



City of
Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

COUNCIL ORDINARY MEETING

**Held in the Council Chambers
8th floor – 1 Nicholas Street
IPSWICH QLD 4305**

**On Thursday, 30 June 2022
At 1.00 pm**

BUSINESS

1. OPENING OF MEETING:
2. WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:
3. OPENING PRAYER:
4. APOLOGIES AND LEAVE OF ABSENCE:
5. CONDOLENCES:
6. TRIBUTES:
7. PRESENTATION OF PETITIONS:
 - 7.1 Petition - Chess Furniture within Robelle Domain, Springfield
Central35
8. PRESENTATIONS AND DEPUTATIONS:
9. PUBLIC PARTICIPATION:
10. MATTERS OF PUBLIC INTEREST:
11. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA:
12. CONFIRMATION OF MINUTES:
 - 12.1. Ipswich City Council - Minutes of Meeting of 19 May 2022 7
13. MAYORAL MINUTE:
14. BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING ON THE TABLE TO BE DEALT WITH:

Questions on Notice - Council Ordinary Meeting of 19 May 2022.

That the Chief Executive Officer follow up, as a matter of priority, the response for this Question on Notice and that a procedure be implemented to ensure prompt responses to any future Questions on Notice.	<i>The meetings processes procedure has been updated</i>
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Matters taken on Notice – Council Ordinary Meeting of 19 May 2022

That a briefing be provided to Councillors on the program of actions to repair Council's Sporting Club assets damaged by the 2022	<i>In progress, target date is 29 July 2022.</i>
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flooding and rain events (including advice on insurance of these assets in future).	
That further information be provided on the action to provide Councillors with local office space.	<i>In progress, discussion is ongoing with Division 2 Councillors.</i>
That information be provided to Councillors on the financial model due to be delivered to Council by the Queensland Treasury Corporation (QTC) relevant to decision making on the Nicholas Street Precinct together with a timeline on a briefing session for Councillors.	<i>Briefing session has been organised for 5 July 2022 and after the briefing a report will be organised for council.</i>
That the General Manager Planning and Regulatory Services provide a briefing note to councillors on the status of the construction of the new heated pool at the Georgie Conway Leichhardt Community Swim Centre.	<i>Brief has been provided to Councillors on the current status.</i>

Matter laid on the table at the Council Ordinary Meeting of 19 May 2022 until the Council Ordinary meeting in June 2022:

- 14.1 Community Engagement Report on the Naming of the Bridge on Sinnathamby Boulevard, Springfield Central and the Renaming of Pisasale Drive, Yamanto 43

Reports referred to Council Ordinary Meeting of 19 May 2022 at the Governance and Transparency Committee of 16 June 2022:

- 14.2 Procurement - Contract 16117 Human Resource Information System - HRIS - Deloitte Consulting 61
- 14.3 Discontinuation of Discounted Dog Registration Classifications for Obedience Trained Dogs, Dogs Queensland Members and Farm Dogs..... 67

15. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS:

- 15.1. Growth Infrastructure and Waste Committee's Report 77
- 15.2. Governance and Transparency Committee's Report..... 91
- 15.3. Community, Culture, Arts and Sport Committee's Report 105
- 15.4. Economic and Industry Development Committee's Report 111
- 15.5. Environment and Sustainability Committee's Report..... 115
- 15.6. Ipswich Central Redevelopment Committee's Report..... 121

16. OFFICERS' REPORTS:

- 16.1 CEO Organisational Performance Report for May 2022 125

- | | | |
|-------|--|-----|
| 16.2 | Wanless Ministerial Call In - Council Submission to the Minister for State Development, Infrastructure, Local Government and Planning During Public Notification | 143 |
| 16.3 | 2022 Federal Election Outcomes for the Ipswich Region | 157 |
| 16.4 | Residential Kerbside Recycling - Contract with Visy Paper Pty Ltd..... | 163 |
| 16.5 | Development Application Recommendation - 2464/2022/MAMC - Minor Change Request for a Material Change of Use - Outdoor Entertainment (Circuit Raceway and Driver Training Facility) | 167 |
| 16.6 | Provisional Project approval | 177 |
| 16.7 | Changes To Local Roads Proposed By The Inland Rail Project..... | 181 |
| 16.8 | Repeal of Policies Related to Animal Management and Environmental Health Fees and Charges | 185 |
| 16.9 | Monthly Financial Performance Report - May 2022..... | 211 |
| 16.10 | Report - Audit and Risk Management Committee No. 2022(02) of 25 May 2022..... | 225 |
17. NOTICES OF MOTION:
18. QUESTIONS ON NOTICE:

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]UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING

19 MAY 2022

Held in the Council Chambers, Administration Building
1 Nicholas Street, Ipswich

The meeting commenced at 9.04 am

**ATTENDANCE AT
COMMENCEMENT**

Mayor Teresa Harding (Chairperson); Deputy Mayor Jacob Madsen (via audio link), Councillors Sheila Ireland, Paul Tully, Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Russell Milligan and Nicole Jonic

**MEETING
ATTENDANCE VIA
AUDIO LINK**

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That in accordance with section 254K of the *Local Government Regulation 2012* and 8.6.2 of Council's Meeting Procedures Policy, Deputy Mayor Jacob Madsen be permitted to participate in the meeting via audio link.

AFFIRMATIVE

Councillors:

Harding

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**WELCOME TO
COUNTRY OR
ACKNOWLEDGEMENT
OF COUNTRY**

Councillor Kate Kunzelmann

OPENING PRAYER

Councillor Sheila Ireland

**APOLOGIES AND
LEAVE OF ABSENCE**

Nil

5. CONDOLENCES Nil

6. TRIBUTES Nil

**7. PRESENTATION OF
PETITIONS** Nil

**8. PRESENTATIONS
AND DEPUTATIONS** Nil

**9. PUBLIC
PARTICIPATION** Nil

10. MATTERS OF PUBLIC INTEREST

**10.1 MATTER OF
PUBLIC INTEREST**

DOMESTIC AND
FAMILY VIOLENCE
PREVENTION MONTH

Moved by Councillor Kate Kunzelmann:

**That the Matter of Public Interest in relation to Domestic
and Family Violence Prevention Month be noted.**

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Attachments

1. Matter of Public Interest - Domestic and Family Violence
Prevention Month

11. DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

COUNCILLOR
ANDREW FECHNER

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Andrew Fechner informed the meeting that he has a declarable conflict of interest in the following Items:

- Late Item 14.2 titled Nicholas Street Precinct – Clarification of Commercial Terms Associated with the Lease for Metro B Tenancy
- Item 15.6 titled Ipswich Central Redevelopment Committee's Report

The nature of the interest is that Councillor Fechner stands to gain a benefit or suffer a loss due to his business interest in both A1A Events Pty Ltd and Bar Heisenberg Pty Ltd which is located in the top of town at 164 Brisbane Street, Ipswich.

Councillor Andrew Fechner advised that he will leave the meeting room (including any area set aside for the public) while these matters are being discussed and voted on.

DEPUTY MAYOR
JACOB MADSEN

In accordance with section 150EQ of the *Local Government Act 2009*, Deputy Mayor Jacob Madsen informed the meeting that he has a declarable conflict of interest in the following items:

- Late Item 14.2 titled Nicholas Street Precinct – Clarification of Commercial Terms Associated with the Lease for Metro B Tenancy
- Item 15.6 titled Ipswich Central Redevelopment Committee's Report

The nature of the interest is that Deputy Mayor Madsen is a member of the Ipswich Trades Hall and Labour Day Committee Executive which manages the Ipswich Trades Hall which is adjacent to the CBD redevelopment works that Council is undergoing.

Deputy Mayor Jacob Madsen advised that he will leave the meeting while this matters are being discussed and voted on.

COUNCILLOR NICOLE JONIC In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Nicole Jonic informed the meeting that she has a declarable conflict of interest in Item 2 of Item 15.4 titled Event Sponsorship - 2022 Gulf Western Oil Winternationals.

The nature of the interest is the Councillor Jonic's husband, Julian Jonic, is a life-long member of Willowbank Raceway.

Councillor Jonic invited the other Councillors to decide if she should participate and vote on the matter.

It was moved by Mayor Teresa Harding and seconded by Councillor Andrew Fechner that Councillor Nicole Jonic does not have a declarable conflict of interest in the matter because there is no personal or financial benefit to Councillor Nicole Jonic and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Councillor Nicole Jonic may participate in the meeting in relation to the matter, including by voting on the matter.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Ireland	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	

Councillor Jonic did not participate in the vote.

The motion was put and carried.

COUNCILLOR PAUL
TULLY

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Paul Tully informed the meeting that he has a declarable conflict of interest in Item 3 of Item 15.4 titled Event Sponsorship – CMC Rocks 2022.

The nature of the interest is that 4-5 years ago Councillor Tully had an admission pass to a CMC Rocks event in an official capacity and has no other involvement of any other kind with the event.

Councillor Tully invited the other Councillors to decide if he should participate and vote on the matter.

It was moved by Mayor Teresa Harding and seconded by Councillor Kate Kunzelmann that Councillor Paul Tully does not have a declarable conflict of interest in the matter because there is no personal or financial benefit to Councillor Paul Tully and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Councillor Paul Tully may participate in the meeting in relation to the matter, including by voting on the matter.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

Councillor Tully did not participate in the vote.

The motion was put and carried.

COUNCILLOR SHEILA IRELAND In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Sheila Ireland informed the meeting that she has a declarable conflict of interest in Item 3 of Item 15.4 titled Event Sponsorship – CMC Rocks 2022.

The nature of the interest is that Councillor Sheila Ireland has received through Council, tickets to attend CMC Rocks

Councillor Ireland invited the other Councillors to decide if she should participate and vote on the matter.

It was moved by Mayor Teresa Harding and seconded by Councillor Kate Kunzelmann that Councillor Sheila Ireland does not have a declarable conflict of interest in the matter because there is no personal or financial benefit to Councillor Sheila Ireland and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Councillor Sheila Ireland may participate in the meeting in relation to the matter, including by voting on the matter.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

Councillor Ireland did not participate in the vote.

The motion was put and carried.

12. CONFIRMATION OF MINUTES

12.1 CONFIRMATION OF MINUTES OF ORDINARY MEETING

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

**That the Minutes of the Ordinary Meeting held on
21 April 2022 be confirmed.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**SUSPENSION OF
MEETING
PROCEDURES**

Moved by Mayor Teresa Harding:

That the provision of these meeting procedures be suspended, as is necessary, for the purpose of bringing forward Late Item 14.2 relating to business outstanding for Item 12.2 titled Confirmation of Minutes of Special Meeting.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

At 9.20 am Councillor Andrew Fechner left the meeting room and Deputy Mayor Jacob Madsen left the teams meeting via audio link due to a previously declared interest in Item 14.2.

**MOVE INTO CLOSED
SESSION**

Moved by Mayor Teresa Harding

That in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 14.2 titled - Nicholas Street Precinct – Clarification of Commercial Terms

associated with the Lease for Metro B Tenancy.

The meeting moved into closed session at 9.22 am.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Ireland	
Tully	
Doyle	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

**MOVE INTO OPEN
SESSION**

Moved by Mayor Teresa Harding:

That the meeting move into open session.

The meeting moved into open session at 9.33 am.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Ireland	
Tully	
Doyle	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

**14.2
NICHOLAS STREET
PRECINCT -
CLARIFICATION OF
COMMERCIAL TERMS
ASSOCIATED WITH
THE LEASE FOR
METRO B TENANCY
2B03**

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That Council note the report clarifying the commercial terms of the Agreement for Lease and Lease for Tenancy 2B03 in the Metro B Building (impacting part of Lot 1 on RP157021) ("Tenancy 2B03") within the Nicholas Street Precinct as detailed in the confidential report and attachments by the Project Manager dated 17 May 2022).

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil

Ireland
Tully
Doyle
Kunzelmann
Milligan
Jonic

All Councillors except Deputy Mayor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

At 9.37 am Councillor Andrew Fechner returned to the meeting room and Deputy Mayor Jacob Madsen returned to the meeting via audio link.

**12.2
CONFIRMATION OF
MINUTES OF SPECIAL
MEETING**

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the Minutes of the Special Meeting held on 5 May 2022 be confirmed and that the late report – Item 14.2 titled Nicholas Street Precinct – Clarification of Commercial Terms associated with the Lease for Metro B Tenancy 2B03 resolved previously be recorded as a clarification of the resolution made at the Special Council meeting of 5 May 2022 at Item 6.1.

AFFIRMATIVE

Councillors:
Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:
Nil

The motion was put and carried.

13. MAYORAL MINUTE

**13.1
QUEENSLAND
HEALTH
INTERVENTION INTO
CURRENT WASTE
ODOUR EVENT IN
IPSWICH**

Moved by Mayor Teresa Harding:

- A. That Council endorse Mayor Teresa Harding to write a letter to the Hon. Yvette D’Ath, Minister for Health and Ambulance Services, to request a panel of inquiry into the current waste odour event in Ipswich.**

- B. That Council endorse the Chief Executive Officer to write a letter to the Acting Director-General of Queensland Health, Mr Shaun Drummond, to request the current waste odour event in Ipswich be registered as an Environmental Health Event.**

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

14. BUSINESS OUTSTANDING –INCLUDING CONDUCT MATTERS AND MATTERS LYING ON THE TABLE TO BE DEALT WITH

**QUESTION ON
NOTICE TO THE CHIEF
EXECUTIVE OFFICER –
COUNCIL MEETING
OF 24 MARCH 2022**

2011 FLOOD DATA

That the Chief Executive Officer follow up, as a matter of priority, the response for this Question on Notice and that a procedure be implemented to ensure prompt responses to any future Questions on Notice.

Attachments

1. Response to Question on Notice - 2011 Flood Data

**QUESTION ON
NOTICE TO THE CHIEF
EXECUTIVE OFFICER –
COUNCIL MEETING
OF 21 APRIL 2022**

PENALTY
INFRINGEMENT
NOTICES AND COURT
PROCEEDINGS

It was noted that a response to this matter was circulated to councillors as a Mayor and Councillors briefing note.

Councillor Andrew Fechner requested that the response to this matter and any future Questions on Notice be provided as an Attachment to the minutes.

Attachments

1. Response to Question on Notice - Penalty Infringement Notices and Court Proceedings

**14.1
COMMUNITY
ENGAGEMENT
REPORT ON THE
NAMING OF THE
BRIDGE ON
SINNATHAMBY
BOULEVARD,
SPRINGFIELD
CENTRAL AND THE
RENAMING OF
PISASALE DRIVE,
YAMANTO
VARIATION TO
MOTION**

RECOMMENDATION

- A. That the report be received and the contents noted.
- B. That Council note and consider the community sentiment and options for the potential renaming of these assets in line with Council's Naming Procedure.
- C. That having considered the community sentiment and suggested options, Council provide further direction to officers regarding the renaming of these assets.

Mayor Teresa Harding proposed a variation to Recommendation C:

- C. That having considered the community sentiment and suggested options, the Chief Executive Officer work with the relevant Indigenous groups to decide the new names for these assets in accordance with Council's Naming Procedure.

**MATTER TO LAY ON
THE TABLE**

Councillor Paul Tully proposed a procedural motion to Lay the Matter on the Table:

That the matter be laid on the table until the Council Ordinary meeting scheduled in June 2022.

Moved by Councillor Paul Tully:

That the matter be laid on the table until the Council Ordinary meeting in June 2022.

AFFIRMATIVE
Councillors:
Madsen
Ireland
Tully
Milligan
Jonic

NEGATIVE
Councillors:
Harding
Doyle
Fechner
Kunzelmann

The motion was put and carried.

Item 14.2 titled Nicholas Street Precinct – Clarification of Commercial Terms Associated with the Lease for Metro B Tenancy 2B03, was moved and dealt with prior to Item 12.2 titled Confirmation of Minutes of Special Meeting.

15. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

15.1 GROWTH INFRASTRUCTURE AND WASTE COMMITTEE

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

**That the Growth Infrastructure and Waste Committee
Report No. 2022(04) of 5 May 2022 be noted.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

15.2 GOVERNANCE AND TRANSPARENCY COMMITTEE

Moved by Deputy Mayor Jacob Madsen:

Seconded by Councillor Kate Kunzelmann:

**That Council adopt the recommendations of the
Governance and Transparency Committee No. 2022(04)
of 5 May 2022.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

This block motion adopts all items of the Governance and Transparency Committee No. 2022(04) of 5 May 2022 as listed below as resolutions of Council:

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 1**

That the minutes of the Governance and Transparency Committee held on 7 April 2022 be confirmed.

CONFIRMATION OF
MINUTES OF THE
GOVERNANCE AND
TRANSPARENCY
COMMITTEE NO.
2022(03) OF 7 APRIL
2022

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 2**

That the report be received and the contents noted

QUARTER 3 -
OPERATIONAL PLAN
2021-2022
QUARTERLY
PERFORMANCE

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 3**

That Committee endorse the draft letter and quarterly performance reports (January – March 2022) set out in Attachments 2-7.

QUARTERLY REPORTS
TO THE DEPARTMENT
OF STATE
DEVELOPMENT,
INFRASTRUCTURE,
LOCAL GOVERNMENT
AND PLANNING

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 4**

- A. **That Council endorse the appointment of Gerard Pender as a Board member of Urban Utilities, effective from 1 July 2022, for a term of three years, expiring 30 June 2025.**
- B. **That the Chief Executive Officer be authorised to sign an Instrument of Appointment of Board Member of Urban Utilities and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.**

APPOINTMENT OF
URBAN UTILITIES
BOARD MEMBER

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 5**

- A. **That pursuant to Section 234 of the *Local Government Regulation 2012* (Regulation), Council utilise LGA**

PROCUREMENT:
18397 SUPPLY &
DELIVERY OF SIX (6)
WASTE COLLECTION /
COMPACTION TRUCKS

Arrangement NPN04.13 for the supply of Trucks (Cab Chassis) by Local Buy Pty Ltd, for the provision of the supply and delivery of six (6) side loading waste collection and compaction trucks (Council file reference number 18397), with Volvo Group Australia Pty Ltd (T/A Volvo Commercial Vehicles) (Supplier) who is a party to the LGA Arrangement.

- B. That under the LGA Arrangement with the Supplier, the approximate purchase price is \$2,869,220.00 excluding GST over the entire term, the end date of the initial term being 30 September 2023, with no current options for extension.**
- C. That Council may enter into ancillary contractual arrangements with the Supplier, as allowed for by the LGA Arrangement.**
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

**15.3
COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE**

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That Council adopt the recommendations of the Community, Culture, Arts and Sport Committee No. 2022(04) of 5 May 2022 with the exception of Item 4.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

This block motion adopts all items, with the exception of Item 4, of the Community, Culture, Arts and Sport Committee

No. 2022(04) of 5 May 2022 as listed below as resolutions of Council:

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 1**

CONFIRMATION OF
MINUTES OF THE
COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE
NO. 2022(03) OF 7
APRIL 2022

That the minutes of the Community, Culture, Arts and Sport Committee held on 7 April 2022 be confirmed.

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 2**

INDIGENOUS ACCORD
2020 - 2025
MILESTONE REPORT -
APRIL 2022

That the Indigenous Accord 2020 – 2025 Milestone Report - April 2022 be received and the contents noted.

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 3**

CUSTOMER
EXPERIENCE
STRATEGY AND
IMMEDIATE ACTION
PLAN REPORT -
MARCH 2022

That the quarterly report concerning Council's Customer Experience Strategy and Immediate Action Plan be received and the contents noted.

**COMMUNITY
CULTURE, ARTS AND
SPORT COMMITTEE -
ITEM 4 –**

GEORGIE CONWAY
LEICHHARDT
COMMUNITY SWIM
CENTRE

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the report be received and the contents noted.

STAKEHOLDER
ENGAGEMENT
REPORT

**ADDITIONAL
RECOMMENDATION**

Councillor Andrew Fechner proposed an additional recommendation:

- B. That any Councillor who wishes to be briefed on the construction of the new pool at the Georgie Conway Leichhardt Community Swim Centre be briefed no later than Friday 27 May 2022.

The seconder of the original motion agreed with the additional recommendation.

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

- A. That the report be received and the contents noted.**
- B. That any Councillor who wishes to be briefed on the construction of the new pool at the Georgie Conway Leichhardt Community Swim Centre be briefed no later than Friday, 27 May 2022.**

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**MATTER TAKEN ON
NOTICE - GEORGIE
CONWAY
LEICHHARDT
COMMUNITY SWIM
CENTRE – MATERIAL
CHANGE OF USE FOR
NEW POOL**

Councillor Andrew Fechner queried if a new Material Change of Use had been lodged for the new pool at the Georgie Conway Leichhardt Community Swim Centre.

That the General Manager Planning and Regulatory Services provide a briefing note to councillors on the status of the construction of the new heated pool at the Georgie Conway Leichhardt Community Swim Centre.

**15.4
ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE**

Moved by Councillor Nicole Jonic:
Seconded by Councillor Sheila Ireland:

**That Council adopt the recommendations of the
Economic and Industry Development Committee
No. 2022(04) of 5 May 2022.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

This block motion adopts all items of the Economic and Industry Development Committee No. 2022(04) of 5 May 2022 as listed below as resolutions of Council:

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 1**

**That the minutes of the Economic and Industry
Development Committee held on 7 April 2022 be
confirmed.**

CONFIRMATION OF
MINUTES OF THE
ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE NO.
2022(03) OF 7 APRIL
2022

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 2**

**That Willowbank Raceway receive \$35,000 excl. GST
financial support for the Gulf Western Oil
Winternationals 2022.**

EVENT SPONSORSHIP
- 2022 GULF
WESTERN OIL
WINTERNATIONALS

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 3**

EVENT SPONSORSHIP
- CMC ROCKS 2022

That Council enter into a new four year event agreement with CMC Rocks Pty Ltd with a base payment of \$100,000 (ex GST) each event and a performance payment based on growth of interstate and/or overseas visitors to a total cumulative financial commitment of no more than \$630,000 (ex GST) over four (4) financial years.

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 4**

QUEENSLAND SMALL
BUSINESS MONTH -
ACTIVITY UPDATE

That the report be received and the contents noted.

**15.5
ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE**

Moved by Councillor Russell Milligan:
Seconded by Councillor Andrew Fechner:

That Council adopt the recommendations of the Environment and Sustainability Committee No. 2022(04) of 5 May 2022.

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

This block motion adopts all items of the Environment and Sustainability Committee No. 2022(04) of 5 May 2022 as listed below as resolutions of Council:

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 1**

CONFIRMATION OF
MINUTES OF THE

That the minutes of the Environment and Sustainability Committee held on 7 April 2022 be confirmed.

ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE NO.
2022(03) OF 7 APRIL
2022

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 2**

That the report be received and the contents noted.

RECOGNISING
EMERGENCY
SERVICES
VOLUNTEERS DURING
NATIONAL
VOLUNTEER WEEK
2022

At 10.14 am Councillor Andrew Fechner left the meeting room and Deputy Mayor Jacob Madsen left the teams meeting via audio link due to a previously declared interest in Item 15.6.

**15.6
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE**

Moved by Councillor Marnie Doyle:
Seconded by Councillor Russell Milligan:

**That Council adopt the recommendations of the Ipswich
Central Redevelopment Committee Report No. 2022(04)
of 5 May 2022.**

AFFIRMATIVE
Councillors:
Harding
Ireland
Tully
Doyle
Kunzelmann
Milligan
Jonic

NEGATIVE
Councillors:
Nil

All Councillors except Deputy Mayor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

This block motion adopts all items of the Ipswich Central Redevelopment Committee No. 2022(04) of 5 May 2022 as listed below as resolutions of Council:

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 1**

CONFIRMATION OF
MINUTES OF THE
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE NO.
2022(03) OF 7 APRIL
2022

**That the minutes of the Ipswich Central Redevelopment
Committee held on 7 April 2022 be confirmed.**

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 2**

NICHOLAS STREET
PRECINCT - RETAIL
SUB-PROJECT
STEERING
COMMITTEE APRIL
2022

**That the April 2022 Retail Sub-Project Steering
Committee Report be received and the contents noted.**

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 3**

NICHOLAS STREET
PRECINCT -
COMMUNICATIONS,
ENGAGEMENT AND
EVENTS REPORT
APRIL 2022

**That the Nicholas Street Precinct Communications,
Engagement and Events Monthly Report be received and
the contents noted.**

Item 4 of the Ipswich Central Redevelopment Committee of 5 May 2022 was resolved at the Special Council Meeting held on 5 May 2022.

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 4**

NICHOLAS STREET
PRECINCT -
APPROVAL OF AN
AGREEMENT FOR
LEASE FOR METRO B
TENANCY 2B03

- A. That Council enter into an Agreement for Lease and an associated document of the Agreement for Lease with the proposed lessee for Tenancy 2B03 in the Metro B Building (impacting part of Lot 1 on RP157021) (“Tenancy 2B03”) within the Nicholas Street Precinct (under the commercial terms detailed in the confidential report and attachments by the Project Manager dated 26 April 2022).**

- B. That conditional upon Council satisfactorily executing the Agreement to Lease with the proposed lessee, (contained in recommendation A of this report), Council enter into a lease for Tenancy 2B03 with the proposed lessee (as detailed in the confidential report and attachments by the Project Manager dated 26 April 2022).
- C. That Council note, that in relation to Council's disposal of its leasehold interest in Tenancy 2B03 to the proposed lessee, that the Ministerial exemption under s236 (f) of the *Local Government Regulation 2012* applies to the disposal of Council's interest in Tenancy 2B03 (Ministerial exemption contained in Attachment 1 of this report).
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "contractual action" pursuant to section 238 of the Regulation, in order to implement Council's decision at Recommendation B.
- E. That Council be kept informed as to the progress and outcome of the execution and publication of details.

At 10.16 am Councillor Andrew Fechner returned to the meeting room and Deputy Mayor Jacob Madsen returned to the meeting via audio link.

16. OFFICERS' REPORTS

16.1 CEO ORGANISATIONAL PERFORMANCE REPORT FOR APRIL 2022

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the Chief Executive Officer Organisational Performance Report for April 2022 be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Ireland

Tully

Doyle

Fechner

Kunzelmann

NEGATIVE

Councillors:

Madsen (abstain)

Milligan
Jonic

The motion was put and carried.

**MATTERS TAKEN ON
NOTICE –**

**REPAIR OF COUNCIL'S
SPORTING CLUB
ASSETS**

**COUNCILLOR LOCAL
OFFICE SPACES**

Councillor Nicole Jonic queried two matters in relation to the CEO Organisational Performance Report:

- A. That a briefing be provided to Councillors on the program of actions to repair Council's Sporting Club assets damaged by the 2022 flooding and rain events (including advice on insurance of these assets in future).**
- B. That further information be provided on the action to provide Councillors with local office space.**

**16.2
MONTHLY FINANCIAL
PERFORMANCE
REPORT - APRIL 2022**

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the report on Council's financial performance for the period ending 30 April 2022, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**MATTER TAKEN ON
NOTICE –**

**FINANCIAL MODEL BY
QTC RELEVANT TO
NICHOLAS STREET
PRECINCT**

Councillor Nicole Jonic queried the financial model due to be delivered by the Queensland Treasury Corporation (QTC):

That information be provided to Councillors on the financial model due to be delivered to Council by the Queensland Treasury Corporation (QTC) relevant to decision making on the Nicholas Street Precinct together with a timeline on a briefing session for Councillors.

ADJOURN MEETING

Moved by Mayor Teresa Harding:

That the meeting be adjourned at 10.38 am to reconvene at 11.08 am.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

The meeting reconvened at 11.08 am.

17. NOTICES OF MOTION

17.1

**NOTICE OF MOTION -
RIPLEY VALLEY
LIBRARY**

Moved by Deputy Mayor Jacob Madsen:

Seconded by Councillor Sheila Ireland:

- A. That Ipswich City Council commence planning for delivery of Library Services to the proposed Ripley Valley Library Catchment.**
- B. That council consider what options are available over the next few years to provide Library Services in the interim.**
- C. That a report be presented concerning the progress on A) and B) to a future Community, Culture, Arts and Sport (CCAS) Committee meeting.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

NEGATIVE

Councillors:

Nil

Milligan
Jonic

The motion was put and carried.

**17.2
NOTICE OF MOTION -
REDBANK PLAINS
LIBRARY**

Moved by Deputy Mayor Jacob Madsen:
Seconded by Councillor Sheila Ireland:

That a design be prepared and costed for conversion of the former Mobile Library Garage at Redbank Plains Library with said design to focus on delivery of:

- a. Community Meeting space with after-hours access**
- b. External landscaping to allow appropriate pathways to after-hours access and use by community on special occasions.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

**17.3
NOTICE OF MOTION -
CARMICHAELS ROAD**

Moved by Councillor Sheila Ireland:
Seconded by Councillor Russell Milligan:

That Council commence planning for the upgrade of Carmichaels Road.

**VARIATION TO
MOTION**

Councillor Paul Tully proposed a variation to the recommendation:

That Council commence preliminary planning for the upgrade of Carmichaels Road.

The mover and seconder of the original motion agreed to the variation.

Moved by Councillor Sheila Ireland:
Seconded by Councillor Russell Milligan:

That Council commence preliminary planning for the upgrade of Carmichaels Road.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

17.4

**NOTICE OF MOTION -
SPRAY SEAL ROAD
MAINTENANCE
TREATMENTS**

Moved by Councillor Marnie Doyle:
Seconded by Councillor Russell Milligan:

- A. That a report be prepared which includes information on:**
- 1. The various road surface treatment options, including spray seals, available to local governments, and the relative cost and benefits of these treatments.**
 - 2. How council prioritises road maintenance projects.**
 - 3. How council determines when a spray seal is identified as the preferred treatment for a particular road.**
 - 4. The number of spray seals undertaken on council roads in the last three financial years, the number of complaints received about these treatments, and the number of complaints that required remediation.**
 - 5. Whether council's use of spray seals is consistent with their use by comparable local governments.**

- B. That the report be presented to a future meeting of the Growth, Infrastructure and Waste Committee, no later than the August 2022 meeting of that committee.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

17.5

**NOTICE OF MOTION -
COUNCIL TO
DEVELOP A
DOMESTIC VIOLENCE
STRATEGY**

Moved by Councillor Marnie Doyle:

Seconded by Councillor Kate Kunzelmann:

- A. That a report be prepared which includes information on:**
- 1. How council is taking action in the community and in the council workplace to tackle Domestic and Family Violence.**
 - 2. How council works in partnership with all levels of government to reduce Domestic and Family Violence.**
 - 3. Identify opportunities for council to increase the support and services provided to combat Domestic and Family violence.**
 - 4. Identify grants currently offered by council, that can be accessed by domestic violence shelters and domestic violence support organisations.**
 - 5. Advice on building a Domestic and Family Violence strategy within council, including resources required to complete this work and estimated timeline from development to adoption by council.**
 - 6. Consider developing a web page on council's internet site that outlines council's strategy to combat family and domestic violence and lists services and support available for victims, and**

relevant grants available for Domestic and Family violence support service providers.

- B. That the report be presented to a future meeting of the Community, Culture, Arts and Sport Committee, no later than the September 2022 meeting.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

**18. QUESTIONS ON
NOTICE**

Nil

MEETING CLOSED

The meeting closed at 11.47 am

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

Doc ID No: A8108686

ITEM: 7.1

SUBJECT: PETITION - CHESS FURNITURE WITHIN ROBELLE DOMAIN, SPRINGFIELD
CENTRAL

AUTHOR: MEETINGS COORDINATION MANAGER

DATE: 9 JUNE 2022



EXECUTIVE SUMMARY

This is a petition submitted by Mr Ed Cubilla requesting Council consider chess furniture within Robelle Domain, Springfield Central.

RECOMMENDATION/S

That the petition be received.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Petition from Mr Ed Cubilla  
----	---

Vicki Lukritz

MEETINGS COORDINATION MANAGER

I concur with the recommendations contained in this report.

Wade Wilson

MANAGER, EXECUTIVE SERVICES

I concur with the recommendations contained in this report.

Barbara Dart

ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

“Together, we proudly enhance the quality of life for our community”

26 May 2022

Ed Cubilla

[REDACTED]

[REDACTED]

To Cr Nicole Jonic

45 Roderic St

Ipswich Q 4305

Re: Petition Chess Park Request Number 211123-000192 Chess Furniture within Robelle Domain, Springfield Lakes

I have been involved with community chess activities since 2017 when I started a junior chess club at the Redbank Plains Community Centre (I believe the centre just opened then). Afterward I founded a chess club based at the then Division 9 Council Office of Cr Ireland who supported the initiative from its outset. Eventually the club moved to the Springfield Lakes YMCA Community Centre where we work in partnership with management to promote chess as part of a "Empowering Young People through chess" program. I am happy to say to a seven year old girl who started chess with us at the club became Under Eight Queensland Co-Champion last year. I can't help to think that if the club was not there that chess talent could have been wasted. At the moment there two other girls and a boy competing in chess tournaments all over the place and a couple of adults are competing as well. I have just started an Over 50 chess club at the Redbank Plains Community Centre and I am in the process of building it up.

As part of my involvement in the community at large and especially through chess I realised people use this activity to form friendships, create social networks of people with similar interest often combining with other common interest they may have such as bonsai or even other board games. It seems to me that all people needed was a place to meet and socially interact in a healthy and culturally inclusive environment.

I believe that a chess park at the Orion complex will tick all the right boxes of the social benefits mentioned above. Plus, depending on the innovative and appealing design of such a park it could add some tourism value as well. I believe this will be the first such park in Queensland. I am aware some institutions (QUT) have a couple of chess tables within their boundaries but as an open public initiative I truly believe it would be a first.

If you have any queries regarding this please do not hesitate to contact me.

Thank you

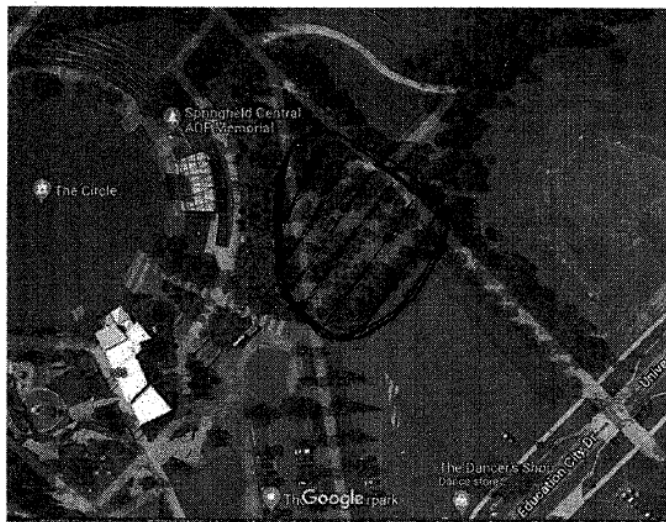
Regards

Ed Cubilla

Mob: [REDACTED]



Chess Park - Request Number: 211123-000192



NAME	ADDRESS	PHONE	SIGNATURE
Ed Cubilla	[REDACTED]	[REDACTED]	[Signature]
Shawn Quirk			[Signature]
Tiffany De la Rosa			[Signature]
Dany Muteri			[Signature]
Fanni Mylburgh			[Signature]
Lili Chabert			[Signature]
Camila Guerra			[Signature]

PETITION TO IPSWICH CITY COUNCIL FOR CHESS FURNITURE WITHIN ROBELLE DOMAIN, SPRINGFIELD LAKES

Chess Park - Request Number: 211123-000192

Martin Harmon		Martin Harmon
Mittun Sudhakar		Mittun S 2003@gmail.com
Galina Williams		
Megan Turnbull		
Amy Dillon		
Daniel Dillon		
Cory Munby		
SATYAVEER KROVVIDI		
Maria Segura		
JESSICA TRAN		
LINH NGUYEN		
Queenie Tung		
Jean Turpaud		
ANOOSTHA KROVVIDI		
Khiem Tran		
David Nguyen		
Maria T Villalba Gauto		
Carlos ENRIQUE Morales		
Maxima Isabel Morales		
Martene Morales		
DAVID CUBILLA		
Joanne Cubilla		
J. a. Maine		

PETITION TO IPSWICH CITY COUNCIL FOR CHESS FURNITURE WITHIN ROBELLE DOMAIN, SPRINGFIELD LAKES

Chess Park - Request Number: 211123-000192

Tiani Cubilla		Tiani Cubilla
Omar Cubilla		Omar Cubilla
Dikeen Cubilla		Dikeen Cubilla
Madhulena Duddipalli		Madhulena Duddipalli
Vandana Indrani		Vandana Indrani
Kaushik Reddy Podduturi		Kaushik Reddy Podduturi
Divya Podduturi		Divya Podduturi
KRISHNA KUMAR		KRISHNA KUMAR
NISHA		NISHA
Hariprasad Chindam		Hariprasad Chindam
Rajitha Chindam		Rajitha Chindam
Srinath Kondapally		Srinath Kondapally
Deepthi		Deepthi
V. Manjula		V. Manjula
Sneha Satish		Sneha Satish
Sidharth Mohandas		Sidharth Mohandas
Sheranya Garlapati		Sheranya Garlapati
Suman Ragidi		Suman Ragidi
Bhaya Hanik		Bhaya Hanik
Hanik Venkataraghav		Hanik Venkataraghav
Gopikrishna Goud		Gopikrishna Goud
Karathu		Karathu
Surekha		Surekha

PETITION TO IPSWICH CITY COUNCIL FOR CHESS FURNITURE WITHIN ROBELLE DOMAIN, SPRINGFIELD LAKES

Chess Park - Request Number: 211123-000192

P. Shirisha		P. Shirisha
SIGONDO BACAN		Sigondo Bacan
SPEED EXI D.		Speed Exi D.
J. Wyke		J. Wyke
J. MARAULAY		J. Marauly
Jari Wyke		Jari Wyke
Stella Gibbs		Stella Gibbs
ARACELI REYES		Araceli Reyes
LENA JIMENEZ		L. Jimenez
Shayma Khadij		Shayma Khadij
Ilia Carmen Nantalez		Ilia Carmen Nantalez
Fernando Paraul H.		Fernando Paraul H.
Allan Moffatt		Allan Moffatt
MATEO WESTERLUND		Mateo Westerlund
Brendon Blanchard		Brendon Blanchard
RODRIGO SOUZA		Rodrigo Souza
Nabin Shrestha		Nabin Shrestha
Robert Wilson		Robert Wilson
Adnan Abbassi		Adnan Abbassi
DAUD HASSAN		Daud Hassan
Ismail Masood		Ismail Masood
NAWAIZ KHAN		Nawaz Khan
Usheed Asim		Usheed Asim

PETITION TO IPSWICH CITY COUNCIL FOR CHESS FURNITURE WITHIN ROBELLE DOMAIN, SPRINGFIELD LAKES

Chess Park - Request Number: 211123-000192

Praneeth Nimma		N. Praneeth
Pabbathineni Kshitheega		P. Kshitheega
Tanagama Sai Kiran		T. Sai Kiran
Sucharithhe Vijayakrishnan		S. Vijayakrishnan
Jaya Vasudevan		J. Vasudevan
Chandakala		C. Chandakala
Swathi Madhamsheetty		S. Madhamsheetty
Jaganmohan Billaiah		J. Billaiah
Sohini Koyya		S. Koyya
RANGA RAO GUTTA		R. R. G. Gutta
Santha Kummu.		S. Kummu
Maresh Babu.K.P.		M. Babu.K.P.
Manatha GUTTA		M. G. Gutta
Prithvi Yadav Harish		P. Yadav Harish
SASH KUMAR YARRAMSETTI		S. K. Yarramsetti
CHEN ZANG		C. Zang
NANSING ZANG		N. Zang
Sreevekal Pulyal		S. Pulyal
vishal		V. Vishal
Senthil Kumar		S. Kumar
Tanagama Asantha		T. Asantha
KOKKISALA SOYAN		K. Soyan

Chess Park - Request Number: 211123-0001926

Doc ID No: A8108910

ITEM: 14.1

SUBJECT: COMMUNITY ENGAGEMENT REPORT ON THE NAMING OF THE BRIDGE ON SINNATHAMBY BOULEVARD, SPRINGFIELD CENTRAL AND THE RENAMING OF PISASALE DRIVE, YAMANTO

AUTHOR: ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

DATE: 9 JUNE 2022

EXECUTIVE SUMMARY

At the Ordinary Council Meeting on 9 December 2021, Council resolved to de-name Paul Pisasale Bridge, Springfield Central and Pisasale Drive, Yamanto (the bridge and drive). This resolution was in response to a Mayoral Minute.

