



City of
Ipswich

AGENDA

FINANCE AND GOVERNANCE COMMITTEE

Tuesday, 17 February 2026

10 minutes after the conclusion of the Infrastructure, Planning and Assets Committee or such later time as determined by the preceding committee

Council Chambers, Level 8
1 Nicholas Street, Ipswich

MEMBERS OF THE FINANCE AND GOVERNANCE COMMITTEE

Councillor Paul Tully (**Chairperson**)
Councillor Jacob Madsen (**Deputy Chairperson**)

Mayor Teresa Harding
Deputy Mayor Nicole Jonic
Councillor Marnie Doyle
Councillor Andrew Antonioli
Councillor Jim Madden

FINANCE AND GOVERNANCE COMMITTEE AGENDA

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** Item includes confidential papers

FINANCE AND GOVERNANCE COMMITTEE NO. 2026(01)

17 FEBRUARY 2026

AGENDA

ATTENDANCE AND APOLOGIES

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

BUSINESS OUTSTANDING

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE FINANCE AND GOVERNANCE COMMITTEE NO. 2025(11) OF 2 DECEMBER 2025**

RECOMMENDATION

That the minutes of the Finance and Governance Committee held on 2 December 2025 be confirmed.

OFFICERS' REPORTS

2. ****PROCUREMENT: RECOMMENDATION TO AWARD - SMART PARKING METERS**

This is a report concerning the procurement and recommendation to negotiate and enter into a contractual arrangement with Tenderer A for the removal and replacement of Councils Parking Meters with Pay-By-Plate Parking meters and associated maintenance services.

RECOMMENDATION

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 250211-000362 (VP479642) for the provision of Smart Parking Meters to the supplier listed as Tenderer A (Supplier) in Confidential Attachment 1.

-
- B. That Council enter into a contractual arrangement with the Supplier at an approximate purchase price of \$2,510,000 excluding GST over the entire term, being a term of two (2) years and three (3) months, with options for extension at the discretion of Council (as purchaser), of an additional three (3) X one (1) year terms.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

3. ****PROCUREMENT: RECOMMENDATION TO AWARD - FLEET MECHANICAL SERVICES**

This is a report concerning the requirement for an external heavy-vehicle mechanical service provider to support fleet operations during critical periods, helping to manage increasing service demands and reduce delays that impact essential Council operations. The provider will supplement internal mechanics during peak workloads, roadside priority breakdowns, or times when workforce shortages occur due to recruitment and retention challenges in the competitive labour market. This approach ensures a transparent, scalable, and reliable solution that supports Council’s operational continuity and growing service needs.

RECOMMENDATION

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. VP464411 for the provision of Fleet Mechanical Services to the recommended supplier detailed in Attachment 1 (Supplier).
- B. That Council enter into a contractual arrangement with the Supplier at an approximate purchase price of up to \$4,597,000.00 excluding GST over the entire term, being a term of four years and three months (4.25) years, with options for extension at the discretion of Council (as purchaser), of an additional two (2) year term, plus an additional one (1) year term, total term being seven years three months (7.25 years).
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

4. **RECEIVE AND NOTE - 5656 BRIDGE REPLACEMENT & ROAD REHABILITATION WORKS - PURGA SCHOOL ROAD, PURGA (INCREASED EXPENDITURE)**

This is a report concerning increased expenditure under contract 5656 Bridge Replacement & Road Rehabilitation Works - Purga School Road, Purga that had an

original contract value of \$5,352,827.15 ex GST with an approved contingency amount of \$535,282.71 ex GST.

The report is to provide notice the contingency expenditure has now reached \$801,716.84 GST. To ensure program delivery and manage potential future variations, approval is sought for an additional contingency allocation of \$300,000 from within the approved project budget.

RECOMMENDATION

- A. That Council receive and note that contract 5656 Bridge Replacement & Road Rehabilitation works - Purga School Road, Purga for the value of \$5,352,827.15 and contingency amount of \$535,282 has been exceeded with the current contingency spend now at \$801,716.84 ex GST.
- B. Approves an additional contingency allocation of \$300,000 from within the approved project budget to cover potential future variations and ensure timely completion of the works.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

5. RECEIVE AND NOTE - 5343 SPRINGFIELD PARKWAY ROAD UPGRADE - EARTHWORKS, DRAINAGE, RE & SLEEPER WALLS (INCREASED EXPENDITURE)

This is a report concerning increased expenditure under contract 5343 Springfield Parkway Road Upgrade - Earthworks, Drainage, Reinforced Earth & Sleeper Walls that had an original contract value of \$4,039,749.02 ex GST with an approved contingency amount of \$807,949.80 ex GST.

The report is to provide notice the contingency expenditure has now reached \$1,931,965.02 ex GST.

RECOMMENDATION

- A. That Council receive and note that contract 5343 Springfield Parkway Road Upgrade - Earthworks, Drainage, RE & Sleeper Walls for the value of \$4,039,749.02 and contingency amount of \$807,949.80 has been exceeded with the current contingency spend now at \$1,931,965.02 ex GST.
- B. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

6. REPORT - REGULATION ADVISORY COMMITTEE NO. 2026(01) OF 29 JANUARY 2026

This is the report of the Regulation Advisory Committee No. 2026(01) of 29 January 2026.

RECOMMENDATION

That Council adopt the recommendations of the Regulation Advisory Committee No. 2026(01) of 29 January 2026.

NOTICES OF MOTION

MATTERS ARISING

QUESTIONS / GENERAL BUSINESS

FINANCE AND GOVERNANCE COMMITTEE NO. 2025(11)

2 DECEMBER 2025

MINUTES

COUNCILLORS' ATTENDANCE:

Councillor Paul Tully (Chairperson); Councillors Deputy Mayor Nicole Jonic, Jacob Madsen (Deputy Chairperson), Marnie Doyle, Andrew Antonioli (via audio-link), Jim Madden and Councillor Pye Augustine (Observer) and David Martin (Observer)

COUNCILLOR'S APOLOGIES:

Mayor Teresa Harding

OFFICERS' ATTENDANCE:

Chief Executive Officer (Sonia Cooper), General Manager Corporate Services (Matt Smith), General Manager Asset and Infrastructure Services (Seren McKenzie), Property Services Manager (Alicia Rieck), Senior Property Officer Tenure (Kerry Perrett), Goods and Services Category Manager (Tim Steinhardt), ICT Category Manager (Shyanne Ward), Creative Industries Lead (Courtney Strow), Manager, Strategy, Governance and Performance (Haiden Taylor), Deputy General Manager (Kevin Lynch), Senior Solicitor (Chandima Arthur), Learning and Development Consultant (Heather McKoy), Manager Media, Communications and Engagement (Mark Strong), and Venue Technician (Thomas Haag)

LEAVE OF ABSENCE

RECOMMENDATION

Moved by Councillor Jim Madden:
Seconded by Deputy Mayor Nicole Jonic:

That a leave of absence be granted for Mayor Teresa Harding for the Finance and Governance Committee meeting.

AFFIRMATIVE

Councillors:
Tully
Jonic
Doyle
Antonioli
Madden

NEGATIVE

Councillors:
Nil

The motion was put and carried.

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

Councillor Paul Tully (Chairperson) invited Deputy Mayor Nicole Jonic to deliver the Acknowledgement of Country

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE FINANCE AND GOVERNANCE COMMITTEE NO. 2025(10) OF 18 NOVEMBER 2025

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Marnie Doyle:

That the minutes of the Finance and Governance Committee held on 18 November 2025 be confirmed.

AFFIRMATIVE

Councillors:

Tully

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. PUBLIC INTEREST DISCLOSURE POLICY REVIEW

This report details the outcome of the required four year review of the existing Public Interest Disclosure (PID) Policy. It was considered by the Executive Leadership Team on 26 August and has been referred to the Finance and Governance Committee for approval.

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Deputy Mayor Nicole Jonic:

That the amended Public Interest Disclosure Policy as outlined in Attachment 3, be adopted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Tully	Nil
Jonic	
Doyle	
Antoniolli	
Madden	

The motion was put and carried.

