



**City of
Ipswich**

AGENDA

ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE

Tuesday, 20 May 2025

10 minutes after the conclusion of the Community and Sport Committee or
such later time as determined by the preceding committee

Council Chambers, Level 8
1 Nicholas Street, Ipswich

| | |
|--|---|
| <u>MEMBERS OF THE ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE</u> | |
| Councillor Pye Augustine (Chairperson) Councillor Marnie Doyle (Deputy Chairperson) | Mayor Teresa Harding Deputy Mayor Nicole Jonic Councillor Jacob Madsen Councillor Andrew Antonioli Councillor David Martin Councillor Jim Madden |

ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE AGENDA

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** Item includes confidential papers

ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE NO. 2025(04)

20 MAY 2025

AGENDA

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

BUSINESS OUTSTANDING

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE NO. 2025(03) OF 22 APRIL 2025**

RECOMMENDATION

That the minutes of the Economic and Cultural Development Committee held on 22 April 2025 be confirmed.

OFFICERS' REPORTS

2. ****NICHOLAS STREET PRECINCT - APRIL 2025 NICHOLAS STREET PRECINCT PROJECT CONTROL GROUP**

This is a report concerning the April 2025 Nicholas Street Precinct (NSP) Project Control Group (PCG) meeting focussing on the status of the leasing program and the planning, development, delivery and ongoing management of the NSP.

RECOMMENDATION

That the April 2025 NSP PCG Report be received and the contents noted.

3. ****SEQ CITY DEAL PUBLIC ART INITIATIVES**

This is a report concerning viable projects for submission to the SEQ City Deal Public Art Initiatives following a public Expressions of Interest.

RECOMMENDATION

That Council receive and note two valid projects to be submitted for funding through the SEQ City Deal Public Art Initiatives.

4. **REPORT - ADVOCACY ADVISORY COMMITTEE NO. 2025(01) OF 8 MAY 2025**

This is the report of the Advocacy Advisory Committee No. 2025(01) of 8 May 2025.

RECOMMENDATION

That Council adopt the recommendations of the Advocacy Advisory Committee No. 2025(01) of 8 May 2025.

NOTICES OF MOTION

MATTERS ARISING

QUESTIONS / GENERAL BUSINESS

ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE NO. 2025(03)

22 APRIL 2025

MINUTES

COUNCILLORS' ATTENDANCE:

Councillor Pye Augustine (Chairperson); Councillors Marnie Doyle (Deputy Chairperson), Mayor Teresa Harding, Deputy Mayor Nicole Jonic, Jacob Madsen, Andrew Antonioli, David Martin and Jim Madden

COUNCILLOR'S APOLOGIES:

Nil

OFFICERS' ATTENDANCE:

Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Corporate Services (Matt Smith), General Manager Asset and Infrastructure Services (Seren McKenzie), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Precinct Director (James Hepburn), Manager Media, Communications and Engagement (Mark Strong), Senior Media Officer (Darrell Giles) and Theatre Technician (Thomas Haag)

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

Councillor Marnie Doyle (Deputy Chairperson) delivered the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

In accordance with section 150EQ of the *Local Government Act 2009*, Deputy Mayor Nicole Jonic informed the meeting that she has a declarable conflict of interest in Item 2 titled Quarterly Event Sponsorship and Ticket Allocation Report January 2025 - March 2025.

The nature of the interest is that Deputy Mayor Jonic is a member of the executive of the Ipswich Turf Club and a Life Member of the Willowbank Raceway.

Deputy Mayor Jonic invited the other councillors to determine if she can continue to participate in the decision process.

It was moved by Councillor Pye Augustine and seconded by Councillor Marnie Doyle that Deputy Mayor Jonic may participate in the meeting in relation to the matter, including by voting on the matter as the report is a receive and note report.

The eligible councillors present at the meeting decided that Councillor Nicole Jonic may participate in the meeting in relation to the matter, including by voting on the matter.

AFFIRMATIVE

Councillors:

Augustine

Doyle

Harding

Madsen

Antoniolli

Martin

Madden

NEGATIVE

Councillors:

Nil

Deputy Mayor Jonic did not take part in the vote.

The motion was put and carried.

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE NO. 2025(02) OF 18 MARCH 2025

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Marnie Doyle:

That the minutes of the Economic and Cultural Development Committee held on 18 March 2025 be confirmed.

AFFIRMATIVE

Councillors:

Augustine

Doyle

Harding

Jonic

Madsen

Antoniolli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. QUARTERLY EVENT SPONSORSHIP AND TICKET ALLOCATION REPORT JANUARY 2025 - MARCH 2025

This is a report concerning event sponsorship approved in the period of 1 January 2025 to 31 March 2025 as required under the Event Sponsorship Policy.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor David Martin:

A. That Council receive and note the following event sponsorship allocations during the 1 January 2025 to 31 March 2025 period:

Event Sponsorship Category 2 over \$15,000 (excl. GST) endorsed by Council:

- Ipswich Show Society \$35,000 (excl. GST) in cash support for the 2025 Ipswich Show
- Ipswich Turf Club \$20,000 (excl. GST) in cash support for the 2025 Ipswich Cup
- Willowbank Raceway Incorporated \$35,000 (excl. GST) in cash support for the 2025 Gulf Western Oil Winternationals.

B. That Council receive and note the following event sponsorship ticket allocations made during the 1 January 2025 to 31 March 2025 period:

- 2025 CMC Rocks, 35 corporate hospitality tickets for advocacy and capacity building purposes.

C. That Council receive and note that no event impact study support was confirmed during the 1 January 2025 to 31 March 2025 period.

AFFIRMATIVE

Councillors:

Augustine

Doyle

Harding

Jonic

Madsen

Antoniolli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

MOVE INTO CLOSED SESSION

Moved by Councillor Pye Augustine:

Seconded by Councillor Andrew Antonioli:

That in accordance with section 254J(3)(G) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 3 titled Nicholas Street Precinct – March 2025 Nicholas Street Precinct Project Control Group.

AFFIRMATIVE

Councillors:

Augustine

Doyle

Harding

Jonic

Madsen

Antonioli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

The meeting moved into closed session at 12.07 pm.

MOVE INTO OPEN SESSION

Moved by Councillor Pye Augustine:

That the meeting move into open session.

AFFIRMATIVE

Councillors:

Augustine

Doyle

Harding

Jonic

Madsen

Antonioli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

The meeting moved into open session at 12.14 pm.

3. NICHOLAS STREET PRECINCT - MARCH 2025 NICHOLAS STREET PRECINCT PROJECT CONTROL GROUP

This is a report concerning the March 2025 Nicholas Street Precinct (NSP) Project Control Group (PCG) meeting focussing on the status of the leasing program and the planning, development, delivery and ongoing management of the NSP.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Mayor Teresa Harding:

That the March 2025 NSP PCG Report be received and the contents noted.

AFFIRMATIVE

Councillors:

Augustine

Doyle

Harding

Jonic

Madsen

Antoniolli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

QUESTIONS / GENERAL BUSINESS

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.59 am.

The meeting closed at 12.19 pm.

Doc ID No: A11537351

ITEM: 2

SUBJECT: NICHOLAS STREET PRECINCT - APRIL 2025 NICHOLAS STREET PRECINCT
PROJECT CONTROL GROUP

AUTHOR: PRECINCT DIRECTOR

DATE: 2 MAY 2025

EXECUTIVE SUMMARY

This is a report concerning the April 2025 Nicholas Street Precinct (NSP) Project Control Group (PCG) meeting focussing on the status of the leasing program and the planning, development, delivery and ongoing management of the NSP.

RECOMMENDATION/S

That the April 2025 NSP PCG Report be received and the contents noted.

RELATED PARTIES

Savills Australia – Program Management
Ranbury Management Group – Program Management
Colliers – Retail Leasing
Setting up Shop – Tenancy Delivery
Alkot Studio – Retail Design Manager

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

The NSP PCG supports the Economic and Cultural Development Committee in providing governance and strategic direction for the planning, development, delivery and ongoing management of the NSP. The PCG generally reports monthly to the Economic and Cultural Development Committee on the planning, development, delivery and operations of the NSP assets.

The PCG met on 23 April 2025 and the draft PCG 23 April 2025 meeting minutes are contained in Attachment 1.

