



City of Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

GROWTH INFRASTRUCTURE AND WASTE COMMITTEE

**Held in the Council Chambers
8th floor – 1 Nicholas Street
IPSWICH QLD 4305**

**On Thursday, 10 March 2022
At 9.00 am**

MEMBERS OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE

Mayor Teresa Harding (**Chairperson**)
Councillor Paul Tully (**Deputy Chairperson**)

Councillor Sheila Ireland
Councillor Jacob Madsen
Councillor Marnie Doyle
Councillor Andrew Fechner
Councillor Kate Kunzelmann
Councillor Russell Milligan
Deputy Mayor Nicole Jonic

GROWTH INFRASTRUCTURE AND WASTE COMMITTEE AGENDA

9.00 am on Thursday, 10 March 2022

in the Council Chambers, 8th Floor, 1 Nicholas Street, Ipswich

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** Item includes confidential papers

GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2

10 MARCH 2022

AGENDA

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

BUSINESS OUTSTANDING

1. **ASSISTANCE FOR AGRITOURISM INDUSTRY IN IPSWICH**

This is a report responding to a notice of motion adopted at the Growth Infrastructure and Waste Committee on the 4 November 2021 titled 'Assistance for Agritourism Industry in Ipswich' which said

That a report be presented to the Growth Infrastructure and Waste Committee no later than March 2022 outlining the short term and interim options that can be implemented to assist the Agritourism Industry in Ipswich prior to the adoption of a new Ipswich planning scheme.

RECOMMENDATION

- A. The Council adopt the 'Rural Tourism Development Fee Relief Policy' which outlines amongst other things, the granting of a 50% discount on application fees and possible relief from infrastructure charges on certain development applications relating to Rural Tourism.
- B. That Ipswich City Council's free pre lodgement service be promoted.
- C. That a report on an urban tourism and accommodation support package be presented to the July 2022 Growth, Infrastructure & Waste Committee.

2. **MEDIA AND CORPORATE COMMUNICATIONS POLICY**

This is a report concerning the adoption of an amended media and corporate communications policy for council, to provide greater clarity on roles and responsibilities in delivering quality media and corporate communication activities with consistent messaging and a stakeholder and audience centric approach.

Note: this report was lifted from the table at the Council Ordinary Meeting of 24 February 2022 and referred to the 10 March 2022 Growth, Infrastructure and Waste Committee.

Council has an existing Media Policy (**Attachment 1**) that was adopted in December 2019 by the Interim Administrator. Since that time council and the city have undergone significant change including the return of our elected representatives, the Mayor and Councillors, a growing local media industry and an organisational maturity in how we communicate and promote the programs, services and initiatives of our work from iFuture (our five-year corporate plan) and the yearly Annual Plan and Budget.

The purpose of a new Media and Corporate Communications Policy (**Attachment 2**) is to provide the organisation, Mayor, Councillors and council staff with greater clarity on roles and responsibilities in delivering communication activities including who, how, when, why and where we communicate. The recommended amended policy will provide greater clarity and opportunity for improved outcomes in representing the work of the council to the community.

RECOMMENDATION

- A. That the policy titled "Media Policy as outlined in Attachment 1, be repealed.
- B. That the draft policy titled "Media and Corporate Communications Policy" as outlined in Attachment 2, be adopted.

CONFIRMATION OF MINUTES

3. CONFIRMATION OF MINUTES OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2022(01) OF 10 FEBRUARY 2022

RECOMMENDATION

That the Minutes of the Meeting held on 10 February 2022 be confirmed.

OFFICERS' REPORTS

4. INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT CAPITAL DELIVERY REPORT JANUARY 2022

This is a report concerning the performance of the capital delivery by the Infrastructure and Environment Department for the month of January 2022.

Officers across the whole Infrastructure and Environment Department are contributing to the positive results seen in the early stages of the 2021-2022 financial year. The result is especially pleasing when compared to the rate of delivery achieved in previous financial years.

RECOMMENDATION

That the report be received, and the contents noted.

5. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 21 January 2022 to 23 February 2022

RECOMMENDATION

That the report be received and the contents noted.

6. PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current Planning and Environment Court actions associated with development planning applications

RECOMMENDATION

That the report be received and the contents noted.

NOTICES OF MOTION

MATTERS ARISING

Doc ID No: A7895592

ITEM: 1
SUBJECT: ASSISTANCE FOR AGRITOURISM INDUSTRY IN IPSWICH
AUTHOR: MANAGER, CITY DESIGN
DATE: 14 FEBRUARY 2022

EXECUTIVE SUMMARY

This is a report responding to a notice of motion adopted at the Growth Infrastructure and Waste Committee on the 4 November 2021 titled 'Assistance for Agritourism Industry in Ipswich' which said

That a report be presented to the Growth Infrastructure and Waste Committee no later than March 2022 outlining the short term and interim options that can be implemented to assist the Agritourism Industry in Ipswich prior to the adoption of a new Ipswich planning scheme.

RECOMMENDATION/S

- A. The Council adopt the 'Rural Tourism Development Fee Relief Policy' which outlines amongst other things, the granting of a 50% discount on application fees and possible relief from infrastructure charges on certain development applications relating to Rural Tourism.**
- B. That Ipswich City Council's free pre lodgement service be promoted.**
- C. That a report on an urban tourism and accommodation support package be presented to the July 2022 Growth, Infrastructure & Waste Committee.**

RELATED PARTIES

There are no related parties directly associated with this recommendation.

