



City of Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

GOVERNANCE AND TRANSPARENCY COMMITTEE

**Held in the Council Chambers
8th floor – 1 Nicholas Street
IPSWICH QLD 4305**

On Thursday, 16 June 2022
At 10 minutes after the conclusion of the Growth, Infrastructure
and Waste Committee

MEMBERS OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE

Deputy Mayor Jacob Madsen (**Chairperson**)
Councillor Russell Milligan (**Deputy Chairperson**)

Mayor Teresa Harding
Councillor Marnie Doyle
Councillor Kate Kunzelmann
Councillor Nicole Jonic

GOVERNANCE AND TRANSPARENCY COMMITTEE AGENDA
*10 minutes after the conclusion of the Growth, Infrastructure and
Waste Committee on Thursday, 16 June 2022*
Council Chambers

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GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 5

16 JUNE 2022

AGENDA

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

BUSINESS OUTSTANDING

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(04) OF 5 MAY 2022**

RECOMMENDATION

That the Minutes of the Meeting held on 5 May 2022 be confirmed.

OFFICERS' REPORTS

2. **ANNUAL REVIEW OF DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

This is a report concerning the annual review of delegations to the Chief Executive Officer for 2022.

RECOMMENDATION

- A. That the delegation listed in Attachment 1 which has previously been delegated from Council to the Chief Executive Officer be repealed.
 - B. That under s257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer (CEO), the power contained and detailed in Attachment 2 of the report dated 17 May 2022 by the Governance Project Officer.
-

3. **DISCONTINUATION OF DISCOUNTED DOG REGISTRATION CLASSIFICATIONS FOR OBEDIENCE TRAINED DOGS, DOGS QUEENSLAND MEMBERS AND FARM DOGS**

This report provides clarification about changes to the Fees & Charges that were adopted by Council in April 2022 as they relate to the discontinuation of discounted dog registration classifications for Obedience Trained Dogs, Dogs Queensland Members and Farm Dogs.

RECOMMENDATION

That the report be received and the contents noted.

4. PROCUREMENT - CONTRACT 16117 HUMAN RESOURCE INFORMATION SYSTEM - HRIS - DELOITTE CONSULTING

This a report seeking a resolution by Council to vary contract 16117 with existing supplier Deloitte Consulting Pty Ltd (Deloitte) to add five (5) further one (1) year extension options to continue the uninterrupted provision and servicing of critical Council internal systems whilst awaiting an iVolve outcome to be determined and actioned. The contract is for the provision of hosted managed services, support and related integrated licencing and subscriptions for Council's core operational Human Resources Information System (HRIS), including payroll, payroll timecard management, tax office payroll data reporting and employee push communications.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the uninterrupted continuation of the key HRIS system and associated components for the operational functionality and compliance required. The complex integration of the solution provided by the incumbent supplier means that there is only one supplier who is reasonably available to continue providing the system. Further, due to the identified iVolve dependency of the Human Resources Information System, it is more costly and disadvantageous to Council to tender for a different system until iVolve is able to deliver a final solution.

A resolution of Council is sought to vary the contractual arrangement with Deloitte for five (5) further one (1) year extension options. This will increase the total value of the contract to approximately eight million two hundred thousand dollars (\$8,200,000.00) excluding GST for the full 10-year term of the contract if all extension options are exercised.

RECOMMENDATION

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the ongoing provision of the Deloitte HRIS system and associated components.
- B. That the contractual arrangement 16117 (formerly 10805) with Deloitte Consulting Pty Ltd (Supplier) for the Deloitte HRIS system and associated components be extended by five (5) further one (1) year options at an approximate value of \$4,000,000.00 + GST over the additional term (increasing the approximated contract value to \$8,200,000.00 + GST over the entire extended term of the contract).

-
- C. That Council enter into a Deed of Variation with the Supplier to appropriately amend the existing contractual arrangement.
 - D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

5. PROCUREMENT - MICROSOFT ENTERPRISE LICENSING 3 YEAR AGREEMENT

This is a report concerning the financial approval for the renewal of the Microsoft Enterprise Licencing for a three (3) year period commencing 1 August 2022.

A request for quotation was released under the LGA arrangement BUS274 ICT Solutions and Services. After evaluation of responses it was determined supplier Data#3 Limited offered the most value for Council for the following three (3) year period commencing 1 August 2022.

The cost of the engagement for the provision of Microsoft Enterprise licencing for the 3-year period is estimated at \$1.48 million (ex GST) per annum or \$4.431 million (ex GST) for the contract term of three (3) years. The estimate is based upon current volumes and anticipated future resource requirements as quoted by Data#3 Limited in the RFQ response.

RECOMMENDATION

- A. That pursuant to Section 234 of the *Local Government Regulation 2012* (Regulation), Council utilise LGA Arrangement ICT Solutions and Services BUS274 by Local Buy Pty Ltd for the provision of Microsoft Enterprise Licencing (Council file reference number 18620), with Data#3 Limited (Supplier) who is a party to the LGA Arrangement.
- B. That under the LGA Arrangement with the Supplier, the approximate purchase price is \$4.431 Million excluding GST over the entire term, the end date of the initial term being 31st July 2025, with no current options for extension.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

6. PROCUREMENT - WASTE SERVICES COMMERCIAL MANAGEMENT SYSTEM

This a report seeking a resolution by Council to enter into a new agreement with Council’s current vendor AMCS Australia Pty Ltd (AMCS) to transition from the old waste services commercial management system currently in use at Council

(RMSWin) that is being retired by the manufacturer to the current cloud-based technology offering of the product in order to continue the uninterrupted provision of a critical Council service, being commercial waste services scheduling and billing.

This matter is required as officers seek Council resolution that the exception under section 235(b) of the *Local Government Regulation 2012* applies to the uninterrupted provision the waste services commercial management system and other related ancillary items for the operationally necessary functionality required. The specialised and proprietary nature of the incumbent supplier's products means that there is only one supplier who is reasonably available to provide such a solution and transition Council's data from the old proprietary system into the new proprietary cloud-based system. It would therefore be costly and disadvantageous to Council to tender for other software products for such a specialised component of the current waste system technology stack.

A resolution of Council is sought to enter into a new contractual arrangement with AMCS for the implementation, migration to and provision of the new cloud based Wastedge system and other related ancillary items as required for an initial term of two (2) years with options for extension of an additional one (1) year term and a further nine (9) month term. This is an estimated total cost of approximately four hundred and sixty-two thousand dollars (\$462,000.00) excluding GST for the full term of the contract if all extension options are exercised.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite tenders for the provision of the proprietary Wastedge waste services commercial management system and related ancillary items.
- B. That Council enter into a contractual arrangement (Council file reference number 18941) with AMCS Australia Pty Ltd, at an approximate purchase price of \$462,000.00 excluding GST over the entire term, being an initial term of two (2) years, with options for extension at the discretion of Council (as purchaser), of an additional one (1) year term and a further nine (9) month term.

7. **PROPOSED DISPOSAL OF A SUBTERRANEAN EASEMENT LOCATED AT EASTERN HEIGHTS

This is a report concerning the proposed disposal of a subterranean easement (Easement 601111652) which connects Lots 237, 238, and 239 RP221971 (Subterranean Land) owned by Ipswich City Council (Council) to two hundred and twenty-one (221) surface lots located within Eastern Heights. The disposal of the subterranean easement will occur by way of a surrender of the easement.

RECOMMENDATION

- A. That Council declare the subterranean easement described as Easement 601111652 surplus to Council requirements and available for disposal.
- B. That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the regulation) that the exception referred to in section 236(1)(c)(iv) of the Regulation applies to the disposal of the subterranean easement described as Easement 601111652.
- (i) Easement 601111652 is not suitable to be offered for disposal by tender or auction due to its sub-surface location;
 - (ii) It is in the public interest to dispose of Easement 601111652 without a tender process; and;
 - (iii) The disposal is otherwise in accordance with sound contracting principles.
 - (iv) To Council's knowledge there are no surface landowners who have expressed a wish to acquire the interest created by the Easement; if a surface landowner did express an interest, then they would also be required to purchase the adjoining subterranean land which is connected to the surface land by the Easement.
- C. That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer, to be authorised to negotiate and finalise the terms of the disposal, by way of surrender, of Easement 601111652.

8. **DISPOSAL OF COUNCIL FREEHOLD LAND - ACCESS RESTRICTION STRIP LOCATED AT LOTS 67 AND 68 UNNAMED ROAD, PINE MOUNTAIN

This is a report concerning the disposal of freehold land for road purposes located at Unnamed Road, Pine Mountain, described as Lots 67 and 68 on RP132618 owned by Ipswich City Council (Council). Both lots are identified as an Access Restriction Strip (ARS) and are preventing the adjoining landowners from making an application to the Department of Resources (DoR) for a permanent road closure.

RECOMMENDATION

- A. That Council declare the Access Restriction Strip located at Unnamed Road, Pine Mountain, described as Lots 67 and 68 on RP132618, surplus to Council requirements and available for disposal for road purposes.
- B. That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exception referred to in section 236(1)(b)(i) of the Regulation apply to the disposal of the Access Restriction Strip located at Unnamed Road, Pine Mountain, described as Lots 67 and 68 on RP132618, to the State of Queensland (represented by the Department of Resources ('DoR')).

-
- C. That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer, to be authorised to negotiate and finalise the terms of disposal of the ARS described in recommendation B for road purposes.

9. ****REPEAL OF PREVIOUS COUNCIL DECISION FOR RENEWAL OF LEASE - KIOSK 1
KARALEE SHOPPING VILLAGE, 39 JUNCTION ROAD, CHUWAR - CVS LANE CAPITAL
PARTNERS PTY LTD TO IPSWICH CITY COUNCIL**

This is a report requesting the repeal of a previous decision of the Governance and Transparency Committee, Item No. 3 on the 10 March 2022 and adopted at the Council Ordinary meeting of 24 March 2022 concerning the renewal of lease via a lease amendment from CVS Lane Capital Partners Pty Ltd over premises located at Kiosk 1, Karalee Shopping Village, 39 Junction Road, Chuwar and that Council now enter into a new lease.

As the lease amendment was not executed by the Lessor before the lease term expiry, Council must now enter into a new lease (versus an amendment) with CVS Lane Capital Partners Pty Ltd, on the same terms as the March resolution.

RECOMMENDATION

- A. That the previous decision of Council, as per Item No. 3 of the Governance and Transparency Committee, on 10 March 2022 and adopted at the Council Ordinary meeting of 24 March 2022, be repealed.
- B. That Council enter into a lease (Council reference 5542) with CVS Lane Capital Partners Pty Ltd ACN 155 490 154 as trustee (the Lessor):
- (i) at an annual rent of \$23,766.92 excluding GST payable by Council, from the commencement of the new lease; and
 - (ii) for a term of three (3) years, with no options for extension.

