Advice provided via email to councillors on 16 February 2021

B. Advice provided via email to councillors on 15 February 2021

ADJOURN MEETING Moved by Mayor Teresa Harding:
That the meeting be adjourned at 10.05 am to reconvene at 10.35 am.
The meeting reconvened at 10.35 am.

16. NOTICES OF MOTION

16.1 NOTICE OF MOTION - AMENDMENT OF PREVIOUS RESOLUTION Moved by Councillor Paul Tully:
Seconded by Councillor Sheila Ireland:
Councillor Paul Tully gave notice of his intention to move the following motion at Council's Ordinary Meeting of 28 January 2021:

MOTION

That the resolution of Council on 26 November 2020 adopting Item 6 of the Governance and Transparency Committee Report, be amended by deleting the words "either their express or implied consent" and inserting "their express consent".

ITEM 6 OF GOVERNANCE AND TRANSPARENCY COMMITTEE ADOPTED AT COUNCIL 26 NOVEMBER 2020

- A. That Council resolve that Councillor expenses for current serving Councillors are published only for those who have provided either their express or implied consent to their personal information being published on the Transparency and Integrity Hub.
- B. That Council note that the application for a waiver from its obligation to comply with the privacy principles in the public interest in line with section 157 of the *Information Privacy Act 2009* in order for certain prescribed personal information of Councillors and Directors of controlled beneficial entities to be published on the Transparency and Integrity Hub is proceeding.

AFFIRMATIVE
Councillors:
Ireland
Tully

NEGATIVE
Councillors:
Harding
Madsen
Doyle
Fechner
Kunzelmann
Milligan

Jonic

The motion was put and lost.

**SUPPLEMENTARY
MOTION**

Moved by Councillor Sheila Ireland:

Seconded by Councillor Paul Tully:

That a legal opinion be provided from Council's internal legal team on the meaning of "implied consent" in respect of the above motion.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Madsen

Harding

Ireland

Doyle

Tully

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

**MATTER TAKEN ON
NOTICE -
RECOMMITAL OF
REPEAL MOTION**

Mayor Teresa Harding requested that the Chief Executive Officer provide advice to councillors on the process in other South East Queensland Councils in relation to repeal motions and how many times they can be recommitted to council.

CEO provided advice via email to councillors on 2 February 2021.

**16.2
NOTICE OF MOTION -
COUNCIL'S SUPPORT
FOR THE EXPANSION
OF THE TAFE QLD
SPRINGFIELD
CAMPUS**

Moved by Councillor Nicole Jonic:

Seconded by Councillor Paul Tully:

Councillor Nicole Jonic gave notice of her intention to move the following motion at Council's Ordinary Meeting of 28 January 2021:

MOTION

That the Office of the Mayor and CEO write on behalf of Ipswich City Council to the Queensland Minister for Training and Skills, Hon Di Farmer, along with the State Member for Jordan, Charis Mullen MP, expressing Council's support for:

- **the expansion of the TAFE QLD Springfield Campus leveraging Federal and State funding for investment to deliver additional training infrastructure; and**

- ensuring that the community of Ipswich benefit from the new Commonwealth Government Job Trainer scheme.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**16.3
NOTICE OF MOTION -
IPSWICH CITY
COUNCIL
COMMITMENT -
IPSWICH CENTRAL TO
SPRINGFIELD
CENTRAL RAIL
CORRIDOR - OPTIONS
ANALYSIS**

Moved by Councillor Jacob Madsen:

Seconded by Councillor Sheila Ireland:

Councillor Jacob Madsen gave notice of his intention to move the following motion at Council's Ordinary Meeting of 28 January 2021

MOTION

That Ipswich City Council commit \$500,000 to the Ipswich to Springfield Rail Options Analysis, subject to the Federal Government matching the \$1,000,000 commitment already made by the State Government.

Further information to support the Notice of Motion:

At the 2020 State Election the State Government committed \$1,000,000 in funding for the Ipswich Central to Springfield Central Rail Corridor options analysis, subject to Ipswich City Council committing \$500,000, and the Federal Government committing \$1,000,000.

In terms of the infrastructure needs of our rapidly growing city, it is necessary to ensure that the options analysis is completed as soon as possible. By Council committing our share, it falls to the Federal Government to make their own commitment to expedite this process, with the possibility of inclusion in their May 2021 Budget.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**16.4
NOTICE OF MOTION -
IPSWICH CURRENT
ELECTED
REPRESENTATIVE
WORKING GROUP**

Moved by Councillor Jacob Madsen:

Seconded by Councillor Andrew Fechner:

Councillor Jacob Madsen gave notice of his intention to move the following motion at Council's Ordinary Meeting of 28 January 2021:

MOTION

- A. That Council invite current local elected representatives in the Ipswich LGA (local government area) to form a new working group with said working group to meet quarterly and consist of local, state and federal elected representatives.**
- B. That a subsequent workshop be held in February with Councillors to develop a terms of reference for the operation of this working group.**

Further information to support the Notice of Motion:

2020 was a disruptive year in many ways, and as a means to improve discourse between the three levels of government in Ipswich it is necessary to facilitate greater working relationships to ensure collaborative problem solving and effective advocacy for Ipswich.

All three levels of government have one special thing in common -- we work for the same people. In that spirit we should resolve to work together and maximize any and all opportunities be that through making better use of grant programs or advocating for the infrastructure that our growing city needs.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

16.5

**NOTICE OF MOTION -
TI-TREE BIO ENERGY
CONTRIBUTIONS ON
THE TRANSPARENCY
AND INTEGRITY HUB**

Moved by Councillor Jacob Madsen:

Seconded by Councillor Sheila Ireland:

Councillor Jacob Madsen gave notice of his intention to move the following motion at Council's Ordinary Meeting of 28 January 2021:

MOTION

- A. That a story be created on the transparency and integrity hub to show details regarding the contributions made to this Council by Ti-Tree Bio energy and how the funds are dispersed by Council.
- B. That the story include the following:
- particular focus on new methodology developed by Council to assess new projects delivered by the contributions.
 - the selection process used to assess priority with a view to incorporating the new processes used by Council to be rolled out by Council in coming months.

**VARIATION TO
MOTION**

Councillor Madsen moved a variation to Recommendation B of the motion:

- B. That the story be prepared following the new guidelines that will be finalised in coming months, with focus on:
- The new methodology for prioritising submitted projects
 - Any other relevant parts of the project selection process
 - How projects can be put forward by the public onto the

list.

Moved by Councillor Jacob Madsen:
Seconded by Councillor Sheila Ireland:

- A. That a story be created on the transparency and integrity hub to show details regarding the contributions made to this Council by Ti-Tree Bio energy and how the funds are dispersed by Council.**
- B. That the story be prepared following the new guidelines that will be finalised in coming months, with focus on:**
- **The new methodology for prioritising submitted projects**
 - **Any other relevant parts of the project selection process**
 - **How projects can be put forward by the public onto the list.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

17.

Nil

**QUESTIONS ON
NOTICE**

MEETING CLOSED The meeting closed at 11.14 am

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

Doc ID No: A6790935

ITEM: 13.1
SUBJECT: UNREASONABLE CUSTOMER CONDUCT POLICY
AUTHOR: INTEGRITY AND COMPLAINTS MANAGER
DATE: 15 FEBRUARY 2021

EXECUTIVE SUMMARY

Ipswich City Council (**Council**) is committed to quality service delivery to the community, meeting its legislative obligations to provide a safe and healthy workplace for its staff and to use available resources equitably and efficiently.

Council has a Complaints Management Framework and the purpose of this report is to recommend the adoption of an Unreasonable Customer Conduct Policy that will be a valuable part of that framework.

The Executive Leadership Team was consulted and endorsed the formal adoption of the proposed policy and the repeal of the two (2) Library Services Policies. The Mayor and Councillors have also been briefed on the proposed policy and recommendations contained in this report.

This report provides recommendations for the adoption of a new Unreasonable Customer Conduct (UCC) policy and the repeal of two existing Library Services policies in relation to UCC behaviours.

RECOMMENDATIONS

- A. That the policy "Ipswich Libraries – Acceptable Behaviour Policy" as detailed in Attachment 2, as per Recommendation B of Item No. 3 of the Policy and Administration Advisory Committee No. 2018(01) of 13 February 2018, adopted at the Council Ordinary Meeting on 27 February 2018, be repealed.
- B. That the policy "Ipswich Libraries – Customer Exclusion Policy" as detailed in Attachment 3, as per Recommendation C of Item No. 3 of the Policy and Administration Advisory Committee No. 2018(01) of 13 February 2018, adopted at the Council Ordinary Meeting on 27 February 2018, be repealed.
- C. That the policy "Unreasonable Customer Conduct" as detailed in Attachment 1, of the report by the Integrity and Complaints Manager dated 15 February 2021, be adopted.

RELATED PARTIES

There are no declared conflicts of interest in relation to this report.
The only related party is Ipswich City Council.

ADVANCE IPSWICH THEME

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

Ipswich City Council (**Council**) is committed to quality service delivery to the community, meeting its legislative obligations to provide a safe and healthy workplace for its workforce and to use available resources equitably and efficiently.

Council is also absolutely committed to ensuring that its staff treat people we serve in our community with courtesy and respect and that this courtesy is reciprocated. Council must not tolerate unreasonable conduct by anyone that is offensive, abusive or threatening.

Council has a Complaints Management Framework and the purpose of this report is to recommend the adoption of an Unreasonable Customer Conduct Policy that will be a valuable part of that framework.

Council has considered good practice in complaints management and taken particular note of the approach taken by the New South Wales (NSW) Ombudsman who define unreasonable conduct “as any behaviour by a person which, because of its nature or frequency, raises substantial health, safety, resource or equity issues for the people involved in the complaint process”.¹

It is proposed that going forward, Council considers the individual circumstances of unreasonable customer conduct (**UCC**) and provides reasonable and proportionate responses that are designed to manage the impacts of the conduct as well as resolve any underlying or substantive issue.

Council’s response to UCC should, as far as is practicable, allow the individual or group involved in the UCC to continue to communicate with Council in a controlled and appropriate manner which will support Council’s zero tolerance approach to unreasonable behaviour.

Nothing in the proposed policy restricts Council’s ability to take any appropriate legal or other action where the circumstances permit, such as where the UCC involves an imminent threat to the mental or physical health or well-being of another customer, councillor, council officer or volunteer, or the failure to obey any lawful instruction.

Although customers/complainants who behave unreasonably are very few in number, their behaviour can have profound effects on Council resources and efficiency levels, and the productivity, safety and wellbeing of its staff.

¹ NSW Ombudsman – *Managing unreasonable conduct by a complainant workbook* (2020), 5.

The NSW Ombudsman's Office advises that UCC can take up approximately 25-30% of an organisation's resources – in some cases this can be a large amount of an organisation's complaint handling resources, as well as the time and attention of senior managers.²

Further, UCC can cause significant resourcing problems for organisations that are forced to substantially and unreasonably divert resources away from other complaint management functions, including serving other members of community. UCC can be a major source of stress for the staff members and all persons involved – affecting their right to dignity, physical and emotional safety and wellbeing as well as affecting their work performance – in some cases. This in turn can result in increases in the number of stress related sick-leave applications and workers' compensation claims that are made by staff members, which can create a duty of care and workplace health and safety issues for employers.

The aim of the proposed policy is to ensure all Council staff:

- Feel confident and supported in taking action to manage UCC.
- Act fairly, consistently, honestly and appropriately when responding to UCC.
- Are aware of their roles and responsibilities in relation to the management of UCC and how this policy will operate.

LEGAL/POLICY BASIS

Council has established a Complaints Management Framework in accordance with sections 268 of the *Local Government Act 2009*, 306 of the *Local Government Regulation 2012*, 65 of the *Human Rights Act 2019*, 166 of the *Information Privacy Act 2009* and *Ministerial Guidelines* made under the *Right to Information Act 2009* from which this policy has been developed and was recognised as a requirement for best practice in both complaints and effective customer management.

During the consultation phase it was identified that two (2) other current Library Services' policies existed to support Council managing UCC behaviours.

The proposed UCC Policy has been drafted to guide all Council officers and councillors to effectively identify and manage UCC in a fair, consistent, transparent and appropriate way.

This policy covers UCC across the full range of Council services and via all communication channels, including but not limited to, face to face, telephone, mail, email, letters to the media, and social media.

This report and its recommendations are consistent with the legislative provisions of the *Local Government Regulation 2012*.

² NSW Ombudsman – *Managing unreasonable conduct by a complainant workbook* (2020), 6.

RISK MANAGEMENT IMPLICATIONS

Council's responsibilities to eliminate or reduce risks to mental and physical health and safety under Work Health and Safety legislation and ensure that resources are allocated equitably, are recognised as a fundamental consideration when dealing with UCC.

If Council does not recognise the need to manage UCC, the negative impacts on Council resources as outlined in the background of this report, will continue.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial implications associated with the adoption of the draft Unreasonable Customer Conduct Policy as per Attachment 1.

COMMUNITY AND OTHER CONSULTATION

The community have not been engaged with the proposed Unreasonable Customer Conduct Policy.

When adopted the Unreasonable Customer Conduct Policy, will repeal the existing Ipswich Library Acceptable Behaviour Policy (Attachment 2) and the Ipswich Library Customer Exclusion Policy, (Attachment 3). Accordingly, the General Manager, Community, Cultural and Economic Development Department has been a key stakeholder in the development of this new policy as well as other senior Community, Cultural and Economic Development staff.

The Executive Leadership Team was consulted and endorsed the formal adoption of the proposed policy and the repeal of the two (2) Library Services Policies. The Mayor and councillors have also been briefed on the proposed policy and recommendations contained in this report.

CONCLUSION

The proposed UCC Policy has been drafted to guide all Council officers to effectively identify and manage UCC in a fair, consistent, transparent and appropriate way.

This policy covers UCC across the full range of Council services and via all communication channels, including but not limited to, face to face, telephone, mail, email, letters to the media, and social media.

Further the UCC Policy and its supporting Procedure will ensure that Council is following best practice by identifying UCC and recognising that it is the behaviour that is being labelled in this instance and **not** the customer/complainant.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Unreasonable Customer Conduct Policy  
2.	Ipswich Libraries Acceptable Behaviour policy  
3.	Ipswich Libraries Customer Exclusion policy  

Dianne Nikora
INTEGRITY AND COMPLAINTS MANAGER

I concur with the recommendations contained in this report.

Angela Harms
CORPORATE GOVERNANCE MANAGER

I concur with the recommendations contained in this report.

Anthony Dunleavy
MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Sonia Cooper
GENERAL MANAGER CORPORATE SERVICES

“Together, we proudly enhance the quality of life for our community”



IPSWICH CITY COUNCIL

UNREASONABLE CUSTOMER CONDUCT POLICY

Version Control and Objective ID	Version No:	Objective ID:
Approved by Council on		
Date of Review		

1. Statement

Ipswich City Council (**Council**) is committed to delivering quality services to the community, meeting its obligations to provide a safe and healthy workplace for its staff and to use resources equitably and efficiently.

While Council has an expectation that its staff treat people with courtesy and respect, there is an expectation that this courtesy is to be returned. Council does not tolerate behaviour that is offensive, abusive, threatening or consumes disproportionate resources.

Council will consider the individual circumstances of unreasonable customer conduct (**UCC**) and provide reasonable and proportionate responses that are designed to manage the impacts of the conduct as well as resolve any underlying or substantive issue.

Council's responses to UCC will, as far as is practicable, allow the individual or group involved in the UCC to continue to communicate with Council in a controlled and appropriate manner which will support Council's zero tolerance approach to occupational violence.

2. Purpose and Principles

This policy and supporting procedure guides Council officers to effectively identify and manage UCC in a fair, consistent, transparent and appropriate way, to:

- Protect the health and safety of Council officers, customers, councillors and others;
- Ensure fairness in the complaints process; and
- Improve efficiency and commitment to appropriate resource allocation in all customer service delivery and the complaints process.

Nothing in this policy limits the capacity and legal requirement of Council to take appropriate action where the circumstances require, such as where the UCC involves an imminent threat to the mental or physical health or well-being of another customer, councillor, Council officer or volunteer, or the failure to obey a lawful instruction.

3. Strategic Plan Links

This policy relates to:

- Caring for the Community
- Listening, Leading and Financial Management

IPSWICH CITY COUNCIL | Unreasonable Customer Conduct Policy

4. Regulatory Authority

- Local Government Act 2009
- Local Government Regulation 2012
- Human Rights Act 2019
- Occupational Health & Safety Act 2004
- Right to Information Act 2009
- Information Privacy Act 2009
- Criminal Code Act 1899
- Local Law No.1 (Administration) 2019
- Public Interest Disclosure Act 2010

Related documents

- Ipswich City Council Unreasonable Customer Conduct Procedure
- Ipswich City Council Complaints Management Policy
- Ipswich City Council Complaints Management Framework
- Employee Code of Conduct
- Councillor Code of Conduct
- Human Rights Policy
- Employee Assistance Program (EAP)
- Ipswich City Council Customer Service Policy
- Ipswich City Council Library Service Policy

Reference:

- Managing Unreasonable Complainant Conduct Practice Manual, 2012, 2nd Edition (NSW Ombudsman)

5. Scope

This policy covers UCC across the full range of services requested by customers and provided by Council and via all communication channels, including but not limited to, face to face, telephone, mail, email, letters to the media, and social media.

Councillors, Council staff and members of the public have a right to dignity, physical and emotional safety and respect. While the vast majority of customers/complainants behave in a cooperative and respectful way, at times councillors and Council staff are confronted with behaviours that are classified as UCC.

If a customer/complainant's conduct is considered unreasonable, Council and/or its officers are justified and authorised to take reasonable and proportionate steps to restrict or terminate contact, or implement alternative service arrangements to manage the impacts of the conduct.

Council's responsibilities to eliminate or reduce risks to mental and physical health and safety under Work Health and Safety legislation and ensure that resources are allocated equitably, are recognised as a fundamental consideration when dealing with UCC.

IPSWICH CITY COUNCIL | Unreasonable Customer Conduct Policy

Council acknowledges and supports an individual customer’s right to complain about perceived failings or issues that affect them. Council’s Complaints Management Policy and Procedure set out processes for handling complaints acknowledging that when handled well, complaints are an opportunity to receive feedback from customers that assist with improving its business and service processes. Effectively managing UCC is recognised as a core component of complaints management and handling at Council.

This policy does not detract from Council’s ability to take action under other legislation. For example, making an application under the *Right to Information Act 2009* or the *Information Privacy Act 2009* to the Office of the Information Commissioner Queensland to have a person declared a vexatious applicant.

This policy does not limit an individual’s right to apply for information under the *Right to Information Act 2009* or the *Information Privacy Act 2009* or make a public interest disclosure under the *Public Interest Disclosure Act 2010*.

UCC can be defined under five categories and is recognised as any behaviour by a current or former customer/complainant (individual or group) which, because of its nature or frequency, raises substantial health, safety, resource or equity issues for all parties.

Categories of conduct	Guidelines of what the conduct may involve
Unreasonable Persistence	<p>Unreasonable persistence is continued and unrelenting conduct by a customer/complainant that has a disproportionate and unreasonable impact on our organisation, staff, services, time and/or resources. Examples of unreasonable persistence include:</p> <ul style="list-style-type: none"> • persisting with issues even though they have been dealt with to finality; • unwillingness to accept final decisions; • attempting to engage with different departments across Council by contacting different officers across the organisation, including senior managers, the CEO, Mayor and councillors in the hope of getting a different outcome; • engaging with external organisations and individuals, by contacting State and Federal Members, associated entities and other government agencies in the hope of getting a different outcome to the complaint; • repeatedly contacting Council by phone calls, visits, letters, emails (including Cc’d correspondence) after being asked not to do so; • lodging requests for service that, compared to requests of a similar nature lodged by other customers, are considered unreasonable in number.

IPSWICH CITY COUNCIL | Unreasonable Customer Conduct Policy

Categories of conduct	Guidelines of what the conduct may involve
<p>Unreasonable Demands</p>	<p>Unreasonable demands are any demands (express or implied) that are made by a customer/complainant that have a disproportionate and unreasonable impact on our organisation, staff, services, time or resources. Examples of unreasonable demands include:</p> <ul style="list-style-type: none"> • raising issues outside of Council’s responsibility; • asking for outcomes that are unattainable or disproportionate to the issue e.g., termination or prosecution of an officer, an apology and/or compensation with no reasonable basis; • requesting actions that are inappropriate or demanding for issues to be dealt with in a particular way, including requesting an immediate response; • demanding answers to questions that have already been responded to comprehensively and or repeatedly; • changing their issues or desired outcome while their matter is being dealt with; • demanding information that is not permitted to be disclosed/provided e.g., copies of sensitive documents, names, personal contact details of staff; • insisting on talking to a senior manager, CEO, Mayor or councillor personally when it is not appropriate or warranted; • making threats with the intent to intimidate, harass, shame, seduce or portray themselves as being victimised when this is not the case; • seeking regular and/or lengthy phone calls or face to face contact when it is not warranted; • demanding or requesting to discuss complaint matters outside of office hours, including contacting Council Officers, Mayor or councillors by their personal email or social media accounts.
<p>Unreasonable Lack of Cooperation</p>	<p>Unreasonable lack of cooperation is an unwillingness and/or inability by a customer/complainant to cooperate with our organisation, staff, or complaints system and processes that results in a disproportionate and unreasonable use of our services, time and/or resources. Examples of unreasonable lack of co-operation include:</p> <ul style="list-style-type: none"> • sending a constant stream of comprehensive and/or disorganised information without clearly defining any issue of complaint, or explaining how they relate to the core issue/s being complained about – (only where the customer/complainant is clearly capable of doing

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Categories of conduct	Guidelines of what the conduct may involve
	<p>this);</p> <ul style="list-style-type: none"> • refusing to provide key documents that would assist in managing a complaint matter; • dishonestly presenting the facts, or being unwilling to consider other valid viewpoints; • refusing to follow or accept Council’s instructions, suggestions or advice without a clear or justifiable reason for doing so; • arguing frequently, and/or with intensity, that a particular solution is the correct one in the face of valid contrary arguments and explanations.
Unreasonable Arguments	<p>Unreasonable arguments include any arguments that are not based on reason or logic, that are incomprehensible, false, inflammatory or trivial and that disproportionately and unreasonably impact upon our organisation, staff, services, time, and/or resources. Arguments are unreasonable when they:</p> <ul style="list-style-type: none"> • fail to follow any logical sequence; • are not supported by any evidence; • lead a customer/complainant to reject all other valid and contrary arguments; • are trivial when compared to the amount of time, resources and attention that the customer/complainant demands; • are false, inflammatory or defamatory.
Unreasonable Behaviours	<p>Unreasonable behaviour is conduct that is unreasonable in all circumstances regardless of how stressed, angry or frustrated that a customer/complainant is; because it unreasonably compromises the health, safety and security of our staff, other service users or the customer/complainant. Examples of unreasonable behaviours include:</p> <ul style="list-style-type: none"> • acts of aggression, verbal abuse, derogatory, racist; sexist, or grossly defamatory remarks; • harassment, intimidation or physical violence; • rude, confronting and threatening correspondence; • threats of harm to self or third parties, threats with a weapon or threats to damage property including bomb threats; • stalking (in person or online);

IPSWICH CITY COUNCIL | Unreasonable Customer Conduct Policy

Categories of conduct	Guidelines of what the conduct may involve
	<ul style="list-style-type: none"> emotional manipulation.

Response to Unreasonable Customer Conduct

Council has a duty of care to ensure the health, safety and wellbeing of Council staff, customers, councillors and Mayor.

Where a councillor or Council staff member believes that they (or other customers) are being adversely impacted by UCC and, after taking into account the individual's circumstances, they have the right to conclude the interaction. The following **initial** actions including, but not limited to, may be taken:

- Removing themselves from the situation;
- Terminating a phone call;
- Advising that no further assistance can be provided;
- Escalating the matter to a manager;
- Directing all contact to be through a specific employee or area;
- Limiting how contact is made with Council;
- Requesting the customer leave Council premises; and
- Having the customer removed from Council premises (which may include security/Police involvement).

UCC incidents will generally be managed by limiting or adapting the ways that Council interact with and/or deliver services to customers/complainants by restricting:

- **Who they have contact with** – e.g. limiting a customer/complainant to a sole contact person/staff member in Council.
- **What they can raise with Council** – e.g. restricting the subject matter of communications that Council will consider and respond to.
- **When they can have contact** – e.g. limiting their contact with Council to a time, day, or length of time, or curbing the frequency of their contact with Council.
- **Where they can make contact** – e.g. limiting the locations where Council will conduct face-to-face interviews to secured facilities or areas of Council premises.
- **How they can make contact** – e.g. limiting or modifying the forms of contact that the customer/complainant can have with Council. This can include modifying or limiting face-to-face interviews, telephone and written communications, prohibiting access to Council premises, contact through a representative only, taking no further action or terminating Council services altogether.

All incidents of UCC **must** be documented and escalated to Council's Complaints Management Unit (CMU) for formal reporting purposes and possible further action.

6. Roles and Responsibilities

All councillors and Council staff are responsible for:

IPSWICH CITY COUNCIL | Unreasonable Customer Conduct Policy

- Identifying warning signs of UCC and management of initial interactions when warning signs are apparent;
- Recording details of interactions/observations into applicable Council electronic record management systems; and
- Initial assessment of whether conduct is reasonable.

All Supervisors and Managers are responsible for:

- Supporting staff to apply strategies for managing UCC;
- Ensuring staff are provided with proper training and assistance including medical and/or Police assistance and support programs such Employee Assistance Program, if necessary.

If considered UCC, the matter **must** be escalated to the CMU by way of a brief/memorandum setting out history of matter, basis of initial assessment etc.

The CMU using the guidelines set out in the UCC Procedure are then responsible for reviewing materials and:

- Assessing whether conduct is reasonable;
- Categorising conduct;
- Considering and selecting strategies to manage the UCC;
- Advising all relevant areas within Council of any implemented strategies;
- Providing recommendations on suitable support to operational areas to manage UCC;
- Conducting reviews on implemented strategies when required; and
- Recording and reporting on all referred UCC cases.

7. Key Stakeholders

- Councillors
- Executive Leadership Team (ELT)
- Corporate Services
 - Complaints Management Unit
 - People and Culture
 - Legal and Governance
- Community, Cultural and Economic Development
 - Libraries and Customer Services
- Planning and Regulatory Services
 - Compliance
- Infrastructure and Environment

IPSWICH CITY COUNCIL | Unreasonable Customer Conduct Policy

8. Monitoring and Evaluation

The successful implementation and effectiveness of this policy will be monitored through the following measures:

- Councillors and Council staff training and induction processes that build understanding and adoption of this policy;
- Councillors and Council staff refer appropriately to the Complaints Management Unit;
- Human rights are appropriately considered when making decisions under this policy and acts and decisions are compatible with human rights;
- All UCC incidents appropriately recorded in the applicable records management system;
- Through provided reports from the CMU, the Workplace Safety and Wellbeing Branch monitor UCC behaviours; and
- Ensure that Hazards and Risk Assessments are conducted at required timeframes.

9. Definitions

Complaint	<p>A complaint is an expression of dissatisfaction, orally or in writing, by an individual or group who is directly affected by an administrative action of Council or its staff, including a failure to take action.</p> <p>Section 268(2) of the <i>Local Government Act 2009</i> defines an ‘administrative action complaint’ as a complaint that-</p> <p>(a) Is about an administrative action of a local government, including the following, for example-</p> <ul style="list-style-type: none"> ○ A decision, or a failure to make a decision, including a failure to provide a written statement of reasons for a decision; ○ An act, or failure to do an act; ○ The formulation of a proposal or intention; ○ The making of a recommendation; and <p>(b) Is made by an affected person.</p>
Complainant	An individual or group that makes a complaint about perceived failings or issues that affect them.
Council	Means Ipswich City Council
Councillors	Elected representatives of the City of Ipswich.
Council Premises	Includes Council owned and operated facilities as well as locations (such as work sites) where Councillors and Council staff are performing work duties.
Council Staff	Anyone employed by or engaged by Council to undertake work on behalf of Council. This includes, permanent and casual employees, contractors, labour hire, temporary staff

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	and volunteers.
Customer	Anyone who enters Council premises and is served by or engages with councillors or Council staff, or who contacts councillors or Council staff by telephone, letter or electronic communication.
Occupational Violence (OV)	Any incident in which employees are abused, threatened or assaulted in circumstances arising out of or in the course of their employment. Incidents include verbal, written, physical or psychological abuse, threats or other intimidating behaviors, intentional physical attacks, aggravated assault, threats with an offensive weapon, sexual harassment and sexual assault.
Supervisor	Means a Council officer employed in a role primarily based on authority over a worker or in charge of a workplace. Also a Manager or Team Leader in this instance.
Unreasonable Customer Conduct (UCC)	Behaviour by a current or former customer/complainant which, because of its nature and frequency, raises substantial health, safety, resource or equity issues.

10. **Policy Owner**

The General Manager Corporate Services is the policy owner and the Integrity and Complaints Manager is responsible for authoring and reviewing this policy.

	<p>IPSWICH LIBRARIES – ACCEPTABLE BEHAVIOUR POLICY</p>	<p>DOCUMENT NO: A4693668</p>
<p>1.1 Objectives:</p> <p>This policy outlines acceptable conduct and behaviours intended to:</p> <ul style="list-style-type: none"> • ensure the comfort, dignity and safety of users and staff of Ipswich Libraries • maintain the security of Library facilities and property • minimise disruption to Library services <p>The policy also outlines types of misconduct that may lead to exclusion from Ipswich Libraries facilities and/or services.</p>		
<p>1.2 Regulatory Authorities:</p> <ul style="list-style-type: none"> • Ipswich City Council Local Law No. 7 (Local Government Controlled Areas and Roads) 2013 • <i>Subordinate Local Law No. 7. 1(Local Government Controlled Areas and Roads) 2013</i> • <i>Libraries Act 1988</i> • <i>Local Government Act 2009</i> • <i>Work Health and Safety Act (Queensland) 2011</i> • <i>Policies:</i> <ul style="list-style-type: none"> Ipswich Libraries - Customer Exclusion Policy • <i>Procedures</i> <ul style="list-style-type: none"> Supervision of Children in Ipswich Libraries Library Technology – Public Access Use Procedure 		
<p>1.3 Policy Statement:</p> <p>Ipswich Libraries provides a pleasant and safe environment for all. Everyone who uses the Library must treat the space, the facilities, and one another with civility and respect. Parents and caregivers are responsible for ensuring that those in their care also conform to this policy.</p> <p>GUIDELINES</p> <p>For the comfort and safety of all users of Ipswich Libraries, library customers shall:</p> <ul style="list-style-type: none"> • Keep all valuables and personal property with you at all times. The Library is not responsible for lost or stolen items • Place personal property carefully so as not to impede or block access for other customers or staff • Adhere to all Library policies, procedures and guidelines • Comply with directions given by Library staff 		

- Keep the volume of all conversations at a level that does not disturb others
- Use mobile phones and the internet with consideration for other Library customers
- Keep the volume on headphones at a level that does not impact other Library customers
- Wear appropriate attire at all times, including shirts and footwear
- Eat and drink in designated areas only
- Leave the Library promptly at closing time, and when directed by Library staff
- Behave respectfully towards other users and Library staff and in ways that will not impinge on their ability to enjoy the facilities and amenities

The following are not permitted at any Ipswich Libraries premises:

- Destruction, damage, misuse or theft of Library materials or property
- Persons under the influence of or use of alcohol or illegal drugs
- Unauthorised access to 'staff only' areas
- Disorderly, disruptive or boisterous conduct or excessive noise
- Violent, threatening, harassing or intimidating language or behaviour, including that of a sexual or discriminatory nature
- Poor personal hygiene that constitutes a nuisance to other persons
- Smoking, use of tobacco products or e-cigarettes
- Sleeping or loitering in the Library
- Misuse of Library furnishings and equipment
- Weapons of any kind (except by law enforcement personnel)
- Bathing or shaving or washing clothes in public restrooms
- Posting notices, distributing circulars or petitions, soliciting or engaging in any commercial activity, without prior written permission
- Photographing, filming or video recording of Library staff or Library customers on Library premises without prior written permission
- Pets or animals, other than service animals
- Using Library computers or network to access pornographic or offensive material or for any unlawful purpose
- Any other illegal or disruptive activities not specifically defined here

The above list is not intended to be exclusive. All Library staff are authorised to make judgements regarding individual or group behaviour. Unacceptable behaviour will be dealt with in accordance with the ***Ipswich Libraries Customer Exclusion Policy*** and the ***Ipswich Libraries - Customer Exclusion Guidelines*** and may include:

- Temporary or permanent suspension of Library privileges
- Temporary or permanent exclusion from Library premises and facilities
- Unlawful activity will be referred immediately to the Queensland Police Service

1.4 Scope:

The Policy applies to:

- Ipswich Libraries premises and anybody occupying those premises

- Communications with Library staff conducted from outside Library premises, by mail, telephone, email, other Internet service, or any other means

1.5 Roles and Responsibilities:

All library staff are responsible for implementing this policy consistently across all Library premises.

1.6 Definitions:

Ipswich Libraries or Library – refers to all branches and outlets of the Ipswich Libraries service, including the Mobile Library

Customer – refers to all users of the Library, whether or not the user is a Library member

Exclusion – means disallowing entrance by a person to all Ipswich Libraries premises

Library staff – means an employee or contract employee of the Ipswich Libraries

1.7 Policy Author:

Library Operations Manager

Date of Council Resolution: 27 February 2018

Committee Reference and Date: Policy and Administration Advisory Committee No. 2018(01) of 13 February 2018

No. of Resolution: 3

Date to be Reviewed: 27 February 2020

	IPSWICH LIBRARIES – CUSTOMER EXCLUSION POLICY	DOCUMENT NO: A4693742
<p>1.1 Objectives:</p> <p>This policy outlines the conditions under which Library users who act outside the <i>Ipswich Libraries – Acceptable Behaviour Policy</i> may be removed or excluded from the Library.</p> <p>1.2 Regulatory Authorities:</p> <ul style="list-style-type: none">• Ipswich City Council Local Law No 1 (Administration) 2013• Ipswich City Council Local Law No. 7 (Local Government Controlled Areas and Roads) 2013• <i>Subordinate Local Law No. 7. 1(Local Government Controlled Areas and Roads) 2013</i>• <i>Libraries Act 1988</i>• <i>Local Government Act 2009</i>• <i>Work Health and Safety Act (Queensland) 2011</i>• <i>National definition of bullying for Australian schools (Bullying. No Way! https://bullyingnoway.gov.au)</i>• <i>Policies:</i><ul style="list-style-type: none">Ipswich Libraries – Acceptable Behaviour Policy• <i>Procedures</i><ul style="list-style-type: none">Supervision of Children in Ipswich LibrariesLibrary Technology – Public Access Use Procedure <p>1.3 Policy Statement:</p> <p>Ipswich Libraries recognises that excluding or banning a person from a public facility is a serious matter which only occurs after significant consideration.</p> <p>Exclusion or banning occurs in response to a breach of the <i>Ipswich Libraries – Acceptable Behaviour Policy</i> or to serious infringements of security. The Library’s preferred approach is to educate and assist Library users to understand acceptable behaviours, but where required, penalties will be applied, up to and including total and permanent exclusion from all Library premises.</p> <p>All Library staff are authorised to make judgements regarding individual or group behaviour and may direct persons who breach the <i>Ipswich Libraries - Acceptable Behaviour Policy</i> to leave the Library. Further penalties may apply, as per the Schedule of Penalties detailed below.</p>		

SCHEDULE OF PENALTIES	
Behaviour Type	Penalty
<p>Category 1</p> <ul style="list-style-type: none"> • Undertaking or attempting to undertake any illegal activity, including drug related activities, assault or fighting, use or display of weapons, malicious fire alarm activity or interference with safety equipment • Property damage, including graffiti • Theft or attempted theft of Library materials or equipment (\$250 or more) • Directing specific threat of physical harm or intimidation • Engaging in sexual conduct or activity, including indecent exposure or lewd conduct • Inappropriate interactions with minors • Possessing or using a controlled substance or alcoholic beverage • Major misuse of public computers, such as downloading malicious or illegal software onto computers, accessing pornography etc. 	<ul style="list-style-type: none"> • Immediate removal from Library premises • Exclusion from Library premises with total loss of all Library privileges, from 1-5 years, or permanent exclusion in extreme cases • Incident reported to Queensland Police <p>Exclusion for Category 1 behaviour may be authorised by:</p> <ul style="list-style-type: none"> • Library Services Manager
<p>Category 2</p> <ul style="list-style-type: none"> • Persistent disruptive behaviour or behaviour that interferes with normal Library operations • Behaviour that disturbs other customers or staff, such as harassment or the use of insulting, offensive or threatening language or behaviour that endangers self or other customers • Bullying as defined by the <i>National Definition of bullying</i> 	<ul style="list-style-type: none"> • One warning at the discretion of Library staff • Subsequent offences will result in removal from Library premises • Exclusion from Library premises and / or loss of all Library privileges from 3-12 months • Repeated offending may result in Category 1 penalties <p>Exclusion for Category 2 behaviour may be authorised by:</p> <ul style="list-style-type: none"> • Library Services Manager • Library Managers

Item 13.1 / Attachment 3.

<p><i>for Australian schools</i></p> <ul style="list-style-type: none"> • Refusal to leave premises when directed to do so • Returning to Library during active exclusion • Smoking on Library premises • Being under the influence of any controlled substance or intoxicating beverage • Misuse of Public Access Computers, including viewing inappropriate material or using someone else's card 	
<p>Category 3</p> <ul style="list-style-type: none"> • Improperly using Library restrooms (bathing, shaving, laundry etc.)Bringing pets or other unapproved animals into the Library • Excessively loud or disruptive behaviour • Use of insulting, offensive or threatening language or manner towards staff or others • Inadequate supervision by carers for those in their care • Inappropriate dress, including lack of shirt or footwear • Littering • Offensive personal hygiene • Misuse of library property or facilities such as moving furniture or equipment • Blocking aisles and walkways • Running, riding skateboards, bicycles, scooters etc. 	<ul style="list-style-type: none"> • One or more warnings, at the discretion of Library staff • Subsequent offences will result in direction to leave the library immediately and not re-enter for a period of not more than 3 days. • Exclusion from Library premises and / or loss of all Library privileges from 1-28 days • Repeated offending may result in Category 2 penalties <p>Exclusion for Category 3 behaviour may be approved by:</p> <ul style="list-style-type: none"> • Library Services Manager • Library Managers • Library Coordinators • Library Team Leaders
<p>Behaviours listed are indicative and should be used as a guide, and are not intended to be a definitive list. Staff will make judgements about the appropriateness of proposed penalties based on a number of factors including:</p> <ul style="list-style-type: none"> • The age of the person involved (poor behaviour by children will be dealt with in the first instance per the <i>Supervision of Children in Ipswich Libraries</i> procedure) • The mental capacity of the person involved • Previous behaviours and attitudes displayed by the person • The presence of parents, carers or other assistants for the person • The frequency and severity of the behaviours 	

Where an exclusion of more than 14 days is applied, written notification of the exclusion, detailing the reasons for exclusion, will be provided where the name and address of the person is known.

Individuals who have been excluded from the Library for longer than 14 days may apply in writing to the Library Services Manager for consideration to have the decision reviewed.

1.4 Scope:

This policy applies to :

- All Library premises
- Anybody occupying or using those premises
- Communications with Library staff conducted from outside Library premises, by mail, telephone, email, other Internet service, or any other means

1.5 Roles and Responsibilities:

All Library staff are responsible for implementing this policy consistently across all Library premises.

1.6 Definitions:

Ipswich Libraries or Library – refers to all branches and outlets of the Library service, including the Mobile library

Premises – refers to all buildings, interior and exterior, and all grounds, kiosks and facilities controlled and operated by Ipswich Libraries

Customer – refers to all users of the Ipswich Libraries, whether or not they are Library members

Exclusion – refers to disallowing entrance by a person to all Library premises

1.7 Policy Author:

Library Operations Manager

Date of Council Resolution: 27 February 2018

Committee Reference and Date: Policy and Administration Advisory Committee No. 2018(01) of 13 February 2018

No. of Resolution: 3

Date to be Reviewed: 27 February 2020

GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2021(01)

11 FEBRUARY 2021

REPORT OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Mayor Teresa Harding (Chairperson); Councillors Paul Tully, Sheila Ireland, Jacob Madsen, Deputy Mayor Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Russell Milligan and Nicole Jonic

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (David Farmer), Acting General Manager Infrastructure and Environment (Sean Madigan), Animal Management Operations Manager (John Pukallus), Infrastructure Stakeholder Manager (Sharna Luscombe), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Corporate Services (Sonia Cooper), Chief Financial Officer (Jeff Keech), General Manager, Community, Cultural and Economic Development (Ben Pole), Manager Infrastructure Strategy (Tony Dileo), Manager, Assets and Portfolio (Cathy Murray), Manager, Economic and Community Development (Cat Matson), Manager Procurement (Richard White), Manager, Development Planning (Brett Davey), Senior Property Officer Acquisitions and Disposals (Alicia Rieck), Media and Communications Manager (Darrell Giles), Theatre Technician (Harrison Cate)

OTHER ATTENDANCE: Advisor to the Minister (Steve Greenwood)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 3 DECEMBER 2020**

DECISION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Russell Milligan:

That the Minutes of the Meeting held on 3 December 2020 be confirmed.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **CONTRACT VARIATION REPORT - EXTENSION OF CONTRACT 13420 KERBSIDE RECYCLING**

This is a report recommending a variation to enable the extension of existing Contract 13420 Kerbside Recycling Services with Visy Paper Pty Ltd "Visy" for a period of up to ten (10) months until February 2022. This will ensure the continuity of essential services to the community in order to minimise waste disposal to landfill and maximise the recovery of resources for reuse or recycling, while the Council undertakes a review of future contracting options.

The current contract for weekly Kerbside Recycling was subject to a Tender Consideration Plan (TCP) endorsed by Council in early 2019. The contract commenced on 1 May 2019 with the option to extend for up to a further 12 (twelve) month period. On 21 April 2020, as agreed between the Parties, a contract extension and variation was executed to extend the agreement for an additional term and amend the contract expiry up to 30 April 2021.

The current contract expires on 30 April 2021. The purpose of this report is to enable Council to vary the contract to include an additional extension of the contractual arrangement with Visy Paper Pty Ltd "Visy" for a period of up to ten (10) months.

DECISION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Nicole Jonic:

A. That Council resolve to extend the contract with Visy Paper Pty Ltd for Household

Recycling for a period of up to ten (10) months, with an additional cost of \$805,500 (GST Exclusive), under the same terms and conditions as the current agreement with Visy Paper Pty Ltd.

- B. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract extension to be executed by Council, and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009 (Qld)*.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

3. IED CAPITAL PORTFOLIO FINANCIAL PERFORMANCE REPORT - DECEMBER 2020

This is a report concerning Infrastructure and Environment Department's (IED) capital portfolio financial performance for the period ending 31 December 2020.

DECISION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Kate Kunzelmann:

That the monthly financial performance report on the Infrastructure and Environment Department's Capital Portfolio Budget for 2020-2021 be received and the contents noted.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

4. IPSWICH INNER CBD CYCLE NETWORK CORRIDOR PLAN

This is a report concerning the outcomes of a corridor planning study for the Ipswich Inner CBD Cycle Network, a deliverable of iGO – *The City of Ipswich Transport Plan* and the *iGO Active Transport Action Plan*.

The purpose of the Ipswich Inner CBD Cycle Network Corridor Plan was to assess bikeway route alignment options and configurations in the Ipswich City Centre and for the preferred alignment, develop a high level concept design and a construction order of cost.

This planning will be used to inform Council’s capital portfolio development, investment planning and development assessment activities and may be used for future applications to the Queensland Government *Cycle Network Local Government Grants Program*.

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the *Local Government Regulation 2012*.”

DECISION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Kate Kunzelmann:

- A. That the preferred alignment and configuration of the Ipswich Inner CBD Cycle Network, as outlined in the report by the Senior Transport Planner dated 5 January 2021, be adopted and used to inform future planning and detailed design activities.**
- B. That the footprint of the adopted alignment and configuration of the Ipswich Inner CBD Cycle Network (refer Recommendation A above) be protected through Council’s strategic corridor preservation, tactical property acquisition and development assessment activities.**
- C. That the properties located adjacent to the footprint of the adopted alignment and configuration of the Ipswich Inner CBD Cycle Network (refer Recommendation A above) be flagged as an interest to Council for future strategic active transport purposes in Council’s property database.**
- D. That the ‘order of cost’ identified in the report by the Senior Transport Planner dated 5 January 2021 for the preferred alignment and configuration of the Ipswich Inner CBD Cycle Network (refer Recommendation A above) be noted and considered for future investment programming activities.**
- E. That the communication strategy identified in the report by the Senior Transport Planner dated 5 January 2021 be further developed and implemented for the Ipswich Inner CBD Cycle Network.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Tully	
Ireland	
Madsen	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

5. COMMUNITY CAT PROGRAM - ROSEWOOD PILOT

In July 2020 Council considered a request from the Australian Pet Welfare Foundation to partner with them in a pilot de-sexing and community education program. While Council declined the request at the time, the Foundation instituted its own trial program in the suburb of Rosewood, in full knowledge of Council officers.

The outcomes of the trial, in summary are positive, with strong support from the residents of Rosewood, as well as the statistics showing that a reasonable number of animals were dealt with by the Foundation and the feral cat issue is being managed.

There is the prospect of the Program being extended and such would generally have the support of officers.

"The attachment/s to this report are confidential in accordance with section 275(1)(i) of the Local Government Regulation 2012."

DECISION

Moved by Councillor Russell Milligan:
Seconded by Councillor Kate Kunzelmann:

That Council receive and note the report on the Community Cat Program - Rosewood Pilot.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Tully	
Ireland	
Madsen	

Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

6. PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current Planning and Environment Court actions associated with development planning applications.

DECISION

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Nicole Jonic:

That the report be received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Tully	
Ireland	
Madsen	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

7. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 23 November 2020 to 21 January 2021.

DECISION

Moved by Councillor Kate Kunzelmann:
Seconded by Deputy Mayor Marnie Doyle:

That the report be received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil

Tully
Ireland
Madsen
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

NOTICES OF MOTION

8. NOTICE OF MOTION - EXEMPTION FOR WASTE COLLECTION FEE - PURGA
ABORIGINAL CEMETERY

This is a notice of motion submitted by Councillor Sheila Ireland concerning an exemption fee for waste collection for the Purga Aboriginal Cemetery.

Councillor Sheila Ireland gave notice of her intention to move the following motion at Council's Growth Infrastructure and Waste Committee of 11 February 2021:

DECISION

Moved by Councillor Sheila Ireland:
Seconded by Councillor Jacob Madsen:

That Council investigate providing an exemption for the waste collection fee for the Purga Aboriginal Cemetery located on Carmichaels Road, Purga and provide a report back to the next Growth, Infrastructure and Waste Committee meeting to be held on 11 March 2021.

Further information to support the Notice of Motion:

The Purga Aboriginal Cemetery is a Reserve and the Trustees of the property are Purga Elders & Descendants Aboriginal Corporation. As a cemetery they are exempt from general rates and the fire levy, however, they are not exempt from Utility Charges. The Trustees have advised that they believe people travelling to and from Hardings Paddock are using the bin as there are no rubbish facilities at Hardings Paddock.

AFFIRMATIVE

Councillors:

Harding
Tully
Ireland
Madsen
Doyle
Fechner

NEGATIVE

Councillors:

Nil

Kunzelmann
Milligan
Jonic

The motion was put and carried.

9. NOTICE OF MOTION - OVERGROWN COUNCIL PARKS, RESERVES AND FOOTPATHS

This is a notice of motion submitted by Councillor Andrew Fechner concerning overgrown Council parks, reserves and footpaths.

Councillor Andrew Fechner gave notice of his intention to move the following motion at the Growth, Infrastructure and Waste Committee of 11 February 2021:

DECISION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Russell Milligan:

- A. That the Chief Executive Officer be authorised to take the immediate action required to clear the backlog of overgrown council open spaces including making required budget amendments.**
- B. That a report be prepared which includes:**
- 1. An update on council's mowing activities over the 2020-2021 summer season and how these activities compare to previous summers.**
 - 2. The number of complaints received by council about overgrown council open spaces over the 2020-2021 summer season.**
 - 3. Information on the number of council staff and contractors engaged to respond to overgrown council open spaces over the 2020-2021 summer season.**
 - 4. Options which may enhance council's response to high-growth periods including consideration of seasonal variations to established mowing schedules.**
- C. That the report be presented to a future meeting of the Growth, Infrastructure and Waste Committee to ensure that any required changes are in place prior to the 2021-2022 summer season.**

Background Information:

Over the last several weeks, significant community concerns have been raised about the overgrown condition of many council parks, reserves and footpaths following recent rain.

It is appreciated that Ipswich has experienced a relatively wet summer and it is acknowledged that council staff have worked diligently to mow and maintain parks across the city.

However, it is important that council endeavour to ensure that during high-growth periods, our open spaces are maintained to a level which meets community expectations in a cost effective manner.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.00 am.

The meeting closed at 9.26 am.

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(01)

11 FEBRUARY 2021

REPORT OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Jacob Madsen (Chairperson); Councillors Russell Milligan, Mayor Teresa Harding, Deputy Mayor Marnie Doyle, Kate Kunzelmann and Nicole Jonic, Andrew Fechner (Observer)

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (David Farmer), General Manager Corporate Services (Sonia Cooper), Chief Financial Officer (Jeff Keech), Property Services Manager (Brett McGrath), Senior Property Officer (Acquisitions and Disposals)(Alicia Rieck, Manager Procurement (Richard White), Acting General Manager Infrastructure and Environment (Sean Madigan), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager, Community Cultural and Economic Development (Ben Pole), Manager, Marketing and Promotion (Carly Gregory), Manager Economic Development (Cat Matson), Manager, Infrastructure Strategy (Tony Dileo), Manager, Assets and Portfolio Management (Cathy Murray), Integrity and Complaints Manager (Dianne Nikora), Manager, Legal and Governance and General Counsel (Tony Dunleavy), Community Development Manager (Melissa Dower), ICT Digital Transformation Manager (Ian Jones), Media and Communications Manager (Darrell Giles), Theatre Technician (Harrison Cate)

OTHER ATTENDANCE: Advisor to the Minister (Steve Greenwood)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **REPORT - GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2020(05) OF
3 DECEMBER 2020**

This is the report of the Governance and Transparency Committee No. 2020(05) of 3 December 2020.

RECOMMENDATION

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Nicole Jonic:

That the report of the Governance and Transparency Committee No. 2020(05) of 3 December 2020 be received and noted.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **ANNUAL MAINTENANCE RENEWAL - 12D MODEL SOFTWARE**

This is a report seeking a Council resolution by Ipswich City Council (Council) to continue the annual maintenance renewal for Council's 12D Model Software with 12D Solutions Pty Ltd.

This proprietary software was first purchased in April 2008 through a one supplier quote process and its continued use is considered essential to Council.

12D Model Software is an embedded, critical and widely used software used by the Infrastructure and Environment Department for terrain modelling, surveying and civil engineering applications.

A resolution of Council is sought to allow the continuation of the renewal of the annual maintenance (Licences are owned by Council) with 12D Solutions Pty Ltd for a further three (3) year term covering the period 01/05/2021 to 30/04/2024, for an estimated total cost of sixty seven thousand and fifty dollars (\$67,050) excluding GST over the full three (3) year period.

RECOMMENDATION

Moved by Deputy Mayor Marnie Doyle:
Seconded by Mayor Teresa Harding:

- A. That pursuant to s235 (b) of the *Local Government Regulation 2012 (Regulation)* Council resolve it is satisfied that the exception under s235(b) of the Regulation applies and because of the specialised nature of the services which are sought, namely 12D Model Software services and maintenance, it would be impractical or disadvantageous for Council to invite quotes or tenders.**
- B. That Council enter into a contract with 12D Solutions Pty Ltd for the 12D Model Software for a period of three (3) years until 30 April 2024, for an estimated total cost of sixty seven thousand and fifty dollars (\$67,050) excluding GST over the full three (3) year period.**
- C. That under s257 (1) of the *Local Government Act*, Council delegate the power to the Chief Executive Officer to be authorised to negotiate and finalise the terms of the contract to be executed by Council, (including all annual renewals), and to do any other acts necessary to implement Council's decision.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. EXTENSION OF CONTRACT - 16116 ZIP WATER SYSTEMS PARTS AND SERVICES

This is a report recommending an extension of the Parts and Service Contract with Zip Heaters (Aust) Pty Ltd, to provide continued parts and servicing of the existing Zip Water Systems installed throughout Council's facilities.

The Council is requested to consider and resolve that the exception set out in section 235(a) of *the Local Government Regulation 2012* applies due to the Zip Heaters (Aust) 'Water Systems' proprietary nature. The estimated value of the arrangement is estimated to be thirty-six thousand dollars (\$36,000) excl GST per annum, for three (3) years to December 2023 for the estimated sum of one hundred and eight thousand dollars (\$108,000) excluding GST.

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:

Seconded by Deputy Mayor Marnie Doyle:

- A. That Council resolve it is satisfied that the exception in s235(a) of the *Local Government Regulation 2012 (Regulation)* applies and that Zip Heater (Aust) is the only supplier reasonably available to it to provide Parts and Services for Zip Heater (Aust) Water Systems for the following reason:**
- 1. Due to the proprietary nature of the Zip Heaters (Aust) Water, they are the only supplier to provide parts and servicing for their proprietary systems, which are installed throughout the Council's Facilities.**
- B. That Council enter into a contract with Zip Heater (Aust) for the provision of Parts and Services for Zip Heater (Aust) Water Systems for a period of two (2) years with the option to extend for an additional one (1) year.**
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Madsen

Nil

Milligan

Harding

Doyle

Kunzelmann

Jonic

The motion was put and carried.

4. ACQUISITION OF LAND FOR INF02414 ROAD PURPOSES REDBANK PLAINS ROAD STAGE 3

This is a report concerning the acquisition of land for road purposes for the Redbank Plains Road Stage 3 Project (The Project).

"The attachment/s to this report are confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*."

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

- A. That Council having considered the details contained in this report, support the acquisition for strategic road purposes, of the area of land identified in Attachment 1 of this report, described as part of Lot 254 on SP283566 located at 389 Redbank Plains Road, Redbank Plains ("the Land") by way of resumption**

agreement with (“ the Landowner”). If Council fail to reach an agreement with the landowner for the acquisition of the land, recommendations B, D and E will apply.

- B.** That Council resolve to exercise its power as a constructing authority for strategic road purposes, under the *Acquisition of Land Act 1967*, and take the land (by way of resumption) as the area of land being identified in Attachment 1 of this report, described as part of Lot 254 on SP283566 and located at 389 Redbank Plains Road, Redbank Plains and (“the Land”).
- C.** That Council resolve under s257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer to be authorised to negotiate any agreement with the landowner for the amount of compensation payable by Council under any resumption agreement.
- D.** That Council resolve under s257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer to be authorised to take the land for strategic road purposes (by way of resumption) described as part of Lot 254 on SP283566 located at 389 Redbank Plains Road, Redbank Plains (“the Land”) on behalf of Council, in its capacity as a constructing authority under the *Acquisition of Land Act 1967*.
- E.** That Council be informed of progress in relation to the acquisition of the land.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. ACQUISITION OF LAND AND DRAINAGE EASEMENT FOR INF03206 MARY AND WILLIAM STREETS BLACKSTONE TRAFFIC SIGNALISATION PROJECT

This is a report concerning the acquisition of land for road purposes and an easement for drainage purposes for the delivery of the Mary and William Streets Blackstone traffic signalisation project.

“The attachment/s to this report are confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:

Seconded by Deputy Mayor Marnie Doyle:

- A. That Council having considered the details contained in this report support the acquisition for strategic road purposes of the areas of the following properties (shown in Attachments 1-3) (“The Land”) by way of Resumption Agreement with the owner (“The Landowner”) being:**

Part of Lot 12 on RP209507, 67 Mary Street, Blackstone;

Part of Lot 39 on RP110739, 101 Mary Street, Blackstone; and

Part of Lot 1 on RP208883, 11 William Street, Blackstone.

If Council fails to reach an agreement with the landowner for the acquisition of the land, Recommendations C and D will apply.

- B. That Council having considered the details contained in this report, support the acquisition of an easement for drainage purposes, of the area of land identified in Attachment 3 (“The Land”), described as Part of Lot 1 on RP208883 located at 11 William Street, Blackstone by way of Resumption Agreement with the owner (“The Landowner”).**

If Council fails to reach an agreement with the landowner for the acquisition of the land, Recommendations C and D will apply

- C. That Council resolve to exercise its power as a constructing authority for strategic road purposes and drainage purposes, under the *Acquisition of Land Act 1967*, and take the land and/or easement described in Recommendations A and B of this report dated 10 January 2021, by way of resumption.**

- D. That Council resolve under s257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer to be authorised to take the land and/or easement on behalf of Council, in its capacity as a constructing authority under the *Acquisition of Land Act 1967*. Council for the following purposes:**

- Strategic road purposes (by way of resumption) as described in Recommendation A; and**
- Easement for drainage purposes (by way of resumption) as described in Recommendation B.**

- E. That Council be informed of progress in relation to the acquisition of the land.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

NEGATIVE

Councillors:

Nil

Kunzelmann
Jonic

The motion was put and carried.

6. ACQUISITION OF DRAINAGE EASEMENTS FOR INF04089 LOCAL DRAINAGE REHABILITATION PROJECT PRYDE AND HUME STREET, WOODEND

This is a report concerning the acquisition of easements for drainage purposes for the Local Drainage Rehabilitation Project at Pryde and Hume Street Woodend.

“The attachment/s to this report are confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

- A. That Council having considered the details contained in this report support the acquisition of easement for drainage purposes of the areas of the following properties (shown in Attachment 1-13) (“The Land”) by way of Resumption Agreement with the owner (“The Landowner”) being:**

Part of Lot 2 on RP92778, 6 Hume Street, Woodend;
Part of Lot 6 on RP24234, 8 Hume Street, Woodend;
Part of Lot 5 on RP24234, 10 Hume Street, Woodend;
Part of Lot 4 on RP24234, 12 Hume Street, Woodend;
Part of Lot 18 on RP24234, 20 Hume Street, Woodend;
Part of Lot 19 on RP24234, 22 Hume Street, Woodend;
Part of Lot 20 on RP24234, 24 Hume Street Woodend;
Part of Lot 15 on RP24234, 9 Pryde Street, Woodend;
Part of Lot 4 on RP60842, 9A Pryde Street Woodend;
Part of Lot 16 on RP24234, 11 Pryde Street, Woodend;
Part of Lot 17 on RP24234, 13 Pryde Street, Woodend;
Part of Lot 26 on RP24234, 18 Pryde Street, Woodend;
Part of Lot 1 on RP92778, 57 O’Sullivan Street Woodend.

