



City of
Ipswich

AGENDA

FINANCE AND GOVERNANCE COMMITTEE

Tuesday, 22 April 2025

10 minutes after the conclusion of the Infrastructure, Planning and Assets Committee or such later time as determined by the preceding committee

Council Chambers, Level 8
1 Nicholas Street, Ipswich

MEMBERS OF THE FINANCE AND GOVERNANCE COMMITTEE

Councillor Paul Tully (**Chairperson**)
Councillor Jacob Madsen (**Deputy Chairperson**)

Mayor Teresa Harding
Deputy Mayor Nicole Jonic
Councillor Marnie Doyle
Councillor Andrew Antonioli
Councillor Jim Madden

FINANCE AND GOVERNANCE COMMITTEE AGENDA

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FINANCE AND GOVERNANCE COMMITTEE NO. 2025(03)

22 APRIL 2025

AGENDA

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

BUSINESS OUTSTANDING

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE FINANCE AND GOVERNANCE COMMITTEE NO. 2025(02) OF 18 MARCH 2025**

RECOMMENDATION

That the minutes of the Finance and Governance Committee held on 18 March 2025 be confirmed.

OFFICERS' REPORTS

2. **STRATEGIC CONTRACTING PROCEDURES**

This is a report concerning the adoption of 'Strategic Contracting Procedures' (SCP) from 1 July 2025 to Council contracts, as per the requirements of Chapter 6, Part 2 of the *Local Government Regulations 2012* (LGR).

RECOMMENDATION

- A. That after:
 - (a) consideration of the costs and benefits of complying with Chapter 6, Part 2 of the *Local Government Regulation 2012 (Regulation)*; and
 - (b) provision of the public notice of this proposed resolution which occurred on Wednesday 5 March 2025; and
 - (c) pursuant to section 218(1) of the Regulation,

Council decides to apply Chapter 6, Part 2 'Strategic Contracting Procedures' of the Regulation to its contracts from 1 July 2025.

-
- B. That prior to the date on which the Strategic Contracting Procedures are to apply, being 1 July 2025, a further report be presented to Council regarding the adoption of a Contract Manual and Contracting Plan, as are required by Chapter 6, Part 2 of the Regulation.

3. PROCUREMENT - CIVIC CENTRE TICKETING SOFTWARE

This is a report concerning the recommendation to approve the continuation of Contract 15-16-247 for the provision of a Ticketing Software solution with Vivaticket Pty Ltd (Vivaticket) until 6 June 2026, with one (1) x twelve (12) month optional extension, at an estimated cost of \$110,000 (ex GST), without inviting quotes.

Section 235(b) of the *Local Government Regulation 2012* allows a local government to enter into a large sized contractual arrangement, if the local government resolves that the services provided are of a specialised nature and it would be disadvantageous or impractical to invite quotes or tenders.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite quotes or tenders for the provision of the Vivaticket Ticketing Software.
- B. That Council continue the contractual arrangement (Council file reference number 15-16-247) with Vivaticket Pty Ltd, at an approximate purchase price of \$110,000 excluding GST for the extended term, being a one (1) year period, with one (1) additional option to extend of one (1) year at the discretion of Council (as purchaser).
That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

4. **PROCUREMENT - AMAZON WEB CLOUD COMPUTING SERVICES

This is a report concerning the procurement and recommendation to negotiate and enter into a contractual arrangement under the Commonwealth Government Digital Transformation Agency’s (DTA) whole-of-government arrangement made with Amazon Web Services Australia Pty Ltd (WofGA 3.0), for the provision of the Amazon Web Cloud Computing Services requirements for Council.

RECOMMENDATION

- A. That pursuant to Section 235(f) of the *Local Government Regulation 2012* (Regulation), Council utilise government agency contractual arrangement AWS 3.0 Agreement by the Commonwealth of Australia as represented by the Digital Transformation Agency for the provision of Amazon Web Service Offerings (Council file reference number 250207-000239), with the supplier listed as Tenderer A (Supplier) in Confidential Attachment 1.
- B. That under the government agency contractual arrangement, Council's approximate spend will be \$9,500,000 excluding GST over the entire term, the end date of the initial term being 3 years after the commencement, with current options for extension at the discretion of the Commonwealth of Australia as represented by the Digital Transformation Agency of an additional one (1) x three (3) year term.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.

5. **PROCUREMENT - TENDER VP445749 - PURGA SCHOOL ROAD BRIDGE REPLACEMENT WORKS

This is a report concerning the approval for the award of tender VP445749 Bridge Replacement Works Purga School Road, Purga.

RECOMMENDATION

- A. That Council note that Tender VP445749 was conducted pursuant to Section 228 of the *Local Government Regulation 2012*.
- B. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to award Tender VP445749 to one of the shortlisted Suppliers as detailed in Confidential Attachment 1, under the contract terms outlined in that same attachment.

6. **PROCUREMENT - 5577 ADELONG AVENUE, THAGOONA - PAVEMENT REHABILITATION

This is a report concerning the recommendation to award Tender 5577 Adelong Avenue, Thagoona – Pavement Rehabilitation with the nominated supplier, as per confidential Attachment 1, to undertake the pavement rehabilitation works on Adelong Avenue, Thagoona.

After an open market request for tender process, the evaluation panel has recommended one supplier for the undertaking of the pavement rehabilitation works as set out in Recommendation B below. The recommendation has been determined by the evaluation panel to offer Council the best value for money.

If Council is satisfied with the nominated supplier, the name of the supplier will be included in the Council's resolution at Recommendation B.

RECOMMENDATION

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 5577 Adelong Avenue, Thagoona – Pavement Rehabilitation.
- B. That Council enter into a contractual arrangement with the Supplier identified in confidential Attachment 1, for the lump sum amount of two million, eight hundred and eighteen thousand, three hundred and ninety-five dollars and forty-four cents (\$2,818,395.44) excluding GST and the contingency amount as listed in confidential Attachment 1.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council's decision.
- D. That owing to the confidential nature of the recommendations, that once adopted by Council, the recommendations be made public.

7. PROCUREMENT - CONTRACT EXTENSION 13482 GROUNDS MAINTENANCE AND ASSOCIATED SERVICES

This is a report concerning the extension of Contracts 13482-1, 13482-2, 13482-4 and 13482-5 Grounds Maintenance and Associated Services. The available contract extension was previously resolved in October 2024 to shorten to a six (6) month extension rather than the full available twelve (12) month term.

The contracts relating to this extension include:

13482-1 SKYLINE LANDSCAPE SERVICES (QLD) PTY LTD

13482-2 AUSTRASPRAY ENVIRONMENTAL WEED CONTROL PTY LTD

13482-4 SAVCO VEGETATION SERVICES PTY LTD

13482-5 RIVERCITY GARDEN & LAWN PTY LTD

Approval is sought to vary the contracts of all four (4) 13482 Grounds Maintenance and Associated Services suppliers for the final six (6) months to allow additional

time to finalise the specification requirements and then commence the contract renewal process including re-tendering, evaluation, and contract award.

RECOMMENDATION

- A. That the contractual arrangement Council contract (13482-1) with SKYLINE LANDSCAPE SERVICES (QLD) PTY LTD; (13482-2) with AUSTSPRAY ENVIRONMENTAL WEED CONTROL PTY LTD; (13482-4) with SAVCO VEGETATION SERVICES PTY LTD and (13482-5) with RIVERCITY GARDEN & LAWN PTY LTD (Suppliers) for Grounds maintenance and Associated Services be varied as follows:
- (i) Add a final extension of all contracts for six (6) months (period from 25 July 2025 to 24 January 2026),
- B. That Council enter into deed of variation with the Suppliers to appropriately amend the existing contractual arrangement.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

8. **AMENDMENT OF LEASE BETWEEN IPSWICH CITY COUNCIL (LESSOR) AND SWIFTS LEAGUES CLUB LTD (LESSEE) AND ENTRY INTO ASSOCIATED DOCUMENTATION

This is a report concerning an amendment to the lease that is proposed to be entered into between Ipswich City Council (**‘Council’**) as Lessor and Swifts Leagues Club Limited (**‘Swifts’**) as Lessee for part of 95a Brisbane Road, Booval, together with associated documentation for the amendment.

RECOMMENDATION

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(c)(iii) of the Regulation applies to the disposal of interest in part of the land at 95a Brisbane Road, Booval more particularly described as part of Lot 169 on Registered Plan 24111, for the purpose of a Sports and Recreation Club, because it is for renewal of a lease to the existing lessee.
- B. That Council vary the lease (Council file reference number L-6232) with Swifts Leagues Club Limited (Lessee) by entering into the Form 13 Amendment contained in Attachment 1 to this report, with options for extension of an additional three (3) x ten (10) year terms.
- C. That Council enter into the associated documentation contained in Confidential Attachment 2 to this report.

- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.
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9. MONTHLY FINANCIAL PERFORMANCE REPORT - MARCH 2025

This is a report concerning Ipswich City Council’s (**Council**) financial performance for the period ending 31 March 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION

That the report on Council’s financial performance for the period ending 31 March 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

NOTICES OF MOTION

MATTERS ARISING

QUESTIONS / GENERAL BUSINESS

FINANCE AND GOVERNANCE COMMITTEE NO. 2025(02)

18 MARCH 2025

MINUTES

COUNCILLORS' ATTENDANCE:

Councillor Paul Tully (Chairperson); Councillors Jacob Madsen (Deputy Chairperson), Mayor Teresa Harding, Deputy Mayor Nicole Jonic, Marnie Doyle, Andrew Antoniulli (via teams), Jim Madden, Pye Augustine (Observer) and David Martin (Observer)

COUNCILLOR'S APOLOGIES:

Nil

OFFICERS' ATTENDANCE:

Chief Executive Officer (Sonia Cooper), General Manager Corporate Services (Matt Smith), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Environment and Sustainability (Kaye Cavanagh), General Manager Asset and Infrastructure Services (Seren McKenzie), General Manager Planning and Regulatory Services (Brett Davey), Manager Compliance (Alisha Connaughton), Acting Manager Legal and Governance (General Counsel) (Allison Ferres-MacDonald), Senior Solicitor (Nicola Harris), Property Services Manager (Alicia Rieck), Senior Property Officer (Acquisitions and Disposals) (Bianca Gaudry), Manager Procurement (Tanya Houwen), Goods and Services Category Manager (Tim Steinhardt), Acting Chief Financial Officer (Christina Binoya), Treasury Accounting Manager (Paul Mollenhauer), Precinct Governance Manager (Mitchell Grant), Precinct Director (James Hepburn), Manager Media, Team Leader Governance (Michelle Pearl), Communications and Engagement (Mark Strong), Senior Media Officer (Darrell Giles), Senior Communications and Policy Officer (Jodie Richter), Theatre Technician (Harrison Cate) and Theatre Technician (Tom Haag)

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

Councillor Paul Tully (Chairperson) invited Councillor Jacob Madsen to deliver the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

In accordance with section 150EM of the *Local Government Act 2009*, Deputy Mayor Nicole Jonic informed the meeting that she has a prescribed conflict of interest in Item 6 titled Procurement – Contract 5601 – Garden Organic Material Processing.

The nature of the prescribed conflict of interest is that Deputy Mayor Jonic has three close family members who are employed by the proposed contractor - Remondis.

Councillor Nicole Jonic advised that she will leave the meeting room (including any area set aside for the public) while this matter is being discussed and voted on.

Councillor Marnie Doyle declared an interest at Item 7 titled Procurement – Preferred Supplier Arrangement for Provision of Electrical Trade Services.

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE FINANCE AND GOVERNANCE COMMITTEE NO. 2025(01) OF 18 FEBRUARY 2025

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Jim Madden:

That the minutes of the Finance and Governance Committee held on 18 February 2025 be confirmed.

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. INFORMATION AND COMMUNICATIONS (ICT) POLICY UPDATE

The ICT Policy is due for review, and the relevant council officers agree that the Policy is not required for effective Council oversight of ICT service delivery.

RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:

Seconded by Councillor Marnie Doyle:

That the Information and Communications Policy is repealed and not replaced noting the policy is operational in nature and that other governance mechanisms detailed in the Background of this report are in place providing oversight of ICT services.

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antionioli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. RIGHT TO INFORMATION LEGISLATIVE UPDATE

This is a report concerning updates to the *Right to Information Act 2009* under the *Information Privacy and Other Legislation Amendment Act 2023 (IPOLA)*. Effective from 1 July 2025, these amendments will enhance the application process for applicants and modify how the Council processes access requests for information.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Mayor Teresa Harding:

That the Right to Information Policy (as set out in Attachment 1) be repealed.

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antionioli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. ESTABLISH SCHEDULE OF TRUST FOR ROAD PURPOSE ON PROPOSED LOT 3 ON SP349831 (CURRENTLY LOT 1 ON SP307972) IN THE NICHOLAS STREET PRECINCT

This is a report concerning the establishment of a schedule of trust for road purpose over proposed Lot 3 SP349831 within the Nicholas Street Precinct. Ipswich City Council is currently the freehold owner of the land, which is to be reconfigured, and will also be the trustee. The schedule of trust for road purpose is to be established to satisfy a condition of development approval number 5201/2019/RAL and enable the registration of the subdivision plan to create the approved lots.

Although Ipswich City Council is currently the freehold owner of the land which is being reconfigured, establishing a schedule of trust for road purpose, for which Ipswich City Council is the trustee, is considered to be a change of ownership for the property (going from being for Ipswich City Council's benefit absolutely to Ipswich City Council as trustee for a trust which limits how the land can be used). Accordingly, this will constitute disposal of a non-current asset, for which (pursuant to the requirements of the Local Government Regulation), a resolution of Council is required.

"The attachment/s to this report are confidential in accordance with section 254J(3)(h) of the Local Government Regulation 2012."

*****RECOMMENDATION**

Moved by Councillor Jim Madden:

Seconded by Deputy Mayor Nicole Jonic:

- A. That Council resolves that the exception at section 236(1)(c)(i) of the Regulation applies to the disposal of an interest in land at part of 11 Nicholas Street, IPSWICH more particularly described as proposed Lot 3 on SP349831 (currently Lot 1 on SP307972) (Council Land) (Council file 6344) for road purpose, because the land will be non-rateable after disposal.**
- B. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Harding

The motion was put and carried.

4.1. MATTER ON NOTICE – ITEM 4

Mayor Harding queried the transparency of the decision making of the Trust in relation to Item 4.

That the Chief Executive Officer provide additional wording for consideration at the Council Ordinary Meeting for Item 4, as a separate recommendation, on what the future process would be regarding any decision making made by the Trust.

ADJOURN MEETING

RECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Deputy Mayor Nicole Jonic:

That the meeting be adjourned at 10.02 am to reconvene at 10.20 am.

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

The meeting reconvened at 10.20 am.

5. DISPOSAL OF EASEMENT THROUGH FLINDERS-GOOLMAN CONSERVATION ESTATE FOR ACCESS TO ADJOINING LAND

This is a report concerning the disposal of an Easement interest traversing the Flinders-Goolman Conservation Estate. The Easement will provide access to the adjoining land-locked property being utilised as an environmental offset.

“The attachment/s to this report are confidential in accordance with section 254J(3)(h) of the Local Government Regulation 2012.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Deputy Mayor Nicole Jonic:

- A. **That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(c)(iv) of the Regulation applies to the disposal of an interest in land (Easement) at 155-331 Spowers Road, Goolman, more particularly described as part of Lot 160 on Plan CH312094, because the disposal will be to an adjoining landowner.**
- B. **That Council grant an Easement, for the purpose of Access (Council file reference 6180) to the Walker Corporation Pty Ltd (Grantee) for an approximate sum of \$5,000 excluding GST payable to Council as consideration for the Easement.**
- C. **That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Deputy Mayor Nicole Jonic left the meeting at 10.21 am due to a previously declared interest in Item 6.

MOVE INTO CLOSED SESSION

RECOMMENDATION

Moved by Councillor Paul Tully:

That in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 6 titled Procurement – Contract 5601 – Garden Organic Material Processing.

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

All Councillors except Deputy Mayor Nicole Jonic were present when the vote was taken. The motion was put and carried.

The meeting moved into closed session at 10.22 am.

