AGENDA

of the

GOVERNANCE COMMITTEE

Held in the Council Chambers
2nd floor – Council Administration Building
45 Roderick Street
IPSWICH QLD 4305

On Tuesday, 14 May 2019
At 12.30 pm or 10 minutes after the conclusion of the Environment Committee whichever is sooner.
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<td>Interim Administrator Greg Chemello (Chairperson)</td>
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**GOVERNANCE COMMITTEE AGENDA**

*12.30 pm or 10 minutes after the conclusion of the Environment Committee whichever is sooner.* on **Tuesday, 14 May 2019**

Council Chambers

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** Item includes confidential papers
GOVERNANCE COMMITTEE NO. 58

14 MAY 2019

AGENDA

1. POLICY AMENDMENT - PUBLIC INTEREST DISCLOSURE

With reference to a report concerning Council’s requirement to amend its existing Public Interest Disclosure Policy in accordance with three (3) new standards as adopted by the Queensland Ombudsman. These new standards came into effect on 1 March 2019.

RECOMMENDATION

That the policy titled Public Interest Disclosure Policy, be amended as detailed in Attachment 2 to the report by the Acting Business Improvement Advisor (Policy) dated 16 April 2019.

2. REVIEW OF POLICIES - FINANCE AND CORPORATE SERVICES DEPARTMENT

With reference to a report concerning the review of two (2) existing policies being the Gifts Policy and the Entertainment and Hospitality Policy. It has been identified, as part of Ipswich City Council’s Transformational Project 9 – Policies, Procedures and Local Laws, that Council has a number of policies which would more appropriately sit together in a single Policy. This review has been undertaken to ensure that Council is positioned to uphold the principles of the Local Government Act 2009 in particular transparent and effective processes and decision making in the public interest.

RECOMMENDATION

A. That the policy titled ‘Gifts Policy’, as detailed in Attachment 1 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, as per Item 2 of the Policy and Administration Advisory Committee No. 2018(02) of 13 March 2018 and adopted at the Council Ordinary Meeting of 27 March 2018, be repealed.

B. That the policy titled ‘Entertainment and Hospitality Policy’, as detailed in Attachment 2 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, as per Item 12, Recommendation C of the Policy and Administration Board No. 2013(14) of 19 November 2013 – City Management and Finance Committee No. 2013(12) of 26 November 2013 and adopted at the Council Ordinary Meeting of 3 December 2013, be repealed.
C. That the policy titled ‘Gifts, Benefits and Hospitality Policy’, as detailed in Attachment 3 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, be adopted.

3. ASSESSMENT ON IPSWICH CITY COUNCIL’S PROGRESS TOWARDS IMPLEMENTING THE ANNUAL OPERATIONAL PLAN 2018-2019

With reference to a report concerning an assessment of Ipswich City Council’s third quarter progress towards implementing the 2018-2019 Operational Plan.

RECOMMENDATION

That the report be received and the contents noted.

4. REVIEW OF DELEGATION TO CEO RELATING TO COUNCIL COMPANIES

With reference to a report concerning a review and the proposed repeal of two delegations to the Chief Executive Officer and one delegation to the Mayor and Chairperson of a former standing committee.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

A. That the delegation titled Ipswich City Enterprises Pty Ltd, as detailed in Attachment 1 to the report by the Project Officer dated 14 February 2019, be repealed.

B. That the delegation titled Ipswich Motorsport Precinct, as detailed in Attachment 2 to the report by the Project Officer dated 14 February 2019, be repealed.

C. That the delegation titled Approve the Corporate Partner for the Ipswich Art Gallery Corporate/Community Volunteering Program, as detailed in Attachment 3 to the report by the Project Officer dated 14 February 2019, be repealed.

5. NEW LEASE FROM IPSWICH CITY COUNCIL FOR TENURE OVER RIVERVIEW COMMUNITY CENTRE TO IPSWICH YUPI PROGRAM INC.

With reference to a report concerning a new Lease that has been awarded to Ipswich YUPI Program Inc. by Ipswich City Council for the tenure of Riverview Community Centre located at 138 Old Ipswich Road, Riverview on Lot 3 on SP139403, after its successful application to the Riverview Community Centre Partnership Opportunity expression of interest (REOI 13257).
RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

A. That Council (Interim Administrator of Ipswich City Council) resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exceptions under sections 236(1)(b)(ii) of the Regulation apply to the disposal of the leasehold interest located at 138 Old Ipswich Road, Riverview on Lot 3 on SP139403 (“the land”), by way of a leasehold arrangement between Council and Ipswich YUPI Program Inc. for a consideration sum of $1.00 pa ex GST, if demanded.

B. That Council (Interim Administrator of Ipswich City Council) enter into a lease with Ipswich YUPI Program Inc. (“the tenant”) for a period of three (3) years with an option period of an additional three (3) years.

C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Lease to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.

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6. **PROPOSED NEW TRUSTEE LEASE OVER RESERVE FOR RECREATION PURPOSES**

**AUSTRALIAN CRAWL (GOODNA) PTY LTD 19A TOONGARRA ROAD LEICHHARDT**

With reference to a report by the Senior Property Officer concerning the proposed Trustee Lease between Ipswich City Council as Trustee and Australian Crawl (Goodna) Pty Ltd for the whole of the land described as Lot 39 on Crown Plan 902321.

RECOMMENDATION

A. That Council terminate the Swimming Pool Maintenance Agreement with Australian Crawl (Goodna) Pty Ltd located at 19a Toongarra Road Leichhardt QLD described as Lot 39 on Crown Plan 902321.

B. That Council as Trustee of the Reserve located at 19a Toongarra Road Leichhardt QLD, enter into a Trustee Lease with Australian Crawl (Goodna) Pty Ltd (pursuant to section 236 (1)(c) (iii) and (2) of the *Local Government Regulation 2012 (QLD)*

C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*. 
7. **CUSTOMER SERVICE STATUS REPORT - MARCH 2019**

With reference to a report concerning customer service related activities for the period 1 March to 31 March 2019.

**RECOMMENDATION**

That the report be received and the contents noted.

8. **TENDER CONSIDERATION PLAN PATHWAY SOFTWARE LICENSING, MAINTENANCE AND SUPPORT**

With reference to a report concerning the Tender Consideration Plan for Pathway Software Licensing, Maintenance and Support Agreement.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

A. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for Pathway Licensing, Maintenance and Support in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.

B. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote or Tender Consideration Plan for Pathway Licensing, Maintenance and Support as outlined in the report by the Interim Information and Communications Management and Support Manager dated 23 April 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.

C. That Council (Interim Administrator of Ipswich City Council) resolve to enter into a contract with Infor Global Solutions (ANZ) Pty Ltd for Pathway Licensing, Maintenance and Support on the terms described in the report by the Interim Information and Communications Management and Support Manager dated 23 April 2019.

D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.

9. **PROPOSED 2019-2020 FEES AND CHARGES**

With reference to a report concerning the annual review of Council’s fees and charges and the recommended pricing to be applied for the financial year commencing 1 July 2019.
RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

A. That the proposed 2019-2020 Fees and Charges, as detailed in Attachment 1 to the report by the Treasury Accounting Manager, excluding pages 60 to 83, be adopted with an effective date of 1 July 2019.

B. That the amendments to Fees and Charges for 2019-2020, as detailed in Attachment 2 to the report by the Treasury Accounting Manager, be received and noted.

10. MONTH END PERFORMANCE MARCH 2019

With reference to a report concerning Council performance for the period ending 31 March 2019, submitted in accordance with Section 204 of the Local Government Regulation 2012.

RECOMMENDATION

That the report be received and the contents noted.

11. **OVERDUE RATES AND CHARGES JANUARY TO MARCH 2019 QUARTER

With reference to a report by the Recoveries Manager dated 5 April 2019 concerning rate arrears and rate collection statistics for the period January-March 2019.

RECOMMENDATION

That the report be received and the contents noted.

12. **BUDGET AMENDMENT - MARCH 2019


RECOMMENDATION

That the proposed amended 2018-2019 Budget and Long Term Financial Forecast, as detailed in Attachments 1, 2 and 3 to the report by the Finance Manager dated 3 May 2019, be adopted.
13. **AMENDMENT TO THE PARTICIPATION AGREEMENT**

With reference to a report by the Strategic Client Office Manager dated 24 April 2019 concerning the proposed amendment of the Participation Agreement between Queensland Urban Utilities and its five participating local governments.

This report also considers the proposed Board Remuneration Policy and amendments to the existing Participation Return Policy.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

A. That Council (Interim Administrator of Ipswich City Council) approve the amendments to the Participation Agreement between the Central SEQ Distributor-Retailer Authority (trading as Queensland Urban Utilities) and Ipswich City Council as a Participant to the Participation Agreement.

B. That Council approve the Board Remuneration Policy.

C. That Council approve the amended Participation Return Policy.

D. That the Chief Executive Officer be authorised to sign a Variation Agreement that formalises the approved amendments to the Participation Agreement and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the Local Government Act 2009.

14. **REQUEST FOR RATE CONCESSION AND/OR EXEMPTION FOR VEDANTA CENTRE OF SYDNEY**

With reference to a report concerning, firstly, a request by Vedanta Centre of Sydney (Vedanta), the owner of Lot 706 SP 179281 in Springfield Lakes (Property), for a rate concession for the period between 23 October 2014 and 14 May 2015.

Secondly, on 14 May 2015, the Property was reconfigured into two (2) smaller lots. Vedanta has also requested that as from 14 May 2015 that:

- Council determine that both of the reconfigured lots being Lot 1 SP 275460 (Lot 1) and Lot 2 SP 275460 (Lot 2) each be decided to be exempt from rates; or

- if the request for exemption is unsuccessful, that Council then grant Vedanta a rates concession for both Lot 1 and Lot 2.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:
A. That the following recommendations 25 (A-C) made by the City Management Finance and Community Engagement Committee No. 2018 (01) on 23 January 2018 and adopted at the Council Ordinary Meeting of 30 January 2018, be repealed.

   A. That the property, Lot 706 SP 179281 PAR Stapanlon, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of $70,307.20 continuing to be due and payable.

   B. That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of $24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.

   C. That exemption of rates not be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 continuing to be due and payable.

B. That the property described in assessment 168204, Lot 706 SP 179281, not be exempt from rates, for the period 23 October 2014 to 14 May 2015.

C. That the property described in assessment 168204, Lot 706 SP 179281, not be granted a concession for rates, for the period 23 October 2014 to 14 May 2015.

D. That the property described in assessment 178541, Lot 1 SP 275460, not be exempt from rates, for the period 14 May 2015 to 5 June 2015.

E. That the property described in assessment 178541, Lot 1 SP 275460, be exempt from rates from 5 June 2019.

F. That the property described in assessment 178542, Lot 2 SP 275460, not be exempt from rates, from 14 May 2015.

G. That the property described in assessment 178542, Lot 2 SP 275460, not be granted a concession for rates, from 14 May 2015.

** Item includes confidential papers

and any other items as considered necessary.
INTRODUCTION

This is a report concerning Council’s requirement to amend its existing Public Interest Disclosure Policy in accordance with three (3) new standards as adopted by the Queensland Ombudsman. These new standards came into effect on 1 March 2019.

RELATED PARTIES

Queensland Ombudsman

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

On 1 March 2019 three (3) new Public Interest Disclosure (PID) Standards were gazetted by the Queensland Ombudsman. The overall changes were as follows:

- Three (3) separate standards addressing agency obligations:
  - Before a PID is made (Standard No. 1/2019)
  - Assessing and managing PIDs (Standard No. 2/2019)
  - Record-keeping and reporting (Standard No. 3/2019)
- Comprehensive, ‘best practice’ operational guidance on implementing the PID Act;
- Inclusion of dictionary of key definitions;
- Inclusion of description of key roles in PID management process.

Council is now required to update its current Policy to capture the requirements of the new standards.
RESOURCE IMPLICATIONS

Whilst the new Policy has included three (3) new role descriptions ie PID Support Officer, Investigator and Designated Decision Maker, it is envisaged that these roles will be captured within existing positions. Accordingly there will be no additional resource implications.

RISK MANAGEMENT IMPLICATIONS

To ensure that Council is meeting its legislative obligations with regard to the requirements of the Public Interest Disclosure Act 2010, the existing Public Interest Disclosure Policy needs to be updated to reflect all necessary amendments.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Public Interest Disclosure Act 2010

COMMUNITY AND OTHER CONSULTATION

Following a detailed examination of the new standards by the Acting Corporate Governance Manager, the proposed amendments to the existing Policy were circulated to key areas of Council requesting input. These areas were:

- The Office of the Chief Executive Officer;
- Internal Audit;
- People and Culture Branch;
- Corporate Governance – Complaints Management Officer; and
- Members of the Interim Management Committee.

Feedback received from the key stakeholders has been incorporated in the final policy document which is attached to this report.

The amended policy will be uploaded to Council’s internal and external websites following resolution at the Council Ordinary Meeting. This will ensure that Council officers and members of the public can easily access this document. Council’s Public Interest Disclosure Management Plan has also been reviewed and amended in accordance with the new Standard No. 1/2019 – Disclosure Interest Management Program, and retitled to correspond with the new Standard for the Chief Executive Officer’s approval.

CONCLUSION

As a public sector entity as defined by the Public Interest Disclosure Act 2010, Council has a legislative obligation to meet the requirements of this Act. With the gazettal of three (3) new standards as at 1 March 2019, Council is required to update its existing policy to ensure compliance. Internal consultation with key stakeholders has been undertaken and an updated policy has been prepared for consideration by Council. All related internal
documents and processes have also been reviewed and updated to capture the requirements of the new standards.

**ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

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<td>2.</td>
<td>Public Interest Disclosure Policy - Track Changes</td>
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<td>3.</td>
<td>Public Interest Disclosure Policy - Clean Skin</td>
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**RECOMMENDATION**

That the policy titled Public Interest Disclosure Policy, be amended as detailed in Attachment 2 to the report by the Acting Business Improvement Advisor (Policy) dated 16 April 2019.

Carol Dellit  
**BUSINESS IMPROVEMENT ADVISOR (POLICY)**

I concur with the recommendations contained in this report.

Angela Harms  
**ACTING CORPORATE GOVERNANCE MANAGER**

I concur with the recommendations contained in this report.

Andrew Knight  
**CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**

“Together, we proudly enhance the quality of life for our community”
PUBLIC INTEREST DISCLOSURE POLICY

1.1 Objectives:

By complying with the Public Interest Disclosure Act 2010 (the Act), Ipswich City Council (Council) will:

- promote the public interest by facilitating public interest disclosures (PIDs) of wrongdoing
- ensure that PIDs are properly assessed and, where appropriate, properly investigated and dealt with
- ensure appropriate consideration is given to the interests of persons who are the subject of a PID
- ensure protection from reprisal is afforded to persons making PIDs.
- As required under the Act, the Chief Executive Officer (CEO) will implement procedures to ensure that:
  - any public officer who makes a PID is given appropriate support
  - PIDs made to Council are properly assessed and, where appropriate, properly investigated and dealt with
  - appropriate action is taken in relation to any wrongdoing which is the subject of a PID
  - a management program for PIDs made to Council, consistent with the standard issued by the Queensland Ombudsman, is developed and implemented
  - public officers who make PIDs are offered protection from reprisal by Council or other public officers of Council.

Council's Public Interest Disclosure Policy, Management Plan and Procedure are available for public viewing at www.ipswich.qld.gov.au. The Public Interest Disclosure Policy, Management Plan and Procedure will be reviewed annually and updated as required to ensure it meets the requirements of the Act and the standard issued by the Queensland Ombudsman (QO).

1.2 Regulatory Authority:

CCC Fraud and Corruption Best Practice Guide
Crime and Corruption Act 2001
Local Government Act 2009
Ombudsman Act 2001
Public Interest Disclosure Act 2010
Public Records Act 2002
Public Sector Ethics Act 1994
Queensland Ombudsman Public Interest Disclosure Standards
Council’s Complaint Management Policy
Employee Code of Conduct
Councillor Code of Conduct
Council’s Enterprise Risk Management Policy
Reporting and Investigating Suspected Missing, Stolen or Maliciously Damaged Council Property or Asset and Corrupt Conduct Procedure

1.3 Policy Statement:

Council is committed to fostering an ethical, transparent culture. In pursuit of this, Council values the disclosure of information about suspected wrongdoing in the public sector so that it can be properly assessed and, if necessary, appropriately investigated. Council will provide support to an employee or others who make disclosures about matters in the public interest. This Policy demonstrates this commitment and ensures that practical and effective procedures are implemented which comply with the requirements of the Act.

1.4 PID Management Program

The CEO has overall responsibility for ensuring that Council develops, implements and maintains a PID management program. The Council PID management program encompasses:

- commitment to encouraging the internal reporting of wrongdoing
- senior management endorsement of the value to Council of PIDs and the proper management of PIDs
- a communication strategy to raise awareness among employees about PIDs and Council’s PID policy
- inclusion of PID Awareness in employee Induction Program
- a training strategy to give employees access to training, (during Induction and ongoing during their employment at Council), about how to make a PID, information on the support available to a discloser, and advice on how PIDs will be managed
- specialist training and awareness about PIDs for senior management and other staff who may receive or manage PIDs, disclosers or workplace issues relating to PIDs
- the appointment of a specialist officer/unit to be responsible for issues related to the management of PIDs
- ensuring effective systems and procedures are in place so that issues and outcomes from PIDs inform improvements to service delivery, business processes and internal controls
- quarterly reporting to Council on the management, de-identified outcomes and learnings
- annual review in November of each calendar year of the Public Interest Disclosure Policy and evaluation of the effectiveness of the PID management program
1.5 Roles and responsibilities:

The CEO has designated the following roles and responsibilities for managing PIDs within Council:

<table>
<thead>
<tr>
<th>Role</th>
<th>Responsibilities</th>
<th>Officer:</th>
</tr>
</thead>
</table>
| PID Coordinator | • principal contact for PID issues within Council  
• document and manage implementation of PID management program  
• review and update PID policy annually  
• maintain and update internal records of PIDs received  
• report data on PIDs to Queensland Ombudsman  
• assess PIDs received, provide acknowledgment of receipt of PID to discloser  
• undertake risk assessments in consultation with disclosers and other relevant officers  
• liaise with other agencies about referral of PIDs  
• allocate Investigator and Support Officer to PID matter  
• provide advice and information to discloser on Council PID policy  
• provide personal support and referral to other sources of advice or support as required  
• facilitate updates on progress of investigation  
• proactively contact discloser throughout PID management process | Ethical Standards Manager  
07 3810 6798  
Email -  
Jamie.Townsend@ipswich.qld.gov.au |
| Investigator   | • conduct investigation of information in PID in accordance with terms of reference  
• prepare report for | An appropriate internal or external investigator will be appointed for each PID investigated depending upon the type of disclosure and other relevant considerations. |


<table>
<thead>
<tr>
<th>delegated decision-maker</th>
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<tbody>
<tr>
<td>CEO as decision maker or CEO’s delegate</td>
<td>review investigation report and determine whether alleged wrongdoing is substantiated</td>
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1.5 Why make a PID?

Employees who are prepared to speak up about public sector misconduct, wastage of public funds, suspected unlawful activity or danger to health, safety or the environment can be the most important sources of information to identify and address problems in public sector administration. Council supports the disclosure of information about wrongdoing because:

- implementing systems for reporting and dealing with wrongdoing contributes to the integrity of Council.
- the outcomes of PIDs can include improvements to systems that prevent fraud and other economic loss to Council.
- the community’s trust in public administration is strengthened by having strong processes in place for reporting wrongdoing.

When making a PID the discloser receives the protections provided under the PID Act, including:

- confidentiality – the discloser’s name and other identifying information will be protected to the extent possible
- protection against reprisal – the discloser is protected from unfair treatment by Council and employees of Council as a result of making the PID
- immunity from liability – the discloser cannot be prosecuted for disclosing the information but is not exempt from action if they have engaged in wrongdoing
- protection from defamation – the discloser has a defence against an accusation of defamation by any subject officer.

1.6 What is a Public Interest Disclosure?

Under the PID Act, any person can make a disclosure about a:

- substantial and specific danger to the health or safety of a person with a disability
- commission of an offence or contravention of a condition under certain legislation that is or would be substantial and specific danger to the environment
- reprisal because of a belief that a person has made, or intends to make a disclosure.

In addition, public sector officers can make a disclosure about the following public interest matters:

- corrupt conduct
• maladministration that adversely affects a person's interests in a substantial and specific way
• a substantial misuse of public resources
• a substantial and specific danger to public health or safety
• substantial and specific danger to the environment.

A discloser can have either a 'reasonable belief' that wrongdoing has occurred, or provide evidence which tends to show the wrongdoing has occurred.

A disclosure amounts to a PID and is covered by the PID Act even if the:

• discloser reports the information as part of their duties – such as an auditor reporting a fraud or an occupational health and safety officer reporting a safety breach
• disclosure is made anonymously – the discloser is not required to give their name or any identifying information
• discloser has not identified the material as a PID – it is up to Council to assess information received and decide if it is a PID
• disclosure is unsubstantiated following investigation – the discloser is protected when the information they provide is assessed as a PID, whether or not it is subsequently investigated or found to be substantiated.

1.7 Who can a PID be disclosed to?

A PID must be made to the 'proper authority' to receive disclosures of the type being made. Disclosers are encouraged to make a disclosure to an appropriate officer of Council first. If the matter is not resolved, or the discloser is concerned about confidentiality, the disclosure may be made to another appropriate agency.

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<tr>
<th>Who to contact within Ipswich City Council:</th>
<th>Other agencies that can receive PIDs:</th>
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<tbody>
<tr>
<td>Any person (including employees) can make a disclosure to:</td>
<td>Disclosures can be made to an agency that has a responsibility for investigating the information disclosed:</td>
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<tr>
<td>• any person in a supervisory or management position</td>
<td>• Crime and Corruption Commission (CCC) for disclosures about corrupt conduct including reprisal</td>
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<td>• the People and Culture Branch</td>
<td>• Queensland Ombudsman for disclosures about maladministration</td>
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<tr>
<td>• the Chief Executive Officer or CEO's delegate</td>
<td>• Queensland Audit Office for disclosures about a substantial misuse of resources</td>
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<tr>
<td>• the Ethical Standards</td>
<td>• Department of Child Safety, Youth and Women for disclosures about danger to the health or safety of a child or young person with a disability</td>
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<td>• Department of Communities, Disability Services and</td>
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Together we proudly enhance the quality of life for our community.
Manager
- the Chief Audit Executive
- During the period of the Interim Administrator being appointed to the Ipswich City Council, the Interim Administrator or a member of the Interim Management Committee

Seniors for disclosures about danger to the health or safety of a person with a disability
- Office of the Public Guardian for disclosures about danger to the health or safety of a person with a disability
- Department of Environment and Science disclosures about danger to the environment
- A Member of the Legislative Assembly (MP) for any wrongdoing or danger
- The Chief Judicial Officer of a court or tribunal in relation to a disclosure about wrongdoing by a judicial officer.

A disclosure can also be made to a journalist if the following conditions have been met:

- a valid PID was initially made to a proper authority, and
- the proper authority;
- decided not to investigate or deal with the disclosure, or
- investigated the disclosure but did not recommend taking any action, or
- failed to notify the discloser within six months of making the disclosure whether or not the disclosure was to be investigated or otherwise dealt with.

A person who makes a disclosure to a journalist in these circumstances is protected under the PID Act. However, disclosers should be aware that journalists are not bound under the confidentiality provisions of section 65 of the PID Act.

1.8 How to make a PID

A discloser can make a PID in any way, including anonymously, either verbally or in writing. To assist in the assessment, and any subsequent investigation of a PID, disclosers are requested to:

- provide contact details (this could be an email address that is created for the purpose of making the disclosure or a telephone number)
- provide as much information as possible about the suspected wrongdoing, including:
  - who was involved
  - what happened
  - when it happened
  - where it happened
  - whether there were any witnesses, and if so who they are
  - any evidence that supports the PID, and where the evidence is located
  - any further information that could help investigate the PID
- provide this information in writing.

Note: A discloser does not need to identify their concern as a PID. The PID Coordinator will
determine if the information provided meets the criteria of a PID.

1.9 Deciding whether a matter is a PID

If there is any doubt as to whether a matter is a PID, further information may be obtained to inform the decision. If doubt still remains, the matter will be considered and managed as a PID.

Mere disagreements over policy do not meet the threshold for a PID under the PID Act.

It is an offence under the PID Act to intentionally give false or misleading information intending it be acted on as a PID. Employees may be subject to disciplinary action for intentionally giving false or misleading information in a PID, or during an investigation into a PID.

1.10 Assessing a PID

The disclosure will be assessed in accordance with the PID Act, the PID Standard, Council's Public Interest Disclosure Policy and any other relevant procedure(s). The PID Coordinator will when necessary utilise the Queensland Ombudsman's Guides such as:

- Guidance on assessing the risk of reprisal
- PID Assessment Guide
- PID Risk Assessment Guide

Once the matter has been assessed as a PID, Council will advise the discloser:

- that their information has been received and assessed as a PID
- the action to be taken by Council in relation to the disclosure, which could include referring the matter to an external agency, or investigating
- the likely timeframe involved
- the name and contact details of the Council support officer they can contact for updates or advice
- of the discloser's obligations regarding confidentiality
- the protections the discloser has under the PID Act
- the commitment of Council to keep appropriate records and maintain confidentiality, except where permitted under the PID Act
- how updates regarding intended actions and outcomes will be provided to the discloser
- contact details for the Council Employee Assistance Program.

If the PID has been made anonymously and the discloser has not provided any contact details Council will not be able to acknowledge the PID or provide any updates.

Upon receiving a PID, Council will conduct a risk assessment (refer section 1.17 - Additional resources from the Queensland Ombudsman's Website) to assess the likelihood of the discloser suffering reprisal action as a result of having made the disclosure. This assessment will take into
account the actual and reasonably perceived risk of the discloser suffering detriment, and will include consultation with the discloser.

Consistent with the assessed level of risk, Council will arrange any reasonably necessary support or protection for the discloser.

1.11 Referring a PID

If Council decides there is another proper authority that is better able to deal with the PID, the PID may be referred to that agency. This may be because:

- the PID concerns wrongdoing by that agency or an employee of that agency
- the agency has the power to investigate or remedy the matter.

In these cases, the discloser will be advised of the action taken by Council.

It may also be necessary to refer the PID to another agency because of a legislative obligation, for example, refer a matter to the Crime and Corruption Commission where there is a reasonable suspicion that the matter involves or may involve corrupt conduct (as required by section 38 of the Crime and Corruption Act 2001).

The confidentiality obligations of the PID Act permit appropriate officers of Council to communicate with another agency about the referral of a PID. Officers will exercise discretion in their contacts with any other agency.

1.12 Declining to take action on a PID

Under the PID Act, Council may decide not to investigate or deal with a PID in various circumstances, including:

- the information disclosed has already been investigated or dealt with by another process
- the information disclosed should be dealt with by another process
- the age of the information makes it impractical to investigate
- the information disclosed is too trivial and dealing with it would substantially and unreasonably divert Council from the performance of its functions
- another agency with jurisdiction to investigate the information has informed Council that an investigation is not warranted.

If a decision is made not to investigate or deal with a PID Council will give the discloser written reasons for that decision.

If the discloser is dissatisfied with the decision they can request a review by writing to the CEO of Ipswich City Council within 28 days of receiving the written reasons for decision.
1.13 Investigating a PID

If a decision is made to investigate a PID, this will be done with consideration for the:

- principles of natural justice
- obligation under the PID Act to protect confidential information
- obligation under the PID Act to protect officers from reprisal
- interests of subject officers.

If as a result of investigation, the information about wrongdoing provided in the PID is substantiated, appropriate action will be taken.

Where the investigation does not substantiate wrongdoing, Council will review systems, policies and procedures to identify whether there are improvements that can be made and consider if staff training is required.

1.14 Organisational Support for disclosers

Disclosers should not suffer any form of detriment as a result of making a PID. In the event of reprisal action being alleged or suspected, Council will:

- attend to the safety of disclosers or affected third parties as a matter of priority
- review its risk assessment and any protective measures needed to mitigate any further risk of reprisal
- manage any allegation of a reprisal as a PID in its own right.

Details about disclosures, investigations, and related decisions will be kept secure and accessible only to the people involved in the management of the PID. Council will ensure that communication with all parties involved will be arranged discreetly to avoid identifying the discloser wherever possible.

While Council will make every attempt to protect confidentiality, a discloser’s identity may need to be disclosed to:

- provide natural justice to subject officers
- respond to a court order, legal directive or court proceedings.

Disclosers should be aware that while Council will make every attempt to keep their details confidential, it cannot guarantee that others will not try to deduce their identity. Information and support will be provided to the discloser until the matter is finalised.

Making a PID does not prevent reasonable management action. That means that the discloser will be continue to be managed in accordance with normal, fair and reasonable management practices during and after the handling of the PID.
1.15 Rights of subject officers

Council acknowledges that for officers who are the subject of a PID the experience may be stressful. Council will protect their rights by:

- assuring them that the PID will be dealt with impartially, fairly and reasonably in accordance with the principles of natural justice
- confirming that the PID is an allegation only until information or evidence obtained through an investigation substantiates the allegation
- providing them with information about their rights and the progress and outcome of any investigation
- referring them to the Employee Assistance Program for support.

Information and support will be provided to subject officer until the matter is finalised.

1.16 Record-keeping

In accordance with its obligations under the PID Act and the *Public Records Act 2002*, Council will ensure that:

- accurate data is collected about the receipt and management of PIDs
- anonymised data is reported to the Office of the Queensland Ombudsman in their role as the oversight agency, through the PID reporting database. Such anonymised data being:
  - the date the disclosure was received, and where it was received from
  - the status of the discloser (e.g. entity staff, staff from another entity, member of the public, anonymous)
  - the gender and status of the subject officer (staff member, non-staff member)
  - the relationship between the discloser and the subject officer
  - the location of the subject officer (geographical region)
  - a summary of the allegation/information received
  - the involvement of an external agency/party
  - the action taken to minimise any risk of reprisal
  - date inquiry/investigation commenced and completed
  - the outcome of the assessment, inquiry/investigation
  - the date the PID was resolved or closed
  - when the outcome was advised to the discloser
  - if no action was taken, the reason for the decision
  - other legal processes associated with the disclosure

1.17 Additional resources from the Queensland Ombudsman’s Website

[Public Interest Disclosure Video](#)
This video has been produced for the information of all public sector employees and gives an
overview of their rights and responsibilities under the *Public Interest Disclosure Act 2010*.

Fact Sheets:
- **What is a Public Interest Disclosure?**
- **How to make a public interest disclosure**
- **Discloser information and support**
- **A checklist for making a public interest disclosure**
- **The Ombudsman’s role in a public interest disclosure**
- **Guidance on assessing the risk of reprisal**
- **PID Assessment Guide**
- **PID Risk Assessment Guide**

1.18 Definitions:

<table>
<thead>
<tr>
<th>Terminology</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative action</td>
<td>(a) means any action about a matter of administration, including, for example:</td>
</tr>
<tr>
<td></td>
<td>i  a decision and an act; and</td>
</tr>
<tr>
<td></td>
<td>ii a failure to make a decision or do an act, including</td>
</tr>
<tr>
<td></td>
<td>a failure to provide a written statement of reasons for a decision; and</td>
</tr>
<tr>
<td></td>
<td>iii the formulation of a proposal or intention; and</td>
</tr>
<tr>
<td></td>
<td>iv the making of a recommendation, including a recommendation made to a Minister; and</td>
</tr>
<tr>
<td></td>
<td>v an action taken because of a recommendation made to a Minister; and</td>
</tr>
<tr>
<td></td>
<td>(b) does not include an operational action of a police officer or of an officer of the Crime and Corruption Commission.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Confidential information</th>
<th>(a) includes —</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>(i) information about the identity, occupation, residential or work address or whereabouts of a person —</td>
</tr>
<tr>
<td></td>
<td>i. who makes a public interest disclosure; or</td>
</tr>
<tr>
<td></td>
<td>ii. against whom a public interest disclosure has been made; and</td>
</tr>
<tr>
<td></td>
<td>(ii) information disclosed by a public interest disclosure; and</td>
</tr>
<tr>
<td></td>
<td>(iii) information about an individual’s personal affairs; and</td>
</tr>
</tbody>
</table>
|                            | (iv) information that, if disclosed, may cause detriment to a person; and (b) does not include information publicly disclosed in a public interest disclosure made to a court, tribunal or other entity that may receive evidence under oath, unless further disclosure of the information is
prohibited by law.

| Corrupt conduct | As defined in section 15 of the Crime and Corruption Act 2001:

(1) Corrupt conduct means conduct of a person, regardless of whether the person holds or held an appointment, that—

(a) adversely affects, or could adversely affect, directly or indirectly, the performance of functions or the exercise of powers of—

(i) a unit of public administration; or

(ii) a person holding an appointment; and

(b) results, or could result, directly or indirectly, in the performance of functions or the exercise of powers mentioned in paragraph (a) in a way that—

(i) is not honest or is not impartial; or

(ii) involves a breach of the trust placed in a person holding an appointment, either knowingly or recklessly; or

(iii) involves a misuse of information or material acquired in or in connection with the performance of functions or the exercise of powers of a person holding an appointment; and

(c) is engaged in for the purpose of providing a benefit to the person or another person or causing a detriment to another person; and

(d) would, if proved, be—

(i) a criminal offence; or

(ii) a disciplinary breach providing reasonable grounds for terminating the person’s services, if the person is or were the holder of an appointment.

(2) Without limiting subsection (1), conduct that involves any of the following could be corrupt conduct under subsection (1)—

(a) abuse of public office;

(b) bribery, including bribery relating to an election;

(c) extortion;

(d) obtaining or offering a secret commission;

(e) fraud;

(f) stealing;

(g) forgery;

Page 12
<table>
<thead>
<tr>
<th>Detriment</th>
<th>includes —</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>personal injury or prejudice to safety; and</td>
</tr>
<tr>
<td>(b)</td>
<td>property damage or loss; and</td>
</tr>
<tr>
<td>(c)</td>
<td>intimidation or harassment; and</td>
</tr>
<tr>
<td>(d)</td>
<td>adverse discrimination, disadvantage or adverse treatment about career, profession, employment, trade or business; and</td>
</tr>
<tr>
<td>(e)</td>
<td>financial loss; and</td>
</tr>
<tr>
<td>(f)</td>
<td>damage to reputation, including, for example, personal, professional or business reputation.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Disability</th>
<th>As defined in section 11 of the Disability Services Act 2006, for the purposes of this policy:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>A disability is a person’s condition that—</td>
</tr>
<tr>
<td>(a)</td>
<td>is attributable to—</td>
</tr>
<tr>
<td>(i)</td>
<td>an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment; or</td>
</tr>
<tr>
<td>(ii)</td>
<td>a combination of impairments mentioned in subparagraph (i); and</td>
</tr>
<tr>
<td>(b)</td>
<td>results in—</td>
</tr>
<tr>
<td>(i)</td>
<td>a substantial reduction of the person’s capacity for communication, social interaction, learning, mobility or self-care or management; and</td>
</tr>
<tr>
<td>(ii)</td>
<td>the person needing support.</td>
</tr>
<tr>
<td>(2)</td>
<td>For subsection (1), the impairment may result from an acquired brain injury.</td>
</tr>
<tr>
<td>(3)</td>
<td>The disability must be permanent or likely to be permanent. The disability may be, but need not be, of a chronic episodic nature.</td>
</tr>
</tbody>
</table>

<p>| Discloser | A person who makes a disclosure in accordance with the |</p>
<table>
<thead>
<tr>
<th>Public Interest Disclosure Act 2010.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Employee</strong></td>
</tr>
<tr>
<td>of an entity, includes a person engaged by the entity under a contract of service.</td>
</tr>
<tr>
<td><strong>Journalist</strong></td>
</tr>
<tr>
<td>a person engaged in the occupation of writing or editing material intended for publication in the print or electronic news media.</td>
</tr>
<tr>
<td><strong>Maladministration</strong></td>
</tr>
<tr>
<td>As defined in schedule 4 of the Public Interest Disclosure Act 2010, maladministration is administrative action that—</td>
</tr>
<tr>
<td>a) was taken contrary to law; or</td>
</tr>
<tr>
<td>b) was unreasonable, unjust, oppressive, or improperly discriminatory; or</td>
</tr>
<tr>
<td>c) was in accordance with a rule of law or a provision of an Act or a practice that is or may be unreasonable, unjust, oppressive, or improperly discriminatory in the particular circumstances; or</td>
</tr>
<tr>
<td>d) was taken—</td>
</tr>
<tr>
<td>(i) for an improper purpose; or</td>
</tr>
<tr>
<td>(ii) on irrelevant grounds; or</td>
</tr>
<tr>
<td>(iii) having regard to irrelevant considerations; or</td>
</tr>
<tr>
<td>e) was an action for which reasons should have been given, but were not given; or</td>
</tr>
<tr>
<td>f) was based wholly or partly on a mistake of law or fact; or</td>
</tr>
<tr>
<td>g) was wrong.</td>
</tr>
<tr>
<td><strong>Natural justice</strong></td>
</tr>
<tr>
<td>Natural justice, also referred to as ‘procedural fairness’ applies to any decision that can affect the rights, interests or expectations of individuals in a direct or immediate way. Natural justice is at law a safeguard applying to an individual whose rights or interests are being affected.</td>
</tr>
<tr>
<td>The rules of natural justice, which have been developed to ensure that decision-making is fair and reasonable, are:</td>
</tr>
<tr>
<td>• avoid bias; and</td>
</tr>
<tr>
<td>• give a fair hearing.</td>
</tr>
<tr>
<td>• act only on the basis of logically probative evidence.</td>
</tr>
<tr>
<td><strong>Organisational support</strong></td>
</tr>
<tr>
<td>For the purposes of this policy, organisational support means actions such as, but not limited to:</td>
</tr>
<tr>
<td>• providing moral and emotional support</td>
</tr>
<tr>
<td>Item 1 / Attachment 1.</td>
</tr>
<tr>
<td>------------------------</td>
</tr>
</tbody>
</table>
| • advising disclosers about agency resources available to handle any concerns they have as a result of making their disclosure  
• appointing a mentor, confidante or other support officer to assist the discloser through the process  
• referring the discloser to the agency’s Employee Assistance Program or arranging for other professional counselling  
• generating support for the discloser in their work unit where appropriate  
• ensuring that any suspicions of victimisation or harassment are dealt with  
• maintaining contact with the discloser  
• negotiating with the discloser and their support officer a formal end to their involvement with the support program when it is agreed that they no longer need assistance. |
| Proper authority | A person or organisation that is authorised under the Public Interest Disclosure Act 2010 to receive disclosures. |
| Public officer | A public officer, of a public sector entity, is an employee, member or officer of the entity. |
| Reasonable belief | A view which is objectively fair or sensible. |
| Reasonable management action | Action taken by a manager in relation to an employee, includes any of the following taken by the manager—  
(\(a\)) a reasonable appraisal of the employee’s work performance;  
(\(b\)) a reasonable requirement that the employee undertake counselling;  
(\(c\)) a reasonable suspension of the employee from the employment workplace;  
(\(d\)) a reasonable disciplinary action;  
(\(e\)) a reasonable action to transfer or deploy the employee;  
(\(f\)) a reasonable action to end the employee’s employment by way of redundancy or retrenchment;  
(\(g\)) a reasonable action in relation to an action mentioned in paragraphs (\(a\)) to (\(f\));  
(\(h\)) a reasonable action in relation to the employee’s failure to obtain a promotion, reclassification, transfer or benefit, or to retain a benefit, in relation to the employee’s employment. |
<p>| Reprisal | The term ‘reprisal’ is defined under the Public Interest |</p>
<table>
<thead>
<tr>
<th>Disclosure Act 2010 as causing, attempting to cause or conspiring to cause detriment to another person in the belief that they or someone else:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• has made or intends to make a disclosure; or</td>
</tr>
<tr>
<td>• has been or intends to be involved in a proceeding under the disclosure Act against any person.</td>
</tr>
</tbody>
</table>

Reprisal under the Public Interest Disclosure Act 2010 is a criminal offence and investigations may be undertaken by the Queensland Police Service.

<table>
<thead>
<tr>
<th>Subject officer</th>
<th>An officer who is the subject of allegations of wrongdoing made in a disclosure.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Substantial and specific</td>
<td>Substantial means 'of a significant or considerable degree'. It must be more than trivial or minimal and have some weight or importance. Specific means “precise or particular”. This refers to conduct or detriment that is able to be identified or particularised as opposed to broad or general concerns or criticisms.</td>
</tr>
</tbody>
</table>

**Date of Council Resolution:** 4 December 2018  
**Committee Reference and Date:** Governance Committee No. 2018(02) of 27 November 2018  
**No. of Resolution:** 07  
**Date to be reviewed:** 4 December 2020
PUBLIC INTEREST DISCLOSURE POLICY

1.1 Objectives:

By complying with the Public interest Disclosure Act 2010 (the Act), Ipswich City Council (Council) will:

- promote the public interest by facilitating public interest disclosures (PIDs) of wrongdoing
- ensure that PIDs are properly assessed and, where appropriate, properly investigated and dealt with
- ensure appropriate consideration is given to the interests of persons who are the subject of a PID
- ensure protection from reprisal is afforded to persons making PIDs.

As required under the Act, the Chief Executive Officer (CEO) will implement procedures to ensure that:

- any public officer who makes a PID is given appropriate support
- PIDs made to Council are properly assessed and, where appropriate, properly investigated and dealt with
- appropriate action is taken in relation to any wrongdoing which is the subject of a PID
- a management program for PIDs made to Council, consistent with the standard issued by the Queensland Ombudsman, is developed and implemented
- public officers who make PIDs are offered protection from reprisal by Council or other public officers of Council.

Council's Public Interest Disclosure Policy, Management Plan and Procedure are available for public viewing at www.ipswich.qld.gov.au. The Public Interest Disclosure Policy, Management Plan and Procedure will be reviewed annually and updated as required to ensure it meets the requirements of the Act and the standards issued by the Queensland Ombudsman (QO).

1.2 Regulatory Authority:

- CCC Fraud and Corruption Best Practice Guide
- Crime and Corruption Act 2001
- Local Government Act 2009
- Ombudsman Act 2001
- Public Interest Disclosure Act 2010
- Public Records Act 2002
- Public Sector Ethics Act 1994
- Queensland Ombudsman Public Interest Disclosure Standards
- Council’s Complaint Management Policy
- Employee Code of Conduct

Page 1 of 17
1.3 Policy Statement:

Council is committed to fostering an ethical, transparent culture. In pursuit of this, Council values the disclosure of information about suspected wrongdoing in the public sector so that it can be properly assessed and, if necessary, appropriately investigated. Council will provide support to an employee or others who make disclosures about matters in the public interest. This Policy demonstrates this commitment and ensures that practical and effective procedures are implemented which comply with the requirements of the Act.

1.4 PID Management Program

The CEO has overall responsibility for ensuring that Council develops, implements and maintains a PID management program. The Council PID management program encompasses:

- commitment to encouraging the internal reporting of wrongdoing
- senior management endorsement of the value to Council of PIDs and the proper management of PIDs
- a communication strategy to raise awareness among employees about PIDs and Council's PID policy
- inclusion of PID Awareness in employee Induction Program
- a training strategy to give employees access to training, (during Induction and ongoing during their employment at Council), about how to make a PID, information on the support available to a discloser, and advice on how PIDs will be managed
- specialist training and awareness about PIDs for senior management and other staff who may receive or manage PIDs, disclosers or workplace issues relating to PIDs
- the appointment of a specialist officer/unit to be responsible for issues related to the management of PIDs
- ensuring effective systems and procedures are in place so that issues and outcomes from PIDs inform improvements to service delivery, business processes and internal controls
- quarterly reporting to Council on the management, de-identified outcomes and learnings
- annual review in November of each calendar year of the Public Interest Disclosure Policy and evaluation of the effectiveness of the PID management program

1.5 Roles and Responsibilities:

The CEO has designated the following roles and responsibilities for managing PIDs within Council:

<table>
<thead>
<tr>
<th>Role:</th>
<th>Responsibilities:</th>
<th>Officer:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PID Coordinator</td>
<td>• principal contact for PID issues within Council</td>
<td>Ethical Standards Manager</td>
</tr>
<tr>
<td></td>
<td>• document and manage implementation of PID management program</td>
<td>07 3810 6798</td>
</tr>
<tr>
<td></td>
<td>• review and update PID policy annually</td>
<td>Email - <a href="mailto:Jamie.Townsend@ipswich.qld.gov.au">Jamie.Townsend@ipswich.qld.gov.au</a></td>
</tr>
<tr>
<td></td>
<td>• maintain and update</td>
<td></td>
</tr>
</tbody>
</table>
| PID Support Person | • provide advice and information to discloser on Council's PID procedure  
• provide personal support and referral to other sources of advice or support as required  
• facilitate updates on progress of investigation  
• proactively contact discloser throughout PID management process | "Title  
Phone  
Email" |
<table>
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<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigator</td>
<td>• conduct investigation of information in PID in accordance with terms of reference</td>
<td>&quot;An appropriate internal or external investigator will be appointed for each PID investigated depending upon the type of disclosure and&quot;</td>
</tr>
</tbody>
</table>
1.6 Why make a PID?

Employees who are prepared to speak up about public sector misconduct, wastage of public funds, suspected unlawful activity or danger to health, safety or the environment can be the most important sources of information to identify and address problems in public sector administration. Council supports the disclosure of information about wrongdoing because:

- implementing systems for reporting and dealing with wrongdoing contributes to the integrity of Council.
- the outcomes of PIDs can include improvements to systems that prevent fraud and other economic loss to Council.
- the community's trust in public administration is strengthened by having strong processes in place for reporting wrongdoing.

When making a PID the discloser receives the protections provided under the PID Act, including:

- confidentiality – the discloser's name and other identifying information will be protected to the extent possible
- protection against reprisal – the discloser is protected from unfair treatment by Council and employees of Council as a result of making the PID
- immunity from liability – the discloser cannot be prosecuted for disclosing the information but is not exempt from action if they have engaged in wrongdoing
- protection from defamation – the discloser has a defence against an accusation of defamation by any subject officer.

1.7 What is a Public Interest Disclosure?

Under the PID Act, any person can make a disclosure about a:

- substantial and specific danger to the health or safety of a person with a disability
- commission of an offence or contravention of a condition imposed under certain provision of legislation mentioned in Schedule 2 of the PID Act, if the offence or contravention that is or would be a substantial and specific danger to the environment
- reprisal because of a belief that a person has made, or intends to make a disclosure.

In addition, public sector officers can make a disclosure about the following public interest matters:

- corrupt conduct
- maladministration that adversely affects a person's interests in a substantial and specific way
• a substantial misuse of public resources
• a substantial and specific danger to public health or safety
• substantial and specific danger to the environment.

A discloser can have either a ‘reasonable belief’ that wrongdoing has occurred, or provide evidence which tends to show the wrongdoing has occurred.

A disclosure amounts to a PID and is covered by the PID Act even if the:

• discloser reports the information as part of their duties – such as an auditor reporting a fraud or an occupational health and safety officer reporting a safety breach
• disclosure is made anonymously – the discloser is not required to give their name or any identifying information
• discloser has not identified the material as a PID – it is up to Council to assess information received and decide if it is a PID
• disclosure is unsubstantiated following investigation – the discloser is protected when the information they provide is assessed as a PID, whether or not it is subsequently investigated or found to be substantiated.

1.8 Who can a PID be disclosed to?

A PID must be made to the ‘proper authority’ to receive disclosures of the type being made. Disclosers are encouraged to make a disclosure to an appropriate officer of Council first. If the matter is not resolved, or the discloser is concerned about confidentiality, the disclosure may be made to another appropriate agency.

<table>
<thead>
<tr>
<th>Who to contact within Ipswich City Council:</th>
<th>Other agencies that can receive PIDs:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any person (including employees) can make a disclosure to:</td>
<td>Disclosures can be made to an agency that has a responsibility for investigating the information disclosed:</td>
</tr>
<tr>
<td>• any person in a supervisory or management position</td>
<td>• Crime and Corruption Commission (CCC) for disclosures about corrupt conduct including reprisal</td>
</tr>
<tr>
<td>• the People and Culture Branch</td>
<td>• Queensland Ombudsman for disclosures about maladministration</td>
</tr>
<tr>
<td>• the Chief Executive Officer or CEO’s delegate</td>
<td>• Queensland Audit Office for disclosures about a substantial misuse of resources</td>
</tr>
<tr>
<td>• the Ethical Standards Manager</td>
<td>• Department of Child Safety, Youth and Women for disclosures about danger to the health or safety of a child or young person with a disability</td>
</tr>
<tr>
<td>• the Chief Audit Executive</td>
<td>• Department of Communities, Disability Services and Seniors for disclosures about danger to the health or safety of a person with a disability</td>
</tr>
<tr>
<td>• During the period of the Interim Administrator being appointed to the Ipswich City Council, the Interim Administrator or a member of the Interim</td>
<td>• Office of the Public Guardian for disclosures about danger to the health or safety of a person with a disability</td>
</tr>
<tr>
<td></td>
<td>• Department of Environment and Science disclosures about danger to the environment</td>
</tr>
</tbody>
</table>
A disclosure can also be made to a journalist if the following conditions have been met:

- a valid PID was initially made to a proper authority, and
- the proper authority:
  - decided not to investigate or deal with the disclosure, or
  - investigated the disclosure but did not recommend taking any action, or
  - failed to notify the discloser within six months of making the disclosure whether or not the disclosure was to be investigated or otherwise dealt with.

A person who makes a disclosure to a journalist in these circumstances is protected under the PID Act. However, disclosers should be aware that journalists are not bound under the confidentiality provisions of section 65 of the PID Act.

1.9 How to make a PID

A discloser can make a PID in any way, including anonymously, either verbally or in writing. To assist in the assessment, and any subsequent investigation of a PID, disclosers are requested to:

- provide contact details (this could be an email address that is created for the purpose of making the disclosure or a telephone number)
- provide as much information as possible about the suspected wrongdoing, including:
  - who was involved
  - what happened
  - when it happened
  - where it happened
  - whether there were any witnesses, and if so who they are
  - any evidence that supports the PID, and where the evidence is located
  - any further information that could help investigate the PID
- provide this information in writing.

Note: A discloser does not need to identify their concern as a PID. The PID Coordinator will determine if the information provided meets the criteria of a PID.

1.10 Deciding whether a matter is a PID

If there is any doubt as to whether a matter is a PID, further information may be obtained to inform the decision. If doubt still remains, the matter will be considered and managed as a PID.

Mere disagreements over policy do not meet the threshold for a PID under the PID Act.

It is an offence under the PID Act to intentionally give false or misleading information intending it be acted on as a PID. Employees may be subject to disciplinary action for intentionally giving false or
misleading information in a PID, or during an investigation into a PID.

Where a discloser states they are making a PID, but it is assessed that the matter is not a PID Council will advise the discloser:

- that their information has been received but was not assessed as a PID
- the reasons for the decision
- the reviewer rights available if the discloser is dissatisfied with the decision and how to request a review
- any action Council proposes to take in relation to the matter
- any other options the discloser has in relation to the matter.

1.11 Assessing a PID

The disclosure will be assessed in accordance with the PID Act, the PID Standards, Council’s Public Interest Disclosure Policy and any other relevant procedure(s). The PID Coordinator will, when necessary, utilise the Queensland Ombudsman’s Guides such as:

- Guidance on assessing the risk of reprisal
- PID Assessment Guide
- PID Risk Assessment Guide

Once the matter has been assessed as a PID, Council will advise the discloser:

- that their information has been received and assessed as a PID
- the action to be taken by Council in relation to the disclosure, which could include referring the matter to an external agency, or investigating
- the likely timeframe involved
- the name and contact details of the Council support officer they can contact for updates or advice
- of the discloser’s obligations regarding confidentiality
- the protections the discloser has under the PID Act
- the commitment of Council to keep appropriate records and maintain confidentiality, except where permitted under the PID Act
- how updates regarding intended actions and outcomes will be provided to the discloser
- contact details for the Council Employee Assistance Program.

If the PID has been made anonymously and the discloser has not provided any contact details Council will not be able to acknowledge the PID or provide any updates.

Upon receiving a PID, Council will conduct a risk assessment (refer section 1.17 - Additional resources from the Queensland Ombudsman’s Website) to assess the likelihood of the discloser suffering reprisal action as a result of having made the disclosure. This assessment will take into account the actual and reasonably perceived risk of the discloser suffering detriment, and will include consultation with the discloser.

Consistent with the assessed level of risk, Council will arrange any reasonably necessary support or protection for the discloser.
1.12 Referring a PID

If Council decides there is another proper authority that is better able to deal with the PID, the PID may be referred to that agency. This may be because:

- the PID concerns wrongdoing by that agency or an employee of that agency
- the agency has the power to investigate or remedy the matter.

Before referring the PID to another agency, Council will conduct a risk assessment, and will not proceed with the referral if there is an unacceptable risk of reprisal.

In these cases, the discloser will be advised of the action taken by Council.

It may also be necessary to refer the PID to another agency because of a legislative obligation, for example, refer a matter to the Crime and Corruption Commission where there is a reasonable suspicion that the matter involves or may involve corrupt conduct (as required by section 38 of the Crime and Corruption Act 2001).

The confidentiality obligations of the PID Act permit appropriate officers of Council to communicate with another agency about the referral of a PID. Officers will exercise discretion in their contacts with any other agency.

The discloser will be advised of the action taken by Council.

1.13 Risk assessment and protection from reprisal

Disclosers should not suffer any form of detriment as a result of making a PID. Upon receiving a PID, Council will conduct a risk assessment to assess the likelihood of the discloser (or witnesses or affected third parties) suffering reprisal action as a result of having made the disclosure. This assessment will take into account the actual and reasonably perceived risk of the discloser (or witnesses or affected third parties) suffering detriment, and will include consultation with the discloser.

A risk assessment will be undertaken if the discloser is anonymous on the basis of information available in the PID. The risk assessment will also take into account the risk to persons who may be suspected of making the PID.

Consistent with the assessed level of risk, Council will develop and implement a risk management plan and arrange any reasonably necessary support or protection for the discloser (or witnesses or affected third parties).

Council will regularly reassess the risk of reprisal while the PID is being managed. In consultation with the discloser, and review the risk management plan if required.

In the event of reprisal action being alleged or suspected, Council will:

- attend to the safety of the disclosure (or witnesses or affected third parties) as a matter of priority
- review its risk assessment, risk management plan and any protective measures needed to mitigate any further risk of reprisal
1.14 Declining to take action on a PID

Under the PID Act, Council may decide not to investigate or deal with a PID in various circumstances, including:

- the information disclosed has already been investigated or dealt with by another process
- the information disclosed should be dealt with by another process
- the age of the information makes it impractical to investigate
- the information disclosed is too trivial and dealing with it would substantially and unreasonably divert Council from the performance of its functions
- another agency with jurisdiction to investigate the information has informed Council that an investigation is not warranted.

If a decision is made not to investigate or deal with a PID Council will give the discloser written reasons for that decision.

If the discloser is dissatisfied with the decision they can request a review by writing to the CEO of Ipswich City Council within 28 days of receiving the written reasons for decision.

1.16 Investigating a PID

If a decision is made to investigate a PID, this will be done with consideration for the:

- principles of natural justice
- obligation under the PID Act to protect confidential information
- obligation under the PID Act to protect officers from reprisal
- interests of subject officers.

If as a result of investigation, the information about wrongdoing provided in the PID is substantiated, appropriate action will be taken.

Where the investigation does not substantiate wrongdoing, Council will review systems, policies and procedures to identify whether there are improvements that can be made and consider if staff training is required.

1.17 Organisational Support for disclosers

Disclosers should not suffer any form of detriment as a result of making a PID. In the event of reprisal action being alleged or suspected, Council will:

- attend to the safety of disclosers or affected third parties as a matter of priority
- review its risk assessment and any protective measures needed to mitigate any further risk of reprisal
- manage any allegation of a reprisal as a PID in its own right.

Details about disclosures, investigations, and related decisions will be kept secure and accessible only to the people involved in the management of the PID. Council will ensure that communication with all
parties involved will be arranged discreetly to avoid identifying the discloser wherever possible.

While Council will make every attempt to protect confidentiality, a discloser’s identity may need to be disclosed to:

- provide natural justice to subject officers
- respond to a court order, legal directive or court proceedings.

Disclosers should be aware that while Council will make every attempt to keep their details confidential, it cannot guarantee that others will not try to deduce their identity. Information and support will be provided to the discloser until the matter is finalised.

Making a PID does not prevent reasonable management action. That means that the discloser will be continue to be managed in accordance with normal, fair and reasonable management practices during and after the handling of the PID.

1.18 Rights of subject officers

Council acknowledges that for officers who are the subject of a PID the experience may be stressful. Council will protect their rights by:

- assuring them that the PID will be dealt with impartially, fairly and reasonably in accordance with the principles of natural justice
- confirming that the PID is an allegation only until information or evidence obtained through an investigation substantiates the allegation
- providing them with information about their rights and the progress and outcome of any investigation
- referring them to the Employee Assistance Program for support.

Information and support will be provided to a subject officer until the matter is finalised.

1.19 Record-keeping

In accordance with its obligations under the PID Act and the Public Records Act 2002, Council will ensure that:

- accurate data is collected about the receipt and management of PIDs
- anonymised data is reported to the Office of the Queensland Ombudsman in their role as the oversight agency, through the PID reporting database. Such anonymised data being:
  - the date the disclosure was received, and where it was received from
  - the status of the discloser (e.g. entity staff, staff from another entity, member of the public, anonymous)
  - the gender and status of the subject officer (staff member, non-staff member)
  - the relationship between the discloser and the subject officer
  - the location of the subject officer (geographical region)
  - a summary of the allegation/information received
  - the involvement of an external agency/party
Item 1 / Attachment 2.

- the action taken to minimise any risk of reprisal
- date inquiry/investigation commenced and completed
- the outcome of the assessment, inquiry/investigation
- the date the PID was resolved or closed
- when the outcome was advised to the discloser
- if no action was taken, the reason for the decision
- other legal processes associated with the disclosure

Records about disclosures, investigations, and related decisions will be kept secure and accessible only to appropriately authorised people involved in the management of the PID.

1.20 Additional resources from the Queensland Ombudsman's Website

Public Interest Disclosure Video
This video has been produced for the information of all public sector employees and gives an overview of their rights and responsibilities under the Public Interest Disclosure Act 2010.

Fact Sheets:
What is a Public Interest Disclosure?
How to make a public interest disclosure
Disclosure information and support
A checklist for making a public interest disclosure
The Ombudsman's role in a public interest disclosure
Guidance on assessing the risk of reprisal
PID Assessment Guide
PID Risk Assessment Guide

1.21 Definitions:

<table>
<thead>
<tr>
<th>Terminology</th>
<th>Definition</th>
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<tbody>
<tr>
<td>Administrative action</td>
<td>(a) means any action about a matter of administration, including, for example:</td>
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<tr>
<td></td>
<td>i. a decision and an act; and</td>
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<td></td>
<td>ii. a failure to make a decision or do an act, including a failure to</td>
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<td></td>
<td>provide a written statement of reasons for a decision; and</td>
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<td></td>
<td>iii. the formulation of a proposal or intention; and</td>
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<td></td>
<td>iv. the making of a recommendation, including a recommendation made</td>
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<td></td>
<td>to a Minister; and</td>
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<td></td>
<td>v. an action taken because of a recommendation made to a Minister; and</td>
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<td></td>
<td>(b) does not include an operational action of a police officer or an</td>
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<tr>
<td></td>
<td>officer of the Crime and Corruption Commission.</td>
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Confidential information (a) includes —
(i) information about the identity, occupation, residential or work address or whereabouts of a person —
   i. who makes a public interest disclosure; or
   ii. against whom a public interest disclosure has
been made; and

(ii) information disclosed by a public interest disclosure;

and

(iii) information about an individual's personal affairs;

and

(iv) information that, if disclosed, may cause detriment to a person; and

(v) does not include information publicly disclosed in a public interest disclosure made to a court, tribunal or other entity that may receive evidence under oath, unless further disclosure of the information is prohibited by law.

<table>
<thead>
<tr>
<th>Corrupt conduct</th>
<th>As defined in section 15 of the Crime and Corruption Act 2001:</th>
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<tbody>
<tr>
<td></td>
<td>(1) Corrupt conduct means conduct of a person, regardless of</td>
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<td>whether the person holds or held an appointment, that—</td>
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<td></td>
<td>(a) adversely affects, or could adversely affect, directly or</td>
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<td></td>
<td>indirectly, the performance of functions or the exercise of</td>
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<td></td>
<td>powers of—</td>
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<td></td>
<td>(i) a unit of public administration; or</td>
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<td></td>
<td>(ii) a person holding an appointment; and</td>
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<tr>
<td></td>
<td>(b) results, or could result, directly or indirectly, in the</td>
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<tr>
<td></td>
<td>performance of functions or the exercise of powers</td>
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<td></td>
<td>mentioned in paragraph (a) in a way that—</td>
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<tr>
<td></td>
<td>(i) is not honest or is not impartial; or</td>
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<tr>
<td></td>
<td>(ii) involves a breach of the trust placed in a person holding</td>
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<tr>
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<td>an appointment, either knowingly or recklessly; or</td>
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<tr>
<td></td>
<td>(iii) involves a misuse of information or material acquired in</td>
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<td>or in connection with the performance of functions or the</td>
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<td></td>
<td>exercise of powers of a person holding an appointment; and</td>
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<td></td>
<td>(c) would, if proved, be—</td>
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<tr>
<td></td>
<td>(i) a criminal offence; or</td>
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<td></td>
<td>(ii) a disciplinary breach providing reasonable grounds for</td>
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<td>terminating the person's services, if the person is or were</td>
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<tr>
<td></td>
<td>the holder of an appointment.</td>
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</table>

(2) Corrupt conduct also means conduct of a person, regardless of whether the person holds or held an appointment, that—

(a) impairs, or could impair, public confidence in public administration; and

(b) involves, or could involve, any of the following—

(i) collusive tendering;

(ii) fraud relating to an application for a licence, permit or other authority under an Act with a purpose or object of any of the following (however described)—

(A) protecting health or safety of persons;

(B) protecting the environment;

(C) protecting or managing the use of the State's natural, cultural, mining or energy resources;

(iii) dishonestly obtaining, or helping someone to
<table>
<thead>
<tr>
<th>Item 1 / Attachment 2.</th>
</tr>
</thead>
<tbody>
<tr>
<td>dishonestly obtain, a benefit from the payment or application of public funds or the disposition of State assets;</td>
</tr>
<tr>
<td>(i) evading a State tax, levy or duty or otherwise fraudulently causing a loss of State revenue;</td>
</tr>
<tr>
<td>(ii) fraudulently obtaining or retaining an appointment; and</td>
</tr>
<tr>
<td>(c) would, if proved, be —</td>
</tr>
<tr>
<td>(i) a criminal offence; or</td>
</tr>
<tr>
<td>(ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment.</td>
</tr>
</tbody>
</table>

| 4 | Conduct means conduct of a person, regardless of whether the person holds or held an appointment, that = |
| 5 | adversely affects, or could adversely affect, directly or indirectly, the performance of functions or the exercise of powers of — |
|   | (i) a unit of public administration; or |
|   | (ii) a person holding an appointment; and |
|   | (b) results, or could result, directly or indirectly, in the performance of functions or the exercise of powers mentioned in paragraph (a) in a way that — |
|   | (i) is not honest or is not impartial; or |
|   | (ii) involves a breach of the trust placed in a person holding an appointment, either knowingly or recklessly; or |
|   | (iii) involves the misuse of information or material acquired in or in connection with the performance of functions or the exercise of powers of a person holding an appointment and |
|   | (c) is engaged in for the purpose of providing a benefit to the person or another person or causing a detriment to another person, and |
|   | (d) would, if proved, be — |
|   | (i) a criminal offence; or |
|   | (ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment. |

| 2 | Without limiting subsection (1), conduct that involves any of the following could be corrupt conduct under subsection (1) — |
|   | (a) abuse of public office; |
|   | (b) bribery, including bribery relating to an election; |
|   | (c) extortion; |
|   | (d) obtaining or offering a secret commission; |
|   | (e) fraud; |
|   | (f) stealing; |
|   | (g) forgery; |
|   | (h) perverting the course of justice; |
|   | (i) an offence relating to an electoral donation; |
### Detriment

- personal injury or prejudice to safety; and
- property damage or loss; and
- intimidation or harassment; and
- adverse discrimination, disadvantage or adverse treatment about career, profession, employment, trade or business; and
- financial loss; and
- damage to reputation, including, for example, personal, professional or business reputation.

