



City of **Ipswich**

AGENDA

COUNCIL MEETING

Friday, 1 March 2024
at 9.00 am

Council Chambers, Level 8
1 Nicholas Street, Ipswich

SONIA COOPER
Chief Executive Officer

BUSINESS

1. **OPENING OF MEETING:**
2. **WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:**
3. **OPENING PRAYER:**

Pastor Roelof Butiendag - St Johns Lutheran Church
4. **APOLOGIES AND LEAVE OF ABSENCE:**
5. **CONDOLENCES:**

Condolence Motion - Mayor Teresa Harding: Mr Tom Edwards
6. **TRIBUTES:**
7. **PRESENTATION OF PETITIONS:**
8. **PRESENTATIONS AND DEPUTATIONS:**
9. **PUBLIC PARTICIPATION:**
10. **MATTERS OF PUBLIC INTEREST:**

Acknowledgement of service for Councillor Kate Kunzelmann – Mayor Teresa Harding
11. **DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA:**
12. **CONFIRMATION OF MINUTES:**

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13. **MAYORAL MINUTE:**
14. **BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING ON THE TABLE TO BE DEALT WITH:**
15. **RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS:**
 - 15.1 Report of Growth Infrastructure and Waste Committee
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 - 15.2 Report of Governance and Transparency Committee No. 2024(02)
of 22 February 2024 29
 - 15.3 Report of Community, Culture, Arts and Sport Committee
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UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING

15 FEBRUARY 2024

Held in the Council Chambers, Administration Building
1 Nicholas Street, Ipswich

The meeting commenced at 9.00 am

ATTENDANCE AT COMMENCEMENT Mayor Teresa Harding (Chairperson); Councillors Sheila Ireland, Paul Tully, Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Deputy Mayor Russell Milligan and Nicole Jonic

Councillor Jacob Madsen arrived at the meeting at 9.06 am.

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY Mayor Teresa Harding

OPENING PRAYER Pastor Matt Anstey – Kruger Parade Baptist Church

APOLOGIES AND LEAVE OF ABSENCE Nil

5. CONDOLENCES Nil

6. TRIBUTES Nil

7. PRESENTATION OF PETITIONS Nil

8. PRESENTATIONS AND DEPUTATIONS Nil

9. PUBLIC PARTICIPATION Nil

10. MATTERS OF PUBLIC INTEREST Nil

11. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

**COUNCILLOR
ANDREW FECHNER**

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Andrew Fechner informed the meeting that he has a declarable conflict of interest in Item 15.6 titled Report of Ipswich Central Redevelopment Committee.

The nature of the declarable conflict of interest is that Councillor Fechner stands to gain a benefit or suffer a loss due to his business interest in both A1A Events Pty Ltd and Bar Heisenberg Pty Ltd which is located in the top of town at 164 Brisbane Street Ipswich.

Councillor Andrew Fechner came to the conclusion that because of the nature of the conflict, he will exclude himself from the meeting while this matter is debated and the vote taken.

As Councillor Jacob Madsen was not present for Item 11 – Declarations of Interest, a Declaration of Interest was made at Item 15.6.

12. CONFIRMATION OF MINUTES

**12.1
CONFIRMATION OF
MINUTES OF
ORDINARY MEETING**

Moved by Mayor Teresa Harding:
Seconded by Deputy Mayor Russell Milligan:

**That the Minutes of the Ordinary Meeting held on
25 January 2024 be confirmed.**

AFFIRMATIVE

Councillors:

Harding

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

13. MAYORAL MINUTE

At 9.06 am Councillor Jacob Madsen arrived at the meeting room.

13.1 PERMANENT POLICE SHOPFRONT FOR TOWN SQUARE REDBANK PLAINS

Moved by Mayor Teresa Harding:

That Ipswich City Council writes to Minister for Police and Community Safety, the Honourable Mark Ryan MP, and Queensland Police Commissioner Katarina Carroll, for the installation of a permanent Police shopfront at Town Square Redbank Plains.

Councillor Sheila Ireland proposed the following additional recommendation as Recommendation B:

That Council officially write to the Attorney General of Queensland to enact a new law called “Vyleen’s Law”.

This legislation would grant judges the authority to impose stricter sentences on serious youth repeat offenders and that bail conditions be reviewed for those who have previously offended.

By swiftly implementing “Vyleen’s Law” which provides wraparound services and spearheads a national youth crime intervention framework, the Queensland Government can effectively combat youth crime and build safer communities.

The mover agreed to the proposed additional recommendation as Recommendation B.

Councillor Marnie Doyle proposed the following additional sentence as part of the original Recommendation:

Further to this we also request the installation of the mobile police van indefinitely pending the establishment of a permanent facility.

The mover of the original motion agreed to the proposed additional sentence as part of Recommendation A.

Councillor Paul Tully proposed an amendment to Recommendation B by deleting the first paragraph under the Recommendation and adding the following words at the end of the Recommendation:

to implement all relevant initiatives to identify and reduce youth crime in Queensland.

Councillor Sheila Ireland as the mover of Recommendation B requested that the first paragraph remain as part of the motion.

Councillor Tully proposed that the word “also” be included in the first line of the first paragraph.

This legislation would also grant judges the authority to impose stricter sentences on serious youth repeat offenders and that bail conditions be reviewed for those who have previously offended.

The mover of the original motion and the proposed Recommendation B agreed to the proposed amendments.

Deputy Mayor Russell Milligan proposed that the wording “mobile police van” in the second paragraph of the original Recommendation be changed to “mobile police facility”.

The mover of the original motion and the proposed additional motion agreed to the proposed amendment.

Moved by Mayor Teresa Harding:

A. That Ipswich City Council writes to Minister for Police and Community Safety, the Honourable Mark Ryan MP, and Queensland Police Commissioner Katarina Carroll, for the installation of a permanent Police shopfront at Town Square Redbank Plains.

Further to this we also request the installation of the mobile police facility indefinitely pending the establishment of a permanent facility.

B. That Council officially write to the Attorney General of Queensland to enact a new law called “Vyleen’s Law” to implement all relevant initiatives to identify and reduce youth crime in Queensland.

This legislation would also grant judges the authority to impose stricter sentences on serious youth repeat offenders and that bail conditions be reviewed for those who have previously offended.

By swiftly implementing “Vyleen’s Law” which provides wraparound services and spearheads a national youth crime intervention framework, the Queensland Government can effectively combat youth crime and build safer communities.

