



City of  
**Ipswich**

## **AGENDA**

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# **COUNCIL MEETING**

Thursday, 25 September 2025  
at 9:00 AM

Council Chambers, Level 8  
1 Nicholas Street, Ipswich

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**SONIA COOPER**  
**Chief Executive Officer**



**BUSINESS**

1. OPENING OF MEETING:
2. WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:
3. OPENING PRAYER:  
  
Pastor Peter Clarke – Beacon Baptist Church
4. APOLOGIES AND LEAVE OF ABSENCE:
5. CONDOLENCES:
6. TRIBUTES:
7. PRESENTATION OF PETITIONS:
8. PRESENTATIONS AND DEPUTATIONS:  
  
Mayor Teresa Harding –
  - Prayer for Peace - 33rd Prayer for Peace speech by Nerima Mayor Akio Maekawa (Ipswich's Japanese sister city) and 2025 Prayer for Peace letter from Mayor Harding to Mayor of Nerima City  
Mayor Teresa Harding –
  - The Urban Developer Awards: Development of the Year – Urban Regeneration awarded to Ipswich City Council for the Nicholas Street Precinct
9. PUBLIC PARTICIPATION:
10. MATTERS OF PUBLIC INTEREST:
11. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA:
12. CONFIRMATION OF MINUTES:
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**UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING**

**28 AUGUST 2025**

Held in the Council Chambers, Administration Building  
1 Nicholas Street, Ipswich

The meeting commenced at 9.01 am

**1. ATTENDANCE AT COMMENCEMENT**

Mayor Teresa Harding (Chairperson); Councillors Pye Augustine, Deputy Mayor Nicole Jonic, Paul Tully, Marnie Doyle, Andrew Antoniolli, David Martin and Jim Madden

**2. WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY**

Mayor Teresa Harding (Chairperson) delivered the Acknowledgement of Country

**3. OPENING PRAYER**

Pastor Matt Anstey – Kruger Baptist Church

**4. APOLOGIES AND LEAVE OF ABSENCE**

Nil

**5. CONDOLENCES**

Nil

**6. TRIBUTES**

Nil

**7. PRESENTATION OF PETITIONS**

**7.1**

**PETITION - DECLARE  
A CLIMATE  
EMERGENCY**

**RESOLUTION C2025/00/541**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Jim Madden:

**That the petition be received and referred to the  
relevant Council department for investigation and a  
report back to the appropriate committee meeting.**

AFFIRMATIVE  
Councillors:  
Harding  
Augustine

NEGATIVE  
Councillors:  
Nil

Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

The motion was put and carried.

**8. PRESENTATIONS AND DEPUTATIONS**

Nil

**9. PUBLIC PARTICIPATION**

**PUBLIC  
PARTICIPATION**

Jane Cochrane and Val Wheatley (Ipswich Climate Action Group) presented a public participation matter in relation to Declaring a Climate Emergency in support of the petition submitted at Item 7.1.

**RESOLUTION C2025/00/542**

Moved by Mayor Teresa Harding:

Seconded by Councillor Jim Madden:

**That the public participation matter – Declare a Climate Emergency - be received and referred to the relevant committee in line with the petition submitted at Item 7.1.**

**AFFIRMATIVE**

Councillors:

Harding  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**10. MATTERS OF PUBLIC INTEREST**

**FEDERAL ECONOMIC  
REFORM  
ROUNDTABLE  
SUBMISSION**

Deputy Mayor Nicole Jonic acknowledged the recommendations made toward the Federal Economic Reform Roundtable.

**11. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

At 9.21 am Councillor Jacob Madsen arrived at the meeting room.

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor David Martin informed the meeting that he has a declarable conflict of interest in Item 2 of Item 15.4 of the Economic and Cultural Development Committee titled Major Community Event Sponsorship – Brassall Christmas in the Park.

The nature of the interest is that Councillor David Martin used to be a volunteer member of the Brassall Christmas in the Park committee.

Councillor David Martin invited the other councillors to determine if he can continue to participate in the decision process.

It was moved by Mayor Teresa Harding and seconded by Councillor Paul Tully that Councillor David Martin may participate in the meeting in relation to the matter, including by voting on the matter because there is no personal or financial benefit to the councillor and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Councillor David Martin may participate in the meeting in relation to the matter, including by voting on the matter.

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Augustine

Jonic

Tully

Doyle

Antoniolli

Madden

**NEGATIVE**

Councillors:

Councillor David Martin did not take part in the vote on this matter.

The motion was put and carried.

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Andrew Antoniolli informed the meeting that he has a declarable conflict of interest in Item 2 of Item 15.4 of the Economic and Cultural Development Committee titled Major Community Event Sponsorship – Brassall Christmas in the Park.

The nature of the interest is that he was previously a volunteer at the Brassall Christmas in the Park event.

Councillor Andrew Antoniolli invited the other councillors to determine if he can continue to participate in the decision process.

It was moved by Mayor Teresa Harding and seconded by Councillor Jim Madden that Councillor Andrew Antoniolli may participate in the meeting in relation to the matter, including by voting on the matter because there is no personal or financial benefit to the councillor and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Councillor Andrew Antoniolli may participate in the meeting in relation to the matter, including by voting on the matter.

AFFIRMATIVE

Councillors:

Harding

Madsen

Augustine

Jonic

Tully

Doyle

Martin

Madden

NEGATIVE

Councillors:

Councillor Andrew Antoniolli did not take part in the vote on this matter.

The motion was put and carried.

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## 12. CONFIRMATION OF MINUTES

### 12.1

#### CONFIRMATION OF MINUTES OF ORDINARY MEETING

#### RESOLUTION C2025/00/543

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

**That the Minutes of the Ordinary Meeting held on  
30 July 2025 be confirmed.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Augustine

Jonic

Tully

Doyle

Antoniolli

Martin

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**13. MAYORAL MINUTE**

Nil

**14. BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING ON THE TABLE TO BE DEALT WITH**

Nil

**15. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS**

**15.1**

**REPORT OF  
INFRASTRUCTURE,  
PLANNING AND  
ASSETS COMMITTEE  
NO. 2025(07) OF 19  
AUGUST 2025**

**RESOLUTION C2025/00/544**

Moved by Councillor Andrew Antoniolli:

Seconded by Councillor Jim Madden:

**That Council adopt the recommendations of the  
Infrastructure, Planning and Assets Committee  
No. 2025(07) of 19 August 2025.**

At 9.29 am Councillor Jim Madden left the meeting room.

At 9.30 am Councillor Jim Madden returned to the meeting room.

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Augustine

Jonic

Tully

Doyle

Antoniolli

Martin

**NEGATIVE**

Councillors:

Nil

Madden

The motion was put and carried.

This block motion adopts all items of the Infrastructure, Planning and Assets Committee No. 2025(07) of 19 August 2025, as listed below, as resolutions of Council:

**INFRASTRUCTURE,  
PLANNING AND  
ASSETS COMMITTEE -  
ITEM 1**

**RECOMMENDATION**

That the minutes of the Infrastructure, Planning and Assets Committee held on 22 July 2025 be confirmed.

CONFIRMATION OF  
MINUTES OF THE  
INFRASTRUCTURE,  
PLANNING AND  
ASSETS COMMITTEE  
NO. 2025(06) OF 22  
JULY 2025

**INFRASTRUCTURE,  
PLANNING AND  
ASSETS COMMITTEE  
– ITEM 2**

**RECOMMENDATION**

That Council approve the iGO Ipswich Transport Strategy 2025 Summary Report and the iGO Ipswich Transport Strategy 2025 Technical Report.

IGO IPSWICH  
TRANSPORT  
STRATEGY 2025

**INFRASTRUCTURE,  
PLANNING AND  
ASSETS COMMITTEE  
– ITEM 3**

**RECOMMENDATION**

- A. That the report be received and the contents noted.
- B. That Council approve the application for a Personal Tribute to commemorate the late Mrs Doris Jeffrey.

PERSONAL TRIBUTES  
IN COUNCIL'S OPEN  
SPACE AND ROAD  
NETWORK -  
ASSESSMENT OF  
APPLICATION FOR  
MRS DORIS JEFFREY

**INFRASTRUCTURE,  
PLANNING AND  
ASSETS COMMITTEE  
– ITEM 4**

**RECOMMENDATION**

That the report on capital delivery by the Asset and Infrastructure Services Department for the month of June 2025 be received and the contents noted.

ASSET AND  
INFRASTRUCTURE  
SERVICES  
DEPARTMENT  
CAPITAL DELIVERY  
REPORT JUNE 2025

**INFRASTRUCTURE,  
PLANNING AND  
ASSETS COMMITTEE  
– ITEM 5**

RECOMMENDATION

That the Planning and Environment Court Action status report be received and the contents noted.

PLANNING AND  
ENVIRONMENT  
COURT ACTION  
STATUS REPORT

**INFRASTRUCTURE,  
PLANNING AND  
ASSETS COMMITTEE  
– ITEM 6**

RECOMMENDATION

That the Exercise of Delegation report for the period 1 July 2025 to 29 July 2025 be received and the contents noted.

EXERCISE OF  
DELEGATION REPORT

**15.2  
REPORT OF FINANCE  
AND GOVERNANCE  
COMMITTEE NO.  
2025(07) OF 19  
AUGUST 2025**

RECOMMENDATION

Moved by Councillor Paul Tully:  
Seconded by Deputy Mayor Nicole Jonic:

That Council adopt the recommendations of the Finance and Governance Committee No. 2025(07) of 19 August 2025.

Councillor Paul Tully proposed an amendment to the Recommendation as follows:

That Council adopt the recommendations of the Finance and Governance Committee No. 2025(07) of 19 August 2025 subject to the following amendments:

Item 7 titled Terms of Reference – Annual Review, deletion of the word ‘Attachment 2’ and insertion of the word ‘as tabled’ which includes the amendments as follows:

1. Page 1 – Addition of reference to Multicultural Advisory Committee

2. Page 5 – Removal of the word ‘standing’ to make clearer that it also applies to advisory committees
3. Page 7 – Replacement of ‘councillors’ with ‘members’
4. Page 16 – Placeholder inserted for Multicultural Advisory Committee Annexure once adopted.

The seconder agreed to the proposed amendment.

**RESOLUTION C2025/00/545**

Moved by Councillor Paul Tully:

Seconded by Deputy Mayor Nicole Jonic:

**That Council adopt the recommendations of the Finance and Governance Committee No. 2025(07) of 19 August 2025 subject to the following amendment:**

**Item 7 titled Terms of Reference – Annual Review, deletion of the word ‘Attachment 2’ and insertion of the word ‘as tabled’ which includes the amendments as follows:**

1. **Page 1 – Addition of reference to Multicultural Advisory Committee**
2. **Page 5 – Removal of the word ‘standing’ to make clearer that it also applies to advisory committees**
3. **Page 7 – Replacement of ‘councillors’ with ‘members’**
4. **Page 16 – Placeholder inserted for Multicultural Advisory Committee Annexure once adopted.**

**AFFIRMATIVE**

Councillors:

Harding  
Madsen  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

**NEGATIVE**

Councillors:

Nil



The motion was put and carried.

Attachments

1. Updated Revised Ipswich City Council Terms of Reference - tabled at the meeting

This block motion adopts all items of the Finance and Governance Committee No. 2025(07) of 19 August 2025, as listed below, as resolutions of Council:

**FINANCE AND  
GOVERNANCE**

**COMMITTEE – ITEM 1**

PROPOSED DISPOSAL  
OF VALUABLE NON-  
CURRENT LAND  
ASSETS

RECOMMENDATION

That Item 1 titled Proposed Disposal of Valuable Non-Current Land Assets be deferred for consideration at the September Finance and Governance Committee meeting.

**FINANCE AND  
GOVERNANCE**

**COMMITTEE - ITEM 2**

CONFIRMATION OF  
MINUTES OF THE  
FINANCE AND  
GOVERNANCE  
COMMITTEE NO.  
2025(06) OF 22 JULY  
2025

RECOMMENDATION

That the minutes of the Finance and Governance Committee held on 22 July 2025 be confirmed.

**FINANCE AND  
GOVERNANCE**

**COMMITTEE – ITEM 3**

DISPOSAL OF  
EASEMENTS OVER  
COUNCIL LAND TO  
ENERGEX LIMITED  
FOR ELECTRICITY  
WORKS IN WHITE  
ROCK

RECOMMENDATION

- A. That Council resolve pursuant to Section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exemption referred to in Section 236(1)(b)(i) of the Regulation applies for the disposal of interest in Part of Land at:
- (i) 119 Explorers Road, White Rock, more particularly described as Lot 1098 on SP339201; and
  - (ii) 1 Wheeler Street, White Rock, more particularly described as Lot 998 on SP339200, (“the Land”), by way of Easement agreements for electricity works purpose between Council and Energex Limited.
- B. That pursuant to Section 257(1)(b) of the *Local Government Act 2009* Council resolve to delegate the

power to the Chief Executive Officer to be authorised to negotiate and finalise the terms of the proposed Easements as detailed in Recommendation A, for electricity works purpose.

**FINANCE AND  
GOVERNANCE**

**COMMITTEE – ITEM 4**

REPEAL OF PREVIOUS  
COUNCIL DECISIONS  
FOR PROPOSED  
ACQUISITIONS OF  
LAND IN RIPLEY AND  
FLINDERS VIEW

**RECOMMENDATION**

- A. That the previous decision of Council, as per Item No. 4 of the Finance and Governance Committee on 18 February 2025 and adopted at the Council Ordinary meeting of 27 February 2025, be repealed.
- B. That the previous decision of Council, as per Item No. 16.6 adopted at the Council Ordinary meeting of 12 September 2024, be repealed.

**FINANCE AND  
GOVERNANCE**

**COMMITTEE – ITEM 5**

PROCUREMENT OF  
LIBRARY RESOURCES

**RECOMMENDATION**

- A. That pursuant to Section 233 of the *Local Government Regulation 2012* (Regulation), Council establish Preferred Supplier Arrangements for the provision of Library Collection Resources with the suppliers detailed in Confidential Attachment 1 -VP456168 Recommendation To Award (RTA) - Library Collection Resources (A11711423) of this report.
- B. That pursuant to Section 233(8) of the Regulation, Council resolve that it is satisfied that a term longer than two (2) years will result in better value for Council.
- C. That under the Preferred Supplier Arrangement, Council's estimated spend will be \$4.3M excluding GST over the entire five (5) year term, being a term of three (3) years, with options for extension at the discretion of Council (as purchaser), of an additional one (1) year plus one (1) year terms.
- D. That Council may enter into a contractual arrangement with any of the suppliers mentioned in confidential Attachment 1.
- E. For those individual contractual arrangements that exceed \$2,000,000 excluding GST, pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the

power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.

**FINANCE AND  
GOVERNANCE  
COMMITTEE – ITEM 6**

MINOR  
AMENDMENTS TO  
FEES AND CHARGES -  
PLANNING AND  
DEVELOPMENT

**RECOMMENDATION**

That the proposed amendments to Fees and Charges for planning and development, as outlined in Attachment 1, be adopted.

**FINANCE AND  
GOVERNANCE  
COMMITTEE – ITEM 7**

COMMITTEE TERMS  
OF REFERENCE -  
ANNUAL REVIEW

**RECOMMENDATION**

That the revised Ipswich City Council Standing and Advisory Committees Terms of Reference (Attachment 2) be adopted.

**15.3  
REPORT OF  
COMMUNITY AND  
SPORT COMMITTEE  
NO. 2025(07) OF 19  
AUGUST 2025**

**RESOLUTION C2025/00/546**

Moved by Councillor Jacob Madsen:  
Seconded by Councillor David Martin:

**That Council adopt the recommendations of the  
Community and Sport Committee No. 2025(07) of 19  
August 2025.**

**AFFIRMATIVE**

Councillors:

Harding  
Madsen  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

This block motion adopts all items of the Community and Sport Committee No. 2025(07) of 19 August 2025, as listed below, as resolutions of Council:

**COMMUNITY AND  
SPORT COMMITTEE -  
ITEM 1**

CONFIRMATION OF  
MINUTES OF THE  
COMMUNITY AND  
SPORT COMMITTEE  
NO. 2025(06) OF 22  
JULY 2025

**RECOMMENDATION**

That the minutes of the Community and Sport  
Committee held on 22 July 2025 be confirmed.

**COMMUNITY AND  
SPORT COMMITTEE –  
ITEM 2**

ACTIVE AND HEALTHY  
PROGRAM  
EVALUATION 2024-  
2025

**RECOMMENDATION**

That the Active and Healthy Program Evaluation 2024-  
2025 be received and the contents be noted.

**COMMUNITY AND  
SPORT COMMITTEE –  
ITEM 3**

IPSWICH LIBRARIES  
SURVEY REPORT

**RECOMMENDATION**

That the Ipswich Libraries Survey Report 2024-2025 be  
received and the contents noted.

**15.4  
REPORT OF  
ECONOMIC AND  
CULTURAL  
DEVELOPMENT  
COMMITTEE NO.  
2025(07) OF 19  
AUGUST 2025**

**RECOMMENDATION**

Moved by Councillor Pye Augustine:  
Seconded by Councillor Marnie Doyle:

That Council adopt the recommendations of the  
Economic and Cultural Development Committee  
No. 2025(07) of 19 August 2025 .

Councillor Andrew Antonioli proposed the following  
amendment in relation to his declaration of interest in the  
report of the Economic and Cultural Development Committee  
No. 2025(07) of 19 August 2025:

That the words ‘member’ and ‘committee’ be  
removed from the declaration so that the conflict  
reads:

The nature of the interest is that he was previously a volunteer of the Brassall Christmas in the Park event.

The mover and seconder of the motion agreed to the proposed amendment.

**RESOLUTION C2025/00/547**

Moved by Councillor Pye Augustine:

Seconded by Councillor Marnie Doyle:

**That Council adopt the recommendations of the Economic and Cultural Development Committee No. 2025(07) of 19 August 2025 subject to an amendment to Councillor Antonioli's declaration of interest as follows:**

**That the words 'member' and 'committee' be removed from the declaration so that the conflict reads:**

**The nature of the interest is that he was previously a volunteer of the Brassall Christmas in the Park event.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Augustine

Jonic

Tully

Doyle

Antonioli

Martin

Madden

The motion was put and carried.

This block motion adopts all items of the Economic and Cultural Development Committee No. 2025(07) of 19 August 2025, as listed below, as resolutions of Council:

**ECONOMIC AND  
CULTURAL  
DEVELOPMENT  
COMMITTEE - ITEM 1**

CONFIRMATION OF  
MINUTES OF THE  
ECONOMIC AND  
CULTURAL

**RECOMMENDATION**

That the minutes of the Economic and Cultural Development Committee held on 22 July 2025 be confirmed.

DEVELOPMENT  
COMMITTEE NO.  
2025(06) OF 22 JULY  
2025

**ECONOMIC AND  
CULTURAL  
DEVELOPMENT  
COMMITTEE – ITEM 2**

MAJOR COMMUNITY  
EVENT SPONSORSHIP  
- BRASSALL  
CHRISTMAS IN THE  
PARK

**RECOMMENDATION**

That Council provide Major Community Event Sponsorship of \$15,000 per event (excl. GST) to Brassall Christmas in the Park Inc. for the 2025, 2026 and 2027 Brassall Christmas in the Park events (total support of \$45,000 excl. GST across the multi-year agreement).

**ECONOMIC AND  
CULTURAL  
DEVELOPMENT  
COMMITTEE – ITEM 3**

NICHOLAS STREET  
PRECINCT - JULY 2025  
NICHOLAS STREET  
PRECINCT PROJECT  
CONTROL GROUP

**RECOMMENDATION**

That the July 2025 Nicholas Street Precinct Project Control Group Report be received and the contents noted.

**ECONOMIC AND  
CULTURAL  
DEVELOPMENT  
COMMITTEE – ITEM 4**

REPORT - ADVOCACY  
ADVISORY  
COMMITTEE NO.  
2025(02) OF 14  
AUGUST 2025

**RECOMMENDATION**

That Council adopt the recommendations of the Advocacy Advisory Committee No. 2025(02) of 14 August 2025.

1. CONFIRMATION OF MINUTES OF THE ADVOCACY ADVISORY COMMITTEE NO. 2025(01) OF 8 MAY 2025

**RECOMMENDATION**

***That the minutes of the Advocacy Advisory Committee held on 8 May 2025 be confirmed.***

2. AMENDMENTS TO SIGNIFICANT PROJECTS POLICY, PROCEDURE, BRIEF AND CRITERIA

RECOMMENDATION

- A. ***That the Advocacy Advisory Committee review the updated Advocacy for Significant Projects Policy for endorsement and progression to Economic and Cultural Development Committee and Council for approval and adoption.***
- B. ***That the Advocacy Advisory Committee note the updated draft list of Locally Significant Projects compiled following initial meetings with Councillors.***
3. ***ADDITION TO THE REGIONALLY SIGNIFICANT PROJECT LIST - BRISBANE 2032 OLYMPIC AND PARALYMPIC GAMES OPPORTUNITIES***

RECOMMENDATION

***That the Advocacy Advisory Committee endorse the addition of the Brisbane 2032 Olympic and Paralympic Games as a Regionally Significant Project.***

ACTION

***That the Economic Development Manager and Advocacy Lead provide the committee with examples of Rockhampton's advocacy approach to attracting rowing to the region.***

4. ***LEVERAGING 2032: VENUE AUDIT FOR ELITE TRAINING READINESS***

RECOMMENDATION

- A. ***That the Committee note the progress made as part of Outcome 7: Pre-Games Training Opportunities (Venues, Team Attraction) through the delivery of a venue audit of Council and non-Council sporting venues.***
- B. ***That the Committee note the opportunity for a potential team attraction brochure based on the venue audit shortlisting, promoting venues with Games training capabilities.***

ACTION

***The Economic Development Manager to coordinate the following:***

- ***Councillors to provide any feedback relating to venues or suggestions for further venues.***
- ***Continue assessment of non-council venues and provide a further updated list to a future meeting.***

- ***A map of Ipswich facilities and where each are located that includes the proximity to Brisbane, Gold Coast and other venues.***

***General Manager (Community, Cultural and Economic Development) to provide some examples of the incentives and investment that Gold Coast City Council and potentially Sunshine Coast Regional Council is offering for team attraction.***

**ADVOCACY COMMUNICATION PLAN**

*The committee discussed the process for establishing a proposed advocacy communication plan.*

**ACTION**

***The Economic Development Manager to develop an advocacy communication plan that outlines key actions for council including a calendar of events for the next three years and for regular correspondence with relevant ministers.***

**RECONVENING OF IPSWICH ELECTED REPRESENTATIVES WORKING GROUP**

**ACTION**

***The Chief Executive Officer to review the previous Terms of Reference for the Ipswich Elected Representatives Working Group and provide an updated version to all councillors with a view to reconvening these meetings.***

**15.5  
REPORT OF  
ENVIRONMENT AND  
SUSTAINABILITY  
COMMITTEE NO.  
2025(07) OF 19  
AUGUST 2025**

**RESOLUTION C2025/00/548**

Moved by Councillor Jim Madden:

Seconded by Councillor Andrew Antoniolli:

**That Council adopt the recommendations of the Environment and Sustainability Committee No. 2025(07) of 19 August 2025.**

**AFFIRMATIVE**

**Councillors:**

Harding

Madsen

Augustine

Jonic

Tully

Doyle

**NEGATIVE**

**Councillors:**

Nil



Antoniolli  
Martin  
Madden

The motion was put and carried.

This block motion adopts all items of the Environment and Sustainability Committee No. 2025(07) of 19 August 2025, as listed below, as resolutions of Council:

**ENVIRONMENT AND  
SUSTAINABILITY  
COMMITTEE - ITEM 1**

CONFIRMATION OF  
MINUTES OF THE  
ENVIRONMENT AND  
SUSTAINABILITY  
COMMITTEE NO.  
2025(06) OF 22 JULY  
2025

RECOMMENDATION

That the minutes of the Environment and Sustainability Committee held on 22 July 2025 be confirmed.

**ENVIRONMENT AND  
SUSTAINABILITY  
COMMITTEE – ITEM 2**

2025 GET READY  
QUEENSLAND WEEK

RECOMMENDATION

That the report on 2025 Get Ready Queensland Week be received and the contents noted.

**ENVIRONMENT AND  
SUSTAINABILITY  
COMMITTEE – ITEM 3**

RESOURCE RECOVERY  
STRATEGY AND  
IMPLEMENTATION  
PLAN REVIEW

RECOMMENDATION

That Council approve the updated and new actions proposed within the Resource Recovery Strategy and Implementation Plan Review, and the update Pillars, in accordance with the statutory update of Council's Resource Recovery Strategy.

**ENVIRONMENT AND  
SUSTAINABILITY  
COMMITTEE – ITEM 4**

WASTE AND  
CIRCULAR ECONOMY  
TRANSFORMATION  
DIRECTIVE -  
QUARTERLY REPORT

RECOMMENDATION

That the quarterly report on the Waste and Circular Economy Transformation Directive be received and the contents noted.

**ADJOURN MEETING**

**RECOMMENDATION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Jim Madden:

**That the meeting be adjourned at 10.00 am to  
reconvene at 10.30 am.**

**AFFIRMATIVE**

Councillors:

Harding  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

**NEGATIVE**

Councillors:

Madsen

The motion was put and carried.

**The meeting reconvened at 10.30 am**

**16. OFFICERS' REPORTS**

**16.1  
CEO  
ORGANISATIONAL  
PERFORMANCE  
REPORT FOR JULY  
2025**

**RESOLUTION C2025/00/549**

Moved by Mayor Teresa Harding:  
Seconded by Deputy Mayor Nicole Jonic:

**That the Chief Executive Officer Organisational  
Performance Report for the month of July 2025 be  
received and the contents noted.**

**AFFIRMATIVE**

Councillors:

Harding  
Madsen  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**16.2  
Q4 ANNUAL PLAN  
2024-2025  
QUARTERLY  
PERFORMANCE  
REPORT**

**RESOLUTION C2025/00/550**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Marnie Doyle:

**That the Quarter 4 Annual Plan 2024-2025 Quarterly Performance Report be received and noted.**

**AFFIRMATIVE**

Councillors:

Harding  
Madsen  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**16.3  
MONTHLY FINANCIAL  
PERFORMANCE  
REPORT - JULY 2025**

**RESOLUTION C2025/00/551**

Moved by Mayor Teresa Harding:  
Seconded by Deputy Mayor Nicole Jonic:

**That the report on Council's financial performance for the period ending 31 July 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.**

**AFFIRMATIVE**

Councillors:

Harding  
Madsen  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**16.4  
IPSWICH CITY  
COUNCIL - 2026  
COUNCIL AND  
COMMITTEE  
MEETINGS CALENDAR**

**RESOLUTION C2025/00/552**

Moved by Mayor Teresa Harding:  
Seconded by Councillor David Martin:

- A. That the 2026 Council and Committee Meeting dates and times be adopted as detailed in Attachment 1 and as outlined below:**

| <b>COUNCIL/COMMITTEE</b>                   | <b>MEETING DAY AND TIME</b>                                                    | <b>MEETING DATES</b>                                                                                                                                                                                                                                       |
|--------------------------------------------|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council Ordinary Meeting</b>            | <b>Thursday 9.00 am</b><br><br>*Special Meeting for adoption of budget at 9 am | 29 January 2026<br>26 February 2026<br>26 March 2026<br>30 April 2026<br>28 May 2026<br>25 June 2026<br>30 June 2026*<br>30 July 2026<br>27 August 2026<br>24 September 2026<br>29 October 2026<br>26 November 2026<br>10 December 2026<br>28 January 2027 |
| <b>Infrastructure, Planning and Assets</b> | <b>Tuesday 9.00 am</b><br><br>*Meetings held on a Thursday                     | 17 February 2026<br>17 March 2026<br>21 April 2026<br>19 May 2026                                                                                                                                                                                          |

|                               |                                                                                                                                                                                                              |                                                                                                                                                                                                                                                            |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                               |                                                                                                                                                                                                              | <b>16 June 2026</b><br><b>13 August 2026*</b><br><b>15 September 2026</b><br><b>15 October 2026*</b><br><b>17 November 2026</b><br><b>2 December 2026</b>                                                                                                  |
| <b>Finance and Governance</b> | <b>Tuesday - 10 minutes after the conclusion of the Infrastructure, Planning and Assets Committee or such later time as determined by the preceding committee</b><br><br><b>*Meetings held on a Thursday</b> | <b>17 February 2026</b><br><b>17 March 2026</b><br><b>21 April 2026</b><br><b>19 May 2026</b><br><b>16 June 2026</b><br><b>13 August 2026*</b><br><b>15 September 2026</b><br><b>15 October 2026*</b><br><b>17 November 2026</b><br><b>2 December 2026</b> |
| <b>Community and Sport</b>    | <b>Tuesday - 10 minutes after the conclusion of the Finance and Governance Committee or such later time as determined by the preceding committee</b><br><br><b>*Meetings held on a Thursday</b>              | <b>17 February 2026</b><br><b>17 March 2026</b><br><b>21 April 2026</b><br><b>19 May 2026</b><br><b>16 June 2026</b><br><b>13 August 2026*</b><br><b>15 September 2026</b><br><b>15 October 2026*</b><br><b>17 November 2026</b><br><b>2 December 2026</b> |

|                                          |                                                                                                                                                                                                            |                                                                                                                                                                                                      |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Economic and Cultural Development</b> | <p>Tuesday - 10 minutes after the conclusion of the Community and Sport Committee or such later time as determined by the preceding committee</p> <p><b>*Meetings held on a Thursday</b></p>               | <p>17 February 2026<br/>17 March 2026<br/>21 April 2026<br/>19 May 2026<br/>16 June 2026<br/>13 August 2026*<br/>15 September 2026<br/>15 October 2026*<br/>17 November 2026<br/>2 December 2026</p> |
| <b>Environment and Sustainability</b>    | <p>Tuesday - 10 minutes after the conclusion of the Economic and Cultural Development Committee or such later time as determined by the preceding committee</p> <p><b>*Meetings held on a Thursday</b></p> | <p>17 February 2026<br/>17 March 2026<br/>21 April 2026<br/>19 May 2026<br/>16 June 2026<br/>13 August 2026*<br/>15 September 2026<br/>15 October 2026*<br/>17 November 2026<br/>2 December 2026</p> |

- B. That the Chief Executive Officer, in consultation with the Mayor, Deputy Mayor and all Councillors, be authorised to amend the Council and Committee meeting dates if required, with notification of any amendment in accordance with section 254B(4) of the *Local Government Regulation 2012*.**

AFFIRMATIVE

Councillors:

Harding

NEGATIVE

Councillors:

Nil

Madsen  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

The motion was put and carried.

