



City of
Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

COMMUNITIES COMMITTEE

**Held in the Council Chambers
2nd floor – Council Administration Building
45 Roderick Street
IPSWICH QLD 4305**

On Tuesday, 14 May 2019
At 10.30 am or 10 minutes after the conclusion of the Growth and Infrastructure
Committee whichever is sooner.

<u>MEMBERS OF THE COMMUNITIES COMMITTEE</u>	
Interim Administrator Greg Chemello (Chairperson)	

COMMUNITIES COMMITTEE AGENDA

*10.30 am or 10 minutes after the conclusion of the Growth and Infrastructure Committee whichever is sooner, on **Tuesday,***

14 May 2019

Council Chambers

Item No.	Item Title	Page No.
1	Sport and Recreation Grants Round Two	6
2	Community Donations Report	31
3	Community Donation Request Exceeding \$15,000.00	39
4	HSRS Monthly Activity Report - April 2019	45

** Item includes confidential papers

COMMUNITIES COMMITTEE NO. 5

14 MAY 2019

AGENDA

1. SPORT AND RECREATION GRANTS ROUND TWO

With reference to a report concerning the applications for round two of the Sport and Recreation Grants.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council provide funding of \$69,750 (incl GST) through the Sport and Recreation Event Grant program to the applicants outlined in the report by the Sport and Recreation Officer dated 23 April 2019.
- B. That Council provide funding of \$4,370 (incl GST) through the Sport and Recreation Participation Grant program to the applicants outlined in the report by the Sport and Recreation Officer dated 23 April 2019.
- C. That Council provide funding of \$10,000 (incl GST) through the Sport and Recreation Minor Facility Improvements Grant program to the applicants outlined in the report by the Sport and Recreation Officer dated 23 April 2019.

2. COMMUNITY DONATIONS REPORT

With reference to a report by the Community Grants Coordinator dated 4 April 2019 providing detail about the year to date allocation of community donations, as at 31 March 2019 (Attachment 1), and providing a summary of these community donations by recipient type (Attachment 2).

RECOMMENDATION

That the report be received and the contents noted.

3. COMMUNITY DONATION REQUEST EXCEEDING \$15,000.00

With reference to a report by the Community Grants Officer dated 16 April 2019 concerning a community donation request from the Queensland Pioneer Steam Railway Co-Op.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That Council (Interim Administrator of Ipswich City Council) approve a community donation of \$21,000.00 to the Queensland Pioneer Steam Railway Co-op to support the Locomotive 761 Moving Home project.

4. HSRS MONTHLY ACTIVITY REPORT - APRIL 2019

This is a joint report by the Manager, Strategic Policy and Systems and the Principal Officer (Business Operations) dated 3 May 2019 providing details on the monthly update of the activities of the Health, Security and Regulatory Services (HSRS) Department.

RECOMMENDATION

That the report be received and the contents noted.

** Item includes confidential papers

and any other items as considered necessary.

Doc ID No: A5480657

ITEM: 1

SUBJECT: SPORT AND RECREATION GRANTS ROUND TWO

AUTHOR: SPORT AND RECREATION OFFICER

DATE: 23 APRIL 2019

EXECUTIVE SUMMARY

This is a report concerning the applications for round two of the Sport and Recreation Grants.

RECOMMENDATION/S

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council provide funding of \$69,750 (incl GST) through the Sport and Recreation Event Grant program to the applicants outlined in the report by the Sport and Recreation Officer dated 23 April 2019.
- B. That Council provide funding of \$4,370 (incl GST) through the Sport and Recreation Participation Grant program to the applicants outlined in the report by the Sport and Recreation Officer dated 23 April 2019.
- C. That Council provide funding of \$10,000 (incl GST) through the Sport and Recreation Minor Facility Improvements Grant program to the applicants outlined in the report by the Sport and Recreation Officer dated 23 April 2019.

RELATED PARTIES

The President or equivalent of each of the organisations are:

Name	Organisation	Position
Robert McLeod	Ipswich Hockey Association	President
Todd Zeidler	Ipswich City Soccer Allsports Club	President
Dale O'Connell	Ipswich Touch Football	President
Tim Harradine	Triathlon Queensland	Executive Director
Jon Simpson	Ipswich Basketball	President

	Association	
Phillip Bell	Ipswich Hospital Foundation	Chief Executive Officer
Lincoln Remar	Australian Schools Tennis Coaches Association	Director
Jason Dutton	Ipswich Rugby Union Club	President
Kim Rowcliffe	Motorcycling Queensland	General Manager
Patrick Boyle	Western Pride Football Club	General Manager
Richard Hughes	Ipswich Jets Club	Chief Operating Officer
Tony Damrow	Whitehill Sports Club	President
Darion Parise	Central Districts Cricket Club	President
Jon Campbell	Musketeers Sports Club	President
Peter Leschke	Ipswich Logan Cricket Association	President

ADVANCE IPSWICH THEME LINKAGE

Caring for the community

PURPOSE OF REPORT/BACKGROUND

The Sport and Recreation Grants program offers three categories of funding to support organisations to provide opportunities for community participation in sport. The categories are:

- Event
- Participation; and
- Minor Facility Improvements

Following round one of the Sport and Recreation Grants which closed August 2018, 15 organisations received a total of \$65,800 towards events, programs and projects. Applications for round two opened on 1 February and closed on 31 March 2019 with a total of 17 eligible applications received. It is noted that the application from Ipswich Jets was received via Council's Event Sponsorship program however it was redirected to the Sport and Recreation Event Grant.

Sport and Recreation Event Grant Applicants

There were twelve eligible applications received for round two of the Sport and Recreation Event Grant. The below table outlines the applicant, event and recommended funding:

Applicant	Event	Recommended Funding
Ipswich Hockey Association	Men's Masters Queensland State Hockey Championships	\$7,750
Ipswich City Soccer Allsports Club	Special Schools Cup and Indigenous Round	\$4,000
Ipswich Touch Football	Ipswich Falcons Junior Cup	\$4,000
Triathlon Queensland	Greater Springfield Duathlon	\$7,000
Ipswich Basketball Association	2019 Under 12 Boys State Championships	\$3,000
Ipswich Hospital Foundation	Park2Park	\$8,000
Australian Schools Tennis Coaches Association	2019 Ipswich Open	\$7,000
Ipswich Rugby Union Club	Ipswich Inter-Services 7-a-side Rugby Union Tournament	\$7,000
Motorcycling Queensland	Ipswich Pony Express Series	\$6,000
Western Pride Football Club	National Premiere League Women's	\$5,500
Ipswich Jets	Jets Netball Clinics	\$5,000
Western Pride Football Club	National Premiere League Men's	\$5,500

A report on the applications as well as the assessments conducted by Council staff has been extracted from Smarty Grants (Attachment 1). In the case that there was a discrepancy in the amount of funding recommended from the assessing officers, an average of the two amounts has been taken.

Sport and Recreation Participation Grant

There were three eligible applications received for round two of the Sport and Recreation Participation Grant. The below table outlines the applicant, program and recommended funding.

Applicant	Participation Program	Recommended Funding
Whitehill Sports Club	Linking Our Cultural Communities	\$2,000
Central Districts Cricket Club	Junior Cricket Entry Level Program	\$1,370
Western Pride Football Club	Group Fitness	\$1,000

A report on the applications as well as the assessments conducted by Council staff has been extracted from Smarty Grants (Attachment 2).

Sport and Recreation Minor Facility Improvements Grant

There were two eligible applications received for round two of the Sport and Recreation Minor Facility Improvements Grant. The below table outlines the applicant, project and recommended funding.

Applicant	Infrastructure Project	Recommended Funding
Musketeers Sports Club	Electronic Score Board	\$5,000
Ipswich Logan Cricket Association	Sight Screen	\$5,000

A report on the applications as well as the assessments conducted by Council staff has been extracted from Smarty Grants (Attachment 3).

FINANCIAL/RESOURCE IMPLICATIONS

The total yearly budget for the Sport and Recreation Grant program was \$150,000. Funding approved through round one of the program totalled \$65,800 leaving \$84,200 for round two. The total amount of funding being recommended through round two of the program is \$84,120 which will leave \$80 in the budget for the 2018–2019 year. It should be noted that nine applications for the event category were declined due to insufficient budget. These nine applications were all from Western Pride Football Club and were declined due to them already receiving funding for two events.

RISK MANAGEMENT IMPLICATIONS

The risk associated with providing the recommended funding are that the funds are used in a different way than they were intended to be used. The risk associated with not approving the recommended funding are that the events, programs or projects applied for may not go ahead.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012







COMMUNITY AND OTHER CONSULTATION

Consultation was conducted internally to assess the applications.

CONCLUSION

The Sport and Recreation Grants program offers three categories of funding to support organisations to provide opportunities for community participation in sport. A total of 17 applications were received in round two. The event grant received twelve eligible applications with a total recommended funding of \$69,750. The Participation Grant received three eligible applications with a total recommended funding of \$4,370. The Minor Facility Improvements Grant received two eligible applications with a total recommended funding of \$10,000.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Sport and Recreation Event Grant Round Two  
2.	Sport and Recreation Participation Grant Round Two  
3.	Sport and Recreation Minor Facilities Improvements Grant Round Two  

Louise Rovera

SPORT AND RECREATION OFFICER

I concur with the recommendations contained in this report.

Marnie Dunne

SPORT AND RECREATION OFFICER (PHYSICAL ACTIVITY)

I concur with the recommendations contained in this report.

Kaye Cavanagh

ACTING SPORT RECREATION AND NATURAL RESOURCES MANAGER

I concur with the recommendations contained in this report.

Bryce Hines

CHIEF OPERATING OFFICER (WORKS, PARKS AND RECREATION)

“Together, we proudly enhance the quality of life for our community”

Sport and Recreation Event Grant Round Two Applications

EGR2001

Application ID	EGR2001
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Ipswich Hockey Association Inc
Project Title	Men's Masters Queensland State Hockey Championships
Brief Project Description	Queensland Men's Masters Hockey Championships are the State Championships for Men's Masters Hockey. The event is for the 40-49 and 50-59 age brackets and attracts players and their families/supporters from all over Queensland. Queensland teams are chosen from this event to compete at the National Masters Championships. It is the most significant event held in Queensland for Men's Hockey and the largest of all junior and senior hockey championships.
Project Start Date	03/05/2019
Project End Date	06/05/2019
Event Location	Ipswich Hockey Complex 65 Briggs Road RACEVIEW 4305

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	72.5
Sport Event Decision	Approved
Recommended Funding Amount	8,000.00
Comments	
Weighted Score	72.5
Sport Event Decision	Approved
Recommended Funding Amount	7,500.00
Comments	Well planned event that will bring people to the city

EGR2002

Application ID	EGR2002
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Ipswich City Soccer Allsports Club Inc.
Project Title	Special Schools Cup and Indigenous Round
Brief Project Description	<p>Each year Ipswich City Football Club host free of charge a day for the special schools in Ipswich to come and play Football (Soccer). We set up fields, provide referees, equipment etc.</p> <p>Ipswich City Football Club would like to design playing jerseys and training kits and then donate them. One special school is currently wearing an old strip that we donated but would like to get them all their own specially designed kits to have. This can be used for their indoor and outdoor events.</p> <p>The aim is to increase participation of football for special schools kids and indigenous people in Ipswich.</p> <p>The event is for July 2019, but we don't know the exact date as that will be determined by the schools.</p>
Project Start Date	01/07/2019
Project End Date	14/07/2019
Event Location	Sutton Park Brassall

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	50.0
Sport Event Decision	Approved
Recommended Funding Amount	4,000.00
Comments	Event is inclusive and jerseys will provide a sense of belonging but won't continue physical activity outcomes.
Weighted Score	50.0
Sport Event Decision	Approved
Recommended Funding Amount	4,000.00
Comments	Great partnerships established. Providing an event for a group identified as having low levels of participation in formalised sport

EGR2003

Application ID	EGR2003
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Ipswich Touch Football
Project Title	Ipswich Falcons Junior Cup
Brief Project Description	The ITA is looking to run a junior carnival with likely attendees from Brisbane, Toowoomba, Springfield, Ipswich, Redlands and possibly Gold Coast. Age groups range from u10s to u18s boys and girls. This is the second year we have decided to run this event as last year it was great preparation for our players in the lead up to the QLD junior state cup held in hervey bay. We will have at least 12 teams across the age groups attending both junior state cup and at this carnival aim to have over 75 teams all together.
Project Start Date	26/05/2019
Project End Date	26/05/2019
Event Location	Redbank Plains Recreational Reserve

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	52.5
Sport Event Decision	Approved
Recommended Funding Amount	4,000.00
Comments	Objectives outlined in the evaluation question
Weighted Score	52.5
Sport Event Decision	Approved
Recommended Funding Amount	4,000.00
Comments	

EGR2005

Application ID	EGR2005
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Triathlon Queensland
Project Title	Greater Springfield Duathlon
Brief Project Description	The Greater Springfield Duathlon became Australia's Largest Duathlon with over 600 entries in 2018 and continues to grow. There are races for everyone aged 7-85, in Enticer, Sprint and Standard run-bike-run formats.
Project Start Date	21/07/2019
Project End Date	22/07/2019
Event Location	Robelle Domain, Springfield

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	65.0
Sport Event Decision	Approved
Recommended Funding Amount	7,000.00
Comments	Applicant has said there is no ongoing funding support required but have received a grant for the event for the past 4 yeras.
Weighted Score	65.0
Sport Event Decision	Approved
Recommended Funding Amount	7,000.00
Comments	

EGR2006

Application ID	EGR2006
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Ipswich Basketball Association Inc
Project Title	2019 U12 Boys State Championships
Brief Project Description	Ipswich Basketball will be holding the U12 Boys State Basketball Championships.
Project Start Date	05/07/2019
Project End Date	08/07/2019
Event Location	Llewellyn Stadium, Booval Bremer State High School, Ipswich

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	57.5
Sport Event Decision	Approved
Recommended Funding Amount	3,000.00
Comments	Applicant has indicated \$3000 of funding requirement in the budget.
Weighted Score	60.0
Sport Event Decision	Approved
Recommended Funding Amount	3,000.00
Comments	Re-opened assessment form and updated as I realised that the applicant had only indicated that they were asking for \$3,000 in their budget

EGR2007

Application ID	EGR2007
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Ipswich Hospital Foundation
Project Title	Ipswich Hospital Foundation Park2Park
Brief Project Description	The 15th annual Ipswich Hospital Foundation Park2Park presented by University of Southern Queensland will be held on Sunday 28th July 2019. Offering a half marathon, half marathon relay, 10KM, 5KM Run, 5KM Walk, NEW 2.5km run or walk, family challenge and mascot marathon there really is something for everyone!
Project Start Date	28/07/2019
Project End Date	28/07/2019
Event Location	Start/Finish Precinct - Bill Paterson Oval, Limestone Park The course is a 5KM loop between Queen's and Limestone Parks.