AFFIRMATIVE
Councillors:
Harding

NEGATIVE
Councillors:
Nil

Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

**14. BUSINESS
OUTSTANDING –
INCLUDING CONDUCT
MATTERS AND
MATTERS LYING ON
THE TABLE TO BE
DEALT WITH**

Nil

15. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

**15.1
REPORT OF GROWTH
INFRASTRUCTURE
AND WASTE
COMMITTEE NO.
2024(01) OF 1
FEBRUARY 2024**

Moved by Mayor Teresa Harding:
Seconded by Councillor Paul Tully:

**That Council adopt the report of the Growth
Infrastructure and Waste Committee No. 2024(01) of
1 February 2024.**

AFFIRMATIVE
Councillors:
Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

This block motion adopts all items of the Growth, Infrastructure and Waste Committee No. 2024(01) of 1 February 2024, as listed below, as resolutions of Council:

**GROWTH
INFRASTRUCTURE
AND WASTE
COMMITTEE – ITEM 1**

That the Minutes of the Growth, Infrastructure and Waste Committee held on 28 November 2023 be confirmed.

CONFIRMATION OF
MINUTES OF THE
GROWTH
INFRASTRUCTURE
AND WASTE
COMMITTEE NO.
2023(11) OF 28
NOVEMBER 2023

Item 2 was resolved under delegation at the Growth, Infrastructure and Waste Committee of 1 February 2024.

**GROWTH
INFRASTRUCTURE
AND WASTE
COMMITTEE – ITEM 2**

That Council approve Development Application No. 4650/2023/MCU, being the Material Change of Use for Business Use (Café and Ancillary Gift Shop), subject to conditions as contained in Attachment 1 of this report.

DEVELOPMENT
APPLICATION
(4650/2023/MCU)
RECOMMENDATION -
MATERIAL CHANGE
OF USE - BUSINESS
USE (CAFE AND
ANCILLARY GIFT
SHOP)

Item 3 was resolved under delegation at the Growth, Infrastructure and Waste Committee of 1 February 2024.

**GROWTH
INFRASTRUCTURE
AND WASTE
COMMITTEE – ITEM 3**

REQUEST TO
EXTINGUISH LOCAL
GOVERNMENT
AGREEMENT NO
701561648

- A. That Council consent to the cancellation and removal of the Local Government Agreement (Document Dealing Number 701561548) from the title of Lot 1 on RP895110 and Lot 271 on SP207443 at 1 Chum Street, New Chum.**
- B. That a Form 18 General Consent be provided to the landowner to accompany a Form 14 General Request to remove the Local Government Agreement (Document Dealing Number 701561548).**

**GROWTH
INFRASTRUCTURE
AND WASTE
COMMITTEE – ITEM 4**

That Council receive and note the final draft of the Strengthening Ipswich Communities Plan as outlined in Attachment 1.

STRENGTHENING
IPSWICH
COMMUNITIES PLAN

**GROWTH
INFRASTRUCTURE
AND WASTE
COMMITTEE – ITEM 5**

That the Exercise of Delegation report for the period 14 November 2023 to 22 January 2024, be received and the contents noted.

EXERCISE OF
DELEGATION REPORT

**GROWTH
INFRASTRUCTURE
AND WASTE
COMMITTEE – ITEM 6**

That the Planning and Environment Court Action status report be received and the contents noted.

PLANNING AND
ENVIRONMENT
COURT ACTION
STATUS REPORT

**15.2
REPORT OF
GOVERNANCE AND
TRANSPARENCY
COMMITTEE NO.
2024(01) OF 1
FEBRUARY 2024**

Moved by Councillor Jacob Madsen:
Seconded by Deputy Mayor Russell Milligan:

That Council adopt the report of the Governance and Transparency Committee No. 2024(01) of 1 February 2024.

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

This block motion adopts all items of the Governance and Transparency Committee No. 2024(01) of 1 February 2024, as listed below, as resolutions of Council:

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 1**

CONFIRMATION OF
MINUTES OF THE
GOVERNANCE AND
TRANSPARENCY
COMMITTEE NO.
2023(11) OF 28
NOVEMBER 2023

That the Minutes of the Governance and Transparency Committee held on 28 November 2023 be confirmed.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 2**

ACQUISITION OF
DRAINAGE EASEMENT
FOR INF04308 - 13
PARCELL STREET,
BRASSALL

- A. **That pursuant to Section 6(1) of the *Acquisition of Land Act 1967*, Council as “constructing authority” proceed to acquire an easement over land at 13 Parcell Street, Brassall QLD 4305, more particularly described as part of Common Property of Brassall Grove Community Titles Scheme 19578 (Council file reference number 6047), for drainage purpose.**
- B. **That in the first instance, the method of acquiring the subject easement will be by agreement with the affected person/s in accordance with Division 3, *Acquisition of Land Act 1967*; however, where agreement cannot be reached, or operational timeframes intervene, the method of acquiring the subject easement will be in accordance with Division 2, *Acquisition of Land Act 1967*.**
- C. **That Council be kept informed as to the progress and outcome of the acquisition.**

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 3**

PROPOSED
ACQUISITION OF
LAND FOR INF04243 -
INTERSECTION
UPGRADE AT RIPLEY
ROAD AND REIF
STREET, FLINDERS
VIEW

- A. **That pursuant to Section 5(1)(b)(i) of the *Acquisition of Land Act 1967*, Council as “constructing authority” proceed to acquire land at 87 Reif Street, Flinders View more particularly described as part of Lot 4 on RP118775 (Council file reference 6050), for road purpose.**
- B. **That in the first instance, the method of acquiring part of Lot 4 on RP118775 will be by agreement with the registered owner(s) in accordance with Division 3, *Acquisition of Land Act 1967*; however, if agreement cannot be reached, or operational timeframes**

intervene, the method of acquiring part of Lot 4 on RP118775 will be in accordance with Division 2, *Acquisition of Land Act 1967*.

- C. That Council resolve to acquire part of land located at 274 Ripley Road, Flinders View, more particularly described as part of Lot 6 on RP118775 (Council file reference 6049), for road purpose.
- D. That the method of acquiring part of Lot 6 on RP118775 shall be as a purchase by agreement with the registered owner(s) pursuant to the *Property Law Act 1974*.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 4**

DISPOSAL OF
SEWERAGE
EASEMENTS TO
URBAN UTILITIES FOR
RACEVIEW SEWER
UPGRADE PROJECT

- A. That Council resolve pursuant to Section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exemption referred to in Section 236(1)(b)(i) of the Regulation applies for the disposal of interest in Part of Land at:
 - (i) 26 Kordan Boulevard, Raceview, more particularly described as Lot 999 on SP241645; and
 - (ii) 51-53 Swanbank Road, Flinders View, more particularly described as Lot 2 on RP203690, (“the Land”), by way of Easement agreements for sewerage purpose between Council and Urban Utilities.
- B. That pursuant to Section 257(1)(b) of the *Local Government Act 2009* Council resolve to delegate the power to the Chief Executive Officer to be authorised to negotiate and finalise the terms of the proposed Easements as detailed in Recommendation A, for sewerage purpose.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 5**

PROCUREMENT -
SINGLE SOURCE
PURCHASE OF
ARTWORK FOR
IPSWICH ART
GALLERY

That Item 5 titled Procurement – Single Source Purchase of Artwork for Ipswich Art Gallery be referred for consideration at a future Governance and Transparency Committee meeting.

