



City of
Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

GOVERNANCE AND TRANSPARENCY COMMITTEE

**Held in the in the Council Chambers,
8th floor – 1 Nicholas Street
IPSWICH QLD 4305**

**On Thursday, 7 April 2022
At 10 minutes after the conclusion of the Growth, Infrastructure and Waste
Committee**

<u>MEMBERS OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE</u>	
Councillor Jacob Madsen (Chairperson) Councillor Russell Milligan (Deputy Chairperson)	Mayor Teresa Harding Councillor Marnie Doyle Councillor Kate Kunzelmann Deputy Mayor Nicole Jonic

GOVERNANCE AND TRANSPARENCY COMMITTEE AGENDA
*10 minutes after the conclusion of the Growth, Infrastructure and
Waste Committee on **Thursday, 7 April 2022***
in the Council Chambers, 8th Floor, 1 Nicholas Street, Ipswich

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** Item includes confidential papers

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 3

7 APRIL 2022

AGENDA

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

BUSINESS OUTSTANDING

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(02) OF 10 MARCH 2022**

RECOMMENDATION

That the Minutes of the Meeting held on 10 March 2022 be confirmed.

OFFICERS' REPORTS

2. **ONLINE COMMUNITY ENGAGEMENT PLATFORM - EXTENSION TO CONTRACT 12873**

This is a report seeking a Council Resolution by Ipswich City Council (Council) to undertake a direct engagement with Harvest Digital Planning Pty Ltd. It is proposed to extend the current contract by a further three (3) years on a 1+1+1 arrangement, for the continuation of the "HIVE" online Community Engagement Platform which enables Council's Shape Your Ipswich website, whilst a review is undertaken over the next 12 to 24 months. The "HIVE" online Community Engagement Platform (Shape Your Ipswich website) has been used by the Media and Communications Branch, Coordination and Performance Department since 2019 and is the key tool to provide online engagement opportunities for the Ipswich community. The current contract with Harvest Digital Planning expires on 27 June 2022.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised AND/OR confidential nature of the services that are sought and it would be impractical AND/OR disadvantageous to invite quotes OR tenders for the provision of the "HIVE" online Community Engagement Platform, which enables Council's

Shape Your Ipswich website.

- B. That Council enter into a contractual arrangement (Council file reference number 12873 with Harvest Digital Planning Pty Ltd, at an approximate purchase price of \$100,000.00 excluding GST over the entire term, being an initial term of one (1) year, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.

3. PROPOSED FEES AND CHARGES TO APPLY FROM 1 JULY 2022

This is a report concerning the annual review of Ipswich City Council's (Council) proposed commercial and cost recovery fees and charges, and the recommended pricing to commence with effect 1 July 2022.

RECOMMENDATION

That the proposed 2022-2023 Fees and Charges, as detailed in Attachment 1 be adopted with an effective date of 1 July 2022.

4. EXTENSION OF MEMBERSHIP TO AUDIT AND RISK MANAGEMENT COMMITTEE - FINAL FOUR YEAR TERM

Dr Annette Quayle was appointed to the Audit and Risk Management Committee in 2018 for a four-year term with a further possible four-year extension. Dr Quayle has been a valued member of the Committee and adds experience and expertise to the Committee. The request is for Council to support the extension.

RECOMMENDATION

That Council approve the final four-year extension of the membership of Dr Annette Quayle to the Audit and Risk Management Committee to end in March 2026.

NOTICES OF MOTION

MATTERS ARISING

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(02)

10 MARCH 2022

MINUTES

COUNCILLORS' ATTENDANCE: Councillor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle and Kate Kunzelmann

COUNCILLOR'S APOLOGIES: Deputy Mayor Nicole Jonic

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Peter Tabulo), Acting General Manager Corporate Services (Jeff Keech), General Manager Infrastructure and Environment (Sean Madigan), Acting Property Services Manager (Kerry Perrett), Chief Information Officer (Sylvia Swalling), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Manager Community and Cultural Services (Don Stewart), Senior Digital Media and Content Officer (Jodie Richter), ICT Category Manager (Jacquie Whitham) and Theatre Technician (Harrison Cate)

LEAVE OF ABSENCE – DEPUTY MAYOR NICOLE JONIC

It was moved by Councillor Jacob Madsen and seconded by Councillor Kate Kunzelmann that a leave of absence be granted for Deputy Mayor Nicole Jonic.

AFFIRMATIVE

Councillors:

Madsen
Milligan
Harding
Doyle
Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Jacob Madsen (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(01) OF 10 FEBRUARY 2022**

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

That the minutes of the Governance and Transparency Committee held on 10 February 2022 be confirmed.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **PROCUREMENT: RENEWAL OF LIQUID PETROLEUM GAS (LPG) FOR BUNDAMBA, GOODNA AND LEICHHARDT AQUATIC CENTRES**

This report recommends the renewal of the supply agreement for Liquid Petroleum Gas (LPG) for Bundamba, Goodna and Leichhardt Aquatic Centres with Origin Energy Retail Ltd to enable continuity of gas supply to these facilities.

This report recommends that Council resolve that the exception under section 235(b) of the *Local Government Regulation 2012* applies and that Council proceeds with the engagement of Origin Energy Retail Ltd to provide LPG Sale and

Supply Agreements for Bundamba Goodna and Leichhardt Aquatic Centres for twelve (12) months.

The estimated sum for this period is one hundred and ninety thousand dollars (\$190,000) excluding GST for the three sites.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Russell Milligan:

- A. That Council resolve it is satisfied under section 235(b) of the *Local Government Regulation 2012* (regulation) that the exception under section 235(b) of the regulation applies and that Origin Energy Retail Ltd is the only supplier reasonably available to it to provide the LPG supply agreement for Bundamba, Goodna & Leichhardt Aquatic Centres for the following reasons:**
- 1. The number of suppliers for heating LPG is limited.**
 - 2. The equipment at the Council Aquatic Centres is owned by the supplier and Council pays a rent and supply of gas cost.**
 - 3. The cost to Council for a new supplier for the removal and replacement of the current infrastructure at the aquatic centres.**
- B. That Council enter into a supply agreement with Origin Energy Retail Ltd for the provision of the LPG sale and supply agreement for Bundamba, Goodna and Leichhardt Aquatic Centres for a period of twelve (12) months for the estimated sum of one hundred and ninety thousand dollars (\$190,000) excluding GST.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. RENEWAL OF LEASE - KIOSK 1 KARALEE SHOPPING VILLAGE, 39 JUNCTION ROAD, CHUWAR - CVS LANE CAPITAL PARTNERS PTY LTD TO IPSWICH CITY COUNCIL

This is a report concerning the renewal of a lease over Kiosk 1, Karalee Shopping Village, 39 Junction Road, Chuwar (the Kiosk) between Ipswich City Council (Council) and CVS Lane Capital Partners Pty Ltd as trustee for CVS Lane Karalee Retail Trust (CVS Lane).

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to section 9 of the *Local Government Act 2009*, Council extend its interest in the land at 39 Junction Road, Chuwar, more particularly described as Lot 100 on SP298886, for library purposes.**
- B. That Council, with CVS Lane Capital Partners Pty Ltd ACN 155 490 154 as trustee (the Lessor), amend the existing lease 720713750 on the following terms:**
- (i) at an annual rent of \$23,766.92 excluding GST is payable by Council, from the commencement of the amendment; and**
 - (ii) for a further term of three (3) years, with no options for extension.**
- C. That Council resolve to authorise the Chief Executive Officer to take the necessary action in order to implement Council’s decision, including but not limited to making, amending and discharging the contractual arrangement.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. PROCUREMENT: ARCGIS SOFTWARE LICENCING, MAINTENANCE AND ONLINE CREDITS

This a report seeking a resolution by Council to enter into a contract with Esri Australia Pty Ltd for the provision of ArgGIS software licencing and maintenance and online credits that are operationally utilised as part of Council’s existing spatial services.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the provision of licencing, maintenance and other related ancillary items for the operationally necessary products required. The proprietary nature of the incumbent supplier’s products means that there is only one supplier who is reasonably available to provide the support and maintenance for the products.

Further, due to the pending acquisition and implementation of an enterprise spatial solution by Council, it is more costly and disadvantageous to Council to tender for other software products when delivery of the enterprise spatial project will provide a final solution.

A resolution of Council is sought to approve the continuation of the online credits, licencing and maintenance for the ArcGIS software products with Esri Australia Pty Ltd for an initial term of one (1) year, two (2) months and two (2) days (commencing 10 June 2021), with options for extension of an additional one (1) year term. This is an estimated total cost of approximately eighty-three thousand, three hundred and ten dollars (\$83,310.00) excluding GST for the full term of the contract if all extension options are exercised.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of the licencing and maintenance of the software products and online credits.**
- B. That Council enter into a contractual arrangement (Council file reference 16591) with Esri Australia Pty Ltd, at an approximate purchase price of \$83,310.00 excluding GST over the entire term, being an initial term of one (1) year, two (2) months and two (2) days, with options for extension at the discretion of Council (as purchaser), of an additional one (1) year term.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. PROCUREMENT: ONEMUSIC AUSTRALIA LICENCE FOR THE USE OF MUSIC FOR COUNCILS

This is a report seeking a resolution by Council to enter into a contract with Australasian Performing Right Association Limited Trading as ONEMUSIC AUSTRALIA (OneMusic Australia) for the licencing for the use of Music for Councils so as to maintain copyright compliance in relation to the use and

playback of Licensed Music, Sound Recordings and/or Music Videos at Council premises and events.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the provision of licencing by OneMusic Australia due to OneMusic Australia being the sole Australian supplier for this single-source service.

A resolution of Council is sought to enter into a contract with OneMusic Australia for an initial term of one (1) year and three (3) months, with options for extension of three (3) additional one (1) year terms. This is an estimated total cost of approximately one hundred and twenty thousand dollars (\$120,000.00) excluding GST for the full term of the contract if all extension options are exercised.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Mayor Teresa Harding:

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of licencing for the use of Music for Councils.**
- B. That Council enter into a contractual arrangement (Council file reference 18458) with Australasian Performing Right Association Limited Trading as ONEMUSIC AUSTRALIA, at an approximate purchase price of \$120,000.00 excluding GST over the entire term, being an initial term of one (1) year and three (3) months, with options for extension at the discretion of Council (as purchaser), of an additional three (3) x one (1) year terms.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. INVOLVE PROJECT QUARTERLY STATUS UPDATE

This report provides an update on Council's iVolve Stage 3 Program. Details on the approach of Stage 3 are outlined and while a late start to the Program occurred, remediation of the Delivery Plan has been undertaken, where required,

to meet the 30 June 2022 deadline for delivery of a final Business Case to determine if Council should proceed with an agreed Vendor Solution/s.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Russell Milligan:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. **QUARTERLY REPORTS TO THE DEPARTMENT OF STATE DEVELOPMENT, INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING**

This is a report concerning a request received by the Mayor (on behalf of Council) from the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) for Council to provide a series of quarterly performance reports through to the quarter ending 30 June 2022.

This is the third of the quarterly reports for consideration by the Governance and Transparency Committee and relates to the period October – December 2021. Endorsement of this quarterly report is sought, with the Mayor to send a letter and the quarterly report to the Director-General.

As noted above, Council's obligation to provide quarterly performance reporting ends on 30 June 2022. Direction will be sought from the Director-General by the Chief Executive Officer on concluding this reporting requirement.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That Committee endorse the draft letter and quarterly performance reports (October – December 2021) set out in Attachments 1-6.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.58 am.

The meeting closed at 11.15 am.

Doc ID No: A7905326

ITEM: 2

SUBJECT: ONLINE COMMUNITY ENGAGEMENT PLATFORM - EXTENSION TO CONTRACT 12873

AUTHOR: PROCUREMENT OFFICER (OPERATIONAL)

DATE: 7 MARCH 2022

EXECUTIVE SUMMARY

This is a report seeking a Council Resolution by Ipswich City Council (Council) to undertake a direct engagement with Harvest Digital Planning Pty Ltd. It is proposed to extend the current contract by a further three (3) years on a 1+1+1 arrangement, for the continuation of the “HIVE” online Community Engagement Platform which enables Council’s Shape Your Ipswich website, whilst a review is undertaken over the next 12 to 24 months. The “HIVE” online Community Engagement Platform (Shape Your Ipswich website) has been used by the Media and Communications Branch, Coordination and Performance Department since 2019 and is the key tool to provide online engagement opportunities for the Ipswich community. The current contract with Harvest Digital Planning expires on 27 June 2022.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised AND/OR confidential nature of the services that are sought and it would be impractical AND/OR disadvantageous to invite quotes OR tenders for the provision of the “HIVE” online Community Engagement Platform, which enables Council’s Shape Your Ipswich website.
- B. That Council enter into a contractual arrangement (Council file reference number 12873 with Harvest Digital Planning Pty Ltd, at an approximate purchase price of \$100,000.00 excluding GST over the entire term, being an initial term of one (1) year, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.

RELATED PARTIES

There was no declaration of conflicts of interest

IFUTURE THEME

Vibrant and Growing

Safe, Inclusive and Creative

PURPOSE OF REPORT/BACKGROUND

Purpose:

The purpose of this report is to make a recommendation to continue with the “HIVE” online Community Engagement Platform which enables Council’s Shape Your Ipswich website, currently supplied by Harvest Digital Planning Pty Ltd to ensure the community can provide feedback to Council via digital methods, and so that the Community Engagement Team can deliver the Community Panel program. The Platform will compliment other community engagement methods undertaken by the Communications and Engagement Branch, and relevant business areas.

Background:

A community engagement digital platform is required by Council to allow the community to provide feedback to Council via digital methods. The platform will compliment other community engagement methods undertaken by the Communications and Engagement Branch, and relevant business areas.

One method of engaging with the community is digitally, as not all people in the community want to attend face-to-face sessions and in the current COVID environment, an online option is often a necessity. As part of an agreed outcome from Transformation Project #15, Council required a provider to host the digital engagement platform and in late 2019 after a request for quote procurement process, the “HIVE” platform, which is the platform for the Shape Your Ipswich website, was selected from six (6) responses as the preferred platform, supplied by Harvest Digital Planning Pty Ltd.

Council’s procurement of this platform was sought to meet the following objectives;

- Demonstrate Council’s commitment to listening to and valuing diverse community voices.
- Increase visibility; showcase and promote Council’s community engagement work in one place.
- Increase accessibility; a ‘one-stop-shop’ for community to easily provide input and feedback to Council’s community engagement and strategic projects.
- Support a culture of engagement through increased transparency and coordination of community engagement activities across Council
- Increase consistency in end-to-end engagement practices (e.g. from project initiation to closing the loop with the community) through access to an easy to use and supported system.
- Strengthen collaborative capability in community engagement practice and activities across Council.
- Increase ability to identify duplication of effort; minimise consultation fatigue and enhance cost effectiveness and maximise process efficiencies in Council-wide community engagement.
- Increase ability to collect and maintain reliable data.
- Improve back-end data analysis and reporting functions that support timely outputs internally and back to the community.
- More informed decision making by virtue of larger input from the community into

Council projects and initiatives.

- Availability of portal generated metrics (e.g. use frequency, type, context) that reflect public participation in Council's engagement activities, to enable continuous improvement and reporting of how Council engages with community.

Digital engagement platforms enable specific engagement capability, which cannot be achieved through other online platforms, such as generic websites, polling or webinar platforms. Online engagement platforms provide community with the opportunity to provide direct and immediate feedback to council on a range of projects and issues. They host a range of different tools which platform administrators use to build bespoke pages that match project requirements, thus enabling community to provide feedback in a variety of ways. This enables more meaningful, varied and accessible digital engagement opportunities for community, a better experience for participants, ultimately leading to better decision making. Online engagement platforms are now a core business requirement for many local governments.

The Coordination and Performance Department are currently undertaking a review of the 'HIVE' to understand the need to test the market for other providers. The purpose of the review is to ensure Council has in place a best practice online engagement tool for community engagement. The review will investigate the capabilities of other community engagement platform providers, data and reporting capabilities, ICT requirements and support, cost, site administration requirements, and alignment with best practice. A comparison of providers will be undertaken together with consulting internally with relevant officers. The review will be undertaken over the next 12 months. A report on the review will be drafted and provided to internal stakeholders on completion.

The review will be completed in conjunction with ICT to ensure compatibility with Council's ICT requirements. If the review's outcome is that the market be tested and potentially a different provider be procured, further consultation with ICT will be undertaken for implementation. Due to ICT Branch's current and projected commitments to major projects, establishment of a new provider may take up to two (2) years. The third + one (1) year should be viewed as a 'safety net' for the ICT Branch to complete the work.

Harvest Digital Planning Pty Ltd are currently meeting Council's needs and expectations for the provision of the "HIVE" online community engagement platform which enables Council's Shape Your Ipswich website. The total cost for a further one (1) year term, from 28 June 2022 to 27 June 2023, with two (2) one (1) year extension options, is estimated at one hundred thousand dollars (\$100,000.00) excluding GST. This figure is based on past annual spend of approximately \$33,000.00.

Ipswich City Council wish to continue the relationship with Harvest Digital Planning Pty Ltd, by extending the current contract 12873 whilst the review in conjunction with the ICT Branch is undertaken to ensure an ongoing service is provided to the community.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The continuation of an online community engagement platform will reduce the following risks:

- Disconnection with the community in the ability to engage with Council online. This may harm Council's reputation with limited opportunities for community to provide feedback to Council.
- The success of the Community Panel program which has just launched, as it utilises Shape Your Ipswich to recruit, communicate and engage with members. Interruptions to the platform at this time would significantly compromise the community panel program.
- During the COVID-19 pandemic it is vital to have a digital engagement tool in place. Shape Your Ipswich provides capability for online engagement and hosting webinars.
- Community engagement reporting – including participant data – would be limited. Alternative methods of data collection, analysis and reporting would be laborious and place additional strain on resources.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	That Council agree to extend the current contract 12873 with Harvest Digital Planning Pty for a further one (1) year term, with two (2) x one (1) year extension options for the provision of the "HIVE" online community engagement platform.
(b) What human rights are affected?	No human rights are affected as it is a company. Continuation of Shape Your Ipswich will provide community with a channel to provide feedback to Council, and a platform to host the Community Panel, thus strengthening some of the human rights.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable

(e) Conclusion	The decision is consistent with human rights and may strengthen human rights within the community.
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FINANCIAL/RESOURCE IMPLICATIONS

There are no resourcing or budgeting implications. The operational costs associated with the proposed Contract have been allocated within the Communications and Engagement Branch, Coordination and Performance Department's operational budget.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the Coordination and Performance Department and ICT Branch who support the recommendations of this report. The membership of Shape Your Ipswich is 3,413 individuals¹. This evidences broad community interest and support for the platform, and as such direct community consultation on this matter has not been undertaken.

CONCLUSION

In order for Council to continue to provide this online community engagement service to the community, it is recommended Council resolve to extend the current contract 12873 with Harvest Digital Planning Pty to continue the use of the HIVE online community engagement platform for the Shape Your Ipswich website for a further one (1) year term, plus two (2) x one (1) year extension options for cover until 27 June 2025.

Nicky Weldon

PROCUREMENT OFFICER (OPERATIONAL)

I concur with the recommendations contained in this report.

Jacquie Whitham

ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Wayne Bichel

ACTING MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Melanie Rippon

ACTING ENGAGEMENT MANAGER

I concur with the recommendations contained in this report.

Barbara Dart

ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

¹ At time of report drafting, 4 March 2022.

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A7916082

ITEM: 3

SUBJECT: PROPOSED FEES AND CHARGES TO APPLY FROM 1 JULY 2022

AUTHOR: ACTING TREASURY ACCOUNTING MANAGER

DATE: 25 FEBRUARY 2022

EXECUTIVE SUMMARY

This is a report concerning the annual review of Ipswich City Council's (Council) proposed commercial and cost recovery fees and charges, and the recommended pricing to commence with effect 1 July 2022.

RECOMMENDATION/S

That the proposed 2022-2023 Fees and Charges, as detailed in Attachment 1 be adopted with an effective date of 1 July 2022.

RELATED PARTIES

This report deals with the adoption of the pricing of fees and charges and does not specifically reference any third party. There have been no conflicts of interest declared as at the date of this report. Councillors should consider where fees and charges may impact on their other interests or activities.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Section 98 of the *Local Government Act 2009* (LGA) requires Council to maintain a publicly available register of cost recovery fees. Council's current register lists over one thousand services, encompassing both cost recovery and commercial fees.

An annual review is undertaken prior to the start of each financial year as part of the budget process. While the annual review is coordinated by the Finance Branch, Departments remain responsible for developing recommendations to Council with regard to the proposed fees and charges.

In reviewing fees and charges, the Departments consider increases in the underlying costs of service delivery, consistency of the fees with Council policy and objectives, financial impact analysis and benchmarking of charges. Departments are also requested to undertake analysis of market conditions and stakeholder consultation where appropriate.

The proposed register is intended to capture all fees and charges, with the exception of property rates, penalties, levies, commercial leases and services provided by controlled entities.

Section 97 of the LGA allows Council to set cost-recovery fees for a range of regulatory functions, specifically:

- a) licences, permits, registration or approvals;
- b) change of ownership of land;
- c) giving of information kept under a *Local Government Act*;
- d) seizing property or animals under a *Local Government Act*; and
- e) performance of certain responsibilities under the *Building Act* or the *Plumbing and Drainage Act*.

The LGA requires that a cost-recovery fee be no more than the cost to the local government of taking the action for which the fee is charged. Where the fee is a cost recovery fee, it is identified within the register by the reference to the relevant paragraph of LGA s 97(2), and the head of power under which the service is offered. Approximately two-thirds of fees listed in the register are cost recovery fees.

In addition to cost recovery fees, there are a small number of fees which are set by, or based on, a pricing approach set by regulation. Such fees will typically relate to Planning and Development matters, or regulated services such as Right to Information charges.

The register also captures the fees and charges for Council's commercially offered range of goods and services, such as venue hire, equipment hire and sporting facility use.

The proposed Fees and Charges register for 2022-2023 is provided at **Attachment 1**.

An outline of any notable fees and proposed changes within the register, by subject, is contained below.

Approval of the fees is sought from Council well in advance of 1 July, so as to allow sufficient time for invoices for selected licence and permit renewals to be issued 30 to 60 days ahead of the start of the new financial year. For example, food licence renewals are required to be issued at least 60 days in advance. Dog registration renewals are issued at least 30 days before the due date in accordance with Council policy.

A comparison of the existing Fees and Charges in place through 2021-2022 and the proposed Fees and Charges for 2022-2023, including details of new and discontinued fees, are listed in **Attachment 2**.

Overall, the service offerings and associated prices for the 2022-2023 financial year are not proposed to be significantly changed from that of the current year. The price of the majority of regulatory fees for permits, registrations, licencing and related services are proposed to increase in line with the forecast Council Cost Index (CCI) at 2.35%, plus rounding. The CCI is

a specific indexation which reflects forecasted growth in the cost of Council service delivery, calculated on the basis of anticipated growth in wages, construction costs and the Consumer Price Index for the relevant financial year.

Development Planning Application Fees and Engineering and Environment Fees are proposed to increase by 3% plus rounding, reflecting additional investment in recruiting and training entry level staff (graduate professionals) into the Department. By doing so, the intention is that these staff will be able to undertake a range of duties that will provide capacity in the senior ranks of the Planning and Regulatory Services Department, ultimately reducing processing times for applicants and delivery costs in the long term.

Commercial fees, most of which relate to venue hire, were not increased last year due to the uncertainty stemming from COVID-19 and pricing in the market for events at that time. These fees have been reviewed again in line with current market conditions and subject to increases and/or product changes where considered appropriate.

The standard gate charge for residential waste at Council's transfer stations is proposed to be increased from \$12 to \$14, reflecting the impact of higher waste disposal costs. A new waste fee for on-demand bulk item collection is currently being considered by Ipswich Waste Service for introduction later in the financial year. As such, it is not in the register of proposed fees commencing 1 July.

The fees and charges captured within the register represent standard or 'business as usual' pricing for services. In the event that a significant event prompts consideration of short term variations to specific fees, such as COVID-19 shutdowns, flooding or other disaster events, Council may resolve to apply discounts, waivers or refunds to these fees. Any resolutions regarding the flood-related concessions considered by Council in its March 2022 meeting, or subsequent to this, therefore remain valid and continue in parallel with these prices if approved.

Footpath dining fees, which are currently the only fees still subject to a waiver in relation to COVID-19, are proposed to return to standard pricing pending a further review.

Following their adoption, the Fees and Charges may be amended at any time by a resolution of Council.

Summary of notable fee charges and proposed amendments for 2022-2023.

Corporate Services and Information

- Corporate Documentation and Reports

No substantive changes are proposed in relation to Council's corporate documents. The names of selected publications such as Council's iFuture Corporate Plan have been updated or consolidated where applicable to reflect current naming conventions. All documents are available free of charge in electronic form. The availability of Local Laws electronically via Council's website has been included in the new register to identify that this is available free of charge (Attachment 2, page 16).

Where a customer requests a hardcopy of a Local Law or Council meeting minutes, photocopy charges (at cost) will apply.

- Rates and Property Records

Rates enquiries, copies of current or unpaid rates notices, and access to rates information online via the eNotices portal remains at no charge to the registered property owner.

Provision of duplicate rates notices, where rates have been paid or the customer is not the registered owner of the property, remain unchanged at \$8 per notice. The small increase in service delivery costs was not sufficient to warrant a price increase at this time. A minimum charge, equivalent to four notices, has been for customers seeking copies of five or more notices in one transaction (Attachment 2, page 20).

The charge for a Rates Only Property Search Certificate (Extract from Land Record) is proposed to remain at \$113 (Attachment 2, page 20), with the benefit of economies of scale being seen against current service delivery levels.

The change of ownership fee is proposed to increase from \$62 to \$64, in line with costs (Attachment 2, page 21).

- Right to Information

The Right to Information fees are set under regulation by the Queensland Department of Justice and Attorney-General on an annual basis. The charges to apply for the forthcoming financial year are yet to be confirmed by the State. As a result, the draft report reflects the current financial year charges, with an acknowledgement that these charges will be updated upon confirmation by the State of the pricing to be applied from 1 July 2022 (Attachment 2, page 22).

- Print and copy charges. Legal Services

A small increase of \$0.20 is proposed for postage and handling of a requested A4 document, report or CD (up to 500g). Council does not charge postage of standard letters (Attachment 2, page 23).

Staff supported printing and copy charges remain unchanged (Attachment 2, page 23).

Animal Management

- Animal Licences and Permits

Animal management inspection fees, permits and licences (Attachment 2, pages 26-32), are proposed to increase by 2.35% (plus rounding), in line with the forecast increase in Council's underlying costs of delivery.

A new fee of \$113 for the amendment of an Animal Management Licence has been proposed in order to differentiate licence amendments from the existing fee for permit amendments and is priced to reflect the additional time and compliance checks involved (Attachment 2, page 27).

Standard and non-standard animal permits for Poultry/Birds and Livestock respectively have been consolidated into single new fees (Attachment 2, pages 29-30). The process and effort involved in processing applications for both standard and non-standard permits was effectively the same, making it redundant to offer separate options. The permit options are now consistent with that available with regards to dogs and cats. The standard CCI has been applied to the 2021-22 applicable fee, plus rounding.

- Dog Registration

Introductory dog registration fees are proposed to remain at a discounted rate of \$20 to encourage dog registration and responsible pet ownership (Attachment 2, pages 32-33). The introductory registration charges have remained at this low nominal rate since 2016. No initial registration charge is applicable to Ipswich and Wacol RSPCA Adoptions.

Dog registration renewal fees for entire and desexed dogs are to increase by \$5 and \$2 a year respectively (Table 1 below, and Attachment 2, page 33). A \$30 discount is applied to fees where payment is made by the due date.

Table 1: Summary of the proposed common dog registration fees

	Pay by date fee		Pay after date fee		Increase (\$)
	Current 2021-2022	Proposed 2022-2023	Current 2021-2022	Proposed 2022-2023	
Entire Dog - Standard	\$ 179.00	\$ 184.00	\$ 209.00	\$ 214.00	\$ 5.00
Desexed Dog - Standard	\$ 39.00	\$ 41.00	\$ 69.00	\$ 71.00	\$ 2.00
Entire Dog - Pensioner	\$ 80.00	\$ 82.00	\$ 95.00	\$ 97.00	\$ 2.00
Desexed Dog - Pensioner	\$ 28.00	\$ 28.50	\$ 43.00	\$ 43.50	\$ 0.50

A small increase is proposed for dog registration by eligible pensioners, with increases of \$2 per year for entire dogs, and fifty cents for desexed dogs (Table 1 above, and Attachment 2, pages 33-34). Pensioners' dog registrations fees were not subject to any increased last year. A \$15 discount continues to apply to fees where payment is made by the due date.

Registrations for Guide Dogs, Assistance Dogs and Queensland Integrity Commission Members are exempt from registration charges, in accordance with Council's dog

registration policy (Attachment 2, page 34). Reciprocal dog registration also remains at no charge (Attachment 2, page 38).

Registration fees for non-compliant dangerous dogs and menacing dogs are proposed to increase by \$15, in line with the CCI (Attachment 2, pages 35-36). The initial year (pro-rata), and renewal fees are \$550, or \$520 with pay-by date discount. Compliant dog renewals are not proposed to increase, as the fees were increased last year, and the current rate reflects a 50% discount on the non-compliant fee.

Renewal fees for entire dangerous dogs and menacing dogs are proposed to be discontinued, as under the current Council policy, such dogs must be desexed in order to be compliant (Attachment 2, pages 35-36). These fees are therefore considered redundant.

Separate registration of farm dogs is proposed to be discontinued (Attachment 2, pages 37-38). Genuine working dogs on farm properties are exempt from the registration requirement under Council policy, and as such no fee applies. Where a dog is a pet dog, these should be registered as either the standard entire or desexed dogs. This policy amendment brings non-urban dog registration requirements in line with that applied to residential areas.

Discounted registration of entire dogs for Dogs Queensland Members is also proposed to be discontinued, as the option to use this fee is considered to provide a disincentive for Members to desex their dogs (Attachment 2, page 38). Standard entire dog registration fees would become applicable.

- Animal Impounding

Minimal changes are proposed in relation to animal impounding. (Attachment 2, pages 39 – 42). Where fees apply, most have been escalated in line with the CCI, plus rounding, reflecting increases in underlying service costs.

A small increase of seventy cents is proposed for microchipping, bringing this fee to \$26.70 (Attachment 2, pages 39 and 40).

Sustenance fees for animals cover the cost of food and attendant time caring for the animal. The first overnight stay for all animals are currently free of charge. A fee of \$27.20 is in place for subsequent overnight stays for dogs, to encourage timely collection (Attachment 2, page 39). New subsequent night sustenance fees, consistent with that in place for dogs, is proposed for cats (also at \$27.20) and Birds and Poultry (\$1.50) (Attachment 2, pages 40 and 42 respectively). Sustenance charges for Livestock are proposed to be reduced (Attachment 2, page 41).

Tagging of cattle, sheep and goats is proposed to be charged on a per head basis, rather than an hourly charge, consistent with actual costs incurred and the fee structure applied by other local authorities (Attachment 2, pages 41 and 42).

- Pest Management

Two new fees are proposed to cover service costs associated with the treatment of weeds by Council's biosecurity team. Fees of \$215 per hour for treatment of noxious pest plants, and \$145 for designated pests is proposed (Attachment 2, pages 43 and 44). The service charge

covers staff costs, as well as vehicle costs, equipment and consumables such as chemicals required.

Community Development and Services

The user contribution for Home Assist services is proposed to remain at the current charge of \$61 per hour (Attachment 2, page 45). This fee is only applied where a client has requirements in excess of the funding already provided from within the scheme, and as such is rarely charged.

No fee increases are proposed in relation to the Ipswich Tourism Operators Network, the Ipswich Visitor Information Centre or Fire Station 101 (Attachment 2, page 45 to 47).

Health and Regulatory Services

Most fees under the Health and Regulatory Services section were subject to a detailed pricing review in 2019. As such, the existing services have been subject to minimal change and prices generally escalated in line with the CCI (Attachment 2, pages 49-59).

The separate fees for Design Assessment and Initial Licence have been discontinued for entertainment venues, public swimming pool venues, and caravan parks and camping grounds (Attachment 2, pages 50-51, 53 and 54 respectively). The Design Assessment is a required stage in the issuance of an initial licence, and as such it was unnecessary to require applicants to pay two separate fees. A new, consolidated "Design Assessment and Initial Licence" fee has been applied in each category to replace the two existing fees. Pricing reflects the combined cost of both services, indexed for the coming financial year as per the CCI.

Food business licence have been separated into new and existing licences, both being the same value at \$385 (Attachment 2, page 55).

Ipswich Waste

Fees across Ipswich Waste Services are subject to recommended price rises as a result of significant increases in landfill disposal and waste levy costs. Services remain below cost recovery.

- Recycling and Refuse Centres

Waste disposal fees for Ipswich Residents at the Riverview Refuse and Recycling Centre are proposed to increase from \$12 to \$14 for the first 500kg of general waste, and excess waste charges on a per kilogram basis from 20 cents to 22 cents (Table 2 below, and Attachment 2, pages 60-61).

The proposed fees are in line with benchmarks of other Local Government waste providers.

The Rosewood facility does not utilise a weighbridge for incoming and outgoing vehicles, and as such, the charges are applied on a cubic meter basis rather than by weight. The \$12 minimum fee applied at the Rosewood Refuse and Recycling Centre (for up to two cubic meters of waste) is proposed to be increased to \$14 in line with Riverview, with each additional cubic meter of waste up \$2 to \$37 (Attachment 2, page 61).

Disposal fees for non-Ipswich residents, commercial and industrial waste are not proposed to increase as outlined in table 2 below.

Table 2: Summary of Domestic and Commercial Recycling and Refuse Centre Fees

	Current 2021-2022	Proposed 2022-2023	Increase (\$)	Increase (%)
Domestic Waste (General)				
Riverview: first 500kg	\$ 12.00	\$ 14.00	\$ 2.00	16.7%
Riverview: Excess (per kg over 500kg)	\$ 0.20	\$ 0.22	\$ 0.02	10.0%
Rosewood: first 2 cubic meters	\$ 12.00	\$ 14.00	\$ 2.00	16.7%
Rosewood: Excess (per cubic meter)	\$ 35.00	\$ 37.00	\$ 2.00	5.7%
Non-Ipswich Residents / Commercial / Industrial Waste				
Riverview: first 300kg	\$ 70.00	\$ 74.00	\$ 4.00	5.7%
Riverview: Excess (per kg over 300kg)	\$ 0.20	\$ 0.22	\$ 0.02	10.0%
Rosewood: first 2 cubic meters	\$ 70.00	\$ 74.00	\$ 4.00	5.7%
Rosewood: Excess (per cubic meter)	\$ 35.00	\$ 37.00	\$ 2.00	5.7%

Tyre disposal fees are proposed to be increased by between \$0.40 and \$1.00 per tyre (Attachment 2, page 60). For example, disposal of a standard passenger tyre (excluding rim) will increase from \$8.55 to \$9.00 per tyre. The adjustment in prices is reflective of current contracts for removals and site and weighbridge operation costs, while remaining consistent with market competition.

Ipswich Waste Services is planning to introduce a new domestic service for ad-hoc large waste collections commencing later this financial year. A separate paper, outlining a recommended service fee, will be submitted to Council for consideration closer to the start date for this service. As such it is not contained within the current register.

- Domestic Bin Services

The fee for an extra domestic wheelie bin service is proposed to increase by \$2 to \$22 per service (Attachment 2, page 63). The fee was increased last year by \$3, however the service remains heavily subsidised.

The annual FOGO (Food Organics Garden Organics) waste bin service for tenants is proposed to increase by only 2.5%, from \$80 to \$82 to encourage community utilisation (Attachment 2, page 63). While rating decisions are yet to be made for 2022-2023, the alignment between the tenant service and the owner occupied rated service will be a consideration.

Commercial waste and recycling services are set by Ipswich Waste on a competitive per quote basis, and as such are not listed within the register.

Library Services

Most library services, including venue hire, research and training sessions, and Friends of Ipswich Libraries Service memberships are proposed to remain unchanged.

An exception is proposed that the current \$5 invoicing fee for overdue library items be discontinued (Attachment 2, page 64). The fee was introduced in lieu of overdue borrowing fees several years ago, to partially offset the cost of issuing an invoice for replacement of an item not returned. Notices are only issued after a reasonable time has elapsed since the due date.

Over the last three financial years, around 5,000 notices have been issued per year, generating approximately \$8,000 in revenue on average. The majority of fees are either not paid or waived, either upon return of the book or because the borrower falls into a category eligible for a discretionary waiver (e.g. a young child).

Across Australia, only a small number of libraries now charge overdue or processing fees, with new research pointing to considerations regarding the effectiveness of an additional fee as a behavioural driver, the demographics and capacity to pay of library users, and the potential for such fees to dissuade individuals from making use of the library.

This fee was set below cost recovery. The financial impact of discontinuation would be minimal, and the staff time savings can be directed to better supporting customers.

Members would remain liable for the cost of replacing an item borrowed and not returned (or returned damaged).

A small increase of 5 cents per page is recommended for A3 and colour printing to cover service provision costs (Attachment 2, pages 67 to 68). The basic black and white A4 print and copy option, which is utilised most by library members, is to remain unchanged.

Parks, Sporting Grounds and Facilities

- **Park Use**

Key deposits for commercial park use are proposed to be discontinued, as key replacement can be invoiced or included in the bond, consistent with previous resolutions regarding the transition to Council's new CLIQ key system (Attachment 2, page 70).

With respect to sport and recreation clubhouse use, the key deposits and bonds are no longer to be applied. Payment of an upfront bond is financially and administratively burdensome on clubs and Council. Where damage is incurred or additional cleaning required, the terms and conditions of hire allow for Council to invoice for any costs, and Council has the option not to reissue permits for subsequent seasons if invoices remain unpaid (Attachment 2, page 75). The same is proposed for ongoing bookings for community facilities (other than Rosewood showgrounds).

Nominal increases are proposed for commercial park hire, reflecting increased demand for use of outdoor spaces, and consequential rises in maintenance costs. For example, the hourly rate per location for commercial hire (1-100 people) is proposed to increase from \$72 to \$74 per hour (Attachment 2, page 70). Fee increases have been kept to a minimum so as not to discourage use.

Use of parks by fitness groups or personal trainers are proposed to increase in line with the CCI (Attachment 2, page 72).

Use of sporting grounds and park zones has been reviewed, with a new fee structure proposed (Attachment 2, page 73). The existing seasonal fee is proposed to increase from \$350 to \$420 (a 20% increase). The seasonal fee has not been increased in the past two years and has been reset in line with comparable benchmarks and with consideration to increasing maintenance costs. This price increase may be largely offset with the introduction of two new concessions, being:

- a) A 10% discount for timely payment of seasonal or longer-term fees, and
- b) A standing discount of 7.5% on seasonal or longer-term lighting charges to be applied in advance in consideration to poor weather causing the cancellation of training or play during a season.

The discount on lighting fees is intended to be a one-time up front discount where fees are paid in advance of the season. The rationale for a blanket discount is that this is administratively simpler than clubs applying for, and Council issuing credit notes throughout the season.

An additional annual permit fee is to be made available for clubs and associations seeking year-round use of parks and sporting grounds (up to 52 weeks per year). The proposed fee of \$756 is the price of two seasons combined, less 10% (Attachment 2, page 73). Longer term permits for seasonal and annual use may be made available by invitation to clubs who have been established long-term at a facility. Standard fees would continue to be payable seasonally or annually.

Proposed bookings for school use of sporting grounds and facilities have been reviewed following consultation. Feedback from stakeholder schools has indicated demand for greater activation and access to facilities, with a preparedness to pay for the increased service levels. As such, the free use of sporting grounds for local schools for competitions is proposed to be discontinued, and standard hourly or seasonal booking rates applied. (Attachment 2, page 74). In order to balance the increased demand from community groups for afterhours bookings, the option for discounted school bookings after 6pm is also to be discontinued, with the preference that school lessons and training occur during the day where possible.

Minimal changes have been proposed with respect to facility use (Rosewood showgrounds and other locations), with fees increasing in line with the CCI plus rounding (Attachment 2, page 76).

No increases are proposed with respect to bookings of the George Alder Tennis Centre, as these fees were only introduced last year (Attachment 2, page 77).

Camping fees for Harding's Paddock and Rosewood Showgrounds are proposed to increase by \$1 per site, per night for both powered and non-powered site options. (Attachment 2, page 78). Camping fees have not increased in a number of years, and with renewed demand for bookings and rising maintenance costs, a nominal increase is considered appropriate. The proposed fees, outlined below, remain at the lower end of comparable camp site fees elsewhere.

Table 3: Camping Site Fees (per site, per night)

	Current 2021-2022	Proposed 2022-2023	Increase (\$)	Increase (%)
Harding's Paddock				
Camping fee – unpowered	\$ 13.00	\$ 14.00	\$ 1.00	7.7%
Rosewood Showgrounds				
Camping fee – unpowered	\$ 16.00	\$ 17.00	\$ 1.00	6.3%
Camping fee – powered	\$ 13.00	\$ 14.00	\$ 1.00	7.7%

- Ipswich Art Gallery

No changes are proposed to the charges listed in relation to the Ipswich Art Gallery (Attachment 2, page 78). Ticketed events, workshops and merchandise will continue to be offered on a retail basis.

- Civic Centre Venues and Services

Fees for events and venue hire have historically increased each year in line with industry benchmarks. Reduced demand, shutdowns and market uncertainty arising from COVID-19 over the past two years have significantly affected this sector, which with recent easing of restrictions is now showing signs of recovery. Fees were not increased last year, consistent with market conditions at that time. However, a review of set booking fees in respect to new COVID-19 requirements, venue capacity and demand has identified that selected fees should now be adjusted.

Key recommended changes include:

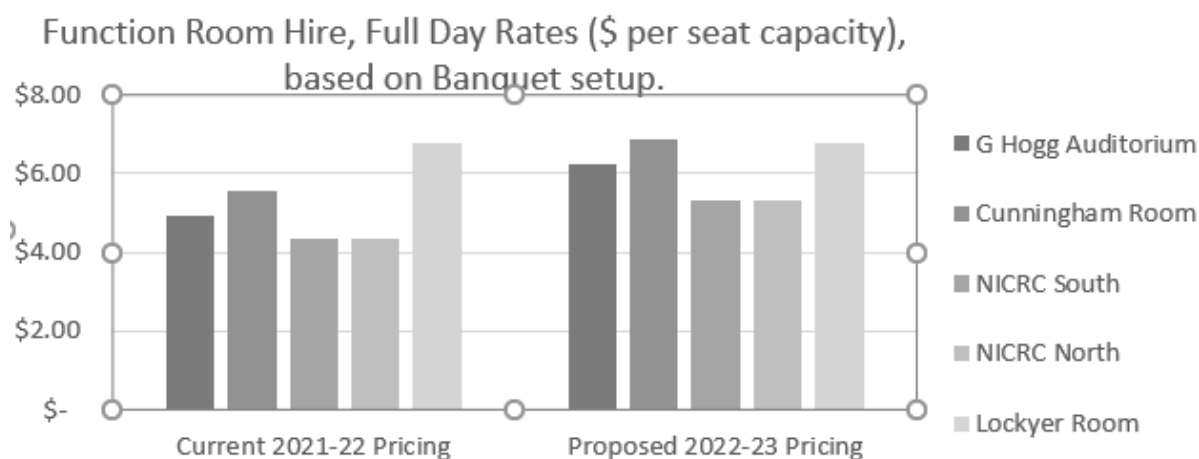
- An increase in hire rates for the G Hogg Auditorium, with full and half day options increasing by 25-30%, and performance and rehearsal rates 75-100% (Attachment 2, page 80).
- Increase in Cunningham Room hire fees of 20-25%.
- Discontinuation of additional hourly hire rates, some rehearsal and set-up fees.
- Removal of specific Public Holiday charges, to be replaced with a 10% surcharge on the standing rates.
- An increase in the hire rates for both North and South rooms of the North Ipswich Reserve Corporate centre of 22%.
- A simplification of marketing services, with a single standard package now on offer (at the lower end of the price range), with the option to customise with other or alternative services as required (Attachment 2, pages 87 to 88).

The fee increases for the G Hogg Auditorium, Cunningham Room and North Ipswich Corporate Reserve Centre are material (refer to Table X below). The changes are however intended to bring fees in line with comparable benchmarks and provide a greater consistency across venues for pricing on a per-head (capacity) basis, as can be seen from the example in chart 1.

Table 4: Key function room pricing changes (full day rates)

	Pricing			Room Capacity (by setup configuration)		
	Current 2021-22	Proposed 2022-23	% increase	Banquet Function	Theatre	U shaped
G Hogg Auditorium	\$945	\$1,200	27%	320	760	60
Cunningham Room	\$535	\$660	23%	160	180	40
NICRC South	\$300	\$365	22%	115	150	40
NICRC North	\$300	\$365	22%	115	150	40
Lockyer Room	\$365	\$365	0%	90	80	24
Logan Room	\$165	\$165	0%	-	-	12
Foyer Terrace	\$110	\$110	0%	130	-	-

Table 1: Example of comparative pricing on a per-set basis



The additional protocols for function venue management stemming from COVID-19 have also been a factor in increasing prices on average.

In a change to the eligibility for discounts, it is proposed that School Groups (education and private school tuition) may be eligible for a 40% discount (upon application) for venue hire, technical equipment and ticketing. Community groups, which will generally have a lower capacity to pay, remain eligible for a 50% discount. "Community group" is defined as Ipswich based charity, not for profit organisation or amateur performance group.

Other than the change to Public Holiday bookings, Studio 188 is proposed to remain unchanged, given its focus on youth and affordable events (Attachment 2, page 80). Lockyer and Logan room bookings at the Civic Centre are also proposed to remain unchanged.

Venue floor plans, setup and usher services are proposed to increase between 10-15%, reflecting minor increases in wage costs, combined with the need to accommodate new COVID management protocols in operating the facility (Attachment 2, pages 84 to 85).

Market rates are not expected to increase over the next year. In light of this, Civic Centre venue hire and related services are not proposed to increase from 1 July (Attachment 2, pages 84-90). Market conditions will continue to be monitored.

Hire rates for the 1 Nicholas Street event space and meeting rooms, and the Augustine Heights Community Hub introduced in 2021-22, are not proposed to be increased (Attachment 2, pages 90 to 92).

- Nature-Based Commercial Activity Licences

The Infrastructure and Environment Department has proposed to introduce annual and half-yearly Nature-Based Commercial Activity Licences to enable small businesses to operate environmental education and eco-tourism programs within council natural areas (Attachment 2, page 93). The requirement for a licence applies to commercial activities only. Pricing is in line with the fee for Use of Parks or Sporting Grounds by Fitness Groups/ Personal Trainer but is below cost recovery.

Planning and Development

Planning and Development Fees constitute approximately 40% of fees and charges revenue.

Cost recovery fees across planning and development have been escalated in line with anticipated increases in the underlying costs of delivery (CCI of 2.35%), and subject to rounding. The exception to this is Development Planning Application Fees and Engineering and Environment Fees, which have been increased by 3% plus rounding for 2022-23 (Attachment 2, pages 120 to 147 and 150 to 173). The increase in costs reflects additional resourcing being directed to processing applications, with the introduction of a program to engage graduate professionals within these Branches to improve workforce succession planning and processing application turnaround times.

A small number of new fees have been proposed within Planning and Development, including:

- Refund of Fees prior to the determination of an application for Building Applications (post issuing of Action Notice) are proposed to be offered at 90% of the assessment fee (Attachment 2, page 96),
- An assessment and inspection fee for the demolition or removal of an on-site sewerage facility is proposed at \$210 with consideration to its classification change from notifiable to minor works (Attachment 2, page 119),
- A second new fee of \$245 is proposed in relation to assessment and inspection of minor alterations to existing effluent irrigation system within previously approved location, in recognition that this requires less assessment than a full system replacement,
- Variation Requests under the *Planning Act* – Whole of Site Material Change of Use has been included as a variation to the existing fees as clarification on the pricing of simpler applications (Attachment 2, page 132),
- Similarly, a fee for Compliance Assessment for multiple residential developments (where required through a condition of approval), and

- Compliance Assessment for other developments (i.e. community facilities/schools etc) are proposed to clarify where fee variations are applicable (Attachment 2, page 150).

New fees are also proposed for type one, two and three development compliance certificates where condition auditing is requested (Attachment 2, page 151). Several other Local Authorities charge a fee where an applicant or property owner requests a Certificate of Compliance for a development permit issued by Council. The proposed fees have been set in line with comparable industry benchmarks and estimated cost of processing.

Roads, Traffic and Parking

No changes are proposed to parking meter charges this year. Prices are set on the basis of demand, consistent with the City of Ipswich Parking Pricing Strategy. Metered parking charges were last increased in 2018. The fees in place are as follows:

Table 5: Regulated Parking Meter Charges (2018-2019 onwards)

Time restriction	Fee (incl. GST)
½ Hour	\$ 0.70
1 Hour	\$ 1.40
2 Hour	\$ 2.80
3 Hour	\$ 4.20
4 Hour	\$ 5.60
9 Hour	\$ 7.00

(Refer to Attachment 2, page 177).

Regulated Parking Permits for work zones and residents are proposed to be increased in line with the CCI, plus rounding (Attachment 2, page 177). Single and multiple residential parking permits have increased to \$64.

- Temporary closure of regulated parking spaces

Fees related to the temporary closure of regulated parking spaces are proposed to be discontinued (Attachment 2, pages 177 to 178). At present, there is no avenue by which a builder or developer can make an application for this permit. The application forms for related works, which are processed in Planning and Development rather than Infrastructure and Environment, were revised a couple of years ago and omitted this permit component. As such, there have been no permit applications in recent years.

Further, it is noted that developers and builders are now required to undertake signage related to the closure of the parking spaces themselves, which was the bulk of the cost for Council involved in the service. Under cost recovery, the permit fees would thus now be much lower than provided for in the existing fees and charges register. For metered parking spaces, the additional foregone revenue is considered minimal, at around \$10 per bay per day. It is proposed therefore that these permits be discontinued, pending further review into the need to have restrictions to closure of parking spaces in place.

Amendments to the applicable Local Law may be necessary to remove the requirement for these permits to be in place.

- Road regulation fees

Road regulation fees are generally recommended to be increased in line with the CCI plus rounding.

- Commercial Use of Roads

A new fee is proposed under commercial use of roads to allow access to the Food Truck Friendly online booking system for eligible and licenced applicants (Attachment 2, page 180). This service was introduced last year at no charge for the introductory period. A nominal application fee of \$100 per annum per applicant is now proposed. This fee is below cost recovery. Information on the number of program applicants/bookings is not available at this time.

- Footpath Dining

Footpath dining fees are proposed to remain unchanged at this time. Fees have been subject to COVID waivers for much of the past two years. A review of their application long-term is currently underway, noting there are only a small number of licence holders.

- Pedestrian Mall Use

Commercial and community permit fees for the Pedestrian Mall (Tulmur Place) have been reviewed, and a new structure proposed (Attachment 2, pages 181 to 183).

Use of Pedestrian Mall Permits have been limited whilst the CBD precinct has been subject to ownership by ICP and subsequently redeveloped. Over the past year, permit fees have been waived to facilitate site reactivation. Further, where events have been hosted by Council as has occurred in most instances during reactivation of the site, operators are generally not required to hold individual permits.

A review of permits and licences, as well as potential other site use fees is being undertaken with consideration to the intended future uses of this space, Local Law requirements and the potential for related usage licences and event management services. Permits remain a requirement under the existing Local Laws and will be a pre-requisite for any use of the site, including where additional commercial site use licences or event fees have been or may be offered in the future by other Departments.

The permits are required under the provisions of the *Local Government Act* s97(2) to be at or below cost recovery. In reviewing the existing suite of permits, Planning and Regulatory Services (in consultation with other Departments) have been able to identify alternative processes akin to that used for parks bookings which can be used to streamline the acceptance and application process, allowing significant savings against the historic permit prices.

Where permits are applicable to charitable, not-for-profit or community organisations, the permit fees are below cost recovery.

The permit fees, along with any new proposed licence or event fees associated with use of Tulumur Place, will continue to be reviewed with respect to the future strategy for managing this space.

Other Council Services (Miscellaneous)

- Bonds and Key Deposits across Council

A revised fee structure for key deposits and key replacement fees was approved by Council on 28 January 2021 and has been progressively implemented concurrent to the rollout of the new keying system for Council assets and no further changes to key deposits or replacement fees are therefore proposed at this time (Attachment 2, page 188).

- Sale of Plants (Nursery Operations)

The charges for the wholesale and retail sale of plants have been subject to a small increase in line with CPI (plus rounding) to maintain consistency with industry benchmarks. For example, the maximum retail price for native (tubed) plants has been increased from \$4.80 to \$4.90 each (Attachment 2, page 189).

- Other Recoverable Works (Tree Assessment and Replacement)

The fee for tree assessment on public land has been changed to “by quote” in place of a fixed hourly rate, to better reflect the need to customise assessments on a case by case basis, where elements such as travel time can vary significantly (Attachment 2, page 191).

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009 s97 and 98

RISK MANAGEMENT IMPLICATIONS

The primary financial risk in relation to fees and charges stems from externally driven demand for services. This is particularly the case for the Planning and Development related fees, which brings in approximately 40-50% (\$14 million) of fees annually. Commercial offerings such as venue hire also continue to be vulnerable in the context of COVID-19.

Risks associated with individual service offerings are managed operationally by the responsible Department.

Where competition policy or cost recovery requirements apply, risks associated with this are mitigated through costing exercises and benchmarking (where appropriate) being undertaken by the responsible department as a part of this annual review process.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation 1 seeks Council approval for the proposed 2022-2023 Fees and Charges, as detailed in Attachment 1 to the report, to be adopted with an effective date of 1 July 2022

(b) What human rights are affected?	This decision has the potential to impact human rights in relation to: <ul style="list-style-type: none"> - Recognition and equality before the law, and - Taking part in public life
(c) How are the human rights limited?	The application of fees and charges has potential to disadvantage some members of the community by limiting their ability to access Council services.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	<p>The proposed fees and charges do not apply to core Council services or public goods. Fees and Charges apply to goods which are optional to take up and benefit an individual.</p> <p>Where charges are applied, this is enabled by, and governed by legislative provisions. For services which can be provided by a Local Government only, Council is required to charge not more than cost recovery. For market- based services, customers can utilise alternative providers if desired, and pricing is set so as to ensure there is no adverse impact on market competition.</p> <p>Where genuine hardship or equity considerations exist, there is provision in the fees and charges for discounts and waivers to ensure access to services is made as broadly available as possible, whilst balancing the regulatory pricing requirements noted above, and other social policy objectives such as the user pays principle.</p>
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Escalation of most cost recovery fees by the CCI is intended to maintain the price of services in line with forecast delivery cost increases. The proposed baseline fees and charges captured within the register were therefore anticipated to deliver a largely neutral budgetary position, with revenue increases being reflective of underlying cost escalations.

The anticipated fees and charges revenue for the 2021-2022 financial year is \$32.7 million, which is inclusive of a positive movement in building and development fees, offset by a reduction in licencing and event related fees as a result of COVID-19 reduced demand. As at the date of this report, the forecast for 2022-2023 is modelled to be similar to that of the current year, at \$33.6 million, in recognition of the forecast volume of building approvals. This represents an overall increase of 2.75% in total revenue for next year, as a combination of price and increased service take-up. The forecast for next financial year is currently being refined and will be addressed in detail through the budget process.

Discontinuation of fees has occurred where the service is rarely utilised and of low value, or the service is no longer intended to be offered by Council. The financial impact of discontinued fees is expected to be minimal.

Revenue from commercial fees, primarily venue hire, is likely to continue to be lower than would be seen in a typical year due to the impact of COVID-19, but progressively recovering.

Commercial fees have been reviewed and adjusted in line with market drivers of demand and willingness to pay along with competitive neutrality considerations. Externally driven demand is likely to continue to be the key driver of financial performance with respect to commercial fees.

The proposed fees and charges do not include any specific relief measures in relation to COVID-19 beyond 1 July 2022. At this time, specific fee relief in response to flooding impacts has not been proposed. Discounts and waivers can be applied by Council resolution during the year should local conditions warrant further assistance packages.

COMMUNITY AND OTHER CONSULTATION

Where applicable, Departments have undertaken stakeholder consultation with regard to the pricing of fees and scope of available services.





CONCLUSION

Council's suite of fees and charges have been subject to review, with a revised register to take effect from 1 July 2022 provided at Attachment 1 for approval.

There are very few material changes proposed for fees and charges at this time. The price of the majority of regulatory fees are proposed to increase in line with the forecast CCI at 2.35%, plus rounding. Commercial fees, particularly those of which relate to venue hire, have been reviewed in light of COVID-19 impacts on the industry, and new benchmarks applied.

The proposed fees and charges do not include any specific measures in relation to COVID-19 or disaster relief. Discounts and waivers can be applied by Council resolution at any time should economic or social conditions warrant further assistance packages.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1	Draft Register of Fees and Charges for 2022-23  
2	Fees and Charges - Comparison of 2021-22 and Draft 2022-23 Fees  

Travis Pitman

ACTING TREASURY ACCOUNTING MANAGER

I concur with the recommendations contained in this report.

Paul Mollenhauer

ACTING CHIEF FINANCIAL OFFICER

I concur with the recommendations contained in this report.

Jeffrey Keech

ACTING GENERAL MANAGER (CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”



City of
Ipswich

Register of Fees and Charges

2022-2023

The fees and charges contained within this register are current as at the date of publication.

Selected fees and charges outlined in this document are set by State or Federal legislation. The Head of Power is noted in the register where applicable.

The application of Goods and Services Tax (GST) is undertaken in accordance with legislation and the rulings of the Australian Tax Office.

Fees and Charges may be subject to change by resolution of Council.

