



City of
Ipswich

AGENDA

COUNCIL MEETING

Thursday, 27 February 2025
at 9:00 AM

Council Chambers, Level 8
1 Nicholas Street, Ipswich

SONIA COOPER
Chief Executive Officer

BUSINESS

1. **OPENING OF MEETING:**
2. **WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:**
3. **OPENING PRAYER:**
Pastor Tim Spark – Journey Church
4. **APOLOGIES AND LEAVE OF ABSENCE:**
5. **CONDOLENCES:**
Condolence Motion – Mayor Teresa Harding: Matthew Rennie OAM
6. **TRIBUTES:**
7. **PRESENTATION OF PETITIONS:**
 - 7.1 Request for Maintenance of Grassed Areas and Garden Beds -
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8. **PRESENTATIONS AND DEPUTATIONS:**
9. **PUBLIC PARTICIPATION:**
10. **MATTERS OF PUBLIC INTEREST:**
11. **DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA:**
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13. **MAYORAL MINUTE:**
14. **BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING
ON THE TABLE TO BE DEALT WITH:**
 - 14.1 Notice of Motion - Proposed Amendments to the Media and
Corporate Communications Policy 25

***(This matter was laid on the table at the Council Ordinary Meeting
of 28 January 2025)***

- 15. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS:
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Doc ID No: A11146636

ITEM: 7.1

SUBJECT: REQUEST FOR MAINTENANCE OF GRASSED AREAS AND GARDEN BEDS -
CORNER OF CARPENTER AND TRIGONA DRIVE, RIPLEY

AUTHOR: SENIOR ADMINISTRATION OFFICER

DATE: 23 JANUARY 2025

EXECUTIVE SUMMARY

This is a report in relation to the submission of a petition by residents of Ripley requesting that Council maintain grassed areas and garden beds on the corner of Carpenter and Trigona Drive, Ripley.

RECOMMENDATION/S

That the petition be received and referred to the relevant council department for investigation and a report back to the relevant committee meeting.

RELATED PARTIES

Residents of Ripley

IFUTURE THEME

A Trusted and Leading Organisation
Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

This petition requests that Council maintain grassed areas and garden beds on the corner of Carpenter and Trigona Drive, Ripley.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:

Ipswich City Council Meetings Procedure Policy

POLICY IMPLICATIONS

There are no policy implications associated with this report at this stage.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report at this stage.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial/resource implications associated with the report at this stage.

COMMUNITY AND OTHER CONSULTATION

Councillor Pye Augustine is aware of this petition.



CONCLUSION

A petition has been sent to Council requesting that Council maintain grassed areas and garden beds on the corner of Carpenter and Trigona Drive, Ripley.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The Recommendation states that the report be received and referred to the relevant council department for investigation and report back to the relevant committee. This decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Petition signatories  
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Theresa Bool
SENIOR ADMINISTRATION OFFICER

I concur with the recommendations contained in this report.

Wade Wilson
MANAGER, EXECUTIVE SERVICES

“Together, we proudly enhance the quality of life for our community”

Petition

This petition of: WAYFIELD RESIDENTS, RIPLY

Draws to the Attention of the: CR PYS AUGUSTINE

We therefore demand for the following: MAINTENANCE
OBLIGATIONS FOR WAYFIELD PARKS & GARDENS

We, the undersigned affix our signatures in support for the petition for (state reason)

Date	Printed Name	Address	Contact Number	e-mail/fb/twitter	Signature
17/1	Bryon A	[REDACTED]	[REDACTED]	[REDACTED]	[Signature]
17/1	Felicity A				[Signature]
17/1	Isabella				[Signature]
17/1/25	Scott Allison				[Signature]
17/1/25	Nayot				[Signature]
17/1/25	Charanya Gumbiri				[Signature]

Petition

This petition of: HAYFIELD RESIDENTS, RIPLEY
Draws to the Attention of the: CR PUE AUGUSTINE
We therefore demand for the following: MAINTENANCE
OBLIGATIONS FOR HAYFIELD PARKS & GARDENS.

We, the undersigned affix our signatures in support for the petition for (state reason)

Date	Printed Name	Address	Contact Number	e-mail/fb/twitter	Signature
17/01/25	Kim	[REDACTED]	[REDACTED]	[REDACTED]	[Signature]
17/01/25	Ali				[Signature]
17/01/25	Phalia				[Signature]
17/01/25	MELISSA				[Signature]
17/01/25	ANNA				[Signature]
17/01/25	CERIS				[Signature]

Petition

This petition of: HAYFIELD RESIDENCE, RIPLEY

Draws to the Attention of the: CR PYE AUGUSTINE

We therefore demand for the following: MAINTENANCE
OBLIGATIONS FOR HAYFIELD PARKS & GARDEN

We, the undersigned affix our signatures in support for the petition for (state reason)

Date	Printed Name	Address	Contact Number	e-mail/fb/twitter	Signature
17 Jan 25	Joseph Shipman	[REDACTED]	[REDACTED]	[REDACTED]	[Signature]
17/1/25	Lauren Shipman	[REDACTED]	[REDACTED]	[REDACTED]	[Signature]
17/1/25	Jason Pyke	[REDACTED]	[REDACTED]	[REDACTED]	[Signature]
17 JAN 25	Robyn McDowell	[REDACTED]	[REDACTED]	[REDACTED]	[Signature]
17/1/25	Kayla Bellingham	[REDACTED]	[REDACTED]	[REDACTED]	[Signature]
17 Jan 25	TULER DAINES	[REDACTED]	[REDACTED]	[REDACTED]	[Signature]

UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING

28 JANUARY 2025

Held in the Council Chambers, Administration Building
1 Nicholas Street, Ipswich

The meeting commenced at 10.01 am

1. ATTENDANCE AT COMMENCEMENT

Mayor Teresa Harding (Chairperson); Councillors Jacob Madsen, Deputy Mayor Nicole Jonic, Paul Tully, Marnie Doyle, Andrew Antonioli, David Martin and Jim Madden

2. WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

Mayor Teresa Harding presented the Acknowledgement of Country

3. OPENING PRAYER

At 10.06 am Councillor Pye Augustine arrived at the meeting room.

Pastor Billy Diehm – Raceview Congregational Church delivered the Opening Prayer

4. APOLOGIES AND LEAVE OF ABSENCE

Nil

5. CONDOLENCES

**CONDOLENCE -
FORMER IPSWICH
ALDERMAN -
NORMAN HENRY
KRUGER**

RESOLUTION C2025/00/265

Moved by Councillor Paul Tully:
Seconded by Councillor Andrew Antonioli:

That Council convey condolences on behalf of the citizens of the City of Ipswich to the family of former Ipswich Alderman Norman Henry Kruger who passed away on 10 January 2025.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Augustine

Jonic

Tully

Doyle

Antonioli

Martin
Madden

The motion was put and carried.

Attachments

1. Condolence Motion - Norman Henry Kruger

6. TRIBUTES

Nil

7. PRESENTATION OF PETITIONS

Nil

8. PRESENTATIONS AND DEPUTATIONS

Councillor Pye Augustine presented Council's Chief Executive Officer with Certificates of Appreciation from Ipswich Region Chamber of Commerce and Greater Springfield Chamber of Commerce.

9. PUBLIC PARTICIPATION

Nil

10. MATTERS OF PUBLIC INTEREST

Nil

11. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

12. CONFIRMATION OF MINUTES

**12.1
CONFIRMATION OF
MINUTES OF
ORDINARY MEETING**

RESOLUTION C2025/00/266

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

**That the Minutes of the Ordinary Meeting held on
12 December 2024 be confirmed.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Augustine

Jonic

Tully
Doyle
Antoniolli
Martin
Madden

The motion was put and carried.

13. MAYORAL MINUTE

Nil

14. BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING ON THE TABLE TO BE DEALT WITH

Nil

15. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

Nil

16. OFFICERS' REPORTS

**16.1
CEO
ORGANISATIONAL
PERFORMANCE
REPORT FOR
DECEMBER 2024**

RESOLUTION C2025/00/267

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the Chief Executive Officer Organisational Performance Report for the month of December 2024 be received and the contents noted.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Augustine

Jonic

Tully

Doyle

Antoniolli

Martin

Madden

The motion was put and carried.

**16.2
MONTHLY FINANCIAL
PERFORMANCE
REPORT - NOVEMBER
2024 AND DECEMBER
2024**

RESOLUTION C2025/00/268

Moved by Mayor Teresa Harding:
Seconded by Councillor David Martin:

That the report on Council's financial performance for the period ending 30 November 2024 and 31 December 2024, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

AFFIRMATIVE

Councillors:

Harding

Madsen

Augustine

Jonic

Tully

Doyle

Antoniolli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**DEFERRAL OF
CONSIDERATION OF
ITEM 16.3**

RESOLUTION C2025/00/269

Moved by Mayor Teresa Harding:
Seconded by Councillor Jim Madden:

That Item 16.3 titled Procurement – Recollect Picture Library Subscription be deferred for consideration after Item 17.1 to allow further investigation of the matters raised.

AFFIRMATIVE

Councillors:

Harding

Madsen

Augustine

Jonic

Tully

Doyle

Antoniolli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Item 16.3 was considered after Item 17.1

**16.3
PROCUREMENT -
RECOLLECT PICTURE
LIBRARY
SUBSCRIPTION**

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Pye Augustine:

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of the Collection Management System that supports Picture Ipswich.
- B. That Council enter into a contractual arrangement (Council file reference 241112-000260) with Recollect Ltd, at an approximate purchase price of \$120,000 excluding GST over the entire term, being an initial term of three (3) years, with no options for extension.

Councillor Paul Tully proposed the deletion of the following words in Recommendation B:

‘an initial term’

and inserting the following words in lieu thereof:

‘a term’

Councillor Nicole Jonic noted the incorrect spelling of the word Subscription in the title and proposed that this also be amended.

The mover and seconder of the original motion agreed to the proposed amendments.

RESOLUTION C2025/00/270

Moved by Mayor Teresa Harding:

Seconded by Councillor Pye Augustine:

- A. **That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of the Collection Management System that supports Picture Ipswich.**
- B. **That Council enter into a contractual arrangement (Council file reference 241112-000260) with Recollect Ltd, at an approximate purchase price of \$120,000**

excluding GST over the entire term, being a term of three (3) years, with no options for extension.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Augustine	
Jonic	
Tully	
Doyle	
Antoniolli	
Martin	
Madden	

The motion was put and carried.

**MOVE INTO CLOSED
SESSION**

RESOLUTION C2025/00/271

Moved by Councillor Paul Tully:
Seconded by Deputy Mayor Nicole Jonic:

That in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 16.4 titled Proposed Acquisition of Land for INF04659 Fischer Road Upgrade.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Augustine	
Jonic	
Tully	
Doyle	
Antoniolli	
Martin	
Madden	

The motion was put and carried.

The meeting moved into closed session at 10.31 am.

**MOVE INTO OPEN
SESSION**

RESOLUTION C2025/00/272

Moved by Mayor Teresa Harding:
Seconded by Councillor Paul Tully:

That the meeting move into open session.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Augustine	
Jonic	
Tully	
Doyle	
Antoniolli	
Martin	
Madden	

The motion was put and carried.

The meeting moved into open session at 10.41 am.

**16.4
PROPOSED
ACQUISITION OF
LAND FOR INF04659
FISCHER ROAD
UPGRADE**

RESOLUTION C2025/00/273

Moved by Mayor Teresa Harding:
Seconded by Councillor David Martin:

- A. That Council resolve to acquire part of land described in Confidential Attachment 1 (Council file reference 6249), for road and drainage purposes.**
- B. That the method of acquisition will be as a purchase by agreement with the affected person/s pursuant to the *Property Law Act 1974*.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**
- D. That Council be kept informed as to the progress and outcome of the purchase.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Augustine	

Jonic
Tully
Doyle
Antoniolli
Martin
Madden

The motion was put and carried.

16.5
3088/2024/PDAEIO
PROVISIONAL OFFSET
– PROVIDENCE,
RIPLEY VALLEY -
EXTERNAL WATER
MAIN WORKS

RESOLUTION C2025/00/274

Moved by Mayor Teresa Harding:
Seconded by Councillor Pye Augustine:

That a provisional offset of \$3,028,771.47 be approved.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Augustine	
Jonic	
Tully	
Doyle	
Antoniolli	
Martin	
Madden	

The motion was put and carried.

16.6
TI TREE BIOENERGY
FUNDING - 2023-2024
ANNUAL PROGRAM
REPORT

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor David Martin:

That in accordance with the Ti Tree Bioenergy Funding governance arrangements, Council receive the 2023-2024 project status update and approve the proposed program of works for 2024-2025 as detailed in Table 2 of this report.

Councillor Paul Tully proposed that the following words be added to the end of the recommendation:

‘with the inclusion of Wetland Waterway Restoration specified in Table 1 being added to the end of Table 2’.

The mover and seconder of the original motion agreed to the addition of the words.

RESOLUTION C2025/00/275

Moved by Mayor Teresa Harding:

Seconded by Councillor David Martin:

That in accordance with the Ti Tree Bioenergy Funding governance arrangements, Council receive the 2023-2024 project status update and approve the proposed program of works for 2024-2025 as detailed in Table 2 of this report with the inclusion of Wetland Waterway Restoration specified in Table 1 being added to the end of Table 2.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Augustine

Jonic

Tully

Doyle

Antoniolli

Martin

Madden

The motion was put and carried.

16.7

**PROCUREMENT - SEQ
CITY DEAL PUBLIC
ART INITIATIVES -
EXPRESSION OF
INTEREST**

RESOLUTION C2025/00/276

Moved by Mayor Teresa Harding:

Seconded by Councillor Pye Augustine:

- A. That pursuant to Section 228(3)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that it would be in the public interest to invite expressions of interest before inviting written tenders for the provision of the design and creation of public art concepts located in d’Arcy Doyle Place (Art Gallery Forecourt), Riverheart Parkland, Bremervale Park and Tallegalla Cemetery.**
- B. That pursuant to Section 228(3)(b) of the Regulation, Council’s reasons for making such resolution are that:**
- (i) it will allow Council to identify parties with serious interest and ability, without putting all parties to the expense of submitting full tender responses at this early stage of the project;**
 - (ii) it will allow artists to develop their own design concept for the public artwork;**

- (iii) it will allow Council to shortlist artists whose previous work and experience is suitable for the projects without putting all parties through the expense of submitting full tender responses; and
- (iv) it will save council the expense of running a request for tender and evaluating it at this early stage of the project.

AFFIRMATIVE

Councillors:

Harding

Madsen

Augustine

Jonic

Tully

Doyle

Antoniolli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

17. NOTICES OF MOTION

17.1

NOTICE OF MOTION - PROPOSED AMENDMENTS TO THE MEDIA AND CORPORATE COMMUNICATIONS POLICY

RECOMMENDATION

That the Media and Corporate Communications Policy be amended as follows:

- A. That the following words be added at the end of the fourth paragraph of section 7.2 of the Policy:

“and the relevant Committee Chairperson in relation to all media enquiries relating to their committee portfolio”.

- B. That the following words be deleted from the second paragraph of Section 7.3.2 of the Policy:

“Where a matter has more than one Designated Spokesperson,”

- C. That the following words be added at the start of the first paragraph of section 7.3.3 of the Policy:

“Subject to section 7.3.4 of the Policy,”

- D. That the following paragraph be inserted after the first paragraph of 7.3.4 of the Policy:

“For the purpose of clarification and notwithstanding anything to the contrary in section 7.3.3 of the Policy (but subject to the other provisions of section 7.3.4 of the Policy) where Council media releases arise from or relate to a Committee or Committee portfolio or to a Council agenda item or other matter or as a result of a media enquiry, the relevant committee chairperson will be the Lead Spokesperson.”

**MATTER TO LAY ON
THE TABLE –**

RESOLUTION C2025/00/277

Moved by Councillor Paul Tully:

That Item 17.1 titled Notice of Motion – Proposed Amendments to the Media and Corporate Communications Policy be laid on the table.

AFFIRMATIVE

Councillors:

Madsen

Jonic

Tully

Antoniolli

Martin

Madden

NEGATIVE

Councillors:

Harding

Augustine (Abstain)

Doyle (Abstain)

The motion was put and carried.

Item 16.3 was considered at this point in the meeting.

18. QUESTIONS ON NOTICE

Nil

MEETING CLOSED

The meeting closed at 11.19 am

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

NORMAN HENRY KRUGER

CONDOLENCE MOTION

“That Council convey condolences on behalf of the citizens of the City of Ipswich to the family of former Ipswich Alderman Norman Henry Kruger who passed away on 10 January 2025.”

Norman Henry Kruger was born on 4 October 1931 during the Great Depression and the family lived on a farm in the Pine Shire north of Brisbane. He was the middle son of three boys.

He remained a country boy at heart all of his life and enjoyed living in the rural atmosphere of Marburg in his later years, moving there in 1996.

In 1958, he was elected as a councillor on the Pine Shire Council, renamed the Pine Rivers Council in 1959, becoming the youngest shire councillor in Queensland. He was a councillor for two terms and stood for State Parliament three times as the ALP candidate in the seat of Murrumba – a seat later held by his younger brother Joe.

He once told me that the only exciting thing ever to happen in his time on the Pine Rivers Council was when the Shire Hall burnt to the ground destroying all the records – the night before the council auditors were planning a major audit of the council the following day.

In 1970, Norm left Kallangur and came to Ipswich to join the local prison service where he worked for 24 years.

In March 1979, he was elected as the Alderman for Division 4 of the City of Ipswich comprising at the time part of Booval as well as the suburbs of North Booval, East Ipswich and Basin Pocket.

Norm saw it as an opportunity to do something positive for his community and to try to make the city a better place to live.

He was an Ipswich alderman for 15 years and held many roles on Council including Chair of the Town Planning and Heritage Committee as well as serving on the Finance and Works Committees and as Deputy Mayor from 1993 until his retirement in 1994.

As Deputy Mayor, Alderman Kruger had the rare privilege of being appointed as Council Leader, based on the English local government tradition of recognising his majority support on the Council.

Public speaking was Norm’s forte. He was a brilliant orator, raconteur and excellent debater.

He was always a quick-witted, eloquent and passionate speaker on behalf of his

community and was highly regarded as an advocate for our city.

On a lighter note, his passion for yodelling regularly produced a fairly mixed response from colleagues, family and friends.

Norm Kruger was awarded Life Membership of the Australian Labor Party in 2015. When he passed away earlier this month, he had been part of the Labor Party for 70 years.

He was prolific letter writer to the Queensland Times and it was not unusual for him to have up to two letters to the editor published every week, usually of a highly-targeted, political nature.

At a personal level, Norm Kruger was a delight to work with for 15 years as a colleague and mentor.

In 1990, he married Jan and was “adopted” by the Ruhl family. Jan was his supportive, caring and loving wife for 34 years.

He idolised his only child, daughter Leanne who had the educational opportunities which Norm had craved for from his younger days.

Norman Henry Kruger passed away peacefully in Ipswich on 10 January 2025 at the age of 93.

He is survived by his wife Jan and his daughter Leanne.

Norman Henry Kruger: May You Rest in Peace.

Doc ID No: A11240958

ITEM: 14.1

FROM:

RE: NOTICE OF MOTION - PROPOSED AMENDMENTS TO THE MEDIA AND
CORPORATE COMMUNICATIONS POLICY

DATE: 20 JANUARY 2025

This is a notice of motion submitted by Councillor Paul Tully concerning proposed amendments to the Media and Corporate Communications Policy.

Councillor Paul Tully gave notice of his intention to move the following motion at the Council Meeting of 27 February 2025:

MOTION

That the Media and Corporate Communications Policy be amended as follows:

- A. That the following words be added at the end of the fourth paragraph of section 7.2 of the Policy:

“and the relevant Committee Chairperson in relation to all media enquiries relating to their committee portfolio”.

- B. That the following words be deleted from the second paragraph of Section 7.3.2 of the Policy:

“Where a matter has more than one Designated Spokesperson,”



- C. That the following words be added at the start of the first paragraph of section 7.3.3 of the Policy:

“Subject to section 7.3.4 of the Policy,”

- D. That the following paragraph be inserted after the first paragraph of 7.3.4 of the Policy:

“For the purpose of clarification and notwithstanding anything to the contrary in section 7.3.3 of the Policy (but subject to the other provisions of section 7.3.4 of the Policy) where Council media releases arise from or relate to a Committee or Committee portfolio or to a Council agenda item or other matter or as a result of a media enquiry, the relevant committee chairperson will be the Lead Spokesperson.”

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Media and Corporate Communications Policy  
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BACKGROUND

For clarification the sections referred to above are listed below and a copy of the Media and Corporate Communications Policy has been attached:

7.2 Reactive Media Statements

Reactive media statements are prepared and issued in response to media enquiries or emerging community issues.

The Manager, Media, Communications and Engagement is responsible for ensuring media enquiries are responded to within a prompt timeframe.

Communications and Engagement Branch will manage the response to any media enquiry in accordance with this policy.

Communications and Engagement Branch will promptly advise the Office of the Mayor and any relevant General Managers, Committee Chairpersons, Deputy Committee Chairpersons and Councillors of all media enquiries regarding major matters.

Communications and Engagement Branch will also advise relevant Divisional Councillor(s) of any media enquiry regarding a matter in relation their division by email and SMS as soon as reasonably practicable.

Communications and Engagement Branch will promptly advise Councillors by email and SMS who are the subject of any media enquiry.

7.3.2 Lead Spokesperson

The Lead Spokesperson is the Designated Spokesperson responsible for authorising a media statement or response.

Where a matter has more than one Designated Spokesperson, the Lead Spokesperson will be assigned in accordance with sections 7.3.3 to 7.3.6 of this policy.

A Lead Spokesperson is not authorised to amend comments or quotes provided by any other Designated Spokesperson without the consent of that spokesperson.

Communications and Engagement Branch will consult with the Lead Spokesperson regarding any media release or response.

7.3.3 Mayor

As civic leader, the Mayor will be the Lead Spokesperson on major matters including those specified in section 12(4) of the Local Government Act 2009.

The Mayor may request media advice and assistance regarding such matters, including proactive media statements, from Communications and Engagement Branch.

Where these matters originate from, or relate to, a standing committee, the committee chairperson will also be a Designated Spokesperson. Where these matters originate from, or relate to, a particular division(s), the relevant divisional Councillor(s) will also be a Designated Spokesperson.

In the absence of the Mayor, or when the Deputy Mayor is the Acting Mayor, the Deputy Mayor will be Lead Spokesperson for matters such matters.

7.3.4 Committee Chairperson

The relevant standing committee Chairperson will be the Lead Spokesperson on matters arising from their committee portfolio to the extent that these are consistent with the responsibilities outlined in the Committee Terms of Reference document.

A Chairperson may request media advice and assistance regarding committee matters, including for proactive media statements, from Communications and Engagement Branch.

Where the Chairperson is unavailable, the Deputy Chairperson may be Lead Spokesperson. The Chairperson may also delegate their Lead Spokesperson role on particular committee matters to the Deputy Chairperson or other Councillor(s).

Where the Mayor is the relevant Committee Chairperson, the Deputy Chairperson of that committee is also a Designated Spokesperson.

Where a committee matter relates to an issue, initiative or activity principally within or affecting a particular division, the Councillors representing that division will also be Designated Spokespersons.

Where a committee matter relates to an issue, initiative or activity on or near the boundary of divisions, the Councillors representing those divisions are also Designated Spokespersons.



Media and Corporate Communications Policy



Collaboration



Communication



Integrity



Efficiency



Leadership

Version Control and Objective ID	Version No: 2	Objective ID: A8262051
Adopted at Council Ordinary Meeting on	25 August 2022	
Date of Review	25 August 2026	

1. Statement

At Ipswich City Council we value the role print, broadcast and digital media play in sharing news of the city's events, activities and milestones. This policy confirms our ongoing commitment to provide timely, accurate, relevant and consistent information to the community through positive working relationships with media organisations and via Council's media channels.

Ipswich City Council welcomes and encourages scrutiny from the public and from third party media organisations. As a matter of principle, this policy acknowledges that all information made public through official channels, including but not restricted to, Committee and Ordinary Council briefings, is open to media scrutiny. As a core principle, Council should be in a position to explain all publicly-available background, commentary, decisions, or other publicly-available material to the community, including through official Council media channels or via third party media organisations.

2. Purpose and Principles

The purpose of this policy is to:

- Ensure the community is aware of Council's Corporate Plan, strategies, policies, services, activities, and decisions.
- Ensure the timely, accurate, relevant and consistent provision of information to the community via Council's external communication networks including Council's media channels and external media organisations.
- Ensure an overall positive image and reputation of Council is maintained through our external communication networks.
- Provide clear direction on the responsibilities of Councillors, Council employees, and contractors in relation to official media comment.
- Encourage the sharing of Council's successes with the community.
- Ensure Council media resources are utilised effectively, efficiently and economically.
- Ensure Councillors, as elected representatives of the community, are aware of emerging media issues.

IPSWICH CITY COUNCIL | Media and Corporate Communications Policy

- Ensure Councillors have fair and equitable opportunity to engage with the community about divisional, committee and other community matters through Council's external communication networks, recognising the citywide role and responsibilities of all Councillors under section 12 of the Local Government Act 2009.
- Provide clarity with media statements and other external communications.

3. Strategic Plan Links

This policy aligns with the following iFuture 2021-2026 Corporate Plan theme/s:

- A Trusted and Leading Organisation

4. Regulatory Authority

- *Local Government Act 2009*
- Local Government Regulation 2012
- Code of Conduct for Councillors in Queensland
- Employee Code of Conduct
- Media and Communications Procedure

5. Human Rights Commitment

Ipswich City Council (Council) has considered the human rights protected under the *Human Rights Act 2019 (Qld)* when adopting and/or amending this policy. When applying this policy, Council will act and make decisions in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the *Human Rights Act 2019 (Qld)*.

6. Scope

This policy applies to all Councillors, Council staff and contractors of Ipswich City Council when responding to media enquiries or when seeking to make comment on behalf of Council or otherwise by a Councillor on a particular matter.

This policy specifies who is authorised to act as a Designated or Lead Spokespersons and the procedures to be followed for issuing of any proactive or reactive media statement or publication of any public facing document.

This policy applies to the preparation and issuing of any media statement which purports to represent a position or policy of Council.

This policy applies to all external communications undertaken by Council departments, branches and sections.

This policy enables information dissemination and discussion of topics relevant to Council's strategic and operational activities and objectives for the city.

This policy does not preclude Councillors from making their own statements or comments which may conflict with Council's position, or on matters that are not current Council programs or initiatives. In these scenarios, Councillors must be aware of their Code of Conduct obligations by ensuring that their comments are not portrayed by them as the official view of Council.

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Nothing in the policy shall be interpreted as affecting the right of individual Councillors to raise or comment on issues of public importance or significance to them and to speak about such matters as elected representatives of the local community or in some other capacity.

7. Media Statements

Communications and Engagement Branch will manage proactive and reactive media statements to ensure a positive image and reputation is maintained through the Council's external communications.

During election caretaker periods, all parties must be mindful of the restrictions outlined in Section 10 of this policy.

7.1 Proactive Media Statements

Proactive media statements provide Council with an opportunity to share its successes with the community and to inform the community of issues, events and activities.

The Mayor, Councillors and authorised Council staff and contractors may seek advice and assistance regarding proactive media statements from Communications and Engagement Branch.

Council staff are encouraged to consider instances where their activities and achievements, and those of their team, branch and department could be shared with the community. Staff may raise these instances through normal operational processes for consideration by Communications and Engagement Branch.

7.2 Reactive Media Statements

Reactive media statements are prepared and issued in response to media enquiries or emerging community issues.

The Manager, Media, Communications and Engagement is responsible for ensuring media enquiries are responded to within a prompt timeframe.

Communications and Engagement Branch will manage the response to any media enquiry in accordance with this policy.

Communications and Engagement Branch will promptly advise the Office of the Mayor and any relevant General Managers, Committee Chairpersons, Deputy Committee Chairpersons and Councillors of all media enquiries regarding major matters.