The Council also resolved that community consultation be undertaken in line with Council's Naming Procedure (Attachment 1) and that a report be prepared for Council consideration no later than May 2022.

In line with the Council resolution, this report outlines the community sentiment on the renaming, costs associated and options for the potential renaming of these assets in line with Council's Naming Procedure.

A three-stage consultation process was undertaken with the community and, arising from this consultation, the highest ranked suggestions for the renaming of the bridge and drive are summarised in this report.

The community consultation identified that the highest ranked suggestion to re-name both the bridge and drive was for Council to consult with the Traditional Custodians of this area for a local Indigenous word/name.

RECOMMENDATION/S

- A. That the report be received and the contents noted.**
- B. That Council note and consider the community sentiment and options for the potential renaming of these assets in line with Council's Naming Procedure.**
- C. That having considered the community sentiment and suggested options, Council provide further direction to officers regarding the renaming of these assets.**

RELATED PARTIES

This engagement project was open to the Ipswich community for comment and data has been deidentified and aggregated for reporting purposes. Note, the project does relate to assets named after past elected representatives of Council. There were no declarations of conflicts of interest.

IFUTURE THEME

Safe, Inclusive and Creative

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

At the Council Ordinary Meeting of 9 December 2021, the following Mayoral Motion was adopted:

- A. That Council de-name the Paul Pisasale Bridge, Springfield Central, and conduct community consultation on re-naming in line with Council's Naming Procedure.***
- B. That Council de-name Pisasale Drive, Yamanto, and conduct landholder and community consultation on re-naming in line with Council's Naming Procedure.***
- C. That a report be prepared for a Council meeting, no later than May 2022, that outlines community sentiment on the renaming, costs associated, and options for the potential renaming of these assets in line with Council's Naming Procedure.***

Council promoted the engagement using a number of channels, being Shape Your Ipswich and holding two face to face pop-ups at Orion Springfield and Yamanto shopping centres.

This report outlines the key community sentiment on the renaming, costs associated and options for the potential renaming of these assets in line with Council's Naming Procedure.

The engagement report attached (Attachment 2) provides detail on the community consultation undertaken in three (3) stages. It provides Council with the highest ranked community suggestions for the renaming for consideration. The three (3) stages of consultation undertaken were:

1. Stage 1 - Consultation with affected property owners (Pisasale Drive only): Jan 20 – 31, 2022
2. Stage 2 - Open call for suggestions 8 Feb – 11 March, 2022
3. Stage 3 - Prioritise Eligible suggestions 24 March – 8 April, 2022

The table below details the channel and number of contributions for each stage of the engagement.

Engagement Channel	Stage 1	Stage 2	Stage 3	Total
Shape Your Ipswich contributions	n/a	132	322	454
Orion and Yamanto Central Pop-Up comments	n/a	62	n/a	62
Email/telephone	3	8	1	12
Total contributions received - all channels	3	202	323	528

During Stage 1, 75% of the affected property owners agreed to dename and rename Pisasale Drive meeting the requirements of Council's Naming Procedure (Attachment 1).

The table below summarises the ranking of eligible suggestions during Stage 2 and 3 of the community engagement process.

Bridge		Drive	
Stage 2 Ideation (in order of popularity)	Stage 3 Ranking	Stage 2 Ideation (in order of popularity)	Stage 3 Ranking
Ash Barty	An Indigenous name chosen by Traditional Custodians	Ash Barty	An Indigenous name chosen by Traditional Custodians
An Indigenous name	Local flora or fauna (Rakali*)	An Indigenous name	Local flora or fauna (Rakali*)
Native flora or fauna (Rakali)	Ash Barty	Native flora or fauna (Rakali)	Jeff Watson
Local (non-sports) hero, founding resident or pioneer family	Local (non-sports) hero, founding resident or pioneer family	Local (non-sports) hero, founding resident or pioneer family	Local (non-sports) hero, founding resident or pioneer family
No Name	No Name	Jeff Watson	Ash Barty

**Correct name for animal in local language to be confirmed. Comment was received from a participant that the correct name in local language is "Kuril".*

As part of Stage 2, Council received a high volume of comments and reactions (3,273) via social media. This feedback was reviewed and where suggestions met eligibility criteria the feedback was included in the final results.

The top three (3) eligible name suggestions from the community for the bridge were:

1. An Indigenous name chosen by Traditional Custodians;
2. Local flora or fauna (Rakali); or
3. Ash Barty.

The top three (3) eligible name suggestions from the community for the drive during Stage 3 were:

1. An Indigenous name chosen by Traditional Custodians;
2. Local flora or fauna (Rakali); or
3. Jeff Watson (a 'lollipop' man at Ipswich Central for more than twenty years).

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

As the assets have been denamed by Council resolution and landholder consultation, and political names and themes are not permitted by Council's Naming Procedure, renaming the bridge and drive with a former politician's name is not an eligible option. It is noted that there was some community sentiment received on this during the community consultation.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	That Council provide direction in the renaming of Pisasale Drive, Yamanto and Paul Pisasale Bridge, Springfield Central.
(b) What human rights are affected?	No human rights are affected by this decision. This project enabled council to engage with community and strengthen human rights.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Costs for the consultation included officer time to prepare, deliver and report on the community consultation and required resources for face-to-face activities.

The costings for signage would be approx.

- a. Pisasale Drive, Yamanto - \$3,000.
- b. Sinnathamby Drive, Springfield Central bridge - \$1,500

Costs would include signage creation, installation materials, traffic control, equipment hire for installation and labour for installation. The length & size of the final names would also have some bearing on the likely costs.

OPTIONS

Through the Stage 3 consultation, a number of eligible name suggestions were made by the community. The top three eligible name suggestions from the community are included in this report. It is recommended that the Council notes and considers the community sentiment and options for the potential renaming of these assets in line with Council's Naming Procedure and provides further direction to officers regarding the renaming of these assets.

COMMUNITY AND OTHER CONSULTATION

Three stages of community consultation were undertaken and a Community Engagement Report has been prepared and attached (Attachment 2).

CONCLUSION

Three stages of community consultation were undertaken on the renaming of the bridge and drive. There was a high level of interest in the engagement by community and a number of names were suggested by community. An engagement report with information on the outcome of the engagement is provided to Council for consideration in the renaming of the assets in line with Council's Naming Procedure.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Naming Procedure ↓ 
2.	Community Engagement Report ↓ 

Barbara Dart

ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

I concur with the recommendations contained in this report.

Sonia Cooper

CHIEF EXECUTIVE OFFICER

"Together, we proudly enhance the quality of life for our community"



PROCEDURE

Our Values:



Collaboration



Communication



Integrity



Efficiency



Leadership

NAMING PROCEDURE	Document No: A5207469 Procedure No: PD-006
<p>1.1. Objectives: The objectives of this procedure are to ensure the consistency of the naming/renaming of all roads, private roads, parks, bridges and places within the Ipswich Local Government Area and to ensure easy identification and trouble-free location and access to all properties within the Ipswich Local Government Area especially by Emergency Services and Australia Post.</p> <p>1.2. Regulatory Authority: <i>Local Government Act 2009, Chapter 3, Part 3, Division 1, Section 59 & 60 (2) (c) & (d); and Australian/New Zealand Standard, Rural and urban addressing (AS/NZS 4819:2011).</i></p> <p>1.3. Scope: This procedure applies to the naming or re-naming of all new and existing roads, private roads, parks (including individual park features or facilities), bridges and places in, or which traverse the Ipswich Local Government Area and that fall under the control of the Ipswich City Council.</p> <p>1.4. Roles, responsibilities and actions:</p> <p>1.4.1. The naming or re-naming of Trunk roads and City Wide or District facilities is to be referred to the Executive Leadership Team and then to the relevant Council Committee for consideration and determination. The naming or re-naming of all other (local) infrastructure is to be approved under the appropriate officer delegation arrangements.</p> <p>1.4.2. An application must be lodged with Ipswich City Council stating the proposed name(s) for each road (including private roads), park (including individual park feature or facilities), bridge or place to be named or renamed along with the rationale, background or derivation of each name which is accompanied by a proposed layout plan.</p> <p>1.4.3. In the instance of naming associated with development, the Developer must suggest at least two (2) names for each proposed naming. Consideration should be given to the naming of an overall open space (park) area, as well as clubhouses, sports fields or other individual facilities within the park. Naming associated with development should reflect an estate stage theme.</p> <p>1.4.4. The names should be socially acceptable and inoffensive.</p> <p>1.4.5. There is to be no duplication of road names in the same suburb or neighbouring suburbs. There are also to be no names close in spelling or pronunciation which may cause confusion (particularly if in the same suburb or neighbouring suburbs).</p>	

- 1.4.6.** Names which could be aligned with the following are to be avoided:
- 1.4.6.1.** Offensive, profane, racist, derogatory, demeaning or likely to offend;
 - 1.4.6.2.** Inappropriate sounding when pronounced;
 - 1.4.6.3.** Deemed incongruous - out of place;
 - 1.4.6.4.** Difficult to pronounce or spell.
- 1.4.7.** Roads to be named in a manner that allows for logical and unambiguous street numbering and according to road hierarchy.
- 1.4.8.** The designation of road name type is to be appropriate to the geometry and hierarchy of the road.
- 1.4.9.** Names should not be overly long to take into consideration the length of the road sign.
- 1.4.10.** Hyphenated names are generally not acceptable.
- 1.4.11.** Estate names, business names, product names, religious names or themes, political names or themes, developer, consultant and Council staff or Councillor's names are not acceptable.
- 1.4.12.** Names of Pioneers, an individual or family who have an exemplary long history associated to the area may be considered for approval. Preference is for single names such as family or surname rather than Christian names or initials.
- 1.4.13.** Names of local identities such as national level sporting or cultural achievements may be considered.
- 1.4.14.** Rationale regarding the background of each proposed name or estate name theming must be provided.
- 1.4.15.** Council may consider reviewing or re-naming a road or other named facility or infrastructure where the name is that of a person who has been convicted of an Indictable Offence against the Criminal Code or who has been convicted of an electoral offence contrary to the Local Government Electoral Act 2011 or has been convicted of an offence under s153 of the Local Government Act 2009 or the like.
- 1.4.16.** Prior to consideration of any proposed name change, consultation must be undertaken with affected or potentially inconvenienced businesses and residents. Such consultation may be carried out in association with the Community Engagement Branch of the Arts, Social Development and Community Engagement Department. Any proposed name change shall not proceed unless there is a clear majority (eg.75%) of businesses and residents affected by the proposed change as a result of the consultation process.
- 1.5. Procedure Author:**
The Development Planning Manager is responsible for the review and revision of this procedure.

Date of approval: 27 November 2018
Title of Manager: Acting City Planner
Date to be reviewed: 27 November 2020



Community Engagement Report

Pisasale Drive & Paul Pisasale Bridge Re-naming Project

14 April 2022

Communications and Engagement Branch
Coordination and Performance Department



Contents

1 EXECUTIVE SUMMARY	3
1.1 ASSUMPTIONS AND LIMITATIONS	3
1.2 REACH AND SCOPE	3
1.3 FINDINGS.....	4
2 INTRODUCTION	5
2.1 HOW WE ENGAGED	5
3 COMMUNITY SUGGESTIONS AND SENTIMENT	6
3.1 SUMMARY - STAGE 1, ENGAGEMENT WITH DIRECTLY AFFECTED LANDHOLDERS	6
3.2 SUMMARY - STAGE 2	6
3.3 SUMMARY -STAGE 3, COMMUNITY-WIDE RANKING ON MOST POPULAR NAME CATEGORIES.....	7
4 WHO ENGAGED WITH SHAPE YOUR IPSWICH?	9
5 CONCLUSION	9
ATTACHMENT 1.....	10

1 Executive Summary

At the December 2021 Council Ordinary Meeting, Council approved the following recommendations:

- A. That Council de-name the Paul Pisasale Bridge, Springfield Central, and conduct community consultation on renaming in line with Council's Naming Procedure.
- B. That Council de-name Pisasale Drive, Yamanto, and conduct landholder and community consultation on re-naming in line with Council's Naming Procedure.
- C. That a report be prepared for Council meeting, no later than May 2022, that outlines community sentiment on the renaming, costs associated, and options for the potential renaming of these assets in line with the Council's Naming Procedure.

This report presents information gathered from the community through online and face-to-face engagement. It provides Council with a short list of suggested name categories (Appendix 1) for consideration. Engagement was delivered in 3 stages:

1. Stage 1 - Consultation with affected property owners (Pisasale Drive only): January 20 - 31, 2022
2. Stage 2 - Open call for suggestions: 8 February - 11 March, 2022
3. Stage 3 - Prioritise Eligible suggestions: 24 March - 8 April, 2022

1.1 Assumptions and limitations

This report analyses data gathered through Council's community engagement platform, Shape Your Ipswich, shopping centre pop ups, emails and telephone discussions. Social media was utilised to direct community members to Shape Your Ipswich to provide their suggestions. A significant number of community members provided new name suggestions on social media and these were included in the Stage 2 data analysis.

A number of name suggestions from the community did not meet the criteria or requirements of Council's Naming Procedure and are therefore out of scope and not included in the analysis and report. The relevant provision of the Naming Procedure is item 1.4.11 which states: *"Estate names, business names, product names, religious names or themes, political names or themes, developer, consultant and Council staff or Councillor's names are not acceptable"*.

1.2 Reach and Scope

The number of eligible contributions (comments and name suggestions) made by community via official Council engagement channels, is considered a statistically significant sample size for Ipswich's population (a valid sample size is 378 contributions from a population of 210,000; confidence interval of 95%; 5% margin of error). The table below details the engagement channel and number of contributions for each stage of the engagement.

Engagement Channel*	Stage 1	Stage 2	Stage 3	Total
Shape Your Ipswich	n/a	132	322	454

Orion and Yamanto Central Pop-Up	n/a	62	n/a	62
Email/telephone	3	8	1	12
Total contributions	3	202	323	528

1.3 Findings

Stage 1: The owners of six of the seven lots directly affected by the proposed de-naming of Pisasale Drive were successfully contacted. One property owner was unreachable despite numerous attempts using different communication channels. All owners contacted supported the decision to de-name and re-name the Drive. This met the 75% support required in the Naming Procedure for the change to proceed.

Stage 2: Between 8 February and 11 March 2022, community was asked to offer their ideas for renaming the assets. Suggestions were assessed against the eligibility criteria defined in the Naming Procedure. 202 contributions received through Shape Your Ipswich, emails, phone conversations and face-to-face engagement through the pop-ups at Orion and Yamanto shopping centres met the criteria.

As part of Stage 2, Council received a high volume of comments and reactions (3,273) via social media. This feedback was reviewed and where suggestions met eligibility criteria the feedback was included in the final results.

Stage 3: The five most popular eligible name categories for each asset (see table below) were then shared in stage 3 of the engagement (24 March to 8 April). Community was invited to rank the five most popular name categories from stage 2 in order of preference. Community could also provide open comments describing why a suggestion was preferred.

Bridge		Drive	
Stage 2 Ideation (in order of popularity)	Stage 3 Ranking	Stage 2 Ideation (in order of popularity)	Stage 3 Ranking
Ash Barty	An Indigenous name chosen by Traditional Custodians	Ash Barty	An Indigenous name chosen by Traditional Custodians
An Indigenous name	Local flora or fauna (Rakali*)	An Indigenous name	Local flora or fauna (Rakali*)
Native flora or fauna (Rakali)	Ash Barty	Native flora or fauna (Rakali)	Jeff Watson
Local (non-sports) hero, founding resident or pioneer family	Local (non-sports) hero, founding resident or pioneer family	Local (non-sports) hero, founding resident or pioneer family	Local (non-sports) hero, founding resident or pioneer family
No Name	No Name	Jeff Watson	Ash Barty

**Correct name for animal in local language to be confirmed. Comment was received from a participant that the correct name in local language is "Kuril".*



2 Introduction

At the December 2021 Council Ordinary Meeting, Council approved the following recommendations:

- D. That Council de-name the Paul Pisasale Bridge, Springfield Central, and conduct community consultation on renaming in line with Council's Naming Procedure.
- E. That Council de-name Pisasale Drive, Yamanto, and conduct landholder and community consultation on re-naming in line with Council's Naming Procedure.
- F. That a report be prepared for Council meeting, no later than May 2022, that outlines community sentiment on the renaming, costs associated, and options for the potential renaming of these assets in line with the Council's Naming Procedure.

This report details the methods and findings for each stage of the engagement process for Council's consideration.

2.1 How we engaged

The purpose of this engagement was to facilitate community participation in identifying suitable names to replace the previous asset names for the bridge on Sinnathamby Boulevard (formerly Paul Pisasale Bridge), and Pisasale Drive. The objectives of the engagement were to:

- Raise awareness of the Mayoral Motion to re-name the assets and the Council Naming Procedure
- Provide multiple opportunities for community to contribute to the discussion and make suggestions for new names, both digitally and face-to-face
- Provide Council with information on potential names identified by the community for both assets.

There was an additional step in the engagement for Pisasale Drive. The Council Naming Procedure requires 75% of directly affected property owners along the drive to endorse a name change. As there were no property owners for the Bridge this step was not a requirement prior to engaging with the community.

The three stages of engagement were:

- **Stage 1. (Jan 20 - 31, 2022)** Seek support from 75% of affected property owners to re-move current name (Drive only).
- **Stage 2. (Feb 8 – 11 March 2022)** Open call out to community seeking ideas for new names to replace previous names for Bridge and Drive.
- **Stage 3. (March 24 – April 8, 2022)** Community ranks the five most popular suggestions from Stage 2 for the Bridge and the Drive.

Community preferences and sentiments related to the project were collected through a number of avenues: the online engagement platform (Shape Your Ipswich), face to face engagement (pop up stalls at Orion and Yamanto Central), email and direct telephone calls with the property owners along the Drive (Stage 1. of the engagement).

Quantitative and qualitative data was collected from participants during each engagement phase from all methods, in accordance with council's Information Privacy Policy. Quantitative data was downloaded from Shape Your Ipswich and transcribed into a master Excel database by project staff. The data was cleaned, de-identified, aggregated and charted in the master database. Open thematic analysis of qualitative comments was carried out using Excel.

3 Community suggestions and sentiment

Over the three stages of the engagement for the project, engagement on the Shape Your Ipswich platform was above average and increased as the engagement progressed. The number of contributions via the Shape Your Ipswich Page increased 2.44 times from stage 2 (make a suggestion) to stage 3 (prioritise the suggestions).

Awareness of this project was triggered by a media release, an Ipswich First article and via Ipswich City Council's social media channels. Community responded directly to the channel's post / comment thread and/or followed the link to Shape Your Ipswich (official engagement channel), which provided more detailed information and the opportunity to comment and make suggestions. Two pop-up stalls were held at the shopping centres near the Bridge and Drive to raise awareness, promote engagement and provide a face-to-face engagement option for residents living near the assets.

Engagement Channel*	Stage 1	Stage 2	Stage 3	Total
Shape Your Ipswich contributions	n/a	132	322	454
Orion and Yamanto Central Pop-Up comments	n/a	62	n/a	62
Email/telephone	3	8	1	12
Total contributions	3	202	323	528

3.1 Summary - Stage 1, Engagement with directly affected landholders

There are seven property lots owned by four different entities on Pisasale Drive. Four lots are owned by one entity. Multiple attempts were made to connect with all owners and seek their support for the proposed change of name for the Drive. All owners were sent notification via registered mail. The engagement team successfully connected with three of the four owners via email and phone, including the owner of four of the affected lots. All owners contacted supported the removal of the existing name (Pisasale Drive) and made suggestions for new names, which were added to the list of suggestions put forward in stage 2 by the community. The fourth owner was not able to be contacted after multiple attempts by mail, phone, email and online searches.

3.2 Summary - Stage 2

3.2.1 Suggested names from the community

Between 8 Feb – 11 March 2022, 142 people suggested a name for either or both the bridge and drive. From the 142 contributions emerged 41 distinct name categories. Please note there were



multiple contributions for the same name category. Refer to Attachment one for a full list of suggestions.

	# Total eligible contributions	# Name categories
Both Bridge and Drive	74	11
Drive only	30	10
Bridge only	38	20
TOTAL	142	41

Twenty (20) eligible name categories for Pisasale Drive and thirty (30) for the bridge were harvested from stage 2 engagement. The top five name categories put forward by the community were shared with community on Shape Your Ipswich to rank according to their preferred options.

Comments accompanying the eligible suggestions included:

My opinion would be Jagera Bridge or Jagera Group's name for Ipswich - Tulumur. I'd suggest Council consult the local indigenous community.

RAKALI BRIDGE - The Rakali is a shy animal so it's good to remind all of their existence

Jim Gardner. A gentle man who taught thousands of Ipswich children to swim and dedicated his time coaching. Ipswich Citizen of year 1974.

Could be named after my famous cousin. "Greg Ritchie" He played cricket for Australia in the ashes tests. Also starred in a fourx add on tv.

Ash Barty or Veterans Bridge are at least names that reflect an exuberant future or a respectful past.

I believe that consultation with the Indigenous Elders in Ipswich will yield a suitable name for that particular crossing.

Ash Barty. Exemplary local sports hero, and Springfield resident.

Ivy May Pearce, Ipswich born Pilot at 20, youngest pilot entered in Brisbane to Adelaide air race 1936 also hotelier and fashion design.

Frederick Aylott M.M. Bridge Fred was awarded the Military Medal for bravery at the battle of Villers Bretonneux in 1918.

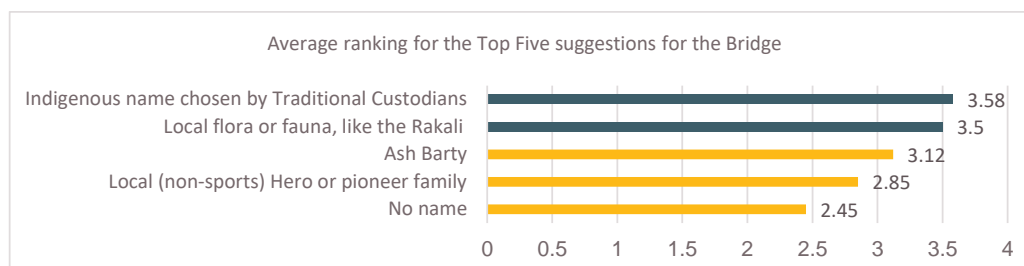
3.3 Summary -Stage 3, Community-wide ranking on most popular name categories

Stage 3 of the engagement provided the community an opportunity to comment on and rank the top five suggestions received in Stage 2 for both the Bridge and the Drive. The Ipswich First article (28 March) directed community to the Shape Your Ipswich page.

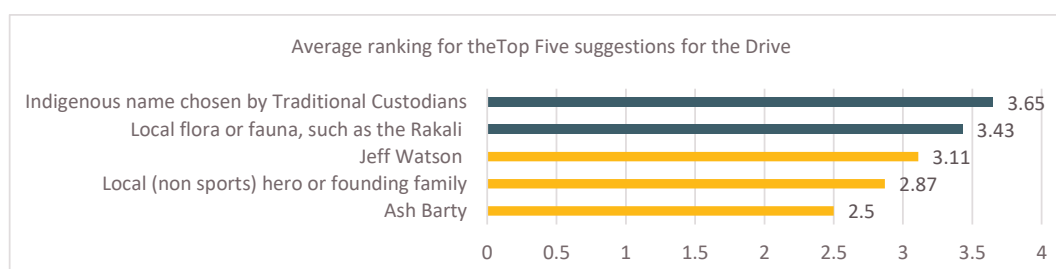
The SYI page for the final round of engagement asked community to rank the top five suggestions received for each asset. These suggestions were not listed in order of popularity from the previous round and the order automatically changed for each new view to minimise the risk of influencing the results. Community could post comments to support their preference.

The top five suggestions for the **Bridge** were: Indigenous name chosen by the Traditional Custodians; local flora or fauna, like the Rakali; Ash Barty; Local (non-sports Hero) or pioneer family and “no name”. This activity had **205** contributors. The table below illustrates the weighted average ranking* for each of the suggestions. Please note: A comment was received stating that the name for the Rakali in local Indigenous language is “Kuril”.

*To find a weighted average, each number is multiplied by its weight, then add the results



The top five suggestions for the Drive were: Indigenous name chosen by the Traditional Custodians; local flora or fauna, like the Rakali; Jeff Watson (who was the ‘lollypop’ man at Ipswich Central for over twenty years); Local (non-sports Hero) or pioneer family and Ash Barty. This activity had 55 contributors. The table below illustrates the weighted average ranking for each of the suggestions.



3.3.1 Comments of SYI Page Stage 3 – Ranking preferences

Community were invited to comment or contribute to a conversation on their preferred name for the bridge and drive. Twenty-six (26) of the fifty-five (55) comments received related to both assets. Fifteen (15) comments did not specifically relate to either asset. There were more comments regarding the bridge (10) than the drive (4).

The most common sentiment expressed in the comments were those in support of an Indigenous name for the bridge and drive. People also suggested Indigenous names for the bridge including “Ugarapul” after the Traditional Custodians or “Bilin Bilin”, an Aboriginal man who worked closely with the early settlers in Ipswich. Example comments listed below:

“I highly recommend the new name to be “UGARAPUL” for this bridge, as it should be in recognition of the ‘Traditional Owner’s’ past, present, and future generations of City Of Ipswich, As a young generation (Myself) who is all about Aboriginal Culture, I would love to see my children ‘Jarjums’ (the next generation) and extended families to be proud of who they are and where they originally came from.”



“Reconciliation Way or an indigenous name should be given. Why: Reconciliation for injustice to our First Nation's people & reconciliation to show good faith that we can reconcile our differences towards a united community. I drive this road regularly & observed cockatoos, galahs, kangaroos feeding on ground. I would be nice to see more landscaping of a variety native trees along the pathway to create shade/habitat. Give people in that suburb an opportunity to plant trees or shrubs with red yellow flowers a theme to recognise indigenous flag colours & white for the stars of Australian flag. That would signify a special legacy.”

“While I do love Ash Barty, she is an incredible sportswoman and person, there have already been things dedicated to her. As a proud Aboriginal woman herself I think she would be happy to see the opportunity of re-naming the bridge handed over to our Elders.”

4 Who engaged with Shape Your Ipswich?

Between the 4 February 2022 (Stage 2 engagement opened) and 8 April (close of Stage 3), the Shape Your Ipswich project page was viewed 5,083 times by 2,764 visitors, with 93.37% (2,579) of visitors being first time users of the Shape Your Ipswich.

5 Conclusion

The highest ranked suggestion received from community to re-name both the bridge and drive was for Council to consult with the Traditional Custodians of this area for a local Indigenous word/name. This suggestion was supported in both qualitative and quantitative data sources.

Attachment 1.

Eligible name suggestions according to asset (in alphabetical order)

Suggestions for both the Bridge and Pisasale Drive (11)	Suggested name categories for the Bridge (20)	Suggested name categories for Pisasale Drive (10)
Indigenous name	Adbus Salam	Bob Titcombe
Ash Barty	Auntie Fay Carr	Chris Bate
After local Flora or fauna/Rakali	Box Flat	Grampian Drive (continue from existing road)
Change it to anything	Enviro Bridge	Kerners Road
Crib and Foote	Frederick Aylott Bridge	Lance Corp. Andrew Jones
Ipswich	Harmony Bridge	Leah Neale
Jeff Watson	Harold Blair	Muys
local (non-sports) hero, founding resident or historical name	Humba Yumba	Old Brickworks Road
Noel Kunde	Ivy May Pearce	Ozzie Drive
Greg Ritchie	Jack McMahon	Vi Jordan
Veterans	Jeremy Edwards	
	Jim Gardner	
	Kookaburra	
	Lacey H. Rumsey	
	Night Nav Bridge	
	Noel Kelly	
	Jeremy Edwards	
	Jim Gardner	
	Unity Bridge	
	Valentine Bridge	

Doc ID No: A8126438

ITEM: 14.2

SUBJECT: PROCUREMENT - CONTRACT 16117 HUMAN RESOURCE INFORMATION SYSTEM
- HRIS - DELOITTE CONSULTING

AUTHOR: CONTRACTS OFFICER ICT

DATE: 17 JUNE 2022

EXECUTIVE SUMMARY

This is a report seeking a resolution by Council to vary contract 16117 with existing supplier Deloitte Consulting Pty Ltd (Deloitte) to add five (5) further one (1) year extension options to continue the uninterrupted provision and servicing of critical Council internal systems whilst awaiting an iVolve outcome to be determined and actioned. The contract is for the provision of hosted managed services, support and related integrated licencing and subscriptions for Council's core operational Human Resources Information System (HRIS), including payroll, payroll timecard management, tax office payroll data reporting and employee push communications.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the uninterrupted continuation of the key HRIS system and associated components for the operational functionality and compliance required. The complex integration of the solution provided by the incumbent supplier means that there is only one supplier who is reasonably available to continue providing the system. Further, due to the identified iVolve dependency of the Human Resources Information System, it is more costly and disadvantageous to Council to tender for a different system until iVolve is able to deliver a final solution.

A resolution of Council is sought to vary the contractual arrangement with Deloitte for five (5) further one (1) year extension options. This will increase the total value of the contract to approximately eight million two hundred thousand dollars (\$8,200,000.00) excluding GST for the full 10-year term of the contract if all extension options are exercised. The value of the proposed contract is determined based on previous base contract and project spend and utilises agreed rates while projecting for project cost requirements.

RECOMMENDATION

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the ongoing provision of the Deloitte HRIS system and associated components.**

- B. That the contractual arrangement 16117 (formerly 10805) with Deloitte Consulting Pty Ltd (Supplier) for the Deloitte HRIS system and associated components be extended by five (5) further one (1) year options at an approximate value of \$4,000,000.00 + GST over the additional term (increasing the approximated contract value to \$8,200,000.00 + GST over the entire extended term of the contract if all options are utilised).**
- C. That Council enter into a Deed of Variation with the Supplier to appropriately amend the existing contractual arrangement.**
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

RELATED PARTIES

Deloitte Consulting Pty Ltd

Ipswich City Council

There are no conflicts of interest identified and declared in relation to the contents of this report.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

On 23 May 2017, following a tender process, approval was given by resolution to enter into a contract with vendor Presence of IT (PoIT) for the provision of a Human Resource Information System (HRIS) for an estimated purchase price of \$3,244,290.00 excluding GST. The subsequent contract 10805 executed between Council and PoIT was for an initial term of 3 years commencing 29 September 2017, with a further 2 x 1 year extension options.

The contract was for the provision of hosted managed services, support and related integrated licencing and subscriptions for Council’s core operational Human Resources Information System (HRIS). The solutions and services provided under this contract include first line support and support facilitation for Council’s payroll and payroll timekeeping systems hosted by or integrated to the software that hosted and managed by Deloitte. Other closely-held and ancillary subscriptions, such as specialised payroll data reporting capability and employee database integrated push communications are also incorporated under the umbrella of this contract.

In December 2020, following an acquisition of PoIT by Deloitte, the 10805 contract with PoIT was novated to contract number 16117 with new supplier Deloitte.

All extension options of the contract have been exercised by Council and the end date of the contract is 28 September 2022. Over the term of the contract and in response to arising related requirements (both operational and legislative) the value of the contract has increased and is anticipated to be approximately \$4,200,000.00 excluding GST at the end date of the current contract term.

The HRIS provided by Deloitte has been identified as being iVolve-dependent. This means that iVolve is expected to be developed to include a Human Resource Information System component. As such, it would be counterproductive, costly and untimely to source and implement a new product which will potentially be superseded by iVolve. This renders Deloitte the only supplier reasonably available for the provision of the complex and integrated system currently in use by Council. It is prudent to allow up to five (5) years for the iVolve Project and associated system to be fully implemented within Council.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The risk to Council if the recommendation within this report is not approved is that Council will not be able continue receiving the provision of hosted managed services, support and related integrated licencing and subscriptions for Council's operationally critical Human Resources Information System (including payroll, payroll timecard management, tax office payroll data reporting and employee push communications).

The Deloitte-hosted and managed HRIS is likely to be part of core systems being addressed by Council's iVolve Project. The risk of investing in this software at this time is low and can be addressed by a yearly review as the iVolve Project progresses.

Application	iVolve Scope Alignment	iVolve Impact Rating	Impact Treatment
Deloitte HRIS hosting and managed services	High – is part of core systems	High	Identified as being in the initial 5-year roadmap

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendations A, B and C state that Council vary the existing contractual arrangement with Deloitte for five (5) further one (1) year extension options for the continued

	provision of the Deloitte HRIS system and associated components.
(b) What human rights are affected?	No human rights are affected by this decision as the contracts will be with a Company. Further, the subject matter of the contract will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no new resourcing or budgeting implications, as the subscriptions and services provided under contract with Deloitte are budgeted as operational expenses by People and Culture, ICT, and Communications and Engagement Branches. There are no additional financial implications.

The total value of the contractual arrangement will increase to approximately \$8,200,000.00 excluding GST over the entire term of the contract if all extension options are exercised.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the People and Culture Branch, the ICT Branch and the Communications and Engagement Branch who support the recommendations of this report. This report does not require community consultation.

CONCLUSION

In order for Council to receive continued critical provision of the hosted managed services, support and related integrated licencing and subscriptions for Council's Human Resources Information System, it is recommended that Council provide the requested approval to vary the current contractual arrangement with Deloitte to add five (5) further one (1) year extension options to allow for an iVolve outcome to be determined and actioned.

Amanda Cowen

CONTRACTS OFFICER ICT

I concur with the recommendations contained in this report.

Jacquie Whitham

ICT CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Jeffrey Keech
ACTING GENERAL MANAGER (CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A8126261

ITEM: 14.3

SUBJECT: DISCONTINUATION OF DISCOUNTED DOG REGISTRATION CLASSIFICATIONS FOR OBEDIENCE TRAINED DOGS, DOGS QUEENSLAND MEMBERS AND FARM DOGS

AUTHOR: ACTING MANAGER, COMPLIANCE

DATE: 17 JUNE 2022

EXECUTIVE SUMMARY

This report was presented to the Governance and Transparency Committee on 16 June 2022 where it was recommended to be referred to the Ordinary Council meeting on 30 June 2022.

This report provides clarification about changes to the Fees & Charges that were adopted by Council in April 2022 as they relate to the discontinuation of discounted dog registration classifications for Obedience Trained Dogs, Dogs Queensland Members and Farm Dogs.

RECOMMENDATION

That the report be received and the contents noted.

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

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PURPOSE OF REPORT/BACKGROUND

The Compliance Branch undertook a review of the fees and charges, as part of the annual budget process.

This review included the proposed discontinuation of three dog registration classifications (Farm Dog, Dogs Queensland member and Dog Obedience trained), which affected 299 registered dogs owned by 217 residents.

The discontinuation of these classifications was endorsed by Council at the Ordinary Meeting held 21 April 2022 however it has been the subject of some community interest since.

Events to date

- Report on Proposed Fees and Charges endorsed at Governance and Transparency Committee 7 April 2022.

- Minutes of Governance and Transparency Committee confirmed at Ordinary Council Meeting 21 April 2022.
- Impacted dog owners sent correspondence from the Animal Management and Biosecurity Manager, advising of change to registration class in 2022-2023 registration period sent on 12 May 2022.
- Registration Renewal Notices with 2022-2023 Fees begun arriving in the letterboxes of all registered dog owners (including 299 impacted dog registrations) from 27 May 2022.
- Impacted dog owners sent correspondence from the Animal Management and Biosecurity Manager, advising that Council has received feedback from impacted dog owners, and will be discussing the discontinued classifications specifically. The owners were advised not to action their 2022-2023 registration renewal notice at this stage.

Farm Dogs

Separate registration of farm dogs is currently listed to be discontinued in the 2022-2023 dog registration period. Genuine working dogs on farm properties are exempt from the registration requirement under the Act, and as such no fee applies. Where a dog is a pet dog, these should be registered as either the standard entire or desexed dogs. This policy amendment brings non-urban dog registration requirements in line with that applied to residential areas.

Farm/Rural area discounts offered by other local governments in Southeast Queensland are outlined in the table below:

Local Government	Fee (annual per animal)	Notes
Brisbane City Council	No fee classification	
City of Gold Coast	No fee classification	
Lockyer Valley Regional Council	No fee classification	
Logan City Council	No fee classification	
Moreton Bay Regional Council	No fee classification	
Noosa Council	No fee classification	
Redland City Council	No fee classification	
Scenic Rim Regional Council	No fee classification	
Somerset Regional Council	No fee classification	
Sunshine Coast Council	No fee classification	
Toowoomba Regional Council	\$65.00 entire dog \$33.00 desexed dog	Rural dogs other than working dogs that are kept by a primary producer.

Dogs Queensland

In 2010, Council endorsed amendments to the Cat and Dog Registration Policy that included the provision of a discount on entire dog registration for Dogs Queensland members who also had a current Commercial Kennel Licence (the local law licence required to breed dogs for commercial purposes in Ipswich).

In 2018, after representations from Dogs Queensland, Council endorsed a discount to all Dogs Queensland members and fixed the discount at 50% of the entire dog registration fee. This change widened the scope of the discount, making it available to any resident Dogs Queensland member that keeps an entire dog.

Discounted registration of entire dogs for Dogs Queensland Members is currently also listed to be discontinued in the 2022-2023 registration period, as the option to use this fee is considered to provide a disincentive for owners to desex their dogs. This fee was also being combined with the obedience training discount, by a small number of dog owners, to reduce their annual fee to 75% of the entire dog registration fee.

Council is obliged to provide a desexing incentive through its registration fee structure by s.52 of the Act.

This policy amendment brings Dogs Queensland members who chose to participate in activities that require them to keep entire dogs in line with other members of the community who chose to keep entire dogs.

Dogs Queensland discounts are offered by other local governments in Southeast Queensland, as outlined in the Table below:

Local Government	Fee (annual per animal)	Notes
Brisbane City Council	\$39.50 in the first year \$52.65 in subsequent years	A registration concession is allowed for a non-desexed pedigree show dog owned by a member of Dogs Queensland. Proof of eligibility for concession is required in the form of relevant certificates.
City of Gold Coast	\$67.00	Entire dog - endorsed dog breed clubs or associations include Dogs Queensland and any other dog breed club or association endorsed by Council.
Lockyer Valley Regional Council	No discount	
Logan City Council	\$68.00 entire dog \$36.00 desexed dog	Dog entire, member of recognised association.
Moreton Bay Regional Council	\$46.00	Registration Fee applies to members of Dogs QLD with a

		current MBRC Animal Permit - Additional Animal - Affiliated Breeder Premises Concession applies to each dog registration.
Noosa Council	\$86.50	Entire dog (owned by a member of Canine Control Council - CCC or similar State or National organisation) Discounted (only if paid by due date)
Redland City Council	50% off entire fee	50% discount applies for holders of current membership for Dogs Queensland.
Scenic Rim Regional Council	\$52.00 category 1 \$20.00 category 2	Dog owned by current member of Dogs Queensland.
Somerset Regional Council	No discount	
Sunshine Coast Council	\$77.00	Non desexed dog - owned by a member of Dogs Queensland or similar state or national organisation
Toowoomba Regional Council	\$70.00 entire dog	Dogs currently registered with the Canine Control Council of Queensland (Proof of Registration required).

Relevant to the 2010 endorsement, there are 72 residents who receive the Dogs Queensland discount who have 124 individual registered dogs. Of these 72 residents, 8 have Commercial Kennel Licences approved by Council.

