



City of  
**Ipswich**

## **AGENDA**

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### **ECONOMIC AND CULTURAL DEVELOPMENT**

Tuesday, 11 June 2024

10 minutes after the conclusion of the Community and Sport Committee or such later time as determined by the preceding committee

Council Chambers, Level 8  
1 Nicholas Street, Ipswich

**MEMBERS OF THE ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE**

Councillor Pye Augustine (**Chairperson**)  
Councillor David Cullen (**Deputy Chairperson**)

Mayor Teresa Harding  
Deputy Mayor Nicole Jonic  
Councillor Andrew Antonioli

## ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE AGENDA

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\*\* Item includes confidential papers

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**ECONOMIC AND CULTURAL DEVELOPMENT COMMITTEE NO. 2024(01)**

**11 JUNE 2024**

AGENDA

**WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY**

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**BUSINESS OUTSTANDING**

**OFFICERS' REPORTS**

1. **CITY OF IPSWICH ECONOMIC UPDATE**

This is a report concerning the release of updated key economic data for the City of Ipswich.

**RECOMMENDATION**

That the report concerning the release of updated key economic data for the City of Ipswich be received and the contents noted.

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2. **SPARK IPSWICH FESTIVAL 2024 PREVIEW**

This is a report concerning the SPARK Ipswich Festival 2024, summarising the program which is expected to engage over 45,000 locals and visitors across the City of Ipswich over 11 days.

**RECOMMENDATION**

That the preview report for the SPARK Ipswich Festival 2024 be received and the contents noted.

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3. **QUARTERLY EVENT SPONSORSHIP AND TICKET ALLOCATION REPORT**

This is a report concerning event sponsorship approved in the period of 1 January 2024 to 31 March 2024 as required under the Event Sponsorship Policy.

**RECOMMENDATION**

- 
- A. That Council receive and note the following event sponsorship allocations during the 1 January to 31 March 2024 period:
1. Pink Flamingo Productions Pty Ltd \$10,000 (excl. GST) in cash support for Queerswich 2024
  2. Pacific Action Sports \$10,000 (excl. GST) in cash support for the 2024 Eastern Rumble; and \$8,000 (excl. GST) in cash support for the 2025 Eastern Rumble
  3. Ipswich Jets Rugby League Club Ltd \$14,990 (excl. GST) in cash support for the 2024 Gold Coast Titans vs Parramatta Eels Trial Match
- B. That Council receive and note that no event impact study support was confirmed during the 1 January to 31 March 2024 period.
- C. That Council receive and note that there were no event sponsorship ticket allocations made during the 1 January 2024 to 31 March 2024 period.
- 

4. NICHOLAS STREET PRECINCT - MAY 2024 RETAIL SUB-PROJECT STEERING COMMITTEE REPORT

This is a report concerning the May 2024 Retail Sub-Project Steering Committee focussing on the status of the leasing program and associated developments for the retail component of the Nicholas Street Precinct redevelopment.

RECOMMENDATION

That the May 2024 Retail Sub-Project Steering Committee Report be received and the contents noted.

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5. ADVOCACY ADVISORY COMMITTEE TERMS OF REFERENCE

This is a report concerning adoption of a terms of reference for the Advocacy Advisory Committee.

RECOMMENDATION

- A. That the membership of the Advocacy Advisory Committee be appointed as follows:

CHAIRPERSON	DEPUTY CHAIRPERSON	MEMBERS

- B. That the Advocacy Advisory Committee Terms of Reference as detailed in Attachment 1, amended to reflect the detail in Recommendation A above, be adopted.
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**NOTICES OF MOTION**

**MATTERS ARISING**

Doc ID No: A10222477

ITEM: 1  
SUBJECT: CITY OF IPSWICH ECONOMIC UPDATE  
AUTHOR: ECONOMIC DEVELOPMENT MANAGER  
DATE: 29 MAY 2024

### **EXECUTIVE SUMMARY**

This is a report concerning the release of updated key economic data for the City of Ipswich.

### **RECOMMENDATION/S**

**That the report concerning the release of updated key economic data for the City of Ipswich be received and the contents noted.**

### **RELATED PARTIES**

There are no discernible related party conflicts of interest associated with this report and its recommendation.

### **IFUTURE THEME**

Vibrant and Growing

### **PURPOSE OF REPORT/BACKGROUND**

The Office of Economic Development is providing an update to Council in relation to recently released economic data for the City of Ipswich. In the subsequent sections we have captured the data from 2022-2023 released by National Institute of Economic and Industry Research (NIEIR) in May 2024 in relation to gross regional product, exports, local employment and businesses.

#### **Gross Regional Product**

The Gross Regional Product of an area is the equivalent of Gross Domestic Product, but for a smaller area. It is the amount of region's wealth which is generated by businesses, organisations and individuals working in the area.

In the 12 months ending 30 June 2023 the Ipswich Gross Regional Product reached \$13.73 billion – the first time the city's economy has surpassed \$13 billion. This represented a growth of 6.8% or \$880 million on the previous year. By comparison, in the same period:

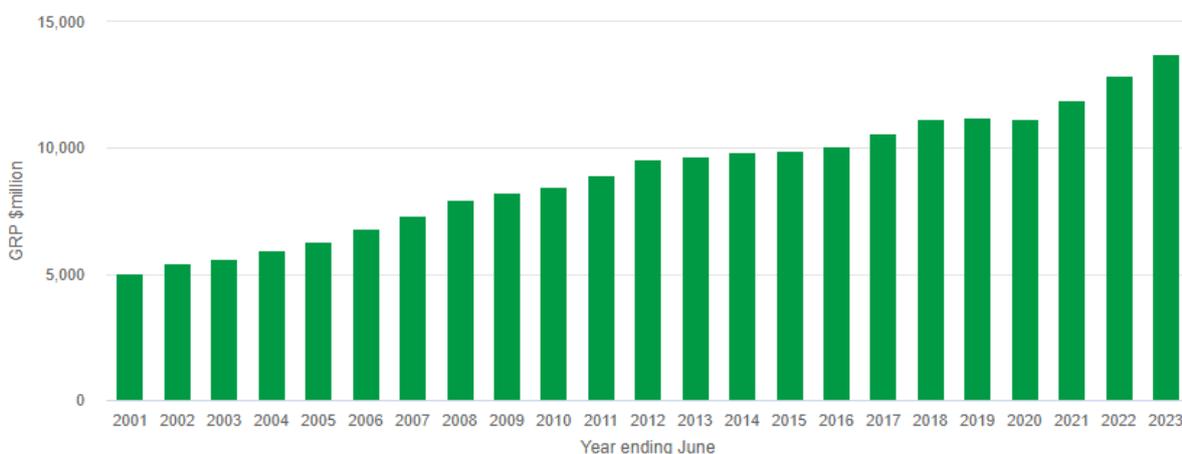
- Logan GRP (\$16.45 billion) grew by 3.5%

- Moreton Bay GRP (\$21.946 billion) grew by 3.28%
- Gold Coast GRP (\$45.38 billion) grew by 3.0%
- Cairns GRP (\$11.46 billion) grew by 5.0%
- Townsville GRP (\$15.11 billion) grew by 4.8%
- Queensland GRP (\$464.91 billion) grew by 2.4%.

Graph 1: City of Ipswich GRP 2001 to 2023

### Gross Regional Product

City of Ipswich



Source: National Institute of Economic and Industry Research (NIEIR) ©2024. ©2023. Compiled and presented in economy.id by .id (informed decisions).

## Exports

Exports are sales of goods and services to non-resident households, businesses and other organisations, outside the City of Ipswich boundaries.

In the 12 months ending 30 June 2023, Ipswich Exports reached \$7.2 billion. This represented a growth of 9.9% or \$721 million on the previous year.

An analysis of the total exports by industry sectors in the City of Ipswich in 2022-2023 shows the three largest industries were:

- Manufacturing (\$2.7 billion or 37.8%)
- Public Administration and Safety (\$2.053 billion or 28.5%)
- Transport, Postal and Warehousing (\$628 million or 8.7%)

In combination these three industries accounted for \$5.41 billion in total or 75.1% of the total exports by industry in the City of Ipswich. By comparison, the same three industries in

Queensland accounted for 15.2% in Manufacturing, 5.3% in Public Administration and Safety and 9.6% in Transport, Postal and Warehousing.

The major differences between the total exports by industries of the City of Ipswich and Queensland were:

- A larger percentage of total exports by Manufacturing (37.8% compared to 15.2%)
- A smaller percentage of total exports by Mining (0.8% compared to 31.5%)
- A larger percentage of total exports by Public Administration and Safety (28.5% compared to 5.3%)
- A smaller percentage of total exports by Agriculture, Forestry and Fishing (0.9% compared to 7.8%)

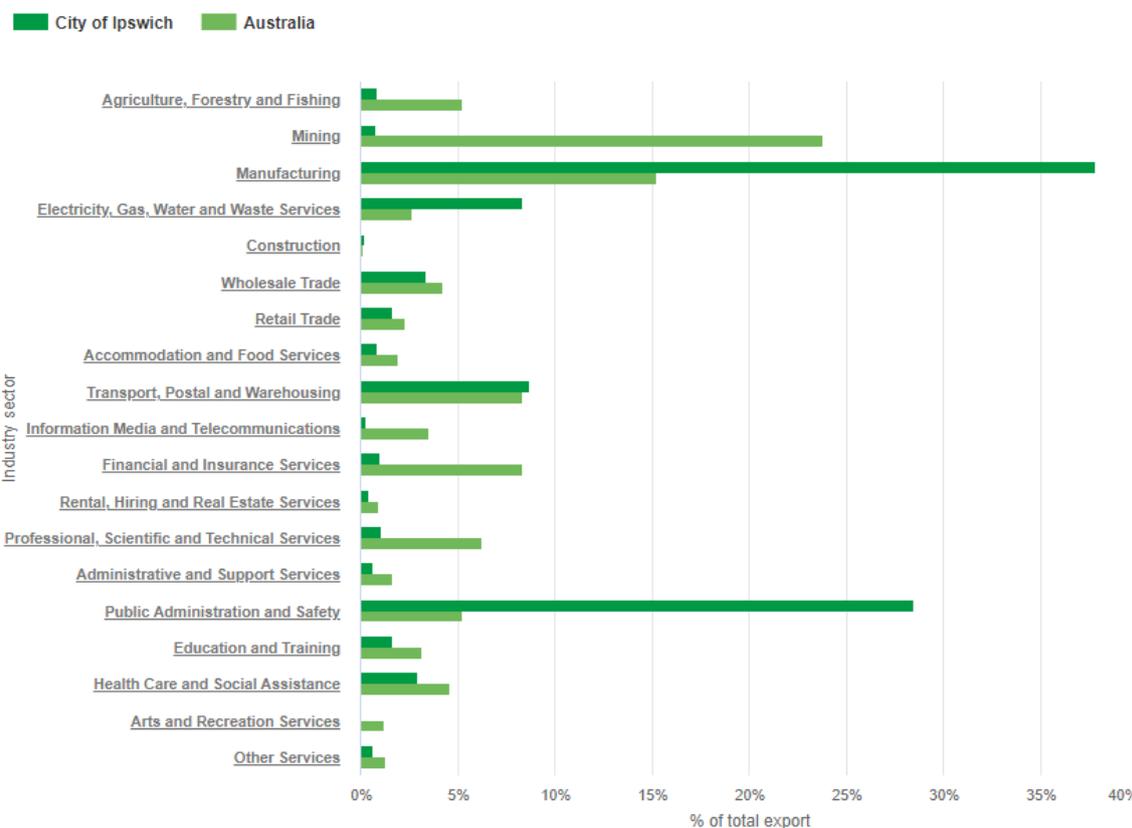
The largest changes in the total exports by industry between 2021-2022 and 2022-2023 in the City of Ipswich were for:

- Public Administration and Safety (+\$371 million)
- Manufacturing (+\$175 million)
- Electricity, Gas, Water and Waste Services (+\$67 million)
- Wholesale Trade (+\$60 million)

It is worth noting the Public Administration and Safety industry includes the Defence sector.

Graph 2: City of Ipswich Total Exports by Industry Sector 2022-2023

Total exports by industry sector 2022/23



Source: National Institute of Economic and Industry Research (NIEIR) ©2023 Compiled and presented in economy.id by .id (informed decisions).

Local Employment

In the year 2022-2023 there were 93,189 local jobs in the City of Ipswich (an increase of 5.64% from the previous year):

The three largest industries by employment in the City of Ipswich in 2022-2023 were:

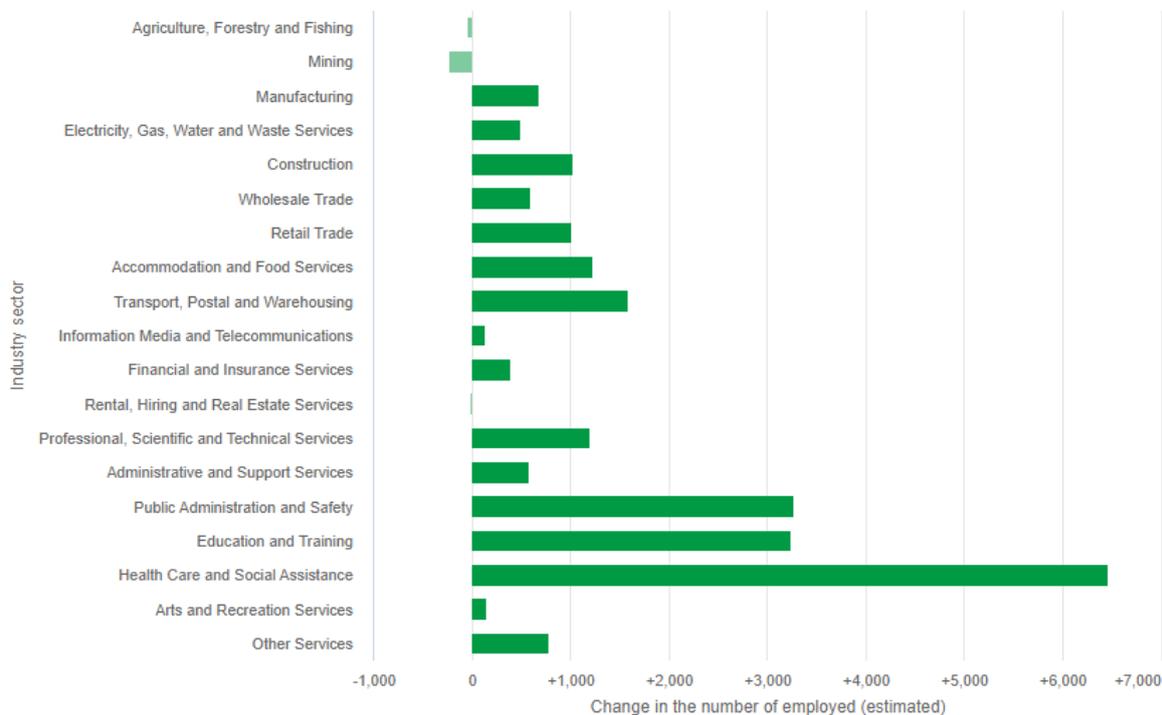
- Health Care and Social Assistance (17,050 people or 18.3%)
- Education and Training (10,717 people or 11.5%)
- Manufacturing (9,918 people or 10.6%)

A ten-year comparison of employment by industry in the City of Ipswich shows the number of local workers increased by 27,800 between 2012-2013 and 2022-2023:

- Health Care and Social Assistance (+8,004 local workers)
- Education and Training (+3,654 local workers)
- Public Administration and Safety (+3,549 local workers)

Graph 3: City of Ipswich Change in Employment (Total) by Industry 2012-2013 to 2022-2023

Change in employment (FTE), 2012/13 to 2022/23  
City of Ipswich



Source: National Institute of Economic and Industry Research (NIEIR) ©2023 Compiled and presented in economy.id by .id (informed decisions).