10. **IVOLVE PROJECT QUARTERLY STATUS UPDATE**

This report provides a status update on the iVolve Program to the Governance and Transparency Committee from both the Program Director and Strategic Advisor regarding Stage 3 project controls and milestones.

The Project has progressed the following key outcomes and objectives during this reporting period:

- Completion of functional and non-functional requirements gathering workshops.
- Completion of the draft Application Solution Architecture and Integration Overview.
- Progression on the preparation of procurement documentation.
- Produced Assurance Gate Report.

It is noted that the ICT Branch have presented an Oracle Risk Report to ELT during this reporting period which highlights the risks and issues in the current Oracle solution and options for mitigating these risks.

These risks and the options are detailed in Attachment 2 – Strategic Advisor Report by Strategic Directors.

At the 12 May meeting, ELT endorsed recommendations regarding planned remediation activities, and resetting the iVolve schedule as a dependency of these activities, this work is currently in progress.

RECOMMENDATION

That the report be received and the contents noted.

11. 2020-2021 ANNUAL FINANCIAL STATEMENTS FOR CONTROLLED ENTITIES

This is a report concerning the 2020-2021 Annual Financial Statements for the following controlled entities of Ipswich City Council (Council):

- Ipswich City Properties Pty Ltd;
- Ipswich City Enterprises Pty Ltd; and
- Ipswich City Enterprises Investments Pty Ltd.

RECOMMENDATION

That the report be received and the contents noted.

12. REVISED ALCOHOL CONSUMPTION AND SALE IN PUBLIC PLACES POLICY

This is a report seeking Governance and Transparency Committee approval to repeal the existing “Alcohol Consumption and Sale in Public Places Policy” and adopt the revised “Alcohol Consumption and Sale in Public Places Policy”, managed by Community and Cultural Services Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION

- A. That the policy titled, “Alcohol Consumption and Sale in Public Places Policy” (current) as detailed in Attachment 1 be repealed.
 - B. That the Policy titled, “Alcohol Consumption and Sale in Public Places Policy” (revised) as detailed in Attachment 2 be adopted.
-

NOTICES OF MOTION

MATTERS ARISING

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(04)

5 MAY 2022

MINUTES

COUNCILLORS' ATTENDANCE: Deputy Mayor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle, Kate Kunzelmann and Nicole Jonic

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Jeff Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Infrastructure and Environment (Sean Madigan), Acting General Manager Coordination and Performance (Maree Walker), Procurement Manager (Richard White), People and Culture Manager (Talia Love-Linay), Resource Recovery Manager (David McAlister), Manager Works and Field Services (James Hilyard), Manager Libraries and Customer Service (Samantha Chandler), Manager Marketing and Promotions (Carly Gregory), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Manager Community and Cultural Services (Don Stewart), Manager Procurement (Richard White), Manager Capital Program Delivery (Graeme Martin), Customer Experience Project Lead (Anne Cahill), Manager Economic and Community Development (Cat Matson), Manager Stakeholder Management (Susan Scott) and Theatre Technician (Harrison Cate)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Deputy Mayor Jacob Madsen (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(03) OF 7 APRIL 2022**

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Marnie Doyle:

That the minutes of the Governance and Transparency Committee held on 7 April 2022 be confirmed.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **QUARTER 3 - OPERATIONAL PLAN 2021-2022 QUARTERLY PERFORMANCE**

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the 2021-2022 Operational Plan with notable achievements that have occurred during quarter three (Q3) (January to March 2022). Departmental representatives have provided the presented Q3 data.

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Russell Milligan:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. QUARTERLY REPORTS TO THE DEPARTMENT OF STATE DEVELOPMENT,
INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING

This is a report concerning a request received by the Mayor (on behalf of Council) from the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) for Council to provide a series of quarterly performance reports through to the quarter ending 30 June 2022.

This is the fourth of the quarterly reports for consideration by the Governance and Transparency Committee and relates to the period January – March 2022. This quarterly report also addresses the recent further request of 21 April 2022 from the Director-General (Attachment 1) concerning the recent change to Council's Media and Corporate Communication Policy. Endorsement of this quarterly report is sought, with the Mayor to send a letter and the quarterly report to the Director-General.

As noted above, Council's obligation to provide quarterly performance reporting ends on 30 June 2022. This quarter's letter seeks direction from the Director-General on concluding this reporting requirement.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Russell Milligan:

That Committee endorse the draft letter and quarterly performance reports (January – March 2022) set out in Attachments 2-7.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

Jonic

The motion was put and carried.

4. APPOINTMENT OF URBAN UTILITIES BOARD MEMBER

This is a report concerning the proposed appointment of Gerard Pender to the Board of Urban Utilities.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

- A. That Council endorse the appointment of Gerard Pender as a Board member of Urban Utilities, effective from 1 July 2022, for a term of three years, expiring 30 June 2025.**
- B. That the Chief Executive Officer be authorised to sign an Instrument of Appointment of Board Member of Urban Utilities and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. PROCUREMENT: 18397 SUPPLY & DELIVERY OF SIX (6) WASTE COLLECTION /
COMPACTION TRUCKS

This is a report concerning the recommendation to award a contract for the supply and delivery of six (6) side loading waste collection and compaction trucks to be utilised by Ipswich Waste Services.

A request for quotation was released under the LGA arrangement for the Supply of Trucks (Cab Chassis) – LGA arrangement reference NPN04.13, to Volvo Group Australia Pty Ltd who were the successful supplier following RFQ 16421 for the replacement of the first eighteen (18) side loading waste collection and compaction trucks in November 2021. This procurement 18397 leveraged the extensive evaluation process and outcomes from 16421 ensuring fleet consistency and value for money.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 234 of the *Local Government Regulation 2012* (Regulation), Council utilise LGA Arrangement NPN04.13 for the supply of Trucks (Cab Chassis) by Local Buy Pty Ltd, for the provision of the supply and delivery of six (6) side loading waste collection and compaction trucks (Council file reference number 18397), with Volvo Group Australia Pty Ltd (T/A Volvo Commercial Vehicles) (Supplier) who is a party to the LGA Arrangement.**
- B. That under the LGA Arrangement with the Supplier, the approximate purchase price is \$2,869,220.00 excluding GST over the entire term, the end date of the initial term being 30 September 2023, with no current options for extension.**
- C. That Council may enter into ancillary contractual arrangements with the Supplier, as allowed for by the LGA Arrangement.**
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE
Councillors:
Madsen
Milligan
Harding
Doyle

NEGATIVE
Councillors:
Nil

Kunzelmann
Jonic

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.29 am.

The meeting closed at 9.43 am.

Doc ID No: A8060988

ITEM: 2
SUBJECT: ANNUAL REVIEW OF DELEGATIONS TO CHIEF EXECUTIVE OFFICER
AUTHOR: GOVERNANCE PROJECT OFFICER
DATE: 17 MAY 2022

EXECUTIVE SUMMARY

This is a report concerning the annual review of delegations to the Chief Executive Officer for 2022.

RECOMMENDATION/S

- A. That the delegation listed in Attachment 1 which has previously been delegated from Council to the Chief Executive Officer be repealed.**
- B. That under s257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer (CEO), the power contained and detailed in Attachment 2 of the report dated 17 May 2022 by the Governance Project Officer.**

RELATED PARTIES

There are no related parties

IFUTURE THEME

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PURPOSE OF REPORT/BACKGROUND

The Legal and Governance Branch monitor all minor changes to existing legislation which may impact and require amendments to Council's delegation instrument and delegations register from Council to the CEO. The monitoring and review of ongoing legislation changes, and updates are completed by both the Governance Project Officer and the Legal Services Section.

As a result of the regular annual review of sub-delegations to officers it has been identified there was one power within the *Local Government Act 2009* which was duplicated and is able to be repealed. (refer Attachment 1) Delegation code Del-1008 was a duplication of a power provided directly to the CEO by the legislation under Section 265A (2) as section 265A(1) advises the section applies to the Chief Executive Officer.

In addition, the Legal Section have identified an additional power within the *Planning Act 2016* which should be delegated to the Chief Executive Officer (Refer Attachment 2).

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

Local Governments provide numerous services to their communities in accordance with powers outlined in Queensland legislation. Some of these powers and functions are 'delegable', that is, may be assigned to appropriately experienced and qualified officers to undertake this work. By undertaking an annual reviewing Council's delegation instrument and delegations regarding and approving the delegation and repeal of legislative powers, council ensures that all legislative powers and functions are managed effectively, and that decision are validly made by a lawfully appointed delegate or subdelegate.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation A states that Council repeal a delegation which is no longer required. Recommendation 2 states the Council delegate a new power to the CEO
(b) What human rights are affected?	No human rights are affected by this decision.
(c) How are the human rights limited?	No applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	No applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial implications as a result of this report.



COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation

CONCLUSION

The repeal of a legislative power has been identified in Attachment 1 of this report. The addition of a new legislative power has been identified in Attachment 2 of this report. The amendments will be incorporated into the delegations register upon adoption by Council.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Annual review of Delegations to the CEO - Local Government Act Delegated Power to be Repealed ↓ 
2.	Annual Review of Delegations to the CEO - Planning Act Delegated Power to be Approved ↓ 

Alisha Campbell
GOVERNANCE PROJECT OFFICER

I concur with the recommendations contained in this report.

Angela Harms
CORPORATE GOVERNANCE MANAGER

I concur with the recommendations contained in this report.

Allison Ferres-MacDonald
ACTING MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”



ATTACHMENT 1 – LOCAL GOVERNMENT ACT DELEGATED POWER TO BE REPEALED

Authorising Act	Delegator	Delegation Code	Name & Description	Position Code & Name	Date Of Delegation	Conditions
Local Government Act 2009 s 257 s 265A	Local Government	Del-1008	Local Government Act 2009 - s 265A Power to conduct searches of registers or documents about land in the land registry.	P1000 Chief Executive Officer	28/07/2020	Nil

Doc ID No: A8082806

ITEM: 3

SUBJECT: DISCONTINUATION OF DISCOUNTED DOG REGISTRATION CLASSIFICATIONS FOR OBEDIENCE TRAINED DOGS, DOGS QUEENSLAND MEMBERS AND FARM DOGS

AUTHOR: ACTING MANAGER, COMPLIANCE

DATE: 27 MAY 2022

EXECUTIVE SUMMARY

This report provides clarification about changes to the Fees & Charges that were adopted by Council in April 2022 as they relate to the discontinuation of discounted dog registration classifications for Obedience Trained Dogs, Dogs Queensland Members and Farm Dogs.