**17. NOTICES OF MOTION**

**17.1**

**NOTICE OF MOTION -  
ADDITION OF  
MEMBERS TO  
ADVOCACY  
ADVISORY  
COMMITTEE**

**RESOLUTION C2025/00/553**

Moved by Councillor Jacob Madsen:

Seconded by Councillor David Martin:

**That Council approve the inclusion of Deputy Mayor Nicole Jonic, Councillor Jacob Madsen and Councillor Andrew Antoniolli as members of the Advocacy Advisory Committee.**

**AFFIRMATIVE**

Councillors:

Harding  
Madsen  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**17.2**

**NOTICE OF MOTION -  
COUNCIL OF MAYORS  
(SEQ)  
INTERNATIONAL  
DELEGATION TO THE  
2025 ASIA PACIFIC  
CITIES SUMMIT AND  
MAYORS' FORUM,  
DUBAI**

**RESOLUTION C2025/00/554**

Moved by Mayor Teresa Harding:

Seconded by Deputy Mayor Nicole Jonic:

**That Council approves Deputy Mayor Nicole Jonic's participation in the Council of Mayors (SEQ) International Delegation to the 2025 Asia Pacific Cities Summit and Mayors' Forum in Dubai.**

**AFFIRMATIVE**

Councillors:

Harding  
Madsen  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

**NEGATIVE**

Councillors:

Nil



The motion was put and carried.

**17.3  
NOTICE OF MOTION -  
MAJOR SPORTING  
EVENTS TO THE CITY  
OF IPSWICH**

**RECOMMENDATION**

Moved by Deputy Mayor Nicole Jonic:

Seconded by Councillor David Martin:

1. That Council notes the value of major sporting events to the City of Ipswich, particularly in terms of economic benefit, community pride, and national profile.
2. That Council enter into negotiations with Supercars for Event Sponsorship to support Ipswich being selected as a venue in the 2026 Supercars Championship calendar.

Deputy Mayor Nicole Jonic proposed the following amendment to Recommendation 2:

2. That Council engages with Queensland Raceway, through a Councillor Briefing Session, to ascertain what support it may be able to offer to secure and or support Ipswich as a venue in the 2026 Supercars Championship calendar.

The seconder agreed to the proposed amendment to Recommendation 2.

**RESOLUTION C2025/00/555**

Moved by Deputy Mayor Nicole Jonic:

Seconded by Councillor David Martin:

1. **That Council notes the value of major sporting events to the City of Ipswich, particularly in terms of economic benefit, community pride, and national profile.**
2. **That Council engages with Queensland Raceway, through a Councillor Briefing Session, to ascertain what support it may be able to offer to secure and or support Ipswich as a venue in the 2026 Supercars Championship calendar.**

AFFIRMATIVE

Councillors:

Harding

NEGATIVE

Councillors:

Nil

Madsen  
Augustine  
Jonic  
Tully  
Doyle  
Antoniolli  
Martin  
Madden

The motion was put and carried.

**18. QUESTIONS ON NOTICE**

Nil

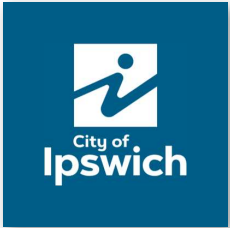
**MEETING CLOSED**          The meeting closed at 10.50 am.

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

# Ipswich City Council Standing & Advisory Committees

## TERMS OF REFERENCE

|                     |                                                             |
|---------------------|-------------------------------------------------------------|
| File name           | ICC Standing & Advisory<br>Committees Terms of<br>Reference |
| Version             | 13                                                          |
| Release state       | APPROVED                                                    |
| Approved by         | Council Ordinary Meeting                                    |
| Approved date       | 29 May 2025                                                 |
| Objective reference | A11585568                                                   |



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## 1. Establishment

Ipswich City Council has established the following committee structure:

- Infrastructure, Planning and Assets Committee
- Finance and Governance Committee
  - Regulation Advisory Committee
- Community and Sport Committee
  - Libraries and Customer Services Advisory Committee
  - Sport and Recreation Advisory Committee
  - [Multicultural Advisory Committee](#)
- Economic and Cultural Development Committee
  - Advocacy Advisory Committee
- Environment and Sustainability Committee

They are established in accordance with [section 264 of the Local Government Regulation 2012](#).

## 2. Supporting Legislation and Policy

This document should be read in conjunction with the following legislative instruments:

- Local Government Act 2009 (“the Act”)
- Local Government Regulation 2012 (“the Regulation”)
- Code of Conduct for Councillors in Queensland
- Ipswich City Council’s Meeting Procedure Policy
- Ipswich City Council’s Code of Conduct
- Ipswich City Council’s Good Governance Policy
- Media and Corporate Communications Policy

All committee members must abide by the local government principles as outlined in the Act which are:

- a. Transparent and effective processes, and decision-making in the public interest
- b. Sustainable development and management of assets and infrastructure, and delivery of effective services
- c. Democratic representation, social inclusion and meaningful community engagement
- d. Good governance of, and by, local government
- e. Ethical and legal behaviour of councillors and local government employees.

## 3. Purpose

Council is committed to deliver increased transparency and accountability to its decision-making process. This Terms of Reference for Standing Committees is intended to provide clear and specific information on the purpose, scope, responsibilities, members and delegated authority (if any) of each committee.

The committees align with iFuture Corporate Plan and council’s core business services which ensures that matters considered by committees are focused on achieving the strategic objectives and strategies of council.

Refer relevant Annexure for the purpose of each committee.

## 4. Scope and Limitations

Refer relevant Annexure for the scope of each committee.

For a matter requiring a decision to be made by Council, it is necessary for a report to be prepared, to be initially considered by the relevant committee. Committees make recommendations for consideration of the full Council at its Ordinary meeting.

Matters may only proceed straight to a Council Ordinary Meeting if:

- a. it does not relate to the scope of services of any committee, or
- b. requires an urgent Council resolution (with express written authorisation by the Chairperson, Mayor and CEO).

Standing Committees have no delegated authority unless Council delegates its authority to a committee in accordance with Section 257(1)(c).

The committees will follow the procedures for committee meetings of Council as outlined in the *Meeting Procedures Policy*.

The main function of the committees are to:

- provide a forum to enable complex or strategic issues to be discussed;
- receive and consider officer's reports in order to provide a recommended course of action to Council to determine matters within the scope of the committee;
- where a committee has been delegated decision making authority, to determine matters within the scope of the committee at the discretion of the committee; and
- ensure the principles of good governance are applied to the decision making process.

Where matters being considered are of a wider interest to the community and require/or attract media attention, contact with media will only be undertaken in accordance with council's *Media and Corporate Communications Policy*.

## 5. Authority / Delegation

The committees listed in section 1 have the power to only recommend a course of action to Council unless specifically noted.

Council may, by resolution, delegate powers under the Local Government Act or another Act to a committee to decide matters.

The powers delegated may be specific to an individual matter or in general terms to provide lasting authority to determine nominated issues. Such delegations must be in accordance with [section 257 \(Delegation of Local Government Powers\)](#) and [section 260 \(Local Government Delegations Register\)](#) of the Act.

## 6. Role and Responsibilities

The committees are charged with considering matters of policy, strategy and performance relating to the responsibilities and services outlined in the relevant Annexure. This in turn assists councillors to achieve their responsibilities as detailed in [Section 12 of the Act](#).

Refer relevant Annexure for the role and responsibilities of each committee.

## 7. Membership

Membership of the committees is outlined in the relevant Annexure with the Mayor and Deputy Mayor a member of each Standing Committee.

Councillors may request appointment or removal from committee membership via the committee. To enact the change, the Chairperson will move a motion at committee recommending that the councillor be appointed or removed. With the support of the committee, and upon Council resolution, the membership change will be enacted.

An alternative member may be appointed in accordance with [section 266 of the Regulation](#).

Where [section 162 \(When a councillor's office becomes vacant\)](#) of the Act, applies to any member of a committee, the membership immediately ceases.

### 7.1 Role of Committee Members

The role of a committee member is to consider and make recommendations on matters relating to the scope and responsibilities of the committee, as they align to council's Corporate and Operational Plans. Committee members will participate in policy development relevant to the achievement of council's corporate functions in relation to the current and future interests of the residents of the local government area.

Committee members are responsible for reading the agenda papers and accompanying reports in advance of committee meetings to:

- identify matters of particular interest to the council, committee or community;
- identify any matters which need clarification or additional information to help inform their view, and to contact the Chairperson or relevant General Manager for further information or advice before the meeting; and
- identify any agenda items where they may have a conflict of interest and take appropriate action as required by legislation.

Membership allows [councillors to gain](#) a deeper understanding of strategic issues, objectives and strategies relating to the scope of the committee. As members, councillors can act as the community representative 'sounding board', and relay community views and sentiment in relation to a matter before the committee back to Council. Generally, committee members are champions for the advancement of Council's key priorities and decisions relevant to the committee area.

Members will be provided corporate support on strategic areas within their committee's focus. General managers will ensure that:

- members are made aware of any matters of strong public interest or community/stakeholder significance or any operational matters that may have a strategic impact on the council's performance or budget,
- members are across the relevant details of reports coming before the committee including being informed of any risks or implications of decisions on other levels of government or external bodies,
- Chairpersons are aware of matters planned for consideration at future meetings.

### 7.2 Appointment of Chairperson

The Chairperson of the relevant committee shall be appointed by the Council in accordance with [section 267 \(Chairperson of committee\)](#) of the Regulation.

In the absence of the appointed Chairperson from a meeting, the Deputy Chairperson will Chair the meeting. In the absence of both the Chairperson and Deputy Chairperson, the members present will appoint an Acting Chairperson for the duration of that particular meeting.

### 7.3 Role of Chairperson

The Chairperson is to ensure that the committee agenda meets the priorities set by the Council for the committee and that processes adhere to the *Meetings Procedures Policy*.

Each Chairperson of a [Standing C](#) Committee is required to:

- In consultation with senior management, set the meeting agenda
- Meet formally with senior management directly involved in the committee's area of responsibility
- Liaise and meet with subject matter experts, on an as required basis, on emerging council issues in relation to the [Standing C](#) committee's area of responsibility
- Peruse and consider all reports, papers and proposed recommendations before the meeting and consult with senior leaders and councillors as appropriate
- Lead committee Members and meeting proceedings
- Ensure any powers delegated to the committee by Council are properly exercised
- Be the point of contact for other councillors, and where appropriate, members of the public in relation to the [Standing C](#) committee's areas of responsibility.

In relation to the interaction of the Chairperson and members of the committee with staff, the committee members are to adhere to the *Councillor Acceptable Requests Guidelines and Staff Interaction Policy*.

The Chairperson is to facilitate open and constructive communication amongst committee members, encouraging their contribution to deliberations.

All requests for information and clarification are to be conducted within the committee meeting, as agreed by the committee.

The role of Chairperson allows that councillor to specialise in the areas relating to the relevant committee.

#### 7.4 Role of Deputy Chairperson

The Deputy Chairperson will assume the roles and responsibilities of the Chairperson should the Chairperson be unable to fulfil their role.

#### 7.5 Portfolio Lead

A Portfolio Lead (where appointed by the committee) will allow a committee member to take additional responsibility on behalf of the Chairperson for one or more assigned responsibilities to support achievement of the committee's purpose. The role of Portfolio Lead allows that councillor to specialise in the assigned service category area relating to the relevant committee.

Each Portfolio Lead shall:

- Meet formally with senior management as required for the assigned area of responsibility
- Liaise and meet with subject matter experts, on an as required basis, on emerging council issues in relation to the assigned service category area of responsibility
- Be an additional point of contact for other councillors, and where appropriate, members of the public in relation to a particular service category.

#### 7.6 Admission of Non-members to Debate

The Chairperson may invite a non-member to participate in the discussion of a particular item of business relating to the relevant committee in accordance with council's *Meeting Procedure Policy*. Where possible, non-members should sit in the observers gallery.

### 8 Meetings

All meetings of the committee shall be open to the public unless permitted under an Act or Regulation or as resolved by the relevant committee that the meeting be closed to the public for the purpose of discussing a matter deemed to be confidential in terms of [section 254J \(Closed Meetings\)](#) of the Regulation.

#### 8.1 Conduct

Meetings must be conducted in accordance with the provisions of the Act and the Regulation. If there is a dispute regarding meeting procedure or the conduct of an individual, the Chairperson must refer to the *Meeting Conduct Policy* and the *Meetings Procedure Policy* as well as the *Code of Conduct for Councillors in Queensland*.



## 8.2 Frequency and Location

Council's committee meetings will be held at the Council Chambers located at 1 Nicholas Street, Ipswich, pursuant to [section 257 \(Frequency and Place of Meetings\)](#) of the Regulation.

The committees will meet on a schedule as resolved by the Council and in accordance with the Council and committee meeting calendar.

Advisory committees will meet on a schedule as determined by the responsible committee.

Although the committee shall meet monthly, the committee can also decide to meet more frequently as and when required by the members.

The schedule of meetings is to be adopted in November/December of each year for the following calendar year.

In accordance with [section 254B \(Public Notice of Meetings\)](#) of the Regulation the schedule of meetings must be published on the local government's website, and in other ways the local government considers appropriate.

It should be noted that from time to time it may be necessary to hold a committee meeting outside the adopted committee meeting dates. In such circumstances, any changes will be advised in accordance with legislative provisions.

## 8.3 Voting

The following practices apply to voting at the committee meeting:

- Each [membercouncillor](#) is entitled to one vote and must be participating in the meeting in accordance with the Meetings Procedures Policy or the Local Government Regulation 2012.
- Voting at the committee meeting can be conducted by open means (such as on the voices, by show of hands or such other electronic means as determined by Council).
- A [membercouncillor](#) who is present at a committee meeting and entitled to vote but fails to vote (abstains) on a motion put to the meeting, that vote is counted as a vote in the negative. The [councillor-member](#) who abstains to vote may provide a reason for the minutes.
- A committee member may not award a proxy vote to another committee member.
- For all motions on the agenda and business paper the committee will record the names of those [membercouncillors](#) who supported the motion and those who opposed (or are taken to have opposed) the motion with the exception of Procedural Motions.
- This clause extends to a meeting or part of a meeting that is closed to the public, noting that all motions must be moved in open session.
- Council will record all voting.

## 8.4 Quorum

A quorum of a committee is defined in accordance with [section 259 \(Quorum\) of the Regulation](#):

- A quorum of a committee is a majority of its members.
- However, if the number of members is an even number, one-half of the number is a quorum.

## 8.5 Conflicts of Interest

All Members are required to deal with any conflict of interest in accordance with the [Local Government Act 2009, Chapter 5B - Councillors' conflicts of interest](#).

## 8.6 Agenda Distribution

The Agenda for all committees will be distributed in accordance with [section 254C \(Notice of Meetings\)](#) of the Regulation. Committee meeting agendas will be provided to [councillors-members](#) no later than close of business on the Friday prior to the meeting date.

The Agenda will be made available to the public in accordance with [section 254D \(Public availability of agendas\)](#) of the Regulation.

### 8.7 Reporting

The committees are required to keep formal minutes of their proceedings in accordance with [section 254F of the Local Government Regulation 2012](#). Each ~~standing~~ committee will also provide a written report of its deliberations to the Council Ordinary Meeting.

### 8.8 Livestreaming

Meetings of all standing committees will be livestreamed. Committee recordings may differ to recordings of the Council Ordinary Meeting.

## 9. Advisory Committees

In accordance with [section 265 of the Regulation](#), an advisory committee (or sub-committee) may be established by a standing committee (or Council) from time to time or as an ongoing arrangement to allow a greater focus on a particular service area, initiative, or project of the Council. If required, a terms of reference, approved by the overarching committee, will define the advisory committee's role, membership, meeting arrangements (including who is responsible for meetings coordination and secretariat functions) and reporting.

The committee may elect to include councillors, council officers or external representatives as advisory committee members where a subject matter expert is required. Meetings will occur on a frequency and schedule as determined by the committee.

The nature and type of reports made to an advisory committee will be in line with the service areas it is responsible for. The lead committee may also refer reports back to the advisory committee where further work or deliberation is required.

Advisory committees are required to keep formal minutes of their proceedings in accordance with [section 254F of the Regulation](#) and must provide a written report of the committee's deliberations and its advice or recommendations to the relevant responsible committee.

Advisory committees may be disbanded when they have fulfilled their role as outlined in the terms of reference or at the request of the overarching committee Chairperson or Council.

Where appropriate, a less formal advisory group may be formed in lieu of an advisory committee (determined by the advice of the committee Chairperson).

## 10. Review and Performance Evaluation

### 10.1 Terms of Reference

Each committee shall review these Terms of Reference ~~once per calendar year~~ [biennially](#) or as and when required. The purpose, scope and roles and responsibilities of each committee as detailed in the relevant annexures should be reviewed for ongoing accuracy and to ensure the committee is receiving reports that are related to its areas of responsibility.

### 10.2 Performance Evaluation

Each committee shall undergo a self-assessment process ~~biennially~~ [annually](#) to ensure alignment with these Terms of Reference and to ensure the services, responsibilities and business of the committee is being dealt with in an efficient and effective manner and in accordance with the Act.

## Definitions

**Ipswich City Council Core Business Services** means the core business services listed in the current financial year Annual Plan adopted by Council. The Core Business Services is a section of the Annual Plan available on council's website.



Version control

| VERSION                                             | REASON FOR CHANGE                                                              | COUNCIL/COMMITTEE        | COUNCIL ADOPTION DATE |
|-----------------------------------------------------|--------------------------------------------------------------------------------|--------------------------|-----------------------|
| Details of earlier versions available upon request. |                                                                                |                          |                       |
| V6.0                                                | Review at start of 2024 term.                                                  | Council Ordinary Meeting | 23 May 2024           |
| V7.0                                                | Advisory Committee Terms added and membership change to F&G Committee          | Council Ordinary Meeting | 20 June 2024          |
| V7.1                                                | Correction to Advocacy Advisory Committee s.3 made administratively on 9/08/24 | -                        | -                     |
| V7.2                                                | Update to membership made administratively on 31/08/24                         | -                        | -                     |
| V8.0                                                | Incorporating adopted changes to membership and two new advisory committees.   | Council Ordinary Meeting | 12 September 2024     |
| V9.0                                                | New Deputy Chair E&CD Committee                                                | Council Ordinary Meeting | 24 October 2024       |
| V10.0                                               | Cr David Martin membership updates                                             | Council Ordinary Meeting | 28 November 2024      |
| V11                                                 | Cr Marnie Doyle membership updates and minor amendment                         | Council Ordinary Meeting | 27 March 2025         |
| V12                                                 | Cr Pye Augustine membership update                                             | Council Ordinary Meeting | 30 April 2025         |
| V13                                                 | Cr David Martin membership updates                                             | Council Ordinary Meeting | 29 May 2025           |
|                                                     | <a href="#">Review and performance evaluation</a>                              |                          |                       |

## Annexure 1 – Infrastructure, Planning and Assets Committee

### 1. PURPOSE OF THE COMMITTEE

The Infrastructure, Planning and Assets Committee has been established to allow a focus on the delivery of services and programs from primarily the Departments of Planning and Regulatory Services and Asset and Infrastructure Services and to provide strategic direction and leadership on matters detailed in the Scope (section 2) and Roles and Responsibilities (section 5).

This committee allows councillors to be fully appraised of matters for the service areas listed below and demonstrates the ongoing commitment to a Council that operates in a manner that is consistent with the principles of good governance.

### 2. SCOPE

The Infrastructure, Planning and Assets Committee is charged with responsibility for the following core business service categories\*:

| Committee scope                                                                                                                                                                                       | Delivery department                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| Animal Management Services (domestic animals and animal regulation) **<br>Planning and Development                                                                                                    | Planning and Regulatory Services Department |
| City Maintenance – Facilities<br>City Maintenance – Roads and Drainage<br>City Maintenance – Technical Support and Aquatic<br>Construction City Assets<br>Fleet<br>Infrastructure Strategy & Planning | Asset and Infrastructure Department         |

\*Refer to the *Ipswich City Council Core Business Services* for further detail.

\*\* Responsibility for this service category is shared with the Environment and Sustainability Committee

### 3. ADVISORY COMMITTEES

The Infrastructure, Planning and Assets Committee has no established advisory or sub committees.

### 4. AUTHORITY

This committee has the power only to recommend a course of action to Council (unless otherwise delegated by Council).

### 5. RESPONSIBILITIES

The role of the Infrastructure, Planning and Assets Committee is to receive and consider reports from the Chief Executive Officer (or delegated authorised officer) and to provide recommendations and advice to Council.

Its responsibilities include:

- policy formulation and review as it relates to the scope of services;
- council's service performance and achievement toward the corporate plan; and
- being accountable for the achievement of council's approved strategies, plans/planning and programs.

### 6. MEMBERSHIP

Chairperson: Cr Andrew Antonioli

Deputy Chairperson: Cr Paul Tully

Members:

Mayor Teresa Harding

Cr Jim Madden

Cr David Martin

Deputy Mayor Nicole Jonic

Cr Marnie Doyle

Cr Pye Augustine

### 7. FREQUENCY

The Infrastructure, Planning and Assets Committee will meet on a schedule set in accordance with section 7.2 of the Terms of Reference.

## Annexure 2 – Finance and Governance Committee

### 1. PURPOSE OF THE COMMITTEE

The Finance and Governance Committee has been established to provide strategic direction and leadership on matters detailed in the Scope (section 2) and Roles and Responsibilities (section 5).

This committee allows councillors to be fully appraised of matters for the service areas listed below and demonstrates the ongoing commitment to a Council that operates in a manner that is consistent with the principles of good governance.

### 2. SCOPE AND LIMITATIONS

The Finance and Governance Committee is charged with responsibility for the following core business service categories\*:

| Committee scope                                                                                                                                                              | Delivery department                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| Elected Council Support<br>Strategic and Corporate Planning                                                                                                                  | Office of the Chief Executive Officer             |
| Financial Services<br>Governance<br>ICT Services, Strategy & Project Delivery<br>People and Culture<br>Procurement<br>Property and Facilities<br>Workplace Health and Safety | Corporate Services Department                     |
| Media and Communications                                                                                                                                                     | Community, Cultural and Economic Development Dept |
| Local Laws and Regulatory Compliance Services                                                                                                                                | Planning and Development Department               |

\*Refer to the *Ipswich City Council Core Business Services* for further detail.

### 3. ADVISORY COMMITTEES

The Finance and Governance Committee has established the Regulation Advisory Committee. Refer to the advisory committee terms of reference for the purpose, scope, responsibilities and members of the Regulation Advisory Committee.

### 4. AUTHORITY

This committee has the power only to recommend a course of action to Council (unless otherwise delegated by Council).

### 5. ROLE AND RESPONSIBILITIES

The role of the Finance and Governance Committee is to receive and consider reports from the Chief Executive Officer (or delegated authorised officers) and to provide recommendations and advice to Council.

Its responsibilities include:

- policy formulation and review as it relates to the scope of services;
- council's service performance and achievement toward the corporate plan; and
- being accountable for the achievement of council's approved strategies, plans/planning and programs.

### 6. MEMBERSHIP

Chairperson: Councillor Paul Tully

Deputy Chairperson: Councillor Jacob Madsen

Members:

Mayor Teresa Harding

Cr Jim Madden

Cr Andrew Antonioli

Deputy Mayor Nicole Jonic

Cr Marnie Doyle

### 7. FREQUENCY

The Finance and Governance Committee will meet on a schedule set in accordance with section 7.2 of the Terms of Reference.

## Annexure 2.1 – Regulation Advisory Committee

This advisory committee terms of reference is an annex to the *Ipswich City Council Terms of Reference for Standing Committees Annexure 2 – Finance and Governance Committee*.

### 1. PURPOSE AND SCOPE

The Regulation Advisory Committee was established by Council on 23 May 2024 to consider matters relating to the Local Laws and Regulatory Compliance Services category specified in the Ipswich City Council Core Business Services.

### 2. AUTHORITY

Advisory committees operate in accordance with the *Ipswich City Council Standing Committees Terms of Reference* and the same legislative instruments and policies apply excluding Section 8.3 – Voting which will generally not be required unless deemed necessary by the chairperson or required for a conflict declaration.

This advisory committee has the power only to advise and recommend a course of action to the Finance and Governance Committee.

### 3. ROLE AND RESPONSIBILITIES

The role of the Regulation Advisory Committee is to consider all matters within its assigned scope and formulate recommendations and advice to the Finance and Governance Committee.

It is responsible for considering matters specifically relating to the Local Laws and Regulatory Compliance Services core business category.

Matters may be referred by reports from the Chief Executive Officer (or delegated authorised officers), a referral from the Finance and Governance Committee, any other Standing Committee or Council.

### 4. MEMBERSHIP

Membership of the Regulation Advisory Committee is recommended by the Finance and Governance Committee.

Chairperson: Councillor Paul Tully

Deputy Chairperson: Councillor Jim Madden

Members:

Cr Marnie Doyle

Cr Andrew Antonioli

### 5. MEETING FREQUENCY AND ARRANGEMENTS

The Regulation Advisory Committee will meet on a schedule set by the Finance and Governance Committee or as required to consider matters assigned to it.

## Annexure 3 – Community and Sport Committee

### 1. PURPOSE OF THE COMMITTEE

The Community and Sport Committee has been established to provide strategic direction and leadership on matters detailed in the Scope (section 2) and Roles and Responsibilities (section 5).

This committee allows councillors to be fully appraised of matters for the service areas listed below and demonstrates the ongoing commitment to a Council that operates in a manner that is consistent with the principles of good governance.

### 2. SCOPE AND LIMITATIONS

The Community and Sport Committee is charged with responsibility for the following core business service categories\*:

| Committee scope                                                                                                   | Delivery department                                     |
|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| Sport and Recreation<br>Community Development and Research<br>Libraries and Customer Services<br>Community Safety | Community, Cultural and Economic Development Department |
| Community Health and Education                                                                                    | Planning and Regulatory Services Department             |

\*Refer to the *Ipswich City Council Core Business Services* for further detail.

### 3. ADVISORY COMMITTEES

The Community and Sport Committee has established the Libraries and Customer Services Advisory Committee and the Sport and Recreation Advisory Committee. Refer to the Annexures 3.1 and 3.2 for the terms of reference of these advisory committees.

### 4. AUTHORITY

This committee has the power only to recommend a course of action to Council (unless otherwise delegated by Council).

### 5. RESPONSIBILITIES

The role of the Community and Sport Committee is to receive and consider reports from the Chief Executive Officer (or delegated authorised officers) and to provide recommendations and advice to Council.

Its responsibilities include:

- policy formulation and review as it relates to the scope of services;
- council's service performance and achievement toward the corporate plan; and
- being accountable for the achievement of council's approved strategies, plans/planning and programs.

### 6. MEMBERSHIP

Chairperson: Councillor Jacob Madsen

Deputy Chairperson: Councillor Pye Augustine

Members:

Mayor Teresa Harding

Cr Andrew Antonioli

Cr David Martin

Deputy Mayor Nicole Jonic

Cr Jim Madden

Cr Marnie Doyle

### 7. FREQUENCY

The Community and Sport Committee will meet on a schedule set in accordance with section 7.2 of the Terms of Reference.

## Annexure 3.1 – Libraries and Customer Services Advisory Committee

This advisory committee terms of reference is an annex to the *Ipswich City Council Terms of Reference for Standing Committees Annexure 3 – Community and Sport Committee*.

### 1. PURPOSE AND SCOPE

The Libraries and Customer Services Advisory Committee was established by Council on 12 September 2024 to consider matters relating to the Libraries and Customer Services category specified in Ipswich City Council Core Business Services.

### 2. AUTHORITY

Advisory committees operate in accordance with the Ipswich City Council Standing Committees Terms of Reference and the same legislative instruments and policies apply excluding Section 8.3 – Voting which will generally not be required unless deemed necessary by the chairperson or required for a conflict declaration.

This advisory committee has the power only to advise and recommend a course of action to the Community and Sport Committee.

### 3. ROLE AND RESPONSIBILITIES

The role of the Libraries and Customer Services Advisory Committee is to consider all matters within its assigned scope and formulate recommendations and advice to the Community and Sport Committee.

It is responsible for considering matters specifically relating to the Libraries and Customer Services core business category.

Matters may be referred by reports from the Chief Executive Officer (or delegated authorised officers), a referral from the Community and Sport Committee, and other Standing Committee or Council.