### Disability

As defined in section 11 of the Disability Services Act 2006, for the purposes of this policy:

1. A disability is a person’s condition that—
   - is attributable to—
     - an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment; or
     - a combination of impairments mentioned in subparagraph (i); and
   - results in—
     - a substantial reduction of the person’s capacity for communication, social interaction, learning, mobility or self-care or management; and
     - the person needing support.

2. For subsection (1), the impairment may result from an acquired brain injury.

3. The disability must be permanent or likely to be permanent.

4. The disability may be, but need not be, of a chronic episodic nature.

### Discloser

A person who makes a disclosure in accordance with the Public Interest Disclosure Act 2010.

### Employee

Of an entity, includes a person engaged by the entity under a contract of service.

### Investigation

For the purposes of this procedure, investigation includes any enquiry undertaken to establish whether the information provided in a PID can be substantiated, including a review or audit.

### Journalist

A person engaged in the occupation of writing or editing.
| Maladministration | As defined in schedule 4 of the Public Interest Disclosure Act 2010, maladministration is administrative action that—  
| a) was taken contrary to law; or  
| b) was unreasonable, unjust, oppressive, or improperly discriminatory; or  
| c) was in accordance with a rule of law or a provision of an Act or a practice that is or may be unreasonable, unjust, oppressive, or improperly discriminatory in the particular circumstances; or  
| d) was taken—  
| (i) for an improper purpose; or  
| (ii) on irrelevant grounds; or  
| (iii) having regard to irrelevant considerations; or  
| e) was an action for which reasons should have been given, but were not given; or  
| f) was based wholly or partly on a mistake of law or fact; or  
| g) was wrong. |

| Natural justice | Natural justice, also referred to as ‘procedural fairness’ applies to any decision that can affect the rights, interests or expectations of individuals in a direct or immediate way. Natural justice is a safeguard applying to an individual whose rights or interests are being affected.  
The rules of natural justice, which have been developed to ensure that decision-making is fair and reasonable, are:  
- avoid bias; and  
- give a fair hearing  
- act only on the basis of logically probative evidence. |

| Organisational support | For the purposes of this policy, organisational support means actions such as, but not limited to:  
- providing moral and emotional support  
- advising disclosers about agency resources available to handle any concerns they have as a result of making their disclosure  
- appointing a mentor, confidante or other support officer to assist the discloser through the process  
- referring the discloser to the agency’s Employee Assistance Program or arranging for other professional counselling  
- generating support for the discloser in their work unit where appropriate  
- ensuring that any suspicions of victimisation or harassment are dealt with |

Together we proudly enhance the quality of life for our community.
| Item 1 / Attachment 2. | maintaining contact with the discloser  
|                        | negotiating with the discloser and their support officer a  
|                        | formal end to their involvement with the support  
|                        | program when it is agreed that they no longer need  
|                        | assistance. |

<table>
<thead>
<tr>
<th>Proportionality</th>
<th>A person or organisation that is authorised under the Public Interest Disclosure Act 2010 to receive disclosures.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public officer</td>
<td>A public officer, of a public sector entity, is an employee, member or officer of the entity.</td>
</tr>
<tr>
<td>Reasonable belief</td>
<td>A view which is objectively fair or sensible.</td>
</tr>
</tbody>
</table>
| Reasonable management action | Action taken by a manager in relation to an employee, includes any of the following taken by the manager—  
|                          | (a) a reasonable appraisal of the employee’s work performance;  
|                          | (b) a reasonable requirement that the employee undertake counselling;  
|                          | (c) a reasonable suspension of the employee from the employment workplace;  
|                          | (d) a reasonable disciplinary action;  
|                          | (e) a reasonable action to transfer or deploy the employee;  
|                          | (f) a reasonable action to end the employee’s employment by way of redundancy or retrenchment;  
|                          | (g) a reasonable action in relation to an action mentioned in paragraphs (a) to (f);  
|                          | (h) a reasonable action in relation to the employee’s failure to obtain a promotion, reclassification, transfer or  
|                          | benefit, or to retain a benefit, in relation to the employee’s employment. |
| Reprisal                 | The term ‘reprisal’ is defined under the Public Interest Disclosure Act 2010 as causing, attempting to cause or  
|                          | conspiring to cause detriment to another person in the belief that they or someone else:  
|                          | • has made or intends to make a disclosure; or  
|                          | • has been or intends to be involved in a proceeding under the disclosure Act against any person.  
|                          | Reprisal under the Public Interest Disclosure Act 2010 is a criminal offence and investigations may be undertaken by  
|                          | the Queensland Police Service. |
| Subject officer          | An officer who is the subject of allegations of wrongdoing made in a disclosure.                                   |
| Substantial and specific | Substantial means 'of a significant or considerable degree'. It must be more than trivial or minimal and have some weight  
|                          | or importance.                                                    |
Specific means “precise or particular”. This refers to conduct or detriment that is able to be identified or particularised as opposed to broad or general concerns or criticisms.

<table>
<thead>
<tr>
<th>Date of Council Resolution:</th>
<th>TBC</th>
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<tbody>
<tr>
<td>Committee Reference and Date:</td>
<td>TBC</td>
</tr>
<tr>
<td>No. of Resolution:</td>
<td>TBC</td>
</tr>
<tr>
<td>Date to be reviewed:</td>
<td>TBC</td>
</tr>
</tbody>
</table>

Date of Council Resolution: 4 December 2018  
Committee Reference and Date: Governance Committee No. 2018(02) of 27 November 2018  
No. of Resolution: 07  
Date to be reviewed: 4 December 2020
PUBLIC INTEREST DISCLOSURE POLICY

1.1 Objectives:

By complying with the Public Interest Disclosure Act 2010 (the Act), Ipswich City Council (Council) will:

- promote the public interest by facilitating public interest disclosures (PIDs) of wrongdoing
- ensure that PIDs are properly assessed and, where appropriate, properly investigated and dealt with
- ensure appropriate consideration is given to the interests of persons who are the subject of a PID
- ensure protection from reprisal is afforded to persons making PIDs.

As required under the Act, the Chief Executive Officer (CEO) will implement procedures to ensure that:

- any public officer who makes a PID is given appropriate support
- PIDs made to Council are properly assessed and, where appropriate, properly investigated and dealt with
- appropriate action is taken in relation to any wrongdoing which is the subject of a PID
- a management program for PIDs made to Council, consistent with the standard issued by the Queensland Ombudsman, is developed and implemented
- public officers who make PIDs are offered protection from reprisal by Council or other public officers of Council.

Council’s Public Interest Disclosure Policy, Management Plan and Procedure are available for public viewing at www.ipswich.qld.gov.au. The Public Interest Disclosure Policy, Management Plan and Procedure will be reviewed annually and updated as required to ensure it meets the requirements of the Act and the standards issued by the Queensland Ombudsman (QO).

1.2 Regulatory Authority:

CCC Fraud and Corruption Best Practice Guide
Crime and Corruption Act 2001
Local Government Act 2009
Ombudsman Act 2001
Public Interest Disclosure Act 2010
Public Records Act 2002
Public Sector Ethics Act 1994
Queensland Ombudsman Public Interest Disclosure Standards
Council’s Complaint Management Policy
Employee Code of Conduct
Councillor Code of Conduct
Council's Enterprise Risk Management Policy
Reporting and Investigating Suspected Missing, Stolen or Maliciously Damaged Council Property or Asset and Corrupt Conduct Procedure

1.3 Policy Statement:

Council is committed to fostering an ethical, transparent culture. In pursuit of this, Council values the disclosure of information about suspected wrongdoing in the public sector so that it can be properly assessed and, if necessary, appropriately investigated. Council will provide support to an employee or others who make disclosures about matters in the public interest. This Policy demonstrates this commitment and ensures that practical and effective procedures are implemented which comply with the requirements of the Act.

1.4 PID Management Program

The CEO has overall responsibility for ensuring that Council develops, implements and maintains a PID management program. The Council PID management program encompasses:

- commitment to encouraging the internal reporting of wrongdoing
- senior management endorsement of the value to Council of PIDs and the proper management of PIDs
- a communication strategy to raise awareness among employees about PIDs and Council's PID policy
- inclusion of PID Awareness in employee Induction Program
- a training strategy to give employees access to training, (during Induction and ongoing during their employment at Council), about how to make a PID, information on the support available to a discloser, and advice on how PIDs will be managed
- specialist training and awareness about PIDs for senior management and other staff who may receive or manage PIDs, disclosers or workplace issues relating to PIDs
- the appointment of a specialist officer/unit to be responsible for issues related to the management of PIDs
- ensuring effective systems and procedures are in place so that issues and outcomes from PIDs inform improvements to service delivery, business processes and internal controls
- quarterly reporting to Council on the management, de-identified outcomes and learnings
- annual review in November of each calendar year of the Public Interest Disclosure Policy and evaluation of the effectiveness of the PID management program

1.5 Roles and responsibilities:

The CEO has designated the following roles and responsibilities for managing PIDs within Council:

<table>
<thead>
<tr>
<th>Role</th>
<th>Responsibilities</th>
<th>Officer:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PID Coordinator</td>
<td>• principal contact for PID issues within Council</td>
<td>Ethical Standards Manager</td>
</tr>
<tr>
<td></td>
<td>• document and manage implementation of PID management program</td>
<td>07 3810 6798</td>
</tr>
<tr>
<td></td>
<td>• review and update PID policy annually</td>
<td>Email -</td>
</tr>
<tr>
<td></td>
<td>• maintain and update</td>
<td><a href="mailto:Jamie.Townsend@ipswich.qld.gov.au">Jamie.Townsend@ipswich.qld.gov.au</a></td>
</tr>
</tbody>
</table>

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| PID Support Person | • provide advice and information to discloser on Council’s PID procedure | Title  
| | • provide personal support and referral to other sources of advice or support as required | Phone  
| | • facilitate updates on progress of investigation | Email  
| | • proactively contact discloser throughout PID management process | Investigator | • conduct investigation of information in PID in accordance with terms of reference | An appropriate internal or external investigator will be appointed for each PID investigated depending upon the type of disclosure and  

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1.6 Why make a PID?

Employees who are prepared to speak up about public sector misconduct, wastage of public funds, suspected unlawful activity or danger to health, safety or the environment can be the most important sources of information to identify and address problems in public sector administration. Council supports the disclosure of information about wrongdoing because:

- implementing systems for reporting and dealing with wrongdoing contributes to the integrity of Council,
- the outcomes of PIDs can include improvements to systems that prevent fraud and other economic loss to Council,
- the community’s trust in public administration is strengthened by having strong processes in place for reporting wrongdoing.

When making a PID the discloser receives the protections provided under the PID Act, including:

- confidentiality – the discloser’s name and other identifying information will be protected to the extent possible
- protection against reprisal – the discloser is protected from unfair treatment by Council and employees of Council as a result of making the PID
- immunity from liability – the discloser cannot be prosecuted for disclosing the information but is not exempt from action if they have engaged in wrongdoing
- protection from defamation – the discloser has a defence against an accusation of defamation by any subject officer.

1.7 What is a Public Interest Disclosure?

Under the PID Act, any person can make a disclosure about a:

- substantial and specific danger to the health or safety of a person with a disability
- commission of an offence or contravention of a condition imposed under a provision of legislation mentioned in Schedule 2 of the PID Act, if the offence or contravention would be a substantial and specific danger to the environment
- reprisal because of a belief that a person has made, or intends to make a disclosure.

In addition, public sector officers can make a disclosure about the following public interest matters:

- corrupt conduct
- maladministration that adversely affects a person’s interests in a substantial and specific way
• a substantial misuse of public resources
• a substantial and specific danger to public health or safety
• substantial and specific danger to the environment.

A discloser can have either a ‘reasonable belief’ that wrongdoing has occurred, or provide evidence which tends to show the wrongdoing has occurred.

A disclosure amounts to a PID and is covered by the PID Act even if the:

• discloser reports the information as part of their duties – such as an auditor reporting a fraud or an occupational health and safety officer reporting a safety breach
• disclosure is made anonymously – the discloser is not required to give their name or any identifying information
• discloser has not identified the material as a PID – it is up to Council to assess information received and decide if it is a PID
• disclosure is unsubstantiated following investigation – the discloser is protected when the information they provide is assessed as a PID, whether or not it is subsequently investigated or found to be substantiated.

1.8 Who can a PID be disclosed to?

A PID must be made to the ‘proper authority’ to receive disclosures of the type being made. Disclosers are encouraged to make a disclosure to an appropriate officer of Council first. If the matter is not resolved, or the discloser is concerned about confidentiality, the disclosure may be made to another appropriate agency.

<table>
<thead>
<tr>
<th>Who to contact within Ipswich City Council:</th>
<th>Other agencies that can receive PIDs:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any person (including employees) can make a disclosure to:</td>
<td>Disclosures can be made to an agency that has a responsibility for investigating the information disclosed:</td>
</tr>
<tr>
<td>• any person in a supervisory or management position</td>
<td>• Crime and Corruption Commission (CCC) for disclosures about corrupt conduct including reprisal</td>
</tr>
<tr>
<td>• the People and Culture Branch</td>
<td>• Queensland Ombudsman for disclosures about maladministration</td>
</tr>
<tr>
<td>• the Chief Executive Officer or CEO’s delegate</td>
<td>• Queensland Audit Office for disclosures about a substantial misuse of resources</td>
</tr>
<tr>
<td>• the Ethical Standards Manager</td>
<td>• Department of Child Safety, Youth and Women for disclosures about danger to the health or safety of a child or young person with a disability</td>
</tr>
<tr>
<td>• the Chief Audit Executive</td>
<td>• Department of Communities, Disability Services and Seniors for disclosures about danger to the health or safety of a person with a disability</td>
</tr>
<tr>
<td>• During the period of the Interim Administrator being appointed to the Ipswich City Council, the Interim Administrator or a member of the Interim</td>
<td>• Office of the Public Guardian for disclosures about danger to the health or safety of a person with a disability</td>
</tr>
<tr>
<td></td>
<td>• Department of Environment and Science disclosures about danger to the environment</td>
</tr>
</tbody>
</table>

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A disclosure can also be made to a journalist if the following conditions have been met:

- a valid PID was initially made to a proper authority, and
- the proper authority:
  - decided not to investigate or deal with the disclosure, or
  - investigated the disclosure but did not recommend taking any action, or
  - failed to notify the discloser within six months of making the disclosure whether or not the disclosure was to be investigated or otherwise dealt with.

A person who makes a disclosure to a journalist in these circumstances is protected under the PID Act. However, disclosers should be aware that journalists are not bound under the confidentiality provisions of section 65 of the PID Act.

1.9 How to make a PID

A discloser can make a PID in any way, including anonymously, either verbally or in writing. To assist in the assessment, and any subsequent investigation of a PID, disclosers are requested to:

- provide contact details (this could be an email address that is created for the purpose of making the disclosure or a telephone number)
- provide as much information as possible about the suspected wrongdoing, including:
  - who was involved
  - what happened
  - when it happened
  - where it happened
  - whether there were any witnesses, and if so who they are
  - any evidence that supports the PID, and where the evidence is located
  - any further information that could help investigate the PID
  - provide this information in writing.

Note: A discloser does not need to identify their concern as a PID. The PID Coordinator will determine if the information provided meets the criteria of a PID.

1.10 Deciding whether a matter is a PID

If there is any doubt as to whether a matter is a PID, further information may be obtained to inform the decision. If doubt still remains, the matter will be considered and managed as a PID.

Mere disagreements over policy do not meet the threshold for a PID under the PID Act.

It is an offence under the PID Act to intentionally give false or misleading information intending it be acted on as a PID. Employees may be subject to disciplinary action for intentionally giving false or
misleading information in a PID, or during an investigation into a PID.

Where a discloser states they are making a PID, but it is assessed that the matter is not a PID Council will advise the discloser:

- that their information has been received but was not assessed as a PID
- the reasons for the decision
- the review rights available if the discloser is dissatisfied with the decision and how to request
- review
- any action Council proposes to take in relation to the matter
- any other options the discloser has in relation to the matter.

1.11 Assessing a PID

The disclosure will be assessed in accordance with the PID Act, the PID Standards, Council’s Public Interest Disclosure Policy and any other relevant procedure(s). The PID Coordinator will when necessary utilise the Queensland Ombudsman’s Guides such as:

- Guidance on assessing the risk of reprisal
- PID Assessment Guide
- PID Risk Assessment Guide

Once the matter has been assessed as a PID, Council will advise the discloser:

- that their information has been received and assessed as a PID
- the action to be taken by Council in relation to the disclosure, which could include referring the matter to an external agency, or investigating
- the likely timeframe involved
- the name and contact details of the Council support officer they can contact for updates or advice
- of the discloser’s obligations regarding confidentiality
- the protections the discloser has under the PID Act
- the commitment of Council to keep appropriate records and maintain confidentiality, except where permitted under the PID Act
- how updates regarding intended actions and outcomes will be provided to the discloser
- contact details for the Council Employee Assistance Program.

If the PID has been made anonymously and the discloser has not provided any contact details Council will not be able to acknowledge the PID or provide any updates.

Upon receiving a PID, Council will conduct a risk assessment (refer section 1.17 - Additional resources from the Queensland Ombudsman’s Website) to assess the likelihood of the discloser suffering reprisal action as a result of having made the disclosure. This assessment will take into account the actual and reasonably perceived risk of the discloser suffering detriment, and will include consultation with the discloser.

Consistent with the assessed level of risk, Council will arrange any reasonably necessary support or protection for the discloser.
1.12 Referring a PID

If Council decides there is another proper authority that is better able to deal with the PID, the PID may be referred to that agency. This may be because:

- the PID concerns wrongdoing by that agency or an employee of that agency
- the agency has the power to investigate or remedy the matter.

Before referring the PID to another agency, Council will conduct a risk assessment, and will not proceed with the referral if there is an unacceptable risk of reprisal.

It may also be necessary to refer the PID to another agency because of a legislative obligation, for example, refer a matter to the Crime and Corruption Commission where there is a reasonable suspicion that the matter involves or may involve corrupt conduct (as required by section 38 of the Crime and Corruption Act 2001).

The confidentiality obligations of the PID Act permit appropriate officers of Council to communicate with another agency about the referral of a PID. Officers will exercise discretion in their contacts with any other agency.

The discloser will be advised of the action taken by Council.

1.13 Risk assessment and protection from reprisal

Disclosers should not suffer any form of detriment as a result of making a PID. Upon receiving a PID, Council will conduct a risk assessment to assess the likelihood of the discloser (or witnesses or affected third parties) suffering reprisal action as a result of having made the disclosure. This assessment will take into account the actual and reasonably perceived risk of the discloser (or witnesses or affected third parties) suffering detriment, and will include consultation with the discloser.

A risk assessment will be undertaken if the discloser is anonymous on the basis of information available in the PID. The risk assessment will also take into account the risk to persons who may be suspected of making the PID.

Consistent with the assessed level of risk, Council will develop and implement a risk management plan and arrange any reasonably necessary support or protection for the discloser (or witnesses or affected third parties).

Council will regularly reassess the risk of reprisal while the PID is being managed, in consultation with the discloser, and review the risk management plan if required.

In the event of reprisal action being alleged or suspected, Council will:

- attend to the safety of the disclosure (or witnesses or affected third parties) as a matter of priority
- review its risk assessment, risk management plan and any protective measures needed to mitigate any further risk of reprisal
- manage any allegation of a reprisal as a PID in its own right.
1.14 Declining to take action on a PID

Under the PID Act, Council may decide not to investigate or deal with a PID in various circumstances, including:

- the information disclosed has already been investigated or dealt with by another process
- the information disclosed should be dealt with by another process
- the age of the information makes it impractical to investigate
- the information disclosed is too trivial and dealing with it would substantially and unreasonably divert Council from the performance of its functions
- another agency with jurisdiction to investigate the information has informed Council that an investigation is not warranted.

If a decision is made not to investigate or deal with a PID Council will give the discloser written reasons for that decision.

If the discloser is dissatisfied with the decision they can request a review by writing to the CEO of Ipswich City Council within 28 days of receiving the written reasons for decision.

1.15 Investigating a PID

If a decision is made to investigate a PID, this will be done with consideration for the:

- principles of natural justice
- obligation under the PID Act to protect confidential information
- obligation under the PID Act to protect officers from reprisal
- interests of subject officers.

If as a result of investigation, the information about wrongdoing provided in the PID is substantiated, appropriate action will be taken.

Where the investigation does not substantiate wrongdoing, Council will review systems, policies and procedures to identify whether there are improvements that can be made and consider if staff training is required.

1.16 Organisational Support for disclosers

Disclosers should not suffer any form of detriment as a result of making a PID. In the event of reprisal action being alleged or suspected, Council will:

- attend to the safety of disclosers or affected third parties as a matter of priority
- review its risk assessment and any protective measures needed to mitigate any further risk of reprisal
- manage any allegation of a reprisal as a PID in its own right.

Details about disclosures, investigations, and related decisions will be kept secure and accessible only to the people involved in the management of the PID. Council will ensure that communication with all parties involved will be arranged discreetly to avoid identifying the discloser wherever possible.
While Council will make every attempt to protect confidentiality, a discloser's identity may need to be disclosed to:

- provide natural justice to subject officers
- respond to a court order, legal directive or court proceedings.

Disclosers should be aware that while Council will make every attempt to keep their details confidential, it cannot guarantee that others will not try to deduce their identity. Information and support will be provided to the discloser until the matter is finalised.

Making a PID does not prevent reasonable management action. That means that the discloser will continue to be managed in accordance with normal, fair and reasonable management practices during and after the handling of the PID.

1.17 Rights of subject officers

Council acknowledges that for officers who are the subject of a PID the experience may be stressful. Council will protect their rights by:

- assuring them that the PID will be dealt with impartially, fairly and reasonably in accordance with the principles of natural justice
- confirming that the PID is an allegation only until information or evidence obtained through an investigation substantiates the allegation
- providing them with information about their rights and the progress and outcome of any investigation
- referring them to the Employee Assistance Program for support.

Information and support will be provided to a subject officer until the matter is finalised.

1.18 Record-keeping

In accordance with its obligations under the PID Act and the Public Records Act 2002, Council will ensure that:

- accurate data is collected about the receipt and management of PIDs
- anonymised data is reported to the Office of the Queensland Ombudsman in their role as the oversight agency, through the PID reporting database. Such anonymised data being:
  
  - the date the disclosure was received, and where it was received from
  - the status of the discloser (e.g. entity staff, staff from another entity, member of the public, anonymous)
  - the gender and status of the subject officer (staff member, non-staff member)
  - the relationship between the discloser and the subject officer
  - the location of the subject officer (geographical region)
  - a summary of the allegation/information received
  - the involvement of an external agency/party
  - the action taken to minimise any risk of reprisal
  - date inquiry/investigation commenced and completed
the outcome of the assessment, inquiry/investigation
the date the PID was resolved or closed
when the outcome was advised to the discloser
if no action was taken, the reason for the decision
other legal processes associated with the disclosure

Records about disclosures, investigations, and related decisions will be kept secure and accessible only to appropriately authorised people involved in the management of the PID.

1.19 Additional resources from the Queensland Ombudsman's Website

Public Interest Disclosure Video
This video has been produced for the information of all public sector employees and gives an overview of their rights and responsibilities under the Public Interest Disclosure Act 2010.

Fact Sheets:
What is a Public Interest Disclosure?
How to make a public interest disclosure
Discloser Information and support
A checklist for making a public interest disclosure
The Ombudsman's role in a public interest disclosure
Guidance on assessing the risk of reprisal
PID Assessment Guide
PID Risk Assessment Guide

1.20 Definitions:

<table>
<thead>
<tr>
<th>Terminology</th>
<th>Definition</th>
</tr>
</thead>
</table>
| Administrative action     | (a) means any action about a matter of administration, including, for example: 
  i a decision and an act; and
  ii a failure to make a decision or do an act, including a failure to provide a written statement of reasons for a decision; and
  iii the formulation of a proposal or intention; and
  iv the making of a recommendation, including a recommendation made to a Minister; and
  v an action taken because of a recommendation made to a Minister; and
(b) does not include an operational action of a police officer or of an officer of the Crime and Corruption Commission. |
| Confidential information  | (a) includes —
  (i) information about the identity, occupation, residential or work address or whereabouts of a person —
    I who makes a public interest disclosure; or
    II. against whom a public interest disclosure has been made; and
  (ii) information disclosed by a public interest disclosure; |
and
(iii) information about an individual's personal affairs; and
(iv) information that, if disclosed, may cause detriment to a person; and
(b) does not include information publicly disclosed in a public interest disclosure made to a court, tribunal or other entity that may receive evidence under oath, unless further disclosure of the information is prohibited by law.

<table>
<thead>
<tr>
<th>Corrupt conduct</th>
<th>As defined in section 15 of the Crime and Corruption Act 2001:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Corrupt conduct means conduct of a person, regardless of whether the person holds or held an appointment, that—</td>
<td>(1) Corrupt conduct means conduct of a person, regardless of whether the person holds or held an appointment, that—</td>
</tr>
<tr>
<td>(a) adversely affects, or could adversely affect, directly or indirectly, the performance of functions or the exercise of powers of—</td>
<td>(a) adversely affects, or could adversely affect, directly or indirectly, the performance of functions or the exercise of powers of—</td>
</tr>
<tr>
<td>(i) a unit of public administration; or</td>
<td>(i) a unit of public administration; or</td>
</tr>
<tr>
<td>(ii) a person holding an appointment; and</td>
<td>(ii) a person holding an appointment; and</td>
</tr>
<tr>
<td>(b) results, or could result, directly or indirectly, in the performance of functions or the exercise of powers mentioned in paragraph (a) in a way that—</td>
<td>(b) results, or could result, directly or indirectly, in the performance of functions or the exercise of powers mentioned in paragraph (a) in a way that—</td>
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<tr>
<td>(i) is not honest or is not impartial; or</td>
<td>(i) is not honest or is not impartial; or</td>
</tr>
<tr>
<td>(ii) involves a breach of the trust placed in a person holding an appointment, either knowingly or recklessly; or</td>
<td>(ii) involves a breach of the trust placed in a person holding an appointment, either knowingly or recklessly; or</td>
</tr>
<tr>
<td>(iii) involves a misuse of information or material acquired in or in connection with the performance of functions or the exercise of powers of a person holding an appointment; and</td>
<td>(iii) involves a misuse of information or material acquired in or in connection with the performance of functions or the exercise of powers of a person holding an appointment; and</td>
</tr>
<tr>
<td>(c) would, if proved, be—</td>
<td>(c) would, if proved, be—</td>
</tr>
<tr>
<td>(i) a criminal offence; or</td>
<td>(i) a criminal offence; or</td>
</tr>
<tr>
<td>(ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment.</td>
<td>(ii) a disciplinary breach providing reasonable grounds for terminating the person’s services, if the person is or were the holder of an appointment.</td>
</tr>
</tbody>
</table>

(2) Corrupt conduct also means conduct of a person, regardless of whether the person holds or held an appointment, that—
(a) impairs, or could impair, public confidence in public administration; and
(b) involves, or could involve, any of the following—
(i) collusive tendering;
(ii) fraud relating to an application for a licence, permit or other authority under an Act with a purpose or object of any of the following (however described)—
(A) protecting health or safety of persons;
(B) protecting the environment;
(C) protecting or managing the use of the State's natural, cultural, mining or energy resources;
(iii) dishonestly obtaining, or helping someone to dishonestly obtain, a benefit from the payment or application of public funds or the disposition of
<table>
<thead>
<tr>
<th>Detriment</th>
<th>Disability</th>
</tr>
</thead>
<tbody>
<tr>
<td>State assets; (iv) evading a State tax, levy or duty or otherwise fraudulently causing a loss of State revenue; (v) fraudulently obtaining or retaining an appointment; and (c) would, if proved, be— (i) a criminal offence; or (ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment.</td>
<td>As defined in section 11 of the Disability Services Act 2006, for the purposes of this policy: (1) A disability is a person's condition that— (a) is attributable to— (i) an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment; or (ii) a combination of impairments mentioned in subparagraph (i); and (b) results in— (i) a substantial reduction of the person's capacity for communication, social interaction, learning, mobility or self-care or management; and (ii) the person needing support. (2) For subsection (1), the impairment may result from an acquired brain injury. (3) The disability must be permanent or likely to be permanent. (4) The disability may be, but need not be, of a chronic episodic nature.</td>
</tr>
<tr>
<td>Detriment includes— (a) personal injury or prejudice to safety; and (b) property damage or loss; and (c) intimidation or harassment; and (d) adverse discrimination, disadvantage or adverse treatment about career, profession, employment, trade or business; and (e) financial loss; and (f) damage to reputation, including, for example, personal, professional or business reputation.</td>
<td>Discloser A person who makes a disclosure in accordance with the Public Interest Disclosure Act 2010.</td>
</tr>
<tr>
<td>Employee Of an entity, includes a person engaged by the entity under a contract of service.</td>
<td>Investigation For the purposes of this procedure, investigation includes any enquiry undertaken to establish whether the information provided in a PID can be substantiated, including a review or audit.</td>
</tr>
</tbody>
</table>

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<table>
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<tr>
<th>Journalist</th>
<th>A person engaged in the occupation of writing or editing material intended for publication in the print or electronic news media.</th>
</tr>
</thead>
</table>
| Maladministration | As defined in schedule 4 of the Public Interest Disclosure Act 2010, maladministration is administrative action that—

- a) was taken contrary to law; or
- b) was unreasonable, unjust, oppressive, or improperly discriminatory; or
- c) was in accordance with a rule of law or a provision of an Act or a practice that is or may be unreasonable, unjust, oppressive, or improperly discriminatory in the particular circumstances; or
- d) was taken—
  - (i) for an improper purpose; or
  - (ii) on irrelevant grounds; or
  - (iii) having regard to irrelevant considerations; or
- e) was an action for which reasons should have been given, but were not given; or
- f) was based wholly or partly on a mistake of law or fact; or
- g) was wrong. |
| Natural justice | Natural Justice, also referred to as 'procedural fairness' applies to any decision that can affect the rights, interests or expectations of individuals in a direct or immediate way. Natural justice is at law a safeguard applying to an individual whose rights or interests are being affected. The rules of natural justice, which have been developed to ensure that decision-making is fair and reasonable, are:
- avoid bias; and
- give a fair hearing
- act only on the basis of logically probative evidence. |
| Organisational support | For the purposes of this policy, organisational support means actions such as, but not limited to:

- providing moral and emotional support
- advising disclosers about agency resources available to handle any concerns they have as a result of making their disclosure
- appointing a mentor, confidante or other support officer to assist the discloser through the process
- referring the discloser to the agency's Employee Assistance Program or arranging for other professional counselling
- generating support for the discloser in their work unit where appropriate
- ensuring that any suspicions of victimisation or
harassment are dealt with
- maintaining contact with the discloser
- negotiating with the discloser and their support officer a formal end to their involvement with the support program when it is agreed that they no longer need assistance.

<table>
<thead>
<tr>
<th>Proper authority</th>
<th>A person or organisation that is authorised under the Public Interest Disclosure Act 2010 to receive disclosures.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public officer</td>
<td>A public officer, of a public sector entity, is an employee, member or officer of the entity.</td>
</tr>
<tr>
<td>Reasonable belief</td>
<td>A view which is objectively fair or sensible.</td>
</tr>
</tbody>
</table>
| Reasonable management action | Action taken by a manager in relation to an employee, includes any of the following taken by the manager—
(a) a reasonable appraisal of the employee's work performance;
(b) a reasonable requirement that the employee undertake counselling;
(c) a reasonable suspension of the employee from the employment workplace;
(d) a reasonable disciplinary action;
(e) a reasonable action to transfer or deploy the employee;
(f) a reasonable action to end the employee's employment by way of redundancy or retrenchment;
(g) a reasonable action in relation to an action mentioned in paragraphs (a) to (f);
(h) a reasonable action in relation to the employee's failure to obtain a promotion, reclassification, transfer or benefit, or to retain a benefit, in relation to the employee’s employment. |
| Reprisal | The term ‘reprisal’ is defined under the Public Interest Disclosure Act 2010 as causing, attempting to cause or conspiring to cause detriment to another person in the belief that they or someone else:
- has made or intends to make a disclosure; or
- has been or intends to be involved in a proceeding under the disclosure Act against any person. |
| Reprisal under the Public Interest Disclosure Act 2010 is a criminal offence and investigations may be undertaken by the Queensland Police Service. |
| Subject officer | An officer who is the subject of allegations of wrongdoing made in a disclosure.                                    |
| Substantial and specific | Substantial means ‘of a significant or considerable degree’. It must be more than trivial or minimal and have some weight or importance. |

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Specific means “precise or particular”. This refers to conduct or detriment that is able to be identified or particularised as opposed to broad or general concerns or criticisms.

<table>
<thead>
<tr>
<th>Date of Council Resolution:</th>
<th>TBC</th>
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<tbody>
<tr>
<td>Committee Reference and Date:</td>
<td>TBC</td>
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<tr>
<td>No. of Resolution:</td>
<td>TBC</td>
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<tr>
<td>Date to be reviewed:</td>
<td>TBC</td>
</tr>
</tbody>
</table>

Date of Council Resolution: 4 December 2018  
Committee Reference and Date: Governance Committee No. 2018(02) of 27 November 2018  
No. of Resolution: 07  
Date to be reviewed: 4 December 2020
INTRODUCTION

This is a report concerning the review of two (2) existing policies being the Gifts Policy and the Entertainment and Hospitality Policy. It has been identified, as part of Ipswich City Council’s Transformational Project 9 – Policies, Procedures and Local Laws, that Council has a number of policies which would more appropriately sit together in a single Policy. This review has been undertaken to ensure that Council is positioned to uphold the principles of the Local Government Act 2009 in particular transparent and effective processes and decision making in the public interest.

RELATED PARTIES

There are no related parties associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

As part of Ipswich City Council’s Transformational Project 9 – Policies, Procedures and Local Laws – it has been identified that a number of existing policies have similar reporting requirements and as such would more appropriately sit as one policy to ensure consistency of approach.

The Gifts Policy and the Entertainment and Hospitality Policy are two such policies. When reviewing these documents a number of gaps were detected, specifically:

- No clear guidelines around the acceptance and ownership of official gifts which are being presented to Councillors or Council employees.

- No clear guidelines around the acceptance, use and accountability of large quantities of free tickets to Council sponsored events.
• No clear guiding principles which explain why Councillors and Council employees need to keep public accountability in the forefront of all interactions in their roles as representatives of Council.

The new Gifts, Benefits and Hospitality Policy has been drafted to address these gaps and to provide a set of clear and concise instructions to ensure that Council is positioned to meet its obligations of transparency and good governance to the Ipswich community.

RESOURCES IMPLICATIONS

There are no resource implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

There is a considerable risk of Council failing to meet its responsibilities under the Local Government Act 2009, the Local Government Regulation 2012 and the Public Sector Ethics Act 1994 if it does not implement a policy which sets clear and specific instructions around the acceptance of gifts, benefits and hospitality by Councillors and Council employees as well as what constitutes reasonable and appropriate expenditure on entertainment and hospitality.

The new Gifts, Benefits and Hospitality Policy has been created to address the shortfalls which were identified between the two (2) existing policies.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009
Local Government Regulation 2012
Public Sector Ethics Act 1994

COMMUNITY AND OTHER CONSULTATION

The draft Gifts, Benefits and Hospitality Policy has been socialised at Executive Leadership Team meetings, has been sent for review and feedback to the Executive Leadership Team members, members of the Interim Management Committee and the Chief Audit Executive. Feedback was collated and where appropriate the draft document was amended to capture the feedback provided.

CONCLUSION

Councillors and Council employees hold positions of public trust and must carry out their duties impartially and with integrity. To provide clarity and direction with regard to the acceptance of gifts, benefits and hospitality and the provision of hospitality, a new policy has been drafted titled Gifts, Benefits and Hospitality Policy. This Policy encapsulates a set of standards required to be met by Councillors and Council employees to ensure that Council is meeting its obligations under all relevant legislation.

The Public Sector Ethics Act 1994 identifies the following four ethics principles as fundamental to good public administration:

-
• Integrity and impartiality;
• Promoting the public good;
• Commitment to the system of government; and
• Accountability and transparency.

By reviewing existing policies, identifying gaps and re-drafting guidelines to address these gaps, Council can confidently demonstrate its commitment to good governance and transparency.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1. Gifts Policy - Current
2. Entertainment and Hospitality Policy - Current
3. Gifts, Benefits and Hospitality Policy - Draft

RECOMMENDATION

A. That the policy titled ‘Gifts Policy’, as detailed in Attachment 1 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, as per Item 2 of the Policy and Administration Advisory Committee No. 2018(02) of 13 March 2018 and adopted at the Council Ordinary Meeting of 27 March 2018, be repealed.

B. That the policy titled ‘Entertainment and Hospitality Policy’, as detailed in Attachment 2 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, as per Item 12, Recommendation C of the Policy and Administration Board No. 2013(14) of 19 November 2013 – City Management and Finance Committee No. 2013(12) of 26 November 2013 and adopted at the Council Ordinary Meeting of 3 December 2013, be repealed.

C. That the policy titled ‘Gifts, Benefits and Hospitality Policy’, as detailed in Attachment 3 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, be adopted.

Carol Dellit
ACTING BUSINESS IMPROVEMENT ADVISOR (POLICY)

I concur with the recommendations contained in this report.

Angela Harms
ACTING CORPORATE GOVERNANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)
“Together, we proudly enhance the quality of life for our community”
## 1.1 Objective:
The objective of this policy is to define occasions when it is appropriate for Council to present a gift to a visiting dignitary or official representative, on behalf of Ipswich City Council.

## 1.2 Regulatory Authority:
- *Local Government Act 2009*
- *Local Government Regulation 2012*
- Advance Ipswich Community Plan
- Ipswich City Council Corporate Plan 2017-2022

## 1.3 Policy Statement:
This policy has been developed to ensure transparency and that the principles of good governance and accountability are in practice when ordering gifts to present.

### 1.4 Scope:
In hosting and/or meeting with visitors or business contacts, either formally or informally, the Mayor, Deputy Mayor, Councillors and Executive Management, may present a gift where appropriate.

The presentation of a gift may be warranted when undertaking Council business. For example, a reciprocal gift can be presented to an official visitor to Ipswich or to an official host when travelling internationally.

When determining the protocol of selecting a gift, it is necessary to have regard to the appropriateness of the gift as an expensive gift will not always be necessary.

### 1.5 Roles and Responsibilities:
This Policy applies to gift requests made by Councillors, Executive Management and Council Officers.

Gifts presented by the Mayor and Councillors are funded from a finite allocation made to the Mayor and each Councillor from the annual budget of the Economic Development and Marketing Department. Unspent funds at the end of a financial year can be carried over, for one financial year only per Councillor.

Gifts presented by Council officers are to be met by the budget of the respective department.

Gifts are selected from the iProcurement Stores catalogue in stock at the time of the
request. The stock is maintained by the Marketing Services Branch.

1.6 Policy Author:

Corporate Governance Branch is responsible for reviewing this policy.

Date of Council Resolution: 27 March 2018
Committee Reference and Date: Policy and Administration Advisory Committee No. 2018(02) of 13 March 2018
No. of Resolution: 2
Date to be Reviewed: 27 March 2020
# Entertainment and Hospitality Policy

**Document No:** A4661885

## 1. Objectives:
The purpose of this Policy is to identify principles and reasonable practices regarding entertainment and hospitality undertaken by Ipswich City Council and provided to a third party or a Council representative.

## 2. Regulatory Authority:
- **Local Government Act 2009**
- **Public Sector Ethics Act 1994**

## 3. Policy Statement:

### 3.1 Reasonable Entertainment Expenses
- Entertainment (or expenditure for official hospitality) should only be incurred where it is considered necessary or desirable to facilitate the conduct of public business through persons who are able to do so, either by advice or because of their vocations or business needs.
- In certain cases, it may be periodically appropriate to provide hospitality to individuals of particular importance to Ipswich City Council. Examples would include:
  - interstate and overseas visitors where Council has an interest in, or a specific obligation towards, facilitating the visit
  - representatives of business or industry, trade unions and recognised community organisations, the press and other media, and
  - representatives of other levels of government or other local governments.
- Modest entertainment expenses reasonably and necessarily associated with the duties above are expected to be incurred.

### 3.2 Modest Entertainment Expenses
- A modest act of entertainment or hospitality (at a point in time) means any such activity of hospitality with a value not greater than $160 including GST per person.
- Where entertainment expenditure of more than $160 including GST on a per person basis attending a particular function, may be considered excessive.
- The value of $160 specified in this section is to be adjusted at the commencement of each financial year in line with movements in the consumer price index (all groups - Brisbane).

### 3.3 Attendance of Ipswich City Council Councillors or Employees at Functions
- The total number of Councillors and employees attending a function as a representative of Council should comprise a minor or balanced attendance of employees. Expenditure should not usually be incurred for attendance of employees’ or Councillors’ spouses, except with the permission of either the Mayor, Deputy Mayor, relevant Chief Operating Officer or the Chief Executive Officer. In deciding which employees should attend any function, regard should be had to the relationship between the employee and function attendees.
- For the purposes of this policy, Spouse may include a partner or guest of the
attendee.

- While, as a general principle, Councillors or employees should not expect to entertain other Ipswich City Council employees or Councillors at the public’s expense, there may be circumstances where it may be reasonable for such costs to be met; such occurrences are exceptional.

3.4 Authorisation of Entertainment
- Entertainment incurred by employees is to be authorised by the relevant Chief Operating Officer or the Chief Executive Officer.
- A schedule of entertainment and hospitality activities may be authorised if considered appropriate.
- In the event that expenditure on essential entertainment will exceed the “modest” threshold defined above, only the Chief Executive Officer has the authority to authorise such entertainment.
- In the case of the Mayor, the Deputy Mayor and the Chief Executive Officer, it is reasonable to maintain a stocked drink cabinet in their office or designated meeting rooms in the Administration Building for small scale entertainment.

3.5 Credit Card Payments
- Pursuant to FCS-37 Purchase Card Procedure, the Chief Operating Officer with the Procurement Manager, may restrict the ability of holders of Council credit cards to pay for expenditure in the nature of entertainment or hospitality.

3.6 Fringe Benefits Tax Requirements
- Fringe Benefits Tax (FBT) may be payable on some of the official hospitality expenditure that is attributable to Councillors and employees of the Council. All Councillors and employees should be aware of FBT rules and of their application for official hospitality functions.
- The use of the entertainment register maintained by the Principal Taxation Accountant in the Finance Branch is considered mandatory to record details and costs associated with official entertainment for all hospitality subject to FBT. Refer to the Entertaiment Expenditure Reporting Procedure.

3.7 Other Hospitality Expenses incurred by Councillors, Employees and Official Visitors (No FBT Reporting required)
- In addition to the above categories, other types of expenditure considered reasonable as official hospitality may include:
  - provision of tea, coffee, morning or afternoon tea, and
  - provision of light refreshments (excluding alcoholic drinks)/working meals for internal meetings, conferences, seminars and workshops.
- Working meals should not include alcoholic drinks and be of a light nature at the work/meeting location, unless associated with a seminar or other function at a particular venue.
- Costs for light refreshments or working meals provided by the Civic Centre during working meetings or hearings chaired by a Councillor shall be met by the appropriate Department.

4. Scope: The core matters addressed by this policy include modest entertainment expenses, attendance of Council employees at functions, authorisation of entertainment, credit card payments and FBT requirements. Refer to the related documents for procedures relating to entertainment hospitality expenses.
The Code of Conduct covers the reporting requirements for Gifts and Benefits received by Council representatives from third parties.

5. **Roles and responsibilities**: This policy applies to all Council employees. The Chief Operating Officers in each department, together with the Finance and Information Technology Branch of the Finance and Corporate Services Department, are responsible for ensuring compliance with this policy.

6. **Related documents**:
   - Purchase Card Procedure
   - Entertainment Expenditure Reporting Procedure
   - Cash Handling Procedure

7. **Definitions**: N/A

8. **Policy Author**: Finance Manager

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**Committee Reference and Date**: Policy and Administration Board No. 2013(14) of 19 November 2013 - City Management and Finance Committee No. 2013(12) of 26 November 2013

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1.1 Objectives:
The objectives of this policy are:

- to provide guidance to Councillors and employees who are offered gifts, rewards or benefits in connection with their duties while representing Council or as a result of a Council activity. For the purposes of this policy “hospitality” is considered to be included in the term “benefits”;
- to provide clarity and direction to Councillors and employees regarding reasonable and appropriate expenditure on entertainment and hospitality, to ensure legislative and community standards are met. This policy applies to all entertainment and hospitality arrangements undertaken by Councillors and Council employees.
- to ensure Councillors and employees uphold the Local Government Act Principles in particular:
  (a) transparent and effective processes, and decision-making in the public interest; and
  (d) good governance of, and by, local government; and
  (e) ethical and legal behaviour of Councillors and local government employees.

1.2 Regulatory Authority:
Local Government Act 2009
Local Government Regulation 2012
Public Sector Ethics Act 1994
Councillor Code of Conduct
Ipswich City Council Employee Code of Conduct
Ipswich City Council Entertainment Expenditure Reporting Procedure

1.3 Policy Statement:
Councillors and Council employees hold positions of public trust and must carry out their duties impartially and with integrity. The provision of gifts and benefits to Councillors and Council employees can create perceptions of a conflict of interest and it is appropriate to question why they are offered and whether they should be accepted.

The Public Sector Ethics Act 1994, identifies the following four ethics principles as fundamental to good public administration:

- Integrity and impartiality;
- Promoting the public good;
- Commitment to the system of government; and
- Accountability and transparency
This policy is to establish guidelines for the giving and receiving of gifts, benefits and hospitality by Councillors and Council employees to avoid any potential conflicts of interest or breaches of the Local Government Act 2012 and all other regulations as outlined in 1.2 Regulated Authority of this policy.

1.4 Scope:
This policy applies in relation to any gifts and benefits received by Councillors or employees from external parties and is intended to highlight the legal and ethical issues that should be taken into account in deciding whether to accept a gift or benefit.

This policy also provides guiding principles for the provision of gifts for official purposes, entertainment and/or hospitality undertaken by Ipswich City Council and provided to a third party or Council representative.

This policy does not apply to electoral gifts to Councillors as defined in the Local Government Electoral Act 2011.

1.5 Roles and Responsibilities:
The following responsibilities apply to all Councillors and Council employees:

- Be aware of and comply with this Policy;
- Consider the purpose and value of a gift/benefit before making a decision to accept it;
- Consider the perception of an impartial observer regarding the offer of a gift/benefit;
- Ensure any expenditure is appropriate and would pass the public accountability test;
- Ensure all expenditure of entertainment and hospitality is correctly recognised in the financial system to ensure reporting obligations are fulfilled;
- Report suspected breaches of policy in an appropriate manner.

This is of particular significance for Councillors and for Council employees who have decision making, regulatory or purchasing roles.

This policy operates in addition to all other obligations under the Local Government Act 2009, any other legislation, or relevant codes and policies regarding the disclosure of any interests.

1.6 Gifts and Benefits - Value Guidelines:

- Gifts and Benefits of $100 or less are considered nominal (unless cumulative amount exceeds that value from the same donor in one (1) financial year);
- Gifts and Benefits over the value of $100 are considered significant.

1.7 Entertainment/Hospitality provided by Council - Value Guidelines:

- Entertainment/Hospitality provided by Council up to a value of $160.00 including GST (per person) is considered modest.
- Entertainment/Hospitality provided by Council over $160.00 including GST (per person) is considered excessive.
1.8 Guiding Principles

1.8.1 Gifts and Benefits Received

Sometimes people who deal with Ipswich City Council wish to express appreciation for services or assistance given by a Councillor or a Council employee or wish to demonstrate good faith in a business relationship by giving some form of gift or benefit.

In some circumstances the giving of a gift or benefit has the potential to compromise a person by creating a sense of obligation and thereby affecting impartiality. Councillors and Council employees should always be mindful of their obligation to maintain public confidence in Council.

As a general guide, if a Councillor or employee is offered a gift, he/she should put themselves in the position of the person offering the gift and consider why the gift is being given and whether acceptance is appropriate.

Each type of gift or benefit carries with it different risks that should be considered when deciding whether or not acceptance is appropriate. Lower risk gifts are those intended as a token of appreciation or memento, or a ceremonial or official gift from one organisation to another.

It is important to consider the following:

- Relevant legislation;
- Why the offer of a gift or benefit was made:
  - Was the gift intended to ingratiate the giver with the receiver for future influence?
  - Was it gratitude for a service that has been completed (so no scope for future influence)?
- The value and type of the gift or benefit (with higher value gifts/benefits warranting increased scrutiny);
- The sensitivity of the role of the recipient or the relationship of the parties (eg is the recipient a decision-maker as relevant to the giver);
- Whether the giving of the gift is being done publicly (more transparent) or in private; and
- The likely public perception of acceptance.

If unsure, Councillors and employees should decline the offer of gifts and benefits courteously by explaining that acceptance would be against Council policy.

1.8.2 Three Categories of Gifts and Benefits Received

Gifts and benefits received are broken into three (3) categories for consideration:

- Gifts and Benefits of token or nominal value ($100 or less);
- Gifts, Benefits of value (over $100);
- Gifts and Benefits NEVER to be accepted.

Gifts and Benefits of token or nominal values

For the purpose of this policy, a gift or benefit of nominal value includes (but is not limited to):

- Gifts of a nominal value ($100 or less) that are infrequently offered.
- Gifts of single bottles of reasonably priced alcohol or flowers as acknowledgement for giving a presentation or being a guest speaker.
• Free meals and/or beverages of a modest nature provided to Councillors or Council employees who are formally representing Council and the meal/beverage is not provided within the registration costs of the activity/event/travel.
• Refreshments of a modest nature provided at a conference where a Councillor or Council employee is a guest speaker or is attending with the prior approval of the executive.
• Marketing or corporate mementos such as ties, scarves, pens, coasters, tie pins, diaries or chocolates.
• Invitations to appropriate out of hours functions or social events organised by groups such as council committees and community organisations that Councillors or Council employees attend in their role of representing the City of Ipswich.

For Council employees - care must be taken concerning the cumulative nature of gifts and benefits from the same donor during one (1) financial year ie 1 July – 30 June. Should the amount exceed a total value of $100 then those items are considered items of value.

For Councillors - the cumulative nature of gifts and benefits, from the same donor, is considered to be from the first day a Councillor is officially sworn into office until the last day of elected representation following the retirement/defeat of the said Councillor, regardless of the number of terms that the Councillor serves.

NB: While one-off gifts and benefits of token or nominal value are not required to be recorded on Council’s Gifts and Benefits Register Disclosure Form, it is of paramount importance that all Councillors and Council employees who regularly attend community meetings/functions/events keep a personal record of attendance at all events where gifts and/or hospitality are offered to ensure that the cumulative effect can be recognised and recorded on the appropriate form.

Gifts and Benefits of value
For the purpose of this policy, a gift or benefit of more than nominal or token value includes (but is not limited to):
• Invitations to a corporate box at a sporting event or other entertainment
• Free or discounted tickets to major sporting or community events, corporate hospitality at a corporate facility at a major sporting event, products for personal use, the frequent use of facilities such as gyms, use of holidays homes, travel or vehicles, free training excursions, gift hampers or vouchers.
• Payment by suppliers for Councillors or Council employees to attend training seminars, conferences or other promotional or educational activities.
• Free or subsidised meals and/or beverages provided by a potential supplier or contractor.
• Free or subsidised meals and/or beverages provided infrequently and/or reciprocally, that have been arranged primarily for, or in connection with, discussion of official business.

Gifts of value offered and/or accepted by a Councillor or Council employee are to be recorded on the Gifts and Benefits Register Disclosure Form – refer Attachment B.

In deciding whether to accept a gift or benefit, consideration should be given to whether refusal, in the circumstances could be discourteous or cause offence to a person offering the gift or benefit.

Care should be taken in handling circumstances where there are cultural differences. In some circumstances it is recognised that declining a gift may be difficult, inappropriate or offensive.
However, the overriding concern in considering whether to accept a gift or benefit is whether the gift or benefit is likely, or could reasonably be perceived, to affect the independent and impartial performance of duties.

Gifts or benefits which are NEVER to be accepted or given

For the purpose of this policy, gifts and benefits that are considered totally inappropriate and should never be accepted or given include (but are not limited to):

- Money, regardless of the amount.
- Any item which may be readily converted into cash (eg shares)
- Access to confidential information.
- Promise of a new job.
- Preferential treatment (may include reciprocal favours given in return for a service provided by Council).
- Disposition of property or bequest, not necessarily land, can include goods and chattels (furniture, vehicles, tools etc) by one person to another without payment.

All gifts and benefits offered of a prohibited nature, as outlined above, are to be recorded on the Gifts and Benefits Register Disclosure form — refer Attachment B.

Where you decide to decline a gift or benefit (except where it is a bribe or other potentially corrupt conduct – see 1.8.4) you should politely thank the person for the offer and explain what your obligations are under this policy.

Where uncertainty exists as to what action to take regarding the offer of a gift and benefit, regardless of the occasion or purpose, refer to the decision making guide (Attachment A) to help you decide.

What is NOT a gift or benefit for the purposes of this policy

For the purpose of this policy, a gift or benefit is not:

- Any product or service that genuinely has no connection to your role as a Councillor or Council employee;
- Any product or service that is given to a Councillor or Council employee by the Council or another Council official (except a contractor) as an award, any other form of recognition or to celebrate an occasion;
- Any discounted product or service if the discount is reasonable and generally available or capable of being negotiated by others not connected with Council and acceptance of the product or service will not compromise the Council or be seen to compromise the Council;
- Any discounted product or service if the discount is offered to staff generally (such as through a staff social club) and the arrangements will not compromise the Council or be seen to compromise the Council and the arrangements have the approval of the Chief Executive Officer;
- Any product or service received in relation to your membership of any industrial or professional organisation, club or other association or body;
- Any product or service received by a relative or associate from someone connected to Council if you genuinely did not know about it.
1.8.3 Soliciting Gifts and Benefits

Soliciting gifts or benefits is strictly prohibited under any circumstances. If a Councillor or Council employee becomes aware of a situation of soliciting gifts or benefits, they must report it to the Chief Executive Officer immediately.

1.8.4 Bribery

Acceptance of money or any other gifts perceived as bribery is strictly prohibited under any circumstances and must be reported to the Chief Executive Officer immediately. An offer of money perceived as bribery must be reported immediately to the Chief Executive Officer.

The Chief Executive Officer must notify the Crime and Corruption Commission of any offer of money as soon as practicable after the offer has been made.

1.8.5 Gifts given by Council to person/s visiting Council in an official capacity

There are occasions when Council may wish to present a gift to a person visiting Council in an official capacity. This may include guest speakers at conferences, courses, seminars or workshops that Council has organised or visiting delegations whether intrastate, interstate or overseas.

Council has a range of appropriate gifts which are available to be ordered through Council’s iProcurement process.

The gift must be for official purposes and the requesting officer must be able to identify the benefit for Council and the public in giving the gift.

Prior approval must be given by:

- Requests from Council employees are to be approved by the relevant Chief Operating Officer;
- Requests from Councillors are to be approved by the Mayor and the CEO;
- Requests from the CEO are to be approved by the Mayor;
- Requests from the Mayor are to be approved by the CEO.

The costs associated with purchasing the item through iProcurement are to be met by the relevant Council department. Costs associated with gifts given by the Councillors are to be covered by the Finance and Corporate Services Department.

1.8.6 Official Gifts received by a Councillor or Council employee

There are occasions when a Councillor or Council employee is involved in a conference or social, cultural, community or industry event where official gifts are presented or exchanged. Where it would appear not to be polite or inappropriate to decline the offer, it is reasonable for official representatives of Council to accept this gift on behalf of Council.

All such gifts are considered the property of Council, not the individual, and are to be handed to the Chief Executive Officer as soon as possible after receipt of the item.

The Councillor or Council employee is required to complete a Gifts and Benefits Disclosure Form (Attachment B) to accompany the item when handed to the Chief Executive Officer.

The Chief Executive Officer will assign responsibility of the item to Finance and Corporate Services Department who will ensure that the item is entered onto Council’s Asset Register.
If the gift is of an appropriate size and nature, it will be placed on display in the locked display case on the ground floor of the Council Administration Building accompanied by an appropriate card detailing the gift giver’s name, reason for the presentation, nature of gift and date as per example below:

Presented By
The Mayor of the Northern Beaches Council, Sydney
on a visit to the City of Ipswich
Monday, 11 February 2019
Australian Jarrah Executive Pen Set

Should the gift not be suitable for display or following an extended period of display in the display case of the Council Administration Building (not less than 6 months), the gift will be relocated to a suitable location within Council’s facilities until such time as a decision is made, following consultation with the Chief Executive Officer, to dispose of the item. Disposal of the item is to be in accordance with current policies and procedures.

1.8.7 Acceptance of Sponsorship Benefits/Community Memberships

There may be occasions when Council is offered entry tickets as a result of sponsoring an event or entering into an Agreement with a third party.

Councillors may also be offered free yearly membership to community facilities eg turf clubs, showgrounds, motorsport precincts.

The acceptance and use of these tickets or memberships by Councillors or Council employees would create a perceived conflict of interest and would not be viewed favourably by members of the public.

Regardless of the intent, public perception is the key consideration when accepting any benefits of this nature.

Therefore, Ipswich City Council will maintain a zero gift and benefit position for all sponsorship benefits/community memberships to ensure that an unambiguous position can be communicated clearly to the community.

It should be noted that Councillors are still entitled to attend events in their official capacity, however this attendance is to be by invitation not by the provision of free tickets.

All interactions (verbal and written) with event organisers should clearly and politely outline Council’s position regarding the acceptance of free tickets or memberships.

1.9 REASONABLE AND APPROPRIATE EXPENDITURE ON ENTERTAINMENT AND HOSPITALITY

1.9.1 General Principles

The Local Government Regulation 2012 provides examples of spending on entertainment and hospitality. Examples include:

- Entertaining members of the public in order to promote a Council project or initiative.
- The provision of food or beverages by Council:
  - to a person visiting Council in an official capacity;
  - for a conference, course, meeting, seminar, workshop or other forum held by Council for Councillors, Council employees or other persons;
Paying for a Councillor or Council employee to attend a function as part of the Councillor’s or employee’s official duties or obligations. Entertainment and hospitality expenditure will be considered appropriate if it meets the following criteria:

- it is considered reasonable and cost effective;
- it can be supported by a specific approved budget allocation;
- it is able to withstand public scrutiny;
- it is for official purposes; and
- it complies with legal, financial, audit and ethical requirements.

Entertainment and hospitality expenditure must be pre-authorised. Councillors and Council employees must not authorise their own entertainment and hospitality expenditure. Authorisation requirements are as follows:

- Expenditure by the Chief Executive Officer (CEO) must be authorised by the Mayor.
- Expenditure by the Mayor and Councillors must be authorised by the CEO.
- Expenditure by a Chief Operating Officer must be authorised by the CEO or nominee.
- Expenditure by all other managers or officers must be authorised by the relevant Branch Manager or Chief Operating Officer within their Department.

Officers incurring and authorising the expenditure must demonstrate that the expenditure will benefit Council and has been authorised for official purposes.

Expenditure deemed by the CEO to be inappropriate or unreasonable must be repaid to Council within 21 days (3 weeks) of being notified.

Entertainment and hospitality expenditure must be properly documented and accounted for so as to satisfy audit, legislative and reporting requirements.

1.9.2 Entertainment and Hospitality Expenditure

Entertainment and hospitality expenditure includes entertaining visitors (where Council has an interest in, or a specific obligation towards, facilitating the visit) such as intrastate, interstate and overseas delegates, representatives of business, industry, recognised community organisations and other levels of Government. Such entertainment and hospitality should not be a substitute for meetings as part of normal Council business. Attendees must ensure that there is no conflict of interest or breach of the relevant Council Code of Conduct by their attendance or participation.

1.9.2.1 Council will meet the cost of food and drinks provided to Council employees but generally only in the following circumstances:

- A light meal may be provided for employees who are required to work during a meal time and an alternative meal break is not available. This includes committee and working group meetings, conferences, seminars and training sessions where the cost is met by the Council;

- If an officer is required to attend a meeting or other function attended by external persons where food and drink may be provided for all attendees, provided it is accordance with this policy.
1.9.2.2 Other types of expenses considered reasonable as official expenditure include:

- Tea/coffee or similar for official visitors (made from resources within Council);
- Breakfast/lunch/dinner for official visitors at an organised function (supplied through the Civic Centre where possible);
- Light refreshments for internal meetings, conferences, workshops, seminars and other business purposes as approved by the relevant Departmental officer (supplied through the Civic Centre where possible);
- Charges for attendance at official functions;
- Employer reward and recognition presentations, such as recognition of Council employees for above and beyond achievement;
- Visits by overseas delegates;
- Other specific celebrations authorised by the CEO (including social club events); and
- Civic functions and receptions.

The number of staff attending official functions should be kept to a minimum and should only include those who will be able to advance Council business by their attendance.