MOVE INTO OPEN SESSION

RECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Councillor Jim Madden:

That the meeting move into open session.

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

All Councillors except Deputy Mayor Nicole Jonic were present when the vote was taken. The motion was put and carried.

The meeting moved into open session at 11.01 am.

6. PROCUREMENT - CONTRACT 5601 - GARDEN ORGANIC MATERIAL PROCESSING

This is a report concerning the establishment of a contractual arrangement for the provision of Garden Organic Material Processing.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Mayor Teresa Harding:

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. VP436292 for the provision of Garden Organic Material Processing to Remondis Australia Pty Ltd (Supplier).**
- B. That Council enter into a contractual arrangement with the Supplier at an approximate purchase price of \$67,000,000 excluding GST over the entire term, being a term of three (3) years, with options for extensions by mutual agreement, of up to seven (7) years.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

All Councillors except Deputy Mayor Nicole Jonic were present when the vote was taken. The motion was put and carried.

Deputy Mayor Nicole Jonic returned to the meeting at 11.07 am.

Councillor Marnie Doyle advised that she may have a conflict in Item 7 titled Procurement – Preferred Supplier Arrangement for Provision of Electrical Trade Services however in order to disclose the conflict which relates to one of the suppliers of the preferred supplier arrangement which are confidential, the meeting would need to go into closed session.

MOVE INTO CLOSED SESSION

RECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Councillor Jim Madden:

That in accordance with section 254J(3)(e) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss the proposed conflict

from Councillor Doyle in relation to one of the preferred suppliers being recommended for Item 7.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Tully	Nil
Madsen	
Harding	
Jonic	
Antoniolli	
Madden	

Councillor Doyle did not take part in the vote on this matter.

The motion was put and carried.

The meeting moved into closed session at 11.11 am.

MOVE INTO OPEN SESSION

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Paul Tully:

That the meeting move into open session.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Tully	Nil
Madsen	
Harding	
Jonic	
Antoniolli	
Madden	

Councillor Doyle did not take part in the vote on this matter.

The motion was put and carried.

The meeting moved into open session at 11.21 am.

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Marnie Doyle informed the meeting that she has a declarable conflict of interest in Item 7 titled Procurement – Preferred Supplier Arrangement for Provision of Electrical Trade Services.

The nature of the interest is that Councillor Doyle has a close association with a family member of one of the preferred suppliers.

Councillor Marnie Doyle disclosed in closed session the facts and the basis for which she is making the declaration.

Councillor Marnie Doyle invited the other councillors to determine if she can continue to participate in the decision process.

It was moved by Councillor Paul Tully and seconded by Councillor Andrew Antonioli that Councillor Marnie Doyle may participate in the meeting in relation to the matter, including by voting on the matter because there is no personal or financial benefit to the councillor and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Councillor Marnie Doyle may participate in the meeting in relation to the matter, including by voting on the matter.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Tully	Nil
Madsen	
Harding	
Jonic	
Antonioli	
Madden	

Councillor Marnie Doyle did not take part in the vote on this matter.

The motion was put and carried.

7. PROCUREMENT: PREFERRED SUPPLIER ARRANGEMENT FOR PROVISION OF ELECTRICAL TRADE SERVICES

This is a report concerning the establishment of preferred supplier arrangements with one (1) Primary and two (2) Secondary companies for the provision of Electrical Trade Services to Ipswich City Council.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the Local Government Regulation 2012.”

RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:
Seconded by Mayor Teresa Harding:

- A. That pursuant to Section 233 of the *Local Government Regulation 2012* (Regulation), Council establish Preferred Supplier Arrangements for the provision of Electrical Trade Services with the suppliers detailed in Attachment VP4296636 RTA - Electrical Trade Services of this report.
- B. That pursuant to Section 233(8) of the Regulation, Council resolve that it is satisfied that a term of longer than two (2) years will result in better value for Council.
- C. That under the Preferred Supplier Arrangement, Council's approximate spend may exceed \$8M excluding GST subject to Council's annual adopted budget over the entire term, being an initial term of three (3) years, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms, total term being five (5) years.
- D. That Council may enter into a contractual arrangement with any of the aforementioned suppliers.
- E. For those individual contractual arrangements that exceed \$2,000,000 excluding GST, pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

8. PROCUREMENT - WHOLE OF GOVERNMENT BANKING SERVICES (CORPORATE PURCHASE AND TRAVEL CARDS)

This is a report concerning Whole of Government (WoG) banking services. Queensland Government, represented by Queensland Treasury, has recently completed an extensive tender process for banking services. The new Master Agreement (contract) for banking services includes allowance for other agencies, such as Ipswich City Council (Council), to enter into Agency Service Agreement/s

(ASA) with the appointed service providers to procure banking services under the same terms.

Council's banking services to date have been procured through such an arrangement to take advantage of the favourable terms negotiated by the Queensland Treasury. Council now has the option to sign a Service Order, and an 'Accession Agreement' to become a party to the agreement for Corporate Purchase Card and Travel Card services.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Jacob Madsen:

- A. That pursuant to Section 235(f) of the *Local Government Regulation 2012 (Regulation)*, Council utilises government agency exception for the provision of Queensland Whole of Government Banking Services with Citibank, N.A. (ABN:34 072 814 058) (Supplier) who is a party to the government agency contractual arrangement.**
- B. That Council enter into a contractual arrangement with Citibank, N.A. (ABN:34 072 814 058), for a \$0 (zero) value, over the entire term, being a term of five (5) years with two separate extension options both being three (3) years, at the discretion of The State of Queensland acting through Queensland Treasury**
- C. That Council may enter into ancillary contractual arrangements with the supplier, as allowed by the government agency contractual arrangement.**
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

9. PLANT HIRE (WET HIRE) SERVICES INCREASE CONTRACT SPEND

This is a report concerning an update on the increased expenditure associated with the recent extension for Preferred Supply Arrangement for Plant Hire (Wet Hire) Services completed in November 2024 under the final option term for Contract #13484.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the Local Government Regulation 2012.”

RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:

Seconded by Councillor Jim Madden:

- A. **That Council note an increase in expenditure to Councils preferred supply arrangement for the provision of Plant Hire (Wet Hire) Services from \$11,500,000.00 to \$18,179,000.00 based on current spend to date and the forecasted spend anticipated during the final option term due to expire 29 November 2025.**
- B. **That Council note the increase in expenditure with the attached suppliers with a cumulative spend with individual contractors greater than \$2,000,000.00**
- C. **That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to Section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

10. 2025-2026 FEES AND CHARGES - EARLY APPROVAL FOR ANIMAL MANAGEMENT, HEALTH AND REGULATORY SERVICES AND SELECTED ROAD REGULATION FEES

This is a report concerning the fees for animal management, public health, food business and road regulation licences and associated services for the 2025-2026 financial year. It is proposed to adopt this selection of fees and charges ahead of the main budget process for the forthcoming financial year, so as to allow licence and registration renewals to be issued with 30-60 days advanced notice. All other fees will be submitted to Council for approval at the scheduled meeting of 29 May 2025.

RECOMMENDATION

That the proposed fees and charges for animal management, public health, food business and road regulation licences and associated services, as detailed in Attachment 1, be adopted with an effective date of 1 July 2025.

Councillor Paul Tully proposed an amendment to the following clauses in Attachment 1:

- That under 5 Dog Registration (Annual Fees), Clause 5.7 titled Qld Racing Integrity Commission Members be reworded to “Qld Racing Integrity Commission Registered Dogs”
- That under 3 Road Regulation – the word principals in the first sentence be amended to principles.

RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:

Seconded by Councillor Marnie Doyle:

That the proposed fees and charges for animal management, public health, food business and road regulation licences and associated services, as detailed in Attachment 1, be adopted with an effective date of 1 July 2025 with the inclusion of the following amendments:

- That under 5 Dog Registration (Annual Fees), Clause 5.7 titled Qld Racing Integrity Commission Members be reworded to “Qld Racing Integrity Commission Registered Dogs”.
- That under 3 Road Regulation – the word principals in the first sentence be amended to principles.

Councillor Andrew Antonioli proposed that the dog registration for entire dogs under Clause 5.2 and 5.4 remain the same as the 2024-2025 year as follows:

- Clause 5.2 – Dog Registration per Entire Dog be amended by in the pay by date, deleting \$202.00 and replacing with \$193.00 and for the pay after date deleting \$232.00 and replacing with \$223.00.

	Pay by date fee		Pay after date fee	
	Current 2024-2025	Proposed 2025-2026	Current 2024-2025	Proposed 2025-2026
Entire Dog – Standard	\$193.00	\$202.00 \$193.00	\$223.00	\$232.00 \$223.00

- Clause 5.4 – Dog Registration per entire dog – Pensioner be amended by in the pay by date deleting \$97.00 and replacing with \$92.00 and for the pay after date deleting \$112.00 and replacing with \$107.00.

	Pay by date fee		Pay after date fee	
	Current 2024-2025	Proposed 2025-2026	Current 2024-2025	Proposed 2025-2026
Entire Dog – Pensioner	\$92.00	\$97.00 \$92.00	\$107.00	\$112.00 \$107.00

The mover and seconder of the original motion agreed to the proposed further amendments.

RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:
Seconded by Councillor Marnie Doyle:

That the proposed fees and charges for animal management, public health, food business and road regulation licences and associated services, as detailed in Attachment 1, be adopted with an effective date of 1 July 2025 with the inclusion of the following amendments:

- **That under 5 Dog Registration (Annual Fees), Clause 5.7 titled Qld Racing Integrity Commission Members be reworded to “Qld Racing Integrity Commission Registered Dogs”.**
- **That under 3 Road Regulation – the word principals in the first sentence be amended to “principles”.**
- **That the dog registration for entire dogs under Clauses 5.2 and 5.4 remain the same as the 2024-2025 year as follows:**

Clause 5.2 – Dog Registration per Entire Dog be amended by in the pay by date, deleting \$202.00 and replacing with \$193.00 and for the pay after date deleting \$232.00 and replacing with \$223.00.

	Pay by date fee		Pay after date fee	
	Current 2024-2025	Proposed 2025-2026	Current 2024-2025	Proposed 2025-2026
Entire Dog – Standard	\$193.00	\$202.00 \$193.00	\$223.00	\$232.00 \$223.00

Clause 5.4 – Dog Registration per entire dog – Pensioner be amended by in the pay by date, deleting \$97.00 and replacing with \$92.00 and for the pay after date deleting \$112.00 and replacing with \$107.00.

	Pay by date fee		Pay after date fee	
	Current 2024-2025	Proposed 2025-2026	Current 2024-2025	Proposed 2025-2026
Entire Dog – Pensioner	\$92.00	\$97.00 \$92.00	\$107.00	\$112.00 \$107.00

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Tully

Nil

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

The motion was put and carried.

11. MONTHLY FINANCIAL PERFORMANCE REPORT - FEBRUARY 2025

This is a report concerning Ipswich City Council’s (**Council**) financial performance for the period ending 28 February 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Deputy Mayor Nicole Jonic:

That the report on Council’s financial performance for the period ending 28 February 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Tully

Nil

Madsen

Harding

Jonic

Doyle
Antoniolli
Madden

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

QUESTIONS / GENERAL BUSINESS

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.45 am.

The meeting closed at 11.41 am.

***** Refer Council Ordinary Meeting of 27 March 2025 for amendment**

Doc ID No: A10918077

ITEM: 2
SUBJECT: STRATEGIC CONTRACTING PROCEDURES
AUTHOR: ICT CATEGORY MANAGER
DATE: 8 NOVEMBER 2024

EXECUTIVE SUMMARY

This is a report concerning the adoption of 'Strategic Contracting Procedures' (SCP) from 1 July 2025 to Council contracts, as per the requirements of Chapter 6, Part 2 of the *Local Government Regulations 2012* (LGR).

RECOMMENDATION/S

- A. That after:**
- (a) consideration of the costs and benefits of complying with Chapter 6, Part 2 of the *Local Government Regulation 2012 (Regulation)*; and
 - (b) provision of the public notice of this proposed resolution which occurred on Wednesday 5 March 2025; and
 - (c) pursuant to section 218(1) of the Regulation,

Council decides to apply Chapter 6, Part 2 'Strategic Contracting Procedures' of the Regulation to its contracts from 1 July 2025.

- B. That prior to the date on which the Strategic Contracting Procedures are to apply, being 1 July 2025, a further report be presented to Council regarding the adoption of a Contract Manual and Contracting Plan, as are required by Chapter 6, Part 2 of the Regulation.**

RELATED PARTIES

There are no declarations of conflicts of interest.

All Council Suppliers
All Council Employees

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

On 18 February 2025 Council resolved to publish a notice about adopting the 'Strategic Contracting Procedures' (SCP) under Chapter 6 Part 2 of the Local Government Regulation

2012 (LGR); resolving that it will further consider the SCP at Council's Finance and Governance Committee on 22 April 2025.

During March 2025 a public notice concerning the move to SCP and this proposed report to Council was

- published in the Ipswich Tribune (attachment 1),
- communicated on the Council website, and
- communicated via an email to Council suppliers.

The notices were published at least 4 weeks before this meeting as per section 218 of the LGR. Council did not receive any feedback from suppliers or otherwise on this matter.

The proposal to move to SCP has also featured in the Procurement Branch newsletter 'Procurement Matters' in two editions, March and April. This newsletter was distributed to all the Executive Leadership Team and selected Branch Managers as well as other key stakeholders across Council. Through our internal consultation process, we updated the proposed thresholds and exemptions to better meet Council's needs (attachment 2).

The costs and benefits of applying the SCP were reported to Council on 18 February 2025 as per attachment 3. The strategic approach will cost no more than maintaining the existing framework under the Default Contracting Procedures (DCP). It is anticipated that the time saved on a more efficient, less administrative strategic approach will allow the Procurement Branch to focus on delivering value to the organisation through a stronger focus on contract lifecycle management, supplier relationship management and procure to pay processes.

The SCP broad terms introduce a more adaptable procurement process for future arrangements. It utilises standard methods, such as quotes and tenders for individual service contracts, while strategically focusing on multiyear contracts to secure better pricing and market stability. Additionally, it employs a broader category-based approach, enabling the bundling of individual contracts into geographic precincts or categories of similar goods and services.

The SCP governance framework will be supported by:

- an updated version of the current Procurement Policy and Procurement Administrative Directive,
- the Procurement Procedure will be replaced with a Contract Manual,
- a Contracting Plan will be created annually, and
- where applicable significant contract plans will be created.

The SCP Policy framework is not presented in this report as it must be developed in accordance with the Local Government Act 2009 (LGA 2009) and the LGR 2012.

Contract Manual - a contract manual is a document that sets out the procedures for how the local government is to carry out all contracts. The contract manual must—

- a) apply the sound contracting principles; and
- b) be consistent with, and support, the achievement of the strategic direction stated in the local government's 5-year corporate plan; and
- c) if the local government has adopted a contracting plan—be consistent with the contracting plan; and
- d) include a policy about how the local government is to deal with any non-current assets that have a value of less than the amount mentioned in section 224(8) of the LGR.

A **Contracting Plan** is for goods, services and work and disposal of assets (excluding land) to be approved by Council each financial year after the budget is adopted in or about June 2025. The document must state—

- a) the types of contracts that the local government proposes to make in the financial year; and
- b) the principles and strategies for performing the contracts; and
- c) a policy about proposed delegations for the contracts; and
- d) a market assessment for each type of contract; and
- e) the contracts that the local government considers will be significant (a significant contract) having regard to the market assessment; and
- f) a policy about the making of a significant contracting plan under section 221 of the LGR.

Significant Contracting Plans - if the contract identifies as a significant contract Council must make a significant contracting plan for each significant contract before the contract starts.

A significant contracting plan is a document stating—

- a) the objectives of the significant contract; and
- b) how the objectives are to be achieved; and
- c) how achievement of the objectives will be measured; and
- d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and
- e) proposed contractual arrangements for the activity; and
- f) a risk analysis of the market in which the contract is to happen; and
- g) The objectives must be consistent with the local government's contracting plan.

The local government may, by resolution, amend a significant contracting plan at any time before the end of the financial year to which the plan relates.

Another report to Council will be prepared for the adoption of a Contract Manual and Annual Contracting Plan, prior to the date on which the SCP are to apply, being 1 July 2025.