### 4. MEMBERSHIP

Membership of the Libraries and Customer Services Advisory Committee is recommended by the Community and Sport Committee.

Chairperson: Councillor Jacob Madsen

Deputy Chairperson: Councillor Pye Augustine

Members:

Deputy Mayor Nicole Jonic

Cr Jim Madden

Cr Andrew Antonioli

### 5. MEETING FREQUENCY AND ARRANGEMENTS

The Libraries and Customer Service Advisory Committee will meet on a schedule set by the Community and Sport Committee or as required to consider matters assigned to it.



## Annexure 3.2 – Sport and Recreation Advisory Committee

This advisory committee terms of reference is an annex to the *Ipswich City Council Terms of Reference for Standing Committees Annexure 3 – Community and Sport Committee*.

### 1. PURPOSE AND SCOPE

The Sport and Recreation Advisory Committee was established by Council on 12 September 2024 to consider matters relating to the Sport and Recreation service category specified in Ipswich City Council Core Business Services.

### 2. AUTHORITY

Advisory committees operate in accordance with the Ipswich City Council Standing Committees Terms of Reference and the same legislative instruments and policies apply excluding Section 8.3 – Voting which will generally not be required unless deemed necessary by the chairperson or required for a conflict declaration.

This advisory committee has the power only to advise and recommend a course of action to the Community and Sport Committee.

### 3. ROLE AND RESPONSIBILITIES

The role of the Sport and Recreation Advisory Committee is to consider all matters within its assigned scope and formulate recommendations and advice to the Community and Sport Committee.

It is responsible for considering matters specifically relating to the Sport and Recreation core business category.

Matters may be referred by reports from the Chief Executive Officer (or delegated authorised officers), a referral from the Community and Sport Committee, and other Standing Committee or Council.

### 4. MEMBERSHIP

Membership of the Sport and Recreation Advisory Committee is recommended by the Community and Sport Committee.

Chairperson: Councillor Jacob Madsen

Deputy Chairperson: Councillor Pye Augustine

Members:

Deputy Mayor Nicole Jonic

Cr Andrew Antonioli

Cr Jim Madden

### 5. MEETING FREQUENCY AND ARRANGEMENTS

The Sport and Recreation Advisory Committee will meet on a schedule set by the Community and Sport Committee or as required to consider matters assigned to it.



**Annexure 3.3 – Multicultural Advisory Committee**

TBA

DRAFT

## Annexure 4 – Economic and Cultural Development Committee

### 1. PURPOSE OF THE COMMITTEE

The Economic and Cultural Development Committee has been established to provide strategic direction and leadership on the community's priorities in relation to the matters detailed in Scope (section 2) and Roles and Responsibilities (section 5).

This committee allows councillors to be fully appraised of matters for the service areas listed below and demonstrates the ongoing commitment to a Council that operates in a manner that is consistent with the principles of good governance.

### 2. SCOPE AND LIMITATIONS

The Economic and Cultural Development Committee is charged with responsibility for the following core business service categories\*:

| Committee scope                                                                                                                                                                                              | Delivery department                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| Advocacy Services<br>Economic Development<br>Destination Development<br>Arts and Cultural Services<br>City Events and Marketing Services<br>Ipswich Central Revitalisation<br>Olympics and Paralympics Games | Community, Cultural and Economic Development Department |
| Ipswich Central (Nicholas Street Precinct) Redevelopment                                                                                                                                                     | Office of the Chief Executive Officer                   |

\*Refer to the *Ipswich City Council Core Business Services* for further detail.

### 3. ADVISORY COMMITTEES

The Economic and Cultural Development Committee has established the Advocacy Advisory Committee (including Advocacy Services and Olympics and Paralympics Games). Refer to the advisory committee terms of reference for the purpose, scope, responsibilities and members of the Advocacy Advisory Committee.

### 4. AUTHORITY

This committee has the power only to recommend a course of action to Council (unless otherwise delegated by Council).

### 5. ROLE AND RESPONSIBILITIES

The role of the Economic and Cultural Development Committee is to receive and consider reports from the Chief Executive Officer (or delegated authorised officers) and to provide recommendations and advice to Council.

Its responsibilities include:

- policy formulation and review as it relates to the scope of services;
- council's service performance and achievement toward the corporate plan; and
- being accountable for the achievement of council's approved strategies, plans/planning and programs.

### 6. MEMBERSHIP

Chairperson: Councillor Pye Augustine

Deputy Chairperson: Councillor Marnie Doyle

Members:

Mayor Teresa Harding

Cr Andrew Antonioli

Cr Jim Madden

Deputy Mayor Nicole Jonic

Cr Jacob Madsen

Cr David Martin

### 7. FREQUENCY

The Economic and Cultural Development Committee will meet on a schedule set in accordance with section 7.2 of the Terms of Reference.

## Annexure 4.1 – Advocacy Advisory Committee

This advisory committee terms of reference is an annex to the *Ipswich City Council Terms of Reference for Standing Committees Annexure 4 – Economic and Cultural Development Committee*.

### 1. PURPOSE AND SCOPE

The Advocacy Advisory Committee was established by Council on 23 May 2024 to consider matters relating to Advocacy Services and the Olympic and Paralympic Games.

The Advocacy Advisory Committee is a requirement of the Advocacy for Regionally Significant Projects Policy. This committee is responsible for providing leadership and oversight to Council's advocacy program and to endorse advocacy plans before presentation to Council.

### 2. AUTHORITY

Advisory committees operate in accordance with the *Ipswich City Council Standing Committees Terms of Reference* and the same legislative instruments and policies apply excluding Section 8.3 – Voting which will generally not be required unless deemed necessary by the chairperson or required for a conflict declaration.

This advisory committee has the power only to advise and recommend a course of action to the Economic and Cultural Development Committee.

### 3. ROLE AND RESPONSIBILITIES

The role of the Advocacy Advisory Committee is to consider all matters within its assigned scope and formulate recommendations and advice to the Economic and Cultural Development Committee. It is responsible for considering matters specifically relating to Advocacy Services and the Olympic and Paralympic Games.

Matters may be referred by reports from the Chief Executive Officer (or delegated authorised officers), a referral from the Economic and Cultural Development Committee, any other Standing Committee or Council.

Following the Council having determined the Regionally Significant Projects and their priority, the role of the Advocacy Advisory Committee is to:

- a) Provide a forum to discuss the advocacy priorities and activities for the organisation and elected representatives
- b) Consider and endorse advocacy plans before presentation to Council
- c) Consider and endorse significant advocacy communications and messaging
- d) Monitor progress of approved advocacy plans and activities.

Advocacy is proposed to involve elected representatives, members of the ELT and nominated Council officers. The committee's primary role is to create a collaboration of Councillors and Council employees who meet regularly to provide oversight of Council's advocacy program.

In discharging their role, members have a duty to act in the best interests of Council as a whole, in accordance with Council's Code of Conduct and the Councillor Code of Conduct.

### 4. MEMBERSHIP

Membership of the Advocacy Advisory Committee is recommended by the Economic and Cultural Development Committee.

Chairperson: Mayor Teresa Harding

Deputy Chairperson: Councillor Marnie Doyle

Members:

Cr Pye Augustine      Cr David Martin  
Cr Jim Madden

### 5. MEETING FREQUENCY AND ARRANGEMENTS

The Advocacy Advisory Committee will meet on a schedule set by the Economic and Cultural Development Committee or as required to consider matters assigned to it.

## Annexure 5 – Environment and Sustainability Committee

### 1. PURPOSE OF THE COMMITTEE

The Environment and Sustainability Committee has been established to provide strategic direction and leadership on matters detailed in the Scope (section 2) and Roles and Responsibilities (section 5).

This committee allows councillors to be fully appraised of matters for the service areas listed below and demonstrates the ongoing commitment to a Council that operates in a manner that is consistent with the principles of good governance.

### 2. SCOPE AND LIMITATIONS

The Environment and Sustainability Committee is charged with responsibility for the following core business service categories\*:

| Committee scope                                                                                                                                                                | Delivery department                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| Animal Management Services (biosecurity, pest plants and animals)**<br>Natural Environment and Land Management<br>Resource Recovery<br>Sustainability and Emergency Management | Environment and Sustainability Department    |
| City Maintenance – Open Space<br>City Maintenance – Urban Forest and Natural Area                                                                                              | Asset and Infrastructure Services Department |

\*Refer to the *Ipswich City Council Core Business Services* for further detail.

\*\* Responsibility for this service category is shared with the Infrastructure, Planning and Assets Committee

### 3. ADVISORY COMMITTEES

The Environment and Sustainability Committee has no established advisory or sub committees.

### 4. AUTHORITY

This Committee has the power only to recommend a course of action to Council (unless otherwise delegated by Council).

### 5. RESPONSIBILITIES

The role of the Environment and Sustainability Committee is to receive and consider reports from the Chief Executive Officer (or delegated authorised officers) and to provide recommendations and advice to Council.

Its responsibilities include:

- policy formulation and review as it relates to the scope of services;
- council's service performance and achievement toward the corporate plan; and
- being accountable for the achievement of council's approved strategies, plans/planning and programs.

### 6. MEMBERSHIP

Chairperson: Councillor Jim Madden

Deputy Chairperson: Councillor Andrew Antonioli

Members:

Mayor Teresa Harding

Cr Pye Augustine

Cr Marnie Doyle

Deputy Mayor Nicole Jonic

Cr Jacob Madsen

### 7. FREQUENCY

The Environment and Sustainability Committee will meet on a schedule set in accordance with section 7.2 of the Terms of Reference.

**INFRASTRUCTURE, PLANNING AND ASSETS COMMITTEE NO. 2025(08)****16 SEPTEMBER 2025****REPORT****COUNCILLORS' ATTENDANCE:**

Councillor Andrew Antoniolli (Chairperson); Councillors Paul Tully (Deputy Chairperson), Acting Mayor Nicole Jonic, Pye Augustine, Marnie Doyle, David Martin and Jim Madden

**COUNCILLOR'S APOLOGIES:**

Mayor Teresa Harding

**OFFICERS' ATTENDANCE:**

Chief Executive Officer (Sonia Cooper), General Manager Asset and Infrastructure Services (Seren McKenzie), General Manager Planning and Regulatory Services (Brett Davey), Acting General Manager Environment and Sustainability (Phil A Smith), General Manager Corporate Services (Matt Smith), General Manager Community, Cultural and Economic Development (Ben Pole), Manager Infrastructure Strategy (Tony Dileo), Manager, Works and Field Services (Sonia Gollschewski), Team Lead (Transport and Traffic) (Berto Santana), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Manager City Design (Nathan Rule), Senior Communications and Policy Officer (Jodie Richter), Manager Media, Communications and Engagement (Mark Strong), Senior Media Officer (Darrell Giles) and Venue Technician (Max Moylan)

**WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY**

Councillor Andrew Antoniolli (Chairperson) invited the Acting Mayor Nicole Jonic to deliver the Acknowledgement of Country

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

**BUSINESS OUTSTANDING****MATTER TO BE LIFTED FROM THE TABLE****RECOMMENDATION**

Moved by Councillor Andrew Antoniolli:  
Seconded by Acting Mayor Nicole Jonic:

**That Item 1 titled Capital Investment in Provisional Projects – Procedure be lifted from the table.**

## AFFIRMATIVE

Councillors:

Antoniolli

Tully

Jonic

Augustine

Doyle

Martin

Madden

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

---

MATTER DEFERRED TO LATER IN THE MEETINGRECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Acting Mayor Nicole Jonic:

**That Item 1 be deferred for consideration later in the meeting.**

## AFFIRMATIVE

Councillors:

Antoniolli

Tully

Jonic

Augustine

Doyle

Martin

Madden

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

---

1. CAPITAL INVESTMENT IN PROVISIONAL PROJECTS - PROCEDURE

This is a report concerning the Capital Investment in Provisional Projects Procedure.

*At the 22 July 2025 meeting of the Infrastructure Planning and Assets Committee, this report was laid on the table for consideration at a future meeting.*

RECOMMENDATION

Moved by Acting Mayor Nicole Jonic:

Seconded by Councillor Marnie Doyle:

**That the report be received and the contents noted.**

---

## AFFIRMATIVE

Councillors:

Antoniolli

Tully

Jonic

Augustine

Doyle

Martin

Madden

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

## Attachments

1. Revised Capital Investment in Provisional Projects Procedure

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**CONFIRMATION OF MINUTES**

2. CONFIRMATION OF MINUTES OF THE INFRASTRUCTURE, PLANNING AND ASSETS COMMITTEE NO. 2025(07) OF 19 AUGUST 2025

**RECOMMENDATION**

Moved by Councillor Jim Madden:

Seconded by Councillor David Martin:

**That the minutes of the Infrastructure, Planning and Assets Committee held on 19 August 2025 be confirmed.**

## AFFIRMATIVE

Councillors:

Antoniolli

Tully

Jonic

Augustine

Doyle

Martin

Madden

## NEGATIVE

Councillors:

Nil

The motion was put and carried.



## **OFFICERS' REPORTS**

### **3. PROVISIONAL PROJECTS APPROVAL**

This is a report seeking Council consideration of, and capital funding for, the Provisional Projects listed in this report.

The projects have been suggested by the Division 3 and 4 Councillors for assessment against the Capital Investment in Provisional Projects Policy.

The projects noted in this report have been assessed by the Asset and Infrastructure Services Department and are considered consistent with the policy and are tabled for consideration by Council to progress.

### **RECOMMENDATION**

Moved by Councillor Andrew Antonioli:

Seconded by Councillor Marnie Doyle:

**That Council approve the Provisional Projects listed below and progress to design and construction, in accordance with the Capital Investment in Provisional Projects Policy:**

- 1. Division 3 – Disability Access Improvements near Bill Paterson Oval at Limestone Park, Ipswich \$58,000**
- 2. Division 4 – Installation of a Speed Awareness Sign along Lobb Street, Churchill \$20,000**

#### **AFFIRMATIVE**

Councillors:

Antonioli

Tully

Jonic

Augustine

Doyle

Martin

Madden

#### **NEGATIVE**

Councillors:

Nil

The motion was put and carried.

### **4. PERSONAL TRIBUTES IN COUNCIL'S OPEN SPACE AND ROAD NETWORK - ASSESSMENT OF APPLICATION**

This is a report concerning a *Personal Tribute in Council's Open Space and Road Network* application which has been received from Mrs Colleen Eggmolesse to commemorate the life of her late daughter.

**MOVE INTO CLOSED SESSION**

Moved by Councillor Andrew Antoniolli:

Seconded by Councillor David Martin:

**That in accordance with section 254J(3)(f) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 4 titled Personal Tributes in Council's Open Space and Road Network.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Antoniolli

Nil

Tully

Jonic

Augustine

Doyle

Martin

Madden

The motion was put and carried.

The meeting moved into closed session at 9.12 am.

**MOVE INTO OPEN SESSION**

Moved by Councillor Andrew Antoniolli:

Seconded by Acting Mayor Nicole Jonic:

**That the meeting move into open session.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Antoniolli

Nil

Tully

Jonic

Augustine

Doyle

Martin

Madden

The motion was put and carried.

The meeting moved into open session at 9.32 am.

**RECOMMENDATION**

A. That the contents of the report be received and noted.

- B. That the installation of a personal tribute on Flinders Drive, Leichhardt in memory of the late Kierra Lea Jensen not be supported, as the request does not meet the policy requirements.
- C. That the applicant be advised of the outcome of this report.

#### RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Andrew Antonioli:

- A. **That the subject of this report read Personal Tributes in Council's Road Network – Assessment of Application.**
- B. **That the contents of the report be received and noted.**
- C. **That the installation of a personal tribute on Flinders Drive, Leichhardt is not supported, as the request does not meet the policy requirements.**
- D. **That the applicant be advised of the outcome of this report and the reasons that the application did not meet the policy requirements.**

#### AFFIRMATIVE

Councillors:

Antonioli

Tully

Jonic

Augustine

Doyle

Martin

Madden

#### NEGATIVE

Councillors:

Nil

The motion was put and carried.

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#### 5. ASSET AND INFRASTRUCTURE SERVICES DEPARTMENT CAPITAL DELIVERY REPORT JULY 2025

This is a report concerning the performance of the capital delivery by the Asset and Infrastructure Services Department for the month of July 2025.

#### RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Acting Mayor Nicole Jonic:

**That the report on capital delivery by the Asset and Infrastructure Services Department for the month of July 2025 be received and the contents noted.**

## AFFIRMATIVE

Councillors:

Antoniolli

Tully

Jonic

Augustine

Doyle

Martin

Madden

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

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6. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 1 July 2025 to 29 July 2025.

RECOMMENDATION

Moved by Councillor Andrew Antoniolli:

Seconded by Councillor Jim Madden:

**That the Exercise of Delegation report for the period 30 July 2025 to 28 August 2025 be received and the contents noted.**

## AFFIRMATIVE

Councillors:

Antoniolli

Tully

Jonic

Augustine

Doyle

Martin

Madden

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

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7. PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current court actions associated with development planning applications.

RECOMMENDATION

Moved by Councillor Andrew Antoniolli:

Seconded by Councillor Marnie Doyle:

**That the Planning and Environment Court Action status report be received and the contents noted.**

**AFFIRMATIVE**

Councillors:

Antoniolli

Tully

Jonic

Augustine

Doyle

Martin

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

---

At this point in the meeting Item 1 titled Capital Investment in Provisional Projects – Procedure was considered.

**NOTICES OF MOTION**

Nil

**MATTERS ARISING**

Nil

**QUESTIONS / GENERAL BUSINESS**

Nil

**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 9.00 am.

The meeting closed at 9.41 am.

---



## Capital Investment in Provisional Projects Procedure

 Safety and Wellbeing

 Collaboration

 Communication

 Integrity

 Efficiency

 Leadership

|                                                |                                                                   |                                         |
|------------------------------------------------|-------------------------------------------------------------------|-----------------------------------------|
| Version Control and Objective ID               | Version No:                                                       | Objective ID: <a href="#">A11741414</a> |
| Name of parent policy/administrative directive | <a href="#">Capital Investment in Provisional Projects Policy</a> |                                         |
| Approved by General Manager on                 | September 2025                                                    |                                         |
| Date of Review                                 | September 2029                                                    |                                         |

### 1. Background

This procedure has been developed to align with Council's *Capital Investment in Provisional Projects Policy* and provides council officers and elected representatives with guidance on how to evaluate and manage projects that are nominated to the Asset and Infrastructure Services Department for consideration to be included in the capital works program.

### 2. Purpose

This procedure has been developed to ensure consistency is maintained across the Asset and Infrastructure Services Department when assessing provisional projects that have been identified for consideration into Council's capital works program. The procedure will outline the assessment of nominated projects and the process to follow for approval.

### 3. Regulatory Authority

Local Government Act 2009

Local Government Regulation 2012

### 4. Human Rights Commitment

Council has considered the human rights protected under the *Human Rights Act 2019 (Qld)* (the Act) when approving and/or amending this procedure. When applying this procedure, Council will act and make decisions in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

### 5. Roles and Responsibilities

The General Manager (Asset and Infrastructure Services) is the custodian of this Procedure and is responsible for maintaining its currency.

The Infrastructure Strategy Branch is responsible for coordinating and facilitating the assessment of any provisional projects that are nominated for consideration to be included in the capital works program, and to liaise with other business areas as needed.

IPSWICH CITY COUNCIL | Capital Investment in Provisional Projects Procedure

The Capital Program Delivery and Works and Field Services Branches will be responsible for providing input regarding projects, as required.

The Capital Program Delivery Branch will be responsible for the project management and delivery activities related to provisional projects once they are endorsed by Council and handed over for execution.

The elected representatives will be responsible to consider, deliberate and debate any of the provisional projects that have been identified.

## 6. Key Stakeholders

Key Stakeholders regarding this procedure are:

- Capital Program Delivery Branch;
- Infrastructure Strategy Branch;
- Works and Field Services Branch;
- Executive Services Branch;
- Elected representatives, being the Mayor and Councillors; and
- Any other relevant departments across the organisation.

## 7. Education and Training Requirements

N/A

## 8. Procedure

A provisional project is typically a project that may not form part of Council's standard drawings, desired standard of service or is not within the adopted 3-year capital works program. Provisional projects are typically identified through requests received from the Mayor and Councillors on behalf of the community and raised to the Asset and Infrastructure Services Department.

### Step procedure

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |              |                                                                                                                                                                                                                                                                  |
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| <b>Step 1.0</b> | <p><b>Identification of potential provisional project</b></p> <ul style="list-style-type: none"> <li>• Elected representatives to complete the <i>Provisional Project Identification Online Form</i> for assessment. A project can be nominated by any elected representative and does not require both councillors in any division to be in agreement with the nomination.</li> <li>• Once completed, the form is automatically emailed to the Asset and Infrastructure Services Department and all elected representatives.</li> </ul> <table border="1" data-bbox="419 1630 1369 1821"> <tr> <td data-bbox="419 1630 571 1821"><b>Note:</b></td><td data-bbox="571 1630 1369 1821">As per the <i>Capital Investment in Provisional Projects Policy</i>, projects that are nominated and endorsed by Council in the first three quarters of the financial year will likely be delivered in the same financial year (subject to project complexity).</td></tr> </table> | <b>Note:</b> | As per the <i>Capital Investment in Provisional Projects Policy</i> , projects that are nominated and endorsed by Council in the first three quarters of the financial year will likely be delivered in the same financial year (subject to project complexity). |
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Infrastructure, Planning and Assets Committee 16 Sep 2025 - Item 1 / Minutes Attachment 1

IPSWICH CITY COUNCIL | Capital Investment in Provisional Projects Procedure

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|                 | <p>Projects nominated and endorsed by Council in the final quarter of the financial year will generally be scheduled for delivery in the following financial year.</p> <p>The Councillor Portal dashboard is automatically updated, allowing visibility of the project submission status.</p> <p>Proceed to <a href="#">Step 2.0</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Step 2.0</b> | <p><b>Assessment of nominated provisional project</b></p> <p>Once a project has been nominated via the <i>Provisional Project Identification Online Form</i>, it will be issued to the relevant team within the Asset and Infrastructure Services Department for assessment. If further information is required, officers are to engage with the relevant elected representative(s) to discuss further and clarify project intent.</p> <p>Officers to engage with other relevant Council business areas during the assessment process to seek any further input and consideration.</p> <p>Following the assessment and initial project scoping, Council officers will consult the proposed project with the elected representative(s) generally within a four (4) week timeframe of receiving the initial request.</p> <p>The elected representative(s) to respond back to the Asset and Infrastructure Services Department within one (1) week to confirm if the proposed initial scope is suitable for an order of cost estimate.</p> <table border="1"> <tr> <td><b>Note:</b></td><td> <ul style="list-style-type: none"> <li>Council officers to assess project and consult on project outcome with the elected representative(s) generally within four (4) weeks of receiving the initial request. The four (4) week turnaround time could be less or more, dependent on the project complexity.</li> <li>Elected representative(s) to confirm initial project scope is suitable for an order of cost estimate generally within one (1) week of receiving request</li> </ul> </td></tr> </table> <p>Proceed to <a href="#">Step 3.0</a></p> | <b>Note:</b> | <ul style="list-style-type: none"> <li>Council officers to assess project and consult on project outcome with the elected representative(s) generally within four (4) weeks of receiving the initial request. The four (4) week turnaround time could be less or more, dependent on the project complexity.</li> <li>Elected representative(s) to confirm initial project scope is suitable for an order of cost estimate generally within one (1) week of receiving request</li> </ul> |
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| <b>Step 3.0</b> | <b>Order of Cost Estimate</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |



Infrastructure, Planning and Assets Committee 16 Sep 2025 - Item 1 / Minutes Attachment 1

IPSWICH CITY COUNCIL | Capital Investment in Provisional Projects Procedure

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|                 | <p>Once the initial project scope has been confirmed, the scoping officer is to issue a request for an 'Order of Cost Estimate'.</p> <p>The 'Order of Cost Estimate' request to be sent to:</p> <ul style="list-style-type: none"> <li>• Principal Officer (Estimating); and</li> <li>• Design and Coordination Manager.</li> </ul> <p>The 'Order of Cost Estimate' to be undertaken within two (2) weeks of the request being issued. Should additional time be required over and above the two (2) week timeframe, the elected representative(s) shall be advised the reason for additional time required and an estimated timeframe to receive the 'Order of Cost Estimate'.</p> <p>Once the 'Order of Cost Estimate' has been received, the project details and estimate to be provided to the initiating elected representative(s) and information updated in the Councillor Portal dashboard. Within one (1) week, the initiating elected representative(s) to confirm that they wish for the Provisional Project to proceed to the relevant Council Committee, based on the updated Provisional Project information including the 'Order of Cost Estimate'.</p> <table border="1" data-bbox="416 1003 1375 1339"> <tr> <td data-bbox="416 1003 576 1339"><b>Note:</b></td><td data-bbox="576 1003 1375 1339"> <ul style="list-style-type: none"> <li>• An 'Order of Cost Estimate' to be provided back to the assessing officer within two (2) weeks of the request. If this is unable to be achieved, advice as to why additional time is required and expected completion shall be provided to the elected representative(s).</li> <li>• The initiating elected representative(s) to confirm proceeding with a Provisional Project within one (1) week of receiving an 'Order of Cost Estimate'.</li> </ul> </td></tr> </table> <table border="1" data-bbox="416 1370 1375 1599"> <tr> <td data-bbox="416 1370 576 1599"><b>Note:</b></td><td data-bbox="576 1370 1375 1599"> <p>An 'Order of Cost Estimate' is considered a high-level estimate based on the known project inputs and assumptions at the feasibility project stage. The overall project cost is subject to change once approved by Council, and as it moves through the project delivery lifecycle. Actual project costs will be charged to individual projects as they progress through delivery.</p> </td></tr> </table> <p>Proceed to <a href="#">Step 4.0</a></p> <p><i>If confirmation is received to not proceed – Process Ends</i></p> | <b>Note:</b> | <ul style="list-style-type: none"> <li>• An 'Order of Cost Estimate' to be provided back to the assessing officer within two (2) weeks of the request. If this is unable to be achieved, advice as to why additional time is required and expected completion shall be provided to the elected representative(s).</li> <li>• The initiating elected representative(s) to confirm proceeding with a Provisional Project within one (1) week of receiving an 'Order of Cost Estimate'.</li> </ul> | <b>Note:</b> | <p>An 'Order of Cost Estimate' is considered a high-level estimate based on the known project inputs and assumptions at the feasibility project stage. The overall project cost is subject to change once approved by Council, and as it moves through the project delivery lifecycle. Actual project costs will be charged to individual projects as they progress through delivery.</p> |
| <b>Note:</b>    | <ul style="list-style-type: none"> <li>• An 'Order of Cost Estimate' to be provided back to the assessing officer within two (2) weeks of the request. If this is unable to be achieved, advice as to why additional time is required and expected completion shall be provided to the elected representative(s).</li> <li>• The initiating elected representative(s) to confirm proceeding with a Provisional Project within one (1) week of receiving an 'Order of Cost Estimate'.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              |                                                                                                                                                                                                                                                                                                                                                                                           |
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| <b>Step 4.0</b> | <b>Review of proposed projects by elected representatives</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              |                                                                                                                                                                                                                                                                                                                                                                                           |

IPSWICH CITY COUNCIL | Capital Investment in Provisional Projects Procedure

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|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                 | <p>Elected representatives will be able to review the Councillor Portal dashboard regularly to ensure they are aware of proposed projects that are being considered and may proceed to Council Committee meetings.</p> <p>Proceed to <a href="#">Step 5.0</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Step 5.0</b> | <p><b>Table Potential Provisional Project at Relevant Council Committee</b></p> <p>Following confirmation from the initiating elected representative(s) to proceed based on scope and estimate, the Council officer will proceed to the preparation of a Committee Report regarding the proposed Provisional Project.</p> <p>The relevant Council officer is to provide advice to the elected representative(s) the proposed Council committee meeting that the Provisional Project is to be tabled.</p> <p>The Council Committee report for the Provisional Project Approval should include the following information:</p> <ul style="list-style-type: none"> <li>- Summary of proposed project;</li> <li>- Order of Cost Estimate;</li> <li>- Sketch plan of the proposal;</li> <li>- Advice that consultation among elected representatives was confirmed as having been completed.</li> </ul> <p>Example Committee Report previously tabled can be found at:<br/><a href="https://iccecm.ipswich.qld.gov.au/id:A11444520/document/versions/latest">https://iccecm.ipswich.qld.gov.au/id:A11444520/document/versions/latest</a></p> <p>Proceed to <a href="#">Step 6.0</a></p> |
| <b>Step 6.0</b> | <p><b>Council Committee Consideration</b></p> <p>At the relevant Council committee, the members will consider and deliberate on the Provisional Project(s) that have been tabled.</p> <p>If Council approve the Provisional Project(s), the Asset and Infrastructure Services Department shall progress the project into delivery.</p> <p>Council officers Proceed to <a href="#">Step 7.0</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Step 7.0</b> | <p><b>Project Delivery</b></p> <p>Following the Council approval of the Provisional Project(s), the relevant Council officer shall follow the Asset and Infrastructure Services project handover process for the Capital Program Delivery Branch to deliver the project(s).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

IPSWICH CITY COUNCIL | Capital Investment in Provisional Projects Procedure

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |              |                                                                                                                                                                         |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                 | <p>The Capital Program Delivery Branch are to undertake various activities for each Provisional Project. These activities include (but not limited to):</p> <ul style="list-style-type: none"> <li>- Design and refinement of cost (if needed)</li> <li>- Project scheduling</li> <li>- Procurement</li> <li>- Stakeholder engagement / notification activities (including civic maps update)</li> <li>- Project Management / delivery</li> <li>- Project closure activities.</li> </ul> <p>Should the elected representative(s) require updates on the project delivery, queries are to be directed to the Asset and Infrastructure Services Stakeholder Team, via the email: <a href="mailto:capitalprojects@ipswich.qld.gov.au">capitalprojects@ipswich.qld.gov.au</a></p> <table border="1" data-bbox="418 801 1374 896"> <tr> <td data-bbox="418 801 576 896"><b>Note:</b></td><td data-bbox="576 801 1374 896">Provisional Project delivery queries to be directed to the stakeholder team: <a href="mailto:capitalprojects@ipswich.qld.gov.au">capitalprojects@ipswich.qld.gov.au</a></td></tr> </table> <p>Proceed to <a href="#">Step 8.0</a></p> | <b>Note:</b> | Provisional Project delivery queries to be directed to the stakeholder team: <a href="mailto:capitalprojects@ipswich.qld.gov.au">capitalprojects@ipswich.qld.gov.au</a> |
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| <b>Step 8.0</b> | <p><b>Provisional Project Sub-Program Updates</b></p> <p>The progress on projects that have been endorsed by Council shall be reported in the monthly Asset and Infrastructure Services Department Capital Delivery Report.</p> <p>Towards the end of a financial year, any committed projects shall be identified (if not proposed to be delivered) as carryover projects in alignment with the <i>Capital Investment in Provisional Project Policy</i>.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |                                                                                                                                                                         |

**9. Monitoring and review**

This procedure will be reviewed in accordance with Council's four (4) year review cycle or sooner if required.