RECOMMENDATION

That the report be received and the contents noted.

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

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PURPOSE OF REPORT/BACKGROUND

The Compliance Branch undertook a review of the fees and charges, as part of the annual budget process.

This review included the proposed discontinuation of three dog registration classifications (Farm Dog, Dogs Queensland member and Dog Obedience trained), which affected 299 registered dogs owned by 217 residents.

The discontinuation of these classifications was endorsed by Council at the Ordinary Meeting held 21 April 2022 however it has been the subject of some community interest since.

Events to date

- Report on Proposed Fees and Charges endorsed at Governance and Transparency Committee 7 April 2022.
- Minutes of Governance and Transparency Committee confirmed at Ordinary Council Meeting 21 April 2022.

- Impacted dog owners sent correspondence from the Animal Management and Biosecurity Manager, advising of change to registration class in 2022-2023 registration period sent on 12 May 2022.
- Registration Renewal Notices with 2022-2023 Fees begun arriving in the letterboxes of all registered dog owners (including 299 impacted dog registrations) from 27 May 2022.
- Impacted dog owners sent correspondence from the Animal Management and Biosecurity Manager, advising that Council has received feedback from impacted dog owners, and will be discussing the discontinued classifications specifically. The owners were advised not to action their 2022-2023 registration renewal notice at this stage.

Farm Dogs

Separate registration of farm dogs is currently listed to be discontinued in the 2022-2023 dog registration period. Genuine working dogs on farm properties are exempt from the registration requirement under the Act, and as such no fee applies. Where a dog is a pet dog, these should be registered as either the standard entire or desexed dogs. This policy amendment brings non-urban dog registration requirements in line with that applied to residential areas.

Farm/Rural area discounts offered by other local governments in Southeast Queensland are outlined in the table below:

Local Government	Fee (annual per animal)	Notes
Brisbane City Council	No fee classification	
City of Gold Coast	No fee classification	
Lockyer Valley Regional Council	No fee classification	
Logan City Council	No fee classification	
Moreton Bay Regional Council	No fee classification	
Noosa Council	No fee classification	
Redland City Council	No fee classification	
Scenic Rim Regional Council	No fee classification	
Somerset Regional Council	No fee classification	
Sunshine Coast Council	No fee classification	
Toowoomba Regional Council	\$65.00 entire dog \$33.00 desexed dog	Rural dogs other than working dogs that are kept by a primary producer.

Dogs Queensland

In 2010, Council endorsed amendments to the Cat and Dog Registration Policy that included the provision of a discount on entire dog registration for Dogs Queensland members who also had a current Commercial Kennel Licence (the local law licence required to breed dogs for commercial purposes in Ipswich).

In 2018, after representations from Dogs Queensland, Council endorsed a discount to all Dogs Queensland members and fixed the discount at 50% of the entire dog registration fee. This change widened the scope of the discount, making it available to any resident Dogs Queensland member that keeps an entire dog.

Discounted registration of entire dogs for Dogs Queensland Members is currently also listed to be discontinued in the 2022-2023 registration period, as the option to use this fee is considered to provide a disincentive for owners to desex their dogs. This fee was also being combined with the obedience training discount, by a small number of dog owners, to reduce their annual fee to 75% of the entire dog registration fee.

Council is obliged to provide a desexing incentive through its registration fee structure by s.52 of the Act.

This policy amendment brings Dogs Queensland members who chose to participate in activities that require them to keep entire dogs in line with other members of the community who chose to keep entire dogs.

Dogs Queensland discounts are offered by other local governments in Southeast Queensland, as outlined in the Table below:

Local Government	Fee (annual per animal)	Notes
Brisbane City Council	\$39.50 in the first year \$52.65 in subsequent years	A registration concession is allowed for a non-desexed pedigree show dog owned by a member of Dogs Queensland. Proof of eligibility for concession is required in the form of relevant certificates.
City of Gold Coast	\$67.00	Entire dog - endorsed dog breed clubs or associations include Dogs Queensland and any other dog breed club or association endorsed by Council.
Lockyer Valley Regional Council	No discount	
Logan City Council	\$68.00 entire dog \$36.00 desexed dog	Dog entire, member of recognised association.
Moreton Bay Regional Council	\$46.00	Registration Fee applies to members of Dogs QLD with a current MBRC Animal Permit - Additional Animal - Affiliated

		Breeder Premises Concession applies to each dog registration.
Noosa Council	\$86.50	Entire dog (owned by a member of Canine Control Council - CCC or similar State or National organisation) Discounted (only if paid by due date)
Redland City Council	50% off entire fee	50% discount applies for holders of current membership for Dogs Queensland.
Scenic Rim Regional Council	\$52.00 category 1 \$20.00 category 2	Dog owned by current member of Dogs Queensland.
Somerset Regional Council	No discount	
Sunshine Coast Council	\$77.00	Non desexed dog - owned by a member of Dogs Queensland or similar state or national organisation
Toowoomba Regional Council	\$70.00 entire dog	Dogs currently registered with the Canine Control Council of Queensland (Proof of Registration required).

Relevant to the 2010 endorsement, there are 72 residents who receive the Dogs Queensland discount who have 124 individual registered dogs. Of these 72 residents, 8 have Commercial Kennel Licences approved by Council.

Obedience Training

In 2007, Council endorsed a recommendation by the Partnership and Policy Officer to establish a discount for dogs that have reached a required standard of obedience.

Discounted registration for dogs that have undertaken approved obedience training is also listed to be discontinued in the 2022-2023 registration period. The dog obedience training discount, when claimed by entire dog owners, also provides a disincentive for owners to desex their dogs.

Council is obliged to provide a desexing incentive through its registration fee structure by s.52 of the Act.

There are a number of dogs (78 in total) that were receiving a discount for their desexed, obedience trained dog. This discount is limited to no less than the desexed pensioner rate of \$28.00, meaning these owners received a \$11 per annum discount on registration. These dog registrations are listed to return to the Normal Dog Desexed classification in the 2022-2023 registration period.

This policy amendment ends a discount into perpetuity, where an owner has met a level of obedience at a point in its life.

Local Government	Fee (annual per animal)	Notes
Brisbane City Council	No discount	
City of Gold Coast	No discount	
Lockyer Valley Regional Council	No discount	
Logan City Council	No discount	
Moreton Bay Regional Council	No discount	
Noosa Council	No discount	
Redland City Council	No discount	
Scenic Rim Regional Council	No discount	
Somerset Regional Council	No discount	
Sunshine Coast Council	No discount	
Toowoomba Regional Council	\$65.00 entire dog \$33.00 desexed dog	Per dog, per registration year. Number of dogs kept at premises must be in accordance with Local Laws.

When the discount was established the report's author noted issues concerning the level of rigour and transparency regarding assessors. The issues highlighted, which were concerning industry deregulation and the difficulty in establishing accredited assessors remain to date.

Impacted Dog Owners

There are 217 dog owners that have one or more dogs registered within the classifications listed to be discontinued, with 299 registered dogs.

The breakdown of classifications and fees paid:

Classification	Total	Fee paid in 2021/22 (per dog)
Farm Dog (1st)	18	\$77.00
Farm Dog Additional	20	\$29.00
Farm Dog Desexed (1st)	8	\$31.00
Normal Dog (Dogs Queensland Member)	124	\$75.00
Normal Dog (Obedience)	51	\$89.50
Normal Dog Desexed (Obedience)	78	\$28.00
Grand Total	299	

The breakdown for the 2022-2023 registration period:

Classification	Total	Fee paid in 2021/22 (per dog)
Normal Dog Desexed	92	\$41.00
Normal Dog	207	\$184.00

Grand Total	299	
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Important to note, the above table represents the worst-case scenario. Other discounts (pensioner for example) may be available to the impacted owners.

To provide broader context, this number represents 0.8% of the total number of dog registration renewals being sent for the 2022-2023 period (299 of 36,850).

Feedback to Council

To date Council has received three complaints to the Complaints Management Unit, with two enquiries received by the Animal Management and Biosecurity Manager.

Calls managed through the scripted solution within the Contact Centre, without escalation, are not available.

Options for 2022-2023 Registration Period

Option 1: Discontinue the classifications

No action is required, this option confirms the decision made by Council on 21 April 2022.

Option 2: Reinstate the classifications for the 299 affected dog registration records and implement a grandfather clause

To affect this option, Council must update the recommendation of this report to reflect that option 2 is preferred. This will result in:

- The Animal Management and Biosecurity Manager creating a new classification for each of the three legacy classes.
- The Animal Management and Biosecurity Manager updating the classification of the 299 affected dog registrations to the corresponding legacy classifications in the dog registration database.
- The Animal Management and Biosecurity Manager issue Dog Registration Renewal notices, for the 2022/23 registration period, in line with the forecast Council Cost Index (CCI) at 2.35% (plus rounding):

Legacy Classification	2021/22 Fee	2022/23 Fee	Increase
Farm Dog (1st)	\$77.00	\$79.00	2.59%
Farm Dog Additional	\$29.00	\$29.75	2.58%
Farm Dog Desexed (1st)	\$31.00	\$31.75	2.41%
Normal Dog (Dogs Queensland Member)	\$75.00	\$77.00	2.66%
Normal Dog (Obedience)	\$89.50	\$92.00	2.79%
Normal Dog Desexed (Obedience)	\$28.00	\$28.75	2.67%

Note: There is no "Pay After Fee" in this option, as the renewal notices for the 2022/23 registration period will be issued after 30 June (making the pay before/pay after structure unachievable).

- The Animal Management and Biosecurity Manager issue Dog Registration Renewal notices, for the life of the affected dogs, in line with the forecast (CCI) for the particular financial year (plus rounding). These future registration periods will return to the “Pay Before” and “Pay After” format.
- Confirmation that the classifications for Obedience Trained Dogs, Dogs Queensland Members and Farm Dogs are discontinued, outside the affected 299 dog registrations.

