



# City of Ipswich

**IPSWICH  
CITY  
COUNCIL**

**AGENDA**

*of the*

**COUNCIL ORDINARY MEETING**

**Held in the Council Chambers  
8th floor – 1 Nicholas Street  
IPSWICH QLD 4305**

**On Thursday, 24 February 2022  
At 9.00 am**



**BUSINESS**

1. **OPENING OF MEETING:**

2. **WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:**

3. **OPENING PRAYER:**

4. **APOLOGIES AND LEAVE OF ABSENCE:**

5. **CONDOLENCES:**

Mr Ken Smith – condolence motion by Councillor Marnie Doyle

Mr Murray Kendrick – condolence motion by Councillor Sheila Ireland

6. **TRIBUTES:**

7. **PRESENTATION OF PETITIONS:**

8. **PRESENTATIONS AND DEPUTATIONS:**

9. **PUBLIC PARTICIPATION:**

10. **MATTERS OF PUBLIC INTEREST:**

11. **DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA:**

Councillor Andrew Fechner – Item 8 Governance and Transparency Committee of 10 February 2022 titled Procurement: Contract for 17692 Organic Waste Management Services

12. **CONFIRMATION OF MINUTES:**

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**UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING**

**27 JANUARY 2022**

Held in the Council Chambers, Administration Building  
1 Nicholas Street, Ipswich

The meeting commenced at 9.00 am

**ATTENDANCE AT COMMENCEMENT** Mayor Teresa Harding (Chairperson); Councillors Jacob Madsen, Sheila Ireland, Paul Tully, Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Russell Milligan and Deputy Mayor Nicole Jonic

**WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY** Councillor Andrew Fechner

**OPENING PRAYER** Councillor Paul Tully

**APOLOGIES AND LEAVE OF ABSENCE** Nil

**5. CONDOLENCES** Nil

**6. TRIBUTES**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Marnie Doyle:  
**Tribute to Elizabeth Jordan on her 110<sup>th</sup> Birthday.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Ireland	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

Attachments

1. Tribute to Elizabeth Jordan

**7. PRESENTATION OF  
PETITIONS** Nil

**8. PRESENTATIONS  
AND DEPUTATIONS** Nil

**9. PUBLIC  
PARTICIPATION** Nil

**10. MATTERS OF  
PUBLIC INTEREST**

Moved by Councillor Kate Kunzelmann:  
Seconded by Councillor Andrew Fechner:

**10.1 – CITIZEN OF THE  
YEAR AWARD**

**That the Matter of Public Interest in relation to ‘Citizen  
of the Year Award’ be noted.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

Attachments

1. Matter of Public Interest - Citizen of the Year Awards

**10.2 TONGA  
TSUNAMI AND  
AUSTRALIA'S  
EMERGENCY  
RESPONSE**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Kate Kunzelmann:

**That the Matter of Public Interest in relation to ‘Tonga  
Tsunami and Australia’s Emergency Response’ be noted.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

Attachments

1. Matter of Public Interest - Tonga Emergency Response

**11. DECLARATIONS  
OF INTEREST IN  
MATTERS ON THE  
AGENDA**

COUNCILLOR JACOB  
MADSEN

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Jacob Madsen informed the meeting that he has a declarable conflict of interest in the following items:

- Item 16.11 – Nicholas Street Precinct – Communications, Engagement and Events Report January 2022
- Item 16.12 – Nicholas Street Precinct – Retail Sub-Project Steering Committee December 2021

The nature of the interest is that Councillor Madsen is a member of the Ipswich Trades Hall and Labour Day Committee Executive which manages the Ipswich Trades Hall which is adjacent to the CBD redevelopment works that Council is undergoing.

Councillor Jacob Madsen advised that he will leave the meeting room (including any area set aside for the public) while these matters are being discussed and voted on.

COUNCILLOR JACOB  
MADSEN

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Jacob Madsen informed the meeting that he has a declarable conflict of interest in Item 16.5 titled Development Application Recommendation 7942/2018/MAMC/A Change Request for a Material Change of Use (Recreation Use – Motorsports) at 102 Champions Way, Willowbank.

The nature of the interest is that a close personal friend of Councillors Madsen's is on the executive of the junior speedway club and this application is on the same lot.

Councillor Jacob Madsen invited the other councillors to determine if he can continue to participate in the decision process.

It was moved by Councillor Paul Tully and seconded by Councillor Kate Kunzelmann that Councillor Jacob Madsen does not have a declarable conflict of interest in the matter because there is no personal or financial benefit to the councillor and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Councillor Jacob Madsen may participate in the meeting in relation to the matter, including by voting on the matter.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Ireland	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

Councillor Madsen did not take part in the vote on this matter.

The motion was put and carried.



COUNCILLOR  
ANDREW FECHNER

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Andrew Fechner informed the meeting that he has a declarable conflict of interest in the following items:

- Item 16.11 – Nicholas Street Precinct – Communications, Engagement and Events Report January 2022
- Item 16.12 – Nicholas Street Precinct – Retail Sub-Project Steering Committee December 2021.

The nature of the interest is that Councillor Fechner stands to gain a benefit or suffer a loss due to his business interest in both A1A Events Pty Ltd and Bar Heisenberg Pty Ltd which is located in the top of town at 164 Brisbane Street, Ipswich.

Councillor Andrew Fechner advised that he will leave the meeting room (including any area set aside for the public) while these matters are being discussed and voted on.

COUNCILLOR KATE  
KUNZELMANN

Refer Item 14.1

## **12. CONFIRMATION OF MINUTES**

### **12.1 CONFIRMATION OF MINUTES OF ORDINARY MEETING**

Moved by Councillor Paul Tully:  
Seconded by Mayor Teresa Harding:

**That the Minutes of the Ordinary Meeting held on 9 December 2021 be confirmed subject to the following amendment in relation to Item 15.1 titled Development Application Recommendation 5636/2021/MCU Community Use (Child Care Centre) – 54-56 Arthur Summervilles Road, Karalee:**

- **under Foreshadowed Motion the word ‘alternate’ be replaced with the word ‘alternative’.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**13. MAYORAL  
MINUTE**

Nil

**MATTER OF  
COMMUNITY  
CONCERN**

Moved by Councillor Kate Kunzelmann:  
Seconded by Councillor Russell Milligan:

**That in accordance with section 8.3.2 of Council's Meeting Procedures Policy, Council grant permission for a matter of community concern to be heard.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**MOTOLAND  
CHUWAR**

Moved by Councillor Kate Kunzelmann:  
Seconded by Councillor Russell Milligan:

That Council undertake a community forum for residents of Chuwar, and surrounding suburbs, so residents, Council, and local business operators can better understand:

- a. The planning approvals and conditions in place
- b. Regulatory mechanisms that Council can use to manage impact to residents
- c. The impacts that business nuisances such as noise and dust are having on the local community
- d. The community's expectations from its neighbours regarding the impact these activities are having on neighbourhood amenity, and
- e. Meeting will be organised, advertised to the community, and held before the end of February 2022, at a venue that allows sufficient in-person attendance in a COVID-safe manner.

**VARIATION**

Mayor Teresa Harding proposed a variation to the motion:

**That a. be varied to include the address of the business as follows:**

- a. The planning approvals and conditions in place for 62 Coal Road, Chuwar**

The mover and seconder of the original motion agreed to the proposed variation.

Moved by Councillor Kate Kunzelmann:

Seconded by Councillor Russell Milligan:

**That Council undertake a community forum for residents of Chuwar, and surrounding suburbs, so residents, Council, and local business operators can better understand:**

- a. The planning approvals and conditions in place for 62 Coal Road, Chuwar**
- b. Regulatory mechanisms that Council can use to manage impact to residents**
- c. The impacts that business nuisances such as noise and dust are having on the local community**
- d. The community's expectations from its neighbours regarding the impact these activities are having on neighbourhood amenity, and**
- e. Meeting will be organised, advertised to the community, and held before the end of February 2022, at a venue that allows sufficient in-person attendance in a COVID-safe manner.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

Attachments

1. Shape Your Ipswich FAQ's - Tivoli Motorcycle Racing Facility - Motoland
2. Background Information relating to Tivoli Motorcycle Racing Facility - Motoland

**14. BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING ON THE TABLE TO BE DEALT WITH**

**MATTER TO BE LIFTED FROM THE TABLE**

Moved by Councillor Andrew Fechner:  
Seconded by Councillor Marnie Doyle:

**That Item 14.1 titled Georgie Conway Leichhardt Community Swim Centre be lifted from the table.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**14.1  
GEORGIE CONWAY  
LEICHHARDT  
COMMUNITY SWIM  
CENTRE**

**RECOMMENDATION**

That Council endorse the current policy of maintaining a water temperature of approximately 29 degrees during the winter season at the Georgie Conway Leichhardt Community Swim Centre 25-metre pool.

**PROPOSED  
ALTERNATIVE  
MOTION**

Moved by Councillor Andrew Fechner:  
Seconded by Councillor Marnie Doyle:

- A. That Council undertake consultation with users of the Georgie Conway Leichhardt Community Swim Centre to understand the views of the patrons on suitability of the current and previous water temperature.
- B. That a report outlining the results of the consultation and proposed action be presented to a future meeting of the Community, Culture, Arts and Sport Committee.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Ireland
Madsen	
Tully	
Doyle	
Fechner	
Kunzelmann	
Milligan	
Jonic	

The motion was put and carried.

**DECLARATION OF  
INTEREST –  
COUNCILLOR KATE  
KUNZELMANN**

During discussion of this matter, Councillor Kate Kunzelmann declared the following interest:

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Kate Kunzelmann informed the meeting that she has a declarable conflict of interest in Item 14.1 titled Georgie Conway Leichhardt Community Swim Centre.

The nature of the interest is that Councillor Kunzelmann is a daily user of the swim centre.

Councillor Kate Kunzelmann invited the other councillors to determine if she can continue to participate in the decision process.

It was moved by Councillor Paul Tully and seconded by Councillor Andrew Fechner that Councillor Kate Kunzelmann does not have a declarable conflict of interest in the matter because there is no personal or financial benefit to the councillor and therefore a reasonable person would trust that the final decision is made in the public interest.

The eligible councillors present at the meeting decided that Councillor Kate Kunzelmann may participate in the meeting in relation to the matter, including by voting on the matter.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Ireland
Madsen	
Tully	
Doyle	
Fechner	
Milligan	
Jonic	

Councillor Kunzelmann did not take part in the vote on this matter.

**ALTERNATIVE  
MOTION**

Moved by Councillor Andrew Fechner:

Seconded by Councillor Marnie Doyle:

- A. That Council undertake consultation with users of the Georgie Conway Leichhardt Community Swim Centre to understand the views of the patrons on suitability of the current and previous water temperature.**
- B. That a report outlining the results of the consultation and proposed action be presented to a future meeting of the Community, Culture, Arts and Sport Committee.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

The matter was put and carried.

**MATTER ON NOTICE -  
CAPITAL  
IMPROVEMENT  
WORKS - GEORGIE  
CONWAY  
LEICHHARDT  
COMMUNITY SWIM  
CENTRE**

Mayor Teresa Harding queried the capital improvement works for the Georgie Conway Leichhardt Community Swim Centre and when the lessee would be obligated to complete the capital improvement works of a 12m undercover heated pool.

**That the General Manager, Infrastructure and Environment Department provide an update to councillors of when the lessee of the Georgie Conway Leichhardt Community Swim Centre is obligated to complete the capital improvement works of a 12m undercover heated pool.**

**15. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS**

Nil

**16. OFFICERS' REPORTS**

**16.1  
CEO  
ORGANISATIONAL  
PERFORMANCE  
REPORT FOR  
NOVEMBER AND  
DECEMBER 2021**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Marnie Doyle:

**That the Chief Executive Officer Organisational  
Performance Report for November and December 2021  
be received and the contents noted.**

**AFFIRMATIVE**

Councillors:

Harding  
Madsen  
Ireland  
Tully  
Doyle  
Fechner  
Kunzelmann  
Milligan  
Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**ADJOURN MEETING**

Moved by Councillor Andrew Fechner:

That the meeting be adjourned at 9.54 am to reconvene at  
10.04 am.

**AFFIRMATIVE**

Councillors:

Harding  
Madsen  
Ireland  
Tully  
Doyle  
Fechner  
Kunzelmann  
Milligan  
Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

The meeting reconvened at 10.04 am with all councillors present except Councillor Russell Milligan and Councillor Jacob Madsen.

Councillors Russell Milligan and Jacob Madsen arrived at 10.06 am.

**CHANGE TO ORDER  
OF OFFICERS'  
REPORTS**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Marnie Doyle:

**That agenda items 16.11 and 16.12 be dealt with prior to the rest of the agenda items to allow Councillor Marnie Doyle to attend an induction with the Queensland Heritage Council.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

At 10.08 am Councillors Andrew Fechner and Jacob Madsen left the meeting room due to a previously declared interest in Items 16.11 and 16.12.

**16.11  
NICHOLAS STREET  
PRECINCT -  
COMMUNICATIONS,  
ENGAGEMENT AND  
EVENTS REPORT  
JANUARY 2022**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Marnie Doyle:

**That the Nicholas Street Precinct Communications, Engagement and Events Monthly Report be received and the contents noted.**

**AFFIRMATIVE**

Councillors:

Harding

Ireland

Tully

Doyle

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.



**16.12  
NICHOLAS STREET  
PRECINCT - RETAIL  
SUB-PROJECT  
STEERING  
COMMITTEE  
DECEMBER 2021**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Marnie Doyle:

**That the December 2021 Retail Sub-Project Steering Committee Report be received and the contents noted.**

**AFFIRMATIVE**

Councillors:

Harding

Ireland

Tully

Doyle

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

At 10.17 am Councillors Andrew Fechner and Jacob Madsen returned to the meeting room.

**16.2  
MEDIA AND  
CORPORATE  
COMMUNICATIONS  
POLICY**

- A. That the policy titled "Media Policy" as outlined in Attachment 1, be repealed.
- B. That the draft policy titled "Media and Corporate Communications Policy" as outlined in Attachment 2, be adopted.

**MATTER LAID ON THE  
TABLE**

Moved by Councillor Andrew Fechner:  
Seconded by Councillor Paul Tully:

**That the matter be laid on the table until the next full Council Ordinary Meeting.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

**NEGATIVE**

Councillors:

Nil

Jonic

The motion was put and carried.

**16.3  
JANE GORY PARK  
COMMUNITY HUB  
(AUGUSTINE  
HEIGHTS) HIRE FEES**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Paul Tully:

That the proposed fees for hire of the Jane Gory Park Community Hub, as detailed in Attachment 2 to the report, be adopted with an effective date of 28 January 2022.

**SUPPLEMENTARY  
MOTION AND  
AMENDMENT TO  
WORDING**

Councillor Paul Tully proposed a supplementary motion.

That the current recommendation become Recommendation A and that the following Recommendation B be included:

- B. That the facility formally be named the Augustine Heights Community Hub.

Councillor Paul Tully also proposed an amendment to the spelling of Jane Gory Park to Jane Gorry Park.

The mover agreed to the proposed additional recommendation and amendment to the name Jane Gorry Park now being removed from the recommendation.

Moved by Mayor Teresa Harding:  
Seconded by Councillor Paul Tully:

- A. That the proposed fees for hire of the Community Hub, as detailed in Attachment 2 to the report, be adopted with an effective date of 28 January 2022.**
- B. That the facility formally be named as Augustine Heights Community Hub.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**ADJOURN MEETING**

Moved by Councillor Marnie Doyle:

That the meeting be adjourned at 10.28 am to reconvene at 10.45 am.