Obedience Training

In 2007, Council endorsed a recommendation by the Partnership and Policy Officer to establish a discount for dogs that have reached a required standard of obedience.

Discounted registration for dogs that have undertaken approved obedience training is also listed to be discontinued in the 2022-2023 registration period. The dog obedience training discount, when claimed by entire dog owners, also provides a disincentive for owners to desex their dogs.

Council is obliged to provide a desexing incentive through its registration fee structure by s.52 of the Act.

There are a number of dogs (78 in total) that were receiving a discount for their desexed, obedience trained dog. This discount is limited to no less than the desexed pensioner rate of \$28.00, meaning these owners received a \$11 per annum discount on registration. These dog registrations are listed to return to the Normal Dog Desexed classification in the 2022-2023 registration period.

This policy amendment ends a discount into perpetuity, where an owner has met a level of obedience at a point in its life.

Local Government	Fee (annual per animal)	Notes
Brisbane City Council	No discount	
City of Gold Coast	No discount	
Lockyer Valley Regional Council	No discount	
Logan City Council	No discount	
Moreton Bay Regional Council	No discount	
Noosa Council	No discount	
Redland City Council	No discount	
Scenic Rim Regional Council	No discount	
Somerset Regional Council	No discount	
Sunshine Coast Council	No discount	
Toowoomba Regional Council	\$65.00 entire dog \$33.00 desexed dog	Per dog, per registration year. Number of dogs kept at premises must be in accordance with Local Laws.

When the discount was established the report's author noted issues concerning the level of rigour and transparency regarding assessors. The issues highlighted, which were concerning industry deregulation and the difficulty in establishing accredited assessors remain to date.

Impacted Dog Owners

There are 217 dog owners that have one or more dogs registered within the classifications listed to be discontinued, with 299 registered dogs.

The breakdown of classifications and fees paid:

Classification	Total	Fee paid in 2021/22 (per dog)
Farm Dog (1st)	18	\$77.00
Farm Dog Additional	20	\$29.00
Farm Dog Desexed (1st)	8	\$31.00
Normal Dog (Dogs Queensland Member)	124	\$75.00
Normal Dog (Obedience)	51	\$89.50
Normal Dog Desexed (Obedience)	78	\$28.00
Grand Total	299	

The breakdown for the 2022-2023 registration period:

Classification	Total	Fee paid in 2021/22 (per dog)
Normal Dog Desexed	92	\$41.00
Normal Dog	207	\$184.00
Grand Total	299	

Important to note, the above table represents the worst-case scenario. Other discounts (pensioner for example) may be available to the impacted owners.

To provide broader context, this number represents 0.8% of the total number of dog registration renewals being sent for the 2022-2023 period (299 of 36,850).

Feedback to Council

To date Council has received three complaints to the Complaints Management Unit, with two enquiries received by the Animal Management and Biosecurity Manager.

Calls managed through the scripted solution within the Contact Centre, without escalation, are not available.

Options for 2022-2023 Registration Period

Option 1: Discontinue the classifications

No action is required, this option confirms the decision made by Council on 21 April 2022.

Option 2: Reinstate the classifications for the 299 affected dog registration records and implement a grandfather clause

To affect this option, Council must update the recommendation of this report to reflect that option 2 is preferred. This will result in:

- The Animal Management and Biosecurity Manager creating a new classification for each of the three legacy classes.
- The Animal Management and Biosecurity Manager updating the classification of the 299 affected dog registrations to the corresponding legacy classifications in the dog registration database.
- The Animal Management and Biosecurity Manager issue Dog Registration Renewal notices, for the 2022/23 registration period, in line with the forecast Council Cost Index (CCI) at 2.35% (plus rounding):

Legacy Classification	2021/22 Fee	2022/23 Fee	Increase
Farm Dog (1st)	\$77.00	\$79.00	2.59%
Farm Dog Additional	\$29.00	\$29.75	2.58%
Farm Dog Desexed (1st)	\$31.00	\$31.75	2.41%

Normal Dog (Dogs Queensland Member)	\$75.00	\$77.00	2.66%
Normal Dog (Obedience)	\$89.50	\$92.00	2.79%
Normal Dog Desexed (Obedience)	\$28.00	\$28.75	2.67%

Note: There is no "Pay After Fee" in this option, as the renewal notices for the 2022/23 registration period will be issued after 30 June (making the pay before/pay after structure unachievable).

- The Animal Management and Biosecurity Manager issue Dog Registration Renewal notices, for the life of the affected dogs, in line with the forecast (CCI) for the particular financial year (plus rounding). These future registration periods will return to the "Pay Before" and "Pay After" format.
- Confirmation that the classifications for Obedience Trained Dogs, Dogs Queensland Members and Farm Dogs are discontinued, outside the affected 299 dog registrations.

Option 3: Reinstate the classifications

To affect this option, Council must update the recommendation of this report to reflect that option 3 is preferred. This will result in:

- The Chief Financial Officer updating the Register of Fees and Charges for 2022-2023 to reflect:
 - Animal Management Fee Policies insert:
 - Dogs Queensland Discount: Normal Dog (Dogs Queensland Member) applies to financial Dogs Queensland members where satisfactory proof of membership is provided.
 - Dog Obedience Training Discount: Dogs that are obedience trained may qualify to receive a discounted registration fee, where they have provided the Dog Obedience Testing Criteria form signed by a Registered Training Organisation that has been approved by the General Manager (Planning and Regulatory Services).
 - Farm Dog Discount: Dogs that don't meet the criteria for a *working dog* provided by the Animal Management (Cats and Dogs) Act 2008 but satisfy the Farm Dog Testing Criteria may be eligible for a discounted registration fee. The Farm Dog Testing Criteria:
 - The dog aids the operation of farming activities (droving, protecting, tending, or working stock).
 - The property where the dog resides is classified rural within the Ipswich Planning Scheme.
 - The owner of the dog derives an income from farming activities involving livestock (dairy, grazier, etc.). Primary production does not have to be your principal occupation.

- Multiple discounts: Combining Dogs Queensland, Dog Obedience Training or Farm Dog discount is not permitted.

- Dog Registration (Annual Fee) insert:

Classification	Pay Before Fee	Pay After Fee
Farm Dog (1st)	\$79.00	\$109.00
Farm Dog Additional	\$29.75	\$44.75
Farm Dog Desexed (1st)	\$31.75	\$46.75
Normal Dog (Dogs Queensland Member)	\$77.00	\$107.00
Normal Dog (Obedience)	\$92.00	\$122
Normal Dog Desexed (Obedience)	\$28.75	\$58.75

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Animal Management (Cats and Dogs) Act 2008

RISK MANAGEMENT IMPLICATIONS

The primary risk relevant to the available options relates to compliance with s52 of the *Animal Management (Cats and Dogs) Act 2008*. This section places an obligation on Council to provide a desexing incentive through its fee structure.

It is noted that other Councils in Southeast Queensland have a discount for Dogs Queensland members in similar circumstances.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation A requests that Council the report and its contents are noted.
(b) What human rights are affected?	<p>This decision has the potential to impact human rights in relation to:</p> <ul style="list-style-type: none"> • Recognition and equality before the law, and • Taking part in public life
(c) How are the human rights limited?	The application of fees and charges has potential to disadvantage some members of the community by limiting their ability to access Council services.

(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Where fees and charges are applied, this is enabled by, and governed by legislative provisions. Where genuine hardship or equity considerations exist, there is provision in the fees and charges for adjustments and waivers to ensure access to services is made as broadly available as possible, whilst balancing the regulatory pricing requirements, and other social policy objectives such as the user pays principle.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications.

COMMUNITY AND OTHER CONSULTATION

- Internal consultation with the relevant branches.
- Mayoral and Councillor Briefing Note distributed.
- Correspondence has been provided to the owners of the affected dog registrations.
- Dogs Queensland has met with the author of this report.

CONCLUSION

The discontinued classes improve Council's position, as it relates to the *Animal Management (Cats and Dogs) Act 2008* and moves the organisation past legacy fee classifications that had low participation rates when compared to the majority of registered dog owners.

It is noted by both the Compliance Branch and the Finance Branch, that the restructuring of fees resulted in community interest. Both Branch's will review strategies to improve the visibility of these types of changes in future fees and charges reports.

Haiden Taylor

ACTING MANAGER, COMPLIANCE

I concur with the recommendations contained in this report.

Peter Tabulo

GENERAL MANAGER PLANNING AND REGULATORY SERVICES

"Together, we proudly enhance the quality of life for our community"

GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2022(05)

16 JUNE 2022

REPORT OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Mayor Teresa Harding (Chairperson); Councillors Paul Tully (Deputy Chairperson), Nicole Jonic, Sheila Ireland, Jacob Madsen, Marnie Doyle, Andrew Fechner, Kate Kunzelmann and Russell Milligan

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Infrastructure and Environment (Sean Madigan), General Manager Planning and Regulatory Services (Peter Tabulo), Acting General Manager Corporate Services (Jeff Keech), Coordinator – Major Projects and Advocacy (Dan Heenan), Manager, Economic and Community Development (Cat Matson), Community Development Manager (Melissa Dower), Development Assessment Central Manager (Mitchell Grant), Manager, Procurement (Richard White), Acting Chief Financial Officer (Paul Mollenhauer), Manager, Capital Program Delivery (Graeme Martin), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Manager, Infrastructure Strategy (Tony Dileo), Manager Development Planning (Anthony Bowles), Senior Planner (Development)(Sandeep Nanjappa), Manager Community and Cultural Services (Don Stewart), Acting Property Services Manager (Kerry Perrett), Senior Property Officer (Acquisitions and Disposals) (Alicia Rieck), Property Officer (Judy Howard), Property Officer (Tara Wall), Senior Policy and Communications Officer (David Shaw), Senior Media Officer (Darrell Giles) and Theatre Technician (Trent Gray)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Mayor Teresa Harding (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

In accordance with section 150EQ of the *Local Government Act 2009*, at Item 6, Councillor Sheila Ireland informed the meeting that she has a declarable conflict of interest in

Development Application – 19897/2021/MCU – Recommendation – Griffith Group One Pty Ltd ATF Griffith Group One Trust Child Care Centre at Brassall.

The nature of the interest is that Councillor Ireland's grandson attends the childcare centre at Clem Street, Brassall.

Councillor Sheila Ireland invited the other councillors to determine if she can continue to participate in the decision process.

It was moved by Councillor Paul Tully and seconded by Mayor Teresa Harding that Councillor Sheila Ireland does not have a declarable conflict of interest in the matter because there is no personal or financial benefit to the councillor and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Councillor Sheila Ireland may participate in the meeting in relation to the matter, including by voting on the matter.

BUSINESS OUTSTANDING

1. IPSWICH 2032 SUMMIT

This is a report concerning the Mayoral Minute of 24 March 2022 and responding to Recommendation A with a draft Ipswich 2032 Summit event plan, agenda and format.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the Ipswich 2032 Summit report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Councillor Nicole Jonic arrived at the meeting at 9.02am.

2. RESPONSE TO PETITION - REINSTATEMENT OF PEDESTRIAN CROSSING AT
BLACKSTONE ROAD, SILKSTONE

This is a report concerning a petition received from the local community requesting the reinstatement of the pedestrian crossing on Blackstone Road near the intersection with Coolibah Street, Silkstone

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

- A. That the pedestrian crossing on Blackstone Road near the intersection with Coolibah Street, Silkstone not be reinstated.**
- B. That the chief petitioner be advised of the outcome of this report.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

CONFIRMATION OF MINUTES

3. CONFIRMATION OF MINUTES OF THE GROWTH INFRASTRUCTURE AND WASTE
COMMITTEE NO. 2022(04) OF 5 MAY 2022

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

That the Minutes of the Meeting held on 5 May 2022 be confirmed.

AFFIRMATIVE

Councillors:

Harding

NEGATIVE

Councillors:

Nil

Tully
Ireland
Madsen
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

OFFICERS' REPORTS

4. ADOPTION OF THE UPDATED LANDSCAPE AREAS ON NATURE STRIPS POLICY

This is a report concerning the repealing of the current policy and adoption of the updated Landscape Areas on Nature Strips Policy that has been reviewed, updated and placed onto the new corporate template which is part of the regular policy and procedure review process.

The objective of this policy remains the same as the original version, to provide guidance to property owners and occupiers wishing to establish landscape areas and gardens on the nature strip in front of their property(s). In general, this policy refers to residential areas where the speed limit is 80km per hour or less.

RECOMMENDATION

- A. That the policy titled 'Landscape Areas on Nature Strips Policy', as detailed in Attachment 1, as per resolution No. 4 of the Policy and Administration Board No. 2014(11) of 18 November 2014 – City Management and Finance Committee No. 2014(12) of 25 November 2014 and adopted at the Council Ordinary Meeting of 2 December 2014, be repealed.
- B. That the policy titled 'Updated Landscape Areas on Nature Strips Policy', as detailed in Attachment 3, be adopted.

Councillor Paul Tully proposed the following amendment to the Updated Landscape Areas on Nature Strips Policy:

- B. That the policy titled 'Updated Landscape Areas on Nature Strips Policy', as detailed in Attachment 3, be adopted with an amendment to section 12 Post Approvals and Historic installation as follows:
- In the second paragraph replacement of the word 'relative' with 'relevant'

- In the third paragraph: insertion of the words ‘rectified or’ after the words ‘will be’.

Deputy Mayor Jacob Madsen proposed the following further amendment to the Updated Landscape Areas on Nature Strips Policy:

- In the third and fourth paragraph replacement of the words ‘resident’s expense’ with the words ‘property owner’s expense’.

DECISION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

- A. That the policy titled ‘Landscape Areas on Nature Strips Policy’, as detailed in Attachment 1, as per resolution No. 4 of the Policy and Administration Board No. 2014(11) of 18 November 2014 – City Management and Finance Committee No. 2014(12) of 25 November 2014 and adopted at the Council Ordinary Meeting of 2 December 2014, be repealed.**
- B. That the policy titled ‘Updated Landscape Areas on Nature Strips Policy’, as detailed in Attachment 3, be adopted with an amendment to section 12 Post Approvals and Historic installation as follows:**
- In the second paragraph replacement of the word ‘relative’ with ‘relevant’
 - In the third paragraph: insert the words ‘rectified or’ after the words ‘will be’.
 - In the third and fourth paragraph replacement of the words ‘resident’s expense’ with the words ‘property owner’s expense’.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Attachments

1. Amended Attachment 3 showing tracked changes made by Growth, Infrastructure and Waste Committee
-

5. PROPOSED IPSWICH ADOPTED INFRASTRUCTURE CHARGES RESOLUTION (NO. 1) 2022

This is a report concerning the adoption of the proposed Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2022 to replace Council's current charges resolution, the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2021. This is an annual exercise to ensure that Council's charges for trunk infrastructure keep pace with increases in infrastructure costs, by applying the Producer Price Index (PPI) for Construction.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That Council adopt the proposed Adopted Infrastructure Charges Resolution as detailed in Attachment 1 pursuant to s113 of the *Planning Act 2016* as the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2022.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. DEVELOPMENT APPLICATION - 19897/2021/MCU - RECOMMENDATION - GRIFFITH GROUP ONE PTY LTD ATF GRIFFITH GROUP ONE TRUST CHILD CARE CENTRE AT BRASSALL

This is a report concerning an application seeking approval for a child care centre at 102 and 104 Pine Mountain Road, Brassall.

The proposed development has been assessed with regard to the applicable assessment benchmarks. The proposed development generally complies with the assessment benchmarks or can be conditioned to comply as outlined below.

RECOMMENDATION

That Council approve Development Application No. 19897/2021/MCU being a Material Change of Use- Community use (Child Care Centre) subject to conditions as contained in Attachment 1 of this report.

During discussion of this matter, Councillor Sheila Ireland stated a possible conflict of interest in the matter in that Councillor Ireland's grandson attends the childcare centre at Clem Street, Brassall.

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Sheila Ireland informed the meeting that she has a declarable conflict of interest in Item 6 titled Development Application – 19897/2021/MCU – Recommendation – Griffith Group One Pty Ltd ATF Griffith Group One Trust Child Care Centre at Brassall.

The nature of the interest is that Councillor Ireland's grandson attends the childcare centre at Clem Street, Brassall.

Councillor Sheila Ireland invited the other councillors to determine if she can continue to participate in the decision process.

It was moved by Councillor Paul Tully and seconded by Mayor Teresa Harding that Councillor Sheila Ireland does not have a declarable conflict of interest in the matter because there is no personal or financial benefit to the councillor and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Councillor Sheila Ireland may participate in the meeting in relation to the matter, including by voting on the matter.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That Council approve Development Application No. 19897/2021/MCU being a Material Change of Use- Community use (Child Care Centre) subject to conditions as contained in Attachment 1 of this report.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. DEVELOPMENT APPLICATION - 3827/2019/CA - CHANGE REPRESENTATIONS RECOMMENDATION - WOOD MULCHING INDUSTRIES (WMI) ENCLOSED COMPOST MANUFACTURING AND BIO-GAS FACILITY AT SWANBANK

This is a report concerning an applicant's change representations request to amend some of the conditions of approval for the development of a Waste Activity located within the Temporary Local Planning Instrument (TLPI) No. 1 of 2020 (Waste Activity Regulation) - Swanbank / New Chum Waste Activity Area at 7006 Unnamed Road, Swanbank.

The original application was determined by Council at the Ordinary Meeting in March 2022.

The applicant's change representations request to amend some of the conditions of development approval is recommended to be approved in part.

RECOMMENDATION

- A. That Council agree in part to the change representations to Development Approval 3827/2019/CA, being the Reconfiguring a Lot {One (1) lot into Two (2) lots with associated Easement (for access, servicing and shared facilities) and One (1) balance lot} subject to conditions as contained in Attachment 1 of this report.

- B. That Council agree in part to the change representations to Development Approval 3827/2019/CA being the Material Change of Use for Waste Activity (Compost Manufacturing Enclosed) over proposed Lot 1 of Development Approval 3827/2019/CA - Stage 1 of development; and Waste Activity (Biogas Facility) and associated Major Utility (Electricity/Gas Generation) over proposed Lot 2 of Development Approval 3827/2019/CA - Stage 2 of development, subject to conditions as contained in Attachment 1 of this report.

Mayor Teresa Harding proposed a further recommendation in relation to the inclusion of an additional condition:

- C. That an additional condition be included - Condition 21c – That storage of and stockpiling for raw and finished green material must not exceed the height of the compost mixing shed building.

DECISION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

- A. That Council agree in part to the change representations to Development Approval 3827/2019/CA, being the Reconfiguring a Lot {One (1) lot into Two (2) lots with associated Easement (for access, servicing and shared facilities) and One (1) balance lot} subject to conditions as contained in Attachment 1 of this report.**
- B. That Council agree in part to the change representations to Development Approval 3827/2019/CA being the Material Change of Use for Waste Activity (Compost Manufacturing Enclosed) over proposed Lot 1 of Development Approval 3827/2019/CA - Stage 1 of development; and Waste Activity (Biogas Facility) and associated Major Utility (Electricity/Gas Generation) over proposed Lot 2 of Development Approval 3827/2019/CA - Stage 2 of development, subject to conditions as contained in Attachment 1 of this report.**
- C. That an additional condition be included as follows:
Condition 21c – That storage of and stockpiling for raw and finished green material must not exceed the height of the compost mixing shed building.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

NEGATIVE

Councillors:

Nil

Milligan
Jonic

The motion was put and carried.

8. WASTE AND CIRCULAR ECONOMY TRANSFORMATION DIRECTIVE - UPDATE 7

This is a report concerning an update on the implementation of the Waste and Circular Economy Transformation Directive.

This report includes the proposed 10-year Directive Implementation Plan and associated Implementation Report for Council endorsement.

Deputy Mayor Jacob Madsen left the meeting at 9.44 am.

Deputy Mayor Jacob Madsen returned to the meeting at 9.47 am.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

- A. That the report be received and the contents noted.**
- B. That Council endorse the proposed Implementation Plan and Implementation Report under the Waste and Circular Economy Transformation Directive.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

9. INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT CAPITAL DELIVERY REPORT
APRIL 2022

This is a report concerning the performance of the capital delivery by the Infrastructure and Environment Department for the month of April 2022.

Officers across the whole Infrastructure and Environment Department are contributing to the positive results seen in the early stages of the 2021-2022 financial year. The capital program has been and continues to be significantly impacted by the high levels of rainfall experienced in the Ipswich LGA this year. At this stage it is expected that the capital program will be significantly underspent at the end of financial year due to the impact of the wet weather.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Sheila Ireland:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

10. **PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT**

This is a report concerning a status update with respect to current court actions associated with development planning applications

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

NEGATIVE

Councillors:

Nil

Madsen
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

11. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 20 April 2022 to 31 May 2022

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding
Tully
Ireland
Madsen
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.00 am.

The meeting closed at 10.03 am.

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(05)

16 JUNE 2022

REPORT OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Deputy Mayor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle, Kate Kunzelmann and Nicole Jonic

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Jeff Keech), Acting Chief Financial Officer (Paul Mollenhauer), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Infrastructure and Environment (Sean Madigan), Procurement Manager (Richard White), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Chief Information Officer (Sylvia Swalling), Manager, Compliance (Alisha Connaughton), Animal Management and Biosecurity Manager (Haiden Taylor), Manager Procurement (Richard White), Manager Economic and Community Development (Cat Matson), Community Development Manager (Melissa Dower), Acting Property Services Manager (Kerry Perrett), Senior Property Officer (Acquisitions and Disposals)(Alicia Rieck), Property Officer (Judi Howard), Property Officer (Tara Wall) and Theatre Technician (Trent Gray)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Deputy Mayor Jacob Madsen (Chairperson) delivered the Acknowledgement of Country.

ADJOURN MEETING

Deputy Mayor Jacob Madsen moved that the meeting be adjourned at 10.15 am to reconvene at 10.35 am.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

NEGATIVE

Councillors:

Nil

Doyle
Kunzelmann
Jonic

The motion was put and carried.

The meeting reconvened at 10.35 am.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY
COMMITTEE NO. 2022(04) OF 5 MAY 2022**

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Marnie Doyle:

**That the minutes of the Governance and Transparency Committee held on
5 May 2022 be confirmed.**

AFFIRMATIVE
Councillors:
Madsen
Milligan
Harding
Doyle
Kunzelmann
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **ANNUAL REVIEW OF DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

This is a report concerning the annual review of delegations to the Chief Executive Officer for 2022.

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Marnie Doyle:

- A. That the delegation listed in Attachment 1 which has previously been delegated from Council to the Chief Executive Officer be repealed.**
- B. That under s257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer (CEO), the power contained and detailed in Attachment 2 of the report dated 17 May 2022 by the Governance Project Officer.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. **DISCONTINUATION OF DISCOUNTED DOG REGISTRATION CLASSIFICATIONS FOR OBEDIENCE TRAINED DOGS, DOGS QUEENSLAND MEMBERS AND FARM DOGS**

This report provides clarification about changes to the Fees & Charges that were adopted by Council in April 2022 as they relate to the discontinuation of discounted dog registration classifications for Obedience Trained Dogs, Dogs Queensland Members and Farm Dogs.

RECOMMENDATION

Moved by Councillor Nicole Jonic:
Seconded by Councillor Kate Kunzelmann:

That the report be received and the contents noted.

Deputy Mayor Jacob Madsen proposed that this report be referred to the ordinary council meeting on 30 June 2022.

Seconded by Councillor Marnie Doyle.

The mover and seconder of the original motion agreed to the proposed change to the recommendation.

RECOMMENDATION

Moved by Councillor Nicole Jonic:

Seconded by Councillor Kate Kunzelmann:

That the report be referred to the ordinary council meeting on 30 June 2022.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. **PROCUREMENT - CONTRACT 16117 HUMAN RESOURCE INFORMATION SYSTEM - HRIS - DELOITTE CONSULTING**

This a report seeking a resolution by Council to vary contract 16117 with existing supplier Deloitte Consulting Pty Ltd (Deloitte) to add five (5) further one (1) year extension options to continue the uninterrupted provision and servicing of critical Council internal systems whilst awaiting an iVolve outcome to be determined and actioned. The contract is for the provision of hosted managed services, support and related integrated licencing and subscriptions for Council's core operational Human Resources Information System (HRIS), including payroll, payroll timecard management, tax office payroll data reporting and employee push communications.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the uninterrupted continuation of the key HRIS system and associated components for the operational functionality and compliance required. The complex integration of the solution provided by the incumbent supplier means that there is only one supplier who is reasonably available to continue providing the system. Further, due to the identified iVolve dependency of the Human Resources

Information System, it is more costly and disadvantageous to Council to tender for a different system until iVolve is able to deliver a final solution.

A resolution of Council is sought to vary the contractual arrangement with Deloitte for five (5) further one (1) year extension options. This will increase the total value of the contract to approximately eight million two hundred thousand dollars (\$8,200,000.00) excluding GST for the full 10-year term of the contract if all extension options are exercised.

RECOMMENDATION

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the ongoing provision of the Deloitte HRIS system and associated components.
- B. That the contractual arrangement 16117 (formerly 10805) with Deloitte Consulting Pty Ltd (Supplier) for the Deloitte HRIS system and associated components be extended by five (5) further one (1) year options at an approximate value of \$4,000,000.00 + GST over the additional term (increasing the approximated contract value to \$8,200,000.00 + GST over the entire extended term of the contract).
- C. That Council enter into a Deed of Variation with the Supplier to appropriately amend the existing contractual arrangement.
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

RECOMMENDATION

Moved by Deputy Mayor Jacob Madsen:
Seconded by Councillor Kate Kunzelmann:

That the report be referred to the ordinary council meeting on 30 June 2022.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. PROCUREMENT - MICROSOFT ENTERPRISE LICENSING 3 YEAR AGREEMENT

This is a report concerning the financial approval for the renewal of the Microsoft Enterprise Licencing for a three (3) year period commencing 1 August 2022.

A request for quotation was released under the LGA arrangement BUS274 ICT Solutions and Services. After evaluation of responses it was determined supplier Data#3 Limited offered the most value for Council for the following three (3) year period commencing 1 August 2022.

The cost of the engagement for the provision of Microsoft Enterprise licencing for the 3-year period is estimated at \$1.48 million (ex GST) per annum or \$4.431 million (ex GST) for the contract term of three (3) years. The estimate is based upon current volumes and anticipated future resource requirements as quoted by Data#3 Limited in the RFQ response.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

- A. **That pursuant to Section 234 of the *Local Government Regulation 2012* (Regulation), Council utilise LGA Arrangement ICT Solutions and Services BUS274 by Local Buy Pty Ltd for the provision of Microsoft Enterprise Licencing (Council file reference number 18620), with Data#3 Limited (Supplier) who is a party to the LGA Arrangement.**
- B. **That under the LGA Arrangement with the Supplier, the approximate purchase price is \$4.431 Million excluding GST over the entire term, the end date of the initial term being 31st July 2025, with no current options for extension.**
- C. **That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5.1. MATTER ON NOTICE - NUMBER OF LICENCES REQUIRED FOR MICROSOFT LICENSING AGREEMENT

Mayor Teresa Harding queried the number of licences required for this agreement.

That the Manager, Procurement advise councillors the number of licences required in relation to Item 5 for the Microsoft Licensing 3 Year Agreement prior to the council ordinary meeting on 30 June 2022.

6. PROCUREMENT - WASTE SERVICES COMMERCIAL MANAGEMENT SYSTEM

This a report seeking a resolution by Council to enter into a new agreement with Council's current vendor AMCS Australia Pty Ltd (AMCS) to transition from the old waste services commercial management system currently in use at Council (RMSWin) that is being retired by the manufacturer to the current cloud-based technology offering of the product in order to continue the uninterrupted provision of a critical Council service, being commercial waste services scheduling and billing.

This matter is required as officers seek Council resolution that the exception under section 235(b) of the *Local Government Regulation 2012* applies to the uninterrupted provision the waste services commercial management system and other related ancillary items for the operationally necessary functionality required. The specialised and proprietary nature of the incumbent supplier's products means that there is only one supplier who is reasonably available to provide such a solution and transition Council's data from the old proprietary system into the new proprietary cloud-based system. It would therefore be costly and disadvantageous to Council to tender for other software products for such a specialised component of the current waste system technology stack.

A resolution of Council is sought to enter into a new contractual arrangement with AMCS for the implementation, migration to and provision of the new cloud based Wastedge system and other related ancillary items as required for an initial term of two (2) years with options for extension of an additional one (1) year term and a further nine (9) month term. This is an estimated total cost of approximately four hundred and sixty-two thousand dollars (\$462,000.00) excluding GST for the full term of the contract if all extension options are exercised.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised

nature of the services that are sought and it would be impractical and disadvantageous to invite tenders for the provision of the proprietary Wastedge waste services commercial management system and related ancillary items.

- B. That Council enter into a contractual arrangement (Council file reference number 18941) with AMCS Australia Pty Ltd, at an approximate purchase price of \$462,000.00 excluding GST over the entire term, being an initial term of two (2) years, with options for extension at the discretion of Council (as purchaser), of an additional one (1) year term and a further nine (9) month term.

Mayor Teresa Harding queried how the price compares to the price from 2019. Deputy Mayor Jacob Madsen requested that this be recorded as a Matter on Notice for response prior to the next ordinary council meeting on 30 June 2022.

RECOMMENDATION

Moved by Councillor Nicole Jonic:

Seconded by Councillor Kate Kunzelmann:

- A. **That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite tenders for the provision of the proprietary Wastedge waste services commercial management system and related ancillary items.**
- B. **That Council enter into a contractual arrangement (Council file reference number 18941) with AMCS Australia Pty Ltd, at an approximate purchase price of \$462,000.00 excluding GST over the entire term, being an initial term of two (2) years, with options for extension at the discretion of Council (as purchaser), of an additional one (1) year term and a further nine (9) month term.**
- C. **That the Manager of Procurement take this matter on notice to advise councillors on how the price compares to the price from 2019 prior to the ordinary council meeting on 30 June 2022.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Harding

The motion was put and carried.

7. PROPOSED DISPOSAL OF A SUBTERRANEAN EASEMENT LOCATED AT EASTERN HEIGHTS

This is a report concerning the proposed disposal of a subterranean easement (Easement 601111652) which connects Lots 237, 238, and 239 RP221971 (Subterranean Land) owned by Ipswich City Council (Council) to two hundred and twenty-one (221) surface lots located within Eastern Heights. The disposal of the subterranean easement will occur by way of a surrender of the easement.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Russell Milligan:

- A. **That Council declare the subterranean easement described as Easement 601111652 surplus to Council requirements and available for disposal.**
- B. **That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the regulation) that the exception referred to in section 236(1)(c)(iv) of the Regulation applies to the disposal of the subterranean easement described as Easement 601111652.**
- (i) **Easement 601111652 is not suitable to be offered for disposal by tender or auction due to its sub-surface location;**
 - (ii) **It is in the public interest to dispose of Easement 601111652 without a tender process; and;**
 - (iii) **The disposal is otherwise in accordance with sound contracting principles.**
 - (iv) **To Council’s knowledge there are no surface landowners who have expressed a wish to acquire the interest created by the Easement; if a surface landowner did express an interest, then they would also be required to purchase the adjoining subterranean land which is connected to the surface land by the Easement.**
- C. **That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer, to be authorised to negotiate and finalise the terms of the disposal, by way of surrender, of Easement 601111652.**

AFFIRMATIVE
Councillors:
Madsen
Milligan
Harding
Doyle

NEGATIVE
Councillors:
Nil

Kunzelmann
Jonic

The motion was put and carried.

8. DISPOSAL OF COUNCIL FREEHOLD LAND - ACCESS RESTRICTION STRIP LOCATED AT LOTS 67 AND 68 UNNAMED ROAD, PINE MOUNTAIN

This is a report concerning the disposal of freehold land for road purposes located at Unnamed Road, Pine Mountain, described as Lots 67 and 68 on RP132618 owned by Ipswich City Council (Council). Both lots are identified as an Access Restriction Strip (ARS) and are preventing the adjoining landowners from making an application to the Department of Resources (DoR) for a permanent road closure.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Marnie Doyle:

- A. **That Council declare the Access Restriction Strip located at Unnamed Road, Pine Mountain, described as Lots 67 and 68 on RP132618, surplus to Council requirements and available for disposal for road purposes.**
- B. **That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exception referred to in section 236(1)(b)(i) of the Regulation apply to the disposal of the Access Restriction Strip located at Unnamed Road, Pine Mountain, described as Lots 67 and 68 on RP132618, to the State of Queensland (represented by the Department of Resources ('DoR')).**
- C. **That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Chief Executive Officer, to be authorised to negotiate and finalise the terms of disposal of the ARS described in recommendation B for road purposes.**

AFFIRMATIVE
Councillors:
Madsen
Milligan
Harding
Doyle
Kunzelmann

NEGATIVE
Councillors:
Nil

Jonic

The motion was put and carried.

9. REPEAL OF PREVIOUS COUNCIL DECISION FOR RENEWAL OF LEASE - KIOSK 1
KARALEE SHOPPING VILLAGE, 39 JUNCTION ROAD, CHUWAR - CVS LANE CAPITAL
PARTNERS PTY LTD TO IPSWICH CITY COUNCIL

This is a report requesting the repeal of a previous decision of the Governance and Transparency Committee, Item No. 3 on the 10 March 2022 and adopted at the Council Ordinary meeting of 24 March 2022 concerning the renewal of lease via a lease amendment from CVS Lane Capital Partners Pty Ltd over premises located at Kiosk 1, Karalee Shopping Village, 39 Junction Road, Chuwar and that Council now enter into a new lease.

As the lease amendment was not executed by the Lessor before the lease term expiry, Council must now enter into a new lease (versus an amendment) with CVS Lane Capital Partners Pty Ltd, on the same terms as the March resolution.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Russell Milligan:

- A. **That the previous decision of Council, as per Item No. 3 of the Governance and Transparency Committee, on 10 March 2022 and adopted at the Council Ordinary meeting of 24 March 2022, be repealed.**
- B. **That Council enter into a lease (Council reference 5542) with CVS Lane Capital Partners Pty Ltd ACN 155 490 154 as trustee (the Lessor):**
- (i) **at an annual rent of \$23,766.92 excluding GST payable by Council, from the commencement of the new lease; and**
 - (ii) **for a term of three (3) years, with no options for extension.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

10. INVOLVE PROJECT QUARTERLY STATUS UPDATE

This report provides a status update on the iVolve Program to the Governance and Transparency Committee from both the Program Director and Strategic Advisor regarding Stage 3 project controls and milestones.

The Project has progressed the following key outcomes and objectives during this reporting period:

- Completion of functional and non-functional requirements gathering workshops.
- Completion of the draft Application Solution Architecture and Integration Overview.
- Progression on the preparation of procurement documentation.
- Produced Assurance Gate Report.

It is noted that the ICT Branch have presented an Oracle Risk Report to ELT during this reporting period which highlights the risks and issues in the current Oracle solution and options for mitigating these risks.

These risks and the options are detailed in Attachment 2 – Strategic Advisor Report by Strategic Directors.

At the 12 May meeting, ELT endorsed recommendations regarding planned remediation activities, and resetting the iVolve schedule as a dependency of these activities, this work is currently in progress.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

11. 2020-2021 ANNUAL FINANCIAL STATEMENTS FOR CONTROLLED ENTITIES

This is a report concerning the 2020-2021 Annual Financial Statements for the following controlled entities of Ipswich City Council (Council):

- Ipswich City Properties Pty Ltd;
- Ipswich City Enterprises Pty Ltd; and
- Ipswich City Enterprises Investments Pty Ltd.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

12. REVISED ALCOHOL CONSUMPTION AND SALE IN PUBLIC PLACES POLICY

This is a report seeking Governance and Transparency Committee approval to repeal the existing "Alcohol Consumption and Sale in Public Places Policy" and adopt the revised "Alcohol Consumption and Sale in Public Places Policy", managed by Community and Cultural Services Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Russell Milligan:

- A. That the policy titled, "Alcohol Consumption and Sale in Public Places Policy" (current) as detailed in Attachment 1 be repealed.**

- B. That the Policy titled, “Alcohol Consumption and Sale in Public Places Policy” (revised) as detailed in Attachment 2 be adopted.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.14 am.

The meeting closed at 11.13 am.

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2022(05)

16 JUNE 2022

REPORT OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Andrew Fechner (Chairperson); Councillors Kate Kunzelmann (Deputy Chairperson), Mayor Teresa Harding, Deputy Mayor Jacob Madsen, Nicole Jonic and Marnie Doyle (observer)

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Jeff Keech), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Peter Tabulo), Manager Economic and Community Development (Cat Matson), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Community Development Manager (Melissa Dower) and Theatre Technician (Trent Gray)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Andrew Fechner (Chairperson) invited Councillor Kate Kunzelmann to deliver the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. CONFIRMATION OF MINUTES OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2022(04) OF 5 MAY 2022

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:
Seconded by Mayor Teresa Harding:

That the Minutes of the Community, Culture, Arts and Sport Committee held on 5 May 2022 be confirmed.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. ACTIVE AND HEALTH PROGRAM EVALUATION

This is a report concerning the evaluation of the Active and Healthy suite of programs, including a detailed evaluation of the most recent program addition, 'Relaxation Week' that were held in both October 2021 and February 2022.

Key findings of the Active and Healthy Participant Survey included 87% of participants experiencing improved physical health; 77% identifying improved mental health; and 87% of period rating their satisfaction 'high' to 'very high' with Active and Healthy programs. Survey contributors also identified a strong interest in participating in 'wellbeing' programs.

To explore community interest in participating in well-being and meditation style activities, a second 'Relaxation Week' event was held. Participation in most activities during this event was at capacity or above, however attendance was compromised due to poor weather over the event period. Due to positive survey feedback received, and Relaxation Week event booking data, it is recommended to introduce an Ipswich City Council Active and Healthy Wellbeing program to implement weekly meditation classes for the community in the 2022-2023 financial year.

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Mayor Teresa Harding:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. **COMMUNITY DEVELOPMENT STRATEGY 12 MONTH ACTIVITY REPORT**

This is a report concerning the Community Development Strategy 2021 – 2026.

Ipswich City Council plays a key role in leading a contemporary approach to Community Development. The Community Development Strategy is a strategic and aspirational document designed to outline and guide the work of the Community Development section from 2021 - 2026. It aligns with Council's strategic priority of 'Safe, Inclusive and Creative' with a focus on strengthening community resilience and building on community strengths to help shape the future of Ipswich.

This report provides an update on the Community Development Strategy activities and outcomes achieved in the April 2021 to June 2022 period.

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the Community Development Strategy 12 Month Outcome Report - June 2022 be received and the contents noted.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

NEGATIVE

Councillors:

Nil

Madsen
Jonic

The motion was put and carried.

4. COMMUNITY FUNDING AND SUPPORT ALLOCATIONS STATUS REPORT -
1 OCTOBER 2021 TO 31 MARCH 2022

This is a report concerning the allocation of Council's Community Funding and Support Programs from 1 October 2021 to 31 March 2022.

In the six months from 1 October 2021 to 31 March 2022, Council allocated \$618,672.73 to 259 different Ipswich community groups, sporting organisations, artists, wildlife carers and small businesses.

All successful applicants and projects are detailed in Attachment 1 and also reported online on both the [Transparency and Integrity Hub](#) and on the [Community Funding and Support](#) page in accordance with Council's principles of transparency and the Community Funding and Support Policy

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the report concerning the allocation of Council's Community Funding and Support Programs from 1 October 2021 to 31 March 2022 be received and the contents noted.

AFFIRMATIVE
Councillors:
Fechner
Kunzelmann
Harding
Madsen
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

COMMENCEMENT OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE

Mayor Teresa Harding moved a procedural motion that the Economic and Industry Development Committee meeting commence at 12.30 pm.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Fechner

Nil

Kunzelmann

Harding

Madsen

Jonic

The motion was put and carried.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.30 am.