Option 3: Reinstate the classifications

To affect this option, Council must update the recommendation of this report to reflect that option 3 is preferred. This will result in:

- The Chief Financial Officer updating the Register of Fees and Charges for 2022-23 to reflect:
 - Animal Management Fee Policies insert:
 - Dogs Queensland Discount: Normal Dog (Dogs Queensland Member) applies to financial Dogs Queensland members where satisfactory proof of membership is provided.
 - Dog Obedience Training Discount: Dogs that are obedience trained may qualify to receive a discounted registration fee, where they have provided the Dog Obedience Testing Criteria form signed by a Registered Training Organisation that has been approved by the General Manager (Planning and Regulatory Services).
 - Farm Dog Discount: Dogs that don't meet the criteria for a *working dog* provided by the Animal Management (Cats and Dogs) Act 2008 but satisfy the Farm Dog Testing Criteria may be eligible for a discounted registration fee. The Farm Dog Testing Criteria:
 - The dog aids the operation of farming activities (droving, protecting, tending, or working stock).
 - The property where the dog resides is classified rural within the Ipswich Planning Scheme.
 - The owner of the dog derives an income from farming activities involving livestock (dairy, grazier, etc.). Primary production does not have to be your principal occupation.
 - Multiple discounts: Combining Dogs Queensland, Dog Obedience Training or Farm Dog discount is not permitted.
 - Dog Registration (Annual Fee) insert:

Classification	Pay Before Fee	Pay After Fee
Farm Dog (1st)	\$79.00	\$109.00
Farm Dog Additional	\$29.75	\$44.75
Farm Dog Desexed (1st)	\$31.75	\$46.75
Normal Dog (Dogs Queensland Member)	\$77.00	\$107.00
Normal Dog (Obedience)	\$92.00	\$122
Normal Dog Desexed (Obedience)	\$28.75	\$58.75

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Animal Management (Cats and Dogs) Act 2008

RISK MANAGEMENT IMPLICATIONS

The primary risk relevant to the available options relates to compliance with s.52 of the *Animal Management (Cats and Dogs) Act 2008*. This section places an obligation on Council to provide a desexing incentive through its fee structure.

It is noted that other Councils in Southeast Queensland have a discount for Dogs Queensland members in similar circumstances.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation A requests that Council the report and its contents are noted.
(b) What human rights are affected?	This decision has the potential to impact human rights in relation to: <ul style="list-style-type: none"> • Recognition and equality before the law, and • Taking part in public life
(c) How are the human rights limited?	The application of fees and charges has potential to disadvantage some members of the community by limiting their ability to access Council services.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Where fees and charges are applied, this is enabled by, and governed by legislative provisions. Where genuine hardship or equity considerations exist, there is provision in the fees and charges for adjustments and waivers to ensure access to services is made as broadly available as possible, whilst balancing the regulatory pricing requirements,

	and other social policy objectives such as the user pays principle.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications.

COMMUNITY AND OTHER CONSULTATION

- Internal consultation with the relevant branches.
- Mayoral and Councillor Briefing Note distributed.
- Correspondence has been provided to the owners of the affected dog registrations.
- Dogs Queensland has met with the author of this report.

CONCLUSION

The discontinued classes improve Council's position, as it relates to the *Animal Management (Cats and Dogs) Act 2008* and moves the organisation past legacy fee classifications that had low participation rates when compared to the majority of registered dog owners.

It is noted by both the Compliance Branch and the Finance Branch, that the restructuring of fees resulted in community interest. Both Branch's will review strategies to improve the visibility of these types of changes in future fees and charges reports.

Haiden Taylor

ACTING MANAGER, COMPLIANCE

I concur with the recommendations contained in this report.

Peter Tabulo

GENERAL MANAGER PLANNING AND REGULATORY SERVICES

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Doc ID No: A7951221

ITEM: 4

SUBJECT: PROCUREMENT - CONTRACT 16117 HUMAN RESOURCE INFORMATION SYSTEM
- HRIS - DELOITTE CONSULTING

AUTHOR: CONTRACTS OFFICER ICT

DATE: 18 MARCH 2022

EXECUTIVE SUMMARY

This a report seeking a resolution by Council to vary contract 16117 with existing supplier Deloitte Consulting Pty Ltd (Deloitte) to add five (5) further one (1) year extension options to continue the uninterrupted provision and servicing of critical Council internal systems whilst awaiting an iVolve outcome to be determined and actioned. The contract is for the provision of hosted managed services, support and related integrated licencing and subscriptions for Council's core operational Human Resources Information System (HRIS), including payroll, payroll timecard management, tax office payroll data reporting and employee push communications.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the uninterrupted continuation of the key HRIS system and associated components for the operational functionality and compliance required. The complex integration of the solution provided by the incumbent supplier means that there is only one supplier who is reasonably available to continue providing the system. Further, due to the identified iVolve dependency of the Human Resources Information System, it is more costly and disadvantageous to Council to tender for a different system until iVolve is able to deliver a final solution.

A resolution of Council is sought to vary the contractual arrangement with Deloitte for five (5) further one (1) year extension options. This will increase the total value of the contract to approximately eight million two hundred thousand dollars (\$8,200,000.00) excluding GST for the full 10-year term of the contract if all extension options are exercised.

RECOMMENDATION

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the ongoing provision of the Deloitte HRIS system and associated components.**

- B. That the contractual arrangement 16117 (formerly 10805) with Deloitte Consulting Pty Ltd (Supplier) for the Deloitte HRIS system and associated components be extended by five (5) further one (1) year options at an approximate value of \$4,000,000.00 + GST over the additional term (increasing**

the approximated contract value to \$8,200,000.00 + GST over the entire extended term of the contract).

- C. That Council enter into a Deed of Variation with the Supplier to appropriately amend the existing contractual arrangement.**
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

RELATED PARTIES

Deloitte Consulting Pty Ltd

Ipswich City Council

There are no conflicts of interest identified and declared in relation to the contents of this report.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Deloitte Touche Tohmatsu Limited, parent of Deloitte Consulting Pty Ltd, is a multinational advisory and professional services firm, headquartered in England, with registered offices located in Australia, including Brisbane.

On 23 May 2017, following a tender process, approval was given by resolution to enter into a contract with vendor Presence of IT (PoIT) for the provision of a Human Resource Information System (HRIS) for an estimated purchase price of \$3,244,290.00 excluding GST. The subsequent contract 10805 executed between Council and PoIT was for an initial term of 3 years commencing 29 September 2017, with a further 2 x 1 year extension options.

The contract was for the provision of hosted managed services, support and related integrated licencing and subscriptions for Council’s core operational Human Resources Information System (HRIS). The solutions and services provided under this contract include first line support and support facilitation for Council’s payroll and payroll timekeeping systems hosted by or integrated to the software that hosted and managed by Deloitte. Other closely-held and ancillary subscriptions, such as specialised payroll data reporting capability and employee database integrated push communications are also incorporated under the umbrella of this contract.

In December 2020, following an acquisition of PoIT by Deloitte, the 10805 contract with PoIT was novated to contract number 16117 with new supplier Deloitte.

All extension options of the contract have been exercised by Council and the end date of the contract is 28 September 2022. Over the term of the contract and in response to arising

related requirements (both operational and legislative) the value of the contract has increased and is anticipated to be approximately \$4,200,000.00 excluding GST at the end date of the current contract term.

The HRIS provided by Deloitte has been identified as being iVolve-dependent. This means that iVolve is expected to be developed to include a Human Resource Information System component. As such, it would be counterproductive, costly and untimely to source and implement a new product which will potentially be superseded by iVolve. This renders Deloitte the only supplier reasonably available for the provision of the complex and integrated system currently in use by Council. It is prudent to allow up to five (5) years for the iVolve Project and associated system to be fully implemented within Council.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The risk to Council if the recommendation within this report is not approved is that Council will not be able continue receiving the provision of hosted managed services, support and related integrated licencing and subscriptions for Council’s operationally critical Human Resources Information System (including payroll, payroll timecard management, tax office payroll data reporting and employee push communications).

The Deloitte-hosted and managed HRIS is likely to be part of core systems being addressed by Council’s iVolve Project. The risk of investing in this software at this time is low and can be addressed by a yearly review as the iVolve Project progresses.

Application	iVolve Scope Alignment	iVolve Impact Rating	Impact Treatment
Deloitte HRIS hosting and managed services	High – is part of core systems	High	Identified as being in the initial 5-year roadmap

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendations A, B and C state that Council vary the existing contractual arrangement with Deloitte for five (5) further one (1) year extension options for the continued provision of the Deloitte HRIS system and associated components.

(b) What human rights are affected?	No human rights are affected by this decision as the contracts will be with a Company. Further, the subject matter of the contract will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no new resourcing or budgeting implications, as the subscriptions and services provided under contract with Deloitte are budgeted as operational expenses by People and Culture, ICT, and Communications and Engagement Branches. There are no additional financial implications.

The total value of the contractual arrangement will increase to approximately \$8,200,000.00 excluding GST over the entire term of the contract if all extension options are exercised.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the People and Culture Branch, the ICT Branch and the Communications and Engagement Branch who support the recommendations of this report. This report does not require community consultation.

CONCLUSION

In order for Council to receive continued critical provision of the hosted managed services, support and related integrated licencing and subscriptions for Council's Human Resources Information System, it is recommended that Council provide the requested approval to vary the current contractual arrangement with Deloitte to add five (5) further one (1) year extension options to allow for an iVolve outcome to be determined and actioned.

Amanda Cowen

CONTRACTS OFFICER ICT

I concur with the recommendations contained in this report.

Jacquie Whitham

ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Sylvia Swalling
CHIEF INFORMATION OFFICER

I concur with the recommendations contained in this report.

Talia Love-Linay
MANAGER, PEOPLE AND CULTURE

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A8016277

ITEM: 5
SUBJECT: PROCUREMENT - MICROSOFT ENTERPRISE LICENSING 3 YEAR AGREEMENT
AUTHOR: ICT CATEGORY MANAGER
DATE: 21 APRIL 2022

EXECUTIVE SUMMARY

This is a report concerning the financial approval for the renewal of the Microsoft Enterprise Licencing for a three (3) year period commencing 1 August 2022.

A request for quotation was released under the LGA arrangement BUS274 ICT Solutions and Services. After evaluation of responses it was determined supplier Data#3 Limited offered the most value for Council for the following three (3) year period commencing 1 August 2022.

The cost of the engagement for the provision of Microsoft Enterprise licencing for the 3-year period is estimated at \$1.48 million (ex GST) per annum or \$4.431 million (ex GST) for the contract term of three (3) years. The estimate is based upon current volumes and anticipated future resource requirements as quoted by Data#3 Limited in the RFQ response.

RECOMMENDATION

- A. That pursuant to Section 234 of the *Local Government Regulation 2012* (Regulation), Council utilise LGA Arrangement ICT Solutions and Services BUS274 by Local Buy Pty Ltd for the provision of Microsoft Enterprise Licencing (Council file reference number 18620), with Data#3 Limited (Supplier) who is a party to the LGA Arrangement.**
- B. That under the LGA Arrangement with the Supplier, the approximate purchase price is \$4.431 Million excluding GST over the entire term, the end date of the initial term being 31st July 2025, with no current options for extension.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

RELATED PARTIES

Ipswich City Council

Data#3 Limited

There were no conflict of interest declarations in relation to the proposed recommendations made during this procurement activity.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Prior to the current Microsoft Enterprise Agreement expiring on 31 July 2022 and with Microsoft's constant evolving license models and structures there was an initiative to identify solutions that would benefit Council to support its corporate plan, future strategies and take upcoming projects into account.