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

Councillor Marnie Doyle left the meeting room at 10.28 am.

The meeting reconvened at 10.45 am with all councillors in attendance except Councillor Marnie Doyle.

**16.4  
RIPLEY PRIORITY  
DEVELOPMENT AREA  
INFRASTRUCTURE  
PROVISION -  
REPEALING  
RESOLUTION B OF  
PLANNING,  
DEVELOPMENT AND  
HERITAGE  
COMMITTEE REPORT  
NO.1 OF 28  
NOVEMBER 2017**

Moved by Mayor Teresa Harding:

Seconded by Councillor Jacob Madsen:

- A. That Council repeal recommendation 'B' of the report to the Planning, Development and Heritage Committee No.2017 (12) titled 'Ripley PDA Trunk Infrastructure Provision', adopted by Council resolution on the 5th December 2017.
- B. That Council endorse for consideration in a 2021-2022 budget amendment, the commencement of the planning and design for the upgrade of Ripley Road, between Trigona Drive and Binnies Road (new alignment) to be funded from the collected PDA municipal development contributions.

**SUPPLEMENTARY  
MOTION**

Councillor Jacob Madsen proposed a supplementary motion.

That Recommendation C be included as follows:

- C. That Council prepare costings for inclusion in the 2022-2023 Budget deliberations regarding the section of Fischer Road, Ripley between Montereia Road and Nevis Street.

Moved by Mayor Teresa Harding:

Seconded by Councillor Jacob Madsen:

- A. That Council repeal recommendation 'B' of the report to the Planning, Development and Heritage Committee No.2017 (12) titled 'Ripley PDA Trunk Infrastructure Provision', adopted by Council resolution on the 5th December 2017.**
- B. That Council endorse for consideration in a 2021-2022 budget amendment, the commencement of the planning and design for the upgrade of Ripley Road, between Trigona Drive and Binnies Road (new alignment) to be funded from the collected PDA municipal development contributions.**
- C. That Council prepare costings for inclusion in the 2022-2023 Budget deliberations regarding the section of Fischer Road, Ripley between Montereia Road and Nevis Street.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Fechner

Kunzelmann

Milligan

Jonic

All Councillors except Councillor Marnie Doyle were present when the vote was taken.

The motion was put and carried.

At 11.14 am Councillor Andrew Fechner left the meeting room.

At 11.16 am Councillor Andrew Fechner returned to the meeting room.

**16.5  
DEVELOPMENT  
APPLICATION  
RECOMMENDATION -  
7942/2018/MAMC/A  
CHANGE REQUEST  
FOR A MATERIAL  
CHANGE OF USE  
(RECREATION USE –  
MOTORSPORTS) AT  
102 CHAMPIONS  
WAY, WILLOWBANK**

Moved by Councillor Sheila Ireland:  
Seconded by Councillor Andrew Fechner:

**That Council approve development application no. 7942/2018/MAMC/A subject to conditions as contained in Attachment 1 of this report.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Ireland

Tully

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

All Councillors except Councillor Marnie Doyle were present when the vote was taken.

The motion was put and carried.

**16.6  
PROCUREMENT -  
ONLINE ADVERTISING**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Andrew Fechner:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised nature of the services that are sought and it would be impractical to invite quotes or tenders for the provision of Online Advertising Services.**
- B. That Council enter into a large contractual arrangement with Facebook Australia Pty Ltd (ABN 83 134 012 543), at an approximate purchase price of \$230,000.00 excluding GST per annum, or \$690,000.00 excluding GST over a three (3) year period.**
- C. That Council enter into a medium contractual arrangement with Google Australia Pty Ltd (ABN 33 102 417 032), at an approximate purchase price of**

**\$50,000.00 excluding GST per annum, or \$150,000.00 excluding GST over a three (3) year period.**

- D. That Council enter into a medium contractual arrangement with SEEK Limited (ABN 46 080 075 314), at an approximate purchase price of \$65,000.00 excluding GST per annum, or \$195,000.00 excluding GST over a three (3) year period.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Jonic

Madsen

Ireland

Tully

Fechner

Kunzelmann

Milligan

All Councillors except Councillor Marnie Doyle were present when the vote was taken.

The motion was put and carried.

**SUSPENSION OF  
MEETING  
PROCEDURES**

Moved by Councillor Sheila Ireland:

That the provision of these meeting procedures be suspended, as is necessary, for the purpose of Councillor Ireland tabling a Question on Notice out of sequence.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Fechner

Kunzelmann

Milligan

Jonic

All Councillors except Councillor Marnie Doyle were present when the vote was taken.

The motion was put and carried.

**QUESTIONS ON  
NOTICE**

**Councillor Sheila Ireland tabled a request for a report to council on the Georgie Conway Leichhardt Community Swim Centre outlining the following matters:**

- **Information relating to the Georgie Conway Leichhardt Community Swim Centre report (Item 14.1) states that the lessee must heat a 12m pool however Councillor Ireland believes that the current pool is not a 12m pool.**
- **Information regarding comparative costings to heat and cover the 25m pool which already has a disability ramp rather than build a new pool.**
- **The positioning of a new pool if a new pool was built.**

**RESUMPTION OF  
MEETING  
PROCEDURES**

Moved by Mayor Teresa Harding:

That provision of these meeting procedures be resumed to continue with the order of business.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

All Councillors except Councillor Marnie Doyle were present when the vote was taken.

The motion was put and carried.

At 11.35 am Councillor Sheila Ireland left the meeting room.

**16.7  
PROCUREMENT -  
ROSEWOOD  
SHOWGROUNDS  
CAMPING FACILITY**

Moved by Mayor Teresa Harding:

Seconded by Councillor Russell Milligan:

- A. That pursuant to section 228 of the *Local Government Regulation 2012* (Regulation), Council as Trustee for the State of Queensland award Tender number 14119 for the disposal of leasehold interest in land at 1 Railway Street, Rosewood, QLD 4340, more particularly described as part of Lot 2 and Plan RP35616, to the Lions Club of Rosewood Inc (Trustee Lessee).**

- B. That Council enter into a trustee lease with the Lions Club of Rosewood Inc (ABN 72 075 601 153):**
- (i) at a monthly rent calculated based on 40% of the net revenue turnover for the facility, excluding GST, payable to Council, and**
  - (ii) for a term of five (5) years, with no options for extension.**
- C. That Council enter into a contemporaneous contractual arrangement with the Trustee Lessee that outlines the operational services, duties and responsibilities of the Trustee Lessee in managing and operating the facility.**
- D. That pursuant to section 64(1) and 64(2) of the *Land Act 1994*, Ministerial approval has been dispensed with (as per Attachment 1 of this report); and the provision of the management of camping and caravan operations purpose of the trustee lease is consistent with the purpose of the trust land.**
- E. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Tully

Fechner

Kunzelmann

Milligan

Jonic

All Councillors except Councillor Sheila Ireland and Councillor Marnie Doyle were present when the vote was taken.

The motion was put and carried.

At 11.40 am Councillor Jacob Madsen left the meeting room.



**MOVE INTO CLOSED  
SESSION**

Moved by Mayor Teresa Harding

Seconded by Councillor Andrew Fechner:

That in accordance with section 254J(3)(G) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 16.8 titled Sub-Regional Waste Alliance Stage 2 Tender Approval.

The meeting moved into closed session at 11.41 am.

**AFFIRMATIVE**

Councillors:

Harding

Tully

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

All Councillors except Councillors Jacob Madsen, Sheila Ireland and Marnie Doyle were present when the vote was taken.

The motion was put and carried.

At 11.42 am, during closed session, Councillor Kate Kunzelmann left the meeting room.

**ADJOURN MEETING  
DURING CLOSED  
SESSION**

Moved by Mayor Teresa Harding:

That the meeting be adjourned at 11.42 am to reconvene at 11.52 am.

**AFFIRMATIVE**

Councillors:

Harding

Tully

Fechner

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

All Councillors except Councillors Jacob Madsen, Sheila Ireland, Marnie Doyle and Kate Kunzelmann were present when the vote was taken.

The motion was put and carried.

The adjourned meeting during closed session reconvened at 11.52 am with all councillors present except Councillors Sheila Ireland and Marnie Doyle.

**MOVE INTO OPEN  
SESSION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Kate Kunzelmann  
That the meeting move into open session.

The meeting moved into open session at 12.08 pm.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Harding	Nil
Madsen	
Tully	
Fechner	
Kunzelmann	
Milligan	
Jonic	

All Councillors except Councillors Sheila Ireland and Marnie Doyle were present when the vote was taken.

The motion was put and carried.

**16.8  
SUB REGIONAL  
WASTE ALLIANCE -  
STAGE 2 TENDER  
APPROVAL**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Andrew Fechner:

**That Council resolve as follows:**

- A. To progress to Stage 2 of the Tender process and inviting the four shortlisted respondents to tender for Option 2 - Design, Build, Operate and Maintain a Material Recovery Facility at the Browns Plains Waste & Recycling Facility as recommended in the attached confidential Tender Stage 1 Early Tenderer Involvement Phase Evaluation Report, subject to minimum ongoing participation thresholds being reached as a result of the decisions of other Sub-Regional Waste Alliance Councils.**
- B. To endorse the multi-year project and Council's proportionate share of any Sub Regional Alliance Material Recovery Facility estimated project budget for consideration in future budgets and or budget amendments, to allow the delivery of the project, noting the financial contribution to the Alliance will be over multiple years and subject to final confirmation after the tender process and updated business case.**
- C. That the Chief Executive Officer notify the Chief Executive Officer of Logan City Council in writing of the Council's decisions in relation to the Sub-Regional Waste**

**Alliance Final Early Tenderer Involvement Phase  
Evaluation Report.**

- D. That this report and attachment remain confidential until any contract resulting from this procurement process is awarded or otherwise details published in accordance with legislative requirements, subject to maintaining the confidentiality of legally privileged, private and commercial in confidence information.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Tully

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

All Councillors except Councillors Sheila Ireland and Marnie Doyle were present when the vote was taken.

The motion was put and carried.

**16.9  
MONTHLY FINANCIAL  
PERFORMANCE  
REPORT -  
NOVEMBER 2021  
AND DECEMBER 2021**

Moved by Mayor Teresa Harding:

Seconded by Councillor Andrew Fechner:

**That the reports on council's financial performance for the periods ending 30 November and 31 December 2021, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by council.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Tully

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

All Councillors except Councillors Sheila Ireland and Marnie Doyle were present when the vote was taken.

The motion was put and carried.

**16.10  
INFRASTRUCTURE  
AND ENVIRONMENT  
DEPARTMENT  
CAPITAL DELIVERY  
REPORT NOVEMBER  
2021**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Andrew Fechner:

**That the report be received and the contents noted.**

**AFFIRMATIVE**

Councillors:

Harding

Madsen

Tully

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

All Councillors except Councillors Sheila Ireland and Marnie Doyle were present when the vote was taken.

The motion was put and carried.

Items 16.11 and 16.12 were moved to be dealt with prior to Item 16.2.

**17. NOTICES OF  
MOTION**

Nil

Item 18 was moved to be dealt with prior to Item 16.7.

**MEETING CLOSED**

The meeting closed at 12.13 pm.

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

Doc ID No: A7891730

ITEM: 14.1

SUBJECT: PROCUREMENT - ROBELLE DOMAIN PARKLANDS FACILITY LEASE

AUTHOR: CATEGORY SPECIALIST

DATE: 14 FEBRUARY 2022

### **EXECUTIVE SUMMARY**

This is a report concerning a proposed Expression of Interest (EOI) for the procurement of a suitable commercial or community operator to lease and activate the facility within the Robelle Domain Parklands at 155 Southern Cross Circuit, Springfield Central more particularly described as Lot 762 of SP221160.

### **RECOMMENDATION**

- A. That pursuant to Section 228(3)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that it would be in the public interest to invite expressions of interest before inviting written tenders for the disposal of interest in land (lease) at 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160 (Council file reference number 17859).**
- B. That pursuant to Section 228(3)(b) of the Regulation, Council's reasons for making such resolution are that:**
- (i) it will allow Council to canvas the market for information to guide the best use of the facility;**
  - (ii) it will allow Council to identify operators with serious interest and ability, without putting all parties to the expense of submitting full tender responses at this early stage of the project;**
  - (iii) it will save Council the expense of running a request for tender and evaluating it at this early stage of the project.**

### **RELATED PARTIES**

There are no related parties at this stage. There are no declared conflicts of interest at this stage.

### **IFUTURE THEME**

A Trusted and Leading Organisation

## PURPOSE OF REPORT/BACKGROUND

Council seeks to engage a community, not-for-profit or commercial operator to lease and activate the facility at 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160 (the facility). Council would like to invite operators to propose innovative and alternative viable solutions for the facility which maximise value for Council, the operator and the community.

The facility was purpose built for a café style outlet and at the time of construction was intended to be the only full-time, full-service food outlet within the Robelle Domain Parklands. However, with the continued growth of the surrounding Springfield area and increased competition the café became an unviable business operation for the previous lessee and the facility was surrendered in June 2019. Since then, the café area has remained untenanted with an external area being utilised by a user group for storage purposes. At the time of surrender it was suggested that Council investigate opportunities to repurpose the facility for alternative uses that would activate the parklands and support increased outdoor and recreational uses for the vicinity.

Over the past 12 months Council has received numerous enquiries from interested parties to lease the facility, a variety of uses for the facility have been proposed, including:

- Café / restaurant;
- Storage for community exercise equipment;
- Selling of gift wares;
- Function area to invite guest speakers;
- Book depository;
- Sporting goods library.

However, due to the requirements of section 227 of the regulation, requiring Council to dispose of an interest in land by tender, Council has been unable to engage with any of the interested parties to further assess or explore the viability of the proposals.

A Strategy and Tender Evaluation Plan (STEP) has analysed the procurement options and recommended an EOI process as the preferred procurement strategy to secure a suitable lessee for the facility (attachment 1). An EOI process will achieve the following outcomes:

- Compliance with the Sound Contracting Principles and sections 227 and 228 of the *Local Government Regulation (QLD) 2012*;
- Allow the community to propose innovative and alternative viable solutions for the activation and use of facility, without putting all contenders through the expense of full tender response in the initial stages;
- Provide Council with the opportunity to understand from the market and community what the best use of the facility will be;
- Allow Council to evaluate the proposals against a set criteria in a fair and transparent manner and shortlist solutions which maximise value for Council, the operator and the community; and
- Provide Council with the opportunity to work with one or multiple shortlisted operators to conduct a Request for Tender (RFT) process.

## LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

*Local Government Act 2009*

*Local Government Regulation 2012*

## RISK MANAGEMENT IMPLICATIONS

The risks associated with an EOI and RFT process have been considered in the attached STEP.

## HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	Recommendation A states that pursuant to Section 228(3)(a) of the Regulation it would be in the public interest to invite expressions of interest before inviting written tenders for the lease at 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160.
(b) What human rights are affected?	No human rights are affected by the decision to proceed to Expression of Interest because no person has been engaged to enter into a lease for the premises.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

## FINANCIAL/RESOURCE IMPLICATIONS

Council's obligations under a lease have been considered in operational budgets, a full maintenance schedule which identifies the maintenance obligations of both parties will be included in the proposed lease agreement.

Council has no intention to remove, amend or change the current infrastructure of the facility. There will be no capital expenditure required as part of this EOI or RFT process.