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

The Agritourism industry in the Ipswich context and referring to the above referenced notice of motion can be categorised as a broad collective of rural and nature based tourism uses. This is further discussed in Attachment 1.

Unlike surrounding Local Government Areas, Ipswich does not have substantial genuine agricultural lands however Ipswich does have substantial scenic and natural assets and

convenient access. This means that the majority of the rural tourism opportunities for Ipswich are made up of:

- Nature and based activities
- Rural and Farm experiences
- Nature and Rural based accommodation (including Farmstay / BNB); and
- Other activities (distillery / brewing / winery / other produce).

From a planning and development perspective, there are several primary considerations with these activities:

- The level of planning assessment required
- Site suitability
- Amenity impacts.
- Protection from Natural Hazards; and
- Other requirements including building and plumbing approvals, the provision of necessary services, and any other licenses.

Level of Assessment

The current Ipswich Planning scheme takes a relatively conservative view of these activities and as a result, and in comparison, to other Local Governments, the level of assessment for the types of activities described above is generally higher in Ipswich than in surrounding Councils. As an example, when comparing the Scenic Rim Planning Scheme Level of Assessment to the Ipswich City Council Level of Assessment, the following highlights are noted:

Common Use	Ipswich Level of Assessment	Scenic Rim Level of Assessment
<i>Agriculture</i>	Exempt	Exempt
<i>House with a B&B (Home Based Business)</i>	Self Assessment	Exempt
<i>Farm Events / Farm Tours</i>	Code Assessment	Code Assessment
<i>Farm Gate Sales / Produce Shop</i>	Impact Assessment	Code Assessment
<i>Temporary Accommodation / Farm Stay / Camping</i>	Impact Assessment	Code Assessment
<i>Entertainment Uses</i>	Impact Assessment	Code Assessment

<i>Distillery / Brewery / Restaurant / Cafe</i>	Impact Assessment	Code Assessment
<i>Major Distillery / Oil Processing (Industrial Use)</i>	Impact Assessment	Impact Assessment
<i>Major Tourism</i>	Impact Assessment	Code Assessment

Based on the above, it is clear that the level of assessment for similar activities in the Scenic Rim Planning Scheme is generally lower than that in the Ipswich Planning Scheme, making the process for seeking and obtaining approval more complex in Ipswich.

It is also worth noting that Impact Assessment application fees are generally higher than Code Assessment Fees and the application process is longer, potentially riskier (submission, appeals etc) and more expensive (in terms of consultant and preparation costs).

Site Suitability

Some uses may generate high numbers of visitors and require substantial structures in order to operate. In these cases, consideration needs to be given to the scenic amenity of the location, the suitability of the road network and the number of visitors likely to attend the site.

Substantial buildings may not be consistent with the rural character of the area. Similarly, road upgrades may be necessary to accommodate the number of persons anticipated to attend any given site or use. If these upgrades warrant sealing, this may also take away from the rural character of the area.

In addition, residents adjacent to proposed or existing sites, or adjacent to the primary access routes for these sites may be subject to additional, and at time significant changes in traffic. A solution to the issue of access to a particular site may be resolved through the location of the site being on a suitable road, or through requirements to construct an appropriate driveway and road upgrades. These may be substantial for some uses and locations, especially if the traffic to use the site is quite high or the existing road is not safe or fit for purpose.

Amenity Impacts

Whilst some activities may be able to occur with minimal impacts on the surrounding community and road network, some uses may have substantial impacts on the community. These may include dust and noise from the roads and the planned activity, as well as the potential for large volumes of traffic including the issue of peak traffic (for example, on weekends or during school holidays).

Protection from Natural Hazards

Some locations are isolated in the event of a natural hazard, for example a bushfire or flood or rain events. It may be necessary to carefully consider the merits of exposing people to these events, or potentially isolating them during such events. This may also lead to issues

with risks to life and impacts on emergency services in having to dedicate resources to protect or evacuate impacted people in areas that are difficult to get to.

Other Requirements

The construction or the conversion of a building for tourism or accommodation purposes often warrants construction standards that are very different to a farm shed or a house. This may include the need for specific effluent treatment plants, the construction of bathroom and toilet facilities, the provision of fire services and exit lighting and provisions and the like. This may be further complicated by having to respond to natural hazards, like fire. These are often forgotten in the planning and consideration of tourism uses and can be a substantial investment.

In addition, the operation of an activity without the necessary approvals does pose a risk to the operator or landowner in the event of an accident, injury or incident or in their ability to obtain and claim on insurance in the event of an incident.

RESPONSE

The consideration of the matters the subject of this report has the potential to create some significant benefits to rural and agritourism uses. However, changes in these topic areas need to be carefully considered in the context of:

- impacts to the community
- appropriate standards for scaling to the size and complexity of tourism sites
- the amenity of rural locations
- the construction and maintenance of roads and other assets to service the proposed activity
- exposure to areas impacted by natural hazards including flooding and bushfire.

It is therefore suggested that these issues require a more considered response, with some of these issues best addressed with the new Ipswich Planning Scheme. The new Ipswich Planning Scheme includes community and stakeholder consultation which will afford the community and landowners / tourism industry to provide feedback in respect to these matters which is critical in getting a balanced outcome that meets community expectations.

Notwithstanding, there are several issues that can be addressed prior to the completion of the new Ipswich Planning Scheme.

Infrastructure Contributions

Certain tourism and accommodation uses are levied infrastructure charges. These charges are intended to contribute to the construction of trunk infrastructure to support development. These contributions often include public open space infrastructure and land for community facilities. As a principle, it could be argued that rural tourism uses generate very little demand on public open space and land for community facilities and as a result,

these charges could be discounted in accordance with the attached Policy (Attachment 2). It is further recommended that whilst the focus of this paper is on rural tourism, a separate package of incentives be considered for urban tourism and accommodation activities.

