



City of  
**Ipswich**

## **AGENDA**

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### **REGULATION ADVISORY COMMITTEE**

Thursday, 30 October 2025  
1:00 PM

Council Chambers, Level 8  
1 Nicholas Street, Ipswich

|                                                                                                     |                                                        |
|-----------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| <b><u>MEMBERS OF THE REGULATION ADVISORY COMMITTEE</u></b>                                          |                                                        |
| Councillor Paul Tully ( <b>Chairperson</b> )<br>Councillor Jim Madden ( <b>Deputy Chairperson</b> ) | Councillor Marnie Doyle<br>Councillor Andrew Antonioli |

## REGULATION ADVISORY COMMITTEE AGENDA

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\*\* Item includes confidential papers

**REGULATION ADVISORY COMMITTEE NO. 2025(03)**

**30 OCTOBER 2025**

AGENDA

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**BUSINESS OUTSTANDING**

**CONFIRMATION OF MINUTES**

1. CONFIRMATION OF MINUTES OF THE REGULATION ADVISORY COMMITTEE NO. 2025(03) OF 21 AUGUST 2025

**RECOMMENDATION**

That the minutes of the Regulation Advisory Committee held on 21 August 2025 be confirmed.

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**OFFICERS' REPORTS**

2. LOCAL LAW REVIEW WORKSHOP

This is a report providing an outline of an upcoming workshop for the Local Law Review (*Strategic Regulation Project: Step 3 Local Law Review*) to be held on 24 November 2025.

**RECOMMENDATION**

That the report be received and the contents noted.

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3. NEXT MEETING

The next meeting is scheduled to be confirmed.

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4. GENERAL DISCUSSION (within the purpose and scope of the committee)
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**REGULATION ADVISORY COMMITTEE NO. 2025(03)**

**21 AUGUST 2025**

**MINUTES**

**ATTENDANCE:**

Councillor Paul Tully (Chairperson); Councillors Jim Madden (Deputy Chairperson), Marnie Doyle, Andrew Antonioli and David Martin (Observer)

**APOLOGIES:**

Nil

**OFFICERS' ATTENDANCE:**

Sonia Cooper (Chief Executive Officer), Allison Ferres-MacDonald (Acting Manager, General Counsel, Legal), Matt Smith (General Manager, Corporate Services), Brett Davey (General Manager, Planning and Regulatory Services), Alisha Connaughton (Manager, Compliance), Barbara Dart (Principal Officer, Governance), Wade Wilson (Executive Services Manager), Kylie Curley (Acting Council Liaison Officer)

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

**BUSINESS OUTSTANDING**

Nil

**CONFIRMATION OF MINUTES**

1. **CONFIRMATION OF MINUTES OF THE REGULATION ADVISORY COMMITTEE NO. 2025(02) OF 5 JUNE 2025**

**RECOMMENDATION**

**That the minutes of the Regulation Advisory Committee held on 5 June 2025 be confirmed.**

## **OFFICERS' REPORTS**

### **2. STRATEGIC REGULATION PROJECT - STEP 1 POLICY (CONSULTATION OUTCOMES)**

This is a report concerning the Strategic Regulation Project, specifically Step 1 which involves updating Council's current Compliance and Enforcement Policy to be more holistic on what Council's position on regulation is. Targeted consultation has been undertaken, and this report provides the outcomes of that consultation and next steps.

### **RECOMMENDATION**

- A. That the report be received and the contents noted.
- B. That the current Compliance and Enforcement Policy (Attachment 1) be amended to be more holistic about regulation with a risk-based approach and renamed to 'Regulation Policy'.
- C. That in respect of Recommendation B, the draft 'Regulation Policy' be forwarded to all Councillors and key staff for feedback, and a final draft be forwarded to a future Regulation Advisory Committee meeting for consideration.

The committee discussed the naming of the proposed amended policy and compressed Recommendations B and C noting that feedback would be sought and an updated policy forwarded to a future Regulation Advisory Committee.