Where this register refers to Local Laws, the relevant Ipswich City Council Local Laws and Subordinate Local Laws are as follows:

Local Law 1	Ipswich City Council Local Law No. 1 (Administration) 2013
Local Law 3	Ipswich City Council Local Law No. 3 (Commercial Licencing) 2013
Subordinate Local Law 3.1	Ipswich City Council Subordinate Local Law No.3.1 (Commercial Licensing) 2013
Local Law 4	Ipswich City Council Local Law No. 4 (Permits) 2013
Local Law 5	Ipswich City Council Local Law No. 5 (Parking) 2013
Subordinate Local Law 5.1	Ipswich City Council Subordinate Local Law No.5.1 (Parking) 2013
Local Law 6	Ipswich City Council Local Law No. 6 (Animal Management) 2013
Subordinate Local Law 6.1	Ipswich City Council Subordinate Local Law No.6.1 (Animal Management) 2013
Local Law 7	Ipswich City Council Local Law No. 7 (Local Government Controlled Areas and Roads) 2013
Subordinate Local Law 7.1	Ipswich City Council Subordinate Local Law No.7.1 (Local Government Controlled Areas and Roads) 2013
Local Law 8	Ipswich City Council Local Law No. 8 (Nuisances and Community Health and Safety) 2013
Local Law 12	Ipswich City Council Subordinate Local Law No.8.1 (Nuisances and Community Health and Safety) 2013
Local Law 49	Ipswich City Council Local Law No. 49 (Protection of Important Vegetation)
Subordinate Local Law 49.1	Ipswich City Council Subordinate Local Law No.49.1 (Protection of Important Vegetation) 2019

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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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Ipswich City Council

CORPORATE SERVICES AND INFORMATION

1 Corporate Documentation

1.1 Corporate Services Documents

Council's Annual Report	No charge	Local Government Regulation 2012 (Qld) s 199	(c)
Council's Corporate Plan (iFuture)	No charge	Local Government Regulation 2012 (Qld) s 199	(c)
Council's Annual Plan (incorporates Council's Operational Plan)	No charge	Local Government Regulation 2012 (Qld) s 199	(c)
Local Laws (excluding Town Plan Schedule) - Electronic copy	Available on Council's website at no charge	Local Government Regulation 2012 (Qld) s 14	(c)
Local Laws (excluding Town Plan Schedule) - Printed copy – Per page	Current Corporate Services photocopy costs	Local Government Regulation 2012 (Qld) s 14	(c)
(For Town Planning Schedules/Documents refer to Planning and Development charges)			
Confirmed minutes of Council meetings - Electronic copy	Recent Meeting minutes available via Council's website free of charge	Local Government Regulation 2012 (Qld) s 245F	(c)
Confirmed minutes of Council meetings – Printed copy - Per page or part thereof	Current Corporate Services photocopy costs	Local Government Regulation 2012 (Qld) s 245F	(c)
Human Resources - Council Job Descriptions - Printed copy	No charge		

1.2 Financial Reports

The following documents are available at the library and also on Council's internet site www.ipswich.qld.gov.au free of charge:

Council's Budget (incorporates Council's Revenue Policy and Revenue Statement)	No charge	Local Government Regulation 2012 (Qld) s 199	(c)
Council's Register of Fees and Charges	No charge	Local Government Act 2009 (Qld) s 98	(c)

1.3 Tender Documents

Tender Documents - Electronic Form	Available on Council's website at no charge	
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1.4 Adopted Reports and Studies

Environmental reports and other documentation including adopted studies, management plans, flora and fauna lists etc.	Available via Council's website free of charge	
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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2 Finance Charges

2.1 Dishonour Charges

Dishonour charges - each (includes cheques and direct debits)	Actual cost	#
(Charge equivalent to the actual amount charged to Council by its financial institution)		

2.2 Credit Card Surcharge

American Express credit card surcharge	0.8% Surcharge	#
(Applied to transactions greater than \$1,000)		

3 Rates and Land Records

3.1 Rates Records

3.1.1 Rates Records - Registered Property Owner

Rates enquiry - online via ePathway portal	No charge	Local Government Regulation 2012 (Qld) s 155	(c)
Rates enquiry - where facilitated by Council staff	No charge	Local Government Regulation 2012 (Qld) s 155	(c)
Copy of Rates Notice falling within a current or prior quarter(s) - online via eNotices	No charge	Local Government Regulation 2012 (Qld) s 104	(c)
Copy of Rates Notice falling within the current quarter - where facilitated by Council staff	No charge	Local Government Regulation 2012 (Qld) s 104	(c)
Copy of Rates Notice falling within a prior quarter(s) - where facilitated by Council staff - where rates are unpaid	No charge	Local Government Regulation 2012 (Qld) s 104	(c)
Copy of Rates Notice falling within a prior quarter(s) - where facilitated by Council staff - where rates are paid - Per Notice (up to 4 notices)	\$8.00	Local Government Regulation 2012 (Qld) s 104	(c)
Copy of Rates Notice falling within a prior quarter(s) - where facilitated by Council staff - where rates are paid - Per Notice (5 or more notices)	By quote	Local Government Regulation 2012 (Qld) s 104	(c)

3.1.2 Rates Records - Other than Registered Property Owner

Copy of Rates Notice falling within a current or prior quarter(s) - Per Notice (up to 4 notices)	\$8.00	Local Government Regulation 2012 (Qld) s 104	(c)
Copy of Rates Notice falling within a current or prior quarter(s) - Per Notice (5 or more notices)	By quote	Local Government Regulation 2012 (Qld) s 104	(c)
Rates Only Property Search Certificate (Extract from Land Record) - Per inquiry or parcel of land	\$113.00	Local Government Regulation 2012 (Qld) s 155	(c)

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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3.2 Land and Property Records

Note: For the purpose of this clause, a parcel of land is that land comprised in the valuation compiled by the Valuer General.

Inspection, Extract or Copy of Land Record (for fee exempt persons)	No charge	Local Government Regulation 2012 (Qld) s 155	(c)
The Land Record includes the valuation under the Land Valuation Act and rating information.			
The following persons may inspect particulars of land in the land record free of charge:			
<ul style="list-style-type: none"> An owner, lessee or occupier of the land or adjoining land, or The agent of an owner, lessee or occupier of the land or adjoining land. 			
Inspection, Extract or Copy of Land Record (for persons other than fee exempt persons)	At cost (upon request)	Local Government Regulation 2012 (Qld) s 155	(c)
Certified Extract of Land Records - Per parcel of land	By quote	Local Government Regulation 2012 (Qld) s 155	(c)
Property enquiry - online via ePathway portal or PD online	No charge		
Includes property address, type, description and land area. For more detailed searches relating to planning matters and development applications, refer to Planning and Development.			

3.3 Change of Ownership

Change of Ownership – per change	\$64.00	Local Government Act 2009 (Qld) s 97	(b)
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4 Other Corporate Services

4.1 Right to Information and Information Privacy (2022-23)

Fees and charges for applications under the Right to Information Act 2009 and the Information Privacy Act 2009 are set by the State Government at the commencement of each financial year. Refer to the Information Privacy Regulation 2009 (Qld) ss 4, 5, 6.

RTI Application Fees	\$52.60	
RTI and IP Processing and Access Charges - each 15 minutes or part of 15 minutes*	\$8.15	
(*No charge is payable if the total time spent by Council officers in processing the application is less than 5 hours)		
RTI document request A4 size - per page	\$0.25	
IP Act document request A4 size - per page	\$0.25	
RTI Act and IP Act - document request larger than A4 size	Current Corporate Services photocopy costs	

4.2 Legal Services

Legal Services	By quote	#
Note: Council's Legal Services Section acts only on behalf of council and does not provide legal services to external parties. Where an agreement with an external party identifies the right of council to recover or on-charge the cost of legal services, fees may apply. Such legal services may be undertaken by council's Legal Services Section to be charged on an hourly basis to the nearest 15 minutes; or outsourced to a legal firm by council, who will also act only on behalf of council and invoice according to their own fee structure. In that case the full invoice/s amount will be recoverable.		

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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4.3 Print, Copy and Postage Services

4.3.1 Printing and Photocopying Services for Public Access Information Provided Under Regulation

The following print and copy charges are at cost, and apply only to the provision of information kept by Council under an Act or Local Law.

Printing and Photocopying (staff supported service) - Black and White A4	\$1.00	Refer to the applicable document fee for head of power	(c)
Printing and Photocopying (staff supported service) - Black and White A3	\$1.50	Refer to the applicable document fee for head of power	(c)
Printing and Photocopying (staff supported service) - Photocopying - Colour A4	\$2.00	Refer to the applicable document fee for head of power	(c)
Printing and Photocopying (staff supported service) - Colour A3	\$3.00	Refer to the applicable document fee for head of power	(c)

4.3.2 Postage and Handling Services

Postage and Handling Charge - Standard A4 document, report or CD (up to 500g)	\$8.00	#
Postage and Handling Charge - Large documents (A3-A1 sized plans and maps, or large documents (over 500g))	\$30.00	#
Postage and Handling Charge - Electronic and hard copy documents, plans or maps - large volume documents and other than as listed	By quote (at cost)	#

4.4 Information Systems (GIS, Maps, Plans and Data)

Information services encompasses the provision of:

- Maps and Mapping services, including topographical (stormwater, drainage and contour)
- Plans, including stormwater drainage plans
- GIS and Digital Data files

Standard Maps, Plans and Digital Data Files (electronic) - Self service using Online Services or PD online	No charge	
Maps, Plans and Digital Data Files - Custom mapping and supported services	By quote	#
Fee to utilise Council's Flood Models	\$1,980.00	#

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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ANIMAL MANAGEMENT

1 Animal Management Fee Policies

1.1 Dog Registration Fee Methodology

Dog registration fees are calculated to provide residents with a desexing incentive, as required by section 52 of the *Animal Management (Cats and Dogs) Act 2008*.

1.2 Dog Registration Fee Exemptions

Fee exemption will be granted in the following circumstances:

1. The dog being registered is exempted from the registration obligation through Legislation.
2. The dog is a class of dog that Council has determined, by resolution, to not require registration fees to be paid.

1.3 Pensioner Discount

Dog Registration (Annual Fee) Pensioner applies to: Age Pension; Sole Parent Pension; Wife's Pension; Widow's Pension; Carer's Pension; Disability Support Pension; War Widow's Pension; Defence Widow's Pension; Service Pension; War Disability Pension. Applies to full or part pensions where satisfactory proof is provided.

1.4 Discounted Dog Registration (Pay By/Pay After)

To encourage the prompt renewal of registrations, registration renewal fees paid between the issue date of renewal and 30 June, will be entitled to a discounted fee.

1.5 Introductory Dog Registration

Introductory dog registration is available as a single discount when a dog has not been previously registered with Ipswich City Council. The introductory discount is not available on registration renewal or transfer of ownership. The introductory discount provides registration until the end of the current financial year and cannot be used in conjunction with any other discount.

1.6 Replacement Dog Registration Tag

When registering their dogs with Ipswich City Council, owners are provided with a registration tag for life of that animal and are not transferrable. Owners, should they lose the registration tag will be provided with a free replacement registration tag.

1.7 Adjusting Animal Management Fees

Upon completion of the Request for Variation of Animal Management Fees by the applicant, the General Manager (Planning and Regulatory Services), relevant Branch Manager or Section Manager has the authority to determine to wholly or partially reduce an Animal Management Fee where a strict application of the scheduled fee in their opinion is unfair or unreasonable.

For example:

1. Where an owner has not received a notice of renewal of dog registration and hasn't had an opportunity to pay prior to the discount expiring.
2. Where an owner is experiencing financial hardship and applying the full schedule of fees would make it cost prohibitive for an owner to recover their animal.

Fee variations cannot be given for permit or licence applications that have been decided.

1.8 Refund of Animal Management Fees

Upon completion of the Request for Refund of Animal Management Fees by the applicant, the General Manager (Planning and Regulatory Services), relevant Branch Manager or Section Manager has the authority to determine to wholly or partially refund an Animal Management Fee where reasonable circumstances exist.

In the event of a partial refund of an annual fee (e.g. dog registration), the refund may be calculated using the following methodology by dividing the annual fee into 12 equal parts and then refunding the months remaining prior to the end of the annual term.

1.9 Recording of Adjusted and Refunded Fees

Fee variations and refunds will be recorded within the fee variation register.

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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2 Application, Amendment and Inspection Fees related to Animal Management Permits and Licences

The following fees may apply in relation to or in addition to permit and licence services (Animal Management) within sections 3 to 5 of this register:

Inspection fee (per hour): Animal Management	\$300.00	Refer to base permit / licence / application fee for head of power.	(a)
Minimum charge 1 hour and maximum charge 4 hours. Note: This fee will be charged when an inspection is required for assessment declared dog declarations, undertaking fencing inspections, non-compliance with licence conditions etc.			
Amendment of an Animal Management Permit (Major)	\$103.00	Refer to base permit / licence / application fee for head of power.	(a)
Example: Adding an animal to an existing animal permit, which increases the total number of animals on the permit. Cannot be used to change the type of permit (e.g. 3 or 4 dog permit to a 5 plus – this requires a new application)			
Minimum charge. Note: If an inspection is required then inspection fees will be additional to this charge.			
Amendment of an Animal Management Permit (Minor)	\$66.00	Refer to base permit / licence / application fee for head of power.	(a)
Example: Replacing an animal that is deceased with a new animal on an existing animal permit, which does not increase the total number of animals on the permit.			
Amendment of an Animal Management Licence	\$103.00	Refer to base permit / licence / application fee for head of power.	(a)
Minimum charge. Note: If an inspection is required then inspection fees will be additional to this charge. Permits are not eligible for transfer.			
Application for transfer of a Licence: Animal Management	\$103.00	Refer to base permit / licence / application fee for head of power.	(a)
Minimum charge. Note: If an inspection is required then inspection fees will be additional to this charge. Permits are not eligible for transfer.			

3 Animal Management Permits

Application, Amendment and Inspection fees may apply in relation to or in addition to the services listed below. Refer to Section 2 of the Animal Management fees for further details.

3.1 Domestic Dogs

Domestic pet dogs kept as companions and not for any other activity.

3.1.1 Three or four dogs

(Dog registration fees additional)

Domestic Dog Permit (three or four dogs) - Initial application and first year	\$274.00	Local Law 6 s 5	(a)
Note: This fee is non-refundable			
Domestic Dog Permit (three or four dogs) - Annual Renewal	\$66.00	Local Law 6 s 5	(a)

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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3.1.2 Five or more dogs

May require planning and development approval prior to being considered. Dog registration fees additional.

Domestic Dog Permit (Five or more dogs) - Initial application and first year	\$520.00	Local Law 6 s 5	(a)
Note: This fee is non-refundable			
Domestic Dog Permit (Five or more dogs) - Annual Renewal	\$332.00	Local Law 6 s 5	(a)

3.2 Guard Dog Permit - Per Property

Keeping dogs for guarding and security purposes. Dog registration fees additional.

Guard Dog Permit - Initial application and first year	\$615.00	Local Law 6 s 5	(a)
Note: This fee is non-refundable			
Guard Dog Permit - Annual Renewal	\$311.00	Local Law 6 s 5	(a)

3.3 Restricted Dog Permit - Renewals Only

Restricted dogs are determined by State Government legislation i.e. Dogo Argentino, Fila Brasileiro, Japanese Tosa and American Pitbull Terrier. Dog registration fees are additional.

Restricted Dog Permit – Renewals only	\$311.00	Animal Management (Cats and Dogs) Act 2008 (Qld) s 71	(a)
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3.4 Domestic Cats**3.4.1 Three or four desexed cats**

Domestic Cats Permit (Three or four desexed cats) - Initial application and first year	\$274.00	Local Law 6 s 5	(a)
Note: This fee is non-refundable			
Domestic Cats Permit (Three or four desexed cats) - Annual Renewal	\$66.00	Local Law 6 s 5	(a)

3.4.2 Five or more desexed cats

(May require planning and development approval prior to being considered)

Domestic Cats Permit (Five or more desexed cats) - Initial application and first year	\$475.00	Local Law 6 s 5	(a)
Note: This fee is non-refundable			
Domestic Cats Permit (Five or more desexed cats) - Annual Renewal	\$279.00	Local Law 6 s 5	(a)

3.5 Poultry and Birds

Poultry (ducks, geese, peacocks and the like), roosters, pigeons, birds (other than poultry or pigeons).

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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3.5 Poultry and Birds [continued]

Poultry and Birds Permit - Initial application and first year	\$274.00	Local Law 6 s 5		(a)
Note: This fee is non-refundable				
Poultry and Birds Permit - Annual Renewal	\$66.00	Local Law 6 s 5		(a)

3.6 Livestock

Horses (including donkeys and mules), pigs and livestock (including cattle, camels, sheep, goats, llama and deer).

Livestock Permit - Initial application and first year	\$274.00	Local Law 6 s 5		(a)
Note: This fee is non-refundable				
Livestock Permit - Annual Renewal	\$66.00	Local Law 6 s 5		(a)

4 Commercial Licence Fees

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to Section 2 of the Animal Management fees for further details.

4.1 Animal Licences (where involving a development application)

Note: On approval of the development application and prior to commencement of operation, a relevant commercial licence must be obtained and fees paid in full.

4.2 Commercial Stable Licence

(May require planning and development approval prior to being considered)

Commercial Stable - Design Assessment	\$417.00	Local Law 3 s 6		(a)
Commercial Stable Licence - Initial application and first year	\$391.00	Local Law 3 s 6		(a)
Commercial Stable Licence - Annual Renewal	\$295.00	Local Law 3 s 11		(a)

4.3 Pet Shop Licence

Pet Shop - Design Assessment	\$417.00	Local Law 3 s 6		(a)
Pet Shop Licence - Initial application and first year	\$391.00	Local Law 3 s 6		(a)
Pet Shop Licence - Annual Renewal	\$295.00	Local Law 3 s 11		(a)

4.4 Pet Daycare Licence

Pet Daycare - Design Assessment	\$417.00	Local Law 3 s 6		(a)
Pet Daycare Licence - Initial application and first year	\$585.00	Local Law 3 s 6		(a)
Pet Daycare Licence - Annual Renewal	\$295.00	Local Law 3 s 11		(a)

4.5 Commercial Cattery Licence (selling, boarding and breeding)

(May require planning and development approval prior to being considered)

Commercial Cattery - Design Assessment	\$417.00	Local Law 3 s 6		(a)
Commercial Cattery Licence - Initial application and first year	\$391.00	Local Law 3 s 6		(a)

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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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4.5 Commercial Cattery Licence (selling, boarding and breeding) [continued]

Commercial Cattery Licence - Annual Renewal	\$295.00	Local Law 3 s 11		(a)
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4.6 Commercial Kennels Licence (including training, selling, boarding and breeding kennels)

(Dog registration fees additional)

Commercial Kennels - Design Assessment	\$417.00	Local Law 3 s 6		(a)
Commercial Kennels Licence - Initial application and first year	\$585.00	Local Law 3 s 6		(a)
Commercial Kennels Licence - Annual Renewal	\$295.00	Local Law 3 s 11		(a)

5 Dog Registration (Annual Fee)**Desex**, for a cat or dog, means to surgically remove its gonads for the purpose of making it permanently incapable of reproducing.**5.1 Introductory Dog Registration (per dog)**

Where a dog has not been previously registered with Ipswich City Council.

Excludes Declared Dangerous Dogs, Restricted Dogs and Regulated Dogs as defined under the Animal Management (Cats & Dogs) Act 2008.

Introductory Dog Registration	\$20.00	Animal Management (Cats and Dogs) Act 2008 (Qld) s 44		(a)
Introductory Dog Registration - Pensioner	\$20.00	Animal Management (Cats and Dogs) Act 2008 (Qld) s 45		(a)
Introductory Dog Registration - Ipswich Rehoming Centre Adoptions	No charge	Animal Management (Cats and Dogs) Act 2008 (Qld) s 44		(a)

Where a dog is being adopted by a resident of Ipswich.

5.2 Dog Registration: Per Entire Dog (i.e. the dog is not desexed)

Dog Registration (entire dog) - Pay By Date	\$184.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 56		(a)
Dog Registration (entire dog) - Pay After Date	\$214.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 56		(a)

5.3 Dog Registration: Per Desexed Dog

Dog Registration (desexed dog) - Pay By Date	\$41.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 52		(a)
Dog Registration (desexed dog) - Pay After Date	\$71.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 52		(a)

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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5.4 Dog Registration: Per Entire Dog (i.e. the dog is not desexed) - Pensioner

Dog Registration (entire dog) - Pensioner - Pay By Date	\$82.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 56	(a)	
Dog Registration (entire dog) - Pensioner - Pay After Date	\$97.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 56	(a)	

5.5 Dog Registration: Per Desexed Dog - Pensioner

Dog Registration (desexed dog) - Pensioner - Pay By Date	\$28.50	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 52	(a)	
Dog Registration (desexed dog) - Pensioner - Pay After Date	\$43.50	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 52	(a)	

5.6 Guide, Hearing and Assistance Dogs

To be eligible for no charge registration under this section, the dog being registered must have completed the Public Access Test and be certified under the Guide, Hearing and Assistance Dogs Act 2009. The handler will need to present a handler identification card and confirmation that the dog has passed a Public Access Test conducted by an approved trainer or training institution.

Guide Dogs and Assistance Dogs	No charge	Animal Management (Cats and Dogs) Act 2008 (Qld) s 44	(a)	
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5.7 Qld Racing Integrity Commission Members

Only dogs registered with the Qld Racing Integrity Commission (QRIC) are eligible for this rate. Dogs not registered with the GRCBQ will have the appropriate registration fee apply.

QRIC Members	No charge	Animal Management (Cats and Dogs) Act 2008 (Qld) s 44	(a)	
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5.8 Other Dogs Exempt by Council

Other dogs exempt by Council resolution	No charge	Animal Management (Cats and Dogs) Act 2008 (Qld) s 44	(a)	
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5.9 Dangerous Dogs

Dogs declared dangerous according to the Animal Management (Cats and Dogs) Act 2008.

Dangerous Dogs Registration - Initial and first year - Pro rata	\$550.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 60	(a)	
1 July – 30 September: full fee 1 October – 31 December: 75% of full fee 1 January – 31 March: 50% of full fee 1 April – 30 June: 25% of full fee				

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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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5.9 Dangerous Dogs [continued]

Dangerous Dogs Registration - Renewal Only - Pay By Date	\$520.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 60	(a)
Dangerous Dogs Registration - Renewal Only - Pay After Date	\$550.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 60	(a)
Dangerous Dogs Registration - Compliant - Renewal Only - Pay By Date	\$245.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 60	(a)
Granted in subsequent years, after a minimum of 1 registration period with full compliance with the conditions, upon successful annual inspection and continued compliance with registration and all conditions.			
Dangerous Dogs Registration - Compliant - Renewal Only - Pay After Date	\$275.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 60	(a)
Granted in subsequent years, after a minimum of 1 registration period with full compliance with the conditions, upon successful annual inspection and continued compliance with registration and all conditions.			

5.10 Menacing Dogs

Dogs declared menacing according to the Animal Management (Cats and Dogs) Act 2008.

Menacing Dogs Registration - Initial and first year - Pro rata	\$550.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 60	(a)
1 July – 30 September: full fee 1 October – 31 December: 75% of full fee 1 January – 31 March: 50% of full fee 1 April – 30 June: 25% of full fee			
Menacing Dogs Registration - Renewal Only - Pay By Date	\$520.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 60	(a)
Menacing Dogs Registration - Renewal Only - Pay After Date	\$550.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 60	(a)
Menacing Dogs Registration - Compliant - Renewal Only - Pay By Date	\$245.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 60	(a)
Granted in subsequent years, after a minimum of one registration period with full compliance with the conditions, upon successful annual inspection, proof of desexing and continued compliance with registration and all conditions.			
Menacing Dogs Registration - Compliant - Renewal Only - Pay After Date	\$275.00	Animal Management (Cats and Dogs) Act 2008 (Qld) ss 44, 60	(a)
Granted in subsequent years, after a minimum of one registration period with full compliance with the conditions, upon successful annual inspection, proof of desexing and continued compliance with registration and all conditions.			

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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5.11 Reciprocal Dog Registration

Where a dog is currently registered with any other Queensland local government (see section 5.1 Introductory Dog Registration (per dog)) and satisfactory proof of registration is shown, no fee will be charged for the registration of the dog with the Ipswich City Council for the current Ipswich City Council registration period.

Reciprocal Dog Registration transfer	No charge	Refer to base permit / licence / application fee for head of power.	(a)
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6 Impounding

6.1 Dogs

Note:

- All dogs must have a valid registration and microchip on release - related fees applicable.

Dog Impoundment - First Impoundment	No charge	Local Law 6 s 27	(d)
First time impounded with Ipswich City Council where the dog has valid dog registration, is desexed and microchipped. Registration and microchipping contact information must be up to date (physical address and phone numbers).			
Dog Impoundment - All other impoundments	\$126.00	Local Law 6 s 27	(d)
Payable for all dogs impounded (other than the first impoundment where first impoundment criteria is met).			
Dog Impoundment - Sustenance first overnight stay	No charge	Local Law 6 s 27	(d)
Dog Impoundment - Sustenance per subsequent overnight stay	\$27.20	Local Law 6 s 27	(d)
Dog Impoundment - Microchipping of dog prior to release	\$26.70	Animal Management (Cats and Dogs) Act 2008 (Qld)	#

6.2 Cats

Note:

- All cats must have a microchip on release - related fees applicable.

Cat Impoundment - First Impoundment	No charge	Local Law 6 s 27	(d)
First time impounded where the cat is desexed and microchipped. Microchipping contact information must be up to date (physical address and phone numbers).			
Cat Impoundment - All other impoundments	\$95.00	Local Law 6 s 27	(d)
Payable for all cats impounded (other than the first impoundment where first impoundment criteria is met).			
Cat Impoundment - Sustenance first overnight stay	No charge	Local Law 6 s 27	(d)
Cat Impoundment - Sustenance per subsequent overnight stay	\$27.20	Local Law 6 s 27	(d)
Cat Impoundment - Microchipping of cat prior to release	\$26.70		#

6.3 Livestock and Other Animals

6.3.1 Large Livestock

Release fees for large livestock (including cattle, horses, deer, camels, etc.) are to be determined by the time taken by Council staff to impound the animal/s.

Large Livestock Impoundment (per animal)	\$108.00	Local Law 6 s 27	(d)
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Item 3 / Attachment 1

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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6.3.1 Large Livestock [continued]

Large Livestock Impoundment - Collection (per hour)	\$300.00	Local Law 6 s 27		(d)
Payable as a per hour charge where the impoundment occurred within business hours. Minimum charge of one (1) hour and maximum charge of four (4) hours. Based on two (2) officers and the stock truck or vehicle with horse float.				
Large Livestock Impoundment - Collection (per hour) - Outside business hours	\$430.00	Local Law 6 s 27		(d)
Payable as a per hour charge where the impoundment occurred outside of business hours. Minimum charge of one (1) hour and maximum charge of four (4) hours. Based on two (2) officers and the stock truck or vehicle with horse float.				
Large Livestock Impoundment - Driving, leading and/or transport of livestock - Return Trip only (per kilometre)	\$12.90	Local Law 6 s 27		(d)
Large Livestock Impoundment - Sustenance first overnight stay	No charge	Local Law 6 s 27		(d)
Large Livestock Impoundment – Sustenance per subsequent overnight stay (per head)	\$34.00	Local Law 6 s 27		(d)
Large Livestock Advertising - Notice of Impoundment placed in a newspaper	Actual cost of advertising	Local Law 6 s 27		(d)
All costs associated with the advertisement shall be charged in addition to the appropriate release fee.				
Large Livestock Impoundment - NLIS Tagging of Cattle (per head)	\$30.00		#	

6.3.2 Other Livestock

Release fees for animals including sheep, goats, swine or similar livestock are to be determined per head. Maximum charge 10 head per owner per occurrence.

Other Livestock Impoundment	\$46.10	Local Law 6 s 27		(d)
Other Livestock Impoundment - Sustenance first overnight stay	No charge	Local Law 6 s 27		(d)
Other Livestock Impoundment - Sustenance per subsequent overnight stay (per head)	\$27.20	Local Law 6 s 27		(d)
Other Livestock Impoundment - NLIS Tagging of Sheep & Goats (per head)	\$30.00		#	

6.3.3 Poultry and Birds

Release fees for poultry and birds are to be determined per head. Maximum charge 10 head per owner per occurrence.

Poultry and Birds Impoundment	\$18.30	Local Law 6 s 27		(d)
Poultry and Birds Impoundment - Sustenance first overnight stay	No charge	Local Law 6 s 27		(d)
Poultry and Birds Impoundment - Sustenance per subsequent overnight stay (per head)	\$1.50	Local Law 6 s 27		(d)

7 Other Animal Management Charges**7.1 Traps**

Collection of Trap (Dog and Cat)	\$330.00		#	
Where a trap has not been returned this fee will be charged, in addition to daily fees, to collect the trap.				

Item 3 / Attachment 1

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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7.2 Regulated Dogs (including restricted, dangerous and menacing)

Regulated Dog Signs	No charge	Animal Management (Cats and Dogs) Act 2008 (Qld) Schedule 1		(a)
Regulated Dog Tags	No charge	Animal Management (Cats and Dogs) Act 2008 (Qld) Schedule 1		(a)

7.3 Microchipping

Microchipping - Community Events	\$26.70		#
Dog or Cat must already be currently registered with Ipswich City Council.			

7.4 Pest Management

Weed treatment (noxious pest plants)	\$215.00		#
Charged per hour for weed treatment and management of invasive pest plants			
Weed treatment (designated pests)	\$145.00		#
Charged per hour for the treatment and management of designated pests			

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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COMMUNITY DEVELOPMENT AND SERVICES

1 Home Assist

Home Assist - Labour Subsidy/Fee for Service (per hour)	\$61.00	#
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2 Tourism Services

2.1 Ipswich Visitors Information Centre

IVIC Merchandise - Selected items	Retail pricing applies	#
IVIC Booking Cancellation Fee: Cancellation of tourism bookings in line with specified terms and conditions	\$24.00	#
Other IVIC visitor services	Price on request	#
Printing and Photocopying	For self-service printing and photocopying, refer to Library print and photocopy service charges. For Council staff assisted printing and copying services, refer to Corporate Services print and photocopy service charges.	#

2.2 Ipswich Tourism Operators Network (ITON)

Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located within Ipswich City boundaries	No charge	
Industry Affiliate Fee: Ipswich Tourism Operators Network (ITON)	No charge	
Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located outside Ipswich City boundaries	\$165.00	#

3 Fire Station 101 Innovation Hub

3.1 Fire Station 101

Day Passes are valid for a single day for members on the drop-in plan. Contact Fire Station 101 for membership enquiries and full terms and conditions.

Fire Station 101 Members Day Pass	\$59.00	#
Day Passes are valid for a single day for members on the drop-in plan.		
Fire Station 101 Members Access Card Replacement Fee	Refer to "Other Council Services: Key Deposits and Key Replacement Fees"	#

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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HEALTH AND REGULATORY SERVICES

1 Health and Regulatory Services Fee Policies

1.1 Discount for Bona Fide Charitable or Community Organisations

A fee of 50% of the normal prescribed fee is payable in the following instances:

- Upon proof of status as a bona fide charitable or community organisation; or
- Acceptance by the Branch Manager (Engineering, Health and Environment) that the applicant is a bona fide charitable organisation.

The discount will be applied in the following:

- Section 4 Entertainment Venues;
- Section 6 Caravan Parks and Camping Grounds; and
- Section 8 Food Businesses, excluding Restoration Fees and Eat Safe Review and Reassessment Fees.

This does not apply to private clubs, activities resulting in commercial gain and where an activity does not fulfil a significant community role and cannot be considered to be not-for-profit.

1.2 Local Government

Where an activity is operated directly on behalf of Ipswich City Council or an application is made on behalf of Ipswich City Council, the fee will be waived.

1.3 Refunds

Design Assessment/Application Fees are non-refundable unless otherwise stated.

Licence/Permit fees should be paid on application and if the Licence/Permit is not approved then the applicable Licence/Permit fee will be refunded.

1.4 Star Ratings Discount

Licence Renewal fee is based on the level of star rating:

3 Star - 20% discount (\$532.00 if paid by 30 June)

4 Star - 30% discount (\$465.00 if paid by 30 June)

5 Star - 50% discount (\$332.00 if paid by 30 June)

Bona Fide Charitable or Community Organisations - Discount of 50% to be applied to the normal prescribed fee with no further Eat Safe discount applicable.

2 Application, Amendment and Inspection fees related to Health and Regulatory Services

The following fees may apply in relation to or in addition to permit and licence services (Health and Regulatory Services) within sections 3 to 11 of this register:

2.1 Application, Amendment and Inspection

Inspection fee (per hour): Health and Regulatory Services	\$300.00	Refer to base permit / licence / application fee for head of power.	(a)
Minimum charge 1 hour, maximum charge 4 hours. Note: Inspection fees will only be charged to Permits/Licences where additional inspections are required, including pre-fitout advice (changes to plans/design), re-inspections, monitoring and non-compliance. If additional hours above the maximum charge are required then compliance action may be taken.			
Administrative amendment of a Permit/Licence (Minor): Health and Regulatory Services	\$66.00	Refer to base permit / licence / application fee for head of power.	(a)

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2.1 Application, Amendment and Inspection [continued]

Amendment of a Permit/Licence e.g. changes to plans/design (Major): Health and Regulatory Services	\$103.00	Refer to base permit / licence / application fee for head of power.	(a)
Minimum charge. Note: If an inspection is required then inspection fees will be in addition to this charge.			
Application for transfer of a Permit/Licence: Health and Regulatory Services	\$103.00	Refer to base permit / licence / application fee for head of power.	(a)
Minimum charge. Note: If an inspection is required then inspection fees will be in addition to this charge. Food Business Licences cannot be transferred under the Food Act 2006.			

2.2 Non-Compliance with a Notice

Council's costs associated with non-compliance with a notice: Health and Regulatory Services	\$470.00	Local Law 1 s 31	(a)
Note: This charge is in addition to contractor fees.			

3 Public Health

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 1 of the Health and Regulatory Services fees for further details.

3.1 Higher Risk Personal Appearance Service

Design Assessment - Higher Risk Personal Appearance Service	\$427.00	Public Health (Infection Control for Personal Appearance Services) Act 2003 (Qld) s 30	(a)
Initial Licence - Higher Risk Personal Appearance Service	\$268.00	Public Health (Infection Control for Personal Appearance Services) Act 2003 (Qld) s 30	(a)

3.2 Renewal Fees

Annual Licence Renewal - Higher Risk Personal Appearance Service	\$374.00	Public Health (Infection Control for Personal Appearance Services) Act 2003 (Qld) s 47	(a)
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3.3 Non-Higher Risk Personal Appearance Services

Inspection fee (per hour): Non-Higher Risk Personal Appearance Services	\$300.00	Public Health (Infection Control for Personal Appearance Services) Act 2003 (Qld) s 107	(a)
Minimum charge one (1) hour and maximum charge four (4) hours.			

4 Entertainment Venues

Refer to [Local Law 3](#) and [Subordinate Local Law 3.1](#) for information on the requirements in relation to Entertainment Venue Licences.

Application, Amendment and Inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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4.1 Entertainment Venue Licencing

Design Assessment and Initial Licence - Entertainment Venue	\$675.00	Local Law 3 s 6	(a)
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4.2 Renewal Fee

Annual Licence Renewal - Entertainment Venue	\$820.00	Local Law 3 s 11	(a)
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4.3 Temporary Entertainment Events

Application/Assessment - Temporary Entertainment Events	\$690.00	Local Law 3 s 6	(a)
Express Processing - Temporary Entertainment Events	\$645.00 plus Application/ Assessment fee	Local Law 3 s 7	(a)

Note: This fee applies to permit applications required in less than 10 business days and can be applied to any fee listed in section 4.3 Temporary Entertainment Events. Applications may be refused if there is no capacity to process the applications within the desired timeframe.

Temporary Entertainment Event Licence Inspection Fee (per hour)	\$300.00	Local Law 3 s 6	(a)
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Minimum charge. Note: Actual Licence amount will be determined on how many inspection hours will be required pre and during event by Council officers.

Traffic Control Permit - Temporary Entertainment Events (Major)	\$1,605.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s10	(a)
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Minimum charge. Note: If an inspection is required then inspection fees will be additional to this charge, refer to section 3.1 Road, Traffic and Parking.

Major Traffic Control Permit – Temporary Entertainment Event will be determined on the type of event, consultation required, disruption to road network and number of roads affected by the traffic management plan e.g. is larger festival or sporting event.

Traffic Control Permit - Temporary Entertainment Events (Minor)	\$355.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s10	(a)
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Minimum charge. Note: If an inspection is required then inspection fees will be additional to this charge, refer to section 3.1 Roads, Traffic and Parking.

Minor Traffic Control Permit - Temporary Entertainment Event is for small community events e.g. school fete with minimal disruption to the road network and limited consultation required.

Bond - Access Type 1 (Local Government Controlled Areas Only) - Temporary Entertainment Events	No charge		
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Bond for temporary entertainment event on local government controlled areas where:

- Vehicle access requested for the purpose of moving materials or structure/s in or out of one's property on a "one-off" basis. e.g. to set up Jumping Castle.
- Minimal infrastructure such as tent or jumping castle is being erected.
- Minimal risk of community nuisance and safety impacts.

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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4.3 Temporary Entertainment Events [continued]

Bond - Access Type 2 (Local Government Controlled Areas Only) - Temporary Entertainment Events (per day)	\$880.00			
Bond for temporary entertainment event on local government controlled areas where: a. Access requested for minor infrastructure whereby vehicles no larger than utility size are delivering materials or services. b. More than just standard infrastructure being erected i.e. more than one inflatable entertainment item, stalls set up etc. c. More potential risk of community nuisance and safety impacts.				
Bond - Access Type 3 (Local Government Controlled Areas Only) - Temporary Entertainment Events (per day)	\$1,485.00			
Bond for temporary entertainment event on local government controlled area, where: a. Access requested for any property works whereby vehicles exceeding the size of a utility are delivering materials or services. b. Extensive infrastructure proposed that may impact on the amenity and access to the park. c. Higher risk of community nuisance and safety impacts e.g. noise, traffic, security.				

5 Public Swimming Pools

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

5.1 Public Swimming Pool Licensing

Design Assessment and Initial Licence - Public Swimming Pool (per site)	\$915.00	Local Law 3 s 6	(a)
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5.2 Renewal Fees

Annual Licence Renewal - Public Swimming Pool (per site)	\$493.00	Local Law 3 s 11	(a)
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6 Caravan Parks and Camping Grounds

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

6.1 Caravan Parks and Camping Ground Licensing

Design Assessment and Initial Licence - Caravan Parks and Camping Ground	\$1,295.00	Local Law 3 s 6	(a)
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6.2 Renewal Fees

Annual Licence Renewal - Caravan Park Licence or Camping Ground	\$321.00	Local Law 3 s 11	(a)
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6.3 Temporary Caravan and Camping Licence – Either one-off or annual (single event that recurs yearly) event

Annual Licence Renewal – Temporary Caravan and Camping (no changes to design)	\$268.00	Local Law 3 s 11	(a)
Application/Assessment and Licence - Temporary Caravan and Camping	\$690.00	Local Law 3 s 6	(a)

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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6.3 Temporary Caravan and Camping Licence – Either one-off or annual (single event that recurs yearly) event [continued]

Temporary Caravan and Camping One-off Licence Inspection Fee (per hour)	\$300.00	Local Law 3 s 6	(a)
Minimum charge. Actual Licence amount will be determined on how many inspection hours will be required pre and during event by Council officers.			

7 Temporary Homes

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

7.1 Temporary Home Permits

Application/Assessment and Permit - Temporary Home	\$433.00	Local Law 8 s 2	(a)
Note: This fee is non-refundable.			

8 Food Businesses

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

8.1 Design Assessment of an Application for a New Food Business or Refurbishment of an Existing Business

Design Assessment - Food Business with a floor area less than 250m ²	\$680.00	Food Act 2006 (Qld) s 85	(a)
Design Assessment - Food Business with a floor area between 251m ² to 1,000m ²	\$840.00	Food Act 2006 (Qld) s 85	(a)
Design Assessment - Food Business with a floor area greater than 1,000m ²	\$905.00	Food Act 2006 (Qld) s 85	(a)

8.2 Food Business Licence Fees

Licence - New Food Business	\$385.00	Food Act 2006 (Qld) ss 72, 85	(a)
Licence - Existing Food Business	\$385.00	Food Act 2006 (Qld) ss 72, 85	(a)
Includes first inspection fee. For subsequent inspection fees refer to section 2.1			

8.3 Food Safety Program

Application for restamping of an existing Food Safety Program (no process amendments)	\$84.00	Food Act 2006 (Qld) s 112	(a)
Application to accredit a Food Safety Program	\$493.00	Food Act 2006 (Qld) s 102	(a)
Amendment to a Food Safety Program	\$289.00	Food Act 2006 (Qld) s 112	(a)
Minimum charge. Note: If an inspection is required then inspection fees will be additional to this charge. Refer to section 2.1.			

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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8.4 Temporary Food Stall

Application/Assessment and Licence - Temporary Food Stall: One Off Event (up to four (4) consecutive days in a single location)	\$289.00	Food Act 2006 (Qld) s 85	(a)
Note: This fee is non-refundable.			
Application/Assessment and Licence - Temporary Food Stall: Annual	\$354.00	Food Act 2006 (Qld) s 85	(a)
Note: This fee is non-refundable.			
Annual Licence Renewal - Temporary Food Stall	\$354.00	Food Act 2006 (Qld) s 85	(a)

8.5 Licence Renewal Fees

Annual Licence Renewal - Food Business	\$670.00	Food Act 2006 (Qld) ss 72, 85	(a)
Note A: Discount may apply, refer section 1.4. Note B: If additional inspections are required due to non-compliance with licence conditions or legislative responsibilities then re-inspection fees will be additional to this charge. Refer to section 2.1			

8.6 Water Carrier Renewal

Annual Licence Renewal – Water Carriers	\$354.00	Food Act 2006 (Qld) s 85	(a)
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8.7 Restoration Fee – Food Business Licence Renewal

Restoration Fee - Food Business Licence Renewal	\$65.00 plus Annual Licence Renewal - Food Business fee	Food Act 2006 (Qld)	(a)
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8.8 Eat Safe Review and Re-assessment Fees

Application for desktop review of Food Safety Report	\$295.00	Food Act 2006 (Qld) ss 60, 64	(a)
Application for reassessment of premises Eat Safe Rating	\$775.00	Food Act 2006 (Qld) ss 60, 64	(a)

9 Heavy Vehicle Permit

Application, Amendment and Inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

Annual Permit Renewal - Heavy Vehicle Permit	\$144.00	Local Law 5 s 12	(a)
Note: If additional inspections are required due to non-compliance with permit conditions or legislative responsibilities then re-inspection fees will be additional to this charge. Refer to section 2.1.			

10 Cemeteries

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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10.1 Exhumation

Application/Assessment - Permit for Exhumation or Disturbance of human remains buried within or outside of a cemetery (per hour or part thereof)	\$300.00	Local Law 8		(a)
Supervision fee – Exhumation (per hour or part thereof)	\$330.00		#	

10.2 Commercial Use of Cemeteries

Commercial Use of Cemetery - Permit Application Fee	\$100.00	Local Law 7		(a)
Commercial Use of Cemetery - Single Use Permit	\$125.00	Local Law 7		(a)
Commercial Use of Cemetery - Annual Permit or Annual Permit Renewal (Multiple Use) - Per Cemetery	\$985.00	Local Law 8		(a)

11 Environmental Protection

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

11.1 Environmentally Relevant Activities (ERA's)

Note: The fees contained in section 11.1 Environmentally Relevant Activities (ERA's) are non-refundable

11.1.1 Annual Licence Renewal Fees

Annual Licence Renewal: ERA 6 Asphalt Manufacturing: greater than 1,000 tonnes per year	\$10,570.00	Environmental Protection Regulation 2019 Schedule 2		(a)
Annual Licence Renewal: ERA 12(1)(a) Plastic Product Manufacturing: 50 tonnes per year or more (other than plastic in item below)	\$2,630.00	Environmental Protection Regulation 2019 Schedule 2		(a)
Annual Licence Renewal: ERA 12(1)(b) Plastic Product Manufacturing: 5 tonnes per year or more (foam, composite plastic or rigid fibre reinforced)	\$2,630.00	Environmental Protection Regulation 2019 Schedule 2		(a)
Annual Licence Renewal: ERA 19 Metal Forming: 10,000 tonnes or more per year	\$870.00	Environmental Protection Regulation 2019 Schedule 2		(a)
Annual Licence Renewal: ERA 38(1)(a) Surface Coating Anodising, electroplating, enamelling or galvanising by using 1 to 100 tonnes of surface coating material in a year	\$870.00	Environmental Protection Regulation 2019 Schedule 2		(a)
Annual Licence Renewal: ERA 49 Boat Maintenance or Repair	\$2,630.00	Environmental Protection Regulation 2019 Schedule 2		(a)

11.1.2 Other ERA Fees

Application to transfer an Environmental Authority	\$103.00	Environmental Protection Regulation 2019 s174		(a)
Minimum charge. Note: If an inspection is required then inspection fees will be additional to this charge.				
Application for Conversion of Environmental Authority (site specific to standard conditions)	\$193.00	Environmental Protection Regulation 2019 s174		(a)
Minimum charge. Note: If an inspection is required then inspection fees will be additional to this charge.				

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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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11.1.2 Other ERA Fees [continued]

Inspection fee (per hour): Environmental Protection	\$300.00	Refer to base permit / licence / application fee for head of power.	(a)
Minimum charge. Inspection fees will only be charged where additional inspections are required including assessments of draft Transitional Environmental Programs, re-inspections, monitoring and non-compliance.			
ERA Amendment to an approved Transitional Environmental Program (per hour)	\$300.00	Environmental Protection Regulation 2019 s177	(a)
Minimum charge.			
Annual Transitional Environmental Program return	\$560.00	Environmental Protection Regulation 2019 s177	(a)

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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IPSWICH WASTE SERVICES

1 Waste Disposal at Recycling and Refuse Centres

1.1 Tyre Disposal

Disposal of passenger tyre (per tyre)	\$9.00	#
Disposal of passenger tyre including rim (per tyre)	\$14.00	#
Disposal of 4WD tyre (per tyre)	\$11.00	#
Disposal of 4WD tyre including rim (per tyre)	\$19.00	#
Disposal of light truck tyre (per tyre)	\$14.00	#
Disposal of light truck tyre including rim (per tyre)	\$20.00	#

1.2 Riverview Recycling and Refuse Centre (only)

1.2.1 Domestic household waste and recycling (Ipswich residents only)

Ipswich Residents Only - (Proof of residency required)

The approved recyclable materials listed below can be accepted at no charge at the Riverview Recycling and Refuse Centre, provided no other waste material is in the load. These materials are to be separated and placed in the respective collection areas.

a) approved recyclables, including:

- scrap metal
- vehicle batteries
- cardboard
- motor oil (maximum of 20 litres from domestic sources only)
- e-waste

b) glass bottles and jars; and

c) paint and eligible products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme.

General waste: Cars, vans and utilities, including trailers: First 500kg	\$14.00	#
General waste: Cars, vans and utilities, including trailers: Excess over 500kg per kg	\$0.22	#

1.2.2 Non-Ipswich Residents / Commercial / Industrial Waste

Note: Commercial operators are permitted to dispose of the following items free of charge:

a) Paint and eligible products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme

General waste: First 300kg or part thereof	\$74.00	#
General waste: Excess over 300kg (per kg)	\$0.22	#

1.3 Rosewood Recycling and Refuse Centre (only)

1.3.1 Domestic household waste and recycling (Ipswich residents only)

Ipswich Residents Only - (Proof of residency required)

The approved recyclable materials listed below can be accepted at no charge at the Rosewood Recycling and Refuse Centre, provided no other waste material is in the load. These materials are to be separated and placed in the respective collection areas.

a) approved recyclables, including:

- scrap metal
- vehicle batteries
- cardboard
- motor oil (maximum of 20 litres from domestic sources only)

b) glass bottles and jars.

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1.3.1 Domestic household waste and recycling (Ipswich residents only) [continued]

General waste: Cars, vans and utilities, including trailers: First 2 cubic metres of waste	\$14.00		#	
General waste: Cars, vans and utilities, including trailers: Excess over 2 cubic metres per cubic metre or part thereof	\$37.00		#	

1.3.2 Domestic household waste and recycling (Non-Ipswich residents)

General waste: First two (2) cubic metres or part thereof	\$74.00		#	
Large trucks and/or trailers are not accepted at this transfer station.				
General waste: Excess over two (2) cubic metres (per cubic metre)	\$37.00		#	

1.4 RRC Deferred payment fees

Deferred payment (pay later) service	\$20.00		#	
Applies at Riverview and Rosewood				

2 Mobile Garbage Bin Services**2.1 Additional Domestic Bin Services**

Extra domestic wheelie bin service - General waste	\$22.00			
Service provided within 3 working days of booking.				
Domestic wheelie bin service - Green waste service (tenants of Ipswich rental properties only) - annual charge	\$82.00			

3 Commercial and Other Refuse and Recycling Services

The following services are available from Ipswich Waste on a commercial and/or contractual basis. Please contact Ipswich Waste on (07) 3810 8100 or ipswichwasteservices@ipswich.qld.gov.au for a customised quote to suit your requirements.

- Commercial bin refuse service
- Commercial bin commingled recycling service
- Paper Recycling
- Document Destruction
- Dead animal removal
- Industrial refuse bin service
- Compactor services
- Industrial recycling service
- Skip & Roll-on Roll-off services
- Pathological waste service
- Road sweeping
- Grease trap services
- Tippler bin rental

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LIBRARY SERVICES

Fees and charges apply at all Ipswich Library branches, unless specified otherwise.

1 Library Resources and Information Access

1.1 Inter-Library Loans / Document Delivery

Inter-Library Loans	By quote (at cost)	#
Replacement fee of Inter-Library Loaned (ILL) Book Wrap	\$3.00	#

1.2 Overdue, Lost and Cancelled Items

Fees for Lost or Irreparably Damaged Books, Magazines, Audio Visual Items and Electronic Devices.	Charged at current item value	#
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1.3 Public Internet Access/Word Processing Access

Internet/Word Processing Access - available to library members only	No charge	
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2 Library Venue Hire

Venue and equipment hire is offered to Library Members free of charge for non-commercial use. Use for commercial purposes will incur venue hire charges.

Non-Profit/Community Groups may make a request for fee relief in regards to Venue Hire.

Venues must be left in a clean and tidy state. If extra cleaning is required, customers will be charged at actual cost plus an administration fee of 10%.

2.1 Library Event Space Hire

Includes Event Spaces at Springfield Central (Monday to Sunday) and Rosewood Libraries (Monday to Saturday).

Library Venue Hire - Event Space - Monday to Sunday - per hour or part thereof	\$60.00	#
Library Venue Hire - Event Space - Monday to Sunday - Half day (2 - 4 hours)	\$230.00	#
Library Venue Hire - Event Space - Monday to Sunday - Full day (4 - 8 hours)	\$360.00	#

2.2 Library Meeting Room or Study Room Hire

Note: Available at Ipswich Central, Springfield Central, Redbank Plains and Rosewood Library Branches.

Library Venue Hire - Meeting or Study Room - Capacity 20 persons or less - Monday to Sunday - per hour or part thereof	\$30.00	#
Library Venue Hire - Meeting or Study Room - Hire by Library Members for non-commercial purposes	No charge	
Library Venue Hire - Meeting or Study Room - Capacity 20 persons or less - Monday to Sunday - Half day (2 - 4 hours)	\$80.00	#
Library Venue Hire - Meeting or Study Room - Capacity 20 persons or less - Monday to Friday - Full day (4 - 8 hours)	\$150.00	#

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2.3 Library Training Room Hire

Room hire at Ipswich Central and Springfield Central Library Branches includes a maximum of 20 PCs.

Library Venue Hire - Training Room - Monday to Friday - Full day (9am - 5pm) - per hour or part thereof	\$140.00	#
Library Venue Hire - Training Room - Saturday or Sunday - per hour or part thereof	\$160.00	#

2.4 Other Library Venue Hire Charges

Use of kitchen in conjunction with venue hire (Springfield Central or Rosewood Event Spaces only)	No charge	
Use of kitchen is available with event space hire only.		
Event Space - Equipment Hire	No charge	
Use of the following equipment may be available free of charge in conjunction with hire of Event Spaces, subject to availability: Laptop or surface tablet, lectern, microphones, table and chairs, audio-visual equipment and data projector.		
Event Space - Operator, Setup and Cleaning Charges	By quote	#

3 Other Library Services

3.1 Printing and Photocopying (Self service)

* Self Service: Customers print or photocopy material as needed

Library Printing and Photocopying: Black and white - A4*	\$0.10	#
Library Printing and Photocopying: Black and white - A3*	\$0.30	#
Library Printing and Photocopying: Colour - A4*	\$1.05	#
Library Printing and Photocopying: Colour - A3*	\$2.05	#

3.2 Research or Consultancy Fees (including Picture Ipswich and Local History)

The librarians will offer a consulting service based around researching and retrieving electronic information from various sources including the Internet.

Research or Consultancy Fee (up to 20 minutes)	No charge	
Research or Consultancy Fees (per hour after first 20 minutes or part thereof)	By quote	#

3.3 Internet Training Sessions

Internet Training Sessions	By quote	#
Standard, advanced and customised internet training sessions may be available from Ipswich Libraries on request. Please see the website or contact Ipswich Libraries with an expression of interest. Fees for use of training rooms and preparation of subject specific materials may apply.		

3.4 Library Workshops, Activities and Events

Library Workshops, Activities and Events	By quote	#
Includes school holiday entertainment, FOILS events and other special events.		

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3.5 Library Merchandise

Library Merchandise - selected retail items	Retail pricing applies	#
Includes merchandise offered via FOILS and events such as Poetry Feast.		

3.6 Friends of Ipswich Libraries Service - FOILS

FOILS Membership Fee - Single	\$5.00	#
FOILS Membership Fee - Family	\$10.00	#
FOILS Membership - Corporate	\$55.00	#

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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PARKS, SPORTING GROUNDS AND COMMUNITY FACILITIES

The use of parks, sporting grounds and community facilities may require the payment of a bond, deposit, and/or a key deposit or a key replacement fee. Refer below for bond requirements, and to the section "Other Council Services: Key Deposits and Key Replacement Fees" for applicable key charges.

1 Park Use

1.1 Non-Commercial Use of Parks

Note: Commercial Fee – required if a business or organisation gains benefit from supplying goods or services in Parks or Facilities

All non-commercial related use of parks	No charge	
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1.2 Commercial Park Use

Note: Commercial Fee - required if a business or organisation gains a benefit from supplying goods or services in Parks or Facilities

(a) 1-100 People

Hourly Rate - per location	\$74.00	#
Daily Rate - per location	\$390.00	#
Bond - per event	\$595.00	

(b) 101-499 People

Planned attendance of 500 persons or greater falls under the scope of Health and Regulatory Services.

Hourly Rate - per location	\$139.00	#
Daily Rate - per location	\$885.00	#
Bond - per event	\$1,180.00	

(c) Charitable or Community Organisations use of Parks (does not include sporting grounds)

Hourly Rate - per location	No charge	
Bond - per event	No charge	

1.3 Temporary Park Access

(a) Business Hours Access

Vehicles under 4.5 Tonne: Bond	No charge	
Vehicles over 4.5 Tonne: Bond	\$1,340.00	

(b) After Hours Access

All Vehicles: Bond	\$1,340.00	
All Vehicles: Key Deposit	Refer to "Other Council Services: Key Deposits and Key Replacement Fees"	

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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1.4 Use of Parks or Sporting Grounds by Fitness Groups/Personal Trainer

The definition of a 'fitness group/personal trainer: a group or individual providing outdoor fitness sessions to promote a healthy and physically active lifestyle'.

Permits may be required for this activity. Fees for permits, where applicable, will be separate to the park and sporting ground usage fees. Refer to Health and Regulatory Services section or Council's website for applicable permits.

Use of Parks or Sporting Grounds by Fitness Groups/ Personal Trainer - 10 or less attendees per session	No charge			
Use of Parks or Sporting Grounds by Fitness Groups/ Personal Trainer - More than 10 attendees - Season Fee (payable per season Summer/Winter)	\$308.00		#	
Use of Parks or Sporting Grounds by Fitness Groups/ Personal Trainer - More than 10 attendees: Annual Fee	\$545.00		#	

2 Use of Sporting Grounds and Facilities

2.1 Annual Lease and Tenancies

Note: All lease and tenancy fees will be confirmed as part of the respective lease or tenancy document

2.2 Use of Sporting Grounds and Park Zones

The use of Sporting Grounds (excluding North Ipswich Reserve Oval A) may be inclusive of specified equipment such as cricket nets, remote control tracks, batting cages and equestrian arenas.

A 10% discount is available for timely payment of seasonal, annual or longer-term fees. A payment is considered 'timely' where it is received 7 or more days before the commencement of the season, and there are no other outstanding fees.

A standing discount of 7.5% on seasonal, annual or longer-term lighting charges will be applied in advance in order to account for poor weather causing the cancellation of training or play during a season. Additional credit notes will not be issued for cancellation due to poor weather.

Longer term permits, with fees paid seasonally or annually, may be available on invitation to eligible clubs.

Use of Sporting Grounds (excluding North Ipswich Reserve Oval A) - Daily rate per location	\$62.00		#	
Daily rate is up to 6pm. Anything after this time incurs a lighting charge.				
Use of Sporting Grounds (excluding North Ipswich Reserve Oval A) - Season fee per location	\$420.00		#	
Seasonal fee is based on up to 26 weeks of actual use per location.				
Use of Sporting Grounds (excluding North Ipswich Reserve Oval A) - Annual fee per location	\$756.00		#	
An annual/yearly fee up to 52 weeks of actual use per location per year.				
Use of Sporting Grounds for Major Events (North Ipswich Reserve Oval A only)	By quote		#	
Use of Park Zones (for aeronautical activities only) - Annual fee per location	\$180.00		#	
Field Lighting - per hour, per field	\$7.00		#	

2.3 School use of Sporting Grounds and Facilities

Intraschool and interschool sport activities may be held between 8:00 am and 3:30 pm Monday to Friday only (advanced booking of facilities required). Daily rates will apply to schools not based within the Ipswich Local Government Area.

Use of sporting grounds and facilities for School PE Lessons / Training - Per hour (until 6pm)	\$15.00		#	
Available to Ipswich Local Government Area schools only.				
Use of sporting grounds and facilities by schools from outside the Ipswich Local Government Area	Sporting ground daily rate applies		#	

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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2.4 Lease of Sport and Recreation Club Facilities

Note: If during the term of the lease the use of the property has changed category, e.g. upgraded for a Restricted Liquor Licence to a Unrestricted Liquor Licence, the Council may re-assess the annual rent payable in accordance with categories as listed.

In cases where club facilities have become the property of Council (e.g. at the determination of lease), Council retains the right to charge an additional rental to be negotiated on a case by case basis.

Following the determination of a lease, Council may at its discretion allow a three year phase in of fees should the new fee exceed the previous fee.

Lease of a facility to a sporting and recreational organisation with a Gaming Machine Licence	Rent is set at 5% of Unimproved Capital Value (UCV)	#
Lease of a facility to a sporting and recreational organisation with an Unrestricted Liquor Licence but not a Gaming Machine Licence	Rent is set at 3% of Unimproved Capital Value (UCV)	#
Lease of a facility to a sporting and recreational organisation with a Restricted Liquor Licence or no Liquor Licence	Rent is set at 1% of Unimproved Capital Value (UCV)	#

2.5 Sport and Recreation Clubhouse Use (In Conjunction with Seasonal Sporting Ground Use)

Season hire fee - per location	\$359.00	#
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2.6 Facility use of Rosewood Showgrounds Cultural Centre

Commercial Use: Key deposit or key replacement fee	Refer to "Other Council Services: Key Deposits and Key Replacement Fees"	
Community use: Bond for community use (Rosewood Showgrounds Cultural Centre) - per event	\$1,025.00	
Community use: Rosewood Showgrounds Cultural Centre - daily rate for community use	\$349.00	#
Community use: Rosewood Showgrounds Cultural Centre - seasonal fee for community use (up to 26 weeks of use)	\$492.00	#
Commercial use: Bond for commercial use (Rosewood Showgrounds Cultural Centre) - per location, per event	\$1,025.00	
Commercial use: Rosewood Showgrounds Cultural Centre - daily rate for commercial use	\$862.00	#

2.7 Facility Use (Excluding Rosewood Showgrounds Cultural Centre)

Community and Commercial use: Key deposit or key replacement fee	Refer to "Other Council Services: Key Deposits and Key Replacement Fees"	
Community use: Facilities other than Rosewood Showgrounds Cultural Centre - daily rate for community use (per location)	\$159.00	#
Community use: Facilities other than Rosewood Showgrounds Cultural Centre - seasonal fee for community use (up to 26 weeks of use)	\$359.00	#
Commercial use: Bond for commercial use (for facilities other than Rosewood Showgrounds Cultural Centre) - per location, per event	\$1,025.00	

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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2.7 Facility Use (Excluding Rosewood Showgrounds Cultural Centre) [continued]

Commercial use: Facilities other than Rosewood Showgrounds Cultural Centre - daily rate for commercial use (per location)	\$462.00		#	
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2.8 George Alder Tennis Centre

George Alder Tennis Centre: Social use per hour per court (1-12 participants)	\$15.00		#	
George Alder Tennis Centre: Social Groups - per individual (13+ participants) (up to 4 hours)	\$10.00		#	
George Alder Tennis Centre: Coach Hire of Courts per hour per court	\$20.00		#	

3 Camping Site Fees**3.1 Camping Fees - Hardings Paddock**

Camping Fees (Hardings Paddock) - per site per night - unpowered	\$14.00		#	
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3.2 Camping Fees - Rosewood Showgrounds

Camping Fees (Rosewood Showgrounds) - per site per night - powered	\$17.00		#	
Camping Fees (Rosewood Showgrounds) - per site per night - unpowered	\$14.00		#	

4 Ipswich Art Gallery

Community Gallery hire (per week) - minimum of 1 week hire	\$110.00		#	
Merchandise - selected items	Retail pricing applies		#	
Selected workshops and events	By quote		#	
Art Gallery Special Exhibitions - entry fee/tickets	Ticket and service prices to be determined on a by-event basis		#	

5 Civic Centre Venues and Services

The charges are on a daily basis, per hour or per unit. Rates for longer-term hire or frequent use may be available upon application.

