

**FINANCE AND GOVERNANCE COMMITTEE NO. 2024(07)****3 DECEMBER 2024**

REPORT

**COUNCILLORS' ATTENDANCE:**

Councillor Paul Tully (Chairperson); Councillors Mayor Teresa Harding, Deputy Mayor Nicole Jonic, Jacob Madsen, Marnie Doyle, Andrew Antonioli, Jim Madden and David Martin (Observer)

**COUNCILLOR'S APOLOGIES:**

Nil

**OFFICERS' ATTENDANCE:**

Chief Executive Officer (Sonia Cooper), General Manager Corporate Services (Matt Smith), General Manager Planning and Regulatory Services (Brett Davey), General Manager Community, Cultural and Economic Development (Ben Pole), Acting General Manager Infrastructure Strategy, Delivery Capital (Tony Dileo), Signature Projects Manager (Raees Rasool), Acting General Manager Fleet, Works and Field Services (Darren Scott), Corporate Governance Manager (Shasha Ingbritsen), Team Leader Information Management (Mellenie Wheeler), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Communications and Policy Officer (Jodie Richter), Coordinator Communications (Lucy Stone), Team Leader Strategic Catchment and Conservation Planning (Belinda Whelband) and Theatre Technician (Harrison Cate)

**WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY**

Councillor Paul Tully (Chairperson) invited Councillor Jim Madden to deliver the Acknowledgement of Country

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

**BUSINESS OUTSTANDING**

Nil

**CONFIRMATION OF MINUTES**

1. CONFIRMATION OF MINUTES OF THE FINANCE AND GOVERNANCE COMMITTEE NO. 2024(06) OF 14 NOVEMBER 2024

**RECOMMENDATION**

Moved by Councillor Andrew Antonioli:  
Seconded by Councillor Marnie Doyle:

**That the minutes of the Finance and Governance Committee held on 14 November 2024 be confirmed.**

**AFFIRMATIVE**

Councillors:

Tully

Harding

Jonic

Doyle

Antonioli

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**OFFICERS' REPORTS**

2. INFORMATION GOVERNANCE POLICY

This is a report concerning the adoption of a new Information Governance Policy.

**RECOMMENDATION**

Moved by Councillor Marnie Doyle:  
Seconded by Councillor Andrew Antonioli:

**That the policy titled 'Information Governance Policy' as detailed in Attachment 1 be adopted.**

**AFFIRMATIVE**

Councillors:

Tully

Harding

Jonic

Doyle

Antonioli

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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3. REPEAL OF REWARD FOR INFORMATION OFFERED BY COUNCIL POLICY

This is a report concerning the proposed repeal of the Reward for Information Offered by Council Policy.

RECOMMENDATION

That the Reward for Information Offered by Council Policy (set out in Attachment 1) be repealed.

Councillor Paul Tully (Chairperson) proposed that the policy be deferred until the new year.

RECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Councillor Marnie Doyle:

**That this matter be deferred until the first quarter of 2025.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Tully

Nil

Harding

Jonic

Doyle

Antoniolli

Madden

The motion was put and carried.

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Councillor Jacob Madsen arrived at the meeting at 10.24 am.

4. CONCESSION FOR GENERAL RATES - MULTIPLE PROPERTIES

This is a report concerning a request for a concession for general rates from National Affordable Housing Consortium Ltd for multiple properties.

*“The attachment/s to this report are confidential in accordance with section 254J(3)(d) of the Local Government Regulation 2012.”*

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Andrew Antoniolli:

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**Table 1 \*\*\***

| Address   | Address  |
|---|--|
| 39 Leon Capra Drive, AUGUSTINE HEIGHTS QLD 4300 | 1029 Old Toowoomba Road LEICHHARDT             |
| 21 Arnaldo Avenue, AUGUSTINE HEIGHTS QLD 4300   | 34 Ballow Street REDBANK PLAINS                |
| 9 Anne Street. AUGUSTINE HEIGHTS QLD 4300       | 1/60 Glorious Promenade REDBANK PLAINS         |
| 72 Caribou Drive, BRASSALL QLD 4305             | 61 Glorious Promenade, REDBANK PLAINS QLD 4301 |
| 17 Sovereign Close BRASSALL                     | 3 Lacewing Street ROSEWOOD                     |
| 29/116 Albert Street GOODNA                     | 6/61 Barlow Street REDBANK PLAINS              |
| 40/116 Albert Street GOODNA                     | 9 Jezebel Street ROSEWOOD                      |
| 48/116 Albert Street GOODNA                     | 3 Monarch Street ROSEWOOD                      |
| 89/116 Albert Street GOODNA                     | 3 Spire Lane SPRINGFIELD LAKES                 |
| 13 Aspinall Street GOODNA                       | 34 Dandelion Drive SPRINGFIELD LAKES           |
| 17 Aspinall Street GOODNA                       | 19 Basil Street SPRINGFIELD LAKES              |
| 19 Biella Court LEICHHARDT                      | 1/4 Nike Court WULKURAKE                       |
| 1025 Toongarra Road LEICHHARDT                  | 2/4 Nike Court WULKURAKE                       |
| 9 St Andrews Drive LEICHHARDT                   | 69 Sarah Drive YAMANTO                         |
| 7 Southland Street LEICHHARDT                   | 25 Nicole Place YAMANTO                        |
| 23 Ada Street LEICHHARDT                        |  |

