



**City of
Ipswich**

AGENDA

of the

MULTICULTURAL ADVISORY COMMITTEE

**Held in the Claremont Room
8th Floor, 1 Nicholas Street
IPSWICH QLD 4305**

**On Thursday, 28 August 2025
At 1:00 PM**

<u>MEMBERS OF THE MULTICULTURAL ADVISORY COMMITTEE</u>	
Chairperson Pye Augustine (Chairperson) Deputy Chairperson Jacob Madsen (Deputy Chairperson)	Councillor Marnie Doyle Councillor Andrew Antoniolli Councillor David Martin

MULTICULTURAL ADVISORY COMMITTEE AGENDA

1:00 PM on **Thursday**, 28 August 2025

in the Claremont Room, 8th Floor, 1 Nicholas Street, Ipswich

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** Item includes confidential papers

MULTICULTURAL ADVISORY COMMITTEE NO. 2025(02)

28 AUGUST 2025

AGENDA

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

BUSINESS OUTSTANDING

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE MULTICULTURAL ADVISORY COMMITTEE NO. 2025(01) OF 10 JULY 2025

RECOMMENDATION

That the minutes of the Multicultural Advisory Committee held on 10 July 2025 be confirmed.

OFFICERS' REPORTS

2. TERMS OF REFERENCE

This is a report concerning the updated draft Terms of Reference for consideration by the Multicultural Advisory Committee.

RECOMMENDATION

That the Terms of Reference for the Multicultural Advisory Committee as outlined in Attachment 1, be adopted.

3. Verbal Report – Update on the Multicultural Leaders Network
-

4. NEXT MEETING

The next meeting is to be advised.

5. GENERAL DISCUSSION (within the purpose and scope of the committee)
-

MULTICULTURAL ADVISORY COMMITTEE NO. 2025(01)

10 JULY 2025

MINUTES

COUNCILLORS ATTENDANCE:

Councillor Pye Augustine (Chairperson); Councillors Jacob Madsen (Deputy Chairperson), Marnie Doyle, Andrew Antonioli and David Martin

COUNCILLOR'S APOLOGIES:

Nil

OFFICERS ATTENDANCE:

Acting Chief Executive Officer (Matt Smith), General Manager Environment and Sustainability (Kaye Cavanagh), Acting General Manager, Community, Cultural and Economic Development (Carly Gregory), Manager Community and Cultural Services (Don Stewart), Economic Development Manager (Dan Heenan), Acting Senior Community Activation Officer (Tanya Appleton) and Acting Executive Services Manager (Karen Murray)

ACKNOWLEDGEMENT OF COUNTRY

Councillor Pye Augustine (Chairperson) delivered the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

OFFICERS' REPORTS

1. **TERMS OF REFERENCE**

This is a report concerning the draft Terms of Reference for the Multicultural Advisory Committee.

*****RECOMMENDATION**

That the Terms of Reference as outlined in Attachment 1 be adopted.

DISCUSSION

The committee discussed the draft terms of reference, in particular the 'Purpose and Scope' and 'Roles and Responsibilities'. The committee agreed that the draft terms of reference should be refined and submitted back to the Multicultural Advisory Committee before being recommended to the Community and Sport Committee.

RECOMMENDED ACTION:

General Manager Environment and Sustainability and General Manager Community, Cultural and Economic Development to collaborate with the relevant council officers and provide a copy of the suggested changes to the draft terms of reference to the Chairperson and committee members for it to be included on the next Multicultural Advisory Committee meeting agenda.

2. NEXT MEETING

The next meeting is to be advised once the Terms of Reference has been reviewed (approximately 6 weeks).

3. GENERAL DISCUSSION (within the purpose and scope of the committee)

The committee discussed the NAIDOC event held in Tulmur Place on Tuesday, 8 July 2025.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.00 am.

The meeting closed at 10.24 am.

***** Refer Community and Sport Committee of 22 July 2025 for amendment**

Doc ID No: A11925834

ITEM: 2
SUBJECT: TERMS OF REFERENCE
AUTHOR: MEETING COORDINATION MANAGER
DATE: 21 AUGUST 2025

EXECUTIVE SUMMARY

This is a report concerning the updated draft Terms of Reference for consideration by the Multicultural Advisory Committee.