The transition to SCP will not change the existing contract terms, arrangements or procurement processes established or started prior to 1 July 2025.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

POLICY IMPLICATIONS

The procurement policy will be amended to form the Contract Manual and a new Contracting Plan will be created, published, and communicated upon implementation of SCP.

RISK MANAGEMENT IMPLICATIONS

The SCP is an approach that identifies potential opportunities, while managing adverse risks as per section 217(2) of the LGR.

FINANCIAL/RESOURCE IMPLICATIONS

The delivery of the SCP is consistent with the existing budget. The costs and benefits of applying the Strategic Contracting Procedures were reported to Council on 18 February 2025. The strategic approach would cost no more, and likely less than the costs associated with maintaining the existing framework under the Default Contracting Procedures.

COMMUNITY AND OTHER CONSULTATION

On the 28th of January Council's ELT endorsed the decision to move to SCP.

Further to this consultation with the Procurement Branch has been completed along with consultation with various branches within Council.

Public notification was issued via

- an ad in the Ipswich Tribune on 5 March 2025,
- the Ipswich City Council website, and
- email issued during March 2025 to all suppliers.




CONCLUSION

The transition to Strategic Contracting Procedures (SCP) under Part 2, Chapter 6 of the Local Government Regulations 2012 represents a pivotal step for Council towards enhancing its procurement capabilities and achieving operational efficiency. With public notices already issued, compliance with legislative requirements, and no objections from stakeholders, Council is well-positioned to implement this strategic framework effectively, with future developments, including the adoption of a Contract Manual and Annual Contracting Plan to be prepared and presented to Council prior to the proposed 1 July 2025 commencement date.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Ipswich City Council resolves to adopt the ‘Strategic Contracting Procedures’ (SCP) under Chapter 6 Part 2 of the Local Government Regulation 2012.
(b) What human rights are affected?	<i>No human rights are affected by this decision, this is a procurement process change.</i>
(c) How are the human rights limited?	Not Applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not Applicable
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Strategic Contracting Procedure Public Notice Ad ↓ 
2.	SCP - Proposed Thresholds and Exemptions ↓ 
3.	Strategic Contracting Procedure Report to Finance and Governance Committee 18 February 2025 ↓ 

Shyanne Ward
ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Tanya Houwen
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Matt Smith
GENERAL MANAGER (CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”



**PUBLIC
NOTICE**

**NOTICE OF PROPOSAL
TO APPLY THE STRATEGIC
CONTRACTING PROCEDURES**

Ipswich City Council (council) proposes to apply the Strategic Contracting Procedures under Chapter 6, Part 2 of the Local Government Regulation 2012.

The proposed resolution/s for this purpose will be considered at the meeting of Ipswich City Council Finance and Governance Committee on 22 April 2025 at 9.00 am. Subject to the outcome of the Finance and Governance Committee's consideration, the resolution/s will proceed to be adopted at council's Ordinary Meeting on 30 April 2025 at 9.00 am.

Additional details, including the wording of the proposed resolutions, can be found at **[ipswich.qld.gov.au](https://www.ipswich.qld.gov.au)**

**SONIA COOPER,
CHIEF EXECUTIVE OFFICER
PO BOX 191, IPSWICH QLD 4305**

Strategic Contracting Procedures Key Threshold Summary (excluding GST)

Quote Thresholds	<ul style="list-style-type: none"> • \$0 - \$15k Council requires a minimum one written quote (Business Led) • \$15k - \$50k requires the invitation of at least two written offers (Request for Quotation process) • \$50k - \$500k at least three written quotes will be sought. (Low Value Sourcing process)
Strategic Sourcing	<ul style="list-style-type: none"> • \$500k - \$5M Request for Tender (Strategic Sourcing Process) • Value Risk Matrix used to support sourcing strategy. Leveraged or Routine – Public RFT, Strategic or Focused – Closed or Public RFT
Significant Contract	<ul style="list-style-type: none"> • > \$5M, or contract term of greater than 10 years Significant Contracts Plan (Significant Contracting Process)
Exemptions	Refer below

Exemptions to ‘standard’ threshold procurement

Approvals: Standard Expenditure Approval Limits and Delegations unless otherwise specified*.

Exceptions	Details
1. Procuring from an existing ICC arrangement.	This exemption applies where Council is procuring products and services under an established arrangement. Panel/Preferred Arrangements - Requisitions under an existing arrangement or panel agreement (e.g. Standing Offer Arrangement) shall be in accordance with the relevant Contract User Guide which set out the procurement process and financial thresholds for the arrangement or panel agreement to ensure value for money is achieved.
2. Low value procurements (<\$300,000)	Allows Council to better prioritise limited resources to higher value and strategic procurement activities. The value obtained from a significant number of frequently sourced, low value procurements is limited. This exemption allows for extension of contracts by variation, without a tender process. Conditions: <ul style="list-style-type: none"> • negotiations are to be undertaken as part of the contract extension process. • category/market analysis and benchmarking must be used to establish that value for money is still being obtained. • supplier performance must be to Council’s customer satisfaction. • value improvement initiatives are in place. • the total contract term, inclusive of any extension periods, must not exceed 10 years. the use of the exemption for any contract must not exceed \$300,000 in total.
3. Extension of contracts whilst Council is at market (or in a tender process)	This exemption allows the City to extend an existing contract by up to six months where the tender to replace the contract has commenced. Switching supply for such a short period is usually not cost effective or practical. Extension may be required where the tender process or negotiations have taken longer than expected.
4. Procuring under a government arrangement (e.g. Federal government, State government or another Local government) or an LGAQ arrangement (e.g. Local Buy)	A contract made with, or a purchase from a contract made by, another government agency where value for money outcomes can be obtained, this general exemption allows engagements with another government entity or government owned entity.
5. Direct Engagement (no tendering process)	<ul style="list-style-type: none"> a. Sole Supply – where alternatives do not practically exist (examples below – this is not exhaustive) <ul style="list-style-type: none"> - Memberships/subscriptions/conferences (e.g., professional associations, industry bodies, institutes) - Statement of licence, legislated requirements, third party ownership of assets or industry regulated standards - Where the compatibility of the goods or services matches an existing system, or equipment, or is a proprietary item/brand (warranty or maintenance) b. Impractical or disadvantageous (examples below, this is not an exhaustive list) <ul style="list-style-type: none"> - Continuity of expert services or intellectual property conflicts. - Specialised or confidential nature of goods or services unsuitable for tendering:

	<p><i>Barristers and expert witnesses</i> – These services are needed for legal proceedings. Generally, barristers do not respond to tenders. Council’s Chief Legal Counsel, City Legal, City Administration and Governance (CAG), reviews the Law Society website and makes a decision on which barrister to approach for the matter depending on their area of expertise. Expert witnesses are recommended by the barrister.</p> <p><i>Integrity Workplace Solutions Agencies (IWSA)</i> – External integrity workplace solution agencies are needed to deliver sensitive, high-level and complex investigations in respect to the conduct of Council employees in the areas of alleged corrupt conduct, reportable misconduct, reportable loss and ICT forensics. The engagement of external agencies, on occasion, is also required to ensure investigations can be undertaken that protect the integrity of Council and can be delivered in a timely and professional manner to the standards outlined in the Crime and Corruption Commission’s <i>Corruption in Focus</i> guide.</p> <ul style="list-style-type: none"> - contracts for the provision of ICT software and hardware (ICT products) can often continue to meet business requirements beyond the originally envisioned term. This exemption provides a mechanism to approve maintenance and support (which may include external hosting or subscription to existing solutions) for existing Council ICT products beyond the original term. Where possible, competitive quotes are to be obtained and VFM demonstrated. - Information and communication Technology: Solutions Tendered: re-sellers and software developers – allows Council to contract with a copyright holder where the solution is tendered by an authorised reseller. - Artwork, art installation, entertainment acts etc. <p>c. Second-hand goods - This exemption applies for purchases of second-hand goods which are inconsistent with the quotation or tender process.</p> <p>d. Purchased through auction – where goods are purchased through auction process.</p>
<p>6. Service relocation*</p>	<p>Where alternatives do not practically exist for Public Utilities providers – e.g., Energex assets, Urban Utilities, gas, Telstra assets. Power to exercise the exemption and execute the contract is subdelegated to CEO.</p>
<p>7. Genuine emergency</p>	<p>In genuine emergencies (such as recovery following floods, fire etc), the necessity to act fast outweighs the additional benefit that may be driven through competitive processes. A genuine emergency is determined by the Manager Procurement.</p>
<p>8. Procurement from social enterprises</p>	<p>Social procurement involves generating positive social benefits or outcomes. This exemption will apply to contracts meeting the public interest test which is to be applied using the following criteria. Submissions are to include:</p> <ul style="list-style-type: none"> a. the basis upon which the organisation is considered to be a social enterprise. b. how the contract will develop capacity or capability of the social enterprise or otherwise contribute to Council’s procurement objectives or Vision c. consideration given to commercial enterprises operating in the sector and whether they would be unduly prejudiced by the award of such a contract. d. consideration of other known social enterprises and whether it would be appropriate for those organisations to compete for the contract. e. how quality of goods or services is to be ensured. f. how reasonable value for money will be achieved by Council. <p>past performance of the supplier where a contract renewal or award of a similar contract is being considered</p>

FINANCE AND GOVERNANCE COMMITTEE
MEETING AGENDA

18 FEBRUARY
2025

Doc ID No: A10917934

ITEM: 3
SUBJECT: STRATEGIC CONTRACTING PROCEDURES
AUTHOR: MANAGER, PROCUREMENT
DATE: 8 NOVEMBER 2024

EXECUTIVE SUMMARY

The spending of Council funds for goods, services and work is regulated by the Local Government Act 2009 (LGA) and Local Government Regulation 2012 (LGR) under procedures described as the 'Default Contracting Procedures' (DCP) and the 'Strategic Contracting Procedures' (SCP). Council has used the DCP to their maximum capability and is no longer the most advantageous mechanism for a Council intent on a more dynamic and strategic approach to contracting.

This is a report outlining the costs and benefits of adopting the SCP and seeks Council endorsement to publish a notice regarding adoption of those procedures.

RECOMMENDATION/S

- A. **That the Strategic Contracting Procedures report be received and the contents noted.**
- B. **That Council publish a public notice, by newspaper advert and on the Council website, of: (a) the proposed resolution to apply *Chapter 6 Part 2 of the Local Government Regulation 2012* to Council's contracts, (b) the day and time of the meeting where the resolution is to be considered, being the Finance and Governance Committee, 22 April 2025 at 9.00 am.**

RELATED PARTIES

There are no declarations of conflicts of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The spending of Council funds for goods, services and work is regulated by the Local Government Act 2009 (LGA) and Local Government Regulation 2012 (LGR) under procedures described as the 'Default Contracting Procedures' (DCP) and the 'Strategic Contracting The current procurement and contracting framework used by Ipswich City Council is the Default Contracting Procedures (DCP). This framework provides a standardized method for procurement and contracting across all Councils in Queensland, regardless of their size,

complexity, strategy, or risk profile. The DCP primarily focuses on individual contracting processes and transactions.

Ipswich City Council has maximised the potential of the DCP, and it is no longer the most effective mechanism for a Council seeking a more dynamic and strategic approach to contracting. This report recommends transitioning from the DCP to the Strategic Contracting Procedures (SCP) to enhance internal efficiencies, achieve external savings, and ensure long-term sustainability, all at no additional cost to the Council.

Benchmarking:

Adopting a strategic approach to procurement is becoming more popular across Queensland Councils. Redlands, Logan, Sunshine Coast Council and Gold Coast City Councils adopted SCP between 2019-2023, whilst the City of Moreton Bay and Townsville City Council resolved to adopt a SCP in 2024.

Furthermore, the key elements of the SCP were reviewed in 2017 by the Queensland Government Inquiry into Local Government Procurement. The Inquiry acknowledged the SCP as a flexible framework for tendering and contracting for the supply of goods and services and also for the disposal of assets, whilst managing risks and probity.

Procurement SCP Benefits and Efficiencies:

Council allocates around \$300 million annually for procuring goods and services. This budget covers a wide range of activities, including road construction and maintenance, rubbish collection, mowing and the provision and maintenance of libraries, cultural centres, community parks, conservation areas, and sports facilities.

A strategic approach to procurement across such a significant spend, allows contracts to be formed through a framework developed to deliver value for the community and will provide significant opportunities to obtain better contracting outcomes. The resulting benefits include:

- Reduction in contracting expenditure by taking a strategic approach to sourcing activities,
- Improved delivery timeframes, without sacrificing the benefits of competition,
- Improved local engagement opportunity, social benefit suppliers and indigenous suppliers,
- Improved management of existing contracts delivering ongoing value to the community,
- Reduction in administration activities,
- Greater transparency through the making and adopting of an annual contracting plan.

There are no foreseeable additional costs to taking a strategic approach. It is anticipated that time saved on a more efficient, less administrative strategic approach will allow procurement to focus on delivering value to the organisation through a stronger focus on contract lifecycle management, supplier relationship management and procure to pay processes.

Procurement Policy and Governance:

The SCP governance framework will be supported by a Contract Manual, annual contracting plan and where applicable significant contract plans.

Legislative Requirements:

Council can choose to adopt the SCP provided its first provided public notification of its proposed resolution to adopt an SCP.

Regardless of the DCP or SCP framework adopted by Council, they must conduct the activities consistent with the Local Government principles and contracting principles under section 4 of and section 104 of the LGA in a manner consistent with:

- transparent and effective processes, and decision-making in the public interest;
- sustainable development and management of assets and infrastructure, and delivery of effective services;
- democratic representation, social inclusion and meaningful community engagement;
- good governance of, and by, local government;
- ethical and legal behaviour and fair dealing;
- value for money;
- open and effective competition;
- the development of competitive local business and industry;
- environmental protection

Compliance to this will continue to occur, with no changes.

Transition to SCP would occur over four phases:

Phase 1:

- Continue to comply with any requirements of the LGA,
- Consider the costs and benefits of complying with the SCP,
- Council resolution on the 27th February 2025 to note the 'Strategic Contract Procedures' paper and publish a public notice of the proposed resolution to adopt the SCP.

Phase 2:

- Public Notice regarding the proposed SCP resolution to occur at the Council General Meeting on 27 February 2025.

Phase 3:

- Resolution on the 30th April 2025 to implement the SCP as part of the 2025-2026 Budget from 1 July 2025.
- Make and adopt a Contracting Plan,

- Make and adopt Significant Contracting Plans,
- Make and adopt a Contract Manual.

Phase 4: Transition to SCP from the 1st July 2025.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

POLICY IMPLICATIONS

The procurement policy and associated documents will be updated, published, and communicated in accordance upon implementation of SCP.

RISK MANAGEMENT IMPLICATIONS

The SCP is an approach that identifies potential opportunities, while managing adverse risks as per section 217(2) of the LGR.

FINANCIAL/RESOURCE IMPLICATIONS

There are no foreseeable additional costs to taking a strategic approach.

COMMUNITY AND OTHER CONSULTATION

On the 28th of January ICC's ELT endorsed the decision to move to SCP.

Further to this consultation with the Procurement Branch has been completed along with some consultation with various branches within ICC.

The implementation plan will include communication to suppliers along with a supplier engagement session in financial year 2026.

CONCLUSION

Due to the maturity, scale and nature of Ipswich City Councils operations, the prescriptive nature of DCP is no longer the most advantageous mechanism for a Council intent on a more dynamic and strategic approach to contracting. Moving to SCP is in the best interest of Council, the community and suppliers.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	ELT to endorse Ipswich City Council to move from Default Contract Procedures to Strategic Contract Procedures as described in the Local Government Regulations 2012.
(b) What human rights are affected?	
(c) How are the human rights limited?	Not Applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not Applicable
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Move to Strategic Contracting
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Tanya Houwen
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Matt Smith
ACTING CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A11281464

ITEM: 3
SUBJECT: PROCUREMENT - CIVIC CENTRE TICKETING SOFTWARE
AUTHOR: ICT CATEGORY MANAGER
DATE: 5 MARCH 2025

EXECUTIVE SUMMARY

This is a report concerning the recommendation to approve the continuation of Contract 15-16-247 for the provision of a Ticketing Software solution with Vivaticket Pty Ltd (Vivaticket) until 6 June 2026, with one (1) x twelve (12) month optional extension, at an estimated cost of \$110,000 (ex GST), without inviting quotes.