The table below identifies the status of retail and commercial leasing as at 20 April 2025. Colliers are the appointed retail leasing agents and are speaking with many prospective tenants and we continue to seek active interest through existing partnerships for leasing the remaining commercial space. The changes to the table below relate to the lease for Tenancy

T1 in Venue. The lessee has executed the lease and it is now with Council for lessor counter signatory execution.

| Deal Status | As at 6 th May | Change from 24 March |
|---|---------------------------|----------------------|
| Lease Documents Being Prepared | 1 | 1 |
| Lease Documents Issued for Execution | 2 | 1 |
| Leases Executed by Lessee | 23 | 1 |
| Leases Pending Approval by Lessor (Council) | 1 | 1 |
| Leases Executed by Lessor (Council) | 22 | 0 |

Anytime Fitness commenced trade and held their grand opening event on 12 April 2025 in Tenancy T5 and T6 (corner Brisbane Street and Ellenborough Street) in the Venue Building. Greenhouse Therapies commenced trade on the 31 March and held an official opening on 2 April. All recently opened tenants are undertaking typical defect rectifications to close out fit out works. You Me & the Community continue with works at 143 Brisbane Street and propose an opening in June 2025. The tenancy design and delivery team have been working closely with prospective tenants to progress their approvals and works at both Nicholas Street Venue and Tulum Walk in anticipation of lease executions and handovers in May.

A range of events and marketing initiatives were supported across the Precinct, contributing to a vibrant and engaging Easter community atmosphere. Key highlights included the official openings of Anytime Fitness and The Greenhouse Therapies, with marketing assistance provided from planning through to launch. The team coordinated social media campaigns, tenant communications, and managed essential maintenance and road closure notices.

Visual upgrades included fresh tenant media on display on the Tulum Walk façade projections and bespoke content for the Tulum Walk digital screen to support events, activations and evening trade. Marketing collateral has been refreshed, including updated leasing brochure artwork to be finalised, as well as continuation of targeted online advertising. The successful '*Precinct Perks*' acquisition campaign rewarded new subscribers with tenant experiences. New hoarding signage has been installed on the Eats building facing the external dining areas to improve aesthetics.

April also featured a well-received and high footfall Easter activation with photo competitions, face painting, and visits from the Easter Bunny, driving strong family engagement. Planning continued for a billboard campaigns promoting Family, Events, and Dining. Digital engagement included eDMs, website articles, and a content plan for May.

A number of national industry awards including The Urban Developer and Property Council of Australia have been prepared and submitted. This has resulted in selection as a finalist in the national regeneration development of the year category and best public building and

social infrastructure. The precinct saw 165,838 visitations in April, contributing to a 4% year-on-year growth, reaching over 1.66 million visitors annually.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

A copy of the consolidated Nicholas Street Precinct project risk register is included as confidential Attachment 2.

Challenges continue with retail leasing including but not limited to COVID-19 impacts, the pace of the retail market rebound, the securing of anchor and other tenants and the attractiveness of the offer from the lessor (Council) in the current market conditions. These conditions include the increased cost of goods, consumer caution in relation to spend and the ability for the retail and hospitality industry to absorb this over time.

Achieving legally binding agreements for lease/sub-leases with prospective precinct tenants remains a critical outcome given completion of the refurbishment works.

FINANCIAL/RESOURCE IMPLICATIONS

The table below summarises the current capital project budget and forecast to finish. The final project cost is forecasted to be within budget.

| | Project | Current Budget | Committed Contracts and Variations | Forecast Contracts and Variations | Forecast Final Cost |
|---|--------------------|----------------------|------------------------------------|-----------------------------------|----------------------|
| 1 | Civic Project | \$188,020,704 | \$183,746,497 | \$142,195 | \$183,888,692 |
| 2 | Commonwealth Hotel | \$16,652,052 | \$16,524,627 | \$127,424 | \$16,652,052 |
| 3 | Retail Project | \$34,407,196 | \$35,238,189 | \$3,301,020 | \$38,539,209 |
| 4 | Venue Project | \$71,935,639 | \$64,331,194 | \$7,604,445 | \$71,935,639 |
| | TOTAL | \$311,015,591 | \$299,840,507 | \$11,175,084 | \$311,015,591 |

The civic and retail cashflow for recent months is captured in the table below:

| Month | Monthly Expenditure | Project Cumulative Total |
|---------------|--|--------------------------|
| January 2025 | Retail: \$91,163 Civic: \$105 Commonwealth Hotel: \$7,829 Venue: \$82,103 | \$181,200 |
| February 2025 | Retail: \$59,992 | \$556,986 |

| Month | Monthly Expenditure | Project Cumulative Total |
|------------|--|--------------------------|
| | Civic: \$1,946 Commonwealth Hotel: -\$6,339 Venue: \$501,387 | |
| March 2025 | Retail: -\$13,591 Civic: \$3,140 Commonwealth Hotel: \$5,611 Venue: \$323,666 | \$318,825 |
| April 2025 | Retail: \$16,321 Civic: \$15,352 Commonwealth Hotel: \$1,466 Venue: \$61,619 | \$94,756 |
| | | |

The retail precinct's short-term commercial success remains dependent on identifying, attracting, and securing a commercially viable tenancy mix through executed leases. Medium to longer term success will require a comprehensive and ongoing activation and operational focused management strategy to support tenants and deliver a revitalised and fully activated precinct.

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.


CONCLUSION

Recent leasing executions and approvals reinforce market confidence in the Nicholas Street Precinct product and continue to strengthen the leasing campaign to secure tenants for the NSP. The completion of works within the Venue and Commonwealth Hotel buildings and opening of anchor tenants positively reinforces Ipswich Central's future and Council's commitment to its success. With the completion of major works and progressive opening of additional tenancies in the precinct, the focus and attention of the NSP project team will increasingly shift to continued leasing and property management activities.

HUMAN RIGHTS IMPLICATIONS

| |
|---|
| HUMAN RIGHTS IMPACTS |
| RECEIVE AND NOTE REPORT |
| The Recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights. |

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

| | |
|----|---|
| 1. | NSP Project Control Group Meeting Minutes - 23 April 2025 ↓  |
|----|---|

| | |
|----|---|
| | CONFIDENTIAL |
| 2. | Nicholas Street Precinct Redevelopment Risk Register April 2025 |

James Hepburn
PRECINCT DIRECTOR

I concur with the recommendations contained in this report.

Sonia Cooper
CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”

Nicholas Street Precinct Project Control Group Minutes – 23.04.2025

| Members: | Chief Executive Officer – Sonia Cooper (Project Sponsor and Chair, voting); General Manager, Corporate Services – Matt Smith (voting); General Manager, Planning and Regulatory Services – Brett Davey (voting); Precinct Director – James Hepburn (voting). | |
|---------------------|--|--|
| Observers: | Acting Manager, Strategy and Performance – Haiden Taylor | |
| Apologies: | General Manager, Community, Cultural and Economic Development – Ben Pole (Project Sponsor Delegate, voting); Business Support Officer - Nicole Costanzo | |
| Attachments: | NSP Project Registers – Risk, Issues, Decisions, Actions | |
| No. | OFFICER | DESCRIPTION |
| 1. | SC | Attendance and Apologies - SC noted all who were in attendance and the apologies. |
| 2. | SC | Confirmation of Minutes of previous meeting - The minutes of the previous meeting were confirmed. |
| 3. | SC | Review of open Action Items - The Actions Register was reviewed during the meeting. - A-001 discussed with advice noted. - A-005 discussed with update noted. - A-008 discussed with update noted, surface treatment queried. - A-014 can be closed, after risks reassessed to apply updated matrix. - A-016 discussed with update noted. - A-021 discussed, request to update due date to 21 May 2025 - A-024 discussed with agreement that this is not required noting the point in time of the development. PCG should reassess 12 months out from divestment. - A-025 update date to next meeting, HT to resend artifact. - A-026 discussed with update noted. - A-027 discussed and OK to close. - A-028 discussed update requested, JH to follow up with Australis. - A-029 discussed with update noted. Tender project timeframes also discussed, given impact on A-029. - A-037 discussed with update noted. - A-038 close as completed. - A-039 discussed JH to follow up. |
| 4. | SC | Review of Decision Register - The Decision Register was reviewed during the meeting. No issues or concerns were raised. |
| 5. | SC | Review of Risk and issues register - The Risk and Issues Register was reviewed during the meeting. - Risk R-002 discussed and decision to transfer from risk register to issue register as the risk has been realised per item 6 on agenda. - Risk R-050 has been mitigated as is no longer a risk. |
| 6. | SC | Items for decision - Aus Hotel https://iccecm.ipswich.qld.gov.au/documents/A11504584/details o PCG discussed AusHotels opening 6 months trade and customer reach initiatives. o Meeting to be arranged with AusHotels, NSP Banch and GM (CS). |