### **RECOMMENDATION**

- A. That the report be received and the contents noted.**
- B. That the current Compliance and Enforcement Policy (Attachment 1) be amended and the draft be forwarded to all Councillors and key staff for feedback, and a final draft be forwarded to a future Regulation Advisory Committee meeting for consideration.**

### **Attachments**

- 1. Compliance and Enforcement Policy

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### **3. STRATEGIC REGULATION PROJECT - STEP 2 - LOCAL LAW MAKING PROCESS**

This is a report concerning Step 2 of the Strategic Regulation Project the process for making local laws in line with the requirements of the *Local Government Act 2009*. The report highlights that the current policy can be repealed as it is not legislatively required and is set out like a process. An improved draft process is

provided for feedback so that it can be finalised and commence on 1 December 2025.

The committee agreed to amend Recommendation B by replacing the word 'Council' with the words 'Councillors and officers'.

#### RECOMMENDATION

- A. **That Council repeal the "Local Law-Making Policy" effective as of 30 November 2025 (Attachment 1 of this report).**
- B. **That Councillors and officers provide feedback on the draft process (Attachment 2 of this report) by 1 November 2025 so that the draft process can be finalised and approved by the Chief Executive Officer for commencement on 1 December 2025.**

#### Attachments

- 1. Current Local Law Making Policy
- 2. Draft Local Law Making Process

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#### 4. STRATEGIC REGULATION PROJECT - STEP 3 LOCAL LAW REVIEW ESTIMATED TIMEFRAMES

This is a report concerning a request from the Regulation Advisory Committee to review the timeline of the local law review with a view to compressing the estimated completion time. Negotiable and not negotiable tasks have been identified with three options provided for discussion, along with the recommendation of Council officers preferred option, Option 2, which comprises of:

- Reduction of 2 weeks for community consultation in phase 3 (from 6 weeks down to 4 weeks)
- Reduction of Phase 5 (Drafting) from 6 months down to 5 months.
- **Total reduction of one month and 2 weeks**
- **Estimated completion date of March 2027.**
  - This would result in the final report for consideration of the final laws occurring early March at a Regulation Advisory Committee meeting and subsequent Finance and Governance Committee and Ordinary Council meetings.
  - Acknowledgement of the risks identified in this report for reducing drafting time.

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RECOMMENDATION

- A. **That the report be received and the contents noted.**
- B. **That Option 2 of the report be approved as the preferred option for compressing the estimated completion time for the Local Law Review.**
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5. STRATEGIC REGULATION PROJECT - STEP 3 LOCAL LAW REVIEW SURVEY OUTCOMES (INTERNAL)

This is a report providing an update on a recent internal survey of staff and Councillors for the *Strategic Regulation Project: Step 3 Local Law Review*. The report documents the high-level key themes that have been derived from the submissions received. Further meetings/workshops will be held to progress outcomes of the survey.

RECOMMENDATION

**That the report be received and the contents noted.**

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6. NEXT MEETING

The next meeting is to be advised.

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7. GENERAL DISCUSSION (within the purpose and scope of the committee)

The committee discussed regulatory matters relating to:

- Homelessness and rough sleepers
- Unregistered cars
- Squatters
- Unmade Road Reserves

Councillor Paul Tully (Chairperson) raised the issue of access to unmade road reserves and to the Notice of Motion he moved at the 30 April 2025 Council meeting in relation to unlocking of barriers across road reserves.

**Action: Chief Executive Officer to follow up on action.**

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PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.31 am.

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The meeting closed at 11.07 am.

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Doc ID No: A12127836

ITEM: 2  
SUBJECT: LOCAL LAW REVIEW WORKSHOP  
AUTHOR: PRINCIPAL OFFICER (GOVERNANCE)  
DATE: 15 OCTOBER 2025

### **EXECUTIVE SUMMARY**

This is a report providing an outline of an upcoming workshop for the Local Law Review (*Strategic Regulation Project: Step 3 Local Law Review*) to be held on 24 November 2025.

### **RECOMMENDATION/S**

**That the report be received and the contents noted.**

### **RELATED PARTIES**

There are no known conflicts of interest at the time of writing.