A market valuation was taken to action through a Request for Information (RFI) to determine options and budget considerations to four (4) Microsoft resellers in December 2021 and three (3) responses were received. This was to identify vendors that could have the knowledge and expertise to provide Council with the correct requirements with the least financial impact as well as to identify updated budgetary impacts.

Utilising the expertise and knowledge of the current vendor alongside the ICT operations team, a solution of a hybrid Licensing structure to support both the moving components and static components of our Microsoft eco system was identified. This information was further identified within the three responses received in the RFI process and, in line with council's corporate plan, future strategies and project roadmap, a refined Request for Quote was released under Local Buy BUS274 to two (2) Microsoft resellers (Data #3 Limited and Datacom Systems (Au) Pty Ltd) for their response and formal quote.

Upon evaluation of the responses and the options there within, it was determined the best value for money and provision of value adds services beyond standard Microsoft Licencing, was presented by Data#3 Limited. Their offering included additional pricing options which will allow Council to achieve costs savings on a per user basis as well as achieved enhanced Security for Council. The Pricing option also included additional Tools to support the upcoming project for 'Cloud Access Security Broker (CASB)' which will reduce the timeline and financial impact of needing to revisit the market.

Further negotiation will be undertaken with Data#3 Limited to achieve additional cost savings where possible prior to execution of contract.

The agreement is for three (3) years and does not include an option to change the model without significant financial impacts in the 3-year contract term. Analysis and consultation with Microsoft Licensing experts has been conducted with all available options being reviewed.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

A risk analysis has been undertaken in relation to this report, with potential risks assessed identified as medium, due to the requirement for this licencing. Risk is associated with the cost of the engagement, not the product, or requirement.

The Microsoft Licencing has not been scoped as part of the core systems being addressed by Council's iVolve Project.

Accordingly, the risk of investing in this software at this time is low and can be addressed in the integration business requirements for the iVolve Project.

<i>Application</i>	<i>iVolve Scope Alignment</i>	<i>iVolve Impact Rating</i>	<i>Impact Treatment</i>
Microsoft Enterprise Licencing	Low – not likely to be part of core systems	Low	Not identified as being in the Core system, or in the initial 5 year roadmap

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The Decision to enter into a contractual arrangement with Data#3 Limited.
(b) What human rights are affected?	No human rights are affected as the contract is with a Proprietary Limited Company.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The financial implications (cost to Council) for the three (3) year Microsoft Enterprise Licencing contract is estimated to be \$4.431 Million (ex GST). The true value is calculated and invoiced annually based upon a true-up or true-down of Council requirements. Council

projections have been used within the Request for Quote process to allow as accurate an assessment of value as is available. The contract term is three (3) years which allows for fixed pricing across this term.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the ICT Branch who support the recommendations of this report. This report does not require community consultation.

CONCLUSION

It was determined by the Evaluation Panel that the Microsoft Enterprise Licencing Agreement be awarded to Data#3 Limited for the value of \$4.31 million (ex GST) for a three (3) year period commencing 1 August 2022.

Due to the value of the Agreement being over the CEO delegation, financial approval is sought from Council for the value of \$4.31 million ex GST.

Jacquie Whitham

ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Sylvia Swalling

CHIEF INFORMATION OFFICER

I concur with the recommendations contained in this report.

Jeffrey Keech

ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A8019456

ITEM: 6
SUBJECT: PROCUREMENT - WASTE SERVICES COMMERCIAL MANAGEMENT SYSTEM
AUTHOR: CONTRACTS OFFICER ICT
DATE: 21 APRIL 2022

EXECUTIVE SUMMARY

This a report seeking a resolution by Council to enter into a new agreement with Council's current vendor AMCS Australia Pty Ltd (AMCS) to transition from the old waste services commercial management system currently in use at Council (RMSWin) that is being retired by the manufacturer to the current cloud-based technology offering of the product in order to continue the uninterrupted provision of a critical Council service, being commercial waste services scheduling and billing.

This matter is required as officers seek Council resolution that the exception under section 235(b) of the *Local Government Regulation 2012* applies to the uninterrupted provision the waste services commercial management system and other related ancillary items for the operationally necessary functionality required. The specialised and proprietary nature of the incumbent supplier's products means that there is only one supplier who is reasonably available to provide such a solution and transition Council's data from the old proprietary system into the new proprietary cloud-based system. It would therefore be costly and disadvantageous to Council to tender for other software products for such a specialised component of the current waste system technology stack.

A resolution of Council is sought to enter into a new contractual arrangement with AMCS for the implementation, migration to and provision of the new cloud based Wastedge system and other related ancillary items as required for an initial term of two (2) years with options for extension of an additional one (1) year term and a further nine (9) month term. This is an estimated total cost of approximately four hundred and sixty-two thousand dollars (\$462,000.00) excluding GST for the full term of the contract if all extension options are exercised.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite tenders for the provision of the proprietary Wastedge waste services commercial management system and related ancillary items.**
- B. That Council enter into a contractual arrangement (Council file reference number 18941) with AMCS Australia Pty Ltd, at an approximate purchase price of**

\$462,000.00 excluding GST over the entire term, being an initial term of two (2) years, with options for extension at the discretion of Council (as purchaser), of an additional one (1) year term and a further nine (9) month term.

RELATED PARTIES

AMCS Australia Pty Ltd

Ipswich City Council

There are no conflicts of interest identified and declared in relation to the contents of this report.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

AMCS Group, parent of AMCS Australia, is an international supplier of waste management processing software, headquartered in Ireland, with a registered office located in Sydney NSW. The specialised RMSWin product for commercial waste services management has been in use by Council since September 2007 by initial engagement with Australian Software Professionals (NSW) Pty Ltd prior to their acquisition by AMCS.

In March 2019, Council tested the market in relation to waste management software via means of Open Tender. Although other parties were awarded components of the tender following evaluation, no suitable alternative was identified for the commercial management requirement component and Council continued to engage with AMCS for the provision of this operationally critical requirement component.

In 2021, AMCS notified Council that the RMSWin product was reaching end of life and was to be retired in the near future. The modern equivalent subscription product offering by AMCS, Wastedge, was identified as the replacement option. To that end, a request for exception under section 235(b) of the Regulation was resolved at the Growth Infrastructure and Waste Committee on 5 August 2021 for the continued use of the RMSWin product while ICT Branch set up a project in relation to the new solution.

AMCS have subsequently advised Council that the hard date for the RMSWin end of life is 30 March 2023. To avoid disruption to the essential services underpinned by this product, transition to a new replacement system as soon as possible is critical.

The Wastedge product is structurally compatible for the data contained in the current RMSWin system, therefore transitioning to the Wastedge cloud subscription system would require minimal time, migration investment and overhead and would ensure the continued integrity of the local commercial waste data that has been accumulated over the years at Council and captured in the current solution.

It would therefore be both practical and advantageous to Council to transition to the new Wastedge product offered by AMCS to continue to provide essential waste services to the community whilst ensuring minimal disruption and cost in so doing.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The risk to Council if the recommendation within this report is not approved is that Council will be unable to transition from the old technology that is at End of Life, resulting in disruption to critical commercial waste services provided by Council to the Ipswich community.

The RMSWin product that is proposed to be replaced with the upgraded Wastedge system has not been scoped as part of the core systems being addressed by Council's iVolve Project.

The risk of investing in this software at this time is medium and can be addressed in the integration business requirements for the iVolve Project.

Application	iVolve Scope Alignment	iVolve Impact Rating	Impact Treatment
Wastedge	Medium– not likely to be part of core systems	Medium	Not identified as being in the Core system, or in the initial 5 year roadmap

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
	https://objprd.council.ipswich.qld.gov.au/id:A8064782/document/versions/latest
(a) What is the Act/Decision being made?	Recommendations A and B state that Council enter into a contractual arrangement for an initial term of two (2) years with options for extension of an additional one (1) year term and a further nine (9) month term with ACMS Australia Pty Ltd for the provision of Wastedge waste services commercial management system and related ancillary items.
(b) What human rights are affected?	No human rights are affected by this decision as the contracts will be with a Company. Further, the subject matter of the contract will not impact on the human rights of any third parties.

(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable ?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no new resourcing or budgeting implications, as the Wastedge waste services commercial management system and its related ancillary items are budgeted as an operational expense in the Environment and Sustainability Branch. There are no additional financial implications.

The purchase price of the contractual arrangement is approximately \$462,000.00 excluding GST over the entire term of the contract if all extension options are exercised.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the Environment and Sustainability Branch and the ICT Branch who support the recommendations of this report. This report does not require community consultation.

CONCLUSION

In order for Council to receive continued provision of the commercial waste services scheduling and invoicing functionality required to service the Ipswich community, it is recommended that Council provide the requested approval in relation to the proposed contractual arrangement with AMCS Australia Pty Ltd for an initial term of two (2) years with options for extension of an additional one (1) year term and a further nine (9) month term.

Amanda Cowen

CONTRACTS OFFICER ICT

I concur with the recommendations contained in this report.

Jacquie Whitham

ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Sylvia Swalling
CHIEF INFORMATION OFFICER

I concur with the recommendations contained in this report.

Kaye Cavanagh
MANAGER, ENVIRONMENT AND SUSTAINABILITY

I concur with the recommendations contained in this report.

Sean Madigan
GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

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Doc ID No: A7998857

ITEM: 7

SUBJECT: PROPOSED DISPOSAL OF A SUBTERRANEAN EASEMENT LOCATED AT EASTERN HEIGHTS

AUTHOR: SENIOR PROPERTY OFFICER (ACQUISITIONS AND DISPOSALS)

DATE: 11 APRIL 2022

EXECUTIVE SUMMARY

This is a report concerning the proposed disposal of a subterranean easement (Easement 601111652) which connects Lots 237, 238, and 239 RP221971 (Subterranean Land) owned by Ipswich City Council (Council) to two hundred and twenty-one (221) surface lots located within Eastern Heights. The disposal of the subterranean easement will occur by way of a surrender of the easement.