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 6**

That the revised policy titled ‘Meeting Conduct Policy’ as detailed in Attachment 5, be adopted.

REVISED MEETING
CONDUCT POLICY

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 7**

That the revised Working with Children Policy as detailed in Attachment 3 be adopted.

WORKING WITH
CHILDREN POLICY

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 8**

That Council approve the draft letter to the Director-General, Department Housing, Local Government, Planning and Public Works containing the quarterly report for October to December 2023 as set out in Attachment 1.

QUARTERLY REPORT
TO THE DEPARTMENT
OF HOUSING, LOCAL
GOVERNMENT,
PLANNING AND
PUBLIC WORKS

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 9**

That having satisfied the criteria in s120 of the of the *Local Government Regulation 2012*, as well as the rates concession policy, the property at 2 Joffre Street, Booval Qld 4304, be granted a 100% concession on the differential general rate from the 24 October 2023, being the date of application.

CONCESSION FOR
GENERAL RATES - 2
JOFFRE STREET,
BOOVAL QLD 4304

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM
10**

That the report on Council's financial performance for the period ending 31 December 2023, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

MONTHLY FINANCIAL
PERFORMANCE
REPORT - DECEMBER
2023

**15.3
REPORT OF
COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE
NO. 2024(01) OF 1
FEBRUARY 2024**

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That Council adopt the report of the Community, Culture, Arts and Sport Committee No. 2024(01) of 1 February 2024.

AFFIRMATIVE
Councillors:
Harding

NEGATIVE
Councillors:
Nil

Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

This block motion adopts all items of the Community, Culture, Arts and Sport Committee No. 2024(01) of 1 February 2024, as listed below, as resolutions of Council:

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 1**

CONFIRMATION OF
MINUTES OF THE
COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE
NO. 2023(11) OF 28
NOVEMBER 2023

That the Minutes of the Community, Culture, Arts and Sport Committee held on 28 November 2023 be confirmed.

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 2**

2024 EVENT
SPONSORSHIP
EASTERN RUMBLE

That Council provide Event Sponsorship as a multi-year (2 year) agreement of \$10,000 excl. GST (year 1) and \$8,000 excl. GST (year 2) to Pacific Action Sports to support 2024 and 2025 Eastern Rumble events.

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 3**

QUARTERLY EVENT
SPONSORSHIP AND
TICKETING
ALLOCATION REPORT

- A. That Council receive and note the following event sponsorship allocations during the 1 October to 31 December 2023 period:**
- **Ipswich Turf Club \$20,000 (excl. GST) in cash support for the 2024 Ipswich Cup**
 - **Ipswich Show Society \$30,000 (excl. GST) in cash support for the 2024 Ipswich Show.**
- B. That Council receive and note that no event impact study support was confirmed during the 1 October to 31 December 2023 period.**

- C. **That Council receive and note that there were no event sponsorship ticket allocations made during the 1 October to 31 December 2023 period.**

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 4**

That the December 2023 quarterly report concerning council’s Customer Experience Program of Work be received and the contents noted.

CX PROGRAM
COMMITTEE
QUARTERLY REPORT -
DECEMBER 2023

**15.4
REPORT OF
ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE NO.
2024(01) OF 1
FEBRUARY 2024**

Moved by Councillor Kate Kunzelmann:
Seconded by Councillor Marnie Doyle:

That Council adopt the report of the Economic and Industry Development Committee No. 2024(01) of 1 February 2024.

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

This block motion adopts all items of the Economic and Industry Development Committee No. 2024(01) of 1 February 2024, as listed below, as resolutions of Council:

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 1**

That the Minutes of the Economic and Industry Development Committee held on 28 November 2023 be confirmed.

CONFIRMATION OF
MINUTES OF THE
ECONOMIC AND
INDUSTRY

DEVELOPMENT
COMMITTEE NO.
2023(11) OF 28
NOVEMBER 2023

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 2**

2024-2025 STATE
BUDGET PRE-BUDGET
SUBMISSION

That the report concerning Council’s 2024-2025 State Budget Pre-Budget Submission to the Queensland Government be received and the contents noted.

**15.5
REPORT OF
ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE NO.
2024(01) OF 1
FEBRUARY 2024**

Moved by Deputy Mayor Russell Milligan:
Seconded by Councillor Marnie Doyle:

That Council adopt the report of the Environment and Sustainability Committee No. 2024(01) of 1 February 2024.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

This block motion adopts all items of the Environment and Sustainability Committee No. 2024(01) of 1 February 2024, as listed below, as resolutions of Council:

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 1**

CONFIRMATION OF
MINUTES OF THE
ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE NO.

That the Minutes of the Environment and Sustainability Committee held on 28 November 2023 be confirmed.

2023(11) OF 28
NOVEMBER 2023

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 2**

IPSWICH RIVERS
IMPROVEMENT
TRUST PROGRAM OF
WORKS 2023-2024

That the report be received and the contents noted.

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 3**

OVERVIEW OF
DISASTER
MANAGEMENT
TRAINING &
EXERCISES

That the report be received and the contents noted.

**COUNCILLOR JACOB
MADSEN**

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Jacob Madsen informed the meeting that he has a declarable conflict of interest in Item 15.6 titled Report of Ipswich Central Redevelopment Committee.

The nature of the declarable conflict of interest is that Councillor Madsen was a former member of the Ipswich Trades Hall and Labour Day Committee Executive which manages the Ipswich Trades Hall which is adjacent to the CBD redevelopment works that Council is undergoing.

Councillor Jacob Madsen came to the conclusion that because of the nature of the conflict, he will exclude himself from the meeting while this matter is debated and the vote taken.

At 9.35 am Councillors Andrew Fechner and Jacob Madsen left the meeting room due to a previously declared interest in Item 15.6.

**15.6
REPORT OF IPSWICH
CENTRAL
REDEVELOPMENT
COMMITTEE NO.
2024(02) OF 1
FEBRUARY 2024**

Moved by Councillor Marnie Doyle:
Seconded by Deputy Mayor Russell Milligan:

**That Council adopt the report of the Ipswich Central
Redevelopment Committee No. 2024(02) of 1 February
2024.**

AFFIRMATIVE

Councillors:

Harding

Ireland

Tully

Doyle

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

This block motion adopts all items of the Ipswich Central Redevelopment Committee No. 2024(02) of 1 February 2024, as listed below, as resolutions of Council:

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 1**

CONFIRMATION OF
MINUTES OF THE
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE NO.
2023(12) OF 28
NOVEMBER 2023

That the Minutes of the Ipswich Central Redevelopment Committee held on 28 November 2023 be confirmed.

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 2**

CONFIRMATION OF
MINUTES OF THE
SPECIAL MEETING OF
THE IPSWICH
CENTRAL
REDEVELOPMENT
COMMITTEE NO.
2024(01) OF 23
JANUARY 2024

That the Minutes of the Special Ipswich Central Redevelopment Committee held on 23 January 2024 be confirmed.