1.9.3 Fringe Benefits Tax Requirements

Fringe Benefits Tax (FBT) may be payable on some of the official hospitality expenditure that is attributable to Councillors and Council employees. All Councillors and Council employees should make themselves aware of FBT rules and of their application for official hospitality functions.

The use of the Entertainment Register maintained by the Principal Taxation Account in the Finance Branch is considered mandatory to record details and costs associated with official entertainment for all hospitality subject to FBT.

1.9.4 Attendance of guests accompanying a Councillor or Council employee at an official function

If a Councillor or Council employee receives an invitation to attend an event in their official capacity and the invitation includes a guest/guests, the Councillor or Council employee may have a guest accompany them as appropriate.

However, if the invitation is only for the Councillor or Council employee and they wish to take a guest/guests, it is the responsibility of the Councillor or Council employee to personally organise an additional ticket/s to the event and make payment from private funds prior to the event.

Expenditure will not be incurred for attendance of a guest accompanying a Councillor or Council employee at any official function.

Should Council receive an invoice from an event organiser for the attendance of a guest at an official function because payment was NOT made by the Councillor or Council employee, the cost of the ticket plus a $20.00 service charge for employee time to process the payment, will be debited from the Councillor’s or Council employee’s wages at the next pay period.

1.9.5 Alcohol Provision and Consumption

Alcohol may only be provided at an official Council function if it has been approved prior to the function by the CEO or nominee.

As representatives of Council, Councillors and Council employees attending functions where alcohol is supplied must ensure that alcohol is consumed in a responsible manner.
Small scale entertainment by the Mayor, Deputy Mayor and CEO in the Claremont Room located on the 2nd Floor of the Council Administration Building may include alcoholic beverages, organised through Council’s Civic Centre with moderation being exercised as to the amount and type of products being served.

1.9.6 Unreasonable and Inappropriate Expenditure

Examples of expenditure which is generally considered not to be reasonable and appropriate and therefore to be treated as private expenditure include:

- Tips or gratuities;
- Alcoholic drinks outside of the standards of this policy;
- Stocking of bar fridges;
- Mini bar expenses; and
- Morning tea, afternoon tea or lunch outside of Council premises (attended only by Councillors or Council employees).

1.10 Definitions:

Councillors – Mayor and Councillors

Council Employee – Any person employed directly by Ipswich City Council, regardless of their employment status and contractors undertaking duties on behalf of Council.

Gift – An item of value such as money, voucher, entertainment, hospitality, travel, commodity, property that one person gives to another.

Benefit – Something that is similar to a gift in that it is of value to the recipient but it is less tangible in nature (eg a new job or promotion, preferential treatments or access to confidential information).

Official Gift – A gift received by Councillors or Council employees as representatives of the City or the Council. These gifts may be received from a Sister City, organisations or corporations that are bestowing a corporate gift (ie plaques, plates, vases, trophies, artwork) or souvenir to the City, or as a token of appreciation for a contribution to a conference or industry event.

1.11 Policy Author:

Chief Operating Officer (Finance and Corporate Services)
ATTACHMENT A
DECISION MAKING GUIDE

Is the gift or benefit money or readily exchanged for money or another gift type that should never be accepted?

Yes – Refuse offer and report it to your supervisor.

No – Lower risk, could consider.

Is it offered in exchange for you doing something in your official capacity?

Yes – Refuse offer and report it to your supervisor.

No – Lower risk, could consider.

Could the gift or benefit be seen by other people to influence your behaviour as a public official? eg How would this be perceived by "Joe Public" if it appeared on the front page of a major newspaper?

Yes – Refuse offer.

No – Lower risk, could consider.

Will you or Council be making important decisions regarding the gift or benefit giver in the near future?

Yes – Refuse offer.

No – Lower risk, could consider.

Is the gift or benefit expensive?

Yes – Refuse offer, unless it was a ceremonial gift (although not all ceremonial gifts will necessarily be expensive). If accepted, ensure that the appropriate paperwork is completed and the gift is handed over to the CEO.

No – Lower risk, could consider.

Have you received other gifts or benefits from this person/agency recently?

Yes – consider gifts or benefits as a series and refuse offer if as a whole they exceed nominal value.

No – lower risk, could consider.
**ATTACHMENT B**

**GIFTS AND BENEFITS REGISTER**

**DISCLOSURE FORM**

**PERSONAL DETAILS**

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Position</th>
</tr>
</thead>
</table>

To the Chief Executive Officer of Ipswich City Council, in accordance with the Gifts, Benefits and Hospitality Policy, I disclose the following: (tick whichever is appropriate below)

**An offer of a gift or benefit that has been declined that is required to be disclosed being:**

- [ ] a gift or benefit that may create a sense of obligation on my part or may be perceived to be intended or likely to influence the carrying out of my public duty, regardless of the value
- [ ] a gift or benefit of more than token value
- [ ] money or anything readily exchanged/cashed in for money, regardless of the value

**A gift or benefit that has been received and is required to be surrendered being:**

- [ ] a gift or benefit that may create a sense of obligation on my part or may be perceived to be intended or likely to influence the carrying out of my public duty, regardless of the value
- [ ] a gift or benefit of more than token value
- [ ] money or something readily exchanged/cashed in for money, regardless of the value
- [ ] a gift or benefit received on behalf of Council

**Other gift or benefit being:**

- [ ] a gift or benefit that has been received that is required to be surrendered however it is impractical to surrender for the reasons stated on the reverse of this document
- [ ] a gift or benefit that has been received and retained that I wish to disclose voluntarily

**GIFT OR BENEFIT DETAILS**

<table>
<thead>
<tr>
<th>Gift or benefit received by</th>
<th></th>
<th>myself</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>my relative/associate</td>
</tr>
</tbody>
</table>

Name __________________________ Relationship to self __________________________

Printed copies are uncontrolled. It is the responsibility of each user to ensure that any copies of policy documents are the current issue.
Gift or benefit received from:
(name and address of person and organisation/company providing the gift or benefit and ABN (if not an individual))

Description of gift or benefit

Date/s gift or benefit received

Estimated retail value inc GST

Comments in relation to this disclosure (ie why the gift or benefit was offered)

SIGNATURES AND ACTION
(NB: Councillors/Senior Contract Employees – You may also have an obligation to record this in your Register of Interests)

I declare the above to be true and correct.

Name
Signature
Date

Staff disclosure noted by the Chief Operating Officer:

Name
Signature
Date

Noted by the Chief Executive Officer:

Name
Signature
Date

Action as determined by the Chief Executive Officer (if applicable)

REMEMBER
Intentionally under-valuing an item is an offence.
ITEM: 3

SUBJECT: ASSESSMENT ON IPSWICH CITY COUNCIL’S PROGRESS TOWARDS IMPLEMENTING THE ANNUAL OPERATIONAL PLAN 2018-2019

AUTHOR: BUSINESS IMPROVEMENT ADVISOR (POLICY)

DATE: 2 MAY 2019

EXECUTIVE SUMMARY

This is a report concerning an assessment of Ipswich City Council’s third quarter progress towards implementing the 2018-2019 Operational Plan.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

There are no related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Strengthening our local economy and building prosperity
Managing growth and delivering key infrastructure
Caring for the community
Caring for the environment
Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

The 2018-2019 Operational Plan (the Plan) was formally adopted by Council on 26 June 2018. Section 174 of the Local Government Regulation 2012 states the Chief Executive Officer must present a written assessment of progress towards implementing the Plan at quarterly intervals to the local government.

An assessment of each department’s third quarter progress, being 1 January 2019 – 31 March 2019, has been prepared and are contained in Attachments 1-7. Attachment 8 is a report on the Financial and Key Performance Indicators to support the assessments.

FINANCIAL/RESOURCE IMPLICATIONS

There are no resourcing or budget implications.
RISK MANAGEMENT IMPLICATIONS

There are no risk management implications.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: *Local Government Regulation 2012*

COMMUNITY AND OTHER CONSULTATION

The content of this report required each Council department to provide comment on their third quarter progress towards achieving the objectives of Council’s Annual Operational Plan.

CONCLUSION

Each department has provided comments on their progress during the third quarter of the 2018-2019 financial year (refer Attachments 1-7). The tables below provide an “at a glance” snapshot of the current positioning of each deliverable against target. To clarify the progress statements used in the table, please be advised:

<table>
<thead>
<tr>
<th>STATUS</th>
<th>MEANING</th>
<th>COLOUR CODE ON SPREADSHEET</th>
</tr>
</thead>
<tbody>
<tr>
<td>On Track</td>
<td>The project has commenced and is meeting milestones and budget</td>
<td>Green</td>
</tr>
<tr>
<td>Scheduled</td>
<td>Scheduled to commence later in the financial year</td>
<td>Yellow</td>
</tr>
<tr>
<td>Delayed Schedule</td>
<td>The date of commencement has passed and the project has not commenced</td>
<td>Amber</td>
</tr>
<tr>
<td>At Risk</td>
<td>The project has commenced but is not meeting milestones or budget</td>
<td>Red</td>
</tr>
<tr>
<td>Complete</td>
<td>The project has been completed</td>
<td>Blue</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>ON TRACK</th>
<th>SCHEDULED</th>
<th>DELAYED SCHEDULE</th>
<th>AT RISK</th>
<th>COMPLETE</th>
<th>TOTAL DELIVERABLES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts, Social Development &amp; Community Engagement</td>
<td>31</td>
<td>3</td>
<td>11</td>
<td>1</td>
<td>10</td>
<td>56</td>
</tr>
<tr>
<td>Economic Development &amp; Marketing</td>
<td>34</td>
<td>4</td>
<td>1</td>
<td>6</td>
<td>-</td>
<td>45</td>
</tr>
<tr>
<td>Finance &amp; Corporate Services</td>
<td>26</td>
<td>3</td>
<td>2</td>
<td>4</td>
<td>-</td>
<td>35</td>
</tr>
<tr>
<td>Health, Security &amp; Regulatory Services</td>
<td>10</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>10</td>
</tr>
</tbody>
</table>
The table above indicates that of the total amount of deliverables set for the 2018-2019 financial year, Council’s current position in achieving its goals as at the 3rd quarter is:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>ON TRACK</th>
<th>SCHEDULED</th>
<th>DELAYED SCHEDULE</th>
<th>AT RISK</th>
<th>COMPLETE</th>
<th>TOTAL DELIVERABLES</th>
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</thead>
<tbody>
<tr>
<td>Infrastructure Services</td>
<td>5</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2</td>
<td>7</td>
</tr>
<tr>
<td>Planning &amp; Development</td>
<td>25</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>25</td>
</tr>
<tr>
<td>Works, Parks &amp; Recreation</td>
<td>28</td>
<td>-</td>
<td>1</td>
<td>-</td>
<td>-</td>
<td>29</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>159</strong></td>
<td><strong>10</strong></td>
<td><strong>15</strong></td>
<td><strong>11</strong></td>
<td><strong>12</strong></td>
<td><strong>207</strong></td>
</tr>
</tbody>
</table>

An internal review of the current plan has identified a level of inconsistency with some deliverables remaining generic in nature with no associated target or timeline. Departments are in broad terms attempting to:

- Where possible/if appropriate, reduce the number of deliverables against outcomes and increase the focus on key departmental initiatives;
- Review the format of deliverables;
- Ensure wording is understandable to external stakeholders;
- Increase level of measurability - transition from qualitative to more measureable KPI based deliverables to assess departmental performance;
- Identify opportunities to link or utilise transformational project goals as deliverables; and
- Remove superfluous or completed Corporate Plan outcomes and consider the inclusion of relevant operational based deliverables.

The preparation of the 2019-2020 Operational Plan has commenced and Departments are currently conducting a final review of their proposed deliverables to improve both the meaningfulness and measurability of individual deliverables.

**ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

1. ASDCE Op Plan Update for Jan-Mar 2019
2. EDM Op Plan Update for Jan-Mar 2019
3. FCS Op Plan Update for Jan-Mar 2019
5. IS Op Plan Update for Jan-Mar 2019
7. WPR Op Plan Update for Jan-Mar 2019
8. Financial and Corporate Key Performance Indicators - March 2019

Carol Dellit
BUSINESS IMPROVEMENT ADVISOR (POLICY)
I concur with the recommendations contained in this report.

Angela Harms
ACTING CORPORATE GOVERNANCE MANAGER
I concur with the recommendations contained in this report.

Andrew Knight
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)
I concur with the recommendations contained in this report.

David Farmer
CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”
<table>
<thead>
<tr>
<th>Area</th>
<th>Operational Plan</th>
<th>Result</th>
<th>Measure/Action</th>
<th>Target Year</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>A1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>A2</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>A3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Summary:**
- **Area A1:** Operational Plan details.
- **Area A2:** Operational Plan details.
- **Area A3:** Operational Plan details.

**Notes:**
- Operational Plan Implementation.
- Results and Achievements.

---

**Strategies:**
- Strategic 1.
- Strategic 2.
- Strategic 3.

**Table:**

<table>
<thead>
<tr>
<th>Objective</th>
<th>Objective Description</th>
<th>Key Result Areas</th>
<th>Key Performance Indicators</th>
<th>Target Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Attachments:**
- Attachment 1.
- Attachment 2.
- Attachment 3.

---

**Conversion:**
- Operational Plan to Action Plan.
- Action Plan to Results.

---

**Follow Up:**
- Next Steps.
- Action Items.

---
<p>| Item 3 / Attachment 1. |</p>
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Attachment 1</td>
</tr>
</tbody>
</table>

**Strategy:** To develop a strategic partnership with external organizations to enhance the work of the committee.

**Objectives:**
1. Increase awareness of the committee's initiatives through partnerships.
2. Identify and engage external partners with complementary goals.

**Projects:**
- Project A: Strategic partnerships with external organizations.
- Project B: Development of a partnership agreement template.

**Actions:**
- Identify potential partners for the strategic partnership.
- Develop a draft partnership agreement.
- Attend a workshop on strategic partnerships.

**Resources:**
- Budget allocation for partnership activities.
- Internal staff time for partnership management.

**Status:**
- Project A: In progress
- Project B: Planning

**Next Steps:**
- Finalize partnership agreement.
- Implement strategic partnerships.

---

*Note: This table and content are placeholders for the actual content.*
<table>
<thead>
<tr>
<th>Item 3 / Attachment 1.</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 MAY 2019</td>
</tr>
<tr>
<td>Page 93 of 1166</td>
</tr>
<tr>
<td>Item</td>
</tr>
<tr>
<td>------</td>
</tr>
<tr>
<td>Item 3</td>
</tr>
<tr>
<td>Item</td>
</tr>
<tr>
<td>------</td>
</tr>
<tr>
<td>3.1</td>
</tr>
<tr>
<td>3.2</td>
</tr>
<tr>
<td>3.3</td>
</tr>
</tbody>
</table>

**Note:** The table above represents a portion of the meeting agenda. For the full document, please refer to Attachment 2.
**GOVERNANCE COMMITTEE**

**MEETING AGENDA**

14 MAY 2019

Item 3 / Attachment 2.
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Required by</th>
<th>Attached</th>
<th>Progress Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1</td>
<td>Task 1: Implement new software</td>
<td>15 May 2019</td>
<td>Yes</td>
<td>80% complete</td>
</tr>
<tr>
<td>3.2</td>
<td>Task 2: Improve website design</td>
<td>12 May 2019</td>
<td>Yes</td>
<td>90% complete</td>
</tr>
<tr>
<td>3.3</td>
<td>Task 3: Launch new marketing campaign</td>
<td>18 May 2019</td>
<td>Yes</td>
<td>75% complete</td>
</tr>
<tr>
<td>3.4</td>
<td>Task 4: Update company policies</td>
<td>20 May 2019</td>
<td>Yes</td>
<td>50% complete</td>
</tr>
</tbody>
</table>

**Notes:**
- Task 1 is 80% complete.
- Task 2 is 90% complete.
- Task 3 is 75% complete.
- Task 4 is 50% complete.

**Attachment:**
- Document 2 (available upon request)
<p>| Page 98 | Item 3 / Attachment 2. |</p>
<table>
<thead>
<tr>
<th>Item 3 / Attachment 2.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>GOVERNANCE COMMITTEE</strong></td>
</tr>
<tr>
<td><strong>MEETING AGENDA</strong></td>
</tr>
<tr>
<td><strong>14 MAY 2019</strong></td>
</tr>
<tr>
<td><strong>Page 99 of 1166</strong></td>
</tr>
<tr>
<td>Item 3 / Attachment 2.</td>
</tr>
<tr>
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</tr>
<tr>
<td>GOVERNANCE COMMITTEE</td>
</tr>
<tr>
<td>MEETING AGENDA</td>
</tr>
<tr>
<td>14 MAY 2019</td>
</tr>
<tr>
<td>Page 100 of 1166</td>
</tr>
<tr>
<td>Item 3 / Attachment 2.</td>
</tr>
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</tr>
<tr>
<td><strong>GOVERNANCE COMMITTEE</strong></td>
</tr>
<tr>
<td><strong>MEETING AGENDA</strong></td>
</tr>
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<td><strong>14 MAY 2019</strong></td>
</tr>
<tr>
<td><strong>Attachment 2</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Description</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Item 3</td>
<td>Attachment 2</td>
<td>In progress</td>
</tr>
<tr>
<td>2</td>
<td>Item 4</td>
<td>Attachment 3</td>
<td>Pending</td>
</tr>
</tbody>
</table>

**Note:** For detailed information, please refer to the attached documents.
<table>
<thead>
<tr>
<th>Key Action</th>
<th>Department</th>
<th>Key Deliveries</th>
<th>Executive</th>
<th>Responsible Officer</th>
<th>1st Qtr Program Comments</th>
<th>2nd Qtr Program Comments</th>
<th>3rd Qtr Program Comments</th>
<th>4th Qtr Program Comments</th>
<th>1st Qtr Program Achieved</th>
<th>2nd Qtr Program Achieved</th>
<th>3rd Qtr Program Achieved</th>
<th>4th Qtr Program Achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Increase the number of e-commerce and community involvement programs for the community</td>
<td>Finance</td>
<td>Increased e-commerce and community involvement programs for the community</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>3.2 Improve the sustainability of the operational plan for the community</td>
<td>Environment</td>
<td>Improvements in sustainability of the operational plan for the community</td>
<td></td>
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<td>Attachment 3</td>
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</tr>
<tr>
<td>1</td>
<td>Governance Committee</td>
<td>Discuss and approve the annual report for the year ending March 31, 2019.</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>2</td>
<td>Financial Management</td>
<td>Review and approve the quarterly financial statements for the period ending March 31, 2019.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>3</td>
<td>Strategic Planning</td>
<td>Update the strategic plan for the next fiscal year.</td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>4</td>
<td>Operations Management</td>
<td>Review and approve the operational performance report for the month of April.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5</td>
<td>Human Resources</td>
<td>Update the personnel policies and procedures.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>6</td>
<td>Risk Management</td>
<td>Review and approve the risk assessment report for the month of April.</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>7</td>
<td>Sustainability</td>
<td>Update the sustainability report for the year ending March 31, 2019.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Legal Affairs</td>
<td>Review and approve the legal contracts signed in the month of April.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>9</td>
<td>Technology</td>
<td>Update the technology roadmap for the next fiscal year.</td>
<td></td>
<td></td>
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</tbody>
</table>

**Attachment 3**

[Insert attachment content here]
Item 3 / Attachment 3.
<table>
<thead>
<tr>
<th>Key Action</th>
<th>Department</th>
<th>Key Outcome</th>
<th>Deliberation</th>
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<th>3rd Qtr Progress Showing</th>
<th>4th Qtr Progress Showing</th>
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</table>

14 MAY 2019
<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Department</th>
<th>Key Outcome</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>Improve</td>
<td>Finance</td>
<td>Reduce costs</td>
<td>Improve financial efficiency by implementing cost-saving measures.</td>
</tr>
<tr>
<td>1.2</td>
<td>Support</td>
<td>Human Resources</td>
<td>Enhance employee satisfaction</td>
<td>Strengthen employee engagement and motivation through training and development programs.</td>
</tr>
<tr>
<td>2.1</td>
<td>Develop</td>
<td>Information Technology</td>
<td>Enhance systems efficiency</td>
<td>Implement an integrated IT system to streamline operations and improve data management.</td>
</tr>
<tr>
<td>2.2</td>
<td>Enhance</td>
<td>Sales</td>
<td>Market penetration</td>
<td>Revamp sales strategies to target new markets and increase customer base.</td>
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<td>3.1</td>
<td>Streamline</td>
<td>Production</td>
<td>Increase output</td>
<td>Optimize production processes to boost productivity and reduce waste.</td>
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<td>Cooperate</td>
<td>Legal</td>
<td>Comply with regulations</td>
<td>Ensure compliance with all relevant legal requirements and avoid legal disputes.</td>
</tr>
</tbody>
</table>

**Attachments:**
- 5.1: Detailed cost-saving measures.
- 5.2: Training syllabus for employee development.
- 5.3: System integration plan.
- 5.4: Market research report.
- 5.5: Production process optimization report.
- 5.6: Compliance checklist.

**Charts and Graphs:**
- Chart 1: Efficiency improvement graph.
- Chart 2: Market share analysis.
- Graph 3: Cost reduction timeline.
<table>
<thead>
<tr>
<th>Key Actions</th>
<th>Department</th>
<th>Key Outcome</th>
<th>Implementation</th>
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<th>4th Qtr Progress Comments</th>
<th>5th Qtr Progress Comments</th>
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<td>5.1.1 Ensure that the development of youth spaces is well-researched and informed by community feedback and stakeholder engagement.</td>
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**GOVERNANCE COMMITTEE**

**MEETING AGENDA**

**14 MAY 2019**

**Item 3 / Attachment 6.**
Item 3 / Attachment 6.
<table>
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<tr>
<th>Day 1: Action 1</th>
<th>Goal 1: Create a Data Hub that enables fast and effective analytics to be used together for the betterment of the community.</th>
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GOVERNANCE COMMITTEE
MEETING AGENDA

14 MAY 2019

Item 3 / Attachment 7.

<table>
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<tr>
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<tr>
<td><strong>Strategy 1:</strong> Ensuring greater alignment of business processes with health system goals and priorities.</td>
</tr>
<tr>
<td><strong>Strategy 2:</strong> Developing a comprehensive approach to strategic planning and performance measurement.</td>
</tr>
<tr>
<td><strong>Strategy 3:</strong> Enhancing the capacity of the health system to respond to health emergencies.</td>
</tr>
<tr>
<td><strong>Strategy 4:</strong> Strengthening health information systems to support decision-making.</td>
</tr>
<tr>
<td><strong>Strategy 5:</strong> Improving the quality, accessibility, and affordability of health services.</td>
</tr>
<tr>
<td><strong>Strategy 6:</strong> Enhancing the efficiency and effectiveness of health system management.</td>
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**GOVERNANCE COMMITTEE MEETING AGENDA**

14 MAY 2019

Page 112 of 1166
Ipswich City Council

FINANCIAL AND CORPORATE KEY PERFORMANCE INDICATORS OF THE IMPLEMENTATION OF THE 2018-2019 OPERATIONAL PLAN

March 2019
## Departmental Breakdown

### Trend of year to date results as at 31 March 2019:

#### Departmental Controlled:

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<th></th>
<th>Jul</th>
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Satisfactory results for expenses and revenue.

Capital expenditure under budget by $409k or 45.3%.

### Economic Development and Marketing

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Satisfactory results for expenses. Revenue under budget by $114k or 16.8%.

### Infrastructure Services Department

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Employee expenses over budget by $421k or 34.9% and Other expense categories over budget by $199k or 18.7%.

Capital expenditure under budget for infrastructure program $16.8m or 28.6%. See pages 13-18 for details.

### Finance and Corporate Services Department

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Satisfactory results for revenue and expenses.

Capital expenditure under budget by $3.1m or 42.3%.

* Employee expenses including Labour Contracts
** Operational Expense excluding the above
### Departmental Breakdown

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</tbody>
</table>

Satisfactory results for revenue and other expense categories. Employee expenses over budget $752k or 2.8%.

Capital expenditure under budget for Infrastructure Program $4.8m or 25.2%. Capital expenditure for fleet and equipment purchases under budget $1.6m or 39.5%.

Capital expenditure for IWS under budget $804k or 33.2%.

<table>
<thead>
<tr>
<th>Department</th>
<th>Revenue</th>
<th>Employee Expenses*</th>
<th>Other Expense Categories**</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Health, Security and Regulatory</strong></td>
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<tr>
<td>Services Department</td>
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</tbody>
</table>

Satisfactory results for revenue and other expense categories. Employee expenses over budget $810k or 5.3%.

Capital expenditure under budget $445k or 53.1%.

<table>
<thead>
<tr>
<th>Department</th>
<th>Revenue</th>
<th>Employee Expenses*</th>
<th>Other Expense Categories**</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Planning and Development</strong></td>
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<td>Department</td>
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<td>May</td>
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</tbody>
</table>

Satisfactory results for revenue and expenses.

### Corporate Controlled:

<table>
<thead>
<tr>
<th>Department</th>
<th>Revenue</th>
<th>Expenses</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Corporate Items</strong></td>
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<td>Jul</td>
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</tbody>
</table>

Satisfactory results for corporate controlled expenses. Corporate controlled revenue under budget $8.1m or 4%.

Capital expenditure under budget on donated assets $6.6m or 13.2%.

---

* Employee expenses including Labour Contracts
** Operational Expense excluding the above
Rate Arrears as at 31 March 2019:

Rate Arrears as % of Rates Levy (Rolling 12 months)

<table>
<thead>
<tr>
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<tr>
<td>%</td>
<td>1.79</td>
<td>1.84</td>
<td>1.98</td>
<td>2.12</td>
<td>2.25</td>
<td>2.19</td>
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<tr>
<td>Target %</td>
<td>2.70</td>
<td>2.70</td>
<td>2.00</td>
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<td>2.00</td>
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</table>

* Rolling 12 month average

Value of Rate Arrears:

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<tr>
<td>$'000</td>
<td>3,880</td>
<td>3,844</td>
<td>4,207</td>
<td>4,579</td>
<td>4,929</td>
<td>4,858</td>
<td>5,090</td>
<td>5,908</td>
</tr>
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</table>
March 2019

Capital Expenditure

Results as at 31 March 2019:

<table>
<thead>
<tr>
<th>Department</th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY Pcast $'000</th>
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</thead>
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<tr>
<td>Corporate</td>
<td>66,374</td>
<td>50,058</td>
<td>23,684</td>
<td>142,883</td>
<td>46%</td>
<td>125,223</td>
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<tr>
<td>Controlled</td>
<td>48,688</td>
<td>50,335</td>
<td>6,653</td>
<td>67,122</td>
<td>85%</td>
<td>67,122</td>
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<tr>
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<td>110,062</td>
<td>100,393</td>
<td>30,321</td>
<td>210,005</td>
<td>52%</td>
<td>192,345</td>
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</table>

Department controlled primarily under budget in Infrastructure Services with project delivery timelines being deferred. Will be submitted for consideration in the upcoming budget amendment.

Capital Work in Progress Current Balance ($'000):

The above figures exclude infrastructure credits and donated assets.

CWP Balance by Project Status (as % of total):

<table>
<thead>
<tr>
<th>Concept</th>
<th>Design</th>
<th>Delivery</th>
<th>Completion</th>
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<tr>
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<td>Mar-18</td>
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<td>Jun-18</td>
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</table>

Page 118 of 1166
2 April 2019

COMMITTEE: GOVERNANCE COMMITTEE
AUTHOR: PROJECT OFFICER
SUBJECT: REVIEW OF DELEGATION TO CEO RELATING TO COUNCIL COMPANIES

INTRODUCTION

This is a report concerning a review and the proposed repeal of two delegations to the Chief Executive Officer and one delegation to the Mayor and Chairperson of a former standing committee.

RELATED PARTIES

There are no related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

In August 2018 Council commenced a project concerning the review of Council’s delegations and sub-delegations. Council has engaged an external legal firm, Colin, Biggers & Paisley to undertake the legal review of the delegations and sub-delegations and a Council officer has been appointed to manage the administrative aspect of this project. As part of this review it has been identified there are two delegations (refer Attachments 1 and 2) to the Chief Executive Officer relating to two of Council’s former companies, Ipswich Motorsport Park Pty Ltd and Ipswich City Enterprises Pty Ltd. As Ipswich Motorsport Park Pty Ltd is now deregistered and Ipswich City Enterprises Pty Ltd is in the process of deregistration and is no longer active there is no requirement for Council to retain these delegations and they can be repealed.

A further delegation to the Mayor and Chairperson of the former Arts, Community and Cultural Services Committee (refer Attachment 3) was also identified as being suitable for repeal. The delegation relates to approval of a corporate sponsor for the Ipswich Art Gallery Volunteering Program. The Director, Ipswich Art Gallery has advised the Art Gallery has not had a corporate sponsor for the volunteer program for many years and they will not be engaging another.
RESOURCES IMPLICATIONS

There are no resourcing or budget implications as a result of this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Sections 9 and 257 of the *Local Government Act 2009*

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

The Chief Operating Officer (Finance and Corporate Services) was consulted in relation to the two delegations to the Chief Executive Officer concerning the Council companies. The Director, Ipswich Art Gallery was consulted in relation to the delegation to the Mayor and Chairperson of the Arts, Community and Cultural Services Committee concerning the Corporate Partner for the Ipswich Art Gallery Volunteering Program.

CONCLUSION

As part of the review of Council’s delegations and sub-delegations it has been identified there are three delegations which are no longer relevant and/or required and can be repealed.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1. Ipswich City Enterprises Pty Ltd
2. Ipswich Motorsport Precinct
3. Approve the corporate partner for the Ipswich Art Gallery Corporate Community Volunteering Program

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

A. That the delegation titled Ipswich City Enterprises Pty Ltd, as detailed in Attachment 1 to the report by the Project Officer dated 14 February 2019, be repealed.

B. That the delegation titled Ipswich Motorsport Precinct, as detailed in Attachment 2 to the report by the Project Officer dated 14 February 2019, be repealed.

C. That the delegation titled Approve the Corporate Partner for the Ipswich Art Gallery Corporate/Community Volunteering Program, as detailed in Attachment 3 to the report by the Project Officer dated 14 February 2019, be repealed.
Alisha Campbell
PROJECT OFFICER

I concur with the recommendations contained in this report.

Angela Harms
ACTING CORPORATE GOVERNANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”
IPSWICH CITY ENTERPRISES PTY LTD

Date of Council Resolution: 8 August 2001

Committee Reference and Date: Finance and Special Purposes Committee - 31 July 2001

No of Resolution: 19.01

Relevant Legislation:
Corporations Law and the Corporations Regulations (as defined in the Corporations Act 1989)
Section 25.1 of the Constitution of Ipswich City Enterprises Pty Ltd
Section 25 of the Local Government Act 1993 - Jurisdiction of Local Government
Section 36 of the Local Government Act 1993 - General Powers
Section 472 of the Local Government Act 1993 – Delegation by local government

Delegation to: Chief Executive Officer

Power Delegated:
That Council delegate power to the Chief Executive Officer to provide Council’s written consent to Ipswich City Enterprises to:

1. Appoint a Director to fill a casual vacancy where:
   - the resigning Director is an employee of Council and proposed appointee is an employee of Council;
   - the resigning Director is an employee of Council and proposed appointee is a Councillor;
   - the resigning Director is a Councillor and proposed appointee is a Councillor.

2. Provide written notice to Ipswich City Enterprises Pty Ltd on any matter where Council does not wish the Directors to deal with such matters without prior written consent

3. Remove a Director from the Board, if the Director is an employee of Ipswich City Council.

Conditions of Delegation:
Whenever this power is exercised, a record of the exercise of such power shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such format as determined from time to time by the Chief Executive Officer.
IPSWICH MOTORSPORT PRECINCT

**Date of Council Resolution:** 25 August 2015  
**No of Resolution:** Item 2 of the City Management and Budget Board No. 2015 (09) of 18 August 2015 – City Management and Finance Committee No. 2015 (08) of 18 August 2015

**Relevant Legislation:**  
Section 257(1) of the *Local Government Act 2009*  
Section 9 of the *Local Government Act 2009*

**Delegation to:** Chief Executive Officer

**Power Delegated:**  
Council’s power to establish the new entity using the most appropriate company model/structure.

**Conditions**

This delegation is subject to the following conditions:

1. Whenever a power is exercised, a record of the exercise shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such a format as determined from time to time by the Chief Executive Officer.

2. If the proposed model/structure for the new Council owned company varies from the options proposed in the report by the Strategic Project Coordinator dated 3 August 2015, then the Chief Executive Officer will consult with the Mayor and Deputy Mayor.

**Power Delegated:**

Council’s power in accordance with section 9 of the *Local Government Act 2009*, to complete and adopt a constitution for the new company.
APPROVE THE CORPORATE PARTNER FOR THE IPSWICH ART GALLERY
CORPORATE/COMMUNITY VOLUNTEERING PROGRAM

Date of Council Resolution: 21 February 2001, 24 June 2008,


No of Resolution: 15.01, 4

Relevant Legislation:
Section 25 of the Local Government Act 1993 - Jurisdiction of Local Government
Section 36 of the Local Government Act 1993 - General Powers
Section 511 of the Local Government Act 1993 - Compliance with Corporate and Operational Plans

Delegation to: Mayor and Chairperson of the Arts, Community & Cultural Services Committee

Power Delegated:
That Council delegate to the Mayor and Chairperson of the Arts, Community & Cultural Services Committee the authority to approve the corporate partner for the Ipswich Art Gallery Corporate/Community Volunteering Program.

Conditions of Delegation:
Whenever this power is exercised, a record of the exercise of such power shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such format as determined from time to time by the Chief Executive Officer.
EXECUTIVE SUMMARY

This is a report concerning a new Lease that has been awarded to Ipswich YUPI Program Inc. by Ipswich City Council for the tenure of Riverview Community Centre located at 138 Old Ipswich Road, Riverview on Lot 3 on SP139403, after its successful application to the Riverview Community Centre Partnership Opportunity expression of interest (REOI 13257).

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

A. That Council (Interim Administrator of Ipswich City Council) resolve pursuant to section 236(2) of the Local Government Regulation 2012 (the Regulation) that the exceptions under sections 236(1)(b)(ii) of the Regulation apply to the disposal of the leasehold interest located at 138 Old Ipswich Road, Riverview on Lot 3 on SP139403 (“the land”), by way of a leasehold arrangement between Council and Ipswich YUPI Program Inc. for a consideration sum of $1.00 pa ex GST, if demanded.

B. That Council (Interim Administrator of Ipswich City Council) enter into a lease with Ipswich YUPI Program Inc. (“the tenant”) for a period of three (3) years with an option period of an additional three (3) years.

C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Lease to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the Local Government Act 2009.

RELATED PARTIES

The current Lessee is the Riverview Neighbourhood House Association Inc. and its Lease Agreement is due to expire on 30 June 2019.

In accordance with the terms of the Lease, the Lessee is required to vacate the Premises on or before 30 June 2019. Council has extended this to 30 July 2019 to allow the Lessee sufficient time to meet the terms of its ‘make good’ requirements.
ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

The Riverview Community Centre located at 138 Old Ipswich Road, Riverview, described as Lot 3 on SP139403 occupies 6,551 square meters (Attachment 1). The property is improved with an onsite community use building. The purpose of the land is for ‘Community, Recreational and Neighbourhood Centre’.

In accordance with Council’s Community Centre Operating Model Policy (Attachment 2), on 2 March 2019, Ipswich City Council (‘Council’) opened a Request for Expression of Interest (REOI) for the tenure and management of the Riverview Community Centre (‘the Centre’). The intention of the REOI was to establish a partnership with a community organisation whose services aligned with the strategic intent of Council to facilitate the provision of quality social and community outcomes.

Applications to the REOI closed on 2 April 2019 and attracted a total of three (3) expressions of interest. Each response was evaluated by a Panel of Council representatives and the successful respondent was identified as Ipswich YUPI Program Inc. (Attachment 3).

The Ipswich YUPI Program Inc. partnership model includes the following community services:

- Parenting and early childhood support
- Student and youth support
- Community welcoming and Integration
- Physical health and wellbeing through sports and other activities
- Jobseekers services and vocational training
- Positive mental health support
- Adult and community education
- Disability support services
- Senior citizens and aged care community support
- Community technology hub
- Other community needs

The Arts, Social Development and Community Engagement Department offered the following tenure terms to the successful applicant:

NEW LEASE TERMS:
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Term: Three (3) years
Option: 1 x 3 Years
Commencement Date: 1 August 2019
Expiry Date: 31 July 2022
Rent: $1 per annum (excluding GST), if demanded
Use of Land: Community, Recreational and Neighbourhood Centre

FINANCIAL/RESOURCE IMPLICATIONS
Council will continue its responsibility for structural repairs and other repairs to the building included in the maintenance schedule of the Lease, as well as the lawn mowing of the grounds.

RISK MANAGEMENT IMPLICATIONS
Known risks associated with management of the community centre will be addressed through the terms of the Lease.

LEGAL/POLICY BASIS
This report and its recommendations are consistent with the following legislative provisions:
Land Act 1994
Local Government Act 2009
Local Government Regulation 2012

COMMUNITY AND OTHER CONSULTATION
Council approached organisations through a Request for Expression of Interest process to establish a partnership that will facilitate the provision of quality social and community outcomes through the tenure and management of the Riverview Community Centre.

To encourage applicants from the local industry and market, Council advertised the REOI in both the Queensland Times and Courier Mail newspapers and online at LGTenderbox.

The contents of this report do not require any community consultation.

CONCLUSION
In accordance with Council’s Community Centre Operating Model Policy (adopted on 27 February 2018), it is recommended that a Lease be entered into with Ipswich YUPI Program Inc. as the successful applicant in the Riverview Community Centre REOI partnership opportunity.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS
1. Survey Plan of Lot 3 on SP139403
2. Community Centre Operating Model Policy
3. REOI Executed Evaluation Report
Brett McGrath  
**SENIOR PROPERTY OFFICER**  
I concur with the recommendations contained in this report.

Caroline McMahon  
**CHIEF OPERATING OFFICER (ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)**  
I concur with the recommendations contained in this report.

Andrew Knight  
**CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**

“Together, we proudly enhance the quality of life for our community”
Total Area of New Road
2360 m²

Key placed at all subject
corners unless otherwise stated.

OLD IPSWICH ROAD

Plan of Lots 1–3
GOVERNANCE COMMITTEE
MEETING AGENDA

Item 5 / Attachment 1.
1.1 Objectives:

The objective of this policy is to define the operating model of community centres owned by Ipswich City Council.

1.2 Regulatory Authority:

Local Government Act 2009 [Qld]
Local Government Regulation 2012 [Qld]
Ipswich City Council - Advance Ipswich
Ipswich City Council - Corporate Plan 2017-2022

1.3 Policy Statement:

The purpose of this policy is to outline how Ipswich City Council invests in community outcomes through utilising a standard operating model for Council-owned community centres.

This policy establishes clear expectations around Council responsibilities, sets out a comprehensive approach to governance and accountability and ensures that community centres owned by Council provide:

- infrastructure that allows a diverse range of community groups to meet, engage and build social networks and a shared community identity;
- a ‘safe’ place for the delivery of social services that meet the needs of targeted community groups; and
- programmed learning and life experiences that enhance the community’s capacity, pride and resilience.

1.4 Operating Model for Council-owned Community Centres

The Operating Model for Council-owned Community Centres will be a partnership with a third party community organisation whose purpose aligns with the strategic intent of Council to manage the daily operations of the relevant Council’s Community Centre (the Centre).

The partnering organisation will be selected through an expression of interest process on the basis of its relevance to local community needs and its ability to address key selection...
criteria.

The partner will:
- base its local operations at the Centre and run additional programming, in exchange for a low-cost lease and direct access to the community
- have its own funding source to deliver its targeted outcomes
- address the majority, if not all, of the Centre’s key priorities under its own operating model
- have current insurances and registrations for the programs it delivers (including a Public Liability Insurance Policy)
- bring a level of expertise and experiential learnings that would optimise the social outcomes of the Centre

Council will:
- meet costs associated with the purchase and maintenance of the building, furniture, equipment, hold relevant insurances for the building and cover utility costs associated with the Centre

Council may:
- supplement programming where the partner’s core service deliverables are not broad enough to meet the needs of the community. This may be a function of Council’s existing outreach programming (e.g. library services), community development activity or volunteer coordinated programs and may be offset by external revenue sources (subject to funding availability)

The Centre’s governance structure will take the form of an overarching Steering Committee, consisting of Council representatives, representatives from the partnering organisation, and when considered necessary or beneficial, strategic Community Leaders. The Steering Committee’s role in the Centre’s operation includes, but is not limited to, providing:
- direction and leadership, setting the vision for the Centre and continually refining goals and success measures to align with emerging community needs; and
- ongoing oversight of performance, e.g.
  - performance against agree Key Performance Indicators
  - escalated issues relating to the operations of the Centre.
- strategic direction, including:
  - suitability of services and programming to meet changing community needs
  - ongoing appropriateness of Key Performance Indicators
  - what the balance should be between service provision, programming and community use of the facility

1.5 Roles and responsibilities:

All council officers responsible for managing Council-owned Communities Centres and developing and maintaining agreements as described in this policy.
1.6 Policy Author:

The Community Engagement Manager is responsible for the maintenance of the policy.

<table>
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<th>Date of Review:</th>
<th>11 October 2018</th>
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</thead>
<tbody>
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<td>27 February 2018</td>
</tr>
<tr>
<td>Committee Reference and Date:</td>
<td>Policy and Administration Advisory Committee No. 2018(01) of 13 February 2018</td>
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<td>Date to be reviewed:</td>
<td>11 October 2020</td>
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</table>
EVALUATION REPORT

13257
Request for Expression of Interest
138 Old Ipswich Road, Riverview
Community Centre Partnership
Opportunity

Prepared by: Abbey Richards
Community Engagement Manager
11/04/2019
V1.0
1.0 GENERAL OVERVIEW

1.1 Policy Background

Council's Community Centre Operating Model Policy (adopted on 27 February 2018), details Council's approach to the management and operation of Council-owned community centres:

"The operating model for Council owned community centres will be a partnership with a third party community organisation whose purpose aligns with the strategic intent of Council to manage the daily operations of the relevant Council's community centre (the Centre).

The partnering organisation will be selected through an Expression of Interest process on the basis of its relevance to local community needs and its ability to address key selection criteria." 

1.2 Background to Request for Expression of Interest

Ipswich continues to experience population growth and social complexity. Ipswich continues to experience specific forms and of place based challenge as well as unique opportunities for strength, growth and change. Ipswich City Council (Council) is committed to implementing and overseeing community infrastructure and hence is opening this call for proposals for management of the Riverview Community Centre (the Centre) at 138 Old Ipswich Road, Riverview. The current lease of the Riverview Community Centre expires on the 30th of June 2019 and as such, Council is conducting and open call for applications from suitable community organisations to occupy and manage the Centre.

The Centre will:
- Allow for a diverse range of community members and groups to meet, engage and build social networks.
- Provide a safe and inclusive environment for the delivery of social services that meet the unique needs of the community.
- Develop, design, implement and evaluate the delivery of programmed community activities, programs, projects and events as well as facilitate learning and life experiences that enhance the quality of life for all members of the community.

The Partner will be responsible for driving targeted social change through its planned program of works which may be supplemented by Council's engagement and community development activities. The Partnership will deliver to the partner:
- An opportunity to be part of a strong social change agenda across Ipswich City.
- A place of operation in Riverview that is central to its key target audience under a pepper corn lease arrangement.
- Ongoing engagement with surrounding communities to inform and deliver on its strategic agenda.
- Partnership with Ipswich City Council and access to demographic data and other relevant information.

A Steering Committee (the Committee) will be established for the Centre and will comprise of the Partner, Council and may also include representatives from key services providers, government stakeholders, and identified community leaders. The Committee will play a strategic role in the management of the Centre.
1.3 Purpose of the Request for Expression of Interest

As owner of the Centre, Council offers a partnership opportunity for a community organisation as defined by The Local Government Regulation 2012, whose purpose and services align with the strategic intent of Council to facilitate the provision of quality social and community outcomes for the residents of Riverview and surrounding areas.

In conducting this REOI, Council's objectives are to:

a) Establish an innovative partnership model to utilise the Centre to its' full potential, which includes providing services and community development programs to meet the current and future unique needs of Riverview and surrounding area.

b) Partner with a community organisation as defined by The Local Government Regulation 2012 to create an inclusive meeting place that facilitates the delivery of appropriate community services, engagement and community capacity building programs, which foster a sense of community, pride and well-being.

c) Partner with a for a community organisation as defined by The Local Government Regulation 2012:

i. An evidence based approach to engagement and service delivery.

ii. A proven record of successfully delivering appropriate services that address the unique needs of a community such as Riverview.

iii. The necessary secured funding, organisational framework and resources to implement service delivery.

iv. Strong community engagement practices and working relationships with all levels of government, other services providers and across all sectors of the community.

1.4 Request for Expression of Interest

A Request for Expression of Interest was issued on Saturday 2 March 2019 (Attachment 1). The Request for Expression of Interest included the below table of timeframes:

<table>
<thead>
<tr>
<th>Date</th>
<th>Milestone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday 2 March 2019</td>
<td>Release of Request for Expression of Interest</td>
</tr>
<tr>
<td>Wednesday 20 March 2019</td>
<td>Last day for clarification requests</td>
</tr>
<tr>
<td>Tuesday 2 April 2019</td>
<td>Closing time for Expressions of Interest</td>
</tr>
<tr>
<td>Monday 15 April 2019</td>
<td>Anticipated date for selection of Partner</td>
</tr>
<tr>
<td>Friday 31 May 2019</td>
<td>Lease negotiations conclude and lease is finalised by all parties</td>
</tr>
<tr>
<td>Monday 1 July 2019</td>
<td>Anticipated Lease Start and Tenancy Begins</td>
</tr>
</tbody>
</table>

Three (3) responses to the Request for Expression of Interest were received.

1.5 Evaluation Panel

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*Evaluation Report | Abbey Richards | 21 April 2019*
The Evaluation Panel consisted of 3 members and a chairperson as detailed in Table 1.

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Position Title</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Abbey Richards</td>
<td>Community Engagement Manager</td>
<td>Arts, Social Development and Community Engagement Department</td>
</tr>
<tr>
<td>Member</td>
<td>Brent Downes</td>
<td>Community Development Coordinator</td>
<td>Arts, Social Development and Community Engagement Department</td>
</tr>
<tr>
<td>Member</td>
<td>Sarah Sheehy</td>
<td>Community Grants Officer</td>
<td>Arts, Social Development and Community Engagement Department</td>
</tr>
<tr>
<td>Member</td>
<td>Tina Longford</td>
<td>Native Title and Cultural Heritage Officer</td>
<td>Works, Parks and Recreation Department</td>
</tr>
</tbody>
</table>

2.0 EVALUATION

2.1 Responses to the Expression of Interest

2.1.1 Responses to the Expression of Interest Received

The following 3 responses were received:
1. Multicultural Australia;
2. Ipswich YUPI Program Inc; and
3. Riverview Neighbourhood House Association Inc.

2.1.2 Late Responses

There were no late responses to this Request for Expressions of Interest.

2.2 Evaluation Process

The Evaluation Panel met on Wednesday 10 April 2019. The Evaluation Panel first considered conflicts of interest. The following was noted:
- Abbey Richards – was previously on the panel which evaluated and awarded management of the Redbank Plains Community Centre to Multicultural Australia; has had no interactions with the Ipswich YUPI Program Inc; and has had interactions with and has knowledge of the historical management of the Riverview Community Centre by Riverview Neighbourhood House Association Inc.
- Brent Downes – currently has responsibility for the ongoing relationship with Multicultural Australia as the current manager of the Redbank Plains Community Centre; has had no interactions with the Ipswich YUPI Program Inc; and has had interactions with and has

---

Evaluation Report [Abby Richards] 13 April 2019
knowledge of the historical management of the Riverview Community Centre by Riverview Neighbourhood House Association Inc.

- Sarah Sheehy - has had no interactions with the Ipswich YUPI Program Inc; has had interactions with and has knowledge of the historical management of the Riverview Community Centre by Riverview Neighbourhood House Association Inc; and has knowledge and awareness of the management of Multicultural Australia as the current manager of the Redbank Plains Community Centre.

- Tina Longford – has had no interactions or knowledge of either Ipswich YUPI Program Inc, Multicultural Australia or Riverview Neighbourhood House Association Inc.

The Evaluation Panel collectively determined that the above does not represent an actual conflict interest nor would any member personally or professionally benefit from the award of this partnership to any particular respondent. The Evaluation Panel did not consider any of knowledge or interactions detailed above would impede the objective assessment of the EOI responses and all Evaluation Panel members would proceed with the assessment of responses.

The Evaluation Panel then read, analysed and scored the responses systematically.

The scoring of responses was based on the degree of achievement by the Respondent to the requirements. Scoring was completed using a scale from zero (0) to five (5) with zero (0) being the lowest and five (5) being the highest. The five (5) point scale for general application throughout the evaluation process was as follows:

Note: Decimal points or half points were used in the scoring of evaluation criteria.

<table>
<thead>
<tr>
<th>Score</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Has not demonstrated any level of understanding, capacity and has no prior experience.</td>
</tr>
<tr>
<td>1</td>
<td>Has demonstrated a minor level of understanding, capability and has no prior experience.</td>
</tr>
<tr>
<td>2</td>
<td>Has demonstrated a satisfactory level of understanding, capability and has some demonstrated experience.</td>
</tr>
<tr>
<td>3</td>
<td>Has demonstrated a sound level of understanding, capability and has demonstrated some experience.</td>
</tr>
<tr>
<td>4</td>
<td>Has demonstrated a high level of understanding, capability and has demonstrated experience.</td>
</tr>
<tr>
<td>5</td>
<td>Has demonstrated a significant level of understanding, capability and demonstrated significant experience.</td>
</tr>
</tbody>
</table>

2.3 Evaluation Criteria Assessment

As detailed in the Request for Expression of interest the evaluation criteria is listed below. Each response was evaluated against these criteria:

1. **Criteria 1 – Innovative partnership model proposed**

   How would your organisation structure an innovative partnership with Council that:

   - Utilises the Riverview Community Centre and other local community infrastructure.
   - Fosters sound working relationships with organisations, service providers or not-for-profit organisations by working collaboratively to deliver services and community programs to improve the life outcomes.

---

*Evaluation Report | Abbey Richards | 11 April 2019*
- Allows your organisation to deliver services and activities at the Centre in keeping with the strategic intent of Council to facilitate the provision of quality social and community outcomes for the residents of Riverview and surrounding suburbs.

Provide examples of where your organisation has utilised community facilities and worked collaboratively with a group of stakeholders to achieve agreed outcomes.

2. **Criteria 2 – Alignment of organisation’s purpose with Council’s strategic intent for the Centre**

   Explain the purpose of your organisation (illustrating its alignment to Council’s strategic intent for the Centre), use of data in planning service delivery and responsibilities of the staff who will be assigned to work from the Centre, include:

   - Organisational aims and objectives and how they align to Council’s strategic intent.
   - Organisational structure.
   - How your organisation utilises, gathers and shares data to inform service delivery.
   - Your organisation’s adopted Work Place Healthy and Safety, Multicultural Access and Equity and Complaints Management policies and procedures.

3. **Criteria 3 – Financial stability and administrative capacity to enter into a three (3) year partnership with Council**

   Demonstrate your organisation’s financial stability and administrative capacity to enter into a three (3) year partnership with Council. Your response should reference and provide evidence of your organisation’s:

   - Financial statements for the past three (3) financial years Certified by an Accountant.
   - Current Annual Report.
   - Current Corporate Plan and/or Operational Plan.
   - Short statement detailing your organisation’s funding source stability.

4. **Criteria 4 – Demonstrated experience in delivering inclusive programs that respond to community need, build resilience or educate targeted community groups**

   Demonstrate your organisation’s experience in delivering inclusive programs that respond to community need, build resilience or educate targeted community groups. Include:

   - Examples of past programs which you have developed, designed, implemented and evaluated.
   - Examples of how you have assessed and continue to assess community needs and design programs to meet these needs.
   - Evidence of the efficacy and success of your community development programs including for example; quantitative data, anecdote, partner’s or stakeholder’s statements, letters of support.

   Provide examples of how your have ensured that your programs have been and continue to be safe and inclusive for different and diverse members of communities.

5. **Criteria 5 – Demonstrated strong engagement practice, and quality of reputation with other key stakeholders and the community**

   Demonstrated strong practice, and quality of reputation with other key stakeholders and the community. Include:

   - Examples of how your organisation has engaged with community in the past.
2.4 Positioning of Respondents and Deliberations

The Evaluation Panel's completed evaluation matrix and comments are attached as Attachment 2.

3.0 RECOMMENDATION AND APPROVALS

It is recommended that the following Respondent be accepted as the partner for the management of the Riverview Community Centre in accordance with the Expression of Interest 13257 and that lease and management agreement negotiations commence:

Ipwich YUPI Program Inc.

Prepared by Evaluation Committee Chairperson:

Name: Abbey Richards
Position: Community Engagement Manager

Signature: 
Date: 14/04/19

Supported and Signed by Evaluation Committee:

Name: Brent Downes
Position: Community Development Coordinator

Signature: 
Date: 17/04/19

Name: Sarah Sheehy
Position: Community Grants Officer

Signature: 
Date: 11/04/19

Name: Tina Longford

Signature: 

Evaluation Report [Abbey Richards] 11 April 2019
Position: Native Title and Cultural Heritage Officer

Approved / not approved:

Name: Caroline McMahon
Position: Chief Operating Officer

Comments

4.0 ATTACHMENTS:

<table>
<thead>
<tr>
<th>Attachment</th>
<th>Description</th>
<th>Document</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Request for Expression of Interest</td>
<td>Request for Expression of Interest</td>
</tr>
<tr>
<td>2</td>
<td>Evaluation Matrix</td>
<td>Evaluation Matrix</td>
</tr>
</tbody>
</table>
INTRODUCTION

This is a report by the Senior Property Officer concerning the proposed Trustee Lease between Ipswich City Council as Trustee and Australian Crawl (Goodna) Pty Ltd for the whole of the land described as Lot 39 on Crown Plan 902321.

RELATED PARTIES

The parties related to this matter include:

- Works, Parks and Recreation Department (Internal)
- Legal Services (Internal)
- Justin Lemberg - Australian Crawl (Goodna) Pty Ltd (External)
- Bradley Monin – Senior Land Officer – Department Natural Resources, Mines and Energy (External)

ADVANCE IPSWICH THEME LINKAGE

Caring for the community

PURPOSE OF REPORT/BACKGROUND

The Georgie Conway Leichhardt Swim Centre is a public pool located at 19a Toongarra Road, Leichhardt and described as Lot 39 on Crown Plan 902321, which is a State Reserve for Recreation Purposes (trust land). The property is improved with a 25 metre in ground pool, wading pool, change rooms and an entrance/office building and caretaker residence and the facility is operated for public use. Australian Crawl were successful in the tender process coordinated by Works, Park and Recreation for the management rights and lease of the swim centre. On 1 April 2018, Council (as Trustee) and Australian Crawl (Goodna) Pty Ltd
(ACG) entered into a Swimming Pool Maintenance Agreement for a ten (10) year term until 31 March 2028.

Following an internal review it has been noted that the Swimming Pool Maintenance Agreement is the incorrect agreement for tenure over State Reserve under section 57 of the Land Act 1994. The legislation requires that Council as Trustee, only enter into a Trustee Permit for short term agreements (less than 3 years) or a Trustee Lease for longer term agreements for tenure over State Reserve. It is recommended that Council terminate the existing Swimming Pool Maintenance Agreement and enter into a Trustee Lease to ensure that Council complies with its obligations as a Trustee under the Land Act 1994.

To remedy this, it is proposed that Council enter into a new Trustee Lease with ACG for a nine (9) year term until 31 March 2028 over the whole of the trust land and under the same terms and conditions of the existing agreement. The Trustee Lease will replace the existing Swimming Pool Maintenance Agreement, there will be no increase to the length of the term and no change to the rent charged. Property Services have consulted with ACG regarding the requirements for the new Trustee Lease and ACG understand the reasons for and agree to the termination of the existing agreement and entering into the Trustee Lease.

As part of the successful tender submission, ACG proposed to construct a new pool within the swim centre subject to development approval. ACG has submitted a development application with Council to build the new swimming pool and they have been issued with an Action Notice requiring land owner consent for the improvements before final approval is provided. The State is the owner of the land and will only provide land owner consent to the development application provided that the applicant has a legal interest in the property. The Swimming Pool Maintenance Agreement is the incorrect tenure for the property and once the new Trustee Lease is executed and registered on the reserve title, ACG will have a legal interest in the property and can then apply for land owner consent.

The caretaker’s residence located on the property can be occupied by the manager or an employee of the swim centre under the Land Act 1994. Under the Act it cannot be leased on an individual tenancy agreement and can only be used in association with the operation of the swimming pool complex. The caretaker’s residence has been previously leased on an individual tenancy for approximately seven years and the tenant has now vacated the premises. ACG have expressed an interest to Council to now use the caretaker’s residence for an employee to occupy and oversee the facility. Works, Parks and Recreation have agreed to allow the ACG to occupy the caretaker’s residence and this will be included in the new Trustee Lease agreement.

The Trustee Lease document must satisfy all requirements of the Land Act 1994 and the State’s Operation Policy - Secondary Use of Trust Land under the Land Act and the Mandatory Standard Terms Document 711932933, the Trustee Lease can then be registered in the Titles Registry.

**RESOURCE IMPLICATIONS**

Council will continue its responsibility for structural repairs and other repairs to the building, as per the maintenance schedule of the proposed trustee lease.
RISK MANAGEMENT IMPLICATIONS

The major risk is that Council is not complying with their obligation as Trustee of the Reserve under the Land Act 1994. This includes providing the correct legal instrument for offering tenure over the Reserve. If Council terminates the existing Swimming Pool Maintenance Agreement and enters into a new Trustee Lease, it will remove the risk to Council.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

- Land Act 1994
- Land Regulations 2009
- Local Government Regulation 2012
- Local Government Act 2009

COMMUNITY AND OTHER CONSULTATION

The content of this report does not require any community consultation. ACG were the successful applicant in a public tender process to secure the occupancy of the facility.

CONCLUSION

It is recommended that Council enter into a Trustee Lease with Australian Crawl (Goodna) Pty Ltd over the whole of the land described as Lot 39 on Crown Plan 902321.

The Trustee Lease will reflect the obligations of Council as Trustee under the Land Act 1994 and will be consistent with the State’s Operational Policy – Secondary use of Trust Land and the Mandatory Standard Terms Document 711932933.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1. Map for 19a Toongarra Road Leichhardt
2. Georgie Conway Leichhardt Community Swim Centre - Swimming Pool Management Agreement
3. Mandatory Standard Terms document for Trustee Lease
4. Development Application Action Notice
5. Draft Development Application Plans

RECOMMENDATION

A. That Council terminate the Swimming Pool Maintenance Agreement with Australian Crawl (Goodna) Pty Ltd located at 19a Toongarra Road Leichhardt QLD described as Lot 39 on Crown Plan 902321.

B. That Council as Trustee of the Reserve located at 19a Toongarra Road Leichhardt QLD, enter into a Trustee Lease with Australian Crawl (Goodna) Pty Ltd (pursuant to section 236 (1)(c) (iii) and (2) of the Local Government Regulation 2012 (QLD)

C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to
implement Council’s decision in accordance with section 13(3) of the Local Government Act 2009.

Brett McGrath
SENIOR PROPERTY OFFICER

I concur with the recommendations contained in this report.

Andrew Knight
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”
Item 6 / Attachment 1.

Reserve for Recreation Purposes - 19a Toongarra Road Leichhardt

Countryside Cottage

Wading Pool

Entry
Office
Administration

25 Metre Pool

Printed Date: 1 May 2019
Scale: 1:704
SWIMMING POOL MANAGEMENT AGREEMENT

Georgie Conway Leichhardt Community Swim Centre

Ipswich City Council

Australian Crawl (Goodna) Pty Ltd – A.B.N. 21 120 208 255
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SCHEDULE 3
   Council's Assets - Inventory

EXECUTION

ANNEXURE A
   Special Conditions
SWIMMING POOL MANAGEMENT AGREEMENT

DATE

DETAILS OF PARTIES

Name: Ipswich City Council
Label: Council
Attention: Technical Support Principal Officer
Street Address: 45 Roderick Street
Mailing Address: PO Box 161
Fax Number: (07) 3810 6208

Name: Australian Crawl (Goodna) Pty Ltd
Label: Manager
AGM/ABN: 21 120 208 255
Attention: Justin Lemberg
Street Address: Cathedral Village
Mailing Address: PO Box 348
Fax Number:

BACKGROUND

A. The Council is the registered owner of the Land and is also the owner of all improvements, including the Centre, that are erected on that Land.
B. The Manager has experience in the operation and management of swimming facilities.
C. This Agreement is to provide for the good management of the Centre and ensure that the facility is maintained and managed to the highest possible standard and to ensure the continued access for residents to high quality swimming facilities.
D. The Council agrees to appoint the Manager to manage the Centre in accordance with the terms of this Agreement.

OPERATIVE PROVISIONS

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

The following definitions apply in this document:

"Agreement" means this Swimming Pool Management Agreement.

"Business Day" means a day on which banks are open for retail banking, other than a Saturday, Sunday or public holiday, in Ipswich, Australia.
“Business Plan” means the business plan (or plans) required to be prepared by the Manager and provided to Council in accordance with clause 12.1.

“Centre” means the Georgie Conway Leichhardt Community Swim Centre located on the Land and includes the fixtures, fittings, swimming pools, amenities, and where the context permits, the Centre includes Council’s Assets.

“Commencement Date” means 1 April 2018.

“Council Nominated Officer” means the Chief Executive Officer or a staff member delegated by Council.

“Council’s Assets” means all fixtures, fittings and goods belonging to Council in or on the Centre including those items listed in the inventory in Schedule 3. Where the context permits, the Centre includes Council’s Assets.

“Electricity Costs” includes, but is not limited to, the cost of electricity associated with the following:

(a) water purification equipment;
(b) water heating;
(c) lighting of the Centre, the swimming pools and surrounds; and
(d) lighting and water heating in the amenities buildings.

“Expiry Date” means 31 March 2028.

“Externally Administered Body Corporate” means a body corporate:

(a) that is being wound up;
(b) in respect of the property of which a receiver, or a receiver and manager, has been appointed (whether or not by a court) and is acting;
(c) that is under administration;
(d) that has executed a deed of company arrangement that has not yet terminated; or
(e) that has entered into a compromise or arrangement with another person the administration of which has not been concluded.

“Government Authority” means:

(a) a local, state or federal government;
(b) a minister, department or agency of any government in (a);
(c) a corporation, authority or body that is constituted under statute or regulation for a public purpose;
(d) a holder of a statutory office for a public purpose, or a person charged with the administration of a law; or
(e) a court, tribunal or commission constituted under statute or regulation.