MOVE INTO CLOSED SESSION

RECOMMENDATION

Moved by Councillor Paul Tully:
Seconded by Councillor Jim Madden:

That in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 3 titled Lease Renewal over Trust Land at 1 Mill Street, Rosewood.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Tully	Nil
Jonic	
Doyle	
Antoniolli	
Madden	

The motion was put and carried.

The meeting moved into closed session at 9.23 am.

Councillor Jacob Madsen arrived at the meeting at 9.25 am.

MOVE INTO OPEN SESSION

RECOMMENDATION

Moved by Councillor Paul Tully:
Seconded by Deputy Mayor Nicole Jonic:

That the meeting move into open session.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Tully	Nil
Madsen	
Jonic	
Doyle	
Antoniolli	
Madden	

The motion was put and carried.

The meeting moved into open session at 9.28 am.

3. LEASE RENEWAL OVER TRUST LAND AT 1 MILL STREET, ROSEWOOD

This is a report concerning the proposed renewal over trust land located at 1 Mill Street, Rosewood, described as part of Lot 638 on SP157096 (the Land), between Ipswich City Council as Trustee (Council) and Australian Crawl (Goodna) Pty Ltd (ACG).

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Jim Madden:

Seconded by Councillor Marnie Doyle:

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(c)(iii) of the Regulation applies to the disposal of interest in land at 1 Mill Street, Rosewood more particularly described as part of Lot 638 and Plan SP157096, for public swimming pool purposes, because it is for renewal of a lease to the existing lessee.**
- B. That Council renew the lease (Council file reference number 6139 with Australian Crawl (Goodna) Pty Ltd (Lessee):**
- (i) at a commencing annual rent of \$1.00 if demanded, excluding GST, payable to Council, and**
 - (ii) at a commencing annual management fee as negotiated by the Chief Executive Officer, payable to the Lessee, and**
 - (iii) for a term of ten (10) years, with no options for extension.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. ACQUISITION OF EASEMENTS FOR INF05136 - EAST IPSWICH CATCHMENT STAGE 3 DRAINAGE PROJECT

This is a report concerning the acquisition of three (3) drainage easements (Easements) over the Subject Land identified in Attachment A. The Easements will facilitate the rehabilitation of part of the stormwater network within the East Ipswich catchment.

“The attachment/s to this report are confidential in accordance with section 254J(3)(h) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:

Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 6(1) of the *Acquisition of Land Act 1967 (Qld)*, Council as “*constructing authority*” proceed to acquire three (3) easements over the Subject Land identified in Attachment A, (Council file reference number 6845), for a drainage purpose.**
- B. That in the first instance, the method of acquiring the easements will be by agreement with the affected parties in accordance with Division 3, *Acquisition of Land Act 1967 (Qld)*; however, where agreement cannot be reached, or operational timeframes intervene, the method of acquiring the subject easement will be in accordance with Division 2, *Acquisition of Land Act 1967 (Qld)*.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

NEGATIVE

Councillors:

Nil

Madden

The motion was put and carried.

5. PROCUREMENT: SIGNIFICANT CONTRACTING PLAN, ELECTRONIC SECURITY SERVICES

This is a report concerning a Significant Contracting Plan for Electronic Security Services.

The Significant Contracting Plan is required in accordance with Chapter 6, Part 2, s221 of the *Local Government Regulation 2012* for any contract/s with a total expected term over 10 years or a value equal to or exceeding \$7,000,000 (ex. GST). Significant Contracting Plans must be adopted by Council prior to awarding a contract.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Deputy Mayor Nicole Jonic:

That pursuant to Section 221 of the *Local Government Regulation 2012*, Council make and adopt the Significant Contracting Plan for Electronic Security Services as detailed in Attachment 1.

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. PROCUREMENT: RECOMMENDATION TO AWARD GROUP TRAINING ORGANISATION

This is a report concerning the establishment of a contractual arrangement with a Group Training Organisation (GTO) following a tender process. Engagement of a suitably qualified, experienced and accredited GTO will provide Council an overall strategic solution for managing traineeships and apprenticeships providing significant benefits to Council, community and the individual trainees and apprentices.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Jacob Madsen:

Seconded by Deputy Mayor Nicole Jonic:

- A. That pursuant to Section 228 of the Local Government Regulation 2012 (Regulation), Council award Tender VP474376 for the provision of Group Training Organisation Services to the recommended supplier detailed in Attachment 1.**
- B. That Council enter into a contractual arrangement with the Supplier, Council’s estimated spend of \$4.5M excluding GST, being a term of three (3) years, with option for extension at the discretion of Council (as purchaser), of an additional two (2) year term, total term being five (5) years.**
- C. That pursuant to Section 257(1)(b) of the Local Government Act 2009, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

QUESTIONS / GENERAL BUSINESS

Councillor Paul Tully (Chairperson), on behalf of the Finance and Governance Committee, extended best wishes to fellow Councillors and staff for a Merry Christmas and a safe and prosperous New year.

COMMENCEMENT OF NEXT MEETING

RECOMMENDATION

Moved by Councillor Paul Tully:

Seconded by Councillor Marnie Doyle:

That the Community and Sport Committee commence at 10.15 am.

AFFIRMATIVE

Councillors:

Tully

Madsen

Jonic

Doyle

Antoniolli

Madden

NEGATIVE

Councillors:

Nil

The motion was put and carried.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.17 am.

The meeting closed at 9.48 am.

Doc ID No: A12398501

ITEM: 2
SUBJECT: PROCUREMENT: RECOMMENDATION TO AWARD - SMART PARKING METERS
AUTHOR: CATEGORY SPECIALIST
DATE: 12 DECEMBER 2025

EXECUTIVE SUMMARY

This is a report concerning the procurement and recommendation to negotiate and enter into a contractual arrangement with Tenderer A for the removal and replacement of Councils Parking Meters with Pay-By-Plate Parking meters and associated maintenance services.

RECOMMENDATION

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 250211-000362 (VP479642) for the provision of Smart Parking Meters to the supplier listed as Tenderer A (Supplier) in Confidential Attachment 1.
- B. That Council enter into a contractual arrangement with the Supplier at an approximate purchase price of \$2,510,000 excluding GST over the entire term, being a term of two (2) years and three (3) months, with options for extension at the discretion of Council (as purchaser), of an additional three (3) X one (1) year terms.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

RELATED PARTIES

The related party, being Tenderer A, is detailed in Confidential Attachment 1

There was a conflict of interest declared during the tender process, this is outlined in Confidential Attachment 1

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Council is undertaking a strategic upgrade of its parking meter infrastructure, transitioning from the current pay-and-display model to a more contemporary and efficient pay-by-plate system. This initiative delivers on Action 13 of the iGO Intelligent Transport Systems Strategy, which identifies the adoption of smart parking technologies as a key step in improving transport network efficiency, enhancing user experience, and supporting more effective enforcement practices.

The upgrade is being delivered in two phases. Phase One comprises the physical replacement of existing infrastructure, involving the removal of 112 legacy parking meters throughout the CBD and installation of 90 new pay-by-plate parking meters. These machines will provide a more streamlined interface for customers, reduce maintenance requirements, and allow real-time integration with digital enforcement systems.

Phase Two encompasses the full end-to-end management of the new pay-by-plate system, including preventative maintenance and support, coin collection, reporting, and integration with Council's parking enforcement technologies.

To support the delivery of these phases, Council conducted a comprehensive procurement process through the release of Tender 250211-000362 to the open market. The evaluation process has identified a preferred supplier whose solution offers full integration with Council's Automatic Number Plate Recognition (ANPR) enforcement vehicle, enabling real-time identification of overstays and improving enforcement accuracy. This integration is expected to deliver significant operational efficiencies for Council, reducing manual processes and improving compliance monitoring across the CBD.

Details of the procurement process are provided in Confidential Attachment 1.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

POLICY IMPLICATIONS

The matter of this report is consistent with Councils Procurement Policy and Procurement and Contracts Manual. No other policies have been identified that would be impacted.

RISK MANAGEMENT IMPLICATIONS

The risk management implications have been considered in Confidential Attachment 1.

FINANCIAL/RESOURCE IMPLICATIONS

There are no new resourcing or budgeting implications as this is included in the Infrastructure Strategy branch's existing budget.