Community groups may be eligible for a 50% discount (upon application) for venue hire, technical equipment and ticketing. "Community group" means - Ipswich based charity, not for profit organisation or amateur performance group.

School Groups (education and private school tuition) may be eligible for a 40% discount (upon application) for venue hire, technical equipment and ticketing.

A discount on technical labor may be available to Community Groups and Schools in the order of 10-15%.

The Civic Centre also quotes for non-standard requirements as required to meet the specific needs of customers.

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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5.1 Ipswich Civic Centre Venue Hire

G Hogg Auditorium Hire - Monday to Sunday - Half day (up to 5 hours)	\$1,200.00		#	
G Hogg Auditorium Hire - Monday to Sunday – Full Day (up to 9 hours)	\$2,000.00		#	
G Hogg Auditorium Hire - Performance Rate (per hour)	\$600.00		#	
G Hogg Auditorium Hire - Bump-In and Rehearsal Charges - Monday to Sunday (per hour, minimum 3 hours)	\$200.00		#	
Studio 188 Hire - Monday to Sunday - Half day (up to 5 hours)	\$360.00		#	
Studio 188 Hire - Monday to Sunday - Full day (up to 9 hours)	\$600.00		#	
Cunningham Room Hire - Monday to Sunday – Half Day (up to 5 hours)	\$660.00		#	
Cunningham Room Hire - Monday to Sunday – Full Day (up to 9 hours)	\$1,100.00		#	
Lockyer Room Hire - Monday to Sunday– Half Day (up to 5 hours)	\$365.00		#	
Lockyer Room Hire - Monday to Sunday – Full Day (up to 9 hours)	\$610.00		#	
Logan Room Hire - Monday to Sunday – Half Day (up to 5 hours)	\$165.00		#	
Logan Room Hire - Monday to Sunday – Full Day (up to 9 hours)	\$275.00		#	
Foyer Terrace Hire, Civic Centre - Monday to Sunday – Half Day (up to 5 hours)	\$110.00		#	
Foyer Terrace Hire, Civic Centre - Monday to Sunday – Full Day (up to 9 hours)	\$185.00		#	
Function packages	Function packages of room hire and catering may be available upon application.		#	
A 10% surcharge applies for Public Holidays.				

5.2 North Ipswich Reserve Corporate Centre Hire

North Ipswich Reserve Corporate Centre Hire - North and South Room: Monday to Sunday – Half Day (up to 5 hours)	\$660.00		#	
North Ipswich Reserve Corporate Centre Hire - North and South Room: Monday to Sunday – Full Day (up to 9 hours)	\$1,100.00		#	
North Ipswich Reserve Corporate Centre Hire - North Room: Monday to Sunday – Half Day (up to 5 hours)	\$365.00		#	
North Ipswich Reserve Corporate Centre Hire - North Room: Monday to Sunday – Full Day (up to 9 hours)	\$610.00		#	
North Ipswich Reserve Corporate Centre Hire - South Room: Monday to Sunday – Half Day (up to 5 hours)	\$365.00		#	
North Ipswich Reserve Corporate Centre Hire - South Room: Monday to Sunday – Full Day (up to 9 hours)	\$610.00		#	

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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5.3 Venue Floor Plan and Set-up (Standard)

G Hogg Auditorium - venue floor plan and set up (once per season)	\$350.00		#	
Cunningham Room - venue floor plan and set up (once per booking)	\$160.00		#	
Lockyer Room - venue floor plan and set up (once per booking)	\$80.00		#	
Logan Room - venue floor plan and set up (once per booking)	\$80.00		#	
Terrace / Foyer (Civic Centre) - venue floor plan and set up (per hour)	\$70.00		#	
Studio 188 - venue floor plan and set up (once per booking)	\$70.00		#	
North Ipswich Reserve Corporate Centre - venue floor plan and set up (once per booking)	\$160.00		#	

5.4 Labour Charge Out (Per Hour)

Front of House Usher Package	\$800.00		#	
Security Services	By quote		#	
Technical Officer	\$72.00		#	
Cleaning Staff	\$62.00		#	
Merchandise / General Staff	\$62.00		#	
Penalty rates as per applicable industrial award apply for overtime, weekends and Public Holidays	By quote		#	

5.5 Box Office Services

A 50% discount is applicable for eligible Community groups (on application)

Per event creation and set of tickets	\$120.00		#	
Ticket Sales Commission - each (where tickets are under \$35.00)	\$4.30		#	
Ticket Sales Commission - each (where tickets are \$35.00 or more)	\$4.90		#	
Ticket Refund/Exchange Commission (where tickets are \$35.00 or more)	\$4.90		#	
Ticket Refund/Exchange Commission (where tickets less than \$35.00)	\$4.30		#	
Merchandising - Commission on gross sales (incl GST)	10% of gross sales		#	

5.6 Technical Services

Note: Community Discount may be available upon application.

The charges are on a per day basis. Rates for longer-term hire or frequent use may be available upon application.

Cunningham Room - Standard Audio Visual Package - Microphone, Lectern, Data Projector and Screen	\$120.00		#	
G Hogg Auditorium - Audio Visual conference Package - includes audio visual, audio and basic lighting for up to 8 hours	\$1,500.00		#	
G Hogg Auditorium - Standard Audio	\$220.00		#	
G Hogg Auditorium - Standard Lighting	\$200.00		#	

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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5.6 Technical Services [continued]

Lockyer Room - Standard Audio Visual Package - Microphone, Lectern, Data Proj and Screen	\$120.00		#	
Logan Room - Standard Audio Visual Package - Interactive Smart Screen	\$60.00		#	
Stage Risers per section	\$20.00		#	
Hire in of additional lighting, Audio Visual, Audio, Staging or other special equipment	By quote		#	
Piano - Grand	\$105.00		#	
Piano - Upright	\$75.00		#	
Piano Tuning	\$230.00		#	

5.7 Marketing Services

Standing Marketing Package - Website, Facebook, Eventfinda, ATDW, Foyer and Street Screen, Quarterly Guide listing	\$200.00		#	
Other or additional marketing services - available on request	By quote		#	

5.8 Other Civic Centre Fees

Performance Deposit	\$500.00		#	
Event Deposit	Charge based on estimated revenue. Tiered deposit amounts to reflect the estimated value of events. <ul style="list-style-type: none"> A charge of \$200 will be applied to events with estimated revenue of less than \$1,000. A charge of \$500 will be applied to events with estimated revenue of between \$1,000 and \$5,000. A charge equal to 10% of estimated revenues will be applied to events with estimated revenue of greater than \$5,000. 		#	
Cleaning Charge - per performance	\$200.00		#	
Standing Theatre Technical Charge (consumables)	\$100.00		#	
Once-off fee per booking				
Meals, Light Catering, Confectionery, Drinks and Alcohol	Retail pricing or by quote (as appropriate)		#	

6 Venue Use at the Council Administration Building - 1 Nicholas Street

Note: For the purpose of this section, 'non-commercial' use is defined as either a Not for Profit, Charitable organisation or Community group who carry out activities for a public purpose or whose primary objective is not directed at making a profit. This includes sporting clubs, social clubs, schools, arts and cultural groups and community service organisations. All other use is considered 'commercial'.

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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6.1 Non-Commercial Use of 1 Nicholas Street Venues

A half day hire is for a maximum of 5 hours. A full day hire is for a maximum of 9 hours.

1 Nicholas Street venue hire - Meeting Room 1.1 (per half day) - Non-commercial use	\$80.00	#
1 Nicholas Street venue hire - Meeting Room 1.1 (per full day) - Non-commercial use	\$130.00	#
1 Nicholas Street venue hire - Meeting Room 1.2 (per half day) - Non-commercial use	\$40.00	#
1 Nicholas Street venue hire - Meeting Room 1.2 (per full day) - Non-commercial use	\$65.00	#
1 Nicholas Street venue hire - Event Space 1 (per half day) - Non-commercial use	\$100.00	#
1 Nicholas Street venue hire - Event Space 1 (per full day) - Non-commercial use	\$165.00	#
1 Nicholas Street venue hire - Event Space 2 (per half day) - Non-commercial use	\$100.00	#
1 Nicholas Street venue hire - Event Space 2 (per full day) - Non-commercial use	\$165.00	#
1 Nicholas Street venue hire - Event Space 1 and 2 (per half day) - Non-commercial use	\$175.00	#
1 Nicholas Street venue hire - Event Space 1 and 2 (per full day) - Non-commercial use	\$290.00	#
1 Nicholas Street venue hire - Dandiiri Room (per half day) - Non-commercial use	\$275.00	#
1 Nicholas Street venue hire - Dandiiri Room (per full day) - Non-commercial use	\$455.00	#
1 Nicholas Street venue hire - Dandiiri Room and Bremer Terrace (per half day) - Non-commercial use	\$375.00	#
1 Nicholas Street venue hire - Dandiiri Room and Bremer Terrace (per full day) - Non-commercial use	\$625.00	#

6.2 Commercial Use of 1 Nicholas Street Venue

A half day hire is for a maximum of 5 hours. A full day hire is for a maximum of 9 hours.

1 Nicholas Street venue hire - Meeting Room 1.1 (per half day) - Commercial use	\$200.00	#
1 Nicholas Street venue hire - Meeting Room 1.1 (per full day) - Commercial use	\$330.00	#
1 Nicholas Street venue hire - Meeting Room 1.2 (per half day) - Commercial use	\$80.00	#
1 Nicholas Street venue hire - Meeting Room 1.2 (per full day) - Commercial use	\$130.00	#
1 Nicholas Street venue hire - Event Space 1 (per half day) - Commercial use	\$240.00	#
1 Nicholas Street venue hire - Event Space 1 (per full day) - Commercial use	\$400.00	#
1 Nicholas Street venue hire - Event Space 2 (per half day) - Commercial use	\$240.00	#
1 Nicholas Street venue hire - Event Space 2 (per full day) - Commercial use	\$400.00	#
1 Nicholas Street venue hire - Event Space 1 and 2 (per half day) - Commercial use	\$400.00	#

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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6.2 Commercial Use of 1 Nicholas Street Venue [continued]

1 Nicholas Street venue hire - Event Space 1 and 2 (per full day) - Commercial use	\$665.00		#	
1 Nicholas Street venue hire - Dandiiri Room (per half day) - Commercial use	\$600.00		#	
1 Nicholas Street venue hire - Dandiiri Room (per full day) - Commercial use	\$995.00		#	
1 Nicholas Street venue hire - Dandiiri Room and Bremer Terrace (per half day) - Commercial use	\$750.00		#	
1 Nicholas Street venue hire - Dandiiri Room and Bremer Terrace (per full day) - Commercial use	\$1,245.00		#	

7 Augustine Heights Community Hub Hire

Augustine Heights Community Hub - Half day venue hire (up to 5 hours) - Non-Commercial Use	\$25.00		#	
Augustine Heights Community Hub - Full day venue hire (up to 9 hours) - Non-Commercial Use	\$50.00		#	
Augustine Heights Community Hub – Seasonal venue hire fee – Non-Commercial Use	\$290.00		#	
Seasonal hire fees are applicable to regular bookings for up to a period of 6 months.				

8 Nature-Based Commercial Activity Licences

Nature-based activities utilise areas that are predominately natural environment with minimal infrastructure. For the purpose of this licence, a commercial activity is an activity resulting in commercial gain, where an activity does not fulfill a significant community role and cannot be considered to be not-for-profit.

Nature-Based Commercial Activity licence - Up to 30 attendees per session - Season Fee (6 months)	\$308.00	Local Law 7	(a)	
Nature-Based Commercial Activity licence - Up to 30 attendees per session - Annual Fee	\$545.00	Local Law 7	(a)	

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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PLANNING AND DEVELOPMENT

1 Planning and Development Fee Policies

1.1 Goods and Services Tax (GST)

Bond figures quoted below are out of scope for GST purposes and therefore GST is not payable. Should Council be required to call up/draw down on the security bond for the nature of compensation, this does not represent a taxable supply and therefore is out of scope.

1.2 Fee for Works Constructed without Council Approval

Fee for Works constructed without Building or Plumbing Approval	\$400.00	Planning Act 2016 (Qld) s 51	(a)
An additional fee of 25% of the relevant application fee, with the prescribed minimum fee shall be imposed on all building (including signs) and plumbing applications where works have been constructed or a use has commenced without first obtaining the necessary Council approvals.			

1.3 Reducing Development Application Fees

Upon completion of the Request for Variation of Development Application Fees by the applicant, the General Manager (Planning and Regulatory Services) or relevant Branch Manager has the authority to determine to wholly or partially reduce a Development Application Fee where a strict application of the scheduled fee in their opinion is unfair or unreasonable. Fee variations cannot be given for applications that have been decided.

For example:

1. Where an application is withdrawn and a similar proposal is lodged as a new application, a new fee is to be determined based on the additional assessment to be undertaken and having regard to any refund granted for the original application.
2. Where the strict application of a per square meter or hectare fee results in an unreasonable amount that exceeds Council's costs in assessing the development, the fee is to be reduced to reflect Council's assessment costs.
3. Where assessing single residential uses in association with reconfiguring a lot the fee is to be determined on a lot/dwelling type basis rather than per lot.

1.4 Application Fee Cap

Upon receipt of a written request by the applicant, the General Manager (Planning and Regulatory Services) or Development Planning Manager has the authority to apply an application fee cap to Material Change of Use Applications, Reconfiguring a Lot Development Applications, Variation Requests or combinations thereof. This cap applies when:

- An application is for other than residential development;
- An application is for development consistent with the Planning Scheme or its overall strategic framework and any other relevant planning instruments and the scheduled fee is greater than \$200,000.00 (if calculated in accordance with the adopted fees and charges);
- An application is for development inconsistent with the Planning Scheme or its overall strategic framework and any other relevant planning instruments and the scheduled fee is greater than \$250,000.00 (if calculated in accordance with the adopted fees and charges).

The cap does not extend to:

- An application is for residential development;
- Developments where a fee has been specifically quoted by Council officers which is greater than \$250,000.00 (if calculated in accordance with the adopted fees and charges), in which case the quoted fee applies; and
- Specialist review of application material, to which section 1.14 of the adopted fees and charges applies in all instances.

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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1.5 Discount of Development Application Fees – Bona Fide Charitable or Community Organisations

A fee of 50% of the normal prescribed fee is payable in respect of an application in the following instances (prescribed fee for building is the total amount to be charged):

- Upon proof of status as a bona fide charitable or not-for-profit organisation; or
- Acceptance by the General Manager (Planning and Regulatory Services) or relevant Branch Manager that the applicant is a bona fide charitable or community organisation.

This does not apply to private clubs (with the exception of Senior Citizens Clubs) or to applications for commercial uses, lot reconfigurations or similar developments where such developments do not fulfil a significant community role and which are not considered to be 'not-for-profit' developments.

1.6 Local Government Infrastructure

If a development application is made by or on behalf of Ipswich City Council and relates to the provision of standard local government infrastructure and facilities such as parks (including canteens, storage sheds, lighting and other similar facilities within parks), roads, libraries, community centres or meeting rooms, art and cultural facilities (including public art), emergency services facilities, utilities or the like, the applicable development application fee will be waived.

1.7 Refund of Fees – Prior to the determination of an application

If an application (including a Local Law, plumbing application or plan signing application) is withdrawn prior to its determination a refund is applicable as follows:

During application stage (prior to issue of Action Notice – where applicable, or at the discretion of the relevant Branch Manager)	To be determined by the Responsible Officer	#
» Plumbing applications	95% of permit fee (incl GST where applicable)	#
Information and referral stage (prior to submission of Information Request response)	60% of assessment fee (incl GST where applicable)	#
» Plumbing applications	90% of permit fee (incl GST where applicable)	#
» Building Applications (post issuing of Action Notice - where applicable, or at the discretion of the relevant Branch Manager)	90% of assessment fee (incl GST where applicable)	#
During Public Notification stage (where applicable)	40% of assessment fee (incl GST where applicable)	#
Decision stage (prior to Council decision)	20% of assessment fee (incl GST where applicable)	#
Inspection fees (building applications only where no inspection has been carried out)	100% of inspection fee (incl GST where applicable)	#
Lapsed	No refund	
All other instances (including plan signing applications)	To be determined by the Responsible Officer	#

1.8 Refund of Fees - After the determination of an application

If after an application has been determined (including a Local Law or plumbing application) it is cancelled or lapses a refund is applicable as follows:

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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1.8 Refund of Fees - After the determination of an application [continued]

Cancelled: Building approvals	95% of inspection fee where no inspections have been carried out OR 25% reduction of the inspection fee for each inspection carried out (incl GST where applicable)		#	
Cancelled: Plumbing approvals - Class 1 and 10 buildings	85% of permit fee where no inspections have been carried out OR 25% reduction of the permit fee for each inspection carried out (incl GST where applicable)		#	
Cancelled: Plumbing approvals - Class 2 to 9 buildings	To be determined by Responsible Officer		#	
Cancelled: Operational Works approvals (where no inspection has been carried out)	15% of the assessment fee (incl GST where applicable)		#	
Cancelled: All other approvals	No refund			
Lapsed	No refund			

1.9 Not properly made applications returned to the applicant

Not properly made applications returned to the applicant	Full fees are applicable for the resubmission of an application which was cancelled as being not properly made.	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
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1.10 Applications involving more than one land use

Fees for the application shall be the sum of those fees that would have been paid in the event of a separate application being lodged for each land use.

1.11 Development Applications involving Multiple Components

The fees for a Development Permit Application, which involves assessment under Council's Planning Scheme and the Building Code of Australia will be calculated as the sum of the fees applicable to the Building Work, Plumbing and Drainage, Reconfiguring a Lot and Material Change of Use of Premises Sections.

1.12 Preliminary Approval (Section 49 (2) of the Planning Act 2016)

Except where specifically indicated otherwise, application fees shall be the same for a preliminary approval (other than a preliminary approval in accordance with section 61 of the Planning Act 2016 as for a Development Permit). Where a Development Permit is subsequently sought for the same proposal a fee of 50% of the current fee is applicable.

1.13 Resubmission of an Application/Approval

The fee payable for a development application where an application/approval for the same proposal lapsed within the previous 12 months	35% of the relevant current assessment fee with a minimum fee of \$1,155.00 at the time of re-lodgement of the application.	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Note: The reduced resubmission fee is applicable regardless of whether the landowner was the original applicant or not.			

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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1.14 Review of Specialist Studies

Where a development application is made to Council and a specialist study (e.g. Economic Impact Assessment, Flood Report, Traffic Report, Geotechnical Report, etc.) is required to be submitted and Council elects to have that study independently assessed by a second consultant, the applicant shall pay an additional fee. Such fee shall be the actual cost charged to Council for the review of the study by a specialist consultant but shall not include the time of any Council officer in organising for such review to be undertaken. Any additional fee shall be paid prior to the determination of the application.

1.15 Consultant's Fees

Where a development application is referred to an external consultant for processing, any additional cost of such external processing, above the level of the scheduled fee, is to be paid by the applicant prior to determination of the application, to the value that the external consultant's charge is greater than the scheduled fee.

1.16 Other Fees and Charges not Listed Below

Fees and Charges for other uses not mentioned below will be determined by the General Manager (Planning and Regulatory Services), relevant Branch Manager, Section Manager or Responsible Officer upon written request.

1.17 Infrastructure Agreements

Infrastructure Agreement	By quote	#
Where an application is made to Council and an Infrastructure Agreement is required the applicant shall pay all costs associated with the preparation and on-going management of the Infrastructure Agreement, as quoted by the Responsible Officer upon request.		

1.18 Electronically Submitted Applications

Where a building or plumbing application or a private certifier lodgement is completely submitted electronically and is capable of being assessed and returned completely electronically the electronic lodgement fee will apply.

The email address for all interested parties (including owners and applicants) must be provided.

1.19 Build Over Relevant Infrastructure

From the 1 November 2013, building work over or near relevant infrastructure must be assessed against Queensland Development Code Mandatory Part 1.4 (MP 1.4) 'Building over or near relevant infrastructure'. Section 54 of the Planning Act 2016 prescribes relevant service providers as a concurrence agency for the purpose of referrals for MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building.

Urban Utilities is the concurrence agency for water and sewer infrastructure. Ipswich City Council is the concurrence agency for stormwater infrastructure. For fees refer to Section 5 Engineering & Environment Fees.

1.20 Determination of Levels of Assessment

Where the applicant seeks a clarification from Council on the level of assessment for a certain development proposal, the applicant will be required to pay 25% of the current relevant development application fee. If an application is subsequently lodged consistent with the description provided in the request, the applicable fee for that application will be discounted by the amount previously paid.

Note: Acceptance of cheque payments, developer infrastructure contributions and bank guarantees are to be in accordance with Council's [Credit Risk Policy](#).

1.21 Performance Security for Reinstatement of a Building (section 2.2.1)

A reduction in the performance security may be allowed where extenuating circumstances exist such as where the proposed building is in immaculate condition or where an applicant can provide **written quotes from licensed tradespersons** for the **complete** reinstatement and these quotes amount to less than the adopted security amount.

Furthermore, where a cash performance security has been paid a request can be made, during the reinstatement process, for incremental returns of the security bond after completion of certain stages of the reinstatement process. Any such return will be subject to a satisfactory inspection by Council, however the performance security **will not be reduced below the value of any remaining works required to be undertaken**.

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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2 Building Services

Throughout this section of the fee schedule, different classifications of buildings are referred to. The classes detailed are as per the Australian Building Code, and are as follows:

- Class 1a - Single or Detached Dwelling
- Class 1b - Boarding House, Guest House, Hostel, Short-term accommodation or the like
- Class 2 - Building containing 2 or more sole-occupancy units each being a separate dwelling
- Class 3 - Residential building, other than Class 1 or 2 building, which is a common place of long-term or transient living for a number of unrelated persons
- Class 4 - Dwelling in a building that is Class 5 to 9 if it is the only dwelling in the building
- Class 5 - Office Building, used for professional or commercial purposes, excluding Class 6, 7, 8 or 9 buildings
- Class 6 - Shop or other building for the sale of goods by retail or the supply of services direct to the public
- Class 7a - Carpark
- Class 7b - Building for storage or display of goods or produce for sale by wholesale
- Class 8 - Laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing or cleaning of goods or produce is carried on for trade, sale or gain
- Class 9a - Health-care building, including those parts of the building set aside as a laboratory
- Class 9b - Assembly building, including a trade workshop, laboratory or the like in a primary or secondary school, but excluding any other parts of the building that are of another class.
- Class 9c - Aged Care building
- Class 10a - Non-habitable building such as private garage, carport, shed or the like
- Class 10b - Structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like
- Class 10c - A private bushfire shelter

Further information relating to these building classifications is available at www.qbcc.qld.gov.au

Note 1: The fees detailed in this section (Section 2) in respect to a particular function do not necessarily include all fees that may apply to that application. Due to the nature of an application, other appropriate application fees may be required (e.g. Siting Variations, Material Change of Use application, Plumbing application).

These fees can be found in the appropriate section of this schedule, or can be quoted when the application is being submitted.

Note 2: Fees may also be applied under Health and Regulatory Services for the inspection of environmental health issues associated with an application.

2.1 Building Certification Fees

2.1.1 Class 1A and Class 1B

Note: Class 1 buildings are to be dealt with as if each unit is a separate dwelling and the fees charged accordingly.

(a) Lodgement Fee

Payable for all applications for Class 1 building work

Hardcopy lodgement	\$267.00	#
Electronic lodgement	\$215.00	#
(Refer to Fee Policies s1.18 above)		

(b) Assessment Fee

Up to 350m ² (including additions and alterations up to 150m ²)	\$1,185.00	#
Over 350m ²	\$1,405.00	#
Underpinning or restumping	\$535.00	#
Roof replacement on a building where not prescribed	\$535.00	#

(c) Inspection Fee

i Standard Inspections

Per inspection (footing, slab, frame, final)	\$282.00	#
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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i Standard Inspections [continued]

Re-inspection fee	\$195.00		#	
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ii Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period

Per inspection	\$505.00		#	
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iii After hours inspection by prior arrangement - an additional fee shall apply

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$720.00		#	
Any other time (up to 3 hours)	\$925.00		#	
Per hour in excess of 3 hours	\$226.00		#	

(d) Energy efficiency compliance checking

Applicant requests a 'deemed to satisfy' assessment	\$241.00		#	
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2.1.2 Class 10 Buildings/Structures**(a) Lodgement Fee**

Payable for all applications for Class 10 building work

Hardcopy lodgement	\$267.00		#	
Electronic lodgement	\$215.00		#	
(Refer to Fee Policies s1.18 above)				

(b) Assessment Fee**i. Class 10A Buildings**

Up to 60m ² in floor area	\$585.00		#	
Over 60m ²	\$670.00		#	
Class 10 building on a commercial property	By quote		#	

ii. Class 10B Structures

Retaining Wall/Fence (excluding Swimming Pool fencing)	\$565.00		#	
Swimming Pools/Spas/Swimming Pool Fencing/Advertising Device	\$680.00		#	
Antenna, Mast, Signs and any other Class 10 structure not previously listed	\$565.00		#	

(c) Inspection Fee

Inspection fee	\$282.00		#	
Re-inspection fee	\$195.00		#	

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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i. Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period

Per inspection	\$482.00	#
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ii. After hours inspection by prior arrangement (an additional fee shall apply)

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$720.00	#
Any other time (up to 3 hours)	\$925.00	#
Per hour in excess of 3 hours	\$226.00	#

2.1.3 Class 2 to Class 9 Buildings

(a) Lodgement Fee

Payable for all applications for Commercial/Industrial building work

Hardcopy lodgement	\$267.00	#
Electronic lodgement	\$215.00	#
(Refer to Fee Policies s1.18 above)		

(b) Assessment Fee

i. Under 2,000m² and up to three (3) storeys

Up to 300m ² in floor area	\$1,085.00	#
Between 301m ² and 500m ²	\$1,895.00	#
Greater than 500m ²	By quote	#

ii. Buildings greater than 2,000m² or higher than three (3) storeys

Fee for preparation of quote	\$525.00	#
Fee for building certification	By quote	#

(c) Inspection Fee

Note: Additional or re-inspection fees may apply and may be charged at a rate proportionate to this fee

i Standard Inspection

Up to 500m ² in floor area (per inspection)	\$333.00	#
Between 501m ² and 2000m ² (per inspection)	\$471.00	#

ii Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period

Per inspection	\$670.00	#
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iii After hours inspection by prior arrangement - an additional fee shall apply

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$720.00	#
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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iii After hours inspection by prior arrangement - an additional fee shall apply [continued]

Any other time (up to 3 hours)	\$925.00	#
Per hour in excess of 3 hours	\$226.00	#

2.1.4 Removal or Demolition of a Building

These fees are payable when Council is engaged as the Building Certifier

(a) Lodgement Fee

Payable for all applications that involve building work

Hardcopy lodgement	\$267.00	#
Electronic lodgement	\$215.00	#
(Refer to Fee Policies s1.18 above)		

(b) Assessment Fee

All classes of building work involving removal or demolition	\$441.00	#
Refer to Section 3 for Plumbing and Drainage Fees. Refer to 'Demolition/Removal/Relocation of a building' in section 4.1.9 where application refers to a heritage listed site. For Security fees associated with 'Demolition, Removal, Reinstatement of a building' refer section 2.2.1. For Concurrence Agency fees associated with 'Demolition, Removal, Reinstatement' of a building refer section 2.2.2.		
Inspection Fee	\$185.00	#

2.1.5 Change of Classification of a Building**(a) Lodgement Fee**

Payable for all applications that involve building work

Hardcopy lodgement	\$267.00	#
Electronic lodgement	\$215.00	#
(Refer to Fee Policies s1.18 above)		

(b) Assessment Fee

Change of classification to a Class 1 building	Fees as per Item 2.1.1 (b)	#
Change of classification from any class to Class 2 to 9 building	Fees as per Item 2.1.3 (b)	#
Temporary building	Fees as per new building works applicable to the classification. e.g. residential/commercial	#

(c) Inspection Fee

Inspection fee	Fees as per new building works applicable to the classification. e.g. residential/commercial	#
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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2.1.6 Assessment of Reports and Performance Solutions

Assessment of Fire Engineering Reports, Queensland Development Code (QDC) compliance reports and performance solutions	\$1,055.00		#	
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2.2 Building Work - Regulatory Services**2.2.1 Demolition, Removal, Reinstatement of a Building****(a) Security**

Payment of the following securities shall apply, for each component listed

Security for siteworks	To be determined by Responsible Officer	Planning Regulation 2017 (Qld) schedule 9		(a)
Adopted performance security for reinstatement of the removal building (any variation to be determined by the Responsible Officer. Refer Fee Policy 1.21)	To be determined by Responsible Officer	Planning Regulation 2017 (Qld) schedule 9		(a)
Administrative fee, to accompany performance security for release and/or reduction of performance security, if security bond is determined (including inspections)	\$430.00	Planning Regulation 2017 (Qld) schedule 9	#	(a)

2.2.2 Concurrence Agency Fees**(a) Demolition, Removal, Reinstatement of a Building****i. Determination of performance security and amenity aesthetics decision in respect to reinstatement of buildings, including onsite inspection before removal**

Located inside Ipswich City Council boundaries	\$805.00	Planning Regulation 2017 (Qld) schedule 9		(a)
Located outside Ipswich City Council boundaries (within 50km of Ipswich City Council boundary)	\$1,025.00	Planning Regulation 2017 (Qld) schedule 9		(a)
Located outside Ipswich City Council boundaries (more than 50km of Ipswich City Council boundary)	\$1,230.00 plus \$2.40 per km for every km beyond 50 km from the Ipswich City Boundary	Planning Regulation 2017 (Qld) schedule 9		(a)
Determination of site securities (removal) and amenity aesthetics decision (demolition/removal)	\$338.00	Planning Regulation 2017 (Qld) schedule 9		(a)

(b) Siting Variations

Application for Siting Variation under the Planning Regulation 2017 and Ipswich City Council Planning Scheme or amendment to Building Setback Plan	\$660.00	Planning Regulation 2017 (Qld) schedule 9		(a)
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(c) Amenity and Aesthetics

Referral Agency applications for Schedule 9 Division 2 of the Planning Regulation 2017	\$660.00	Planning Regulation 2017 (Qld) schedule 9		(a)
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(d) Other Fees

Applications for more than one (1) referral matter mentioned in Schedule 9 of the Planning Regulation 2017 at the same property	\$995.00	Planning Regulation 2017 (Qld) schedule 9	(a)
Application for Building work for a Class 1 buildings on premises with onsite wastewater management system	\$660.00	Planning Regulation 2017 (Qld) schedule 9	(a)
Any other LG referral agency items listed in Schedule 9 of the Planning Regulation 2017	\$660.00	Planning Regulation 2017 (Qld) schedule 9	(a)
Concurrence Agency Response Amendments (Minor)	\$410.00	Planning Regulation 2017 (Qld) schedule 9	(a)

2.2.3 Other Building Fees**(a) Swimming pool**

Pool safety inspection	\$670.00	Building Act 1975 (Qld) s 246AH	(e)
Application for exemption	\$870.00	Building Act 1975 (Qld) s 235	(e)
Re-inspection	\$190.00	Building Act 1975 (Qld) s 246AH	(e)

(b) Change of builder on approval documentation

Change of builder on approval documentation	\$110.00	#
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(c) Extension of time (relevant period)

Class 1 and 10 (not subject to planning approvals)	\$205.00	#
Class 1 subject to planning approvals	\$333.00	#
Class 2 to 9	\$466.00	#

(d) Amendments to plans

Class 1 and 10 buildings - minor amendment	\$251.00	#
Class 1 and 10 buildings - major amendment	\$685.00	#
Class 3, Class 5 to Class 9 buildings - minor amendment	\$740.00	#
Class 2 to Class 9 - major amendment	\$1,540.00	#

(e) Private certifier information requests

Property Information - per item per property	\$70.00	Planning Regulation 2017 (Qld) schedule 24	(c)
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(f) Advice of compliance for residential service buildings, residential care buildings or budget accommodation

Up to 5 persons	\$660.00	Residential Services (Accreditation) Act 2002 (Qld) s 29; Building Act 1975 (Qld) ss 222, 231	(e)
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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(f) Advice of compliance for residential service buildings, residential care buildings or budget accommodation *[continued]*

6-10 persons	\$730.00	Residential Services (Accreditation) Act 2002 (Qld) s 29; Building Act 1975 (Qld) ss 222, 231		(e)
11-20 persons	\$850.00	Residential Services (Accreditation) Act 2002 (Qld) s 29; Building Act 1975 (Qld) ss 222, 231		(e)
More than 20 persons	\$1,005.00	Residential Services (Accreditation) Act 2002 (Qld) s 29; Building Act 1975 (Qld) ss 222, 231		(e)

2.3 Private Certification Lodgement Fee

Electronic lodgement - All Classes	\$215.00	Building Act 1975 (Qld) s 86		(e)
Must be accompanied by payment and in the manner approved by Council				
Hardcopy lodgement - All Classes	\$267.00	Building Act 1975 (Qld) s 86		(e)
Amended decision notice lodgement fee	\$35.90	Building Act 1975 (Qld) s 86		(e)

3 Plumbing and Drainage Fees

Note: Where a licensed person chooses to request a compliance permit for Notifiable Work, fees in accordance with sections 3.1 and 3.2, as applicable will apply

3.1 Lodgement**(a) Lodgement Fee**

Note: Applicable to all plumbing applications including fast track and amended plans

Hardcopy lodgement	\$267.00	#
Electronic lodgement	\$215.00	#
(Refer to Fee Policies s1.18 above)		

3.2 Permit Fees

Note: Fee includes issuing of the permit and inspections during construction. Applicable to all plumbing applications including fast track and amended plans that contain additional fixtures.

3.2.1 Building Classes 1 and 10 Permit Fee (Per Fixture)

1 to 50 fixtures	\$132.00 per fixture from 1 to 50 plus	Plumbing and Drainage Regulation 2019 (Qld) s 44		(e)
51 to 100 fixtures	\$120.00 per fixture from 51 to 100 plus	Plumbing and Drainage Regulation 2019 (Qld) s 44		(e)

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3.2.1 Building Classes 1 and 10 Permit Fee (Per Fixture) [continued]

101 to 200 fixtures	\$103.00 per fixture from 101 to 200 plus	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
Over 200 fixtures	\$96.00 per fixture over 200	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)

3.2.2 Building Class 2 to 9 Permit Fee (Per Fixture) (Includes Shopping Centres, Caravan Parks, Strata Title High Rise, Tenancy Fit Outs)

1 to 50 fixtures	\$143.00 per fixture from 1 to 50 plus	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
51 to 100 fixtures	\$134.00 per fixture from 51 to 100 plus	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
101 to 200 fixtures	\$124.00 per fixture from 101 to 200 plus	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
201 to 300 fixtures	\$110.00 per fixture from 201 to 300 plus	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
301 to 500 fixtures	\$83.00 per fixture from 301 to 500 plus	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
Over 500 fixtures	\$51.00 per fixture over 500	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)

3.3 Services not Associated with Fixtures (e.g. water ring mains, temporary site ablutions)

Assessment	\$410.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
Inspection (per inspection)	\$185.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)

3.4 Project Services

Compliance Assessment for public sector entities (e.g. State Government)	By quote	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
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3.5 Registration and Annual Testing of Testable Backflow Prevention Devices

Note: Responsibility for payment of registration and annual testing of testable Backflow Prevention Devices – The owner of a testable backflow prevention device is responsible for the payment of the registration and annual testing of testable Backflow Prevention Devices fee levied in accordance with section 97(2)(e) of the Local Government Act 2009 as adopted in Council's Fees and Charges.

(a) Class 1 & 10 Buildings (Initial Registration or Annual Renewal)

Per device	\$69.00	Plumbing and Drainage Regulation 2019 (Qld) s 101	(e)
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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(b) Class 2 to 9 Buildings (Initial Registration or Annual Renewal)

First device	\$133.00 for the first device plus	Plumbing and Drainage Regulation 2019 (Qld) s 101	(e)
2 to 10 devices	\$35.00 per device between 2 and 10 plus	Plumbing and Drainage Regulation 2019 (Qld) s 101	(e)
11 to 20 devices	\$23.00 per device between 11 and 20 plus	Plumbing and Drainage Regulation 2019 (Qld) s 101	(e)
Over 20 devices	\$15.00 per device over 20	Plumbing and Drainage Regulation 2019 (Qld) s 101	(e)

3.6 Special Inspections**(a) Inspection**

Re-inspection fee (per inspection)	\$185.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
Notifiable Works fee (per inspection)	\$185.00	Plumbing and Drainage Regulation 2019 (Qld) s 94	(e)
Demountable/Prefabricated buildings - Inspection fee (per inspection)	\$185.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)

(b) Request for an Assessment of a Plumbing Application Approved Prior to 1 July 2019

Request for an assessment of a plumbing application including an inspection, for which a compliance permit has been issued and an inspection has been carried out and more than two (2) years has passed from the date of the last inspection. Applicable to applications approved prior to 1 July 2019 only.

Per application	Minimum fee plus \$11.30 per application requested by the same responsible person	* Plumbing and Drainage Act 2002 s86(2)(c)	(e)
» Minimum fee	\$246.00	* Plumbing and Drainage Act 2002 s86(2)(c)	(e)

(c) After Hours Inspection by Prior Arrangement - an Additional Fee Shall Apply

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$715.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
Any other time (up to 3 hours)	\$925.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
Per hour in excess of 3 hours	\$226.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)

3.7 Re/Connection to Sewerage/Septic Facility to Treatment Plant/Replacement of Treatment Plant or Disposal Area/Removal of Septic or Treatment Plant, Grey Water Facility

Assessment fee - Sewerage, Septic, Treatment Plant or Grey Water	\$185.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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3.7 Re/Connection to Sewerage/Septic Facility to Treatment Plant/Replacement of Treatment Plant or Disposal Area/Removal of Septic or Treatment Plant, Grey Water Facility [continued]

Initial inspection fee (up to 2 inspections) - Sewerage, Septic, Treatment Plant or Grey Water	\$369.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
Subsequent inspection fee - Sewerage, Septic, Treatment Plant or Grey Water	\$185.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
Demolition/Removal of on-site sewerage facility - Assessment and inspection fee (one inspection)	\$210.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(a)
Minor alteration to existing effluent irrigation system - sub surface to/from spray irrigation within previously approved location or relocation of spray irrigation area - Assessment and inspection fee (one inspection)	\$245.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(a)

3.8 Installation of a New On-Site Sewerage Facility (Additional to Permit Fee Section 3.2.1)

Assessment and inspection fee including registration where applicable	\$251.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
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3.9 Extension of Compliance Request Period

Request for extension of time during information request period	\$205.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
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3.10 Extension of Time for Compliance Permit

All building classes	\$215.00	Plumbing and Drainage Regulation 2019 (Qld) s 44	(e)
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3.11 Assessment of Performance Solutions

Assessment of Performance Solutions	\$1,055.00	#
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4 Development Planning Application Fees

4.1 Material Change of Use of Premises

Council requires an applicant, as part of their submission, to state whether the development application being made is Code, Impact (Consistent Use) or Impact (Inconsistent Use) in accordance with the Planning Scheme. Receipting of fees upon lodgement shall be on the basis of this statement and will be subject to adjustment should it be determined that the statement is not correct.

Note: The following "Schedule of Uses - Material Change of Use" table should be referred to for the Material Change of Use Development Application Fees to follow.

Note: If a proposed development includes areas outside of a building used for storage or operations (other than for the parking and maneuvering of vehicles), then the calculated fee shall be the greater of that calculated for the use based on the GFA of all buildings or the total outdoor use area.

Minor development matter as determined by the Responsible Officer (e.g. use of existing building, use of land only, minor extensions for some uses up to 100m ² etc.)	\$1,425.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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Schedule of Uses - Material Change of Use

Type 1 Development	Type 2 Development	Type 3 Development
<u>Residential</u>	<u>Residential</u>	<u>Residential</u>
Caretaker Residential	Institutional Residential - up to 50	Institutional Residential - over 50
Display Housing	Multiple Residential and Dual Occupancy - up to 50 dwellings or dual occupancies	Multiple Residential and Dual Occupancy - over 50 dwellings or dual occupancies
Dual Occupancy		
Home Based Activity		
Single Residential	Temporary Accommodation - up to 50 units/sites	Temporary Accommodation - over 50 units/sites
<u>Commercial/Industrial</u>	<u>Commercial/Industrial</u>	<u>Commercial/Industrial</u>
Business Use up to 200m ²	Business Use 201m ² to 2000m ²	Business Use over 2000m ²
General Industry up to 200m ²	General Industry 201m ² to 2000m ²	General Industry over 2000m ²
Services/Trades up to 200m ²	Services/Trades Use 201m ² to 2000m ²	Services/Trades Use over 2000m ²
Shopping Centre up to 200m ²	Shopping Centre 201m ² to 2000m ²	Shopping Centre over 2000m ²
Special Industry up to 200m ²	Special Industry 201m ² to 2000m ²	Special Industry over 2000m ²
General Store		Extractive Industry
Temporary Sales Office		Nuclear Industry
Plant Nursery (Wholesale)		
<u>Recreation/Entertainment</u>	<u>Recreation/Entertainment</u>	<u>Recreation/Entertainment</u>
Entertainment Use up to 200m ²	Entertainment Use 201m ² to 2000m ²	Entertainment Use over 2000m ²
Recreational Use (Indoor) up to 200m ²	Recreational Use (Indoor) 201m ² to 2000m ²	Recreational Use (Indoor) over 2000m ²
Night Court	Recreation Use (Outdoor) up to 2ha in site area	Recreation Use (Outdoor) over 2ha in site area
Park		
<u>Rural</u>	<u>Rural</u>	<u>Rural</u>
Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment & Stable)	Intensive Animal Husbandry (Stock Sales Market)	Intensive Animal Husbandry (Feedlot, Piggery or Poultry Feedlot)
Animal Husbandry		
Agriculture		
Forestry		
Wine Making		
<u>Other</u>	<u>Other</u>	<u>Other</u>
Community Use up to 200m ²	Community Use 201m ² to 2000m ²	Community Use over 2000m ²
Minor Utility	Major Utility	Aviation Use
Carpark - ground level only	Tourist Facility	Correctional Centre
Temporary Use	Car Park - Multi Storey	

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4.1.1 Type 1 Development

(See Schedule for Type 1 uses)

(a) Type 1 Development - Code Assessable and PDA Permissible Development

Code Assessable and PDA Permissible Development - unless identified below	\$2,640.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Code Assessable and PDA Permissible Development - Single Residential where the applicable code for self-assessable development is not complied with or where within a development constraints overlay or in a character zone or character place	\$1,425.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Code Assessable and PDA Permissible Development - Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$4,090.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Code Assessable and PDA Permissible Development - Minor Utility	\$3,760.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Code Assessable and PDA Permissible Development - Car Park - ground level only	\$4,090.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Code Assessable and PDA Permissible Development - Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment and Stable)	\$4,300.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Code Assessable and PDA Permissible Development - Shopping Centre and General Store	\$5,920.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Code Assessable and PDA Permissible Development - Plan of Development - Single Residential where more than five (5) dwellings design types (i.e. building setback plans or design guidelines) are lodged in a combined application	\$7,160.00 plus \$680.00 per dwelling design type lot in excess of 5 dwelling design types.	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Code Assessable and PDA Permissible Development - Single Residential in a development constraints overlay (mining) where lodged in combination with an RAL application and supporting geotechnical report applies to all proposed lots	\$660.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)

(b) Type 1 Development - Impact Assessable (Consistent Use Class)

Impact Assessable (Consistent Use Class) - unless identified below	\$3,290.00	Planning Act 2016 (Qld) s 51	(a)
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(b) Type 1 Development - Impact Assessable (Consistent Use Class) *[continued]*

Impact Assessable (Consistent Use Class) - Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$6,720.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Minor Utility	\$4,840.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Car Park - ground level only	\$5,370.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment and Stable)	\$6,450.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Shopping Centre and General Store	\$8,060.00	Planning Act 2016 (Qld) s 51		(a)

(c) Type 1 Development - Impact Assessable (Inconsistent Use Class)

Impact Assessable (Inconsistent Use Class) - unless identified below	\$6,720.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$9,360.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Minor Utility	\$5,920.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Car Park - ground level only	\$6,720.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishments and Stable)	\$8,600.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Shopping Centre and General Store	\$10,200.00	Planning Act 2016 (Qld) s 51		(a)

4.1.2 Type 2 Development

(See Schedule for Type 2 uses)

(a) Type 2 Development - Code Assessable and PDA Permissible Development

Code Assessable and PDA Permissible Development - Residential Uses	\$7,680.00 plus \$550.00 per dwelling/ bed/site/dual occupancy in excess of 3	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
Code Assessable and PDA Permissible Development - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Major Utility), Recreation/ Entertainment, Rural and Other Uses (other than Car Park - multi storey)	\$4,110.00 plus \$2.80 per m ² over 200m ²	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
Code Assessable and PDA Permissible Development - Major Utility	\$5,370.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
Code Assessable and PDA Permissible Development - Car Park - Multi Storey	\$6,240.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)

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(a) Type 2 Development - Code Assessable and PDA Permissible Development [continued]

Code Assessable and PDA Permissible Development - Business Use and Shopping Centre	\$4,110.00 plus \$9.20 per m ² over 200m ²	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
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(b) Type 2 Development - Impact Assessable (Consistent Use Class)

Impact Assessable (Consistent Use Class) - Residential Uses	\$9,370.00 plus \$550.00 per dwelling/ bed/site/dual occupancy in excess of 3	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Major Utility), Recreation/ Entertainment, Rural and Other Uses (other than Car Park - Multi Storey)	\$6,740.00 plus \$2.80 per m ² over 200m ²	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Major Utility	\$7,520.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Car Park - Multi Storey	\$7,520.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Business Use and Shopping Centre	\$6,740.00 plus \$2.80 per m ² over 200m ²	Planning Act 2016 (Qld) s 51		(a)

(c) Type 2 Development - Impact Assessable (Inconsistent Use Class)

Impact Assessable (Inconsistent Use Class) - Residential Uses	\$15,260.00 plus \$550.00 per dwelling/ bed/site/dual occupancy in excess of 3	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Major Utility), Recreation/ Entertainment, Rural and Other uses (other than Car Park - Multi Storey)	\$9,470.00 plus \$4.30 per m ² over 200m ²	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Major Utility	\$9,670.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Car Park - Multi Storey	\$8,870.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Business Use and Shopping Centre	\$9,470.00 plus \$9.15 per m ² over 200m ²	Planning Act 2016 (Qld) s 51		(a)

4.1.3 Type 3 Development

(See Schedule for Type 3 uses)

(a) Type 3 Development - Code Assessable and PDA Permissible Development

Code Assessable and PDA Permissible Development - Residential Uses	\$31,570.00 plus \$315.00 per dwelling/ bed/site/dual occupancy in excess of 50	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
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(a) Type 3 Development - Code Assessable and PDA Permissible Development *[continued]*

Code Assessable and PDA Permissible Development - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other Uses	\$8,950.00 plus \$1.35 per m ² over 2,000m ²	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
Code Assessable and PDA Permissible Development - Recreation/Entertainment (Outdoor)	\$5,920.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
Code Assessable and PDA Permissible Development - Business Use and Shopping Centre	\$18,630.00 plus \$5.90 per m ² over 2,000m ²	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
Code Assessable and PDA Permissible Development - Extractive Industry	Minimum fee plus \$2,110.00 per hectare	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
» Minimum fee	\$10,740.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)

(b) Type 3 Development - Impact Assessable (Consistent Use Class)

Impact Assessable (Consistent Use Class) - Residential Uses	\$45,250.00 plus \$315.00 per dwelling/ bed/site/dual occupancy in excess of 50	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other Uses	\$11,580.00 plus \$1.80 per m ² over 2,000m ²	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Recreation/Entertainment (Outdoor)	\$6,990.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Business Use and Shopping Centre	\$21,310.00 plus \$6.45 per m ² over 2,000m ²	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Consistent Use Class) - Extractive Industry	\$16,100.00 plus \$2,110.00 per hectare	Planning Act 2016 (Qld) s 51		(a)

(c) Type 3 Development - Impact Assessable (Inconsistent Use Class)

Impact Assessable (Inconsistent Use Class) - Residential Uses	\$51,450.00 plus \$315.00 per dwelling/ bed/site/dual occupancy in excess of 50	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other Uses	\$16,840.00 plus \$1.95 per m ² over 2,000m ²	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Recreation/Entertainment (Outdoor)	\$8,060.00	Planning Act 2016 (Qld) s 51		(a)
Impact Assessable (Inconsistent Use Class) - Business Use and Shopping Centre	\$23,890.00 plus \$6.40 per m ² over 2,000m ²	Planning Act 2016 (Qld) s 51		(a)

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(c) Type 3 Development - Impact Assessable (Inconsistent Use Class) *[continued]*

Impact Assessable (Inconsistent Use Class) - Extractive Industry	\$26,840.00 plus \$2110.00 per hectare	Planning Act 2016 (Qld) s 51	(a)	
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4.1.4 Development Application that is a Variation Request

Variation Requests under the Planning Act 2016	125% of the current relevant application fee for the development described in the application, or an additional 25% of the current relevant application fee for a combined application.	Planning Act 2016 (Qld) s 51	(a)	
Variation Requests under the Planning Act 2016 2016 – Whole of Site Material Change of Use	\$45,250.00 plus \$510.00 per hectare over 10 hectares	Planning Act 2016 (Qld) s 51	(a)	

4.1.5 Superseded Planning Scheme Requests

Request for application of superseded planning scheme	25% of current relevant application fee for the development described in the request	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	
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4.1.6 Infrastructure Master Plans and Overarching Site Strategies

Infrastructure Master Plans	\$2,970.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	
Overarching Site Strategies	\$735.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	

4.1.7 Context Plans and/or Whole of Site Material Change of Use

Context Plans and/or Whole of Site Material Change of Use	\$45,250.00 plus \$510.00 per hectare over 10 hectares	Economic Development Act 2012 (Qld) s 129	(a)	
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4.1.8 Exemption Certificates

Processing and assessment of a request for an Exemption Certificate	25% of current relevant application fee for the development described in the request	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	
» Minimum fee	\$660.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	

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4.1.9 Other Development**(a) Carrying out Building Work not Associated with a Material Change of Use**

New and additions to Class 10 buildings and additions to an existing single residential dwelling in a development constraints overlay or in a Character Zone or at a Character Place (i.e. Schedule 2 or 3)	\$660.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Demolition/Removal/Relocation of a building in a Character Zone or at a Character Place (i.e. Schedule 2 or 3), (excluding the removal of post 1946 fabric from a building in a Character Zone or at a Character Place (i.e. Schedule 2 or 3)) - Code Assessment	\$1,425.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Relocation of a pre-1946 building within an existing property where in a Character Zone or at a Character Place (i.e. Schedule 2 or 3), (excluding the removal of post 1946 fabric from a building in a Character Zone or at a Character Place (i.e. Schedule 2 or 3))	\$1,425.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Demolition/Removal/Relocation of a building in a Character Zone or at a Character Place (i.e. Schedule 2 or 3), (excluding the removal of post 1946 fabric from a building in a Character Zone or at a Character Place (i.e. Schedule 2 or 3)) – Impact Assessment	\$6,820.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Variation to Siting and Site cover requirements	\$660.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Other Building work - e.g. building works on a site not requiring a material change of use application	\$1,615.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)

(b) Placing an Advertising Device on Premises

Code Assessable - per square metre	\$48.50	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
» Minimum fee	\$448.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Impact Assessable - per square metre	\$72.00	Planning Act 2016 (Qld) s 51	(a)
» Minimum fee	\$660.00	Planning Act 2016 (Qld) s 51	(a)

(c) Clearing of Vegetation not associated with a Material Change of Use**(i) Character Vegetation**

Trimming of Character Vegetation	No charge	Planning Act 2016 (Qld) s 51	(a)
Removal of Character Vegetation	\$1,630.00	Planning Act 2016 (Qld) s 51	(a)

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4.2 Reconfiguring a Lot**4.2.1 Reconfiguring a Lot Proposal (Includes Opening Roads), PDA Permissible Development and Area Development Plan (Management Lot Subdivisions)**

Boundary realignment	\$2,160.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Access easement (per application)	\$2,160.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Up to 20 lots created (no additional fee for ancillary access easements)	\$915.00 per lot	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
» Minimum fee	\$2,810.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
In excess of 20 lots created (no additional fee for ancillary/access easements)	\$18,250.00 plus \$700.00 per lot in excess of 20 lots	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)

Note: The per lot fee applies to each lot created resulting from the reconfiguration (e.g. 4 lots into 5 lots = 5 lots created or 1 lot into 3 lots = 3 lots created)
 Example - Reconfiguring a lot - 1 lot into 50 lots
 20 lots @ \$910.00 = \$18,200.00 + 30 lots @ \$700.00 = \$21,000.00 = Total = \$39,200.00

4.2.2 Request for Council Approval in Respect of Land in a Community Titles Scheme

Amalgamate lots	\$1,295.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Conversion of lots into common property	\$1,295.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Lease of part of a lot or part of any improvements of a lot	\$1,295.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
Transfer or lease part of the common property	\$1,295.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)

4.2.3 Request for Council Approval for Extinguishment of a Community Titles Scheme

Per lot	\$281.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
» Minimum fee	\$1,025.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)

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4.3 Development Planning Sundry Matters

4.3.1 Changing Application Before a Decision is Made

(a) Changing a "Material Change of Use" or "Other Development" Application

Prior to preliminary examination by Council or minor amendment not requiring alteration of reports	No charge	Planning Act 2016 (Qld) s 52; or Economic Development Act 2012 (Qld) s 129	(a)
After preliminary examination by Council (prior to decision notice) - minimum fee	\$1,070.00	Planning Act 2016 (Qld) s 52; or Economic Development Act 2012 (Qld) s 129	(a)
After preliminary examination by Council (prior to decision notice) - otherwise	25% of relevant current application fee or 25% of the relevant fee previously determined in accordance with section 1.3 Reducing Development Application Fees, plus the difference between the fee applicable to the existing application and the fee applicable to the changed development proposal (if applicable)	Planning Act 2016 (Qld) s 52; or Economic Development Act 2012 (Qld) s 129	(a)

Note: This 25% fee does not apply if the change is in response to an information request. Additional fees will be applicable for additional lots sought. Where the applicant amends an application to reduce lot yield or GFA in response to an information request, the applicant is entitled to a 60% refund of the application fees for the reduced component of the application.

(b) Changing a "Reconfigure of Lot" Application

Prior to preliminary examination by Council or minor amendment not requiring alteration of reports and not including additional lots	No charge	Planning Act 2016 (Qld) s 52; or Economic Development Act 2012 (Qld) s 129	(a)
After preliminary examination by Council (prior to decision notice)	25% of relevant current application fee or 25% of the relevant fee as previously determined in accordance with section 1.3 Reducing Development Application Fees plus a per lot fee in accordance with section 4.2.1 above for each additional allotment sought as a result of the change	Planning Act 2016 (Qld) s 52; or Economic Development Act 2012 (Qld) s 129	(a)

Note: This 25% fee does not apply if the change is in response to an information request. Additional fees will be applicable for additional lots sought. Where the applicant amends an application to reduce lot yield or GFA in response to an information request, the applicant is entitled to a 60% refund of the application fees for the reduced component of the application.

4.3.2 Changes During Appeal Period (Change Representations)

(a) Lodgement of Change Representations

Lodgement of Change Representations under s 75 of the Planning Act 2016	No charge	Planning Act 2016 (Qld) s 75	(a)
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4.3.3 Changes After Appeal Period

Minor Change Application, PDA Amendment Application, Extension Application, Generally in Accordance/Minor Alteration, 'Other' Change Application

Minor Change and PDA Amendment Application - Request to Change a Development Approval - Change of Conditions, Generally in Accordance/Minor Alterations, Approved Plans or Infrastructure Charges Notice

Per requested change to a Condition, Approved Plan or Infrastructure Charges Notice	\$580.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)	Planning Act 2016 (Qld) s 79; or Economic Development Act 2012 (Qld) s 129	(a)
» Minimum fee	\$1,050.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)	Planning Act 2016 (Qld) s 79; or Economic Development Act 2012 (Qld) s 129	(a)
» Maximum fee	\$5,780.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)	Planning Act 2016 (Qld) s 79; or Economic Development Act 2012 (Qld) s 129	(a)

Note: If a change to a condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above.

(a) Extension Application

Extending the Period of an Approval	\$1,070.00	Planning Act 2016 (Qld); or Economic Development Act 2012 (Qld) s129	(a)
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(b) Request for a Generally in Accordance/Minor Alteration

Request for a Generally in Accordance/Minor Alteration	\$660.00	Planning Act 2016 (Qld)	(a)
(Nil fee applies for corrections or minor administrative and/or incidental alterations)			
Request for a Generally in Accordance/Minor Alteration - setback and siting for single residential (per lot/dwelling)	\$660.00	Planning Act 2016 (Qld) s 52; or Economic Development Act 2012 (Qld) s 129	(a)
(Nil fee applies for corrections or minor administrative and/or incidental alterations)			

(c) Cancellation Application

Request to Cancel Development Approval	No charge	Planning Act 2016 (Qld) s 84	(a)
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(d) 'Other' Change Application

'Other' Change Application	100% of the relevant current application fee	Planning Act 2016 (Qld) s 52; or Economic Development Act 2012 (Qld) s 129		(a)
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4.3.4 Infrastructure Charges Notices

Request for Recalculation of Establishment Cost for Land	25% of relevant current application fee plus Note below	Ipswich City Council Adopted Infrastructure Charges Resolution (No. 1) 2020		(a)
Note: The actual cost charged to Council for the review of the applicant's supplied valuation by a registered valuer or independent certified practicing valuer. Any additional fee shall be paid prior to the determination of the request.				
Request for Recalculation of Establishment Cost for Works	\$1,545.00	Ipswich City Council Adopted Infrastructure Charges Resolution (No. 1) 2020		(a)

4.4 Concurrence Agency Assessment - Planning**4.4.1 Building Works on a Local Heritage Place**

Assessment Fee	\$276.00	Planning Act 2016 (Qld) s 54		(a)
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4.5 Plan of Subdivision**4.5.1 Request for Approval of Plan of Subdivision Schedule 18 of the Planning Regulation 2017**

Assessment of Standard, Building Format and Volumetric Format plans.

(a) Examination, Signing of a Plan of Subdivision

Per lot created	\$510.00	Planning Regulation 2017 (Qld) schedule 18; or Economic Development Act 2012 (Qld) s 129		(a)
» Minimum fee	\$1,015.00	Planning Regulation 2017 (Qld) schedule 18; or Economic Development Act 2012 (Qld) s 129		(a)
Note: For the purpose of calculating fees, the minimum fee is only applicable where two (2) lots or less are created Note: Per Lot created resulting from the reconfiguration (e.g. 4 lots into 5 lots = 5 lots created or 1 lot into 3 lots = 3 lots created)				

(b) Preparation/Perusal of Legal Documents

Standard Legal Document prepared by Council - per document (Transfer Document/Trust/Easement Document)	\$725.00			#
Complex Legal Document - other than a Standard Legal Document	By quote			#

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(b) Preparation/Perusal of Legal Documents [continued]

Perusal fee where prepared by the applicant's Solicitor - per document (including where a document is required as a condition of approval and Council is not a party to the document)	\$725.00		#	
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(c) Re-signing of a Plan of Subdivision (Plan of Subdivision has been Previously Signed and has Lapsed)

Re-signing	25% of relevant current application fee	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	
» Minimum fee	\$383.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	

(d) Endorsement of Community Management Statement

Minor - (Dual Occupancy)	\$950.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	
Major - (Multiple Residential, Commercial or Industrial)	\$1,265.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	

(e) Resubmission of Application for Signing of a Plan of Subdivision

The fee payable for an application for the signing of a plan of subdivision where the application has been previously submitted or the unsigned plan has been returned by Council	35% of the current application fee at the time of the resubmission of the plan	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	
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4.6 Area Development Plans/Local Area Plans

Master Area Development Plans, Precinct Plans and amendments to the Springfield Town Centre Concept Plan made pursuant to the Ipswich Planning Scheme 2006.