These charges could be further considered with the new Ipswich Planning Scheme and Local Government Infrastructure Plan.

Application Fees

As outlined above, many activities warrant applications, and may include building, plumbing planning and operational works applications. It is recommended that as an interim consideration, a discount to application fees be applied to a defined list of rural tourism and accommodation uses including the defined uses of Home-Based Business, Tourist Facility, Temporary Accommodation, Entertainment Use and Recreation Uses. It is recommended that a 50% discount of fees be applied in line with similar discounts in the Ipswich City Council General Fees and Charges; and that for Material Change of Use applications fees be calculated based on Code Assessment Fees and not impact Assessment Fees. It is further considered that a separate package of incentives be considered for urban tourism and accommodation activities in the near future.

Pre-Lodgement and Pre-Purchase Advice

Ipswich City Council officers offer free pre lodgement advice in respect to development applications. This service can also be useful for providing pre purchase advice if a proponent is considering purchasing land for a specific purpose. The use of this service prior to purchasing land or establishing the use would provide critical information to operators to ensure that they are both aware of the range of requirements associated with development, and the considerations in both selecting a site and making that site suitable for an intended use. Having these matters considered prior to establishing the use or prior to purchasing the land is critical to making good decisions on locating and establishing future uses.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Planning Act 2016

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications with this decision.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Consideration of support for agribusiness and rural tourism

(b) What human rights are affected?	There are no human rights affected by this decision.
(c) How are the human rights limited?	N/A
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	N/A
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are financial implications with this recommendation, however these can be accommodated in the budget build for the 2022-2023 financial year. Monitoring of this impact of the fee discounts will be maintained and the policy reviewed at the expiration of 12 months and in time for the 2023-2024 budget.

COMMUNITY AND OTHER CONSULTATION

Formal consultation on the subject of this report has not been undertaken, however consultation will be undertaken as part of the new Ipswich Planning Scheme.

CONCLUSION

The report and the recommendations contained in this report address the notice of motion in that they propose an interim response, as well as the pathway for a future response to this issue. In addition, the adoption of a policy as an interim solution does permit the review and evolution or adjustment of the policy over time as a test for the potential policy responses and their effectiveness.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Agritourism Discussion Paper ↓ 
2.	Tourism Development Support Policy ↓ 

Brett Davey
MANAGER, CITY DESIGN

I concur with the recommendations contained in this report.

Peter Tabulo
GENERAL MANAGER, PLANNING AND REGULATORY SERVICES

“Together, we proudly enhance the quality of life for our community”

Agritourism in Ipswich City

DISCUSSION PAPER



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Doc ID No: A7915033

ITEM: 2

SUBJECT: MEDIA AND CORPORATE COMMUNICATIONS POLICY

AUTHOR: ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

DATE: 25 FEBRUARY 2022

EXECUTIVE SUMMARY

This is a report concerning the adoption of an amended media and corporate communications policy for council, to provide greater clarity on roles and responsibilities in delivering quality media and corporate communication activities with consistent messaging and a stakeholder and audience centric approach.

Note: this report was lifted from the table at the Council Ordinary Meeting of 24 February 2022 and referred to the 10 March 2022 Growth, Infrastructure and Waste Committee.

Council has an existing Media Policy (**Attachment 1**) that was adopted in December 2019 by the Interim Administrator. Since that time council and the city have undergone significant change including the return of our elected representatives, the Mayor and Councillors, a growing local media industry and an organisational maturity in how we communicate and promote the programs, services and initiatives of our work from iFuture (our five-year corporate plan) and the yearly Annual Plan and Budget.

The purpose of a new Media and Corporate Communications Policy (**Attachment 2**) is to provide the organisation, Mayor, Councillors and council staff with greater clarity on roles and responsibilities in delivering communication activities including who, how, when, why and where we communicate. The recommended amended policy will provide greater clarity and opportunity for improved outcomes in representing the work of the council to the community.

RECOMMENDATION/S

- A. That the policy titled “Media Policy as outlined in Attachment 1, be repealed.**
- B. That the draft policy titled “Media and Corporate Communications Policy” as outlined in Attachment 2, be adopted.**

RELATED PARTIES

There are no known or declared conflicts of interest in relation to this matter.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Council has an existing Media Policy (**Attachment 1**) that was adopted in December 2019 by the Interim Administrator. Since that time council and the city have undergone significant change including the return of our elected representatives, the Mayor and Councillors, a growing local media industry and an organisational maturity in how we communicate and promote the programs, services and initiatives of our work from iFuture (our five-year corporate plan) and the yearly Annual Plan and Budget.

The purpose of a new Media and Corporate Communications Policy (**Attachment 2**) is to provide the organisation, Mayor, Councillors and council staff with greater clarity on roles and responsibilities in delivering communication activities including who, how, when, why and where we communicate.

This is achieved by following several principles:

- Retaining an audience first focus
- Adhering to communication best practice
- Ensuring positive contribution to our corporate reputation
- Prioritising activities that are aligned to the corporate plan
- Providing most appropriate spokespeople and subject matter experts
- Ensuring official comments are consistent, well informed, timely, accurate and appropriate
- Ensure that media and corporate communications resources are utilised effectively and efficiently
- Being consistent with the local government principles under the *Local Government Act 2009*.

The new policy also provides clarity and definitions of media (statements, releases and responses) and corporate communications.