If Council fails to reach an agreement with the landowner for the acquisition of the easement, Recommendations B and D will apply.

- B. That Council resolve to exercise its power as a constructing authority for drainage purposes, under the *Acquisition of Land Act 1967*, and take the easements (by way of resumption) as described in Recommendation A of this report dated 10 January 2021.**
- C. That Council resolve under s257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer to be authorised to negotiate**

any agreement with the landowner for the amount of compensation payable by Council under any resumption agreement.

- D. That Council resolve under s257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer to be authorised to take the easements for drainage purposes (by way of resumption) as described in Recommendation A of this report dated 10 January 2021 on behalf of Council, in its capacity as a constructing authority under the *Acquisition of Land Act 1967*.**
- E. That Council be informed of progress in relation to the acquisition of the easements.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. UNREASONABLE CUSTOMER CONDUCT POLICY

This report provides recommendations for the adoption of a new Unreasonable Customer Conduct (UCC) policy and the repeal of two existing Library Services policies in relation to UCC behaviours.

RECOMMENDATION

- A. That the policy "Ipswich Libraries – Acceptable Behaviour Policy" as detailed in Attachment 1 of the report by the Library Services Manager dated 15 December, as per Recommendation B of Item No. 3 of the Policy and Administration Advisory Committee No. 2018(01) of 13 February 2018, adopted at the Council Ordinary Meeting on 27 February 2018, be repealed.
- B. That the policy "Ipswich Libraries – Customer Exclusion Policy" as detailed in Attachment 2 of the report by the Library Services Manager dated 15 December, as per Recommendation C of Item No. 3 of the Policy and Administration Advisory Committee No. 2018(01) of 13 February 2018, adopted at the Council Ordinary Meeting on 27 February 2018, be repealed.
- C. That the policy "Unreasonable Customer Conduct" as detailed in Attachment 3, of the report by the Integrity and Complaints Manager dated 27 January 2021, be adopted.

RECOMMENDATION

Moved by Deputy Mayor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

That this matter be deferred for consideration at the next Council Ordinary Meeting scheduled for 25 February 2021, with revision to the wording of the policy to clarify the intent.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Milligan	
Harding	
Doyle	
Kunzelmann	
Jonic	

The motion was put and carried.

8. SMART CITY PROGRAM

At the Special Council Meeting of 27 April 2020, Council resolved to adopt a Mayoral Minute by the new Mayor concerning the establishment of the Ipswich City Council Transparency and Integrity Hub.

Recommendation D of that Mayoral Minute was to 'Prepare a report to Council (and for public viewing) on the Smart City Program including detailed project financial data for the past five years and the community outcomes delivered.

In July 2020 as part of the live Ipswich City Council Transparency and Integrity Hub, Council published a summary and detailed financial records related to the Smart City Program.

This report provides relevant information on the Ipswich Smart City Program going back to its inception in the 2015-2016 financial year.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Deputy Mayor Marnie Doyle:

That the report be received and the contents noted.

VARIATION TO MOTION:

Mayor Teresa Harding proposed a variation to the motion:

That a report on the Smart City Program be provided to the next Governance and Transparency Committee including:

- detailed project financial data with a breakdown of costs by project level and category ie consultancies, travel, accommodation and deputations.
- information incurred by council entities - Ipswich City Enterprises Pty Ltd, Ipswich City Enterprises Investments Pty Ltd, Ipswich City Properties Pty Ltd and Ipswich City Developments Pty Ltd.
- operational costs and capital costs including the value of these assets.
- community outcomes delivered – value that ratepayers have received for the \$4.6 million.

The seconder of the original motion agreed to the proposed variation.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Deputy Mayor Marnie Doyle:

- A. That the report be received and the contents noted.**
- B. That a report on the Smart City Program be provided to the next Governance and Transparency Committee scheduled for 11 March 2021 including:**
- detailed project financial data with a breakdown of costs by project level and category ie consultancies, travel, accommodation and deputations.
 - information incurred by council entities - Ipswich City Enterprises Pty Ltd, Ipswich City Enterprises Investments Pty Ltd, Ipswich City Properties Pty Ltd and Ipswich City Developments Pty Ltd.
 - operational costs and capital costs including the value of these assets.
 - Community outcomes delivered – value that ratepayers have received for the \$4.6 million.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.41 am.

The meeting closed at 10.08 am.

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2021(01)

11 FEBRUARY 2021

REPORT OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Andrew Fechner (Chairperson); Mayor Teresa Harding, Councillors Kate Kunzelmann, Jacob Madsen and Nicole Jonic and Deputy Mayor Marnie Doyle (Observer)

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (David Farmer), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Corporate Services (Sonia Cooper), Manager, Economic and Community Development (Cat Matson), Community Development Manager (Melissa Dower), Acting General Manager Infrastructure and Environment (Sean Madigan), Manager Marketing and Promotion (Carly Gregory), Media and Communications Manager (Darrell Giles) and Theatre Technician (Harrison Cate)

OTHER ATTENDANCE: Advisor to the Minister (Steve Greenwood)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **REPORT - COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2020(05) OF 3 DECEMBER 2020**

This is the report of the Community, Culture, Arts and Sport Committee No. 2020(05) of 3 December 2020.

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:
Seconded by Mayor Teresa Harding:

**That the report of the Community, Culture, Arts and Sport Committee
No. 2020(05) of 3 December 2020 be received and noted.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Fechner	Nil
Kunzelmann	
Harding	
Madsen	
Jonic	

The motion was put and carried.

OFFICERS' REPORTS

2. **2021 IPSWICH ART AWARDS PROGRAM**

This is a report concerning the proposed program of activity to be delivered as the 2021 Ipswich Arts Awards.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann

That Council endorse the program of activity to be delivered as the 2021 Ipswich Art Awards.

VARIATION TO MOTION:

Mayor Teresa Harding proposed a variation to the motion:

That the cost of the program be included in the recommendation.

The seconder agreed to the proposed variation.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That Council endorse the \$20,000 program of activity to be delivered as the 2021 Ipswich Art Awards.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Fechner	Nil
Kunzelmann	
Harding	
Madsen	

Jonic

The motion was put and carried.

3. WELCOMING CITIES MEMBERSHIP

Ipswich City Council has been invited to join the Welcoming Cities network.

Welcoming Cities is a national initiative that supports local councils to achieve their social inclusion objectives. The Welcoming Cities network consists of councils and other organisations with an interest in social inclusion and cohesion to share knowledge, create partnerships and celebrate success (Attachment 1).

Ipswich is a diverse community and the value of community inclusion is consistent across Council, from Advance Ipswich (published) to the draft Community Development Strategy and draft iFuture Corporate Plan (both to be adopted later this year). Membership to the Welcoming Cities network provides credence to that commitment to inclusion and provides council with access to a community of practice, accreditation and other forms of support to strengthen our approach to inclusion.

A condition of membership of Welcoming Cities is Mayoral or CEO endorsement (Attachment 2). Therefore this report outlines the benefits and obligations of membership and seeks the endorsement of this committee and then Council, to join and officially become a 'Welcoming City'.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

- A. That Council join and participate in the Welcoming Cities Network to the value of \$5,000 for a 12 month membership; a national network of cities committed to nurturing communities where everyone can belong and participate in social, economic and civic life.**
- B. That Council endorse the work required to become a Welcoming City by undertaking the first three steps in the formal process:**
- i. Commit to Welcome – a formal commitment demonstrated by the Mayor's signature and submission of the official Commitment Form;**
 - ii. Community Welcome – develop messaging and communications that highlight unity and shared values, demonstrating that diverse voices are listened to and celebrated;**
 - iii. Plan for welcome – consider existing policies and strategies and identify new opportunities to embed welcoming and inclusion across the organisation and for the community.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Fechner	Nil
Kunzelmann	
Harding	
Madsen	
Jonic	

The motion was put and carried.

4. IPSWICH CITY HEART CABS REVIEW

Ipswich City Heart Cabs (IHC) is a community transport program commenced in 2010 to help address the issue of social isolation in the community. IHC funded taxi-fares for eligible residents to local shopping centres. In the eleven (11) years since the program was commenced, many other programs have entered the market that better address community transport needs.

Based on the findings of a report commissioned by council, it is recommended that the program be discontinued, users are redirected to other community transport options and funding allocated to other programs to better address social isolation.

This report provides a summary of the history of the program, background on the program review and seeks Council's endorsement of the recommendations

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:
Seconded by Mayor Teresa Harding:

- A. **That the attached report, 'Ipswich City Heart Cab Review' be received and the contents noted.**
- B. **That the three (3) recommendations contained within the report be endorsed by council. Those recommendations being:**
 - i. **The current form of the Ipswich City Heart Cabs Program be discontinued;**
 - ii. **Council officers develop a communication and change management program to effectively discontinue the current form of the Ipswich City Heart Cabs Program; and**
 - iii. **Council officers investigate opportunities for reallocation of funds to more effectively achieve the outcomes of the Ipswich City Heart Cabs Program.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Fechner	Nil
Kunzelmann	

Harding
Madsen
Jonic

The motion was put and carried.

5. EVENT SPONSORSHIP - THE GATHERING

This is a report concerning an event sponsorship application by Limestone Events Inc. for support of the Celtic Festival 'The Gathering' to be held in May 2021 at Ipswich Turf Club.

The application is for a combined cash and in-kind sponsorship valued at \$22,000.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

- A. That Limestone Events Inc. receive \$10,000 ex GST cash support for 'The Gathering' 2021.**
- B. That Limestone Events Inc. receive the following in-kind support valued at \$12,000 ex GST:**
- **Inclusion of a two page feature in Council's seasonal Quarterly Guide;**
 - **Inclusion on the Council funded Mt Ommaney Billboard promoting 2021 'Ipswich Festivals' initiatives;**
 - **Erection of (existing) street banners along Brisbane Road to promote the event;**
 - **Support from two staff from the City Events team during event delivery.**

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. EVENT SPONSORSHIP - IPSWICH CUP

This is a report concerning an event sponsorship application by Ipswich Turf Club for support of the Ipswich Cup Race Day in June 2021.

The application is for \$20,000 ex GST and additional in-kind support of star pickets

and covers, rammer and rolls of barrier mesh (all to be returned at no cost to council).

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Nicole Jonic:

That the Ipswich Turf Club receive \$20,000 ex GST financial support and additional in-kind support of star pickets and covers, rammer and rolls of barrier mesh (all to be returned at no cost to council) for the 2021 Ipswich Cup.

AFFIRMATIVE
Councillors:
Fechner
Kunzelmann
Harding
Madsen
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

7. **CHRISTMAS WONDERLAND INCOME DISBURSEMENT TO LOCAL CHARITIES**

This is a report concerning Christmas Wonderland and the disbursement of funds raised through paid ticketing to local charities.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That Council note that the participating charities will receive the following amounts exclusive of GST:

- **Roderick Street Community Kindergarten - \$5,282.00**
- **Rosewood and District Support Centre Inc T/A Rosewood Community Centre - \$5,030.48**
- **Young Veterans Ipswich - \$5,030.48**
- **The Message of the Cross Indigenous Corporation - \$1,760.67**
- **Ipswich Hospital Foundation - \$16,852.10**
- **Queensland Youth and Families Support Services Inc. - \$5,282.00**

AFFIRMATIVE
Councillors:
Fechner

NEGATIVE
Councillors:
Nil

Kunzelmann
Harding
Madsen
Jonic

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.34 am.

The meeting closed at 10.59 am.

ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2021(01)

11 FEBRUARY 2021

REPORT OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Nicole Jonic (Chairperson); Mayor Teresa Harding, Councillors Jacob Madsen, Kate Kunzelmann and Andrew Fechner

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (David Farmer), General Manager Community, Cultural and Economic Development (Ben Pole), Acting General Manager Infrastructure and Environment (Sean Madigan), Economic and Community Development Manager (Cat Matson), Media and Communications Manager (Darrell Giles) and Theatre Technician (Harrison Cate)

OTHER ATTENDANCE: Advisor to the Minister (Steve Greenwood)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **REPORT - ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2020(05) OF 3 DECEMBER 2020**

This is the report of the Economic and Industry Development Committee No. 2020(05) of 3 December 2020.

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the report of the Economic and Industry Development Committee No. 2020(05) of 3 December 2020 be received and noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Harding	
Kunzelmann	
Fechner	
Jonic	

The motion was put and carried.

OFFICER'S REPORT

2. **ECONOMIC AND INDUSTRY DEVELOPMENT ACTIVITY UPDATE**

This is a report concerning the economic and industry development activities being undertaken by council's Office of Economic Development (OED).

Local economic development is a priority for most city councils, yet the activities that drive such development are often difficult to report on in the course of normal council business. Further, executing economic development strategy is a long-game, largely consisting of stakeholder conversations, opportunity identification and matching and influencing policy and decisions of many parties; the tangible outputs not evident until a new building opens or there is a sustained shift in economic indicators.

This report outlines the role of a council in driving economic development outcomes, the functions of Ipswich City Council's OED and highlights key activities underway.

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Mayor Teresa Harding:

That the report be received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Harding	
Kunzelmann	
Fechner	
Jonic	

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.17 am.

The meeting closed at 11.29 am.

ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2021(01)

11 FEBRUARY 2021

REPORT OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Russell Milligan (Chairperson); Mayor Teresa Harding, Councillors Andrew Fechner, Jacob Madsen and Kate Kunzelmann

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (David Farmer), Acting General Manager Infrastructure and Environment (Sean Madigan), General Manager Community, Cultural and Economic Development (Ben Pole), Manager, Economic and Community Development (Cat Matson), Natural Environment and Land Manager (Phil A Smith), Media and Communications Manager (Darrell Giles) and Theatre Technician (Harrison Cate)

OTHER ATTENDANCE: Advisor to the Minister (Steve Greenwood)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **REPORT - ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2020(05) OF 3 DECEMBER 2020**

This is the report of the Environment and Sustainability Committee No. 2020(05) of 3 December 2020.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the report of the Environment and Sustainability Committee No. 2020(05) of 3 December 2020 be received and noted.

AFFIRMATIVE
Councillors:
Milligan
Fechner
Harding
Madsen
Kunzelmann

NEGATIVE
Councillors:
Nil

The motion was put and carried.

OFFICER'S REPORT

2. QUEENSLAND FIRE AND BIODIVERSITY CONSORTIUM ANNUAL CONTRIBUTION

This is a report concerning the ongoing annual financial contribution to, and partnership with, the Queensland Fire and Biodiversity Consortium (QFBC) (Previously South East Queensland Fire and Biodiversity Consortium (SEQFBC)), for the 2020-2021 financial year.

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:

Seconded by Mayor Teresa Harding:

That Council resolve to provide a financial contribution of \$7,874 (excl. GST), as detailed in the partnership letter from the Queensland Fire and Biodiversity Consortium outlined in Attachment 1, to be funded through the 2020-2021 Enviroplan budget.

AFFIRMATIVE
Councillors:
Milligan
Fechner
Harding
Madsen
Kunzelmann

NEGATIVE
Councillors:
Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.41 am.

The meeting closed at 11.45 am.

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2021(01)

11 FEBRUARY 2021

REPORT OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Deputy Mayor Marnie Doyle (Chairperson); Mayor Teresa Harding, Councillors Kate Kunzelmann, Russell Milligan and Nicole Jonic

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (David Farmer), Acting General Manager Infrastructure and Environment (Sean Madigan), General Manager Community, Cultural and Economic Development (Ben Pole), Project Manager (Greg Thomas), Economic and Community Development Manager (Cat Matson), Media and Communications Manager (Darrell Giles) and Theatre Technician (Harrison Cate)

OTHER ATTENDANCE: Advisor to the Minister (Steve Greenwood)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **REPORT - IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2020(07) OF 3 DECEMBER 2020**

This is the report of the Ipswich Central Redevelopment Committee No. 2020(07) of 3 December 2020.

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Nicole Jonic:

That the report of the Ipswich Central Redevelopment Committee No. 2020(07) of 3 December 2020 be received and noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Doyle	Nil
Harding	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

OFFICERS' REPORTS

2. **NICHOLAS STREET PRECINCT EXECUTIVE REPORT NO. 24 TO 31 JANUARY 2021**

This is a report concerning Executive Report No. 24 on the Nicholas Street Precinct Program of Works to 31 January 2021.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Nicole Jonic:

That the Nicholas Street Precinct Executive Report No. 24 to 31 January 2021 be received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Doyle	Nil
Harding	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

3. **RETAIL SUB-PROJECT STEERING COMMITTEE REPORT NO. 7 - JANUARY 2021**

This is a report concerning Report No. 7 (January 2021) from the Retail Sub-project Steering Committee on the status of the leasing program and associated developments with the retail component of the Nicholas Street Precinct redevelopment.

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Nicole Jonic:

That the Retail Sub-project Steering Committee Report No. 7 for January 2021 be

received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Doyle	Nil
Harding	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.58 am.

The meeting closed at 12.07 pm.

Doc ID No: A6764738

ITEM: 15.1

SUBJECT: RESOLUTION TO CLOSE PUBLIC LAND - 2020-2021 FIRE SEASON FUEL
REDUCTION PROGRAM

AUTHOR: TEAM LEADER (LAND MANAGEMENT AND NATURAL AREA PLANNING)

DATE: 3 FEBRUARY 2021

EXECUTIVE SUMMARY

This is a report concerning the management of public access and closure of White Rock - Spring Mountain Conservation Estate, Flinders – Goolman Conservation Estate and Mount Grandchester Conservation Estate for reasons of public safety during controlled burning fuel reduction activities and the enactment of powers under Section 10 (1) of Local Law 7.

RECOMMENDATION

That Council resolve to exercise the power under section 10(1) of Local Law 7 to close public access to areas of Council's Natural Area Estates to enable a planned schedule of hazard reduction burns occurring between 26 February 2021 and 30 September 2021 within three Council conservation estates, being White Rock - Spring Mountain Conservation Estate, Flinders – Goolman Conservation Estate, and Mount Grandchester Conservation Estate.

RELATED PARTIES

There are no identified conflicts of interest for this report.

ADVANCE IPSWICH THEME

Caring for the environment

PURPOSE OF REPORT/BACKGROUND

Council is seeking to properly and lawfully close public access to (areas of) the Natural Area Estates during planned fuel reduction burning in order to be able to take all reasonable measures to mitigate risks, real or potential, to conservation estate visitors, staff and the organisation.

Council has adopted a Temporary Closure of Park Estate or Reserve Procedure (Attachment 1) which is followed in times of fire risk or other emergencies which outlines the process and local laws required. However, in order to properly and lawfully enact and regulate a closure, a temporary and specific resolution covering the location and period is required to exercise

powers under section 10 (1) of Local Law No.7 (local law) (Government Controlled Areas and Roads) 2013 (Attachment 2).

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Law 7 (Local Government Controlled Areas and Roads)

RISK MANAGEMENT IMPLICATIONS

The fuel reduction program including controlled burns is a fundamental part of the risk and general management planning within the Natural Area Estates. In 2019-2020, there was an unprecedented fire season for many parts of Australia and South East Queensland, following prolonged periods of conditions in the “Catastrophic” risk classification. In response, Council reviewed its fuel management program with an emphasis on the urban/bushland interface areas, primarily within the Springfield Lakes area being identified as a priority.

The 2020-2021 fuel reduction program has 9 planned burns scheduled for the season (i.e. March – September 2021), totalling approximately 310Ha within the White Rock – Spring Mountain Conservation Estate (6 sites – 234.25Ha), Flinders – Goolman Conservation Estate (2 sites – 29.67Ha) and Mount Grandchester Conservation Estate (1 site – 44.7Ha).

It is proposed that in exercising the powers under Local Law 7, Council can take a multi-layered approach to ensuring visitor exclusion of the area whilst fuel reduction burns are taking place. This includes Council staff to be on-site to provide warning information, and the installation of closure signs and barrier fencing. Compliance staff from the Planning and Regulatory Services Department may also be required to take enforcement measures under the recommended Local Laws, and to ensure no members of the public are entering the site against advice and putting themselves or others at risk.

FINANCIAL/RESOURCE IMPLICATIONS

The burn program for the current financial year has been fully budgeted within the Enviroplan budget.

COMMUNITY AND OTHER CONSULTATION

Internal stakeholder discussions have been ongoing with Planning and Regulatory Services Department and the Legal and Governance Branch of Corporate Services Department. Through this it has been concluded that this is the most appropriate course of action.

CONCLUSION

A Council resolution to exercise the powers under section 10 (1) of Local Law 7 to cover the required closure(s) of ‘White Rock Spring Mountain Conservation Estate’, ‘Flinders – Goolman Conservation’ and ‘Mount Grandchester Conservation Estate’ during the planned burn season of the 2020-2021 financial year is deemed necessary, and is therefore recommended to ensure proper lawful closure of the areas in order to properly manage public and staff safety.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Temporary Closure Park, Estate or Reserve Procedure ↓ 
2.	Local Law 7 Local Government Controlled areas and roads ↓ 

John Young

TEAM LEADER (LAND MANAGEMENT AND NATURAL AREA PLANNING)

I concur with the recommendations contained in this report.

Phil A. Smith

NATURAL ENVIRONMENT AND LAND MANAGER

I concur with the recommendations contained in this report.

Kaye Cavanagh

MANAGER, ENVIRONMENT AND SUSTAINABILITY

I concur with the recommendations contained in this report.

Sean Madigan

ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

“Together, we proudly enhance the quality of life for our community”



Temporary Closure of a Park, Estate or Reserve Procedure

Our Values: Collaboration Communication Integrity Efficiency Leadership

TOGETHER WE PROUDLY ENHANCE THE QUALITY OF LIFE FOR OUR COMMUNITY

Version Control and Objective ID	Version No: 3	Objective ID: A5914057
Name of parent Policy / Directive	Conservation Estates and Reserves Management Policy – A4208485	
Procedure Owner	Manager, Environment and Sustainability.	
Approved by GM on	16 April 2020	
Date of Review	16 April 2024	

1. Purpose

This procedure outlines the process for the temporary closure and subsequent re-opening of a Park, Estate or Reserve, or part thereof, to public access:

- (a) to carry out construction, maintenance, repair or restoration work;
- (b) to protect the health and safety of a person or the security of a person's property;
- (c) because of a fire or significant weather event;
- (d) to conserve or protect the cultural or natural resources of the area or native wildlife; or
- (e) to secure exclusive access for the purposes of a permit granted under section 11 (Use of a park, reserve or facility for ceremony, celebration, recreational or other activity) or under this local law.

2. Regulatory Authority

Local Government Act 2009

Local Law 7 (Local Government Controlled Areas and Roads) 2013

3. Roles and Responsibilities

This is a list indicating the internal roles and responsibilities relevant to the implementation of the procedure.

- General Manager (Infrastructure and Environment) – Delegation Local Law No. 7
- Manager (Environment and Sustainability) - Delegation Local Law No. 7

- Manager (Works and Field Services) - Delegation Local Law No. 7
- Manager (City Maintenance) - Delegation Local Law No. 7
- Manager (Natural Environment and Land Management)
- Manager (Business Services and Support)
- Principal Officer (Natural Areas and Urban Forest)
- Co-ordinator (Natural Areas)
- Planning Officer (Natural Environment)
- Conservation Visitor Management Officer

4. Key Stakeholders

The following will be consulted during the review process:

- Manager (Environment & Sustainability)
- Manager (Natural Environment and Land)
- Manager (Works and Field Services)
- Principal Officer (Sport and Recreation Programs)
- Principal Officer (Natural Areas & Urban Forest)
- Coordinator (Natural Areas)
- Supervisor (Natural Area)
- Conservation Visitor Management Officer
- Planning Officer (Natural Environment)
- Nature-Based Recreation Officer
- Security Services Officer
- Contracted Security Company

5. Education and Training Requirements

N/A

6. Procedure

Part A - ROUTINE NON-URGENT CLOSURE	
Step 1.0	1.1 The General Manager (Infrastructure and Environment), Manager (Environment and Sustainability), Manager (Works and Field Services), Manager (Natural Environment and Land Management) or Manager (City Maintenance) will determine when it is considered necessary and appropriate to temporarily close a park, estate or reserve or part thereof.
Step 2.0	2.1 Prior to any action being taken to further implement this procedure the Pathway Booking Module must be checked to ascertain if any bookings or permits for use of the park, estate or reserve in the period proposed to be temporarily closed,

Item 15.1 / Attachment 1.

	<p>have been issued. An appropriate entry should be made in the Pathway Booking Module relevant to the proposed period the park, estate or reserve will be closed.</p> <p>2.2 If a booking or permit is in place, then the party who has the booking should be advised the park, estate or reserve, or part thereof is to be closed and alternative arrangements discussed.</p>
Step 3.0	<p>3.1 The General Manager (Infrastructure and Environment), Manager (Environment and Sustainability), Manager (Works and Field Services), Manager (Natural Environment and Land Management) or Manager (City Maintenance) will advise, at least two (2) weeks prior to any closure being implemented, any specific site users, lessee and community groups of the intention to temporarily close the park, estate or reserve, or part thereof.</p>
Step 4.0	<p>4.1 Prior to or at the time of closing the park, estate or reserve in whole or in part a Marketing Request form is to be completed through 'My Council' internal services allowing for an advertisement to be placed in the local newspaper, or any other paper as considered relevant to the park, estate or reserve catchment. This advertisement must include the following information as a minimum:</p> <ul style="list-style-type: none"> • Park, estate or reserve to be closed • section of park, estate or reserve if not the whole • date of closure • expected duration of closure • reasons/requirements for closing the site
Step 5.0	<p>5.1 An e-mail must be forwarded to the Business Services and Support Requests with a CC: to the Business Services and Support Manager detailing the information as outlined in Step 4 above for the customer call centre's information.</p>
Step 6.0	<p>6.1 The General Manager (Infrastructure and Environment), Manager (Environment and Sustainability), Manager (Works and Field Services), Manager (Natural Environment and Land Management) or Manager (City Maintenance) will determine that the park, estate or reserve can be subsequently re-opened and as soon as possible advise any specific site users, lessee and any community group, of the date the park, estate or reserve is to be re-opened.</p>
Step 7.0	<p>7.1 Marketing Requests are to be notified to allow relevant advertising of the re-opening of the park, estate or reserve through appropriate media forums.</p>
Part B – Urgent Closure	
Step 1.0	<p>1.1 The General Manager (Infrastructure and Environment), Manager (Environment and Sustainability), Manager (Works and Field Services), Manager (Natural Environment and Land Management) or Manager (City Maintenance) will determine when it is considered necessary and appropriate to temporarily close a park, estate or reserve or part thereof in genuine urgent circumstances.</p>

Step 2.0	2.1 In any situation that is of genuine urgent nature the powers may be exercised immediately. In this situation General Manager (Infrastructure and Environment), Business Services and Requests Manager and the Manager, Media and Stakeholder Relations must be notified via email at the time the urgent temporary closure is enacted. Where required the lessee is to be notified via telephone of the urgent closure.
Step 3.0	3.1 The Manager, Media and Stakeholder Relations and Marketing Requests (CC: Online Marketing Advisor) are to be notified via email and through 'My Council' internal services to allow relevant advertising and notification of the urgent closure of the park, estate or reserve through appropriate media forums: <ul style="list-style-type: none"> • Park, estate or reserve to be closed • section of park, estate or reserve if not the whole • date of closure • expected duration of closure • reasons/requirements for closing the site
Step 4.0	4.1 Following any action being taken implementing this procedure the Pathway Booking Module must be checked to ascertain if any bookings or permits for use of the park, estate or reserve, in the period the park, estate or reserve is proposed to be urgently closed, have been issued. An appropriate entry should be made in the Pathway Booking Module relevant to the proposed period the park, estate or reserve will be closed. 4.2 If a booking or permit is in place then the party who has the booking will be contacted and advised the park, estate or reserve, or part thereof is to be closed and alternative arrangements will be discussed.
Step 5.0	5.1 Following completion of the urgent closure the General Manager (Infrastructure and Environment), Manager (Environment and Sustainability), Manager (Works and Field Services), Manager (Natural Environment and Land Management) or Manager (City Maintenance) will determine that the park, estate or reserve can be subsequently reopened and as soon as possible advise the Chief Executive Officer, any specific site users, lessee and community groups of the date the park, estate or reserve is to be reopened.
Step 6.0	6.1 The Manager, Media and Stakeholder Relations and Marketing Requests through 'My Council' internal services are to be notified via email to allow relevant advertising and notification of the urgent closure of the park, estate or reserve through appropriate media forums.

1. Monitoring and review

Following each temporary closure of a Park, Estate or Reserve, an assessment of the procedural steps and their effectiveness will be undertaken, with corrective actions taken as required.

A two yearly review of the procedure will be undertaken to ensure it remains fit for purpose.

2. Definitions

Park, Estate or Reserve: refers to the Ipswich City Council managed natural area/s affected by the closure.

Ipswich

City Council

*Local Law No. 7
(Local Government Controlled
Areas and Roads) 2013*

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Ipswich City Council
Local Law No. 7 (Local Government Controlled Areas and Roads) 2013

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Part 1 Preliminary

1 Short title

This local law may be cited as *Local Law No. 7 (Local Government Controlled Areas and Roads) 2013*.

1A Commencement

This local law commences on 1 August 2013.

2 Object

The purpose of this local law is to—

- (a) protect the health and safety of persons using local government controlled areas¹ and roads²;
- (b) preserve the features and amenity of the natural and built environment under the local government's control;
- (c) prescribe appropriate standards of conduct on local government controlled areas and roads; and
- (d) provide direction on use of and access to local government controlled areas and roads; and
- (e) protect the assets of the local government.

3 Definitions—the dictionary

- (1) The dictionary in the Schedule (Dictionary) defines particular words used in this local law.
- (2) The dictionaries in *Local Law No.1 (Administration) 2013* and *Local Law No.4 (Permits) 2013* also define words used in this local law.

4 Relationship to other laws

- (1) The powers given by this local law must be exercised in a way that is not inconsistent with all Acts (including subordinate legislation) including—
 - (a) the *Environmental Protection Act 1994*; and
 - (b) the *Sustainable Planning Act 2009*; and

¹ For the definition of *local government controlled area* see Schedule 1.

² For definition of *road* see Schedule 1.

- (c) the *Criminal Code Act 1899*; and
 - (d) the *Forestry Act 1959*; and
 - (e) the *Mineral Resources Act 1989*; and
 - (f) the *Nature Conservation Act 1992*; and
 - (g) the *Recreation Areas Management Act 2006*; and
 - (h) the *Land Protection (Pest and Stock Route Management) Act 2002*;
and
 - (i) the *Health Act 1937*; and
 - (j) the *Land Act 1994*; and
 - (k) the *Building Act 1975*; and
 - (l) the *Fisheries Act 1994*.
 - (m) the *Peaceful Assembly Act 1992*
- (2) The local government may only exercise its powers under this local law over—
- (a) trust land, if the proposed exercise of power is not inconsistent with—
 - (i) the terms and conditions of the trust; and
 - (ii) the *Land Act 1994*.
 - (b) a reserve, if the proposed exercise of power is not inconsistent with the legislation which has placed the reserve under the control of the local government; or
 - (c) a road, if the proposed exercise of power is—
 - (i) in the case of a State controlled road – approved in writing by the chief executive of the department which administers Chapter 6 (Road Transport Infrastructure) of the *Transport Infrastructure Act 1994*; and
 - (ii) in the case of a local government road – not inconsistent with the *Land Act 1994* and the *Local Government Act 2009*.

Part 2 Administration of Local Government controlled areas

5 Management authority

- (1) The local government may by a subordinate local law—
 - (a) establish a management authority to manage a mall; and
 - (b) specify the pedestrian mall which the authority is to manage; and
 - (c) specify the membership and structure of a management authority;
 - (d) specify procedures governing the operation and use of the mall; and
 - (e) specify policies and guidelines governing the management of the mall by the management authority; and
 - (f) specify the powers given to the local government pursuant to this local law that may be exercised by a management authority on behalf of the local government.
- (2) A management authority may exercise the powers of the local government pursuant to this local law that are specified in a subordinate local law.

Part 3 Use of local government controlled areas

Division 1 Permits

6 Requirement for a permit

- (1) A person (other than a local government) must not undertake an activity which is a permit regulated activity³ —
 - (a) unless authorised by a permit granted pursuant to this local law and *Local Law No.4 (Permits) 2013*⁴; or
 - (b) unless authorised by an official sign exhibited in the local government controlled area or on the road.

³ For the definition of *permit regulated activity* see the Schedule 1.

⁴ *Local Law No. 4 (Permits) 2013* sets out the procedures for the application, granting, conditioning and enforcement of permits

Maximum penalty for subsection (1) –

- (a) for first offence – 20 penalty units.
- (b) for second offence within a 2 year period – 30 penalty units.
- (c) for third or further offences within a 2 year period – 50 penalty units.

(2) A person must not—

- (a) exhibit a sign which indicates that a permit regulated activity which does not comply with this local law does comply with this local law; or
- (b) in any manner or by any means indicate that a permit regulated activity which does not comply with this local law does comply with this local law.

Maximum penalty for subsection (2)

- (a) for first offence – 20 penalty units.
- (b) for second offence within a 2 year period – 30 penalty units.
- (c) for third or further offences within a 2 year period – 50 penalty units.

(3) Notwithstanding section 6(1) (Requirement for a permit) of this local law, a permit is not required if—

- (a) a local law or subordinate local law specifies that a permit is not required in respect of the undertaking of the permit regulated activity; or
- (b) a local law or subordinate local law specifies circumstances under which a permit is not required in respect of the undertaking of the permit regulated activity; or
- (c) the undertaking of the permit regulated activity is authorised by a Local Government Act.

(4) Notwithstanding section 6(1) (Requirement for a permit) of this local law, the holder of the permit must not undertake the permit regulated activity until all approvals required under legislation in respect of the permit regulated activity have been obtained.

- (5) For the purposes of section 6 (1) (Requirements for a permit) and the schedule (permit regulated activity) of the authorising law the activities specified in column 1 of schedule 2 are permit regulated activities.
- (6) For the purposes of section 6(3)(b) (Requirements for a permit) of this local law a permit is not required for the permit regulated activities specified in column 1 of schedule 2 in the circumstances prescribed in column 2 of schedule 2

Division 2 Regulation of local government controlled area

7 Regulation of local government controlled area

- (1) The local government may, by a subordinate local law, a resolution of the local government, or a sign exhibited on a local government controlled area—
 - (a) regulate the name of the local government controlled area; and
 - (b) regulate the exclusion or admission of persons or goods from the local government controlled area; and
 - (c) regulate the hours or days during which the local government controlled area or any part thereof is open; and
 - (d) prescribe a fee for the use or hire of local government controlled area; and
 - (e) regulate the ingress and egress to the local government controlled area to a designated access point; and
 - (f) regulate the driving, parking or use of a regulated vehicle on the local government controlled area; and
 - (g) regulate the bringing of an animal or a plant onto the local government controlled area; and
 - (h) regulate the bringing of a regulated object onto the local government controlled area; and
 - (i) regulate conduct on the local government controlled area; and
 - (j) regulate interference with the local government controlled area; and
 - (k) regulate the lighting and maintenance of fires and pyrotechnics on the local government controlled area; and

- (i) regulate the carrying out of permit regulated activities; and
 - (m) regulate the use by the public of the local government controlled area to ensure the protection of—
 - (i) the local government controlled area (including the amenity of the local government controlled area); or
 - (ii) any person using the local government controlled area; and
 - (n) designate land under local government control as a park or reserve.
- (2) A person (other than the local government) must not contravene a restriction imposed pursuant to section 7(1) (Regulation of local government controlled area) of this local law unless—
- (a) authorised by a permit; or
 - (b) authorised by the prior written approval of the local government or;
 - (c) authorised by a direction of an authorised person; or
 - (d) that person is a police officer acting in the performance of their duties.

Maximum penalty for subsection (2) – 20 penalty units unless the activity is a prohibited activity⁵ in which case the maximum penalty prescribed for offences in relation to such activities.

- (3) A sign exhibited under section 7(1) (Regulation of local government controlled area) of this local law –
- (a) must state –
 - (i) the regulation or fee imposed by the sign;
 - (ii) that the sign is an instrument under this local law; and
 - (iii) that the penalty under section 7(2) applies to contravention of the sign; and
 - (b) is effective only while the sign is conspicuously displayed on or at the entrance to the local government controlled area.

⁵ See section 8 (Prohibited activities)

- (4) An authorised person may make a direction in relation to a matter specified in section 7(1) (Regulation of local government controlled area) of this local law⁶.

8 Prohibited activities

- (1) The local government may declare an activity to be a prohibited in a local government controlled area or road (a **prohibited activity**).

Example for paragraph (1)—

The local government may declare that the riding of trail bikes is a prohibited activity in all local government controlled areas, in a particular local government controlled area or in a part of a local government controlled area.

- (2) A person must not engage in a prohibited activity without local government approval in a local government controlled area or road.

Maximum penalty for subsection (2)—40 penalty units

9 Local government to exhibit a sign

- (1) The local government must exhibit a sign at the entrance of each local government controlled area or road specifying the subject matter of a prohibition or restriction pursuant to the following provisions of this local law—
- (a) section 7 (Regulation of government controlled area); or
- (b) section 8 (Prohibited activities)
- (2) However, section 9(1) (Local government to exhibit a sign) of this local law does not apply if the local government determines that a sign should not be exhibited in accordance with section 9(1) (Local government to exhibit a sign) of this local law.

Example—

The local government may determine not to erect a sign if the local government is of the opinion that—

- the sign would cause a visual nuisance;
- the sign would encourage vandalism;
- the sign would be contrary to the purpose for which the park is to be used;
- the sign would not be cost effective; or

⁶ See section 14 (Direction to leave local government controlled area)

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- the park does not have a designated entrance.

10 Power of closure of local government controlled areas

- (1) The local government may temporarily close a local government controlled area to public access—
 - (a) to carry out construction, maintenance, repair or restoration work;
 - (b) to protect the health and safety of a person or the security of a person's property;
 - (c) because of a fire or other natural disaster; or
 - (d) to conserve or protect the cultural or natural resources of the area or native wildlife; or
 - (e) to secure exclusive access for the purposes of a permit granted under section 11 (Use of a park, reserve or facility for ceremony, celebration, recreational or other activity) or under this local law.

- (2) The local government may, by subordinate local law, permanently close a local government controlled area to public access for any of the following reasons—
 - (a) the conservation of the cultural or natural resources of the area, including, for example—
 - (i) to protect significant cultural or natural resources;
 - (ii) to enable the restoration or rehabilitation of the area; or
 - (iii) to protect a breeding area for native wildlife;
 - (b) protection of the health and safety of members of the public;
 - (c) protection of a facility or service in the area, including, for example, infrastructure, water supply facilities or power generating equipment;
 - (d) protection of the amenity of an area adjacent to the area;
 - (e) the orderly or proper management of the area.

- (3) If the local government closes a local government controlled area under subsections (1) or (2), it must place at each public entrance to the area a notice of the closure, including a statement of the duration of the closure.

Example—

If the local government closes an area that is part of a wider local government controlled area, it must place notices at each public entrance to the closed area.

- (4) A person must not enter or remain in a local government controlled area while it is closed to public access under this section, unless the person is authorised to do so by an authorised person.

Maximum penalty for subsection (4) —20 penalty units.

Division 4 Use of parks

11 Use of a park, reserve or facility for ceremony, celebration, recreational or other activity

- (1) A person may apply to the local government pursuant to *Local Law No.4 (Permits) 2013* to—
- (a) use a park, reserve or a facility or control a park, reserve or a facility for the purpose of a ceremony, celebration, recreational or other activity and have exclusive access to a specified area of a park, reserve or facility not exceeding that which may be reasonably necessary for that activity; or
- (b) erect a facility or structure or install equipment in a specified area of a park or reserve.

Examples:

A permit might authorise a sporting association to:

- mark out a playing field in a specified location on the park or reserve;
 - install specified equipment and facilities (such as goal posts and change rooms);
 - exclude the public from the relevant part of the park or reserve either temporarily (e.g. during the playing of a game) or over the whole of the period of the licence.
- (2) A person must not use a park or a facility contrary to a permit or the conditions of a permit issued pursuant to section 11(1) (Use of a park or reserve for recreational activity) of this local law.

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Maximum penalty for subsection (2) – 50 penalty units.

- (3) The local government may, notwithstanding the existence of a permit, limit the use of a facility to—
- (a) ensure equal access by all sectors of the public; and
 - (b) protect a park or a facility from overuse or damage.
- (4) A person must not, unless authorised by a permit, use a park or a facility contrary to a limitation made pursuant to section 11(3) (Use of a park or reserve for recreational activity) of this local law.

Maximum penalty for subsection (4) – 50 penalty units

12 Permit regulated use of parks and reserves

The local government may by subordinate law, prescribe the circumstances under which a permit is required for a ceremony, celebration, recreational or other activity in a park, reserve or facility.

Part 4 General powers of direction

13 Direction to leave a local government controlled area

- (1) If an authorised person believes on reasonable grounds a person on a local government controlled area is contravening or has just contravened a provision of a local law, the authorised person may direct the person to—
- (a) leave the a local government controlled area —
 - (i) within a stated reasonable time; or
 - (ii) immediately if the authorised person believes on reasonable grounds the contravention is serious; and
 - (b) not to re-enter the local government controlled area for a stated reasonable period of not more than 3 calendar days.
- (2) The person must comply with a direction given to the person under section 13(1) (Direction to leave a local government controlled area) of this local law, unless the person has a reasonable excuse for not complying with it.

Maximum penalty for subsection (2) – 50 penalty units.

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- (3) An approval held by a person who is directed to leave the a local government area under section 13(1) (Direction to leave a local government controlled area) of this local law is cancelled by force of section 13(2) (Direction to leave a local government controlled area) of this local law when the person is required to have left the local government area.
- (4) A person given a direction under section 13(1) (Direction to leave a local government controlled area) of this local law to leave a local government controlled area must not re-enter the local government controlled area unless the person has a reasonable excuse for the re-entry within the period stated in the direction.

Maximum penalty for subsection (4) – 20 penalty units.

Part 5 Roads

14 Power to require adjoining land owner to fence land or remove a fence

- (1) The local government may, by written notice to the owner of land adjacent to a road, require the owner of that land to construct, maintain, repair or remove a fence between the road and that land (**fencing notice**) if, in the opinion of an authorised person—
 - (a) the construction of a fence is necessary to prevent animals escaping from the land onto the road;
 - (b) the fence is not adequate or effective for its intended purpose; or
 - (c) the fence constitutes an actual or potential safety hazard.
- (2) A fencing notice must—
 - (a) fix the minimum standards with which the fence must comply; and
 - (b) state the time by which construction of the fence must be completed.
- (3) An owner of land to whom a fencing notice is given must comply with the notice.

Maximum penalty – 50 penalty units.

15 Works notice

- (1) The local government may give a works notice to the owner or occupier of premises adjoining or adjacent to a road to perform works on the premises where an authorised person is satisfied that the works should be performed to prevent a risk of—

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- (a) harm to human health or safety or personal injury; or
 - (b) property damage or a loss of amenity; or
 - (c) environmental harm or environmental nuisance; or
 - (d) a nuisance; or
 - (e) interference with the safe movement of traffic or the safe use of a road; or
 - (f) damage to a road.
- (2) The works notice must specify—
- (a) the basis on which the works notice is given; and
 - (b) the work to be performed or the action to be taken; and
 - (c) the time for compliance with the works notice.
- (3) A person to whom a works notice is given must comply with the works notice.

Maximum penalty for subsection (3) – 50 penalty units.

16 Numbering of allotments adjoining a road

- (1) An owner of land must not adopt or exhibit a number for a building or allotment which is inconsistent with the numbering system adopted by the local government.

Maximum penalty - 10 penalty units.

- (2) An owner of land (other than vacant land) must display the number allocated by the local government for easy identification of the land from the adjoining road, being the road to which the allocated number relates, unless the local government exempts the owner from displaying the number.

Maximum penalty - 10 penalty units.

17 Prohibition on use of road

- (1) A person must not wash or clean, paint, repair, alter or maintain a vehicle on a road.

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Maximum penalty for subsection (1) – 10 penalty units

- (2) Subsection (1) does not apply if a vehicle is temporarily disabled with a minor fault and the driver of the vehicle stops for no longer than is necessary for the performance of maintenance work limited to the minimum necessary to allow the vehicle to be moved from the road.

Part 6 Cost Recovery

18 Power to remove and cost recovery

- (1) This section applies where—
- (a) a structure or other material thing has been brought onto a local government controlled area or road in contravention of a local law, including a permit issued under a local law; or
 - (b) a structure has been erected or installed in, on, across, under or over a road in contravention of a local law, including a permit issued under a local law.
- (2) An authorised person may seize (by dismantling if necessary) and impound the structure or thing if its immediate removal is necessary—
- (a) in the interests of public health or safety; or
 - (b) to prevent environmental harm, property damage or loss of amenity.
- (3) Where subsection (1) does not apply, an authorised person may seize (by dismantling if necessary) and impound the structure or thing if—
- (a) the owner, or person in possession, of the structure or thing has not complied with a general compliance notice requiring the owner or person to remove it; and
 - (b) the time for making an application for review of the general compliance notice has expired.
- (4) The local government may recover the cost of action taken under this section as a debt from the person responsible for the activity mentioned in subsection (1).

- (5) In this section—

thing does not include an animal.

19 Damage cost recovery

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- (1) A person who, without the local government's authority, intentionally or negligently interferes with:
- (a) a local government controlled area or road; or
 - (b) a chattel or goods owned by the local government in or on a local government controlled area or road; or
 - (c) any chattel or goods owned or controlled by the local government wherever situated.

is liable to the local government for the amount properly and reasonably incurred by the local government in repairing the damage caused by the interference or replacing the chattel or goods.

- (2) The local government may recover the amount payable by the person under section 19(1) (Damage cost recovery) as a debt, together with interest on the amount, as if it were an amount of overdue rates payable, to the local government.

Part 7 Miscellaneous

20 Subordinate local laws

- (1) The local government may make a subordinate local law with respect to—
- (a) the establishment of a management authority and the membership, structure, procedures, policies, guidelines and powers of the management authority pursuant to section 5 (Management authority) of this local law; and
 - (b) when a permit is not required to undertake a permit regulated activity pursuant to section 6 (Requirement for a permit) of this local law; and
 - (c) the regulation or prescription of matters referred to in section 7 (Regulation of local government controlled area) of this local law; and
 - (d) an activity which is a prohibited activity pursuant to section 8 (Prohibited activities) of this local law; and; and
 - (e) the permanent closure of a local government controlled area pursuant to section 10 (Power of closure of local government controlled areas) of this local law; and

- (f) the circumstances under which a permit is required for the holding of a celebration or ceremony in a park, reserve or facility pursuant to section 12 (Permit regulated use of parks and reserves); and
 - (g) a thing as a regulated object pursuant to the Schedule (Dictionary— definition of structure) of this local law; and
 - (h) activities that are permit regulated activities pursuant to the Schedule (Dictionary— definition of permit regulated activity) of this local law; and
 - (h) a thing as a vehicle pursuant to the Schedule (Dictionary— definition of vehicle)) of this local law; and
- (2) Without in any way limiting the scope of the power to make subordinate local laws set out elsewhere in this local law, the local government may make a subordinate local law which is necessary or convenient to give effect to this local law and its objects.

Part 8 Transition, Savings and Repeals

21 Repeals

The following Local Laws are repealed —

- Local Law No. 12 (Roads) 1999, gazetted 18 June 1999
- Local Law 17 (Parks an Reserves) 1997, gazetted 14 February 1997
- Local Law No. 24 (Gates and Grids) 1999, gazetted 18 June 1999
- Local Law No. 32 (Pedestrian Malls) 2000, gazetted 24 March 2000
- Local Law 35 (Visibility of Road Intersections and Road Junctions) 1999, gazetted 18 June 1999
- Local Law No. 42 (Libraries) 1998, gazetted 8 January 1999

22 Existing Permits

Any person who immediately before the commencement of this local law held a permit under any local law to operate an activity which is now a licence regulated activity under this local law is deemed to be a holder of a permit under this local law and *Local Law No. 4 (Permits) 2013* to operated that activity.

23 Signs

Any sign erected by the local government before the commencement of this local law which regulates a matter of the sort specified in section 7 (Regulation of local government controlled area) or prohibits an activity in a local government controlled area or road is deemed to be a sign under this local law and in particular under section 9 (Local government to exhibit a sign) of this local law.

Schedule 1 Dictionary

Section 3

alteration or improvement to local government controlled areas or roads means—

- (a) installing, changing, damaging or removing a structure in a local government controlled area or on a road; or
- (b) planting, clearing or damaging of vegetation in a local government controlled area or on a road,

but does not include an alteration or improvement—

- (c) that constitutes development under the *Sustainable Planning Act 2009*;⁷
- (d) for which a tree clearing permit is required under the *Vegetation Management Act 1999*;
- (e) that involves a network connection; or
- (f) for which written approval of the local government is required under section 75 of the Act.

approval has the meaning given in *Local Law No. 1 (Administration) 2013* and includes all conditions of consent, permission, permit, licence, authorisation or approval.

assistance animal see *Guide, Hearing and Assistance Dogs Act 2009*, schedule 4 Dictionary.

authorised person means a person authorised by the local government under *Local Law No. 1 (Administration) 2013* to exercise the powers of an authorised person under this local law.

authorised vehicle means a vehicle engaged for or used in conjunction with local government purposes by or on behalf of the local government, or any other vehicle as authorised in writing by the local government.

bicycle see the *Transport Operations (Road Use Management) Act 1995*, schedule 4, definitions.

facility means any building, structure, carparking area, pedestrian access, vehicle access, fence, picnic shelter, toilet block, playground equipment, park bench, pond, waterfall, fountain, monument, amenities or grounds or any other fixture or fitting in or on a park or reserve.

⁷ See section 7, Sustainable Planning Act 2009.

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footpath see Transport Operations (Road Use Management) Act 1995, schedule 4, definitions.

goods does not include an animal.

guide dog means a dog trained to be an effective guide for a person with disability attributable to a vision impairment.

hearing dog means a dog trained to be used as an aid by a person with disability attributable to a hearing impairment.

interference or **interferes** includes damage, destruction, tampering, removal, alteration, defacement or change.

local government means Ipswich City Council.

local government controlled area—

- (a) means land, facilities and other infrastructure owned, held in trust or otherwise controlled by the local government, other than a road; and

Examples of local government controlled areas—

- *parks, reserves and recreational areas*
- *conservation parks*
- *cemeteries*
- *local government operated library, including mobile libraries*
- *local government Chambers and local government offices*
- *jetties.*
- *a mall*

- (b) includes part of a local government controlled area; and

- (c) includes any other road or area approved under chapter 6 of the *Transport Infrastructure Act 1994*.

mall means a mall established in accordance with the Act.

official sign means a sign erected pursuant to this local law.

park has the same meaning as in the Planning Scheme

permit regulated activity means—

- (a) an activity which is specified as a permit regulated activity in Schedule 2 of this local law; or
- (b) an activity which would ordinarily be prohibited by this local law or subordinate

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Local Law No. 7 (Local Government Controlled Areas and Roads) 2013

local law unless authorised by a permit, but for which a local law or subordinate local law specifies that a permit is not required.

planning scheme means the planning scheme for Ipswich City Council made pursuant to the superseded *Integrated Planning Act 1997*, as amended pursuant to the *Planning Act* from time to time.

power-assisted bicycle has the same meaning as in the TORUM Act

prohibited activity see section 8.

recreational activity includes sporting activity.

regulate includes the power to prohibit.

regulated object means a thing—

- (a) which in the opinion of the authorised person is dangerous; or
- (b) specified as a regulated object in a subordinate local law.

regulated vehicle means—

- (a) a vehicle; and
- (b) a wheeled recreational device; and
- (c) a bicycle, cycle and a tricycle; and
- (d) a power assisted cycle.

road means —

- (a) a road as defined in the Act, section 59; and
- (b) a State-controlled road in respect of which the chief executive has given written agreement under the TORUM Act, section 66(5)(b) where that act requires such agreement.

structure has the meaning given in the *Local Government Act 2009* and includes a structure as defined under the *Building Act 1975* and any other thing specified in a subordinate local law.

the Act means the *Local Government Act 2009*.

TORUM Act means the *Transport Operations (Road Use Management) Act 1995*

vehicle means—

- (a) a vehicle as defined in the TORUM Act schedule 4, definitions; or
- (b) any other thing specified as a vehicle in a subordinate local law.

wheeled recreational device has the same meaning as in the TORUM Act

Schedule 2 Permit regulated activities

Section 6

Column 1 Permit regulated activities	Column 2 Circumstances that do not require a permit under the Local Law
Alteration or improvement to local government controlled areas or roads ⁸	None.
Bringing or driving a motor vehicle onto a local government controlled area	<p>Accessing a local government controlled area by an authorised contractor for the purpose of repairing or maintaining a local government facility.</p> <p>Where there is an official sign permitting the bringing or driving of a motor vehicle onto the area.</p>
Bringing or riding a bicycle into a mall	Walking a bicycle from a road directly to a bicycle rack in a mall or from a bicycle rack in a mall directly to a road.
Bringing an animal into a pedestrian mall	<p>Bringing a hearing dog, guide dog or assistance animal into an outdoor pedestrian mall.</p> <p>The police, military or a member of State Emergency Services bringing an animal into the outdoor pedestrian mall in the course of official duties.</p> <p>Where approved by a management authority appointed for the purpose of managing the pedestrian mall.</p>
Entering or remaining in a local government controlled area outside of the opening hours.	None
Bringing an animal into a local government controlled cemetery.	None
Interfering with a grave, memorial or with flowers or tokens on a grave or memorial in a cemetery.	Where the grave, memorial flowers or tokens are being tended by a member of the deceased's family or persons authorised by the deceased's family or the operator of the

⁸ See the definition of *alteration or improvement to local government controlled areas and roads* in Schedule 1.

Column 1 Permit regulated activities	Column 2 Circumstances that do not require a permit under the Local Law
	cemetery.
Suffering, permitting or allowing any goods or materials or merchandise of any description to be placed in or upon a road.	Permitted only for such period as is necessary to house or remove the goods, materials or merchandise but in any event for not more than thirty (30) minutes.
Camping or residing on a local government controlled road or in a local government controlled area.	Where camping without a permit is permitted by signage
Bringing onto, being in possession of, or discharging a firearm in a local government controlled road or area	Permitted only where the firearm is being used as part of a performance in a theatre or where the firearm is in the possession of serving military personnel and being used in a memorial or military ceremony.
Seek or receive or indicate that a person wishes to receive a donation of money from any person	Permit is only required if the activity is to take place in a mall
Take part in any public assembly ⁹ or give any public address.	Permit is only required if the activity is to take place in a mall and in the case of a public assembly is not an authorised assembly under the <i>Peaceful Assembly Act 1992</i> .

⁹ Note also the requirements of the *Peaceful Assembly Act 1992*

Endnotes

1 Index to Endnotes

- 2 Date to which amendments incorporated
- 3 Key
- 4 Table of reprints
- 5 List of legislation
- 6 List of annotations

2 Date to which amendments incorporated

This reprint includes all amendments that commenced operation on or before the

3 Key

Key to abbreviations in list of legislation and annotations

Key Explanation

amd = amended
ch = chapter
def = definition
div = division
hdg = heading
ins = inserted
om = omitted
p = page
pt = part
renum = renumbered
rep = repealed
s = section
sch = schedule
sdiv = subdivision

4 Table of reprints

A reprint is issued upon the commencement of an amending instrument. A reprint is given the date of commencement of the amending instrument.
Table of reprints of this local law – no amendments

5 List of legislation

Original Local Law

Local Law No.7 (Local Government Controlled Areas and Roads) 2013

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Local Law No. 7 (Local Government Controlled Areas and Roads) 2013

date of gazettal 5 July 2013

6 List of annotations

Doc ID No: A6777333

ITEM: 15.2
SUBJECT: PUBLIC MONUMENTS AND MEMORIALS - ASSESSMENT OF APPLICATIONS
AUTHOR: TEAM LEAD (OPEN SPACE AND FACILITIES)
DATE: 9 FEBRUARY 2021

EXECUTIVE SUMMARY

This is a report concerning three current public monuments and memorials applications which have been received by Council from external community groups. The applications are in the process of being reviewed and assessed.

In the absence of not having active membership for the Ipswich Heritage and Monuments Advisory Committee, these applications are referred to Council for review and consideration.

RECOMMENDATIONS

- A. That the report be received and the contents noted.**
- B. That the Public Monuments and Memorials applications, as detailed in Attachments 3 – 8 of the report by the Team Lead (Open Space and Facilities) dated 9 February 2021, be approved to proceed to the next stage of the application process.**

RELATED PARTIES

Nil

ADVANCE IPSWICH THEME

Managing growth and delivering key infrastructure

PURPOSE OF REPORT/BACKGROUND

Public Monuments and Memorials Policy

At its ordinary meeting on the 16 October 2018, Council endorsed the Public Monuments and Memorials Policy [refer to item 1 tabled at the Planning, Development and Heritage Committee No, 2018(10)], as per Attachment 1. The objective of the Policy is to provide guidance on the assessment and management of requests for the installation of public monuments and memorials (PM&M) on Council owned or managed land. The Policy was

due for review in October 2020, however, due to competing priorities this review has not commenced.

Assessing Applications for Public Monuments and Memorials Procedure

Council officers implement the Policy with the guidance of *Assessing Applications for Public Monuments and Memorials Procedure* (Procedure) which was approved by the former Chief Operating Officer (Works, Parks and Recreation) on the 17 October 2018.

There are several stages within the procedure, and Stage 1 outlines applications for PM&M require assessment by Council officers against the adopted assessment criteria in consultation with Council's Cultural Heritage Coordinator and the Ipswich Heritage and Monuments Advisory Committee (IHMAC). Historically, once passing the stage 1 assessment process, a report has been submitted to Council seeking formal endorsement of the PM&M proposal.

At present, Council does not have an active IHMAC. Expressions of interests for membership on the IHMAC are anticipated to occur in 2021. In the absence of not having active membership for the IHMAC, it is recommended that Council is best placed to represent the communities' interests through review and consideration of current PM&M applications. Council currently has three (3) PM&M applications requiring approvals at various stages within the assessment process.

Current Public Monument and Memorial Applications

There are currently three outstanding PM&M applications. The below tables (tables 1 to 3) provide information on the status of each application and the current approvals required to progress the PM&M application.

