



City of Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

GOVERNANCE AND TRANSPARENCY COMMITTEE

**Held in the Council Chambers
8th floor – 1 Nicholas Street
IPSWICH QLD 4305**

**On Thursday, 11 August 2022
At 10 minutes after the conclusion of the Growth, Infrastructure and Waste
Committee**

MEMBERS OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE

Deputy Mayor Jacob Madsen (**Chairperson**)
Councillor Russell Milligan (**Deputy Chairperson**)

Mayor Teresa Harding
Councillor Marnie Doyle
Councillor Kate Kunzelmann
Councillor Nicole Jonic

GOVERNANCE AND TRANSPARENCY COMMITTEE AGENDA
*10 minutes after the conclusion of the Growth, Infrastructure and
Waste Committee on Thursday, 11 August 2022*
Council Chambers

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** Item includes confidential papers

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 7

11 AUGUST 2022

AGENDA

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

BUSINESS OUTSTANDING

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(06) OF 14 JULY 2022**

RECOMMENDATION

That the Minutes of the Meeting held on 14 July 2022 be confirmed.

OFFICERS' REPORTS

2. **QUARTER 4 - OPERATIONAL PLAN 2021-2022 QUARTERLY PERFORMANCE**

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the 2021-2022 Operational Plan with notable achievements that have occurred during quarter four (Q4) (April to June 2022). In Q4, an additional status has been provided to indicate items that are planned multi-year projects that will continue in the 2022-2023 financial year as an operational plan deliverable, core service activity, corporate project or an item in the capital works program. Departmental representatives have provided the presented Q4 data.

RECOMMENDATION

That the report be received and the contents noted.

3. **QUARTERLY REPORT TO THE DEPARTMENT OF STATE DEVELOPMENT, INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING**

This is a report concerning a request received by the Mayor (on behalf of Council) from the Director-General, Department of State Development, Infrastructure, Local

Government and Planning (DSDILGP) for Council to provide a series of quarterly performance reports through to the quarter ending 30 June 2022.

Confirmation was sought from the Director-General in the previous quarter in relation to concluding this reporting requirement at the end of the current quarter (June 2022). Advice has been received from the Director-General that Council's quarterly reporting requirement will continue through to the end of the current council term (March 2024) with a revised scope (Attachment 1).

The attached report is tabled for consideration by the Governance and Transparency Committee and relates to the period April – June 2022 (Attachments 2-7). This quarterly report also addresses an additional request from Director-General of 30 June 2022 (Attachment 1) seeking further information regarding the recent changes to Council's Media and Corporate Communication Policy and Meetings Procedure Policy. Endorsement of this quarterly report is sought, with the Mayor to send a letter and the quarterly report to the Director-General.

RECOMMENDATION

That the Committee endorse the draft letter and quarterly performance reports (April – June 2022) set out in Attachments 2-7.

4. REPEAL OF REHABILITATION POLICY AND UPDATE TO WORKPLACE HEALTH AND SAFETY POLICY

This is a report concerning a proposal to repeal the Council Rehabilitation Policy and update the Workplace Health and Safety Policy to include a commitment to implement rehabilitation provisions.

RECOMMENDATION

- A. That the policy titled 'Rehabilitation Policy', Item 43.01 adopted at Council on 21 February 2007, be repealed.
- B. That the revised Workplace Health and Safety Policy as outlined in Attachment 3 be approved.

5. PROPOSED NEW TRUSTEE LEASE TO GOODNA AND DISTRICTS RUGBY LEAGUE FOOTBALL CLUB INC. OVER 135 BRISBANE TERRACE, GOODNA

This is a report concerning the renewal of the Trustee Lease over part of a Reserve located at 135 Brisbane Terrace, Goodna, described as Lease B in Lot 128 on SP178961, between Ipswich City Council (Council) as Trustee and Goodna and Districts Rugby League Football Club Inc. (GDRLFC).

RECOMMENDATION

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council as Trustee for the State of Queensland resolve that the exception at section 236(1)(c)(iii) of the Regulation applies to the disposal of leasehold interest in land at 135 Brisbane Terrace, Goodna more particularly described as Lease B in Lot 128 on SP178961, because it is for renewal of a trustee lease to the existing trustee lessee.
- B. That Council renew the trustee lease (Council file reference number 5400 with Goodna and Districts Rugby League Football Club Inc. (Trustee Lessee):
- (i) at a commencing annual rent of \$11,250 ex GST, payable to Council, and
 - (ii) for a term of five (5) years, with no options for extension.
- C. That pursuant to section 64(1) and 64(2) of the *Land Act 1994*, Ministerial approval has been dispensed with (as per Attachment 3 of this report) and the purpose of the trustee lease (being '*the provision of a community sports club including sporting events and administration and activities associated with that purpose*') is consistent with the purpose of the trust land.

6. EXTENSION TO PREFERRED SUPPLIER ARRANGEMENT WITH SECURECORP FOR SECURITY SERVICES

This is a report concerning the recommendation to approve the extension of contract for security services (#13697) with the incumbent supplier, SECUREcorp (Qld) Pty Ltd for a further 12 months.

It is important to note that on 7 August 2020, Council resolved to enter into a preferred supplier arrangement with SECUREcorp for a total contract price of \$10,512,782 for a period of two years with the option to extend the contract for a further three years, via three one year extensions. However, Council also resolved to determine any extensions to the contract after the first two-year term had been completed.

RECOMMENDATION

- A. That Council resolve to extend the engagement of SECUREcorp (Pty Ltd) (contract #13697) for the provision of security services for a further 12 months (one year), noting that:
- (i) The engagement of SECUREcorp (Pty Ltd) is by way of a Preferred Supplier Arrangement pursuant to section 233 of the *Local Government Regulation 2012* (Regulation);
 - (ii) The engagement's initial term 2-year term expires on 9 September 2022.

-
- (iii) By resolving to extend the engagement for a further 12 months (one year) Council will be exercising the first extension option available under the contract and that following the expiry of this 12-month (one year) period only two 12-month (one year) extension options will remain.
- B. That Council's approximate spend will be \$2,102,556 excluding GST for the period of the extension in addition to the two (2) year spend to date of \$3,775,914.
- C. That pursuant to section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the *Local Government Regulation 2012*, in order to implement Council's decision.
- D. That, pursuant to section 238 of the *Local Government Regulation 2012*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" in respect of the two remaining 12-month (one year) extension options available, including the power to determine whether to exercise those options.
-

7. PROCUREMENT: NEARMAP SUBSCRIPTION

This is a report seeking a resolution by Council to enter into a contract with Nearmap Australia Pty Ltd for the provision of aerial imagery, locational services and software that is operationally utilised as part of Council's existing spatial services.

This matter is required as officers seek Council resolution that the exception under section 235(b) of the *Local Government Regulation 2012* applies to the specialised services provided by these operationally necessary products. The proprietary nature of the incumbent supplier's products means that there is only one supplier who is reasonably available to provide the continued subscription to this suite of products. Further, due to the pending acquisition and implementation of an enterprise spatial solution by Council, it is more costly and disadvantageous to Council to tender for other software products when delivery of the enterprise spatial project will provide a recommendation in relation to the functional requirements serviced by this product.

A resolution of Council is sought to enter into a contract with Nearmap Australia Pty Ltd for a term of twelve (12) months for the Nearmap Offline (AI) software products. This is an estimated total cost of approximately twenty-seven thousand dollars (\$27,000.00) excluding GST for the term of the contract.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought it would be impractical and disadvantageous

to invite quotes for the provision of aerial imagery, locational services and software.

- B. That Council enter into a contractual arrangement (Council file reference number 19123) with Nearmap Australia Pty Ltd, at an approximate purchase price of \$27,000 excluding GST over the entire term, being a term of twelve (12) months with no options for extension.

8. PROCUREMENT - SOLUS SOFTWARE LICENCE AND SUPPORT

This is a report seeking a Council Resolution by Ipswich City Council (Council) to continue the direct engagement with Sanzap Pty Ltd. It is proposed to engage Sanzap Pty Ltd for up to five (5) years on a 3+1+1 arrangement for the continuance of the Solus Software Licence and Support for the library mobile apps and eKiosk Wayfinders for an estimated total contract spend of \$156,850.00 over the five (5) year term.