Overall, 20.0% of Ipswich local workers earned a high income (\$1,750 or more per week) and 13.8% earned a low income (\$500 or less per week) compared with 21.6% and 13.2% respectively for Queensland. Please note this dataset is for 2021-2022 and is yet to be updated for 2022-2023.

**Businesses**

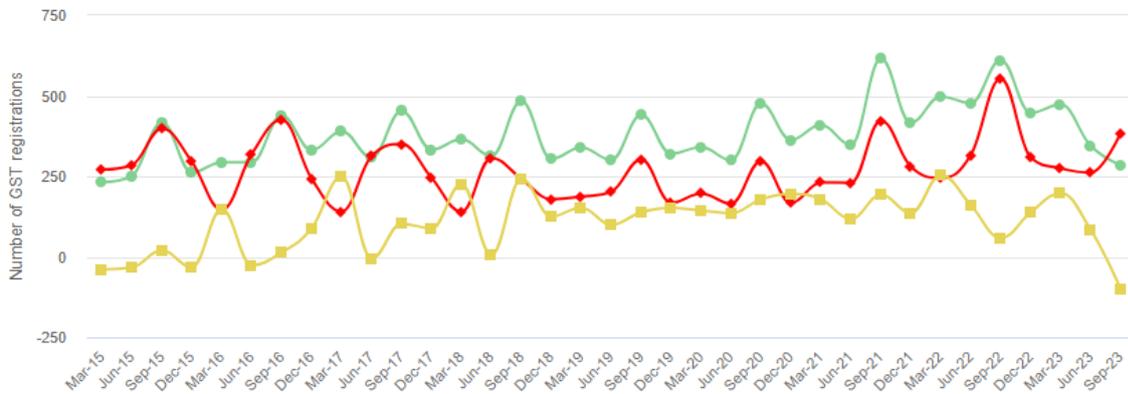
There were an estimated 12,041 total GST registered businesses in the September 2023 quarter. There were 285 new businesses and 384 business GST cancellations in the same quarter. The higher number of business GST cancellations than registrations is likely a symptom of the aggressive rate hikes over the past 18 months.

Graph 4: City of Ipswich Change in GST Registered Businesses March 2015 to September 2023.

Change in GST registered business

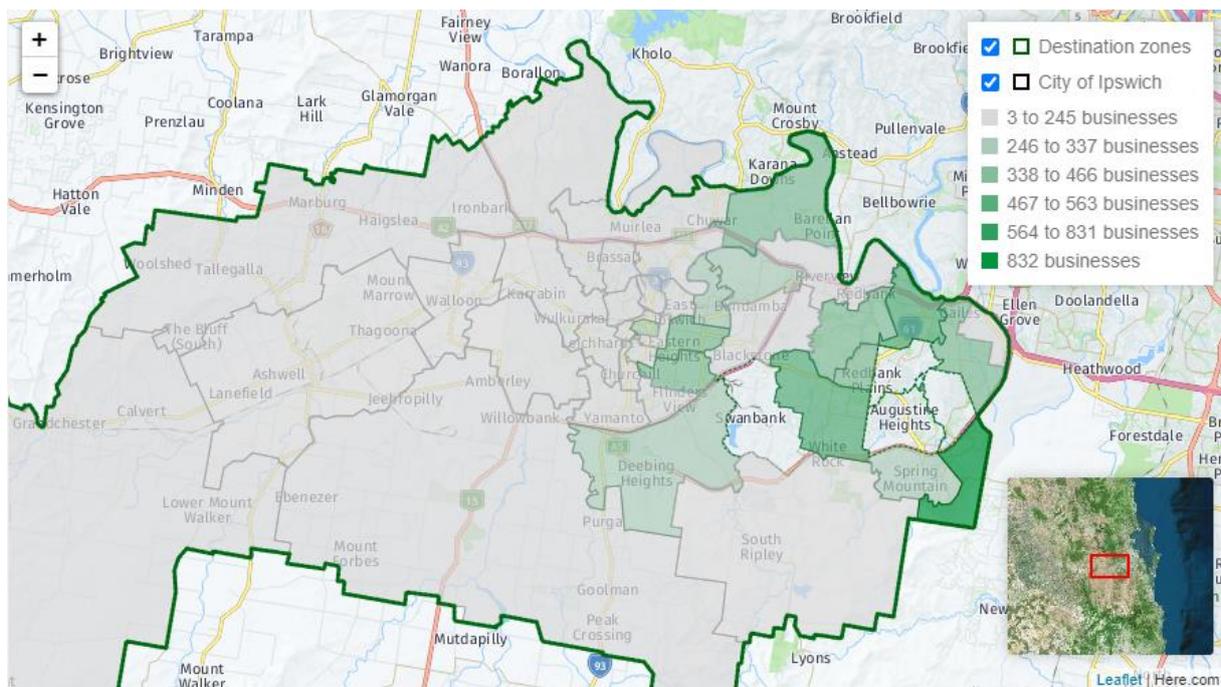
City of Ipswich - All industries

— New GST registrations — Cancelled GST registrations — Net change



Source: Australian Business Register. ©2024 Compiled and presented in economy.id by .id (informed decisions).

Graph 5: City of Ipswich Number of Businesses by Location as at October 2023



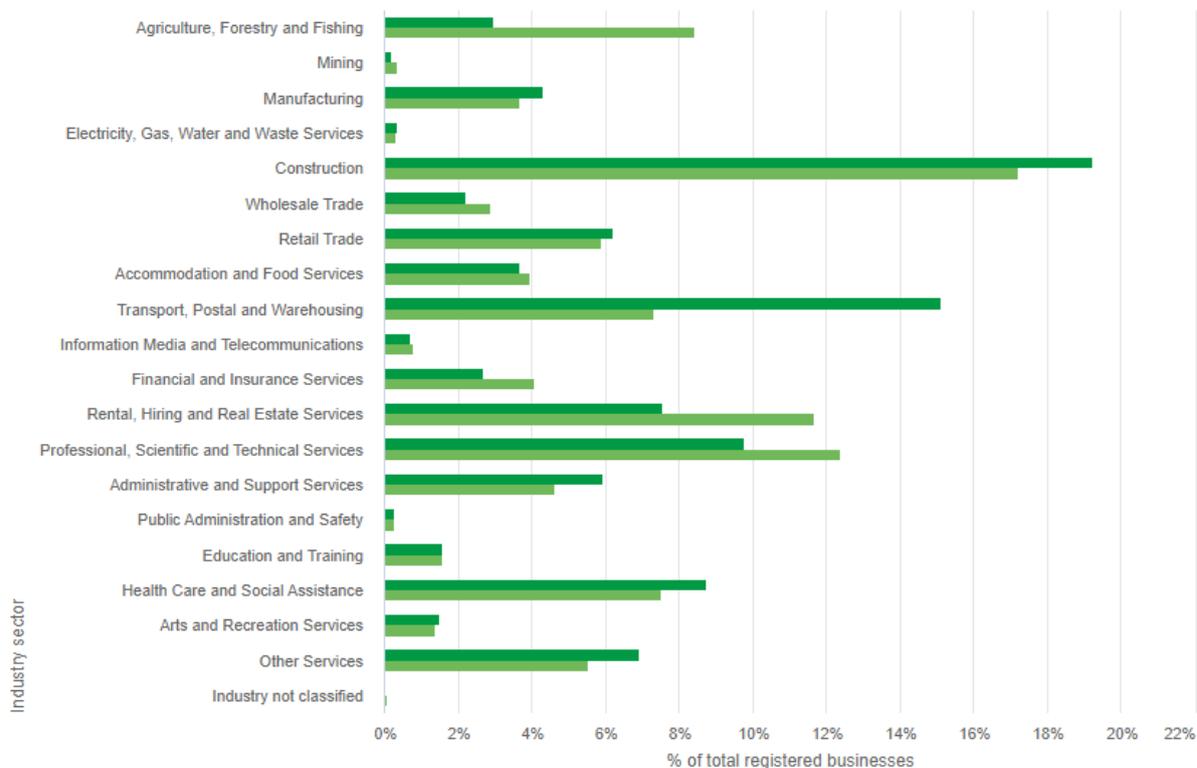
The Construction industry had the largest number of total registered businesses in City of Ipswich, comprising 20.8% of all total registered businesses, compared to 17.3% in Queensland.

Graph 6: City of Ipswich Change in GST Registered Businesses March 2015 to September 2023

### Registered businesses by industry 2023

Total registered businesses

■ City of Ipswich ■ Queensland



Australian Bureau of Statistics, Counts of Australian Businesses, including Entries and Exits.

Overall, the release of updated key economic data illustrates positive growth across numerous indicators for the City of Ipswich. The Office of Economic Development remains focussed on driving forward initiatives that will enable the city to continue to grow and prosper as outlined in the Economic Development Strategy 2023-2027.

As we move into the new financial year the focus for the Office of Economic Development includes:

- A city positioning exercise that will define Ipswich’s competitive position within Southeast Queensland
- Continuation of the Ipswich Central Revitalisation project
- Proactive face-to-face engagement with local and small businesses across the city
- An advocacy campaign for the upcoming state and federal elections
- Continuing to review and identify opportunities for policy improvements that make it easier and more compelling to do business in Ipswich
- Working with all state and local stakeholders to identify and concierge new and existing business opportunities

- Supporting and partnering with the Ipswich Region Chamber of Commerce and the Greater Springfield Chamber of Commerce
- Progressing the implementation of the Leveraging 2032: Our Roadmap to the Olympic and Paralympic Games
- Deliver on the Hotel and Short Term Accommodation Action Plan
- Progressing due diligence, concept design and operational planning for the North Ipswich Sport and Entertainment Precinct Stage 1: Western Grandstand
- Progressing due diligence and concept design for the Civic Centre redevelopment

### **LEGAL IMPLICATIONS**

This report and its recommendations are consistent with the following legislative provisions:  
*Not Applicable*

### **POLICY IMPLICATIONS**

There are no discernible policy implications associated with this report and its recommendation. The priorities and deliverables for the Office of Economic Development are outlined within the Economic Development Strategy 2023-2027.

### **RISK MANAGEMENT IMPLICATIONS**

There are no discernible risk management implications associated with this report and its recommendation.

### **FINANCIAL/RESOURCE IMPLICATIONS**

There are no discernible financial or resource implications associated with this report and its recommendation. All potential activities of the Office of Economic Development outlined in the key issues section remain subject to the resolution of the 2024-2025 Council budget process.

### **COMMUNITY AND OTHER CONSULTATION**

No community or internal consultation was undertaken in the development of this report.

Data has been collated from economy.id which is a subscription online economic tool that assembles information from a range of official sources for local areas. Currently more the 200 Councils across Australia subscribe to and utilise economy.id.

### **CONCLUSION**

The release of updated key economic data illustrates positive growth across numerous indicators for the City of Ipswich.

### **HUMAN RIGHTS IMPLICATIONS**

HUMAN RIGHTS IMPACTS
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**RECEIVE AND NOTE REPORT**

The Recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

Dan Heenan  
**ECONOMIC DEVELOPMENT MANAGER**

I concur with the recommendations contained in this report.

Ben Pole  
**GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT**

*“Together, we proudly enhance the quality of life for our community”*

Doc ID No: A10222467

ITEM: 2  
SUBJECT: SPARK IPSWICH FESTIVAL 2024 PREVIEW  
AUTHOR: MANAGER, MARKETING AND PROMOTIONS  
DATE: 29 MAY 2024

### **EXECUTIVE SUMMARY**

This is a report concerning the SPARK Ipswich Festival 2024, summarising the program which is expected to engage over 45,000 locals and visitors across the City of Ipswich over 11 days.

### **RECOMMENDATION/S**

**That the preview report for the SPARK Ipswich Festival 2024 be received and the contents noted.**

### **RELATED PARTIES**

There are no discernible related party conflicts of interest associated with this report and its recommendation.

### **IFUTURE THEME**

Vibrant and Growing

### **PURPOSE OF REPORT/BACKGROUND**

Council's delivery of regionally significant festivals is a direct outcome and delivery action of the City Events Plan:

- Attract, support and produce a diverse program of annual events that engage the community, promote Ipswich as a destination, drive visitation and positively impact on business and industry.

Council's delivery of regionally significant festivals is a direct outcome and delivery action of the Ipswich Economic Development Strategy:

- Deliver the City Events Plan of annual events to promote Ipswich as a destination, drive visitation and maximise local expenditure.

SPARK Ipswich returns to the city from Thursday 04 to Sunday 14 July 2024 as part of council's annual City Events Plan. This 11-day city-wide festival celebrates the people, places, arts and culture of Ipswich with a curated program of events across the city.

In 2023, 82,000 attendances were recorded for the festival. 34% of the 44,000 attendees were from outside the city generating 1700 bed nights. Families (kids at home) made up 60% of these attendees.

