

**GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(03)****7 APRIL 2022**

## REPORT

**COUNCILLORS' ATTENDANCE:** Councillor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding and Kate Kunzelmann

**COUNCILLORS' APOLOGIES:** Councillor Marnie Doyle and Deputy Mayor Nicole Jonic

**OFFICERS' ATTENDANCE:** Acting Chief Executive Officer (Peter Tabulo), Acting General Manager Corporate Services (Jeff Keech), Acting General Manager Planning and Regulatory Services (Brett Davey), General Manager Infrastructure and Environment (Sean Madigan), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Manager Community and Cultural Services (Don Stewart), Senior Digital Media and Content Officer (Jodie Richter), Manager, Procurement (Richard White), Acting Engagement Manager (Melanie Rippon) and Theatre Technician (Harrison Cate)

**LEAVE OF ABSENCE - DEPUTY MAYOR NICOLE JONIC AND COUNCILLOR MARNIE DOYLE****RECOMMENDATION**

Moved by Councillor Jacob Madsen:  
Seconded by Councillor Kate Kunzelmann:

**That a leave of absence be granted for Deputy Mayor Nicole Jonic and Councillor Marnie Doyle.**

## AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Kunzelmann

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

**WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY**

Councillor Jacob Madsen delivered the Acknowledgement of Country.

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**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

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**BUSINESS OUTSTANDING**

Nil

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**CONFIRMATION OF MINUTES**

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(02) OF 10 MARCH 2022**

**RECOMMENDATION**

Moved by Councillor Kate Kunzelmann:

Seconded by Councillor Russell Milligan:

**That the minutes of the Governance and Transparency Committee held on 10 March 2022 be confirmed.**

**AFFIRMATIVE**

Councillors:

Madsen

Milligan

Harding

Kunzelmann

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**OFFICERS' REPORTS**

2. **ONLINE COMMUNITY ENGAGEMENT PLATFORM - EXTENSION TO CONTRACT 12873**

This is a report seeking a Council Resolution by Ipswich City Council (Council) to undertake a direct engagement with Harvest Digital Planning Pty Ltd. It is proposed to extend the current contract by a further three (3) years on a 1+1+1 arrangement, for the continuation of the "HIVE" online Community Engagement

Platform which enables Council's Shape Your Ipswich website, whilst a review is undertaken over the next 12 to 24 months. The "HIVE" online Community Engagement Platform (Shape Your Ipswich website) has been used by the Media and Communications Branch, Coordination and Performance Department since 2019 and is the key tool to provide online engagement opportunities for the Ipswich community. The current contract with Harvest Digital Planning expires on 27 June 2022.

#### RECOMMENDATION

Moved by Mayor Teresa Harding:  
Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012 (Regulation)*, Council resolve that the exception applies because of the specialised AND/OR confidential nature of the services that are sought and it would be impractical AND/OR disadvantageous to invite quotes OR tenders for the provision of the "HIVE" online Community Engagement Platform, which enables Council's Shape Your Ipswich website.**
- B. That Council enter into a contractual arrangement (Council file reference number 12873 with Harvest Digital Planning Pty Ltd, at an approximate purchase price of \$100,000.00 excluding GST over the entire term, being an initial term of one (1) year, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.**

#### AFFIRMATIVE

Councillors:  
Madsen  
Milligan  
Harding  
Kunzelmann

#### NEGATIVE

Councillors:  
Nil

The motion was put and carried.

### 3. PROPOSED FEES AND CHARGES TO APPLY FROM 1 JULY 2022

This is a report concerning the annual review of Ipswich City Council's (Council) proposed commercial and cost recovery fees and charges, and the recommended pricing to commence with effect 1 July 2022.

#### RECOMMENDATION

Moved by Councillor Russell Milligan:  
Seconded by Councillor Kate Kunzelmann:

**That the proposed 2022-2023 Fees and Charges, as detailed in Attachment 1, be adopted with an effective date of 1 July 2022.**

## AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Kunzelmann

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. EXTENSION OF MEMBERSHIP TO AUDIT AND RISK MANAGEMENT COMMITTEE - FINAL FOUR YEAR TERM

Dr Annette Quayle was appointed to the Audit and Risk Management Committee in 2018 for a four-year term with a further possible four-year extension. Dr Quayle has been a valued member of the Committee and adds experience and expertise to the Committee. The request is for Council to support the extension

RECOMMENDATION

Moved by Councillor Kate Kunzelmann:

Seconded by Councillor Russell Milligan:

**That Council approve the final four-year extension of the membership of Dr Annette Quayle to the Audit and Risk Management Committee to end in March 2026.**

## AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Kunzelmann

## NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

**MATTERS ARISING**

Nil

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 9.30 am.

The meeting closed at 9.54 am.

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