Communications and Engagement Branch will also advise relevant Divisional Councillor(s) of any media enquiry regarding a matter in relation their division by email and SMS as soon as reasonably practicable.

Communications and Engagement Branch will promptly advise Councillors by email and SMS who are the subject of any media enquiry.

7.3 Roles and Responsibilities

The following roles and responsibilities relate only to the preparation and issuing of media statements.

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7.3.1 Designated Spokesperson

A Designated Spokesperson is a person authorised by this policy to make comment on behalf of Council on a particular matter.

The appropriate Designated Spokesperson(s) for a particular matter will be determined in accordance with this policy.

Media statements may include comments or quotes from one or more Designated Spokespersons in accordance with this policy.

Each Designated Spokesperson will be offered an opportunity to comment on a particular matter in a media statement.

A Designated Spokesperson may decline to provide a comment or quote on a particular matter.

All parties will be mindful of deadlines and endeavour to respond in a prompt manner to enquires made.

All parties will be mindful that a key purpose of this policy is to ensure all Councillors have fair and equitable opportunities to engage with the community about divisional, community and committee matters through the Council's external communication networks.

7.3.2 Lead Spokesperson

The Lead Spokesperson is the Designated Spokesperson responsible for authorising a media statement or response.

Where a matter has more than one Designated Spokesperson, the Lead Spokesperson will be assigned in accordance with sections 7.3.3 to 7.3.6 of this policy.

A Lead Spokesperson is not authorised to amend comments or quotes provided by any other Designated Spokesperson without the consent of that spokesperson.

Communications and Engagement Branch will consult with the Lead Spokesperson regarding any media release or response.

7.3.3 Mayor

As civic leader, the Mayor will be the Lead Spokesperson on major matters including those specified in section 12(4) of the Local Government Act 2009.

The Mayor may request media advice and assistance regarding such matters, including proactive media statements, from Communications and Engagement Branch.

Where these matters originate from, or relate to, a standing committee, the committee chairperson will also be a Designated Spokesperson. Where these matters originate from, or relate to, a particular division(s), the relevant divisional Councillor(s) will also be a Designated Spokesperson.

In the absence of the Mayor, or when the Deputy Mayor is the Acting Mayor, the Deputy Mayor will be Lead Spokesperson for matters such matters.

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The Mayor may also delegate their Lead or Designated Spokesperson role on particular matters to the Deputy Mayor or other Councillor(s).

7.3.4 Committee Chairperson

The relevant standing committee Chairperson will be the Lead Spokesperson on matters arising from their committee portfolio to the extent that these are consistent with the responsibilities outlined in the Committee Terms of Reference document.

A Chairperson may request media advice and assistance regarding committee matters, including for proactive media statements, from Communications and Engagement Branch.

Where the Chairperson is unavailable, the Deputy Chairperson may be Lead Spokesperson. The Chairperson may also delegate their Lead Spokesperson role on particular committee matters to the Deputy Chairperson or other Councillor(s).

Where the Mayor is the relevant Committee Chairperson, the Deputy Chairperson of that committee is also a Designated Spokesperson.

Where a committee matter relates to an issue, initiative or activity principally within or affecting a particular division, the Councillors representing that division will also be Designated Spokespersons.

Where a committee matter relates to an issue, initiative or activity on or near the boundary of divisions, the Councillors representing those divisions are also Designated Spokespersons.

7.3.5 Divisional Councillors

The relevant Divisional Councillors are Designated Spokespersons on matters that relate to an event, issue, activity or other matter principally within or affecting the division they represent or other matter initiated by them.

Divisional Councillors may request advice and assistance, including for proactive media statements, from Communications and Engagement Branch regarding events, issues, activities or other matters within or affecting the Division they represent.

7.3.6 Chief Executive Officer

Subject to any direction by the Mayor, the Chief Executive Officer will be the Designated Spokesperson for matters concerning Council staff and contractors, and for the operational activities of Council.

The Chief Executive Officer may determine if a matter is an operational matter.

The Chief Executive Officer may choose to delegate their Designated Spokesperson role on a particular matter.

The Chief Executive Officer (or delegate) is responsible for authorising the issuing of all media statements regarding operational matters.

7.3.7 Communications and Engagement Branch

Communications and Engagement Branch will manage requests received for advice and assistance from the Mayor, Councillors and Council staff to ensure Council resources are

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utilised equitably, effectively and efficiently. Requests received may be reasonably prioritised, amended or declined owing to competing media priorities or resourcing issues, with the requestor advised.

Communications and Engagement Branch will seek any required technical or background information from the relevant areas of Council.

Communications and Engagement Branch will consult with the Lead Spokesperson regarding any proposed media release or response.

Communications and Engagement Branch will seek comment from the Lead Spokesperson and any additional Designated Spokespersons.

Communications and Engagement Branch will follow the Designated and Lead Spokesperson identification requirements according to Section 7.3 of this policy and the attribution requirements in Section 7.4 of this policy.

Communications and Engagement Branch will follow the authorisation process in Section 7.5 of this policy.

Communications and Engagement Branch will keep a register of all media enquiries and all requests for assistance received from councillors and any assistance provided.

7.3.8 Council Staff and Contractors

All media enquiries received by Council staff and contractors will be referred to Communications and Engagement Branch.

Council and contractor staff may not make any media comment on behalf of Council unless they have been nominated as a Designated Spokesperson for the matter by the Chief Executive Officer (or delegate).

Council staff and contractors are encouraged to consider instances where their activities and achievements, and those of their team, branch, and department, could be shared with the community.

7.4 Attribution

Comments will be attributed to the Designated Spokesperson(s) as detailed in Section 7.3 of this policy unless that spokesperson declines to, or is unable to, provide a comment within required timeframes.

Where all Designated Spokespersons are unable to provide comment, "Council spokesperson" will be attributed in any media response or release.

7.5 Authorisation

Communications and Engagement Branch must seek final approval of any media statement from the Lead Spokesperson.

Authorisation is not to be sought from any other party.

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Preliminary approval of any quote or comment attributed to any official spokesperson should be sought from that spokesperson before final approval is sought from the Lead Spokesperson.

All parties will be mindful of deadlines and endeavour to respond in a prompt manner to authorisation requests.

Authorisation is not required for Councillor communication through non-Council social and digital media platforms, individual newsletters, media interviews, media releases or personal communications where the councillor is not seeking to represent the official position of Council.

Communications and Engagement Branch shall keep a register of all approvals.

7.6 Key Practice Guidelines

Statements issued on behalf of Council must:

- Be consistent with Council's current policy and position.
- Support the reputation of the city, its Council, Council staff and contractors.
- Be respectful of the Mayor, Councillors, the Chief Executive Officer, Council officers, and the community.
- Not commit the city or its resources without prior Council discussion and/or resolution.
- Not be in breach of any laws (such as privacy, defamation, racial vilification or equal opportunity) or the Code of Conduct.
- Avoid any admission of legal liability.

8. Community Matters Newsletters

As a specific channel of external communication, Community Matters newsletters will be provided across the city in both physical and digital format, at least four times per calendar year.

Newsletter facilitation and distribution will be undertaken by the Communications and Engagement Branch in consultation with the Mayor and Divisional Councillors.

During election caretaker periods, all parties must be mindful of the restrictions outlined in Section 10 of this policy.

8.1 Distribution

Community Matters newsletters must be approved and published by Council's Corporate communications team in consultation with the Councillors.

8.2 Content

Information within Community Matters newsletters must be consistent with the Code of Conduct for Councillors in Queensland, Council's Corporate Plan and other relevant Council policies.

A standard template will be provided that is consistent with the Information that will generally be considered acceptable for inclusion in a newsletter may include:

- Information about Council services, facilities, events or projects

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- Matters of local community or citywide interest
- Information about Councillor community meeting times
- Information about community and sporting organisations, activities and events.

Each Community Matters newsletter will consist of 2 pages for Citywide initiatives, and 2 pages per division for divisional events or matters of local interest. The back page will be dedicated to promoting existing programs or initiatives of Council.

8.3 Exclusions

Community Matters newsletters must not contain information which is election campaign material or matters of particular political sensitivity.

Any information considered inappropriate for publication in a community newsletter by the Corporate Communications team will be provided to the CEO for review.

Should the Chief Executive Officer determine that the information is inappropriate for publication, the CEO will discuss the matter with the Mayor and/or relevant Councillor to determine the most appropriate action with the CEO exercising final approval.

8.4 Community Matters Newsletter Approval

Individual Councillors will provide final endorsement of the divisional pages and the Mayor will provide endorsement of the lead city pages.

The Chief Executive officer (or delegate) is responsible for final approval of publication.

9. Other External Facing Communications

Council departments, branches and sections are responsible for creating, publishing and updating an extensive range of public facing communications.

These communications include:

- Operational information on Council websites
- General interest articles on Council websites
- Posting to Council social media accounts
- Marketing and tourism publications (e.g. Discover Ipswich)
- Departmental publications (e.g. Environmental Matters newsletters)
- Flyers, newsletters and other materials that promote Council services, activities or initiatives
- Community consultation activities
- Commencement of an advertising campaign.

9.1 Content Approval

Content approval of public facing communications is to be sought through normal operational procedures.

9.2 Authorisation

Authorisation for publishing and updating public facing communications is to be sought from the Chief Executive Officer (or delegate).

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9.3 Mayor and Councillors

The Mayor and Councillors are to be advised of any significant public facing communications prior to their release, updating or commencement.

Approval from the Mayor and Councillors is not necessarily required for publications of this type and generally there will not be a Designated Spokesperson.

10. Caretaker Period

The Local Government Act 2009 (the Act) prohibits the publication or distribution of election material during the caretaker period.

Section 90A of the Act defines the caretaker period for a local government as the period during an election for the local government that –

- (a) starts on the day when public notice of the holding of the election is given under the Local Government Electoral Act, section 25(1); and
- (b) ends at the conclusion of the election.

Section 90D of the Act defines election material as anything able to, or intended to:

- (a) influence an elector about voting at an election; or
- (b) affect the result of an election.

Council and Councillors must not issue direct any mail outs from Council during the caretaker period.

11. Monitoring and Evaluation

The success and effectiveness of the policy will be measured by:

- Information to the community that is timely and accurate, and which encourages discussion about Council decisions and policies
 - Information about the city and its people that encourages and promotes participation in an active, healthy and liveable community
 - Ensuring the community has access to Council decisions and policies, the reasons for those decisions, and the resultant outcomes
 - Ensuring information that encourages and promotes advancement towards the accomplishment of Council's social, cultural, economic and development goals
 - Ensuring Council media resources are utilised effectively, efficiently and economically
 - Ensure Councillors have fair and equitable opportunity to engage with the community about divisional and committee matters through our external communication networks
- Maintenance of audience across Council-owned external communication channels (relative to population).

12. Definitions

Council means Ipswich City Council.

Media includes television, print, radio, online and social media, as well as Council-branded or sub-branded social media, mastheads, magazines and media releases



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Media Statement means a statement that provides an official statement of Council that is published to a Council website, social media channel or provided to external media organisations

Proactive media means external communication that is initiated by media release. It does not include general educational or communications that help Council achieve specific outcomes such as iFuture or the publication of an information brochure or flyer

Reactive media includes a media statement in response to external enquiries or anticipated community issues

Spokesperson is a person who speaks as a designated representative of Council.

13. Policy Owner

The General Manager (Community, Cultural and Economic Development) is the policy owner. The Manager, Media, Communications and Engagement is responsible for reviewing this policy.

INFRASTRUCTURE, PLANNING AND ASSETS COMMITTEE NO. 2025(01)**18 FEBRUARY 2025**

REPORT

COUNCILLORS' ATTENDANCE:

Councillor Andrew Antonioli (Chairperson); Councillors Paul Tully (Deputy Chairperson), Marnie Doyle, David Martin, Jim Madden and Pye Augustine (Observer)

COUNCILLOR'S APOLOGIES:

Mayor Teresa Harding and Deputy Mayor Nicole Jonic

OFFICERS' ATTENDANCE:

Chief Executive Officer (Sonia Cooper), General Manager Planning and Regulatory Services (Brett Davey), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Corporate Services (Matt Smith), Manager Infrastructure Strategy (Tony Dileo), Manager City Design (Nathan Rule), Chief Audit Executive (Freddy Beck), Construction Manager (Pedro Baraza), Project Manager (Peter Van Esseveld), Team Coordinator – Cultural Heritage (Tanya Jen), Administration Coordinator – City Design (Jo-Ann Porter), Manager Media, Communications and Engagement (Mark Strong), Treasury Accounting Manager (Paul Mollenhauer), Manager Procurement (Tanya Houwen), Acting Chief Financial Officer (Christina Binoya), Acting Manager Development Planning (Grant Johnson), Senior Property Officer (Acquisitions and Disposals), City Architect (Mark Tendys), Senior Planning Officer (Strategic) (Jayden Cave), Signature Projects Manager (Raees Rasool), Strategic Planning Manager (Garath Wilson), Senior Media Officer (Darrell Giles), Theatre Technician (Harrison Cate) and Theatre Technician (Max Moylan)

RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Councillor Marnie Doyle:

LEAVE OF ABSENCE

That a leave of absence be granted for Mayor Teresa Harding and Deputy Mayor Nicole Jonic.

AFFIRMATIVE

Councillors:

Antonioli

Tully

Doyle

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Andrew Antonioli (Chairperson) invited Councillor David Martin to deliver the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Infrastructure, Planning and Assets Committee 15 October 2024

- Item 5 - Capital Investment in Provisional Projects Policy - Proposed Amendments

Infrastructure, Planning and Assets Committee 14 November 2024

- Item 1 - Capital Investment in Provisional Projects Policy - Proposed Amendments

1. **CAPITAL INVESTMENT IN PROVISIONAL PROJECTS POLICY - PROPOSED AMENDMENTS**

This is a report concerning proposed amendments to the Capital Investment in Provisional Projects Policy.

(This matter was laid on the table until the November meeting where it was lifted from the table and deferred to the February 2025 meeting of the Infrastructure, Planning and Assets Committee)

RECOMMENDATION

That the revised policy titled *Capital Investment in Provisional Projects* as detailed in Attachment 2, be adopted.

RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Councillor Paul Tully:

That the matter lay on the table.

AFFIRMATIVE

Councillors:

Antonioli

Tully

Doyle

Martin

NEGATIVE

Councillors:

Nil

Madden

The motion was put and carried.

CONFIRMATION OF MINUTES

2. CONFIRMATION OF MINUTES OF THE INFRASTRUCTURE, PLANNING AND ASSETS COMMITTEE NO. 2024(07) OF 3 DECEMBER 2024

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor David Martin:

That the minutes of the Infrastructure, Planning and Assets Committee held on 3 December 2024 be confirmed.

AFFIRMATIVE

Councillors:
Antoniolli
Tully
Doyle
Martin
Madden

NEGATIVE

Councillors:
Nil

The motion was put and carried.

OFFICERS' REPORTS

3. IPSWICH HERITAGE PLAN 2025-2029 - IPSWICH CITY COUNCIL HERITAGE ASSETS

This is a report concerning the Ipswich Heritage Plan 2025-2029 which has been prepared to guide Council's management of its heritage assets in a cohesive and practical manner. These assets include built heritage, place making, digital assets, social history and education programs (tangible and non-tangible heritage). The draft plan also recognises the importance of cyclic maintenance and includes an implementation plan and recommendations for resourcing, including the establishment of a specialised heritage unit.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Jim Madden:

That the report be received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Antoniolli	Nil
Tully	
Doyle	
Martin	
Madden	

The motion was put and carried.

4. STRENGTHENING IPSWICH COMMUNITIES PLAN

This is a report concerning the *Strengthening Ipswich Communities Plan* (SICP). The SICP is catalyst project of iFuture that provides an understanding of the needs of the community for the city and strategically guides future investment and delivery through the establishment of a community hubs model for future Council-owned community facilities. Identified as a solution to the city's needs through community consultation, community hubs are multifunction, cost effective and accessible facilities that can vary in scale to cater to a wide range of activities and services, and are adaptable to meet the changing needs of the community over time.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Paul Tully:

- A. **That Council adopt the *Strengthening Ipswich Communities Plan* as detailed in Attachment 1.**
- B. **That the key recommendations within the *Strengthening Ipswich Communities Plan* be progressed through an Implementation Program, to be developed by City Design Branch in collaboration with the relevant internal stakeholders.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Antoniolli	Nil
Tully	
Doyle	
Martin	
Madden	

The motion was put and carried.

5. ASSET AND INFRASTRUCTURE SERVICES DEPARTMENT CAPITAL DELIVERY REPORT
DECEMBER 2024

This is a report concerning the performance of the capital delivery by the Asset and Infrastructure Services Department for the month of December 2024.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor David Martin:

That the report on capital delivery by the Asset and Infrastructure Services Department for the month of December 2024 be received and the contents noted.

AFFIRMATIVE

Councillors:

Antoniolli

Tully

Doyle

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 29 October 2024 to 28 January 2025.

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Marnie Doyle:

That the Exercise of Delegation report for the period 29 October 2024 to 28 January 2025 be received and the contents noted.

AFFIRMATIVE

Councillors:

Antoniolli

Tully

NEGATIVE

Councillors:

Nil

Doyle
Martin
Madden

The motion was put and carried.

7. PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current court actions associated with development planning applications.

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor David Martin:

That the Planning and Environment Court Action status report be received and the contents noted.

AFFIRMATIVE
Councillors:
Antoniolli
Tully
Doyle
Martin
Madden

NEGATIVE
Councillors:
Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

QUESTIONS / GENERAL BUSINESS

Councillor Madden proposed the following notice of motion for consideration at the next ordinary Council meeting:

That a report be prepared by Council Officers for the March Infrastructure Planning and Assets committee meeting detailing:

1. The options for consideration and approval by Councillors for a standard welcome to suburb/town signs (colours, graphics, dimensions, and layout):
2. Details as to the Council plans to replace outdated brown welcome to suburb/ town signs that have been in place for many years in the Ipswich suburbs/towns west of Karrabin.

8. COMMENCEMENT OF NEXT MEETING

RECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Councillor Jim Madden:

That the Community and Sport Committee meeting commence at 10.20 am.

AFFIRMATIVE

Councillors:

Antoniolli

Tully

Doyle

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.01 am.

The meeting closed at 10.01 am.

FINANCE AND GOVERNANCE COMMITTEE NO. 2025(01)**18 FEBRUARY 2025**

REPORT

COUNCILLORS' ATTENDANCE:

Councillor Paul Tully (Chairperson); Councillors Marnie Doyle, Andrew Antonioli, Jim Madden, Pye Augustine (Observer) and David Martin (Observer)

COUNCILLOR'S APOLOGIES:

Councillor Jacob Madsen (Deputy Chairperson), Mayor Teresa Harding and Deputy Mayor Nicole Jonic

OFFICERS' ATTENDANCE:

Chief Executive Officer (Sonia Cooper), General Manager Corporate Services (Matt Smith), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Environment and Sustainability (Kaye Cavanagh), Manager Infrastructure Strategy (Tony Dileo), Construction Manager Capital Delivery Branch (Pedro Baraza), Signature Projects Manager (Raees Rasool), Acting Manager Legal and Governance (General Counsel) (Allison Ferres-MacDonald), Senior Property Officer (Acquisitions and Disposals) (Bianca Gaudry), Manager Procurement (Tanya Houwen), Goods and Services Category Manager (Tim Steinhardt), Acting Chief Financial Officer (Christina Binoya), Treasury Accounting Manager (Paul Mollenhauer), Chief Audit Executive (Freddy Beck), ERP Program Manager (Gerard Nelson), Manager Media, Communications and Engagement (Mark Strong), Theatre Technician (Harrison Cate) and Theatre Technician (Max Moylan)

RECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Councillor Marnie Doyle:

LEAVE OF ABSENCE

That a leave of absence be granted for Mayor Teresa Harding, Deputy Mayor Nicole Jonic and Councillor Jacob Madsen.

AFFIRMATIVE

Councillors:

Tully

Doyle

Antonioli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Paul Tully (Chairperson) delivered the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE FINANCE AND GOVERNANCE COMMITTEE NO. 2024(07) OF 3 DECEMBER 2024

RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Councillor Jim Madden:

That the minutes of the Finance and Governance Committee held on 3 December 2024 be confirmed.

AFFIRMATIVE

Councillors:

Tully

Doyle

Antonioli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. REVIEW OF HUMAN RIGHTS POLICY

This is a report concerning the outcome of the mandatory 4-year review of the existing Human Rights Policy. The Human Rights Policy remains current and requires no amendments. It was considered by the Executive Leadership Team on 25 November and has been referred to the Finance and Governance Committee for noting.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Andrew Antonioli:

That the report be received, and the contents noted.

AFFIRMATIVE

Councillors:

Tully

Doyle

Antonioli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. STRATEGIC CONTRACTING PROCEDURES

The spending of Council funds for goods, services and work is regulated by the Local Government Act 2009 (LGA) and Local Government Regulation 2012 (LGR) under procedures described as the 'Default Contracting Procedures' (DCP) and the 'Strategic Contracting Procedures' (SCP). Council has used the DCP to their maximum capability and is no longer the most advantageous mechanism for a Council intent on a more dynamic and strategic approach to contracting.

This is a report outlining the costs and benefits of adopting the SCP and seeks Council endorsement to publish a notice regarding adoption of those procedures.

RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Councillor Jim Madden:

- A. That the Strategic Contracting Procedures report be received and the contents noted.**
- B. That Council publish a public notice, by newspaper advert and on the Council website, of: (a) the proposed resolution to apply *Chapter 6 Part 2* of the *Local Government Regulation 2012* to Council's contracts, (b) the day and time of the meeting where the resolution is to be considered, being the Finance and Governance Committee, 22 April 2025 at 9.00 am.**

AFFIRMATIVE

Councillors:

Tully

Doyle

NEGATIVE

Councillors:

Nil

Antoniolli
Madden

The motion was put and carried.

4. PROPOSED ACQUISITION OF LAND FOR INF04658 - RIPLEY ROAD AND FISCHER ROAD UPGRADE PROJECT - STAGE 1

This is a report concerning a land requirement for project INF04658 - Ripley Road and Fischer Road upgrade. The land acquisition will facilitate the installation of overhead powerlines as part of the service relocations for the road upgrade.

“The attachment/s to this report are confidential in accordance with section 254J(3)(h) of the Local Government Regulation 2012.”

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Andrew Antoniolli:

- A. **That pursuant to Section 5(1)(b)(i) of the *Acquisition of Land Act 1967*, Council as “constructing authority” proceed to acquire land described in Confidential Attachment 1, for Road purpose.**
- B. **That in the first instance, the method of acquiring the subject land will be by agreement with the affected person/s in accordance with Division 3, *Acquisition of Land Act 1967*; however, if agreement cannot be reached, or operational timeframes intervene, the method of acquiring the subject land will be in accordance with Division 2, *Acquisition of Land Act 1967*.**
- C. **That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**
- D. **That Council be kept informed as to the progress and outcome of the acquisition.**

AFFIRMATIVE

Councillors:

Tully

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. RENEWAL OF LIQUID PETROLEUM GAS (LPG) FOR BUNDAMBA, AND GOODNA AQUATIC CENTRES

This is a report concerning the renewal of the supply agreement for Liquid Petroleum Gas (LPG) for Bundamba and Goodna Aquatic Centres with Origin Energy Retail Ltd to enable continuity of gas supply to these facilities.

This report recommends that Council resolve that the exception under section 235(b) of the *Local Government Regulation 2012* applies and that Council proceeds with the engagement of Origin Energy Retail Ltd to provide LPG Supply Agreement for Bundamba and Goodna Aquatic Centres for two (2) years.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised AND/OR confidential nature of the services that are sought and it would be impractical AND/OR disadvantageous to invite quotes OR tenders for the provision of Supply of LPG to Bundamba and Goodna Aquatic Facilities.
- B. That Council enter into a contractual arrangement (Council file reference number Agreement Ref No 5561) with Origin Energy Retail Ltd, at an approximate purchase price of \$285,000.00 excluding GST over the entire term, being an initial term of two (2) years, with no options for extension.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

Moved by Councillor Marnie Doyle

Seconded by Councillor Andrew Antonioli

Councillor Paul Tully proposed an amendment to Recommendation B as follows:

- B. That Council enter into a contractual arrangement (Council file reference number Agreement Ref No 5561) with Origin Energy Retail Ltd, at an approximate purchase price of \$285,000.00 excluding GST over the entire term, being a term of two (2) years, with no options for extension.

The mover and seconder of the original motion agreed to the proposed Recommendation B.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Andrew Antonioli:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised AND/OR confidential nature of the services that are sought and it would be impractical AND/OR disadvantageous to invite quotes OR tenders for the provision of Supply of LPG to Bundamba and Goodna Aquatic Facilities.**
- B. That Council enter into a contractual arrangement (Council file reference number Agreement Ref No 5561) with Origin Energy Retail Ltd, at an approximate purchase price of \$285,000.00 excluding GST over the entire term, being a term of two (2) years, with no options for extension.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antonioli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. GAS RELOCATION FOR SPRINGFIELD PARKWAY AND SPRINGFIELD GREENBANK ARTERIAL ROAD UPGRADE PROJECT

This is a report concerning gas relocation services for Springfield Parkway and Springfield Greenbank Arterial Road Upgrade Project.

Gas Relocation Services have been completed for Stage 1 and Stage 3 totalling \$3.6m.

The recommendation is seeking approval for Stage 2 works valued at \$4.425m which includes a fifty (50) percent contingency value of \$1.475m.

Council is reimbursing APA AM (Allgas) Pty Limited (APA) as the asset owner of the gas network. Ipswich City Council is performing works on our own asset which is in close proximity to the gas network requiring alterations to progress the project deliverables.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Jim Madden:

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012 (Regulation)*, Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of gas relocation services for Springfield Parkway and Springfield Greenbank Arterial Road Upgrade Project.**
- B. That Council continue its contractual arrangement with APA AM (Allgas) Pty Limited (APA), at an approximate purchase price of \$8,085,232.48 excluding GST over the entire term.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Tully

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. PROCUREMENT: INTERGRAPH (HEXAGON) SPATIAL SOFTWARE MAINTENANCE

This is a report seeking a resolution by Council to continue the annual software maintenance renewal with Intergraph Corporation Pty Ltd for the Hexagon Geospatial APOLLO and IMAGINE products that are operationally utilised as part of Council’s existing spatial services, for a period of up to three (3) years commencing 1 April 2025, at an estimated cost of approximately seventy-five thousand dollars (\$75,000) excluding GST for the full three (3) year period.

This matter is required as officers seek Council resolution that the exception under section 235(b) of the *Local Government Regulation 2012* applies as the

proprietary nature of the supplier's products means that the incumbent supplier is the only supplier reasonably available to continue the provision of this software maintenance and it would be more costly and disadvantageous to Council to invite quotes or tenders for a comparative solution.

RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Councillor Jim Madden:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite quotes for the provision of Hexagon Geospatial APOLLO and IMAGINE Software Maintenance.**
- B. That Council enter into a contractual arrangement (Council file reference number 250110-000040) with Intergraph Corporation Pty Ltd, at an approximate purchase price of \$75,000 excluding GST over the entire term, being on a yearly or shorter basis as required for up to three (3) years.**

AFFIRMATIVE

Councillors:

Tully

Doyle

Antonioli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

8. PROCUREMENT - HUMAN RESOURCE INFORMATION SYSTEM (ELEVATEHR)

This is a report concerning the procurement and recommendation to negotiate and enter into contractual arrangements with Consortia 2 for the provision of Ipswich City Council's Human Resource Information System and associated implementation, licencing and ongoing support.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the Local Government Regulation 2012."

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 230804-000072 for the provision of**

Human Resource Information System and associated implementation, licensing and ongoing support to Consortia 2 (Supplier).

