

REGULATION ADVISORY COMMITTEE NO. 2025(03)

21 AUGUST 2025

REPORT

ATTENDANCE:

Councillor Paul Tully (Chairperson); Councillors Jim Madden (Deputy Chairperson), Marnie Doyle, Andrew Antoniolli and David Martin (Observer)

APOLOGIES:

Nil

OFFICERS' ATTENDANCE:

Sonia Cooper (Chief Executive Officer), Allison Ferres-MacDonald (Acting Manager, General Counsel, Legal), Matt Smith (General Manager, Corporate Services), Brett Davey (General Manager, Planning and Regulatory Services), Alisha Connaughton (Manager, Compliance), Barbara Dart (Principal Officer, Governance), Wade Wilson (Executive Services Manager), Kylie Curley (Acting Council Liaison Officer)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE REGULATION ADVISORY COMMITTEE NO. 2025(02) OF 5 JUNE 2025

RECOMMENDATION

That the minutes of the Regulation Advisory Committee held on 5 June 2025 be confirmed.

OFFICERS' REPORTS

2. STRATEGIC REGULATION PROJECT - STEP 1 POLICY (CONSULTATION OUTCOMES)

This is a report concerning the Strategic Regulation Project, specifically Step 1 which involves updating Council's current Compliance and Enforcement Policy to be more holistic on what Council's position on regulation is. Targeted consultation has been undertaken, and this report provides the outcomes of that consultation and next steps.

RECOMMENDATION

- A. That the report be received and the contents noted.
- B. That the current Compliance and Enforcement Policy (Attachment 1) be amended to be more holistic about regulation with a risk-based approach and renamed to 'Regulation Policy'.
- C. That in respect of Recommendation B, the draft 'Regulation Policy' be forwarded to all Councillors and key staff for feedback, and a final draft be forwarded to a future Regulation Advisory Committee meeting for consideration.

The committee discussed the naming of the proposed amended policy and compressed Recommendations B and C noting that feedback would be sought and an updated policy forwarded to a future Regulation Advisory Committee.

RECOMMENDATION

- A. That the report be received and the contents noted.**
- B. That the current Compliance and Enforcement Policy (Attachment 1) be amended and the draft be forwarded to all Councillors and key staff for feedback, and a final draft be forwarded to a future Regulation Advisory Committee meeting for consideration.**

Attachments

- 1. Compliance and Enforcement Policy 
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3. STRATEGIC REGULATION PROJECT - STEP 2 - LOCAL LAW MAKING PROCESS

This is a report concerning Step 2 of the Strategic Regulation Project the process for making local laws in line with the requirements of the *Local Government Act 2009*. The report highlights that the current policy can be repealed as it is not legislatively required and is set out like a process. An improved draft process is provided for feedback so that it can be finalised and commence on 1 December 2025.

The committee agreed to amend Recommendation B by replacing the word 'Council' with the words 'Councillors and officers'.

RECOMMENDATION

- A. **That Council repeal the “Local Law-Making Policy” effective as of 30 November 2025 (Attachment 1 of this report).**
- B. **That Councillors and officers provide feedback on the draft process (Attachment 2 of this report) by 1 November 2025 so that the draft process can be finalised and approved by the Chief Executive Officer for commencement on 1 December 2025.**

Attachments

1. Current Local Law Making Policy 
 2. Draft Local Law Making Process 
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4. STRATEGIC REGULATION PROJECT - STEP 3 LOCAL LAW REVIEW ESTIMATED TIMEFRAMES

This is a report concerning a request from the Regulation Advisory Committee to review the timeline of the local law review with a view to compressing the estimated completion time. Negotiable and not negotiable tasks have been identified with three options provided for discussion, along with the recommendation of Council officers preferred option, Option 2, which comprises of:

- Reduction of 2 weeks for community consultation in phase 3 (from 6 weeks down to 4 weeks)
- Reduction of Phase 5 (Drafting) from 6 months down to 5 months.
- **Total reduction of one month and 2 weeks**
- **Estimated completion date of March 2027.**
- This would result in the final report for consideration of the final laws occurring early March at a Regulation Advisory Committee meeting and subsequent Finance and Governance Committee and Ordinary Council meetings.
- Acknowledgement of the risks identified in this report for reducing drafting time.

RECOMMENDATION

- A. **That the report be received and the contents noted.**

- B. That Option 2 of the report be approved as the preferred option for compressing the estimated completion time for the Local Law Review.**
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5. STRATEGIC REGULATION PROJECT - STEP 3 LOCAL LAW REVIEW SURVEY OUTCOMES (INTERNAL)

This is a report providing an update on a recent internal survey of staff and Councillors for the *Strategic Regulation Project: Step 3 Local Law Review*. The report documents the high-level key themes that have been derived from the submissions received. Further meetings/workshops will be held to progress outcomes of the survey.

RECOMMENDATION

That the report be received and the contents noted.

6. NEXT MEETING

The next meeting is to be advised.

7. GENERAL DISCUSSION (within the purpose and scope of the committee)

The committee discussed regulatory matters relating to:

- Homelessness and rough sleepers
- Unregistered cars
- Squatters
- Unmade Road Reserves

Councillor Paul Tully (Chairperson) raised the issue of access to unmade road reserves and to the Notice of Motion he moved at the 30 April 2025 Council meeting in relation to unlocking of barriers across road reserves.

Action: Chief Executive Officer to follow up on action.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.31 am.

The meeting closed at 11.07 am.