Council engaged Sanzap Pty Ltd in 2017 after a three (3) quote procurement process deemed the Solus product to be the best fit for Council's requirements. Sanzap Pty Ltd are meeting Council's performance expectations in the provision of the library mobile app and eKiosk Wayfinders for use by library members to view library content, check out books, and access links to library resources.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical or disadvantageous to invite quotes for the provision of the Solus Software Licence and Support for the library mobile app and eKiosk Wayfinders.
- B. That Council enter into a contractual arrangement (Council file reference number 19128) with Sanzap Pty Ltd, at an approximate purchase price of \$156,850.00 excluding GST over the entire term, being an initial term of three (3) years, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.

9. PROCUREMENT: AUSTRALIAN STANDARDS SUBSCRIPTION RENEWAL

This is a report seeking a Council Resolution by Ipswich City Council (Council) to continue the direct engagement with SAI Global Australia Pty Ltd (SAI Global). It is proposed to engage SAI Global for up to three (3) years on a 1+1+1 arrangement for the continuance of the Australian Standards Subscription for an estimated total contract spend of \$80,500 over the three' year term. Spend is inclusive of an annual 5% CPI provision.

Council has engaged SAI Global for over ten years for the provision of the Australian Standards Subscription allowing business units across Council to access the standards as required on a pay per download subscription basis. SAI Global are the primary supplier of the Australian Standards and are meeting Council's performance expectations. Due to the specialised nature of the services which SAI supply, and SAI being the supplier of Australian Standards Subscriptions, it is impractical to invite quotes from other suppliers, who may not meet the needs of Council.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite quotes for the provision of Australian Standards Subscription.

- B. That Council enter into a contractual arrangement (Council file reference number 19131) with SAI Global Australia Pty Ltd, at an approximate purchase price of \$80,500.00 excluding GST over the entire term, being an initial term of one (1) year, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.

NOTICES OF MOTION

MATTERS ARISING

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(06)

14 JULY 2022

MINUTES

COUNCILLORS' ATTENDANCE: Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle, Kate Kunzelmann and Nicole Jonic

COUNCILLOR'S APOLOGIES: Deputy Mayor Jacob Madsen (Chairperson)

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Jeff Keech), Acting Chief Financial Officer (Paul Mollenhauer), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Infrastructure and Environment (Sean Madigan), Procurement Manager (Richard White), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Manager Economic and Community Development (Cat Matson), Acting Property Services Manager (Alicia Rieck), Senior Property Officer (Tenure)(Kerry Perrett), Senior Digital Media and Content Officer (Jodie Richter), Manager, Libraries and Customer Services (Samantha Chandler) and Theatre Technician (Trent Gray)

In the absence of the Chairperson (Deputy Mayor Jacob Madsen), the Deputy Chairperson (Councillor Russell Milligan) chaired the meeting.

LEAVE OF ABSENCE – DEPUTY MAYOR JACOB MADSEN

Deputy Mayor Jacob Madsen requested a leave of absence from the meeting.

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Nicole Jonic:

That a Leave of Absence be granted for Deputy Mayor Jacob Madsen.

AFFIRMATIVE
Councillors:
Milligan
Harding
Doyle

NEGATIVE
Councillors:
Nil

Kunzelmann
Jonic

The motion was put and carried.

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Russell Milligan delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(05) OF 16 JUNE 2022**

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the Minutes of the Governance and Transparency Committee held on 16 June 2022 be confirmed.

AFFIRMATIVE

Councillors:
Milligan
Harding
Doyle
Kunzelmann
Jonic

NEGATIVE

Councillors:
Nil

The motion was put and carried.

OFFICERS' REPORTS

MOVE INTO CLOSED SESSION

Moved by Mayor Teresa Harding:

That in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 2 titled Procurement: Supply of Unbound Pavement Material for Maintenance of Council's Unsealed Roads.

AFFIRMATIVE

Councillors:

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

The meeting moved into closed session at 9.48 am.

MOVE INTO OPEN SESSION

Moved by Councillor Russell Milligan:

That the meeting move into open session.

AFFIRMATIVE

Councillors:

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

The meeting moved into open session at 9. 52 am.

2. PROCUREMENT: SUPPLY OF UNBOUND PAVEMENT MATERIAL FOR MAINTENANCE OF COUNCIL'S UNSEALED ROADS

This is a report concerning the supply of unbound pavement material for the maintenance of Council's unsealed roads. Resolution is sought to enter into a contractual arrangement with local quarry, CW & EJ Russell for the provision of unbound material for the maintenance of Council's unsealed roads

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite quotes for the provision of Unbound Pavement Material for maintenance of Council's unsealed roads.**
- B. That Council enter into a contractual arrangement with CW & EJ Russell for three (3) years for a value up to one million dollars GST exclusive (\$1,000,000).**

AFFIRMATIVE

Councillors:

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. PROCUREMENT: KIOCLOUD ANNUAL SUBSCRIPTION

This is a report seeking a Council Resolution by Ipswich City Council (Council) to continue the engagement with Aquion Pty Ltd. It is proposed to extend the current contract by a further two (2) years on a 1+1 arrangement, for the continuation of the KioCloud Kiosk Management Software which enables the Council Libraries to manage public facing screens and create a secure environment that also protects the user's privacy.

Council engaged Aquion Pty Ltd as a reseller of KioCloud Licences after the ICT Branch initiated the project to move from the Kioware single licences to the KioCloud enterprise licencing model. This recommendation by the ICT Branch was adopted in order to not only consolidate licences but also reduce spend. The current contract with Aquion was processed by RFQ in 2020 and expires 13 August 2022.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite quotes OR tenders for the provision of KioCloud annual subscription and support of the kiosk management software.**
- B. That Council enter into a contractual arrangement (Council file reference number 16407) with Aquion Pty Ltd, at an approximate purchase price of \$45,000.00 excluding GST over the entire term, being a term of one (1) year, with option for extension at the discretion of Council (as purchaser), of an additional one (1) year term.**

AFFIRMATIVE
Councillors:
Milligan
Harding
Doyle
Kunzelmann
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

4. RENEWAL OF LEASE OVER 205 BRISBANE STREET, IPSWICH FROM MAEA INVESTMENTS PTY LTD

This is a report concerning the renewal of a lease over 205 Brisbane Street, Ipswich, described as Lot 10 on SP292794 between Ipswich City Council (**Council**) and MAEA Investments Pty Ltd (**MAEA**) for carparking purposes.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

- A. That Council exercise its option to renew the leasehold interest in the land at 205 Brisbane Street, Ipswich, described as Lot 10 on SP292794, for carparking purposes.**
- B. That Council enter a lease with MAEA Investments Pty Ltd ACN 619 800 789 (the Lessor), on the following terms:**
- (i) at an annual rent of \$31,214.90 excluding GST payable by Council, from the commencement date of the lease on 1 July 2022; and**
- (ii) for a further term of five (5) years, with no options for extension.**

AFFIRMATIVE
Councillors:
Milligan
Harding
Doyle
Kunzelmann
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

5. ACQUISITION OF EXTINGUISHED EASEMENT - EASEMENT B ON RP202017 OVER 15 NELSON ST, BUNDAMBA

This is a report concerning the acquisition of an easement for drainage purposes described as Easement B on RP202017 (the "Easement") in Lot 5 on SP198444 located at 15 Nelson Street, Bundamba, owned by the Queensland Bulk Water Supply Authority (trading as Seqwater). The previously existing Easement was extinguished as a result of a freehold land transfer to the Co-ordinator-General.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

- A. That Council, having considered the details contained in this report, support the acquisition of an easement for drainage purposes, of the area of land identified**

in Attachment 2 (“The Land”), described as Easement B on RP202017 in Lot 5 on SP198444 located at 15 Nelson Street, Bundamba, by way of Agreement with Seqwater.

- B. In the first instance the method of acquisition will be by agreement with Seqwater pursuant to the *Property Law Act 1974*, and the *Land Title Act 1994*.**
- C. The Council be kept informed as to the progress and outcome of Easement B.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Milligan

Nil

Harding

Doyle

Kunzelmann

Jonic

The motion was put and carried.