- B. That Council enter into separate contractual arrangements with the Suppliers at an approximate total purchase price of \$10,825,074 excluding GST over the entire term, being an initial term of five (5) years, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Tully

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

9. INVITATION AS KEYNOTE SPEAKER AT THE INSTITUTE OF INTERNAL AUDITORS WELLINGTON NEW ZEALAND CONFERENCE 2025

This is a report related to an invitation to present as the keynote speaker at the Institute of Internal Auditors (IIA) New Zealand (NZ) Chief Audit Executives (CAE) Forum and Conference 2025 that will be held in Wellington, NZ. The topic will be focusing on their “*40-year anniversary*” and the future of internal auditing but must still be finalised with their Board and Education Committee, but the initial request is “*Navigating the Future: Is Internal Audit at a Crossroads? – Ethical Challenges and Opportunities Paving the Way.*”

RECOMMENDATION

Moved by Councillor Andrew Antoniolli:

Seconded by Councillor Marnie Doyle:

That the Chief Audit Executive be approved to travel to New Zealand to present at the Chief Audit Executive Forum as part of the Institute of Internal Auditors Conference 2025.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Tully	Nil
Doyle	
Antoniolli	
Madden	

The motion was put and carried.

10. BUDGET AMENDMENT 2024-2025

This is a report concerning proposed amendment of the 2024-2025 budget, submitted in accordance with Section 170(3) of the *Local Government Regulation 2012*.

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Andrew Antoniolli:

That the proposed amended 2024-2025 Budget, including the Long-Term Financial Forecast, the 2024-2025 Revenue Policy, the 2024-2025 Revenue Statement, and the amended Debt Policy, as detailed in Attachments 1, 2, 3 and 4 be adopted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Tully	Nil
Doyle	
Antoniolli	
Madden	

The motion was put and carried.

11. AMENDMENTS TO CEO DELEGATIONS DUE TO LEGISLATIVE UPDATES

This is a report concerning updates to the delegation to the CEO due to recent changes to legislation.

RECOMMENDATION

Moved by Councillor Andrew Antoniolli:

Seconded by Councillor Jim Madden:

- A. That the delegations to the Chief Executive Officer as detailed in Attachment 1 to the report by the Senior Governance Officer dated 21 January 2025 be repealed.
- B. That the delegations to the Chief Executive Officer as detailed in Attachment 2 to the report by the Senior Governance Officer dated 21 January 2025 be adopted.
- C. That the delegations to the Chief Executive Officer as detailed in Attachment 4 be amended as detailed in Attachment 3 to the report by the Senior Governance Officer dated 21 January 2025.

AFFIRMATIVE

Councillors:

Tully

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

12. MONTHLY FINANCIAL PERFORMANCE REPORT - JANUARY 2025

This is a report concerning Ipswich City Council's (**Council**) financial performance for the period ending 31 January 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Marnie Doyle:

That the report on Council's financial performance for the period ending 31 January 2025, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council

AFFIRMATIVE

Councillors:

Tully

Madsen

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

13. REPORT - REGULATION ADVISORY COMMITTEE NO. 2025(01) OF 5 FEBRUARY 2025

This is the report of the Regulation Advisory Committee No. 2025(01) of 5 February 2025.

RECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Councillor Andrew Antonioli:

That Council adopt the recommendations of the Regulation Advisory Committee No. 2025(01) of 5 February 2025.

AFFIRMATIVE

Councillors:

Tully

Doyle

Antonioli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

QUESTIONS / GENERAL BUSINESS

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.24 am.

The meeting closed at 10.43 am.

COMMUNITY AND SPORT COMMITTEE NO. 2025(01)**18 FEBRUARY 2025**

REPORT

COUNCILLORS' ATTENDANCE:

Councillors Pye Augustine (Deputy Chairperson), Andrew Antonioli, David Martin, Jim Madden and Marnie Doyle (Observer)

COUNCILLOR'S APOLOGIES:

Councillor Jacob Madsen (Chairperson), Mayor Teresa Harding and Deputy Mayor Nicole Jonic

OFFICERS' ATTENDANCE:

Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Environment and Sustainability (Kaye Cavanagh), General Manager Corporate Services (Matt Smith), General Manager Planning and Regulatory Services (Brett Davey), Precinct Manager – Nicholas Street Precinct (James Hepburn), Precinct Governance Manager – Nicholas Street (Mitch Grant), Manager Community and Cultural Services (Don Stewart), Manager Marketing and Promotions (Carly Gregory), Manager Library and Customer Services (Samantha Chandler), Manager Media, Communications and Engagement (Mark Strong), Senior Community Activation Officer (Tanya Appleton), Senior Community Funding Officer (Sarah Sheehy), Senior Property Officer (Acquisitions and Disposals) (Bianca Gaudry), Senior Media Officer (Darrell Giles), Theatre Technician (Harrison Cate) and Theatre Technician (Max Moylan)

With the Chairperson Councillor Jacob Madsen as an apology Councillor Pye Augustine (Deputy Chairperson) chaired the meeting.

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor David Martin:

LEAVE OF ABSENCE

That a leave of absence be granted for the Mayor Teresa Harding, Deputy Mayor Nicole Jonic and Councillor Jacob Madsen.

AFFIRMATIVE

Councillors:

Augustine

Antonioli

NEGATIVE

Councillors:

Nil

Martin
Madden

The motion was put and carried.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Pye Augustine (Deputy Chairperson) invited Councillor David Martin to deliver the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE COMMUNITY AND SPORT COMMITTEE NO. 2024(07) OF 3 DECEMBER 2024**

RECOMMENDATION

Moved by Councillor David Martin:
Seconded by Councillor Andrew Antonioli:

That the minutes of the Community and Sport Committee held on 3 December 2024 be confirmed.

AFFIRMATIVE
Councillors:
Augustine
Antonioli
Martin
Madden

NEGATIVE
Councillors:
Nil

The motion was put and carried.

OFFICERS' REPORTS**2. GOODNA CULTURAL AND ARTS CENTRE ACTIVATION**

This is a report concerning the proposed activation and naming of the Goodna Cultural and Arts Centre at 6 Layard Street, Goodna following the completion of flood recovery works.

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor Andrew Antonioli:

- A. That the report concerning the proposed activation of the Goodna Cultural and Arts Centre at 6 Layard Street, Goodna following the completion of flood recovery works be received and its contents noted.**
- B. That Council rename the Goodna Cultural and Arts Centre as the Goodna Community Centre.**

AFFIRMATIVE

Councillors:

Augustine

Antonioli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. COMMUNITY FUNDING AND SUPPORT ALLOCATIONS STATUS REPORT - 1 OCTOBER TO 31 DECEMBER 2024

This is a report concerning the allocation of Council's Community Funding and Support Program from 1 October to 31 December 2024.

In the three (3) months from 1 October to 31 December 2024, Council approved 75 applications across 68 unique applicants, allocating a total of \$238,532 for a variety of community events and projects.

All successful applicants and projects are detailed in Attachment 1 and reported on the Transparency and Integrity Hub in accordance with Council's principle of transparency and the Community Funding and Support Policy.

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor David Martin:

That the report concerning the allocation of Council’s Community Funding and Support Programs from 1 October to 31 December 2024 be received and the contents noted.

AFFIRMATIVE

Councillors:

Augustine

Antonioli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. IPSWICH LIBRARIES REPORT CARD 2024

This is a report concerning the Ipswich Libraries Report Card 2024.

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor David Martin:

That the report concerning the Ipswich Libraries Report Card 2024 be received and the contents noted.

AFFIRMATIVE

Councillors:

Augustine

Antonioli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

QUESTIONS / GENERAL BUSINESS

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.54 am.

The meeting closed at 11.12 am.

ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE NO. 2025(01)**18 FEBRUARY 2025**

REPORT

COUNCILLORS' ATTENDANCE:

Councillor Pye Augustine (Chairperson); Councillor Marnie Doyle (Deputy Chairperson),
Councillors Andrew Antonioli, David Martin and Jim Madden

COUNCILLOR'S APOLOGIES:

Mayor Teresa Harding, Deputy Mayor Nicole Jonic and Councillor Jacob Madsen

OFFICERS' ATTENDANCE:

Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Brett Davey), General Manager Environment and Sustainability (Kaye Cavanagh), General Manager Community Services (Matt Smith), Precinct Director (James Hepburn), Precinct Governance Manager (Mitch Grant), Manager Community and Cultural Services (Don Stewart), Manager Marketing and Promotions (Carly Gregory), Manager Library and Customer Services (Samantha Chandler), Manager Media, Communications and Engagement (Mark Strong), Economic Development Manager (Dan Heenan), Manager Natural Environment (Phil Smith), Team Leader (Environment and Sustainability), Environmental Events and Sponsorship Officer (Jennifer Mouritz), Senior Media Officer (Darrell Giles), Theatre Technician (Harrison Cate) and Theatre Technician (Max Moylan).

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor Marnie Doyle:

LEAVE OF ABSENCE

That a leave of absence be granted for the Mayor Teresa Harding, Deputy Mayor Nicole Jonic and Councillor Jacob Madsen.

AFFIRMATIVE

Councillors:

Augustine

Doyle

Antonioli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Pye Augustine (Chairperson) invited Councillor Marnie Doyle (Deputy Chairperson) to deliver the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE NO. 2024(07) OF 3 DECEMBER 2024**

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Andrew Antonioli:

That the minutes of the Economic and Cultural Development Committee held on 3 December 2024 be confirmed.

AFFIRMATIVE

Councillors:

Augustine

Doyle

Antonioli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **MAJOR COMMUNITY EVENT SPONSORSHIP - 2025 IPSWICH SHOW**

This is a report concerning an application for Major Community Event Sponsorship by the Ipswich Show Society for \$35,000 ex GST financial support of the 2025 Ipswich Show, to be held from Friday 16 to Sunday 18 May 2025.

RECOMMENDATION

That Council provide Event Sponsorship of \$30,000 (excl. GST) to Ipswich Show Society for the 2025 Ipswich Show.

Councillor Pye Augustine proposed an amendment to the motion:

That Council provide Event Sponsorship of \$35,000 (excl. GST) to Ipswich Show Society for the 2025 Ipswich Show.

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor Jim Madden:

That Council provide Event Sponsorship of \$35,000 (excl. GST) to Ipswich Show Society for the 2025 Ipswich Show.

AFFIRMATIVE

Councillors:

Augustine

Doyle

Antonioli

Martin

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. **QUARTERLY EVENT SPONSORSHIP AND TICKET ALLOCATION REPORT - 1 OCTOBER TO 31 DECEMBER 2024**

This is a report concerning event sponsorship approved in the period of 1 October 2024 to 31 December 2024 as required under the Event Sponsorship Policy.

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor Marnie Doyle:

A. That Council receive and note the following event sponsorship allocations during the 1 October 2024 to 31 December 2024 period:

Event Sponsorship Category 2 over \$15,000 (excl. GST) endorsed by Council:

- **Spartan AUS 3.0 Pty Ltd \$20,000 (excl. GST) in case support for the 2025 Spartan Trifecta Weekend**

- B. That Council receive and note that there were no event sponsorship ticket allocations made during the 1 October 2024 to 31 December 2024 period.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Augustine	Nil
Doyle	
Antoniolli	
Martin	
Madden	

The motion was put and carried.

MOVE INTO CLOSED SESSION

RECOMMENDATION

Moved by Councillor Pye Augustine:
Seconded by Councillor Andrew Antoniolli:

That in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 4 titled Nicholas Street Precinct – December 2024 and January 2025 Nicholas Street Precinct Project Control Group, and Item 5 titled Nicholas Street Precinct – Approval of an Agreement for Lease for Tenancy 2B02 Tulmur Walk (8 Nicholas Street).

The meeting moved into closed session at 11.48 am.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Augustine	Nil
Doyle	
Antoniolli	
Martin	
Madden	

The motion was put and carried.

MOVE INTO OPEN SESSION

RECOMMENDATION

Moved by Councillor Pye Augustine:

That the meeting move into open session.

The meeting moved into open session at 12:05 pm.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Augustine	Nil
Doyle	
Antoniolli	
Martin	
Madden	

The motion was put and carried.

4. NICHOLAS STREET PRECINCT - DECEMBER 2024 AND JANUARY 2025 NICHOLAS STREET PRECINCT PROJECT CONTROL GROUP

This is a report concerning the December 2024 and January 2025 Nicholas Street Precinct Project Control Group meeting focussing on the status of the leasing program and associated developments for the retail component of the Nicholas Street Precinct redevelopment.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the Local Government Regulation 2012.”

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor Andrew Antoniolli:

That the December 2024 and January 2025 Nicholas Street Precinct Project Control Group Report be received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Augustine	Nil
Doyle	
Antoniolli	
Martin	
Madden	

The motion was put and carried.

5. NICHOLAS STREET PRECINCT - APPROVAL OF AN AGREEMENT FOR LEASE FOR TENANCY 2B02 TULMUR WALK (8 NICHOLAS STREET)

This is a report concerning an Agreement for Lease for Council's consideration associated with Tenancy 2B02 within Tulumur Walk at 8 Nicholas Street, Nicholas Street Precinct, Ipswich.

"The attachment/s to this report are confidential in accordance with section 254J(3)(c), (g), (i) of the Local Government Regulation 2012."

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor Marnie Doyle:

- A. **That Council enter into an Agreement for Lease and associated documentation of the Agreement for Lease with the proposed lessee for Tenancy 2B02, Tulumur Walk Building, 8 Nicholas Street (impacting part of Lot 1 RP157021) ("Tenancy 2B02") within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Leasing Manager dated 11 February 2025).**
- B. **That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed sub-lessee, (contained in recommendation A of this report), Council enter into a sub-lease for Tenancy 2B02 with the proposed sub-lessee (as detailed in the confidential report and attachments by the Leasing Manager dated 11 February 2025)**
- C. **That Council note, that in relation to Council's disposal of its leasehold interest in the Tenancy 2B02 to the proposed lessee, that the Ministerial exemption under s236 1(f) of the *Local Government Regulation 2012* applies to the disposal of Council's interest in Tenancy 2B02 (Ministerial exemption contained in Attachment 1 of this report).**
- D. **That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision at Recommendation A.**
- E. **That Council be kept informed as to the progress and outcome of the execution and publication of details.**

AFFIRMATIVE

Councillors:

Augustine

Doyle

Antoniolli

Martin

NEGATIVE

Councillors:

Nil

Madden

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

QUESTIONS / GENERAL BUSINESS

Councillor Andrew Antonioli raised the operational issue of the Bradfield Bridge and if there is a need to look at extending the operating hours.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.25 am.

The meeting closed at 12.20 pm.

ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2025(01)**18 FEBRUARY 2025**

REPORT

COUNCILLORS' ATTENDANCE:

Councillor Jim Madden (Chairperson); Councillors Andrew Antonioli (Deputy Chairperson), Pye Augustine and David Martin (Observer)

COUNCILLOR'S APOLOGIES:

Mayor Teresa Harding, Deputy Mayor Nicole Jonic and Councillor Jacob Madsen

OFFICERS' ATTENDANCE:

Chief Executive Officer (Sonia Cooper), General Manager Environment and Sustainability (Kaye Cavanagh), Manager Natural Environment (Phil A Smith), Team Leader Environment and Sustainability (Stephani Grove), Environmental Events and Partnership Officer (Jennifer Mouritz), Environmental Advisory Team Lead (Belinda Whelband), Planning Officer (Environmental Management) (Merrin Allen), Manager Media, Communications and Engagement (Mark Strong), Theatre Technician (Harrison Cate) and Theatre Technician (Max Moylan)

RECOMMENDATION

Moved by Councillor Andrew Antonioli:
Seconded by Councillor Pye Augustine:

LEAVE OF ABSENCE

That a leave of absence be granted for the Mayor Teresa Harding, Deputy Mayor Nicole Jonic and Councillor Jacob Madsen.

AFFIRMATIVE

Councillors:
Madden
Antonioli
Augustine

NEGATIVE

Councillors:
Nil

The motion was put and carried.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Jim Madden (Chairperson) delivered the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2024(07) OF 3 DECEMBER 2024

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Andrew Antonioli:

That the minutes of the Environment and Sustainability Committee held on 3 December 2024 be confirmed.

AFFIRMATIVE

Councillors:

Madden

Antonioli

Augustine

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. ADOPTION OF ENVIRONMENTAL PROTECTION POLICY

This is a report concerning the adoption of the Draft Environmental Protection Policy (the Policy). The Policy closes an identified governance gap within the organisation regarding internal environmental management and obligations and will sit alongside the Sustainability Policy and the Natural Environment Policy to cover all areas of environment and sustainability concern within the remit of the Council. The Policy sets the tone for the organisation regarding the consideration and requirements around environmental protection as part of day to day working and clarifies the organisational position to all stakeholders including the community.

RECOMMENDATION

Moved by Councillor Pye Augustine:

Seconded by Councillor Andrew Antonioli:

That Council adopts the Draft Environmental Protection Policy, titled “Environmental Protection Policy” as outlined in Attachment 1.

AFFIRMATIVE

Councillors:

Madden

Antonioli

Augustine

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. 2024 SUSTAINABLE IPSWICH PROGRAM

This is a report concerning the 2024 “Sustainable Ipswich” campaign, highlighting the success of the program which was delivered from September to November 2024.

RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Councillor Pye Augustine:

That the report on the 2024 Sustainable Ipswich Program be received and its contents noted.

AFFIRMATIVE

Councillors:

Madden

Antonioli

Augustine

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. 2024 ENVIRONMENT EVENT RECAP REPORT

This is a report concerning a summary of Environmental Events held during 2024, highlighting key events and campaigns delivered across the year and an overview of planned dates for 2025.

RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Councillor Pye Augustine:

That the report on the 2024 Environmental Events be received and its contents noted.

AFFIRMATIVE

Councillors:

Madden

Antoniolli

Augustine

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

QUESTIONS / GENERAL BUSINESS

Councillor Andrew Antoniolli raised the operational matter of Monday bin collections, in particular recycling, 3-4 areas held over by a day. Councillor Andrew Antoniolli stated that there seems to be pattern in the bin collection and queried the reason for this, and if this will become a regular occurrence, could residents please be informed.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 1.01 pm.

The meeting closed at 1.20 pm.

Doc ID No: A11086609

ITEM: 16.1

SUBJECT: CEO ORGANISATIONAL PERFORMANCE REPORT FOR JANUARY 2025

AUTHOR: CHIEF EXECUTIVE OFFICER

DATE: 3 JANUARY 2025

EXECUTIVE SUMMARY

This is a monthly report by the Chief Executive Officer focusing on a summary of organisational performance in the areas of workplace health and safety, progress in the delivery of Council's Corporate and Operational Plans, our people and culture, financial management, capital program delivery, flood recovery, external funding, significant risks and legal matters.

This report is for the month of January 2025. The report for this period highlights current significant matters and progress on key performance indicators.

RECOMMENDATION

That the Chief Executive Officer Organisational Performance Report for the month of January 2025 be received and the contents noted.

BACKGROUND

1. Current Significant Matters

Plan for every resident to have a home in Ipswich

Council has adopted a new Local Housing Action Plan to address housing diversity, availability, choice, and affordability amid a population boom expected to double Ipswich's population to 535,000 by 2046. The plan advocates for investment and action from State and Federal governments to deliver affordable and diverse housing options. The plan also calls for reducing red tape to increase housing stock through "gentle density" and emphasizes the need for improved public transport and the use of under-utilized land for housing.

Native cod swimming in Ipswich rivers after 100 years

Ipswich has successfully reintroduced native cod to its waterways for the first time in over a century, reflecting the city's commitment to healthy river systems. Since 2020, tens of thousands of Mary River cod fingerlings have been released into local creeks and rivers through collaborative efforts. The most recent release in December 2024 saw about 8,000 fingerlings introduced at various sites, including the Bremer and Brisbane rivers. Annual releases have shown positive results, with monitoring indicating healthy cod populations. These apex predators help control invasive fish species, contributing to the overall health of the river ecosystems. The initiative, supported by the Council of Mayors (SEQ) Resilient

Rivers Initiative, aims to boost fish diversity and restore the ecological balance in Ipswich's waterways.

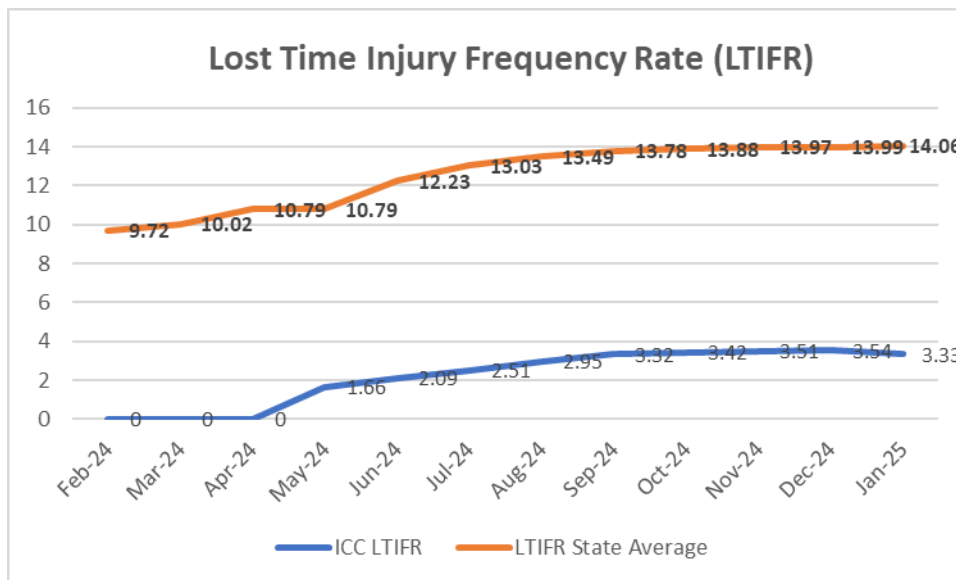
Thirty years of a safer Ipswich celebrated

Council's Safe City program has marked 30 years since the installation of its first public safety cameras, which have significantly grown from nine cameras in 1994 to nearly 400 today. The program aims to reduce and deter crime by live streaming footage directly to the Queensland Police Service. Safe City has been recognized as a leading public surveillance system, providing residents with peace of mind and aiding police with valuable information. The program operates 24/7, contributing to public safety and helping in various emergency situations. The initiative has been praised for its high standard of monitoring and its role in enhancing community safety, with plans to expand as the city grows.

Bielby Holdings to deliver major Ripley Valley road upgrades

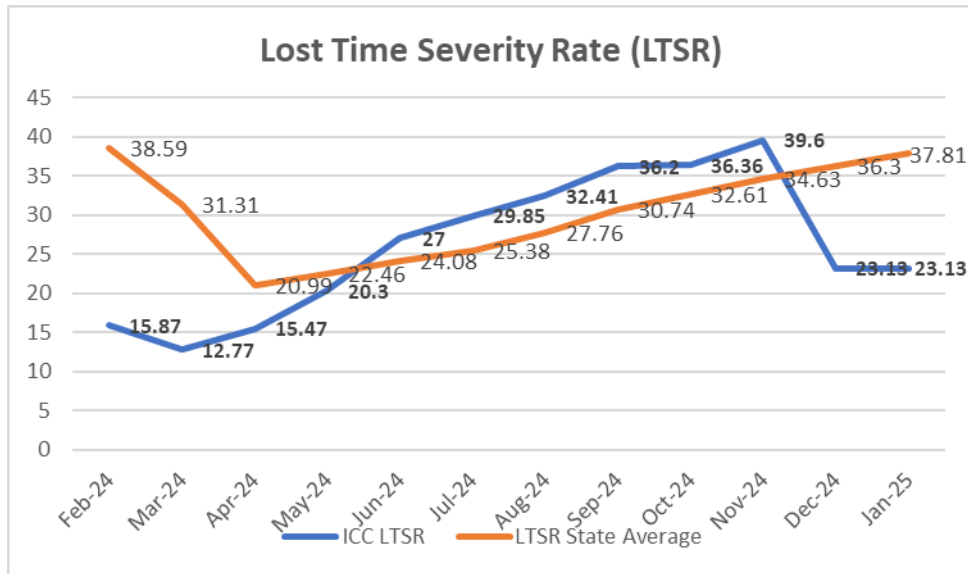
Council has awarded a \$77.4 million contract to Bielby Holdings Pty Ltd for the detailed design and construction of key road upgrades in the Ripley Valley. The contract, approved following a competitive tender process, covers stages 1, 2, and 3 of the Ripley Road and Fischer Road upgrades. These upgrades are crucial for accommodating the region's significant urban growth, with Ripley Valley expected to house a quarter of Ipswich's population. The project includes upgrading Ripley Road to a four-lane divided urban arterial road and Fischer Road to two lanes with off-road pathways. The first stage is set to be completed by the end of 2027, with all stages expected to finish by the 2028-2029 financial year. The initiative is supported by a \$24 million low-interest loan from the State Government, aimed at unlocking thousands of housing lots in the area.

2. Workplace Health and Safety

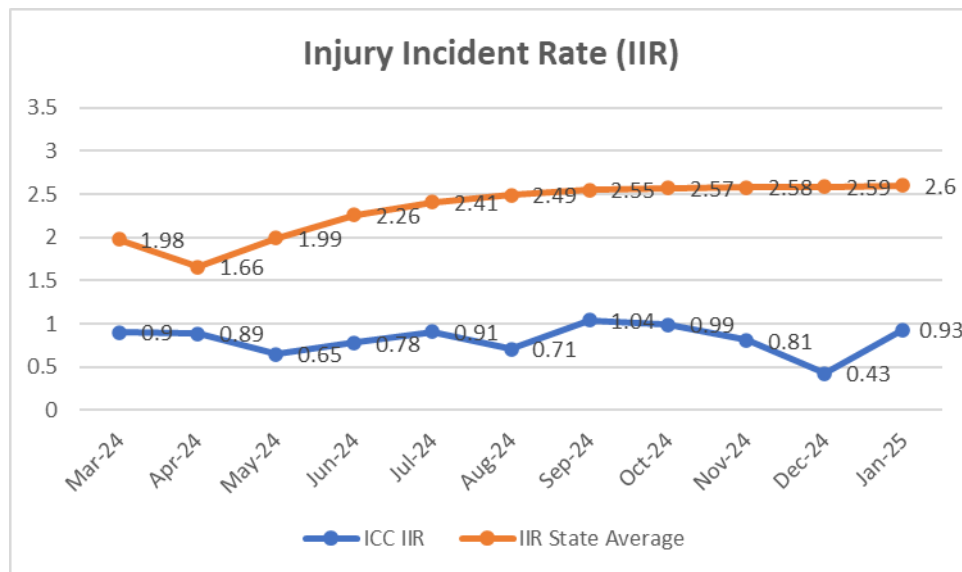


LGAQ LTIFR rate is calculated on a calendar year and not a 12-month rolling total which ICC uses. LTIFR data was not available for February, March and April due to the Fusion system upgrade.

The physical and psycho-social safety and wellbeing of the workforce continues to be the CEO and the organisation’s first and foremost priority.



The LTSR rate equates to the number of days lost for each LTI. The State Average is the average of LTSR across the 62 local councils within the LGAQ scheme. The LGAQ rate is calculated on a calendar year and not a 12-month rolling total which ICC uses.



The IIR rate is the number of injury incidents per 100 workers. The State Average is the average of IIR across the 62 local councils within the LGAQ scheme.