Section 235(b) of the *Local Government Regulation 2012* allows a local government to enter into a large sized contractual arrangement, if the local government resolves that the services provided are of a specialised nature and it would be disadvantageous or impractical to invite quotes or tenders.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite quotes or tenders for the provision of the Vivaticket Ticketing Software.
- B. That Council continue the contractual arrangement (Council file reference number 15-16-247) with Vivaticket Pty Ltd, at an approximate purchase price of \$110,000 excluding GST for the extended term, being a one (1) year period, with one (1) additional option to extend of one (1) year at the discretion of Council (as purchaser).
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

RELATED PARTIES

Ipswich City Council

Vivaticket Pty Ltd (ABN 90 078 992 266)

There are no conflicts of interest identified or declared in relation to the contents of this report.

IFUTURE THEME

Safe, Inclusive and Creative

PURPOSE OF REPORT/BACKGROUND

On 21 July 2016 Council entered into a contractual arrangement with Vivaticket for the provision of the ENTA Ticketing system. The ETNA ticketing system is the event ticket sales platform utilised by the Civic Centre and Studio 188, a platform which allows for seat selections, time slotted events and payment processing.

The contract was formed following a competitive request for quote process, where Vivaticket was selected by the evaluation panel as the most suitable ticketing software platform to meet Councils requirements.

The contract was for a total term of seven (7) years, comprising of an initial term of three (3) years and two (2) x two (2) year optional extensions, at a cost of \$260,000 (ex GST).

On 27 April 2023 Council resolved to continue the contractual arrangement with Vivaticket for an additional two (2) year period, at an added cost of \$100,000 (ex GST). This decision was made as the ticketing platform was being considered for a potential upgrade under the Community, Cultural and Economic Development Point of Sale (POS) Upgrade Project. However, during the project planning the ticketing solution was removed from the scope of the project. The ticketing solution is now due to be considered alongside Council's venue management system, with the intention of exploring options of an integrated ticketing and resource/facilities management system.

The continuation of the current contract for up to two (2) years will allow time to adequately prepare the requirements, source and implement an integrated solution.

The Community, Cultural and Economic Development wish to continue the relationship with Vivaticket Pty Ltd, by extending the current contract whilst waiting for the new platform to be implemented to ensure an ongoing service is provided throughout that time.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012
Local Government Act 2009

POLICY IMPLICATIONS

This report and the recommendation continued within is consistent with the Procurement Policy and Procedure.

RISK MANAGEMENT IMPLICATIONS

The risk of not approving this recommendation is the Civic Centre will urgently be required to procure an interim ticketing platform whilst an integrated ticketing and resource/facilities management system is sourced. This will cause disruption and confusion to both civic centre staff and the public, with the possibility of having 3 different ticketing systems over a 2 year period.

FINANCIAL/RESOURCE IMPLICATIONS

The total cost of the contract up to the current expiry date is estimated to be \$350,000 (ex GST). Approval of this recommendation will increase the contract spend by an estimated \$110,000 (ex GST), this figure is estimated based on recent years spend and allows for CPI adjustment.

This cost is budgeted in the Civic Centre operational budget.

COMMUNITY AND OTHER CONSULTATION

There has been no community consultation in the preparation of this report.

Consultation has taken place with both CCED and ICT branches regarding the timing of the upcoming integrated ticketing and resource/facilities management project.

CONCLUSION

In order to retain this ticketing software platform, it is recommended Council resolve to extend the current contract with Vivaticket Pty Ltd for a further one (1) year term, plus one (1) x one (1) year extension option for cover until June 2027, as it would be disadvantageous and impractical to invite quotes or tenders until the integrated option is considered.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The recommendation is to continue to the current contractual arrangement with Vivaticket Pty Ltd
(b) What human rights are affected?	No Human rights are affected by this decision. This is because the contract is between corporate entities and the Human Rights Act does not apply to corporate entities.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights?	Not applicable

Is the limitation fair and reasonable?	
(e) Conclusion	The decision is consistent with human rights.

Shyanne Ward
ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Tanya Houwen
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Kayne Hunnam
VENUES AND PERFORMING ARTS MANAGER

I concur with the recommendations contained in this report.

Don Stewart
MANAGER, COMMUNITY AND CULTURAL SERVICES

I concur with the recommendations contained in this report.

Matt Smith
GENERAL MANAGER (CORPORATE SERVICES)

I concur with the recommendations contained in this report.

Ben Pole
GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

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Doc ID No: A11443372

ITEM: 4
SUBJECT: PROCUREMENT - AMAZON WEB CLOUD COMPUTING SERVICES
AUTHOR: ICT CATEGORY MANAGER
DATE: 4 APRIL 2025

EXECUTIVE SUMMARY

This is a report concerning the procurement and recommendation to negotiate and enter into a contractual arrangement under the Commonwealth Government Digital Transformation Agency's (DTA) whole-of-government arrangement made with Amazon Web Services Australia Pty Ltd (WofGA 3.0), for the provision of the Amazon Web Cloud Computing Services requirements for Council.

RECOMMENDATION

- A. That pursuant to Section 235(f) of the *Local Government Regulation 2012* (Regulation), Council utilise government agency contractual arrangement AWS 3.0 Agreement by the Commonwealth of Australia as represented by the Digital Transformation Agency for the provision of Amazon Web Service Offerings (Council file reference number 250207-000239), with the supplier listed as Tenderer A (Supplier) in Confidential Attachment 1.
- B. That under the government agency contractual arrangement, Council's approximate spend will be \$9,500,000 excluding GST over the entire term, the end date of the initial term being 3 years after the commencement, with current options for extension at the discretion of the Commonwealth of Australia as represented by the Digital Transformation Agency of an additional one (1) x three (3) year term.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.

RELATED PARTIES

The related party, being Tenderer A, is detailed in Confidential Attachment 1.

There were no conflicts of interest declared during the tender process.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

In 2021, Council transitioned to AWS Native for the provision of a hosted environment for Councils majority enterprise systems and big data storage. AWS Cloud Computing offered Council improved service levels, optimised Councils ICT infrastructure and allowed Council to access to cloud technology with high levels of security and availability. Engaging with AWS also assisted Councils internal recruitment as there are more ICT professionals in the labour market with AWS Cloud experience than experience in other cloud applications, which is important in a significantly tight ICT labour market.

Tender 250207-000239 has been undertaken in accordance with the *Local Government Regulation 2012*. The tender was released to market with the intent of engaging AWS direct or an AWS Partner under the Commonwealth Government Digital Transformation Agency's (DTA) whole-of-government arrangement Agreement made with Amazon Web Services Australia Pty Ltd (WofGA 3.0), for the provision of Amazon Web Cloud Computing Services requirements for Council.

The DTA WofGA 3.0 was strategically assessed by Council's ICT and Procurement branches as offering the most commercially advantageous mechanism of procuring AWS Services for Council. Details of which are considered in Confidential Attachment 1.

Whilst AWS prices and discounts are the same under the DTA WofGA 3.0, regardless of whether contracting with AWS direct or with an AWS Partner, Tenderer A has been recommended as the preferred Supplier as they have offered to provide substantial value-add services to Council. The details of which are Commercial-in-Confidence and outlined in Part 4 of Confidential Attachment 1.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

POLICY IMPLICATIONS

This report and its recommendation are consistent with Council's Procurement Procedure.

RISK MANAGEMENT IMPLICATIONS

The risk management implications have been considered in Confidential Attachment 1.

FINANCIAL/RESOURCE IMPLICATIONS

The financial / resource implications have been considered in Confidential Attachment 1.

COMMUNITY AND OTHER CONSULTATION

There was no community consultation undertaken during the preparation of this report or the procurement process.

CONCLUSION

It is recommended Council enter the relevant contractual documents as required by the Commonwealth Government Digital Transformation Agency’s (DTA) whole-of-government arrangement Agreement for the provision of Amazon Web Cloud Computing Services, with Tenderer A for an initial term of three (3) years, with one (1) x three (3) year extension period.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The decision is to award Tender No. 250207-000239 for the provision of Amazon Web Cloud Computing Services to Tenderer A (Supplier) and enter into a contractual arrangement with the Supplier under the DTA WofGA 3.0.
(b) What human rights are affected?	There are no human rights impacted by this decision. This is because the tenderers are all companies (only individuals have human rights). Further, the subject matter of the contract will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Recommendation to Award
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Shyanne Ward
ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Tanya Houwen
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Fiona Bristow
ACTING CHIEF INFORMATION OFFICER

I concur with the recommendations contained in this report.

Talia Love-Linay
MANAGER, PEOPLE AND CULTURE

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Doc ID No: A11438315

ITEM: 5

SUBJECT: PROCUREMENT - TENDER VP445749 - PURGA SCHOOL ROAD BRIDGE REPLACEMENT WORKS

AUTHOR: CATEGORY SPECIALIST

DATE: 4 APRIL 2025

EXECUTIVE SUMMARY

This is a report concerning the approval for the award of tender VP445749 Bridge Replacement Works Purga School Road, Purga.

RECOMMENDATION

- A. That Council note that Tender VP445749 was conducted pursuant to Section 228 of the *Local Government Regulation 2012*.**
- B. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to award Tender VP445749 to one of the shortlisted Suppliers as detailed in Confidential Attachment 1, under the contract terms outlined in that same attachment.**

RELATED PARTIES

There were no declaration of conflict of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Ipswich City Council has identified the need to upgrade a section of Purga School Road (SP01) as part of a bridge upgrade project on Purga School Road. Council wishes to upgrade the missing link pavement, allowance for the continuation of a two-lane road for the full length of the project scope and upgrade the cross-drainage culvert. It is noted that the road rehabilitation is divided into two sections, eastern and western, which is separated by the Purga School Road Bridge.

The purpose is to seek approval of the recommendation listed in this report. Council released tender VP445749 Bridge Replacement Works Purga School Road, Purga as an open tender via VendorPanel on 04 February 2025 with a closing date of 14 March 2025. On closing of the tender, eleven (11) conforming submissions were received.

Following the evaluation process, two suppliers were identified as qualified and capable of delivering the project in line with Council's requirements. Both have submitted responses that contain departures requiring additional internal review. However, given the time constraints associated with the grant, it is crucial that the project endorsement moves forward to Council to secure funding and ensure timely delivery.

The scope of the works included, but is not limited, to the following:

- Site clearing operations;
- Installation of appropriate erosion and sediment control measures;
- Establishment of approved traffic/pedestrian management arrangement and maintenance of the measures during the construction period;
- Construction of bulk earthworks for new bridge approaches, access track, temporary levelling pads, piling pads, and re-profiling of creek bank edges;
- Stabilisation of the excavated face for the access side-track;
- Demolition of existing timber bridge and abutments, including removal from site and disposal to an approved dumping site;
- Installation of new piles in accordance with the design;
- Construction of reinforced concrete bridge abutments, piers, and headstock;
- Construction of reinforced concrete retaining walls to bridge abutments;
- Supply and place bridge deck units including deck wearing surface;
- Roadworks including wearing surface to distribute sections of the existing road;
- Construction and fabrication of approved guardrails to bridge approaches;
- Construction of concrete kerb and construction and fabrication of bridge barriers to the proposed bridge super-structure;
- Construction of creek bank stabilisation scour protection;
- Construction of concrete access ramps to bridge abutments;
- Construction of rural driveway access driveways;
- Remedial works and re-vegetation to disturbed areas within the road reserve;
- Remediation of existing fences and all disturbed areas; and
- Provision of as constructed drawings and certification.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

POLICY IMPLICATIONS

The matter of this report is consistent with the Procurement Policy. No other policies have been identified that would be impacted.

RISK MANAGEMENT IMPLICATIONS

The risk to Council if the recommendation within this report is not approved is that Council could miss out on the Australian Government 'Safer Local Roads and Infrastructure Program' funding by missing the allocated timeframes established within that funding.

FINANCIAL/RESOURCE IMPLICATIONS

To complete both projects simultaneously, AIS will allocate the Bridge and Culvert Rehabilitation budget from the 2025-2026 financial year and advance the Sealed Road Rehabilitation budget from the 2026-2027 and 2027-2028 budgets. This project has successfully secured funding from the Australian Government's 'Safer Local Roads and Infrastructure Program' (SLRIP), providing up to \$5 million with a maximum funding contribution of 63%. To meet funding requirements, construction must commence by 31 July 2025 and be completed by 31 July 2026.

COMMUNITY AND OTHER CONSULTATION

The following internal stakeholders were consulted and support the recommendation:

- Manager, Procurement
- General Manager, Asset and Infrastructure Services
- Manager, Capital Delivery Program
- Construction Manager, Capital Delivery Program
- Principal Officer, Capital Delivery Branch
- Project Manager, Capital Delivery Branch

CONCLUSION

It was determined by the evaluation panel the shortlisted suppliers possess the capabilities and capacity to meet Council's requirements to be awarded the contract for Bridge Replacement Works Purga School Road, Purga.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation that Council Delegate to the CEO to enter into contract for the supply of VP445749.
(b) What human rights are affected?	Not Applicable
(c) How are the human rights limited?	Not Applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not Applicable
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Purga Bridge Replacement Works Confidential Attachment
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Tara Hamilton-Smith
CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

Wayne Bichel
BUILDING CONSTRUCTION AND MAINTENANCE CATEGORY MANAGER

I concur with the recommendations contained in this report.

Tanya Houwen
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Graeme Martin
MANAGER, CAPITAL PROGRAM DELIVERY

I concur with the recommendations contained in this report.

Pedro Baraza
CONSTRUCTION MANAGER

I concur with the recommendations contained in this report.

Seren McKenzie

GENERAL MANAGER (ASSET AND INFRASTRUCTURE SERVICES)

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Doc ID No: A11397053

ITEM: 6

SUBJECT: PROCUREMENT - 5577 ADELONG AVENUE, THAGOONA - PAVEMENT REHABILITATION

AUTHOR: CATEGORY SPECIALIST

DATE: 27 MARCH 2025

EXECUTIVE SUMMARY

This is a report concerning the recommendation to award Tender 5577 Adelong Avenue, Thagoona – Pavement Rehabilitation with the nominated supplier, as per confidential Attachment 1, to undertake the pavement rehabilitation works on Adelong Avenue, Thagoona.

After an open market request for tender process, the evaluation panel has recommended one supplier for the undertaking of the pavement rehabilitation works as set out in Recommendation B below. The recommendation has been determined by the evaluation panel to offer Council the best value for money.

If Council is satisfied with the nominated supplier, the name of the supplier will be included in the Council’s resolution at Recommendation B.

RECOMMENDATION

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 5577 Adelong Avenue, Thagoona – Pavement Rehabilitation.**
- B. That Council enter into a contractual arrangement with the Supplier identified in confidential Attachment 1, for the lump sum amount of two million, eight hundred and eighteen thousand, three hundred and ninety-five dollars and forty-four cents (\$2,818,395.44) excluding GST and the contingency amount as listed in confidential Attachment 1.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**
- D. That owing to the confidential nature of the recommendations, that once adopted by Council, the recommendations be made public.**

RELATED PARTIES

There was no declaration of conflict of interest.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

The purpose is to seek approval of the recommendation listed in this report. Council released RFT 5577 Adelong Avenue, Thagoona – Pavement Rehabilitation to the open market via VendorPanel (VP447738) on Thursday 13 February 2025, with a closing date of Monday 17 March 2025. On closing of the request, eight (8) conforming tenders were received.

Adelong Avenue in the suburb of Thagoona is a Rural Collector Road that runs from Thagoona-Haigslea Road to Cummins Road. Adelong Avenue primarily provides access to residential properties. The existing wearing course is a mixture of both seal and asphalt. However, the majority of the pavement area is covered with a two-coat seal. Due to the narrow carriageway width Adelong Avenue functions as a single lane road.

The main objective of this project is to rehabilitate the pavement to achieve a 20-year service life. The works will include the rehabilitation/reconstruction of approx. 12,132m² of pavement utilising foam-bitumen stabilisation to improve the longevity of the pavement base. Works will also include improvements to the roadside table drains and driveway crossovers located between Thagoona-Haigslea Road to Cummins Road. No kerb and channel or pipework is included in this project.