RECOMMENDATION/S

- A. That Council declare the subterranean easement described as Easement 601111652 surplus to Council requirements and available for disposal.**
- B. That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the regulation) that the exception referred to in section 236(1)(c)(iv) of the Regulation applies to the disposal of the subterranean easement described as Easement 601111652.**
- (i) Easement 601111652 is not suitable to be offered for disposal by tender or auction due to its sub-surface location;**
 - (ii) It is in the public interest to dispose of Easement 601111652 without a tender process; and;**
 - (iii) The disposal is otherwise in accordance with sound contracting principles.**
 - (iv) To Council's knowledge there are no surface landowners who have expressed a wish to acquire the interest created by the Easement; if a surface landowner did express an interest, then they would also be required to purchase the adjoining subterranean land which is connected to the surface land by the Easement.**
- C. That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer, to be authorised to negotiate and finalise the terms of the disposal, by way of surrender, of Easement 601111652.**

RELATED PARTIES

There was no declaration of conflicts of interest

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

Easement 601111652 is over subterranean land being Lots 237, 238, 239 on RP221971 (as shown on the attached plans). The easement has been registered on the subterranean and surface land since 8 April 1941. Ipswich City Council is registered on title as the owner of Lots 237, 238 and 239 on RP221971.

Easement 601111652 is to the depth of 50 feet from the surface and is for the purpose for conveyance of coal and other minerals from the subterranean land to the surface land inclusive of all associated mining activities such as construction of means to convey coal or minerals to the surface land, to open or dig shafts, air tunnels, pits, machinery structure buildings for the mining operation, construct dams, wells, tanks or other reservoirs for the storing of water and to use water for any purpose in connection with the working of the said mine.

Recently, Property Services has undertaken nine (9) partial surrenders of Easement 601111652 which are recorded on the Land Title for Lots 237, 238 and 239 on RP221971. Other surrenders have taken place since the late 1940's, however, there are two hundred and twenty-one landowners that have Easement 601111652 recorded on their land titles within the Eastern Heights area.

Easement 601111652 is of little value to any person or entity given the surface land is fully developed for residential purposes. Mining of the subterranean land would not be possible given the constructed houses on the surface land.

Easement 601111652 burdens the surface land and benefits the subterranean land. A surface landowner would only be able to take the benefit of, and make use of, the easement if the surface landowner purchased the subterranean land from Ipswich City Council and took steps to obtain the ability to undertake a mining operation, including obtaining a permit or mining lease, as the easement's purpose is specifically related to mining and the movement of minerals and coal. Subterranean land can only be transferred to the registered owner of the surface land above it, so the surface landowner would be limited to the subterranean land directly below their surface lot. Further, as outlined above, it is unlikely that a surface landowner would receive permission from the State to undertake a mining operation, due to the surface land being fully developed for residential purposes and the land being subject to constraints for mining purposes, including but not limited to being within a restricted area.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

Duties Act 2001

Land Title Act 1994

RISK MANAGEMENT IMPLICATIONS

Council has no use for Easement 601111652 and it is therefore surplus to Council requirements. There will be no impact to Council if the recommendations to dispose of Easement 601111652 is not resolved, however each landowner that is affected by Easement 601111652 will be required to seek Council's consent to any future development of their land.

Disposing of Easement 601111652 is an administrative process and once the easement has been extinguished it will allow the affected landowners to construct improvements without seeking Council's consent in addition to any development approvals or permits that are required for the improvements they wish to construct.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i> <i>Duties Act 2001</i> <i>Land Title Act 1994</i>
(b) What human rights are affected?	No human rights are affected by this decision the disposal of Easement 601111652 will not impact on other third-party or individual property rights, as their land is burdened by the easement. Outcome is made via Section 90 of the Land Title Act 1994 seeking the appropriate approval for removal of the easement from the Registered Titles.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The cost to Council will be limited to stamp duty required to be applied to the Surrender Form (if applicable) and lodgement of the Surrender Form in the Titles Registry for all properties.

COMMUNITY AND OTHER CONSULTATION

Internal consultation and valuation of the easement in this instance has not occurred as Easement 601111652 cannot be used for its purpose in its current state.

CONCLUSION

It is recommended that Council declare Easement 601111652 surplus to Council requirements and for the easement to be surrendered.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

	CONFIDENTIAL
1.	Title Search 237, 238, 239 RP221971 (Subterranean Land)
2.	Easement Dealing 601111652
3.	Orthoimagery Plan - Properties connected to Easement Dealing 601111652
4.	Boundary Plan - Properties connected to Easement Dealing 601111652
5.	Map - Outlining Easement Dealing 601111652 - Lots 237, 238 & 239 on RP221971

Alicia Rieck

SENIOR PROPERTY OFFICER (ACQUISITIONS AND DISPOSALS)

I concur with the recommendations contained in this report.

Kerry Perrett

ACTING PROPERTY SERVICES MANAGER

I concur with the recommendations contained in this report.

Allison Ferres-MacDonald

ACTING MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech

ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A8053695

ITEM: 8

SUBJECT: DISPOSAL OF COUNCIL FREEHOLD LAND - ACCESS RESTRICTION STRIP LOCATED AT LOTS 67 AND 68 UNNAMED ROAD, PINE MOUNTAIN

AUTHOR: SENIOR PROPERTY OFFICER (ACQUISITIONS AND DISPOSALS)

DATE: 11 MAY 2022

EXECUTIVE SUMMARY

This is a report concerning the disposal of freehold land for road purposes located at Unnamed Road, Pine Mountain, described as Lots 67 and 68 on RP132618 owned by Ipswich City Council (Council). Both lots are identified as an Access Restriction Strip (ARS) and are preventing the adjoining landowners from making an application to the Department of Resources (DoR) for a permanent road closure.

RECOMMENDATION/S

- A. **That Council declare the Access Restriction Strip located at Unnamed Road, Pine Mountain, described as Lots 67 and 68 on RP132618, surplus to Council requirements and available for disposal for road purposes.**
- B. **That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exception referred to in section 236(1)(b)(i) of the Regulation apply to the disposal of the Access Restriction Strip located at Unnamed Road, Pine Mountain, described as Lots 67 and 68 on RP132618, to the State of Queensland (represented by the Department of Resources ('DoR')).**
- C. **That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer, to be authorised to negotiate and finalise the terms of disposal of the ARS described in recommendation B for road purposes.**

RELATED PARTIES

There was no declaration of conflicts of interest

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

An ARS is a narrow strip of freehold land owned by Council and are designed to prevent adjoining landowners from having dual access to their properties.

The ARS located at Unnamed Road, Pine Mountain currently prevents the adjoining landowners (the applicants) from having dual access to their properties at 20 and 28 Velvet Street, Pine Mountain.

Council has received a request from the applicants for the signing of a Department of Resources (DoR) Part C application for a permanent road closure, the application is made under section 99 of the *Land Act 1994*, which provides that a public utility provider or an adjoining owner for the road may apply for the permanent closure of a road.

Council is the adjoining landowner as the ARS joins the unformed road that the applicants wish to purchase from the State.

Prior to Council providing the signed Part C, the applicants need to arrange for the ARS to be opened as road by way of a survey plan that will identify the ARS as road. The cost of preparing and lodging the survey plan in the Titles Registry will be borne by the applicants.

Baird and Hayes Surveyors has drawn Survey Plan 329020 which shows the ARS opened as road. Council as landowner is required to provide a Form 18A (Titles Registry Form) to enable Survey Plan 329020 to be registered in the Titles Registry.

It has been identified that both the ARS and the unformed road are affected by an overland flow path. It is for this reason that access to the private freehold land from the unformed road has not been used and as the unformed road is not providing a benefit to Council or the landowners it be considered surplus to Council's requirement.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Land Act 1994

Land Title Act 1994

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

Council has no use for the ARS. There will be no impact to Council if the recommendations to dispose of the ARS are not resolved. However, the ARS will prohibit the adjoining landowners from purchasing the unformed road from DoR.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
	https://objprd.council.ipswich.qld.gov.au/id:A8051952/document/versions/latest

(a) What is the Act/Decision being made?	The <i>Land Act 1994</i> allows for freehold land to be opened as road by way of survey plan.
(b) What human rights are affected?	No human rights are affected by this decision to support the request to open Council owned freehold land as road under the <i>Land Act 1994</i> . Council has undertaken investigations and deems the land surplus to Council requirements. The decision by Council to open the ARS as road means that the underlying land tenure will transfer to the State – the State does not have human rights as it is not an individual; this decision will not affect human rights.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial impacts to Council as the ARS is of no value and cannot be used for any purpose other than road. Council propose to provide a signed Form 18A for lodgement of the Survey Plan. All costs will be the borne by the applicants which include preparation and lodgement of Survey Plan 329020 and the Part C application for permanent road closure with the Titles Registry.

COMMUNITY AND OTHER CONSULTATION

Internal consultation was undertaken with Council’s Infrastructure and Environment Department (Transport Planning, Asset Management and Open Space & Facilities). All internal stakeholders have advised that they have no objections to the disposal of the land for road purposes.

Internal consultation was also undertaken with Council’s Planning and Regulatory Services and advice was received that the action to open road does not fall under the definition of Reconfiguring a Lot application, therefore planning approval was not required.

This advice was also confirmed with the Department of Resources that once the ARS are open as road, then the application for permanent road closure falls under the requirements of the *Land Act 1994*.

Several searches associated with due diligence for the disposal have been completed. The ARS is not on the Environmental Management Register or the Contaminated Land Register. There are also no Aboriginal or Torres Strait Islander cultural heritage values in the area.





The cost of engaging a valuer to provide a valuation for the ARS would not be covered by the sale price of the land and is not considered viable.

It is proposed that Council approve the ARS to be made available for road purposes.

CONCLUSION

It is recommended that Council approve the ARS to be opened for road purposes by way of survey plan. The survey plan will require lodgement in the Titles Registry by the applicants.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Survey Plan 329020  
2.	Plan of Access Restriction Strip  
	CONFIDENTIAL
3.	Title Search 67RP132618 - ARS Unnamed Road, Pine Mountain
4.	Title Search 68RP132618 - ARS Unnamed Road, Pine Mountain
5.	Title Search 29RP132618 - 20 Velvet Street, Pine Mountain
6.	Title Search 30RP132618 - 28 Velvet Street, Pine Mountain

Alicia Rieck

SENIOR PROPERTY OFFICER (ACQUISITIONS AND DISPOSALS)

I concur with the recommendations contained in this report.

Kerry Perrett

ACTING PROPERTY SERVICES MANAGER

I concur with the recommendations contained in this report.