Nicholas Street Precinct Project Control Group Minutes – 23.04.2025

| | | |
|-----|-----|---|
| 7. | SC | <p>Items for discussion</p> <ul style="list-style-type: none"> - Precinct management tender update discussion relating to: <ul style="list-style-type: none"> o Timeframes o Legal support o Duration of arrangement o Delegations/capabilities required of the future Precinct Manager o KPIs / Performance-based contract options o Tender discussion to be added to the next PCG meeting for further update. - Festoon lighting project update <ul style="list-style-type: none"> o Three options available, will be brought to the next PCG meeting for decision. o Budget required split between NSP and CCED. |
| 8. | All | <p>Forward agenda items for the Economic and Cultural Development Committee</p> <ul style="list-style-type: none"> • Nicholas Street Precinct - March NSP Project Control Group Report • Lease - Eats Tenancy T2 (TBC) • Agreement for Lease - Tulmur Walk 2B05 to 07 (TBC) |
| 9. | All | <p>Monthly status updates</p> <ul style="list-style-type: none"> • NSP Development Update April 2025 • NSP Property Management Update April 2025 • NSP Leasing Update April 2025 – PCG discussed leasing updates. • NSP Financial Update April 2025 • NSP Operations and Facilities Update April 2025 • NSP Brand and Marketing Update April 2025 – PCG Discussed resourcing approach. • Ellenborough Street Development Update April 2025 |
| 10. | SC | Next Meeting – 21 May 2025 |

Doc ID No: A11541168

ITEM: 3

SUBJECT: SEQ CITY DEAL PUBLIC ART INITIATIVES

AUTHOR: COORDINATOR, CREATIVE INDUSTRIES DEVELOPMENT

DATE: 6 MAY 2025

EXECUTIVE SUMMARY

This is a report concerning viable projects for submission to the SEQ City Deal Public Art Initiatives following a public Expressions of Interest.

RECOMMENDATION/S

That Council receive and note two valid projects to be submitted for funding through the SEQ City Deal Public Art Initiatives.

RELATED PARTIES

There are no discernible related party conflicts of interest associated with this report or its recommendations.

IFUTURE THEME

Safe, Inclusive and Creative

PURPOSE OF REPORT/BACKGROUND

Background of SEQ City Deal Public Art Initiative:

- SEQ City Deal Public Art Initiative (The Initiative) provided (see attachment 1), is a commitment under the \$1.8billion SEQ City Deal between the Australian Government, Queensland Government and the Council of Mayors (SEQ).
- A \$10million pool was committed to The Initiative to be shared amongst all councils.
- Ipswich City Council has been allocated \$810,000 in funding to deliver public art projects.
- To receive the funding Ipswich City Council must submit full concept designs for each public art project by the 30 May 2025.

To ensure the selected projects meet the eligibility requirements to receive funding, a two-stage process was implemented.

Stage 1: Request for Expressions of Interest

- Request for Expressions of Interest was opened between Wednesday 05 February 2025 and Thursday 13 March 2025 – 113 projects were received
- 33 of the applications received involved an artist with strong connections to Ipswich
- The panel of assessors shortlisted project to 13 projects

Stage 2: Request for Tender Public Art Commission

- Request for Tender Public Art Commissions was opened for the 13 projects between Monday 24 March 2025 and Tuesday 6 May 2025
- Each of the 13 projects shortlisted were offered \$2,000 to support with the development of full concepts
- 12 of the 13 shortlisted proposals were received by the close date of Tuesday 6 May 2025
- The Public Art Advisory Group met on Thursday 8 May 2025 to determine recommended projects and locations

Should the funding application submitted by Ipswich City Council be successful the construction of the projects is to be completed by 31 March 2027.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

POLICY IMPLICATIONS

The matter of this report is consistent with the Procurement Policy, no other policies have been identified that would be impacted.

RISK MANAGEMENT IMPLICATIONS

There is a low risk the projects will not be approved by the Department of State Development, Infrastructure and Planning who are overseeing the SEQ City Deal project.

FINANCIAL/RESOURCE IMPLICATIONS

Ipswich City Council has been allocated \$810,000 through the SEQ City Deal Public Art Initiatives which will fund the cost of delivering both projects, concept development and project management.

COMMUNITY AND OTHER CONSULTATION

The Ipswich Arts Advisory Group (IAAG) were consulted on the approach to seek Expressions of Interest and agreed with the process.

The Request for Expressions of Interest was advertised in Ipswich Local Newspapers (Ipswich News Today, Local Ipswich News), ArtsHub website and through Meta (Instagram and Facebook). Additionally, the opportunity was shared on Ipswich First, LinkedIn, at the Creators Summit, Ipswich and through electronic direct mail.

A Shape Your Ipswich page was developed to support with applicants by providing easy to access details on the opportunity, offer additional support for organisations that artists can engage with for their proposal and allow for a transparent Q&A from interested parties.

The Shape Your Ipswich Page was viewed 2,763 times by 1,160 unique visitors during the Request for Expressions of Interest stage.

The Public Art Advisory Group consists of nine members.

| | | |
|-------------------|-------------------------------|-----------------|
| Mark Tendys | Ipswich City Architect | Council Officer |
| Mark Bastin | Open Space Team Lead | Council Officer |
| Reece Wenzel | Senior Landscape Architect | Council Officer |
| Claire Sourgnès | Ipswich Art Gallery Director | Council Officer |
| Eliza Tee | Arts Administrator and Design | External |
| Michael Rayner | Architect | External |
| David Hatherly | Landscape Architect | External |
| Conor Evers | Landscape Architect | External |
| Gabrielle Bergman | Curator | External |


CONCLUSION

The process to source proposals and concepts for public artwork to be submitted for the SEQ City Deals Public Art Initiatives program has delivered two viable Ipswich projects.

HUMAN RIGHTS IMPLICATIONS

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|---|
| HUMAN RIGHTS IMPACTS |
| RECEIVE AND NOTE REPORT |
| The Recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights. |

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

| | |
|----|---|
| 1. | Applicant Guidelines SEQ City Deal Public Art Initiatives ↓  |
| | CONFIDENTIAL |
| 2. | DD Concept |
| 3. | HG Concept |
| 4. | Public Art Advisory Group Comments |

Courtney Strow
COORDINATOR, CREATIVE INDUSTRIES DEVELOPMENT

I concur with the recommendations contained in this report.

Claire Sourgnès
DIRECTOR, IPSWICH ART GALLERY

I concur with the recommendations contained in this report.

Don Stewart
MANAGER, COMMUNITY AND CULTURAL SERVICES

I concur with the recommendations contained in this report.

Ben Pole
GENERAL MANAGER (COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT)

“Together, we proudly enhance the quality of life for our community”

September 2024

South East Queensland City Deal Public Art Initiatives Applicant Guidelines

SECURITY LABEL: OFFICIAL



Department of State Development and Infrastructure

The Department of State Development and Infrastructure connects industries, businesses, communities and government (at all levels) to leverage regions' strengths to generate sustainable and enduring economic growth that supports well-planned, inclusive and resilient communities.

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Copies of this publication are available on our website at www.statedevelopment.qld.gov.au and further copies are available upon request.

Acknowledgement of Country

The department acknowledges the First Nations peoples in Queensland: Aboriginal and Torres Strait Islander peoples and their connections to the lands, winds and waters we now all share. We pay our respect to Elders, past, present and emerging. We also acknowledge the continuous living culture of First Nations Queenslanders – their diverse languages, customs and traditions, knowledges and systems. We acknowledge the deep relationship, connection and responsibility to land, sea, sky and Country as an integral element of First Nations identity and culture.

The Country is sacred. Everything on the land has meaning and all people are one with it. We acknowledge First Nations peoples' sacred connection as central to culture and being. We acknowledge the stories, traditions and living cultures of First Nations peoples and commit to shaping our state's future together. The department recognises the contribution of First Nations peoples and communities to the State of Queensland and how this continues to enrich our society more broadly.

Contact us

☎ +61 7 3328 4811 or 13 QGOV (13 74 68)
✉ info@dsdip.qld.gov.au
🌐 www.statedevelopment.qld.gov.au
✉ PO Box 15009, City East, Queensland 4002
🏠 1 William Street, Brisbane 4000