The scope of works includes (but not limited):

- Replace crossover of driveways within project;
- Minor Earthworks;
- Pavement Works;
- Resurfacing;
- Roof water Pipes affected by works;
- Topsoil and turf all disturbed areas;
- Traffic Management for vehicles and pedestrians;
- Relocation/ lowering of identified utility services.

The aim was for Council to seek tenders from capable suppliers to undertake the pavement rehabilitation works on Adelong Avenue, Thagoona.

It was determined by the evaluation scoring panel the supplier listed in Recommendation B of the attached confidential report possesses the capabilities and capacity to meet Council's requirements for the project. The supplier provided good examples of their previous works demonstrating a high level of experience with this type of work. They also demonstrated they have a good understanding of the requirements of the specification. The evaluation scoring members are confident they have the necessary expertise to meet the requirements of the contract, best value for money and recommends them for the award of the contract.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

POLICY IMPLICATIONS

The matter of this report is consistent with the Procurement Policy. No other policies have been identified that would be impacted.

RISK MANAGEMENT IMPLICATIONS

The risk to Council if the recommendation within this report is not approved is that Council's ability to complete the project would be compromised and further investment would be required to retender for services not currently within Council's delivery capability.

This project is part of the 2024-2025 Capital program and a key project for Council. Council has approached the market through an open tender process in accordance with the local government regulations and is selecting an experienced and well-credentialed supplier to deliver this project to the community.

FINANCIAL/RESOURCE IMPLICATIONS

The cost estimate and spend analysis is outlined in Attachment 1.

COMMUNITY AND OTHER CONSULTATION

The Asset and Infrastructure Services Department as the relevant contract owner have been consulted and agree with the proposal in this report and have endorsed Attachment 1.

CONCLUSION

It was determined by the evaluation panel the recommended supplier, as per Attachment 1, possesses the capability and capacity to meet Council's requirement for the pavement rehabilitation works on Adelong Avenue, Thagoona.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The report recommends Council to enter into a contract with the supplier listed in Attachment 1 for the pavement rehabilitation works on Adelong Avenue, Thagoona.
(b) What human rights are affected?	No Human rights are affected by this decision. This is because the tenders are all companies. Further, the subject matter of the contract will not impact on the human rights of any third parties.

(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL 5577 Recommendation to Award
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Gavin Wright
CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

Wayne Bichel
BUILDING CONSTRUCTION AND MAINTENANCE CATEGORY MANAGER

I concur with the recommendations contained in this report.

Tanya Houwen
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Graeme Martin
MANAGER, CAPITAL PROGRAM DELIVERY

I concur with the recommendations contained in this report.

Seren McKenzie
GENERAL MANAGER (ASSET AND INFRASTRUCTURE SERVICES)

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Doc ID No: A11418722

ITEM: 7

SUBJECT: PROCUREMENT - CONTRACT EXTENSION 13482 GROUNDS MAINTENANCE AND ASSOCIATED SERVICES

AUTHOR: GOODS AND SERVICES CATEGORY MANAGER

DATE: 1 APRIL 2025

EXECUTIVE SUMMARY

This is a report concerning the extension of Contracts 13482-1, 13482-2, 13482-4 and 13482-5 Grounds Maintenance and Associated Services. The available contract extension was previously resolved in October 2024 to shorten to a six (6) month extension rather than the full available twelve (12) month term.

The contracts relating to this extension include:

- 13482-1 SKYLINE LANDSCAPE SERVICES (QLD) PTY LTD
- 13482-2 AUSTSPRAY ENVIRONMENTAL WEED CONTROL PTY LTD
- 13482-4 SAVCO VEGETATION SERVICES PTY LTD
- 13482-5 RIVERCITY GARDEN & LAWN PTY LTD

Approval is sought to vary the contracts of all four (4) 13482 Grounds Maintenance and Associated Services suppliers for the final six (6) months to allow additional time to finalise the specification requirements and then commence the contract renewal process including re-tendering, evaluation, and contract award.

RECOMMENDATION

- A. That the contractual arrangement Council contract (13482-1) with SKYLINE LANDSCAPE SERVICES (QLD) PTY LTD; (13482-2) with AUSTSPRAY ENVIRONMENTAL WEED CONTROL PTY LTD; (13482-4) with SAVCO VEGETATION SERVICES PTY LTD and (13482-5) with RIVERCITY GARDEN & LAWN PTY LTD (Suppliers) for Grounds maintenance and Associated Services be varied as follows:**
- (i) **Add a final extension of all contracts for six (6) months (period from 25 July 2025 to 24 January 2026),**
- B. That Council enter into deed of variation with the Suppliers to appropriately amend the existing contractual arrangement.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual**

action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

RELATED PARTIES

The contracts relating to this extension include:

- 13482-1 SKYLINE LANDSCAPE SERVICES (QLD) PTY LTD
- 13482-2 AUSTSPRAY ENVIRONMENTAL WEED CONTROL PTY LTD
- 13482-4 SAVCO VEGETATION SERVICES PTY LTD
- 13482-5 RIVERCITY GARDEN & LAWN PTY LTD

There are no discernible conflicts of interest, and none have been declared.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

Council had previously approved the extension of the available twelve-month extension option to a shortened six-month extension with the aim to re-tender and award new contracts outside of peak season within the grounds maintenance sector.

Due to unforeseen circumstances, Council will not be in a position to have a new tender out to market and awarded prior to the forthcoming six-month term expiration date of 24 July 2025.

Council will use this last extension to finalise the scope and specification refinement, and approach the market, and award new contracts, with the goal of improving overall contract effectiveness for both the Council and Suppliers.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

POLICY IMPLICATIONS

There are no policy issues related to these matters.

RISK MANAGEMENT IMPLICATIONS

Not approving the recommendation would mean Council would be without contracted suppliers for the provision of grounds maintenance and associated services until a new

tender could be let and awarded, and thus not comply with legislative requirements around procurement thresholds.

FINANCIAL/RESOURCE IMPLICATIONS

Funding is available from within the existing budget area.

COMMUNITY AND OTHER CONSULTATION

Representatives from the Asset and Infrastructure Services Department and Environment and Sustainability Department have been consulted in concerning this recommendation.

CONCLUSION

The additional time afforded by the further extension of the existing arrangement will provide additional time to ensure the future specification will best address Council’s future needs in the next iteration of Grounds Maintenance and associated services.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The Recommendation states that Council exercise its final extension of contract 13482 Grounds Maintenance and Associated Services for six months.
(b) What human rights are affected?	No Human Rights are affected by this decision. This is because all contractors are companies.
(c) How are the human rights limited?	Not Applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not Applicable
(e) Conclusion	The decision is consistent with human rights.

Tim Steinhardt

GOODS AND SERVICES CATEGORY MANAGER

I concur with the recommendations contained in this report.

Tanya Houwen

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Sonia Gollschewski
MANAGER WORKS AND FIELD SERVICES

I concur with the recommendations contained in this report.

Seren McKenzie
GENERAL MANAGER (ASSET AND INFRASTRUCTURE SERVICES)

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Doc ID No: A11309690

ITEM: 8

SUBJECT: AMENDMENT OF LEASE BETWEEN IPSWICH CITY COUNCIL (LESSOR) AND SWIFTS LEAGUES CLUB LTD (LESSEE) AND ENTRY INTO ASSOCIATED DOCUMENTATION

AUTHOR: SENIOR SOLICITOR

DATE: 14 MARCH 2025

EXECUTIVE SUMMARY

This is a report concerning an amendment to the lease that is proposed to be entered into between Ipswich City Council ('**Council**') as Lessor and Swifts Leagues Club Limited ('**Swifts**') as Lessee for part of 95a Brisbane Road, Booval, together with associated documentation for the amendment.

RECOMMENDATION

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(c)(iii) of the Regulation applies to the disposal of interest in part of the land at 95a Brisbane Road, Booval more particularly described as part of Lot 169 on Registered Plan 24111, for the purpose of a Sports and Recreation Club, because it is for renewal of a lease to the existing lessee.
- B. That Council vary the lease (Council file reference number L-6232) with Swifts Leagues Club Limited (Lessee) by entering into the Form 13 Amendment contained in Attachment 1 to this report, with options for extension of an additional three (3) x ten (10) year terms.
- C. That Council enter into the associated documentation contained in Confidential Attachment 2 to this report.
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision.

RELATED PARTIES

Swifts Leagues Club Limited.

There was no declaration of conflicts of interest.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

On 8 December 2022, on the presentation of a report regarding a proposal put forward by Swifts Leagues Club Limited to acquire the part of the land at 95a Brisbane Road, Booval that they lease from Council, Council resolved not to sell the land at 95a Brisbane Road, Booval more particularly described as part of Lot 169 on Plan RP24111. Council further resolved that Swifts Leagues Club Limited (as the existing lessee) be advised that Council was prepared to negotiate revised terms of the existing lease or to enter into a new lease with Swifts Leagues Club Limited on terms and conditions and for such period as may be agreed to by the parties. Negotiations between Council and Swifts Leagues Club Limited have been continuing since that time.

The outcome of those negotiations has been a proposed amendment to the existing lease, which would grant Swifts three (3) x ten (10) year options for extension of the term of the lease. Currently, the term of the lease to Swifts runs until 2031, with one (1) x ten (10) year option to renew. The amendment would also grant Swifts Leagues Club Limited a non-exclusive licence over additional area of the land (over which part of a carpark is constructed).

As outlined in the report presented in December 2022, the building constructed on the part of the land at 95a Brisbane Road, Booval that Swifts lease is nearing the end of its useful life. At the time of the report, Council obtained an estimate from a quantity surveyor of the cost required to repair and reinstate the building, together with an estimate of maintenance costs over a 20 year period (being the length of time that the lease term could continue if the remaining 10 year option period was exercised in 2031). On 7 March 2025, Council obtained an updated estimate from the quantity surveyor of the cost required to repair and reinstate the building. Council and Swifts intend to enter into an associated agreement in conjunction with the lease amendment that will deal with the works that are required to be undertaken to repair and reinstate the building, any additional works that Swifts would like to undertake to the building and how those works will be undertaken and funded.

As the owner of the building, Council is responsible for structural repairs and maintenance, so would have an obligation to undertake repairs and reinstatement works for the building regardless of whether it was used by Council or leased or licensed out to Swifts or another party. Council is not able to bring the lease with Swifts to an end unless Swifts are in breach of the lease, and do not remedy that breach within a reasonable time after receiving written notice of the breach from Council. Accordingly, unless Swifts are in breach of the lease, Swifts are entitled to the benefit of the lease for the remaining term (currently, until 2031, with a one (1) x ten (10) year extension option).

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012
Property Law Act 1974

Land Title Act 1994

POLICY IMPLICATIONS

The *Tenure Over Council Property* policy outlines Council's policy position with respect to leases over Council land. If Council intends to enter into a lease for a term over five (5) years in length, in conjunction with the resolution that is required under the *Local Government Regulation 2012* (Qld) with respect to disposals of interest in land, a resolution of Council is required to be obtained for the proposed length of term.

The *Tenure Over Council Property* policy ordinarily requires a business plan to be submitted in order to justify a term over 5 years in length. A formal business plan has not been submitted by Swifts; however, Swifts have had a number of discussions with Council officers about their plans for the facility.

RISK MANAGEMENT IMPLICATIONS

As outlined above, the building that Swifts lease is nearing the end of its useful life, and there is a moderate risk of asset failure if refurbishment and repairs are not undertaken to the facility. As the owner of the building, Council is responsible for undertaking structural repairs and refurbishment. The updated cost of rectification and cold shell works has been estimated by a quantity surveyor at \$2,581,000 (\$2.581 million). This estimate does not include the costs estimated for ongoing maintenance and repair that were included in the initial estimate.

The existing lease terms (which will continue to apply to the lease aside from the amendments outlined in the Form 13 Amendment) provides a rental return to Council, noting rent received for the facility does not offset the ongoing refurbishment and maintenance costs.

FINANCIAL/RESOURCE IMPLICATIONS

If the Recommendations of this Report are resolved, Council will be funding repair and reinstatement work for the building on the part of the land that Swifts lease. This will require capital cost outlays for the refurbishment of the facility. As the owner of the building, Council would be responsible for these costs in any event.

Any additional work that Swifts intends to undertake to the building would require Swifts to fund that work themselves.

COMMUNITY AND OTHER CONSULTATION

Community consultation was undertaken by an external consultant before the 8 December 2022 report was brought before Council. No further community consultation has been undertaken since that time.


CONCLUSION

Following the report to Council on 8 December 2022, Council and Swifts have negotiated an amendment to the existing lease and an associated agreement with respect to works to be undertaken at the premises for refurbishment and repair.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	<p>Recommendation A states that Council resolve that the renewal of a lease exception at section 236(1)(c)(iii) of the Regulation applies to this disposal.</p> <p>Recommendation B states that Council resolve to renew the lease with Swifts Leagues Club by entering into the Form 13 Amendment that has been prepared</p> <p>Recommendation C states that Council resolve to enter into the associated documentation contained in Confidential Attachment 2.</p> <p>Recommendation D states that Council resolve to delegate to the Chief Executive Officer the power to take contractual action pursuant to section 238 of the Regulation.</p>
(b) What human rights are affected?	No human rights are potentially affected by this decision. This is because the lessee is a corporation (only individuals have human rights).
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Form 13 Amendment - for execution ↓ 
	CONFIDENTIAL
2.	Draft Deed of Funding and Works - for execution

Nicola Harris
SENIOR SOLICITOR

I concur with the recommendations contained in this report.

Allison Ferres-MacDonald

ACTING MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Matt Smith

GENERAL MANAGER (CORPORATE SERVICES)

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QUEENSLAND TITLES REGISTRY
Land Title Act 1994, Land Act 1994 and Water Act 2000

AMENDMENT

FORM 13 Version 7
Page 1 of 9

	<i>Dealing Number</i>	<i>Duty Imprint</i>
	OFFICE USE ONLY	

Privacy Statement
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Print one sided only

1. Type/Dealing No of Instrument/Document being amended	Lodger (Name, address, email & phone number)	Lodger Code
Type of Instrument	Lease	
Dealing Number	708579898	

2. Lot on Plan Description	Title Reference
Lot 169 on RP 24111	11285053

3. Lessor
Ipswich City Council

4. Lessee
Swifts Leagues Club Ltd A.C.N. 010 165 045

5. Amendment of Lease Details (Both parts (a) AND (b) must be completed. Do not complete if amending covenants only.)

(a) Expiry date: 06/09/2031 AND/OR Event (if applicable):

(b) Option/s#: 3 x 10 years

insert *NIL* if no option or insert option period (e.g. 2 years or 2 x 3 years)

6. Request/Execution

The parties identified in items 3 and 4 agree that the instrument in item 1 is amended in accordance with:-
item 5 and attached schedule

* rule through or delete if not applicable

Witnessing officer must be aware of his/her obligations under section 162 of the Land Title Act 1994

.....signature
full name
qualification

Witnessing Officer

(Witnessing officer must be in accordance with Schedule 1 of the Land Title Act 1994 eg Legal Practitioner, JP, C Dec)

/ /
Execution Date

Delegated Officer for Ipswich City Council
Lessor's Signature

.....signature
full name
qualification

Witnessing Officer

(Witnessing officer must be in accordance with Schedule 1 of the Land Title Act 1994 eg Legal Practitioner, JP, C Dec)

/ /
Execution Date

.....director
director/secretary
 Swifts Leagues Club Ltd ACN 010 165 045
Lessee's Signature

QUEENSLAND TITLES REGISTRY
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SCHEDULE

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Title Reference 11285053

The Landlord and Tenant agree as follows:

BACKGROUND:

- A. The Landlord leases the Premises to the Tenant under the Lease.
- B. The Landlord and Tenant have agreed to vary the terms of the Lease by extending the Expiry Date and amending certain other terms and conditions as modified by this document.
- C. The Landlord and the Tenant have agreed to sign this document to evidence these variations.