Allison Ferres-MacDonald

ACTING MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech

ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A8053819

ITEM: 9

SUBJECT: REPEAL OF PREVIOUS COUNCIL DECISION FOR RENEWAL OF LEASE - KIOSK 1
KARALEE SHOPPING VILLAGE, 39 JUNCTION ROAD, CHUWAR - CVS LANE
CAPITAL PARTNERS PTY LTD TO IPSWICH CITY COUNCIL

AUTHOR: PROPERTY SUPPORT OFFICER

DATE: 11 MAY 2022

EXECUTIVE SUMMARY

This is a report requesting the repeal of a previous decision of the Governance and Transparency Committee, Item No. 3 on the 10 March 2022 and adopted at the Council Ordinary meeting of 24 March 2022 concerning the renewal of lease via a lease amendment from CVS Lane Capital Partners Pty Ltd over premises located at Kiosk 1, Karalee Shopping Village, 39 Junction Road, Chuwar and that Council now enter into a new lease.

As the lease amendment was not executed by the Lessor before the lease term expiry, Council must now enter into a new lease (versus an amendment) with CVS Lane Capital Partners Pty Ltd, on the same terms as the March resolution.

RECOMMENDATION

- A. That the previous decision of Council, as per Item No. 3 of the Governance and Transparency Committee, on 10 March 2022 and adopted at the Council Ordinary meeting of 24 March 2022, be repealed.**
- B. That Council enter into a lease (Council reference 5542) with CVS Lane Capital Partners Pty Ltd ACN 155 490 154 as trustee (the Lessor):**
 - (i) at an annual rent of \$23,766.92 excluding GST payable by Council, from the commencement of the new lease; and**
 - (ii) for a term of three (3) years, with no options for extension.**

RELATED PARTIES

There are no declarations of conflicts of interest

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

A. Under the *Ipswich Library and Information Service Coping with Growth 2008-2026* strategy, Ipswich Libraries aims to extend the collection and presence of the library service into areas identified as remote to the city’s main library facilities.

B.

C. The plan implemented in the 2008-2026 strategy included deploying kiosks or library links to locations with high pedestrian traffic, such as popular and busy community or retail hubs.

D. A recommendation was adopted at the Council Ordinary Meeting on 26 June 2018, that Karalee Shopping Village was the most suitable location for the Library Pod and a lease agreement was entered into with CVS Lane Capital Partners Pty Ltd on 1 May 2018.

E.

F. The existing Lease for the Library Pod expired on 30 April 2022. A new lease for a further

3 years has been offered to Council by CVS Lane Capital Partners Pty Ltd. Initially, this was to proceed through an amendment to the existing, however, the lessor was unable to execute the amendment prior to it expiring on 30 April 2022. Under section 67(2)(c) of the *Land Title Act 1994*, an amendment to lease cannot be lodged after the lease’s term has ended. For this reason, a new lease has been prepared for execution by Council as the lessee and CVS Lane Capital Partners Pty Ltd as lessor.

The essential lease terms are as follows:

Lease Terms	Existing Terms	Amended Terms
Period:	3 Years	3 Years
Commencement Date:	01/05/2019	01/05/2022
Expiry Date:	30/04/2022	30/04/2025
Options:	Nil	Nil
Rent:	\$21,750.00 per annum (excl. GST) plus outgoings	\$23,766.92 per annum (excl. GST) plus outgoings
Review Date(s):	Fixed Review (3% increase) on each anniversary of the date of commencement	Fixed Review (3% increase) on each anniversary of the date of commencement
Permitted Use:	Provision of a library service	Provision of a library service
Maintenance Responsibilities:	Council is responsible for; <ul style="list-style-type: none"> • keeping the premises in good repair other than fair wear and tear • Replace all glass • Redecorate during the last 3 months of the lease term 	Council is responsible for; <ul style="list-style-type: none"> • keeping the premises in good repair other than fair wear and tear • Replace all glass • Redecorate during the last 3 months of the lease term

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Land Title Act 1994

Local Government Regulation 2012

Local Government Act 2009

Retail Shop Leases Act 1994

RISK MANAGEMENT IMPLICATIONS

There are low risk management implications for this lease as Council will be entering into a new lease with CVS Lane Capital Partners Pty Ltd on expiry of the existing lease.

The risk implications for Council not entering into a tenure over the Kiosk for the Library Pod will result in a deficiency of library services to the Karalee community.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
	https://objprd.council.ipswich.qld.gov.au/id:A8054156/document/versions/latest
(a) What is the Act/Decision being made?	The Recommendations resolve for Council to enter into a new lease from CVS Lane Capital Partners Pty Ltd for a three (3) year term for the provision of a library service
(b) What human rights are affected?	Recognition and equality before the law (section 15) Protection from torture and cruel, inhumane or degrading treatment Freedom of movement (section 19) Freedom of expression (section 21) Peaceful assembly and freedom of association (section 22) Privacy and reputation (section 25)
(c) How are the human rights limited?	Human Rights not affected under s11 <i>Human Rights Act 2019</i> , only individuals affected, Council contracting with corporation.
(d) Is there a good reason for limiting the relevant rights? Is	Human rights not limited by the decision.

the limitation fair and reasonable ?	
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Budget implications include rent and outgoings, maintaining the Kiosk in good repair and redecorating at the end of the tenancy.

COMMUNITY AND OTHER CONSULTATION

Council initiated discussions with CVS Lane Capital Partners Pty Ltd on the renewal of the tenure over the Kiosk and expressed an interest, for security of tenure for a further term of three (3) years on the same conditions as the existing Lease.





Internal consultation was completed with Community, Cultural and Economic Development:

- Community and Cultural Services confirmed their interest in renewing tenure over the Kiosk for a further term of three (3) years.

CONCLUSION

It is recommended that Council support entering into a new lease with CVS Lane Capital Partners Pty Ltd for a term of three (3) years. The lease will clearly outline maintenance responsibilities between CVS Lane and Council and will reflect the requirements of the *Local Government Act 2009, Local government Regulation 2012, and the Land Titles Act 1994.*

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Draft Lease ↓ 
2.	Property Plan ↓ 
3.	Lease Area Plan ↓ 
4.	Karalee Shopping Village Leasing Plan ↓ 
	CONFIDENTIAL
5.	Title Search

Michelle McNamara
PROPERTY SUPPORT OFFICER

I concur with the recommendations contained in this report.

Kerry Perrett
ACTING PROPERTY SERVICES MANAGER

I concur with the recommendations contained in this report.

Allison Ferres-MacDonald
ACTING MANAGER, LEGAL AND GOVERNANCE (GENERAL COUNSEL)

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A8037485

ITEM: 10

SUBJECT: INVOLVE PROJECT QUARTERLY STATUS UPDATE

AUTHOR: PROJECT OFFICER

DATE: 3 MAY 2022

EXECUTIVE SUMMARY

This report provides a status update on the iVolve Program to the Governance and Transparency Committee from both the Program Director and Strategic Advisor regarding Stage 3 project controls and milestones.

The Project has progressed the following key outcomes and objectives during this reporting period:

- Completion of functional and non-functional requirements gathering workshops.
- Completion of the draft Application Solution Architecture and Integration Overview.
- Progression on the preparation of procurement documentation.
- Produced Assurance Gate Report.

It is noted that the ICT Branch have presented an Oracle Risk Report to ELT during this reporting period which highlights the risks and issues in the current Oracle solution and options for mitigating these risks.

These risks and the options are detailed in Attachment 2 – Strategic Advisor Report by Strategic Directors.

At the 12 May meeting, ELT endorsed recommendations regarding planned remediation activities, and resetting the iVolve schedule as a dependency of these activities, this work is currently in progress.

RECOMMENDATION

That the report be received and the contents noted.

RELATED PARTIES

- iVolve Stage 3 PCG Members
- Executive Leadership Team
- Strategic Advisor

There were no declarations of conflicts of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The purpose of these reports is to provide an update on the iVolve Stage 3 Program project controls and milestones and to provide an opportunity for the Committee to ask clarification questions. These updates focus on project controls as general project activity updates are included in the ICT Steering Committee minutes and papers including additional Strategic Advisor reports relating to these activities.

	Overall Dashboard	Budget	Milestones	Risk	Issues
Overall Program	Red	Red	Red	Amber	Amber

PMO Reporting Tolerances	Green (G)	Amber (A)	Red (R)
Key Indicator			
Overall Project Health * derived from a combination of the results for the below indicators	<ul style="list-style-type: none"> · All indicators G · 50% G + 50% A 	<ul style="list-style-type: none"> · All indicators A · 25% A + 25% R + 50% G · 50% A + 25% R + 25% G · > 50% A · 50% R + 50% G 	<ul style="list-style-type: none"> · All indicators R · 50% R + 50% A · >50% R
Budget	<5% variance of YTD budget	5-10% variance of YTD budget	>10% variance of YTD budget
Milestones	<5% slippage from approved schedule	>5 but <10% slippage from approved schedule	10% or more slippage from original schedule
Risks	0 risks with High or Extreme mitigated severity	1-3 risks with High or Extreme mitigated severity	4+ risks with High or Extreme mitigated severity Or 1+ risks with no mitigation identified
Issues	0 issues with Major or Catastrophic actioned impact	1-3 issues with Major or Catastrophic actioned impact	4+ issues with Major or Catastrophic actioned impact Or 1+ issues with no action identified

Overall Status is **RED**

- Stage 3 is currently eleven (11) weeks behind schedule.
- Currently reporting **RED** status based on Council reporting tolerances.
- Budget is **RED** due to an underspend – reduced requirement for workshops, reduced consultancy time.
- Final Business Case is now forecast for 6 October 2022 based on the original schedule.
- Key deliverable / milestones have all slipped primarily due to:
 - Flood event of February and the follow-on recovery activities caused limited ICC SME resource availability for functional workshops as council resources were focused on community needs.
 - This resulted in the rescheduling of workshops aligned to business resource capacity – **ALL workshops now complete.**
 - Resulted in delayed endorsement of workshop output by SMEs and Branch Managers.
 - Resulted in delayed approval of workshop output by General Managers.
 - Assurance Gate Report **completed.**
 - Reviewed Oracle solution risks and issues, and possible remediation activities.
 - An Assurance Gate Report was tabled for ELT consideration.
 - A report and recommendation regarding the Assurance Report from the Strategic Advisor was tabled for ELT consideration.
 - Consideration of assurance outcomes and Oracle risks and issues resulted in a delay on decisions about the procurement market approach and assessment panel, also causing further slippage on dependent milestones.
 - Governance.
 - ELT Status reporting is fortnightly (this has recently changed to the ELT Strategic cycle which is monthly)
 - Project Control Group reporting is weekly.
 - ICT Steering Committee reporting is monthly.
 - Council project controls reporting is quarterly.