Department of State Development and Infrastructure

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Glossary

| Term | Definition |
|------------------------------|---|
| Allocation | Non-competitive funding available to Applicants to deliver Public Art projects as part of the Public Art Initiatives as set out at section 1.4. |
| Applicant | An Eligible Local Government making an Application for funding under the Initiative. |
| Application | An application (or relevant part of an application) for funding under the Public Art Initiatives, and includes relevant supporting or additional information in whatever form provided by the Applicant in connection with its Application. |
| Applicant Guidelines | These Public Art Initiatives Applicant Guidelines, as updated from time to time. |
| Approved Project | The Project scope of works approved for funding and as defined in a Project Funding Schedule. |
| Architecture | Decorative treatments to buildings or infrastructure, conceived of and/or created by an artist or designer. |
| Assessment Criteria | The criteria set out in section 4.1 of these Applicant Guidelines. |
| Deal Partners | Australian Government, Queensland Government and Council of Mayors (SEQ). |
| Department | The Queensland Department of State Development and Infrastructure. |
| Eligible Local Governments | Local Governments that meet the requirements set out in section 2.1 of these Applicant Guidelines. Eligible Local Governments include: <ul style="list-style-type: none"> • Brisbane City Council • City of Moreton Bay • Ipswich City Council • Lockyer Valley Regional Council • Logan City Council • Noosa Council • Redland City Council • Scenic Rim Regional Council • Somerset Regional Council • Sunshine Coast Council • Toowoomba Regional Council |
| Eligible Project Costs | Those set out in section 2.3 of these Applicant Guidelines. |
| Eligible Projects | Those set out in section 2.2.1 of these Applicant Guidelines. |
| Estimated Total Project Cost | The estimated total Project expenditure is made up of the Eligible Project Costs, Ineligible Project Costs and contingency allowance of up to 20 per cent. |
| Head Funding Agreement | The existing agreement between the State and the Applicant that sets out the terms and conditions under which the State will enter into project specific arrangements to provide funding to the Applicant for specific projects. |
| Ineligible Project Costs | Those set out in section 2.3.1 of these Applicant Guidelines. |
| Ineligible Projects | Those set out in section 2.2.2 of these Applicant Guidelines. |
| Initiative | South East Queensland City Deal Public Art Initiatives. |
| Local Government | A Local Government body constituted under the <i>Local Government Act 2009</i> or the <i>City of Brisbane Act 2010</i> . |

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| Term | Definition |
|---------------------------|---|
| Milestone Schedule | Schedule outlining progress payments and the information required to be supplied by the Applicant to the State to make a progress payment. The Milestone Schedule is provided with the Project Funding Agreement, under the Applicants' Head Funding Agreement with the State. |
| Owner | The Owner of Public Art delivered under the Public Art Initiatives will be the Eligible Local Government responsible for its delivery. |
| Permanent Public Art | <i>See Public Art.</i> |
| Project | A contained or single Public Art project for which funding is sought and includes the entire scope of works, commencing from the Project Start Date through to the Project Completion Date. |
| Project Completion Date | The date by which all works associated with a Project will be completed and the Project can be acquitted. |
| Project Funding Agreement | An agreement between the State and a successful Applicant comprising an executed Project Funding Schedule, specified parts of the Head Funding Agreement and any other documents required by the State. |
| Project Funding Schedule | The schedule prepared by the State and executed by the parties in accordance with the Head Funding Agreement, for the provision of Project funding. |
| Project Partner | Applicant's Project Partner/s required to deliver the Project and its outcomes. |
| Project Start Date | The date works forming part of the Project commence. |
| Public Art | <p>An artwork, in any medium, that has been planned and executed for display in a public space. The artworks will be accessible by the public without payment.</p> <ul style="list-style-type: none"> Permanent Public Art - an artwork, in any medium, that has been planned and executed for display in a public space for a period of at least 10 years. The Owner will commit to the maintenance of the artwork for its lifespan. Temporary Public Art – a non-permanent artwork, in any medium, that has been planned and executed for display in a public space for a minimum period of 12 months. As part of this Initiative, Temporary Public Art will only be considered eligible in conjunction with Public Art Infrastructure as an example for the use of the Public Art Infrastructure. Public Art Infrastructure – permanent infrastructure that enables the display of Temporary Public Art. It is expected that the infrastructure will be designed and built to last for at least 10 years. The Owner will commit to the programming and maintenance of the Public Art Infrastructure for its lifespan. |
| Public Art Infrastructure | <i>See Public Art.</i> |
| South East Queensland | South East Queensland including the Local Government Areas of Brisbane, Ipswich, Lockyer Valley, Logan, Moreton Bay, Noosa, Redland, Scenic Rim, Somerset, Sunshine Coast, and Toowoomba. |
| State | The State of Queensland. |
| Temporary Public Art | <i>See Public Art.</i> |

Department of State Development and Infrastructure

1. Introduction

1.1. Overview

The South East Queensland (SEQ) City Deal Public Art Initiatives (the Initiative) will enhance place-making and promote a more liveable SEQ through Public Art and Architecture. It is a commitment under the \$1.8 billion SEQ City Deal between the Australian Government, Queensland Government, and the Council of Mayors (SEQ).

The Australian Government has committed \$10.0 million to the Initiative, allocated to Eligible Local Government members of the Council of Mayors (SEQ) through a non-competitive application and assessment process.

The Initiative will enable Eligible Local Governments to select and engage artists through an open, fair and transparent process to develop and deliver Public Art within the region, that contributes to place-based activation and delivers improvements to the built environment.

Eligible Local Governments will contribute in-kind support by working to deliver the Public Art projects, including undertaking the process to select the artist/s and the Projects, as well as maintenance, where appropriate, for a minimum period of 10 years. Eligible Local Governments will become the Owners of their Approved Projects.

Projects are expected to be completed by 31 March 2027 with the specific completion date subject to the terms agreed between parties in the Project Funding Agreement.

The Initiative is administered by the Department of State Development and Infrastructure (the Department) on behalf of SEQ City Deal Partners.

These Applicant Guidelines relate only to the SEQ City Deal Public Art Initiatives.

1.2. Objectives

Approved Projects will be required to meet all of the following objectives:

1. Deliver Public Art within SEQ that contributes to place-based activation and delivers enhancements to the built environment.
2. Create accessible, new and engaging Public Art in local communities across SEQ that supports cultural tourism.
3. Meet the wider SEQ City Deal vision and outcomes including to support local businesses and job creation, and maximise opportunities for First Nations peoples, Australian artists, including artists with disability, or from diverse, cultural or linguistic backgrounds.
4. Complements the Australian Government, Queensland Government and Local Government priorities, initiatives, and strategies that underpin the objectives of the Initiative.

In addition, Eligible Local Governments will work towards meeting Indigenous economic participation objectives in the SEQ City Deal including a minimum target of three per cent Aboriginal employment, and a minimum of three percent of contract value for Indigenous businesses and suppliers. This applies to the Allocation as a whole and does not apply to each Project.

1.3. Outcomes

Approved Projects will be required to achieve outcome one, and at least one other of the following outcomes:

1. Enhanced cultural experience, aesthetic of the built environment, and quality of public spaces.
2. Contribution to a location's unique identity and cultural heritage.
3. Attraction of investment through cultural tourism.
4. Opportunities for artists and the creative industries, including for innovative practices and professional development.
5. Supporting a sense of community, local identity and social cohesion.

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1.4. Funding allocation

Eligible Local Governments will receive a baseline allocation of \$350,000 plus a proportional allocation based on population data from 2020, for Approved Projects.

The available Allocation to each Eligible Local Government is capped at the amounts outlined below in Table 1.

Eligible Local Governments may make financial contributions however it is not a requirement of the Initiative.

| Table 1 - Allocation | | | |
|---------------------------------|---------------------------------|---|------------------------------|
| Eligible Local Government | Baseline allocation (ex GST) | Allocation based on population (ex GST) | Allocation total (ex GST) |
| Brisbane City Council | \$350,000 | \$2,480,000 | \$2,830,000 |
| City of Moreton Bay | \$350,000 | \$930,000 | \$1,280,000 |
| Logan City Council | \$350,000 | \$670,000 | \$1,020,000 |
| Sunshine Coast Council | \$350,000 | \$650,000 | \$1,000,000 |
| Ipswich City Council | \$350,000 | \$460,000 | \$810,000 |
| Toowoomba Regional Council | \$350,000 | \$330,000 | \$680,000 |
| Redland City Council | \$350,000 | \$310,000 | \$660,000 |
| Noosa Council | \$350,000 | \$110,000 | \$460,000 |
| Scenic Rim Regional Council | \$350,000 | \$80,000 | \$430,000 |
| Lockyer Valley Regional Council | \$350,000 | \$80,000 | \$430,000 |
| Somerset Regional Council | \$350,000 | \$50,000 | \$400,000 |
| Totals | \$3,850,000 | \$6,150,000 | \$10,000,000 |

Department of State Development and Infrastructure

2. Application requirements

2.1. Who can apply?

2.1.1. Eligible Local Governments

To be eligible for Project funding under the Initiative, an Applicant must:

- (a) be a Local Government body constituted under the *Local Government Act 2009* or the *City of Brisbane Act 2010*
- (b) be a member of the Council of Mayors (SEQ) as at 21 March 2022 and contributing investment to the suite of region-wide reform initiatives contained in the SEQ City Deal.

Note: Funding for the Initiative is provided through the SEQ City Deal. The list of Eligible Local Governments is limited to Council of Mayors (SEQ) member councils as Local Government partners under the SEQ City Deal.

2.1.2. Partnering arrangements

Eligible Local Governments may collaborate with other Eligible Local Governments, or private entities, to deliver Eligible Projects. In such circumstances, one Eligible Local Government must be the Applicant and will be the Project lead. If the Project is approved for funding, only the Applicant is able to enter into a Project Funding Agreement with the State and will be responsible for managing delivery of the Project.