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	75.0
Sport Event Decision	Approved
Recommended Funding Amount	8,000.00
Comments	Budget has indicated a profit which stated goes towards other health benefits in Ipswich but not necessarily on physical activity benefits. This profit indicates the event is sustainable and Council funding is not required for prize money.
Weighted Score	75.0
Sport Event Decision	Approved
Recommended Funding Amount	8,000.00
Comments	

EGR2010

Application ID	EGR2010
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Australian Schools Tennis Coaches Association Inc.
Project Title	2019 Ipswich Open
Brief Project Description	<p>The event is hosted over a few weekends. Junior Tournament which is a Silver National Tournament has 12 & under, 14 & under, 16 & under, 18 & under boys/girls. This will be held on the 29, 30, 31 March 2019, expected 250 entries.</p> <p>The AMT is held on the 10,11,12,13,14 of May 2019 and will have Mens Singles, Womens Singles, Mens Doubles, Womens Doubles. Expected 280 entries.</p>
Project Start Date	29/03/2019
Project End Date	14/05/2019
Event Location	<p>George Alder Tennis Centre</p> <p>9 Ernest Street</p> <p>One Mile QLD 4305</p>

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	77.5
Sport Event Decision	Approved
Recommended Funding Amount	8,000.00
Comments	
Weighted Score	70.0
Sport Event Decision	Approved
Recommended Funding Amount	6,000.00
Comments	<p>This application included upcoming junior and senior tournament, however, the junior part of the event was in March 2019 therefore the assessment has been undertaken on the AMT tournament only. marketing and promotion of \$10000 is indicated for the grant funding which seems excessive for a tournament linked with Tennis Queensland.</p>

EGR2013

Application ID	EGR2013
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Ipswich Rugby Union Club Inc
Project Title	Ipswich Inter-Services 7-a-side Rugby Union Tournament
Brief Project Description	<p>The Ipswich Rugby Union club, in conjunction with Queensland Rugby Union, proposes to conduct the inaugural Ipswich Inter-Services 7-a-side rugby union tournament.</p> <p>The event will consist of competitions for senior men and senior women, engaged with (employed by) a recognised Queensland Services provider. The event will also include a number of other demonstration matches.</p> <p>The event will be run over two days, with day one consisting of 'pool matches' (up to three matches for every team), and day two consisting of 'cross-pool' and finals matches, followed by a presentation event.</p> <p>We anticipate the tournament will cater for 16 men's teams (maximum 2 teams per service) in the mens tournament, and 8 women's teams (maximum 1 team per service) in the womens tournament, with 80 matches played across the two days.</p> <p>The services targeted to participate in this tournament include: RAAF, Army Navy, Police, Ambulance, Fire Brigade, and the Emergency Services.</p>
Project Start Date	27/09/2019
Project End Date	28/09/2019
Event Location	Woodend Park Field 1 (Reg Hardie Field) Field 2 (The Dwyer Family Field)

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	70.0
Sport Event Decision	Approved
Recommended Funding Amount	7,000.00
Comments	
Weighted Score	75.0
Sport Event Decision	Approved

Item 1 / Attachment 1.

Recommended Funding Amount	7,000.00
Comments	Requested amount is \$7,000 and applicant is eligible for this amount.

EGR2014

Application ID	EGR2014
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Motorcycling Queensland
Project Title	Ipswich Pony Express Series
Brief Project Description	<p>This event is a Motorcycle relay event with 3 team members per team and an expected 150 riders and 50 teams. This is an Off-Road motorcycle version of the Bathurst 1000. A rider from each team will start the race in their class. When that rider completes one lap they will change over and the next rider will leave the change over area. The rider who has just completed a lap will have his or her bike checked and fueled and rest until the 3rd rider in the team returns. This repeats for 4 hours. Round 1 on Saturday and round 2 on Sunday will be at the first venue. Round 3 will be on Saturday and Round 4 the final round will be on Sunday with the presentation being held for the series straight after the event. At each venue, on Saturday night there will be entertainment and dinner.</p>
Project Start Date	01/09/2019
Project End Date	30/11/2019
Event Location	<p>Venue 1: Ivory's Rock (Round 1 and 2) 310 Mount Flinders Rd, Peak Crossing QLD 4306</p> <p>Venue 2: Woodlands of Marburg (Round 3 and 4) 174 Seminary Rd, Marburg QLD 4346.</p> <p>Both these venues are centrally located from Ipswich, Brisbane, Toowoomba, and Ivory's Rock is not too far from the Gold Coast.</p>

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	67.5
Sport Event Decision	Approved
Recommended Funding Amount	6,000.00
Comments	
Weighted Score	65.0
Sport Event Decision	Approved

Item 1 / Attachment 1.

Recommended Funding Amount	6,000.00
Comments	

EGR2016

Application ID	EGR2016
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Football Ipswich Inc T/A Western Pride Football Club
Project Title	National Premier League Women's vs Souths United
Brief Project Description	National Premier League Women's match featuring Western Pride vs South United that will attract visitors from throughout South East Queensland. The event will showcase the highest level of Women's football within Queensland and will promote the sport. the event will feature pyrotechnics and a blow up soccer field for visitors to participate. the event will be telecast via YouTube and Facebook to an audience of approximately 6000 people. In addition there will be junior grades of NPL throughout the day.
Project Start Date	19/05/2019
Project End Date	19/05/2019
Event Location	Briggs Road Sporting Complex, 121 Briggs Road, Flinders View

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	62.5
Sport Event Decision	Approved
Recommended Funding Amount	5,500.00
Comments	
Weighted Score	60.0
Sport Event Decision	Approved
Recommended Funding Amount	5,500.00
Comments	

EGR2018

Application ID	EGR2018
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Event Grant 2018/19

Application Forms

Sport and Recreation Event Grant Application Form 18/19 v2.0

Organisation Name	Football Ipswich Inc T/A Western Pride Football Club
Project Title	National Premier League vs Olympic FC
Brief Project Description	National Premier League match featuring Western Pride vs Olympic FC that will attract visitors from throughout South East Queensland. The event will showcase the highest level of football within Queensland and will promote the sport. The event will feature pyrotechnics and a blow up soccer field for visitors to participate. the event will be telecast via YouTube and Facebook to an audience of approximately 6000 people.
Project Start Date	29/05/2019
Project End Date	29/03/2019
Event Location	Briggs Road Sporting Complex, 121 Briggs Road, Flinders View

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	62.5
Sport Event Decision	Approved
Recommended Funding Amount	5,500.00
Comments	
Weighted Score	60.0
Sport Event Decision	Approved
Recommended Funding Amount	5,500.00
Comments	

ES00193

Application ID	ES00193
Grant Program	Event Sponsorship
Grant Round	Event Sponsorship – March 2019

Application Forms

Event Sponsorship Form

Organisation Name	Ipswich Jets Netball
Project Title	Coaching clinics with junior netballers
Brief Project Description	Our players along with specialised coaches will attend sessions at the local Ipswich Netball association where we will not only supply them with a shirt, hat and water bottle but we will also give them the opportunity of being coached by some of the best coaches in the state. This will be every Monday night and Wednesday night from 24/4/19 until the 20/5/19. A six week period. All of our personal will be present to ensure that the girls in this region are given a personal experience that they could not get anywhere else. We are also looking to promote local hero's among the female population in this area. There will be some costs involved with running these events and your support would make sure that they are a viable proposition for our organisation.
Project Start Date	24/04/2019
Project End Date	20/05/2019
Event Location	Ipswich Netball Association courts

Assessment Forms

Sport and Recreation Event Grant Assessment Form 18/19

Weighted Score	50
Sport Event Decision	Approved
Recommended Funding Amount	5,000.00
Comments	
Weighted Score	50
Sport Event Decision	Approved
Recommended Funding Amount	5,000.00
Comments	The concept of offering clinics to Ipswich netballers is a good idea for player development and retaining players but it may not be a direct enticement for new players to be involved with physical activity.

Sport and Recreation Participation Grant Round Two Applications

PGR2007

Application ID	PGR2007
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Participation Grant 2018/19

Application Forms

Sport and Recreation Participation Grant Application Form 18/19 v2.0

Organisation Name	Whitehill Sports Club
Project Title	Linking our Cultural Communities
Brief Project Description	Supporting Multicultural and Refugee communities by subsidising registration fees whilst linking families with a variety of services and support, and helping them navigate the often confusing world of online applications for things such as the Get Started Vouchers.
Project Start Date	01/07/2019
Project End Date	01/09/2020
Event Location	Stallard Park, Deebling Creek Rd, Yamanto Tivoli Sporting Complex, Church Rd, Tivoli Various other fields and parks throughout Ipswich and Brisbane.

Assessment Forms

Sport and Recreation Participation Grant Assessment Form 18/19

Weighted Score	73.35
Sport Event Decision	Approved
Recommended Funding Amount	2,000.00
Comments	
Weighted Score	73.90
Sport Event Decision	Approved
Recommended Funding Amount	2,000.00
Comments	

PGR2011

Application ID	PGR2011
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Participation Grant 2018/19

Application Forms

Sport and Recreation Participation Grant Application Form 18/19 v2.0

Organisation Name	Central Districts Cricket Club
Project Title	Junior Cricket Entry Level Program
Brief Project Description	<p>This program will run from early August through September as a lead in to the new season that commences in early October. It will target boys and girls in the 5-10 age group.</p> <p>This program will be run by our own internal club coaches leading in to our sign-on period for the formal development programs run by Cricket Australia and the local competition at Under 10 level that commence in October..</p>
Project Start Date	02/08/2019
Project End Date	20/09/2019
Event Location	The event will be held at Mark Marsh Oval in Limestone Park.

Assessment Forms

Sport and Recreation Participation Grant Assessment Form 18/19

Weighted Score	52.65
Sport Event Decision	Approved
Recommended Funding Amount	1,370.00
Comments	
Weighted Score	56.95
Sport Event Decision	Approved
Recommended Funding Amount	1,370.00
Comments	

PGR2012

Application ID	PGR2012
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Participation Grant 2018/19

Application Forms

Sport and Recreation Participation Grant Application Form 18/19 v2.0

Organisation Name	Football Ipswich Inc T/A Western Pride Football Club
Project Title	Western Pride FC Group Fitness and Personal Training
Brief Project Description	The program comprises personal fitness programs and group fitness classes available to everyone and delivered by qualified trainers from Western Pride Football Club.
Project Start Date	15/04/2019
Project End Date	15/10/2019
Event Location	Briggs Road Sporting Complex, 121 Briggs Road, Flinders View

Assessment Forms

Sport and Recreation Participation Grant Assessment Form 18/19

Weighted Score	45.70
Sport Event Decision	Approved
Recommended Funding Amount	1,000.00
Comments	
Weighted Score	48.20
Sport Event Decision	Approved
Recommended Funding Amount	1,000.00
Comments	

Sport and Recreation Minor Facilities Improvements Grant Round Two Applications

MFGR2004

Application ID	MFGR2004
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Minor Facilities Improvements Grant 2018/19

Application Forms

Sport & Recreation Minor Facilities Improvements Grant Application Form 18/19 2

Organisation Name	Musketeers Sports Club Inc
Project Title	Electronic Score Board
Brief Project Description	The project of our club is to purchase an electronic scoreboard for use at competition games, tournaments, trainings and events and continue our strategic aim of upgrading our facilities to meet the long-term demand for participation in baseball in the Ipswich region. The club currently does not have any form of visual scoring information for people attending events at our venue. This leads to very little atmosphere being generated and spectators not really being included into the activity of the game being played. Our project is to deliver a score board that will be mounted to the back of the current scorers shed located on the top field. This will provide the spectators and supporters with real time game status providing a full description of the state of the game thus increasing the involvement of all the spectators into the emotional up and downs of the game leading to greater enjoyment and inclusion for everyone and making for a more memorable participation experience. Scorers will be provided with wireless remote control capacity eliminating the need to run lengthy cables across the ground making this new infrastructure a great long-term asset.
Event Location	Project will be located at Tivoli Sporting Complex, Church Street, TIVOLI Q 4305. Home of Musketeers Sporting Club Inc (Musketeers Baseball Club).
Project Start Date	01/07/2019
Project End Date	31/08/1919

Assessment Forms

Sport and Recreation Minor Facilities Improvements Grant Assessment Form 18/19

Weighted Score	87.50
----------------	-------

Item 1 / Attachment 3.

Sport Event Decision	Approved
Recommended Funding Amount	5,000.00
Comments	
Weighted Score	82.50
Sport Event Decision	Approved
Recommended Funding Amount	5,000.00
Comments	Well thought out project that was identified in the club's strategic plan

MFIGR2005

Application ID	MFIGR2005
Grant Program	Sport and Recreation Grants
Grant Round	Sport and Recreation Minor Facilities Improvements Grant 2018/19

Application Forms

Sport & Recreation Minor Facilities Improvements Grant Application Form 18/19 2

Organisation Name	Ipswich Logan Cricket Association Inc
Project Title	New Sight Screen Construction (Ray Walker Oval)
Brief Project Description	We have been successful in obtaining \$24,618 from the Gambling Community Benefit Fund for the construction of a new sight screen at the southern end of Ray Walker Oval at the Ivor Marsden sporting complex. We are seeking an additional \$5,000 in funding to cover the costs of this project, with the Ipswich Logan Cricket Association Inc. and the Ipswich and West Moreton Cricket Association to cover the remaining costs
Event Location	The project will be constructed at the southern end of Ray Walker Oval at the Ivor Marsden Sporting Complex
Project Start Date	01/08/2019
Project End Date	31/08/2019

Assessment Forms

Sport and Recreation Minor Facilities Improvements Grant Assessment Form 18/19

Weighted Score	72.50
Sport Event Decision	Approved
Recommended Funding Amount	5,000.00
Comments	Minor project that will allow a large increase in usage at the premier grade cricket level. Club have been proactive in sourcing a community benefit grant to fund the project.
Weighted Score	72.50
Sport Event Decision	Approved
Recommended Funding Amount	5,000.00
Comments	

Doc ID No: A5449570

4 April 2019

COMMITTEE: COMMUNITIES COMMITTEE
AUTHOR: COMMUNITY GRANTS COORDINATOR
SUBJECT: COMMUNITY DONATIONS REPORT

INTRODUCTION

This is a report by the Community Grants Coordinator dated 4 April 2019 providing detail about the year to date allocation of community donations, as at 31 March 2019 (Attachment 1), and providing a summary of these community donations by recipient type (Attachment 2).