**10. Related documents**

This procedure aligns with the *Capital Investment in Capital Provisional Projects Policy*.

**11. Definitions**

N/A

**12. Process Model**

Add a link to the Promapp (Promapp yet to be developed).

**13. Procedure Owner**

The General Manager (Asset and Infrastructure Services) is the procedure owner and Manager, Infrastructure Strategy is responsible for authoring and reviewing this procedure.

**FINANCE AND GOVERNANCE COMMITTEE NO. 2025(08)****16 SEPTEMBER 2025****REPORT****COUNCILLORS' ATTENDANCE:**

Councillor Paul Tully (Chairperson); Councillors Nicole Jonic, Andrew Antonioli, Jim Madden and Pye Augustine (Observer) and David Martin (Observer)

**COUNCILLOR'S APOLOGIES:**

Mayor Teresa Harding

**OFFICERS' ATTENDANCE:**

Chief Executive Officer (Sonia Cooper), General Manager Corporate Services (Matt Smith), General Manager Community, Cultural and Economic Development (Ben Pole), Acting General Manager Environment and Sustainability (Phil A Smith), General Manager Planning and Regulatory Services (Brett Davey), General Manager Asset and Infrastructure Services (Seren McKenzie), Manager, City Design (Nathan Rule), Property Services Manager (Alicia Rieck), Chief Financial Officer (Christina Binoya), Manager, Works and Field Services (Sonia Gollschewski), Senior Media Officer (Darrell Giles), Manager, Media, Communications and Engagement (Mark D Strong), Senior Communications and Policy Officer (Jodie Richter), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Manager, Procurement (Tanya Houwen), Goods and Services Category Manager (Tim Steinhardt) and Venue Technician (Max Moylan)

**WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY**

Councillor Paul Tully (Chairperson) delivered the Acknowledgement of Country

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

**BUSINESS OUTSTANDING****1. PROPOSED DISPOSAL OF VALUABLE NON-CURRENT LAND ASSETS**

*At the Finance and Governance Committee held on 19 August 2025, this matter was deferred for consideration at the September Finance and Governance Committee Meeting.*

This is a report concerning a recent review of Council's 'Program 43' (Corporate Services Department) land portfolio which has identified land considered surplus

to Council's requirements and seeks approval from Council to proceed with the disposal of these assets.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

#### RECOMMENDATION

Moved by Acting Mayor Nicole Jonic:

Seconded by Councillor Andrew Antonioli:

- A. **That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tenders for the disposal of land as described in Attachment 1, to the Purchaser(s).**
- B. **That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that an exception at section 236(1) of the Regulation applies to the disposal of land as described in Attachment 1.**
- C. **That for each sale, Council enter into a contractual arrangement with the Purchaser(s) at an approximate sale price no less than the market value of the land (excluding GST), payable to Council.**
- D. **That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.**

#### AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antonioli

Madden

#### NEGATIVE

Councillors:

Nil

The motion was put and carried.

#### CONFIRMATION OF MINUTES

- 2. CONFIRMATION OF MINUTES OF THE FINANCE AND GOVERNANCE COMMITTEE NO. 2025(07) OF 19 AUGUST 2025

#### RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Marnie Doyle:

**That the minutes of the Finance and Governance Committee held on 19 August 2025 be confirmed.**

**AFFIRMATIVE**

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**OFFICERS' REPORTS**

3. **AMENDMENT OF COUNCIL RESOLUTIONS FOR PROPOSED ACQUISITIONS OF LAND FOR RIPLEY AND FISCHER ROAD UPGRADES**

This is a report concerning two (2) previous Council decisions and the proposed amendment to the Confidential Attachment 1 of each report, both detailing the area(s) of land required for Stage 2 and 3 of the Ripley and Fischer Road Upgrade Project, by acquisition.

"The attachment/s to this report are confidential in accordance with section 254J(3)(h) of the *Local Government Regulation 2012*."

**RECOMMENDATION**

Moved by Councillor Marnie Doyle:

Seconded by Acting Mayor Nicole Jonic:

- A. That the decision of Council of 24 October 2024 (Resolution Number: C2024/08/290(FAGCC) relating to Recommendation A of Item 7 of the Finance and Governance Committee of 15 October 2024 titled *Proposed Acquisitions of Land for INF04658 Ripley Road Upgrade – Cunningham Highway to Fischer Road*, be amended by replacing the original Confidential Attachment 1 with an updated Confidential Attachment 5 outlining the revised area requirement for the land acquisitions.**
- B. That the decision of Council of 28 January 2025 (Resolution Number: C2025/00/273 relating to Recommendation A of Item 16.4 of the Council meeting of 28 January 2025 titled *Proposed Acquisition of Land for INF04659 Fischer Road Upgrade*, be amended by replacing the original Confidential Attachment 1 with an updated Confidential Attachment 5 outlining the revised area requirement for the land acquisition.**

## AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

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4. FUTURE OF OLD TALLEGALLA SCHOOL, 2 TALLEGELLA TWO TREE HILL ROAD, TALLEGALLA

This is a report concerning the current Action Notice relating to the Old Tallegalla School, located at 2 Tallegalla Two Tree Hill Road, Tallegalla. It seeks Council's direction on the next steps regarding the future of the site, including further consideration of the outcome of the community consultation.

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Andrew Antoniolli:

**That pursuant to Section 228(3)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that it would be in the public interest to invite expressions of interest for disposal of leasehold interest in land (trustee lease) at 2 Tallegalla Two Tree Hill Road, Tallegalla more particularly described as Lot 557 and Plan CC3651 for community purpose.**

## AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

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5. CONFLICT OF INTEREST FOR EMPLOYEES POLICY REVIEW

This report details the outcome of the required four year review of the existing Conflicts of Interest for Employees Policy. It was considered by the Executive Leadership Team on 15 July and has been referred to the Finance and Governance Committee for approval.

RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Acting Mayor Nicole Jonic:

**That the amended Conflicts of Interest for Employees Policy as outlined in Attachment 3, be adopted.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antonioli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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6. PROCUREMENT - VARIATION TO CONTRACT FOR PROVISION OF COMMERCIAL CLEANING

This is a report concerning a request for Council's approval to extend Contract No. 13902 for commercial cleaning services by six months beyond its current expiry date of 1 December 2025. The extension is necessary to maintain service continuity during the school holidays and festive period while the procurement process for a new contract is being finalised.

Approval is sought to vary the existing contract 13902 for an additional six (6) months to allow additional time to thoroughly evaluate tender submissions received as part of the new procurement process and allow a suitable transition time (if required) outside of peak holiday periods.

RECOMMENDATION

Moved by Councillor Jim Madden:



Seconded by Councillor Jacob Madsen:

- A. That the contractual arrangement (Council contract 13902) with Total Building Maintenance (Supplier) for the Provision of Commercial Cleaning be varied as follows:**
- (i) Add a final extension of six (6) months (from 1 December 2025 to 31 May 2026);**
  - (ii) to approve increase in expenditure from \$10,500,000.00 excluding GST to approximately \$12,500,000.00 excluding GST over the entire term;**
- B. That Council enter into a deed of variation with the Supplier to appropriately amend the existing contractual arrangement.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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#### ADJOURN MEETING

#### RECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Acting Mayor Nicole Jonic:

**That the meeting be adjourned at 10.04 am to reconvene at 10.20 am.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

NEGATIVE

Councillors:

Nil

Madden

The motion was put and carried.

The meeting reconvened at 10.20 am.

At recommencement of the meeting all councillors with the exception of Councillors Jacob Madsen and Marnie Doyle were present.

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7. PROCUREMENT: SIGNIFICANT CONTRACTING PLAN - TIVOLI SPORTING COMPLEX UPGRADE AND REDBANK PLAINS RECREATION RESERVE NEW SPORTS FACILITY

This is a report concerning a Significant Contracting Plan for Tivoli Sporting Complex Upgrade and Redbank Plains Recreation Reserve New Sports Facility.

The Significant Contracting Plan is required in accordance with Chapter 6, Part 2, s221 of the Local Government Regulation 2012 for any contract/s with a total expected term over 10 years or a value equal to or exceeding \$7,000,000 (ex. GST). Significant Contracting Plans must be adopted by Council prior to awarding a contract.

RECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Councillor Jim Madden:

**That pursuant to Section 221 of the *Local Government Regulation 2012*, Council make and adopt the Significant Contracting Plan for Tivoli Sporting Complex Upgrade and Redbank Plains Recreation Reserve New Sports Facility as detailed in Attachment 1.**

AFFIRMATIVE

Councillors:

Tully

Jonic

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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8. PROCUREMENT: INTERSECTION UPGRADE – RIPLEY ROAD & REIF STREET, FLINDERS VIEW

This is a report concerning the approval for the award of Tender VP465457 Intersection Upgrade, Ripley Road and Reif Street, Flinders View.

After an open market request for tender process, the evaluation panel has recommended one supplier for the undertaking of the intersection upgrade, Ripley Road and Reif Street as set out in Recommendation B below. The recommendation has been determined by the evaluation panel to offer Council the best value for money

If Council is satisfied with the nominated supplier, the name of the supplier will be included in Council's resolution at Recommendation B.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

Councillor Marnie Doyle returned to the meeting at 10.24 am.

RECOMMENDATION

Moved by Acting Mayor Nicole Jonic:

Seconded by Councillor Jim Madden:

- A. **That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. VP465457 for the provision of Intersection Upgrade – Ripley Road and Reif Street, Flinders View.**
- B. **That Council enter into a contractual arrangement with the Supplier identified in the confidential Attachment 1 for the lump sum amount of two million, seven hundred sixty-eight thousand, one hundred sixty-eight dollars (\$2,768,168.00) excluding GST and the contingency amount as listed in confidential Attachment 1.**
- C. **That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.**

AFFIRMATIVE

Councillors:

Tully

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

---

Councillor Jacob Madsen returned to the meeting at 10.26 am.

9. PROCUREMENT: RECOMMENDATION TO AWARD - INTELLIGENT TRAFFIC SYSTEM INFRASTRUCTURE (TRAFFIC SIGNAL MAINTENANCE)

This is a report concerning the recommendation to award for Tender VP430214 Intelligent Transport System Infrastructure (Traffic Signal Maintenance) following an Open Tender process.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Jacob Madsen:

Seconded by Councillor Andrew Antoniolli:

- A. **That pursuant to Section 228 of the Local Government Regulation 2012 (Regulation), Council award Tender VP430214 for the provision of Intelligent Transport System Infrastructure to the recommended supplier detailed in Attachment 1.**
- B. **That Council enter into a contractual arrangement with the Supplier, Council’s estimated spend of \$10.5M excluding GST, being a term of two (2) years, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X two (2) year terms, total term being six (6) years.**
- C. **That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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10. REPORT - REGULATION ADVISORY COMMITTEE NO. 2025(03) OF 21 AUGUST 2025

This is the report of the Regulation Advisory Committee No. 2025(03) of 21 August 2025.

RECOMMENDATION

Moved by Councillor Marnie Doyle:  
Seconded by Councillor Jim Madden:

**That Council adopt the recommendations of the Regulation Advisory Committee No. 2025(03) of 21 August 2025.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

---

1. CONFIRMATION OF MINUTES OF THE REGULATION ADVISORY COMMITTEE NO. 2025(02) OF 5 JUNE 2025

RECOMMENDATION

***That the minutes of the Regulation Advisory Committee held on 5 June 2025 be confirmed.***

2. STRATEGIC REGULATION PROJECT - STEP 1 POLICY (CONSULTATION OUTCOMES)

*This is a report concerning the Strategic Regulation Project, specifically Step 1 which involves updating Council's current Compliance and Enforcement Policy to be more holistic on what Council's position on regulation is. Targeted consultation has been undertaken, and this report provides the outcomes of that consultation and next steps.*

RECOMMENDATION

A. *That the report be received and the contents noted.*

- B. *That the current Compliance and Enforcement Policy (Attachment 1) be amended to be more holistic about regulation with a risk-based approach and renamed to 'Regulation Policy'.*
- C. *That in respect of Recommendation B, the draft 'Regulation Policy' be forwarded to all Councillors and key staff for feedback, and a final draft be forwarded to a future Regulation Advisory Committee meeting for consideration.*

*The committee discussed the naming of the proposed amended policy and compressed Recommendations B and C noting that feedback would be sought and an updated policy forwarded to a future Regulation Advisory Committee.*

#### **RECOMMENDATION**

- A. ***That the report be received and the contents noted.***
- B. ***That the current Compliance and Enforcement Policy (Attachment 1) be amended and the draft be forwarded to all Councillors and key staff for feedback, and a final draft be forwarded to a future Regulation Advisory Committee meeting for consideration.***

#### **3. STRATEGIC REGULATION PROJECT - STEP 2 - LOCAL LAW MAKING PROCESS**

*This is a report concerning Step 2 of the Strategic Regulation Project the process for making local laws in line with the requirements of the Local Government Act 2009. The report highlights that the current policy can be repealed as it is not legislatively required and is set out like a process. An improved draft process is provided for feedback so that it can be finalised and commence on 1 December 2025.*

*The committee agreed to amend Recommendation B by replacing the word 'Council' with the words 'Councillors and officers'.*

#### **RECOMMENDATION**

- A. ***That Council repeal the "Local Law-Making Policy" effective as of 30 November 2025 (Attachment 1 of this report).***
- B. ***That Councillors and officers provide feedback on the draft process (Attachment 2 of this report) by 1 November 2025 so that the draft process can be finalised and approved by the Chief Executive Officer for commencement on 1 December 2025.***

4. STRATEGIC REGULATION PROJECT - STEP 3 LOCAL LAW REVIEW ESTIMATED TIMEFRAMES

*This is a report concerning a request from the Regulation Advisory Committee to review the timeline of the local law review with a view to compressing the estimated completion time. Negotiable and not negotiable tasks have been identified with three options provided for discussion, along with the recommendation of Council officers preferred option, Option 2, which comprises of:*

- *Reduction of 2 weeks for community consultation in phase 3 (from 6 weeks down to 4 weeks)*
- *Reduction of Phase 5 (Drafting) from 6 months down to 5 months.*
- *Total reduction of one month and 2 weeks*
- *Estimated completion date of March 2027.*
- *This would result in the final report for consideration of the final laws occurring early March at a Regulation Advisory Committee meeting and subsequent Finance and Governance Committee and Ordinary Council meetings.*
- *Acknowledgement of the risks identified in this report for reducing drafting time.*

RECOMMENDATION

- A. *That the report be received and the contents noted.***
- B. *That Option 2 of the report be approved as the preferred option for compressing the estimated completion time for the Local Law Review.***

5. STRATEGIC REGULATION PROJECT - STEP 3 LOCAL LAW REVIEW SURVEY OUTCOMES (INTERNAL)

*This is a report providing an update on a recent internal survey of staff and Councillors for the Strategic Regulation Project: Step 3 Local Law Review. The report documents the high-level key themes that have been derived from the submissions received. Further meetings/workshops will be held to progress outcomes of the survey.*

RECOMMENDATION

***That the report be received and the contents noted.***

7. GENERAL DISCUSSION (within the purpose and scope of the committee)

*The committee discussed regulatory matters relating to:*

- Homelessness and rough sleepers
- Unregistered cars
- Squatters
- Unmade Road Reserves

*Councillor Paul Tully (Chairperson) raised the issue of access to unmade road reserves and to the Notice of Motion he moved at the 30 April 2025 Council meeting in relation to unlocking of barriers across road reserves.*

**Action: Chief Executive Officer to follow up on action.**

---

#### 11. MONTHLY FINANCIAL PERFORMANCE REPORT - AUGUST 2025

This is a report concerning Ipswich City Council's (**Council**) financial performance for the period ending 31 August 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

#### RECOMMENDATION

Moved by Acting Mayor Nicole Jonic:  
Seconded by Councillor Marnie Doyle:

**That the report on Council's financial performance for the period ending 31 August 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.**

#### AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

#### NEGATIVE

Councillors:

Nil

The motion was put and carried.

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#### NOTICES OF MOTION

Nil

#### MATTERS ARISING

Nil

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**QUESTIONS / GENERAL BUSINESS**

Nil

**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 9.52 am.

The meeting closed at 10.33 am.

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**COMMUNITY AND SPORT COMMITTEE NO. 2025(08)****16 SEPTEMBER 2025****REPORT****COUNCILLORS' ATTENDANCE:**

Councillor Jacob Madsen (Chairperson); Councillors Pye Augustine (Deputy Chairperson), Acting Mayor Nicole Jonic, Marnie Doyle, Andrew Antonioli, David Martin and Jim Madden

**COUNCILLOR'S APOLOGIES:**

Mayor Teresa Harding

**OFFICERS' ATTENDANCE:**

Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Corporate Services (Matt Smith), General Manager Asset and Infrastructure Services (Seren McKenzie), Acting General Manager Environment and Sustainability (Phil A Smith), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Community and Sport Manager (Melissa Dower), Indigenous Australian Community Development Officer (Derek Kinchela), Manager Libraries and Customer Services (Samantha Chandler), Senior Communications and Policy Officer (Jodie Richter), Senior Media Officer (Darrell Giles) and Venue Technician (Max Moylan)

**LEAVE OF ABSENCE****RECOMMENDATION**

Moved by Councillor Marnie Doyle:  
Seconded by Acting Mayor Nicole Jonic:

**That a leave of absence be granted for Mayor Teresa Harding for the  
Community and Sport Committee of 16 September 2025.**

**AFFIRMATIVE**

Councillors:

Madsen

Augustine

Jonic

Doyle

Antonioli

Martin

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY**

Councillor Jacob Madsen (Chairperson) delivered the Acknowledgement of Country.

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

**BUSINESS OUTSTANDING**

Nil

**CONFIRMATION OF MINUTES**

1. CONFIRMATION OF MINUTES OF THE COMMUNITY AND SPORT COMMITTEE NO. 2025(07) OF 19 AUGUST 2025

**RECOMMENDATION**

Moved by Councillor Marnie Doyle:  
Seconded by Councillor Pye Augustine:

**That the minutes of the Community and Sport Committee held on 19 August 2025 be confirmed.**

**AFFIRMATIVE**

Councillors:

Madsen

Augustine

Jonic

Doyle

Antoniolli

Martin

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

---

**OFFICERS' REPORTS**

2. CUSTOMER SERVICES REPORT CARD 2024 - 2025

This is a report concerning the Customer Services Report Card 2024 - 2025.

**RECOMMENDATION**

Moved by Acting Mayor Nicole Jonic:  
Seconded by Councillor Marnie Doyle:

**That the Customer Services Report Card 2024 - 2025 be received and the contents be noted.**

**AFFIRMATIVE**

Councillors:

Madsen

Augustine

Jonic

Doyle

Antoniolli

Martin

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

---

3. **INDIGENOUS ACCORD OUTCOMES REPORT 2020 - 2025**

This is a report concerning the status of the Indigenous Accord 2020 - 2025 and highlights key achievements to date as detailed in the attached outcomes report.

**RECOMMENDATION**

Moved by Councillor David Martin:

Seconded by Councillor Jim Madden:

**That the report concerning the status of the Indigenous Accord 2020 - 2025 be received and the contents noted.**

**AFFIRMATIVE**

Councillors:

Madsen

Augustine

Jonic

Doyle

Antoniolli

Martin

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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4. REPORT - MULTICULTURAL ADVISORY COMMITTEE NO. 2025(02) OF 28 AUGUST 2025

This is the report of the Multicultural Advisory Committee No. 2025(02) of 28 August 2025.

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor Marnie Doyle:

**That Council adopt the recommendations of the Multicultural Advisory Committee No. 2025(02) of 28 August 2025.**

AFFIRMATIVE

Councillors:

Madsen

Augustine

Jonic

Doyle

Antoniolli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

---

1. CONFIRMATION OF MINUTES OF THE MULTICULTURAL ADVISORY COMMITTEE NO. 2025(01) OF 10 JULY 2025

RECOMMENDATION

***That the minutes of the Multicultural Advisory Committee held on 10 July 2025 be confirmed.***

2. TERMS OF REFERENCE

*This is a report concerning the updated draft Terms of Reference for consideration by the Multicultural Advisory Committee.*

RECOMMENDATION

***That the Terms of Reference for the Multicultural Advisory Committee as outlined in Attachment 1, be adopted.***

### 3. VERBAL UPDATE ON THE MULTICULTURAL LEADERS NETWORK

*Chief Executive Officer (Sonia Cooper) led an officer update on the Multicultural Leaders Network.*

### RECOMMENDATION

***That the verbal update be received and noted.***

*Councillor Antonioli arrived at the meeting at 1.09 pm.*

### **ACTION**

- A. *That a meeting be organised with the new Chief Executive of Multicultural Australia including the Chair and Deputy Chair of the Multicultural Advisory Committee and Council's Community and Sport Manager (Melissa Dower) and the Acting Senior Community Activation Manager (Tanya Appleton) to discuss the Multicultural Leaders Network forum and Multicultural Australia's role in the forum and a report on the outcome be submitted to the next Multicultural Advisory Committee.***
  - B. *That a meeting be organised with Settlement Services International (SSI) to introduce the Chair and Deputy Chair of the Multicultural Advisory Committee and Council's Community and Sport Manager (Melissa Dower) and the Acting Senior Community Activation Manager (Tanya Appleton) and discuss SSI's objectives for Ipswich.***
  - C. *That the Community and Sport Manager provide a copy of the Darling Downs and West Moreton Public Health Network (PHN) Multicultural Joint Regional Health Needs Assessment to assist in informing the work done through the PHN.***
4. **GENERAL DISCUSSION** *(within the purpose and scope of the committee)*

*The Chief Executive Officer advised that in respect of 3(b) of the Terms of Reference under Roles and Responsibilities as follows; that officers can bring forward future agenda items providing updates on progress in relation to these matters:*

- (b) Monitor progress of key commitments and initiatives of council, including but not limited to the:*
  - i. culture and diversity goals in the Ipswich Community Development Strategy;*
  - ii. cultural commitments in the Ipswich 2032 Legacy Roadmap.*

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5. REPORT - LIBRARIES AND CUSTOMER SERVICES ADVISORY COMMITTEE  
NO. 2025(03) OF 2 SEPTEMBER 2025

This is the report of the Libraries and Customer Services Advisory Committee  
No. 2025(03) of 2 September 2025.

RECOMMENDATION

Moved by Councillor Marnie Doyle:  
Seconded by Councillor David Martin:

**That Council adopt the recommendations of the Libraries and Customer  
Services Advisory Committee No. 2025(03) of 2 September 2025.**

AFFIRMATIVE

Councillors:

Madsen

Augustine

Jonic

Doyle

Antoniolli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

---

1. CONFIRMATION OF MINUTES OF THE LIBRARIES AND CUSTOMER SERVICES  
ADVISORY COMMITTEE NO. 2025(02) OF 8 JULY 2025

RECOMMENDATION

***That the minutes of the Libraries and Customer Services Advisory Committee  
held on 8 July 2025 be confirmed.***

2. IPSWICH LIBRARIES PROGRAMS AND SERVICES

*This is a report concerning Library Programs and Services.*

*This report demonstrates how the delivery of Library Programs and Services aligns  
with the strategic priorities of the organisation, while also aiming to meet the  
requirements outlined in the Queensland Public Library Standards.*

*The report includes comprehensive data on program locations, the number of  
sessions delivered, attendance figures, and the operational expenditure allocation  
for the 2024 – 2025 financial year.*

RECOMMENDATION

***That the report be received and the contents noted.***

4. **GENERAL DISCUSSION** *(within the purpose and scope of the committee)*

*The General Manager (Community, Cultural and Economic Development), Ben Pole, requested that councillors advise him of any items they wish to include on the agenda for the next committee meeting.*

*The Manager of Libraries and Customer Services, Samantha Chandler, advised the committee that at the 2025 Queensland Auscontact Excellence Awards, presented by the Australian Contact Centre Association, Ipswich City Council was a finalist in the Contact Centre of the Year and Council's Contact Centre Coordinator won the Contact Centre Manager of the year category. Councillor Jacob Madsen (Chairperson) requested that congratulations be formally extended to the team.*

6. **REPORT - SPORT AND RECREATION ADVISORY COMMITTEE NO. 2025(03) OF 2 SEPTEMBER 2025**

This is the report of the Sport and Recreation Advisory Committee No. 2025(03) of 2 September 2025.

RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Councillor David Martin:

**That Council adopt the recommendations of the Sport and Recreation Advisory Committee No. 2025(03) of 2 September 2025.**

## AFFIRMATIVE

Councillors:

Madsen

Augustine

Jonic

Doyle

Antonioli

Martin

Madden

## NEGATIVE

Councillors:

Nil

The motion was put and carried.



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1. **CONFIRMATION OF MINUTES OF THE SPORT AND RECREATION ADVISORY COMMITTEE NO. 2025(02) OF 8 JULY 2025**

**RECOMMENDATION**

***That the minutes of the Sport and Recreation Advisory Committee held on 8 July 2025 be confirmed.***

2. **CITY LIVEABILITY PROJECTS AND 22B DEVELOPMENT AT SPRINGFIELD**

*This is a report for discussion concerning City Liveability Projects and 22B Development at Springfield.*

**RECOMMENDATION**

***That the report and presentation be received and noted.***

**DISCUSSION:**

*The committee discussed the following matters:*

***City Liveability Projects***

- *Project overview and deliverables*
- *Current activation and tenured user groups*
- *Activation in 2028*
- *The unintended consequences of the City Liveability projects*

*Acting Mayor Nicole Jonic left the meeting at 3.12 pm and returned at 3.13 pm.*

*Councillor Andrew Antonioli left the meeting at 3.48 pm.*

**ACTION:**

***The Community and Sport Manager to:***

- ***Finalise scope of works for Tenure Review and engage external consultant.***
  - ***Draft a hierarchy of use framework for sporting asset use to help inform current and future asset allocation and infrastructure planning.***
  - ***Develop a high-level communication plan in regards to the intended tenure review and Hierarchy of Use framework.***
  - ***In parallel, review current tenure operations and prepare a presentation for Councillors at future Sport and Recreation Advisory committee meeting.***
-

**NOTICES OF MOTION**

Nil

**MATTERS ARISING**

Nil

**QUESTIONS / GENERAL BUSINESS**

Nil

**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 10.44 am.

The meeting closed at 10.49 am.

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**ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE NO. 2025(08)****16 SEPTEMBER 2025****REPORT****COUNCILLORS' ATTENDANCE:**

Councillor Pye Augustine (Chairperson); Councillors Marnie Doyle (Deputy Chairperson), Acting Mayor Nicole Jonic, Jacob Madsen, David Martin and Jim Madden

**COUNCILLOR'S APOLOGIES:**

Mayor Teresa Harding

**OFFICERS' ATTENDANCE:**

Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Corporate Services (Matt Smith), General Manager Asset and Infrastructure Services (Seren McKenzie), Acting General Manager Environment and Sustainability (Phil A Smith), Precinct Director – Nicholas Street (James Hepburn), Manager, Marketing and Promotions (Carly Gregory), Manager, Media, Communications and Engagement (Mark Strong), Senior Communications and Policy Officer (Jodie Richter), Senior Media Officer (Darrell Giles), Chief of Staff – Office of the Mayor (Melissa Fitzgerald) and Venue Technician (Max Moylan)

**LEAVE OF ABSENCE****RECOMMENDATION**

Moved by Councillor Pye Augustine:  
Seconded by Councillor Marnie Doyle:

**That a leave of absence be granted for Mayor Teresa Harding for the Economic and Cultural Development Committee of 16 September 2025.**

**AFFIRMATIVE**

Councillors:

Augustine

Doyle

Jonic

Madsen

Martin

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY**

Councillor Pye Augustine (Chairperson) delivered the Acknowledgement of Country.