The 2024 Program includes the popular Little Day Out, WOMI, deLight and Pixel as well as some new additions. The full festival program and event details are on the Ipswich Festivals website <https://www.ipswichfestivals.com.au/sparkipswich/>

A downloadable program for the festival is also available:

[https://www.ipswichfestivals.com.au/wp-content/uploads/2024/05/Spark2024\\_PROGRAM\\_Run-on\\_A5\\_16pp\\_web-1.pdf](https://www.ipswichfestivals.com.au/wp-content/uploads/2024/05/Spark2024_PROGRAM_Run-on_A5_16pp_web-1.pdf)

### **SPARK 2024 Feature Artist**

Through an expression of interest of local, previously-engaged deLight artists, Renee Yates was selected to create the hero artwork for the 2024 Spark Ipswich Festival (low-res version of full artwork attached). With Renee's approval, this artwork and its individual elements will be used on various SPARK collateral including program cover. Animated interpretations of the artwork will be programmed throughout the festival on the façade of 1 Nicholas Street and Metro B Building, and a ground space of d'Arcy Doyle Place. Renee's artwork, 'Home', is a mixed-media artwork using coloured pencil drawings and cut paper collage that captures four different landscapes of the Ipswich region.

### **Common People Dance Project**

Ipswich locals will be invited to join the Common People Dance Eisteddfod Team. These dance classes are for all ages and all abilities and no previous dance experience is necessary. There will be performance at SPARK Ipswich alongside teams from across South East Queensland.

### **deLight**

This year's deLight project will once again light up the cultural heart of the city in the precinct surrounding d'Arcy Doyle Place. The work of local artists will be projected onto 143 Brisbane Street and St Paul's church across the 11 nights of the festival.

143 Brisbane Street Artists (one artist per night, except for the final night which will feature every artist):

- Thursday 4 July – Miss Gertrude
- Friday 5 July – Kirsty O'Brien
- Saturday 6 July – Shannon Nayler

- Sunday 7 July – Emily Kate Murray
- Monday 8 July – Jacob Lee Adlington
- Tuesday 9 July – Cynthia Copley
- Wednesday 10 July – Kaden Sutherland
- Thursday 11 July – Dave Reid
- Friday 12 July – Kate Douglas
- Saturday 13 July – Christopher Bentley

St Paul's Anglican Church is the canvas for projection of the diverse works of Ipswich First Nation artists (compilation of all artist's works shown all nights of the festival):

- Chenaya Bancroft-Davis
- Kacie Fahey
- Danielle Leedie Gray
- Kylie Hill
- Jennifer Kent
- Jacob Sarra
- Robin 'Tallman' Wakkajinda.

New additions to SPARK Ipswich Festival 2024:

### **Teddy Bears' Picnic**

Children and their families are invited to celebrate SPARK Ipswich's inaugural Teddy Bears' Picnic, produced by Ipswich City Council in partnership with Queensland Museum Rail Workshops. There will be craft workshops, stage performances, roving entertainers and of course... A Bear Hunt.

### **Circuit – Music in Many Places**

Produced as part of ICC's Live and Local – a Live Music Development program, two electrifying musical events transform Ipswich Central into a symphony of sound each Saturday of the festival. Imagine over 15 unique venues, each pulsating with its own rhythm, scattered throughout the city centre. From energetic pubs to trendy barbershops, art-filled spaces, and aromatic Indian restaurants, the beats will echo through every corner.

### **In A World Of My Own**

A RADF-funded project, this is an interactive fibre arts garden for children to play and learn, with fun reading, craft and play activities suitable for the whole family.

### **The Beryls Present The Pageant**

Award-winning comedy duo The Beryls bring their interactive, unhinged, cracking character comedy to Ipswich. Backcomb that big hair, slip into your favourite 80's taffeta frock and prepare to snatch that crown! Your hosts Victoria Beauvoir and Roger Seahorse are hilarious in their satirical play set at a children's beauty pageant that goes terribly wrong. Past St. Edmund's College Ipswich student, Patrick Dwyer, forms one half of this comedic duo.

### **LEGAL IMPLICATIONS**

There are no discernible legal implications associated with this report and its recommendation.

### **POLICY IMPLICATIONS**

There are no discernible policy implications associated with this report and its recommendation.

### **RISK MANAGEMENT IMPLICATIONS**

There are no discernible risk management associated with this report and its recommendation.

All of Council's major events are produced using an Event Management Plan developed and implemented by the City Events Section in consultation with the Workplace Safety and Wellbeing Section.

### **FINANCIAL/RESOURCE IMPLICATIONS**

Spark Ipswich Festival 2024 is funded through the City Events Budget 2023-2024 – \$462,410 (including marketing campaign) has been allocated as expenditure and \$70,000 has been allocated as revenue.

### **COMMUNITY AND OTHER CONSULTATION**

There are a range of event, media, education, support and programming partners for Spark Ipswich Festival 2024 including:

- Orion Springfield Central
- Queensland Museum Rail Workshops
- Queensland Government
- River 94.9
- Scenestr

- 4EB Radio
- SAE Creative Media Institute
- Imbibis Craft Distillery
- Ipswich Art Gallery
- Ipswich Civic Centre
- Studio 188
- Firestation 101
- Common People Dance Project
- Banshees Bar and Art Space
- St Pauls Anglican Church
- Live and Local
- 4 Hearts Bar and Brewery
- Art Time Gallery and Fine Art Supplies
- Arts Connect
- Queen’s Park Environmental Education Centre

**CONCLUSION**

SPARK Ipswich Festival 2024 is a key component of the Ipswich City Council City Events Plan which attracts, supports and produces a diverse program of annual events that engage the community, promote Ipswich as a destination, drive visitation and positively impact on business and industry.

**HUMAN RIGHTS IMPLICATIONS**

<b>HUMAN RIGHTS IMPACTS</b>
<b>RECEIVE AND NOTE REPORT</b>
The Recommendation states That the preview report for the SPARK Ipswich Festival 2024 be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

**ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

1.	Spark Ipswich 2024 Program  
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Carly Gregory  
**MANAGER, MARKETING AND PROMOTIONS**

I concur with the recommendations contained in this report.

Ben Pole  
**GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT**

*“Together, we proudly enhance the quality of life for our community”*



[SPARKIPSWICH.COM.AU](http://SPARKIPSWICH.COM.AU)



# MAYOR'S MESSAGE

It's time to ignite your passion for the City of Ipswich.

The fourth annual SPARK Ipswich festival is set to light up the city once more with a diverse medley of music, art, culture and unique new experiences.

Ipswich's people and places will remain at the heart of the 2024 festival with another 11-day program full of arts and cultural events, activations and performances.

A Teddy Bear's Picnic is new to the packed program, with children and their families set to enjoy brunch on a picnic blanket alongside their favourite teddy.

Crowd favourite events Little Day Out and WOMI will return, while deLight will feature the works of 17 local artists projected across 143 Brisbane Street and St Paul's Anglican Church in spectacular light works.

An Ipswich team will again don sequins and spandex to take on other areas of South East Queensland in the Common People Dance Project and this will be the ultimate finisher for the SPARK Ipswich festival this year.

There will be plenty of hands-on workshops, live performance and visual SPARK-taculars to ignite the creativity of you, your friends and family, right across the region.

Join us as we celebrate all that our great city has to offer and discover your SPARK in 2024.

**Mayor Teresa Harding**  
City of Ipswich



Front cover image creative direction by Renee Yates

*Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land and waters we share. We pay our respects to their Elders past, present and emerging, as the keepers of the traditions, customs, cultures and stories of proud peoples.*



# WELCOME

Our fourth citywide festival of arts and culture showcases local talent and creates unique audience experiences for all. We celebrate the cultural diversity of the region as **WOMI** returns to Orion Springfield Central with a bold line up of world music. **deLight** and **pixel** use cutting edge technology to shine a spotlight on local visual artists, and **d'Arcy Doyle Place** offers up a nightly program of local musicians. **Little Day Out** and the inaugural **Teddy Bear's Picnic** are bursting with cultural experiences for little people and their families. And there is much, much more!

The 2024 program is teeming with exhibitions, music, performances and hands on experiences across the city, revelling in the world class artists, musicians and performers that call Ipswich home. We invite you to dive deep into this year's program, to fill your diary with creative experiences, and adventure to new places and spaces.

## FEATURE ARTIST **RENEE YATES**

For SPARK Ipswich 2024, local artist Renee Yates was commissioned to create *Home*, a mixed-media artwork using coloured pencil drawings and cut paper collage that captures four different landscapes of the Ipswich region. Elements of the work are featured throughout the festival program and through the light art installations at d'Arcy Doyle Place and pixel.

Renee has lived and worked in the Ipswich region for 16 years. Her practice focuses on storytelling using hybrid analogue and digital techniques, combining original coloured pencil drawings, cut paper collage, and digital media – including field recordings – to create representations of local landscapes. In addition to her arts practice, Renee is an award-winning educator and Media Arts teacher at a local high school.



A section of Renee Yate's work, *Home*.



# d'ARCY DOYLE PLACE

Join us nightly in d'Arcy Doyle Place, a meeting place to begin your SPARK Ipswich journey of discovery.

Chill out and enjoy illuminated artworks, artist talks and music under the starry sky. Gather together before heading on to one of the many live shows, performances and exhibitions on offer across Ipswich.

## DATES

Thursday 4 July – Sunday 14 July

## TIME

6.00 pm – 9.00 pm

## VENUE

d'Arcy Doyle Place

## COST

Free



# PIXEL

Collaborating with festival artist Renee Yates, SAE Creative Media Institute students produce exceptional animations and a lighting display all inspired by Renee's artwork 'Home'.



## DATES

Thursday 4 July – Sunday 14 July

## TIME

6.00 pm – 9.00 pm

## VENUE

1 Nicholas Street and Metro B Building, Nicholas Street Precinct

## COST

Free

# deLIGHT

St Paul's Anglican Church (St Paul's) and 143 Brisbane Street will be transformed into a dynamic outdoor gallery. Local artists will have their works brought to life through collaboration with Projection Artist James Muller (Earth Base Productions), resulting in a stunning display of vibrant moving images.

**St Paul's will be a celebration of First Nations artists with a compilation of works showcased every night.**

Artists include **Chenaya Bancroft-Davis, Kacie Fahey, Danielle Leedie Gray, Kylie Hill, Jennifer Kent, Jacob Sarra** and **Robin 'Tallman' Wakkajinda.**

**143 Brisbane Street will showcase an artist each night of the festival.**

- Thu 4 July** Miss Gertrude
- Fri 5 July** Kirsty O'Brien
- Sat 6 July** Shannon Nayler
- Sun 7 July** Emily Kate Murray
- Mon 8 July** Jacob Lee Adlington
- Tue 9 July** Cynthia Copley
- Wed 10 July** Kaden Sutherland
- Thu 11 July** Dave Reid
- Fri 12 July** Kate Douglas
- Sat 13 July** Christopher Bentley
- Sun 14 July** All artists combined works



Photo credit: James Muller

## DATES

Thursday 4 July – Sunday 14 July

## TIME

6.00 pm – 9.00 pm

## VENUE

143 Brisbane Street and  
St Paul's Anglican Church

## COST

Free

Photo credit: James Muller





## MUSIC IN MANY PLACES

Two electrifying musical events transform Ipswich Central into a symphony of sound each Saturday of the festival!

Imagine over 15 unique venues, each pulsating with its own rhythm, scattered throughout the city centre. From energetic pubs to trendy barbershops, art-filled spaces, and aromatic Indian restaurants, the beats will echo through every corner.

### DATES

Saturday 6 and 13 July

### TIME

5.00 pm – 9.00 pm

### VENUE

Ipswich Central

### COST

Free

**LIVE  
AND LOCAL**





Ipswich's signature world music event returns to Springfield Central with live performances, workshops, food and crafts from across the globe.

Featuring performances by **Paco Lara Flamenco, Haystack Mountain Hermits, Mzaza, Mango Matic, Run Rabbit, Gosti, Guava Love, Shanasheel, Innessa, Menaka** and more.

**DATE**

Sunday 7 July

**TIME**

9.00 am – 4.00 pm

**VENUE**

Main Street,  
Orion Springfield Central

**COST**

Free



**Orion**  
Springfield Central





*If you go down in the woods today, you're sure of a big surprise. If you go down in the woods today, you'd better go in disguise. For every bear that ever there was, will gather there together because, today's the day the teddy bears have their picnic.*

Children and their families are invited to celebrate SPARK Ipswich's inaugural Teddy Bears' Picnic. Don't forget to bring your favourite teddy, picnic rug and snacks. There will be craft workshops for you and teddy to enjoy, stage performances, roving entertainers and of course... A Bear Hunt!

**DATE**

Saturday 6 July

**TIME**

9.30 am – 12.00 pm

**VENUE**

Queensland Museum  
Rail Workshops

**COST**

\$5 per entry

**QUEENSLAND  
MUSEUM**



**Queensland  
Government**





**Little by name but BIG on FUN.**

With a focus on sustainability, Little Day Out is bursting with music, hands-on art experiences, food trucks and roving entertainment.

Gather your festival crew to sing, dance, create and play. Tinker with tools, create a clay self-portrait, make an art mobile, bubble wands and a textured cardboard mural, all part of the Little Day Out experience.

Festival favourites Burger Joint headline this year with their Junior Burger Rock Show, a fresh, uniquely Australian rock concert for kids!

**DATE**

Sunday 14 July

**TIME**

Session 1: 9.00 am – 11.30 am

Session 2: 1.00 pm – 3.30 pm

**VENUE**

Ripley Town Centre

**COST**

\$5 per entry – children with a purchased ticket receive a bucket hat



**RIPLEY  
TOWN  
CENTRE**  
HUB



# PERFORMANCE

## FRY UP

Come and satisfy your appetite for local delights, anything from art mashups to musical performances.

THU 4 JUL 7.00 PM | Studio 188 | \$20

### The Beryls Present The Pageant – Dinner and Show

Backcomb that big hair, slip into your favourite 80's taffeta frock and prepare to snatch that crown! Your hosts Victoria Beauvoir and Roger Seahorse are hilarious in their satirical play set at a children's beauty pageant that goes terribly wrong.

FRI 5 JUL 6.00 PM | Ipswich Civic Centre  
Tickets from \$58-\$60  
includes dinner and show



## Ipswich Has Comic Talent: The Show

We know that Ipswich Has Comic Talent. So we roped in the pros to help us unearth it.

SAT 6 JUL 7.00 PM | Ipswich Civic Centre | \$10

## A Taste of Ireland

Hot off its sold out 2023 UK Tour, laugh, cry and jig into the night with a show that has entertained thousands.

SAT 6 JUL 7.30 PM | Ipswich Civic Centre  
Tickets from \$70

## STUDIO SHORTS - Flickerfest Indigenous Spotlight

To celebrate NAIDOC Week 2024, a collection of short films will be screened over two nights, Indigenous Spotlight Shorts, highlights and celebrates the best First Nations creatives in front of and behind the camera.