RELATED PARTIES

There are no known related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Caring for the Community and Listening, Leading and Financial Management.

PURPOSE OF REPORT/BACKGROUND

Through the provision of community donations, Ipswich City Council seeks to support the role of community organisations and recognise the significant role they play in developing and delivering initiatives that encourage participation in community life, foster social cohesion, celebrate diversity, and contribute to a vibrant, healthy and sustainable city.

The Community Donations Program allows for funds to be allocated to not-for-profit community organisations for community purposes and supports community organisations to deliver initiatives that address identified local community needs.

Management and Coordination of the Community Donations Program

The Community Engagement Branch manages the receipt, assessment and allocation of funding applications received through the Community Donations Program in accordance with the Community Donations Policy and associated Administrative Guidelines.

RESOURCE IMPLICATIONS

Within the Community Engagement Branch, the Community Grants Team is responsible for the management and coordination of Council's Community Donations Program and Community Grants and In-Kind Assistance Program. The Community Grants Teams is a team of two (2) full-time staff.

Funding for the provision of community donations is contained within the Community Engagement Branch 2018–2019 financial year budget.

There are no additional resourcing or budget implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: *Local Government Act 2009 and Local Government Regulation 2012*

Specifically, section 109 of the *Local Government Act 2009* provides local governments with the ability to utilise discretionary funds in accordance with the requirements prescribed under the *Local Government Regulation 2012*.

Section 202 of the *Local Government Regulation 2012* prescribes a number of requirements for –

- a) a local government for making discretionary funds available; and
- b) a councillor for using discretionary funds.

Discretionary funds allocated are required to be publically reported under Section 202 of the Local Government Regulation 2012.

COMMUNITY AND OTHER CONSULTATION



The contents of this report did not require any community consultation.

CONCLUSION

Applications for funding through the Community Donations Program are assessed in accordance with the eligibility criteria and assessment process outlined in the Community Donations Policy and associated Administrative Guidelines.

This report provides detail about the allocation of community donations for the 2018-2019 financial year up to 31 March 2019 (Attachment 1), and provides a summary of these community donations by recipient type (Attachment 2).

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Community Donations Report (1 July 2018 to 31 March 2019) ↓ 
2.	Community Donation Recipient Type (1 July 2018 to 31 March 2019) ↓ 

RECOMMENDATION

That the report be received and the contents noted.

Josie Berry

COMMUNITY GRANTS COORDINATOR

I concur with the recommendations contained in this report.

Abbey Richards

COMMUNITY ENGAGEMENT MANAGER

I concur with the recommendations contained in this report.

Caroline McMahon

**CHIEF OPERATING OFFICER (ARTS, SOCIAL DEVELOPMENT AND COMMUNITY
ENGAGEMENT)**

I concur with the recommendations contained in this report.

Ben Pole

CHIEF OPERATING OFFICER (ECONOMIC DEVELOPMENT AND MARKETING)

“Together, we proudly enhance the quality of life for our community”

Community Donations Register

Year	Mayor/Division	Approval Date	Recipient	Purpose of Funding	Funded Amount
2018	Citywide	3/07/2018	Bremer State High School	2018 Instrumental Music Tour	\$500.00
2018	Division 1	3/07/2018	Bremer State High School	2018 Instrumental Music Tour	\$500.00
2018	Division 10	3/07/2018	Mount Marrow State School P&C Association	Year 6 Graduation Books	\$198.00
2018	Division 10	3/07/2018	Purga Elders and Descendants Aboriginal Corporation	Mowing for Fireworks Safety	\$550.00
2018	Division 10	3/07/2018	Artisan's Co-op Rosewood Ltd	Set-Up Costs for Not-For-Profit Co-op	\$500.00
2018	Division 2	3/07/2018	Kruger State School P&C	Kruger's Got Talent Fundraising Event	\$2,000.00
2018	Division 4	3/07/2018	Blackstone Girl Guides	Guide Trip to Bundaberg	\$3,990.00
2018	Division 9	3/07/2018	Springfield Malayalee Association Inc	Organisation's Website Annual Maintenance Expenses	\$250.00
2018	Citywide	17/07/2018	Ipswich Junior Grammar School	Bright Sparks Program	\$2,500.00
2018	Citywide	17/07/2018	Redbank Plains Bears JRLFC	Laurie Spinner Shield U11s Townsville	\$250.00
2018	Citywide	17/07/2018	VITAL ProJeX	Culture Change Program - Rosewood State High School	\$500.00
2018	Division 1	17/07/2018	VITAL ProJeX	Culture Change Program - Rosewood State High School	\$250.00
2018	Division 10	17/07/2018	VITAL ProJeX	Culture Change Program - Rosewood State High School	\$750.00
2018	Division 2	17/07/2018	Goodna Community Association	Goodna Jacaranda Festival 2018	\$4,000.00
2018	Division 2	17/07/2018	Redbank Plains Bears JRLFC	Laurie Spinner Shield U11s Townsville	\$200.00
2018	Division 2	17/07/2018	Ipswich State High School	Met West State Championships - Rugby Union	\$900.00
2018	Division 3	17/07/2018	Redbank Plains Bears JRLFC	Laurie Spinner Shield U11s Townsville	\$300.00
2018	Division 5	17/07/2018	Tivoli State School P&C	Driveways for Drop off / Pick up Zone	\$10,000.00
2018	Division 7	17/07/2018	Raceview Congregational Kindergarten	Shade for Playground	\$500.00
2018	Division 7	17/07/2018	VITAL ProJeX	Culture Change Program - Rosewood State High School	\$500.00
2018	Division 9	17/07/2018	Redbank Plains Bears JRLFC	Laurie Spinner Shield U11s Townsville	\$250.00
2018	Division 9	17/07/2018	Western Pride Football Club	Purchase of practice equipment	\$5,000.00
2018	Division 5	18/07/2018	Rivers of Life Christian Church	WHS Upgrade Community Sign	\$930.00
2018	Division 6	18/07/2018	Jubilee Ranger Guides	Jubilee Rangers' Great Victorian Adventure	\$1,000.00
2018	Division 9	23/07/2018	LiveCity Church	Redbank Plains Community Christmas Carols	\$14,995.00
2018	Division 1	25/07/2018	Springfield Christian Family Church Limited	Community Funday - in Support of Anti-bullying	\$500.00
2018	Division 9	25/07/2018	Springfield Christian Family Church Limited	Community Funday - in Support of Anti-bullying	\$500.00
2018	Citywide	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$500.00
2018	Citywide	1/08/2018	Tivoli Social Enterprises Limited	Ipswich Community Christmas Spectacular	\$5,000.00
2018	Division 1	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$250.00
2018	Division 10	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$400.00
2018	Division 2	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$250.00
2018	Division 2	1/08/2018	Shiloh Church (Shiloh Christian Family Centre)	Western Gateway Christmas Carols	\$10,000.00
2018	Division 3	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$1,000.00
2018	Division 4	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$500.00
2018	Division 5	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$500.00
2018	Division 5	1/08/2018	Tivoli Social Enterprises Limited	Ipswich Community Christmas Spectacular	\$10,000.00
2018	Division 6	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$100.00
2018	Division 6	1/08/2018	No. 225 Squadron - Australian Air Force Cadets	Radio Replacement	\$1,741.00
2018	Division 7	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$1,050.00
2018	Division 8	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$200.00
2018	Division 9	1/08/2018	Cure Brain Cancer Foundation	Walk4brain Cancer 2018	\$250.00
2018	Citywide	8/08/2018	Apprenticeships Queensland Limited	Apprenticeships Queensland 2018 Awards Night	\$1,500.00
2018	Citywide	8/08/2018	Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$250.00
2018	Citywide	8/08/2018	Ipswich West State School P&C Association	Native Stingless Bees	\$998.00
2018	Citywide	8/08/2018	Sudanese-Australian Lost Boys and Girls of South Sudan (SALBAGOSS)	Homework Club and Other activities	\$500.00
2018	Division 1	8/08/2018	Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$250.00

Item 2 / Attachment 1.

2018	Division 1	8/08/2018 Springfield Light Tower	ANZAC Day	\$3,000.00
2018	Division 10	8/08/2018 St Vincent de Paul Society Queensland	Pilgrimage walk of the Ipswich Catholic Community	\$250.00
2018	Division 2	8/08/2018 Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$250.00
2018	Division 2	8/08/2018 Sudanese-Australian Lost Boys and Girls of South Sudan (SALBAGOSS)	Homework Club and other activities	\$500.00
2018	Division 3	8/08/2018 Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$650.00
2018	Division 5	8/08/2018 Apprenticeships Queensland Limited	Apprenticeships Queensland 2018 Awards Night	\$1,000.00
2018	Division 5	8/08/2018 Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$250.00
2018	Division 5	8/08/2018 Sudanese-Australian Lost Boys and Girls of South Sudan (SALBAGOSS)	Homework Club and other activities	\$250.00
2018	Division 7	8/08/2018 Sudanese-Australian Lost Boys and Girls of South Sudan (SALBAGOSS)	Homework Club and other activities	\$200.00
2018	Division 8	8/08/2018 Leichhardt Baptist Church	Painting of Church Ministry Centre	\$4,000.00
2018	Division 8	8/08/2018 Ipswich Arts Foundation Trust	Fundraising for the Collection Growth	\$10,000.00
2018	Division 9	8/08/2018 Springfield Light Tower	ANZAC Day	\$1,582.50
2018	Citywide	15/08/2018 Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$500.00
2018	Citywide	15/08/2018 Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$1,000.00
2018	Division 1	15/08/2018 Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$5,000.00
2018	Division 1	15/08/2018 Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$500.00
2018	Division 10	15/08/2018 Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$400.00
2018	Division 10	15/08/2018 Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$1,000.00
2018	Division 2	15/08/2018 Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$2,000.00
2018	Division 2	15/08/2018 Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$200.00
2018	Division 3	15/08/2018 Occasionals Vigoro Club	Junior development program	\$805.88
2018	Division 3	15/08/2018 Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$1,500.00
2018	Division 4	15/08/2018 Raceview State School P&C Association	Catchbox Microphone	\$740.00
2018	Division 4	15/08/2018 Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$2,000.00
2018	Division 5	15/08/2018 Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$500.00
2018	Division 5	15/08/2018 Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$1,000.00
2018	Division 7	15/08/2018 Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$250.00
2018	Division 7	15/08/2018 Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$1,000.00
2018	Division 8	15/08/2018 Music Heritage Group Ipswich Inc.	Festival Gala 2019	\$5,000.00
2018	Division 8	15/08/2018 Leichhardt Community Group Inc.	Community Resources	\$11,000.00
2018	Division 8	15/08/2018 Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$250.00
2018	Division 8	15/08/2018 Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$2,000.00
2018	Division 9	15/08/2018 Friends Of Lakes Cultural Association Inc	Cultural and Sporting Activities	\$2,000.00
2018	Division 9	15/08/2018 Riverview Neighbourhood House Ass Inc	Springfield Mini Show Day	\$100.00
2018	Division 9	15/08/2018 Greater Springfield Combined Churches	2018 Christmas Carols at Robelle Domain	\$1,000.00
2018	Division 9	15/08/2018 Ipswich Musical Theatre Company	Production of Strictly Ballroom	\$500.00
2018	Division 6	20/08/2018 Western Pride Football Club	Junior Strip	\$5,000.00
2018	Division 3	21/08/2018 Riverview State School	African Nations Cultural Group	\$251.00
2018	Division 9	21/08/2018 Springfield Central State School P&C Assoc	Moving Forward Project	\$3,935.00
2018	Citywide	22/08/2018 Brisbane Super Kings Cricket Club Inc	Multicultural T20 Tournament	\$250.00
2018	Citywide	22/08/2018 Goodna Little Athletics	Line Marker	\$200.00
2018	Citywide	22/08/2018 Ipswich Veteran & Vintage Vehicle Club Inc	2018 Swap Meet	\$996.00
2018	Division 1	22/08/2018 Goodna Little Athletics	Line Marker	\$300.00
2018	Division 10	22/08/2018 Lions Club of Rosewood Inc.	Lions Club of Rosewood Christmas Street Carnival 2018	\$2,838.00
2018	Division 2	22/08/2018 Goodna Little Athletics	Line Marker	\$905.00
2018	Division 2	22/08/2018 Gailles Residents Committee Inc	Christmas on Karina	\$1,737.11
2018	Division 3	22/08/2018 Dinmore Bushrats Soccer & Sports Club Inc.	R2R Return to Riverview Family Fun Day	\$1,425.00
2018	Division 3	22/08/2018 Goodna Little Athletics	Line Marker	\$200.00
2018	Division 4	22/08/2018 Rotary Club of Booval (Ipswich) Inc.	Footprints in the Park Program	\$4,000.00
2018	Division 5	22/08/2018 Goodna Little Athletics	Line Marker	\$200.00

Item 2 / Attachment 1.