### **IFUTURE THEME**

A Trusted and Leading Organisation

### **PURPOSE OF REPORT/BACKGROUND**

As part of phase 1 of the Local Law Review a survey was undertaken with all staff and all Councillors. The survey period was from 12 May to 9 June 2025. A report on the high level outcomes was provided to the 21 August 2025 meeting of the Regulation Advisory Committee.

As documented in that report, there were 169 issues identified in the survey to be discussed in more details with staff. For the 169 issues, there were many that were duplicated. To help progress, the issues have been streamlined down to 67 unique topics. Over 23 meetings involving over 50 staff across council have been undertaken and a workshop has been arranged to share this information with Councillors. Clear objectives and outcomes for the workshop have been established as per the below.

#### Workshop Objectives

The objective of the workshop is to discuss the items proposed to continue in the local law review and the community consultation process to occur in early 2026.

Prior to the workshop the below package of information will be provided to the Councillors:

- the background and outcomes of internal consultation to date;
- the topics proposed to progress in the local law review;
- the topics proposed to not continue in the review;
- Of the topics proposed to progress, identification of those that would go out for community consultation (early 2026) before any drafting of laws commences; and
- information about the proposed community consultation process.

#### Workshop Outcome

Councillor support at the workshop\* of:

1. Topics to progress in the local law review; and
2. Topics to go out for community consultation in early 2026.

*\*It is essential that the outcome is achieved at the workshop to ensure current estimated timeframes for the review can be achieved.*

#### Workshop Attendees

In addition to Councillors, the CEO and General Managers, and project team there will be a number of key staff attending the workshop to assist should there be any technical information needed as topics are discussed and to help realise the workshop outcome.

#### Topics Proposed to Progress in the Review

Of the topics proposed to progress in the local law review (approx. 39), these have been categorised as follows for discussion at the workshop:

- Reduction in up front regulation & red tape (enforcement can still occur)
- Remove all together from local laws (Council won't regulate at all)
- Increase in regulation or new items to include (matters Council does not currently regulate)
- Key policy changes/ Key inclusions (for matters Council already regulates either in a local law or with other legislation)
- Minor changes - required for clarity / ease of understanding; or updating conditions on existing permits etc