## COMMUNITY AND OTHER CONSULTATION

There has been no community consultation in the preparation of this report.

Over the past 12 months Council has received several enquiries from the community with proposals to lease and activate facility. This EOI will notify the community that Council is considering a new lease opportunity for the facility and allow the community to respond.

The proposed EOI will be released on Council's tender platform and open to all community, not-for-profit and commercial operators. It will be advertised on Council's social media pages. Procurement will engage with the marketing branch to ascertain other suitable local Ipswich and Springfield publications to advertise the EOI.

### **CONCLUSION**

An EOI process for the lease of 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160, will maximise the innovative and alternative options available to Council to ensure the facility activation delivers maximum value for Council, the operator and the community.

### **ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

1.	CONFIDENTIAL Strategy and Tender Evaluation Plan
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Shyanne Ward

#### **CATEGORY SPECIALIST**

I concur with the recommendations contained in this report.

Richard White

#### **MANAGER, PROCUREMENT**

I concur with the recommendations contained in this report.

Kerry Perrett

#### **ACTING PROPERTY SERVICES MANAGER**

I concur with the recommendations contained in this report.

Don Stewart

#### **MANAGER, COMMUNITY AND CULTURAL SERVICES**

I concur with the recommendations contained in this report.

Ben Pole

#### **GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT**

*"Together, we proudly enhance the quality of life for our community"*



Doc ID No: A7896198

ITEM: 14.2

SUBJECT: MEDIA AND CORPORATE COMMUNICATIONS POLICY

AUTHOR: ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

DATE: 16 FEBRUARY 2022

### **EXECUTIVE SUMMARY**

This is a report concerning the adoption of an amended media and corporate communications policy for council, to provide greater clarity on roles and responsibilities in delivering quality media and corporate communication activities with consistent messaging and a stakeholder and audience centric approach.

Council has an existing Media Policy (**Attachment 1**) that was adopted in December 2019 by the Interim Administrator. Since that time council and the city have undergone significant change including the return of our elected representatives, the Mayor and Councillors, a growing local media industry and an organisational maturity in how we communicate and promote the programs, services and initiatives of our work from iFuture (our five-year corporate plan) and the yearly Annual Plan and Budget.

The purpose of a new Media and Corporate Communications Policy (**Attachment 2**) is to provide the organisation, Mayor, Councillors and council staff with greater clarity on roles and responsibilities in delivering communication activities including who, how, when, why and where we communicate. The recommended amended policy will provide greater clarity and opportunity for improved outcomes in representing the work of the council to the community.

### **RECOMMENDATION/S**

- A. That the policy titled “Media Policy as outlined in Attachment 1, be repealed.**
- B. That the draft policy titled “Media and Corporate Communications Policy” as outlined in Attachment 2, be adopted.**

### **RELATED PARTIES**

There are no known or declared conflicts of interest in relation to this matter.

### **IFUTURE THEME**

A Trusted and Leading Organisation

## **PURPOSE OF REPORT/BACKGROUND**

Council has an existing Media Policy (**Attachment 1**) that was adopted in December 2019 by the Interim Administrator. Since that time council and the city have undergone significant change including the return of our elected representatives, the Mayor and Councillors, a growing local media industry and an organisational maturity in how we communicate and promote the programs, services and initiatives of our work from iFuture (our five-year corporate plan) and the yearly Annual Plan and Budget.

The purpose of a new Media and Corporate Communications Policy (**Attachment 2**) is to provide the organisation, Mayor, Councillors and council staff with greater clarity on roles and responsibilities in delivering communication activities including who, how, when, why and where we communicate.

This is achieved by following several principles:

- Retaining an audience first focus
- Adhering to communication best practice
- Ensuring positive contribution to our corporate reputation
- Prioritising activities that are aligned to the corporate plan
- Providing most appropriate spokespeople and subject matter experts
- Ensuring official comments are consistent, well informed, timely, accurate and appropriate
- Ensure that media and corporate communications are sources are utilised effectively and efficiently
- Being consistent with the local government principles under the *Local Government Act 2009*.

The new policy also provides clarity and definitions of media (statements, releases and responses) and corporate communications.

The implementation of the policy will have limited, if any, impact for the current resourcing of Media, Communications and Engagement Branch. In fact, this new policy will be the catalyst for new streamlined processes and a new media style guide that will provide greater efficiencies for drafting and approval processes. Clearly defined processes will provide a stronger understanding and cultivate more opportunities for the Mayor, Councillors, CEO and staff to highlight media and communication opportunities related to their relevant areas; and assist with providing timely responses to media outlets.

Forward planning for media and communication will be key to the success of the policy and is closely linked to the implementation of Council's yearly Annual Plan for our capital program delivery, catalyst projects and programs, and the important services we provide every day for the city.

The draft policy highlights the measures that will be used for monitoring and evaluating its overall success and effectiveness.

## **LEGAL/POLICY BASIS**

This report and its recommendations are consistent with the following legislative provisions:

*Local Government Act 2009*  
*Local Government Regulation 2012*  
*Council's Code of Conduct*  
*Code of Conduct for Councillors in Queensland*

#### **RISK MANAGEMENT IMPLICATIONS**

If this draft policy (Attachment 2) was not adopted reduced clarity of roles and responsibilities related to media and communications would continue which will impact our effectiveness and timeliness.

#### **HUMAN RIGHTS IMPLICATIONS**

HUMAN RIGHTS IMPACTS	
<b>NON-DISCRETIONARY DECISION</b>	
Recommendation B. states that Council adopt the draft policy titled "Media and Corporate Communications Policy" in Attachment 2. Council has no ability to act differently because of an existing <i>Public Sector Ethics Act 1994</i> that requires certain conduct when contacted by or talking to media. Therefore, while the proposed decision may not be compatible with human rights Council's decision will not be unlawful under the <i>Human Rights Act 2019</i> .	

#### **FINANCIAL/RESOURCE IMPLICATIONS**

There are no additional financial or resourcing implications as a result of adopting this policy. As with most service and support functions of Council, due to work programs and projects being delivered across council there may be times throughout the year where additional contingent support is required. This is standard and would not be a result of implementing this policy.

#### **COMMUNITY AND OTHER CONSULTATION**

Consultation has been undertaken with the Mayor, all Councillors, Chief Executive Officer and key staff through a Councillor workshop and opportunities to provide feedback on the draft policy.

#### **CONCLUSION**

Council has an existing Media Policy that was adopted in December 2019 by the Interim Administrator. Since that time council and the city have undergone significant change necessitating a review of the Media and Corporate Communications Policy. An amended policy has been prepared with significant amendments when compared to the current published policy. The implementation of the policy will have limited, if any, impact for current resourcing but will provide greater clarity and opportunity for improved outcomes in representing the work of the council to the community.

**ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

1.	Media Policy <a href="#">↓</a> 
2.	Draft Media and Corporate Communications Policy <a href="#">↓</a> 

Barbara Dart

**ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE**

I concur with the recommendations contained in this report.

Sonia Cooper

**CHIEF EXECUTIVE OFFICER**

*“Together, we proudly enhance the quality of life for our community”*























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**GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2022(01)**

**10 FEBRUARY 2022**

REPORT OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE  
FOR THE COUNCIL

**COUNCILLORS' ATTENDANCE:** Mayor Teresa Harding (Chairperson); Councillors Paul Tully, Sheila Ireland, Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Russell Milligan and Deputy Mayor Nicole Jonic

**COUNCILLOR'S APOLOGIES:** Nil

**OFFICERS' ATTENDANCE:** Chief Executive Officer (Sonia Cooper), General Manager Planning and Regulatory Services (Peter Tabulo), Acting General Manager Corporate Services (Jeff Keech), Manager, Infrastructure Strategy and Environment (Tony Dileo), Team Lead (Transport and Traffic (Berto Santana), Transport Planner (Transport Planning (James MacArthur), General Manager Infrastructure and Environment (Sean Madigan), Manager, Development Planning (Anthony Bowles), Acting Manager, Environment and Sustainability (David McAlister), Manager, Works and Field Services (James Hilyard), General Manager Community, Cultural and Economic Development (Ben Pole), Manager, Community and Cultural Services (Don Stewart), Acting Property Services Manager (Kerry Perrett), Senior Property Officer (Acquisitions and Disposals)(Alicia Rieck), Manager Economic and Community Development (Cat Matson), Senior Digital Media and Content Officer (Jodie Richter), Executive Services Manager (Wade Wilson), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw) and Theatre Technician (Harrison Cate)

**OTHER ATTENDANCE:** Pro-Av Representative (Brad Hebbard)

**WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY**

Mayor Teresa Harding invited Councillor Kate Kunzelmann to deliver the Acknowledgement of Country.

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**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

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**BUSINESS OUTSTANDING**

Nil

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**CONFIRMATION OF MINUTES**

1. **CONFIRMATION OF MINUTES OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2021(11) OF 1 DECEMBER 2021**

**DECISION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Russell Milligan:

**That the Minutes of the Meeting held on 1 December 2021 be confirmed.**

**AFFIRMATIVE**

Councillors:

Harding

Tully

Ireland

Doyle

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**OFFICERS' REPORTS**

Councillor Jacob Madsen arrived at the meeting at 9.02 am.

2. **EXPANDING THE IPSWICH BUS NETWORK**

Public Transport services in Ipswich are administered by the TransLink Division of the Queensland Department of Transport and Main Roads. Nevertheless, Council receives many requests to improve public transport services within Ipswich and in particular the bus services.

In recent years, Council has had very limited success in lobbying the State Government to invest in the expansion of the bus network. This report highlights the state of Ipswich's bus network, benchmarks the Ipswich bus network against other networks within South East Queensland (SEQ), and outlines several considerations for Council moving forward.



**DECISION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Andrew Fechner:

- A. That a submission for citywide expansion of the bus network be prepared and considered as a potential Regionally Significant Project.**
- B. That Councillors meet with State MPs to discuss new bus services in Redbank Plains, as well as for a new direct bus service linking Ipswich Central and Springfield Central.**
- C. That Council officers work with the State Government to rationalise the existing bus network to achieve net benefits.**
- D. That if funding from the State Government is not secured for Council's two (2) expansion priority projects (identified in Recommendation B) by the end of the 2022-2023 financial year, Council officers commence investigations into alternative funding options to subsidise the cost of these service changes and prepare a report for Council's consideration.**

**AFFIRMATIVE**

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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3. **IGO ANNUAL REPORT CARD 2020 - 2021**

This is a report outlining the results of the 2020 - 2021 Annual Report Card for the delivery of the *City of Ipswich Transport Plan* (iGO). The report provides an overview of the status of iGO related projects and transport trends being experienced in Ipswich. While many iGO projects have been delivered in the financial year, the impact of continued high population growth, the COVID-19 pandemic and changing travel demands has resulted in a need to undertake a major review of iGO, to address the associated challenges and opportunities, and readjust Council's strategic transport direction for Ipswich.

**DECISION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Andrew Fechner:

**That the report be received and the contents noted.**

**AFFIRMATIVE**

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

4. **PROPOSED REPAIRS TO UNMAINTAINED ROADS POLICY**

This is a report concerning the development of an unmaintained roads policy to replace the previous unmaintained roads policy which was repealed in 2019. Whilst Council do not have a statutory duty under section 60 of the *Local Government Act 2009* to carry out construction activities or maintenance works on unmaintained roads there are instances that in the public interest and for the safe passage of community members on these roads, that Council adopts a policy that enables Council to undertake minor repair works within a specified framework.

**DECISION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Kate Kunzelmann:

**That the policy titled 'Repairs to Unmaintained Roads Policy' as outlined in Attachment 1, be adopted, to enable a consistent approach to customer requests for maintenance on unmaintained roads.**

**AFFIRMATIVE**

Councillors:

Harding

Tully

Ireland

**NEGATIVE**

Councillors:

Nil

Madsen  
Doyle  
Fechner  
Kunzelmann  
Milligan  
Jonic

The motion was put and carried.

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5. INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT CAPITAL DELIVERY REPORT  
DECEMBER 2021

This is a report concerning the performance of the capital delivery by the Infrastructure and Environment Department for the month of December 2021.

Officers across the whole Infrastructure and Environment Department are contributing to the positive results seen in the early stages of the 2021-2022 financial year. The result is especially pleasing when compared to the rate of delivery achieved in previous financial years.

**DECISION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Russell Milligan:

**That the report be received and the contents noted.**

AFFIRMATIVE  
Councillors:  
Harding  
Tully  
Ireland  
Madsen  
Doyle  
Fechner  
Kunzelmann  
Milligan  
Jonic

NEGATIVE  
Councillors:  
Nil

The motion was put and carried.

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6. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 16 November 2021 to 21 January 2022.

**DECISION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Andrew Fechner:

**That the report be received and the contents noted.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current Planning and Environment Court actions associated with development planning applications

**DECISION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Andrew Fechner:

**That the report be received and the contents noted.**

AFFIRMATIVE

Councillors:

Harding

Tully

Ireland

Madsen

Doyle

NEGATIVE

Councillors:

Nil

Fechner  
Kunzelmann  
Milligan  
Jonic

The motion was put and carried.

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**NOTICES OF MOTION**

Nil

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**MATTERS ARISING**

Nil

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 9.00 am.

The meeting closed at 9.27 am.

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**GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2022(01)**

**10 FEBRUARY 2022**

REPORT OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE  
FOR THE COUNCIL

- COUNCILLORS' ATTENDANCE:** Councillor Jacob Madsen (Chairperson); Councillors Russell Milligan, Mayor Teresa Harding, Marnie Doyle, Kate Kunzelmann and Deputy Mayor Nicole Jonic
- COUNCILLOR'S APOLOGIES:** Nil
- OFFICERS' ATTENDANCE:** Chief Executive Officer (Sonia Cooper), General Manager Planning and Regulatory Services (Peter Tabulo), Acting General Manager Corporate Services (Jeff Keech), General Manager Community, Cultural and Economic Development (Ben Pole), Manager Community and Cultural Services (Don Stewart), Manager Marketing and Promotions (Carly Gregory), Acting Property Services Manager (Kerry Perrett), Senior Property Officer (Acquisitions and Disposals)(Alicia Rieck), Manager Economic Development (Cat Matson), Senior Digital Media and Content Officer (Jodie Richter), Executive Services Manager (Wade Wilson), Manager Procurement (Richard White), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw) and Theatre Technician (Harrison Cate)
- OTHER ATTENDANCE:** Pro-Av Representative (Brad Hebbard)

**WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY**

Councillor Jacob Madsen (Chairperson) delivered the Acknowledgement of Country.

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**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

In accordance with section 150EM of the *Local Government Act 2009*, Deputy Mayor Nicole Jonic informed the meeting that she has a prescribed conflict of interest in Item 8 titled Procurement: Contract for 17692 Organic Waste Management Services.

The nature of the prescribed conflict of interest is Remondis are listed as having submitted a tender offer (however, in the comments section under tender rankings it states Remondis declined to submit an offer for this Request for Tender). Deputy Mayor Jonic's relationship with Remondis is that two (2) of her brothers are employees.

Deputy Mayor Nicole Jonic advised that she will leave the meeting room (including any area set aside for the public) while this matter is being discussed and voted on.