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

**BUSINESS OUTSTANDING**

Nil

**CONFIRMATION OF MINUTES**

1. CONFIRMATION OF MINUTES OF THE ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE NO. 2025(07) OF 19 AUGUST 2025

**RECOMMENDATION**

Moved by Councillor Marnie Doyle:  
Seconded by Councillor David Martin:

**That the minutes of the Economic and Cultural Development Committee held on 19 August 2025 be confirmed.**

Councillor Andrew Antonioli arrived at the meeting at 11.01am.

|              |              |
|--------------|--------------|
| AFFIRMATIVE  | NEGATIVE     |
| Councillors: | Councillors: |
| Augustine    | Nil          |
| Doyle        |              |
| Jonic        |              |
| Madsen       |              |
| Antonioli    |              |
| Martin       |              |
| Madden       |              |

The motion was put and carried.

---

**OFFICERS' REPORTS**

2. MAJOR COMMUNITY EVENT SPONSORSHIP - REDBANK PLAINS COMMUNITY CHRISTMAS CAROLS

This is a report concerning an application for Major Community Event Sponsorship by Redbank Plains Community Christmas Carols. The application is for a multi-year agreement from 2025 (two or three years) to provide \$15,000 ex

GST per event to support the delivery of an annual community Christmas carols in Redbank Plains.

#### RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor Marnie Doyle:

That Council provide Major Community Event Sponsorship of \$12,000 ex GST per event to Redbank Plains Community Christmas Carols for the 2025, 2026 and 2027 Redbank Plains Community Christmas Carols events (total support of \$36,000).

Councillor Pye Augustine proposed an amendment to the recommendation.

That Council provide Major Community Event Sponsorship of \$15,000 ex GST per event to Redbank Plains Community Christmas Carols for the 2025, 2026 and 2027 Redbank Plains Community Christmas Carols events (total support of \$45,000).

The seconder of the original motion agreed to the proposed amendment.

#### RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor Marnie Doyle:

**That Council provide Major Community Event Sponsorship of \$15,000 ex GST per event to Redbank Plains Community Christmas Carols for the 2025, 2026 and 2027 Redbank Plains Community Christmas Carols events (total support of \$45,000).**

#### AFFIRMATIVE

Councillors:

Augustine

Doyle

Jonic

Madsen

Antoniolli

Martin

Madden

#### NEGATIVE

Councillors:

Nil

The motion was put and carried.

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3. NICHOLAS STREET PRECINCT - AUGUST 2025 NICHOLAS STREET PRECINCT  
PROJECT CONTROL GROUP

This is a report concerning the August 2025 Nicholas Street Precinct (NSP) Project Control Group (PCG) meeting focussing on the status of the leasing program and the planning, development, delivery and ongoing management of the NSP.

“The attachment/s to this report are confidential in accordance with section 254J(3)(c)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:  
Seconded by Deputy Mayor Nicole Jonic:

**That the August 2025 Nicholas Street Precinct Project Control Group Report be received and the contents noted.**

AFFIRMATIVE

Councillors:

Augustine  
Doyle  
Jonic  
Madsen  
Antoniolli  
Martin  
Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

---

MOVE INTO CLOSED SESSION

RECOMMENDATION

Moved by Councillor Pye Augustine:  
Seconded by Councillor David Martin:

**That in accordance with section 254J(3)( g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 4 titled Nicholas Street Precinct - Approval of an Agreement for Lease for Tenancy K2 Venue (37 Nicholas Street).**

AFFIRMATIVE

Councillors:

Augustine  
Doyle  
Jonic

NEGATIVE

Councillors:

Nil

Madsen  
Antoniolli  
Martin  
Madden

The motion was put and carried.

The meeting moved into closed session at 11.16 am.

---

#### MOVE INTO OPEN SESSION

#### RECOMMENDATION

Moved by Councillor Pye Augustine:  
Seconded by Councillor Marnie Doyle:

**That the meeting move into open session.**

The meeting moved into open session at 11.36 am.

| AFFIRMATIVE  | NEGATIVE     |
|--------------|--------------|
| Councillors: | Councillors: |
| Augustine    | Nil          |
| Doyle        |              |
| Jonic        |              |
| Madsen       |              |
| Antoniolli   |              |
| Martin       |              |
| Madden       |              |

The motion was put and carried.

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#### 4. NICHOLAS STREET PRECINCT - APPROVAL OF AN AGREEMENT FOR LEASE FOR TENANCY K2 VENUE (37 NICHOLAS STREET)

This is a report concerning an Agreement for Lease for Council's consideration associated with Tenancy K2 on the ground level of the Venue building at 37 Nicholas Street, Nicholas Street Precinct, Ipswich.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

#### RECOMMENDATION

Moved by Councillor Pye Augustine:  
Seconded by Councillor Marnie Doyle:

- A. That Council enter into an Agreement for Lease and associated documentation of the Agreement for Lease with the proposed lessee for Tenancy K2 of the Venue Building (impacting part of Lot 1 on RP209886) (“Tenancy K2”) within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Senior Project Manager).**
- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for Tenancy K2 with the proposed lessee (as detailed in the confidential report and attachments by the Senior Project Manager).**
- C. That Council note, in relation to Council’s disposal of its leasehold interest in the Tenancy K2 to the proposed lessee, that the Ministerial exemption under s236 1(f) of the Local Government Regulation 2012 applies to the disposal of Council’s interest in Tenancy K2 (Ministerial exemption contained in Attachment 1 of this report).**
- D. That pursuant to Section 257(1)(b) of the Local Government Act 2009, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision at Recommendation A and B.**
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.**

**AFFIRMATIVE**

Councillors:

Augustine

Doyle

Jonic

Madsen

Antoniolli

Martin

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**NOTICES OF MOTION**

Nil

**MATTERS ARISING**

Nil



**QUESTIONS / GENERAL BUSINESS**

Nil

**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 10.59 am.

The meeting closed at 11.37 am.

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**ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2025(08)****16 SEPTEMBER 2025****REPORT****COUNCILLORS' ATTENDANCE:**

Councillor Jim Madden (Chairperson); Councillors Andrew Antonioli (Deputy Chairperson), Acting Mayor Nicole Jonic, Jacob Madsen, Pye Augustine and Marnie Doyle and Councillor David Martin (Observer)

**COUNCILLOR'S APOLOGIES:**

Mayor Teresa Harding

**OFFICERS' ATTENDANCE:**

Chief Executive Officer (Sonia Cooper), Acting General Manager Environment and Sustainability (Phil A Smith), General Manager Corporate Services (Matt Smith), General Manager Asset and Infrastructure Services (Seren McKenzie), Resource Recovery Manager (David McAlister), Manager Media, Communications and Engagement (Mark Strong) and Venue Technician (Max Moylan)

**LEAVE OF ABSENCE****RECOMMENDATION**

Moved by Councillor Jim Madden:

Seconded by Councillor Andrew Antonioli:

**That a leave of absence be granted for Mayor Teresa Harding for the Environment and Sustainability Committee of 16 September 2025.**

**AFFIRMATIVE**

Councillors:

Madden

Antonioli

Jonic

Madsen

Augustine

Doyle

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY**

Councillor Jim Madden (Chairperson) delivered the Acknowledgement of Country.

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

**BUSINESS OUTSTANDING**

Nil

**CONFIRMATION OF MINUTES**

1. **CONFIRMATION OF MINUTES OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2025(07) OF 19 AUGUST 2025**

**RECOMMENDATION**

Moved by Councillor Andrew Antonioli:

Seconded by Councillor Marnie Doyle:

**That the minutes of the Environment and Sustainability Committee held on 19 August 2025 be confirmed.**

**AFFIRMATIVE**

Councillors:

Madden

Antonioli

Jonic

Madsen

Augustine

Doyle

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**OFFICERS' REPORTS**

2. **2025 SUSTAINABLE IPSWICH PROGRAM OVERVIEW**

This is a report concerning key elements of the 2025 Sustainable Ipswich program of events and opportunities.

**RECOMMENDATION**

Moved by Deputy Mayor Nicole Jonic:

Seconded by Councillor Andrew Antonioli:

**That the report providing an Overview of the 2025 Sustainable Ipswich Program outlining the program of events and opportunities, as well as councillor engagement opportunities, be received and noted.**

## AFFIRMATIVE

Councillors:

Madden

Antoniolli

Jonic

Madsen

Augustine

Doyle

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

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### 3. GREENOVATE - SECURITYHOLDERS UPDATE - AUGUST 2025

This report provides a summary and recommendation on the proposed new Director for Greenovate.

A formal decision is required of the new director by the Committee and Council to progress the appointment, as per the Greenovate constitution. Noting that all three security holder Councils, Ipswich City Council, Logan City Council and Redland City Council must all approve the recommendation to progress the appointment.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

#### RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Deputy Mayor Nicole Jonic:

- A. That the reports of Greenovate, as attached to this report, be noted.**
- B. That in accordance with Rule 7.2 (a) of the Greenovate Constitution, and clause 5.2 (a) of the Securityholders Agreement, together with Logan City Council and Redland City Council, Ipswich City Council agree to appoint the candidate referenced in Confidential Attachment 4 as an Independent Director of Greenovate Pty Ltd A.C.N. 672 812 154 for a period of 3 years as detailed in Confidential Attachment 4 to this report.**
- C. That the Chief Executive Officers of the 3 securityholders be authorised to negotiate and finalise the remuneration and terms of engagement for the proposed Director as outlined in section 6 of this report.**
- D. That on the winding up of Greenovate, the Confidential Attachments 1, and 3 to the report titled Greenovate – Securityholder Update – August 2025, be deemed confidential and be treated as such in accordance with sections 171**

and 200 of the *Local Government Act 2009* and, the documents be placed in the public records.

- E. That Confidential Attachment 2 to the report titled Greenovate – Securityholder Update – August 2025, be deemed confidential and be treated as such in accordance with sections 171 and 200 of the *Local Government Act 2009* and that in accordance with clause 13.2 (a) of the Securityholders Agreement, until permission is obtained from all parties to the Securityholders’ Agreement to place this document in the public records.
- F. That Confidential Attachment 4 to the report titled Greenovate – Securityholder Update – August 2025, be deemed confidential and be treated as such in accordance with sections 171 and 200 of the *Local Government Act 2009* and that the document remains confidential.

AFFIRMATIVE

Councillors:

Madden

Antoniolli

Jonic

Madsen

Augustine

Doyle

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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**NOTICES OF MOTION**

Nil

**MATTERS ARISING**

Nil

**QUESTIONS / GENERAL BUSINESS**

Nil

**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 11.47 am.

The meeting closed at 11.52 am.

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**AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2025(03)**

**20 AUGUST 2025**

**REPORT**

**MEMBER'S ATTENDANCE:**

Robert Jones (Chairperson); Martin Power, Councillor Andrew Antonioli and Deputy Mayor Nicole Jonic (via audio-link and in person)

**MEMBER'S APOLOGIES:**

Nil

**OTHER ATTENDANCE:**

Queensland Audit Office (Sri Narasimhan and Fikile Nyati), Chief Executive Officer (Sonia Cooper), General Manager Corporate Services (Matt Smith), Chief Audit Executive (Freddy Beck), Team Leader – Risk and Insurance (Graham McGinniskin), Chief Information Officer (Angela Jackson), Chief Financial Officer (Christina Binoya), Haiden Taylor (Acting Manager, Strategy, Governance and Performance), Financial Accounting Manager (Barbara Watson), Cyber Security Lead (Adrian Kaminski), Manager, Infrastructure Strategy (Tony Dileo), Principal Officer (Asset Governance) (Erin Goetz), Manager, People and Culture (Talia Love-Linay)

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

**BUSINESS OUTSTANDING**

Nil

**CONFIRMATION OF MINUTES**

1. **CONFIRMATION OF MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2025(02) OF 14 MAY 2025**

**RECOMMENDATION**

**That the minutes of the Audit and Risk Management Committee held on 14 May 2025 be confirmed.**

---

### CEO VERBAL UPDATE

Chief Executive Officer (Sonia Cooper) provided an update to the committee on the following matters:

- Review of the long term finance forecast – continuation of work ELT and elected reps have been working on. Focus is on capital infrastructure requirements and the methodology to better prioritise these requirements. Work is continuing on addressing the infrastructure funding gap in the long term financial forecast.
- CEO Performance Appraisal – Considered by the CEO assessment panel and will be presented to September Finance and Governance Committee. A copy of the report will be shared with members.
- Employee Survey – usually undertaken in September, this will now be carried out in March 2026 because of the timing of work on the Elevate HR project.

### OFFICERS' REPORTS

#### 2. 2025 DRAFT ANNUAL FINANCIAL STATEMENTS

This is a report concerning the draft unaudited 2024-2025 Annual Financial Statements.

“The attachment/s to this report are confidential in accordance with section 254J(3)(i) of the Local Government Regulation 2012.”

### RECOMMENDATION

**That the draft unaudited 2024-2025 Annual Financial Statements as detailed in Attachment 1 be received and noted.**

### **DISCUSSION**

Chief Financial Officer (Christine Binoya) provided highlights of Council's financial position and performance for the year ended June 2025 including specific areas that impacted the Council's results. The Chief Financial Officer discussed accounting matters and disclosures relevant to the draft financial statements.

Members raised questions related to the following:

- Asset Disposals and impact on financial statements
- Reconciliation of the PAR (Physical Asset Register) and FAR (Finance Asset Register). The committee was advised that some disposals weren't recognised in the physical asset register however will be recognised in the 2025 adjustment period.

- Asset Revaluation and assets not included in the external valuation process.
- Various other matters relating to the Financial Statements:
  - Reconciliation of the management accounts and the draft Financial Statements.
  - Employee expenses
  - Council's share of the Urban Utilities impairment (excluded from the operating ratio)
  - Software write-off of \$3m.

Councillor Andrew Antoniolli left meeting at 10.17 am

Councillor Jonic joined the meeting via teams at 10.19 am

Rob Jones (Chairperson) thanked the Finance Team for their efforts in preparing the 2025 Draft Financial Statements.

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At this point in the meeting Item 8 titled Queensland Audit Office Briefing Paper and Presentation – August 2025 was discussed.

Councillor Andrew Antoniolli returned to the meeting at 10.31 am.

### 3. 2025-2026 BUDGET

This is a report concerning the key items and assumptions included in the 2025-2026 budget, as well as information about the council's long-term financial forecast which will guide the council's expenditure over future years.

### RECOMMENDATION

**That the Committee receive and note the information provided relating to the 2026 budget and long-term financial forecast.**

### **DISCUSSION**

The Committee discussed various matters relating to the 2025-2026 Budget including:

- Employee Expenses
- Efficiency Targets
- Infrastructure Levy and how it is expended – presentation to occur at November 2025 meeting.
- Adoption of a 3 year budgeting process going forward.

---

The meeting adjourned at 11.15 am for 5 minutes.

Deputy Mayor Nicole Jonic joined the meeting in person at 11.15 am.



Sri Narasimhan (QAO) left the meeting at 11.20 am.

The meeting reconvened at 11.21 am.

4. PEOPLE AND CULTURE UPDATE

This is a report concerning a People and Culture update.

RECOMMENDATION

**That the Audit and Risk Management Committee receive a verbal update on key matters relating to People and Culture.**

**DISCUSSION**

Manager, People and Culture (Talia Love-Linay) provided members with an update on people and culture matters including:

- Staff turnover and retention rates
- Case management trends
- Respect@Work – implementation of new legislative requirements

The Committee noted the importance of tracking KPI's and specifically training completion compared to targets.

Rob Jones (Chairperson) requested update reports on key People and Culture matters be provided to the Audit and Risk Management Committee regularly throughout the year.

**ACTION**

**That a People and Culture update report be provided to the Audit and Risk Management Committee twice per year.**

5. ASSET MANAGEMENT – RISK AND EFFECTIVE ASSET MANAGEMENT UPDATE

This is a report concerning the update on the current asset management risks and the regular update on the Effective Asset Management (EAM) project.

RECOMMENDATION

- A. **That the report titled 'Asset Management – Risk and Effective Asset Management Update' be received and noted.**
- B. **That a 'discussion' agenda item be included at the November Audit and Risk Management Committee meeting for an overview presentation on the new**

## **Asset Management Plans as well as the Asset Data and Information Management Plan.**

---

### **6. ENTERPRISE PROGRAM MANAGEMENT OFFICE - GOVERNANCE REPORT**

This paper provides an update on the activities and outcomes of the Enterprise Portfolio Management Office (EPMO) over the past quarter. The EPMO has continued to play a supporting role to the Major Infrastructure Delivery Portfolio Board and enhancing project and program governance across the organisation.

#### **RECOMMENDATION**

**That the Enterprise Portfolio Management Office quarterly report be received and noted.**

---

### **7. INVOLVE PROGRAM UPDATE**

The iVolve program is tracking at an overall **Amber** status, with steady momentum across its three core projects. ElevateHR remains **Amber** while a revised schedule is finalised; stakeholder workshops with ICT, P&C, Workday, Aurion and the newly assigned Cognizant implementation lead have produced an updated timeline that balances EBA deadlines and seasonal risks for staged testing and go-live windows through 2026, pending Project Control Group endorsement. ElevateAWM is **Green**, having executed the Brightly contract and commenced implementation-readiness activities on time. ElevateSafety is also **Green**, with vendor selection complete and onboarding slated to begin once the contract is executed in September.

This report also outlines the risk assurance approach, embedded through the program, evolving to the needs of each phase of the project. ElevateHR employs layered testing, data validation and vendor-led quality gates to safeguard payroll accuracy and compliance, while ElevateAWM draws on readiness assessments and Brightly's proven delivery framework. This phased assurance approach provides disciplined delivery, early visibility of emerging risks and sustained stakeholder confidence.

#### **RECOMMENDATION**

**That the Audit and Risk Management Committee note the current status of the iVolve Program and associated Projects.**

---

8. QUEENSLAND AUDIT OFFICE BRIEFING PAPER AND PRESENTATION - AUGUST 2025

This is a report concerning an update in the form of a briefing paper provided by the Queensland Audit Office as well as a short presentation that addresses the action item from the previous audit and risk management committee held in May.

RECOMMENDATION

**That the Queensland Audit Office briefing paper and presentation be received and noted.**

**DISCUSSION**

Queensland Audit Office outlined their 2025-2028 forward work plan and their focus over the next 3 years.

It was also noted that Urban Utilities for impairment of assets would be an additional focus area.

Queensland Audit Office provided a presentation on Insights into Audit Committees and their observations of Ipswich City Council's Audit Committee process. One matter raised was the communication with the elected members. It was agreed that the annual Chair's report to the Committee be provided to the Council in a confidential report appended to the minutes.

**ACTION**

- A. **That Queensland Audit Office provide advice at the next meeting on whether the Oracle Fusion Significant Deficiency has been downgraded to a Deficiency.**
- B. **That the Chief Executive Officer investigate the process for inclusion of the Chairperson's report to Council on the Audit and Risk Management Committee which is presented in February each year.**

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9. INTERNAL AUDIT BRANCH ACTIVITIES REPORT FOR THE PERIOD 5 MAY 2025 TO 11 AUGUST 2025

This is a report concerning the activities of Internal Audit undertaken during the above-mentioned period and the current status of these activities.

## RECOMMENDATION

**That the report be received and the recommendations in Attachments 3, 4 and 5, be considered finalised and archived.**

## **ACTION**

**That the Chief Audit Executive review the current process for discussion and agreement with management of Internal Audit recommendations so that satisfactory conclusions are reported in the individual Internal Audit reports.**

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## CORPORATE SERVICES UPDATE

Manager, Corporate Services provided a verbal update on matters being considered or addressed in the Corporate Services Department.

## **DISCUSSION**

- Introduction of Acting Manager, Strategy, Governance and Performance (Haiden Taylor)
- Safety Flash Report
  - Working more closely to improve safety culture, not just compliance with policies and procedures.
  - Issues relating to random alcohol and drug testing
- Risk and Maturity Roadmap – a paper will be presented at the November meeting which will look at an updated roadmap and how we embed risk into our day to day operations
- Briefing was held with councillors on overarching policy framework and a simplification of the process for policy review
- Cyber Security – Council have made good progress against the Essential 8 and have proactive campaigns to educate staff.

Councillor Andrew Antoniolli left the meeting at 12.23 pm.

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## 10. GOVERNANCE, INTERNAL CONTROLS AND COMPLIANCE

This report provides an update to the Audit and Risk Management Committee (ARMC) regarding matters of interest and/or risk from a governance perspective, together with an update regarding the Governance Section's current key governance and compliance initiatives.

RECOMMENDATION

**That the report on Governance, Internal Controls and Compliance be received and the contents noted.**

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11. INFORMATION MANAGEMENT UPLIFT PROGRAM UPDATE

This is a report to provide an update on Council's Information Management Uplift Program.

RECOMMENDATION

**That the report be received and the contents noted.**

**DISCUSSION**

The Acting Manager, Strategy, Governance and Performance (Haiden Taylor) provided an update in relation to the progress of the Information Management Uplift Program including the planned review of five of the key council systems to ensure they are (or can be made to be) compliant with data management requirements.

Councillor Andrew Antonioli returned to the meeting at 12.28 pm.

**ACTION**

**That a presentation be included for the February 2026 meeting of the Audit and Risk Management Committee in relation to outcomes from the review data management for the five key council systems.**

---

12. ICT STEERING COMMITTEE PROGRESS REPORT

The ICT Steering Committee provides oversight for the Information and Communications Technology Portfolio.

This report provides an update to the Audit and Risk Management Committee on the key matters pertaining to risks and issues considered by the ICT Steering Committee for 28 April 2025, 25 June 2025 and 24 July 2025

RECOMMENDATION

**That the ICT Steering Committee progress report be received and the contents noted.**

---

**13. CYBER SECURITY UPDATE**

This report is a standing agenda item, to provide a quarterly update on the current activities and actions being undertaken by Council to manage cyber security.

**RECOMMENDATION**

**That the Audit and Risk Management Committee receive and note this update report on Cyber Security.**

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**14. QUARTERLY FLASH REPORT ON WORKPLACE HEALTH AND SAFETY KPI'S AND INITIATIVES**

This is a report concerning the quarterly snapshot of Workplace Safety and Wellbeing (WSW) performance across the organisation. The report contains lead and lag indicators with the inclusion of mental health first aid response.

**RECOMMENDATION**

**That the report on workplace health and safety KPI's and initiatives for the Audit and Risk Management Committee be received and noted.**

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**15. INSURANCE AND RISK MANAGEMENT REPORT**

This is a report concerning Council's insurance statistics for the period 1 April 2025 to 30 June 2025 and an update on risk management matters.

**RECOMMENDATION**

**That the Insurance and Risk Management Report for the period 1 April 2025 to 30 June 2025 be received and contents noted.**

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**MATTERS ARISING****16. NEXT MEETING**

The next meeting is scheduled for Wednesday, 8 October 2025 which may occur via teams to discuss the financial statements.

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**17. GENERAL BUSINESS**

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**18. MEMBERS ONLY SESSION (IF REQUIRED)**

The Chairperson requested time with members only to discuss any other significant matters relevant to Audit and Risk Management.

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 9.33 am.

The members only session commenced at 12.35 pm.

The meeting closed at 12.43 pm.

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Doc ID No: A11950745

ITEM: 16.1

SUBJECT: CEO ORGANISATIONAL PERFORMANCE REPORT FOR AUGUST 2025

AUTHOR: CHIEF EXECUTIVE OFFICER

DATE: 29 AUGUST 2025

### **EXECUTIVE SUMMARY**

This is a monthly report by the Chief Executive Officer focusing on a summary of organisational performance in the areas of workplace health and safety, progress in the delivery of Council's Corporate and Operational Plans, our people and culture, financial management, capital program delivery, flood recovery, external funding, significant risks and legal matters.

This report is for the month of August 2025. The report for this period highlights current significant matters and progress on key performance indicators.

### **RECOMMENDATION**

**That the Chief Executive Officer Organisational Performance Report for the month of August 2025 be received and the contents noted.**

### **BACKGROUND**

#### **1. Current Significant Matters**

##### **Council successful in applications to Residential Activation Fund**

On 29 August, the Queensland Government announced that Ipswich City Council was successful in two applications for Residential Activation Fund allocations. \$57.9 million is to be granted to Council for Ripley Road Stage 2 and \$15.8 million for Fischer Road. This much needed funding will significantly assist Council in delivering critical infrastructure projects to unlock and support housing development in the Ripley Valley Priority Development Area.

##### **Collaboration to improve climate resilience**

A regional partnership hosted by our council has secured \$196,000 in funding through the Queensland Government's Climate Resilient Councils program to strengthen climate resilience across council operations. The South East Queensland Climate Resilience Alliance (SEQCRA), formed in 2024, includes eight councils working together to address climate risks through shared knowledge, regional collaboration, and practical tools. The funding will support conversations, expert engagement, and resource development to help councils better manage climate-related impacts on governance, planning, and service delivery.

### Renewal of focus on connectivity with new transport strategy

Council has approved the updated iGO Ipswich Transport Strategy 2025 to guide the future of the city's transport network. With the population expected to exceed 500,000 by 2046, the strategy focuses on improving connectivity, expanding transport options, and promoting sustainability. Key priorities include boosting active and public transport, enhancing road resilience, and advocating for major projects such as the Ipswich Central to Springfield Central Public Transport Corridor and a second Bremer River crossing. The strategy also encourages higher-density development near train stations and continued investment in footpaths, bikeways, and e-mobility infrastructure to support a more walkable, liveable city.

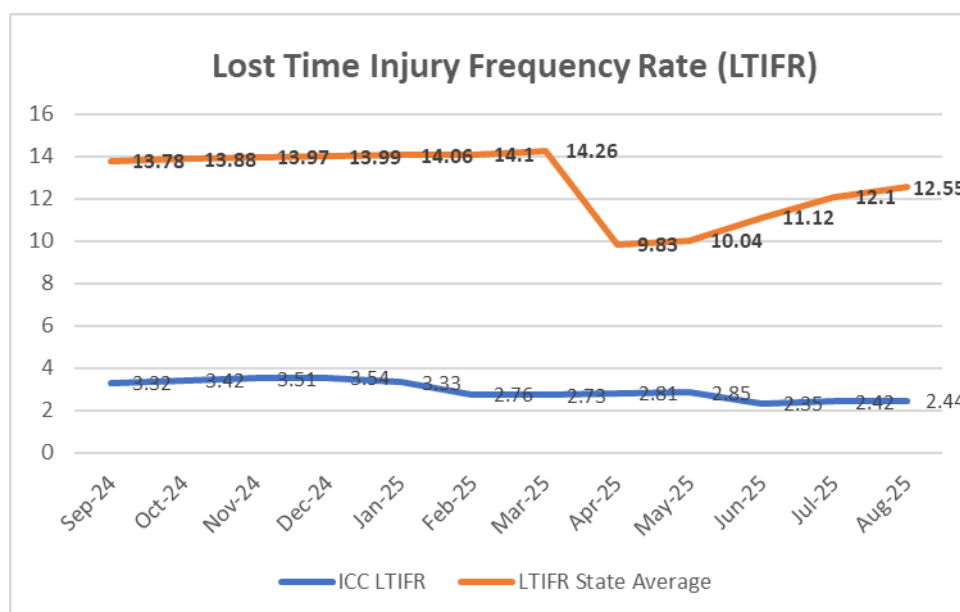
### Riverview Resource Recovery Centre repairs completed ahead of schedule

Essential repairs to the Riverview Resource Recovery Centre's transfer pit have been completed two weeks ahead of schedule, ensuring the facility remains fully operational and fit for long-term use. The works, identified during a routine structural inspection, will extend the life of the pit wall and ramp area by up to 20 years. Council thanked the community for its patience during the upgrade and reaffirmed its commitment to advancing waste management and resource recovery for a cleaner, more sustainable Ipswich

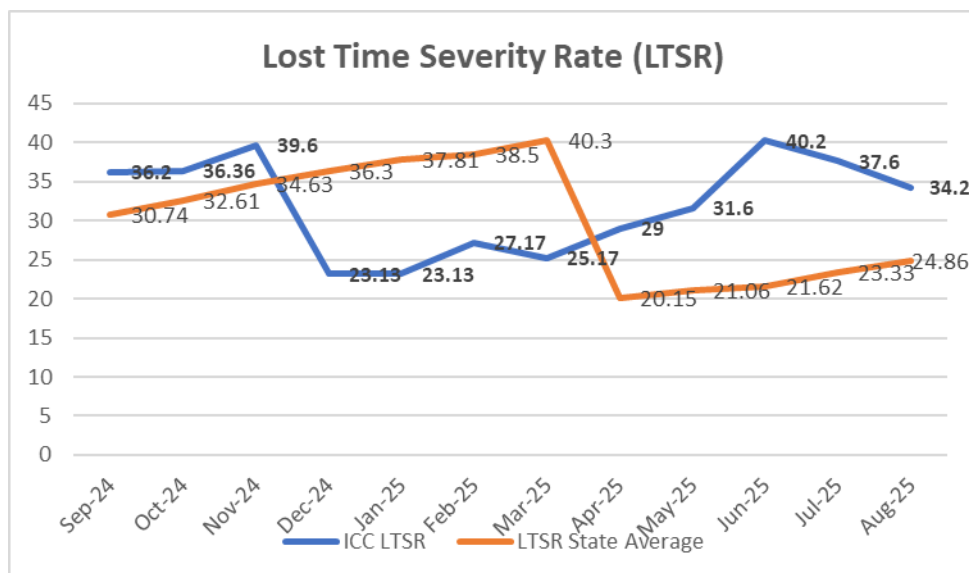
### Ipswich expands network of flood awareness cameras

Council has expanded its Disaster Awareness Camera Network from 16 to 24 cameras, improving flood monitoring and preparedness ahead of the disaster season. Installed at key flood-prone locations, the cameras provide real-time images via the council's Disaster Dashboard, helping residents and emergency services make informed decisions. The upgrade also includes six new flood gauges to enhance situational awareness. Funded through the 2024–2027 Capital Works program, these tools support council's ongoing efforts to protect communities and improve flood resilience.