AGREED TERMS:

1. DEFINITIONS AND INTERPRETATION

1.1 **Definitions:** In this document unless a contrary intention appears:

"**Landlord**" means Ipswich City Council and includes the Landlord's successors and assigns.

"**Lease**" means registered lease 708579898, as amended by registered amendment of lease 712057647.

"**Premises**" means the area leased under the Lease.

"**Tenant**" means Swifts Leagues Club Ltd ACN 010 165 045 and includes the Tenant's successors and assigns.

"**Variation Date**" means the date upon which this Form 13 Amendment is executed by the Landlord.

1.2 **Interpretation:** In this document, unless a contrary intention appears:

- (a) reference to a clause or schedule is to a clause or schedule in this document;
- (b) reference to the singular includes the plural and vice versa;
- (c) reference to any gender includes all other genders;
- (d) reference to a person includes a corporation and an association whether incorporated or not and vice versa;
- (e) where a word is not defined in this document but is defined in the Lease, it has the meaning set out in the Lease; and
- (f) headings are included for ease of reference only and do not affect the construction of this document.

2. LEASE:

2.1 **Varied Lease:** The Landlord and the Tenant agree that the term of the Lease of the Premises is extended to 5 September 2031.

2.2 **Variations:** From the Variation Date the Lease is varied as follows:

- (a) the expiry date in Item 6 of the Form 7 is deleted and replaced with 5 September 2031, and any other reference to the former expiry date is likewise varied;
- (b) Item 4 of the Items Schedule in the Lease is deleted and replaced with the following:

Item 4	Period of Option:	10 years commencing on 6 September 2031
		10 years commencing on 6 September 2041
		10 years commencing on 6 September 2051
- (c) A new clause 17 is inserted into the Lease as follows:

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Title Reference 11285053

17. Licensed Area Grant of Licence

- 17.1 *The Lessor grants to the Lessee for the duration of the Lease for no licence fee but subject to the terms and conditions and restrictions of this clause a licence to use the area marked on the plan attached to this Lease as "Attachment E" (the Licensed Area).*
- 17.2 *The Lessee acknowledges that so far as they are able to apply, the terms and conditions for this Lease will apply to the Lessee's use and occupation of the Licensed Area including without limitation the Lessee's obligations to repair and maintain under clause 5.2 of the Lease and to take out insurance under clause 8 of the Lease.*
- 17.3 *The licence granted in this clause is personal to the Lessee. The Lessee must not assign the benefit of this licence or grant any licence over or share the Licensed Area. However, the Lessee may assign or sublease the benefit of this Licence to a lawful assignee, sub-lessee or Tenant of this Lease.*
- 17.4 *This licence will terminate immediately upon the expiry or earlier termination of the Lease.*
- 17.5 *Nothing contained or implied in this clause 17 shall in any way create any tenancy or any rights in the nature of a tenancy or any rights to the exclusive occupation of the licensed area.*

- (d) The parties acknowledge and agree that prior to and during the current term of the Lease, the Tenant has held an unregistered licence in respect of the Licensed Area which is now being formally recorded by way of this Form 13 Amendment.
- (e) **Attachment A – 5 year Development Programme** of the Lease is deleted and has no further operation.
- (f) **Attachment B – Maintenance Standards** is deleted and replaced with the document shown as Attachment B below.
- (g) A new **Attachment E** is inserted into the Lease as set out below.
- (h) A new clause 12.5 is inserted into the Lease as follows:

12.5 Cross Default

- (a) *In this clause 12.5, "Funding Deed" means the "Deed of Funding and Works" between Council as "ICC" and the Lessee as "Swifts" dated on or about the date of the Form 13 Amendment documenting the insertion of this clause 12.5.*
- (b) *In the event of a default by Council under this Lease, then that default shall also constitute a default of the same nature under the Funding Deed, entitling the Lessee to exercise the same rights under the Funding Deed and otherwise at law or in equity as the Lessee would be entitled to under this Lease in respect of the default.*
- (c) *In the event of a default by Council under the Funding Deed, then that default shall also constitute a default of the same nature under this Lease, entitling the Lessee to exercise the same rights under this Lease and otherwise at law or in equity as the Lessee would be entitled to under the Funding Deed in respect of the default.*
- (d) *In the event of a default by the Lessee under this Lease, then that default shall also constitute a default of the same nature under the Funding Deed, entitling Council to exercise the same rights under the Funding Deed and otherwise at law or in equity as Council would be entitled to under this Lease in respect of the default.*
- (e) *In the event of a default by the Lessee under the Funding Deed, then that default shall also constitute a default of the same nature under this Lease, entitling Council to exercise the same rights under this Lease and otherwise at law or in equity as Council would be entitled to under the Funding Deed in respect of the default.*
- (f) *Notwithstanding clauses 12.5(b) to 12.5(e), a party shall not be entitled to rely upon its own default under this Lease to avoid any obligation it may have under the Funding Deed, nor to rely upon its own default under the Funding Deed to avoid any obligation it may have under this Lease.*

QUEENSLAND TITLES REGISTRY
Land Title Act 1994, Land Act 1994
and Water Act 2000

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**Attachment B
Maintenance Standards**

Maintenance Schedule for the Lease between Ipswich City Council and Swifts Leagues Club Ltd

Ipswich City Council of 1 Nicholas Street, Ipswich, Queensland ("Lessor")

Swifts Leagues Club Limited of 95a Brisbane Road, Booval, Queensland ("Lessee")

Asset Description	Task Description	Default Maintenance Responsibility	Frequency
Building and Structures			
Building Structures	General cleaning requirements for the lease area	Lessee	As required
Building Structures – External	General cleaning requirements for the building and structures	Lessee	As required
Building Structures	Inspection and audit	Lessor	As required but no less than 12 monthly
Building Structures	General repair breakage or damage – except in instances of wilful or intentional damage, misuse or neglect	Lessee	As required
Building Structures	Repair structural damage due to normal wear and tear	Lessor	As required
Building Structures	Asset end of life replacement	Lessor	As per Council requirements, replacement methodology, priority and funding availability
Building Structures	Register and maintain asbestos and hazardous material report	Lessor	In accordance with legislative requirements
Pest Control (termites)	Pest control services termite control	Lessee	As required
Pest Control (general)	General pest control services	Lessee	Quarterly
Pest Control (external area)	Pest control services	Lessee	12 Monthly
Pest Control (Food Preparation Area)	Pest control services	Lessee	In accordance with legislative requirements
Fire Services			
Fire safety installations and features	Inspect, service and maintain fire safety installations in accordance with <i>Fire and Rescue Service Act 1990</i> and the <i>Building Fire Safety Regulation 2008</i> requirements including but not limited to the Fire Board/Panel, Sprinklers and Smoke Alarms. Any unnecessary call outs as a result of the Lessee's business (such as damage to fire	Lessee	In accordance with legislative requirements

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	equipment, inappropriate use of the building, etc.) may be oncharged to the Lessee (if charged to the Lessor)		
Fire safety installations and features	Fire Safety installations and Features including but not limited to Emergency Exit, Fire Extinguishers, Fire Blankets, Fire Hose Reels and Evacuation Diagrams and Plans. Any unnecessary call outs as a result of the Lessee's business (such as missing extinguishers, damaged exit lights, etc.) may be oncharged to the Lessee (if charged to the Lessor)	Lessee	In accordance with legislative requirements
Wardens and Fire Evacuation Training	Emergency Control Organisation and General Evacuation First Response	Lessee	In accordance with legislative requirements
Electrical			
External Lighting	Clean and re-lamp light fittings	Lessee	As required
Internal Lighting	Clean and re-lamp light fittings	Lessee	As required
Electrical Switchboards	Thermal scan/repair of switchboards	Lessee	12 monthly
Power poles and cables	Maintenance of all poles carrying light and power cable	Lessee	2 Yearly
Electrical safety switch	Annual performance electrical leakage test	Lessee	12 Monthly
Appliance electrical safety testing	Appliance electrical safety testing for portable appliances by qualified electrician	Lessee	As required
Solar Panels – if applicable	Inspect, service, clean, maintain and upgrade solar panels and associated equipment.	Lessee	12 Monthly
General repairs and maintenance	General repairs and maintenance	Lessee	As required
Mechanical Services			
Circulating Fans	Repairs, maintenance and upgrade	Lessee	As required
Lift	Inspect, service and maintain existing lift	Lessee	In accordance with legislative requirements
Automatic Doors – if applicable	Service automatic door	Lessee	12 Monthly
Cold and Freezer Rooms	Inspect and service freezer and cold rooms plant and equipment	Lessee	12 Monthly
A/C Unit	Inspect and service A/C Unit	Lessee	12 Monthly

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Temperature Control Valves – if applicable	Inspect, service and clean thermostatic mixing and tempering valves	Lessee	12 Monthly
Temperature Control Valves – if applicable	Deep clean thermostatic mixing and tempering valves	Lessee	12 Monthly
Mechanical Assets – Council owned fixed assets	Asset end of life replacement	Lessor	As per Council requirements, replacement methodology, priority and funding availability
Windows and Doors			
Roller/Sliding doors – Internal – if applicable	Inspect and service doors	Lessee	As required
Roller/Sliding doors – External – if applicable	Inspect and service doors	Lessee	As required
Sliding windows – Internal – if applicable	Inspect and service window rollers	Lessee	As required
Sliding windows – external – if applicable	Inspect and service window rollers	Lessee	As required
Retractable Acoustic Petitions – if applicable	Inspect, service, clean and maintain petitions	Lessee	As required
Windows and Doors	Inspect, service hardware and repair windows and doors	Lessee	As required
Windows and Doors	Glass Breakage except in cases of wilful damage by third parties	Lessee	As required
Windows and Doors	Asset end of life replacement	Lessor	As per Council requirements, replacement methodology, priority and funding availability
Landscaping			
Trees and Shrubs – if applicable	Prune trees and shrubs, depending on growth conditions	Lessee	As required
Grassing and Turfing – if applicable	General Landscape Maintenance	Lessee	As required
Irrigation System Pumps – if applicable	Inspect/Service Pump	Lessee	12 Monthly
Irrigation System Pumps – if applicable	Replacement of Pumps	Lessee	As required
Irrigation System – if applicable	Inspection, repair and maintenance of irrigation for leaks (valves etc.)	Lessee	As required
Exterior Works			
Gate	Inspect and service gate and fittings	Lessee	2 Yearly
Fence	Inspect and service fences and fittings	Lessee	2 Yearly
Seats and Benches	Inspect, clean and ensure seat fitted securely. This applies to fixed seating only	Lessee	12 Monthly
Shade Structures (to the extent they remain in situ)	Cleaning, repairs and maintenance, except in cases of wilful damage by third parties	Lessee	As required

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Item 8 / Attachment 1.

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Concrete/Pavement	Pressure clean surface	Lessee	As required
Hardstand areas	Pressure clean surface	Lessee	As required
Roof	Inspect, clean, spot seal and repair roof	Lessee	5 Yearly
Gutter	Clean and inspect and spot seal gutter	Lessee	2 Yearly
Downpipes	Restore protective coatings	Lessee	10 Yearly
External taps	Service tap-ware washers, seats and O rings	Lessee	As required
Stormwater Drains	Inspect/Clean S/water Drains in pathways	Lessee	As required
Water Storage Tank	Inspect, service and clean first flush system	Lessee	2 Yearly
Business Signage	Repairs, maintenance and upgrades	Lessee	As required
External Wall	Clean surfaces	Lessee	As required
External Wall	External Wall painting	Lessee	10 Yearly
Hot Water System	Inspect, test and service pressure relief valve	Lessee	2 Yearly
Regulatory Signage	Inspect, service and maintain regulatory signage	Lessor and Lessee	In accordance with legislative requirements
Exterior Assets – Council owned fixed assets	Asset end of life replacement	Lessor	As per Council requirements, replacement methodology, priority and funding availability
Interior Finishes and Fittings			
Internal ceilings and walls	Restore painted surfaces ceilings and walls from general wear and tear	Lessee	5 Yearly
Drinking Fountains – if applicable	Inspect and service Zip Chillmaster	Lessee	12 Monthly
Tap Water Heater – if applicable	Inspect and service Zip Hydroboil	Lessee	12 Monthly
Grease Traps – if applicable	Pump out and maintain grease traps	Lessee	As required
Floor -Tile	Heavy duty scrub clean floor surfaces	Lessee	12 Monthly
Floor – Vinyl	Inspect, repair and buff floor surfaces	Lessee	As required
Floor – Carpet	Heavy duty deep pile special cleaning	Lessee	2 Yearly
Floor – Parquetry	Strip, seal and repair floor	Lessee	4 Yearly
Kitchen Exhaust System – if applicable	Inspect and service kitchen exhaust	Lessee	2 Yearly
Kitchen Exhaust System – if applicable	Heavy Duty Deep Clean kitchen exhaust	Lessee	2 Yearly
General Internal Repairs	General repairs except in cases of wilful damage, neglect or misuse	Lessee	As required
Furniture	Inspect, clean and repair furniture	Lessee	As required

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Interior Finishes and Fittings – Council owned fixed assets	Asset end of life replacement	Lessor	As per Council requirements, replacement methodology, priority and funding availability
Plumbing			
WC Toilet/cistern and Urinal	Inspect and service flushing mechanisms	Lessee	As required
Tap ware	Service Taps, re-washer, reseal, replace as necessary	Lessee	As required
Pipe-works	Service and maintain internal and external plumbing network	Lessee	As required
Pipe-works	Repair and Replace internal and external plumbing pipe-works	Lessee	As required
General repairs and maintenance	General repairs and maintenance	Lessee	As required
Temperature Control Valves – if applicable	Inspect, service and clean thermostatic mixing and tempering valves	Lessee	5 Yearly
Temperature Control Valves – if applicable	Deep clean thermostatic mixing & tempering valves	Lessee	5 Yearly
Security			
Security Systems – if applicable	Test and service Security Systems	Lessee	As required
Security Systems – if applicable	Monitoring, Maintenance and Upgrades	Lessee	As required
Security Systems – if applicable	Security Patrols	Lessee	As required
Security Systems	Access Cards, Keys, Locking Systems, etc.	Lessee	As required

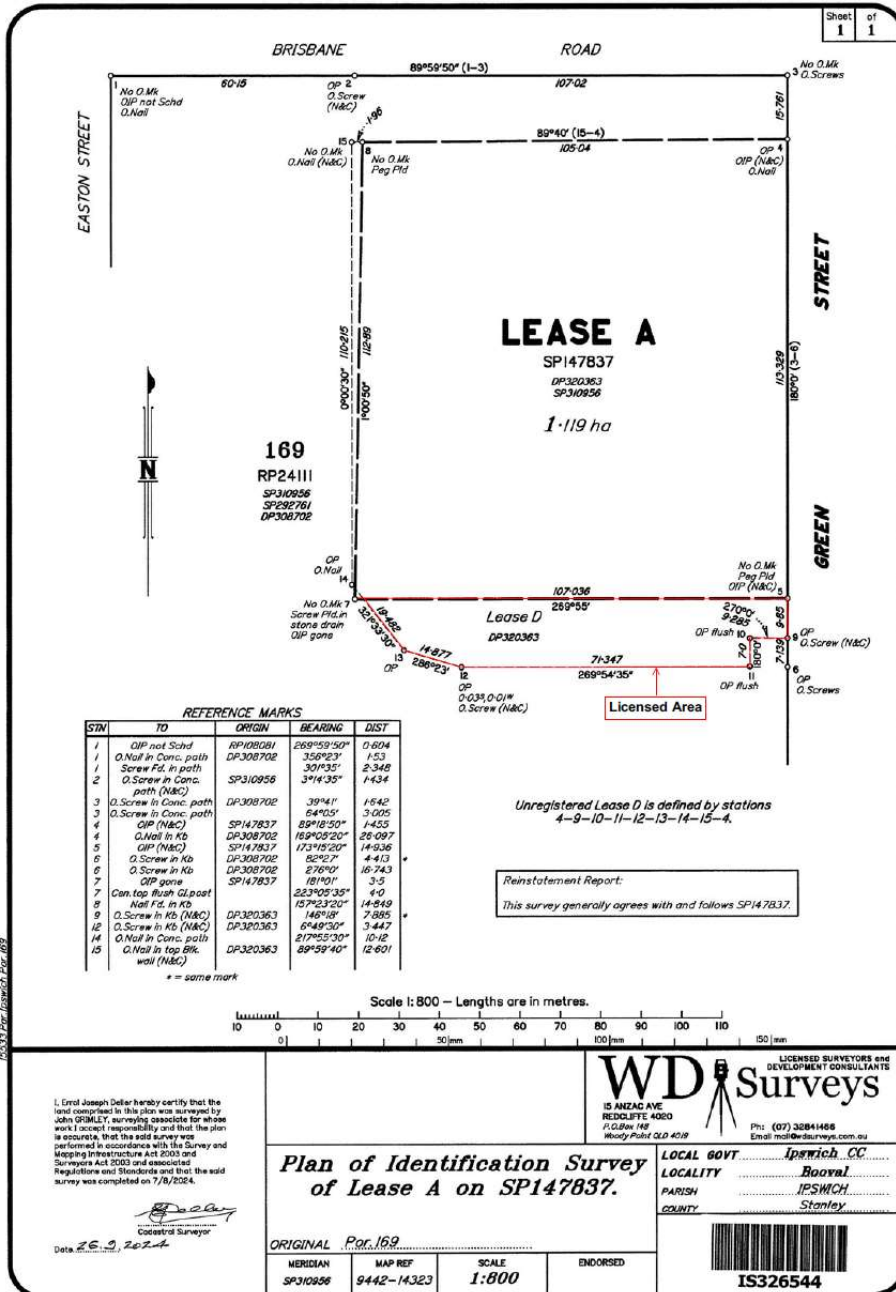
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Attachment E
The Licensed Area



Doc ID No: A11426932

ITEM: 9
SUBJECT: MONTHLY FINANCIAL PERFORMANCE REPORT - MARCH 2025
AUTHOR: FINANCIAL ACCOUNTING MANAGER
DATE: 2 APRIL 2025

EXECUTIVE SUMMARY

This is a report concerning Ipswich City Council's (**Council**) financial performance for the period ending 31 March 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION/S

That the report on Council's financial performance for the period ending 31 March 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

RELATED PARTIES

Not applicable

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

This report outlines the financial results for Council as at 31 March 2025. The financial results are reported against the amended budget which was approved by Council at the February meeting.