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**BUSINESS OUTSTANDING**

Nil

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**CONFIRMATION OF MINUTES**

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(11) OF 1 DECEMBER 2021**

**RECOMMENDATION**

Moved by Councillor Marnie Doyle:  
Seconded by Councillor Russell Milligan:

**That the minutes of the Governance and Transparency Committee No. 2021(11) held on 1 December 2021 be confirmed.**

**AFFIRMATIVE**

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**OFFICERS' REPORTS**

2. **QUARTER 2 - OPERATIONAL PLAN 2021-2022 QUARTERLY PERFORMANCE**

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the 2021-2022 Operational Plan with notable achievements that have occurred during quarter two (Q2) (October to December 2021). Departmental representatives have provided the presented Q2 data.

**RECOMMENDATION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Kate Kunzelmann:



**That the report be received and the contents noted.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Milligan	
Harding	
Doyle	
Kunzelmann	
Jonic	

The motion was put and carried.

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3. REVISED INDIGENOUS ACCORD POLICY

This is a report seeking Governance and Transparency Committee approval to repeal the existing Indigenous Australian Social Justice Accord Policy and adopt the revised Indigenous Accord Policy, managed by Economic and Community Development Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION

Moved by Mayor Teresa Harding:  
Seconded by Councillor Kate Kunzelmann:

- A. That the Policy titled, “Indigenous Australian Social Justice Accord Policy (current)” as detailed in Attachment 1 be repealed.**
- B. That the Policy titled, “Indigenous Accord Policy (revised)” as detailed in Attachment 2 be adopted.**

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Milligan	
Harding	
Doyle	
Kunzelmann	
Jonic	

The motion was put and carried.

4. BOUNDARY ANOMALIES BETWEEN IPSWICH CITY COUNCIL AND LOCKYER VALLEY REGIONAL COUNCIL

This is a report concerning the amendment of local government boundaries in relation to three properties located on the boundary of Ipswich City Council (ICC) and Lockyer Valley Regional Council (LVRC). LVRC are seeking ICC's consent for LVRC to make application to seek a determination for a local government boundary change to the individual properties that have been identified.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

RECOMMENDATION

Moved by Councillor Russell Milligan:  
Seconded by Councillor Kate Kunzelmann:

- A. That Council resolve to support an application by Lockyer Valley Regional Council to the Minister for State Development, Infrastructure, Local Government and Planning and to the Local Government Change Commission to have included Lot 84 Unnamed Road, Grandchester (47 Beames Road, Laidley South) more particularly described as Lot 84 on Crown Plan CC389, in its entirety, in the Ipswich City Council boundary and excluded from the Lockyer Valley Regional Council boundary.**
- B. That Council resolve to support an application by Lockyer Valley Regional Council to the Minister for Local Government and the Local Government Change Commission to have included 379-449 Coynes Road, Mount Mort and Lot 16 Coynes Road, Mount Mort more particularly described as Lots 14 & 16 on SP200498 respectively, in the Lockyer Valley Regional Council area.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take any action in order to implement Council's decisions.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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ADJOURN MEETING

Moved by Mayor Teresa Harding that the meeting be adjourned at 10.01 am to reconvene at 10.31 am.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Milligan	
Harding	
Doyle	
Kunzelmann	
Jonic	

The motion was put and carried.

The meeting reconvened at 10.31 am.

5. NEW LEASE OVER PART OF 125A CHUBB STREET, ONE MILE TO WEST MORETON GREYHOUND OWNERS & TRAINERS ASSOCIATION INC.

This is a report concerning the proposed new lease over part of freehold land located at 125A Chubb Street, One Mile, described as part of Lot 69 on SP169626 (the Land), between Ipswich City Council (Council) and West Moreton Greyhound Owners & Trainers Association Inc. (WMGOTA)

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Russell Milligan:  
Seconded by Deputy Mayor Nicole Jonic:

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(b)(ii) of the Regulation applies to the disposal of interest in land at 125A Chubb Street, One Mile, described as part of Lot 69 on SP169626 for greyhound training purposes, because West Moreton Greyhound Owners & Trainers Association Inc. (Lessee) is a community organisation.**
- B. That Council enter into a lease (Council file reference 5514) with the Lessee:**
- (i) at a yearly rent of \$1.00 excluding GST, payable to Council if demanded, and**
  - (ii) for a term of five (5) years, with a five (5) year option for extension.**

- C. **That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Jonic

NEGATIVE

Councillors:

Kunzelmann

The motion was put and carried.

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6. ACQUISITION OF EASEMENT FOR INF04088 HAYNE STREET DRAINAGE PROJECT

This is a report concerning the acquisition of an easement for drainage purposes over land owned by the State of Queensland (the “State”) located at 7A Hayne Street, Woodend, described as Lot 10 on RP818248.

“The attachment/s to this report are confidential in accordance with section 254J(3)(h) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Mayor Teresa Harding:

**That pursuant to section 362 of the *Land Act 1994*, Council accept the State’s offer to approve an easement over the Hayne Street Reserve (“Reserve”) located at 7A Hayne Street, Woodend, described as Lot 10 on RP818248.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. ACQUISITION OF LAND FOR ROAD PURPOSES FOR INF03875 KEANES ROAD  
ROSEWOOD BRIDGE REPLACEMENT

This is a report concerning the acquisition of land for road purposes for the construction of a new bridge across the Bremer River at Keanes Road, Rosewood.

“The attachment/s to this report are confidential in accordance with section 254J(3)(h) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:  
Seconded by Councillor Russell Milligan:

- A. **That Council resolve to purchase or acquire part of land located at 1008-1028 Ipswich-Rosewood Road, Rosewood, described as part of Lot 1 on RP35531 (“the land”) (Council file reference 5523), for road purposes.**
- B. **That in the first instance the method of acquisition will be as a purchase by agreement with the affected persons pursuant to the *Property Law Act 1974*.**
- C. **That should Council fail to purchase the land by agreement with the affected persons (as outlined in recommendation B above), Council, as a “*constructing authority*” pursuant to Section 5(1)(b)(i) of the *Acquisition of Land Act 1967*, will proceed to acquire the subject land.**
- D. **That Council be kept informed as to the progress and outcome of the acquisition.**

AFFIRMATIVE  
Councillors:  
Madsen  
Milligan  
Harding  
Doyle  
Kunzelmann  
Jonic

NEGATIVE  
Councillors:  
Nil

The motion was put and carried.

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Deputy Mayor Nicole Jonic left the meeting at 10.36 am due to a previously declared interest in Item 8.

MOVE INTO CLOSED SESSION

It was moved by Councillor Jacob Madsen that in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 8 titled Procurement: Contract 17692 Organic Waste Management Services.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

NEGATIVE

Councillors:

Nil

All councillors except Deputy Mayor Nicole Jonic were present when the vote was taken.

The meeting moved into closed session at 10.37 am.

MOVE INTO OPEN SESSION

It was moved by Councillor Jacob Madsen that the meeting move into open session.

The meeting moved into open session at 11.10 am.

8. PROCUREMENT: CONTRACT 17692 ORGANIC WASTE MANAGEMENT SERVICES

This is a report concerning the Recommendation to Award to tender #17692 for the provision of Organic Waste Management Services and to seek Council's approval to enter into a contract with the supplier outlined below:

1. NuGrow Ipswich Pty Ltd (ACN: 124 571 875)

The expenditure for the provision of Organic Waste Management Services is estimated at \$4,459,598.00 (excluding GST) for the total contract period of two (2) years and three (3) months including the options to extend the contract by two (2) x one (1) year periods.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Kate Kunzelmann:

- A. **That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. #17692 for the provision of Organic Waste Management Services to NuGrow Ipswich Pty Ltd (Supplier).**

- B. That Council enter into a contractual arrangement with the Supplier at an approximate purchase price of \$4,459,598.00 (excluding GST) over the entire term, being an initial term of two (2) years and three (3) months, with options for extension at the discretion of Council (as purchaser), of an additional two (2) X one (1) year terms.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolves to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Madsen

Nil

Milligan

Harding

Doyle

Kunzelmann

All Councillors except Deputy Mayor Nicole Jonic were present when the vote was taken.

The motion was put and carried.

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Deputy Mayor Nicole Jonic returned to the meeting at 11.27 am.

9. PROCUREMENT: TCP - 18178 GEOGRAPHIC INFORMATION SYSTEM (GIS) ENTERPRISE SPATIAL SOLUTION

This is a report seeking a Council resolution regarding the procurement of a Geographic Information System (GIS) Enterprise Spatial Solution (the system), without first inviting written quotes or tenders.

Section 230(1) of the *Local Government Regulation 2012* (Regulation) allows a local government to enter into medium and large contractual agreements, through the preparation and adoption of a Tender Consideration Plan.

A Tender Consideration Plan has been prepared, setting out the background to this matter, the options considered, market and supplier capability analysis, risk analysis and the preferred option recommended to the Council.

Council seeks approval to negotiate directly with the selected vendor on price and service outcome. Confidential information has been included in the Tender Consideration Plan (Attachment 1) regarding the market analysis and alternate options considered, and Council’s budgetary considerations. For these reasons, it is recommended that Attachment 1 remain confidential, as it would inform the supplier of the budgetary amount available to Council and would impact on those

negotiations and would also disclose confidential information provided by other parties consulted.

This report recommends that Council resolve to adopt the Tender Consideration Plan for the acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items of the system, and enter into a contract with Esri Australia Pty Ltd (ESRI) for a period consisting of an implementation period, plus an initial term of three (3) years subsequent to Council's acceptance of the implementation delivery, and a further five (5) x one (1) year extension options (Implementation+3+1+1+1+1+1) for the estimated value as set out in confidential Attachment 1 if all extension options of the proposed contractual arrangement are exercised.

"The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*."

#### RECOMMENDATION

- A. That pursuant to Section 230(1)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve to prepare Tender Consideration Plan number 18178 for the provision of a Geographic Information System (GIS) Enterprise Spatial Solution (including acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items).
- B. That pursuant to Section 230(1)(b) of the *Local Government Regulation 2012* (Regulation), Council resolve to adopt Tender Consideration Plan number 18178 that was prepared for the provision of a Geographic Information System (GIS) Enterprise Spatial Solution (including acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items) as detailed in the report by the Contracts Officer ICT dated 21 January 2022.
- C. That in accordance with the Tender Consideration Plan, Council enter into a contractual arrangement with Esri Australia Pty Ltd for the approximate value as set out in confidential Attachment 1 over the entire term, being a total term consisting of an Implementation period, plus an initial term of three (3) years, with options for extension at the discretion of Council (as purchaser), of an additional five (5) X one (1) year terms.
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.

Council's Manager of Procurement requested the committee consider removing Recommendations C and D and that these recommendations be brought back to Committee/Council once a contract and contract amount has been agreed.



RECOMMENDATION

Moved by Mayor Teresa Harding:  
Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 230(1)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve to prepare Tender Consideration Plan number 18178 for the provision of a Geographic Information System (GIS) Enterprise Spatial Solution (including acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items).**
- B. That pursuant to Section 230(1)(b) of the *Local Government Regulation 2012* (Regulation), Council resolve to adopt Tender Consideration Plan number 18178 that was prepared for the provision of a Geographic Information System (GIS) Enterprise Spatial Solution (including acquisition, implementation, and ongoing licencing, support, maintenance, upgrade and other related ancillary items) as detailed in the report by the Contracts Officer ICT dated 21 January 2022.**

AFFIRMATIVE

Councillors:  
Madsen  
Milligan  
Harding  
Doyle  
Kunzelmann  
Jonic

NEGATIVE

Councillors:  
Nil

The motion was put and carried.

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10. PROCUREMENT: INTERGRAPH (HEXAGON) SPATIAL SOFTWARE MAINTENANCE

This is a report seeking a resolution by Council to continue the annual software maintenance renewal for the Intergraph Corporation Pty Ltd T/A Hexagon Geospatial APOLLO and IMAGINE products that are operationally utilised as part of Council's existing spatial services.

This matter is required as officers seek Council resolution that the exception under section 235(a) of the *Local Government Regulation 2012* applies to the continuation of support and maintenance for the operationally necessary products required. The proprietary nature of the incumbent supplier's products means that there is only one supplier who is reasonably available to provide the support and maintenance for the products. Further, due to the pending acquisition and implementation of an enterprise spatial solution by Council, it is more costly and disadvantageous to Council to tender for other software products when delivery of the enterprise spatial project will provide a final solution.

A resolution of Council is sought to approve the continuation of the maintenance renewals for the software products with Intergraph Corporation Pty Ltd T/A Hexagon Geospatial on a yearly or shorter basis as required for up to three (3) years for the period commencing 1 April 2022 and ending 31 March 2025. This is an estimated total cost of approximately sixty-five thousand dollars (\$65,000.00) excluding GST for the full three (3) year period.

**RECOMMENDATION**

Moved by Mayor Teresa Harding:  
Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of the support and maintenance of the software products.**
- B. That Council enter into a contractual arrangement with Intergraph Corporation Pty Ltd T/A Hexagon Geospatial on a yearly or shorter basis as required for up to the next three (3) years at an approximate purchase price of \$65,000.00 excluding GST over the three (3) year period.**

**AFFIRMATIVE**

Councillors:

Madsen  
Milligan  
Harding  
Doyle  
Kunzelmann  
Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

**MOVE INTO CLOSED SESSION**

It was moved by Deputy Mayor Nicole Jonic that in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, the meeting move into closed session to discuss Item 11 titled Procurement – Robelle Domain Parklands Facility Lease.

**AFFIRMATIVE**

Councillors:

Madsen  
Milligan  
Harding  
Doyle  
Kunzelmann

**NEGATIVE**

Councillors:

Nil

Jonic

The motion was put and carried.

The meeting moved into closed session at 11.34 am.

MOVE INTO OPEN SESSION

It was moved by Councillor Jacob Madsen that the meeting move into open session.

The meeting moved into open session at 11.41 am.

11. PROCUREMENT - ROBELLE DOMAIN PARKLANDS FACILITY LEASE

This is a report concerning a proposed Expression of Interest (EOI) for the procurement of a suitable commercial or community operator to lease and activate the facility within the Robelle Domain Parklands at 155 Southern Cross Circuit, Springfield Central more particularly described as Lot 762 of SP221160.

“The attachment/s to this report are confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

- A. That pursuant to Section 228(3)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that it would be in the public interest to invite expressions of interest before inviting written tenders for the disposal of interest in land (lease) at 155 Southern Cross Circuit, Springfield Central more particularly described as part of Lot 762 and Plan SP221160 (Council file reference number 17859).
- B. That pursuant to Section 228(3)(b) of the Regulation, Council’s reasons for making such resolution are that:
- (i) it will allow Council to canvas the market for information to guide the best use of the facility;
  - (ii) it will allow Council to identify operators with serious interest and ability, without putting all parties to the expense of submitting full tender responses at this early stage of the project;
  - (iii) it will save Council the expense of running a request for tender and evaluating it at this early stage of the project.

RECOMMENDATION

Moved by Councillor Jacob Madsen:

Seconded by Deputy Mayor Nicole Jonic:

**That this report be referred to the Council Ordinary Meeting on 24 February for further deliberation by councillors.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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**NOTICES OF MOTION**

Nil

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**MATTERS ARISING**

Nil

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 9.39 am.

The meeting closed at 11.44 am.

