

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(08)**2 SEPTEMBER 2021**

REPORT

COUNCILLORS' ATTENDANCE: Councillor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle, Kate Kunzelmann and Deputy Mayor Nicole Jonic

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), Acting General Manager Infrastructure and Environment (Sean Madigan), General Manager Planning and Regulatory Services (Peter Tabulo), Acting General Manager Corporate Services (Sylvia Swalling), Manager Community and Cultural Services (Don Stewart), Procurement Manager (Richard White), Senior Property Officer Tenure (Kerry Perrett), Principal Officer Program Management Office (Kerry May), Manager, Economic and Community Development (Cat Matson), Community Development Manager (Melissa Dower), Manager, Marketing and Promotions (Carly Gregory), Manager, Capital Program Delivery (Graeme Martin), Chief of Staff, Office of the Mayor (Melissa Fitzgerald), Manager, Communication and Engagement (Laura Bos), Senior Digital Media and Content Officer (Jodie Richter), Acting Manager Environment and Sustainability (Matthew Pinder), Indigenous Australian Community Development Officer (Derek Kinchela), Executive Services Manager (Wade Wilson), ProAv Professional Services Technician (Bradley Hebbard) and Theatre Technician (Harrison Cate)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

In accordance with section 150EF of the *Local Government Act 2009*, Councillor Russell Milligan informed the meeting that he has a personal interest in Item 2 titled New Trustee Lease over reserve for recreation purposes to Rosewood RSL Sub Branch Inc. over 1 Mill Street, Rosewood.

The nature of the interest is that Councillor Milligan is an ordinary member of the Rosewood RSL Sub Branch.

Name of related party: Rosewood RSL Sub Branch
Nature of relationship with the related party: Member

Nature of related parties interest: Consideration of a use of a Council facility – Rosewood Memorial Hall.

It was moved by Mayor Teresa Harding and seconded by Councillor Kate Kunzelmann, that Councillor Russell Milligan may participate in the meeting in relation to the matter, including by voting on the matter because there is no personal or financial benefit to the councillor and therefore a reasonable person would trust that the final decision would be made in the public interest.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Milligan (Abstain)
Harding	
Doyle	
Kunzelmann	
Jonic	

The motion was put and carried.

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(07) OF 5 AUGUST 2021**

RECOMMENDATION

Moved by Councillor Russell Milligan:
Seconded by Councillor Marnie Doyle:

That the minutes of the Governance and Transparency Committee No. 2021(07) held on 5 August 2021 be confirmed.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Milligan	
Harding	
Doyle	
Kunzelmann	
Jonic	

The motion was put and carried.

OFFICERS' REPORTS

2. NEW TRUSTEE LEASE OVER RESERVE FOR RECREATION PURPOSES TO ROSEWOOD RSL SUB BRANCH INC. OVER 1 MILL STREET, ROSEWOOD

This is a report concerning the proposed Trustee Lease over part of the Rosewood Memorial Hall located at Anzac Park, 1 Mill Street, Rosewood, described as Lot 638 on SP157096 between Ipswich City Council as Trustees (Council) and Rosewood RSL Sub Branch Inc (RSL Sub Branch).

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to section 236(2) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception at section 236(1)(b)(ii) of the Regulation applies to the disposal of interest in land at 1 Mill Street, Rosewood more particularly described as part of Lot 638 on SP157096, for administrative and storage purposes, because Rosewood RSL Sub Branch Inc. (Trustee Lessee) is a community organisation.**
- B. That Council enter into a lease (Council file reference 5494) with the Trustee Lessee:**
- (i) at a yearly rent of \$1.00 excluding GST, payable to Council if demanded, and**
 - (ii) for a term of ten (10) years, with no options for extension.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take “contractual action” pursuant to section 238 of the Regulation, in order to implement Council’s decision.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. PROCUREMENT: SUPPLY & MAINTENANCE OF MULTI FUNCTION DEVICE / PRINTERS (MFD'S)

This is a report seeking Council resolution by Ipswich City Council (Council) to undertake a direct engagement with Fuji Xerox Aust Pty Ltd for the continuation of supply and maintenance for the Multi-Function Devices/Printers (MFDs) currently utilised by the whole Council. Council have engaged Fuji Xerox Aust Pty Ltd for the past eleven (11) years by leveraging the Logan City Council Contract Q#351. The Logan City Council Contract expires on 13 November 2021.

Fuji Xerox Aust Pty Ltd are meeting Council's needs and expectations for this provision and the total cost for a further three (3) year term covering the period from 14 November 2021 to 13 November 2024, with two (2) one (1) year extension options, is estimated at one million, eight hundred thousand dollars (\$1,800,000) excluding GST. This figure is based on past annual spend of approximately \$350,000.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Russell Milligan:

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies because of the specialised or confidential nature of the services that are sought and it would be impractical and disadvantageous to invite tenders for the provision of Supply and Maintenance of Council's Multi-Function Devices/Printers (MFD's).**
- B. That Council enter into a contractual arrangement (Council Number 17059) with Fuji Xerox Aust Pty Ltd, at an approximate purchase price of \$1,800,000.00 excluding GST over the entire term, being an initial term of three (3) years, with options for extension at the discretion of Council (as purchaser), of an additional two (2) one (1) year terms.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "*contractual action*" pursuant to section 238 of the Regulation, in order to implement Council's decision.**

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

4. INVOLVE PROJECT QUARTERLY STATUS UPDATE

This report provides an update on progress to date of Council's iVolve Project and the quarterly project controls report.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

That the progress report on Council's iVolve Project be received and the contents noted.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. COUNCILLOR BRIEFING SESSIONS AND WORKSHOPS POLICY

This is a report concerning proposed minor revisions to the Councillor Briefing Sessions and Workshops Policy after just over a year of operation of the current policy.

Councillors have been invited to provide their feedback on the operation of the policy and this has been incorporated.

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the revised Councillor Briefing Sessions and Workshops Policy as detailed in Attachment 1 be adopted.

AFFIRMATIVE

Councillors:

Madsen

NEGATIVE

Councillors:

Nil

Milligan
Harding
Doyle
Kunzelmann
Jonic

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.08 am.

The meeting closed at 10.23 am.