Table 1 – Ipswich RSL Sub-Branch Application

Applicant	Ipswich RSL Sub Branch
Location/s	Soldiers Memorial Hall (63 Nicholas Street, Ipswich) and Memorial Gardens, Ipswich (61 Nicholas Street, Ipswich)
Summary of PM&M application	<p>November 2021 marks the centenary of the Soldiers Memorial Hall. To commemorate the centenary, the Ipswich RSL Sub Branch are seeking Council’s approval to install the following memorials adjacent to the Soldiers Memorial Hall and in Memorial Gardens, Ipswich;</p> <ul style="list-style-type: none"> • Eight (8) memorial stones to commemorate conflicts in which Australian Personnel served; • One (1) commemorative plaque mounted on sand stone plinth; and • Three (3) memorial plinths to commemorate World War 2 <p>Refer to Attachment 3 of this report to view the Ipswich RSL Sub Branch application and Attachment 4 provides the artist impression and locality map.</p>
Application Status	<p>The memorial proposals are supported by Council’s Cultural Heritage Coordinator and Department of Environment and Science (DES).</p> <p><i>Note:</i> The Soldiers Memorial Hall is State Heritage listed. All capital works improvements to the building or within 63 Nicholas Street, Ipswich require approval by DES.</p>
Remaining Approval	<p>Council to consider providing “in principal” support for the proposal. On the basis that the proposal is supported and the applicant is successful with grant funding, Council will be responsible for the planning, design and delivery of the project, hence negating any further approvals by Council.</p>

Table 2 – Zonta Club of Ipswich Application

Applicant	Zonta Club of Ipswich
Location/s	Lobley Park, Churchill (243 Warwick Rd, Churchill)
Summary of PM&M application	To commemorate the contribution of the Zonta Club of Ipswich to the local community, the club have proposed the installation of a memorial sculpture at Lobley Park, Churchill. The design of the memorial sculpture reflects the roles of both males and females in family life, and that violence in our community is not acceptable. Refer to Attachment 5 of this report to view the Zonta Club of Ipswich application and Attachment 6 provides the artist impression and locality map.
Application Status	The proposal has previously been supported “in principal” by IHMAC. The applicants preferred design now requires approval to progress to stage 2 of the application process.
Remaining Approval	Council to consider providing approval of the applicants preferred design.

Table 3 – Brisbane Bangla Language School and Ethnic Schools Association Application

Applicant	Brisbane Bangla Language School and Ethnic Schools Association (BBL&ESA)
Location/s	Robelle Domain, Springfield (155 Southern Cross Circuit, Springfield Central)
Summary of PM&M application	To install a monument which promotes the importance of mother languages in a multicultural society, as well as to demonstrate respect to the language martyrs around the world. Refer to Attachment 7 of this report to view the BBL&ESA application and Attachment 8 provides the locality map.
Application Status	The application has been assessed by Council officers and is deemed to satisfy the policy assessment criteria. The application now requires “in principal” support to progress to stage 2 of the application process.
Remaining Approval	Council to consider providing “in principal” support for the proposal.

LEGAL/POLICY BASIS

Not Applicable

RISK MANAGEMENT IMPLICATIONS

Not Applicable

FINANCIAL/RESOURCE IMPLICATION

The PM&M assessment process is undertaken using existing Council resources and budgets.

COMMUNITY AND OTHER CONSULTATION

The applicants have demonstrated community engagement within their PM&M application, inclusive of letters of support from State and / or Local Members.

Council will undertake community consultation that aligns with the delivery of capital project delivery.

CONCLUSION

Council currently has three (3) Public Monument and Memorial applications requiring approvals at various stages within the PM&M assessment process. In the absence of not having active membership for the IHMAC, it is recommended that Council is best placed to represent the communities' interests through review and consideration of the three (3) PM&M applications.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1	Public Monuments and Memorials Policy ↓ 
2	Assessing applications for Public Monuments and Memorials Procedure ↓ 
3	Ipswich RSL Public Monuments and Memorials application ↓ 
4	Ipswich RSL Public Monuments and Memorials application - Locality Map and Artist impression ↓ 
5	Zonta Club of Ipswich Public Monuments and Memorials application ↓ 
6	Zonta Club of Ipswich Public Monuments and Memorials application - Locality map and artist impression ↓ 
7	BBLS&ESA Public Monuments and Memorials Application ↓ 
8	BBLS&ESA Public Monuments and Memorials Application - Locality map and artist impression ↓ 

Mark Bastin

TEAM LEAD (OPEN SPACE AND FACILITIES)

I concur with the recommendations contained in this report.

Mary Torres

INFRASTRUCTURE STRATEGY AND PLANNING MANAGER

I concur with the recommendations contained in this report.

Tony Dileo

MANAGER, INFRASTRUCTURE STRATEGY

I concur with the recommendations contained in this report.

Sean Madigan

ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

“Together, we proudly enhance the quality of life for our community”

	PUBLIC MONUMENTS AND MEMORIALS POLICY	Document No: A5137814
<p>1.1 Objectives: To provide guidance on the assessment and management of requests for the installation of public monuments and memorials on Council's owned and/or managed land.</p>		
<p>1.2 Regulatory Authority:</p> <ul style="list-style-type: none">• <i>Local Government Act 2009</i>• Ipswich Planning Scheme• Public Parks Strategy• <i>Queensland Heritage Act 1992</i> <p>1.3 Policy Statement: Council will assess applications from individuals or groups wishing to formally recognise local people, groups, places and events of significance to the Ipswich region. The people, groups, places and events may be of local, citywide, State or National significance with priority being given to citywide, State and National significance.</p> <p>New monuments and memorials should generally not commemorate a person or persons, or a place or event that is already memorialised in the City. Some events may be memorialised in more than one location in the City (eg war memorials and war monuments) with appropriate justification. The subject of a monument or memorial must have demonstrated strong community support.</p> <p>Council will assess all applications strictly applying the criteria set out in this Policy.</p> <p>Council will take ownership and responsibility for the maintenance of approved monuments and memorials.</p> <p>1.4 Scope: This policy only relates to requests for public monuments and memorials on Council's owned and/or managed land.</p> <p>1.5 Requests for public monuments and memorials: A request can be made by an individual, group or organisation.</p> <p>All requests must be submitted on the appropriate application form and include detailed information to support the proposal. Each request must address all the relevant application requirements and assessment criteria as detailed in this Policy.</p> <p>If commemorating an historical person, place or event the application should include appropriate historical information and cite relevant sources (eg Queensland Times Newspaper date and title of article).</p>		

The applicant is to ensure that all material supplied to Council is accurate. The applicant may be required to provide additional evidence or research material to further substantiate the proposal.

Detailed design and specifications will only be required if the proposal is supported by the Ipswich Heritage and Monuments Advisory Committee.

1.6 Application requirements:

All applications must be submitted on the appropriate form and include information to support the proposal including:

Funding:

- a) All costs associated (including design, manufacture, certification, installation, full 'life cycle' and maintenance costs) with the monument or memorial will be the responsibility of the applicant.
- b) Monuments and memorials manufacture and installation will not occur until the funding is received by Council.
- c) Council may determine to fund the installation of a public monument and memorial through its capital budget.

Location Options:

- a) The Ipswich City Centre Memorial Gardens and Pump Yard Park is the preferred location for any proposed new public monuments and memorials reflecting Ipswich's war heritage.
- b) Any proposed new public monuments and memorials to Ipswich's mining heritage are to be placed where possible, at sites where mining memorials already exist.
- c) Any other proposed locations must not detract from any existing features within the area and must have a strong connection to the City of Ipswich and a location appropriate to their purpose – such as a place to reflect or for communities to gather.
- d) Any other proposed locations must take into consideration the density of existing public monuments and memorials in the area.
- e) Approval for monuments and memorials on property entered on the Queensland Heritage Register is the responsibility of the Department of Environment and Science. The applicant will be responsible for obtaining approval from the Department if the request is supported by Council.

Gravitas, accuracy and community support:

- a) Any application should generally not relate to subjects memorialised elsewhere.
- b) Any application must be significant to Ipswich people, places, events or war or mining heritage.
- c) Any application must have strong community support and must demonstrate this support and commitment to ongoing community engagement.
- d) Any application must include factual sourced information associated with the monument or memorial and be accepted by the community and endorsed by Council.

Design proposal:

- The design of a monument or memorial is to be respectful of the subject
-
- All information including text and images must be historically correct and verified.
- The design and materials must be of a high standard, taking into account public safety, potential for vandalism and maintenance.
- The monument or memorial should be designed with a lifespan greater than 24 years. Materials should be durable, robust and require minimal maintenance.
- Any monument or memorial must be certified by a structural engineer.
- Where images are included copyright approval may need to be obtained.

1.7 Application Assessment and Criteria:

Council will give due consideration to every proposal to install a public monument and memorial. However, approval of a proposal is only likely in instances where Council is satisfied that the proposal meets the following criteria:

1. The person, place or event is significant to the Ipswich Local Government Area, the Ipswich region, Queensland or Australia.
2. The person, place or event has not been commemorated elsewhere (excluding war memorials and war monuments).
3. Strong community support has been demonstrated
4. It is acknowledged that values and beliefs will not align between all members of the community when considering impacts or proposals. This is not a significant reason to decline an application.
5. The design is appropriately respectful of the subject.
6. The proposed design and materials are of a high standard and the desired design lifespan is met.
7. The proposed design is safe for a public place.
8. The historical information is correct and verified.
9. An estimate of cost including design, manufacture and installation has been provided.
10. Evidence of funding for the total project has been provided.
11. The funding provided by the applicant provides full 'life cycle' and maintenance costs to enable Council to maintain the public monument and memorial for its whole life.

1.8 Approval process:

The approval process will occur in two stages.

A supporting procedure titled 'Assessing Applications for Public Monuments and Memorials' will guide Council officers on how to assess any applications received.

Stage 1

Stage 1 will include the assessment of the application against the assessment criteria and, where applicable, historical information will be assessed by Council's Cultural Heritage Coordinator.

If the application is supported, the applicant will be requested to progress to Stage 2.

If the application is not supported, the applicant will be advised accordingly.

Stage 2

Following receipt of official notification that the proposal is supported, the applicant will be requested to provide further details to support the application such as:

- i. Detailed design and construction drawings, specifications and certification by a registered structural engineer.
- ii. Statement of total cost including design, manufacture, installation and full 'life cycle costs'.
- iii. The applicant may be requested to provide further detail or clarification.

The application will be further assessed following receipt of this application and a report prepared for Council consideration of the proposal.

Following Council consideration of the application, the applicant will be advised of the decision. Successful applicants will also be advised of any further statutory approvals that may be required including the Ipswich Planning Scheme, National Construction Code (building) and the *Queensland Heritage Act 1992*.

1.9 Decommissioning

Council may approve the decommissioning of a monument or memorial if it comes to the end of its design life, poses a risk to public safety, traffic conditions change or for any other relevant reason.

1.10 Roles and responsibilities:

Applicants are responsible for funding their proposal, demonstrating community support and ensuring they meet all the assessment criteria for all applications.

Cultural Heritage Coordinator will be responsible for assessing any historical information provided with an application.

Ipswich Heritage and Monuments Advisory Committee to provide guidance to **Works Parks and Recreation** in relation to proposed location and inclusion of the new public monument or memorial.

Ipswich City Council is responsible for approving or declining applications for public monuments or memorials on Council owned or managed land.

Works Parks and Recreation are responsible for applying the Policy and Assessment Criteria to each application in consultation with the **Ipswich Heritage and Monuments Advisory Committee** and preparing committee reports for Council's consideration on each application.

1.11 Definitions:

'gravitas' – dignity, seriousness or solemnity of manner.

'full life cycle costs' – sum of all recurring and one-time (non-recurring) costs over the full life span or a specified period of a structure. It includes purchase price, installation cost, operating costs, maintenance and upgrade costs and remaining (residual or salvage) value

at the end of ownership or its useful life.

'plaque' – is a flat piece of metal, stone or other durable material with a two-dimensional face that can be fixed to an object, pavement or building. A plaque includes text and/or images to recognise a place or event or to interpret the history of a public place.

'memorial' – is a plaque, structure, statue or a building built to honour some notable person or event.

'monument' – is a plaque, structure, statue or building built to remember a person or persons who have died.

1.12 Policy Author: Works Parks and Recreation

Date of Council Resolution: 16 October 2018

Committee Reference and Date: Planning, Development and Heritage Committee No. 2018(10) of 9 October 2018

No. of Resolution: 1

Date to be reviewed: 16 October 2020

	ASSESSING APPLICATIONS FOR PUBLIC MONUMENTS AND MEMORIALS PROCEDURE	Document No: A5139671 Procedure No: WPR-051
1.1 Objectives: The objective of this procedure is to provide Council employees guidance in assessing applications for the installation of public monuments and memorials on Council owned or managed land.		
1.2 Regulatory Authority: <ul style="list-style-type: none">• <i>Local Government Act 2009</i>• Ipswich Planning Scheme• Public Parks Strategy• <i>Queensland Heritage Act 1992</i>• Public Monuments and Memorials Policy		
1.3 Scope: This procedure will outline the steps in assessing applications received for the installation of public monuments and memorials on Council owned or managed land.		
1.4 Application and Approval Process: <p>All requests for a public monument and memorial on Council owned or managed land is to be submitted on the approved application form and include all relevant details as outlined within the application form.</p> <p>The application and approval process will occur in two stages.</p> <p><u>Stage 1</u></p> <ul style="list-style-type: none">i. All relevant information as detailed on the application form has been provided and must be accompanied by artist impression, materials list, environmental sustainability and maintenance statement and estimate of cost.ii. Assessment of request against the assessment criteria will be undertaken by the Works Parks and Recreation Department in consultation with the Ipswich Heritage and Monuments Advisory Committee.iii. The applicant may be requested to provide further detail or clarification to support the application.iv. Historical information provided with the application will be assessed by the Council's Cultural Heritage Coordinator.v. If the application is supported by Council, the applicant will be notified to progress to Stage 2.vi. If the application is not supported the applicant will be notified accordingly. <p><u>Stage 2</u></p> <p>Following receipt of official notification that the proposal is supported, the applicant will supply the following additional information to enable the application to be progressed.</p> <ul style="list-style-type: none">i. Detailed design and construction drawings, specifications and certification by a registered structural engineer.		

- ii. Statement of total cost including design, manufacture, installation and full 'life cycle costs'.
- iii. The applicant may be requested to provide further detail or clarification.

The final application detail will be assessed by the Works Parks and Recreation Department in consultation with the Ipswich Heritage and Monuments Advisory Committee.

Works Parks and Recreation will prepare a report on the application for consideration by Council.

Following Council consideration of the application, the applicant will be advised of the decision. Successful applicants will also be advised of any further statutory approvals that may be required including the Ipswich Planning Scheme, National Construction Code (building) and the *Queensland Heritage Act 1992*.

1.5 Roles and responsibilities:

Applicants are responsible for funding their proposal, demonstrating community support and ensuring they meet all the assessment criteria for all applications.

Cultural Heritage Coordinator will be responsible for assessing any historical information provided with an application.

Ipswich Heritage and Monuments Advisory Committee to provide guidance to **Works Parks and Recreation** in relation to proposed location and inclusion of the new public monument or memorial.

Ipswich City Council is responsible for approving or declining applications for public monuments or memorials on Council owned or managed land.

Works Parks and Recreation are responsible for applying the Policy and Assessment Criteria to each application in consultation with the **Ipswich Heritage and Monuments Advisory Committee** and preparing committee reports for Council's consideration on each application.

1.6 Procedure Author: Works Parks and Recreation Department

Date of approval: 17 October 2018

Title of Manager: Chief Operating Officer (Works, Parks and Recreation)

Date to be reviewed: 17 October 2020



Public Monuments and Memorials Application Form

BEFORE COMPLETING THIS FORM PLEASE ENSURE YOU HAVE DONE THE FOLLOWING:

I have read the Public Monuments and Memorials Policy Yes
 I/my organization understand the funding requirements associated with my proposal Yes
 I have discussed my proposal (including the location) with an officer of Ipswich City Council Yes

APPLICANT DETAILS

Title		First name	Debbie	Surname	Wadwell
Company name	Ipswich RSL Sub Branch				
Unit/Level/Number	63	Street	Nicholas Street		
Suburb	IPSWICH	QLD	Postcode	4305	
Postal address (if different to above)					
			Postcode		
Phone number during business hours	07 3281 4159				
Email address	irslsb@bigpond.net.au				

1. MY ORGANISATION'S PROPOSAL IS FOR THE FOLLOWING:

Ipswich RSL Sub Branch seek approval to install granite memorial stones in hedged garden at Soldiers Hall Memorial Park, 61 Nicholas St, Ipswich QLD. Proposed memorials would be equal in scale and design to existing memorials in location. The proposed memorials will represent and commemorate conflicts in which Australian Personnel served. These memorials would commemorate Boer War, Borneo, Korea, Vietnam, Malay Emergency, Iraq & Afghanistan.

Also WW2 3x panels and A memorial for the Peacekeepers – Timor, Cambodia, Namibia, Somalia, Bougainville, Rwanda.

2. LOCATION:

The characteristics I require of the location for my proposal are:

61 Nicholas St, Ipswich (Soldiers Hall Memorial park) is recognized as the official Memorial Park for the city of Ipswich. In November 2021, Ipswich Soldiers Memorial Hall will reach 100 years in Service. Ipswich RSL Sub Branch are recognizing this achievement by holding a commemorative centenary service to mark the 1— years of activity of the building and adjoining park. This building and park was funded and built by the people of Ipswich and always been in support of veterans and their families. Our intention is to have all monuments in place for the 100 year commemoration which takes place in both the building and the park. Request is to complete this representation by including and representing the remaining conflicts to the community of Ipswich. As the initial plan layout utilises the boundary gardens as the designated positions for the stones, it is our proposal to continue this design lay out for all future stones. See attached designs

3. GRAVITAS, ACCURACY AND COMMUNITY SUPPORT:

I/we believe that the subject that this proposal relates to is the only one in Ipswich. Yes

This proposal is significant to the civic or cultural life of Ipswich and is of enduring interest to the people of

Ipswich for the following reasons: *(Refer to the Public Monuments and Memorials Policy)*

The City of Ipswich is regarded as a Defence City. Research data from Sub branch history and archives has revealed Ipswich Residents being involved in all conflicts that Australia has committed Defence Personnel.

Letters of support from:

- 1. Mayor of Ipswich – Teresa Harding*
- 2. Jennifer Howard MP*
- 3. Jim Madden MP*
- 4. Matthew Rennie OAM – Korea Veteran*
- 5. Edwin Grainger – Afghanistan Veteran*
- 6. Michael Blaine – Deputy President Ipswich RSL Sub Branch*
- 7. Chaplin Peter Woodward*
- 8. Christopher Bishop*
- 9. Phillip McGuire*

This proposal is of particular significance to the following communities within Ipswich:

(Refer to the Public Monuments and Memorials Policy)

Every year Ipswich RSL Sub branch hold Services to commemorate Remembrance Day, Anzac Day, Korea Veteran Service and Vietnam Services. We hold every 5 yrs a service for East Timor. This year (2020) is the 75th Anniversary of WW2. Every 5 years we honour 'Victory in the Pacific'. All these commemorations are strongly supported by and attended by the people of Ipswich.

I/my organization can demonstrate the support and significance of these communities in the following ways:

(Refer to the Public Monuments and Memorials Policy)

With the installation of the proposed dedicated stones, Ipswich community members and groups will be able to direct their respect to their recognized conflict memorial instead of a generic stone.

Attached designs and photos

I/my organization provides the following historical information relating to the proposal: *(this may include but not limited to photos, newspaper articles, book excerpts and may require the obtaining of copyright permission/s)*

Refer to other comments in para 3

My organization will commit to ongoing engagement with relevant communities until this project is complete.

Yes

I/we believe the factual content associated with this/these memorial/plaque/s has been thoroughly researched and understand the facts may require community and Ipswich City Council endorsement for the proposal to proceed. Yes

4. BUSINESS

For those applications that relate to a business, I/my organization believe this business has had an enduring social impact and plays a significant role within Ipswich for the following reasons:

This request proposal is submitted by the Ipswich RSL Sub Branch. We are the recognized authority representing Veterans and service personnel within the Ipswich Community.

We acknowledge that logos and brandings are not permitted on plaques and memorials in the City of Ipswich. Yes

5. FUNDING

Do you have the funds to pay for this proposal or can you raise the funds including design, manufacture, certification, installation, full 'life cycle' and maintenance costs.

Yes

If your application relates to memorials, please outline your funding sources below (e.g. grants, community donations etc).

We will apply for Grants, Community Donations/funding.

6. TEST OF TIME

The subject of my proposal (except for clusters of plaques) has been deceased at least five years and/or the event occurred more than five years ago Yes

I understand it may take some time for my proposal to be considered and actioned by Ipswich City Council; and that delivery of memorial can take several years Yes

7. ARTISTIC MERIT AND FORM

I/my organization will collaborate with Ipswich City Council on my proposal as required. I understand that memorials require concept, artist selection, design, durability, environmental sustainability and maintenance; plaques require collaboration on texts only. **Yes**

8. DIGITAL ADDITIONS (FOR PLAQUE AND MEMORIALS CLUSTERS ONLY)

Should the proposed plaque or memorial proceed to installation, I/my organization will provide any additional material required to enable accurate information to be placed on Ipswich City Council's digital maps. **Yes**

(Optional) To supplement my proposal, I/my organization are considering the following digital enhancements:

9. POLICY

Are you aware that local and state government policies and legislation can relate to new memorials? **Yes**

Please list relevant polices and legislations relating to your application (this applies to memorial applications only).

10. RELOCATION AND DECOMMISSIONING

I/my organization acknowledges that, if circumstances require it, Ipswich City Council may need to relocate plaques and memorials. After 10 years, if circumstances require it, Ipswich City Council may need to remove or transfer ownership of plaques and memorials. **Yes**

11. APPLICANT DECLARATION

I/my organization acknowledges that by completing and submitting this application form does not guarantee immediate approval and only completes Stage 1 of the assessment/application process (Refer to the Public Monuments and Memorials Policy) **Yes**

I/my organization acknowledges that by completing and submitting this application form that the responsibility for construction, supervision and certification of the proposed monument or memorial may lay with myself/my organization (Refer to the Public Monuments and Memorials Policy) **Yes**

I declare that the information I have provided is true and correct and that I have read the Public Monuments and Memorials Policy and am familiar with the information relevant to my application.

Applicant signature	<i>Robt Wodley</i>	Date	<i>15/6/2020</i>
<i>PRESIDENT</i> Organization (if applicable)	<i>IPSWICH RSC Sub Branch</i>	Date	<i>15/6/2020</i>

Privacy Policy

Ipswich City Council is committed to protecting your privacy. The personal information you provide on this application is being collected by Ipswich City Council for the primary purpose of assessing your eligibility for a Monument or Memorial only. We may also need to contact you from time to time for directly related purposes. Your personal information will not be disclosed to any external party without your consent, unless required or authorized by law. Failure to provide the information requested, means your application cannot be processed. If you wish to gain access to, or alter any personal information you have supplied to Ipswich City Council whilst completing this application, please contact us on 07 3810 6666. Access our statement at <http://www.ipswich.qld.gov.au>

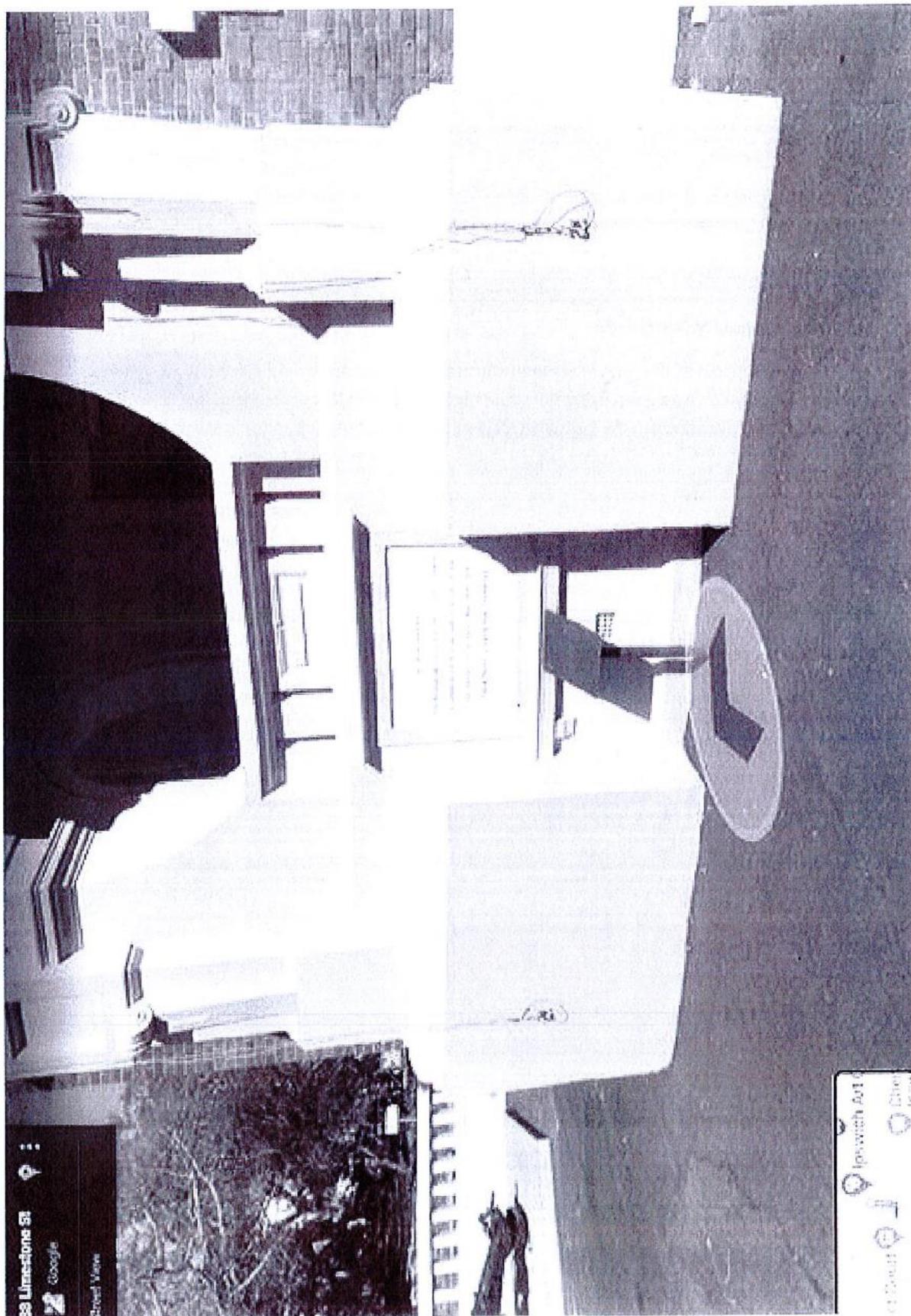
HOW TO APPLY

Please submit the completed form and attachments by:

<p> Mail Ipswich City Council PO Box 191 IPSWICH QLD 4305</p>	<p>In Person Ipswich City Council Customer Service Centre 143 Brisbane Street, Ipswich (top of mall)</p>
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Mayor

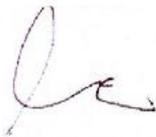
Ipswich City Council

I am writing in support of the installation of memorials for Australian War Service since the Boer War as well as Australia's involvement in Peacekeeping and Peacemaking operations.

I am a 23 year veteran of the Australian Regular Army with operational service in Somalia and East Timor, I have been a member of the Ipswich RSL Sub Branch Since 2010 and I am currently the Deputy President of Ipswich RSL Sub Branch.

Since returning to Ipswich after my service in the Australian Regular Army ceased in 2006, I have noted and made comment on a number of occasions that there is a distinct lack of recognition of Ipswich men and women who have served in the Australian Military in a number of wars and peacekeeping missions.

The current proposal for new memorials is sound and meets the expectations of the citizens of Ipswich.



Michael Blaine

Deputy President

Ipswich RSL Sub Branch

14 Jun 20

Ipswich RSL

From: Matthew Rennie [REDACTED]
Sent: Friday, 12 June 2020 11:44 AM
To: Ipswich Rsl
Subject: Memorials

Flag Status: Flagged

Dear Sir,

As a veteran of the war in Korea, I wish to add my support to the R&SL proposal of memorial placement within the memorial park.

Over the years I have been frustrated with the lack of knowledge and recognition of the Korean War veterans, and for far to long it's been the forgotten War, the memorial proposal will go a long way to correct this neglect.

Matthew D Rennie OAM
Korea veteran 1952-1953 WIA 24/4/53
Malaya emergency 1955-1957

Sent from my iPad

Ipswich RSL

From: Peter & Joan Woodward [REDACTED]
Sent: Friday, 12 June 2020 1:46 PM
To: Ipswich RSL
Subject: Letter of support - Memorials

Flag Status: Flagged

Debbie Wadwell

Secretary

Returned & Services League of Australia (Qld Branch)
Ipswich Sub-Branch Inc.

Dear Debbie,

I write to support the request to Ipswich City Council to place memorials for WW2 ,Boer War, Borneo, Korea and Vietnam, Iraq & Afghanistan in the Memorial Park. The recognition of those who have served our nation in these conflicts is most appropriate to both acknowledge their sacrifice and the impact on families and communities occasioned by those conflicts. I trust that they will also serve as a reminder that war brings such suffering and pain to all involved so that our hope and our prayer can always be that we will go on seeking ways to bring reconciliation and peace in our world.

On a personal note my life has spanned the Borneo, Korea, Vietnam, Iraq and Afghanistan conflicts; and I remember particularly the tension in our society at the time of the Vietnam War. I was a university student and registered for National Service, but was indefinitely deferred. I felt the inequity of such a ballot and as the years passed realized the trauma in the lives and families of so many "Vietnam Vets." More recently my service as an Army Chaplain included time with people who were deployed and I witnessed the mixture of excitement, apprehension and anxiety the impacted people especially families.

It is important that communities acknowledge the service of our veterans through physical memorials and through our commemorative events; and I would count it a privilege to be involved in the dedication of memorials in the Memorial Park.

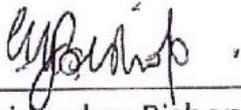
Peter Woodward

Chaplain, Ipswich RSL

Dear Sir/Madam,

To whom it may concern

As a veteran of East Timor, Afghanistan I support the placement of a memorial stone to commemorate Australia's (involvement East Timor as INTERFET and UNTAET) Australian Peace Keepers. I also support the establishment of memorial stones to commemorate Australia's involvement WW2,Boer War, Borneo, Korea Malay Emergency, Vietnam, Iraq & Afghanistan.



Christopher Bishop (SGT Retired)

RAAF

A125043/8154835





29 Burnett St.
Sadliers Crossing
QLD.

PO Box 5241,
Brassall, 4305,
QLD.

Date: 10th June 2020

RE: Memorials

Dear Sir/madam,

Please consider the request to have Memorials in the Memorial Park for, WW2 (3 panels), Boer War, Borneo, Korea and Vietnam, Iraq & Afghanistan. A Memorial for Australians involved in Peace Keeping operations around the world should also be considered.

This would be a great addition to the memorial already in place and would show respect for all service personal from all conflicts and overseas service where life has been put at risk to the advancement of the Australian Government Interests at the time.

As a business in Ipswich I wish to endorse the RSL's request to have these memorials in place.

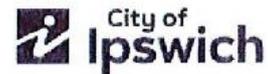
Please feel free to contact me if need be.

Regards


Edwin Grainger.
Principal
info@vestigium.com.au
04 18426655
Qld Security providers #3623418
Field Agent & Collection Agent #4061192



Member Institute of Mercantile Agents, Member of Australian Institute of Professional Investigators



Mayor Teresa Harding

45 Roderick Street
PO Box 191
IPSWICH QLD 4305

Phone (07) 3810 6011
Email mayor@ipswich.qld.gov.au

ipswich.qld.gov.au

13 May 2020

TO WHOM IT MAY CONCERN
LETTER OF SUPPORT
IPSWICH RSL SUB BRANCH

As the Mayor of Ipswich, it gives me great pleasure to support Ipswich RSL Sub Branch in their endeavours to secure funding assistance from the Queensland Veterans' Memorial Grants Program.

Since its inception, the Ipswich RSL Sub Branch has been an integral part of the Ipswich community providing assistance and social connection to local ex-service men and women. Ipswich Council acknowledges the contribution of our veterans and has identified the Ipswich City Centre Memorial Gardens and Pump Yard Park as the preferred location for public monuments and memorials which reflect Ipswich's war heritage.

Ipswich RSL Sub Branch are seeking to further acknowledge and honour the contributions of past and present servicemen and women and as such are seeking financial support to finalise a number of memorials in the Ipswich Memorial Gardens.

I am pleased to provide this letter of support and trust that the application for funding will be given every consideration for this genuine and worthy request for assistance.

Yours sincerely

A handwritten signature in black ink that reads 'Teresa Harding'.

Mayor Teresa Harding



Your Ref:
Our Ref: JM:DS

6 May 2020

Queensland Veterans' Memorial Program
PO Box 15185
CITY EAST QLD 4002

To Whom It May Concern:

Re: Support of Ipswich RSL Veterans Memorial Application

I write to offer my support for Ipswich RSL's Queensland Veterans' Memorial grant.

Ipswich RSL has a proven record of leaving a legacy for future generations. It is my understanding they wish to continue this legacy but can only do so with appropriate support. The projects to which this application relate from my understanding are many and varied and include but are not limited to the following:

- Malaya Emergency
- Borneo
- Korea
- Vietnam
- Timor
- Somalia
- Afghanistan and Iraq

It is my submission that the creation and/or completion of these memorials leave a legacy, promote a benefit to the Veteran community, increase the knowledge of local service and are accessible.

I commend the project(s)

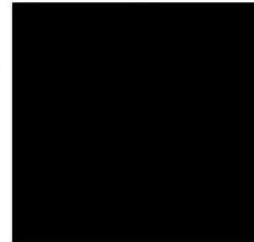
Please do not hesitate to contact me if you require any further information.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Jim Madden'.

Jim Madden MP
Member for Ipswich West

P. M. Maguire



9 June 2020

Ipswich City Mayor Teresa Harding

Ipswich City Council

PO Box 191

Ipswich QLD 4305

Mayor,

I am writing to you in support of the Returned & Services League of Australia (Qld Branch), Ipswich Sub-Branch Inc. of 63 Nicholas Street Ipswich, QLD 4305 in requesting that the Ipswich City Council place Memorials in the Park. These Memorials will be WW2 (3 panels), Boer War, Borneo, Korea and Vietnam, Iraq & Afghanistan. Also a Memorial for Australians involved in Peace Keeping Duties.

I served in the Royal Australian Air Force for 27 years as a Specialist Ground Defence Officer and saw Active Service in the Republic of South Viet Nam. I was also born and raised in Ipswich and as a youth and teenager was an active member of the Air Training Corps that participated in many Ceremonial Duties at various War Memorials in and around town.

During my service career I was an active member of the RSL in South Australia, Victoria, New South Wales and Queensland. During that time I organised and participated in many Ceremonial Events that were held in Capital Cities, Towns and Schools both large and small. My aim and that of the RSL and Military was always to remember the ultimate sacrifice that our forebears willingly gave.

Since retiring from the RAAF, I have been a member of the Ipswich RSL Sub-Branch (Member # 1502900) and have attended various Ceremonial Events including ANZAC Day Parades and other Military Events in Ipswich, Brisbane Wagga Wagga, Melbourne and Canberra. During all these events, it was clear to me that the youth of today and tomorrow require not only memories of what was, when and why the sacrifice occurred, but a tangible, accessible edifice that all can see and visit. Remembering once or twice a year is not enough. The older generation will not be here forever. The city and its people, need to inform future generations of what our Grand Parents, Parents, Brothers, Sisters, Uncles and Aunts gave; their youth, their lives, their future so that they may enjoy today's freedoms. As such we need not only passed on memories, but a visual touchable means of remembrance ie: A Memorial. A Memorial as proposed by the Ipswich Sub-Branch will be , an everyday reminder of the ultimate sacrifice paid by Australians (Ipswich) past, present and future.



Jennifer Howard MP

MEMBER FOR IPSWICH

TELEPHONE	07 3447 2100	EMAIL	ipswich@parliament.qld.gov.au
FACSIMILE	07 3447 2109	ONLINE	www.jenniferhowardmp.com.au
OFFICE	125 Brisbane Road Booval QLD 4304	SOCIAL	www.facebook.com/jenniferhowardforipswich
POSTAL	PO Box 52 Booval QLD 4304		www.twitter.com/jen4ipswich

RE: SUPPORT FOR IPSWICH RSL SUB BRANCH

To whom it may concern

I am proud to support Ipswich RSL Sub Branch's project to install additional memorials in Ipswich's RSL Memorial Gardens at 61 Nicholas St Ipswich.

These memorials will be a valuable addition to the Memorial Gardens and will remind our community of the local men and women who served so courageously in overseas wars.

Ipswich RSL Sub Branch operates out of the Soldiers' Memorial Hall on Nicholas Street and it is wholly appropriate that the new memorials be erected in the adjacent Memorial Gardens.

As the Member for Ipswich and the Assistant Minister for Veterans' Affairs in Queensland, I am very supportive of the important work the Ipswich RSL Sub Branch does for Ipswich veterans. With our strong ties to the defence force, and our large population of ex-service personnel, the Ipswich RSL Sub Branch is an integral part of the Ipswich community and an organisation that many veterans could not do without.

I welcome the Ipswich RSL Sub Branch's project to install additional memorials in the Memorial Gardens, and I look forward to the project's completion over the coming years.

Yours sincerely



Jennifer Howard, MP
Member for Ipswich

23 April 2020

DELIVERING FOR IPSWICH

HAAG Monumental Masons PTY LTD

Phone 3281 4805, Fax 3281 4678
Web: haagmasons.com.au
Email: info@haagmasons.com.au

ABN - 47 165 568 043
Office address
14 Carr Street, Ipswich, 4305

Postal address
PO Box 4302
Raceview QLD 4305

Quote Number: 5707

Quote Issued Date: 08-May-20

RSL Ipswich Attn: Debbie Wadwell

, QLD

Email: irslsb@bigpond.net.au

Quotation:

RSL Ipswich - Supply 8x Australian Grandee Memorials 1000 x 500 x 100mm, full polished. Fix cast plaques 500 x 300mm to face of memorial. Install onto concrete foundation (constructed by other)
Cost for this would be \$2,514.16 per memorial, including gst.

Supply 3x Black Granite Memorials 1800 x 800 x 100mm with rustic tops, backs and sides, to be installed by others. Cost for this would be \$9,180.60 including gst. There will be an additional cost for lettering of approximately \$3.75 per letter ex gst. Additional cost of \$350 per photo ex gst.

Haag Monumental Masons has allowed a 10% discount to the cost of the memorials.

Tax Invoice

Quoted Price:	\$27,865.00
Plus GST:	\$2,786.50
Total Cost:	\$30,651.50
Deposit Paid (To Date):	\$0.00
Total:	\$30,651.50

Bank Details: HAAG MONUMENTAL MASONS
BSB - 124 001
Account - 12347253

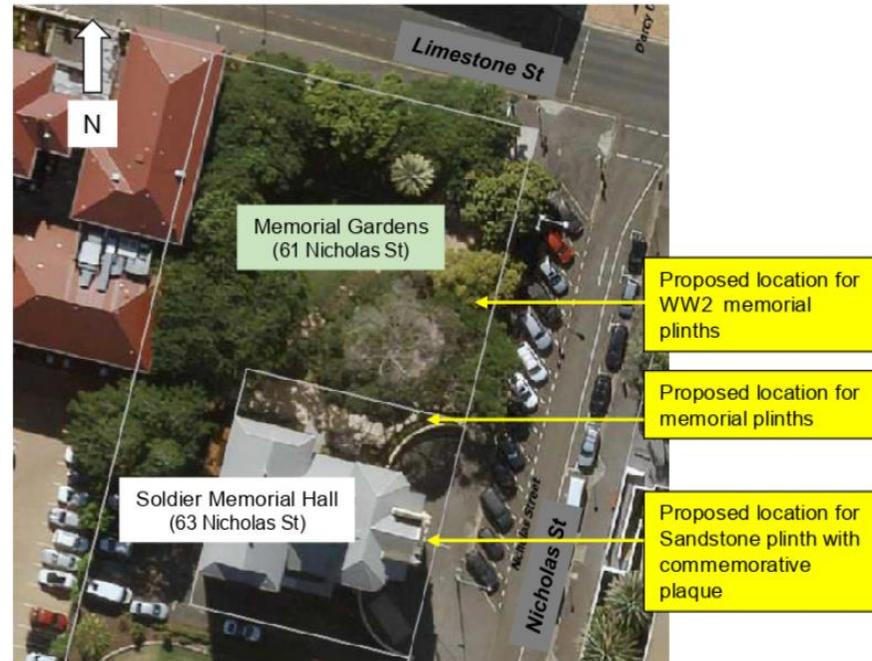
The total cost price for this quote is valid for a period of 30 days after the above issue date.

If this quote is accepted, would you please sign and return. A **30% deposit (\$9,195.45)** is required before work can commence. Final Payment is due **seven (7) days** after completion. Any late payments will incur a penalty charge.

If you require any further information, please do not hesitate to contact us.

Lettering Checked _____ Quote Accepted (signature) _____

Ipswich RSL Sub Branch – Memorial proposals



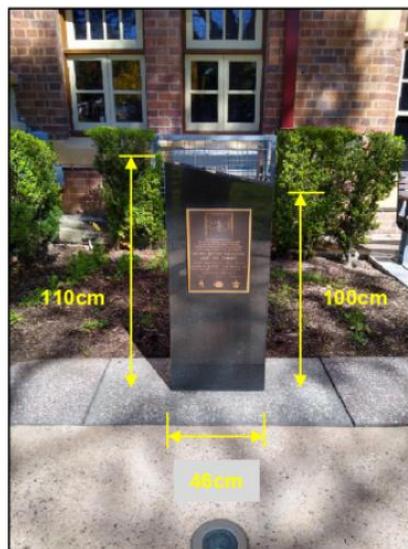
Locality Map
(Plan not to scale)

Ipswich RSL Sub Branch – Memorial proposals



Artist Impression of proposed memorial plinths, Soldiers Memorial Hall, Ipswich

Ipswich RSL Sub Branch – Memorial proposals



Front elevation



Side elevation

Details

- Installation of eight (8) new memorial granite plinths (equivalent to existing) in existing garden area. Select areas of existing hedge will need to be removed to accommodate each memorial plinth;
- Each memorial plinth will commemorate past conflicts which ADF personnel served in;
- Dimensions for each memorial plinth (in centimetres) 100 – 110cm high (bevel top) x 46cm wide x 10cm thick (These are the dimensions of the existing plinth as shown);
- Each memorial plinth to be suitably offset from existing path edge and masonry retaining / balustrade wall.
- Materials – Polished black granite with bronze plaque

Ipswich RSL Sub Branch – Memorial proposals



Existing trail plaque offset from Soldiers Memorial Hall



Artist Impression of proposed sandstone presentation stone with commemorative plaque to be offset from Soldiers Memorial Hall

Ipswich RSL Sub Branch – Memorial proposals



Artist Impression of proposed WW2 memorial plinths in Memorial Gardens, Ipswich



IPSWICH CITY COUNCIL
**Public Monuments and Memorials
Application Form**

Note: Before completing this form please ensure you have done the following:

I have read the Public Monuments and Memorials Policy.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I/my organisation understand the funding requirements associated with my proposal.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I have discussed my proposal (including the location) with an officer of Ipswich City Council.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

APPLICANT DETAILS

Title	Ms	Given names	Pat	Surname	Evatt
Business/Trading name	Zonta Club of Ipswich Inc				
Contact person (if business)	Robyn Hargreaves				
Residential address	6 Connemara Court				
Suburb	Yamanto	State/Territory	Qld	Postcode	4305
Postal address (if different from above)	PO Box 505				
Suburb	Ipswich	State/Territory	Qld	Postcode	4305
Home phone	3288 9804	Work phone	N/A	Mobile	0466 168 175
Email	ipswichzonta@gmail.com				

1. MY ORGANISATION'S PROPOSAL (if you require more room, please attach a separate sheet)

Throughout 2019, the Zonta Club of Ipswich will be celebrating two significant events, including the centennial anniversary of the formation of Zonta International as well as the 40th anniversary of the Zonta Club of Ipswich.

Over the last 40 years, the Zonta Club of Ipswich and its members have raised funds exceeding \$300,000 for local community organisations including those delivering services to young people; the elderly; migrant women and children; community health services and women and children escaping domestic violence. Club members have also supported Zonta International projects that are aligned with priorities and projects supported by the United Nations.

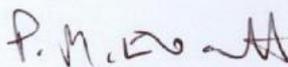
To mark the contribution of the Zonta Club of Ipswich to the local community, it is proposed that a memorial be placed at Lobley Park, Churchill. The Zonta Club of Ipswich has chosen this location due to its historical involvement with this Park dating back to 1993.

Zonta Members met with Council representatives at Lobley Park in December 2018 to discuss the proposal.

As a result of this on site meeting, it is proposed that the memorial be placed in the vicinity of the children's play area and rotunda which is popular with families. (Please refer to Attachment 1 for site map). Zonta's international goal of eliminating violence against women and children will be reflected in the design of the memorial and the message that violence in our community is not tolerated or acceptable will be reinforced to those who visit the Park. The design will be one that acknowledges the roles of both males and females in family life and will be respectful of all generations and cultures.

2. LOCATION	
The characteristics I require of the location for my proposal are:	
Zonta's location preference for the proposed Memorial is one that gives high visibility within the community in order to promote the mission, goals and achievements of the Zonta Club of Ipswich.	
3. GRAVITAS, ACCURACY AND COMMUNITY SUPPORT	
I/we believe that the subject that this proposal relates to is the only one in Ipswich.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
This proposal is significant to the civic or cultural life of Ipswich and is of enduring interest to the people of Ipswich for the following reasons:	
The proposal will be significant to the local community in that it will promote strongly held community values around family and children and acknowledge Zonta's role at a local level in advocating the prevention of violence against women and children.	
This proposal is of particular significance to the following communities within Ipswich:	
Zonta considers that its proposal will have significance to the following Ipswich communities: - Community Service organisations, in particular those that work with women and children escaping domestic violence and services supporting newly arrived migrants. - Organisations supported through Zonta's service projects and fund raising activities. - Families and tourists visiting Lobley Park. - Other Ipswich service clubs eg Rotary; Lions; Quota etc	
I/my organisation can demonstrate the support and significance of these communities in the following ways:	
Letters of support have been included as Attachments.	
I/my organisation provides the following historical information relating to the proposal: (this may include but not limited to photos, newspaper articles, book excerpts and may require the obtaining of copyright permission/s)	
The Zonta Club of Ipswich can demonstrate a long association with the chosen site of Lobley Park. In 1993, the Zonta Club of Ipswich established a Rose Garden in the Park in memory of a former member, Anne Rye, a physiotherapist, who passed away while a member from cancer. Please refer to Attachment 2	
I/my organisation will commit to ongoing engagement with relevant communities until this project is complete.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I/we believe the factual content associated with this/these memorial/plaque/s has been thoroughly researched and understand the facts may require community and Ipswich City Council endorsement for the proposal to proceed.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

4. BUSINESS	
For those applications that relate to a business, I/my organisation believe this business has had an enduring social impact and plays a significant role within Ipswich for the following reasons:	
Please refer to Attachment 3 for a full response .	
I/we acknowledge that logos and brandings are not permitted on plaques and memorials in the City of Ipswich.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5. FUNDING	
Do you have the funds to pay for this proposal or can you raise the funds including design, manufacture, certification, installation, full 'life cycle' and maintenance costs?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If your application relates to memorials, please outline your funding sources below (e.g. grants, community donations etc).	
<p>The Zonta Club of Ipswich is hopeful of being able to fund the Memorial from its general funds. However it is acknowledged that this will depend on final design and other costs associated with the construction and establishment of the Memorial. The design and costs are unknown until the Zonta Club of Ipswich has approval in principle for the site at Lobley Park.</p> <p>The Zonta Club of Ipswich will seek professional input into the design of the Memorial however it will be in keeping with the proposed location in Lobley Park eg a design and material that is safe within a children's play area and in a colour that is in keeping with play equipment.</p> <p>If additional funds are required, Zonta would undertake additional fund raising activities for the Memorial.</p>	
6. TEST OF TIME	
The subject of my proposal (except for clusters of plaques) has been deceased at least five years and/or the event occurred more than five years ago.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I understand it may take some time for my proposal to be considered and actioned by Ipswich City Council; and that delivery of memorial can take several years.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7. ARTISTIC MERIT AND FORM	
I/my organisation will collaborate with Ipswich City Council on my proposal as required. I understand that memorials require concept, artist selection, design, durability, environmental sustainability and maintenance; plaques require collaboration on texts only.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

8. DIGITAL ADDITIONS (for plaque and memorial customers only)			
Should the proposed plaque or memorial proceed to installation, I/my organisation will provide any additional material required to enable accurate information to be placed on Ipswich City Council's digital maps.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
To supplement my proposal, I/my organisation are considering the following digital enhancements: (optional)			
N/A			
9. POLICY			
Are you aware that local and state government policies and legislation can relate to new memorials?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please list relevant polices and legislations relating to your application.			
Local Government Act 2009 Ipswich Planning Scheme Public Park Strategy			
10. RELOCATION AND DECOMMISSIONING			
I/my organisation acknowledges that, if circumstances require it, Ipswich City Council may need to relocate plaques and memorials. After 10 years, if circumstances require it, Ipswich City Council may need to remove or transfer ownership of plaques and memorials.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11. APPLICANT DECLARATION			
I/my organisation acknowledges that by completing and submitting this application form does not guarantee immediate approval and only completes Stage 1 of the assessment/application process.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I/my organisation acknowledges that by completing and submitting this application form that the responsibility for construction, supervision and certification of the proposed monument or memorial may lay with myself/my organisation.			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
I declare that the information I have provided is true and correct and that I have read the Public Monuments and Memorials Policy and am familiar with the information relevant to my application.			
Applicant name	Pat Evatt		
Applicant signature		Date	□□/□□/□□□□
Organisation name (if applicable)	Zonta Club of Ipswich	Date	□□/□□/□□□□
LODGEMENT please lodge your completed application form to:			
In person	Post to	Email	
Ipswich City Council Customer Service Centre 143 Brisbane Street IPSWICH (top of the Ipswich City Mall)	Ipswich City Council PO Box 191 IPSWICH QLD 4305	council@ipswich.qld.gov.au	

Ipswich City Council is committed to protecting your privacy. The personal information you provide on this application is being collected by Ipswich City Council for the primary purpose of assessing your eligibility for a Monument or Memorial only. We may also need to contact you from time to time for directly related purposes. Your personal information will not be disclosed to any external party without your consent, unless required or authorised by law. Failure to provide the information requested, means your application cannot be processed. If you wish to gain access to, or alter any personal information you have supplied to Ipswich City Council whilst completing this application, please contact us on 07 3810 6666. Access our statement at ipswich.qld.gov.au

PO Box 191, IPSWICH QLD 4305 | T (07) 3810 6666 | F (07) 3810 6731 | E council@ipswich.qld.gov.au | W ipswich.qld.gov.au



Item 15.2 / Attachment 5



In November 1993, a cocktail party was held in Lobley Park, Churchill, Ipswich and a plaque (in memory of member Anne Reye, who died in 1999) and a Zonta rose bush were presented to the Club by Alderman (later Ipswich Mayor) Paul Pisasale to recognize the Zonta Garden at the site, sponsored by the Club as part of the Ipswich City Council 'Greening Ipswich' Program.

Program.



Jill Steele and Gaye Anderson, Lobley Park, Churchill 1993. [Queensland Times Thursday November 1993.]

**Public Monuments and Memorials Application – Zonta Club of Ipswich Inc
Attachment 3**

Since the Club's inception 40 years ago and through its fund raising and service activities, the Zonta Club of Ipswich has strongly supported local non profit community based organisations and international service projects including :

- much needed medical equipment for our local hospice and aged care providers;
- motor vehicles to enable the delivery of mobile services within the wider community (Blue Nurses and Domestic Violence service) ;
- scholarships at the University of Queensland (now USQ) to young women seeking further educational opportunities;
- programs to enhance the self esteem of disadvantaged young women;
- awards that acknowledge the significant contribution of young women who undertake community service/volunteer (Young Women in Public Affairs Award)
- support to the five Ipswich Community Hubs. The Hubs were established to support and encourage migrant and refugee women with young children. These women are amongst Australia's most vulnerable and isolated residents. Ipswich Zonta provides up to 12 volunteers who have assisted Hub participants to develop sewing, cooking skills and improve their English language skills and provide homework assistance to the refugee children. The Zonta Club of Ipswich has also supported the Hubs by providing resources such as sewing machines and sewing equipment and provided funds for Hub participants to participate in Jamie's Ministry of Food Program
- additional services to women and children experiencing domestic violence not provided from usual funding sources.
- community service projects currently include providing knitted jumpers to premature babies in remote rural and indigenous communities and breast care cushions to assist women in hospital who have required breast surgery due to cancer.

Zonta members have also worked with students of Ipswich Girls' Grammar School and St Mary's High School to prepare thousands of birthing kits that have been distributed to women in third world countries to enable the safe delivery of babies.

The Zonta Club of Ipswich has for many years hosted the annual International Women's Day Breakfast (IWD). This year the Club made this a very special event in the Ipswich calendar in recognition of the valuable roles that Zonta International and the Zonta Club of Ipswich have played in advancing the status of women worldwide.



05/02/2019

To whom it may concern,

Re: Application to Ipswich City Council for a Zonta monument and memorial

Access Community Services is pleased to support the application of the Zonta Club of Ipswich for the installation of a Memorial in Lobley Park, Ipswich.

The Access Community Hubs understand that the memorial is to mark a special time in the Club's history being the celebration of 40 years of service in Ipswich. The Zonta Club has provided much support for the Ipswich region and in particular, we at Access Community Services have worked closely with the Zonta Club since 2017 where the Club was instrumental in supporting the establishment of the 5 Community Hubs in schools. Since this time, Zonta members have shown much passion and commitment in supporting the work of the Community Hubs.

We consider that a Memorial in recognition of the work Zonta does in Ipswich would significantly recognise and acknowledge the work done over the last 40 years for the local community.

Should you have any questions please do not hesitate to contact me on grainnet@acsl.org.au or 0411 019 307.

Yours sincerely,

A handwritten signature in blue ink that reads "Grainne".

Grainne Taia | Community HUB Coordinator | Access Community Services Limited

558 Kingston Road, KINGSTON, QLD, 4131 | Ph: 34129976 | 0411 019 307 | www.accesscommunity.org.au



**LEADERS IN SETTLEMENT,
EMPLOYMENT, TRAINING & YOUTH**

Hannah's House

CONNECTION · COMMUNITY · CHANGE

5th February 2019

To Whom it may concern,

Re: Letter of Support for The Zonta Club of Ipswich

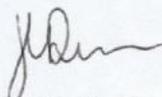
As the Coordinator of Hannahs House it gives me great pleasure to express my support for the Zonta Club of Ipswich in their application for a public memorial to be placed in honour of the impact that Zonta makes within the Ipswich community and globally.

Hannahs House has been honoured and privileged to be on the receiving end of the amazing work that Zonta do within our community, donating funds to assist us to support young women in our crisis accommodation and long term housing who are homeless or at risk of homelessness. The generous support that Zonta has provided to our service has drastically impacted our service delivery and made a lasting difference in many young women's lives.

We as a community organisation have witnessed Zonta maintain its dedication in assisting the disadvantaged and vulnerable within our community both locally and globally over many years and feel that the Zonta Club of Ipswich, with its significant and essential contribution to the community, more than deserves a memorial in its honour.

I have no hesitation in supporting the Ipswich Club of Zonta in their application Ipswich City Council for a public memorial.

Yours sincerely



Hayley Dunikowski

Coordinator

Hannah's House

CENTRO CHURCH

M: 0438 606 763

E: coordinator@hhcc.net.au

1 Pettigrew Street Woodend QLD 4305

Phone: 07 3812 1395

Email: admin@hhcc.net.au

Funded by Department of Housing and Public Works.

Auspiced by Centro Church

Fwd: Scanned Letters of Support



Your Ref:
Our Ref: JM: AY

5th February, 2019

Ms Pat Evatt
Zonta Club of Ipswich Inc,
PO BOX 505
IPSWICH QLD 4305

Dear Pat,

I am writing to extend my unwavering support of the Zonta Club of Ipswich on behalf of the constituents of Ipswich West of whom I am the elected representative to Queensland State Parliament.

It was with a great deal of pleasure that I learned of The Zonta Club of Ipswich's current project to install a memorial in Lobley Park. It is a fitting way to reflect 40 years of service to the local community and in particular its contribution to advocating for the prevention of violence against women and children.

I hope this letter will suffice for your needs, but if you would like me to prepare a letter in a To Whom It May Concern format, please let me know.

If there is ever anything I can do to assist your organisation in future projects, please do not hesitate to contact my office

Yours faithfully,

Jim Madden MP
Member for Ipswich West

Fwd: Scanned Letters of Support



Jennifer Howard MP
MEMBER FOR IPSWICH

TELEPHONE	07 3447 2100	EMAIL	ipswich@parliament.qld.gov.au
FACSIMILE	07 3447 2109	ONLINE	www.jenniferhowardmp.com.au
OFFICE	125 Brisbane Road Booval QLD 4304	SOCIAL	www.facebook.com/jenniferhowardforipswich
POSTAL	PO Box 52 Booval QLD 4304		www.twitter.com/jen4ipswich

Ipswich City Council
PO Box 191
IPSWICH QLD 4305

To whom it may concern

RE: Support for Zonta's application to erect a memorial in Lobley Park

I am delighted to support the Zonta Club of Ipswich and their application to Ipswich City Council to erect a memorial in Lobley Park, Churchill.

In 2019, the Zonta Club of Ipswich will celebrate 40 years of serving Ipswich and 100 years of Zonta International. Their memorial in Lobley Park will be a testament to their great contribution to the Ipswich community and their longstanding commitment to the goal of eliminating violence against women and children.

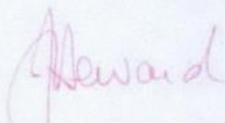
Over the past 40 years the Zonta Club of Ipswich has raised in excess of \$300,000 to support local community organisations providing domestic violence services and health services to women and children, and services that support young people, migrant women and children, and the elderly.

I am fully supportive of Zonta's mission to end violence against women and children in Ipswich, and I am proud of all the Ipswich members of Zonta who volunteer their time and skills to raise money in pursuit of that worthwhile mission.

I trust that the memorial in Lobley Park will prove significant to many women and children who have benefited from Zonta's support over the past 40 years. The memorial will also reflect the ongoing work Zonta continues to do in the Ipswich community to help eliminate all domestic and family violence.