The total value of the contractual arrangement will be approximately \$2,510,000 excluding GST over the entire term of the contract, being two (2) years and three (3) months, with options for extension at the discretion of Council (as purchaser), of an additional three (3) X one (1) year terms. There are no additional financial implications.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the Infrastructure Strategy Branch, the Compliance Branch and the ICT Branch who support the recommendations within this report.

There was no community consultation undertaken during the preparation of this report or the procurement process.

CONCLUSION

It is recommended that Council enter into a contractual arrangement with Tenderer A for the Smart Parking Meters upgrade. The upgrade to these meters has been previously identified and budgeted for accordingly. The upgrade of these meters will see a reduction in maintenance costs and transaction fees. The submission meets Councils requirements and represents value for money.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation A and B state that Council enter into a contractual arrangement with Tenderer A for the term of up to 5 years and 3 months, for the provision of Smart Parking Meters and Maintenance
(b) What human rights are affected?	No human rights are affected by this decision. This is because the tenderer is a company (only individuals have human rights). Further, the subject matter of the contract will not impact on human rights of any third parties.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Recommendation to Award - Smart Parking Meters
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Katie McIntosh
CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

Shyanne Ward
ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Tanya Houwen
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Tony Dileo
MANAGER, INFRASTRUCTURE STRATEGY

I concur with the recommendations contained in this report.

Matt Smith
GENERAL MANAGER (CORPORATE SERVICES)

I concur with the recommendations contained in this report.

Seren McKenzie
GENERAL MANAGER (ASSET AND INFRASTRUCTURE SERVICES)

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Doc ID No: A12473128

ITEM: 3

SUBJECT: PROCUREMENT: RECOMMENDATION TO AWARD - FLEET MECHANICAL SERVICES

AUTHOR: ACTING CATEGORY SPECIALIST

DATE: 16 JANUARY 2026

EXECUTIVE SUMMARY

This is a report concerning the requirement for an external heavy-vehicle mechanical service provider to support fleet operations during critical periods, helping to manage increasing service demands and reduce delays that impact essential Council operations. The provider will supplement internal mechanics during peak workloads, roadside priority breakdowns, or times when workforce shortages occur due to recruitment and retention challenges in the competitive labour market. This approach ensures a transparent, scalable, and reliable solution that supports Council's operational continuity and growing service needs.

RECOMMENDATION

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. VP464411 for the provision of Fleet Mechanical Services to the recommended supplier detailed in Attachment 1 (Supplier).**
- B. That Council enter into a contractual arrangement with the Supplier at an approximate purchase price of up to \$4,597,000.00 excluding GST over the entire term, being a term of four years and three months (4.25) years, with options for extension at the discretion of Council (as purchaser), of an additional two (2) year term, plus an additional one (1) year term, total term being seven years three months (7.25 years).**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.**

RELATED PARTIES

Ipswich City Council and recommended Supplier detailed in Attachment 1.

There were no declarations of conflict of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Ipswich City Council seeks to establish a contractual arrangement with a suitably qualified and experienced supplier for the provision of Fleet Mechanical Services. The intent of this engagement is to secure a reliable, comprehensive, and responsive maintenance solution that supports a growing community and an increasingly complex heavy vehicle fleet. These services will complement and support Council's existing mechanical workforce during periods of high demand or constrained capacity.

Council's internal mechanical capability is periodically impacted by staff retention and recruitment challenges within a highly competitive labour market, along with increased heavy vehicle numbers and the specialised expertise required for heavy fleet servicing. These pressures can lead to delays in scheduled maintenance during peak periods, reduced vehicle availability, and operational impacts—particularly across critical service areas such as Resource Recovery, Bitumen and Asphalt Operations, and the Works and Field Services Branch.

This engagement will mitigate immediate and ongoing risks associated with breakdowns, after-hours servicing requirements if ever required, and compliance obligations. It ensures that vehicles exceeding 4.5 tonnes GVM/ATM are maintained safely, efficiently, and maintain maximum operational uptime. The contracted services will provide specialised mechanical labour, appropriate tooling, and technical capability to deliver timely repairs, minimise downtime, and maintain uninterrupted delivery of essential frontline services. Benefits to Council include improved operational efficiency, increased fleet availability, reduced service disruptions, and strengthened resilience in meeting the maintenance needs of a diverse and expanding fleet. Engaging with a suitably located supplier enhances responsiveness, reduces travel-related delays, and supports value for money through competitive pricing and extended service capacity. This procurement not only secures a dependable, fit-for-purpose fleet for the community but also supports local business and provides ongoing supplementary support to Council's internal Fleet Services team.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

POLICY IMPLICATIONS

This report is consistent with Council's Procurement Policy and Procedures.

RISK MANAGEMENT IMPLICATIONS

Risks associated with the proposed contract, noted in Attachment 1, will be subject to and managed within Council's terms and conditions per its standard Services Contract and throughout the contract lifecycle managed under Council's Contract Management Framework.

FINANCIAL/RESOURCE IMPLICATIONS

The estimated spend of up to \$4.597M is noted in recommendation B over the entire term of the contract, inclusive of all extensions and can be implemented without further funding. The total spend (not exceeding estimated spend) will be dependent on the level of and duration of services provided under the contract to support the Fleet Services Branch when required.

COMMUNITY AND OTHER CONSULTATION

Consultation was undertaken with relevant key internal stakeholders from the Corporate Services Department and Asset and Infrastructure Services Department, noted in Attachment 1.

CONCLUSION

This procurement represents the best value for money outcome for Council, delivering a reliable and responsive mechanical services solution that supports continuity of essential operations. The recommended supplier has the demonstrated capability, capacity, and local presence required to meet Council's operational needs effectively. Awarding this contract ensures strengthened fleet resilience, reduced downtime, and sustained service delivery to the Ipswich community.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Per recommendation A, B and C of this Report.
(b) What human rights are affected?	The parties involved are companies/corporations and the subject matter of the proposed engagement, act or decision being assessed will not affect human rights and further consideration is unnecessary.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights?	Not applicable

Is the limitation fair and reasonable?	
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Recommendation to Award - Fleet Mechanical Services
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Mark Benson
ACTING CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

Tanya Houwen
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Darren Scott
MANAGER, FLEET SERVICES

I concur with the recommendations contained in this report.

Seren McKenzie
GENERAL MANAGER (ASSET AND INFRASTRUCTURE SERVICES)

I concur with the recommendations contained in this report.

Matt Smith
GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A12403801

ITEM: 4

SUBJECT: RECEIVE AND NOTE - 5656 BRIDGE REPLACEMENT & ROAD REHABILITATION WORKS - PURGA SCHOOL ROAD, PURGA (INCREASED EXPENDITURE)

AUTHOR: CATEGORY SPECIALIST

DATE: 15 DECEMBER 2025

EXECUTIVE SUMMARY

This is a report concerning increased expenditure under contract 5656 Bridge Replacement & Road Rehabilitation Works - Purga School Road, Purga that had an original contract value of \$5,352,827.15 ex GST with an approved contingency amount of \$535,282.71 ex GST.

The report is to provide notice the contingency expenditure has now reached \$801,716.84 GST. To ensure program delivery and manage potential future variations, approval is sought for an additional contingency allocation of \$300,000 from within the approved project budget.

RECOMMENDATION/S

- A. That Council receive and note that contract 5656 Bridge Replacement & Road Rehabilitation works - Purga School Road, Purga for the value of \$5,352,827.15 and contingency amount of \$535,282 has been exceeded with the current contingency spend now at \$801,716.84 ex GST.
- B. Approves an additional contingency allocation of \$300,000 from within the approved project budget to cover potential future variations and ensure timely completion of the works.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

RELATED PARTIES

Ipswich City Council
ALDER CONSTRUCTIONS PTY LTD (ABN 31 1066 574 70)

There was no declaration of conflicts of interest.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

The purpose of the report is to inform Council that contract 5656 Bridge Replacement & Road Rehabilitation works - Purga School Road, Purga had an original contract value of \$5,352,827.15 ex GST with an approved contingency amount of \$535,282.71 ex GST.

The approved contingency has been exceeded and is now at \$801,716.84 ex GST required an additional \$266,434.13 that is available in the approved project budget.

Purpose

To inform Council of the financial status and variations associated with Contract 5656 Bridge Replacement & Road Rehabilitation works - Purga School Road, Purga and to seek approval for reallocation of contingency funds within the approved project budget.