If an Applicant has Project Partners for a Project, a formal written arrangement must be in place between all parties before the Application is submitted and details of the partnering arrangements must be provided as part of the Application.

Projects that are developed as part of such a collaboration will be delivered within the Eligible Local Government boundaries.

2.2. What will be funded?

An Eligible Project must be Permanent Public Art displayed in a public space for a minimum period of 10 years, or Public Art Infrastructure that supports the presentation or delivery of Temporary Public Art.

An Eligible Project will enhance place-making and promote a more liveable SEQ, and be accessible by the public without payment.

Where an Applicant proposes to deliver Public Art Infrastructure, the Project and its Application must include an initial Temporary Public Art program to showcase the Public Art Infrastructure. The initial Temporary Public Art program must be displayed for a minimum period of 12 months. All subsequent programming for the Public Art Infrastructure is considered ongoing programming and will be the fiscal responsibility of the Applicant. Public Art Infrastructure cannot be more than 50 per cent of the Applicant's Allocation.

Temporary Public Art will only be considered eligible where it is included as part of a Public Art Infrastructure project. Temporary Public Art will not be considered as a stand-alone Project.

Where possible, consideration should be given to incorporate any recycled, reused or repurposed materials in the Project's delivery.

If submitting more than one Application, Applicants must address their capacity and capability to deliver multiple Projects at the same time.

It is expected that Approved Projects should be able to commence within six months of a Project Funding Schedule being executed.

Provision of grant funding to Local Governments is not considered a taxable supply and so Goods and Services Tax (GST) is not applicable to the allocation.

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2.2.1. Eligible Projects

Eligible Projects must:

- be a new Public Art project or Public Art Infrastructure project, or a new stage or independent component of an existing infrastructure project that supports Public Art
- achieve all of the Initiative's objectives
- achieve outcome one and at least one other of the Initiative's outcomes
- have a minimum value of \$50,000
- be able to be completed by the Initiative's program end date of 31 March 2027 with the specific completion date subject to the terms agreed between parties in the respective Project Funding Schedule
- be undertaken in an Eligible Local Government area
- have secured sufficient funding from other sources to cover the Estimated Total Cost, where the Estimated Total Cost, including contingency, is more than the Eligible Local Government's Allocation as outlined in Table 1 of these Applicant Guidelines
- be located on land which is or will be owned or substantially operated and maintained by the Applicant. Where this is not the case, evidence of landowner consent, and a commitment to the long-term management of the proposed Project, should be provided in the Application
- have either obtained all of the necessary approvals and permissions needed to proceed, or demonstrate that the necessary approvals and permissions will be obtained in a timely manner, e.g. development approvals, landowner permission
- demonstrate that a significant part, if not all, of the Project is created in Australia
- be selected using an open, fair and transparent process, and with evidence of community consultation where possible
- include contingency funds of up to 20 per cent
- consider disability access where possible
- not be an Ineligible Project.

Eligible Projects should also support local employment for First Nations peoples and procurement through Indigenous-owned and led businesses.

2.2.2. Ineligible Projects

Projects not eligible for funding under the Initiative include Projects:

- that have already commenced construction or been completed at the time of the release of these Applicant Guidelines
- where the funding sought exceeds the Eligible Local Government's Allocation, and additional funds to cover the excess have not been secured from other sources
- where the cost of a single Project is less than \$50,000
- that involve the development of private or commercial "for-profit" ventures except where any expected private benefit comprises a minor component of the Project and the expected public benefit is proportionate to the funding sought
- that involve the repair, or routine or ongoing maintenance of existing Public Art projects or Public Art related infrastructure
- that have more than 50 per cent of Project funding approved through another funding program in Queensland, or by the Australian Government
- that are ongoing Public Art programs
- that would require ongoing funding from the Australian or Queensland Governments
- that have a lifespan of less than 10 years, with the exception of the first Temporary Public Art project delivered on Public Art Infrastructure as part of the Initiative, to showcase the capacity of the infrastructure
- that would be delivered on high-risk land without the inclusion of a risk mitigation strategy.

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The above list is not a definitive list of Ineligible Projects and consideration against the Initiative's objectives should be made in the first instance. If there is any doubt about Projects that may be considered ineligible, please contact the Department.

2.3. Eligible Project Costs

Approved funding may only be applied towards Eligible Project Costs.

Eligible Project Costs are costs that relate to an Approved Project for:

- artists fees (including accessibility costs)
- concept design – paid to artists, capped at a maximum of three per Project
- detailed design
- site works related to construction
- construction-related labour, materials and equipment hire, including contingency for construction
- fixed plant and equipment required for construction
- infrastructure that supports Public Art
- project management – curator or consultant directly responsible for the development and delivery of Initiative Projects only
- research services
- technical services
- licencing of Intellectual Property and/or First Nations Cultural and Intellectual Property
- stakeholder or community engagement
- project signage acknowledging Australian Government funding as outlined in the Australian Government's Building Australia Signage Guidelines.

Note: Construction, fabrication and installation costs for an Approved Project must account for at least 50 per cent of the Estimated Total Project Cost. Costs relating to the development of the Approved Project must not exceed 50 per cent of the Estimated Total Project Cost.

Eligible Project Costs exclude Ineligible Project Costs.

2.3.1. Ineligible Project Costs

Ineligible Project Costs are costs not included in Eligible Project Costs and include:

- costs incurred prior to the date of release of these Applicant Guidelines, including any otherwise Eligible Project Costs
- purchase of land
- statutory fees and charges and any costs associated with obtaining regulatory and/or development approvals
- legal expenses
- core business costs for a Local Government (business as usual), including:
 - existing and/or ongoing costs for administration, operation, conducting procurement processes, maintenance and engineering
 - corporate overheads and on-costs
 - remuneration costs of employees
 - project management costs that do not directly contribute to or oversee, outputs of the Project
- purchase, lease or hire of capital equipment relating to the Applicant's core business
- concept designs for more than three Projects
- temporary or portable furnishings, supplies and related items
- travel expenses
- raising of buildings and relocation costs
- official opening expenses

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- ongoing maintenance and operational costs associated with the Project (these costs will be borne by the Owner)
- ongoing Temporary Public Art programming
- costs related to marketing, advertising or promotion
- any other costs determined to be Ineligible Project Costs.

The above list identifies common examples of ineligible costs and is not intended to be exhaustive. Funding is not intended to replace existing expenditure commitments or regular scheduled maintenance.

Applicants whose Applications are approved for funding will be responsible for all Ineligible Project Costs and any Eligible Project Costs over and above the approved funding amount. They will also be responsible for meeting any Project cost increases that occur over the course of delivering an Approved Project.

If there is any doubt about Ineligible Projects Costs, please contact the Department.

3. How to apply

3.1. Key dates

Key dates will be published on the Initiative's website.

All dates are indicative and any changes to dates will be noted on the Initiative's website and communicated to Eligible Local Governments.

Eligible Local Governments should check the Initiative's website for updates.

3.2. Application process

Eligible Local Governments will run their own Project selection process, ensuring the process is open, fair and transparent. This should include a process to seek Project proposals from artists, ensuring Projects align with the objectives and outcomes of the Initiative.

Timeframes to run this process will be provided on the Initiative's website and communicated to Eligible Local Governments.

Once this process has been completed, Eligible Local Governments will be invited to submit an Application to the Department using the online grants system, SmartyGrants, for assessment and approval. The Application will contain details of the Project that the Applicant proposes to deliver, including information and documentation listed below in Table 2.

Eligible Local Governments may seek funding for multiple projects, however, the total funding sought cannot exceed the Allocation outlined in Table 1. Each Project is to be submitted as a separate Application.

Table 2 - Required Information and Documentation

An Application must be supported by the following information and/or documentation for each Project.

- Project proposal for each Project to include:
 - Details and type of Public Art project sought.
 - The location of the proposed Project, including address and coordinates, where possible. Where the land is not owned by Council, evidence of partnership arrangements is required.
 - Estimated Total Project Cost, including funding sought plus any additional contributions from the Applicant or other sources (if applicable).
 - Estimated Project Completion Date.
 - How the Project aligns with each of the Initiative's objectives.
 - How the Project will achieve outcome one, and at least one other of the Initiative outcomes.
 - Details of shortlisted artists for the Project, including artist name, brief description of the proposed artwork and reasons why the artwork is successful / unsuccessful.
- Concept design of selected Public Art project.

Department of State Development and Infrastructure

Table 2 - Required Information and Documentation

- Budget breakdown.
- Project partnership agreements (if applicable).
- Risk assessment, including evidence of consideration of disaster mitigation and resilience measures in Project design (where applicable).
- Statement of the Applicant's commitment to assume responsibility for all costs related to the Project upon completion. These costs include but are not limited to maintenance, insurance and running costs for the anticipated life of the Project.
- Other documentation and information which may be reasonably required.