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 3**

NICHOLAS STREET
PRECINCT - JANUARY
2024 RETAIL SUB-

That the January 2024 Retail Sub-Project Steering Committee Report be received and the contents noted.

PROJECT STEERING
COMMITTEE REPORT

At 9.36 am Councillors Andrew Fechner and Jacob Madsen returned to the meeting room.

16. OFFICERS' REPORTS

**16.1
Q2 ANNUAL PLAN
2023-2024
QUARTERLY
PERFORMANCE
REPORT**

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the Quarter 2 Annual Plan 2023-2024 Quarterly Performance report be received and noted.

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**16.2
CEO
ORGANISATIONAL
PERFORMANCE
REPORT FOR
JANUARY 2024**

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the Chief Executive Officer Organisational Performance Report for the month of January 2024 be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**CONSIDERATION OF
SUPPLEMENTARY
ITEM NOT ON THE
AGENDA**

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That in accordance with section 9.3.2 of Council's Meetings Procedures Policy, Council grant permission for consideration of Item 16.3 titled Citywide FOGO Kerbside Collection Service Update.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**16.3
CITYWIDE FOGO
KERBSIDE
COLLECTION SERVICE
UPDATE**

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

- A. That the expansion of the core kerbside waste collection service to include a Food Organic Garden Organic (FOGO) collection be delayed until the 2025-2026 financial year.**
- B. That, subject to the commencement date of the Food Organics Garden Organics service, the Opt-In FOGO service continue with a prorated charge to be applied for all non-rated Opt-In (rental) Food Organics Garden Organics services provided prior to the commencement of the new service.**
- C. That the budget implications of the revised commencement date be included in future Council budget submissions.**
- D. That Council note the funding commitment now provided by the Qld State Government (refer confidential Attachment 1).**

E. That Council note a multi-stage communication, education and engagement program will be developed in the coming months.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

**17. NOTICES OF
MOTION**

Nil

**18. QUESTIONS ON
NOTICE**

Nil

MEETING CLOSED

The meeting closed at 9.44 am.

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2024(02)**22 FEBRUARY 2024**

REPORT

COUNCILLORS' ATTENDANCE: Mayor Teresa Harding (Chairperson); Councillors Paul Tully (Deputy Chairperson) – via audio-link, Sheila Ireland, Jacob Madsen, Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Deputy Mayor Russell Milligan and Nicole Jonic – via audio-link

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Planning and Regulatory Services (Brett Davey), General Manager Corporate Services (Matt Smith), General Manager Asset and Infrastructure Services (Matt Anderson), General Manager Environment and Sustainability (Kaye Cavanagh), Community Services Manager (Melissa Dower), Program Manager Flood Recovery CFRCP (Matthew Mulroney), Chief Financial Officer (Jeff Keech), Senior Community Funding Officer (Sarah Sheehy), Community Development Officer (Tanya Appleton), Chief of Staff - Office of the Mayor (Melissa Fitzgerald), Manager, Media, Communications and Engagement (Mark Strong), Senior Communications and Policy Officer (Jodie Richter), Senior Media Officer (Darrell Giles), Senior Media Officer (Lucy Stone) and Theatre Technician (Harrison Cate)

ATTENDANCE VIA AUDIO-LINK**RECOMMENDATION**

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That in accordance with section 254K of the *Local Government Regulation 2012* and 8.6.2 of Council's Meeting Procedures Policy, Councillors Nicole Jonic and Paul Tully be permitted to participate in the meeting via audio-link.

AFFIRMATIVE
Councillors:
Harding
Ireland
Madsen
Doyle

NEGATIVE
Councillors:
Nil

Fechner
Kunzelmann
Milligan

Councillors Nicole Jonic and Paul Tully did not take part in the vote on this matter.

The motion was put and carried

ACKNOWLEDGEMENT OF COUNTRY

Mayor Teresa Harding (Chairperson) delivered the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

MATTER TO BE RESOLVED UNDER DELEGATION

(in accordance with section 257(1)(c) of the *Local Government Act 2009*, the Growth, Infrastructure and Waste Committee has been delegated power to make decisions on behalf of Council for decisions made under the *Planning Act 2016* and the *Economic Development Act 2012*)

Nil

MATTERS FOR RECOMMENDATION TO COUNCIL

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2024(01) OF 1 FEBRUARY 2024**

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That the Minutes of the Growth, Infrastructure and Waste Committee held on 1 February 2024 be confirmed.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **8909/2022/PDAEE OFFSET REQUEST FOR COUNCIL COMMITTEE APPROVAL**

This is a report seeking to approve the offset of project costs associated with the construction of a road in the Ripley Valley Priority Development Area against levied infrastructure charges associated with development in proximity of the road project.

The project in question is the construction of Barrams Road from the South Ripley to Cumner Road White Rock.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

- A. That a provision offset of \$12,740,663 be approved.**
- B. That the decision-making process, thresholds and delegations and sub delegations associated with the processing of offsets and refunds of infrastructure charges be reviewed and that an updated process for determination of such matters be developed.**

AFFIRMATIVE

Councillors:

Harding

Tully

Madsen

Doyle

Fechner

Kunzelmann

Milligan

NEGATIVE

Councillors:

Ireland (Abstain)

Jonic

The motion was put and carried.

3. ASSET AND INFRASTRUCTURE SERVICES DEPARTMENT CAPITAL DELIVERY REPORT
DECEMBER 2023

This is a report concerning the performance of the capital delivery by the Asset and Infrastructure Services Department for the month of December 2023.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Deputy Mayor Russell Milligan:

That the report on capital delivery by the Asset and Infrastructure Services Department be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current court actions associated with development planning applications.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

That the Planning and Environment Court Action status report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 23 January 2023 to 13 February 2024.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That the Exercise of Delegation report for the period 23 January 2024 to 13 February 2024, be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.00 am.

The meeting closed at 10.13 am.

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2024(02)

22 FEBRUARY 2024

REPORT

COUNCILLORS' ATTENDANCE: Councillor Jacob Madsen (Chairperson); Councillors Deputy Mayor Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle and Kate Kunzelmann

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Planning and Regulatory Services (Brett Davey), General Manager Corporate Services (Matt Smith), General Manager Asset and Infrastructure Services (Matt Anderson), General Manager Environment and Sustainability (Kaye Cavanagh), Program Manager Flood Recovery CFRCP (Matthew Mulroney), Chief Financial Officer (Jeff Keech), Chief of Staff - Office of the Mayor (Melissa Fitzgerald), Manager, Media, Communications and Engagement (Mark Strong), Senior Communications and Policy Officer (Jodie Richter), Senior Media Officer (Darrell Giles), Senior Media Officer (Lucy Stone) and Theatre Technician (Harrison Cate)

ACKNOWLEDGEMENT OF COUNTRY

Councillor Jacob Madsen (Chairperson) delivered the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2024(01) OF 1 FEBRUARY 2024

RECOMMENDATION

Moved by Deputy Mayor Russell Milligan:
Seconded by Councillor Marnie Doyle:

That the Minutes of the Governance and Transparency Committee held on 1 February 2024 be confirmed.