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**COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2022(01)**

**10 FEBRUARY 2022**

REPORT OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE  
FOR THE COUNCIL

**COUNCILLORS' ATTENDANCE:** Councillor Andrew Fechner (Chairperson); Councillors Kate Kunzelmann, Mayor Teresa Harding, Jacob Madsen, Deputy Mayor Nicole Jonic and Marnie Doyle (Observer)

**COUNCILLOR'S APOLOGIES:** Nil

**OFFICERS' ATTENDANCE:** Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), Acting General Manager Corporate Services (Jeff Keech), General Manager Infrastructure and Environment (Sean Madigan), Senior Policy and Communications Officer (David Shaw), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Team Lead (Open Space and Facilities)(Mark Bastin), Senior Planning Officer (Open Space Recreation)(Andrea Moser-Rienecker), Manager Infrastructure Strategy (Tony Dileo), Acting Environment and Sustainability Manager (David McAlister) and Theatre Technician (Harrison Cate)

**OTHER ATTENDANCE:** Pro-Av Representative (Brad Hebbard)

**WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY**

Councillor Andrew Fechner (Chairperson) invited Councillor Kate Kunzelmann to deliver the Acknowledgement of Country.

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**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

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**BUSINESS OUTSTANDING**

Nil

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**CONFIRMATION OF MINUTES**

1. **CONFIRMATION OF MINUTES OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2021(11) OF 1 DECEMBER 2021**

**RECOMMENDATION**

Moved by Councillor Kate Kunzelmann:  
Seconded by Mayor Teresa Harding:

**That the minutes of the Community, Culture, Arts and Sport Committee held on 1 December 2021 be confirmed.**

**AFFIRMATIVE**

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**OFFICERS' REPORTS**

2. **QUARTERLY EVENT SPONSORSHIP AND TICKET ALLOCATION REPORT**

This is a report concerning event sponsorship approved in the period 1 October to 31 December 2021 which is required under the Event Sponsorship Policy.

**RECOMMENDATION**

Moved by Councillor Andrew Fechner:  
Seconded by Councillor Kate Kunzelmann:

- A. That Council note the following event sponsorship was approved during the 1 October to 31 December 2021 period:**
- **Category 2 Event Sponsorship of \$24,721 ex GST and marketing in-kind support up to \$5,000 in value as well as Venue Hire of \$350 standard ground permit at the North Ipswich Reserve to the Brisbane Roar Football Club for the 2021 A-league friendly football match between Brisbane Roar and Adelaide United Football Clubs.**
- B. That Council note there were no event sponsorship ticket allocations made.**

AFFIRMATIVE  
Councillors:  
Fechner  
Kunzelmann  
Harding  
Madsen  
Jonic

NEGATIVE  
Councillors:  
Nil

The motion was put and carried.

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3. RECREATIONAL CYCLING AND WALKING ACTION PLAN

This is a report concerning the development of the Recreational Cycling and Walking Action Plan (RCWAP), a key deliverable of the Active Ipswich Strategy.

RECOMMENDATION

Moved by Councillor Andrew Fechner:  
Seconded by Mayor Teresa Harding:

**That Council adopt the *Recreational Cycling and Walking Action Plan*, as detailed in Attachment 1.**

AFFIRMATIVE  
Councillors:  
Fechner  
Kunzelmann  
Harding  
Madsen  
Jonic

NEGATIVE  
Councillors:  
Nil

The motion was put and carried.

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NOTICES OF MOTION

Nil

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MATTERS ARISING

Nil

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PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 12.33 pm.

The meeting closed at 12.45 pm.

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**ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2022(01)**

**10 FEBRUARY 2022**

REPORT OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE  
FOR THE COUNCIL

**COUNCILLORS' ATTENDANCE:** Deputy Mayor Nicole Jonic (Chairperson); Councillors Jacob Madsen, Mayor Teresa Harding, Kate Kunzelmann, Andrew Fechner and Marnie Doyle (Observer)

**COUNCILLOR'S APOLOGIES:** Nil

**OFFICERS' ATTENANCE:** Chief Executive Officer (Sonia Cooper), General Manager Infrastructure and Environment (Sean Madigan), Acting General Manager Corporate Services (Jeff Keech), General Manager Community, Cultural and Economic Development (Ben Pole), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Senior Digital Media and Content Officer (Jodie Richter), Manager, Economic and Community Development (Cat Matson), Acting Environment and Sustainability Manager (David McAlister) and Theatre Technician (Harrison Cate)

**OTHER ATTENDANCE:** Pro-Av Representative (Brad Hebbard)

**WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY**

Deputy Mayor Nicole Jonic (Chairperson) invited Councillor Jacob Madsen to deliver the Acknowledgement of Country.

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**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

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**BUSINESS OUTSTANDING**

Nil

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**CONFIRMATION OF MINUTES**

1. **CONFIRMATION OF MINUTES OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2021(11) OF 1 DECEMBER 2021**

**RECOMMENDATION**

Moved by Councillor Andrew Fechner:  
Seconded by Councillor Kate Kunzelmann:

**That the minutes of the Economic and Industry Development Committee held on 1 December 2021 be confirmed.**

**AFFIRMATIVE**

Councillors:

Madsen

Harding

Kunzelmann

Fechner

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**OFFICER'S REPORTS**

Nil

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**NOTICES OF MOTION**

Nil

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**MATTERS ARISING**

Deputy Mayor Nicole Jonic (Chairperson) provided the committee with a verbal update on the positive progress of the Business Resilience and Growth Program that opened on 1 February 2022.

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 12.55 pm.

The meeting closed at 12.59 pm.



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**ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2022(01)**

**10 FEBRUARY 2022**

REPORT OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE  
FOR THE COUNCIL

**COUNCILLORS' ATTENDANCE:** Councillor Russell Milligan (Chairperson); Councillors Andrew Fechner, Mayor Teresa Harding, Jacob Madsen, Kate Kunzelmann and Marnie Doyle (Observer)

**COUNCILLOR'S APOLOGIES:** Nil

**OFFICERS' ATTENDANCE:** Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Jeff Keech), General Manager Infrastructure and Environment (Sean Madigan), Acting Environment and Sustainability Manager (David McAlister), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Policy and Communications Officer (David Shaw), Natural Environment and Land Manager (Phil A Smith), Senior Digital Media and Content Officer (Jodie Richter), Chair – Retail Sub-Project Sub Committee (James Hepburn), Theatre Technician (Harrison Cate)

**OTHER ATTENDANCE:** Pro-Av Representative (Brad Hebbard)

**WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY**

Councillor Russell Milligan (Chairperson) delivered the Acknowledgement of Country.

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**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

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**BUSINESS OUTSTANDING**

Nil

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**CONFIRMATION OF MINUTES**

1. **CONFIRMATION OF MINUTES OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2021(11) OF 1 DECEMBER 2021**

**RECOMMENDATION**

Moved by Councillor Andrew Fechner:

Seconded by Mayor Teresa Harding:

**That the minutes of the Environment and Sustainability Committee held on 1 December 2021 be confirmed.**

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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**OFFICERS' REPORTS**

2. **AGGRESSIVE NATIVE BIRD PROGRAM UPDATE**

This is a report providing an update on Council's Aggressive Native Bird Program. The program experienced high volumes of requests in 2021 and the successful delivery of the program resulted in positive community safety outcomes by means of education and awareness communications, and the relocation of aggressive birds in sensitive and vulnerable locations.

**RECOMMENDATION**

Moved by Councillor Andrew Fechner:

Seconded by Mayor Teresa Harding:

**That the report be received and the contents noted.**

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. UPDATES TO THE IPSWICH ENVIROPLAN PROGRAM AND LEVY POLICY

This is a report concerning recommendation 4 from the Environment Conservation Strategies and Compliance Audit (A2021-10) that 'Enviroplan policy be amended to the extent that it is clear that the Enviroplan funds are accounted within Council's general ledger through accounts that are specifically identified for the Enviroplan'.

In order to action this recommendation, alternative wording is presented below which more accurately reflects the practice whilst trying to maintain the intent of the statements purpose. In this regard the following change is proposed.

'All revenue raised through the levy is accounted for separately from Council's general revenue and is not at any time available for expenditure as general revenue.'

is updated to:

'All revenue raised through the levy is placed into Council's general revenue and is accounted for in a clear and transparent way to ensure it is used for Enviroplan project and program spending only.'

And

- All revenue collected including any revenue raised through approved levy business activities is held and accounted for separately from Council's general revenue.
- Levy revenue should not be available at any time for expenditure as general revenue.

is updated to;

- All revenue collected including any revenue raised through approved environment levy business activities is held in Councils general revenue but accounted for separately.
- Levy revenue should not be available at any time for expenditure on items which fall outside the purpose, principles and intent of this policy.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Andrew Fechner:

- A. That the current policy titled "Ipswich Enviroplan Program and Levy Policy" as outlined in Attachment 1 be repealed.**

**B. That the draft policy titled “Ipswich Enviroplan Program and Levy Policy” as outlined in Attachment 3, be adopted.**

**AFFIRMATIVE**

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

**NEGATIVE**

Councillors:

Nil

The motion was put and carried.

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**4. IPSWICH INTEGRATED CATCHMENT PLAN**

This is a report concerning the Ipswich Integrated Catchment Plan (IICP). The IICP is the culmination of over 2.5 years of work across multiple departments and is the most detailed and comprehensive flood study ever undertaken by council. The Plan is intended to ensure the Ipswich community is ready, informed, and resilient ahead of the next flood event.

The IICP attempts to look at flooding and flood risk through the lens of Council’s roles within catchment management and community impacts. The outcome of the plan is in depth and detailed technical evidence report supporting six chapters of work across: land use and planning; physical mitigation; community awareness and resilience; emergency management; property specific actions; current and future flood risk. Each chapter is connected and yet each is focused on addressing a different aspect of floodplain management.

It is presently a national exemplar for integrated planning and generating interest from other regional state and industry.

The IICP includes an actions list/investment strategy with 72 recommendations.

The IICP was scoped and began prior to the appointment of the new Council however Councillor and community engagement has been significant and ongoing. Most recently the IICP was presented to Councillors as a Briefing on the 7<sup>th</sup> September. Subsequently further supplementary information was supplied in response to that session.

**RECOMMENDATION**

Moved by Councillor Andrew Fechner:

Seconded by Councillor Kate Kunzelmann:

- A. That Council adopt the Ipswich Integrated Catchment Plan and associated technical report and studies, as the primary strategic local floodplain management plan as recommended by the Queensland Flood Commission of Inquiry and the Brisbane River Strategic Floodplain Management Plan.**
- B. That Council develop an implementation and investment plan that identifies current and future funding requirements for the implementation of the Ipswich Integrated Catchment Plan actions and seek to identify funding sources in future operational and capital budgets and/or external grants.**
- C. That the Executive Summary be amended to change the wording “The IICP includes an actions list/investment strategy with 72 recommendations.” to “The IICP includes an actions list/investment strategy with 68 recommendations.”**

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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5. FRANKLIN VALE CREEK CATCHMENT RESTORATION PLAN 2021-2026

This is a report concerning the development of the *Franklin Vale Creek Catchment Restoration Plan 2021-2026* (refer to Attachment 1). The plan was developed by the Australian River Institute/Griffith University in collaboration with Council staff and landholders within the catchment. The purpose of the plan is to guide delivery of future projects as part of the *Franklin Vale Creek Catchment Initiative*. Projects are funded through the Council’s Stormwater Quality Offsets Program.

RECOMMENDATION

Moved by Councillor Jacob Madsen:

Seconded by Councillor Andrew Fechner:

- A. That the Franklin Vale Creek Catchment Restoration Plan 2021-2026 be received and noted.**
- B. That Council’s partnership with the Australian Rivers Institute/Griffith University be perpetuated through the participation and collaboration of student internships and research programs (when required) in association with the Franklin Vale Creek Initiative.**

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

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**NOTICES OF MOTION**

Nil

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**MATTERS ARISING**

Nil

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 1.10 pm.

The meeting closed at 1.36 pm.

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**IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2022(01)**

**10 FEBRUARY 2022**

REPORT OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE  
FOR THE COUNCIL

**COUNCILLORS' ATTENDANCE:** Councillor Marnie Doyle (Chairperson); Mayor Teresa Harding, Councillors Kate Kunzelmann, Russell Milligan and Deputy Mayor Nicole Jonic

**COUNCILLOR'S APOLOGIES:** Nil

**OFFICERS' ATTENDANCE:** Chief Executive Officer (Sonia Cooper), General Manager Infrastructure and Environment (Sean Madigan), Acting General Manager Corporate Services (Jeff Keech), Project Manager (Greg Thomas), Chair Retail Sub-Project Sub Committee (James Hepburn), Communications, Events and Engagement Manager (Karyn Sutton), Senior Policy and Communications Officer (David Shaw), Manager, Economic and Community Development (Cat Matson), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Senior Digital Media and Content Officer (Jodie Richter) and Theatre Technician (Harrison Cate)

**OTHER ATTENDANCE:** Pro-Av Representative (Brad Hebbard)

**WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY**

Councillor Marnie Doyle (Chairperson) delivered the Acknowledgement of Country.

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**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

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**BUSINESS OUTSTANDING**

Nil

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**CONFIRMATION OF MINUTES**

1. **CONFIRMATION OF MINUTES OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2021(11) OF 1 DECEMBER 2021**

**RECOMMENDATION**

Moved by Councillor Marnie Doyle:  
Seconded by Councillor Russell Milligan:

**That the minutes of the Ipswich Central Redevelopment Committee held on 1 December 2021 be confirmed.**

AFFIRMATIVE  
Councillors:  
Doyle  
Harding  
Kunzelmann  
Milligan  
Jonic

NEGATIVE  
Councillors:  
Nil

The motion was put and carried.

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2. **CONFIRMATION OF MINUTES OF THE SPECIAL MEETING OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2021(12) OF 9 DECEMBER 2021**

**RECOMMENDATION**

Moved by Councillor Marnie Doyle:  
Seconded by Councillor Kate Kunzelmann:

**That the minutes of the Special Ipswich Central Redevelopment Committee held on 9 December 2021 be confirmed.**

AFFIRMATIVE  
Councillors:  
Doyle  
Harding  
Kunzelmann  
Milligan  
Jonic

NEGATIVE  
Councillors:  
Nil

The motion was put and carried.

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**OFFICERS' REPORTS**

3. **NICHOLAS STREET PRECINCT - COMMUNICATIONS, ENGAGEMENT AND EVENTS  
REPORT JANUARY 2021**

This is a report concerning the communications, engagement and events activity undertaken and planned for the Nicholas Street Precinct in January 2022.

**RECOMMENDATION**

Moved by Councillor Kate Kunzelmann:

Seconded by Mayor Teresa Harding:

**That the Nicholas Street Precinct Communications, Engagement and Events  
Monthly Report be received and the contents noted.**

**AFFIRMATIVE**

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

**NEGATIVE**

Councillors:

Nil

The motion was put carried.

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4. **NICHOLAS STREET PRECINCT - RETAIL SUB-PROJECT STEERING COMMITTEE  
JANUARY 2022**

This is a report concerning the January 2022 report from the Retail Sub-Project Steering Committee on the status of the leasing program and associated developments with the retail component of the Nicholas St Precinct redevelopment.

**RECOMMENDATION**

Moved by Councillor Kate Kunzelmann:

Seconded by Councillor Russell Milligan:

**That the January 2022 Retail Sub-Project Steering Committee Report be  
received and the contents noted.**

**AFFIRMATIVE**

Councillors:

Doyle

Harding

**NEGATIVE**

Councillors:

Nil

Kunzelmann  
Milligan  
Jonic

The motion was put and carried.

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5. HEALTHY PLACES: IPSWICH CENTRAL PILOT PROJECT

This is a report concerning the Healthy Places: Ipswich Central Pilot Project which is a collaboration between Queensland Health Preventative Health branch, Office of the Queensland Government Architect, West Moreton Hospital and Health Service, Department of Transport and Main Roads and Ipswich City Council.