6. DISPOSAL OF COUNCIL FREEHOLD LAND - ACCESS RESTRICTION STRIP LOCATED AT LOT 717 HOOD STREET, KARALEE

This is a report concerning the partial disposal of freehold land for road purposes located at Lot 717 Hood Street, Karalee, described as Lot 717 on RP123085 (the Lot) owned by Ipswich City Council (Council). The Lot is described as an Access Restriction Strip (**ARS**) preventing the adjoining landowner legal access to their property.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Kate Kunzelmann:

- A. That Council declare part of the Access Restriction Strip located at Lot 717 Hood Street, Karalee, described as Lot 717 on RP123085 surplus to Council requirements and available for disposal for road purposes.**
- B. That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exception referred to in section 236(1)(b)(i) of the Regulation applies to the disposal of part of the Access Restriction Strip located at Lot 717 Hood Street, Karalee, described as Lot 717 on RP123085, to the State of Queensland (represented by the Department of Resources)(‘DoR’).**

- C. **That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer, to be authorised to negotiate and finalise the terms of the disposal of the Access Restriction Strip described in recommendation B for road purposes.**

AFFIRMATIVE

Councillors:

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. DISPOSAL OF COUNCIL FREEHOLD LAND - ACCESS RESTRICTION STRIP LOCATED AT 6001 DE GRAAF STREET AND PART OF LOT 105 UNNAMED ROAD, BELLBIRD PARK

This is a report concerning the disposal of freehold land for road purposes located at 6001 De Graaf Street and Lot 105 Unnamed Road, Bellbird Park described as Lot 119 on SP284850 and Lot 105 on SP276503. Both lots, owned by Ipswich City Council (Council), are identified as Access Restriction Strips (**ARS**) and are proposed to be opened as road as part of a Development Application 18909/2021/RAL (the "Development Application") to reconfigure a lot.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Kate Kunzelmann:

- A. **That Council declare the Access Restriction Strips located at 6001 De Graaf Street and Lot 105 Unnamed Road, Bellbird Park, described as Lot 119 on SP284850 and Lot 105 on SP276503, surplus to Council requirements and available for disposal for road purposes.**
- B. **That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exception referred to in section 236(1)(b)(i) of the Regulation apply to the disposal of the Access Restriction Strip located at 6001 De Graaf Street and Lot 105 Unnamed Road, Bellbird Park, described as Lot 119 on SP284850 and Lot 105 on SP276503, to the State of Queensland (represented by the Department of Resources (DoR)).**

- C. That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer, to be authorised to negotiate and finalise the terms of disposal of the Access Restriction Strip described in Recommendation B for road purposes.**

AFFIRMATIVE

Councillors:

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

8.*** DISPOSAL OF PART OF COUNCIL FREEHOLD LAND LOCATED AT 7006 PANORAMA DRIVE, SPRINGFIELD

This is a report concerning the disposal of part of land for road purposes located at 7006 Panorama Drive, Springfield, described as Lot 9998 on SP236942, being Council freehold land held in Trust for drainage and future road purposes.

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:

Seconded by Councillor Marnie Doyle:

- *** A. That Council declare part of the freehold land located 7006 Panorama Drive, Springfield, described as Lot 9998 on SP236942, surplus to Council requirements and available for disposal for road purposes.**
- B. That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exception referred to in section 236(1)(b)(i) of the Regulation applies to the disposal of part of the freehold land at 7006 Panorama Drive, Springfield, described as Lot 9998 on SP236942, to the State of Queensland (Represented by the Department of Resources (DoR)).**
- C. That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer, to be authorised to negotiate and finalise the terms of disposal of part of the freehold land described in recommendation B, for road purposes.**

AFFIRMATIVE

Councillors:

Milligan

NEGATIVE

Councillors:

Nil

Harding
Doyle
Kunzelmann
Jonic

The motion was put and carried.

9. DISPOSAL OF COUNCIL FREEHOLD LAND - ACCESS RESTRICTION STRIP LOCATED AT LOT 3 MT CROSBY ROAD, CHUWAR

This is a report concerning the disposal of freehold land for road purposes located at Lot 3 Mt Crosby Road, Chuwar, described as Lot 3 on SP118671 owned by Ipswich City Council (Council). Lot 3 on SP118671 is identified as an Access Restriction Strip (ARS) and is preventing the adjoining landowner from making an application to the Department of Resources (DoR) for permanent road closure.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:

Seconded by Councillor Marnie Doyle:

- A. That Council declare the Access Restriction Strip located at Lot 3 Mt Crosby Road, Chuwar, described as Lot 3 on SP118671, surplus to Council’s requirement and available for disposal for road purposes.**
- B. That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exception referred to in section 236(1)(b)(i) of the Regulation apply to the disposal of the Access Restriction Strip located at Lot 3 Mt Crosby Road, Chuwar, described as Lot 3 on SP118671, to the State of Queensland (represented by the Department of Resources (‘DoR’)).**
- C. That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer, to be authorised to negotiate and finalise the terms of disposal of the Access Restriction Strip described in recommendation A & B for road purpose.**

AFFIRMATIVE
Councillors:
Milligan
Harding
Doyle
Kunzelmann

NEGATIVE
Councillors:
Nil

Jonic

The motion was put and carried.

10. QUEENSLAND AUDIT OFFICE 2022 INTERIM AUDIT REPORT

This is a report concerning the Queensland Audit Office (QAO) 2022 interim audit report for the financial year ending 30 June 2022 detailing the results of QAO's interim work performed between 7 March to 6 May 2022, including a review of relevant information systems controls.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That the Queensland Audit Office 2022 Interim Audit Report, as detailed in Attachment 1, be received and the contents noted.

AFFIRMATIVE

Councillors:

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

COMMENCEMENT OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE

Councillor Russell Milligan moved that the Community, Culture, Arts and Sport Committee meeting commence at 11.00 am.

AFFIRMATIVE

Councillors:

Milligan

NEGATIVE

Councillors:

Nil

Harding
Doyle
Kunzelmann
Jonic

The motion was put and carried.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.45 am.

The meeting closed at 10.21 am.

*** Refer Council Ordinary Meeting of 28 July 2022 for amendment

Doc ID No: A8094554

ITEM: 2
SUBJECT: QUARTER 4 - OPERATIONAL PLAN 2021-2022 QUARTERLY PERFORMANCE
AUTHOR: SOCIAL DATA OFFICER
DATE: 25 JULY 2022

EXECUTIVE SUMMARY

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the 2021-2022 Operational Plan with notable achievements that have occurred during quarter four (Q4) (April to June 2022). In Q4, an additional status has been provided to indicate items that are planned multi-year projects that will continue in the 2022-2023 financial year as an operational plan deliverable, core service activity, corporate project or an item in the capital works program. Departmental representatives have provided the presented Q4 data.

RECOMMENDATION

That the report be received and the contents noted.

RELATED PARTIES

There are no party matters associated with this report.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The 2021-2022 Operational Plan was formally adopted by Council on 30 June 2021. Section 174 of the *Local Government Regulation 2012* states the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

An assessment of council's progress during Q4, being 1 April to 30 June 2022, has been prepared from commentary provided by the responsible officers and is contained in Attachment 1. Council's Finance Branch provides to council a separate report with high-level details on the financial performance. A full report of performance against the 2021-2022 Operational Plan will be included in council's Annual Report to be presented at a future Council meeting.

In Q4 an additional status has been provided to indicate items that are planned multi-year projects that will continue in the 2022-2023 financial year as an operational plan deliverable, core service activity, corporate project or an item in the capital works program.

While items may present as On Track throughout the 2021-2022 financial year, the Q4 status for deliverables, as the end of year status, will only show On Track- Continuing, Completed, Needs Attention, At Risk or Other. Budget status indicators remain the same.

The table below provides a snapshot of the current positioning of each deliverable against the stated target. To clarify the progress statements used in the table, please refer to the legend also included below:

Deliverable status	Number	%
On Track - continuing	46	82.1%
Needs Attention	2	3.6%
At Risk	1	1.8%
Other	3	5.4%
Complete	4	7.1%
Total	56	100%

Deliverable status legend	
On Track - Continuing	This status represents activity which is delivering as planned as a multi-year project through operational plan deliverables, core service activities, corporate projects or an item in the capital works program.
Needs Attention	This status represents activity which is no longer delivering as scheduled however is not yet At Risk.
At Risk	This status represents activity which is at risk of not being completed by EOFY or not achieving its targeted outcome.
Other	This status represents activity which is outside the standard status indicators. Reasons for use of this status include items that are amended, discontinued, scheduled to start in a later quarter, deferred, may have no available reporting.
Complete	This status represents activity which has been completed and has achieved the targeted outcome.