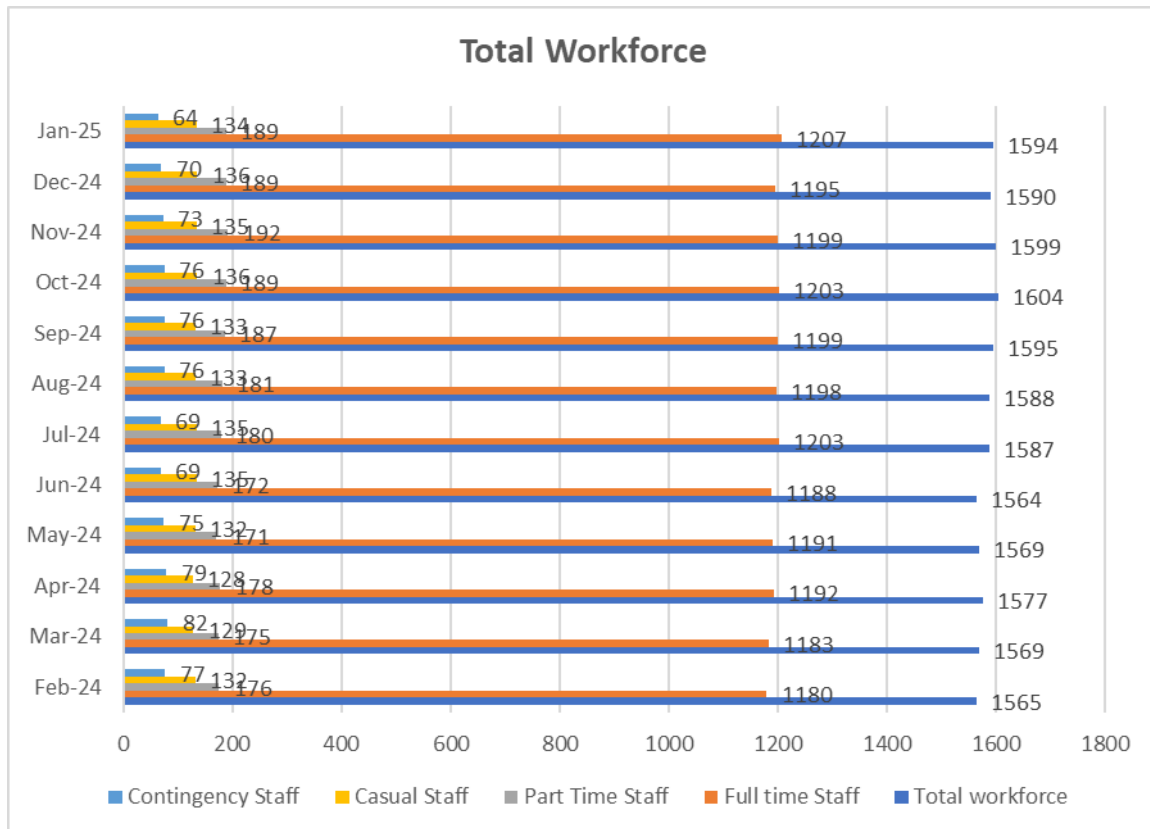
3. Update on Corporate/Operational Plans

The Quarterly Performance Report for October-December 2024 (Quarter 2 period) on the 2024-2025 Operational Plan will be presented to the 27 February 2025 Council Ordinary Meeting.

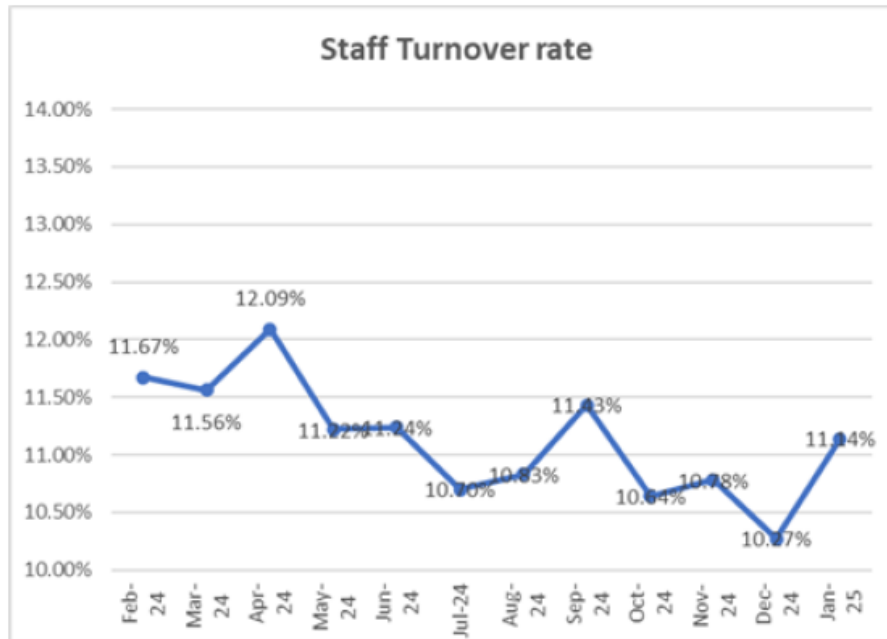
The Annual Plan and the last quarterly report are available on council’s website:
https://www.ipswich.qld.gov.au/about_council/media/corporate_publications/annual-plan

4. Major Key Performance Indicators

People and Culture



The total workforce for the council organisation ‘head count’ was 1594 in January 2025.



Staff turnover rate was at 11.14% in January 2025, up by 0.87% from December 2024.

For interest, but not direct comparison due to the time and calculation differential, the annual average workforce attrition rate for South-East Queensland councils for 2023 reported by the Local Government Association of Queensland was 16%.

Finance

The full financial performance report for January 2025 has been provided to the Finance and Governance Committee.

The total net result (including capital revenue) for Ipswich City Council as of 31 January 2025 is a surplus of \$121.9 million compared to the year to date (YTD) budget surplus of \$97.4 million. Council's YTD operating deficit (excluding capital revenue) is \$5.8 million compared to the budgeted YTD deficit of \$1.4 million.

Capital expenditure (excluding flood buy back and disaster recovery) is \$21.7 million below the YTD budget. This is partly due to delays in the delivery of the asset rehabilitation and the transport and traffic programs.

Capital Delivery Program 2024-2025

Expenditure for the month of January 2025 was below the budgeted levels, with actual expenditure of approximately \$4.87 million vs a budget of \$8.37 million.

This was a combination of underspend of new fleet items, savings from budget on the Springfield upgrade projects and delays to project completion due to wet weather. While some projects were delayed in January these will not have an impact on full year completion.

5. Risk and Compliance Update

Corporate Risk Register

Council's corporate risk register is reviewed every two months at the Executive Leadership Team (ELT) Risk Committee meeting, plus a full review takes place every February and August each year. Council's corporate risk register was discussed at the ELT Risk Committee meetings held on 6 February 2025, with amendments agreed to, areas of responsibility, key mitigations, action plans and milestone progress to be discussed at the meeting to be held on 8 April 2025.

Council's corporate risk register and risk trends in these risks are reported through Council's Audit and Risk Management Committee (ARMC) which is held every quarter. The corporate risk register and risk trends in these risks are also circulated to all Councillors on a quarterly basis.

Council continues to seek to actively manage and mitigate its corporate risks.

Legal Matters

An overview of all active court proceedings is provided in a confidential attachment to this report.

Matters that are not the subject of court proceedings will be considered for addition to the report where:

- they concern subject matter of significant public interest/concern; and/or
- where their outcome may present significant financial value/impact for Council; and/or
- where their outcome may set an important precedent for Council.

Generally significant non-court matters will only be reported where they are the subject of dispute and management of that dispute is being administered by Legal Services (as opposed to where Legal Services' involvement is ad-hoc or limited to the provision of internal advice), or where they concern a significant project for Council. The detail reported in respect of each matter listed has been provided with privacy, confidentiality, and legal professional privilege (and the requirement to maintain same) in mind.

6. Current Consultation Matters

The following community engagement projects are included on Shape your Ipswich, the digital engagement platform that uses a range of digital techniques to connect with the community and promote consultation events. <https://shapeyouripswich.com.au/>

Engagement data is indicative as consultation period is based on Shape Your Ipswich (SYI) data.

Description of metrics used:

- **Contributors** – The unique number of Visitors who have left feedback or contributions. Contributors is a unique value, and a Contributor who makes more than one contribution is only counted as a single Contributor.
- **Visitors** – Visitors is a unique user. A single visitor may make more than one visit to the site, but it is only counted once. A Visitor is not necessarily a single person, but rather a single browsing session that stores a user’s technical information. IP addresses are used to determine unique Visitors.

Engagement projects open on Shape Your Ipswich (January 2025):

Project Name	Project Lead (Council Department)	Purpose of engagement
Springview Estate (Information page)	Planning and Regulatory Services Department	To provide information on Springview Estate, a staged, mixed-use development in the Springfield area. Opened 31 May 2024. SYI statistics as at 31 January 2025: <ul style="list-style-type: none"> • 0 SYI contributors (information page only) • 919 SYI visitors
Ripley Road & Fischer Road Upgrade	Asset and Infrastructure Services Department	Informing the community on planned works at Ripley Road and Fischer Road. Consultation opened on 23 January 2024 and will remain open until all work is completed. SYI statistics as at 31 January 2025: <ul style="list-style-type: none"> • 15 SYI contributors • 2,663 SYI visitors
Character Place Nomination (Information page)	Planning and Regulatory Services Department	To seek nominations from the community on historical character places as part of the Planning Scheme. Project opened on 27 February 2023 and will remain open. SYI statistics as at 31 January 2025: <ul style="list-style-type: none"> • 7 SYI contributors • 677 SYI visitors
The Ipswich Heritage Network Group – closed member page (Communications hub)	Planning and Regulatory Services Department	Closed page for information sharing and discussion on our city’s heritage, history and conservation. Project opened 29 July 2022 and will remain open. SYI statistics as at 31 January 2025: <ul style="list-style-type: none"> • 6 SYI contributors • 22 SYI visitors
Habitat Gardens Partnership –	Environment and	Platform for urban property owners to share their thoughts, ideas, successes, learnings and conservation aspirations. Project opened 11 November 2019 and will remain open.

closed member page (Communications hub)	Sustainability Department	<p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 4 SYI contributors • 17 SYI visitors
Ipswich Youth Advisory Committee (IYAC) – closed member page (Communications hub)	Community, Cultural and Economic Development Department	<p>The communications and engagement ‘hub’ is for IYAC members. This page is continually updated on projects that IYAC members can be involved in. Project opened on 31 January 2024 and will remain open.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 32 SYI contributors • 60 SYI visitors
Community Panel	Community, Cultural and Economic Development Department	<p>Council’s community engagement program for future-focused policy, strategy, projects and plans. Project opened 20 December 2021 and will remain open.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 249 SYI contributors • 26,516 SYI visitors
Community Panel – closed member page	Community, Cultural and Economic Development Department	<p>The communications and engagement ‘hub’ for the community panel. This page is continually updated with updates on projects the panel has been involved in. Project opened 22 March 2022 and will remain open.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 106 SYI contributors • 218 SYI visitors • 224 community panel members
Creative Industries	Community, Cultural and Economic Development Department	<p>Engagement on Creative Industries programs under the Arts and Cultural Strategy. Main project page Creative Industries opened on 14 April 2023 and will remain open.</p> <p>Creative Industries main page activities SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 11 SYI contributors (Play a Part – how you see council supporting the Creative Industries) <p>Project subpages currently open and SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • ARTiculate subpage activities: <ul style="list-style-type: none"> ○ 51 SYI contributors – opened 20 April 2023 (The skills I want to learn the most) ○ 26 SYI contributors – opened 24 April 2023 (Want to learn something else)

		<ul style="list-style-type: none"> • Creators’ Summit – Ipswich activities: <ul style="list-style-type: none"> ○ 3 SYI contributors – opened 5 December 2024 (Question and Answers) <p>SYI (main page) statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 228 SYI contributors (project total) • 31,583 SYI visitors (project total)
Ipswich Central	Community, Cultural and Economic Development Department	<p>Ipswich Central Revitalisation projects, communications, information sharing and public events. Main project page Ipswich Central opened on 28 November 2019 and will remain open.</p> <p>Project page currently open and SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • Placemaking in Action <ul style="list-style-type: none"> ○ 2 SYI contributors <p>Project subpage currently open and SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • Light up Ipswich Central – subpage project opened 21 August 2023 <ul style="list-style-type: none"> ○ 6 SYI contributors • Out and About (event page) – subpage project opened 1 April 2022 <ul style="list-style-type: none"> ○ 13 SYI contributors (1 event shared in January) • Green Walkable Streets – Have you seen the new scramble crossing? – subpage project opened 29 November 2022 <ul style="list-style-type: none"> ○ 4 SYI contributors <p>SYI statistics (main page) as at 31 January 2025:</p> <ul style="list-style-type: none"> • 878 SYI contributors • 28,182 SYI visitors

Engagement projects (new) that may open in the month of February 2025:

Project Name	Project Lead (Council Department)	Purpose of engagement
Creators’ of Ipswich – Play a Role	Community, Cultural and Economic Development Department	This page has been created to promote various volunteer opportunities available in Creative Industries, including Creative Industries Event Volunteer, Regional Arts Development Fund (RADF) Assessment Panel, Ipswich Arts Advisory Group (IAAG) and Ipswich Public Art Advisory Group.

Public Art Commissions	Community, Cultural and Economic Development Department	Council is seeking expressions of interest for public art projects under the South East Queensland (SEQ) City Deal Public Art Initiatives program. Four specific locations have been chosen for these commissions, aligning with SEQ guidelines and aiming to enhance current projects in the city.
Old Tallegalla School	Corporate Services Department	Council is seeking feedback from the community to help inform council's decision on the future of Old Tallegalla School. Council is considering whether to surrender Old Tallegalla School to the Queensland Government or rehabilitate the buildings and facilities and enter into a lease with a suitable organisation.
Strategic Regulation Project	Planning and Regulatory Services Department	Council's Legal and Governance Branch are currently in the early stages of a comprehensive Local Law Review, through a project called the Strategic Regulation Project (SRP). A new page will be created to inform the community of the project and keep them updated on when community consultation will take place.

Engagement project updates January 2025:

Project Name	Project Lead (Council Department)	Purpose of engagement
Ripley Road & Fischer Road Upgrade	Asset and Infrastructure Services Department	<p>Informing the community on planned works at Ripley Road and Fischer Road. Consultation opened on 23 January 2024 and will remain open until all work is completed.</p> <p>The page has been updated, sharing the preliminary design and confirming the contractor who will undertake the work.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 15 SYI contributors • 2,663 SYI visitors
Cameron Park Upgrade	Asset and Infrastructure Services Department	<p>The project page opened on 23 November 2021. The purpose of this engagement was to understand community preferences for upgrades to the playground.</p> <p>The playground has been completed and open to the public. The page has been updated with images of the upgrades. Project moved to closed status.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 130 SYI contributors • 3,133 SYI visitors

Colleges Crossing Recreation Reserve	Environment and Sustainability Department	<p>The project page opened on 22 March 2023. The purpose of the engagement was to understand how the community used the location prior to the impacts of the 2022 flooding events.</p> <p>The project has been completed and open to the public. The page has been updated with images of the work completed. Project moved to closed status.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 510 SYI contributors • 6,926 SYI visitors
River Heart Parklands	Environment and Sustainability Department	<p>The project page opened on 3 September 2024. The purpose of the engagement was to understand how the parklands had been used in the past and how the community would like to use them in the future.</p> <p>The page has been updated communicating that the demolition and removal of the overwater structures has taken place.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 82 SYI contributors • 761 SYI visitors
Creators' Summit – Ipswich	Community, Cultural and Economic Development Department	<p>The 2025 Creators' Summit – Ipswich event information page launched 5 December 2024, with the main event scheduled to be held 1 March 2025.</p> <p>The page has been updated to share the second round of presenters shared and timeline updated.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 3 SYI contributors • 6,772 SYI visitors
Tourism in Ipswich	Community, Cultural and Economic Development Department	<p>The project page opened on 28 September 2023. The purpose of the engagement was to seek feedback from the community on the Draft Destination Development Plan.</p> <p>The page has been updated with results from the engagement and updated visitor statistics.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 78 SYI contributors • 899 SYI visitors
Ipswich General Cemetery Heritage Project	Asset and Infrastructure	<p>The project page opened on 24 March 2022. Community feedback was sought on a proposed concept design. Council is redesigning and beautifying the oldest section of</p>

	Services Department	<p>the Ipswich General Cemetery. The project will relocate remaining headstones and honour the legacy of those buried there, including early European settlers and First Nations people, even if they remain unidentified.</p> <p>The page was updated to advise that construction has been delayed from 2025-2027 to 2027-2029.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 27 SYI contributors • 1,617 SYI visitors
Resource Recovery Infrastructure	Environment and Sustainability Department	<p>The project page opened on 26 June 2023, with the goal of providing up-to-date information on completed, ongoing, and upcoming resource recovery projects.</p> <p>Revised content to ensure it remains relevant over time and effectively serves as a comprehensive hub for all resource recovery-related information.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 32 SYI contributors • 949 SYI visitors
E-Scooters in Ipswich	Community, Cultural and Economic Development Department	<p>The project page opened on 22 September 2020. The second phase of engagement opened on 4 July 2023 and closed 31 January 2025.</p> <p>The page was updated to close off engagement activities.</p> <p>SYI statistics as at 31 January 2025:</p> <ul style="list-style-type: none"> • 247 SYI contributors (second phase) • 3,116 SYI visitors (second phase) • 613 SYI contributors (project total) • 9,185 SYI visitors (project total)

7. External Funding

Council utilises grant funding from various external sources, primarily Federal and State Government, to assist with the delivery of many projects and services across the organisation. These include operational programs from community development, libraries and sports, through to capital funding to assist with infrastructure projects delivery. Council can also utilise grant funding to partner with external organisations building partnerships where the project outcomes align with Council's strategic goals.

The below information summarises information related to:

- external funding revenue received by Council;
- any funding decisions received during January 2025;

- applications that have been submitted and are awaiting a decision;
- applications being prepared for submission to a funding body; and
- the grant opportunities suitable for local governments to apply.

Council’s External Funding Team works closely with our Capital Program Delivery Branch and other key stakeholders within council to identify opportunities and the management of successful applications between council and the funding body.

Grant Revenue as at 31 January 2025

Funding Type	Total number of Grant projects	Total External Funding Received	Total Cost of Grant funded project/s (inc. Council & other Contributions)
State Government	78	\$53,598,815	\$65,346,475
Federal Government	20	\$16,923,883	\$23,149,577
Other	2	\$400,000	\$1,207,500
Total	100	\$70,922,698	\$89,703,552

Grant Decisions received

Grant Program	Successful/ Unsuccessful	Total Grant Funding	Total Project Cost
Growing Gigs Fund – Mixtape Sessions	Successful	\$10,000	\$20,150
Flying Fox Roost Management Round 7	Successful	\$33,000	\$33,000
Urban Precincts and Partnerships – Ipswich Central Heart: Arts, Commerce and Urban Greening	Successful	\$3,837,000	\$3,837,000
Safer Local Roads and Infrastructure Program – Purga School Road Widening	Unsuccessful	\$3,904,204	\$4,880,254
Queensland Destination Events Program – Little Day Out	Unsuccessful	\$20,000	\$140,000
HSP – Community Enabling Infrastructure Program - City of Ipswich Western Corridor Catalytic Infrastructure Solution	Unsuccessful	\$45,000,000	\$97,748,608

Grant Applications submitted and awaiting outcome

Grant Program / Funding Body	Requested Grant Amount	Total Est. Project Cost	Project Submitted in Application
Community Energy Upgrades Fund	\$458,212	\$916,424	Energy Upgrades Fund
SES Support Grant 24-25	\$86,263	\$85,263	Goodna SES Gate Upgrade

SES Support Grant 24-25	\$7,212	\$7,212	Rosewood Roller Door Upgrades
SES Support Grant 24-25	\$7,212	\$7,212	Marburg Roller Door Upgrades
SES Support Grant 24-25	\$90,421	\$90,421	Ipswich SES Replacement Shed
Scheme Supply Fund	\$200,000	\$200,000	Eastern Corridor (Booval to Bundamba) Housing Supply and Place Plan

Unsubmitted Applications Currently in Progress

These applications have been internally identified and endorsed that are currently in development as at end of January 2025, pending submission. Requested funding and total project costs will be advised in future reports.

Grant Program	Proposed Project	Application due date
Urban Precincts and Partnerships Program	Ipswich CBD Precinct Masterplan	Accepting applications until funds are exhausted
Strong and Resilient Communities Program	TBA	20 Feb 2025
SEQ Liveability Public Art Initiatives	TBA	30 May 2025

Grant Opportunities Communicated to the Organisation

The programs are communicated to council by the funding body or identified by council's External Funding team. This information is shared across stakeholders in council for consideration.

Grant Program	Funding Entity (Fed/State/Other)	Closing Date
Strong and Resilient Communities Program	State Government	20 February 2025
Urban Precincts and Partnerships Program	Federal Government	Accepting applications until funds are exhausted
SEQ Liveability Public Art Initiatives	State Government	30 May 2025
The Native Title Anthropologist Grant Program	Federal Government	25 February 2025
Mobile Black Spot Program Round 8	Federal Government	7 February 2025

8. Council Flood Recovery Coordination

Council is currently working with the Queensland Reconstruction Authority (QRA) and other Departments regarding the costs associated with the February and May 2022 flooding and January 2024 flooding events.

FLOOD SUMMARY - 31 JANUARY 2025

	2021-2022	2022-2023	2023-2024	2024-2025	TOTAL
Revenue	(\$ 1,355,459)	(\$ 46,958,962)	(\$ 56,652,955)	(\$ 16,119,219)	(\$ 121,086,594)
Expense	\$ 6,544,262	\$ 51,449,692	\$ 72,600,570	\$ 25,514,640	\$ 156,109,164
Net Position	\$ 5,188,803	\$ 4,490,731	\$ 15,947,615	\$ 9,395,421	\$ 35,022,570

	2021-2022	2022-2023	2023-2024	2024-2025	TOTAL
Revenue*					
Revenue - Operational	(\$ 1,355,459)	(\$ 2,546,041)	(\$ 398,920)	(\$ 820,235)	(\$ 5,120,654)
Revenue - Capital	\$ -	(\$ 44,412,920)	(\$ 55,657,970)	(\$ 15,298,984)	(\$ 115,369,874)
	(\$ 1,355,459)	(\$ 46,958,962)	(\$ 56,056,890)	(\$ 16,119,219)	(\$ 120,490,529)
Expense					
Employee Expense (Excl Labour Contracts)	\$ 1,623,199	\$ 2,865,499	\$ 2,784,343	\$ 851,144	\$ 8,124,185
Labour Contracts	\$ 284,493	\$ 66,910	\$ 338,587	\$ 629,667	\$ 1,319,656
Expense Allocation In/Out	\$ 61,795	\$ 9,799	\$ 364	\$ 87,830	\$ 159,788
Internal Trading Expense	\$ 683,679	\$ 809,643	\$ 673,517	\$ 55,855	\$ 2,222,695
Material & Services	\$ 3,882,875	\$ 47,677,103	\$ 67,393,427	\$ 23,849,477	\$ 142,802,882
Other Expenses	\$ 8,221	\$ 20,738	\$ 1,410,333	\$ 40,666	\$ 1,479,958
	\$ 6,544,262	\$ 51,449,692	\$ 72,600,570	\$ 25,514,640	\$ 156,109,164
Net Position	\$ 5,188,803	\$ 4,490,731	\$ 16,543,680	\$ 9,395,421	\$ 35,618,635

NOTE:

COMBINED DATA - All Flood Recovery Projects - February Flood Event, May Flood Event, LRRG (Capital & Operational).

Excludes QRRRF projects (Qld Resilience & Risk Reduction Funding)

*Revenue figure reported above is based on actual cash received to date which includes pre-payments/contract liabilities on Balance sheet.

The following tables provide an overview of the current status of claims:

Council Flood Recovery Coordination Program Claims				
Funding Source	Claim Details	Status	Requested Amount	Approved Amount
Counter Disaster Operations	Finalised Claims	Acquitted	\$2,800,310.06	\$2,796,899.03
Emergency Works	Finalised Claims	Acquitted	\$3,432,669.78	\$3,432,098.58
Local Recovery and Resilience Grants	Pre-payment	Acquitted	\$1,000,000.00	\$1,000,000.00
Totals			\$7,232,979.84	\$7,228,997.61

Stream 1 - Council Asset Recovery				
Funding Source	Claim Details	Status	Requested Amount	Approved Amount
Reconstruction of Essential Public Assets	Sealed Road and Drainage Submissions x 16	Approved x 16	\$29,137,406.86	\$7,964,994.37
Reconstruction of Essential Public Assets	Gravel Road and Drainage Submissions x 8	Approved x 8	\$13,392,916.99	\$3,996,557.79
Reconstruction of Essential Public Assets	Other Submissions x 8	Acquitted x 3	\$198,577.37	\$143,361.03
		Approved x 4	\$8,007,445.10	\$4,874,868.47
Reconstruction of Essential Public Assets	River Heart Bikeway	Approved	\$436,819.34	\$436,819.34
Recreation & Community Program	River Heart Parklands	Approved	\$718,203.71	\$2,000,000.00
Recreation & Community Program	Colleges Crossing Recreation Reserve	Approved	\$14,822,643.50	\$10,000,000.00
Recreation & Community Program	Robelle Domain	Approved	\$633,820.80	\$1,500,000.00
Recreation & Community Program	Bob Gamble	Approved	\$127,241.98	\$124,062.93
Recreation & Community Program	Goodna Community Cultural Arts Centre	Approved	\$676,838.40	\$1,600,000.00
Recreation & Community Program	Ipswich Animal Management Centre	Acquitted	\$623,151.93	\$475,725.18
Recreation & Community Program	Sports Fields	Approved	\$3,823,847.04	\$3,823,847.04
Recreation & Community Program	Parks and Open Space	Approved	\$1,763,192.59	\$1,231,020.49
Immediate Reconstruction (REPA)	Piepers Road subsidence and Romulus Crt – Drainage Failure	Approved x 2	\$14,809.00	\$14,809.00
Stream Totals			\$74,376,914.61	\$38,186,065.64

Stream 2 - Extraordinary Waste Claims				
Funding Source	Claim Details	Status	Requested Amount	Approved Amount
Cat D - Waste Clean-up	Claim 1 - Multiple Locations	Acquitted	\$40,417.04	\$40,417.04
Cat D - Waste Clean-up	Claim 2 - Multiple Locations	Acquitted	\$27,485.65	\$25,177.33
Cat D - Waste Clean-up	Claim 3 - Multiple Locations	Acquitted	\$65,799.98	\$65,799.98
Cat D - Waste Clean-up	Claim 4 - Riverside Park	Acquitted	\$83,010.81	\$83,010.81
Stream Totals			\$216,713.48	\$214,405.16

Stream 3 Environmental Recovery Program Claims				
Funding Source	Claim Details	Status	Requested Amount	Approved Amount
Reconstruction of Essential Public Assets	Drainage & Bio Basins	Acquitted x 4	\$218,520.67	\$205,404.38
		Approved x 1	\$448,987.02	\$327,919.99
Reconstruction of Essential Public Assets	Riverlink Bikeway	Approved	\$3,277,960.60	\$3,222,001.59
Reconstruction of Essential Public Assets	Robelle Desilt	Approved	\$2,249,854.52	\$2,249,854.52
Reconstruction of Essential Public Assets	Bradfield Bridge	Approved	\$3,058,664.58	\$3,058,664.58
Recreation & Community Program	Tracks and Trails	Acquitted	\$2,295,035.40	\$2,295,035.40
Healthy Land & Water	Woogaroo Creek Reach - Reconnaissance	Approved	\$15,000.00	\$15,000.00
Biodiversity Conservation Program	Bremer River Lungfish Habitat Flood Recovery Project	Approved	\$35,250.00	\$35,250.00
Stream Totals			\$11,599,272.79	\$11,409,130.46

Stream 4 - Resilient Homes Fund Claims			
Funding Source	Claim Details	Status	Approved Amount
Resilient Homes Fund – Voluntary Homes Buy-Back	Year 1 Estimate	Acquitted	\$48,000,000.00
Resilient Homes Fund – Voluntary Homes Buy-Back	Year 2 Estimate	Acquitted	\$12,000,000.00
Resilient Homes Fund – Voluntary Homes Buy-Back	Year 3 + Estimate	Approved	\$116,000,000.00
Stream Totals			\$176,000,000.00

January 2024 Event				
Funding Source	Claim Details	Status	Requested Amount	Approved Amount
Reconstruction of Essential Public Assets	Heron Bio-Basin	Approved	\$123,847.55	\$123,847.55
Reconstruction of Essential Public Assets	Bertilia St Bio-Basin	Approved	\$1,030,825.37	\$1,030,825.37
Reconstruction of Essential Public Assets	Opossum Bikeway	Approved	\$104,506.69	\$68,512.72
Reconstruction of Essential Public Assets	Riverlink / Bradfield Bridge	Approved	\$6,094,783.98	\$4,688,644.45
Reconstruction of Essential Public Assets	River Heart Baikeway	Approved	\$50,281.39	\$40,455.92
Reconstruction of Essential Public Assets	Gravel Roads	Lodged	\$1,078,674.20	
Stream Totals			\$8,482,919.18	\$5,952,286.01