AFFIRMATIVE

Councillors:
Madsen
Milligan
Harding
Doyle
Kunzelmann

NEGATIVE

Councillors:
Nil

The motion was put and carried.

OFFICERS' REPORTS

2. MONTHLY FINANCIAL PERFORMANCE REPORT - JANUARY 2024

This is a report concerning Council's financial performance for the period ending 31 January 2024, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Deputy Mayor Russell Milligan:

That the report on Council's financial performance for the period ending 31 January 2024, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

AFFIRMATIVE

Councillors:
Madsen
Milligan
Harding
Doyle

NEGATIVE

Councillors:
Nil

Kunzelmann

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.25 am.

The meeting closed at 10.27 am.

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2024(02)

22 FEBRUARY 2024

REPORT

COUNCILLORS' ATTENDANCE: Councillor Andrew Fechner (Chairperson); Councillors Kate Kunzelmann (Deputy Chairperson), Mayor Teresa Harding, Jacob Madsen, Sheila Ireland and Marnie Doyle

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Corporate Services (Matt Smith), General Manager Planning and Regulatory Services (Brett Davey), General Manager Asset and Infrastructure Services (Matt Anderson), General Manager Environment and Sustainability (Kaye Cavanagh), Chief Financial Officer (Jeff Keech), Community Services Manager (Melissa Dower), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Acting Manager Libraries and Customer Service (Gail Seeney), Community Development Officer (Tanya Appleton), Senior Community Funding Officer (Sarah Sheehy), Manager Community and Cultural Services (Don Stewart), Manager Libraries and Customer Services (Sam Chandler), Senior Communications and Policy Officer (Jodie Richter), Senior Media Officer (Lucy Stone), Senior Media Officer (Darrell Giles), and Theatre Technician (Harrison Cate)

EXTERNAL ATTENDANCE: Domestic Violence Action Centre – Chief Executive Officer (Amie Carrington) and Director of Integrated Service Responses for the Southern Region, Qld Department of Justice and Attorney General (Trudi Peters)

ACKNOWLEDGEMENT OF COUNTRY

Councillor Kate Kunzelmann (Chairperson) delivered the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2024(01) OF 1 FEBRUARY 2024**

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the Minutes of the Community, Culture, Arts and Sport Committee held on 1 February 2024 be confirmed.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Ireland

Doyle

NEGATIVE

Councillors:

Nil

The motion was put and carried.

PRESENTATION - DOMESTIC VIOLENCE ACTION CENTRE

Ms Amie Carrington, Chief Executive Officer of the Domestic Violence Action Centre will present to the committee regarding the Domestic and Family Violence Strategy and Action Plan on behalf of the Domestic and Family Violence Integrated Response Team.

OFFICERS' REPORTS

2. **IPSWICH DOMESTIC AND FAMILY VIOLENCE PREVENTION STRATEGY AND ACTION PLAN 2024-2025**

This is a report concerning the Ipswich Domestic and Family Violence Prevention Strategy and Action Plan 2024–2025. It outlines the collaborative approach that

the Ipswich Integrated Service System Working Group will take in responding to and reducing domestic and family violence in our community.

Council have supported the Ipswich Integrated Service System Working Group on the development of this localised action plan which commits to actions towards ending domestic and family violence in Ipswich.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Kate Kunzelmann:

That the report concerning the Ipswich Domestic and Family Violence Prevention Strategy and Action Plan 2024–2025 be received and the contents noted.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Ireland

Doyle

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. ACTIVATION OF THE FORMER JAMIE'S KITCHEN AS A VISUAL ARTS STUDIO

This is a report concerning the activation of the former Jamie's Kitchen as a visual arts studio.

RECOMMENDATION

A. That Council endorse naming the new visual art studio the Ipswich Art Workshop.

B. That the report concerning the activation of the former Jamie's Kitchen as a visual arts studio be received and the contents noted.

Councillor Andrew Fechner (Chairperson) proposed that the word 'endorse' in Recommendation A be replaced with the word 'approve'.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Marnie Doyle:

A. That Council approve naming the new visual art studio the Ipswich Art Workshop.

- B. That the report concerning the activation of the former Jamie’s Kitchen as a visual arts studio be received and the contents noted.

Councillor Andrew Fechner (Chairperson) proposed a Recommendation C as follows:

- C. That Council approve the approach described on page 35 of the officer’s report titled Activation of the Former Jamie’s Kitchen as a Visual Arts Studio for the activation of the Ipswich Art Workshop.

The seconder of the original motion agreed to the proposed Recommendation C.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Marnie Doyle:

- A. That Council approve naming the new visual art studio the Ipswich Art Workshop.**
- B. That the report concerning the activation of the former Jamie’s Kitchen as a visual arts studio be received and the contents noted.**
- C. That Council approve the approach described on page 35 of the officer’s report titled Activation of the Former Jamie’s Kitchen as a Visual Arts Studio for the activation of the Ipswich Art Workshop.**

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Ireland

Doyle

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Attachments

- Page 35 of the CCAS Agenda relating to the approach outlined in Recommendation C

4. IPSWICH YOUTH ADVISORY COUNCIL 2024

This is a report concerning the Ipswich Youth Advisory Council (IYAC) 2024 program.

IYAC is an Ipswich City Council youth development initiative for young people in the City of Ipswich, aged between 13 and 18 years of age. The goal of IYAC is to

ensure Ipswich’s young people are heard on issues they care about and are empowered to undertake change-making initiatives across the city – designed by young people, for young people.

Nominations for the IYAC 2024 intake opened in October 2023 and closed in December 2023, Council received 37 applications all of which have been welcomed into the 2024 cohort.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Kate Kunzelmann:

That the report concerning the Ipswich Youth Advisory Council 2024 be received and the contents noted.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Ireland

Doyle

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. COMMUNITY FUNDING AND SUPPORT ALLOCATIONS STATUS REPORT - 1 OCTOBER TO 31 DECEMBER 2023

This is a report concerning the allocation of Council’s Community Funding and Support Programs from 1 October to 31 December 2023.

In the three (3) months from 1 October to 31 December 2023, Council approved 99 applications across 80 unique applicants, allocating a total of \$336,487.34 to a variety of community events and projects.

All successful applicants and projects are detailed in Attachment 1 and reported online on both the Transparency and Integrity Hub and on the Community Funding and Support website in accordance with Council’s principles of transparency and the Community Funding and Support Policy.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Marnie Doyle:

That the report concerning the allocation of Council’s Community Funding and Support Programs from 1 October to 31 December 2023 be received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Fechner	Nil
Kunzelmann	
Harding	
Madsen	
Ireland	
Doyle	

The motion was put and carried.

6. IPSWICH LIBRARIES REPORT CARD 2023

This is a report concerning the Ipswich Libraries Report Card 2023.