RECOMMENDATION

Moved by Councillor Russell Milligan:  
Seconded by Councillor Kate Kunzelmann:

**That the report be received and the contents noted.**

AFFIRMATIVE  
Councillors:  
Doyle  
Harding  
Kunzelmann  
Milligan  
Jonic

NEGATIVE  
Councillors:  
Nil

The motion was put and carried.

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NOTICES OF MOTION

Nil

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MATTERS ARISING

Nil

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PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 1.49 pm.

The meeting closed at 2.04 pm.

Doc ID No: A7883036

ITEM: 16.1  
SUBJECT: CEO ORGANISATIONAL PERFORMANCE REPORT FOR JANUARY 2022  
AUTHOR: CHIEF EXECUTIVE OFFICER  
DATE: 9 FEBRUARY 2022

### **EXECUTIVE SUMMARY**

This report is for the month of January 2022 and represents the commencement of the Quarter 3 period (January-March 2022).

Significant progress continues to be made in the delivery of the Annual Plan for 2021-2022. The Council workforce remains focussed on the delivery of an array of catalyst projects and our core services to the community while continuing to meet our legislative obligations.

The report for this period highlights current significant matters and progress on key performance indicators for the month of January 2022.

### **RECOMMENDATION/S**

**That the Chief Executive Officer Organisational Performance Report for January 2022 be received and the contents noted.**

### **BACKGROUND**

#### **1. Current Significant Matters**

##### **COVID-19 Response**

Council commenced consultation in December with staff for roles that would be impacted by the State Government's directions around vaccination status, for example, a council employee performing their duties and entering a café to consult with the owner. The owner or operator of the business, activity or undertaking must sight evidence of their COVID-19 vaccination. This work is still being progressed with consultation and reviews occurring.

Council, like many other many businesses and organisations, is experiencing a range of impacts arising from the COVID-19 Pandemic. With the spread of Omicron through Ipswich and Queensland and with many people having to isolate, this is impacting on the workforce being able to do their work and is also having a flow on effect to supply chains. Council is providing regular updates on its social media channels where delays may be experienced and seeking understanding during these unprecedented times.

During the month of January, some of the services impacted included:

- Compliance crews having to prioritise urgent requests such as dog attacks and health and safety related issues. Other requests were actioned when possible [this is now back to normal operation]
- The Pound and Animal Welfare League of Queensland were not allowing walk-in access. Visitors could dial-in from the car park to help maintain social distancing [this is now back to normal operation]
- Delays to fleet repairs and supply chain issues meant some waste collection trucks and construction vehicles are not operational. At this stage, disruptions to waste collection and road works are minimal [these impacts are continuing to be experienced]
- Mowing services were reduced as some crews were in isolation, as well as not being able to source mower blades for the full fleet of mowers. During this time, crews prioritised schools, main thoroughfares and significant parks [these services are still impacted by supply chain issues]. A reminder that you can see when your area is next scheduled for mowing services by checking <https://maps.ipswich.qld.gov.au/mowing>
- The free plant and mobile plant nurseries are now closed until further notice.

In December 2021 council resolved to extend its rates relief arrangements out to 30 June 2022. This extension has been welcomed by those rate payers who were already subject to those arrangements. Council officers are continuing to work with these rate payers to appropriately address their outstanding rates. Since extending these arrangements there have been only a limited number of rate payers that have subsequently identified as being financially impacted by the COVID-19 Pandemic.

### **Council's Kerbside Collection**

Council's kerbside collection began in January 2022 and will run through to June 2022 across the city. The community has responded well to this popular service, with over 5,000 collections to date with good compliance to the guidelines of what can and can't be collected. The guidelines, the collection schedule and videos to assist residents are available on Council's website.

<https://www.ipswich.qld.gov.au/live/waste-and-recycling/large-item-kerbside-collection>

## **2. Workplace Health and Safety**

There was an excellent safety performance across council for January 2022, with the injury and incident rates well below the same time last year and tracking down consistently.

Independent data managed by the Queensland Government shows that Ipswich City Council is the best performing Council in the state for lost time injury performance.

The **Lost Time Injury Frequency Rate (LTIFR)** is 5.85 which is lower than the month of December (6.94). This equates to 5.85 lost time injuries every six (6) months. The state average is 15.68.

**Lost time severity rate** is 29.64\* which is slightly higher than the month of December (28.7). The state average is 37.30 (Total days lost for each LTI).

### **3. Update on Corporate/Operational Plans**

The Quarterly Performance Report for October – December 2021 (Quarter 2 period) on the 2021-2022 Operational Plan was endorsed at the 10 February 2022 Governance and Transparency Committee and those minutes are now on this meeting's agenda.

Plans and the last quarterly report are available for public viewing on council's website. The link is:

[https://www.ipswich.qld.gov.au/about\\_council/media/corporate\\_publications/operational\\_plan](https://www.ipswich.qld.gov.au/about_council/media/corporate_publications/operational_plan)

### **4. Major Key Performance Indicators**

#### *People and Culture*

- Council's workforce 'head count' has increased as of 31 December 2021 at 1,440 and is shown with 1,097 full-time (1,079 in November), 135 part-time (131 in November); 122 casual (117 in November); and 86 contingency (78 in November) staff.
- Turnover rate for December 2021 is currently tracking at 14.27% and has remained steady from the month of November (14.24% in November).

#### *Finance*

The financial performance report for January is tabled via a separate report on the Council agenda.

January's financial result has continued the same year to date trend of being ahead of budget. Council's overall year to date (YTD) net result as at the end of January 2022 is above budget, with a net surplus (including capital revenues) of \$62.1 million compared to the YTD budget of \$55.5 million. This result is mainly due to more donated assets revenue received and also increased town planning fees received during the year.

The operating position of Council is ahead of budget with a YTD surplus of \$3.8 million compared to a YTD budget deficit of \$3.5 million. This is primarily a result of increased revenue which has continued ahead of budget by approximately \$5.3 million YTD, due to fees and charges, grant and other revenue. Materials and services expenditure is \$3 million under budget YTD, however it is expected that over the coming months this variance is likely to reduce. The underspend in material and services is partly offset by YTD employee expenses being slightly above budget.

Capital expenditure YTD (including the Nicholas Street Precinct) was \$67.2 million, which is \$23.5 million below budget. Approximately \$13 million in under-expenditure is primarily

related to the timing of the delivery of Nicholas Street redevelopment and there are also timing delays on a landfill rehabilitation project at Whitwood Road.

#### *Capital Delivery Program 2020-2021*

The Infrastructure and Environment Department (IED) is responsible for the constructed and natural assets of the city and manages Council's roads, traffic systems, building, parks, drains and natural areas.

Management of council's environmental and sustainability responsibilities include conservation, waste, stormwater, cultural heritage and emergency events.

At the end of January, the Capital Program delivery remains largely on track with a YTD spend of \$42.13 million against a YTD budget of \$50.98 million. The underspend is predominantly a result of the timing of the landfill rehabilitation works being conducted at the Whitwood Road site and spend in fleet due to COVID-19 supply chain issues.

The Whitwood Road works account for \$5.6 million of the underspend with works commencing mid-February. Spend in fleet YTD is currently at \$3.18 million against a budget of \$5.289. This underspend is a result of delays in the availability of waste trucks and other fleet items.

## **5. Risk and Compliance Update**

### *Corporate Risk Register*

Council's corporate risk register is reported through Council's Audit and Risk Management Committee which is held approximately every quarter (the most recent meeting was held on 16 February 2022). Council's corporate risk register is reviewed and updated every two months at the Executive Leadership Team (ELT) Risk Committee Meeting. The updated corporate risk register will be considered at the ELT Risk Committee meeting held on 22 February 2022.

Council is currently closely monitoring the COVID-19 pandemic response for safety and business continuity risk management.

### *Legal Matters*

An overview of all current active court proceedings and all significant legal matters that are not the subject of court proceedings is provided at Confidential Attachment 2 to this report.

Matters that are not the subject of court proceedings will be considered significant where:

- they concern subject matter of significant public interest/concern; and/or
- where their outcome may present significant financial value/impact for Council; and/or
- where their outcome may set an important precedent for Council.

Generally significant non-court matters will only be reported where they are the subject of dispute and management of that dispute is being administered by Legal Services (as opposed



to where Legal Services' involvement is ad-hoc or limited to the provision of internal advice), or where they concern a significant project for Council.

The detail reported in respect of each matter listed has been provided with privacy, confidentiality and legal professional privilege (and the requirement to maintain same) in mind.

## 6. Current Consultation Matters

Shape your Ipswich is Ipswich City Council's digital engagement platform where Council uses a range of digital techniques to connect with the community and promote any events associated with the consultation project. <https://shapeyouripswich.com.au/>

Projects currently open on Shape Your Ipswich (January 2022):

Project Name	Project Lead (Council Department)	Purpose of engagement
Food Organics and Garden Organics (FOGO) Trial	Infrastructure and Environment Department	Feedback and information page for participating residents in Bellbird Park and Raceview for the FOGO trial.
Ipswich Arts Advisory Group	Community, Cultural and Economic Development Department	To seek Expressions of Interest from community to join the Ipswich Arts Advisory Group.
Ipswich Central - CBD Speed Limits	Infrastructure and Environment Department	To seek community feedback on the proposed 40km/h speed limit in the CBD area, as part of the Vulnerable Road User Program.
Tivoli Motorcycle Racing Facility – Motoland	Planning and Regulatory Services Department	To inform the community about the Motoland motorcycle racing facility.
Strengthening Ipswich Communities Plan	Planning and Regulatory Services Department	Seek community sentiment/feedback regarding the needs and aspirations of social infrastructure across the city, for the next 20 years.
Urban Heat	Infrastructure and Environment Department	Consultation on community experiences of the urban heat environment. Partnership with Griffith University and University of the Sunshine Coast.
Swifts Sports Club Proposed Sale	Corporate Services	To keep the community updated on the potential sale of the Swifts Sports Club, and upcoming community consultation opportunities.

Projects scheduled to open next month (February 2022):

Project Name	Project Lead (Council Department)	Purpose of engagement
Community Panel	Coordination and Performance Department	Council's new community engagement program for future focussed policy, strategy, projects and plans.
Renaming of Paul Pisasale Bridge and Pisasale Drive	Coordination and Performance Department	To seek community suggestions on re-naming options for the Paul Pisasale Bridge and Pisasale Drive.
Ipswich Central – Bottle Alley	Community, Cultural and Economic Development Department	To seek expressions of interest for public artwork to be displayed in Bottle Alley, as part of Ipswich Central's revitalisation.
Richardson Park Playground Upgrade	Infrastructure and Environment Department	To seek community ideas and input for the new playground design and park upgrade.

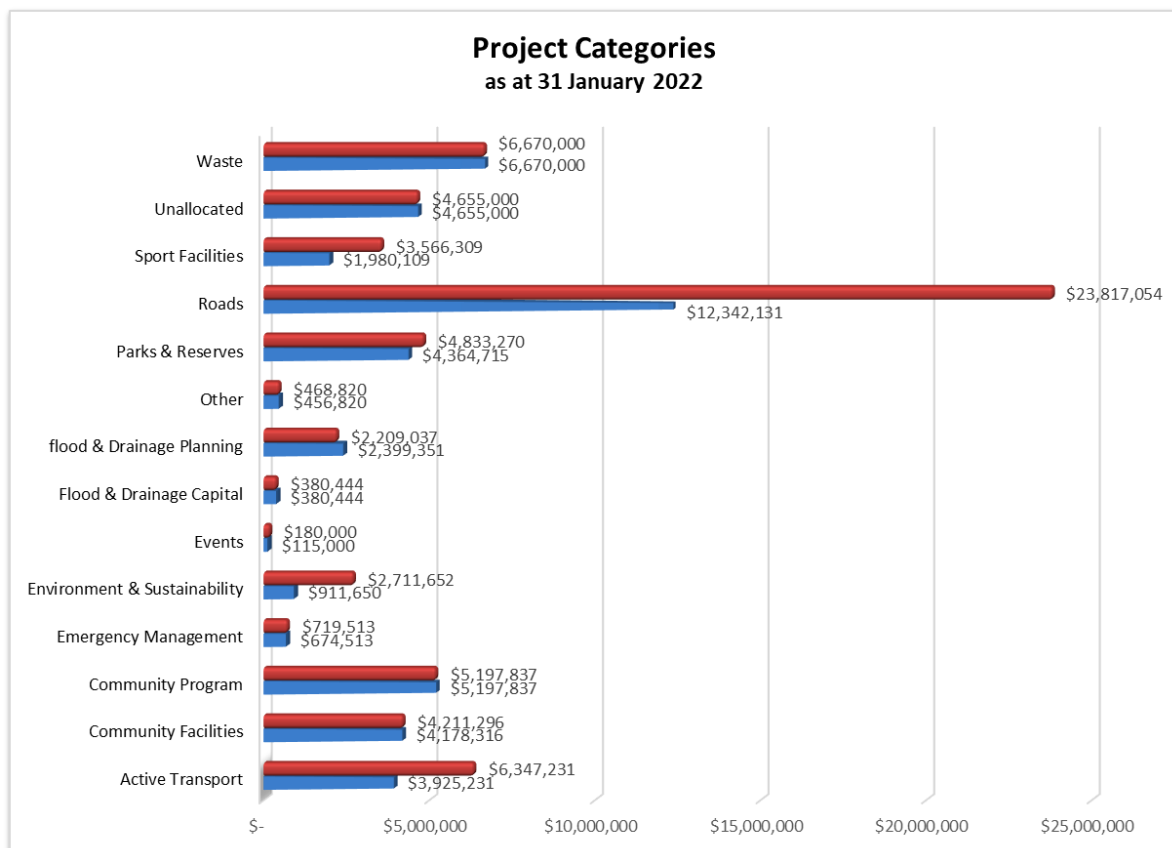
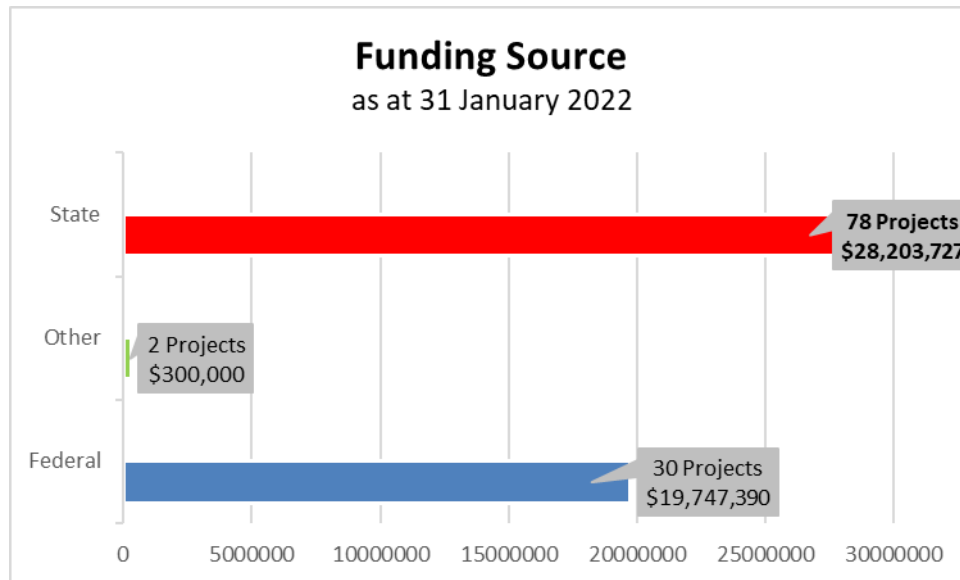
Project updates for January – closing the loop:

Project Name	Project Lead (Council Department)	Purpose of engagement
Cameron Park Playground Design	Infrastructure and Environment Department	Page was updated to reflect: <ul style="list-style-type: none"> <li>• Survey closed</li> <li>• Summary of feedback and ideas received from community</li> <li>• Design details and comprehensive feedback to be provided in next steps</li> </ul>
Aquatic Facilities Action Plan	Infrastructure and Environment Department	Page was updated to reflect: <ul style="list-style-type: none"> <li>• Summary of feedback received from community</li> <li>• 80% of respondents supported option to construct a new pool</li> <li>• Further updates will be provided as required</li> </ul>
Physical Activity in Ipswich	Community, Cultural and Economic Development Department	Page was updated to reflect: <ul style="list-style-type: none"> <li>• Survey closed</li> <li>• Further updates will be provided as required</li> </ul>

## 7. External Funding

Councils in Queensland may receive funding (Grants) from the Federal and State Governments. Council currently has 110 active grant projects with funding commitments of \$48.2 million.