The total net result (including capital revenue) for Council as of 31 March 2025 is a surplus of \$146 million compared to the year to date (YTD) budget surplus of \$119.5 million.

Council's YTD operating surplus (excluding capital revenue) is \$571k compared to the budgeted YTD deficit of \$3.8 million. The explanations are outlined further in the report.

Overall, capital expenditure including the Nicholas Street Redevelopment YTD but excluding Asset donations, the Voluntary Home Buy Back and Disaster Recovery is \$23.6 million below budget YTD. Asset donations as of 31 March 2025 are \$29.4 million above the YTD budget.

Revenue

Operating revenue is \$4.6 million above the YTD budget which is mainly due to fees and charges for animal management, waste services and planning and development, and additional Urban Utilities tax revenue.

Rates revenue continues to be below budget (\$2.5 million) due to one-off valuation adjustments and lower growth than budgeted. This will continue to be monitored with a continuing trend in rates revenue and poses a potential risk should the trend be ongoing.

Expenses

Overall operating expenses are approximately \$248k above the YTD budget.

Employee expenses (including labour contracts) are over budget by \$3.2 million which is due in part to greater than budgeted labour contracts as well as less labour charging to capital projects than budgeted. There was also an increase in overtime this month due to the extra resourcing required to cover the ex-tropical cyclone Alfred weather event which had not been budgeted for.

Materials and services (excluding labour contracts) are under budget by \$7.7 million which is mainly due to the timing of expenditure. It is expected that a portion of this variance will reduce prior to the end of the financial year, however, there remains some risk that materials and services will remain under budget at year end. Fuel costs, fleet maintenance and waste disposal costs are lower than budget, and there have been delays in the delivery of condition assessments and environment and sustainability works.

Depreciation is over budget by \$2 million due to catch-up depreciation being recorded in March 2025. Depreciation will continue to be monitored during the financial year as capital works are undertaken and construction projects are capitalised.

Capital

The total YTD capital expenditure (including the Nicholas Street Redevelopment and excluding Asset donations, the Voluntary Home Buy Back and Disaster Recovery) is \$92.6 million compared to the YTD budget of \$116.2 million.

The Nicholas Street Precinct Redevelopment is tracking under budget by approximately \$7.9 million.

Asset and Infrastructure Services Infrastructure Program YTD capital expenditure (excluding Voluntary Home Buy Back and Disaster Recovery) is \$63.6 million compared to budget of \$72.5 million. This is under budget primarily due to delays in the asset rehabilitation program and delayed delivery of new trucks.

The current full year capital expenditure forecast, excluding voluntary home buy back and disaster recovery, is set to be \$32.6 million under budget.

Cash Balances

Council's cash and cash equivalents balance as at 31 March 2025 was \$148 million and in line with forecasts.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

POLICY IMPLICATIONS

Council's financial position is managed in accordance with the Financial Management Policy.

RISK MANAGEMENT IMPLICATIONS

The favourable operating result of a \$571k surplus against a budgeted deficit of \$3.8 million is mainly driven by higher operating revenues and lower materials and services expenditure. Whilst some underspends in materials and services will be resolved over the coming months, there is a risk this underspend may continue.

Rateable property growth is presently below forecast and impacts for the coming years will need to be considered as part of ongoing budget discussions.

In the lead up to the end of financial year, the Finance Branch are preparing to process accounting adjustments which will result in transfers from capex to opex, particularly in the ICT area. These adjustments will be noted in the report as they occur. These risks will continue to be monitored as the year progresses.

FINANCIAL/RESOURCE IMPLICATIONS

There are no specific financial implications as a result of this report.

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation. Analysis and explanations of the variances are undertaken in conjunction with the various departments.

CONCLUSION

Regular reporting and monitoring of Council's financial position will continue during the financial year as part of Council's regular governance and reporting process.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The Recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Monthly Financial Performance Report - March 2025
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Hollie Rigby-Saltmarsh
FINANCIAL ACCOUNTING MANAGER

I concur with the recommendations contained in this report.

Christina Binoya
ACTING CHIEF FINANCIAL OFFICER

I concur with the recommendations contained in this report.

Matt Smith
GENERAL MANAGER (CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”



Ipswich City Council

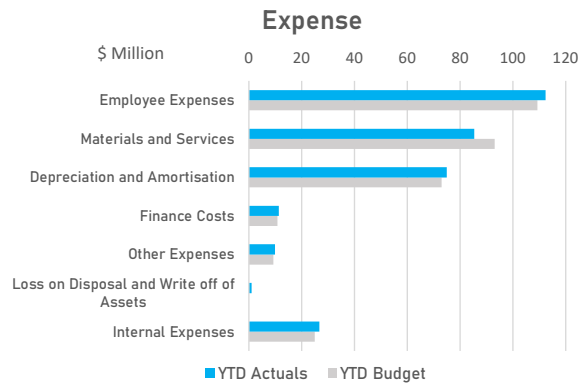
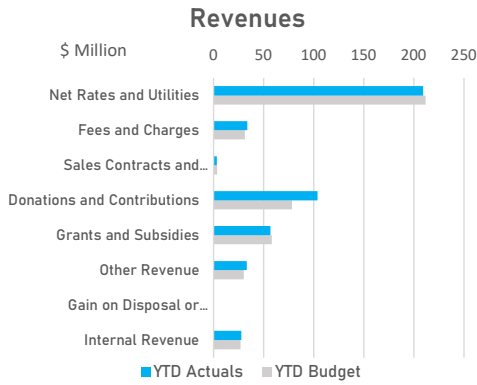
Performance Report

MARCH 2025

FINANCIAL EXECUTIVE SUMMARY

MARCH 2025

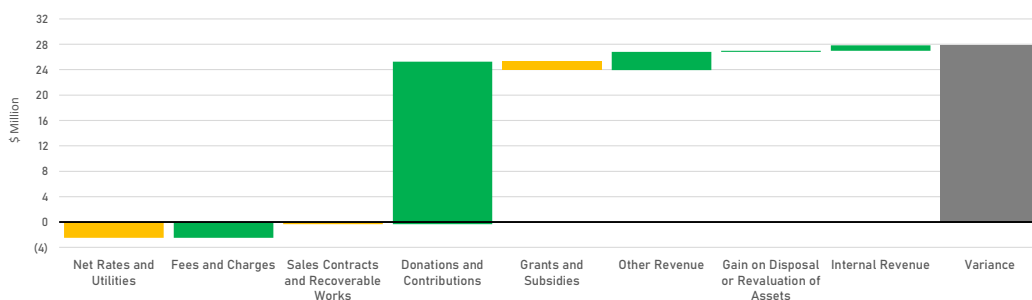
	YTD				Annual Current Budget \$'000s	Trend from FEB 2025
	Actuals	Current Budget	Variance	Variance		
	\$'000s	\$'000s	\$'000s	%		
Operating Revenue	321,185	316,607	4,578	1.4%	428,757	▼
Operating Expense	320,614	320,366	(248)	(0.1%)	427,989	▲
Operating Surplus/(Deficit)	571	(3,759)	4,330		768	▼
Capital Revenue	146,310	123,255	23,055	18.7%	161,635	▲
Other Capital Income (Asset disposals)	(328)	0	(328)	N/A	0	▼
Capital Loss (Asset write-off)	594	0	(594)	N/A	0	▲
Net Result	145,959	119,496	26,463		162,403	▲
Construction Program and Asset Purchase	106,855	130,299	23,444	18.0%	182,962	▲
Nicholas Street Precinct	10,999	18,863	7,864	41.7%	27,477	▲
Donated Assets	86,051	56,633	(29,418)	(51.9%)	75,510	▼
Total Capital Expenditure	203,905	205,794	1,889	0.9%	285,949	▲



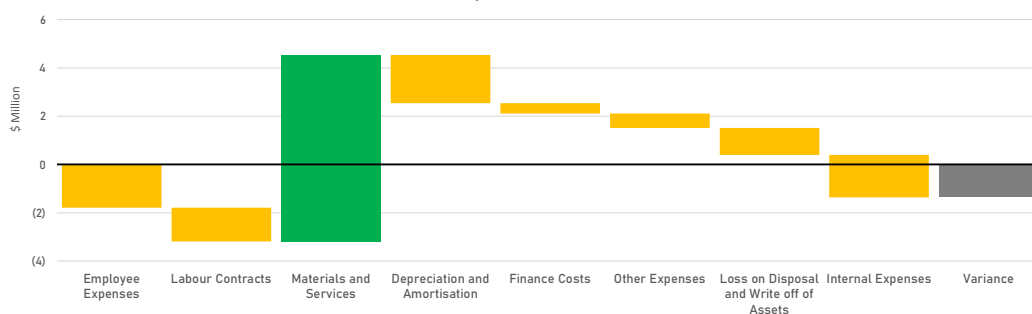
FINANCIAL EXECUTIVE SUMMARY

	YTD				Annual	
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	Trend from FEB 2025
Revenue						
Net rates and utilities charges	209,268	211,743	(2,475)	(1.2%)	281,914	▼
Fees and charges	33,511	31,107	2,404	7.7%	43,822	▲
Government grants and subsidies	56,908	58,244	(1,336)	(2.3%)	75,352	▼
Internal revenue	27,638	26,802	836	3.1%	35,816	▲
Other revenue	36,602	33,814	2,788	8.2%	49,296	▲
Donations and contributions	103,754	78,149	25,605	32.8%	104,192	▲
Total Revenue	467,681	439,859	27,822	6.3%	590,392	▲
Expense						
Employee expenses	108,847	107,058	(1,789)	(1.7%)	143,359	▼
Labour contracts	3,601	2,205	(1,396)	(63.3%)	2,804	▼
Materials and services	85,341	93,065	7,724	8.3%	124,896	▲
Internal expenses	26,687	24,935	(1,752)	(7.0%)	33,331	▼
Other expenses	22,289	20,141	(2,148)	(10.7%)	26,338	▲
Depreciation & amortisation	74,957	72,963	(1,994)	(2.7%)	97,261	▼
Total Expenses	321,722	320,367	(1,355)	(0.4%)	427,989	▲
Net Result	145,959	119,492	26,467		162,403	▲

Revenue Variance



Expense Variance



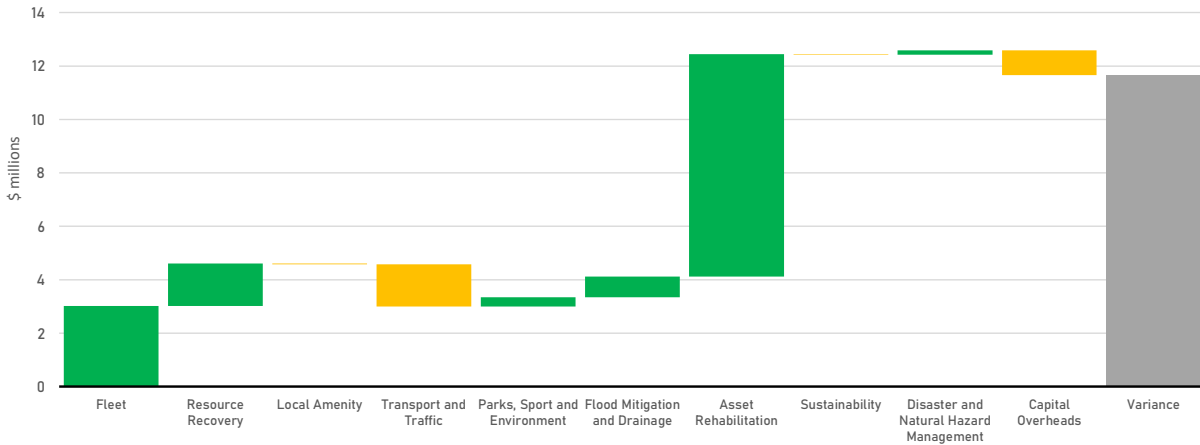
FINANCIAL EXECUTIVE SUMMARY

MARCH 2025

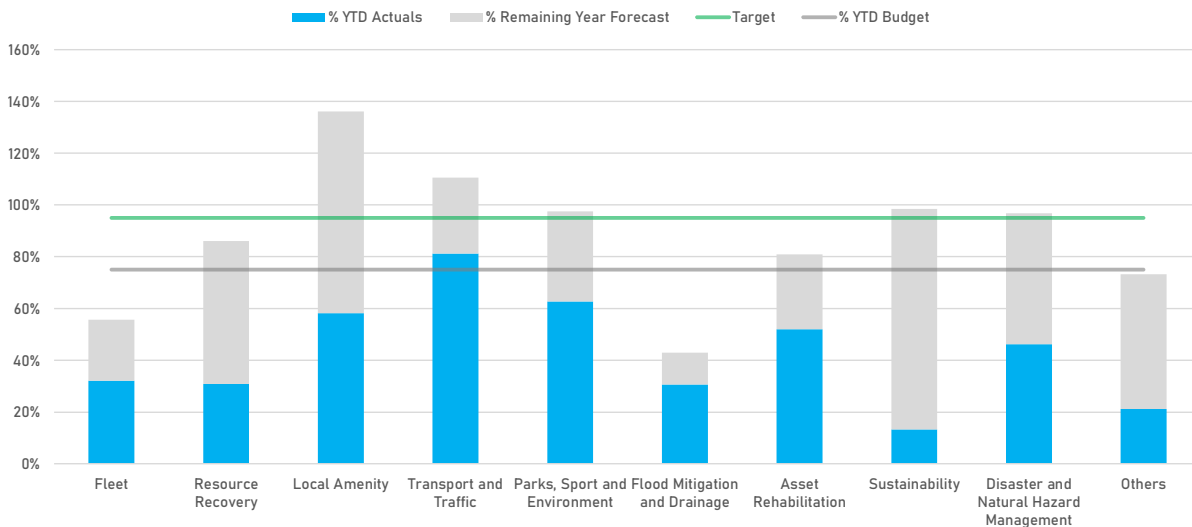
Capital

	YTD				Annual	
	Actuals	Current Budget	Variance	Variance	Current Budget	Trend from
	\$'000s	\$'000s	\$'000s	%	\$'000s	FEB 2025
Executive	5,828	5,828	1	0.0%	6,828	-
Nicholas Street Precinct	10,999	18,863	7,864	41.7%	27,477	▲
Corporate Services	5,017	6,025	1,007	16.7%	10,219	▼
Community, Cultural and Economic Development	1,267	2,851	1,583	55.5%	4,199	▲
Asset and Infrastructure Services	63,646	72,525	8,879	12.2%	100,233	▲
VHBB and Disaster Recovery	25,300	33,000	7,699	23.3%	45,231	▲
Environment and Sustainability	3,670	6,479	2,809	43.4%	12,200	▲
Planning and Regulatory Services	2,126	3,592	1,466	40.8%	4,052	▼
Net Result	117,854	149,162	31,307	21.0%	210,439	▲