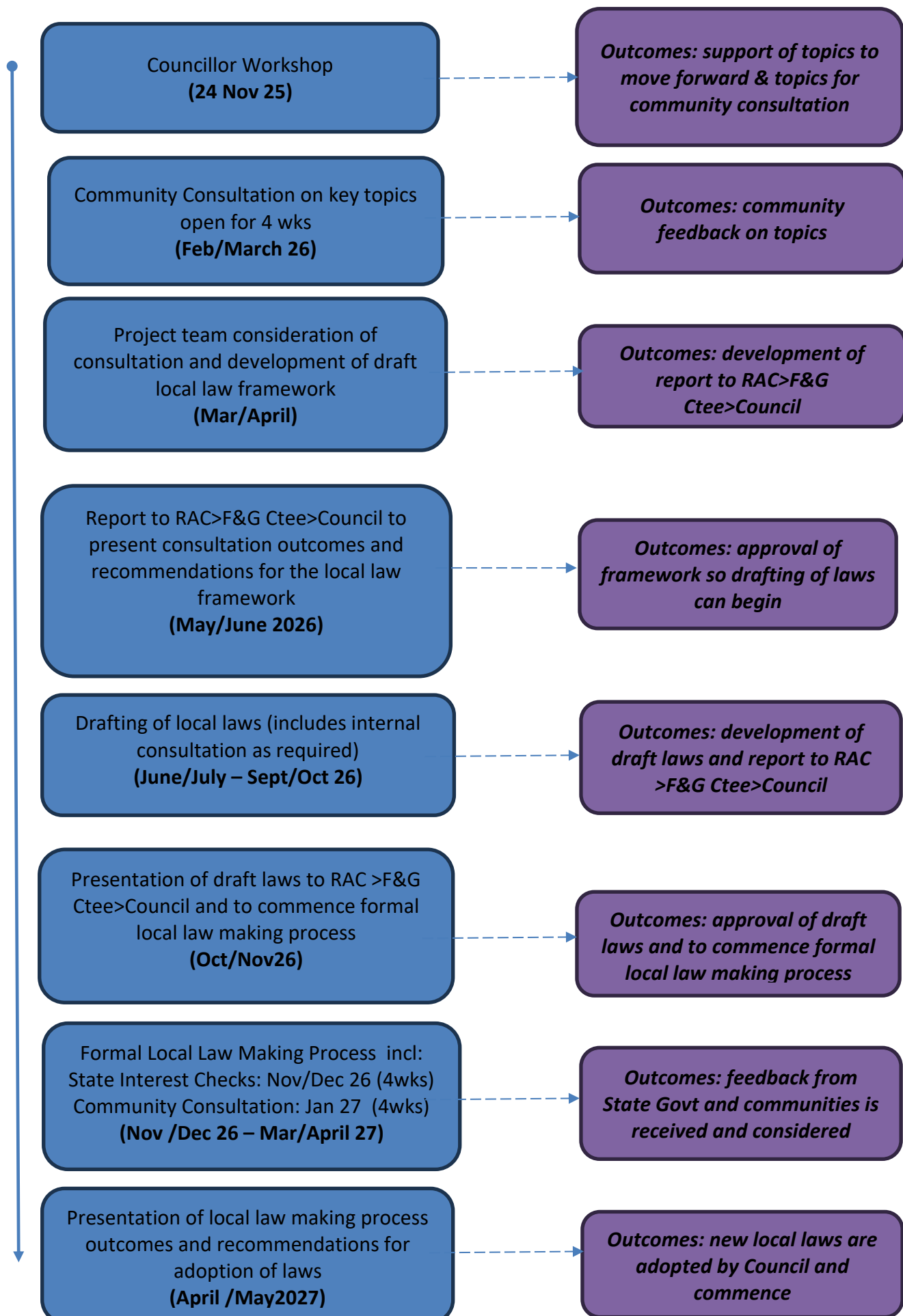
#### Consultation Early 2026

With the key changes being proposed with the local laws it will be good to understand what the community thinks on some key changes before Council drafts any laws as drafting is an intensive process in terms of resourcing and costs.

It is proposed to do community consultation early in 2026 on all of the topics that will be proposed to go forward except for the topics categorised as minor changes.

#### Estimated Timeframes

The estimated timeframes are presented in the diagram on the following page. It needs to be noted that during the formal local law making process there could be factors out of our control that could extend timeframes (eg feedback received during State Interest Checks, community consultation and anti-competitive checks that requires amendments to the draft laws).



## LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:

*Local Government Act 2009*

*Local Government Regulation 2012*

## POLICY IMPLICATIONS

The local law review will have policy implications however the specific implications will not be known until a later

## RISK MANAGEMENT IMPLICATIONS

Risks will be managed and mitigated within the project's governance arrangements.

## FINANCIAL/RESOURCE IMPLICATIONS

Most of the Strategic Regulation Project will be undertaken 'in house' with two (2) dedicated full-time equivalents (FTE). Anticipated whole of life costs for the Strategic Regulation Project are \$350k plus two (2) FTEs. The \$350k is for Step 3 (Local Law Review) and involves costs for external legal services, along with some advertising and promotion costs for draft law consultation. The costs will be incurred during the 2025-2026 and 2026-2027 years.

## COMMUNITY AND OTHER CONSULTATION

This report documents details of an upcoming workshop with Councillors and staff that has been derived from submissions received from an internal survey of all staff and Councillors and additional meetings.

## CONCLUSION

A workshop will be held with Councillors and staff to progress the local law review and determine what topics will progress in the review and those topics that community consultation will be sought on.

## HUMAN RIGHTS IMPLICATIONS

|                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| HUMAN RIGHTS IMPACTS                                                                                                                                                                                            |
| RECEIVE AND NOTE REPORT                                                                                                                                                                                         |
| The Recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights. |

Barbara Dart  
**PRINCIPAL OFFICER (GOVERNANCE)**

I concur with the recommendations contained in this report.

Matt Smith  
**GENERAL MANAGER (CORPORATE SERVICES)**

***“Together, we proudly enhance the quality of life for our community”***