9. Council Resolutions


Number of resolutions finalised since last report September 2024: 69

Number of resolutions in progress as of 17 October 2024: 38

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Actions Report as at 17 February 2025 ↓ 
2.	CONFIDENTIAL 2025-01 Legal Services Confidential Attachment for CEO Organisation Performance Report for January 2025

IPSWICH CITY COUNCIL ACTIONS REPORT

Printed: Monday, 17 February 2025 11:17:26 AM

Date From: 27/04/2020

Date To: 17/02/2025

Division:

Council and Committees from 11 April 2024

Council Meeting:

Actions in Progress: 68

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 24/03/2022			Corporate Services Department	16.3	Acquisition of Drainage Easements for INF03896 Tregair Street Newtown	30/04/2025	In progress
Council 19/01/2023			Asset and Infrastructure Services Department	7.1	Petition - Build a playground in Woodend, Ipswich	20/12/2024	TBA
Council 22/06/2023			Asset and Infrastructure Services Department	17.2	Notice of Motion - Naming of Land at Goodna	30/04/2025	In progress
Council 26/10/2023			Asset and Infrastructure Services Department	7.1	Petition - Goddards Road	31/03/2025	In progress
Council 9/11/2023			Office of the CEO	6.2	Nicholas Street Precinct - Approval of a Lease for Ground Level Eats Tenancy T2 (25 Nicholas Street)	15/09/2024	TBA
Council 23/11/2023			Asset and Infrastructure Services Department	7.1	Petition - Ipswich Pool Entry Price Rises for Pensioners	31/01/2025	TBA
Council 23/05/2024		C2024/02/032	Office of the CEO	16.5	Nicholas Street Precinct Venue Building Contract Review	23/01/2025	TBA
Council 23/05/2024		C2024/02/018	Asset and Infrastructure Services Department	7.1	Petition - Increase the number of disability change rooms at Goodna Aquatic Centre	28/02/2025	In progress
Council 20/06/2024		C2024/04/122	Office of the CEO		Nicholas Street Precinct - Approval of an Agreement for Lease for Tenancy T5 and Tenancy T6 Venue (37 Nicholas Street)	22/07/2024	TBA

IPSWICH CITY COUNCIL ACTIONS REPORT				Printed: Monday, 17 February 2025 11:17:26 AM Date From: 27/04/2020 Date To: 17/02/2025			
Division:							

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 20/06/2024			Office of the CEO		Nicholas Street Precinct - Approval of an Agreement for Lease for Tenancy MM2 Venue (37 Nicholas Street)	22/07/2024	TBA
Council 20/06/2024		C2024/04/079	Planning and Regulatory Services Department	7.1	Petition - Enforce stricter penalties for uncontrolled and threatening dogs in Riverview, Queensland	15/10/2024	TBA
Council 25/07/2024		C2024/05/191	Office of the CEO		We Can't Wait Campaign	26/08/2024	TBA
Council 25/07/2024	Infrastructure, Planning and Assets Committee Jul 16 2024 9.00 am	C2024/05/140(IPAAC)	Planning and Regulatory Services Department	1	Stone Quarry Cemetery - Community Consultation	30/06/2027	In progress
Council 25/07/2024	Finance and Governance Committee Jul 16 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	10	Proposal to Acquire Property Located at 2B Thompson Street Bundamba for Drainage Purpose	30/06/2025	In progress
Council 25/07/2024	Finance and Governance Committee Jul 16 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	12	Swifts Leagues Club Cameron Park	26/08/2024	TBA
Council 25/07/2024		C2024/05/184	Corporate Services Department	16.3	Consistency Review - Draft Planning Scheme and Local Laws	31/03/2025	In progress
Council 25/07/2024	Infrastructure, Planning and Assets Committee Jul 16 2024 9.00 am		Asset and Infrastructure Services Department	5	Personal Tributes in Councils Openspace and Road Network - Assessment of Application	31/03/2025	In progress
Council 25/07/2024	Infrastructure, Planning and Assets Committee Jul 16 2024 9.00 am		Asset and Infrastructure Services Department	6	Public Monuments and Memorials - Assessment of Application	28/03/2025	In progress
Council 25/07/2024	Infrastructure, Planning and Assets Committee Jul 16 2024 9.00 am	C2024/05/146(IPAAC)	Asset and Infrastructure Services Department	7	Provisional Projects Approval	30/09/2024	TBA

IPSWICH CITY COUNCIL ACTIONS REPORT				Printed: Monday, 17 February 2025 11:17:26 AM Date From: 27/04/2020 Date To: 17/02/2025			
Division:							

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 22/08/2024	Economic and Cultural Development Committee Aug 20 2024 9:00 AM (Special)		Office of the CEO	1	Nicholas Street Precinct - Approval of a Lease for Lower Ground Floor 143 Brisbane Street	23/09/2024	TBA
Council 22/08/2024	Infrastructure, Planning and Assets Committee Aug 13 2024 9.00 am	C2024/06/172(IPAAC)	Asset and Infrastructure Services Department	2	Response to notice of motion: Intersection of Redbank Plains Road and Greenwood Village Road, Redbank Plains	31/03/2025	In progress
Council 22/08/2024		C2024/06/209	Office of the CEO	2	Nicholas Street Precinct - Approval of an Agreement for Lease for Tenancy K1 Venue (37 Nicholas Street)	23/09/2024	TBA
Council 22/08/2024	Finance and Governance Committee Aug 13 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	4	Lease over Freehold Land at 1 Turnberry Way, Brookwater - Oakmont Park	30/06/2025	In progress
Council 22/08/2024	Environment and Sustainability Committee Aug 13 2024 10 minutes after the conclusion of the Economi		Environment and Sustainability Department	5	Notice of Motion - Proposed Southern Resource Recovery Centre Facility	23/09/2024	TBA
Council 22/08/2024		C2024/06/166	Asset and Infrastructure Services Department	7.1	Petition - Consideration for a Memorial to honour Finn Martland	31/03/2025	In progress
Council 12/09/2024		C2024/07/266	Corporate Services Department	16.6	Proposal to acquire industrial property located at Flinders View for a Strategic Purpose	30/11/2024	TBA
Council 24/10/2024	Economic and Cultural Development Committee Oct 15 2024 10 minutes after the conclusion of the Comm		Office of the CEO	10	Nicholas Street Precinct - Approval of an Agreement for Lease for Tenancy T1 Venue (37 Nicholas Street) Option 2	25/11/2024	TBA
Council 24/10/2024	Infrastructure, Planning and Assets Committee Oct 15 2024 9.00 am		Planning and Regulatory Services Department	11	6257-2023-pdaee provisional offset for municipal infrastructure works - trunk transport - upgrade of riple road and provide parade intersection to a signalised intersection	25/11/2024	TBA

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Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 24/10/2024	Economic and Cultural Development Committee Oct 15 2024 10 minutes after the conclusion of the Comm		Office of the CEO	11	Nicholas Street Precinct - Approval of an Agreement for Lease for Tenancy T2 Venue (37 Nicholas Street)	25/11/2024	TBA
Council 24/10/2024	Economic and Cultural Development Committee Oct 15 2024 10 minutes after the conclusion of the Comm		Office of the CEO	12	Nicholas Street Precinct - Approval of an Agreement for Lease for Tenancy K2 Venue (37 Nicholas Street)	25/11/2024	TBA
Council 24/10/2024	Economic and Cultural Development Committee Oct 15 2024 10 minutes after the conclusion of the Comm		Office of the CEO	13	Nicholas Street Precinct - Approval of a Lease for Tenancy 2BK2 Tulumur Walk (8 Nicholas Street)	25/11/2024	TBA
Council 24/10/2024		C2024/08/347	Office of the CEO	16.4	Adoption of Ipswich City Council's Annual Report 2023-2024	25/11/2024	TBA
Council 24/10/2024	Environment and Sustainability Committee Oct 15 2024 10 minutes after the conclusion of the Economi	C2024/08/320(ESC)	Environment and Sustainability Department	2	Ipswich City Council Membership to Healthy Land and Water 2024 - 2025	25/11/2024	TBA
Council 24/10/2024	Finance and Governance Committee Oct 15 2024 10 minutes after the conclusion of the Infrastructure,	C2024/08/284(FAGCC)	Corporate Services Department	2	Procurement: Disposal of valuable non-current asset leases - 235 Smiths Road, Redbank	25/11/2024	TBA
Council 24/10/2024	Environment and Sustainability Committee Oct 15 2024 10 minutes after the conclusion of the Economi	C2024/08/321(ESC)	Environment and Sustainability Department	3	Board Appointments of Greenovate Pty Ltd non-confidential report	25/11/2024	TBA
Council 24/10/2024	Finance and Governance Committee Oct 15 2024 10 minutes after the conclusion of the Infrastructure,	C2024/08/286(FAGCC)	Corporate Services Department	4	Procurement - Whole of Government Banking Services	25/11/2024	TBA

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Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 24/10/2024	Economic and Cultural Development Committee Oct 15 2024 10 minutes after the conclusion of the Comm		Community, Cultural and Economic Development Dept	4	2025 Spartan Trifecta Weekend Event Sponsorship	25/11/2024	TBA
Council 24/10/2024	Infrastructure, Planning and Assets Committee Oct 15 2024 9.00 am		Asset and Infrastructure Services Department	5	Capital Investment in Provisional Projects Policy - Proposed Amendments	28/02/2025	In progress
Council 24/10/2024	Finance and Governance Committee Oct 15 2024 10 minutes after the conclusion of the Infrastructure,	C2024/08/287(FAGCC)	Corporate Services Department	5	Procurement - Contract Extension 13482 Grounds Maintenance and Associated Services	25/11/2024	TBA
Council 24/10/2024	Finance and Governance Committee Oct 15 2024 10 minutes after the conclusion of the Infrastructure,	C2024/08/290(FAGCC)	Corporate Services Department	7	Proposed Acquisitions of Land for INF04658 Ripley Road Upgrade - Cunningham Highway to Fischer Road	31/12/2025	In progress
Council 24/10/2024	Economic and Cultural Development Committee Oct 15 2024 10 minutes after the conclusion of the Comm		Office of the CEO	8	Nicholas Street Precinct - Approval of a Lease for Tenancy 2B02 Tulmur Walk (8 Nicholas Street)	25/11/2024	TBA
Council 24/10/2024	Infrastructure, Planning and Assets Committee Oct 15 2024 9.00 am		Planning and Regulatory Services Department	9	Notice of Motion - Renaming Fail Park, North Booval to better recognise the contributions of Barry and Joan Fail	25/11/2024	TBA
Council 24/10/2024	Economic and Cultural Development Committee Oct 15 2024 10 minutes after the conclusion of the Comm		Office of the CEO	9	Nicholas Street Precinct - Approval of an Agreement for Lease for Tenancy T1 Venue (37 Nicholas Street) Option 1	25/11/2024	TBA
Council 28/11/2024	Finance and Governance Committee Nov 14 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	2	Proposed acquisition of land and easement for INF04680 - Lowry Lane and Colvin Street Drainage Rehabilitation	31/12/2025	In progress

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Division:							

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 28/11/2024	Finance and Governance Committee Nov 14 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	3	Proposal to Acquire Property Located at South Ripley with Enviroplan Levy Funds	31/12/2025	In progress
Council 28/11/2024	Finance and Governance Committee Nov 14 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	5	Increased spending on arboriculture panel arrangements	30/12/2024	TBA
Council 28/11/2024		C2024/09/349	Asset and Infrastructure Services Department	7.1	Goodna Dog Park Proposal in 25 Mill Street, Goodna	28/03/2025	In progress
Council 12/12/2024		C2024/10/445, C2024/10/446	Office of the CEO	16.2	Council of Mayors (SEQ) 2025 Singapore and Europe Mission and proposed Nerima City visit	13/01/2025	TBA
Council 12/12/2024		C2024/10/447	Office of the CEO	16.3	Appointment of Urban Utilities Board Members	13/01/2025	TBA
Council 12/12/2024		C2024/10/448, C2024/10/449	Environment and Sustainability Department	17.1	Notice of Motion - Truth-Telling and Healing Inquiry	13/01/2025	TBA
Council 12/12/2024	Environment and Sustainability Committee Dec 3 2024 10 minutes after the conclusion of the Economi		Environment and Sustainability Department	2	New Off-site Stormwater Quality Improvement Policy and updated Voluntary Payment	13/01/2025	TBA
Council 12/12/2024	Community and Sport Committee Dec 3 2024 10 minutes after the conclusion of the Finance and Govern		Environment and Sustainability Department	2	Ipswich City Council Aboriginal and Torres Strait Islander Community Engagement Guide Endorsement	13/01/2025	TBA
Council 12/12/2024	Finance and Governance Committee Dec 3 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	3	Repeal of Reward for Information Offered by Council Policy	4/03/2025	In progress

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Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 12/12/2024	Environment and Sustainability Committee Dec 3 2024 10 minutes after the conclusion of the Economi		Environment and Sustainability Department	3	Sustainability Policy Review	13/01/2025	TBA
Council 12/12/2024	Economic and Cultural Development Committee Dec 3 2024 10 minutes after the conclusion of the Comm		Community, Cultural and Economic Development Dept	4	North Ipswich Sport and Entertainment Precinct Stage 1 Western Grandstand Concept Design	31/03/2025	In progress
Council 12/12/2024	Audit and Risk Management Committee Nov 13 2024 9.30 am - 12.30 pm		Office of the CEO	4	Internal Audit Branch Activities Report for the period 5 August 2024 to 1 November 2024	13/01/2025	TBA
Council 12/12/2024	Finance and Governance Committee Dec 3 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	5	Procurement - 5343 Springfield Parkway Road Upgrade - Earthworks, Drainage, RE & Sleeper Walls	13/01/2025	TBA
Council 12/12/2024	Economic and Cultural Development Committee Dec 3 2024 10 minutes after the conclusion of the Comm		Community, Cultural and Economic Development Dept	5	Nicholas Street Precinct - Approval of a Ground Lease over 4 Ellenborough Street, Ipswich (Lot 7 on SP288748)	31/03/2025	In progress
Council 12/12/2024	Audit and Risk Management Committee Nov 13 2024 9.30 am - 12.30 pm		Office of the CEO	5	Audit and Risk Management Committee Charter and the Internal Audit Charter	13/01/2025	TBA
Council 12/12/2024	Finance and Governance Committee Dec 3 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	6	Procurement - 5344 Trunk Watermain Relocation Works	13/01/2025	TBA
Council 12/12/2024	Audit and Risk Management Committee Nov 13 2024 9.30 am - 12.30 pm		Office of the CEO	6	Draft Annual Plan for 2025 for the Audit and Risk Management Committee	13/01/2025	TBA

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Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 12/12/2024	Finance and Governance Committee Dec 3 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	8	Procurement - Payment Fraud Prevention	13/01/2025	TBA
Council 12/12/2024	Finance and Governance Committee Dec 3 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	9	5356 Ripley Road and Fischer Road Upgrade - Design & Construct	13/01/2025	TBA
Council 12/12/2024		C2024/10/391	Community, Cultural and Economic Development Dept	9.1	Public Participation - Mr Ken Salter	28/02/2025	In progress
Council 28/01/2025		C2025/00/270	Corporate Services Department	16.3	Procurement - Recollect Picture Library Subscription	27/02/2025	In progress
Council 28/01/2025		C2025/00/273	Corporate Services Department	16.4	Proposed Acquisition of Land for INF04659 Fischer Road Upgrade	27/02/2025	In progress
Council 28/01/2025		C2025/00/275	Environment and Sustainability Department	16.6	Ti Tree Bioenergy Funding - 2023-2024 Annual Program Report	27/02/2025	In progress
Council 28/01/2025		C2025/00/276	Community, Cultural and Economic Development Dept	16.7	Procurement - SEQ City Deal Public Art Initiatives - Expression of Interest	27/02/2025	In progress

IPSWICH CITY COUNCIL ACTIONS REPORT		Printed: Monday, 17 February 2025 11:17:26 AM
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COUNCIL

Actions completed since last report: 19

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 27/06/2024		C2024/00/129	Office of the CEO	6.1	Annual Plan 2024-2025	29/07/2024	Completed
Council 25/07/2024	Finance and Governance Committee Jul 16 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	4	Urban Utilities Statement of Strategic Intent (SOSI) and Participations Returns Policy (PRP) and Participation Agreement (PA)	26/08/2024	Completed
Council 22/08/2024		C2024/06/169	Asset and Infrastructure Services Department	13.2	Interim Safety Measures be Investigated for the area surrounding the Amberley Intersection, Cunningham Highway	30/11/2024	Completed
Council 12/09/2024	Economic and Cultural Development Committee Sep 3 2024 10 minutes after the conclusion of the Comm		Community, Cultural and Economic Development Dept	5	Ipswich Region Chamber of Commerce Partnership Agreement FY24-25 and FY25-26	14/10/2024	Completed
Council 24/10/2024	Infrastructure, Planning and Assets Committee Oct 15 2024 9.00 am		Planning and Regulatory Services Department	10	966-3023-pdaee providence centenary sportsfield and off-road pathways provisional offset claims	25/11/2024	Completed
Council 24/10/2024	Finance and Governance Committee Oct 15 2024 10 minutes after the conclusion of the Infrastructure,	C2024/08/284(FAGCC)	Corporate Services Department	2	Procurement: Disposal of valuable non-current asset leases - 235 Smiths Road, Redbank	31/01/2025	Completed
Council 24/10/2024	Infrastructure, Planning and Assets Committee Oct 15 2024 9.00 am		Asset and Infrastructure Services Department	2	Response to Petition - Request for Additional Persons with Disabilities Change Rooms at the Goodna Aquatic Centre	28/02/2025	Completed
Council 24/10/2024	Audit and Risk Management Committee Oct 9 2024 9.30 am - 12.30 pm		Corporate Services Department	2	2023-2024 Financial Statements and Management Representation Letter	25/11/2024	Completed

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Division:							

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 24/10/2024	Infrastructure, Planning and Assets Committee Oct 15 2024 9.00 am		Asset and Infrastructure Services Department	3	E-scooter Pilot - Proposed Expansion into Ipswich Central by Beam Mobility	25/11/2024	Completed
Council 24/10/2024	Economic and Cultural Development Committee Oct 15 2024 10 minutes after the conclusion of the Comm		Community, Cultural and Economic Development Dept	5	Ipswich Hotel Investment Prospectus	25/11/2024	Completed
Council 24/10/2024	Finance and Governance Committee Oct 15 2024 10 minutes after the conclusion of the Infrastructure,	C2024/08/292(FAGCC)	Corporate Services Department	9	Update on Previous Council Decision and Proposed Amendment to Trustee Lease over 135 Brisbane Terrace, Goodna	28/02/2025	Completed
Council 28/11/2024	Economic and Cultural Development Committee Nov 14 2024 10 minutes after the conclusion of the Comm		Community, Cultural and Economic Development Dept	3	Greater Springfield Chamber of Commerce Partnership Agreement FY24-25 and FY25-26	30/12/2024	Completed
Council 28/11/2024	Infrastructure, Planning and Assets Committee Nov 14 2024 9.00 am		Asset and Infrastructure Services Department	3	iGO Parking Action Plan	30/12/2024	Completed
Council 28/11/2024	Finance and Governance Committee Nov 14 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	4	Boundary Anomalies Between Ipswich City Council and Somerset Regional Council	30/12/2024	Completed
Council 12/12/2024	Finance and Governance Committee Dec 3 2024 10 minutes after the conclusion of the Infrastructure,		Corporate Services Department	7	Procurement - Artifax Subscription	14/02/2025	Completed
Council 12/12/2024	Environment and Sustainability Committee Dec 3 2024 10 minutes after the conclusion of the Economi		Environment and Sustainability Department	7	Updated Flying-fox Roost Management Plan	13/01/2025	Completed

IPSWICH CITY COUNCIL ACTIONS REPORT				Printed: Monday, 17 February 2025 11:17:26 AM Date From: 27/04/2020 Date To: 17/02/2025			
Division:							

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 28/01/2025		C2025/00/273	Corporate Services Department	16.4	Proposed Acquisition of Land for INF04659 Fischer Road Upgrade	27/02/2025	Completed
Council 22/08/2024	Infrastructure, Planning and Assets Committee Aug 13 2024 9.00 am	C2024/06/177(IPAAC)	Planning and Regulatory Services Department	7	Development Application Recommendation 2129/2023/MCU - Material Change of Use - Intensive Animal Husbandry (Greyhound Dog Breeding and Training Facility)	23/09/2024	Completed
Council 28/01/2025		C2025/00/274	Planning and Regulatory Services Department	16.5	3088/2024/PDAEIO Provisional Offset – Providence, Ripley Valley - External Water Main Works	27/02/2025	Completed

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Division:

ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE

Actions in progress: 3

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Economic and Cultural Development Committee 20/08/2024			Office of the CEO	1	Nicholas Street Precinct - Approval of a Lease for Lower Ground Floor 143 Brisbane Street	19/09/2024	TBA
Economic and Cultural Development Committee 20/08/2024			Office of the CEO	3	Nicholas Street Precinct - Approval of an Agreement for Lease for Tenancy 2B16 Tulmur Walk (8 Nicholas Street)	19/09/2024	TBA
Economic and Industry Development Committee 9/03/2023			Office of the CEO	1	Response to Notice of Motion - Event Friendly Council	31/08/2024	TBA

IPSWICH CITY COUNCIL ACTIONS REPORT

Printed: Monday, 17 February 2025 11:17:26 AM

Date From: 27/04/2020

Date To: 17/02/2025

Division:

HISTORICAL COUNCIL AND COMMITTEE ACTIONS PROGRESS (PRIOR TO APRIL 2024)

COUNCIL up to March 2024

Actions in progress since last report: 6

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Council 24/03/2022			Corporate Services Department	16.3	Acquisition of Drainage Easements for INF03896 Tregair Street Newtown	30/04/2025	In progress
Council 19/01/2023			Asset and Infrastructure Services Department	7.1	Petition - Build a playground in Woodend, Ipswich	20/12/2024	TBA
Council 22/06/2023			Asset and Infrastructure Services Department	17.2	Notice of Motion - Naming of Land at Goodna	30/04/2025	In progress
Council 26/10/2023			Asset and Infrastructure Services Department	7.1	Petition - Goddards Road	31/03/2025	In progress
Council 9/11/2023			Office of the CEO	6.2	Nicholas Street Precinct - Approval of a Lease for Ground Level Eats Tenancy T2 (25 Nicholas Street)	15/09/2024	TBA
Council 23/11/2023			Asset and Infrastructure Services Department	7.1	Petition - Ipswich Pool Entry Price Rises for Pensioners	31/01/2025	TBA

IPSWICH CITY COUNCIL ACTIONS REPORT

Printed: Monday, 17 February 2025 11:17:26 AM

Date From: 27/04/2020

Date To: 17/02/2025

Division:

ENVIRONMENT AND SUSTAINABILITY COMMITTEE

Actions in progress since last report: 2

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Environment and Sustainability Committee 10/02/2022			Environment and Sustainability Department	5	Franklin Vale Creek Catchment Restoration Plan 2021-2026	30/01/2026	In progress
Environment and Sustainability Committee 9/02/2023			Environment and Sustainability Department	2	Update - Engagement Planning - Aboriginal and Torres Strait Islander Engagement Guide	31/01/2024	TBA

GOVERNANCE AND TRANSPARENCY COMMITTEE

Actions in progress since last report: 7

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Governance and Transparency Committee 11/02/2021			Corporate Services Department	6	Acquisition of Drainage Easements for INF04089 Local Drainage Rehabilitation Project Pryde and Hume Street, Woodend	30/06/2025	In progress
Governance and Transparency Committee 10/08/2023			Corporate Services Department	3	Acquisition of Part of Land at 59 Huxham Street, Raceview for INF03978 Deebling Creek Bikeway Stage 2	30/06/2025	In progress
Governance and Transparency Committee 10/08/2023			Corporate Services Department	4	Acquisition of Extinguished Drainage Easement over Lot 26 on RP893641 Located at 18 Rodney Street Silkstone	31/12/2024	TBA
Governance and Transparency Committee 9/11/2023			Corporate Services Department	3	Proposed Acquisition of Land for INF04347, INF04378 and INF04907 - Spencer, Fitzroy and Maitland Streets, Churchill	30/06/2025	In progress

IPSWICH CITY COUNCIL ACTIONS REPORT				Printed: Monday, 17 February 2025 11:17:26 AM Date From: 27/04/2020 Date To: 17/02/2025			
Division:							

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Governance and Transparency Committee 9/11/2023			Corporate Services Department	8	Procurement: Preventative Maintenance of Nicholas Street Precinct Parking Access System	30/06/2024	TBA
Governance and Transparency Committee 1/02/2024			Corporate Services Department	2	Acquisition of Drainage Easement for INF04308 - 13 Parcell Street, Brassall	31/03/2025	In progress
Governance and Transparency Committee 1/02/2024			Corporate Services Department	3	Proposed Acquisition of Land for INF04243 - Intersection Upgrade at Ripley Road and Reif Street, Flinders View	31/03/2025	In progress

GROWTH, INFRASTRUCTURE AND WASTE COMMITTEE

Actions in progress since last report: 5

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Growth Infrastructure and Waste Committee 5/08/2021			Corporate Services Department	2	Disposal of Subterranean Land Located at Lots 21 and 22 Ipswich-Rosewood Road, Amberley	31/12/2025	In progress
Growth Infrastructure and Waste Committee 4/11/2021			Asset and Infrastructure Services Department	2	E-Scooters in Ipswich	1/12/2025	In progress
Growth Infrastructure and Waste Committee 15/09/2022			Asset and Infrastructure Services Department	1	Response to Petition - Leash Free Dog Area, Camira Recreation Park	30/05/2025	In progress
Growth Infrastructure and Waste Committee 9/02/2023			Planning and Regulatory Services Department	3	Warrill Park Lawn Cemetery - Master Plan Report	30/06/2026	In progress

IPSWICH CITY COUNCIL ACTIONS REPORT				Printed: Monday, 17 February 2025 11:17:26 AM Date From: 27/04/2020 Date To: 17/02/2025			
Division:							

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Growth Infrastructure and Waste Committee 11/05/2023			Environment and Sustainability Department	4	Citywide FOGO Core Collection Service	30/12/2025	In progress

IPSWICH CENTRE REDEVELOPMENT COMMITTEE

Actions in progress since last report: 2

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Ipswich Central Redevelopment Committee 5/09/2023			Office of the CEO	4	Nicholas Street Precinct - Approval of a Lease for Tulmur Walk Tenancy 2BK2	15/09/2024	TBA
Ipswich Central Redevelopment Committee 23/01/2024			Office of the CEO	4	Nicholas Street Precinct - Approval of an Agreement for Lease within the Nicholas Street Car Park (11 Nicholas Street)	31/03/2024	In progress

IPSWICH CENTRE REDEVELOPMENT COMMITTEE

Actions completed since last report in progress: 1

Meeting	Recommended From	Minute Number	Dept	Item	Title	Expected Completion Date	Status
Ipswich Central Redevelopment Committee 13/07/2023			Community, Cultural and Economic Development Dept	4	Notice of Motion - Ipswich City Council Locally Significant Project	30/04/2024	Completed

Doc ID No: A11194831

ITEM: 16.2
SUBJECT: QUARTER 2 - ANNUAL PLAN 2024-2025 QUARTERLY PERFORMANCE
AUTHOR: CORPORATE PLANNING AND PERFORMANCE OFFICER
DATE: 7 FEBRUARY 2025

EXECUTIVE SUMMARY

This is a report concerning an assessment of Council's progress toward implementation of the 2024-2025 Annual Plan with notable achievements that have occurred during quarter two (October to December).