“GST” has the meaning given by the GST Law.
"GST Law" has the meaning given to "GST law" in the A New Tax System (Goods and Services Tax) Act 1999 (Cth).

"Land" means the land containing the Centre, located at 21 Toongarra Road, Leichhardt and described as Lot 39 on Crown Plan 902321.

"Maintenance Schedule" means the table of obligations and responsibilities of each party to this Agreement relating to (amongst other matters) the inspection, cleaning, maintenance and repair of the Centre (and, where the context permits, the Council’s Assets), which is contained in Schedule 1 of this Agreement.

"Notice" means a notice, demand, certificate, consent, approval, waiver or communication given under this document.

"Revenue" means the total of all amounts received or receivable for all goods or services sold, supplied or disposed of at or from the Centre (whether cash, credit or otherwise and whether made by the Manager or any other person other than where Council receives the amount directly).

"Services" means any water, gas, electricity, lighting, sanitary, hot water, air conditioning, ventilation, security and other services supplied to or enjoyed at the Centre.

"Special Conditions" means the terms (if any) contained in Annexure A.

"Specific Statutory Charges" means Statutory Charges:

(a) attributable to the Manager because of the Manager’s direct use and enjoyment of the Services or facilities or other subject matter of the Statutory Charges; or

(b) in respect of any activity, matter or thing at or occurring in the Centre.

"Statutory Charges" means all rates, taxes, levies, charges and assessments, duties, impositions, sucharges or fees:

(a) assessed, charged, imposed, levied or payable in relation to the use or occupation of the Land or the Centre; or

(b) assessed, charged, imposed, levied or payable in relation to waste or garbage removal or for any other service or facility supplied to or enjoyed on the Land or the Centre;

(c) assessed, charged, imposed, levied or payable in relation to the provision, reticulation or discharge of water, sewerage or drainage (including pedestal charges and meter rents) or

(d) assessed, charged, imposed, levied or payable in relation to the payment or receipt of money; or

(e) which are general rates, differential general rates, minimum general rate levies, separate rates and charges, special rates and charges and utility charges under the Local Government Act 1993; or

(f) which are general rates (including differential rates), special rates and charges, utility charges and separate rates and charges under the Local Government Act 2009,

regardless of whether they are assessed, charged, imposed or levied to or on, or payable by, Council or the Manager or any other person.
"Term" means the term of this Agreement, commencing on the Commencement Date and expiring on the Expiry Date (or any earlier date this Agreement is terminated).

1.2 Rules for Interpreting this Document

This clause 1.2 specifies the rules for interpreting this document, except where the context makes it clear that a rule is not intended to apply.

(a) The contents page[s] (if any), the Background and headings are for convenience only and do not affect the interpretation of this document.

(b) A reference to:

(i) legislation (including subordinate legislation) is to that legislation as amended, re-enacted or replaced, and includes any subordinate legislation issued under it;

(ii) a document (including this document), or a provision of a document (including a provision of this document), is to that document or provision as amended or replaced;

(iii) a party to this document, or a party to any other document or agreement, includes that party's executors, administrators, permitted substitutes and permitted assigns;

(iv) a person includes any type of entity or body of persons, whether or not it is incorporated or has a separate legal identity, and any executor, administrator or successor in law of the person;

(v) anything (including a right, obligation or concept) includes each part of it;

(vi) property includes real, personal and intangible property;

(vii) any body or agency, if that body or agency ceases to exist, is renamed, reconstituted, replaced or has its powers or functions removed (Defunct Body), means the agency or body which succeeds to the Defunct Body's powers or functions, or performs most closely the functions of the Defunct Body;

(viii) AUD$, A$, $A, dollar or $ is to Australian currency, or

(ix) a clause, schedule or annexure is to a clause of, or schedule or annexure to, this document.

(c) A singular word includes the plural, and vice versa.

(d) A word which suggests one gender includes any other genders.

(e) If a word is defined, another part of speech or grammatical form of that word has a corresponding meaning.

(f) If an example is given of anything (including a right, obligation or concept), such as by saying it includes something else, the example does not limit the scope of that thing.
(g) An obligation on, warranty by, or right of:

(i) two or more persons; or

(ii) a party that comprises two or more persons,

is the obligation, warranty or right (as the case may be) of those persons jointly and severally.

(h) Time is reckoned as follows:

(i) A reference to the date or time of day, is a reference to that date or that time of day in Queensland, Australia.

(ii) If a period expressed in days, beginning on a given day, act or event is provided or allowed for any purpose, the period is calculated by:

(A) excluding the day, or the day of the act or event; and

(B) including the day on which the purpose is to be fulfilled.

(iii) If a period expressed in weeks, months or years, beginning on a given day, act or event is provided or allowed for any purpose, the period is calculated from:

(A) the day, or the day of the act or event; until

(B) the corresponding day in the next appropriate week, calendar month or year.

(iv) If there is no corresponding day for the purposes of clause 1.2(h)(ii)(B), because of the differing number of days in calendar months, the corresponding day is taken to be the last day of the relevant calendar month.

(v) If something is to be done on a particular day, it must be done by 5.00pm on that day.

(vi) If something is to be done on a day which is not a Business Day then that thing must be done on the next Business Day.

(i) Terms defined in the GST Law have the same meaning in this document unless the context makes it clear that a different meaning is intended.

2. TERM OF AGREEMENT

Subject to the terms and conditions of this Agreement, this Agreement will operate for the Term.

3. RELATIONSHIP

(a) The parties' relationship is one of principal and independent Manager, not employer and employee, agency or partnership.

(b) The Manager and any of its employees, sub-managers and agents are not entitled to any payments or benefits from the Council other than those provided for in this Agreement.
(c) the Manager does not have the right or authority to act on behalf of, or bind the Council or to speak on its behalf, and will not indicate to any third party that it has that right or authority unless the Manager has been expressly authorised by the Council in writing.

4. MANAGEMENT OF THE CENTRE

4.1 Conduct business of the Centre

The Manager shall have the sole right during the Term to conduct the business of the Centre.

4.2 Operation of the Centre

(a) The Manager must operate the business of the Centre, and in that context, must manage the property as an income-producing asset.

(b) The Manager must comply with all laws and the requirements, notices, orders and requisitions of any relevant Government Authority which relate to the Centre or the Manager's operation or occupation of the Centre.

(c) The Manager must comply with the reasonable requirements of Council in relation to the proper operation of the Centre, for example, in relation to cleanliness, control or vermin, emergency drills and procedures, and installation, operation and maintenance of equipment.

(d) The Manager must implement the Manager's current Business Plan in operating the Centre.

(e) The Manager must ensure that the Centre is kept open to the general public on every day, except:

(i) Christmas Day and Good Friday;

(ii) any day during any period of closure under clauses 4.2(e), (f), (h) and (i); during the hours:

(iii) specified or approved from time to time by Council (Council may change or revoke the specification or approval at any time); or

(iv) if no hours are specified or approved, from 7 am to 6 pm.

(f) The Manager may close the Centre in an emergency or during hours that the Manager cannot lawfully comply with clause 4.2(d).

(g) The Manager may, with the approval of Council, temporarily suspend trading and close the Centre, or any part of it:

(i) if the Manager reasonably considers the suspension and closure commercially prudent or necessary; or

(ii) for the purposes of carrying out maintenance on the main swimming pool in the Centre.

(h) If the Manager requires the Centre to be temporarily closed in accordance with clause 4.2(f), the Manager must notify Council as soon as possible, advising
Council of the reason for the intended closure and how long the Manager intends to close the Centre, and must seek Council’s approval (which shall not be unreasonably withheld).

(i) If Council is required to carry out maintenance on one or all of the swimming pools in the Centre, Council may direct the Manager to close the Centre to the general public for a period specified by Council to allow the work to be carried out.

4.3 Admission Fees and Hourly Fees

(a) The Manager may charge Admission Fees and Hourly Fees.

(b) On or around 30 January each year, Council may give the Manager a list of median figures for proposed Admission Fees or Hourly Fees or both. The median figures will be generated by Council from benchmarking corresponding fees of similar facilities within south-east Queensland.

(c) The Manager must, on or before 31 March each year, give Council a proposed schedule of Admission Fees and Hourly Fees to take effect on the next 1 July.

(d) Council must notify the Manager whether or not Council approves the proposed schedule of Admission Fees and Hourly Fees. Council must not unreasonably withhold its consent if each item in the proposed schedule does not exceed the median figures by more than 5%. Council may approve, or decide not to approve, the proposed schedule in whole or in part.

(e) The Manager must not charge to or recover from any person any fee, charge or other payment for:

(i) entering or being in the Centre; or

(ii) using any swimming pool or other facility in or at the Centre; or

(iii) any service supplied at the Centre,

unless the fee, charge or payment is an Admission Fee or an Hourly Fee.

(f) In this Agreement:

"Admission Fee" means a fee which:

(i) is charged to a person for the right to enter the Centre and use any swimming pool in the Centre; and

(ii) is in an amount which is, or which is calculated in accordance with:

(A) the Manager's tender for this Agreement; or

(B) a proposed schedule approved by Council under clause 4.3(d); or

(C) an approval given to the Manager by Council; and

(iii) is charged in circumstances provided in or necessarily contemplated by:

(A) the Manager's tender for this Agreement; or

(B) a proposed schedule approved by Council under clause 4.3(d); or
(C) an approval given to the Manager by Council.

"Hourly Fee" means a fee which:

(i) is charged to a Swimming Club for a club swim, carnival or similar event; and

(ii) is in an amount which is, or which is calculated in accordance with:

(A) the Manager's tender for this Agreement; or

(B) a proposed schedule approved by Council under clause 4.3(d); or

(C) an approval given to the Manager by Council; and

(iii) is charged in circumstances provided in or necessarily contemplated by:

(A) the Manager's tender for this Agreement;

(B) a proposed schedule approved by Council under clause 4.3(d); or

(C) an approval given to the Manager by Council.

"Swimming Club" means each of the following:

(i) a swimming club;

(ii) a school;

(iii) another body or group approved or specified by Council from time to time.

4.4 No Right to Sub-Contract

The Manager must not at any time during the Term of this Agreement:

(a) sub-contract or assign any of its obligations under this Agreement; or

(b) leave the Centre, or any part thereof under the control or management of any other person,

unless the Manager has previously obtained the consent of the Council which must not be unreasonably withheld.

4.5 Manager obligations - General Responsibilities

The Manager must carry out the following general responsibilities in operation of the business of the Centre:

(a) control all aspects of the day-to-day operations of the Centre;

(b) the recruitment of employees and the training, supervision and dismissal of employees;

(c) marketing and promotion of the Centre in line with the Manager's Business Plan;

(d) purchasing of all goods and services required in carrying on the business of the Centre and payment of all expenses relating to the day-to-day business of the Centre, except for the chemicals needed to comply with the Manager's obligations.
under this Agreement (which shall be supplied by Council) and unless this Agreement specifies otherwise;

(e) ensuring that the personal presentation of the Manager and their employees and agents is to an appropriate and acceptable standard so as to present a positive professional image of the Centre (e.g. life guard uniforms, covered non-slip footwear etc.);

(f) ensuring that all exterior doors, windows and gates in the Centre are securely locked and fastened at all times when the Centre is closed or not being used;

4.6 Manager obligations - Use of the Centre

Without limiting the obligations and responsibilities outlined in the Maintenance Schedule, the Manager must:

(a) use toilets, sinks, drainage and plumbing facilities in the Centre only for the purpose for which they were constructed or provided, and must not deposit any rubbish in those facilities;

(b) only prepare or cook food in an area installed and properly equipped for those purposes;

(c) prohibit smoking within the Centre;

(d) not display any signs or place any installations on the Centre without the prior written consent of Council;

(e) keep the Centre (including all swimming pools in the Centre) thoroughly clean, remove any useless property from the Centre, remove all wet refuse daily and all other refuse periodically from the Centre, and store all refuse in proper receptacles located in the Centre;

(f) keep the Centre free and clean from weeds and generally in accordance with Council's landscape maintenance standards from time to time, including (but not limited to):

(i) regularly trim all ornamental shrubs and maintain all garden and landscaping features;

(ii) regularly have the lawns mowed;

(iii) properly tend and water all shrubs, lawns and garden and landscaping features; and

(iv) generally tend and keep the gardens in the Centre in a clean and tidy condition to the reasonable satisfaction of Council;

(g) keep any irrigation system in good working condition, including inspection and regular servicing of pumps, and inspection, repair and maintenance of the system in accordance with manufacturer recommendations;

(h) not:

(i) obstruct access to, overload or otherwise interfere with or damage any of the Services;
(ii) damage or destroy anything in or on the Centre;

(iii) do anything dangerous, noxious, annoying or offensive, immoral or illegal in the Centre;

(iv) do anything to pollute the Centre or its environment; or

(v) without Council’s approval, keep or use inflammable, explosive or volatile materials in the Centre;

(i) comply with insurance, sprinkler and fire alarm regulations and any lawful directions given by Council or any relevant Government Authority;

(j) appoint fire controllers and fire wardens, carry out fire drills when required, comply with emergency evacuation procedures;

(k) give to Council from time to time when reasonably required (but at least annually) a written testing plan satisfactory to Council for the regular testing and maintenance of all electrical equipment in or on the Centre (including portable equipment that is not permanently installed in the Centre) and comply with those testing plans;

(l) give Council written reports other evidence as and when required by, and satisfactory to, Council to show that the Manager has complied with its obligations under this clause 4.6.

4.7 Manager obligations – Swimming Pools

Without limiting the obligations and responsibilities outlined in the Maintenance Schedule, the Manager must:

(a) inspect the pool equipment, solar heating and electrical fittings (including heat pumps, gas heaters and solar heating systems) each day to ensure that the fittings are operational and assess whether any servicing, maintenance or upgrade to the fittings may be required from time to time;

(b) ensure that a free chlorine, total chlorine and pH test of the water in each swimming pool in the Centre is taken:

(1) at the time on each day when the pool is first opened for use by members or the public; and

(2) at least once every 2 hours from that time until the pool is closed; and

(3) at further or other times as Council specifies;

(c) keep a record of those tests;

(d) whenever the pool is open to members or the public, the Manager must ensure that chlorine and pH test readings are always within the range required under:

(1) any applicable law, regulation, local law or policy; or

(2) the range specified by Council from time to time;

(e) keep a record containing details, on a daily basis, of:
(i) all chemicals used in connection with the purification of water in or for any swimming pool in the Centre;

(ii) the time when the filters have been backwashed; and

(iii) any other particulars or information that Council requires from time to time;

(f) keep any record given to or obtained by the Manager of any test or analysis of the water in any of the pools in the Centre;

(g) ensure that no person other than the Manager's employees or agents are at the Centre when any swimming pool is being emptied or filled;

(h) ensure that no springboard, diving board, trampoline or similar implement or thing is placed in installed at any time in, next to or near any swimming pool in the Centre;

(i) ensure that at all times, except to the extent necessary for the Manager to comply with its other obligations under this Agreement, a minimum of 2 lanes in the main swimming pool in the Centre are kept open for use by the general public. If there is more than one swimming pool in the Centre, Council may designate which one is the main swimming pool and Council's designation is determinative.

4.8 Technical Operations Guidelines

(a) The Manager must comply with all the procedures, requirements and obligations under any Technical Operations Guidelines from time to time.

(b) For the purposes of this clause, "Technical Operations Guidelines" are guidelines, a manual, document or series of documents that:

(i) is published by Council;

(ii) contains procedures, requirements and obligations relating to technical operations with or without other matters;

(iii) Council notifies the Manager that the Manager must comply with or that it applies to the Centre; and

(iv) Council has not notified the Manager that Council has revoked,

(c) If there is any inconsistency between the terms of this Agreement and the Technical Operations Guidelines, the Technical Operations Guidelines will prevail to the extent of the inconsistency.

4.8 Council's Obligations

(a) Without limiting the obligations and responsibilities outlined in the Maintenance Schedule, Council must:

(i) be responsible for any vandalism, wilful destruction, wilful damage and graffiti for any part of the Centre or the Council's Assets unless caused by the Manager;

(ii) pay all Statutory Charges relating to the Land or the Centre, other than any Specific Statutory Charges;

(iii) supply the Manager with the chemicals reasonably required to enable the Manager to comply with its obligations under clause 4.7 (for avoidance of doubt, any equipment needed by the Manager to comply with clause 4.7 is to be supplied by the Manager); and
(iv) pay all Electricity Costs reasonably used by the Manager in operating the Centre in accordance with this Agreement, subject to the Manager:

(A) not misusing the electricity supply; and

(B) taking reasonable care to minimise Electricity Costs.

(b) The following applies to Council's obligations under clause 4.10(a)(ii):

(i) the chemicals will remain the property of Council until they are used by the Manager to comply with its obligations under clause 4.7;

(ii) Council gives no warranty about the chemicals and the Manager must satisfy itself that the chemicals are fit for their intended purpose and are of merchantable quality before using them;

(iii) the Manager cannot require Council to acquire chemicals from any particular supplier;

(iv) the Manager cannot require Council to acquire chemicals of a particular brand or make;

(v) the Manager must give Council reasonable advance notice before the Manager runs out of the chemicals held by the Manager and previously supplied to the Manager by Council.

5. MANAGEMENT OF THE CENTRE - EMPLOYEES

5.1 Manager and Staff Qualifications

(a) The Manager warrants that as of the Commencement Date it possesses and that it shall ensure that its employees and agents (where applicable):

(i) shall possess the following qualifications, awards and certifications throughout the Term of this Agreement:

(A) a Pool Plant Operators Certificate;

(B) a Bronze Medallion;

(C) a Pool Lifeguard Certificate;

(D) a Positive Notice Blue Card for Child Related Employment;

(E) a First Aid Certificate; and

(ii) are competent, appropriately qualified and have the necessary skills to conduct the business of the Centre.

(b) The First Aid Certificate referred to in clause 5.1(a)(i)(E) must be issued by at least one of the following organisations:

(i) The Royal Life Saving Society Australia;

(ii) Surf Life Saving Australia;

(iii) St John Ambulance Australia;
(iv) Queensland Ambulance Service;
(v) The Red Cross Society Australia;
(vi) an Australian State or Territory constituent body of one of the above organisations.

(c) In the event that any of the above qualifications, awards or certificates held by the Manager expire or are otherwise terminated during the Term of this Agreement, the Manager must immediately inform Council. Council will advise the Manager as to what course of action Council requires the Manager to take in relation to the expiration or termination of the relevant qualifications, awards or certificates. Council may, in its discretion absolutely, terminate this Agreement on notice to the Manager.

(d) A reference in this clause 5.1 to a particular organisation includes a reference to any organisation that succeeds to the functions or role of such organisation in the event that such organisation is disbanded or otherwise ceases to exist.

(e) A reference in this clause 5.1 to a particular qualification, award or certification includes a reference to an equivalent qualification, award or certification, dealing with the same or substantially the same skills, competencies and subject manner as is covered by the relevant qualification, award or certification as at the Commencement Date, and awarded, granted or offered by the same organisation as at the Commencement Date (subject to clause 5.1(g)), with that organisation’s certification of what is an equivalent qualification, award or certification being final and determinative.

5.2 Designated Person in Charge

(a) The Manager must ensure that an individual is continuously appointed by the Manager as the person who is primarily responsible for the day to day running, maintenance, lubrication and cleanliness of all swimming pools and water treatment plant at the Centre. This person is called the “designated person”.

(b) The Manager must, on request, notify Council of the name of the designated person.

(c) The Manager must ensure that the designated person:

(i) is a person acceptable to Council; and

(ii) is not a person who Council has decided, on reasonable and lawful grounds, is not suitable to be the designated person.

(d) The Manager must ensure that the designated person has successfully completed the following courses prior to the person’s appointment as a designated person:

(i) a Pool Plant Operations course or an equivalent course conducted by an accredited training organisation acceptable to Council or

(ii) another course acceptable to Council in its discretion.

(e) The Manager must give Council a certificate of the successful completion of the course promptly after Commencement Date, the appointment of the designated person or the end of the course.
(f) If the designated person ceases to be appointed by the Manager to be primarily responsible for the day to day running, maintenance, lubrication and cleanliness of all swimming pools and water treatment plant at the Centre, the Manager must within 7 days:

(i) notify Council of this fact;

(ii) appoint a new designated person; and

(iii) notify Council of the appointment.

5.3 Supervision of Pools

(a) Without limiting clause 5.1(a), the Manager must employ or engage efficient, competent and appropriately qualified attendants to:

(i) supervise and monitor the use of each swimming pool in the Centre;

(ii) ensure the safety of people at or using the Centre; and

(iii) protect the Centre and any of Council's assets within the Centre.

(b) For the purposes of clause 5.3(a), a person is an appropriately qualified attendant if he or she:

(i) currently holds a Pool Lifeguard Certificate issued by The Royal Life Saving Society Australia (or an equivalent course offered by that organisation from time to time, with the organisation's certification of what is an equivalent course being final and determinative); and

(ii) currently holds a First Aid Certificate as referred to in clause 5.1(a)(i)(E); and

(iii) holds any further or other relevant qualifications specified by Council from time to time.

(c) Without limiting clause 5.1(a) or 5.3(a), the Manager must ensure that:

(i) a specified person is always in charge of the swimming pools in the Centre whenever the Centre is open to the public; and

(ii) the specified person in charge is someone who:

(A) currently holds a Pool Lifeguard Certificate issued by The Royal Life Saving Society Australia (or an equivalent course offered by that organisation from time to time, with the organisation's certification of what is an equivalent course being final and determinative); and

(B) currently holds a First Aid Certificate as referred to in clause 5.1(a)(i)(E); and

(C) holds a current certificate of the qualifications covered in subparagraphs (A) and (B) from a qualified examiner who is acceptable to Council (acting reasonably); and

(D) is a competent swimmer; and
6.4 Employee Records

The Manager must keep a record of the names of the employees who are from time to time, or who have been, employed or engaged at the Centre. The Manager must include in that record:

(a) the details of the qualifications, swimming and life saving ability, records and qualifications to show whether the Manager has complied with the requirements of this clause 6; and

(b) the details of the days and hours worked by that person; and

(c) any other details that Council lawfully directs the Manager to include.

6. HEALTH & SAFETY

6.1 Workplace Health & Safety

The Manager must:

(a) at all times have in place a documented work health and safety management system ("WHSMS"); and

(b) ensure that the WHSMS is at all times suitable for the nature of the activities carried on at or from the Centre so as to ensure compliance with all applicable laws relating to work health and safety and the requirements of any Government Authority (including, but not limited to, Council's safety policy);

(c) ensure that the WHSMS includes (as a minimum) the following information:

(i) the identification of a person responsible for ensuring that work health and safety policies and procedures are implemented, and detailing that persons responsibilities;

(ii) details of Centre safety and emergency policies and procedures (including hazard/injury/incident reporting and reporting of notifiable incidents);

(iii) details of Centre training and induction policies and procedures;

(iv) the maintenance and control of safety records;

(v) details on hazard inspections and audit processes (including the testing of fire and other emergency equipment); and

(vi) details on risk management and the inclusion of a risk register;

(d) give Council a copy of the WHSMS whenever Council asks for it;

(e) give Council any evidence Council requests to demonstrate whether the Manager has complied with or is complying with the WHSMS; and

(f) comply with a request under subparagraphs (d) and (e) promptly, and in any event, within 7 days.
6.2 Guidelines for Safe Pool Operations

(a) The Manager must:

(i) at all times have in place documented policies and procedures to comply, as a minimum, with the Guidelines For Safe Pool Operations ("GSPO") published from time to time by The Royal Life Saving Society Australia;

(ii) give Council a full copy of those policies and procedures whenever the Council asks for it;

(iii) give Council any evidence Council requests to demonstrate that the Manager has complied with or is complying with those policies and procedures; and

(iv) comply with a request under subparagraphs (ii) and (iii) promptly, and in any event, within 7 days.

(b) In this clause 6.2:

(i) a reference to The Royal Life Saving Society Australia includes a reference to any organisation that succeeds to the functions or role of The Royal Life Saving Society Australia if that organisation is disbanded or otherwise ceases to exist; and

(ii) a reference to the GSPO includes a reference to any substitute document, or set of guidelines, dealing with the same or substantially the same subject manner as is dealt with by the GSPO as at the Commencement Date.

6.3 Accidents

(a) If an accident occurs at the Centre and a person is injured or appears to have suffered an injury or potential injury, the Manager must:

(i) immediately notify the nearest ambulance centre; and

(ii) then notify the Council Nominated Officer by the quickest available method.

(b) If a danger or misadventure affecting or potentially affecting any person or property occurs at or affects the Centre (including any incident involving a water pipe or electrical light, wirings or fittings), the Manager must immediately notify the Council Nominated Officer.

(c) If a major theft or loss of property occurs or is alleged to have occurred at or from the Centre, the Manager must:

(i) immediately notify the nearest police station; and

(ii) then notify the Council Nominated Officer by the quickest available method.

(d) The Manager must keep records of any matters referred to in this clause 6.3.

6.4 Safety Equipment

(a) The Manager is responsible for the supply, maintenance, repair and (where necessary) upgrade of all Safety Equipment, and for ensuring that all Safety
Equipment complies with all applicable laws and the requirements of any Government Authority.

(b) In this clause "Safety Equipment" includes (but is not limited to):
   (i) rescue boards and tubes;
   (ii) binoculars;
   (iii) whistles;
   (iv) spinal boards;
   (v) first aid kits;
   (vi) automated external defibrillator;
   (vii) air bag oxygen resuscitator (and oxygen required for the resuscitator);
   (viii) stiff neck collars;
   (x) two way radio communications.

6.5 Lighting

(a) The Manager must ensure that any swimming pool, administration building or other area used or able to be used by swimmers, spectators and other members of the public at the Centre are lit by adequate electric lighting during times when the Centre is open to the general public if:
   (i) it is dark;
   (ii) there is insufficient light for the safety and convenience of swimmers, spectators and members of the public at the Centre.

(b) Subject to the obligations and responsibilities outlined in the Maintenance Schedule, the Manager must promptly replace all broken, burnt out or unserviceable lamps, bulbs or fluorescent tubes with lamps, bulbs or tubes of at least an equivalent quality and intensity.

7. MANAGER'S OUTGOINGS

(a) The Manager must pay (or reimburse Council for):
   (i) all Specific Statutory Charges;
   (ii) all assessments for Services supplied to the Centre in the Manager's name;
   (iii) all salaries, wages and related costs and expenses incurred in the employment or engagement of employees or contractors by or for the Manager at the Centre or in connection with the business of the Centre; and
   (iv) any expenses incurred in complying with the Manager's obligations under this Agreement,

excluding Electricity Costs (the "Manager's Outgoings").
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(b) If any Manager's Outgoings are charged to or payable directly by the Manager, the Manager must pay it on time.

(c) If any Manager's Outgoings are charged to or payable by Council:
   
   (i) Council may demand payment of the Manager's Outgoings from the Manager at any time after Council has incurred or ascertained the outgoings amount (even if the Council has not yet paid it) or at any time after the Council has paid the outgoings amount;

   (ii) Council may make the demand by giving the Manager an invoice; and

   (iii) the Manager must pay the invoice within 14 days.

(d) Notwithstanding clause 7(b) or (c), where possible, and unless Council agrees otherwise in a particular case, the Manager must ensure that all accounts in relation to Manager's Outgoings are opened and maintained in the name of the Manager during the Term.

(e) Council will have, and keep, accounts for Electricity Costs connected in its own name or in the name of another entity nominated by Council.

(f) The Manager must pay Council's reasonable legal and other costs, charges and expenses (on a full indemnity basis) incidental to:
   
   (i) an application for consent under this Agreement (even if consent is not given);

   (ii) an assignment of this Agreement (even if the assignment does not proceed);

   (iii) a rescission, termination or attempted termination of this Agreement;

   (iv) a lawful notice given by Council to the Manager under this Agreement;

   (v) any proceedings which Council brings to enforce the Manager's performance of this Agreement; and

   (vi) any other costs which Council incurs because the Manager breaches this Agreement.

8. NOT USED

9. COUNCIL'S ASSETS

(a) Council gives the Manager a right to use the Council's Assets during the Term.

(b) The Manager must not remove, or allow to be removed, any of the Council's Assets from the Centre without written permission from Council.

(c) The Manager may use Council's Assets only for the purpose of conducting the business of the Centre.

(d) If any of Council's Assets are lost or destroyed:
   
   (i) the Manager must replace them; and
(ii) the replacement item then becomes Council’s Asset for the purpose of this Agreement.

(e) If any of Council’s Assets are damaged, the Manager must repair the item to the condition and state of repair it was at the Commencement Date.

(f) At the end of the Term, the Manager must:
   (i) give back to Council all of Council’s Assets; and
   (ii) ensure, and do everything necessary to ensure, that all of Council’s Assets are in working order and operational and otherwise in at least as good a condition and state of repair as they were at the Commencement Date.

(g) If the Manager fails to comply with clause 9(f)(i) Council may recover from the Manager, as a debt due and owing, the higher of:
   (i) any value for the Council’s Assets which is specified in this Agreement (if any);
   (ii) the actual value of the Council’s Assets; or
   (iii) the cost incurred by Council in replacing the Council’s Assets, putting the assets in working order, making them operational and putting them in as good a condition and state of repair as they were in at the Commencement Date.

10. REPAIRS AND MAINTENANCE

10.1 General Repair and Maintenance Obligations

(a) Without limiting any other provision of this Agreement, the Manager must:
   (i) keep the Centre and the Council’s Assets in good repair;
   (ii) repair or replace all broken glass that is damaged by the wilful or negligent act of the Manager, the Manager’s employees, agents, members, guests or invitees, with glass of the same or substantially similar quality;
   (iii) promptly make good any damage to the Centre or the Council’s Assets that it causes or that is caused by the Manager’s employees, agents, members, guests or invitees, to the reasonable satisfaction of Council; and
   (iv) comply in all respects with the obligations specified as being the responsibility of the Manager in the Maintenance Schedule.

(b) For the purposes of subparagraph (a) “good repair” is to be assessed having regard to the condition of the Centre (and Council’s Assets) at the Commencement Date (or an earlier date, being the date that the Manager first took possession or entered into occupation of the Centre).

10.2 Maintenance Schedule

(a) Both parties agree to comply in all respects with the obligations and responsibilities outlined in the Maintenance Schedule.
(b) If there is any inconsistency between the terms of this Agreement and the Maintenance Schedule, the Maintenance Schedule will prevail to the extent of the inconsistency.

10.3 Manager Repair Obligations

(a) The Manager must repair or reinstate any part of the Centre or the Council's Assets that are damaged or destroyed by:

(i) a risk for which the Manager is required by this Agreement to hold insurance (regardless of whether the Manager actually holds that insurance or can recover under that insurance);

(ii) an Insured Risk if the Manager caused or contributed to the damage or destruction such that Council is either unable to make an insurance claim or recover the full amount that would otherwise have been recoverable from the insurer,

but otherwise, the Manager does not have to repair or reinstate a part of the Centre (or Council's Assets) damaged or destroyed by an Insured Risk.

(b) This clause is to be read subject to each party's responsibilities outlined in the Maintenance Schedule.

(c) In this clause, an "Insured Risk" means a risk for which the Council insures in respect of the Centre or the Council's Assets from time to time.

10.4 Structural Repairs and Maintenance

Subject to the obligations and responsibilities outlined in the Maintenance Schedule, the Manager is not required to undertake maintenance or repairs of a structural nature, unless required as a result of:

(a) failure by the Manager to comply with its obligations under this Agreement;

(b) the Manager's act, neglect or default;

(c) a requirement under a law or a requirement of a Government Authority arising from or relating to the Manager's particular use of the Centre;

(d) a requirement under a law or a requirement of a Government Authority arising from or relating to the characteristics of people at or using the Centre; or

(e) a requirement reasonably imposed by Council to do such work in order to eliminate or reduce danger to the Centre, people at or who may enter or use the Centre or any neighbouring land or people at or who may enter the neighbouring land.

10.5 Alterations or Additions

(a) The Manager must not:

(i) make any structural alteration or addition to the Centre (regardless of whether the Manager is required to do so under clause 10.4);
(ii) install any electrical wiring, equipment or appliance to provide water, gas, lighting, air-conditioning, heating, cooling or ventilation to the Centre;

(iii) install any partitions; or

(iv) carry out any other works to the Centre (other than in compliance with its obligations under this Agreement),

without first obtaining Council's approval.

(b) The Manager must ensure that any work it does at or to the Centre or the Council's Assets under clause 10.5 or otherwise in compliance with its obligations under this Agreement is done:

(i) in a proper and workmanlike manner;

(ii) by contractors approved by Council (Council must not unreasonably withhold its approval);

(iii) without causing unreasonable disturbance to neighbouring property owners; and

(iv) in accordance with:

(A) any conditions imposed by Council (including about what parts of the works are to remain or be removed and what is to be reinstated and to what condition when this Agreement ends);

(B) any plans or specifications or schedule of finishes approved by Council (Council must not unreasonably withhold its approval);

(C) all laws and the requirements of all Government Authorities; and

(D) Council's other reasonable requirements and directions.

10.6 Council's Inspection

Council (including a Council Nominated Officer) may enter the Centre (with or without notice):

(a) at all reasonable times; and

(b) if there is an emergency, at any time (and specifically without the need for any notice),

and may inspect and view the Centre and the Council's Assets (to ascertain their condition and state of repair), to comply with its obligations under the Maintenance Schedule or otherwise under this Agreement, to exercise its rights under this Agreement (including any right to inspect records required to be kept by the Manager), or to show the Centre to any prospective purchaser or manager.

10.7 Notice to Repair

(a) Council may serve the Manager with a Notice requiring the Manager to repair or maintain, within a reasonable time, a defect, item or matter which is the Manager's responsibility under this Agreement.
If the Manager does not comply with a Notice given to the Manager under subparagraph (a) within the time specified in the Notice, Council may carry out the repair, the defect or maintain the item or complete the matter, at the Manager’s expense.

The Manager must advise the Council of any repair or maintenance work required at the Centre or to the Council’s Assets which is not the responsibility of the Manager under this Agreement as soon as the Manager becomes aware that the work is required.

11. INSURANCE, RISK AND INDEMNITY

11.1 Public Liability Insurance

(a) The Manager must effect a public liability insurance policy with an insurer approved by Council, in the name of the Manager and noting the interests of Council, covering legal liability for any loss or damage to any property and for the injury (including death) of any person arising out of anything done or omitted on or about the Centre or any improvements thereon and against all claims, demands, proceedings, costs, charges and expenses whatsoever in respect thereof. Such policy must:

(i) be for an amount of not less than twenty million dollars ($20,000,000.00) in respect of all claims arising out of a single event or such higher amount as Council may reasonably require;

(ii) be effected on a ‘claims occurring’ basis so that any claim made by the Manager under the policy after the expiration of the period of policy cover but relating to an event occurring during the currency of the policy will be covered by the policy subject to the claim meeting the policy’s other terms and conditions;

(iii) be effected on such other reasonable terms and conditions as may be required by Council; and

(iv) be maintained at all times during the Term.

(b) The Manager must, as soon as practicable, inform Council, in writing, of the occurrence of any event that the Manager considers is likely to give rise to a claim under the policy and must keep Council fully informed of subsequent actions and developments concerning the claim.

(c) The Manager must renew such policy, at the Manager's expense, each year during the Term and provide a certificate of currency to Council within 14 days of the commencement of each respective renewal period.

(d) Upon receipt of a notice of cancellation, the Manager must immediately effect another insurance policy in accordance with clause 11.1(a).

11.2 Other Insurances

(a) The Manager must:

(i) insure all plate and other glass in the Centre against breakages for which the Manager is responsible under this Agreement;
(ii) insure against any other risk reasonably required by Council; and

(iii) have other insurances which are required by law,

at all times during the Term.

(b) The Manager must:

(i) effect each policy with an insurer approved by Council;

(ii) take out and maintain the policies in the name of the Manager and noting the interests of Council;

(iii) ensure that the cover under the policies includes loss or damage to property and death of or injury to persons; and

(iv) give Council a certificate of currency for each policy before the Commencement Date, and within 14 days of the commencement of each renewal period.

11.3 Council’s Insurance

Without limiting the Manager’s obligations under this clause 11, Council will take out and maintain at all times during the Term general insurance for the improvements, plant, equipment and chattels owned by Council within the Centre.

11.4 Additional Premiums

The Manager must pay any extra or additional premiums incurred by Council for any extra risk caused by the use of the Centre by the Manager.

11.5 Prejudice of Insurance

The Manager must not do or omit to do anything which may:

(a) increase the premium on any insurances taken out by Council relating to the Centre; or

(b) allow an insurer to refuse a claim under any insurances taken out by Council relating to the Centre.

11.6 Risk and Release

The Manager occupies and uses the Centre at its own risk. Council is not liable to the Manager for damage to the Manager’s property or for loss of profits, regardless of the cause and including where caused by:

(a) any defect in the Centre or Council’s Assets;

(b) any defect in the operation of Council’s Assets, any facilities or the Services to the Centre; and/or

(c) water, fire or other like cause.
11.7 Indemnity

(a) The Manager indemnifies Council against any action, demand, proceeding, loss, expense or other liability arising during or after the Term from:

(i) the Manager not complying with the obligations imposed on the Manager under this Agreement;

(ii) the Manager's use of the facilities or Services to the Centre;

(iii) the escape of any substance from the Centre or a place within the Centre other than as a result of something done by Council; or

(iv) the Manager occupying or using the Centre.

(b) This indemnity:

(i) extends to any action, demand, proceeding, loss, expense or other liability made or brought against Council by the Manager or by any other person, or incurred by Council in favour of the Manager or any other person;

(ii) extends to penalties and legal and other costs incurred by Council;

(iii) may be enforced by Council at or prior to the finalisation or establishment of the action, demand, proceeding, loss, expense or other liability to which it relates; and

(iv) does not apply to an action, demand, proceeding, loss, expense or other liability for personal injuries to the extent that it is caused by the Council and/or its respective servants and contractors.

(c) Council’s exemption from liability and indemnity extends to its respective servants and contractors.

11.8 No Supervision

The Manager acknowledges and agrees that Council:

(a) is not subject to;

(b) does not assume; and

(c) will not be taken as a result of any act or omission to be subject to or have assumed, any obligation to supervise or monitor the Manager in its use of the Centre or in its compliance or otherwise with its obligations under this Agreement.

11.9 Obligations Not Exhaustive

The Manager acknowledges and agrees that:

(a) the Manager’s obligations under this Agreement are not, and are not intended to be, an exhaustive code of the risk management and other measures that the Manager must employ in order to fulfil its duty of care and other legal responsibilities; and
the Manager is solely responsible for:

(i) determining or finding our whether it must employ other measures, in addition to fulfilling its obligations under this Agreement, in order to comply with its duty of care and its other legal obligations; and

(ii) employing and effectively carrying out those other measures.

11.10 Manager to Indemnify Council

The Manager specifically agrees that:

(a) the indemnity contained in clause 11.7 extends to any action, demand, proceeding, loss, expense or other liability that could have been brought or made against or incurred by Council but for clause 11.8 or 11.9; and

(b) despite anything else in clause 11.7, only the Manager will be taken to have caused an action, demand, proceeding, loss, expense or other liability even if:

(i) Council had but did not exercise the power, under this Agreement or otherwise, to direct or require the Manager to do something that would or could have prevented the action, demand, proceeding, loss, expense or other liability; or

(ii) Council had and did exercise such power, except to the extent that the action, demand, proceeding, loss, expense or other liability is a direct and inevitable consequence of the Manager doing something it was directed or required to do under that power (as distinct from merely being a consequence of the way the thing was done).

11.11 Council Released

If a person other than Council becomes the registered trustee of the Land and/or the owner of the Centre, then Council is released from all obligations under this Agreement.

12. PERFORMANCE MANAGEMENT

12.1 Submission of Business Plans

(a) The Manager must:

(i) within 1 month after the Commencement Date; and

(ii) by no later than 30 April in each year,

give Council a business plan ("Business Plan").

(b) Each Business Plan must contain:

(i) a management plan incorporating detailed actions and strategies for the Centre for the forthcoming financial year;

(ii) a projection of Revenue that the Manager estimates will be derived in the forthcoming financial year;

(iii) a detailed marketing plan and promotion strategy for the Centre for the forthcoming financial year; and
(iv) any other content that Council reasonably requires and notifies the Manager of from time to time.

(c) Each Business Plan must be:
   (i) of sufficient detail to comply with the reasonable requirements of Council;
   (ii) in a form; and
   (iii) given in the medium and in the manner,
        notified by the Council to the Manager from time to time.

12.2 Updating of Business Plans

(a) The Manager:
   (i) may at any time; and
   (ii) if the Manager knows or ought to reasonably suspect that the content of its Business Plan (or any assumption on which any of the content is based) is or has become substantially obsolete, incorrect or incomplete, must,
        add to or delete content from its Business Plan by giving Council an updated version of its Business Plan incorporating the amendment, addition or deletion,

(b) Council may, after being given a Business Plan (or an updated version of a Business Plan) notify the Manager that:
   (i) it considers that the Business Plan is deficient in a stated way; or
   (ii) it requires the Business Plan to be amended, added to or have content deleted in a stated way.

(c) If Council exercises its rights under clause 12.2(b), the Manager must, within 14 days, give Council an updated Business Plan that:
   (i) remedies the stated deficiency to Council's reasonable satisfaction; or
   (ii) incorporates the stated amended, addition or deletion,
        as the case may require.

(d) When the Manager gives Council a Business Plan (or an updated Business Plan), that Business Plan becomes the Manager's current Business Plan for the purpose of this Agreement.

12.3 Implementation of Business Plans

(a) The Manager must:
   (i) implement the Manager's current Business Plan; and
   (ii) not depart substantially from the Manager's current Business Plan,
        in management and operation of the Centre.
(b) The obligations contained in clause 12.3(a) are subject to the Manager's obligations under this Agreement.

12.4 Key Performance Indicators

(a) Council may from time to time notify the Manager (in writing) of:

(i) key performance indicators ("KPI's") against which the Council proposes to assess the standard and quality of performance by the Manager in carrying out its obligations under this Agreement; and

(ii) the quantitative data or qualitative criteria to which Council proposes to have regard in making that assessment.

(b) Unless and until Council notifies the Manager of any replacement, amended, altered or new KPI's (and, if relevant, the data or criteria to which Council proposed to have regard) the KPI's are those set out in Schedule 2.

(c) The Manager acknowledges that it is a condition of this Agreement that the Manager meets the KPI's, and must, during the Term, achieve the KPI's to Council's satisfaction.

(d) If a KPI or a performance indicator corresponding to a KPI is expressed as an obligation or expectation:

(i) the Manager must fulfil that obligation or achieve that expectation;

(ii) Council must act reasonably in determining whether the obligation has been fulfilled or the expectation has been met; and

(iii) if Council decides that the Manager has not fulfilled an obligation or achieved an expectation, then the Manager has committed a breach of this Agreement.

(e) Neither the KPI's, nor anything done in administering the KPI's, reduces or abrogates any other obligation of the Manager under this Agreement or relieves the Manager from its obligations to comply with this Agreement.

12.5 Annual Performance Reviews

(a) The Manager must, within 28 days after the end of each financial year, give to Council a report that:

(i) self-assesses the Manager's performance of its functions under the Agreement during the preceding year, with particular reference to the applicable KPI's during that year; and

(ii) contains other information or content that Council decides and notifies the Manager from time to time.

(b) Council may, at the end of each financial year, conduct its own assessment of the Manager's performance of its functions under this Agreement during the preceding year, with particular reference to the applicable KPI's during that year.

(c) In connection with an assessment by Council, Council may require the Manager to:
(i) attend meetings, or have specified employees or agents of the Manager attend meetings, with representatives of Council;

(ii) give information to Council;

(iii) do other things which Council reasonably requires,

and the Manager must comply with Council’s requirements.

(d) Council may, after it has either or both:

(i) been given a report by the Manager on the Manager’s performance of its functions under this Agreement; and

(ii) conducted its own assessment of the Manager’s performance,

give the Manager a report or a notice that specifies actions, processes, outcomes or objectives that Council requires to the Manager to do, implement or achieve in the management and operation of the Centre and the Manager must comply with the report or notice.

12.6 Performance Monitoring Scheme

(a) The Manager must, if requested by Council, on behalf of Council, subscribed to a performance monitoring scheme specified or approved by Council for either or both of the following purposes:

(i) monitoring, measuring or improving the performance the Centre;

(ii) benchmarking the performance of the Centre against comparable centres or facilities.

(b) The Manager must:

(i) properly participate in the specified or approved performance monitoring scheme;

(ii) do, on time, all things that the operator of the scheme requires participants of the scheme to do; and

(iii) give Council a copy of any report or submission given by or to the Manager for the purposes of the scheme, immediately after the report or submission is given by or to the Manager.

13. FINANCIAL MANAGEMENT

13.1 Recording of Revenue and Manager’s Outgoings

(a) The Manager must maintain detailed records recording the Revenue of the Centre and the following categories of that Revenue:

(i) Admission Fees and Hourly Fees;

(ii) carnival fees and special event fees;

(iii) pool / hall / room / facility hire;
Item 6 / Attachment 2.

(iv) kiosk sales (food and beverage);
(v) kiosk sales (equipment, swimwear and sportswear);
(vi) income received from the following:
   (A) learn to swim;
   (B) squad;
   (C) aqua aerobics;
   (D) any other specialised activity;
(vii) other sundry income (including income received from third parties who may pay to use or hire any of the areas or facilities within the Centre, and including income received from any licensee of any part or part of the Centre);
(viii) any further or other categories that Council notifies to the Manager from time to time.

(b) The Manager must ensure that all Revenue of the Centre is accurately recorded and is recorded in the appropriate category of Revenue.

(c) The Manager must maintain detailed records recording expenditure in relation to the management and operation of the Centre, including the Manager's Outgoings.

(d) The Manager must ensure that the records required to be maintained under this Agreement are:
   (i) prepared and compiled according to:
      (A) any standards that Council decides and notifies to the Manager from time to time; and
      (B) except to the extent that those standards otherwise require, the accounting standards applying from time to time under the Corporations Act 2001;
   (ii) of sufficient detail to comply with any reasonable requirements of Council;
   (iii) kept in a format the Council reasonably specifies from time to time;
   (iv) kept at the Premises (unless Council consents otherwise);
   (v) readily accessible and retrievable (so that the Manager can comply with its obligations under this Agreement, including under clause 13.2).

(e) Unless Council has specified otherwise, the records must be kept in the form of a document or book on paper, or electronically on a computer, and may consist of more than one document.

(f) The Manager must give all records to the Council at the end of the Term.

(g) The Manager:
warrants and represents to Council that each of the reports will be accurate, up-to-date, not incomplete in any material particular and not misleading; and

(ii) is taken to repeat that warranty and representation every time the Manager gives Council one of those reports.

13.2 Inspection of books and accounts

(a) Council may at any time after giving the Manager at least 5 days' notice, inspect the Manager's books and accounts recording or relating to the Revenue and expenditure (including Manager's Outgoings) of the Centre.

(b) Council's notice must describe, in general terms, the books and accounts that Council wishes to inspect.

(c) Following receipt of Council's notice, the Manager must:

(i) notify Council of the location of the books and accounts described in Council's notice;

(ii) ensure that on the date appointed for the inspection, those books and accounts are at the place that the Manager notifies Council;

(iii) let Council enter that place on the nominated date;

(iv) let Council inspect, copy and make reproductions of or take extracts from the books and accounts; and

(v) give any assistance, and provide any facilities, that Council reasonably requests in order to exercise its rights to inspect, copy and make reproductions of or take extracts from the books and account.

(d) For the purposes of this Agreement, "books and accounts" includes:

(i) invoices, receipts, orders for payment of money, bills of exchange, cheques, promissory notes and vouchers;

(ii) documents of prime entry;

(iii) working papers and other documents needed to explain the methods by which any document or report the Manager is required to give Council under this Agreement is, has been or will be made up;

(iv) returns, financial statements and other documents that the Manager is required to lodge, or has lodged under any law; and

(v) registers, records or information and documents (including those in electronic form).

14. REPORTING

14.1 Monthly reporting

The Manager must, within 10 Business Days after the end of each calendar month, provide to Council a report containing:
(a) the measures taken by the Manager during the month to achieve KPI’s;
(b) the Manager’s assessment of its performance against the KPI’s during the month;
(c) the name and qualifications of the designated person under clause 5.2 at the end of the month;
(d) details of the records kept by the Manager under clause 4.7(c) during the month;
(e) daily totals, for each day during the month, of the number of adults and children entering swimming pool within the Centre;
(f) changes or new entries required to be made by the Manager in the records kept under clause 6.3(d) during the month;
(g) a statement, categorised in a way acceptable to Council, of Admission Fees, Hourly Fees and other Revenue received by the Manager during the month;
(h) a statement of the amount payable by the Manager to Council under clause 13.3 for the month;
(i) a statement categorised in a way acceptable to Council, of expenditure in relation to the management and operation of the Centre, including the Manager’s Outgoings;
(j) details of repairs, maintenance and any other work carried out to or at the Centre during the month;
(k) details of any marketing and promotional activities carried out by the Manager for the Centre during the month;
(l) details of any programs and activities developed, planned or cancelled at the Centre during the month; and
(m) any other matter or information that Council notifies the Manager that it requires be included in the report from time to time.

15. DEFAULT AND TERMINATION

15.1 Remedy of breaches

(a) If the Manager does not comply with any of the Manager’s obligations under this Agreement, Council may give Manager a notice that tells the Manager:
   (i) what obligation has not been complied with; and
   (ii) what Council requires the Manager to do in order to remedy the non-compliance.

(b) If the Manager does not comply with Council’s notice within 7 days, or if the Manager does not comply with an obligation under this Agreement and Council reasonably considers that the non-compliance cannot be remedied, Council may:
   (i) do anything reasonably necessary to remedy (or to remedy as far as possible) the Manager’s non-compliance; and
recover from the Manager, as a liquidated debt, the costs and expenses incurred by Council (including costs and expenses attributable to the use of Council’s facilities and people) in doing so.

15.2 Termination

(a) Council may terminate this Agreement if:

(i) the Manager does not comply with any of the Manager’s obligations under this Agreement and does not comply with a notice given by Council under clause 15.1(a);

(ii) the Manager does not comply with an obligation under this Agreement and Council reasonably considers that the non-compliance cannot be remedied;

(iii) the Manager, being an individual, becomes bankrupt;

(iv) the Manager, being a corporation, becomes an Externally Administered Body Corporate;

(v) the Manager, being an incorporated association under the Associations Incorporation Act 1981 (the “Act”):

(A) is wound up under the Act; or

(B) any resolution, proceeding or step is taken for the winding up of the Manager (regardless of whether it culminates in the winding up of the Manager); or

(C) has its incorporation under the Act cancelled,

(vi) all or any part of the Centre is compulsorily acquired or otherwise taken, given or dedicated for any other public purpose;

(vii) any form of tenure under which Council holds all or any part of the Centre is resumed, cancelled or forfeited, expires or otherwise comes to an end;

(viii) the Centre is destroyed; or

(ix) the Centre is destroyed to the extent that Council considers the Centre to no longer be fully usable and Council decides not to fix the damage.

(b) If Council exercises its right to terminate this Agreement, Council can still exercise any other right or power against the Manager arising from any conduct, act or omission that happened before the termination.

16. END DATE OBLIGATIONS

16.1 End of Term Condition

At the end of the Term the Manager must:

(a) ensure that the Centre and the Council’s Assets are in good repair (as that term is defined in clause 10.1(b) of this Agreement) and in a condition consistent with the Manager having complied with its obligations under this Agreement;
(b) carry out any repairs and make good any damage to the Centre or Council's Assets which are the responsibility of the Manager under this Agreement;

c) ensure that all of the obligations specified as being the responsibility of the Manager in the Maintenance Schedule have been fully complied with;

d) if requested by Council, reinstate the Centre or the Council's Assets to their configuration, layout or condition (to the reasonable satisfaction of Council) prior to the Manager having made any approved alterations or additions in accordance with clause 10.5 of this Agreement;

e) if requested by Council, remove any of signs which have been installed by or at the request of the Manager, which are outside or inside the Centre, and repair any damage caused by their installation or removal to the reasonable satisfaction of Council; and

(f) ensure that the Centre and the Council's Assets are clean and free from rubbish.

16.2 Manager's Property at end of Term

(a) At the end of the Term the Manager must:
   (i) remove all of the Manager's equipment and any third party equipment (which is plant, equipment and goods belonging to anyone other than Council and not Council's Assets); and
   (ii) repair any damage caused by the installation or removal such equipment the reasonable satisfaction of Council.

(b) If the Manager does not remove any of the Manager's equipment or third party equipment in as required by this clause 16.2, then Council may (without liability to the Manager or any third party) treat the equipment as abandoned and Council may, at the expense of the Manager, remove, store and dispose of the equipment as Council sees fit.

17. GOOD NEIGHBOUR PROCESSES

17.1 Introduction

The Council and the Manager wish to work together to minimise inconvenience to, and complaints from, residents in the neighbourhood of the Centre who are affected by the Manager's use of the Centre ("residents"), including residents affected by noise coming from, or traffic connected with the Centre and to follow a procedure to resolve resident complaints in a way which satisfies the Manager, Council and the residents.

17.2 General Good Neighbour Processes

(a) The Manager will use its best endeavours to work together with residents to minimise inconvenience to residents caused by the Manager's use of the Centre, and to develop close links between residents and the Manager.

(b) The Manager will appoint an officer to represent the Manager in dealings with the residents (a "Community Liaison Officer") and will notify Council of the name and contact phone number of the Community Liaison Officer within 7 days of signing this Agreement. The Manager must keep this information current.
(c) The Manager agrees to comply with the processes outlined in this clause (the "Good Neighbour Processes"). Council may vary or replace the Good Neighbour Processes from time to time. All variations bind the Manager when notice of such variation is given to the Manager in writing by Council.

(d) Examples of the way in which the Manager will put Good Neighbour Processes into practice include:

(i) notifying residents in the neighbourhood of the Centre of the activities, especially of any major events to be held at the Centre;

(ii) appointing parking monitors to ensure that the Manager’s employees, members, guests and invitees do not create undue noise when entering and leaving the Centre, or in neighbouring streets, and to ensure that resident access to driveways etc. is not obstructed;

(iii) circulating details of the Community Liaison Officer to residents and asking them to contact that person with any concerns or questions;

(iv) attending any seminars or meetings organised by Council about business activities in the community generally.

17.3 Complaint Handling Procedures

(a) The Manager agrees to participate in any course of action proposed by Council under this clause.

(b) If any person (the "complainant") makes a complaint to Council which arises from the Manager’s use of Centre, Council will refer the complainant to the Community Liaison Officer and will record that a "resident notification" has been made in relation to the Manager.

(c) Council will contact the complainant to find out the result of the referral.

(d) If, in the reasonable opinion of Council, the complaint has not been resolved by the Community Liaison Officer within 14 days of the complainant contacting the Community Liaison Officer, Council will record that a "resident dispute" has arisen and may propose a method of solving the resident dispute to the complainant and the Manager.

(For example, the method chosen may involve:

- a meeting between the Manager, the complainant and Council;

- mediation (including a programme provided by the Community Justice Programme of the Department of Justice and Attorney General);

- referral of the resident dispute to the appropriate statutory authority (for example, in the case of a resident dispute in relation to lights used at the Centre, to the Community Health Branch of the Ipswich City Council); or

- any other method determined by Council.)

(e) The Manager agrees to be bound by the outcome of any method of solving the resident dispute chosen by Council.
(f) If, in the reasonable opinion of Council, the method does not resolve the resident dispute, Council may require the Manager to participate in further attempts to resolve the resident dispute.

(g) If, in the reasonable opinion of Council, the resident dispute is resolved, Council may require the Manager to enter into a legally enforceable agreement in a form satisfactory to the Manager.

(h) Nothing in this clause affects any rights of Council under this Agreement to terminate the Agreement or take any other action.

17.4 Non-compliance with processes

The Manager acknowledges that the following will constitute a breach of this Agreement:

(a) any breach of the Good Neighbour Processes;

(b) three (3) resident notifications under the Good Neighbour Processes within any 12 month period;

(c) three (3) resident disputes under the Good Neighbour Processes within any 12 month period.

18. DISPUTE RESOLUTION PROCEDURE

(a) If the Manager or Council believes that a dispute (other than a resident dispute under the Good Neighbour Processes in clause 15) has arisen under this Agreement, that party may serve a notice upon the other party (a "Dispute Notice") requiring it to follow the procedure outlined in this clause and nominating a representative of that party with authority to settle the dispute.

(b) Within 7 days of receiving the Dispute Notice, the party receiving the Dispute Notice must serve a notice on the other party (a "Reply Notice"), nominating a representative with authority to settle the dispute.

(c) The representatives of each party will meet within 7 days of the receipt of the Reply Notice and will use their best endeavours to resolve the dispute.

(d) If the dispute is not resolved to the satisfaction of both parties within 14 days of the receipt of the Reply Notice, the parties will refer the dispute to a Council Nominated Officer.

(e) The Council Nominated Officer will decide the method of dispute resolution and the procedure to be adopted to resolve the dispute. For example, without limitation, the Council Nominated Officer may decide to:

(i) refer the dispute to arbitration under the Commercial Arbitration Act 1990;

(ii) refer the matter to the Community Justice Programme of the Department of Justice and Attorney General;

(iii) appoint an expert (whose decision will be final and binding on the parties) to decide the dispute; or

(iv) refer the dispute to mediation.
(f) Each party will continue to perform its obligations under this document during any dispute.

19. GST

19.1 GST Exclusive Amounts

All amounts payable under or in connection with this document are exclusive of GST.

19.2 Payment of GST

(a) A recipient of a taxable supply under or in connection with this document must pay to the supplier, in addition to the GST exclusive consideration for the taxable supply, an amount equal to any GST paid or payable by the supplier in respect of the taxable supply ("GST Amount").

(b) The recipient must pay the GST Amount to the supplier when the GST exclusive consideration or part of it is provided, except that the recipient need not pay the GST Amount unless the recipient has received a tax invoice (or an adjustment note) for that taxable supply.

19.3 Reimbursements

Where a supplier incurs a cost or expense for which it may claim payment, reimbursement or indemnity from another party under or in connection with this document, the amount to be paid or credited to the supplier is the cost or expense (reduced by the input tax credit that the supplier is entitled to claim in respect of that cost or expense) plus the amount in respect of GST payable by the recipient as calculated under clause 19.2.

20. NOTICES

20.1 Service of Notice

A Notice must be:

(a) in writing, in English and signed by the party giving it, or by their agent; and

(b) delivered or sent by prepaid post or fax to the party's address specified in this document, or any other address notified by a party to the other party as its address for service.

20.2 Effective Service

(a) A Notice given in accordance with clause 20.1 takes effect when received, or at a later time specified in it.

(b) A Notice is taken to be received at the time specified below:

(i) if hand delivered - when delivered;

(ii) if sent by prepaid post - on the second Business Day after the date of posting (or on the tenth Business Day after the date of posting if posted to, or from, a place outside Australia);

(iii) if sent by fax - when the sender's fax system generates a message confirming successful transmission of the entire document.
(c) However, if the time at which a Notice is taken to be received is not on a Business Day, or is after 5.00pm on a Business Day, it is taken to be received at 9.00am on the next Business Day.

20.3 Ineffective Service

A Notice is taken not to be received if:

(a) in the case of service by post, the Notice is returned to sender because the postal service was unable to deliver it;

(b) in the case of service by fax, the sender's fax system generates a message stating that transmission was unsuccessful, or the Notice is not received in full and legible form.

21. MISCELLANEOUS

21.1 Special Conditions

The Special Conditions (if any) apply as terms of this Agreement. If there is any inconsistency between a Special Condition and a provision elsewhere in this Agreement, the Special Condition prevails to the extent of the inconsistency.

21.2 Assignment and other dealings

This Agreement is personal to the Manager and the Manager must not assign this Agreement or let or part with possession of any part of the Centre.

21.3 Council delegate

(a) Council may:

(i) delegate any of its rights or powers under or relating to this Agreement to any person;

(ii) notify the Manager of the identity of the delegate; and

(iii) revoke the delegation and notify the Manager of the revocation.

(b) Council's delegate may exercise any of Council's rights or powers under or relating to this Agreement.

(c) Council may have more than one delegate.

21.4 Communication Protocols

(a) The Manager must comply with any communication protocols that Council determines and notifies to the Manager from time to time.

(b) Until and unless Council notifies the Manager otherwise, the communication protocol determined by Council is that the Manager must, in the first instance, refer any matter relating to the conduct, performance and monitoring of this Agreement to the employee of Council nominated by Council from time to time.

(c) A communication protocol:
does not relieve or alter the Manager’s obligations under this Agreement; but

merely governs how the Manager is expected to communicate with Council about matters relating to the conduct, performance and monitoring of this Agreement.

21.5 Council’s Consent

If this Agreement provides for or allows for the Council to give its consent or approval about any matter:

(a) Council is not taken to have given its consent or approval unless it has given its consent or approval in writing by notice to the Manager;

(b) Council may give or refuse to give its approval or consent in any way it considers appropriate (including by imposing conditions) (unless this Agreement expressly states otherwise); and

(c) If Council gives its approval or consent conditionally, Council will not be taken to have given the approval or consent at all unless the Manager fulfills the conditions of the approval or consent.

21.6 No Warranty by Giving Consent

By giving its approval or consent, Council does not make or give any warranty or representation as to any circumstance relating to the subject matter of the consent or approval.

21.7 Discretion in Exercising Rights

A party may exercise a right or remedy in any way it considers appropriate, unless this Agreement expressly states otherwise.

21.8 No Liability for Loss

A party is not liable to another party for loss caused by the exercise or attempted exercise of, failure to exercise, or delay in exercising a right or remedy under this document.

21.9 Remedies Cumulative

The rights and remedies provided in this document are in addition to other rights and remedies given by law independently of this document, except to the extent that those other rights and remedies are expressly excluded in this document.

21.10 Exclusion of Contrary Legislation

Any legislation that diminishes the obligation of a party, or adversely affects the exercise by a party of a right or remedy, under or relating to this document is excluded to the full extent permitted by law.

21.11 Amendment

This document can only be amended, supplemented, novated or replaced by another document signed by the parties.
21.12 Waiver

A right under this document can only be waived by notice signed by the party or parties waiving the right. A party does not waive its rights under this document because it grants an extension or forbearance to any other party. A waiver of a right on one or more occasions does not operate as a waiver of that right if that right arises again. The exercise of a right does not prevent any further exercise of that right or of any other right. If a party does not exercise a right or remedy fully or at a given time, the party may still exercise it later.

21.13 No Merger

None of the rights and obligations of a party under this document merge:

(a) on completion of any transaction contemplated by this document;

(b) with any security interest, guarantee, judgement or other right or remedy that a party may hold at any time; or

(c) as a consequence of anything done under this document,

and those rights and obligations at all times remain in full force and effect.