THU 11 and FRI 12 JUL 7.00 PM  
Studio 188 | Free

## Palace Ipswich Presents: DIVAS

Get ready to be dragged into a night of the epic, the romantic and the tragic as Palace Ipswich presents DIVAS!

SAT 13 JUL 7.00 PM  
Banshees Bar & Artspace  
\$20 online, \$25 at the door | 18+

## Common People Dance Eisteddfod

Working with the common people to create outrageous dance routines to some of the greatest '80s and '90s hits. Dripping in sequins, sweat and spandex, cheer for your team as they running-man their way to victory.

SUN 14 JUL 6.30 PM | Ipswich Civic Centre  
Tickets from \$10-\$20



# MUSIC



## Banshee Karaoke with Alexis Diamond

Join our fabulous host as she guides us through the best and worst of karaoke.

**THU 4 and 11 JUL 7.00 PM**  
Banshees Bar & Artspace | Free | 18+

## JB Paterson, Tom Harrison and Serena Stranger

A night of country folk and storytelling from some of Queensland finest artists.

**FRI 5 JUL 7.00 PM**  
Banshees Bar & Artspace | \$15 | 18+

## SPARK Electronic

SPARK goes electronic, with electrifying live acts. Featuring Bri & Si, Kairos Kin, DAMIEN from Ipswich and DJ Graham Dunn.

**SAT 6 JUL 6.00 PM | Banshees Bar & Artspace**  
\$10 online, \$15 at the door | 18+

## Romance

The Ipswich Junior String Ensemble presents an evening of soaring string music from the greatest Romantic Composers.

**SAT 6 JUL 7.00 PM**  
St Paul's Anglican Church | Free



## Synthétique

An immersive, modular synth event featuring artists ready to wiggle you into new sonic dimensions.

**SUN 7 JUL 5.00 PM**  
Banshees Bar & Artspace | Free | 18+

## Open Mic at Banshees

A friendly and inclusive event where musicians, comics and other performance artists can share their creative wares on our stage!

**WED 10 JUL 7.00 PM**  
Banshees Bar & Artspace | Free | 18+

## The Disgruntled Variety Show

Forget Cabaret, this is Punkaret. Featuring The Disgruntled Taxpayers, Orlando Furious, Biggie Nixz, Daynosaur and Britney's Diary the audience can expect the unexpected in this genre bending event.

**FRI 12 JUL 7.00 PM**  
Banshees Bar & Artspace | From \$10 | 18+

## Big Band Spectacular

Music, you know and love, from the 1940s to today. Three Big Bands thrill with the sounds of trumpets, saxophones, trombones, and rhythm.

**SAT 13 JUL 7.00 PM**  
St Paul's Anglican Church Hall | \$25



## MIXTAPE SESSIONS – BEMAC

### Unplugged: Kristal West

Let Kristal West take you on a musical journey with a tribute to Dr. Eddie and Dr. Bonita Mabo.

**SAT 13 JUL 7.00 PM | Studio 188 | \$25**

# VISUAL ART AND EXHIBITIONS

## ELSEWHERE: Kirralee Robinson

A sculptural exhibition of light, optics and found objects, where materiality meets a daydream.

25 MAY – 4 AUG 10.00 AM – 5.00 PM  
Ipswich Art Gallery | Free

### Articulation

A design exhibition that unravels the intricate relationship between language and its profound influence on cultural and social dimensions through objects and space.

1 JUN – 4 AUG 10.00 AM – 5.00 PM  
Ipswich Art Gallery | Free



## In a World of My Own

An interactive fibre arts garden for children with reading, craft and play activities. Fun for the whole family.

24 JUN – 13 JUL TUE–SAT 9.00 AM – 2.00 PM  
Queens Park Environmental Education Centre  
Free

## Back to the Futurism

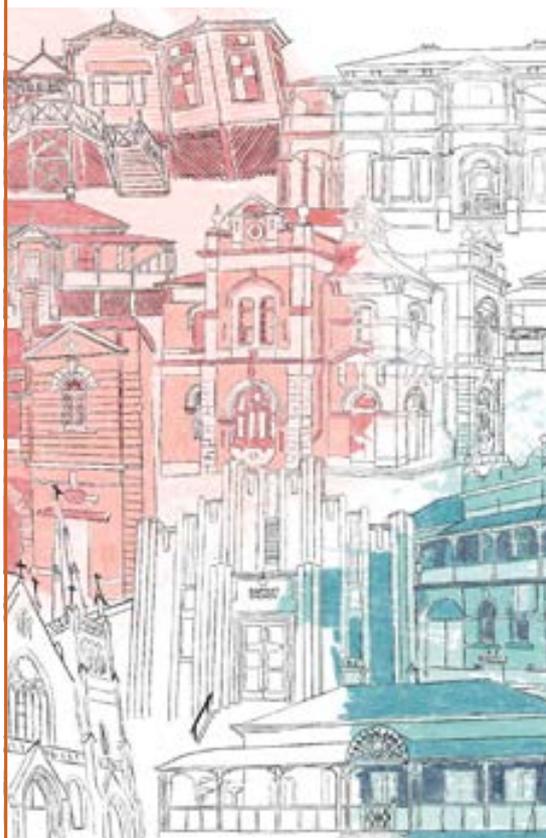
Explore a neon night of nostalgia. Glow in the dark and ultraviolet artworks on show.

4–7 and 9–14 JUL 9.00 AM – 10.00 PM  
Arttime Gallery & Fine Art Supplies | Free

### Ipswich A Mosaic

Step into a world of vibrant colours and intricate details. From sweeping landscapes to abstract compositions, the pieces on display capture the beauty and diversity of Ipswich and its surroundings.

4–7 and 10–14 JUL  
Banshees Bar & Artspace | 18+



## Once UP ON a Table

With handmade goods, paintings, photography and woodwork, revitalise your love of the simple life.

6–7 JUL 9.00 AM – 3.00 PM  
Old Ipswich Court House | Free

# WORKSHOPS AND DISCUSSIONS

## Circus Skills Drop In

Discover the art of juggling, hula hooping, twirling, tumbling, balancing and more with expert coaches from Circus Ipswich.

2-5 JUL 10.00 AM | Ipswich Libraries venues  
Free | 6-17 years

## ARTiculate - Yarn and Yarn

Learn of the creative process 'In a world of my own' plus create your own fibre work.

THU 4 JUL 6.00 PM  
Queens Park Environmental Education Centre  
Free, ticketed

## Every Brilliant Thing – Open Rehearsals

Join Ipswich-based THAT Production Company in open rehearsals. An interactive theatrical experience that invites audiences to consider the small joys that make life brilliant.

4, 6, 11, 13 JUL 10.00 AM | Fire Station 101  
Free, ticketed



## deLight Artists Talks

The local artists selected to participate in deLight share insights into their art and practice.

4-14 JUL 6.00 PM | d'Arcy Doyle Place | Free

## Grown Up and Me Crochet

Dip your toes into the world of fibre arts by learning some beginner crochet stitches. You'll also make your very own flower!

FRI 5 JUL 10.30 AM  
Queens Park Environmental Education Centre | Free, ticketed | 9+



## Sink the Ink

Create a tattoo on synthetic skin in a fun, safe and controlled environment. You will be shown basic line work and shading techniques.

5-10 JUL 3.00 PM  
Pumpyard Brewery | \$59 | 18+

## IAG Up Late: Urban Renewal Discussion

Art, architecture, and design – learn about opportunities that help shape our urban spaces for the future.

SAT 6 JUL 6.00 PM | Ipswich Art Gallery | Free

## FEEDER – PERFORMANCE

Come and watch emerging artists who have fine tuned their musicianship with industry finest, put on their best gig yet!

SAT 6 JUL 7.00 PM | Studio 188 | \$15

## Drag Aerobics

Imagine a workout where the beats are as fierce as the fashion, and the instructor is a charismatic drag queen with a flair for fitness.

TUE 9 JUL 6.30 PM | Studio 188 | \$22

**SPARK IPSWICH CALENDAR - JULY 2024**

Event	Location	Thu 4	Fri 5	Sat 6	Sun 7	Mon 8	Tue 9	Wed 10	Thu 11	Fri 12	Sat 13	Sun 14
<b>FOR THE KIDS</b>												
In a World of My Own	Queens Park Environmental Education Centre	9.00am - 2.00pm	9.00am - 2.00pm	9.00am - 2.00pm			9.00am - 2.00pm					
Circus Skills Drop In	Ipswich Libraries Venues	10.00am	10.00am									
Grown Up and Me Crochet	Queens Park Environmental Education Centre		10.30am									
Teddy Bear's Picnic	Queensland Museum Rail Workshops			9.30am - 12.00pm								
Little Day Out												9.00am   1.00pm
<b>MUSIC</b>												
d'Arcy Doyle Place	d'Arcy Doyle Place	6.00pm - 9.00pm										
Banshee Karaoke with Alexis Diamond	Banshees Bar & Artspace	7.00pm							7.00pm			
CIRCUIT - Music in Many Places	Various venues - Ipswich Central			5.00pm - 9.00pm							5.00pm - 9.00pm	
JB Patterson, Tom Harrison and Serena Stronger	Banshees Bar & Artspace		7.00pm									
SPARK Electronic	Banshees Bar & Artspace			6.00pm								
Romance	St Paul's Anglican Church			7.00pm								
WOMI - World of Music Ipswich	Orion Springfield Central				9.00am - 4.00pm							
Synthétique	Banshees Bar & Artspace				5.00pm							
Open Mic at Banshees	Banshees Bar & Artspace							7.00pm				
The Disgruntled Variety Show	Banshees Bar & Artspace									7.00pm		
Big Band Spectacular	St Paul's Anglican Church Hall										7.00pm	
MIXTAPE SESSIONS - BEMAC Unplugged: Kristal West	Studio 188										7.00pm	
<b>PERFORMANCE</b>												
FRY UP	Studio 188	7.00pm										
The Beryls Present The Pageant - Dinner and Show	Ipswich Civic Centre		6.00pm									
Ipswich Has Comic Talent: The Show	Ipswich Civic Centre			7.00pm								
A Taste of Ireland	Ipswich Civic Centre			7.30pm								
STUDIO SHORTS - Flickerfest Indigenous Spotlight	Studio 188								7.00pm	7.00pm		
Palace Ipswich Presents: DIVAS	Banshees Bar & Artspace										7.00pm	
Common People Dance Eisteddfod	Ipswich Civic Centre											6.30pm
<b>VISUAL ART AND EXHIBITIONS</b>												
In a World of My Own	Queens Park Environmental Education Centre	9.00am - 2.00pm	9.00am - 2.00pm	9.00am - 2.00pm			9.00am - 2.00pm					
Back to the Futurism	Arttime Gallery & Fine Art Supplies	9.00am - 10.00pm	9.00am - 10.00pm	9.00am - 10.00pm	9.00am - 10.00pm		9.00am - 10.00pm					
Articulation	Ipswich Art Gallery	10.00am - 5.00pm										
ELSEWHERE: Kirralee Robinson	Ipswich Art Gallery	10.00am - 5.00pm										
Ipswich A Mosaic	Banshees Bar & Artspace	4.00pm - 12.00pm	6.00pm - 12.00pm	6.00pm - 12.00pm	5.00pm - 9.00pm			4.00pm - 12.00pm	4.00pm - 12.00pm	6.00pm - 12.00pm	6.00pm - 12.00pm	5.00pm - 9.00pm
deLight	143 Brisbane Street and St Paul's Anglican Church	6.00pm - 9.00pm										
pixel	Nicholas Street Precinct	6.00pm - 9.00pm										
Once UP ON a Table	Old Ipswich Court House			9.00am - 3.00pm	9.00am - 3.00pm							
<b>WORKSHOPS AND DISCUSSIONS</b>												
Circus Skills Drop In	Ipswich Libraries venues	10.00am	10.00am									
ARTiculate - Yarn and Yarn	Queens Park Environmental Education Centre	6.00pm										
Every Brilliant Thing - Open Rehearsals	Fire Station 101	10.00am		10.00am					10.00am		10.00am	
Grown Up and Me Crochet	Queens Park Environmental Education Centre		10.30am									
Sink the Ink	Pumpyard Brewery		3.00pm	3.00pm	3.00pm	3.00pm	3.00pm	3.00pm				
IAG Up Late: Urban Renewal Discussion	Ipswich Art Gallery			6.00pm								
FEEDER - PERFORMANCE	Studio 188			7.00pm								
Drag Aerobics	Studio 188						6.30pm					

Times and dates subject to change - check out the Ipswich Festivals website to confirm and for bookings and ticket details.

**FOUNDATION PARTNER**



SPARK Ipswich is an initiative of Ipswich City Council

**EVENT PARTNERS**



Queensland  
Government

**MEDIA PARTNERS**



**EDUCATION PARTNER**



**SUPPORT PARTNER**



**PROGRAMMING PARTNERS**



**SPARKIpswich.com.au**



FOLLOW IPSWICH FESTIVALS



Doc ID No: A10225017

ITEM: 3  
SUBJECT: QUARTERLY EVENT SPONSORSHIP AND TICKET ALLOCATION REPORT  
AUTHOR: EVENT SPONSORSHIP AND ATTRACTION OFFICER  
DATE: 30 MAY 2024

### **EXECUTIVE SUMMARY**

This is a report concerning event sponsorship approved in the period of 1 January 2024 to 31 March 2024 as required under the Event Sponsorship Policy.

### **RECOMMENDATION/S**

- A. That Council receive and note the following event sponsorship allocations during the 1 January to 31 March 2024 period:
1. Pink Flamingo Productions Pty Ltd \$10,000 (excl. GST) in cash support for Queerswich 2024
  2. Pacific Action Sports \$10,000 (excl. GST) in cash support for the 2024 Eastern Rumble; and \$8,000 (excl. GST) in cash support for the 2025 Eastern Rumble
  3. Ipswich Jets Rugby League Club Ltd \$14,990 (excl. GST) in cash support for the 2024 Gold Coast Titans vs Parramatta Eels Trial Match
- B. That Council receive and note that no event impact study support was confirmed during the 1 January to 31 March 2024 period.
- C. That Council receive and note that there were no event sponsorship ticket allocations made during the 1 January 2024 to 31 March 2024 period.

### **RELATED PARTIES**

- Pink Flamingo Productions Pty
- Pacific Action Sports
- Ipswich Jets Rugby League

There are no discernible related party conflicts of interest associated with the report or its recommendations.

## **IFUTURE THEME**

Vibrant and Growing

## **PURPOSE OF REPORT/BACKGROUND**

Council's event sponsorship program is a direct outcome and delivery action of the City Events Plan:

- To attract, support and produce a diverse program of annual events that engage the community, promote Ipswich as a destination, drive visitation and positively impact on business and industry.