Background

Contract 5656 Bridge Replacement & Road Rehabilitation works - Purga School Road, Purga had an original contract value of \$5,352,827.15 ex GST with an approved 10% contingency amount of \$535,282.71 ex GST.

Current Status

- CN5656 contingency has been exceeded due to variations primarily related to latent conditions and site condition delays.
- No increase to the overall project budget is requested; additional funds will be reallocated from within the approved project budget.

Variations Summary

CN5656 – Major Variations

- VOO2- Delay and Disruption due to overhead powerlines: **\$415,384.95**
- VOO3- Rock Drilling and Pile re-design delay: **\$356,663.78**

Other CN5656 Variations:

- VOO1 / OO4 - Supply of temporary power during Energex shut down: **\$29,668.11**

Total to date Variations: \$801,716.84

Commentary

Variation 002 – Energex Overhead Powerline Delay

- **Description:** Energex overhead electrical assets were found within unsafe working distances for piling, requiring service isolation.
- **Impact:**
 - **Extension of Time:** 41 calendar days

- **Approved Cost:** \$415,384.95 (ex GST)
- **Key Issues:**
 - Latent condition under Clause 12.2; relocation was Principal's responsibility.
 - Coordination with Energex for outage plan caused significant delay.
- **Mitigation:** Revised program issued, after coordination and confirmation of Energex and subcontractor's availability.

Variation 003 – Rock Drilling & Pile Redesign

- **Description:** High-strength rock encountered at all pile locations, contrary to geotechnical report, requiring redesign and extended drilling.
- **Impact:**
 - **Extension of Time:** 14 calendar days
 - **Approved Cost:** \$356,663.78 (ex GST)
- **Key Issues:**
 - Latent condition claim under Clause 12.2; redesign of pile sockets and drilling methodology.
 - Additional network shutdowns required for piles near powerlines.
- **Mitigation:** Geotechnical team engaged; design revisions undertaken; drilling program extended.

Variation 001/004 – Supply of Power During Energex Shutdown

- **Description:** Provision of generators at three locations to maintain power during Energex outages for piling works.
- **Impact:**
 - **Extension of Time:** 0 days
 - **Approved Cost:** \$29,668.11(ex GST)
- **Key Issues:**
 - Required to provide residents power supply during 8–12 hour outages.
 - Included generator hire, fuel, transport, and supervision.
- **Mitigation:** Coordinated outages with residents; no time impact.

Combined Effect

Total Approved Cost Impact: \$801,716.84 (ex GST)

Total Time Impact: 55 calendar days

Revised Completion Dates:

- Practical Completion: **10 April 2026**
- Final Completion: **26 June 2026**

Financial Implications

- CN5656 contingency exceeded:
 - Approved: **\$535,282.71**
 - Current: **\$801,716.84**
 - Additional required: **\$266,434.13** (available within approved project budget)
- No additional project budget required—only reallocation and bringing forward funds.

Recommendation

That Council:

1. Notes the variations, amounts and reasons for cost increases.
2. Approves an additional contingency allocation of \$300,000 from within the approved project budget to cover potential future variations and ensure timely completion of the works.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

POLICY IMPLICATIONS

The matter of this report is consistent with the Procurement Policy. No other policies have been identified that would be impacted.

RISK MANAGEMENT IMPLICATIONS

This project was part of the 2024-2025 Capital program and a key project for Council. Council had approached the market through an open tender process in accordance with the local government regulations and was selecting an experienced and well-credentialed supplier to deliver this project to the community.

FINANCIAL/RESOURCE IMPLICATIONS

Contract 5656 – Bridge Replacement & Road Rehabilitation Works - Purga School Road, Purga
Contract Value: \$5,352,827.15
Approved Contingency: \$535,282.71
Revised Contingency: \$801,716.84
Additional Contingency for Future Variations: \$300,000
Total Revised Contingency: \$1,101,716.84

COMMUNITY AND OTHER CONSULTATION

The Asset and Infrastructure Services Department as the relevant contract owner have been consulted and agree with the proposal in this report.

CONCLUSION

The additional necessary works were best engaged through the principal contractor to ensure the seamless delivery of the project. They possess the capability and capacity to meet Council's requirement to undertake the additional works as part of the Bridge Replacement & Road Rehabilitation works - Purga School Road, Purga.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The Recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

Gavin Wright

CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

Graeme Martin

MANAGER, CAPITAL PROGRAM DELIVERY

I concur with the recommendations contained in this report.

Seren McKenzie

GENERAL MANAGER (ASSET AND INFRASTRUCTURE SERVICES)

"Together, we proudly enhance the quality of life for our community"

Doc ID No: A12275538

ITEM: 5

SUBJECT: RECEIVE AND NOTE - 5343 SPRINGFIELD PARKWAY ROAD UPGRADE -
EARTHWORKS, DRAINAGE, RE & SLEEPER WALLS (INCREASED EXPENDITURE)

AUTHOR: CATEGORY SPECIALIST

DATE: 1 DECEMBER 2025

EXECUTIVE SUMMARY

This is a report concerning increased expenditure under contract 5343 Springfield Parkway Road Upgrade - Earthworks, Drainage, Reinforced Earth & Sleeper Walls that had an original contract value of \$4,039,749.02 ex GST with an approved contingency amount of \$807,949.80 ex GST.

The report is to provide notice the contingency expenditure has now reached \$1,931,965.02 ex GST.

RECOMMENDATION

- A. **That Council receive and note that contract 5343 Springfield Parkway Road Upgrade - Earthworks, Drainage, RE & Sleeper Walls for the value of \$4,039,749.02 and contingency amount of \$807,949.80 has been exceeded with the current contingency spend now at \$1,931,965.02 ex GST.**
- B. **That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

RELATED PARTIES

Ipswich City Council
BMD Constructions Pty Ltd (ABN 59 010 126 100)

There was no declaration of conflicts of interest.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

The purpose of the report is to inform Council that contract 5343 Springfield Parkway Road Upgrade - Earthworks, Drainage, RE & Sleeper Walls had an original contract value of \$4,039,749.02 ex GST with an approved contingency amount of \$807,949.80 ex GST. The

approved contingency has been exceeded and is now at \$1,931,965.02 ex GST required an additional \$1,124,015.22 that is available in the approved project budget.

Purpose

To inform Council of the financial status and variations associated with Contract CN5343 Springfield Parkway Road Upgrade project, and to seek approval for reallocation of contingency funds within the approved project budget.

Background

The Springfield Parkway Road Upgrade (early works package) is being delivered under contract:

- **CN5343 – RE Wall, Earthworks, Stormwater & Retaining Walls**
 - Original Contract Value: **\$4,039,749**
 - Approved Contingency (20%): **\$807,949**
 - Total: **\$4,847,698**

Current Status

- CN5343 contingency has been exceeded due to variations primarily related to Energex conduit works and latent conditions.
- No increase to the overall project budget is requested; additional funds will be reallocated from within the approved project budget.

Variations Summary

CN5343 – Energex Conduit Works

- V2-001 Energex Stage 2a: **\$634,040.18**
 - V2-028 Conduit Works: **\$185,083.25**
 - V2-023 Energex Stage 2: **\$882,401.12**
- Total Energex Variations: \$1,701,524.55**

Other CN5343 Variations:

- Dayworks, stormwater latent conditions, civil works, erosion repairs, vegetation clearing, etc.
- Total: \$230,440.47**

Commentary

- Package CN5343 excluded conduits and civil works associated with Energex relocation activities.
- While the Energex relocation offer covered the movement of physical assets, it specifically excluded any civil works, such as installing new conduits.
- Consequently, the principal contractor (BMD) engaged a specialist subcontractor (JPR Richardson) to complete these works.
- All costs were reviewed, validated, and endorsed by independent council inspectors and the ICC Electrical Team, and were deemed reasonable.

- Critical electrical relocations had to be completed prior to the gas relocation scheduled for February 2026 to maintain the overall program timeline.
- The Energex works were anticipated and included in our annual Capital Works Program budget. However, adding this scope to the existing contract will result in exceeding the original contract value (including contingency).
- The decision to incorporate Energex works into the current contract was made as it represented the best value for Council, ensuring efficient management under the existing contractor.