RECOMMENDATION/S

That the Quarter 2 Annual Plan 2024-2025 Quarterly Performance Report be received and noted.

RELATED PARTIES

There were no declarations of conflict of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The 2024-2025 Annual Plan was formally adopted by Council on 30 June 2024. Section 174 of the *Local Government Regulation 2012* states the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

An assessment of Council's progress during Q2, being 1 October to 31 December 2024, has been prepared from commentary provided by the responsible officers and is contained in **Attachment 1**. Council's Finance Branch provides to Council a separate report with high-level details on the financial performance. A full report of performance against the 2024-2025 Annual Plan will be included in Council's Annual Report to be presented at a future Council meeting in 2025.

An additional table has been provided to indicate items that are identified as Core Business Service measures in the Annual Plan. These measures report on the performance of Council's 33 service categories.

To view and compare the new 24/25 Core Service Data visit council's Transparency and Integrity Hub at <https://open.ipswich.qld.gov.au/stories>.

The deliverable status table below provides a summary of the Q2 progress against each deliverable status. To clarify the progress statements used in the table, please refer to the deliverable status legend also included below:

Deliverable status table:

Deliverable status	Number	%
On Track	32	88.89%
Needs Attention	0	0%
At Risk	2	5.55%
Other	1	2.87%
Complete	1	2.78%
Total	36	100%*

*Data note: There is a 0.01% variance on percentages due to rounding.

Deliverable status legend	
On Track	This status represents activity which is delivering as planned through operational plan deliverables, core service activities, corporate projects or an item in the capital works program.
Needs Attention	This status represents activity which is no longer delivering as scheduled however is not yet At Risk.
At Risk	This status represents activity which is at risk of not being completed by the planned end date or not achieving its targeted outcome.
Other	This status represents activity which is outside the standard status indicators. Reasons for use of this status include items that are amended, discontinued, scheduled to start in a later quarter, deferred, may have no available reporting.
Complete	This status represents activity which has been completed and has achieved the targeted outcome.

The budget status table below provides a summary of the Q2 progress against each budget status. To clarify the budget status statements used in the table, please refer to the budget status legend also included below:

Budget status table:

Budget status	Number	%
On Track	28	77.78%
Under/Over	2	5.56%
Other	0	0%
No Budget Allocated	6	16.66%
Complete	0	0%
Total	36	100%*

*Data note: There is a 0.01% variance on percentages due to rounding

Budget status legend	
On Track	This status represents budget activity that is delivering as planned.
Under / Over	This status represents budget activity that is delivering over or under planned budget allocation.
Other	This status represents activity which is outside the standard status indicators. Reasons for this status may include items of expenditure which are completed, delayed, deferred or future scheduled.
No Budget Allocated	This status represents activity which has no budget allocation.

Section 174 of the *Local Government Regulation 2012* states that a local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.

There were no amendments made in quarter two of the 2024-2025 financial year.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

POLICY IMPLICATIONS

There are no policy implications for this report.

RISK MANAGEMENT IMPLICATIONS

Section 174 of the *Local Government Regulation 2012* states that the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

The highest risk is political/reputational should Council fail to meet the mandated deadline for adoption of the Annual Plan Quarterly Report.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications for this report.

COMMUNITY AND OTHER CONSULTATION

The content of this report has been developed from information provided by each department. This information provides an update on council's progress towards achieving the objectives of Council's Annual Plan 2024-2025 and presents notable achievements during Q2.



CONCLUSION

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the Annual Plan 2024-2025 and notable achievements that have occurred during the quarter.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The Recommendation A states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Q2 Annual Plan Performance Report  
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Josh Mallet

CORPORATE PLANNING AND PERFORMANCE OFFICER

I concur with the recommendations contained in this report.

Candice Johns

PRINCIPAL OFFICER (STRATEGY PERFORMANCE)

I concur with the recommendations contained in this report.

Haiden Taylor

ACTING MANAGER, STRATEGY AND PERFORMANCE

“Together, we proudly enhance the quality of life for our community”

IPSWICH CITY COUNCIL ■ OPERATIONAL PLAN

2024-2025

QUARTER 2  **REPORT**



Acknowledgement of Country

Ipswich City Council respectfully acknowledges the Traditional Owners of the Ipswich region, the Jagera, Yuggera and Ugarapul People as custodians of the land and waters we share. We pay our respects to their Elders past, present and emerging, as the keepers of the traditions, customs, cultures and stories of proud people.

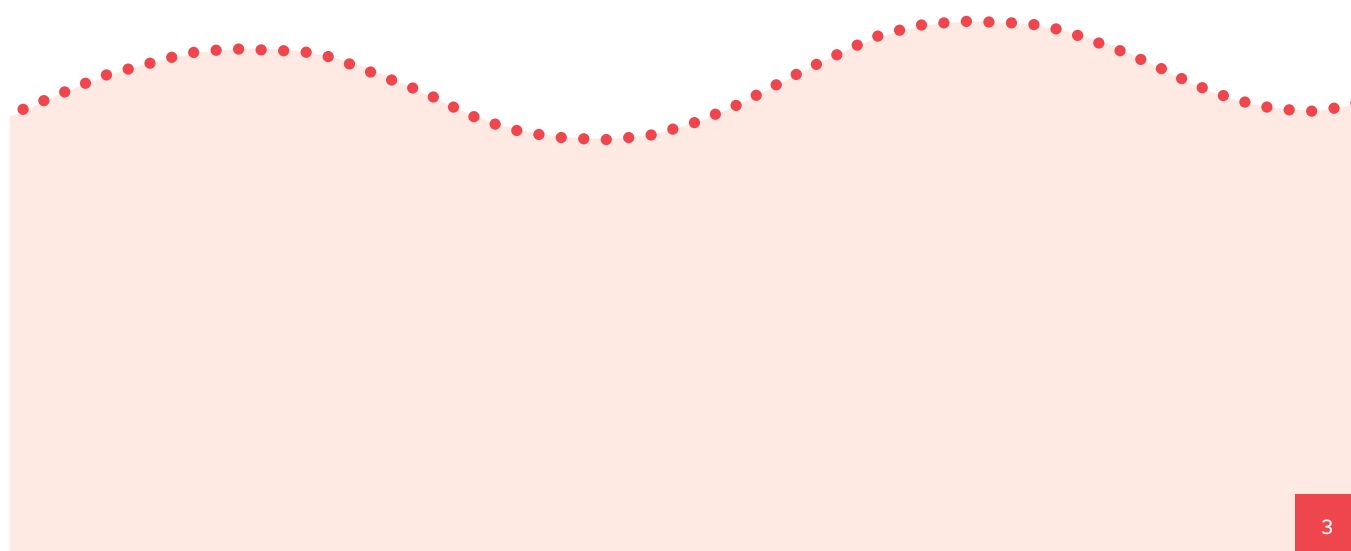


An electronic version of this report is available to view or download on the City of Ipswich website: [ipswich.qld.gov.au](https://www.ipswich.qld.gov.au)
You can request a printed copy or provide feedback by contacting us on (07) 3810 6666 or council@ipswich.qld.gov.au



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LOOKING AHEAD: iFUTURE CORPORATE PLAN 2021-2026

Your vision, Our journey, Council's plan

In 2020-2021, council in partnership with the community, developed a new strategic Corporate Plan for Ipswich.

iFuture is Ipswich City Council's 2021-2026 Corporate Plan, which builds on previous plans, including Advance Ipswich 2015, to provide a renewed and contemporary focus for the future of the city. iFuture represents your vision, our journey and council's plan. iFuture presents the community's vision for 2041, shows how everyone has a role in getting there, and details council's plans and deliverables for the next 5 years.

IPSWICH

*a city of
opportunity
for all*

JOIN US

iFuture, which includes the full 2041 community vision, has been divided into four themes:



Vibrant and Growing



Safe, Inclusive and Creative



Natural and Sustainable



A Trusted and Leading Organisation

Each theme includes a 2041 vision statement and the outcomes council will achieve over the next five years. Catalyst projects and key service areas that contribute to the achievement of the outcomes are also included, as well as a section for how the community can contribute toward our journey.





COMMITMENT TO HUMAN RIGHTS

Council is committed to protecting and promoting human rights in all the work we do – from the decisions we make to the services we provide. This commitment is stated in council's Human Rights Policy and reflects council's obligations under the *Human Rights Act 2019* (Qld) (the HRA).

The HRA protects human rights, including property rights, cultural rights and freedom of expression. All people are afforded the same human rights regardless of background, where we live, what we look like, what we think, or what we believe.

By delivering on the Annual Plan, a positive contribution is made toward the protection and promotion of a number of these rights including:

- privacy and reputational rights
- cultural rights
- peaceful assembly and freedom of association
- freedom of thought, conscience, religion and belief
- taking part in public life
- the right to freedom of expression
- the right to freedom of movement
- the right to education
- the right to health services.

For more information on human rights go to lpswich.qld.gov.au and the [Queensland Human Rights Commission website](#).

THE ROLE AND FUNCTIONS OF COUNCILS

What is local government?

A local government (or local council) provides a wide range of services and activities. Seventy-seven councils across Queensland contribute around \$7.4 billion to the state economy every year.

Councils have a much wider and more important role than many people realise. A council enables the economic, social and cultural development of the local government area (LGA) it represents, supports individuals and groups, and provides a wide range of services for the wellbeing of the community. It also plays an important role in community governance and enforces various federal, state and local laws for its communities.

State Government Acts of Parliament define the powers of local councils. In Queensland that's the *Local Government Act 2009* (the Act). A number of factors, including the availability of funds, the size, location and demographics of the area, the commitment to maintain existing services, and the views, wishes and needs of the community, shapes the range and quality of services provided by a council.

The services provided by council fall under five broad categories:

- 1. Planning for sustainable development:** councils play a role in providing long-term strategic planning for local government areas, as well as in town planning, zoning and subdivisions. In addition, councils are responsible for processing most development applications, building site and compliance inspections and building regulations.
- 2. Providing and maintaining infrastructure:** providing local infrastructure is an important contribution councils make to their communities. For example, councils provide and maintain local roads and bridges, public car parks, footpaths, sporting fields, parks, libraries and art galleries. Councils must consult with their communities about providing and maintaining these assets.
- 3. Protecting the environment:** councils regularly assess the state of their local environments, provide environmental programs and use their regulatory powers to prevent pollution or restore degraded environments. They carry out activities such as garbage collection and recycling, street cleaning, regulating parking, controlling dogs and cats, and eradicating noxious weeds.
- 4. Providing community services and development:** councils consult with and assess the needs of their communities and use the information to target community development activities. They provide a range of services, including some aimed at groups in the community with special needs. Community services include libraries, home care services, swimming pools, playground facilities and sporting grounds and facilities.
- 5. Safeguarding public health:** councils help maintain high standards of public health and reduce the risk of exposure to a wide range of diseases through activities such as inspections of cafes and restaurants, waste management, pest and vermin control and hazardous material containment.

The three levels of government

Local government does not exist in isolation – it’s one of three levels of government in Australia. It is important for councils to maintain strong relationships across these different levels of government, as each play distinct and important roles.

Please note: while many councils deliver their own water and sewerage services, in Ipswich this is managed by Urban Utilities (UU). UU is one of the largest water distributor-retailers in Australia, supplying drinking water, recycled water and sewerage services to a population of more than 14 million throughout South East Queensland. To learn more about UU, visit Urbanutilities.com.au

<p>The Federal Government:</p> <ul style="list-style-type: none">▪ raises money to run the country by collecting taxes on incomes, goods and services and company profits and spends it on national matters. For example; trade, defence, immigration and the environment▪ has broad national powers, among other things, it administers laws in relation to defence, immigration, foreign affairs, trade, postal services and taxation.	<p>State Governments:</p> <ul style="list-style-type: none">▪ raise money from taxes but receive more than half their money from the Federal Government to spend on state/territory matters. For example; schools, housing and hospitals, roads and railways, police and ambulance services▪ have the power to look after laws not covered by the Federal Government for instance, land use planning, hospitals, schools, police and housing services.	<p>Local Governments (councils):</p> <ul style="list-style-type: none">▪ collect taxes (rates) from local property owners and receive grants from federal and state/territory governments and spend this on local matters for example; town planning, rubbish collection, local roads and pest control.
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CITY OPERATIONAL PLAN 2024–2025

Delivering iFuture outcomes through projects and programs.

The Annual Plan 2024–2025 includes Ipswich City Council’s (council) Operational Plan and Budget papers to present an overview of the key initiatives, core services and financial management for the financial year and shows how we will progress towards achieving the city’s vision and city-wide outcomes for the community. The *Local Government Act 2009*, supported by the *Local Government Regulation 2012*, requires council to prepare and adopt an annual operational plan for each financial year and assess its progress at regular intervals of no more than three months.

The Operational Plan must also demonstrate how it will progress the implementation of the Corporate Plan during its period of operation. Council may, by resolution, amend its annual Operational Plan at any time before the end of the financial year.

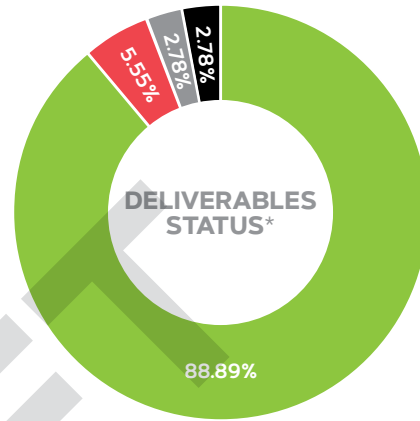
This report provides a progress report for delivery of the Operational Plan for the period 1 October 2024 to 31 December 2024 showing the Operational Plan 2024–2025 projects, together with the relevant Corporate Plan catalyst projects, presented in alignment with the iFuture themes. Additionally, our Asset and Infrastructure Services Department reports monthly on the Capital Works Program delivery for asset rehabilitation, transport, traffic, facilities and waste. In the 2024–2025 financial year, the quarterly report will provide updates on the Corporate Capital Projects and Core Business Service measures listed in the 2024–2025 Annual Plan.



PERFORMANCE QUARTER 2 2024-2025

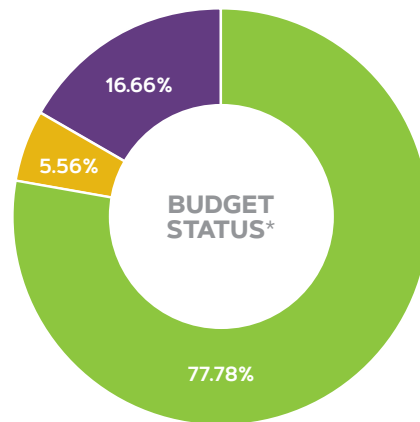
Deliverables Status

STATUS	No.
ON TRACK	32
NEEDS ATTENTION	0
AT RISK	2
OTHER ¹	1
COMPLETE	1
TOTAL	36



Budget Status

BUDGET STATUS	No.
ON TRACK	28
UNDER	2
OVER	0
OTHER ¹	0
NO BUDGET ALLOCATED	6
COMPLETE	0
TOTAL	36



*Data note: 0.01% variance on percentages due to rounding.

¹Other status: This status represents activity which is outside the standard status indicators. Reasons for use of this status include items that are completed, amended, discontinued, scheduled to start in a later quarter, deferred, may have no available reporting. If related to budget matters this status may include items of expenditure which are delayed, deferred or future scheduled.



THEME 1: VIBRANT AND GROWING – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Operational	Finalise the major review of the iGo Strategy	A significant project milestone has been achieved this quarter with the release of the draft iGO Ipswich Transport Strategy Technical Report and Summary Report for community consultation between 13 November 2024 and 15 December 2025. This engagement period was supported with a comprehensive social media marketing campaign, Shape Your Ipswich webpage and four community pop-up stalls. Formal requests for written submissions on the draft documents were also sent to relevant industry bodies and DTMR. The project timeline is still in line with last quarters comments, with the final Councillor Working Group and Project Steering Group meetings scheduled for February 2025, the technical components likely to end in March 2025 and endorsement by council anticipated in the last quarter of the current financial year. The project budget is still on track with no variations foreseen.	●	●			●
Catalyst	Facilitate the first phase actions of the Ipswich 2032 Legacy Roadmap*	In relation to Legacy Outcome 12 – <i>A Sustainable Legacy for Ipswich</i> , over the reporting period council entered into a contract for renewable energy supply from Cleanco Queensland – this will see 85% of council electricity requirements across facilities and streetlighting powered by renewable energy. In relation to Legacy Outcome 14 – New Hotels and Accommodation, council approved the Ipswich Hotel Investment Prospectus.	●	●			●
Operational	Deliver and promote the Hotel and Short-Term Accommodation Prospectus	The Hotel Investment Prospectus has been finalised and was approved by council at its October meeting	●	●			●
Operational	Site due diligence, detailed concept design and operational plan for the North Ipswich Sport and Entertainment Precinct Stage 1: Western Grandstand	The second quarter saw the completion of the final concept design by the appointed lead consultant and associated parties. Additionally, and as required, council submitted the design, operational overview and marketing/event opportunity report to the federal government, and in the process requested the balance of the \$20 million in funding for project delivery.	●	●			●
Operational	Fit-for-purpose planning and design advice to meet sport and recreation activation requirements for the Redbank Plains Recreation Reserve and Tivoli Sporting Complex projects under the SEQ City Deal Liveability Fund	Layout Options and scope of works being finalised in readiness for engaging external consultants to develop Concept Designs. Sport and Rec have confirmed desired facility provision for both sites with AIS Technical Services who are preparing Project Brief and Specifications to go to Procurement for Design Tenders	●	●			●
Operational	Maximise return for SEQ City Deal: Public Arts Initiatives	The Community and Cultural Services Branch continue have identified potential locations and suggested styles of public art, these will be presented to council in quarter 3 for consideration.	●	●			●

CATALYST PROJECTS	*Indicates projects that have been identified to be/or planned to be delivered by 2026 to achieve the outcomes of iFuture.
OPERATIONAL PROJECTS	Projects which been identified in the Annual Plan which align to iFuture and to the services council delivers to meet community needs.
DELIVERABLES STATUS	● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER ● COMPLETE
BUDGET STATUS	● ON TRACK ● UNDER ● OVER ● OTHER ● NO BUDGET ALLOCATED ● PROJECT COMPLETE



PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Operational	Community Facilities Activation Framework to meet current and future facility activation requirements	The second quarter saw refined and strengthened relationships between current facility users of the Redbank Plains Community Centre and Riverview Community Centre. This collaboration and learnings will help inform the development of a unified community facilities activation framework, which is set to be implemented during the 2025–2026 financial year.	●	●			●
Catalyst	Deliver major openings, continued leasing and activation of the Nicholas Street Precinct*	Major openings of the Hotel Commonwealth and Venue building occurred in late 2024, with anchor tenants now trading. Anytime Fitness and Mini Bounce, Venue building, are currently undertaking works within their tenancies and are expected to open in 2025. A number of approved potential leases in other tenancies across the retail assets are progressing.	●	●			●
Catalyst	Finalise and adopt Ipswich Plan 2024 and Local Government Infrastructure Plan*	The draft Ipswich Plan 2024 and Local Government Infrastructure Plan is awaiting Ministerial sign-off before both documents can be adopted.	●	●			⬇
Operational	Streamline and improve development application processes and systems	This is progressing within the allotted timelines. Level 1 development applications to follow a streamlined referral path from 3 February 2025.	●	●			●
Operational	Prepare and implement a Local Housing Action Plan	Council adopted at the December 2024 council meeting.	●	●			●

DRAFT

CATALYST PROJECTS	*Indicates projects that have been identified to be/or planned to be delivered by 2026 to achieve the outcomes of iFuture.
OPERATIONAL PROJECTS	Projects which been identified in the Annual Plan which align to iFuture and to the services council delivers to meet community needs.
DELIVERABLES STATUS	● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER ● COMPLETE
BUDGET STATUS	● ON TRACK ⬇ UNDER ⬆ OVER ● OTHER ● NO BUDGET ALLOCATED ● PROJECT COMPLETE



THEME 2: SAFE, INCLUSIVE AND CREATIVE - DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Operational	Delivery of the Floodplain Risk Management program	Flood warning improvements continue, and the multi-agency response plan is in the procurement phase.	●	●			●
Operational	Implementation of the 2022 Flood Recovery Review Recommendations	Council has 47 recommendations following the 2022 Flood review, of these 39 are closed, 7 are in progress and 1 has not commenced.	●	●			●
Operational	Development of Stormwater Management Strategy	Although no budget has been allocated this financial year, project scoping has commenced this quarter. As the project has not had budget allocated, the project scoping will continue and finalised into the next quarter. Procurement is proposed to commence in the third and fourth quarter using budget savings from existing operational budgets. The majority of the project will be undertaken in the 2025-2026 financial year subject to operational funds being made available.	●	●			●
Catalyst	Finalise and adopt Strengthening Ipswich Communities Plan*	The Strengthening Ipswich Communities Plan has been drafted and is scheduled to put be before council at the February Council Meeting.	●	●			⬇
Catalyst	Updated Arts and Culture Strategy to include the Creative Industries Action Plan, renewed Art Gallery Plan and Public Art Plan*	Options paper has been presented addressing resourcing of arts and culture strategy and associated action plans. Procurement of an external consultant to assist with the project was confirmed, resulting in an RFQ being issued with work to commence prior to the end of quarter three.	●	●			●
Operational	Site due diligence and high-level concept planning for Ipswich Civic Centre redevelopment	The second quarter saw the completion and presentation of the high-level concept drawings. Further internal engagement is to be undertaken to determine next steps and the potential for advancing to budget provisioning for a detailed design to be completed that would enable council to submit a 'shovel ready' package for grant considerations to co-fund any future re-development program.	●	●			●
Operational	Social Action Plan identifying and progressing community led solutions to address social and economic issues	The second quarter saw the commencement of a benchmarking review to compare practices, policies and social and economic metrics across different councils.	●	●			●
Operational	Active Health Planning and Social Prescription Model to address, in association with the Health Care Service network, the health needs across the city	The second quarter saw the completion of an action-oriented landscape analysis after engaging with multiple community group leaders and key service providers across the Darling Downs and West Moreton Primary Health Networks. This analysis will inform the implementation of adaptive strategies to address environmental, social, and economic challenges, thereby strengthening health literacy in preparation for the development of the social prescription model.	●	●			●

CATALYST PROJECTS	*Indicates projects that have been identified to be/or planned to be delivered by 2026 to achieve the outcomes of iFuture.
OPERATIONAL PROJECTS	Projects which been identified in the Annual Plan which align to iFuture and to the services council delivers to meet community needs.
DELIVERABLES STATUS	● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER ● COMPLETE
BUDGET STATUS	● ON TRACK ⬇ UNDER ⬆ OVER ● OTHER ● NO BUDGET ALLOCATED ● PROJECT COMPLETE





THEME 3: NATURAL AND SUSTAINABLE – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Operational	Implement the Urban Rivers Program initiatives for 2024–2025	We have recently completed the first two projects required as part of the program. These projects were major streambank stabilisation projects that involved earthworks, aquatic habitat installations and significant riparian revegetation. The completed sites are at Jack Barkley Park on Bundamba Creek and Kippen Park on Woogaroo Creek. These sites are now undergoing an intensive vegetation establishment phase, to ensure plantings establish as required and the incursion of weeds does not threaten the sites.	●	●			●
Catalyst	Implement the Natural Environment Strategy initiatives for 2024–2025*	Work on implementation plan is behind schedule but has been built into forward works planning. Other actions and programs from the plan are underway.	●	●			●
Operational	Implement the Urban Greening Plan initiatives for 2024–2025	Green Your Suburb Days are planned for May and June 2025. RFQ with procurement for Raceview tree assessment project. Shade planting to shared path of Small Creek Stage 3 (this is grant funded). Native species trial for green roof and walls project development stage.	●	●			●
Catalyst	SEQ City Deal: Development and implementation of a Sub-Regional Alliance Material Recovery Facility*	Earthworks have commenced in preparation for the Material Recovery Facility (MRF). The SRA also progressed detailed design to 80% design with sign off pending. The Greenovate board has formed and the first board meeting has been held.	●	●			●
Operational	Implementation of the Resource Recovery Strategy initiatives for 2024–2025, including the on-going planning and delivery of enhanced resource recovery infrastructure	Council secured two state funded programs to deliver on improvement and education for Garden Organics and Comingled Recycling. The first milestones are under review by state government. Following the relevant recruitment and procurement processes commenced in Q3 of 2024, implementation actions will be carried out in 2025. Implementation of the 2024–2025 Waste Infrastructure program was advanced with the construction phase of Stage 1 of the Riverview Bin Storage Depot upgrade to commence in January 2025. Tendering is underway for construction of the Riverview RRC resource recovery hardstand and the new gatehouse at Rosewood RRC, and the SRRC geotechnical investigation.	●	●			●
Catalyst	Implementation of the Waste and Circular Economy Policy Transformation Directive including additional approved actions	As of the latest update, 20 out of the 21 actions outlined in the implementation plan, aligned with the 10 directive principles, are currently in progress, with one action fully completed. The overall completion rate for the directive stands at 51%, reflecting significant progress, particularly with the completion of additional sub-tasks in the second quarter. In line with the recent changes in the state government, council has committed to introducing the directive to Ms. Trish O’Callaghan, who has been appointed as the acting Director-General of the newly renamed Department of Environment, Tourism, Science & Innovation. Council continues to strengthen waste management in Ipswich through initiatives such as the Memorandum of Understanding (MoU) with the waste industry, updates to waste communications, the establishment of a new compliance role, and the integration of sustainable procurement practices into its operations. Furthermore, ongoing efforts include advancing the Resource Recovery Strategy, securing funding for waste-related projects, and ensuring rigorous compliance with waste management and resource recovery initiatives across the region.	●	●			●

CATALYST PROJECTS	*Indicates projects that have been identified to be/or planned to be delivered by 2026 to achieve the outcomes of iFuture.
OPERATIONAL PROJECTS	Projects which been identified in the Annual Plan which align to iFuture and to the services council delivers to meet community needs.
DELIVERABLES STATUS	● ON TRACK ● NEEDS ATTENTION ● AT RISK ● OTHER ● COMPLETE
BUDGET STATUS	● ON TRACK ● UNDER ● OVER ● OTHER ● NO BUDGET ALLOCATED ● PROJECT COMPLETE



PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst	Implementation of the Sustainability Strategy, including development of the renewal energy pathway*	Of the 52 refined actions in the implementation plan, 17 have been completed, 24 are currently in progress, 10 are planned for future delivery, and 1 is considered at risk. The at-risk action pertains to the energy efficiency heat pump upgrade project for the Goodna Aquatic Centre, for which the outcome of a support grant application is still pending. Key achievements in the past quarter include the ongoing delivery of several solar projects at locations such as Ipswich Central Library, Robelle Domain Parklands, and Yamanto Depot, a comprehensive review of council's Sustainability Policy, Executive Leadership Team (ELT) endorsement for the development of a Net Zero Roadmap proposal, the successful submission of a grant application for the proposed Green Energy Precinct, the initiation of the sustainable procurement project, the establishment of an internal sustainability working group, and the completion of multiple cross-organisational climate risk management workshops. There has also been great progress through the SEQ Climate Resilient Alliance which council hosts and supports, with a street lighting energy costing project review having resulted in \$39,000 savings for Ipswich City Council.	●	●			●
Operational	Climate Risk Assessments undertaken across all council business areas	The project is progressing as planned, with the Q2 cross-council workshops now successfully completed. Consultants are in the process of preparing a final report, which will outline council's climate risk statements, scenario assessments, and workbook guidance. The objective is for this report to support the integration of departmental climate risk assessments and management throughout quarter 3 and quarter 4.	●	●			●