Council's event sponsorship program is a direct outcome and delivery action of the Ipswich Economic Development Strategy:

- Prioritise sporting partnerships to attract high quality events to the city
- Partner with national and international brands to identify promotional opportunities for the city

Under council's Event Sponsorship Policy, it is required that all sponsorships including sponsorships under \$15,000 excl. GST and all ticket allocations are recorded in a quarterly report to the Economic and Cultural Development Committee.

In the period 1 January to 31 March 2024, the following sponsorships were approved within delegation:

1. Pink Flamingo Productions Pty Ltd \$10,000 (excl. GST) in cash support for Queerswich 2024
2. Pacific Action Sports \$10,000 (excl. GST) in cash support for the 2024 Eastern Rumble; and \$8,000 (excl. GST) in cash support for the 2025 Eastern Rumble
3. Ipswich Jets Rugby League Club Ltd \$14,990 (excl. GST) in cash support for the Gold Coast Titans vs Parramatta Eels Trial Match

## **LEGAL IMPLICATIONS**

This report and its recommendations are consistent with the following legislative provisions:  
*Local Government Act 2009*

## **POLICY IMPLICATIONS**

This report is required under the Event Sponsorship Policy.

## **RISK MANAGEMENT IMPLICATIONS**

No risks have been identified. The report transparently outlines event sponsorships approved within delegation during the three-month reporting period.

### **FINANCIAL/RESOURCE IMPLICATIONS**

The outlined financial support will be covered by dedicated event sponsorship funding allocated within the 2023-2024, and 2024-2025 City Events Budgets.

### **COMMUNITY AND OTHER CONSULTATION**

Meetings have been held with representatives from the sponsored organisations prior to and following the submission of the event sponsorship applications.

### **CONCLUSION**

Under council's Event Sponsorship Policy, it is required that all sponsorships including sponsorships under \$15,000 excl. GST and all ticket allocations are recorded in a quarterly report to the Economic and Cultural Development Committee.

This report details all event sponsorships approved within the 1 January 2024 to 31 March 2024 reporting period.

### **HUMAN RIGHTS IMPLICATIONS**

<b>HUMAN RIGHTS IMPACTS</b>
<b>RECEIVE AND NOTE REPORT</b>
Recommendations A, B and C, Event Sponsorship allocation during the period of 1 January 2024 to 31 March 2024 states that the report be received, and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

Nikki Christian

**EVENT SPONSORSHIP AND ATTRACTION OFFICER**

I concur with the recommendations contained in this report.

Lauren Roche

**CITY EVENTS MANAGER**

I concur with the recommendations contained in this report.

Carly Gregory

**MANAGER, MARKETING AND PROMOTIONS**

I concur with the recommendations contained in this report.

Ben Pole

**GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT**

***“Together, we proudly enhance the quality of life for our community”***

Doc ID No: A10212314

ITEM: 4

SUBJECT: NICHOLAS STREET PRECINCT - MAY 2024 RETAIL SUB-PROJECT STEERING COMMITTEE REPORT

AUTHOR: PRECINCT GOVERNANCE MANAGER

DATE: 27 MAY 2024

### **EXECUTIVE SUMMARY**

This is a report concerning the May 2024 Retail Sub-Project Steering Committee focussing on the status of the leasing program and associated developments for the retail component of the Nicholas Street Precinct redevelopment.

### **RECOMMENDATION/S**

**That the May 2024 Retail Sub-Project Steering Committee Report be received and the contents noted.**

### **RELATED PARTIES**

Savills Australia – Program Management  
Ranbury Management Group – Program Management  
Colliers – Retail Leasing  
Ranbury Property Services / CBRE – Commercial Leasing

### **IFUTURE THEME**

Vibrant and Growing

### **PURPOSE OF REPORT/BACKGROUND**

The Retail Sub-Project Steering Committee (RSPSC) supports the Economic and Cultural Development Committee (and the former Ipswich Central Redevelopment Committee) in delivering the Nicholas Street Precinct redevelopment. The RSPSC generally reports monthly to the Economic and Cultural Development Committee (formerly the Ipswich Central Redevelopment Committee) on the planning, development, delivery and operations of the Nicholas Street Precinct's retail and commercial assets. The previous RSPSC update was sent directly to the Council meeting and provided an update for February, March and part of April. This report provides an update for the balance of April and part of May 2024.

The RSPSC met on 28 May 2024 and considered, amongst other matters, the status of retail and commercial leasing, progress of redevelopment works on the Venue and Commonwealth Hotel buildings and the legal status across approved leasing deals. The draft RSPSC 28 May 2024 meeting minutes are contained in Attachment 1.

The table below identifies the status of retail and commercial leasing as of 28 May 2024. Colliers are the Retail leasing agents and are speaking with many prospective tenants and Ranbury/CBRE are our Commercial leasing agents who are reviewing office tenants' requests for proposals for the area to understand any opportunities for the remaining commercial space.

The table below reflects the current status of lease documents and includes the lease (being prepared) for Tenancy T4 on Ground Level Eats which was approved by the Ipswich Central Redevelopment Committee and Council on 23 May 2024.

<b>Deal Status</b>	<b>As at 28 May 2024</b>	<b>Change from 24 April 2024</b>
Lease Documents Being/Or Prepared	1	1
Lease Documents Issued for Execution	1	0
Leases Executed by Lessee	15	0
Leases Pending Approval by Lessor (Council)	0	0
Leases Executed by Lessor (Council)	15	0

Works are continuing with the construction of the Nicholas Street Venue and Commonwealth Hotel developments. Given the delays reported in previous reporting periods, there has been a heightened focus on tracking the construction program for each development against progress on site, and on communications and readying for handover to key tenants for fit out works in the coming months.

April saw a major milestone in the Nicholas Street Venue development with permanent power connected to site on 17 April 2024. Noticeable progress on site during April has included completion of sheeting to the Hoyts kitchen, installation of the glazed shopfront to Hoyts, sheeting to the Hoyts amenities, installation of the ceiling in the Hoyts lobby corridor, flex duct installation, sheeting to the ceiling in the atrium, installation of toilet partitions, and amenities fit off.

Dedicated tenancy coordinator resources have now been brought on board to manage tenant fit out works, and the project team has a continued focus on leasing the remaining tenancies.

In the Commonwealth Hotel, April and May saw continued progress on construction activities on site and a focus both by the project team and Aus Hotels on readying for handover for fit out works. Notable on-site construction activities during April included continuation of internal wall lining and cladding, commencing wall and floor finishings and door frame installations, installation of the lifts and building services rough in and termination. Permanent power is expected to be connected in May and the project is tracking toward practical completion by late May to early June 2024, with the carpark completion to occur shortly thereafter. Handover to Aus Hotels for fit out works is expected to occur in June and we await the appointment of their fit-out contractor.

Refer Attachment 2 for the April 2024 Executive Report.

Brand and marketing activity in April and May 2024 focused on maintaining consumer brand awareness, tenant engagement, as well as leveraging potential leasing opportunities. Marketing activities also promoted several major events during April and May, including:

- Science Squad Easter school holidays activation from 8 to 12 April 2024, which included a dedicated photo and video shoot and a paid campaign that contributed heavily towards over 26,000 visitations to the event;
- Handmade Expo Market on 13 April 2024;
- Park and Pose on 4 May 2024;
- Mother's Day Mega-Markets on 12 May 2024; and
- Upcoming June events including Play On Winter school holidays activation and Ipswich Dog Day.

An advertorial was placed in the Shopping Centre News CBD Guns edition in April, with the content promoting leasing opportunities available within the Precinct. Ongoing social media activities via Facebook, Instagram, TikTok and LinkedIn, and monthly e-newsletter to subscribers continued to reinforce the Precinct as the heart of the Ipswich CBD. Meetings have also been held with HOYTS and General Public marketing teams to discuss promotional opportunities in the lead up to construction handover and to plan marketing activities in the lead up to the launch event. Ongoing NSP promotions incorporated HOYTS, General Public as well as Hotel Commonwealth as anchor tenants of the Precinct that will contribute heavily toward the night-time economy of the Ipswich CBD once open.

On Monday 20 May the Eats building opened its third tenancy with the Ipswich Medicare Mental Health Centre (formerly Head to Health). Located on the upper level they now allow the Ipswich community direct access to their mental health and wellbeing services. The event was widely reported across numerous media channels and formally opened by notable attendees including Elder Henry Thompson Jr, Kate Johnson (CEO, Open Minds), Dr Tony Bayliss (Chair, Darling Downs and West Moreton PHN), Hon Shayne Neumann MP, Dr Cathryn Hester (Chair, RACGP Qld Council), Hon Emma McBride MP (Assistant Minister for Mental Health and Suicide Prevention and Assistant Minister for Rural and Regional Health) and Mayor Teresa Harding.

### **LEGAL IMPLICATIONS**

This report and its recommendations are consistent with the following legislative provisions:

*Local Government Act 2009*

*Local Government Regulation 2012*

### **POLICY IMPLICATIONS**

Nil.

## RISK MANAGEMENT IMPLICATIONS

Challenges continue with retail leasing including but not limited to COVID-19 impacts, the pace of the retail market rebound, the securing of anchor and other tenants and the attractiveness of the offer from the lessor (Council) in the current market conditions.

Achieving legally binding agreements for lease/sub-leases with prospective precinct tenants remains a critical outcome given the completion of the refurbishment works to the Eats and Tulmur Walk buildings and the status of works to the Venue and the Commonwealth Hotel buildings.

## FINANCIAL/RESOURCE IMPLICATIONS

The retail precinct's short-term commercial success remains dependent on identifying, attracting, and securing a commercially viable tenancy mix through executed leases. Medium to longer term success will require a comprehensive and ongoing activation and management strategy to support tenants and deliver a revitalised and activated precinct.

## COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

## CONCLUSION

Recent leasing approvals reinforce market confidence in the Nicholas Street Precinct retail product and continue to strengthen the leasing campaign to secure tenants for the Venue and the wider precinct. The progress of current works to the Venue and Commonwealth Hotel buildings positively reinforces Ipswich Central's future and Council's commitment to its success.

## HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
<b>RECEIVE AND NOTE REPORT</b>
The Recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

## ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Draft RSPSC Meeting Minutes 28/05/2024 <a href="#">↓</a> 
2.	Executive Report April 2024 <a href="#">↓</a> 

Mitchell Grant

**PRECINCT GOVERNANCE MANAGER**

I concur with the recommendations contained in this report.

Sonia Cooper  
**CHIEF EXECUTIVE OFFICER**

*“Together, we proudly enhance the quality of life for our community”*

## Retail Sub-project Steering Committee (Meeting No.43) MINUTES – 28.05.24 (9:00 AM – 10:30 AM) Claremont Room, Level 8, 1 Nicholas Street

<b>Members:</b>	James Hepburn (JH)(Chair), Sonia Cooper (SC), Jeff Keech (JK), Ben Pole (BP)	
<b>Attendees:</b>	Fiona McDougall (FM), Nicole Costanzo (NC), Louis Boneschans (LB), Melissa Annis (MA), Mitchell Grant (MG)	
<b>Observers</b>		
<b>Apologies</b>	Cr Marnie Doyle, Cr Nicole Jonic, Brett Edmunds (BE)	
<b>Attachments</b>	Draft RSPSC Minutes 24.04.24 RSPSC Action Items current as at 24.05.24 NSP Performance Report	
No.	OFFICER	DESCRIPTION
1.	JH	Attendance / Apologies
2.	Various	Previous Minutes/Actions Items 24.04.24
3.	Various	<p>Matters Arising</p> <ul style="list-style-type: none"> <li>▪ Hoyts update (FM) <ul style="list-style-type: none"> <li>• Hoyts tracking to existing schedule.</li> <li>• <b>ACTION: Hoyts executive team visiting in July, meeting to be arranged with Council CEO and Mayor</b></li> </ul> </li> <li>▪ Hutchinson separable portion handover (FM) <ul style="list-style-type: none"> <li>• Hutchinson separable portions handover discussed with Committee</li> </ul> </li> <li>▪ Hotel Commonwealth programme update (FM) <ul style="list-style-type: none"> <li>• PC expected end of May, subject to Energex connection and QFES inspection</li> </ul> </li> <li>▪ Ellenborough Street Site update (BP) <ul style="list-style-type: none"> <li>• Development viability and current status discussed</li> </ul> </li> <li>▪ Leasing update (MA) <ul style="list-style-type: none"> <li>• Council approval received for Tenancy T4 Eats food offering</li> <li>• Update provided on potential new brands</li> </ul> </li> </ul>
4.	JH	Presentations
5.	Various	<p>Matters for Noting:</p> <ul style="list-style-type: none"> <li>▪ Bell St QR awning (MG) <ul style="list-style-type: none"> <li>○ Update provided on State Government proposal to remove</li> </ul> </li> <li>▪ Financials <ul style="list-style-type: none"> <li>○ Budget Update 2024/25]</li> <li>○ Outgoings recovery 2023-2024 and estimate for 2024-2025</li> </ul> </li> </ul>
6.	Various	<p>Current and Emerging Risks</p> <ul style="list-style-type: none"> <li>▪ NSP Risk Register <ul style="list-style-type: none"> <li>• Identified additional issues to be included in updated NSP Risk Register</li> </ul> </li> </ul>
7.	Various	<p>General Business</p> <ul style="list-style-type: none"> <li>▪ Committee Meetings – Provision of contemporary financial information discussed.</li> </ul>
8.	JH	<b>Next Meeting – 24 June 2024 9:00am – 10:30am Claremont Room, Level 8, 1 Nicholas Street</b>



## Nicholas Street, Ipswich Central Executive Report No.60 To 30 April 2024



# NICHOLAS<sup>ST</sup>

IPSWICH CENTRAL

## DOCUMENT INFORMATION

**Title:** Nicholas Street, Ipswich Central  
**Subtitle:** Executive Report

VERSION	DATE	PREPARED BY
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1	10 May 2024	CBD Redevelopment Project Team
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## Distribution