The meeting closed at 11.51 am.

ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2022(05)

16 JUNE 2022

REPORT OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Nicole Jonic (Chairperson); Deputy Mayor Jacob Madsen (Deputy Chairperson), Mayor Teresa Harding, Kate Kunzelmann, Andrew Fechner and Marnie Doyle (observer)

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Community, Cultural and Economic Development (Ben Pole), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Acting Chief Financial Officer (Paul Mollenhauer), Project Manager – Ipswich Central (Erin Marchant), Project Officer (Courtney Strow), Manager Economic and Community Development (Cat Matson) and Theatre Technician (Trent Gray)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Nicole Jonic (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2022(04) OF 5 MAY 2022**

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the Minutes of the Economic and Industry Development Committee held on 5 May 2022 be confirmed.

AFFIRMATIVE

Councillors:

Madsen

Harding

Kunzelmann

Fechner

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **ECONOMIC DEVELOPMENT STRATEGY**

This is a report concerning council's refreshed Economic Development Strategy. This strategy outlines council's role and priorities in driving economic growth for the region. The strategy aligns to council's corporate plan, iFuture and sets out pillars to shape the organisations thinking and programming to drive growth, while articulating specific initiatives to be undertaken in the next two (2) years towards achieving key 'Vibrant and Growing' outcomes by 2026, as called for in iFuture.

RECOMMENDATION

That the Economic Development Strategy be endorsed by Council.

Councillor Nicole Jonic proposed the following recommendation:

That a revised strategy be presented to a future Economic and Industry Development Committee following further consultation with the chairperson and committee members.

RECOMMENDATION

Moved by Councillor Nicole Jonic:

Seconded by Deputy Mayor Jacob Madsen:

That a revised strategy be presented to a future Economic and Industry Development Committee following further consultation with the chairperson and committee members.

AFFIRMATIVE

Councillors:

Madsen

Harding

Kunzelmann

Fechner

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 12.31 pm.

The meeting closed at 12.47 pm.

ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2022(05)

16 JUNE 2022

REPORT OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Russell Milligan (Chairperson); Councillors Andrew Fechner (Deputy Chairperson), Mayor Teresa Harding, Deputy Mayor Jacob Madsen, Kate Kunzelmann, and Marnie Doyle (observer)

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Infrastructure and Environment (Sean Madigan), Manager Economic and Community Development (Cat Matson), Manager Environment and Sustainability (Kaye Cavanagh), Team Leader (Environment and Sustainability Education and Awareness)(Stephani Grove), Acting Chief Financial Officer (Paul Mollenhauer) and Theatre Technician (Trent Gray)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Russell Milligan (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2022(04) OF 5 MAY 2022**

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Kate Kunzelmann:

That the minutes of the Environment and Sustainability Committee held on 5 May 2022 be confirmed.

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **FLOOD RECOVERY SUPPORT - WILDLIFE CARERS AND PRIVATE LANDHOLDERS**

This is a report concerning flood recovery funding made available to wildlife carers and private landholders who are in partnership with council. The funding in the form of a bursary was made available to eligible wildlife carers and landholders who have a registered Voluntary Conservation Agreement or Land for Wildlife Agreement with council, in response to the 2022 flood impacts. The purpose of the Bursary was to offer immediate support to impacted carers and property owners caring for an increased amount of flood impacted wildlife.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Kate Kunzelmann:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. POTENTIAL AQUISITION OF A LAND IN SOUTH RIPLEY WITH ENVIROPLAN PROGRAM AND LEVY FUNDS

This is a report concerning the voluntary acquisition of 25.25 hectares of significant conservation land in South Ripley. It is proposed that the Ipswich Enviroplan Program and Levy Funds be used to acquire this land and secure the site. Site location and funds required are outlined in the confidential background information (Attachments 1 to 3).

"The attachment/s to this report are confidential in accordance with section 254J(3)(h) of the *Local Government Regulation 2012*."

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

- A. **That Council resolve to purchase the whole of the land in South Ripley, as outlined in Confidential Attachment 1 for environmental purposes.**
- B. **That the method of acquisition be by agreement with the affected person/s pursuant to the *Property Law Act 1975* and the *Land Title Act 1994*.**

AFFIRMATIVE
Councillors:
Milligan
Fechner
Harding
Madsen
Kunzelmann

NEGATIVE
Councillors:
Nil

The motion was put and carried.

4. QUEENSLAND FIRE AND BIODIVERSITY CONSORTIUM ANNUAL CONTRIBUTION

This is a report concerning the ongoing partnership and financial contribution to the Queensland Fire and Biodiversity Consortium (QFBC).

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. TI TREE BIOENERGY FUNDING - ANNUAL PROGRAM REPORT

This is a report concerning Ipswich City Council's role in managing and delivering on revenue collected from the Ti Tree Bioenergy facility. Ipswich City Council looks to manage and expend these funds in such a way as to offset social and environmental impacts from the facility and improve amenity and environmental values for the local community through the provision of community proposed projects.

This report highlights progress to date on current projects and proposes the list of projects to be developed upon and delivered in the 2022-2023 financial year and beyond.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Deputy Mayor Jacob Madsen:

That in accordance with the Ti Tree Bioenergy Funding governance arrangements, Council endorse the proposed program of projects to be pursued in the 2022-2023 financial year.

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. CHERISH THE ENVIRONMENT FOUNDATION LIMITED

In March 2021, a report was presented to Environment and Sustainability Committee proposing that Council seek legal and governance advice in order to develop an exit strategy for Council from the Cherish the Environment Foundation.

This is a report providing the final documents that make up the exit strategy for Council, including a revised draft Constitution as provided by Cherish the Environment Foundation board.

“The attachment/s to this report are confidential in accordance with section 254J(3)(e) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Separation Deed, Deed of Indemnity – Stockland, Deed of Indemnity – QR, and Grandchester Services Agreement to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 12.58 pm.

The meeting closed at 1.25 pm.

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2022(05)

16 JUNE 2022

REPORT OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE
FOR THE COUNCIL

<u>COUNCILLORS' ATTENDANCE:</u>	Councillor Marnie Doyle (Chairperson); Mayor Teresa Harding, Councillors Kate Kunzelmann, Russell Milligan and Nicole Jonic (Deputy Chairperson)
<u>COUNCILLOR'S APOLOGIES:</u>	Nil
<u>OFFICERS' ATTENDANCE:</u>	Chief Executive Officer (Sonia Cooper), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Infrastructure and Environment (Sean Madigan), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Project Manager (Greg Thomas), Chair – Retail Sub-Project Sub-Committee Project Officer (Courtney Strow), Project Manager – Ipswich Central (Erin Marchant), Manager Economic and Community Development (Cat Matson) and Theatre Technician (Trent Gray)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Marnie Doyle (Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2022(04) OF 5 MAY 2022**

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Russell Milligan:

That the minutes of the Ipswich Central Redevelopment Committee held on 5 May 2022 be confirmed.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **IPSWICH CENTRAL REVITALISATION - BETTER BLOCK AND TOWN TEAMS PLACEMAKING EVENT**

International placemaking organisation, Better Block Foundation, has chosen Ipswich as a demonstration site as part of their upcoming Australian tour in August 2022. This report outlines the partnership between Better Block Foundation, Town Team Movement and Council to host a placemaking event to be held in Ipswich Central on Friday 12 August.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Kate Kunzelmann:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. IPSWICH CENTRAL REVITALISATION - SIX MONTHLY REPORT

This is report regarding Ipswich Central Revitalisation, a catalyst project identified in the iFuture Corporate Plan for 2021-2026. This report highlights the progress that has been made since the endorsement of the Ipswich Central Revitalisation documents and showcases key activities and case studies.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Russell Milligan:

That the report be received and contents noted.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. NICHOLAS STREET PRECINCT - COMMUNICATIONS, ENGAGEMENT AND EVENTS REPORT MAY 2022

This is a report concerning the communications, engagement and events activity undertaken and planned for the Nicholas Street Precinct in May 2022.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Russell Milligan:

That the Nicholas Street Precinct Communications, Engagement and Events Monthly Report be received and the contents noted.

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. NICHOLAS STREET PRECINCT - RETAIL SUB-PROJECT STEERING COMMITTEE MAY 2022

This is a report concerning the May 2022 report from the Retail Sub-Project Steering Committee on the status of the leasing program and associated developments with the retail component of the Nicholas Street Precinct redevelopment.

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

That the May 2022 Retail Sub-Project Steering Committee Report be received and the contents noted.

AFFIRMATIVE
Councillors:
Doyle
Harding
Kunzelmann
Milligan
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 1.38 pm.

The meeting closed at 2.01 pm.

Doc ID No: A7908561

ITEM: 16.1

SUBJECT: CEO ORGANISATIONAL PERFORMANCE REPORT FOR MAY 2022

AUTHOR: CHIEF EXECUTIVE OFFICER

DATE: 31 MAY 2022

EXECUTIVE SUMMARY

This organisational performance report is for the month of May 2022.

Council continued to prioritise and delivery recovery works for the Ipswich community and Council owned assets while also delivering its core services.

Finalisation of Council's Budget for 2022-2023 continued during May to progress discussions and preparation for the Council budget meeting today.

The report for this period highlights current significant matters and progress on key performance indicators for the month of May 2022.

RECOMMENDATIONS

That the Chief Executive Officer Organisational Performance Report for May 2022 be received and the contents noted.

BACKGROUND

1. Current Significant Matters

New Planning Scheme

Significant work has been undertaken to deliver a new planning scheme for Council and the community. The draft scheme will be presented to the July 2022 Council meeting for consideration for it to then go through a State Government interest check process. Key issues and concerns for the community have been considered such as flood information and mapping; vegetation mapping and protection; and development density and outcomes in established areas. Preparation work is also underway on a community and stakeholder engagement plan to facilitate genuine engagement with the community and stakeholders on the planning scheme and planning issues. Delivery of the next phases of the scheme, including formal submission opportunities, is dependent on progressing the State Interest Check.

Workplace Health and Safety Performance

It is significant to highlight the workplace health and safety performance of Council for injury and incident rates. Injury and incident rates are well below the same time last year and tracking down consistently with zero lost time injuries (LTIs) occurring since November 2021. Independent data managed by the Local Government Association of Queensland and the Queensland Government shows that Ipswich City Council is the best performing Council in the state for lost time injury performance (see section 2.)

Ipswich Art Awards

The 23rd Annual Ipswich Art Awards were held in May with over 350 artwork entries reviewed by an esteemed panel of judges. Winners shared in \$16,500 of prize money with six awards presented in various categories (from acrylic and oil to mixed and new media) as well as a People's Choice award. In the first three days of the exhibition here at 1 Nicholas Street more than 500 people attended in person with many of those voting in the People's Choice award. Many staff from across Council help bring events like this to fruition that showcase the diverse visual artists we have in our community.

2. Workplace Health and Safety

There was an excellent safety performance across council for May 2022, with the injury and incident rates well below the same time last year and tracking down consistently.

The **Lost Time Injury Frequency Rate (LTIFR)** is 3.35 which is lower than the month of April (3.37). This equates to 3.35 lost time injuries every six (6) months. This rate has decreased consistently over the last six (6) months as there has been zero LTI's since November 2021, equalling the longest running period in ICC without a lost time injury. Within the LGAQ scheme of 68 Councils, the state average LTIFR is 10.79 (last month 9.78), noting that the state average is increasing each month whereas ICC decreases.

Lost time severity rate is 19.8* which is slightly higher than the month of April (18.2). The state average is 27.27 (last month was 24.61) (*Total days lost for each LTI).

3. Update on Corporate/Operational Plans

The Quarterly Performance Report for January – March 2022 (Quarter 3 period) on the 2021-2022 Operational Plan was endorsed at the May 2022 Governance and Transparency Committee and approved at the subsequent Ordinary Council Meeting.

Plans and the last quarterly report are available for public viewing on Council's website. The link is:

https://www.ipswich.qld.gov.au/about_council/media/corporate_publications/operational_plan

4. Major Key Performance Indicators

People and Culture

- Council's workforce 'head count' has increased as of 31 May 2022 at 1,477 and is shown with 1,088 full-time (1,075 in April), 141 part-time (140 in April); 114 casual (120 in April); and 134 contingency (129 in April) staff.
- Turnover rate for May 2022 is currently tracking at 14.92% and has slightly declined for the month of May (15.11% in April).

Finance

The financial performance report for May is tabled via a separate report on the Council agenda.

May's financial result has continued the same year to date trend of being ahead of budget. Council's year to date (YTD) operating position (excluding capital revenues) as at the end of May 2022 is a net deficit of \$2.5 million compared to the budgeted deficit of \$7.1 million. This position includes all expenditure related to the February flood event, while only including a portion of the potential recovery from the Queensland Reconstruction Authority (QRA).

Fees and charges revenue continues to be above budget, approximately \$1.2 million over and materials and services is under budget by \$1.5 million. The underspend in materials and services has further reduced since April which is partly due to flood recovery expenditure with \$4.7 million spent YTD. It is expected that materials and services will align closely to budget at the end of the financial year. The overspend in employee expenses (\$5.1 million YTD) is related to the use of labour contracts, higher overtime and less annual leave taken than budgeted. It is expected that labour will continue to be over budget at the end of the financial year.

Capital Delivery Program 2021-2022

Capital expenditure YTD (including the Nicholas Street Precinct) was \$103.7 million, which is \$21.7 million below budget. The Infrastructure and Environment Department expended \$6.054 million against a budget of \$6.4 million for May. The overall IED capital expenses YTD are \$70 million against a budget of \$85 million. The underspend is being seen mainly in the road resurfacing program which has been heavily impacted by the prolonged wet weather this year. The underspend is also influenced in part by Council's flood recovery activities as well as the supply and demand constraints of the wider economy.

5. Risk and Compliance Update

Corporate Risk Register

Council's corporate risk register is reported through Council's Audit and Risk Management Committee which is held approximately every quarter. Council's corporate risk register is reviewed and updated every two months at the Executive Leadership Team (ELT) Risk

Committee Meeting. The updated corporate risk register is scheduled to be considered at the ELT Risk Committee meeting held on 28 June 2022.

Legal Matters

An overview of all current active court proceedings and all significant legal matters that are not the subject of court proceedings is provided at Confidential Attachment 2 to this report.

Matters that are not the subject of court proceedings will be considered significant where:

- they concern subject matter of significant public interest/concern; and/or
- where their outcome may present significant financial value/impact for Council; and/or
- where their outcome may set an important precedent for Council.

Generally significant non-court matters will only be reported where they are the subject of dispute and management of that dispute is being administered by Legal Services (as opposed to where Legal Services' involvement is ad-hoc or limited to the provision of internal advice), or where they concern a significant project for Council.

The detail reported in respect of each matter listed has been provided with privacy, confidentiality and legal professional privilege (and the requirement to maintain same) in mind.

6. Current Consultation Matters

Shape your Ipswich is Ipswich City Council's digital engagement platform to connect with the community and promote events on specific projects or issues.

<https://shapeyouripswich.com.au/>

Projects currently open on Shape Your Ipswich (May 2022):

Project Name	Project Lead (Council Department)	Purpose of engagement
Habitat Gardens Partnership – closed page	Infrastructure and Environment Department	Platform for urban property owners to share their thoughts, ideas, successes, learnings and conservation aspirations.
Ipswich Central	Community, Cultural and Economic Development Department	Ipswich Central revitalisation projects, and communications.
Out and About in Ipswich Central (part of the Ipswich Central revitalisation)	Community, Cultural and Economic Development Department	Page was created to: <ul style="list-style-type: none"> • One-stop shop for Council and community to share information about all private and public events in Ipswich Central

		<ul style="list-style-type: none"> To showcase new businesses in Ipswich Central
Ipswich General Cemetery Heritage Project	Planning and Regulatory Services Department	Inform the community of the plan to redesign the oldest section of the cemetery and seek community input into the concept design.
Working towards a healthy natural environment	Infrastructure and Environment Department	Seek feedback from community on the Natural Environment Strategy. Workshops will also be held with the community panel and stakeholders in April and May.
Community Panel	Coordination and Performance Department	Council's new community engagement program for future focussed policy, strategy, projects and plans.
Urban Heat	Infrastructure and Environment Department	Consult community experiences of the urban heat environment. Partnership with Griffith University and University of the Sunshine Coast.
Tivoli Motorcycle Racing Facility – Motoland	Planning and Regulatory Services Department	Inform the community about the Motoland motorcycle racing facility.
Swifts Sports Club Proposed Sale	Corporate Services	Keep community informed on the potential sale of the Swifts Sports Club, and upcoming community consultation opportunities.
Richardson Park Upgrade	Infrastructure and Environment Department	Seek feedback on the second phase of engagement - detailed concept design.
Community Panel – closed member page.	Coordination and Performance Department	The communications and engagement 'hub' for the community panel.
Ipswich Libraries Annual Survey	Community, Cultural and Economic Development Department	Annual survey on Ipswich Libraries services.
Natural Environment Strategy. Community Panel consultation	Infrastructure and Environment Department	Opportunity for Panel members to share the priorities for the Strategy identified through their

		networks to inform strategy direction.
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Projects scheduled to open next month (June 2022):

Project Name	Project Lead (Council Department)	Purpose of engagement
Sustainable Ipswich (tentative)	Infrastructure and Environment Department	Gathering community ideas for future activities to be held during Sustainable Ipswich Month and seeking potential partners to deliver activities.
Cemeteries in Ipswich (tentative)	Infrastructure and Environment Department	An overarching page to gather feedback from community on future cemetery planning, commencing with the Tallegalla Cemetery concept design.
Strengthening Ipswich Communities Plan	Planning and Regulatory Services Department	Report back to community engagement findings from stage 1 and gather feedback on Community Hubs as an option for facilities in the future.

Project updates for May – closing the loop:

Project Name	Project Lead (Council Department)	Purpose of engagement
Cycling through Ipswich Central	Infrastructure and Environment Department	Provide project update <ul style="list-style-type: none"> Survey closed Analysis and reporting underway Engagement findings to be published on page when finalised.
Cycling through Ipswich Central. Community panel consultation	Infrastructure and Environment Department	Provide project update <ul style="list-style-type: none"> Online deliberation with panel now closed. Community panel comments on page for viewing.
Sutton Park Skate Facility Upgrade	Infrastructure and Environment Department	Provide project update <ul style="list-style-type: none"> Construction completed Images of new construction
Memorabilia Project	Coordination and Performance	Provide project update <ul style="list-style-type: none"> Project now closed Information on project to be found on the Transparency and Integrity Hub.

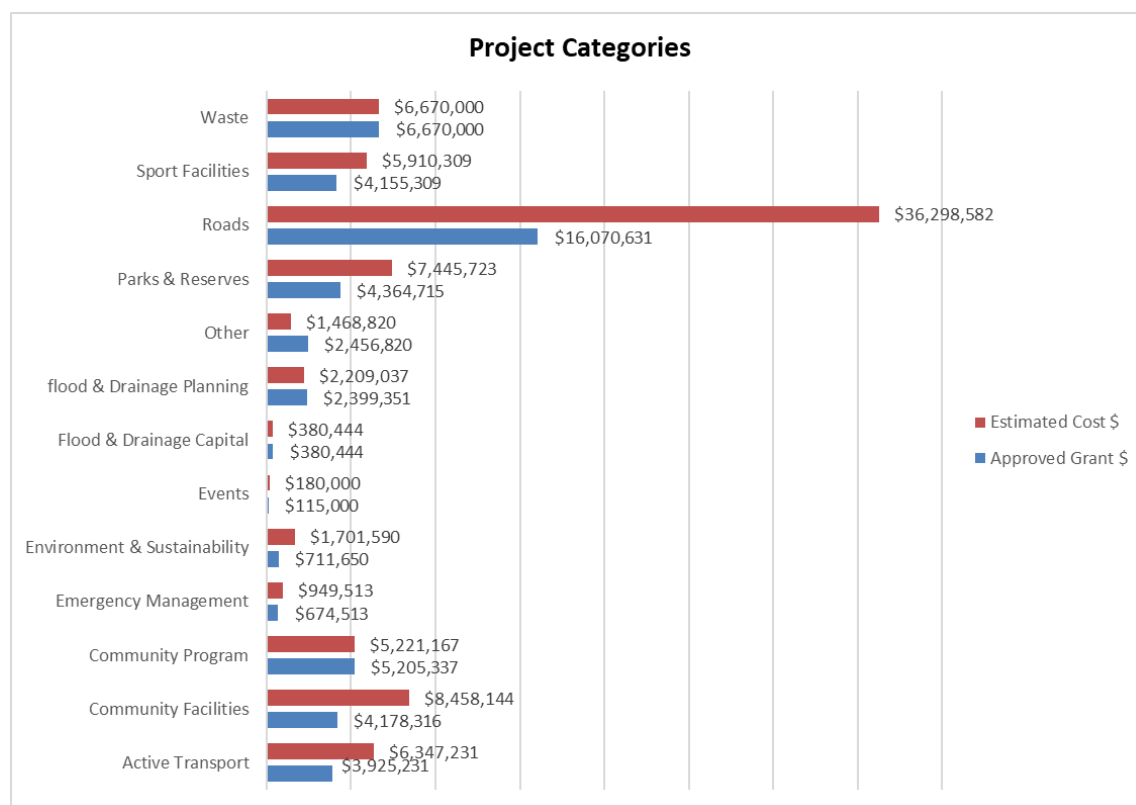
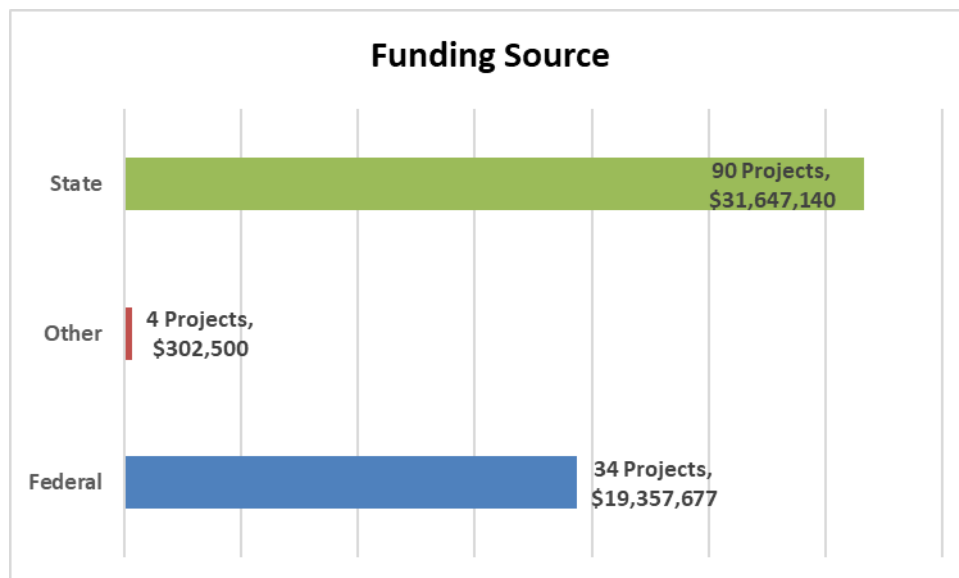
Anticipated panel engagement activities for June 2022 include:

- Strengthening Ipswich Communities Plan - co-design with community and stakeholders for community hubs.

7. External Funding

Councils in Queensland may receive funding (Grants) from the Federal and State Governments. Council currently has 128 active grant projects with funding commitments of \$51.3 million.

A summary of the grant revenue portfolio is provided below:



Flood Recovery Funding

Council is currently working with the Queensland Reconstruction Authority regarding the costs associated with the February and May 2022 flooding and rain events. Council has been invited to submit claims under the following funding categories:

- **Counter Disaster Operations**
This funding will provide reimbursement for extraordinary costs associated with public safety during the flood event. This includes the Evacuation and Refuge Centres and the initial community recovery needs.
- **Emergency Works**
Emergency works to Council's roads and drainage assets to make them safe from damage caused by the disaster.
- **Immediate Reconstruction and Reconstruction of Essential Public Assets**
Reconstruction of Council's roads and drainage network damaged by the disaster to a pre-disaster condition. There is opportunity to identify betterment works to some of Council's assets and this is yet to be assessed for consideration.
- **Cat D - Clean-up grant program**
\$30 million in funding available to state agencies and local councils to assist with the cost of clean-up, removal and disposal of otherwise ineligible flood-related debris for communities affected by the rainfall and flooding, 22 February to 7 March 2022.
- **Cat D – Local Recovery and Resilience Grant**
\$1 million in funding provided to Council to assist with the emergent relief and recovery needs of the community and to assist in increasing resilience against further events.
- **Cat D – Environmental Recovery**
The environmental recovery program aims to improve the condition of the catchments and associated ecological processes and contribute to riverine recovery, weed and pest management, biodiversity conservation and protect environmental assets.
- **Cat D – Community and recreational assets**
The community and recreational assets program supports clean up and repair, and where economical, improve the resilience of community and recreational assets damaged as a direct result of the Central, Southern and Western Queensland Rainfall and Flooding, Ex-Tropical Cyclone Seth and South East Queensland Rainfall and Flooding events.

The following table provides an overview of the current status of claims under these recovery programs:

	Status	Requested \$	Approved \$
Counter Disaster Operations			
Feb 22 - Payment advance	Approved		\$ 1,000,000
Feb 22 - Claim 1	Assessment	\$ 655,195	
Feb 22 - Claim 2	Preparation		
Emergency Works			
Feb 22 - Claim 1	Preparation		
Immediate Reconstruction			
Feb 22 - Romulus Crt Drainage failure	Assessment	\$ 73,945	
Reconstruction of Essential Public Assets			
Feb 22 - Ventura Way Bio-Basin	Pre-approval	\$ 56,164	
Feb 22 - Flood Monitoring Gauge Replacement	Preparation		
Local Recovery and Resilience Grants			
Pre-Payment	Approved	\$ 300,000	\$ 1,000,000
Waste Clean-up (Extraordinary Waste)			
Feb 22 - Claim 1	Preparation		
Resilient Homes Fund	Waiting on Guidelines		
At this stage, no funding is available to Council. However, in future stages, Council will be funded to undertake buybacks and rehabilitation			
Environmental Recovery Package	Waiting on Guidelines		
Sport and Recreation Recovery Package	Waiting on Guidelines		

8. Council Resolutions



Number of resolutions finalised since last report (6 May 2022): 35

Number of resolutions in progress as at 20 June 2022: 54

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Actions report as at 20 June 2022  
	CONFIDENTIAL
2.	Legal Services Confidential Attachment for CEO Organisation Performance Report for May 2022

Item 16.1 / Attachment 1.

IPSWICH CITY COUNCIL ACTIONS REPORT		Printed: Monday, 20 June 2022 11:19:58 AM
Total action in progress: 54		Date From: 27/04/2020
Total actions completed since last report: 35		Date To: 20/06/2022

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE

Actions in Progress: 1

Meeting	Dept	Item	Title	Expected Completion Date	Status
Community, Culture, Arts and Sport Committee 17/09/2020	Community, Cultural and Economic Development Department	5	Rosewood Community Centre	30/07/2022	In progress

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE

Actions completed since last report: 3

Meeting	Dept	Item	Title
Community, Culture, Arts and Sport Committee 7/04/2022	Community, Cultural and Economic Development Department	3	Creative Industries Action Plan - An Addendum to the Arts and Cultural Strategy
Community, Culture, Arts and Sport Committee 5/05/2022	Infrastructure and Environment Department	4	Georgie Conway Leichhardt Community Swim Centre Stakeholder Engagement Report
Community, Culture, Arts and Sport Committee 5/05/2022	Infrastructure and Environment Department	4	Georgie Conway Leichhardt Community Swim Centre Stakeholder Engagement Report

Item 16.1 / Attachment 1.

IPSWICH CITY COUNCIL ACTIONS REPORT

Total action in progress: 54
Total actions completed since last report: 35

Printed: Monday, 20 June 2022 11:19:58

AM

Date From: 27/04/2020

Date To: 20/06/2022

COUNCIL

Actions in progress: 25

Meeting	Dept	Item	Title	Expected Completion Date	Status
Council 28/01/2021	Planning and Regulatory Services Department	15.1	Review of Footpath Dining	30/09/2022	In progress
Council 22/07/2021	Community, Cultural and Economic Development Department	8.1	Hack for Community Impact	31/08/2022	In progress
Council 16/09/2021	Infrastructure and Environment Department		14.5. Committee Report - Environment and Sustainability Committee - 2 September 2021	30/06/2022	In progress
Council 9/12/2021	Infrastructure and Environment Department	7	Presentation of Petitions – Dog Off Leash Park, Camira	29/07/2022	In progress
Council 27/01/2022	Corporate Services Department	16.7	Procurement - Rosewood Showgrounds Camping Facility	31/07/2022	In progress
Council 27/01/2022	Corporate Services Department	16.7	Procurement - Rosewood Showgrounds Camping Facility	30/06/2022	In progress
Council 24/02/2022	Corporate Services Department	16.5	Nicholas Street Precinct Parking Access System Upgrade	TBA	In progress
Council 24/02/2022	Coordination and Performance Department	17.1	Notice of Motion - Review of Terms of Reference for Ipswich City Council Standing Committees	30/07/2022	In progress
Council 24/02/2022	Community, Cultural and Economic Development Department	17.4	Notice of Motion - Establishment of Motorsport Precinct Advisory Group	30/08/2022	In progress
Council 24/03/2022	Corporate Services Department	16.3	Acquisition of Drainage Easements for INF03896 Tregair Street Newtown	1/10/2022	In progress
Council 21/04/2022	Coordination and Performance Department	16.2	Appointment of Deputy Mayor	27/04/2023	In progress
Council 21/04/2022	Infrastructure and Environment Department	17.1	Notice of Motion - Review of the Flood	30/11/2022	In progress
Council 21/04/2022	Infrastructure and Environment Department	7.1	Petition - Reinstatement of pedestrian crossing at Blackstone Road/Coolibah Street Bus Stop - Blackstone Road Silkstone	30/06/2022	In progress
Council 21/04/2022	Infrastructure and Environment Department	7.2	Petition - Opening of River Road Bundamba to traffic at Nelson Street	1/08/2022	In progress
Council 19/05/2022	Coordination and Performance Department	14	Question on Notice to the Chief Executive Officer - Procedure for Questions on Notice	30/06/2022	In progress
Council 19/05/2022	Coordination and Performance Department	14.1	Community Engagement Report on the Naming of the Bridge on Sinnathamby Boulevard, Springfield Central and the Renaming of Pisasale Drive, Yamanto	30/06/2022	In progress

Item 16.1 / Attachment 1.

IPSWICH CITY COUNCIL ACTIONS REPORT		Printed: Monday, 20 June 2022 11:19:58 AM
Total action in progress: 54		Date From: 27/04/2020
Total actions completed since last report: 35		Date To: 20/06/2022

Meeting	Dept	Item	Title	Expected Completion Date	Status
Council 19/05/2022	Coordination and Performance Department	14.5	Matter taken on notice - Georgie Conway Leichhardt Community Swim Centre	TBA	In progress
Council 19/05/2022	Coordination and Performance Department	16.1.1	Matters Taken on Notice – B. Councillor Local Office Space	30/06/2022	In progress
Council 19/05/2022	Corporate Services Department	16.2.1	Matter taken on Notice - Financial Model by QTC and briefing to councillors	05/07/2022	In progress
Council 19/05/2022	Community, Cultural and Economic Development Department	17.1	Notice of Motion - Ripley Valley Library	30/09/2022	In progress
Council 19/05/2022	Infrastructure and Environment Department	17.2	Notice of Motion - Redbank Plains Library	31/07/2022	In progress
Council 19/05/2022	Infrastructure and Environment Department	17.3	Notice of Motion - Carmichaels Road	18/07/2022	In progress
Council 19/05/2022	Infrastructure and Environment Department	17.4	Notice of Motion - Spray Seal Road Maintenance Treatments	31/08/2022	In progress
Council 19/05/2022	Community, Cultural and Economic Development Department	17.5	Notice of Motion - Council to Develop a Domestic Violence Strategy	31/08/2022	In progress
Council 19/05/2022	Infrastructure and Environment Department	16.1.1	Matters Taken on Notice – A. briefing to councillors on actions to repair council's sporting club assets	29/07/2022	In progress

COUNCIL

Actions completed since last report: 21

Meeting	Dept	Item	Title
Council 28/01/2021	Community, Cultural and Economic Development Department	16.2	Notice of Motion - Council's Support for the expansion of the TAFE Qld Springfield Campus
Council 25/03/2021	Coordination and Performance Department	13.1	Drug & Alcohol Policy (Councillors)
Council 25/03/2021	Coordination and Performance Department	15.4	Memorabilia Items
Council 19/08/2021	Coordination and Performance Department	15.7	Notice of Motion Response - Councillor Local Office Space
Council 18/11/2021	Infrastructure and Environment Department	16.1	Notice of Motion - Seeking Dedication of White Rock - Spring Mountain Estate as a National Park
Council 27/01/2022	Infrastructure and Environment Department		Questions on Notice – Georgie Conway Leichhardt Community Swim Centre

Item 16.1 / Attachment 1.

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Meeting	Dept	Item	Title
Council 27/01/2022	Infrastructure and Environment Department	14.1	Georgie Conway Leichhardt Community Swim Centre
Council 27/01/2022	Infrastructure and Environment Department	14.1.1	Matter on Notice - Capital Improvement Works - Georgie Conway Leichhardt Community Swim Centre
Council 27/01/2022	Coordination and Performance Department	16.2	Media and Corporate Communications Policy
Council 24/03/2022	Coordination and Performance Department		15.1. Media and Corporate Communication Policy
Council 24/03/2022	Corporate Services Department	16.7	Procurement: Provision of Detail Design Services for the Commonwealth Hotel Extension
Council 24/03/2022	Infrastructure and Environment Department	18	Questions on Notice – 2011 Flood Level at Goodna - information
Council 21/04/2022	Coordination and Performance Department	16.2	Appointment of Deputy Mayor
Council 21/04/2022	Corporate Services Department	16.4	2021-2022 Budget Amendment
Council 21/04/2022	Community, Cultural and Economic Development Department	16.5	Event Sponsorship - 2022 Ipswich Show
Council 21/04/2022	Coordination and Performance Department	18	Questions on Notice – Penalty Infringement Notices
Council 5/05/2022	Coordination and Performance Department	6.1	Nicholas Street Precinct - Approval of an Agreement for Lease for Metro B Tenancy 2B03
Council 19/05/2022	Coordination and Performance Department		12.2. Confirmation of Minutes - Council Special Meeting - 5 May 2022
Council 19/05/2022	Coordination and Performance Department	13.1	Queensland Health Intervention into Current Waste Odour Event in Ipswich
Council 19/05/2022	Coordination and Performance Department	13.1	Queensland Health Intervention into Current Waste Odour Event in Ipswich
Council 19/05/2022	Infrastructure and Environment Department	15.3.4	Item 4 - Georgie Conway Leichhardt Community Swim Centre Stakeholder Engagement Report

Item 16.1 / Attachment 1.

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ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE

Actions in progress: 1

Meeting	Dept	Item	Title	Expected Completion Date	Status
Economic and Industry Development Committee 5/05/2022	Community, Cultural and Economic Development Department	3	Event Sponsorship - CMC Rocks 2022	30/06/2022	In progress

ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE

Actions completed: 1

Meeting	Dept	Item	Title
Economic and Industry Development Committee 5/05/2022	Community, Cultural and Economic Development Department	2	Event Sponsorship - 2022 Gulf Western Oil Winternationals

ENVIRONMENT AND SUSTAINABILITY COMMITTEE

Actions in progress: 4

Meeting	Dept	Item	Title	Expected Completion Date	Status
Environment and Sustainability Committee 15/10/2020	Infrastructure and Environment Department	2	Stormwater Quality Offsets Program Capital Works Portfolio Sub Program - List of Projects 2021-2022	30/06/2022	In progress
Environment and Sustainability Committee 11/03/2021	Corporate Services Department	4	Cherish the Environment Foundation	31/12/2022	In progress
Environment and Sustainability Committee 2/09/2021	Infrastructure and Environment Department	2	Traditional Owner Reference Group	30/06/2022	In progress
Environment and Sustainability Committee 10/02/2022	Infrastructure and Environment Department	5	Franklin Vale Creek Catchment Restoration Plan 2021-2026	1/06/2023	In progress

ENVIRONMENT AND SUSTAINABILITY COMMITTEE

Actions completed since last report: 1

Meeting	Dept	Item	Title
Environment and Sustainability Committee 11/03/2021	Infrastructure and Environment Department	4	Cherish the Environment Foundation

Item 16.1 / Attachment 1.

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GOVERNANCE AND TRANSPARENCY COMMITTEE

Actions in progress: 13

Meeting	Dept	Item	Title	Expected Completion Date	Status
Governance and Transparency Committee 15/10/2020	Corporate Services Department	1	Acquisition of Leasehold Land - Champions Way Truncation	1/08/2022	In progress
Governance and Transparency Committee 11/02/2021	Corporate Services Department	4	Acquisition of Land for INF02414 Road Purposes Redbank Plains Road Stage 3	1/09/2022	In progress
Governance and Transparency Committee 11/02/2021	Corporate Services Department	5	Acquisition of Land and Drainage Easement for INF03206 Mary and William Streets Blackstone Traffic Signalisation Project	1/09/2022	In progress
Governance and Transparency Committee 11/02/2021	Corporate Services Department	6	Acquisition of Drainage Easements for INF04089 Local Drainage Rehabilitation Project Pryde and Hume Street, Woodend	1/09/2022	In progress
Governance and Transparency Committee 4/11/2021	Coordination and Performance Department	5	Community Panels	30/03/2023	In progress
Governance and Transparency Committee 4/11/2021	Coordination and Performance Department	7	Drug and Alcohol (Councillors) Policy	30/11/2022	In progress
Governance and Transparency Committee 1/12/2021	Corporate Services Department	5	Acquisition of Land for Drainage Purposes for INF03780 Alice and Short St KC Project	30/06/2022	In progress
Governance and Transparency Committee 10/02/2022	Corporate Services Department	5	New Lease Over Part of 125A Chubb Street, One Mile to West Moreton Greyhound Owners & Trainers Association Inc.	30/08/2022	In progress
Governance and Transparency Committee 10/02/2022	Corporate Services Department	7	Acquisition of Land for Road Purposes for INF03875 Keanes Road Rosewood Bridge Replacement	31/08/2022	In progress
Governance and Transparency Committee 10/03/2022	Corporate Services Department	3	Renewal of Lease - Kiosk 1 Karalee Shopping Village, 39 Junction Road, Chuwar - CVS Lane Capital Partners Pty Ltd to Ipswich City Council	30/08/2022	In progress
Governance and Transparency Committee 7/04/2022	Corporate Services Department	3	Proposed Fees and Charges to apply from 1 July 2022	30/06/2022	In progress
Governance and Transparency Committee 16/06/2022	Corporate Services Department	5.1	Matter on Notice - Number of licences	5/07/2022	In progress
Governance and Transparency Committee 16/06/2022	Corporate Services Department	6	Procurement - Waste Services Commercial Management System	5/07/2022	In progress

Item 16.1 / Attachment 1.