Templates for parts of the required documentation will be provided on the Initiative's website.

Applications and all required supporting documentation must be received by the identified closing date.

The Applicant's Chief Executive is responsible for ensuring that the Application is complete and accurate.

Applicants will be notified in writing of the outcome of the assessment of their Application.

The Department is under no obligation to allow an Applicant to change its Application or provide any additional information. However, if an Applicant discovers an error after submitting its Application please contact the Department immediately. See Section 8 of these Applicant Guidelines for contact information.

Where a Project is not successful through the Application process, the Applicant will be provided an opportunity to resubmit alternative proposals.

3.2.1. Questions

A list of Frequently Asked Questions (FAQ) will be available once the Initiative opens to assist with preparation of Applications.

Questions and responses to questions asked after the Initiative opens will be added to the FAQ. The Department may in its discretion determine not to publish questions and responses where they are Application specific or do not have general relevance. Applicants should check the FAQ for updates prior to submitting their Application.

The Australian and Queensland Governments are not able to directly assist in the preparation of Applications.

4. How will Applications be assessed?

4.1. Assessment Criteria

Applications will be assessed against the criteria set out below.

Assessment Criteria

1. The alignment of each of the Projects with the Initiative's objectives and outcomes

The Application demonstrates how the Project:

1. Delivers Public Art within SEQ that contributes to place-based activation and delivers enhancements to the built environment.
2. Creates accessible new and engaging Public Art in local communities across SEQ that supports cultural tourism.
3. Meets the wider SEQ City Deal vision and outcomes including to support local businesses and job creation, and maximises opportunities for First Nations peoples, Australian artists, including artists with disability, or from diverse, cultural or linguistic backgrounds.
4. Complements the Australian Government, Queensland Government and Local Government priorities, initiatives, and strategies that underpin the objectives of the Initiative.

Department of State Development and Infrastructure

| Assessment Criteria |
|--|
| <p>The Application demonstrates how the Project achieves outcome one, and at least one other of the following outcomes:</p> <ol style="list-style-type: none"> 1. Enhanced cultural experience, aesthetic of the built environment, and quality of public spaces. 2. Contribution to a location's unique identity and cultural heritage. 3. Attraction of investment through cultural tourism. 4. Opportunities for artists and the creative industries, including for innovative practices and professional development. 5. Supporting a sense of community, local identity and social cohesion. |
| <p>2. Project delivery</p> <p>The Application demonstrates:</p> <ul style="list-style-type: none"> • The Project's ability to be delivered within the identified budget and timeframes. • The Applicant, its Project Partners (if relevant), and preferred contractors/consultants, have the capacity, capability and track record to deliver the Project within the identified budget and timeframes. • There are adequate financing arrangements in place to complete and deliver the Project. • The consideration and, where possible, incorporation of any recycled, reused or repurposed materials in the Project's delivery. • The consideration of disaster mitigation and resilience measures in the Project's design and construction. • The Applicant will work towards meeting Indigenous economic participation objectives in the SEQ City Deal including a minimum target of three per cent Aboriginal employment, and a minimum of three percent of contract value for Indigenous businesses and suppliers. This applies to the Allocation as a whole and does not apply to each Project. |

4.2. Assessment and approval process

Applications will be assessed against the assessment criteria as set out in these Applicant Guidelines.

The assessment process will be undertaken as follows:

- (a) Confirmation of eligibility and alignment with the Initiative's objectives and outcomes. Applicants may be contacted to clarify information provided in the Application.
- (b) Assessment of the Application against the Assessment Criteria will be coordinated by the Department. The assessment process may include consultation with other relevant Australian and Queensland Government agencies.

In conjunction with Applications being assessed against the Assessment Criteria, due diligence and probity checks may also be undertaken by the Department. The level of due diligence undertaken will be commensurate with the quantum of assistance sought, the assessed risk of the Project and the level to which the Project fulfills the Initiative's objectives and outcomes.

Applicants may be contacted during the assessment process to clarify information provided in the Application and/or request further information to enable an appropriate level of due diligence and probity assessment to be undertaken.

- (c) Projects recommended for funding will be considered under the SEQ City Deal governance and approved by the Australian Government Delegate.

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5. Conditions of funding

5.1. Funding arrangements

Successful Applicants will be required to execute a Project Funding Schedule under the Applicant's Head Funding Agreement with the State.

The Australian and Queensland Governments have no obligation to provide Project funding to an Applicant until a Project Funding Schedule has been properly executed by the Applicant and the State and the relevant conditions including any associated with the Federation Funding Agreement – Infrastructure Schedule (SEQ City Deal) have been satisfied.

An Applicant undertakes a Project at its own risk. Any financial or other commitments in relation to a Project made by an Applicant (or Project Partner) prior to a Project Funding Agreement being properly entered into by the parties is at the sole risk of the Applicant (or Project Partner, as relevant).

The Project Funding Agreement will set out the arrangements for payment of funding to a successful Applicant in accordance with a Milestone Schedule.

Successful Applicants will also be required to:

- effect and maintain public liability, professional indemnity and other relevant insurances as required by the State. Such insurances must be effected with a reputable insurer that is authorised to operate in Australia and is acceptable to the State.
- meet qualifications, accreditation, registration or checks relevant to the Approved Project, e.g., a Working with Children check or Working with Vulnerable People registration. These requirements will be identified in the Project Funding Agreement.
- satisfy any other conditions which may be required.

5.1.1. Payment of funding

Subject to the terms of the Project Funding Agreement, funding will be paid directly to the successful Applicant in arrears on satisfaction of milestone requirements and provision of:

- a valid tax invoice from the successful Applicant to the State for payment of the relevant milestone amount.
- a Payment Claim and any relevant documentation that may be requested as evidence of expenditure on Eligible Project Costs.
- any documentation required to satisfy milestone requirements in the Project Funding Agreement.

Where there is a justifiable Project need, consideration may be given to paying an advance payment subject to the terms of the approved funding agreement.

5.2. Project savings

Funding will be provided to reimburse the successful Applicants for actual Eligible Project Costs of the Approved Project that have been incurred. If actual total Project costs at Project completion are less than the Estimated Total Project Cost (as identified in the Project Funding Agreement), the difference between these two amounts will be considered Project savings.

In the instance of savings from an Approved Project, these will be returned to the Initiative.

Where an Eligible Local Government has multiple Approved Projects, expenditure can be moved between Approved Projects as required. If the amount is more than 10 per cent of the total funding allocation, the proposed variation must be approved by the Department.

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5.3. Project evaluation

All Approved Projects will be monitored and evaluated by the Department to ensure the Initiative is achieving its objectives.

Successful Applicants must comply with the reporting and audit obligations outlined in these Applicant Guidelines and the Project Funding Agreement.

5.3.1. Progress and completion reporting

The Project Funding Agreement will specify requirements for the submission of progress reports and a Project completion report. Templates for these reports will be provided by the Department. Project reporting will be required on a quarterly basis and will be used to report on SEQ City Deal progress.

5.4. Project Signage

An Approved Project is required to erect Project signage. The requirements for signage are set out in the Australian Government [Building Australia Signage Guidelines](#). Information about Building Australia Signage Guidelines can be found at www.investment.infrastructure.gov.au/resources-funding-recipients/signage-guidelines.

6. Communications

6.1. Funding acknowledgements

Applicants that are successful through the Initiative are required to appropriately acknowledge the Australian Government contributions to an Approved Project. The SEQ City Deal Communication Protocol outlines how acknowledgments about an Approved Project are to be managed when preparing and publishing communication products.

6.2. Communication with the media

All media enquiries or public announcements relating to the Initiative will be coordinated and managed between SEQ City Deal Partners and governed by the SEQ City Deal Communication Protocol. All media and communications about Projects must adhere to the SEQ City Deal Communication Protocol.

6.3. Confidentiality

The Department will maintain controls in relation to the management of confidential information provided by Applicants and all internal documentation produced in relation to the administration of the Initiative.

Applicants must keep confidential any dealings with the Department about their Application, including any funding offered, but may make disclosures to advisors who are under an obligation of confidentiality or if required by law.

The State may disclose information, including confidential information, to the Australian Government in connection with the administration of the Initiative or the assessment of Applications.

Each of the Australian Government and the State reserve the right to publicly disclose the names of Applicants, general information about Projects and the funding provided and details about the anticipated economic outcomes of the Project.

Each of the Australian Government and the State may also disclose any confidential information of, or provided by, the Applicant:

- if required to be disclosed by law;
- to its advisors, consultants and contractors;
- to any government agency.