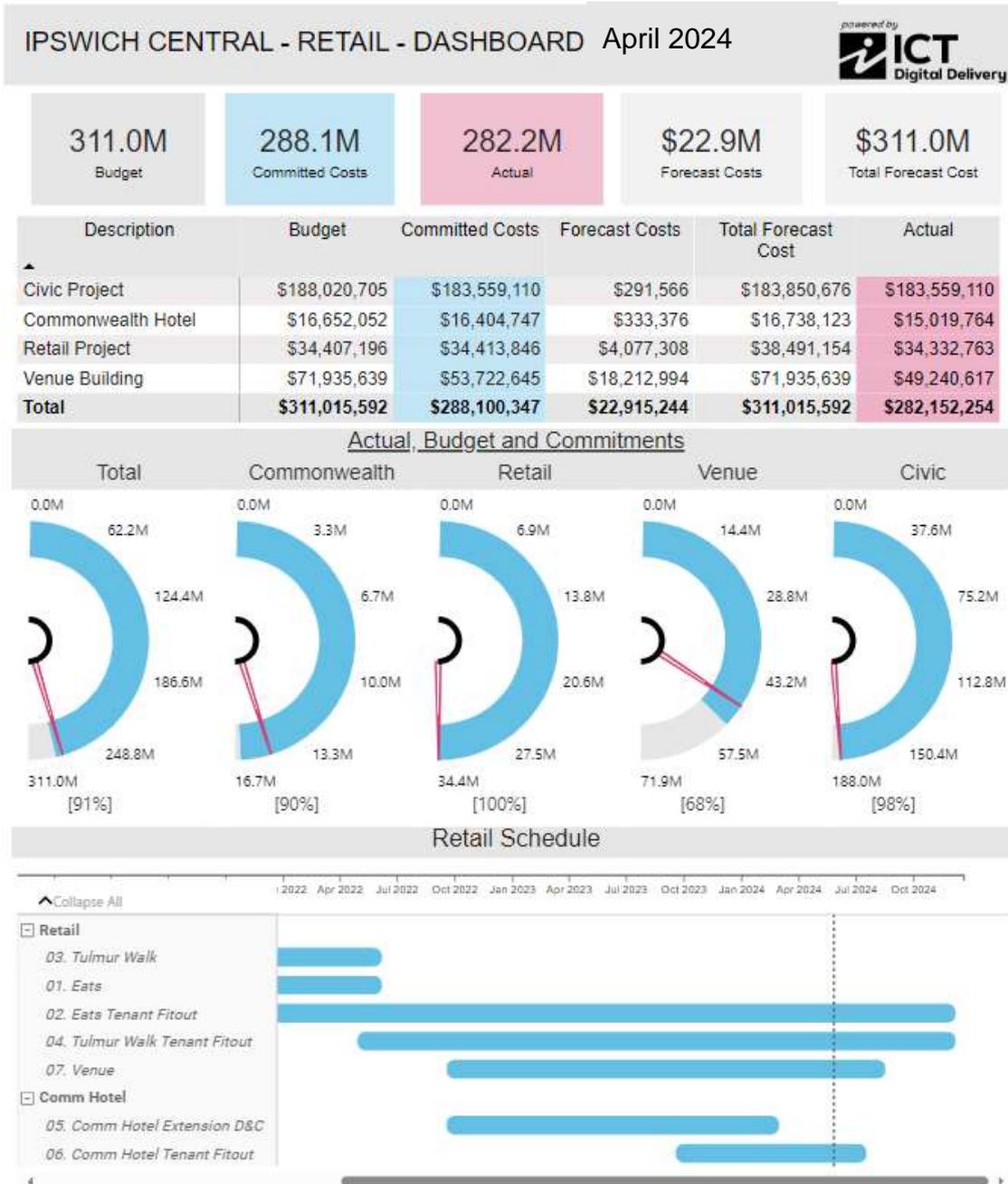
Ipswich City Council

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# 1. Financial

## 1.1 DASHBOARD



## 1.2 SUMMARY

The table below summarises the current budget and forecast final cost. Final forecast costs are within the budget.

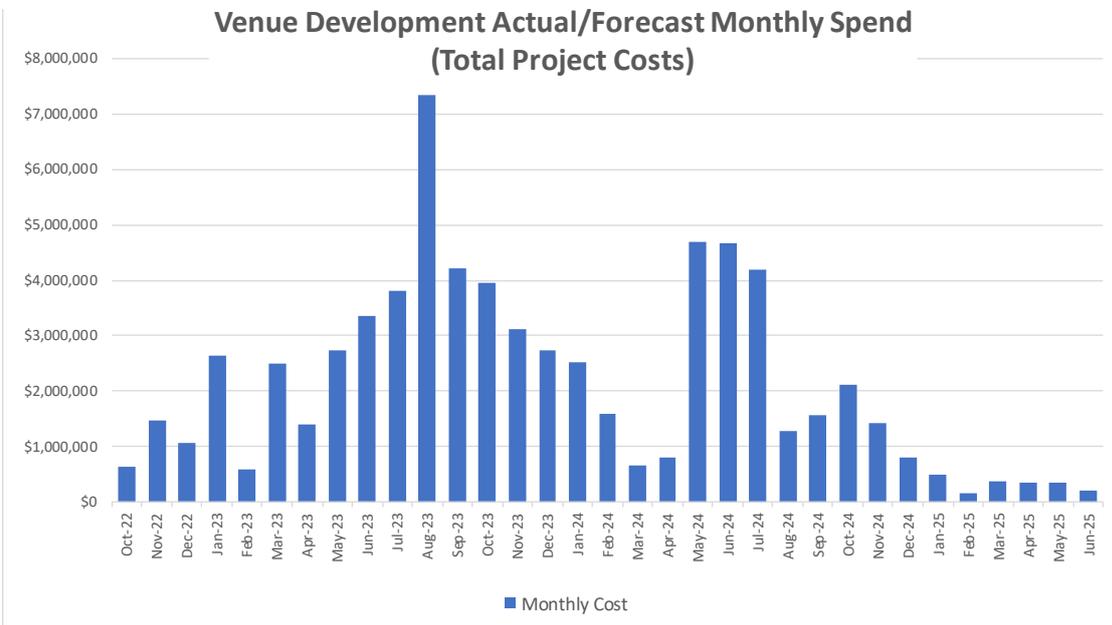
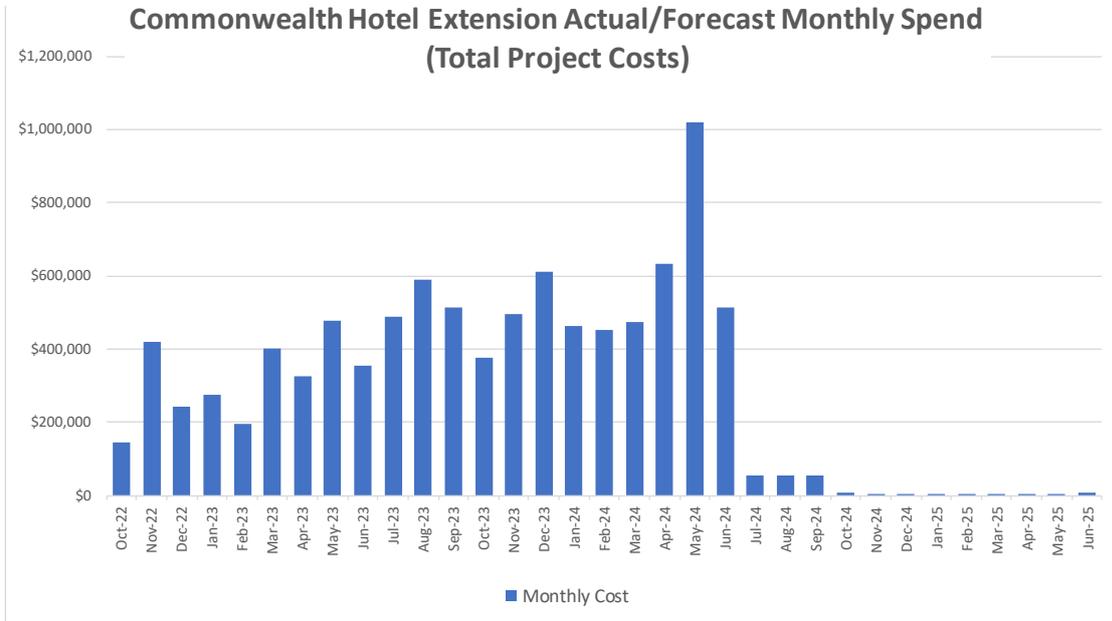
	Project	Current Budget	Committed Contracts and Variations	Forecast Contracts and Variations	Forecast Final Cost
1	Civic Project	\$188,020,705	\$183,559,110	\$291,566	\$183,850,676
2	Commonwealth Hotel	\$16,652,052	\$16,404,747	\$333,376	\$16,738,123
3	Retail Project	\$34,407,196	\$34,413,846	\$4,077,308	\$38,491,154
4	Venue Project	\$71,935,639	\$53,722,645	\$18,212,994	\$71,935,639
	<b>TOTAL</b>	<b>\$311,015,592</b>	<b>\$288,100,347</b>	<b>\$22,915,244</b>	<b>\$311,015,592</b>

## 1.3 CASH FLOW – LAST FOUR MONTHS

The Civic and Retail cashflow for recent months is captured below.

Month	Monthly Expenditure	Project Cumulative Total
January 2024	Retail: \$236,916 Civic: \$18,444 Commonwealth Hotel: \$461,924 Venue: \$2,523,646	\$3,240,930
February 2024	Retail: \$78,484 Civic: \$63,232 Commonwealth Hotel: \$453,936 Venue: \$1,586,478	\$2,182,130
March 2024	Retail: \$169,431 Civic: \$43,825 Commonwealth Hotel: \$472,203 Venue: \$669,410	\$1,354,869
April 2024	Retail: -\$104,628 Civic: 4,677 Commonwealth Hotel: \$631,811 Venue: \$800,722	\$1,332,582

1.4 CASH FLOW – PHASING



## 2. Design & Construction

### 2.1 PROGRAM

Ref	Project	Current Status	Target Completion
SP6	Eats Façade & Streetscape	Completed	Q4 2020
	Eats Landlord Works	Completed	Q2 2022
	Eats Tenant Fit-out <i>* First tenant opened June-2022</i>	In Design / Construction	From Q2 2022
SP7	Metro A Façade & Streetscape	Completed	Q2 2022
	Metro A Landlord Works	On Hold	TBD
	Metro A Tenant Fit-out	On Hold	TBD
SP8 / 9	Metro B (& Streetscape)	Completed	Q2 2022
	Metro B Landlord Works	Completed	Q2 2022
	Metro B Tenant Fit-out <i>* First tenant opened June-2022</i>	In Design / Construction	From Q2 2022
SP10	AV Digital Projections Design & Construction	Completed	Q2 2023
N/A	Venue Landlord Works	In Construction	Q2 2024
	Venue Tenant Fit-out	In Design	Q4 2024
SP11	Commonwealth Hotel Façade & Streetscape	Completed	Q2 2021
	Commonwealth Hotel Extension	In Construction	Q2 2024
	Commonwealth Hotel Tenant Fit-out	In Design	Q3 2024

### 2.2 CIVIC PROJECT

This project has now been closed out.

### 2.3 COMMONWEALTH HOTEL

During April there was continued progress on the new hotel construction project. Notable on site construction activities during April included continuation of internal wall lining and cladding, commencing wall and floor finishings and door frame installations, and installation of the lift. Construction activities also saw installation of the rooves for the external bin store and fire pump room.

The revised program remains on track for base building completion by the end of May 2024.

Energex has advised the project team that permanent power to the site can be brought forward to May to facilitate handover to Aust Hotels. Aust Hotels have a 24 week fit out program and are to advise their fit out

contractor and opening date subsequent to receiving notice to handover, which is expected to occur in June 2024.

## 2.4 RETAIL (EATS & TULMUR WALK)

Practical Completion of the Eats Building, Metro A façade, Tulumur Walk, and Nicholas Street/Union Place streetscapes was issued on 20 June 2022.

Open Minds have progressed substantially during April in the fit out on Level 1 of the Eats building with their D&C Contractor. The Open Minds opening is scheduled to occur in May.

Designs and pricing for future leasing deals continue to be worked up to inform lease deal recommendations, and cost and program forecasts. Tenancy coordination resources continue to work closely with leasing on all potential deals.

Wayfinding and Signage works have commenced within the Nicholas Street Precinct car park under Tulumur Place with painting and directional graphics largely complete. Precinct wide exterior signage and totems are due to be installed over the coming months.

The painting, signage and certification are all that remain of the restoration work on the Bell Street Awning and Lower Ground Floor Bin Room.

Progress continues with the planned introduction of an ATM in Tulumur walk. Leasing is currently working through commercial terms for the contract.

## 2.5 VENUE

Following the reported delays to the construction program for Venue in previous months, there has been a significant focus by the project team during April on the construction program and progress on site. Positive progress has occurred during April, with permanent power connected to site on 17 April 2024, signifying a major milestone in the construction program and enabling key construction activities to continue on building plant and services.

Noticeable progress on site during April has included completion of sheeting to the Hoyts kitchen, installation of the glazed shopfront to Hoyts, sheeting to the Hoyts amenities, installation of the ceiling in the Hoyts lobby corridor, flex duct installation, sheeting to the ceiling in the atrium, installation of toilet partitions, and amenities fit off.

As construction nears completion the project team are focussed on the leasing of remaining tenancies and preparations to bring the building and new tenants on board to the precinct in readiness for the centre launch. Discussions are underway with major committed tenants to discuss the status of the construction works and future handover, lessee works, operations and opening. A dedicated tenancy coordinator has been appointed to manage MM1 General Public tenant works and work closely with leasing on new opportunities.

Doc ID No: A10213505

ITEM: 5  
SUBJECT: ADVOCACY ADVISORY COMMITTEE TERMS OF REFERENCE  
AUTHOR: SENIOR POLICY AND COMMUNICATIONS OFFICER  
DATE: 28 MAY 2024

**EXECUTIVE SUMMARY**

This is a report concerning adoption of a terms of reference for the Advocacy Advisory Committee.

**RECOMMENDATION/S**

**A. That the membership of the Advocacy Advisory Committee be appointed as follows:**

CHAIRPERSON	DEPUTY CHAIRPERSON	MEMBERS

**B. That the Advocacy Advisory Committee Terms of Reference as detailed in Attachment 1, amended to reflect the detail in Recommendation A above, be adopted.**

**RELATED PARTIES**

Nil

**IFUTURE THEME**

A Trusted and Leading Organisation

**PURPOSE OF REPORT/BACKGROUND**

At the Council Ordinary Meeting on 23 May 2024, Council resolved its standing and advisory committee meetings structure and the *Ipswich City Council Terms of Reference for Standing Committees* (Attachment 2).

The Advocacy Advisory Committee was formed with responsibility for Advocacy Services and Olympics and Paralympics Games, reporting to the Economic and Cultural Development Committee.