The implementation of the policy will have limited, if any, impact for the current resourcing of Media, Communications and Engagement Branch. In fact, this new policy will be the catalyst for new streamlined processes and a new media style guide that will provide greater efficiencies for drafting and approval processes. Clearly defined processes will provide a stronger understanding and cultivate more opportunities for the Mayor, Councillors, CEO and staff to highlight media and communication opportunities related to their relevant areas; and assist with providing timely responses to media outlets.

Forward planning for media and communication will be key to the success of the policy and is closely linked to the implementation of Council's yearly Annual Plan for our capital program delivery, catalyst projects and programs, and the important services we provide every day for the city.

The draft policy highlights the measures that will be used for monitoring and evaluating its overall success and effectiveness.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009
Local Government Regulation 2012
Council's Code of Conduct
Code of Conduct for Councillors in Queensland

RISK MANAGEMENT IMPLICATIONS

If this draft policy (Attachment 2) was not adopted reduced clarity of roles and responsibilities related to media and communications would continue which will impact our effectiveness and timeliness.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
NON-DISCRETIONARY DECISION
Recommendation B. states that Council adopt the draft policy titled "Media and Corporate Communications Policy" in Attachment 2. Council has no ability to act differently because of an existing <i>Public Sector Ethics Act 1994</i> that requires certain conduct when contacted by or talking to media. Therefore, while the proposed decision may not be compatible with human rights Council's decision will not be unlawful under the <i>Human Rights Act 2019</i> .

FINANCIAL/RESOURCE IMPLICATIONS

There are no additional financial or resourcing implications as a result of adopting this policy. As with most service and support functions of Council, due to work programs and projects being delivered across council there may be times throughout the year where additional contingent support is required. This is standard and would not be a result of implementing this policy.

COMMUNITY AND OTHER CONSULTATION

Consultation has been undertaken with the Mayor, all Councillors, Chief Executive Officer and key staff through a Councillor workshop and opportunities to provide feedback on the draft policy.

CONCLUSION

Council has an existing Media Policy that was adopted in December 2019 by the Interim Administrator. Since that time council and the city have undergone significant change necessitating a review of the Media and Corporate Communications Policy. An amended policy has been prepared with significant amendments when compared to the current published policy. The implementation of the policy will have limited, if any, impact for current resourcing but will provide greater clarity and opportunity for improved outcomes in representing the work of the council to the community.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Media Policy ↓ 
2.	Draft Media and Corporate Communications Policy ↓ 

Barbara Dart

ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

I concur with the recommendations contained in this report.

Peter Tabulo

ACTING CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”

GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2022(01)

10 FEBRUARY 2022

MINUTES

COUNCILLORS' ATTENDANCE: Mayor Teresa Harding (Chairperson); Councillors Paul Tully, Sheila Ireland, Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Russell Milligan and Deputy Mayor Nicole Jonic

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Planning and Regulatory Services (Peter Tabulo), Acting General Manager Corporate Services (Jeff Keech), Manager, Infrastructure Strategy and Environment (Tony Dileo), Team Lead (Transport and Traffic (Berto Santana), Transport Planner (Transport Planning (James MacArthur), General Manager Infrastructure and Environment (Sean Madigan), Manager, Development Planning (Anthony Bowles), Acting Manager, Environment and Sustainability (David McAlister), Manager, Works and Field Services (James Hilyard), General Manager Community, Cultural and Economic Development (Ben Pole), Manager, Community and Cultural Services (Don Stewart), Acting Property Services Manager (Kerry Perrett), Senior Property Officer (Acquisitions and Disposals)(Alicia Rieck), Manager Economic and Community Development (Cat Matson), Senior Digital Media and Content Officer (Jodie Richter), Executive Services Manager (Wade Wilson), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw) and Theatre Technician (Harrison Cate)

OTHER ATTENDANCE: Pro-Av Representative (Brad Hebbard)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Mayor Teresa Harding invited Councillor Kate Kunzelmann to deliver the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2021(11) OF 1 DECEMBER 2021**

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

That the Minutes of the Meeting held on 1 December 2021 be confirmed.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

Councillor Jacob Madsen arrived at the meeting at 9.02 am.

2. **EXPANDING THE IPSWICH BUS NETWORK**

Public Transport services in Ipswich are administered by the TransLink Division of the Queensland Department of Transport and Main Roads. Nevertheless, Council receives many requests to improve public transport services within Ipswich and in particular the bus services.

In recent years, Council has had very limited success in lobbying the State Government to invest in the expansion of the bus network. This report highlights the state of Ipswich's bus network, benchmarks the Ipswich bus network against other networks within South East Queensland (SEQ), and outlines several considerations for Council moving forward.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

- A. That a submission for citywide expansion of the bus network be prepared and considered as a potential Regionally Significant Project.**
- B. That Councillors meet with State MPs to discuss new bus services in Redbank Plains, as well as for a new direct bus service linking Ipswich Central and Springfield Central.**
- C. That Council officers work with the State Government to rationalise the existing bus network to achieve net benefits.**
- D. That if funding from the State Government is not secured for Council's two (2) expansion priority projects (identified in Recommendation B) by the end of the 2022-2023 financial year, Council officers commence investigations into alternative funding options to subsidise the cost of these service changes and prepare a report for Council's consideration.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. **IGO ANNUAL REPORT CARD 2020 - 2021**