I am fully supportive of Zonta's application to erect the memorial in Lobley Park, and I would be delighted to see this project come to fruition.

Yours sincerely



Jennifer Howard, MP
Member for Ipswich

6 February 2019

DELIVERING FOR IPSWICH



6 February 2019

To Whom it May Concern

Letter of Support

Ipswich Girls' Grammar School supports the Zonta Club of Ipswich Public Monuments and Memorials application.

The Zonta Club of Ipswich has supported the local community for over 40 years, bringing women together to work towards changing the lives of others.

The School has had a close relationship with the Club over a number of years, attending their annual International Women's Day breakfast, assisting with birthing kit assembly and participating in the Zonta public speaking contests.

We look forward to continuing to grow our relationship with the Zonta Club of Ipswich and fully endorse their application to place a memorial in Lobley Park, Churchill to mark the contribution of the Club in the local community.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Peter Britton'.

Dr Peter Britton
Principal & CEO

Zonta Club of Ipswich – Memorial proposal

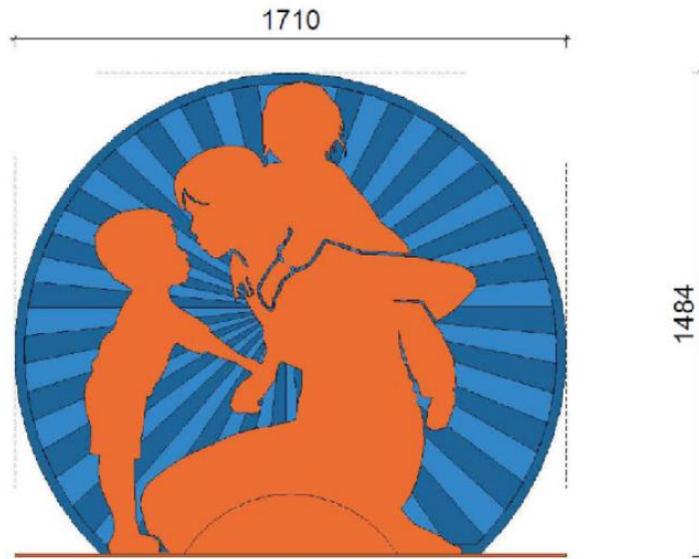


Locality Map
(Plan not to scale)



Locality Map - Inset
(Plan not to scale)

Zonta Club of Ipswich – Memorial proposal



Elevation and Artist impression of memorial sculpture proposed for Lobley Park, Churchill.



BEFORE COMPLETING THIS FORM PLEASE ENSURE YOU HAVE DONE THE FOLLOWING:

I have read the Public Monuments and Memorials Policy **Yes**
 I/my organization understand the funding requirements associated with my proposal **Yes**
 I have discussed my proposal (including the location) with an officer of Ipswich City Council **Yes**

APPLICANT DETAILS

Title	Dr	First name	Rafiul	Surname	Alam
Company name	Brisbane Bangla School Inc and Ethnic Schools Association of Queensland Inc				
Unit/Level/Number	98	Street	Hazelton Street		
Suburb	Riverhills		Postcode	4074	
Postal address (if different to above)	As above				
			Postcode		
Phone number during business hours	0433 195 436				
Email address	Banglaschool.brisbane@gmail.com				

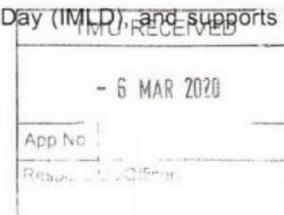
1. MY ORGANISATION'S PROPOSAL IS FOR THE FOLLOWING:

(If you require more room, please attach a separate sheet)

We would like to build a Mother Language monument here in greater Brisbane to promote the importance of mother languages in a multicultural society as well as to demonstrate respect to the language martyrs around the world.

Mother Languages are at the heart of humanity's heritage as a means of primary communication and exchange, which preserve the world's invaluable cultural diversity. It is estimated that there were between 7,000 and 8,000 distinct languages not long ago. Today they are in a rapid state of decline; very few people speak most of the 6,000 known languages around the world. Half of today's languages have fewer than 10,000 speakers and a quarter have fewer than 1,000. To redress this state of decline, the protection, preservation and conservation of Mother Languages are critically important.

To create, promote and sustain awareness of the concept of Mother Languages protection, preservation and conservation worldwide, UNESCO declared 21st February as the International Mother Language Day (IMLD), and supports language policies that promotes mother tongues.



2. LOCATION:

The characteristics we require of the location for my proposal are:
(Refer to the Public Monuments and Memorials Policy)

A piece of land of at least 3m x 2m at the Robelle Domain, Springfield Central, QLD 4300. At this moment, there is only one war memorial at the Robelle Domain. We believe, the proposed Mother Language monument will not distract the

sanctity of the existing war memorial, if it is built at a suitable place around the Robelle Domain. Mother language is important for all regardless of ethnicity, religion, gender, age, disability or sexual orientation. The proposed language monument would add value to the existing memorial. While one is an epitome of preservation of the memory of those who made supreme sacrifice of their country and for the right cause around the globe, the proposed monument signifies the contribution of those who embraced martyrdom and who continue to fight for to protect, preserve and foster their language and culture.

3. GRAVITAS, ACCURACY AND COMMUNITY SUPPORT:

We believe that the subject that this proposal relates to is the only one in Ipswich. Yes

This proposal is significant to the civic or cultural life of Ipswich and is of enduring interest to the people of Ipswich for the following reasons: *(Refer to the Public Monuments and Memorials Policy)*

International Mother Language Day (IMLD) is a worldwide annual observance held on 21 February to promote awareness of linguistic and cultural diversity and to promote multilingualism. In Australia, over the last few years, the federal and state parliaments (including Queensland) have placed bills or decided to celebrate IMLD. Furthermore, a mother language monument has been built at Ashfield Park in Sydney (photo attached attachment 1).

The proposed location, Robelle Domain, is centrally located within South East Queensland and surrounded by the population growth hot spots of Ipswich. Ipswich has been ranked as one of the fastest growing cities in Queensland and in the top 10 nationwide. The population growth hotspots of Ipswich are Spring Mountain, Redbank Plains, South Ripley, Ripley and Redbank (replacing Bellbird Park). Natural increase has been the main contributor to population growth for Queensland, closely followed by net overseas migration and net interstate migration. Therefore, cultural diversity is one of the main characteristic features of Ipswich's population which will be more diverse in future. We believe, this proposed Mother Language monument, if approved and built, would be a permanent symbol of cultural diversity and multiculturalism in Queensland.

This proposal is of particular significance to the following communities within Ipswich: *(Refer to the Public Monuments and Memorials Policy)*

All the communities of Ipswich will be benefited from the cultural value of this monument as it is related to showing respect and love towards mother languages. Mother language has been a main issue of political conflicts between and within nations around the world over the centuries and many became mother language martyrs. In Ipswich, there may be many people who had suffered from the mother language related political conflicts.

If, approved and established the proposed Mother Language monument, the IMLD will be observed each year on 21 February which will also unite the communities of Ipswich who had suffered from the mother languages related political conflicts in their respective countries of origin and whose mother languages are in jeopardy of becoming extinct.

In South East Queensland, nearly 14 % of people speak a language other than English at home. These people when see the Mother Language monument, will feel themselves truly as integral part of this broader multicultural community.

My organization can demonstrate the support and significance of these communities in the following ways:

(Refer to the Public Monuments and Memorials Policy)

This application is fully backed by the Ethnic Schools Association of Queensland Inc (ESAQ). ESAQ is the peak body of nearly 270 community language schools statewide and 28 community language schools in greater Brisbane. These schools are teaching young Australians of diverse backgrounds various languages including Aboriginal, German, Russian, Hungarian, Chinese, Vietnamese, Filipinos, Sinhalese, Bangla, Tamil, Japanese, Mandarin, Hindi, Arabic, African and so on. All these communities (represented by the ESAQ) and the aboriginal community in Queensland are in solidarity with this application.

Brisbane Bangla School had organized a multicultural festival on 3rd March 2019 to celebrate IMLD and Harmony Day together. The festival was supported by state government and ESAQ (photo attached – attachment 2), and represented by 17 ethnic groups. The Bangla School is organising the same festival this year on 8 March 2020 with the similar support from state government and ESAQ (Flyer attached – attachment 3). The festival is expected to be bigger than last year. We would like to organize this festival each year at the Robelle Domain and introduce this festival as an annual multicultural festival in future years. The festival will provide opportunities for community participation and intercultural connections; increased understanding among diverse cultural groups and the wider community; increased engagement of general community groups in connecting and welcoming migrants and refugees into a wide range of community activities; and will promote Queensland's multicultural identity. Young Australians of ethnic language schools or of diverse background will learn the significance of both Days.

Establishing the proposed Mother Language monument will be very encouraging for us and the local communities to organize such annual multicultural festival at the Robelle Domain.

The letter from the Honourable Stirling Hinchliffe MP, Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs is attached in support of this application (attachment 4).

My organization provides the following historical information relating to the proposal: *(this may include but not limited to photos, newspaper articles, book excerpts and may require the obtaining of copyright permission/s)*

The 21st of February has been observed as the mother language movement day in Bangladesh nationally with highest esteem and solemnity since 1953, in the memory of mother language martyrs who were shot dead in Dhaka during their protest against language invasion over Bangla on 21st February 1952. The uprising language movement eventually led the independence of Bangladesh in 1971, and eventually Bangla was adopted as the national language.

However, the idea behind IMLD should not only resonate with Bangladeshis. Mother language has been a main issue of political conflicts between and within states around the world over the centuries and many became mother language martyrs. That's why, UNESCO on 17 November 1999 first announced 21st February as International Mother Language Day (IMLD) which was formally recognized by the United Nations General Assembly with the adoption of UN resolution 56/262 Multilingualism in 2002. IMLD is part of a broader initiative "to promote the preservation and protection of all languages used by peoples of the world" as adopted by the UN General Assembly on May 16, 2007 in the UN resolution 61/266.

Please see also attached recent concept note of UNESCO in relation to International Mother Language Day 2020 (attachment 5).

My organization will commit to ongoing engagement with relevant communities until this project is complete.

Yes

We believe the factual content associated with this memorial has been thoroughly researched and understand the facts may require community and Ipswich City Council endorsement for the proposal to proceed. Yes

4. BUSINESS

For those applications that relate to a business, I/my organization believe this business has had an enduring social impact and plays a significant role within Ipswich for the following reasons:

Not applicable

We acknowledge that logos and brandings are not permitted on plaques and memorials in the City of Ipswich. Yes

5. FUNDING

Do you have the funds to pay for this proposal or can you raise the funds including design, manufacture, certification, installation, full 'life cycle' and maintenance costs? Yes

If your application relates to memorials, please outline your funding sources below (e.g. grants, community donations etc).

Grants, community donations, concert and raffle draw.

6. TEST OF TIME

The subject of my proposal (except for clusters of plaques) has been deceased at least five years and/or the event occurred more than five years ago Yes

I understand it may take some time for my proposal to be considered and actioned by Ipswich City Council; and that delivery of memorial can take several years Yes

7. ARTISTIC MERIT AND FORM

My organization will collaborate with Ipswich City Council on my proposal as required. I understand that memorials require concept, artist selection, design, durability, environmental sustainability and maintenance; plaques require collaboration on texts only. Yes

8. DIGITAL ADDITIONS (FOR PLAQUE AND MEMORIALS CLUSTERS ONLY)

Should the proposed memorial proceed to installation, my organization will provide any additional material required to enable accurate information to be placed on Ipswich City Council's digital maps. Yes

(Optional) To supplement my proposal, I/my organization are considering the following digital enhancements:

9. POLICY

Are you aware that local and state government policies and legislation can relate to new memorials? Yes

Please list relevant policies and legislations relating to your application (this applies to memorial applications only).

Nature Conservation (Protected Areas Management) Regulation 2006,
Recreation Areas Management Act 2006, Forestry Act 1959,

Native Title Act 1993 (Cwlth).

Department of Environment and Resource Management (DERM) Native Title Work Procedures and other workplace policies,

Operational policy: Burials and scattering of cremation ashes,

Operational policy: Group activity permits

Operational policy: Bequests and bequeathed property

Queensland government framework for considering proposals to establish memorials and monument of significance

10. RELOCATION AND DECOMMISSIONING

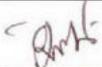
My organization acknowledges that, if circumstances require it, Ipswich City Council may need to relocate plaques and memorials. After 10 years, if circumstances require it, Ipswich City Council may need to remove or transfer ownership of plaques and memorials. **Yes**

11. APPLICANT DECLARATION

My organization acknowledges that by completing and submitting this application form does not guarantee immediate approval and only completes Stage 1 of the assessment/application process (Refer to the Public Monuments and Memorials Policy) **Yes**

My organization acknowledges that by completing and submitting this application form that the responsibility for construction, supervision and certification of the proposed monument or memorial may lay with myself/my organization (Refer to the Public Monuments and Memorials Policy) **Yes**

I declare that the information I have provided is true and correct and that I have read the Public Monuments and Memorials Policy and am familiar with the information relevant to my application.

Applicant signature		Date	04/03/2020
Organization (if applicable)	Brisbane Bangla School Inc and Ethnic Schools Association of Queens and	Date	

Privacy Policy

Ipswich City Council is committed to protecting your privacy. The personal information you provide on this application is being collected by Ipswich City Council for the primary purpose of assessing your eligibility for a Monument or Memorial only. We may also need to contact you from time to time for directly related purposes. Your personal information will not be disclosed to any external party without your consent, unless required or authorized by law. Failure to provide the information requested, means your application cannot be processed. If you wish to gain access to, or alter any personal information you have supplied to Ipswich City Council whilst completing this application, please contact us on 07 3810 6666. Access our statement at <http://www.ipswich.qld.gov.au>

HOW TO APPLY

Please submit the completed form and attachments by:

<input checked="" type="checkbox"/> Mail Ipswich City Council PO Box 191 IPSWICH QLD 4305	<input type="checkbox"/> In Person Ipswich City Council Customer Service Centre 143 Brisbane Street, Ipswich (top of
---	--

0101000

Attachment - 1



Attachment - 2

A snapshot of Celebration of Mother Languages and Harmony Day organised by Brisbane Bangla School held on 3 March 2019 at Robelle Domain, Education City Drive, Springfield Central, Qld 4300.



ATTACHMENT - 3

A Multicultural Festival Celebrating:

International Mother Language Day & Harmony Day



**FREE
ENTRY**

Parade, Song, Dance, Food, Face & Henna Painting, Jumping Castle and more!

11am -8pm, Sunday, 8 March 2020

**Robelle Domain, Education City Drive,
Springfield Central, QLD 4300**

Email: Banglaschool.brisbane@gmail.com

<https://www.facebook.com/groups/Brisbane.Bangla.School/>

Organised by:



Supported by:



Media Partners:



Supported by



**Queensland
Government**

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Mohammad Sahadat
Licensed Real Estate Agent
Ray White Annerley

Walk-in appointments welcome!
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Bus • Award • 100

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ZONE Medical Centre

180, Orrington & Compton Road
Underwood, QLD 4119 (07) 3808 3300

Bulk Billing Doctors Open 7 Days

Opening Hours:

Monday	8:30am - 5:00pm
Tuesday	8:30am - 5:00pm
Wednesday	8:30am - 5:00pm
Thursday	8:30am - 5:00pm
Friday	8:30am - 5:00pm
Saturday	9:00am - 5:00pm
Sunday	10:00am - 2:00pm



MoreThan Home Loans



Minister for Local Government,
Minister for Racing and
Minister for Multicultural Affairs

Attachment - 4

Our ref: MC19/6592

13 JAN 2020

1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone +61 7 3719 7560
Email lgrma@ministerial.qld.gov.au
Website www.dlgrma.qld.gov.au

ABN 65 959 415 158

Mr Rafiul Alam
President
Brisbane Bangla Language School
banglaschool.brisbane@gmail.com

Ms Irene Bayldon
President
Ethnic Schools Association of Queensland
banglaschool.brisbane@gmail.com

Dear Mr Alam and Ms Bayldon

Thank you for your joint email of 6 December 2019 to the Honourable Stirling Hinchliffe MP, Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs about a potential Mother Languages Monument. The Minister has asked that I respond on his behalf.

The Minister commends you on your passion and vision for the preservation of native and mother languages.

Regarding your proposal for a public monument, any requests for Queensland Government assistance to establish monuments and memorials in Queensland are considered under the *Queensland Government Framework for Considering Proposals to Establish Memorials and Monuments of Significance* (copy enclosed).

The Department of Local Government, Racing and Multicultural Affairs has been in contact with the Department of the Premier and Cabinet, which has advised that in order to give your request due consideration, it would be appreciated if you could provide a full submission as per the enclosed guidelines to Ms Romila Prasad, Executive Director, Protocol and Engagement, Department of the Premier and Cabinet. You may wish to contact Ms Prasad on 3003 9385 or by email at romila.prasad@premiers.qld.gov.au for any further assistance.

In the meantime, you may also like to consider contacting the Ipswich City Council as the proposed location of the Mother Languages Monument falls within the Ipswich City Council jurisdiction. The Council can be contacted on 3810 6666 or by email at council@ipswich.qld.gov.au.

I trust that this information is helpful to you.

Yours sincerely

KATE ADAMS
CHIEF OF STAFF

Enc



Attachment - 5

International Mother Language Day 'Languages Without Borders'

21 February 2020

Concept Note

Background

UNESCO launched International Mother Language Day (IMLD) in 1999¹ with the goal of rallying international support for the preservation of linguistic diversity, placing particular emphasis on the protection of indigenous languages. According to ²UNESCO's Atlas of the World's Languages in Danger, there are currently 3000 languages at risk of disappearance. Furthermore, linguistic diversity is threatened as multilingual landscapes and the use of local languages are hampered by monolingual education models and language building approaches.

The celebration of this International Day has become an important occasion to promote the right to Mother Tongue-based Multilingual Education (30 C/Res. 12), which UNESCO defines as the use of at least three languages in the classroom: the mother tongue(s), a regional or national language and an international language in schools. The rationale behind this approach is that children entering primary school cannot learn effectively in any language other than the one spoken at home. The UNESCO Global Education Monitoring Report's 2016 policy paper, [If you don't understand, how can you learn?](#) is among research that supports this statement. The need for governments to implement Mother Tongue Instruction is an urgent one. The paper cited research from 2012 showing that 40% of the world's children did not have access to education in a language they understood. This [figure helps to explain the scale of the global learning crisis.](#)

¹ First announced by UNESCO on 17 November 1999 it was formally recognized by the United Nations General Assembly with the adoption of UN resolution 56/262 Multilingualism in 2002. Mother Language Day is part of a broader initiative "to promote the preservation and protection of all languages used by peoples of the world" as adopted by the UN General Assembly on May 16, 2007 in UN resolution 61/266, which also established 2008 as the International Year of Languages. The idea to celebrate International Mother Language Day was the initiative of Bangladesh

² Published in 2010

It has been observed that the failure to teach children in their mother tongue can further entrench existing disadvantage and result in social marginalization. According to the findings of a regional study measuring learning in Latin America (Verdisco, Cueto, Thompson, & Engle, 2014), in general, indigenous children's scores were considerably lower than those of other children. Research also highlights a gender disparity: girls are more disadvantaged than boys when they are not educated in their mother tongues.

The preservation of indigenous languages is at the heart of the Sustainable Development Agenda

UNESCO's work on languages and sustainable development is based on a Human Rights approach, and guided by Sustainable Development Goal 4, which aims to ensure quality education to enable every woman and man to acquire the skills, knowledge and values they need to participate fully in the peaceful development of their societies. Mother tongue education is a key component of quality education, as reflected in UNESCO's [Education 2030 Framework for Action](#), the global road map to implement the Education 2030 Agenda. The UN declared [The International Year of Indigenous Languages \(IYIL 2019\)](#), to underscore these languages' capacity for preserving knowledge systems, promoting peace, advancing the human rights of indigenous peoples and fostering social inclusion. The same year, UNESCO celebrated indigenous languages as a vehicle for [peace-building and reconciliation](#) on International Mother Language Day.

Building on the momentum of IYIL 2019, the UN General Assembly proclaimed 2022-2032 as the [International Decade of Indigenous Languages](#). The decade will renew and reinforce international efforts to preserve "this endangered facet of Indigenous peoples' cultural and social life".

International Mother language Day 2020

At the dawn of this new decade, the threat of conflict is present in all corners of the globe, prompting the need for new, innovative approaches to establishing peaceful dialogue and social inclusion. For this reason, UNESCO has declared 'Languages without borders' as the theme for International Mother Language Day 2020.

In all regions of the world, some local languages, rather than vanishing, are in fact flourishing. Many of these fast-evolving languages are cross-border languages. Both regional variants of Maori –spoken in New Zealand and in the Cook Islands, and Sami, spoken across Northern Europe, have benefitted from efforts on the part of governments to revitalize these languages which started in the 1980s.

It is important to recall that borders in many parts of the world have been artificially imposed. From sub-Saharan Africa to the Middle East to Latin America, many borders were negotiated and drawn arbitrarily splitting communities, which had existed for centuries. This process has contributed to conflict all over the world. Linguists specializing in cross border languages have pointed out that for such communities very often official borders do not 'exist'. They continue to trade, share cultural practices and communicate in a common local language. Cross-border languages are naturally dynamic because they are cross-fertilized by people from two or more countries.

Among many other cross-border languages, Kiswahili is one such example. This sub-Saharan African language is spoken by 120 to 150 million people. It is a hybrid tongue composed of linguistic elements from Southern Africa, Arabia, Europe and India. Its evolution tells a rich story of migration, trade, slavery, colonialism. Today, it is both sub-Saharan Africa's most important lingua franca, and an

enabling force promoting African unity and diplomacy. In 2004, it was declared an official language of the African Union. It is a national and official language in the United Republic of Tanzania, a national language in Kenya and in the Democratic Republic of Congo. It is a cross-border lingua franca in Uganda, Rwanda, Burundi, northern Mozambique and southern Somalia, and to a lesser extent, Malawi, Zambia and South Sudan.

Quechua is another example. The language of the ancient Incan Empire has now evolved to become a family of related indigenous languages, spoken by some 8 to 10 million people in Peru, Bolivia, Ecuador, Chile, Colombia and Argentina.

The dynamism of cross-border languages means that they can provide space for indigenous culture and traditions to thrive. In the right circumstances, they can also be powerful tools for the promotion of peace between neighbouring countries. Bonds of empathy and shared heritage on either side of a border and among several countries in a region increase solidarity among neighbouring peoples and allow people to celebrate the complexity of their multi-layered identities.

In summary: the development of Multilingual Education based on Mother Tongue Instruction, not only improves learning outcomes, but also helps to maintain linguistic diversity and multilingualism, a key element of inclusion. Cross-border languages have the potential to foster powerful emotional and cultural ties between neighbouring communities often living on either side of international borders.

Objective of Mother Language Day celebration

The event will provide a space for reflection and dialogue on the contexts, challenges, and strategies for the promotion of cross border languages as a vehicle for “inspiring solidarity based on understanding” dialogue.

Participants

Participants will range from representatives of the Permanent Delegations to UNESCO, to members of civil society organizations, members of academic institutions and students.

The event will be open to the public.

Venue: UNESCO HQs

Format of the celebration

One-day event

Morning session: 10 am to 12.00 pm

The official opening session will be held in the morning. Key remarks will be given by expert linguists specialising in cross border languages, offering distinct perspectives on these languages’ capacity to bridge divides.

Afternoon session: 3 pm to 5 pm

The afternoon session will be dedicated to a round table on the importance of promoting the Kiswahili language in Africa.

Experts from the United Republic of Tanzania, the University Languages and Civilisations (INALCO/Paris), the African Academy of Languages (ACALAN) will discuss issues, challenges and perspectives on Kiswahili.

Side events:

At 12,30: in the Foyer

Opening of an exhibition on cross boarder languages organized by the Permanent Delegation of the People's Republic of Bangladesh to UNESCO in collaboration with other Permanent Delegations.

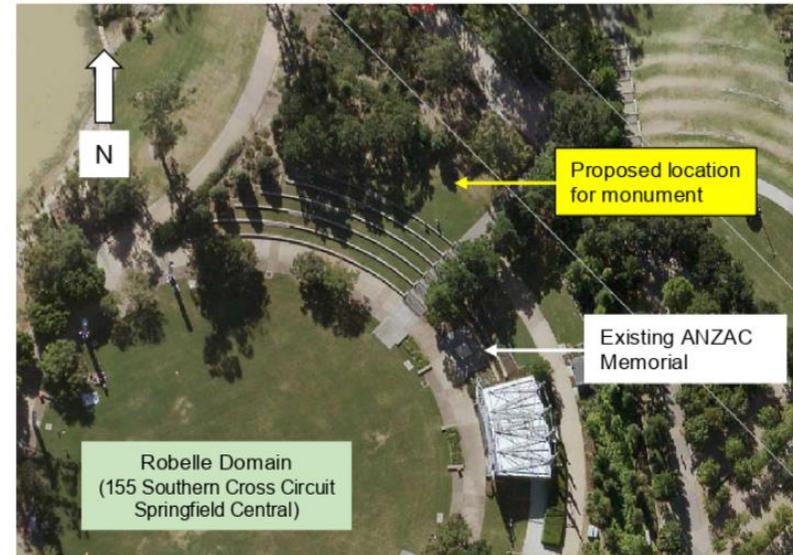
From 5 pm to 8 pm: Room II

Cultural performances and food festival organized by the Permanent Delegation of the People's Republic of Bangladesh to UNESCO in collaboration with other Permanent Delegations.

Brisbane Bangla Language School and Ethnic Schools Association Monument proposal



Locality Map
(Plan not to scale)



Locality Map - Inset
(Plan not to scale)

Brisbane Bangla Language School and Ethnic Schools Association Monument proposal



Image of monument is indicative of the proposed BBL&ESA monument for Robelle Domain, Springfield Central

Doc ID No: A6753030

ITEM: 15.3

SUBJECT: TI TREE BIOENERGY PAYMENTS - PROJECT DEVELOPMENT PROCESS AND GOVERNANCE FRAMEWORK

AUTHOR: NATURAL ENVIRONMENT AND LAND MANAGER

DATE: 28 JANUARY 2021

EXECUTIVE SUMMARY

This is a report concerning the management and expenditure of the payments received from Ti Tree Bioenergy. Council receives annual payments as per a condition of the development approval. The funds are to be utilised by Council in line with the terms of that condition expressly for the purposes of community and environmental benefit and to offset any impacts from the facility.

This report lists the proposed projects for delivery in 2020-2021 and 2021-2022.

RECOMMENDATIONS

- A. That Council endorse the list of prioritised projects for delivery in 2020-2021, using the existing budget of \$120,000 that has been allocated in 2020-2021.**

- B. That Council endorse the list of prioritised projects for delivery in 2021-2022, and that a budget allocation of \$320,000 be considered in the operational budget for 2021-2022 to be drawn from the accrued funds of \$1,506,614.**

RELATED PARTIES

There was no declared conflicts of interest related to this report

ADVANCE IPSWICH THEME

Caring for the community

PURPOSE OF REPORT/BACKGROUND

On 25 February 2020, Council resolved to repeal a number of previous decisions concerning the allocation and distribution of the Ti Tree Bioenergy Payments in preparation for the development of a new relevant governance and management framework focussing on improved reporting processes and transparency

Council further resolved that a governance framework for the management of the Ti Tree Bioenergy Payments be developed to comprise of an Administrative Directive (Attachment 1), a procedure (Attachment 2), and an assessment criteria for proposed community projects (Attachment 3).

An Internal Working Group was established, under an agreed Terms of Reference (Attachment 4), to develop the governance framework in accordance with the intent and specifics of the planning conditions under which the funds are collected. The group has also assessed and prioritised project proposals received from the community or identified internally in terms of the above intent of the funding.

The governance documents were presented to the Executive Leadership Team and subsequently adopted under the appropriate delegations in November 2020.

This report provides a list of projects that have been identified and proposed by the Willowbank Area (Residents) Group Inc. (WAG) or internally based on the criteria. These projects include but are not limited to the following:

- Amberley Girl Guides grounds landscaped / security camera
- Establishment of a new Koala Bush Reserve in the locale
- Asphalt/Bitumen surface and widening of O'Neills Road and installation of barriers
- Wildlife signs on roadways and facilitated movements around the area
- Continuation of footpath from Warren Court to McHales Way
- Ipswich Safe City Camera at O'Neills Road / Amberley Rosewood Road intersection
- Wildlife corridor from Ebenezer Creek to Bremer River to west of Willowbank
- Partnership with Ipswich Koala Foundation purchase of property for a Koala Reserve and Koala fodder and investigate the use of local tracking collars
- Fencing around Mack Family Park and George Hatchman Bush Reserves
- Koala habitat and corridor restoration and enhancement around the Willowbank area - private grants/public plantings
- Wetland and waterway restoration including waterway barrier removal on Bremer River and Warrill Creek
- Community amenity infrastructure eg: park benches within the local reserves and parks
- Buffer treatment (e.g. vegetation) around the Ti Tree Waste Facility and associated roads

- Local land acquisition for the establishment of new parks and conservation areas and or vegetation buffers
- Establishment of vegetated corridor or bush care reserve(s) in strategic koala locations
- Community walking and cycling area around O'Neill's Road, Ipswich-Amberley Road and Mt Elliot Mine Road.

The following projects have been prioritised for delivery in 2020-2021, to be funded through the existing allocated budget of \$120,000 (table 1). This is a nominal annual budget drawn from the overall funding pool (detailed below).

Table 1. Recommended projects 2020-2021	
Projects	Discussion
Revegetation in Willowbank area (multiple revegetation projects submitted)	Planting in Mack Park and investigation of other suitable planting sites. Plantings to enhance/create natural areas and create koala habitat.
Wildlife signs on roadways and facilitated movements around the area	Undertake monitoring of koalas and planning in the area and investigate and install appropriate wildlife signage and more broader wildlife movement solutions around the Willowbank/Amberley/Ebenezer Area
Fencing around Mack Family Park & George Hatchman Bush Reserve	Undertake site survey of reserves and installation of appropriate fencing for protection of the reserve and wildlife.

The following projects have been prioritised and proposed for delivery in the 2021-2022 financial year (table 2).

Table 2. Recommended Projects 2021-2022	
Projects	Discussion
Local land acquisition for the establishment of new parks and conservation areas and or vegetation buffers in line with proposals.	Multiple similar projects have been suggested and revegetation and creation of bush reserve would be a good outcome – multiple benefits scored high on environmental locality criteria
Continuation of wildlife signage and fauna movement project	Investigate feasibility and options working with the Department of Transport and Main Roads (TMR) around fauna passage solutions e.g. crossing points, fencing. Develop a delivery plan.
Community amenity infrastructure e.g. park benches picnic tables within the local reserves and parks.	Develop a local plan of sites and potential furniture or options for infrastructure embellishment and delivery

<p>Feasibility study of community walking and cycling trails around O'Neill's Road, Ipswich-Amberley Road and Mt Elliot Mine Road, including continuation of the footpath from Warren Court to McHales Way</p>	<p>Community walking and cycling trails around O'Neill's Road, Ipswich-Amberley Road and Mt Elliot Mine Road.</p>
<p>Wetland and waterway restoration on Bremer River and Warrill Creek.</p>	<p>Site identification, rehabilitation planning and planting of suitable sites</p>
<p>Partnership with Ipswich Koala Protection Society (IKPS) for potential purchase of property for a Koala Reserve and Koala fodder and investigate the use of local tracking collars</p>	<p>Discuss options with IKPS around sites in the locality and data sharing/partnership around local monitoring</p>

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Planning and Environment Court Act 2016

RISK MANAGEMENT IMPLICATIONS

In collecting the funds from Ti Tree, under the terms of the aforementioned conditions, Council enters into an agreement to manage and expend those funds in line with their intended purpose. In not spending these funds or spending them in a manner not aligned with its intent Council is at risk of not meeting the legal requirements of the court order. Furthermore and more broadly the community for which the funding was intended to support are at risk of missing out on an opportunity to offset any potential social or environmental impacts as a result of the Ti Tree Bioenergy facility.

There is potential risk to Council from a probity perspective in issuing payments to a community group, in this instance WAG, outside adopted procurement and community funding policy and legislative guidelines without clear and concise terms and conditions. To mitigate this going forwards Council will seek to enter into a contractual or partnership arrangement with WAG under which they will be asked to provide representative community feedback and input on the proposed projects. Council will work with WAG to ensure this feedback is representative of the broader local community and deals with the impacts of the local facility.

FINANCIAL/RESOURCE IMPLICATIONS

Currently, there are accrued funds to the value of \$1,506,614, not including the current pending annual payment. A nominal amount of \$120,000 has been allocated from the accrued funds within the 2020-2021 budget for the delivery of projects as listed in Table 1 above. A budget of \$320,000 is proposed to be allocated from the remaining accrued funds for the delivery of prioritised projects in 2021-2022. This amount may need to be increased depending on future opportunities, such as the acquisition of bushland reserves or koala habitat within the Willowbank / Ebenezer locality.

The administrative process including project management, assessment and reporting will be funded and managed with current staff and existing operational budgets.

The annual payment to WAG (up to \$5,000) will be sourced from consolidated revenue, as it cannot be drawn from the Ti Tree payments under the adopted Administrative Directive and assessment criteria.

An annual financial statement and balance sheet will form part of the progress and program report which will be presented to Council each year. The statement of accounts/balances will be passed to the transparency hub for publication and also provided to Ti Tree at the same interval or more frequently if required.

Future budgets will be determined and proposed as part of the annual project prioritisation process and presented to Council for resolution.

COMMUNITY AND OTHER CONSULTATION

An internal working group across the Infrastructure and Environment; Community, Cultural and Economic Development; and Corporate Services Departments has been working on the governance framework prior to and since the Council resolution in February 2020. Consultation with representatives of Ti Tree Bioenergy and the Willowbank Area (Residents) Group Inc. (WAG) has been undertaken on the process and funding balance.

Council is currently developing a digital version of the project identification form (Attachment 5) which will be made available through Shape Your Ipswich. This will provide an avenue for the community to propose projects to be considered in the annual program. These will be compiled and those that meet the criteria will be presented to WAG each year to provide community input.

CONCLUSION

A new governance framework to manage the distribution and expenditure of the Ti Tree Bioenergy annual payments has been developed and adopted, and are presented in this report.

A list of prioritised projects for delivery in 2020-2021 and 2021-2022 is presented for Council endorsement. These projects have been assessed and prioritised in accordance with the agreed project assessment criteria.

Details of the funds, progress on projects and the annual works program will be presented to Council by way of a report on an annual basis.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Administrative Directive Ti Tree Bio Energy Payments
2.	Procedure for Ti Tree Bio Energy Payments
3.	Assesment Criteria For Ti Tree Funded Projects
4.	Ti Tree Working Group ToR
5.	Ti Tree Project Identification Form

Phil A. Smith

NATURAL ENVIRONMENT AND LAND MANAGER

I concur with the recommendations contained in this report.

Kaye Cavanagh

MANAGER, ENVIRONMENT AND SUSTAINABILITY

I concur with the recommendations contained in this report.

Sean Madigan

ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

“Together, we proudly enhance the quality of life for our community”



Ti Tree Bioenergy Payments Governance Model

Administrative Directive

Our Values: Collaboration Communication Integrity Efficiency Leadership

TOGETHER WE PROUDLY ENHANCE THE QUALITY OF LIFE FOR OUR COMMUNITY

Version Control and Objective ID	Version No:3	Objective ID:
Administrative Directive Owner	The General Manager Infrastructure and Environment is the directive owner and the Environment and Sustainability Manager is responsible for authoring and reviewing this directive.	
Approved by CEO on		
Date of Review		

1. Statement

- Ipswich City Council manages, assesses and distributes funds received from Ti Tree Bioenergy Payments, as per a condition of the planning approval of the Willowbank waste facility (the 'Facility').
- These Funds are to be utilised for community and environmental improvements across the City as determined by Council and having regard to the impacts (whether perceived or real) that might arise from the development.
- The management of the funds and the subsequent distribution and reporting of funding and project delivery requires specific governance and procedural arrangements.

2. Purpose and Principles

This directive sets out the governance arrangements around the management of the annual Ti Tree Bioenergy Payments to Council, the subsequent expenditure of those funds and the delivery and reporting on eligible projects funded by the payments.

Council is committed to ensuring the Fund is managed and used in such a way to achieve the following:

1. Transparency and accountability;
2. Be publicly reportable;
3. Be compliant with Condition 8 of the development permit approval associated with the Facility;
4. Deliver tangible and measurable beneficial outcomes;
5. Incorporate stakeholder and community input; and
6. Strategically align with council's environmental, social and community objectives.

3. Regulatory Authority

- Local Government Act 2009
- Local Government Regulations 2012
- Planning Act 2016
- Ipswich Planning Scheme

4. Strategic Plan Links

This administrative directive relates to:

- Caring for the Community
- Caring for the Environment
- Managing growth and delivering key infrastructure

5. Scope

- This directive applies to the governance around the management of funds from the Ti-Tree Bioenergy Payment and the subsequent expenditure and reporting associated with the projects it supports.

6. Roles and Responsibilities

- Responsibility for the management and governance around the Ti Tree Bioenergy Payments will lie with council's Environment and Sustainability Branch within the Infrastructure and Environment Department.
- Decision making related to the assessment and selection of suitable projects will be undertaken collectively by an internal cross-departmental working group which will be governed by a terms of reference (the Working Group).
- The Working group will meet annually to discuss and decide on which projects are to be funded based on the adherence to Condition 8 of the approval and the associated and agreed project assessment criteria. This will include consideration of operational funded projects and capital expenditure planning.
- The Working Group will have a minimum of 3 members and a chair and will include representative officers from, but not limited to, the Infrastructure and Environment and Community, Cultural and Economic Development Departments.
- The Working Group will be chaired by either of the Branch Manager for the Environment and Sustainability Branch or the Section Manager of the Natural Environment and Land Section or their nominated officer.
- Administration and delivery of the projects will be by the appropriate section of Council as determined by the working group and based upon the type and size of the project or program.
- Corporate Services Department will be responsible for managing and tracking revenue and expenditure and providing the required data for annual reporting.
- Council may choose to engage with external stakeholders for input on project identification, consideration and review.
- The local and wider community surrounding the facility may be approached for input on relevant projects which may be considered for funding and if suitable, considered by the Working Group against the associated project criteria.

IPSWICH CITY COUNCIL | Ti Tree Bioenergy Payments Governance Model Administrative Directive

- Councils Environment and Sustainability Committee for review and approval of the proposed works plan and annual review reports.

7. Key Stakeholders

The following were consulted during the establishment of this directive and will have ongoing roles in relation to its content:

- Environment and Sustainability Branch
- Economic and Community Development Branch
- Legal and Governance Branch
- Infrastructure Strategy Branch
- Finance Branch

8. Monitoring and Evaluation

- An annual report will be provided to Council on the projects completed under the Ti Tree Bioenergy Payments funding.
- The governance framework for the management and assessment of the Ti Tree Bioenergy Payments will be reviewed on an annual basis to ensure the expenditure is in accordance with Condition 8 of the development permit approval associated with the Facility.

9. Definitions

TI TREE BIOENERGY FACILITY	Waste disposal facility located on Lots 1 and 2 on RP 24575, Lots 4 and 8 on RP 24574 and Lot 252 on SP 121407 at Champions Way.
TI TREE BIOENERGY PAYMENTS	Payments which the Ti Tree Bioenergy facility is required to pay to Council in accordance with the development permit issues by the Planning and Environment Court on 29 May 2002.
DEVELOPMENT PERMIT	A permit authorising an assessed development to take place.
CONDITION 8 OF THE DEVELOPMENT PERMIT	<p>Titled Contributions for Local Environmental Improvements and requires the operator of the facility to pay Council</p> <ol style="list-style-type: none"> a. A one off payment b. An ongoing annual payment, calculated by reference to the volume of waste received at the facility each year and the payment of annual property rates. <p>Any funds paid in respect to this condition shall be utilised for community and environmental improvements across the City as determined by Council and having regard to the impacts (whether 'perceived' or 'real') that might arise from the development.</p>
SUITABLE PROJECTS	Projects identified by Council which will satisfy Condition 8 of the Development Permit by meeting the eligibility and selection criteria which

	are funded by the Ti Tree Bioenergy payments.
WORKING GROUP	A group established by Council to manage the Ti Tree Bioenergy payments and projects to be funded by the payments. Members will be from the Infrastructure and Environment and Community, Cultural and Economic Development Departments.
PROJECT OWNER	Council employee who manages a Council project to achieve a set goal or purpose for Council and serve the community.
ELIGIBILITY AND ASSESSMENT CRITERIA	Eligibility and Assessment Criteria established to ensure projects selected to be funded by the Ti Tree Bioenergy payments meet required outcomes and Condition 8 of the development approval. Projects for funding are to be assessed against this criteria.
TERMS OF REFERENCE	Defines the purpose and structures of the Working Group to ensure the requirements of the Ti Tree Bioenergy payments are met.

10. Related Documents

Criteria for Projects Funded by the Ti Tree Bioenergy payments

Ti Tree Bioenergy Payments Project Identification and Funding Allocation Procedure

Working Group Terms of Reference



Ti Tree Payments Project Identification and Funding Allocation

Procedure

Our Values: Collaboration Communication Integrity Efficiency Leadership

TOGETHER WE PROUDLY ENHANCE THE QUALITY OF LIFE FOR OUR COMMUNITY

Version Control and Objective ID	Version No: 1	Objective ID: A6726269
Name of parent Policy / Directive	Ti Tree Bio Energy Payments Governance Model Administrative Directive	
Procedure Owner	The Environment and Sustainability Manager is responsible for authoring and reviewing this procedure.	
Approved by GM on	26 November 2020	
Date of Review	26 November 2024	

1. Background

On 25 February 2020, Council resolved to repeal a number of previous Council decisions concerning the allocation and distribution of the Ti Tree Bioenergy Payments.

Council further resolved that a governance framework for the management of the Ti Tree Bioenergy Payments be designed by the Infrastructure and Environment Department and the Community, Cultural and Economic Development Department. This governance framework is to comprise an Administrative Directive (“Directive”) and relevant associated procedures (“Procedures”).

On 29 May 2002, the Planning and Environment Court issued a development permit for a material change of use for a waste disposal operation and ancillary activities at Willowbank, the facility now known as the Ti Tree Bioenergy waste disposal facility.

In summary, Condition 8 of the approval, titled Contributions for Local Environmental Improvements, requires the operator of the facility to pay Council:

- a. A one off payment; and
- b. An ongoing annual payment, calculated by reference to the volume of waste received at the Facility each year and the payment of annual property rates (Ti Tree Bioenergy Payments)

The condition specified, ‘any funds paid in respect to this condition shall be utilised for community and environmental improvements across the City as determined by Council and having regard to the impacts (whether ‘perceived’ or ‘real’) that might arise from the development’.

2. Purpose

This Procedure details how the identification, assessment and determination of suitable projects will occur to ensure compliance with Condition 8 of the 29 May 2002 Planning and Environment Court development permit approval.

3. Regulatory Authority

- Local Government Act 2009
- Local Government Regulations 2012
- Planning Act 2016
- Ipswich Planning Scheme

4. Roles and Responsibilities

Responsibility for the management and governance of the Ti Tree Bioenergy payments will lie with the Infrastructure and Environment and the Community, Cultural and Economic Development Departments. A cross departmental Working Group will be established to enable shortlisting, assessment, decision making and selection of suitable projects. Project owners of the selected projects will manage the planning and implementation phases of the projects.

Role	Responsibilities
<p>Manager, Environment and Sustainability</p>	<p>Chair the Ti Tree Working Group meetings or delegation of Chair responsibilities.</p> <p>Review of the proposed projects selected to be funded by the Ti Tree Bioenergy Payments.</p>
<p>Natural Environment and Land Management Manager</p>	<p>Chair the Ti Tree Working Group meetings as required or delegation of Chair responsibilities.</p> <p>Review of the proposed projects selected to be funded by the Ti Tree Bioenergy Payments.</p> <p>Assessment and determination of suitable projects to be allocated funding from the Ti-Tree Bioenergy payments.</p> <p>Updating the Ti Tree Working Group Terms of Reference as required.</p> <p>Ensuring the Ti Tree Working Group is resourced to enable the assessment and determination of suitable projects.</p> <p>Review of the governance framework for the management of the Ti Tree Bioenergy Payments to ensure projects are in compliance with Condition 8 of the development permit approval.</p> <p>Providing external stakeholders with a list of the proposed projects to be completed using the allocated funding from the Ti-Tree Bioenergy payments. These stakeholders could include Ti Tree Bioenergy facility representatives and the Willowbank Area Group (WAG) representatives.</p> <p>Reporting on the projects undertaken using the allocated funding</p>

Item 15.3 / Attachment 2.

	from the Ti Tree Bioenergy payments.
Ti Tree Working Group	Attend the Ti Tree Working Group meetings. Seek and identify potential projects to be allocated funding from the Ti Tree Bioenergy payments. Internal and/or external stakeholders can be approached for project identification. Assessment and determination of suitable projects to be allocated funding from the Ti Tree Bioenergy payments. Contribute to the reporting on the projects undertaken using the allocated funding from the Ti Tree Bioenergy payments. Liaison with project owners from Council on the planning and implementation of projects.
Project Owners	Submit potential projects for consideration of funding from the Ti Tree Bioenergy payments. Manage approved projects allocated funding from the Ti Tree Bioenergy payments. Provide updates as required to the Working Group on project progression and completion.

5. Key Stakeholders

- Environment and Sustainability Branch
- Infrastructure Strategy Branch
- Economic and Community Development Branch
- Legal and Governance Branch
- Manager, Environment and Sustainability
- Natural Environment and Land Management Manager
- Community Development Coordinator
- General Manager (Infrastructure and Environment Department)
- General Manager (Community, Cultural and Economic Department)
- Manager, Finance
- Council Officers (Project Owners) managing selected projects

6. Education and Training Requirements

Working Group members will be required to gain knowledge of and be familiar with the guidance documents for the Ti-Tree Bioenergy Payments including the Administrative Directive, procedures and project eligibility and selection criteria.

7. Procedure

- 7.1 Initially for the 2020/2021 financial year, the Working Group will undertake the following:
- 7.1.1 Establish a Working Group Terms of Reference
 - 7.1.2 Confirm the Eligibility and Selection Criteria

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- 7.1.3 Decide on eligible projects that meet the selection criteria and which can be implemented in the 2020/2021 year
- 7.1.4 Provide Ti Tree Bioenergy facility representatives and Willowbank Area Group details of the proposed direction to manage the Ti Tree Bioenergy payments to achieve the desired community outcomes
- 7.1.5 Following the 2020/2021 financial year, the below steps of the process are to be followed.
- 7.2 Identification of suitable projects
 - 7.2.1 Working Group approaches the Infrastructure and Environment and Community, Cultural and Economic Development Departments requesting the submission of projects for consideration to receive funding from the Ti Tree Bioenergy payments
 - 7.2.2 Working Group may approach relevant community stakeholders and community members as required, requesting the submission of projects for consideration to receive funding from the Ti Tree Bioenergy payments
 - 7.2.3 Relevant staff, stakeholders or community members to submit projects for consideration to the Working Group outlining:
 - 7.2.3.1 Name of project
 - 7.2.3.2 Location of project
 - 7.2.3.3 Timeframe and duration of project
 - 7.2.3.4 Summary of project
 - 7.2.3.5 Alignment of project to Ti Tree Bioenergy payments requirements
 - 7.2.3.6 Community and environmental improvements achieved from completing the project which satisfy the Ti Tree Bioenergy payments requirements
 - 7.2.4 Projects may be funded through operational expenditure or to be planned under the capital expenditure consideration process
- 7.3 Assessment of proposed projects
 - 7.3.1 Working group reviews and assesses the projects submitted in accordance with the agreed eligibility and selection criteria for the Ti Tree Bioenergy payments. *Link to eligibility and assessment criteria*
 - 7.3.2 Working Group decides on and selects the eligible projects to be funded from the Ti Tree Bioenergy payments for that financial year
 - 7.3.3 Working Group to provide the list of projects to the Manager, Environment and Sustainability for review
 - 7.3.4 Working Group may provide the list of projects to external stakeholders for reference
- 7.4 Approval of projects
 - 7.4.1 In line with the approval process for sub program approval for capital works program, the chair of the Working Group prepares a report to present to Council via the relevant committee, recommending the selected projects to be approved for funding from the Ti Tree Bioenergy payments.
 - 7.4.2 Upon receiving approval to fund the selected projects, the Working Group advises the Willowbank Area Group and Ti Tree Bioenergy facility representatives of the selected projects approved for funding
- 7.5 Project commencement
 - 7.5.1 Working Group sends notification to project owners within Council advising that the project has been approved for funding under the Ti Tree Bioenergy payments and that the project can commence
 - 7.5.2 Project Owners are to commence and implement projects until completion

7.5.3 Project Owners are to advise details of the progress and outcome of the project to the Working Group

7.6 Reporting

7.6.1 Working Group is to prepare an annual report on the outcomes of the projects implemented within that period and present it to Council via committee alongside the proposed future project funding recommendations

7.6.2 Working Group is to prepare an annual report on the outcomes of the projects implemented within that period and provide it to relevant external stakeholders and or to be published on Councils website

7.6.3 Working Group is to review the projects completed to ensure compliance with the requirements under the Ti Tree Bioenergy payments

7.6.4 Working Group to ensure project budgets align with the annual Ti Tree Bioenergy payments and liaise with the Finance Team in regards to the budget

8. Monitoring and review

The Working Group will review the projects completed each year under the Ti Tree Bioenergy payments to ensure expected outcomes were achieved as per Condition 8 of the development permit.

The Working Group will also review the process of expending the Ti Tree Bioenergy payments to ensure that the selection of projects for funding is enabling the most suitable projects to be funded to achieve the best outcomes.

9. Related documents

Ti Tree Bioenergy Payment Directive.

Project eligibility and selection criteria.

10. Definitions

Ti Tree Bioenergy facility	Waste disposal facility located on Lots 1 and 2 on RP 24575, Lots 4 and 8 on RP 24574 and Lot 252 on SP 121407 at Champions Way.
Ti Tree Bioenergy payments	Payments which the Ti Tree Bioenergy facility is required to pay to Council in accordance with the development permit issues by the Planning and Environment Court on 29 May 2002.
Development Permit	A permit authorising an assessed development to take place.
Condition 8 of the Development Permit	<p>Titled Contributions for Local Environmental Improvements and requires the operator of the facility to pay Council</p> <ul style="list-style-type: none"> a. A one off payment b. An ongoing annual payment, calculated by reference to the volume of waste received at the facility each year and the payment of annual property rates. <p>Any funds paid in respect to this condition shall be utilised for community and environmental improvements across the City as determined by Council and having regard to the impacts (whether 'perceived' or 'real') that might arise from the development.</p>

Item 15.3 / Attachment 2.

Willowbank Area Group	A residents group which aims to represent and enhance the liveability of the residents of Willowbank and surrounding suburbs: Amberley, Ebenezer, Jeebropilly, Mt Forbes & Purga West.
Suitable projects	Projects identified by Council which will satisfy Condition 8 of the Development Permit by meeting the eligibility and selection criteria which are funded by the Ti Tree Bioenergy payments.
Working Group	A group established by Council to manage the Ti Tree Bioenergy payments and projects to be funded by the payments. Members will be from the Infrastructure and Environment and Community, Cultural and Economic Departments.
Project Owner	Council employee who manages a Council project to achieve a set goal or purpose for Council and serve the community.
Eligibility and Assessment Criteria	Eligibility and Assessment Criteria established to ensure projects selected to be funded by the Ti Tree Bioenergy payments meet required outcomes and Condition 8 of the approval. Projects for funding are to be assessed against this criteria.
Terms of Reference	Defines the purpose and structures of the Working Group to ensure the requirements of the Ti Tree Bioenergy payments are met.

Strategic Driver Criteria	Proposed Weighting	Rationale	0	1	2	3	4	
<p>PRIORITY 1 Alignment with "Eligibility" Criteria based upon the intent to offset community impacts of waste site</p>		<p>The must align with the following requirements;</p> <ul style="list-style-type: none"> - Immediate physical/observable connection or nexus to the adverse impacts of the Willowbank facility - Must be in the Ipswich LGA - Must not be a project currently budgeted for by Council or within a budget schedule, although could be a 'value-add' to an existing project (as long as the value-add component is not currently budgeted) - Must have demonstrable long term or permanent beneficial outcomes - Must have broad/wide community benefit (not to benefit a targeted or individual organisation and/or individual) - Must be aligned to council goals and corporate objectives (environment, sustainability, social/community, waste) - Cannot create perception of commercial benefit/partnership/promotion of Ti Tree Bioenergy (or any other waste facility) - Any spend of the payment monies must comply with the Local Government Act and Regulations - Proposed project must have a robust and clear business case attached - If proposed project is related to local roads they must be in immediate area and related to improving or dealing with a specific issue (i.e. safety or noise) related to facility impacts AND not used to carry out works that are otherwise obligated to another party - Expenditure directed to target multiple impacts/multiple benefits (not repetitive) - Project criteria to be consistent with/incorporate legal advice received. 	Mandatory requirement					
<p>PRIORITY 2 "Mitigation" benefits</p>	45%	<p>Ability of proposed projects mitigation benefits aligning with Advance Ipswich Community Plan key themes "Caring for our Environment" "Caring for our Environment" and or "Managing Growth and Developing Key Infrastructure" and provide long-term outcomes, rather than temporary or short-term benefits;</p> <p>Mitigating benefits receiving a rating of "High"</p> <ul style="list-style-type: none"> • Improved flora and fauna habitat within the locality. of the 'Facility' • Offsets social impacts of the 'Facility' upon the local or where it can be demonstrated the wider community. • Offsets environmental and amenity impacts of the 'Facility'. • Offsets clearing to establish the Facility and improves fauna and flora habitat and or improves catchment health, or water quality through waterway improvement or stabilisation. • Impacts of heavy vehicle and passenger vehicle interactions made less intrusive, eg quieter, safer etc. <p>Mitigating benefits receiving a rating of "Medium"</p> <ul style="list-style-type: none"> • Improves visual (and potentially odour/air quality) impacts of the 'Facility' • Improves community awareness of recycling and diverting waste from landfill. <p>Mitigating benefits receiving a rating of "Low"</p> <ul style="list-style-type: none"> • Addresses negative connotations about Ipswich due to the Facility/waste industry. • Creates opportunities for new industries, evolving technology and employment and improved environmental management. • Shorter term benefits 		Low		Medium	High	
<p>PRIORITY 3 Project Catchment (Local - Citywide)</p>	30%	<p>Potential projects which provide environmental benefits to the surrounding "Local" community to the Ti-Tree Bioenergy facility will receive a higher weighting, as opposed to projects servicing the broader "Citywide" community.</p> <p>Definitions</p>						

		"Local" Community - Communities within a 5km radius of the site. "District" Community - Communities within a 10km radius of the site within the City of Ipswich LGA. "Citywide" Community – All communities within the City of Ipswich LGA			Citywide	District	Local
PRIORITY 4 Meeting Growth Demand	15%	Investment is required to meet pressures associated with population growth (and associated increased waste and environmental impacts) and community participation.		Low	Medium	High	Significant
PRIORITY 5 Multi-use benefit to community	10%	To ensure maximum return on Council's investment in community facilities, it is critical to access the multi-use benefit to the community. Potential projects which can demonstrate a significant level of benefit across multiple areas will be weighted the highest, whilst projects with the least benefits will be weighted the lowest.		Low	Medium	High	Significant

List of example objectives:-

- Waste Education
- Koala Habitat
 - o Land acquisition
 - o Revegetation
 - o Private landholder support
- Wetland restoration
- Community amenity infrastructure
- Buffer treatment (e.g. vegetation)
- Transparent, compliant and reportable
- Tangible/measurable outcomes
- Stakeholder input
 - o Community input
- Diverse portfolio of projects/outcomes
- Reporting framework
 - o In the Annual Report
- New projects or value-add to existing projects
- Strategic alignment (environment/social/community)
- Deliver valuable outcomes
- Nexus to Ti Tree Site
 - o Proximity
 - o Benefits to the community
- Assessment criteria (to pick up on the above points)
- Criteria for expenditure – transparency
- Offset tangible/perceived impacts
- Water quality
- Environmental benefits – koala significant area
- Community acknowledgement
- Have a planning process and reporting
- Linked to current strategies and corporate objectives

Ti Tree Working Group TERMS OF REFERENCE

1. BACKGROUND

On 29 May 2002, the Planning and Environment Court approved a development permit for a material change of use for a waste disposal operation and ancillary activities on the then Lots 1 and 2 on RP 24575, Lots 4 and 8 on RP 24574 and Lot 52 on SP 121407 at Champions Way, Willowbank. The facility is known as the Ti Tree Bioenergy waste disposal facility.

In summary, Condition 8 of the Approval, titled 'Contributions for Local Environmental Improvements' (Condition 8), requires the operator of the Facility (Ti Tree Bioenergy) to pay Council:

- a) \$320,000.00 as a one-off payment
- b) an ongoing annual minimum payment of \$100,000.00, calculated by reference to the volume of waste received at the Facility each year and the payment of annual property rates

Condition 8 specified, among other things, the following

Any funds paid in respect to this condition shall be utilised for community and environmental improvements across the City as determined by Council and having regard to the impacts (whether 'perceived' or 'real') that might arise from the development

This working group is to coordinate the ongoing annual payment managed by Council in accordance with the 'Contributions for Local Environmental Improvements' condition.

Refer to the Ti-Tree Bioenergy Payments Committee Report approved by Council on 18 February 2020.

2. PURPOSE

The purpose of the Ti-Tree Working Group is to facilitate the allocation and distribution of the annual Ti Tree Bioenergy payments pursuant to the Planning and Environment Court development permit approval judgment on 29 May 2002.

The group will follow the Administrative Directive and governance framework for the assessment and determination of suitable projects to be allocated funding from the Ti-Tree Bioenergy payments.

3. SCOPE

The governance around the management, allocation and expenditure of funds from the Ti-Tree Bioenergy payments and the subsequent reporting associated with the projects it supports.

4. MEMBERSHIP

- 4.1 The membership of the internal working group is open to Council Officers only.
- 4.2 Membership will be cross departmental and include designated officers from Community, Cultural and Economic Development and Infrastructure and Environment Departments. The initial working group members will be appointed by the Internal Stakeholder working group developing the Ti Tree Bioenergy payments governance framework.
- 4.3 A minimum of 3 members are required for the group.
- 4.4 The Chairperson of the group will be the Manager, Environment and Sustainability or delegated member appointed by the group for the meeting.
- 4.5 If a member is unable to continue, the Chairperson must be notified immediately. The Chairperson, in consultation with members, will determine if a replacement is required and who the replacement member may be.
- 4.6 Members will be responsible to ensure they are familiar with the guidance documents for the Ti Tree Bioenergy Payments including the Administrative Directive, procedure and project eligibility and selection criteria.
- 4.7 All members will be required to maintain the standards as outlined in Council's Employee Code of Conduct including maintaining confidentiality regarding the Ti Tree payments and notifying the group of any potential conflicts of interest in relation to projects considered for funding from the Ti Tree payments.