(a) Assessment Fee

Based on equivalent development pursuant to Sections 4.1 and 4.2 of this Fees and Charges Schedule	To be determined by Responsible Officer	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	
» Minimum fee	\$5,490.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	
Management Lot Subdivisions	Refer to section 4.2.1		(a)	
Master Area Development Plans (MADP), Precinct Plans (PP) or amendments to the Springfield Town Centre Concept Plan	\$45,250.00 plus \$510.00 per hectare over 10 hectares	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)	

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(b) Amendment Fee

Per requested change to a Condition, Approved Plan, Item or Infrastructure Charges Notice	\$580.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
» Minimum fee	\$1,050.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
» Maximum fee	\$34,880.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)

Note: If a change to a Condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above.

Note: In addition, the cost of consultancy fees in respect to any further expert advice required by Council in consideration of such plan will be charged to the application.

4.7 Other Fees**4.7.1 Heavy and Other Vehicle Parking in Residential Areas**

Lodgement Fee	\$140.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)
Application fee for initial permit pursuant to Local Law 5	\$1,030.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(a)

4.7.2 Certificates/Searches

Note: Price on application for certificates involving multiple lots.

Note: Flood information is available via Council's Flood Map Information service on the Planning and Development website at www.ipswichplanning.com.au

Note: Where an applicant has submitted a search or Planning Certificate request and then no longer requires the requested documentation Council may consider a partial refund depending on the progression of the search or certificate.

Note: Where there are no or minimal records held for the search request for (a) and (b) below, the minimum fee shall be retained by Council with the balance of the fee paid refunded to the payee.

Limited Planning and Development Property Search Certificate	\$427.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(c)
Standard Planning and Development Property Search Certificate	\$1,285.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(c)

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4.7.2 Certificates/Searches [continued]

Full Planning and Development Property Search Certificate - Market Value up to \$500,000	\$3,740.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(c)
Full Planning and Development Property Search Certificate - Market Value \$500,000 to \$1,000,000	\$4,810.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(c)
Full Planning and Development Property Search Certificate - Market Value greater than \$1,000,000	\$6,840.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(c)

(a) Copies of Approved Plans and Documents

Residential Building Approval Documentation - All approved structures	\$279.00	Planning Act 2016 (Qld) s 264		(c)
Residential Building Approval Documentation - Single structure	\$209.00	Planning Act 2016 (Qld) s 264		(c)
Building Location Envelope Plan	\$65.00	Planning Act 2016 (Qld) s 264		(c)
Commercial Building Approval Documentation - Up to 3 approvals	\$510.00	Planning Act 2016 (Qld) s 264		(c)
Commercial Building Approval Documentation - 4-9 approvals	\$615.00	Planning Act 2016 (Qld) s 264		(c)
Commercial Building Approval Documentation - 10 or more approvals	\$605.00 plus \$26.70 for each approval over 10	Planning Act 2016 (Qld) s 264		(c)
» If hard copy is provided	Plus current Corporate Services print and photocopy costs	Planning Act 2016 (Qld) s 264		(c)
Copy of Certificate of Classification where already issued by Council or Private Certifier	\$128.00	Planning Act 2016 (Qld) s 264		(c)
Copy of internal sewerage plan (residential)	\$65.00	Planning Act 2016 (Qld) s 264		(c)
Hydraulic services plan (commercial)	\$65.00	Planning Act 2016 (Qld) s 264		(c)
Search other than as listed above	By quote	Planning Act 2016 (Qld) s 264		(c)
» Minimum fee	\$65.00	Planning Act 2016 (Qld) s 264		(c)

(b) Building and/or Plumbing Records Search

Residential / Domestic: standard search (per property)	\$279.00	Planning Act 2016 (Qld) s 264		(c)
Residential / Domestic: additional fee for urgent search	\$156.00	Planning Act 2016 (Qld) s 264		(c)
Commercial / Industrial: minimum fee standard search (per property) up to 3 hours research	\$530.00	Planning Act 2016 (Qld) s 264		(c)
Commercial / Industrial: additional fee after 3 hours research per hour	\$156.00	Planning Act 2016 (Qld) s 264		(c)

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(b) Building and/or Plumbing Records Search [continued]

» Minimum fee	\$65.00	Planning Act 2016 (Qld) s 264		(c)
<p>Note: A lot is any parcel of land that can be sold separately. However, where a building physically spans two allotments, this will be treated as one lot.</p> <p>Note: The above Certificate/Search Fees are the minimum fees applicable. Council reserves the right to charge a higher fee for more complex certificates and searches or should it be necessary to provide the information on disc or electronically.</p>				

(c) Flood Level Search

Flood Level Requests - Adopted Flood Regulation Line (AFRL) and Q20 flood level only	\$151.00	Planning Act 2016 (Qld) s 264	#	(c)
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4.7.3 Extracts Regarding Character Listing

An extract from information recorded in the Ipswich Planning Scheme (Schedule 2 or 3) - per page	Current Corporate Services print and photocopy costs	Planning Act 2016 (Qld) s 264		(c)
Certified copy of an entry in the Ipswich Planning Scheme (Schedule 2 or 3) or a certificate as to whether a property is affected by an entry in the Ipswich Planning Scheme (Schedule 2 or 3) - per lot	\$209.00	Planning Act 2016 (Qld) s 264		(c)

4.7.4 Compliance Assessment - PDA Area

Compliance Assessment for residential development required through a condition of approval	\$650.00 per dwelling or \$450.00 per dwelling where 3 or more residential dwellings are lodged in one application	Economic Development Act 2012 (Qld) s 129		(a)
Compliance Assessment for multiple residential development required through a condition of approval	\$1,290.00 per dual occupancy/duplex or \$450.00 per dwelling/unit where 3 or more residential dwellings/units are lodged in one application	Economic Development Act 2012 (Qld) s 129		(a)
Compliance Assessment for commercial and mixed use development where required through a condition of approval	\$4,080.00 plus \$9.15 per m ² over 200m ²	Economic Development Act 2012 (Qld) s 129		(a)
Compliance Assessment for other developments (i.e. community facilities/schools etc) where required through a condition of approval	\$4,080.00 plus \$9.15 per m ² over 200m ²	Economic Development Act 2012 (Qld) s 129		(a)

4.7.5 Development Compliance Certificate

Type 1 Development	\$1,000 per application	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(c)
Type 2 Development	\$1,500 per application	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129		(c)

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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4.7.5 Development Compliance Certificate [continued]

Type 3 Development or Combined Applications	By quote	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(c)
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4.7.6 Pre-Assessment of Technical/Specialist Reports

Council offers applicants the opportunity for a preliminary pre-assessment of technical/specialist reports (e.g. economic impact assessment, flood/hydraulic assessments, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment) or other similar supporting reports, prior to the lodgement of a development application. It is up to Council's discretion in determining if the report is of a simple or complex nature prior to the lodgement of the report. The fees relating to this request will be deducted from the future development application, if lodged within 12 months of the assessment of the report being undertaken by Council.

Pre-Assessment of Technical/Specialist Reports - Simple Reports	\$545.00	Planning Act 2016 (Qld) s 51	(a)
Pre-Assessment of Technical/Specialist Reports - Complex Reports	\$1,080.00	Planning Act 2016 (Qld) s 51	(a)
Note: Refer Section 5.1.12 for Post Assessment of Technical/Specialist Report fees Note: Should a report require an external assessment, these costs will be required to be made payable by the applicant.			

4.8 Planning and Development Document Sales

Where supplied by post, a postage and handling charge will also be payable. Refer to Print, Copy and Postage Services fees within this register.

Note: Planning Scheme documents and standard drawings are available online at ipswichplanning.com.au

4.8.1 Current Planning Scheme and Supporting Documents

Includes current and superseded scheme documents, maps and extracts.

Hardcopy	Current Corporate Services print and photocopy costs	Planning Act 2016 (Qld) s 264	(c)
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4.8.2 Spatial and Other Data

Map Data (including extracts of the datasets above) in Mapinfo GIS Format	To be determined by Responsible Officer	Planning Act 2016 (Qld) s 264	(c)
Development Monitoring and Projections Data	To be determined by Responsible Officer	Planning Act 2016 (Qld) s 264	(c)

4.8.3 Other Miscellaneous Fees

Standard Drawings	To be determined by Responsible Officer	Planning Act 2016 (Qld) s 264	(c)
Sale of Heritage Promotion Materials	To be determined by Responsible Officer		#

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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5 Engineering and Environment Fees

5.1 Operational Works

5.1.1 Carrying Out Work for Reconfiguring a Lot - Operational Works

(a) Assessment - roads, stormwater drainage, earthworks, native vegetation clearing, streetscape and traffic signals

The following fees are relevant to the assessment of Operational Works applications and must be paid as part of a Properly Made submission.

Note: Does not include external trunk infrastructure. Separate application and quoted fee applies.

Roads, stormwater drainage, earthworks, native vegetation clearing (per lot)	\$790.00	Planning Act 2016 (Qld) s 51	(a)
Note: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the engineering drawings.			
Streetscaping works	Minimum fee plus \$258.00 per 100m lineal of roadway beyond the first 100m	Planning Act 2016 (Qld) s 51	(a)
» Minimum fee	\$980.00	Planning Act 2016 (Qld) s 51	(a)
Note: Lineal metre based on the center line of the roadways.			
Traffic signals (per signal/intersection)	\$2,540.00	Planning Act 2016 (Qld) s 51	(a)

(b) Assessment and construction of earthworks and native vegetation clearing

The following fees apply where bulk earthworks are lodged separate to detailed drainage and road designs.

Change to ground levels per lot	\$103.00	Planning Act 2016 (Qld) s 51	(a)
» Minimum fee	\$3,610.00	Planning Act 2016 (Qld) s 51	(a)
Note: The above fee is applicable where a Reconfiguration of a Lot application has been determined and the applicant is seeking a "change to ground level" prior to seeking the approved design of the municipal assets - roadworks, stormwater, etc. It should be noted that this fee will not be reduced from Section 5.1.1(a) when the municipal Operational Works application is lodged. Please note that the submission of a earthworks and native vegetation clearing operational works is considered the first related application.			

(c) Construction - roads, stormwater drainage, earthworks, native vegetation clearing, streetscape and traffic signals

The following fees that are relevant to the approved Operational Works must be paid prior to an associated prestart meeting. The fee covers Council inspections and compliance, as per the Planning Scheme Policy for Development Works and/or Operational Works approval requirements including conditions of approval.

Roads, stormwater drainage, earthworks, native vegetation clearing	Minimum fee plus \$273.00 per lot	Planning Act 2016 (Qld) s 51	(a)
» Minimum fee	\$680.00	Planning Act 2016 (Qld) s 51	(a)

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(c) Construction - roads, stormwater drainage, earthworks, native vegetation clearing, streetscape and traffic signals *[continued]*

Streetscaping works	Minimum fee plus \$68.00 per 100m lineal of roadway beyond the first 100m	Planning Act 2016 (Qld) s 51		(a)
» Minimum fee	\$404.00	Planning Act 2016 (Qld) s 51		(a)
Note: Lineal metre based on the center line of the roadways.				
Traffic signals design (per signal/intersection)	\$1,360.00	Planning Act 2016 (Qld) s 51		(a)

(d) Assessment and construction inspection fee for revegetation/rehabilitation and parks

Revegetation/Rehabilitation of land area (up to 5,000m ²)	\$1,070.00	Planning Act 2016 (Qld) s 51		(a)
Revegetation/Rehabilitation of land area (5,001m ² to 1 hectare)	\$2,080.00	Planning Act 2016 (Qld) s 51		(a)
Revegetation/Rehabilitation of land area (greater than 1 hectare)	\$4,200.00	Planning Act 2016 (Qld) s 51		(a)
Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length)	\$1,070.00	Planning Act 2016 (Qld) s 51		(a)
Revegetation/Rehabilitation for Linear Open Space (201m - 500m linear length)	\$2,080.00	Planning Act 2016 (Qld) s 51		(a)
Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length)	\$4,200.00	Planning Act 2016 (Qld) s 51		(a)
Where an Engineering assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revegetation/rehabilitation works, an additional fee will be required	\$540.00	Planning Act 2016 (Qld) s 51		(a)
District Park	By quote	Planning Act 2016 (Qld) s 51		(a)
District Park Note: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the landscaping drawings.				

Parkland/Play Areas	Minimum fee plus \$206.00 per 500m ² beyond the first 500m ²	Planning Act 2016 (Qld) s 51		(a)
» Minimum fee	\$2,050.00	Planning Act 2016 (Qld) s 51		(a)

(e) Assessment and construction inspection fee for electrical reticulation and public lighting

Electrical Reticulation and non Rate 3 Street Lighting (per application)	\$650.00	Planning Act 2016 (Qld) s 51		(a)
Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$1,185.00	Planning Act 2016 (Qld) s 51		(a)
Electrical Reticulation and Rate 3 Public Lighting for 7 to 30 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$2,430.00	Planning Act 2016 (Qld) s 51		(a)
Electrical Reticulation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$3,180.00	Planning Act 2016 (Qld) s 51		(a)

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(e) Assessment and construction inspection fee for electrical reticulation and public lighting [continued]

Electrical Reticulation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$4,580.00	Planning Act 2016 (Qld) s 51		(a)
Electrical Reticulation and Rate 3 Public Lighting design re-submission (per submission)	\$184.00	Planning Act 2016 (Qld) s 51		(a)

5.1.2 Carrying Out Works Associated with a Material Change of Use

These works include roadworks, car parks, stormwater drainage, sewerage lines, water reticulation and other associated works. This can involve provision of new services, or diversion, modification, alteration, or replacement of existing services.

(a) Design review works inspection fees for municipal works

A fee shall be payable at the time of lodgement of the plans with Council for the works as set out below:

Note: The fees in this sub-section relate to works of a minor nature (e.g. construction length of maximum 200 metres). Works deemed to be of a major nature require a quoted fee.

Stormwater drainage (including roofwater)	\$900.00	Planning Act 2016 (Qld) s 51		(a)
Roadworks (including associated footpaths)	\$1,820.00	Planning Act 2016 (Qld) s 51		(a)
Footpaths (excluding other roadworks)	\$1,060.00	Planning Act 2016 (Qld) s 51		(a)
Stormwater Quality (WSUD, SQIDS)	\$855.00	Planning Act 2016 (Qld) s 51		(a)

(b) Design review fees associated with works within the site, which will be owned and maintained by the owner

Dual Occupancy	\$570.00	Planning Act 2016 (Qld) s 51		(a)
Multi unit development: per unit	\$453.00	Planning Act 2016 (Qld) s 51		(a)
» Minimum fee	\$1,750.00	Planning Act 2016 (Qld) s 51		(a)
» Maximum fee	\$5,220.00	Planning Act 2016 (Qld) s 51		(a)
Commercial, Industrial, Indoor or Outdoor Entertainment: up to 1,500m ² of site area	\$1,105.00	Planning Act 2016 (Qld) s 51		(a)
Commercial, Industrial, Indoor or Outdoor Entertainment: over 1,500m ² of site area, excepting major development	\$2,140.00	Planning Act 2016 (Qld) s 51		(a)
Commercial, Industrial, Indoor or Outdoor Entertainment: Where development includes Stormwater Quality, add -	\$545.00	Planning Act 2016 (Qld) s 51		(a)
Major Development, Education establishments, Hospitals, Institutions etc.	By quote	Planning Act 2016 (Qld) s 51		(a)

Fee equivalent to the actual cost of the review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of the review of engineering drawings.

Note: The above includes earthworks, building platforms, site formation, paved areas, site access, car parking, pedestrian footpaths, roof water, site stormwater drainage system.

Note: The fees listed above do not include sanitary plumbing/drainage works, water service installation or works that are elsewhere included in the Fees and Charges.

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(c) Engineering and Environment design review fee for internal landscaping

Site landscaping	Minimum fee plus \$206.00 per 500m ² beyond the first 500m ² of landscaped area	Planning Act 2016 (Qld) s 51	(a)
» Minimum fee	\$980.00	Planning Act 2016 (Qld) s 51	(a)

5.1.3 Operational Works (Earthworks) Not Associated with a Material Change of Use or Reconfiguring a Lot OR Interim Uses in accordance with Section 2.6 of the Springfield Structure Plans - Earthworks

Minimum Fee	\$1,860.00	Planning Act 2016 (Qld) s 51	(a)
2,001m ² - 10,000m ² in area	\$4,680.00	Planning Act 2016 (Qld) s 51	(a)
Greater than 10,000m ² in area	By quote	Planning Act 2016 (Qld) s 51	(a)

Note: The above areas refer to the area of land that will be disturbed by proposed earthworks. Where the nature of proposed earthworks necessitate provision of supporting technical information (such as flood assessment or specific geotechnical reports) Council requires fees equivalent to actual cost of review and assessment of that information, with a further amount equal to estimated cost (by quote) being lodged.

5.1.4 Clearing of Vegetation Not Associated with a Material Change of Use**(a) Operational Works - Vegetation clearing pursuant to the Planning Scheme**

Less than 1 hectare	\$2,540.00	Planning Act 2016 (Qld) s 51	(a)
Between 1 hectare and 5 hectares	\$4,960.00	Planning Act 2016 (Qld) s 51	(a)
Between 5 hectares and 10 hectares	\$9,730.00	Planning Act 2016 (Qld) s 51	(a)
Where greater than 10 hectares an additional fee per 5 hectares thereafter	\$4,960.00	Planning Act 2016 (Qld) s 51	(a)

5.1.5 Infrastructure Agreements

Early Accrual or Final Credits - Processing Fee	\$1,060.00	Planning Act 2016 (Qld) s 51	(a)
Early Accrual or Final Credits - Credit Assessment	By quote	Planning Act 2016 (Qld) s 51	(a)

5.1.6 PDA Compliance Assessments (Designs or Concepts)**(a) Roads and Stormwater Drainage**

Roads and Stormwater Drainage Works	Minimum fee plus \$304.00 per 100m lineal of roadway beyond the first 100m	Economic Development Act 2012 (Qld) s 129	(a)
» Minimum fee	\$975.00	Economic Development Act 2012 (Qld) s 129	(a)

Note: Lineal metre based on the center line of the roadways.

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(b) Streetscape, Traffic Signals

Streetscaping Works	Minimum fee plus \$64.00 per 100m lineal of roadway beyond the first 100m	Economic Development Act 2012 (Qld) s 129	(a)
» Minimum fee	\$404.00	Economic Development Act 2012 (Qld) s 129	(a)
Note: Lineal metre based on the center line of the roadways.			

Traffic signals design (per signal/intersection)	\$1,360.00	Economic Development Act 2012 (Qld) s 129	(a)
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(c) Waste Servicing

Waste Servicing	\$735.00	Economic Development Act 2012 (Qld) s 129	(a)
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(d) Revegetation/Rehabilitation, District and Local Parks

Revegetation/Rehabilitation of land area (up to 5,000m ²)	\$1,070.00	Economic Development Act 2012 (Qld) s 129	(a)
Revegetation/Rehabilitation of land area (5,001m ² to 1 hectare)	\$2,080.00	Economic Development Act 2012 (Qld) s 129	(a)
Revegetation/Rehabilitation of land area (greater than 1 hectare)	\$4,200.00	Economic Development Act 2012 (Qld) s 129	(a)
Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length)	\$1,070.00	Economic Development Act 2012 (Qld) s 129	(a)
Revegetation/Rehabilitation for Linear Open Space (201m – 500m linear length)	\$2,080.00	Economic Development Act 2012 (Qld) s 129	(a)
Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length)	\$4,200.00	Economic Development Act 2012 (Qld) s 129	(a)
Where Engineering Assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revegetation/rehabilitation works, an additional fee will be required	\$540.00	Economic Development Act 2012 (Qld) s 129	(a)
District Park	By quote	Economic Development Act 2012 (Qld) s 129	(a)

District Park Note: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the landscaping drawings.

Parkland/Play Areas	Minimum fee plus \$212.00 per 500m ² beyond the first 500m ²	Economic Development Act 2012 (Qld) s 129	(a)
» Minimum fee	\$2,050.00	Economic Development Act 2012 (Qld) s 129	(a)

(e) Vegetation Management and Fauna Management Plan

Change area up to 5,000m ²	\$1,070.00	Economic Development Act 2012 (Qld) s 129	(a)
Change area above 5,000m ² up to 1 hectare	\$2,080.00	Economic Development Act 2012 (Qld) s 129	(a)
Change area greater than 1 hectare	\$4,200.00	Economic Development Act 2012 (Qld) s 129	(a)

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(f) Street Lighting and Electrical

Electrical Reticulation and non Rate 3 Street Lighting (per application)	\$650.00	Economic Development Act 2012 (Qld) s 129	(a)
Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$1,185.00	Economic Development Act 2012 (Qld) s 129	(a)
Electrical Reticulation and Rate 3 Public Lighting for 7 to 30 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$2,430.00	Economic Development Act 2012 (Qld) s 129	(a)
Electrical Reticulation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$3,180.00	Economic Development Act 2012 (Qld) s 129	(a)
Electrical Reticulation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$4,580.00	Economic Development Act 2012 (Qld) s 129	(a)
Electrical Reticulation and Rate 3 Public Lighting design re-submission (per submission)	\$184.00	Economic Development Act 2012 (Qld) s 129	(a)

(g) Detention Basins/Stormwater and WSUD Devices

Detention Basins/Stormwater drainage (including roofwater)	\$900.00	Economic Development Act 2012 (Qld) s 129	(a)
Stormwater Quality (WSUD, SQIDS)	\$855.00	Economic Development Act 2012 (Qld) s 129	(a)

(h) Stormwater Management Plans (Quantity and/or Quality)

Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area up to 5,000m ²)	\$1,070.00	Economic Development Act 2012 (Qld) s 129	(a)
Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area 5,001m ² up to 1 hectare)	\$2,080.00	Economic Development Act 2012 (Qld) s 129	(a)
Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area greater than 1 hectare)	\$4,200.00	Economic Development Act 2012 (Qld) s 129	(a)

(i) Earthworks Management Plan and Dispersive Soil Management Plan

Earthworks Management Plan	\$735.00	Economic Development Act 2012 (Qld) s 129	(a)
Dispersive Soil Management Plan	\$735.00	Economic Development Act 2012 (Qld) s 129	(a)

(j) Retaining Walls (Arrangement Only) and Fencing

Retaining Walls (Arrangement Only) and Fencing	\$735.00	Economic Development Act 2012 (Qld) s 129	(a)
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(k) Noise Management Plan

Noise Management Plans	\$900.00	Economic Development Act 2012 (Qld) s 129	(a)
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(l) Other Compliance Assessments

Any other Compliance Assessments not included here	By quote	Economic Development Act 2012 (Qld) s 129	(a)
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5.1.7 Fee for Self-Certification Concerning Reconfiguring a Lot Municipal Works (Civil Roads, Drainage, Earthworks, etc), Bonds and Reinspections**(a) Self-certification**

Roads, stormwater drainage, earthworks, native vegetation clearing	Minimum fee plus \$273.00 per lot	Economic Development Act 2012 (Qld) s 129	(a)
» Minimum fee	\$680.00	Economic Development Act 2012 (Qld) s 129	(a)

(b) Administration Fee for Bonding of Outstanding Works

Minor Development	\$1,105.00	Economic Development Act 2012 (Qld) s 129	(a)
(RAL 1 lot to 8 lots or less, that has no external civil works)			
Major Development	\$2,140.00	Economic Development Act 2012 (Qld) s 129	(a)

(c) Amended Drawings

Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan)	\$259.00	Economic Development Act 2012 (Qld) s 129	(a)
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(d) Re-inspection Fee

NOTE: Fees below are per inspection

Re-inspection Fee - Conditions of Approval	\$420.00	Economic Development Act 2012 (Qld) s 129	(a)
Re-inspection Fee - Municipal Works	\$760.00	Economic Development Act 2012 (Qld) s 129	(a)
Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections			

5.1.8 Fee for Self-Certification Concerning Municipal Roads, Bonds and Re-inspections**(a) Self-certification**

A fee shall be payable at the time of lodgement of the plans with Council for the works as set out below:

Municipal Roads for pre-construction submission	Minimum fee plus \$273.00 per lot that has frontage to the road	Economic Development Act 2012 (Qld) s 129	(a)
» Minimum fee	\$680.00	Economic Development Act 2012 (Qld) s 129	(a)
Roadworks – Design Review (including associated footpaths) (construction length of maximum 200 metres)	\$1,820.00	Economic Development Act 2012 (Qld) s 129	(a)
Note: Works deemed to be of a major nature require a quoted fee			

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(b) Administration fee for Bonding of Outstanding Works

Minor Development (RAL 1 lot to 8 lots or less, that has no external civil works)	\$1,105.00	Economic Development Act 2012 (Qld) s 129	(a)
Major Development	\$2,140.00	Economic Development Act 2012 (Qld) s 129	(a)

(c) Amended Drawings

Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan)	\$259.00	Economic Development Act 2012 (Qld) s 129	(a)
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(d) Re-inspection Fee

NOTE: Fees below are per inspection

Re-inspection Fee - Conditions of Approval	\$420.00	Economic Development Act 2012 (Qld) s 129	(a)
Re-inspection Fee – Municipal Works	\$760.00	Economic Development Act 2012 (Qld) s 129	(a)
Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections			

5.1.9 Fee for Self-Certification Concerning Internal Works (Drainage, Car Parking, Landscaping, Earthworks, etc)

Internal works (drainage, car parking, landscaping, earthworks, etc)	\$680.00	Economic Development Act 2012 (Qld) s 129	(a)
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5.1.10 Where Operational Works Lodged (Made Under the Ripley PDA) and Minor Alteration/Change (e.g. Bulk Earthworks, Clearing or Internal Car Parking)

Fees to be in accordance with Ipswich City Council Fees & Charges Schedule, Section 5.1.2, 5.1.3 and 5.1.4 as applicable.

5.1.11 Offsets Assessment - Provisional and Actual

Provisional and Actual - Processing Fee	\$1,060.00	Economic Development Act 2012 (Qld) s 129	(a)
Provisional and Actual - Offsets Assessment	By quote	Economic Development Act 2012 (Qld) s 129	(a)

5.1.12 Post Assessment of Technical/Specialist Report

As part of any planning (MCU or RAL) approval condition if Council requires any amended or new technical/specialist reports (e.g. flood/hydraulic impact assessment report, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment, flora/fauna assessment report, dewatering, open space management plan, etc.) prior to the lodgement and/or in conjunction with any OW development application the following fee will apply to review and approval of any such individual technical report.

Post Assessment of Technical/Specialist Reports – Simple Reports	\$545.00	Planning Act 2016 (Qld) s 51	(a)
Post Assessment of Technical/Specialist Reports – Complex Reports	\$1,080.00	Planning Act 2016 (Qld) s 51	(a)

Note: Refer Section 4.7.5 for Pre-Assessment of Technical/Specialist Report fees

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5.1.13 Other Engineering/Operational Works Associated fees**(a) Administration Fee for Bonding of Outstanding Works**

Minor Development	\$1,105.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)
(RAL 1 lot to 8 lots or less, that has no external civil works)			
Major Development	\$2,140.00	Planning Act 2016 (Qld) s 51; or Economic Development Act 2012 (Qld) s 129	(a)

(b) Prescribed Tidal Works

Pontoons or equivalent	\$1,070.00	Planning Act 2016 (Qld) s 51; Coastal Management Protection and Management Act 1995 (Qld)	(a)
Others	By quote	Planning Act 2016 (Qld) s 51; Coastal Management Protection and Management Act 1995 (Qld)	(a)

(c) Amended Drawings

Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan)	\$259.00	Planning Act 2016 (Qld) s 51	#	(a)
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(d) Re-inspection Fee

NOTE: Fees below are per inspection

Re-inspection Fee - Conditions of Approval	\$420.00	Planning Act 2016 (Qld) s 51	#	(a)
Re-inspection Fee - Municipal Works	\$760.00	Planning Act 2016 (Qld) s 51	#	(a)
Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections (per inspection)				

(e) Not Properly Made Application Administration Fee

Where insufficient information is lodged to satisfy mandatory information requirement	\$351.00	Planning Act 2016 (Qld) s 51	(a)
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5.1.14 Changes After Appeal Period

Changes after appeal period (Minor Change to Conditions, Minor Change to Approval, Generally in Accordance/Minor Alteration, Cancellation Application, 'Other' Change Application)	Refer to section 4.3.3	Planning Act 2016 (Qld) ss 79, 84	(a)
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5.1.14 Changes After Appeal Period [continued]

Extending the period of approval	\$351.00	Planning Act 2016 (Qld) s 86	(a)
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5.1.15 Building Over or Near Relevant Infrastructure - Stormwater or Easement

Application for referral agency advice for the purpose of referrals for QDC MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building.	\$695.00	Planning Act 2016 (Qld) s 54	(a)
Application to build over an easement in favour of Council	\$695.00	Planning Act 2016 (Qld) s 54	(a)

5.1.16 Construction and Modification of New or Existing Levee Banks**(a) Category 2 or Category 3 levee bank**

Code or impact assessment of proposed levee bank and associated flooding impacts	By quote	Planning Act 2016 (Qld) s 51	(a)
» Minimum fee	\$1,860.00	Planning Act 2016 (Qld) s 51	(a)

5.2 Environment Assessment**5.2.1 Liquor Licence Endorsement**

Planning approval for Council endorsement of application	\$281.00	Liquor Act 1992 (Qld) s105	(a)
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5.2.2 Environmentally Relevant Activities (ERA's)**(a) Material Change of Use for ERA's or ERA Environmental Authority**

ERA 6 Asphalt Manufacturing: greater than 1,000 tonnes per year	\$11,350.00	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2019 Schedule 2	(a)
ERA 12(1)(a) Plastic Product Manufacturing: 50 tonnes per year or more (other than plastic in item below)	\$3,350.00	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2019 Schedule 2	(a)
ERA 12(1)(b) Plastic Product Manufacturing: 5 tonnes per year or more (foam, composite plastic or rigid fibre reinforced)	\$3,350.00	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2019 Schedule 2	(a)
ERA 19 Metal Forming: 10,000 tonnes or more per year	\$1,590.00	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2019 Schedule 2	(a)

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(a) Material Change of Use for ERA's or ERA Environmental Authority [continued]

ERA 38 Surface Coating: Anodising, electroplating, enamelling or galvanising, using 1 tonne to 100 tonnes per year of surface coating	\$1,590.00	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2019 Schedule 2		(a)
ERA 49 Boat Maintenance or Repair: Operating a boat maintenance or repair facility	\$3,350.00	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2019 Schedule 2		(a)

(b) Transitional Environmental Program (TEP)

Assessment of TEP	\$870.00	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2019 s178		(a)
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5.2.3 Modification/Change/Cancel Conditions

Request to Change/Cancel Conditions (includes Change an application for Environmental Authority (prior to decision), Amendment of an Environmental Authority, Change an Amendment to Environmental Authority (prior to decision))	25% of relevant current application fee	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2019 s178		(a)
» Minimum fee	\$590.00	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2019 s178		(a)

5.2.4 Re-inspection Fee

The above fees (Section 5.2) include one (1) site inspection. If there is a need for any more inspections, payment of this fee will be required for each additional inspection.	\$313.00	Refer to base permit / licence / application fee for head of power.	#	(a)
Note: Should any fail a final inspection the re-inspection fee should be applied.				

5.3 Infrastructure Charges Notices

Recalculation of Establishment Cost - Determination of Market Cost	By quote plus note below	Ipswich City Council Adopted Infrastructure Charges Resolution (No. 1) 2020		(a)
Request for Adjustment of Establishment Cost	By quote plus note below	Ipswich City Council Adopted Infrastructure Charges Resolution (No. 1) 2020		(a)
Determination of Request for Offset or Refund Confirmation	By quote plus note below	Ipswich City Council Adopted Infrastructure Charges Resolution (No. 1) 2020		(a)

Note: Where Council elects to have the request independently reviewed by an external third party, the applicant shall pay an additional fee. Such fees shall be the actual cost charged to Council for the review by the third party. Any additional fee must be paid prior to the determination of the request.

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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6 Developer Contributions

6.1 Carparking Contributions

Rosewood Commercial Area: Rosewood Car Park (John Street) - per space	\$6,470.00	Planning Act 2016 (Qld) s 65	(a)
Ipswich City Centre: Open, ground level, loss of on-street parking - per space	\$14,200.00	Planning Act 2016 (Qld) s 65	(a)
Ipswich City Centre: Multi-storey parking stations - per space	\$35,260.00	Planning Act 2016 (Qld) s 65	(a)
Ipswich City Centre: Additional on-street parking spaces	Actual Construction Costs	Planning Act 2016 (Qld) s 65	(a)

6.2 Footpath Contributions

As per Implementation Guideline No 13

Rate per square metre of footpath	\$321.00	Planning Act 2016 (Qld) s 65	(a)
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6.3 Kerb and Channel Contributions

As per Implementation Guideline No 13

Rate per linear metre of kerb and channel	\$417.00	Planning Act 2016 (Qld) s 65	(a)
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6.4 Other Developer Charges

6.4.1 Vegetation Retention Contributions

As per Implementation Guideline No 19

Advanced tree planting (per tree)	\$830.00	Planning Act 2016 (Qld) s 65	(a)
Native forest restoration (per hectare or part thereof)	\$6,840.00	Planning Act 2016 (Qld) s 65	(a)

6.4.2 Voluntary Water Quality Offset Payment

As per Implementation Guideline No 24

Rate per square metre of water quality treatment area	\$510.00	Planning Act 2016 (Qld) s 65	(a)
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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ROADS, TRAFFIC AND PARKING

1 Roads, Traffic and Parking Fee Policies

1.1 Discount for Bona Fide Charitable or Community Organisations

A fee of 50% of the normal prescribed fee is payable in the following instances:

- Upon proof of status as a bona fide charitable or community organisation; or
- Acceptance by the General Manager (Planning and Regulatory Services) that the applicant is a bona fide charitable organisation.

The discount will be applied in the following:

- Section 2.2 Regulated Parking - Permit Fees
- Section 3.2 Commercial Use of Roads; and
- Section 3.4.1 Works on Local Government Controlled Roads/Traffic Control Permits (including where Council has provided financial support to the community organisation to hold the event or undertake the work)

This does not apply to private clubs, activities resulting in commercial gain and where an activity does not fulfil a significant community role and cannot be considered to be not-for-profit.

1.2 Withdrawing and Waiving Fees for Works on Local Government Controlled Roads

Waivers relating to Section 3.4.1 Works on Local Government Controlled Roads/Traffic Control Permits may be considered when;

- Council is the financial sponsor of the work/event and applying the fee would be contrary to Council's objectives
- There are extenuating circumstances such as a natural disaster, death, serious illnesses or accidents
- The applicant is a registered not for profit charity (proof of status required); the work/event is for the benefit of the community and there is NO material gain to be made by the charity and or organisation (refer to section 1.1)
- The application relates to emergency services facilities
- There has been an unlawful act on the part of a third party or intervening event for which the Council officer does not reasonably believe the payee should be held fully or partially responsible

1.3 Refunds

Licence/Permit fees should be paid on application and if the Licence/Permit is not approved then the applicable Licence/Permit fee will be refunded.

2 Regulated Parking

Refer to the Transport Operations (Road Use Management) Act 1995 (Qld), and Ipswich City Council Local Law 7 (Local Government Controlled Areas and Roads).

2.1 Regulated Parking - Meter Charges

2.1.1 Regulated Parking Meter Charges (Time Restriction)

Parking meter charges - ½ Hour	\$0.70	#
Parking meter charges - 1 Hour	\$1.40	#
Parking meter charges - 2 Hour	\$2.80	#
Parking meter charges - 3 Hour	\$4.20	#
Parking meter charges - 4 Hour	\$5.60	#
Parking meter charges - 9 Hour	\$7.00	#

2.2 Regulated Parking – Permit Fees

Regulated Parking Permit - Work Zone	\$221.00	Transport Operations (Road Use Management) Act 1995 (Qld): Local Law 5 s9	(a)
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2.2 Regulated Parking – Permit Fees [continued]

Regulated Parking Permit - Single Residential: Annual	\$64.00	Transport Operations (Road Use Management) Act 1995 (Qld): Local Law 5 s9	(a)
Regulated Parking Permit - Multiple Residential (up to 2): Annual	\$64.00	Transport Operations (Road Use Management) Act 1995 (Qld): Local Law 5 s9	(a)

2.3 Parking Fines

CITEC search fees for reminder notices	Actual costs	#
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3 Road Regulation**Withdrawing and discretionary principals for waving of fees for works on local government controlled roads.**

Waivers may be considered when:

- An application was cancelled due to circumstances beyond the control of the applicant
- An error or omission has been made on the part of council
- Not properly made applications being returned to the applicant
- Other required state authority approvals were subsequently cancelled/denied after the application had been made
- Council is the financial sponsor of the work/ event and applying the fee would be contrary to councils objectives
- There are extenuating circumstances such as a natural disaster, death, serious illnesses or accidents
- The applicant is a registered not for profit charity (proof of status required) and the work/event is for the benefit of the community
- There is NO material gain to be made by the charity and or organisation
- The application relates to emergency services facilities
- There has been an unlawful act on the part of a third party or intervening event for which the Council officer does not reasonably believe the payee should be held fully or partially responsible

Discounting fees for local government controlled roads - Temporary Traffic Control Permit

In considering whether to reduce the application fees by 50% as per 1.1:

- The applicant is a registered charity and the event is for the benefit of the community
- The applicant is a registered charity and the work/event is on the organisations site
- Council has provided financial support to the community organisation to hold the event or undertake the work

3.1 Permit/Licence Fees

Inspection Fee (per hour): Road Regulation	\$300.00	Local Law 7 s 75	(a)
Minimum charge. Inspection fees will only be charged to permits where additional inspections are required including pre-lodgement advice (consultation), re-inspections, monitoring and non-compliance.			

3.2 Commercial Use of Roads**3.2.1 Licence Fees**

Application/Assessment fee: Commercial Use of Roads	\$161.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 3 s6	(a)
Note: Licence Fees are additional to this charge.			
Application/Assessment fee: Commercial Use of Roads (Food Truck Friendly)	\$100.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 3 s6	(a)

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3.2.1 Licence Fees [continued]

Amendment of Licence: Commercial Use of Roads	\$66.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(a)
Minimum charge. Note: If an inspection is required then inspection fees will be additional to this charge.			
Application for transfer of a Licence: Commercial Use of Roads	\$103.00	Refer to base permit / licence / application fee for head of power.	(a)
Minimum charge. Note: If an inspection is required then inspection fees will be additional to this charge. Applicable to annual licences only.			

3.2.2 Sale and/or Display of Goods or Services on Roads (Roadside Vending)

Licence - Roadside Vending: Annual	\$321.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 3 s6	(a)
Licence - Roadside Vending: Monthly	\$279.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 3 s6	(a)

3.2.3 Busking, Commercial Touting, Hawking on Roads and Local Government Areas

Licence - Busking - One off (one day only)	\$17.40	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 3 s6	(a)
Licence - Busking (Weekly)	\$77.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 3 s6	(a)
Licence - Commercial Touting, Hawking - One off (one day only)	\$35.40	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 3 s6	(a)
Licence - Commercial Touting, Hawking (Weekly)	\$154.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 3 s6	(a)

3.2.4 Footpath Dining

Licence - Footpath Dining within Ipswich CBD: Annual (per square meter)	\$121.00	Local Law 3; Local Law 7	(a)
Minimum charge.			
Licence - Footpath Dining outside Ipswich CBD: Annual (per square meter)	\$94.00	Local Law 3; Local Law 7	(a)
Minimum charge.			

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3.3 Pedestrian Mall

A fee of 50% of the normal prescribed fee is payable in the following instances:

- Upon proof of status as a bona fide charitable or community organisation; or
- Acceptance by the relevant General Manager that the applicant is a bona fide charitable organisation.

The discount will be applied in the following:

- Section 3.3.2 Pedestrian Mall Activities; and
- Section 3.3.3 Community Group Activities.

This does not apply to private clubs, activities resulting in commercial gain and where an activity does not fulfil a significant community role and cannot be considered to be not-for-profit.

3.3.1 Permitted Uses Licence

Note: For Busking in the Mall, refer to Commercial Use of Roads section 3.2.3 Busking, Commercial Touting, Hawking on Roads and Local Government Areas.

3.3.2 Pedestrian Mall Activities

Note: Permits may be issued for up to 3 months from the date of first use.

Vehicle Access: per day or part thereof	\$60.00	Local Law 3 s 6	(a)
Sell, offer or display goods for sale: per day or part thereof	\$60.00	Local Law 3 s 6	(a)
Carry on business: per day or part thereof (includes placing of a structure to hand out pamphlets etc)	\$60.00	Local Law 3 s 6	(a)
Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound: per day or part thereof	\$60.00	Local Law 3 s 6	(a)
Seek or receive or indicate that a donation of money from a bystander or passer-by is being sought: per day or part thereof	\$17.00	Local Law 3 s 6	(a)

3.3.3 Community Group Activities

Note: Permits may be issued for up to 3 months from the date of first use.

Vehicle Access: per day or part thereof	\$17.00	Local Law 3 s 6	(a)
Sell, offer or display goods for sale: per day or part thereof	\$17.00	Local Law 3 s 6	(a)
Display goods for sale: per day or part thereof	\$17.00	Local Law 3 s 6	(a)
Carry on business: per day or part thereof (includes placing of a structure to hand out pamphlets etc)	\$17.00	Local Law 3 s 6	(a)
Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound: per day or part thereof	\$17.00	Local Law 3 s 6	(a)

3.4 Permits to Carry Out Works on Local Government Controlled Roads or Implement Traffic Control

3.4.1 Works on Local Government Controlled Roads/Traffic Control Permits

If an application is withdrawn before assessment has commenced then a full refund (less the administration charge) will be granted.

If work has commenced then cost recovery will occur.

(Refer relevant [Local Laws](#) and [Road Permits](#) on lpswich.qld.gov.au).

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3.4.1 Works on Local Government Controlled Roads/Traffic Control Permits [continued]

Administrative amendment of a Permit (Minor): Works on Local Government Controlled Roads/Traffic Control Permits	\$66.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(a)
Amendment of a Permit e.g. changes to plans/design and/or extensions (Major): Works on Local Government Controlled Roads/Traffic Control Permits	\$354.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(a)
Combined Traffic Control and Works Permit	\$670.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(a)
Combined Traffic Control and Works Permit – Major	\$1,500.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(a)

Note A: A major permit will be determined on the type of traffic management plan, consultation required, disruption to road network, overall length of works and the number of roads affected by the traffic management plan. Annual and Divisional Permits (by invitation only) will be deemed to be major permits.

Express Processing Fee: Works on Local Government Controlled Roads/Traffic Control Permits	\$645.00	Refer to base permit / licence / application fee for head of power.	(a)
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Note: This fee applies to permit applications required in less than 10 business days and can be applied to any fee listed in section 3.4.1 Works on Local Government Controlled Roads/Traffic Control Permits. Applications may be refused if there is no capacity to process the applications within the desired timeframe.

Traffic Control Permit or Works on Local Government Controlled Roads	\$525.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(a)
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Administration charge for refund processing	\$66.00	Refer to base permit / licence / application fee for head of power.	(a)
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3.4.2 Traffic Count Road Usage Data

For specific temporary traffic control permit applications where no current traffic data is available

Per hour	\$293.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(a)
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3.5 Heavy Vehicles

3.5.1 Heavy Vehicle National Law Road Manager Consent Request

Route Assessment	By quote	Heavy Vehicle National Law (Queensland) 2012 (Qld) s 159	(a)
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4 Driveway Crossing Permits

4.1 Standard Driveway Crossing Permit

An applicant can apply for a standard approval if they are able to agree to the standard terms and conditions outlined on the application form. If the terms and conditions can be agreed to, no inspection may be required. (If the applicant cannot agree to the standard terms and conditions of the permit without an inspection and/or desktop assessment from a technical officer taking place they must apply for a Non Standard Permit –see next section)

Driveway Crossing Permit - Standard	No charge	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(a)
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4.2 Non Standard Driveway Crossing Permit

Inspection Fee (per hour): Non Standard Permits	\$300.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(a)
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(minimum charge) Note: Inspection fees will only be charged to Permits where additional inspections are required including pre-lodgement advice, reinspections, monitoring and non-compliance.

Application/Assessment and Permit - Non Standard Driveway Crossing	\$193.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(a)
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(minimum charge) Note: If an inspection is required then inspection fees are additional to this charge. This fee is non-refundable.

5 Recovery of Goods Removed from Footpaths, etc.

Impounded goods, materials or equipment - where it can easily be handled by one (1) officer (per item)	\$58.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(d)
Impounded goods, material or equipment - where it cannot be handled easily by one (1) officer (per item)	Actual costs	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6	(d)

e.g. Cannot be handled by one (1) officer due to size, construction, material or other similar reason. Excludes vehicles and shopping trolleys.

Impounded Shopping Trolley (per trolley)	\$79.00	Transport Operations (Road Use Management) Act 1995 (Qld); Local Law 7 s6; Local Law 8	(d)
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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5 Recovery of Goods Removed from Footpaths, etc. [continued]

Impounded Vehicle - Passenger (per vehicle)	\$560.00	Transport Operations (Road Use Management) Act 1995 (Qld)	(d)
Standard charge for a vehicle removed from a road reserve or other local government controlled area in accordance with the Transport Operations (Road Use Management) Act 1995. Other charges may apply if the recovery of the vehicle or the impoundment of the vehicle is not considered standard.			
Impounded Vehicle - Other (per vehicle)	Actual costs	Transport Operations (Road Use Management) Act 1995 (Qld)	(d)
e.g. caravan, trailer, heavy vehicle etc. all vehicles other than a passenger vehicle. Note that "Actual Costs" include but are not limited to: towing fees, officer time and administration charges.			

6 Recoverable Road Works**6.1 Private Works**

Any private construction and/or maintenance works may be undertaken by the Council on application by the land owner and upon receipt of the estimated cost of such works.	By quote	#
Restoration Charges – Roadways footpaths and streetscape	By quote	#

Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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OTHER COUNCIL SERVICES

1 Key Deposits and Key Replacement Fees

A key deposit or key replacement fee may be required for access to Council venues, property, parks, sporting grounds and community facilities (including under Local Law 4). Where a bond is payable in respect to use of the site, the key deposit will form part of this bond. Where a bond is not payable, a key deposit or agreement to pay a key replacement fee is required.

A key replacement fee becomes due when a key is lost, broken or not returned.

Most DLP type keys will be phased out and replaced with Protec2 standard keys or CLIQ keys by 2023.

Key Deposit (DLP keys, Protec2 standard keys and swipe cards only) - per key	\$45.00	
Key Replacement Fee (DLP keys, Protec2 standard keys and swipe cards only) - per key	\$45.00	#
Key Deposit (CLIQ keys only) - per key	\$190.00	
Key Replacement Fee (CLIQ keys only) - per key	\$190.00	#

2 Nursery Operations - Sale of Plants

2.1 Sale of Plants - Wholesale

Wholesale Native Tubes - Minimum Price	\$2.75	#
Wholesale Native Tubes - Maximum Price	\$4.30	#
Wholesale Pots 100mm to 300mm - Minimum Price	\$6.60	#
Wholesale Pots 100mm to 300mm - Maximum Price	\$49.00	#

2.2 Sale of Plants - Retail

Retail Native Tubes - Minimum Price	\$3.40	#
Retail Native Tubes - Maximum Price	\$4.90	#
Retail Pots 100mm to 300mm - Minimum Price	\$6.60	#
Retail Pots 100mm to 300mm - Maximum Price	\$93.00	#

3 Marketing and Event Services

3.1 International Delegations

International Delegations - Half Day	\$750.00	#
International Delegations - Full Day	\$1,100.00	#

3.2 City of Ipswich Logo Flags

City of Ipswich Logo Flag - purchase price City of Ipswich Logo Flag (2 metres long x 1 metre wide)	\$150.00	#
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Name	Yr 2022-23 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
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3.3 Event Services

Application Fee for Event Stalls	By quote		#	
Tours and Seasonal Events	Ticket and service prices to be determined on a by-event basis		#	
Applicable to seasonal and occasional events managed by Council, for example Heritage Guided Tours, Great Houses of Ipswich Bus Tours, Animal Encounters at the Nature Centre, and Nerima Gardens and Japanese Tea Ceremony Tours etc.				
Merchandise and cafe sales	Retail pricing applies		#	
Event Commissions - Attraction and Industry Sales	10% of sales revenue		#	
Event Commissions - Accommodation Sales	15% of sales revenue		#	
Event Commissions - Consignment Sales (eg. Art Sales)	25% of sales revenue		#	
Note not-for-profit and community groups may apply for a reduced commission rate of 10%.				

3.4 Marketing Consultancy Services

Marketing Consultancy Services - Per Hour	\$300.00		#	
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4 Personal Tributes

Personal Tributes Permit (Local Government Controlled Areas)	By quote	Local Law 7 s 6	(a)	
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5 Landscaping on Nature Strips

Landscaping on Nature Strips Permit	No charge	Local Law 7 s 6	(a)	
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6 Other Recoverable Works

Tree Assessment (Public Land Only)	By quote		#	
Street Tree Replacement (Public Land Only)	By quote		#	



Fees and Charges

2021-2022
and comparison to
draft 2022-2023

For Internal Use Only

Where this register refers to Local Laws, the relevant Ipswich City Council Local Laws and Subordinate Local Laws are as follows:

Local Law 1	Ipswich City Council Local Law No. 1 (Administration) 2013
Local Law 3	Ipswich City Council Local Law No. 3 (Commercial Licencing) 2013
Subordinate Local Law 3.1	Ipswich City Council Subordinate Local Law No.3.1 (Commercial Licensing) 2013
Local Law 4	Ipswich City Council Local Law No. 4 (Permits) 2013
Local Law 5	Ipswich City Council Local Law No. 5 (Parking) 2013
Subordinate Local Law 5.1	Ipswich City Council Subordinate Local Law No.5.1 (Parking) 2013
Local Law 6	Ipswich City Council Local Law No. 6 (Animal Management) 2013
Subordinate Local Law 6.1	Ipswich City Council Subordinate Local Law No.6.1 (Animal Management) 2013
Local Law 7	Ipswich City Council Local Law No. 7 (Local Government Controlled Areas and Roads) 2013
Subordinate Local Law 7.1	Ipswich City Council Subordinate Local Law No.7.1 (Local Government Controlled Areas and Roads) 2013
Local Law 8	Ipswich City Council Local Law No. 8 (Nuisances and Community Health and Safety) 2013
Local Law 12	Ipswich City Council Subordinate Local Law No.8.1 (Nuisances and Community Health and Safety) 2013
Local Law 49	Ipswich City Council Local Law No. 49 (Protection of Important Vegetation)
Subordinate Local Law 49.1	Ipswich City Council Subordinate Local Law No.49.1 (Protection of Important Vegetation) 2019

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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Ipswich City Council

CORPORATE SERVICES AND INFORMATION

1 Corporate Documentation

1.1 Corporate Services Documents

Council's Annual Report		No charge	Electronic and/or hardcopies of Council Corporate Documents are proposed to remain at no charge to facilitate public access to information.	(c)	CSD	Reviewed
		Last year fee No charge				
Council's Corporate Plan (iFuture)		No charge	As above	(c)	CSD	Reviewed
		Last year fee No charge				
Council's Annual Plan (incorporates Council's Operational Plan)		No charge	The fee name has been amended to incorporate both the Annual and Operational Plan	(c)	CSD	Reviewed
		Last year fee No charge				
Local Laws (excluding Town Plan Schedule) - Electronic copy	Available on Council's website at no charge	No charge	NEW FEE. It is proposed that the availability of Local Laws online is included in the register to increase awareness that copies can be downloaded free of charge. The provision of printed copies of Local Laws is encompassed in the fee below.	(c)	CSD	New
Local Laws (excluding Town Plan Schedule) - Printed copy – Per page	Current Corporate Services photocopy costs	No charge	No change proposed - Input costs have not escalated sufficiently to warrant a price increase.	(c)	CSD	Reviewed
	Last year fee Current Corporate Services photocopy costs					
(For Town Planning Schedules/Documents refer to Planning & Development charges)						

Item 3 / Attachment 2

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.1 Corporate Services Documents [continued]

Confirmed minutes of Council meetings - Electronic copy	Recent Meeting minutes available via Council's website free of charge Last year fee Recent Meeting minutes available via Council's website free of charge			Electronic access to recent Council and Committee meeting minutes is proposed to remain at no charge to facilitate public access to information.	(c)		CSD	Reviewed
Confirmed minutes of Council meetings – Printed copy - Per page or part thereof	Current Corporate Services photocopy costs Last year fee Current Corporate Services photocopy costs			No change is proposed to current photocopy charges. Pricing reflects cost recovery for the service. Electronic copies are available via Council's website free of charge.	(c)		CSD	Reviewed
Human Resources - Council Job Descriptions - Printed copy		No charge Last year fee No charge		Proposed to remain at no charge.			CSD	Reviewed

1.2 Financial Reports

The following documents are available at Ipswich Library and also on Council's internet site www.ipswich.qld.gov.au free of charge:

Council's Budget (incorporates Council's Revenue Policy and Revenue Statement)	No charge Last year fee No charge		Electronic and/or hard copies of Council Corporate Documents are proposed to remain at no charge to facilitate public access to information. The fee title has been amended to reference the inclusion of Councils Revenue Policy and Statement, which are contained within the Budget document.	(c)		CSD	Reviewed
Council's Revenue Policy		Last year fee No charge	Fee to be discontinued. Separate listing of Councils Revenue Policy is no longer required, as it is incorporated into the Budget document (refer to fee above).	(c)		CSD	Discontinued
Council's Revenue Statement		Last year fee No charge	Fee to be discontinued. Separate listing of Councils Revenue Statement is no longer required, as it is incorporated into the Budget document (refer to fee above).	(c)		CSD	Discontinued

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.2 Financial Reports [continued]

Council's Register of Fees and Charges		No charge		Proposed to remain at no charge to facilitate public access to information.	(c)		CSD	Reviewed
		Last year fee No charge						

1.3 Tender Documents

Tender Documents - Electronic Form	Available on Council's website at no charge			Proposed to remain at no charge to facilitate public access to information.			CSD	Reviewed
	Last year fee Available on Council's website at no charge							

1.4 Adopted Reports and Studies

Environmental reports and other documentation including adopted studies, management plans, flora and fauna lists etc.	Available via Council's website free of charge			A range of environmental studies have been made available by Council via the website and are accessible free of charge. Price on application for the purchase of copies is no longer applicable.			IED	Reviewed
	Last year fee Available via Council's website or price on application.							

2 Finance Charges

2.1 Dishonour Charges

Dishonour charges - each (includes cheques and direct debits)		Actual cost		No change proposed. Recovery of actual costs remains appropriate.	#		CSD	Reviewed
		Last year fee Actual cost						
(Charge equivalent to the actual amount charged to Council by its financial institution)								

Item 3 / Attachment 2

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2.2 Credit Card Surcharge

American Express credit card surcharge		0.8% Surcharge		No change proposed. The fee reflects the current cost of acceptance.	#		CSD	Reviewed
		Last year fee 0.8% Surcharge						
(Applied to transactions greater than \$1,000)								

3 Rates and Land Records

3.1 Rates Records

3.1.1 Rates Records - Registered Property Owner

Rates enquiry - online via ePathway portal		No charge		Online access to land and rates information for property owners remains at no charge.	(c)		CSD	Reviewed
		Last year fee No charge						
Rates enquiry - where facilitated by Council staff		No charge		Service is proposed to remain at no charge to facilitate property owners access to land and rates information.	(c)		CSD	Reviewed
		Last year fee No charge						
Copy of Rates Notice falling within a current or prior quarter(s) - online via eNotices		No charge		No change proposed. eNotices are available to registered property owners free of charge	(c)		CSD	Reviewed
		Last year fee No charge						
Copy of Rates Notice falling within the current quarter - where facilitated by Council staff		No charge		No change proposed. An additional copy of the current quarter rates notice can be provided to the property owner on request.	(c)		CSD	Reviewed
		Last year fee No charge						
Copy of Rates Notice falling within a prior quarter(s) - where facilitated by Council staff - where rates are unpaid		No charge		No change proposed. This fee was set at no charge so as to encourage the payment of overdue rates from prior quarters.	(c)		CSD	Reviewed
		Last year fee No charge						

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.1.1 Rates Records - Registered Property Owner [continued]

Copy of Rates Notice falling within a prior quarter(s) - where facilitated by Council staff - where rates are paid – Per Notice (up to 4 notices)	\$8.00	\$8.00	0.00%	No change proposed, as input costs have not escalated enough to warrant a price increase. A charge is applied for this service as Council staff time is required. Property owners do have the alternative of accessing the same rate notices free of charge online using eNotices.	(c)	CSD	Reviewed
Copy of Rates Notice falling within a prior quarter(s) - where facilitated by Council staff - where rates are paid - Per Notice (5 or more notices)			By quote Last year fee By quote	Provision of 5 or more notices is proposed to continue to be offered on a by quote basis, so that customers can benefit from economies of scale if applicable. It is however proposed that a minimum fee of \$32 be specified, equivalent to 4 individual notices (per the above fee).	(c)	CSD	Reviewed

3.1.2 Rates Records - Other than Registered Property Owner

Copy of Rates Notice falling within a current or prior quarter(s) - Per Notice (up to 4 notices)	\$8.00	\$8.00	0.00%	No change proposed. Fee is consistent with the charge for a Copy of Rate Notice falling within a prior quarter for registered owners.	(c)	CSD	Reviewed
Copy of Rates Notice falling within a current or prior quarter(s) - Per Notice (5 or more notices)			By quote Last year fee By quote	Provision of 5 or more notices is proposed to continue to be offered on a by quote basis, so that customers can benefit from economies of scale if applicable. It is however proposed that a minimum fee of \$32 be specified, equivalent to 4 individual notices (per the above fee).	(c)	CSD	Reviewed
Rates Only Property Search Certificate (Extract from Land Record) - Per inquiry or parcel of land	\$113.00	\$113.00	0.00%	No change proposed	(c)	CSD	Reviewed

3.2 Land and Property Records

Note: For the purpose of this clause, a parcel of land is that land comprised in the valuation compiled by the Valuer General.

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.2 Land and Property Records [continued]

Inspection, Extract or Copy of Land Record (for fee exempt persons)	No charge	Fee to be kept at no charge, in accordance with Local Government Regulation 2012, s155	(c)	CSD	Reviewed
	Last year fee No charge				
The Land Record includes the valuation under the Land Valuation Act and rating information.					
The following persons may inspect particulars of land in the land record free of charge:					
<ul style="list-style-type: none"> • An owner, lessee or occupier of the land or adjoining land, or • The agent of an owner, lessee or occupier of the land or adjoining land. 					
Inspection, Extract or Copy of Land Record (for persons other than fee exempt persons)	At cost (upon request)	No change proposed. Recovery of actual costs will be calculated based on the requested scope of works.	(c)	CSD	Reviewed
	Last year fee At cost (upon request)				
Certified Extract of Land Records - Per parcel of land	By quote	As above	(c)	CSD	Reviewed
	Last year fee By quote				
Property enquiry - online via ePathway portal or PD online	No charge	To remain at no charge to encourage people to access information electronically		CSD	Reviewed
	Last year fee No charge				
Includes property address, type, description and land area. For more detailed searches relating to planning matters and development applications, refer to Planning and Development.					

3.3 Change of Ownership

Change of Ownership – per change	\$62.00	\$64.00	3.23%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(b)	CSD	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4 Other Corporate Services

4.1 Right to Information and Information Privacy (2022-23)

Fees and charges for applications under the Right to Information Act 2009 and the Information Privacy Act 2009 are set by the State Government at the commencement of each financial year. Refer to the Information Privacy Regulation 2009 (Qld) ss 4, 5, 6.

RTI Application Fees	\$52.60	\$52.60	0.00%	This fee is set by legislation - Right to Information Act or Information Privacy Act and Regulations. The fee which is to apply from 1 July 2022 has yet to be advised by the State. The register will be updated to reflect the State prescribed fees in June 2022.	CSD	Reviewed
RTI and IP Processing and Access Charges - each 15 minutes or part of 15 minutes*	\$8.15	\$8.15	0.00%	As above	CSD	Reviewed
(*No charge is payable if the total time spent by Council officers in processing the application is less than 5 hours)						
RTI document request A4 size - per page	\$0.25	\$0.25	0.00%	As above	CSD	Reviewed
IP Act document request A4 size - per page	\$0.25	\$0.25	0.00%	As above	CSD	Reviewed
RTI Act and IP Act - document request larger than A4 size	Current Corporate Services photocopy costs			No change proposed. Input costs have not escalated sufficiently to warrant a price increase	CSD	Reviewed
	Last year fee Current Corporate Services photocopy costs					

4.2 Legal Services

Legal Services	By quote	No change proposed. Quoted charges reflect the scope and requirements of a particular service request.	#	CSD	Reviewed
	Last year fee By quote				
Note: Council's Legal Services Section acts only on behalf of council and does not provide legal services to external parties. Where an agreement with an external party identifies the right of council to recover or on-charge the cost of legal services, fees may apply. Such legal services may be undertaken by council's Legal Services Section to be charged on an hourly basis to the nearest 15 minutes; or outsourced to a legal firm by council, who will also act only on behalf of council and invoice according to their own fee structure. In that case the full invoice/s amount will be recoverable.					