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the report concerning the Ipswich Libraries Report Card 2023 be received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Fechner	Nil
Kunzelmann	
Harding	
Madsen	
Ireland	
Doyle	

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

ACKNOWLEDGEMENT - COUNCILLOR KATE KUNZELMANN

Councillor Andrew Fechner (Chairperson) thanked Councillor Kate Kunzelmann as Deputy Chairperson for being a great advocate for the Community, Culture, Arts and Sport Committee.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.38 am.

The meeting closed at 11.18 am.

Community, Culture, Arts and Sport Committee 22 Feb 2024 - Item 3 / Minutes Attachment 1

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE
MEETING AGENDA

22 FEBRUARY
2024

IAAG has recommended that the space be named the Ipswich Art Workshop, rationale behind the name is:

- It complements existing names of surrounding cultural assets such as the Ipswich Art Gallery, Ipswich Civic Centre and Ipswich Community Gallery
- The name clearly states what it is for the community
- The name avoids confusion with other existing privately owned spaces that have Studio and Art Space in their business names.

IAAG proposed several recommendations for the initial activation to provide a diverse range of activities and workshops. A variety of workshops will allow council to gauge community interest, both from the wider Ipswich community and the local creative community. The activities recommended by the committee are:

- Local artists to apply for residencies, with daytime access to the main space from Monday to Friday
 - Artists who are selected for residencies can apply for Quick Response Funding to support their artistic development
 - Artists would also be permitted to host classes and workshop to support them to generate income
- Weekend and evening classes and workshops programmed by the Ipswich Art Gallery designed to align with Art Gallery and Community Gallery exhibitions
- Adhoc masterclass workshops organised to enhance the skills of local artists.

If Council supports the approach described above, the next steps will be:

- a call-out for artists to submit expressions of interest
- engagement with artists for programming of classes .

LEGAL IMPLICATIONS

Not Applicable

POLICY IMPLICATIONS

There are no discernible policy implications associated with this report or its recommendations.

RISK MANAGEMENT IMPLICATIONS

There are no discernible risk management implications associated with this report or its recommendations.

ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2024(02)

22 FEBRUARY 2024

REPORT

COUNCILLORS' ATTENDANCE: Councillor Kate Kunzelmann (Chairperson); Councillors Jacob Madsen (Deputy Chairperson), Mayor Teresa Harding, Andrew Fechner and Marnie Doyle

COUNCILLOR'S APOLOGIES: Nil

OFFICERS ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Corporate Services (Matt Smith), General Manager Asset and Infrastructure Services (Matt Anderson), General Manager Environment and Sustainability (Kaye Cavanagh), General Manager Planning and Regulatory Services (Brett Davey), Chief Financial Officer (Jeff Keech), Community Services Manager (Melissa Dower), Destination Development Lead (Michael Williams), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Manager Media, Communications and Engagement (Mark Strong), Community Services Manager (Melissa Dower), Senior Communications and Policy Officer (Jodie Richter), Senior Media Officer (Darrell Giles), Senior Media Officer (Lucy Stone) and Theatre Technician (Harrison Cate)

ACKNOWLEDGEMENT OF COUNTRY

Councillor Kate Kunzelmann (Chairperson) delivered the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2024(01) OF 1 FEBRUARY 2024**

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:
Seconded by Councillor Andrew Fechner:

That the Minutes of the Economic and Industry Development Committee held on 1 February 2024 be confirmed.

AFFIRMATIVE

Councillors:
Madsen
Harding
Kunzelmann
Fechner
Doyle

NEGATIVE

Councillors:
Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **DESTINATION DEVELOPMENT - 2024 CAPACITY BUILDING PROGRAMS FOR IPSWICH TOURISM OPERATORS**

This is a report concerning Council's FY2023-2024 Capacity Building Programs for local tourism businesses.

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:
Seconded by Councillor Marnie Doyle:

That the report concerning Council's Destination Development Capacity Building Programs for local tourism businesses be received and its contents noted.

AFFIRMATIVE

Councillors:
Madsen
Harding
Kunzelmann
Fechner
Doyle

NEGATIVE

Councillors:
Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.30 am.

The meeting closed at 11.37 am.

ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2024(02)

22 FEBRUARY 2024

REPORT

COUNCILLORS' ATTENDANCE: Deputy Mayor Russell Milligan (Chairperson); Councillors Andrew Fechner (Deputy Chairperson), Mayor Teresa Harding, Jacob Madsen and Kate Kunzelmann

COUNCILLOR'S APOLOGIES: Nil

OFFICERS ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Environment and Sustainability (Kaye Cavanagh), Manager Media, Communications and Engagement (Mark Strong), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Communications and Policy Officer (Jodie Richter), Senior Media Officer (Darrell Giles), Senior Media Officer (Lucy Stone) and Theatre Technician (Harrison Cate)

ACKNOWLEDGEMENT OF COUNTRY

Deputy Mayor Milligan (Chairperson) delivered the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2024(01) OF 1 FEBRUARY 2024**

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the Minutes of the Environment and Sustainability Committee held on 1 February 2024 be confirmed.

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

Nil

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.47 am.

The meeting closed at 11.49 am.

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2024(03)

22 FEBRUARY 2024

REPORT

COUNCILLORS' ATTENDANCE: Councillor Marnie Doyle (Chairperson); Councillors Mayor Teresa Harding, Kate Kunzelmann (Deputy Chairperson) and Deputy Mayor Russell Milligan

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), Precinct Director Nicholas Street Precinct (James Hepburn), Place Manager – Ipswich Central (Erin Marchant), Economic Development Manager (Dan Heenan), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Communications and Policy Officer (Jodie Richter), Senior Media Officer (Lucy Stone), Senior Media Officer (Darrell Giles) and Theatre Technician (Harrison Cate)

ACKNOWLEDGEMENT OF COUNTRY

Councillor Marnie Doyle (Chairperson) delivered the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2024(02) OF 1 FEBRUARY 2024**

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Deputy Mayor Russell Milligan:

That the Minutes of the Ipswich Central Redevelopment Committee held on 1 February 2024 be confirmed.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Doyle	Nil
Harding	
Kunzelmann	
Milligan	

The motion was put and carried.

OFFICERS' REPORTS

2. **DEVELOPING THE CULTURAL HEART - COMMUNITY ENGAGEMENT REPORT**

This is a report concerning the community engagement undertaken between Monday 4 December 2023 and Monday 29 January 2024 in relation to the Ipswich Central Revitalisation: Developing the Cultural Heart project.

RECOMMENDATION

Moved by Deputy Mayor Russell Milligan:
Seconded by Mayor Teresa Harding:

That the report concerning community engagement in relation to the Ipswich Central Revitalisation: Developing the Cultural Heart project be received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Doyle	Nil
Harding	
Kunzelmann	
Milligan	

The motion was put and carried.

3. **NICHOLAS STREET PRECINCT - FEBRUARY 2024 RETAIL SUB-PROJECT STEERING COMMITTEE REPORT**

This is a report concerning the February 2024 Retail Sub-Project Steering Committee meeting focussing on the status of the leasing program and

associated developments with the retail component of the Nicholas Street Precinct redevelopment.

