

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(10)**4 NOVEMBER 2021**

REPORT

COUNCILLORS' ATTENDANCE: Councillor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle, Kate Kunzelmann, Deputy Mayor Nicole Jonic and Andrew Fechner (Observer)

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Sylvia Swalling), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Community, Cultural and Economic Development (Ben Pole), Acting General Manager Coordination and Performance (Barbara Dart), Property Services Manager (Brett McGrath), Procurement Manager (Richard White), Manager Communication and Engagement (Laura Bos), Senior Digital Media and Content Officer (Jodie Richter), Manager Economic and Community Development (Cat Matson), Acting Engagement Manager (Melanie Rippon), Executive Services Manager (Wade Wilson) and Theatre Technician (Trent Gray)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(09) OF 7 OCTOBER 2021**

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Kate Kunzelmann:

That the minutes of the Governance and Transparency Committee No. 2021(09) held on 7 October 2021 be confirmed.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS**2. QUARTERLY REPORTS TO THE DEPARTMENT OF STATE DEVELOPMENT, INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING**

This is a report concerning a request received by the Mayor (on behalf of Council) from the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) for Council to provide a series of quarterly performance reports through to the quarter ending 30 June 2022.

This is the second of the quarterly reports for consideration by the Council and relates to the period July – September 2021. Council endorsement of this quarterly report is sought and for the Mayor to send a letter and quarterly report to the Director-General.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Russell Milligan:

- A. That Council note that the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) has, through the Mayor, on 6 April 2021 requested under section 115 of the *Local Government Act 2009*, that the Council provide quarterly performance reports on certain matters through to the quarter ending 30 June 2022 (Attachment 1).**
- B. That Council note the letter from the Mayor to the Director-General, DSDILGP dated 5 May 2021 acknowledging the request and setting out a proposed timetable for the preparation, endorsement and provision of the quarterly reports (Attachment 2).**

- C. That Council endorse the draft letter and second quarterly performance report (July – September 2021) set out in Attachments 3-8.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. NEW TRUSTEE LEASE OVER RESERVE FOR RECREATION PURPOSES - AUSTRALIAN CRAWL (GOODNA) PTY LTD - 19A TOONGARRA ROAD LEICHHARDT

This is a report concerning the Trustee Lease at the Georgie Conway Leichhardt Swim Centre over trust land located at 19A Toongarra Road, Leichhardt, described as Lot 39 on Crown Plan 902321 between Ipswich City Council and Australian Crawl (Goodna) Pty Ltd

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the *Local Government Regulation 2012*.”

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Mayor Teresa Harding:

- A. That Council terminate the existing Trustee Lease with Australian Crawl (Goodna) Pty Ltd located at 19A Toongarra Road, Leichhardt described as Lot 39 on Crown Plan 902321.**
- B. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(c)(v) of the Regulation applies to the disposal of interest in land at 19A Toongarra Road, Leichhardt more particularly described as part of Lot 39 and Crown Plan 902321, for a public swimming pool and ancillary purposes.**
- C. That Council agree to enter a new Trustee Lease (Council file reference number 5520) with Australian Crawl (Goodna) Pty Ltd (Lessee):**
- (i) at a yearly rent of \$1.00 excluding GST, payable to Council if demanded, and**
 - (ii) for a term of ten (10) years, with no options for extension, and**

(iii) for an in-kind contribution towards capital improvements over the term.

- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3.1. MATTER ON NOTICE – OPERATING HOURS OF THE GEORGIE CONWAY LEICHHARDT SWIM CENTRE

Councillor Marnie Doyle queried the operating hours outlined in the contract for the Georgie Conway Leichhardt Swim Centre and requested an understanding of how these hours were arrived at.

That the Acting General Manager Coordination and Performance, provide a response to councillors, prior to the Council meeting scheduled for 18 November 2021, on how the operating hours stated in the contract for the Georgie Conway Leichhardt Swim Centre were arrived at.

4. PROCUREMENT: TCP - 10590 SUPPLY AND DELIVERY OF LIGHT VEHICLES

This is a report concerning extending the term of contract 10590 – Supply and Delivery of Light Vehicles for up to a further two (2) x one (1) year extension periods, through the adoption of the attached Tender Consideration Plan.

Contract 10590 commenced 1 January 2018 and was put in place for a period of four (4) years (two (2) years with two (2) x one (1) year options). Both available extensions have been exercised and the contract will expire 31 December 2021. The forecasted contract value at commencement was \$8M with the current spend to date just under \$7M.

This extension of time is requested for Fleet and the business to determine the long-term strategy for light fleet vehicles across Council following the completion of the Low Emissions Vehicle Transitioning Plan.

“The attachment/s to this report are confidential in accordance with section 275(1)(g) of the Local Government Regulation 2012.”

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

- A. That pursuant to Section 230(1)(a) of the *Local Government Regulation 2012* (Regulation), Council resolve to prepare Tender Consideration Plan number 10590 for the provision of Supply and Delivery of Light Vehicles.**
- B. That pursuant to Section 230(1)(b) of the *Local Government Regulation 2012* (Regulation), Council resolve to adopt Tender Consideration Plan number 10590 that was prepared for the provision of Supply and Delivery of Light Vehicles. as detailed in the report by the Category Specialist dated 19 October 2021.**
- C. That in accordance with the Tender Consideration Plan, Council extend the current contractual arrangement with Q Automotive – Trading as Bremer Ford (ABN 47 010 489 460), Blue Ribbon Motors (ABN 31 458 735 262) and Ross Llewellyn Motors (ABN 81 010 428 841) at an approximate value of \$2,400,000.00 excluding GST over the additional term, being a further two (2) x one (1) year options.**
- D. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “*contractual action*” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. COMMUNITY PANELS

Council's five Community Reference Groups (CRGs) have been operating since June 2019, and the two-year membership period has ended for members on each of the five CRG's. The Community Engagement section have supported Council to develop a new community engagement model that is in line with Council's strategic priorities and based on feedback from all involved with the CRGs over the last two years. A community panel model delivered online through Council's community engagement platform - Shape Your Ipswich – is proposed as a more inclusive, timely and contemporary approach to community engagement.