In accordance with *section 9. Advisory Committees of the Ipswich City Council Terms of Reference for Standing Committees* (Attachment 2), a terms of reference, approved by the overarching committee, will define the advisory committee’s role, membership, meeting arrangements and reporting.

**LEGAL IMPLICATIONS**

This report and its recommendations are consistent with the following legislative provisions:  
*Local Government Act 2009*  
Local Government Regulation 2012

**POLICY IMPLICATIONS**

This report is consistent with the requirements in the Ipswich City Council Terms of Reference for Standing Committees.

**RISK MANAGEMENT IMPLICATIONS**

N/A

**FINANCIAL/RESOURCE IMPLICATIONS**

N/A

**COMMUNITY AND OTHER CONSULTATION**

The Mayor, Deputy Mayor and all councillors considered various options for the formation of the standing and advisory committees, adopted by Council on 23 May 2024.

**CONCLUSION**

The proposed terms of reference for the Advocacy Advisory Committee will define the role, membership, meeting arrangements and reporting to the Economic and Cultural Development Committee.

**HUMAN RIGHTS IMPLICATIONS**

<b>HUMAN RIGHTS IMPACTS</b>	
<b>OTHER DECISION</b>	
(a) What is the Act/Decision being made?	This report recommends: A. That the membership of the Advocacy Advisory Committee be appointed; That the Advocacy Advisory Committee Terms of Reference as detailed in Attachment 1, amended to reflect the detail in Recommendation A above, be adopted.
(b) What human rights are affected?	No human rights are affected.
(c) How are the human rights limited?	No human rights are limited.
(d) Is there a good reason for limiting	Not applicable

the relevant rights? Is the limitation fair and reasonable?	
(e) Conclusion	The decision is consistent with human rights.

**ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

1.	Advocacy Advisory Committee Terms of Reference <a href="#">↓</a> 
2.	ICC Terms of Reference for Standing Committees <a href="#">↓</a> 

Linda Clayton  
**SENIOR POLICY AND COMMUNICATIONS OFFICER**

I concur with the recommendations contained in this report.

Wade Wilson  
**MANAGER, EXECUTIVE SERVICES**

I concur with the recommendations contained in this report.

Sonia Cooper  
**CHIEF EXECUTIVE OFFICER**

***“Together, we proudly enhance the quality of life for our community”***

## Ipswich City Council Advisory Committee

### TERMS OF REFERENCE

#### Advocacy Advisory Committee

This advisory committee terms of reference is an annex to the *Ipswich City Council Terms of Reference for Standing Committees Annexure 4 – Economic and Cultural Development Committee*.

##### 1. PURPOSE AND SCOPE

The Advocacy Advisory Committee was established by Council on 23 May 2024 to consider matters relating to Advocacy Services and the Olympic and Paralympic Games.

##### 2. AUTHORITY

Advisory committees operate in accordance with the *Ipswich City Council Standing Committees Terms of Reference* and the same legislative instruments and policies apply excluding Section 8.3 – Voting which will generally not be required unless deemed necessary by the chairperson or required for a conflict declaration.

This advisory committee has the power only to advise and recommend a course of action to the Economic and Cultural Development Committee.

##### 3. ROLE AND RESPONSIBILITIES

The role of the Advocacy Advisory Committee is to consider all matters within its assigned scope and formulate recommendations and advice to the Economic and Cultural Development Committee.

It is responsible for considering matters specifically relating to Advocacy Services and the Olympic and Paralympic Games.

Matters may be referred by reports from the Chief Executive Officer (or delegated authorised officers), a referral from the Finance and Governance Committee, any other Standing Committee or Council.

##### 4. MEMBERSHIP

Membership of the Advocacy Advisory Committee is recommended by the Economic and Cultural Development Committee.

Chairperson:

Deputy Chairperson:

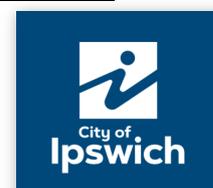
Members:

##### 5. MEETING FREQUENCY AND ARRANGEMENTS

The Advocacy Advisory Committee will meet on a schedule set by the Economic and Cultural Development Committee or as required to consider matters assigned to it.

##### VERSION CONTROL

VERSION	REASON FOR CHANGE	COUNCIL/COMMITTEE	DATE
V0.1	Draft		



# Ipswich City Council Standing Committees

## TERMS OF REFERENCE

File name	ICC Standing Committees Terms of Reference
Version	6.0
Date	23/05/2024
Release state	APPROVED
Approved by	Council Ordinary Meeting
Approved date	23 May 2024
Objective reference	A10197565





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## 1. Establishment

Ipswich City Council has established the following standing committee structure:

- Infrastructure, Planning and Assets Committee
- Finance and Governance Committee
- Community and Sport Committee
- Economic and Cultural Development Committee
- Environment and Sustainability Committee

They are established in accordance with [section 264 of the Local Government Regulation 2012](#).

## 2. Supporting Legislation and Policy

This document should be read in conjunction with the following legislative instruments:

- Local Government Act 2009 (“the Act”)
- Local Government Regulation 2012 (“the Regulation”)
- Code of Conduct for Councillors in Queensland
- Ipswich City Council’s Meeting Procedure Policy
- Ipswich City Council’s Code of Conduct
- Ipswich City Council’s Good Governance Policy
- Media and Corporate Communications Policy

All committee members must abide by the local government principles as outlined in the Act which are:

- a. Transparent and effective processes, and decision-making in the public interest
- b. Sustainable development and management of assets and infrastructure, and delivery of effective services
- c. Democratic representation, social inclusion and meaningful community engagement
- d. Good governance of, and by, local government
- e. Ethical and legal behaviour of councillors and local government employees.

## 3. Purpose

Council is committed to deliver increased transparency and accountability to its decision-making process. This Terms of Reference for Standing Committees is intended to provide clear and specific information on the purpose, scope, responsibilities, members and delegated authority (if any) of each committee.

The committees align with iFuture Corporate Plan and council’s core business services which ensures that matters considered by committees are focused on achieving the strategic objectives and strategies of council.

Refer relevant Annexure for the purpose of each committee.

## 4. Scope and Limitations

Refer relevant Annexure for the scope of each committee.

For a matter requiring a decision to be made by Council, it is necessary for a report to be prepared, to be initially considered by the relevant committee. Committees make recommendations for consideration of the full Council at its Ordinary meeting.

Matters may only proceed straight to a Council Ordinary Meeting if:

- a. it does not relate to the scope of services of any committee, or
- b. requires an urgent Council resolution (with express written authorisation by the Chairperson, Mayor and CEO).



Standing Committees have no delegated authority unless Council delegates its authority to a committee in accordance with Section 257(1)(c).

The committees will follow the procedures for committee meetings of Council as outlined in the *Meeting Procedures Policy*.

The main function of the committees are to:

- provide a forum to enable complex or strategic issues to be discussed;
- receive and consider officer's reports in order to provide a recommended course of action to Council to determine matters within the scope of the committee;
- where a committee has been delegated decision making authority, to determine matters within the scope of the committee at the discretion of the committee; and
- ensure the principles of good governance are applied to the decision making process.

Where matters being considered are of a wider interest to the community and require/or attract media attention, contact with media will only be undertaken in accordance with council's *Media and Corporate Communications Policy*.

## 5. Authority / Delegation

The committees listed in section 1 have the power to only recommend a course of action to Council unless specifically noted.

Council may, by resolution, delegate powers under the Local Government Act or another Act to a committee to decide matters.

The powers delegated may be specific to an individual matter or in general terms to provide lasting authority to determine nominated issues. Such delegations must be in accordance with [section 257 \(Delegation of Local Government Powers\)](#) and [section 260 \(Local Government Delegations Register\)](#) of the Act.

## 6. Role and Responsibilities

The committees are charged with considering matters of policy, strategy and performance relating to the responsibilities and services outlined in the relevant Annexure. This in turn assists councillors to achieve their responsibilities as detailed in [Section 12 of the Act](#).

Refer relevant Annexure for the role and responsibilities of each committee.

## 7. Membership

Membership of the committees is outlined in the relevant Annexure with the Mayor and Deputy Mayor a member of each Standing Committee.

Councillors may request appointment or removal from committee membership via the committee. To enact the change, the Chairperson will move a motion at committee recommending that the councillor be appointed or removed. With the support of the committee, and upon Council resolution, the membership change will be enacted.

An alternative member may be appointed in accordance with [section 266 of the Regulation](#).

Where [section 162 \(When a councillor's office becomes vacant\)](#) of the Act, applies to any member of a committee, the membership immediately ceases.



### 7.1 Role of Committee Members

The role of a committee member is to consider and make recommendations on matters relating to the scope and responsibilities of the committee, as they align to council's Corporate and Operational Plans. Committee members will participate in policy development relevant to the achievement of council's corporate functions in relation to the current and future interests of the residents of the local government area.

Committee members are responsible for reading the agenda papers and accompanying reports in advance of committee meetings to:

- identify matters of particular interest to the council, committee or community;
- identify any matters which need clarification or additional information to help inform their view, and to contact the Chairperson or relevant General Manager for further information or advice before the meeting; and
- identify any agenda items where they may have a conflict of interest and take appropriate action as required by legislation.

Membership allows councillors to gain a deeper understanding of strategic issues, objectives and strategies relating to the scope of the committee. As members, councillors can act as the community representative 'sounding board', and relay community views and sentiment in relation to a matter before the committee back to Council. Generally, committee members are champions for the advancement of Council's key priorities and decisions relevant to the committee area.

Members will be provided corporate support on strategic areas within their committee's focus. General managers will ensure that:

- members are made aware of any matters of strong public interest or community/stakeholder significance or any operational matters that may have a strategic impact on the council's performance or budget,
- members are across the relevant details of reports coming before the committee including being informed of any risks or implications of decisions on other levels of government or external bodies,
- Chairpersons are aware of matters planned for consideration at future meetings.

### 7.2 Appointment of Chairperson

The Chairperson of the relevant committee shall be appointed by the Council in accordance with [section 267 \(Chairperson of committee\)](#) of the Regulation.

In the absence of the appointed Chairperson from a meeting, the Deputy Chairperson will Chair the meeting. In the absence of both the Chairperson and Deputy Chairperson, the members present will appoint an Acting Chairperson for the duration of that particular meeting.

### 7.3 Role of Chairperson

The Chairperson is to ensure that the committee agenda meets the priorities set by the Council for the committee and that processes adhere to the *Meetings Procedures Policy*.

Each Chairperson of a Standing Committee is required to:

- In consultation with senior management, set the meeting agenda
- Meet formally with senior management directly involved in the committee's area of responsibility
- Liaise and meet with subject matter experts, on an as required basis, on emerging council issues in relation to the Standing Committee's area of responsibility
- Peruse and consider all reports, papers and proposed recommendations before the meeting and consult with senior leaders and councillors as appropriate
- Lead committee Members and meeting proceedings
- Ensure any powers delegated to the committee by Council are properly exercised
- Be the point of contact for other councillors, and where appropriate, members of the public in relation to the Standing Committee's areas of responsibility.



In relation to the interaction of the Chairperson and members of the committee with staff, the committee members are to adhere to the *Councillor Acceptable Requests Guidelines and Staff Interaction Policy*.

The Chairperson is to facilitate open and constructive communication amongst committee members, encouraging their contribution to deliberations.

All requests for information and clarification are to be conducted within the committee meeting, as agreed by the committee.

The role of Chairperson allows that councillor to specialise in the areas relating to the relevant committee.

#### **7.4 Role of Deputy Chairperson**

The Deputy Chairperson will assume the roles and responsibilities of the Chairperson should the Chairperson be unable to fulfil their role.

#### **7.5 Portfolio Lead**

A Portfolio Lead (where appointed by the committee) will allow a committee member to take additional responsibility on behalf of the Chairperson for one or more assigned responsibilities to support achievement of the committee's purpose. The role of Portfolio Lead allows that councillor to specialise in the assigned service category area relating to the relevant committee.

Each Portfolio Lead shall:

- Meet formally with senior management as required for the assigned area of responsibility
- Liaise and meet with subject matter experts, on an as required basis, on emerging council issues in relation to the assigned service category area of responsibility
- Be an additional point of contact for other councillors, and where appropriate, members of the public in relation to a particular service category.

#### **7.6 Admission of Non-members to Debate**

The Chairperson may invite a non-member to participate in the discussion of a particular item of business relating to the relevant committee in accordance with council's *Meeting Procedure Policy*. Where possible, non-members should sit in the observers gallery.

### **8 Meetings**

All meetings of the committee shall be open to the public unless permitted under an Act or Regulation or as resolved by the relevant committee that the meeting be closed to the public for the purpose of discussing a matter deemed to be confidential in terms of [section 254J \(Closed Meetings\)](#) of the Regulation.

#### **8.1 Conduct**

Meetings must be conducted in accordance with the provisions of the Act and the Regulation. If there is a dispute regarding meeting procedure or the conduct of an individual, the Chairperson must refer to the *Meeting Conduct Policy* and the *Meetings Procedure Policy* as well as the *Code of Conduct for Councillors in Queensland*.

## 8.2 Frequency and Location

Council's committee meetings will be held at the Council Chambers located at 1 Nicholas Street, Ipswich, pursuant to [section 257 \(Frequency and Place of Meetings\)](#) of the Regulation.

The committees will meet on a schedule as resolved by the Council and in accordance with the Council and committee meeting calendar.

Advisory committees will meet on a schedule as determined by the responsible committee.

Although the committee shall meet monthly, the committee can also decide to meet more frequently as and when required by the members.

The schedule of meetings is to be adopted in November/December of each year for the following calendar year.

In accordance with [section 254B \(Public Notice of Meetings\)](#) of the Regulation the schedule of meetings must be published on the local government's website, and in other ways the local government considers appropriate.

It should be noted that from time to time it may be necessary to hold a committee meeting outside the adopted committee meeting dates. In such circumstances, any changes will be advised in accordance with legislative provisions.

## 8.3 Voting

The following practices apply to voting at the committee meeting:

- Each councillor is entitled to one vote and must be participating in the meeting in accordance with the Meetings Procedures Policy or the Local Government Regulation 2012.
- Voting at the committee meeting can be conducted by open means (such as on the voices, by show of hands or such other electronic means as determined by Council).
- A councillor who is present at a committee meeting and entitled to vote but fails to vote (abstains) on a motion put to the meeting, that vote is counted as a vote in the negative. The councillor who abstains to vote may provide a reason for the minutes.
- A committee member may not award a proxy vote to another committee member.
- For all motions on the agenda and business paper the committee will record the names of those councillors who supported the motion and those who opposed (or are taken to have opposed) the motion with the exception of Procedural Motions.
- This clause extends to a meeting or part of a meeting that is closed to the public, noting that all motions must be moved in open session.
- Council will record all voting.