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:
Seconded by Deputy Mayor Russell Milligan:

That the February 2024 Retail Sub-Project Steering Committee Report be received and the contents noted.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

ACKNOWLEDGEMENT – COUNCILLOR KATE KUNZELMANN

Councillor Marnie Doyle (Chairperson), on behalf of the Ipswich Central Redevelopment Committee, thanked Councillor Kate Kunzelmann as Deputy Chairperson for being a dedicated member of the Committee and providing invaluable support and advice.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 12.00 pm.

The meeting closed at 12.16 pm.

Doc ID No: A9894643

ITEM: 16.1

SUBJECT: REPORT - AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2024(01) OF
14 FEBRUARY 2024

AUTHOR: MEETINGS COORDINATION MANAGER

DATE: 19 FEBRUARY 2024



INTRODUCTION

This is the report of the Audit and Risk Management Committee No. 2024(01) of 14 February 2024.

RECOMMENDATION

That the report of the Audit and Risk Management Committee No. 2024(01) of 14 February 2024 be received, the contents noted and the recommendations contained therein be adopted.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Audit and Risk Management Committee Report No. 2024(01) of 14 February 2024  
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14 FEBRUARY 2024

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2024(01)]

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2024(01)

14 FEBRUARY 2024

REPORT

MEMBER'S ATTENDANCE: Robert Jones (Chairperson); Dr Annette Quayle, Martin Power and Councillor Kate Kunzelmann

MEMBER'S APOLOGIES: Councillor Marnie Doyle

OTHER ATTENDANCE: Queensland Audit Office Attendance: (Megan Manuel and Sri Narasimhan), Chief Executive Officer (Sonia Cooper), General Manager Corporate Services (Matt Smith), Chief Audit Executive (Freddy Beck), Principal Risk and Insurance Specialist (Graham McGinniskin), General Manager Asset and Infrastructure Services (Matt Anderson), Chief Information Officer (Angela Jackson), ICT Operations Manager (David Armstrong), Corporate Governance Manager (Shasha Ingbritsen), Team Leader, Information Management (Mellenie Wheeler), Manager, Asset Services (Raees Rasool), Financial Accounting Manager (Christina Binoya), Treasury Accounting Manager (Paul Mollenhauer)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2023(05) OF 15 NOVEMBER 2023

RECOMMENDATION

That the Minutes of the Audit and Risk Management Committee held on 15 November 2023 be confirmed.

RECOGNITION OF SERVICE

Rob Jones (Chairperson) thanked Councillor Kate Kunzelmann for her contribution to the Audit and Risk Management Committee over the term of Council and wished her well in her future endeavours.

14 FEBRUARY 2024

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2024(01)]

CONGRATULATIONS TO CHIEF AUDIT EXECUTIVE

Rob Jones (Chairperson), on behalf of the Audit and Risk Management Committee, congratulated Mr Freddy Beck (Chief Audit Executive) for being awarded the Bob McDonald Award for outstanding contribution to the profession of internal audit. This is the top national award for the industry.

CEO UPDATE REPORT

Chief Executive Officer (Sonia Cooper) provided an update to the committee on the following matters:

- Rising costs of materials and supply chain issues resulting in a revision of the annual plan and budget including future borrowing requirements
 - Oracle fusion implementation
 - Caretaker period requirements and restrictions
-

OFFICERS' REPORTS

2. CYBER SECURITY UPDATE AND PRESENTATION

This report is a standing agenda item, to provide a quarterly update on the current activities and actions being taken by Council to manage cyber security and will include a presentation from Mr Craig Ford of Baidam Solutions.

RECOMMENDATION

That the Audit and Risk Management Committee receive and note this update report and presentation on Cyber Security.

DISCUSSION

The Committee received a presentation from Mr Craig Ford from Baidam (Council's Cyber Security Partner) who provided an overview on Cyber Security and the implications for Council. Discussion included the following:

- The Essential 8 Cybersecurity Maturity Model
- Change Management implications for Council
- Relationship to implementation of iVolve
- Third party risks
- Simulation of cyber events

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ACTION

That a quarterly ‘flash report’ on progress in relation to The Essential Eight Cybersecurity Maturity Model including risks associated with any roadblocks be provided to the Audit and Risk Management Committee.

3. INFORMATION MANAGEMENT ROADMAP AND PRESENTATION

This is a report concerning Council’s information management. Good information management practices and systems are critical to Council meeting its legislative obligations (record-keeping, information privacy and data breaches etc) and responding to cyber threats/incidents. Reliable and accurate information is also required in order to leverage opportunities associated with artificial intelligence (AI) in accordance with Council policy.

RECOMMENDATION

That the report and presentation be received and the contents noted.

DISCUSSION

The Committee noted the matters raised in the presentation and discussed the following:

- Inclusion of information management in corporate risk register
- Update on collaboration between ICT and Governance
- Planned data management audit
- Resourcing requirements
- Process mapping and the use of Promapp including comparison with other local governments
- The timeframe for the development and implementation of the Information Management Strategic Plan.

ACTION

That an update in relation to the review of the Information Management Strategic Plan be provided to the May meeting of the Audit and Risk Management Committee.

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4. PROMAPP/PROCESS MANAGER

This is a report concerning the current use of Nintex Process Manager by Council.

RECOMMENDATION

That the report be received and the contents noted.

5. ARTIFICIAL INTELLIGENCE FRAMEWORK AND PRESENTATION

This is a report concerning Council's Artificial Intelligence Governance Framework (**AI Framework**).

RECOMMENDATION

That the report and presentation be received and the contents noted.

DISCUSSION

The Committee noted that the Council's framework for managing AI follows the Australian AI Ethics Principles. The following matters were discussed:

- Policy development
 - Use of AI procedures
 - Development of an AI register
-

6. ASSET MANAGEMENT - RISKS AND EFFECTIVE ASSET MANGEMENT PROJECT UPDATE

This is a report concerning the update on the Effective Asset Management (EAM) project, the State of the Assets Report (SoA Report) and current asset management risks.

RECOMMENDATION

- A. That the report titled 'Asset Management – Risks and Effective Asset Management Project Update' be received and noted.**
- B. That the report regarding the State of the Assets Report FY 22/23 (Attachment 2) be received and noted.**

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DISCUSSION

The Committee discussed the capital investment targets and how this related to the budgeting process as well as the procurement activity through iVolve for asset management.

7. ENTERPRISE PROGRAM MANAGEMENT OFFICE - PERFORMANCE REPORT
OCTOBER TO DECEMBER 2023

This report provides an update on the ePMO Portfolio of Work (PoW) for October to December 2023. The report includes escalated risks and issues (attachment 1) on programs and projects for oversight by the ePMO as identified by council's Executive Leadership Team (ELT) and a summary of progress and governance for these.