This is a report outlining the results of the 2020 - 2021 Annual Report Card for the delivery of the *City of Ipswich Transport Plan* (iGO). The report provides an overview of the status of iGO related projects and transport trends being experienced in Ipswich. While many iGO projects have been delivered in the financial year, the impact of continued high population growth, the COVID-19 pandemic and changing travel demands has resulted in a need to undertake a major review of iGO, to address the associated challenges and opportunities, and readjust Council's strategic transport direction for Ipswich.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. **PROPOSED REPAIRS TO UNMAINTAINED ROADS POLICY**

This is a report concerning the development of an unmaintained roads policy to replace the previous unmaintained roads policy which was repealed in 2019. Whilst Council do not have a statutory duty under section 60 of the *Local Government Act 2009* to carry out construction activities or maintenance works on unmaintained roads there are instances that in the public interest and for the safe passage of community members on these roads, that Council adopts a policy that enables Council to undertake minor repair works within a specified framework.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That the policy titled 'Repairs to Unmaintained Roads Policy' as outlined in Attachment 1, be adopted, to enable a consistent approach to customer requests for maintenance on unmaintained roads.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

NEGATIVE

Councillors:

Nil

Madsen
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

5. INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT CAPITAL DELIVERY REPORT
DECEMBER 2021

This is a report concerning the performance of the capital delivery by the Infrastructure and Environment Department for the month of December 2021.

Officers across the whole Infrastructure and Environment Department are contributing to the positive results seen in the early stages of the 2021-2022 financial year. The result is especially pleasing when compared to the rate of delivery achieved in previous financial years.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

That the report be received and the contents noted.

AFFIRMATIVE
Councillors:
Harding
Tully
Ireland
Madsen
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE
Councillors:
Nil

The motion was put and carried.

6. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 16 November 2021 to 21 January 2022.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current Planning and Environment Court actions associated with development planning applications

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

NEGATIVE

Councillors:

Nil

Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.00 am.

The meeting closed at 9.27 am.

Doc ID No: A7908701

ITEM: 4

SUBJECT: INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT CAPITAL DELIVERY
REPORT JANUARY 2022

AUTHOR: MANAGER, CAPITAL PROGRAM DELIVERY

DATE: 22 FEBRUARY 2022

EXECUTIVE SUMMARY

This is a report concerning the performance of the capital delivery by the Infrastructure and Environment Department for the month of January 2022.

Officers across the whole Infrastructure and Environment Department are contributing to the positive results seen in the early stages of the 2021-2022 financial year. The result is especially pleasing when compared to the rate of delivery achieved in previous financial years.

RECOMMENDATION/S

That the report be received, and the contents noted.

RELATED PARTIES

There are no known conflicts of interest in relation to this report

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

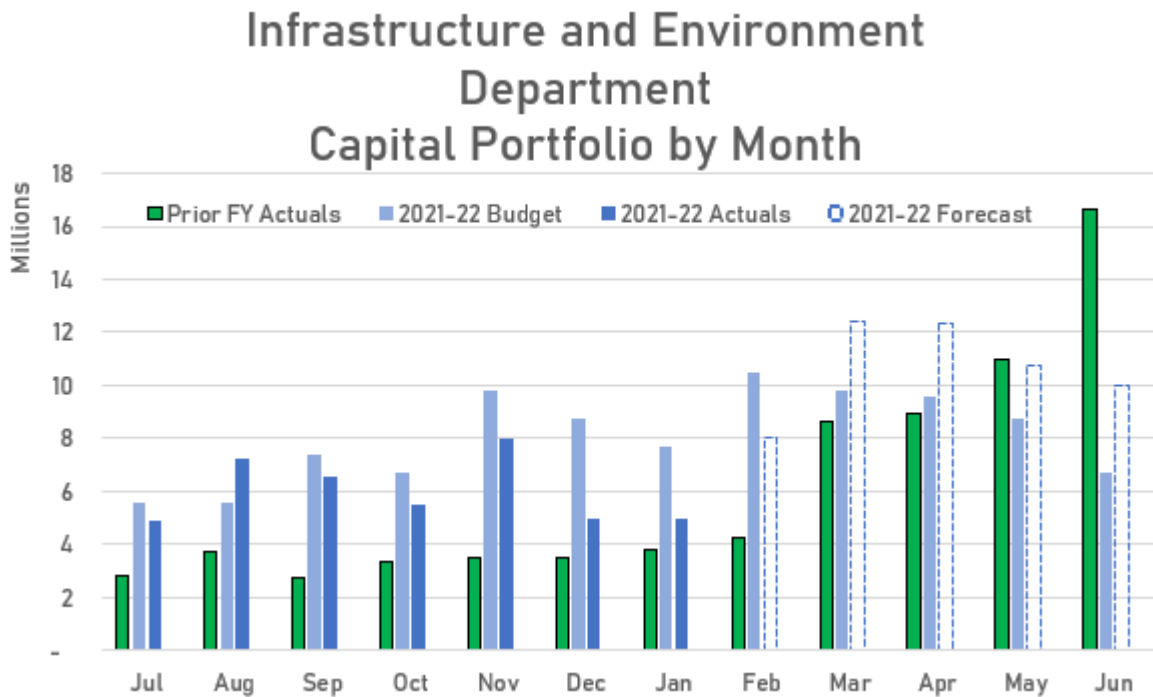
Summary

The result for the month of January was short of the budget, with a financial outcome of \$4.96 million of actual expenditure versus a budget of \$7.39 million. This represents a YTD result of \$42.1 million expenditure versus a budget of \$50.9 million, a negative variance of 17%.