2018	Division 7	22/08/2018	Goodna Little Athletics	Line Marker	\$200.00
2018	Division 9	22/08/2018	Springfield Lakes Nature Care INC	Detect & protect	\$1,388.00
2018	Division 9	22/08/2018	Goodna Little Athletics	Line Marker	\$200.00
2018	Citywide	28/08/2018	Harvest Rain Christian Care Limited	Ipswich Christmas Day Community Dinner	\$2,000.00
2018	Citywide	28/08/2018	White Rock Warriors Inc	Capital purchase	\$500.00
2018	Citywide	28/08/2018	Riverview Neighbourhood House Ass Inc	Community Shed	\$1,000.00
2018	Division 2	28/08/2018	White Rock Warriors Inc	Capital purchase	\$3,500.00
2018	Division 3	28/08/2018	Riverview Neighbourhood House Ass Inc	Community Shed	\$11,000.00
2018	Division 3	28/08/2018	Redbank Plains State High School	2018 Mystery Tour	\$350.00
2018	Division 4	28/08/2018	Brothers Football Club Ipswich Inc	Ladies Football Program	\$5,101.60
2018	Division 5	28/08/2018	Harvest Rain Christian Care Limited	Ipswich Christmas Day Community Dinner	\$2,000.00
2018	Division 5	28/08/2018	Riverview Neighbourhood House Ass Inc	Community Shed	\$500.00
2018	Division 6	28/08/2018	Rugby League Ipswich	Rugby League Ipswich Grand Final	\$5,000.00
2018	Division 7	28/08/2018	Music Heritage Group Ipswich Inc.	Festival Gala 2019	\$3,000.00
2018	Division 9	28/08/2018	White Rock Warriors Inc	Capital purchase	\$2,000.00
2018	Division 9	28/08/2018	Music Heritage Group Ipswich Inc.	Festival Gala 2019	\$3,000.00
2018	Citywide	22/09/2018	St Mary's College Ipswich P&F	St Mary's College 2018 Gala Dinner	\$5,000.00
2018	Citywide	22/09/2018	Riverview State School	Indigenous Cultural Garden	\$4,305.00
2018	Division 1	22/09/2018	Springfield Lakes State School P&C	Springfield Lakes State School Spring Fair	\$4,009.00
2018	Division 2	22/09/2018	Goodna Community Assoc Inc.	Goodna Jacaranda Festival	\$7,500.00
2018	Division 3	22/09/2018	Ipswich Genealogical Society Inc	Sanding and Sealing Ramp and Deck of Brigg House	\$570.00
2018	Division 3	22/09/2018	Riverview State School	Indigenous Cultural Garden	\$8,000.00
2018	Division 3	22/09/2018	Redbank Primary P&C	Garden Club - Garden Sprinklers	\$1,108.00
2018	Division 4	22/09/2018	Ipswich Cycling Club	State Mountain Bike Championships	\$2,871.75
2018	Division 4	22/09/2018	ICYS Ipswich Community Youth Service Inc.	Ipswich & West Moreton Region Child Protection Week Syrr	\$2,000.00
2018	Division 4	22/09/2018	ArtsConnect Ipswich Inc	Connecting with Community	\$772.50
2018	Division 4	22/09/2018	Silkstone Baptist Church	Community Birthday Party Event	\$750.00
2018	Division 5	22/09/2018	St Edmund's Old Boys Assoc	St Edmund's Old Boys Golf Day	\$300.00
2018	Division 6	22/09/2018	Jets Rugby League Club Inc	Jets Junior Development Program	\$5,000.00
2018	Division 7	22/09/2018	Jets Rugby League Club Inc	Jets Junior Ballboy Program	\$554.00
2018	Division 7	22/09/2018	Ipswich Grammar School Junior School Parent Support Group	2018 Colour Fun Run	\$675.00
2018	Division 9	22/09/2018	Redbank Plains State High School P&C	Canoeing / Camping	\$2,357.85
2018	Division 3	13/10/2018	Riverview State School	Graduation	\$1,125.00
2018	Division 7	13/10/2018	Ipswich Hospice Care Inc	Adopt A Room	\$15,000.00
2018	Division 7	13/10/2018	Raceview Congregational Fellowship Inc	Upgrade of External Security Lighting	\$372.75
2018	Division 10	13/10/2018	Marburg & District Agricultural & Industrial Assoc Inc	Marburg Show Schoolwork Section	\$562.50
2018	Citywide	13/10/2018	Blair State School Parents and Citizens Assoc	Blair Arts Showcase and End of Year Concert	\$2,565.00
2018	Division 4	13/10/2018	Y-Care (South East Queensland) Inc	Year 12 Graduation -Formal	\$2,000.00
2018	Citywide	16/10/2018	Western Pride Football Club	Assistance with loss of club house facilities	\$5,929.50
2018	Division 6	24/10/2018	Ipswich Triathlon Club Inc.	Volunteer Training, Equipment & Training Camp	\$2,050.00
2018	Division 4	16/11/2018	Ipswich & District Lapidary Club Inc	Annual Gem Show	\$191.25
2018	Division 2	21/11/2018	Goodna Street Life Inc	Goodna Street Life Carols in The Park	\$1,650.00
2018	Division 6	21/11/2018	St Joseph's North Ipswich P & F Association	School Christmas Carols	\$1,075.00
2018	Division 10	21/11/2018	Rosewood Masonic Lodge	Commemorative Plaque and Storage Cabinet	\$206.25
2018	Division 1	21/11/2018	Goodna-Springfield Combined Probus Club Inc	10th Birthday Celebration	\$375.00
2018	Citywide	21/11/2018	CRI Network Ltd	Religious Instruction in State Primary Schools	\$6,855.00
2018	Division 3	21/11/2018	Collingwood Park Primary P&C Association	2018 School Year Book	\$500.00
2018	Division 3	26/11/2018	Ipswich Community Care Fund	Volunteer Xmas luncheon	\$459.25
2018	Division 5	26/11/2018	Able Australia	Community Seniors Christmas Party	\$785.77

Item 2 / Attachment 1.

2018	Division 4	26/11/2018 Queensland Pathways State College	Holiday Engagement Program	\$1,750.50
2018	Citywide	26/11/2018 Football Queensland	Football for All' Project	\$2,377.00
2018	Division 10	10/12/2018 Purga Elders & Descendants Aboriginal Corporation	Purga Christmas Party	\$2,250.00
2018	Citywide	10/12/2018 The Salvation Army	Salvation Army Red Shield Appeal	\$6,000.00
2018	Division 9	10/12/2018 Friends of Lakes Cultural Association Inc	Christmas and New Year Celebration	\$350.00
2018	Division 2	10/12/2018 St Vincent de Paul Society Queensland	Goodna Homework Club and African Women's Sewing Grou	\$1,125.00
2018	Division 5	15/12/2018 Ipswich Model Band Inc.	Advancing the Ipswich Model Band	\$4,869.00
2019	Division 7	7/01/2019 St Edmund's College	Confraternity Rugby League Carnival	\$900.00
2019	Division 7	7/01/2019 Ipswich and West Moreton Bmx Club Inc	To provide infrastructure for event patrons	\$1,165.65
2019	Citywide	10/01/2019 Queensland Tamil Mandram Inc	Pongal Festival Queensland 2019	\$4,201.19
2019	Division 9	7/02/2019 Collingwood Park Power JAFc	Medical supplies	\$959.53
2019	Division 9	7/02/2019 Together We are Powerful	Clean Up Australia Day	\$446.23
2019	Division 2	7/02/2019 GoodnaYouth Services Inc	Youth workshop and space	\$5,565.39
2019	Division 7	15/02/2019 Ipswich Community Alliance Network INC	Tools & amenities for meeting the community	\$3,711.90
2019	Division 4	15/02/2019 Queensland Independent Cat Council Inc	Australlan Style 3 ring All Breed Cat Show and Golden C	\$195.00
2019	Division 4	15/02/2019 Vision Christian Family	Family Funday	\$2,000.00
2019	Division 10	15/02/2019 Rosewood Equestrian Group Inc	Fundraising Murder Mystery Dinner	\$3,970.50
2019	Division 9	15/02/2019 Multicultural Australia Ltd	Redbank Plains Empower Me Program	\$750.00
2019	Division 10	5/03/2019 Swifts Rugby League Club Inc.	NRL Masters	\$1,125.00
2019	Citywide	5/03/2019 Ipswich North Rotary Club Inc	Police and Emergency Services Awards	\$1,500.00
2019	Division 2	5/03/2019 Congo Konexion Inc.	Congolese Women Celebration	\$5,015.64
2019	Division 5	5/03/2019 United Bowls Club Inc.	Ladies Invitation Fours	\$750.00
2019	Division 5	5/03/2019 Booval 50's and Over Club Inc	Booval 50's & Over Club Bus trips to other Seniors Club	\$1,650.00
2019	Division 7	5/03/2019 Zonta Club of Ipswich	2019 International Women's Day Celebrations and Con	\$3,800.00
2019	Division 9	5/03/2019 Lanka Lions Australia Inc	Sri Lankan New year Festival - 2019	\$2,625.00
2019	Citywide	15/03/2019 Souths Diamondbacks Aboriginal Corperation	Stan Alberts Shields	\$3,932.25
2019	Division 10	15/03/2019 Rosewood RSL Sub Branch Inc.	Anzac Day Event Programs	\$152.50
2019	Division 7	20/03/2019 Naval association of Australia, Ipswich & West Moreton sub branch	Welfare trip- Ballina	\$250.00
2019	Division 3	20/03/2019 Redbank Plains RSL Sub Branch	Anzac Day Dawn and Comemmorative services	\$966.75
2019	Division 9	20/03/2019 Friends of Lakes Cultural Association Inc	EASTER AND VISHU CULTURAL PARTY	\$400.00
2019	Division 2	20/03/2019 Goodna Rugby Union Club Inc	Purchase of Uniform	\$3,191.76
				\$368,128.25

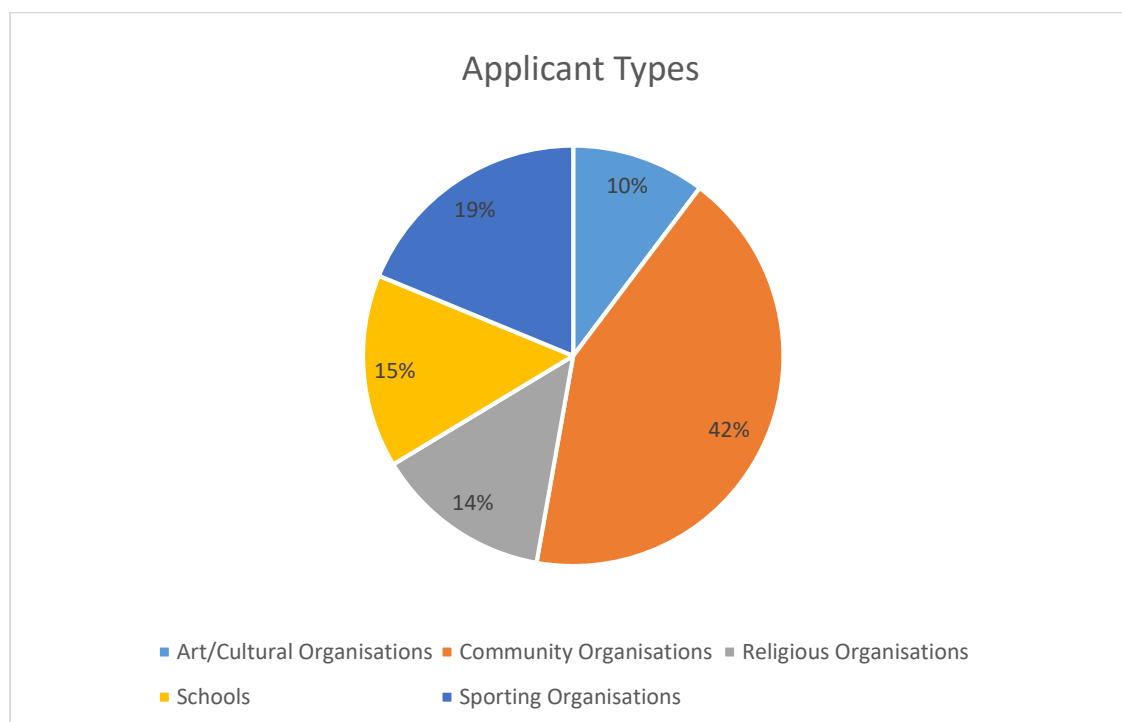
Item 2 / Attachment 2.

Categorised Recipient Types

Council approved community donations totalling \$368,127 to various community groups during the period 1 July 2018 to 31 March 2019.

Recipients of Council community donations have been categorised into applicant types as outlined below:

- Art/Cultural Organisations \$ 37,841
- Community Organisations \$156,507
- Religious Organisations \$ 49,948
- Schools \$ 54,684
- Sporting Organisations \$ 69,147



Doc ID No: A5469790

16 April 2019

COMMITTEE: COMMUNITIES COMMITTEE
AUTHOR: COMMUNITY DEVELOPMENT PROJECT OFFICER
SUBJECT: COMMUNITY DONATION REQUEST EXCEEDING \$15,000.00

INTRODUCTION

This is a report by the Community Grants Officer dated 16 April 2019 concerning a community donation request from the Queensland Pioneer Steam Railway Co-Op.

RELATED PARTIES

There are no known related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Strengthening our local economy and building prosperity.

PURPOSE OF REPORT/BACKGROUND

Through the provision of community donations, Ipswich City Council seeks to support the role of community organisations and recognise the significant role they play in developing and delivering initiatives that encourage participation in community life, foster social cohesion, celebrate diversity, and contribute to a vibrant, healthy and sustainable city.

The Community Donations Program allows for funds to be allocated to not-for-profit community organisations for community purposes and supports community organisations to deliver initiatives that address identified local community needs.

Community Donation Request from Queensland Pioneer Steam Railway Co-op

The Queensland Pioneer Steam Railway Co-Op (QPSR Co-op), a not for profit organisation with Deductible Gift Recipient (DGR) status, has submitted an application for a community donation to support the Locomotive 761 Moving Home project.

The community of Mitchell in western Queensland have agreed to gift Steam Locomotive 761 to the QPSR Co-op for restoration. This specific locomotive has a strong Ipswich connection having been allocated to Ipswich Shed from 1959–1969 and modified for use on the Swanbank line in the 1960's. It has, however, remained in a park in Mitchell since 1969.