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4.3 Print, Copy and Postage Services

4.3.1 Printing and Photocopying Services for Public Access Information Provided Under Regulation

The following print and copy charges are at cost, and apply only to the provision of information kept by Council under an Act or Local Law.

Printing and Photocopying (staff supported service) - Black and White A4	\$1.00	\$1.00	0.00%	No change proposed. Input costs have not escalated sufficiently to warrant a price increase.	(c)	CSD	Reviewed
Printing and Photocopying (staff supported service) - Black and White A3	\$1.50	\$1.50	0.00%	As above	(c)	CSD	Reviewed
Printing and Photocopying (staff supported service) - Photocopying - Colour A4	\$2.00	\$2.00	0.00%	As above	(c)	CSD	Reviewed
Printing and Photocopying (staff supported service) - Colour A3	\$3.00	\$3.00	0.00%	As above	(c)	CSD	Reviewed

4.3.2 Postage and Handling Services

Postage and Handling Charge - Standard A4 document, report or CD (up to 500g)	\$7.80	\$8.00	2.56%	A small increase is proposed in line with external postage service charge increases.	#	CSD	Reviewed
Postage and Handling Charge - Large documents (A3-A1 sized plans and maps, or large documents (over 500g))	\$30.00	\$30.00	0.00%	No change proposed. Input costs have not escalated sufficiently to warrant a price increase.	#	CSD	Reviewed
Postage and Handling Charge - Electronic and hard copy documents, plans or maps - large volume documents and other than as listed	By quote (at cost) Last year fee By quote (at cost)			Non-standard postage services will be charged at cost (by quote) as required.	#	CSD	Reviewed

4.4 Information Systems (GIS, Maps, Plans and Data)

Information services encompasses the provision of:

- Maps and Mapping services, including topographical (stormwater, drainage and contour)
- Plans, including stormwater drainage plans
- GIS and Digital Data files

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4.4 Information Systems (GIS, Maps, Plans and Data) [continued]

Standard Maps, Plans and Digital Data Files (electronic) - Self service using Online Services or PD online		No charge		Recommend service remains at no charge. Council's strategy of facilitating the availability of online and self service information accessibility has resulted in most clients utilising the free online option, rather than supported services.			CSD	Reviewed
		Last year fee No charge						
Maps, Plans and Digital Data Files - Custom mapping and supported services		By quote		No change proposed.	#		CSD	Reviewed
		Last year fee By quote						
Fee to utilise Council's Flood Models	\$1,980.00	\$1,980.00	0.00%	No change proposed.	#		IED	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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ANIMAL MANAGEMENT

1 Animal Management Fee Policies

1.1 Dog Registration Fee Methodology

Dog registration fees are calculated to provide residents with a desexing incentive, as required by section 52 of the *Animal Management (Cats and Dogs) Act 2008*.

1.2 Dog Registration Fee Exemptions

Fee exemption will be granted in the following circumstances:

1. The dog being registered is exempted from the registration obligation through Legislation.
2. The dog is a class of dog that Council has determined, by resolution, to not require registration fees to be paid.

1.3 Pensioner Discount

Dog Registration (Annual Fee) Pensioner applies to: Age Pension; Sole Parent Pension; Wife's Pension; Widow's Pension; Carer's Pension; Disability Support Pension; War Widow's Pension; Defence Widow's Pension; Service Pension; War Disability Pension. Applies to full or part pensions where satisfactory proof is provided.

1.4 Discounted Dog Registration (Pay By/Pay After)

To encourage the prompt renewal of registrations, registration renewal fees paid between the issue date of renewal and 30 June, will be entitled to a discounted fee.

1.5 Introductory Dog Registration

Introductory dog registration is available as a single discount when a dog has not been previously registered with Ipswich City Council.

The introductory discount is not available on registration renewal or transfer of ownership.

The introductory discount provides registration until the end of the current financial year and cannot be used in conjunction with any other discount.

1.6 Replacement Dog Registration Tag

When registering their dogs with Ipswich City Council, owners are provided with a registration tag for life of that animal and are not transferrable. Owners, should they lose the registration tag will be provided with a free replacement registration tag.

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.7 Adjusting Animal Management Fees

Upon completion of the Request for Variation of Animal Management Fees by the applicant, the General Manager (Planning and Regulatory Services), relevant Branch Manager or Section Manager has the authority to determine to wholly or partially reduce an Animal Management Fee where a strict application of the scheduled fee in their opinion is unfair or unreasonable.

For example:

1. Where an owner has not received a notice of renewal of dog registration and hasn't had an opportunity to pay prior to the discount expiring.
2. Where an owner is experiencing financial hardship and applying the full schedule of fees would make it cost prohibitive for an owner to recover their animal.

Fee variations cannot be given for permit or licence applications that have been decided.

1.8 Refund of Animal Management Fees

Upon completion of the Request for Refund of Animal Management Fees by the applicant, the General Manager (Planning and Regulatory Services), relevant Branch Manager or Section Manager has the authority to determine to wholly or partially refund an Animal Management Fee where reasonable circumstances exist.

In the event of a partial refund of an annual fee (e.g., dog registration), the refund may be calculated using the following methodology by dividing the annual fee into 12 equal parts and then refunding the months remaining prior to the end of the annual term.

1.9 Recording of Adjusted and Refunded Fees

Fee variations and refunds will be recorded within the fee variation register.

2 Application, Amendment and Inspection Fees related to Animal Management Permits and Licences

The following fees may apply in relation to or in addition to permit and licence services (Animal Management) within sections 3 to 5 of this register:

Inspection fee (per hour): Animal Management	\$293.00	\$300.00	2.39%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
(minimum charge 1 hour and maximum charge 4 hours). Note: This fee will be charged when an inspection is required for assessment declared dog declarations, undertaking fencing inspections, non-compliance with licence conditions etc.							
Amendment of an Animal Management Permit (Major)	\$100.00	\$103.00	3.00%	As above	(a)	PRS	Reviewed
Example: adding an animal to an existing animal permit, which increases the total number of animals on the permit. Cannot be used to change the type of permit (e.g. 3 or 4 dog permit to a 5 plus – this requires a new application)							
(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge.							
Amendment of an Animal Management Permit (Minor)	\$64.00	\$66.00	3.13%	As above	(a)	PRS	Reviewed
Example: replacing an animal that is deceased with a new animal on an existing animal permit, which does not increase the total number of animals on the permit.							

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2 Application, Amendment and Inspection Fees related to Animal Management Permits and Licences [continued]

Amendment of an Animal Management Licence		\$103.00	∞	NEW FEE. This is a reconfiguration of the Amendment of an Animal Management Permit (Major) fee above, which previously included Animal Management Licences. These functions are performed by different sections of the Planning and Regulatory Services Department.	(a)	PRS	New
(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Permits are not eligible for transfer.							
Application for transfer of a Licence: Animal Management	\$100.00	\$103.00	3.00%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Permits are not eligible for transfer.							

3 Animal Management Permits

Application, Amendment and Inspection fees may apply in relation to or in addition to the services listed below. Refer to Section 2 of the Animal Management fees for further details.

3.1 Domestic Dogs

Domestic pet dogs kept as companions and not for any other activity.

3.1.1 Three or four dogs

(Dog registration fees additional)

Domestic Dog Permit (Three or four dogs) - Initial application and first year	\$267.00	\$274.00	2.62%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Note: This fee is non-refundable							
Domestic Dog Permit (Three or four dogs) - Annual Renewal	\$64.00	\$66.00	3.13%	As above	(a)	PRS	Reviewed

3.1.2 Five or more dogs

May require planning and development approval prior to being considered. Dog registration fees additional.

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.1.2 Five or more dogs [continued]

Domestic Dog Permit (Five or more dogs) - Initial application and first year	\$505.00	\$520.00	2.97%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Note: This fee is non-refundable							
Domestic Dog Permit (Five or more dogs) - Annual Renewal	\$324.00	\$332.00	2.47%	As above	(a)	PRS	Reviewed

3.2 Guard Dog Permit - Per Property

Keeping dogs for guarding and security purposes. Dog registration fees additional.

Guard Dog Permit - Initial application and first year	\$600.00	\$615.00	2.50%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Note: This fee is non-refundable							
Guard Dog Permit - Annual Renewal	\$303.00	\$311.00	2.64%	As above	(a)	PRS	Reviewed

3.3 Restricted Dog Permit - Renewals Only

Restricted dogs are determined by State Government legislation i.e. Dogo Argentino, Fila Brasileiro, Japanese Tosa and American Pitbull Terrier. Dog registration fees are additional.

Restricted Dog Permit – Renewals only	\$303.00	\$311.00	2.64%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
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3.4 Domestic Cats**3.4.1 Three or four desexed cats**

Domestic Cats Permit (Three or four desexed cats) - Initial application and first year	\$267.00	\$274.00	2.62%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Note: This fee is non-refundable							

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.4.1 Three or four desexed cats [continued]

Domestic Cats Permit (Three or four desexed cats) - Annual Renewal	\$64.00	\$66.00	3.13%	As above	(a)		PRS	Reviewed
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3.4.2 Five or more desexed cats

(May require planning and development approval prior to being considered)

Domestic Cats Permit (Five or more desexed cats) - Initial application and first year	\$464.00	\$475.00	2.37%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)		PRS	Reviewed
Note: This fee is non-refundable								
Domestic Cats Permit (Five or more desexed cats) - Annual Renewal	\$272.00	\$279.00	2.57%	As above	(a)		PRS	Reviewed

Standard Animal Permit (Discontinued)

Standard Animal Permit - Initial application and first year	\$105.00			Fee to be discontinued. No longer required. Standard and non-standard animal permits have been consolidated and fees set at the non-standard rate. Inspections will be carried out for each permit, making the non-standard fee appropriate.	(a)		PRS	Discontinued
Note: This fee is non-refundable								
Standard Animal Permit - Annual Renewal	\$64.00			As above	(a)		PRS	Discontinued

3.5 Poultry and Birds

Poultry (ducks, geese, peacocks and the like), roosters, pigeons, birds (other than poultry or pigeons).

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.5 Poultry and Birds [continued]

Poultry and Birds Permit - Initial application and first year	\$267.00	\$274.00	2.62%	Standard and non-standard animal permits for both Poultry / Birds and Livestock have been consolidated. Fees are proposed to be set at the non-standard permit rate, as the process undertaken to assess a permit (such as initial application inspections) is effectively the same, making the non-standard fee appropriate. The permit options are now consistent with that available with regards to dogs and cats. The standard council cost index has been applied to the 2021-22 applicable fee, plus rounding.	(a)	PRS	Reviewed
Note: This fee is non-refundable							
Poultry and Birds Permit - Annual Renewal	\$64.00	\$66.00	3.13%	As above	(a)	PRS	Reviewed

3.6 Livestock

Horses (including donkeys and mules), pigs and livestock (including cattle, camels, sheep, goats, llama and deer).

Livestock Permit - Initial application and first year	\$267.00	\$274.00	2.62%	Standard and non-standard animal permits for both Poultry / Birds and Livestock have been consolidated. Fees are proposed to be set at the non-standard permit rate, as the process undertaken to assess a permit (such as initial application inspections) is effectively the same, making the non-standard fee appropriate. The permit options are now consistent with that available with regards to dogs and cats. The standard council cost index has been applied to the 2021-22 applicable fee, plus rounding.	(a)	PRS	Reviewed
Note: This fee is non-refundable							
Livestock Permit - Annual Renewal	\$64.00	\$66.00	3.13%	As above	(a)	PRS	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4 Commercial Licence Fees

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to Section 2 of the Animal Management fees for further details.

4.1 Animal Licences (where involving a development application)

Note: On approval of the development application and prior to commencement of operation, a relevant commercial licence must be obtained and fees paid in full.

4.2 Commercial Stable Licence

(May require planning and development approval prior to being considered)

Commercial Stable - Design Assessment	\$407.00	\$417.00	2.46%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Commercial Stable Licence - Initial application and first year	\$382.00	\$391.00	2.36%	As above	(a)	PRS	Reviewed
Commercial Stable Licence - Annual Renewal	\$288.00	\$295.00	2.43%	As above	(a)	PRS	Reviewed

4.3 Pet Shop Licence

Pet Shop - Design Assessment	\$407.00	\$417.00	2.46%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Pet Shop Licence - Initial application and first year	\$382.00	\$391.00	2.36%	As above	(a)	PRS	Reviewed
Pet Shop Licence - Annual Renewal	\$288.00	\$295.00	2.43%	As above	(a)	PRS	Reviewed

4.4 Pet Daycare Licence

Pet Daycare - Design Assessment	\$407.00	\$417.00	2.46%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Pet Daycare Licence - Initial application and first year	\$570.00	\$585.00	2.63%	As above	(a)	PRS	Reviewed
Pet Daycare Licence - Annual Renewal	\$288.00	\$295.00	2.43%	As above	(a)	PRS	Reviewed

4.5 Commercial Cattery Licence (selling, boarding and breeding)

(May require planning and development approval prior to being considered)

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4.5 Commercial Cattery Licence (selling, boarding and breeding) [continued]

Commercial Cattery - Design Assessment	\$407.00	\$417.00	2.46%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Commercial Cattery Licence - Initial application and first year	\$382.00	\$391.00	2.36%	As above	(a)	PRS	Reviewed
Commercial Cattery Licence - Annual Renewal	\$288.00	\$295.00	2.43%	As above	(a)	PRS	Reviewed

4.6 Commercial Kennels Licence (including training, selling, boarding and breeding kennels)

(Dog registration fees additional)

Commercial Kennels - Design Assessment	\$407.00	\$417.00	2.46%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Commercial Kennels Licence - Initial application and first year	\$570.00	\$585.00	2.63%	As above	(a)	PRS	Reviewed
Commercial Kennels Licence - Annual Renewal	\$288.00	\$295.00	2.43%	As above	(a)	PRS	Reviewed

5 Dog Registration (Annual Fee)

Desex, for a cat or dog, means to surgically remove its gonads for the purpose of making it permanently incapable of reproducing.

5.1 Introductory Dog Registration (per dog)

Where a dog has not been previously registered with Ipswich City Council.

Excludes Declared Dangerous Dogs, Restricted Dogs and Regulated Dogs as defined under the Animal Management (Cats & Dogs) Act 2008.

Introductory Dog Registration	\$20.00	\$20.00	0.00%	Introductory fees are proposed to remain at a low nominal cost to encourage dog registration and responsible pet ownership.	(a)	PRS	Reviewed
Introductory Dog Registration - Pensioner	\$20.00	\$20.00	0.00%	As above	(a)	PRS	Reviewed

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5.1 Introductory Dog Registration (per dog) [continued]

Introductory Dog Registration - Ipswich Rehoming Centre Adoptions		No charge		Introductory fees for adopted animals are proposed to remain at no additional cost to encourage dog registration and responsible pet ownership.	(a)	PRS	Reviewed
		Last year fee No charge					
Where a dog is being adopted by a resident of Ipswich.							

5.2 Dog Registration: Per Entire Dog (i.e. the dog is not desexed)

Dog Registration (entire dog) - Pay By Date	\$179.00	\$184.00	2.79%	As per the following fee, however a discount of \$30 has been applied for timely payment.	(a)	PRS	Reviewed
Dog Registration (entire dog) - Pay After Date	\$209.00	\$214.00	2.39%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed

5.3 Dog Registration: Per Desexed Dog

Dog Registration (desexed dog) - Pay By Date	\$39.00	\$41.00	5.13%	As per the following fee, however a discount of \$30 has been applied for timely payment.	(a)	PRS	Reviewed
Dog Registration (desexed dog) - Pay After Date	\$69.00	\$71.00	2.90%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed

5.4 Dog Registration: Per Entire Dog (i.e. the dog is not desexed) - Pensioner

Dog Registration (entire dog) - Pensioner - Pay By Date	\$80.00	\$82.00	2.50%	As per the following fee, however a discount of \$15 has been applied for timely payment.	(a)	PRS	Reviewed
Dog Registration (entire dog) - Pensioner - Pay After Date	\$95.00	\$97.00	2.11%	Nominal increase is proposed for pensioner dog registrations.	(a)	PRS	Reviewed

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5.5 Dog Registration: Per Desexed Dog - Pensioner

Dog Registration (desexed dog) - Pensioner - Pay By Date	\$28.00	\$28.50	1.79%	As per the following fee, however a discount of \$15 has been applied for timely payment.	(a)	PRS	Reviewed
Dog Registration (desexed dog) - Pensioner - Pay After Date	\$43.00	\$43.50	1.16%	Nominal increase is proposed for pensioner dog registrations.	(a)	PRS	Reviewed

5.6 Guide, Hearing and Assistance Dogs

To be eligible for no charge registration under this section, the dog being registered must have completed the Public Access Test and be certified under the Guide, Hearing and Assistance Dogs Act 2009. The handler will need to present a handler identification card and confirmation that the dog has passed a Public Access Test conducted by an approved trainer or training institution.

Guide Dogs and Assistance Dogs	No charge	Registration of guide dogs and assistance dogs is to remain at no charge, in accordance with Animal Management Fee Policy 1.2	(a)	PRS	Reviewed
	Last year fee No charge				

5.7 Qld Racing Integrity Commission Members

Only dogs registered with the Qld Racing Integrity Commission (QRIC) are eligible for this rate. Dogs not registered with the GRCBQ will have the appropriate registration fee apply.

QRIC Members	No charge	Registration applying to Qld Racing Integrity Commission Members dogs is proposed to remain at no charge, in accordance with Animal Management Fee Policy 1.2	(a)	PRS	Reviewed
	Last year fee No charge				

5.8 Other Dogs Exempt by Council

Other dogs exempt by Council resolution	No charge	No change proposed. Exemptions, where applicable, will be subject to Council resolution.	(a)	PRS	Reviewed
	Last year fee No charge				

5.9 Dangerous Dogs

Dogs declared dangerous according to the Animal Management (Cats and Dogs) Act 2008.

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5.9 Dangerous Dogs [continued]

Dangerous Dogs Registration - Initial and first year - Pro rata	\$535.00	\$550.00	2.80%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
1 July – 30 September: full fee 1 October – 31 December: 75% of full fee 1 January – 31 March: 50% of full fee 1 April – 30 June: 25% of full fee							
Dangerous Dogs Registration - Renewal Only - Pay By Date	\$505.00	\$520.00	2.97%	As per the following fee, however a discount of \$30 has been applied for timely payment.	(a)	PRS	Reviewed
Dangerous Dogs Registration - Renewal Only - Pay After Date	\$535.00	\$550.00	2.80%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Dangerous Dogs Registration - Compliant - Renewal Only - Pay By Date	\$245.00	\$245.00	0.00%	As per the following fee, however a discount of \$30 has been applied for timely payment.	(a)	PRS	Reviewed
Granted in subsequent years, after a minimum of 1 registration period with full compliance with the conditions, upon successful annual inspection and continued compliance with registration and all conditions.							
Dangerous Dogs Registration - Compliant - Renewal Only - Pay After Date	\$275.00	\$275.00	0.00%	Fee is not proposed to increase this year, as the current rate reflects the intended 50% discount against the proposed Non-Compliance fee. This fee was increased last year.	(a)	PRS	Reviewed
Granted in subsequent years, after a minimum of 1 registration period with full compliance with the conditions, upon successful annual inspection and continued compliance with registration and all conditions.							
Dangerous Dogs Registration - Full Compliance (entire dog) - Renewal Only - Pay By Date	\$324.00			Fee to be discontinued. This fee is redundant it is a condition of dangerous dog declaration that the dog is desexed. As such, to be fully compliant, the dog cannot be entire.	(a)	PRS	Discontinued
Dangerous Dogs Registration - Full Compliance (entire dog) - Renewal Only - Pay After Date	\$354.00			As above	(a)	PRS	Discontinued

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5.10 Menacing Dogs

Dogs declared menacing according to the Animal Management (Cats and Dogs) Act 2008.

Menacing Dogs Registration - Initial and first year - Pro rata	\$535.00	\$550.00	2.80%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
1 July – 30 September: full fee 1 October – 31 December: 75% of full fee 1 January – 31 March: 50% of full fee 1 April – 30 June: 25% of full fee							
Menacing Dogs Registration - Renewal Only - Pay By Date	\$505.00	\$520.00	2.97%	As per the following fee, however a discount of \$30 has been applied for timely payment.	(a)	PRS	Reviewed
Menacing Dogs Registration - Renewal Only - Pay After Date	\$535.00	\$550.00	2.80%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Menacing Dogs Registration - Compliant - Renewal Only - Pay By Date	\$245.00	\$245.00	0.00%	As per the following fee, however a discount of \$30 has been applied for timely payment.	(a)	PRS	Reviewed
Granted in subsequent years, after a minimum of 1 registration period with full compliance with the conditions, upon successful annual inspection, proof of desexing and continued compliance with registration and all conditions.							
Menacing Dogs Registration - Compliant - Renewal Only - Pay After Date	\$275.00	\$275.00	0.00%	Fee is not proposed to increase this year, as the current rate reflects the intended 50% discount against the proposed Non-Compliance fee. This fee was increased last year.	(a)	PRS	Reviewed
Granted in subsequent years, after a minimum of 1 registration period with full compliance with the conditions, upon successful annual inspection, proof of desexing and continued compliance with registration and all conditions.							
Menacing Dogs Registration - Full Compliance (entire dog) - Renewal Only - Pay By Date	\$324.00			Fee to be discontinued. Section 52 of the <i>Animal Management (Cats and Dogs) Act 2008</i> requires Council to provide a desexing incentive through the fee structure. The removal of the entire compliance fee is intended to promote desexing of menacing dogs and enable Council to comply with section 52 of the Act.	(a)	PRS	Discontinued
Menacing Dogs Registration - Full Compliance (entire dog) - Renewal Only - Pay After Date	\$354.00			To be discontinued (As above)	(a)	PRS	Discontinued

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DISCONTINUED_5.11 Farm Dog

Note: Farm Dog - dogs that do not meet the criteria set out for a working dog in the Animal Management (Cats and Dogs) Act 2008 but do meet the following criteria may be classified as a farm dog and receive a discounted registration fee:

1. Satisfy an authorised officer that the said dog is in fact a farm working dog within Ipswich City Council (assessment of skills that the dog does provide assistance on the farm will be required)
2. The dog lives on a property in a classified rural zone within Ipswich City Council
3. The dog's owner is a primary producer, however this may not be the owners' principal occupation within Ipswich City Council.

DISCONTINUED_5.11.1 Per Entire Farm Dog (First) (i.e. the dog is not desexed)

Farm Dog Registration (entire dog) - First dog - Pay By Date	\$77.00			Fee to be discontinued. This fee is no longer required. Genuine working dogs are exempt from the registration requirement under Council policy. Pet dogs on any property size/ configuration can be registered under either the standard entire or desexed dog fees, as applies in residential areas.	(a)	PRS	Discontinued
Farm Dog Registration (entire dog) - First dog - Pay After Date	\$107.00			As above	(a)	PRS	Discontinued

DISCONTINUED_5.11.2 Per Desexed Farm Dog (First)

Farm Dog Registration (desexed dog) - First dog - Pay By Date	\$31.00			Fee to be discontinued. Fee no longer required. Genuine working dogs are exempt from the registration requirement, creating a separate fee that provides cheaper registration for pet dogs on properties that are rural unfairly disadvantages residents in residential areas. The keeping of pet dogs on any property size/ configuration can be managed under either the entire or desexed dog fees.	(a)	PRS	Discontinued
Farm Dog Registration (desexed dog) - First dog - Pay After Date	\$61.00			As above	(a)	PRS	Discontinued

DISCONTINUED_5.11.3 Per Farm Dog (Additional)

Where an owner is registering more than one farm dog, the first dog is registered at the appropriate fee (see above) and each additional dog will be charged this fee.

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DISCONTINUED_5.11.3 Per Farm Dog (Additional) [continued]

Farm Dog Registration - Additional dog - Pay by Date	\$29.00			Fee to be discontinued. Fee no longer required. Genuine working dogs are exempt from the registration requirement, creating a separate fee that provides cheaper registration for pet dogs on properties that are rural unfairly disadvantages residents in residential areas. The keeping of pet dogs on any property size / configuration can be managed under either the entire or desexed dog fees.	(a)		PRS	Discontinued
Farm Dog Registration - Additional dog - Pay After Date	\$44.00			As above	(a)		PRS	Discontinued

DISCONTINUED_5.12 Dogs Qld Members

Dog Registration - Dogs Qld Members (entire dog) - Pay by Date	\$75.00			Fee to be discontinued. Section 52 of the Animal Management (Cats and Dogs) Act 2008 requires Council to provide a desexing incentive through fee structure. The removal of the entire Dogs Queensland member fee is intended to promote desexing of entire dogs and enable Council to comply with section 52 of the Act. This fee, was being providing a disincentive for Dogs Queensland members to desex their dogs.	(a)		PRS	Discontinued
Dog Registration - Dogs Qld Members (entire dog) - Pay After Date	\$105.00			To be discontinued (As above)	(a)		PRS	Discontinued

5.11 Reciprocal Dog Registration

Where a dog is currently registered with any other Queensland local government (see section 5.1 Introductory Dog Registration (per dog)) and satisfactory proof of registration is shown, no fee will be charged for the registration of the dog with the Ipswich City Council for the current Ipswich City Council registration period.

Reciprocal Dog Registration transfer	No charge	No change proposed. Transfer of / reciprocal dog registration to remain at no charge, in accordance with Animal Management Fee Policy 1.2.	(a)	PRS	Reviewed
	Last year fee No charge				

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6 Impounding

6.1 Dogs

Note:

- All dogs must have a valid registration and microchip on release - related fees applicable.

Dog Impoundment - First Impoundment			No charge	No change proposed - No charge is applied for eligible dog first impoundments.	(d)	PRS	Reviewed
			Last year fee No charge				
First time impounded with Ipswich City Council where the dog has valid dog registration, is desexed and microchipped. Registration and microchipping contact information must be up to date (physical address and phone numbers).							
Dog Impoundment - All other impoundments	\$123.00	\$126.00	2.44%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(d)	PRS	Reviewed
Payable for all dogs impounded (other than the first impoundment where first impoundment criteria is met).							
Dog Impoundment - Sustenance first overnight stay			No charge	No change proposed - Sustenance for the first day is captured within the impoundment charge. Note the sustenance fee covers the cost of food and attendant time caring for the animal.	(d)	PRS	Reviewed
			Last year fee No charge				
Dog Impoundment - Sustenance per subsequent overnight stay	\$26.50	\$27.20	2.64%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(d)	PRS	Reviewed
Dog Impoundment - Microchipping of dog prior to release	\$26.00	\$26.70	2.69%	The charge for microchipping is proposed to be subject to a small nominal increase to offset (in part) the increase in delivery costs.	#	PRS	Reviewed

6.2 Cats

Note:

- All cats must have a microchip on release - related fees applicable.

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6.2 Cats [continued]

Cat Impoundment - First Impoundment			No charge	No change proposed - No charge is applied for eligible cat first impoundments.	(d)	PRS	Reviewed
			Last year fee No charge				
First time impounded where the cat is desexed and microchipped. Microchipping contact information must be up to date (physical address and phone numbers).							
Cat Impoundment - All other impoundments	\$92.00	\$95.00	3.26%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(d)	PRS	Reviewed
Payable for all cats impounded (other than the first impoundment where first impoundment criteria is met).							
Cat Impoundment - Sustenance first overnight stay			No charge	No change proposed - Sustenance for the first day is captured within the impoundment charge. Note the sustenance fee covers the cost of food and attendant time caring for the animal.	(d)	PRS	Reviewed
			Last year fee No charge				
Cat Impoundment - Sustenance per subsequent overnight stay	\$0.00	\$27.20	∞	Fee is to be charged in line with dog impoundment sustenance charges for subsequent overnight stays.	(d)	PRS	Reviewed
Cat Impoundment - Microchipping of cat prior to release	\$26.00	\$26.70	2.69%	The charge for microchipping is proposed to be subject to a small nominal increase to offset (in part) the increase in delivery costs.	#	PRS	Reviewed

6.3 Livestock and Other Animals

6.3.1 Large Livestock

Release fees for large livestock (including cattle, horses, deer, camels, etc.) are to be determined by the time taken by Council staff to impound the animal/s.

Large Livestock Impoundment (per animal)	\$105.00	\$108.00	2.86%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(d)	PRS	Reviewed
Large Livestock Impoundment - Collection (per hour)	\$293.00	\$300.00	2.39%	As above	(d)	PRS	Reviewed
Payable as a per hour charge where the impoundment occurred within business hours. Minimum charge of one (1) hour and maximum charge of four (4) hours. Based on two (2) officers and the stock truck or vehicle with horse float.							

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6.3.1 Large Livestock [continued]

Large Livestock Impoundment - Collection (per hour) - Outside business hours	\$420.00	\$430.00	2.38%	As above	(d)	PRS	Reviewed
Payable as a per hour charge where the impoundment occurred outside of business hours. Minimum charge of one (1) hour and maximum charge of four (4) hours. Based on two (2) officers and the stock truck or vehicle with horse float.							
Large Livestock Impoundment - Driving, leading and/or transport of livestock - Return Trip only (per kilometre)	\$12.60	\$12.90	2.38%	As above	(d)	PRS	Reviewed
Large Livestock Impoundment - Sustenance first overnight stay			No charge	NEW FEE. New fee to align with dog and cat sustenance charges with the first overnight stay at no charge. Sustenance charges continue to apply for subsequent overnight stays.	(d)	PRS	New
Large Livestock Impoundment – Sustenance per subsequent overnight stay (per head)	\$52.00	\$34.00	-34.62%	Fee reduced to better reflect current feed costs and sustenance requirements.	(d)	PRS	Reviewed
Large Livestock Advertising - Notice of Impoundment placed in a newspaper		Actual cost of advertising		No change proposed - actual cost recovery remains appropriate.	(d)	PRS	Reviewed
		Last year fee Actual cost of advertising					
All costs associated with the advertisement shall be charged in addition to the appropriate release fee.							
Large Livestock Impoundment - NLIS Tagging of Cattle (per head)		\$30.00	∞	NEW FEE. This fee replaces the hourly rate charge. Pricing on a per head basis is more consistent with the actual cost and other local authorities' fees.	#	PRS	New
Large Livestock Impoundment - NLIS Tagging of Cattle (per hour)	\$322.00			Fee to be discontinued. This hourly fee is replaced by the per head fee above.	#	PRS	Discontinued

6.3.2 Other Livestock

Release fees for animals including sheep, goats, swine or similar livestock are to be determined per head. (Maximum charge 10 head per owner per occurrence)

Other Livestock Impoundment	\$45.00	\$46.10	2.44%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(d)	PRS	Reviewed
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6.3.2 Other Livestock [continued]

Other Livestock Impoundment - Sustenance first overnight stay		No charge		NEW FEE. New fee to align with dog and cat sustenance charges with the first overnight stay at no charge. Sustenance charges apply for subsequent overnight stays.	(d)		PRS	New
Other Livestock Impoundment - Sustenance per subsequent overnight stay (per head)		\$27.20	∞	NEW FEE. New fee to align with dog and cat sustenance charges. Previously these fees have not been captured.	(d)		PRS	New
Other Livestock Impoundment - NLIS Tagging of Sheep & Goats (per head)		\$30.00	∞	NEW FEE. This fee replaces the hourly rate charge. Pricing on a per head basis is more consistent with the actual cost and other local authorities' fees.	#		PRS	New
Other Livestock Impoundment - NLIS Tagging of Sheep & Goats (per hour)	\$322.00			Fee to be discontinued. This hourly fee is replaced by the per head fee above.	#		PRS	Discontinued

6.3.3 Poultry and Birds

Release fees for poultry and birds are to be determined per head. (Maximum charge 10 head per owner per occurrence)

Poultry and Birds Impoundment	\$17.80	\$18.30	2.81%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(d)		PRS	Reviewed
Poultry and Birds Impoundment - Sustenance first overnight stay		No charge		NEW FEE. New fee to align with dog and cat sustenance charges with the first overnight stay at no charge. Sustenance charges apply for subsequent overnight stays.	(d)		PRS	New
Poultry and Birds Impoundment - Sustenance per subsequent overnight stay (per head)		\$1.50	∞	NEW FEE. New fee to align with dog and cat sustenance charges. Previously these fees have not been captured.	(d)		PRS	New

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7 Other Animal Management Charges

7.1 Traps

Collection of Trap (Dog and Cat)	\$322.00	\$330.00	2.48%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		PRS	Reviewed
Where a trap has not been returned this fee will be charged, in addition to daily fees, to collect the trap.								

7.2 Regulated Dogs (incl. restricted, dangerous and menacing)

Regulated Dog Signs		No charge		No change proposed - regulated dog signs and tags to remain at no additional charge.	(a)		PRS	Reviewed
		Last year fee No charge						
Regulated Dog Tags		No charge		As above	(a)		PRS	Reviewed
		Last year fee No charge						

7.3 Microchipping

Microchipping - Community Events	\$26.00	\$26.70	2.69%	The charge for microchipping is proposed to be subject to a small nominal increase to offset (in part) the increase in delivery costs.	#		PRS	Reviewed
Dog or Cat must already be currently registered with Ipswich City Council.								

7.4 Pest Management

Weed treatment (noxious pest plants)		\$215.00	∞	NEW FEE. New fee for weed treatment services to cover a staff member, vehicle and chemicals for the treatment of weeds by members of the Biosecurity Team.			PRS	New
Charged per hour for weed treatment and management of invasive pest plants								

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7.4 Pest Management [continued]

Weed treatment (designated pests)		\$145.00	∞	NEW FEE. New fee for pest management services to cover a staff member, vehicle and chemicals for the treatment of pests by members of the Biosecurity Team.			PRS	New
Charged per hour for the treatment and management of designated pests								

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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COMMUNITY DEVELOPMENT AND SERVICES

1 Home Assist

Home Assist - Labour Subsidy/Fee for Service (per hour)	\$61.00	\$61.00	0.00%	No change proposed - Fee remains in line with the market for provision of this service.	#		CCED	Reviewed
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2 Tourism Services

2.1 Ipswich Visitors Information Centre

IVIC Merchandise - Selected items			Retail pricing applies	No change proposed. Retail pricing of merchandise remains appropriate.	#		CCED	Reviewed
			Last year fee					
			Retail pricing applies					
IVIC Booking Cancellation Fee: Cancellation of tourism bookings in line with specified terms and conditions	\$24.00	\$24.00	0.00%	No change proposed. Fee remains reflective of industry standard.	#		CCED	Reviewed
Other IVIC visitor services			Price on request	No change proposed. Prices are quoted based on the requested scope of service, and in line with market rates.	#		CCED	Reviewed
			Last year fee					
			Price on request					

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2.1 Ipswich Visitors Information Centre [continued]

Printing and Photocopying	For self-service printing and photocopying, refer to Library print and photocopy service charges. For Council staff assisted printing and copying services, refer to Corporate Services print and photocopy service charges. Last year fee For self-service printing and photocopying, refer to Library print and photocopy service charges. For Council staff assisted printing and copying services, refer to Corporate Services print and photocopy service charges.			Basis of pricing remains unchanged. Note color and A3 self service copy and print charges have increased by 5 cents per page. A4 black and white self service, and all supported print and copy services remain unchanged.	#		CCED	Reviewed
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2.2 Ipswich Tourism Operators Network (ITON)

Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located within Ipswich City boundaries		No charge		It is proposed that this service remain at no charge for local members so as to encourage participation.			CCED	Reviewed
		Last year fee No charge						
Industry Affiliate Fee: Ipswich Tourism Operators Network (ITON)		No charge		As above			CCED	Reviewed
		Last year fee No charge						
Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located outside Ipswich City boundaries	\$165.00	\$165.00	0.00%	No change proposed, in line with regional membership fees.	#		CCED	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3 Fire Station 101 Innovation Hub

3.1 Fire Station 101

Day Passes are valid for a single day for members on the drop-in plan. Contact Fire Station 101 for membership enquiries and full terms and conditions.

Fire Station 101 Members Day Pass	\$59.00	\$59.00	0.00%	No change proposed	#	CCED	Reviewed
Day Passes are valid for a single day for members on the drop-in plan.							
Fire Station 101 Members Access Card Replacement Fee	Refer to "Other Council Services: Key Deposits and Key Replacement Fees"			No change proposed	#	CCED	Reviewed
	Last year fee Refer to "Other Council Services: Key Deposits and Key Replacement Fees"						

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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HEALTH AND REGULATORY SERVICES

1 Health and Regulatory Services Fee Policies

1.1 Discount for Bona Fide Charitable or Community Organisations

A fee of 50% of the normal prescribed fee is payable in the following instances:

- Upon proof of status as a bona fide charitable or community organisation; or
- Acceptance by the Branch Manager (Engineering, Health and Environment) that the applicant is a bona fide charitable organisation.

The discount will be applied in the following:

- Section 4 Entertainment Venues;
- Section 6 Caravan Parks and Camping Grounds; and
- Section 8 Food Businesses, excluding Restoration Fees and Eat Safe Review and Reassessment Fees.

This does not apply to private clubs, activities resulting in commercial gain and where an activity does not fulfil a significant community role and cannot be considered to be not-for-profit.

1.2 Local Government

Where an activity is operated directly on behalf of Ipswich City Council or an application is made on behalf of Ipswich City Council, the fee will be waived.

1.3 Refunds

Design Assessment/Application Fees are non-refundable unless otherwise stated.

Licence/Permit fees should be paid on application and if the Licence/Permit is not approved then the applicable Licence/Permit fee will be refunded.

1.4 Star Ratings Discount

Licence Renewal fee is based on the level of star rating:

- 3 Star - 20% discount (\$532.00 if paid by 30 June)
- 4 Star - 30% discount (\$465.00 if paid by 30 June)
- 5 Star - 50% discount (\$332.00 if paid by 30 June)

Bona Fide Charitable or Community Organisations - Discount of 50% to be applied to the normal prescribed fee with no further Eat Safe discount applicable.

2 Application, Amendment and Inspection fees related to Health and Regulatory Services

The following fees may apply in relation to or in addition to permit and licence services (Health and Regulatory Services) within sections 3 to 11 of this register:

Item 3 / Attachment 2

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2.1 Application, Amendment and Inspection

Inspection fee (per hour): Health and Regulatory Services	\$293.00	\$300.00	2.39%	Health and Regulatory Services permits, licences, inspections and related fees were reviewed in detail in 2019-20. Consistent cost recovery charges were applied to all standard services. As such, fees have been escalated in line with the council cost index, reflecting increases in underlying delivery costs over the past year. Rounding applied.	(a)	PRS	Reviewed
(minimum charge 1 hour, maximum charge 4 hours) Note: Inspection fees will only be charged to Permits/Licences where additional inspections are required, including pre-fitout advice (changes to plans/design), re-inspections, monitoring and non-compliance. If additional hours above the maximum charge are required then compliance action may be taken.							
Administrative amendment of a Permit/Licence (Minor): Health and Regulatory Services	\$64.00	\$66.00	3.13%	As above	(a)	PRS	Reviewed
Amendment of a Permit/Licence e.g. changes to plans/design (Major): Health and Regulatory Services	\$100.00	\$103.00	3.00%	As above	(a)	PRS	Reviewed
(minimum charge). Note: If an inspection is required then inspection fees will be in addition to this charge.							
Application for transfer of a Permit/Licence: Health and Regulatory Services	\$100.00	\$103.00	3.00%	As above	(a)	PRS	Reviewed
(minimum charge). Note: If an inspection is required then inspection fees will be in addition to this charge. Food Business Licences cannot be transferred under the Food Act 2006.							

2.2 Non-Compliance with a Notice

Council's costs associated with non-compliance with a notice: Health and Regulatory Services	\$459.00	\$470.00	2.40%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Note: This charge is in addition to contractor fees.							

3 Public Health

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 1 of the Health and Regulatory Services fees for further details.

Item 3 / Attachment 2

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.1 Higher Risk Personal Appearance Service

Design Assessment - Higher Risk Personal Appearance Service	\$417.00	\$427.00	2.40%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Initial Licence - Higher Risk Personal Appearance Service	\$261.00	\$268.00	2.68%	As above	(a)	PRS	Reviewed

3.2 Renewal Fees

Annual Licence Renewal - Higher Risk Personal Appearance Service	\$365.00	\$374.00	2.47%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
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3.3 Non-Higher Risk Personal Appearance Services

Inspection fee (per hour): Non-Higher Risk Personal Appearance Services	\$293.00	\$300.00	2.39%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
(minimum charge one (1) hour and maximum charge four (4) hours)							

4 Entertainment Venues

Refer to [Local Law 3](#) and [Subordinate Local Law 3.1](#) for information on the requirements in relation to Entertainment Venue Licences.

Application, Amendment and Inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

4.1 Entertainment Venue Licencing

Design Assessment and Initial Licence - Entertainment Venue	\$675.00	∞	NEW FEE. Design assessment and initial licence fees have been combined for local law activities as there is no legislative requirement for these fees to be separate, and both services are required. This is the combined fee, with the two existing fees below discontinued. Standard council cost index escalation has been applied to the combined fee, in line with delivery cost increases. Rounding applied.	(a)	PRS	New
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Item 3 / Attachment 2

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4.1 Entertainment Venue Licencing [continued]

Design Assessment - Entertainment Venue	\$365.00			Fee to be discontinued. Design assessment and initial licence fees are proposed to be combined for local law activities. The new combined fee is above. The individual fees can therefore be discontinued.	(a)		PRS	Discontinued
Initial Licence - Entertainment Venue	\$293.00			Fee to be discontinued (as above)	(a)		PRS	Discontinued

4.2 Renewal Fee

Annual Licence Renewal - Entertainment Venue	\$800.00	\$820.00	2.50%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)		PRS	Reviewed
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4.3 Temporary Entertainment Events

Application/Assessment - Temporary Entertainment Events	\$670.00	\$690.00	2.99%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)		PRS	Reviewed
Express Processing - Temporary Entertainment Events	\$645.00 plus Application/Assessment fee			As above	(a)		PRS	Reviewed
	Last year fee \$630.00 plus Application/Assessment fee							

Note: This fee applies to permit applications required in less than 10 business days and can be applied to any fee listed in section 4.3 Temporary Entertainment Events. Applications may be refused if there is no capacity to process the applications within the desired timeframe.

Temporary Entertainment Event Licence Inspection Fee (per hour)	\$293.00	\$300.00	2.39%	As above	(a)		PRS	Reviewed
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(minimum charge) Note: Actual Licence amount will be determined on how many inspection hours will be required pre and during event by Council officers.

Item 3 / Attachment 2

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4.3 Temporary Entertainment Events [continued]

Traffic Control Permit - Temporary Entertainment Events (Major)	\$1,565.00	\$1,605.00	2.56%	Responsibility for Traffic Control Permits and Bonds for Temporary Entertainment Events has been transferred to IED. Escalation of prices in line with the council cost index (plus rounding) is proposed.	(a)		IED	Reviewed
(minimum charge) Note: If an inspection is required then inspection fees will be additional to this charge, refer to section 3.1 Road, Traffic and Parking. Major Traffic Control Permit – Temporary Entertainment Event will be determined on the type of event, consultation required, disruption to road network and number of roads affected by the traffic management plan e.g. is larger festival or sporting event.								
Traffic Control Permit - Temporary Entertainment Events (Minor)	\$355.00	\$355.00	0.00%	As above	(a)		IED	Reviewed
(minimum charge) Note: If an inspection is required then inspection fees will be additional to this charge, refer to section 3.1 Roads, Traffic and Parking. Minor Traffic Control Permit - Temporary Entertainment Event is for small community events e.g. school fete with minimal disruption to the road network and limited consultation required.								
Bond - Access Type 1 (Local Government Controlled Areas Only) - Temporary Entertainment Events			No charge Last year fee No charge	The bond for access type 1 is proposed to remain at no charge.			IED	Reviewed
Bond for temporary entertainment event on local government controlled areas where: a. Vehicle access requested for the purpose of moving materials or structure/s in or out of one's property on a "one-off" basis. e.g. to set up Jumping Castle. b. Minimal infrastructure such as tent or jumping castle is being erected. c. Minimal risk of community nuisance and safety impacts.								
Bond - Access Type 2 (Local Government Controlled Areas Only) - Temporary Entertainment Events (per day)	\$880.00	\$880.00	0.00%	No change is proposed for Temporary Entertainment Event bonds at this time.			IED	Reviewed
Bond for temporary entertainment event on local government controlled areas where: a. Access requested for minor infrastructure whereby vehicles no larger than utility size are delivering materials or services. b. More than just standard infrastructure being erected i.e. more than one inflatable entertainment item, stalls set up etc. c. More potential risk of community nuisance and safety impacts.								
Bond - Access Type 3 (Local Government Controlled Areas Only) - Temporary Entertainment Events (per day)	\$1,485.00	\$1,485.00	0.00%	As above			IED	Reviewed
Bond for temporary entertainment event on local government controlled area, where: a. Access requested for any property works whereby vehicles exceeding the size of a utility are delivering materials or services. b. Extensive infrastructure proposed that may impact on the amenity and access to the park. c. Higher risk of community nuisance and safety impacts e.g. noise, traffic, security.								

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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5 Public Swimming Pools

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

5.1 Public Swimming Pool Licencing

Design Assessment and Initial Licence - Public Swimming Pool (per site)	\$915.00	∞	NEW FEE. Design assessment and initial licence fees have been combined for local law activities as there is no legislative requirement for these fees to be separate, and both services are required. This is the combined fee, with the two existing fees below discontinued. Standard council cost index escalation has been applied to the combined fee, in line with delivery cost increases. Rounding applied.	(a)	PRS	New
Design Assessment Licence - Public Swimming Pool (per site)	\$630.00		Fee to be discontinued. Design assessment and initial licence fees are proposed to be combined for local law activities. The new combined fee is above. The individual fees can therefore be discontinued.	(a)	PRS	Discontinued
Initial Licence - Public Swimming Pool (per site)	\$261.00		Fee to be discontinued (as above)	(a)	PRS	Discontinued

5.2 Renewal Fees

Annual Licence Renewal - Public Swimming Pool (per site)	\$481.00	\$493.00	2.49%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
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6 Caravan Parks and Camping Grounds

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

Item 3 / Attachment 2

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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6.1 Caravan Parks and Camping Ground Licencing

Design Assessment and Initial Licence - Caravan Parks and Camping Ground		\$1,295.00	∞	NEW FEE. Design assessment and initial licence fees have been combined for local law activities as there is no legislative requirement for these fees to be separate, and both services are required. This is the combined fee, with the two existing fees below discontinued. Standard council cost index escalation has been applied to the combined fee, in line with delivery cost increases. Rounding applied.	(a)		PRS	New
Design Assessment Licence - Caravan Parks and Camping Ground	\$735.00			Fee to be discontinued. Design assessment and initial licence fees are proposed to be combined for local law activities. The new combined fee is above. The individual fees can therefore be discontinued.	(a)		PRS	Discontinued
Initial Licence - Caravan Parks and Camping Ground	\$525.00			Fee to be discontinued (as above)	(a)		PRS	Discontinued

6.2 Renewal Fees

Annual Licence Renewal - Caravan Park Licence or Camping Ground	\$313.00	\$321.00	2.56%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)		PRS	Reviewed
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6.3 Temporary Caravan and Camping Licence – Either one-off or annual (single event that recurs yearly) event

Annual Licence Renewal – Temporary Caravan and Camping (no changes to design)	\$261.00	\$268.00	2.68%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)		PRS	Reviewed
Application/Assessment and Licence - Temporary Caravan and Camping	\$670.00	\$690.00	2.99%	As above	(a)		PRS	Reviewed
Temporary Caravan and Camping One-off Licence Inspection Fee (per hour)	\$293.00	\$300.00	2.39%	As above	(a)		PRS	Reviewed
(minimum charge) Actual Licence amount will be determined on how many inspection hours will be required pre and during event by Council officers.								

7 Temporary Homes

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

Item 3 / Attachment 2

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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7.1 Temporary Home Permits

Application/Assessment and Permit - Temporary Home	\$423.00	\$433.00	2.36%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Note: This fee is non-refundable.							

8 Food Businesses

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

8.1 Design Assessment of an Application for a New Food Business or Refurbishment of an Existing Business

Design Assessment - Food Business with a floor area less than 250m ²	\$660.00	\$680.00	3.03%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Design Assessment - Food Business with a floor area between 251m ² to 1,000m ²	\$820.00	\$840.00	2.44%	As above	(a)	PRS	Reviewed
Design Assessment - Food Business with a floor area greater than 1,000m ²	\$880.00	\$905.00	2.84%	As above	(a)	PRS	Reviewed

8.2 Food Business Licence Fees

Licence - New Food Business	\$376.00	\$385.00	2.39%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Licence - Existing Food Business		\$385.00	∞	NEW FEE. Separates new and existing food business licences.	(a)	PRS	New

(Includes first inspection fee. For subsequent inspection fees refer to section 2.1)

8.3 Food Safety Program

Application for restamping of an existing Food Safety Program (no process amendments)	\$82.00	\$84.00	2.44%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Application to accredit a Food Safety Program	\$481.00	\$493.00	2.49%	As above	(a)	PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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8.3 Food Safety Program [continued]

Amendment to a Food Safety Program	\$282.00	\$289.00	2.48%	As above	(a)		PRS	Reviewed
(minimum charge) Note: If an inspection is required then inspection fees will be additional to this charge. Refer to section 2.1.								

8.4 Temporary Food Stall

Application/Assessment and Licence - Temporary Food Stall: One Off Event (up to four (4) consecutive days in a single location)	\$282.00	\$289.00	2.48%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)		PRS	Reviewed
Note: This fee is non-refundable.								
Application/Assessment and Licence - Temporary Food Stall: Annual	\$345.00	\$354.00	2.61%	As above	(a)		PRS	Reviewed
Note: This fee is non-refundable.								
Annual Licence Renewal - Temporary Food Stall	\$345.00	\$354.00	2.61%	As above	(a)		PRS	Reviewed

8.5 Licence Renewal Fees

Annual Licence Renewal - Food Business	\$650.00	\$670.00	3.08%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)		PRS	Reviewed
Note A: Discount may apply, refer section 1.5. Note B: If additional inspections are required due to non-compliance with licence conditions or legislative responsibilities then re-inspection fees will be additional to this charge. Refer to section 2.1								

8.6 Water Carrier Renewal

Annual Licence Renewal – Water Carriers	\$345.00	\$354.00	2.61%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)		PRS	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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8.7 Restoration Fee – Food Business Licence Renewal

Restoration Fee - Food Business Licence Renewal		\$65.00		Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
	plus Annual Licence Renewal - Food Business fee						
	Last year fee						
	\$63.00						
	plus Annual Licence Renewal - Food Business fee						

8.8 Eat Safe Review and Reassessment Fees

Application for desktop review of Food Safety Report	\$288.00	\$295.00	2.43%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Application for reassessment of premises Eat Safe Rating	\$755.00	\$775.00	2.65%	As above	(a)	PRS	Reviewed

9 Heavy Vehicle Permit

Application, Amendment and Inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

Annual Permit Renewal - Heavy Vehicle Permit	\$140.00	\$144.00	2.86%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Note: If additional inspections are required due to non-compliance with permit conditions or legislative responsibilities then re-inspection fees will be additional to this charge. Refer to section 2.1.							

10 Cemeteries

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

10.1 Exhumation

Application/Assessment - Permit for Exhumation or Disturbance of human remains buried within or outside of a cemetery (per hour or part thereof)	\$293.00	\$300.00	2.39%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Supervision fee – Exhumation (per hour or part thereof)	\$322.00	\$330.00	2.48%	As above	#	PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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10.2 Commercial Use of Cemeteries

Commercial Use of Cemetery - Permit Application Fee	\$97.00	\$100.00	3.09%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Commercial Use of Cemetery - Single Use Permit	\$122.00	\$125.00	2.46%	As above	(a)	PRS	Reviewed
Commercial Use of Cemetery - Annual Permit or Annual Permit Renewal (Multiple Use) - Per Cemetery	\$960.00	\$985.00	2.60%	As above	(a)	PRS	Reviewed

11 Environmental Protection

Application, amendment and inspection fees may apply in relation to or in addition to the services listed below. Refer to section 2 of the Health and Regulatory Services fees for further details.

11.1 Environmentally Relevant Activities (ERA's)

Note: The fees contained in section 11.1 Environmentally Relevant Activities (ERA's) are non-refundable

11.1.1 Annual Licence Renewal Fees

Annual Licence Renewal: ERA 6 Asphalt Manufacturing: greater than 1,000 tonnes per year	\$10,320.00	\$10,570.00	2.42%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Annual Licence Renewal: ERA 12(1)(a) Plastic Product Manufacturing: 50 tonnes per year or more (other than plastic in item below)	\$2,560.00	\$2,630.00	2.73%	As above	(a)	PRS	Reviewed
Annual Licence Renewal: ERA 12(1)(b) Plastic Product Manufacturing: 5 tonnes per year or more (foam, composite plastic or rigid fibre reinforced)	\$2,560.00	\$2,630.00	2.73%	As above	(a)	PRS	Reviewed
Annual Licence Renewal: ERA 19 Metal Forming: 10,000 tonnes or more per year	\$850.00	\$870.00	2.35%	As above	(a)	PRS	Reviewed
Annual Licence Renewal: ERA 38(1)(a) Surface Coating Anodising, electroplating, enamelling or galvanising by using 1 to 100 tonnes of surface coating material in a year	\$850.00	\$870.00	2.35%	As above	(a)	PRS	Reviewed
Annual Licence Renewal: ERA 49 Boat Maintenance or Repair	\$2,560.00	\$2,630.00	2.73%	As above	(a)	PRS	Reviewed

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11.1.2 Other ERA Fees

Application to transfer an Environmental Authority	\$100.00	\$103.00	3.00%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
(minimum charge) Note: If an inspection is required then inspection fees will be additional to this charge.							
Application for Conversion of Environmental Authority (site specific to standard conditions)	\$188.00	\$193.00	2.66%	As above	(a)	PRS	Reviewed
(minimum charge) Note: If an inspection is required then inspection fees will be additional to this charge.							
Inspection fee (per hour): Environmental Protection	\$293.00	\$300.00	2.39%	As above	(a)	PRS	Reviewed
(minimum charge) Inspection fees will only be charged where additional inspections are required including assessments of draft Transitional Environmental Programs, reinspections, monitoring and non-compliance.							
ERA Amendment to an approved Transitional Environmental Program (per hour)	\$293.00	\$300.00	2.39%	As above	(a)	PRS	Reviewed
(minimum charge)							
Annual Transitional Environmental Program return	\$545.00	\$560.00	2.75%	As above	(a)	PRS	Reviewed

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IPSWICH WASTE SERVICES

1 Waste Disposal at Recycling and Refuse Centres

1.1 Tyre Disposal

Disposal of passenger tyre (per tyre)	\$8.55	\$9.00	5.26%	Disposal fees for tyres have been reviewed and it is proposed that all be subject to a CPI increase (plus rounding) in line with increases in the underlying cost of delivery. The service is subject to private competition. Costing has been based on contract removal costs and an overhead allocation for weighbridge and site operations.	#		IED	Reviewed
Disposal of passenger tyre including rim (per tyre)	\$13.50	\$14.00	3.70%	As above	#		IED	Reviewed
Disposal of 4WD tyre (per tyre)	\$10.50	\$11.00	4.76%	As above	#		IED	Reviewed
Disposal of 4WD tyre including rim (per tyre)	\$18.60	\$19.00	2.15%	As above	#		IED	Reviewed
Disposal of light truck tyre (per tyre)	\$13.00	\$14.00	7.69%	As above	#		IED	Reviewed
Disposal of light truck tyre including rim (per tyre)	\$19.00	\$20.00	5.26%	As above	#		IED	Reviewed

1.2 Riverview Recycling and Refuse Centre (only)

1.2.1 Domestic household waste and recycling (Ipswich residents only)

Ipswich Residents Only - (Proof of residency required)

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.2.1 Domestic household waste and recycling (Ipswich residents only) [continued]

The approved recyclable materials listed below can be accepted at no charge at the Riverview Recycling and Refuse Centre, provided no other waste material is in the load. These materials are to be separated and placed in the respective collection areas.

a) approved recyclables, including:

- scrap metal
- vehicle batteries
- cardboard
- motor oil (maximum of 20 litres from domestic sources only)
- e-waste

b) glass bottles and jars; and

c) paint and eligible products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme.

General waste: Cars, vans and utilities, including trailers: First 500kg	\$12.00	\$14.00	16.67%	The disposal charges for general domestic waste at the Riverview Recycling and Refuse Centre are proposed to increase by \$2 due to the significant increase in landfill disposal and waste levy costs. Service fees for Ipswich residents are below cost. Although this service is considered a significant business activity it is also a regulatory function that must be provided by Council under the Public Health Act if the private market does not offer the service.	#		IED	Reviewed
General waste: Cars, vans and utilities, including trailers: Excess over 500kg per kg	\$0.20	\$0.22	10.00%	Increase proposed on same basis as above	#		IED	Reviewed

1.2.2 Non-Ipswich Residents / Commercial / Industrial Waste

Note: Commercial operators are permitted to dispose of the following items free of charge:

a) Paint and eligible products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme

General waste: First 300kg or part thereof	\$70.00	\$74.00	5.71%	The disposal charges for non-residential, Commercial and Industrial Waste are proposed to increase by \$4 due to the significant increase in landfill disposal and waste levy costs. Fee is in line with comparable LGA benchmarks	#		IED	Reviewed
General waste: Excess over 300kg (per kg)	\$0.20	\$0.22	10.00%	Increase proposed on same basis as above	#		IED	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.3 Rosewood Recycling and Refuse Centre (only)

1.3.1 Domestic household waste and recycling (Ipswich residents only)

Ipswich Residents Only - (Proof of residency required)

The approved recyclable materials listed below can be accepted at no charge at the Rosewood Recycling and Refuse Centre, provided no other waste material is in the load. These materials are to be separated and placed in the respective collection areas.

a) approved recyclables, including:

- scrap metal
- vehicle batteries
- cardboard
- motor oil (maximum of 20 litres from domestic sources only)

b) glass bottles and jars.

General waste: Cars, vans and utilities, including trailers: First 2 cubic metres of waste	\$12.00	\$14.00	16.67%	The disposal charges for general domestic waste at the Rosewood Recycling and Refuse Centre are proposed to increase by \$2 due to the significant increase in landfill disposal and waste levy costs. Service fees for Ipswich residents are below cost. Although this service is considered a significant business activity it is also a regulatory function that must be provided by Council under the Public Health Act if the private market does not offer the service.	#		IED	Reviewed
General waste: Cars, vans and utilities, including trailers: Excess over 2 cubic metres per cubic metre or part thereof	\$35.00	\$37.00	5.71%	As above	#		IED	Reviewed

1.3.2 Domestic household waste and recycling (Non-Ipswich residents)

General waste: First two (2) cubic metres or part thereof	\$70.00	\$74.00	5.71%	Fee is consistent with proposed increase outlined for Riverview Recycling and Refuse Centre above.	#		IED	Reviewed
Large trucks and/or trailers are not accepted at this transfer station.								
General waste: Excess over two (2) cubic metres (per cubic metre)	\$35.00	\$37.00	5.71%	As above	#		IED	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.4 RRC Deferred payment fees

Deferred payment (pay later) service	\$20.00	\$20.00	0.00%	No change proposed	#		IED	Reviewed
Applies at Riverview and Rosewood								

2 Mobile Garbage Bin Services

2.1 Additional Domestic Bin Services

Extra domestic wheelie bin service - General waste	\$20.00	\$22.00	10.00%	Service fees for Ipswich residents are below cost. An increase of \$2 is proposed to offset rises in underlying costs.			IED	Reviewed
Service provided within 3 working days of booking.								
Domestic wheelie bin service - Green waste service (tenants of Ipswich rental properties only) - annual charge	\$80.00	\$82.00	2.50%	An increase of \$2 is proposed due to the escalating processing costs associated with FOGO (Food Organics Garden Organics) waste.			IED	Reviewed

3 Commercial and Other Refuse and Recycling Services

The following services are available from Ipswich Waste on a commercial and/or contractual basis. Please contact Ipswich Waste on (07) 3810 8100 or ipswichwasteservices@ipswich.qld.gov.au for a customised quote to suit your requirements.