Department of State Development and Infrastructure

6.4. Feedback

If an Applicant has any concerns about the outcome of their Application, they are invited to provide their feedback in writing by contacting the Department as follows:

Phone, online or in person through the [Queensland Government portal](#)

Email: complaints@dsdilgp.qld.gov.au

Correspondence:

Director, Ethics

Department of State Development and Infrastructure

PO Box 15009, City East Qld 4002

An overview of the Department's compliments and complaints process is available: [Compliments and complaints](#)

7. Terms and conditions

7.1. Reservation of rights

The State reserves the right to administer the Initiative and conduct the process for the assessment and approval of Applications in connection with the Initiative in such manner as it thinks fit and to:

- (a) change the structure, procedures, nature, scope or timing of, or alter the terms of participation in, the process or overall Initiative (including timeframes and submission and compliance of Applications);
- (b) consider or accept or refuse to consider or accept any Application which:
 - i. is lodged other than in accordance with these Applicant Guidelines;
 - ii. is lodged after the relevant closing date for lodgement;
 - iii. does not contain the information required by these Applicant Guidelines; or
 - iv. is otherwise non-conforming in any respect;
- (c) vary or amend the eligibility criteria or Assessment Criteria set out in these Applicant Guidelines;
- (d) take into account any information from its own and other sources (including other government agencies or advisors);
- (e) accept or reject any Application, having regard to these Applicant Guidelines, the eligibility criteria and the Assessment Criteria or any other item, matter or thing which the State considers relevant, including the limitations on the funds available for the Initiative;
- (f) give preference by allocating weighting to any one or more eligibility criteria or Assessment Criteria over the other;
- (g) seek clarifications or additional information from, or provide clarifications or additional information to, negotiate or deal with, or seek presentations or interviews from, any Applicant without doing or requiring the same from all or any of the other Applicants;
- (h) conduct due diligence investigations in respect of any Applicant and subject Applications to due diligence, technical, financial and economic appraisals;
- (i) require an Applicant to clarify or substantiate any claims, assumptions or commitment contained in an Application or provide any additional information;
- (j) terminate further participation of any Applicant in the Application process for the Initiative for any reason;
- (k) terminate, suspend or reinstate the Initiative or any process in the Initiative;
- (l) not proceed with the Initiative in the manner outlined in these Applicant Guidelines, or at all;
- (m) allow the withdrawal or addition of any applicant after the closing date; and
- (n) conduct negotiations with any one or more Applicants after Applications have been lodged.

Department of State Development and Infrastructure

Where, under these Applicant Guidelines, it is stated that the State may exercise a right or discretion or perform any act or omit to perform any act, then unless stated otherwise the State may do so at its sole and absolute discretion and will not be required to act, or be restrained from acting, in any way or for any reason nor to take into account the interests of any third party (including the Applicants).

If the State does exercise any of its rights under these Applicant Guidelines the State may inform any or all Applicants. The State will not, however, be under any obligation to do so.

7.2. Relationship

The State's obligations regarding the Application process are limited to those expressly stated in these Applicant Guidelines.

Subject to section 7.7 below, no contractual or legal relationship exists between the State and an Applicant in connection with the Initiative, these Applicant Guidelines or the Application process or any stage of the Initiative.

An Applicant, or its representatives:

- has no authority or power, and must not purport to have the authority or power to bind the State, or make representations on behalf of the State;
- must not hold itself out or engage in any conduct or make any representation which may suggest to any person that the Applicant is for any purpose an employee, agent, partner or joint venturer with the State; and
- must not represent to any person that the State or Australian Government has a role in relation to the Project other than as a potential funder, subject to the Application process and confidentiality obligations detailed in these Applicant Guidelines.

7.3. Participation at Applicant's cost

Each Applicant participates in the Initiative at its own cost and risk.

To the extent permitted by law, no Applicant will have any claim of any kind whatsoever against the State (whether in contract, tort (including negligence), equity, under statute or otherwise) arising from or in connection with:

- (a) any costs, expenses, losses or liabilities suffered or incurred by the Applicant in preparing and submitting its Application (including any amendments, requests for further information by the State, attendance at meetings or involvement in discussions) or otherwise in connection with the Initiative;
- (b) the State at any time exercising or failing to exercise, in its absolute discretion, any rights it has under or in connection with the Initiative; or
- (c) any of the matters or things relevant to its Application or the Initiative in respect of which the Applicant must satisfy itself under these Applicant Guidelines.

Without limiting the foregoing, if the State cancels or varies the Initiative at any time or does not select any Applicant following its assessment of the Applications, or does (or fails to do) any other thing referred to under clause 7.1 of these Applicant Guidelines, no Applicant will have any claim against the State arising from or in connection with any costs, expenses, losses or liabilities incurred by the Applicant in preparing and submitting its Application or otherwise in connection with or in relation to (whether directly or indirectly) the Initiative.

7.4. Applicant to make own enquiries

These Applicant Guidelines have been prepared to give potential Applicants background information in relation to the Initiative. These Applicant Guidelines do not, and do not purport to, contain all of the information that Applicants may require in reaching decisions in relation to whether or not to submit an Application. Applicants must form their own views as to what information is relevant to such decisions and obtain their own independent legal, financial, tax and other advice in relation to information in these Applicant Guidelines or otherwise made available to them during the Application process.

The State accepts no responsibility whether arising from negligence or otherwise (except a liability that cannot lawfully be excluded) for any reliance placed upon the information supplied by it in connection with the Initiative or interpretations placed on the information by Applicants.

Department of State Development and Infrastructure

7.5. Intellectual property

Any intellectual property rights that may exist in an Application will remain the property of the Applicant or the rightful owner of those intellectual property rights. Any part of an Application considered to contain any intellectual property rights should be clearly identified by the Applicant.

The Applicant grants to the State (and will ensure that relevant third parties grant) a non-exclusive, irrevocable, royalty free, perpetual, sub-licensable licence to exercise the intellectual property rights in the Application for the purpose of assessing and making decisions about the Application and in administering the Initiative.

7.6. Privacy

In this section, **Personal Information** has the meaning given to that term in the *Information Privacy Act 2009* (Qld).

Personal Information provided by Applicants may, in the course of and for the purposes of assessment of the Application, be disclosed to the State's associates (including other government agencies), advisors, consultants and contractors and project stakeholders. Personal Information may also be disclosed where required for purposes associated with undertaking assessment of the Application, including due diligence enquiries.

If any Applicant collects or has access to any Personal Information in connection with its Application or the Initiative, the Applicant must comply, in relation to that Personal Information:

- (a) (as if it were the State) with Chapter 2 of the *Information Privacy Act 2009* (Qld), including the Privacy Principles;
- (b) with all applicable laws applying to the Applicant; and
- (c) with all reasonable directions of the State.

7.7. Acceptance

By submitting an Application, each Applicant:

- (a) warrants to the State that the information supplied in the Application, including its attachments and any information provided in connection with the Application, is true, complete, and accurate as at the date on which it is submitted and is not by omission misleading and may be relied on by the State in determining whether or not to provide funding to the Applicant under the Initiative;
- (b) undertakes to promptly notify the State if it becomes aware of any change in circumstances which causes the information contained in its Application to become inaccurate or incomplete in a material respect;
- (c) acknowledges that the State will rely on the above warranty and undertaking when evaluating the Application;
- (d) acknowledges that the State may elect to remove an Applicant or elect not to further consider an Application at any stage as a result of a material change to the information presented in an Application;
- (e) acknowledges that the State may suffer loss or damage if the Applicant breaches the above warranty and undertaking;
- (f) acknowledges that the Applicant has not received any guarantees or assurances that its Application will be approved by the State or that the State will provide any funding to it;
- (g) acknowledges the terms and conditions on which any funding will be provided to a successful Applicant (subject to any substitute or additional terms and conditions required by the State, in its absolute discretion); and
- (h) is taken to have accepted these Applicant Guidelines, including these terms and conditions, and warrants that it will not breach these Applicant Guidelines or seek to bring any claim, of any kind whatsoever, against the State which is precluded by these Applicant Guidelines.

Department of State Development and Infrastructure

8. Contact details

For enquiries or assistance please contact the Department of State Development and Infrastructure:

- Email: publicart@dsdilqp.qld.gov.au

Or visit the website:

<https://www.statedevelopment.qld.gov.au/infrastructure/projects-and-programs/south-east-queensland-seq-city-deal/a-more-liveable-seq/a-more-liveable-seq-accordion/public-art-initiative>



Item 3 / Attachment 1.



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Doc ID No: A11565679

ITEM: 4

SUBJECT: REPORT - ADVOCACY ADVISORY COMMITTEE NO. 2025(01) OF 8 MAY 2025

AUTHOR: MEETING COORDINATION MANAGER

DATE: 13 MAY 2025

INTRODUCTION

This is the report of the Advocacy Advisory Committee No. 2025(01) of 8 May 2025.