Following extensive investigation and assessment of the locomotive in situ, it was found that the engine was feasible for restoration in reasonable turn around. The addition of a second large steam locomotive to the group means that, once finished, the railway will be able to operate more regularly and with greater ability to guarantee operations further in advance.

The QPSR Co-op has seen the need for this advancement not just for the group, but for the residual effects on the local community. The QPSR Co-op's current operation at Swanbank has reached capacity due to only one "heavy capacity steam locomotive" being available. This means the locally desired expanded operations, above the current format in frequency and capacity, are not possible and therefore the railway has not been able to realise its unmet tourist and community potential (both in its own terms or in terms of the local spend in the region).

The QPSR Co-op are seeing a marked increase of interest in travelling on, volunteering on, chartering of and international enquiries about the services at Swanbank. As the railway has to take engines out of action periodically for overhaul and repair work, reductions in services and substitutions with diesel power takes place - this means a down turn in passenger numbers and/or disappointed guests who have not received the experience they were hoping for (e.g. not a steam locomotive).

The addition of a second large steam engine means that once operational (in approximately 2-4 years) the locomotive will be able to alternate with the Co-op's other resident large steam locomotive, PB15 448, to provide a consistent service. This project has been in the planning stages for almost 6 years when the up-turn in passengers first began and negotiations with the Maranoa community have taken 3 years, led by the volunteers of the QPSR Co-op at their own expense.

Based on the numerous inspections of the remaining steam locomotives in parks, Locomotive 761 is proving not only to be a locally culturally significant choice but also the last locomotive that requires very little heavy engineering work to bring it back into full operation.

The proposal is to undertake the move of the locomotive, by road, from Mitchell to Ipswich using local companies from both the Maranoa and Ipswich areas.

Once the locomotive has been moved from its current location, the QPSR Co-op has the capacity, volunteer man-power and the spare parts to complete restorations (following 448's 10 yearly boiler inspection due for completion in mid-2020). The QPSR Co-op has also begun engaging with local business and training institutions to gain additional skills and services to see the project through.

A community donation from Council is specifically sought to cover:

- Crane at Mitchell to load the locomotive
- Locomotive truck to transport from Mitchell to Swanbank
- Crane at Swanbank to unload the locomotive

The total cost is \$21,000.00 and this funding has been sought from Council to support the costs outlined above.

The Queensland Pioneer Steam Railway Co-op has received the following financial and in-kind assistance from Council in the past 3 years:

Decision Date	Program Name	Total Paid	Project Title
24/10/2018	In-Kind Assistance	\$ 330.00	Murder Mystery Dinner Train
05/09/2018	In-Kind Assistance	\$ 1,021.85	QPSR Troop Train
22/03/2018	In-Kind Assistance	\$ 593.65	Food Fest Express
14/11/2017	Community Development Grants	\$ 1,250.00	Re-roofing old Swanbank
13/10/2017	In-Kind Assistance	\$ 423.60	Murder Mystery Train
20/09/2017	In-Kind Assistance	\$ 574.50	Queensland Pioneer Dinner Train
18/07/2017	In-Kind Assistance	\$ 330.00	Queensland Pioneer Murder Mystery on Dining Cars
24/07/2017	Community Donations Program	\$ 6,000.00	Use of AC16 Locomotive
24/03/2017	Community Donations Program	\$ 4,590.00	Refurbishment of PB15 Locomotive
31/08/2016	Community Donations Program	\$ 5,700.00	Operation Costs
11/08/2016	In-Kind Assistance	\$ 446.75	QPSR Troop Train
04/03/2016	Community Donations Program	\$ 10,500.00	Completion of stage 2 track infrastructure
		\$ 31,760.35	

RESOURCE IMPLICATIONS

The Community Engagement Branch manages the receipt, assessment and allocation of funding applications received through the Community Donations Program in accordance with the Community Donations Policy and associated Administrative Guidelines.

Within the Community Engagement Branch, the Community Grants Team is responsible for the management and coordination of Council's Community Donations Program. The Community Grant Teams is a team of two (2) full-time staff.

Funding for the provision of community donations is contained within the Community Engagement Branch 2018–2019 financial year budget.

Assessment Process

Community donation applications are assessed against weighted criteria including:

1. How the project/program aligns with Council's Corporate Plan– weighting 10%
2. How the applicant determined the need for the project – weighting 30%
3. The expected outcomes of the proposed project? – weighting 35%
4. The sustainability of the project beyond Council funding? – weighting 25%

Scoring is outlined below:

Score	Explanation
1	Application is non-responsive to the question
2	Limited response to the question
3	Satisfactory response to the question
4	Strong response to the question
5	Outstanding response to the question

The score which an application receives out of 100 determines the amount of funding recommended as follows:

Score	Explanation
80-100	Recommended funding is 100% of the requested amount
60-79	Recommended funding is 75% of the requested amount
40-59	Recommended funding is 50% of the requested amount
Less than 40	Application is declined

In line with the Administrative Guidelines for the Community Donations Program, the application from the Queensland Pioneer Steam Railway Co-op has been independently assessed and scored by two Council Officers who have declared that they do not have a conflict of interest. The application scored 97, which relates to a recommendation of 100% of the eligible funding requested.

RISK MANAGEMENT IMPLICATIONS

The QPSR Co-op have indicated they have an adequate risk management plan in place for this project

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

COMMUNITY AND OTHER CONSULTATION

Council's Tourism Development Manager has been consulted and has indicated that this project will be of great benefit to the tourism of Ipswich.

CONCLUSION

Applications for funding through the Community Donations Program are assessed in accordance with the eligibility criteria and assessment process outlined in the Community Donations Policy and associated Administrative Guidelines.

As outlined in the Administrative Guidelines, Community Donations Program, the maximum amount of funding available to an applicant community organisation in any one financial year (whether single or cumulative, and including all categories of available community donations) is \$15,000.00, unless otherwise approved by resolution of Council.

This report provides details about an application for a community donation which exceeds \$15,000.00.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That Council (Interim Administrator of Ipswich City Council) approve a community donation of \$21,000.00 to the Queensland Pioneer Steam Railway Co-op to support the Locomotive 761 Moving Home project.

Sarah Sheehy

COMMUNITY DEVELOPMENT PROJECT OFFICER

I concur with the recommendations contained in this report.

Abbey Richards

COMMUNITY ENGAGEMENT MANAGER

I concur with the recommendations contained in this report.

Caroline McMahon

CHIEF OPERATING OFFICER (ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

I concur with the recommendations contained in this report.

Ben Pole

CHIEF OPERATING OFFICER (ECONOMIC DEVELOPMENT AND MARKETING)

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A5498804

ITEM: 4
SUBJECT: HSRS MONTHLY ACTIVITY REPORT - APRIL 2019
AUTHOR: PRINCIPAL OFFICER (BUSINESS OPERATIONS)
DATE: 3 MAY 2019

EXECUTIVE SUMMARY

This is a joint report by the Manager, Strategic Policy and Systems and the Principal Officer (Business Operations) dated 3 May 2019 providing details on the monthly update of the activities of the Health, Security and Regulatory Services (HSRS) Department.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

There are no related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Managing growth and delivering key infrastructure
Caring for the community
Caring for the environment
Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

The HSRS Department is responsible for the management of compliance activities across the City. The attached HSRS Monthly Activity Report (Attachment 1) is for the month of April 2019. The data within the report is separated into two components:

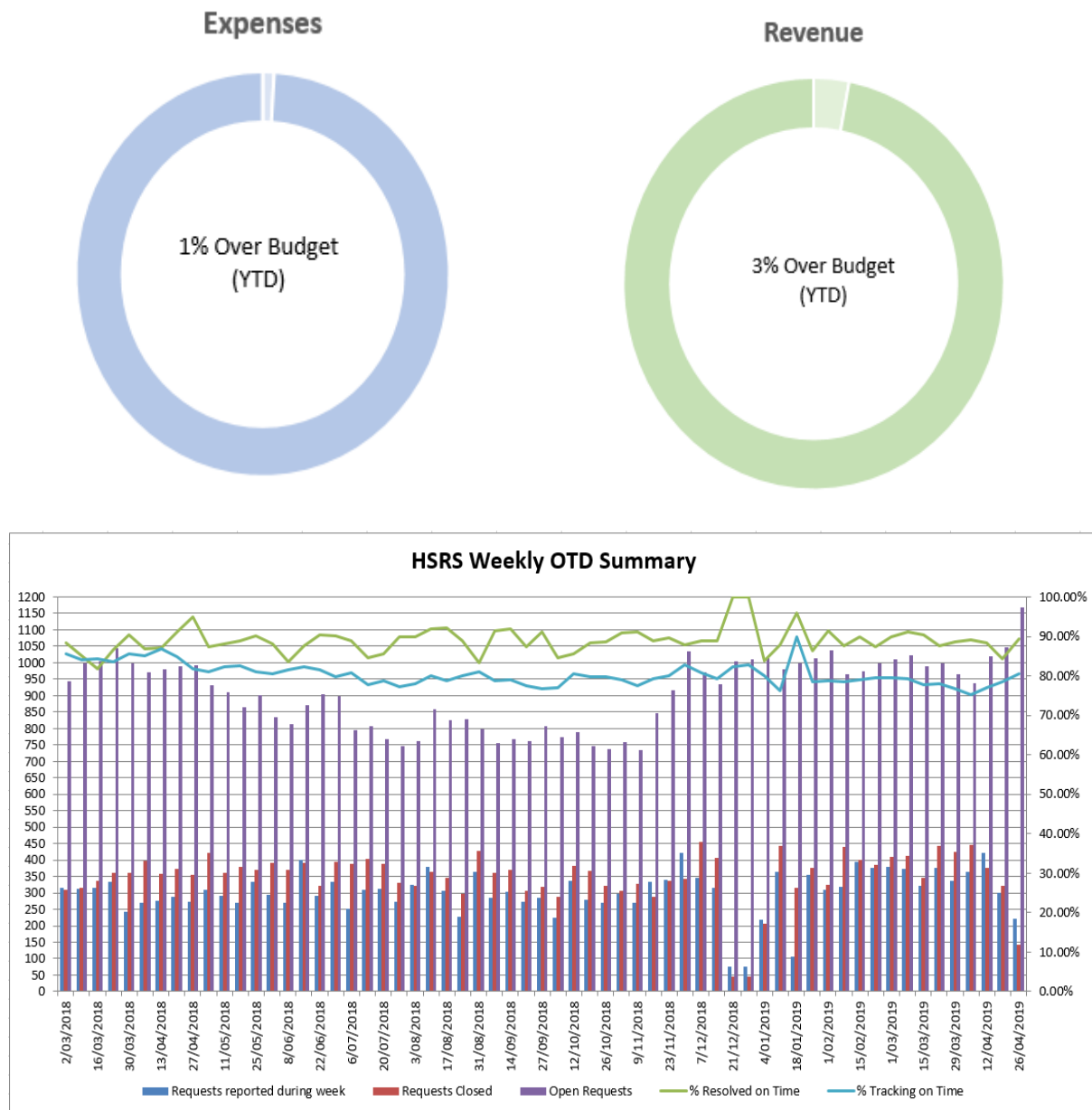
Compliance Delivery Status: Provides an update on service requests, infringements, warnings, prosecutions and appeals, licences, permits and design assessments approved in the month.

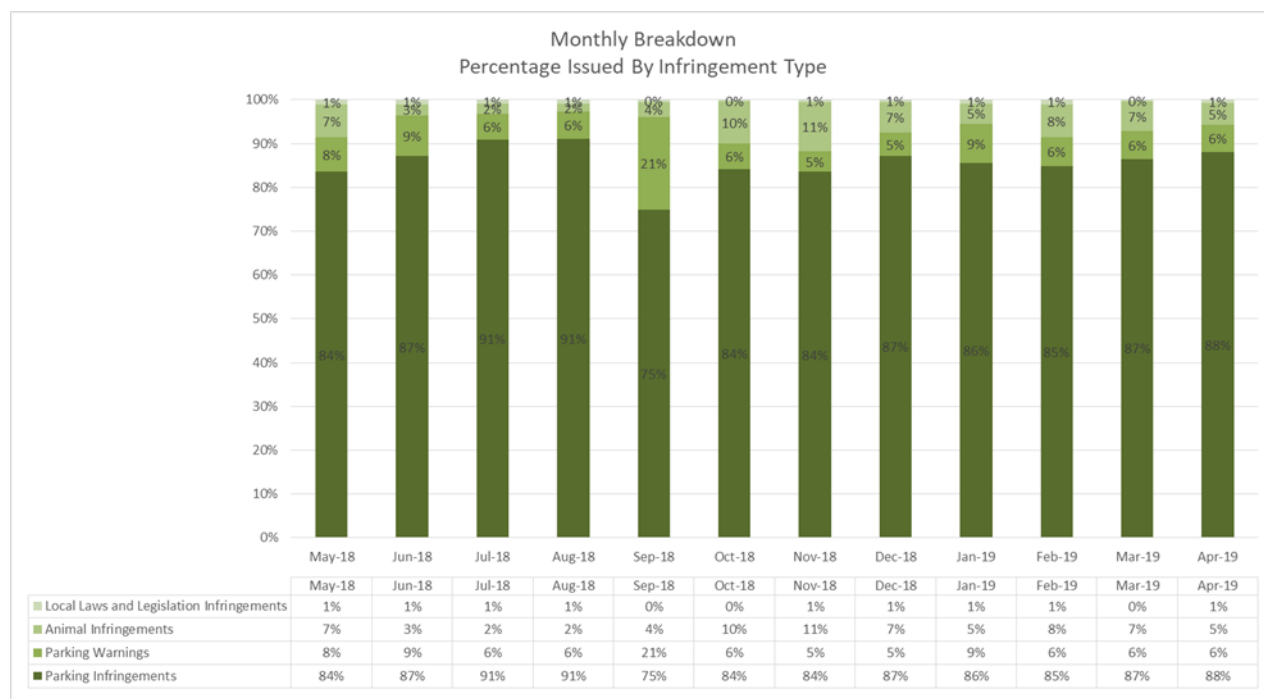
Other Program Delivery Status: Provides an update on other programs, such as the Immunisation Clinics, implementation of new laws, special events and any stakeholder engagement which may include the progress of projects for the HSRS Health and Amenity Plan for 2018–2019.