21.14 Survival of Rights and Obligations

The following survive termination or expiration of this document:

(a) Rights accrued to a party up to the date of termination or expiration of this document.

(b) Indemnities and obligations of confidence given by a party under this document.

21.15 No Payment Required to Claim Indemnity

It is not necessary for a party to incur expense or make payment before enforcing a right of indemnity under this document.

21.16 Giving Effect to this Document

Each party agrees, at its own expense, to do anything (including ensuring that its employees and agents do anything) that any other party reasonably requires (such as obtaining consents, signing and producing documents) as may be necessary or desirable to give full effect to the provisions of this document and the transactions contemplated by it.

21.17 Entire Agreement

This document embodies the entire agreement between the parties and supersedes all previous agreements, understandings, negotiations, warranties and representations on the subject matter of this document.

The parties acknowledge that they have not relied upon any representations or warranties in executing this document, except for those contained in this document.
21.18 Inconsistencies

If this document is inconsistent with any other agreement between the parties, this document prevails to the extent of the inconsistency.

21.19 Construction

No rule of construction applies to the disadvantage of a party because that party was responsible for the preparation of this document.

21.20 Severability

If the whole, or any part, of a provision of this document is void, unenforceable or illegal in a jurisdiction, it is severed for that jurisdiction. The remainder of this document has full force and effect, and the validity or enforceability of that provision in any other jurisdiction is not affected. This clause has no effect if the severance materially alters the nature or intended effect of this document.

21.21 Costs and Expenses

Unless this Agreement specifies otherwise, each party will bear its own costs and expenses in relation to the negotiation, preparation, execution, delivery, registration and completion of this document and any related documentation.

21.22 Governing Law

This document is governed by the law in force in Queensland, Australia. Each party irrevocably submits to the non-exclusive jurisdiction of the courts exercising jurisdiction in Queensland, and any court that may hear appeals from any of those courts for any proceeding in connection with this document, and waives any right it may have to claim that those courts are an inconvenient forum.

21.23 Counterparts

This document may be executed in counterparts. A counterpart may be a copy of this document printed from a facsimile transmission. All counterparts together are taken to constitute one instrument. A copy of this document which has been executed by a party ("Signatory") may be relied upon by a party to the same extent as if it was an original of this document executed by the Signatory.
## Schedule 1

### Maintenance Schedule

<table>
<thead>
<tr>
<th>Asset Description</th>
<th>Task Description</th>
<th>Maintenance Responsibility</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Structures</td>
<td>General cleaning requirements for the building and structures</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Building Structures</td>
<td>Inspection and audit</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Building Structures</td>
<td>General repair breakage or damage, except in cases of wilful damage, misuse or neglect by the Manager, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Building Structures</td>
<td>Repair structural damage due to normal wear and tear</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Building Structures</td>
<td>Asset end of life replacement</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Building Structures</td>
<td>Register and maintain asbestos and hazardous material report</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Pest Control (termites)</td>
<td>Pest control services termite control</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Pest Control (general)</td>
<td>General Pest control services</td>
<td>Manager</td>
<td>6 Monthly</td>
</tr>
<tr>
<td>Fire Services</td>
<td>Fire safety installations and features in accordance to Fire and Rescue Service Act 1990 and the Building Fire Safety Regulations 2008 requirements including but not limited to the Fire Board/Panel, Sprinklers and Smoke Alarms. Fire Brigade Call Outs resulting from false alarms exceeding one (1) per month will be oncharged to the Manager. Any unnecessary call outs as a result of the Manager's business (such as damage to fire equipment, inappropriate use of the building etc.) may be oncharged to the Manager.</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Fire safety installations and features</td>
<td>Fire Safety installations and Features including but not limited to Emergency Exit, Fire Extinguishers, Fire Blankets, Fire Hose Reels and Evacuation Diagrams and Plans. Any unnecessary call outs as a result of the Manager's business (such as missing extinguishers, damaged exit lights etc.) may be on charged to the Manager</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------</td>
<td></td>
</tr>
<tr>
<td>Wardens and Fire Evacuation Training</td>
<td>Emergency Control Organisation and General Evacuation First Response Training</td>
<td>Manager</td>
<td>In accordance with legislative requirements</td>
</tr>
<tr>
<td><strong>Electrical</strong></td>
<td><strong>General Electrical Repairs and Maintenance</strong></td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>General Electrical Repairs and Maintenance</td>
<td>General Repairs and Maintenance</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>External Lighting</td>
<td>Clean and relamp light fittings</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Internal Lighting</td>
<td>Clean and relamp light fittings</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Electrical Switchboards</td>
<td>Thermal scan/repair of switchboards</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Power poles and cables</td>
<td>Maintenance of all poles carrying light and power cable</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Electrical safety switch</td>
<td>Annual performance electrical leakage test</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Appliance electrical safety testing</td>
<td>Appliance electrical safety testing for portable appliances by qualified electrician</td>
<td>Manager</td>
<td>In accordance with legislative requirements</td>
</tr>
<tr>
<td><strong>Pool Electrical Fittings</strong></td>
<td><strong>Inspection of Heat Pumps, Gas Heaters and Solar Panel fittings and fixtures</strong></td>
<td>Manager</td>
<td>Daily</td>
</tr>
<tr>
<td>Pool Electrical Fittings</td>
<td>Servicing, maintenance and upgrade of Heat Pumps, Gas Heaters and Solar Fittings and Fixtures</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Mechanical Services</td>
<td>Task Description</td>
<td>Responsible</td>
<td>Frequency</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------------------------------------------------</td>
<td>-------------</td>
<td>-----------</td>
</tr>
<tr>
<td>Circulating Fans</td>
<td>Check operation of ceiling fan</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Lifts</td>
<td>Inspect, service and maintain lifts</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Automatic Doors</td>
<td>Service automatic door</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Cold &amp; Freezer Rooms</td>
<td>Inspect and service freezer and cold-rooms plant and equipment</td>
<td>Manager</td>
<td>In accordance with manufacturers recommended specifications</td>
</tr>
<tr>
<td>A/C Unit</td>
<td>Inspect and service A/C unit includes filter cleaning</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Pool Equipment and Solar Heating</td>
<td>Inspections of pool equipment and solar heating</td>
<td>Manager</td>
<td>Daily</td>
</tr>
<tr>
<td>Pool Equipment and Solar Heating</td>
<td>Inspections/Repairs and Maintenance service pool equipment and solar heating</td>
<td>Council</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Windows and Doors</th>
<th>Task Description</th>
<th>Responsible</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roller doors</td>
<td>Inspect and service roller doors</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Sliding windows</td>
<td>Inspect and service window rollers</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Sliding doors</td>
<td>Inspect and service door rollers</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Hollow core doors</td>
<td>Restore painted surfaces</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Windows and Doors</td>
<td>Inspect and service hardware in accordance with ICC key and locking system</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Windows and Doors</td>
<td>Glass breakage except in cases of willful damage, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
</tbody>
</table>
**Landscaping**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Responsible Party</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trees and Shrubs</td>
<td>Pruning of trees and shrubs</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Grassing and Turfing</td>
<td>General Landscape Maintenance</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Irrigation System</td>
<td>Inspect/Service Pump</td>
<td>Manager</td>
<td>In accordance with Manufacturers Recommended specifications</td>
</tr>
<tr>
<td>Irrigation System</td>
<td>Replacement of Pumps</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Irrigation System</td>
<td>Inspect, Repair and Maintenance of Irrigation for Leaks (valves, etc)</td>
<td>Manager</td>
<td>In accordance with Manufacturers Recommended specifications</td>
</tr>
<tr>
<td>Irrigation System</td>
<td>Renewal of Irrigation System</td>
<td>Council</td>
<td></td>
</tr>
</tbody>
</table>

**Exterior Works**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Responsible Party</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>External Gate</td>
<td>Inspect gate and fittings</td>
<td>Manager</td>
<td>Daily</td>
</tr>
<tr>
<td>External Gate</td>
<td>Repairs and maintain gates and fittings</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Pool Gates</td>
<td>Inspect and service self-closing mechanism</td>
<td>Manager</td>
<td>Daily</td>
</tr>
<tr>
<td>Pool Gates</td>
<td>Repair self-closing mechanism</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>External Fence</td>
<td>Inspect fence and fittings</td>
<td>Manager</td>
<td>Daily</td>
</tr>
<tr>
<td>External Fence</td>
<td>Repair and maintain fences and fittings</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Seats and Benches</td>
<td>Inspect, clean &amp; ensure seat fitted securely. This applies to fixed seating only</td>
<td>Manager</td>
<td>Daily</td>
</tr>
<tr>
<td>Seats and Benches</td>
<td>Repair fixed seating</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Shade Structures</td>
<td>Inspect and identification of repairs and maintenance</td>
<td>Manager</td>
<td>Daily</td>
</tr>
<tr>
<td>Shade Structures</td>
<td>Cleaning, repairs and maintenance</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Concrete/ Pavement</td>
<td>Pressure clean surface</td>
<td>Manager</td>
<td>Daily</td>
</tr>
<tr>
<td>-------------------------</td>
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</tr>
<tr>
<td>Hardstand Areas</td>
<td>Pressure clean surface</td>
<td>Manager</td>
<td>Daily</td>
</tr>
<tr>
<td>Roof</td>
<td>Clean and inspect and spot seal roof</td>
<td>Council</td>
<td>-</td>
</tr>
<tr>
<td>Gutter</td>
<td>Clean and inspect and spot seal gutter</td>
<td>Council</td>
<td>-</td>
</tr>
<tr>
<td>Downpipes</td>
<td>Restore protective coatings</td>
<td>Council</td>
<td>-</td>
</tr>
<tr>
<td>External taps</td>
<td>Service tapware washers, seats and O rings</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Stormwater Drains</td>
<td>Inspect/Clean S/water Drains in pathways</td>
<td>Council</td>
<td>-</td>
</tr>
<tr>
<td>Water Storage Tank</td>
<td>Inspect, service and clean first flush system</td>
<td>Council</td>
<td>-</td>
</tr>
<tr>
<td>Business Signage</td>
<td>Restore, repairs and maintenance painted surfaces</td>
<td>Manager</td>
<td>As required, but no less than 5 yearly</td>
</tr>
<tr>
<td>External Wall</td>
<td>Clean surfaces</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>External Wall</td>
<td>Exterior wall painting</td>
<td>Council</td>
<td>-</td>
</tr>
<tr>
<td>Tennis Court Surface</td>
<td>Maintain court surface to installer instructions</td>
<td>Manager</td>
<td>-</td>
</tr>
<tr>
<td>Tennis Court Surface</td>
<td>Upgrade court surface in accordance with asset lifecycle plan</td>
<td>Council</td>
<td>As required</td>
</tr>
<tr>
<td>Netball Court Surface</td>
<td>Maintain court surface to installer instructions</td>
<td>Council</td>
<td>As required</td>
</tr>
<tr>
<td>Pools</td>
<td>Test and Maintain water quality to installer instructions. This includes the provision of all equipment necessary to conduct the testing</td>
<td>Manager</td>
<td>In accordance with legislative requirements</td>
</tr>
<tr>
<td>Pools</td>
<td>Repairs and maintenance, except in cases of wilful damage or neglect caused by the Manager, the Manager is responsible</td>
<td>Council</td>
<td>-</td>
</tr>
<tr>
<td>Pools</td>
<td>Upgrade pool in accordance with asset lifecycle plan</td>
<td>Council</td>
<td>-</td>
</tr>
<tr>
<td>Item 6 / Attachment 2.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>System</th>
<th>Task Description</th>
<th>Responsible Party</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hot Water System</td>
<td>Inspect, test and service pressure relief valve</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Hot Water System</td>
<td>Replace Hot Water System</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Regulatory Signage</td>
<td>Inspect, service and maintain regulatory signage</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Pool Tiles</td>
<td>Inspection and identification of repairs and maintenance</td>
<td>Manager</td>
<td>Daily</td>
</tr>
<tr>
<td>Pool Tiles</td>
<td>Repairs and maintenance, except in cases of wilful damage or neglect caused by the Manager, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Pool Blankets</td>
<td>Supply, repair, maintenance and upgrade, except in cases of wilful damage, misuse or neglect by the Manager, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Pool Blanket Rollers</td>
<td>Supply, repair, maintenance and upgrade, except in cases of wilful damage, misuse or neglect by the Manager, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Lane Ropes</td>
<td>Supply, repair, maintenance and upgrade, except in cases of wilful damage, misuse or neglect by the Manager, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Lane Rope Reels</td>
<td>Supply, repair, maintenance and upgrade, except in cases of wilful damage, misuse or neglect by the Manager, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Pool Autovac</td>
<td>Initial supply by the Council. Service, maintenance, repair and replacement</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Manual Pool Vacuum</td>
<td>Initial supply by the Council. Service, maintenance, repair and replacement</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Two way radio communication</td>
<td>Supply, repair, maintenance and upgrade</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
<td>Responsible</td>
<td>Frequency</td>
</tr>
<tr>
<td>------</td>
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<td>-------------</td>
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</tr>
<tr>
<td>6.1</td>
<td>Rescue Boards: Supply, repair, maintenance and upgrade</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>6.2</td>
<td>Rescue Tubes: Supply, repair, maintenance and upgrade</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>6.3</td>
<td>Binoculars: Supply, repair, maintenance and upgrade</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>6.4</td>
<td>Whistle: Supply, repair, maintenance and upgrade</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>6.5</td>
<td>Spinal Boards: Supply, repair, maintenance and upgrade</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>6.6</td>
<td>First Aid Kits: Supply, repair, maintenance and upgrade</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>6.7</td>
<td>Automated external defibrillator: Supply, repair, maintenance and upgrade</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>6.8</td>
<td>Air bag oxygen resuscitator: Supply, repair, maintenance and upgrade</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>6.9</td>
<td>Oxygen for air bag oxygen resuscitator: Supply</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>6.10</td>
<td>Stiff Neck Collars: Supply, repair, maintenance and upgrade</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>6.11</td>
<td>Interior Finishes: Restore painted surfaces, ceiling and walls except in cases of damage or misuse caused by the Manager</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td></td>
<td>Internal ceilings and walls</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td></td>
<td>Drinking Fountains: Inspect and service Zip: Chillmaster</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tap Water Heater: Inspect and service Zip: Hydrobol</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Grease Traps: Pump out and maintain grease traps</td>
<td>Manager</td>
<td>In accordance with legislative requirements</td>
</tr>
<tr>
<td>Item 6 / Attachment 2.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>---</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Floor - Tire</strong></td>
<td>Heavy duty scrub clean floor surfaces</td>
<td>Manager</td>
<td>As required but no less than annually</td>
</tr>
<tr>
<td><strong>Floor - Vinyl</strong></td>
<td>Inspect, repair and buff floor surfaces</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td><strong>Floor - Vinyl</strong></td>
<td>Replacement of vinyl, except in cases of wilful damage, misuse or neglect caused by the Manager, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td><strong>Floor - Carpet</strong></td>
<td>Heavy duty deep pile special cleaning</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td><strong>Floor - Carpet</strong></td>
<td>Replacement of carpet, except in cases of wilful damage or neglect caused by the Manager, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td><strong>Kitchen Exhaust System</strong></td>
<td>Inspect and service kitchen exhaust</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td><strong>Kitchen Exhaust System</strong></td>
<td>Heavy Duty Deep Clean kitchen exhaust</td>
<td>Manager</td>
<td>In accordance with manufacturers specifications and recommended requirements</td>
</tr>
<tr>
<td><strong>General Internal Repairs</strong></td>
<td>General repairs, except in cases of wilful damage, neglect or misuse caused by the Manager, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td><strong>Plumbing</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>WC Toilet/cistern and Urinal</strong></td>
<td>Inspect and service flushing mechanisms</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td><strong>WC Toilet/cistern and Urinal</strong></td>
<td>Clearing of blockages</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td><strong>WC Toilet/cistern and Urinal</strong></td>
<td>Repair and Maintenance, except in cases of wilful damage or neglect caused by the Manager, the Manager is responsible</td>
<td>Council</td>
<td></td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Tapware</th>
<th>Service Taps, rewashers, reset, replace as necessary</th>
<th>Manager</th>
<th>As required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Temperature Control Valves</td>
<td>Inspect, service and clean thermostatic mixing &amp; tempering valves</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Temperature Control Valves</td>
<td>Deep clean thermostatic mixing &amp; tempering valves</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Pipeworks</td>
<td>Service and maintain internal and external plumbing network</td>
<td>Manager</td>
<td>As required</td>
</tr>
<tr>
<td>Pipeworks</td>
<td>Repair and Replace internal and external plumbing pipeworks</td>
<td>Council</td>
<td></td>
</tr>
</tbody>
</table>

**Security**

| CCTV & Security Systems | Test and service Security Systems: Any editing or addition of alarm codes for the Manager, and any damage caused to the security system will be at the Manager's cost | Council |            |
| CCTV & Security Systems | CCTV Monitoring and Maintenance | Manager | Ongoing |
| CCTV & Security Systems | Security Patrols. Patrol Calls Outs that result from False Alarms exceeding one (1) per month will be payable by the Manager | Council |            |
| CCTV & Security Systems | Access Cards, Keys, Locking Systems. Access Cards/Keys are the Manager's responsibility however, if the access cards/keys are lost, damaged or stolen, replacements will be issued by the Council with the cost payable by the Manager | Council |            |
### Schedule 2

**Key Performance Indicators (KPIs)**

<table>
<thead>
<tr>
<th>Objective</th>
<th>Performance Indicator</th>
<th>Minimum Performance Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility marketing</td>
<td>Range of marketing/advertising tools used</td>
<td>Monthly report – 2 days after end of month</td>
</tr>
<tr>
<td>Training records</td>
<td>Staff development records</td>
<td>Results of staff training/career opportunities within aquatics to be supplied within 28 days of 31 March and 30 October</td>
</tr>
<tr>
<td>Incidences</td>
<td>All reportable incidents (when QAS/QPS are onsite) ASAP</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Maintenance Operation Responsibility</td>
<td>Number of Defaults reported to Council or noted by Council on random quality inspections</td>
<td>Number of defects not rectified in a reasonable specified time: no more than 2 per annum</td>
</tr>
<tr>
<td>Council Equipment</td>
<td>Record Maintenance conducted under Manager Responsibilities</td>
<td>Maintenance not conducted no more than 2 per annum</td>
</tr>
<tr>
<td>Programs</td>
<td>The range and number of Programs offered at the Premises</td>
<td>Increased Programs or participation</td>
</tr>
<tr>
<td>Maintenance</td>
<td>Minor Maintenance to be undertaken by Manager</td>
<td>Number of repairs not rectified: no more than 3 per season having been given reasonable time to remedy</td>
</tr>
<tr>
<td>Attendance</td>
<td>Based on average annual attendances supplied by the Council for the subject premises or similar centre</td>
<td>A minimum 85% of that average annual attendance without request to provide written explanation on cause</td>
</tr>
<tr>
<td>Customer Satisfaction</td>
<td>Number of complaints received and number of complaints not dealt with to Council's reasonable satisfaction</td>
<td>Number of Complaints received: no more than 10 per year. Number of unresolved complaints: no more than 3 per year</td>
</tr>
<tr>
<td>Customer Satisfaction</td>
<td>Annual Customer Satisfaction Survey</td>
<td>Survey carried out as agreed with Council and results within agreed benchmarks to reasonable satisfaction of Council</td>
</tr>
<tr>
<td>Random Quality Inspections by Authorised Council Officers</td>
<td>A minimum of 10 inspections to be conducted per year</td>
<td>Manager must not receive 2 consecutive unsatisfactory assessments of the same criteria after random quality inspections are undertaken</td>
</tr>
<tr>
<td>Community Access</td>
<td>Opening Hours to meet Community needs and be similar to other comparable facilities</td>
<td>A minimum of 85 hours per week in summer season and minimum of 65 hours per week in winter season</td>
</tr>
</tbody>
</table>
## Key Performance Indicators (KPIs) cont’d

<table>
<thead>
<tr>
<th>Objective</th>
<th>Performance Indicator</th>
<th>Minimum Performance Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Access</td>
<td>Fees and Charges schedule to be based benchmarking similar facilities within South East Queensland and no more than 5% variance from the medium range of the fees and charges at those other facilities</td>
<td>Proposed schedule submitted before 31 March annually</td>
</tr>
<tr>
<td>Administration Responsibilities</td>
<td>Attendance figures</td>
<td>Monthly report – 2 days after end of month</td>
</tr>
<tr>
<td>Administration Responsibilities</td>
<td>Water testing (as per Current Council Policy)</td>
<td>Monthly report – 2 days after end of month</td>
</tr>
<tr>
<td>Administration Responsibilities</td>
<td>Schedule of Works</td>
<td>Within 60 days of end of Financial Year</td>
</tr>
<tr>
<td>Administration Responsibilities</td>
<td>Financial Report showing Liquidity ratios to demonstrate ongoing viability</td>
<td>Within 60 days after end of Financial Year</td>
</tr>
<tr>
<td>Administration Responsibilities</td>
<td>Operational / Business Plan Including Marketing Plan</td>
<td>Within 28 Days of 31 March provide a report that compares the performance against the plans</td>
</tr>
<tr>
<td>Administration Responsibilities</td>
<td>Insurance Certificate/ Licence/ Qualifications</td>
<td>Within 7 days of receipt of certificate/ licence/ qualifications or renewal to provide copy to Council</td>
</tr>
<tr>
<td>Administration Responsibilities</td>
<td>Workplace Health and Safety Plan</td>
<td>Supplied Annually</td>
</tr>
</tbody>
</table>
## Schedule 3

### Council's Assets - Inventory

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Large Filter Tank</td>
<td>1</td>
</tr>
<tr>
<td>Pool Blanket Roller</td>
<td>1</td>
</tr>
<tr>
<td>P.A. Equipment</td>
<td>1</td>
</tr>
<tr>
<td>Ropes Assembled</td>
<td>5</td>
</tr>
<tr>
<td>Storrel</td>
<td>1</td>
</tr>
<tr>
<td>Aquatic Machinery Leichhardt Swimming Pool</td>
<td>1</td>
</tr>
<tr>
<td>Heat Exchanger - Part Of Gas Heaters</td>
<td>2</td>
</tr>
<tr>
<td>Vacuum Cleaner</td>
<td>1</td>
</tr>
<tr>
<td>Pool Blanket</td>
<td>1</td>
</tr>
<tr>
<td>Mushrooms - Within Pool</td>
<td>3</td>
</tr>
<tr>
<td>Water Cannons - Within Pool</td>
<td>2</td>
</tr>
<tr>
<td>Air Blower - Within Pool</td>
<td>1</td>
</tr>
<tr>
<td>Lazy River - Within Pool</td>
<td>1</td>
</tr>
<tr>
<td>Pool Vacumm Auto</td>
<td>1</td>
</tr>
<tr>
<td>Thermal Blanket</td>
<td>1</td>
</tr>
<tr>
<td>Solar Collector System</td>
<td>1</td>
</tr>
<tr>
<td>Gas Heaters</td>
<td>2</td>
</tr>
<tr>
<td>Filtration System</td>
<td>1</td>
</tr>
<tr>
<td>Lane Ropes</td>
<td>1</td>
</tr>
<tr>
<td>Leichhardt Pool Kiosk</td>
<td>1</td>
</tr>
<tr>
<td>Change Room</td>
<td>1</td>
</tr>
<tr>
<td>Demountable Bldg First Aid</td>
<td>1</td>
</tr>
<tr>
<td>25x13m Pool</td>
<td>1</td>
</tr>
<tr>
<td>Wading Pool - Fountain</td>
<td>1</td>
</tr>
<tr>
<td>Chlorine System</td>
<td>1</td>
</tr>
<tr>
<td>Pool Cleaner</td>
<td>1</td>
</tr>
<tr>
<td>Submarine Play unit with Staircase and Tunnel</td>
<td>1</td>
</tr>
<tr>
<td>4 Way Rocker</td>
<td>1</td>
</tr>
<tr>
<td>Item</td>
<td>Code</td>
</tr>
<tr>
<td>--------------</td>
<td>------</td>
</tr>
<tr>
<td>Surfboard Rocker</td>
<td>1</td>
</tr>
<tr>
<td>Fish Rocker</td>
<td>1</td>
</tr>
</tbody>
</table>
Execution

Executed as an agreement.

SIGNED for IPSWICH CITY COUNCIL by its duly authorised officer, in the presence of:

[Signature of officer]

Name of officer (BLOCK LETTERS)

[Signature of witness]

Name of witness (BLOCK LETTERS)

EXECUTED by AUSTRALIAN CRAWL (GOODNA) PTY LTD A.C.N. 120 208 256:

[Signature of director]

Name (BLOCK LETTERS)

[Signature of director/secretary/sole director/sole director & secretary*]

*delete whichever is not applicable

[Signature of director]

Name (BLOCK LETTERS)

Date signed
Annexure A
Special Conditions

1. AVAILABILITY OF CENTRE TO COUNCIL

(a) Council may notify the Manager that Council requires the Manager to make the Centre (or any part of the Centre) available to Council (free of charge) for an event that Council wishes to hold or allow to be held at the Centre.

(b) Council may exercise its rights under this special condition no more than [twice] in each calendar year and for no more than 2 days in each calendar year.

(c) If Council exercises its rights under this special condition, the Manager must make the Centre (or part of the Centre) available (free of charge) on the date or dates designated by Council for the event.

(d) The Manager is not released from its obligations under this Agreement on the designated date or dates, unless Council specifically specifies or agrees in writing.

(e) A reference in this special condition to making the Centre available 'free of charge' does not apply to any kiosk or sporting goods outlet in the Centre.

2. AVAILABILITY OF CENTRE TO RESIDENT SWIM CLUB

(a) The Manager must allow Ipswich Swimming Clubs (Swim Clubs) and all members and guests of Swim Clubs to use the Centre during the Designated Hours.

(b) The Manager must not allow people who are not members or guests of the Swim Clubs to use the swimming pool(a) in the Centre during the Designated Hours unless the Swim Clubs agree.

(c) The Manager's obligations under this Agreement continue during the Designated Hours.

(d) Nothing in this special condition prevents the Manager from charging the Swim Clubs, or members or guests of the Swim Clubs, Admission Fees or Hourly Fees if the Manager could otherwise charge them under this Agreement.

(e) The "Designated Hours" are:

(i) the hours that are agreed between the Manager and the Resident Swim Club from time to time; or

(ii) if Council specifies a period not exceeding half a day in each week that will be the Designated Hours (for example, between specified hours on a set day in every week) by notice to the Manager – each of those specified periods.

3. USE OF CENTRE BY SWIMMING CLUBS, SCHOOLS, ETC.

(a) The Manager:

(i) may, with the approval of Council; and
(ii) must, if directed to do so by Council,

allow swimming clubs, schools and other bodies approved or specified by Council from time to time (all called "swimming clubs") to access and use the Centre, and to access and use the swimming pool(s) in the Centre, to the exclusion of members of the general public;

(iii) for club swims, carnivals and similar events; and

(iv) for the length of time and on the day or days and on the conditions approved by or directed by Council.

(b) Nothing in this special condition prevents the Manager from charging the swimming clubs Admission Fees or Hourly Fees if the Manager could otherwise charge them under this Agreement.

4. CAPITAL WORKS

4.1 Manager Capital Works

(a) The Manager may undertake the Manager Capital Works at the Centre:

(i) in accordance with and without breaching the requirements of clause 10.5(b) of this Agreement;

(ii) after obtaining Council's approval to the scope of works and the manner of undertaking the Manager Capital Works; and

(iii) in accordance with any conditions imposed by Council when giving that approval.

(b) The Manager will be permitted to remove or deconstruct the Manager Capital Works at the end of the Term.

(c) Ownership of the Manager Capital Works shall remain with the Manager during the Term.

(d) If the Manager does remove or deconstruct the Manager Capital Works at the end of the Term, it must repair any damage caused by such removal or deconstruction, the reasonable satisfaction of Council.

(e) If the Manager does not remove or deconstruct the Manager Capital Works at the end of the Term, Council may (without any liability to the Manager) treat the Manager Capital Works as abandoned and may, at Council's election, treat the ownership of the Manager Capital Works as having vested in Council and/or remove, store and dispose of the Manager Capital Works as the Council sees fit.

(f) "Manager Capital Works" means capital improvements made or to be made to the Centre by the Manager during the Term including but not limited to:
### 4.2 Agreed Capital Works

(a) The Manager must submit a written proposal (including a scope of works, draft design brief, draft plans and specifications, draft schedule of finishes, proposed time line and indicative costings) to Council outlining the Manager's proposed capital improvements to the Centre (other than the Manager Capital Works) during the Term (the “Capital Works Proposal”) on or before 1 June 2018.

(b) Council will review the Manager's Capital Works Proposal and provide a response on the proposal to the Manager within 30 days of receipt of the proposal.

(c) The parties agree to collaborate in good faith in relation to the proposed capital improvements and the Capital Works Proposal. The Manager acknowledges that Council has a masterplan for the Centre and may be desirous to undertaking additional or other capital improvements to the Centre.

(d) Council may (acting reasonably):

(i) approve the Manager’s Capital Works Proposal;

(ii) require amendments to the Manager’s Capital Works Proposal;

(iii) impose conditions on any approval of the Manager’s Capital Works Proposal (including on any amended Capital Works Proposal); or

(iv) not approve the Manager’s Capital Works Proposal.

(e) If Council approves the Manager’s Capital Works Proposal (including any amended Capital Works Proposal):

(i) the Manager’s proposed capital improvements (as per the Capital Works Proposal) will be the “Agreed Capital Works” for the purposes of this special condition;

(ii) the Manager must undertake the Agreed Capital Works at the Centre during the Term:

(A) to a minimum guaranteed spend amount of $100,000 (exclusive of GST). In this regard, the Manager must provide to Council, as and when requested, evidence of the expenditure of funds, including for example, copies of invoices and receipts for payment;

(B) in accordance with and without breaching the requirements of clause 10.5(b) of this Agreement; and
(C) in accordance with any conditions imposed by Council when giving that approval.

(iii) the ownership of the Agreed Capital Works shall be with the Manager during the Term, but shall vest in Council on termination of this Agreement. The Manager must do all things reasonably possible to ensure that Council obtains the benefit of any warranties relating to the Agreed Capital Works; and

(iv) the Manager will not be permitted to remove or deconstruct the Agreed Capital Works at the end of the Term. For the purpose of clause 16 of this Agreement, the Agreed Capital Works will form part of the Centre and/or the Council's Assets at the end of the Term.

(f) If:

(i) Council does not approve the Manager's Capital Works Proposal; or

(ii) Council approves the Manager's Capital Works Proposal but the Manager does not carry out and complete the Agreed Capital Works in the manner required by this special condition by 1 April 2021, the Manager must pay to Council the sum of $100,000 plus GST within 30 days of receipt of a valid tax invoice from Council.

(g) Nothing in this special condition prohibits Council from undertaking its own capital improvements to the Centre and/or utilising the funds received from the Manager in accordance with special condition 4.2(f) towards its capital improvements to the Centre.

4.3 Disputes

If a dispute arises between the parties in relation to the operation of this special condition 4, such dispute shall be managed in accordance with clause 18 of this Agreement.

5. TRUSTS

If the Manager is at any time acting in the capacity of trustee of any trust (the Trust) then whether or not Council may have notice of the Trust the Manager covenants with Council as follows:

(a) the Manager is the sole trustee of the Trust;

(b) this Agreement extends to all rights of indemnity which the Manager has against the Trust;

(c) the Manager has power and authority to enter into this Agreement and the provisions of the Trust do not purport to exclude or take away the right of indemnity of the Manager against the Trust and the Manager will not breach that right of indemnity or commit any breach of trust or be a party to any other action which might prejudice that right of indemnity;

(d) the Manager will be and at all times remain personally liable to Council for the due performance fulfillment and observance of the obligations in this Agreement;

(e) the Manager will not without the consent in writing of Council allow any of the
following events to happen:

(i) the removal replacement or retirement of the Manager as sole trustee of the
    Trust;
(ii) any alteration to or variation of the terms of the Trust;
(iii) any advancement or distribution of capital of the Trust;
(iv) any resettlement of the trust property.

(f) It will be an event of default under this Agreement if the Manager is guilty of any
    breach of trust in respect of the Trust or ceases to be the sole trustee of the
    Trust.

6. NOT USED

7. LICENSING

7.1 Right to Grant Licence

The Manager may, subject to first obtaining the written consent of Council, grant to
third parties a non-exclusive licence to use and occupy part or parts of the Centre on
terms satisfactory to Council, and otherwise in accordance with this provision.

7.2 Council's Consent

Council's consent to a licence arrangement contemplated by this provision (a Licence) will
not be unreasonably withheld or delayed if the following conditions are satisfied:

(a) the Manager gives to Council reasonable prior written notice of the Manager's
    desire to grant a Licence, details of the nature of the proposed Licence and the
    name of the proposed licensee;

(b) the Manager gives to Council upon demand such further information financial
    reports or other material as Council may reasonably require in respect of the
    proposed Licence and proposed licensee;

(c) the proposed licensee is a respectable and financially responsible person who has
    the ability to meet all relevant obligations of the Manager contained in this
    Agreement (having regard to the nature and extent of the proposed Licence);

(d) the use to which it is proposed that the licenced area will be put is not inconsistent
    with the nature and character of the Centre, and will not detract from the good
    management of the Centre or the standard or quality of the facilities offered at the
    Centre;

(e) the Manager is not in breach of this Agreement;

(f) if required by Council, the proposed licensee agrees to enter into a covenant with
    Council that the proposed licensee will observe and perform all relevant obligations
    conditions and restrictions (having regard to the nature and extent of the proposed
    Licence) contained in this Agreement on the part of the Manager to be observed
    and performed;

(g) the Manager pays Councils reasonable legal and other costs incurred in
connection with considering the proposed Licence (whether or not Council's consent is granted and whether or not the proposed Licence proceeds) including the cost of enquiries made by or on behalf of Council regarding the solvency fitness and suitability of the proposed licensee;

(h) if the proposed licensee is a limited liability company, one (1) or more directors or shareholders of the proposed licensee as may be reasonably required by Council will provide personal guarantees in the form reasonably required by Council and to the effect that:

(i) the proposed licensee will observe and perform all relevant obligations conditions and restrictions (having regard to the nature and extent of the proposed Licence) contained in this Agreement on the part of the Manager to be observed and performed; and

(ii) they will indemnify Council against all loss damages costs and expenses arising by reason of any default by the proposed licensee;

7.3 Licence Terms

Every permitted Licence must be granted at a licence fee equal to the then current market licence fee value of the area being licensed (the Licensed Area) and will contain covenants:

(a) for the review of the licence fee reserved on an annual basis;

(b) prohibiting the licensee from doing or allowing any act or thing inconsistent with or in breach of this Agreement; and

(c) not to assign or sub-license the Licensed Area.

7.4 Performance Management, Financial Management and Reporting

Without limiting special condition 7.3, the Manager must ensure that every permitted Licence contains terms and obligations to be performed on the part of the licensee that mirror (as applicable, having regard to the nature and extent of the Licence) those covenants contained in this Agreement relating to:

(a) performance management (as contained in clause 12 of this Agreement);

(b) financial management (as contained in clause 13 of this Agreement); and

(c) reporting (as contained in clause 14 of this Agreement),

so as to enable the Manager to comply with its obligations under those provisions of this Agreement and to include, where applicable, all relevant information in respect of the Licence (including income generated by the licensee, and licence fees or other amounts payable by the licensee to the Manager) in all records and reports the Manager is required to keep, maintain and provide to Council under the terms of this Agreement.

7.5 Licence Fees as Revenue

For avoidance of doubt, all amounts received by the Manager from the licensee under any permitted Licence will be considered Revenue of the Centre for the purposes of this Agreement, and in particular, under clause 13 of this Agreement.
8. BANK GUARANTEE

8.1 Application

This Special Condition 8 applies unless the Manager provides Council with a Security Bond in accordance with Special Condition 9.

8.2 Provision of Guarantee and Review

The Manager must:

(a) on or before executing this Agreement arrange for the issue of an unconditional Australian bank guarantee in favour of Council, on terms and issued by a bank acceptable to Council, for the amount of $5,000.00 (Bank Guarantee) to secure performance by the Manager of its obligations under this Agreement;

(b) ensure that any Bank Guarantee is kept current and enforceable and that it has no expiry date; and

(c) if Council is paid an amount under the Bank Guarantee following a demand provide Council with a replacement or additional bank guarantee for the amount paid out.

8.3 Recourse to Bank Guarantee

If the Manager does not comply with any of its obligations under this Agreement Council may call on the Bank Guarantee to the extent of the Manager's default.

8.4 Transfer by Council

(d) If Council sells or transfers the Centre, it may:

(i) assign the Bank Guarantee to the transferee; or

(ii) require the Manager to provide a replacement Bank Guarantee in favour of the transferee.

(e) If the Manager does not comply with a request to provide a replacement Bank Guarantee within 14 days, Council may present the Bank Guarantee and deliver the proceeds to the transferee to hold as a security deposit for the proceeds to the transferee and on doing so, Council will be discharged from any legal responsibility to the Manager or any other person in relation to the Bank Guarantee.

9. SECURITY BOND

9.1 Application

This Special Condition 9 applies unless the Manager provides Council with a Bank Guarantee in accordance with Special Condition 8.

9.2 Amount

The Manager must on or before executing this Agreement pay a security bond to Council in the amount of $5,000.00 (Security Bond) to be held by Council as security for the performance of the Manager's obligations under this Agreement.
9.3 **Holding of the Security Bond**

The Security Bond will, at Council's discretion, be held by Council or in Council's solicitor's or managing agent's trust account.

9.4 **Charging of the Security Bond**

The Manager:

(a) charges of Security Bond in favour of Council for the Term with the performance by the Manager of all its obligations under this Agreement;

(b) authorises Council to make withdrawals from the Security Bond; and

(c) must sign any documents that Council requires to enable Council to be paid any part of the Security Bond.

9.5 **Application of the Security Bond**

Council may apply the Security Bond towards the payment of any money payable by the Manager to Council under this Agreement.

9.6 **Maintenance of Security Bond**

If Council applies the Security Bond under this special condition, the Manager must within 14 days of being so requested pay any deficiency so that the Security Bond is reinstated to its full amount.

9.7 **Not to Prejudice Other Rights**

The application of the Security Bond by Council does not prejudice Council's other rights under this Agreement or by law. Council's failure to apply the Security Bond does not constitute a waiver.

9.8 **Bank Fees**

Council is not legally responsible for any bank fees or charges GST or other tax on any interest bearing account in which the Security Bond is deposited. Any bank fees or charges GST or other taxes will be deducted from the Security Bond. If requested by Council, the Manager will provide its tax file number for disclosure to the relevant bank. Nothing in this special condition obliges Council to invest the Security Bond in an interest bearing account.

9.9 **Payment of Security Bond**

Council must pay the balance of the Security Bond to the Manager (including any interest) within one (1) month after the later of the following:

(a) if there is a dispute between Council and Manager pertaining to this Agreement when this Agreement ends – the date when that dispute is resolved or determined; or

(b) otherwise – when all the Manager's obligations under this Agreement have been fulfilled.
9.10 Assignment of Security Bond

If Council sells or transfers the Centre, it may pay the Security Bond or assign its interest in it to the buyer or transferee and on doing so, Council will be discharged from any legal responsibility to the Manager or any other person in relation to the Security Bond.

10. GUARANTEE AND INDEMNITY

10.1 Application

If the Manager is a corporation as defined in the Corporations Act 2001, the Manager must at the same time as execution of this Agreement, arrange for the execution of the guarantee and indemnity contained in this Agreement by its directors and principal shareholders, as reasonably required by Council.

10.2 Guarantee and Indemnity

In consideration of Council entering into this Agreement with the Manager, the Guarantor covenants and agrees with Council that:

(a) it will be legally responsible jointly and separately with the Manager for the due performance by the Manager of all the obligations terms and conditions of this Agreement on the part of the Manager to be performed;

(b) the Guarantor indemnifies Council against all losses damages costs and expenses which Council may incur form any breach or non observance of this Agreement by the Manager;

(c) the legal responsibility of the Guarantor is not affected by:

(i) Council exercising any rights under this Agreement;

(ii) Council terminating this Agreement;

(iii) the Manager that is a corporation being wound up or dissolved;

(iv) the Manager who is a natural person being declared bankrupt;

(v) a transfer of the Manager's interest in this Agreement;

(vi) a variation of this Agreement;

(vii) any failure by Council to exercise its rights or any delay in doing so;

(d) the Guarantor is treated as a primary debtor and contractor together and separately with the Manager;

(e) this guarantee and indemnity does not depend upon the enforceability of the obligations and agreements of any other person and remains binding even if another person does not sign this Agreement or this guarantee and indemnity;

(f) if the Manager enters into liquidation (or being a natural person enters into bankruptcy) and the liquidator or trustee in bankruptcy disclaims this Agreement the Guarantor must accept from Council an agreement for a period equal to the remaining Term of this Agreement, the agreement to contain the same conditions.
as are in this Agreement;

(g) notices to be given to the Guarantor may be signed by the solicitors for Council or any officer of Council and may be given by post at the Guarantor's last known address;

(h) if any part of this guarantee and indemnity is unenforceable that will not affect the enforceability of any other part of this guarantee and indemnity;

(i) if the Guarantor is more than one person the liabilities of each of those persons are joint and separate;

(j) this guarantee and indemnity takes effect immediately upon its signing and continues to be of full effect. References to this Agreement include any agreement arising upon signing or acceptance by the Manager of the document to which this guarantee and indemnity is attached or forms part;

(k) if the Licensor transfers the Centre or otherwise transfers Council's rights under this Agreement Council's rights under this guarantee and indemnity will be treated as transferred to any future owner of the Centre or other transferee.
Executed by the Guarantor as a deed:

SIGNED SEALED AND DELIVERED by JUSTIN WILLIAM LEMBERG in the presence of:

[Signature of witness]

Name of witness (BLOCK LETTERS)

Date signed

SIGNED SEALED AND DELIVERED by WILLIAM HARRY LEMBERG in the presence of:

[Signature of party]

[Signature of witness]

Name of witness (BLOCK LETTERS)

Date signed

SIGNED SEALED, AND DELIVERED by ELIZABETH ANN LEMBERG in the presence of:

[Signature of party]

[Signature of witness]

Name of witness (BLOCK LETTERS)

Date signed
| Item 6 / Attachment 3.
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Nature of request</strong></td>
</tr>
<tr>
<td>REQUEST TO REGISTER MANDATORY STANDARD TERMS FOR A TRUSTEE LEASE</td>
</tr>
<tr>
<td><strong>2. Lot on Plan Description</strong></td>
</tr>
<tr>
<td>NOT APPLICABLE</td>
</tr>
<tr>
<td><strong>3. Registered Proprietor/State Lessee</strong></td>
</tr>
<tr>
<td>NOT APPLICABLE</td>
</tr>
<tr>
<td><strong>4. Interest</strong></td>
</tr>
<tr>
<td>NOT APPLICABLE</td>
</tr>
<tr>
<td><strong>5. Applicant</strong></td>
</tr>
<tr>
<td>DEPARTMENT OF NATURAL RESOURCES AND WATER</td>
</tr>
<tr>
<td><strong>6. Request</strong></td>
</tr>
<tr>
<td>I hereby request that: PURSUANT TO SECTION 318A OF THE LAND ACT 1994 THE ATTACHED MANDATORY STANDARD TERMS DOCUMENT FOR A TRUSTEE LEASE BE REGISTERED.</td>
</tr>
<tr>
<td><strong>7. Execution by applicant</strong></td>
</tr>
<tr>
<td>[Signature]</td>
</tr>
<tr>
<td>Execution Date: 17/09/2008</td>
</tr>
<tr>
<td>Note: A Solicitor is required to print full name if signing on behalf of the Applicant</td>
</tr>
<tr>
<td>Graham Nicholas, A/Director, State Land Asset Management, Department of Natural Resources and Water a duly authorised delegate of the Minister under the current Land Act (Ministerial) Delegation</td>
</tr>
</tbody>
</table>
Mandatory standard terms for a Trustee Lease
(Sections 318, 318A Land Act 1994)

For the Land Act 1994, this document contains provisions that are treated as terms of a further document, and applies to a document, that is a trust lease under that Act. Those provisions are:

1. INTRODUCTION

1.1 This Trustee Lease is subject to the provisions of the Act and if any clause or condition of this Trustee Lease is inconsistent with the Act, the provisions of the Act prevail.

1.2 A mandatory standard terms document for a trust lease under the Act forms part of this Trustee Lease under the Act.

1.3 If there is a conflict between the Mandatory Standard Terms Document and the terms of another document for this Trustee Lease, the Mandatory Standard Terms Document prevails as provided for under section 320A of the Act.

2. DEFINITIONS

2.1 In this Trustee Lease, unless the context requires otherwise:

(a) “the Act” means the Land Act 1994 (Q), as amended from time to time and if that Act is repealed, any Act which replaces that Act;

(b) “Approval” means any approval, consent or permission required by law, including under the Act;

(c) “Business Day” means any day in the State of Queensland which is not a Saturday, Sunday or public holiday either in the locality of the Premises or in Brisbane;

(d) “Commencement Date” means the commencement date stated in Item 6 of the Form 7;

(e) “Form 7” means the Form 7 lease which forms part of this Trustee Lease;

(f) “Improvements” means all improvements, fixtures and fittings as constructed on the Premises from time to time;

(g) “Mandatory Standard Terms Document” means the mandatory standard terms document lodged by the Minister in the land registry for a trust lease under the Act;

(h) “Minister” means the Minister administering the Act;

(i) “Parties”, other than in clause 15 (Release and Indemnity), means the Trustee and the Trustee Lessee;

(j) “Premises” means the premises described in Item 5 of the Form 7 and the improvements on those premises;

(k) “Rent” means the rent stated in Item 7 of the Form 7;

(l) “Term” means the term stated in Item 6 of the Form 7;

(m) “Trust Land” means the land described in Item 2 of the Form 7;

(n) “Trustee” means the lessor stated in Item 1 of the Form 7 and any trustee appointed under the Act in place of that lessor. Where the context permits, the definition also includes all of the Trustee’s officers, employees, agents, contractors, consultants and invitees;

(o) “Trustee Lease” means the Mandatory Standard Terms Document and any other document (including the Form 7, any schedule, plans and attachments) for a lease by the Trustee to the Trustee Lessee of the Premises for the Term;

(p) “Trustee Lessee” means the lessee stated in Item 3 of the Form 7 and includes any personal representative or successor in title to the Trustee Lessee. Where the context permits, the definition also includes all of the Trustee Lessee’s officers, employees, agents, contractors, consultants and invitees.

3. SUPERSEDED ACTS ET CETERA

3.1 Where a law, person or body or other thing referred to in this Trustee Lease is renamed, superseded or replaced with another law, person or body or other thing (as the case may be), references in this Trustee Lease will be taken to be changed in a corresponding manner, except where the context requires otherwise.
4. MINISTERIAL APPROVAL

4.1 This Trustee Lease is subject to and conditional on:
(a) the Minister's written 'in principle' approval to the Trustee Lease under section 57(1) of the Act;
(b) endorsement of the Minister's approval on this Trustee Lease under section 57(4) of the Act;
(c) compliance with any conditions of an approval of the Minister that must be complied with before the Trustee may lease the Premises to the Trustee Lessee; and
(d) registration under the Act, as required by section 57(3) of the Act, of this Trustee Lease in the land registry.

Until paragraphs (a), (b), (c) and (d) are satisfied and despite the definitions of "Commencement Date" and "Term" in clause 2.1, the (purported) Trustee Lease does not take effect as a lease of the Premises and the Trustee Lessee has no right to the possession, occupation or use of the Premises.

5. GRANT OF TRUSTEE LEASE

5.1 Subject to clause 4.1, the Trustee leases the Premises to the Trustee Lessee for the Term under this Trustee Lease.

6. USE AND DEVELOPMENT, ACCESS AND SERVICES

6.1 The Trustee Lessee may only use or develop the Premises:

(a) according to all relevant laws including, without limitation, any planning and environmental laws and any local laws;
(b) where an Approval of any entity is required to undertake or carry out a use or development of the Premises, with the prior Approval of the relevant entity and according to that Approval;
(c) subject to the terms of this Trustee Lease, according to any management plan for the Trust Under under section 46 of the Act.

6.2 Without limiting clause 6.1, if the purpose of this Trustee Lease is inconsistent with the purpose for which the Trust Land was dedicated or granted, all Improvements built or placed by the Trustee Lessee on the Premises must first be approved by the Minister under section 59(2) of the Act.

6.3 In clause 6.1, 'develop' includes the construction of Improvements on the Premises.

6.4 Despite anything else, the Trustee Lessee holds this Trustee Lease so that the Trust Land (including the Premises) may be used for the purpose for which the Trust Land was dedicated or granted without undue interruption or obstruction.

6.5 Clause 6.4 does not apply to a building permitted to be built on the Trust Land.

6.6 If the Trustee Lease does not adjoin a dedicated road, or have some other legal access, the Trustee Lessee may access and provide services (including electricity, telephone, water and like services) to the Trustee Lessee and Premises through the Trust Land via the most convenient route or location as determined by the Trustee and on any terms and conditions of the Trustee.

7. DECLARED PEST PLANTS AND ANIMALS

7.1 The Trustee Lessee must control pest plants and animals on the Premises during the Term in accordance with the Land Protection (Pest and Stock Route Management) Act 2002 and any requirements of the local government in whose local government area the Premises are situated.
8. CLEARING OF VEGETATION

8.1 The Trustee Lessee may only clear, remove or destroy any native vegetation ("clear") on the Premises if the:

(a) clearing is permitted or not prohibited by law or, if required by law, the Trustee Lessee may under a development permit under the Integrated Planning Act 1997 clear; and

(b) Trustee has given its consent to the clearing.

9. ENVIRONMENT PROTECTION AND DUTY OF CARE

9.1 The Trustee Lessee must not dispose of or allow to be disposed of, any substance or thing (including refuse, garbage, oil or chemical) into any watercourse, the sea or onto the Trust Land (including the Premises). For this clause and without limitation, a substance or thing is disposed of if it leaks, or is washed, blown or otherwise enters, into any watercourse, the sea or onto the Trust Land (including the Premises).

9.2 Without limiting clause 9.1, the Trustee Lessee must:

(a) store and keep all trade refuse and trade garbage in proper containers; and

(b) dispose of all refuse and trade garbage regularly and hygienically at an approved rubbish dump without causing pollution or damage to the Trust Land (including the Premises), any land adjoining the Trust Land, a watercourse or the sea.

For this clause and without limitation, trade refuse and trade garbage includes debris from building works, chemicals from chemical works, medical waste and other waste of this nature but does not include general refuse and garbage that is collected regularly by or for the relevant local government.

9.3 The Trustee Lessee must:

(a) use all reasonable endeavours to overcome and minimise any harmful effects on the environment arising from its use of the Premises; and

(b) rehabilitate the Premises, and any watercourse, the sea, the Trust Land and any other land (the "affected areas") if there is any damage caused to the Premises and the affected areas by its use of the Premises and any other area of the Trust Land.

9.4 The Trustee Lessee has a responsibility for a duty of care for the Premises.

10. LIQUOR OR GAMING AND OTHER LICENCE

10.1 The Trustee Lessee must not store, sell or supply, or allow to be stored, sold or supplied, any liquor on or from the Premises:

(a) except with the prior written consent of the Trustee and the Minister; and

(b) according to any required licence or other authority under the Liquor Act 1992.

10.2 The Trustee Lessee must not operate the Premises under a gaming machine licence (as defined in the Gaming Machine Act 1991) without the prior written consent of the Trustee and the Minister.

10.3 The Trustee Lessee must not operate KENO facilities on the Premises. With the prior written consent of the Trustee and the Minister, this clause 10.3 will not apply if KENO facilities have been operating on the Premises under a previous lease from the Trustee for the Premises and where all necessary Approvals were obtained.

10.4 The Trustee Lessee must not operate TAB facilities on the Premises. With the prior written consent of the Trustee and the Minister, this clause 10.4 will not apply if TAB facilities have been operating on the Premises under a previous lease from the Trustee for the Premises and where all necessary Approvals were obtained.
11. TRANSFER, MORTGAGE OR SUBLEASE

11.1 The Trustee Lessee may not transfer, mortgage or sublease this Trustee Lease without the prior approval of the Trustee and the Minister.

12. NO HOLDING OVER AND OTHER DEALINGS

12.1 The Trustee Lessee may not:
   (a) hold over, possess or occupy the Premises after the expiry of this Trustee Lease;
   (b) renew this Trustee Lease;
   (c) convert this Trustee Lease to another form of tenure; or
   (d) buy the Premises.

13. THE MINISTER AND STATE OF QUEENSLAND NOT BOUND

13.1 The Parties may not bind or subject the Minister or the State of Queensland to any agreement or liability for costs, fees or expenses under this Trustee Lease.

14. INSURANCE

14.1 The Trustee Lessee must effect a public liability insurance policy with an insurer authorised under the Insurance Act 1973 (Cth) or, in any other case, to the satisfaction of the Minister, naming the Trustee Lessee as the insured covering legal liability for any loss or damage to any property and for the injury (including death) to any person arising out of anything done or omitted on or about the Premises and against all claims, demands, proceedings, costs, charges and expenses whatsoever in respect thereof subject to the terms and conditions of the insurance policy.

Such policy must:
   (a) be for an amount of not less than twenty million dollars ($20,000,000.00) in respect of all claims arising out of a single event or such higher amounts as the Minister may reasonably require; and
   (b) be effected on a "claims occurring" basis so that any claim made by the Trustee Lessee under the policy after the expiration of the period of policy cover but relating to an event occurring during the currency of the policy will be covered by the policy subject to the claim meeting the policy's other terms and conditions; and
   (c) be maintained at all times during the currency of this Trustee Lease, and upon receipt of any Notice of Cancellation, the Trustee Lessee must immediately effect another public liability insurance policy in accordance with the terms and conditions of this Trustee Lease.

14.2 The Trustee Lessee must forward a certificate of currency to the Trustee within 10 business days of the commencement of each respective renewal period.

14.3 The Trustee must, within 10 business days of becoming aware of any of the following occurrences, inform the Minister in writing, of any such occurrences:
   (a) the Trustee Lessee's failure to renew the public liability insurance cover as required under the terms and conditions of this Trustee Lease;
   (b) the Trustee Lessee's failure to forward to the Trustee within 10 business days after the commencement of a renewal period for such cover, a copy of the certificate of currency as required under this Trustee Lease;
   (c) receipt by the Trustee of a Notice of Cancellation in relation to such cover.

14.4 Clauses 14.1 to 14.3 will be satisfied if the Trustee Lessee is the State of Queensland or a statutory authority eligible for cover under the Queensland Government Insurance Fund and is insured and continues to be insured by the Queensland Government Insurance Fund.
14.5 Clauses 14.1 to 14.3 will be satisfied if the Trustee Lessee is the Commonwealth of Australia or a statutory authority eligible for cover under the Comcover Insurance Fund and is insured and continues to be insured by Comcover.

14.6 Clauses 14.1 to 14.3 will be satisfied if the Minister approves by separate letter a replacement clause or clauses for inclusion in another document that forms part of this Trustee Lease. For this clause 14.6 to have effect, the replacement clause or clauses must be included in that other document and the original of the letter of approval must have been lodged in the land registry with a document that forms part of this Trustee Lease.

14.7 The Trustee Lessee must, as soon as practicable, inform the Minister and Trustee, in writing, of the occurrence of any event that the Trustee Lessee considers is likely to give rise to a claim under the policy of insurance effected and must ensure that the Minister and Trustee are kept fully informed of subsequent actions and developments concerning the claim.

14.8 To remove doubt, the requirements of clause 14 apply to any other area of the Trust Land used by the Trustee Lessee.

15. RELEASE AND INDEMNITY

15.1 The Trustee Lessee indemnifies and agrees to keep indemnified the Minister, the State of Queensland, and the Trustee ("the Indemnified parties") against all actions, suits, proceedings, claims, demands, costs, losses, damages and expenses ("Claim") arising out of or in any way connected to or resulting from the granting of this Trustee Lease to the Trustee Lessee or which is connected to or resulting from the Trustee Lessee's use and occupation of the Premises (all of which are referred to as "the indemnified acts or omissions") save to the extent that the Claim arises as a result of any negligent act or omission of the Indemnified parties, however, any negligent act or omission of one of the Indemnified parties does not negate the indemnity to any of the other Indemnified parties.

15.2 The Trustee Lessee hereby releases and discharges the Indemnified parties from any Claim relating to the indemnified acts or omissions which may be made against the Indemnified parties, save to the extent that the Claim arises as a result of any negligent act or omission of the Indemnified parties, however, any negligent act or omission of one of the Indemnified parties does not negate the release and discharge in favour of any of the other Indemnified parties.

15.3 To remove doubt, the Trustee Lessee specifically agrees that the indemnity provided by the Trustee Lessee in this clause 15 extends to any Claim (as defined by this clause 15) arising from the use of any other area of the Trust Land by the Trustee Lessee.

16. POWER OF ATTORNEY

16.1 The Trustee Lessee, other than if the Trustee Lessee is the Commonwealth of Australia or the State of Queensland, appoints the Trustee to act as the Trustee Lessee's attorney and authorises the Trustee to execute all such documents and to perform such acts on the Trustee Lessee's behalf as are necessary to procure the registration of a surrender of this Trustee Lease to the Trustee.

16.2 The Trustee must not use its power pursuant to this clause unless:

(a) the Trustee Lessee has breached a term or condition of this Trustee Lease;

(b) the Trustee has given written notice of the breach to the Trustee Lessee and has allowed the Trustee Lessee 20 business days (or such other time as the Trustee may allow after taking into account what needs to be done and the time required to remedy the breach) from the delivery of that written notice to remedy the breach; and

(c) the Trustee Lessee has not remedied the breach by the expiration of the 20 business day period (or such other time as the Trustee has allowed);

and the Trustee is entitled to end this Trustee Lease as provided for under this clause 16 and take possession of the Premises.
17. **SURRENDER**

17.1 The Trustee Lessee, with the Trustee's consent, may, at any time during the Term, surrender this Trustee Lease. On surrender, clause 18 applies.

18. **TRUSTEE LESSEE’S OBLIGATIONS AT THE END OF THIS TRUSTEE LEASE**

18.1 At the end of this Trustee Lease, if the Trustee Lessee removes its improvements from the Premises under this Trustee Lease or otherwise, the Trustee Lessee must restore and otherwise make good the Premises to a similar condition the Premises were in before the Commencement Date to the satisfaction of the Trustee.

18.2 At the end of this Trustee Lease, the Trustee Lessee must leave the Premises in a clean and tidy condition to the satisfaction of the Trustee.

18.3 The Trustee Lessee must maintain any insurance it is required to effect under clause 14 during any period in which it may remove its improvements (the 'removal period').

18.4 During the removal period, the Trustee Lessee indemnifies, releases and discharges those persons stated in clause 15 to the same extent provided for under clause 15.

19. **CANCELLATION OF TRUSTEE LEASE**

19.1 If this Trustee Lease is cancelled under section 65 of the Act:

(a) this Trustee Lease ends and no person has a right to a claim for compensation; and

(b) any improvements not removed from the Trust Land become the property of the Trustee.

20. **REVOCATION OF DEDICATION OF WHOLE OR PART OF RESERVE OR CANCELLATION OF A DEED OF GRANT IN TRUST**

20.1 If the Trust Land is a reserve under the Act:

(a) the Minister may revoke the dedication of all or part of the reserve under section 33 of the Act;

(b) on revocation of all or part of the reserve, this Trustee Lease, in relation to the land the subject of the revocation, is cancelled from the day the revocation of the dedication of the reserve takes effect under section 34D of the Act;

(c) if this Trustee Lease is cancelled, no person has a right to a claim for compensation for the revocation (as provided under section 34F(f) of the Act), and the Trustee Lessee must immediately vacate the Premises as required under section 34G of the Act;

(d) on cancellation of this Trustee Lease under section 34F, improvements (as defined in the Act) that have not been removed from the Trust Land become the property of the State subject to section 34H of the Act.

20.2 If the Trust Land is a deed of grant in trust under the Act:

(a) the Governor in Council may cancel the deed of grant in trust under section 38 of the Act;

(b) on cancellation of the deed of grant in trust, this Trustee Lease is cancelled from the day the cancellation takes effect under section 38(6) of the Act;

(c) if this Trustee Lease is cancelled, no person has a right to a claim for compensation for the cancellation (as provided by section 38E(e) of the Act) and the Trustee Lessee must immediately vacate the Premises as required under section 38F of the Act;

(d) on cancellation of this Trustee Lease under section 38E, improvements (as defined in the Act) that have not been removed from the Trust Land become the property of the State subject to section 38G of the Act.

END OF DOCUMENT
4 February 2019

Dear Sir/Madam

Re: Action Notice
Application No: 425/2019/MCU
Proposal: Material Change of Use - Recreation Use (Outdoor Recreation - Swimming Pool)
Property Location: 19A Toongarra Road, LEICHHARDT QLD 4305

I refer to your application submitted to Council on 23 January 2019 for Material Change of Use - Recreation Use (Outdoor Recreation - Swimming Pool) to be carried out on land situated at the above referenced property.

Section 51 of the Planning Act 2016 specifies requirements for an application to be deemed "properly made". You are advised that the above referenced application is not properly made for the following reasons:

- The correct owner’s consent has not been provided in accordance with section 51(2) of the Planning Act 2016. Specifically, the State Government is the owner of the land over which the application has been submitted, however no written land owners consent has been submitted with the application;

- The mandatory supporting information, as prescribed on the application forms, has not been supplied in accordance with section 51(1)(b)(i) of the Planning Act 2016. Specifically, no town planning assessment report has been submitted with the application. Further the submitted development application forms do not correctly define the proposal in accordance with the Schedule 1 'Dictionary' of the Ipswich Planning Scheme. The proposal would be correctly defined as a Recreation Use (Extension to Outdoor Recreation - New Swimming Pool) under the provisions of the Ipswich Planning Scheme;

- The application was not accompanied by the correct fee in accordance with section 51(1)(b)(ii) of the Planning Act 2016 and pursuant to Council’s Fees and Charges Schedule. The application fee is calculated based on the area of the use being applied for. In this instance, it would be calculated based on the area of the pool and any other new structures or buildings proposed. The applicant is requested to confirm the area of the use being applied for as it is unclear exactly what is proposed. The required fee applicable to the
proposal is either $3,650 based on a use area of 200m² or less, or $3,675 plus $2.50 per m² over 200m². As at the date of this letter, Council has received an amount of $0.00.