Budget status	Number	%
On Track	27	48.2%
Under / Over	17	30.4%
Other	7	12.5%
No Budget Allocated	5	8.9%
Total	56	100%

Budget status legend	
On Track	This status represents budget activity that is delivering as planned.
Under / Over	This status represents budget activity that is delivering over or under planned budget allocation.
Other	This status represents activity which is outside the standard status indicators. Reasons for this status may include items of expenditure which are completed, delayed, deferred or future scheduled.
No Budget Allocated	This status represents activity which has no budget allocation.

Section 174 of the *Local Government Regulation 2012* states that a local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.

For ongoing reporting purposes, the amendments to the Operational Plan as a result of changes in quarter 1 are listed below.

The item listed as *Continue planning for the new Planning Scheme and Local Government Infrastructure Plan* has been split into two (2) independent projects and now appears as:

Continue planning for the Ipswich Planning Scheme

Continue planning for the Local Government Infrastructure Plan.

The project listed as *Effective Asset Management Plan – preparation for implementation phase* is a new addition due to its significance to council operations.

There were no amendments made in quarter 2, quarter 3 or quarter 4.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

Section 174 of the *Local Government Regulation 2012* states that the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

The highest risk is political/reputational should council fail to meet the mandated deadline for adoption of the Operational Plan Quarterly Report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The Recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications for this report.

COMMUNITY AND OTHER CONSULTATION

The content of this report has been developed from information provided by each department. This information provides an update on council's progress towards achieving the objectives of council's Operational Plan 2021-2022 and presents notable achievements during Q4.

CONCLUSION

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the Operational Plan 2021-2022 and notable achievements that have occurred during the quarter. A full assessment of the Operational Plan 2021-2022 will be included in council's Annual Report that will be presented at a future Council meeting.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Quarter 4 Operational Plan Performance Report  
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Josh Mallet

SOCIAL DATA OFFICER

I concur with the recommendations contained in this report.

Maree Walker

ACTING MANAGER, PERFORMANCE

I concur with the recommendations contained in this report.

Barbara Dart

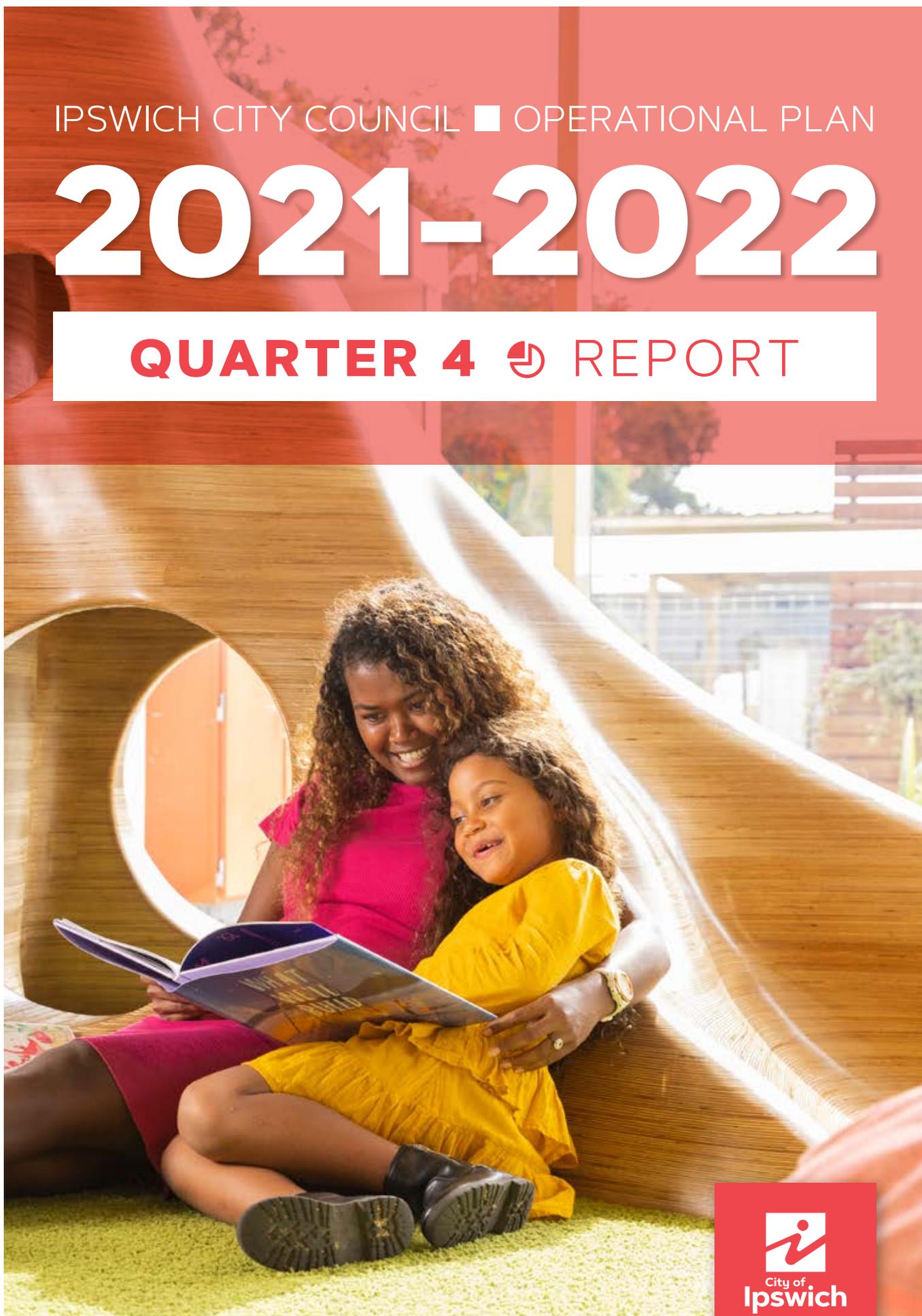
ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

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IPSWICH CITY COUNCIL ■ OPERATIONAL PLAN

2021-2022

QUARTER 4  **REPORT**



Doc ID No: A8202776

ITEM: 3

SUBJECT: QUARTERLY REPORT TO THE DEPARTMENT OF STATE DEVELOPMENT,
INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING

AUTHOR: ACTING ENTERPRISE PROGRAM MANAGEMENT OFFICE MANAGER

DATE: 28 JULY 2022

EXECUTIVE SUMMARY

This is a report concerning a request received by the Mayor (on behalf of Council) from the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) for Council to provide a series of quarterly performance reports through to the quarter ending 30 June 2022.

Confirmation was sought from the Director-General in the previous quarter in relation to concluding this reporting requirement at the end of the current quarter (June 2022). Advice has been received from the Director-General that Council's quarterly reporting requirement will continue through to the end of the current council term (March 2024) with a revised scope (Attachment 1).

The attached report is tabled for consideration by the Governance and Transparency Committee and relates to the period April – June 2022 (Attachments 2-7). This quarterly report also addresses an additional request from Director-General of 30 June 2022 (Attachment 1) seeking further information regarding the recent changes to Council's Media and Corporate Communication Policy and Meetings Procedure Policy. Endorsement of this quarterly report is sought, with the Mayor to send a letter and the quarterly report to the Director-General.

RECOMMENDATION

That the Committee endorse the draft letter and quarterly performance reports (April – June 2022) set out in Attachments 2-7.

RELATED PARTIES

There is no potential, perceived or actual conflict of interest to disclose.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

On 6 April 2021, the Director-General, DSDILGP requested that up to 30 June 2022, the Council provide him with quarterly reports on the performance of Council.

During the previous quarter, Council sought advice from the Director-General regarding the conclusion of this reporting requirement. The Director-General has requested an extension of Council's reporting requirement through to the end of the current council term (March 2024). At the Director-General's request, the extended reporting requirement will focus on the following matters:

- any significant changes to governance policies and processes and the rationale for such changes;
- any significant issues relating to senior staff changes; and
- any issues which may identify corruption risks.