Performance Summary:

Below provides a summary the April results, full details are provided in Attachment 1.

HSRS remained under operational budget expenses and over revenue forecast in April for YTD.





FINANCIAL/RESOURCE IMPLICATIONS

There are no resourcing or budget implications.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications relating to this report.

LEGAL/POLICY BASIS

There are no legal/policy implications as a result of this report.

COMMUNITY AND OTHER CONSULTATION

The content of this report did not require any community consultation.

CONCLUSION

The HSRS Monthly Activity Report provides an update on compliance and other programs being delivered during the month with comparisons to previous periods.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- | | |
|----|---|
| 1. | Monthly Activity Report April 2019 - May 2019 ↓ |
|----|---|

Maree Walker

PRINCIPAL OFFICER (BUSINESS OPERATIONS)

I concur with the recommendations contained in this report.

Sean Madigan
CHIEF OPERATING OFFICER (HEALTH, SECURITY AND REGULATORY SERVICES)

“Together, we proudly enhance the quality of life for our community”

Health, Security and Regulatory Services

April 2019
MONTHLY ACTIVITY REPORT



ipswich.qld.gov.au



Table of Contents

Introduction.....	2
Compliance Delivery Status	3
Customer Service Requests	3
Service Request Type	6
Customer Service Requests (Highest Volumes) for each team/unit in April 2019	7
Penalty Infringement Notices (PINs) and Warnings	8
Prosecutions and Appeals	11
Infringement Review requests for April 2019	11
Licences, Permits and Design Assessments	13
Other Program Delivery Status	15
Systematic Inspection Program (Animal Registration)	15
Annual Regulated Dog Inspection Program	15
City-wide Database Updates (Animal Registration)	15
Immunisation Program	16
Eat Safe Program	17
School Safe Program	18
Other Regulated Activities-	19
Environment Health and Protection	19
Road Permits	20
Million Paws Walk.....	21
PetPEP Program.....	21
Cemeteries	22
Safe City.....	22
Graffiti Management and Prevention.....	23
Education, Marketing & Communication	24
Fees and Charges Detailed Review	25

Introduction

Council's Department of Health, Security and Regulatory Services (HSRS) is the lead agency in the Ipswich community for the design and delivery of policy and programs that develop and drive a safe and healthy community.

Health and safety can be linked to the majority of services and responsibilities undertaken by Ipswich City Council. Local Councils are no longer just known for the three R's – Roads, Rates and Rubbish. From ensuring children are safe during peak school pick up and drop off times, providing CCTV protection and coverage across the City all the way to guiding businesses on how they can safely prepare food in cafes and restaurants, health and safety is at the very cornerstone of what the community wants. Health and safety is also critical to new communities when they are developed, as it will foster active lifestyles, provide easy access to healthy foods, create streets that are safe to walk through and encourage positive relationships between neighbours that are free of nuisance.

This monthly activity report for **April 2019** provides a snap shot of compliance activities for specific activities, outputs and outcomes.

Compliance Delivery Status

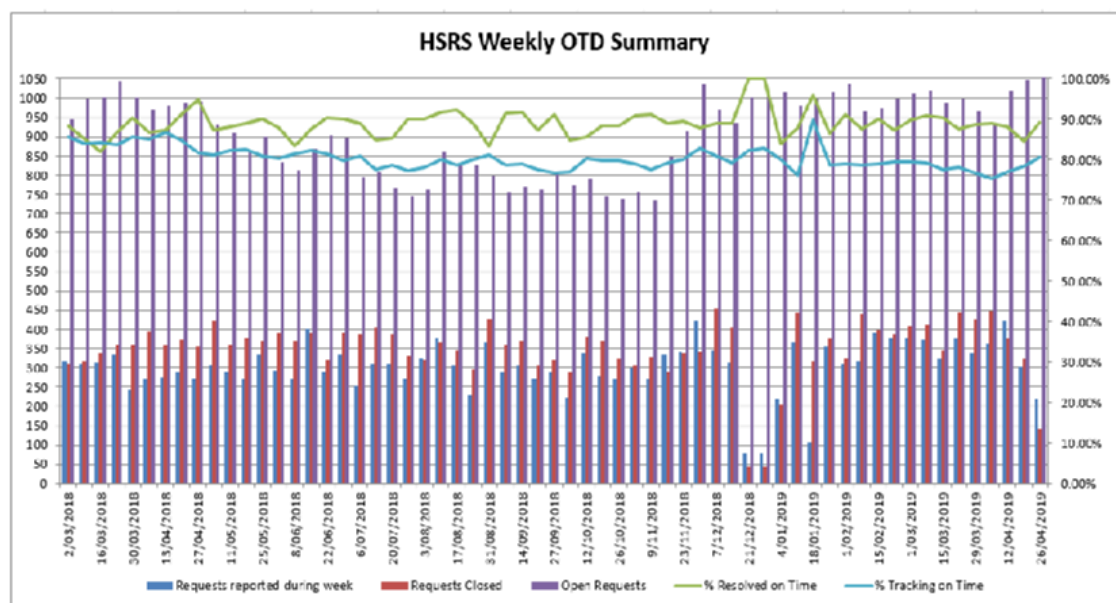
Customer Service Requests

The HSRS Department receives service requests from the community in relation to a diverse range of matters including but not limited to animal management, local laws, parking and environmental health. HSRS monitors the volumes and types of service request to identify trends and allocate resources accordingly to provide a high level of customer service to the community.

HSRS Weekly Compliance Activity - Ongoing

The below graph illustrates the week by week monitoring of customer service requests that are processed, investigated and resolved by HSRS staff. The Department continues to monitor the 85% target to resolve requests timeframe through allocating appropriate Council resources to respond to the needs of the community ensuring that the health, safety and wellbeing of the community are protected.

HSRS manage 75 service requests types, monitoring seasonal peaks for request management and proactive campaign planning. Seasonal peaks can include rainfall impacting sediment/erosion and overgrown properties and school terms and holidays impacting on programs including safe school parking.












Total requests actioned each month for HSRS

	MONTH	Total Customer Service Requests Created	Variance to previous month
Jan-17		1561	↑482
Feb-17		1403	↓158
Mar-17		1405	↑2
Apr-17		1197	↓208
May-17		1340	↑143
Jun-17		1388	↑48
Jul-17		1199	↓189
Aug-17		1581	↑382
Sep-17		1260	↓321
Oct-17		1233	↓27
Nov-17		1368	↑135
Dec-17		1129	↓239
Jan-18		1607	↑478
Feb-18		1431	↓176
Mar-18		1606	↑175
Apr-18		1394	↓212
May-18		1473	↑79
Jun-18		1469	↓4
Jul-18		1544	↑75
Aug-18		1728	↑184
Sep-18		1478	↓250
Oct-18		1622	↑144
Nov-18		1719	↑97
Dec-18		1251	↓468
Jan-19		1675	↑424
Feb-19		1662	↓13
Mar-19		1788	↑126
Apr-19		1605	↓183

Top 10: Customer Service Requests and Volumes for April 2019

The following dashboard highlights the top 10 service requests raised by customers for **April 2019** with variances from the previous month for HSRS officers to investigate. Service request numbers for the top 10 have remained relatively steady.

	Overgrown Private Property	115	Ranking	<table><tr><td>This Month</td></tr><tr><td>1</td></tr></table>	This Month	1	<table><tr><td>Last Month</td></tr><tr><td>4</td></tr></table>	Last Month	4
This Month									
1									
Last Month									
4									
	Roaming Dogs	102	Ranking	<table><tr><td>This Month</td></tr><tr><td>2</td></tr></table>	This Month	2	<table><tr><td>Last Month</td></tr><tr><td>1</td></tr></table>	Last Month	1
This Month									
2									
Last Month									
1									
	Illegal Parking on Footpath	69	Ranking	<table><tr><td>This Month</td></tr><tr><td>3</td></tr></table>	This Month	3	<table><tr><td>Last Month</td></tr><tr><td>3</td></tr></table>	Last Month	3
This Month									
3									
Last Month									
3									
	Dog Attack	63	Ranking	<table><tr><td>This Month</td></tr><tr><td>4</td></tr></table>	This Month	4	<table><tr><td>Last Month</td></tr><tr><td>6</td></tr></table>	Last Month	6
This Month									
4									
Last Month									
6									
	Collection of Impounded Dog	52	Ranking	<table><tr><td>This Month</td></tr><tr><td>5</td></tr></table>	This Month	5	<table><tr><td>Last Month</td></tr><tr><td>2</td></tr></table>	Last Month	2
This Month									
5									
Last Month									
2									
	Non-Standard Traffic Control Permit Application	52	Ranking	<table><tr><td>This Month</td></tr><tr><td>6</td></tr></table>	This Month	6	<table><tr><td>Last Month</td></tr><tr><td>9</td></tr></table>	Last Month	9
This Month									
6									
Last Month									
9									
	Unregistered Dog	48	Ranking	<table><tr><td>This Month</td></tr><tr><td>7</td></tr></table>	This Month	7	<table><tr><td>Last Month</td></tr><tr><td>5</td></tr></table>	Last Month	5
This Month									
7									
Last Month									
5									
	Dog Noise Nuisance	46	Ranking	<table><tr><td>This Month</td></tr><tr><td>8</td></tr></table>	This Month	8	<table><tr><td>Last Month</td></tr><tr><td>10</td></tr></table>	Last Month	10
This Month									
8									
Last Month									
10									
	Loan of Cat Trap	41	Ranking	<table><tr><td>This Month</td></tr><tr><td>9</td></tr></table>	This Month	9	<table><tr><td>Last Month</td></tr><tr><td>7</td></tr></table>	Last Month	7
This Month									
9									
Last Month									
7									
	Abandoned Vehicle	39	Ranking	<table><tr><td>This Month</td></tr><tr><td>10</td></tr></table>	This Month	10	<table><tr><td>Last Month</td></tr><tr><td>8</td></tr></table>	Last Month	8
This Month									
10									
Last Month									
8									

Top 10: Customer Service Requests and Volumes by Division for April 2019

The following table highlights the top 10 service requests raised by customers for **April 2019** by division

Service Request Type	Division									
	1	2	3	4	5	6	7	8	9	10
Overgrown Private Property	3	9	19	24	16	8	8	6	11	11
Roaming Dog	7	12	12	21	7	14	9	5	7	8
Illegal Parking on Footpath	9	5	6	7	6	5	4	3	17	7
Dog Attack	3	6	8	9	6	7	9	4	6	5
Collection of Impounded Dog	4	9	9	6	3	4	5	3	9	0
Non-Standard Traffic Control Permit Application	7	11	0	7	3	2	12	4	2	2
Unregistered Dog	3	2	6	9	2	4	3	6	10	3
Dog Noise Nuisance	3	5	8	6	5	1	3	6	7	2
Loan of Cat Trap	2	2	3	6	5	7	5	3	3	5
Abandoned Vehicle Compliance	1	6	6	6	2	6	1	1	10	0

Customer Service Requests (Highest Volumes) for each team/unit in April 2019

The following dashboard highlights the **top 2 service requests** raised by either external or internal customers for **April 2019** for each work area/unit within HSRS for officers to investigate including jobs that have been created by staff as a proactive program (see items marked **P**) or is an internal service request to Council (see items marked **I**)

(The below list is in alphabetical order by team)

ANIMAL MANAGEMENT

No.	Service Type	Total
1	Roaming Dog	102
2	Dog Attack	63

DEVELOPMENT COMPLIANCE

No.	Service Type	Total
1	Illegal Structure	15
2	Swimming Pool Compliance P	12

ENVIRONMENTAL HEALTH

No.	Service Type	Total
1	Food Hygiene	4
2	Food Permits/Licences	1

ENVIRONMENTAL PROTECTION

No.	Service Type	Total
1	Erosion Sediment Control – Field P	22
2	Erosion Sediment Control–Development P	11

LOCAL LAWS

No.	Service Type	Total
1	Overgrown Private Property	115
2	Abandoned Vehicle Compliance	39

PARKING

No.	Service Type	Total
1	Illegal Parking on Footpath	69
2	Illegal Parking in No Stopping Area	21

ROAD PERMITS

No.	Service Type	Total
1	Non-Standard Traffic Control Permit Application	52
2	Extension to Existing Permit	23

SAFE CITY & SECURITY

No.	Service Type	Total
1	Staff Resignations I	24
2	Swipe Card New/Replacement I	20

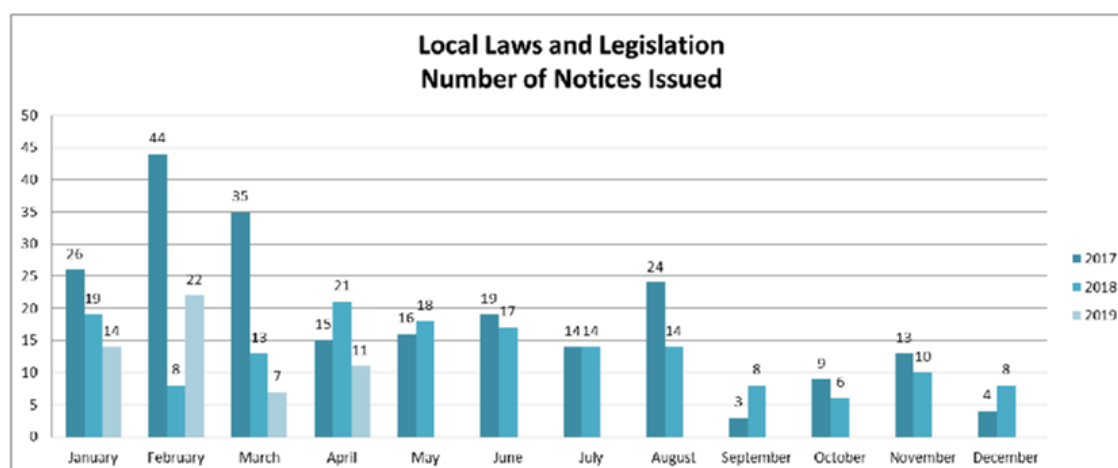
STRATEGIC POLICY AND SYSTEMS

No.	Service Type	Total
1	Temporary Parking Permit	39
2	Penalty Infringement Notices/Warnings Upload	19

Penalty Infringement Notices (PINs) and Warnings

Local Laws and Legislation – PINs Issued

The HSRS Department issues PIN's and where applicable warnings for a variety of offences under the Local Laws and the *Transport Operation Road Use Management Act*. HSRS issues PIN's and warnings in order to protect the health, safety and wellbeing of the community generally however these are used in conjunction with education and awareness programs to achieve positive outcomes. The Health and Amenity Plan focuses on community education to understand laws as well as be proactively raising awareness on how compliance can be achieved.