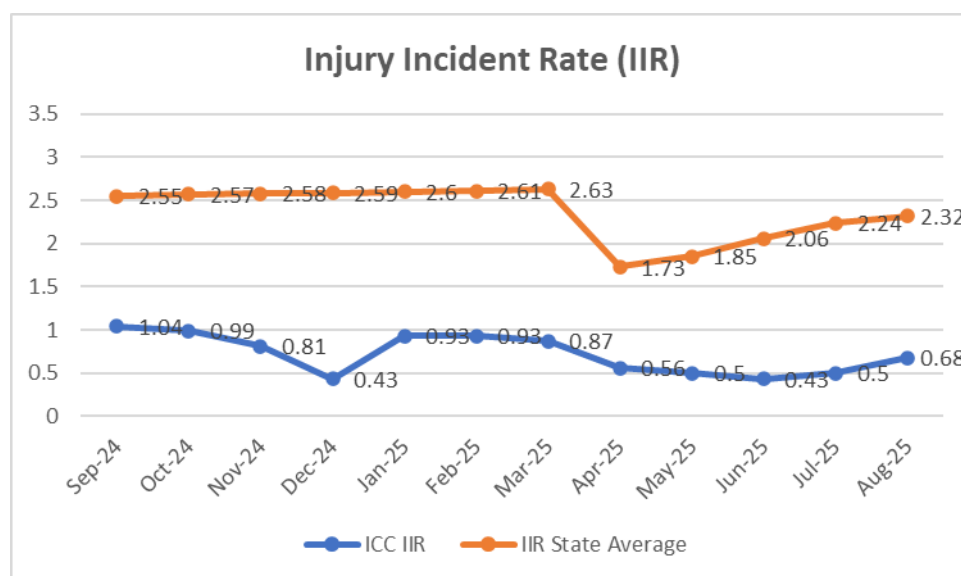
## 2. Workplace Health and Safety



Local Government Association of Queensland (LGAQ) LTIFR rate is calculated on a calendar year and not a 12-month rolling total which ICC uses. The physical and psycho-social safety and wellbeing of the workforce continues to be the CEO and the organisation's first and foremost priority.



The LTISR rate equates to the number of days lost for each LTI. The State Average is the average of LTISR across the 62 local councils within the LGAQ scheme. The LGAQ rate is calculated on a calendar year and not a 12-month rolling total which ICC uses.



The IIR rate is the number of injury incidents per 100 workers. The State Average is the average of IIR across the 62 local councils within the LGAQ scheme.

### 3. Update on Corporate/Operational Plans

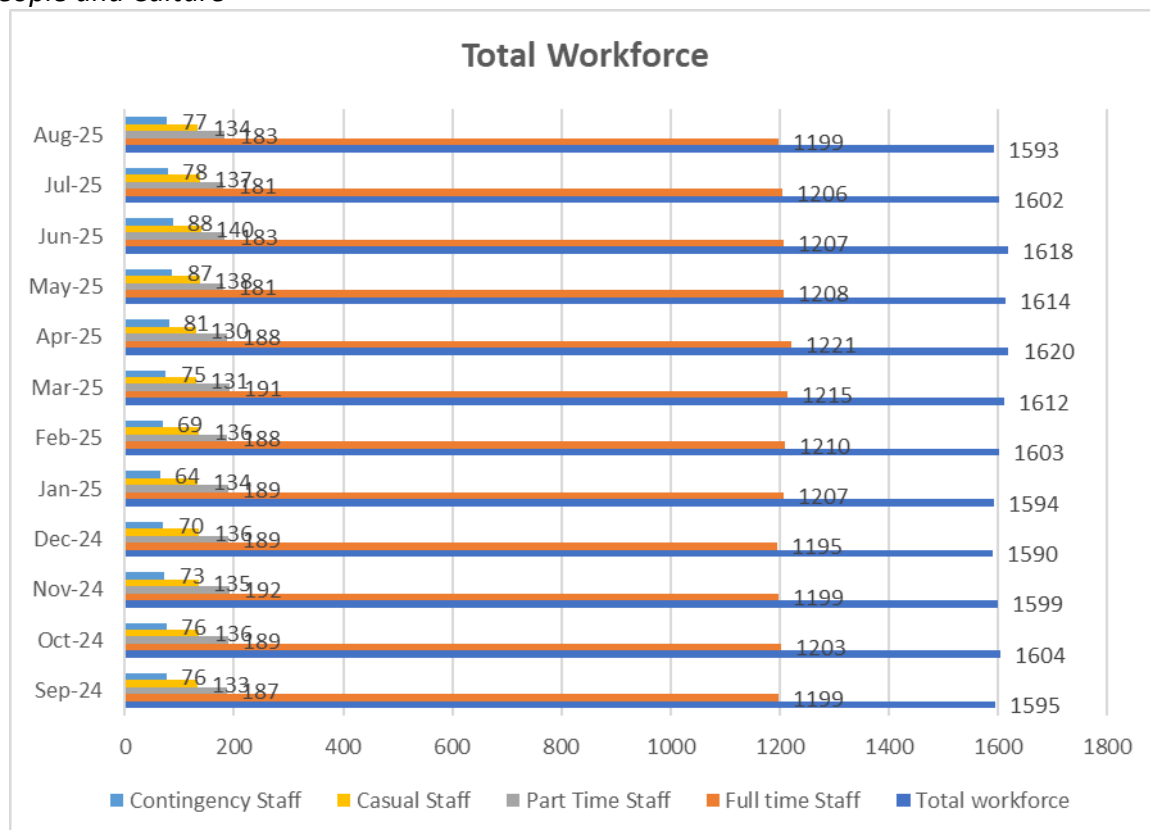
The Quarterly Performance Report for July-September 2025 (Quarter 1 period) on the 2025-2026 Operational Plan will be presented to the November 2025 Council Ordinary Meeting.

The Annual Report for the 2024-2025 period provides a comprehensive overview of council's strategic, operational and financial performance, achievements, and initiatives, ensuring transparency and accountability to the community will be presented to the 30 October 2025 Council Ordinary Meeting.

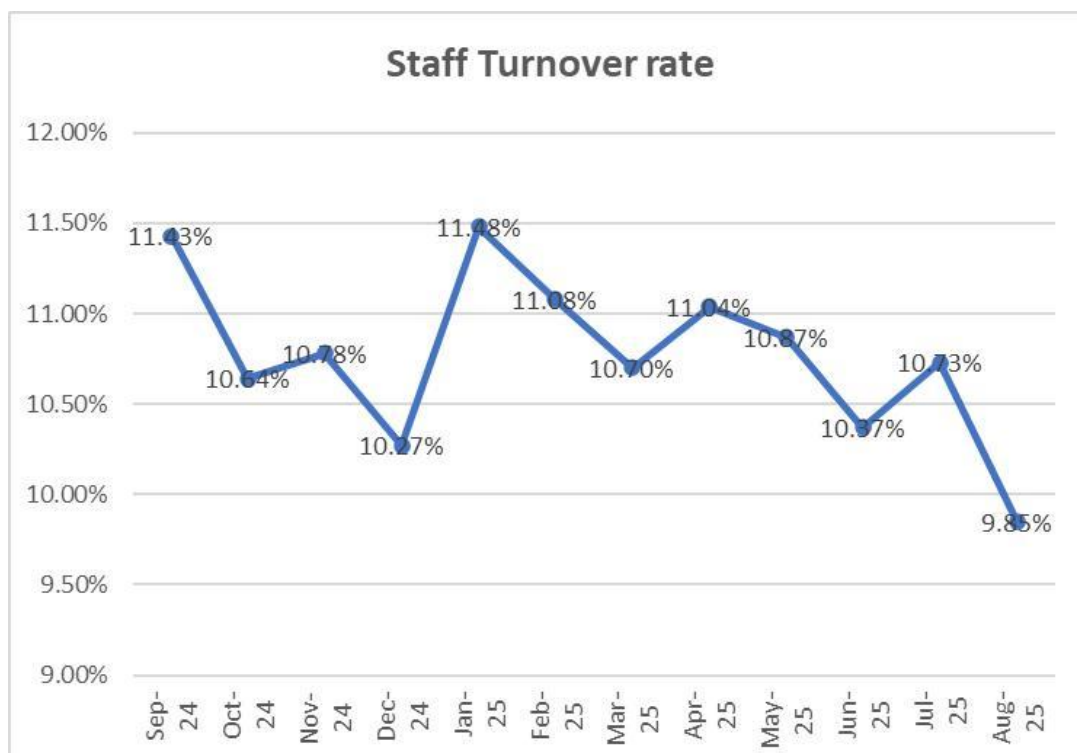
The current Annual Plan and the last quarterly report are available on council's website:  
[https://www.ipswich.qld.gov.au/about\\_council/media/corporate\\_publications/annual-plan](https://www.ipswich.qld.gov.au/about_council/media/corporate_publications/annual-plan)

#### 4. Major Key Performance Indicators

##### *People and Culture*



The total workforce for the council organisation 'head count' was 1593 in August 2025.



Staff turnover rate was at 9.85% in August 2025, down by 0.88% from July 2025.

For interest, but not direct comparison due to the time and calculation differential, the annual average workforce attrition rate for South-East Queensland councils for 2023 reported by the LGAQ was 16%.

### *Finance*

The full financial performance report for August 2025 has been provided to the Finance and Governance Committee as a separate report.

As at 31 August 2025, Council recorded a net surplus of \$24.1 million, compared to the year-to-date (YTD) budgeted surplus of \$25.4 million. The YTD operating result, excluding the infrastructure levy, is a deficit of \$1.7 million, against a budgeted surplus of \$1.1 million. This variance is mainly due to \$4.2 million of the 2025-2026 Financial Assistance Grant being paid in the prior financial year. Employee expenses have continued to be over budget and are now \$1.2 million over the year-to-date budget. Materials and Services expenditure is less than budget which is due to the timing of expenditure.

Capital expenditure (excluding flood buy back and disaster recovery) totalled \$16.5 million, compared to a full-year budget of \$12.5 million.

### *Capital Delivery Program 2025-2026*

August saw another successful month for expenditure against the Capital Delivery Program. Works on Springfield Parkway, Purga School Road Bridge Replacement and an early start to

the road resurfacing program were the main drivers. Forecasts remain on track with no significant issues identified for the upcoming projects.

## **5. Risk and Compliance Update**

### *Corporate Risk Register*

Council's corporate risk register is reviewed every two months at the Executive Leadership Team (ELT) Risk Committee meeting. Council's corporate risk register was reviewed at the ELT Risk Committee meeting held on 14 August 2025, with amendments agreed to, areas of responsibility, key mitigations, action plans and milestone progress. Its next review will be at the ELT Risk Committee meeting on 9 October 2025.

Council's corporate risk register and risk trends in these risks are reported through Council's Audit and Risk Management Committee (ARMC) which is held every quarter. The corporate risk register and risk trends in these risks are also circulated to all Councillors on a regular basis.

Council continues to seek to actively manage and mitigate its corporate risks.

### *Legal Matters*

An overview of all active court proceedings is provided in a confidential attachment to this report.

Matters that are not the subject of court proceedings will be considered for addition to the report where:

- they concern subject matter of significant public interest/concern; and/or
- where their outcome may present significant financial value/impact for Council; and/or
- where their outcome may set an important precedent for Council.

Generally significant non-court matters will only be reported where they are the subject of dispute and management of that dispute is being administered by Legal Services (as opposed to where Legal Services' involvement is ad-hoc or limited to the provision of internal advice), or where they concern a significant project for Council. The detail reported in respect of each matter listed has been provided with privacy, confidentiality, and legal professional privilege (and the requirement to maintain same) in mind.

## **6. Current Consultation Matters**

The following community engagement projects are included on Shape your Ipswich, the digital engagement platform that uses a range of digital techniques to connect with the community and promote consultation events. <https://shapeyouripswich.com.au/>

Engagement data is indicative as consultation period is based on Shape Your Ipswich (SYI) data.

Description of metrics used:

- **Contributors** – The unique number of Visitors who have left feedback or contributions. Contributors is a unique value, and a Contributor who makes more than one contribution is only counted as a single Contributor.
- **Visitors** – A Visitor is a unique user. A single Visitor may make more than one visit to the site, but it is only counted once. A Visitor is not necessarily a single person, but rather a single browsing session that stores a user's technical information. IP addresses are used to determine unique Visitors.

Engagement projects open on Shape Your Ipswich (August 2025):

| Project Name                         | Project Lead (Council Department)                       | Purpose of Engagement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Warrill Park Lawn Cemetery           | Planning and Regulatory Services Department             | <p>The purpose of the Warrill Park Lawn Cemetery engagement is to seek community feedback on the preliminary concept master plan and proposed site improvements. Opened 4 August 2025 and closed 29 August 2025.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 100 SYI contributors</li> <li>• 2,931 SYI visitors</li> </ul>                                                                                                                                                                                                                                                                                                                                                                  |
| Ipswich Art Awards 2025              | Community, Cultural and Economic Development Department | <p>The Ipswich Art Awards return in 2025 for their 25th year, marking a proud milestone celebrating a quarter-century of artistic excellence in our region. Opened 26 May 2025 and will close 17 November 2025.</p> <p>Please note, the engagement tool used on the page is for managing questions and answers only. Applications for entry into the art awards are managed outside of Shape Your Ipswich.</p> <p>Ask an Expert—Have a question about submitting your entry for the Ipswich Art Awards 2025?</p> <ul style="list-style-type: none"> <li>○ 8 SYI contributors</li> </ul> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 8 SYI contributors</li> <li>• 3,409 SYI visitors</li> </ul> |
| Springview Estate (Information page) | Planning and Regulatory Services Department             | <p>To provide information on Springview Estate, a staged, mixed-use development in the Springfield area. Opened 31 May 2024 and will remain open.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 0 SYI contributors (information page only)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                         |

|                                                                                   |                                                         |                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                   |                                                         | <ul style="list-style-type: none"> <li>• 1,449 SYI visitors</li> </ul>                                                                                                                                                                                                                                                                                                                               |
| Ripley Road & Fischer Road Upgrade                                                | Asset and Infrastructure Services Department            | <p>Informing the community on planned works at Ripley Road and Fischer Road. Opened 23 January 2024 and will remain open until all work is completed.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 16 SYI contributors</li> <li>• 3,953 SYI visitors</li> </ul>                                                                                          |
| Character Place Nomination                                                        | Planning and Regulatory Services Department             | <p>To seek nominations from the community on historical character places as part of the Planning Scheme. Opened 27 February 2023 and will remain open.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 8 SYI contributors</li> <li>• 801 SYI visitors</li> </ul>                                                                                            |
| Ipswich Youth Advisory Committee (IYAC) – closed member page (Communications hub) | Community, Cultural and Economic Development Department | <p>The communications and engagement ‘hub’ for IYAC members. This page is continually updated on projects that IYAC members can be involved in. Opened on 31 January 2024 and will remain open.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 65 SYI contributors</li> <li>• 214 SYI visitors</li> </ul>                                                  |
| Community Panel                                                                   | Community, Cultural and Economic Development Department | <p>Council’s community engagement program for future-focused policy, strategy, projects and plans. Opened 20 December 2021 and will remain open.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 279 SYI contributors</li> <li>• 26,898 SYI visitors</li> </ul>                                                                                             |
| Community Panel – closed member page                                              | Community, Cultural and Economic Development Department | <p>The communications and engagement ‘hub’ for the community panel. This page is continually updated with updates on projects the panel has been involved in. Opened 22 March 2022 and will remain open.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 109 SYI contributors</li> <li>• 224 SYI visitors</li> <li>• 250 community panel members</li> </ul> |
| Creative Industries                                                               | Community, Cultural and Economic Development Department | <p>Engagement on Creative Industries programs under the Arts and Cultural Strategy. Main project page Creative Industries opened on 14 April 2023 and will remain open.</p> <p>Creative Industries main page activities SYI statistics as at 31 August 2025:</p>                                                                                                                                     |



|                 |                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                 |                                                         | <ul style="list-style-type: none"> <li>• Play a Part – how you see council supporting the Creative Industries: <ul style="list-style-type: none"> <li>○ 11 SYI contributors</li> </ul> </li> </ul> <p>Project subpages currently open and SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• ARTiculate activities: <ul style="list-style-type: none"> <li>○ 61 SYI contributors – The skills I want to learn the most – opened 20 April 2023</li> <li>○ 31 SYI contributors – Want to learn something else – opened 24 April 2023</li> </ul> </li> </ul> <p>The data shown below relates to all projects and subpages connected to Creative Industries.</p> <p>SYI statistics as 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 389 SYI contributors</li> <li>• 45,684 SYI visitors</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Ipswich Central | Community, Cultural and Economic Development Department | <p>Ipswich Central Revitalisation projects, communications, information sharing and public events. Main project page Ipswich Central opened on 28 November 2019 and will remain open.</p> <p>Project page currently open and SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• Placemaking in Action <ul style="list-style-type: none"> <li>○ 3 SYI contributors</li> </ul> </li> </ul> <p>Project subpage currently open and SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• Light up Ipswich Central – subpage project opened 21 August 2023 <ul style="list-style-type: none"> <li>○ 8 SYI contributors</li> </ul> </li> <li>• Out and About (event page) – subpage project opened 1 April 2022 <ul style="list-style-type: none"> <li>○ 16 SYI contributors (no events shared in August)</li> </ul> </li> <li>• Green Walkable Streets – Have you seen the new scramble crossing? – subpage project opened 29 November 2022 <ul style="list-style-type: none"> <li>○ 4 SYI contributors</li> </ul> </li> </ul> <p>The data shown below relates to all project and subpages connected to Ipswich Central.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 883 SYI contributors</li> </ul> |

|  |  |                                                                       |
|--|--|-----------------------------------------------------------------------|
|  |  | <ul style="list-style-type: none"> <li>30,334 SYI visitors</li> </ul> |
|--|--|-----------------------------------------------------------------------|

Engagement projects (new) that may open in the month of September 2025:

No new engagement projects are planned to open in the month of September 2025.

Engagement project updates August 2025:

| Project Name                                 | Project Lead<br>(Council<br>Department)                 | Purpose of Engagement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ipswich Art Awards 2025                      | Community, Cultural and Economic Development Department | <p>The Ipswich Art Awards return in 2025 for their 25th year, marking a proud milestone celebrating a quarter-century of artistic excellence in our region.</p> <p>Please note, the engagement tool used on the page is for managing questions and answers only. Applications for entry into the art awards are managed outside of Shape Your Ipswich. Opened 26 May 2025 and will close 17 November 2025.</p> <p>Page updated to share link to entry form for Ipswich Art Awards 2025. Submissions were open between 1 August and 31 August.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>8 SYI contributors</li> <li>3,409 SYI visitors</li> </ul> |
| Ripley Road & Fischer Road Upgrade           | Asset and Infrastructure Services Department            | <p>Informing the community on planned works at Ripley Road and Fischer Road. Opened 23 January 2024 and will remain open until all work is completed.</p> <p>Page updated to share community engagement findings from contributions received between January 2024 and January 2025. Community engagement remains open but can no longer influence the detailed design as this stage has been completed.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>16 SYI contributors</li> <li>3,953 SYI visitors</li> </ul>                                                                                                                                      |
| Southern Resource Recovery Centre and Animal | Environment and Sustainability Department               | <p>Council invited community feedback on what's important to the community about the design and user experience of the new Southern Resource Recovery Centre. Opened 28 August 2023 and closed 6 November 2023.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

|                                  |                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------------------|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Management Facility              |                                                         | <p>Page updated to share details of project delay.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 57 SYI contributors</li> <li>• 1,958 SYI visitors</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Resource Recovery Infrastructure | Environment and Sustainability Department               | <p>Council invited community feedback on Resource Recovery Centres to identify opportunities for improvement to services and facilities. Opened 26 June 2023 and closed 14 July 2023.</p> <p>Page updated to confirm transfer pit upgrades completed.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 32 SYI contributors</li> <li>• 1,179 SYI visitors</li> </ul>                                                                                                                                                                                                                                                                                |
| Resource Recovery Experience     | Environment and Sustainability Department               | <p>To assess the strategy's impact so far, council sought community feedback on current recycling experiences and ideas for better promoting correct use of recycling services. Opened 1 April 2025 and closed 9 May 2025.</p> <p>Page updated to share community engagement findings.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 974 SYI contributors</li> <li>• 2,911 SYI visitors</li> </ul>                                                                                                                                                                                                                                              |
| Creative Industries              | Community, Cultural and Economic Development Department | <p>Engagement on Creative Industries programs under the Arts and Cultural Strategy. Main project page Creative Industries opened on 14 April 2023 and will remain open.</p> <p>The Creative Industries main project page was updated to share information about the RADF Professional Development funding opportunity for RADFxBIGSOUND 2025.</p> <p>Creative Industries subpage updates as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• ARTiculate sub-page updated to share 6 workshops for August 2025.</li> <li>• Regional Arts Development Fund (RADF) subpage updated to share a creative professional development opportunity for RADFxBIGSOUND 2025.</li> </ul> |

|                                       |                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                       |                                                         | <p>The data shown below relates to all projects and subpages connected to Creative Industries.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 389 SYI contributors</li> <li>• 45,684 SYI visitors</li> </ul>                                                                                                                                                                                                                                                                                                                                                                             |
| Cooneana Heritage Centre Master Plan  | Community, Cultural and Economic Development Department | <p>Engagement on the proposed accessibility and maintenance improvements of the Cooneana Heritage Centre, guiding both council and the Ipswich Historical Society in prioritising historical preservation works that enhance visitor experience. Consultation opened 11 December 2019 and closed 16 February 2020.</p> <p>Page updated to share council will continue to work with Historical Society to seek future funding. Project page has now moved to a closed status.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 77 SYI contributors</li> <li>• 2,424 SYI visitors</li> </ul> |
| iGO Ipswich Transport Strategy Review | Asset and Infrastructure Services Department            | <p>Part A of engagement opened in December 2022 and closed in March 2023. Part B of community engagement opened in April 2023 and closed in October 2023. Part C commenced 13 November 2024 and closed 15 December 2024. The engagement aimed to understand the community's thoughts on the draft strategy.</p> <p>Page updated to confirm iGO Ipswich Transport Strategy has now been endorsed. Project page has now moved to a closed status.</p> <p>SYI statistics as at 31 August 2025:</p> <ul style="list-style-type: none"> <li>• 177 SYI contributors</li> <li>• 5,145 SYI visitors</li> </ul>                             |

## 7. External Funding

Council utilises grant funding from various external sources, primarily Federal and State Government, to assist with the delivery of many projects and services across the Ipswich Local Government Area. These include operational programs from community development, libraries and sports, through to capital funding to assist with infrastructure projects delivery.

Council can also utilise grant funding to partner with external organisations building partnerships where the project outcomes align with Council's Corporate and Annual Plans.

The below information summarises information related to:

- external funding revenue received by Council;
- any funding decisions received during August 2025;
- applications that have been submitted and are awaiting a decision;
- applications being prepared for submission to a funding body; and
- the grant opportunities suitable for local governments to apply.

Council's External Funding Team works closely with our Capital Program Delivery Branch and other key stakeholders within the organisation to identify opportunities and the management of successful applications between Council and the funding body.

***Grant Revenue as at 31 August 2025\****

| <b>Funding Type</b>            | <b>Total number of Grant projects</b> | <b>Current Total External Funding Approved</b> | <b>Total Cost of Grant funded project/s (inc. Council &amp; other Contributions)</b> |
|--------------------------------|---------------------------------------|------------------------------------------------|--------------------------------------------------------------------------------------|
| State Government               | 55                                    | \$60,919,762                                   | \$233,943,186                                                                        |
| Federal Government             | 21                                    | \$40,701,019                                   | \$73,776,037                                                                         |
| Joint Funded (State/Federal)** | 21                                    | \$159,578,574                                  | \$230,158,428                                                                        |
| Other                          | 4                                     | \$530,000                                      | \$1,337,500                                                                          |
| <b>Total</b>                   | <b>101</b>                            | <b>\$261,729,355</b>                           | <b>\$539,215,152</b>                                                                 |

*\* This table is an accumulation of all external funding projects being actively managed by Council.*

*\*\* Includes the Australian Government Disaster Recovery Funding Arrangements (DRFA). The DRFA is joint Commonwealth and State Government funding, providing financial assistance to help communities recover from eligible disasters.*

***Grant Decisions received***

| <b>Grant Project</b>                                                                          | <b>Successful/ Unsuccessful</b> | <b>Total Grant Funding</b> | <b>Total Project Cost</b> |
|-----------------------------------------------------------------------------------------------|---------------------------------|----------------------------|---------------------------|
| Residential Activation Fund - Ripley Road (Stage 2)                                           | Successful                      | \$57,574,113               | \$88,357,588              |
| Residential Activation Fund - Fischer Road                                                    | Successful                      | \$15,768,000               | \$18,444,725              |
| Growing Gigs Fund Round 2 - Mixtape Sessions 2                                                | Successful                      | \$10,000                   | \$10,000                  |
| Strong and Resilient Communities (SARC) - Inclusive Communities Round 4 Grants - Urban Canvas | Unsuccessful                    | \$358,200                  | \$358,200                 |
| Destination Signature Event                                                                   | Successful                      | \$22,500                   | \$114,000                 |

|                              |  |  |  |
|------------------------------|--|--|--|
| QDEP - Planes, Trains & Auto |  |  |  |
|------------------------------|--|--|--|

***Grant Applications submitted and awaiting outcome***

| Grant Program                                                               | Project Name                                                                                    | Requested Grant Amount | Total est. Project Cost |
|-----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------|-------------------------|
| Public Art Initiatives                                                      | Holding Time - D/Arcy Doyle Place                                                               | \$506,340              | \$506,340               |
|                                                                             | Pollen Pods - Bremervale Park, Raceview                                                         | \$303,660              | \$303,660               |
| Urban Precincts & Partnerships Program - Stream 1                           | Green Energy Precinct                                                                           | \$550,000              | \$550,000               |
| Green Urban Infrastructure Initiative                                       | Ipswich Central Urban Greening                                                                  | \$1,680,765            | \$4,155,563             |
| Safer Local Roads and Infrastructure Program (SLRIP)                        | Replacement of Strong Road Bridge, Lanefield                                                    | \$4,224,173            | \$5,280,217             |
| Community Sustainability Action grants - Round Nine - Heritage Conservation | Ipswich Woollen Mills - Developing a Digital Twin                                               | \$14,500               | \$14,500                |
| Blackspot Program 2026-27                                                   | Bertha & Mill St Goodna Traffic Signal improvements                                             | \$129,000              | \$129,000               |
|                                                                             | Mount Juillerat Drive, Redbank Plains: Vehicle Activated Signage and Audio Tactile Line Marking | \$97,000               | \$97,000                |
| Health and Wellbeing Community Grants                                       | Aqua Empowerment Program                                                                        | \$20,000               | \$37,812                |
|                                                                             | Healthy School Lunchboxes                                                                       | \$17,080               | \$25,067                |
| Creative Australia                                                          | Ipswich Public Art Creative Development                                                         | \$99,200               | \$160,300               |

***Unsubmitted Applications Currently in Progress***

These applications have been internally identified and endorsed that are currently in development as at end of August 2025, pending submission. Requested funding and total project costs will be advised in future reports.

| Grant Program                                 | Proposed Project                          | Application due date |
|-----------------------------------------------|-------------------------------------------|----------------------|
| Disaster Recovery Funding Arrangements (DRFA) | Counter Disaster Operations – TC Alfred   | 30 September 2025    |
| Disaster Recovery Funding Arrangements (DRFA) | Reconstruction of Essential Public Assets | 28 February 2026     |

### ***Grant Opportunities Communicated to the Organisation***

The programs are communicated to council by the funding body or identified by council's External Funding team. This information is shared across stakeholders in council for consideration.

| Grant Program                   | Funding Entity<br>(Fed/State/Other) | Closing Date   |
|---------------------------------|-------------------------------------|----------------|
| Grassroots Environmental Grants | State                               | 8 October 2025 |

## **9. Council Resolutions**

Number of resolutions finalised since last report on 20 August 2025: 16

Number of resolutions in progress as of 15 September 2025: 77

### **HUMAN RIGHTS IMPLICATIONS**

|                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| HUMAN RIGHTS IMPACTS                                                                                                                                                                                            |
| RECEIVE AND NOTE REPORT                                                                                                                                                                                         |
| The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights. |

### **ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

|    |                                                                                                                                              |
|----|----------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Actions Report as at 15 September 2025 <a href="#">↓</a>  |
| 2. | CONFIDENTIAL<br>Legal Services Confidential Attachment for CEO Organisational Performance Report for August 2025                             |

|                                               |  |  |  |                                               |  |  |  |
|-----------------------------------------------|--|--|--|-----------------------------------------------|--|--|--|
| IPSWICH CITY COUNCIL ACTIONS REPORT           |  |  |  | Printed: Monday, 15 September 2025 1:15:07 PM |  |  |  |
| Total actions in progress: 77                 |  |  |  | Date From: 20/04/2020                         |  |  |  |
| Total actions completed since last report: 16 |  |  |  | Date To: 15/09/2025                           |  |  |  |