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THEME 4: A TRUSTED AND LEADING ORGANISATION – DELIVERABLES

PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Catalyst	Implement the People and Culture Strategy for 2024–2025 including: <ul style="list-style-type: none"> Diversity, Equity and Inclusion Action Plan Managing psychosocial risks 2024 Certified Agreement Bargaining Supporting employees experiencing poor customer behaviours* 	<p>Certified Agreements:</p> <p>In principle agreement with union parties to all Ipswich City Council agreements was reached in December 2024. As part of the agreement reached with unions, council have paid the first increase of 5% to all employees covered by council agreements.</p> <p>Council is currently drafting the new agreements. Once the parties have settled the new agreements, a ballot will be held so that all employees have an opportunity to vote on the agreements.</p> <p>The Industrial Relations Act 2016 requires a ballot period of at least 14 days to enable the terms of the agreements to be explained to all employees before voting takes place.</p> <p>Council is working to have the agreements certified by the Queensland Industrial Relations Commission by mid-April 2025.</p> <p>Diversity, Equity and Inclusion Action Plan:</p> <p>Further Respect@Work workshops are scheduled throughout quarters 3 and 4.</p> <p>The Respectful Workplace Administrative Directive has been drafted ready for consultation with ELT, Legal, WSW and Internal Audit ahead of finalisation and approval. Cultural Mentoring Program was endorsed by ELT in quarter 2 with commencement activities scheduled for quarter 3.</p>	●	●			●
Operational	Advocacy campaigns for the 2024 Queensland State Election and 2025 Australia Federal Election	During this reporting period, council finalised the We Can't Wait advocacy campaign. The campaign aimed to amplify the voices of Ipswich residents to advocate to government for three key regionally significant projects: Ipswich to Springfield Central Public Transport Corridor, Ipswich Central Second River Crossing and the Critical and Enabling Infrastructure: Cunningham Highway Amberley Interchange. It emphasised the urgent need for investment in our roads and public transport, ahead of the state election in October 2024.	●	●			●
Catalyst	Customer Experience Program including delivery of Voice of the Customer and Customer Journey Solution Designs*	<p>The Customer Experience Program is on track with several projects moving through the design phase and into the delivery phase having been reviewed and approved by Customer Experience (CX) Program Control Group.</p> <p>The Program has also seen progress in the completion of one Customer Journey Solution Design project (Private Certifier Final Inspection Certificates) where outcomes and benefits have been measured. The CX On-Boarding Training project was completed, it delivered a comprehensive training program for both new and existing staff, focusing on the importance of customer experience and the role of staff members within it.</p>	●	●			●
Catalyst	Asset Management Plans for Ipswich Motorsport Precinct leases A (small) B, C, D and E	Work continues with Asset Management Plans now completed for leases A, J and D. It is expected that completion of leases B, C and E will remain ongoing through the end of the 2025–2026 financial year.	●	●			●

CATALYST PROJECTS	*Indicates projects that have been identified to be/or planned to be delivered by 2026 to achieve the outcomes of iFuture.
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PROJECT TYPE	DELIVERABLE	Q2 COMMENT	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4	BUDGET STATUS
Operational	Implement iVolve initiatives for 2024–2025 including: <ul style="list-style-type: none"> ▪ HRM, Payroll and Timekeeping – Payroll and Timekeeping Implementation ▪ Asset and Works Management – Vendor selection and implementation commenced 	<p>ElevateHR project is well advanced in procurement and is working towards vendor approval in February, with Implementation to commence in March.</p> <p>ElevateAWM project is currently refocussing on resolving internal data and process challenges.</p> <p>ElevateSafety project is being established and planning for Elevate Customer is progressing.</p>	●	●			●
Operational	Delivery of council's capital program 2024–2025	Capital delivery program remains on track for completion. Significant milestones have been achieved as at end of December 2024.	●	●			●
Operational	Delivery of the 2024–2025 Effective Asset Management Project milestones	<p>Work is continuing on the endorsed deliverables for the EAM project.</p> <p>Drafts for the next generation Asset Management Plans are progressing and data is being finalised.</p> <p>The draft for the Asset Data and Information Management Plan is underway with work on the governance structure progressing.</p> <p>Planned meetings and committees are continuing.</p>	●	●			●
Operational	New Conservation Management Plan for the Art Gallery and updated plans for Soldiers' Memorial Hall, the Incinerator Theatre and Woollen Mills	The Ipswich Art Gallery Conservation Management Plan has been completed and the Conservation Management Plans for the Soldiers Memorial Hall, Incinerator Theatre and Woollen Mills have been updated.	●	●			●
Operational	Commence community engagement on the new Corporate Plan 2026–2031	Engagement on the pulse check was completed within quarter 2, the project team are analysing feedback before consultation with elected representatives.	●	●			●

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CORE BUSINESS SERVICE MEASURES IN NUMBERS

THEME 1: VIBRANT AND GROWING



THEME 2: SAFE, INCLUSIVE AND CREATIVE





THEME 3: NATURAL AND SUSTAINABLE



CITY MAINTENANCE - OPEN SPACE

1,550
requests created
1,199
requests closed
711
requests resolved on time



CITY MAINTENANCE - URBAN FOREST AND NATURAL AREA

1,367
requests created
1,236
requests closed
711
requests resolved on time

THEME 4: A TRUSTED AND LEADING ORGANISATION



ANIMAL MANAGEMENT

1,411
requests
111
infringements issued



GOVERNANCE - RIGHT TO INFORMATION (RTI)

11
applications received
12
applications completed



LOCAL LAW AND REGULATORY COMPLIANCE

3,477
service requests
37
infringements issued

CORE BUSINESS SERVICES

SERVICE CATEGORY	THEME	DELIVERABLE	Q2 COMMENT
Animal Management Services		Total customer service requests for animal and biosecurity	1,411 customer service requests
		Total animal infringements	111 Infringements issued
Arts and Cultural Services		Number of arts and cultural activities produced and supported	343 arts and cultural activities were produced and supported.
		Number of local artist engagements	313 artists were engaged in quarter 2.
City Events and Marketing Services		Total attendance across City Events Plan (produced and supported)	91,060
		Festival attendance from outside Ipswich local government area	60,642 attendees were recorded from outside the Ipswich LGA.
		Economic impact of City Events Plan	\$1,976,124
		Number of marketing requests completed	453
City Maintenance - Facilities		Delivery of maintenance services within the on-time delivery target key performance indicator of 85%	<ul style="list-style-type: none"> ▪ October – 61.5% ▪ November – 56.1% ▪ December – 59.9% On time delivery under 85% KPI. Contributing factors include: <ul style="list-style-type: none"> ▪ Increased use of CES (due to closure of eBusiness) – <i>Note: CES is not designed as a work order management tool and has minimal capacity to amend delivery targets based on operational needs.</i> ▪ Reduced use of mobile forms for work order management, with these orders being managed in CES. ▪ ElevateAWM project will have anticipated benefits to work order management processes.
		Number of Customer Engagement System requests created	2,100 requests created <ul style="list-style-type: none"> ▪ October – 873 ▪ November – 664 ▪ December – 563
		Number of Customer Engagement System requests closed	2,150 requests closed <ul style="list-style-type: none"> ▪ October – 867 ▪ November – 734 ▪ December – 549
		Number of Customer Engagement System requests resolved on time	1,274 requests resolved in time <ul style="list-style-type: none"> ▪ October – 533 ▪ November – 412 ▪ December – 329

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SERVICE CATEGORY	THEME	DELIVERABLE	Q2 COMMENT
City Maintenance - Open Space		Delivery of maintenance services within the on-time delivery target key performance indicator of 85%	<ul style="list-style-type: none"> October – 82.8% November – 79.7% December – 87.0% <p>On time delivery under 85% KPI. Contributing factors include:</p> <ul style="list-style-type: none"> Increased use of CES (due to closure of eBusiness) – <i>Note: CES is not designed as a work order management tool and has minimal capacity to amend delivery targets based on operational needs.</i> Reduced use of mobile forms for work order management, with these orders being managed in CES. ElevateAWM project will have anticipated benefits to work order management processes.
		Number of Customer Engagement System requests created	<ul style="list-style-type: none"> 1,550 requests created October – 370 November – 445 December – 735
		Number of Customer Engagement System requests closed	<ul style="list-style-type: none"> 1,199 requests closed October – 407 November – 345 December – 447
		Number of Customer Engagement System requests resolved on time	<ul style="list-style-type: none"> 1,059 requests resolved on time October – 337 November – 275 December – 447
City Maintenance - Roads and Drainage		Delivery of maintenance services within the on-time delivery target key performance indicator of 85%	<ul style="list-style-type: none"> October – 48.2% November – 45.1% December – 55.6% <p>On time delivery under 85% KPI. Contributing factors include:</p> <ul style="list-style-type: none"> Increased use of CES (due to closure of eBusiness) – <i>Note: CES is not designed as a work order management tool and has minimal capacity to amend delivery targets based on operational needs.</i> Reduced use of mobile forms for work order management, with these orders being managed in CES. ElevateAWM project will have anticipated benefits to work order management processes.
		Number of Customer Engagement System requests created	<p>2,434 requests created</p> <ul style="list-style-type: none"> October – 618 November – 790 December – 1,026
		Number of Customer Engagement System requests closed	<p>1,808 requests closed</p> <ul style="list-style-type: none"> October – 533 November – 626 December – 649
		Number of Customer Engagement System requests resolved on time	<p>900 requests resolved on time</p> <ul style="list-style-type: none"> October – 257 November – 282 December – 361

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SERVICE CATEGORY	THEME	DELIVERABLE	Q2 COMMENT
City Maintenance - Technical Support and Aquatic		Delivery of maintenance services within the on-time delivery target key performance indicator of 85%	<p>Engineering</p> <ul style="list-style-type: none"> ▪ October – 54.3% ▪ November – 58.1% ▪ December – 79.3% <p>Road Corridor Management</p> <ul style="list-style-type: none"> ▪ October – 90.1% ▪ November – 90.1% ▪ December – 86.1%
		Number of Customer Engagement System requests created	<p>Engineering</p> <ul style="list-style-type: none"> ▪ October – 26 ▪ November – 47 ▪ December – 50 <p>Road Corridor Management</p> <ul style="list-style-type: none"> ▪ October – 348 ▪ November – 351 ▪ December – 297 <p><i>Note: The CES monthly report does not measure the Road Corridor Management workload correctly, understating the quantity of requests by around half.</i></p>
		Number of Customer Engagement System requests closed	<p>Engineering</p> <ul style="list-style-type: none"> ▪ October – 35 ▪ November – 31 ▪ December – 29 <p>Road Corridor Management</p> <ul style="list-style-type: none"> ▪ October – 345 ▪ November – 333 ▪ December – 308 <p><i>Note: The CES monthly report does not measure the Road Corridor Management workload correctly, understating the quantity of requests by around half.</i></p>
		Number of Customer Engagement System requests resolved on time	<p>Engineering</p> <ul style="list-style-type: none"> ▪ October – 19 ▪ November – 18 ▪ December – 23 <p>Road Corridor Management</p> <ul style="list-style-type: none"> ▪ October – 311 ▪ November – 300 ▪ December – 265 <p><i>Note: The CES monthly report does not measure the Road Corridor Management workload correctly, understating the quantity of requests by around half.</i></p>

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SERVICE CATEGORY	THEME	DELIVERABLE	Q2 COMMENT
City Maintenance - Urban Forest and Natural Area		Delivery of maintenance services within the on-time delivery target key performance indicator of 85%	<ul style="list-style-type: none"> October – 57.8% November – 55.2% December – 60% <p>On time delivery under 85% KPI. Contributing factors include:</p> <ul style="list-style-type: none"> Increased use of CES (due to closure of eBusiness) – Note: CES is not designed as a work order management tool and has minimal capacity to amend delivery targets based on operational needs. Reduced use of mobile forms for work order management, with these orders being managed in CES. ElevateAWM project will have anticipated benefits to work order management processes.
		Number of Customer Engagement System requests created	1,367 requests created <ul style="list-style-type: none"> October – 457 November – 476 December – 454
		Number of Customer Engagement System requests closed	1,236 requests closed <ul style="list-style-type: none"> October – 431 November – 433 December – 372
		Number of Customer Engagement System requests resolved on time	711 requests resolved on time <ul style="list-style-type: none"> October – 249 November – 239 December – 223
Community Development and Research		Number of cross-community meetings facilitated	38
		Number of attendees at council-facilitated development workshops	550
Community Health and Education		Number of people administered through the School Immunisation Program	29 people administered through the school immunisations program.
		Number of immunisations administered through the School Immunisation Program	37 immunisations delivered through the school immunisations program.
		Number of people administered through Community Clinics	265 people administered through community clinics.
		Number of immunisations administered through Community Clinics	718 immunisations delivered through community clinics.
Community Safety		Total incidents and reports	2,204 incidents and offences observed or acted upon by Safe City within the Safe City camera covered areas.
		Total security and fire services	268 requests for day to day security and fire related functions, such as issuing of access cards, keys, padlocks, Ad hoc Security requests and fire training.
Construction City Assets		Capital works program delivered to within (+/-) 15% of the total program amount (\$)	Program delivery for end of quarter 2 is within baseline expectations.
		Total capital works program (milestones) completed as scheduled	Following higher than average rainfall in December milestone completions have fallen behind baseline, however these are not expected to impact full-year completions.
Destination Development		Total visitation	2,082,174
		Visitor enquiries serviced through the Visitor Information Centre	3,520
		Leads generated through Discover Ipswich Website	17,328
Economic Development		Gross regional product against 2027 target	\$13.73 billion FY 2022–2023 (NIEIR) – please note this data is the most recent available.
		Local jobs against 2027 target	93,189 jobs to FY 2022–2023 (NIEIR) – please note this data is the most recent available.

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SERVICE CATEGORY	THEME	DELIVERABLE	Q2 COMMENT
Elected Council Support		Councillor related registers are published and updated in accordance with legislative timeframes	All Councillor-related registers in quarter 2 have been published and updated in accordance with legislative timeframes
Financial Services		Financial Sustainability Ratios within Tolerance	Council's forecast sustainability ratios are included in the adopted annual plan. Forecasts for 2024-2025 at this time do not indicate any significant variances from adopted outcomes and will continue to be monitored across the 2024-2025 financial year.
		Delivery in accordance with the annual budgets	Council has continued to deliver services in accordance with its budget. Actual expenditure compared to forecast budget expenditure and revenue, including explanations for variances, are reported to council and the executive team on a monthly basis as part of the Finance Performance Report.
Fleet		Number of services completed on fleet assets	Average Time Worked on Maintenance October: <ul style="list-style-type: none"> ▪ 24% – Preventative ▪ 76% – Corrective November: <ul style="list-style-type: none"> ▪ 19% – Preventative ▪ 81% – Corrective December: <ul style="list-style-type: none"> ▪ 9% – Preventative ▪ 91% – Corrective Totals: <ul style="list-style-type: none"> ▪ 1,804 (work orders created) ▪ 324 (actual preventative services)
		Number of fleet assets accredited in the National Heavy Vehicle Accreditation Scheme	174 *the figure provided is derived from the NHVR portal.
Governance		Corporate and operational risks are reported to Audit and Risk Management Committee (ARMC)	Information and updates on the risk registers are reported each meeting. Other emerging risks are reported on ad hoc. Refer to ARMC reports. Artificial intelligence and information management have been recent topics.
		Percentage of Right To Information (RTI) and Information Privacy (IP) applications processed within timeframes	100% of compliant applications received have been processed within the timeframes. RTI Applications Received – 11 (2 non-compliant) IP Applications Received – 1 RTI Applications Completed – 12 (1 still ongoing, 1 awaiting payment of access charges) IP Applications completed – 1
		Percentage of insurance claims processed within timeframes	14 Public Liability Claims (handled in house) 1 Referred to LGM (Insurer) 7 MV Claims 5 Property Claims to LGM Assets (insurer) (damage to Council Assets) All processed within required timeframes.
Information Communications Technology (ICT) Services		ICT service desk performance statistics	Total ICT Tickets: <ul style="list-style-type: none"> ▪ October (961 Total): 86.16% within SLAs ▪ November (986 Total): 88.54% within SLAs ▪ December (559 Total): 84.63% within SLAs
		ICT strategy and project delivery reported to ICT Steering Committee	The portfolio is reporting the following project statuses; <ul style="list-style-type: none"> ▪ Active projects – 22 ▪ Not started – 6 ▪ On hold – 1 ▪ In procurement – 1 ▪ Closed – 10 The portfolio is experiencing a -\$50k variance (forecast against budget) for the financial year as at December 2024 reporting month.
		ICT security reporting	Cyber Security Unit <ul style="list-style-type: none"> ▪ October Cyber Score: 78.4% ▪ November Cyber Score: 78.4% ▪ December Cyber Score: 78.7%

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SERVICE CATEGORY	THEME	DELIVERABLE	Q2 COMMENT
Infrastructure Strategy and Planning		A major review of the iGo Strategy is to be undertaken in the 2023-2024 financial year, Quarterly Health Check status (traffic light reporting) will be included as part of the reporting suite for this initiative	The update for this Core Business Service measure can be found on page 10 of this document.
Library and Customer Services		Total library visits	186,194
		Total virtual visits	154,159
		Total library loans	274,491
		Total customer service requests	67,761
Local Laws and Regulatory Compliance Services		Total local laws and regulatory compliance customer service requests	3,477
		Infringements for local laws and other legislation	37
		Total food licence and other health inspections	308
		Total sediment and erosion control inspections	79
Media and Communication		Total media reach	70,731,722
		Total individual community engagement contributions generated	812
Natural Environment and Land Management		Number of conservation partnerships	Total plants distributed through the Free Plant Program for VCA, LfW and HG members: 3,371 (Oct-Dec) Ecological Registration Workshops 16 attendees Habitat Gardens Open Trail - 180 attendees 6 camera's lended 1 tree popper lended 2 Habitat Gardens Site visits 10 property revisits 3 New CCAs
		Number of community environment events	Marburg Garden Expo - 2,000 attendees 4 School Holiday Workshops at Queens Park Education Centre - 186 attendees Toy Library Pop Up Queens Park Education Centre - 515 attendees Libraries (in partnership) - Author Hour with Hannah Moloney - 98 attendees Ipswich Sustainable Living Festival - 2,800 attendees Adult workshops at Queens Park Education Centre - 47 attendees Recycleman event - 25 attendees Queens Park Education Centre/Nature Centre Guided Walks - 11 attendees Bush Kindy - 60 attendees Volunteer thank you event - 53 attendees
People and Culture		Employee engagement with the Employee Experience Survey	The annual 2024 Employee Experience Survey reported an employee engagement score of 62%.
		Employee participation in the Employee Experience Survey	The annual 2024 Employee Experience Survey received an employee participation rate of 64%.
		Turnover rate	The turnover rate for December 2024 is 10.27% and continues to trend in a downward direction.
Planning and Development		Total development applications received and determined	Received 515 Determined 480
		Total engineering and environment applications received and determined	Received 145 Determined 102
		Total plumbing and building applications received and determined	Received 718 Determined 767
		Total building applications received and determined	Received 169 Determined 177

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SERVICE CATEGORY	THEME	DELIVERABLE	Q2 COMMENT
Procurement		Percentage Buy Ipswich	36.33%
		Spend under contract	76.64%
		Procurement cost reduction and avoidance	\$195K cost down savings, largely achieved through telecommunications initiatives and over \$4.5M in budget reduction savings achieved YTD
Property and Facilities		Status of property/land acquisition	2024–2025 financial year property/land acquisition matters can be found in the relevant Governance and Transparency committee meeting minutes. 18 acquisition matters (with council decision) being actively negotiated. 8 acquisition matters (with council decision) on hold pending re-design confirmation 5 acquisition matters (preliminary property advisory, pending council decision) 1 acquisition matter finalised
		Measures for this service are found in the Ipswich Waste Services Annual Performance Plan	Details can be found in the Ipswich Waste Services quarterly report on page 26 .
		Activation (organised use) of turf fields and ovals measured against the total maximum carrying capacity of council's formal sporting facilities	36,247,50 hrs (63% capacity)
		Number of Healthy Active Programming sessions with a greater than 70% attendance	229 sessions of 343 (66.7%)
Strategic and Corporate Planning		Council's Operational Plan is reported on in accordance with legislative timeframes	Council provides update on the operational plan through the Annual Plan quarterly performance reports, each delivered within required quarterly timeframes.
Sustainability and Emergency Management		Climate risk assessments undertaken across all council business areas	The project is progressing as planned, with the Q2 cross-council workshops now successfully completed. Consultants are in the process of preparing a final report, which will outline the council's climate risk statements, scenario assessments, and workbook guidance. The objective is for this report to support the integration of departmental climate risk assessments and management throughout Q3 and Q4.
		Number of solar panel installation projects	Council has completed several solar panel installation projects across its facilities consisting of over 100 kw capacity. Several new projects committed to this financial year are underway and on track for delivery throughout Q3-4. This includes the 200kw Solar PV system at Ipswich Central Library, the 30kw system at Yamanto Depot and 80kw system at Robelle Domain.
Workplace Health and Safety		Lost Time Injury Frequency Rate	The Lost Time Injury Frequency Rate is 3.54 which equates to 3.54 workers suffering from a lost time injury every 6 months.
		Medically Treated Injury Frequency Rate	The medically treated injury frequency rate (MTIFR) is 11.50 which equates to 11.50 medically treated injuries every 6 months.

AMENDMENTS

Section 174 of the *Local Government Regulation 2012* states that a local government may, by resolution, amend its annual operational plan at any time before the end of the financial year. No amendments have been made for quarter 2 2024–2025 financial year.

COMMERCIAL BUSINESS UNIT

IPSWICH WASTE SERVICES
PERFORMANCE REPORT
QUARTER 2 (OCTOBER-DECEMBER)



1. INTRODUCTION

The quarterly report for the period October to December 2024 has been prepared to address the requirements of the Annual Performance Plan by providing the following information.

1. Introduction
2. Major highlights of operational activities
3. Performance in relation to stated performance targets
4. Financial analysis of quarterly performance against budget
5. Waste and recycling volumes
6. Recycling and Refuse Centre data

2. MAJOR HIGHLIGHTS OF OPERATIONAL ACTIVITIES

2.1 Highlights

The following is a summary of major highlights that occurred within Ipswich Waste Services (IWS) for the period October to December 2024.

New Skip Hire Website

The new skip hire website went live 21 November 2024. The website provides a better customer experience and streamlines processes for the Business and Customer Development Team, and Customer Contact staff by removing double handling of bookings.

Capital Projects

During the quarter the following progress was made on capital projects. These projects assist in enhancing council's capability to meet the needs of community for Resource Recovery services. Highlights include:

- a report providing the findings of the community consultation for the Western Resource and Recycling Facility on a preferred location was presented as a briefing to council
- Southern Resource Recovery Centre (SRRRC) Geotechnical Investigation and Subsidence Assessment was released for tender, with tender evaluation and project commencement during the quarter 3
- strategic review, needs assessment, delivery pathways and contracting options for the SRRRC was completed
- procurement for construction of the Stage 1 Bin Storage Yard Hardstand and associated stormwater drainage works (drainage system and concreting between the shed and driveway) was completed, construction is due to commence in mid-January 2025
- procurement for construction of front hardstand area at Riverview Resource Recover Centre (RRC) progressed with the project released for tender, submissions are due in mid-January 2025
- procurement for Riverview RRC general waste pit repairs is in progress with the tender period to commence in mid-January 2025.
- mains electricity connection application for Rosewood RRC was submitted to Energex, their response is expected in March 2025
- procurement for a new gatehouse building with staff amenities was released for tender, with tenders closing in January 2025.

Google Performance Report

The following is a summary from Google Reports which highlights the increasing Google activity relating to the Riverview Recycling and Refuse Centre.

Description	October	November	December
Profile views	11,153	11,239	18,256
Searches	4,644	4,668	9,353
People asked for directions	1,562	1,524	2,681
Website visits from profile	1,200	1,196	2,011
Calls	491	355	1,025

Bin App Data

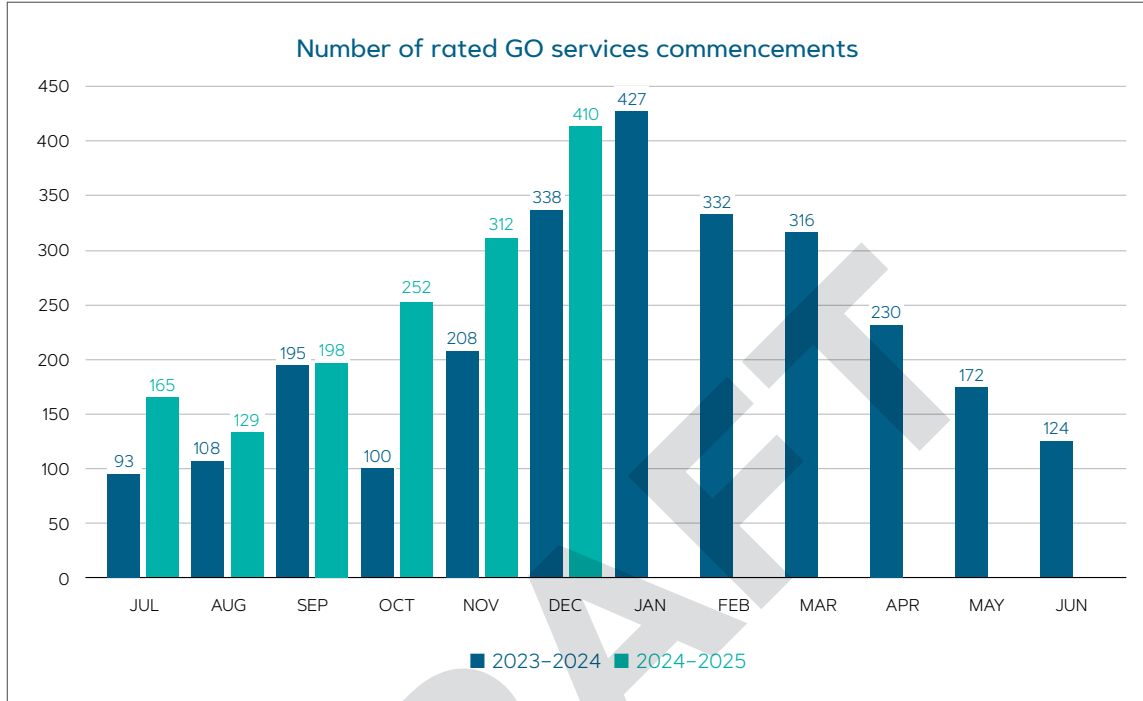
As of 31 December 2024, there have been a total of **57,594** downloads (25,283 Android and 32,311 iOS).

The following table shows an analysis of the information that the residents were requesting:

Information	No. views	%
Dashboard	208,683	67.03%
Messages/Message Details	61,409	19.73%
Waste Materials	24,300	7.81%
Services	12,880	4.14%
Setting	2,272	0.73%
Service Important Notice/ Notifications	705	0.23%
Waste Material - Batteries (Dry Cell)	232	0.07%
Waste Material - Garden Waste	156	0.05%
Waste Material - Aerosol Cans (empty)	151	0.05%
Service On-demand Large Item Kerbside Collection	146	0.05%
Waste Material - Animal Waste (Manure)	137	0.04%
Waste Material - Aluminium and Steel Cans	133	0.04%
Waste Material - Asbestos	118	0.04%
Total	311,322	100%

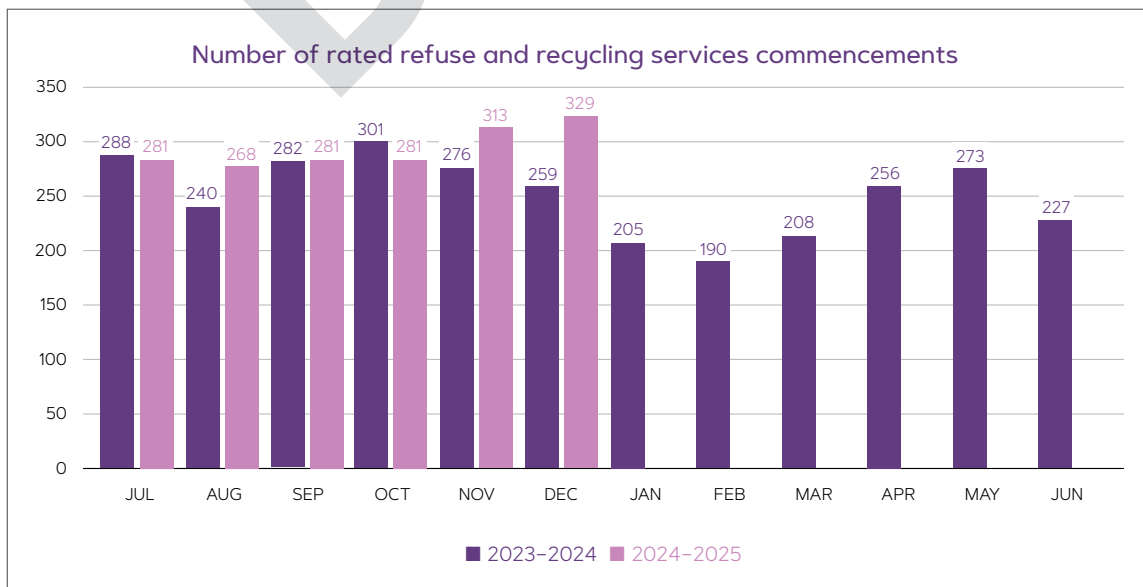
2.2 Garden Organics (GO) Service

GO Services increased by **1,466** resulting in a total of **30,898** properties rated for the domestic green waste bin. Figure 1 demonstrates the significant annual growth of new GO bins compared to the prior year.