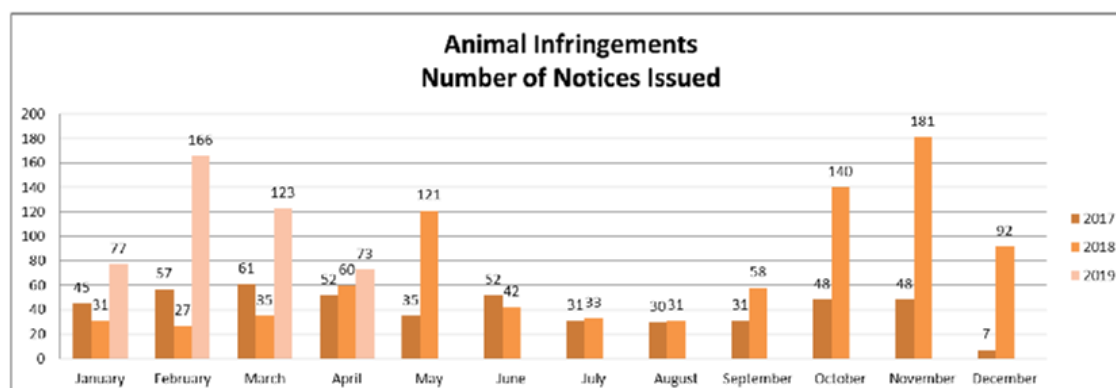


Previous 12 month period (May 2017 to April 2018) total = 163

Current 12 month period (May 2018 to April 2019) total = 149

Reductions overall can also be attributed to a commitment over many years to public education and in turn positive voluntary compliance outcomes.

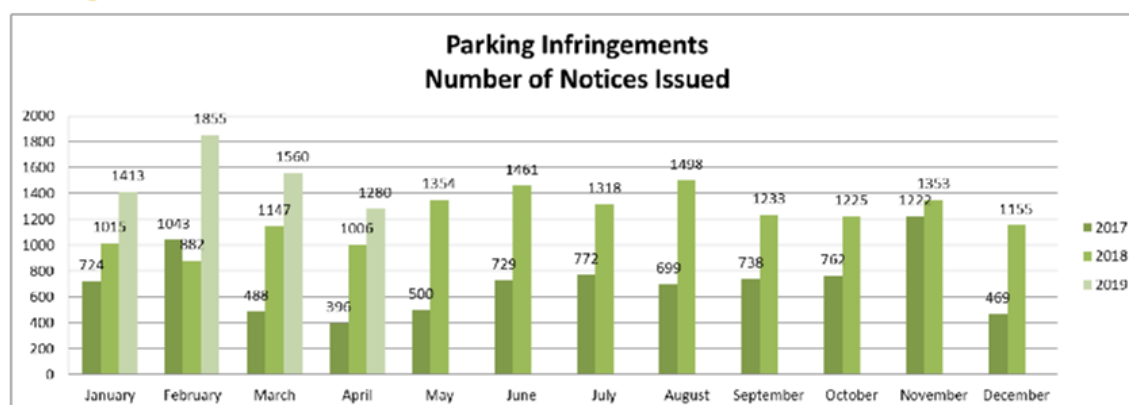
Animal Management – PINs Issued



Previous 12 month period (May 2017 to April 2018) total = 435

Current 12 month period (May 2018 to April 2019) total = 1,137

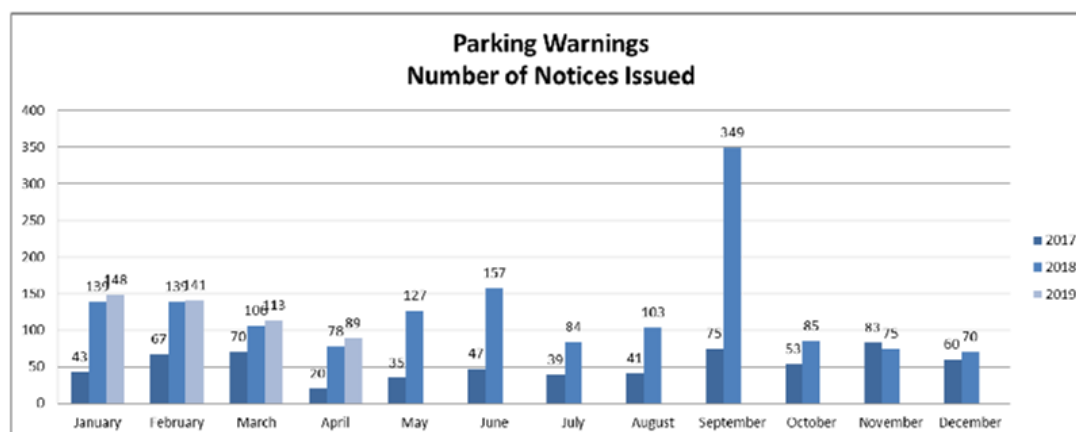
Parking – PINs Issued



Previous 12 month period (May 2017 to April 2018) total = 9,941

Current 12 month period (May 2018 to April 2019) total = 16,705

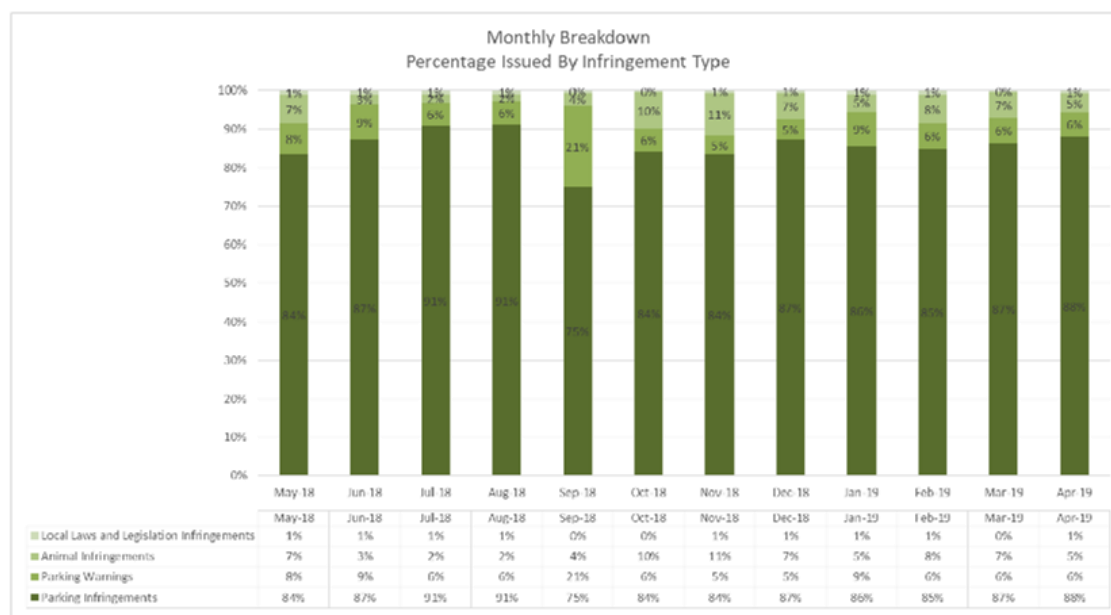
Parking – Warnings Issued



Previous 12 month period (May 2017 to April 2018) total = 895

Current 12 month period (May 2018 to April 2019) total = 1,541

The chart below shows a summary of total infringements and warnings for the current 12 month period (May 2018 to April 2019).



Prosecutions and Appeals

The HSRS Department completes investigations into compliance matters which range from complex environmental offences through to regulated parking breaches. The Investigations, Prosecutions and Training team compile briefs of evidence when persons elect to have infringements dealt with by a Magistrates Court. These briefs of evidence are presented to Council's Legal Branch. The matters are then considered by Council's Prosecution Panel to determine whether they should proceed to prosecution. The decision is based on the sufficiency of evidence and whether it is in the public interest to prosecute. The panel make a recommendation to the Chief Operating Officer HSRS who is responsible for making the final determination of the matter.

List of prosecutions and appeals as of 2 May 2019

<i>Current Register Status</i>	
Investigation (Brief in development)	7
Brief (with Legal Branch)	7
Court	5
TOTAL	19

Infringement Review requests for April 2019

A total of **305** requests for infringements to be reviewed were received in the month.

Development Compliance Contributions

The below table highlights the contributions to Council as a result of direct HSRS Development Compliance action. These figures are updated at the end of each quarter.

- The number of applications being received by Council as a result of HSRS compliance action has remained consistent for the past two years. (Making an application is only one way a customer can comply, most opt to cease their activity or remove/alter their structure)
- The Development Compliance Team issued more than double the number of infringements in 2018 (17) compared to 2017 (7). This is mainly due to taking a firmer approach to our compliance activities particularly with commercial and/or blatant offenders.

2018 Quarter	# of PINs Issued	Applications Submitted Following Compliance Investigation
2018 Jan-Mar	3	11
2018 Apr-Jun	3	5
2018 Jul-Sep	8	18
2018 Oct-Dec	3	17
2018 Year to Date	17	51
Total Service Requests Received 2018		693

2019 Quarter	# of PINs Issued	Applications Submitted Following Compliance Investigation
2019 Jan-Mar	4	35
2019 Apr-Jun (Quarter to date)	1	204*
2019 Jul-Sep		
2019 Oct-Dec		
2019 Year to Date	5	239
Total Service Requests Received 2019 to date.		377

**The increase in the number of applications lodged to date in the April-June quarter is largely due to HSRS Development Compliance Teams' action against one Private Building Certifier Company after identifying through the Pro-Active Swimming Pool Inspection Program their failure to comply with legislative requirements to submit building approvals to Council. As a result, lodgements are now being received for belated building approvals.*

- *Of the 204 applications submitted, 157 were for structures such as sheds, carports, patios, decks etc and 47 for swimming pools and spas.*

Pro-Active Swimming Pool Inspection Program

The Swimming Pool Inspection Program is in place to identify non-compliance of the safety requirements for residential swimming pools and barriers. Along with non-compliant pool barriers, the program has been identifying unapproved and unregistered swimming pools and spas. The program ensures any deficiencies in these requirements are rectified by the property owner. This will lead to an overall increase in compliance which will contribute to a reduction in risk of drowning for infants and young children within our community.

There are more than 8000 known swimming pools in the Ipswich local government area. Based on the data from the trial inspection program we know that one completed inspection takes 230 minutes on average.

During each inspection, customers are being asked if they have heard of the program and through what channels so we can better target our marketing campaign. Since the commencement of this practice in November 2018, we have found that one customer was aware of the program prior to our visit.

April

Total Site Visits	New Inspections Conducted	Re-Inspections Conducted	Formal Notices Issued	Other Action Required	SRs Closed due to achieving compliance
18	15	3	0	Verbal Directions	8

In April:

* 201 building approvals were submitted to Council after it was identified through the Pro-Active Swimming Pool Inspection Program that one Private Building Certifier Company was failing to comply with their legislative requirements to submit building approvals to Council.

* 7 swimming pools were found not registered with the QBCC.

Licences, Permits and Design Assessments

The HSRS Department approve a range of licences (commercial activities) and permits (non-commercial activities) under Council's local laws and State Legislation such as the *Food Act 2006*. Design Assessments are also carried out by HSRS to determine suitability and compliance with standards for fit-outs of various businesses, primarily food business, but also others such as public swimming pools, entertainment venues and high risk personal appearance services (HRPAS) such as tattoo studios. The below represent the licences, permits and design assessments approved by HSRS for February.

Licences/Permits

Licence/Permit Type	No. Issued April 2019
Accommodation Meals requires a Food Safety Program	
Baker / Patisserie	
Beverage Manufacturer / Bottler	
Cannery	
Cafe / Restaurant	5
Care Facility Meals	
Catering	
Child Care Centre Meals	
Delicatessen	
Domestic Dog Permit	2
Driveway Permits (Standard/Non-Standard)	4
Five Plus Cat Permit	1
Five Plus Dog Permit	
Food Manufacturer	
Food Shop	
Fruit & Vegetable Processing	
Heavy & Other Vehicle Parking Permit	
Horse Permit >2000m2 Residential (Standard)	
Hospital Meals	
Indoor Entertainment Venue	
Mobile Food Premises excluding Preparation	
Mobile Food Premises involving Preparation	
Outdoor Entertainment Venue/Arena	
Packer	
Personal Appearance – Tattooing and Body Piercing	
Public Swimming Pool Licence	
Supermarket	
Takeaway Food Premises	3
Temporary Entertainment Event	
Temporary Food Stall	
Temporary Food Stall (One Off Event)	12
Temporary Camping Licence	
Supermarket	1
Water Carrier	1
Total	29

Design Assessments

Application Type	Total Approved in April
Design Assessment Food Business	4
Design Assessment High Risk Personal Appearance Services	0

Food Safety Program Assessments

Application Type	Total Approved in April 2019
New FSP	0
Amended Food Safety Program	0
Restamped FSP	0

Other Program Delivery Status

Systematic Inspection Program (Animal Registration)

The Systematic Inspection Program to identify unregistered dogs and update Council's registration database is undertaken on an on-going basis in the suburbs of Ipswich.

The inspection program continued in March within Chuwar and Karalee.

Annual Regulated Dog Inspection Program

Each year, the Animal Management Branch inspects properties and confirms compliance with the Declared Dangerous and Menacing Dog keeping conditions imposed through the *Animal Management (Cats and Dogs) Act 2008*.

This program maintains the accuracy of Council's records and assists in proactively mitigating the risks posed by Dangerous and Menacing Dogs. There are currently 88 regulated dogs in Ipswich, with all inspections being completed.

There were no significant breaches of the regulated dog keeping conditions identified during the inspections.