Financial Implications

- CN5343 contingency exceeded:
 - Approved: **\$807,949**
 - Current: **\$1,931,965.02**
 - Additional required: **\$1,124,015.22** (available within approved project budget)
- No additional project budget required—only reallocation and bringing forward funds.

Recommendation

That Council notes the variations, amounts and reasons for cost increases.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

POLICY IMPLICATIONS

The matter of this report is consistent with the Procurement Policy. No other policies have been identified that would be impacted.

RISK MANAGEMENT IMPLICATIONS

This project was part of the 2024-2025 Capital program and a key project for Council. Council had approached the market through an open tender process in accordance with the local government regulations and was selecting an experienced and well-credentialed supplier to deliver this project to the community.

The additional services which were engaged through the principal contractor are works that would have needed to be performed during the course of this contract.

FINANCIAL/RESOURCE IMPLICATIONS

Contract 5343 – Springfield Parkway Road (Bulk Earthworks & Gas):
Contract Value: \$4,039,749.02
Approved Contingency: \$807,949.80
Revised Contingency: \$1,931,965.02

COMMUNITY AND OTHER CONSULTATION

The Asset and Infrastructure Services Department as the relevant contract owner have been consulted and agree with the proposal in this report.

CONCLUSION

The additional necessary works were best engaged through the principal contractor to ensure the seamless delivery of the project. They possess the capability and capacity to meet Council's requirement to undertake the additional works as part of the Springfield Parkway and Springfield Greenbank Arterial Road Upgrade.

HUMAN RIGHTS IMPLICATIONS.

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The Recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

Gavin Wright

CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

Graeme Martin

MANAGER, CAPITAL PROGRAM DELIVERY

I concur with the recommendations contained in this report.

Seren McKenzie

GENERAL MANAGER (ASSET AND INFRASTRUCTURE SERVICES)

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Doc ID No: A12518495

ITEM: 6

SUBJECT: REPORT - REGULATION ADVISORY COMMITTEE NO. 2026(01) OF 29 JANUARY 2026

AUTHOR: MEETING COORDINATION MANAGER

DATE: 3 FEBRUARY 2026

INTRODUCTION

This is the report of the Regulation Advisory Committee No. 2026(01) of 29 January 2026.

RECOMMENDATION

That Council adopt the recommendations of the Regulation Advisory Committee No. 2026(01) of 29 January 2026.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Regulation Advisory Committee Report No. 2026(01) of 29 January 2026 ↓ 
1.1	Amended updated attachments ↓ 



**City of
Ipswich**

- **2 Strategic Regulation Project: Step 1 Policy**
Attachment 1 Regulation Policy - updated with amendments 3

- **3 Local Law Review - Proposed Community Consultation**
Attachment 1 Topics for survey - updated 7

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29 JANUARY 2026

REGULATION ADVISORY COMMITTEE NO. 2026(01)]

REGULATION ADVISORY COMMITTEE NO. 2026(01)

29 JANUARY 2026

REPORT

COUNCILLORS' ATTENDANCE:

Councillor Paul Tully (Chairperson); Councillors Jim Madden, Marnie Doyle, Andrew Antonioli and Mayor Teresa Harding (Observer), Councillor Jacob Madsen (Observer), Councillor David Martin (Observer) and Councillor Pye Augustine (Observer)

Mayor Teresa Harding arrived at 2.05 pm.

COUNCILLOR'S APOLOGIES:

Nil

OFFICERS' ATTENDANCE:

Chief Executive Officer (Sonia Cooper), General Manager, Corporate Services (Matt Smith), Manager, Strategy Governance and Performance (Haiden Taylor), Principal Officer, Governance (Barbara Dart), Manager, General Counsel (Allison Ferres-MacDonald), General Manager, Planning and Regulatory Services (Brett Davey), Manager, Compliance (Alisha Connaughton) – via audio-link

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE REGULATION ADVISORY COMMITTEE NO. 2025(03) OF 30 OCTOBER 2025

RECOMMENDATION

That the minutes of the Regulation Advisory Committee held on 30 October 2025 be confirmed.

29 JANUARY 2026

REGULATION ADVISORY COMMITTEE NO. 2026(01)]

OFFICERS' REPORTS

2. STRATEGIC REGULATION PROJECT: STEP 1 POLICY

This is a report concerning Step 1 of the Strategic Regulation Project and updating Council's current Compliance and Enforcement Policy to be more holistic about regulation. Following targeted community consultation that supported a risk-based approach to regulation, amendments to the policy were drafted. Feedback was sought from Councillors and key staff during October/November 2025. The policy has been amended and includes a name change from Compliance and Enforcement Policy to Regulation Policy which supports the intent of making the policy more holistic. The amended policy is now presented to Council for adoption.

RECOMMENDATION

That the amended Compliance and Enforcement Policy, now named the Regulation Policy, as outlined in Attachment 3, be adopted.

DISCUSSION

The Committee discussed the Regulation Policy and proposed the following amendments:

- Under 7. Roles and Responsibilities – Role of Officers – the words 'abreast of' be replaced with the words 'familiar with'.
- Under 10. Definitions – a definition for Investigation to be included.

Attachments

1. Regulation Policy - updated with amendments
-

3. LOCAL LAW REVIEW - PROPOSED COMMUNITY CONSULTATION

This is a report concerning the comprehensive local law review that forms part of the Strategic Regulation Project. The report provides information about the topics that initial community consultation will be undertaken on so that Council can consider that feedback before any drafting of new laws commences. All of the topics have a focus of making it easier for the community to understand if they need to apply, how to apply and/or how to comply with eight of the seventeen topics providing a reduction in red tape for the community. This initial community consultation will occur over 3-4 weeks commencing mid-late March.

RECOMMENDATION

29 JANUARY 2026

REGULATION ADVISORY COMMITTEE NO. 2026(01)]

That the report titled 'Local Law Review – Proposed Community Consultation', be received and the contents noted.

DISCUSSION

The committee discussed the Key Topics for Initial Feedback and proposed the following amendment:

Under Declared Traffic Areas and Off-Street Regulated Parking, under the sub heading Addition of New Off-Street Regulated Parking areas (11), the addition of the following:

- Richardson Park, Goodna (incl Goodna Aquatic Centre and Noel Kelly Drive).

Attachments

1. Topics for survey - updated
-

4. NEXT MEETING

The next meeting is to be determined.

5. GENERAL DISCUSSION (within the purpose and scope of the committee)

5.1. GENERAL BUSINESS

The committee discussed the following matters:

- Beekeeping
- Temporary home proposal
- Overgrown properties
- Footpath mowing
- Abandoned Properties

Councillor Marnie Doyle left the meeting at 2.47 pm.

ACTION

The Principal Officer (Governance) to prepare an options paper on overgrown properties for the next meeting of the Regulation Advisory Committee.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 2.04 pm.

The meeting closed at 2.59 pm.



**City of
Ipswich**

- **2 Strategic Regulation Project: Step 1 Policy**
Attachment 1 Regulation Policy - updated with amendments 3
- **3 Local Law Review - Proposed Community Consultation**
Attachment 1 Topics for survey - updated 7

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Version Control and Objective ID	Version No: 3	Objective ID: TBA
Adopted at Council Ordinary Meeting on	TBA	
Date of Review	TBA	

1. Statement

Regulation is necessary to achieve social, environmental, and economic objectives. The intent of regulation for Council is to protect the health, safety, amenity and environment of the community but Council also needs to consider that regulation isn't deterring, inhibiting or prohibiting social, environmental and economic opportunities in the community.

This policy outlines Council's strategic position on regulation and promotes understanding of the risk-based approach it intends to apply to regulatory activities, as well as the circumstances in which that risk-based approach may be restricted. The Policy is supported by detailed procedures that provide further guidance to staff.

The policy establishes a clear position for the exercise of Council's powers in managing regulation including potential unlawful activity within Council's jurisdiction. It provides practical guidance through its principles on how Council staff are to assess potential unlawful activity to determine if it requires further investigation, the courses of action available to Council for dealing with unlawful activity, how to decide whether enforcement action is warranted and, if so, the process to be used in deciding which type of enforcement action is appropriate in the circumstances.

2. Purpose and Principles

The purpose of the policy is to provide a risk-based approach to regulation through the following position statements:

Resource Optimisation: Council resources are directed towards higher-risk areas, ensuring that they are used where they are most needed and can have the greatest impact

Reduced Red Tape: Lower-risk activities face fewer regulatory requirements, reducing unnecessary administrative burdens and costs.

Improved Focus: Council will focus their efforts on significant risks, leading to more effective oversight and better protection of public interests

Flexibility and Adaptability: This approach allows for adjustments based on the evolving risk landscape, making regulation more responsive to new and emerging risks

IPSWICH CITY COUNCIL | Compliance and Enforcement of Policy

Our regulatory activities, which includes enforcement will be guided and supported by the following principles:

- Providing clear guidelines and standards to the community of knowing when to apply, how to apply and how to comply
- Our decisions will be fair, reasonable, respectful and reliable
- Our responses will be consistent, efficient and proportionate to the risk
- Our decisions and actions will be informed by evidence
- We will be transparent, and accountable for our decisions and actions
- We will monitor, review and report on our effectiveness
- We will continue to improve the way we regulate
- We will engage to listen, learn and respond.

3. Strategic Plan Links

This policy aligns with the following iFuture 2021-2026 Corporate Plan themes:

- Vibrant and Growing
- Safe, Inclusive and Creative
- Natural and Sustainable
- A Trusted and Leading Organisation

4. Regulatory Authority

Section 28 of the **Local Government Act 2009** provides the power for local governments to make and enforce local laws that are necessary or convenient for the good rule and government of their local government area. In addition, regulatory powers and responsibilities are devolved to Council under a range of State legislation.

- *Local Government Act*
- *Local Government Regulations 2012*
- *Various State Acts and Regulations for matters eg Building, Environmental Protection, Food, Planning, and Public Health*
- *Public Sector Ethics Act 1994*
- Employee Code of Conduct
- Councillor Code of Conduct
- Meeting Conduct Policy
- Meeting Conduct Procedure
- Conflicts of Interest for Employees Policy
- Conflicts of Interest for Employees Procedure – Identifying, Disclosing, Managing and Monitoring

5. Human Rights Commitment

Ipswich City Council (Council) has considered the human rights protected under the *Human Rights Act 2019 (Qld)* (the Act) when adopting and/or amending this policy. When applying this policy, Council will act and make decisions in a way that is compatible with human rights and give proper consideration to a human right relevant to the decision in accordance with the Act.

6. Scope

IPSWICH CITY COUNCIL | Compliance and Enforcement of Policy

The Policy applies to all areas of Council operations that administer Legislation and Local Laws, this includes applications, approvals, assessment, licences, permits, routine inspections, investigations and enforcement. This Policy applies a risk-based approach to regulation to ensure resources are focussed on those matters posing the most significant risk to the community and environment. This risk-based approach to regulation may be restricted where Council is required to conduct regulatory activities in a manner prescribed by legislation, supporting statutory instruments and guidance, and court procedure and precedent.

7. Roles and Responsibilities

General

This policy applies to all Councillors and Council officers and is directly relevant to officers involved in the administration of Legislation and Local Laws.

Delegations from the Chief Executive Officer are required to officers to enable them to undertake approvals, investigation, and enforcement action.

Councillors and Officers have significant responsibilities and must ensure that they comply with the relevant Codes of Conduct and Council Policies and Procedures in the execution of their duties. In particular, they must manage any conflicts of interest.

The Chief Executive Officer shall have overall responsibility for Council's legislative compliance framework.

Role of Officers

All council officers have a responsibility to ensure that they remain [abreast of familiar with](#) Legislation and Local Laws which affect their area of work, hold appropriate delegations and authorisations, and exercise those delegations/authorisation in accordance with any conditions and/or legislative requirements applying to them. .

The Executive Leadership Team are to ensure that adequate training and instruction is given to staff to ensure that legal obligations regarding their responsibilities are identified and met.

Managers must ensure that procedures and systems are established to support regulation actions in accordance with this Policy.

Role of Councillors

Regulation matters are sensitive and easily susceptible to allegations of impropriety, bias or inconsistency. In order to manage those risks, and be consistent with the Councillors' Code of Conduct and the Councillor – Staff Interaction Policy, Councillors are:

- Not to attend on-site meetings with Council staff, the complainants, or persons the subject of an investigation or enforcement action, or;
- Not to direct staff in relation to particular outcomes relating to investigations, enforcement options or actions.

IPSWICH CITY COUNCIL | Compliance and Enforcement of Policy

Councillors can assist individuals who raise concerns with them by referring them to the relevant functional area so that the appropriate action can take place.

8. Key Stakeholders

In addition to Councillors, the following Council Departments and Branches will be consulted during the review process:

- Planning and Regulatory Services Department
- Asset and Infrastructure Services Department
- Environment and Sustainability Department
- Community, Cultural and Economic Development Department
- Corporate Services Department
- Legal Branch

9. Monitoring and Evaluation

This policy is to be reviewed at least every two (2) years or sooner if necessary to accommodate changes in legislation.

10. Definitions

The following are the definitions of key terms in this Policy:

Council means the Ipswich City Council.

Councillor means a duly elected person of the Ipswich City Council.

Conflicts of Interest for Employees

Actual conflict of interest means there is a real conflict between the Council employee's official duties and their personal interests.

Potential conflict of interest means personal interests that could conflict with a Council employee's official duty. This refers to circumstances where it is foreseeable, that a conflict may arise in the future and steps should be taken now to mitigate that future risk.

Perceived conflict of interest means the public or a third party could form the view that personal interests could improperly influence an employee's decision or action, now or in the future. Whilst it may or may not eventuate as an actual conflict, it is important to disclose a perceived conflict of interest, for transparency purposes.

Enforcement means a range of procedures and actions taken by Council to ensure that a person or organisation comply with their statutory obligations.

Public Interest means the interests of the community as a whole or a group within the community or individuals.

Regulation means the rules and what standards apply or what approvals may be required (eg minimum standards, permits, licences), and what happens to ensure they are complied with (enforcement).

Risk means a potential impact that may cause physical, financial, environmental or other harm resulting in loss of value of goods, loss of life or loss of amenity.

11. Policy Owner

The General Manager (Planning and Regulatory Services) is the policy owner and is responsible for the authoring and reviewing this policy.

Local Law Review

Initial community consultation draft content for Shape Your Ipswich survey on key topics for feedback. Content will continue to be reviewed/updated prior to consultation period commencing.

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Draft as at 15 January 2026

Busking & Touting/Spruiking

What feedback has Council received?

- Busking is widely recognised as a positive contributor to lively, welcoming public spaces, supporting creativity, culture and local economic activity.
- Buskers have said that the current process is very complex and costly, especially as public liability insurance is required for this activity, all of which discourages participation.
- Clarity around Touting/Spruiking is needed to provide clear guidance about what is/isn't allowed.
- A risk-based approach to regulating busking and touting/spruiking on council land will assist in removing some barriers and costs for the City's creative sector as well as business growth, while ensuring public health and safety is not compromised or at risk.

How does Council currently regulate this?

- **Busking** – if you want to perform on council land you will need a licence. Busking occurs in a reserved busking area in exchange for a donation from passers-by. Busking includes playing musical instruments, singing, dancing, living statues etc. A fee is payable when applying for a licence.
- **Touting/Spruiking** – Commercial touting/spruiking on council land requires a licence application and payment of a fee e.g. a business wanting to promote their sale on the footpath outside their shop to passers-by. The licence provides conditions about what they can do and what they can put on the footpath (council land).
- **Touting/Spruiking** - that is not commercial is covered by the standard conditions for the use of council land and behaviours that may impact on another's use or enjoyment of a space. The sheer nature of the activity could mean that this activity is not allowed however the law doesn't make this explicitly clear. There is also uncertainty about what approvals Council gives when there is a peaceful assembly being arranged. Public gatherings/protests/public marches are not captured by a local law. They are captured by the *Peaceful Assemblies Act* and a Notice of Intention must be submitted to the police and Council (if on council land/roads) 5 days before any event. If on council land/roads, Council needs to issue a Permission Notice as its approval (and can have certain conditions applied).

What is it that Council may consider in new laws?

- **Busking** – preapproved busking sites will be established by Council and available for buskers. Buskers will apply for a licence with standard conditions for performance and locations where they can perform. There will be a small fee for an annual licence that provides access to all preapproved locations. Public Liability Insurance from buskers performing low risk activities won't be required for these preapproved sites, these sites will be covered by Council's insurance. A mandatory Busking Guideline will be developed to assist buskers understand what they need to do.
- **Touting/Spruiking** – a licence for Commercial touting/spruiking will no longer be required but standard conditions will be included in the local law that must be abided by. Enforcement by Council can still occur if these conditions are not complied with. The laws will make it clearer about non-commercial touting/spruiking with explicit conditions on what is/isn't allowed on Council land and that public gatherings/protests/public marches are not captured by a local law but by the *Peaceful Assemblies Act*.

Question 1

Do you support preapproved busking sites being established as well as a mandatory busking guideline to make busking more accessible in the City? *Yes, No, Unsure*

Question 2

Draft as at 15 January 2026

Do you support commercial touting/spruiking moving to enforceable standard conditions and no longer needing to apply for a licence? *Yes, No, Unsure*

Question 3

Please share with us any further information you have on this issue.

DRAFT

Draft as at 15 January 2026

Council Cemeteries

What feedback has Council received?

- Queensland does not have any State legislation that manages the operations/activities of cemeteries and most local governments have a separate local law to regulate activities and set standards for cemetery operations.
- Council removed a cemetery local law in a 2013 review of its local laws (as it had entered into a contract with a cemetery services provider), with some provisions retained relating to cemeteries being included in other local laws at the time e.g. Local Government Controlled Areas and Roads.
- While Council has entered into a contract with a cemetery services provider, there are still some gaps regarding works/construction standards, safety, activities and obligations on visitors that need to be considered by Council.
- A cemetery local law would only apply to council cemeteries: Ipswich General Cemetery, Warrill Park Lawn Cemetery, Tallegalla Cemetery, Haigslea Lawn Cemetery, and Stone Quarry Cemetery.

How does Council currently regulate this?

- Current provisions are spread over a few local laws and relate to council cemeteries where you need a permit/approval to: bring an animal into a cemetery; to interfere with a grave or memorial; or an exhumation (and where it must be carried out by a recognised undertaker).
- Conservation work on graves and headstones in historic cemeteries that are on local government land must comply with the principles, policies and guidelines as set out in the Conservation Management Plans for those cemeteries. There are also requirements generally for council land about needing a permit for commercial activities (e.g. tours, filming).

What is it that Council may consider in new laws?

- Create a new local law specifically for council Cemeteries so all provisions and standards are in the one document to make it easier to find out and understand what is/isn't allowed.

Question 1

Do you support the creation of a new local law for council cemeteries to make it easier to find information and understand what is/isn't allowed in council Cemeteries? *Yes, No, Unsure*

Question 2

Please share with us any further information you have on this issue.

Draft as at 15 January 2026

Declared Traffic Areas and Off-Street Regulated Parking

What feedback has Council received?

- Council needs to update its off-street regulated parking areas due to community and Council needs and make amendments to the current declared traffic areas.

How does Council currently regulate this?

- Councils make Declared Traffic Areas in their local laws to manage and control parking on public roads within specific zones where demand is high or turnover is critical, for example business central areas or when major events are on.
- Councils establish off-street regulated parking areas under local laws to manage and control parking on council land. This assists with providing easy access and turnover of available parking spaces at locations e.g. within parks, near facilities.
- **Current Declared Traffic Areas (3):**
 - Ipswich CBD; Springfield Traffic Area; Willowbank Traffic Area.
- **Current Off-Street Regulated Parking Areas (16):**
 - Map A – Foote Lane car park (3 Foot Lane, Ipswich).
 - Map B – Roderick Street Council car park (37, 39 and 45 Roderick Street and 69-71 East Street, Ipswich).
 - Map C – Car park behind RSL building located at 63 Nicholas Street, Ipswich (opposite Civic Hall).
 - Map D – Civic Hall car park (50 Nicholas Street, Ipswich – entrance to car park from Limestone Street).
 - Map E – Eastern West Street car park (3-5 West Street, Ipswich).
 - Map F – Western West Street car park (205, 213A and 215A Brisbane Street, Ipswich – entrance to car park from West Street).
 - Map G – Laneway between Ipswich City Council Library and Administration Building (40-50 South Street, Ipswich).
 - Map H – Denmark Hill car park (5 Deebing Street, Ipswich).
 - Map I – Bob Gamble car park / Riverheart Parklands Stage 2 (2 Blackall Street, Ipswich).
 - Map J – Marsden Parade car park (corner of Marsden Parade and Brisbane Street, Ipswich).
 - Map K – Robelle Domain & Lagoon, Springfield Central.
 - Map L – Queens Park, Ipswich.
 - Map M – Olga Street car park, Ipswich.
 - Map N – Limestone Park – Salisbury Road car park.
 - Map O – Rosewood Library (15 Railway Street, Rosewood).
 - Map P – Springfield Central Community Centre car park (134 Parkland Drive, Springfield Central).

What is it that Council may consider in new laws?

(Note: A PDF with all the maps will be provided for people on Shape Your Ipswich)

- **Proposed Declared Traffic Areas:**
 - No new areas; changes to boundaries for Ipswich CBD and Springfield Traffic Areas to align with iGO Ipswich Transport Strategy 2025. Willowbank remains the same.
- **From the existing list of off-street regulated parking areas:**
 - Removal of Maps A, B and G, as these areas relate to previous council premises.

Draft as at 15 January 2026

- **Addition of New Off-Street Regulated Parking areas (11):**
 - Redbank Plains Recreation Reserve, Redbank Plains.
 - Springfield Central Sports Complex, Springfield Central.
 - Richardson Park, Goodna (incl Goodna Aquatic Centre [and Noel Kelly Drive](#)).
 - Rotary Park, Bundamba.
 - Georgie Conway Leichhardt Community Swim Centre, Leichhardt.
 - Anzac Park, Rosewood.
 - Nicholas Street Precinct, Ipswich (NSP).
 - 30c Waghorn Street, Ipswich (behind Metropole and other businesses).
 - Omar Street Park, Ipswich.
 - Fernbrook Oval, Redbank Plains.
 - Silver Jubilee Park, Springfield Central.
 - Splash n Play Park, South Ripley.
 - 7-9 John Street, Rosewood.
 - Alan Cumming Park, North Ipswich.

Question 1

Do you support the changes to the declared traffic areas? *Yes, No, Unsure*

Question 2

Do you support the changes to the off-street regulated parking areas? *Yes, No, Unsure*

Question 3

Please share with us any further information you have on this issue.

Draft as at 15 January 2026

Entertainment Venues

What feedback has Council received?

- Entertainment venues play a vital role in hosting events that raise the profile of Ipswich as a leading events destination in Queensland.
- Entertainment venues are approved through development and land use approvals and need a licence to operate.
- Implementing a risk-based approach for entertainment venues would see a reduction in red tape for operators whose risks are demonstrably low, and are captured by other legislation.

How does Council currently regulate this?

- Venues with a liquor licence offering live entertainment with amplified music require an entertainment licence unless its determined low risk by an authorised officer. This helps ensure potential community impacts are managed responsibly. Additionally, within the current laws, the following venues have been classified as venues requiring an entertainment licence : Willowbank Precinct – Willowbank Raceway; Queensland Raceway; Halls where entertainment is intended to end after 10pm; Ivory’s Rock Conference and Event Centre; Ipswich Turf Club; Showgrounds (Ipswich, Rosewood and Marburg).
- These venues apply for a licence and if approved comply with the conditions set. If conditions aren’t complied with enforcement can be undertaken.

What is it that Council may consider in new laws?

- No licence would be required for entertainment venues, but venues must comply with standard conditions (essentially those conditions that were attached to the licence) set out in a local law.
- Enforcement by Council can still occur if local law conditions and/or land use approval conditions aren’t complied with (enforcement can be undertaken by Liquor Licensing for matters relating to their liquor licence).

How would the proposed affect current licence holders?

- Current licence holders will no longer need to renew their entertainment venue licence each year and pay a fee, they will just need to comply with the standard conditions as prescribed by the local law.