In order to finalise the requirement of the Director-General's original reporting request of 6 April 2021, the quarterly report for the period April to June 2022 (Attachments 2-7) provides an update on the following matters:

- progress of the People and Culture Strategic Plan;
- implementation of outstanding issues from Mr Chemello's final Vision 2020 report namely:
 - procurement;
 - ICT;
 - knowledge management;
 - people and culture pulse survey results and actions;
- significant changes to governance policies and processes;
- significant issues relating to senior staff changes; and
- issues which may identify corruption risks.

The initiatives in the April to June 2022 report that are not included in the extended reporting request will continue to be managed and monitored internally by Council.

At the additional request of the Director-General, the April to June 2022 report also includes additional information on Council's Media and Corporate Communication Policy and Meetings Procedure Policy.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

Public Sector Ethics Act 2004

Industrial Relations Act 2016

Crime and Corruption Act 2001

RISK MANAGEMENT IMPLICATIONS

There has been significant investment in good corporate governance and risk management both during the period of Interim Administration of Ipswich City Council and since the return of the elected representatives in April 2020. Council has implemented an Enterprise Risk Management Framework and has developed and is implementing a Five-Year Risk Maturity Roadmap to continue to mature its approach to identifying and managing risks.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
NON-DISCRETIONARY DECISION
The Recommendation of this report arises from a requirement under section 115 of the <i>Local Government Act 2009</i> that allows for the monitoring of a local government's performance and do not impact individuals. Therefore, the decision will not be unlawful under the <i>Human Rights Act 2019</i> .

FINANCIAL/RESOURCE IMPLICATIONS

The collation of the quarterly performance reports has been undertaken by the Enterprise Program Management Office (ePMO) of Council within the existing resource allocation and has been given priority over other responsibilities given the legislative obligation. All future performance reports will continue to be coordinated by the ePMO up until 31 March 2024.

COMMUNITY AND OTHER CONSULTATION

The Performance Reports have been coordinated by the ePMO with input and content verified by the relevant officers identified in the reports. Consultation on the draft letter and progress reports has also occurred with the Office of the Chief Executive Officer.

CONCLUSION

The Director-General, DSDILGP originally requested that council provide a series of quarterly reports up until 30 June 2022. The proposed cover letter and April - June 2022 quarterly reports set out in Attachments 2 to 7 finalise the original reporting requirement and confirm Council's compliance with the continuation of a revised reporting requirement through to 31 March 2024.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Request from Director-General regarding extended reporting requirement ↓ 
2.	Draft Cover Letter - Apr to June 2022 ↓ 
3.	Project Status Report - People and Culture Strategic Plan - Apr to Jun 2022 ↓ 
4.	Project Status Report - ICT Strategy - Apr to Jun 2022 ↓ 
5.	Project Status Report - Information Knowledge Management Strategy - Apr to Jun 2022 ↓ 
6.	Project Status Report - Policy and Procedure Change - Apr to Jun 2022 ↓ 
7.	Project Status Report - Fraud and Corruption Control - Apr to Jun 2022 ↓ 

Anna Payne

ACTING ENTERPRISE PROGRAM MANAGEMENT OFFICE MANAGER

I concur with the recommendations contained in this report.

Maree Walker

ACTING MANAGER, PERFORMANCE

I concur with the recommendations contained in this report.

Barbara Dart

ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

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Doc ID No: A8178521

ITEM: 4

SUBJECT: REPEAL OF REHABILITATION POLICY AND UPDATE TO WORKPLACE HEALTH AND SAFETY POLICY

AUTHOR: MANAGER, PEOPLE AND CULTURE

DATE: 14 JULY 2022

EXECUTIVE SUMMARY

This is a report concerning a proposal to repeal the Council Rehabilitation Policy and update the Workplace Health and Safety Policy to include a commitment to implement rehabilitation provisions.

RECOMMENDATION/S

- A. That the policy titled 'Rehabilitation Policy', Item 43.01 adopted at Council on 21 February 2007, be repealed.**
- B. That the revised Workplace Health and Safety Policy as outlined in Attachment 3 be approved.**

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

For council to succeed in providing and maintaining a healthy and safe work environment, it operates under the Workplace Safety and Wellbeing Management System (WSW MS). The WSW MS provides a framework for managing health and safety risks and opportunities. The aim and intended outcomes of the WSW MS are to prevent work related injuries and ill health to workers and to provide safe and healthy workplaces. The WSW MS is built around 19 safety standards, from the International and Australian standard, AS/NZS ISO 45001:2018 Occupational Health and Safety Management Systems. This standard has been designed to provide a safe and healthy workplace by preventing work-related injury and ill health, as well as by proactively improving our OH&S performance.

It is a requirement of the *Workers Compensation and Rehabilitation Act 2003* that, 'The employer must, unless the employer has a reasonable excuse, have workplace rehabilitation policy and procedures'.

On 12 July 2022 the Chief Executive Officer approved a new Rehabilitation Administrative Directive (refer attachment 5), after consultation with the Executive Leadership Team to ensure that council meets this legislative requirement and is contemporary and modern in its rehabilitation approach. Council's rehabilitation processes are supported by a detailed Rehabilitation Procedure that describes the step-by-step process of injury management and rehabilitation.

Council's Rehabilitation Policy was due for review on 29 November 2016 (refer attachment 1) however due to an oversight, this policy was not updated as expected in late 2021 as part of Transformational Project 9. It is proposed that the Rehabilitation Policy be repealed as it has now been replaced by the Rehabilitation Administrative Directive recently approved by the CEO, and noting that council has a comprehensive Procedure, supporting processes and safety standards.

Council's Workplace Health and Safety Policy is the overarching document that details the organisation's commitment to Workplace Safety and Wellbeing, and it is proposed that this policy be updated to include a commitment statement, "Implementing the provisions of the Rehabilitation Administrative Directive, the Workplace Rehabilitation Procedure and associated safety standards to promote a culture of acceptance for workplace rehabilitation and for ensuring the early and safe return to work of injured or ill workers", and updated legislative references (refer attachments 3 and 4).

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Workers Compensation and Rehabilitation Act 2003 (Qld)

Work Health and Safety Act 2011 (Qld)

Work Health and Safety Regulation 2011 (Qld)

Industrial Relations Act 2016 (Qld)

Human Rights Act 2019 (Qld)

Local Government Act 2009

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The *Workers Compensation and Rehabilitation Act 2003* states that, 'The employer must, unless the employer has a reasonable excuse, have workplace rehabilitation policy and procedures'.

Council has a comprehensive Rehabilitation Administrative Directive, Procedure, and supporting processes and safety standards. If Council accepts the proposal to update the Workplace Health and Safety Policy to include a Rehabilitation commitment statement, this risk is appropriately addressed.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	That the Rehabilitation Policy be repealed. That the Workplace Health and Safety Policy be updated to include a commitment to rehabilitation provisions
(b) What human rights are affected?	Potentially the following human rights may be impacted: Privacy and reputation Fair hearing
(c) How are the human rights limited?	It is expected that the updated policy will increase the protection of human rights of employees rather than affect them. The commitment to rehabilitation is included in both the updated Workplace Health and Safety Policy and in the new Rehabilitation Administrative Directive. The repeal of the former policy and adoption of the updated policy is considered to be compatible with human rights and relevant human rights have been given proper consideration with section 58 (1) of the Human Rights Act 2019 (Qld).
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Not applicable.

COMMUNITY AND OTHER CONSULTATION

Consultation has been undertaken with the Executive Leadership Team on 20 June 2022, and ELT confirm their support for this approach.

CONCLUSION

Council is committed to “Implementing the provisions of the Rehabilitation Administrative Directive, the Workplace Rehabilitation Procedure and associated safety standards to promote a culture of acceptance for workplace rehabilitation and for ensuring the early and safe return to work of injured or ill workers”. The repeal of the Rehabilitation Policy is recommended as the CEO has approved a Rehabilitation Administrative Directive and

Council has a comprehensive Procedure and supporting processes and safety standards. The update recommended to the Workplace Health and Safety Policy reflects the above commitment.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Current Rehabilitation Policy (2016) ↓ 
2.	Current Workplace Health and Safety Policy ↓ 
3.	Updated Workplace Health and Safety Policy (tracked changes) ↓ 
4.	Updated Workplace Health and Safety Policy - clean version ↓ 
5.	Rehabilitation Administrative Directive ↓ 

Talia Love-Linay
MANAGER, PEOPLE AND CULTURE

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A8064653

ITEM: 5

SUBJECT: PROPOSED NEW TRUSTEE LEASE TO GOODNA AND DISTRICTS RUGBY LEAGUE FOOTBALL CLUB INC. OVER 135 BRISBANE TERRACE, GOODNA

AUTHOR: SENIOR PROPERTY OFFICER (TENURE)

DATE: 18 MAY 2022

EXECUTIVE SUMMARY

This is a report concerning the renewal of the Trustee Lease over part of a Reserve located at 135 Brisbane Terrace, Goodna, described as Lease B in Lot 128 on SP178961, between Ipswich City Council (Council) as Trustee and Goodna and Districts Rugby League Football Club Inc. (GDRLFC).