5. ROLES AND RESPONSIBILITIES

- 5.1 To participate in meetings and adhere to the Terms of Reference.
- 5.2 Coordinate the agendas, minutes, and other documentation.
- 5.3 Consult with relevant project owners on potential projects for submission for funding allocation from the Ti-Tree Bioenergy payments.



- 5.4 Consult with relevant external stakeholders as required on project identification and selection.
- 5.5 Meet to discuss project submissions for funding allocation from the Ti-Tree Bioenergy payments.
- 5.6 Assess project submissions for funding allocation from the Ti-Tree Bioenergy payments against the eligibility and selection criteria. On completion of the assessment, the group will review the projects to formalise a recommendation of project/s suitable for funding that are within the total allocation amount. If the group cannot agree on a final list of recommended projects, the group can approach relevant project experts external to the group to assist in deciding on a final list of projects.
- 5.7 Ensure that allocated projects meet any eligibility and selection criteria, conditions of the development approval and Council's strategic objectives.
- 5.8 Submit a recommendation of project/s to be funded by the Ti-Tree Bioenergy payments to Council for approval.
- 5.9 Liaise with approved project owners through the commencement, implementation and completion phases of the projects.
- 5.10 Liaise with relevant external stakeholders through the commencement, implementation and completion phases of the projects.
- 5.11 Complete annual reporting on the outcome of the projects funded by the Ti-Tree Bioenergy payments.
- 5.12 Coordinate funding allocations through the appropriate finance channels. Funds are not to be held or dispersed by the group and are to be allocated in accordance with the approved projects to be funded by the Ti-Tree Bioenergy payments.
- 5.13 Advise relevant external stakeholders, including but not limited to Ti-Tree Bioenergy and Willowbank Area Group, in regards to projects funded by the Ti-Tree Bioenergy payments.
- 5.14 Ensure the Ti-Tree Bioenergy payments are allocated annually to eligible annual or multi-year projects.
- 5.15 Review the Terms of Reference and eligibility and assessment criteria in accordance with the governance framework and Council's strategic direction.
- 5.16 Represent the interests of the whole of Council, not just the interests of the officer's particular area of influence and expertise.



6. MEETINGS

- 6.1 Meet at least twice per year to discuss 1, the identification, assessment and review of projects for funding by the Ti-Tree Bioenergy payments and 2, the outcome of projects to complete annual reporting.
- 6.2 Document the assessment and decision of the submitted projects for funding from the Ti-Tree Bioenergy payments and any meeting notes. These documents are to be recorded in the appropriate Council document management system.
- 6.3 The group will collectively allocate as required, a nominated person in the group to prepare and coordinate documentation such as agendas, minutes, reports and any other required documents.



Project Identification Form - Community Ti Tree Bioenergy Payments

Background

Funding is received from the Ti Tree Bioenergy Facility at Willowbank to **fund projects as determined by Council for the purposes of community and environmental benefit and to offset any impacts from the facility across the city.**

Refer to the Project Assessment Criteria for guidance on suitable projects.

Project Name	
Contact Name	
Contact Details	
Estimated Project Costs	

Project Description	
Project Location (include specific areas of roads, parks, work to be done)	
Project Timeframe (include start date and duration)	
How do the project outcomes achieve community and environmental improvements in the city?	
How does the project align with the Ti Tree Bioenergy payment requirements? (Mitigation, location, managing growth, community impacts, eligibility)	

Item 15.3 / Attachment 5.



Is there community support for the project and if so, why are they supportive?	
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Stakeholder Engagement (list relevant stakeholders of the project)	Stakeholder Name	Role

Attachments or Further Information	Include any maps or background information

Criteria for the Ti Tree Bioenergy payment requirements

<p>Eligibility</p>	<p>The project must align with the following requirements;</p> <ul style="list-style-type: none"> • Physical/observable connection or nexus to the impacts of the Willowbank facility • Must be in the Ipswich LGA • Must not be a project committed for in another Council program of works, although could be a ‘value-add’ to an existing project (as long as the value-add component is not currently committed) and/or enable a future planned program of works to be undertaken if it aligns with the listed priorities of the Ti-Tree Bioenergy payments • Must have demonstrable community and environmental improvements outcomes • Must have broad/wide community benefit (not to benefit a targeted or individual organisation and/or individual) • Must be aligned to council goals and corporate objectives (environment, sustainability, social/community, waste) • Cannot create perception of commercial benefit/partnership/promotion of any waste facility • Must have a robust and clear business case or submission attached at identification • For local roads related projects: <ul style="list-style-type: none"> ○ they must be in the immediate area and; ○ related to improving or dealing with a specific issue (i.e. safety or noise) related to facility impacts and; ○ not used to carry out works that are otherwise obligated to another party • Any spend of the payment monies must comply with the Local Government Acts, Regulations and any legislative advice and requirements • Expenditure not to be utilised for ongoing projects or programs unless there is an added benefit/s demonstrated for the ongoing nature of the project. This does not include projects spanning over a year for completion.
<p>Mitigation benefits</p>	<p>Ability of proposed projects mitigation benefits aligning with Advance Ipswich Community Plan key themes “Caring for our Environment” , “Caring for our Environment” and/or “Managing Growth and Developing Key Infrastructure” and provide long-term outcomes, rather than temporary or short-term benefits;</p> <p>Mitigating benefits receiving a rating of “High”</p> <ul style="list-style-type: none"> • Improved flora and fauna habitat within the locality of the Facility • Improved catchment health or water quality through waterway improvement or stabilisation. • Offsets social impacts of the Facility upon the local community of the Facility or where it can be demonstrated the wider community. • Offsets environmental and amenity impacts of the Facility. • Offsets clearing to establish the Facility • Offsets impacts of heavy vehicle and passenger vehicle interactions with the facility, eg quieter, safer etc. • Permanent beneficial environmental and community outcomes <p>Mitigating benefits receiving a rating of “Medium”</p> <ul style="list-style-type: none"> • Improves visual (and potentially odour/air quality) impacts of the ‘Facility’ • Improves community awareness of recycling and diverting waste from landfill. • Contributes to waste reduction in the community and alternative recycling and

	<p>diversion of waste methods</p> <ul style="list-style-type: none"> • Medium to long term environmental and community outcomes <p>Mitigating benefits receiving a rating of “Low”</p> <ul style="list-style-type: none"> • Addresses negative connotations about Ipswich due to the Facility/waste industry. • Creates opportunities for new industries, evolving technology and employment and improved environmental management. • Repetitive projects which do not address a new or value add benefit to the community • Short term environmental and community outcomes only
Location	<p>Potential projects which provide environmental benefits to the surrounding “Local” community to the Facility will receive a higher weighting, as opposed to projects servicing the broader “Citywide” community.</p> <p>Definitions</p> <p>“Local” Community - Communities within a 5km radius of the site within the City of Ipswich LGA.</p> <p>“District” Community - Communities within a 10km radius of the site within the City of Ipswich LGA.</p> <p>“Citywide” Community – All communities within the City of Ipswich LGA</p>
Managing growth demand	<p>Projects which offset increased waste and environmental impacts from population growth.</p> <p>High</p> <ul style="list-style-type: none"> • Projects which offset multiple impacts from population growth <p>Medium</p> <ul style="list-style-type: none"> • Projects which offset more than one impact from population growth <p>Low</p> <ul style="list-style-type: none"> • Projects which offset one impact from population growth
Multi use benefit to the community	<p>Potential projects which can demonstrate a significant level of benefit across multiple areas will be weighted the highest, whilst projects with the least benefits will be weighted the lowest.</p> <p>High</p> <ul style="list-style-type: none"> • Projects which demonstrate multiple benefits across a range of environmental and community outcomes <p>Medium</p> <ul style="list-style-type: none"> • Projects which demonstrate more than one benefit across a range of environmental and community outcomes <p>Low</p> <ul style="list-style-type: none"> • Projects which demonstrate a single benefit only or are repetitive in nature
Timeframe of project	<p>Projects which can be completed within the year of funding will be prioritised with consideration provided to longer term projects which provide significant outcomes across all other Priorities.</p>

Doc ID No: A6759474

ITEM: 15.4

SUBJECT: LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (ROUND 2)
FUNDING ALLOCATION

AUTHOR: COORDINATOR - GRANT MANAGEMENT

DATE: 2 FEBRUARY 2021

EXECUTIVE SUMMARY

This is a report concerning a funding commitment of \$7.3 million from the Australian Government under the Local Roads and Community Infrastructure Program (Round 2).

This funding has been made available to Council in response to COVID-19 as an economic stimulus. Projects funded under this program must be completed by 31 December 2021.

RECOMMENDATION/S

That Council endorse the projects shown in Attachment 1 (Option A) for funding under the Local Roads and Community Infrastructure Program (Round 2).

RELATED PARTIES

No Conflicts of interest have been identified.

ADVANCE IPSWICH THEME

Managing growth and delivering key infrastructure

PURPOSE OF REPORT/BACKGROUND

In October 2020, the Australian Government announced an extension to the Local Roads and Community Infrastructure Program with an additional \$1 billion committed in Round 2 of the program. Council has been advised that our allocation under this commitment is for \$7.3 million.

Conditions of this funding include:

- Eligible project includes projects that are generally available for use by the community, including roads, footpaths, Bikeways and community facilities.
- Council must submit projects for endorsement by the Department of Infrastructure, Transport, Regional Development and Communications prior to work commencing.
- Projects must be completed by 31 December 2021.

Considering the ability of Council to deliver the endorsed projects prior to 31 Dec 2021. It is recommended that the projects shown in Attachment 1 (option A), from the capital program be submitted for endorsement to the Australian Government.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Not Applicable

RISK MANAGEMENT IMPLICATIONS

The funding commitment from the Australian Government is on a 'use it, or lose it' principle and must be fully expended by 31 December 2021 or the funding commitment is surrendered. All projects identified for submission are already in the delivery pipeline and scheduled for completion before 31 December 2021.

FINANCIAL/RESOURCE IMPLICATIONS

The purpose of the Local Roads and Community Infrastructure Program funding is to support local councils to deliver priority local road and community infrastructure projects, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic. As an economic stimulus measure, the intent is that Eligible Funding Recipients undertake infrastructure projects which are additional to projects that they had planned to undertake using their own funds.

Under Round 2 of the program, Council is required to maintain its overall capital spending on roads and community infrastructure, funded by their own revenue, at or above their 2020-2021 capital spending level.

Council's current capital program meets this funding condition for funding eligibility.

COMMUNITY AND OTHER CONSULTATION

The recommended project list has been prepared in conjunction with the Infrastructure & Environment Department and has been based on the deliverability of the projects within the funding window as required.

Wider engagement with stakeholders regarding individual projects is managed through Councils existing processes for capital delivery.

CONCLUSION

The Australian Government has committed an additional \$1 billion nationally towards Round 2 of the Local Roads and Community Infrastructure Program as a COVID-19 economic stimulus program.

Ipswich City Council has received an allocation of \$7.3 million under this funding round for projects to be completed by 31 December 2021.

The project list as shown in Attachment 1, will be submitted to the Australian Government for formal approval.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Local Roads and Community Infrastructure Program -Project Proposal
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Matthew Mulroney
COORDINATOR - GRANT MANAGEMENT

I concur with the recommendations contained in this report.

Joshua Edwards
ACTING MANAGER, PERFORMANCE

I concur with the recommendations contained in this report.

Barbara Dart
MANAGER, PERFORMANCE

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A6780794

ITEM: 15.5

SUBJECT: NAMING OF YOUR PLACES AND SPACES - COMMUNITY ENGAGEMENT REPORT

AUTHOR: ENGAGEMENT MANAGER

DATE: 10 FEBRUARY 2021

EXECUTIVE SUMMARY

This is a report concerning the “Name Your Places and Spaces” community engagement initiative run on Shape Your Ipswich (August 11 to 30) with the goal of generating ideas from the community to potentially help council finalise the names of nine key places and spaces in the newly redeveloped city heart.

At the September Council meeting, Council determined the names for four of the nine places and spaces (the Precinct itself, the civic space, the new library and laneway 2) with a further two the subject of this report.

Therefore, the following places and spaces are yet to be named.

- Laneway 1 – currently referred to as Icon Alley or Smokers’ Alley
- Ipswich City Council administration building
- The Children’s Library
- The event space in the new ICC administration building
- The balcony connecting to the event space in the ICC administration building

Council officers seek guidance on the naming of the following spaces at the February Council meeting:

- Laneway 1 – currently referred to as Icon Alley or Smokers’ Alley
- The Children’s Library

Results of the “Name Your Places and Spaces” community engagement initiative have been included in this report (below and attached) for the consideration and information of Council.

RECOMMENDATIONS

- A. That Council determine the name for Laneway 1 – currently referred to as Icon Alley or Smokers’ Alley.
- B. That Council determine the name for the new Children’s Library.
- C. That Council finalise the naming of the remaining places and spaces at the March Council meeting.

RELATED PARTIES

There are no conflicts of interest to note.

ADVANCE IPSWICH THEME

Strengthening our local economy and building prosperity

PURPOSE OF REPORT/BACKGROUND

The key objectives for this engagement were:

- To encourage feedback from the broader Ipswich community in regards to possible names for key precincts, sub-precincts, streets, lanes, assets and event spaces within the Nicholas Street redevelopment
- To position council as a forward-thinking, strategic and community-centric organisation.
- To encourage the broader community to come on the redevelopment ‘journey’ and create a sense of pride and ownership.
- To use council’s Shape Your Ipswich platform as a one-stop-shop to engage with the community so the loop can be closed once the final decision is made by council.

Below is a summary of all suggestions (noting the number of times each name was suggested as well as the number of supporting thumbs-ups it received).

1. *The overarching precinct (currently known as Nicholas Street, Ipswich Central)*

<i>Suggested name</i>	<i>Why / Rationale</i>	<i>Contributions</i>	<i>Thumbs up</i>
Jagara/Yuggera Place/Precinct	Local indigenous peoples	4	167
Tulmur Place/Precinct/Village	“Ipswich” in universal Indigenous language	7	149
Ipswich City/Central/Town	Simplicity and easy wayfinding	15	130

Jagara/Yuggara Place	Local Indigenous peoples	6	131
Nicholas Street	Maintain original street name – has been known as Nicholas Street since the first survey map of the city was done	8	60
Union Place	A nod to the history of the original name and a place where people can unite	2	10
Town	Simplicity and easy wayfinding	1	2
Digger City River Precinct	Nod to mining history	1	6
Jeff McLean Central	Local business owner and former Wallaby	1	1
Sir Neville Bonner	Local, first Indigenous member of parliament	1	9
Robert Anderson Place	Local indigenous man that beat world sprint champions in charters towers.	1	17
Murrumpi or Djimbalung	Koala or my people	1	18
Limestone Hills Precinct		1	6
Switch City Plaza		1	4
Wade Korumba	-A mix of Anglo Henry Wade surveyor Ipswich + Korumba a word meaning great in the aboriginal language.	1	2
Ipswich Central 4 Squares Plaza		1	1
iConnect		1	0
The Strada	Italian for “street”	1	1
The Feels of Ipswich		1	0
Unity		1	0
Newman	Local war veteran	1	0

2. The civic plaza

Suggested name	Why / Rationale	Contributions	Thumbs up
Tulmur Place/Square	“Ipswich” in universal Indigenous language	15	357
Trevor Grewar Outlook	Local identity dedicated to giving back to the Ipswich community	1	516
Yagara Place/Plaza	Traditional Indigenous language	2	26
Limestone Plaza	Original proposed name of Ipswich	1	31
Corroboree Connection	Indigenous cultural space for music, dance	1	2

	and costume		
Nicholas Street Plaza/Nicholas Plaza	Original street name	3	9
The Plaza		1	5
Riverheart Plaza	The river and the heart of the city combined	1	3
Riverslea Plaza		1	2
Heather Bonner Place	Local and founder of One People of Australia League	1	2
The Oasis	A place to relax	1	1
Don Risson Place	Local who gave back to the community	1	1
People's Place	A place for people	1	1
Union Place	A place to come together	1	1
Bremer Plaza	Named after the Bremer river	1	1
Gathering Place	A place to gather	1	0
Jeff McLean Central	Local business owner and former Wallaby	1	0
Ipswich City Hub	A central hub of activity	1	0
Ipswich/Ipswich Civic Place/Ipswich Central	Simplicity and easy wayfinding	1	0
Aubonnett Place	Longest running music school, founder/director Ipswich Orchestras	1	0
Connection Place	A place to connect	1	0

3. City (main) library

Suggested name	Why / Rationale	Contributions	Thumbs up
Ipswich City/Ipswich Central Library	Simplicity and easy wayfinding	13	650
The John Birmingham Library	Locally-born author	1	34
Tulmur Central/Ipswich Tulmur Library	"Ipswich" in universal Indigenous language	2	16
Thomas Shapcott Library	Locally-born poet, novelist and playwright	3	13
Margaret Cook Library	Local historian	2	9
Neville Bonner	Local Indigenous politician. First Indigenous member of Parliament in	1	6

	Australia.		
House of Words Library		1	5
Toni Risson Library	Local author	1	3
Glennis Nugent Library	Local and founder of Qld's first Book Fest	1	2

4. Children's library

Suggested name	Why / Rationale	Contributions	Thumbs up
Aunty Sharron/Sharron Lindh Library	Local artist, craftsperson and musician	3	424
Dreamtime Children's Library	Indigenous cultural reference	1	62
Ash Barty Library	Local tennis champion	1	41
Ipswich City/Central Children's Library	Simplicity and easy wayfinding	7	30
Shannon Library	Local, long-time children's nurse at Ipswich Hospital	2	6
Bookworms Library		1	14
Garden of Eden		1	13
Wonderland		1	8
World of Wonder		1	7
Ipswich Nyamil Library	"young ones" in traditional language	1	5
Little Lizards Library		1	1
Boomerang Library		1	1
The Little Horses Library		1	1

5. Administration building

Suggested name	Why / Rationale	Contributions	Thumbs up
Neville Bonner Building	Local Indigenous politician. First Indigenous member of Parliament in Australia.	2	88
Ipswich/council administration building/hub	Simplicity and easy wayfinding	12	62

Cribb and Foote	Notable local business owners and store	2	14
The Coal Face	Nod to Ipswich's mining history	1	5
Square One	Council getting back to basics and starting over in a new era of transparency and accountability	1	4
Lewis Thomas House	Local coal miner and developer	1	2
John Murphy Building	Ipswich's first mayor	1	2
Bremer Building	Nod to Bremer River	1	2
Joseph Fleming Building	One of Ipswich's first politicians elected in 1860	1	2
Thorn Place	Notable local family	1	2
Harold Blair Building	Noted local Indigenous singer and OAM	1	2
Bill Hayden Centre	21 st Governor General of Australia	1	1

6. Event and function space located on level one of the administration building

<i>Suggested name</i>	<i>Why / Rationale</i>	<i>Contributions</i>	<i>Thumbs up</i>
Ash Barty Function Centre	Local tennis champion	1	467
Helen Clarke/Aunty Helen Event Room/Centre	Affectionately known to everyone as Aunty Helen - has been teaching dance in Ipswich for over 70 years	2	147
Harold Blair Function Centre	Noted local Indigenous singer and OAM	4	86
Dandiiri Space	"meet" in traditional language	2	30
Ipswich Event Centre		1	7
Bremer Function Centre	Named for the city's river	1	6
Limestone Space		1	3
Piper Joe	Local identity and noted Scottish piper	1	2
Jeff McLean Room	Local business owner and former Wallaby	1	1

7. Event balcony space located on level one of the administration building

<i>Suggested name</i>	<i>Why / Rationale</i>	<i>Contributions</i>	<i>Thumbs up</i>
John Birmingham	Local author	1	112

Balcony			
The Balcony/Bremer Balcony	Named for the city's river	6	23
Kunnar Balcony	Means "one" in traditional language	1	12
Limestone Balcony		1	6
Bremer Events Space/Hub		2	3
Stephen Potts Balcony	Critical witness in Council's CCC investigation	1	3
Matthew Hickey Balcony	Member, director and producer of the Ten Tenors	1	2
Margaret Cook balcony	Local historian	1	1
Government View	The open space reflects Council's openness	1	1
Clouds Balcony		1	0
Jim Hawkins Balcony	WWII digger and local identity	1	0
Blodwyn Whitehead Balcony	founder of Cambrian Junior and Youth choirs and musical identity of Ipswich	1	0
Jeff McLean Balcony	Local business owner and former Wallaby	1	0
Capern Balcony	Notable local musical family	1	0

8. Laneway 1 – currently known as ICON Alley

<i>Suggested name</i>	<i>Why / Rationale</i>	<i>Contributions</i>	<i>Thumbs up</i>
Ross Lawrie Laneway	Local known for giving back to the community	1	571
Piper Joe Lane	Local identity and noted Scottish piper	1	502
Ash Barty Lane	Local tennis champion	1	168
Greenham's Lane	First owners of the commercial buildings on the corner of Nicholas and Brisbane Streets	14	39
Storey Lane/Alley	Named for local long-time union organiser and identity	1	31
Supply Lane	Original name for the alleyway when used by merchants	6	9
Sister Shannon Lane	Local, long-time children's nurse at	1	6

	Ipswich Hospital		
Artist Lane	Nod to the new mural on the wall	1	5
Jeff Wegener Lane	Locally-born musician who performed with the Saints and other bands since the 1970s	1	3
Reeds Row		1	3
Bonner Lane	Neville Bonner family	1	2
Jeff McLean Lane	Local business owner and former Wallaby	1	0

9. Laneway 2 – currently known as Bottle Alley

Suggested name	Why / Rationale	Contributions	Thumbs up
Bottle Alley	Has been referred to as Bottle Alley for over 200 years. Originally the delivery route to the pub located in Nicholas Street	43	819
Indigenous or heritage names		1	18
Bottle Alley EATS	Combined old name with new EATS precinct	1	5
Frederick Aylott MM Lane		1	3
Piper Joe Lane		1	2
Ardent Avenue		1	1
EATS Laneway/Lane		2	0
Jeff McLean Lane		1	0

LEGAL/POLICY BASIS

Council currently has a procedure in relation to the naming of all roads, private roads, parks, bridges and places (Attachment 2).

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

There is reputational risk associated with the naming of these places and spaces following community engagement in that there have been many diverse ideas presented by the community and Council will ultimately make the decision.

FINANCIAL/RESOURCE IMPLICATIONS

There are minor financial implications associated with the naming of the places and spaces that will be covered under the existing project contingency budget.

COMMUNITY AND OTHER CONSULTATION

This community engagement program was designed to encourage the broader community to come on the redevelopment 'journey' with Council and create a sense of pride and ownership.

As noted, 2,938 people visited the Shape Your Ipswich page, with 304 contributions (and two email submissions). There were 6,405 "thumbs-ups" given to contributions (ie people supporting ideas already put forward). Of these interactions, 91 people are now following the page to keep up-to-date with the project. This is a very positive result, one of the strongest received on this site since its launch in 2019, and shows a desire by the community to have a say in Council's decision-making process.

A full report on the community engagement, including demographics, is attached.

CONCLUSION

The Engagement Section thanks the community for its incredible support of this community engagement initiative and looks forward to closing the loop with participants following Council's decision.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Community Engagement Report Places and Spaces Sept 2020 ↓ 
2.	Naming Procedure ↓ 

Allison Grant

ENGAGEMENT MANAGER

I concur with the recommendations contained in this report.

Sean Madigan

ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

“Together, we proudly enhance the quality of life for our community”

Community Engagement Report

Name the Places and Spaces –Ipswich Central

10-30 August 2020

Coordination and Performance, Engagement Branch

Post-engagement report and findings for Council Meeting 27 September

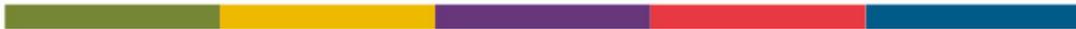
Prepared by: Allison Grant, Acting Manager Communications & Engagement

ipswich.qld.gov.au



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1. Introduction

The Name your Places and Spaces community engagement initiative was open to the public on the Shape Your Ipswich digital platform between 11 and 30 August 2020, with the goal of generating ideas from the community to potentially name nine key places and spaces in the newly redeveloped city heart. See <https://shapeyouripswich.com.au/name-places-spaces>.

Information was provided to participants for each area which included any relevant historical context and existing formal and informal names.

These areas included:

- The overarching precinct name – currently referred to as Nicholas Street, Ipswich Central (1)
- The civic plaza (1)
- The two libraries – main and children’s (2)
- The administration building (1)
- Event and function spaces located within the administration building (2)
- Two historic laneways in Nicholas Street (2)

2,938 people read the Shape Your Ipswich page, with 304 contributions (and two email submissions. There were 6,405 “thumbs ups” given to contributions (ie. people supporting ideas already put forward). Of these interactions, 91 people are now following the page to keep up-to-date with the project.

Section 2 of this report provides an overview of all suggestions (and supporting thumbs-ups).

This report will be presented to council for consideration at the September council meeting, with the Mayor and Councillors to select the final names, taking into account the suggestions from the community as well as other influencing factors.

Once these names have been formally chosen, the results will be released to the community via the Shape Your Ipswich platform, social media, Ipswich First and local media.

2. Engagement findings

Participants’ suggestions fell into four main categories:

1. Names that reflected the Indigenous/first peoples culture, place and language
2. Names of notable local residents who have gained significant achievements in sports, the arts and local war veterans.

3. Names of historic local significance
4. Names that simply reflect the location of the area

As follows is a summary of all suggestions (noting the number of times each name was suggested as well as the number of supporting thumbs-ups it received).

1. The overarching precinct (currently known as Nicholas Street, Ipswich Central)

Suggested name	Why / Rationale	Contributions	Thumbs up
Jagara/Yuggera Place/Precinct	Local indigenous peoples	4	167
Tulmur Place/Precinct/Village	"Ipswich" in universal Indigenous language	7	149
Ipswich City/Central/Town	Simplicity and easy wayfinding	15	130
Jagara/Yuggara Place	Local Indigenous peoples	6	131
Nicholas Street	Maintain original street name – has been known as Nicholas Street since the first survey map of the city was done	8	60
Union Place	A nod to the history of the original name and a place where people can unite	2	10
Town	Simplicity and easy wayfinding	1	2
Digger City River Precinct	Nod to mining history	1	6
Jeff McLean Central	Local business owner and former Wallaby	1	1
Sir Neville Bonner	Local, first Indigenous member of parliament	1	9
Robert Anderson Place	Local indigenous man that beat world sprint champions in charters towers.	1	17
Murrumpi or Djimbalung	Koala or my people	1	18
Limestone Hills Precinct		1	6
Switch City Plaza		1	4
Wade Korumba	-A mix of Anglo Henry Wade surveyor Ipswich + Korumba a word meaning great in the aboriginal language.	1	2
Ipswich Central 4 Squares Plaza		1	1
iConnect		1	0
The Strada	Italian for "street"	1	1
The Feels of Ipswich		1	0
Unity		1	0
Newman	Local war veteran	1	0



2. The civic plaza

Suggested name	Why / Rationale	Contributions	Thumbs up
Tulmur Place/Square	"Ipswich" in universal Indigenous language	15	357
Trevor Grewar Outlook	Local identity dedicated to giving back to the Ipswich community	1	516
Yagara Place/Plaza	Traditional Indigenous language	2	26
Limestone Plaza	Original proposed name of Ipswich	1	31
Corroboree Connection	Indigenous cultural space for music, dance and costume	1	2
Nicholas Street	Original street name	3	9
Plaza/Nicholas Plaza			
The Plaza		1	5
Riverheart Plaza	The river and the heart of the city combined	1	3
Riverslea Plaza		1	2
Heather Bonner Place	Local and founder of One People of Australia League	1	2
The Oasis	A place to relax	1	1
Don Risson Place	Local who gave back to the community	1	1
People's Place	A place for people	1	1
Union Place	A place to come together	1	1
Bremer Plaza	Named after the Bremer river	1	1
Gathering Place	A place to gather	1	0
Jeff McLean Central	Local business owner and former Wallaby	1	0
Ipswich City Hub	A central hub of activity	1	0
Ipswich/Ipswich Civic Place/Ipswich Central	Simplicity and easy wayfinding	1	0
Aubonnett Place	Longest running music school, founder/director Ipswich Orchestras	1	0
Connection Place	A place to connect	1	0

3. City (main) library

Suggested name	Why / Rationale	Contributions	Thumbs up
Ipswich City/Ipswich Central Library	Simplicity and easy wayfinding	13	650
The John Birmingham Library	Locally-born author	1	34

Tulmur Central/Ipswich Tulmur Library	"Ipswich" in universal Indigenous language	2	16
Thomas Shapcott Library	Locally-born poet, novelist and playwright	3	13
Margaret Cook Library	Local historian	2	9
Neville Bonner	Local Indigenous politician. First Indigenous member of Parliament in Australia.	1	6
House of Words Library		1	5
Toni Risson Library	Local author	1	3
Glennis Nugent Library	Local and founder of Qld's first Book Fest	1	2

4. Children's library

Suggested name	Why / Rationale	Contributions	Thumbs up
Aunty Sharron/Sharron Lindh Library	Local artist, craftsperson and musician	3	424
Dreamtime Children's Library	Indigenous cultural reference	1	62
Ash Barty Library	Local tennis champion	1	41
Ipswich City/Central Children's Library	Simplicity and easy wayfinding	7	30
Shannon Library	Local, long-time children's nurse at Ipswich Hospital	2	6
Bookworms Library		1	14
Garden of Eden		1	13
Wonderland		1	8
World of Wonder		1	7
Ipswich Nyamil Library	"young ones" in traditional language	1	5
Little Lizards Library		1	1
Boomerang Library		1	1
The Little Horses Library		1	1

5. Administration building

Suggested name	Why / Rationale	Contributions	Thumbs up
Neville Bonner Building	Local Indigenous politician. First Indigenous member of Parliament in Australia.	2	88
Ipswich/council administration building/hub	Simplicity and easy wayfinding	12	62

Cribb and Foote	Notable local business owners and store	2	14
The Coal Face	Nod to Ipswich's mining history	1	5
Square One	Council getting back to basics and starting over in a new era of transparency and accountability	1	4
Lewis Thomas House	Local coal miner and developer	1	2
John Murphy Building	Ipswich's first mayor	1	2
Bremer Building	Nod to Bremer River	1	2
Joseph Fleming Building	One of Ipswich's first politicians elected in 1860	1	2
Thorn Place	Notable local family	1	2
Harold Blair Building	Noted local Indigenous singer and OAM	1	2
Bill Hayden Centre	21 st Governor General of Australia	1	1

6. Event and function space located on level one of the administration building

Suggested name	Why / Rationale	Contributions	Thumbs up
Ash Barty Function Centre	Local tennis champion	1	467
Helen Clarke/Aunty Helen Event Room/Centre	Affectionately known to everyone as Aunty Helen - has been teaching dance in Ipswich for over 70 years	2	147
Harold Blair Function Centre	Noted local Indigenous singer and OAM	4	86
Dandiiri Space	"meet" in traditional language	2	30
Ipswich Event Centre		1	7
Bremer Function Centre	Named for the city's river	1	6
Limestone Space		1	3
Piper Joe	Local identity and noted Scottish piper	1	2
Jeff McLean Room	Local business owner and former Wallaby	1	1

7. Event balcony space located on level one of the administration building

Suggested name	Why / Rationale	Contributions	Thumbs up
John Birmingham Balcony	Local author	1	112
The Balcony/Bremer Balcony	Named for the city's river	6	23
Kunnar Balcony	Means "one" in traditional language	1	12
Limestone Balcony		1	6
Bremer Events Space/Hub		2	3

Stephen Potts Balcony	Critical witness in Council's CCC investigation	1	3
Matthew Hickey Balcony	Member, director and producer of the Ten Tenors	1	2
Margaret Cook balcony	Local historian	1	1
Government View	The open space reflects Council's openness	1	1
Clouds Balcony		1	0
Jim Hawkins Balcony	WWII digger and local identity	1	0
Blodwyn Whitehead Balcony	founder of Cambrian Junior and Youth choirs and musical identity of Ipswich	1	0
Jeff McLean Balcony	Local business owner and former Wallaby	1	0
Capern Balcony	Notable local musical family	1	0

8. Laneway 1 – currently known as ICON Alley

Suggested name	Why / Rationale	Contributions	Thumbs up
Ross Lawrie Laneway	Local known for giving back to the community	1	571
Piper Joe Lane	Local identity and noted Scottish piper	1	502
Ash Barty Lane	Local tennis champion	1	168
Greenham's Lane	First owners of the commercial buildings on the corner of Nicholas and Brisbane Streets	14	39
Storey Lane/Alley	Named for local long-time union organiser and identity	1	31
Supply Lane	Original name for the alleyway when used by merchants	6	9
Sister Shannon Lane	Local, long-time children's nurse at Ipswich Hospital	1	6
Artist Lane	Nod to the new mural on the wall	1	5
Jeff Wegener Lane	Locally-born musician who performed with the Saints and other bands since the 1970s	1	3
Reeds Row		1	3
Bonner Lane	Neville Bonner family	1	2
Jeff McLean Lane	Local business owner and former Wallaby	1	0

9. Laneway 2 – currently known as Bottle Alley

Suggested name	Why / Rationale	Contributions	Thumbs up
Bottle Alley	Has been referred to as Bottle Alley for over 200 years. Originally the delivery route to the pub located in Nicholas Street	43	819

Indigenous or heritage names		1	18
Bottle Alley EATS	Combined old name with new EATS precinct	1	5
Frederick Aylott MM Lane		1	3
Piper Joe Lane		1	2
Ardent Avenue		1	1
EATS Laneway/Lane		2	0
Jeff McLean Lane		1	0

3. Engagement approach

This engagement was open to all members of the community via council's Shape Your Ipswich digital platform – the central hub for the consultation project and home to all relevant background information (<https://shapeyouripswich.com.au/name-places-spaces>).

The functionality of the site allowed for comments and suggestions to be highlighted for other respondents to view and give a “thumbs up” to – a great way to assess the popularity of existing suggestions. See Appendix A for screenshots.

3.1 Community engagement activities

The digital survey was available via council's Shape Your Ipswich website between 11 and 30 August 2020. Each of the nine areas was highlighted on a central map, with supporting maps also created and historical background information supplied as relevant.

Additionally, council's 2019 Indigenous Community engagement report (Black Drum) was available to the public on the Shape Your Ipswich to provide participants with the relevant background and contextual information. Throughout the engagement process, the survey was monitored daily to ensure that no inappropriate content was published.

Community engagement information was also sent to Community Reference Group members as well as participants in the 2019 community engagement work carried out by Black Drum.

3.2 Communications activities

The project team sought to inform the community and stakeholders about the project and opportunities to provide their feedback. The following communication channels were used to promote this engagement, with approximately \$7878 spent:

- **Google adverts** – commenced 11 August
- **Radio** – commenced 11 August
- **River 94.9FM** pop up and live cross from Nicholas Street– 19 August
- **QT online** – commenced from 12.01am on 11 August
(<https://www.qt.com.au/news/your-chance-to-name-cbd-landmarks/4075651/>)
- **Wire article** – 11 August (<https://wire.ipswich.qld.gov.au/News/Pages/Help-council-name-the-places-and-spaces-in-your-city.aspx>)
- **QT native article** – 12 August
- **Moreton Border News** – Friday 14 August
- **Info pack** – provided to the Mayor and Councillors
- **Ipswich First**
- **Shape your Ipswich** – communication to current website users
- **Social Media** – links and information shared via Nicholas Street and Ipswich City Council Facebook pages regularly throughout the campaign to direct the community to the Shape Your Ipswich page. A paid social media campaign was also run on Facebook.

3.3 Engagement limitations and risks

As follows is a list of the limitations and risks identified in regards to the engagement and the mitigation employed.

	Risk	Mitigation
Internal	Tight timeframes could reduce the preparation time available to ensure widest possible cross section of the community is engaged.	Media created easily-read materials and promoted the initiative across all possible channels to ensure widest reach. Early discussions were had with the QT to launch the engagement. The launch did have to be delayed by one day.
	Expected fast turn-around of engagement could mean less time to plan a smooth and well-reasoned campaign	Sean Madigan approved all documents in a very timely fashion, which was very helpful.
External	Some pockets of the community may use the engagement as an opportunity to abuse council or vent their dissatisfaction.	Council officers monitored social media closely to ensure abusive comments and suggestions were hidden. This also occurred on the Shape Your Ipswich site, with pre-approval required. Two suggestions made on the site were not published for this reason.

	Community may be frustrated by another name change for the precinct and/or perceive that the development could again be delayed	Messaging reflected that while the development is on schedule and progressing well, council genuinely wants the community to be a part of the naming process. Councillors made it clear that they will listen.
	The community not understanding the region-wide value of the CBD redevelopment project/investment	A clearly articulated list of benefit for the city (forming a cultural and civic hub, why CBD is important to a city...) was noted in comms.
	Not communicating with residents who engaged with council through the recent Indigenous Art community consultation project could create a feeling that, despite giving their feedback, they have not been heard.	Officers worked with the community engagement specialist engaged on this project to communicate the purpose of this additional engagement and explain that Tulumur Place was included as a suggestion for consideration.
	Place-naming delays could potentially impact the timing of the construction.	Consultation took place with Ranbury who advised council that they did not believe that the roll out of this engagement program (with a decision by council in late September), and subsequent delays in place-naming, would impact the project. However, it should be noted that leasing discussions have been had under the "Nicholas Street" brand.
	Decisions should not be made in regards to the use of Indigenous names without appropriate cultural consultation.	Council's subject matter experts should be consulted on final decisions, if relevant, to ensure cultural appropriateness. Previous community engagement reports should also be considered.

4. Participant overview

4.1 Total number of participants

As follows is a summary of the Shape Your Ipswich platform engagement:

- 2,938 people read the information on the page
- 304 contributions + two email submissions
- 6,405 'thumbs-ups' to contributions (people supporting an idea put forward by someone else)
- 91 people are now following the page to keep up-to-date with the project as it progresses



4.2 Digital participation

Participants accessed the engagement on Shape Your Ipswich via the following platforms:

- Social Media: 1,891 - 63.41%
- Direct: 657 - 22.03%
- Websites: 344 - 11.54%
- Search Engine: 80 - 2.68%
- Other: 10 - 0.34%

Of the 2,938 participants, 2,710 (92.2%) were new visitors to Shape Your Ipswich and 228 (7.76%) were return visitors

4.3 Participant demographics

Age and gender

Across the engagement activities 326 participants provided their age and gender, as follows.

Age	0-11	21-30	31-40	41-50	51-60	61-70	71-80	Total
Digital activity	9 and 2.7% of total	34 and 10.4% of total	63 and 19.3% of total	86 and 26.3% of total	70 and 21.4% of total	51 and 15.6% of total	13 and 3.9% of total	326 and 100%

Gender	Female	Male	Prefer not to say	Total
Digital activity	155 and 47% of total	158 and 48% of total	13 and 4% of total	326 and 100%

Cultural background

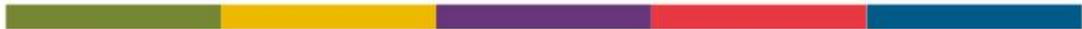
Across the engagement activities, 326 participants provided their cultural background, as follows.

Cultural background	Australian	Aboriginal	English/Irish	Other	Total
Digital activity	236 and 72% of total	40 and 12% of total	38 and 11.6% of total	12 and 3.6% of total	326 and 100%

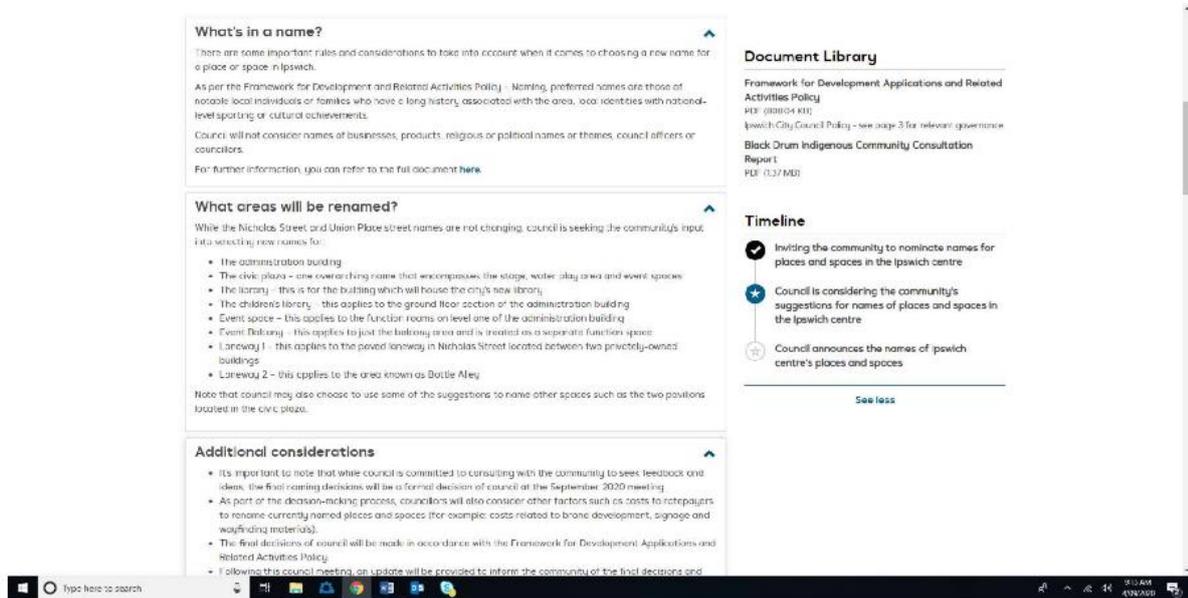
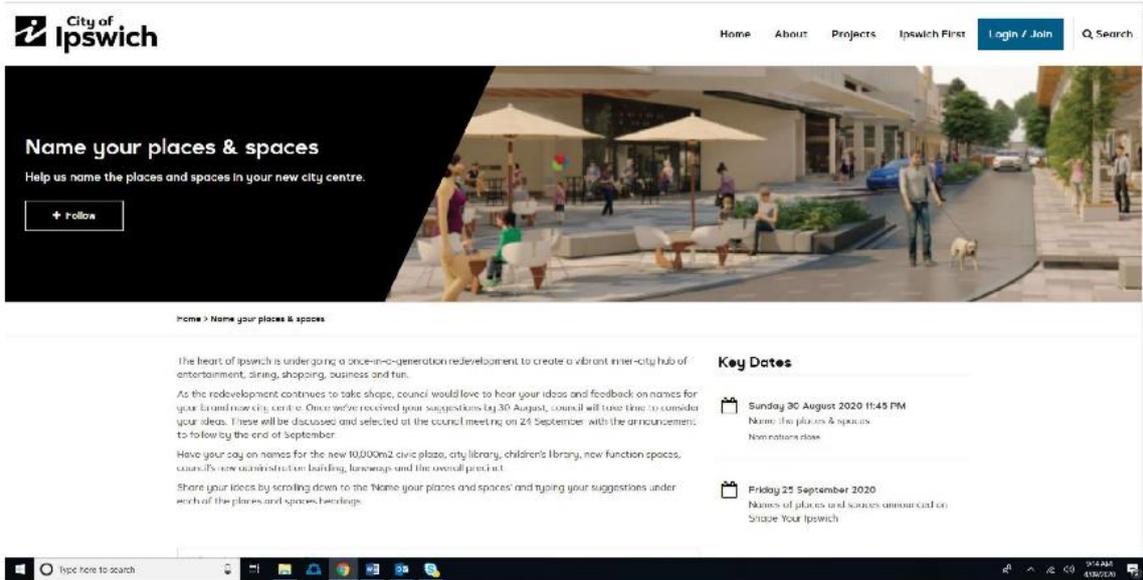


5. References

A short reference guide has been attached (see Appendix b) to provide greater context and background on some of the suggested names.



Appendix A: Shape Your Ipswich example campaign screen shots



Name your places and spaces below

THE PRECINCT	CIVIC SPACE	COUNCIL ADMIN BUILDING	EVENT SPACE
EVENT BALCONY	LANEWAY 1	LANEWAY 2	LIBRARY
			CHILDREN'S LIBRARY

Windows taskbar: type here to search, 11:41 AM, 4/28/2020

Share your idea for the naming of the civic space

The new civic space will be a vibrant hub where the community will be able to play, dine, shop and be entertained with a zero depth water play area, a permanent performance stage, event spaces and places to relax under the plaza's shady trees. Suggested name: Tulumur Place - in June 2019, Ipswich City Council undertook a two week consultation with the local Indigenous community to get ideas and input into representing the city's first peoples through art, design, sculpture and sense of place. Members of the community suggested the name 'Tulumur' which means 'Ipswich'.

CLOSED The visiting activity has now concluded. [Click to see all the submitted ideas.](#)

<p>27 August, 2020 louise_illingstone says:</p> <p>"Nicholas Street Plaza. Due to its location at the end of Nicholas Street."</p> <p>♥ 1</p>	<p>27 August, 2020 louise_illingstone says:</p> <p>"Union Plaza. Due to its location on the corner of Union Place."</p> <p>♥ 1</p>	<p>27 August, 2020 louise_illingstone says:</p> <p>"Riverhead Plaza. Ties in with the Riverhead parklands and reconnects the CBD with the river which it had previously turned its back on"</p> <p>♥ 2</p>
<p>27 August, 2020 J.Lawrie says:</p> <p>"Tennis Grounds Outlook. Dedicated a huge part of his life to Ipswich, rarely events run Tennis wasn't involved in Christmas lit up his world"</p> <p>♥ 1</p>	<p>15 August, 2020 Rhonda says:</p> <p>"Heather Bonner Place. Heather Founded OPAL - One People of Australia League and worked tirelessly to bring the community together."</p> <p>♥ 2</p>	<p>23 August, 2020 BeoM says:</p> <p>"Tulumur Place is perfect and in line with Indigenous wishes."</p> <p>♥ 18</p>

Windows taskbar: type here to search, 11:41 AM, 4/28/2020



Appendix B: Naming Reference Guide

A

Frederick Aylott M.M. Lane. Fred was awarded the Military Medal during WW1. He was also the son of the then respected Aylott family.
Aubonnett Place - Gemma Aubonnett had the longest running music school in Ipswich & was the founder & director of Ipswich Orchestras

B

Heather Bonner Place. Heather Founded OPAL - One People of Australia League and worked tirelessly to bring the community together.

John Birmingham Balcony. After Ipswich's most successful author, a good fit for cultural events in a relaxed outdoor setting.

C

Capern Balcony. The Capern family contributed greatly to the musical heritage of Ipswich, as performers, teachers and supporters.
Helen Clark - affectionately known to everyone as Aunty Helen -she has been teaching dance in Ipswich for over 70 years.

Margaret Cook balcony - a successful historian and important Ipswich identity

D

Dandiiri Space -'Meet' in Traditional language

E

Eisteddfod House - Symbolising the depth and strength of performing arts in Ipswich; a link to our Welsh heritage.

F

Joseph Fleming - was one of our 1st politicians, elected to the qld legislative assembly in 1860.

G

The Garden of Eden- Hebrew origin meaning safe place of pleasure and delight which is what the children should experience when visiting Government view. If it is an open space it should reflect that that is what Ipswich City Council should be -open to be viewed accountable
Trevor Grewar Outlook, Dedicated a huge part of his life to Ipswich, rarely events run Trevor wasn't involved in. Christmas lit up his world

H

Jim Hawkins Balcony. My uncle Jim Hawkins was a WWII digger and identity in Ipswich. He loved outdoors and socialised in town constantly
Matthew Hickey Balcony Born in Ipswich and educated at St Edmunds he was a member director and executive producer of the Ten Tenors

L

Ross Lawrie Laneway- Ross lived in Ipswich for half of his life. He gave back to the community often and held lots of musical events.

Limestone Plaza - Limestone was the proposed original name of Ipswich due to limestone quarries

Sharron Lindh Library for her inspiring contribution to Ipswich Children's learning

M

Jeff McLean - born & raised in Nicholas St. A credit to the city an Ipswich business owner for 36years till his passing. Former Wallaby
John Murphy Building - Ipswich's first mayor.

N

Glenis Nugent - Glenis was a tireless community worker, Initiating Qld's first Book feast recycling retired library book

Ipswich Nyamil library - Children, young ones in Traditional Language

P

Piper Joe Lane Bagpiper that well known in Ipswich. Has done a lot of fundraisers over the years to help people.

Stephen Potts Balcony Steve has strong family links to Ipswich. He was the critical witness which revealed the corruption in the Council.

R

Don Risson - Risson's produce was located near here for years and Don was a strong community member until he died

Toni Risson- local historian

S

Shannon Place - Steph Shannon, Nurse Unit Manager of the Children's Ward in Ipswich Hospital for 30+ years, then children's grief counselling.

Thomas Shapcott Library. Australian poet, novelist and playwright. Born 1935 and raised in Ipswich. Google him

Storey Alley. Named after my grandfather who arrived from England in 1926. A real character and union organiser for many years. Real pioneer

T

Lewis Thomas - Coal King - Welsh immigrant, miner, developer, MLA, lover of the performing arts, education sponsor



W

Jeffrey Wegener Lane after the legendary Ipswich drummer who played in the Saints, Laughing Clowns and countless others since the early 70s.

Blodwyn Whitehead - founder of both Cambrian Junior and Youth choirs and musical identity of Ipswich

Z

Ziva Place - our dog, who is an Ipswich local, walks here with me often. She is the greatest Ipswich local there is, brings joy and happiness



PROCEDURE

Our Values:



Collaboration



Communication



Integrity



Efficiency



Leadership

NAMING PROCEDURE	Document No: A5207469 Procedure No: PD-006
<p>1.1. Objectives: The objectives of this procedure are to ensure the consistency of the naming/renaming of all roads, private roads, parks, bridges and places within the Ipswich Local Government Area and to ensure easy identification and trouble-free location and access to all properties within the Ipswich Local Government Area especially by Emergency Services and Australia Post.</p>	
<p>1.2. Regulatory Authority: <i>Local Government Act 2009, Chapter 3, Part 3, Division 1, Section 59 & 60 (2) (c) & (d); and Australian/New Zealand Standard, Rural and urban addressing (AS/NZS 4819:2011).</i></p>	
<p>1.3. Scope: This procedure applies to the naming or re-naming of all new and existing roads, private roads, parks (including individual park features or facilities), bridges and places in, or which traverse the Ipswich Local Government Area and that fall under the control of the Ipswich City Council.</p>	
<p>1.4. Roles, responsibilities and actions:</p>	
<p>1.4.1. The naming or re-naming of Trunk roads and City Wide or District facilities is to be referred to the Executive Leadership Team and then to the relevant Council Committee for consideration and determination. The naming or re-naming of all other (local) infrastructure is to be approved under the appropriate officer delegation arrangements.</p>	
<p>1.4.2. An application must be lodged with Ipswich City Council stating the proposed name(s) for each road (including private roads), park (including individual park feature or facilities), bridge or place to be named or renamed along with the rationale, background or derivation of each name which is accompanied by a proposed layout plan.</p>	
<p>1.4.3. In the instance of naming associated with development, the Developer must suggest at least two (2) names for each proposed naming. Consideration should be given to the naming of an overall open space (park) area, as well as clubhouses, sports fields or other individual facilities within the park. Naming associated with development should reflect an estate stage theme.</p>	
<p>1.4.4. The names should be socially acceptable and inoffensive.</p>	
<p>1.4.5. There is to be no duplication of road names in the same suburb or neighbouring suburbs. There are also to be no names close in spelling or pronunciation which may cause confusion (particularly if in the same suburb or neighbouring suburbs).</p>	

- 1.4.6.** Names which could be aligned with the following are to be avoided:
- 1.4.6.1.** Offensive, profane, racist, derogatory, demeaning or likely to offend;
 - 1.4.6.2.** Inappropriate sounding when pronounced;
 - 1.4.6.3.** Deemed incongruous - out of place;
 - 1.4.6.4.** Difficult to pronounce or spell.
- 1.4.7.** Roads to be named in a manner that allows for logical and unambiguous street numbering and according to road hierarchy.
- 1.4.8.** The designation of road name type is to be appropriate to the geometry and hierarchy of the road.
- 1.4.9.** Names should not be overly long to take into consideration the length of the road sign.
- 1.4.10.** Hyphenated names are generally not acceptable.
- 1.4.11.** Estate names, business names, product names, religious names or themes, political names or themes, developer, consultant and Council staff or Councillor's names are not acceptable.
- 1.4.12.** Names of Pioneers, an individual or family who have an exemplary long history associated to the area may be considered for approval. Preference is for single names such as family or surname rather than Christian names or initials.
- 1.4.13.** Names of local identities such as national level sporting or cultural achievements may be considered.
- 1.4.14.** Rationale regarding the background of each proposed name or estate name theming must be provided.
- 1.4.15.** Council may consider reviewing or re-naming a road or other named facility or infrastructure where the name is that of a person who has been convicted of an Indictable Offence against the Criminal Code or who has been convicted of an electoral offence contrary to the Local Government Electoral Act 2011 or has been convicted of an offence under s153 of the Local Government Act 2009 or the like.
- 1.4.16.** Prior to consideration of any proposed name change, consultation must be undertaken with affected or potentially inconvenienced businesses and residents. Such consultation may be carried out in association with the Community Engagement Branch of the Arts, Social Development and Community Engagement Department. Any proposed name change shall not proceed unless there is a clear majority (eg.75%) of businesses and residents affected by the proposed change as a result of the consultation process.
- 1.5. Procedure Author:**
The Development Planning Manager is responsible for the review and revision of this procedure.

Date of approval: 27 November 2018
Title of Manager: Acting City Planner
Date to be reviewed: 27 November 2020

Doc ID No: A6679901

ITEM: 15.6

SUBJECT: QUARTER 2 - OPERATIONAL PLAN 2020-2021 QUARTERLY PERFORMANCE REPORT

AUTHOR: CORPORATE PLANNING OFFICER

DATE: 28 JANUARY 2021

EXECUTIVE SUMMARY

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the 2020-2021 Operational Plan with notable achievements that have occurred during quarter two (Q2). Departmental representatives have provided the presented Q2 data.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

There are no related party matters associated with this report.

ADVANCE IPSWICH THEME

Strengthening our local economy and building prosperity
Managing growth and delivering key infrastructure
Caring for the community
Caring for the environment
Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

The 2020-2021 Operational Plan was formally adopted by Council on 30 June 2020. Section 174 of the *Local Government Regulation 2012* states the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

An assessment of council's progress during Q2, being 1 October 2020 to 31 December 2020, has been prepared from commentary provided by the responsible officers and is contained in **Attachment 1**. Council's Finance Branch provides to council a separate report with high-level details on the financial performance. A full report of performance against the

2020-2021 Operational Plan will be included in council’s Annual Report and will be presented at the conclusion of the financial year.

The table below provides a snapshot of the current positioning of each deliverable against the stated target. To clarify the progress statements used in the table, please refer to the below legend:

Not yet commenced	This deliverable has not yet begun, but is scheduled to begin later in the year and be completed within the FY.
At Risk	This deliverable has started, but is at risk of not being completed by the EOFY or not achieving its targeted outcome.
On Track	This deliverable has started and is progressing as planned.
Not Proceeding	This deliverable is not progressing as scheduled and funding has been reallocated.
Complete	This deliverable has been completed and has achieved the targeted outcome.

Status	Number	%
Not yet Commenced	0	0%
At Risk	6	8%
On Target	53	72%
Not Proceeding	3	4%
Complete	12	16%
Total	74	100

A detailed list of those items *At Risk* and *Not Proceeding* are included as **Attachment 2**.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

Section 174 of the *Local Government Regulation 2012* states the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

The highest risk is political/reputational should council fail to meet the mandated deadline for adoption of the Operational Plan Quarterly Report.

FINANCIAL/RESOURCE IMPLICATIONS

Extenuating circumstances outside council’s control continue to impact council’s ability to progress a number of the deliverables identified in the Operational Plan 2020-2021.

COMMUNITY AND OTHER CONSULTATION

The content of this report has been developed from commentary provided by each department. This information provides an update on council's progress towards achieving the objectives of council's Operational Plan 2020-2021 and presents notable achievements during quarter two.

CONCLUSION

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the Operational Plan 2020-2021 and notable achievements that have occurred during the quarter. Q2 data as provided by departmental representatives is presented. A full assessment of the Operational Plan 2020-2021 will be included in Council's Annual Report that will be presented later in the year.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Q2 Operational Plan  
2.	Q2 2020-2021 At Risk Not Proceeding Deliverables  

Louise Randall

CORPORATE PLANNING OFFICER

I concur with the recommendations contained in this report.

Joshua Edwards

ACTING MANAGER, PERFORMANCE

I concur with the recommendations contained in this report.

Barbara Dart

ACTING GENERAL MANAGER, COORDINATION AND PERFORMANCE

"Together, we proudly enhance the quality of life for our community"

City of Ipswich Operational Plan

2020/2021 | Quarter 2 Report



Ipswich.qld.gov.au



Quarterly reporting captures the progress and achievements in relation to the key deliverables from the [2020-2021 Operational Plan](#). It provides an overview of council's progress towards achieving the city's vision and city-wide outcomes for the community

You can download a copy of this report at ipswich.qld.gov.au/about_council/corporate_publications.

You can request a printed copy or provide feedback by contacting us on (07) 3810 6666 or by email to council@ipswich.qld.gov.au.

Ipswich City Council acknowledges the traditional custodians of the land, pays respect to elders past, present and emerging and extends that respect to all Aboriginal and Torres Strait Islander peoples.