City-wide Database Updates (Animal Registration)

The Animal Management Branch (the Branch) identified 9,852 animal registration records (individual animals) which have become orphaned within the registration database as a result of incomplete administrative updates, non-payment of fees or owners not advising Council when their animal moves/passes away.

The Branch has now completed the verification process.

Immunisation Program

Immunisation is a simple, safe and effective way of protecting against harmful diseases that can cause serious complications. The immunisation team is dedicated to providing an inexpensive, convenient immunisation service for all Ipswich residents. School clinics recommenced on 13 February 2019.

Ipswich City Community clinics are held at the following new locations for 2019:

Ipswich Library

2nd and 4th Tuesday on the month – 9am – 11am
2nd Thursday of the month – 3.30pm 6pm

Springfield Central Library

1st Tuesday of the month – 9am – 11am
4th Thursday of the month – 3.30pm – 5.30pm

Redbank Plains Community Centre

1st Wednesday of the month – 9am – 11am

April Clinics

Type	Individuals Treated	Immunisations Issued
Community Clinics	47	86
Schools (catch-ups)	13	19
School Clinics	458	687
Special Projects – Staff flu (seasonal flu vaccinations)	329	329

Eat Safe Program

The Eat Safe Program is a system where a licenced food business can receive a food star rating based on compliance with the Food Act 2006 and Food Safety Standards.

The objective of the voluntary Eat Safe program is to increase and reward compliance with the Food Act 2006 and Food Safety Standards which will in turn optimise service delivery. If a business calculates a 3 star or above rating they can opt-in to have their results publicly displayed.

The program was officially be launched on 15 October 2018.

Eat Safe Ipswich Inspections -

Month	Eat Safe Education Visits	Eat Safe Education Calls	Eat Safe Initial Audits	Reinspections for Non-Compliant Businesses
January 2018	24	67	0	0
Feb 2018	66	120	28	3
March 2018	80	135	67	16
April 2018	43	66	126	36
May 2018	110	133	117	62
June 2018	123	217	121	18
July 2018	19	30	115	32
August 2018	0	0	123	49
September 2018	0	0	58	48
October 2018	0	0	5	34
November 2018	0	0	7	31
December 2018	0	0	23	25
January 2019	0	0	34	28
February 2019	0	0	45	34
March 2019	0	0	54	45
April 2019	0	0	55	39

In addition to the above inspections, four (4) Prescribed Infringement Notices (PINS) were issued to food businesses due to repeated non-compliances with the requirements of the Food Standard Code.

School Safe Program

The Ipswich City Council School Safe Program promotes safe road travel and responsible parking habits, creating a safer environment for school children. For many years, Ipswich City Council Officers have assisted schools by being on site to regulate parking at schools however, it was found that as soon as the Officers left the area, illegal parking habits returned.

Commencing during the 2018 year, Ipswich City Council introduced the use of fixed, solar powered surveillance cameras at several schools to assist in improving traffic flow through regulated parking areas (e.g. loading zones, bus zones, no stopping areas, etc.) and have found the cameras to be very effective. The schools participating in the program during the second half of 2018 included Kruger, Bremer High, Silkstone, Raceview, Springfield Central and Redbank Plains State Schools.

Feedback from all of the schools prior to the end of 2018 was very positive with all reporting that traffic flow in the regulated areas had improved. Additionally, feedback from a school community survey released through the schools participating in the camera program is that over 60% of respondents would like the cameras installed permanently. 91% of the respondents to the survey were parents or guardians of school children.

Ipswich City Council has received 147 complaints during the 2018 year specifically in relation to illegal parking within school areas. From mid-August to the end of the 2018 school year, more than 1,000 parking infringements were issued for illegally parking at the schools participating in the program. The revenue raised through infringements is used to offset the cost of the camera program so that no costs are passed on to the school communities.

Council is monitoring regulated parking areas near the following schools as of Term 1, 2019:

- Woodcrest State College
- Woodlinks State School
- Bremer State High School
- Augusta State School
- St Mary's College
- St Edmund's College

Other Regulated Activities-

Environment Health and Protection

Conservation Park Patrols

HSRS undertake patrols in conservation estates on behalf of Council to monitor, detect and prevent illegal action such as 4WD and trail bikes and other activities including illegal dumping, damage to Council infrastructure, location identification of pest plants/animals and dogs on and off leash.

The focus on these activities is due to the risk of harm to wildlife and native plants; erosion issues; and the transportation of seeds around the estates and risk to recreational users (eg potential for UXOs). The desired outcome of the patrols is to provide a safe environment for lawful users; prevent and reduce impacts on flora; prevent and reduce damage to infrastructure (including gates and fencing); and reduced injuries and fatalities of wildlife.

These patrols are undertaken on a weekly basis (predominantly on weekends) with additional patrols carried out during peak periods (eg school holidays).

Environmental

HSRS investigates a range of Environmental issues including Erosion Sediment Control, Noise, Land Dust, and Contaminated Land. The focus for compliance is driven through building relationships with key officers across Council and externally (developers, contractors, builders and others).

The use of education to drive a change in behaviour is vital, with enforcement used as a last resort to help achieve compliance in line with the *Environmental Protection Act*.

HSRS work with entities such as QUU to attend to erosion and sediment concerns that may impact our waterways. This work contributes to raising the healthy waterways rating report card.

A lack of rain in early in 2019 has resulted in an increase in dust incidents whilst water contamination incidents were reduced.

Below is a summary of service requests undertaken in April:

Investigation Type	Volume
Noise - Business/Commercial	2
Land Dust - Business/Commercial	0
Commercial Use of Roads - Business	1
Erosion and Sediment Control - Total	9
Water Contamination	1
Total	

Erosion and Sediment Control

Increase erosion sediment control compliance can be seen on sites occupied by previously engaged companies and builders. This can be seen through the increase in compliant sites compared to the noncompliant actions undertaken by officers.

An increased awareness of ICC presence in areas of building and the need for ESC measures and potential actions for noncompliance can be seen within the building industry. This has been identified by Officers through discussion and engagement with both compliant and noncompliant builders within the various building areas in the City.

Current customer concerns relate to large scale development sites with dust leaving the site and impacting quality of life for nearby residents. Engagement and compliance inspections are currently being undertaken in relation to a number of sites throughout the City to ensure compliance with both the *Environmental Protection Act 1994* and any associated development conditions.

Road Permits

A Road Permit is required to carry out certain activities within road reserves in the Ipswich City Council (ICC) area. A road reserve is the area from property boundary to property boundary including the verges, footpaths, shoulders, traffic lanes, and median.

Permits are issued pursuant to the *Local Government Act 2009*. HSRS work with entities including the Department of Transport and Main Roads (DTMR) and QPS regarding the issuing of permits. HSRS also manage Road Permits for significant events.

Below shows the number of permit applications received and compliance inspections scheduled for April:

Permit Type	Volume
Non-standard traffic control permit application	52
Non-standard works on road permit application	15
Extension to existing permit	22
Road Permit Traffic Complaint	1
Standard traffic control permit application	19
Standard works on road permit application	4
TGS Inspection	0
Road Permit	1
Advice & Enquiry	0
First Reinstatement Inspection	3
Notification under annual permit	
Total	117

Million Paws Walk

Million Paws Walk

On Sunday 19 May 2019 Council will host the Ipswich Million Paws Walk held in Limestone Park, Ipswich. Council supports the walk to fight animal cruelty while raising awareness of responsible pet ownership and delivering a community event. There will be food vans, a band on stage, giveaways, lucky door prizes and a range of exhibitors. The event begins at 8.30am with the walk starting at 10.00am and the activities continuing after the walk until 12.00pm. It is a great day out for friends, family and dogs!

PetPEP Program

Council participate in the Australian Veterinary Association (AVA) Pets and People Education Program (PetPEP).

The program teaches pre-prep and primary school students, about the responsibilities associated with owning pets and safe behaviour around animals.

The program helps primary school teachers integrate responsible pet care messages into their classroom teaching, to teach our next generation about the responsibilities associated with owning animals and how to behave safely around them.

April visits:

School	Date	Grade	No. of Students	Suburb	Division
Staines Memorial College Kindergarten	Monday 1st April 2019	Pre-Prep	17	Redbank Plains	Division 9
Staines Memorial College Kindergarten	Tuesday 2nd April 2019	Pre-Prep	16	Redbank Plains	Division 9
Staines Memorial College Kindergarten	Friday 5th April 2019	Pre-Prep	11	Redbank Plains	Division 9

Cemeteries

Norwood Park Limited (Trading as Ipswich Cemeteries) provides death care services for Warrill Park, Ipswich General, Stone Quarry, Tallegalla and Haigslea cemeteries. Council still provides a functional role in management of the contract with Norwood Park, escalated enquiries/complaints, elements of conservation, and some maintenance and capital works.

Crypt Remediation Project

Ipswich City Council, in partnership with the University of Southern Queensland, is working to uncover the secrets of one of the state's first politicians, Joseph Fleming who, as discovered, is buried in a crypt at the Ipswich General Cemetery. Details of the significant find were first revealed by Council in December 2017 and investigations commenced in order to determine if it was possible to carry out the archaeological dig safely and inexpensively and restore the site for heritage purposes.

The crypt is the final resting place of Joseph Fleming and his wife Phoebe Fleming. Mr Fleming was a member of the first Queensland Parliament, representing West Moreton from 9 July 1860 until 3 November 1862 and again from 11 September 1866 until 2 July 1867.

On 10 October 2018 the location of the crypt was confirmed and the upper construction was exposed in preparation for hand excavation which occurred over the following weeks. The site has a 24/7 surveillance camera to provide security. Stonemasonry and other works are being carried out in line with significant heritage and cultural principles with full restoration of the crypt to be completed by 30 June this year.

Further details and updates on the project including photos can be found at www.ipswich.qld.gov.au

Safe City

The Ipswich City Council Safe City monitoring facility is centrally located in the CBD, operating seven days per week, twenty-four hours per day, with the ability to stream live video footage to the Queensland Police Service.

Safe City includes over three hundred public safety surveillance cameras across the Ipswich region. The monitoring facility often collaborates with a range of agencies in an effort to work hand-in-hand to assist in addressing strategies for community safety and policing. Such approaches include:

- Coordinating police response and emergency services to areas (within camera coverage) where an emergency response is required.
- Engaging with schools.
- Engaging with various businesses and community groups.
- Trained, licenced security operators who detect and respond to any incidents that may create a potential safety concern or endanger the community.

The Safe City Branch is also responsible for all matters relating to fire and security services at over 100 Council facilities and works closely with both internal and external stakeholders. This includes the management and maintenance of Councils master key system, access control and intrusion detection, corporate security cameras for the protection of Council facilities and assets, fire maintenance, emergency evacuation training and diagrams, security patrol and guard services.

Below is a summary of information from April:

Type	Volume
Image Reviews and Audits	26
Image Releases	19
Information Given to Police	93
Resulting Arrests as a Direct Result of Information Given to Police	17
Keys Issued	18
Swipe Cards Issued	63
General Evacuation and First Response Training Completed	54
Licence Plate Recognition (LPR) Activations - Police	85
Total number of offences observed	40

Graffiti Management and Prevention

The Graffiti Management and Prevention working group was established in 2018 with the aim of addressing increasing occurrences of graffiti and associated clean-up costs initially in the Riverview and Booval areas. The working group now addresses all areas of Ipswich and has representatives from numerous Council departments as well as external stakeholders such as the Queensland Police and Youth Justice.

Through departmental collaboration, regular reports are now provided to the Queensland Police to provide information and evidence of graffiti incidents. Community engagement surveys and events have also been commenced in "hot spot" areas to gather community feedback on ways to address graffiti and vandalism.

The working group have established a list of actions intended to be addressed by 2020 including a Council wide strategy on graffiti management and prevention.

Education, Marketing & Communication

Current Campaigns

Campaign Name	Target Audience	Related to HAP 18/19	Planning Stage	Currently Live	Completed during month
Immunisation Clinics 2019	Parents/caregivers of immunisation age children				✓
Dog Fencing and Cat Enclosure DIY videos and instruction sheets	Residents with roaming dogs and cats				✓
On leash Dog signage	Residents with dogs who visit Limestone Park	✓		✓	
Registration Rewards Project 2019/20	Residents who own dogs	✓	✓		
Swimming Pool Inspection Program	Swimming pool owners in Ipswich	✓		✓	
Illegal Dumping – Charity Bins	Residents in Ipswich	✓	✓		
HSRS Content review Project	All HSRS customer facing communication	✓		✓	
HSRS Fact Sheets	Residents in Ipswich. Relates to Content Review Project	✓		✓	
HSRS Forms	Residents in Ipswich. Relates to Content Review Project	✓		✓	
Keeping regulated dogs	Dog owners (dangerous and regulated dogs)		✓		
Million Paws Walk	Residents who own dogs			✓	
EHO Inspection Notes	Local Businesses				✓
HSRS Health and Amenity Plan	Residents in Ipswich	✓	✓		

Fees and Charges Detailed Review

As per previous monthly report - HSRS is conducting a detailed review of its fees and charges in alignment with the annual review prior to renewals being sent to ensure that the fees/charges are reflective of our current service levels. The review is complete with a report to be sent to the April Governance Committee.

Key Milestone	Status
Workload planning to ensure timeframe will be achievable	Completed
Background research of service delivery when fee/charge originally set	Completed
Review of relevant Legislation to ensure referenced sections are up to date	Completed
Review of Pricing methodology i.e. Full cost recovery vs. incentivised	Completed
Volume / demand analysis of previous financial years	Completed
Stakeholders consulted and fees consolidated to ensure clarity on fees applicable	Completed
Benchmarking of other Local Governments of service standards and fee/charge	Completed
Service Costing Analysis using time in motion studies	Completed
Service Standards and Competitive Neutrality for fees/charges beyond regulatory items	Completed
Product Pricing	Completed
Policy considerations	Completed
Tax treatment	Completed
Council approval	Report to go to April Committee
Implementation	Not Commenced





Ipswich City Council
45 Roderick Street
PO Box 191, Ipswich
QLD 4305, Australia

Tel (07) 3810 6666
Fax (07) 3810 6731
council@ipswich.qld.gov.au

Join us online on:

