

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(07)

11 AUGUST 2022

REPORT

COUNCILLORS' ATTENDANCE: Deputy Mayor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle, Kate Kunzelmann and Nicole Jonic

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Corporate Services (Matt Smith), General Manager Infrastructure and Environment (Sean Madigan), General Manager Planning and Regulatory Services (Peter Tabulo), Workplace Safety and Wellbeing Manager (Chris Lee), Manager People and Culture (Talia Love-Linay), Procurement Manager (Richard White), Senior Digital Media and Content Officer (Jodie Richter), Manager Libraries and Customer Services (Samantha Chandler), Manager Community and Cultural Services (Don Stewart) and Theatre Technician (Harrison Cate)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Deputy Mayor Jacob Madsen (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(06) OF 14 JULY 2022**

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Russell Milligan:

That the Minutes of the Governance and Transparency Committee held on 14 July 2022 be confirmed.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **QUARTER 4 - OPERATIONAL PLAN 2021-2022 QUARTERLY PERFORMANCE**

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the 2021-2022 Operational Plan with notable achievements that have occurred during quarter four (Q4) (April to June 2022). In Q4, an additional status has been provided to indicate items that are planned multi-year projects that will continue in the 2022-2023 financial year as an operational plan deliverable, core service activity, corporate project or an item in the capital works program. Departmental representatives have provided the presented Q4 data.

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Marnie Doyle:

That the report be received and the contents noted.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Milligan	
Harding	
Doyle	
Kunzelmann	
Jonic	

The motion was put and carried.

3. QUARTERLY REPORT TO THE DEPARTMENT OF STATE DEVELOPMENT, INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING

This is a report concerning a request received by the Mayor (on behalf of Council) from the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) for Council to provide a series of quarterly performance reports through to the quarter ending 30 June 2022.

Confirmation was sought from the Director-General in the previous quarter in relation to concluding this reporting requirement at the end of the current quarter (June 2022). Advice has been received from the Director-General that Council's quarterly reporting requirement will continue through to the end of the current council term (March 2024) with a revised scope (Attachment 1).

The attached report is tabled for consideration by the Governance and Transparency Committee and relates to the period April – June 2022 (Attachments 2-7). This quarterly report also addresses an additional request from Director-General of 30 June 2022 (Attachment 1) seeking further information regarding the recent changes to Council's Media and Corporate Communication Policy and Meetings Procedure Policy. Endorsement of this quarterly report is sought, with the Mayor to send a letter and the quarterly report to the Director-General.

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Marnie Doyle:

That the Committee endorse the draft letter and quarterly performance reports (April – June 2022) set out in Attachments 2-7.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Milligan	

Harding
Doyle
Kunzelmann
Jonic

The motion was put and carried.

4. REPEAL OF REHABILITATION POLICY AND UPDATE TO WORKPLACE HEALTH AND SAFETY POLICY

This is a report concerning a proposal to repeal the Council Rehabilitation Policy and update the Workplace Health and Safety Policy to include a commitment to implement rehabilitation provisions.

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Russell Milligan:

- A. That the policy titled 'Rehabilitation Policy', Item 43.01 adopted at Council on 21 February 2007, be repealed.**
- B. That the revised Workplace Health and Safety Policy as outlined in Attachment 3 be approved.**

AFFIRMATIVE
Councillors:
Madsen
Milligan
Harding
Doyle
Kunzelmann
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

5. PROPOSED NEW TRUSTEE LEASE TO GOODNA AND DISTRICTS RUGBY LEAGUE FOOTBALL CLUB INC. OVER 135 BRISBANE TERRACE, GOODNA

This is a report concerning the renewal of the Trustee Lease over part of a Reserve located at 135 Brisbane Terrace, Goodna, described as Lease B in Lot 128 on SP178961, between Ipswich City Council (Council) as Trustee and Goodna and Districts Rugby League Football Club Inc. (GDRLFC).

RECOMMENDATION

Moved by Councillor Nicole Jonic:

Seconded by Mayor Teresa Harding:

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012 (Regulation)*, Council as Trustee for the State of Queensland resolve that the exception at section 236(1)(c)(iii) of the Regulation applies to the disposal of leasehold interest in land at 135 Brisbane Terrace, Goodna more particularly described as Lease B in Lot 128 on SP178961, because it is for renewal of a trustee lease to the existing trustee lessee.**
- B. That Council renew the trustee lease (Council file reference number 5400 with Goodna and Districts Rugby League Football Club Inc. (Trustee Lessee):**
- (i) at a commencing annual rent of \$11,250 ex GST, payable to Council, and
- (ii) for a term of five (5) years, with no options for extension.
- C. That pursuant to section 64(1) and 64(2) of the *Land Act 1994*, Ministerial approval has been dispensed with (as per Attachment 3 of this report) and the purpose of the trustee lease (being *'the provision of a community sports club including sporting events and administration and activities associated with that purpose'*) is consistent with the purpose of the trust land.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. EXTENSION TO PREFERRED SUPPLIER ARRANGEMENT WITH SECURECORP FOR SECURITY SERVICES

This is a report concerning the recommendation to approve the extension of contract for security services (#13697) with the incumbent supplier, SECUREcorp (Qld) Pty Ltd for a further 12 months.

It is important to note that on 7 August 2020, Council resolved to enter into a preferred supplier arrangement with SECUREcorp for a total contract price of \$10,512,782 for a period of two (2) years with the option to extend the contract for a further three (3) years, via three (3) one (1) year extensions. However,

Council also resolved to determine any extensions to the contract after the first two (2) year term had been completed.

RECOMMENDATION

Moved by Councillor Russell Milligan:

Seconded by Councillor Nicole Jonic:

- A. That Council resolve to extend the engagement of SECUREcorp (Pty Ltd) (contract #13697) for the provision of security services for a further 12 months (one year), noting that:**
- (i) The engagement of SECUREcorp (Pty Ltd) is by way of a Preferred Supplier Arrangement pursuant to section 233 of the Local Government Regulation 2012 (Regulation);**
 - (ii) The engagement’s initial term 2-year term expires on 9 September 2022.**
 - (iii) By resolving to extend the engagement for a further 12 months (one year) Council will be exercising the first extension option available under the contract and that following the expiry of this 12-month (one year) period only two 12-month (one year) extension options will remain.**
- B. That Council’s approximate spend will be \$2,102,556 excluding GST for the period of the extension in addition to the two (2) year spend to date of \$3,775,914.**
- C. That pursuant to section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the *Local Government Regulation 2012*, in order to implement Council’s decision.**
- D. That, pursuant to section 238 of the *Local Government Regulation 2012*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” in respect of the two remaining 12-month (one year) extension options available, including the power to determine whether to exercise those options.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. PROCUREMENT: NEARMAP SUBSCRIPTION

This is a report seeking a resolution by Council to enter into a contract with Nearmap Australia Pty Ltd for the provision of aerial imagery, locational services and software that is operationally utilised as part of Council's existing spatial services.

This matter is required as officers seek Council resolution that the exception under section 235(b) of the Local Government Regulation 2012 applies to the specialised services provided by these operationally necessary products. The proprietary nature of the incumbent supplier's products means that there is only one supplier who is reasonably available to provide the continued subscription to this suite of products. Further, due to the pending acquisition and implementation of an enterprise spatial solution by Council, it is more costly and disadvantageous to Council to tender for other software products when delivery of the enterprise spatial project will provide a recommendation in relation to the functional requirements serviced by this product.

A resolution of Council is sought to enter into a contract with Nearmap Australia Pty Ltd for a term of twelve (12) months for the Nearmap Offline (AI) software products. This is an estimated total cost of approximately twenty-seven thousand dollars (\$27,000.00) excluding GST for the term of the contract.

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Russell Milligan:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought it would be impractical and disadvantageous to invite quotes for the provision of aerial imagery, locational services and software.**
- B. That Council enter into a contractual arrangement (Council file reference number 19123) with Nearmap Australia Pty Ltd, at an approximate purchase price of \$27,000 excluding GST over the entire term, being a term of twelve (12) months with no options for extension.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

8. PROCUREMENT - SOLUS SOFTWARE LICENCE AND SUPPORT

This is a report seeking a Council Resolution by Ipswich City Council (Council) to continue the direct engagement with Sanzap Pty Ltd. It is proposed to engage Sanzap Pty Ltd for up to five (5) years on a 3+1+1 arrangement for the continuance of the Solus Software Licence and Support for the library mobile apps and eKiosk Wayfinders for an estimated total contract spend of \$156,850.00 over the five (5) year term.

Council engaged Sanzap Pty Ltd in 2017 after a three (3) quote procurement process deemed the Solus product to be the best fit for Council's requirements. Sanzap Pty Ltd are meeting Council's performance expectations in the provision of the library mobile app and eKiosk Wayfinders for use by library members to view library content, check out books, and access links to library resources.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical or disadvantageous to invite quotes for the provision of the Solus Software Licence and Support for the library mobile app and eKiosk Wayfinders.**
- B. That Council enter into a contractual arrangement (Council file reference number 19128) with Sanzap Pty Ltd, at an approximate purchase price of \$156,850.00 excluding GST over the entire term, being an initial term of three (3) years, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

9. PROCUREMENT: AUSTRALIAN STANDARDS SUBSCRIPTION RENEWAL

This is a report seeking a Council Resolution by Ipswich City Council (Council) to continue the direct engagement with SAI Global Australia Pty Ltd (SAI Global). It is proposed to engage SAI Global for up to three (3) years on a 1+1+1 arrangement for the continuance of the Australian Standards Subscription for an estimated total contract spend of \$80,500 over the three' year term. Spend is inclusive of an annual 5% CPI provision.

Council has engaged SAI Global for over ten years for the provision of the Australian Standards Subscription allowing business units across Council to access the standards as required on a pay per download subscription basis. SAI Global are the primary supplier of the Australian Standards and are meeting Council's performance expectations. Due to the specialised nature of the services which SAI supply, and SAI being the supplier of Australian Standards Subscriptions, it is impractical to invite quotes from other suppliers, who may not meet the needs of Council.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite quotes for the provision of Australian Standards Subscription.**
- B. That Council enter into a contractual arrangement (Council file reference number 19131) with SAI Global Australia Pty Ltd, at an approximate purchase price of \$80,500.00 excluding GST over the entire term, being an initial term of one (1) year, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.23 am.

The meeting closed at 10.34 am.