There have been delays experienced on the Whitwood Road Landfill Rehabilitation project that have been beyond the departments control. These delays have resulted in a \$5.7 million to the underspend as at the end of January 2022. This project has now commenced in earnest and will be completed this financial year. Taking this project delay into account the Infrastructure and Environment spend is only approx. \$3 million underspent year to date

attributable to a number of factors including timing/phasing and supply chain issues due to the COVID-19.

Although the financial variance has increased, the program schedule below still shows recovery of variance from late February 2022 to end of financial year.



A significant portion of the January shortfall in expenditure against forecast is due to Fleet delivery timelines for major plant and vehicles being significantly impacted by global supply chain delays. Delivery dates continue to be delayed despite best indications from our suppliers.

With regards to the Whitwood Rd rehabilitation works, the re-phased works have now commenced. The under-spend in December 2021 was realised in January 2022, with an actual spend of \$574k vs a forecast of \$166k, however as previously stated the project is underspent by \$5.7 million to end of January 2022.

IE Deliverable (January 2022)	MTD					YTD		
	Actuals	Budget	Variance (Budget - Actuals)	Forecast	Variance (Forecast - Actuals)	Actuals	Budget	Variance (Budget - Actuals)
Capital Program								
Asset Rehabilitation	2,799,532	3,927,201	1,127,669	2,275,922	- 523,610	21,555,142	30,430,334	8,875,192
Corporate Facilities	35,801	23,500	- 12,301	32,500	- 3,301	832,659	576,200	- 256,459
Local Amenity	170,955	297,000	126,045	375,915	204,960	2,008,640	1,829,500	- 179,140
Flood Mitigation & Drainage	33,590	154,500	120,910	44,500	10,910	603,172	274,500	- 328,672
Parks, Sports & Environment	414,004	228,517	- 185,487	538,750	124,746	1,932,332	2,667,397	735,065
Transport And Traffic	433,771	1,752,549	1,318,778	1,376,715	942,944	11,637,548	11,839,719	202,171
Project Overheads	98,725	-	- 98,725	-	- 98,725	764,921	-	- 764,921
Infrastructure Program	3,986,378	6,383,267	2,396,889	4,644,302	657,924	39,334,415	47,617,650	8,283,235
Fleet	828,929	863,500	34,571	2,211,884	1,382,955	2,109,273	2,601,700	492,427
Waste	145,518	126,280	- 19,238	124,832	- 20,686	578,264	710,200	131,936
Others (Specialist Equipment)	-	18,000	18,000	10,000	10,000	115,026	53,000	- 62,026
Total	4,960,825	7,391,047	2,430,222	6,991,018	2,030,193	42,136,978	50,982,550	8,845,572

Asset Rehabilitation was \$1.12million under budget for the month of January 2022. Although some projects were under their baseline budget for the month of December 2021, they remain on track with their current revised forecast spend.

The key projects that exceeded the forecast were, the Resurfacing Program with actuals of \$1.41million vs forecast of \$634k and Rosewood Show Ground Amenities with actuals of \$204k vs forecast of \$40k.

Other projects that didn't meet budget projections across this program of work were Redbank Plains Recreational Reserve Lighting (budget \$56k vs actuals \$35k) and both Stafford Steet & South Station Road road rehabilitation projects (combined budget of \$87k vs actuals \$30k). All these projects were delayed due to wet weather.

There were 5 x bridge designs that exceeded budget with combined actuals of \$39k vs budget of \$12k.

As mentioned above the Whitwood Road landfill rehabilitation project was rephased but work is now underway. The project remains scheduled to be completed in June 2022, with a further revised expenditure of \$7.0 million being close to the approved budget of \$6.95million.

Parks, Sport & Environment was \$185k over budget for the month of January 2022. Overspend for the month was partially a result of advanced works undertaken on Denmark Hill Upgrade project and the Springfield Sports Stadium Drainage project which is an unfunded carry over and incurred \$127k of actuals.

There is also the Suttons Park Skate project that was underspent by \$144k due to wet weather delays, this was offset by combined overspends across the program.

Transport & Traffic was \$1.31million under budget largely due to the rephasing of some works for Springfield Greenbank Arterial Stage 3 as a result of contractor Covid-19 delays

and wet weather impacts. Queen & Albert St intersection project, which was rephased in line with NBN service relocations has commenced along with Energex relocations.

Redbank Plains Stage 3 had an underspend of \$94k for relocation works that were delayed due to Covid-19 impacts with contractors.

There were also several overspends recorded against projects in both design and delivery phases for School Road Upgrade design, Pine Mountain Road Road Safety design and Eastern Ipswich Bikeway delivery.

With regards to the PTAIP Bus Stop program there were minor underspends recorded, where 40% design milestone for 6 x bus stops have been delayed with consultants.

Fleet was \$31k under budget baseline for the month of January 2022, but significantly below the forecast value.

Major Plant and Waste Truck replacement have been rephased to February 2022, based on updated delivery dates provided by suppliers. Delayed delivery of passenger vehicles has been an on-going issue this financial year, vehicles are now scheduled to be delivered in March 2022 and June 2022 based on feedback from suppliers.

Other fleet purchases and revised delivery timelines will be assessed and reported through the next Budget Amendment.

Summary

Capital Expenditure for the full year is now forecasting approximately 1% under the approved budget, which is down from a forecast of 2% over budget last month. The current actuals to budget variance are \$8.8 million behind the baseline, however this is now forecast to be recovered from February 2022 through to April 2022. Further scrutiny will be undertaken when finalising the current BAV submission during March.