## 8.4 Quorum

A quorum of a committee is defined in accordance with [section 259 \(Quorum\) of the Regulation](#):

- A quorum of a committee is a majority of its members.
- However, if the number of members is an even number, one-half of the number is a quorum.

## 8.5 Conflicts of Interest

All Members are required to deal with any conflict of interest in accordance with the [Local Government Act 2009, Chapter 5B - Councillors' conflicts of interest](#).

## 8.6 Agenda Distribution

The Agenda for all committees will be distributed in accordance with [section 254C \(Notice of Meetings\)](#) of the Regulation. Committee meeting agendas will be provided to councillors no later than close of business on the Friday prior to the meeting date.

The Agenda will be made available to the public in accordance with [section 254D \(Public availability of agendas\)](#) of the Regulation.



### 8.7 Reporting

The committees are required to keep formal minutes of their proceedings in accordance with [section 254F of the Local Government Regulation 2012](#). Each standing committee will also provide a written report of its deliberations to the Council Ordinary Meeting.

### 8.8 Livestreaming

Meetings of all standing committees will be livestreamed. Committee recordings may differ to recordings of the Council Ordinary Meeting.

## 9. Advisory Committees

In accordance with [section 265 of the Regulation](#), an advisory committee (or sub-committee) may be established by a standing committee (or Council) from time to time or as an ongoing arrangement to allow a greater focus on a particular service area, initiative, or project of the Council. If required, a terms of reference, approved by the overarching committee, will define the advisory committee's role, membership, meeting arrangements (including who is responsible for meetings coordination and secretariat functions) and reporting.

The committee may elect to include councillors, council officers or external representatives as advisory committee members where a subject matter expert is required. Meetings will occur on a frequency and schedule as determined by the committee.

The nature and type of reports made to an advisory committee will be in line with the service areas it is responsible for. The lead committee may also refer reports back to the advisory committee where further work or deliberation is required.

Advisory committees are required to keep formal minutes of their proceedings in accordance with [section 254F of the Regulation](#) and must provide a written report of the committee's deliberations and its advice or recommendations to the relevant responsible committee.

Advisory committees may be disbanded when they have fulfilled their role as outlined in the terms of reference or at the request of the overarching committee Chairperson or Council.

Where appropriate, a less formal advisory group may be formed in lieu of an advisory committee (determined by the advice of the committee Chairperson).

## 10. Review and Performance Evaluation

### 10.1 Terms of Reference

Each committee shall review these Terms of Reference once per calendar year or as and when required. The purpose, scope and roles and responsibilities of each committee as detailed in the relevant annexures should be reviewed for ongoing accuracy and to ensure the committee is receiving reports that are related to its areas of responsibility.

### 10.2 Performance Evaluation

Each committee shall undergo a self-assessment process annually to ensure alignment with these Terms of Reference and to ensure the services, responsibilities and business of the committee is being dealt with in an efficient and effective manner and in accordance with the Act.

### Definitions

**Ipswich City Council Core Business Services** means the core business services listed in the current financial year Annual Plan adopted by Council. The Core Business Services is a section of the Annual Plan available on council's website.



Version control

VERSION	REASON FOR CHANGE	COUNCIL/COMMITTEE CONSIDERATION DATE	COUNCIL ADOPTION DATE
V1		Council Ordinary Meeting	28 July 2020
V2	Revised Committee Structure	Council Ordinary Meeting	27 August 2020
V3	Administrative TOR Review	Council Ordinary Meeting	9 December 2021
V3.1	Reviewed in response to Notice of Motion by Cr Madsen, Council Ordinary Meeting, 24/02/2022	Governance and Transparency Committee 13 October 2022	-
V4	Adopted	Council Ordinary Meeting	27 October 2022
V4.1	Membership change	Council Ordinary Meeting	8 December 2022
V4.2	Update to GIW Committee delegation	Council Ordinary Meeting	19 January 2023
V5.0	Membership and scope change	Council Ordinary Meeting	27 July 2023
V6.0	Review at start of 2024 term.	Council Ordinary Meeting	23 May 2024

## Annexure 1 – Infrastructure, Planning and Assets Committee

### 1. PURPOSE OF THE COMMITTEE

The Infrastructure, Planning and Assets Committee has been established to allow a focus on the delivery of services and programs from primarily the Departments of Planning and Regulatory Services and Asset and Infrastructure Services and to provide strategic direction and leadership on matters detailed in the Scope (section 2) and Roles and Responsibilities (section 5).

This committee allows councillors to be fully appraised of matters for the service areas listed below and demonstrates the ongoing commitment to a Council that operates in a manner that is consistent with the principles of good governance.

### 2. SCOPE

The Infrastructure, Planning and Assets Committee is charged with responsibility for the following core business service categories\*:

Committee scope	Delivery department
Animal Management Services (domestic animals and animal regulation) ** Planning and Development	Planning and Regulatory Services Department
City Maintenance – Facilities City Maintenance – Roads and Drainage City Maintenance – Technical Support and Aquatic Construction City Assets Fleet Infrastructure Strategy & Planning	Asset and Infrastructure Department

\*Refer to the *Ipswich City Council Core Business Services* for further detail.

\*\* Responsibility for this service category is shared with the Environment and Sustainability Committee

### 3. ADVISORY COMMITTEES

The Infrastructure, Planning and Assets Committee has no established advisory or sub committees.

### 4. AUTHORITY

This committee has the power only to recommend a course of action to Council (unless otherwise delegated by Council).

### 5. RESPONSIBILITIES

The role of the Infrastructure, Planning and Assets Committee is to receive and consider reports from the Chief Executive Officer (or delegated authorised officer) and to provide recommendations and advice to Council.

Its responsibilities include:

- policy formulation and review as it relates to the scope of services;
- council’s service performance and achievement toward the corporate plan; and
- being accountable for the achievement of council’s approved strategies, plans/planning and programs.

### 6. MEMBERSHIP

Chairperson: Cr Andrew Antonioli

Deputy Chairperson: Cr Paul Tully

Members:

Mayor Teresa Harding

Deputy Mayor Nicole Jonic

Cr David Cullen

Cr Jim Madden

### 7. FREQUENCY

The Infrastructure, Planning and Assets Committee will meet on a schedule set in accordance with section 7.2 of the Terms of Reference.

## Annexure 2 – Finance and Governance Committee

### 1. PURPOSE OF THE COMMITTEE

The Finance and Governance Committee has been established to provide strategic direction and leadership on matters detailed in the Scope (section 2) and Roles and Responsibilities (section 5).

This committee allows councillors to be fully apprised of matters for the service areas listed below and demonstrates the ongoing commitment to a Council that operates in a manner that is consistent with the principles of good governance.

### 2. SCOPE AND LIMITATIONS

The Finance and Governance Committee is charged with responsibility for the following core business service categories\*:

Committee scope	Delivery department
Elected Council Support Strategic and Corporate Planning	Office of the Chief Executive Officer
Financial Services Governance ICT Services, Strategy & Project Delivery People and Culture Procurement Property and Facilities Workplace Health and Safety	Corporate Services Department
Media and Communications	Community, Cultural and Economic Development Dept
Local Laws and Regulatory Compliance Services	Planning and Development Department

\*Refer to the *Ipswich City Council Core Business Services* for further detail.

### 3. ADVISORY COMMITTEES

The Finance and Governance Committee has established the Regulation Advisory Committee. Refer to the advisory committee terms of reference for the purpose, scope, responsibilities and members of the Regulation Advisory Committee.

### 4. AUTHORITY

This committee has the power only to recommend a course of action to Council (unless otherwise delegated by Council).

### 5. ROLE AND RESPONSIBILITIES

The role of the Finance and Governance Committee is to receive and consider reports from the Chief Executive Officer (or delegated authorised officers) and to provide recommendations and advice to Council.

Its responsibilities include:

- policy formulation and review as it relates to the scope of services;
- council's service performance and achievement toward the corporate plan; and
- being accountable for the achievement of council's approved strategies, plans/planning and programs.

### 6. MEMBERSHIP

Chairperson: Councillor Paul Tully

Deputy Chairperson: Councillor Jacob Madsen

Members:

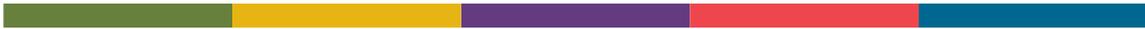
Mayor Teresa Harding

Deputy Mayor Nicole Jonic

Cr Andrew Antonioli

### 7. FREQUENCY

The Finance and Governance Committee will meet on a schedule set in accordance with section 7.2 of the Terms of Reference.



## Annexure 3 – Community and Sport Committee

### 1. PURPOSE OF THE COMMITTEE

The Community and Sport Committee has been established to provide strategic direction and leadership on matters detailed in the Scope (section 2) and Roles and Responsibilities (section 5).

This committee allows councillors to be fully apprised of matters for the service areas listed below and demonstrates the ongoing commitment to a Council that operates in a manner that is consistent with the principles of good governance.

### 2. SCOPE AND LIMITATIONS

The Community and Sport Committee is charged with responsibility for the following core business service categories\*:

Committee scope	Delivery department
Sport and Recreation Community Development and Research Libraries and Customer Services Community Safety	Community, Cultural and Economic Development Department
Community Health and Education	Planning and Regulatory Services Department

\*Refer to the *Ipswich City Council Core Business Services* for further detail.

### 3. ADVISORY COMMITTEES

The Community and Sport Committee has no established advisory or sub committees.

### 4. AUTHORITY

This committee has the power only to recommend a course of action to Council (unless otherwise delegated by Council).

### 5. RESPONSIBILITIES

The role of the Community and Sport Committee is to receive and consider reports from the Chief Executive Officer (or delegated authorised officers) and to provide recommendations and advice to Council.

Its responsibilities include:

- policy formulation and review as it relates to the scope of services;
- council’s service performance and achievement toward the corporate plan; and
- being accountable for the achievement of council’s approved strategies, plans/planning and programs.

### 6. MEMBERSHIP

Chairperson: Councillor Jacob Madsen

Deputy Chairperson: Councillor Pye Augustine

Members:

- Mayor Teresa Harding
- Deputy Mayor Nicole Jonic
- Cr Andrew Antonioli
- Cr Jim Madden

### 7. FREQUENCY

The Community and Sport Committee will meet on a schedule set in accordance with section 7.2 of the Terms of Reference.

## Annexure 4 – Economic and Cultural Development Committee

### 1. PURPOSE OF THE COMMITTEE

The Economic and Cultural Development Committee has been established to provide strategic direction and leadership on the community’s priorities in relation to the matters detailed in Scope (section 2) and Roles and Responsibilities (section 5).

This committee allows councillors to be fully appraised of matters for the service areas listed below and demonstrates the ongoing commitment to a Council that operates in a manner that is consistent with the principles of good governance.

### 2. SCOPE AND LIMITATIONS

The Economic and Cultural Development Committee is charged with responsibility for the following core business service categories\*:

Committee scope	Delivery department
Advocacy Services Economic Development Destination Development Arts and Cultural Services City Events and Marketing Services Ipswich Central Revitalisation Olympics and Paralympics Games	Community, Cultural and Economic Development Department
Ipswich Central (Nicholas Street Precinct) Redevelopment	Office of the Chief Executive Officer

\*Refer to the *Ipswich City Council Core Business Services* for further detail.

### 3. ADVISORY COMMITTEES

The Economic and Cultural Development Committee has established the Advocacy Advisory Committee (including Advocacy Services and Olympics and Paralympics Games). Refer to the advisory committee terms of reference for the purpose, scope, responsibilities and members of the Advocacy Advisory Committee.

### 4. AUTHORITY

This committee has the power only to recommend a course of action to Council (unless otherwise delegated by Council).

### 5. ROLE AND RESPONSIBILITIES

The role of the Economic and Cultural Development Committee is to receive and consider reports from the Chief Executive Officer (or delegated authorised officers) and to provide recommendations and advice to Council.

Its responsibilities include:

- policy formulation and review as it relates to the scope of services;
- council’s service performance and achievement toward the corporate plan; and
- being accountable for the achievement of council’s approved strategies, plans/planning and programs.

### 6. MEMBERSHIP

Chairperson: Councillor Pye Augustine

Deputy Chairperson: Councillor David Cullen

Members:

Mayor Teresa Harding

Deputy Mayor Nicole Jonic

Cr Andrew Antonioli

### 7. FREQUENCY

The Economic and Cultural Development Committee will meet on a schedule set in accordance with section 7.2 of the Terms of Reference.

## Annexure 5 – Environment and Sustainability Committee

### 1. PURPOSE OF THE COMMITTEE

The Environment and Sustainability Committee has been established to provide strategic direction and leadership on matters detailed in the Scope (section 2) and Roles and Responsibilities (section 5).

This committee allows councillors to be fully appraised of matters for the service areas listed below and demonstrates the ongoing commitment to a Council that operates in a manner that is consistent with the principles of good governance.

### 2. SCOPE AND LIMITATIONS

The Environment and Sustainability Committee is charged with responsibility for the following core business service categories\*:

Committee scope	Delivery department
Animal Management Services (biosecurity, pest plants and animals)** Natural Environment and Land Management Resource Recovery Sustainability and Emergency Management	Environment and Sustainability Department
City Maintenance – Open Space City Maintenance – Urban Forest and Natural Area	Asset and Infrastructure Services Department

\*Refer to the *Ipswich City Council Core Business Services* for further detail.

\*\* Responsibility for this service category is shared with the Infrastructure, Planning and Assets Committee

### 3. ADVISORY COMMITTEES

The Environment and Sustainability Committee has no established advisory or sub committees.

### 4. AUTHORITY

This Committee has the power only to recommend a course of action to Council (unless otherwise delegated by Council).

### 5. RESPONSIBILITIES

The role of the Environment and Sustainability Committee is to receive and consider reports from the Chief Executive Officer (or delegated authorised officers) and to provide recommendations and advice to Council.

Its responsibilities include:

- policy formulation and review as it relates to the scope of services;
- council's service performance and achievement toward the corporate plan; and
- being accountable for the achievement of council's approved strategies, plans/planning and programs.

### 6. MEMBERSHIP

Chairperson: Councillor Jim Madden

Deputy Chairperson: Councillor Andrew Antonioli

Members:

- Mayor Teresa Harding
- Deputy Mayor Nicole Jonic
- Cr Pye Augustine
- Cr Jacob Madsen

### 7. FREQUENCY

The Environment and Sustainability Committee will meet on a schedule set in accordance with section 7.2 of the Terms of Reference.