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GOVERNANCE AND TRANSPARENCY COMMITTEE

Actions completed since last report: 7

Meeting	Dept	Item	Title
Governance and Transparency Committee 10/06/2021	Corporate Services Department	5	New Trustee Lease over Reserve for Recreation Purposes to Australian Crawl (Goodna) Pty Ltd over 256 Brisbane Road, Bundamba
Governance and Transparency Committee 4/11/2021	Infrastructure and Environment Department	3.1	Matter on Notice - Operating Hours of the Georgie Conway Leichhardt Swim Centre
Governance and Transparency Committee 10/02/2022	Corporate Services Department	6	Acquisition of Easement for INF04088 Hayne Street Drainage Project
Governance and Transparency Committee 10/03/2022	Corporate Services Department	5	Procurement: OneMusic Australia Licence for the use of Music for Councils
Governance and Transparency Committee 7/04/2022	Corporate Services Department	2	Online Community Engagement Platform - Extension to Contract 12873
Governance and Transparency Committee 5/05/2022	Coordination and Performance Department	4	Appointment of Urban Utilities Board Member
Governance and Transparency Committee 5/05/2022	Corporate Services Department	5	Procurement: 18397 Supply & Delivery of Six (6) Waste Collection / Compaction Trucks

GROWTH, INFRASTRUCTURE AND WASTE COMMITTEE

Actions in progress: 9

Meeting	Dept	Item	Title	Expected Completion Date	Status
Growth Infrastructure and Waste Committee 12/11/2020	Infrastructure and Environment Department	7	Notice of Motion - Load Limits placed on heavy-traffic bridges	30/06/2022	In progress
Growth Infrastructure and Waste Committee 10/06/2021	Corporate Services Department	13	Amendment to Acquisition of INF02725 Drainage Easement for Local Drainage Rehabilitation at Arthur Summervilles Road, Karalee	1/09/2022	In progress
Growth Infrastructure and Waste Committee 5/08/2021	Corporate Services Department	2	Disposal of Subterranean Land Located at Lots 21 and 22 Ipswich-Rosewood Road, Amberley	30/12/2022	In progress
Growth Infrastructure and Waste Committee 4/11/2021	Infrastructure and Environment Department	2	E-Scooters in Ipswich	30/03/2023	In progress
Growth Infrastructure and Waste Committee 4/11/2021	Corporate Services Department	4	Cameron Park - Swifts Leagues Club	1/12/2022	In progress
Growth Infrastructure and Waste Committee 4/11/2021	Corporate Services Department	5	Acquisition of Drainage Easement INF04249 - 11 Panton Street, Woodend	1/09/2022	In progress
Growth Infrastructure and Waste Committee 4/11/2021	Corporate Services Department	6	Acquisition of Drainage Easement INF04251 - 50 Blackall Street, East Ipswich	1/09/2022	In progress
Growth Infrastructure and Waste Committee 10/02/2022	Infrastructure and Environment Department	2	Expanding the Ipswich Bus Network	30/06/2023	In progress

Item 16.1 / Attachment 1.

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Meeting	Dept	Item	Title	Expected Completion Date	Status
Growth Infrastructure and Waste Committee 5/05/2022	Infrastructure and Environment Department	2	Road Maintenance Performance Contract - RMPC - Contract 27 and 28 - 2022-2023 and 2023-2024	8/07/2022	In progress

GROWTH, INFRASTRUCTURE AND WASTE COMMITTEE

Actions completed since last report: 2

Meeting	Dept	Item	Title
Growth Infrastructure and Waste Committee 2/09/2021	Corporate Services Department	6	Acquisition of Drainage Easement - INF04082 - 97 Moores Pocket Road, Moores Pocket
Growth Infrastructure and Waste Committee 10/02/2022	Infrastructure and Environment Department	4	Proposed Repairs to Unmaintained Roads Policy

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE

Actions in progress: 1

Meeting	Dept	Item	Title	Expected Completion Date	Status
Ipswich Central Redevelopment Committee 9/12/2021	Corporate Services Department	2	Procurement - Nicholas Street Precinct Cinema Operations	30/06/2022	In progress

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE

Actions completed since last report: Nil

Doc ID No: A8114031

ITEM: 16.2

SUBJECT: WANLESS MINISTERIAL CALL IN - COUNCIL SUBMISSION TO THE MINISTER FOR STATE DEVELOPMENT, INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING DURING PUBLIC NOTIFICATION

AUTHOR: DEVELOPMENT ASSESSMENT WEST MANAGER

DATE: 14 JUNE 2022

EXECUTIVE SUMMARY

This is a report concerning the Ministerial call in of the development application 10674/2019/CA for a combined application consisting of a landfill and a waste transfer/resource recovery facility and associated infrastructure lodged by Wanless Pty Ltd.

Whilst development application 10674/2019/CA was previously decided by Council on 16 September 2021, the Minister for State Development, Infrastructure, Local Government and Planning has exercised ministerial powers under the *Planning Act 2016* to call in, reassess and redecide the development application.

The called-in application has now entered the public notification period and submissions are required by 30 June 2022.

Having carefully considered the material submitted in support of the development application currently being assessed by the Minister, a submission has been prepared for Council's consideration.

RECOMMENDATION/S

That Council endorse the submission as contained in Attachment 1.

RELATED PARTIES

- Minister for State Development, Infrastructure, Local Government and Planning - Hon Steven Miles.
- Landowner: Wanless Recycling Park Pty Ltd
- Applicant: Wanless Recycling Park Pty Ltd C/- Urbis Pty Ltd
- Planning Consultant: Urbis Pty Ltd
- Visual Assessment: Urbis Pty Ltd
- Community Engagement: Urbis Pty Ltd
- Cultural Heritage Assessment: Urbis Pty Ltd
- Landscape Consultant: Urbis Pty Ltd
- Landfill Gas Risk Assessment: Wanless Recycling Park
- Traffic Consultant: TTM Consulting Pty Ltd
- Surface Water and Void Dewatering: Hydrobiology

- Groundwater and Engineering: Taft Engineering
- Landfill Engineering: Taft Engineering
- Geotechnical: Douglas Partners Pty Ltd
- Acoustics: Acoustic RB Pty Ltd
- Ecology: Saunders Havill Group Pty Ltd
- Flooding and Stormwater: Peak Urban Pty Ltd
- Engineering Services: Peak Urban Pty Ltd
- Air Quality: Katestone Environmental Pty Ltd
- Architect: Sparc Architects
- Survey Plans: Landpartners Pty Ltd
- Waste Industry Needs Assessment: Mike Ritchie & Associates Pty Ltd trading as MRA Consulting Group (MRA)
- Peer review of Landfill Engineering: Consulting Earth Scientists
- Economic Needs Assessment: Location IQ
- Public Notification Consultant: Advertising Contractors

IFUTURE THEME

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PURPOSE OF REPORT/BACKGROUND

The Minister for State Development, Infrastructure, Local Government and Planning has powers that can be enacted in response to development applications that relate to state interests. These powers are called a Minister's call in and are dealt with under the *Planning Act 2016*. A ministerial call in is a process whereby the Minister (in this case the Deputy Premier, Steven Miles MP) may seek to utilise these powers to assess and determine a development application. Importantly, the Minister can call in an application after a decision has been made by Council and can make a new decision, including a different decision to that made by Council.

Council's Original Assessment and Decision - Development Application (10674/2019/CA)

On 16 September 2021 Council resolved to approve (in part) a development application located at 82A, 82B, 82C, 82D, 82E, 2F and 82H Lanes Road, Ebenezer, Lot 312, 266-304 and 350 Coopers Road, Ebenezer, 166-198, 202-282 Bergmans Road, Ebenezer, and Lot 257 Unnamed Road, Ebenezer (Decision Notice – Attachment 2). The application consisted of:

- Reconfiguring a Lot - Thirteen (13) Lots into Five (5) Lots
- Material Change of Use (MCU) - Waste Activity Use involving Landfill (Combination of Construction & Demolition, Commercial & Industrial & Putrescible Waste) and associated Environmentally Relevant Activity (ERA) 60(2)(h)
- Material Change of Use - Waste Activity Use involving Rehabilitating a Mining Void
- Material Change of Use - Special Industry (Waste Transfer and Resource Recovery Facility – includes waste recycling, reprocessing, storing, dismantling, baling, treating,

screening, washing, crushing, grinding, milling, sizing or separating activities) and associated ERAs 54(2)(c) and 62(1)(b).

The development application was assessed in accordance with the *Planning Act 2016*, with specific reference to the applicable assessment benchmarks. In assessing the development application, the proposed Reconfiguring a Lot and Material Change of Use for Special Industry (Waste Transfer and Resource Recovery Facility) components of the proposal generally complied with the assessment benchmarks and these components were subsequently approved.

The proposed Waste Activity Uses involving Landfill and Rehabilitation of Mining Voids on the other hand could not be supported in accordance with section 5 and section 60 of the *Planning Act 2016*, as the proposal did not advance the purpose of the Act and the development conflicts with the applicable codes of the Planning Scheme and TLPI No. 2/2018 (Waste Activity Regulation). There were not sufficient grounds to justify the decision despite the conflict and these components were subsequently refused.

The assessment of the proposal was supported by a public hearing and report of the Independent Decision Review Panel (IDRP). Having reviewed the draft officer's recommendation and upon considering the matters raised at the public hearing, the IDRP provided a Panel Report on 25 August 2021 (Panel Report) which concluded that it was satisfied with the intention of the recommendation, being to approve in part (subject to conditions) and to reject in part the proposed development. Whilst the IDRP agreed with the intention of the recommendation, the Panel Report also made several recommendations to Council which were considered in the decision on this matter.

In summary, the proposal put to Council was for a resource recovery facility as well as a residual landfill. The landfill component was described in the application material as an ancillary aspect of the recycling centre and not a major economic driver on its own. Noting the above, Council's refusal of this part was on sound, justifiable reasons. It was considered that the recycling centre could operate in isolation of the landfill component and that this aspect of the proposal was consistent with the relevant assessment benchmarks and was approved by the Council. The concept of a resource recovery facility of this nature is also consistent with Council's Waste and Circular Economy Transformation Directive. It is considered that the original decision of Council was the right decision. The Council's consideration of the proposal was based on a thorough assessment of the proposal by Council officers. This assessment was further scrutinised as part of an Independent Decision Review Panel, made up of experienced professionals and who further supported the recommendations of the officers (as outlined in the officer's report, Attachment 3).

On 15 October 2021 Appeal No 2715 of 2021 was commenced in the Planning and Environment Court by Wanless. As part of this appeal Wanless sought to have Council's decision overturned and the refused components approved by the Court. This was then proceeded by the Minister's call in.

The Minister's call in – Steps to Date

The process for the Wanless Minister's call in has involves the following steps:

1. On 29 November 2021 the Minister issued a proposed call in notice before the matter was formally called in. (Attachment 4)
2. On 20 December 2021 Council made representations in response to the Ministers proposed call in notice. (Attachment 5)
3. On 27 January 2022 the Minister made a decision to call in the application for a reassessment on the basis that the proposed development involves or is likely to involve economic interests of the state or part of the state, and environmental interests of the state or part of the state. (Attachment 6)
 - As a result of the call in, the decision that was made by Council has no effect, and the appeal that had commenced was discontinued.
 - As a result of the call in, the assessment process restarted at the start of the confirmation period in the application stage under part 1 of the Development Assessment Rules version 1.3.
4. On 8 February 2022 the Minister gave a confirmation notice under section 2 of the Development Assessment Rules. (Attachment 7)
5. On 1 February 2022 the Minister issued an Information Request under section 12 of the Development Assessment Rules. The notice identified that some information necessary to assess the application was not provided by Wanless. (Attachment 8)
6. On 16 March 2022 the State Assessment and Referral Agency (SARA) issued an Information Request under section 12 of the Development Assessment Rules. The notice identified that additional information was necessary to assess the application against the relevant provisions of the State Development Assessment Provisions (SDAP). (Attachment 9)
7. On 24 February 2022, 3 separate Supreme Court proceedings were commenced which seek a judicial review (JR) of the Minister's decision to call in the Wanless Application. Each of these matters are yet to be determined however the Supreme Court has issued an order restraining the Deputy Premier from deciding the Wanless Application whilst the JR Applications are advanced. Notwithstanding, the order does not constrain the Deputy Premier or Wanless from advancing the Deputy Premier's assessment of the development application whilst the proceedings are on foot.
8. On 12 May 2022 Wanless requested an extension to the information request response period.
9. On 23 May 2022 the Minister agreed to extend the information request response period under section 13.1 of the Development Assessment Rules.
10. On 7 June 2022 Wanless responded to the Ministers Information Request. (Attachment 10)
11. On 7 June 2022 Wanless also responded to the SARA Information Request. (Attachment 11)
12. Upon responding to the Ministers and the SARA Information Request the application entered the Public Notification Period. Wanless have subsequently published a notice in a local newspaper inviting submissions from **09 June to 30 June 2022**. (Attachment 12)

The Minister's Call In – Observations

The development application that is being assessed by the Minister is generally consistent with that originally assessed by Council. Having carefully considered the material submitted in support of the development application currently being assessed by the Minister, the following issues have been identified which form part of Council's submission:

Ministers Information Request

Having reviewed the Ministers Information Request, it is noted that Wanless has only been requested to address a small number of issues, which is somewhat concerning especially considering Council's extensive reasons for refusal. It is apparent that not all reasons for refusal have been addressed.

Wanless Response to the Ministers Information Request

Having reviewed the Wanless response to the Ministers Information Request, the following comments are made in relation to each item in the order that they appear:

1. Resource Recovery Rates & Contribution to Landfill Diversion

- There is no disputing the fact that the recycling component of the proposed facility will support the state's goal of reducing waste to landfill as expressed in the Queensland Waste Management and Resource Recovery Strategy.
- Wanless have failed to demonstrate how their proposed landfill component supports the state's goal of reducing waste to landfill as expressed in the Queensland Waste Management and Resource Recovery Strategy.
- Noting that the materials to be transported to the facility are likely to be largely outside of Wanless control (i.e. third party waste collectors will be entitled to dispose of their waste at the facility) it will be extremely difficult to guarantee that the facility will achieve its proposed recovery/recycling rates, particularly when the application material clearly states that non-conforming loads will be rejected and directed to a disposal facility such as Wanless's own landfill. If the Minister were to approve the landfill component, how would the State Government guarantee that Wanless would keep to their target recovery/recycling rate? On the contrary, if Wanless did not have the benefit of a landfill on their site there would be an added incentive for them to achieve and exceed their target recovery/recycling rate.
- If the Minister were to impose a target recovery/recycling rate condition on a development approval, how would such a condition be reasonable and relevant, how would compliance be demonstrated and in the event of non-compliance who would be responsible for ensuring compliance with such a condition?
- Whilst Wanless is to be commended for their proposed resource recovery facility, it should be noted that their proposed recovery rate for Municipal Solid Waste (MSW)

falls well short of other MSW resource recovery facilities that Council is aware of. A specific example can be found in the new Shoalhaven City Council resource recovery facilities. In that example, over 90% of all MSW waste that goes through the facility will be recovered and not sent to landfill. A link to this example is included.

<https://getinvolved.shoalhaven.nsw.gov.au/rrf>

2. Economic Viability & Need for the Wanless Landfill

- Whether or not the resource recovery component of the application is commercially viable without the associated landfill should not be a deciding factor for this application. If the Minister were to use this as a key reason to approve the landfill, this would fail to acknowledge the fact that there are other existing lawfully established landfill facilities that could be afforded the opportunity to implement similar resource recovery facilities in the future. Whilst some existing landfill operators may not yet have 'state of the art' recycling facilities, there is nothing to suggest that they won't seek approval to establish such infrastructure in the near future. In fact the State Government should be encouraged to incentivise/encourage all landfill operators to establish 'state of the art' recycling facilities on existing landfill sites thereby extending the life of existing landfills, reducing the need for further landfilling and potentially removing materials from landfill that have the potential to generate odour, leachate and the resulting environmental and off site impacts.
- Concerns are raised with regards to the modelling that has been prepared by MRA Consulting Group to inform the commercial viability of the Wanless facility. More specifically, in both cases ('with' and 'without' the landfill) it is assumed that Wanless would not actively seek out or preclude particular waste streams from their process. Whilst each scenario assumes that the same % of waste that comes through their gate will go to landfill, if the landfill was not approved on the Wanless site one would assume that Wanless would be more selective with the types of waste they would receive, thereby actively reducing the amount of non-recoverable materials that come through the gate and that need to go to landfill. If this were to occur, there would be significant cost savings, particularly in transport and gate fees at competitor landfills.

Should the Minister choose to rely on commercially viable as a deciding factor, it is recommended that an independent waste expert and economic consultant is engaged to undertake a peer review of the modelling that has been provided. This is particularly important considering the complexity of this issue and its relationship to the broader market and the other economic levers in place and under consideration by the Queensland Government.

- Wanless have suggested that the absence of published landfill data makes any assessment of landfill lifespan in SEQ problematic and the only agency with appropriate data is the DES. In light of such, it is suggested that the Minister should not approve the Wanless landfill unless it can be proven beyond a doubt that there is a need for this facility having regard to existing landfill facilities. Importantly an

assessment must also consider the fact that the Planning and Environment Court is yet to make a decision on 3 landfill appeals, which if approved would result in a significant increase in landfill lifespan in SEQ. Making a decision on further landfill in the context of this information makes the determination of landfill supply extremely volatile.

- It has been agreed in the three major landfill applications that are currently before the Planning and Environment Court that there is approximately 105 million cubic meters of approved landfill capacity in South-East Queensland. The majority of this landfill capacity is within the Ipswich City Council local government area. This landfill capacity, or airspace, equates to a minimum of approximately 20 years of landfill airspace supply – taking account of projected population growth and conservative estimates of future reductions in waste generation and increases in recycling activity.

The time taken by the community to consume existing available airspace could be much longer than this projection. In fact, if the waste levy and associated policy levers are as successful as anticipated and if the State Government were to further incentivise/encourage all landfill operators to establish 'state of the art' recycling facilities on existing landfill sites, this timeframe could extend significantly.

- Continuing to provide additional landfill supply is a deterrent to other policy levers and is likely to undermine the State Government's own strategy and waste levy. An oversupply of airspace is likely to reduce the cost of landfill in a competitive market.

3. Resource Recovery and Waste Activity Regulation (TLPI No. 1 of 2021)

- Concerns are raised with regards to the following non compliances with TLPI No. 1 of 2021:
 - o The landfill still extends beyond the top of the void as defined by the TLPI. The Minister should not approve the landfill without first exploring alternative options to achieve compliance with the TLPI including removing all surrounding mine spoil overburden to create a level consistent with the previous natural ground level around the voids.
 - o The landfill still proposes to place waste below the groundwater table and does not provide a minimum 3m attenuation zone between waste and the groundwater level. It is noted that Wanless have suggested that it is better to have a landfill located below the groundwater table than above it. Furthermore, Wanless have suggested that the subject site should be viewed as an ideal location owing to pre-existing poor groundwater quality.

As further expressed below, there is no foreseeable circumstance where landfill should take place below the level of the groundwater table. In the event of a liner failure, which is ultimately inevitable, there is no avoidance of groundwater contamination. Approving any form of landfill below the groundwater table is therefore essentially a license to pollute.

4.1. Groundwater

- The proposed landfill is located below the groundwater table and relies heavily on engineering controls that need to be in place during the lifespan of the landfill (predicted to be 60 years) and also potentially extending into the post closure period (potentially a further 30 years). These engineering controls all have the potential to fail and have catastrophic impacts to both the environment and the surrounding communities if not managed appropriately. It is difficult to see how failure after landfilling has commenced or especially after it has been completed could be corrected or restored.
- Wanless have failed to identify a strategy to treat and dispose of leachate from day one if they receive approval for their landfill facility. In fact they have advised that they will seek to secure a disposal option within one year from commencing landfilling.
- Whilst it may be 'industry practice' to rely on engineering controls to manage groundwater impacts (as has been suggested by Wanless), this should not be a reason to justify why a landfill should be approved on this site. As part of the assessment of this application, the Minister should be encouraged to take a close look at the existing issues that Ipswich is currently facing with other landfill and waste operators who have also relied on engineering controls to mitigate environmental, and amenity impacts but have been unable to manage these issues appropriately thereby causing significant detrimental impacts within the Ipswich Local Government Area.

4.2. Tailings Dam

Wanless have failed to address this information request item as they have not provided a management plan which clearly identifies how the tailings waste will be managed, within acceptable standards and limits, as part of this proposed development. Rather than responding to this information request item, Wanless appear to be accepting of a condition that removes all landfilling from the tailings dam.

The removal of the tailings dam from the proposal has significant implications on the overall project, particularly considering all supporting technical documents (i.e. Economic Needs Assessment, Engineering Reports, Site Based Management Plans etc) have been prepared on the basis that landfilling would take place within the tailings dam.

If Wanless acknowledge that it is too difficult to prepare an acceptable tailings dam management plan and are willing to accept a condition that removes it from the landfill proposal, they should be made to amend the application and all technical supporting documents to account for the fact that it will no longer form part of the proposal.

5. Jobs

Wanless have advised that the overall facility will create approximately 50 direct jobs in the operation and these positions will be spread across the recovery sheds, landfill and internal office positions. Wanless have also advised that site operation will occur over two daily shifts, resulting in a total of 100 direct employment positions.

Whilst Council is not in a position to comment on the overall accuracy or the breakdown of these figures, what is abundantly clear is the fact that the vast majority of the jobs will be in the resource recovery component (92%) which has already been approved. It is further understood that landfilling specifically does not generate a large number of direct employment numbers, particularly in comparison to Resource Recovery Activities which are a significant opportunity for economic activity and jobs growth.

There are many existing lawfully established landfill facilities that could be afforded the opportunity to implement similar resource recovery facilities in the future thereby increasing the number of jobs in the waste and recycling industry. Whilst some existing landfill operators may not yet have 'state of the art' recycling facilities, there is nothing to suggest that they won't seek approval to establish such infrastructure in the near future. In fact, the State Government should be encouraged to incentivise/encourage all landfill operators to establish 'state of the art' recycling facilities on existing landfill sites thereby increasing the number of jobs in the waste and recycling industry.

SARA Information Request

Similar to the Ministers Information Request, it is noted that Wanless has only been requested by SARA to address a small number of issues, which is somewhat concerning especially considering Council's extensive reasons for refusal.

Wanless Response to the SARA Information Request

Having reviewed the Wanless response to the SARA Information Request, the following comments are made:

Tailings Dam

Similar to the Ministers Information Request, Wanless were requested by SARA to provide a Tailings Management Plan to demonstrate how the tailings waste will be managed and how the dam will be dewatered as part of the proposed development.

Wanless have failed to address this information request item as they have not provided a management plan which clearly identifies how the tailings waste will be managed within acceptable standards and limits, as part of this proposed development. Rather than

responding to this information request item, Wanless appear to be accepting of a condition that removes all landfilling from the tailings dam.

As mentioned earlier, the removal of the tailings dam from the proposal has significant implications on the overall project, particularly considering all supporting technical documents (i.e. Economic Needs Assessment, Engineering Reports, Site Based Management Plans etc) have been prepared on the basis that landfilling would take place within the tailings dam.

If Wanless acknowledge that it is too difficult to prepare an acceptable tailings dam management plan and are willing to accept a condition that removes it from the landfill proposal, they should be made to amend the application and all technical supporting documents to account for the fact that it will no longer form part of the proposal.

General Comments - Matters of State Interest

As part of Council's submission, it is recommended that the Minister be advised that the Ipswich City Council has always been of the view that landfills and other major waste applications are matters of state interest as they significantly impact the environmental interests of this part of the state.

On three previous occasions, Ipswich City Council has written to the former Planning Minister to request an application for a landfill to be called in. On these previous occasions, the proposed landfills were generally of greater size or had the potential for equal or in some cases greater detrimental environmental impact to the Ipswich community.

As a result of the former Planning Minister refusing to call in any other landfill proposals, the Council has had to make a significant investment for the greater good and to protect the interests of the Ipswich community and in doing so has spent more than \$6.7 million in defending appeals against its decisions in relation to these major landfill applications. Appeal hearings for three of these matters have been concluded and the decisions of the Court are pending. In addition, a previous matter relating to a landfill has been decided in Council's favour.

Had the earlier landfill applications been the subject of a ministerial call in, considerable uncertainty and the \$6.7 million in legal expenses defending Council's decisions would have been avoided, not to mention the expenses born by the other parties along with the Queensland Government.

Councils view that waste/landfill applications are a matter of state significance is most clearly articulated in the letter and attachments dated 12 August 2019 from the Interim Administrator (Attachment 13 and 14).

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Planning Act 2016

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications with this decision.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation: That Council endorse the submission as contained in Attachment 1 and the submission be signed by the Chief Executive Officer and sent to the Minister by the end the Public Notification Period.
(b) What human rights are affected?	Human rights are not affected by this decision, as any person is also able to make representations to the Minister during the Public Notification Period.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no resource implications associated within this report.

COMMUNITY AND OTHER CONSULTATION

Upon responding to the Ministers Information Request the application entered the Public Notification Period. Wanless published a notice in a local newspaper inviting submissions from 09 June to 30 June 2022. There is no present need for further consultation on this matter by Council.

CONCLUSION















It is recommended that Council make a submission to the Minister prior to the close of business on the 30th of June 2022 so as to ensure that the Minister has regard to Council's concerns when assessing the Wanless development application.

The submission should include a request that the Minister carefully consider all material, including Council's original reasons for refusal as well as the additional matters raised in the Council submission, when making a decision.

Furthermore, in addition to raising the issues described in this report, the submission should make it clear that refusing the landfill component of the development application would be the best course of action especially noting the relevance of this development application to the three other major landfill applications that are currently before the Planning and Environment Court.

In closing, the Minister should be made aware that the Council has a considerable interest in waste matters as described in the Waste and Circular Economy Transformation Directive. The Minister should also be made aware that Council will continue to invest resources into supporting the Directive and the needs of our community, whilst also continuing to work with the Queensland Government in furthering our mutual objectives.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Ipswich City Council Draft Submission - Ministerial Call In of Development Application - Wanless Recycling Park Pty Ltd (<i>under separate cover</i>) 
2.	10674/2019/CA Council Decision Notice (<i>under separate cover</i>) 
3.	10674/2019/CA Committee Report (<i>under separate cover</i>) 
4.	Minister's proposed Call-in Notice (<i>under separate cover</i>) 
5.	Council Response to Minister's proposed Call-in Notice (<i>under separate cover</i>) 
6.	Minister's Call-in Notice (<i>under separate cover</i>) 
7.	Minister's Confirmation Notice (<i>under separate cover</i>) 
8.	Minister's Information Request (<i>under separate cover</i>) 
9.	State Assessment and Referral Agency (SARA) Information Request (<i>under separate cover</i>) 
10.	Wanless response to the Ministers Information Request (<i>under separate cover</i>) 
11.	Wanless Response to SARA Information Request (<i>under separate cover</i>) 
12.	Notice in local newspaper inviting submissions (<i>under separate cover</i>) 
13.	Letter from Council to Planning Minister (12 August 2019) (<i>under separate cover</i>) 
14.	Attachments of Letter from Council to Planning Minister (12 August 2019) (<i>under separate cover</i>) 

Michael Simmons

DEVELOPMENT ASSESSMENT WEST MANAGER

I concur with the recommendations contained in this report.

Anthony Bowles

MANAGER, DEVELOPMENT PLANNING

I concur with the recommendations contained in this report.

Peter Tabulo

GENERAL MANAGER PLANNING AND REGULATORY SERVICES

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Doc ID No: A8114179

ITEM: 16.3

SUBJECT: 2022 FEDERAL ELECTION OUTCOMES FOR THE IPSWICH REGION

AUTHOR: COORDINATOR - MAJOR PROJECTS AND ADVOCACY

DATE: 13 JUNE 2022

EXECUTIVE SUMMARY

This report provides a summary of the 2022 Federal Election outcomes and commitments received within the electorates of Blair and Oxley insofar as they relate to the Ipswich Local Government Area.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

N/A

IFUTURE THEME

Vibrant and Growing

Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Council identified the 2022 Federal Election as a significant opportunity to obtain commitments that will raise the profile of and advance Council's regionally significant projects. The purpose of this report is to provide a summary of the federal election activities and commitments received during the six-week election period.

The sustainable growth of Ipswich can only occur with ongoing State and Federal Government investment in infrastructure and service delivery. Local Government only collects 3% of all taxes and therefore needs investment from the other levels of Government to support our region's growth. Council has assessed and identified its first tranche of regionally significant projects, these are the projects considered to have the highest economic and community benefits for the region. These projects have been previously communicated and are summarised below.

- Ipswich to Springfield Central Public Transport Corridor
- Ipswich Central Second River Crossing
- North Ipswich Sport and Entertainment Precinct

- Ebenezer Regional Industrial Area
- Waste and Circular Economy Transformation
- Critical and Enabling Infrastructure
 - Warrego Highway (incl. Mt Crosby interchange)
 - Cunningham Highway (incl. Amberley interchange)
 - Centenary Highway
 - Ripley Valley PDA Growth Infrastructure

With the approval of Council's first Advocacy Plan this year (confidential attachment 1), Council has been focussed on advocating to government and the political parties in a targeted and strategic way. Council has been united and coordinated in its approach to advocacy during the election period. Council has also clearly communicated with the community through our media channels the election priorities and in relation to any commitments received.

Council's activities included:

- Submissions to all the political parties contesting the seats of Blair and Oxley in relation to Council's federal election priorities.
- Council offered to meet with all candidates to brief them on Council's priorities.
- Meetings were held with Blair candidates from the following parties: Australian Labor Party, Liberal National Party, United Australia Party, Liberal Democrats, Pauline Hanson's One Nation and the Australian Values Party.
- Council offered to brief all local media outlets on Council's election priorities and briefings were held with River 94.9, Local Ipswich News, Ipswich News Today and the Lockyer and Somerset Independent.

The major political parties delivered a range of commitments in relation to our regionally significant project portfolio as well as for a range of other priorities within the Ipswich Local Government Area. In the table below officers provide a list of the election commitments received from the major parties during the 2022 Federal Election.

Australian Labor Party*
<ul style="list-style-type: none">• \$20 million to upgrade North Ipswich Stadium. This is the first stage in developing a boutique 12,500 seat stadium, designed for rugby league and soccer matches, with broadcast facilities to ensure NRL and A-League matches could be hosted at the venue.• \$4 million to upgrade the Ipswich Showgrounds. Includes:<ul style="list-style-type: none">○ \$2.5 million for general upgrades and○ a further \$1.5 million to improve amenities that can be utilised by the emergency relief centre during natural disasters.• \$10 million for Ipswich Motorway planning, which will benefit commuters in Blair

- \$2 million for a business case for the Ipswich to Springfield rail line
- \$2.2 million in local school upgrades, including:
 - \$2 million for a Community Sports Hub and new basketball courts at Ipswich State High School
 - \$100,000 to upgrade facilities for Prep students at the rapidly growing Springfield Central State School
 - \$60,000 for a new Prep-safe playground at Brassall State School.
 - \$15,000 for an upgraded audio-visual system at the Karalee State School community hall
- \$3 million for flood recovery and resilience projects along the Bremer River and its tributaries. This will improve flood resilience, water quality and environmental values in our urban waterways along the river and its creeks.
- \$5 million for an Ipswich Veteran Wellbeing Centre. This will be a one-stop shop for veterans and families to access health and mental health services, advocacy and wellbeing support, employment and housing assistance, and social connection.
- A new Medicare Urgent Care Clinic to take pressure off the Ipswich Hospital Emergency Department by providing care from a doctor or nurse for injuries like sprains, broken bones, stitches, wound care and other minor conditions.
- \$14 million for a new Head to Health adult mental health centre
- \$2.5 million to upgrade Kambu Health Service. This includes \$2 million for upgrades to the Roderick Street clinic, and an additional \$500,000 to relocate the Children and Family Centre to Kambu's kindergarten and long day care facility in Silkstone.
- \$2 million to expand the Ipswich Basketball stadium and support the creation of a new basketball court at the Booval stadium
- \$1 million the upgrade facilities at the Ripley Valley Football Club
- \$500,000 to upgrade the Ipswich Hockey fields, including irrigation and lighting
- \$3.5 million for a new India House cultural centre in Springfield
- \$20,000 for a new toy library for multicultural communities at the Redbank Plains Community Centre.

Liberal National Party
<ul style="list-style-type: none">• \$2.5 million towards the Ipswich Central Second River Crossing Detailed Business Case• \$1 million towards Ripley Valley Football Club• \$14 million towards a Head to Head Mental Health Centre in Ipswich• \$3.5 million towards Australia India House at Springfield• \$3.9 million towards Ipswich Basketball• \$100 million towards upgrades to RAAF Base Amberley• \$2 million Ipswich Showgrounds upgrade – Stage 3 redevelopment (upgrades to amenities and facilities for animal health and wellbeing)• \$1.15 million towards FTS – Fearless Towards Success• \$850,000 will also be invested in the Queensland African Communities Council (QACC)• \$11 million towards track and facility upgrades at Willowbank Raceway• \$1 million to Ripley Valley Football Club for facility improvements

**Formed Government*

Of the minor parties, only the Australian Values Party made specific election commitments for the Blair electorate, as follows:

- Infrastructure as part of the 2032 Olympic and Paralympic Games
- \$2.5 million for the Second River Crossing (Norman St Bridge) business case
- \$1 million for the I2S Options Analysis Business Case
- \$2.5 million for the Detailed Business Case to upgrade North Ipswich Reserve
- Commitments to push for upgrades to the Cunningham, Warrego, and Centenary Highways, and Ripley Valley interchanges
- Additional commitments to the Ebenezer Regional Industrial Area and Waste and Circular Economy Transformation (unspecified).

The (incumbent) Australian Labor Party candidates for Blair and Oxley, Shayne Neumann MP and Milton Dick MP respectively, were successful in gaining re-election to their seats. Council officers will work with the Advocacy Steering Group to agree the most appropriate approach to engaging with and supporting our local members to realise these election commitments for Ipswich.

Next steps for Council's advocacy program will include working with the Advocacy Steering Group to review the election outcomes, discuss next steps for each of Council's regionally significant projects and refine Council's advocacy priorities for the remainder of 2022 now that the Federal Election is complete.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

Council's approach to advocacy is guided by an Advocacy Plan that provides a clear framework to guide a coordinated and strategic approach. This plan includes and seeks to mitigate a range of risks associated with the program.

This report only provides an overview of advocacy outcomes and is for noting. Therefore, there are no specific risks to highlight in conjunction with this report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Council's advocacy efforts have been managed from existing budgets and departmental resources. The only external costs that have been incurred relate to printing of advocacy brochures and project factsheets.

COMMUNITY AND OTHER CONSULTATION

Community has been kept informed about Council's advocacy priorities through Ipswich First, media releases and established communications channels throughout the six-week election period.

This report was presented to and supported by the Advocacy Steering Group prior to being brought to Council.

CONCLUSION

The 2022 Federal Election represented an opportunity to obtain commitments towards critical projects that will support the growth of the Ipswich region. The major parties made commitments to a broad range of projects, mostly within the transport, health and sporting infrastructure sectors. Council's advocacy activities going forward will focus on working collaboratively with our local federal members to support the delivery of these election commitments.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Ipswich City Council Advocacy Plan 2022
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Dan Heenan

COORDINATOR - MAJOR PROJECTS AND ADVOCACY

I concur with the recommendations contained in this report.

Cat Matson

MANAGER, ECONOMIC AND COMMUNITY DEVELOPMENT

I concur with the recommendations contained in this report.

Ben Pole

GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

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Doc ID No: A8134036

ITEM: 16.4

SUBJECT: RESIDENTIAL KERBSIDE RECYCLING - CONTRACT WITH VISY PAPER PTY LTD

AUTHOR: GOODS AND SERVICES CATEGORY MANAGER

DATE: 22 JUNE 2022

EXECUTIVE SUMMARY

This is a report concerning a contract for residential kerbside recycling with Visy Paper Pty Ltd (Visy) which is due to commence on 1 July 2022 following extensive negotiations.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical and disadvantageous to invite tenders for the provision of residential kerbside recycling.
- B. That Council enter into a contractual arrangement (Council file reference number - A8133943) with Visy Paper Pty Ltd, at an approximate purchase price of \$3,500,000.00 (excluding GST) over the entire term, being two (2) years, with no options for extension, unless mutually agreed between the parties.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

RELATED PARTIES

Visy Paper Pty Ltd is the primary supplier of kerbside recycling services in the Ipswich Local Government Area. There were no conflicts of interest declared regarding this impending contractual arrangement.

IFUTURE THEME

Natural and Sustainable

PURPOSE OF REPORT/BACKGROUND

On 18 November 2021, Council resolved to provide authority for the negotiation of a contractual arrangement with Visy Paper Pty Ltd (Visy) for purpose of providing residential kerbside recycling services. Whilst this is not a new service to Ipswich residents, the

previous contract with Visy had expired and a new engagement was required to ensure that this essential local government service could continue.

Visy were identified as the only experienced and capable service provider that could deliver the service at the scale and reliability required for the Ipswich local government area. This arrangement would ensure that Ipswich continues to build a sustainable community through residential recycling efforts and ensures that effective services continue.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

Whilst the existing contract with Visy expired on 28 February 2022, the provision of the service continued uninterrupted via mutual agreement between the parties. Should Council opt not to endorse the recommendation to enter into the proposed contractual arrangement with Visy by 1 July 2022, it will see the discontinuation of kerbside recycling services for Ipswich residents, which is regarded as an adverse outcome.

It is important to note however that negotiations with Visy have been protracted due to a number of factors. One such reason has been the persistent rejection by Visy of Council's standard terms and conditions. As a consequence, Council officers have negotiated a reasonable financial outcome with the finalised contract on the proviso of accepting Visy's terms and conditions. This will ensure continued services to residents for the next two (2) years.

Whilst the original Council resolution which was adopted at the meeting of 18 November 2021 was to include contractual options to extend the arrangement with Visy for a further one (1) plus one (1) year/s beyond the initial term, this was rejected by Visy during negotiations. Visy have however, offered to mutually agree to an extension of services beyond the two-year period if Council requires this service.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The recommendation states that Council enter into a contract with Visy Paper Pty Ltd for the provision of residential kerbside recycling services.
(b) What human rights are affected?	No human rights are affected by this decision. This is because the intended contract is with a company and only individuals have human rights. Further, the subject matter of the contract will not impact on the human rights of any third parties.

(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Budget is available for this critical residential service. The intended contract with Visy is for approximately \$3.5 million over the two-year contractual period.

COMMUNITY AND OTHER CONSULTATION

Formal community consultation was not undertaken, however, there is community expectation that residential kerbside recycling, as an essential Council service, will continue to be provided to ensure the region is sustainable.

CONCLUSION

It is recommended that Council approve entering into a contract with Visy Paper Pty Ltd at an approximate cost of \$3.5M over a two-year period for the provision of residential kerbside recycling services.

Juliana Jarvis

GOODS AND SERVICES CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Sean Madigan

GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

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Doc ID No: A8090881

ITEM: 16.5

SUBJECT: DEVELOPMENT APPLICATION RECOMMENDATION - 2464/2022/MAMC - MINOR CHANGE REQUEST FOR A MATERIAL CHANGE OF USE - OUTDOOR ENTERTAINMENT (CIRCUIT RACEWAY AND DRIVER TRAINING FACILITY)

AUTHOR: PLANNER (DEVELOPMENT)

DATE: 7 JUNE 2022

EXECUTIVE SUMMARY

This is a report concerning a change request to development application number 320/97 for Outdoor Entertainment (Circuit Raceway and Driver Training Facility) at 133 Champions Way, Willowbank. The applicant has sought to upgrade existing racing pits such that they are now enclosed, with spectator facilities above the pits, which represent a relocated position to what was nominated on the original approved plan. The proposal involves the establishment of two (2) buildings, summarised as follows:

- Building 1, a three (3) level building encompassing a gross floor area (GFA) of 659.30m² which includes the now enclosed pits at ground level (436.1m²), an enclosed spectator viewing area/entertainment area and kitchen/servery on the first level (256.40m²) and an open roof top deck on the second level;
- Building 2, a two (2) level building, encompassing a GFA of 501.80m² for the now enclosed pits at ground level and an open roof top deck on the second level.

As a result of the proposed works, the applicant has sought amendment to the existing conditions of approval to reflect the new plans. The minor change application has been assessed and it is considered appropriate to update the approval to reflect the amended plans. The minor change request is recommended to be approved.

RECOMMENDATION

That Council approve development application no. 2464/2022/MAMC subject to conditions as contained in Attachment 1 of this report.