YTD Variance by Construction Program (Excluding CBD and Disaster Recovery)



**Capital Program (Excluding CBD and Disaster Recovery)
Actual and Forecast % of FY Budget**



CAPITAL SUMMARY AS AT MARCH 2025									
	MTD Actual \$'000s	MTD Budget \$'000s	MTD Variance \$'000s	YTD Actual \$'000s	YTD Budget \$'000s	YTD Variance \$'000s	Full Year Budget \$'000s	Full Year Forecast \$'000s	Comments
Whole of Council									
Construction Program and Asset Purchase (incl. VHBB & Disa	9,438	18,362	8,924	117,854	149,162	31,307	210,439	177,862	The Tropical Cyclone Alfred and continuing poor weather has impacted the progress for the March period.
VHBB and Disaster Recovery	1,114	2,144	1,030	25,300	33,000	7,699	45,231	32,799	
Construction Program and Asset Purchase (ex VHBB & Disast	8,324	16,218	7,894	92,554	116,162	23,608	165,208	145,063	
Donated Assets	8,257	6,293	(1,965)	86,051	56,633	(29,418)	75,510	0	
Executive									
Construction Program and Asset Purchase	0	0	0	5,828	5,828	1	6,828	6,828	Satisfactory.
Nicholas Street Precinct	521	4,478	3,957	10,999	18,863	7,864	27,477	20,277	NSP Redevelopment - \$6.8M underspend YTD: Underspends predominantly due to deferral of tenant incentive payments for Venue - \$3.8M, and Tulmur Walk - \$2.6M; and delay in Commonwealth Hotel construction from 2023-24 offset by liquidated damages - total project still within budget. NSP Facilities - \$1.07M underspend YTD: 143 Brisbane St - roof refurbishment yet to commence \$450k. 1 Nicholas St Lvl2 fit out 24 - yet to commence \$250k.
Total Capital Expenditure	521	4,478	3,957	16,827	24,691	7,864	34,305	27,105	
Corporate Services									
Construction Program and Asset Purchase	526	362	(165)	3,058	3,965	907	4,935	4,350	ICT Hardware - satisfactory: There's the potential ICT Hardware will be overspend this financial year due to a large number of multi-function devices due for replacement and due to mobility devices requiring replacement to enable MDM (Mobile Device Management) to be rolled out. ICT will be looking for savings in other capital projects and looking at leveraging TIF (Telstra Infrastructure Fund) to minimise ICT's hardware purchasing impact. ICT Portfolio Delivery - \$936K underspend YTD: Business Systems - \$846k underspend YTD mainly related to Digital Media Asset Management \$128k, Enterprise GIS \$456k, Legal Case Matter Management solution \$162k. Infrastructure - \$441k underspend YTD mainly due to AV Hardware program \$209k; and Switch replacement/ network hardware refresh \$194k. Cyber Security - \$451k overspend YTD - Mobile Device Management with unexpected device costs. Annual System Upgrades - \$100k underspend YTD - delays across program.
	322	256	(66)	1,947	2,055	108	4,284	4,284	iVolve - \$108k overspend YTD: Satisfactory results - contracts for ElevateHR are nearing finalisation and work on ElevateSafety is scheduled to commence in Apr 2025, so forecasting to be on budget for EOFY.
iVolve	4	0	(4)	12	5	(7)	1,000	37	Facility Upgrades - satisfactory.
Facility Upgrades									
Total Capital Expenditure	852	618	(234)	5,017	6,025	1,007	10,219	8,671	
Community, Cultural and Economic Development									
Construction Program and Asset Purchase	74	378	304	1,267	2,851	1,583	4,199	3,802	Asset Protection and Safe City - \$370k underspend YTD: mainly CCTV Infrastructure Program. Libraries and Customer Service - \$379k underspend YTD: Customer Experience Strategy over by \$82k, Libraries behind by \$462k - mainly public furniture and fittings which are acquired as needed; as well as delays to the Redbank Plaza Refurbishment and Extension. Art Gallery Community Facilities - \$203k underspend YTD: with the Gallery HVAC upgrade yet to commence, artwork acquisitions behind budgeted schedule, and deferral of the gallery wall construction. Community Facilities - \$485k underspend YTD: predominantly due to the Civic Centre LED screen and associated controller and rigging delayed. Sport & Recreation - \$113k underspend YTD: minor works unallocated budget accessed on reactive basis. Major Projects - \$29k underspend YTD: with satisfactory progression of the grant funded detailed design of the North Ipswich Sport and Entertainment Precinct Stage 1 Western Grandstand
Total Capital Expenditure	74	378	304	1,267	2,851	1,583	4,199	3,802	

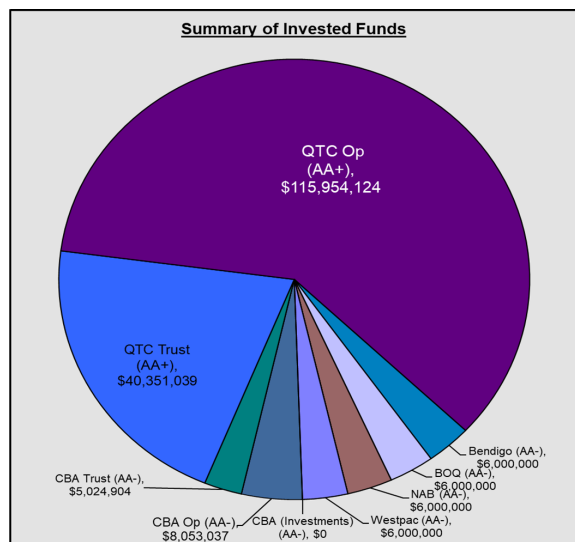
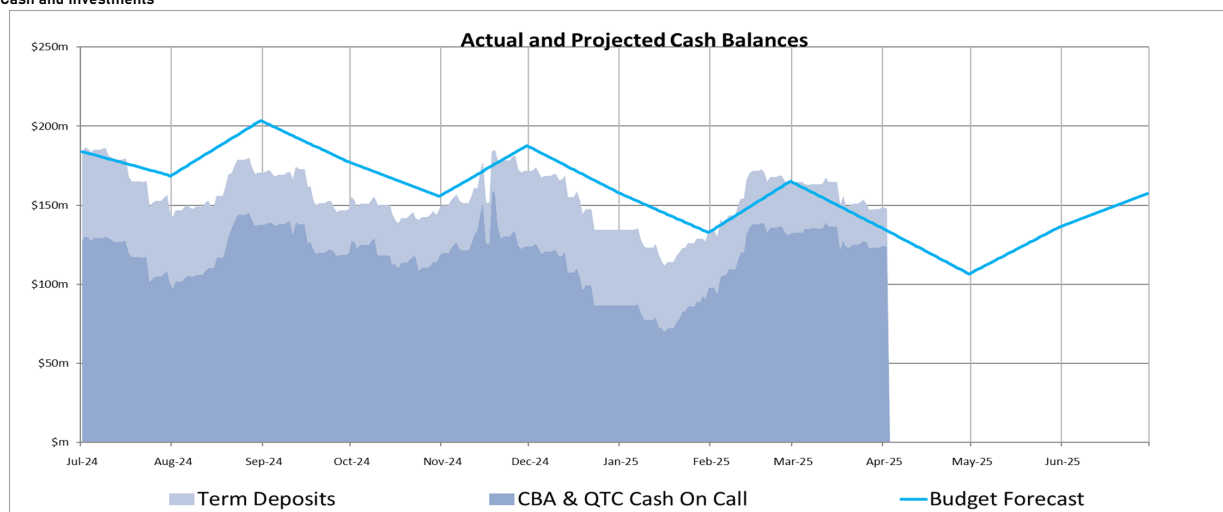
CAPITAL SUMMARY AS AT MARCH 2025									
	MTD Actual \$'000s	MTD Budget \$'000s	MTD Variance \$'000s	YTD Actual \$'000s	YTD Budget \$'000s	YTD Variance \$'000s	Full Year Budget \$'000s	Full Year Forecast \$'000s	Comments
Assets and Infrastructure Services									
Infrastructure Program (Other)	863	538	(325)	1,992	1,810	(182)	2,843	1,871	Flood Mitigation And Drainage – \$775k underspend YTD: Flood Mitigation under \$255k – mainly Marburg Rosewood Detention Basin Motion Sensors \$241k. Local Drainage under \$520k – related to hold on works due to easements on Parcell St drainage project. Local Amenity – \$28k overspend YTD: Across the program with unbudgeted spend on Kerb and Channel, Seal Gravel Roads, Unmaintained Gravel Roads, offset by underspend on the Urban Greening program to date.
Asset Rehabilitation	3,040	4,431	1,391	22,276	28,994	6,718	40,231	33,353	Asset Rehabilitation – \$6.7M underspend YTD: Bridge and Culvert Rehabilitation over \$286k – mainly overspend on Hiddenvale Bridge \$543k and Mount Walker West Rd BR Relining 25 \$144k. Drainage Rehabilitation under \$710k – mainly weather impacts to progress on East Ipswich Stage 1 DR \$711k. Kerb and Channel Rehabilitation under \$1.4M – mainly due to a delayed commencement of works on Emery St KR \$1.3M. Sealed Road Rehabilitation under \$2.6M – mainly due to a delays to the Resurfacing Program \$3M. Gravel Resheeting under \$477k – expected to be on budget by end of financial year. Parks Rehabilitation under \$1.1 – across the softfall replacement programs, Sping Lakes Park and Robelle Domain Water Play projects.
Transport and Traffic	770	1,860	1,090	29,131	27,552	(1,579)	35,872	39,674	Transport And Traffic – \$1.5M overspend YTD: Strategic Transport over \$1.7M overspend- underspends on major Springfield road upgrades \$2.4M offset by overspends on Redbank Plains Rd Stg 3 of \$3.5M; higher than anticipated service relocation costs on Ripley Reif intersection upgrade \$756k, and YTD overspend on Augusta Pkwy upgrade \$406k. Sustainable Travel over \$222k – mainly related to the Bus Expansion Program, Bremer St footpath and end of trip facilities projects. Road Safety and Operations under \$373k – mainly related to materials delays and slower progress over December school holidays on the Robertson Whitehill intersection upgrade \$390k.
Parks, Sport and Environment	526	1,218	693	6,950	7,820	870	10,647	9,730	Parks, Sports & Environment – \$870k underspend YTD: Local Parks and Sports under \$258k – mainly current year savings on completed Richardson Park playground upgrade and delays on Opossum Creek Parklands upgrade.
Emergent Works	0	228	228	0	254	254	1,056	547	Budget reallocated as required to new emergent projects within the financial year.
Equipment	49	0	(49)	126	0	(126)	0	128	Equipment: unbudgeted expenditure related office furniture, cleaning equipment and software.
Ipswich Central Revitalisation	0	0	0	98	0	(98)	0	98	Ipswich Central Revitalisation – \$98k overspend YTD: unbudgeted expenditure, mainly related to grant funded works on the East St upgrade, and also on Fire Station 101 upgrades.
Fleet	33	216	183	3,074	6,095	3,021	9,583	5,339	Fleet – \$3M underspend YTD: mainly related to late deliveries in the Waste Truck \$1.2M and Truck Replacements \$714k and Major Plant Growth & Acquisitions Programs \$1.1M.
Disaster Recovery	1,092	1,751	659	16,408	23,067	6,659	34,121	23,908	Disaster Recovery – \$6.6M underspend YTD. Main underspends are with Robelle Domain flood restoration, Riverheart temporary opening, Goodna Cultural Arts Centre, Blue Gum Reserve, TC Kirrily gravel roads, and more generally across the Feb 22 Flood Recovery efforts.
Voluntary Home Buy Back Scheme	22	393	371	8,892	9,933	1,041	11,110	8,891	Voluntary Home Buy Back Scheme – \$1M underspend YTD. Site rehabilitation works continue.
Total Capital Expenditure	6,394	10,636	4,241	88,947	105,525	16,578	145,464	123,539	
Environment and Sustainability									
Infrastructure Program	1,173	1,843	670	2,349	3,572	1,224	7,919	7,125	Asset Rehabilitation – \$1.6M underspend YTD: mainly related to works on Brittain Rd Closed Landfill Stormwater Infra \$800k and Woogaroo DLM Infra 22 \$496k Parks Sport and Environment – \$519k underspend YTD: mainly related to the Natural Environment and Stormwater program, in particular Workshop St Wetland \$127k, Brenda Crt Stormwater Quality \$112k and Heit Family Park Wetlands \$114k. Schedules have been impacted by TC Alfred. Disaster and Natural Hazard Management – \$160k underspend YTD: Delays in fire detection camera acquisition project \$80k.
Waste	62	341	279	1,321	2,906	1,585	4,281	3,687	Resource Recovery – \$1.5M underspend YTD: Mainly due to delayed commercial & domestic bin acquisitions \$441k, and Riverview RRC Hard Stand Recycle St \$484k, and a prior period accounting correction to Garden Organics Bin Purchases recorded in October 2024.
Total Capital Expenditure	1,235	2,184	949	3,670	6,479	2,809	12,200	10,812	

CAPITAL SUMMARY AS AT MARCH 2025									
	MTD Actual \$'000s	MTD Budget \$'000s	MTD Variance \$'000s	YTD Actual \$'000s	YTD Budget \$'000s	YTD Variance \$'000s	Full Year Budget \$'000s	Full Year Forecast \$'000s	Comments
Planning and Regulatory Services									
Construction Program and Asset Purchase	362	70	(292)	2,126	3,592	1,466	4,052	3,933	<p>Cemetery Works - \$1.5M underspend YTD: poor weather conditions have affected progress on the Tallegalla Cemetery Expansion.</p> <p>Animal Management - \$161k underspend YTD: with day yard and exercise yard fencing and kennel fans expected to be completed in 2025.</p> <p>Specialist Equipment - \$10k overspend YTD: related to phasing of illegal dumping camera & equipment and ANPR camera.</p>
Total Capital Expenditure	362	70	(292)	2,126	3,592	1,466	4,052	3,933	
Donated Assets									
Community, Cultural and Economic Development	0	3	3	157	24	(133)	32		
Corporate Services	0	0	0	0	0	0	0		
Asset and Infrastructure Services	8,257	6,290	(1,967)	85,893	56,609	(29,285)	75,478		
Environment and Sustainability	0	0	0	0	0	0	0		
Executive	0	0	0	0	0	0	0		
Planning and Regulatory Services	0	0	0	0	0	0	0		
Total Donated Assets	8,257	6,293	(1,965)	86,051	56,633	(29,418)	75,510		

FINANCIAL EXECUTIVE SUMMARY

MARCH 2025

Cash and Investments



Investments and Earnings Summary	Margin	% Return	\$
CBA Operating Account	0.005	4.60%	\$8,053,037
Term Deposit Investments	0.010	5.10%	\$24,000,000
QTC Trust Fund Account	0.006	4.74%	\$40,351,039
QTC Operating Account - CBD	0.006	4.74%	
QTC Operating Account - General	0.006	4.74%	\$115,954,124
QTC Operating Account - Total	0.006	4.74%	\$115,954,124
Total Invested funds (W.Avg return)	0.007	4.78%	\$188,358,200
Total Operating Funds (Ex Trust)	0.007	4.79%	\$148,007,161

Cashflow

Council's cash and cash equivalents balance as at 31 March 2025 was \$148 million. Council's investments are made in accordance with Council's Investment Policy (adopted as part of the annual budget) with an average return percentage of 4.79%.