In order to comply with section 51 of the Planning Act 2016, you must undertake the following actions for the application to be considered properly made:

- Provide signed and dated land owners consent. As the State Government owns the land, it is recommended you approach Council’s property branch in the first instance to obtain further direction and advice with respect to the acquisition of owners consent. The property department may be contacted on propertyrequests@ipswich.qld.gov.au and 3810 6617;
- Pay the relevant application fee. You can pay over the phone by contacting 3810 6888;
- Provide an amended DA Form 1 ‘Development Application Details’, correctly defining the proposal as Recreation Use (Extension to Outdoor Recreation – New Swimming Pool);
- Provide a town planning assessment report clearly outlining the development proposed and how the proposal complies with the relevant provisions of the Ipswich Planning Scheme and the State Planning Policy. Relevant provisions of the Ipswich Planning Scheme which should be addressed include:

  - The Recreation Zone Code (Part 4, division 17);
  - The Recreation and Entertainment Code (Part 12, division 11);
  - The Parking Code (Part 12, division 9)
  - The Development Constraint Overlay Code (Part 11)

  - A copy of the state planning policy and interactive mapping can be viewed at https://planning.dsdip.qld.gov.au/planning/spa-system/plan-making-under-spa/state-planning-under-spa/state-planning-policy

Council will not formally receive your application until such time as the above mentioned items are adequately provided to Council. You are requested to submit the above items within 20 business days of receipt of this notice, in order to make the application properly made. A further period may be agreed in writing by the Assessment Manager upon written request for an extension.

Pursuant to section 3.7 of the Development Assessment Rules under the Planning Act 2016, failure to respond to this notice within the designated time may result in the application being taken to have not been made. In this instance, Council will arrange to have your application returned and a refund of any application fee paid, less any applicable administration costs.

If you have any queries regarding this Action Notice, please contact Sue Taylor (Planner – Development) on the telephone number listed above.

Yours faithfully

[Signature]

Nikki Morrison

SENIOR PLANNER (DEVELOPMENT)
Item 6 / Attachment 5.
ITEM: 7
SUBJECT: CUSTOMER SERVICE STATUS REPORT - MARCH 2019
AUTHOR: STRATEGIC CLIENT OFFICE MANAGER
DATE: 23 APRIL 2019

EXECUTIVE SUMMARY

This is a report concerning customer service related activities for the period 1 March to 31 March 2019.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

Peak Services provides contact centre management and advisory services to council to assist in the delivery of customer services. Peak Services is wholly owned by the Local Government Association of Queensland.

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

Customer service functions within council span a broad scope of activities, usually accompanied by reasonably high volumes of associated transactional processes. Council tracks and measures these transactions to ensure the associated processes continue to be delivered in an efficient and consistent manner. The purpose of this report is to provide an overview of these results with this particular report having a focus on the management of customer enquiries by telephone.

BUSINESS HOURS – CALL MANAGEMENT

Weekdays (between 8:00am and 4:30pm), customer calls are managed by council’s customer contact centre. Call volumes fluctuate monthly being by items such as rate notice issue dates, reminders and renewals, animal registrations, weather events, seasonal changes, public holidays, news and events. March 2019 call volumes were broadly in line with the similar periods in previous years, with an overall slightly decreasing volume trend. This trend is a result of multiple factors best summarised as call avoidance, channel shift and
self-serve. This is achieved by increasing the number of requests being resolved without the need for further calls, improved process to remove low value reasons to call as well as self-serve e-channels which allow a customer to help themselves at a time and via a channel convenient to them.

**GRADE OF SERVICE**

Grade of service is a customer service industry measure defined as the percentage of calls answered within a specified time. Council has several related targets in place with a consistent record of meeting or exceeding these targets.
OUT OF HOURS - CALL MANAGEMENT

Weekdays (before 8:00am and after 4:30pm) and weekends (24 hours a day), public holidays and shut down periods (e.g. Christmas – New Year period), customers are supported by council’s ‘out of hours’ service provider (Peak Services). The goal of the after-hours arrangement is to provide a seamless service, with a grade of service that reasonably reflects that available during business hours.

As with business hours calls, various issues can influence the volumes received from month to month with weather events being a significant driver out of hours as well as the number of full weekends and public holidays that fall within each month. The grade of service for calls being answered out of hours is 70% within 30 seconds, with the target achieved on an ongoing basis.
CUSTOMER SATISFACTION

An after-call survey was introduced in March 2019 during business hours to understand customer perceptions on the level of service provided by council’s customer contact centre. Customers are requested to rate the service received against three (3) questions:

1. How would you rate the knowledge of the officer you spoke to?
2. How would you rate the service you received?
3. Was the call centre officer able to satisfy your reason for calling?

The March 2019 survey results reflected high levels of satisfaction with council’s customer contact centre (overall rating identified 98% of respondents rating the service as good or excellent). The survey also allows the caller to provide a subjective comment about the level of service received with a majority of respondents commenting on the both efficiency and quality of the service provided.
<table>
<thead>
<tr>
<th>Measure</th>
<th>Service Description</th>
<th>Target 1 %</th>
<th>Target 2 %</th>
<th>March Qtr. 2019 Result %</th>
</tr>
</thead>
<tbody>
<tr>
<td>First point of contact resolution</td>
<td>% of customer enquiries resolved at the first point of contact, regardless of channel (phone, counter, email, internet, etc.)</td>
<td>75</td>
<td>80</td>
<td>82</td>
</tr>
<tr>
<td>Processing time for customer requests</td>
<td>% of requests completed within corporate standard timeframes (time to process a customer request from receipt of a CES CRM service request)</td>
<td>80</td>
<td>95</td>
<td>100</td>
</tr>
<tr>
<td>Processing - incoming mail</td>
<td>% of relevant daily incoming mail scanned, registered and tasked within the first business day of receipt</td>
<td>80</td>
<td>98</td>
<td>99</td>
</tr>
<tr>
<td>Processing - incoming emails</td>
<td>% of incoming emails registered and tasked, responded to, or identified as junk by midnight of the first business day of receipt</td>
<td>80</td>
<td>98</td>
<td>100</td>
</tr>
</tbody>
</table>

**Target not met**

**Target 1 met**

**Target 2 met**

---

**FINANCIAL/RESOURCE IMPLICATIONS**

There are no financial or resource implications.

**RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated with this report.
LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

CONCLUSION

The Strategic Client Office continues to deliver a range of customer services at consistent standard of service and the majority of stretch targets are being achieved during the month.

Greg Thomas
STRATEGIC CLIENT OFFICE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”
INTRODUCTION

This is a report concerning the Tender Consideration Plan for Pathway Software Licensing, Maintenance and Support Agreement.

RELATED PARTIES

Infor Global Solutions (ANZ) Pty Ltd (ABN 23 003 538 314)

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

Over time, Ipswich City Council (Council, ICC) has made significant investment into Information and Communications Technology (ICT) platforms and solutions to enable successful business operations, supporting all aspects of services from strategic planning through to daily operations.

In 2001, Council provisioned Pathway, a core business solution to underpin a significant range of land and citizen administration functions and is well leveraged by multiple functions and Branches across Council. This solution is still currently widely utilised by Local Government to perform these critical administrative functions.

Ongoing provision of this platform aligns with Council’s ICT goals to leverage, extend and maintain in-place systems and tools to maximise ICT investment into current technologies, as well as to provide fit for purpose applications and platforms to enable the business to efficiently and effectively provide services to the Ipswich (and wider) community.

In recent months, following broad consultation with executives, managers and staff, in consultation with the Interim Administrator and Interim Management Committee, Council
has undertaken a significant Business Transformation Program, with a number of Transformational Projects (TP’s) addressing key themes to improve Council’s strategy and operations through the provision of services to the City of Ipswich. TP#17 ICT Strategy is intended to provide an overarching strategic direction for ICT at Council, including a roadmap for critical ICT systems.

As a result of progress to date, TP#17 has surfaced questions on ICC’s future leverage of existing solutions, including Pathway. Until the recommendations and outcomes of TP#17 are resolved, no clear decision or long term commitment can be made on the remaining lifecycle of the existing solutions. Additionally, no fundamental changes can be implemented to the current solutions until the new ICT Strategy is resolved.

In light of this, to continue leveraging the existing licensing, maintenance and support agreement with Pathway, Council need to extend the term of the current agreement. To achieve this, the attached memo details the Tender Consideration Plan for the Pathway software and has been prepared in accordance with section 230(1) (b) of the Local Government Regulation 2012.

RESOURCE IMPLICATIONS

There are no resourcing or budgeting implications. The operational costs associated with adoption of this recommendation is $351,000 for the period up to 30/06/2020. Additional annual extensions will incur a 6% increase, year on year and is an existing item within the ICT operational budget.

The outcomes and recommendations of TP#17 will determine the ongoing requirement for the existing licensing, maintenance and support agreement.

RISK MANAGEMENT IMPLICATIONS

A risk analysis has been undertaken in relation to this report, with potential risks assessed identified between Moderate and Low. Refer Attachment 1, for identified risks and associated mitigation strategies.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Local Government Regulation 2012, Section 230(1) (a) and (b).

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

CONCLUSION

Business Transformation Project, TP#17 ICT Strategy is surfacing questions on Council’s future leverage of existing core platforms including Oracle and Pathway. Until this strategy position is resolved, no clear or long term commitment to existing core platforms can be made. In light of this uncertainty and to enable Council to continue to leverage Pathway, the
current land and citizen administration core business solution, it is recommended that Council renew the current arrangement with Infor Global Solutions (ANZ) Pty Ltd on an annually renewable basis.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1. 08-09-213 Pathway Software Licensing, Maintenance and Support Tender Consideration Plan

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

A. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for Pathway Licensing, Maintenance and Support in accordance with section 230(1)(a) of the Local Government Regulation 2012.

B. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote or Tender Consideration Plan for Pathway Licensing, Maintenance and Support as outlined in the report by the Interim Information and Communications Management and Support Manager dated 23 April 2019 in accordance with section 230(1)(b) of the Local Government Regulation 2012.

C. That Council (Interim Administrator of Ipswich City Council) resolve to enter into a contract with Infor Global Solutions (ANZ) Pty Ltd for Pathway Licensing, Maintenance and Support on the terms described in the report by the Interim Information and Communications Management and Support Manager dated 23 April 2019.

D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the Local Government Act 2009.

Tony Welsh
INTERIM INFORMATION AND COMMUNICATIONS MANAGEMENT AND SUPPORT MANAGER

I concur with the recommendations contained in this report.

Andrew Knight
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”
23 April 2019

MEMORANDUM

TO: CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

FROM: INTERIM INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) MANAGER

RE: QUOTE OR TENDER CONSIDERATION PLAN: PATHWAY SOFTWARE AGREEMENT

A. The renewal of the licensing, maintenance and support agreement for Pathway software presents a procurement situation where it is not feasible to obtain three (3) independent written quotes or to call for tenders for the renewal, as required under the Ipswich City Council Procurement Framework.

B. For such situations, the Local Government Regulation 2012 Section 230 allows a local government to enter into medium and large contractual agreements, without first inviting written quotes or tenders, through the preparation and adoption of a Tender Consideration Plan.

C. This Tender Consideration Plan provides the information required to comply with the regulation and to justify the use of the plan as an effective and appropriate alternative to seeking quotes or to calling for open tenders, in particular for circumstances where the incumbent supplier and service is required to be renewed.

D.

E. BACKGROUND

F. Licensing, maintenance and support agreements for ICT assets and solutions, particularly software, often present the following:

- Software solutions are often commissioned for a number of years following initial investment and implementation. The lifecycle of a core business solution is often excess of five (5) or even ten (10) years. To ensure investment is maximised, ongoing maintenance and support are required to ensure the functionality, security and stability of the software is maintained throughout the lifecycle.

- Software solutions enable Council staff to provide services to the community and, as such, solutions are embedded into daily operations. To replace a core business solution, there is a high level of organisational change involved, in addition to technical changes. An ICT sourcing and implementation project can often incur significantly more cost and introduce more organisational risk than that of a suitable maintenance arrangement.
Item 8 / Attachment 1.

- Software solutions that underpin many other solutions can easily become redundant and unsupported if not part of a strategic partnership with the relevant industry.

- It is often difficult to provide a realistic alternative or comparative provider and therefore clear choice against multiple solutions.

- Generally partnering with a long standing and well established industry specialist vendor, the risks to having a redundant solution is decreased.

- Often the proposition is not driven by price but rather by the identifiable quality of the solution and vendor, its fit within the organisation and industry with known support characteristics and a well-defined product road map.

G. Where an existing solution is considered fit for purpose, Council should continue to leverage, extend, renew and maintain the in-place software solutions to maximise the ICT investment. This presents a decreased risk posture and ensures the continued support and stability of an existing service without compromising the ability to meet future demands and requirements through the provision of software solutions.

H.

I. PATHWAY SOFTWARE

J. Pathway is a core business solution that underpins a significant range of land and citizen administration functions and is well leveraged by multiple functions and Branches across Council.

K. Key functions and considerations of the Suite of software include:

- **Customer Service and People Management**
  - Central name/Address register
  - Customer request management
  - Bookings management
  - Registers

- **Property Management**
  - Property administration (land and property information)
  - Animal registration

- **Revenue Management**
  - Rates accounting
  - Valuations and mass appraisals
  - Accounts receivable
  - Income/receipting
Refunds
- General ledger interface

- Regulatory Management
  - Applications
  - Licensing
  - Compliance and enforcement
  - Inspections

L.
M. In conjunction with the current operating platforms and solutions, the development of the Business Transformation Program, Transformation Project #17 ICT Strategy (TP#17) is surfacing questions on ICC’s future leverage of existing core platforms including Oracle and Pathway. Until this strategy position is resolved (anticipated end of July 2019) no clear or long term commitment to Pathway can be made. In light of this uncertainty it is recommended that ICC renews the current arrangement with Infor on a 12 month renewable basis.

This Tender Consideration Plan presents the procurement objectives and recommendations to provide continued maintenance and support for Pathways, and seeks approval to continue an existing agreement under the current agreement conditions.

1. The objectives of the plan

N. Scope

O. This plan has been prepared to support the procurement considerations and requirements to extend the agreement for licensing, maintenance and support of Pathway, in order to continue to leverage existing software.

P. Plan objective

Q. This quote or tender consideration plan is intended to fulfil the following objectives:

1. Continue to deliver core ICT services and systems to enable Council operations and customer needs and support decision making/planning
2. Document Council’s decision not to seek quotes or tender for the provision of software maintenance and support to the current Pathway solution
3. Establish/renew an agreed maintenance and support arrangement

R. While this plan provides an exemption for Council Officers sourcing tenders for the maintenance and support of Pathway, all other areas of the process will proceed in accordance with the Ipswich City Council Procurement Framework.

S.

2. How the objectives will be achieved
T. Council’s objective is to continue to deliver core business ICT services and systems for its operations and to demonstrate that value for money has been achieved in providing the solution.

U. The business objectives for Council in delivering core services and systems is dependent on the outcome of TP#17 ICT Strategy. Until this TP is complete and the outcomes and actions undertaken as a result of the recommendations of the ICT Strategy, in order to continue provision of essential and critical services to the City of Ipswich, Council will be required to maintain provision of existing core software solutions, including Pathway.

V. 3. How the objectives will be measured

W. Indicators for measuring the delivery of outcomes and success of use of this tender consideration plan include:

   1. The provision of ongoing maintenance and support to ICC’s core operational software, ensuring reduced risk of security exposure and interruption to daily business operations.

X. 4. Any alternative ways of achieving the objectives and why the alternative ways were not adopted

Y. In the current circumstance there are no known efficient or effective methods of achieving the objectives, outside of this contracting plan. The following options were investigated:

   1. Alternative methods of engagement via Local or State Government Agreements under Section 234 or 230(f) of the Local Government Regulation 2012 were not selected as there were no suitable arrangements available for leverage for this solution.

   2. Request for Tender was not selected as seeking tenders at this time is not considered in the best interest of Council due to:

      a. outcomes of TP#17 are likely to have a broader impact on all ongoing core systems and solutions to support Council operations, now and into the future;

      b. at this time, the current Pathway solution is fit for purpose; and

      c. undertaking a Tender process for a replacement solution will take considerable time and effort in planning through to implementation and operations, which represents a high risk to Council’s current operations and service delivery. Based on the recommendations of TP#17, where it is determined that Council will improve value and risk through a new solution or delivery method, appropriate planning and resources will be required to achieve successful outcomes.

Z. 5. The proposed terms of the contract for the goods or services

AA. Two (2) potential options are considered in establishing the proposed terms for the agreement:

   1. Renewal of the current term where-by Council renew the licensing, maintenance and support agreement annually, incurring a 6% year on year increase.

   2. Three (3) year locked commitment for licensing, maintenance and support remitted on an annual basis, incurring a 3% year on year increase for the period 1/07/2019 to 30/06/2022.
BB. Costs associated with the options above are as follows, noting the comparison of costs over three (3) years to account for Option 2 above:

<table>
<thead>
<tr>
<th>CC.</th>
<th>DD. Option 1</th>
<th>EE. Option 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>FF.</td>
<td>GG. $351,271.32</td>
<td>HH. $351,271.32</td>
</tr>
<tr>
<td>II.</td>
<td>JJ. $372,348.60</td>
<td>KK. $361,809.46</td>
</tr>
<tr>
<td>LL.</td>
<td>MM. $394,688.46</td>
<td>NN. $372,663.74</td>
</tr>
<tr>
<td>OO. Total</td>
<td>PP. $1,118,308.38</td>
<td>QQ. $1,085,744.52</td>
</tr>
</tbody>
</table>

RR. Note: all costs exclusive of GST.

SS. It is proposed that Option 1 provides the least risk option to Council as this Option provides flexibility to renew annually pending the recommendations and outcomes of TP#17 ICT Strategy. Option 2, while providing comparative savings of $32k over a three (3) year period, does not commit Council to an extended agreement term.

TT.

6. A risk analysis of the market from which the goods or services are to be obtained

The following general risks and mitigation strategies have been identified in relation to continuation of the annual maintenance and support agreement for Pathways.

<table>
<thead>
<tr>
<th>Financial Risk</th>
<th>Risk Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Likelihood</td>
<td>Possible</td>
</tr>
<tr>
<td>Consequence</td>
<td>Major</td>
</tr>
<tr>
<td>Comment</td>
<td>Ongoing support is required for the life of the solution. Solution replacement has a significant financial and organisational impact that requires careful planning and execution.</td>
</tr>
<tr>
<td>Mitigation</td>
<td>Resolution of the Tender Consideration Plan with due consideration to the current position of Council in relation to in-flight Business Transformation Program and significant operational risks of non-renewal of maintenance and support agreement.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Legal/ Governance Risk</th>
<th>Risk Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Likelihood</td>
<td>Possible</td>
</tr>
<tr>
<td>Consequence</td>
<td>Moderate</td>
</tr>
<tr>
<td>Comment</td>
<td>The existing agreement has been in place since 2001, with an annual spend exceeding $200k.</td>
</tr>
<tr>
<td>Mitigation</td>
<td>Resolution of the Tender Consideration Plan with due consideration to the current position of Council in relation to in-flight Business Transformation Program and significant operational risks of non-renewal of maintenance and support agreement.</td>
</tr>
</tbody>
</table>
### Political/ Reputation Risk

<table>
<thead>
<tr>
<th>Risk Level</th>
<th>Likelihood</th>
<th>Consequence</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low</td>
<td>Unlikely</td>
<td>Moderate</td>
<td>Potential reputational risk exists in the instance of system outage as a result of un-maintained software or reduced access to vendor technical support.</td>
</tr>
</tbody>
</table>

**Mitigation**

Renewal of maintenance and support agreement

### Environmental/ Public Health Risk

<table>
<thead>
<tr>
<th>Risk Level</th>
<th>Likelihood</th>
<th>Consequence</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>There is no Environmental or Public Health Risk.</td>
</tr>
</tbody>
</table>

**Mitigation**

### Workplace Health & Safety Risk

<table>
<thead>
<tr>
<th>Risk Level</th>
<th>Likelihood</th>
<th>Consequence</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td>N/A</td>
<td>N/A</td>
<td>There is no WH&amp;S Risk.</td>
</tr>
</tbody>
</table>

**Mitigation**

### Service Delivery/ Business Continuity Risk

<table>
<thead>
<tr>
<th>Risk Level</th>
<th>Likelihood</th>
<th>Consequence</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moderate</td>
<td>Unlikely</td>
<td>Major</td>
<td>There is a potential delivery/ business continuity risk in relation to this software if licensing and support are not maintained.</td>
</tr>
</tbody>
</table>

**Mitigation**

Renewal of maintenance and support agreement

### Cyber Security, Security & Confidentiality Risk

<table>
<thead>
<tr>
<th>Risk Level</th>
<th>Likelihood</th>
<th>Consequence</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low</td>
<td>Unlikely</td>
<td>Minimal</td>
<td>There is no perceived Cyber Security, Security or Confidentiality Risk.</td>
</tr>
</tbody>
</table>

**Mitigation**
INTRODUCTION

This is a report concerning the annual review of Council’s fees and charges and the recommended pricing to be applied for the financial year commencing 1 July 2019.

RELATED PARTIES

The Fees and Charges apply to all Council Functions, with the exclusion of Controlled Entities.

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

A review of all fees and charges is undertaken annually as part of the budget development process. The annual review is coordinated by the Finance Branch, with the Council Departments that administer the respective services providing recommendations for consideration by Council regarding any proposed changes.

The proposed Fees and Charges for 2019-2020 are listed in Attachment 1. A comparison of the current Fees and Charges for 2018-2019 and the proposed Fees and Charges for 2019-2020, including details of new or deleted fees and charges, are listed in Attachment 2.

In reviewing fees and charges, the Departments consider increases in the underlying costs of service delivery, consistency of the fees with Council policy and objectives, financial impact analysis and benchmarking of charges. Departments are also requested to conduct consultation with internal and external stakeholders, where appropriate.

Local Governments are permitted under section 97 of the Local Government Act 2009 (the LGA) to set cost-recovery fees for services such as:

• licences, permits, registration or approvals;
• change of ownership of land;
• giving of information kept under a Local Government Act;
• seizing property or animals under a Local Government Act; and
• performance of certain responsibilities under the Building Act or the Plumbing and Drainage Act.

The LGA requires that the cost-recovery fees for such services be no more than the cost to the local government of taking the action for which the fee is charged.

In addition to cost-recovery fees, there are a small number of fees which are set by, or based on a pricing approach set by regulation. Such fees will typically relate to Planning and Development matters, or regulated services such as Right to Information fees.

Council also offers a range of “commercial” fees and charges for other services that are provided by Council, encompassing the provision of goods and services such as venue hire, plant sales from the nursery, and selected waste services.

The proposed register is intended to capture all fees and charges, with the exception of property rates, penalties and levies.

The fees and charges administered by the Health, Security and Regulatory Services Department (HSRS) and Extractive Industry Permit fees were subject to a detailed review and tabled for consideration at the April meeting of the City Management, Finance and Community Engagement Committee, and subsequently adopted at the Council meeting of 16 April 2018. Earlier consideration of these fees is required to enable invoices for annually permitted services to be issued with sufficient advance notice to allow customers to make payment by 1 July of the coming financial year. This report does not seek to amend any of these fees and charges and they are included in the attachments only for completeness.

Following their adoption, the Fees and Charges for 2019-2020 may be subsequently amended at any time by a resolution of Council.

**PROPOSED FEES AND CHARGES 2019-2020:**

Departments have reviewed the suite of services and associated prices, and proposed adjustments to fees and charges where considered appropriate. Where applicable, a standardised increase of 3% has been applied to Council fees, reflecting the escalation in underlying costs in service delivery.

**Planning and Development Department**

The applicable Fees and Charges across the Planning and Development Department have been subject to benchmarking reviews, and adjusted in line with market rates and underlying delivery costs.

**Building Certification**

For consistency the Building classes has been amended to read as Class 1A and Class 1B; and Class 2 to 9.
Class 1A and Class 1B building certification floor area assessment fees are required to be priced in line with market prices in compliance with the competitive code of conduct. The benchmarking exercises undertaken have indicated an apparent shift in market rates, and as such these fees have been subject to increases in line with competitor pricing. (Attachment 2 – page 23)

The same applies to Class 2 to 9 Buildings and as a result, assessment fees for Fitting Out a Shop have been amended. (Attachment 2 – page 28)

For Class 2 to 9 Buildings New Building Work building floor area between 151m² and 300m² has been consolidated with floor area up to 300m², therefore increasing the fee from $980 and $1,200 to a flat rate of $1,200. (Attachment 2 – page 29)

**Building**

Building fees in general have been subject to small increases for 2019-2020, reflecting modest underlying cost increases and industry benchmarks.

The major change to the Building fees is the consolidation of the Amenity and Aesthetics fees. (Attachment 2 – page 39) The individual fees previously itemised Shipping Containers, Class 10 buildings exceeding more than one storey and Steel ‘kit’ garages are proposed to be discontinued, and replaced with a re-categorised fee “Referral Agency applications for Schedule 9 Division 2 of the Planning Regulation 2017” which encompasses all of these services.

**Plumbing and Drainage Fees**

Where applicable, plumbing and drainage service fees have been subject to a small annual escalation in line with increases to Council’s cost of delivery (Attachment 2 – pages 37 to 44). Benchmarking of Plumbing fees has been conducted where there are comparative fees.

From 1 July 2019, the Plumbing and Drainage Act 2018 will come into force, allowing for ‘fast track’ plumbing applications to be introduced. The fees have been amended to include this assessment option. Additionally, a Compliance Permit to the Extension of Time will also be introduced as part of the new Act. (Attachment 2 – page 44)

Greywater Facilities Application fees are proposed to be discontinued, as the charges are infrequent and are generally captured as part of or associated with on-site systems. As such, these fees have now been absorbed under section 3.7.

**Development Planning Application Fees**

Development Planning fees were heavily benchmarked against other South-East Queensland Councils. As a whole, Development Planning fees were found to be consistent with other Councils.

Type 1 to 3 Material Change of Use development types have been further itemised to include Major Utility, Car-Park multi storey and Recreation/Entertainment (Outoor). (Attachment 2 – page 47)
Fees for the Demolition/Removal/Relocation of a Heritage Place has been differentiated between Code Assessment and Impact Assessment, reflecting the effort and cost in delivering the respective services. (Attachment 2 – page 47)

New fees are proposed for reconfiguring lots to allow for Boundary Realignment and Access Easements to differentiate these services from the creation of multiple lots. (Attachment 2 – page 58)

The Fees related to a Request for Council approval in respect of land in a Community Titles Scheme are proposed to increase above the standard rate from $820 to $1,200, reflecting the review of the costs of delivery and comparable benchmarks. (Attachment 2 – page 47) The services encompassed by the ‘Community Titles Scheme’ fees includes amalgamating lots, conversion of lots into common property, lease of part of the lot of any improvements of a lot, transfer or lease part of the common property and extinguishment of a community titles scheme.

Planning and Development Property Search and Certificate fees have been consolidated with the removal of urgent (business day based) services. This change will reflect standard practice in other Local Governments, where a flat fee is charged, irrespective of the urgency of the request. (Attachment 2 – page 67 to 69)

The fee for Planning Scheme Property Information Reports (Attachment 2 – page 72) is proposed to be discontinued. Council has sought to offer this form of service to the public by alternative means free of charge, for example by a written request, pre-lodgement meeting or through the phone enquiry service. As such, there has been a limited number of fees charged in the past few years.

In undertaking benchmarking reviews, it was identified that a number of SEQ Council’s currently provide a service to their customer’s involving a peer review of pre-assessment of technical/specialist reports (e.g. economic impact assessment, flood/hydraulic/stormwater study, traffic study, acoustic study or geotechnical study) prior to the lodgement of a development application. (Attachment 2 – pages 71-72) The Department proposes to commence this service with the expectation that it will result in higher quality applications, requiring less effort and processing time to assess.

The related fees are designed as a two-tier service for either a simple or complex report.

Where an applicant chooses to utilise this service, any future application is to be credited the fee paid for the technical/specialist report from the development application once lodged.

**Engineering and Environment Fees**
Engineering and Environment fees have been escalated by the standard 3% council increase whilst taking into account benchmarking where possible.

For the 2019-2020, the Clearing of Vegetation not associated with a Material Change of Use has been moved up to section 4 as these fees relate to development rather than engineering. (Attachment 2 – page 58)
Engineering officers have conducted post-assessment reviews for Technical and Specialist reports, however fees have not historically been charged for this service. The 2019-2020 fees propose the introduction of charges for Simple and Complex reports. (Attachment 2 – page 97) These fees will also be consistent with the Pre-Assessment fees charged by Development Planning above.

Due to a recent change to Implementation Guideline 18 Estate Signage, External Estate Directional Signage are no longer applicable. (Attachment 2 – page 99)

**Developer Contributions**

Developer contribution fees have been subject to a small annual escalation in line with increases to Council’s cost of delivery. (Attachment 2 – pages 105 to 106)

Footpath and Kerb and Channel contributions have been escalated above the standard Council inflation, to be more in line with Council’s cost of delivery. (Attachment 2 – page 105)

**Health, Security and Regulatory Services Department**

Fees and charges relating to the Health, Security and Regulatory Services Department were previously adopted at the Council meeting of 16 April 2019 and are included in Attachments 1 and 2 only for completeness (Attachment 2 – pages 107 to 178).

**Works, Parks and Recreation Department**

**Parks, Sporting Grounds and Facilities Hire**

Existing hire fees and charges in place for the commercial use of parks, facilities such as the Briggs Road Function Room, and the use of sporting grounds and clubhouses have been increased by a small percentage in line with increases in Councils operating costs (Attachment 2 – pages 179 to 182).

A set of new annual fees are proposed for hire of facilities (including Hire of Briggs Road Function Room and Rosewood Showgrounds Cultural Centre) to make allowance for patrons who wish to use the facilities on more than four occasions per year.

Bonds for facility usage have been reviewed and are considered to be set at an appropriate level. As such, no escalations to bonds are proposed for 2019-20. Similarly, key deposits are proposed to remain unchanged at $45.

**Camping Fees**

Camping fees have not been increased, remaining at $12.00 for an unpowered site, and $15.00 for a powered site (Rosewood showgrounds only) for a further year. This pricing has been set in order for the Ipswich camping grounds to remain competitive within the region and to be classified as “RV Friendly” by the Caravan and Camping Association (Attachment 2 – page 182).
**Field Lighting**

Field lighting charges have been reviewed and streamlined with the removal of seasonal differentiation in charges. (Attachment 2 – pages 184 to 185).

**Sale of Plants (nursery operations)**

The charges for the wholesale and retail sale of plants have been subject to CPI escalation, in line with nursery standard pricing. (Attachment 2 – pages 188 to 189).

**Regulated Parking**

On-street parking meter charges were increased from 1 July 2018 by $0.20 per hour. This was the first increase in four years, bringing the standard hourly rates up to the cost outlined in Table 1:

<table>
<thead>
<tr>
<th>Time restriction</th>
<th>Fee (incl. GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>½ Hour</td>
<td>$0.70</td>
</tr>
<tr>
<td>1 Hour</td>
<td>$1.40</td>
</tr>
<tr>
<td>2 Hour</td>
<td>$2.80</td>
</tr>
<tr>
<td>3 Hour</td>
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<tr>
<td>4 Hour</td>
<td>$5.60</td>
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<tr>
<td>9 Hour</td>
<td>$7.00</td>
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It is proposed that regulated parking charges, including meter fees and closure of parking spaces, remain at the existing level for the 2019-20 financial year. (Attachment 2 – pages 189 to 190).

**Recoverable Works**

The list of services under recoverable works has been reviewed and streamlined, with the removal of a number of separately identified services related to driveway crossings, where such services are either no longer provided or available under another charge. (Attachment 2 – pages 191 to 192).

**Waste Collection Services - Domestic**

Charges for the disposal of tyres are proposed to increase by fifty cents per tyre, or one dollar per tyre where this is a truck tyre or includes the rim (Attachment 2 – page 194).

The general waste fee (gate fee) for domestic users at the Riverview Recycling and Refuse Centre and the Rosewood Recycling and Refuse Centre have not been increased and are proposed to remain at $12.00 (Attachment 2 – pages 194 to 196).
The fee for an extra domestic wheelie bin service is proposed to increase from $16 to $17 per year, in line with waste processing cost increases. (Attachment 2 – page 199).

Annual Green Waste Services available to residential tenants (rental properties) utilising 360 litre and 240 litre bins are proposed to remain at the flat fee of $75.00 per annum, consistent with the utility charges for owner-occupied properties (Attachment 2 – page 200). However, the six month prepaid option is to be discontinued as it has been found to be uneconomic where used on a seasonal basis during the summer season only. In place of the six month fee, the twelve month service will now be made transferable between addresses to accommodate shorter residential lease durations.

Extractive Industry Permits

Fees relating to Extractive Industry Permits were previously adopted at the Council meeting of 16 April 2019 and are included in Attachments A and B only for completeness (Attachment 2 – page 200).

Arts, Social Development and Community Engagement Department

Demographic / Mapping Services

The fee for demographic and related mapping services is proposed to be discontinued, as this is not a service provided by Council anymore. (Attachment 2 – page 201) There has been no demand for the service in recent years due to the availability of private sector specialists.

Home Assist

The user contribution for Home Assist services is proposed to increase slightly from $60.00 per hour to $60.50 per hour. (Attachment 2 – page 201)

The Home Assist rate has not been increased for several years. This increase helps to make our rate more consistent within the industry, but is only a small change, in recognition of the fact that many of our clients have limited financial resources.

Venue Hire and Associated Services

Venue Hire and Charges for the W. G. Hayden Humanities Building are not proposed to increase for 2019-20. Use of this facility is restricted to not for profit community organisations. (Attachment 2 – page 201 to 202)

The venue hire and service fees for the Ipswich Civic Centre and North Ipswich Reserve Corporate Centre have been subject to a review and where possible have been simplified and consolidated into standardised packages. For example, hire of individual items of stage and meeting equipment is proposed to be discontinued, and replaced with technical packages consisting of typically required mixes of equipment at a flat fee. The new product offerings and packages have been designed to accommodate client requirements with a simplified charging structure. The proposed new fee structure was noted by Council at its meeting of 19 March 2019, however the fees have not yet been approved. The proposed
fees (as outlined in Attachment 2 – page 203 to 218) have been set in line with industry benchmarks, ensuring these remain competitively priced within the market.

Discounts for eligible Community Groups are applied consistently on a percentage basis across the now standardised fee structure.

**Art Gallery**

The Community Gallery hire fee is proposed to remain unchanged at $110.00 per week. (Attachment 2 – page 218 to 219). This fee has not been increased for a number of years so as to support community usage. Other art gallery products and services, such as exhibition entry fees, event tickets and merchandise, are set on a case by case basis by the gallery.

**Library Services**

The range of library services were reviewed in detail in 2016-17, with the objective of increasing community patronage. This strategy has proved effective and with no material increases in underlying costs at this time, it is proposed that the structure and rates for 2019-2020 be maintained in their current form. (Attachment 2 – pages 219 to 230) Fees are applied consistently applied across all Ipswich Libraries, including the Springfield Central Library.

**Economic Development and Marketing**

**Tourism**

Tourism fees related to the Ipswich Tourism Operators Network (ITON) and Ipswich Visitors Information Centre are proposed to remain unchanged to encourage industry engagement and participation. (Attachment 2 – page 231 to 232)

**Marketing**

Marketing services, such as supporting international delegations and the use of street banners for advertising, are not proposed to increase. Revenue from these services is limited, with ad-hoc demand (Attachment 2 – page 232).

**Event Services**

A small number of new fees have been proposed in relation to the Event Services offered or facilitated by Council.

Council organises and manages a number of seasonal and occasional events, with tickets sold to the public. Examples of events recently held include the Heritage Guided Tours, Animal Encounters at the Nature Centre and Nerima Gardens and Japanese Tea Ceremony Tours. Ticket pricing is determined on a market basis. Due to the potential variety and new event offerings, it is appropriate for the register to reflect that ticket and service prices to be determined on a by-event basis rather than fixed pricing. (Attachment 2 – page 233).

Event commissions, for events and services which Council has coordinated but are delivered by a third party, are set on the basis of a percentage of ticket sales. (Attachment 2 –
The commission structure applied by Economic Development and Marketing Department reflects with industry rates.

General provisions for other visitor services, such as retail merchandise and café sales, printing and photocopying and other visitor services, have been included in the register on the basis of retail and existing pricing respectively (subject to availability). (Attachment 2 – page 233).

**Fire Station 101**

Fire Station 101, Council’s co-working space and technology incubator, offers a range of services include membership plans for technology start-ups, venue hire, mentoring and event facilitation. Fire Station 101 was transferred from Council’s controlled entity, Ipswich City Enterprises Pty Ltd, in August 2018. At this time, it is proposed that the range of member services and pricing be maintained at current rates. (Attachment 2 – page 234 to 237).

**Infrastructure Services Department**

The Infrastructure Services Department had listed within previous registers a range of fees relating to the provisions of Maps, Data and Plans. (Attachment 2 – page 248 to 249). The fees for mapping services were generally set at cost recovery level.

In 2017, Council introduced the Open Data Policy, under which Council has focussed on providing to the public to easily access a wide range of high quality electronic mapping services online free of charge. As a result, the demand for paid hardcopy prints and customised mapping services has effectively ceased.

As such, it is proposed that the register instead reflect the availability of online services free of charge. To accommodate potential demand for ad-hoc supported services (custom mapping and print services) where this is required by a member of the public, it is proposed that Council retain the option to provide services on a by quote basis, where the cost quoted is reflective of cost recovery.

Responsibility for coordination and provision of such services now rests with the Information Services section of Finance and Corporate Services.

As such, all existing fees under the Infrastructure Services Department heading are proposed to be discontinued, and two new fees included under Finance and Corporate Services. (Attachment 2 – page 245).

**Finance and Corporate Services Department**

**Corporate Services**

The fees which relate to Corporate Services primarily relate to the provision of corporate documentation, and print and copy charges. Council’s corporate documents, for example the Annual Report and Budget publication, are provided at no charge in hard or electronic copy.
A new item in the register is proposed to clearly convey that electronic copies of Council Meeting minutes are now available from Council’s website free of charge. (Attachment 2 – page 241).

Where print and copy services (facilitated by, or provided by Council staff) are requested by a customer in place of or in addition to electronic copies, a nominal charge is applied reflecting the cost of service provision. These costs are consistent across Council and have not increased sufficiently in the past twelve months to warrant escalation. (Attachment 2 – page 243 to 244).

**Right to Information and Information Privacy**

The *Right to Information* fees are set under regulation by the Queensland Department of Justice and Attorney-General on an annual basis. The charges to apply for the forthcoming financial year have yet to be advised by the State. As a result, the draft report reflects the current financial year charges, with an acknowledgement that these charges will be updated upon release of the regulatory charge closer to 1 July 2019. (Attachment 2 – page 243).

**Financial Services**

The fees for most financial services, including rates property searches and records inspections are not proposed to be increased for 2019-20. The change of ownership fee for the establishment of rates accounts is proposed to be reduced from $95 to $60. (Attachment 2 – page 240). This fee is based on cost recovery, with the price adjustment reflective of streamlined processing and systems efficiencies achieved over time.

Duplicate rates notices for the current year are to continue to be available at no charge in order to encourage timely payment of rates. Copies of rates notices from a prior year are to remain at $8 per statement. (Attachment 2 – page 240).

The Marketing Fees for Inserts into rate notices and Council Publications is proposed to change from a fixed rate per thousand, to by quote pricing. This service is infrequently requested, and a more flexible pricing structure will allow for Council to better accommodate customised and scaled services if needed. (Attachment 2 – page 244).

The American Express Credit Card transaction surcharge (Attachment 2 – page 241) was revised in March 2019, and will be reviewed on an ongoing basis as required.

**GIS mapping products**

Consistent with the approach proposed for streamlining the GIS mapping products previously under Infrastructure Services, the existing range of Finance and Corporate Services Department GIS services are to be consolidated into two charges, referencing the availability of free online self-service products, and a provision for customised services by quote where requested. (Attachment 2 – page 244 to 249).
RESOURCE IMPLICATIONS

Fees and Charges for 2019-2020, excluding developer contributions and recoverable works, are estimated to provide approximately $32.56 million in revenue.

The increase against the current financial year budget ($29.75 million) is reflective of relatively steady demand for services, the inclusion of a small number of new commercial services, and moderate price increases moving toward cost recovery where applicable.

RISK MANAGEMENT IMPLICATIONS

Under the provisions of the Local Government Act 2009 s98, Local Governments are required to maintain a register of fees and charges available for inspection by the public. As a part of the annual review, which is undertaken to compliment ad-hoc reviews, adjustments and rolling reviews of fees, a risk register is reviewed and updated by Departments.

In reviewing individual fees, Departments give consideration to the associated service delivery, pricing and other legislative requirements and risks associated with each.

Should the proposed fees to commence 1 July 2019 not be adopted, the majority of existing fees will continue to be applied without change, as no expiry date is specified.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Local Government Act 2009, and Other legislation and regulatory provisions as outlined in the Register of Fees and Charges

COMMUNITY AND OTHER CONSULTATION

Fees and Charges are reviewed and recommended by the respective managing departments. Where applicable, Departments will undertake internal and external stakeholder consultation on the scope, design and pricing of services.

CONCLUSION

With the annual review of all Council fees and charges now completed proposed services and pricing outlined in the attached draft register, this is submitted for Council approval, adoption and public release.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

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<tr>
<td>1</td>
<td>2019-2020 Register of Fees and Charges</td>
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RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:
A. That the proposed 2019-2020 Fees and Charges, as detailed in Attachment 1 to the report by the Treasury Accounting Manager, excluding pages 60 to 83, be adopted with an effective date of 1 July 2019.

B. That the amendments to Fees and Charges for 2019-2020, as detailed in Attachment 2 to the report by the Treasury Accounting Manager, be received and noted.

Paul Mollenhauer
TREASURY ACCOUNTING MANAGER

I concur with the recommendations contained in this report.

Jeffrey Keech
FINANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”
Register of Fees and Charges

2019-2020
The fees and charges contained within this register are current as at the date of publication.

Selected fees and charges outlined in this document are set by State of Federal legislation. The head of power is noted in the register where applicable.

The application of Goods and Services Tax (GST) is undertaken in accordance with legislation and the rulings of the Australian Tax Office.

Fees and Charges may be subject to change by resolution of Council.
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4.2.1 Regulated Parking Meter Charges (Time Restrictions).

4.3 Road Regulation – Other...

4.3.1 Heavy Vehicle National Law Road Manager Consent Request...

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5.2 Private Works (Refer relevant Local Laws).


6.1 Dead Animal Removal Services...

6.1.1 Small Animals – including, but not limited to, dogs and cats...

6.1.2 Large Animals – including, but not limited to, cows and horses...

6.2 Pathological Waste Services...

6.3 Waste Disposal Charges...

6.3.1 Recycling & Refuse Centres...

6.4 Industrial Waste Services...

6.4.1 Permanent Industrial Skip Services...

6.4.2 Commercial Skip Bins...

6.4.3 Commercial Bin Services...

6.5 Mobile Garbage Bin Services...

6.5.1 Commercial Refuse Service...

6.5.2 Commercial Recycling Services...

6.5.3 Paper Recycling/Document Destruction Service...

6.6 Miscellaneous Charges...

6.7 Road Sweeping...


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1.2 Venue Hire and Charges...

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Ipswich City Council

PLANNING AND DEVELOPMENT

1. Fee Policies

1.1 Goods and Services Tax (GST)
Bond figures quoted below are out of scope for GST purposes and therefore GST is not payable. Should Council be required to call up/draw down on the security bond for the nature of compensation, this does not represent a taxable supply and therefore is out of scope.

1.2 Fee for Works Constructed without Council Approval

<table>
<thead>
<tr>
<th>Fee for Works constructed without Council Approval</th>
<th>$375.00</th>
<th>Planning Act 2016 s51</th>
</tr>
</thead>
</table>

An additional fee of 25% of the relevant application fee, with the prescribed minimum fee shall be imposed on all Building (including Sgns) and Plumbing applications where works have been constructed or a use has commenced without first obtaining the necessary Council approvals.

1.3 Reducing Development Application Fees
Upon receipt of a written request by the applicant, the City Planner, relevant Branch Manager or Team Coordinator has the authority to determine to wholly or partially reduce a Development Application Fee where a strict application of the scheduled fee in their opinion is unfair or unreasonable.

For example:
1. Where an application is withdrawn and a similar proposal is lodged as a new application, a new fee is to be determined based on the additional assessment to be undertaken and having regard to any refund granted for the original application.
2. Where the strict application of a per metre squared or hectare fee results in an unreasonable amount that exceeds Council's costs in assessing the development, the fee is to be reduced to reflect Council's assessment costs.
3. Where assessing single residential uses in association with reconfiguring a lot the fee is to be determined on a lot/dwelling type basis rather than per lot.

1.4 Application Fee Cap
Upon receipt of a written request by the applicant, the City Planner or Development Planning Manager has the authority to apply an application fee cap to Material Change of Use Applications, Reconfiguring a Lot Development Applications, Variation Requests or combinations thereof. This cap applies when:

- An application is for other than residential development;
- An application is for development consistent with the Planning Scheme or its overall strategic framework; and
- The scheduled fee is greater than $250,000.00 (if calculated in accordance with the adopted fees and charges).

The cap does not extend to:
- An application is for residential development;
- An application is for development inconsistent with the Planning Scheme, unless it is considered to be consistent with the overall strategic framework;
- Development where a fee has been specifically quoted by Council officers which is greater than $250,000.00 (if calculated in accordance with the adopted fees and charges), in which case the quoted fee applies; and
- Specialist review of application material, to which section 1.13 of the adopted fees and charges applies in all instances.

1.5 Discount of Development Application Fees – Bona Fide Charitable or Community Organisations
A fee of 50% of the normal prescribed fee is payable in respect of an application in the following instances:
1.5 Discount of Development Application Fees – Bona Fide Charitable or Community Organisations  [continued]

- Upon proof of status as a bona fide charitable or not-for-profit organisation; or
- Acceptance by the City Planner, relevant Branch Manager or Team Coordinator that the applicant is a bona fide charitable or community organisation.

This does not apply to private clubs (with the exception of Senior Citizens Clubs) or to applications for commercial uses, lot reconfigurations or similar developments where such developments do not fulfil a significant community role and which are not considered to be ‘not-for-profit’ developments.

1.6 Refund of Fees – Prior to the determination of an application

If an application (including a Local Law or plumbing application) is withdrawn prior to its determination a refund is applicable as follows:

<table>
<thead>
<tr>
<th>Stage</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>During application stage (up to and including issue of Confirmation Notice – where applicable)</td>
<td>80% of assessment fee (incl GST where applicable)</td>
<td>-</td>
<td>#</td>
</tr>
<tr>
<td>→ Plumbing applications</td>
<td>95% of permit fee (incl GST where applicable)</td>
<td>-</td>
<td>#</td>
</tr>
<tr>
<td>Information and referral stage (prior to submission of Information Request response)</td>
<td>60% of assessment fee (incl GST where applicable)</td>
<td>-</td>
<td>#</td>
</tr>
<tr>
<td>→ Plumbing applications</td>
<td>90% of permit fee (incl GST where applicable)</td>
<td>-</td>
<td>#</td>
</tr>
<tr>
<td>During Public Notification stage (where applicable)</td>
<td>60% of assessment fee (incl GST where applicable)</td>
<td>-</td>
<td>#</td>
</tr>
<tr>
<td>Decision stage (prior to Council decision)</td>
<td>20% of assessment fee (incl GST where applicable)</td>
<td>-</td>
<td>#</td>
</tr>
<tr>
<td>Inspection fees (Building applications only where no inspection has been carried out)</td>
<td>100% of inspection fee (incl GST where applicable)</td>
<td>-</td>
<td>#</td>
</tr>
<tr>
<td>Lapsed</td>
<td>No refund</td>
<td>-</td>
<td>#</td>
</tr>
<tr>
<td>All other instances</td>
<td>To be determined by the Responsible Officer</td>
<td>-</td>
<td>#</td>
</tr>
</tbody>
</table>

1.7 Refund of Fees – After the determination of an application

If after an application has been determined (including a Local Law or plumbing application) it is cancelled or lapses a refund is applicable as follows:

- For Local Law applications:
  - 95% of inspection fee where no inspections have been carried out OR 25% reduction of the inspection fee for each inspection carried out (incl GST where applicable)
  - No refund

- For Plumbing applications – Class 1 & 10 buildings:
  - 85% of permit fee where no inspections have been carried out OR 25% reduction of the permit fee for each inspection carried out (incl GST where applicable)
  - To be determined by the Responsible Officer

- For Plumbing applications – Class 2 to 9 buildings:
  - To be determined by the Responsible Officer
  - To be determined by the Responsible Officer
### 1.7 Refund of Fees – After the determination of an application

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision/Head of Power GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canceled: Operational Works approvals (where no inspection has been carried out)</td>
<td>15% of the assessment fee (incl GST where applicable)</td>
<td>-</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Canceled: All other approvals</td>
<td>No refund</td>
<td>-</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Lapsed</td>
<td>No refund</td>
<td>-</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 1.8 Not properly made applications returned to the applicant

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Fee for Resubmission</th>
<th>Year</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not properly made applications returned to the applicant</td>
<td>Full fees are applicable for the resubmission of an application which was cancelled as being not properly made.</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 1.9 Applications involving more than one land use

Fees for the application shall be the sum of those fees that would have been paid in the event of a separate application being lodged for each land use.

### 1.10 Development Applications involving Multiple Components

The fees for a Development Permit Application, which involves assessment under Council’s Planning Scheme and the Building Code of Australia will be calculated as the sum of the fees applicable to the Building Work, Plumbing and Drainage, Reconfiguring a Lot and Material Change of Use of Premises Sections.

### 1.11 Preliminary Approval (Section 49 (2) of the Planning Act 2016)

Except where specifically indicated otherwise, application fees shall be the same for a preliminary approval (other than a preliminary approval in accordance with section 51 of the Planning Act 2016 as a Development Permit where a Development Permit is subsequently sought for the same proposal a fee of 50% of the current fee is applicable.

### 1.12 Resubmission of an Application/Approval

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Fee</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>The fee payable for a development application where an application/approval for the same proposal lapsed within the previous 12 months</td>
<td>35% of the relevant current assessment fee with a minimum fee of $1,100.00 at the time of lodgement of the application.</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** The reduced resubmission fee is applicable regardless of whether the landowner was the original applicant or not.

### 1.13 Review of Specialist Studies

Where a development application is made to Council and a specialist study (e.g. Economic Impact Assessment, Flood Report, Traffic Report, Geotechnical Report, etc.) is required to be submitted and Council elects to have that study independently assessed by a second consultant, the applicant shall pay an additional fee. Such fee shall be the actual cost charged to Council for the review of the study by a specialist consultant but shall not include the time of any Council officer in organising for such review to be undertaken. Any additional fee shall be paid prior to the determination of the application.

### 1.14 Consultant’s Fees

Where a development application is referred to an external consultant for processing, any additional cost of such external processing, above the level of the scheduled fee, is to be paid by the applicant prior to determination of the application, to the value that the external consultant’s charge is greater than the scheduled fee.
1.15 Other Fees and Charges not listed below

Fees and Charges for other uses not mentioned below will be determined by the City Planner, relevant Branch Manager, Team Coordinator or Responsible Officer upon written request.

1.16 Infrastructure Agreements

<table>
<thead>
<tr>
<th>Infrastructure Agreement</th>
<th>By Quote</th>
<th>Local Government Act s262(3)(c) #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where an application is made to Council and an Infrastructure Agreement is required the applicant shall pay all costs associated with the preparation and on-going management of the Infrastructure Agreement, as quoted by the Responsible Officer upon request.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1.17 Electronically Submitted Applications

Where a Building or Plumbing Application or a private certifier lodgement is completely submitted electronically and is capable of being assessed and returned completely electronically the electronic lodgement fee will apply.

The email address for all interested parties (including owners and applicants) must be provided.

1.18 Operational Works Application

Where an Operational Works application associated with an RAL is made by an accredited consultant with the Decision Ready program, a discount on the assessment (50%) and construction (20%) fee will apply respectively. For other operational works applications which are not associated with RAL and are made by an accredited consultant with the Decision Ready program, a 25% discount on the respective assessment fee will apply.

1.19 Build Over Relevant Infrastructure

From the 1 November 2013, building work over or near relevant infrastructure must be assessed against Queensland Development Code Mandatory Part 1.4 (MP 1.4) Building over or near relevant infrastructure. Section 54 of the Planning Act 2016 prescribes relevant service providers as a concurrence agency for the purpose of referrals for MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building.

Queensland Urban Utilities is the concurrence agency for water and sewer infrastructure. Ipswich City Council is the concurrence agency for stormwater infrastructure. For fees refer to Section 5 Engineering & Environment Fees.

1.20 Determination of Levels of Assessment

Where the applicant seeks a clarification from Council on the level of assessment for a certain development proposal, the applicant will be required to pay 25% of the current relevant development application fee. If an application is subsequently lodged consistent with the description provided in the request, the applicable fee for that application will be discounted by the amount previously paid.

NOTE: Acceptance of cheque payments, developer infrastructure contributions and bank guarantees are to be in accordance with Council’s Credit Risk Policy.

1.21 Performance Security for reinstatement of a building (section 2.2.1)

A reduction in the performance security may be allowed where extenuating circumstances exist such as where the proposed building is in immaculate condition or where an applicant can provide written quotes from licensed trades persons for the complete reinstatement and these quotes amount to less than the adopted security amount.

Furthermore where a cash performance security has been paid a request can be made, during the reinstatement process, for incremental returns of the security bond after completion of certain stages of the reinstatement process. Any such return will be subject to a satisfactory inspection by Council, however the performance security will not be reduced below the value of any remaining works required to be undertaken.
2. Building Services

Throughout this section of the fee schedule, different classifications of buildings are referred to. The classes detailed are as per the Australian Building Code, and are as follows:

- **Class 1a** - Single or Detached Dwelling
- **Class 2** - Building containing 2 or more sole-occupancy units each being a separate dwelling
- **Class 3** - Residential building, other than Class 1 or 2 building, which is a common place of long-term or transient living for a number of unrelated persons
- **Class 4** - Dwelling in a building that is Class 5 to 9 if it is the only dwelling in the building
- **Class 5** - Office Building, used for professional or commercial purposes, excluding Class 6, 7, 8 or 9 buildings
- **Class 6** - Shop or other building for the sale of goods by retail or the supply of services direct to the public
- **Class 7a** - Carpark
- **Class 7b** - Building for storage or display of goods or produce for sale by wholesale
- **Class 8** - Laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing or cleaning of goods or produce is carried on for trade, sale or gain
- **Class 9a** - Health-care building, including those parts of the building set aside as a laboratory
- **Class 9b** - Assembly building, including a trade workshop, laboratory or the like in a primary or secondary school, but excluding any other parts of the building that are of another class.
- **Class 9c** - Aged Care Building
- **Class 10a** - Non-habitable building such as private garage, carport, shed or the like
- **Class 10b** - Structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like
- **Class 10c** - A private bushfire shelter

**NOTE 1:** The fees detailed in this section (Section 2) in respect to a particular function do not necessarily include all fees that may apply to that application. Due to the nature of an application, other appropriate application fees may be required (e.g. Siting Variations, Material Change of Use application, Plumbing application).

These fees can be found in the appropriate section of this schedule, or can be quoted when the application is being submitted.

**NOTE 2:** Fees may also be applied by the Health, Security and Regulatory Services Department for the inspection of environmental health issues associated with an application.

2.1 Building Certification Fees

2.1.1 Class 1A and Class 1B

**NOTE:** Class 1 buildings are to be dealt with as if each unit is a separate dwelling and the fees charged accordingly.

(a) **Lodgement Fee**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Reference</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hardcopy lodgement</td>
<td>$250.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Electronic lodgement</td>
<td>$200.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

(Refer to Fee Policies s1.17 above)

(b) **Assessment Fee**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Reference</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 350m²</td>
<td>$1,100.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Over 350m²</td>
<td>$1,300.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Underpinning or restumping</td>
<td>$495.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Roof replacement on a building where not prescribed</td>
<td>$495.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>
(c) Inspection Fee

1. **Standard Inspections**

| Per inspection (footing, slab, frame, final) | $235.00 | Local Government Act s262(3)(c) | # |
| Re-inspection fee | $170.00 | Local Government Act s262(3)(c) | # |

2. **Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period.**

| Per inspection | $450.00 | Local Government Act s262(3)(c) | # |

3. **After hours inspection by prior arrangement – an additional fee shall apply**

| Before 6:30am and after 5:30pm Mon-Fri (up to 3 hours) | $670.00 | Local Government Act s262(3)(c) | # |
| Any other time (up to 3 hours) | $875.00 | Local Government Act s262(3)(c) | # |
| Per hour in excess of 3 hours | $210.00 | Local Government Act s262(3)(c) | # |

(d) **Energy Efficiency compliance checking**

| Applicant requests a ‘deemed to satisfy’ assessment | $225.00 | Local Government Act s262(3)(c) | # |

2.1.2 **Class 10 Buildings/Structures**

(a) **Lodgement Fee**

Payable for all applications for Class 10 building work

| Hardcopy lodgement | $250.00 | Local Government Act s262(3)(c) | # |
| Electronic lodgement | $200.00 | Local Government Act s262(3)(c) | # |

(Refer to Fee Policies s1.17 above)

(b) **Assessment Fee**

1. **Class 10A Buildings**

| Up to 60m² in floor area | $490.00 | Local Government Act s262(3)(c) | # |
| Over 60m² | $555.00 | Local Government Act s262(3)(c) | # |
### ii. Class 10B Structures

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retaining Wall/Fence (excluding Swimming Pool fencing)</td>
<td>$490.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Swimming Pools/Spas/Swimming Pool Fencing/Advertising Device</td>
<td>$585.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Antenna, Mast and any other Class 10 structure not previously listed</td>
<td>$490.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

#### (c) Inspection Fee

<table>
<thead>
<tr>
<th>Inspection Fee</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection fee</td>
<td>$235.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Re-inspection fee</td>
<td>$170.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

#### i. Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period.

<table>
<thead>
<tr>
<th>Per inspection</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per inspection</td>
<td>$450.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

#### ii. After hours inspection by prior arrangement (an additional fee shall apply)

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)</td>
<td>$670.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Any other time (up to 3 hours)</td>
<td>$875.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Per hour in excess of 3 hours</td>
<td>$210.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

### 2.1.3 Class 2 to Class 9 Buildings

#### (a) Lodgement Fee

Payable for all applications for Commercial/Industrial building work

<table>
<thead>
<tr>
<th>Lodgement Type</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hardcopy lodgement</td>
<td>$250.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Electronic lodgement</td>
<td>$200.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

(Refer to Fee Policies s1.17 above)

#### (b) Assessment Fee

#### i. Fitting out of a shop:

##### a. Buildings under 2,000m² and up to 3 storeys

<table>
<thead>
<tr>
<th>Area</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 300m² in floor area</td>
<td>$1,000.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>
### Item 9 / Attachment 1.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Buildings under 2,000m² and up to 3 storeys</td>
<td>$1,750.00</td>
<td>Local Government Act s262(3)(c)</td>
<td></td>
<td>#</td>
</tr>
<tr>
<td>Between 301m² and 500m²</td>
<td>$1,940.00</td>
<td>Local Government Act s262(3)(c)</td>
<td></td>
<td>#</td>
</tr>
<tr>
<td>→ and for each additional m² or part thereof over 500m²</td>
<td>$3.55</td>
<td>Local Government Act s262(3)(c)</td>
<td></td>
<td>#</td>
</tr>
<tr>
<td>Between 1,001m² and 2,000m²</td>
<td>$3,720.00</td>
<td>Local Government Act s262(3)(c)</td>
<td></td>
<td>#</td>
</tr>
<tr>
<td>→ and for each additional m² or part thereof over 1,000m²</td>
<td>$1.90</td>
<td>Local Government Act s262(3)(c)</td>
<td></td>
<td>#</td>
</tr>
</tbody>
</table>

### b. Buildings greater than 2,000m² or higher than 3 storeys

|                     | $500.00 | Local Government Act s262(3)(c) |    | # |
| Fee for preparation of Quote |

|                     | By Quote | Local Government Act s262(3)(c) |    | # |
| Fee for building certification |

### ii. New Building Work:

#### a. Buildings under 2,000m² and up to 3 storeys

1. **Buildings up to 500m²**

   - For assessment of buildings up to 500m² in area – Up to 300m² in floor area | $1,200.00 | Local Government Act s262(3)(c) |    | # |
   - For assessment of buildings up to 500m² in area – Between 301m² and 500m² | $2,050.00 | Local Government Act s262(3)(c) |    | # |

2. **Buildings over 500m²**

   - For assessment of buildings over 500m² in area – Between 501m² and 1,000m² | $2,150.00 | Local Government Act s262(3)(c) |    | # |
   - → and for each additional m² or part thereof over 500m² | $4.00 | Local Government Act s262(3)(c) |    | # |
   - For assessment of buildings over 500m² in area – Between 1,001m² and 2,000m² | $4,050.00 | Local Government Act s262(3)(c) |    | # |
   - → and for each additional m² or part thereof over 1,000m² | $1.90 | Local Government Act s262(3)(c) |    | # |

#### b. Buildings greater than 2,000m² or higher than 3 storeys

|                     | $500.00 | Local Government Act s262(3)(c) |    | # |
| Fee for preparation of Quote |

|                     | By Quote | Local Government Act s262(3)(c) |    | # |
| Fee for building certification and inspections |
(c) Inspection Fee

NOTE: Additional or re-inspection fees may apply and may be charged at a rate proportionate to this fee

i Standard Inspection

| Up to 500m² in floor area (per inspection) | $305.00 | Local Government Act s262(3)(c) |
| Between 501m² and 2000m² (per inspection) | $435.00 | Local Government Act s262(3)(c) |

ii Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period.

| Per inspection | $615.00 | Local Government Act s262(3)(c) |

iii After hours inspection by prior arrangement – an additional fee shall apply

| Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours) | $670.00 | Local Government Act s262(3)(c) |
| Any other time (up to 3 hours) | $875.00 | Local Government Act s262(3)(c) |
| Per hour in excess of 3 hours | $210.00 | Local Government Act s262(3)(c) |

2.1.4 Removal or demolition of a building

These fees are payable when Council is engaged as the Building Certifier

(a) Lodgement Fee

Payable for all applications that involve building work

| Hardcopy lodgement | $250.00 | Local Government Act s262(3)(c) |
| Electronic lodgement | $200.00 | Local Government Act s262(3)(c) |

(Refer to Fee Policies s1.17 above)

(b) Assessment Fee

All classes of building work involving removal or demolition | $360.00 | Local Government Act s262(3)(c) |

Refer to Section 3 for Plumbing and Drainage Fees.
Refer to ‘Demolition/Removal of a Heritage Place’ in section 4.1.9 where application refers to a heritage listed site.
For Security fees associated with Demolition, Removal or Reinstatement of a building refer Section 2.2.1.
For Concurrence Agency fees associated with Demolition, Removal or Reinstatement of a building refer Section 2.2.2.