**AFFIRMATIVE**

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

5. PROCUREMENT - 5343 SPRINGFIELD PARKWAY ROAD UPGRADE - EARTHWORKS, DRAINAGE, RE & SLEEPER WALLS

This is a report concerning the recommendation to award Tender 5343 Springfield Parkway Road Upgrade - Earthworks, Drainage, RE & Sleeper Walls with the nominated supplier as per confidential Attachment 1 to undertake earthworks, drainage and the construction of sleeper walls as part of the Springfield Parkway and Springfield Greenbank Arterial Road Upgrade.

After an open market request for tender process, an evaluation panel has recommended one supplier for the undertaking of the trunk watermain relocation works as set out in Recommendation B below. The recommendation has been determined by the evaluation panel to offer Council the best value for money.

If Council is satisfied with the nominated supplier, the name of the supplier will be included in the Council's resolution at Recommendation B.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

**RECOMMENDATION**

Moved by Deputy Mayor Nicole Jonic:

Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 5343 Springfield Parkway Road Upgrade - Earthworks, Drainage, RE & Sleeper Walls.**
- B. That Council enter into a contractual arrangement with the Supplier identified in confidential Attachment 1 for the lump sum amount of four million and thirty-nine thousand seven hundred and forty-nine dollars and two cents (\$4,039,749.02) excluding GST and the contingency amount as listed in confidential Attachment 1.**
- C. That pursuant to Section 257(1)(b) of the Local Government Act 2009, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**
- D. That owing to the confidential nature of the recommendations, that once adopted by Council, the recommendations be made public.**

**AFFIRMATIVE**

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**6. PROCUREMENT - 5344 TRUNK WATERMAIN RELOCATION WORKS**

This is a report concerning the recommendation to award Tender 5344 Trunk Watermain Relocation Works with the nominated supplier as per confidential Attachment 1 to undertake the relocation and upgrade of the existing trunk water infrastructure at four locations as part of the Springfield Parkway and Springfield Greenbank Arterial Road Upgrade.

After an open market request for tender process, an evaluation panel has recommended one supplier for the undertaking of the trunk watermain relocation works as set out in Recommendation B below. The recommendation has been determined by the evaluation panel to offer Council the best value for money.

If Council is satisfied with the nominated supplier, the name of the supplier will be included in the Council's resolution at Recommendation B.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

### RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:

Seconded by Councillor Jacob Madsen:

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 5344 Trunk Watermain Relocation Works.**
- B. That Council enter into a contractual arrangement with the Supplier identified in confidential Attachment 1 for the lump sum amount of four million one hundred and eighty-three thousand five hundred and eighty-seven dollars and fifty-eight cents (\$4,183,587.58) excluding GST and the contingency amount as listed in confidential Attachment 1.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.**
- D. That owing to the confidential nature of the recommendations, that once adopted by Council, the recommendations be made public.**

#### AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

#### NEGATIVE

Councillors:

Nil

The motion was put and carried.

**7. PROCUREMENT - ARTIFAX SUBSCRIPTION**

This is a report seeking a resolution by Council to enter into a contract with Get Smart Consultancy Pty Ltd (Get Smart) for the provision of the Artifax Event Management Software that is used for the management of all venue bookings across Council.

The exception under section 235(a) of the *Local Government Regulation 2012* applies as the incumbent supplier is the only authorised distributor of the Artifax software in the Asia-Pacific region meaning that there is only one supplier who is reasonably available to continue providing the system.

**RECOMMENDATION**

Moved by Councillor Marnie Doyle:

Seconded by Mayor Teresa Harding:

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of Artifax Event Management Software.**
- B. That Council enter into a contractual arrangement (Council file reference 240910-000166) with Get Smart Consultancy Pty Ltd, at an approximate purchase price of \$60,000 excluding GST over the entire term, being an initial term of one (1) year, with options for extension at the discretion of Council (as purchaser), of an additional one (1) X one (1) year terms.**

**AFFIRMATIVE**

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**8. PROCUREMENT - PAYMENT FRAUD PREVENTION**

This is a report seeking resolution by Council to enter into a contractual arrangement with Eftsure Pty Ltd (Eftsure) for the provision of a Payment Fraud Prevention solution.