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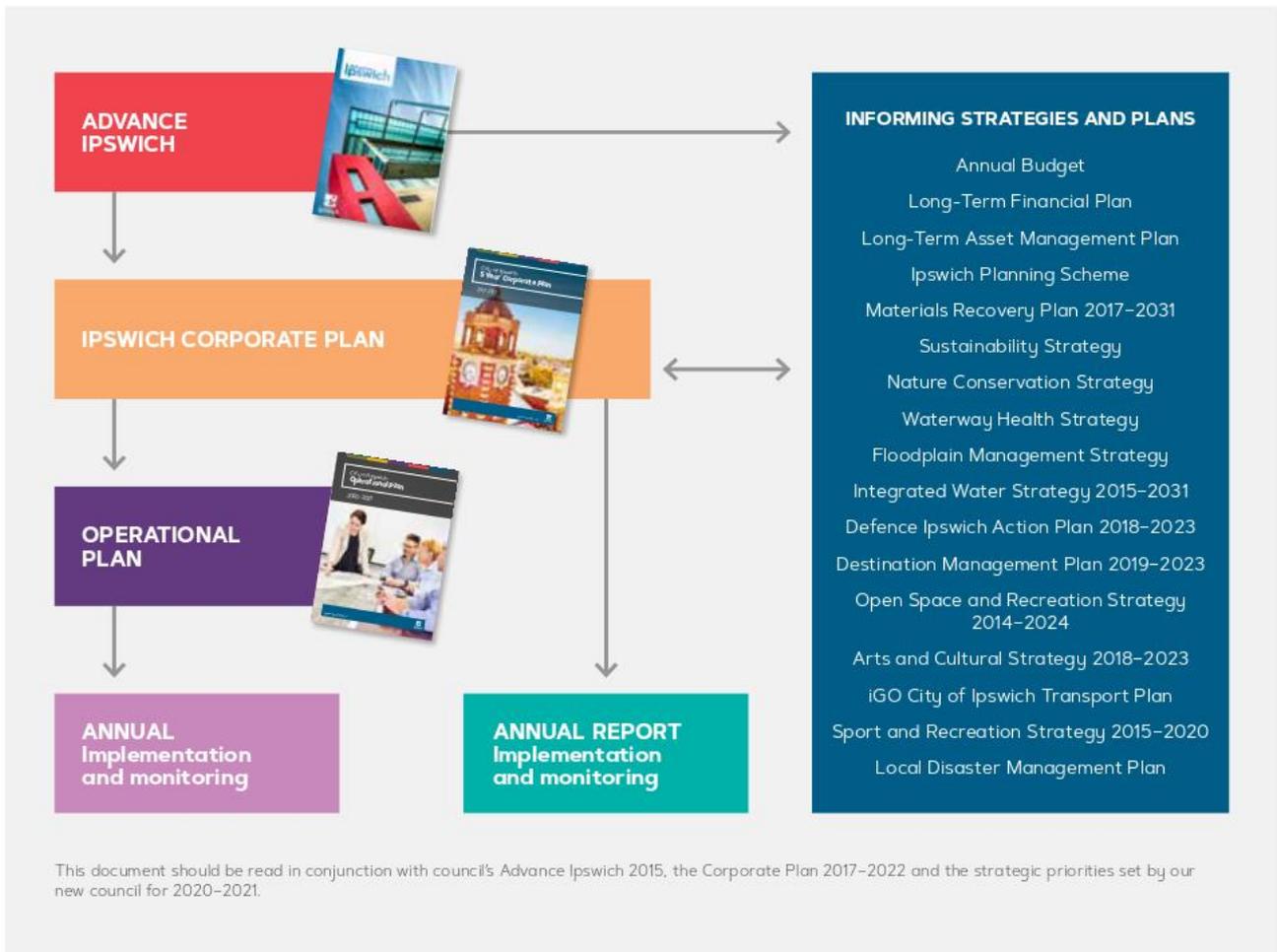


CORPORATE PLANNING

The Operational Plan 2020–2021 has been created within the existing framework of Advance Ipswich and the Corporate Plan 2017–2022, both of which are documents adopted by the previous council and not aligned to our new elected representatives. Our new council has developed their strategic priorities for 2020–2021 and these are detailed in this document.

Under Section 174 of the *Local Government Regulation 2012*, a local government is required to adopt an annual Operational Plan to identify the activities that council needs to undertake during the financial year to achieve the longer-term outcomes of the Corporate Plan 2017–2022.

The Operational Plan allows council to manage its responsibilities and continue to engage with the community and report on its progress towards success.



OUR NEW COUNCIL'S STRATEGIC PRIORITIES 2020-2021

Council's focus is on the five interconnected strategic priorities listed below. You will see these strategic priorities referred to throughout the Operational Plan.

OUR STRATEGIC PRIORITY	HOW WILL WE DO THIS
<p>Our council is recognised as a leader in good governance and accountability.</p> <p>We are a modern, financially sustainable local government that is transparent, open and responsive to the needs of our residents.</p>	<ul style="list-style-type: none"> ▪ We make financially responsible decisions and we are transparent and ethical in all aspects of governance. ▪ We ensure council is managed efficiently and effectively and we openly report on our operational and financial performance. ▪ We take a community centric approach to service delivery and strategic planning, ensuring all interests of our community are represented. ▪ We inspire our workforce, support our employees and encourage diversity and accessibility of employment opportunities across council. ▪ We will work with State and Federal Government to advocate for community needs.
<p>Our natural environment is preserved and protected.</p> <p>We are a sustainable city that values our natural assets and has a thriving and healthy built and natural environment.</p>	<ul style="list-style-type: none"> ▪ We advocate for the protection of our natural resources and communities against pollution and waste. ▪ We empower our community to preserve our built and natural environment. ▪ We shape policies that enhance sustainability. ▪ We improve the health of our waterways and air quality. ▪ We demonstrate leadership in organisational sustainability.
<p>Our community has access to jobs and economic opportunities now and in the future.</p> <p>We are a city of thriving economic centres that enables prosperity for our residents who can live, work, invest and do business within the city.</p>	<ul style="list-style-type: none"> ▪ We support existing businesses and industry to be more productive by leveraging new opportunities and growing direct and indirect jobs. ▪ We are committed to supporting local business and stimulating the economy through council's own policies, projects and local procurement. ▪ We attract investment in our city that stimulates economic growth, creates new jobs and reduces unemployment levels. ▪ We build relationships with stakeholders and investors to connect residents, businesses and industry with new opportunities in Ipswich. ▪ We engage and support young people to enable them to thrive in our city and we promote equity in the workforce.
<p>Our community is cohesive, vibrant and resilient.</p> <p>We are a community of well-designed and serviced centres and neighbourhoods, well prepared to meet the challenges of today and the opportunities of tomorrow.</p>	<ul style="list-style-type: none"> ▪ We ensure our city is well connected and serviced by crucial transport and infrastructure links. ▪ We promote healthy living and ensure that affordable housing is accessible for all who live, work and play in it. ▪ We balance the needs of development and lifestyle and provide cultural and creative resources to enrich the lives of residents and visitors. ▪ We ensure residents and community groups have access to services and support that assists with adaptation post COVID-19.
<p>Our thriving city centre benefits communities across the city.</p> <p>We will deliver a thriving city centre that connects all business areas within the central business district to create a retail, government and hospitality destination hub for residents, business and visitors.</p>	<ul style="list-style-type: none"> ▪ We take a precinct approach to development and ensure a tenancy mix attracts residents, visitors and businesses and enables inclusivity. ▪ We strive to improve transport links and public transport accessibility and active transport to the city heart. ▪ We encourage entrepreneurialism through our planning and regulations to ensure our city is open for business.

CORE BUSINESS FUNCTIONS

Core business functions are those activities which are undertaken to meet the community's needs. These items are reflected in council's Services Catalogue.

Core business functions are what we do best to keep our city thriving and to meet our community's need. It is all the activities undertaken by all employees, whether it's the maintenance of roads, collection of waste, operations of city libraries, assessing development applications, engaging with our stakeholders, or any of our support services. It is what we do to ensure Ipswich remains liveable for its residents and attractive to its

visitors. These activities may happen daily, weekly, or monthly, but they remain pivotal to our city's success.

It is important that the core business functions reflect our strategic direction and are anchored by an informing document to drive what we do and why we do it. Council's Services Catalogue lists all core business which can include services legislated to council, for example licensing food businesses, or those non-legislated or discretionary services such as providing free immunisation clinics for high school children.

SERVICE CATEGORIES	
Animal Management Services	Governance
Arts Services	ICT Services, Strategy and Project Delivery
City Maintenance – Aquatic	Infrastructure Strategy and Planning
City Maintenance – Facilities	Library Services
City Maintenance – Open Space	Local Business and Industry Development
City Maintenance – Roads and Drainage	Local Law
City Maintenance – Technical Support	Media and Communication
City Maintenance – Urban Forest and Natural Area	Natural Environment and Land Management
Community Development and Research	People and Culture
Community Engagement	Planning and Development
Community Health and Education	Procurement
Community Safety	Property and Facilities
Construction City Assets	Recreation and Sports
Customer Services	Regulatory Compliance Services
Economic Development	Resource Recovery
Elected Council	Strategic and Corporate Planning
Events	Sustainability and Emergency Management
Financial Services	Tourism
Fleet	Workplace Health and Safety

ACHIEVEMENTS AND KEY ACTIONS 2020-2021

The key actions presented are undertaken alongside an annual capital program and core business functions. There are some key capital projects and core business functions listed here given their strategic nature.

There are some strategies listed that will say 'No key actions identified for delivery 2020-2021'. This does not mean explicitly that there is no activity occurring in this space but rather there are no key actions highlighted for the year that align to Corporate Plan outcomes or strategic priorities for 2020-2021.

STATUS		No.	%
NOT YET COMMENCED	 This deliverable has not yet begun, but is scheduled to begin later in the year and be completed within the FY.	0	0%
AT RISK	 This deliverable is at risk of not achieving its targeted outcome.	6	8%
ON TARGET	 This deliverable is progressing as scheduled.	53	72%
NOT PROCEEDING	 This deliverable is not progressing as scheduled and funding has been reallocated.	3	4%
COMPLETE	 This deliverable has been completed and has achieved the targeted outcome.	12	16%
TOTAL		74	100%

THEME 1 STRENGTHENING OUR LOCAL ECONOMY AND BUILDING PROSPERITY (JOBS)



GOAL 1

Use the competitive advantages of the Ipswich economy to provide jobs for the growing population and prosperity for the city through business diversification, adapting and responding to technological advances and creating an attractive economic environment for business investment.

INITIATIVES AND ACHIEVEMENTS

The Ipswich Central Redevelopment

The Ipswich Central Business District (CBD) is being transformed into a vibrant mixed use development with civic functions, retail, commercial, entertainment and public spaces. The project's successful delivery will drive significant economic benefits, create jobs and encourage commercial investment.

During Q2:

- works continued to the interior and exterior of the administration building, practical completion by Hutchinson Builders is anticipated in March 2021 with occupation of the building by council staff likely from June 2021
- practical completion was achieved for the car park, and replacement of existing lighting on levels B3 to B6 commenced
- Ipswich Central Library and Tulumur Place were formally opened
- works to the EATS façade and associated streetscape improvement works were completed
- a consultancy was commenced to consider options and associated costs of widening Bottle Alley between Nicholas and Ellenborough Streets
- works on the Commonwealth Hotel commenced with practical completion scheduled for mid-March 2021
- the procurement process for the operation of the car park under Tulumur Place was finalised with the successful tenderer to commence 1 January 2021
- council approved refurbishment of EATS and Metro A and B facades together with adjoining streetscape works in Nicholas Street and Union Place.



Pilot Façade Improvement Program

The Pilot Façade Improvement Program was designed to incentivise businesses and building owners in the Ipswich Central precinct to improve their street appeal. The program is part of a broad program of activity being developed to stimulate wider investment and to revitalise economic and community activity within Ipswich Central.

The Pilot Façade Improvement Program launched on 27 July and closed on 19 October 2020. The program allowed applicants 3 months to source quotes and submit applications through Smarty Grants.

Twelve applications were submitted for the program, with seven others commenced but not submitted.

Total funding requested across the 12 completed applications totalled \$136,849, exceeding the \$100,000 pilot allocation.

Given the program was over-subscribed, the assessment panel prioritised the applications using the agreed and published assessment criteria: benefits (40%), the project (30%), local contractors (20%) and budget (10%).

Based on this assessment, eight of the 12 applications were recommended to receive funding utilising \$93,723.73.

As council is committed to this program, Councillors unanimously agreed to extend the funding to almost \$137,000 to assist all applicants seeking a council allocation up to \$15,000 each.

Council building certifiers partner with Apprenticeships Queensland

Council has been supporting the not-for-profit Apprenticeships Queensland under the Building Futures Program to provide education opportunities for trainees and apprentices. The program recently provided an opportunity for students to renovate a historic home at 10 Williams Street, Woodend.

Council Building Certifiers worked alongside stakeholders and contractors through the construction stages of the project. This provided a chance to educate trainees, apprentices and students about the building and construction industry. The program also worked with parents and the students to provide career advice and work placement opportunities.

The program targets youth unemployment and has value to Ipswich City as it supports training and employment opportunities for local young people. The program created placements for 60 secondary students from across Ipswich and every student involved in the program has managed to secure ongoing employment.



Women drivers program

Council has been granted an exemption by the Queensland Industrial Relations Commission under the Anti-Discrimination Act to advertise for females only to be recruited for a training program to obtain the Heavy Rigid (HR) licence needed to drive a waste truck.

The submission stated that there are often socio-economic barriers faced by women seeking to meet the HR licence prerequisite as there are significant costs involved in obtaining the licence including specialised lessons, the cost of the licence itself and the time involved for the lessons.

Women are recognised as being under represented across the transport industry and these measures aim to assist women to enter the industry.



DELIVERABLES

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 1: Build partnerships and develop programs to widely promote investment opportunities and support business development and activity in the city.					
KEY ACTION: Promote a major investment pathway within council that supports investment attraction in key sectors. (9.2/1.1)		OUTCOME: Ensure an effective framework of priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment, development and export.			
Development of Industrial Land Strategy.	<p>An Industrial Land and Employment Needs Analysis has been commissioned by council's City Design Branch in collaboration with the Major Projects and Advocacy Section to scope and inform the project. The Needs Analysis is scheduled for completion in Q3.</p> <p>The Industrial Land Strategy will be scoped on receipt of the needs analysis. It is a tight timeline to have the project scoped and completed in Q4, however, given the breadth of scope of the Industrial Land and Employment Needs Analysis, the project is not at risk.</p>				
Deliver Small Business Program.	<p>Work continued on making Ipswich City Council 'small business friendly', in line with the council's signing of the Queensland Small Business Charter in Q1.</p> <p>As a demonstration project the 'Food Truck Friendly Council' was initiated to simplify the processes required for food truck owners to operate in Ipswich. This project aims to understand and streamline the friction points for food truck operators when interacting with council and to find ways to activate local spaces with local food trucks, which in turn provides lifestyle benefits to community and business growth opportunities to local businesses.</p> <p>Work on this project will continue for the next two quarters with a launch event planned for June 2021. Insights gained from the project will inform streamlining processes for other types of businesses.</p>				
Deliver Business Support Fund.	<p>Round two of the Small Business Funding Program opened on 1 October 2020. In the quarter to 31 December 2020, \$13,806.66 had been disbursed to 14 businesses who had experienced a reduction in turnover due to COVID-19.</p> <p>Based on demand to date the funding program will be under-subscribed with over \$100,000 (of \$200,000) left in allocated funds to disburse before 30 June 2021. The Economic and Community Development Branch will work with key stakeholders (e.g. Ipswich Chamber of Commerce) to utilise the funding to support economic resilience early Q3, with a view to program or budget amendment.</p>				
Implement the new Buy Ipswich approach providing enhanced support and opportunities to develop local business and industry.	Deliverable complete Q1.				

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 2: Provide a full spectrum of life-long learning opportunities, from early learning through schooling to vocational training and tertiary education that aligns skills and education with emerging employment opportunities.					
KEY ACTION: Promote whole-of-life learning opportunities, particularly early learning and adult learning. (9.2/2.1)					
OUTCOME: Increased participation in learning opportunities across targeted community groups.					
Finalise the Regional Skills Investment program with the Department of Employment, Small Business and Training.	<p>The Linking Industry Regional Skills Investment Strategy project was completed in November 2020.</p> <p>The project helped to understand the need for funded training pathways for businesses and workers in the Ipswich region in the areas of hazardous sites, digital business marketing, advanced welding workshops, chiller training for air-conditioning and CNC programming and operation.</p> <p>Industry networks and connections were made to provide most of this training and a business case was developed to call for a CNC training pathway.</p> <p>The most significant benefit of this project was the industry networks and relationships created between council and industry, and within and across industry.</p>				
STRATEGY 3: Develop the Ipswich City Centre as the regional capital of the Western Corridor of SEQ and as an important regional employment centre.					
KEY ACTION: Maintain a strong council presence within the Ipswich CBD as the main administrative centre for the Local Government Area. (9.2/3.1)					
OUTCOME: Planned relocation of complete council Administrative Services and Hub Library to new development in Ipswich CBD by 2018/19.					
Delivery of the Ipswich Central Redevelopment program for 2020-2021: Opening of new Ipswich Central library, civic space, and carpark.	<p>Practical completion was achieved for the car park and replacement of existing lighting on levels B3 to B6 commenced – all new lifts are now operational and the B1 exit operational.</p> <p>Replacement of two air extraction fans was also finalised.</p> <p>Ipswich Central Library and Tulumur Place were formally opened in late November 2020 and early December 2020 respectively.</p>				
Relocation of existing South Street library operations to new building and establishing children's library in South Street (until new children's library is opened in 2021-2022).	<p>Both Interim Children's Library and new Ipswich Central Library were delivered on schedule and fully operational.</p> <p>The new Central Library was officially opened in a special ceremony on 5 December 2020 and has received enthusiastic community response.</p>				
ICT deliverables for new library and interim children's library.	<p>Information and Communication Technology (ICT) fit-out works for the Ipswich Central Library were completed in advance of the opening held on 5 December 2020.</p> <p>ICT deliverables were also completed for the opening of the interim children's library.</p>				
Construction of new council administration building.	<p>Works continued to the interior and exterior of the administration building – practical completion by Hutchinson Builders is anticipated in March 2021 with occupation of the building by council staff likely from June 2021. The tower crane was dismantled in November 2020</p>				
Delivery of retail development.	<p>As at mid-December 2020, eight non-legally binding Heads of Agreements (HOA's) (including for the cinema tenancy) had been endorsed. During the December 2020 quarter, a further four HOA's from prospective tenants were received with council currently reviewing their proposed commercial terms. Council's leasing agent continued discussions with a number of other prospective tenants for the precinct.</p> <p>Works to the EATS façade and associated streetscape improvement works were completed allowing improved pedestrian outcomes and aesthetics along Nicholas Street.</p> <p>Commencement of a consultancy to consider options and cost of widening Bottle Alley between Nicholas and Ellenborough Streets.</p> <p>Works on the Commonwealth Hotel commenced with practical completion scheduled for mid-March 2021.</p> <p>Council approved refurbishment of EATS and Metro A and B facades together with adjoining streetscape works in Nicholas Street and Union Place.</p>				
KEY: NOT YET COMMENCED AT RISK ON TARGET NOT PROCEEDING COMPLETE					



DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
<p>KEY ACTION: Facilitate the development of Ipswich City Centre with a vibrant mix of land uses including government offices and services, commercial premises, retail, key community facilities, food and beverage outlets and higher density inner city living. (9.2/3.3)</p>		<p>OUTCOME: Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.</p>			
<p>Feasibility and Business Case developed for update to Civic Centre.</p>	<p>Concept designs, proposed outcomes and high level cost estimates have been received. Documentation received includes floor and section plans, massing modelling (proposed images) and cost for construction estimate summary table. Documentation generated to date positions the project ready for consultation with key stakeholders leading to the commencement of a detailed feasibility and business case proposal. Noting Q1 comment regarding completion date, council officers remain confident that a target delivery of Q4 remains achievable.</p>	!	🔄		
<p>STRATEGY 4: Strengthen the local digital economy.</p>					
<p>KEY ACTION: Review critical success factors and develop a plan, including a digital infrastructure plan, to support the development of a vibrant local digital economy. (9.4/4.1)</p>		<p>OUTCOME: Prioritisation and broad integration of the Ipswich Smart City Program.</p>			
<p>Implementation, evaluation and review of Fire Station 101 operations and programming.</p>	<p>A draft plan has been prepared for a change in operations and programming of Fire Station 101. The plan proposes a move away from co-working to event space, enabling capability and capacity building opportunities for local businesses and industry associations.</p> <p>Consultation on the ongoing operations of Fire Station 101 will be held with the Mayor and Councillors in Q3.</p>	🔄	🔄		
<p>STRATEGY 5: Support the growth and operation of RAAF Base Amberley and associated aerospace and defence support industries.</p>					
<p>KEY ACTION: Protect RAAF Base Amberley from land uses and activities that would impact on its operational integrity. (9.2/5.1)</p>		<p>OUTCOME: Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.</p>			
<p>Implementation, evaluation and review of the Defence Ipswich Action Plan.</p>	<p>Information and Communication Technology (ICT) fit-out works for the Ipswich Central Library were completed in advance of the opening held on 5 December 2020.</p> <p>ICT deliverables were also completed for the opening of the interim children's library.</p>	🔄	🔄		

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 6: Diversify the local economy.					
KEY ACTION: Support tourism opportunities based on heritage assets, events, motor and adventure sports, eco-tourism and nature-based recreation, rural areas and farm-based tourism. (9.2/6.4)					
OUTCOME: Ensure an effective framework of priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment, development and export.					
Development and implementation of a business development program to assist tourism operators with change to market conditions (trade ready).	<p>Despite the ongoing challenges and limitations on the travel market, the Destination Development Section has been able to deliver a range of tactical activity to ensure the 37 Priority Actions under the City of Ipswich Destination Management Plan 2019-2023 are met, including:</p> <p>Publicity and Marketing:</p> <ul style="list-style-type: none"> ▪ spring School Holidays campaign ▪ Queen's Birthday campaign ▪ Christmas campaign ▪ summer School Holidays campaign ▪ Myer Centre Digital Billboard campaign ▪ Channel 7 Weekended Series (15 episodes from August 2020 - July 2021) ▪ Must Do Brisbane articles distributed weekly ▪ Discover Ipswich experience articles distributed weekly as 'inside' feature stories' ▪ publicity alert distributed monthly ▪ feature in Ipswich in 'quarterly mini guide' (September) ▪ Cunningham Highway Billboard ▪ East Street Billboard ▪ Film Ipswich - Mapping film-making locations in the city ▪ brochure distribution <p>Visitor Experiences re-launched/launched:</p> <ul style="list-style-type: none"> ▪ animal encounters ▪ Japanese Tea Ceremony ▪ City Lights White Rock walking tour ▪ ICC Employees \$20 thank you offer <p>Industry Development:</p> <ul style="list-style-type: none"> ▪ 10 Operators participated in the Domestic Trade Ready program <p>Despite the pandemic restraints, this SEQ focused activity has delivered strong lead results from the Discover Ipswich website, including an increase in user base and time spent on page. 2020 website results:</p> <p>Page views: 2,709,725 (28.5% increase YOY) Users: 1,459,229 (29.2% increase YOY) Time on page: 2 minutes and 2 seconds (40% increase YOY) Leads: 110,476 (39.5% increase YOY).</p>				

KEY: NOT YET COMMENCED  AT RISK  ON TARGET  NOT PROCEEDING  COMPLETE 



DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
<p>Stage 2: Program launch - 'Soft infrastructure' grant program to support ITON operators participating in the attracting Group travel (domestic and international) to the city.</p>	<p>The Ipswich Exceptional Experiences Program (IEEP) 2020-2021 was endorsed by the Economic and Industry Development Committee on 15 October 2020 and council on 22 October 2020. The program was developed to help support Ipswich Tourism businesses to create a new or enhance an existing visitor experience. \$50,000,000 was allocated to the IEEP in the Program Guidelines and Destination Development budget. The program was well received and over-subscribed:</p> <ul style="list-style-type: none"> 16 applications were received totalling \$95,642.14 in funding sought, with 15 deemed eligible under the Program guidelines the 15 eligible applications represented \$85,642.14 in funding sought the Assessment Panel's recommendation would provide funding to eight applicants (nine if the funding pool is expanded by \$2,500) an additional seven businesses expressed interest in applying for a future round of the program if it was offered applications were received and assessed independently within council's SmartyGrants account. <p>Successful applicants were notified and provided with a funding agreement, detailing specific evaluation programs for each applicant. Unsuccessful applicants are also being contacted and offered application feedback sessions or alternate support options where relevant.</p> <p>A report will be prepared for the Economic and Industry Development Committee in the new year concerning the performance of the 2020-2021 pilot round, and provide a recommendation regarding implementing an extension of the program into the 2021-2022 budget.</p>				
<p>KEY ACTION: Support transport, logistics, and manufacturing industries, particularly where local SEQ western corridor products and agriculture are used. (9.2/6.5)</p>		<p>OUTCOME: Ensure an effective framework of priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment, development and export.</p>			
<p>Delivery of Advocacy Plan for the Willowbank Ebenezer Intermodal (this activity is included in the Regionally Significant Projects detailed earlier in the Plan).</p>	<p>This project is pending the outcomes of the Willowbank Intermodal Social and Economic Assessment and will commence Q3.</p>				

KEY: NOT YET COMMENCED AT RISK ON TARGET NOT PROCEEDING COMPLETE



THEME 2 MANAGING GROWTH AND DELIVERING KEY INFRASTRUCTURE



GOAL 2

Plan and develop a vibrant and sustainable city that accommodates the needs of a diverse and growing population and economy.

INITIATIVES AND ACHIEVEMENTS



Council delivering on transport plan as major projects completed in 2020

Ipswich City Council is moving forward with the delivery of iGO – The City of Ipswich Transport Plan, but notes an increasing trend of private motor vehicle use, which could stretch the region's road network.

A special report presented to the Growth, Infrastructure and Waste Committee recommends more State Government investment and resources for sustainable modes of transport is required for a city expected to more than double its current population of 230,000 by 2040.

Ipswich is the fastest-growing region in Queensland – the population increased at a rate of 4.6 per cent in 2018/19, by 2041 and the city will welcome another

336,000 residents increasing our current population from 222,000 to 558,000.

One of the recommendations considered by Councillors was that council continue to support iGO and give regard to the iGO mode share targets and shift to a more sustainable forms of travel in Ipswich when considering future council investment priorities.

Free parking trials to begin within Ipswich city centre

Two parking trials began in the Ipswich city centre on 26 October 2020.

The six-month trials adopted by Ipswich City Council include a new 15-minute free parking option and the removal of timed and priced parking in the CBD on Saturdays.

Council provide more than 3,500 parking spaces in the Ipswich city centre, which include both on-street and off-street spaces. Of these parking spaces, approximately 710 spaces are subject to priced parking while the remaining are either unrestricted or managed using time restrictions.

The new 15-minute option allows users of parking in the CBD to print and display a 15-minute parking ticket at no cost. Stays longer than 15 minutes will require users to pay for parking.

Parking will be free after 5.00 pm workdays and free all day Saturday and Sunday. During the week the first three hours will be free with an hourly fee after that period up to a maximum value or the whole day. There is also an early bird option for weekday customers.

There will be about 100 spaces under Tulumur Place and other off- and on-street parking within a short walking distance of Tulumur Place.

Council advocates for our region's fair share

Council welcomed the government's announcement of \$3.8 million in capital works for Ipswich in August and the allocation of \$1 million in part-funding for the next stage of the business case for the Ipswich to Springfield Central public transport corridor.

A recent independent study identified that the Queensland Government has spent \$17,700 per-capita on capital expenditure over the past eight years within the Ipswich region. Comparatively, the state has invested \$33,600 per capita on capital expenditure in inner-city Brisbane, this data clearly shows that Ipswich City has received half the capital investment compared to Brisbane residents.

Ipswich's population boom cannot be sustained with this level of under-investment across Ipswich and if unchanged will result in hindered economic recovery and disadvantage of our residents over the long term.

Ipswich needs further commitments from all parties to major infrastructure projects and policy reform.

In November, council released its election advocacy brochure targeting five regionally-significant projects for investment from the state:

- Ipswich Central to Springfield Central (I2S) Public Transport Corridor
- Waste and Planning Act Reform
- Ipswich Central Second River Crossing
- Ebenezer Regional Industrial Area
- North Ipswich Sport and Entertainment Precinct.

These projects are vital for the region and crucial to securing jobs, growth and investment for Ipswich for decades to come.



Riverside Drive, Pine Mountain – Upgrade to floodway

The objective of the project was to upgrade an existing culvert crossing beneath Riverside Drive, Pine Mountain north of H Bells Road. The road is subject to regular inundation. Provide a formalised concrete floodway crossing at the location to improve road serviceability and maintenance of the existing gravel road.

A project to upgrade a local road at Riverside Drive, Pine Mountain (north of H Bells Road) was completed this quarter, on time and on budget. The road is subject to regular inundation and the work undertaken formalised the concrete floodway crossing, improving the road serviceability and maintenance of the existing gravel road.

The action included construction of the cross-road drainage system, and widening the existing road and concrete lining of the floodway crossing. Landscaping works to stabilise and rehabilitate the disturbed areas and restore the vegetation that was removed to allow for safe construction and traffic flow. Challenging terrain and dense vegetation adjacent to the roadway.

Project activity included construction of the cross-road drainage system and widening of the existing road and concrete lining of the floodway crossing. The project was

challenged by the terrain and dense vegetation adjacent to the roadway. The project concluded with landscaping works to stabilise and rehabilitate the disturbed areas and restore the vegetation that was removed to allow for safe construction.

The outcome – improved the flood immunity of the existing gravel road to provide formalised concrete floodway access to the rural residential properties that were severely impacted by adverse weather events due to the surrounding very hilly and undulating country side featuring some large rural drainage catchments that impact on the road. Project completed on time (13 weeks) and budget – total Project Final Cost \$472,851.

The project outcome is improved flood immunity of the existing gravel road to provide formalised concrete floodway access to the rural residential properties often impacted by adverse weather events.

Project completion was on time (13 weeks), and on budget with a total final cost of \$472,851.



DELIVERABLES

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 1: Develop a compact, sustainable, mixed use urban form that supports community and economic development.					
KEY ACTION: Limit urban development to a defined urban footprint thereby protecting important natural environmental areas, waterways, rural areas and scenic landscapes. (9.3/11)					
OUTCOME: Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.					
Preliminary drafting of new Planning Scheme and Local Government Infrastructure Plan.	Preliminary drafting of new planning scheme is underway and continuing. Workshops with Councillors on strategic themes including introduction to a planning scheme, legislative requirements, development constraints and opportunities and community engagement. Consultants engaged to provide informing work for the planning scheme including centres strategy review and update and industrial land assessment and needs analysis and to undertake peer review of nominated codes. Meeting with State Planner & key State government officers regarding scheme structure and approach. Local Government Infrastructure Plan (LGIP) – Business case prepared. Budget allocation sought.	⚠	⚠		
KEY ACTION: Encourage a diversity of housing types, styles and densities that meet community housing needs. (9.3/12)					
OUTCOME: Social housing strategy that aligns to projected community needs. Increasing social diversity within defined geographic regions.					
Develop an Affordable Living policy.	Initial research and information gathering has commenced to help inform a discussion paper that will be distributed in 2021 for internal and community consultation. Due to resourcing and other community consultation impacts the completion of a developed policy won't be completed in 2020-2021. This policy development will occur in the 2021-2022 program of work for council.	⚠	⚠		
KEY ACTION: Develop a strong network of centres to support community connectedness and identity and accessibility to services and facilities that contribute to both social and economic outcomes. (9.3/14)					
OUTCOME: Delivery of council owned social infrastructure aligned to the Social Infrastructure Plan.					
Develop new 20 year Social Infrastructure Plan.	Report considered by ELT on council's Social Infrastructure Planning and Delivery Framework. The funding and timing of the Social Infrastructure Plan project has now been integrated as a component of the LGIP project and the LGIP Business Case.	⚠	⚠		

KEY: NOT YET COMMENCED ⓧ AT RISK ⚠ ON TARGET 🎯 NOT PROCEEDING ⚡ COMPLETE ✅



DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 2: Provide adequate land and infrastructure to support community development and economic activity.					
KEY ACTION: Facilitate infrastructure planning and delivery arrangements with developers, government agencies and utility providers to ensure infrastructure is delivered in a timely and efficient manner to support both community and economic development. (9.3/2.2)					
OUTCOME: Ensure relevant provisions are contained in the Ipswich Planning Scheme and the Local Government Infrastructure Plan and are delivered through appropriate development outcomes.					
Delivery of the Infrastructure and Environment Capital Works Program for 2020-2021. This includes road maintenance and rehabilitation, and maintenance of 413 parks, 219 reserves and 40 sports fields.	<p>The delivery of the City Maintenance operational objectives are on target with all areas meeting KPI's and service standards.</p> <p>The City Maintenance operational budget is slightly under YTD forecast (\$266M Actual vs \$296M forecast, 90% YTD).</p> <p>The City Maintenance section response to the challenges of COVID-19 have been winding back:</p> <ul style="list-style-type: none"> all staff who had the option to work from home returned to office field staff travelling in vehicles returned to pre-COVID-19 arrangements (with cleaning materials available in all cars) proactive provision of hand sanitiser and masks for all staff <p>December 2020 had average summer rain totals, with grass growth ramping up. Anticipation of above average rainfall during Summer in line with advice from the Bureau of Meteorology who have advised that Australia is in a La-Nina weather event.</p> <p>Some projects in the Capital Program are to be deferred until next financial year (2021/22) due to a combination of design delays, approvals required from 3rd Party asset owners and extended procurement activities. Formal submission to be provided in BAV2.</p>				
Deliver an Advocacy Plan for Norman St. Bridge (this activity is included in the Regionally Significant Projects detailed earlier in the Plan).	Deliverable complete Q1.				
Represent the community and council interests on the Project Steering Committee for the Brisbane Lions Centre and Training Facility.	All contractual and operational matters have now been resolved in relation to this project. Final planning approval has also been issued by council which will enable the Lions to commence construction in mid-February. The project remains on track.				
Deliver an Advocacy and Engagement Plan focused on economic and workforce priorities.	<p>Work continued on implementing the Advocacy and Engagement Plan, highlights in Q2 included:</p> <ul style="list-style-type: none"> established the Ipswich Leaders Alliance (ILA) with Office of the Mayor developed project-specific advocacy collateral for the ILA priority projects and Council Regionally Significant Projects obtained state government election funding commitments and support from all major political parties for regionally significant projects developed and published an election commitment scorecard to capture all secured election commitments. 				
Deliver an Advocacy Plan for the North Ipswich Stadium (this activity is included in the Regionally Significant Projects detailed earlier in the Plan).	<p>The North Ipswich Sport and Entertainment Precinct Options Analysis has been completed and the Ipswich Sporting Expansion Bid Development Plan was progressed. This plan provides a methodology for working with the Ipswich Jets and Western Pride to determine the opportunities for each club and the associated requirements for each team to present a compelling bid to entering a national sporting competition. In Q3, a subject matter expert (SME) will be engaged to work directly with the clubs and prepare an independent assessment of each club. The SME will also provide an overview of the costs and process to hosting an NRL or A-League associated game in Ipswich.</p> <p>It is anticipated The North Ipswich Sport and Entertainment Precinct Options Analysis and SME report will be presented to council in Q3.</p>				

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 3: Provide a transport system that supports the safe, reliable and sustainable movement of people and goods for all travel modes.					
KEY ACTION: Develop and implement an integrated transport plan that provides a platform for enabling sustainable travel choices through the city being well connected for business, freight and visitors; a convenient and competitive public transport system; and more compact and mixed land uses to reduce trip lengths and make public transport, walking and cycling more viable. (9.3/3.1)		OUTCOME: Ensure delivery of actions and outcomes in the Ipswich City Council Transport Plan (iGo) are achieved.			
Implementation program for iGo in 20/21.	The Green Workplace Travel Plan is progressing with the staff survey and analysis of data completed during the Q2. A presentation on the plan and progress to date was undertaken for ELT and first draft report has also been submitted for council review.				
Deliver an Advocacy Plan for the Ipswich to Springfield Public Transport Corridor (this activity is included in the Regionally Significant Projects detailed earlier in the Plan).	Deliverable complete Q1.				
STRATEGY 4: The city's heritage is conserved.					
No key actions identified for delivery 2020-2021.					
STRATEGY 5: Provide an integrated open space network that is accessible and meets the recreational needs of residents and visitors.					
No key actions identified for delivery 2020-2021.					

KEY: NOT YET COMMENCED AT RISK ON TARGET NOT PROCEEDING COMPLETE

THEME 3 CARING FOR OUR COMMUNITY



GOAL 3

Create a city that values its past and embraces opportunities to work together for the betterment of the community.

INITIATIVES AND ACHIEVEMENTS

The official launch of Tulumur Place

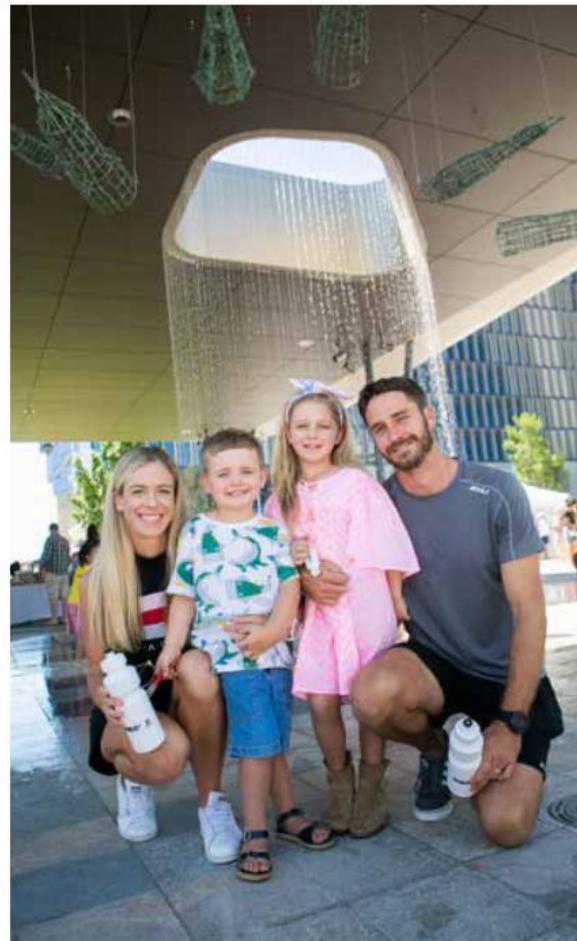
November marked a historic moment for the City of Ipswich – the official launch of Tulumur Place, stage two of the \$250 million Nicholas Street Precinct redevelopment, with a grand opening event held in conjunction with the popular Handmade Expo Markets.

The opening was hosted by Marnie and Campo from River 94.9 which featured the ‘turning on’ of the water play zone which was a popular feature on the day, a traditional smoking ceremony by the Yugara Traditional Dancers, acknowledgement of the precinct’s artwork (including Standing and Evolve) and entertainment from a number of local musicians.

Approximately 13,000 people attended the markets and official opening event on 28 November 2020, with positive feedback received from precinct businesses, market organisers, stallholders and the general public.

The following week saw the Future Food Flavours food truck event roll into town. Approximately 4,000 attendees flocked to Tulumur Place to enjoy an evening of good food, entertainment, craft for the kiddies, water play, and the Four Hearts Brewing Co Deck Bar.

Unfortunately, several other events planned for the month of December had to be cancelled or rescheduled due to extreme weather conditions, but the water play continued to be a drawcard for families, especially after the opening of the new Ipswich Central Library.



COVID-19 community recovery

The COVID-19 Recovery program of work continues to be developed and delivered by functions across council.

The Human Social and Economic Recovery Working Group monitors and evaluates COVID-19 impacts across Ipswich and makes recommendations for council and partner action.

Round two of the COVID-19 Support Funding Programs were endorsed by council and their deployment has continued in Q2.

Six ICC Environmental Health officers were recognised in the 2020 Service Excellence Awards category of Collaboration for their outstanding efforts and contribution to the community for their work in COVID-19 response.

The officers were deployed to the Queensland Health West Moreton Public Health Unit in response to the public health emergency to COVID-19. The officers worked as Public Health Emergency Officers under the provisions of the Public Health Act 2005 to assist the local State Government Public Health Officers.

The officers worked effectively and collaboratively under difficult circumstances to ensure that the public health emergency to COVID-19 was effectively managed and to assist in containing the outbreak of COVID 19 within Ipswich. They exercised their functions, duties and powers as Emergency Officers, with due care, professionalism skill and diligence.

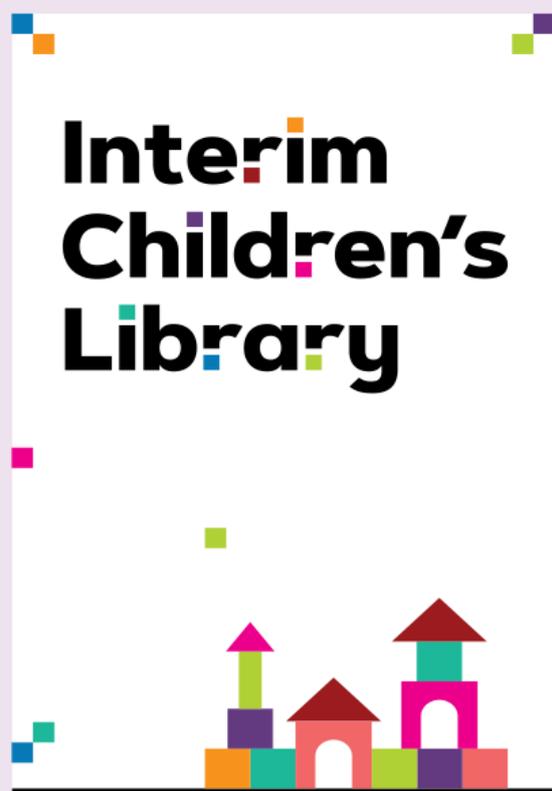
Interim children's library transition

To facilitate the strategic split in library services and resources in the Ipswich Central area while the central Children's Library is being constructed, an interim facility to house the Children's offering needed to be developed.

This interim library required an age appropriate aesthetic including activated spaces and resources specifically for children.

The transformation of Ipswich Central Library into the Interim Children's Library was executed over a two week period. Logistics included:

- extensive weeding of the existing collection
- boxing and transporting of the collection to the new Ipswich Central Library
- relocation or repurposing of existing shelving
- a stocktake of all IT equipment to be reconfigured and/or relocated
- furniture, fittings and equipment stocktake relocation and disposal
- coordination of internal and external service providers to install all new furniture, signage, technology and the children's collection
- design and implementation of a comprehensive marketing campaign
- design and installation of a cohesive age appropriate look and feel.



The feedback from the community has been positive and enthusiastic. It provides the community an insight into the exciting new Children's Library, set for delivery in mid-2021.



Storm wrap up

October 31 2020 saw a once in generation storm which became known as the Halloween Storm. The storm tore through parts of Ipswich and Logan dumping giant hail.

Thousands of homes across the Ipswich region suffered extensive roof damage, many of which resulted in collapsed internal ceilings, major water damage to internal structures along with damaged home contents. Hundreds of families had no choice but to leave their homes and some are still unable to return.

At the end of December 2020 the Insurance Council of Australia had reported more than 27,500 claims with losses estimated at \$500 million.

Energex and the SES were inundated with calls for assistance and a council led local disaster coordination centre and local disaster management group were put in place to assist residents.

Ipswich City Council established [The Ipswich Hail Event](#) community information page on Shape Your Ipswich page to provide advice and assistance for the thousands of Ipswich residents affected by the storm.

Council also offered [kerbside collection](#) of building waste, storm-damaged furniture and whitegoods as well as special food-only waste bins.

Recovery efforts are still ongoing, and council continues to reflect on the event to address issues moving forward.

Hearts and minds: wartime propaganda

During October 2020 the Ipswich Art Gallery presented a national touring exhibition from the Australian War Memorial. 'Hearts and Minds: wartime propaganda' featured 40 home-fronted posters from the First and Second World Wars. Despite COVID-19 safe restrictions limiting visitor attendance during this period, the historically significant exhibition attracted an audience to Ipswich with visitors leaving the following comments: *'Awesome, well worth the travel from bayside'*, *'Hearts and Minds and Amberley collection, we came in specifically for these'*, *'Great! Worth the trip from the northside'*, *'first time from interstate, saw (promo) poster and loved Hearts and Minds'*.

The gallery also featured the work of local artists with solo exhibitions by professional ceramic artist Jane du Rand and emerging painter Kylie Stevens. In addition, both artists were represented in the exhibition 'Decadence: the touring exhibition of the 2020 Queensland Regional Art Awards' which opened in December 2020 in the Gallery's major exhibition space. A total of seven Ipswich artists were amongst the 30 finalists in the awards exhibition, toured by Flying Arts Alliance, including local photographer and major award winner LeAnne Vincent. LeeAnne's winning work titled 'Flourish' was acquired for the City's art collection.



NAIDOC Week 8-15 November

NAIDOC week is extremely significant for the people of Ipswich. We join together to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander people.

This year's NAIDOC event was impacted like most across the country by COVID-19, with national acknowledgement of the week, originally scheduled for July, pushed back to November.

The delayed event took place at the Briggs Road Sports Centre after receiving sign-off for the event's COVID-19 safe plan by Queensland Health.

Aboriginal and Torres Strait Islander people make up 4.4 per cent of our local Ipswich community and council is proud to employ a diverse workforce which reflects the community we serve.

The Ipswich NAIDOC event has contributed to many changes over the years including the breakdown of lateral violence between family groups, increased community participation and has provided opportunity for many services to interact and provide support to attendees and their families.





DELIVERABLES

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 1: Inform, educate and celebrate with the community those elements of our history that have shaped our identity.					
KEY ACTION: Strengthen council's branding of Ipswich to align with our identity and changing communities. (9.4/1.3)		OUTCOME: Active citizen and stakeholder engagement informing strategic marketing and communications.			
Implementation of the 20/21 City Events Plan.	Deliverable complete Q2.				
STRATEGY 2: Invest in data collection, analysis and targeted research to provide the evidence base for development of strategy and resource allocation.					
KEY ACTION: Develop a comprehensive set of indicators to inform the community on the direction of socio-economic change and progress in achieving desired social and economic outcomes. (9.4/2.2)		OUTCOME: Community informed and engaged through planned communication.			
Implementation of Liveability survey (Living in Ipswich) that will provide indicators and inform a range of plans and strategies for the city.	Outcomes of the pilot Living in Ipswich Survey were presented and endorsed at the 19 November 2020 Community, Culture, Arts and Sport Committee (Item 3 – Living in Ipswich Pilot Survey Results) and subsequent Council Ordinary Meeting. The next survey will commence in April 2021 and be conducted on an annual basis. The liveability indicators from the survey will be used as a measure in council's new corporate plan and other strategic planning. The deliverable of implementing the survey has now been completed.				
STRATEGY 3: Adopt and deliver an explicit Community Development framework tailored to the needs of our varied communities.					
KEY ACTION: Develop a community development plan for our communities of place and interest. (9.4/3.1)		OUTCOME: Increased capability of, and participation by, communities.			
Development of a Community Development Strategy.	The draft Community Development Strategy was workshopped with the Mayor and Councillors on 1 December 2020. The five themes contained in the Strategy were supported by the Mayor and Councillors, they are: <ul style="list-style-type: none"> ▪ Capacity Building and Resilience ▪ Social Impact and Innovation ▪ Inclusion ▪ Connectedness and Wellbeing ▪ Culture and Diversity ▪ Civic Participation and Leadership The Community Development Strategy is scheduled for finalisation and presentation to council for adoption in Q3.				

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
KEY ACTION: Facilitate capacity building through a comprehensive community development training program. (9.4/3.2)		OUTCOME: Increased capability of, and participation by, communities.			
Design a community organisation capacity building program.	<p>Work was completed in Q2 to understand the current demand and capacity of community sector services due to COVID-19 and the impact on future service.</p> <p>The overarching aim of the community organisation capacity building program is to increase resilience and capability of local community groups and services</p> <p>This approach was successfully tested during the Springfield Lakes storm event on 31 October 2020, which caused significant damage to dwellings and vehicles. Council's Community Development response included a strong focus on community led relief, achieved by mentoring, supporting and working alongside Springfield Lakes YMCA community centre to initiate the Community Relief Centre. The Community Development team were in attendance over the 10 days facilitating and supporting an array of services and providing on the ground intel to the Local Disaster Management Group. Over the event 2,300 people attended seeking support from the array of services that had set up on site and was providing outreach (Energex, Housing and Public Works, Life Line, Community Recovery, Insurance Firms etc).</p>				
KEY ACTION: Enhance the capacity of the city's community facilities to link community needs with appropriate services. (9.4/3.3)		OUTCOME: Planning and design of three (3) new community facilities being Redbank Plains South Local Community Centre, Springfield Central Hub Library and Rosewood Library.			
Delivery of the Rosewood Library.	The new Rosewood Library opened 27 July 2020.				
KEY ACTION: Enhance the capacity of the city's community facilities to link community needs with appropriate services. (9.4/3.3)		OUTCOME: Plans for, and design of, community facilities are informed by community needs.			
Review and update the Library 2019-2024 Strategy to incorporate new library and customer service models.	The Libraries Strategy draft document has been received and is currently being reviewed. The final document will not be completed by the forecast completion date however it will be completed in Q3.				
Increase capacity to support city wide library stock rotation and business support (Logistics Hub Extension).	Options being sourced for consideration. Proposed plan will be complete by forecast completion date. The plan will be in place, budget allocation will be carried over to 21/22.				
Design and delivery of second (2nd) Library Pod.	Deferred to 21/22 Financial Year.				

KEY: NOT YET COMMENCED AT RISK ON TARGET NOT PROCEEDING COMPLETE



DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
<p>KEY ACTION: Ensure the needs of the city's growing child and youth population are incorporated through the adoption of a child and youth friendly community policy. (9.4/3.4)</p>		<p>OUTCOME: Closer alignment to child friendly city principles.</p>			
Adoption and launch of council's Children, Young People and Families Policy.	The Children, Young People and Families Policy was adopted by council at its ordinary meeting in August 2020. The launch of the policy occurred during Children's Week: Ipswich Children's Voices on 26 October 2020 and Flick the 'switch' on 30 October 2020. An evaluation of the launch was presented and endorsed at the 19 November 2020 Community, Culture, Arts and Sport Committee (Item 4 - Evaluation: Children Young People and Families Policy Launch) and subsequent Council Ordinary meeting. The project was delivered largely on budget however there were some minor additional costs <\$1k related to making the launch events COVID-19 safe. This deliverable is now complete.				
<p>STRATEGY 4: Foster collaboration, partnerships and use of evidence to shape service planning and delivery for the benefit of our communities.</p>					
<p>KEY ACTION: Facilitate service planning and delivery arrangements with government and non-government agencies utilising council's evidence base to ensure services are delivered in an equitable, timely and efficient manner to meet community needs. (9.4/4.1)</p>		<p>OUTCOME: Coordinated social service delivery informed by social data.</p>			
Finalisation of the Libraries and Customer Services Systems and Business Process Review.	Most review stages have been completed and project is on track for closure March 2021.				
<p>STRATEGY 5: Foster a diverse range of activities to promote sustainable, healthy lifestyles and community well-being.</p>					
<p>KEY ACTION: Develop awareness and education programs relating to health care intervention and prevention, healthy eating, healthy lifestyles and well-being. (9.4/5.2)</p>		<p>OUTCOME: Increased engagement of community members in their own health outcomes.</p>			
Undertake research -phase 1 - for later development of a Healthy City strategic policy.	Data collection, collation and research on attributes that create a healthy city has commenced to help inform a discussion paper and consultation in phase 2 which will occur in 2021-2022.				
<p>STRATEGY 6: Build on the success of council's community safety programs to address new and emerging issues.</p>					
<p>KEY ACTION: Delivery of the Safe City program aligned to crime prevention and community safety plans. (9.4/6.4)</p>		<p>OUTCOME: The Safe City network and program is incorporated in projects and plans to realise a reduction in crime in public places and an increased sense of community safety.</p>			
Identify and increase Community Safety Network based on evidenced demand.	Camera and network installation in the Nicholas Street Precinct area has been completed. Q2 saw the provision of a Community Safety Plan for Ipswich Central and the agreement to establish a Safe City Advisory Group. The Queens Park installation has been delayed, awaiting permit details from Main Roads and possible design changes are being negotiated.				

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 7: Invest in social infrastructure to build a distinctive Ipswich identity and to maximise economic and social outcomes.					
KEY ACTION: Develop and implement an Arts and Culture Strategy to reflect the current and future needs of the city. (9.4/7.1)		OUTCOME: Approved strategy becomes the baseline for consistent and goal oriented decision making.			
Develop and implement a program of work to deliver council's Arts and Cultural Strategy in 2020-2021.	<p>Council continues to deliver on its commitment to the Arts and Culture Strategy.</p> <p>The delivery of the inaugural Creators of Ipswich Summit on 13 November 2020 attracted over 100 attendees representing our diverse local community of creators including photography, visual art, performing arts, heritage, music, fashion, dance, digital design, film, crafts, architecture, writing and indigenous art.</p> <p>Dr Ashley Jones from the University of Southern Queensland conducted the Creators of Ipswich survey, publicly reviewing the Arts and Culture Strategy and the priorities and dynamics of the Ipswich creative community.</p> <p>The Creative Arts Development Officer role advertised has been prepared and will be advertised for appointment in early 2021.</p> <p>Registrations were opened for the 2021 Ipswich Art Awards with an expanded program of activities and categories.</p>				
STRATEGY 8: Develop greater community resilience and readiness.					
KEY ACTION: Develop and provide information to the community regarding effective responses to disasters and emergencies. (9.4/8.2)		OUTCOME: Emergency Management Strategy to be developed to provide a framework for public information.			
Delivery of a Community Resilience Program (emergency management).	<p>Council continues to provide the My Ipswich Alerts Service to the community.</p> <p>The Disability Inclusive Disaster Risk Reduction (DIDRR) partnership which is being delivered in consultation with University of Sydney, the Queensland Disability Network and Community Services Industry Alliance has engaged key stakeholders within the community to align project outcomes.</p>				
Delivery of a COVID-19 Recovery Program.	<p>The COVID Recovery Program of work continues to be developed and delivered by functions across council.</p> <p>The Human Social and Economic Recovery working group monitors and evaluates COVID impacts across Ipswich and makes recommendations for council and partner action.</p> <p>Round two of the COVID Support Funding Programs was endorsed by council and their deployment has continued in Q2.</p>				
KEY ACTION: Use Planning Scheme provisions to appropriately manage the risks arising from natural and other hazards. (9.4/8.4)		OUTCOME: Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.			
Delivery of the 2020-2021 program for Fuel Reduced Zones - Conservation estates (burning and pre/post vegetation management).	<p>The contract for the required works has now been awarded and the hazard reduction works will be conducted through January and February.</p>				

KEY: NOT YET COMMENCED AT RISK ON TARGET NOT PROCEEDING COMPLETE

THEME 4 CARING FOR OUR ENVIRONMENT



GOAL 4

Important areas of native habitat and vegetation are conserved, the city's important waterways are protected and their water quality enhanced, and the city responds appropriately to climate change and uses resources prudently.

INITIATIVES AND ACHIEVEMENTS

Ipswich Nature Centre Plan: Eagle, Platypus and Koalas

A masterplan has been developed by Ipswich City Council to ensure the Ipswich Nature Centre is keeping pace with modern zoo requirements into the future and responding to the growing needs of the Ipswich community.

It sets a vision for the biggest transformation of the Ipswich Nature Centre in a decade.

There are five stages to the Queens Park Nature Centre and Discovery Hub Masterplan. Some of the main projects included are:

- **Stage 1:** wedge tail eagle exhibit
- **Stage 2:** a new Nature Centre entrance and discovery centre built
- **Stage 3:** an aquatic house built to house platypus and water rat
- **Stage 4:** a koala centre to be built and bilby exhibit upgrade
- **Stage 5:** pademelon exhibit and dingo exhibit relocation.

The plan includes the use of smart technology, state-of-the-art enclosures and an opportunity for more interaction with Australian wildlife. A local Ipswich habitat-based approach will ensure Ipswich ecosystems are recreated within the exhibits.

The plan aligns with council's strategic priorities, which recognises that the protection and preservation of the natural environment is a key component in creating a sustainable and liveable community.





Platypus Recovery Plan

In November 2020 council adopted the inaugural Platypus Recovery Plan. The platypus is identified as an iconic species in council's Nature Conservation Strategy 2015. It was identified due to concerns that the species was undergoing a population decline in Queensland and Ipswich. It is such an important species in monitoring the health of freshwater ecosystems which garners significant public interest and concern. The Recovery Plan outlines what is known about platypus in Ipswich waterways, their threats, and sets actions and goals tailored to the different parts of the LGA. Many of the actions will be delivered through current programs, such as Landholder Conservation Partnerships, Habitat Connections and implementation of the Waterway Health Strategy.

Resilient Australia awards winner (QLD)

The ICC Emergency Management Unit and Marketing Services Branch were recently announced as winners of the Resilient Australia Award in the Local Government category for the Emergency Management Animation Series.

The purpose of the series was simple: educate the community about how to respond during emergencies, in particular, what to do when faced with floodwaters, how to prepare for storm season, and how to be bushfire ready. To challenge the emergency advertising status quo, Ipswich City Council created an animation series, leaning on popular culture references and distributed the series via an integrated marketing campaign across multiple channels. The creative was informed by the insight that over 11 million Australians watch Netflix each year and referenced notable elements and storylines from popular streamed programmes.



Small Creek wins 2020 AILA National Award of Excellence for Land Management

The Small Creek naturalization is one of Australia's most significant waterway restoration projects. Following a rich community engagement process, the vision has become a reality. Stages 1 and 2 works have recreated 1,180 meters of healthy functioning waterway within a public parkland setting, delivering multiple benefits to the community and the environment.

Through a deliberately integrated approach, the design has responded in equal parts to biodiversity,

flooding and resilience, drainage, health and safety, and maintenance. Small Creek, located in Raceview, is now as notable for its ecological restoration outcomes as for its stormwater management and invigoration of an undervalued drainage corridor.

This follows the winning of the Queensland award amongst 10 other regional and national awards.

KEY: NOT YET COMMENCED (X) AT RISK (!) ON TARGET (G) NOT PROCEEDING (N) COMPLETE (C)



Acquisition of conservation land

In December 2020 council purchased 65 hectares of prime conservation land at Woolshed, which will be added to the Mount Grandchester Conservation Estate.

Council has been working with the owners for some time and the acquisition was completed prior to Christmas. The Ipswich Enviroplan Program and Levy funds will be used to purchase the land for a six figure sum.

It secures and actively restores vegetation including existing eucalypt forest, unique patches of rocky outcrops and habitat areas for significant species which includes the vulnerable koala and glossy-black cockatoo. This acquisition will provide the opportunity to restore previously cleared pasture land to a near historical remnant state.

Landscape and aesthetic values along with Aboriginal cultural heritage will be protected along the regionally significant Little Liverpool Range corridor. The council acquisition will double the width of the protected area for the north-south wildlife movement corridor at its narrowest 'pinch' point to 1000m from the current 400m. Wider protected and managed corridors support safer movement for wildlife through the landscape.