RELATED PARTIES

- Applicant: Motorsport Queensland Pty Ltd C/- Pacific Approvals Pty Ltd
- Owner: Ipswich City Council
- Relevant Consultants: Pacific Approval Pty Ltd; & ATP Design Studio

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

SITE ADDRESS:	133 Champions Way, WILLOWBANK QLD 4306
APPLICATION TYPE:	Change Application – Minor
ORIGINAL PROPOSAL:	Outdoor Entertainment (Circuit Raceway and Driving Training Facility)
ZONE:	Regional Business and Industry (Sub Area RBIA1)
OVERLAYS:	OV2 – Key Resource Area & Mining Leases OV3 – Mining Constrained Area & Surface Disturbance – Including Open-Cut Mining OV7A – Building Height Restriction Area 45m/90m; Outer Horizontal Surface RL176.5; & OV7A – Transitional Surface
APPLICANT:	Motorsport Queensland Pty Ltd
OWNER:	Ipswich City Council
EXISTING OR PROPOSED TRADING NAMES:	Queensland Raceway
APPLICATION NO:	2464/2022/MAMC
AREA:	52.73 ha
REFERRAL AGENCIES:	Department of State Development, Infrastructure, Local Government and Planning via State Assessment and Referral Agency (SARA)
EXISTING USE:	Outdoor Entertainment
PREVIOUS RELATED APPROVALS:	320/97 - Outdoor Entertainment (Circuit Raceway and Driver Training Facility)
DATE RECEIVED:	14 March 2022
DECISION PERIOD START DATE:	25 March 2022
EXPECTED DETERMINATION DATE:	6 July 2022

SITE LOCATION:



Figure 1 – Site Locality

On 25 February 1998, Council issued a Town Planning Consent Permit No. 320/97 that approved an Outdoor Entertainment (Circuit Raceway and Driver Training Facility) at 133 Champions Way, Willowbank Qld 4306. The development was to be established over four (4) stages and included a 3.12km racetrack, a race/control administration complex, racing pits, pit garages, paddock pits, scrutiny building, transport wash bay, crash repair team structure, security and ground staff office, corporate entertainment suites, VIP carpark, formalised parking area, overflow parking areas, marshalling area, toilets and/or canteen buildings, a catering building and various open areas for spectators.

On 25 March 2022, the applicant submitted a minor change application. The change application involves an amendment to the approved layout plans to relocate the identified 'corporate entertainment suites' to a different portion of the site, and to include an upgrade of the racing pits on the approved layout plans.

Specifically, the proposal is for the construction of spectator stands upon a portion of the existing racing pits that are proposed to be upgraded. The existing racing pits are of carport style construction and it is proposed to enclose a portion of the structures to form a garage style construction. The spectator facilities are then proposed to sit atop the garage style racing pits, with the remaining portion of carport style pits to be kept and used in situ.

The new building work may be summarised as follows:

- Building 1, a three (3) level building encompassing a GFA of 692.50m² which includes the now enclosed pits at ground level (436.10m²), an enclosed spectator viewing area/entertainment area and kitchen/servery on the first level (256.40m²) and an open roof top deck on the second level; and
- Building 2, a two (2) level building, encompassing a GFA of 501.80m² for the now enclosed pits at ground level and an open roof top deck on the second level.

The proposal represents the relocation of previously identified 'corporate entertainment suites' under the previous town planning consent permit for Outdoor Entertainment (Circuit Raceway and Driver Training Facility) 320/97. It is evident from reviewing the history associated with the historic application that it was not certain whether these suites would be constructed as one continuous building or separate smaller buildings. As such, no previous GFA was defined, with a nominated location for the 'corporate entertainment suites' shown at the southern end of the site, overlooking the first turn of the track. These suites were proposed to be delivered under Stage 4 of the development, however are now proposed to be delivered under Stage 3, which is for the racing pits (as indicated in the common material for the original approval). Further, the racing pits were previously intended to be constructed as a two (2) storey building with an open deck on top, which is similar to building 2 under this current application. Building 1 under the current proposal is three (3) storeys, which includes an enclosed pit garage at ground level, a formalised and enclosed viewing area on level 2 (with kitchen and servery) and a third level which is an open roof deck for viewing by spectators. The footprint of the new location for the 'corporate entertainment suites' remains less than that of the initially identified footprint (1,700m² versus 952m², approximately).

On the basis that the original approval plans clearly identified corporate entertainment suites and this proposal is merely seeking to relocate that use from one part of the site to another within a building footprint that is less than originally shown, the change request does not represent an intensification of the use of the premises. Consequently, it is not considered reasonable or relevant to levy levying infrastructure charges pursuant to the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2021. Notwithstanding, a charge notice with a \$0.00 charge will be attached to the decision notice.

No additional parking or traffic demand is generated as a result of the proposed development given that the proposal represents the relocation of previously identified 'corporate entertainment suites' under town planning consent approval 320/97, dated 25 February 1998. Sufficient parking is available for the approved use in the eastern corner of the site, to the north of Champions Way, together with overflow parking areas adjacent to the site for large events.

Consideration has been given to the relevant matters for assessing a minor change in the *Planning Act 2016*, having regard to the definition of minor change in Schedule 2. It is considered that the change application meets the definition of a minor change in accordance with the *Planning Act 2016* and therefore the request has been assessed having regard to the assessment criteria in Section 81.

A full assessment of the minor change application has been undertaken and the minor change application is recommended to be approved as follows:

Nature of Changes:

Nature of Change	Decision
Condition 1 'Development Plan'	To be amended

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Planning Act 2016

RISK MANAGEMENT IMPLICATIONS

A risk to Council exists should the proposal not be determined in accordance with legislative requirements. The assessment and subsequent recommendations have been prepared to minimise the risk.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Decision to approve development application 2464/2022/MAMC.
(b) What human rights are affected?	The applicant is a company and therefore does not have human rights under the Human Rights Act 2019. The application is subject to code assessment and therefore, public notification is not applicable to the development pursuant to the Planning Act.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no resource implications associated within this report.

COMMUNITY AND OTHER CONSULTATION

The development application is code assessable and was therefore not required to follow the public notification process pursuant to the *Planning Act 2016*. Notwithstanding, all relevant application material is accessible online via Council's ePathway Service. Council as assessment manager did not receive any written submission in relation to the application.

INTERNAL CONSULTATION

The application and common material was presented to Council's Initial Development Assessment Panel (consisting of various representatives from across the organisation) for review upon lodgement. At this meeting, it was determined that internal referral was required to the Engineering, Health and Environment Branch.

No formal engineering assessment report was required, following a review of the pre-existing conditions of the development approval. Email correspondence was received from the Engineering, Health and Environment Branch on 23 May 2022 confirming that the existing engineering conditions pertaining to the approval are adequate and do not require further amendment.

EXTERNAL CONSULTATION

The development application is classified as a Sensitive Development Matter and therefore requires review by an Independent Decision Review Panel (IDRP) prior to being determined, in accordance with the Council policy titled *Framework for Development Applications and Related Activities*. The IDRP has been selected in accordance with the related procedure, and in this instance, the IDRP consisted of a town planning expert (who also acted as the chairperson) being Kate Isles of Infinitum Partners.

The draft recommendation was provided to the Independent Decision Review Panel on 31 May 2022 (refer to Attachment 3).

Having reviewed the draft officer recommendation, the IDRP provided an Independent Decision Review Panel Report on 3 June 2022 (refer to Attachment 4). The IDRP concluded that it was satisfied with the intention of the proposed Council Officer's recommendation, being to approve the proposed development.

Whilst the IDRP agreed with the intention of the proposed Council Officer's recommendation, the Independent Decision Review Panel Report also made a number of recommendations to Council. These recommendations and the way that they have been addressed can be summarised as follows:






IDRP Recommendation	Response
<p><u>Minor Change Test</u></p> <p>I have considered the common material of the application including review of the original Town Planning Consent Permit No. 320/97 and the new proposed plans. I am satisfied the application satisfies the 'tests' for constituting a Minor Change as set out in the <i>Planning Act 2016</i> and the Development Assessment Rules.</p>	<p>No response necessary.</p>
<p><u>Plans to be Approved</u></p> <p>Plan 4622-01/A marked in red is to become the new approved plan for the development. It is not clear what is to be developed in the area where the built spectator area used to exist. It is assumed the area will remain undeveloped as it exists today. It is recommended that Council's expectations for the 'previous' built spectator area are clarified in red on the new approved plan for the development.</p> <p>Further, for consistency, it might be best that the red cloud identifying the extent of the minor change and clarification is extended to cover the area more broadly noted in the Site Plan sheet 0.4. This becomes the plan although noting existing sheds and parking is different to the original approval plan.</p>	<p>The draft plans to be approved previously included two site plans, an overall site plan of the original approved development (titled 'Proposal Plan', plan number 4622-01/A, prepared by Motorsport Queensland Ltd., and dated 29 October 1997) and a site plan reflecting the new position of the corporate entertainment suites under this minor change application (titled 'Site Plan', sheet number 4, revision 3, prepared by ATP Design Studio and dated 3 February 2022). The overall site plan was previously marked up to include a grey cloud around the previous corporate entertainment suites and a red cloud around the new location of the suites, including notes clarifying that the built spectator areas are to be relocated to the new position, with all other components of the site to be located and developed in accordance with the originally approved overall site plan.</p> <p>Amendments and clarifications have been made to both plans to make a distinction between the former and new position of the corporate entertainment suites, with notes articulating that the corporate entertainment suites have been completely relocated under this application to the new position and that the balance of the site is to be developed generally in accordance</p>

	with the originally approved plan, that being plan titled 'Proposal Plan', plan number 4622-01/A, prepared by Motorsport Queensland Ltd., and dated 29 October 1997.
<p><u>Infrastructure Charges</u></p> <p>The draft Council recommendation report does not appear to reference if Council proposes to levy infrastructure charges for the development. The development seeks to introduce 1,194.30m² of new gross floor area (GFA) across proposed buildings 1 and building 2. The development inclusive of the additional GFA will place additional extra demand on trunk infrastructure. It is recommended Council give an Infrastructure Charges Notice with their decision, levying infrastructure charges for the additional 1,194.30m² GFA proposed by the Outdoor Entertainment.</p>	<p>The original approved plan titled 'Proposal Plan', plan number 4622-01/A, prepared by Motorsport Queensland Ltd., and dated 29 October 1997, identified a building outline for the approved corporate entertainment suites with the location marked as "indicative only".</p> <p>When applying a scale on the original approved plan, the building footprint of the 'corporate entertainment suites' represented an area of approximately 1,700m². It is noted that the new relocated building footprint (and subsequent GFA) is substantially less than originally shown.</p> <p>On the basis that the original approval plans clearly identified corporate entertainment suites and this proposal is merely seeking to relocate that use from one part of the site to another within a building footprint that is less than originally shown, the change request does not represent an intensification of the use of the premises. Consequently, it is not considered reasonable or relevant to levy infrastructure charges pursuant to the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2021.</p>

CONCLUSION

An assessment of the change request has been undertaken and it has been determined that the changes are generally consistent with the original approval and relevant legislative requirements. Accordingly, the change application is recommended to be approved in accordance with the recommendations and attachments of this report.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	2464/2022/MAMC Change Approval Decision Notice and Cover Letter (<i>under separate cover</i>) 
2.	2464/2022/MAMC Draft Approved Plans (<i>under separate cover</i>) 
3.	2464/2022/MAMC Draft Infrastructure Charges Notice (<i>under separate cover</i>) 
4.	2464/2022/MAMC Application Material to IDRP Chairperson (<i>under separate cover</i>) 
5.	2464/2022/MAMC Independent Decision Review Panel Report (<i>under separate cover</i>) 

Suzanne Taylor

PLANNER (DEVELOPMENT)

I concur with the recommendations contained in this report.

Michael Simmons

DEVELOPMENT ASSESSMENT WEST MANAGER

I concur with the recommendations contained in this report.

Anthony Bowles

MANAGER, DEVELOPMENT PLANNING

I concur with the recommendations contained in this report.

Peter Tabulo

GENERAL MANAGER PLANNING AND REGULATORY SERVICES

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Doc ID No: A8106146

ITEM: 16.6

SUBJECT: PROVISIONAL PROJECT APPROVAL

AUTHOR: INFRASTRUCTURE STRATEGY AND PLANNING MANAGER

DATE: 8 JUNE 2022

EXECUTIVE SUMMARY

This is a report seeking Council consideration of, and capital funding for, the Provisional Project listed in this report.

This project has been suggested by the community and Councillors for assessment against the Capital Investment in Provisional Projects Policy.

The project noted in this report has been assessed by the Infrastructure and Environment Department, is considered consistent with the policy and is tabled for consideration by Council to progress.

RECOMMENDATION/S

That Council approve the Provision Project listed in this report to proceed to design and construction in accordance with the Capital Investment in Provisional Projects Policy.

RELATED PARTIES

There are no known conflicts of interest associated with this report.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

Council has an adopted Capital Investment in Provisional Projects Policy that enables the community and elected representatives to put forward capital projects that are not currently included for delivery in the three-year capital program.

Councillors engage with their community and the Division 2 Councillors have put forward a project to be considered by the Infrastructure and Environment Department.

The Department has assessed the nominated project against the policy. In the 2021-2022 financial year a budget of \$500,000 has been allocated against the Provisional Projects sub-program of works. There are some surplus funds remaining and it is proposed that the funds

from this current financial year be used towards the project identified in this report and delivered into the next financial year.

Based on this assessment, the Department suggests that the following Provisional Project be considered for approval by Council in accordance with the policy.

Division	Project	Order of Cost
2	Chess Tables in Robelle Domain, Springfield Central	\$66,000

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

There are no risks associated with the proposed Provisional Project as outlined in this report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The Recommendation states that Council approve the Provision Project listed in this report to proceed to design and construction in accordance with the Capital Investment in Provisional Project Policy
(b) What human rights are affected?	No impact
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The Council has already committed \$500,000 to Provisional Projects in the 2021-2022 budget. The proposed project is in the order of \$66,000 and there are no additional funds being sought from what has already been approved by Council.

COMMUNITY AND OTHER CONSULTATION

No formal consultation has been conducted in relation to this report aside from the Councillors interactions with the community in relation to the proposed project.

CONCLUSION

The Infrastructure and Environment Department has assessed an additional Provisional Project and suggest that this progress into design and construction, in accordance with the Provisional Projects Policy.

Mary Torres

INFRASTRUCTURE STRATEGY AND PLANNING MANAGER

I concur with the recommendations contained in this report.

Tony Dileo

MANAGER, INFRASTRUCTURE STRATEGY

I concur with the recommendations contained in this report.

Sean Madigan

GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

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Doc ID No: A8083207

ITEM: 16.7

SUBJECT: CHANGES TO LOCAL ROADS PROPOSED BY THE INLAND RAIL PROJECT

AUTHOR: CONSULTANT FOR INLAND RAIL

DATE: 27 MAY 2022

EXECUTIVE SUMMARY

This is a report concerning the Inland Rail project, and consideration by Council of a confidential item relating to changes to the local road network by the project.

RECOMMENDATION/S

That Council endorse the proposals for the six road rail interfaces between local roads and the proposed Inland Rail project in the Ipswich region as the most appropriate outcomes.

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

The Australian Rail Track Corporation (ARTC) have proposed 6 level crossings in the feasibility design stage which was used to define the study area for the Environmental Impact Statement (EIS) and as the 'Reference Design' during the 'Request for Proposal' process. Council communicated its concerns with level crossings on a project with a 100-year horizon, whereby comments to such were included in Council's submissions to the draft EIS.

Council officers have also continued to express concerns with the number of level crossings in Ipswich as a result of the Inland Rail project at officer level meetings with ARTC. In addition, correspondence in this regard has been expressed to the former Deputy Prime Minister and the Queensland Minister for Transport.

Council officers have been working with ARTC to identify opportunities to remove level crossings. This work resulted in changes to the design proposed by ARTC at some of the crossings as outlined in confidential background paper 1 of this report.

ARTC have indicated the changes will be announced as part of the process to develop and issue for public consultation the revised draft EIS for the Calvert to Kagaru Inland Rail project later in 2022.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Transport Operations (Road Use Management) Act 1995

RISK MANAGEMENT IMPLICATIONS

The design of the road-rail interfaces will meet relevant Local, State and Federal requirements for safety.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	That Council endorse the proposals for the six road rail interfaces between local roads and the proposed Inland Rail project in the Ipswich region as the most appropriate outcomes.
(b) What human rights are affected?	No human rights are affected by this decision. This is because the decision only concerns changes to the local road network.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There will be no financial impact from the proposed changes to the local road network. Alternative proposals may require significant capital and operational investment by Council.

COMMUNITY AND OTHER CONSULTATION

Council is not able to undertake any consultation on these changes as Council is subject to the requirements of the Confidentiality and Conflict of Interest Deed Poll executed by ICC and ARTC in February 2020. ARTC have discussed some aspects of these changes with some affected landowners.

ARTC have indicated the changes will be announced as part of the process to develop and issue the revised draft EIS for the Calvert to Kagaru Inland Rail project later in 2022.

Council officers consulted with the elected representatives and the Executive Leadership Team on the proposed level crossing outcomes through a briefing note issued in April 2022.

CONCLUSION

A review of the six level crossings proposed by ARTC on the Inland Rail project in the Ipswich region was carried out by Council officers and ARTC which resulted in changes to the proposed design of some crossings which are detailed in Attachment 1 of this report.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Confidential - Changes to local roads proposed by the Inland Rail Project
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Richard Hancock

CONSULTANT FOR INLAND RAIL

I concur with the recommendations contained in this report.

Mary Torres

INFRASTRUCTURE STRATEGY AND PLANNING MANAGER

I concur with the recommendations contained in this report.

Tony Dileo

MANAGER, INFRASTRUCTURE STRATEGY

I concur with the recommendations contained in this report.

Sean Madigan

GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

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Doc ID No: A8064289

ITEM: 16.8

SUBJECT: REPEAL OF POLICIES RELATED TO ANIMAL MANAGEMENT AND
ENVIRONMENTAL HEALTH FEES AND CHARGES

AUTHOR: ACTING MANAGER, COMPLIANCE

DATE: 18 MAY 2022

EXECUTIVE SUMMARY

This report seeks to repeal the Animal Management Fees and Charges Policy, Dog Registration Policy and Population Health and Environmental Protection Licensing, Registration and Permitting Policy as a result of them being superseded with the adoption of the 2022-2023 Fees and Charges.

RECOMMENDATION/S

That the following council policies be repealed:

- **Animal Management Fees and Charges Policy.**
- **Dog Registration Policy.**
- **Population Health and Environmental Protection Licensing, Registration and Permitting Policy.**

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The Planning and Regulatory Service Department has undertaken a review of three specific Fees and Charges policies, that were identified through Transformational Project #9 as being out-of-date.

The policies reviewed were:

- **Animal Management Fees and Charges Policy.**

The Policy's aim was to ensure that Council's Animal Management fees and charges framework is a user-pays, cost-recovery system which is more equitable for the

community, promotes responsible animal ownership and to ensure appropriate levels of service are being met by Council.

- Dog Registration Policy.

The Policy's aim was to develop a system of dog registration that is equitable and easy, encourages registration and promotes responsible animal ownership.

- Population Health and Environmental Protection Licensing, Registration and Permitting Policy.

The Policy's aim was to ensure that the Health Security and Regulatory Services Department's licensing and permit framework is a user-pay, cost-recovery system which is more equitable for the community and service-level based where applicable.

Upon reviewing the policies it was found that they were a combination of operational procedures and information relating to Council's Fees & Charges, hence it was determined that the policies themselves were no longer necessary to be standalone documents.

By repealing the Policies, it does not diminish Council's ability to manage the relevant subject areas.

Any of the relevant sections of these policies have been transitioned into the Ipswich City Council Register of Fees and Charges 2022-2023.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

The primary financial risk in relation to these policies relates to their lack of currency. The Register of Fees and Charges 2022-2023 that comes into effect on July 1, contains fee policies that are either equivalent or more relevant than the ones contained within the policies.

In the Animal Management Fees and Charges Policy and the Dog Registration Policy, this is particularly relevant as a review of the Animal Management fees and charges occurred in 2021/22. All new and/or discontinued fees, as a result of this review, have been included in the Register of Fees and Charges 2022-2023.

Repealing the Policies means that any inconsistencies/conflicts between the policies and the fees and charges that come into effect on 1 July 2022 are removed.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation A, B and C requests that Council repeal three policies related to fees and charges within the Planning and Regulatory Services Department.
(b) What human rights are affected?	<p>This decision has the potential to impact human rights in relation to:</p> <ul style="list-style-type: none"> • Recognition and equality before the law, and • Taking part in public life
(c) How are the human rights limited?	The application of fees and charges has potential to disadvantage some members of the community by limiting their ability to access Council services.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	<p>Where fees and charges are applied, this is enabled by, and governed by legislative provisions.</p> <p>Where genuine hardship or equity considerations exist, there is provision in the fees and charges for adjustments and waivers to ensure access to services is made as broadly available as possible, whilst balancing the regulatory pricing requirements, and other social policy objectives such as the user pays principle.</p>
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

As the relevant fee policies have transitioned to the Register of Fees and Charges 2022-2023, there are no financial or resource implications.




COMMUNITY AND OTHER CONSULTATION

Internal consultation has been undertaken as part of the development of the Register of Fees and Charges 2022-2023.

CONCLUSION

Council's suite of fees and charges have been subject to review, with a 2022-2023 register endorsed to take effect from 1 July 2022. This updated Register of Fees and Charges makes the three policies, subject to this report, redundant.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Animal Management Fees and Charges Policy ↓ 
2.	Dog Registration Policy ↓ 
3.	Population Health and Environmental Protection Licensing, Registration and Permitting Policy ↓ 

Haideen Taylor

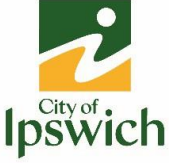
ACTING MANAGER, COMPLIANCE

I concur with the recommendations contained in this report.

Peter Tabulo

GENERAL MANAGER PLANNING AND REGULATORY SERVICES

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	<p>Animal Management Fees and Charges Policy</p>	<p>Document Number: A5639779</p>
<p>1.1 Policy Author: Health, Security and Regulatory Services Department</p> <p>1.2 Objectives: This policy aims to ensure that Council's Animal Management fees and charges framework is a user-pays, cost-recovery system which is more equitable for the community, promotes responsible animal ownership and to ensure appropriate levels of service are being met by Council. (Note: Dog Registration is covered by a separate policy due to a differing policy intent)</p>		
<p>1.3 Regulatory Authorities:</p> <ul style="list-style-type: none"> • <i>Local Government Act (2009)</i> • <i>Animal Management (Cats and Dogs) Act 2008</i> • <i>Biosecurity Act 2014 & Biosecurity Regulation 2016</i> • Ipswich City Council Local Law 6: Animal Management • Ipswich City Council Subordinate Local Law 6: Animal Management <p>1.4 Scope: The core matters addressed by this policy are the methodology and categories for calculation of Council's Animal Management permits, impounding and general fees and charges (not including dog registration, which is addressed in a separate policy).</p> <p>1.5 Policy Statement:</p> <p>a. A user-pays, full cost recovery fees and charges calculation methodology</p> <p>In accordance with a range of state legislation and local laws, Council administers various Animal Management permits, impounding and general fees and charges which are designed to ensure the community comply with the law, and that the environment, public health, safety and amenity is protected.</p> <p>Moving to a system of user pays shifts the expenditure to those who use the service and away from those who do not.</p> <p>However, there are certain Animal Management fees and charges that sit outside the full cost recovery methodology. These fees relate to the impounding of cats, small livestock (sheep, goats, swine and similar livestock) and birds/poultry. These fees have previously been implemented at a higher rate (closer to full cost recovery) and council experience identified that the animal's owners were not releasing the animals from the pound due to 'high fees' leaving the animals to be</p>		

disposed of by council (rehoming/auction/destruction all incurring further costs for council). The fees were reviewed and lowered and council is now experiencing a higher release rate for these animals. These fees are at a lower rate than cost recovery.

Council uses the following methodology for calculation of fees and charges for the Animal Management Services provided by the Health, Security and Regulatory Services Department:

- i) The relevant officer level (administrative, technical or professional) and time required for Council to provide a particular service is determined by the Manager (Animal Management).
- ii) The Chief Operating Officer (Health, Security and Regulatory Services) undertakes an annual review of the hourly rate to be charged for the coming financial year for each class of officer (administrative, technical and professional in ascending order of cost to Council). The hourly rate is based on actual cost to Council, including wages and all relevant overheads and additional expenses.
- iii) The total fee or charge for a given service is calculated by multiplying the number of hours required multiplied by the applicable hourly rate.

Services which have a relatively equal time requirement from one instance to the next (e.g. a standard animal management permit application), a fixed amount is charged.

Services which may have highly variable time requirements, the fee is calculated based on the actual time taken. *An example of this is the impounding of roaming large livestock, which may take as little as one hour, or may take considerably longer, depending on the complexity of the matter.*

b. Fees and Categories

General Regulatory Fees

The following general regulatory fees may apply to all Animal Management Services (in the Health, Security and Regulatory Services area of Council's Schedule of Fees and Charges):

- i) An Inspection Fee is payable in addition to any licence/permit/registration fee in certain circumstances, including:
 - where Council needs to inspect a premises to ensure compliance with relevant legislation/licence/permit/registration and the inspection fee has not already been paid as part of the licence/permit/registration fee;
 - where inspections are undertaken as a result of public complaint and the complaint is subsequently justified;
 - where a previous inspection has identified non-compliance and

a follow-up inspection is required to ensure compliance has been achieved.

- ii) Any amendment which requires assessment by a Council officer is a chargeable service. Amendments are charged at an hourly rate (minimum charge one hour), up to a maximum of the relevant fee for a new licence/permit.
- iii) If the amendment requires a full reassessment of the licence/permit, the process for a new application or assessment is to be followed and relevant fees are payable.
- iv) Where relevant legislation requires or allows for a Transfer of Licence or Permit, a fee for this service is payable.
- v) Should a customer request an inspection of a premises and the supply of a written report of that inspection, Council will charge an inspection report fee for this service.

In addition to the above General Regulatory Fees, the following fee and charge categories apply to Council's Animal Management services:

- vi) Animal Management Permits
- vii) Impounding & Release Fees and Charges
- viii) Destruction of Animals Fees and Charges
- ix) General Animal Management Fees
- x) Refunds

c. Animal Management Permits

The permit fee is calculated utilising a full-cost recovery system on the basis of Ipswich City Council agreed service levels. High risk and moderate risk animal management activities require more time to approve and audit than low risk animal management activities.

Applications for animal management permits fit into two categories: **Standard and Non-Standard.**

Standard applications (low risk activities with no initial inspection)

These activities require no initial inspection and require the applicant to complete a form agreeing to standard conditions set out in (*codes to be developed*). These Permits can be granted upon application over the counter. (If the applicant cannot agree to the standard conditions of the permit without an inspection and/or desktop assessment from a technical officer taking place they must apply for a Non Standard Permit –see next section)

Non-Standard applications (moderate and major risk activities, and those low risk activities where the applicant cannot abide by the conditions set out in the Standard application process)

These activities may require an initial inspection in the approval process or a desktop assessment from a technical officer.

Application fee includes the first year's permit fee.

Permits are required to be renewed annually and may involve inspections by technical officers (as deemed by agreed service levels).

Animal Management permit types and risk categories:

Risk Rating	Permit Type	Application type
LOW	ANIMAL PERMIT , which includes: <ul style="list-style-type: none"> - Poultry (chickens, ducks, geese, peacocks etc) - Pigeons - Birds (other than poultry, pigeons or more than 25 peacocks, guinea fowl, eclectus parrots or birds from the cockatoo family) - Horses - Animals Pigs (Non-Standard only) - Animals (eg. cattle, sheep etc, excluding horses and pigs) 	Standard or Non-Standard
MOD	COMMERCIAL STABLE LICENCE	Non-Standard only
MAJOR	COMMERCIAL KENNEL LICENCE	Non-Standard only
MOD	DOMESTIC CAT PERMIT (to keep 3 or 4 desexed cats on land less than 2000m2)	Non-Standard only
MOD	PET SHOP LICENCE	Non-Standard only
MOD	FIVE PLUS CAT PERMIT (<i>to keep 5 or more desexed cats</i>)	Non-Standard only
MOD	FIVE PLUS DOG PERMIT (to keep 5 or more dogs) (<i>Dog registration fees are additional</i>)	Non-Standard only
MAJOR	COMMERCIAL CATTERY LICENCE (selling, boarding and breeding)	Non-Standard only
LOW	DOMESTIC DOG PERMIT (to keep 3 or 4 dogs on land less than 2000m2) (<i>Dog registration fees are additional</i>)	Non-Standard only
MAJOR	GUARD DOG PERMIT (per property) (<i>Dog registration fees are additional</i>)	Non-Standard only
MAJOR	RESTRICTED/PROHIBITED DOG PERMIT - RENEWALS ONLY (<i>Restricted dogs are determined by State Government legislation ie Dogo Argentino, Fila Brasileiro, Japanese Tosa and American Pitbull Terrier. Dog registration fees are additional. This permit fee only applies to those owners who owned the dogs prior to 1 June 2002.</i>)	Non-Standard only

d. Seizing, Impounding & Release Fees and Charges

Impounding and Release fees and charges will be calculated using the methodology referred to in 1.5 (a) with exception to Other Livestock, Poultry and Birds, and Dogs – Impoundment First Release (see below for more detail).

Fees will be calculated based on the timing of the impounding/release with regards to Pound operating times and provision of the following possible services (but not limited to):

- Seizure of animal creating a nuisance (e.g. roaming) via complaint or on-the-road sighting
- Travel time and possible usage of council vehicles and trucks
- Provision of sustenance to animals
- Cleaning of enclosures
- Veterinarian consultation
- Administration of any medication required e.g. flea or worm control
- Communication and research (contacting owners/verifying owners via registration/microchip etc.)
- Creation of notices and reports and other various administration tasks (e.g. updating databases and records)
- Use of council equipment and consumables

The Pound operating hours are determined by the Chief Operating Officer (Health, Security and Regulatory Services).

Other Livestock, Poultry and Birds

The fees relating to sheep, goats, swine or similar livestock, poultry and birds will be calculated to provide a reduced fee (refer to 1.5 (a)) as part of an incentive for owners to release their animals.

Dogs – Impoundment First Release

Where a dog that is currently registered is impounded and the dog is displaying a current Ipswich City Council registration tag or has implanted a functioning, up to date microchip and has no history of non-compliance OR the dog is under three months of age and has not been previously impounded, it will be returned to the dog owner at no charge.

Where the dog owner is not at home the dog will be taken to the *Ipswich City Council Pound and Animal Management Centre* and held for the owner. Where the dog is held for more than one day the first day fees will not apply to the release fee where the dog has been taken to the pound.

Multiple Impoundment – Dog/Cat

Where a second or subsequent dogs/cats are impounded during the same incident and collected at the same time, the second or subsequent release fee be charged at 50% of the ordinary applicable fee, and no sustenance be charged to the second or subsequent dog/cat.

Desexing Financial Incentive

Release fees and charges for cats and dogs will be calculated to provide an incentive for owners to desex their cat or dog on release if their pet is entire upon impoundment.

e. General Animal Management Fees

Hire of Traps (for cats and dogs)

Traps are available from council for hire for a period of seven days at no charge. A late fee will be charged (per day) after the seventh day should the trap not be returned to provide an incentive for the traps to be returned quickly. Where a trap has not been returned after 30 or more days, an additional fee will be charged to collect the trap.

Dangerous and Menacing Dog Signs

Owners of Regulated Dogs must sign their property appropriately (as per the *Animal Management (Cats and Dogs) Act 2008*) advising of a regulated dog(s) on the property. Council will provide these signs free of charge. The signs will be issued with the Regulated Dog Declaration. The signs must be returned to Council in the event that a Declaration is overturned on review, or the Regulated Dog is deceased or removed from the Local Government Area.

Compliant Dangerous and Menacing Dog Incentive

Owners of regulated dogs will be eligible for a lower fee for subsequent years where full compliance is evident and there are nil reported breaches of Regulated Dog conditions.

Regulated Dog Tags

Owners of regulated dogs (dangerous and menacing dogs) must ensure the regulated dog wears a regulated dog tag as prescribed by Schedule 1 of the *Animal Management (Cats and Dogs) Act 2008* and the *Animal Management (Cats and Dogs) Regulation 2009*

Microchipping - Impoundment

Council may require microchipping as part of the impound and release process.

Microchipping – Community Engagement

Council may offer a microchipping service as part of community events to increase microchipping rates across the Ipswich local government area.

f. Refunds

Where a customer requests a refund, the following applies: If Council has not yet incurred the costs associated with providing a particular service, it will provide a refund minus an administration fee. Satisfactory proof is required to support the request for refund. Satisfactory proof includes a statutory declaration or other form of documentary evidence.

g. Extenuating Circumstances

The Chief Operating Officer - Health Security and Regulatory Services Department may choose to waive the applicable regulatory fee (e.g. application and permit renewal fees) where there are extenuating circumstances. Satisfactory proof is


required to support the request for waiver. Satisfactory proof includes a statutory declaration or other form of documentary evidence.

Date of Council Resolution: 16 April 2019

Committee Reference and Date: Governance Committee No. 2019(04) of 9 April 2019

No. of Resolution: 2

Date to be Reviewed: 16 April 2020

	<p>Dog Registration Policy</p>	<p>Document Number: A5639796</p>
<p>1.1 Policy Author: Health, Security and Regulatory Services Department</p> <p>1.2 Objectives: This policy aims to develop a system of dog registration that is equitable and easy, encourages registration and promotes responsible animal ownership. (Note: Animal Management permits are covered by a separate policy owing to a differing policy intent)</p>		
<p>1.3 Regulatory Authority: Section 9 of the <i>Local Government Act 2009</i> – Powers of Local Governments Generally Section 28 of the <i>Local Government Act 2009</i> – Power to Make a Local Law Section 97 of the <i>Local Government Act 2009</i> – Cost Recovery Fees Ipswich City Council <i>Local Law 6: Animal Management</i> Ipswich City Council <i>Subordinate Local Law 6.1: Animal Management</i> <i>Animal Management (Cats and Dogs) Act 2008</i> including amendments made to the Act by the <i>Building and Other Legislation Act 2010</i></p> <p>1.4 Scope: The core matters addressed by the policy include registration fee exemptions, discounted registration fees, and refunds.</p> <p>The registration period is for twelve months and commences 1 July each year and expires on 30 June the year following commencement with renewal notices be sent to owners prior to 30 June. Council officers should ensure that notices are received by Ipswich residents a minimum of 21 days prior to the due date. This applies to all registration fees except that of Declared Dangerous and Declared Menacing Dog Registration Fees. Their registration period commences when the declaration has been made by Council and applies for the following twelve months, creating an ‘anniversary date’ registration period with renewal notices forwarded to owners just prior to the expiry of their current registration period.</p> <p>1.5 Policy Statement:</p> <p>a) Dog Registration Fee Calculation Methodology</p> <p>Dog registrations are based on providing a desexing incentive, as required by s52 of the <i>Animal Management (Cats and Dogs) Act 2008</i>. Full cost recovery is not viable as the true cost of registration would be exorbitantly high and would make dog ownership unattainable in the community. Registration fees will be calculated based on benchmarking councils of similar classification and ensuring the fees are an incentive for responsible dog ownership.</p> <p>b) Dog Registration Fee Exemption</p>		

Item 16.8 / Attachment 2.

Fee exemption will be granted in the following circumstances:

- i) Where a **dog** is currently registered with any other Australian Local Government and satisfactory proof of registration is shown, no fee will be charged for the registration of the dog with the Ipswich City Council for the current Ipswich City Council registration period; or
- ii) Registration fee exemptions will apply to those **dogs** classified as exempt in the *Animal Management (Cats and Dogs) Act 2008*. Those dogs are:
 - 1. A Government Entity Dog (i.e Queensland Police Service Dogs, Royal Australian Air Force Dogs, Corrective Services Department Dogs) ; and
 - 2. A Working Dog
 - A working dog, defined by the legislation, means a dog usually kept or proposed to be kept:
 - On rural land; and
 - By an owner who is a primary producer; or a person engaged or employed by a primary producer; and
 - Primarily for the purpose of:
 - Droving, protecting, tending or working stock; or
 - Being trained in droving, protecting, tending or working stock; and
 - 3. Does not include a class of dog prescribed under a regulation (of the Act).
- iii) Ipswich City Council does not require a registration fee for the following **dogs**:
 - Guide Dogs;
 - Disability Assistance Dogs;
 - Greyhounds currently registered with and owned by a Licensee of Racing Queensland (previously known as the Greyhound Racing Control Board of Queensland);
 - Other dogs (as determined by Council resolution) that are shown to provide benefit to the community or special needs group and satisfactory proof is shown.

c) Discounted Dog Registration Fees

Discounted registration fees apply to the following circumstances:

- i) Lower registration fee: **dogs** that are de-sexed, and specified pensioner card holders (entire and de-sexed) may apply for a lower registration fee (as determined in Council's fees and charges) if satisfactory proof is provided;
- ii) Discounted **dog** registration fee: to encourage prompt renewal of registrations, where a dog has been registered in the previous registration period with the Ipswich City Council and is re-registered on or before the date determined by the Chief Operating Officer – Health, Security and Regulatory

Item 16.8 / Attachment 2.

Services as the cut off date for the discounted registration fee to apply, the applicable discounted registration fee (as determined in Council's fees and charges) will apply. This includes entire dogs, de-sexed dogs, pensioner (entire dogs and de-sexed dogs), declared menacing dogs (entire or desexed) and dangerous dogs;

- iii) The **Dog Introductory** discount registration fee will apply:
 - i. When a dog has not been previously registered with Ipswich City Council or another Australian Local Government; and
 - ii. when a dog reaches 12 weeks of age it must be registered within fourteen (14) days to have the applicable introductory fee (as set in Council's fees and charges) apply; or
 - iii. when any dog (12 weeks or older) moves into the Ipswich City Council area or is obtained by a person (purchased, given etc) it must be registered within fourteen (14) days to have the applicable introductory fee (as set in Council's fees and charges) apply; and
 - iv. This discount is not offered to dogs in any other circumstance except at the discretion of the Chief Operating Officer, Health Security and Regulatory Services.
- iv) **Introductory** discount registration fee for **dogs**: the applicable introductory discount registration fee (as determined in Council's fees and charges) will apply for the full financial year, that is, no further discount will be applied to this fee (e.g. should a dog be registered post 1 January the full Introductory discount registration fee will apply).
- v) **Introductory** discount registration fee for **dogs (Adoptions - first year introductory registration processed at 6 Hooper Street, West Ipswich and the RSPCA Campus at Wacol)**: the applicable introductory discount registration *fee* will not be applied to those dogs that meet the criteria in 1.5(c)(iii) above to animals that are adopted to owners in Ipswich from the RSPCA Wacol Campus and the 6 Hooper Street, West Ipswich facility. The zero fee will apply for the full financial year of the first year of registration only. Applicable registration fees apply post this.
- vi) Introductory discount registration fee for dogs (Vet Services and Responsible Pet Ownership): the applicable introductory discount registration fee will not be applied to those dogs that meet the criteria in 1.5(c)(iii) above in addition to where the owner provides a certificate from their vet that the animal has been desexed, microchipped or vaccinated within a period of 14 days prior to submitting their registration form to Council.
- vii) **Farm Dog**: dogs that don't meet the criteria set out for a *working dog* in the *Animal Management (Cats and Dogs) Act 2008* but do meet the following criteria (as satisfactory proof) may be classified as a *farm dog* and receive a discounted registration fee:
 - i. Satisfy an authorised officer that the said dog is in fact a farm dog within Ipswich City Council (assessment of skills that the dog does provide assistance on the farm will be required)

- ii. The dog lives on a property in a classified rural zone within Ipswich City Council
- iii. The dog's owner is a primary producer however this may not be the owners principle occupation within Ipswich City Council.