Key Milestones/Deliverables completed and planned for iVolve Stage 3:

Milestone/Deliverable	Status	Baseline Date	Forecast Date	Updates
Functional Requirements	Awaiting Approval	15/03/2022	10/06/2022	Awaiting GM endorsement.
Solution Requirements	Awaiting Approval	15/03/2022	10/06/2022	Awaiting GM endorsement.
Future State Business Process Drafts	Awaiting Approval	15/03/2022	10/06/2022	Awaiting GM endorsement.
Business Process Changes	In Progress	15/03/2022	TBA	Awaiting GM endorsement.
Assurance Gate Report – Options Analysis	Completed	15/03/2022	15/03/2022	
Organisation Change and Communications Strategy	Draft under review	15/03/2022	TBA	Drafted, this function now has an internal lead agency, with recruitment of a Change Manager in progress.
Procurement Strategy & Options	Awaiting Approval	17/03/2022	17/06/2022	Complete as far as it can go within the Stage 3 parameters. Dependency on evaluation criteria and go to market strategy approach.
Request For Tender (RFT) Issued (new EOI approach endorsed by ELT)	Not Started	21/03/2022	04/07/2022	EOI approach has internal Council lead. Project artefacts will be utilised in this approach.
Evaluation Criteria and Methodology	Draft under Review	21/03/2022	24/06/2022	Complete as far as it can go with dependency for procurement activities which are in progress.
Overall Solution Architecture & Integration	Awaiting Approval	15/03/2022	10/06/2022	First pass review complete, second pass in progress. Expected signoff from Architecture Design Authority 10/06/2022.
Benefits Plan	Not Started	30/06/2022	TBA	Could still be done and then updated post EOI/Tender decision points.
Evaluation and Decision Report	Not Started	3/06/2022	TBA	Complete as far as it can go with dependency for procurement activities which are in progress.
Final Business Case	Not Started	30/06/2022	TBA	Cannot be completed until ROI costing or EOI/RTF.

LEGAL/POLICY BASIS

These reports and their recommendations are consistent with the following legislative provisions: Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

The iVolve Stage 3 Project is considered to be high risk and the Committee should be aware that success of the Project will largely depend on appropriate senior stakeholder support and active participation with an understanding and commitment that this Project will involve deep cultural change and business transformation.

The Project Control Group routinely reviews the project registers as part of the project governance controls.

At a 12 May meeting ELT approved the resetting of the iVolve program baseline and remediation activities, this work is currently in progress and includes a revised communication plan.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The Recommendation stated that this report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The Stage 3 Delivery Approach was approved in December 2021. The current financial year's budget allocation for the delivery of Stage 3 is \$1.5 million, the budget status is currently RED due to an underspend, as reported in the Project Controls Report, Attachment 1.

COMMUNITY AND OTHER CONSULTATION

iVolve Stage 3 Project Control Group
ICT Steering Committee
Executive Leadership Team
Strategic Advisor


CONCLUSION

This Program continues to be considered high risk and the Committee should be aware that the success of the Program will continue to largely depend on appropriate senior stakeholder support with an understanding and commitment that this overall Program will

involve significant cultural change and business transformation and the support and participation of key staff across Council.

The effectiveness of the controls applied to this Program will continue to be reported on a quarterly basis to the Audit and Risk Management Committee and the Governance and Transparency Committee.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	iVolve - Stage 3 - Project Controls Report ↓ 
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Craig Whitehall
PROJECT OFFICER

I concur with the recommendations contained in this report.

Sylvia Swalling
CHIEF INFORMATION OFFICER

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A7994452

ITEM: 11

SUBJECT: 2020-2021 ANNUAL FINANCIAL STATEMENTS FOR CONTROLLED ENTITIES

AUTHOR: ACTING TREASURY ACCOUNTING MANAGER

DATE: 24 MAY 2022

EXECUTIVE SUMMARY

This is a report concerning the 2020-2021 Annual Financial Statements for the following controlled entities of Ipswich City Council (Council):

- Ipswich City Properties Pty Ltd;
- Ipswich City Enterprises Pty Ltd; and
- Ipswich City Enterprises Investments Pty Ltd.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

The members of the Governance and Transparency Committee should consider the following controlled entities for the purposes of related party disclosures.

- Ipswich City Properties Pty Ltd;
- Ipswich City Enterprises Pty Ltd; and
- Ipswich City Enterprises Investments Pty Ltd.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The Financial Statements (including the Directors' Reports) for the following controlled entities are presented for noting by the Governance and Transparency Committee.

- Ipswich City Properties Pty Ltd;
- Ipswich City Enterprises Pty Ltd; and
- Ipswich City Enterprises Investments Pty Ltd.

Matters that may have otherwise been included in a separate Closing Report for each of these entities, have been included in the Closing Report for Council. No matters were raised in relation to these controlled entities.

The Financial Statements (including the Directors' Reports) for each of the controlled entities have been prepared and developed with the support and supervision of Council's Finance Branch. These Financial Statements (including the Directors' Reports) are presented to Council's Governance and Transparency Committee, for the completeness of Council's 2020-2021 Financial Statements as well as for the information of Council.

The Financial Statements included with this report were audited by the Queensland Audit Office (**QAO**) for the 2020-2021 financial year.

The *Auditor's Independence Declaration* is included in the attached Financial Statements.

Following a Declaration of Solvency, dated 24 March 2020 and a resolution of its Board, dated 26 March 2020, Ipswich City Properties Pty Ltd commenced a Members Voluntary Liquidation (**MVL**) for the purpose of wind up and deregistration. The Liquidators were appointed on 26 March 2020. The MVL process was completed, and the Company was deregistered on 28 May 2021.

Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises Investments Pty Ltd are dormant and will commence a MVL process during the first quarter of the 2022-2023 financial year.

The sole director of Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises Investments Pty Ltd has signed the Financial Statements. Ipswich City Properties Pty Ltd has been wound-up and no longer has a director, as such the Financial Statements are not required to be signed.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012
Australian Accounting Standards

RISK MANAGEMENT IMPLICATIONS

There are no risk implication related to this report and the attached financial statements are provided for information only.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
Recommendation That the report be received and the contents noted states that the report be received and the contents noted. The decision to receive and note the

report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There is no financial or resource implications related to this report.




COMMUNITY AND OTHER CONSULTATION

Community consultation has not been undertaken in relation to this report. Whilst its content is will be of interest to the community, it is matter of statutory financial reporting for each of the respective controlled entities.

CONCLUSION

The Financial Statements and associated documents for each of the controlled entities be noted.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	2021 Ipswich City Enterprises Pty Ltd - Audited Financial Statements and Director's Report ↓ 
2.	2021 Ipswich City Enterprises Investments Pty Ltd - Audited Financial Statements and Director's Report ↓ 
3.	2021 Ipswich City Properties Pty Ltd - Unaudited Financial Statements ↓ 

Travis Pitman

ACTING TREASURY ACCOUNTING MANAGER

I concur with the recommendations contained in this report.

Paul Mollenhauer

ACTING CHIEF FINANCIAL OFFICER

I concur with the recommendations contained in this report.

Jeffrey Keech

ACTING GENERAL MANAGER (CORPORATE SERVICES)

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Doc ID No: A8041304

ITEM: 12
SUBJECT: REVISED ALCOHOL CONSUMPTION AND SALE IN PUBLIC PLACES POLICY
AUTHOR: BUSINESS IMPROVEMENT OFFICER
DATE: 5 MAY 2022

EXECUTIVE SUMMARY

This is a report seeking Governance and Transparency Committee approval to repeal the existing “Alcohol Consumption and Sale in Public Places Policy” and adopt the revised “Alcohol Consumption and Sale in Public Places Policy”, managed by Community and Cultural Services Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION/S

- A. That the policy titled, “Alcohol Consumption and Sale in Public Places Policy” (current) as detailed in Attachment 1 be repealed.**
- B. That the Policy titled, “Alcohol Consumption and Sale in Public Places Policy” (revised) as detailed in Attachment 2 be adopted.**

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

Safe, Inclusive and Creative

PURPOSE OF REPORT/BACKGROUND

The “Alcohol Consumption and Sale in Public Places Policy” provides direction to Council staff and the community as to the criteria Council will consider when granting an approval or designating a public place for the consumption and sale of alcohol in Council owned or managed land.

Sport and Recreation organisations utilising Council owned facilities and who wish to make alcohol available for sale and consumption on these premises require Council’s consent in order to apply for a community liquor licence.

The policy was transferred from the Infrastructure and Environment Department to Community, Cultural and Economic Development as the Community and Cultural Services

Branch process the seasonal permit applications. A review of the current policy was conducted, and the following minor changes were made:

- transfer the existing Alcohol Consumption and Sale in Public Places Policy content to the updated corporate template in line with the Policy and Procedure Management Framework;
- under Purpose and Principles, Willowbank was inadvertently overlooked on the previous policy and has been added accordingly;
- the inclusion of Form 7 is done so as it is a requirement under OLGR Licensing that such forms must be completed by the community groups and endorsed by Council;
- included alignment with the iFuture 2021-2026 Corporate Plan; and
- Monitoring and Evaluation and Definitions.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: *Queensland Liquor Act 1992*

RISK MANAGEMENT IMPLICATIONS

The review of this policy has been undertaken in accordance with Council’s adopted Policy and Procedure Management Framework. Any delay in approving the recommendation may potentially have adopted policies inconsistent with the Council Framework.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The recommendation states that the Governance and Transparency Committee approve the Alcohol Consumption and Sale in Public Places Policy for adoption.
(b) What human rights are affected?	Only Not-For-Profit and Incorporated by Association organisations will be seeking approval for consent to apply for a liquor permit to sell or consume alcohol on Council owned and managed land, therefore it does not affect human rights as it does not concern or impact individuals. The Office of Liquor and Gambling Regulation (OLGR) issue the actual permit.
(c) How are the human rights limited?	
(d) Is there a good reason for limiting	Not applicable

the relevant rights? Is the limitation fair and reasonable?	
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial/resource implications associated with this report.



COMMUNITY AND OTHER CONSULTATION

Changes to the policy were only administrative however consultation was undertaken within the Community and Cultural Services Branch and all agreed and supported the changes to the policy.

CONCLUSION

It is recommended that the Governance and Transparency Committee endorse the Alcohol Consumption and Sale in Public Places Policy which has transitioned to Council's approved policy template to meet the requirements of the Policy and Procedure Framework.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Alcohol Consumption and Sale in Public Places Policy (Current) ↓ 
2.	Alcohol Consumption and Sale in Public Places Policy (Revised) ↓ 

Anne Eves

BUSINESS IMPROVEMENT OFFICER

I concur with the recommendations contained in this report.

Ben Pole

GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

"Together, we proudly enhance the quality of life for our community"