RECOMMENDATION

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council as Trustee for the State of Queensland resolve that the exception at section 236(1)(c)(iii) of the Regulation applies to the disposal of leasehold interest in land at 135 Brisbane Terrace, Goodna more particularly described as Lease B in Lot 128 on SP178961, because it is for renewal of a trustee lease to the existing trustee lessee.
- B. That Council renew the trustee lease (Council file reference number 5400 with Goodna and Districts Rugby League Football Club Inc. (Trustee Lessee):
- (i) at a commencing annual rent of \$11,250 ex GST, payable to Council, and
 - (ii) for a term of five (5) years, with no options for extension.
- C. That pursuant to section 64(1) and 64(2) of the *Land Act 1994*, Ministerial approval has been dispensed with (as per Attachment 3 of this report) and the purpose of the trustee lease (being '*the provision of a community sports club including sporting events and administration and activities associated with that purpose*') is consistent with the purpose of the trust land.

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The Goodna and Districts Rugby League Football Club Inc. (GDRLFC) have been an established rugby league club since 1912. GDRLFC is a not-for-profit organisation with a rich local history, standing for community, family and equality, embracing various cultures and recognising the contributions of past and present indigenous players. GDRLFC provide high level sporting opportunities for the Ipswich community, including active rugby programs for local youth.

Council has previously leased part of the Reserve (trust land) to GDRLFC with the last Trustee Lease expiring in 2015. GDRLFC constructed and opened the clubhouse in 1993. GDRLFC have continued to occupy the Reserve on a Trustee Permit whilst uncertainty around the ownership of and ongoing maintenance options for the clubhouse were determined. The playing fields are managed and maintained by Council and offered for use through a Seasonal Permit arrangement. This allows a number of clubs the opportunity to use the fields throughout the year.

The proposed new Trustee Lease terms are as follows:

	Existing Permit Terms	Proposed Lease Terms
Period:	Six (6) months	Five (5) Years
Commencement Date:	01/01/2022	01/07/2022
Expiry Date:	30/06/2022	30/06/2027
Options:	NIL	NIL
Annual Rent:	\$1.00 ex GST (if demanded)	\$11,250 ex GST
Permitted Use:	The management and operation of the Premises as a community sports club in line with the Permitted purpose of the Reserve Land, including the holding of sporting events and the sale of food, drinks and other similar products that it is not unlawful to sell or supply at the Premises.	The provision of a community sports club including sporting events and administration and activities associated with that purpose.
Maintenance Responsibilities:	GDRLFC is responsible for cleaning and general repairs, excluding fair wear and tear and structural/building repairs.	GDRLFC is responsible for cleaning and general maintenance and repairs (excluding structural maintenance and repairs).

A Trustee Lease is more appropriate than a Trustee Permit as GDRLFC are occupying the Lease B area on an “exclusive use” basis. A Trustee Permit is appropriate where there is a shared use arrangement or on a short-term basis.

In 2019, Council adopted the *Tenure over Council Property Policy (Policy)* incorporating a new framework for the schedule of fees for different types of agreements. Council determines the category of a lease based on the use of the property by the community group/organisation. The proposed rent is determined under the policy requirements.

In this instance a 'Category D' has been allocated to GDRLFC. Under this category properties contain major improvements (the Clubhouse); Lessee can hold full Gaming or Liquor Licences in accordance with the *Liquor Act 1992 s105* (GDRLFC currently operate poker machines and sell liquor) and the Lessee must be a Community Group managed and operated by volunteers with a defined organisational and governance structure.

The 'Category D' annual rent is calculated at 5% of the unimproved capital land value (UCV), as set by the Department of Resources, or \$5,000 whichever is greater. As at 30 June 2022, the UCV for the Lease B area was set at \$225,000.

The existing Trustee Permit between Council and GDRLFC is due to expire on 30 June 2022. It is recommended that Council enter into a new Trustee Lease under the terms set out above, to ensure that Council complies with its obligations as Trustee under the *Land Act 1994*, the *Land Regulations 2020*, the *State's Operational Policy – Secondary Use of Trust Land* and Council's *Tenure Over Council Property Policy*.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

- *Land Act 1994*
- *Land Regulation 2020*
- *Local Government Act 2009*
- *Local Government Regulation 2012*

RISK MANAGEMENT IMPLICATIONS

Council must comply with its obligations as Trustee of the Trust Land under the *Land Act 1994*. This includes providing the correct instrument for offering tenure over Trust Land.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The Recommendations resolve for Council to enter into a new Trustee Lease with the Goodna and Districts Rugby League Football Club Inc. for a five (5) year term for the provision of a community sports club including sporting events and administration and activities associated with that purpose.
(b) What human rights are affected?	Human Rights are not affected as Goodna and Districts Rugby League Football Club Inc. is an incorporated association and only individuals have human rights.

	End of assessment.
(c) How are the human rights limited?	N/A
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	N/A
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

In accordance with Council’s *Tenure Over Council Property Policy* this facility will generate a rental income for Council under a Trustee Lease. The cost of managing and maintaining the playing fields will continue to be borne by Council.

COMMUNITY AND OTHER CONSULTATION

GDRLFC commenced discussions with Council on the Trustee Lease and expressed their desire for security of exclusive tenure for the club. The Property Team liaised with the GDRLFC in relation to the proposed change of terms, including the rental calculation in accordance with Council’s policy.

On 21st July 2022 GDRLFC emailed the property team confirming acceptance of the above terms presented to them in a letter of offer.

Internal consultation was completed with the Infrastructure and Environment Department and the Community, Cultural and Economic Development Department:

- Infrastructure Strategy Branch have no concerns with the proposed tenure.
- Asset Services Branch required clarification on the ownership of the field lighting but otherwise have no concerns around the maintenance schedule.
- Community and Cultural Services Branch provided their support for “*Goodna Rugby League’s good intentions for the facility and its future tenure*”.

CONCLUSION

It is recommended that Council support the new Trustee Lease to GDRLFC for a term of five (5) years by applying the exception under 236(1)(c)(iii) of the *Local Government Regulation 2012*. The new Trustee Lease will clearly outline maintenance responsibilities between Council and GDRLFC and will reflect the requirements of the *Land Act 1994*, *Land Regulation 2020*, *Local Government Act 2009* and the *Local Government Regulation 2012*.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Property Plan - 135 Brisbane Terrace, Goodna ↓ 
2.	Written Authority No, 1 (2020) - Section 64 of the Land Act 1994 ↓ 

3.	Draft Trustee Lease Agreement ↓ 
4.	Title Search - Lot 128 on SP178961 ↓ 

Bianca Gaudry
SENIOR PROPERTY OFFICER (TENURE)

I concur with the recommendations contained in this report.

Alicia Rieck
ACTING PROPERTY SERVICES MANAGER

I concur with the recommendations contained in this report.

Anthony Dunleavy
MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A8173231

ITEM: 6

SUBJECT: EXTENSION TO PREFERRED SUPPLIER ARRANGEMENT WITH SECURECORP FOR SECURITY SERVICES

AUTHOR: GOODS AND SERVICES CATEGORY MANAGER

DATE: 12 JULY 2022

EXECUTIVE SUMMARY

This is a report concerning the recommendation to approve the extension of contract for security services (#13697) with the incumbent supplier, SECUREcorp (Qld) Pty Ltd for a further 12 months.

It is important to note that on 7 August 2020, Council resolved to enter into a preferred supplier arrangement with SECUREcorp for a total contract price of \$10,512,782 for a period of two years with the option to extend the contract for a further three years, via three one year extensions. However, Council also resolved to determine any extensions to the contract after the first two-year term had been completed.