Note: A fee category for an entire farm dog and a desexed farm dog will apply

- viii) Obedience trained discount fee: **dogs** that are obedience trained may qualify to receive a 50% discount (as per Council's fees and charges, excluding dogs registered under the introductory discount registration fee/or regulated dogs; or those dogs that are being assessed to determine if they are declared dangerous or menacing) on the applicable dog registration fee if they satisfy all the following requirements:

- Reach a required standard of obedience as established by the Chief Operating Officer – Health, Security and Regulatory Services; and
- Are assessed on the required standards from either the Animal Welfare League (AWL), the Royal Society for the Prevention of Cruelty to Animals (RSPCA), or an organisation affiliated with the Canine Control Council (Queensland) trading as Dogs Queensland, and a dog obedience training provider recognised as a Registered Training Organisation or another provider as determined by the Chief Operating Officer - Health, Security and Regulatory Services; and
- Provide the Ipswich City Council Dog Obedience Testing Criteria form, signed and dated from one of the above mentioned organisations to certify that they have reached the required standards of obedience; and
- The completed Dog Obedience Testing Criteria form is presented to Council when applying for the discount.

The obedience trained discount fee will be applicable from the date of assessment as listed on the Ipswich City Council Dog Obedience Testing Criteria form for the remainder of the current and/or the consequent two dog registration periods. After the period has elapsed, the dog will require re-assessment and will need to present the appropriate documentation to Council to receive the 50% discount on the applicable dog registration fee. The criteria for assessment will be determined by the Chief Operating Officer – Health, Security and Regulatory Services.

- ix) **Kennel Licence & Dogs Queensland:** Where a person holds an approved and current kennel licence with the Council and they have a dog or dogs that are currently registered with Dogs Queensland (previously called Canine Control Council of Queensland), they may present their certificate or other suitable documentation to the council to receive a 50% discount on their applicable dog registration fee.
- x) **Dogs Queensland Membership:** Where a person is currently registered with Dogs Queensland (previously called Canine Control Council of Queensland)

and does not hold an approved kennel licence, they may present their certificate or other suitable documentation to the council to receive a discounted registration fee.

- xi) **Maximum Discount:** When any multiple discounts or concessions are applied to registration fees (eg. Obedience trained dog), no resulting registration fee shall be lower than the desexed pensioner dog registration fee (pay before date) due to minimum cost recovery.

d) Full Dog Registration Fees

Where a registration fee is not paid by the due date the discounted fee will cease to apply and the full registration fee will then become payable.

- i) Full dog registration fee: when a registration fee is paid after the date determined by the Chief Operating Officer – Health, Security and Regulatory Services as the cut off date for the discounted dog registration fee to apply, the applicable full registration fee (as determined in Council's fees and charges) will apply.
- ii) The full dog registration fee will apply to entire, de-sexed, pensioner (entire), and pensioner (de-sexed) dogs, declared menacing dogs (entire or desexed) and dangerous dogs.

e) Replacement Dog Registration Tags

When registering their dogs with Ipswich City Council, owners are provided with a registration tag for life of that animal and are not transferrable. Owners, should they lose the registration tag will be provided with a free replacement registration tag.

1.6 Dog Registration Refunds:

The dog must be registered by the Ipswich City Council and the registration fees paid to Ipswich City Council to qualify for a refund. Satisfactory proof is required to support the refund application.

A refund may be applicable in the following circumstances:

- a) A **dog** dies and an application to cancel the registration is made between 1st July and 31st March of the relevant registration year. No refunds will be applicable for the period of 1st April to 30th June in the appropriate registration year. Satisfactory proof is required to support an application to cancel a registration; or
- b) A **dog** qualifies for a **lower registration** fee (the dog is de-sexed and/or is entitled to a pensioner concession as per the specified pensioner card holders for entire, de-sexed dogs, farm dogs, menacing (desexed and entire) and dangerous dogs) and an application for a refund is made between 1st July and 31st March of the relevant

Item 16.8 / Attachment 2.

registration year. No refunds will be applicable for the period of 1st April to 30th June in the appropriate registration year; and/or

- c) A **dog** qualifies for the **obedience trained** discount fee and provides Council with the completed Ipswich City Council Dog Obedience Testing Criteria form, signed and dated from one of the appropriate organisations to certify that they have reached the required standards of obedience, and the application for a refund is made between 1st July and 31st March of the relevant registration year. No refunds will be applicable for the period 1st April to 30th June in the appropriate registration year; and/or
- d) A **dog** qualifies for the **Kennel Licence and Dogs Queensland** discount and provides Council with a certificate or other suitable documentation, and the application for a refund is made between 1st July and 31st December of the relevant registration year. No refunds will be applicable for the period 1st January to 30th June in the appropriate registration year; and/or

No refunds will be granted for dogs who qualify for the introductory discount registration fee.

Refunds for 1.6 a) will be calculated using the following discounts:

	Type of dog registration
Time frame for when application is made	Entire/De-sexed/Entire (pensioner)/De-sexed (pensioner)/Menacing Dogs (entire or desexed)/Dangerous dogs (de-sexed)/Farm Dog (entire or de-sexed)
1 July – 31 July	100% of registration fee paid
1 August – 30 September	75% of the registration fee paid
1 October – 31 December	50% of the registration fee paid
1 January – 31 March	25% of the registration fee paid
1 April – 30 June	Nil – no refund applicable

Refunds for 1.6 b) will be calculated using the following discounts:

Type of dog registration

Item 16.8 / Attachment 2.

Time frame for when application is made	Introductory discount registration fee (first year)	Entire/De-sexed/Entire (pensioner)/De-sexed (pensioner)/Menacing Dogs (entire or desexed), Dangerous dogs (de-sexed)/Farm Dog (entire or de-sexed)
1 July – 30 September	No refund	Difference between the registration fee paid and lower registration fee
1 October – 31 December	No refund	50% of the difference between the registration fee paid and lower registration fee
1 January – 31 March	No refund	25% of the difference between the registration fee paid and lower registration fee
1 April – 30 June	No refund	Nil – no refund applicable

Refunds for 1.6 c, d) and e) will be calculated using the table below:

	Type of dog registration discount
Time frame for when application is made	Obedience trained, Kennel Licence & Dogs Queensland, Cattery Licence and Queensland Feline Association Incorporated
1st July – 31 st December	50% of the applicable registration fee
1 st January – 1st March	25% of the applicable registration fee
1 April to 30 th June	Nil – no refund applicable

1.7 Satisfactory Proof:

Sections 46 and 48 of the *Animal Management (Cats and Dogs) Act 2008* states that Council can request other information or documents in order for a dog to be registered. In addition to the *Animal Management (Cats and Dogs) Act 2008*, other information or documents are generally necessary where satisfactory proof is referred to in the policy (signed and dated) unless otherwise determined by an Authorised Officer or Business Support Officer. An Authorised Officer or Business Support Officer reserves the right to charge the full registration fee where insufficient proof is provided. Specifically, in order to determine whether a dog is a farm dog or not, Council require the following criteria to be met:

1. Satisfy an authorised officer that the said dog is in fact a farm dog (assessment of skills that the dog does provide assistance on the farm)
2. The dog lives on a property in a classified rural zone
3. The dog's owner is a primary producer

1.8 Exclusions:

Item 16.8 / Attachment 2.

The Chief Operating Officer - Health, Security and Regulatory Services reserves the right to refuse to grant a refund or discount registration fee to ensure the dog registration system remains equitable and promotes responsible animal ownership.

1.9 Extenuating Circumstances

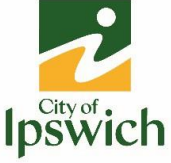
The Chief Operating Officer - Health Security and Regulatory Services Department may choose to waive the applicable regulatory fee (e.g. application and permit renewal fees) where there are extenuating circumstances. Satisfactory proof is required to support the request for waiver. Satisfactory proof includes a statutory declaration or other form of documentary evidence.

Date of Council Resolution: 16 April 2019

Committee Reference and Date: Governance Committee No. 2019(04) of 9 April 2019

No. of Resolution: 2

Date to be Reviewed: 16 April 2020

	<p>Population Health and Environmental Protection Licensing, Registration and Permitting Policy</p>	<p>Document Number: A5639750</p>
<p>1.1 Policy Author: Health Security and Regulatory Services Department</p>		
<p>1.2 Objectives: This policy aims to ensure that the Health Security and Regulatory Services Department's licensing and permit framework is a user-pay, cost-recovery system which is more equitable for the community and service-level based where applicable.</p>		
<p>1.3 Regulatory Authorities:</p> <ul style="list-style-type: none"> • <i>Local Government Act 2009</i> • <i>Food Act 2006</i> • <i>Food Safety Standards 2000</i> • <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i> • <i>Environmental Protection Act 1994</i> • <i>Environmental Protection Regulation 2008</i> • Ipswich City Council Local Law No. 3: Commercial Licensing • Ipswich City Council Subordinate Local Law 3: Commercial Licensing • Land Protection (Pest & Stock Route Management) Regulation 2002 • Ipswich City Council Local Law No. 4: Permits • Ipswich City Council Subordinate Local Law No. 4: Permits • Ipswich City Council Local Law No. 8: Nuisances and Community Health and Safety <p>1.4 Scope: The core matters addressed by this policy are the methodology and categories for calculation of Council's permit, licence and registration fees, charges and other miscellaneous fees provided by the Health Security and Regulatory Services Department (not including animal management, which is addressed in a separate policy). This policy does not apply to services provided by other departments of Council, such as Planning and Development, or Engineering Services.</p>		
<p>1.5 Policy Statement:</p> <p>a. A user-pays, full cost recovery fees and charges calculation methodology based on risk</p> <p>In accordance with a range of state legislation and local laws, Health Security and Regulatory Services administers various licensing, permitting and registration systems which are designed to ensure residents and businesses comply with the law, and that public health, safety and amenity is protected.</p> <p>Providing subsidised fees and charges for activities which require licensing,</p>		

permitting or registration results in ratepayer subsidy of services provided to individual residents and businesses in the community.

This leads to an inequitable distribution of costs associated with administration of the system. A user-pay, full cost recovery methodology for calculating fees and charges are therefore adopted in order to overcome this inequity.

Where relevant legislation does not include a schedule of fees for a particular service provided by Council, the following methodology is used for calculation of fees and charges for the licensing, permitting and registration services provided by the Health, Security and Regulatory Services Department (not including animal management):

- i) The relevant officer level (administrative, technical or professional) and time required for Council to provide a particular service has been determined in accordance with Council's agreed service levels. Minor amendments to agreed service levels can be made by the Chief Operating Officer (Health, Security and Regulatory Services) as necessary on an individual case by case basis to ensure that appropriate service delivery is maintained.
- ii) An annual review of the hourly rate to be charged for the coming financial year for each class of officer (administrative, technical and professional in ascending order of cost to Council) will be undertaken, based on actual cost to Council, including wages and all relevant overheads and additional expenses.
- iii) The total fee or charge for a given service is calculated by multiplying the number of hours required x the applicable hourly rate and adding the cost of any supplies required e.g. swimming pool chemicals, sampling equipment etc.

For services which have a relatively equal time requirement from one instance to the next (*eg a routine inspection for a licence*), a fixed amount is charged. The amount charged is based on the average time required. Also the activity risk is taken into consideration e.g. low, medium, high e.g. Entertainment venues: Low – Gaming parlour, Medium – Community Hall, High – Outdoor entertainment venue.

For services which may have highly variable time requirements an invoice will be sent to the customer, which is calculated based on the actual time taken. *An example of this is a follow-up inspection of a premise due to non-compliance, which may take as little as one hour, or may take considerably longer, depending on the complexity of the matter.*

b. Fee and charge categories

As specified in Council's Schedule of Fees and Charges, the following fee and charge categories apply to Council's licensing, permitting and registration services:

- i) An Initial Application Fee that recovers the full administrative cost for receipting the applications and data entry onto Council's information system will apply. The initial application fee may include one inspection.

- ii) A licence/permit/registration fee for a specified period. This fee includes administration associated with the licence/permit/registration for the period specified, and includes cost of supplies, site inspections as relevant which incorporates the risk of the activity and number of activities/areas requiring inspection e.g. two pools on the one licence.
- iii) Registration fees for Environmentally Relevant Activities regulated under the *Environmental Protection Act* and devolved to local government are charged in accordance with the relevant schedule in the *Environmental Protection Regulation*, unless otherwise set by Council resolution under section 514(5)(a) of the *Environmental Protection Act*.
- iv) An Inspection Fee is payable in addition to any licence/permit/registration fee in certain circumstances, including:
 - where Council needs to inspect a premises to ensure compliance with relevant legislation/licence/permit/registration and the inspection fee has not already been paid as part of the licence/permit/registration fee;
 - where inspections are undertaken as a result of public complaint and the complaint is subsequently justified;
 - where a previous inspection has identified non-compliance and a follow-up inspection is required to ensure compliance has been achieved.
 - Where there is a transfer of existing business to a new licensee and an inspection is conducted to ensure no design changes have been made
- v) Where relevant legislation requires or allows for a Transfer of Licence or Permit, a fee for this service is payable. For transfers requiring inspections or detailed assessment, the policy detailed in (vi) below applies.
- vi) Where a licence/permit/registration detail needs to be amended, the following policy applies:
 - There is no fee payable for amendment of licence/permit/registration/Environmental Management Program/Food Safety Program details such as phone number, postal address, trading name, change of contact person, correction of clerical error, or change of name due to marriage/divorce/deed poll.
 - Any amendment which requires assessment by a Health Security and Regulatory Services officer is a chargeable service. Amendments are charged at an hourly rate (minimum charge one quarter of one hour), up to a maximum of the relevant fee for a new licence/permit/registration/Environmental Management Program/Food Safety Program assessment or application. *Examples include change of ownership where one party remains the same (eg a business partner leaves the business and wants to remove her/his name from the permit/licence/registration, or a minor change in scale of operation).*

- If the amendment requires a full reassessment of the licence/permit/registration/Environmental Management Program/Food Safety Program, the process for a new application or assessment is to be followed and relevant fees are payable.
- vii) Should a business request an inspection of a premises and the supply of a written report of that inspection, Council will charge an inspection report fee for this service. Such a service may, for example, be requested by a purchaser of a business prior to transfer of licence or sale of premises, or for inspections provided to non-higher risk businesses under the *Public Health (Infection Control for Personal Appearance Services) Act 2003*.
- viii) Where provided for in the relevant legislation, Council may enter land and/or premises to carry out works where the owner/operator of land and/or premises fails to do so following a Council request. When this occurs, Council may issue an invoice to recover its costs, including the charging of an administration fee as appropriate.
- ix) In addition to those permit/licence/registration categories listed under the legislation identified under 1.3 of this policy (Regulatory Authority), Council issues licences under the *Food Act 2006* in relation to the following classes of business:
 - i) Accommodation Meals requires a Food Safety Program
 - ii) Accommodation Meals exempt from Food Safety Program
 - iii) Bakery/ Patisserie
 - iv) Beverage Manufacturer/ Bottler
 - v) Café/ Restaurant
 - vi) Care Facility Meals
 - vii) Cannery
 - viii) Caterer – On/ Off Site
 - ix) Child Care Centre Meals
 - x) Delicatessen
 - xi) Food Manufacturer
 - xii) Food Shop
 - xiii) Fruit & Vegetable Processing
 - xiv) Hospital Meals
 - xv) Mobile Food Premises excluding Preparation
 - xvi) Mobile Food Premises involving Preparation
 - xvii) Packer
 - xviii) Supermarkets
 - xix) Takeaway Food Premises
 - xx) Temporary Food Stalls
 - xxi) Water Carrier
- xii) Council charges different rates for inspections of new food businesses based on floor area per food processing area at the premises (e.g. supermarket – separate food processing areas i.e. bakery, deli, seafood etc., hotel – two separate kitchens are two separate food processing areas, childcare – two kitchens and a kitchenette is three food processing areas.), with larger processing areas being charged more than smaller processing areas due to the difference in time required to undertake an inspection. The following categories apply:

- a) 0m²-250m²
- b) >250m²-1000m²
- c) >1000m²

NB. The total floor area assessment for any food preparation and storage area includes kitchens, sculleries, store rooms, preparation areas, cold stores, pantries and any other areas used in the handling and storing of food. Areas used solely for dining or car parking are not included in the assessment¹.

- xiii) As per Councils Eat Safe Program a discount will be provided to Food Businesses performing at a star rating of 3 or higher. Discount will be based on star rating assigned when the renewals are issued.
- xiv) Council's Health Security and Regulatory Services Department will provide a discount to Bona fide Charitable or Community Organisations consistent with all other Council departments. Businesses will not be eligible for a combined discount with the highest discount applied to the applicable fee.
- xv) Where provided in the relevant legislation, Council may be required to **assess** draft programs or operational plans. An example is an Environmental Management Program under the *Environmental Protection Act 1994*. When these assessments are carried out, Council will charge a fee. Where relevant, this fee includes one onsite inspection and assessment of adequacy of the program or plan, followed by a report which may outline any remedial measures required. This fee is based on time required to provide the service.
- xvi) Where provided in the relevant legislation, Council may be required to **audit (or monitor implementation of)** programs or operational plans. An example is an Environmental Management Program under the *Environmental Protection Act 1994*. When these audits or implementation monitoring activities are carried out, a fee will be charged. Where relevant, this fee includes one onsite inspection and assessment of compliance with the businesses program or plan, followed by a report which may outline any remedial measures required. This fee is based on time required to provide the service.
- xvii) Council will charge a fee for an Environmental Health Search (most often requested as part of sale of business). This fee includes an administrative search of Council databases for outstanding items related to property including but not limited to notices, fees owing and licences or permits. A written report on the outcome of the search is included in the fee.
- xviii) An Immunisation Records Search for vaccination history on or prior to 31/12/96 fee is charged when a request is made by a member of the community for a vaccination history of a patient who has been vaccinated by Ipswich City Council at weekly and/or school based immunisation clinics. The establishment of the Australian Childhood Immunisation Register (ACIR) on 1/1/97

¹ The 3 floor area sizes utilised for the assessment of a food business licence do not apply to Mobile Food Premises (including Water Carriers) and Temporary Food Stall licence classes.

ensured that vaccinations after this date are stored on a national database. Vaccinations received prior to this date are stored in Council databases and in hard copy format off site. For this reason searches for vaccination history on or prior to 31/12/96 incur a higher fee. A lower fee is charged for an Immunisation Records Search for vaccination history post 1/1/97

- xix) The Chief Operating Officer - Health Security and Regulatory Services Department may choose to waive the applicable regulatory fee (e.g. application and licence renewal fees) where there are extenuating circumstances. Satisfactory proof is required to support the request for waiver. Satisfactory proof includes a statutory declaration or other form of documentary evidence.

c. A Service-Levels approach

To ensure that Council provides appropriate levels of service, Council has adopted agreed service levels.

Should a business demonstrate an ongoing level of strong compliance or non-compliance, Council's Operations Manager may adjust the service level for individual businesses to ensure compliance with relevant legislation is achieved and maintained. If a business is consistently above compliance, this may involve reducing the service level. This will result in different time requirements for Council to administer the licence/permit/registration and the fee payable will reflect the changed costs to Council.

The frequency of inspections undertaken by Council officers is in accordance with the agreed service levels.

d. Refunds

Where a customer requests a refund relating to a service provided by Health Security and Regulatory Services, the following policy applies: If Council has not yet incurred the costs associated with providing a particular service, it will provide a refund minus an administration fee. Satisfactory proof is required to support the request for refund. Satisfactory proof includes a statutory declaration or other form of documentary evidence.

Date of Council Resolution: 16 April 2019

Committee Reference and Date: Governance Committee No. 2019(04) of 9 April 2019

No. of Resolution: 2

Date to be Reviewed: 16 April 2021

Doc ID No: A8104521

ITEM: 16.9

SUBJECT: MONTHLY FINANCIAL PERFORMANCE REPORT - MAY 2022

AUTHOR: ACTING CHIEF FINANCIAL OFFICER

DATE: 7 JUNE 2022

EXECUTIVE SUMMARY

This is a report concerning Council's financial performance for the period ending 31 May 2022, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION/S

That the report on Council's financial performance for the period ending 31 May 2022, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

RELATED PARTIES

Not applicable.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

This report outlines the financial results for Ipswich City Council as at 31 May 2022. The actual results presented are compared against the amended budgeted which Council approved in April.

The total net result (including capital revenue) for Ipswich City Council as at 31 May 2022 is \$87.6 million compared to the year to date (YTD) budget of \$89.2 million.

Council's YTD operating deficit (excluding capital revenue) is approximately \$2.5 million compared to the YTD budget deficit of \$7.1 million.

Overall, capital expenditure including the Nicholas Street Redevelopment YTD is \$21.7 million under budget. Asset donations as at 31 May 2022 are \$1.7 million ahead of the YTD budget.

Revenue

The trends from throughout the financial year have continued in May with operating revenue approximately \$5.8 million (1.9%) over budget primarily due to additional fees and charges revenue, operational grants revenue and other revenue.

Rates and utilities revenue is continuing to track on budget YTD May.

Fees and charges were in line with budget in May and are ahead of budget by \$1.2 million YTD. This primarily relates to Town Planning and Development Fees which are \$837k over budget and Waste Disposal Fees which are \$680k over budget. The over budget amount is partially offset by reduced parking and compliance revenue which continues to be monitored.

Total grant revenue is over budget approximately \$3.2 million. Operating grants are \$4.9 million over budget which is partially offset by \$1.7 million under budget relating to capital grants. The operating grant variance relates to Disaster Relief Funding of \$1.3 million received in March and a portion of the 2022-2023 Financial Assistance Grant received in Corporate Services (CS) and Infrastructure and Environment Department (IED). In recent years Councils' have received 50% of the following year's allocation prior to 30 June, this year the Federal Government have released 75% of the 2022-2023 allocation prior to 30 June.

As reported previously, other revenue continues to track above budget primarily relating to unbudgeted Queensland Local Government Workcare surplus distribution and workcover reimbursements, unbudgeted rent for the Hayden Centre building, higher than expected interest on investments, reimbursement of legal costs by Council's insurers, rent for Council facilities used by a telecommunication company received earlier than budgeted and gain on disposal of vehicles. This is partially offset by the shortfall against budget in relation to the Nicholas St Precinct Eats rent and outgoings, which was phased to begin from October 2021 but has not yet commenced and a \$615k shortfall in the Urban Utilities tax revenue YTD.

Donated asset and cash contributions revenue are approximately \$1.3 million behind the YTD budget, which is driven by significantly lower than expected cash donations. Donations are developer driven.

Expenses

Overall operating expenses are approximately \$1.2 million (0.4%) over the YTD budget.

Employee expenses (including labour contracts) were above budget for May and are now \$5.1 million over budget YTD, an increase of approximately \$840k from April. The overspend includes increased overtime relating to the flood recovery effort of \$500k which may be recovered from the QRA. As mentioned in prior months, the YTD variance continues to be impacted by the use of labour contracts, higher overtime across Council, and less annual leave taken than budgeted. Council has also used internal crews and contingent staff to deliver mowing services instead of externally contracting the works. Finance is continuing to monitor employee expenditure, including the consumption of annual leave.

Materials and services (excluding labour contracts) are \$1.5 million below the YTD budget. The variance compared to budget has reduced by \$900k since April as the flood recovery effort continues. There has been lower maintenance expenditure in the Works and Field Services Branch, which is partly due to Council employees performing maintenance instead of external providers. Additionally, water usage is lower than expected and there have been delays in the commencement of Enviroplan projects compared to budget phasing. There have been lower maintenance costs relating to natural areas than expected including streetscape maintenance and mulching, riparian maintenance and arboriculture preventative maintenance. Further underspends relate to the timing of book purchases and programs for libraries, and savings related to major events such as CMC rocks, and the timing for kerbside collection which commenced later than expected.

The above underspends were offset by an additional spend on flood recovery in May of \$500k, bringing the YTD total materials and services spend on the flood disaster to \$2.5 million. The underspend is also offset by additional legal expenditure which is over budget by \$1.6 million YTD relating to the appeals of the waste development applications.

Other expenses are over budget, primarily due to the recognition of a loss on asset disposal of \$3.2 million YTD, which relates to decommissioned softfall, sealed roads surface assets and drainage assets.

Depreciation remains below budget YTD following an update to useful lives for road, bridges, and footpath assets in August as part of the revaluation process.

Flood recovery expenditure

The YTD spend on flood recovery is approximately \$4.7 million, including \$881k incurred in May. Of this spend, \$1.6 million relates to employee expenses, however, only the portion relating to overtime, approximately \$500k, and contract labour is a true additional spend, the remainder is ordinary time diverted from business-as-usual activities to flood recovery activities. As mentioned above, \$2.5 million has been spent on materials and services with a focus on community assistance and repairing roads and pathways. The remainder relates to other and internal expenses.

Of the \$4.7 million incurred as flood recovery, based on a high-level quick estimates, approximately \$3.2 million is anticipated to be recoverable from the QRA, with further review being undertaken as part of collating claims to QRA which will provide more clarity of the amount recoverable.

Council has received \$1 million counter disaster advance funding. To acquit this funding received, Council has now submitted a first claim of \$655k to QRA for review. Council is expected to lodge an additional claim of approximately \$800k in July. Additional recoupment is expected to continue for expenditure incurred and any future outgoings.

A further advance payment of \$300k was received related to Category D Local Recovery & Resilience which will fund the Local Resilience & Recovery Group and assist in undertaking relief, recovery and resilience activities across impacted communities. It is expected that this funding will be fully utilised across the period of flood recovery.

A number of Category D special package funding has been announced (guidelines pending) whereby Council and community groups will be able to apply for assistance. Some of these packages include:

- Community and Recreational Assets (incl. sport, council parks, national parks) – to clean up, repair and improve the resilience of damaged community and recreational assets
- Betterment (Roads & Transport) – to improve the resilience of flood damaged essential public assets
- Environmental Recovery – includes riverine recovery
- Resilient Homes Fund – The voluntary home buy-back program will be a State program and decision, but some components *may* be channelled through Council

At the date this report Council's contractors have commenced the asset impact and impairment assessments. It is anticipated that the first package of assessments will be available to Council in mid-July.

Capital Expenditure

The total YTD capital expenditure (including the Nicholas Street Redevelopment) is \$103.7 million compared to the YTD budget of \$125.4 million.

As at the end of May 2022, after the budget amendment, the Nicholas Street Precinct Redevelopment is \$3.6 million below budget due to; delays in Civic Project works being deferred to FY23 (\$1.5 million), delays in finalising leases with tenants of the Eats Precinct delaying the fit out works (\$900k), and savings of \$1.3 million related to Nicholas Street Precinct streetscapes captured in Civic.

IED YTD capital expenditure is \$76 million compared to a YTD budget of \$90.9 million. The underspend is primarily related to two key areas. Firstly, \$4.1 million underspend related to the resurfacing program due to contractor resourcing issues and poor weather. Secondly, there are both savings and delays totalling \$3.2 million relating to the Whitwood Rd Nth Disturbed Land Management project. Other projects that are under budget YTD due to delays in commencement, poor weather and relocation issues include; Pettigrew St drainage project (\$1.5 million underspent), Queen and Albert Streets Traffic Signal Project (\$1.2 million underspent), Springfield GBA road upgrade (\$1 million underspent) and Old One Mile Bridge (\$991k underspent). IED are currently forecasting full year capital expenditure to be approximately \$12.3 million below budget, excluding the Nicholas Street Redevelopment and Springfield Stadium.

Cash Balances

Council's cash and investment holdings continue to be above forecast relating to underspends in the capital program.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The operational costs of the flood recovery remain an ongoing issue to be monitored and reported through June and into the next financial year. The impacts on the capital program will also be reported on as capital resources are redirected towards the flood recovery activities. It is noted that the first of the capital works repairs were performed in April with a focus on bin replacement and natural areas.

Whilst rates overall revenue is on budget, we are continuing to see reduced growth in the number of new residential properties compared to forecast. This has been offset in revenue through a couple of new larger commercial properties. The growth trends in residential properties have been fed into the assumptions that form part of our next year budget build.

Finance is continuing regular reporting, including annual leave taken against budget, to the Executive Leadership Team as part of continued monitoring of FTEs, vacancies, overtime and forecast employee expenses for the year.

The Executive Leadership Team and Finance are also reviewing underspends and budget phasing of materials and services, again forecasting expenditure through to the financial year end to identify potential savings and any offsetting overspend.

As we approach end of financial year it is important to note that there will be some large end of financial year adjustments being processed in the June period, some of which have already been discussed with the Audit and Risk Management Committee. These will be:

- Transferring some of the *software as a service* products from a capital asset to the asset write-off account due to a new accounting determination
- Transferring landscaping assets previously recognised as an asset to the asset write-off account due to a change in accounting policy
- Impairment of Nicholas Street Precinct buildings (Metro A, Metro B, Eats and Commonwealth Hotel).
- Recognition of developer contributions relating to the Ripley PDA
- Impacts of administrative EBA increase above original budgeted amount

After the June accounts are provided to ELT, there will be further accounting adjustments processed including:

- Impairment of flood affected assets; and
- Recognition of UU's undistributed profit

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The Recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no specific implications as a result of this report.


COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation. Analysis and explanations of the variances are undertaken in conjunction with the various departments.

CONCLUSION

Regular reporting and monitoring of expenditure will continue monthly as part of Council's regular governance and reporting process.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Monthly Performance Report - May 2022 ↓ 
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Paul Mollenhauer

ACTING CHIEF FINANCIAL OFFICER

I concur with the recommendations contained in this report.

Jeffrey Keech

ACTING GENERAL MANAGER (CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"



Ipswich City Council

Performance Report

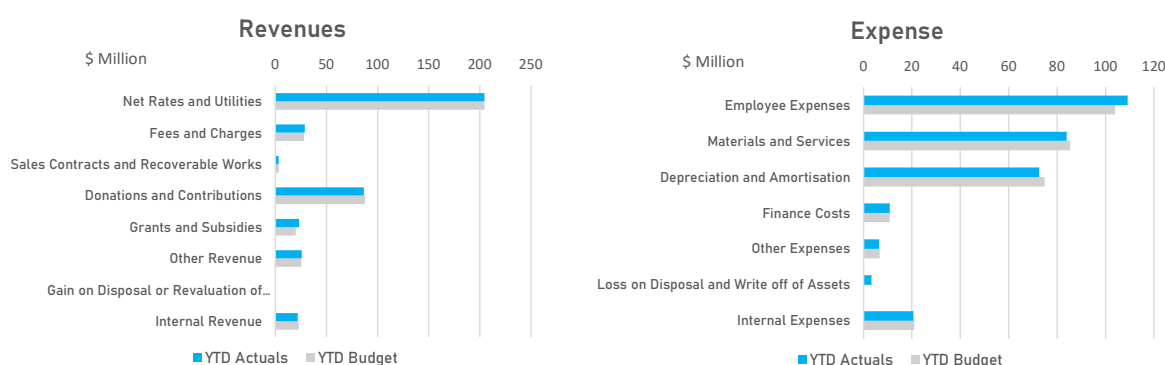
MAY 2022

FINANCIAL EXECUTIVE SUMMARY

MAY 2022

	YTD				Annual	Trend from APR 2022
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	
Operating Revenue	301,324	295,571	5,753	1.9%	332,522	▼
Operating Expense	303,812	302,650	(1,162)	(0.4%)	333,569	▼
Operating Surplus/(Deficit)	(2,488)	(7,079)	4,591	(64.9%)	(1,047)	▼
Capital Revenue	93,085	96,279	(3,194)	(3.3%)	107,046	▼
Other Capital Income (Asset disposals)	193	0	193	N/A	0	▲
Capital Loss (Asset write-off)	3,162	0	(3,162)	N/A	0	▼
Net Result	87,628	89,200	(1,572)	(1.8%)	105,999	▼

Construction Program and Asset Purchase	83,284	101,238	17,954	17.7%	109,926	▲
CBD	20,433	24,186	3,753	15.5%	28,425	▲
Donated Assets	65,602	63,899	(1,703)	(2.7%)	69,716	▼
Total Capital Expenditure	169,319	189,324	20,005	10.6%	208,067	▲



Net Result

The total Net Result (including capital revenues) for Ipswich City Council as at 31 May 2022 is \$87.6 million compared to the YTD budget of \$89.2 million. Council's operating deficit (excluding capital revenue) is approximately \$2.5 million compared to the YTD budget deficit of \$7.1 million.

Operating revenue is \$5.8 million above the YTD budget

The \$5.8 million variance is made up of: net rates and utilities \$81k over budget, fees and charges \$1.2 million over budget, operational grant revenue \$4.9 million over budget, other revenue \$264k over budget, sales contracts and recoverable works \$80k under budget, interest revenue \$255k over budget, and internal revenue \$1 million under budget. These items are discussed further in this report.

Operating expenses are \$1.2 million above the YTD budget

The \$1.2 million variance is made up of: employee expenses including labour contracts \$5.1 million over budget, materials and services \$1.5 million under budget, other expenses \$125k under budget, depreciation and amortisation \$2.1 million under budget, finance costs on budget, and internal expenses \$270k under budget. These items are discussed further in this report.

Capital Expenditure

Capital expenditure including CBD as at 31 May is \$21.7 million below the YTD budget. Approximately \$103.7 million has been expended to 31 May compared to the YTD capital expenditure budget of \$125.4 million.

- The Infrastructure Program actual expenditure was below the May budget by approximately \$300k. Actual YTD costs are \$64.5 million compared to the current YTD budget of \$79.5 million.

- CBD redevelopment is approximately \$3.8 million under budget. Actual YTD costs are \$20.4 million compared to the current YTD budget of \$24.2 million. The decrease in the YTD under budget amount is due to the reduction of the capital budget related to the CBD redevelopment of approximately \$12 million as part of the budget amendment undertaken in April 2022.

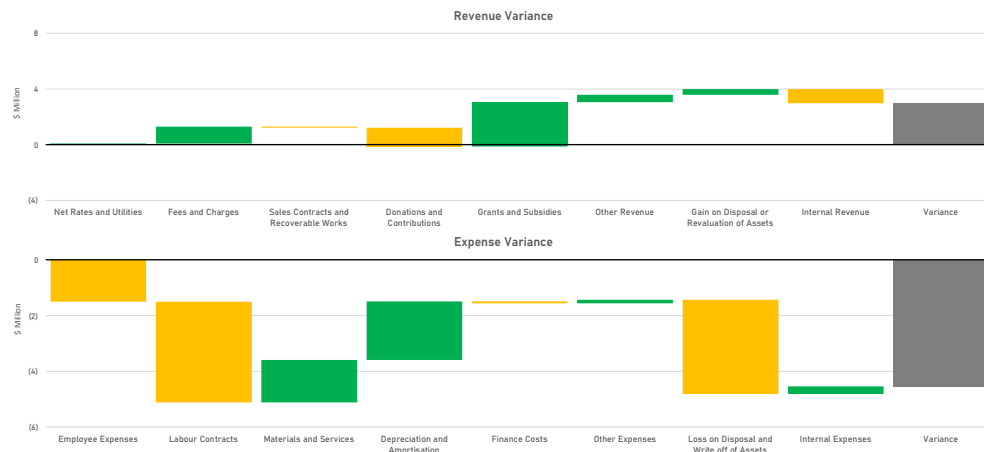
Asset donations as at 31 May are \$1.7 million over the YTD budget. Approximately \$65.6 million has been recognised to 31 May compared to the YTD donated assets budget of \$63.9 million.

Item 16.9 / Attachment 1.

FINANCIAL EXECUTIVE SUMMARY

MAY 2022

	YTD				Annual			Variance \$'000s by Department						
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	Trend from APR 2022	Note	CP	CS	CE	IE	IWS	PR	
Revenue														
Net rates and utilities charges	204,694	204,613	81	0.0%	224,356	▼	1	N/A	(101)	N/A	0	179	2	
Fees and charges	28,981	27,775	1,206	4.3%	31,194	▲	2	N/A	622	85	(305)	680	123	
Government grants and subsidies	23,075	19,881	3,194	16.1%	23,312	▲	3	0	1,521	95	1,393	0	183	
Internal revenue	22,005	23,023	(1,018)	(4.4%)	25,316	▲	4	N/A	(1,421)	211	(79)	272	0	
Other revenue	29,640	28,786	854	3.0%	39,993	▼	5	154	(58)	82	523	72	81	
Donations and contributions	86,428	87,772	(1,344)	(1.5%)	95,396	▼	6	0	N/A	25	(1,369)	N/A	N/A	
Total Revenue	394,823	391,850	2,973	0.8%	439,567	▼		154	563	498	163	1,203	389	
Expense														
Employee expenses	103,665	102,158	1,507	(1.5%)	113,030	▼	7	497	(24)	150	(998)	(1,280)	148	
Labour contracts	5,436	1,828	(3,608)	(197.4%)	2,009	▼	7	(128)	(239)	(180)	(3,194)	114	16	
Materials and services	83,944	85,467	1,523	1.8%	94,796	▼	8	92	(781)	1,512	1,685	157	(1,140)	
Internal expenses	20,696	20,966	270	1.3%	22,962	▼	9	5	20	(23)	(1,261)	1,526	3	
Other expenses	20,800	17,473	(3,327)	(19.0%)	19,094	▼	10	106	(350)	(4)	(2,903)	(171)	(4)	
Depreciation & amortisation	72,653	74,758	2,105	2.8%	81,678	▲	11	(2)	927	(258)	1,629	(191)	1	
Total Expenses	307,194	302,650	(4,544)	(1.5%)	333,569	▼		570	(447)	1,197	(5,042)	155	(976)	
Net Result	87,629	89,200	(1,571)	(1.8%)	105,998	▼		724	116	1,695	(4,879)	1,358	(587)	

**Revenue**

1. Rates and utilities are slightly above budget estimations.
2. Fees and charges continue to be ahead of budget with most fee types yielding positive results, in particular town planning and development fees, waste disposal fees and change of ownership fees. Traffic and regulation fees and Health Animal Cemetery fees are the exception primarily due to lower parking and compliance revenue and are being monitored.
3. Grants revenue over budget relates to Disaster Relief funding of \$1.3 million and the early payment of a portion of the 22/23 Financial Assistance Grant in CS and IED. This is partially offset by a number of capital grants not received.
4. Internal revenue behind budget for tax equivalents revenue as a result of the Ipswich Waste Tax Equivalents refund on lodgement of the income tax return.
5. Other revenue over budget due to unbudgeted Qld Local Government Workcare surplus distribution and workcover reimbursements, and interest on investments. This is partially offset by UU tax revenue being \$615k less than budget expectations. Also over budget in IED relating to Ti-Tree BioEnergy community contribution fees higher than expected, telecommunication rental payments received earlier than expected, rent for Hayden Centre not budgeted and gain on disposal of assets.
6. Donations and Contributions are behind budget by \$1.3 million YTD. The variance primarily relates to cash donations being \$3 million under budget, partially offset by asset donations and contributions ahead of budget by \$1.7 million. Donations and Contributions are developer driven.