- Commercial bin refuse service
- Commercial bin commingled recycling service
- Paper Recycling
- Document Destruction
- Dead animal removal
- Industrial refuse bin service
- Compactor services
- Industrial recycling service
- Skip & Roll-on Roll-off services
- Pathological waste service
- Road sweeping
- Grease trap services
- Tippler bin rental

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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LIBRARY SERVICES

Fees and charges apply at all Ipswich Library branches, unless specified otherwise.

1 Library Resources and Information Access

1.1 Inter-Library Loans / Document Delivery

Inter-Library Loans			By quote (at cost)	No change proposed. Fee remains reflective of industry benchmarks.	#		CCED	Reviewed
			Last year fee By quote (at cost)					
Replacement fee of Inter-Library Loan (ILL) Book Wrap	\$3.00	\$3.00	0.00%	No change proposed. Input costs have not escalated sufficiently to warrant a price increase.	#		CCED	Reviewed

1.2 Overdue, Lost and Cancelled Items

Invoice fee for overdue Library items	\$5.00			Fee to be discontinued. The invoice fee for overdue items is proposed to be discontinued, in line with emerging research and industry best practice. This fee was set below cost recovery. The financial impact of discontinuation will be minimal, and the staff time savings can be directed to better supporting customers.	#		CCED	Discontinued
An overdue grace period of seven days from due date applies before overdue fees commence.								
Fees for Lost or Irreparably Damaged Books, Magazines, Audio Visual Items and Electronic Devices.			Charged at current item value Last year fee Charged at current item value	No change proposed. Fee is based on actual cost of item.	#		CCED	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.3 Public Internet Access/Word Processing Access

Internet/Word Processing Access - available to library members only	No charge	To remain at no charge to encourage community utilisation.		CCED	Reviewed
	Last year fee No charge				

2 Library Venue Hire

Venue and equipment hire is offered to Library Members free of charge for non-commercial use. Use for commercial purposes will incur venue hire charges. Non-Profit/Community Groups may make a request for fee relief in regards to Venue Hire. Venues must be left in a clean and tidy state. If extra cleaning is required, customers will be charged at actual cost plus an administration fee of 10%.

2.1 Library Event Space Hire

Includes Event Spaces at Springfield Central (Monday to Sunday) and Rosewood Libraries (Monday to Saturday).

Library Venue Hire - Event Space - Monday to Sunday - per hour or part thereof	\$60.00	\$60.00	0.00%	No change proposed. Most venues are available free of charge to library members for non-commercial purposes. Fees are consistent for comparable facilities across Ipswich Library branches. No escalation is proposed again this year. The market position with regard to commercial venue hire will continue to be monitored.	#	CCED	Reviewed
Library Venue Hire - Event Space - Monday to Sunday - Half day (2 - 4 hours)	\$230.00	\$230.00	0.00%	As above	#	CCED	Reviewed
Library Venue Hire - Event Space - Monday to Sunday - Full day (4 - 8 hours)	\$360.00	\$360.00	0.00%	As above	#	CCED	Reviewed

2.2 Library Meeting Room or Study Room Hire

Note: Available at Ipswich Central, Springfield Central, Redbank Plains and Rosewood Library Branches.

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2.2 Library Meeting Room or Study Room Hire [continued]

Library Venue Hire - Meeting or Study Room - Capacity 20 persons or less - Monday to Sunday - per hour or part thereof	\$30.00	\$30.00	0.00%	No change proposed. Most venues are available free of charge to library members for non-commercial purposes. Meeting and training room fees are consistent for comparable facilities across Ipswich library branches. No escalation is proposed again this year. The market position with regard to commercial venue hire will continue to be monitored.	#		CCED	Reviewed
Library Venue Hire - Meeting or Study Room - Hire by Library Members for non-commercial purposes			No charge Last year fee No charge	As above			CCED	Reviewed
Library Venue Hire - Meeting or Study Room - Capacity 20 persons or less - Monday to Sunday - Half day (2 - 4 hours)	\$80.00	\$80.00	0.00%	No change proposed. Most venues are available free of charge to library members for non-commercial purposes. Meeting and training room fees are consistent for comparable facilities across Ipswich Library branches. No escalation is proposed again this year. The market position with regard to commercial venue hire will continue to be monitored.	#		CCED	Reviewed
Library Venue Hire - Meeting or Study Room - Capacity 20 persons or less - Monday to Friday - Full day (4 - 8 hours)	\$150.00	\$150.00	0.00%	As above	#		CCED	Reviewed

2.3 Library Training Room Hire

Room hire at Ipswich Central and Springfield Central Library Branches includes a maximum of 20 PCs.

Library Venue Hire - Training Room - Monday to Friday - Full day (9am - 5pm) - per hour or part thereof	\$140.00	\$140.00	0.00%	No change proposed. Most venues are available free of charge to library members for non-commercial purposes. Meeting and training room fees are consistent for comparable facilities across Ipswich Library branches. No escalation is proposed again this year. The market position with regard to commercial venue hire will continue to be monitored.	#		CCED	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2.3 Library Training Room Hire [continued]

Library Venue Hire - Training Room - Saturday or Sunday - per hour or part thereof	\$160.00	\$160.00	0.00%	As above	#		CCED	Reviewed
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2.5 Other Library Venue Hire Charges

Use of kitchen in conjunction with venue hire (Springfield Central or Rosewood Event Spaces only)		No charge Last year fee No charge	Proposed to remain at no charge when booked in conjunction with a commercial venue hire for the large venues.				CCED	Reviewed
Use of kitchen is available with event space hire only.								
Event Space - Equipment Hire		No charge Last year fee No charge	As above				CCED	Reviewed
Use of the following equipment may be available free of charge in conjunction with hire of Event Spaces, subject to availability: Laptop or surface tablet, lectern, microphones, table and chairs, audio-visual equipment and data projector.								
Event Space - Operator, Setup and Cleaning Charges		By quote Last year fee By quote	No change proposed. All operator charges for the Event Spaces are by quote. Fees set at staff cost plus 10%.	#			CCED	Reviewed

3 Other Library Services**3.1 Printing and Photocopying (Self service)**

* Self Service: Customers print or photocopy material as needed

Library Printing and Photocopying: Black and white - A4*	\$0.10	\$0.10	0.00%	No change proposed. The charge for black and white A4 print and copy services is proposed to remain at 10 cents per page in order to keep this basic service affordable and accessible to Ipswich Library customers.	#		CCED	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.1 Printing and Photocopying (Self service) [continued]

Library Printing and Photocopying: Black and white - A3*	\$0.25	\$0.30	20.00%	An increase of 5 cents per page is recommended for A3 and color printing to cover service provision costs. Basic black and white A4 print and copy is to remain unchanged.	#		CCED	Reviewed
Library Printing and Photocopying: Colour - A4*	\$1.00	\$1.05	5.00%	As above	#		CCED	Reviewed
Library Printing and Photocopying: Colour - A3*	\$2.00	\$2.05	2.50%	As above	#		CCED	Reviewed

3.2 Research or Consultancy Fees (including Picture Ipswich and Local History)

The librarians will offer a consulting service based around researching and retrieving electronic information from various sources including the Internet.

Research or Consultancy Fee (up to 20 minutes)	No charge	No charge	To remain at no charge to encourage community utilisation. This is a core Library service.				CCED	Reviewed
	Last year fee No charge							
Research or Consultancy Fees (per hour after first 20 minutes or part thereof)	By quote	By quote	No change proposed. Fee applicable to services provided by Library staff where effort exceeds the first 20 minutes of assistance. Charges will be at cost and calculated dependent on the duration of the service.	#			CCED	Reviewed
	Last year fee By quote							

3.3 Internet Training Sessions

Internet Training Sessions	By quote	By quote	Programmed internet training for Library members will continue to be delivered free of charge as standard library offering. Only bespoke internet training for commercial purposes attracts a charge (on request and by quote).	#			CCED	Reviewed
	Last year fee By quote							
Standard, advanced and customised internet training sessions may be available from Ipswich Libraries on request. Please see the website or contact Ipswich Libraries with an expression of interest. Fees for use of training rooms and preparation of subject specific materials may apply.								

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.4 Library Workshops, Activities and Events

Library Workshops, Activities and Events			By quote	No change proposed. Charges will vary by event. A range of programmed events, activities and workshops are delivered free of charge.	#		CCED	Reviewed
			Last year fee By quote	Only selected events, e.g. some FOIL events or non-standard events, may attract a charge.				
Includes school holiday entertainment, FOILS events and other special events.								

3.5 Library Merchandise

Library Merchandise - selected retail items			Retail pricing applies	The library offers a limited range of merchandise, with individual items priced on a commercial basis.	#		CCED	Reviewed
			Last year fee Retail pricing applies					
Includes merchandise offered via FOILS and events such as Poetry Feast.								

3.6 Friends of Ipswich Libraries Service - FOILS

FOILS Membership Fee - Single	\$5.00	\$5.00	0.00%	No change proposed. This nominal fee is kept low to encourage community membership.	#		CCED	Reviewed
FOILS Membership Fee - Family	\$10.00	\$10.00	0.00%	As above	#		CCED	Reviewed
FOILS Membership - Corporate	\$55.00	\$55.00	0.00%	As above	#		CCED	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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PARKS, SPORTING GROUNDS AND COMMUNITY FACILITIES

The use of parks, sporting grounds and community facilities may require the payment of a bond, deposit, and/or a key deposit or a key replacement fee. Refer below for bond requirements, and to the section "Other Council Services: Key Deposits and Key Replacement Fees" for applicable key charges.

1 Park Use

1.1 Non-Commercial Use of Parks

Note: Commercial Fee – required if a business or organisation gains benefit from supplying goods or services in Parks or Facilities

All non-commercial related use of parks	No charge	No change proposed. Community access to parks is without charge so as to encourage use.	CCED	Reviewed
	Last year fee No charge			

1.2 Commercial Park Use

Note: Commercial Fee - required if a business or organisation gains a benefit from supplying goods or services in Parks or Facilities

(a) Key Deposit or Key Replacement Fee

Key deposit or key replacement fee		Fee to be discontinued. The key deposit is now captured under the bond. Key deposits and key replacement fees are consistent across Council and listed in the register under "Other Council Services: Key Deposits and Key Replacement Fees".	CCED	Discontinued
	Last year fee Refer to "Other Council Services: Key Deposits and Key Replacement Fees"			

(b) 1-100 People

Hourly Rate - per location	\$72.00	\$74.00	2.78%	Increase is in line with the Council Cost Index (plus rounding). This fee was not increased last year.	#	CCED	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(b) 1-100 People [continued]

Daily Rate - per location	\$380.00	\$390.00	2.63%	This fee is proposed to increase in line with the council cost index. It was not subject to an increase last year.	#		CCED	Reviewed
Bond - per event	\$580.00	\$595.00	2.59%	Bonds have been escalated by the council cost index to reflect increases in cleaning and repair costs where required.			CCED	Reviewed

(c) 101-499 People

Planned attendance of 500 persons or greater falls under the scope of Health and Regulatory Services.

Hourly Rate - per location	\$135.00	\$139.00	2.96%	This fee is proposed to increase in line with the council cost index. It was not subject to an increase last year.	#		CCED	Reviewed
Daily Rate - per location	\$860.00	\$885.00	2.91%	As above	#		CCED	Reviewed
Bond - per event	\$1,150.00	\$1,180.00	2.61%	Bonds have been escalated by the council cost index to reflect increases in cleaning and repair costs where required.			CCED	Reviewed

(d) Charitable or Community Organisations use of Parks (does not include sporting grounds)

Hourly Rate - per location		No charge	No change proposed. No fee charged so as to encourage community use of parks.				CCED	Reviewed
		Last year fee No charge						
Bond - per event		No charge	No change proposed				CCED	Reviewed
		Last year fee No charge						

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.3 Temporary Park Access

(a) Business Hours Access

Vehicles under 4.5 Tonne: Bond			No charge	No change proposed at this time.			IED	Reviewed
			Last year fee No charge	Vehicle access bonds are proposed to remain unchanged. Note no bond applies to smaller vehicles.				
Vehicles over 4.5 Tonne: Bond	\$1,340.00	\$1,340.00	0.00%	No change proposed			IED	Reviewed

(b) After Hours Access

All Vehicles: Bond	\$1,340.00	\$1,340.00	0.00%	No change proposed			IED	Reviewed
All Vehicles: Key Deposit	Refer to "Other Council Services: Key Deposits and Key Replacement Fees"			No change proposed			IED	Reviewed
	Last year fee Refer to "Other Council Services: Key Deposits and Key Replacement Fees"							

1.4 Use of Parks or Sporting Grounds by Fitness Groups/Personal Trainer

The definition of a 'fitness group/personal trainer: a group or individual providing outdoor fitness sessions to promote a healthy and physically active lifestyle'. Permits may be required for this activity. Fees for permits, where applicable, will be separate to the park and sporting ground usage fees. Refer to Health and Regulatory Services section or Council's website for applicable permits.

Use of Parks or Sporting Grounds by Fitness Groups/ Personal Trainer - 10 or less attendees per session			No charge	No change proposed			CCED	Reviewed
			Last year fee No charge					
Use of Parks or Sporting Grounds by Fitness Groups/ Personal Trainer - More than 10 attendees - Season Fee (payable per season Summer/Winter)	\$300.00	\$308.00	2.67%	This fee is proposed to increase in line with the council cost index. It was not subject to an increase last year.	#		CCED	Reviewed
Use of Parks or Sporting Grounds by Fitness Groups/ Personal Trainer - More than 10 attendees: Annual Fee	\$530.00	\$545.00	2.83%	As above	#		CCED	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2 Use of Sporting Grounds and Facilities

2.1 Annual Lease and Tenancies

Note: All lease and tenancy fees will be confirmed as part of the respective lease or tenancy document

2.2 Use of Sporting Grounds and Park Zones

The use of Sporting Grounds (excluding North Ipswich Reserve Oval A) may be inclusive of specified equipment such as cricket nets, remote control tracks, batting cages and equestrian arenas.

A 10% discount is available for timely payment of seasonal, annual or longer-term fees. A payment is considered 'timely' where it is received 7 or more days before the commencement of the season, and there are no other outstanding fees.

A standing discount of 7.5% on seasonal, annual or longer-term lighting charges will be applied in advance in order to account for poor weather causing the cancellation of training or play during a season. Additional credit notes will not be issued for cancellation due to poor weather.

Longer term permits, with fees paid seasonally or annually, may be available on invitation to eligible clubs.

Use of Sporting Grounds (excluding North Ipswich Reserve Oval A) - Daily rate per location	\$60.00	\$62.00	3.33%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		CCED	Reviewed
Daily rate is up to 6pm. Anything after this time incurs a lighting charge.								
Use of Sporting Grounds (excluding North Ipswich Reserve Oval A) - Season fee per location	\$350.00	\$420.00	20.0%	Increase of 20% proposed, in line with benchmark costs and reflecting increases in maintenance costs. Fee has not been increased in the past 2 years. Discounts may apply.	#		CCED	Reviewed
Seasonal fee is based on up to 26 weeks of actual use per location.								
Use of Sporting Grounds (excluding North Ipswich Reserve Oval A) - Annual fee per location		\$756.00		NEW FEE. Proposed longer term permit for groups using facilities year round. Price set at 90% of the combined seasonal fee, reflecting administrative savings.	#		CCED	New
An annual/yearly fee up to 52 weeks of actual use per location per year.								
Use of Sporting Grounds for Major Events (North Ipswich Reserve Oval A only)			By quote	No change proposed. This fee option accommodates usage involving multiple days or venues. Due to the potential variation in the duration and nature of bookings, this service is best provided on a by-quote basis.	#		CCED	Reviewed
			Last year fee By quote					
Use of Park Zones (for aeronautical activities only) - Annual fee per location	\$175.00	\$180.00	2.86%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		CCED	Reviewed
Field Lighting - per hour, per field	\$7.00	\$7.00	0.00%	No increase is proposed for field lighting.	#		CCED	Reviewed

2.3 School use of Sporting Grounds and Facilities

Intraschool and interschool sport activities may be held between 8:00 AM and 3:30 PM Monday to Friday only (advanced booking of facilities required). Daily rates will apply to schools not based within the Ipswich Local Government Area.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2.3 School use of Sporting Grounds and Facilities [continued]

Use of sporting grounds and facilities for Interschool or Intrascchool Competition			Last year fee No charge	This fee is to be discontinued. Stakeholder feedback has indicated demand for greater activation and access to facilities, with a preparedness to pay for the increased serviced levels. As such this option is no longer applicable.			CCED	Discontinued
Available to Ipswich Local Government Area schools only.								
Use of sporting grounds and facilities for School PE Lessons / Training - Per hour (until 6pm)	\$15.00	\$15.00	0.00%	No change proposed. Charges are kept minimal as this is a service for local schools.	#		CCED	Reviewed
Available to Ipswich Local Government Area schools only.								
Use of sporting grounds and facilities for School PE Lessons / Training - Per hour (after 6pm)			Last year fee Price on application	This fee is to be discontinued. With increased demand for use by community groups in the evenings, school based activity is increasingly being scheduled as day sessions to accommodate.	#		CCED	Discontinued
Available to Ipswich Local Government Area schools only.								
Use of sporting grounds and facilities by schools from outside the Ipswich Local Government Area	Sporting ground daily rate applies		Last year fee Sporting ground daily rate applies	This fee moves in line with the applicable sporting ground daily rate.	#		CCED	Reviewed
Annual bond for use of sporting grounds and facilities by schools	\$100.00			To be discontinued. This bond was intended to cover cleaning costs associated with the use of sporting grounds and facilities by schools (specifically toilet blocks). On review, it is recommended this fee be discontinued as it is preferable for schools and Council that any cleaning required after use be invoiced to the responsible party rather than managed as an up-front bond.			CCED	Discontinued

2.4 Lease of Sport and Recreation Club Facilities

Note: If during the term of the lease the use of the property has changed category, e.g.: upgraded for a Restricted Liquor Licence to a Unrestricted Liquor Licence, the Council may re-assess the annual rent payable in accordance with categories as listed.

In cases where club facilities have become the property of Council (e.g. at the determination of lease), Council retains the right to charge an additional rental to be negotiated on a case by case basis.

Following the determination of a lease, Council may at its discretion allow a three year phase in of fees should the new fee exceed the previous fee.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2.4 Lease of Sport and Recreation Club Facilities [continued]

Lease of a facility to a sporting and recreational organisation with a Gaming Machine Licence	Rent is set at 5% of Unimproved Capital Value (UCV)			No change proposed. Fee is set at a percentage rate and will vary in line with land values.	#		CCED	Reviewed
	Last year fee Rent is set at 5% of Unimproved Capital Value (UCV)							
Lease of a facility to a sporting and recreational organisation with an Unrestricted Liquor Licence but not a Gaming Machine Licence	Rent is set at 3% of Unimproved Capital Value (UCV)			As above	#		CCED	Reviewed
	Last year fee Rent is set at 3% of Unimproved Capital Value (UCV)							
Lease of a facility to a sporting and recreational organisation with a Restricted Liquor Licence or no Liquor Licence	Rent is set at 1% of Unimproved Capital Value (UCV)			As above	#		CCED	Reviewed
	Last year fee Rent is set at 1% of Unimproved Capital Value (UCV)							

2.5 Sport and Recreation Clubhouse Use (In Conjunction with Seasonal Sporting Ground Use)

Key deposit or key replacement fee	Last year fee Refer to "Other Council Services: Key Deposits and Key Replacement Fees"			Key deposits and bonds for sport and recreation clubhouse use are proposed to be ceased. Payment of an upfront bond is financially and administratively burdensome on clubs. Where damage is incurred or additional cleaning required, the terms and conditions of hire allow for Council to invoice for any costs, and Council has the option not to reissue permits for subsequent seasons if invoices remain unpaid. As such, the bond is not considered necessary.			CCED	Discontinued
Bond - per location per season	\$500.00			To be discontinued (As above)			CCED	Discontinued
Season hire fee - per location	\$350.00	\$359.00	2.57%	This fee is proposed to increase in line with the council cost index. It was not subject to an increase last year.	#		CCED	Reviewed

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2.6 Facility use of Rosewood Showgrounds Cultural Centre

Commercial Use: Key deposit or key replacement fee	Refer to "Other Council Services: Key Deposits and Key Replacement Fees"			Reference in the fee name to "Community and Commercial use" has been amended to reflect the application of the fee to commercial services only. Fees are otherwise unchanged.			CCED	Reviewed
	Last year fee Refer to "Other Council Services: Key Deposits and Key Replacement Fees"							
Community use: Bond for community use (Rosewood Showgrounds Cultural Centre) - per event	\$1,000.00	\$1,025.00	2.50%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.			CCED	Reviewed
Community use: Rosewood Showgrounds Cultural Centre - daily rate for community use	\$340.00	\$349.00	2.65%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		CCED	Reviewed
Community use: Rosewood Showgrounds Cultural Centre - seasonal fee for community use (up to 26 weeks of use)	\$480.00	\$492.00	2.50%	Fee has been adjusted to allow for a period of up to 26 weeks of use (rather than 26 daily uses). Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		CCED	Reviewed
Commercial use: Bond for commercial use (Rosewood Showgrounds Cultural Centre) - per location, per event	\$1,000.00	\$1,025.00	2.50%	Standard commercial bonds for facility use are proposed to be retained. Standard council cost index escalation in line with delivery cost increases. Rounding applied.			CCED	Reviewed
Commercial use: Rosewood Showgrounds Cultural Centre - daily rate for commercial use	\$840.00	\$862.00	2.62%	As above	#		CCED	Reviewed

2.7 Facility Use (Excluding Rosewood Showgrounds Cultural Centre)

Community and Commercial use: Key deposit or key replacement fee	Refer to "Other Council Services: Key Deposits and Key Replacement Fees"			Reference in the fee name to "Community and Commercial use" has been amended to reflect the application of the fee to commercial services only. Fees are otherwise unchanged.			CCED	Reviewed
	Last year fee Refer to "Other Council Services: Key Deposits and Key Replacement Fees"							

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2.7 Facility Use (Excluding Rosewood Showgrounds Cultural Centre) [continued]

Community use: Bond for community use (for facilities other than Rosewood Showgrounds Cultural Centre) - per location, per event	\$480.00			Bonds for the use of facilities (other than Rosewood Showgrounds Cultural Centre) are proposed to be discontinued, as this can be a barrier to community use of the facility. The terms and conditions of use of the facilities require that the hirer reimburse Council for any additional cleaning or repair costs incurred.			CCED	Discontinued
Community use: Facilities other than Rosewood Showgrounds Cultural Centre - daily rate for community use (per location)	\$155.00	\$159.00	2.58%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		CCED	Reviewed
Community use: Facilities other than Rosewood Showgrounds Cultural Centre - seasonal fee for community use (up to 26 weeks of use)	\$350.00	\$359.00	2.57%	Fee has been adjusted to allow for a period of up to 26 weeks of use (rather than 26 daily uses). Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		CCED	Reviewed
Commercial use: Bond for commercial use (for facilities other than Rosewood Showgrounds Cultural Centre) - per location, per event	\$1,000.00	\$1,025.00	2.50%	Standard commercial bonds for facility use are proposed to be retained. Standard council cost index escalation in line with delivery cost increases. Rounding applied.			CCED	Reviewed
Commercial use: Facilities other than Rosewood Showgrounds Cultural Centre - daily rate for commercial use (per location)	\$450.00	\$462.00	2.67%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		CCED	Reviewed

2.8 George Alder Tennis Centre

George Alder Tennis Centre: Social use per hour per court (1-12 participants)	\$15.00	\$15.00	0.00%	Council introduced nominal fees for casual use of the George Alder Tennis Centre in May 2021. No increase is proposed at this time.	#		CCED	Reviewed
George Alder Tennis Centre: Social Groups - per individual (13+ participants) (up to 4 hours)	\$10.00	\$10.00	0.00%	As above	#		CCED	Reviewed
George Alder Tennis Centre: Coach Hire of Courts per hour per court	\$20.00	\$20.00	0.00%	As above	#		CCED	Reviewed

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3 Camping Site Fees

3.1 Camping Fees - Hardings Paddock

Camping Fees (Hardings Paddock) - per site per night - unpowered	\$13.00	\$14.00	7.69%	Fee heading has been amended to specifically reference Hardings Paddock for clarity. Camping fees have not been increased in at least 5 years. A small increase is proposed to partially cover increases in booking and site maintenance costs.	#		IED	Reviewed
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3.2 Camping Fees - Rosewood Showgrounds

Camping Fees (Rosewood Showgrounds) - per site per night - powered	\$16.00	\$17.00	6.25%	As above	#		IED	Reviewed
Camping Fees (Rosewood Showgrounds) - per site per night - unpowered	\$13.00	\$14.00	7.69%	As above	#		IED	Reviewed

4 Ipswich Art Gallery

Community Gallery hire (per week) - minimum of 1 week hire	\$110.00	\$110.00	0.00%	No change is proposed to the community gallery hire fee.	#		CCED	Reviewed
Merchandise - selected items		Retail pricing applies		No change proposed. Retail pricing is applied on a per-item basis.	#		CCED	Reviewed
		Last year fee Retail pricing applies						
Selected workshops and events			By quote	No change proposed. This service encompasses a wide variety of events both on an ad-hoc and seasonal basis. Charges for delivery and/or ticket/entry pricing will vary by event.	#		CCED	Reviewed
			Last year fee By quote					

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4 Ipswich Art Gallery [continued]

Art Gallery Special Exhibitions - entry fee/tickets	Ticket and service prices to be determined on a by-event basis	No change proposed.	#	CCED	Reviewed
	Last year fee Ticket and service prices to be determined on a by-event basis				

5 Civic Centre Venues and Services

The charges are on a daily basis, per hour or per unit. Rates for longer-term hire or frequent use may be available upon application.

Community groups may be eligible for a 50% discount (upon application) for venue hire, technical equipment and ticketing. "Community group" means - Ipswich based charity, not for profit organisation or amateur performance group.

School Groups (education and private school tuition) may be eligible for a 40% discount (upon application) for venue hire, technical equipment and ticketing.

A discount on technical labor may be available to Community Groups and Schools in the order of 10-15%.

The Civic Centre also quotes for non-standard requirements as required to meet the specific needs of customers.

5.1 Ipswich Civic Centre Venue Hire

G Hogg Auditorium Hire - Monday to Sunday - Half day (up to 5 hours)	\$945.00	\$1,200.00	26.98%	New pricing is proposed for hire of the G Hogg Auditorium which better reflects its greater capacity compared to Cunningham, Lockyer & Studio 188 venues, and is in line with benchmarks for similarly sized and equipped venues.	#	CCED	Reviewed
G Hogg Auditorium Hire - Monday to Sunday – Full Day (up to 9 hours)	\$1,570.00	\$2,000.00	27.39%	As above	#	CCED	Reviewed
G Hogg Auditorium Hire - Public Holidays - (per hour, minimum 3 hours)	\$350.00			Fee to be discontinued. Separate Public Holiday rates are to be replaced with a Public Holiday surcharge of 10% on top of standard rates.	#	CCED	Discontinued

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5.1 Ipswich Civic Centre Venue Hire [continued]

G Hogg Auditorium Hire - Rehearsal Rate (per hour)	\$150.00			Fee to be discontinued. It is proposed that all fees for additional hours usage be discontinued. The existing half, full day, bump-in and out options and customized packages are sufficient to accommodate client requirements, and as such this fee was rarely used.	#		CCED	Discontinued
G Hogg Auditorium Hire - Performance Rate (per hour)	\$340.00	\$600.00	76.47%	The performance rate has been adjusted in line with the half and full day rates for the G Hogg Auditorium.	#		CCED	Reviewed
G Hogg Auditorium Hire - Bump-In and Rehearsal Charges - Monday to Sunday (per hour, minimum 3 hours)	\$100.00	\$200.00	100.00%	Service has been changed from "Set Up and Bump Out Charges" to "Bump-In and Rehearsal Charges", allowing for a simpler charge structure. The combined non performance access rate proposed is more in line with industry average.	#		CCED	Reviewed
G Hogg Auditorium Hire - Set Up and Bump Out Charges - Public Holidays (per hour, minimum 3 hours)	\$205.00			Fee to be discontinued. Separate Public Holiday rates are to be replaced with a Public Holiday surcharge of 10% on top of standard rates.	#		CCED	Discontinued
Studio 188 Hire - Monday to Sunday - Half day (up to 5 hours)	\$360.00	\$360.00	0.00%	Studio 188 standard hire rates are proposed to remain static to support the youth focus and affordability of the venue.	#		CCED	Reviewed
Studio 188 Hire - Monday to Sunday - Full day (up to 9 hours)	\$600.00	\$600.00	0.00%	As above	#		CCED	Reviewed
Studio 188 Hire - Monday to Sunday - Additional hours (per hour)	\$90.00			Fee to be discontinued. It is proposed that all fees for additional hours usage be discontinued. The existing half, full day, bump-in and out options and customized packages are sufficient to accommodate client requirements, and as such this fee was rarely used.	#		CCED	Discontinued
Studio 188 Hire - Public Holidays (per hour, minimum 3 hours)	\$115.00			Fee to be discontinued. Separate Public Holiday rates are to be replaced with a Public Holiday surcharge of 10% on top of standard rates.	#		CCED	Discontinued

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5.1 Ipswich Civic Centre Venue Hire [continued]

Cunningham Room Hire - Monday to Sunday – Half Day (up to 5 hours)	\$535.00	\$660.00	23.36%	New pricing is proposed for hire of the Cunningham Room to better reflects its capacity, relative to the Lockyer Room, Studio188 venues, and the G Hogg Auditorium (the latter of which has also been revised on this basis). The proposed rates are in line with benchmarks for similarly sized and equipped venues.	#		CCED	Reviewed
Cunningham Room Hire - Monday to Sunday – Full Day (up to 9 hours)	\$890.00	\$1,100.00	23.60%	As above	#		CCED	Reviewed
Cunningham Room Hire - Monday to Sunday – Additional hours (per hour)	\$135.00			Fee to be discontinued. It is proposed that all fees for additional hours usage be discontinued. The existing half, full day, bump-in and out options and customized packages are sufficient to accommodate client requirements, and as such this fee was rarely used.	#		CCED	Discontinued
Cunningham Room Hire - Public Holidays - (per hour, minimum 3 hours)	\$175.00			Fee to be discontinued. Separate Public Holiday rates are to be replaced with a Public Holiday surcharge of 10% on top of standard rates.	#		CCED	Discontinued
Lockyer Room Hire - Monday to Sunday– Half Day (up to 5 hours)	\$365.00	\$365.00	0.00%	No change proposed	#		CCED	Reviewed
Lockyer Room Hire - Monday to Sunday – Full Day (up to 9 hours)	\$610.00	\$610.00	0.00%	No change proposed	#		CCED	Reviewed
Lockyer Room Hire - Monday to Sunday – Additional hours (per hour)	\$95.00			Fee to be discontinued. It is proposed that all fees for additional hours usage be discontinued. The existing half, full day, bump-in and out options and customized packages are sufficient to accommodate client requirements, and as such this fee was rarely used.	#		CCED	Discontinued
Lockyer Room Hire - Public Holiday - (per hour, minimum 3 hours)	\$120.00			Fee to be discontinued. Separate Public Holiday rates are to be replaced with a Public Holiday surcharge of 10% on top of standard rates.	#		CCED	Discontinued
Logan Room Hire - Monday to Sunday – Half Day (up to 5 hours)	\$165.00	\$165.00	0.00%	No change proposed	#		CCED	Reviewed

Fees and Charges - comparison actual to proposed prices.

Indicates 10% GST included

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5.1 Ipswich Civic Centre Venue Hire [continued]

Logan Room Hire - Monday to Sunday – Full Day (up to 9 hours)	\$275.00	\$275.00	0.00%	No change proposed	#		CCED	Reviewed
Logan Room Hire - Monday to Sunday – Additional hours (per hour)	\$45.00			Fee to be discontinued. It is proposed that all fees for additional hours usage be discontinued. The existing half, full day, bump-in and out options and customized packages are sufficient to accommodate client requirements, and as such this fee was rarely used.	#		CCED	Discontinued
Logan Room Hire - Public Holidays - (per hour, minimum 3 hours)	\$55.00			Fee to be discontinued. Separate Public Holiday rates are to be replaced with a Public Holiday surcharge of 10% on top of standard rates.	#		CCED	Discontinued
Foyer Terrace Hire, Civic Centre - Monday to Sunday – Half Day (up to 5 hours)	\$110.00	\$110.00	0.00%	No change proposed	#		CCED	Reviewed
Foyer Terrace Hire, Civic Centre - Monday to Sunday – Full Day (up to 9 hours)	\$185.00	\$185.00	0.00%	No change proposed	#		CCED	Reviewed
Foyer Terrace Hire, Civic Centre - Monday to Sunday – Additional hours (per hour)	\$30.00			Fee to be discontinued. It is proposed that all fees for additional hours usage be discontinued. The existing half, full day, bump-in and out options and customized packages are sufficient to accommodate client requirements, and as such this fee was rarely used.	#		CCED	Discontinued
Foyer Terrace Hire, Civic Centre - Public Holidays - (per hour, minimum 3 hours)	\$35.00			Fee to be discontinued. Separate Public Holiday rates are to be replaced with a Public Holiday surcharge of 10% on top of standard rates.	#		CCED	Discontinued
Function packages	Function packages of room hire and catering may be available upon application. Last year fee Function packages of room hire and catering may be available upon application.			The fee remains unchanged, other than the addition of a note to clarify that a 10% surcharge will now apply for Public Holidays, as per other venues.	#		CCED	Reviewed
A 10% surcharge applies for Public Holidays.								

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5.2 North Ipswich Reserve Corporate Centre Hire

North Ipswich Reserve Corporate Centre Hire - North and South Room: Monday to Sunday – Half Day (up to 5 hours)	\$540.00	\$660.00	22.22%	New pricing is proposed for the hire of the North and South rooms of the North Ipswich Reserve Corporate Center to better reflect its capacity. The proposed rates are in line with benchmarks for similarly sized and equipped venues.	#		CCED	Reviewed
North Ipswich Reserve Corporate Centre Hire - North and South Room: Monday to Sunday – Full Day (up to 9 hours)	\$900.00	\$1,100.00	22.22%	As above	#		CCED	Reviewed
North Ipswich Reserve Corporate Centre Hire - North and South Room: Monday to Sunday – Additional hours (per hour)	\$135.00			Fee to be discontinued. It is proposed that all fees for additional hours usage be discontinued. The existing half, full day, bump-in and out options and customized packages are sufficient to accommodate client requirements, and as such this fee was rarely used.	#		CCED	Discontinued
North Ipswich Reserve Corporate Centre Hire - North and South Room: Public Holiday - (per hour, minimum 3 hours)	\$175.00			Fee to be discontinued. Separate Public Holiday rates are to be replaced with a Public Holiday surcharge of 10% on top of standard rates.	#		CCED	Discontinued
North Ipswich Reserve Corporate Centre Hire - North Room: Monday to Sunday – Half Day (up to 5 hours)	\$300.00	\$365.00	21.67%	New pricing is proposed for the hire of the North and South rooms of the North Ipswich Reserve Corporate Center to better reflect its capacity. The proposed rates are in line with benchmarks for similarly sized and equipped venues.	#		CCED	Reviewed
North Ipswich Reserve Corporate Centre Hire - North Room: Monday to Sunday – Full Day (up to 9 hours)	\$500.00	\$610.00	22.00%	As above	#		CCED	Reviewed
North Ipswich Reserve Corporate Centre Hire - North Room: Monday to Sunday – Additional hours (per hour)	\$75.00			Fee to be discontinued. It is proposed that all fees for additional hours usage be discontinued. The existing half, full day, bump-in and out options and customized packages are sufficient to accommodate client requirements, and as such this fee was rarely used.	#		CCED	Discontinued
North Ipswich Reserve Corporate Centre Hire - North Room: Public Holiday - (per hour, minimum 3 hours)	\$100.00			Fee to be discontinued. Separate Public Holiday rates are to be replaced with a Public Holiday surcharge of 10% on top of standard rates.	#		CCED	Discontinued

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5.2 North Ipswich Reserve Corporate Centre Hire [continued]

North Ipswich Reserve Corporate Centre Hire - South Room: Monday to Sunday – Half Day (up to 5 hours)	\$300.00	\$365.00	21.67%	New pricing is proposed for the hire of the North and South rooms of the North Ipswich Reserve Corporate Center to better reflect its capacity. The proposed rates are in line with benchmarks for similarly sized and equipped venues.	#		CCED	Reviewed
North Ipswich Reserve Corporate Centre Hire - South Room: Monday to Sunday – Full Day (up to 9 hours)	\$500.00	\$610.00	22.00%	As above	#		CCED	Reviewed
North Ipswich Reserve Corporate Centre Hire - South Room: Monday to Sunday – Additional hours (per hour)	\$75.00			Fee to be discontinued. It is proposed that all fees for additional hours usage be discontinued. The existing half, full day, bump-in and out options and customized packages are sufficient to accommodate client requirements, and as such this fee was rarely used.	#		CCED	Discontinued
North Ipswich Reserve Corporate Centre Hire - South Room: Public Holiday - (per hour, minimum 3 hours)	\$100.00			Fee to be discontinued. Separate Public Holiday rates are to be replaced with a Public Holiday surcharge of 10% on top of standard rates.	#		CCED	Discontinued

5.3 Venue Floor Plan and Set-up (Standard)

G Hogg Auditorium - venue floor plan and set up (once per season)	\$315.00	\$350.00	11.11%	An increase in this fee is proposed in line with (but to a lesser degree than) half and full day hire of the Auditorium, reflecting its capacity and opportunity cost of use. It has not been subject to an increase in the past few years. The proposal is in line with market rates.	#		CCED	Reviewed
Cunningham Room - venue floor plan and set up (once per booking)	\$140.00	\$160.00	14.29%	As per above with respect to the Cunningham Room. Note this fee has been changed from "per 2 hours" to "once per booking".	#		CCED	Reviewed
Lockyer Room - venue floor plan and set up (once per booking)	\$70.00	\$80.00	14.29%	A nominal increase is proposed as this fee has remained static for several years. Rates are in line with market benchmarks. Note this fee has been changed from "per 2 hours" to "once per booking".	#		CCED	Reviewed

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5.3 Venue Floor Plan and Set-up (Standard) [continued]

Logan Room - venue floor plan and set up (once per booking)	\$70.00	\$80.00	14.29%	As above	#		CCED	Reviewed
Terrace / Foyer (Civic Centre) - venue floor plan and set up (per hour)	\$70.00	\$70.00	0.00%	No change proposed	#		CCED	Reviewed
Studio 188 - venue floor plan and set up (once per booking)	\$70.00	\$70.00	0.00%	No change proposed. Note this fee has been changed from "per 2 hours" to "once per booking".	#		CCED	Reviewed
North Ipswich Reserve Corporate Centre - venue floor plan and set up (once per booking)	\$175.00	\$160.00	-8.57%	Reduction proposed to bring fee in line with that of Cunningham Room. Note this fee has been changed from "per 2 hours" to "once per booking".	#		CCED	Reviewed

5.4 Labour Charge Out (per hour)

Front of House Usher Package	\$720.00	\$800.00	11.11%	Price increase in line with underlying costs and requirement to accommodate new COVID management protocols.	#		CCED	Reviewed
Security Services			By quote Last year fee n/a	Replacement Fee. The Security fee, previously set at \$65 per hour, is proposed to be priced on a "by quote" basis to reflect variable hourly rate security charges and customized client packages.	#		CCED	Reviewed
Security	\$65.00			Fee to be discontinued. The set price security fee per hour has been replaced with custom services on a Price on Application basis.	#		CCED	Discontinued
Technical Officer	\$70.00	\$72.00	2.86%	Minor change proposed to keep pace with service cost increases.	#		CCED	Reviewed
Cleaning Staff	\$60.00	\$62.00	3.33%	As above	#		CCED	Reviewed
Merchandise / General Staff	\$60.00	\$62.00	3.33%	As above	#		CCED	Reviewed
Penalty rates as per applicable industrial award apply for overtime, weekends and Public Holidays			By quote Last year fee By quote	No change proposed	#		CCED	Reviewed

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5.5 Box Office Services

A 50% discount is applicable for eligible Community groups (on application)

Per event creation and set of tickets	\$110.00	\$120.00	9.09%	A small nominal increase is proposed for this fee to cover some of the additional cost involved with new COVID management protocols for events and venues.	#		CCED	Reviewed
Ticket Sales Commission - each (where tickets are under \$35.00)	\$4.20	\$4.30	2.38%	Increase reflects the higher charge applied by ticketing provider. Commissions were last increased in 2020.	#		CCED	Reviewed
Ticket Sales Commission - each (where tickets are \$35.00 or more)	\$4.70	\$4.90	4.26%	As above	#		CCED	Reviewed
Ticket Refund/Exchange Commission (where tickets are \$35.00 or more)	\$4.70	\$4.90	4.26%	As above	#		CCED	Reviewed
Ticket Refund/Exchange Commission (where tickets less than \$35.00)	\$4.20	\$4.30	2.38%	As above	#		CCED	Reviewed
Merchandising - Commission on gross sales (incl GST)		10% of gross sales			#		CCED	Reviewed
		Last year fee 10% of gross sales						

5.6 Technical Services

Note: Community Discount may be available upon application.

The charges are on a per day basis. Rates for longer-term hire or frequent use may be available upon application.

Cunningham Room - Standard Audio Visual Package - Microphone, Lectern, Data Projector and Screen	\$120.00	\$120.00	0.00%	No change proposed - this fee is reflective of the industry average	#		CCED	Reviewed
G Hogg Auditorium - Audio Visual conference Package - includes audio visual, audio and basic lighting for up to 8 hours	\$1,500.00	\$1,500.00	0.00%	As above	#		CCED	Reviewed
G Hogg Auditorium - Standard Audio	\$200.00	\$220.00	10.00%	Fee increase in line with underlying delivery costs and industry average. This fee has not been increased since its introduction in 2019.	#		CCED	Reviewed
G Hogg Auditorium - Standard Lighting	\$200.00	\$200.00	0.00%	As above	#		CCED	Reviewed

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5.6 Technical Services [continued]

Lockyer Room - Standard Audio Visual Package - Microphone, Lectern, Data Proj and Screen	\$120.00	\$120.00	0.00%	No change proposed - this fee is reflective of the industry average	#		CCED	Reviewed
Logan Room - Standard Audio Visual Package - Interactive Smart Screen	\$120.00	\$60.00	-50.00%	The Data Projector and Screen in this venue has been replaced with an Interactive Smart Screen, which the fee name now reflects. It is proposed that the fee be reduced by half as the new technology requires less setup time and is less prone to damage.	#		CCED	Reviewed
Stage Risers per section	\$20.00	\$20.00	0.00%	No change proposed - fee reflects industry average	#		CCED	Reviewed
Hire in of additional lighting, Audio Visual, Audio, Staging or other special equipment			By quote Last year fee By quote	No change proposed	#		CCED	Reviewed
Piano - Grand	\$105.00	\$105.00	0.00%	No change proposed - fee reflects industry average	#		CCED	Reviewed
Piano - Upright	\$75.00	\$75.00	0.00%	As above	#		CCED	Reviewed
Piano Tuning	\$220.00	\$230.00	4.55%	Fee is reflective of costs of delivery, including outsourced services.	#		CCED	Reviewed

5.7 Marketing Services

Standing Marketing Package - Website, Facebook, Eventfinda, ATDW, Foyer and Street Screen, Qtrly Guide listing		\$200.00	∞	NEW FEE. New marketing service with standard inclusions proposed to replace the existing three marketing packages. Additional or varied marketing services are proposed to be available on request.	#		CCED	New
Marketing Package A - Website, Facebook, Eventfinda and ATDW listing; Poster, flyers and In house TV	\$185.00			To be discontinued. The existing marketing packages are being replaced with a single standard package, which has options for customization if required.	#		CCED	Discontinued

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5.7 Marketing Services [continued]

Other or additional marketing services - available on request			By quote	Fee changed from "additional" to "other or additional" marketing services	#		CCED	Reviewed
			Last year fee By quote					
Marketing Package B - Website, Facebook, Eventfinda and ATDW listing; Poster, flyers, In house TV, Facebook advert, E-newsletter and Venue street screen display	\$435.00			To be discontinued (as above)	#		CCED	Discontinued
Marketing Package C - Website, Facebook, Eventfinda and ATDW listing; Poster, flyers, In house TV, Facebook advert, E-newsletter, graphic design, Venue street screen display and print advert	\$925.00			To be discontinued (as above)	#		CCED	Discontinued

5.8 Other Civic Centre Fees

Performance Deposit	\$500.00	\$500.00	0.00%	No change proposed	#		CCED	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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5.8 Other Civic Centre Fees [continued]

Event Deposit	Charge based on estimated revenue. Tiered deposit amounts to reflect the estimated value of events. <ul style="list-style-type: none"> A charge of \$200 will be applied to events with estimated revenue of less than \$1,000. A charge of \$500 will be applied to events with estimated revenue of between \$1,000 and \$5,000. A charge equal to 10% of estimated revenues will be applied to events with estimated revenue of greater than \$5,000. 			No change proposed	#		CCED	Reviewed
	Last year fee Charge based on estimated revenue. Tiered deposit amounts to reflect the estimated value of events. <ul style="list-style-type: none"> A charge of \$200 will be applied to events with estimated revenue of less than \$1,000. A charge of \$500 will be applied to events with estimated revenue of between \$1,000 and \$5,000. A charge equal to 10% of estimated revenues will be applied to events with estimated revenue of greater than \$5,000. 							
Cleaning Charge - per performance	\$190.00	\$200.00	5.26%	Minor increase proposed to reflect requirement for additional COVID protocols.	#		CCED	Reviewed
Standing Theatre Technical Charge (consumables)	\$75.00	\$100.00	33.33%	Fee has been amended to once per booking, and set in line with industry average.	#		CCED	Reviewed
Once-off fee per booking								

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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5.8 Other Civic Centre Fees [continued]

Meals, Light Catering, Confectionery, Drinks and Alcohol	Retail pricing or by quote (as appropriate)	No change proposed	#	CCED	Reviewed
	Last year fee Retail pricing or by quote (as appropriate)				

6 Venue Use at the Council Administration Building - 1 Nicholas Street

Note: For the purpose of this section, 'non-commercial' use is defined as either a Not for Profit, Charitable organisation or Community group who carry out activities for a public purpose or whose primary objective is not directed at making a profit. This includes sporting clubs, social clubs, schools, arts and cultural groups and community service organisations. All other use is considered 'commercial'.

6.1 Non-Commercial Use of 1 Nicholas Street Venues

A half day hire is for a maximum of 5 hours. A full day hire is for a maximum of 9 hours.

1 Nicholas Street venue hire - Meeting Room 1.1 (per half day) - Non-commercial use	\$80.00	\$80.00	0.00%	Meeting room and venue hire fees for 1 Nicholas St were introduced in September 2021. The current price structure remains appropriate and no amendments are proposed.	#	CCED	Reviewed
1 Nicholas Street venue hire - Meeting Room 1.1 (per full day) - Non-commercial use	\$130.00	\$130.00	0.00%	As above	#	CCED	Reviewed
1 Nicholas Street venue hire - Meeting Room 1.2 (per half day) - Non-commercial use	\$40.00	\$40.00	0.00%	As above	#	CCED	Reviewed
1 Nicholas Street venue hire - Meeting Room 1.2 (per full day) - Non-commercial use	\$65.00	\$65.00	0.00%	As above	#	CCED	Reviewed
1 Nicholas Street venue hire - Event Space 1 (per half day) - Non-commercial use	\$100.00	\$100.00	0.00%	As above	#	CCED	Reviewed
1 Nicholas Street venue hire - Event Space 1 (per full day) - Non-commercial use	\$165.00	\$165.00	0.00%	As above	#	CCED	Reviewed
1 Nicholas Street venue hire - Event Space 2 (per half day) - Non-commercial use	\$100.00	\$100.00	0.00%	As above	#	CCED	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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6.1 Non-Commercial Use of 1 Nicholas Street Venues [continued]

1 Nicholas Street venue hire - Event Space 2 (per full day) - Non-commercial use	\$165.00	\$165.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Event Space 1 and 2 (per half day) - Non-commercial use	\$175.00	\$175.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Event Space 1 and 2 (per full day) - Non-commercial use	\$290.00	\$290.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Dandiiri Room (per half day) - Non-commercial use	\$275.00	\$275.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Dandiiri Room (per full day) - Non-commercial use	\$455.00	\$455.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Dandiiri Room and Bremer Terrace (per half day) - Non-commercial use	\$375.00	\$375.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Dandiiri Room and Bremer Terrace (per full day) - Non-commercial use	\$625.00	\$625.00	0.00%	As above	#		CCED	Reviewed

6.2 Commercial Use of 1 Nicholas Street Venue

A half day hire is for a maximum of 5 hours. A full day hire is for a maximum of 9 hours.

1 Nicholas Street venue hire - Meeting Room 1.1 (per half day) - Commercial use	\$200.00	\$200.00	0.00%	Meeting room and venue hire fees for 1 Nicholas St were introduced in September 2021. The current price structure remains appropriate and no amendments are proposed.	#		CCED	Reviewed
1 Nicholas Street venue hire - Meeting Room 1.1 (per full day) - Commercial use	\$330.00	\$330.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Meeting Room 1.2 (per half day) - Commercial use	\$80.00	\$80.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Meeting Room 1.2 (per full day) - Commercial use	\$130.00	\$130.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Event Space 1 (per half day) - Commercial use	\$240.00	\$240.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Event Space 1 (per full day) - Commercial use	\$400.00	\$400.00	0.00%	As above	#		CCED	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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6.2 Commercial Use of 1 Nicholas Street Venue [continued]

1 Nicholas Street venue hire - Event Space 2 (per half day) - Commercial use	\$240.00	\$240.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Event Space 2 (per full day) - Commercial use	\$400.00	\$400.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Event Space 1 and 2 (per half day) - Commercial use	\$400.00	\$400.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Event Space 1 and 2 (per full day) - Commercial use	\$665.00	\$665.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Dandiiri Room (per half day) - Commercial use	\$600.00	\$600.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Dandiiri Room (per full day) - Commercial use	\$995.00	\$995.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Dandiiri Room and Bremer Terrace (per half day) - Commercial use	\$750.00	\$750.00	0.00%	As above	#		CCED	Reviewed
1 Nicholas Street venue hire - Dandiiri Room and Bremer Terrace (per full day) - Commercial use	\$1,245.00	\$1,245.00	0.00%	As above	#		CCED	Reviewed

7 Augustine Heights Community Hub Hire

Augustine Heights Community Hub - Half day venue hire (up to 5 hours) - Non-Commercial Use	\$25.00	\$25.00	0.00%	Community meeting room hire fees for Augustine Heights Community Hub were introduced in January 2022 on opening of the facility. The current price structure remains appropriate and no amendments are proposed.	#		CCED	Reviewed
Augustine Heights Community Hub - Full day venue hire (up to 9 hours) - Non-Commercial Use	\$50.00	\$50.00	0.00%	As above	#		CCED	Reviewed
Augustine Heights Community Hub – Seasonal venue hire fee – Non-Commercial Use	\$290.00	\$290.00	0.00%	As above	#		CCED	Reviewed
Seasonal hire fees are applicable to regular bookings for up to a period of 6 months.								

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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8 Nature-Based Commercial Activity Licences

A nature-based activity uses areas that are predominately natural environment with minimal infrastructure. For nature-based fees, a commercial activity is an activity where you expect to receive money for holding your activity, or there is a commercial gain from your activity e.g. promotes an organisation or activity. Refer to Council's application for use of parks and facilities.

Nature-Based Commercial Activity licence - Up to 30 attendees per session - Season Fee (6 months)		\$308.00	∞	NEW FEE. A new licence is proposed, with associated fees/charges, to enable small businesses to operate quality environmental education and eco-tourism programs within council natural areas	(a)	IED	New
Nature-Based Commercial Activity licence - Up to 30 attendees per session - Annual Fee		\$545.00	∞	NEW FEE. A new licence is proposed, with associated fees/charges, to enable small businesses to operate quality environmental education and eco-tourism programs within council natural areas	(a)	IED	New

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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PLANNING AND DEVELOPMENT

1 Planning and Development Fee Policies

1.1 Goods and Services Tax (GST)

Bond figures quoted below are out of scope for GST purposes and therefore GST is not payable. Should Council be required to call up / draw down on the security bond for the nature of compensation, this does not represent a taxable supply and therefore is out of scope.

1.2 Fee for Works Constructed without Council Approval

Fee for Works constructed without Building or Plumbing Approval	\$390.00	\$400.00	2.56%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
An additional fee of 25% of the relevant application fee, with the prescribed minimum fee shall be imposed on all building (including Signs) and plumbing applications where works have been constructed or a use has commenced without first obtaining the necessary Council approvals.							

1.3 Reducing Development Application Fees

Upon completion of the Request for Variation of Development Application Fees by the applicant, the General Manager (Planning and Regulatory Services) or relevant Branch Manager has the authority to determine to wholly or partially reduce a Development Application Fee where a strict application of the scheduled fee in their opinion is unfair or unreasonable. Fee variations cannot be given for applications that have been decided.

For example:

- Where an application is withdrawn and a similar proposal is lodged as a new application, a new fee is to be determined based on the additional assessment to be undertaken and having regard to any refund granted for the original application.
- Where the strict application of a per square meter or hectare fee results in an unreasonable amount that exceeds Council's costs in assessing the development, the fee is to be reduced to reflect Council's assessment costs.
- Where assessing single residential uses in association with reconfiguring a lot the fee is to be determined on a lot/dwelling type basis rather than per lot.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.4 Application Fee Cap

Upon receipt of a written request by the applicant, the General Manager (Planning and Regulatory Services) or Development Planning Manager has the authority to apply an application fee cap to Material Change of Use Applications, Reconfiguring a Lot Development Applications, Variation Requests or combinations thereof. This cap applies when:

- An application is for other than residential development;
- An application is for development consistent with the Planning Scheme or its overall strategic framework and any other relevant planning instruments and the scheduled fee is greater than \$200,000.00 (if calculated in accordance with the adopted fees and charges);
- An application is for development inconsistent with the Planning Scheme or its overall strategic framework and any other relevant planning instruments and the scheduled fee is greater than \$250,000.00 (if calculated in accordance with the adopted fees and charges).

The cap does not extend to:

- An application is for residential development;
- Developments where a fee has been specifically quoted by Council officers which is greater than \$250,000.00 (if calculated in accordance with the adopted fees and charges), in which case the quoted fee applies; and
- Specialist review of application material, to which section 1.14 of the adopted fees and charges applies in all instances.

1.5 Discount of Development Application Fees – Bona Fide Charitable or Community Organisations

A fee of 50% of the normal prescribed fee is payable in respect of an application in the following instances (prescribed fee for building is the total amount to be charged):

- Upon proof of status as a bona fide charitable or not-for-profit organisation; or
- Acceptance by the General Manager (Planning and Regulatory Services) or relevant Branch Manager that the applicant is a bona fide charitable or community organisation.

This does not apply to private clubs (with the exception of Senior Citizens Clubs) or to applications for commercial uses, lot reconfigurations or similar developments where such developments do not fulfil a significant community role and which are not considered to be 'not-for-profit' developments.

1.6 Local Government Infrastructure

If a development application is made by or on behalf of Ipswich City Council and relates to the provision of standard local government infrastructure and facilities such as parks (including canteens, storage sheds, lighting and other similar facilities within parks), roads, libraries, community centres or meeting rooms, art and cultural facilities (including public art), emergency services facilities, utilities or the like, the applicable development application fee will be waived.

1.7 Refund of Fees – Prior to the determination of an application

If an application (including a Local Law, plumbing application or plan signing application) is withdrawn prior to its determination a refund is applicable as follows:

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.7 Refund of Fees – Prior to the determination of an application [continued]

During application stage (prior to issue of Action Notice – where applicable, or at the discretion of the relevant Branch Manager)	To be determined by the Responsible Officer	No change proposed. Fee to be based on work required by Council.	#	PRS	Reviewed
	Last year fee To be determined by the Responsible Officer				
» Plumbing applications	95% of permit fee (incl GST where applicable) Last year fee 95% of permit fee (incl GST where applicable)	No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	#	PRS	Reviewed
Information and referral stage (prior to submission of Information Request response)	60% of assessment fee (incl GST where applicable) Last year fee 60% of assessment fee (incl GST where applicable)	As above	#	PRS	Reviewed
» Plumbing applications	90% of permit fee (incl GST where applicable) Last year fee 90% of permit fee (incl GST where applicable)	As above	#	PRS	Reviewed
» Building Applications (post issuing of Action Notice - where applicable, or at the discretion of the relevant Branch Manager)	90% of assessment fee (incl GST where applicable)	NEW FEE. New policy to provide clarification on refunds applicable to building applications.	#	PRS	New
During Public Notification stage (where applicable)	40% of assessment fee (incl GST where applicable) Last year fee 40% of assessment fee (incl GST where applicable)	No changed proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	#	PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.7 Refund of Fees – Prior to the determination of an application [continued]

Decision stage (prior to Council decision)	20% of assessment fee (incl GST where applicable)	As above	#	PRS	Reviewed
	Last year fee 20% of assessment fee (incl GST where applicable)				
Inspection fees (building applications only where no inspection has been carried out)	100% of inspection fee (incl GST where applicable)	As above	#	PRS	Reviewed
	Last year fee 100% of inspection fee (incl GST where applicable)				
Lapsed	No refund	No change proposed.		PRS	Reviewed
	Last year fee No refund				
All other instances (including plan signing applications)	To be determined by the Responsible Officer	No change proposed. Fee is to be based on work required by Council.	#	PRS	Reviewed
	Last year fee To be determined by the Responsible Officer				

1.8 Refund of Fees - After the determination of an application

If after an application has been determined (including a Local Law or plumbing application) it is cancelled or lapses a refund is applicable as follows:

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.8 Refund of Fees - After the determination of an application [continued]

Cancelled: Building approvals	95% of inspection fee where no inspections have been carried out OR 25% reduction of the inspection fee for each inspection carried out (incl GST where applicable) Last year fee 95% of inspection fee where no inspections have been carried out OR 25% reduction of the inspection fee for each inspection carried out (incl GST where applicable)	No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	#	PRS	Reviewed
Cancelled: Plumbing approvals - Class 1 and 10 buildings	85% of permit fee where no inspections have been carried out OR 25% reduction of the permit fee for each inspection carried out (incl GST where applicable) Last year fee 85% of permit fee where no inspections have been carried out OR 25% reduction of the permit fee for each inspection carried out (incl GST where applicable)	As above	#	PRS	Reviewed
Cancelled: Plumbing approvals - Class 2 to 9 buildings	To be determined by Responsible Officer Last year fee To be determined by Responsible Officer	No change proposed. Fee to be based on work required by Council.	#	PRS	Reviewed
Cancelled: Operational Works approvals (where no inspection has been carried out)	15% of the assessment fee (incl GST where applicable) Last year fee 15% of the assessment fee (incl GST where applicable)	No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	#	PRS	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.8 Refund of Fees - After the determination of an application [continued]

Cancelled: All other approvals		No refund	No change proposed				PRS	Reviewed
		Last year fee No refund						
Lapsed		No refund	As above				PRS	Reviewed
		Last year fee No refund						

1.9 Not properly made applications returned to the applicant

Not properly made applications returned to the applicant	Full fees are applicable for the resubmission of an application which was cancelled as being not properly made.	No change proposed	(a)	PRS	Reviewed
	Last year fee Full fees are applicable for the resubmission of an application which was cancelled as being not properly made.				

1.10 Applications involving more than one land use

Fees for the application shall be the sum of those fees that would have been paid in the event of a separate application being lodged for each land use.