RECOMMENDATION

That Council adopt the recommendations of the Advocacy Advisory Committee No. 2025(01) of 8 May 2025.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

| | |
|----|---|
| 1. | Advocacy Advisory Committee Report No. 2025(01) of 8 May 2025   |
|----|---|

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ADVOCACY ADVISORY COMMITTEE NO. 2025(01)]

ADVOCACY ADVISORY COMMITTEE NO. 2025(01)

8 MAY 2025

REPORT

COUNCILLORS' ATTENDANCE:

Mayor Teresa Harding (Chairperson); Councillors Marnie Doyle, Pye Augustine, Jacob Madsen (Observer – via audio-link), Andrew Antoniolli (Observer) and David Martin (Observer)

COUNCILLOR'S APOLOGIES:

Councillor Jim Madden

OFFICERS' ATTENDANCE:

Sonia Cooper (Chief Executive Officer), Ben Pole (General Manager, Community and Cultural Development), Dan Heenan (Economic Development Manager), Kate Adams (Advocacy Lead), Seren McKenzie (General Manager, Asset and Infrastructure Services), Melissa Fitzgerald (Chief of Staff Office of the Mayor), Wade Wilson (Executive Services Manager)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE ADVOCACY ADVISORY COMMITTEE NO. 2024(03) OF 21 NOVEMBER 2024

RECOMMENDATION

That the minutes of the Advocacy Advisory Committee held on 21 November 2024 be confirmed.

Councillor Pye Augustine arrived at the meeting at 2.06 pm.
Councillor Jacob Madsen joined the meeting via audio-link at 2.10 pm.

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OFFICERS' REPORTS

2. 2025 FEDERAL ELECTION OUTCOMES

This is a report providing a summary of the outcomes of the 2025 Federal Election, held on 3 May 2025.

RECOMMENDATION

- A. That the report be received, and its contents noted.
- B. That the Advocacy Advisory Committee discuss next steps for Council's advocacy program.

DISCUSSION

The committee received an update and overview from Dan Heenan and Kate Adams on the 2025 Federal Election:

- It was noted that in the lead up to the Federal election the Mayor wrote to all candidates seeking their support for Council's advocacy priorities.
- Nineteen election commitments were made in the seat of Blair. Seven from ALP sitting member Shayne Neumann totalling \$216.9 million and 12 from LNP candidate Carl Mutzelburg totalling 221.695 million.
- Most notable commitment was \$200 million to upgrade the Amberley interchange from both ALP and LNP.
- Other election commitments were made for the upgrade to local sporting clubs and commitments to local community groups.

The committee discussed the steps that need to occur in relation to the Amberley Interchange project so that Council could build its advocacy around them. Following on from discussions the Mayor has already had with the Minister, it was recommended that it would be a good opportunity to write to the Minister and request a meeting in Ipswich.

The Economic Development Manager outlined the Question on Notice that was raised in Parliament by Jennifer Howard MP asking for an update in relation to funding for the second river crossing.

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Question on Notice

No. 257

Asked on 1 April 2025

MS J HOWARD ASKED MINISTER FOR TRANSPORT AND MAIN ROADS
(HON B MICKELBERG)—

QUESTION:

With reference to the LNP's election commitment to deliver a Ipswich Second River Crossing Business Case—

Will the Minister advise if the government remains committed to the project, and if so (a) the total cost to deliver the Business Case, (b) what work has been undertaken by the Department of Transport and Mains Road thus far to progress the Business Case, (c) projected date the Business Case will be completed and provided to government and (d) projected date the Business Case will be publicly released?

ANSWER:

I thank the Member for the question.

The Crisafulli Government will honour all election commitments.

Scope, milestone dates, and release of the business case is at the discretion of the Ipswich City Council, as the leading authority in the delivery of the business case.

ACTION

That Council write to the new State Government requesting a meeting in Ipswich to discuss the Amberley interchange and the second river crossing.

Councillor Andrew Antoniolli left the meeting at 2.28 pm.

3. NEXT MEETING

To be advised

4. GENERAL DISCUSSION (within the purpose and scope of the committee)

4. GENERAL DISCUSSION

Mayor Harding advised that there will be three elections in 2028 and that she was keen to work out how to advocate in the lead up to and between these elections as well as revising what council's regionally significant projects are and expanding the list of locally significant projects.

In relation to the Advocacy Plan it was noted that this would be updated to include Councillor Doyle's Notice of Motion at the last council meeting regarding a Tartan Track.

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The committee discussed the engagement of SAS group in the previous term and how they shared their insight on how they advocate and how to increase the chance of funding. From this, there were 5 principles that were presented:

- Common Purpose
- Coordinated Communications
- Unity of Voice
- Engaging all appropriate channels
- Systematic recordkeeping and follow up

It was agreed that in a typical calendar year council could prepare federal and state budget submissions and that the state also did a mid-year budget update where council could prepare a submission.

It was also agreed that council could undertake delegations to Canberra and Queensland Parliament as an annual activity.

ACTIONS

- A. That the Economic Development Manager and Advocacy Lead meet with each councillor individually to compile a list of locally significant projects and that these be collated and brought to a future Advocacy Advisory Committee for discussion.
- B. That as well as the federal and state budget submissions and delegations to Canberra and Queensland Parliament, relationships also be built and maintained.

5. UPDATE IN RELATION TO REGIONALLY SIGNIFICANT PROJECTS

The committee discussed each of the Regionally Significant Projects listed on Council's Advocacy Web Page to ascertain the current status:

- Better Bus Network for Ipswich
- Ebenezer Regional Industrial Area
- Ipswich to Springfield Central Public Transport Corridor
- Waste and Circular Economy Transformation
- Critical and Enabling Infrastructure
- Ipswich Central Second River Crossing
- North Ipswich Sport and Entertainment Precinct

ACTIONS

Council webpage for all the Regionally Significant projects to be updated.

Better Bus Network

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- The Economic Development Manager to follow up on the details of the three stages of the introduction to the new bus services in relation to what is funded and what is not and include school bus routes.

Ebenezer Regional Industrial Area

- Ebenezer Regional Industrial Area to remain as a regionally significant project.

Ipswich to Springfield Central Public Transport Corridor

- Ipswich to Springfield Central Public Transport Corridor to remain as a regionally significant project and Council to request a briefing from TMR on the planned routes for the I2S public transport corridor prior to the business case being finalised.
- This project to be included in the Mayor's letter to the Transport Minister requesting that he visit Ipswich.

Waste and Circular Economy Transformation

- The CEO to organise a review of the information to include the additional funding for the Material Recovery Facility and any funding for the resource recovery centres.
- In relation to the Waste and Circular Economy space, Council request the State Government for \$8 million as an ex-gratia payment for the payment of legal fees for waste recovery.
- The public health enquiry findings from parliament to be included.

Critical and Enabling Infrastructure including Cunningham, Warrego and Centenary Highways as well as Ripley Valley PDA Infrastructure

- Council to continue to lobby for funding from the State Government for the Amberley Interchange, following the Federal Government election commitment of \$200 million
- A briefing to be organised in relation to what is planned for the Centenary Highway Motorway/Augusta Parkway interchange and what this means
- Council to continue to follow up in relation to the Ripley Valley PDA Catalytic Infrastructure specifically the community centre/library/multi-purpose centre.

Ipswich Central Second River Crossing

- Council to continue to explore options for a second river crossing
- Information to be provided to councillors on what council holdings are around this project
- That opportunities be explored for TMR to be part of the project steering group for the Ipswich Central River Crossing

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- The project to be included in the Mayor's letter to the Transport Minister following the recent Question on Notice in Queensland Parliament stating that Ipswich City Council is the lead authority for the business case.

North Ipswich Sport and Entertainment Precinct

- That an options paper be prepared for discussion outlining the 3 options for the Corporate Centre – High Performance Gym, Office Accommodation (Sports House/Hub) or remain as Function Room
- The advocacy website to be updated to include the next steps for this project
- That the map on the Advocacy website for the North Ipswich Sport and Entertainment Precinct be updated
- That the previous masterplans be provided to councillors for information

In the context of the Leveraging 2032 update it was proposed the 2032 Olympic and Paralympic opportunities be added to the Regionally Significant Projects list.

6. UPDATE ON LOCALLY SIGNIFICANT PROJECTS

The committee discussed locally significant projects and next steps.

ACTION

- That an update to councillors on Bell Street, Ipswich be organised

The following projects were proposed by Councillors to be added to the Locally Significant Project list:

- The clay courts at Leichhardt need to be repurposed
- John Street Rosewood drainage and flood resilience upgrades
- Tartan athletics track

ACTION

- That the Economic Development Manager liaise with the General Manager (Planning and Regulatory Services) to assist with the preparation of information to support councillors relating to the infrastructure funding gap and infrastructure charges.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 2.05 pm.

The meeting closed at 4.05 pm.

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