2.3 Domestic Waste (Refuse and Recycling)

A total of **94,335** properties were rated for the waste services as of 31 December 2024. Figure 2 displays the increases in rated services for the year, compared to the same period the previous year. The service growth remains consistently high and provides a constant challenge to continually grow and deliver services.



3. PERFORMANCE IN RELATION TO STATED PERFORMANCE TARGETS

3.1 Customers

PERFORMANCE TARGETS - CUSTOMERS				
KEY RESULT AREA	Indicator	Standard	Reporting Frequency	RESULT
Provide value to customers	Customer response to Survey questions indicates customer satisfaction with the service	90%	Biennial	Not yet available

COMMENT: The next biennial survey is due later in this (2024–2025) fiscal year.

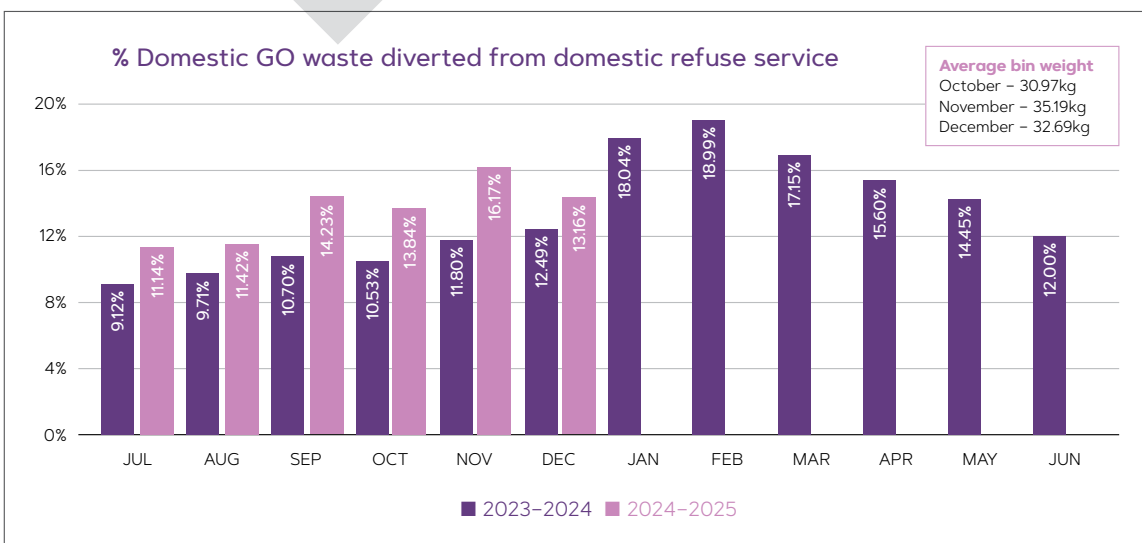
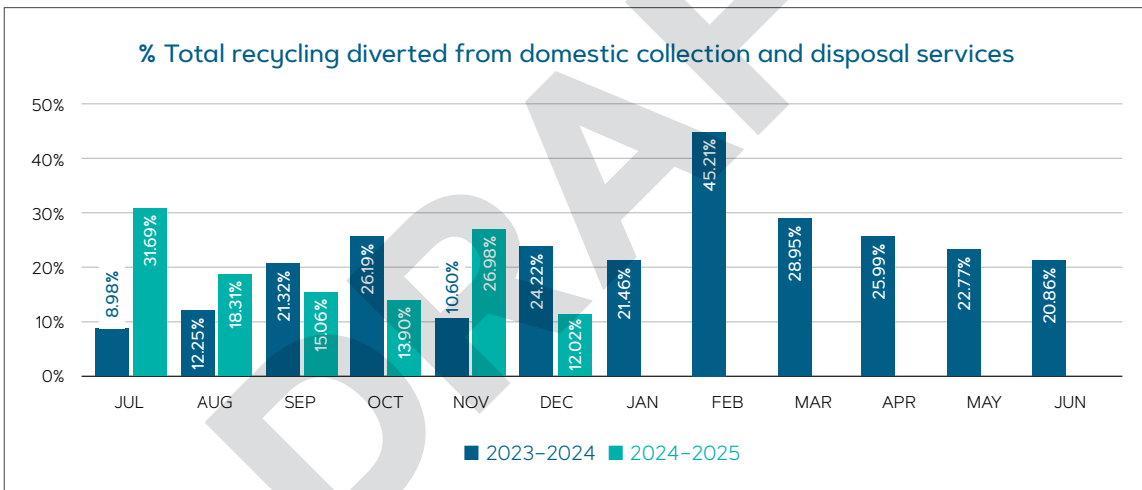
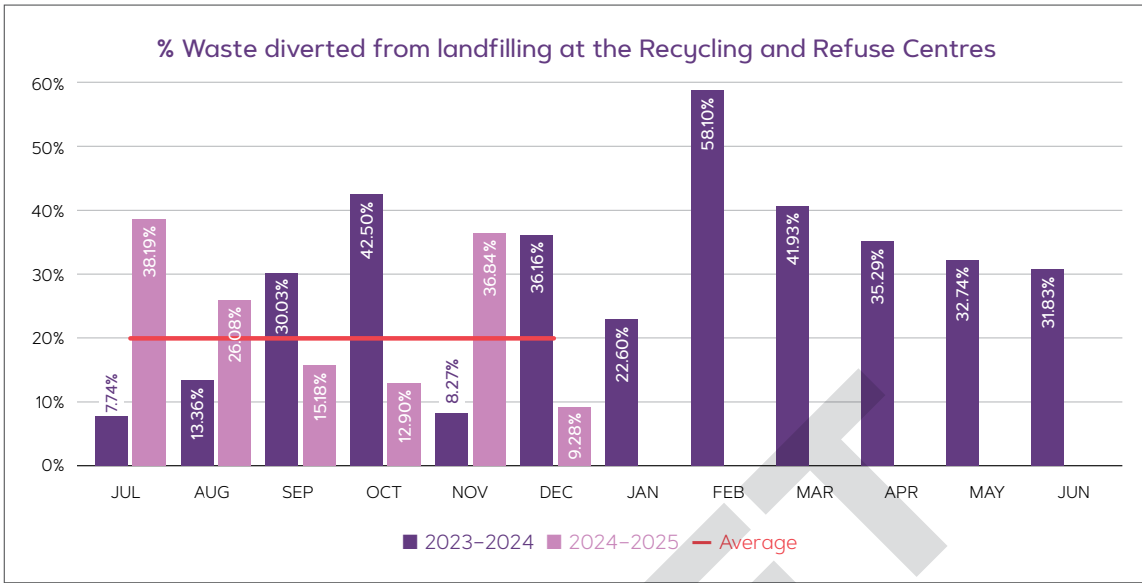
PERFORMANCE TARGETS - CUSTOMERS						
KEY RESULT AREA	Indicator	Acceptable Standard	Target	October	November	December
Provide value to customers	Number of domestic refuse and recycling bins repair/damaged and replacement/destroyed per 1,000 rated bins in service	<7	<5	0.81	0.91	1.08
	Number of domestic refuse and recycling bin extra bin service/missed bin complaints per 1,000 rated bins in service	<5	<4	0.98	1.21	1.19
Provide value to Shareholders	Net Profit Margin – Calculated as Net (Surplus) Deficit after tax/Earnings *100	Budgeted net profit margin	8.67%	13.02%		
	Budget Performance Surplus on Operations	Budgeted net surplus	> Budgeted net surplus	Budget quarter \$1,289,396 Actual quarter \$2,241,448		

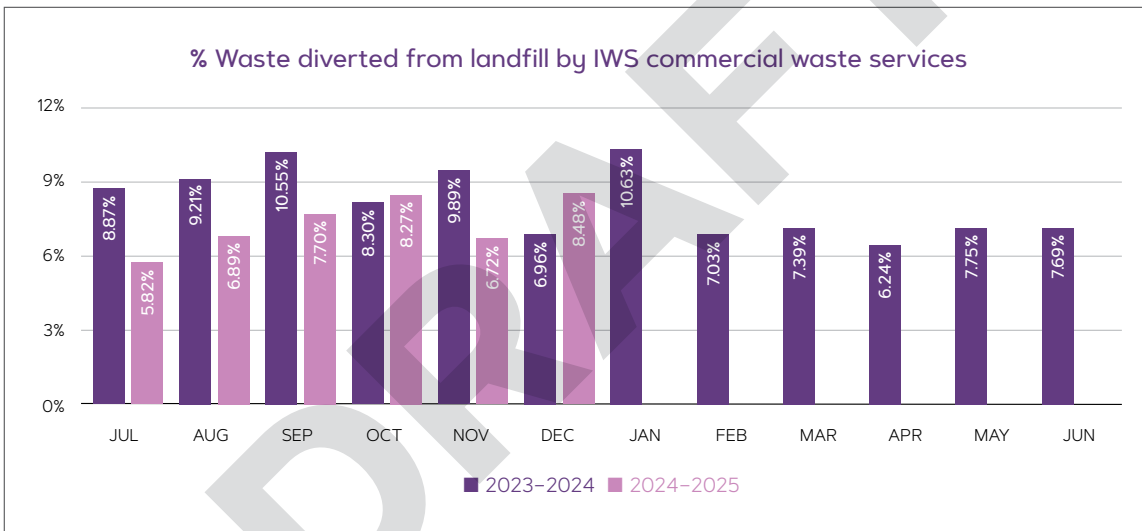
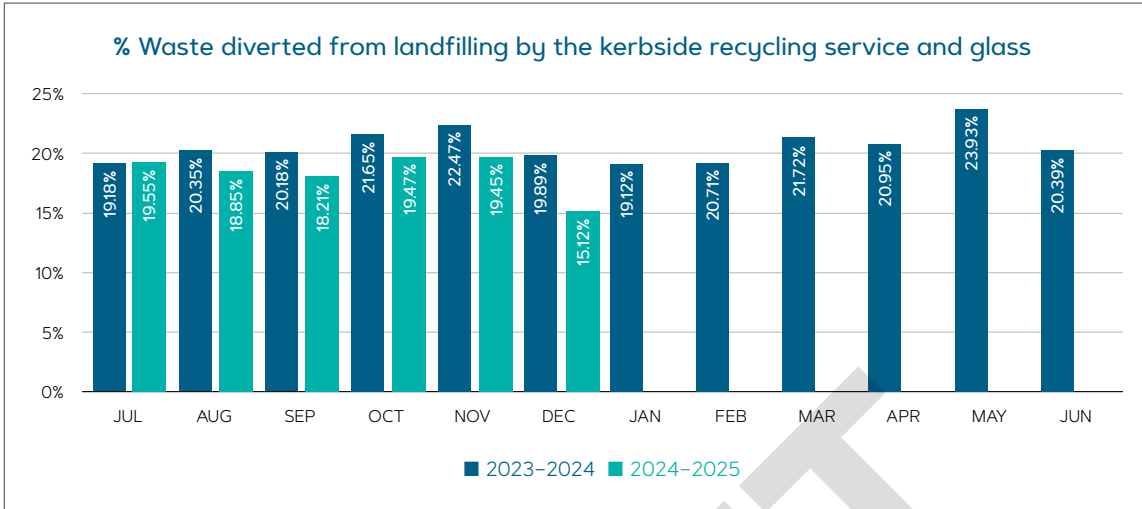
3.2 Processes

PERFORMANCE TARGETS - PROCESSES						
KEY RESULT AREA	Indicator	Acceptable Standard	Target	RESULT		
				October	November	December
Achieve operational excellence	Extra/Missed Bin Services requests completed within 1 working day	>85%	>95%	99.7%	99.9%	99.6%
	Domestic refuse and recycling service commencements actioned within 5 working days of notification	>85%	>95%	94.7%	96.8%	87.2%
	GO waste service commencements actioned within 5 working days of notification	>85%	>95%	89.3%	92.2%	80.3%
	Requests for Replacements/Repairs actioned within 5 working days	>85%	>95%	70.6%	71.5%	70.1%
Be a good neighbour	% Waste diverted from landfilling at the Recycling and Refuse Centres	>25%	>35%	12.9%	36.8%	9.3%
	% total recycling diverted from domestic collection and disposal services	>20%	>35%	13.9%	27.0%	12.0%
	% domestic GO waste diverted from domestic refuse service	>5%	>10%	13.8%	16.2%	13.2%
	% waste diverted from landfilling by the kerbside recycling service	>10%	>15%	19.5%	19.4%	15.1%
	% waste diverted from landfilling by commercial waste services	>5%	>10%	8.3%	6.7%	8.5%

COMMENT: Removal schedules of recyclable materials (e.g. mulch – some only every 6–8 weeks) impacts this data; Data is more reflective over a 12-month period.

Due to operational and resource constraints there have been service delivery disruptions. Resolution of staffing issues is being prioritised.





4. FINANCIAL ANALYSIS OF QUARTERLY PERFORMANCE AGAINST BUDGET

Operating result as at 31 December 2024

The following tables outlines the operating result for the year-to-date, October to December 2024 quarter.

Budget

BUDGET V ACTUAL			
QUARTER 2	OCTOBER-DECEMBER 2024		
	Actual (\$000')	Budget (\$000')	Variance (\$000')
Revenue	17,216	16,425	719
Expenditure	14,974	15,135	161
Surplus/Deficit on Expenditure	2,241	1,289	952

Revenue

Revenue is 4.82% above budget estimate. This variance is attributed to increased waste services provided to the public noticeable through increased traffic and council Resource Recovery Centres and increases in domestic waste service commencement. Council recycling of metals has also been a significant revenue contributor this quarter.

Expenses

Total Expenses are 1.7% below the budget estimate. Employee Expenses are under budget by \$129k; Materials and Services \$1.7m below budget, Other Expenses \$193k over budget and Internal Expense \$1m over budget.

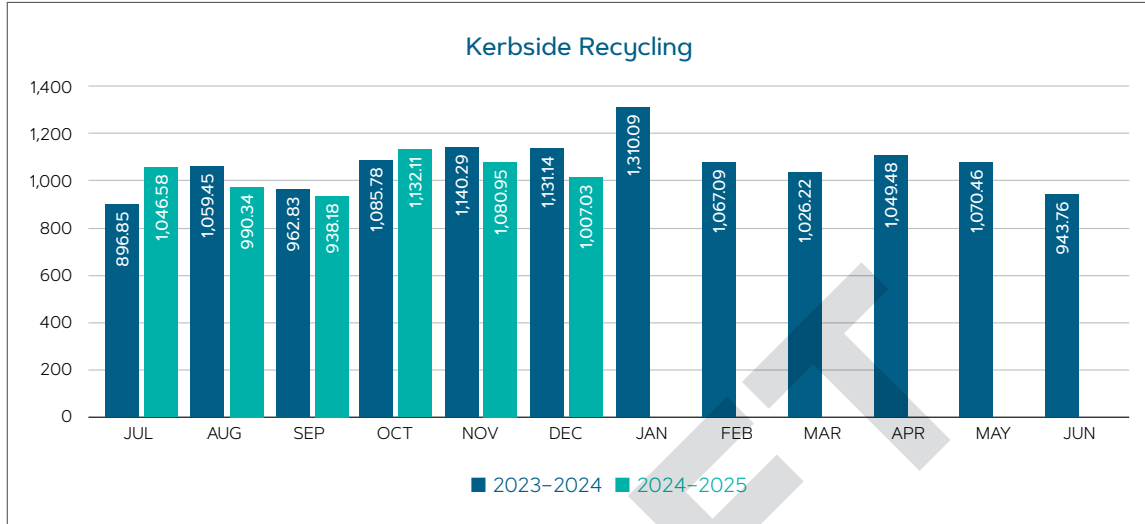
Capital Expenditure (Capex)

Total spend as at 31 December of \$862k. The majority of budget allocation is for the Riverview RRC Upgrade and acquisition of bins which are replaced throughout the year as required.

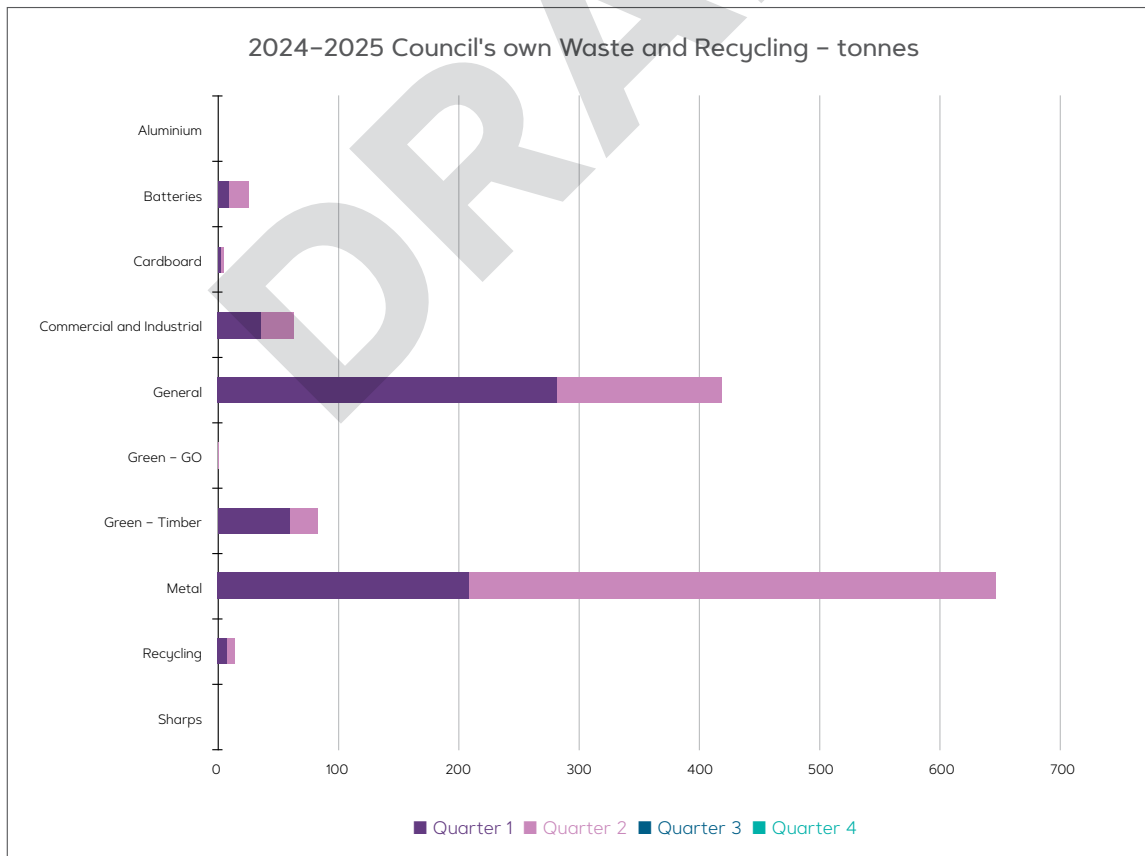
Conclusion

Surplus on operations for quarter 2 was \$952,052 above budget. This is primarily due to timing, some project associated costs, such as those associated with city-wide Garden Organics (GO) service provision, are still under review due to the rework required to shift from a 'Food and Garden Organics Program' to a 'Garden Organics' program. It is anticipated the timing of these costs will be confirmed shortly in early quarter 3.

5. WASTE AND RECYCLING VOLUMES



5.1 Council's waste and recycling volumes

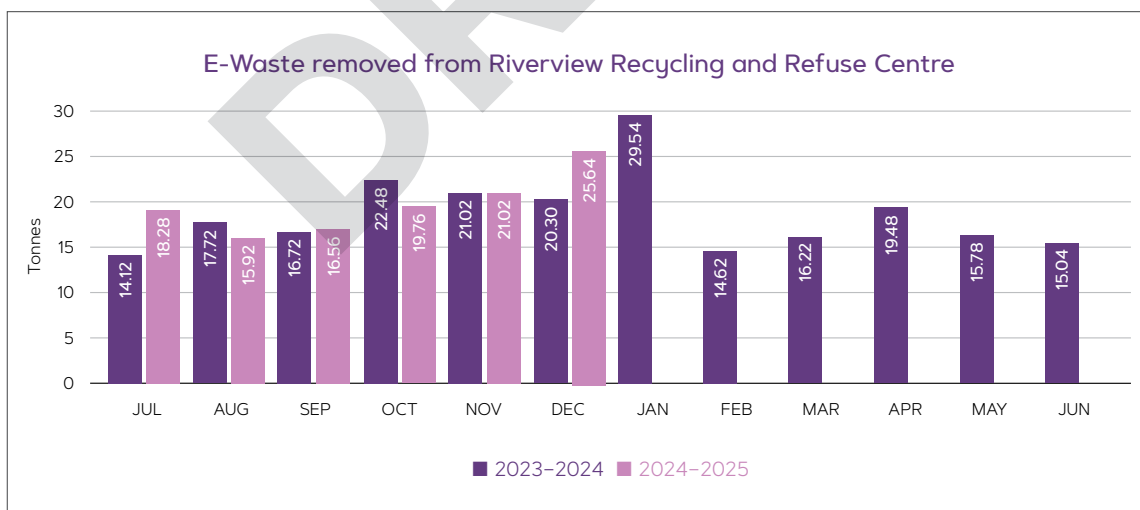


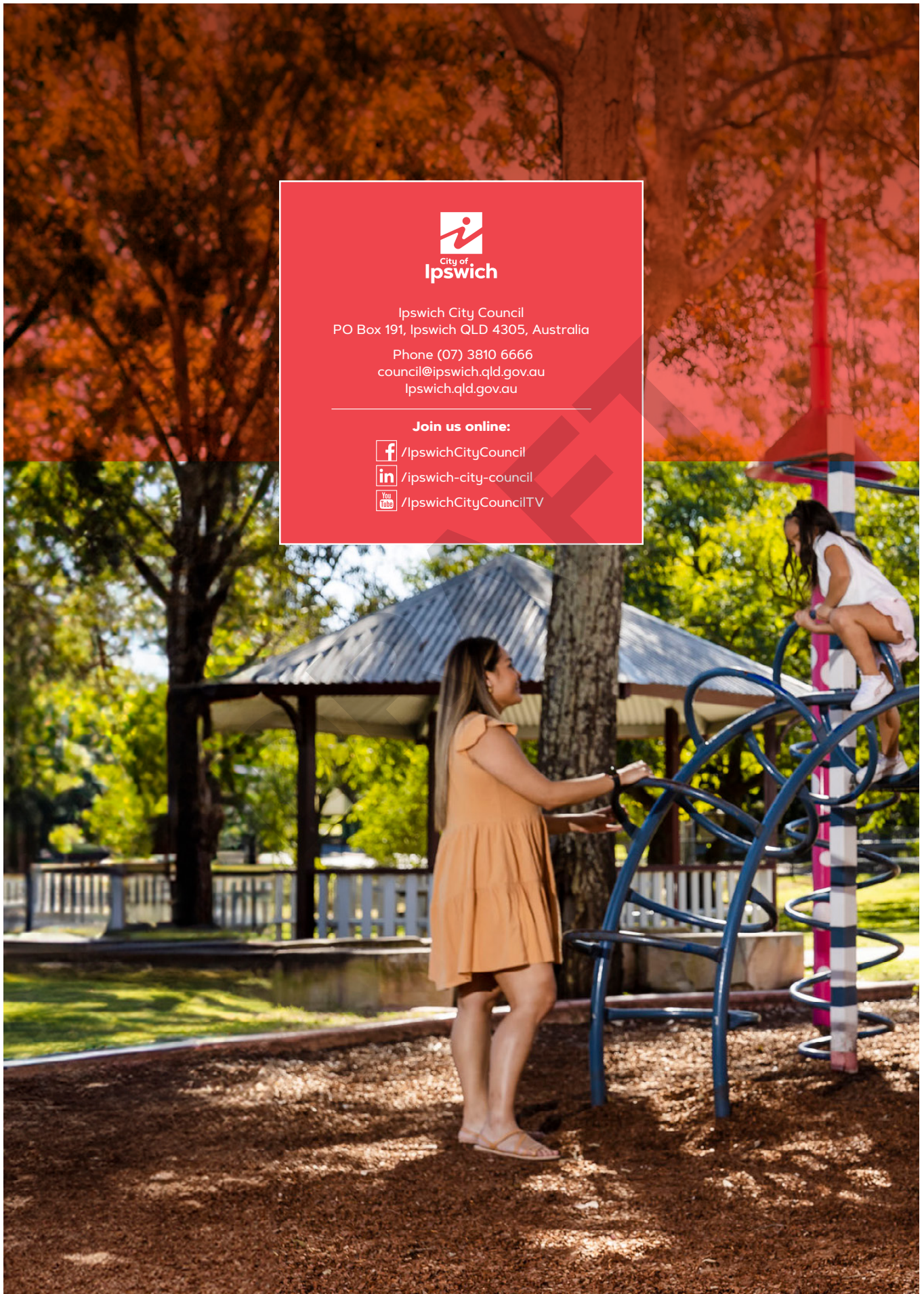
6. RECYCLING AND REFUSE CENTRE DATA

6.1 Customer numbers

RECYCLING AND REFUSE CENTRES DOMESTIC CUSTOMER DATA						
MONTH / YEAR	RIVERVIEW			ROSEWOOD		
	2022-2023	2023-2024	2024-2025	2022-2023	2023-2024	2024-2025
July	11,619	11,006	11,922	1,191	1,136	1,209
August	12,091	12,100	12,372	1,212	1,132	1,284
September	12,652	12,882	14,022	1,238	1,188	1,451
October	13,400	13,066	13,555	1,243	1,167	1,473
November	13,469	12,071	13,482	1,321	1,114	1,444
December	16,593	17,899	20,321	1,652	1,629	2,077
January	16,411	18,174		1,606	1,736	
February	12,001	13,838		1,253	1,436	
March	12,535	14,701		1,033	1,475	
April	14,147	15,159		1,441	1,417	
May	11,261	12,105		1,139	1,273	
June	11,006	12,725		948	1,381	
TOTAL YEAR TO DATE	157,185	165,726	85,674	15,432	16,084	8,938

6.2 E-waste volume





City of
Ipswich

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ITEM: 17.1
FROM: COUNCILLOR JIM MADDEN
RE: NOTICE OF MOTION - WELCOME TO SUBURB/TOWN SIGNS
DATE: 18 FEBRUARY 2025

This is a notice of motion submitted by Councillor Jim Madden concerning welcome to suburb/town signs.

Councillor Jim Madden gave notice of his intention to move the following motion at the Council Meeting of 27 February 2025:

MOTION

That a report be prepared by Council Officers for the March Infrastructure Planning and Assets committee meeting detailing:

1. The options for consideration and approval by Councillors for a standard welcome to suburb/town signs (colours, graphics, dimensions, and layout):
2. Details as to the Council plans to replace outdated brown welcome to suburb/ town signs that have been in place for many years in the Ipswich suburbs/towns west of Karrabin.