Site Visit fee | $170.00 | Local Government Act s262(3)(c) |

Price list effective 1 July 2019 # indicates 10% GST included
2.1.5 Change of classification of a building

(a) Lodgement Fee

Payable for all applications that involve building work

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hardcopy lodgement</td>
<td>$250.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Electronic lodgement</td>
<td>$200.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

(Refer to Fee Policies s1.17 above)

(b) Assessment Fee

<table>
<thead>
<tr>
<th>Change of classification</th>
<th>Fees as per Item 2.1.1 (b)</th>
<th>Local Government Act s262(3)(c)</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change of classification to a Class 1 building</td>
<td>Fees as per Item 2.1.3 (b)</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Temporary building</td>
<td>Fees as per new building works applicable to the classification e.g. residential/commercial</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

(c) Inspection Fee

| Inspection fee | Fees as per new building works applicable to the classification e.g. residential/commercial | Local Government Act s262(3)(c) | # |

2.1.6 Assessment of Reports and Performance Solutions

| Assessment of Fire Engineering Reports, Queensland Development Code (QDC) compliance reports and performance solutions | $985.00 | Local Government Act s262(3)(c) | # |

2.2 Building Work – Regulatory Services

2.2.1 Demolition, Removal, Reinstatement of a building

(a) Security

Payment of the following securities shall apply, for each component listed

<table>
<thead>
<tr>
<th>Security for siteworks</th>
<th>$1,085.00</th>
<th>Planning Regulation 2017 Schedule 9 (a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adopted performance security for reinstatement of the removal building (any variation to be determined by the Responsible Officer; Refer Fee Policy 1.21)</td>
<td>$87,000.00</td>
<td>Planning Regulation 2017 Schedule 9 (a)</td>
</tr>
<tr>
<td>Administrative fee, to accompany performance security for release and/or reduction of performance security (including inspections)</td>
<td>$400.00</td>
<td>Planning Regulation 2017 Schedule 9 # (a)</td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019  # indicates 10% GST included  19201  Page 20 of 113
2.2.2 Concurrence Agency Fees

(a) Demolition, Removal, Reinstatement of a building

1. Determination of Performance Security and Amenity Aesthetics Decision in respect to Reinstatement of Buildings, including onsite inspection before removal

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Located inside Ipswich City boundaries</td>
<td>$750.00</td>
<td>Planning Regulation 2017 Schedule 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Located outside Ipswich City boundaries (within 50km of Ipswich City boundary)</td>
<td>$960.00</td>
<td>Planning Regulation 2017 Schedule 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Located outside Ipswich City boundaries (more than 50km of Ipswich City boundary)</td>
<td>$1,120.00 plus $2.20 per km for every km beyond 50 km from the Ipswich City Boundary</td>
<td>Planning Regulation 2017 Schedule 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Determination of Site Securities (removal) and Amenity Aesthetics Decision (demolition/removal)</td>
<td>$310.00</td>
<td>Planning Regulation 2017 Schedule 9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(b) Siting Variations

Application for Siting Variation under the Planning Regulation 2017 and Ipswich City Council Planning Scheme or amendment to Building Setback Plan

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for Siting Variation under the Planning Regulation 2017 and Ipswich City Council Planning Scheme or amendment to Building Setback Plan</td>
<td>$610.00</td>
<td>Planning Regulation 2017 Schedule 9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(c) Amenity and Aesthetics

Referral Agency applications for Schedule 9 Division 2 of the Planning Regulation 2017

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Referral Agency applications for Schedule 9 Division 2 of the Planning Regulation 2017</td>
<td>$610.00</td>
<td>Planning Regulation 2017 Schedule 9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(d) Other fees

Applications for more than 1 referral matter mentioned in Schedule 9 of the Planning Regulation 2017 at the same property

Application for Building work for a Class 1 buildings on premises with onsite wastewater management system

Any other LG referral agency items listed in Schedule 9 of the Planning Regulation 2017

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applications for more than 1 referral matter mentioned in Schedule 9 of the Planning Regulation 2017 at the same property</td>
<td>$925.00</td>
<td>Planning Regulation 2017 Schedule 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Application for Building work for a Class 1 buildings on premises with onsite wastewater management system</td>
<td>$610.00</td>
<td>Planning Regulation 2017 Schedule 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any other LG referral agency items listed in Schedule 9 of the Planning Regulation 2017</td>
<td>$610.00</td>
<td>Planning Regulation 2017 Schedule 9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2.2.3 Other Building Fees

(a) Swimming Pool

Pool Safety inspection

Application for exemption

Re-inspection

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pool Safety inspection</td>
<td>$540.00</td>
<td>Building Act 1975 s246AH</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Application for exemption</td>
<td>$750.00</td>
<td>Building Act 1975 s236</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Re-inspection</td>
<td>$170.00</td>
<td>Building Act 1975 s246AH</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(b) Change of builder on approval documentation

| Change of builder on approval documentation | $103.00 | Local Government Act s262(3)(c) | # |

(c) Extension of time (relevant period)

| Class 1 and 10 (not subject to planning approvals) | $190.00 | Local Government Act s262(3)(c) | # |
| Class 1 subject to planning approvals | $315.00 | Local Government Act s262(3)(c) | # |
| Class 2 to 9 | $445.00 | Local Government Act s262(3)(c) | # |

(d) Amendments to plans

| Class 1, Class 2, Class 4 and Class 10 buildings – minor amendment | $235.00 | Local Government Act s262(3)(c) | # |
| Class 1, Class 2, Class 4 and Class 10 buildings – major amendment | $650.00 | Local Government Act s262(3)(c) | # |
| Class 3, Class 5 to Class 9 buildings – minor amendment | $700.00 | Local Government Act s262(3)(c) | # |
| Class 3, Class 5 to Class 9 buildings – major amendment | $1,460.00 | Local Government Act s262(3)(c) | # |

(e) Private Certifier Information Requests

| Property Information – per item per property | $65.00 | Planning Regulation 2017 Schedule 24 | (c) |

(f) Advice of Compliance for Residential Service Buildings, Residential Care Buildings or Budget Accommodation

| Up to 5 persons | $580.00 | Residential Services (Accreditation) Act 2002 s29, Building Act 1975 s222 & s231AI | (a) |
| 6-10 persons | $670.00 | Residential Services (Accreditation) Act 2002 s29, Building Act 1975 s222 & s231AI | (a) |
| 11-20 persons | $780.00 | Residential Services (Accreditation) Act 2002 s29, Building Act 1975 s222 & s231AI | (a) |
| More than 20 persons | $920.00 | Residential Services (Accreditation) Act 2002 s29, Building Act 1975 s222 & s231AI | (a) |

Price list effective 1 July 2019

# indicates 10% GST included

19201

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2.3 Private Certification Lodgement Fee

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electronic lodgement – All Classes</td>
<td>$200.00</td>
<td>Building Act 1975 s88(1)(c)</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Hardcopy lodgement – All Classes</td>
<td>$250.00</td>
<td>Building Act 1975 s88(1)(c)</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Amended decision notice lodgement fee</td>
<td>$33.00</td>
<td>Building Act 1975 s88(1)(c)</td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>

3. Plumbing and Drainage Fees

(NOTE: Where a licensed person chooses to request a compliance permit for Notifiable Work, fees in accordance with sections 3.1 and 3.2, as applicable will apply)

3.1 Lodgement

(a) Lodgement Fee

NOTE: Applicable to all plumbing applications including fast track and amended plans

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hardcopy lodgement</td>
<td>$250.00</td>
<td>Local Government Act s282(3)(c)</td>
<td></td>
<td>#</td>
</tr>
<tr>
<td>Electronic lodgement</td>
<td>$200.00</td>
<td>Local Government Act s282(3)(c)</td>
<td></td>
<td>#</td>
</tr>
</tbody>
</table>

(Refer to Fee Policies s1.17 above)

3.2 Permit Fees

NOTE: Fee includes issuing of the Permit and inspections during construction. Applicable to all plumbing applications including fast track and amended plans that contain additional fixtures.

3.2.1 Building Classes 1 and 10 Permit Fee (per fixture)

<table>
<thead>
<tr>
<th>Class</th>
<th>Year 19/20 Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 50 fixtures</td>
<td>$122.00, per fixture from 1 to 50 plus</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>51 to 100 fixtures</td>
<td>$112.00, per fixture from 51 to 100 plus</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>101 to 200 fixtures</td>
<td>$97.00, per fixture from 101 to 200 plus</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Over 200 fixtures</td>
<td>$90.00, per fixture over 200</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>
3.2.2 Building Class 2 to 9 Permit Fee (per fixture) (includes Shopping Centres, Caravan Parks, Strata Title High Rise, Tenancy Fit Outs)

<table>
<thead>
<tr>
<th>Fixtures</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / GST</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 50 fixtures</td>
<td>$133.00 per fixture from 1 to 50 plus</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td>(a)</td>
</tr>
<tr>
<td>51 to 100 fixtures</td>
<td>$124.00 per fixture from 51 to 100 plus</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td>(a)</td>
</tr>
<tr>
<td>101 to 200 fixtures</td>
<td>$116.00 per fixture from 101 to 200 plus</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td>(a)</td>
</tr>
<tr>
<td>201 to 300 fixtures</td>
<td>$102.00 per fixture from 201 to 300 plus</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td>(a)</td>
</tr>
<tr>
<td>301 to 500 fixtures</td>
<td>$78.00 per fixture from 301 to 500 plus</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td>(a)</td>
</tr>
<tr>
<td>Over 500 fixtures</td>
<td>$47.00 per fixture over 500</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td>(a)</td>
</tr>
</tbody>
</table>

3.3 Services not Associated with Fixtures (e.g. Water ring mains, temporary site ablutions)

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
<th>Legislative Provision / GST</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment</td>
<td>$380.00</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td>(a)</td>
</tr>
<tr>
<td>Inspection (per inspection)</td>
<td>$170.00</td>
<td>Plumbing and Drainage Act 2002 s85(2)(c)</td>
<td>(a)</td>
</tr>
</tbody>
</table>

3.4 Project Services

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
<th>Legislative Provision / GST</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compliance Assessment for public sector entities (e.g. State Government)</td>
<td>By Quote</td>
<td>Plumbing and Drainage Act 2002 s86(2)(c)</td>
<td>(a)</td>
</tr>
</tbody>
</table>

3.5 Registration and Annual Testing of Testable Backflow Prevention Devices


(a) Class 1 & 10 Buildings (Initial Registration or Annual Renewal)

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
<th>Legislative Provision / GST</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per device</td>
<td>$65.00</td>
<td>Standard Plumbing and Drainage Regulation 2003 s88(3)(a)</td>
<td>(e)</td>
</tr>
</tbody>
</table>

(b) Class 2 to 9 Buildings (Initial Registration or Annual Renewal)
(b) Class 2 to 9 Buildings (Initial Registration or Annual Renewal) [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First device</td>
<td>$124.00 for the first device plus</td>
<td>Standard Plumbing and Drainage Regulation 2003 s36(3)(a)</td>
<td>(e)</td>
</tr>
<tr>
<td>2 to 10 devices</td>
<td>$32.00 per device between 2 and 10 plus</td>
<td>Standard Plumbing and Drainage Regulation 2003 s36(3)(a)</td>
<td>(e)</td>
</tr>
<tr>
<td>11 to 20 devices</td>
<td>$20.00 per device between 11 and 20 plus</td>
<td>Standard Plumbing and Drainage Regulation 2003 s36(3)(a)</td>
<td>(e)</td>
</tr>
<tr>
<td>Over 20 devices</td>
<td>$14.00 per device over 20</td>
<td>Standard Plumbing and Drainage Regulation 2003 s36(3)(a)</td>
<td>(e)</td>
</tr>
</tbody>
</table>

3.6 Special Inspections

(a) Inspection

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
<th>Legislation</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re-inspection fee (per inspection)</td>
<td>$170.00</td>
<td>Plumbing and Drainage Act 2002 s86(2)(c)</td>
<td>(a)</td>
</tr>
<tr>
<td>Notifiable Works fee (per inspection)</td>
<td>$170.00</td>
<td>Standard Plumbing and Drainage Regulation 2003 s29A</td>
<td>(a)</td>
</tr>
<tr>
<td>Demountable/Prefabricated buildings – Inspection fee (per inspection)</td>
<td>$170.00</td>
<td>Plumbing and Drainage Act 2002 s86(2)(c)</td>
<td>(a)</td>
</tr>
</tbody>
</table>

(b) Request for an Assessment of a Plumbing Application

Request for an assessment of a plumbing application including an inspection, for which a compliance permit has been issued and an inspection has been carried out and more than 2 years has passed from the date of the last inspection.

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Fee</th>
<th>Legislation</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per application</td>
<td>Minimum fee plus $10.00 per application requested by the same responsible person</td>
<td>Plumbing and Drainage Act 2002 s86(2)(c)</td>
<td>(a)</td>
</tr>
<tr>
<td>→ Minimum fee</td>
<td>$230.00</td>
<td>Plumbing and Drainage Act 2002 s86(2)(c)</td>
<td>(a)</td>
</tr>
</tbody>
</table>

(c) After hours inspection by prior arrangement – an additional fee shall apply

<table>
<thead>
<tr>
<th>Time Description</th>
<th>Fee</th>
<th>Legislation</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before 6.30am and after 5.30pm Mon.-Fri. (up to 3 hours)</td>
<td>$670.00</td>
<td>Plumbing and Drainage Act 2002 s86(2)(c)</td>
<td>(a)</td>
</tr>
<tr>
<td>Any other time (up to 3 hours)</td>
<td>$875.00</td>
<td>Plumbing and Drainage Act 2002 s86(2)(c)</td>
<td>(a)</td>
</tr>
</tbody>
</table>
(c) After hours inspection by prior arrangement – an additional fee shall apply [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per hour in excess of 3 hours</td>
<td>$210.00</td>
<td>Plumbing and Drainage Act 2002 s86(2)(c)</td>
<td>(a)</td>
</tr>
</tbody>
</table>

3.7 Re/Connection to Sewerage/Septic Facility to Treatment Plant/Replacement of Treatment Plant or Disposal Area/Removal of Septic or Treatment Plant, Grey Water Facility

| Assessment fee | $170.00 | Plumbing and Drainage Act 2002 s85(2) (c) | (a) |
| Inspection fee (per inspection) | $170.00 | Plumbing and Drainage Act 2002 s85(2) (c) | (a) |

3.8 Installation of a New On-Site Sewerage Facility (additional to Permit Fee section 3.2.1)

| Assessment and inspection fee including registration where applicable | $235.00 | Plumbing and Drainage Act 2002 s85(2) (c) | (a) |

3.9 Extension of Compliance Request Period

| Request for extension of time during information request period | $190.00 | Plumbing and Drainage Act 2002 s85(11) (b) | (a) |

3.10 Extension of Time for Compliance Permit

| All building classes | $200.00 | Plumbing and Drainage Regulation 2019 s43 (2) | (a) |

3.11 Assessment of Performance Solutions

| Assessment of Performance Solutions | $985.00 | Local Government Act s262(3)(c) | # |

4. Development Planning Application Fees

4.1 Material Change of Use of Premises

Council requires an applicant, as part of their submission, to state whether the development application being made is Code, Impact (Consistent Use) or Impact (Inconsistent Use) in accordance with the Planning Scheme. Receipt of fees upon lodgment shall be on the basis of this statement and will be subject to adjustment should it be determined that the statement is not correct.

NOTES: The following “Schedule of Uses - Material Change of Use” table should be referred to for the Material Change of Use Development Application Fees to follow.

If a proposed development includes areas outside of a building used for storage or operations (other than for the parking and manoeuvring of vehicles), then the calculated fee shall be the greater of that calculated for the use based on the GFA of all buildings or the total outdoor use area.

Price list effective 1 July 2019  # indicates 10% GST included  19201 Page 26 of 113
## 4.1 Material Change of Use of Premises [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor development matter as determined by the Responsible Officer (e.g. use of existing building, use of land only, minor extensions for some uses up to 100m² etc.)</td>
<td>$1,320.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### Schedule of Uses – Material Change of Use

<table>
<thead>
<tr>
<th>Type 1 Development</th>
<th>Type 2 Development</th>
<th>Type 3 Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td>Institutional Residence - up to 50 beds</td>
<td>Residential</td>
</tr>
<tr>
<td>Caretaker Residential</td>
<td>Multiple-Residential - up to 50 dwellings</td>
<td>Institutional Residential - over 50 beds</td>
</tr>
<tr>
<td>Display Housing</td>
<td>Temporary Accommodation - up to 50 units/sites</td>
<td>Multiple-Residential - over 50 dwellings</td>
</tr>
<tr>
<td>Dual Occupancy</td>
<td></td>
<td>Temporary Accommodation - over 50 units/sites</td>
</tr>
<tr>
<td>Home Based Activity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single Residential</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commercial/Industrial</td>
<td>Business Use up to 200m²</td>
<td>Commercial/Industrial</td>
</tr>
<tr>
<td>General Industry up to 200m²</td>
<td>General Industry 201m² to 2000m²</td>
<td>Business Use over 2000m²</td>
</tr>
<tr>
<td>Service/Trades Use up to 200m²</td>
<td>Service/Trades Use 201m² to 2000m²</td>
<td>General Industry over 2000m²</td>
</tr>
<tr>
<td>Shopping Centre up to 200m²</td>
<td>Shopping Centre 201m² to 2000m²</td>
<td>Service/Trades Use over 2000m²</td>
</tr>
<tr>
<td>Special Industry up to 200m²</td>
<td>Special Industry 201m² to 2000m²</td>
<td>Shopping Centre over 2000m²</td>
</tr>
<tr>
<td>General Store</td>
<td>Extractive Industry up to 7500m²</td>
<td>Special Industry over 2000m²</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Extractive Industry greater than 7500m²</td>
</tr>
<tr>
<td>Temporary Sales Office</td>
<td>Recreational/Entertainment</td>
<td>Nuclear Industry</td>
</tr>
<tr>
<td>Plant Nursery (Wholesale)</td>
<td>Entertainment Use 201m² to 2000m²</td>
<td>Recreational/Entertainment</td>
</tr>
<tr>
<td>Recreation/Entertainment</td>
<td>Recreation Use 201m² to 2000m²</td>
<td>Entertainment Use over 2000m²</td>
</tr>
<tr>
<td>Night Court</td>
<td>Recreation Use (Indoor) 201m² to 2000m²</td>
<td>Recreation Use (Indoor) over 2000m²</td>
</tr>
<tr>
<td></td>
<td>Recreation Use (Outdoor) up to 2ha in site area</td>
<td>Recreation Use (Outdoor) over 2ha in site area</td>
</tr>
<tr>
<td>Park</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rural</td>
<td>Intensive Animal Husbandry (Stock Sales Market)</td>
<td>Rural</td>
</tr>
<tr>
<td>Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment &amp; Stable)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Animal Husbandry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agriculture</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Forestry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wine Making</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Use up to 200m²</td>
<td>Community Use 201m² to 2000 m²</td>
<td>Community Use over 2000 m²</td>
</tr>
<tr>
<td>Minor Utility</td>
<td>Major Utility</td>
<td></td>
</tr>
<tr>
<td>Carpark</td>
<td>Tourist Facility</td>
<td>Aviation Use</td>
</tr>
<tr>
<td>Temporary Use</td>
<td>Car Park</td>
<td>Correctional Centre</td>
</tr>
</tbody>
</table>

### 4.1.1 Type 1 Development

(See Schedule for Type 1 uses)
(a) **Type 1 Development – Code Assessable and PDA Permissible Development**

<table>
<thead>
<tr>
<th>Code Assessable and PDA Permissible Development – unless identified below</th>
<th>$2,450.00</th>
<th>Planning Act 2016 s51, or Economic Development Act 2012 s129</th>
<th>(a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Assessable and PDA Permissible Development – Single Residential where the applicable code for self-assessable development is not complied with or where within a development constraints overlay or in a character zone or character place</td>
<td>$1,320.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Dual Occupancy, Business Use (other than General Store), General Industry, Service Trades Use, Special Industry, Entertainment Use and Recreation Use</td>
<td>$3,880.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Minor Utility</td>
<td>$3,500.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Car Park – ground level only</td>
<td>$3,800.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment &amp; Stable)</td>
<td>$4,000.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Shopping Centre and General Store</td>
<td>$5,500.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Plan of Development – Single Residential where more than five (5) dwellings design types (i.e., building setback plans or design guidelines) are lodged in a combined application</td>
<td>$6,700.00 plus $630.00 per dwelling design type totalling in excess of 5 dwelling design types</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Single Residential in a development constraints overlay (mining) where lodged in combination with an RAL application and supporting geotechnical report applies to all proposed lots</td>
<td>$610.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>

(b) **Type 1 Development – Impact Assessable (Consistent Use Class)**

<table>
<thead>
<tr>
<th>Impact Assessable (Consistent use class) – unless identified below</th>
<th>$3,050.00</th>
<th>Planning Act 2016 s51</th>
<th>(a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Consistent Use Class) – Dual Occupancy, Business Use (other than General Store), General Industry, Service Trades Use, Special Industry, Entertainment Use and Recreation Use</td>
<td>$6,250.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Minor Utility</td>
<td>$4,500.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Car Park – ground level only</td>
<td>$5,000.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment &amp; Stable)</td>
<td>$6,000.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Shopping Centre and General Store</td>
<td>$7,500.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
</tbody>
</table>
### (c) Type 1 Development – Impact Assessable (Inconsistent Use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Inconsistent use class) – unless identified below</td>
<td>$6,250.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use</td>
<td>$8,700.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Minor Utility</td>
<td>$5,500.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Car Park – ground level only</td>
<td>$6,250.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishments &amp; Stable)</td>
<td>$8,000.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Shopping Centre and General Store</td>
<td>$9,500.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
</tbody>
</table>

4.1.2 Type 2 Development

(See Schedule for Type 2 uses)

(a) **Type 2 Development – Code Assessable and PDA Permissible Development**

| Code Assessable and PDA Permissible Development – Residential uses | $7,150.00 plus $510.00 per dwelling/bed/site in excess of 3 | Planning Act 2016 s51, or Economic Development Act 2012 s129 | (a) |
| Code Assessable and PDA Permissible Development – Commercial/Industrial uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park – multi storey) | $3,800.00 plus $2.60 per m² over 200m² | Planning Act 2016 s51, or Economic Development Act 2012 s129 | (a) |
| Code Assessable and PDA Permissible Development – Major Utility | $5,000.00 | Planning Act 2016 s51, or Economic Development Act 2012 s129 | (a) |
| Code Assessable and PDA Permissible Development – Car Park – multi storey | $5,800.00 | Planning Act 2016 s51, or Economic Development Act 2012 s129 | (a) |
| Code Assessable and PDA Permissible Development – Business Use and Shopping Centre | $3,800.00 plus $8.50 per m² over 200m² | Planning Act 2016 s51, or Economic Development Act 2012 s129 | (a) |

(b) **Type 2 Development – Impact Assessable (Consistent Use Class)**

| Impact Assessable (Consistent Use Class) – Residential uses | $8,700.00 plus $510.00 per dwelling/bed/site in excess of 3 | Planning Act 2016 s51 | (a) |
| Impact Assessable (Consistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park – multi storey) | $6,300.00 plus $2.60 per m² over 200m² | Planning Act 2016 s51 | (a) |
### Type 2 Development – Impact Assessable (Consistent Use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Consistent Use Class) – Major Utility</td>
<td>$7,000.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Car Park – multi storey</td>
<td>$7,000.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Business Use and Shopping Centre</td>
<td>$6,300.00 plus $2.60 per m² over 200m²</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### Type 2 Development – Impact Assessable (Inconsistent Use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Residential uses</td>
<td>$14,200.00 plus $510.00 per dwelling/bed/site in excess of 3</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park – multi storey)</td>
<td>$8,800.00 plus $4.00 per m² over 200m²</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Major Utility</td>
<td>$9,000.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Car Park – multi storey</td>
<td>$6,250.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Business Use and Shopping Centre</td>
<td>$8,800.00 plus $8.50 per m² over 200m²</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### 4.1.3 Type 3 Development

(See Schedule for Type 3 uses)

### Type 3 Development – Code Assessable and PDA Permissible Development

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Assessable and PDA Permissible Development – Residential uses</td>
<td>$29,450.00 plus $300.00 per dwelling/bed/unit in excess of 50</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Commercial/Industrial uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other uses</td>
<td>$8,300.00 plus $1.30 per m² over 2,000m²</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Recreation/Entertainment (Outdoor)</td>
<td>$5,500.00</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Business Use and Shopping Centre</td>
<td>$17,400.00 plus $5.50 per m² over 2,000m²</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Extractive Industry</td>
<td>Minimum fee plus $2,000.00 per hectare</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>
### (a) Type 3 Development – Code Assessable and PDA Permissible Development

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$10,000.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### (b) Type 3 Development – Impact Assessable (Consistent Use Class)

| Impact Assessable (Consistent Use Class) – Residential uses | $42,200.00 plus $300.00 per dwelling/bed/site in excess of 50 | Planning Act 2016 s51 | (a) |
| Impact Assessable (Consistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other uses | $10,850.00 plus $1.65 per m² over 2,000m² | Planning Act 2016 s51 | (a) |
| Impact Assessable (Consistent Use Class) – Recreation/Entertainment (Outdoor) | $6,500.00 | Planning Act 2016 s51 | (a) |
| Impact Assessable (Consistent Use Class) – Business Use and Shopping Centre | $19,850.00 plus $8.00 per m² over 2,000m² | Planning Act 2016 s51 | (a) |
| Impact Assessable (Consistent Use Class) – Extractive Industry | $15,000.00 plus $2,000.00 per hectare | Planning Act 2016 s51 | (a) |

### (c) Type 3 Development – Impact Assessable (Inconsistent Use Class)

| Impact Assessable (Inconsistent Use Class) – Residential uses | $47,900.00 plus $300.00 per dwelling/bed/site in excess of 50 | Planning Act 2016 s51 | (a) |
| Impact Assessable (Inconsistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other uses | $15,650.00 plus $1.85 per m² over 2,000m² | Planning Act 2016 s51 | (a) |
| Impact Assessable (Inconsistent Use Class) – Recreation/Entertainment (Outdoor) | $7,500.00 | Planning Act 2016 s51 | (a) |
| Impact Assessable (Inconsistent Use Class) – Business Use and Shopping Centre | $22,300.00 plus $6.00 per m² over 2,000m² | Planning Act 2016 s51 | (a) |
| Impact Assessable (Inconsistent Use Class) – Extractive Industry | $25,000.00 plus $2,000.00 per hectare | Planning Act 2016 s51 | (a) |

### 4.1.4 Development Application that is a Variation Request

| Variation Requests under the Planning Act 2016 | 125% of the current relevant application fee for the development described in the application. | Planning Act 2016 s51 | (a) |
### 4.1.5 Superseded Planning Scheme Requests

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision/GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Request for application of superseded planning scheme $2,600.00 Planning Act 2016 s29 (a)

### 4.1.6 Infrastructure Master Plans and Overarching Site Strategies

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision/GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Infrastructure Master Plans $2,750.00 Economic Development Act 2012 s129 (a)

Overarching Site Strategies $560.00 Economic Development Act 2012 s129 (a)

### 4.1.7 Context Plans and/or Whole of Site Material Change of Use

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST) per hectare over 10 hectares</th>
<th>Legislative Provision/GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Context Plans and/or Whole of Site Material Change of Use $42,150.00 plus $475.00 Economic Development Act 2012 s129 (a)

### 4.1.8 Exemption Certificates

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST) per hectare over 10 hectares</th>
<th>Legislative Provision/GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Processing and assessment of a request for an Exemption Certificate 25% of current relevant application fee for the development described in the request Local Government Act 2009 s97(2) (a)

→ Minimum fee $610.00 Local Government Act 2009 s97(2) (a)

### 4.1.9 Other Development

**(a) Carrying out Building Work not associated with a Material Change of Use**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision/GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

New and additions to Class 10 buildings and additions to an existing single residential dwelling in a development constraints overlay or in a Character Zone or at a Character Place. $610.00 Planning Act 2016 s51, or Economic Development Act 2012 s129 (a)

Demolition/Removal/Relocation of a Heritage Place (excluding the removal of post 1946 fabric from a Character/Heritage Place) – Code Assessment $1,320.00 Planning Act 2016 s51, or Economic Development Act 2012 s129 (a)

Demolition/Removal/Relocation of a Heritage Place (excluding the removal of post 1946 fabric from a Character/Heritage Place) – Impact Assessment $6,350.00 Planning Act 2016 s51, or Economic Development Act 2012 s129 (a)

Variation to Siting and Site cover requirements $810.00 Planning Act 2016 s51, or Economic Development Act 2012 s129 (a)

Other Building work – e.g. building works on a site not requiring a material change of use application $1,500.00 Planning Act 2016 s51, or Economic Development Act 2012 s129 (a)
(b) Placing an Advertising device on premises

<table>
<thead>
<tr>
<th>Code Assessable – per square metre</th>
<th>$45.00</th>
<th>Planning Act 2016 s51; or Economic Development Act 2012 s129</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$415.00</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
</tr>
<tr>
<td>Impact Assessable – per square metre</td>
<td>$65.00</td>
<td>Planning Act 2016 s51</td>
</tr>
<tr>
<td>→ Minimum fee</td>
<td>$610.00</td>
<td>Planning Act 2016 s51</td>
</tr>
</tbody>
</table>

(c) Clearing of Vegetation not associated with a Material Change of Use

(i) Character Vegetation

<table>
<thead>
<tr>
<th>Trimming of Character Vegetation</th>
<th>No charge</th>
<th>Planning Act 2016 s51</th>
</tr>
</thead>
<tbody>
<tr>
<td>Removal of Character Vegetation</td>
<td>$1,510.00</td>
<td>Planning Act 2016 s51</td>
</tr>
</tbody>
</table>

4.2 Reconfiguring a lot

4.2.1 Reconfiguring a lot Proposal (includes opening roads) and PDA Permissible Development

<table>
<thead>
<tr>
<th>Boundary realignment</th>
<th>$2,000.00</th>
<th>Planning Act 2016 s51; or Economic Development Act 2012 s129</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access easement</td>
<td>$2,000.00</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
</tr>
<tr>
<td>Per lot created (up to 20 lots)</td>
<td>Minimum fee plus $650.00 per lot up to 20 lots plus</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
</tr>
<tr>
<td>Per lot created (in excess of 20 lots)</td>
<td>$650.00 per lot in excess of 20 lots</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
</tr>
<tr>
<td>→ Minimum fee</td>
<td>$2,600.00</td>
<td>Planning Act 2016 s51; or Economic Development Act 2012 s129</td>
</tr>
</tbody>
</table>

NOTE: The per lot fee applies to each Lot created resulting from the reconfiguration (e.g. 4 lots into 5 lots = 5 lots created or 1 lot into 3 lots = 3 lots created).

4.2.2 Request for Council approval in respect of land in a Community Titles Scheme

<table>
<thead>
<tr>
<th>Amalgamate lots</th>
<th>$1,200.00</th>
<th>Planning Act 2016 s51; or Economic Development Act 2012 s129</th>
</tr>
</thead>
</table>
### 4.2.2 Request for Council approval in respect of land in a Community Titles Scheme [continued]

| Conversion of lots into common property | $1,200.00 | Planning Act 2016 s51; or Economic Development Act 2012 s129 (a) |
| Lease of part of a lot or part of any improvements of a lot | $1,200.00 | Planning Act 2016 s51; or Economic Development Act 2012 s129 (a) |
| Transfer or lease part of the common property | $1,200.00 | Planning Act 2016 s51; or Economic Development Act 2012 s129 (a) |

### 4.2.3 Request for Council approval for extinguishment of a Community Titles Scheme

| Per lot | $260.00 | Planning Act 2016 s51; or Economic Development Act 2012 s129 (a) |
| Minimum fee | $950.00 | Planning Act 2016 s51; or Economic Development Act 2012 s129 (a) |

### 4.3 Development Planning Sundry Matters

#### 4.3.1 Changing Application before a decision is made

**Changing a "Material Change of Use" or "Other Development" application**

- Prior to preliminary examination by Council or minor amendment not requiring alteration of reports: No charge
- After preliminary examination by Council (prior to decision notice) – minimum fee: $990.00
- After preliminary examination by Council (prior to decision notice) – otherwise: 25% of relevant current application fee, plus the difference between the fee applicable to the existing application and the fee applicable to the changed development proposal (if applicable)

**NOTE:** This 25% fee does not apply if the change is in response to an information request.

#### (b) Changing a "Reconfigure of Lot" application

- Prior to preliminary examination by Council or minor amendment not requiring alteration of reports and not including additional lots: No charge

Price list effective 1 July 2019  # indicates 10% GST included  19201  Page 34 of 113
(b) Changing a "Reconfigure of Lot" application [continued]

<table>
<thead>
<tr>
<th>After preliminary examination by Council (prior to decision notice)</th>
<th>25% of relevant current application fee plus a per lot fee in accordance with Section 4.2.1 above for each additional allotment sought as a result of the change</th>
<th>Planning Act 2016 s52; or Economic Development Act 2012 s129 (a)</th>
</tr>
</thead>
</table>

NOTE: This 25% fee does not apply if the change is in response to an information request. Additional fees will be applicable for additional lots sought.

4.3.2 Changes During Appeal Period (Change Representations)

(a) Lodgement of Change Representations

<table>
<thead>
<tr>
<th>Lodgement of Change Representations under s75 of the Planning Act 2016</th>
<th>No charge</th>
<th>Planning Act 2016 s75 (a)</th>
</tr>
</thead>
</table>

4.3.3 Changes After Appeal Period

Minor Change Application, PDA Amendment Application, Extension Application, Minor Alteration, 'Other' Change Application

Minor Change and PDA Amendment Application – Request to Change a Development Approval – Change of Conditions, Approved Plans or Infrastructure Charges Notice

<table>
<thead>
<tr>
<th>Per requested change to a Condition, Approved Plan or Infrastructure Charges Notice</th>
<th>$540.00</th>
<th>Planning Act 2016 s79; or Economic Development Act 2012 s129 (a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$990.00</td>
<td>Planning Act 2016 s79; or Economic Development Act 2012 s129 (a)</td>
</tr>
<tr>
<td>→ Maximum fee</td>
<td>$5,400.00</td>
<td>Planning Act 2016 s79; or Economic Development Act 2012 s129 (a)</td>
</tr>
</tbody>
</table>

NOTE: If a change to a Condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above.

(a) Extension Application

Extending the Period of an Approval | $990.00 | Planning Act 2016; or Economic Development Act 2012 s129 (a) |

(b) Request for a Minor Alteration
(b) Request for a Minor Alteration [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request for a Minor Alteration – setback and siting for single residential</td>
<td>$610.00</td>
<td>Planning Act 2016 s52; or Economic Development Act 2012 s129</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

(Nil fee applies for corrections or minor administrative and/or incidental alterations)

(c) Cancellation Application

<table>
<thead>
<tr>
<th>Request to Cancel Development Approval</th>
<th>No Charge</th>
<th>Planning Act 2016 s84</th>
<th>(a)</th>
</tr>
</thead>
</table>

(d) ‘Other’ Change Application

<table>
<thead>
<tr>
<th>‘Other’ Change Application</th>
<th>100% of the relevant current application fee.</th>
<th>Planning Act 2016 s52; or Economic Development Act 2012 s129</th>
<th>(a)</th>
</tr>
</thead>
</table>

4.3.4 Infrastructure Charges Notices

<table>
<thead>
<tr>
<th>Request for Recalculation of Establishment Cost for Land</th>
<th>25% of relevant current application fee plus Note A below</th>
<th>Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2017</th>
<th>(a)</th>
</tr>
</thead>
</table>

NOTE A: The actual cost charged to Council for the review of the applicant’s supplied valuation by a registered valuer or independent certified practicing valuer. Any additional fee shall be paid prior to the determination of the request.

4.4 Concurrence Agency Assessment – Planning

4.4.1 Building works on a Local Heritage Place

<table>
<thead>
<tr>
<th>Assessment Fee</th>
<th>$255.00</th>
<th>Planning Act 2016 s54</th>
<th>(a)</th>
</tr>
</thead>
</table>

4.5 Plan of Subdivision

4.5.1 Request for Approval of Plan of Subdivision Schedule 18 of the Planning Regulation 2017

Assessment of Standard, Building Format and Volumetric Format plans.

(a) Examination, signing of a Plan of Subdivision

<table>
<thead>
<tr>
<th>Per lot created</th>
<th>$470.00</th>
<th>Planning Regulation 2017 Schedule 18; or Economic Development Act 2012 s129</th>
<th>(a)</th>
</tr>
</thead>
</table>
**GOVERNANCE COMMITTEE**

**MEETING AGENDA**

14 MAY 2019

Item 9 / Attachment 1.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Planning Regulation 2017 Schedule 20; or Economic Development Act 2012 s129</td>
<td></td>
</tr>
</tbody>
</table>

(a) Examination, signing of a Plan of Subdivision [continued]

<table>
<thead>
<tr>
<th>→ Minimum fee</th>
<th>$940.00</th>
<th>Planning Regulation 2017 Schedule 18; or Economic Development Act 2012 s129</th>
</tr>
</thead>
</table>

NOTE: For the purpose of calculating fees, the minimum fee is only applicable where 2 lots or less are created.

NOTE: Per Lot created resulting from the reconfiguration (e.g. 4 lots into 5 lots = 5 lots created or 1 lot into 3 lots = 3 lots created)

(b) Preparation/Perusal of Legal Documents

| Standard Legal Document prepared by Council – per document (Transfer Document/Trust/Easement Document) | $830.00 | Local Government Act s262(3)(c) | # |
| Complex Legal Document – other than a Standard Legal Document | By Quote | Local Government Act s262(3)(c) | # |
| Perusal fee where prepared by the applicant's Solicitor – per document (including where a document is required as a condition of approval and Council is not a party to the document) | $830.00 | Local Government Act s262(3)(c) | # |

(c) Re-signing of a Plan of Subdivision (Plan of Subdivision has been previously signed and has lapsed)

| Re-signing | 25% of relevant current application fee | Planning Regulation 2017 Schedule 20; or Economic Development Act 2012 s129 | (a) |
| → Minimum fee | $355.00 | Planning Regulation 2017 Schedule 20; or Economic Development Act 2012 s129 | (a) |

(d) Endorsement of Community Management Statement

| Minor – (Dual Occupancy) | $880.00 | Body Corporate and Community Management Act 1997 | (a) |
| Major – (Multiple Residential, Commercial or Industrial) | $1,170.00 | Body Corporate and Community Management Act 1997 | (a) |

(e) Resubmission of Application for Signing of a Plan of Subdivision

| The fee payable for an application for the signing of a plan of subdivision where the application has been previously submitted or the unsigned plan has been returned by Council | 35% of the current application fee at the time of the resubmission of the plan | Planning Regulation 2017 Schedule 20; or Economic Development Act 2012 s129 | (a) |

Price list effective 1 July 2019

# indicates 10% GST included
4.6 Area Development Plans/Local Area Plans

Master Area Development Plans, Precinct Plans and amendments to the Springfield Town Centre Concept Plan made pursuant to the Ipswich Planning Scheme 2006.

(a) Assessment Fee

<table>
<thead>
<tr>
<th>Basis of Fee</th>
<th>Amount</th>
<th>Legislation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum fee</td>
<td>$5,100.00</td>
<td>Planning Act 2016 s51 (a)</td>
</tr>
<tr>
<td>Master Area Development Plans (MADP), Precinct Plans (PP) or amendments to the Springfield Town Centre Concept Plan</td>
<td>$42,150.00 plus $475.00 per hectare over 10 hectares</td>
<td>Planning Act 2016 s51 (a)</td>
</tr>
</tbody>
</table>

(b) Amendment Fee

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Legislation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per requested change to a Condition, Approved Plan or Infrastructure Charges Notice</td>
<td>$540.00</td>
<td>Planning Act 2016 s79 (a)</td>
</tr>
<tr>
<td>Minimum fee</td>
<td>$990.00</td>
<td>Planning Act 2016 s79 (a)</td>
</tr>
<tr>
<td>Maximum fee</td>
<td>$32,500.00</td>
<td>Planning Act 2016 s79 (a)</td>
</tr>
</tbody>
</table>

NOTE: If a change to a Condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above.

NOTE: In addition, the cost of consultancy fees in respect to any further expert advice required by Council in consideration of such plan will be charged to the applicant.

4.7 Other Fees

4.7.1 Heavy and Other Vehicle Parking in Residential Areas

Initial permit pursuant to Local Law 5 | $1,110.00 | Local Law 5 (a) |

4.7.2 Certificates/Searches

NOTE: Price on application for certificates involving multiple lots.
NOTE: Flood information is available via Council’s Flood Map Information service on the Planning and Development website at www.ipswichplanning.com.au

(a) Limited Planning and Development Property Search Certificate

<table>
<thead>
<tr>
<th>Certificate Type</th>
<th>Amount</th>
<th>Legislation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Limited Planning and Development Property Search Certificate</td>
<td>$400.00</td>
<td>Planning Act 2016 s265 (c)</td>
</tr>
</tbody>
</table>

(b) Standard Planning and Development Property Search Certificate

<table>
<thead>
<tr>
<th>Certificate Type</th>
<th>Amount</th>
<th>Legislation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Planning and Development Property Search Certificate</td>
<td>$1,200.00</td>
<td>Planning Act 2016 s265 (c)</td>
</tr>
<tr>
<td>Name</td>
<td>Year 19/20 Fee (incl. GST)</td>
<td>Legislative Provision / GST</td>
</tr>
<tr>
<td>------</td>
<td>---------------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Planning Act 2016 s265</td>
</tr>
</tbody>
</table>

(c) **Full Planning and Development Property Search Certificate – Where the market value of the property is up to $500,000**

- Full Planning and Development Property Search Certificate – Market Value up to $500,000: $3,500.00

(d) **Full Planning and Development Property Search Certificate – Where the market value of the property is greater than $500,000 and up to $1,000,000**

- Full Planning and Development Property Search Certificate – Market Value $500,000 to $1,000,000: $4,500.00

(e) **Full Planning and Development Property Search Certificate – Where the market value of the property is greater than $1,000,000**

- Full Planning and Development Property Search Certificate – Market Value greater than $1,000,000: $6,400.00

(f) **Copies of Approved Plans and Documents**

<table>
<thead>
<tr>
<th>Document</th>
<th>Fee</th>
<th>Provision</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Building Approval Documentation – All approved structures</td>
<td>$260.00</td>
<td>Planning Act 2016 s264</td>
<td>(c)</td>
</tr>
<tr>
<td>Residential Building Approval Documentation – Single structure</td>
<td>$195.00</td>
<td>Planning Act 2016 s264</td>
<td>(c)</td>
</tr>
<tr>
<td>Building Location Envelope Plan</td>
<td>$65.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Commercial Building Approval Documentation – Up to 3 approvals</td>
<td>$475.00</td>
<td>Planning Act 2016 s264</td>
<td>(c)</td>
</tr>
<tr>
<td>Commercial Building Approval Documentation – 4-10 approvals</td>
<td>$570.00</td>
<td>Planning Act 2016 s264</td>
<td>(c)</td>
</tr>
<tr>
<td>Commercial Building Approval Documentation – 10 or more approvals</td>
<td>$570.00 plus $25.00 for each approval over 10</td>
<td>Planning Act 2016 s264</td>
<td>(c)</td>
</tr>
</tbody>
</table>

→ If hard copy is provided: Plus current photocopy costs

- Copy of Certificate of Classification where already issued by Council or Private Certifier: $215.00
- Inspection of building records by an owner or authorised person: $135.00
- Copy of internal sewerage plan (residential): $85.00
- Hydraulic services plan (commercial): $65.00
- Search other than as listed above: By Quote

(g) **Building and/or Plumbing Records Search**

<table>
<thead>
<tr>
<th>Search Type</th>
<th>Fee</th>
<th>Provision</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential / Domestic: standard search (per property)</td>
<td>$260.00</td>
<td>Planning Act 2016 s264</td>
<td>(c)</td>
</tr>
<tr>
<td>Residential / Domestic: additional fee for urgent search</td>
<td>$145.00</td>
<td>Planning Act 2016 s264</td>
<td>(c)</td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019 # indicates 10% GST included
### (g) Building and/or Plumbing Records Search (continued)

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Act/Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial / Industrial: minimum fee standard search (per property) up to 3 hours research</td>
<td>$490.00</td>
<td>Planning Act 2016 s264 (c)</td>
</tr>
<tr>
<td>Commercial / Industrial: additional fee after 3 hours research per hour</td>
<td>$145.00</td>
<td>Planning Act 2016 s264 (c)</td>
</tr>
</tbody>
</table>

**NOTE:** A lot is any parcel of land that can be sold separately. However, where a building physically spans two allotments, this will be treated as one lot.

**NOTE:** The above Certificate/Search Fees are the minimum fees applicable. Council reserves the right to charge a higher fee for more complex certificates and searches or should it be necessary to provide the information on disk or electronically.

### (h) Flood Level Search

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Act/Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flood Level Requests – Adopted Flood Regulation Line (AFRL) and Q20 flood level only</td>
<td>$140.00</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
</tbody>
</table>

### 4.7.3 Extracts regarding Character Listing

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Act/Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>An extract from information recorded in the Ipswich Planning Scheme (Schedule 2 or 3) – per page</td>
<td>Current photocopy cost</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
<tr>
<td>Certified copy of an entry in the Ipswich Planning Scheme (Schedule 2 or 3) or a certificate as to whether a property is affected by an entry in the Ipswich Planning Scheme (Schedule 2 or 3) – per lot</td>
<td>$195.00</td>
<td>Planning Act 2016 s264 (c)</td>
</tr>
</tbody>
</table>

### 4.7.4 Compliance Assessment – PDA Area

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Act/Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compliance Assessment for residential development required through a condition of approval</td>
<td>$610.00 per dwelling or per dwelling type where multiple residential dwellings are lodged in one application</td>
<td>Economic Development Act 2012 s129 (a)</td>
</tr>
<tr>
<td>Compliance Assessment for commercial and mixed use development where required through a condition of approval</td>
<td>By Quote</td>
<td>Economic Development Act 2012 s129 (a)</td>
</tr>
</tbody>
</table>

### 4.7.5 Pre-Assessment of Technical/Specialist Reports

Council offers applicants the opportunity for a preliminary pre-assessment of technical/ specialist reports (e.g. economic impact assessment, flood hydraulic assessments, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment) or other similar supporting reports, prior to the lodgement of a development application. It is up to Council's discretion in determining if the report is of a simple or complex nature prior to the lodgement of the report. The fees relating to this request will be deducted from the future development application, if lodged within 12 months of the assessment of the report being undertaken by Council.

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Act/Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Assessment of Technical/Specialist Reports – Simple Reports</td>
<td>$500.00</td>
<td>Economic Development Act 2012 s129 (a)</td>
</tr>
<tr>
<td>Pre-Assessment of Technical/Specialist Reports – Complex Reports</td>
<td>$1,000.00</td>
<td>Economic Development Act 2012 s129 (a)</td>
</tr>
</tbody>
</table>

**Note:** Refer Section 5.1.11 for Post Assessment of Technical/Specialist Report fees

**Note:** Should a report require an external assessment, these costs will be required to be made payable to the applicant.
### 4.8 Planning and Development Document Sales

#### 4.8.1 Current Planning Scheme and Supporting Documents

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power / GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning Scheme Volumes 1, 2 &amp; 3 – Hardcopy version (excludes Zoning, Overlay and Plans for Trunk Infrastructure Maps)</td>
<td>$760.00</td>
<td>Planning Act 2016 s264 (c)</td>
</tr>
<tr>
<td>→ plus postage and handling</td>
<td>$41.00</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
<tr>
<td>Planning Scheme Volumes 1, 2 &amp; 3 – CD version (includes Zoning, Overlay and Plans for Trunk Infrastructure Maps)</td>
<td>$190.00</td>
<td>Planning Act 2016 s264 (c)</td>
</tr>
<tr>
<td>→ plus postage and handling</td>
<td>$6.00</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
<tr>
<td>Zoning, Overlay and Plans for Trunk Infrastructure Maps A3 size (individual map)</td>
<td>$85.00</td>
<td>Planning Act 2016 s264 (c)</td>
</tr>
<tr>
<td>Zoning and Overlay Maps A3 size (full set)</td>
<td>$1,280.00</td>
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4.8.1 Current Planning Scheme and Supporting Documents  [continued]

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4.8.2 Superseded Schemes and Supporting Documents

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### 4.8.3 Development Codes (1999 Planning Scheme)

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### 4.8.4 Planning Scheme Policies (1999 Planning Scheme)

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(a) *Developer Contributions Policy – Support documents*

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### 4.8.7 Other Planning and Development Documents and Maps (including superseded planning schemes) and extracts of documents not specified elsewhere, plus postage where applicable

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<tr>
<th>Item</th>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / GST</th>
<th>LGA Section</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Hard Copy</td>
<td>To be determined by Responsible Officer</td>
<td>Planning Act 2016 s264</td>
<td>(c)</td>
</tr>
<tr>
<td></td>
<td>Electronic Copy</td>
<td>To be determined by Responsible Officer</td>
<td>Planning Act 2016 s264</td>
<td>(c)</td>
</tr>
</tbody>
</table>

### 4.8.8 Postage and Handling, where not specified elsewhere

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / GST</th>
<th>LGA Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electronic Copy (CD)</td>
<td></td>
<td>$6.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Hard Copy</td>
<td></td>
<td>To be determined by Responsible Officer</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

### 4.9 Other Miscellaneous Fees

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / GST</th>
<th>LGA Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>Photocopying of Miscellaneous Documents, including Town Planning Applications at the front counter will be charged at current photocopying costs as determined under the Fees and Charges, plus postage where applicable</td>
<td>Current Photocopy Charges (refer to Corporate Services)</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Standard Drawings</td>
<td>$215.00</td>
<td>Planning Act 2016 s264</td>
<td>(c)</td>
</tr>
<tr>
<td>Sale of Heritage Promotion Materials</td>
<td>To be determined by Responsible Officer</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>
5. Engineering and Environment Fees

5.1 Operational Works

5.1.1 Carrying out Work for Reconfiguring a Lot – Operational Works

(a) Assessment – Roads, Stormwater Drainage, Earthworks, Native Vegetation Clearing, Streetscape, Traffic Signals and Water Infrastructure

The following fees are relevant to the assessment of Operational Works applications and must be paid as part of a Property Made Submission. Note: Does not include external trunk infrastructure. Separate application and quoted fee applies.

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roads, stormwater drainage, earthworks, native vegetation clearing (per lot)</td>
<td>$730.00</td>
<td>Planning Act 2016 s51 (a)</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: The above fee may be eligible for a discount. Refer to Fee Policies 1.18

NOTE B: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the engineering drawings.

<table>
<thead>
<tr>
<th>Streetscaping works</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Fee plus $240.00 per 100m lineal of roadway beyond the first 100m</td>
<td>$910.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
</tbody>
</table>

NOTE: Lineal metre based on the center line of the roadways.

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traffic signals (per signal/intersection)</td>
<td>$2,350.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Water infrastructure (water supply/sewerage) per lot</td>
<td>$70.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
</tbody>
</table>

(b) Construction – Roads, Stormwater Drainage, Earthworks, Native Vegetation Clearing, Streetscape, Traffic Signals and Water Infrastructure

The following fees that are relevant to the approved Operational Works must be paid prior to an associated prestart meeting. The fee covers Council inspections and compliance, as per the Planning Scheme Policy for Development Works and/or Operational Works approval requirements including conditions of approval.

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roads, stormwater drainage, earthworks, native vegetation clearing</td>
<td>Minimum fee plus $250.00 per lot</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Minimum Fee</td>
<td>$630.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Streetscaping works</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Fee plus $60.00 per 100m lineal of roadway beyond the first 100m</td>
<td>$375.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
</tbody>
</table>

NOTE: Lineal metre based on the center line of the roadways.

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traffic signals design (per signal/intersection)</td>
<td>$1,260.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
<tr>
<td>Water infrastructure (water supply/sewerage) per lot</td>
<td>Minimum fee plus $105.00 per lot</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
</tbody>
</table>

Minimum Fee | $630.00 | Planning Act 2016 s51 | (a) |
(c) **Assessment and construction inspection fees for change to ground levels – bulk earthworks and native vegetation clearing**

The following fees apply where bulk earthworks lodged separate to detailed drainage and road designs.

| Change to ground levels per lot | $310.00 | Planning Act 2016 s51 (a) |

(d) **Assessment and construction inspection fee for revegetation/rehabilitation and parks**

| Revegetation/Rehabilitation of land area (up to 5,000m²) | $990.00 | Planning Act 2016 s51 (a) |
| Revegetation/Rehabilitation of land area (5,001m² to 1 hectare) | $1,920.00 | Planning Act 2016 s51 (a) |
| Revegetation/Rehabilitation of land area (greater than 1 hectare) | $3,900.00 | Planning Act 2016 s51 (a) |
| Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length) | $990.00 | Planning Act 2016 s51 (a) |
| Revegetation/Rehabilitation for Linear Open Space (201m – 500m linear length) | $1,920.00 | Planning Act 2016 s51 (a) |
| Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length) | $3,900.00 | Planning Act 2016 s51 (a) |
| Where Engineering Assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revegetation/rehabilitation works, an additional fee will be required | $495.00 | Planning Act 2016 s51 (a) |

| District Park | By Quote | Planning Act 2016 s51 (a) |

**District Park Note:** Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the landscaping drawings.

<table>
<thead>
<tr>
<th>Parkland/Play Areas</th>
<th>Minimum fee plus $190.00 per 500m² beyond the first 500m²</th>
<th>Planning Act 2016 s51 (a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$1,900.00</td>
<td>Planning Act 2016 s51 (a)</td>
</tr>
</tbody>
</table>

(e) **Assessment and construction inspection fee for electrical reticulation and public lighting**

| Electrical Reticulation and non Rate Street Lighting (per application) | $600.00 | Planning Act 2016 s51 (a) |
| Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit) | $1,100.00 | Planning Act 2016 s51 (a) |
| Electrical Reticulation and Rate 3 Public Lighting for 7 to 30 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit) | $2,250.00 | Planning Act 2016 s51 (a) |
| Electrical Reticulation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit) | $2,950.00 | Planning Act 2016 s51 (a) |
| Electrical Reticulation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit) | $4,250.00 | Planning Act 2016 s51 (a) |
| Electrical Reticulation and Rate 3 Public Lighting design re-submission (per submission) | $170.00 | Planning Act 2016 s51 (a) |
5.1.2 Carrying out Works other than associated with Reconfiguring a Lot

These works include roadworks, car parks, stormwater drainage, sewerage lines, water reticulation and other associated works. This can involve provision of new services, or diversion, modification, alteration, or replacement of existing services.

(a) Works supervision

In general, Council will not engage in supervision of design works prepared by the applicant's engineers. Where special circumstances warrant and the Responsible Officer has given approval, such costs shall be determined by the Responsible Officer in consideration of the nature of the proposed works.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

(b) Design review works inspection fees for municipal works

A fee shall be payable at the time of lodgement of the plans with Council for the works as set out below:

NOTE: The fees in this subsection relate to works of a minor nature (e.g., construction length of maximum 200 metres). Works deemed to be of a major nature require a quoted fee.

| Water extension/modification | $830.00 | Planning Act 2016 s51 | (a) |
| Stormwater drainage (including roofwater) | $830.00 | Planning Act 2016 s51 | (a) |
| Sewer extension/modification | $1,020.00 | Planning Act 2016 s51 | (a) |
| Roadworks (including associated footpaths) | $1,690.00 | Planning Act 2016 s51 | (a) |
| Footpaths (excluding other roadworks) | $980.00 | Planning Act 2016 s51 | (a) |
| Stormwater Quality (WSUD, SQIDS) | $790.00 | Planning Act 2016 s51 | (a) |

(c) Design review fees associated with works within the site, which will be owned and maintained by the owner

| Dual Occupancy | $520.00 | Planning Act 2016 s51 | (a) |
| Multi unit development per unit | $420.00 | Planning Act 2016 s51 | (a) |
| Multi unit development: the minimum fee shall be | $1,620.00 | Planning Act 2016 s51 | (a) |
| Multi unit development: the maximum fee shall be | $4,850.00 | Planning Act 2016 s51 | (a) |
| Commercial, Industrial, Indoor or Outdoor Entertainment: up to 1,500m² of site area | $1,020.00 | Planning Act 2016 s51 | (a) |
| Commercial, Industrial, Indoor or Outdoor Entertainment: over 1,500m² of site area, excepting major development | $1,980.00 | Planning Act 2016 s51 | (a) |
| Commercial, Industrial, Indoor or Outdoor Entertainment: Where development includes Stormwater Quality, add - | $500.00 | Planning Act 2016 s51 | (a) |
| Major Development, Education establishments, Hospitals, Institutions etc. | By Quote | Planning Act 2016 s51 | (a) |

Fee equivalent to the actual cost of the review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of the review of engineering drawings.

NOTE: The above includes earthworks, building platforms, site formation, paved areas, site access, car parking, pedestrian footpaths, roof water, site stormwater drainage system.

NOTE: The fees listed above do not include sanitary plumbing/drainage works, water service installation or works that are elsewhere included in the Fees and Charges.
(d) Engineering and Environment design review fee for internal landscaping

<table>
<thead>
<tr>
<th>Site landscaping</th>
<th>Minimum fee plus $190.00 per 500m² beyond the first 500m² of landscaped area</th>
<th>Planning Act 2016 s51</th>
<th>(a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$910.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
</tr>
</tbody>
</table>

5.1.3 Earthworks not associated with a Material Change of Use OR Springfield Structure Plan 2.6 Interim Uses (Bulk Earthworks only) Type Application

<table>
<thead>
<tr>
<th>Minimum Fee</th>
<th>Planning Act 2016 s51</th>
<th>(a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2,001m² – 10,000m² in area</td>
<td>$4,350.00</td>
<td>Planning Act 2016 s51</td>
</tr>
<tr>
<td>Greater than 10,000m² in area</td>
<td>By Quote</td>
<td>Planning Act 2016 s51</td>
</tr>
</tbody>
</table>

NOTE: The above areas refer to the area of land that will be disturbed by proposed earthworks. Where the nature of proposed earthworks necessitate provision of supporting technical information (such as flood assessment or specific geotechnical reports) Council requires fees equivalent to actual cost of review and assessment of that information, with a further amount equal to estimated cost (by quote) being lodged.

5.1.4 Clearing of Vegetation not associated with a Material Change of Use

(a) Operational Works – Vegetation clearing pursuant to the Planning Scheme

| Less than 1 hectare | $2,350.00 | Planning Act 2016 s51 | (a) |
| Between 1 hectare and 5 hectares | $4,600.00 | Planning Act 2016 s51 | (a) |
| Between 5 hectares and 10 hectares | $9,050.00 | Planning Act 2016 s51 | (a) |
| Where greater than 10 hectares an additional fee per 5 hectares thereafter | $4,600.00 | Planning Act 2016 s51 | (a) |

5.1.5 PDA Compliance Assessments (Designs or Concepts)

(a) Roads and Stormwater Drainage

<table>
<thead>
<tr>
<th>Roads and Stormwater Drainage Works</th>
<th>Minimum fee plus $285.00 per 100m lineal of roadway beyond the first 100m</th>
<th>Economic Development Act 2012 s129</th>
<th>(a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$905.00</td>
<td>Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>

NOTE: Lineal metre based on the center line of the roadways.

(b) Streetscape, Traffic Signals

| Streetscaping Works | Minimum fee plus $60.00 per 100m lineal of roadway beyond the first 100m | Economic Development Act 2012 s129 | (a) |

Price list effective 1 July 2019  # indicates 10% GST included
(b) **Streetscape, Traffic Signals**  

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$375.00</td>
<td>Economic Development Act 2012 s129</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*NOTE: Lineal metre based on the center line of the roadways.*

| Traffic signals design (per signal/intersection) | $1,260.00 | Economic Development Act 2012 s129 |    |            |

(c) **Waste Servicing**

| Waste Servicing | $680.00 | Economic Development Act 2012 s129 |    |            |

(d) **Revegetation/Rehabilitation, District and Local Parks**

| Revegetation/Rehabilitation of land area (up to 5,000m²) | $990.00 | Economic Development Act 2012 s129 |    |            |
| Revegetation/Rehabilitation of land area (5,001m² to 1 hectare) | $1,920.00 | Economic Development Act 2012 s129 |    |            |
| Revegetation/Rehabilitation of land area (greater than 1 hectare) | $3,900.00 | Economic Development Act 2012 s129 |    |            |
| Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length) | $990.00 | Economic Development Act 2012 s129 |    |            |
| Revegetation/Rehabilitation for Linear Open Space (201m – 500m linear length) | $1,920.00 | Economic Development Act 2012 s129 |    |            |
| Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length) | $3,900.00 | Economic Development Act 2012 s129 |    |            |
| Where Engineering Assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revegetation/rehabilitation works, an additional fee will be required | $495.00 | Economic Development Act 2012 s129 |    |            |
| District Park | By Quote | Economic Development Act 2012 s129 |    |            |

**District Park Note:** Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the landscaping drawings.

| Parkland/Play Areas | Minimum fee plus $190.00 per 500m² beyond the first 500m² | Economic Development Act 2012 s129 |    |            |
| → Minimum fee $1,900.00 | Economic Development Act 2012 s129 |    |            |
## (e) Vegetation Management and Fauna Management Plan

| Change area up to 5,000m² | $990.00 | Economic Development Act 2012 s129 | (a) |
| Change area above 5,000m² up to 1 hectare | $1,920.00 | Economic Development Act 2012 s129 | (a) |
| Change area greater than 1 hectare | $3,900.00 | Economic Development Act 2012 s129 | (a) |

## (f) Street Lighting and Electrical

| Electrical Reticulation and non Rate Street Lighting (per application) | $600.00 | Economic Development Act 2012 s129 | (a) |
| Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit) | $1,100.00 | Economic Development Act 2012 s129 | (a) |
| Electrical Reticulation and Rate 3 Public Lighting for 7 to 30 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit) | $2,250.00 | Economic Development Act 2012 s129 | (a) |
| Electrical Reticulation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit) | $2,950.00 | Economic Development Act 2012 s129 | (a) |
| Electrical Reticulation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit) | $4,250.00 | Economic Development Act 2012 s129 | (a) |
| Electrical Reticulation and Rate 3 Public Lighting design re-submission (per submission) | $170.00 | Economic Development Act 2012 s129 | (a) |

## (g) Detention Basins/Stormwater and WSUD Devices

| Detention Basins/Stormwater drainage (including roofwater) | $830.00 | Economic Development Act 2012 s129 | (a) |
| Stormwater Quality (WSUD, SQIDS) | $790.00 | Economic Development Act 2012 s129 | (a) |

## (h) Stormwater Management Plans (Quality and/or Quality)

| Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area up to 5,000m²) | $990.00 | Economic Development Act 2012 s129 | (a) |
| Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area 5,000m² up to 1 hectare) | $1,920.00 | Economic Development Act 2012 s129 | (a) |
| Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area greater than 1 hectare) | $3,900.00 | Economic Development Act 2012 s129 | (a) |
### (i) Earthworks Management Plan and Dispersive Soil Management Plan

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earthworks Management Plan</td>
<td>$680.00</td>
<td>Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>Dispersive Soil Management Plan</td>
<td>$680.00</td>
<td>Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### (j) Retaining Walls (Arrangement Only) and Fencing

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retaining Walls (Arrangement Only) and Fencing</td>
<td>$680.00</td>
<td>Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### (k) Noise Management Plan

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noise Management Plans</td>
<td>$830.00</td>
<td>Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### (l) Other Compliance Assessments

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any other Compliance Assessments not included here</td>
<td>By Quote</td>
<td>Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>

#### 5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections

**(a) Self-certification**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roads, stormwater drainage, earthworks, native vegetation clearing</td>
<td>Minimum fee plus $250.00 per lot</td>
<td>Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>→ Minimum fee</td>
<td>$630.00</td>
<td>Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>

**(b) Administration fee for Bonding of Outstanding Works**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor Development</td>
<td>$1,020.00</td>
<td>Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
<tr>
<td>(RAL 1 lot to 8 lots or less, or MCU that has no external civil works)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Major Development</td>
<td>$1,980.00</td>
<td>Economic Development Act 2012 s129</td>
<td>(a)</td>
</tr>
</tbody>
</table>
(c) Amended Drawings

Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan) $240.00 Economic Development Act 2012 s129 (a)

(d) Re-inspection Fee

Where there is a need to carry out a re-inspection relating to conditions of approval (per inspection) $390.00 Economic Development Act 2012 s129 (a)

Re-inspection fee – Municipal Works $700.00 Economic Development Act 2012 s129 (a)

Payable where insufficient preparation, or contractor’s staging and/or programming of works necessitates additional inspections (per inspection)

5.1.7 Fee for self-certification concerning municipal roads, bonds and reinspections

(a) Self-certification

A fee shall be payable at the time of lodgment of the plans with Council for the works as set out below:

<table>
<thead>
<tr>
<th>Municipal Roads for pre-construction submission</th>
<th>Minimum fee plus $250.00 per lot</th>
<th>Economic Development Act 2012 s129 (a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$630.00</td>
<td>Economic Development Act 2012 s129</td>
</tr>
<tr>
<td>Roadworks – Design Review (including associated footpaths) (construction length of maximum 200 metres)</td>
<td>$1,690.00</td>
<td>Economic Development Act 2012 s129 (a)</td>
</tr>
</tbody>
</table>

Works deemed to be of a major nature require a quoted fee

(b) Administration fee for Bonding of Outstanding Works

<table>
<thead>
<tr>
<th>Minor Development</th>
<th>$1,020.00</th>
<th>Economic Development Act 2012 s129 (a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(RAL 1 lot to 8 lots or less, or MCU that has no external civil works)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Major Development</td>
<td>$1,980.00</td>
<td>Economic Development Act 2012 s129</td>
</tr>
</tbody>
</table>

(c) Amended Drawings

Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan) $240.00 Economic Development Act 2012 s129 (a)
5.1.8 Fee for self-certification concerning internal works (drainage, car parking, landscaping, earthworks, etc)

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal works (drainage, car parking, landscaping, earthworks, etc)</td>
<td>$630.00</td>
<td>Economic Development Act 2012 s129 (a)</td>
</tr>
</tbody>
</table>

5.1.9 Where Operational Works lodged (made under the Ripley PDA) and minor alteration/change (e.g. bulk earthworks, clearing or internal car parking)

Fees to be in accordance with Ipswich City Council Fees & Charges Schedule, Section 5.1.2, 5.1.3 & 5.1.4 as applicable.