Local Government Illegal Dumping Partnership Program

Council has been successful in obtaining a \$200,000 grant from the Department of Environment and Science for the 2020/21 period to combat illegal dumping within our community.

Proactive and reactive compliance strategies have been implemented across Ipswich including the installation of covert cameras at identified dumping hotspots. Coercive compliance strategies have been utilised for the first time to obtain the identity of offenders allowing enforcement to take place.

The funding of two additional on-ground compliance officers to investigate illegal dumping, aims to prevent waste entering Queensland's environment and reduce the associated costs of cleaning up illegal dumping to the community. Although only halfway through the program, aims of reducing litter and illegal dumping, and identifying more offenders is being achieved through a more considered proactive approach.

In less than six months the project team has achieved some significant results with over 130 successful compliance outcomes, such as offenders made to clean up the illegal dumping or the issuing of infringements. Our natural environment has also benefited as over 550,000 litres of illegally dumped waste has been identified and removed from road reserves, parks, environmental areas and private properties to be disposed of correctly. This volume equates to 2292 wheelie bins.

Community engagement through the use of social media has raised awareness about the issue and the environmental and financial impacts of illegal dumping which is helping to drive positive, long term changes in community attitudes and behaviours to prevent littering and illegal dumping.

Ironpot Creek

Ironpot Creek at Pine Mountain was identified in council's recent Waterway Health Strategy as an area requiring targeted actions.

In response, council's environment team has drastically improved a 180 metre section with the installation of more than 200 tonnes of rock and 11,000 plants.

The significant works will prevent erosion from collapsing the creek's banks and will give a major boost to the health of the Bremer River.

The works will prevent up to 100 cubic metres of sediment each year from washing into the Bremer River and contributing to poor waterway health scores.

This design has created a series of rock pools that allow a transition of levels through the creek. This both reduces erosion caused by water velocity, and allows the sediment to settle.

Once the plants are established, Ironpot Creek will once again represent a natural landscape. Re-used natural materials were used on site, such as a few trees that had to be removed during the works were integrated into the rock pools and used to stabilise banks.

The Ironpot Creek project is part of council's Stormwater Quality Offsets Scheme, which uses developer contributions to deliver projects that improve water quality.



Sports field renovations

Ipswich City Council maintains 170 sport field playing surfaces at 41 locations, covering over 106 hectares and catering for a variety of sporting codes, from Rugby League to Cricket.

The sports fields require routine renovations to ensure the health and longevity of the playing surfaces. These renovations are planned around the playing seasons of codes and clubs. In October-December 2020 the following fields were renovated:

- Anzac Park
- North Ipswich Reserve
- Evan Marginson Park
- Ebbw Vale Fields
- Suttons Park Field A&B
- Springfield Central DA16 1A & 1B
- Jim Finimore Oval
- Keppen Park Field 2
- Redbank Plains Baseball Field
- Richardson Park
- Cribb Park Fields A&B

The scope of work included:

- top dressing sand
- aeration
- weed spraying
- spraying out existing varied grass species and plants and replacing with new single turf species to make care and maintenance easier.

The renovation works are carried out to restore the playing surfaces to an acceptable level and have safe playing fields for Ipswich Sports Clubs to use, while also improving the aesthetics of fields and playing surfaces.





DELIVERABLES

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 1: Secure and protect important areas of native habitat and vegetation.					
No key actions identified for delivery 2020-2021.					
STRATEGY 2: Develop and implement an integrated approach to the planning and management of nature conservation matters in partnership with the community, private land owners and government agencies.					
KEY ACTION: Provide strategic delivery of environmental offsets across the city. (9.5/2.2)		OUTCOME: Work in partnership with offset brokers / organisations in the strategic delivery of environmental offsets in alignment with the Nature Conservation Strategy and Koala Habitat Management Plan.			
Develop and implement an Environmental Offsets Policy.	A draft Environmental Offsets Policy has been drafted and undertaking internal consultation and guidance on how to integrate the policy work within the planning scheme review.	🔄	🔄		
Review vegetation mapping to inform a later review of the Nature Conservation Strategy.	Project scoping and procurement planning is currently in progress.	✘	🔄		
STRATEGY 3: Waterways are protected and managed to achieve enhanced environmental, ecological and water quality outcomes.					
KEY ACTION: Work in partnership with property owners, community groups and government agencies to protect and better manage important waterways, wetlands and groundwater resources. (9.5/3.1)		OUTCOME: Improved waterway and wetland health.			
Black Snake Creek Project - Stage 2.	Partners confirmed and partnership agreements approved and signed. Awaiting procurement and hydrologist advice on the details and placement of trees. Anticipated for an Autumn planting still on track pending procurement process.	🔄	🔄		
KEY ACTION: Work in partnership with property owners, community groups and government agencies to protect and better manage important waterways, wetlands and groundwater resources. (9.5/3.1)		OUTCOME: Implement the Waterway Partnership program working with private landholders to restore riparian corridors and reduce erosion risks.			
Water Quality Offset (Small Creek) Construction - Stage 3.	Tender process complete and awarded, construction work to commence in January 2021.	🔄	🔄		
KEY ACTION: Ensure effective catchment and floodplain management. (9.5/3.4)		OUTCOME: Review and implementation of the Waterway Health Strategy.			
Review and update the Waterway Health Strategy.	Deliverable complete Q1.	✔	✔		
KEY ACTION: Ensure effective catchment and floodplain management. (9.5/3.4)		OUTCOME: Maintain up-to-date flood studies.			
Undertake flood studies of several catchments to ensure effective floodplain management planning allowing for more informed decision making for the City.	Detailed scoping has only commenced for the Bundamba Creek flood study. Engagement of consultant expected within Q3. Completion expected to be in the 1st quarter FY21/22. Remaining studies will be reprioritized for delivery next financial year using available budget.	🔄	!		
KEY ACTION: Ensure effective catchment and floodplain management. (9.5/3.4)		OUTCOME: Delivery of Catchment Corridor Plans.			
Finalise the Ipswich Integrated Catchment Plan.	Final Draft completed and received, and being reviewed with council stakeholders.	🔄	🔄		

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 4: Enhance urban greening.					
KEY ACTION: Undertake street tree planting and landscaping and protect significant vegetation within road reserves. (9.5/4.2)		OUTCOME: Complete condition assessment of existing gardens to identify a possible refurbishment program.			
Review and update Queens Park Conservation Management Plan and Queens Park Land Management Plan.	Consultants have been engaged for the Conservation Management Plan and procurement has commenced to engage consultants for the Queens Park Land Management Plan. Completion for both plans is expected in Q4.				
KEY ACTION: Undertake street tree planting and landscaping and protect significant vegetation within road reserves. (9.5/4.2)		OUTCOME: Strategic plan identifying possible street tree planting opportunities (where are their gaps) and develop a street tree planting program.			
Review the Streetscape Design Guideline.	On-going input and development of the Streetscape Design Guideline is currently underway.				
KEY ACTION: Undertake street tree planting and landscaping and protect significant vegetation within road reserves. (9.5/4.2)		OUTCOME: Review current maintenance program, including street trees and footpath gardens.			
Develop the Urban Greening Strategy.	Scoping and stakeholder engagement well underway. Project procurement is in development.				
STRATEGY 5: Use resources efficiently and sustainably.					
KEY ACTION: Waste is treated as a resource and is minimised through reducing, reusing and recycling. (9.4/5.1)		OUTCOME: Maximise diversion of waste from landfilling through the kerbside recycling and green waste services and public transfer stations.			
Replace and update Waste Management System including fleet and weighbridge.	Ipswich Waste Services (IWS) went live on 1 December 2020 with a new system (Mandalay) to help with weighbridge operations at the Riverview Recycling and Refuse Centre. Included in this Project was the replacement of an in-vehicle monitoring system, with a new system (WasteTrack) for the council's fleet of waste vehicles. This solution has added functionality to manage domestic and commercial collections. Invoicing integration yet to be developed. Legacy system to be decommissioned once integration complete.				
Delivery of Waste Infrastructure Plan.	The following project outputs have been progressed in Q2: <ul style="list-style-type: none"> continued engagement with council stakeholders regarding future Waste Infrastructure – on target undertook Public consultation around community expectations for future Waste Infrastructure - complete drafted specification for Consultant to undertake Concept Design / Concept options for Future Waste Infrastructure – on target commenced draft needs analysis for Future Waste Infrastructure as a component of Deliverable 55. 				

KEY: NOT YET COMMENCED AT RISK ON TARGET NOT PROCEEDING COMPLETE



DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
KEY ACTION: Waste is treated as a resource and is minimised through reducing, reusing and recycling. (9.4/5.1)		OUTCOME: Develop and implement the Resource Optimisation Plan.			
Review and update the Materials Recovery Plan (Waste Management and Resource Recovery Plan).	The following project outputs have been progressed in Q2: <ul style="list-style-type: none"> commenced Waste Composition Audits underpinning the Plan Review, scheduled to be completed in January - on target Shape Your Ipswich Community Survey - completed briefing to Councillors on Bulk Kerbside options - completed Commenced Needs Analysis documentation supporting Materials Recovery Plan - on target. 	🔄	🔄		
KEY ACTION: Water is treated as a precious resource within a total water cycle management framework. (9.5/5.3)		OUTCOME: Finalise and implement the Corporate Environmental Sustainability Plan.			
Develop a Sustainability Policy.	Final engagement involved a Councillor workshop which was delivered during the quarter. The policy was adopted by resolution on 10 December 2020.	🔄	✅		
Update the Ipswich Sustainability Strategy.	Community engagement from the sustainability policy was evaluated and included into the strategy review. Workshops commenced with internal stakeholders.	⚠️	🔄		
Develop a renewable energy plan.	A renewable energy plan which reviewed power purchase agreements and large-scale generation certificate feasibility was finalised.	⚠️	✅		
Develop a State of the Environment Report.	Discussion and development in progress.	🚫	⚠️		
STRATEGY 6: Improve environmental awareness, education and compliance.					
KEY ACTION: Ensure appropriate compliance is undertaken in relation to littering, dumping and air and water pollution. (9.5/6.2)		OUTCOME: Ensure delivery of actions and outcomes in the Ipswich City Council Health and Amenity Plan are achieved.			
Deliver the Illegal Dumping Partnership Program in conjunction with the Department of Environment and Science.	During the period October – December 2020 the illegal dumping team have had 83 successful compliance outcomes (i.e. PIN issued, waste removed by offender following verbal warning or removed following illegal dumping tape applied to waste dumped). 19 Penalty Infringement Notices have been issued to alleged offenders during the period. Across council, 302 additional incidents of illegal dumping have been reported with 449,120 litres of waste reported/located. Of this, 356,881 litres of waste have been removed from the roadside or natural environment by offenders, private land owners and council. 83 investigations are ongoing.	🔄	🔄		
	Since the commencement of the program data has been kept which indicates that dumping on road reserves and the kerbside remains the most popular dumping site reported to council at 68%. 13% of dumping occurs in parks and other council reserves. Household items are the most common waste dumped equating to 63% of the total volume located.				

KEY: NOT YET COMMENCED 🚫 AT RISK ⚠️ ON TARGET 🔄 NOT PROCEEDING 🚫 COMPLETE ✅



THEME 5 LISTENING, LEADING AND FINANCIAL MANAGEMENT



GOAL 5

Visionary and accessible leadership is provided that consults and communicates on key decisions and delivers sound financial management and good governance outcomes.

INITIATIVES AND ACHIEVEMENTS

Changes to council's light vehicle fleet

The council Fleet Services team will shortly update the Light Vehicle Handbook to reflect an extension in council changeover schedule for light vehicles from 4 years / 80,000kms to 5 years / 100,000kms, whichever comes first. Council has 171 light vehicles consisting mostly of Ford Ranger vehicles. In 2018, Ford Australia altered their vehicle warranties from 3 Year / 100,000 kilometres to 5 Year / unlimited kilometre warranty. Today, there are 116 vehicles that are covered under this updated Ford Australia warranty.

The light vehicle fleet replacement is an ongoing requirement for the council to undertake as services rely heavily on vehicles to be kept as operationally

efficient as possible. The task to research and identify the optimal change-over to provide peak benefits to council was recently completed. The proposed plan to alter the frequency of procurement for these vehicles and smooth the requirement for maintenance and life spans which will generate financial benefits over a period of time.

The change in replacement program facilitates an additional \$5.8 million reallocation of council funds over 5 years to other required asset (equipment) replacement programs, ultimately providing cost-savings and cost-optimisation for council asset management.



Transparency and Integrity Hub

The Transparency and Integrity Hub (the Hub) is an initiative to deliver greater openness and transparency to the community, to 'open the books', and begin to restore the trust of the Ipswich community. The new Hub was launched on 1 July 2020 just nine and a half weeks after the resolution of the new council. Financial and procurement data, including contracts awarded to local businesses and contributing to local employment, are now published to the Hub on a monthly basis. In line with council's resolution, council published a quarterly report to the Hub on expenditure and revenue against planned budget. Consent was sought and received from all current Councillors for the publication of their remuneration and expenses on the Hub on a

monthly basis and the data was loaded to the Hub in December. During the quarter, significant work continued on council's application to the Queensland Information Commissioner for a waiver from the application of the Information Privacy Principles to publish remuneration and expenses incurred by the former Councillors and directors of controlled beneficial entities. In early December, council's Transparent Governance Community Reference Group provided feedback on improvement opportunities to increase the use and relevance of the Hub to the community. Work will continue in 2021 and beyond to publish information to the Hub that increases the transparency and openness of council's operations and services to the community.

Legal and Governance Branch Operations

Human Rights Act 2019

The *Human Rights Act 2019* came into effect on 1 January 2020. Since then the Legal and Governance Branch have been working to implement the Act and raise awareness of human rights among employees and affected 'public entities'. These efforts have recently been commended in a report by the Queensland Human Rights Commission titled 'Putting People First', the first reporting of progress, since the *Human Rights Act 2019 (Qld)* came into effect. This report outlines the work done across Queensland's public sector in implementing the Act over the 2019-2020 financial year and identifies 7 key indicators to measure growth in Queensland's human rights culture. The report was tabled in the Queensland Parliament on 9 December 2020 and highlights a number of noteworthy innovations by council, including its development of human rights scripting, its undertaking to report on the Act in the council annual report despite being under no legislative requirement to do so, and its positive performance against the seven key indicators.

Council has successfully driven the raising of awareness of human rights amongst council employees. This includes undertaking human rights training, raising awareness, reviewing policies and procedures and future planning, these have all been part of this important outcome.

Execution of Contract Sale of council buildings

Progress was made with the negotiations with West Moreton Hospital and Health Service (WMHHS) for the sale of council buildings to WMHHS. Negotiations were protracted, due to the requirement for WMHHS being required to seek Queensland Treasury approval for the sale. After a long period of negotiation the contracts were executed by both parties, with a settlement date set in August 2021 just after council will move into the new building. With a good effort from legal and property teams involved in this process and with very few conditions still to be met, council is heading towards a successful sale and a much needed purchase by WMHHS.

Legislative reform

Several important council changes have been implemented off the back of recently introduced legislative changes. The reforms improve transparency in decision-making and council has put in place robust processes to ensure we are fully compliant. Council is currently exceeding its legislative requirement by publishing agendas and minutes from all decision making forums.



Risk Management

The Insurance and Risk Section have accomplished a number of key organisational outcomes during the quarter which further enhance council's compliance under the Local Government Act 2009 and in the specific areas of fraud and corruption, these include:

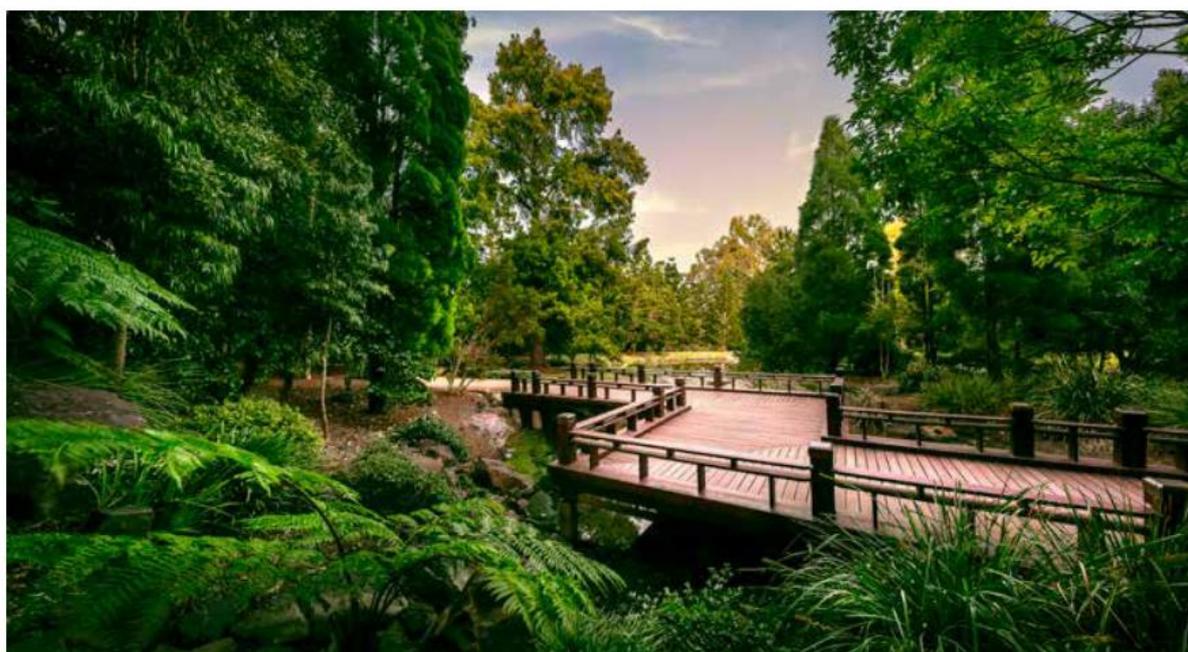
- development of the Good Governance checklist
- development of the Corporate/Departmental Risk Management Calendar for 2021
- review and Update of the ICC Enterprise Risk Management suite of Policies and Procedures which were endorsed by the ELT Risk Committee
- review and update of the Fraud and Corruption Control Plan and Fraud and Corruption Control Risk Register which were endorsed by the ELT Risk Committee
- the 5 Year Risk maturity Road Map was endorsed and approved by the ELT Risk Committee
- planning and implementing for the live BCP test exercise on 29 January 2021
- endorsement and approval of the Risk Management Control Reporting Exercise undertaken in the second half of 2020 by the ELT Risk Committee.

Right to Information and Information Privacy

In conjunction with the update of council's website, a review was undertaken on the Right to Information (RTI) and Complaints pages to ensure that customer satisfaction levels are being met. Work also commenced on providing an online option for customers to pay for their RTI applications, thereby improving the customer experience. The RTI and Information Privacy templates and manual were amended to ensure that recommendations contained in the OIC Audit were met.

As a component of the development of a new Privacy strategy, an audit of Privacy Statements and Collection notices across council was undertaken. All notices/statements have been collated and the review process has commenced with the goal of developing a corporate template for both to ensure we are compliant with relevant legislation.

An audit was undertaken on how council collects and stores personal information for the use of contact tracing as per the advice of the Chief Health Officer for COVID-19. This information has been disseminated to relevant stakeholders to better inform a corporate approach to how personal information is collected for contact tracing, and to ensure that council is not in breach of Qld Health directives and is compliant with information privacy and records management legislation.



Conflict of Interest for Employees

In the second quarter of this year, the Integrity and Complaints Team assumed management responsibilities for the new Conflicts of Interest for Employees process. A review of the current process identified a number of improvements that could be made to streamline requirements and make the system more user friendly. These improvements have been implemented making the system more robust and has reduced risks associated with manual handling of information.

As the process is new to council it was important to also test the system in line with Information Privacy guidelines and a number of areas for improvement were identified and instituted.

Software Solutions for Delegations

Council has a legislative obligation in relation to the delegation of functions and powers in accordance with the Local Government Act 2009, Local Government Regulation 2012 and other applicable law. The management of the delegation process has historically been a very time intensive manual process.

To mitigate risk associated with the management of this manual operation, a project was undertaken to research and implement an appropriate software solution to streamline and automate this process.

After researching a number of software providers, the solution chosen was provided by Pulse Software. The platform is simple and intuitive for users and has been customised to meet council's requirements. The software easily integrates with legacy business applications making the design and build process very smooth. A soft release of the package across council was undertaken at the end of the quarter with positive feedback being received.

People and Culture Operations

A number of projects aligned to the People and Culture Strategic Plan were finalised in Q2 2020. New team members were appointed to leadership roles and key milestones were met including the development of the Leaders Handbook, the progression of over 100 WH&S procedures into a new format, development of a proposal for management of drugs and alcohol in the workplace and completion of the Recruitment and Selection Strategic Plan.

Finance Branch Operations

The second quarter for the Finance Team continued primarily 'business as usual' following the completion of council's external audit in early October. Audits of council's controlled entities commenced during the second quarter in conjunction with the Queensland Audit Office.

Improving and developing reporting remained the focus over the quarter specifically including: weekly labour snapshots to General Managers (GM's) and Workforce Review Committee (WRC), updating information on the Transparency and Integrity Hub (e.g. detailed current Councillor Expenses) and monthly performance reporting to Departments, Executive Leadership Team (ELT) and council.

Detailed capital project reporting was developed, including key COVID-19 stimulus grant projects and this report was presented to and discussed by ELT and the Growth, Infrastructure and Waste Committee.

A quarterly budget amendment was collated and presented to council for adoption and strategic planning workshops were commenced in relation to development of the 2021-2022 annual budget.

The team continued to manage and issue over 80,000 rates notices in the quarter to Ipswich ratepayers, and continue collection of outstanding rates. Even through the difficulties of the COVID-19 environment, council's overall outstanding rates remain at a comparatively low level.





DELIVERABLES

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 1: The Mayor and Councillors represent the Ipswich community and provide strong and visionary leadership.					
KEY ACTION: The Mayor and Councillors continue to promote and advocate on behalf of the city and the community. (9.6/1.2)		OUTCOME: Monitor and review council's performance, strategic and operational reporting.			
Development of a new Ipswich City Council Corporate Plan that will commence 1 July 2021.	Council has started a conversation with the community about our 20 year vision for Ipswich. The iFuture- your vision, our journey, council's plan is a project developing a community vision and corporate plan for 2021-2026. The first stage of community consultation occurred in October. The second and final stage of consultation on a draft Corporate Plan will be undertaken in February 2020. The project and all related reports and information can be found on Shape Your Ipswich at: Shapeyouripswich.com.au/corporate-plan-2021-2026				
Development of an Innovation Program for council internal and external services and operations.	An Innovation and Improvement Program will use creative thinking to embed a better way of doing an existing process. A twelve month program will be established to focus on delivering the programs vision of reducing internal waste. The program will comprise a variety of projects using a number of input channels to garner officer ideas. The program promotes the opportunity to review the way we work. It shapes the way we work together, respond to opportunities and challenges and supports how we adapt to changing environments with the support of a suite of tools and techniques. In challenging social and financial times, taking an innovation and improvement approach encourages all officers to share ideas on how we can enhance the quality of life for our community in a more timely, transparent and efficient manner. The draft Innovation and Improvement Program has been developed and implementation will occur in Q3 (Jan-Mar 2021).				
STRATEGY 2: Provide comprehensive and meaningful community engagement to inform council decision making.					
KEY ACTION: Council maintains a key focus on customer service and meeting the needs of the community. (9.6/2.3)		OUTCOME: Meet or exceed corporate targets for customer service standards.			
Development of ICC Customer Focus Strategy.	Scope and outline of work has been provided to Procurement to take to market for a customer experience consultant to assist in the development of the strategy. Work is expected to start in early 2021.				

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 3: Implement initiatives that strengthen governance skills and knowledge.					
KEY ACTION: Councillors and staff are provided with the necessary skills, training and resources to make informed, effective, efficient, impartial and timely decisions. (9.6/3.1)		OUTCOME: Council continues to provide training, development and resources to Councillors and staff to enable and support, effective, informed, timely and impartial decision making.			
Development of a Strategic Policy Framework that aligns strategic priorities and goals for the City with the United Nations Sustainable Development Goals for 2030.	Ipswich City Council policies represent a wide range of strategic positions that assist council decision-making on matters that impact the Ipswich community and the city's development. Council could strengthen these positions and their related outcomes through a strategic policy framework. A proposed framework will take account of council's broader policy environment (its social, environmental, economic and governance policy statements) and links their overall strategic direction. A proposed framework will also be underpinned by a number of social policy principles, alignment to the United Nations Sustainable Development Goals and targets as well as councils newly developed Corporate Plan. The Strategic Policy Framework will not be finalised until the new 2021-2026 Corporate Plan is finalised. This, combined with resourcing impacts, will mean the framework (which will include a monitoring and evaluation framework for council) will not be completed until 2021-2022.	⚠	⊘		
Delivery of training to build knowledge and capability in good governance, legislative, financial and human resource delegations, managing conflicts of interest and ethical decision-making.	Work is advancing on an annual program of training and development in good governance, including a blend of on-line and in-person options.	🔄	🔄		
Modernised information and communication technologies to support service delivery and efficiency including migration to Microsoft Office 365 and Skype for Business improvements (including decommissioning of PABX).	The delivery partner selected for implementation of Microsoft Office 365. The first project being delivered within council using Agile methodology. Project planning completed. Early adopters migrated to Skype for Business. Microsoft Teams tenancy established.	🔄	🔄		
Implementation of the People and Culture Strategic Plan deliverables for 2020-2021 including: a new performance framework; a new leadership competency framework and development program; and an enhanced approach to attracting and retaining diverse and talented employees.	Implementation of the People and Culture Strategic Plan is continuing and progress on key deliverables has been achieved in Q2. Based on the new leadership capability framework, an Inspiring Leaders Development Program has been developed for implementation in 2021. An enhanced approach to attracting diverse and talented employees is being embedded with an online hiring managers toolkit published.	🔄	🔄		

KEY: NOT YET COMMENCED (⊗) AT RISK (⚠) ON TARGET (🔄) NOT PROCEEDING (⊘) COMPLETE (☑)



DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
KEY ACTION: Council information is accurate and managed effectively to ensure appropriate access, confidentiality and security. (9.6/3.2)		OUTCOME: Maintain an open and transparent approach to information.			
Maturing of our corporate governance and information management through the implementation of: a new Information Management Strategy and Governance Framework; a new Framework for Managing Conflicts of Interest for Employees; an enhanced Complaints Management Framework; strengthened Open Data Policy; and new performance measures for Right to Information and Information Privacy.	Progress has been made in Q2 to mature council's management of risk, information, complaints and conflicts of interest. A good governance checklist was developed and endorsed for implementation.	🔄	🔄		
Implementation of the new Transparency and Integrity Hub from 1 July 2020 - pushing more information to the community to increase openness and transparency and rebuild trust.	Financial and procurement data, including contracts awarded to local businesses and contributing to local employment, are now published to the hub on a monthly basis. Council also published a quarterly report on expenditure and revenue against planned budget. Consent was sought and received from all current Councillors for the publication of their remuneration and expenses on the hub on a monthly basis and the data was loaded in December.	🔄	🔄		
STRATEGY 4: Maintain a financially sustainable and resilient approach to budgeting.					
KEY ACTION: Aim to operate council's finances with a modest surplus. (9.6/4.1)		OUTCOME: Ensure sound budgeting principles consistent with long-term financial targets.			
Finalise the business case for the technology platform for the future to drive better value for money and support more integrated business service delivery.	The tender process to select a business partner has now concluded with a highly skilled and experienced partner selected. The business partner will assist in the development of a preliminary business case to identify a target solution that will drive better value for money and support more integrated business service delivery. The preliminary business case is planned for delivery by the end of the Q3.	🔄	🔄		
Develop an Electric Vehicle Transition Plan for council Fleet.	Project delayed due to undertaking the sustainability Strategy development.	⚠️	⚠️		
Finalise implementation of the new centralised category management procurement model including a new contract management framework.	Council is embedding its new centralised category management approach to procurement and a new contract management framework was developed and approved for implementation.	⚠️	✅		
Continue to monitor, manage and report on council's financial position, including long term financial sustainability, as potentially impacted by the economic uncertainty created by COVID-19.	Council continues to closely monitor, manage and report on expenditure and revenue against the planned budgets. Monthly reports are prepared and presented to council on financial performance with explanations on variances to the budget assumptions including the impact of COVID-19.	🔄	🔄		

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
KEY ACTION: Manage and reduce the city's debt on the basis of 'don't spend more than you earn, and borrow for assets only'. (96/4.2)		OUTCOME: Effectively manage revenue sources relative to debt and service levels.			
Development and delivery of the Asset Management systems and process project tasks for 2020-2021. This is a continuation of the business transformation program.	The project is progressing without the appointment of the Asset Manager, with thanks to the PMO – Coordination & Performance Team. Actions: <ul style="list-style-type: none"> Project Working Group form – Fortnightly meetings proceeding Asset Management Process mapping ongoing Project Sponsor monthly meetings proceeding Asset Manager recruitment still open and accepting referrals. 	⊗	🔄		
STRATEGY 5: Good neighbourly relations are maintained through effective dispute resolution, community education and compliance.					
No key actions identified for delivery 2020-2021.					
STRATEGY 6: Maintain a consistent and efficient approach to laws and compliance activities across the city.					
No key actions identified for delivery 2020-2021.					

KEY: NOT YET COMMENCED ⊗ AT RISK ! ON TARGET 🔄 NOT PROCEEDING ⚡ COMPLETE ✓

COMMERCIAL BUSINESS UNIT



IPSWICH WASTE SERVICES

QUARTERLY PERFORMANCE REPORT Q2 (OCTOBER – DECEMBER)

INTRODUCTION

The quarterly report for the period October to December 2020 has been prepared to address the requirements of the Annual Performance Plan by providing the following information.

1. Introduction
2. Major highlights of operational activities
3. Current commercial activities
4. Green waste bins
5. Performance in relation to stated performance targets
 - customers
 - financial analysis of quarterly - performance
 - processes
 - recycling and refuse centre data

MAJOR HIGHLIGHTS OF OPERATIONAL ACTIVITIES

The following is a summary of major highlights that occurred within Ipswich Waste Services for the period October to December 2020.

Waste Audits

In November the city commenced its Waste Composition Audits, reviewing all domestic kerbside collection waste streams, self-haul, public place, and commercial and industrial waste practices. These audits will be completed by the end of February, the results of which will be used to inform the city's new Materials Recovery Plan.

Waste Survey

In November the community submitted ideas to shape Ipswich's plan for reducing waste to landfill. There were 351 contributions to the 'Reducing Our Waste' survey on Shape Your Ipswich, as well as almost 860 comments on six Facebook posts. This a fantastic response by the Ipswich community, with a summary of key survey findings to be released early in 2021.

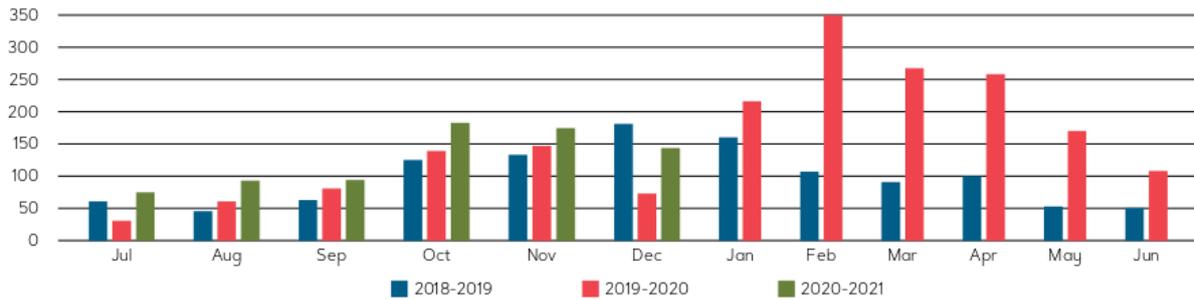
Current commercial activities

In Q2, Ipswich Waste Services serviced a total of 1,248 commercial customers (as at the end 31 December 2020).

Green waste bins

A total of 20,374 properties were rated for the domestic green waste bin as at the 31 December 2020.

NUMBER OF RATED GREEN WASTE SERVICES COMMENCEMENTS



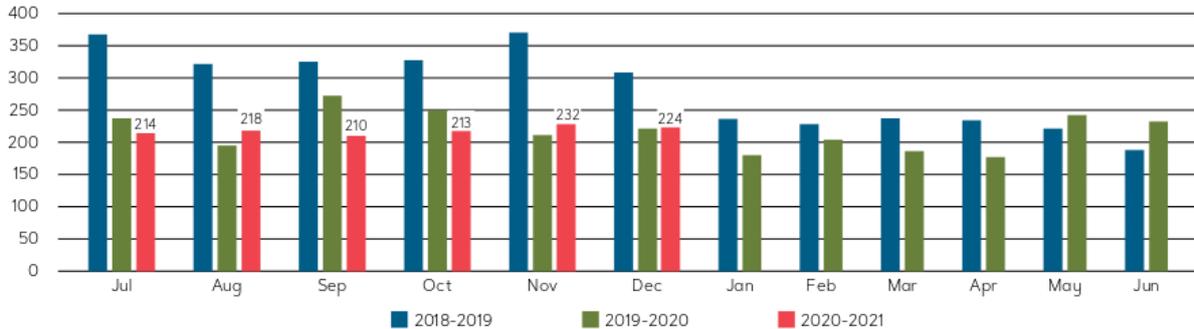
Data from previous quarters may change due to adjustments by third parties.

Comment: The city has reached a milestone with more than 20,000 'Opt-in' green waste bin services now being provided. This demonstrates the fantastic attitude of residents to proactively compost this valuable resource.

Domestic waste (Refuse & Recycling)

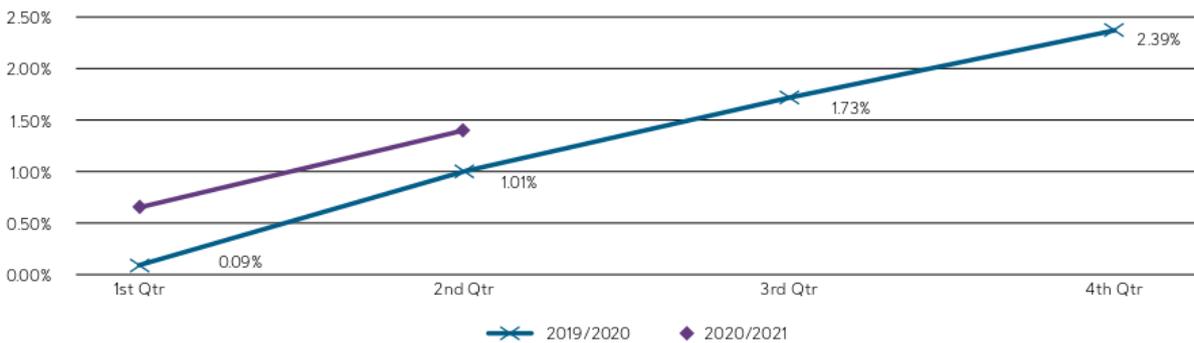
A total of 84,643 properties were rated for the waste services as at the 31 December 2020.

NUMBER OF RATED REFUSE AND RECYCLING SERVICE COMMENCEMENTS



Data from previous quarters may change due to adjustments by third parties.

DOMESTIC REFUSE SERVICE CUMULATIVE ANNUAL GROWTH



Data from previous quarters may change due to adjustments by third parties.

PERFORMANCE IN RELATION TO STATED PERFORMANCE TARGETS

Customers

PERFORMANCE TARGETS - CUSTOMERS				
Key Result Area	Indicator	Standard	Reporting Frequency	Result
Provide value to customers	Customer response to Survey questions indicates customer satisfaction with the service	90%	Biennial	TBC

Comment: A series of hailstorms smashed through the city on 31 October 2020 particularly affecting the Springfield Lakes and Rosewood regions. The Bureau of Meteorology said the 14cm hail matched the biggest recorded in Australia. This has resulted in above standard damage to domestic and recycling bins.

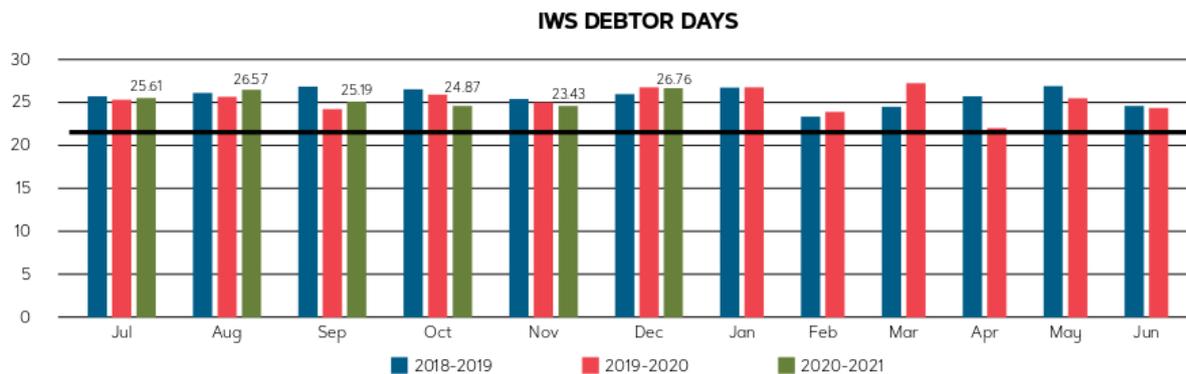
PERFORMANCE TARGETS - CUSTOMERS						
Key Result Area	Indicator	Standard	Reporting Frequency	October	November	December
Provide value to customers	Number of domestic refuse & recycling bins repair/damaged & replacement/ destroyed per 1,000 rated bins in service	<7	Quarterly	5.90	11.00	6.16
	Number of domestic refuse & recycling bin extra bin service/missed bin complaints per 1,000 rated bins in service	<5	Quarterly	4.25	3.92	1.95

Comment: Performance continues to be in compliance with required standard.

Financial analysis of quarterly performance against budget

PERFORMANCE TARGETS - FINANCIAL				
Key Result Area	Indicator	Target	Reporting Frequency	Result
Provide value to shareholders	Net Profit Margin - Calculated as net (surplus) deficit after tax/earnings *100	19.14%	Quarterly	Oct - Dec 24.08%
	Budget performance surplus on operations	>budgeted net surplus	Quarterly	Budget QTR S'000 1,787

PERFORMANCE TARGETS - FINANCIAL						
Key Result Area	Indicator	Target	Reporting Frequency	October	November	December
Provide value to shareholders	Debtors Days Outstanding	<38 days	Quarterly	24.87	23.43	26.76



Data from previous quarters may change due to adjustments by third parties.

Comment: Debtor days remain within target parameters.

Employees

PERFORMANCE TARGETS - EMPLOYEES				
Key Result Area	Indicator	Standard	Reporting Frequency	
				Oct - Dec
Promote a climate for action within the workforce	Absenteeism – % against available hours	<3.5%	Quarterly	7.00%
	LTISR – Lost time injury severity rate	9	Quarterly	0.00
	Annual leave balance for each staff member of 6 weeks or less	>95%	Quarterly	87.26%

Processes

PERFORMANCE TARGETS - PROCESSES						
Key Result Area	Indicator	Standard	Reporting Frequency	Result		
				October	November	December
Achieve operational excellence	Extra/Missed Bin Services requests completed within 1 working day	>85%	Quarterly	100%	100%	100%
	# of Requests			415	394	183
	# of Request completed on time			415	393	183
	Domestic refuse & recycling service commencements actioned within 5 working days of notification	>85%	Quarterly	79.81%	81.03%	100%
	# of Requests			213	232	224
	# of Request completed on time			170	188	223
	Green waste service commencements actioned within 5 working days of notification	>85%	Quarterly	75.00%	40.96%	97.47%
	# of Requests			205	166	198
# of Request completed on time			153	68	193	
Key Result Area	Indicator	Standard	Reporting Frequency	Result		
				October	November	December
Achieve operational excellence	Requests for Replacements/ Repairs actioned within 5 working days	>85%	Quarterly	100%	100%	100%
	# of Requests			615	1150	647
	# of Request completed on time			615	1150	647

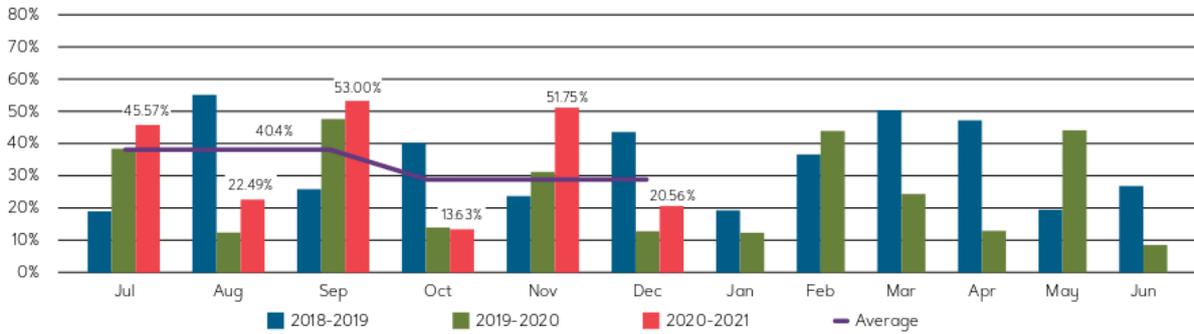
Comment: Operational performance targets were affected by the significant storm event. As displayed by the December results, operational excellence performance standards have been restored.

PERFORMANCE TARGETS - PROCESSES						
Key Result Area	Indicator	Target	Reporting Frequency	Result		
				October	November	December
Be a good neighbour	% Waste diverted from landfilling at the Recycling & Refuse Centres	>35%	Quarterly	13.63%	51.75%	20.56%
	% total recycling diverted from domestic collection & disposal services	>25%	Quarterly	18.49%	33.23%	18.13%
	% domestic green waste diverted from domestic refuse service	>3%	Quarterly	7.00%	9.04%	7.63%
	% waste diverted from landfilling by the kerbside recycling service	>15%	Quarterly	15.13%	14.63%	10.75%
	% waste diverted from landfilling by commercial waste services	>5%	Quarterly	8.04%	5.78%	7.42%

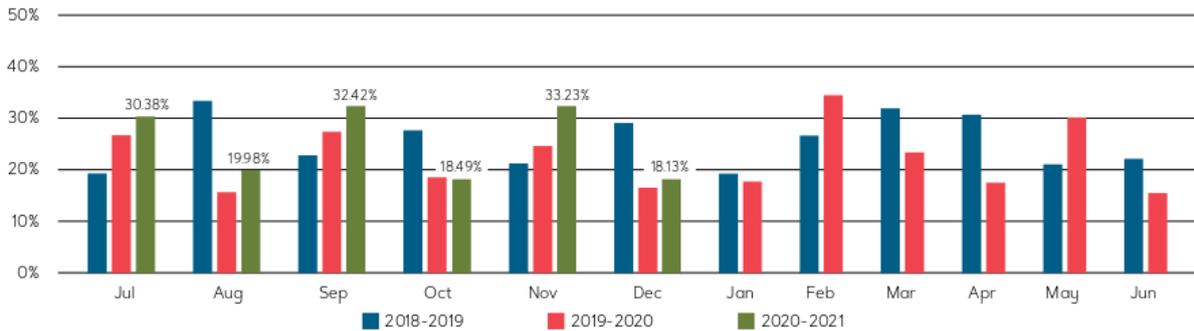
Comment: Results are varied due to frequency of removal of material from the Recycling and Refuse Centres. Also due to the recent storm event significant contamination of recycling material was experienced therefore making it ineligible for processing.

Recycling & refuse centre data

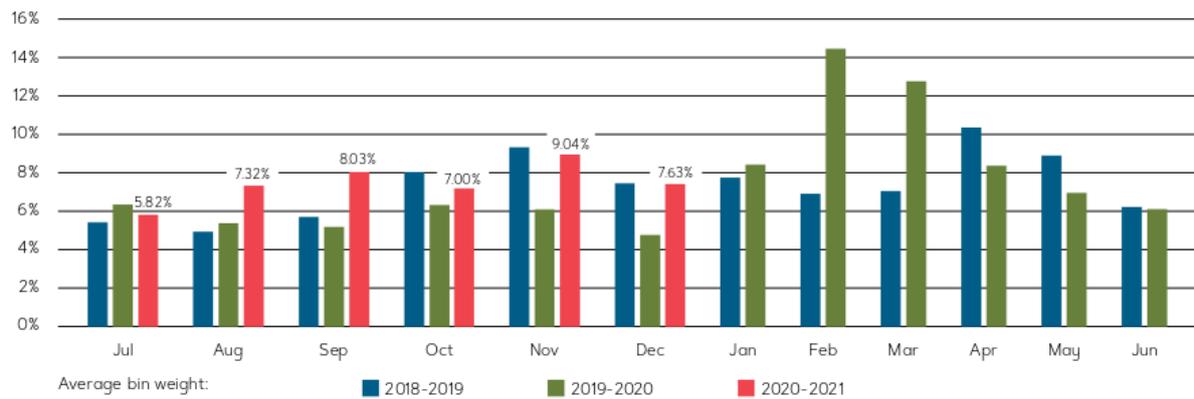
% WASTE DIVERTED FROM LANDFILLING AT THE RECYCLING AND REFUSE CENTRES



% TOTAL RECYCLING DIVERTED FROM DOMESTIC COLLECTION AND DISPOSAL SERVICES

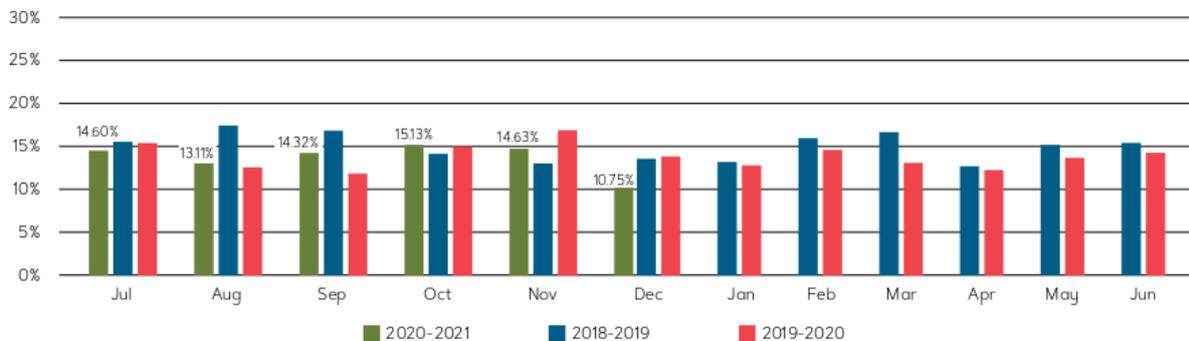


% DOMESTIC GREEN WASTE DIVERTED FROM DOMESTIC REFUSE SERVICE



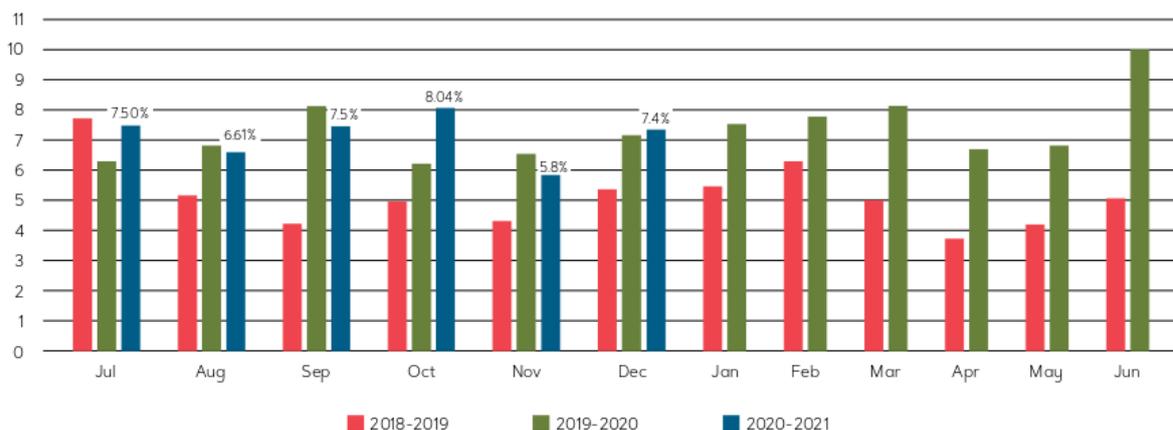
Average bin weight:
October - 18.31kg
November - 23.20kg

% WASTE DIVERTED FROM LANDFILLING BY THE KERBSIDE RECYCLING SERVICE AND GLASS



Data from previous quarters may change due to adjustments by third parties.

% WASTE DIVERTED FROM LANDFILL BY IWS COMMERCIAL WASTE SERVICES



Data from previous quarters may change due to adjustments by third parties.

FINANCIAL ANALYSIS OF QUARTERLY PERFORMANCE AGAINST BUDGET

OPERATING RESULT AS AT 31 DECEMBER 2020

The following tables outlines the operating result for the October to December 2020 quarter, and the full 2020-2021 financial year.

BUDGET V ACTUAL			
SECOND QUARTER	OCTOBER TO DECEMBER 2020		
	ACTUAL (\$000')	BUDGET (\$000')	VARIANCE (\$000')
Operational Revenue	11,128	8,990	2,138
Operational Expenditure	8,448	7,202	-1,246
Surplus/Deficit on Expenditure	2,680	1,787	892

YTD	FY21		
	ACTUAL (\$000')	BUDGET (\$000')	VARIANCE (\$000')
Operational Revenue	22,230	21,073	1,157
Operational Expenditure	16,941	17,266	324
Surplus/Deficit on Expenditure	5,289	3,808	1,481

Revenue

Revenue is 5.5% over budget estimate.

Expenses

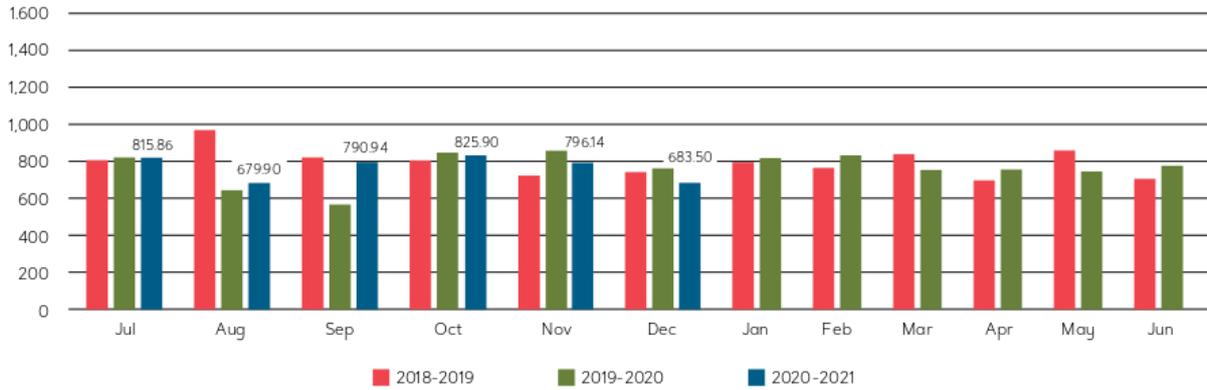
Expenses are 1.9% under budget estimate. Employee Expenses are over budget by \$316k; Materials & Services \$319k under; Other Expenses \$341k under; and Internal Expense \$30k over budget.

Capex

Budget for the year is \$1622m with a total spend as at 31 December 2020 of \$398k (24.54%). The majority of budget allocation is for acquisition of bins which are replaced throughout the year as required.

WASTE & RECYCLING VOLUMES

KERBSIDE RECYCLING

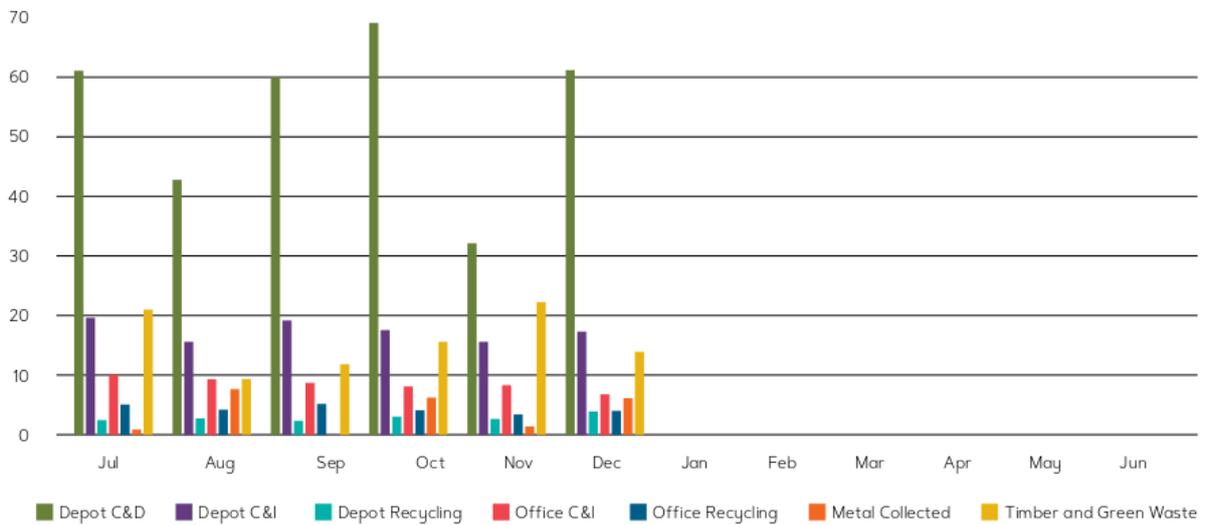


Data from previous quarters may change due to adjustments by third parties.

Comment: Kerbside recycling volumes have decreased as a result of glass diversion from the yellow top bin and a greater emphasis on diverting contaminated loads.

Council's waste & recycling volumes

2020-2021 COUNCILS WASTE AND RECYCLING TOTALS COLLECTED BY IWS



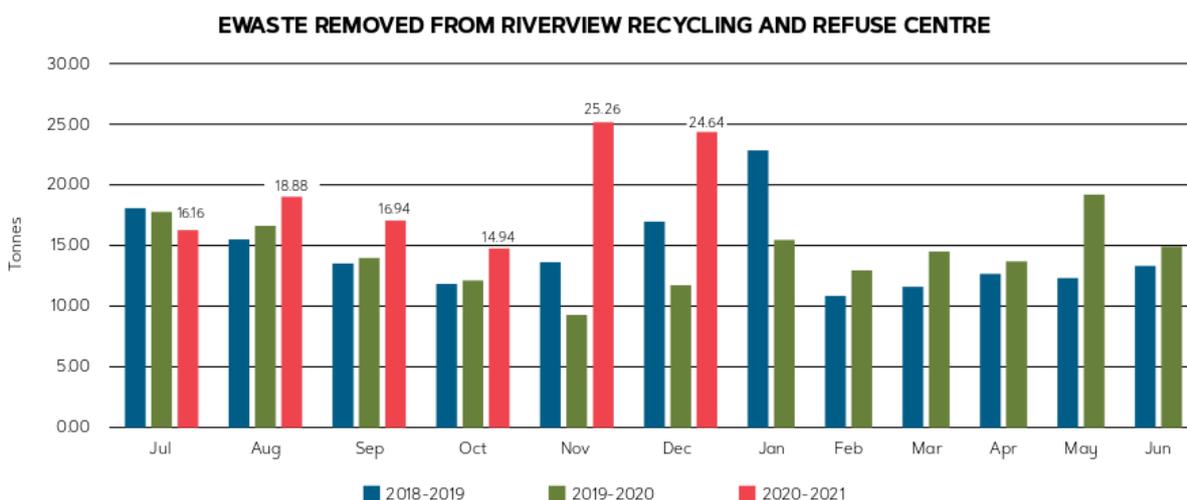
Data from previous quarters may change due to adjustments by third parties.

RECYCLING AND REFUSE CENTRE DATA

Customer Numbers

RECYCLING AND REFUSE CENTRES DOMESTIC CUSTOMER DATA						
Month / Year	Riverview			Rosewood		
	2018-2019	2019-2020	2020-2021	2018-2019	2019-2020	2020-2021
Jul	8,313	8,948	10,742	867	739	954
Aug	7,978	9,402	12,493	812	744	1,113
Sep	8,069	9,475	11,650	935	809	1,055
Oct	9,647	8,501	14,510	859	765	1,058
Nov	9,584	7,631	11,493	892	750	1,103
Dec	12,670	10,531	14,556	1,243	924	1,413
Jan	12,564	11,303		1,090	994	
Feb	8,033	10,166		774	865	
Mar	8,413	11,658		750	983	
Apr	10,260	11,880		875	1,153	
May	8,260	13,225		725	1,219	
Jun	8,144	10,347		651	956	
Total Year to Date	111,935	123,067	75,444	10,473	10,901	6,696

Ewaste volume



Data from previous quarters may change due to adjustments by third parties.