**COUNCIL AND COMMITTEES FROM 11 APRIL 2024**

**Council Meetings from April 2024**

**Actions in progress since last report: 65**

| Meeting               | Recommended From                                             | Minute Number       | Dept                                         | Item | Title                                                                                                | Expected Completion Date | Status      |
|-----------------------|--------------------------------------------------------------|---------------------|----------------------------------------------|------|------------------------------------------------------------------------------------------------------|--------------------------|-------------|
| Council<br>23/05/2024 |                                                              | C2024/02/032        | Office of the CEO                            | 16.5 | Nicholas Street Precinct Venue Building Contract Review                                              | 28/08/2026               | In progress |
| Council<br>20/06/2024 |                                                              | C2024/04/079        | Planning and Regulatory Services Department  | 7.1  | Petition - Enforce stricter penalties for uncontrolled and threatening dogs in Riverview, Queensland | 30/07/2025               | In progress |
| Council<br>25/07/2024 | Infrastructure, Planning and Assets Committee<br>Jul 16 2024 |                     | Asset and Infrastructure Services Department | 5    | Personal Tributes in Councils Openspace and Road Network - Assessment of Application                 | 31/12/2025               | In progress |
| Council<br>25/07/2024 | Finance and Governance Committee<br>Jul 16 2024              |                     | Corporate Services Department                | 10   | Proposal to Acquire Property Located at 2B Thompson Street Bundamba for Drainage Purpose             | 31/10/2025               | In progress |
| Council<br>25/07/2024 |                                                              | C2024/05/191        | Office of the CEO                            |      | We Can't Wait Campaign                                                                               | 31/07/2025               | In progress |
| Council<br>25/07/2024 | Infrastructure, Planning and Assets Committee<br>Jul 16 2024 | C2024/05/140(IPAAC) | Planning and Regulatory Services Department  | 1    | Stone Quarry Cemetery - Community Consultation                                                       | 30/06/2028               | In progress |
| Council<br>24/10/2024 | Finance and Governance Committee<br>Oct 15 2024              | C2024/08/290(FAGCC) | Corporate Services Department                | 7    | Proposed Acquisitions of Land for INF04658 Ripley Road Upgrade - Cunningham Highway to Fischer Road  | 31/12/2025               | In progress |



Item 16.1 / Attachment 1.

|                                               |  |  |  |                                               |  |  |  |
|-----------------------------------------------|--|--|--|-----------------------------------------------|--|--|--|
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| Meeting               | Recommended From                                             | Minute Number | Dept                                              | Item | Title                                                                                                            | Expected Completion Date | Status      |
|-----------------------|--------------------------------------------------------------|---------------|---------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------|--------------------------|-------------|
| Council<br>24/10/2024 | Infrastructure, Planning and Assets Committee<br>Oct 15 2024 |               | Planning and Regulatory Services Department       | 9    | Notice of Motion - Renaming Fail Park, North Booval to better recognise the contributions of Barry and Joan Fail | 31/08/2025               | In progress |
| Council<br>28/11/2024 | Finance and Governance Committee<br>Nov 14 2024              |               | Corporate Services Department                     | 2    | Proposed acquisition of land and easement for INF04680 - Lowry Lane and Colvin Street Drainage Rehabilitation    | 31/12/2025               | In progress |
| Council<br>12/12/2024 | Economic and Cultural Development Committee Dec 3 2024       |               | Community, Cultural and Economic Development Dept | 5    | Nicholas Street Precinct - Approval of a Ground Lease over 4 Ellenborough Street, Ipswich (Lot 7 on SP288748)    | 30/09/2025               | In progress |
| Council<br>12/12/2024 | Finance and Governance Committee<br>Dec 3 2024               |               | Corporate Services Department                     | 3    | Repeal of Reward for Information Offered by Council Policy                                                       | 28/11/2025               | In progress |
| Council<br>28/01/2025 |                                                              | C2025/00/273  | Corporate Services Department                     | 16.4 | Proposed Acquisition of Land for INF04659 Fischer Road Upgrade                                                   | 31/12/2025               | In progress |
| Council<br>27/02/2025 | Finance and Governance Committee<br>Feb 18 2025              |               | Corporate Services Department                     | 4    | Proposed Acquisition of Land for INF04658 - Ripley Road and Fischer Road Upgrade Project - Stage 1               | 31/10/2025               | In progress |
| Council<br>27/02/2025 | Infrastructure, Planning and Assets Committee<br>Feb 18 2025 |               | Planning and Regulatory Services Department       | 4    | Strengthening Ipswich Communities Plan                                                                           | 1/12/2025                | In progress |

|                                               |  |  |  |                                               |  |  |  |
|-----------------------------------------------|--|--|--|-----------------------------------------------|--|--|--|
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| Meeting               | Recommended From                                             | Minute Number | Dept                                         | Item | Title                                                                                                                                 | Expected Completion Date | Status      |
|-----------------------|--------------------------------------------------------------|---------------|----------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------|
| Council<br>27/03/2025 | Finance and Governance Committee<br>Mar 18 2025              |               | Corporate Services Department                | 5    | Disposal of Easement through Flinders-Goolman Conservation Estate for Access to Adjoining Land                                        | 31/10/2025               | In progress |
| Council<br>27/03/2025 |                                                              | C2025/00/375  | Planning and Regulatory Services Department  | 16.2 | New Ipswich Planning Scheme                                                                                                           | 28/04/2025               | In progress |
| Council<br>30/04/2025 | Infrastructure, Planning and Assets Committee<br>Apr 22 2025 |               | Asset and Infrastructure Services Department | 9    | Public Monuments and Memorials – Assessment of Application from Brisbane Bangla Language School and Ethnic Schools Association        | 30/09/2025               | In progress |
| Council<br>30/04/2025 | Finance and Governance Committee<br>Apr 22 2025              |               | Corporate Services Department                | 7    | Procurement - Contract Extension 13482 Grounds Maintenance and Associated Services                                                    | 30/06/2025               | In progress |
| Council<br>30/04/2025 | Finance and Governance Committee<br>Apr 22 2025              |               | Corporate Services Department                | 8    | Amendment of Lease between Ipswich City Council (Lessor) and Swifts Leagues Club Ltd (Lessee) and entry into associated documentation | 12/12/2025               | In progress |
| Council<br>30/04/2025 | Environment and Sustainability Committee<br>Apr 22 2025      |               | Environment and Sustainability Department    | 3    | Australian Government Flood Warning Infrastructure Program                                                                            | 30/05/2025               | In progress |

Item 16.1 / Attachment 1.

|                                               |  |  |  |                                               |  |  |  |
|-----------------------------------------------|--|--|--|-----------------------------------------------|--|--|--|
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| Meeting               | Recommended From                                             | Minute Number       | Dept                                        | Item | Title                                                                     | Expected Completion Date | Status      |
|-----------------------|--------------------------------------------------------------|---------------------|---------------------------------------------|------|---------------------------------------------------------------------------|--------------------------|-------------|
| Council<br>30/04/2025 | Infrastructure, Planning and Assets Committee<br>Apr 22 2025 |                     | Planning and Regulatory Services Department | 4    | Ipswich General Cemetery - Heritage Project                               | 1/02/2026                | In progress |
| Council<br>29/05/2025 | Audit and Risk Management Committee May 14 2025              |                     | Corporate Services Department               | 3    | Financial Accounting - 2025 Asset Valuation                               | 30/06/2025               | In progress |
| Council<br>29/05/2025 |                                                              | C2025/00/437        | Office of the CEO                           | 0    | Infrastructure, Planning and Assets Committee - Item 9                    | 30/06/2025               | In progress |
| Council<br>29/05/2025 |                                                              | C2025/00/437        | Office of the CEO                           | 0    | Infrastructure, Planning and Assets Committee - Item 9                    | 30/06/2025               | In progress |
| Council<br>29/05/2025 |                                                              |                     | Office of the CEO                           | 15.6 | Report of Audit and Risk Management Committee No. 2025(02) of 14 May 2025 | 30/06/2025               | In progress |
| Council<br>29/05/2025 |                                                              | C2025/00/482        | Office of the CEO                           | 17.1 | Notice of Motion - Multicultural Advisory Committee                       | 31/10/2025               | In progress |
| Council<br>29/05/2025 | Finance and Governance Committee<br>May 20 2025              |                     | Planning and Regulatory Services Department | 2    | Proposed Agreement for Lease - Dress Circle, Brookwater                   | 30/09/2025               | In progress |
| Council<br>29/05/2025 | Infrastructure, Planning and Assets Committee<br>May 20 2025 | C2025/00/434(IPAAC) | Planning and Regulatory Services Department | 6    | Adoption of Ipswich City Plan 2025 and LGIP 2025                          | 30/06/2025               | In progress |
| Council<br>19/06/2025 | Finance and Governance Committee<br>Jun 10 2025              |                     | Corporate Services Department               | 10   | New Lease over Freehold Land for Community Housing Initiative             | 28/11/2025               | In progress |

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|                                               |  |  |  |                                               |  |  |  |
|-----------------------------------------------|--|--|--|-----------------------------------------------|--|--|--|
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| Meeting               | Recommended From                                             | Minute Number | Dept                                        | Item | Title                                                                                                                                             | Expected Completion Date | Status      |
|-----------------------|--------------------------------------------------------------|---------------|---------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------|
| Council<br>19/06/2025 |                                                              | C2025/00/489  | Corporate Services Department               | 16.2 | Procurement - Preferred Supplier Arrangement of Arboriculture Services                                                                            | 21/07/2025               | In progress |
| Council<br>19/06/2025 | Infrastructure, Planning and Assets Committee<br>Jun 10 2025 |               | Corporate Services Department               | 2    | Response to Petition - Widening the Northern Section of Goddards Road, Yamanto                                                                    | 21/07/2025               | In progress |
| Council<br>19/06/2025 | Finance and Governance Committee<br>Jun 10 2025              |               | Corporate Services Department               | 5    | Lease Renewal over Freehold Land at 102 Champions Way, Willowbank                                                                                 | 30/11/2025               | In progress |
| Council<br>19/06/2025 | Finance and Governance Committee<br>Jun 10 2025              |               | Corporate Services Department               | 6    | Lease Renewal over Freehold Land at 20-32 Cairns Street, Collingwood Park                                                                         | 28/11/2025               | In progress |
| Council<br>19/06/2025 | Finance and Governance Committee<br>Jun 10 2025              |               | Corporate Services Department               | 7    | Lease Renewal over Freehold Land at 11 Thornton Street, Raceview                                                                                  | 28/11/2025               | In progress |
| Council<br>19/06/2025 | Finance and Governance Committee<br>Jun 10 2025              |               | Corporate Services Department               | 8    | Lease and Contract Renewal for the Management and Operation of the Cafe/Lagoon at Robelle Domain, 155 Southern Cross Circuit, Springfield Central | 31/12/2025               | In progress |
| Council<br>19/06/2025 | Finance and Governance Committee<br>Jun 10 2025              |               | Corporate Services Department               | 9    | New Lease over Freehold Land at 117 Redbank Plains Road, Bellbird Park                                                                            | 28/11/2025               | In progress |
| Council<br>19/06/2025 | Infrastructure, Planning and Assets Committee<br>Jun 10 2025 |               | Planning and Regulatory Services Department | 6    | Ipswich Adopted Infrastructure Charges Resolution and Incentives 2025                                                                             | 21/07/2025               | In progress |

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|-----------------------------------------------|--|--|--|-----------------------------------------------|--|--|--|
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| Meeting            | Recommended From                                          | Minute Number       | Dept                                              | Item | Title                                                                          | Expected Completion Date | Status      |
|--------------------|-----------------------------------------------------------|---------------------|---------------------------------------------------|------|--------------------------------------------------------------------------------|--------------------------|-------------|
| Council 19/06/2025 | Infrastructure, Planning and Assets Committee Jun 10 2025 |                     | Planning and Regulatory Services Department       | 6    | Ipswich Adopted Infrastructure Charges Resolution and Incentives 2025          | 21/07/2025               | In progress |
| Council 30/07/2025 | Infrastructure, Planning and Assets Committee Jul 22 2025 | C2025/00/503(IPAAC) | Asset and Infrastructure Services Department      | 1    | Intersection of Redbank Plains Road and Greenwood Village Road, Redbank Plains | 29/08/2025               | In progress |
| Council 30/07/2025 | Infrastructure, Planning and Assets Committee Jul 22 2025 |                     | Asset and Infrastructure Services Department      | 5    | Capital Investment in Provisional Projects - Procedure                         | 30/09/2025               | In progress |
| Council 30/07/2025 | Infrastructure, Planning and Assets Committee Jul 22 2025 |                     | Asset and Infrastructure Services Department      | 6    | Provisional Projects Approval                                                  | 30/09/2025               | In progress |
| Council 30/07/2025 | Infrastructure, Planning and Assets Committee Jul 22 2025 |                     | Asset and Infrastructure Services Department      | 6    | Provisional Projects Approval                                                  | 29/08/2025               | In progress |
| Council 30/07/2025 |                                                           | C2025/00/498        | Asset and Infrastructure Services Department      | 7.1  | Petition - Solar Lighting for new Cameron Park Playground                      | 31/10/2025               | In progress |
| Council 30/07/2025 | Economic and Cultural Development Committee Jul 22 2025   | C2025/00/532(EACDC) | Community, Cultural and Economic Development Dept | 6    | Response to Notice of Motion - A New Synthetic Athletics Track for Ipswich     | 29/08/2025               | In progress |

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| Meeting               | Recommended From                                        | Minute Number       | Dept                                              | Item | Title                                                                                      | Expected Completion Date | Status      |
|-----------------------|---------------------------------------------------------|---------------------|---------------------------------------------------|------|--------------------------------------------------------------------------------------------|--------------------------|-------------|
| Council<br>30/07/2025 | Economic and Cultural Development Committee Jul 22 2025 | C2025/00/532(EACDC) | Community, Cultural and Economic Development Dept | 6    | Response to Notice of Motion - A New Synthetic Athletics Track for Ipswich                 | 29/08/2025               | In progress |
| Council<br>30/07/2025 | Finance and Governance Committee Jul 22 2025            |                     | Community, Cultural and Economic Development Dept | 6    | Revised Councillor Discretionary Funding Policy                                            | 29/08/2025               | In progress |
| Council<br>30/07/2025 | Finance and Governance Committee Jul 22 2025 ,          |                     | Corporate Services Department                     | 1    | Lease over Freehold Land at 1 Turnberry Way, Brookwater - Oakmont Park                     | 31/12/2025               | In progress |
| Council<br>30/07/2025 | Finance and Governance Committee Jul 22 2025            |                     | Corporate Services Department                     | 3    | Amendment of Term for Lease over Shop 3321 and 3322, Redbank Plaza - Redbank Plaza Library | 31/12/2025               | In progress |
| Council<br>30/07/2025 | Finance and Governance Committee Jul 22 2025            |                     | Corporate Services Department                     | 4    | Procurement: Nicholas Street Precinct and Asset Management Services                        | 29/08/2025               | In progress |
| Council<br>30/07/2025 | Finance and Governance Committee Jul 22 2025            |                     | Corporate Services Department                     | 5    | Procurement: Significant Contracting Plan - Grounds Maintenance and Associated Services    | 29/08/2025               | In progress |
| Council<br>30/07/2025 | Environment and Sustainability Committee Jul 22 2025    |                     | Environment and Sustainability Department         | 2    | Ti Tree Bioenergy Community Fund Proposal                                                  | 29/08/2025               | In progress |

Item 16.1 / Attachment 1.

|                                               |  |  |  |                                               |  |  |  |
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| Meeting               | Recommended From                                             | Minute Number | Dept                                              | Item | Title                                                                                              | Expected Completion Date | Status      |
|-----------------------|--------------------------------------------------------------|---------------|---------------------------------------------------|------|----------------------------------------------------------------------------------------------------|--------------------------|-------------|
| Council<br>30/07/2025 | Infrastructure, Planning and Assets Committee<br>Jul 22 2025 |               | Planning and Regulatory Services Department       | 8    | Proposed District Sport Park Naming - Goolpahjo Harry Thompson Senior Park                         | 29/08/2025               | In progress |
| Council<br>28/08/2025 | Infrastructure, Planning and Assets Committee<br>Aug 19 2025 |               | Asset and Infrastructure Services Department      | 2    | iGO Ipswich Transport Strategy 2025                                                                | 29/09/2025               | In progress |
| Council<br>28/08/2025 |                                                              | C2025/00/555  | Community, Cultural and Economic Development Dept | 17.3 | Notice of Motion - Major Sporting Events to the City of Ipswich                                    | 29/09/2025               | In progress |
| Council<br>28/08/2025 | Economic and Cultural Development Committee Aug 19 2025      |               | Community, Cultural and Economic Development Dept | 2    | Major Community Event Sponsorship - Brassall Christmas in the Park                                 | 29/09/2025               | In progress |
| Council<br>28/08/2025 | Finance and Governance Committee<br>Aug 19 2025              |               | Corporate Services Department                     | 1    | Proposed Disposal of Valuable Non-Current Land Assets                                              | 29/09/2025               | In progress |
| Council<br>28/08/2025 | Finance and Governance Committee<br>Aug 19 2025              |               | Corporate Services Department                     | 3    | Disposal of Easements over Council Land to Energex Limited for Electricity Works in White Rock     | 29/09/2025               | In progress |
| Council<br>28/08/2025 | Finance and Governance Committee<br>Aug 19 2025              |               | Corporate Services Department                     | 4    | Repeal of Previous Council Decisions for Proposed Acquisitions of Land in Ripley and Flinders View | 29/09/2025               | In progress |

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| Meeting               | Recommended From                                     | Minute Number | Dept                                        | Item | Title                                                                                                                               | Expected Completion Date | Status      |
|-----------------------|------------------------------------------------------|---------------|---------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------|
| Council<br>28/08/2025 | Finance and Governance Committee<br>Aug 19 2025      |               | Corporate Services Department               | 5    | Procurement of Library Resources                                                                                                    | 29/09/2025               | In progress |
| Council<br>28/08/2025 |                                                      | C2025/00/542  | Environment and Sustainability Department   | 0    | Public Participation                                                                                                                | 29/09/2025               | In progress |
| Council<br>28/08/2025 | Environment and Sustainability Committee Aug 19 2025 |               | Environment and Sustainability Department   | 3    | Resource Recovery Strategy and Implementation Plan Review                                                                           | 29/09/2025               | In progress |
| Council<br>28/08/2025 |                                                      | C2025/00/541  | Environment and Sustainability Department   | 7.1  | Petition - Declare a Climate Emergency                                                                                              | 29/09/2025               | In progress |
| Council<br>28/08/2025 |                                                      | C2025/00/554  | Office of the CEO                           | 17.2 | Notice of Motion - Council of Mayors (SEQ) International Delegation to the 2025 Asia Pacific Cities Summit and Mayors' Forum, Dubai | 29/09/2025               | In progress |
| Council<br>28/08/2025 |                                                      | C2025/00/555  | Office of the CEO                           | 17.3 | Notice of Motion - Major Sporting Events to the City of Ipswich                                                                     | 29/09/2025               | In progress |
| Council<br>28/08/2025 | Finance and Governance Committee<br>Aug 19 2025      |               | Planning and Regulatory Services Department | 6    | Minor Amendments to Fees and Charges - Planning and Development                                                                     | 29/09/2025               | In progress |



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**Council Meetings from April 2024**

**Actions completed since last report: 15**

| Meeting               | Recommended From                                          | Minute Number | Dept                                         | Item | Title                                                                                                          |
|-----------------------|-----------------------------------------------------------|---------------|----------------------------------------------|------|----------------------------------------------------------------------------------------------------------------|
| Council<br>28/11/2024 |                                                           | C2024/09/349  | Asset and Infrastructure Services Department | 7.1  | Goodna Dog Park Proposal in 25 Mill Street, Goodna                                                             |
| Council<br>27/02/2025 | Economic and Cultural Development Committee Feb 18 2025   |               | Corporate Services Department                | 5    | Nicholas Street Precinct - Approval of an Agreement for Lease for Tenancy 2B02 Tulmur Walk (8 Nicholas Street) |
| Council<br>30/04/2025 | Economic and Cultural Development Committee Apr 22 2025   |               | Office of the CEO                            | 3    | Nicholas Street Precinct - March 2025 Nicholas Street Precinct Project Control Group                           |
| Council<br>29/05/2025 | Finance and Governance Committee May 20 2025              |               | Corporate Services Department                | 3    | Lease Renewal over Freehold Land at 7-9 John Street, Rosewood                                                  |
| Council<br>19/06/2025 | Infrastructure, Planning and Assets Committee Jun 10 2025 |               | Asset and Infrastructure Services Department | 1    | Response to Petition - Requesting Council consider the proposal for a dog park at 25 Mill Street, Goodna       |
| Council<br>19/06/2025 |                                                           | C2025/00/490  | Corporate Services Department                | 16.3 | Procurement - 5554 Reconstruction adjacent to Riverlink and Bradfield Bridge                                   |
| Council<br>30/07/2025 | Infrastructure, Planning and Assets Committee Jul 22 2025 |               | Asset and Infrastructure Services Department | 3    | Response to Petition - Request for Memorial to Honour Finn Martland                                            |
| Council<br>30/07/2025 |                                                           | C2025/00/538  | Corporate Services Department                | 16.2 | July-September 2025 Rate Notices - extended discount and due date for payment                                  |

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| Meeting               | Recommended From                                                | Minute Number | Dept                                                   | Item | Title                                                                                                           |
|-----------------------|-----------------------------------------------------------------|---------------|--------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------|
| Council<br>28/08/2025 | Infrastructure, Planning<br>and Assets Committee<br>Aug 19 2025 |               | Asset and<br>Infrastructur<br>e Services<br>Department | 3    | Personal Tributes in Council's Open Space and Road Network -<br>Assessment of application for Mrs Doris Jeffrey |
| Council<br>28/08/2025 | Finance and<br>Governance Committee<br>Aug 19 2025              |               | Corporate<br>Services<br>Department                    | 3    | Disposal of Easements over Council Land to Energex Limited for<br>Electricity Works in White Rock               |
| Council<br>28/08/2025 | Finance and<br>Governance Committee<br>Aug 19 2025              |               | Corporate<br>Services<br>Department                    | 5    | Procurement of Library Resources                                                                                |
| Council<br>28/08/2025 | Finance and<br>Governance Committee<br>Aug 19 2025              |               | Corporate<br>Services<br>Department                    | 6    | Minor Amendments to Fees and Charges - Planning and<br>Development                                              |
| Council<br>28/08/2025 | Finance and<br>Governance Committee<br>Aug 19 2025              |               | Corporate<br>Services<br>Department                    | 7    | Committee Terms of Reference - Annual Review                                                                    |
| Council<br>28/08/2025 | Finance and<br>Governance Committee<br>Aug 19 2025              |               | Office of the<br>CEO                                   | 4    | Repeal of Previous Council Decisions for Proposed Acquisitions of<br>Land in Ripley and Flinders View           |
| Council<br>28/08/2025 | Finance and<br>Governance Committee<br>Aug 19 2025              |               | Office of the<br>CEO                                   | 7    | Committee Terms of Reference - Annual Review                                                                    |

|                                               |  |  |  |                                               |  |  |  |
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**HISTORICAL COUNCIL AND COMMITTEE ACTIONS PROGRESS (PRIOR TO APRIL 2024)**

**Council up to March 2024**

Actions in progress since last report: 2

| Meeting               | Recommended From | Minute Number | Dept                                         | Item | Title                                                                                                | Expected Completion Date | Status      |
|-----------------------|------------------|---------------|----------------------------------------------|------|------------------------------------------------------------------------------------------------------|--------------------------|-------------|
| Council<br>22/06/2023 |                  |               | Asset and Infrastructure Services Department | 17.2 | Notice of Motion - Naming of Land at Goodna                                                          | 30/08/2025               | In progress |
| Council<br>9/11/2023  |                  |               | Corporate Services Department                | 6.2  | Nicholas Street Precinct - Approval of a Lease for Ground Level Eats Tenancy T2 (25 Nicholas Street) | 28/11/2025               | In progress |

**Environment and Sustainability Committee**

Actions in progress since last report: 1

| Meeting                                                | Recommended From | Minute Number | Dept                                      | Item | Title                                                    | Expected Completion Date | Status      |
|--------------------------------------------------------|------------------|---------------|-------------------------------------------|------|----------------------------------------------------------|--------------------------|-------------|
| Environment and Sustainability Committee<br>10/02/2022 |                  |               | Environment and Sustainability Department | 5    | Franklin Vale Creek Catchment Restoration Plan 2021-2026 | 30/01/2026               | In progress |

|                                               |  |  |  |                                               |  |  |  |
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**Governance and Transparency Committee**

**Actions in progress since last report: 5**

| Meeting                                             | Recommended From | Minute Number | Dept                          | Item | Title                                                                                                               | Expected Completion Date | Status      |
|-----------------------------------------------------|------------------|---------------|-------------------------------|------|---------------------------------------------------------------------------------------------------------------------|--------------------------|-------------|
| Governance and Transparency Committee<br>11/02/2021 |                  |               | Corporate Services Department | 6    | Acquisition of Drainage Easements for INF04089 Local Drainage Rehabilitation Project Pryde and Hume Street, Woodend | 31/10/2025               | In progress |
| Governance and Transparency Committee<br>10/08/2023 |                  |               | Corporate Services Department | 3    | Acquisition of Part of Land at 59 Huxham Street, Raceview for INF03978 Deebing Creek Bikeway Stage 2                | 31/12/2025               | In progress |
| Governance and Transparency Committee<br>9/11/2023  |                  |               | Corporate Services Department | 3    | Proposed Acquisition of Land for INF04347, INF04378 and INF04907 - Spencer, Fitzroy and Maitland Streets, Churchill | 31/12/2025               | In progress |
| Governance and Transparency Committee<br>1/02/2024  |                  |               | Corporate Services Department | 2    | Acquisition of Drainage Easement for INF04308 - 13 Parcell Street, Brassall                                         | 26/12/2025               | In progress |
| Governance and Transparency Committee<br>1/02/2024  |                  |               | Corporate Services Department | 3    | Proposed Acquisition of Land for INF04243 - Intersection Upgrade at Ripley Road and Reif Street, Flinders View      | 26/12/2025               | In progress |

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**Growth, Infrastructure and Waste Committee**

**Actions in progress since last report: 4**

| Meeting                                              | Recommended From | Minute Number | Dept                                         | Item | Title                                                                                   | Expected Completion Date | Status      |
|------------------------------------------------------|------------------|---------------|----------------------------------------------|------|-----------------------------------------------------------------------------------------|--------------------------|-------------|
| Growth Infrastructure and Waste Committee 5/08/2021  |                  |               | Corporate Services Department                | 2    | Disposal of Subterranean Land Located at Lots 21 and 22 Ipswich-Rosewood Road, Amberley | 31/12/2025               | In progress |
| Growth Infrastructure and Waste Committee 4/11/2021  |                  |               | Asset and Infrastructure Services Department | 2    | E-Scooters in Ipswich                                                                   | 1/12/2025                | In progress |
| Growth Infrastructure and Waste Committee 15/09/2022 |                  |               | Asset and Infrastructure Services Department | 1    | Response to Petition - Leash Free Dog Area, Camira Recreation Park                      | 30/09/2025               | In progress |
| Growth Infrastructure and Waste Committee 9/02/2023  |                  |               | Planning and Regulatory Services Department  | 3    | Warrill Park Lawn Cemetery - Master Plan Report                                         | 30/06/2026               | In progress |

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**Growth, Infrastructure and Waste Committee**

**Actions completed since last report: 1**

| Meeting                                                          | Recommended From | Minute Number | Dept                                               | Item | Title                                 |
|------------------------------------------------------------------|------------------|---------------|----------------------------------------------------|------|---------------------------------------|
| Growth<br>Infrastructure<br>and Waste<br>Committee<br>11/05/2023 |                  |               | Environment<br>and<br>Sustainability<br>Department | 4    | Citywide FOGO Core Collection Service |

Doc ID No: A11922219

ITEM: 16.2

SUBJECT: APPOINTMENT OF NEW INDEPENDENT MEMBERS TO THE AUDIT AND RISK  
MANAGEMENT COMMITTEE

AUTHOR: CHIEF AUDIT EXECUTIVE

DATE: 8 SEPTEMBER 2025

### **EXECUTIVE SUMMARY**

This report recommends the appointment of two (2) new members to the Audit and Risk Management Committee (ARMC) following a resignation due to competing commitments after a term of seven (7) years. In addition to filling the immediate vacancy, the selection panel identified an opportunity to succession plan for the ARMC, noting that the current two (2) external members eight-year terms will end 28 February 2028. The proposed appointments aim to support continuity and enable a structured handover period.

### **RECOMMENDATION/S**

- A. That the Council approves the appointment of two (2) external independent members to the Audit and Risk Management Committee.**
- B. That the Council approves that Ms Kerry Phillips and Ms Mel Jacobs be appointed for a four-year term with the possibility of a further final extension of four years in line with the current Audit and Risk Management Committee Charter.**

### **RELATED PARTIES**

No related parties have been identified. All three selection panel members confirmed no actual conflicts of interest in relation to either candidate.

### **IFUTURE THEME**

### **PURPOSE OF REPORT/BACKGROUND**

This report recommends the appointment of two (2) new members to the Audit and Risk Management Committee (ARMC), following the resignation of Dr Annette Quayle after a seven (7) year term due to other commitments, effective 12 months prior to the end of her term on 25 May 2026.

The selection panel identified the opportunity to succession plan for the ARMC, as the two (2) current external members full eight-year terms will end 28 February 2028. To ensure continuity and enable a structured handover, two external member appointments are recommended.