The exception under section 235(b) of the *Local Government Regulation 2012* applies due to the specialised nature of the services offered by Eftsure, rendering it impractical and disadvantageous for Council to invite written quotes for the provision of the Payment Fraud Prevention solution.

**RECOMMENDATION**

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite quotes for the provision of Payment Fraud Prevention solution.**
- B. That Council enter into a contractual arrangement (Council file reference number 241101-000335) with Eftsure Pty Ltd, at an approximate purchase price of \$125,000 excluding GST over the entire term, being a term of three (3) years, with no options for extension.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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**MOVE INTO CLOSED SESSION****RECOMMENDATION**

Moved by Councillor Paul Tully:

Seconded by Councillor Andrew Antoniolli:



**That in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 9 titled 5356 Ripley Road and Fischer Road Upgrade – Design & Construct.**

The meeting moved into closed session at 10.29 am.

| AFFIRMATIVE  | NEGATIVE     |
|--------------|--------------|
| Councillors: | Councillors: |
| Tully        | Nil          |
| Madsen       |              |
| Harding      |              |
| Jonic        |              |
| Doyle        |              |
| Antoniolli   |              |
| Madden       |              |

The motion was put and carried.

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#### MOVE INTO OPEN SESSION

#### RECOMMENDATION

Moved by Councillor Paul Tully:  
Seconded by Councillor Andrew Antoniolli:

**That the meeting move into open session.**

The meeting moved into open session at 10.40 am.

#### 9. 5356 RIPLEY ROAD AND FISCHER ROAD UPGRADE - DESIGN & CONSTRUCT

This is a report concerning the recommendation to award Tender 5356 Ripley Road and Fischer Road Upgrade – Design & Construct with the nominated supplier as per confidential Attachment 1 to undertake the upgrade of Ripley Road to a four-lane median-divided urban arterial road standard between the Cunningham Highway and Fischer Road. The upgrade works will also include upgrading the section of Fischer Road to a two-lane urban sub-arterial road standard from Nevis Road to Monterea Road.

After an open market expression of interest and request for tender process to the shortlisted tenderers, an evaluation panel has recommended one supplier for the undertaking of the Ripley Road and Fischer Road Upgrade as set out in Recommendation B below. The recommendation has been determined by the evaluation panel to offer Council the best value for money.

If Council is satisfied with the nominated supplier, the name of the supplier will be included in the Council's resolution at Recommendation B.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION:

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 5356 Ripley Road and Fischer Road Upgrade – Design & Construct.
- B. That Council enter into a contractual arrangement with the Supplier identified in confidential Attachment 1 for the lump sum amount of seventy-seven million four hundred and forty-four thousand six hundred and ninety-one dollars (\$77,443,691.00) excluding GST and the contingency amount as listed in confidential Attachment 1.
- C. That pursuant to the terms of Tender No. 5356 Ripley Road and Fischer Road Upgrade – Design & Construct, Council will reimburse the unsuccessful tenderer in the Stage 2 tender an amount not exceeding the cap provided upon receipt of an itemised cost list.
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.
- E. That owing to the confidential nature of the recommendations, that once adopted by Council, the recommendations be made public.

It was noted that Recommendation B should have the words lump sum removed and that the amount of seventy-seven million four hundred and forty-four thousand should be replaced with seventy-seven million four hundred and forty-three thousand.

RECOMMENDATION

Moved by Councillor Andrew Antonioli:

Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 5356 Ripley Road and Fischer Road Upgrade – Design & Construct.**
- B. That Council enter into a contractual arrangement with the Supplier identified in confidential Attachment 1 for the amount of seventy-seven million four hundred and forty-three thousand six hundred and ninety-one dollars (\$77,443,691.00) excluding GST and the contingency amount as listed in confidential Attachment 1.**
- C. That pursuant to the terms of Tender No. 5356 Ripley Road and Fischer Road Upgrade – Design & Construct, Council will reimburse the unsuccessful tenderer in the Stage 2 tender an amount not exceeding the cap provided upon receipt of an itemised cost list.**

- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.
- E. That owing to the confidential nature of the recommendations, that once adopted by Council, the recommendations be made public.

AFFIRMATIVE

Councillors:

Tully

Madsen

Harding

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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#### **NOTICES OF MOTION**

Nil

#### **MATTERS ARISING**

Nil

#### **QUESTIONS / GENERAL BUSINESS**

Nil

#### **PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 10.20 am.

The meeting closed at 10.42 am.

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**\*\*\* Refer Council Ordinary Meeting of 12 December 2024 for amendment.**