1.11 Development Applications involving Multiple Components

The fees for a Development Permit Application, which involves assessment under Council's Planning Scheme and the Building Code of Australia will be calculated as the sum of the fees applicable to the Building Work, Plumbing and Drainage, Reconfiguring a Lot and Material Change of Use of Premises Sections.

1.12 Preliminary Approval (Section 49 (2) of the Planning Act 2016)

Except where specifically indicated otherwise, application fees shall be the same for a preliminary approval (other than a preliminary approval in accordance with section 61 of the Planning Act 2016 as for a Development Permit). Where a Development Permit is subsequently sought for the same proposal a fee of 50% of the current fee is applicable.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.13 Resubmission of an Application/Approval

The fee payable for a development application where an application/approval for the same proposal lapsed within the previous 12 months	35% of the relevant current assessment fee with a minimum fee of \$1,155.00 at the time of re-lodgement of the application.	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
	Last year fee 35% of the relevant current assessment fee with a minimum fee of \$1,124.00 at the time of re-lodgement of the application.				
Note: The reduced resubmission fee is applicable regardless of whether the landowner was the original applicant or not.					

1.14 Review of Specialist Studies

Where a development application is made to Council and a specialist study (e.g. Economic Impact Assessment, Flood Report, Traffic Report, Geotechnical Report, etc.) is required to be submitted and Council elects to have that study independently assessed by a second consultant, the applicant shall pay an additional fee. Such fee shall be the actual cost charged to Council for the review of the study by a specialist consultant but shall not include the time of any Council officer in organising for such review to be undertaken. Any additional fee shall be paid prior to the determination of the application.

1.15 Consultant's Fees

Where a development application is referred to an external consultant for processing, any additional cost of such external processing, above the level of the scheduled fee, is to be paid by the applicant prior to determination of the application, to the value that the external consultant's charge is greater than the scheduled fee.

1.16 Other Fees and Charges not Listed Below

Fees and Charges for other uses not mentioned below will be determined by the General Manager (Planning and Regulatory Services), relevant Branch Manager, Section Manager or Responsible Officer upon written request.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.17 Infrastructure Agreements

Infrastructure Agreement	By quote	No change proposed. Fee to be based on work required by Council.	#	PRS	Reviewed
	Last year fee By quote				
Where an application is made to Council and an Infrastructure Agreement is required the applicant shall pay all costs associated with the preparation and on-going management of the Infrastructure Agreement, as quoted by the Responsible Officer upon request.					

1.18 Electronically Submitted Applications

Where a building or plumbing application or a private certifier lodgement is completely submitted electronically and is capable of being assessed and returned completely electronically the electronic lodgement fee will apply.

The email address for all interested parties (including owners and applicants) must be provided.

1.19 Build Over Relevant Infrastructure

From the 1 November 2013, building work over or near relevant infrastructure must be assessed against Queensland Development Code Mandatory Part 1.4 (MP 1.4) 'Building over or near relevant infrastructure'. Section 54 of the Planning Act 2016 prescribes relevant service providers as a concurrence agency for the purpose of referrals for MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building.

Queensland Urban Utilities is the concurrence agency for water and sewer infrastructure. Ipswich City Council is the concurrence agency for stormwater infrastructure. For fees refer to Section 5 Engineering & Environment Fees.

1.20 Determination of Levels of Assessment

Where the applicant seeks a clarification from Council on the level of assessment for a certain development proposal, the applicant will be required to pay 25% of the current relevant development application fee. If an application is subsequently lodged consistent with the description provided in the request, the applicable fee for that application will be discounted by the amount previously paid.

Note: Acceptance of cheque payments, developer infrastructure contributions and bank guarantees are to be in accordance with Council's [Credit Risk Policy](#).

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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1.21 Performance Security for Reinstatement of a Building (section 2.2.1)

A reduction in the performance security may be allowed where extenuating circumstances exist such as where the proposed building is in immaculate condition or where an applicant can provide **written quotes from licensed tradespersons** for the **complete** reinstatement and these quotes amount to less than the adopted security amount.

Furthermore, where a cash performance security has been paid a request can be made, during the reinstatement process, for incremental returns of the security bond after completion of certain stages of the reinstatement process. Any such return will be subject to a satisfactory inspection by Council, however the performance security **will not be reduced below the value of any remaining works required to be undertaken**.

2 Building Services

Throughout this section of the fee schedule, different classifications of buildings are referred to. The classes detailed are as per the Australian Building Code, and are as follows:

- Class 1a - Single or Detached Dwelling
- Class 1b - Boarding House, Guest House, Hostel, Short-term accommodation or the like
- Class 2 - Building containing 2 or more sole-occupancy units each being a separate dwelling
- Class 3 - Residential building, other than Class 1 or 2 building, which is a common place of long-term or transient living for a number of unrelated persons
- Class 4 - Dwelling in a building that is Class 5 to 9 if it is the only dwelling in the building
- Class 5 - Office Building, used for professional or commercial purposes, excluding Class 6, 7, 8 or 9 buildings
- Class 6 - Shop or other building for the sale of goods by retail or the supply of services direct to the public
- Class 7a - Carpark
- Class 7b - Building for storage or display of goods or produce for sale by wholesale
- Class 8 - Laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing or cleaning of goods or produce is carried on for trade, sale or gain
- Class 9a - Health-care building, including those parts of the building set aside as a laboratory
- Class 9b - Assembly building, including a trade workshop, laboratory or the like in a primary or secondary school, but excluding any other parts of the building that are of another class.
- Class 9c - Aged Care building
- Class 10a - Non-habitable building such as private garage, carport, shed or the like
- Class 10b - Structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like
- Class 10c - A private bushfire shelter

Further information relating to these building classifications is available at www.qbcc.qld.gov.au

Note 1: The fees detailed in this section (Section 2) in respect to a particular function do not necessarily include all fees that may apply to that application. Due to the nature of an application, other appropriate application fees may be required (e.g. Siting Variations, Material Change of Use application, Plumbing application). These fees can be found in the appropriate section of this schedule, or can be quoted when the application is being submitted.

Note 2: Fees may also be applied under Health and Regulatory Services for the inspection of environmental health issues associated with an application.

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2.1 Building Certification Fees

2.1.1 Class 1A and Class 1B

Note: Class 1 buildings are to be dealt with as if each unit is a separate dwelling and the fees charged accordingly.

(a) Lodgement Fee

Payable for all applications for Class 1 building work

Hardcopy lodgement	\$260.00	\$267.00	2.69%	In undertaking building certification services, Council is required to apply the competitive code of conduct in that it does not obtain an unfair financial position in the provision of the service. Benchmarking current fees for private certification (where possible) and other Local Governments has been undertaken and is the basis for fees in this section. Lodgement fees are consistent across comparable Planning and Development Services.	#		PRS	Reviewed
Electronic lodgement	\$210.00	\$215.00	2.38%	As above	#		PRS	Reviewed
(Refer to Fee Policies s1.18 above)								

(b) Assessment Fee

Up to 350m ² (including additions and alterations up to 150m ²)	\$1,155.00	\$1,185.00	2.60%	Fee reviewed and set in line with comparable service benchmarks.	#		PRS	Reviewed
Over 350m ²	\$1,370.00	\$1,405.00	2.55%	As above	#		PRS	Reviewed
Underpinning or restumping	\$520.00	\$535.00	2.88%	As above	#		PRS	Reviewed
Roof replacement on a building where not prescribed	\$520.00	\$535.00	2.88%	As above	#		PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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*(c) Inspection Fee**i Standard Inspections*

Per inspection (footing, slab, frame, final)	\$250.00	\$282.00	12.80%	Fee reviewed and set in line with comparable service benchmarks. This fee has been amended to align with inspection fees for class 10 structures.	#		PRS	Reviewed
Re-inspection fee	\$180.00	\$195.00	8.33%	As above	#		PRS	Reviewed

ii Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period

Per inspection	\$490.00	\$505.00	3.06%	Fee reviewed and set in line with comparable service benchmarks.	#		PRS	Reviewed
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iii After hours inspection by prior arrangement - an additional fee shall apply

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$700.00	\$720.00	2.86%	Fee reviewed and set in line with comparable service benchmarks.	#		PRS	Reviewed
Any other time (up to 3 hours)	\$900.00	\$925.00	2.78%	As above	#		PRS	Reviewed
Per hour in excess of 3 hours	\$220.00	\$226.00	2.73%	As above	#		PRS	Reviewed

(d) Energy efficiency compliance checking

Applicant requests a 'deemed to satisfy' assessment	\$235.00	\$241.00	2.55%	Fee reviewed and set in line with comparable service benchmarks.	#		PRS	Reviewed
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2.1.2 Class 10 Buildings/Structures*(a) Lodgement Fee*

Payable for all applications for Class 10 building work

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(a) Lodgement Fee *[continued]*

Hardcopy lodgement	\$260.00	\$267.00	2.69%	Fee reviewed and set in line with comparable service benchmarks. Lodgement fees are consistent across comparable Planning and Development Services.	#		PRS	Reviewed
Electronic lodgement	\$210.00	\$215.00	2.38%	As above	#		PRS	Reviewed
(Refer to Fee Policies s1.18 above)								

(b) Assessment Fee**i. Class 10A Buildings**

Up to 60m ² in floor area	\$570.00	\$585.00	2.63%	Fee reviewed and set in line with comparable industry benchmarks.	#		PRS	Reviewed
Over 60m ²	\$650.00	\$670.00	3.08%	As above	#		PRS	Reviewed
Class 10 building on a commercial property			By quote	No change proposed. Fee to be based on work required by Council.	#		PRS	Reviewed
			Last year fee By quote					

ii. Class 10B Structures

Retaining Wall/Fence (excluding Swimming Pool fencing)	\$550.00	\$565.00	2.73%	Fee reviewed and set in line with comparable industry benchmarks.	#		PRS	Reviewed
Swimming Pools/Spas/Swimming Pool Fencing/Advertising Device	\$660.00	\$680.00	3.03%	As above	#		PRS	Reviewed
Antenna, Mast, Signs and any other Class 10 structure not previously listed	\$550.00	\$565.00	2.73%	As above	#		PRS	Reviewed

(c) Inspection Fee

Inspection fee	\$275.00	\$282.00	2.55%	Fee reviewed and set in line with comparable industry benchmarks.	#		PRS	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(c) Inspection Fee [continued]

Re-inspection fee	\$190.00	\$195.00	2.63%	As above	#		PRS	Reviewed
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i. Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period

Per inspection	\$470.00	\$482.00	2.55%	Fee reviewed and set in line with comparable industry benchmarks.	#		PRS	Reviewed
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ii. After hours inspection by prior arrangement (an additional fee shall apply)

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$700.00	\$720.00	2.86%	Fee reviewed and set in line with comparable industry benchmarks.	#		PRS	Reviewed
Any other time (up to 3 hours)	\$900.00	\$925.00	2.78%	As above	#		PRS	Reviewed
Per hour in excess of 3 hours	\$220.00	\$226.00	2.73%	As above	#		PRS	Reviewed

2.1.3 Class 2 to Class 9 Buildings*(a) Lodgement Fee*

Payable for all applications for Commercial/Industrial building work

Hardcopy lodgement	\$260.00	\$267.00	2.69%	Fee reviewed and set in line with comparable service benchmarks. Lodgement fees are consistent across comparable Planning and Development Services.	#		PRS	Reviewed
Electronic lodgement	\$210.00	\$215.00	2.38%	As above	#		PRS	Reviewed
(Refer to Fee Policies s1.18 above)								

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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*(b) Assessment Fee**i. Under 2,000m² and up to three (3) storeys*

Up to 300m ² in floor area	\$1,060.00	\$1,085.00	2.36%	Fees reviewed and set in line with comparable service benchmarks..	#		PRS	Reviewed
Between 301m ² and 500m ²	\$1,850.00	\$1,895.00	2.43%	As above	#		PRS	Reviewed
Greater than 500m ²			By quote	No change proposed. Fee to be based on work required by Council.	#		PRS	Reviewed
			Last year fee By quote					

ii. Buildings greater than 2,000m² or higher than three (3) storeys

Fee for preparation of quote	\$510.00	\$525.00	2.94%	Fees reviewed and set in line with comparable service benchmarks.	#		PRS	Reviewed
Fee for building certification			By quote	No change proposed. Fee to be based on work required by Council.	#		PRS	Reviewed
			Last year fee By quote					

(c) Inspection Fee

Note: Additional or re-inspection fees may apply and may be charged at a rate proportionate to this fee

i Standard Inspection

Up to 500m ² in floor area (per inspection)	\$325.00	\$333.00	2.46%	Fee reviewed and set in line with comparable service benchmarks.	#		PRS	Reviewed
Between 501m ² and 2000m ² (per inspection)	\$460.00	\$471.00	2.39%	As above	#		PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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ii Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period

Per inspection	\$650.00	\$670.00	3.08%	Fee reviewed and set in line with comparable service benchmarks.	#		PRS	Reviewed
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iii After hours inspection by prior arrangement - an additional fee shall apply

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$700.00	\$720.00	2.86%	Fee reviewed and set in line with comparable service benchmarks.	#		PRS	Reviewed
Any other time (up to 3 hours)	\$900.00	\$925.00	2.78%	As above	#		PRS	Reviewed
Per hour in excess of 3 hours	\$220.00	\$226.00	2.73%	As above	#		PRS	Reviewed

2.1.4 Removal or Demolition of a Building

These fees are payable when Council is engaged as the Building Certifier

(a) Lodgement Fee

Payable for all applications that involve building work

Hardcopy lodgement	\$260.00	\$267.00	2.69%	Fee reviewed and set in line with comparable service benchmarks. Lodgement fees are consistent across comparable Planning and Development Services.	#		PRS	Reviewed
Electronic lodgement	\$210.00	\$215.00	2.38%	As above	#		PRS	Reviewed
(Refer to Fee Policies s1.18 above)								

(b) Assessment Fee

All classes of building work involving removal or demolition	\$430.00	\$441.00	2.56%	Fee reviewed and set in line with comparable industry benchmarks	#		PRS	Reviewed
<p>Refer to Section 3 for Plumbing and Drainage Fees. Refer to 'Demolition/Removal/Relocation of a building' in section 4.1.9 where application refers to a heritage listed site. For Security fees associated with 'Demolition, Removal, Reinstatement of a building' refer section 2.2.1. For Concurrence Agency fees associated with 'Demolition, Removal, Reinstatement' of a building refer section 2.2.2.</p>								

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(b) Assessment Fee [continued]

Inspection Fee	\$180.00	\$185.00	2.78%	As above	#		PRS	Reviewed
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2.1.5 Change of Classification of a Building**(a) Lodgement Fee**

Payable for all applications that involve building work

Hardcopy lodgement	\$260.00	\$267.00	2.69%	Fee reviewed and set in line with comparable service benchmarks. Lodgement fees are consistent across comparable Planning and Development Services.	#		PRS	Reviewed
Electronic lodgement	\$210.00	\$215.00	2.38%	As above	#		PRS	Reviewed
(Refer to Fee Policies s1.18 above)								

(b) Assessment Fee

Change of classification to a Class 1 building	Fees as per Item 2.1.1 (b)		No change proposed - refer 2.1.1 (b)	#		PRS	Reviewed
	Last year fee Fees as per Item 2.1.1 (b)						
Change of classification from any class to Class 2 to 9 building	Fees as per Item 2.1.3 (b)		No change proposed - refer 2.1.3 (b)	#		PRS	Reviewed
	Last year fee Fees as per Item 2.1.3 (b)						
Temporary building	Fees as per new building works applicable to the classification. e.g. residential/commercial		No change proposed - refer 2.1.3 (b) (ii)	#		PRS	Reviewed
	Last year fee Fees as per new building works applicable to the classification. e.g. residential/commercial						

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(c) Inspection Fee

Inspection fee	Fees as per new building works applicable to the classification. e.g. residential/commercial	No change proposed - refer 2.1.3 (b) (ii)	#	PRS	Reviewed
	Last year fee Fees as per new building works applicable to the classification. e.g. residential/commercial				

2.1.6 Assessment of Reports and Performance Solutions

Assessment of Fire Engineering Reports, Queensland Development Code (QDC) compliance reports and performance solutions	\$1,030.00	\$1,055.00	2.43%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#	PRS	Reviewed
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2.2 Building Work - Regulatory Services

2.2.1 Demolition, Removal, Reinstatement of a Building

(a) Security

Payment of the following securities shall apply, for each component listed

Security for siteworks	To be determined by Responsible Officer	Fee to be determined based on work required by Council.	(a)	PRS	Reviewed
	Last year fee n/a				
Adopted performance security for reinstatement of the removal building (any variation to be determined by the Responsible Officer. Refer Fee Policy 1.21)	To be determined by Responsible Officer	As above	(a)	PRS	Reviewed
	Last year fee n/a				
Administrative fee, to accompany performance security for release and/or reduction of performance security, if security bond is determined (including inspections)	\$420.00	\$430.00	2.38%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	# (a) PRS Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2.2.2 Concurrence Agency Fees**(a) Demolition, Removal, Reinstatement of a Building****i. Determination of performance security and amenity aesthetics decision in respect to reinstatement of buildings, including onsite inspection before removal**

Located inside Ipswich City Council boundaries	\$785.00	\$805.00	2.55%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Located outside Ipswich City Council boundaries (within 50km of Ipswich City Council boundary)	\$1,000.00	\$1,025.00	2.50%	As above	(a)	PRS	Reviewed
Located outside Ipswich City Council boundaries (more than 50km of Ipswich City Council boundary)	\$1,230.00 plus \$2.40 per km for every km beyond 50 km from the Ipswich City Boundary Last year fee \$1,200.00 plus \$2.30 per km for every km beyond 50 km from the Ipswich City Boundary			As above	(a)	PRS	Reviewed
Determination of site securities (removal) and amenity aesthetics decision (demolition/removal)	\$330.00	\$338.00	2.42%	As above	(a)	PRS	Reviewed

(b) Siting Variations

Application for Siting Variation under the Planning Regulation 2017 and Ipswich City Council Planning Scheme or amendment to Building Setback Plan	\$640.00	\$660.00	3.13%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
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(c) Amenity and Aesthetics

Referral Agency applications for Schedule 9 Division 2 of the Planning Regulation 2017	\$640.00	\$660.00	3.13%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(d) Other Fees

Applications for more than one (1) referral matter mentioned in Schedule 9 of the Planning Regulation 2017 at the same property	\$970.00	\$995.00	2.58%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)		PRS	Reviewed
Application for Building work for a Class 1 buildings on premises with onsite wastewater management system	\$640.00	\$660.00	3.13%	As above	(a)		PRS	Reviewed
Any other LG referral agency items listed in Schedule 9 of the Planning Regulation 2017	\$640.00	\$660.00	3.13%	As above	(a)		PRS	Reviewed
Concurrence Agency Response Amendments (Minor)	\$400.00	\$410.00	2.50%	As above	(a)		PRS	Reviewed

2.2.3 Other Building Fees*(a) Swimming pool*

Pool Safety inspection	\$650.00	\$670.00	3.08%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
Application for exemption	\$850.00	\$870.00	2.35%	As above	(e)		PRS	Reviewed
Re-inspection	\$185.00	\$190.00	2.70%	As above	(e)		PRS	Reviewed

(b) Change of builder on approval documentation

Change of builder on approval documentation	\$107.00	\$110.00	2.80%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		PRS	Reviewed
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(c) Extension of time (relevant period)

Class 1 and 10 (not subject to planning approvals)	\$200.00	\$205.00	2.50%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		PRS	Reviewed
Class 1 subject to planning approvals	\$325.00	\$333.00	2.46%	As above	#		PRS	Reviewed
Class 2 to 9	\$455.00	\$466.00	2.42%	As above	#		PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(d) Amendments to plans

Class 1 and 10 buildings - minor amendment	\$245.00	\$251.00	2.45%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		PRS	Reviewed
Class 1 and 10 buildings - major amendment	\$665.00	\$685.00	3.01%	As above	#		PRS	Reviewed
Class 3, Class 5 to Class 9 buildings - minor amendment	\$720.00	\$740.00	2.78%	As above	#		PRS	Reviewed
Class 2 to Class 9 - major amendment	\$1,500.00	\$1,540.00	2.67%	As above	#		PRS	Reviewed

(e) Private certifier information requests

Property Information - per item per property	\$68.00	\$70.00	2.94%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(c)		PRS	Reviewed
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(f) Advice of compliance for residential service buildings, residential care buildings or budget accommodation

Up to 5 persons	\$640.00	\$660.00	3.13%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
6-10 persons	\$710.00	\$730.00	2.82%	As above	(e)		PRS	Reviewed
11-20 persons	\$830.00	\$850.00	2.41%	As above	(e)		PRS	Reviewed
More than 20 persons	\$980.00	\$1,005.00	2.55%	As above	(e)		PRS	Reviewed

2.3 Private Certification Lodgement Fee

Electronic lodgement - All Classes	\$210.00	\$215.00	2.38%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
Must be accompanied by payment and in the manner approved by Council								
Hardcopy lodgement - All Classes	\$260.00	\$267.00	2.69%	As above	(e)		PRS	Reviewed
Amended decision notice lodgement fee	\$35.00	\$35.90	2.57%	As above	(e)		PRS	Reviewed

3 Plumbing and Drainage Fees

(Note: Where a licensed person chooses to request a compliance permit for Notifiable Work, fees in accordance with sections 3.1 and 3.2, as applicable will apply)

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.1 Lodgement

(a) Lodgement Fee

Note: Applicable to all plumbing applications including fast track and amended plans

Hardcopy lodgement	\$260.00	\$267.00	2.69%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		PRS	Reviewed
Electronic lodgement	\$210.00	\$215.00	2.38%	As above	#		PRS	Reviewed
(Refer to Fee Policies s1.18 above)								

3.2 Permit Fees

Note: Fee includes issuing of the permit and inspections during construction. Applicable to all plumbing applications including fast track and amended plans that contain additional fixtures.

3.2.1 Building Classes 1 and 10 Permit Fee (Per Fixture)

1 to 50 fixtures	\$132.00 per fixture from 1 to 50 plus Last year fee \$128.00 per fixture from 1 to 50 plus	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)	PRS	Reviewed
51 to 100 fixtures	\$120.00 per fixture from 51 to 100 plus Last year fee \$117.00 per fixture from 51 to 100 plus	As above	(e)	PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
3.2.1 Building Classes 1 and 10 Permit Fee (Per Fixture) [continued]								
101 to 200 fixtures		\$103.00 per fixture from 101 to 200 plus Last year fee \$100.00 per fixture from 101 to 200 plus		As above	(e)		PRS	Reviewed
Over 200 fixtures		\$96.00 per fixture over 200 Last year fee \$93.00 per fixture over 200		As above	(e)		PRS	Reviewed

3.2.2 Building Class 2 to 9 Permit Fee (Per Fixture) (Includes Shopping Centres, Caravan Parks, Strata Title High Rise, Tenancy Fit Outs)

1 to 50 fixtures		\$143.00 per fixture from 1 to 50 plus Last year fee \$139.00 per fixture from 1 to 50 plus		Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
51 to 100 fixtures		\$134.00 per fixture from 51 to 100 plus Last year fee \$130.00 per fixture from 51 to 100 plus		As above	(e)		PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.2.2 Building Class 2 to 9 Permit Fee (Per Fixture) (Includes Shopping Centres, Caravan Parks, Strata Title High Rise, Tenancy Fit Outs) [continued]

101 to 200 fixtures		\$124.00 per fixture from 101 to 200 plus Last year fee \$121.00 per fixture from 101 to 200 plus	As above	(e)	PRS	Reviewed
201 to 300 fixtures		\$110.00 per fixture from 201 to 300 plus Last year fee \$107.00 per fixture from 201 to 300 plus	As above	(e)	PRS	Reviewed
301 to 500 fixtures		\$83.00 per fixture from 301 to 500 plus Last year fee \$81.00 per fixture from 301 to 500 plus	As above	(e)	PRS	Reviewed
Over 500 fixtures		\$51.00 per fixture over 500 Last year fee \$49.00 per fixture over 500	As above	(e)	PRS	Reviewed

3.3 Services not Associated with Fixtures (e.g. water ring mains, temporary site ablutions)

Assessment	\$400.00	\$410.00	2.50%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)	PRS	Reviewed
Inspection (per inspection)	\$180.00	\$185.00	2.78%	As above	(e)	PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.4 Project Services

Compliance Assessment for public sector entities (e.g. State Government)			By quote	No change proposed. Fee to be based on work required by Council.	(e)		PRS	Reviewed
			Last year fee By quote					

3.5 Registration and Annual Testing of Testable Backflow Prevention Devices

Note: Responsibility for payment of registration and annual testing of testable Backflow Prevention Devices – The owner of a testable backflow prevention device is responsible for the payment of the registration and annual testing of testable Backflow Prevention Devices fee levied in accordance with section 97(2)(e) of the Local Government Act 2009 as adopted in Council's Fees and Charges.

(a) Class 1 & 10 Buildings (Initial Registration or Annual Renewal)

Per device	\$67.00	\$69.00	2.99%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
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(b) Class 2 to 9 Buildings (Initial Registration or Annual Renewal)

First device		\$133.00 for the first device plus		Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
		Last year fee \$129.00 for the first device plus						
2 to 10 devices		\$35.00 per device between 2 and 10 plus		As above	(e)		PRS	Reviewed
		Last year fee \$34.00 per device between 2 and 10 plus						

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(b) Class 2 to 9 Buildings (Initial Registration or Annual Renewal) [continued]

11 to 20 devices		\$23.00 per device between 11 and 20 plus Last year fee \$22.00 per device between 11 and 20 plus		As above	(e)		PRS	Reviewed
Over 20 devices		\$15.00 per device over 20 Last year fee \$15.00 per device over 20		No change proposed - Input costs have not escalated sufficiently to warrant a price increase.	(e)		PRS	Reviewed

3.6 Special Inspections**(a) Inspection**

Re-inspection fee (per inspection)	\$180.00	\$185.00	2.78%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
Notifiable Works fee (per inspection)	\$180.00	\$185.00	2.78%	As above	(e)		PRS	Reviewed
Demountable/Prefabricated buildings - Inspection fee (per inspection)	\$180.00	\$185.00	2.78%	As above	(e)		PRS	Reviewed

(b) Request for an Assessment of a Plumbing Application Approved Prior to 1 July 2019

Request for an assessment of a plumbing application including an inspection, for which a compliance permit has been issued and an inspection has been carried out and more than two (2) years has passed from the date of the last inspection. Applicable to applications approved prior to 1 July 2019 only.

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(b) Request for an Assessment of a Plumbing Application Approved Prior to 1 July 2019 [continued]

Per application	Minimum fee plus \$11.30 per application requested by the same responsible person			Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
	Last year fee Minimum fee plus \$11.00 per application requested by the same responsible person							
» Minimum fee	\$240.00	\$246.00	2.50%	As above	(e)		PRS	Reviewed

(c) After Hours Inspection by Prior Arrangement - an Additional Fee Shall Apply

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$695.00	\$715.00	2.88%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
Any other time (up to 3 hours)	\$900.00	\$925.00	2.78%	As above	(e)		PRS	Reviewed
Per hour in excess of 3 hours	\$220.00	\$226.00	2.73%	As above	(e)		PRS	Reviewed

3.7 Re/Connection to Sewerage/Septic Facility to Treatment Plant/Replacement of Treatment Plant or Disposal Area/Removal of Septic or Treatment Plant, Grey Water Facility

Assessment fee - Sewerage, Septic, Treatment Plant or Grey Water	\$180.00	\$185.00	2.78%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
Initial inspection fee (up to 2 inspections) - Sewerage, Septic, Treatment Plant or Grey Water	\$360.00	\$369.00	2.50%	As above	(e)		PRS	Reviewed
Subsequent inspection fee - Sewerage, Septic, Treatment Plant or Grey Water	\$180.00	\$185.00	2.78%	As above	(e)		PRS	Reviewed
Demolition/Removal of on-site sewerage facility - Assessment and inspection fee (one inspection)		\$210.00	∞	NEW FEE. New fee to cover minor works that were previously being carried out as notifiable work.	(a)		PRS	New
Minor alteration to existing effluent irrigation system - sub surface to/from spray irrigation within previously approved location or relocation of spray irrigation area - Assessment and inspection fee (one inspection)		\$245.00	∞	NEW FEE. New fee to assist customers and Council address compliance matters resulting from onsite sewerage audit and education program. Works are minor in nature and don't require as thorough assessment as a full replacement.	(a)		PRS	New

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3.8 Installation of a New On-Site Sewerage Facility (Additional to Permit Fee Section 3.2.1)

Assessment and inspection fee including registration where applicable	\$245.00	\$251.00	2.45%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
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3.9 Extension of Compliance Request Period

Request for extension of time during information request period	\$200.00	\$205.00	2.50%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
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3.10 Extension of Time for Compliance Permit

All building classes	\$210.00	\$215.00	2.38%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(e)		PRS	Reviewed
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3.11 Assessment of Performance Solutions

Assessment of Performance Solutions	\$1,030.00	\$1,055.00	2.43%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#		PRS	Reviewed
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4 Development Planning Application Fees

4.1 Material Change of Use of Premises

Council requires an applicant, as part of their submission, to state whether the development application being made is Code, Impact (Consistent Use) or Impact (Inconsistent Use) in accordance with the Planning Scheme. Receipting of fees upon lodgement shall be on the basis of this statement and will be subject to adjustment should it be determined that the statement is not correct.

Notes: The following "Schedule of Uses - Material Change of Use" table should be referred to for the Material Change of Use Development Application Fees to follow.

If a proposed development includes areas outside of a building used for storage or operations (other than for the parking and maneuvering of vehicles), then the calculated fee shall be the greater of that calculated for the use based on the GFA of all buildings or the total outdoor use area.

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4.1 Material Change of Use of Premises [continued]

Minor development matter as determined by the Responsible Officer (e.g. use of existing building, use of land only, minor extensions for some uses up to 100m ² etc.)	\$1,380.00	\$1,425.00	3.26%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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Schedule of Uses - Material Change of Use

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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Schedule of Uses - Material Change of Use [continued]

4.1.1 Type 1 Development

(See Schedule for Type 1 uses)

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
(a) Type 1 Development - Code Assessable and PDA Permissible Development								
Code Assessable and PDA Permissible Development - unless identified below	\$2,560.00	\$2,640.00	3.13%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Single Residential where the applicable code for self-assessable development is not complied with or where within a development constraints overlay or in a character zone or character place	\$1,380.00	\$1,425.00	3.26%	As above	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$3,970.00	\$4,090.00	3.02%	As above	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Minor Utility	\$3,650.00	\$3,760.00	3.01%	As above	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Car Park - ground level only	\$3,970.00	\$4,090.00	3.02%	As above	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment and Stable)	\$4,170.00	\$4,300.00	3.12%	As above	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Shopping Centre and General Store	\$5,740.00	\$5,920.00	3.14%	As above	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Plan of Development - Single Residential where more than five (5) dwellings design types (i.e. building setback plans or design guidelines) are lodged in a combined application	\$7,160.00 plus \$680.00 per dwelling design type lot in excess of 5 dwelling design types. Last year fee \$6,945.00 plus \$660.00 per dwelling design type lot in excess of 5 dwelling design types.			As above	(a)		PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(a) Type 1 Development - Code Assessable and PDA Permissible Development [continued]

Code Assessable and PDA Permissible Development - Single Residential in a development constraints overlay (mining) where lodged in combination with an RAL application and supporting geotechnical report applies to all proposed lots	\$640.00	\$660.00	3.13%	As above		(a)	PRS	Reviewed
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(b) Type 1 Development - Impact Assessable (Consistent Use Class)

Impact Assessable (Consistent Use Class) - unless identified below	\$3,190.00	\$3,290.00	3.13%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
Impact Assessable (Consistent Use Class) - Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$6,520.00	\$6,720.00	3.07%	As above		(a)	PRS	Reviewed
Impact Assessable (Consistent Use Class) - Minor Utility	\$4,690.00	\$4,840.00	3.20%	As above		(a)	PRS	Reviewed
Impact Assessable (Consistent Use Class) - Car Park - ground level only	\$5,210.00	\$5,370.00	3.07%	As above		(a)	PRS	Reviewed
Impact Assessable (Consistent Use Class) - Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment and Stable)	\$6,260.00	\$6,450.00	3.04%	As above		(a)	PRS	Reviewed
Impact Assessable (Consistent Use Class) - Shopping Centre and General Store	\$7,820.00	\$8,060.00	3.07%	As above		(a)	PRS	Reviewed

(c) Type 1 Development - Impact Assessable (Inconsistent Use Class)

Impact Assessable (Inconsistent Use Class) - unless identified below	\$6,520.00	\$6,720.00	3.07%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(c) Type 1 Development - Impact Assessable (Inconsistent Use Class) [continued]

Impact Assessable (Inconsistent Use Class) - Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$9,080.00	\$9,360.00	3.08%	As above		(a)	PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Minor Utility	\$5,740.00	\$5,920.00	3.14%	As above		(a)	PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Car Park - ground level only	\$6,520.00	\$6,720.00	3.07%	As above		(a)	PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishments and Stable)	\$8,340.00	\$8,600.00	3.12%	As above		(a)	PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Shopping Centre and General Store	\$9,900.00	\$10,200.00	3.03%	As above		(a)	PRS	Reviewed

4.1.2 Type 2 Development

(See Schedule for Type 2 uses)

(a) Type 2 Development - Code Assessable and PDA Permissible Development

Code Assessable and PDA Permissible Development - Residential Uses	\$7,680.00 plus \$550.00 per dwelling/bed/site/dual occupancy in excess of 3 Last year fee \$7,455.00 plus \$530.00 per dwelling/bed/site/dual occupancy in excess of 3			Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
Code Assessable and PDA Permissible Development - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other Uses (other than Car Park - multi storey)	\$4,110.00 plus \$2.80 per m ² over 200m ² Last year fee \$3,985.00 plus \$2.70 per m ² over 200m ²			As above		(a)	PRS	Reviewed
Code Assessable and PDA Permissible Development - Major Utility	\$5,210.00	\$5,370.00	3.07%	As above		(a)	PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(a) Type 2 Development - Code Assessable and PDA Permissible Development [continued]

Code Assessable and PDA Permissible Development - Car Park - Multi Storey	\$6,050.00	\$6,240.00	3.14%	As above	(a)	PRS	Reviewed
Code Assessable and PDA Permissible Development - Business Use and Shopping Centre			\$4,110.00 plus \$9.20 per m ² over 200m ²	As above	(a)	PRS	Reviewed
			Last year fee \$3,985.00 plus \$8.90 per m ² over 200m ²				

(b) Type 2 Development - Impact Assessable (Consistent Use Class)

Impact Assessable (Consistent Use Class) - Residential Uses			\$9,370.00 plus \$550.00 per dwelling/bed/site/dual occupancy in excess of 3	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
			Last year fee \$9,090.00 plus \$530.00 per dwelling/bed/site/dual occupancy in excess of 3				
Impact Assessable (Consistent Use Class) - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other Uses (other than Car Park - Multi Storey)			\$6,740.00 plus \$2.80 per m ² over 200m ²	As above	(a)	PRS	Reviewed
			Last year fee \$6,535.00 plus \$2.70 per m ² over 200m ²				
Impact Assessable (Consistent Use Class) - Major Utility	\$7,300.00	\$7,520.00	3.01%	As above	(a)	PRS	Reviewed
Impact Assessable (Consistent Use Class) - Car Park - Multi Storey	\$7,300.00	\$7,520.00	3.01%	As above	(a)	PRS	Reviewed
Impact Assessable (Consistent Use Class) - Business Use and Shopping Centre			\$6,740.00 plus \$2.80 per m ² over 200m ²	As above	(a)	PRS	Reviewed
			Last year fee \$6,535.00 plus \$2.70 per m ² over 200m ²				

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
(c) Type 2 Development - Impact Assessable (Inconsistent Use Class)								
Impact Assessable (Inconsistent Use Class) - Residential Uses		\$15,260.00 plus \$550.00 per dwelling/bed/site/dual occupancy in excess of 3 Last year fee \$14,810.00 plus \$530.00 per dwelling/bed/site/dual occupancy in excess of 3		Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park - Multi Storey)		\$9,470.00 plus \$4.30 per m ² over 200m ² Last year fee \$9,190.00 plus \$4.20 per m ² over 200m ²		As above	(a)		PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Major Utility	\$9,380.00	\$9,670.00	3.09%	As above	(a)		PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Car Park - Multi Storey	\$8,610.00	\$8,870.00	3.02%	As above	(a)		PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Business Use and Shopping Centre		\$9,470.00 plus \$9.15 per m ² over 200m ² Last year fee \$9,190.00 plus \$8.90 per m ² over 200m ²		As above	(a)		PRS	Reviewed

4.1.3 Type 3 Development

(See Schedule for Type 3 uses)

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
Code Assessable and PDA Permissible Development - Residential Uses		\$31,570.00 plus \$315.00 per dwelling/bed/site/dual occupancy in excess of 50 Last year fee \$30,645.00 plus \$306.00 per dwelling/bed/site/dual occupancy in excess of 50		Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other Uses		\$8,950.00 plus \$1.35 per m ² over 2,000m ² Last year fee \$8,680.00 plus \$1.30 per m ² over 2,000m ²		As above	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Recreation/Entertainment (Outdoor)	\$5,740.00	\$5,920.00	3.14%	As above	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Business Use and Shopping Centre		\$18,630.00 plus \$5.90 per m ² over 2,000m ² Last year fee \$18,080.00 plus \$5.70 per m ² over 2,000m ²		As above	(a)		PRS	Reviewed
Code Assessable and PDA Permissible Development - Extractive Industry		Minimum fee plus \$2,110.00 per hectare Last year fee Minimum fee plus \$2,045.00 per hectare		As above	(a)		PRS	Reviewed
» Minimum fee	\$10,420.00	\$10,740.00	3.07%	As above	(a)		PRS	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
Impact Assessable (Consistent Use Class) - Residential Uses		\$45,250.00 plus \$315.00 per dwelling/bed/site/dual occupancy in excess of 50 Last year fee \$43,925.00 plus \$305.00 per dwelling/bed/site/dual occupancy in excess of 50		Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Impact Assessable (Consistent Use Class) - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other Uses		\$11,580.00 plus \$1.80 per m ² over 2,000m ² Last year fee \$11,235.00 plus \$1.75 per m ² over 2,000m ²		As above	(a)		PRS	Reviewed
Impact Assessable (Consistent Use Class) - Recreation/Entertainment (Outdoor)	\$6,780.00	\$6,990.00	3.10%	As above	(a)		PRS	Reviewed
Impact Assessable (Consistent Use Class) - Business Use and Shopping Centre		\$21,310.00 plus \$6.45 per m ² over 2,000m ² Last year fee \$20,685.00 plus \$6.25 per m ² over 2,000m ²		As above	(a)		PRS	Reviewed
Impact Assessable (Consistent Use Class) - Extractive Industry		\$16,100.00 plus \$2,110.00 per hectare Last year fee \$15,630.00 plus \$2,045.00 per hectare		As above	(a)		PRS	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
Impact Assessable (Inconsistent Use Class) - Residential Uses		\$51,450.00 plus \$315.00 per dwelling/bed/site/dual occupancy in excess of 50 Last year fee \$49,950.00 plus \$305.00 per dwelling/bed/site/dual occupancy in excess of 50		Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Commercial/Industrial Uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other Uses		\$16,840.00 plus \$1.95 per m ² over 2,000m ² Last year fee \$16,340.00 plus \$1.90 per m ² over 2,000m ²		As above	(a)		PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Recreation/Entertainment (Outdoor)	\$7,820.00	\$8,060.00	3.07%	As above	(a)		PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Business Use and Shopping Centre		\$23,890.00 plus \$6.40 per m ² over 2,000m ² Last year fee \$23,190.00 plus \$6.20 per m ² over 2,000m ²		As above	(a)		PRS	Reviewed
Impact Assessable (Inconsistent Use Class) - Extractive Industry		\$26,840.00 plus \$2110.00 per hectare Last year fee \$26,050.00 plus \$2,045.00 per hectare		As above	(a)		PRS	Reviewed

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4.1.4 Development Application that is a Variation Request

Variation Requests under the Planning Act 2016	125% of the current relevant application fee for the development described in the application, or an additional 25% of the current relevant application fee for a combined application.	Last year fee 125% of the current relevant application fee for the development described in the application, or an additional 25% of the current relevant application fee for a combined application.		No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	(a)		PRS	Reviewed
Variation Requests under the Planning Act 2016 2016 – Whole of Site Material Change of Use	\$45,250.00 plus \$510.00 per hectare over 10 hectares			NEW FEE. The inclusion of an additional sub-category in section 4.1.4 for a variation request under the Planning Act 2016 – Whole of Site Material Change of Use with the same fee for the applications as used above would make the calculation of relevant fees for these kinds of applications simpler for the lodgements team and have the potential to reduce the amount of fee variation requests (and associated officer time) that normally accompany these applications. It may also be possible to add a percentage qualifier (eg Material Change of Use involving ≥ 25% of a site) to help minimise avoidance through application design, or even to provide lesser fees for smaller areas of variation.	(a)		PRS	New

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4.1.5 Superseded Planning Scheme Requests

Request for application of superseded planning scheme	25% of current relevant application fee for the development described in the request			No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	(a)		PRS	Reviewed
	Last year fee 25% of current relevant application fee for the development described in the request							

4.1.6 Infrastructure Master Plans and Overarching Site Strategies

Infrastructure Master Plans	\$2,880.00	\$2,970.00	3.13%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Overarching Site Strategies	\$710.00	\$735.00	3.52%	As above	(a)		PRS	Reviewed

4.1.7 Context Plans and/or Whole of Site Material Change of Use

Context Plans and/or Whole of Site Material Change of Use	\$45,250.00 plus \$510.00 per hectare over 10 hectares			Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
	Last year fee \$43,925.00 plus \$495.00 per hectare over 10 hectares							

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4.1.8 Exemption Certificates

Processing and assessment of a request for an Exemption Certificate	25% of current relevant application fee for the development described in the request			No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	(a)		PRS	Reviewed
	Last year fee 25% of current relevant application fee for the development described in the request							
» Minimum fee	\$640.00	\$660.00	3.13%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed

4.1.9 Other Development

(a) Carrying out Building Work not Associated with a Material Change of Use

New and additions to Class 10 buildings and additions to an existing single residential dwelling in a development constraints overlay or in a Character Zone or at a Character Place (i.e. Schedule 2 or 3)	\$640.00	\$660.00	3.13%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Demolition/Removal/Relocation of a building in a Character Zone or at a Character Place (i.e. Schedule 2 or 3), (excluding the removal of post 1946 fabric from a building in a Character Zone or at a Character Place (i.e. Schedule 2 or 3)) - Code Assessment	\$1,380.00	\$1,425.00	3.26%	As above	(a)		PRS	Reviewed
Relocation of a pre-1946 building within an existing property where in a Character Zone or at a Character Place (i.e. Schedule 2 or 3), (excluding the removal of post 1946 fabric from a building in a Character Zone or at a Character Place (i.e. Schedule 2 or 3))	\$1,380.00	\$1,425.00	3.26%	As above	(a)		PRS	Reviewed

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(a) Carrying out Building Work not Associated with a Material Change of Use [continued]

Demolition/Removal/Relocation of a building in a Character Zone or at a Character Place (i.e Schedule 2 or 3), (excluding the removal of post 1946 fabric from a building in a Character Zone or at a Character Place (i.e Schedule 2 or 3)) – Impact Assessment	\$6,620.00	\$6,820.00	3.02%	As above	(a)	PRS	Reviewed
Variation to Siting and Site cover requirements	\$640.00	\$660.00	3.13%	As above	(a)	PRS	Reviewed
Other Building work - e.g. building works on a site not requiring a material change of use application	\$1,565.00	\$1,615.00	3.19%	As above	(a)	PRS	Reviewed

(b) Placing an Advertising Device on Premises

Code Assessable - per square metre	\$47.00	\$48.50	3.19%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
» Minimum fee	\$434.00	\$448.00	3.23%	As above	(a)	PRS	Reviewed
Impact Assessable - per square metre	\$69.00	\$72.00	4.35%	As above	(a)	PRS	Reviewed
» Minimum fee	\$640.00	\$660.00	3.13%	As above	(a)	PRS	Reviewed

*(c) Clearing of Vegetation not associated with a Material Change of Use**(i) Character Vegetation*

Trimming of Character Vegetation			No charge	No change proposed.	(a)	PRS	Reviewed
			Last year fee No charge				
Removal of Character Vegetation	\$1,580.00	\$1,630.00	3.16%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4.2 Reconfiguring a Lot

4.2.1 Reconfiguring a Lot Proposal (Includes Opening Roads), PDA Permissible Development and Area Development Plan (Management Lot Subdivisions)

Boundary realignment	\$2,090.00	\$2,160.00	3.35%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Access easement (per application)	\$2,090.00	\$2,160.00	3.35%	As above	(a)	PRS	Reviewed
Up to 20 lots created (no additional fee for ancillary access easements)		\$915.00 per lot		As above	(a)	PRS	Reviewed
		Last year fee \$885.00 per lot					
» Minimum fee	\$2,720.00	\$2,810.00	3.31%	As above	(a)	PRS	Reviewed
In excess of 20 lots created (no additional fee for ancillary/ access easements)		\$18,250.00 plus \$700.00 per lot in excess of 20 lots		As above	(a)	PRS	Reviewed
		Last year fee \$17,700.00 plus \$680.00 per lot in excess of 20 lots					
Note: The per lot fee applies to each lot created resulting from the reconfiguration (e.g. 4 lots into 5 lots = 5 lots created or 1 lot into 3 lots = 3 lots created) Example - Reconfiguring a lot - 1 lot into 50 lots 20 lots @ \$910.00 = \$18,200.00 + 30 lots @ \$700.00 = \$21,000.00 = Total = \$39,200.00							

4.2.2 Request for Council Approval in Respect of Land in a Community Titles Scheme

Amalgamate lots	\$1,255.00	\$1,295.00	3.19%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Conversion of lots into common property	\$1,255.00	\$1,295.00	3.19%	As above	(a)	PRS	Reviewed

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4.2.2 Request for Council Approval in Respect of Land in a Community Titles Scheme [continued]

Lease of part of a lot or part of any improvements of a lot	\$1,255.00	\$1,295.00	3.19%	As above	(a)	PRS	Reviewed
Transfer or lease part of the common property	\$1,255.00	\$1,295.00	3.19%	As above	(a)	PRS	Reviewed

4.2.3 Request for Council Approval for Extinguishment of a Community Titles Scheme

Per lot	\$272.00	\$281.00	3.31%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
» Minimum fee	\$995.00	\$1,025.00	3.02%	As above	(a)	PRS	Reviewed

4.3 Development Planning Sundry Matters

4.3.1 Changing Application Before a Decision is Made

(a) Changing a "Material Change of Use" or "Other Development" Application

Prior to preliminary examination by Council or minor amendment not requiring alteration of reports			No charge	No change proposed	(a)	PRS	Reviewed
			Last year fee No charge				
After preliminary examination by Council (prior to decision notice) - minimum fee	\$1,035.00	\$1,070.00	3.38%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
[continued]								
After preliminary examination by Council (prior to decision notice) - otherwise	25% of relevant current application fee or 25% of the relevant fee previously determined in accordance with section 1.3 Reducing Development Application Fees, plus the difference between the fee applicable to the existing application and the fee applicable to the changed development proposal (if applicable)			No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	(a)		PRS	Reviewed
	Last year fee 25% of relevant current application fee or 25% of the relevant fee previously determined in accordance with section 1.3 Reducing Development Application Fees, plus the difference between the fee applicable to the existing application and the fee applicable to the changed development proposal (if applicable)							
Note: This 25% fee does not apply if the change is in response to an information request. Additional fees will be applicable for additional lots sought. Where the applicant amends an application to reduce lot yield or GFA in response to an information request, the applicant is entitled to a 60% refund of the application fees for the reduced component of the application.								
(b) Changing a "Reconfigure of Lot" Application								
Prior to preliminary examination by Council or minor amendment not requiring alteration of reports and not including additional lots		No charge	No charge	No change proposed.	(a)		PRS	Reviewed
	Last year fee No charge							

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
[continued]								
After preliminary examination by Council (prior to decision notice)	25% of relevant current application fee or 25% of the relevant fee as previously determined in accordance with section 1.3 Reducing Development Application Fees plus a per lot fee in accordance with section 4.2.1 above for each additional allotment sought as a result of the change	Last year fee 25% of relevant current application fee or 25% of the relevant fee as previously determined in accordance with section 1.3 Reducing Development Application Fees plus a per lot fee in accordance with section 4.2.1 above for each additional allotment sought as a result of the change		No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	(a)		PRS	Reviewed
Note: This 25% fee does not apply if the change is in response to an information request. Additional fees will be applicable for additional lots sought. Where the applicant amends an application to reduce lot yield or GFA in response to an information request, the applicant is entitled to a 60% refund of the application fees for the reduced component of the application.								

4.3.2 Changes During Appeal Period (Change Representations)

(a) Lodgement of Change Representations

Lodgement of Change Representations under s 75 of the Planning Act 2016	No charge	No change proposed	(a)	PRS	Reviewed
	Last year fee No charge				

4.3.3 Changes After Appeal Period

Minor Change Application, PDA Amendment Application, Extension Application, Generally in Accordance/Minor Alteration, 'Other' Change Application

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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Minor Change and PDA Amendment Application - Request to Change a Development Approval - Change of Conditions, Generally in Accordance/Minor Alterations, Approved Plans or Infrastructure Charges Notice

Per requested change to a Condition, Approved Plan or Infrastructure Charges Notice	<p>\$580.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)</p> <p>Last year fee \$560.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)</p>	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
» Minimum fee	<p>\$1,050.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)</p> <p>Last year fee \$1,020.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)</p>	As above	(a)	PRS	Reviewed
» Maximum fee	<p>\$5,780.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)</p> <p>Last year fee \$5,620.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)</p>	As above	(a)	PRS	Reviewed
Note: If a change to a condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above.					

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
(a) Extension Application								
Extending the Period of an Approval	\$1,035.00	\$1,070.00	3.38%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
(b) Request for a Generally in Accordance/Minor Alteration								
Request for a Generally in Accordance/Minor Alteration	\$640.00	\$660.00	3.13%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
(Nil fee applies for corrections or minor administrative and/or incidental alterations)								
Request for a Generally in Accordance/Minor Alteration - setback and siting for single residential (per lot/dwelling)	\$640.00	\$660.00	3.13%	As above	(a)		PRS	Reviewed
(Nil fee applies for corrections or minor administrative and/or incidental alterations)								
(c) Cancellation Application								
Request to Cancel Development Approval			No charge	No change proposed.	(a)		PRS	Reviewed
			Last year fee No charge					
(d) 'Other' Change Application								
'Other' Change Application	100% of the relevant current application fee			No change proposed.	(a)		PRS	Reviewed
			Last year fee 100% of the relevant current application fee					

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4.3.4 Infrastructure Charges Notices

Request for Recalculation of Establishment Cost for Land	25% of relevant current application fee plus Note below			No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	(a)	PRS	Reviewed
	Last year fee 25% of relevant current application fee plus Note below						
Note: The actual cost charged to Council for the review of the applicant's supplied valuation by a registered valuer or independent certified practicing valuer. Any additional fee shall be paid prior to the determination of the request.							
Request for Recalculation of Establishment Cost for Works	\$1,500.00	\$1,545.00	3.00%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed

4.4 Concurrence Agency Assessment - Planning

4.4.1 Building Works on a Local Heritage Place

Assessment Fee	\$267.00	\$276.00	3.37%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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4.5 Plan of Subdivision

4.5.1 Request for Approval of Plan of Subdivision Schedule 18 of the Planning Regulation 2017

Assessment of Standard, Building Format and Volumetric Format plans.

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(a) Examination, Signing of a Plan of Subdivision

Per lot created	\$491.00	\$510.00	3.87%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
» Minimum fee	\$985.00	\$1,015.00	3.05%	As above	(a)		PRS	Reviewed
Note: For the purpose of calculating fees, the minimum fee is only applicable where two (2) lots or less are created Note: Per Lot created resulting from the reconfiguration (e.g. 4 lots into 5 lots = 5 lots created or 1 lot into 3 lots = 3 lots created)								

(b) Preparation/Perusal of Legal Documents

Standard Legal Document prepared by Council - per document (Transfer Document/Trust/Easement Document)	\$700.00	\$725.00	3.57%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	#		PRS	Reviewed
Complex Legal Document - other than a Standard Legal Document			By quote Last year fee By quote	No change proposed. Fee to reflect cost/work required of legal provider.	#		PRS	Reviewed
Perusal fee where prepared by the applicant's Solicitor - per document (including where a document is required as a condition of approval and Council is not a party to the document)	\$700.00	\$725.00	3.57%	This fee was subject to a correction in September 2021, whereby it was reduced from \$870 to \$700, consistent with the other P&D legal documentation fee and in reflection of efficiency savings achieved by the department in the delivery of these services. The proposed increase for 2022-23 is therefore \$25 (3.57%, in line with other planning charges and inclusive of rounding).	#		PRS	Reviewed

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(c) Re-signing of a Plan of Subdivision (Plan of Subdivision has been Previously Signed and has Lapsed)

Re-signing	25% of relevant current application fee			No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	(a)		PRS	Reviewed
	Last year fee 25% of relevant current application fee							
» Minimum fee	\$371.00	\$383.00	3.23%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed

(d) Endorsement of Community Management Statement

Minor - (Dual Occupancy)	\$920.00	\$950.00	3.26%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Major - (Multiple Residential, Commercial or Industrial)	\$1,225.00	\$1,265.00	3.27%	As above	(a)		PRS	Reviewed

(e) Resubmission of Application for Signing of a Plan of Subdivision

The fee payable for an application for the signing of a plan of subdivision where the application has been previously submitted or the unsigned plan has been returned by Council	35% of the current application fee at the time of the resubmission of the plan			No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	(a)		PRS	Reviewed
	Last year fee 35% of the current application fee at the time of the resubmission of the plan							

4.6 Area Development Plans/Local Area Plans

Master Area Development Plans, Precinct Plans and amendments to the Springfield Town Centre Concept Plan made pursuant to the Ipswich Planning Scheme 2006.

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(a) Assessment Fee

Based on equivalent development pursuant to Sections 4.1 and 4.2 of this Fees and Charges Schedule	To be determined by Responsible Officer			No change proposed - fee to be based on work required by Council.	(a)	PRS	Reviewed
	Last year fee To be determined by Responsible Officer						
» Minimum fee	\$5,330.00	\$5,490.00	3.00%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Management Lot Subdivisions			Refer to section 4.2.1	No change proposed.	(a)	PRS	Reviewed
	Last year fee Refer to section 4.2.1						
Master Area Development Plans (MADP), Precinct Plans (PP) or amendments to the Springfield Town Centre Concept Plan	\$45,250.00 plus \$510.00 per hectare over 10 hectares			Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
	Last year fee \$43,925.00 plus \$495.00 per hectare over 10 hectares						

(b) Amendment Fee

Per requested change to a Condition, Approved Plan, Item or Infrastructure Charges Notice	\$580.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)			Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
	Last year fee \$560.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)						

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(b) Amendment Fee [continued]

» Minimum fee	\$1,050.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable) Last year fee \$1,020.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)	As above	(a)	PRS	Reviewed
» Maximum fee	\$34,880.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable) Last year fee \$33,860.00 plus the difference between the fee applicable to the existing approval and the fee applicable to the changed development proposal (if applicable)	As above	(a)	PRS	Reviewed
<p>Note: If a change to a Condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above.</p> <p>Note: In addition, the cost of consultancy fees in respect to any further expert advice required by Council in consideration of such plan will be charged to the application.</p>					

4.7 Other Fees**4.7.1 Heavy and Other Vehicle Parking in Residential Areas**

Lodgement Fee	\$135.00	\$140.00	3.70%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4.7.1 Heavy and Other Vehicle Parking in Residential Areas [continued]

Application fee for initial permit pursuant to Local Law 5	\$1,000.00	\$1,030.00	3.00%	As above		(a)	PRS	Reviewed
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4.7.2 Certificates/Searches

Note: Price on application for certificates involving multiple lots.

Note: Flood information is available via Council's Flood Map Information service on the Planning and Development website at www.ipswichplanning.com.au

Note: Where an applicant has submitted a search or Planning Certificate request and then no longer requires the requested documentation Council may consider a partial refund depending on the progression of the search or certificate.

Note: Where there are no or minimal records held for the search request for (a) and (b) below, the minimum fee shall be retained by Council with the balance of the fee paid refunded to the payee.

Limited Planning and Development Property Search Certificate	\$417.00	\$427.00	2.40%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.		(c)	PRS	Reviewed
Standard Planning and Development Property Search Certificate	\$1,255.00	\$1,285.00	2.39%	As above		(c)	PRS	Reviewed
Full Planning and Development Property Search Certificate - Market Value up to \$500,000	\$3,650.00	\$3,740.00	2.47%	As above		(c)	PRS	Reviewed
Full Planning and Development Property Search Certificate - Market Value \$500,000 to \$1,000,000	\$4,690.00	\$4,810.00	2.56%	As above		(c)	PRS	Reviewed
Full Planning and Development Property Search Certificate - Market Value greater than \$1,000,000	\$6,680.00	\$6,840.00	2.40%	As above		(c)	PRS	Reviewed

(a) Copies of Approved Plans and Documents

Residential Building Approval Documentation - All approved structures	\$272.00	\$279.00	2.57%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.		(c)	PRS	Reviewed
Residential Building Approval Documentation - Single structure	\$204.00	\$209.00	2.45%	As above		(c)	PRS	Reviewed
Building Location Envelope Plan	\$63.00	\$65.00	3.17%	As above		(c)	PRS	Reviewed
Commercial Building Approval Documentation - Up to 3 approvals	\$496.00	\$510.00	2.82%	As above		(c)	PRS	Reviewed
Commercial Building Approval Documentation - 4-9 approvals	\$600.00	\$615.00	2.50%	As above		(c)	PRS	Reviewed

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(a) Copies of Approved Plans and Documents [continued]

Commercial Building Approval Documentation - 10 or more approvals		\$605.00 plus \$26.70 for each approval over 10		As above	(c)		PRS	Reviewed
		Last year fee \$590.00 plus \$26.00 for each approval over 10						
» If hard copy is provided		Plus current Corporate Services print and photocopy costs		No change proposed - refer to Corporate Services Print, Copy & Postage Services	(c)		PRS	Reviewed
		Last year fee Plus current Corporate Services print and photocopy costs						
Copy of Certificate of Classification where already issued by Council or Private Certifier	\$125.00	\$128.00	2.40%	This fee was subject to a correction in September 2021, whereby it was reduced from \$225 to \$125 in reflection of efficiency savings achieved by the department in the delivery of these services. The proposed increase for 2022-23 is therefore \$3 (2.40%, in line with other planning charges and inclusive of rounding).	(c)		PRS	Reviewed
Copy of internal sewerage plan (residential)	\$63.00	\$65.00	3.17%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(c)		PRS	Reviewed
Hydraulic services plan (commercial)	\$63.00	\$65.00	3.17%	As above	(c)		PRS	Reviewed
Search other than as listed above			By quote	No change proposed. Fee to be based on work required by Council.	(c)		PRS	Reviewed
			Last year fee By quote					
» Minimum fee	\$63.00	\$65.00	3.17%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(c)		PRS	Reviewed

(b) Building and/or Plumbing Records Search

Residential / Domestic: standard search (per property)	\$272.00	\$279.00	2.57%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(c)		PRS	Reviewed
Residential / Domestic: additional fee for urgent search	\$152.00	\$156.00	2.63%	As above	(c)		PRS	Reviewed

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(b) Building and/or Plumbing Records Search [continued]

Commercial / Industrial: minimum fee standard search (per property) up to 3 hours research	\$515.00	\$530.00	2.91%	As above	(c)	PRS	Reviewed
Commercial / Industrial: additional fee after 3 hours research per hour	\$152.00	\$156.00	2.63%	As above	(c)	PRS	Reviewed
» Minimum fee	\$63.00	\$65.00	3.17%	As above	(c)	PRS	Reviewed

Note: A lot is any parcel of land that can be sold separately. However, where a building physically spans two allotments, this will be treated as one lot.

Note: The above Certificate/Search Fees are the minimum fees applicable. Council reserves the right to charge a higher fee for more complex certificates and searches or should it be necessary to provide the information on disc or electronically.