Under section 8.1 of the ARMC Charter, the committee comprises five members, including three independent external members (8.1.1). The proposed appointments will temporarily exceed this number.

In line with Queensland Audit Office (QAO) guidelines, the panel considered current membership composition and future skills requirements. The panel consisted of the ARMC Chairperson (acting as panel chair), Mr Robert Jones, the Chief Executive Officer, Ms Sonia Cooper, and the General Manager Corporate Services, Mr Matt Smith, with the Chief Audit Executive, Mr Freddy Beck, as observer.

Of the 94 applicants considered, the recommended appointees demonstrated extensive relevant expertise and experience, excellent communication skills, a commitment to service to the community, and relevant experience in local government or related sectors.

### **LEGAL IMPLICATIONS**

This report and its recommendations are consistent with the following legislative provisions:  
*Local Government Act 2009*  
*Local Government Regulation 2012*

### **POLICY IMPLICATIONS**

The current ARMC Charter (section 8.1) provides for five committee members, including three independent external members (8.1.1). The proposed appointments will temporarily expand the number of independent external members, consistent with the committee's evolving needs

### **RISK MANAGEMENT IMPLICATIONS**

The primary risk is either making an unsuitable appointment or failing to act, which could disrupt the effective work currently being delivered by the ARMC.

### **FINANCIAL/RESOURCE IMPLICATIONS**

The additional cost for appointing two (2) members for the remainder of the financial year is estimated between \$7,893 and \$10,524, based on \$2,631 per meeting.

Savings of \$16,600 have already been achieved this year through renegotiation of the workplace fraud hotline contract, reducing the expected cost from \$27,600 to \$11,000, with further reductions to \$9,500 projected for the next two (2) financial years.

Appointing two (2) new members at this point also avoids the direct and indirect costs of readvertising and a second recruitment round.

### **COMMUNITY AND OTHER CONSULTATION**

None



## CONCLUSION

It is recommended that Council approves the appointment of Ms Kerry Phillips and Ms Mel Jacobs to the Audit and Risk Management Committee for an initial four-year term on the current standard rate of \$2,631 per meeting that increases annually in line with the Consumer Price Index (CPI).

## HUMAN RIGHTS IMPLICATIONS

Council has applied an open and transparent process of externally advertising the position with its position description, shortlisting, interviewing candidates, conducting reference, criminal history and other appropriate due diligence checks.

Both candidates' checks have come back very positively with no criminal or adverse history.

| HUMAN RIGHTS IMPACTS                                                                                                                                                                                                                                                                              |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| NON-DISCRETIONARY DECISION                                                                                                                                                                                                                                                                        |  |
| Recommendation A and B states that Council appoints two (2) members to the Audit and Risk Management Committee. Council has no ability to act differently/make a different decision because of The <i>Local Government Regulation 2012</i> that requires Council to establish an audit committee. |  |
|                                                                                                                                                                                                                                                                                                   |  |

## ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

|    |                                                                                                                                                                                  |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Audit and Risk Management Committee Charter Council Adopted 12 Dec 2024 <a href="#">↓</a><br> |
|    | CONFIDENTIAL                                                                                                                                                                     |
| 2. | Kerry Phillips Covering Letter and Curriculum Vitae ( <i>under separate cover</i> )                                                                                              |
| 3. | Mel Jacobs Covering Letter and Curriculum Vitae ( <i>under separate cover</i> )                                                                                                  |

Freddy Beck

**CHIEF AUDIT EXECUTIVE**

I concur with the recommendations contained in this report.

Sonia Cooper

**CHIEF EXECUTIVE OFFICER**

***"Together, we proudly enhance the quality of life for our community"***



IPSWICH CITY COUNCIL

## Audit and Risk Management Committee Charter

|                                           |                                              |                         |
|-------------------------------------------|----------------------------------------------|-------------------------|
| <b>Previous Version approved</b>          | Council Ordinary Meeting of 7 December 2023  |                         |
| <b>Current Version and Objective ID</b>   | Version No: 1                                | Objective ID: A11101204 |
| <b>New Version Approved by Council on</b> | Council Ordinary Meeting of 12 December 2024 |                         |
| <b>Date of Next Review</b>                | 30 November 2026                             |                         |

### 1. STATEMENT

The Local Government Act requires that each large local government must establish an audit committee. The Charter defines the role, responsibilities, composition and guidelines of the Audit and Risk Management Committee (the Committee) within Council. The Committee is to provide an oversight, advisory and assurance role only and does not have any delegated responsibility or management functions within Council.

### 2. PURPOSE AND PRINCIPLES

The Committee acts as an independent, oversight, assurance, and advisory service to Council in the effective discharge of its responsibilities prescribed in the Local Government Act, the Local Government Regulation and other relevant legislation and prescribed requirements by providing oversight, monitoring, and reviewing:

- The governance structure.
- Values and ethics.
- The integrity of financial documents, management, and public accountability reports.
- The internal audit and corrupt conduct investigation's branch activities.
- Legislative compliance.
- External audit.
- Risk management.
- Internal control including fraud.
- Management action plans.
- Assurance providers.
- Performance reporting.

The Committee can provide recommendations to Council and management about any matters that it considers needs action or improvement. These terms of reference set the principles and standards for the Audit and Risk Management Committee to:

- 2.1** Enhance the ability of members to fulfil their legal responsibilities.
- 2.2** Add to the credibility and objectivity of financial reports.
- 2.3** Enhance the independence and effectiveness of the Council's Internal Audit Branch.
- 2.4** Oversee the application of appropriate accounting and disclosure policies and procedures.
- 2.5** Monitor existing corporate policies and recommend new corporate policies that aim to prohibit unethical, questionable, or illegal activities.



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- 2.6 Provide a communication link between management, internal auditors/external auditors, and Council.
- 2.7 Promote the need for public accountability of managers to Council, the ratepayers, and other interested parties.
- 2.8 Support measures to improve governance, risk, and internal controls.

**3. STRATEGIC PLAN LINKS**

The Audit and Risk Management Committee's aim is to achieve the objectives of the whole organisation and therefore this charter relates to providing oversight of the systems, processes and controls that contribute to the following identified themes as contained in the iFuture 2021-2026 Corporate Plan:

- Vibrant and Growing
- Safe, Inclusive and Creative
- Natural and Sustainable
- A Trusted and Leading Organisation

**4. REGULATORY AUTHORITY**

Local Government Act 2009

Local Government Regulation 2012

Crime and Corruption Act 2001

**5. AUTHORITY, INDEPENDENCE AND ACCESS**

- 5.1. In discharging its responsibilities, the Audit and Risk Management Committee has the authority to:
  - 5.1.1 Conduct or request investigations into matters within its scope of responsibility and in accordance with the Local Government Act.
  - 5.1.2 Access information, records, and personnel of the Council for such purpose.
  - 5.1.3 Request the attendance of any employee, including executive staff, at committee meetings.
  - 5.1.4 Conduct and minute meetings with the Council's internal and external auditors and risk manager as necessary.
  - 5.1.5 Seek advice from external parties to meet its responsibilities, as necessary provided that Council approval will be required prior to committing to any expenditure required in seeking that advice.
- 5.2 The Committee will need to liaise closely with management and internal and external auditors to carry out its responsibilities. Whilst the primary responsibility for financial and other reporting, risk, internal control and compliance with laws, regulations, and ethics within Council rests with management, the Audit and Risk Management Committee should exercise an oversight, monitoring and review role.
- 5.3 The Committee will have unrestricted access to all information it deems necessary, including documents and officials, and have adequate resources in order to fulfil its oversight responsibilities.

**6. CONFIDENTIALITY**

The Committee members are responsible and accountable for maintaining the confidentiality of the information they receive during the conduct of their function and should comply with the Code of Conduct.



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- 6.1** The Committee members must not publicly comment on matters relative to activities of the Committee other than as authorised by Council or the CEO.
- 6.2** Must immediately notify Council if they become aware of any loss, unauthorised access, use, modification, disclosure, or other misuse of any Confidential Information.

**7. ETHICAL PRACTICES**

- 7.1** The Committee members will, at all times in the discharge of their duties and responsibilities, exercise honesty, objectivity, probity and not engage knowingly in acts or activities that have the potential to bring discredit to Council.
- 7.2** The Committee members must also refrain from entering into any activity that may prejudice their ability to carry out their duties and responsibilities objectively and must at all times act in a proper and prudent manner in the use of information acquired in the course of their duties. Committee members must not use Council information for any personal gain for themselves or their immediate families or in any manner that would be contrary to law or detrimental to the welfare and goodwill of Council.
- 7.3** Members who become aware of a conflict of interest or issues which may affect their objectivity on matters raised within the Committee should advise the Chairperson immediately. Should the Chairperson experience such a conflict he/she is to advise the Chief Executive Officer.

**8. COMPOSITION AND MEMBERSHIP**

- 8.1** The Committee will be composed of five members, including the Chairperson, as follows:
  - 8.1.1** Three independent external members\* will be chosen and appointed by Council to ensure impartiality and an appropriate mix of skills.
  - 8.1.2** Two Councillors on a rotational basis with a four-year term. If re-elected can serve another one four-year term.
  - 8.1.3** When selecting an external independent member, Council must have regard to that person having a strong business, accounting, legal or similar background to provide additional expertise to Council.
  - 8.1.4** Independent external members will also need a high-level understanding of internal controls, risk management, corporate governance and a sound knowledge of information systems and related technology.
  - 8.1.5** No additional paid professional work may be performed for Council during the period of appointment to the Audit and Risk Management Committee.
  - 8.1.6** The term of an independent external member shall be four years and Council may approve a further extension of four years to that term.
  - 8.1.7** Council will appoint one of the external independent members of its Audit and Risk Management Committee to be Chairperson.
- 8.2** The Committee has the ability to co-opt any persons as advisers, from time to time for a particular period. No remuneration will apply to these advisers.
- 8.3** The External Auditor, Advisers and Ex Officio members are non-voting observers.
- 8.4** The Chief Executive Officer, the General Manager Corporate Services, the Chief Audit Executive the Governance Manager and the Risk Management Coordinator should attend all meetings as Ex Officio observers but have no voting rights.
- 8.5** Other Council officers may attend meetings as required by invitation of the Committee.



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- 8.6** The membership of the Committee may be reviewed during the life of the Committee but will be reviewed following the completion of each general local government election.

**9. ROLES AND RESPONSIBILITIES**

In accordance with the principles, for an Audit Committee set out in the Act, the Regulation and accepted best practice, the duties and responsibilities of the Committee are as follows:

**9.1. External Audit**

- 9.1.1 Oversee Council compliance with the Local Government Act and other relevant legislation requirements for financial reporting.
- 9.1.2 Review the scope of the audit activities with the external auditors and provide input and feedback on the external auditor's proposed audit strategy and audit plan including financial statements and consult on audit fees for the year.
- 9.1.3 Review of effectiveness of the annual audit, to ascertain whether emphasis is being placed on areas where the Committee, management or the auditors believe special attention is necessary.
- 9.1.4 Review the findings and recommendations of external audit, management responses to audit reports and the extent to which external audit recommendations concerning internal accounting controls and other matters are implemented in effectively addressing control deficiencies.

**9.2. Internal Audit**

- 9.2.1 Review the internal audit's charter, resources, and budget such that this charter maintains and enforces internal audit's independence from management.
- 9.2.2 Ascertain that the activities undertaken by the Internal Audit Branch are in accordance with the Internal Audit Branch Charter and the Global Standards for the International Professional Practice of Internal Auditing.
- 9.2.3 Monitor whether the Internal Audit Branch is receiving the co-operation of all levels of management; and in light of its functions and activities, is viewed as a highly regarded function of Council.
- 9.2.4 Review the planning and scope of internal audit activities and assess the resultant recommendations and findings.
- 9.2.5 Assess whether all significant recommendations of the Internal Audit Branch have been properly implemented by management in effectively addressing control deficiencies. Any reservations the Internal Audit Branch may have about control risk, and accounting and disclosure practices should be discussed by the Committee.
- 9.2.6 Review the Internal Audit Plan to assess that it covers the key risks of the Council.
- 9.2.7 Monitor the extent of reliance on internal audit work by the external auditors to facilitate completeness of coverage and the effective use of audit resources.
- 9.2.8 The Audit and Risk Management Committee will assume joint responsibility with the CEO in the appointment and dismissal of the Chief Audit Executive.
- 9.2.9 Review and monitor the quality, effectiveness, and objectivity of internal audit.
- 9.2.10 The Audit and Risk Management Committee's responsibilities do not extend to the administration of day-to-day activities of Internal Audit Branch. This is a function which is carried out by the CEO.



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**9.3. Financial Statements**

- 9.3.1 Review the appropriateness of accounting policies adopted by Council and ensure the accounting policies adopted are relevant to Council and its specific circumstances.
- 9.3.2 Review the appropriateness of significant assumptions and judgments made by management particularly around estimations which impact on reported amounts of assets, liabilities, income, and expenses in the financial statements.
- 9.3.3 Review the financial statements for compliance with prescribed accounting and other requirements.
- 9.3.4 Review, with management and the external auditors, the results of the external audit and any significant issues identified.
- 9.3.5 Analyse the Council's financial performance and financial position and seek explanation for significant trends or variations from budget or forecasts.
- 9.3.6 Ensure that assurance with respect to the accuracy and completeness of the financial statements is given by management.
- 9.3.7 Recommend approval of the Financial Statements (including sustainability ratios) to the CEO and Mayor.
- 9.3.8 Review the final draft financial statements prior to its approval by Council, taking on board any external audit comments. In particular the review should focus on but not limited to:
  - (i) significant changes in accounting policies and practices
  - (ii) major judgmental areas
  - (iii) significant audit adjustments
  - (iv) proposed departures from accounting standards

**9.4 Risk Management**

- 9.4.1 Provide oversight of the embedding of risk culture in policy setting, projects, programs, and operating activities.
- 9.4.2 Review the risk management framework for identifying, escalating, monitoring, and managing significant enterprise risks, including fraud.
- 9.4.3 Assess the impact of the Council's risk management framework on its control environment and satisfy itself that the insurance arrangements are appropriate.
- 9.4.4 Assess and contribute to the audit planning processes relating to the risks and threats to Council.
- 9.4.5 Determine whether a sound and effective approach has been followed in establishing the Council's business continuity planning arrangements, including whether business continuity and disaster recovery plans have been periodically updated and tested.
- 9.4.6 Monitor whether the risk management framework/program is receiving support from all levels of management.

**9.5 Fraud and Corruption Control**

- 9.5.1 Review the process of developing and implementing the Council's fraud control arrangements and satisfy itself that Council has appropriate processes and systems in place to identify fraud and corruption risks as well as to detect, capture and effectively respond to fraud-related information.
- 9.5.2 Review reports on fraud that outline any identified allegations of fraud, the status of any ongoing investigations and any changes to identified fraud risk in Council.



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**9.6 Internal Control Framework**

- 9.6.1 Provide oversight of the adequacy of management review of the internal control environment, structure, and systems, including information technology security and control.
- 9.6.2 Provide oversight whether management is maintaining up-to-date, relevant policies and procedures and is in compliance, including those for the management and exercise of delegations.
- 9.6.3 Report any significant control deficiencies to Council.

**9.7 Compliance**

- 9.7.1 Determine whether management has considered legal and compliance risks as part of Council's risk assessment and management arrangements.
- 9.7.2 Review the effectiveness of the system for monitoring Council's compliance with relevant laws, regulations and policies including statutory regulations for any subsidiaries of Council.
- 9.7.3 Review the findings of any examinations by regulatory agencies, and any auditor observations.
- 9.7.4 Review the Council's Code of Conduct and recommend changes as appropriate.
- 9.7.5 Review policies and procedures relating to conflict of interest, misconduct, fraud and other related sensitive issues.

**9.8 Other Matters**

- 9.8.1 Determine whether Council is receiving reliable and timely management information.
- 9.8.2 Review the proposed Annual Report of Council.
- 9.8.3 Recommend special projects or investigations on any matter within its terms of reference.
- 9.8.4 Consider any governance issues that arise out of the performance assessment of the Chief Executive Officer and General Managers.

**10. MEETINGS, RECORDS AND REPORTING STRUCTURE**

- 10.1** The Committee shall meet at least four times a year. The CEO with the Audit and Risk Management Committee's agreement will set the date, time, and place for the meetings. Before setting the date, time, and place for a Committee meeting, the CEO must, if practicable, consult with the Chairperson of the Committee. In addition, the CEO will call a meeting if requested to do so by any Committee member, or the internal or external auditors.
- 10.2** A quorum shall consist of three members, including two independent members. If there is a split vote by members on a resolution the Chairperson at the meeting may exercise a casting vote on the resolution.
- 10.3** The external auditors shall be given notice of all meetings and sent an agenda. The external auditors shall have the right to attend and speak.
- 10.4** The Committee Section shall prepare an agenda supported by necessary explanatory documentation and circulate it to the Audit and Risk Management Committee members, any other Council officer requested to attend and the external auditors, if practicable at least five (5) days before the day of the meeting. All other Councillors will have a standing invite to attend the Committee.
- 10.5** The Committee Section will provide secretarial functions to the meetings and prepare a Report of each meeting which will be provided to Audit and Risk Management Committee members and permanent attendees one week after the meeting, at the latest.





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- 10.6** The Report of the Audit and Risk Management Committee meeting will be presented to the next meeting of the Council for its consideration.
- 10.7** The Committee Branch will provide relevant extracts of the Report, upon its adoption by Council, to relevant officers for information and action.
- 10.8** The Audit and Risk Management Committee may hold periodic private ‘in camera’<sup>1</sup> meetings with the Chief Audit Executive and/or external audit without senior management being present through a formal process and included in the annual Audit and Risk Management Committee planner.

**11. EDUCATION AND INDUCTION OF MEMBERS**

- 11.1** New members to the Committee will be provided with induction material on their appointment to assist them to meet their Committee responsibilities to allow the members familiarise themselves with the environment and to facilitate their understanding of its principal operations and activities, corporate practices, and culture.
- 11.2** Presentations to the Committee will be provided on key issues in Council such as transformation programs, strategic planning, legislative directions, procurement compliance and performance, governance success, information communications and related technology status, growth and development of the city, financial sustainability, infrastructure adequacy, asset management etc.

**12. MONITORING AND SELF EVALUATION**

- 12.1** At least biennially, the Audit and Risk Management Committee will assess the performance and achievements of the Committee for the previous period and ensure that it is meeting its objectives efficiently and effectively.
- 12.2** Confirm biennially that all responsibilities outlined in this charter have been carried out.
- 12.3** Where this evaluation highlights a need for enhancements to the role, operational processes or membership of the Committee, the Chairperson should take action to ensure such enhancements are implemented.

**13. REVIEW OF THE CHARTER**

- 13.1** This Charter will be reviewed at least every two years by the committee to ensure it remains consistent with the Committee’s authority, objectives, and responsibilities.

**14. APPROVAL OF THE CHARTER**

- 14.1** The Charter is endorsed by the Chair of the Committee and approved by Council.

**15. DISMISSAL PROCESS FOR COMMITTEE MEMBERS**

A committee member can be dismissed by Council or the accountable officer under certain circumstances. The Council or accountable officer may seek the advice of the Chair of the Audit and Risk Management Committee when dismissing other members of the committee. Reasons for dismissal should be detailed in the letter of appointment, such as:

- where an on-going conflict of interest exists
- where there has been a breach of confidentiality, or
- where a member has not performed to expectations.

The dismissal should be performed verbally and in writing by Council or the accountable officer and should be effective immediately.





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## 15 DEFINITIONS

### **Accountability**

The obligation of an individual or organization to account for its activities, accept responsibility for them, and to disclose the results in a transparent manner.

### **Add Value**

The internal audit function adds value to the organization (and its stakeholders) when it provides objective and relevant assurance, and contributes to the effectiveness and efficiency of governance, risk management, and control processes.

### **Adequate Control**

Present if management has planned and organized (designed) in a manner that provides reasonable assurance that the organization's risks have been managed effectively and that the organization's goals and objectives will be achieved efficiently and economically.

### **Assurance Services**

An objective examination of evidence for the purpose of providing an independent assessment on governance, risk management, and control processes for the organization. Examples may include financial, performance, compliance, system security, and due diligence engagements.

### **Corrupt Conduct**

Under the *Crime and Corruption Act 2001*, there are now two different types of corrupt conduct.

"Type A" corrupt conduct involves conduct that affects, or could affect, a public officer (an employee of a public sector agency) so that the performance of their functions or the exercise of their powers:

- is not honest or impartial, or
- knowingly or recklessly breaches public trust, or
- involves the misuse of agency-related information or material.

Common examples of Type A corrupt conduct include fraud and theft, extortion, unauthorised release of information, obtaining or offering a secret commission and nepotism.

"Type B" corrupt conduct involves specific types of conduct that impair, or could impair, public confidence in public administration. This may include:

- collusive tendering, or
- fraud relating to an application for a licence, permit or other authority relating to public health or safety; the environment; or the State's natural, cultural, mining or energy resources, or
- dishonestly obtaining public funds or State assets, or
- evading a state tax, levy or duty or fraudulently causing a loss of State revenue, or
- fraudulently obtaining or retaining an appointment.

Both Type A and Type B corrupt conduct must be either a criminal offence or serious enough to warrant dismissal.

### **Council/Board**

The highest-level governing body (e.g., a board of directors, a supervisory board, or a board of governors or trustees) charged with the responsibility to direct and/or oversee the organization's activities and hold senior management accountable. Although governance arrangements vary among jurisdictions and sectors, typically the board includes members who are not part of management. If a board does not exist, the word "board" in the *Standards* refers to a group or person charged with governance of the organization.



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Furthermore, “board” in the *Standards* may refer to a committee or another body to which the governing body has delegated certain functions (e.g., an audit committee).

**Charter**

A formal document that defines the purpose, authority, and responsibility. The charter establishes the activity’s position within the organization; authorizes access to records, personnel, and physical properties relevant to the performance of engagements; and defines the scope of activities.

**Chief Audit Executive**

The leadership role responsible for effectively managing the internal audit function and ensuring the quality performance of internal audit services in accordance with Global Internal Audit Standards. The specific job title and/or responsibilities may vary across organizations.

**Compliance**

Adherence to policies, plans, procedures, laws, regulations, contracts, or other requirements.

**Conflict of Interest**

Any relationship that is, or appears to be, not in the best interest of the organization. A conflict of interest would prejudice an individual’s ability to perform his or her duties and responsibilities objectively.

**Consulting Services**

Advisory and related client service activities, the nature and scope of which are agreed with the client, are intended to add value, and improve an organization’s governance, risk management, and control processes without the internal auditor assuming management responsibility. Examples include counsel, advice, facilitation, and training.

**Control**

Any action taken by management, the board, and other parties to manage risk and increase the likelihood that established objectives and goals will be achieved.

Management plans, organizes, and directs the performance of sufficient actions to provide reasonable assurance that objectives and goals will be achieved.

**Control Environment**

The attitude and actions of the board and management regarding the importance of control within the organization. The control environment provides the discipline and structure for the achievement of the primary objectives of the system of internal control. The control environment includes the following elements:

- Integrity and ethical values.
- Management’s philosophy and operating style.
- Organizational structure.
- Assignment of authority and responsibility.
- Human resource policies and practices.
- Competence of personnel.



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**Control Processes**

The policies, procedures and activities designed and operated to manage risks to be within the level of an organization's risk tolerance.

**External Service Provider**

A person or firm outside of the organization that has special knowledge, skill, and experience in a particular discipline.

**Fraud**

Any illegal act characterized by deceit, concealment, or violation of trust. These acts are not dependent upon the threat of violence or physical force. Frauds are perpetrated by parties and organizations to obtain money, property, or services; to avoid payment or loss of services; or to secure personal or business advantage.

**Governance**

The combination of processes and structures implemented by the board to inform, direct, manage, and monitor the activities of the organization toward the achievement of its objectives.

**Impairment**

Impairment to organizational independence and individual objectivity may include personal conflict of interest, scope limitations, restrictions on access to records, personnel, and properties, and resource limitations (funding).

**Independence**

The freedom from conditions that threaten the ability of the activity to carry out responsibilities in an unbiased manner.

**Information Technology Controls**

Controls that support business management and governance as well as provide general and technical controls over information technology infrastructures such as applications, information, infrastructure, and people.

**Internal Audit Function**

A professional individual or group responsible for providing an organization with assurance and advisory services.

**International Professional Practices Framework**

The conceptual framework that organizes the authoritative guidance promulgated by the IIA. Authoritative guidance is composed of two categories – (1) mandatory and (2) recommended.

**Must**

The *Standards* use the word "must" to specify an unconditional requirement.

**Objectivity**

An unbiased mental attitude that allows internal auditors to perform engagements in such a manner that they believe in their work product and that no quality compromises are made. Objectivity requires that internal auditors do not subordinate their judgment on audit matters to others.



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**Overall Opinion**

The rating, conclusion, and/or other description of results provided by the chief audit executive addressing, at a broad level, governance, risk management, and/or control processes of the organization. An overall opinion is the professional judgment of the chief audit executive based on the results of a number of individual engagements and other activities for a specific time interval.

**Professional Scepticism**

Questioning and critically assessing the reliability of information.

**Risk**

The possibility of an event occurring that will have an impact on the achievement of objectives. Risk is measured in terms of impact and likelihood.

**Risk Appetite**

The level of risk that an organization is willing to accept.

**Risk Management**

A process to identify, assess, manage, and control potential events or situations to provide reasonable assurance regarding the achievement of the organization's objectives.

**Should**

The *Standards* use the word "should" where conformance is expected unless, when applying professional judgment, circumstances justify deviation.

**Significance**

The relative importance of a matter within the context in which it is being considered, including quantitative and qualitative factors, such as magnitude, nature, effect, relevance, and impact. Professional judgment assists internal auditors when evaluating the significance of matters within the context of the relevant objectives.

**Standard**

A professional pronouncement promulgated by the International Internal Audit Standards Board that delineates the requirements for performing a broad range of internal audit activities and for evaluating internal audit performance.

**Technology-based Audit Techniques**

Any automated audit tool, such as generalized audit software, test data generators, computerized audit programs, specialized audit utilities, and computer-assisted audit techniques (CAATs).

**16. POLICY OWNER**

The Chairperson is the Charter owner, and the Chief Audit Executive is responsible for authoring and reviewing this Charter.

Doc ID No: A12024389

ITEM: 17.1

FROM: COUNCILLOR DAVID MARTIN

RE: NOTICE OF MOTION - REDBANK PLAINS ROAD AND SINNATHAMBY BOULEVARD BRIDGE

DATE: 18 SEPTEMBER 2025

This is a notice of motion submitted by Councillor David Martin concerning Redbank Plains Road and Sinnathamby Boulevard bridge.

Councillor David Martin gave notice of his intention to move the following motion at the Council Meeting of 25 September 2025:

MOTION

That the Chief Executive Officer write to the Director-General of the Department of Transport and Main Roads, and the Mayor write to the Minister for Transport and Main Roads, Brent Mickelberg MP seeking:

- A. Reinstatement of Redbank Plains Road as a State-controlled road.
- B A commitment from the State Government to confirm responsibility for the 4-laneing of the Sinnathamby Boulevard bridge over the Centenary Highway at Springfield Central in accordance with the current State government responsibility for bridges over State highways.



Doc ID No: A12024447

ITEM: 17.2

FROM: COUNCILLOR JIM MADDEN

RE: NOTICE OF MOTION - ASSET AND INFRASTRUCTURE SERVICES CAPITAL WORKS  
PROGRAM TIMELINE

DATE: 18 SEPTEMBER 2025

This is a notice of motion submitted by Councillor Jim Madden concerning the Asset and Infrastructure Services Capital Works Program timeline.

Councillor Jim Madden gave notice of his intention to move the following motion at the Council Meeting of 25 September 2025:

#### MOTION

That the Ipswich City Council amend the AIS Capital Works Program Timeline as follows:

#### END OCTOBER

- Councillors provide requests for projects to be considered for inclusion to capital delivery program.

#### END NOVEMBER

- Planning teams and branch managers consult with those Councillors who have provided requests for projects to be considered for inclusion to capital delivery program as to these requests as well as planning teams branch managers capital delivery program requests.

#### END JANUARY

- Department SMT's review requests and provide draft capital delivery to the Executive Leadership Team and Corporate Finance.
- Draft to be in line with financial allocation provided by Corporate Finance.

#### END MARCH

- ELT and Corporate Finance provide draft budget incl capital delivery program for Councillor consideration.

#### END JUNE

- Council budget adopted.





Doc ID No: A12024179

ITEM: 17.3

FROM: DEPUTY MAYOR NICOLE JONIC

RE: NOTICE OF MOTION - PRIORITISE DESIGN AND PLANNING FOR AN UPGRADE OF CHAMPIONS WAY, WILLOWBANK

DATE: 18 SEPTEMBER 2025

This is a notice of motion submitted by Deputy Mayor Nicole Jonic concerning prioritising the design and planning for an upgrade of Champions Way as part of the Ipswich Motorsport Precinct.

Deputy Mayor Nicole Jonic gave notice of her intention to move the following motion at the Council Meeting of 25 September 2025:

MOTION

1. That council prioritise the design and planning for an upgrade of Champions Way as part of the Ipswich Motorsport Precinct in the 2025-2026 financial year with capital works to be budgeted and commenced in the 2026-2027 financial year.
2. That council allocate funds for the upgrade of Champions Way from the Ti Tree Bioenergy funding program.