Major Projects

Springfield Parkway & Springfield-Greenbank Arterial Road Upgrade

Expenditure for the combined projects in January 2022 was \$397k down on budget expectations (\$445k vs \$48k actuals), this was due to rain delays experienced.

Night-time road closures are underway for utility relocations, with only APA relocations remaining.

Earthworks, stormwater and Urban Utilities water main works are all 95% complete. The bridge piles, abutments and bridge beams are completed with other components in progress. Walkway slabs are manufactured.

The relocation works for Energex and Telstra services are 85% complete, with completion of these items now scheduled for late February 2022 due to recent wet weather.

Redbank Plains Rd Stage 3

Expenditure for the project in January 2022 was \$213k below budget expectations with Telstra service relocations being rephased to March 2022, due to COVID-19 impacts to Contractor's staff.

Energex Overhead early works (new poles/33kv/11kv/LV) and Optus mounted infrastructure is 90% complete. Energex/Optus to return mid-February 2022 to carry out next available 5% of work, then during main contract period to complete last 5% following stormwater relocations.

The Principal Contractor has advised that lead times required for the supply of reinforced concrete pipes has delayed the commencement of works until May 2022. This has been accepted as 'Time extension only' variation to the project.

Resurfacing Program

Expenditure on the resurfacing program was \$27k above budget baseline for the month of January. Actuals of \$1.41 million vs Budget of \$1.39 million.

Due to further wet weather works the program has experienced delays, but the full program remains scheduled to be completed within the financial year. The acceleration of works since November 2021 had placed the program ahead of schedule, but with wet weather delays in January 2022 the program is running slightly behind the YTD budget baseline. (YTD Budget \$5.402 million vs YTD Actual \$5.266 million)

Grant Funding

No further projects were completed in January 2022 with external grant funding commitments.

There are currently 15 x projects that have been completed this to date this financial year.

The next scheduled project to be completed is South Station Road rehab in mid to late March 2022, which has pushed out due to wet weather delays.

PTAIP Bus Stop Program – 6 x projects have been delayed in the design phase due to Design Consultant issues. A revised design schedule was accepted from the Consultant and these designs are now due at end of March 2022.

Further Bus Stop projects are being handed over to the Construction Team for delivery, with the first two Bus Stops being completed at Riverview Rd and Old Ipswich Rd.

Recent discussions with Translink have seen the design and delivery of 3 x bus stop sites being placed on hold, as Translink are now reviewing these Bus Routes against recent decreases with the number of patrons being picked up at these sites.

The remaining sites are being delivered before the end of financial year, in line with the agreed funding completion date of June 2022.

Grant Projects Scheduled for delivery this financial year (includes Multi-year Funding)

NOTE: Below table includes reporting on capital construction projects only – it does not include Design Only or OPEX projects

Name	Suburb	Estimate	Funding	Completion Date (Completed)
LRCIP Round 2 (Local Roads & Community Infrastructure Program)				
Laurel St KR 20	Redbank Plains	\$663,702	\$241,721	27/08/2021
Mount Crosby Rd FR 21 (2 x Projects)	Tivoli	\$306,058	\$146,439	8/09/2021
South Station Rd LR 20	Raceview	\$1,029,395	\$450,000	18/03/2022
Trevor St Remedial Works	Bellbird Park	\$3,214,754	\$2,900,000	19/11/2021
North Station Rd Ret Wall 18	North Booval	\$3,780,603	\$1,095,000	31/08/2021
Tivoli SC Baseball F 21	Tivoli	\$109,000	\$150,000	15/10/21
URCSP (Unite and Recover Community Stimulus Package)				
Sutton Park Skate 19	Brassall	\$816,822	\$1,230,000	27/04/2022
Andre Ripoll Pk DS 20	Carole Park	\$50,000	\$50,000	13/08/21
PTAIP (Passenger Transport Accessible Infrastructure Program)				
PTAIP BU 21 – Bus Stops x 22	Various	\$1,335,000	\$831,825	19/05/2022
(Riverview Rd site completed)				18/01/2022
(Old Ipswich Rd site completed)				7/09/2021
CNLGGP (Cycle Network Local Government Grants Program)				
Eastern Ipswich BW 19	Ipswich	\$1,050,826	\$275,000	21/01/2022
Blackspot				
Old Logan Rd & Addison Rd TL 19	Camira	\$696,340	\$459,220	10/09/2021
Hill St Cyprus St TI 20	North Ipswich	\$121,379	\$121,500	10/12/2021
Brisbane Rd Esther St TL 22	Riverview	\$111,724	\$112,000	30/11/2021
Cemetery Rd Whitehill Rd TL 22	Raceview	\$125,338	\$126,000	30/11/2021
LERP (Local Economic Recovery Program)				
Hardings Paddock L 20	Purga	\$418,000	\$340,000	11/04/2022
Fire Station 101	Ipswich	\$284,357	\$58,540	9/08/2021
TIDS (Transport Infrastructure Development Scheme)				
Redbank Plains Stage 3	Redbank Plains / Bellbird Park	7,415,000	705,446	29/06/23
R2R (Roads to Recovery)				
Springfield Greenbank Arterial	Springfield / Springfield Central / Springfield Lakes	21,014,554	2,327,860	23/06/23
SEQCSP (South East Queensland Community Stimulus Program)				
Rosewood RRC Major Upgrade	Rosewood	\$4,500,000	\$4,500,000	30/03/2024
Riverview RRC Upgrade Stage 1	Riverview	\$2,170,000	\$2,170,000	30/06/2023

Multi-year Funded Grant Projects

- Rosewood RRC Major Upgrade
- Riverview RRC Upgrade Stage 1

Master Schedule Delivery Milestones for January

Milestone	January Baseline	January Actual	Actuals Year to date
Practical Completion	10	24	56

As at end of January 2022, the current project completion status shows 56 projects have reached practical completion from a revised total of 133 projects scheduled for delivery this financial year.