RECOMMENDATION/S


That the Terms of Reference for the Multicultural Advisory Committee as outlined in Attachment 1, be adopted.

PURPOSE OF REPORT/BACKGROUND

A draft Terms of Reference was presented and discussed at the Multicultural Advisory Committee (MAC) at its meeting on 10 July 2025. The Committee recommended that an action be taken by relevant Council General Managers to provide suggested revisions to the draft, in line with the discussion held. The draft Terms of Reference were to be re-presented at the next MAC meeting.

In line with the agreed action, suggestions were provided through the Chief Executive Officer to MAC members for consideration. The Chairperson and Deputy Chairperson of the MAC have considered and discussed those suggestions and an updated draft Terms of Reference is attached to this report.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Revised Multicultural Advisory Committee Terms of Reference ↓ 
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Vicki Lukritz
MEETING COORDINATION MANAGER

I concur with the recommendations contained in this report.

Wade Wilson
MANAGER, EXECUTIVE SERVICES

I concur with the recommendations contained in this report.

Sonia Cooper
CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”



Annexure 3.1 – Multicultural Advisory Committee

This advisory committee terms of reference is an annex to the *Ipswich City Council Terms of Reference for Standing Committees* **Annexure 3 – Community and Sport Committee**.

1. Purpose and scope

The Multicultural Advisory Committee was established by Council on 29 May 2025 for an initial period of six months to consider matters relating to the sub activity of diversity and multiculturalism under the Core Service of Community Development and Research.

This Advisory Committee provides a council forum for discussion on council's strategy and service delivery to multicultural communities.

2. Authority

Advisory Committees operate in accordance with the *Ipswich City Council Standing Committees Terms of Reference* and the same legislative instruments and policies apply excluding Section 8.3 – Voting which will generally not be required unless deemed necessary by the Chairperson or required for a conflict declaration.

This Advisory Committee has the power only to advise and recommend a course of action to the Community and Sport Committee.

3. Role and Responsibilities

The role of the Multicultural Advisory Committee is to consider all matters within its assigned scope and formulate recommendations and advice to the Community and Sport Committee.

The Multicultural Advisory Committee will:

- a) Provide a forum to discuss matters that pertain to the work of council in supporting and engaging Ipswich's multicultural communities;
- b) Monitor progress of key commitments and initiatives of council, including but not limited to the:
 - i. culture and diversity goals in the Ipswich Community Development Strategy;
 - ii. cultural commitments in the Ipswich 2032 Legacy Roadmap: and
 - iii. Welcoming Cities Standard.
- c) Support and explore opportunities to engage and empower the Ipswich Multicultural Community Leaders Network, through Multicultural Australia as the forum facilitator;
- d) Provide a forum to receive representations from the Ipswich Multicultural Community Leaders Network including through Multicultural Australia as the network facilitator and other multicultural community leaders.

The Advisory Committee is responsible for considering matters specifically relating to the programs, resources and funding that council provides in service delivery to multicultural communities.

Matters may be referred by reports from the Chief Executive Officer (or delegated authorised officers), a referral from the Community and Sport Committee, any other Standing Committee or Council.

Invitations for stakeholders to participate or present in Advisory Committee discussions will be extended at the discretion of the Chairperson, in consultation with Committee members and must align with the Committee's purpose and scope.



This may include external representatives, such as subject matter experts, community leaders, service providers, or other relevant stakeholders depending on the topic or issue under consideration.

4. Membership

Membership of the Multicultural Advisory Committee is recommended by the Community and Sport Committee and approved by Council.

Chairperson: Councillor Pye Augustine

Deputy Chairperson: Councillor Jacob Madsen

Members:

Councillor Andrew Antonioli Councillor Marnie Doyle
Councillor David Martin

5. Meeting Frequency and Arrangements

The Multicultural Advisory Committee will meet on a schedule set by the Community and Sport Committee or as required to consider matters assigned to it.

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