Question 1

Do you support entertainment venues (that currently require a licence) moving to enforceable standard conditions and no longer needing to apply for a licence and renew it each year? *Yes, No, Unsure*

Question 2

Please share with us any further information you have on this issue.

Draft as at 15 January 2026

Events

What feedback has Council received?

- Council operates to attract, support and produce events that engage the community, drive visitation, positively impact on business and industry and promote Ipswich as a leading event-friendly destination.
- Understanding the licences, approvals, and information required by Council can be complex and challenging for both event organisers and members of the public, regardless of whether the event is a small low-risk event or a large-scale festival.
- A risk-based approach to assessing and regulating events on Council and private land helps operators and the community understand their obligations while ensuring public health, safety and environmental protection are not compromised.

How does Council currently regulate this?

- An event means the use of a premise and/or land for an event that is open to the public regardless of whether there is an admission fee or not.
- To hold an event on Council land, you must apply for a licence and, if approved, comply with all conditions. Depending on the event type and size, applications may need to be lodged months in advance to secure the space.
- You may also need an event licence for private land if the site is not normally used for events, or if the proposed event differs from what is permitted under the Planning Scheme.
- The conditions of an event licence (and conditions of any planning approval for private land) must be complied with otherwise enforcement action can take place.

What is it that Council may consider in new laws?

- An Event Assessment Framework could be established to classify proposed events as low or high risk based on factors such as (to name just a couple) expected attendance and on-site activities (e.g. food service, entertainment). This framework helps organisers understand requirements upfront, supports compliance, and applies to all event types, from small community activations to large-scale festivals.
- For low-risk events, organisers may apply and, if they agree to the required conditions and the site is available, approval will be granted. For high-risk events, an application will trigger a formal assessment process to determine whether the event can be approved.
- For low and high-risk events, the conditions of approval must be complied with otherwise enforcement action will be taken.

Question 1

Do you support a risk-based approach to assessing proposed events in the City? *Yes, No, Unsure*

Question 2

Please share with us any further information you have on this issue.

Draft as at 15 January 2026

Food Trucks and Roadside Vending

What feedback has Council received?

- Food trucks and mobile businesses in Ipswich are subject to licensing and operational regulations. While these ensure food safety and public order, overly stringent requirements can limit entrepreneurial opportunities, especially for small-scale operators.
- Council has short, medium and long terms goals about driving local business success and growth. This includes positive activation of the city centres across Ipswich which could be helped with some reduction of red tape where appropriate.
- There is a need to streamline processes for food trucks as part of the food truck friendly initiative to make it easier to understand what can and can't be done.

How does Council currently regulate this?

- Two types of roadside vending occurring currently:
 - **Preapproved Sites for Food Trucks (Food Truck Friendly Initiative):** Food trucks will need a Food Truck Site Licence, pay a one-off fee, and a booking needs to be made for a preapproved site. A list of current preapproved sites is on Council's website (note: a mobile food licence under State legislation may be required depending on what is being sold).
 - **Licence Applications for sites that aren't preapproved** and where they are wanting a site to themselves for a one-off occasion, month or year. This may be food trucks but could also be for fruit stalls, flower stalls etc. This involves considerable assessment by Council. Applicants usually need to identify a few potential sites as some may not be suitable due to potential risks e.g. road safety.

What is it that Council may consider in new laws?

- The Food Truck Site Licence (and fee) will cease to exist, but food truck operators will still need to abide by standard conditions in the local laws. The food truck operator can book a preapproved site with Council, with a maximum of hours per booking and a limit on booking sites ahead of time to ensure adequate and fair access to all preapproved sites occurs.
- No changes are being considered at this time for licence applications for sites that aren't preapproved (for any location that hasn't been preapproved by Council, operators will need to apply for a licence and have their application and requested sites assessed to determine if a licence and location can be approved for their use only).

How would the proposed affect current licence holders?

- Current Food Truck Site Licence holders will no longer need to renew their Food Truck Site Licence and pay a fee; they will just need to comply with the standard conditions for this activity as prescribed by the local law.
- Other roadside vending licences wont be impacted.

Question 1

Do you support preapproved sites for food trucks no longer needing a Food Truck Site Licence or fee and where enforceable standard conditions will apply? *Yes, No, Unsure*

Question 2

Please share with us any further information you have on this issue.

Draft as at 15 January 2026

Footpath (Outdoor) Dining on Council Land

What feedback has Council received?

- Council has received feedback that reducing red tape for outdoor dining could help activate Ipswich's local centres, creating vibrant spaces that attract visitors and support local business growth in line with council's short, medium, and long-term economic goals.
- Simplifying outdoor dining regulations on footpaths, in a way that prioritises safety and practicality could support local businesses, reduce costs, and create lively, welcoming precincts.

How does Council currently regulate this?

- To undertake footpath (outdoor) dining on Council land you need to apply for a licence and if approved comply with the conditions set.
- Under Council's current local laws you don't need to apply for a licence if your footpath (outdoor) dining on Council land consists of a maximum of 2 tables with associated chairs, or chairs or benches without a table, outside convenience, take-away and general stores.
- Note: If you are undertaking outdoor dining on private land (e.g. a shopping centre) then you don't need a footpath dining licence from council but you may need approval from the landowner/shopping centre management.

What is it that Council may consider in new laws?

- No licence would be required for footpath (outdoor) dining on Council land, but businesses must comply with standard conditions set out in a local law which would include a mandatory guideline for footpath (outdoor) dining.
- Clear conditions will ensure accessible pathways are maintained, supporting inclusivity for all community members. Businesses may also be given flexibility to extend outdoor dining in front of neighbouring premises where written consent is provided, creating more vibrant and connected precincts
- Council will continue to play a role in maintaining standards to ensure these conditions are upheld and public spaces remain safe and welcoming.

How would the proposed affect current licence holders?

- Current licence holders will no longer need to renew their licence each year and pay a fee, they will just need to comply with the standard conditions as prescribed by the local law and mandatory guideline.

Question 1

Would you support footpath (outdoor) dining moving to mandatory standard conditions and no longer needing to apply for a licence and renew it each year? Yes, No, *Unsure*

Question 2

Please share with us any further information you have on this issue.

Draft as at 15 January 2026

Heavy Vehicle Parking in Residential Areas

What feedback has Council received?

- With a risk-based approach, could Council consider the removal of a permit for parking a heavy vehicle on private property in residential areas and just have standard conditions people have to comply with?

How does Council currently regulate this?

- Currently Council allows only one approved heavy vehicle to be parked in residential areas via an application and permit process and where a fee is payable.
- An enforceable Heavy Vehicle Parking Implementation Guideline is provided in the current local law to assist in understanding what is/isn't allowed.

What is it that Council may consider in new laws?

- A permit (and fee) would no longer be needed, and the enforceable Heavy Vehicle Parking Implementation Guideline would become standard conditions enforceable under the local law. There are no changes to the number of heavy vehicles that can be parked, that is, only one can be parked.

How would the proposed affect current permit holders?

- Current permit holders will no longer need to renew their licence each year and pay a fee. These permits will cease to exist, but the conditions of their current permit will remain in force while ever they reside at the property for which the permit had been approved.

Question 1

Do you support heavy vehicle parking in residential areas to move to enforceable standard conditions and no longer needing to apply for a permit and renew it each year? *Yes, No, Unsure*

Question 2

Please share with us any further information you have on this issue.

Draft as at 15 January 2026

Heavy Vehicle Parking on Roads

What feedback has Council received?

- Under State Legislation, heavy vehicles must not stop or park on a length of road for longer than one hour, noting that the legislation does provide some exception to this. Under this same legislation, Council can indicate via a local law that parking longer than one hour on designated roads is allowed.
- Could Council consider designating streets where heavy vehicles could park longer than an hour like another Council has established in some industrial areas so as not be detrimental on residential areas.

How does Council currently regulate this?

- In the current laws, Council hasn't identified any roads/streets in industrial areas where heavy vehicles could be parked for more than one hour.

What is it that Council may consider in new laws?

- Inclusion of some streets in industrial areas where heavy vehicles could park longer than one hour. Exact times and locations have not been established at this point in time.

Question 1

Would you support heavy vehicles being able to park longer than one hour in some streets located in industrial areas? *Yes, No, Unsure*

Question 2

Please share with us any further information you have on this issue.