RECOMMENDATION

- A. That the community panel program be implemented and included as part of council's suite of community engagement approaches commencing February 2022.
- B. That the Community Reference Groups come to an official close as the two (2) year term has ended, and members be acknowledged for their contribution to community.
- C. That the Manager, City Design arrange a Heritage Forum for the first half of 2022. The agenda and scope of the Forum is to be the subject of consultation with the Mayor and Councillors.
- D. That the Heritage and Monument Advisory Committee be formally ceased and the immediate previous members be acknowledged and thanked for their past participation and contribution to the community.
- E. That bi-annual community meetings be held for the following commencing in 2022: Seniors, and Access and Inclusion.

Mayor Teresa Harding proposed the following recommendation as Recommendation F:

- F. That Council expand its community engagement strategy to include council's approaches, tools, methods and resourcing of community engagement.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

- A. That the community panel program be implemented and included as part of council's suite of community engagement approaches commencing February 2022.**

- B. That the Community Reference Groups' come to an official close as the two (2) year term has ended, and members be acknowledged for their contribution to community.**
- C. That the Manager, City Design arrange a Heritage Forum for the first half of 2022. The agenda and scope of the Forum is to be the subject of consultation with the Mayor and Councillors.**
- D. That the Heritage and Monument Advisory Committee be formally ceased and the immediate previous members be acknowledged and thanked for their past participation and contribution to the community.**
- E. That bi-annual community meetings be held for the following commencing in 2022: Seniors, and Access and Inclusion.**
- F. That council expands its community engagement strategy to include council's approaches, tools, methods and resourcing of community engagement.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. COUNCIL, COMMITTEE MEETINGS AND BRIEFINGS/WORKSHOP DATES FOR 2022 AND JANUARY 2023

This is a report concerning the proposed 2022 Ipswich City Council – Council, Committee Meetings and Briefings/Workshop schedule.

The schedule has been prepared on a 4-weekly cycle where possible with the exception of June, September and December. This is due to a special council meeting on 30 June 2022 for the adoption of the budget, a meeting later in September to allow for a break over the majority of the September school holidays and a shorter timeframe at the end of November/December to allow a good break over the Christmas period.

Informal meetings including briefings and workshops have been proposed to occur generally on the first week of the month and run from 9.00 am to 4.00 pm on these days.

Allowance has also been made within the overall schedule for strategic workshops related to the annual budget and the new Planning Scheme.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

- A. That the Council, Committee Meetings and Briefings/Workshop dates for 2022 and January 2023 be held as detailed in Attachment 1 and as outlined below:**

COUNCIL/COMMITTEE	MEETING DAY AND TIME	MEETING DATES
Council Ordinary Meeting **includes Special Budget Meeting	Thursday - 9.00 am	27 January 2022 24 February 2022 24 March 2022 21 April 2022 19 May 2022 **30 June 2022 28 July 2022 25 August 2022 29 September 2022 27 October 2022 24 November 2022 8 December 2022 19 January 2023
Growth, Infrastructure and Waste	Thursday - 9.00 am **Tuesday – 9.00 am	10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022
Governance and Transparency	Thursday - 9.00 am **Tuesday – 9.00 am	10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022

Community, Culture, Arts and Sport	<p>Thursday - 10 minutes after the conclusion of the Governance and Transparency Committee</p> <p>**Tuesday – 9.00 am</p>	<p>10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022</p>
Economic and Industry Development	<p>Thursday - 10 minutes after the conclusion of the Community, Culture, Arts and Sport Committee</p> <p>**Tuesday – 9.00 am</p>	<p>10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022</p>
Environment and Sustainability	<p>Thursday - 10 minutes after the conclusion of the Economic and Industry Development Committee</p> <p>**Tuesday – 9.00 am</p>	<p>10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022</p>
Ipswich Central Redevelopment Committee	<p>Thursday - 10 minutes after the conclusion of the Environment and Sustainability Committee</p> <p>**Tuesday – 9.00 am</p>	<p>10 February 2022 10 March 2022 7 April 2022 5 May 2022 16 June 2022 14 July 2022 11 August 2022 15 September 2022 13 October 2022 10 November 2022 **29 November 2022</p>
Briefings/Workshops	<p>Tuesday - 9.00 am to 4.00 pm</p>	<p>1 February 2022 1 March 2022</p>

		29 March 2022 26 April 2022 24 May 2022 7 June 2022 5 July 2022 2 August 2022 6 September 2022 4 October 2022 2 November 2022 22 November 2022
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AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

7. DRUG AND ALCOHOL (COUNCILLORS) POLICY

This is a report outlining the proposal for a Drug and Alcohol Policy for the elected representatives of Ipswich City Council and follows the presentation of two reports to Council previously in December 2020 and March 2021. If adopted, Council voluntarily choosing to implement a policy that goes over and above the requirements of the Code of Conduct for Councillors in Queensland further demonstrates its commitment to good governance.

A draft policy is now attached having been circulated to Councillors in July 2021 and being discussed at a meeting in October 2021.

RECOMMENDATION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That the Drug and Alcohol (Councillors) Policy as detailed in Attachment 1, be adopted.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

NEGATIVE

Councillors:

Nil

Doyle
Kunzelmann
Jonic

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.10 am.

The meeting closed at 10.28 am.

***** Refer Council Ordinary Meeting of 4 November 2021 for amendment.**