RECOMMENDATION

- A. That Council resolve to extend the engagement of SECUREcorp (Pty Ltd) (contract #13697) for the provision of security services for a further 12 months (one year), noting that:**
- (i) The engagement of SECUREcorp (Pty Ltd) is by way of a Preferred Supplier Arrangement pursuant to section 233 of the Local Government Regulation 2012 (Regulation);**
 - (ii) The engagement's initial term 2-year term expires on 9 September 2022.**
 - (iii) By resolving to extend the engagement for a further 12 months (one year) Council will be exercising the first extension option available under the contract and that following the expiry of this 12-month (one year) period only two 12-month (one year) extension options will remain.**
- B. That Council's approximate spend will be \$2,102,556 excluding GST for the period of the extension in addition to the two (2) year spend to date of \$3,775,914.**
- C. That pursuant to section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the *Local Government Regulation 2012*, in order to implement Council's decision.**

- D. That, pursuant to section 238 of the *Local Government Regulation 2012*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” in respect of the two remaining 12-month (one year) extension options available, including the power to determine whether to exercise those options.**

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

Safe, Inclusive and Creative

PURPOSE OF REPORT/BACKGROUND

The purpose of this report is to seek Council resolution to exercise one of the available extensions on the existing contract with SECURECorp for a further 12 months.

Additionally, it is requested that Council resolve to delegate all future contractual action, including decisions to extend the contract pursuant to the available options to the Chief Executive Officer in accordance with the relevant Local Government Act and Regulations.

The contract which was approved via Council resolution on 7 August 2020 was for a full contract price of \$10,512,782 (up to five years). The first two-year spend has amounted to \$3,775,914, noting that this period coincided with various lock-down periods due to COVID-19. The anticipated expenditure for the additional year-long extension is \$2,102,556.

This contract is under regular contract management review, which includes meetings with the supplier to address service delivery concerns that have periodically arisen as a result of staff shortages (due to COVID-19 in a large part). Even so, the supplier is considered to be meeting its obligations under the contract and delivering a value-for-money service to the community.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

SECURECorp provide an essential service to maintain safety and security of both Council assets and the community as a whole. Failing to exercise an available extension on the existing contract would place the safety of assets and community members at unnecessary risk.

Whilst Council may wish to consider an alternative supplier of these important services, sufficient time would be required to place a tender of this size and importance in the market and to have a new supplier transition-in to this highly specialised position of trust before the existing contract expires.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation A seeks Council approval to extend the existing contract with SECUREcorp for a further 12 months.
(b) What human rights are affected?	No human rights are affected by this decision. This is because the supplier is a company and only individuals have human rights. Further, the subject matter of the contract will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The contract extension which is worth \$2,102,556 has been budgeted for and approved on 7 August 2020.

COMMUNITY AND OTHER CONSULTATION

External consultation regarding the contract extension was not undertaken.

The extension is supported by internal stakeholders.

CONCLUSION

The extension of contract is a prudent next step along with continual contract management of SECUREcorp Pty Ltd to ensure consistent service delivery.

Juliana Jarvis

GOODS AND SERVICES CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Ben Pole

GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

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Doc ID No: A8127831

ITEM: 7
SUBJECT: PROCUREMENT: NEARMAP SUBSCRIPTION
AUTHOR: CONTRACTS OFFICER ICT
DATE: 20 JUNE 2022

EXECUTIVE SUMMARY

This is a report seeking a resolution by Council to enter into a contract with Nearmap Australia Pty Ltd for the provision of aerial imagery, locational services and software that is operationally utilised as part of Council's existing spatial services.

This matter is required as officers seek Council resolution that the exception under section 235(b) of the Local Government Regulation 2012 applies to the specialised services provided by these operationally necessary products. The proprietary nature of the incumbent supplier's products means that there is only one supplier who is reasonably available to provide the continued subscription to this suite of products. Further, due to the pending acquisition and implementation of an enterprise spatial solution by Council, it is more costly and disadvantageous to Council to tender for other software products when delivery of the enterprise spatial project will provide a recommendation in relation to the functional requirements serviced by this product.

A resolution of Council is sought to enter into a contract with Nearmap Australia Pty Ltd for a term of twelve (12) months for the Nearmap Offline (AI) software products. This is an estimated total cost of approximately twenty-seven thousand dollars (\$27,000.00) excluding GST for the term of the contract.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought it would be impractical and disadvantageous to invite quotes for the provision of aerial imagery, locational services and software.**
- B. That Council enter into a contractual arrangement (Council file reference number 19123) with Nearmap Australia Pty Ltd, at an approximate purchase price of \$27,000 excluding GST over the entire term, being a term of twelve (12) months with no options for extension.**

RELATED PARTIES

Nearmap Australia Pty Ltd

Ipswich City Council

There are no conflicts of interest identified and declared in relation to the contents of this report.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

To ensure continuity of the necessary supply of Council's current key spatial implementation.

Background

Nearmap Australia Pty Ltd (Nearmap) is a digital content company providing access to high resolution aerial imagery, city-scale 3D datasets, and integrated geospatial tools, headquartered in Barangaroo NSW. Established in 2007, it is a well-reputed company, with its product offerings being widely known and used across Australia.

The supplier's products have been in use at Council as part of Council's spatial services tool suite since 2011 and are provided to Council on a subscription basis.

The continued use of the current Nearmap products used have been identified as being dependent on the recommendation outcome of the initial Discovery phase of an enterprise spatial solution by Council. As such, it would be counterproductive, costly and untimely to source and implement a new product which will potentially be superseded by the new enterprise solution. This renders Nearmap the only supplier reasonably available for the ongoing provision of the aerial imagery, locational services and software products currently in use by Council for the duration.

It is prudent to allow the renewal of the subscription for an additional twelve (12) month term for the enterprise spatial solution Discovery phase to be completed and the recommendation outcome assessed. Approval to enter direct negotiations with Esri Australia Pty Ltd for the provision of the enterprise spatial solution was resolved by Council on 24 February 2022.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The risk to Council if the recommendation within this report is not approved is that Council will not be able to continue receiving the operational benefit of the Nearmap spatial services

currently in use at Council whilst awaiting the Discovery phase recommendation outcome of the enterprise spatial solution being sought.

The Nearmap product has not been scoped as part of the core systems being addressed by Council's iVolve Project, however the critical integration aspects of the replacement enterprise GIS system have been identified and form part of iVolve consideration to ensure optimal integration of the product into the core systems.

Accordingly, the risk of investing in this software for the proposed period of 12 months is low as the product is required during the transition to the new spatial product and during the iVolve integration phase.

Application	iVolve Scope Alignment	iVolve Impact Rating	Impact Treatment
Nearmap Australia Pty Ltd Offline (AI) software products.	Low – not scoped as part of core systems	Low	Not identified as being in the Core system, and the product is required during transition and integration phases.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendations A and B state that Council enter into a contractual arrangement for term of twelve (12) months with Nearmap Australia Pty Ltd for the continued provision of aerial imagery, locational services and software.
(b) What human rights are affected?	No human rights are affected by this decision as the contracts will be with a Company. Further, the subject matter of the contract will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no new resourcing or budgeting implications, as the annual Nearmap subscription is budgeted as an operational expense within the ICT Branch Budget. There are no additional financial implications.

This report seeks a resolution of Council for an approximate total cost of twenty-seven thousand dollars (\$27,000.00) excluding GST to enter into a contract for Nearmap products for a term of twelve (12) months, with no options for extension.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the Asset Services Branch and the ICT Branch who support the recommendations of this report. This report does not require community consultation.

CONCLUSION

In order for Council to receive continued provision of the functions performed by the Nearmap products as part of Council's current spatial implementation, it is recommended that Council provide the requested approval in relation to the proposed contractual arrangement with Nearmap Australia Pty Ltd for a term of twelve (12) months to allow for the Discovery phase recommendation outcome of the enterprise spatial solution being sought.

Amanda Cowen

CONTRACTS OFFICER ICT

I concur with the recommendations contained in this report.

Jacquie Whitham

ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Brett McGrath

MANAGER, ASSET SERVICES

I concur with the recommendations contained in this report.