City of
Ipswich

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Q1 status		Operational Plan 2020-2021: Deliverable 2020-2021	Completion Date	Budget Allocation	original provided
At risk	CCED LCS	Review and update the Library 2019-2024 Strategy to incorporate new library and customer service models.	31-Dec-20	No Budget allocated	The Libraries Strategy draft document has been received and is currently being reviewed. The final document will not be completed by the forecast completion date however it will be completed in Q3.
Not Proceeding	CCED LCS	Design and delivery of second (2 nd) Library Pod.	30-Jun-21	\$250,000	During the quarter the design and deliver of a second Library Pod was deferred to the 21/22 financial year. This is due to the need to prioritise the delivery of the new Ipswich Central Library, the Children's Library and an ongoing assessment of the demand for a second Library Pod within the context of the revised Library Strategy - deferred to 21/22 financial year.
Not Proceeding	CP Perf	Develop an Affordable Living policy	30-Jun-21	\$10,000	Initial research and information gathering has commenced to help inform a discussion paper that will be distributed in 2021 for internal and community consultation. Due to resourcing and other community consultation impacts the completion of a developed policy won't be completed in 2020-2021. This policy development will occur in the 2021-2022 program of work for council.
Not Proceeding	CP Perf	Development of a Strategic Policy Framework that aligns strategic priorities and goals for the City with the United Nations Sustainable Development Goals for 2030.		No budget allocated	Ipswich City Council policies represent a wide range of strategic positions that assist Council decision-making on matters that impact the Ipswich community and the city's development. Council could strengthen these positions and their related outcomes through a strategic policy framework. A proposed framework will take account of Council's broader policy environment (its social, environmental, economic and governance policy statements) and links their overall strategic direction. A proposed framework will also be underpinned by a number of social policy principles, alignment to the United Nations Sustainable Development Goals and targets as well as Councils newly developed Corporate Plan. The Strategic Policy Framework will not be finalised until the new 2021-2026 Corporate Plan is finalised. This, combined with resourcing impacts, will mean the framework (which will include a monitoring and evaluation framework for Council) will not be completed until 2021-2022.
At risk	IE Environ	Develop a State of the Environment Report	30-Jun-21	No budget allocated	Discussion and development in progress
At risk	IE Environ	Develop an Electric Vehicle Transition Plan for Council Fleet	30-Jun-21	\$30,000	Project delayed due to undertaking the Sustainability Strategy development
At risk	IE IS	Undertake flood studies of several catchments to ensure effective floodplain management planning allowing for more informed decision making for the City.	30-Jun-21	\$200,000	Detailed scoping has only commenced for the Bundamba Creek flood study. Engagement of consultant expected within 3rd quarter. Completion expected to be in the 1st quarter FY21/22. Remaining studies will be reprioritized for delivery next

At risk	IE IS	Develop new 20 year Social Infrastructure Plan	30-Jun-21	\$45,000	Report considered by ELT on Council's Social Infrastructure Planning and Delivery Framework. The funding and timing of the Social Infrastructure Plan project has now been integrated as a component of the LGIP project and the LGIP Business Case.
At Risk	IE Environ	Develop a State of the Environment Report	30-Jun-21	No budget allocated	Discussion and development in progress

Doc ID No: A6792643

ITEM: 15.7
SUBJECT: TENDER NO. 15218 - TREVOR STREET, BELLBIRD PARK - ROAD REHABILITATION
AUTHOR: CATEGORY SPECIALIST (BUILDING CONSTRUCTION AND MAINTENANCE)
DATE: 15 FEBRUARY 2021

EXECUTIVE SUMMARY

This is a report concerning the recommendation to award Tender 15218 Trevor Street, Bellbird Park and seek Council's approval to award Contract 15218 to BMD Constructions Pty Ltd for the completion of road rehabilitation and stabilisation works at Trevor Street, Bellbird Park.

Council's Infrastructure and Environment Department (IED) identified civil and road construction works located at Trevor Street, Bellbird Park were required as a priority capital works project due to ground settlement in the vicinity of a boulder wall, failures that have occurred in the road and storm water drains. An open tender was facilitated to engage a suitably qualified and experienced contractor to complete these civil and road construction works at Trevor Street, Bellbird Park.

The works are considered to be complex requiring a contractor with particular expertise and experience. The open tender process provided the opportunity for a number of local businesses to submit a response. The offer put forward by BMD Constructions Pty Ltd, which is not a local business, was considered and recommended by the evaluation panel to represent the best overall value for money for Council for this capital works project.

This report recommends that Council enter into a contract with BMD Constructions Pty Ltd for the sum of two million two hundred and forty-one thousand five hundred and forty dollars and seventy-five cents (\$2,241,540.75) excluding GST.

RECOMMENDATION

- A. That Tender No. 15218 for Trevor Street, Bellbird Park – Road Rehabilitation be awarded to BMD Constructions Pty Ltd (ABN 59 010 126 100).**

- B. That Council enter into a contract with BMD Constructions Pty Ltd for Trevor Street, Bellbird Park – Road Rehabilitation, for the sum of two million two hundred and forty-one thousand five hundred and forty dollars and seventy-five cents (\$2,241,540.75) excluding GST.**

- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.**

RELATED PARTIES

The Evaluation Panel declared no Conflicts of Interest.

ADVANCE IPSWICH THEME

Managing growth and delivering key infrastructure

PURPOSE OF REPORT/BACKGROUND

Council's Infrastructure and Environment Department (IED) identified civil and road construction works located at Trevor Street, Bellbird Park were required as a priority capital works project due to ground settlement in the vicinity of a boulder wall, failures that have occurred in the road and storm water drains. An open tender was facilitated to engage a suitably qualified and experienced contractor to complete these civil and road construction works at Trevor Street, Bellbird Park.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

No risks (legal or insurance) were identified with the recommended supplier. Details of commercial risks and mitigations are available in Attachment 3.

FINANCIAL/RESOURCE IMPLICATIONS

Construction Budget including Contingency (10%)	\$3,146,670.00
Contract Award (BMD Constructions Pty Ltd)	\$2,241,540.75
Under Budget	\$905,129.25

COMMUNITY AND OTHER CONSULTATION

IED as the contract user, were consulted and have endorsed the recommendation to award.

CONCLUSION

This report seeks the Council's approval to award Tender 15218 Trevor Street, Bellbird Park to BMD Constructions Pty Ltd. Their offer as determined by the Evaluation Panel offers Council the best value for money.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Proposed Work  
2.	Location of Works  
	CONFIDENTIAL
3.	Recommendation to Award
4.	Strategy and Tender Evaluation Plan

Gavin Wright

CATEGORY SPECIALIST (BUILDING CONSTRUCTION AND MAINTENANCE)

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Sonia Cooper

GENERAL MANAGER CORPORATE SERVICES

I concur with the recommendations contained in this report.

Graeme Martin

MANAGER, WORKS AND FIELD SERVICES

I concur with the recommendations contained in this report.

Sean Madigan

ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

I concur with the recommendations contained in this report.

David Farmer

CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”



INF03847 TREVOR ST, BELLBIRD PARK - ROAD REHABILITATION WORKS (Sheet 1 of 4)





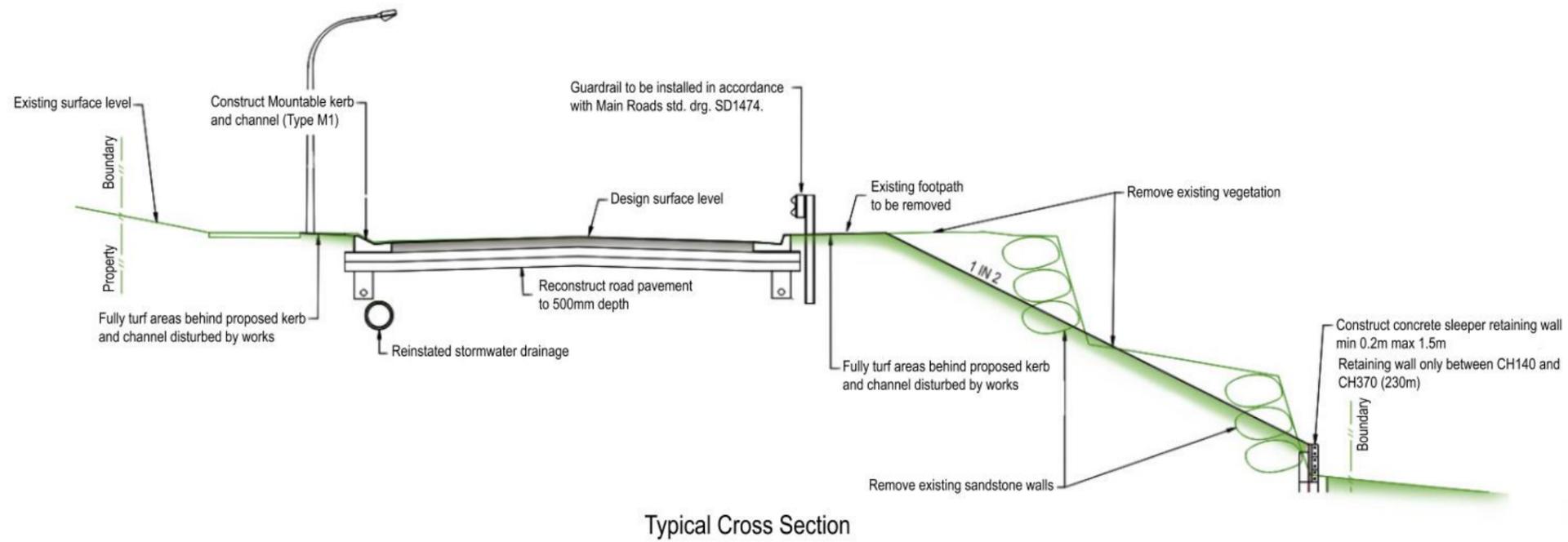
INF03847 TREVOR ST, BELLBIRD PARK - ROAD REHABILITATION WORKS (Sheet 2 of 4)

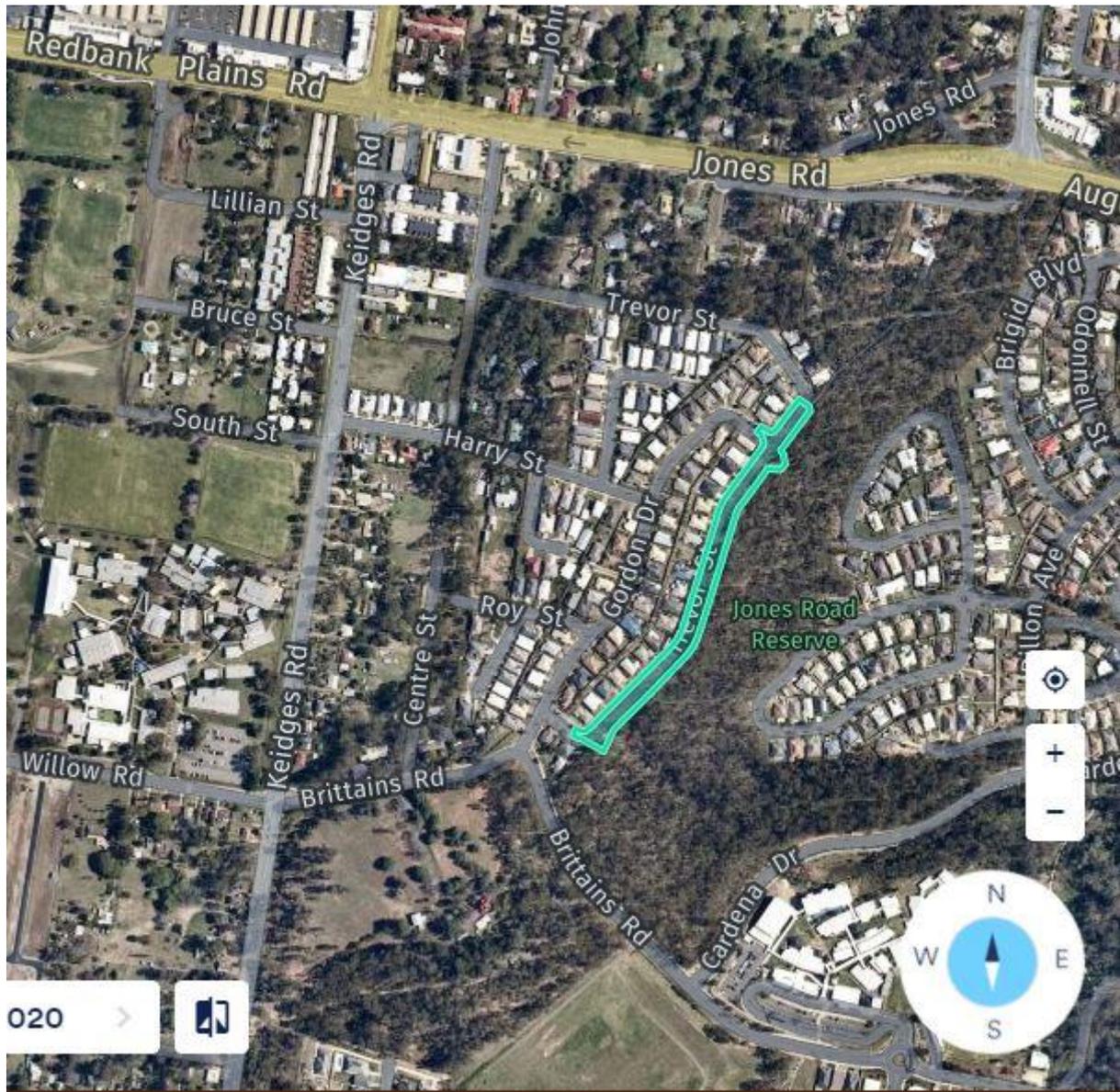




INF03847 TREVOR ST, BELLBIRD PARK - ROAD REHABILITATION WORKS (Sheet 3 of 4)







Doc ID No: A6792911

ITEM: 15.8

SUBJECT: TENDER NO. 16063 - CIVIL AND BRIDGE CONSTRUCTION WORKS - SPRINGFIELD PARKWAY AND SPRINGFIELD GREENBANK ARTERIAL, SPRINGFIELD

AUTHOR: CATEGORY SPECIALIST (BUILDING CONSTRUCTION AND MAINTENANCE)

DATE: 16 FEBRUARY 2021

EXECUTIVE SUMMARY

This is a report concerning the recommendation to award Tender 16063 Civil and Bridge Construction Works – Springfield Parkway and Springfield Greenbank Arterial, Springfield and seek Council’s approval to award Contract 16063 to BMD Constructions Pty Ltd for the completion of bulk earthworks and construction of a single span bridge crossing Opossum Creek.

BMD Constructions Pty Ltd is recommended as the successful tenderer as they are considered to present the best value for money for this significant capital works project. BMD provided a very competitive price, and a clear methodology with extensive details and staging plans for all components. BMD Constructions Pty Ltd is not a local business however nearly 25% of the contract value will be spent within the local region.

The report recommends that Council resolve to enter into a contract with BMD Constructions Pty Ltd for Civil and Bridge Construction Works – Springfield Parkway and Springfield Greenbank Arterial, for the sum of three million eight hundred and nine thousand four hundred and eighty-one dollars and fifty-eight cents (\$3,809,481.58) excluding GST.

RECOMMENDATION

- A. That Tender No. 16063 Civil and Bridge Construction Works – Springfield Parkway and Springfield Greenbank Arterial be awarded to BMD Constructions Pty Ltd (ABN 59 010 126 100).**
- B. That Council enter into a contract with BMD Constructions Pty Ltd for Civil and Bridge Construction Works – Springfield Parkway and Springfield Greenbank Arterial, for the sum of three million eight hundred and nine thousand four hundred and eighty-one dollars and fifty-eight cents (\$3,809,481.58) excluding GST.**
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to**

implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

RELATED PARTIES

The Evaluation Panel declared no conflicts of interest.

ADVANCE IPSWICH THEME

Managing growth and delivering key infrastructure

PURPOSE OF REPORT/BACKGROUND

The City of Ipswich identifies the need to upgrade or duplicate Springfield Parkway and Springfield Greenbank Arterial to four lanes to meet the population and employment growth in the area, and the associated travel demands.

The scope for Stage 1 Package 1 includes bulk earthworks in preparation for services relocations, retaining wall installation, stormwater and underground conduit installation. It also includes site preparation and construction of a single span 20m bridge crossing Opossum Creek including all earth works, civil works and structural works in preparation for Stage 1 Package 2.

As per the table below, the cost of Stage 1 Package 1 is \$3,809,481.58. This amount is consistent with the overall budget estimates for this project.

BMD Constructions Pty Ltd is recommended as the successful tenderer as they are considered to present the best value for money for this significant capital works project. BMD provided a very competitive price, and a clear methodology with extensive details and staging plans for all components. BMD Constructions Pty Ltd is not a local business however nearly 25% of the contract value will be spent within the local region.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

No risks (legal or insurance) were identified with the recommended supplier. Details of commercial risks and mitigations are available in Attachment 3.

FINANCIAL/RESOURCE IMPLICATIONS

Overall Construction Budget including Contingency (10%) (includes budget for Package 2 of this project)	\$20,319,764.00
Contract Award (BMD Constructions Pty Ltd)	\$3,809,481.58
Under Budget / Estimate	\$16,510,282.42

COMMUNITY AND OTHER CONSULTATION

The Infrastructure and Environment (IED) as the contract user, were consulted and have endorsed the recommendation to award.

CONCLUSION

This report seeks the Council's approval to award Tender 16063 Civil and Bridge Construction Works – Springfield Parkway and Springfield Greenbank Arterial, Springfield to BMD Constructions Pty Ltd. Their offer as determined by the Evaluation Panel offers Council the best value for money.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Fact Sheet  
2.	Location of Project  
	CONFIDENTIAL
3.	Recommendation to Award
4.	Strategy and Tender Evaluation Plan

Gavin Wright

CATEGORY SPECIALIST (BUILDING CONSTRUCTION AND MAINTENANCE)

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Sonia Cooper

GENERAL MANAGER CORPORATE SERVICES

I concur with the recommendations contained in this report.

Graeme Martin

MANAGER, WORKS AND FIELD SERVICES

I concur with the recommendations contained in this report.

Sean Madigan

ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

I concur with the recommendations contained in this report.

David Farmer

CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”

Major Road Duplication Project Stage 1

Springfield Parkway and Springfield Greenbank Arterial Duplication Project



The project

Ipswich City Council is planning a major upgrade of two key roads in the Springfield region, taking them from two lanes to four lanes. This is set to be the largest road upgrade project in council history.

These roads are:

1. **Springfield Parkway (from Topaz Road to the Centenary Highway, Springfield)**
2. **Springfield Greenbank Arterial Road (from Springfield Parkway to Sinnathamby Boulevard)**

The upgrade will occur in three separate stages. Please refer to the maps inside to find out more.

Why is this project happening?

The Springfield region is experiencing rapid growth as a key urban centre within Ipswich. The Springfield Town Centre has the potential to accommodate 50,000 residents and in addition, longer term development scenarios suggest that the surrounding suburbs of Springfield, Springfield Lakes, Spring Mountain, Brookwater and Augustine Heights will collectively accommodate over 70,000 residents in future years.

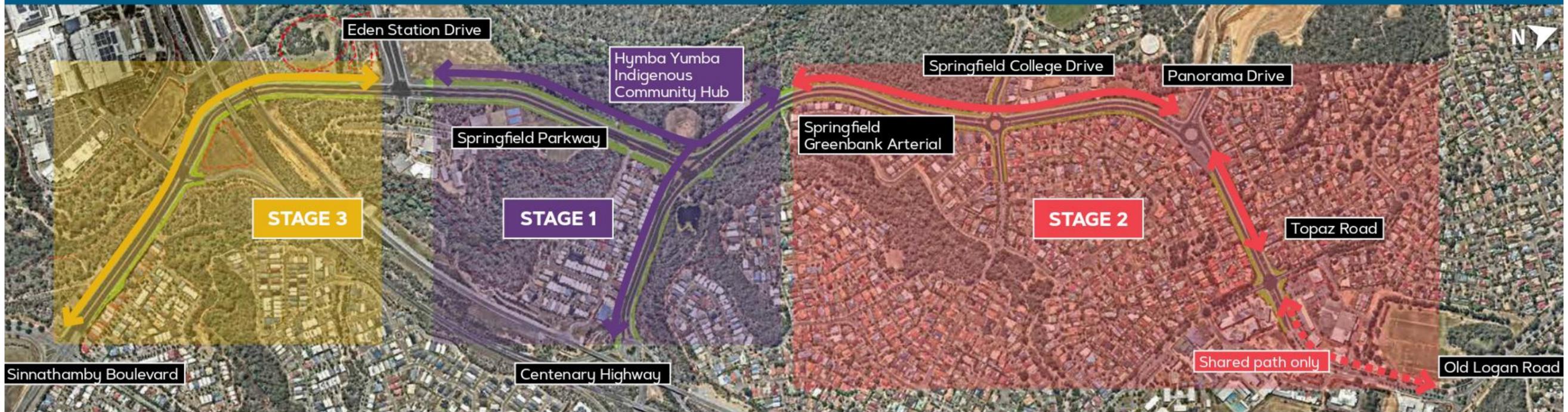
These road upgrades are being undertaken to meet the associated travel demands that come with this growth. Sections of these roads are currently carrying more than 20,000 vehicles per day.

Springfield Parkway and Springfield Greenbank Arterial are identified as a principal cycle route within council's iGO Active Transport Action Plan and the Department of Transport and Main Road's SEQ Principal Cycle Network Plan 2016.

ipswich.qld.gov.au



The project



Project timing

The road upgrades have been separated into three delivery stages. Within each stage, services (such as communication, water, gas) will need to be relocated before road construction can start.



Project stages and key features

The majority of the road upgrade will involve the construction of two new traffic lanes adjacent to the existing road. For these sections traffic delays are expected to be minimal. However where intersections will be upgraded from roundabouts to traffic signals, some disruptions may occur. Traffic flows will be maintained particularly during peak traffic periods.

Stage 1 - Works on the Springfield Parkway and Springfield Greenbank Arterial

- Springfield Parkway - Hymba Yumba Indigenous Community Hub to Centenary Highway
- Springfield Greenbank Arterial - Springfield Parkway to Eden Station Drive



Stage 1 - Map

Key Features

- The road will be widened for the length of this section to include a total of four lanes.
- The Springfield Parkway and Springfield Greenbank Arterial roundabout will be upgraded to a signalised intersection. The traffic signals will accommodate pedestrian movements and include a u-turn facility.
- On road cycle lanes of 2m width will be constructed along the road corridor in both directions.
- A 3m wide shared pathway for pedestrians and cyclists will also be constructed.
- A retaining wall will be built near the Escarpment estate on Springfield Parkway.
- Bridge duplication over Opossum Creek.



How to contact council

If you have any questions about these planned upgrades, please contact the project team via phone 07 3810 6666 or email: IED.Projects@ipswich.qld.gov.au If you would prefer to receive project updates via email, send an email with "Springfield" in the subject line and we will add you to the distribution list.

Frequently asked questions

Why are the works being staged?

The overall project includes 3.9km of road duplication and shared path upgrades. The project is set to be the largest single road project in council's history.

With such a large capital cost to council, if delivered in a single year, the project would consume over half of the typical capital works budget. By spreading the costs across a number of stages, the project can be delivered over multiple years, and allows for council to continue to deliver its usual portfolio of new roads, road rehabilitation, open space, drainage and facilities projects.

Why is the construction timing for stages 2 and 3 yet to be confirmed?

Council's Capital Portfolio of Works details projects to be delivered across a three year cycle. As funding is confirmed, construction of each stage will be scheduled.

Why is there such a big gap between service relocation works and road construction?

Undertaking service relocations in the year prior to road construction works allows different contractors to safely undertake works without interfering with each other. Additionally, some relocation works must be undertaken by relevant service providers and needs to be scheduled in with their existing regional programs and priorities.

Will any properties need to be resumed?

The majority of the duplication works occur within current road reserves. At this stage of design, no acquisition of residential properties has been identified, and are not expected to be.

Will any trees be removed?

The new road alignment will require the clearing of trees. Council's design aims to reduce clearing or disturbance of existing trees wherever possible. New plantings will be made in the area to ensure the project has zero net canopy loss in accordance with council policy. Flora and fauna surveys will be undertaken prior to any works to ensure that protected flora and fauna will not be disturbed.

Will the work affect traffic?

A significant amount of work can be completed alongside the existing roadway, minimising the level of disruption. As construction commences, local detours can be expected at the three roundabouts being removed, and near the Hymba Yumba community school, where works are required to transition the new roadway from one side of Springfield Parkway to the other.

Council will at all times ensure that access in and out of housing estates, schools, shops and car parks is maintained.

What service relocations are going to happen and what can we expect to happen?

The current design process will determine which services are impacted and what services may need to be relocated. Where possible, the design is being altered to avoid any requirement for relocation works. If required, relocation works will occur in advance of the construction of each stage. This may result in minor delays caused by reduced speeds around relocation work, or may require partial or full road closures causing some delays or detours. Depending on the service to be relocated, these works may be controlled by the service providers directly.

Why is the roundabout at Springfield Parkway and Springfield Greenbank Arterial being removed?

Traffic modelling indicates that the existing roundabout at Springfield Parkway and Springfield Greenbank Arterial will reach capacity in coming years. Installing traffic signals at this intersection increases the safety for the increased traffic volumes expected. U-turn facilities will be provided on Springfield Parkway for safe vehicle movements at the intersection.

The traffic signals will also facilitate safe movement for pedestrians and cyclists across Springfield Parkway and Springfield Greenbank Arterial.

Will access in and out of the Hymba Yumba School change?

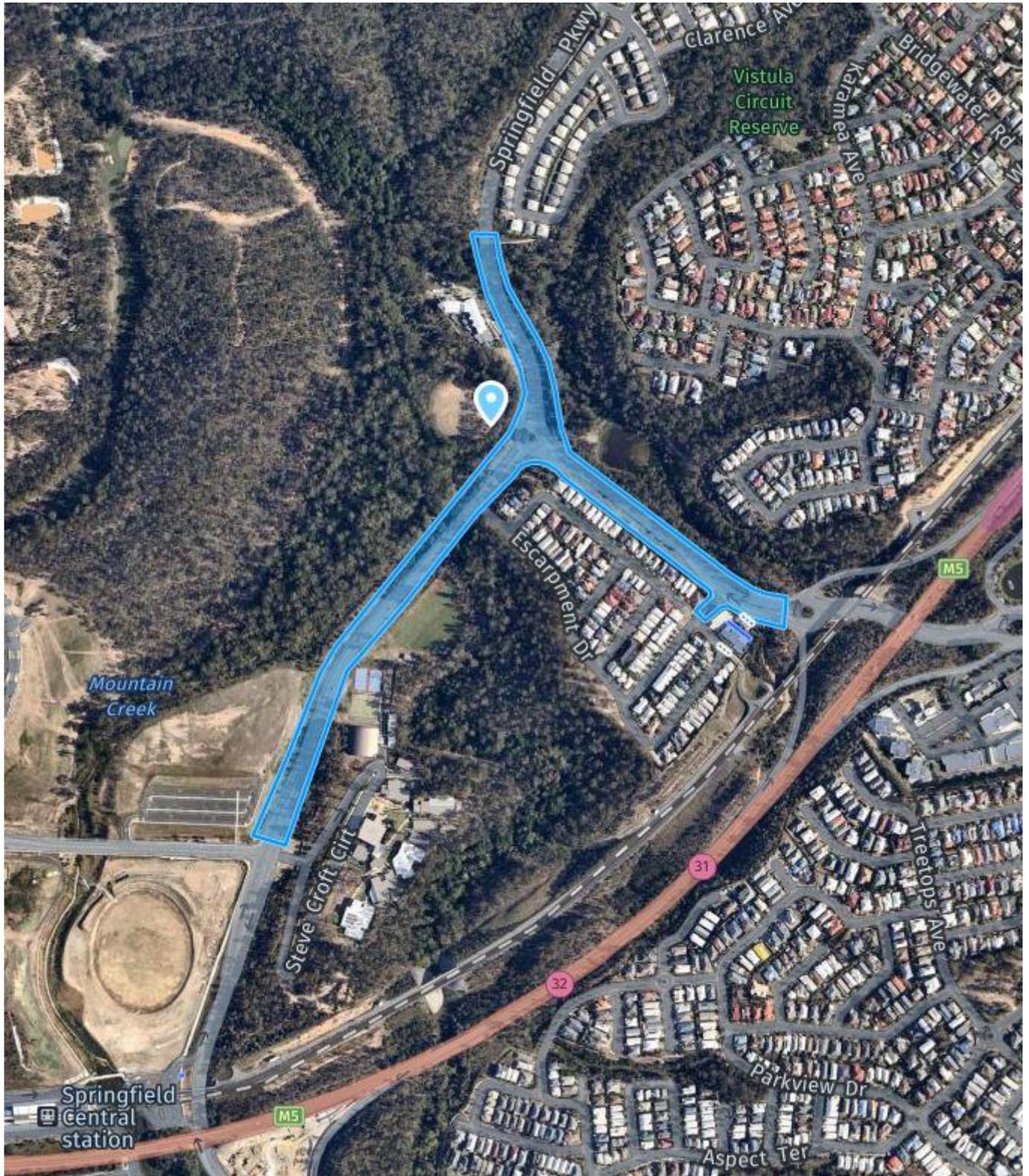
Council's design ensures that existing accesses in and out of the school are retained with small modifications. The road widening will occur on the opposite side to the school in this area.

With more traffic passing the school, can an overpass be built for pedestrians?

Council will be installing pedestrian crossings at the new signalised intersections, allowing for the safe crossing of the road. This will be the safest place to cross.

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Doc ID No: A6777818

ITEM: 15.9
SUBJECT: MONTHLY FINANCIAL PERFORMANCE REPORT - JANUARY 2021
AUTHOR: CHIEF FINANCIAL OFFICER
DATE: 9 FEBRUARY 2021

EXECUTIVE SUMMARY

This is a report concerning Council's financial performance for the period ending 31 January 2021, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION/S

That the report on Council's financial performance for the period ending 31 January 2021, submitted in accordance with section 204 of the *Local Government Regulation 2012* be considered and noted by Council.

RELATED PARTIES

There are no conflicts of interest or related party matters associated with this report.

ADVANCE IPSWICH THEME

Strengthening our local economy and building prosperity

PURPOSE OF REPORT/BACKGROUND

The attached report outlines the financial results for Ipswich City Council as at 31 January 2021. The total Net Result (including capital revenue for Ipswich City Council as at 31 January 2021 is \$52.8 million compared to the year to date (YTD) budget of \$54.3 million.

Council's operating surplus (excluding capital revenue) is approximately \$3.3 million compared to the YTD Budget deficit of \$7.3 million. This continues to be driven by additional fees and charges revenue as well as under expenditure in the first half of the financial year.

Overall, capital expenditure including the Nicholas Street Redevelopment as at 31 January 2021 is \$31.2 million below the YTD original phased budget that was prepared in June 2020. Asset donations as at 31 January 2021 are \$6.2 million under the YTD budget.

A detailed review is being completed by the Finance Branch which will forecast the net and operating positions for 2020-2021 and will inform an upcoming budget amendment being prepared.

Revenue

As mentioned in previous months, rates and utilities charges are under budget relating to the valuation and rate categorisation changes. This result may be offset, to some extent, by better than forecast residential growth, but this will need to be monitored throughout the second half of the financial year.

Fees and charges revenue was approximately on budget for the month of January 2021, with fees and charges remaining \$4.6 million favourable to budget YTD. Approximately \$3.8 million of the YTD variance relates to Town Planning and Development Fees. In conjunction with Planning and Regulatory Services Department (PRS), Finance Branch will amend the forecast revenue as part of the budget review and subsequent budget amendment.

Government grant revenue is approximately \$2.9 million under the YTD budget primarily relating to the Infrastructure and Environment Department (IED) where grants budgeted for in January have not yet been received.

Other revenue continues to track above budget relating to the Queensland Urban Utilities (QUU) tax revenue payments which is subject to QUU's revenue and tax position throughout the year. Also over budget in IED is the revenue that relates to the Road Maintenance Performance Contract (RMPC) received earlier than expected and unbudgeted revenue received from Energex for tree replacements.

Donated asset revenue is approximately \$6.2 million under budget YTD relating to lower than expected donated revenue in IED for the months of December and January.

Expenses

Employee expenses including labour contracts are over budget \$271k or 0.4% YTD as at January 2021. A significant amount of the YTD variance relates to contractual termination payments paid during the period which were not budgeted for.

Analysis on leave entitlements in January has confirmed a slightly more positive impact on employee expenses due to a higher amount of leave taken throughout the holiday period as forecast. Finance will continue to monitor leave entitlements expenditure through weekly labour snapshot reports.

Materials and services (excluding labour contracts) are under budget \$6.2 million YTD. \$4.2 million relates to IED as a result of delays in projects, lower than expected maintenance costs, delay in the payment of the SES Service Agreement and minor variances across the Department. \$1.7 million relates to under-expenditure in Community, Cultural & Economic Development Department (CCED) primarily in the Libraries and Customer Service Branch and Marketing and Promotion Branch. This is partially offset by PRS over budget (\$229k) primarily relating to major legal appeals.

As mentioned last month, as part of the detailed budget amendment, Finance Branch will liaise with managers in relation to under-expenditure to date and forecast expenditure that will be incurred this financial year.

Other expenses are over budget YTD January resulting from the loss on disposal of assets of \$4.4 million following the rehabilitation and replacement of assets. This is partially offset by under budget in CCED relating to a change in accounting treatment for the recognition of leases now being recorded under depreciation and Resource Recovery relating to waste levy charges.

Depreciation is under budget by \$133k in the month and approximately \$2.7 million YTD above budget. The favourable result during the month resulted from a reversal of depreciation applied in July 2020 as a result of an adjustment in fair value. As mentioned in previous months, changes in accounting treatment and sale of some assets have resulted in variances in the depreciation result this financial year. Additional depreciation will be incurred next year when the new Council Administration Building and civic space become operational.

Capital Expenditure

The total YTD capital expenditure (including the Nicholas Street redevelopment) when compared to the original phased budget is \$98.1 million compared to a budget of \$129.3 million. With the significant changes in the timing of the delivery of the capital program, the budget amendment will re-phase the forecast expenditure.

The variances in the Nicholas Street capital expenditure relates to the changes in the delivery of the retail building upgrades. The Nicholas Street project team are currently reviewing the final costs of the project and the timing as a result of the changes in relation to the retail buildings and strategy.

The IED expenditure in the month was \$3.8 million and in line with the Department's recent \$3.6 million forecast. Total YTD expenditure is \$23.5m.

Following a detailed review of forecast project costs for the financial year, the revised forecast IED capital expenditure in total for the 2020-21 year is estimated at \$72.1 million against a current adopted budget of \$86.6 million.

The reduced forecast expenditure includes savings and under-expenditure on projects and programs being delivered (e.g. sealed road program) and projects deferred to the 2021-2022 year. This will all be included in the budget amendment being prepared.

Cash Balances

Council's cash held in the bank and investments is slightly above forecasts due to the delays in the capital program.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

As mentioned above, Finance is completing a detailed review of revenue and expenditure and an estimated forecast is being prepared for the financial year which can be incorporated into a budget amendment. This is ongoing. The original budget was prepared based on best estimates in relation to possible COVID-19 impacts and while this risk still exists for the remainder of the year, year to date variances can be updated.

Further analysis and discussion will need to occur in relation to FTE, vacancies and forecast employee expenses for the year.

Detailed analysis of the current material and services is underway to again confirm what expenditure will be incurred and what can be adjusted in a budget amendment and offset against new commitments.

The reduced forecast capital expenditure in the year will also be assessed and projects deferred will need to be included in the 2021-22 budget and the 3 year capital program updated accordingly. Significant forecast expenditure is still to be incurred and projects delivered in the remainder of the financial year.

FINANCIAL/RESOURCE IMPLICATIONS

There are no specific implications as a result of this report.

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation. Analysis and explanations of the variances are undertaken in conjunction with the various departments.

CONCLUSION

The monthly performance report for January 2021 is included at Attachment 1.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Monthly Performance Report - January 2021  
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Jeffrey Keech
CHIEF FINANCIAL OFFICER

I concur with the recommendations contained in this report.

Sonia Cooper
GENERAL MANAGER CORPORATE SERVICES

“Together, we proudly enhance the quality of life for our community”



Ipswich City Council

Performance Report

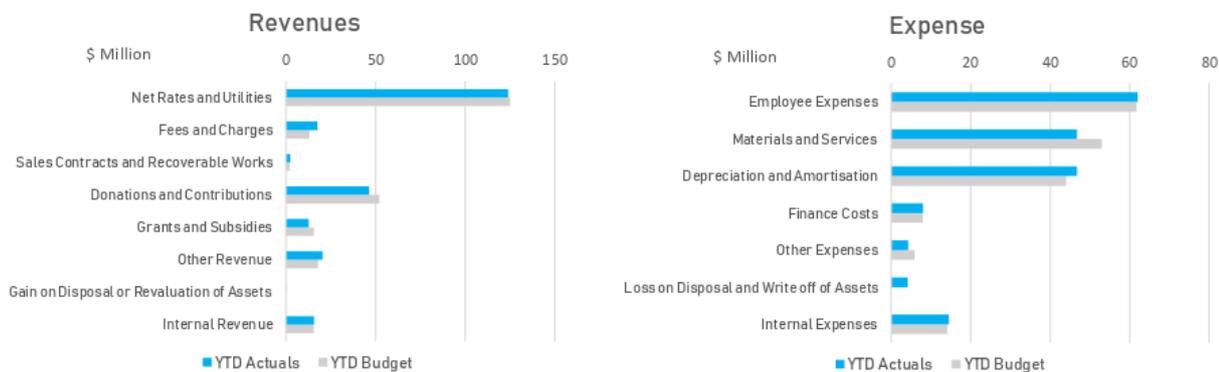
JANUARY 2021

FINANCIAL EXECUTIVE SUMMARY

JANUARY 2021

	YTD				Annual	
	Actuals	Current Budget	Variance	Variance	Current Budget	Trend from
	\$'000s	\$'000s	\$'000s	%	\$'000s	DEC 2020
Operating Revenue	185,552	179,239	6,313	3.5%	316,461	▲
Operating Expense	182,237	186,510	4,273	2.3%	325,152	▲
Operating Surplus/(Deficit)	3,315	(7,271)	10,586	(145.6%)	(8,691)	▼
Capital Revenue	53,541	61,596	(8,055)	(13.1%)	104,995	▼
Other Capital Income (Asset disposals)	(1)	0	(1)	N/A	0	▼
Capital Loss (Asset write-off)	4,011	0	(4,011)	N/A	0	▼
Net Result	52,844	54,325	(1,481)	(2.7%)	96,304	▼

Construction Program and Asset Purchase	32,367	50,786	18,420	36.3%	106,152	▲
CBD	65,773	78,527	12,753	16.2%	124,281	▲
Donated Assets	33,330	39,480	6,150	15.6%	67,685	▲
Total Capital Expenditure	131,469	168,793	37,324	22.1%	298,118	▲



Net Result

The total Net Result (including capital revenues) for Ipswich City Council as at 31 January 2021 is \$52.8 million compared to the YTD budget of \$54.3 million. Council's operating surplus (excluding capital revenue) is approximately \$3.3 million compared to the YTD budget deficit of \$7.3 million.

Operating revenue is \$6.3 million above the YTD Budget

The \$6.3 million variance is made up of: net rates and utilities \$831k under budget, fees and charges \$4.6 million over budget, operational grant revenue \$447k under budget, other revenue \$2.5 million over budget, sales contracts and recoverable works \$385k over budget, interest revenue \$138k under budget and internal revenue \$129k over budget. These items are discussed further in this report.

Operating expenses is \$4.3 million under the YTD Budget

The \$4.3 million variance is made up of: employee expenses including labour contracts \$271k over budget, materials and services under budget \$6.2 million, other expenses \$1.6 million under budget, depreciation and amortisation \$2.7 million over budget, finance costs \$68k over budget and \$385k over budget in internal expenses. These items are discussed further in this report.

Capital Expenditure

Capital expenditure including CBD as at 31 January is \$31.2 million below the YTD budget. Approximately \$98.1 million has been expended to 31 January compared to the YTD capital expenditure budget of \$129.3 million.

- The Infrastructure Program actual expenditure was below forecast for January by approximately \$3.3 million bringing the YTD variance to \$14.7 million. Actual YTD costs are \$22.4 million compared to the current YTD budget of \$37 million.
- CBD Development is approximately \$12.8 million under budget. Actual YTD costs are \$65.8 million compared to the current YTD budget of \$78.5 million.

Asset donations as at 31 January is \$6.2 million under the YTD budget. Approximately \$33.3 million has been recognised to 31 January compared to the YTD donated assets budget of \$39.5 million.

FINANCIAL EXECUTIVE SUMMARY

JANUARY 2021

	YTD				Annual			Variance \$'000s by Department					
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	Trend from DEC 2020	Note	CP	CS	CE	IE	IWS	PR
Revenue													
Net rates and utilities charges	124,053	124,884	(831)	(0.7%)	214,789	▼	1	N/A	(1,140)	N/A	13	311	(14)
Fees and charges	17,594	13,038	4,556	34.9%	25,690	▼	2	N/A	(5)	(60)	25	797	3,799
Government grants and subsidies	12,679	15,537	(2,858)	(18.4%)	31,456	▼	3	N/A	(1)	(184)	(2,553)	0	(120)
Internal revenue	15,580	15,452	128	0.8%	26,472	▲	4	N/A	(227)	11	(1)	346	0
Other revenue	22,936	19,911	3,025	15.2%	36,761	▲	5	80	2,496	83	385	(71)	52
Donations and Contributions	46,382	52,013	(5,631)	(10.8%)	86,289	▼	6	0	N/A	(300)	(5,331)	N/A	N/A
Total Revenue	239,224	240,835	(1,611)	(0.7%)	421,457	▼		80	1,123	(452)	(7,462)	1,383	3,717
Expense													
Employee expenses	59,954	60,216	(261)	0.4%	106,415	▲	7	73	111	87	574	(631)	45
Labour contracts	2,048	1,516	(532)	(35.1%)	2,483	▼	7	54	(154)	274	(1,004)	247	53
Materials and services	46,760	52,922	(6,162)	11.6%	93,936	▲	8	44	90	1,714	4,197	345	(229)
Internal expenses	14,485	14,099	(386)	(2.7%)	24,202	▼	9	(58)	(1)	64	(364)	(55)	26
Other expenses	16,426	13,767	(2,659)	(19.3%)	22,706	▼	10	79	217	905	(4,288)	424	3
Depreciation & amortisation	46,707	43,990	(2,717)	(6.2%)	75,411	▲	11	(10)	(163)	(632)	(1,929)	13	5
Total Expenses	186,380	186,509	129	0.1%	325,153	▲		182	100	2,412	(2,814)	343	(97)
Net Result	52,844	54,326	(1,482)	(2.7%)	96,304	▼		262	1,223	1,960	(10,276)	1,726	3,620



Revenue

- As mentioned in previous months, under budget in rates and utilities relating to the valuation and rate categorisation changes on former mining properties. The ongoing annual impact of these changes is estimated to be \$1 million. This result may be offset, to some extent, by better than forecast residential growth, but this will need to be monitored throughout the second half of the financial year. This is partially offset by over budget in Resource Recovery relating to an increase in rated services.
- Fees and charges over budget relates to PRS planning and development fees (\$3.8 million), including an Area Development Plan application lodged in Springfield and a material change of use application in Yamanto. Also over budget \$797k in Resource Recovery relating to higher customers than budgeted in the Recycling Refuse Centre.
- Grant revenue under budget in IED primarily relating to grants budgeted for but not yet received and a returned grant of \$400k relating to the previous Financial Year.
- Internal revenue over budget in Resource Recovery relates to internal recovery for various services offset by increased internal expenses. This is partially offset in CS relating to lower than expected tax equivalent revenue payments which is subject to QUU's revenue and tax position throughout the year.
- Other revenue over budget primarily relates to the higher than expected QUU Tax Revenue in CS. Also over budget in IED relating to the RMPC Contract received earlier than budgeted and unbudgeted revenue received from Energex for tree replacements.
- Donations and Cash Contributions under budget relates to lower than expected donated asset revenue in IED.

Expenses

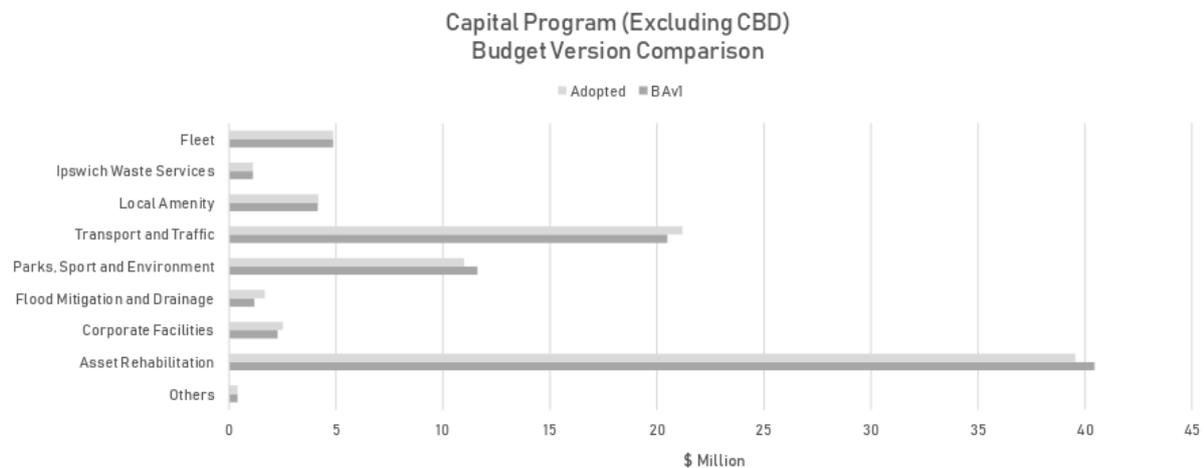
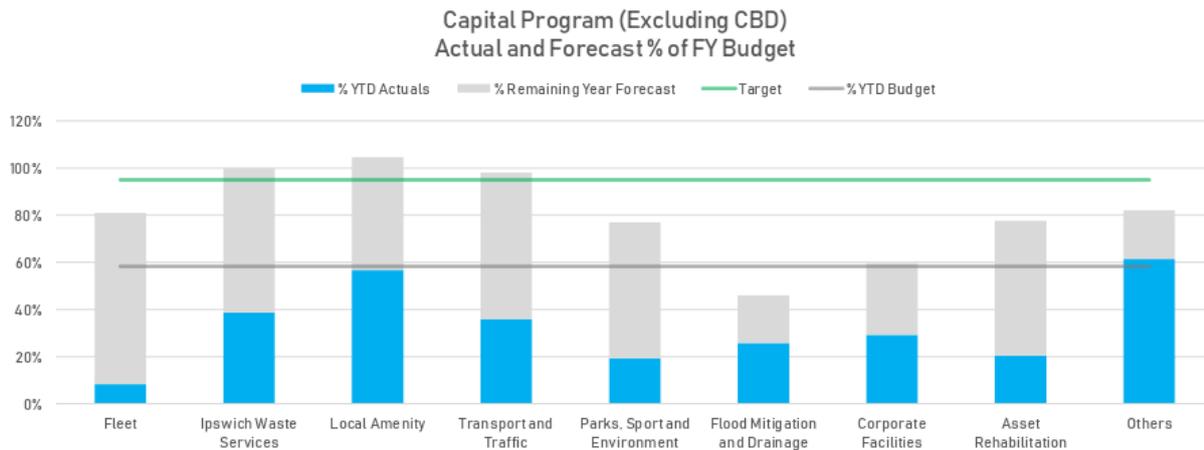
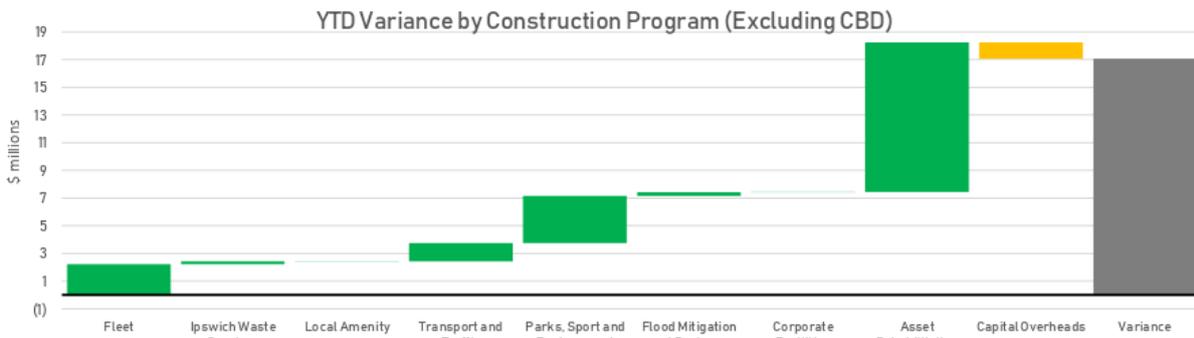
- Employee expenses including labour contracts over budget \$271k or 0.4% at the end of January. Analysis of the results to date indicates that the 5% vacancy rate applied to the employee expenses budget is creating pressure across Council, particularly as recruitment is undertaken to fill vacancies and support delivery. The use of contingent workers to fill vacancies in various Departments and additional overtime in Resource Recovery is continuing to negatively impact the employee expenses budget. There was a slightly more positive impact on employee expenses during the month due to leave taken over the holiday period. Further analysis on weekly employee costs will continue to be undertaken.
- Materials and services (excluding labour contracts) under budget \$6.2 million YTD. \$4.2 million relates to IED as a result of delays in projects, lower than expected maintenance costs, delay in the payment of the SES Service Agreement and minor variances across the Department. \$1.7 million relates to an underspend in CCED primarily in the Libraries and Customer Service branch and Marketing and Promotion branch. This is partially offset by PRS over budget relating to major legal appeals.
- Internal trading expense variance relates to fleet cost recovery and indicates a lower utilisation of assets compared to budgeted expectations, and waste charges for various services, offset by increased internal expenses.
- Other expenses over budget in IED relating to the loss on disposal of assets (\$4.1 million) and decommissioning of YTD inventory assets (\$345k) processed in January. This is partially offset by under budget in CCED relating to a change in accounting treatment for the recognition of leases now being recorded under depreciation and Resource Recovery relating to the waste levy fees.
- Depreciation over budget primarily relating to IED which is currently being reviewed and CCED relating to a change in accounting treatment for the recognition of leases.

FINANCIAL EXECUTIVE SUMMARY

JANUARY 2021

Capital

	YTD				Annual	
	Actuals	Current Budget	Variance	Variance	Current Budget	Trend from
	\$'000s	\$'000s	\$'000s	%	\$'000s	DEC 2020
Coordination and Performance	70,252	82,437	12,185	14.8%	125,361	▲
Corporate Services	3,118	3,980	862	21.6%	13,913	▲
Community, Cultural and Economic Development	1,279	2,310	1,031	44.7%	4,431	▲
Infrastructure and Environment	23,468	40,586	17,119	42.2%	86,563	▼
Planning and Regulatory Services	23	0	(23)	N/A	165	▼
Net Result	98,140	129,313	31,173	24.1%	230,433	▲

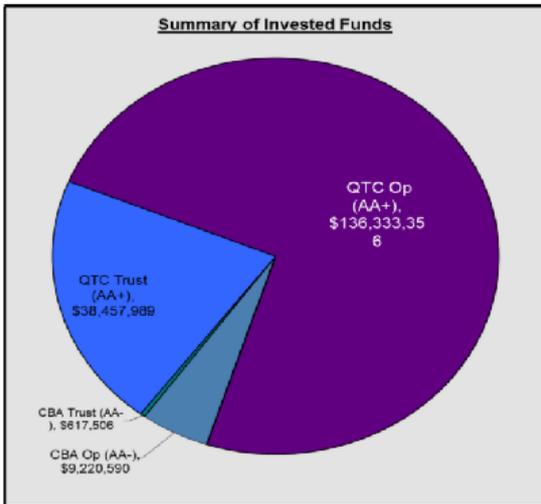
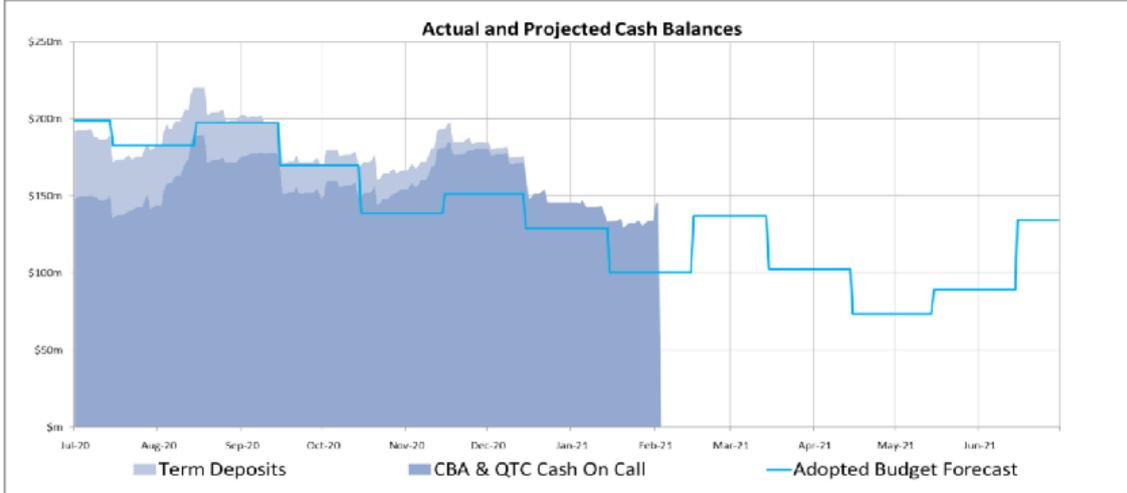


CAPITAL SUMMARY AS AT JANUARY 2021									
	MTD Actual \$'000s	MTD Budget \$'000s	MTD Variance \$'000s	YTD Actual \$'000s	YTD Budget \$'000s	YTD Variance \$'000s	Full Year Budget \$'000s	EDY Forecast \$'000s	Comments
Whole of Council									
Construction Program and Asset Purchase	9,506	18,496	8,990	98,140	129,313	31,173	230,433	215,969	
Donated Assets	4,110	5,640	1,530	33,330	39,480	6,150	67,685	67,685	
Coordination and Performance									
Construction Program and Asset Purchase	17	0	(17)	5,115	5,150	35	8,330	8,330	CBD - Variance is primarily related to phasing based on a superseded CBD construction program.
CBD Development	5,277	9,541	4,264	65,137	77,287	12,150	117,031	117,031	
Total Capital Expenditure	5,294	9,541	4,246	70,252	82,437	12,185	125,361	125,361	
Corporate Services									
Construction Program and Asset Purchase	211	589	378	2,482	2,740	258	6,663	6,663	ICT - Satisfactory results. Phasing to be reviewed and savings identified.
CBD Development - ICT Component	72	484	412	636	1,240	604	7,250	7,250	
Total Capital Expenditure	283	1,073	790	3,118	3,980	862	13,913	13,913	
Community, Cultural and Economic Development									
Construction Program and Asset Purchase	103	489	386	1,279	2,310	1,031	4,431	4,431	Library - Under budget relates to timing delays which are expected to be incurred in coming months. Civic Centre - Under budget relates to delays which are expected to be incurred in coming months. Art Gallery - No issues Community Safety and Innovation - Under budget relates to delays which are expected to be incurred in coming months.
Total Capital Expenditure	103	489	386	1,279	2,310	1,031	4,431	4,431	
Infrastructure and Environment									
Infrastructure Program	3,758	7,040	3,282	22,384	37,035	14,650	80,167	66,699	Infrastructure Program - Under budget primarily due to a mix of savings and project delays across the Asset Rehabilitation, Transport and Traffic and Parks, Sports and Environment programs. Works on a number of projects across the capital program are currently forecast to be delayed.
Equipment	3	20	17	248	298	49	404	332	Equipment - Satisfactory results.
Waste	38	91	53	433	636	202	1,122	1,122	Waste - Bins replaced as required and according to city growth.
Fleet	3	242	239	402	2,618	2,217	4,870	3,946	Fleet - Currently behind anticipated vehicle replacement schedule. An extension of asset life for light vehicles has been approved. Increased lead times experienced as a result of COVID-19.
Total Capital Expenditure	3,803	7,394	3,591	23,468	40,586	17,119	86,563	72,099	
Planning and Regulatory Services									
Construction Program and Asset Purchase	23	0	(23)	23	0	(23)	165	165	Cemeteries - No issues
Total Capital Expenditure	23	0	(23)	23	0	(23)	165	165	
Donated Assets									
Coordination and Performance	0	0	0	0	0	0	0	0	
Corporate Services	0	0	0	0	0	0	0	0	
Community, Cultural and Economic Development	0	2	2	9	14	5	28	28	
Infrastructure and Environment	4,110	5,638	1,528	33,320	39,466	6,146	67,657	67,657	
Planning and Regulatory Services	0	0	0	0	0	0	0	0	
Total Donated Assets	4,110	5,640	1,530	33,330	39,480	6,150	67,685	67,685	

FINANCIAL EXECUTIVE SUMMARY

JANUARY 2021

Cash and Investments



Investments and Earnings Summary	Margin	% Return	\$
CBA Operating Account	0.006	0.60%	\$9,220,590
Term Deposit Investments	-0.000		
QTC Trust Fund Account	0.010	1.04%	\$38,457,989
QTC Operating Account - CBD	0.010	1.04%	\$25,880,987
QTC Operating Account - General	0.010	1.04%	\$110,452,369
QTC Operating Account - Total	0.010	1.04%	\$136,333,356
Total Invested funds (W.Avg return)	0.010	1.02%	\$184,011,935
Total Operating Funds (Ex Trust)	0.010	1.01%	\$145,553,946

Cashflow

Council's cash and cash equivalents balance as at 31 January 2021 was \$145.6 million. The end of period cash holdings includes \$25.8 million of carried forward unspent loan funds invested with QTC. Council's investments are made in accordance with Council's Investment Policy (adopted as part of the annual budget) with an average return percentage of 1.01%.

Doc ID No: A6789929

ITEM: 16.1
FROM: Councillor Russell Milligan
RE: NOTICE OF MOTION - PROPERTY VALUATIONS
DATE: 15 FEBRUARY 2021

This is a notice of motion submitted by Councillor Russell Milligan concerning property valuations.

Councillor Russell Milligan gave notice of his intention to move the following motion at the Council Meeting of 25 February 2021:

MOTION:

- A. That the Chief Executive Officer be requested to write to the Valuer-General requesting that revised valuations be undertaken for the Ipswich City Council local government area on an annual basis, giving particular consideration to the valuation increases experienced in the significant growth areas across the City.**

- B. That a delegation consisting of the Mayor, Deputy Mayor and another Councillor be arranged with the Valuer-General to discuss the need to undertake annual valuations given the rapid development and projected population increase for Ipswich.**

BACKGROUND

All local governments in Queensland, including Ipswich City Council, are required to pay a significant fee to the Queensland Government for the supply of the valuation roll by the Valuer-General regardless of whether or not it receives city-wide revised land valuations in a particular year. Ipswich City Councils most recent annual fee paid to the Valuer-General in July last year was \$637,000.

Since 2011, Ipswich City Council has only been provided with city-wide revised land valuations every second year. The last city-wide revised land valuations were undertaken for the 2019-2020 year. Council has been advised by the Valuer-General's office that city-wide revised land valuations will not be undertaken for the Ipswich City Council local government area for the 2021-2022 year. By June 2022 these land valuations will be three years old.

The Ipswich City Council area has a diverse community across a large geographical area that encompasses a wide variety of land uses. In recent years the high growth areas of

Ipswich such as Springfield Lakes, Augustine Heights, Ripley and South Ripley have experienced significant increases in their land valuations compared to average increases across the whole city. Ipswich City Council utilises the provisions of valuation averaging and rate capping available to it under the *Local Government Act 2009* to minimise the impact that these large valuations movement have on individual ratepayers. The provision of city-wide revised land valuations, on an annual basis, by the Queensland Government would be a further step that would assist in moderating the impact of large land valuation increases for the ratepayers of the Ipswich community.