A summary of the grant revenue portfolio is provided below:



## 8. Council Resolutions


Number of resolutions finalised since last report (18 January 2022): 22

Number of resolutions in progress as at 14 February 2022: 79

### HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
<b>RECEIVE AND NOTE REPORT</b>
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

### ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Outstanding Actions report as at 14 February 2022 <a href="#">↓</a> 
	CONFIDENTIAL
2.	Legal Services Confidential Attachment for CEO Organisation Performance Report for January 2022























Doc ID No: A7843299

ITEM: 16.2

SUBJECT: PROCUREMENT: TENDER 16830 - CIVIL CONSTRUCTION WORKS - SPRINGFIELD  
PARKWAY AND SPRINGFIELD GREENBANK ARTERIAL - STAGE 3

AUTHOR: CATEGORY SPECIALIST

DATE: 14 JANUARY 2022

### **EXECUTIVE SUMMARY**

This is a report concerning the recommendation to award Tender 16830 Civil Construction Works Greenbank Parkway and Greenbank Arterial – Stage 3 and to seek Council’s approval to enter into a contract with the nominated supplier as per confidential attachment 1, to undertake the works.

After undertaking an open tender process, the evaluation panel identified the nominated supplier as the recommended supplier to undertake the works. The supplier has demonstrated extensive experience providing the required services, offering effective methodology which demonstrates a thorough understanding of Council’s requirements and has submitted competitive pricing, as outlined in confidential attachment 1.

The supplier office details and the proposed approach for the use of local suppliers promote Council’s support of local business and industry and are outlined in attachment 1.

If Council is satisfied with the nominated supplier, the name of the supplier will be included in the Council’s resolution at recommendation B.

### **RECOMMENDATION**

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 16830 for the provision of Civil Construction Works Greenbank Parkway and Greenbank Arterial – Stage 3.**
- B. That Council award separable portion 2 with the Supplier for the amount listed in confidential attachment 1.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

## **RELATED PARTIES**

A probity advisor was engaged for the procurement, with conflicts-of-interest forms completed and declared (see confidential attachment 1).

## **IFUTURE THEME**

Vibrant and Growing

## **PURPOSE OF REPORT/BACKGROUND**

Springfield Parkway and Springfield Greenbank Arterial are identified as a principal road and cycle route within iGO, the Ipswich City Council Transport Plan and sections of these roads are currently carrying more than 20,000 vehicles per day. To meet the associated demands that come with this growth Ipswich City Council is undertaking the largest road upgrade in Council's history and completing a major upgrade of these two key roads to take them from two lanes to four lanes.

The Project includes three separate stages and RFT 16830 covered two of these:

- i. Stage 1 INF03218 – Separable Portion 1 (SP1)  
Springfield Parkway from Hymba Yumba Indigenous Community Hub to the Centenary Highway and Springfield Greenbank Arterial from the Springfield Parkway to Eden Station drive.
- ii. Stage 3 INF03882 – Separable Portion 2 (SP2)  
Springfield Greenbank Arterial from Eden Station to Sinnathamby Boulevard.

The proposed resultant contract from this procurement activity will be a Construction contract with an approximate duration of 18 months and capital expenditure across financial years 2021-2022 and 2022-2023.

## **LEGAL/POLICY BASIS**

This report and its recommendations are consistent with the following legislative provisions:

*Local Government Act 2009*

*Local Government Regulation 2012*

## **RISK MANAGEMENT IMPLICATIONS**

A Detailed Express Check (Procurement) corporate score check was undertaken which revealed that there are no adverse and no court or litigation actions recorded against the supplier's officeholders



**HUMAN RIGHTS IMPLICATIONS**

<b>HUMAN RIGHTS IMPACTS</b>	
<b>OTHER DECISION</b>	
(a) What is the Act/Decision being made?	The report recommends Council to enter into a Contract with one (1) supplier and delegate to the Chief Executive Officer the power to take contractual action pursuant to section 238 of the Regulation.
(b) What human rights are affected?	No human rights are affected by this decision. This is because the tenders are all companies (only individuals have human rights). Further, the subject matter of the contract will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

**FINANCIAL/RESOURCE IMPLICATIONS**

The cost estimate and spend analysis is outlined in confidential attachment 1.

**COMMUNITY AND OTHER CONSULTATION**

The Infrastructure and Environment Department as the relevant contract owner have been consulted and agree with the proposal in this report and have endorsed attachment 1.

**CONCLUSION**

It was determined by the evaluation panel that the recommended supplier, as per attachment 1, be awarded separable portion 2 for Civil Construction Works Greenbank Parkway and Greenbank Arterial – Stage 3.

**ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

	CONFIDENTIAL
1.	Recommendation to Award
2.	Strategic Tender and Evaluation Plan

Carlo Sorbello  
**CATEGORY SPECIALIST**

I concur with the recommendations contained in this report.

Wayne Bichel

**BUILDING CONSTRUCTION AND MAINTENANCE CATEGORY MANAGER**

I concur with the recommendations contained in this report.

Richard White

**MANAGER, PROCUREMENT**

I concur with the recommendations contained in this report.

Graeme Martin

**MANAGER, CAPITAL PROGRAM DELIVERY**

I concur with the recommendations contained in this report.

Sean Madigan

**GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT**

*“Together, we proudly enhance the quality of life for our community”*

Doc ID No: A7870559

ITEM: 16.3

SUBJECT: PROCUREMENT: INTERSECTION UPGRADE, QUEEN AND ALBERT STREET

AUTHOR: CATEGORY SPECIALIST

DATE: 29 JANUARY 2022

### EXECUTIVE SUMMARY

This is a report concerning the recommendation to award Tender 17275 Intersection Upgrade, Queen and Albert Street and to seek Council's approval to enter into a contract with the nominated supplier as per confidential Attachment 1, to undertake the works.

After an open market request for tender process, an evaluation panel has recommended one supplier for the intersection upgrade as set out in Recommendation B below. The recommendation provides Council with a company who are located in an adjacent local government area. The recommendations have been determined by the evaluation panel to offer Council the best value for money.

If Council is satisfied with the nominated supplier, the name of the supplier will be included in the Council's resolution at Recommendation B.

### RECOMMENDATION

- A. That pursuant to Section 228 of the *Local Government Regulation 2012* (Regulation), Council award Tender No. 17275 for the Intersection Upgrade of Queen and Albert Street.
- B. That Council enter into a contractual arrangement with the Supplier at an approximate lump sum amount listed in confidential Attachment 1.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.

### RELATED PARTIES

There was declaration of conflicts of interest

### IFUTURE THEME

Vibrant and Growing

## PURPOSE OF REPORT/BACKGROUND

The purpose is to seek approval of the recommendations listed in this report. Council released Tender 17275 for Intersection Upgrade of Queen and Albert Street to the open market via Vendor Panel (VP273027) on Saturday 19 October 2021 with a closing date of Tuesday 14 December 2021. On closing of the request for tender, ten (10) tenders were received.

Tenders were assessed by an evaluation scoring panel against an agreed set of evaluation criteria and weightings, taking into consideration the effectiveness of each tender submission and the level of detail provided.

It was determined by the evaluation scoring panel that the supplier listed in Recommendation B possess the capabilities and capacity to meet Council's requirements for the Intersection Upgrade of Queen and Albert Street. They have provided project sheets for a good range of New Intersections and upgrade projects demonstrating a high level of experience with this type of work.

They have demonstrated that they have a good understanding of the requirements of the specification and the evaluation scoring members are confident that they have the necessary expertise to meet the requirements of the contract, best value for money and recommends them for the award of the contract.

## LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:  
*Local Government Act 2009*  
*Local Government Regulation 2012*

## RISK MANAGEMENT IMPLICATIONS

The risk to council if the recommendation within this report is not approved is that council's ability to resolve the project would be compromised and further investment would be required to retender for services not currently with Ipswich City Council delivery capability.

## HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The report recommends Council to enter into a contract with supplier listed in attachment 1 for Intersection Upgrade, Queen and Albert Street.
(b) What human rights are affected?	No Human rights are affected by this decision. This is because the tenders are all companies. Further, the subject matter of the contract will not impact on the human rights of any third parties.
(c) How are the human rights limited?	Not Applicable

(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not Applicable
(e) Conclusion	The decision is consistent with human rights.

### FINANCIAL/RESOURCE IMPLICATIONS

The cost estimate and spend analysis is outlined in attachment 1.

### COMMUNITY AND OTHER CONSULTATION

The Infrastructure and Environment Department as the relevant contract owner have been consulted and agree with the proposal in this report and have endorsed attachment 1.

### CONCLUSION

It was determined by the evaluation panel that the recommended supplier, as per Attachment 1, possesses the capability and capacity to meet Council's requirement for the Intersection Upgrade of Queen and Albert Street.

### ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

	CONFIDENTIAL
1.	17275 Recommendation to Award
2.	17275 Strategy and Tender Evaluation Plan

Gavin Wright

#### CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

Richard White

#### MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Graeme Martin

#### MANAGER, CAPITAL PROGRAM DELIVERY

I concur with the recommendations contained in this report.

Sean Madigan

#### GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

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Doc ID No: A7878402

ITEM: 16.4

SUBJECT: MONTHLY FINANCIAL PERFORMANCE REPORT - JANUARY 2022

AUTHOR: FINANCIAL ACCOUNTING MANAGER

DATE: 7 FEBRUARY 2022

### **EXECUTIVE SUMMARY**

This is a report concerning council's financial performance for the period ending 31 January 2022, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

### **RECOMMENDATION/S**

**That the report on council's financial performance for the periods ending 31 January 2022, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by council.**

### **RELATED PARTIES**

Not applicable

### **IFUTURE THEME**

A Trusted and Leading Organisation

### **PURPOSE OF REPORT/BACKGROUND**

This report outlines the financial results for Ipswich City Council at 31 January 2022.

The total net result (including capital revenue) for Ipswich City Council at 31 January 2022 is \$62.1 million compared to the year to date (YTD) budget of \$55.5 million.

Council's YTD operating surplus (excluding capital revenue) is approximately \$3.8 million compared to the YTD budget deficit of \$3.5 million.

Overall, capital expenditure including the Nicholas Street Redevelopment YTD is \$23.5 million under budget. Asset donations at 31 January 2022 was \$5.1 million above the YTD budget.

#### *Revenue*

Operating revenue is approximately \$5.3 million (2.8%) over budget primarily because of additional fees and charges revenue, operational grants revenue and other revenue.

Rates and utilities revenue is continuing to track close to budget YTD January.

Fees and charges have continued to track above budget in January and are over budget by \$2.8 million YTD. This primarily relates to Town Planning and Development Fees which are \$2.4 million over budget. Waste Disposal Fees also continue to be above budget. This was partially offset by reduced parking and compliance revenue which is being monitored.

Total grant revenue is over budget approximately \$179k. Operating grants are \$846k over budget which is offset by \$667k under budget relating to capital grants. The variance relates to the unbudgeted Skilling Queenslanders for Work First Start Program Grant in Corporate Services (CS) and Infrastructure and Environment Department (IED). This is partially offset by capital grants not yet received due to timing.

As mentioned in prior months, other revenue continues to track above budget primarily relating to unbudgeted Queensland Local Government Workcare surplus distribution and workcover reimbursements, unbudgeted rent for the Hayden Centre building, Urban Utilities payment of land tax, rent for Council facilities used by a telecommunication company received earlier than budgeted and gain on disposal of vehicles.

Donated asset and cash contributions revenue is approximately \$2.4 million above the YTD budget which is driven by higher-than-expected developer contributions over the past three months. The large increases in the donated assets received in the months of November, December and January are related to roadwork and drainage assets being donated to council for Spring Mountain, Ripley and South Ripley.

#### *Expenses*

Overall operating expenses are approximately \$2 million (1.1%) below the YTD budget.

Employee expenses (including labour contracts) were above budget in January and are now \$1.8 million over budget YTD. The YTD variance is due to less annual leave taken than budgeted in phased projections, the use of contingent workers to fill vacancies, additional overtime in Resource Recovery, termination payments and a 2020-21 workers compensation insurance true-up payment. Council has also needed to use internal crews and contingent staff to delivery mowing services instead externally contracting the works. This results in additional employee expenses, offset by reduced costs in materials and services. Finance is continuing to monitor employee expenditure, including phasing of annual leave over the remainder of the financial year.

Materials and services (excluding labour contracts) are \$2.9 million below the YTD budget. Approximately \$972k of the underspend relates to timing for kerbside collection which was budgeted to commence in December, but did not commence until mid-January 2022. There has also been lower maintenance expenditure in works and field services branch, which is partly due to council employees performing the maintenance instead of external providers. There has also been lower water usage and delays in the commencement of Enviroplan projects compared to budget phasing. Further underspend relates to the timing of book purchases for libraries. The underspends are partially offset by additional legal expenditure which is over budget by \$1.6m YTD due to the appeals of the waste development applications.



Other expenses are over budget due to the recognition of a loss on asset disposal of \$2.7 million YTD which relates to decommissioned softfall, sealed roads surface assets and drainage assets.

Depreciation remains below budget YTD following an update to useful lives for road, bridges, and footpath assets in August as part of the revaluation process. The variance for depreciation is expected to decrease as further assets are capitalised before year end.

#### *Capital Expenditure*

The total YTD capital expenditure (including the Nicholas Street Redevelopment) is \$67.2 million compared to the YTD budget of \$90.7 million.

IED capital expenditure in month of January was \$5 million compared to the \$7.4 million budgeted. IED YTD capital expenditure is \$42.1 million compared to a YTD budget of \$51 million. The underspend is primarily due to delays related to illegal dumping on the site of the Whitwood Rd Nth Disturbed Land Management project and delays in the Stafford St rehabilitation project. IED are currently forecasting full year capital expenditure to be slightly below budget which will be considered as part of the budget amendment together with additional grant funding to offset this and the impact of projects carried over.

The Nicholas Street Redevelopment continues to track below budget relating to delayed commencement of venue reconstruction works and budget phasing not taking into account a mid-December Christmas shutdown by Hutchinson Builders.

#### *Cash Balances*

Council's cash and investment holdings continue to be above forecast relating to underspends in the capital program.