Expenses

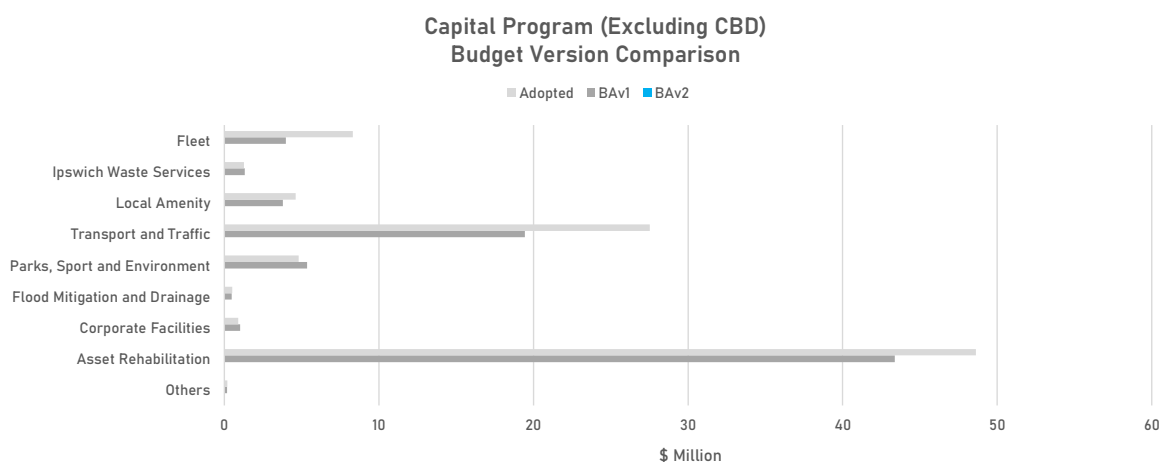
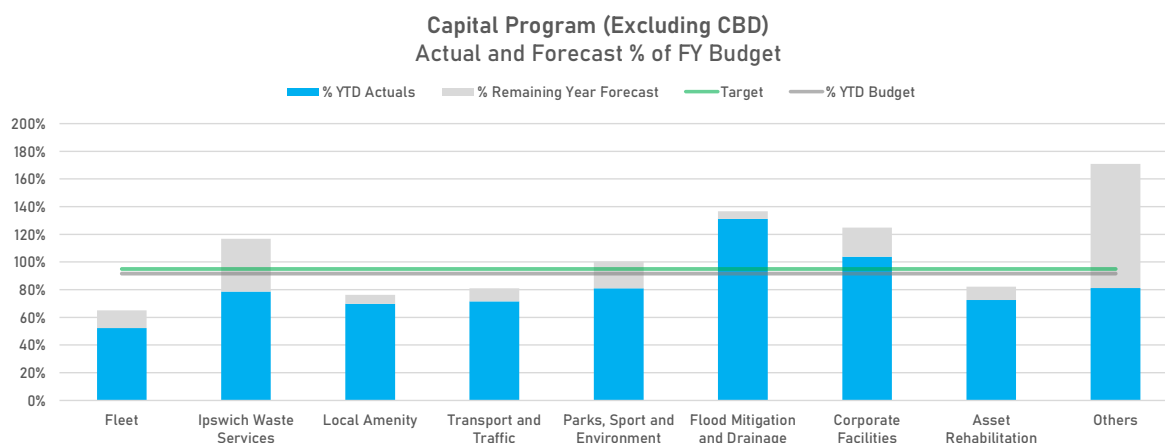
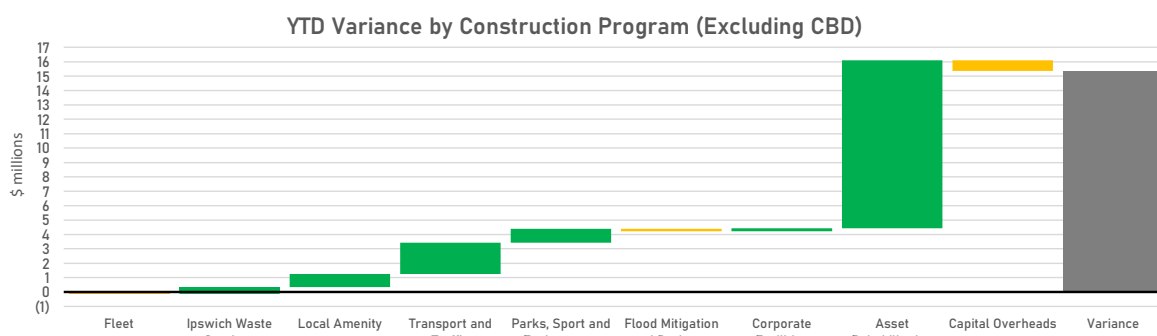
7. Employee expenses including labour contracts over budget \$5.1 million or 4.9%. Over budget primarily relates to overtime associated with flood recovery, the majority of which was incurred in the March period, the use of contingent workers to fill vacancies across Council, higher than expected overtime in Resource Recovery, a workers compensation payment relating to the 20-21 financial year of \$110k, termination payments across Council, and less annual leave taken than budgeted YTD. Further analysis on weekly employee costs will continue to be undertaken.
8. Materials and services (excluding labour contracts) under budget \$1.5 million. This is a result of underspends in IED (primarily Works and Field Services) relating to lower maintenance expenditure in Natural Areas and changes to UU service charges. In addition, there are underspends in CCED including delays in book purchasing in Libraries and Customer Service Branch. The underspends are partially offset by the flood recovery effort with a YTD spend of approximately \$2.5 million, including \$500k incurred in the May period, and higher legal expenditure in PRS from the waste application appeals.
9. Internal expenditure tracking below budget in tax equivalents due to the Ipswich Waste Tax Equivalents refund on lodgement of the income tax return. This is partially offset in IED by lower utilisation of assets on capital projects compared to budgeted expectations and additionally as a result of unbudgeted flood clean up expenditure.
10. Other expenses variance relates primarily to the loss on a number of infrastructure asset disposals in IED including softfall, sealed roads surface assets and drainage assets (\$3.2 million).
11. Depreciation has been affected by an update in August to useful lives for RBF assets as part of the revaluation process and capitalisation of the carpark and Civic Space in November.

FINANCIAL EXECUTIVE SUMMARY

MAY 2022

Capital

	YTD				Annual	
	Actuals	Current Budget	Variance	Variance	Current Budget	Trend from APR 2022
	\$'000s	\$'000s	\$'000s	%	\$'000s	
Corporate Services	4,865	6,018	1,153	19.2%	7,238	▲
Community, Cultural and Economic Development	1,758	3,703	1,945	52.5%	3,818	▲
Infrastructure and Environment	96,231	114,837	18,606	16.2%	126,301	▼
Planning and Regulatory Services	863	867	4	0.4%	994	▲
Net Result	103,717	125,425	21,708	17.3%	138,351	▼



Item 16.9 / Attachment 1.

CAPITAL SUMMARY AS AT MAY 2022									
	MTD Actual \$'000s	MTD Budget \$'000s	MTD Variance \$'000s	YTD Actual \$'000s	YTD Budget \$'000s	YTD Variance \$'000s	Full Year Budget \$'000s	EOY Forecast \$'000s	Comments
Whole of Council									
Construction Program and Asset Purchase	7,828	11,598	3,770	103,717	125,425	21,708	138,351	122,567	
Donated Assets	5,298	5,809	511	65,602	63,899	(1,703)	69,716	69,716	
Corporate Services									
Construction Program and Asset Purchase	391	586	195	4,607	5,688	1,080	6,818	6,818	ICT - Procurement for the Data Management Strategy was placed on hold, pending the outcome of the iVolve procurement EOI. With many SaaS products now including data and business intelligence reporting capability, this has been placed on hold pending the review of options. The Process Automation project continues to be delivered - underspent YTD. iVolve - The assurance phase of the project that highlighted some risks that required remediation has meant that key engagement and consultation to achieve a forward direction has delayed the delivery of the final business case this FY. A revised approach will see some of these costs move into 22/23, along with Tranche 1 of Stage 4 of the iVolve program of work. \$366k underspent YTD.
CBD Development - ICT Component	(14)	(90)	(76)	258	330	72	420	420	
									CBD component - AV install in chambers has been rectified. Final invoicing is now expected. A minor underspend for this FY is anticipated.
Total Capital Expenditure	377	496	119	4,865	6,018	1,153	7,238	7,238	
Community, Cultural and Economic Development									
Construction Program and Asset Purchase	414	844	430	1,758	3,703	1,945	3,818	2,344	Library - Under YTD budget (\$982k) - Logistics Hub Fitout and associated Redbank Plaza fit out - now deferred to next FY. Civic Centre - Behind original schedule (\$141k) for equipment acquisitions and main stage curtain replacement. Gallery seating has been deferred to 2022-23FY with a change in scope. Art Gallery - Behind original schedule (\$173k) - mainly related to AV system upgrade, cabinet/interactives construction, artwork acquisitions and seating projects. Safe City and Asset Protection - Under YTD budget (\$681k) - Key system upgrade of parks delayed due to supply issues and flood impact. CCTV infrastructure works have been delayed with supply issues and ICT configuration/programming. Camera upgrades delayed with supply issues and poor weather. Anticipated savings across a number of projects.
Total Capital Expenditure	414	844	430	1,758	3,703	1,945	3,818	2,344	

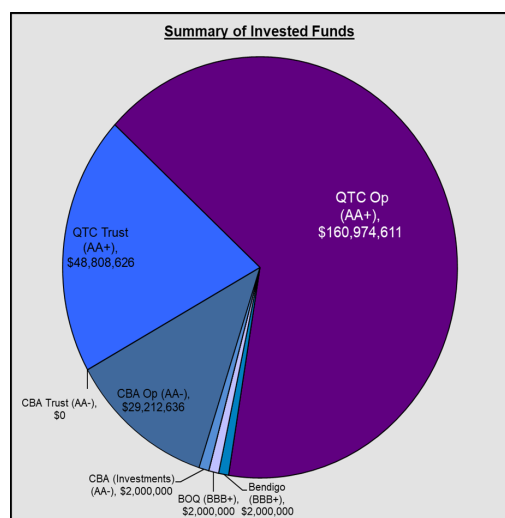
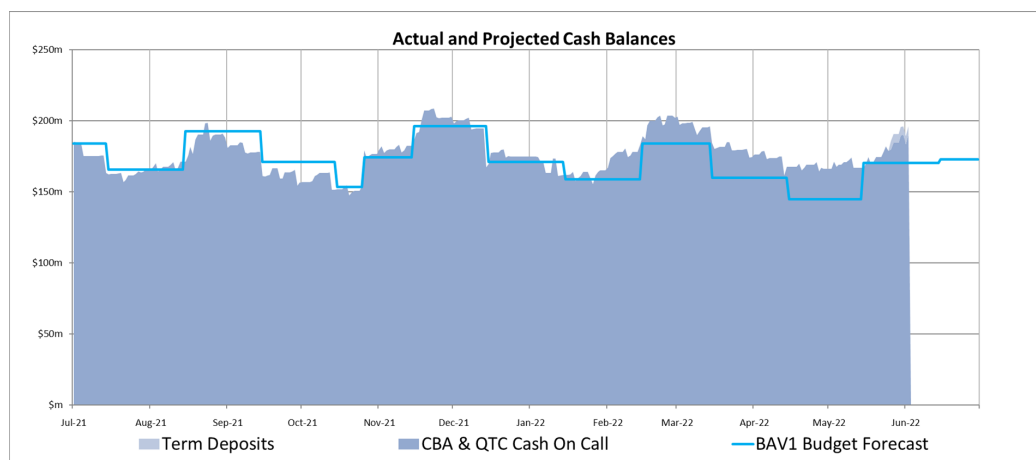
Item 16.9 / Attachment 1.

CAPITAL SUMMARY AS AT MAY 2022									
	MTD Actual \$'000s	MTD Budget \$'000s	MTD Variance \$'000s	YTD Actual \$'000s	YTD Budget \$'000s	YTD Variance \$'000s	Full Year Budget \$'000s	EOY Forecast \$'000s	Comments
Infrastructure and Environment									
Infrastructure Program	5,728	6,010	281	64,494	79,497	15,003	83,517	72,625	Infrastructure Program – under budget YTD mainly in Asset Rehabilitation and Transport and Traffic programs. Resurfacing program (\$4.1m) experiencing some delays due to late contract commencement, contractor resourcing issues and poor weather. Whitwood Rd Nth Disturbed Land Management project is \$2.7m under budget YTD mainly with savings but progress has also been impacted by illegal dumping on the site and weather events. Pettigrew St drainage project (\$1.5m) currently behind original schedule due to flooding preventing site access on Bremer River. Queen & Albert Sts traffic signal project delayed, relating to service relocations (\$1.2m). Old One Mile Bridge (\$990k) behind budget with contract signing and traffic permits through June and works commencing next FY. Springfield Parkway road upgrade under by \$939k YTD with early works package delayed with impacts by poor weather, service relocations, supply delays and sub-contractor availability. A number of projects are expected to have works extend into next financial year as a result of the flood events and poor weather.
Equipment	35	18	(17)	167	192	24	2,012	352	Equipment – overall specialist equipment sub-program is above YTD budget (\$40k). Includes \$105k YTD underspend on survey equipment of which majority is currently forecast to arrive in June.
Waste	67	150	82	1,001	1,478	477	1,894	1,488	Waste – under budget YTD – underspend on domestic bin acquisitions is dependant on resident demand (\$179k) and commercial bin acquisitions (\$30k). Design forecasts for upgrades to Rosewood and Riverview facilities extending into 2022-23 due to flood issues, however overall these multi-year projects are on track.
Fleet	224	232	8	4,339	4,214	(125)	5,273	5,404	Fleet – over budget YTD mainly due to prices for replacement plant exceeding budget, new plant approved for mowing crews, additional workshop safety equipment, and GPS and pool vehicle hardware.
Construction Program and Asset Purchase	0	0	0	6,054	5,600	(454)	5,600	6,054	Springfield Stadium – over budget primarily due to the deed of variation for the Energex works at The Reserve Community Arena at Springfield to be shared between Council and the Brisbane Lions.
CBD Development	883	3,838	2,955	20,175	23,856	3,681	28,005	25,971	CBD – under budget by approx \$1.5 million due to minor Civic Project works (Administration Building, Nicholas Street, Commercial Carpark, etc) being deferred to FY 22/23 due to various delays pertaining to design finalisation, value engineering, procurement, etc. Under budget by approx \$900k for owner fitout contributions to tenants due to delays in finalising owner/tenant fitout designs, tenancy handovers, etc. \$1.3m Nicholas Street Streetscapes budget within the Retail scope will not be required as the actuals are already captured in Civic.
Total Capital Expenditure	6,937	10,247	3,310	96,231	114,837	18,606	126,301	111,894	
Planning and Regulatory Services									
Construction Program and Asset Purchase	100	11	(89)	863	867	4	994	1,091	Cemeteries – over YTD budget \$125k mainly due to Stone Quarry Cemetery gazebo works, Tallegalla Cemetery individual piers, previously budgeted for in the operational budget, and Tallegalla Cemetery Expansion project which has increased with award of contract. Animal Management – under YTD budget \$170k with Pound facility upgrade impacted by recent flood events. Software projects – over YTD budget by \$41k due to Objective integration on the Infrastructure Charges Management System.
Total Capital Expenditure	100	11	(89)	863	867	4	994	1,091	
Donated Assets									
Coordination and Performance	0	0	0	0	0	0	0	0	
Corporate Services	0	0	0	0	0	0	0	0	
Community, Cultural and Economic Development	0	2	2	294	22	(272)	29	29	
Infrastructure and Environment	5,298	5,807	509	65,308	63,877	(1,431)	69,687	69,687	
Planning and Regulatory Services	0	0	0	0	0	0	0	0	
Total Donated Assets	5,298	5,809	511	65,602	63,899	(1,703)	69,716	69,716	

FINANCIAL EXECUTIVE SUMMARY

MAY 2022

Cash and Investments



Investments and Earnings Summary	Margin	% Return	\$
CBA Operating Account	- 0.004	0.60%	\$29,212,636
Term Deposit Investments	0.019	2.96%	\$6,000,000
QTC Trust Fund Account	- 0.008	0.29%	\$48,808,626
QTC Operating Account - CBD	- 0.008	0.29%	\$9,341,025
QTC Operating Account - General	- 0.008	0.29%	\$151,633,586
QTC Operating Account - Total	- 0.008	0.29%	\$160,974,611
Total Invested funds (W.Avg return)	- 0.007	0.39%	\$244,995,874
Total Operating Funds (Ex Trust)	- 0.006	0.42%	\$196,187,248

Cashflow

Council's cash and cash equivalents balance as at 31 May 2022 was \$196.2 million. The end of period cash holdings includes \$9 million of carried forward unspent loan funds invested with QTC. Council's investments are made in accordance with Council's Investment Policy (adopted as part of the annual budget) with an average return percentage of 0.42%.

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ITEM: 16.10

SUBJECT: REPORT - AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02) OF
25 MAY 2022

AUTHOR: MEETINGS COORDINATION MANAGER

DATE: 8 JUNE 2022



INTRODUCTION

This is the report of the Audit and Risk Management Committee No. 2022(02) of 25 May 2022.

RECOMMENDATION

That the report of the Audit and Risk Management Committee No. 2022(02) of 25 May 2022 be received, the contents noted and the recommendations contained therein be adopted.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Audit and Risk Management Committee Report No. 2022(02) of 25 May 2022  
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25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)

25 MAY 2022

REPORT

MEMBERS' ATTENDANCE: Robert Jones (External Member and Chairperson); Dr Annette Quayle (External Member), Martin Power (External Member), Councillors Kate Kunzelmann and Marnie Doyle

MEMBER'S APOLOGIES: Nil

OTHER ATTENDANCE: Queensland Audit Office Attendance (Lisa Fraser) and (Sumi Kusumo), Sonia Cooper (Chief Executive Officer), Freddy Beck (Chief Audit Executive), Angela Harms (Corporate Governance Manager), Graham McGinniskin (Principal Risk and Compliance Specialist), Jeff Keech (Acting General Manager Corporate Services), Peter Bonarrigo (ICT Operations Manager), Talia Love-Linay (Manager, People and Culture), Ross Muller (Organisational Development Manager), Sylvia Swalling (Chief Information Officer), Brett McGrath (Manager, Asset Services), Chris Lee (Workplace Safety and Wellbeing Manager), Consultants from Strategic Directions (Russell Withers, Shaun Nell and Chris Goldstone (attended via teams – for Item 13), Anthony Bowles (Manager, Development Planning – attended for Item 16)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(01) OF 16 FEBRUARY 2022**

RECOMMENDATION

That the Minutes of the Meeting held on 16 February 2022 be confirmed.

CEO VERBAL UPDATE

Sonia Cooper (Chief Executive Officer) provided a verbal update to the committee on the following 3 key issues:

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

- Flood and rain events affecting Ipswich and Ipswich City Council and the impact on the community and ongoing business and service delivery.
- ICT and the Oracle finance and procurement software system.
- Cyber Security

RECOMMENDATION

That the CEO verbal update be received and noted.

OFFICERS' REPORTS

2. SUSTAINABILITY STRATEGY

This is a report concerning formal advice to the Audit and Risk Management Committee as to the adoption of Council' Sustainability Strategy in December 2021 which considers the matters raised in the 2021 report regarding the Queensland Climate Resilient Council Governance Assessment Report.

RECOMMENDATION

That the adoption of the sustainability strategy by Council in December 2021 be received and noted.

3. QUEENSLAND AUDIT OFFICE BRIEFING PAPER AND INTERIM REPORT- MAY 2022

This is a report concerning a briefing paper submitted by Queensland Audit Office providing Council with an update as at May 2022 and a draft copy of the 2022 Interim Report.

RECOMMENDATION

That the Queensland Audit Office Briefing Paper and 2022 Interim Report be received and noted.

Discussion

Matters relating to Control Deficiencies

Martin Power (External Member) noted the procurement practices and controls in the QAO briefing paper and queried the conflict of interest process for employees and whether they are required to report conflicts if they are involved in any procurement activities. Freddy Beck (Chief Audit Executive) advised that any employee involved in procurement activities is required to fill out and sign a form disclosing any potential conflict of interest.

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

Martin Power (External Member) queried the management response to the managed service provider issues. Jeff Keech (Acting General Manager Corporate Services) clarified that QAO was asking council what process and controls they have put in place to monitor the actions of the managed service providers in addition to the controls the service provider have in place. Martin stated that in other organisations he has observed there is involvement of internal audit in these processes, including undertaking an audit of the processes and controls in place at the provider.

Martin Power (External Member) outlined a general observation with the management responses in terms of remediating the internal control deficiencies raised. Martin asked QAO whether they were comfortable with the management responses. QAO advised that for prior issues raised there was some progress however there were still some gaps in terms of actioning all recommendations to close the issue. In relation to the monitoring of the managed service provider, QAO advised that the skills are more around vendor and contract management and asking the right kind of questions and that council was developing these processes.

Martin also stated that in relation to control deficiencies raised by QAO, a solution needs to be reached where both parties were in agreement on the issues raised and the recommendations, to enable clarity on what needs to be done for the matter to be closed. Rob Jones (Chairperson) asked when, in the rare case, that an issue and/or a resolution is not agreed on, how the matter is resolved going forward. QAO advised that where management has reviewed the matter and doesn't agree with the suggested way forward, that QAO can probably mark them as resolved noting that management has accepted the inherent risk. Rob advised that he didn't want to see them continuing as outstanding issues and that a position needed to be reached where both parties were comfortable.

Dr Annette Quayle (External Member) stated that some of these matters are materially important at present particularly around security and people working from home. She stated that council needs confidence in the security of information when staff are working from home and that from a risk perspective this is an essential item that needs addressing.

4. INTERNAL AUDIT BRANCH ACTIVITIES REPORT FOR THE PERIOD 4 FEBRUARY 2022 TO 16 MAY 2022

This is a report concerning the activities of Internal Audit undertaken during the above-mentioned period and the current status of these activities.

"The attachment/s to this report are confidential in accordance with section 254J(3)(i) of the *Local Government Regulation 2012*."

RECOMMENDATION

That the report be received and the recommendations in Attachment 3, 4 and 5 be considered finalised and archived.

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

Discussion

Internal Audit Recommendations

Martin Power (External Member) noted that some recommendations have not shown any movement and queried if there was a process for these. Freddy Beck (Chief Audit Executive) advised that the floods have had an impact on these and although the report may not show movement, he advised that with some there has been progress. Freddy also advised that there were still some that had not progressed and that these would be taken back to ELT.

Martin Power (External Member) queried the follow up process in relation to outstanding recommendations on reviewing the follow up audit report. Freddy Beck (Chief Audit Executive) advised that they have a follow up audit at a later time. Martin Power (External Member) queried if Internal Audit had considered getting or allocating a dedicated resource for this and doing a follow up of significant closed items, for example 3 months after they were closed. Freddy advised that at present, this was something that they didn't want to delegate to an external party. Rob Jones (Chairperson) stated that follow up should be focused on where the ratings and controls are inadequate, for example inventory and receipting process for supplies.

5. ANNUAL INTERNAL AUDIT PLAN FOR 2022-2023 INCLUDING THE STRATEGIC THREE YEAR PLAN FOR 2022-2025

This is a report concerning the proposed Annual Audit Plan for 2022-2023 that includes the Strategic Three-Year Internal Audit Plan for 2022-2025.

"The attachment/s to this report are confidential in accordance with section 254J(3)(i) of the *Local Government Regulation 2012*."

RECOMMENDATION

That the draft Internal Audit Annual Plan for 2022-2023 that includes the draft Strategic Three Year Internal Audit Plan for 2022-2025 (Attachment 2) as prepared by the Chief Audit Executive be finalised and approved by the Audit and Risk Management Committee.

6. GOVERNANCE, INTERNAL CONTROLS AND COMPLIANCE

This is a report concerning the progressive maturing and strengthening of Council's governance, internal controls and compliance in line with its broad range of legislative, policy and procedural obligations.

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

This report provides an update to the Audit and Risk Management Committee on key governance internal controls and compliance matters for the past quarter.

RECOMMENDATION

That the Audit and Risk Management Committee note the initiatives and actions being implemented to mature and strengthen Council's governance, internal controls and compliance.

7. ICT STEERING COMMITTEE PROGRESS REPORT

The ICT Steering Committee provides oversight for the Information and Communications Technology Portfolio.

This report provides an update to the Audit and Risk Management Committee on the key matters pertaining to risks and issues considered by the ICT Steering Committee for the period February 2022 to April 2022.

RECOMMENDATION

That the report be received and the contents noted.

8. INSURANCE AND RISK MANAGEMENT UPDATE

This is a report concerning Council's insurance statistics for the period 1 January 2022 to 31 March 2022 and an update on risk management.

RECOMMENDATION

That the report on Council's insurance statistics for the period 1 January 2022 to 31 March 2022 and the update on risk management be received and the contents noted.

Discussion

Martin Power (External Member) queried the Emerging Risks or Major Risk Events of the report and reference to the JLT Public Sector Risk Report 2021. He asked if these risks had been adequately addressed. Graham McGinniskin (Principal Risk and Compliance Specialist) advised that they are ensuring that these 'top ten risks' as advised by JLT are being adequately addressed.

9. WORKPLACE SAFETY AND WELLBEING - ESCALATION PROCESS FOR EMERGING RISKS AND INCIDENTS

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

This is a report concerning the escalation process of emerging risks and incidents to the Chief Executive Officer (CEO) and General Managers (GMs).

RECOMMENDATION

- A. That the Audit and Risk Management Committee consider and note Council's procedures relating to the escalation process for safety risks and incidents.**
- B. That the committee consider the response, investigation, and just and fair culture outcome.**

Discussion

Rob Jones requested an update in relation to the finalisation of the event that occurred and the escalation processes.

Chris Lee (Workplace Safety and Wellbeing Manager) provided an overview and outcome of the event and stated that the actions had been closed.

Annette Quayle (External Member) noted the overview and outlined that the most important part of the follow up should be to ask why the corrective actions weren't followed in the first instance. Chris agreed and outlined that the Workplace Safety and Wellbeing Branch are driving the culture of everyone being accountable for safety practices.

Rob Jones (Chairperson) asked what regular reporting is provided to ELT on Workplace Health and Safety. Chris advised that a monthly report including indicators of incidents occurring per department is provided. Chris advised that there is also a report on lead indicators, broken down by branch that is submitted to the General Manager of every department.

Rob Jones (Chairperson) requested a copy of the latest paper submitted to ELT to be provided in the next Audit and Risk Management Committee Agenda, to give audit members an understanding of the risks and how they are reported and addressed.

ACTION

That the Workplace Safety and Wellbeing Manager provide a copy of the latest Workplace Health and Safety report available at the time, that is submitted to ELT, to the Audit and Risk Management Committee scheduled for 17 August 2022 to enable audit committee members to understand the current level of reporting.

ADJOURN MEETING

The meeting was adjourned at 10.42 am.

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

The meeting reconvened at 10.51 am.

17. ASSET MANAGEMENT - KEY RISKS, PROCESSES AND CONTROLS

This is a report concerning the key risks, processes and controls in delivering effective asset management practices to better support decision making in the lifecycle management of Council's asset portfolio. Council engaged KPMG to complete an Asset Management Maturity and Gap Analysis against the mandatory requirements of ISO 55000 standards. The overall asset management maturity assessment determined that Council's scored at a rating of 0.7 (Innocent) on the ISO 55000 maturity assessment scale.

RECOMMENDATION

That the Audit and Risk Management Committee receive this report and note the current state of asset management practices within Council and associated risk as identified by KPMG's Asset Management Maturity and Gap Analysis.

Discussion

Rob Jones (Chairperson) stated that there was no obvious, clear holistic responsibility for asset management in the organisation and that it was the responsibility of various parties. Rob queried if this was being addressed.

Brett McGrath (Manager, Asset Services) advised that the first priority was formalising the governance structure and establishing an Asset Management Steering Committee. This committee will consider the issue of 'asset owners' for the Council so that there are clear lines of responsibility.

Rob Jones (Chairperson) queried if there will be a single system to capture and record all data relating to Council assets. Brett advised that data is held in various areas across Council, including spreadsheets and a single system is part of iVolve specifications. Brett also advised that the asset management system and finance asset register need to be linked.

Annette Quayle (External Member) queried if tokens attached to a physical asset to keep track of the asset e.g. connecting the physical asset with the register, was something that was being discussed with KPMG. Brett confirmed there are a number of technologies and systems to capture data that will need to be considered as part of the project and also added that it would then feed into the financial asset register.

Martin Power (External Member) queried if this process had been fully budgeted and if council has the staff to fulfil this project and address all KPMG recommendations. Brett advised that it had been budgeted but not to the extent that KPMG had recommended but sufficiently so that officers could commence developing the framework and then build

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

data asset management within the team. Brett advised that there were four vacant positions within the team and that they were in the final process of filling these positions.

Martin Power (External Member) queried if QAO would be reviewing this process in June. QAO advised that they would.

10. PROCUREMENT UPDATE: CONTRACT MANAGEMENT

This briefing is being provided on request of the Audit and Risk Management Committee regarding the current Contract Management state and existing controls within Ipswich City Council.

The Queensland Audit Office is currently undertaking an audit of Council's procurement to payment processes, which includes contract management. At the completion of the audit the Procurement Branch will review the findings and recommendations as part of improving Council's contract management practices and can provide an update to a future Audit and Risk Management Committee meeting,

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

RECOMMENDATION

That the report be received and the contents noted.

Discussion

Annette Quayle (External Member) queried how the organisation keeps track of employees completing the independent conflict of interest declarations as well as the process for procurement of a provider and the management of the contract with that provider. Annette asked how non-compliance was captured, reported and dealt with and the process for non-conforming suppliers.

ACTION

That the Procurement Manager provide a report to the next Audit and Risk Management Committee scheduled for 17 August 2022 outlining an example of how the Council manage the following:

- the procurement of a provider and then management of the contract with the provider subsequent to their appointment.
- how non-compliance is captured, reported and dealt with providing a practical example e.g. COVID funding.
- the processes for managing related party relationships.

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

- **the process for dealing with non-conforming suppliers and the reporting systems to prevent contracting with inappropriate parties in the future.**

11. INFORMATION SECURITY MANAGEMENT SYSTEM ROADMAP

This is a report concerning the status of:

- The current implementation of Deloitte audit recommendations
- The implementation of an Information Security Management System.
- The current training statistics for the Cyber security training program.

RECOMMENDATION

That report and presentation be received and noted.

Discussion

Peter Bonarrigo (ICT Operations Manager) provided a presentation on Council's Information Security Management System (Cyber security).

Rob Jones (Chairperson) queried what information is presented to ELT on a regular basis in relation to cyber security including the information obtained from council's third party provider. Peter advised that a report is provided to Council by the third party provider however only the information that requires escalation to ELT is provided to ELT. Peter advised that a cyber security roadmap is being progressed but is not in place at present.

Rob Jones (Chairperson) asked the CEO what information is presented to council in relation to cyber security. The CEO advised that no regular reporting is in place to council on this matter and that if there was an issue highlighted that there would be an adhoc briefing to councillors.

Martin Power (External Member) asked if there were plans in place to manage the risk of ransomware attacks including responsibilities, lines of authority, the sequence of events that would follow an attack etc. Peter advised that IT are in the process of developing a set of procedures for this.

Martin Power (External Member) advised that IT should be trying to develop a dashboard that outlines all cyber instances that occur. Martin stated that in other councils information included in this dashboard include level of email traffic, level of emails that have been intercepted, breaches of security and how they are dealt with, staff training and compliance from the training. Martin advised that council needs to develop a snapshot so that council and the Audit and Risk Management Committee can get a sense of the cyber security risk level and detection processes, to give management more confidence.

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

Rob Jones (Chairperson) requested that the Audit and Risk Management Committee receive quarterly reports on cyber security in the form of a dashboard or flash report providing an update on the risk environment, current threats, any initiatives to manage risks and develop processes and systems.

Martin Power (External Member) queried council's cyber security insurance. Jeff Keech (Acting General Manager Corporate Services) advised that council currently has \$2 million cyber security cover and this is being included as part of Council's insurance renewal at present. Martin Power (External Member) did question whether this level of cover was sufficient.

Annette Quayle (External Member) outlined that at a QAO briefing two years ago one of the responses to cyber security was to hire people to break into systems to show the vulnerabilities (regular external penetration testing). Peter Bonarrigo (ICT Operations Manager) advised that the last penetration test was carried out 12 months ago and that IT is building an assurance plan to provide this testing on a more regular basis.

ACTION

That the ICT Operations Manager provide quarterly reports to the Audit and Risk Management Committee in the form of a dashboard or flash report in relation to progress on cyber security processes within Council.

12. ENTERPRISE PROGRAM MANAGEMENT OFFICE - PERFORMANCE REPORT JANUARY - MARCH 2022

This is a report on the progress of the delivery of strategic work identified within the program of work (PoW) for Council's Enterprise Program Management Office (ePMO).

RECOMMENDATION

- A. That the report be received and the contents noted.**
- B. That project owners provide an analysis of significant project issues that may impact on achieving project goals as part of the ongoing ePMO quarterly reporting.**

13. INVOLVE STAGE 3 UPDATE FROM STRATEGIC ADVISOR AND PROGRAM DIRECTOR

This report provides a status update on the iVolve Program to the Audit and Risk Management Committee from both the Program Director and Strategic Advisor regarding Stage 3 project controls and milestones.

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

The project has progressed the following key outcomes and objectives during this reporting period:

- Completion of functional and non-functional requirements gathering workshops
- Completion of the draft Application Solution Architecture and Integration Overview
- Progression on the preparation of procurement documentation
- Produced Assurance Gate Report

It is noted that the ICT Branch have presented an Oracle Risk Report to ELT during this reporting period which highlights the risks in the current Oracle stack and options for mitigating these risks. These risks and the options are detailed in Attachment 2: Strategic Advisor Report by Strategic Directors.

ELT has recently endorsed the recommendation to upgrade the current Oracle stack to Oracle SaaS and to continue an EOI process for the other Council systems identified as part of iVolve (including consideration of the remediation approach being undertaken of Oracle). The impacts of this on the iVolve Stage 3 program are being worked through and communicated.

RECOMMENDATION

That the report be received and the contents noted.

Discussion

Annette Quayle (External Member) queried if the original intention was for a baseline platform noting that finance and procurement are classed as essential. Sylvia Swalling (Chief Information Officer) advised that they are still looking to have a core platform, whilst allowing responses to a hybrid approach for certain applications.

Shaun Nell (Consultant – Strategic Directions) provided an overview of the process from the Strategic Advisor's perspective.

Martin Power (External Member) sought clarification on the strategy that may result in different service providers and systems. He raised the risks associated with the possibility of Council having to manage a variety of different systems. Shaun advised that Oracle may not end up being the base. The approach is for Finance, Procurement, Assets, Project Accounting and HR to be in one system if possible with a small number of other systems such as rates and payroll being separate. He also advised that there may be applications outside of this that will need to be integrated into the core systems.

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

Rob Jones (Chairperson) asked what the timetable was for this project given that originally it was 30 June and then 31 October. Shaun advised that the process had gone according to plan until the February weather event where resources had to be taken away to address flood issues. Also at the time the Oracle stack issues were identified, where further focus of resources was required. He advised that it was important to note and communicate with stakeholders that any work completed to this point will not be obsolete.

Rob Jones (Chairperson) queried why the Oracle issue only arose in February 2022. Shaun advised that previously Oracle wasn't managed within council, it was with an external party and it is only now that it has been bought back in-house that the full extent of the risks have been identified. Rob Jones (Chairperson) noted that this identifies that there are lessons to be learnt in relation to managing third party relationships.

Annette Quayle (External Member) outlined that when this project was first developed there were questions around governance and queried if they thought that this matter had now been resolved. Shaun advised that in the early stages there was no Project Control Group and that this group had now been set up and was operational.

Councillor Marnie Doyle outlined her concern of the importance of transformation and acceptance of change by staff and the need to understand their individual needs ensuring that liaison has occurred with the different business groups to ensure that this will meet their expectations. Councillor Doyle asked Strategic Directions consultants how they were ensuring that the ultimate build meets these requirements.

Russell Withers (Project Director) advised that Stage 4 of the project will be addressing these matters. There will be a process where users can use the system to see how it differs from the current process which will assist in identifying the changes.

Rob Jones (Chairperson) confirmed that the philosophy is as little customisation as possible. Russell confirmed this and advised that the only variation would be when it is regulatory.

Sonia Cooper (Chief Executive Officer) left the meeting at 12.32 pm.

14. ORGANISATIONAL DEVELOPMENT - APPROACH TO LEARNING AND DEVELOPMENT AND PERFORMANCE MANAGEMENT FRAMEWORK

This is a report concerning information regarding Council's approach to learning and development and the performance management framework.

RECOMMENDATION

That the report regarding Council's approach to learning and development and the performance management framework be noted.

Discussion

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

Martin Power (External Member) noted the establishment of a compliance based training matrix and asked if this had been implemented. Ross Muller (Organisational Development Manager) advised that this is in progress and that Learning and Development have commenced in the Infrastructure and Environment Department with strategic workforce planning.

Councillor Kate Kunzelmann clarified if the 'check in' conversations outlined in the report were in place of the performance appraisal system. Ross Muller advised that this terminology had replaced the performance appraisal terminology and that Learning and Development were working with ELT on the model.

Rob Jones (Chairperson) queried the reporting of information in the Learning and Development strategy and where departments can see what training has and has not been completed by whom and when. Ross Muller (Organisational Development Manager) advised that Learning and Development are currently working on this and are implementing a Power BI dashboard to assist with this. Rob Jones iterated the importance of some sort of dashboard being available to managers. Ross Muller advised that this is currently in progress.

15. ACCOUNTING POSITION PAPERS AND OTHER ACCOUNTING MATTERS

This is a report concerning the review and accounting treatment of software as a service arrangements, land improvements, financial impact of the February 2022 flood and cash developer contributions relating to the Ripley Valley Priority Development Area. The results from these reviews are required to be applied in the 2022 financial statements.

RECOMMENDATION

- A. **That the recommendations detailed in the Software as a Service (SaaS) arrangements position paper as outlined in the report by the Principal Financial Accountant dated the 6 May 2022 be endorsed.**
- B. **That the recommendations detailed in the land improvements position paper as outlined in the report by the Principal Financial Accountant dated the 6 May 2022 be endorsed.**
- C. **That the details about the financial impact of the February 2022 flood as outlined in the report by the Principal Financial Accountant dated the 6 May 2022 be received and noted.**
- D. **That the details of cash developer contributions relating to the Ripley Valley Priority Development Area as outlined in the report by the Principal Financial Accountant dated the 6 May 2022 be received and noted.**

Discussion

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

Rob Jones (Chairperson) advised that discussions involving the Ripley Valley Priority Development Area cash developer contributions will be discussed further at the August meeting. Jeff Keech (Acting General Manager Corporate Services) advised that he will advise the Audit and Risk Management Committee members on final treatment of the contributions after engaging with QAO.

16. 2022 ASSET REVALUATION

This is a report concerning the 2022 Asset Revaluation and its effect on Ipswich City Council's annual financial statements. The report also details Council's governance controls over the valuation process.

"The attachment/s to this report are confidential in accordance with section 254J(3)(i), (h) of the *Local Government Regulation 2012*."

RECOMMENDATION

- A. **That the report including attachments be received and noted.**
- B. **That the flooding and drainage asset class, being a formal valuation, be revalued as outlined in the report by the Principal Financial Accountant dated 6 May 2022 and in accordance with Attachment 1.**
- C. **That the buildings and other structure asset class indexed valuation that resulted in a material increase, be revalued, as outlined in the report by the Principal Financial Accountant dated 6 May 2022 and in accordance with Attachment 1.**
- D. **That it be noted that the valuation of roads, bridges and footpaths have not yet been determined as new information has recently become available and that an update will be provided to the Audit and Risk Management Committee members prior to the valuation being adopted.**
- E. **That asset classes of artworks and land not be revalued as the valuation percentage increases/decreases are immaterial as outlined in the report by the Principal Financial Accountant dated 6 May 2022.**

Discussion

Rob Jones (Chairperson) advised that because the valuation process is fundamentally complete a special meeting in June won't be required.

Jeff Keech (Acting General Manager Corporate Services) stated that council is working with Cardno in relation to the impact of flood assets and level of impairment as at 30 June 2022.

25 MAY 2022

AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2022(02)]

Item 17 which was a late item was dealt with prior to Item 10.

18. NEXT MEETING

The next meeting is scheduled for Wednesday, 17 August 2022.

19. GENERAL BUSINESS

Nil

20. MATTERS FROM COMMITTEE MEMBERS AND OTHER REQUESTS

Members met to discuss matters arising from the meeting.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.30 am.

The meeting closed at 1.26 pm.