Master Schedule Baseline Deliverables for 21-22 FY

Baseline Deliverables	Count of Projects
Design	
Concept Design	25
Detailed Design	41
Construction	
(IFC yet to Complete)	18
(IFC completed)	115
Multiyear Construction	11
Programs	37

The progress of projects to have design completed and issued for delivery this financial year, is well ahead from the same time last financial year with another 40 x projects issued for construction in January 2022. This shows that 88% of projects are now issued to the construction teams, this is up from 75% last month.

The data shown above for Concept Design and Detailed Design includes forward design efforts for project delivery in the 22-23 financial year which is also progressing well. Further discussions are currently being held around increasing these design efforts over the next few months.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

The Infrastructure and Environment Department has a departmental risk register that includes delivery of the capital program. The leadership team of the department continues to monitor our risk in relation to this and takes mitigation action where necessary.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The Infrastructure and Environment Department remains on target to meet the 2021-2022 capital budget.

COMMUNITY AND OTHER CONSULTATION



No community consultation was required in relation to this report.

The Stakeholder Management Branch of the Infrastructure and Environment Department engages extensively with the community impacted by our works to ensure that they are informed in advance of works, communicated with during works and ensure that any issues that arise are managed effectively.

CONCLUSION

The Infrastructure and Environment Department is committed to delivering high quality infrastructure for the community and has done so successfully for the month of December.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Capital Delivery January 2022 Report  
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Graeme Martin
MANAGER, CAPITAL PROGRAM DELIVERY

I concur with the recommendations contained in this report.

Sean Madigan
GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

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Doc ID No: A7911669

ITEM: 5
SUBJECT: EXERCISE OF DELEGATION REPORT
AUTHOR: MANAGER, DEVELOPMENT PLANNING
DATE: 23 FEBRUARY 2022

EXECUTIVE SUMMARY

This is a report concerning applications that have been determined by delegated authority for the period 21 January 2022 to 23 February 2022.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

There are no related parties associated with the recommendation as the development applications have already been determined.

IFUTURE THEME

Vibrant and Growing
Safe, Inclusive and Creative
Natural and Sustainable
A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The following delegations (and associated sub-delegations) contain a requirement for the noting of applications determined by delegated authority:

- Approval of Plans for Springfield
- Determination of Development Applications, Precinct Plans, Area Development Plans and Related Matters
- Exercise the Powers of Council under the *Economic Development Act 2012*
- Implementation of the Planning and Development Program
- Exercise the Powers of Council under the *Planning Act 2016*

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Planning Act 2016

Economic Development Act 2012

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no resourcing or budget implications associated with this report.



COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation. In the event that the development applications listed in this report triggered 'impact assessment' pursuant to the Ipswich Planning Scheme, public notification was undertaken as part of the development application process in accordance with any legislative requirements and matters raised in any submissions and were addressed in the respective development assessment reports.

CONCLUSION

The Planning and Regulatory Services Department is responsible for the assessment and determination of development applications. Attachment 1 to this report provides a list of development applications that were determined by delegated authority for the period 21 January 2022 to 23 February 2022.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Exercise of Delegation Report  
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Anthony Bowles

MANAGER, DEVELOPMENT PLANNING

I concur with the recommendations contained in this report.

Peter Tabulo

GENERAL MANAGER, PLANNING AND REGULATORY SERVICES

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Doc ID No: A7911370

ITEM: 6
SUBJECT: PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT
AUTHOR: MANAGER, DEVELOPMENT PLANNING
DATE: 23 FEBRUARY 2022

EXECUTIVE SUMMARY

This is a report concerning a status update with respect to current Planning and Environment Court actions associated with development planning applications.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

The related parties, being the appellants associated with any court actions, are detailed in the attachment to this report.

IFUTURE THEME

Vibrant and Growing
Safe, Inclusive and Creative
Natural and Sustainable
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DISCUSSION

Whilst this report outlines a specific list of development application related court actions, from time to time, Council will be engaged in prosecutions relating to development offences and other matters. Owing to the nature of these prosecutions, these matters are not generally listed in the attached court action report. However substantial matters will be presented to the Growth, Infrastructure and Waste Committee using this report from time to time.

Judicial Review – Wanless Recycling Park Pty Ltd call in notice

On 23 February 2022, McCullough Robertson Lawyers acting on behalf of Austin BMI Pty Ltd lodged an application for a judicial review to the Supreme Court of Queensland. The application for a judicial review relates to the decision of the Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympics Infrastructure (the First Respondent) to call in a development application made by Wanless Pty Ltd at 266-304 & 350 Coopers Road, Ebenezer. In

summary, the grounds for the application are that a fair-minded observer might reasonably apprehend that the First Respondent did not bring an impartial mind to the exercise of the call-in power.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Planning Act 2016
Planning and Environment Court Act 2016

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

N/A



COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

CONCLUSION

The Planning and Regulatory Services Department are currently involved with a number of Planning and Environment Court related matters. Attachment 1 to this report provides a current status with respect to these matters.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Planning and Environment Court Action Status Report  
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Anthony Bowles
MANAGER, DEVELOPMENT PLANNING

I concur with the recommendations contained in this report.

Peter Tabulo

GENERAL MANAGER, PLANNING AND REGULATORY SERVICES

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