### **LEGAL/POLICY BASIS**

This report and its recommendations are consistent with the following legislative provisions:  
*Local Government Regulation 2012*

### **RISK MANAGEMENT IMPLICATIONS**

Finance is continuing regular reporting, including annual leave taken against budget, to the Executive Leadership Team as part of continued monitoring of FTEs, vacancies, overtime and forecast employee expenses for the year. Finance is also reforecasting employee expenses based on current staff costs and labour contractors, through to year end.

The Executive Leadership Team and Finance are also reviewing underspends and budget phasing of materials and services, again forecasting expenditure through to the financial year end.

The legal expenses for waste development appeals to date are over budget as discussed in previous months with council. Legal costs will be considered as part of the up-coming budget amendment.

Finance will work with the Nicholas Street Precinct Team and IED Management in relation to the forecast capital expenditure, budget phasing, project timings and grant funding as part of a budget amendment. Regular analysis of capital programs will continue to be undertaken to confirm project progress over the next few months and forecast costs.

Finance is working with the Departments to collate material changes for a Budget Amendment to be presented to Council.

### **HUMAN RIGHTS IMPLICATIONS**

HUMAN RIGHTS IMPACTS
<b>RECEIVE AND NOTE REPORT</b>
The recommendation states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

### **FINANCIAL/RESOURCE IMPLICATIONS**

There are no specific implications as a result of this report.



### **COMMUNITY AND OTHER CONSULTATION**

The contents of this report did not require any community consultation. Analysis and explanations of the variances are undertaken in conjunction with the various departments.

### **CONCLUSION**

Regular reporting and monitoring of expenditure will continue monthly as part of council's regular governance and reporting processes.

### **ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

1.	Monthly Performance Report - January 2022  
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Christina Binoya

**FINANCIAL ACCOUNTING MANAGER**

I concur with the recommendations contained in this report.

Paul Mollenhauer

**ACTING CHIEF FINANCIAL OFFICER**

I concur with the recommendations contained in this report.

Jeffrey Keech

**ACTING GENERAL MANAGER (CORPORATE SERVICES)**

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Doc ID No: A7892695

ITEM: 16.5  
SUBJECT: NICHOLAS STREET PRECINCT PARKING ACCESS SYSTEM UPGRADE  
AUTHOR: ACTING CATEGORY SPECIALIST  
DATE: 14 FEBRUARY 2022

### EXECUTIVE SUMMARY

This is a report concerning the proposed upgrading of the Nicholas Street Precinct public car parking access systems. The current Nicholas Street Precinct public carpark system is of a proprietary nature and as such it would be impractical and/or disadvantageous to Council to invite quotes or tenders for the provision of the upgrades. SKIDATA Australasia Pty Ltd is a specialised service supplier and the sole supplier of the existing parking equipment. The upgrades to the current system will provide Council and the community a number of benefits and advantages as the numbers of the public accessing the carpark increase with the activation of the Ipswich CBD. The approximate cost of upgrade will be \$216,000.00 (GST Exclusive).

### RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised and/or confidential nature of the services that are sought and it would be impractical and/or disadvantageous to invite quotes OR tenders for the provision of the products and services related to the upgrade to the existing SKIDATA parking access system in the Nicholas Street Precinct public carpark.**
- B. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

### RELATED PARTIES

There were no declarations of conflicts of interest recorded.

### IFUTURE THEME

Vibrant and Growing

## **PURPOSE OF REPORT/BACKGROUND**

The current Nicholas Street Precinct public carpark access system is of a proprietary nature with SKIDATA Australasia Pty Ltd as the current specialised service supplier and the sole supplier of the existing parking access equipment. It is expected with the continued Ipswich CBD activation that the carpark will experience continued increased uptake by the public in 2022. In 2021 carpark utilisation experienced growth by up to 300%, and an increased trend is expected to continue as more events, food and retail offerings throughout the precinct come online in the future.

The proposed upgrades, summarised, will:

- enhance the carparks performance by reducing queuing and congestion, reducing touchpoints, and improving customer experience.
- help ensure car park bay availability for genuine visitors and customers by assisting in prevention of the opportunity for fraudulent parking and misuse of parking tickets.
- provide future opportunities for improved carpark management such as internally nested areas for contract / allocated permanent parks, thus maximising bays for customers in close proximity to entry / exit lifts.
- Provide improved parking validation solutions for future tenants.

The proposed upgrades will additionally modernise the carpark with a focus on customer / visitor experience utilising licence plate recognition (LPR) technology. This has the ability to provide essentially a touchless experience for those accessing the carpark. There will be no requirement for physical tickets. On leaving the carpark the upgraded system will automatically recognise the vehicle registration or fees owing, which can be paid at the exit boom gate by debit / credit card. For visitors parked less than the free period (currently three hours) there is no requirement to enter a ticket at the exit boom gate, it will automatically open.

This will also provide future opportunity to link regular parking customers to an online account for managing parking fees. Overall traffic flow and congestion will be improved and provides a sustainable development opportunity for the asset and the community accessing the asset. Further it will complement the recent asset upgrades (as part of the development / construction activities of the Nicholas Street Precinct) the carpark has already undergone.

The existing parking access system subject to the proposed upgrade, is a proprietary system and as such SKIDATA Australasia Pty Ltd is both the current specialised contracted maintenance service supplier (under Council contract 16056) and the sole supplier of the equipment.

## **LEGAL/POLICY BASIS**

This report and its recommendations are consistent with the following legislative provisions:  
*Local Government Regulation 2012*

## RISK MANAGEMENT IMPLICATIONS

There is minimal risk associated with the upgrade. The alternative options would require the sourcing of another complete access system at greater cost to Council, that would require as inclusive, all the benefits of the proposed upgrade. The other alternative being not to upgrade the current system at all.

## HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The decision to enter into a contractual arrangement.
(b) What human rights are affected?	No human rights are affected as the contract is with a Proprietary Limited Company.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

## FINANCIAL/RESOURCE IMPLICATIONS

The financial implications to Council are approximately \$216,000.00 for all products and services related to the upgrade of the current system. Budget has been confirmed from internal stakeholder consultation. Preliminary quotations have confirmed approximate costings.

## COMMUNITY AND OTHER CONSULTATION

There was no community consultation required or undertaken. Significant internal stakeholder consultation has occurred confirming contents of the report.

## CONCLUSION

The current Nicholas Street Precinct public carpark system is of a proprietary nature and any upgrade/s to the system would need to be undertaken by SKIDATA Australasia Pty Ltd: both the current specialised contracted maintenance service supplier and the sole supplier of the current equipment. The upgrade provides many benefits to Council, the Nicholas Street Precinct, and the community. It will provide a modern contemporary parking access system that complements the overall current and future Nicholas Street Precinct.

Mark Benson  
**ACTING CATEGORY SPECIALIST**

I concur with the recommendations contained in this report.

Juliana Jarvis

**GOODS AND SERVICES CATEGORY MANAGER**

I concur with the recommendations contained in this report.

Richard White

**MANAGER, PROCUREMENT**

I concur with the recommendations contained in this report.

Greg Thomas

**PROJECT MANAGER**

I concur with the recommendations contained in this report.

Sean Madigan

**GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT**

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Doc ID No: A7893039

ITEM: 17.1

FROM:

RE: NOTICE OF MOTION - REVIEW OF TERMS OF REFERENCE FOR IPSWICH CITY  
COUNCIL STANDING COMMITTEES

DATE: 14 FEBRUARY 2022



This is a notice of motion submitted by Councillor Jacob Madsen concerning a review of the Terms of Reference for Council's standing committees.

Councillor Jacob Madsen gave notice of his intention to move the following motion at the Council Meeting of 24 February 2022:

#### **MOTION**

**That a report be presented to a future Governance and Transparency Committee reviewing the current Terms of Reference for Ipswich City Council Standing Committees that includes the purpose, scope and responsibilities of each committee and the overall committee structure.**

#### **ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

1.	Current Terms of Reference - Ipswich City Council Standing Committees  
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#### **BACKGROUND**

It is timely as we approach the middle of this term of council to undertake a full review of the committee terms of reference to ensure the relevant portfolios remain consistent with the strategic direction of the council.

The rights and obligations of the Committee Chair role in leading a portfolio should be further detailed to ensure a consistent approach across the portfolios and improved engagement with other committee members and all councillors alike.





















































Doc ID No: A7892984

ITEM: 17.2

FROM:

RE: NOTICE OF MOTION - PROPOSED AMENDMENT OF MEETING PROCEDURES  
POLICY

DATE: 14 FEBRUARY 2022

This is a notice of motion submitted by Councillor Paul Tully concerning a proposed amendment to the Meeting Procedures Policy.

Councillor Paul Tully gave notice of his intention to move the following motion at the Council Meeting of 24 February 2022:

**MOTION**

**A. That Section 8.9 of Council's Meeting Procedures Policy be deleted and the following inserted in its place:**

**8.9. Mayoral minute**

**8.9.1 The Mayor may direct the attention of Council to a matter or subject by a minute signed by the Mayor, with prior notice in writing, in accordance with Section 9.1 of this Policy, on any matter or topic that is within the jurisdiction of the Council or of which the Council has official knowledge.**

**8.9.2 A motion comprising the Mayoral Minute may be put by the Mayor without being seconded.**

**8.9.3 If the motion comprising the Mayoral Minute is passed, the Mayoral Minute becomes a resolution of the local government.**

**8.9.4 Amendments or variations to Mayoral Minutes, including foreshadowed motions or amendments, that are not inconsistent with the terms of the minute, are permitted.**

**B. That section 8.3.1 of Council's Meeting Procedures Policy be amended to delete the words 'without notice'.**

## BACKGROUND

For reference, the current wording for section 8.9 and 8.3.1 in Council's Meeting Procedures Policy is as follows:

### 8.9. Mayoral minute

- 8.9.1 The Mayor may direct the attention of Council to a matter or subject not on the agenda by a minute signed by the Mayor, without notice, on any matter or topic that is within the jurisdiction of the Council or of which the Council has official knowledge.
- 8.9.2 The Mayor must deliver a copy of the Mayoral Minute for an ordinary meeting of the local government to the Chief Executive Officer.
- 8.9.3 The Mayoral Minute shall, when introduced, take precedence over all business before, or to come before, the meeting of the local government.
- 8.9.4 A motion comprising the Mayoral Minute may be put by the Mayor without being seconded at any stage of the ordinary meeting considered appropriate by the Mayor.
- 8.9.5 If the motion comprising the Mayoral Minute is passed, the Mayoral Minute becomes a resolution of the local government.
- 8.9.6 Amendments or variations to Mayoral Minutes that are consistent with the intent of the terms of the minute are permitted, provided such amendments have the agreement of the Mayor.

### 8.3. Notice and Agendas for meetings

8.3.1 The Agenda may contain:

- Notice of meeting
- Minutes of the previous meetings
- Business arising out of previous meetings
- Business which the Mayor wishes to have considered at that meeting without notice (Mayoral Minute)

Doc ID No: A7893082

ITEM: 17.3

FROM:

RE: NOTICE OF MOTION - PROPOSED ADDITIONAL SIGNALISED INTERSECTION ON  
SPRINGFIELD GREENBANK ARTERIAL ROAD

DATE: 14 FEBRUARY 2022

This is a notice of motion submitted by Councillor Paul Tully concerning the council resolution of proposed additional signalised intersection on Springfield Greenbank Arterial (SGA) between Eden Station Drive and the Brisbane to Springfield Central Railway Line Overpass at Springfield Central.

Councillor Paul Tully gave notice of his intention to move the following motion at the Council Meeting of 24 February 2022:

#### **MOTION**

**That, having regard to the relevant Mayoral Briefing Note dated 21 January 2022 and endorsed by the Chief Executive Officer on 31 January 2022, Council formally resolves not to support a proposed additional signalised intersection on Springfield Greenbank Arterial (SGA) between Eden Station Drive and the Brisbane to Springfield Central Railway Line Overpass at Springfield Central for the following reasons:**

- (a) The proposed intersection does not comply with Council's standards and industry guidelines which identify a 400-metre minimum spacing on arterial roads such as SGA, to maintain efficient traffic movements;**
- (b) The Master Area Development Plan (MADP) and Area Development Plan (ADP) for the area that includes the Springfield Central Stadium site (Development Area 22A) state that "A 'green bridge' providing pedestrian and public transport access from Springfield Greenbank Arterial to Springfield Central railway station may be considered in the future subject to construction funding being sourced and an appropriate left in/left out intersection configuration being designed (on the SGA) such that major roads are not impacted upon." As such, the proposed signalised intersection would not accord with current development master planning or development approvals;**
- (c) The location of the proposed intersection would result in a spacing of approximately 300m to the existing Eden Station Drive intersection to the north and approximately 110m to the TMR multi-storey car park access intersection to the south, currently under construction;**

- (d)** The limited intersection separation would significantly impact on the efficiency and capacity of Council’s arterial road network, which is likely to result in significant additional congestion and delays for motorists and increased requests and pressure on Council for future additional upgrades;
- (e)** Traffic signal coordination alone would not manage the expected impacts to Council Road network;
- (f)** The intersection would be located on a curve immediately north of the Springfield Central rail line overpass, significantly restricting available sight distance for approaching vehicles and pedestrians (below acceptable standards), resulting in both safety and operational issues;
- (g)** The pathway on the eastern side of the SGA would need to be widened significantly to facilitate an appropriate connection between the TMR multi-storey carpark and the proposed signalised intersection, impacting upon the Centenary Motorway overpass eastern abutment and possibly on the Springfield Central rail line overpass eastern abutment;
- (h)** The existing guardrail required to protect the columns for the Springfield Central rail line overpass bridge with the SGA centre median island would need to be removed, increasing the risk of vehicle impacts and damage to the bridge structure;
- (i)** Given the limited number of car parks that will remain in the QR car park on the western side of the SGA, it is not necessary or appropriate to introduce an additional sub-standard intersection onto Council’s arterial road network to service the car park;
- (j)** The existing signalised intersection of Eden Station Drive and the SGA facilitates satisfactory pedestrian access from Springfield Anglican College across the SGA to the Springfield Central railway station;
- (k)** Pedestrian connection between Springfield Anglican College and the requested additional signalised intersection would be difficult given the grade difference at this location;
- (l)** The signalised exit from the TMR multi-storey car park will facilitate pedestrian access across the SGA to Springfield Central rail station, with Council’s SGA upgrade to include a widened shared use pathway within the western verge; and
- (m)** Given the advanced state of the Council’s detailed design for the SGA upgrade, it is anticipated that the inclusion of the additional signalised intersection would impact both the delivery time and project cost, with significant redesign (including utility service relocation plans) likely to be required.



Doc ID No: A7893099

ITEM: 17.4

FROM:

RE: NOTICE OF MOTION - ESTABLISHMENT OF MOTORSPORT PRECINCT ADVISORY GROUP

DATE: 14 FEBRUARY 2022

This is a notice of motion submitted by Councillor Nicole Jonic concerning the establishment of a Motorsport Precinct Advisory Group.

Councillor Nicole Jonic gave notice of her intention to move the following motion at the Council Meeting of 24 February 2022:

**MOTION**

- A. That Council establish a Motorsport Precinct Advisory Group to assist Council in reviewing/creating a Motorsport Precinct Master Plan.**
- B. That Council nominate a Chairperson and Deputy Chairperson from its councillors.**
- C. That membership be invited from current lease holders and permit holders and user groups along with any other members as agreed by the Motorsport Precinct Advisory Group.**