An update on key ePMO activities including development of a Program Management Framework, health checks and Centre of Excellence activities is also included.

RECOMMENDATION

- A. **That the escalated risks and issues under the ePMO Portfolio of Work (Attachment 1), be noted.**
 - B. **That the update provided in this report on progress of the planning and delivery of programs and projects, be noted.**
 - C. **That the continued Centre of Excellence work be noted.**
-

8. QUEENSLAND AUDIT OFFICE FEBRUARY 2024 BRIEFING PAPER AND 2024
EXTERNAL AUDIT PLAN

This is a report concerning a briefing paper submitted by Queensland Audit Office providing Council with an update as at February 2024 as well as their 2024 External Audit Plan.

RECOMMENDATION

That the Queensland Audit Office Briefing Paper for February 2024 and External Audit Plan be received and noted.

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DISCUSSION

The Queensland Audit Office summarised the matters included in its briefing paper to the Committee and the 2024 Audit Plan. Matters discussed included:

- Audit progress
- Reports to Parliament
- Areas of audit focus
- Materiality
- Financial Stability Reports
- Audit Fees

Queensland Audit Office advised of two reports which will be provided to a future Audit and Risk Management Committee:

- Recovering from a cyber incident
- Effectiveness of Audit Committees

9. INTERNAL AUDIT BRANCH ACTIVITIES REPORT FOR THE PERIOD 6 NOVEMBER 2023 TO 5 FEBRUARY 2024

This is a report concerning the activities of Internal Audit undertaken during the above-mentioned period and the current status of these activities.

“The attachment/s to this report are confidential in accordance with section 254J(3)(i) of the *Local Government Regulation 2012*.”

RECOMMENDATION

That the report be received and the recommendations in Attachments 3, 4 and 5, be considered finalised and archived.

DISCUSSION

The Committee noted the internal audit report relating to Payroll and recommendations for strengthening controls. It was also noted that the Committee have requested a presentation from management on the payroll system and controls, scheduled for the May 2024 Audit and Risk Management Committee meeting.

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10. DRAFT ANNUAL PLAN FOR 2024 FOR THE AUDIT AND RISK MANAGEMENT COMMITTEE

This is a report concerning the Audit and Risk Management Committee (ARMC) Annual Plan for 2024 with the inclusion of the Chairman's report.

RECOMMENDATION

- A. **That the Audit and Risk Management Committee Chairman's Report (Attachment 1) be noted.**
- B. **That the draft Audit and Risk Management Committee Annual Plan for 2024 (Attachment 2) be considered and confirmed to determine a planned agenda for 2024.**

11. GOVERNANCE, INTERNAL CONTROLS AND COMPLIANCE

This report provides an update to the Audit and Risk Management Committee (ARMC) regarding matters of interest and/or risk from a governance perspective, together with an update regarding the Governance Section's current key governance and compliance initiatives (**Attachment 1**).

RECOMMENDATION

That the report be received and the contents noted.

12. TAX RISK MANAGEMENT UPDATE 2023

This is a report concerning taxation risk management issues for the year ended 31 December 2023. This report is provided annually as an update on taxation risk to the Audit and Risk Management Committee.

Council has approximately \$77 million of tax risk per annum with Goods and Services Tax (GST) of approximately \$43 million and Pay As You Go Withholding (PAYGW) of approximately \$33 million. The balance of the tax risk is represented by Fringe Benefits Tax (FBT) and Fuel Tax Credits (FTC) of approximately \$110,000 and \$640,000 per annum respectively.

Council is a full participant in the Australian taxation system and has not been the focus of any audit activity from the Australian Taxation Office (ATO) during the year. Council is a low-risk taxpayer under the ATO's risk differentiation framework. Council's overall tax risk is low.

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RECOMMENDATION

That the report be received and the contents noted.

13. ICT STEERING COMMITTEE PROGRESS REPORT

The ICT Steering Committee provides oversight for the Information and Communications Technology Portfolio.

This report provides an update to the Audit and Risk Management Committee on the key matters pertaining to risks and issues considered by the ICT Steering Committee for October and November 2023.

RECOMMENDATION

That the ICT Steering Committee progress report be received and the contents noted.

14. QUARTERLY FLASH REPORT ON WORKPLACE HEALTH AND SAFETY KPI'S AND INITIATIVES

This is a report concerning the quarterly snapshot of workplace safety and wellbeing (WSW) performance across the organisation. The report contains lead and lag indicators with the inclusion of mental health first aid response.

RECOMMENDATION

That the report on workplace health and safety KPI's and initiatives for the Audit and Risk Management Committee be received and noted.

15. BUSINESS CONTINUITY PLANNING

This report provides an update to the Audit and Risk Management Committee (ARMC) regarding Council's Business Continuity Planning (BCP).

RECOMMENDATION

That the report be received and the contents noted.

DISCUSSION

The Committee briefly discussed the following matters:

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- Cyber Security testing
 - Cyber Security insurance coverage
-

16. INSURANCE AND RISK MANAGEMENT REPORT

This is a report concerning Council's insurance statistics for the period 1 October 2023 to 31 December 2023.

RECOMMENDATION

That the report be received and the contents noted.

DISCUSSION

The Committee discussed the following matters:

- The contents of the Corporate Risk Register and raised the risk of failing to meet financial sustainability requirements. This risk will be added to the register.
 - Risk ratings including the 'current risk' compared to the 'target risk'. The committee are seeking more information relating to the timeframes for meeting the 'target risk'. It was noted that the Management Risk Committee are giving this matter further consideration.
 - Roadmaps and frameworks outlined in presentations and ensuring linkages to these are accurately reflected in the risk register.
-

17. INVOLVE PROGRAM UPDATE (INCLUDING ORACLE FUSION PROJECT)

This report provides an update to the Audit and Risk Management Committee for the iVolve Program and Oracle Fusion Project. It contains an updated program health check based on the Queensland Audit Office's "Delivering Successful Technology Projects."

This report provides an opportunity for the Committee to ask clarification questions.

RECOMMENDATION

That the report be received and the contents noted.

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18. STRATEGIC ADVISOR REPORT - AUDIT AND RISK MANAGEMENT COMMITTEE -
FEBRUARY 2024

The purpose of this report is to provide assurance to the Audit and Risk Management Committee regarding the status of the iVolve Program.

The iVolve Strategic Advisor, Strategic Directions provides an assurance report to each ICT Steering Committee regarding the position of the iVolve Program.

RECOMMENDATION

That the iVolve Strategic Advisor assurance report be received and noted.

19. NEXT MEETING

The next meeting is scheduled for Thursday, 30 May 2024.

20. MATTERS FROM COMMITTEE MEMBERS

21. MEMBERS ONLY SESSION WITH EXTERNAL AUDITOR AND INTERNAL AUDIT

Rob Jones (Chairperson) requested time with members to discuss matters relating to Audit and Risk Management.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.36 am.

The members only session commenced at 12.38 pm

The meeting closed at 12.42 pm.