Sean Madigan

GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

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Doc ID No: A8140587

ITEM: 8
SUBJECT: PROCUREMENT - SOLUS SOFTWARE LICENCE AND SUPPORT
AUTHOR: PROCUREMENT OFFICER (OPERATIONAL)
DATE: 24 JUNE 2022

EXECUTIVE SUMMARY

This is a report seeking a Council Resolution by Ipswich City Council (Council) to continue the direct engagement with Sanzap Pty Ltd. It is proposed to engage Sanzap Pty Ltd for up to five (5) years on a 3+1+1 arrangement for the continuance of the Solus Software Licence and Support for the library mobile apps and eKiosk Wayfinders for an estimated total contract spend of \$156,850.00 over the five (5) year term.

Council engaged Sanzap Pty Ltd in 2017 after a three (3) quote procurement process deemed the Solus product to be the best fit for Council's requirements. Sanzap Pty Ltd are meeting Council's performance expectations in the provision of the library mobile app and eKiosk Wayfinders for use by library members to view library content, check out books, and access links to library resources.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical or disadvantageous to invite quotes for the provision of the Solus Software Licence and Support for the library mobile app and eKiosk Wayfinders.**
- B. That Council enter into a contractual arrangement (Council file reference number 19128) with Sanzap Pty Ltd, at an approximate purchase price of \$156,850.00 excluding GST over the entire term, being an initial term of three (3) years, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.**

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

The purpose of this report is to make a recommendation to continue engagement with the Solus Licencing and Support for the library app and eKiosk Wayfinders, which allows library members to download the app whereby they can view the library content, check books out and access links to library resources.

At the time of the opening of the Springfield Central Library the Library Customer Service (LCS) team approached the market looking for a solution that would encompass the ability for library members to download an app where they can view library content, check books out, and link to library resources.

Council engaged Sanzap Pty Ltd (Solus) in 2017 after a three (3) quote procurement process was undertaken and the evaluation panel deemed the Solus product to be the best fit for Council's requirements. Historical spend over the past five (5) years has accumulated to approximately \$151,000.00 as purchases were made "as required" through the major infrastructure projects such as the Rosewood, Ipswich Central and Ipswich Children's Libraries coming online. It is the intention of this report to highlight historic spend while seeking the resolution to continue to engage the services of Sanzap for the Solus solution.

Sanzap have recently revised their pricing model which has seen an increase in subscription fees. However, this is the first increase since Council's original engagement. As the supplier has now released a new pricing model and new Terms and Conditions, the continuance of this service will be undertaken as a new engagement aligned to a new contract. The total cost of this new engagement over the five (5) year term is estimated at \$156,850.00 excluding GST (total spend includes a \$15,000.00 allowance for new adhoc purchases over the term).

The Solus software has been branded and configured solely for Ipswich City Council. Council wishes to continue the relationship with Sanzap, as they are meeting Council's requirements and provide an acceptable and reliable service. The Solus solution is utilised by many libraries across Australia.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

Unless Council could seamlessly transfer to another comparative app, Council would suffer reputational risks along with severe customer pushback from the community.

As this software has been embedded for the past five (5) years, we believe it would be in Council's best interest to continue the relationship with Sanzap Pty Ltd for a further 3+1+1 term.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	That Council enter into a contractual arrangement (Council reference 19128) with Sanzap Pty Ltd for a further term of 3+1+1 for the continued supply of the Solus Software Licence and Support.
(b) What human rights are affected?	No human rights are affected as it is a company.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no resourcing or budgeting implications. The operational costs associated with the proposed contract have been allocated within the Libraries and Customer Services Branch's operational budget.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the Community, Cultural and Economic Development Department who support the recommendations of this report.

CONCLUSION

In order for Council to continue to provide library members with the mobile app and eKiosk Wayfinder software, it is recommended Council resolve to engage with Sanzap Pty Ltd for a further three (3) year term, plus an additional two (2) one (1) year extension options for cover until 30 September 2027.

Nicky Weldon
PROCUREMENT OFFICER (OPERATIONAL)

I concur with the recommendations contained in this report.

Jacquie Whitham
ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Samantha Chandler
MANAGER, LIBRARIES AND CUSTOMER SERVICES

I concur with the recommendations contained in this report.

Ben Pole
GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

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Doc ID No: A8152561

ITEM: 9

SUBJECT: PROCUREMENT: AUSTRALIAN STANDARDS SUBSCRIPTION RENEWAL

AUTHOR: PROCUREMENT OFFICER (OPERATIONAL)

DATE: 11 JULY 2022

EXECUTIVE SUMMARY

This is a report seeking a Council Resolution by Ipswich City Council (Council) to continue the direct engagement with SAI Global Australia Pty Ltd (SAI Global). It is proposed to engage SAI Global for up to three (3) years on a 1+1+1 arrangement for the continuance of the Australian Standards Subscription for an estimated total contract spend of \$80,500 over the three' year term. Spend is inclusive of an annual 5% CPI provision.

Council has engaged SAI Global for over ten years for the provision of the Australian Standards Subscription allowing business units across Council to access the standards as required on a pay per download subscription basis. SAI Global are the primary supplier of the Australian Standards and are meeting Council's performance expectations. Due to the specialised nature of the services which SAI supply, and SAI being the supplier of Australian Standards Subscriptions, it is impractical to invite quotes from other suppliers, who may not meet the needs of Council.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite quotes for the provision of Australian Standards Subscription.**

- B. That Council enter into a contractual arrangement (Council file reference number 19131) with SAI Global Australia Pty Ltd, at an approximate purchase price of \$80,500.00 excluding GST over the entire term, being an initial term of one (1) year, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.**

RELATED PARTIES

Corporate Governance

There are no conflicts of interest

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The purpose of this report is to make a recommendation to continue engagement with SAI Global Australia Pty Ltd to provide the access to download the full collection of Australian Standards, the LexConnect and CodeConnect services, ISO Standards and AENOR which are used across a number of Council business units, predominately Infrastructure & Environment (IED), Planning & Regulatory (PRS) and Corporate Services (CS), to ensure Council is achieving compliance with Australian Standards.

Australian Standards are used regularly by Council departments (with IED & PRS currently the highest users) to ensure Council meet the required standards and achieve compliance when undertaking such activities as capital works projects and plumbing inspections, for both residential and commercial, to name but two.

Council have downloaded approximately 263 documents over the past twelve months with 1018 views by 1005 users across that time with these volumes being relatively steady for preceding years.

Historical spend over the past ten years has accumulated to approximately \$240,000 with subscriptions being renewed each year. It is the intention of this report to highlight historic spend while seeking the Resolution to continue to engage the services of SAI Global Australia for the Australian Standards Subscription.

SAI Global have advised there is a platform called i2i that may be better suited to Council's requirements however, we wish to renew under the current standard subscription for FY2022-2023 whilst we research this further.

SAI Global Australia Pty Ltd are currently meeting Council's needs and expectations for the provision of the Australian Standards Subscription requirements for use across various Council Departments. The total cost for the initial twelve (12) month term with two (2) one (1) year extension options, is estimated at eighty thousand, five hundred dollars (\$80,500) excluding GST. This figure includes a 5% CPI increase for years 2 and 3.

Ipswich City Council wish to continue the relationship with SAI Global Australia Pty Ltd, by directly engaging under contract 19131 and request the total spend for the contract commencing 10 September 2022 be approved in order to continue to provide this service to the Council Staff.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The risk of not continuing with the annual subscription for access to the Australian Standards suite of documents would have a highly adverse effect on many departments across Council who rely on the Standards to ensure compliance across a large number of sectors.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	That Council enter into a contractual arrangement (Council reference 19131) with SAI Global Australia Pty Ltd for a term of 1+1+1 for the continued supply of the Australian Standards Subscription.
(b) What human rights are affected?	No human rights are affected as it is a company
(c) How are the human rights limited?	Not Applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not Applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no resourcing or budgeting implications. The operational costs associated with the proposed Contract have been allocated within the ICT Branch budget.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the Corporate Governance Department who support the recommendations of this report.

CONCLUSION

In order for Council to continue to provide access across multiple departments to download the Australian Standards suite, it is recommended Council resolve to engage with SAI Global Australia Pty Ltd for a term of one (1) year, plus an additional two (2) one (1) year extension options for cover until 02/09/2025.

Nicky Weldon

PROCUREMENT OFFICER (OPERATIONAL)

I concur with the recommendations contained in this report.

Jacquie Whitham
ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Angela Harms
CORPORATE GOVERNANCE MANAGER

I concur with the recommendations contained in this report.

Anthony Dunleavy
MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

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