(c) Flood Level Search

Flood Level Requests - Adopted Flood Regulation Line (AFRL) and Q20 flood level only	\$147.00	\$151.00	2.72%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	#	(c)	PRS	Reviewed
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4.7.3 Extracts Regarding Character Listing

An extract from information recorded in the Ipswich Planning Scheme (Schedule 2 or 3) - per page	Current Corporate Services print and photocopy costs		No change proposed - refer to Corporate Services Print, Copy & Postage Services		(c)	PRS	Reviewed
	Last year fee Current Corporate Services print and photocopy costs						
Certified copy of an entry in the Ipswich Planning Scheme (Schedule 2 or 3) or a certificate as to whether a property is affected by an entry in the Ipswich Planning Scheme (Schedule 2 or 3) - per lot	\$204.00	\$209.00	2.45%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(c)	PRS	Reviewed

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4.7.4 Compliance Assessment - PDA Area

Compliance Assessment for residential development required through a condition of approval	\$650.00 per dwelling or \$450.00 per dwelling where 3 or more residential dwellings are lodged in one application Last year fee \$630.00 per dwelling or per dwelling type where multiple residential dwellings are lodged in one application			Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications. Fee has been amended as follows: Previously: \$630.00 per dwelling or per dwelling type where multiple residential dwellings are lodged in one application Now: \$650.00 per dwelling or \$450.00 per dwelling where 3 or more residential dwellings are lodged in one application This change has been made to pass on any savings from economies of scale, and to provide further clarification in relation to related fees below.	(a)		PRS	Reviewed
Compliance Assessment for multiple residential development required through a condition of approval	\$1,290.00 per dual occupancy/duplex or \$450.00 per dwelling/unit where 3 or more residential dwellings/units are lodged in one application			NEW FEE. New fee to remove any uncertainty regarding the fee above.	(a)		PRS	New
Compliance Assessment for commercial and mixed use development where required through a condition of approval	\$4,080.00 plus \$9.15 per m ² over 200m ² Last year fee By quote			Fee has been amended from 'by quote' basis to a set fee to provide further certainty to prospective clients moving forward.	(a)		PRS	Reviewed
Compliance Assessment for other developments (i.e. community facilities/schools etc) where required through a condition of approval	\$4,080.00 plus \$9.15 per m ² over 200m ²			NEW FEE. New fee to remove any uncertainty regarding the fee above.	(a)		PRS	New

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4.7.5 Development Compliance Certificate

Type 1 Development		\$1,000 per application		NEW FEE. There is currently no avenue available for generating revenue for condition auditing. However, several other Local Authorities charge a fee where an applicant or property owner requests a Certificate of Compliance for a development permit issued by Council. Fee has been set in line with comparable industry benchmarks and estimated cost of processing.	(c)		PRS	New
Type 2 Development		\$1,500 per application		NEW FEE. (As above)	(c)		PRS	New
Type 3 Development or Combined Applications			By quote	NEW FEE. (As above)	(c)		PRS	New

4.7.6 Pre-Assessment of Technical/Specialist Reports

Council offers applicants the opportunity for a preliminary pre-assessment of technical/specialist reports (e.g. economic impact assessment, flood/hydraulic assessments, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment) or other similar supporting reports, prior to the lodgement of a development application. It is up to Council's discretion in determining if the report is of a simple or complex nature prior to the lodgement of the report. The fees relating to this request will be deducted from the future development application, if lodged within 12 months of the assessment of the report being undertaken by Council.

Pre-Assessment of Technical/Specialist Reports - Simple Reports	\$525.00	\$545.00	3.81%	Development Planning Application Fees have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Pre-Assessment of Technical/Specialist Reports - Complex Reports	\$1,045.00	\$1,080.00	3.35%	As above	(a)		PRS	Reviewed

Note: Refer Section 5.1.12 for Post Assessment of Technical/Specialist Report fees

Note: Should a report require an external assessment, these costs will be required to be made payable by the applicant.

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4.8 Planning and Development Document Sales

Where supplied by post, a postage and handling charge will also be payable. Refer to Print, Copy and Postage Services fees within this register.
Note: Planning Scheme documents and standard drawings are available online at ipswichplanning.com.au

4.8.1 Current Planning Scheme and Supporting Documents

Includes current and superseded scheme documents, maps and extracts.

Hardcopy	Current Corporate Services print and photocopy costs	No change proposed - refer to Corporate Services Print, Copy & Postage Services	(c)	PRS	Reviewed
	Last year fee Current Corporate Services print and photocopy costs				
Electronic	Last year fee To be determined by Responsible Officer	Fee to be discontinued. Fee no longer required as information is available electronically via Council's website.	(c)	PRS	Discontinued

4.8.2 Spatial and Other Data

Map Data (including extracts of the datasets above) in Mapinfo GIS Format	To be determined by Responsible Officer	No change proposed. Fees to be based on work required by Council.	(c)	PRS	Reviewed
	Last year fee To be determined by Responsible Officer				
Development Monitoring and Projections Data	To be determined by Responsible Officer	As above	(c)	PRS	Reviewed
	Last year fee To be determined by Responsible Officer				

4.8.3 Other Miscellaneous Fees

Standard Drawings	To be determined by Responsible Officer	No change proposed. Fees to be based on work required by Council.	(c)	PRS	Reviewed
	Last year fee To be determined by Responsible Officer				

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4.8.3 Other Miscellaneous Fees [continued]

Sale of Heritage Promotion Materials	To be determined by Responsible Officer			As above	#		PRS	Reviewed
	Last year fee To be determined by Responsible Officer							

5 Engineering and Environment Fees

5.1 Operational Works

5.1.1 Carrying Out Work for Reconfiguring a Lot - Operational Works

(a) Assessment - roads, stormwater drainage, earthworks, native vegetation clearing, streetscape and traffic signals

The following fees are relevant to the assessment of Operational Works applications and must be paid as part of a Properly Made submission.

Note: Does not include external trunk infrastructure. Separate application and quoted fee applies.

Roads, stormwater drainage, earthworks, native vegetation clearing (per lot)	\$765.00	\$790.00	3.27%	As with Development Planning Application Fees, most Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Note: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the engineering drawings.							
Streetscaping works	Minimum fee plus \$258.00 per 100m lineal of roadway beyond the first 100m			As above	(a)	PRS	Reviewed
	Last year fee Minimum fee plus \$250.00 per 100m lineal of roadway beyond the first 100m						

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(a) Assessment - roads, stormwater drainage, earthworks, native vegetation clearing, streetscape and traffic signals *[continued]*

» Minimum fee	\$950.00	\$980.00	3.16%	As above	(a)	PRS	Reviewed
Note: Lineal metre based on the center line of the roadways.							
Traffic signals (per signal/intersection)	\$2,460.00	\$2,540.00	3.25%	As above	(a)	PRS	Reviewed

(b) Assessment and construction of earthworks and native vegetation clearing

The following fees apply where bulk earthworks are lodged separate to detailed drainage and road designs.

Change to ground levels per lot	\$100.00	\$103.00	3.00%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
» Minimum fee	\$3,500.00	\$3,610.00	3.14%	As above	(a)	PRS	Reviewed
Note: The above fee is applicable where a Reconfiguration of a Lot application has been determined and the applicant is seeking a "change to ground level" prior to seeking the approved design of the municipal assets - roadworks, stormwater, etc. It should be noted that this fee will not be reduced from Section 5.1.1(a) when the municipal Operational Works application is lodged. Please note that the submission of a earthworks and native vegetation clearing operational works is considered the first related application.							

(c) Construction - roads, stormwater drainage, earthworks, native vegetation clearing, streetscape and traffic signals

The following fees that are relevant to the approved Operational Works must be paid prior to an associated prestart meeting. The fee covers Council inspections and compliance, as per the Planning Scheme Policy for Development Works and/or Operational Works approval requirements including conditions of approval.

Roads, stormwater drainage, earthworks, native vegetation clearing		Minimum fee plus \$273.00 per lot		Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
		Last year fee Minimum fee plus \$265.00 per lot					
» Minimum fee	\$660.00	\$680.00	3.03%	As above	(a)	PRS	Reviewed

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(c) Construction - roads, stormwater drainage, earthworks, native vegetation clearing, streetscape and traffic signals [continued]

Streetscaping works	Minimum fee plus \$68.00 per 100m lineal of roadway beyond the first 100m			As above	(a)	PRS	Reviewed
	Last year fee Minimum fee plus \$66.00 per 100m lineal of roadway beyond the first 100m						
» Minimum fee	\$392.00	\$404.00	3.06%	As above	(a)	PRS	Reviewed
Note: Lineal metre based on the center line of the roadways.							
Traffic signals design (per signal/intersection)	\$1,320.00	\$1,360.00	3.03%	As above	(a)	PRS	Reviewed

(d) Assessment and construction inspection fee for revegetation/rehabilitation and parks

Revegetation/Rehabilitation of land area (up to 5,000m ²)	\$1,035.00	\$1,070.00	3.38%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Revegetation/Rehabilitation of land area (5,001m ² to 1 hectare)	\$2,010.00	\$2,080.00	3.48%	As above	(a)	PRS	Reviewed
Revegetation/Rehabilitation of land area (greater than 1 hectare)	\$4,070.00	\$4,200.00	3.19%	As above	(a)	PRS	Reviewed
Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length)	\$1,035.00	\$1,070.00	3.38%	As above	(a)	PRS	Reviewed
Revegetation/Rehabilitation for Linear Open Space (201m - 500m linear length)	\$2,010.00	\$2,080.00	3.48%	As above	(a)	PRS	Reviewed
Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length)	\$4,070.00	\$4,200.00	3.19%	As above	(a)	PRS	Reviewed
Where an Engineering assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revegetation/rehabilitation works, an additional fee will be required	\$520.00	\$540.00	3.85%	As above	(a)	PRS	Reviewed

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(d) Assessment and construction inspection fee for revegetation/rehabilitation and parks [continued]

District Park			By quote	No change proposed. Fee to be based on work required by Council.	(a)	PRS	Reviewed
			Last year fee By quote				
District Park Note: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the landscaping drawings.							
Parkland/Play Areas			Minimum fee plus \$206.00 per 500m ² beyond the first 500m ²	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
			Last year fee Minimum fee plus \$200.00 per 500m ² beyond the first 500m ²				
» Minimum fee	\$1,985.00	\$2,050.00	3.27%	As above	(a)	PRS	Reviewed

(e) Assessment and construction inspection fee for electrical reticulation and public lighting

Electrical Reticulation and non Rate 3 Street Lighting (per application)	\$630.00	\$650.00	3.17%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$1,150.00	\$1,185.00	3.04%	As above	(a)	PRS	Reviewed
Electrical Reticulation and Rate 3 Public Lighting for 7 to 30 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$2,350.00	\$2,430.00	3.40%	As above	(a)	PRS	Reviewed
Electrical Reticulation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$3,080.00	\$3,180.00	3.25%	As above	(a)	PRS	Reviewed

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(e) Assessment and construction inspection fee for electrical reticulation and public lighting [continued]

Electrical Reticulation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$4,440.00	\$4,580.00	3.15%	As above		(a)	PRS	Reviewed
Electrical Reticulation and Rate 3 Public Lighting design re-submission (per submission)	\$178.00	\$184.00	3.37%	As above		(a)	PRS	Reviewed

5.1.2 Carrying Out Works Associated with a Material Change of Use

These works include roadworks, car parks, stormwater drainage, sewerage lines, water reticulation and other associated works. This can involve provision of new services, or diversion, modification, alteration, or replacement of existing services.

(a) Design review works inspection fees for municipal works

A fee shall be payable at the time of lodgement of the plans with Council for the works as set out below:

Note: The fees in this sub-section relate to works of a minor nature (e.g. construction length of maximum 200 metres). Works deemed to be of a major nature require a quoted fee.

Stormwater drainage (including roofwater)	\$870.00	\$900.00	3.45%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
Roadworks (including associated footpaths)	\$1,765.00	\$1,820.00	3.12%	As above		(a)	PRS	Reviewed
Footpaths (excluding other roadworks)	\$1,025.00	\$1,060.00	3.41%	As above		(a)	PRS	Reviewed
Stormwater Quality (WSUD, SQIDS)	\$830.00	\$855.00	3.01%	As above		(a)	PRS	Reviewed

(b) Design review fees associated with works within the site, which will be owned and maintained by the owner

Dual Occupancy	\$550.00	\$570.00	3.64%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
Multi unit development: per unit	\$439.00	\$453.00	3.19%	As above		(a)	PRS	Reviewed
» Minimum fee	\$1,695.00	\$1,750.00	3.24%	As above		(a)	PRS	Reviewed

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(b) Design review fees associated with works within the site, which will be owned and maintained by the owner [continued]

» Maximum fee	\$5,060.00	\$5,220.00	3.16%	As above	(a)	PRS	Reviewed
Commercial, Industrial, Indoor or Outdoor Entertainment: up to 1,500m ² of site area	\$1,070.00	\$1,105.00	3.27%	As above	(a)	PRS	Reviewed
Commercial, Industrial, Indoor or Outdoor Entertainment: over 1,500m ² of site area, excepting major development	\$2,070.00	\$2,140.00	3.38%	As above	(a)	PRS	Reviewed
Commercial, Industrial, Indoor or Outdoor Entertainment: Where development includes Stormwater Quality, add -	\$525.00	\$545.00	3.81%	As above	(a)	PRS	Reviewed
Major Development, Education establishments, Hospitals, Institutions etc.			By quote Last year fee By quote	No change proposed. Fee to be based on work required by Council.	(a)	PRS	Reviewed

Fee equivalent to the actual cost of the review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of the review of engineering drawings.

Note: The above includes earthworks, building platforms, site formation, paved areas, site access, car parking, pedestrian footpaths, roof water, site stormwater drainage system.

Note: The fees listed above do not include sanitary plumbing/drainage works, water service installation or works that are elsewhere included in the Fees and Charges.

(c) Engineering and Environment design review fee for internal landscaping

Site landscaping		Minimum fee plus \$206.00 per 500m ² beyond the first 500m ² of landscaped area		Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
		Last year fee Minimum fee plus \$200.00 per 500m ² beyond the first 500m ² of landscaped area					
» Minimum fee	\$950.00	\$980.00	3.16%	As above	(a)	PRS	Reviewed

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5.1.3 Operational Works (Earthworks) Not Associated with a Material Change of Use or Reconfiguring a Lot OR Interim Uses in accordance with Section 2.6 of the Springfield Structure Plans - Earthworks

Minimum Fee	\$1,805.00	\$1,860.00	3.05%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
2,001m ² - 10,000m ² in area	\$4,540.00	\$4,680.00	3.08%	As above	(a)	PRS	Reviewed
Greater than 10,000m ² in area			By quote	As above	(a)	PRS	Reviewed
			Last year fee By quote				
Note: The above areas refer to the area of land that will be disturbed by proposed earthworks. Where the nature of proposed earthworks necessitate provision of supporting technical information (such as flood assessment or specific geotechnical reports) Council requires fees equivalent to actual cost of review and assessment of that information, with a further amount equal to estimated cost (by quote) being lodged.							

5.1.4 Clearing of Vegetation Not Associated with a Material Change of Use

(a) Operational Works - Vegetation clearing pursuant to the Planning Scheme

Less than 1 hectare	\$2,460.00	\$2,540.00	3.25%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Between 1 hectare and 5 hectares	\$4,810.00	\$4,960.00	3.12%	As above	(a)	PRS	Reviewed
Between 5 hectares and 10 hectares	\$9,440.00	\$9,730.00	3.07%	As above	(a)	PRS	Reviewed
Where greater than 10 hectares an additional fee per 5 hectares thereafter	\$4,810.00	\$4,960.00	3.12%	As above	(a)	PRS	Reviewed

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5.1.5 Infrastructure Agreements

Early Accrual or Final Credits - Processing Fee	\$1,025.00	\$1,060.00	3.41%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Early Accrual or Final Credits - Credit Assessment			By quote Last year fee By quote	No change proposed. Fee to be based on work required by Council.	(a)	PRS	Reviewed

5.1.6 PDA Compliance Assessments (Designs or Concepts)

(a) Roads and Stormwater Drainage

Roads and Stormwater Drainage Works	Minimum fee plus \$304.00 per 100m lineal of roadway beyond the first 100m Last year fee Minimum fee plus \$295.00 per 100m lineal of roadway beyond the first 100m			Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
» Minimum fee	\$945.00	\$975.00	3.17%	As above	(a)	PRS	Reviewed
Note: Lineal metre based on the center line of the roadways.							

(b) Streetscape, Traffic Signals

Streetscaping Works	Minimum fee plus \$64.00 per 100m lineal of roadway beyond the first 100m Last year fee Minimum fee plus \$60.00 per 100m lineal of roadway beyond the first 100m			Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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(b) Streetscape, Traffic Signals *[continued]*

» Minimum fee	\$392.00	\$404.00	3.06%	As above	(a)	PRS	Reviewed
Note: Lineal metre based on the center line of the roadways.							
Traffic signals design (per signal/intersection)	\$1,320.00	\$1,360.00	3.03%	As above	(a)	PRS	Reviewed

(c) Waste Servicing

Waste Servicing	\$710.00	\$735.00	3.52%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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(d) Revegetation/Rehabilitation, District and Local Parks

Revegetation/Rehabilitation of land area (up to 5,000m ²)	\$1,035.00	\$1,070.00	3.38%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Revegetation/Rehabilitation of land area (5,001m ² to 1 hectare)	\$2,010.00	\$2,080.00	3.48%	As above	(a)	PRS	Reviewed
Revegetation/Rehabilitation of land area (greater than 1 hectare)	\$4,070.00	\$4,200.00	3.19%	As above	(a)	PRS	Reviewed
Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length)	\$1,035.00	\$1,070.00	3.38%	As above	(a)	PRS	Reviewed
Revegetation/Rehabilitation for Linear Open Space (201m – 500m linear length)	\$2,010.00	\$2,080.00	3.48%	As above	(a)	PRS	Reviewed
Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length)	\$4,070.00	\$4,200.00	3.19%	As above	(a)	PRS	Reviewed
Where Engineering Assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revegetation/rehabilitation works, an additional fee will be required	\$520.00	\$540.00	3.85%	As above	(a)	PRS	Reviewed

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(d) Revegetation/Rehabilitation, District and Local Parks [continued]

District Park			By quote	No change proposed. Fee to be based on work required by Council.	(a)	PRS	Reviewed
			Last year fee By quote				
District Park Note: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the landscaping drawings.							
Parkland/Play Areas			Minimum fee plus \$212.00 per 500m ² beyond the first 500m ²	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
			Last year fee Minimum fee plus \$200.00 per 500m ² beyond the first 500m ²				
» Minimum fee	\$1,985.00	\$2,050.00	3.27%	As above	(a)	PRS	Reviewed

(e) Vegetation Management and Fauna Management Plan

Change area up to 5,000m ²	\$1,035.00	\$1,070.00	3.38%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Change area above 5,000m ² up to 1 hectare	\$2,010.00	\$2,080.00	3.48%	As above	(a)	PRS	Reviewed
Change area greater than 1 hectare	\$4,070.00	\$4,200.00	3.19%	As above	(a)	PRS	Reviewed

(f) Street Lighting and Electrical

Electrical Reticulation and non Rate 3 Street Lighting (per application)	\$630.00	\$650.00	3.17%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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(f) Street Lighting and Electrical *[continued]*

Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$1,150.00	\$1,185.00	3.04%	As above		(a)	PRS	Reviewed
Electrical Reticulation and Rate 3 Public Lighting for 7 to 30 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$2,350.00	\$2,430.00	3.40%	As above		(a)	PRS	Reviewed
Electrical Reticulation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$3,080.00	\$3,180.00	3.25%	As above		(a)	PRS	Reviewed
Electrical Reticulation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$4,440.00	\$4,580.00	3.15%	As above		(a)	PRS	Reviewed
Electrical Reticulation and Rate 3 Public Lighting design re-submission (per submission)	\$178.00	\$184.00	3.37%	As above		(a)	PRS	Reviewed

(g) Detention Basins/Stormwater and WSUD Devices

Detention Basins/Stormwater drainage (including roofwater)	\$870.00	\$900.00	3.45%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
Stormwater Quality (WSUD, SQIDS)	\$830.00	\$855.00	3.01%	As above		(a)	PRS	Reviewed

(h) Stormwater Management Plans (Quantity and/or Quality)

Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area up to 5,000m ²)	\$1,035.00	\$1,070.00	3.38%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area 5,001m ² up to 1 hectare)	\$2,010.00	\$2,080.00	3.48%	As above		(a)	PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
(h) Stormwater Management Plans (Quantity and/or Quality) [continued]								
Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area greater than 1 hectare)	\$4,070.00	\$4,200.00	3.19%	As above		(a)	PRS	Reviewed
(i) Earthworks Management Plan and Dispersive Soil Management Plan								
Earthworks Management Plan	\$710.00	\$735.00	3.52%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
Dispersive Soil Management Plan	\$710.00	\$735.00	3.52%	As above		(a)	PRS	Reviewed
(j) Retaining Walls (Arrangement Only) and Fencing								
Retaining Walls (Arrangement Only) and Fencing	\$710.00	\$735.00	3.52%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
(k) Noise Management Plan								
Noise Management Plans	\$870.00	\$900.00	3.45%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
(l) Other Compliance Assessments								
Any other Compliance Assessments not included here			By quote Last year fee By quote	No change proposed. Fee to be based on work required by Council.		(a)	PRS	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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5.1.7 Fee for Self-Certification Concerning Reconfiguring a Lot Municipal Works (Civil Roads, Drainage, Earthworks, etc), Bonds and Reinspections

(a) Self-certification

Roads, stormwater drainage, earthworks, native vegetation clearing		Minimum fee plus \$273.00 per lot		Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
		Last year fee Minimum fee plus \$265.00 per lot					
» Minimum fee	\$660.00	\$680.00	3.03%	As above	(a)	PRS	Reviewed

(b) Administration Fee for Bonding of Outstanding Works

Minor Development	\$1,070.00	\$1,105.00	3.27%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
(RAL 1 lot to 8 lots or less, that has no external civil works)							
Major Development	\$2,070.00	\$2,140.00	3.38%	As above	(a)	PRS	Reviewed

(c) Amended Drawings

Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan)	\$251.00	\$259.00	3.19%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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(d) Re-inspection Fee

NOTE: Fees below are per inspection

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(d) Re-inspection Fee [continued]

Re-inspection Fee - Conditions of Approval	\$407.00	\$420.00	3.19%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Re-inspection Fee - Municipal Works	\$735.00	\$760.00	3.40%	As above	(a)		PRS	Reviewed
Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections								

5.1.8 Fee for Self-Certification Concerning Municipal Roads, Bonds and Re-inspections**(a) Self-certification**

A fee shall be payable at the time of lodgement of the plans with Council for the works as set out below:

Municipal Roads for pre-construction submission			Minimum fee plus \$273.00 per lot that has frontage to the road	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
			Last year fee Minimum fee plus \$265.00 per lot that has frontage to the road				
» Minimum fee	\$660.00	\$680.00	3.03%	As above	(a)	PRS	Reviewed
Roadworks – Design Review (including associated footpaths) (construction length of maximum 200 metres)	\$1,765.00	\$1,820.00	3.12%	As above	(a)	PRS	Reviewed
Note: Works deemed to be of a major nature require a quoted fee							

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(b) Administration fee for Bonding of Outstanding Works

Minor Development	\$1,070.00	\$1,105.00	3.27%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
(RAL 1 lot to 8 lots or less, that has no external civil works)								
Major Development	\$2,070.00	\$2,140.00	3.38%	As above	(a)		PRS	Reviewed

(c) Amended Drawings

Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan)	\$251.00	\$259.00	3.19%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
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(d) Re-inspection Fee

NOTE: Fees below are per inspection

Re-inspection Fee - Conditions of Approval	\$407.00	\$420.00	3.19%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Re-inspection Fee – Municipal Works	\$735.00	\$760.00	3.40%	As above	(a)		PRS	Reviewed
Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections								

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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5.1.9 Fee for Self-Certification Concerning Internal Works (Drainage, Car Parking, Landscaping, Earthworks, etc)

Internal works (drainage, car parking, landscaping, earthworks, etc)	\$660.00	\$680.00	3.03%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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5.1.10 Where Operational Works Lodged (Made Under the Ripley PDA) and Minor Alteration/Change (e.g. Bulk Earthworks, Clearing or Internal Car Parking)

Fees to be in accordance with Ipswich City Council Fees & Charges Schedule, Section 5.1.2, 5.1.3 and 5.1.4 as applicable.

5.1.11 Offsets Assessment - Provisional and Actual

Provisional and Actual - Processing Fee	\$1,025.00	\$1,060.00	3.41%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Provisional and Actual - Offsets Assessment			By quote Last year fee By quote	No change proposed. Fee to be based on work required by Council.	(a)	PRS	Reviewed

5.1.12 Post Assessment of Technical/Specialist Report

As part of any planning (MCU or RAL) approval condition if Council requires any amended or new technical/specialist reports (e.g. flood/hydraulic impact assessment report, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment, flora/fauna assessment report, dewatering, open space management plan, etc.) prior to the lodgement and/or in conjunction with any OW development application the following fee will apply to review and approval of any such individual technical report.

Post Assessment of Technical/Specialist Reports – Simple Reports	\$525.00	\$545.00	3.81%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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5.1.12 Post Assessment of Technical/Specialist Report [continued]

Post Assessment of Technical/Specialist Reports – Complex Reports	\$1,045.00	\$1,080.00	3.35%	As above	(a)		PRS	Reviewed
Note: Refer Section 4.7.6 for Pre-Assessment of Technical/Specialist Report fees								

5.1.13 Other Engineering/Operational Works Associated fees**(a) Administration Fee for Bonding of Outstanding Works**

Minor Development	\$1,070.00	\$1,105.00	3.27%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
(RAL 1 lot to 8 lots or less, that has no external civil works)								
Major Development	\$2,070.00	\$2,140.00	3.38%	As above	(a)		PRS	Reviewed

(b) Prescribed Tidal Works

Pontoons or equivalent	\$1,035.00	\$1,070.00	3.38%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
Others			By quote Last year fee By quote	No change proposed. Fee to be based on work required by Council.	(a)		PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(c) Amended Drawings

Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan)	\$251.00	\$259.00	3.19%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	#	(a)	PRS	Reviewed
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(d) Re-inspection Fee

NOTE: Fees below are per inspection

Re-inspection Fee - Conditions of Approval	\$407.00	\$420.00	3.19%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	#	(a)	PRS	Reviewed
Re-inspection Fee - Municipal Works	\$735.00	\$760.00	3.40%	As above	#	(a)	PRS	Reviewed
Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections (per inspection)								

(e) Not Properly Made Application Administration Fee

Where insufficient information is lodged to satisfy mandatory information requirement	\$340.00	\$351.00	3.24%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.		(a)	PRS	Reviewed
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5.1.14 Changes After Appeal Period

Changes after appeal period (Minor Change to Conditions, Minor Change to Approval, Generally in Accordance/Minor Alteration, Cancellation Application, 'Other' Change Application)		Refer to section 4.3.3	No change proposed.			(a)	PRS	Reviewed
		Last year fee Refer to section 4.3.3						

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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5.1.14 Changes After Appeal Period [continued]

Extending the period of approval	\$340.00	\$351.00	3.24%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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5.1.15 Building Over or Near Relevant Infrastructure - Stormwater or Easement

Application for referral agency advice for the purpose of referrals for QDC MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building.	\$670.00	\$695.00	3.73%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
Application to build over an easement in favour of Council	\$670.00	\$695.00	3.73%	As above	(a)	PRS	Reviewed

5.1.16 Construction and Modification of New or Existing Levee Banks

(a) Category 2 or Category 3 levee bank

Code or impact assessment of proposed levee bank and associated flooding impacts			By quote	No change proposed. Fee to be based on work required by Council.	(a)	PRS	Reviewed
			Last year fee By quote				
» Minimum fee	\$1,805.00	\$1,860.00	3.05%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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5.2 Environment Assessment

5.2.1 Liquor Licence Endorsement

Planning approval for Council endorsement of application	\$272.00	\$281.00	3.31%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
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5.2.2 Environmentally Relevant Activities (ERA's)

(a) Material Change of Use for ERA's or ERA Environmental Authority

ERA 6 Asphalt Manufacturing: greater than 1,000 tonnes per year	\$11,010.00	\$11,350.00	3.09%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)	PRS	Reviewed
ERA 12(1)(a) Plastic Product Manufacturing: 50 tonnes per year or more (other than plastic in item below)	\$3,250.00	\$3,350.00	3.08%	As above	(a)	PRS	Reviewed
ERA 12(1)(b) Plastic Product Manufacturing: 5 tonnes per year or more (foam, composite plastic or rigid fibre reinforced)	\$3,250.00	\$3,350.00	3.08%	As above	(a)	PRS	Reviewed
ERA 19 Metal Forming: 10,000 tonnes or more per year	\$1,540.00	\$1,590.00	3.25%	As above	(a)	PRS	Reviewed
ERA 38 Surface Coating: Anodising, electroplating, enamelling or galvanising, using 1 tonne to 100 tonnes per year of surface coating	\$1,540.00	\$1,590.00	3.25%	As above	(a)	PRS	Reviewed
ERA 49 Boat Maintenance or Repair: Operating a boat maintenance or repair facility	\$3,250.00	\$3,350.00	3.08%	As above	(a)	PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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(b) Transitional Environmental Program (TEP)

Assessment of TEP	\$840.00	\$870.00	3.57%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed
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5.2.3 Modification/Change/Cancel Conditions

Request to Change/Cancel Conditions (includes Change an application for Environmental Authority (prior to decision), Amendment of an Environmental Authority, Change an Amendment to Environmental Authority (prior to decision))	25% of relevant current application fee			No change proposed. As the fee is based on a percentage of the relevant application, the fee value will move in line with delivery cost increases.	(a)		PRS	Reviewed
	Last year fee							
» Minimum fee	\$570.00	\$590.00	3.51%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	(a)		PRS	Reviewed

5.2.4 Re-inspection Fee

The above fees (Section 5.2) include one (1) site inspection. If there is a need for any more inspections, payment of this fee will be required for each additional inspection.	\$303.00	\$313.00	3.30%	Engineering and Environment services have been increased by 3% plus rounding for 2022-23. The increase in costs reflects additional resourcing being directed to processing applications.	#	(a)	PRS	Reviewed
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Note: Should any fail a final inspection the re-inspection fee should be applied.

5.3 Infrastructure Charges Notices

Recalculation of Establishment Cost - Determination of Market Cost	By quote plus note below			No change proposed. Fee to be based on work required by Council.	(a)		PRS	Reviewed
	Last year fee							
	By quote plus note below							

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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5.3 Infrastructure Charges Notices [continued]

Request for Adjustment of Establishment Cost		By quote plus note below		As above	(a)	PRS	Reviewed
		Last year fee By quote plus note below					
Determination of Request for Offset or Refund Confirmation		By quote plus note below		As above	(a)	PRS	Reviewed
		Last year fee By quote plus note below					
Note: Where Council elects to have the request independently reviewed by an external third party, the applicant shall pay an additional fee. Such fees shall be the actual cost charged to Council for the review by the third party. Any additional fee must be paid prior to the determination of the request.							

6 Developer Contributions

6.1 Carparking Contributions

Rosewood Commercial Area: Rosewood Car Park (John Street) - per space	\$6,320.00	\$6,470.00	2.37%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Ipswich City Centre: Open, ground level, loss of on-street parking - per space	\$13,870.00	\$14,200.00	2.38%	As above	(a)	PRS	Reviewed
Ipswich City Centre: Multi-storey parking stations - per space	\$34,450.00	\$35,260.00	2.35%	As above	(a)	PRS	Reviewed
Ipswich City Centre: Additional on-street parking spaces		Actual Construction Costs		As above	(a)	PRS	Reviewed
		Last year fee Actual Construction Costs					

6.2 Footpath Contributions

As per Implementation Guideline No 13

Rate per square metre of footpath	\$313.00	\$321.00	2.56%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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6.3 Kerb and Channel Contributions

As per Implementation Guideline No 13

Rate per linear metre of kerb and channel	\$407.00	\$417.00	2.46%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
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6.4 Other Developer Charges

6.4.1 Vegetation Retention Contributions

As per Implementation Guideline No 19

Advanced tree planting (per tree)	\$810.00	\$830.00	2.47%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Native forest restoration (per hectare or part thereof)	\$6,680.00	\$6,840.00	2.40%	As above	(a)	PRS	Reviewed

6.4.2 Voluntary Water Quality Offset Payment

As per Implementation Guideline No 24

Rate per square metre of water quality treatment area	\$496.00	\$510.00	2.82%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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ROADS, TRAFFIC AND PARKING

1 Roads, Traffic and Parking Fee Policies

1.1 Discount for Bona Fide Charitable or Community Organisations

A fee of 50% of the normal prescribed fee is payable in the following instances:

- Upon proof of status as a bona fide charitable or community organisation; or
- Acceptance by the General Manager (Planning and Regulatory Services) that the applicant is a bona fide charitable organisation.

The discount will be applied in the following:

- Section 2.2 Regulated Parking - Permit Fees
- Section 3.2 Commercial Use of Roads; and
- Section 3.4.1 Works on Local Government Controlled Roads/Traffic Control Permits (including where Council has provided financial support to the community organisation to hold the event or undertake the work)

This does not apply to private clubs, activities resulting in commercial gain and where an activity does not fulfil a significant community role and cannot be considered to be not-for-profit.

1.2 Withdrawing and Waiving Fees for Works on Local Government Controlled Roads

Waivers relating to Section 3.4.1 Works on Local Government Controlled Roads/Traffic Control Permits may be considered when;

- Council is the financial sponsor of the work/event and applying the fee would be contrary to Council's objectives
- There are extenuating circumstances such as a natural disaster, death, serious illnesses or accidents
- The applicant is a registered not for profit charity (proof of status required); the work/event is for the benefit of the community and there is NO material gain to be made by the charity and or organisation (refer to section 1.1)
- The application relates to emergency services facilities
- There has been an unlawful act on the part of a third party or intervening event for which the Council officer does not reasonably believe the payee should be held fully or partially responsible

1.3 Refunds

Licence/Permit fees should be paid on application and if the Licence/Permit is not approved then the applicable Licence/Permit fee will be refunded.

2 Regulated Parking

Refer to the Transport Operations (Road Use Management) Act 1995 (Qld), and Ipswich City Council Local Law 7 (Local Government Controlled Areas and Roads).

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2.1 Regulated Parking - Meter Charges

2.1.1 Regulated Parking Meter Charges (Time Restriction)

Parking meter charges - ½ Hour	\$0.70	\$0.70	0.00%	No changes are proposed to metered parking. Prices are set on the basis of demand, in accordance with recommendations of Council's Parking Pricing Strategy. Fees were last increased in 2018.	#		IED	Reviewed
Parking meter charges - 1 Hour	\$1.40	\$1.40	0.00%	As above - no change proposed	#		IED	Reviewed
Parking meter charges - 2 Hour	\$2.80	\$2.80	0.00%	As above - no change proposed	#		IED	Reviewed
Parking meter charges - 3 Hour	\$4.20	\$4.20	0.00%	As above - no change proposed	#		IED	Reviewed
Parking meter charges - 4 Hour	\$5.60	\$5.60	0.00%	As above - no change proposed	#		IED	Reviewed
Parking meter charges - 9 Hour	\$7.00	\$7.00	0.00%	As above - no change proposed	#		IED	Reviewed

2.2 Regulated Parking – Permit Fees

Regulated Parking Permit - Work Zone	\$215.00	\$221.00	2.79%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)		PRS	Reviewed
Regulated Parking Permit - Single Residential: Annual	\$62.00	\$64.00	3.23%	As above	(a)		PRS	Reviewed
Regulated Parking Permit - Multiple Residential (up to 2): Annual	\$62.00	\$64.00	3.23%	As above	(a)		PRS	Reviewed

2.3 Regulated Parking - Temporary Closure/Removal of Parking Spaces

2.3.1 Temporary closure/removal of Regulated Parking Spaces for the following purposes

Closure of a regulated parking space (including loading zones, disabled person's parking bays and taxi ranks) per day or part thereof – per space	\$160.00			Fee to be discontinued. This permit is no longer offered by Council. Any signage required for closure of a parking space is undertaken by the developer rather than Council.	#	(a)	PRS	Discontinued
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2.3.1 Temporary closure/removal of Regulated Parking Spaces for the following purposes [continued]

Closure of regulated parking spaces (including loading zones, disabled person's parking bays and taxi ranks) per day or part thereof where in the opinion of Council the primary purpose is for advertising or other commercial purposes – per space	\$480.00			Fee to be discontinued (as above)	#	(a)	PRS	Discontinued
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2.3.2 Closure of metered parking space (per space)

Each week or part thereof in excess of two (2) days	\$235.00			Fee to be discontinued. This permit is no longer offered by Council. Any signage required for closure of a parking space is undertaken by the developer rather than Council. Loss of metered parking space revenue is expected to be less than \$10 per meter per day, which will generally not be economically efficient to recover.	#	(a)	PRS	Discontinued
For any period up to and including two (2) days	\$180.00			Fee to be discontinued (as above)	#	(a)	PRS	Discontinued

2.4 Parking Fines

CITEC search fees for reminder notices		Actual costs	No change proposed	#		PRS	Reviewed
		Last year fee					
		Actual costs					

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3 Road Regulation

Withdrawing and discretionary principals for waving of fees for works on local government controlled roads.

Waivers may be considered when;

- An application was cancelled due to circumstances beyond the control of the applicant
- An error or omission has been made on the part of council
- Not properly made applications being returned to the applicant
- Other required state authority approvals were subsequently cancelled/denied after the application had been made
- Council is the financial sponsor of the work/ event and applying the fee would be contrary to councils objectives
- There are extenuating circumstances such as a natural disaster, death, serious illnesses or accidents
- The applicant is a registered not for profit charity (proof of status required) and the work/event is for the benefit of the community
- There is NO material gain to be made by the charity and or organisation
- The application relates to emergency services facilities
- There has been an unlawful act on the part of a third party or intervening event for which the Council officer does not reasonably believe the payee should be held fully or partially responsible

Discounting fees for local government controlled roads - Temporary Traffic Control Permit

In considering whether to reduce the application fees by 50% as per 1.1:

- The applicant is a registered charity and the event is for the benefit of the community
- The applicant is a registered charity and the work/event is on the organisations site.
- Council has provided financial support to the community organisation to hold the event or undertake the work

3.1 Permit/Licence Fees

Inspection Fee (per hour): Road Regulation	\$293.00	\$300.00	2.39%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Minimum charge. Inspection fees will only be charged to permits where additional inspections are required including pre-lodgement advice (consultation), re-inspections, monitoring and non-compliance.							

3.2 Commercial Use of Roads

3.2.1 Licence Fees

Application/Assessment fee: Commercial Use of Roads	\$157.00	\$161.00	2.55%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Note: Licence Fees are additional to this charge.							

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.2.1 Licence Fees [continued]

Application/Assessment fee: Commercial Use of Roads (Food Truck Friendly)		\$100.00	0.00%	NEW FEE. This service was introduced in May 2021, with the first 13 months of the service offered to food truck operators free of charge. A nominal application fee is now proposed. The fee remains below cost recovery.	(a)	PRS	New
Amendment of Licence: Commercial Use of Roads	\$64.00	\$66.00	3.13%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge.							
Application for transfer of a Licence: Commercial Use of Roads	\$100.00	\$103.00	3.00%	As above	(a)	PRS	Reviewed
(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Applicable to annual licences only.							

3.2.2 Sale and/or Display of Goods or Services on Roads (Roadside Vending)

Licence - Roadside Vending: Annual	\$313.00	\$321.00	2.56%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Licence - Roadside Vending: Monthly	\$272.00	\$279.00	2.57%	As above	(a)	PRS	Reviewed

3.2.3 Busking, Commercial Touting, Hawking on Roads and Local Government Areas

Licence - Busking - One off (one day only)	\$17.00	\$17.40	2.35%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Licence - Busking (Weekly)	\$75.00	\$77.00	2.67%	As above	(a)	PRS	Reviewed
Licence - Commercial Touting, Hawking - One off (one day only)	\$34.50	\$35.40	2.61%	As above	(a)	PRS	Reviewed
Licence - Commercial Touting, Hawking (Weekly)	\$150.00	\$154.00	2.67%	As above	(a)	PRS	Reviewed

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.2.4 Footpath Dining

Licence - Footpath Dining within Ipswich CBD: Annual (per square meter)	\$121.00	\$121.00	0.00%	Footpath dining fees are not subject to an increase at this time. Fees have been subject to COVID waivers for much of the past two years. A review of their application long-term is currently underway.	(a)	PRS	Reviewed
(minimum charge)							
Licence - Footpath Dining outside Ipswich CBD: Annual (per square meter)	\$94.00	\$94.00	0.00%	As above	(a)	PRS	Reviewed
(minimum charge)							

3.3 Pedestrian Mall

A fee of 50% of the normal prescribed fee is payable in the following instances:

- Upon proof of status as a bona fide charitable or community organisation; or
- Acceptance by the relevant General Manager that the applicant is a bona fide charitable organisation.

The discount will be applied in the following:

- Section 3.3.2 Pedestrian Mall Activities; and
- Section 3.3.3 Community Group Activities.

This does not apply to private clubs, activities resulting in commercial gain and where an activity does not fulfil a significant community role and cannot be considered to be not-for-profit.

3.3.1 Permitted Uses Licence

Note: For Busking in the Mall, refer to Commercial Use of Roads section 3.2.3 Busking, Commercial Touting, Hawking on Roads and Local Government Areas.

3.3.2 Pedestrian Mall Activities

Note: Permits may be issued for up to 3 months from the date of first use.

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
Vehicle Access: per day or part thereof	\$184.00	\$60.00	-67.39%	Use of Pedestrian Mall Permits for both commercial and community activities has been limited whilst the CBD precinct has been subject to ownership by ICP and subsequently redeveloped. Over the past year, permit fees have been waived to facilitate site reactivation. A review of permits and licences, as well as potential other site use fees is being undertaken with consideration to the intended future uses of this space, Local Law requirements and the potential for related usage licences and event management services. Significant savings against the historic permit costs have been achieved as a result of streamlining permit processes, which are intended to be replicated for this permit type. Where permits are applicable to charitable, not-for-profit or community organisations, the permit fees are below cost recovery.	(a)		PRS	Reviewed
Sell, offer or display goods for sale: per day or part thereof	\$184.00	\$60.00	-67.39%	As above	(a)		PRS	Reviewed
Carry on business: per day or part thereof (includes placing of a structure to hand out pamphlets etc)	\$184.00	\$60.00	-67.39%	As above Note this fee now includes "placing of a structure to hand out pamphlets".	(a)		PRS	Reviewed
Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound: per day or part thereof	\$125.00	\$60.00	-52.00%	As above	(a)		PRS	Reviewed
Seek or receive or indicate that a donation of money from a bystander or passer-by is being sought: per day or part thereof	\$15.70	\$17.00	8.28%	Set at same discounted fee as Mall permits for community group activities (below)	(a)		PRS	Reviewed
Place a structure - Hand out brochures/pamphlets etc.: per day or part thereof	\$184.00			Fee to be discontinued. Placement of a structure (handing out brochures/pamphlets etc) is now captured under the permit to carry on a business (see three above)	(a)		PRS	Discontinued
Place a structure - Hand out brochures/pamphlets etc.: per week	\$925.00			Fee to be discontinued (as above)	(a)		PRS	Discontinued

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.3.2 Pedestrian Mall Activities [continued]

Place a structure - Hand out brochures/pamphlets etc.: 3 days	\$457.00			Fee to be discontinued (as above)	(a)	PRS	Discontinued
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3.3.3 Community Group Activities

Note: Permits may be issued for up to 3 months from the date of first use.

Vehicle Access: per day or part thereof	\$0.00	\$17.00	∞	A small nominal charge is proposed for community use permits. The permit fees are below cost recovery.	(a)	PRS	Reviewed
Sell, offer or display goods for sale: per day or part thereof	\$0.00	\$17.00	∞	As above	(a)	PRS	Reviewed
Display goods for sale: per day or part thereof	\$0.00	\$17.00	∞	As above	(a)	PRS	Reviewed
Carry on business: per day or part thereof (includes placing of a structure to hand out pamphlets etc)	\$0.00	\$17.00	∞	As above Note this fee now includes "placing of a structure to hand out pamphlets".	(a)	PRS	Reviewed
Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound: per day or part thereof	\$0.00	\$17.00	∞	As above	(a)	PRS	Reviewed
Seek or receive or indicate that a donation of money from a bystander or passer-by is being sought: per day or part thereof			Last year fee No charge	Fee to be discontinued. This fee is captured under 3.3.2 Pedestrian Mall Activities with a proposed permit fee of \$17.	(a)	PRS	Discontinued
Place a structure - Hand out brochures/pamphlets etc.: per day or part thereof			Last year fee No charge	Fee to be discontinued. Permits for the placement of a structure (handing out brochures/pamphlets etc) are not proposed to be offered at this time.	(a)	PRS	Discontinued
Place a structure - Hand out brochures/pamphlets etc.: per week			Last year fee No charge	Fee to be discontinued (as above)	(a)	PRS	Discontinued

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.4 Permits to Carry Out Works on Local Government Controlled Roads or Implement Traffic Control

3.4.1 Works on Local Government Controlled Roads/Traffic Control Permits

If an application is withdrawn before assessment has commenced then a full refund (less the administration charge) will be granted.

If work has commenced then cost recovery will occur.

(Refer relevant [Local Laws](#) and [Road Permits](#) on Ipswich.qld.gov.au).

Administrative amendment of a Permit (Minor): Works on Local Government Controlled Roads/Traffic Control Permits	\$64.00	\$66.00	3.13%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
Amendment of a Permit e.g. changes to plans/design and/or extensions (Major): Works on Local Government Controlled Roads/Traffic Control Permits	\$345.00	\$354.00	2.61%	As above	(a)	PRS	Reviewed
Combined Traffic Control and Works Permit	\$650.00	\$670.00	3.08%	As above	(a)	PRS	Reviewed
Note: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to section 2.3.1 Regulated Parking - Temporary Closure/Removal of Parking Spaces.							
Combined Traffic Control and Works Permit – Major	\$1,465.00	\$1,500.00	2.39%	As above	(a)	PRS	Reviewed
Note A: A major permit will be determined on the type of traffic management plan, consultation required, disruption to road network, overall length of works and the number of roads affected by the traffic management plan. Annual and Divisional Permits (by invitation only) will be deemed to be major permits.							
Note B: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to section 2.3.1 Regulated Parking - Temporary Closure/Removal of Parking Spaces.							
Express Processing Fee: Works on Local Government Controlled Roads/Traffic Control Permits	\$630.00	\$645.00	2.38%	As above	(a)	PRS	Reviewed
Note: This fee applies to permit applications required in less than 10 business days and can be applied to any fee listed in section 3.4.1 Works on Local Government Controlled Roads/Traffic Control Permits. Applications may be refused if there is no capacity to process the applications within the desired timeframe.							
Traffic Control Permit or Works on Local Government Controlled Roads	\$510.00	\$525.00	2.94%	As above	(a)	PRS	Reviewed
Note: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to section 2.3.1 Regulated Parking - Temporary Closure/Removal of Parking Spaces.							
Administration charge for refund processing	\$64.00	\$66.00	3.13%	As above	(a)	PRS	Reviewed

3.4.2 Traffic Count Road Usage Data

For specific temporary traffic control permit applications where no current traffic data is available

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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.4.2 Traffic Count Road Usage Data [continued]

Per hour	\$0.00	\$293.00	∞	NEW FEE. New fee to incorporate legislative changes. As of 1 December 2021, Council is required to provide current traffic counts (where requested) as part of a temporary traffic control permit application.	(a)		PRS	New
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3.5 Heavy Vehicles

3.5.1 Heavy Vehicle National Law Road Manager Consent Request

Route Assessment		By quote	No change proposed. Fee to remain by quote, as the scope of works will vary with each application.	(a)		IED	Reviewed
		Last year fee By quote					

4 Driveway Crossing Permits

4.1 Standard Driveway Crossing Permit

An applicant can apply for a standard approval if they are able to agree to the standard terms and conditions outlined on the application form. If the terms and conditions can be agreed to, no inspection may be required. (If the applicant cannot agree to the standard terms and conditions of the permit without an inspection and/or desktop assessment from a technical officer taking place they must apply for a Non Standard Permit –see next section)

Driveway Crossing Permit - Standard	No charge	No change proposed. Standard Driveway Crossing Permits are to continue to be at no charge.	(a)		PRS	Reviewed
	Last year fee No charge					

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4.2 Non Standard Driveway Crossing Permit

Inspection Fee (per hour): Non Standard Permits	\$293.00	\$300.00	2.39%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(a)	PRS	Reviewed
(minimum charge) Note: Inspection fees will only be charged to Permits where additional inspections are required including pre-lodgement advice, reinspections, monitoring and non-compliance.							
Application/Assessment and Permit - Non Standard Driveway Crossing	\$188.00	\$193.00	2.66%	As above	(a)	PRS	Reviewed
(minimum charge) Note: If an inspection is required then inspection fees are additional to this charge. This fee is non-refundable.							

5 Recovery of Goods Removed from Footpaths, etc.

Impounded goods, materials or equipment - where it can easily be handled by one (1) officer (per item)	\$56.00	\$58.00	3.57%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(d)	PRS	Reviewed
Impounded goods, material or equipment - where it cannot be handled easily by one (1) officer (per item)		Actual costs		No change proposed - recovery of actual costs on a by-case basis remains appropriate.	(d)	PRS	Reviewed
		Last year fee					
		Actual costs					
e.g. Cannot be handled by one (1) officer due to size, construction, material or other similar reason. Excludes vehicles and shopping trolleys.							
Impounded Shopping Trolley (per trolley)	\$77.00	\$79.00	2.60%	Standard council cost index escalation in line with delivery cost increases. Rounding applied.	(d)	PRS	Reviewed
Impounded Vehicle - Passenger (per vehicle)	\$545.00	\$560.00	2.75%	As above	(d)	PRS	Reviewed
Standard charge for a vehicle removed from a road reserve or other local government controlled area in accordance with the Transport Operations (Road Use Management) Act 1995. Other charges may apply if the recovery of the vehicle or the impoundment of the vehicle is not considered standard.							
Impounded Vehicle - Other (per vehicle)		Actual costs		No change proposed - recovery of actual costs on a by-case basis remains appropriate.	(d)	PRS	Reviewed
		Last year fee					
		Actual costs					
e.g. caravan, trailer, heavy vehicle etc. all vehicles other than a passenger vehicle. Note that "Actual Costs" include but are not limited to: towing fees, officer time and administration charges.							

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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6 Recoverable Road Works

6.1 Private Works

Any private construction and/or maintenance works may be undertaken by the Council on application by the land owner and upon receipt of the estimated cost of such works.		By quote Last year fee By quote	No change proposed. Services are to continue to be provided on a by-quote basis, reflecting the costs of delivery and scope of work required.	#		IED	Reviewed
Restoration Charges – Roadways footpaths and streetscape		By quote Last year fee By quote	No change proposed	#		IED	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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OTHER COUNCIL SERVICES

1 Key Deposits and Key Replacement Fees

A key deposit or key replacement fee may be required for access to Council venues, property, parks, sporting grounds and community facilities (including under Local Law 4). Where a bond is payable in respect to use of the site, the key deposit will form part of this bond. Where a bond is not payable, a key deposit or agreement to pay a key replacement fee is required.

A key replacement fee becomes due when a key is lost, broken or not returned.

Most DLP type keys will be phased out and replaced with Protec2 standard keys or CLIQ keys by 2023.

Key Deposit (DLP keys, Protec2 standard keys and swipe cards only) - per key	\$45.00	\$45.00	0.00%	A new fee structure for key deposits and key replacement fees was approved by Council on 28 January 2021. No changes to key deposits or replacement fees are therefore proposed at this time. It is however proposed that a clarification be added to the introductory text to confirm that the key deposit forfeit or replacement fee is due where a key is lost, broken or not returned. It is also noted that DLP type keys will be phased out during the 2022-23 financial year.			IED	Reviewed
Key Replacement Fee (DLP keys, Protec2 standard keys and swipe cards only) - per key	\$45.00	\$45.00	0.00%	As above	#		IED	Reviewed
Key Deposit (CLIQ keys only) - per key	\$190.00	\$190.00	0.00%	As above			IED	Reviewed
Key Replacement Fee (CLIQ keys only) - per key	\$190.00	\$190.00	0.00%	As above	#		IED	Reviewed

Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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2 Nursery Operations - Sale of Plants

2.1 Sale of Plants - Wholesale

Wholesale Native Tubes - Minimum Price	\$2.70	\$2.75	1.85%	Small price increase in line with CPI (plus rounding) to reflect increases in material costs.	#		IED	Reviewed
Wholesale Native Tubes - Maximum Price	\$4.20	\$4.30	2.38%	As above	#		IED	Reviewed
Wholesale Pots 100mm to 300mm - Minimum Price	\$6.45	\$6.60	2.33%	As above	#		IED	Reviewed
Wholesale Pots 100mm to 300mm - Maximum Price	\$48.00	\$49.00	2.08%	As above	#		IED	Reviewed

2.2 Sale of Plants - Retail

Retail Native Tubes - Minimum Price	\$3.30	\$3.40	3.03%	Small price increase in line with CPI (plus rounding) to reflect increases in material costs.	#		IED	Reviewed
Retail Native Tubes - Maximum Price	\$4.80	\$4.90	2.08%	As above	#		IED	Reviewed
Retail Pots 100mm to 300mm - Minimum Price	\$6.45	\$6.60	2.33%	As above	#		IED	Reviewed
Retail Pots 100mm to 300mm - Maximum Price	\$91.00	\$93.00	2.20%	As above	#		IED	Reviewed

3 Marketing and Event Services

3.1 International Delegations

International Delegations - Half Day	\$750.00	\$750.00	0.00%	No change proposed - fee to be retained for if services are requested in the future.	#		CCED	Reviewed
International Delegations - Full Day	\$1,100.00	\$1,100.00	0.00%	As above	#		CCED	Reviewed

3.2 City of Ipswich Logo Flags

City of Ipswich Logo Flag - purchase price City of Ipswich Logo Flag (2 metres long x 1 metre wide)	\$150.00	\$150.00	0.00%	No change proposed. Price reflects cost of existing stock held for sale.	#		CCED	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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3.3 Event Services

Application Fee for Event Stalls		By quote	No change proposed. Fees are charged on a by-event basis.	#		CCED	Reviewed
		Last year fee By quote					
Tours and Seasonal Events		Ticket and service prices to be determined on a by-event basis	No change proposed. Fees and ticket charges are set on a by-event basis.	#		CCED	Reviewed
		Last year fee Ticket and service prices to be determined on a by-event basis					
Applicable to seasonal and occasional events managed by Council, for example Heritage Guided Tours, Great Houses of Ipswich Bus Tours, Animal Encounters at the Nature Centre, and Nerima Gardens and Japanese Tea Ceremony Tours etc.							
Merchandise and cafe sales		Retail pricing applies	No change proposed. Retail pricing of merchandise remains appropriate.	#		CCED	Reviewed
		Last year fee Retail pricing applies					
Event Commissions - Attraction and Industry Sales		10% of sales revenue	No change proposed. The charges reflect the commission structure for event services as applied by the Department in line with industry rates.	#		CCED	Reviewed
		Last year fee 10% of sales revenue					
Event Commissions - Accommodation Sales		15% of sales revenue	As above	#		CCED	Reviewed
		Last year fee 15% of sales revenue					
Event Commissions - Consignment Sales (eg. Art Sales)		25% of sales revenue	As above	#		CCED	Reviewed
		Last year fee 25% of sales revenue					
Note not-for-profit and community groups may apply for a reduced commission rate of 10%.							

3.4 Marketing Consultancy Services

Marketing Consultancy Services - Per Hour	\$300.00	\$300.00	0.00%	No change proposed. Fee to be retained if services are requested in the future.	#		CCED	Reviewed
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Name	Year 21/22 Last YR Fee (incl. GST)	Year 22/23 Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Dept.	Status
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4 Personal Tributes

Personal Tributes Permit (Local Government Controlled Areas)			By quote	No change is proposed. Council receives few applications for personal tribute licences, and the extent of work required to assess the suitability of a proposed personal tribute may vary significantly. As such, it is recommended that the service continue to be provided on a by quote basis, reflecting the actual expected cost to Council.	(a)		IED	Reviewed
			Last year fee By quote					

5 Landscaping on Nature Strips

Landscaping on Nature Strips Permit			No charge	Permits are only required for landscaping which fall outside standard conditions, and as such only a limited number of permit applications are received each year. It is recommended that this permit application fee remain at no charge as it functions to support the beautification of Ipswich by residents.	(a)		IED	Reviewed
			Last year fee No charge					

6 Other Recoverable Works

Tree Assessment (Public Land Only)			By quote	NEW FEE. This fee is to be priced on a 'by quote' basis rather than an hourly rate, as the requirements for an assessment can vary case by case.	#		IED	New
			Last year fee \$89.00					
Tree Assessment (Public Land Only) - hourly rate	\$89.00			Fee to be discontinued. Discontinued fee as changed for financial year 22-23 to 'by quote'. New fee created.	#		IED	Discontinued
Street Tree Replacement (Public Land Only)			By quote	No change proposed.	#		IED	Reviewed
			Last year fee By quote					

Doc ID No: A7974343

ITEM: 4

SUBJECT: EXTENSION OF MEMBERSHIP TO AUDIT AND RISK MANAGEMENT COMMITTEE
- FINAL FOUR YEAR TERM

AUTHOR: CHIEF AUDIT EXECUTIVE

DATE: 29 MARCH 2022

EXECUTIVE SUMMARY

Dr Annette Quayle was appointed to the Audit and Risk Management Committee in 2018 for a four-year term with a further possible four-year extension. Dr Quayle has been a valued member of the Committee and adds experience and expertise to the Committee. The request is for Council to support the extension.

RECOMMENDATION

That Council approve the final four-year extension of the membership of Dr Annette Quayle to the Audit and Risk Management Committee to end in March 2026.

RELATED PARTIES

None

IFUTURE THEME

The aim of the Audit and Risk Management Committee is to support all themes where possible:

Strengthening our local economy and building prosperity
Managing growth and delivering key infrastructure
Caring for the community
Caring for the environment
Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

Ipswich City Council is committed to providing a quality service to community and staff by providing an effective means of delivering services and an Audit Committee is an effective way of supporting the meeting of Council objectives.

Local Government Act 2009 Chapter 4 Finances and accountability section 105 Auditing, including internal auditing indicates:

“(2) Each large local government must also establish an audit committee.”

Council Approved the Audit and Risk Management Committee Charter that provides for:

“8.1.1 Three independent external members will be chosen and appointed by Council to ensure impartiality and an appropriate mix of skills.”

“8.1.6 The term of an independent external member shall be four years and Council may approve a further extension of four years to that term.”

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

The risk profile does not change as Dr Quayle has been a respected member of the Audit and Risk Management Committee over the last few years and the risk might actually be less now after building up knowledge regarding Ipswich City Council.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation seeks Council approval for the extension of membership to the Audit and Risk Management Committee
(b) What human rights are affected?	This decision has the potential to impact human rights in relation to: <ul style="list-style-type: none"> - Recognition and equality before the law, - Freedom of expression, - Privacy and reputation, and - Taking part in public life
(c) How are the human rights limited?	The Audit and Risk Management Committee hears and advises on adverse issues in Council.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Important matters are discussed allowing some freedom of expression as long as it contributes to good governance. This could negatively impact on reputations provide for difficult situations in taking part in public life while care need to be taken around privacy and equality.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The cost for membership has been budgeted and provided for on an annual basis and therefore nothing changes other than the Consumer Price Index linked to the yearly increase, also as per normal.

COMMUNITY AND OTHER CONSULTATION

This report only requires consultation with the Chief Executive Officer, The Chairperson of the Audit and Risk Management Committee and Council.

CONCLUSION

Due to the effective service provided by the private members to the Audit and Risk Management Committee it is the belief to continue with the good work by providing the extension of membership.

Freddy Beck

CHIEF AUDIT EXECUTIVE

I concur with the recommendations contained in this report.

Peter Tabulo

ACTING CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”