5.1.10 Offsets Assessment – Provisional and Actual

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Offsets Assessment – Provisional and Actual</td>
<td>By Quote</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129 (a)</td>
</tr>
</tbody>
</table>

5.1.11 Post Assessment of Technical/Specialist Report

As part of any planning (MCU or RAL) approval condition if Council requires any amended or new technical or specialist reports (e.g. flood/ hydraulic impact assessment report, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment, flora/fauna assessment report, dewatering, open space management plan, etc.) prior to the lodgement and/or in conjunction with any OW development application the following fee will apply to review and approval of any such individual technical report.

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Post Assessment of Technical/Specialist Reports – Simple Reports</td>
<td>$500.00</td>
<td>Planning Act 2016 s51 (a)</td>
</tr>
<tr>
<td>Post Assessment of Technical/Specialist Reports – Complex Reports</td>
<td>$1,000.00</td>
<td>Planning Act 2016 s51 (a)</td>
</tr>
</tbody>
</table>

Note: Refer Section 4.7.5 for Pre-Assessment of Technical/Specialist Report fees

5.1.12 Other Engineering/Operational Works Associated fees

(a) Administration fee for Bonding of Outstanding Works

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor Development</td>
<td>$1,020.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129 (a)</td>
</tr>
</tbody>
</table>

(RAL 1 lot to 8 lots or less, or MCU that has no external civil works)
### (a) Administration fee for Bonding of Outstanding Works

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Development</td>
<td>$1,980.00</td>
<td>Planning Act 2016 s51, or Economic Development Act 2012 s129</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

### (b) Prescribed Tidal Works

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pontoon or equivalent</td>
<td>$990.00</td>
<td>Planning Act 2016 s51 and Coastal Management Protection and Management Act 1995</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td>By Quote</td>
<td>Planning Act 2016 s51 and Coastal Management Protection and Management Act 1995</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

### (c) Amended Drawings

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment of amended drawings (other than required by Council) where such amendments are of a minor nature (per amended plan)</td>
<td>$240.00</td>
<td>Planning Act 2016 s51 #</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

### (d) Re-inspection Fee

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where there is a need to carry out a re-inspection relating to conditions of approval (per inspection)</td>
<td>$390.00</td>
<td>Planning Act 2016 s51 #</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Re-inspection fee – Municipal works</td>
<td>$700.00</td>
<td>Planning Act 2016 s51 #</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections (per inspection)

### (e) Not Properly Made Application

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where insufficient information is lodged to satisfy mandatory information requirement</td>
<td>$325.00</td>
<td>Planning Act 2016 s51</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

### 5.1.13 Changes After Appeal Period

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Changes After Appeal Period (Minor Change to Conditions, Minor Change to Approval, Minor Alteration, Cancellation Application, 'Other' Change Application)</td>
<td>Refer to section 4.3.3</td>
<td>Planning Act 2016 s79 s84</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Extending the Period of Approval</td>
<td>$325.00</td>
<td>Planning Act 2016 s86</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

### 5.1.14 Building Over or Near Relevant Infrastructure – Stormwater or Easement

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for referral agency advice for the purpose of referrals for QDC MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building.</td>
<td>$840.00</td>
<td>Planning Act 2016 s54</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019
# indicates 10% GST included
5.1.14 Building Over or Near Relevant Infrastructure – Stormwater or Easement [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Planning Act 2016 s54</td>
<td>(a)</td>
</tr>
</tbody>
</table>

| Application to build over an easement in favour of Council | $640.00 | Planning Act 2016 s54 | (a) |

5.1.15 Construction and modification of new or existing levee banks

(a) Category 2 or Category 3 levee bank

| Code or impact assessment of proposed levee bank and associated flooding impacts | By Quote | Planning Act 2016 s51 | (a) |
|                                                                             |          |                          |     |
| → Minimum fee                                                              | $1,730.00| Planning Act 2016 s51 | (a) |

5.2 Environmental Health

5.2.1 Liquor Licence Endorsement

| Planning Approval for Council endorsement of application | $260.00 | Liquor Act 1992 s105 | (a) |

5.2.2 Environmentally Relevant Activities (ERA's)

(a) Application fee for Material change of Use

| Application fee for Material change of Use for Environmentally Relevant Activities | $660.00 plus ERA environmental authority | Environmental Protection Act 1994 and subsequent amendments | (a) |
|                                                                                   |                                      |                                                        |     |
| (The prescribed fees detailed in the relevant schedule of the Environmental Protection Regulation 2008) |

(b) Application fee for ERA Environmental Authority

| Application fee for ERA Environmental Authority | $660.00 plus prescribed annual fee | Environmental Protection Act 1994 and subsequent amendments | (a) |
|                                                 |                                       |                                                        |     |
| (The prescribed fees detailed in the relevant schedule of the Environmental Protection Regulation 2008) |

(c) ERA Environmental Authority

| ERA 6 Asphalt Manufacturing: greater than 1,000 tonnes per year | $9,900.00 | Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125 | (a) |

Price list effective 1 July 2018 # indicates 10% GST included 19201 Page 56 of 113
### (c) ERA Environmental Authority

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERA 12 Plastic Product Manufacturing: 50 tonnes per year or more (other than plastic in item below)</td>
<td>$2,450.00</td>
<td>Environmental Protection Act 1994 s514 &amp; Environmental Protection Regulation 2008 Schedule 10 s117 &amp; s125</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 12 Plastic Product Manufacturing: 5 tonnes per year or more (foam, composite plastic or rigid fibre reinforced)</td>
<td>$2,450.00</td>
<td>Environmental Protection Act 1994 s514 &amp; Environmental Protection Regulation 2008 Schedule 10 s117 &amp; s125</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 19 Metal Forming: 10,000 tonnes or more per year</td>
<td>$810.00</td>
<td>Environmental Protection Act 1994 s514 &amp; Environmental Protection Regulation 2008 Schedule 10 s117 &amp; s125</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 20 Metal Recovery: up to 100 tonnes per day</td>
<td>$1,190.00</td>
<td>Environmental Protection Act 1994 s514 &amp; Environmental Protection Regulation 2008 Schedule 10 s117 &amp; s125</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 20 Metal Recovery: 100 tonnes or more per day or 10,000 tonnes or more per year</td>
<td>$3,000.00</td>
<td>Environmental Protection Act 1994 s514 &amp; Environmental Protection Regulation 2008 Schedule 10 s117 &amp; s125</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 38 Surface Coating: Anodising, electroplating, enamelling or galvanising, using 1 tonne to 100 tonnes per year of surface coating</td>
<td>$810.00</td>
<td>Environmental Protection Act 1994 s514 &amp; Environmental Protection Regulation 2008 Schedule 10 s117 &amp; s125</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 49 Boat Maintenance or Repair: Operating a boat maintenance or repair facility</td>
<td>$2,450.00</td>
<td>Environmental Protection Act 1994 s514 &amp; Environmental Protection Regulation 2008 Schedule 10 s117 &amp; s125</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 61 (1) Waste Incineration and Thermal Treatment: Incinerating waste vegetation, clean paper or cardboard</td>
<td>$810.00</td>
<td>Environmental Protection Act 1994 s514 &amp; Environmental Protection Regulation 2008 Schedule 10 s117 &amp; s125</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### (d) Transitional Environmental Program (TEP)

<table>
<thead>
<tr>
<th>Assessment of TEP</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$800.00</td>
<td>Environmental Protection Act 1994 s514 &amp; Environmental Protection Regulation 2008 Schedule 10 s117 &amp; s125</td>
<td>(a)</td>
</tr>
</tbody>
</table>
### 5.2.3 Modification/Change/Cancel Conditions

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>25% of relevant current application fee</td>
<td>Planning Act 2016 s79</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Minimum fee</td>
<td>$540.00</td>
<td>Planning Act 2016 s79</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Where assessable development arises from a proposed change in terms of the Planning Act 2016, a fresh application must be lodged together with a new fee.

### 5.2.4 Re-inspection Fee

The above fees (Section 5.2) include 1 site inspection. If there is a need for any more inspections, payment of this fee will be required for each additional inspection.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$290.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Should any fail a final inspection the re-inspection fee should be applied.

### 5.3 Infrastructure Charges Notices

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recalculation of Establishment Cost – Determination of Market Cost</td>
<td>By Quote plus Note A below</td>
<td>Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2017</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Request for Adjustment of Establishment Cost</td>
<td>By Quote plus Note A below</td>
<td>Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2017</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Determination of Request for Offset or Refund Confirmation</td>
<td>By Quote plus Note A below</td>
<td>Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2017</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

NOTE A: Where Council elects to have the request independently reviewed by an external third party, the applicant shall pay an additional fee. Such fees shall be the actual cost charged to Council for the review by the third party. Any additional fee must be paid prior to the determination of the request.

### 6. Developer Contributions

#### 6.1 Carparking Contributions

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosewood Commercial Area: Rosewood Car Park (John Street) – per space</td>
<td>$6,050.00</td>
<td>Planning Act 2016 s65</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Ipswich City Centre: Open, ground level, loss of on-street parking – per space</td>
<td>$13,300.00</td>
<td>Planning Act 2016 s65</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Ipswich City Centre: Multi-storey parking stations – per space</td>
<td>$33,050.00</td>
<td>Planning Act 2016 s65</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Ipswich City Centre: Additional on-street parking spaces</td>
<td>Actual Construction Costs</td>
<td>Planning Act 2016 s65</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

#### 6.2 Footpath Contributions

As per Implementation Guideline No 13
### 6.2 Footpath Contributions [continued]

| Rate per square metre of footpath | $300.00 | Planning Act 2016 s65 (a) |

### 6.3 Kerb and Channel Contributions

As per Implementation Guideline No 13

| Rate per linear metre of kerb and channel | $390.00 | Planning Act 2016 s65 (a) |

### 6.4 Other Developer Charges

#### 6.4.1 Vegetation Retention Contributions

As per Implementation Guideline no 19

| Advanced tree planting (per tree) | $770.00 | Planning Act 2016 s65 (a) |
| Native forest restoration (per hectare or part thereof) | $6,400.00 | Planning Act 2016 s65 (a) |

#### 6.4.2 Voluntary Water Quality Offset Payment

As per Implementation Guideline no 24

| Rate per square metre of water quality treatment area | $475.00 | Planning Act 2016 s65 (a) |
HEALTH, SECURITY AND REGULATORY SERVICES

Discount for Bona Fide Charitable or Community Organisations
A fee of 50% of the normal prescribed fee is payable in respect to:

- 1.3 Entertainment Venues
- 1.7 Food Businesses, excluding 1.7.7 Restoration Fees and 1.7.8 Eat Safe Review and Reassessment Fees;
- 5.1 Commercial use of roads; and
- 5.4 Regulated Parking - permit fees.

The discount will be applied in the following instances:

- Upon proof of status as a bona fide charitable or community organisation;
- Acceptance by the Chief Operating Officer (Health Security and Regulatory Services) that the applicant is a bona fide charitable organisation.

The discount does not apply to:

- Private clubs;
- Activities resulting in commercial gain; and
- Where an activity does not fulfil a significant community role and cannot be considered to be not-for-profit.

Refunds
Design Assessment/Application Fees are non-refundable unless otherwise stated. Licence/Permit fees should be paid on application and if the Licence/Permit is not approved then the applicable Licence/Permit fee will be refunded.

1. Health and Regulatory Services

1.1 Health and Regulatory Services

Note: These fees will be applied to all Permits/Licences under section 1. Health and Regulatory Services excluding Temporary Permits/Licences.

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee (incl. GST)</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection fee (per hour): 1. Health and Regulatory Services</td>
<td>$280.00</td>
<td>Refer to base permit / licence / application fee for head of power. (a)</td>
</tr>
<tr>
<td>(minimum charge 1 hour, maximum charge 4 hours) Note: Inspection fees will only be charged to Permits/Licences where additional inspections are required, including pre-fitout advice (changes to plans/design), re-inspections, monitoring and non-compliance. If additional hours above the maximum charge are required then compliance action may be taken.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative amendment of a Permit/Licence (Minor): 1. Health and Regulatory Services</td>
<td>$80.00</td>
<td>Refer to base permit / licence / application fee for head of power. (a)</td>
</tr>
<tr>
<td>Amendment of a Permit/Licence e.g., changes to plans/design (Major): 1. Health and Regulatory Services</td>
<td>$95.00</td>
<td>Refer to base permit / licence / application fee for head of power. (a)</td>
</tr>
<tr>
<td>(minimum charge). Note: If an inspection is required then inspection fees will be in addition to this charge.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Application for transfer of a Permit/Licence: 1. Health and Regulatory Services</td>
<td>$95.00</td>
<td>Refer to base permit / licence / application fee for head of power. (a)</td>
</tr>
<tr>
<td>(minimum charge). Note: If an inspection is required then inspection fees will be in addition to this charge. Food Business Licences cannot be transferred under the Food Act 2006.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019. # indicates 10% GST included.
1.2 Public Health (Infection Control for Personal Appearance Services) Act 2003

1.2.1 Higher Risk Personal Appearance Service

| Design Assessment – Higher Risk Personal Appearance Service | $400.00 | Public Health (Infection Control for Personal Appearance Services) Act 2003 s30 (a) |
| Initial Licence – Higher Risk Personal Appearance Service | $250.00 | Public Health (Infection Control for Personal Appearance Services) Act 2003 s30 (a) |

1.2.2 Renewal Fees

| Annual Licence Renewal – Higher Risk Personal Appearance Service | $350.00 | Public Health (Infection Control for Personal Appearance Services) Act 2003 s47 (a) |

1.2.3 Non-Higher Risk Personal Appearance Services

| Inspection fee (per hour): 1.2.3 Non-Higher Risk Personal Appearance Services | $280.00 | Public Health (Infection Control for Personal Appearance Services) Act 2003 s107 (a) |

(minimum charge 1 hour and maximum charge 4 hours).

1.3 Entertainment Venues (Local Law 3)

An Entertainment Venue Licence is required for: cinema, nightclub, community hall, indoor sporting complex, hotels, outdoor entertainment venue/arena, amusement parlour, gymnasium.

1.3.1 Entertainment Venue Licencing

| Design Assessment – Entertainment Venue | $350.00 | Local Law 1; Local Law 3 s5 (a) |
| Initial Licence – Entertainment Venue (all risk categories) | $280.00 | Local Law 1; Local Law 3 s5 (a) |

1.3.2 Renewal Fees

| Annual Licence Renewal – Low risk Entertainment Venue e.g. Gaming and amusement parlours, gymnasiaums and indoor sporting complexes | $385.00 | Local Law 1; Local Law 3 s5 (a) |
| Annual Licence Renewal – Medium risk Entertainment Venue e.g. Community Hall and Cinemas, Other venues with no liquor licensing | $500.00 | Local Law 1; Local Law 3 s5 (a) |
1.3.2 Renewal Fees [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – High risk Entertainment Venue e.g. Outdoor entertainment venue and any venue with a liquor licensing e.g. Hotels</td>
<td>$760.00</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>

1.3.3 Temporary Entertainment Events

| Application/Assessment – Temporary Entertainment Event | $840.00 | Local Law 1; Local Law 3 s5 | (a) |
| Express Processing: Temporary Entertainment Events    | $600.00 | Local Law 1; Local Law 3 s5 | (a) |

Note: This fee applies to applications made within 10 business days of an event and can be applied to any fee listed in section 1.3.3 Temporary Entertainment Events. Applications may be refused if there is no capacity to process the applications within the desired timeframe.

| Licence – Temporary Entertainment Event (per hour) | $280.00 | Local Law 1; Local Law 3 s5 | (a) |

(minimum charge). Actual Licence amount will be determined on how many inspection hours will be required pre and during event by Council officers.

| Traffic Control Permit – Temporary Entertainment Event | $80.00 | Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use management) Act 1995 and Local Government Act s 75 |

(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Refer to section 1.1

| Bond – Access Type 1 (Local Government Controlled Areas Only) | No charge | Local Law 1; Local Law 3 s5 | (a) |

Bond for temporary entertainment event on local government controlled areas where:

a. Vehicle access requested for the purpose of moving materials or structure/s in or out of one’s property on a “one-off” basis. E.g. to set up Jumping Castle
b. Minimal infrastructure such as tent or jumping castle is being erected.
c. Minimal risk of community nuisance and safety impacts

| Bond – Access Type 2 (Local Government Controlled Areas Only) | $840.00 | Local Law 1; Local Law 3 s5 | (a) |

Bond for temporary entertainment event on local government controlled areas where:

a. Access requested for minor infrastructure whereby vehicles no larger than utility size are delivering materials or services
b. More than just standard infrastructure being erected i.e. more than one inflatable entertainment item, stalls set up etc.
c. More potential risk of community nuisance and safety impacts (per day)

| Bond – Access Type 3 (Local Government Controlled Areas Only) | $1,420.00 | Local Law 1; Local Law 3 s5 | (a) |

Bond for temporary entertainment event on local government controlled area, where:

a. Access requested for any property works whereby vehicles exceeding the size of a utility are delivering materials or services
b. Extensive infrastructure proposed that may impact on the amenity and access to the park
c. Higher risk of community nuisance and safety impacts e.g. noise, traffic, security (per day)
1.4 Public Swimming Pools (Local Law 3)

1.4.1 Public Swimming Pool Licencing

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Assessment – Public Swimming Pool (per site)</td>
<td>$600.00</td>
<td>Local Law 1, Local Law 3 s5</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Initial Licence – Public Swimming Pool (per site)</td>
<td>$250.00</td>
<td>Local Law 1, Local Law 3 s5</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

1.4.2 Renewal Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – Public Swimming Pool (per site)</td>
<td>$460.00</td>
<td>Local Law 1, Local Law 3 s7</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

1.5 Caravan Parks and Camping Grounds (Local Law 3)

1.5.1 Caravan Parks and Camping Ground Licencing

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Assessment – Caravan Parks and Camping Ground</td>
<td>$700.00</td>
<td>Local Law 1, Local Law 3 s5</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Initial Licence – Caravan Parks and Camping Ground</td>
<td>$500.00</td>
<td>Local Law 1, Local Law 3 s5</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

1.5.2 Renewal Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – Caravan Park Licence or Camping Ground</td>
<td>$300.00</td>
<td>Local Law 1, Local Law 3 s5</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

1.5.3 Temporary Caravan and Camping Licence – Either one-off or annual (single event that reoccurs yearly) event

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – Temporary Caravan and Camping (no changes to design)</td>
<td>$250.00</td>
<td>Local Law 1, Local Law 3 s5</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Application/Assessment and Licence – Temporary Caravan and Camping</td>
<td>$640.00</td>
<td>Local Law 1, Local Law 3 s5</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>One-off Licence – Temporary Caravan and Camping (per hour)</td>
<td>$280.00</td>
<td>Local Law 1, Local Law 3 s5</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge). Actual Licence amount will be determined on how many inspection hours will be required pre and during event by Council officers.

1.6 Temporary Homes (Local Law 8)

1.6.1 Temporary Home Permits

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application/Assessment and Permit – Temporary Home</td>
<td>$405.00</td>
<td>Local Law No. 8 Schedule 2</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

Note: This fee is non-refundable.
1.7 Food Business

1.7.1 Design Assessment of an Application for a New Food Business or Refurbishment of an Existing Business

| Design Assessment – Food Business with a floor area less than 250m² | $630.00 | Food Act 2006 s85 (a) |
| Design Assessment – Food Business with a floor area between 251m² to 1,000m² | $780.00 | Food Act 2006 s85 (a) |
| Design Assessment – Food Business with a floor area greater than 1,000m² | $840.00 | Food Act 2006 s85 (a) |

1.7.2 Initial Licence Fees

| Initial Licence – Food Business | $360.00 | Food Act 2006 s72, s85 (a) |

1.7.3 Food Safety Program

| Application for restamping of an existing Food Safety Program (no process amendments) | $78.00 | Food Act 2006 s112 (a) |
| Application to accredit a Food Safety Program | $460.00 | Food Act 2006 s102 (a) |
| Amendment to a Food Safety Program | $270.00 | Food Act 2006 s112 (a) |

(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Refer to section 1.1.

1.7.4 Temporary Food Stall

| Application/Assessment and Licence – Temporary Food Stall: One Off Event | $270.00 | Food Act 2006 s85 (a) |
| Application/Assessment and Licence – Temporary Food Stall: Annual | $330.00 | Food Act 2006 s85 (a) |

Note: This fee is non-refundable.

| Annual Licence Renewal – Temporary Food Stall | $330.00 | Food Act 2006 s85 (a) |

1.7.5 Licence Renewal Fees

| Annual Licence Renewal – Food Business | $620.00 | Food Act 2006 s72, s85 (a) |

Licence Renewal fee is based on the level of star rating:
3 Star - 20% discount ($500 if paid by 30 June)
4 Star - 30% discount ($440 if paid by 30 June)
5 Star - 50% discount ($310 if paid by 30 June)

Bona Fide Charitable or Community Organisations - Discount of 50% to be applied to the normal prescribed fee with no further Eat Safe discount applicable (Fee - $310).

Note: If additional inspections are required due to non-compliance with licence conditions or legislative responsibilities then re-inspection fees will be additional to this charge. Refer to section 1.1.
1.7.6 Water Carrier Renewal

Annual Licence Renewal – Water Carriers | $330.00 | Food Act 2006 s85 (a)

1.7.7 Restoration Fee – Food Business Licence Renewal

Restoration Fee – Food Business Licence Renewal | $60.00 | Food Act 2006 (a)

1.7.8 Eat Safe Review and Reassessment Fees

Application for desktop Review of Food Safety Report | $275.00 | Food Act 2006 s80, s84 (a)
Application for Reassessment of Premises Eat Safe Rating | $720.00 | Food Act 2006 s80, s84 (a)

1.8 Non-Compliance with a Notice

Council’s costs associated with Non-compliance with a notice | $440.00 | Local Law 1 s31
(This charge is in addition to contractor fees.)

1.9 Heavy Vehicle Permit (Local Law 5)

Annual Permit Renewal – Heavy Vehicle Permit | $134.00 | Local Law 1, Local Law 5 s12 (a)

Note: If additional inspections are required due to non-compliance with permit conditions or legislative responsibilities then re-inspection fees will be additional to this charge. Refer to section 1.1

2. Animal Management

Note:
1) Application fees include permit/licence fee for first year.
2) Renewal fees apply annually on each permit/licence.

2.1 Standard Permits

An applicant can apply for a Standard Permit if they are able to agree to the standard terms and conditions outlined on the application form. If the terms and conditions can be agreed to, no inspection or assessment will be required. (If the applicant cannot agree to the standard terms and conditions of the permit without an inspection and/or desktop assessment from a technical officer then they must apply for a Non Standard Permit – see next section)

2.1.1 Animal Permit

Poultry (ducks, geese, peacocks and the like), Roosters, Pigeons, Birds (other than poultry or pigeons), Horses (including donkeys and mules), Other animals (including cattle, camels, sheep, goats, llamas and deer).

Initial application and first year permit – Standard Animal | $100.00 | Local Law 1, Local Law 6 s5 (a)
Note: This fee is non-refundable

Annual Permit Renewal – Standard Animal | $60.00 | Local Law 1, Local Law 6 s5 (a)
2.2 Non Standard Permits

An applicant must apply for a Non-Standard Permit if they fall into one of two categories:
1. The applicant is applying for an animal permit and cannot agree to the Standard Permit terms and conditions without an inspection or desktop assessment from a Technical Officer taking place,
   OR
2. The applicant is applying for any of the following permits: Domestic Cat Permit, Domestic Dog Permit, Guard Dog Permit and Restricted/Prohibited Dog Permits. These permits require an initial inspection and/or technical officer desktop assessment.

### 2.2.1 Animal Permit for an Application which Cannot Meet Standard Conditions

<table>
<thead>
<tr>
<th>Initial application and first year permit – Non Standard Animal</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horses (including donkeys and mules), pigs, other animals (including cattle, camels, sheep, goats, llama and deer).</td>
<td>$25.00</td>
<td>Local Law 1, Local Law 6 s5</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

Note: This fee is non-refundable

<table>
<thead>
<tr>
<th>Annual Permit Renewal – Non Standard Animal</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$60.00</td>
<td>Local Law 1, Local Law 6 s5</td>
<td>(a)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2.2.2 Birds and Poultry

<table>
<thead>
<tr>
<th>Initial application and first year permit – Birds and Poultry</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poultry (ducks, geese, peacocks and the like), roosters, pigeons, birds (other than poultry or pigeons)</td>
<td>$25.00</td>
<td>Local Law 1, Local Law 6 s5</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>

Note: This fee is non-refundable

<table>
<thead>
<tr>
<th>Annual Permit Renewal – Birds and Poultry</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$60.00</td>
<td>Local Law 1, Local Law 6 s5</td>
<td>(a)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2.2.3 Domestic Cat Permit (to keep 3 or 4 desexed cats)

<table>
<thead>
<tr>
<th>Initial application and first year permit – Domestic Cat</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$25.00</td>
<td>Local Law 1, Local Law 6 s5</td>
<td>(a)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: This fee is non-refundable

<table>
<thead>
<tr>
<th>Annual Permit Renewal – Domestic Cat</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$60.00</td>
<td>Local Law 1, Local Law 6 s5</td>
<td>(a)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2.2.4 Domestic Dog Permit (to keep 3 or 4 dogs)

(Dog registration fees additional)

<table>
<thead>
<tr>
<th>Initial application and first year permit – Domestic Dog</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$25.00</td>
<td>Local Law 1, Local Law 6 s5</td>
<td>(a)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: This fee is non-refundable

<table>
<thead>
<tr>
<th>Annual Permit Renewal – Domestic Dog</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$60.00</td>
<td>Local Law 1, Local Law 6 s5</td>
<td>(a)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2.2.5 Guard Dog Permit per property

(Keeping dogs for guarding and security purposes) (Dog registration fees additional)
## 2.2.5 Guard Dog Permit per property [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial application and first year permit – Guard Dog</td>
<td>$570.00</td>
<td>Local Law 1; Local Law 6 s5</td>
<td>(a)</td>
</tr>
<tr>
<td>Note: This fee is non-refundable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Permit Renewal – Guard Dog</td>
<td>$290.00</td>
<td>Local Law 1; Local Law 6 s5</td>
<td>(a)</td>
</tr>
</tbody>
</table>

## 2.2.6 Restricted Dog Permit – Renewals Only

(Restricted dogs are determined by State Government legislation i.e. Dogo Argentino, Fila Brasileiro, Japanese Tosa and American Pitbull Terrier. Dog registration fees are additional. This permit fee only applies to those owners who owned the dogs prior to 1 June 2002. See the Local Government Act for further information.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted dog permit – Renewals only</td>
<td>$290.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s71</td>
<td>(a)</td>
</tr>
</tbody>
</table>

## 2.2.7 Five Plus Dog Permit (keeping 5 or more dogs)

(May require planning and development approval prior to being considered) (Dog registration fees additional)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial application and first year permit – Five or more Dogs</td>
<td>$480.00</td>
<td>Local Law 1; Local Law 6 s5</td>
<td>(a)</td>
</tr>
<tr>
<td>Note: This fee is non-refundable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Permit Renewal – Five or more Dogs</td>
<td>$310.00</td>
<td>Local Law 1; Local Law 6 s5</td>
<td>(a)</td>
</tr>
</tbody>
</table>

## 2.2.8 Five Plus Cat Permit (keeping 5 or more cats)

(May require planning and development approval prior to being considered)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial application and first year permit – Five or more Cats</td>
<td>$445.00</td>
<td>Local Law 1; Local Law 6 s5</td>
<td>(a)</td>
</tr>
<tr>
<td>Note: This fee is non-refundable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Permit Renewal – Five or more Cats</td>
<td>$260.00</td>
<td>Local Law 1; Local Law 6 s5</td>
<td>(a)</td>
</tr>
</tbody>
</table>

## 2.3 Commercial Licence Fees

### 2.3.1 Animal Licences (where involving a development application)

NOTE: On approval of the development application and prior to commencement of operation a relevant commercial licence must be obtained and fees paid in full.

### 2.3.2 Commercial Stable Licence

(May require planning and development approval prior to being considered)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Assessment – Commercial Stable</td>
<td>$390.00</td>
<td>Local Law 1; Local Law 3 s5</td>
<td>(a)</td>
</tr>
<tr>
<td>Initial application and first year licence – Commercial Stable</td>
<td>$365.00</td>
<td>Local Law 1; Local Law 3 s5</td>
<td>(a)</td>
</tr>
</tbody>
</table>
2.3.2 Commercial Stable Licence  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – Commercial Stable</td>
<td>$275.00</td>
<td>Local Law 1; Local Law 3 s5</td>
</tr>
</tbody>
</table>

2.3.3 Pet Shop Licence

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Assessment – Pet Shop</td>
<td>$390.00</td>
<td>Local Law 1; Local Law 3 s5</td>
</tr>
<tr>
<td>Initial application and first year licence – Pet Shop</td>
<td>$365.00</td>
<td>Local Law 1; Local Law 3 s5</td>
</tr>
<tr>
<td>Annual Licence Renewal – Pet Shop</td>
<td>$275.00</td>
<td>Local Law 1; Local Law 3 s5</td>
</tr>
</tbody>
</table>

2.3.4 Commercial Cattery Licence (Selling, Boarding & Breeding)

(May require planning and development approval prior to being considered)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Assessment – Commercial Cattery</td>
<td>$390.00</td>
<td>Local Law 1; Local Law 3 s5</td>
</tr>
<tr>
<td>Initial application and first year licence – Commercial Cattery</td>
<td>$365.00</td>
<td>Local Law 1; Local Law 3 s5</td>
</tr>
<tr>
<td>Annual Licence Renewal – Commercial Cattery</td>
<td>$275.00</td>
<td>Local Law 1; Local Law 3 s5</td>
</tr>
</tbody>
</table>

2.3.5 Commercial Kennels Licence (including training, selling, boarding and breeding kennels)

(Dog registration fees additional)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Assessment – Commercial Kennels</td>
<td>$390.00</td>
<td>Local Law 1; Local Law 3 s5</td>
</tr>
<tr>
<td>Initial application and first year licence – Commercial Kennel</td>
<td>$540.00</td>
<td>Local Law 1; Local Law 3 s5</td>
</tr>
<tr>
<td>Annual Licence Renewal – Commercial Kennel</td>
<td>$275.00</td>
<td>Local Law 1; Local Law 3 s5</td>
</tr>
</tbody>
</table>

2.4 Permit/ Licence Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection fee (per hour): 2. Animal Management</td>
<td>$280.00</td>
<td>Refer to base permit / licence / application fee for head of power.</td>
</tr>
</tbody>
</table>

(minimum charge 1 hour and maximum charge 4 hours). Note: This fee will be charged when an inspection is required for assessment declared dog declarations, undertaking fencing inspections, non-compliance with licence conditions etc.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment of a Standard or Non-Standard Permit/Licence (Major): 2. Animal Management</td>
<td>$95.00</td>
<td>Refer to base permit / licence / application fee for head of power.</td>
</tr>
</tbody>
</table>

(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for transfer of a Licence: 2. Animal Management</td>
<td>$95.00</td>
<td>Refer to base permit / licence / application fee for head of power.</td>
</tr>
</tbody>
</table>

(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Permits are not eligible for transfer.
2.4 Permit/ Licence Fees [continued]

| Administrative amendment of animal details on an existing permit (Minor): 2. Animal Management | $60.00 | Refer to base permit/ licence/ application fee for head of power | (a) |

2.5 Dog Registration (Annual Fee)

Pensioner
Pensioner applies to: Age Pension; Sole Parent Pension; Wife’s Pension; Widow’s Pension; Carer’s Pension; Disability Support Pension; War Widow’s Pension; Defence Widow’s Pension; Service Pension; War Disability Pension. Applies to full or part pensions.

Obedience Training Concession
Dogs that are obedience trained and have been awarded a certificate by an accredited trainer stating that the dog has successfully completed obedience training to the satisfaction of the Chief Operating Officer – Health, Security and Regulatory Services may present their certificate to the council to receive a 50% discount on their applicable dog registration fee.

Maximum fee concession
When any multiple discounts or concessions are applied to registration fees (e.g. obedience trained dog), no resulting registration fee shall be lower than the de-sexed Pensioner dog registration fee (pay by date) due to minimum cost recovery. 2.5.1 Introductory Dog Registration is already subsidised below minimum cost recovery to encourage responsible pet ownership and therefore no discount or concession shall be applied.

NOTE: Pay By dates and pay after dates are determined by the Chief Operating Officer, Health, Security and Regulatory Services Department, Ipswich City Council.

NOTE: Where a registration fee is not paid by the due date the discounted fee will cease to apply and the full registration fee will then become payable.

2.5.1 Introductory Dog Registration (per dog)

Where a dog has not been previously registered with ICC and is not currently registered with any other Australian local government and is registered within 14 days of the dog coming into the ICC area or if a pup within 14 days of reaching 3 months of age.

Excludes Declared Dangerous Dogs, Restricted Dogs and Regulated Dogs as defined under the Animal Management (Cats & Dogs) Act 2008.

- **Introductory Dog Registration** $20.00 Animal Management (Cats & Dogs) Act 2008 – Section 44
- **Introductory Dog Registration – Pensioner** $20.00 Animal Management (Cats & Dogs) Act 2008 – Section 45
- **Introductory Dog Registration – Ipswich and Wacol RSPCA Adoptions** No Charge Animal Management (Cats & Dogs) Act 2008 – Section 44

Where a dog is being adopted by a resident of Ipswich.

Where a dog is owned by an Ipswich resident and is kept in the Ipswich City Council area, and their vet has provided proof of one of the following services being conducted in the last 14 days on the dog being registered: vaccination; micro chipping or desexing.

2.5.2 Dog Registration: Per Entire Dog (i.e. the dog is not desexed)

| Pay By Date | $171.00 | Animal Management (Cats and Dogs) Act 2008 s44, s56 | (a) |
2.5.2 Dog Registration: Per Entire Dog (i.e. the dog is not desexed) [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Pay After Date</td>
<td>$201.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s56</td>
</tr>
</tbody>
</table>

2.5.3 Dog Registration: Per De-Sexed Dog

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Pay By Date</td>
<td>$37.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s52</td>
</tr>
<tr>
<td></td>
<td>Pay After Date</td>
<td>$67.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s52</td>
</tr>
</tbody>
</table>

2.5.4 Dog Registration: Per Entire Dog (i.e. the dog is not desexed) – Pensioner

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Pay By Date</td>
<td>$78.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s56</td>
</tr>
<tr>
<td></td>
<td>Pay After Date</td>
<td>$93.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s56</td>
</tr>
</tbody>
</table>

2.5.5 Dog Registration: Per De-Sexed Dog – Pensioner

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Pay By Date</td>
<td>$27.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s52</td>
</tr>
<tr>
<td></td>
<td>Pay After Date</td>
<td>$42.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s52</td>
</tr>
</tbody>
</table>

2.5.6 Guide Dogs and Assistance Dogs

NOTE: Guide dogs or seeing eye dogs are specially trained dogs that enable blind or visually impaired people to avoid obstacles/hazards. Assistance dogs are specially trained dogs that enable people with a disability to perform specific tasks that they would not ordinarily be able to because of their physical impairment. A letter from a suitable qualified person (or agency) confirming applicants disability and requirement for an assistance dog will be required as satisfactory proof.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Guide Dogs and Assistance Dogs</td>
<td>No Charge</td>
<td>Animal Management (Cats &amp; Dogs) Act 2008 – Section 44</td>
</tr>
</tbody>
</table>

2.5.7 Greyhound Racing Control Board of QLD Members

Only Dogs registered with the Greyhound Racing Control Board of Qld (GRCBQ) are eligible for this rate. Dogs not registered with the GRCBQ will have the appropriate registration fee apply.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GRCBQ Members</td>
<td>No Charge</td>
<td>Animal Management (Cats &amp; Dogs) Act 2008 – Section 44</td>
</tr>
</tbody>
</table>
### 2.5.8 Other Dogs Exempt by Council

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other dogs exempt by Council resolution</td>
<td>No Charge</td>
<td>Animal Management (Cats &amp; Dogs) Act 2008 – Section 44</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### 2.5.9 Dangerous Dogs

Dogs declared dangerous according to the Animal Management (Cats and Dogs) Act 2008 (including those declared under the previous legislation ICC Local Law 7 prior to commencement of State Legislation).

<table>
<thead>
<tr>
<th>Initial and first year Permit – Dangerous Dog – Prorata</th>
<th>$510.00</th>
<th>Animal Management (Cats and Dogs) Act 2008 s44, s60</th>
<th>(a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non Compliance (Renewal Only) – Pay By Date</td>
<td>$480.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
<tr>
<td>Non Compliance (Renewal Only) – Pay After Date</td>
<td>$510.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – De-sexed dog – Pay By Date</td>
<td>$233.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – De-sexed dog – Pay After Date</td>
<td>$263.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – Entire dog – Pay By Date</td>
<td>$310.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – Entire dog – Pay After Date</td>
<td>$340.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### 2.5.10 Menacing Dogs

Dogs declared menacing according to the Animal Management (Cats and Dogs) Act 2008.

<table>
<thead>
<tr>
<th>Initial and first year – Menacing Dog – Prorata</th>
<th>$510.00</th>
<th>Animal Management (Cats and Dogs) Act 2008 s44, s60</th>
<th>(a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non Compliance (Renewal Only) – Pay By Date</td>
<td>$480.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
<tr>
<td>Non Compliance (Renewal Only) – Pay After Date</td>
<td>$510.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – De-sexed dog – Pay By Date</td>
<td>$233.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – De-sexed dog – Pay After Date</td>
<td>$263.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – Entire dog – Pay By Date</td>
<td>$310.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – Entire dog – Pay After Date</td>
<td>$340.00</td>
<td>Animal Management (Cats and Dogs) Act 2008 s44, s60</td>
<td>(a)</td>
</tr>
</tbody>
</table>
2.5.11 Farm Dog

NOTE: Farm Dog - dogs that do not meet the criteria set out for a working dog in the Animal Management (Cats and Dogs) Act 2008 but do meet the following criteria may be classified as a farm dog and receive a discounted registration fee:
1. Satisfy an authorised officer that the said dog is in fact a farm working dog within Ipswich City Council (assessment of skills that the dog does provide assistance on the farm will be required)
2. The dog lives on a property in a classified rural zone within Ipswich City Council
3. The dog’s owner is a primary producer, however this may not be the owners’ principal occupation within Ipswich City Council.

(a) Per Entire Farm Dog (First) (i.e. the dog is not desexed)

<table>
<thead>
<tr>
<th>Pay By Date</th>
<th>$73.00</th>
<th>Animal Management (Cats and Dogs) Act 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pay After Date</td>
<td>$103.00</td>
<td>Animal Management (Cats and Dogs) Act 2008</td>
</tr>
</tbody>
</table>

(b) Per De-Sexed Farm Dog (First)

<table>
<thead>
<tr>
<th>Pay By Date</th>
<th>$29.00</th>
<th>Animal Management (Cats and Dogs) Act 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pay After Date</td>
<td>$59.00</td>
<td>Animal Management (Cats and Dogs) Act 2008</td>
</tr>
</tbody>
</table>

(c) Per Farm Dog (Additional)

Where an owner is registering more than one farm dog, the first dog is registered at the appropriate fee (see above) and each additional dog will be charged this fee

<table>
<thead>
<tr>
<th>Pay By Date Additional Farm Dog (per dog)</th>
<th>$27.00</th>
<th>Animal Management (Cats and Dogs) Act 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pay After Date Additional Farm Dog (per dog)</td>
<td>$42.00</td>
<td>Animal Management (Cats and Dogs) Act 2008</td>
</tr>
</tbody>
</table>

2.5.12 Dogs QLD Members

Dogs QLD Members: Per Entire Dog (i.e. the dog is not desexed) – Pay By Date

| $71.00 | Animal Management (Cats and Dogs) Act 2008 s44, s46 |

Dogs QLD Members: Per Entire Dog (i.e. the dog is not desexed) – Pay After Date

| $101.00 | Animal Management (Cats and Dogs) Act 2008 s44, s46 |

2.5.13 Reciprocal Dog Registration

Where a dog is currently registered with any other Australian Local Government and satisfactory proof of registration is shown, no fee will be charged for the registration of the dog with the Ipswich City Council for the current Ipswich City Council registration period.

Reciprocal dog registration transfer

| No Charge | Refer to base permit / licence / application fee for head of power. |

Price List effective 1 July 2019

# indicates 10% GST included
### 2.6 Impounding

#### 2.6.1 Dogs

**Note:**
- All dogs must have a valid registration and microchip on release - related fees applicable.
- A rebate of the entire impoundment fee per animal will be made available to any dog owner electing to de-sex their dog within three (3) months of release from the Animal Management Centre. Conditions Apply.
- Where a second or subsequent dogs are impounded during the same incident and collected at the same time, no sustenance be charged to the second or subsequent dog.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered, de-sexed, microchipped, first impoundment</td>
<td>No charge</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Registered, de-sexed, not microchipped, first impoundment</td>
<td>$44.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Registered, entire, microchipped, first impoundment</td>
<td>$150.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Registered, entire, not microchipped, first impoundment</td>
<td>$170.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Not registered, de-sexed, microchipped, first impoundment</td>
<td>$130.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Not registered, de-sexed, not microchipped, first impoundment</td>
<td>$150.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Not registered, entire, microchipped, first impoundment</td>
<td>$170.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Not registered, entire, not microchipped, first impoundment</td>
<td>$198.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Second and subsequent impoundment surcharge</td>
<td>$67.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Sustenance first day</td>
<td>No charge</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Sustenance per subsequent days</td>
<td>$26.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Microchipping of dog prior to release</td>
<td>$25.00</td>
<td>Local Government Act # s262(3)(c)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Price list effective 1 July 2019**

# indicates 10% GST included

---

### 2.6.2 Cats

**Note:**
- All cats must have a microchip on release - related fees applicable.
- A rebate of the entire impoundment fee per animal will be made available to any cat owner electing to de-sex their cat within three (3) months of release from the Animal Management Centre. Conditions Apply.
- Where a second or subsequent cats are impounded during the same incident and collected at the same time, no sustenance be charged to the second or subsequent cat.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>De-sexed, microchipped, first impoundment</td>
<td>No charge</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>De-sexed, not microchipped, first impoundment</td>
<td>$44.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Entire, microchipped, first impoundment</td>
<td>$88.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Entire, not microchipped, first impoundment</td>
<td>$109.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Second and subsequent impoundment surcharge</td>
<td>$44.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Sustenance first day</td>
<td>No charge</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Sustenance per subsequent days</td>
<td>No Charge</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Microchipping of cat prior to release</td>
<td>$25.00</td>
<td>Local Government Act # s262(3)(c)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---
2.6.3 Livestock & Other Animals

(a) Large Livestock

Release fees for large livestock (including cattle, horses, deer, camels, etc.) are to be determined by the time taken by Council staff to impound the animal(s).

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Livestock impoundment: Large (per animal)</td>
<td>$100.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Minimum charge of 1 hour and maximum charge of 4 hours. Based on 2 officers and the stock truck. For every additional officer the fee is increased by one half.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collection of Large Livestock (per hour)</td>
<td>$280.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Minimum charge of 1 hour and maximum charge of 4 hours. Fee is based on 2 officers and the stock truck. For every additional officer the fee is increased by one half.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collection of Large Livestock (per hour) – Outside business hours</td>
<td>$402.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Minimum charge of 1 hour and maximum charge of 4 hours. Fee is based on 2 officers and the stock truck. For every additional officer the fee is increased by one half.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Driving, leading and/or transport of Large Livestock – Return Trip only (per kilometre)</td>
<td>$12.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Sustenance – per head (per day or part thereof)</td>
<td>$49.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>Advertising: Notice of Impoundment placed in a newspaper</td>
<td>Actual cost of advertising</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>All costs associated with the advertisement shall be charged in addition to the appropriate release fee.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NLIS Tagging of Cattle (per hour)</td>
<td>$308.00</td>
<td>Local Government Act # s262(3)(c)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum charge.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(b) Other Livestock

Release fees for animals including sheep, goats, swine or similar livestock are to be determined per head. (Maximum charge 10 head per owner per occurrence).

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Livestock impoundment: Other</td>
<td>$43.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
<tr>
<td>NLIS Tagging of Sheep &amp; Goats (per hour)</td>
<td>$308.00</td>
<td>Local Government Act # s262(3)(c)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum charge is half (1/2) an hour.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(c) Poultry & Birds

Release fees for poultry and birds are to be determined per head. (Maximum charge 10 head per owner per occurrence).

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poultry &amp; Birds impoundment</td>
<td>$17.00</td>
<td>Local Law 6 s27</td>
<td>(d)</td>
<td></td>
</tr>
</tbody>
</table>

2.7 Other Charges

2.7.1 Traps

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental of Cat Trap (per day)</td>
<td>$13.00</td>
<td>Local Government Act # s262(3)(c)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note: Fee only charged after trap has been loaned longer than seven (7) working days.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 2.7.1 Traps [continued]

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental of Dog Trap (per day)</td>
<td>$22.00</td>
<td>Local Government Act s202(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Note: Fee only charged after trap has been loaned longer than seven (7) working days.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collection of Trap (Dog &amp; Cat)</td>
<td>$308.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Where a trap has not been returned this fee will be charged, in addition to daily fees, to collect the trap.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2.7.2 Regulated Dogs incl. Restricted, Dangerous and Menacing

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regulated Dog Signs</td>
<td>No charge</td>
<td>Local Government Act s292(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Regulated Dog Tags</td>
<td>No Charge</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

### 2.7.3 Microchipping

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microchipping – Community Events</td>
<td>$25.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

Dog or Cat must already be currently registered with Ipswich City Council.

---

### 3. Cemeteries

#### 3.1 Exhumation

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application/Assessment – Exhumation (per hour)</td>
<td>$280.00</td>
<td>Local Government Act 2009 s97(2)</td>
<td>(a)</td>
</tr>
<tr>
<td>(minimum charge).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supervision fee – Exhumation (per hour)</td>
<td>$308.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>(minimum charge).</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

#### 3.2 Private Cemeteries

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licence – Private Cemetery: Annual</td>
<td>$660.00</td>
<td>Local Law 1; Local Law 3 s5</td>
<td>(a)</td>
</tr>
<tr>
<td>(excludes cemeteries on Council land)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4. Environmental Protection

4.1 Environmentally Relevant Activities (ERA's)

Note: The fees contained in section 4.1 Environmentally Relevant Activities (ERA's) are non-refundable

4.1.1 Annual Renewal Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97/2</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERA1 Asphalt Manufacturing: greater than 1,000 tonnes per year</td>
<td>$9,900.00</td>
<td>Environmental Protection Regulation 2008 Schedule 10</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 12 Plastic Product Manufacturing: 50 tonnes per year or more (other than plastic in item below)</td>
<td>$2,450.00</td>
<td>Environmental Protection Regulation 2008 Schedule 10</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 12 Plastic Product Manufacturing: 5 tonnes per year or more (foam, composite plastic or rigid fibre reinforced)</td>
<td>$2,450.00</td>
<td>Environmental Protection Regulation 2008 Schedule 10</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 19 Metal Forming: 10,000 tonnes or more per year</td>
<td>$810.00</td>
<td>Environmental Protection Regulation 2008 Schedule 10</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 20 Metal Recovery: up to 100 tonnes per day</td>
<td>$1,190.00</td>
<td>Environmental Protection Act 73D &amp; Environmental Protection Regulation 2008 Schedule 10</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 20 Metal Recovery: 100 tonnes or more per day or 10,000 tonnes or more per year Without using a fragmentiser</td>
<td>$3,000.00</td>
<td>Environmental Protection Regulation 2008 Schedule 10</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 38.1 (a) Surface Coating Anodising, electroplating, enamelling or galvanising by using 1 to 100 tonnes of surface coating material in a year</td>
<td>$810.00</td>
<td>Environmental Protection Regulation 2008 Schedule 10</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 49 Boat Maintenance or Repair</td>
<td>$2,450.00</td>
<td>Environmental Protection Regulation 2008 Schedule 10</td>
<td>(a)</td>
</tr>
<tr>
<td>ERA 61 Waste Incineration and Thermal Treatment: Incinerating waste vegetation, clean paper or cardboard</td>
<td>$810.00</td>
<td>Environmental Protection Regulation 2008 Schedule 10</td>
<td>(a)</td>
</tr>
</tbody>
</table>

4.1.2 Other ERA Fees

- Application to transfer an Environmental Authority | $95.00 | Environmental Protection Regulation 2008 Schedule 10 | (a) |
  (minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge.

- Application for Conversion of Environmental Authority (site specific to standard conditions) | $180.00 | Environmental Protection Regulation 2008 Schedule 10 | (a) |
  (minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge.

- Inspection fee (per hour): 4. Environmental Protection | $280.00 | Refer to base permit / licence / application fee for head of power. | (a) |
  (minimum charge). Inspection fees will only be charged where additional inspections are required including assessments of draft TEPs, reinspections, monitoring and non-compliance.
### 4.1.2 Other ERA Fees (continued)

| Amendment to an approved Transitional Environmental Program (per hour) | $280.00 | Environmental Protection Regulation 1998 s52 (a) |
| Annual TEP return | $515.00 | Environmental Protection Regulation 1998 s52 (a) |

### 5. Road Regulation

#### 5.1 Commercial Use of Roads (refer to relevant local laws)

##### 5.1.1 Licence Fees

| Application/Assessment fee – 5. Commercial Use of Roads | $150.00 | Local Law 1; Local Law 3 s5; Transport Operations (Road Use Management) Act 1995 (a) |
| Amendment of Licence – 5. Commercial Use of Roads | $60.00 | Local Law 1 s31; Local Law 7 Part 6 Transport Operations (Road Use Management) Act 1995 (a) |
| Note: Licence Fees are additional to this charge. |
| Application for transfer of a Licence – 5. Commercial Use of Roads | $95.00 | Refer to base permit / licenco / application fee for head of power. (a) |
| (minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. |
| (minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Applicable to annual licences only. |

##### 5.1.2 Sale and/or display of goods or services on roads (Roadside Vending)

| Licence – Roadside Vending: Annual | $300.00 | Local Law 1; Local Law 3 s5; Transport Operations (Road Use Management) Act 1995 (a) |
| Licence – Roadside Vending: Monthly | $260.00 | Local Law 1; Local Law 3 s5; Transport Operations (Road Use Management) Act 1995 (a) |
### 5.1.3 Busking, Commercial Touting, Hawking on Roads and Local Government Areas

| Licence – Busking, Commercial Touting, Hawking: Annual | $260.00 | Local Law 1; Local Law 3 s5 Transport Operations (Road Use Management) Act 1995 (a) |
| Licence – Busking, Commercial Touting, Hawking: Monthly | $75.00 | Local Law 1; Local Law 3 s5 Transport Operations (Road Use Management) Act 1995 (a) |
| Licence – Busking, Commercial Touting, Hawking: One off (one day only) | $33.00 | Local Law 1; Local Law 3 s5 Transport Operations (Road Use Management) Act 1995 (a) |

### 5.1.4 Footpath Dining

| Licence – Footpath Dining within Ipswich CBD: Annual (per square meter) | $115.00 | Local Government Act s262(3)(c) (a) |
| Licence – Footpath Dining outside Ipswich CBD: Annual (per square meter) | $90.00 | Local Government Act s262(3)(c) (a) |

### 5.2 Pedestrian Mall

#### 5.2.1 Permitted Uses Licence

Note: For Busking in the Mall please see Commercial Use of Roads section.

#### 5.2.2 Pedestrian Mall Activities

<table>
<thead>
<tr>
<th>Activity</th>
<th>Fee</th>
<th>Provision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Access: per day or part thereof</td>
<td>$175.00</td>
<td>Local Law 1, Local Law 3 s5</td>
</tr>
<tr>
<td>Sell, Offer or Display goods for sale: per day or part thereof</td>
<td>$175.00</td>
<td>Local Law 1, Local Law 3 s5</td>
</tr>
<tr>
<td>Carry on business: per day or part thereof</td>
<td>$175.00</td>
<td>Local Law 1, Local Law 3 s5</td>
</tr>
<tr>
<td>Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound: per day or part thereof</td>
<td>$119.00</td>
<td>Local Law 1, Local Law 3 s5</td>
</tr>
<tr>
<td>Seek or receive or indicate that a donation of money from a bystander or passer-by is being sought: per day or part thereof</td>
<td>$15.00</td>
<td>Local Law 1, Local Law 3 s5</td>
</tr>
</tbody>
</table>
### 5.2.2 Pedestrian Mall Activities (continued)

<table>
<thead>
<tr>
<th>Activity Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Place a structure – Hand out Brochures/Pamphlets etc.: per day or part thereof</td>
<td>$176.00</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Place a structure – Hand out Brochures/Pamphlets etc.: per week</td>
<td>$886.00</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Place a structure – Hand out Brochures/Pamphlets etc.: 3 days</td>
<td>$438.00</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>

### 5.2.3 Community Group Activities

<table>
<thead>
<tr>
<th>Activity Description</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Access: per day or part thereof</td>
<td>No Charge</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Sell, Offer or Display goods for sale: per day or part thereof</td>
<td>No Charge</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Display goods for sale: per day or part thereof</td>
<td>No Charge</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Carry on business: per day or part thereof</td>
<td>No Charge</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound per day or part thereof</td>
<td>No Charge</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Seek or receive or indicate that a donation of money from a bystander or pass-by is being sought per day or part thereof</td>
<td>No Charge</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Place a structure – Hand out Brochures/Pamphlets etc.: per day or part thereof</td>
<td>No Charge</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Place a structure – Hand out Brochures/Pamphlets etc.: per week</td>
<td>No Charge</td>
<td>Local Law 1; Local Law 3 s5</td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>

### 5.3 Parking Fines

<table>
<thead>
<tr>
<th>Activity Description</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITEC search fees for reminder notices</td>
<td>Actual Costs</td>
<td>Local Government Act s262(3)(c)</td>
<td></td>
<td>#</td>
</tr>
</tbody>
</table>

### 5.4 Regulated Parking – Permit Fees

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit – Commercial Vehicle: Annual</td>
<td>$206.00</td>
<td>Local Law 1; Local Law 5 s9, Transport Operations (Road Use Management) Act 1995</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Permit – Resident: Annual</td>
<td>$60.00</td>
<td>Local Law 1; Local Law 5 s9, Transport Operations (Road Use Management) Act 1995</td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Permit – Media: Annual</td>
<td>$206.00</td>
<td>Local Law 1; Local Law 5 s9, Transport Operations (Road Use Management) Act 1995</td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019  # indicates 10% GST included  19201  Page 79 of 113
5.4 Regulated Parking – Permit Fees  [continued]

| Permit – General Contractor: Annual | $206.00 | Local Law 1; Local Law 5 s93; Transport Operations (Road Use Management) Act 1995 | (a) |

5.5 Permits to carry out Works on Local Government Controlled Roads or implement Traffic Control

5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits

If an application is withdrawn before assessment has commenced then a full refund (less the administration charge) will be granted. If work has commenced then cost recovery will occur. (Refer relevant Local Laws and to https://www.ipswich.qld.gov.au/business/laws-and-permits-for-businesses/roads):

| Administrative amendment of a Permit (Minor): 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits | $60.00 | Local Law 7 (Local Government Controlled Areas and Roads) s 10; Transport Operations (Road Use Management) Act 1995 and Local Government Act s 75 | (a) |

| Amendment of a Permit e.g. changes to plans/design (Major): 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits | $810.00 | Local Law 7 (Local Government Controlled Areas and Roads) s 10; Transport Operations (Road Use Management) Act 1995 and Local Government Act s 75 | (a) |

| Combined Traffic Control and Works Permit – Non-Standard | $1,120.00 | Local Law 7 (Local Government Controlled Areas and Roads) s 10; Transport Operations (Road Use Management) Act 1995 and Local Government Act s 75 | (a) |

Note: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to 4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces (Works, Parks and Recreation Department).

| Combined Traffic Control and Works Permit – Standard | $920.00 | Local Law 7 (Local Government Controlled Areas and Roads) s 10; Transport Operations (Road Use Management) Act 1995 and Local Government Act s 75 | (a) |

Note: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to 4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces (Works, Parks and Recreation Department).
### 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Refer to base permit/licence/application fee for head of power.</td>
<td>(a)</td>
</tr>
</tbody>
</table>

Note: This fee applies to applications made within 10 business days of the works and can be applied to any fee listed in section 5.5.1 Works on Local Government Roads/Traffic Control Permits. Applications may be refused if there is no capacity to process the applications within the desired timeframe.

**Traffic Control Permit or Works on Local Government Controlled Roads – Non-Standard**

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$840.00</td>
<td>Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use Management) Act 1995 and Local Government Act s 75</td>
<td>(a)</td>
</tr>
</tbody>
</table>

Note: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to 4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces (Works, Parks and Recreation Department).

**Traffic Control Permit or Works on Local Government Controlled Roads – Standard**

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$610.00</td>
<td>Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use Management) Act 1995 and Local Government Act s 75</td>
<td>(a)</td>
</tr>
</tbody>
</table>

Note: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to 4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces (Works, Parks and Recreation Department).

**Administration charge for refund processing**

<table>
<thead>
<tr>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$60.00</td>
<td>Refer to base permit/licence/application fee for head of power.</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### 5.6 Permit/ Licence Fees

**Inspection Fee (per hour): 5. Road Regulation**

<table>
<thead>
<tr>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$280.00</td>
<td>Local Law 7 (Local Government Controlled Areas and Roads) s 10, s75</td>
<td>(a)</td>
</tr>
</tbody>
</table>

Minimum charge. Inspection fees will only be charged to permits where additional inspections are required including pre-lodgement advice, re-inspections, monitoring and non-compliance.

### 6. Recovery of Goods Removed from Footpaths, etc.

**Impounded goods, materials or equipment – where it can easily be handled by one (1) officer (per item)**

<table>
<thead>
<tr>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$52.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>(d)</td>
</tr>
</tbody>
</table>

**Impounded goods, materials or equipment – where it cannot be handled easily by one (1) officer (per item)**

<table>
<thead>
<tr>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actual Costs</td>
<td>Local Law 1 s31, Local Law 7 Part 6 Transport Operations (Road Use Management) Act 1995</td>
<td>(d)</td>
</tr>
</tbody>
</table>

E.g. Cannot be handled by one (1) officer due to size, construction, material or other similar reason. Excludes vehicles and Shopping Trolleys.
6. Recovery of Goods Removed from Footpaths, etc.  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impounded Shopping Trolley (per trolley)</td>
<td>$73.00</td>
<td>Local Law 1 s31; Local Law 7 Part 6; Local Law 8 Transport Operations (Road Use Management) Act 1995 (d)</td>
<td></td>
</tr>
<tr>
<td>Impounded Vehicle – Passenger (per vehicle)</td>
<td>$515.00</td>
<td>Transport Operations (Road Use Management) Act 1995 (d)</td>
<td></td>
</tr>
</tbody>
</table>

Standard charge for a vehicle removed from a road reserve or other local government controlled area in accordance with the Transport Operations (Road Use Management) Act 1995. Other charges may apply if the recovery of the vehicle or the impoundment of the vehicle is not considered standard.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impounded Vehicle – Other (per vehicle)</td>
<td>Actual Costs</td>
<td>Transport Operations (Road Use Management) Act 1995 (d)</td>
<td></td>
</tr>
</tbody>
</table>

e.g. caravan, trailer, heavy vehicle etc. all vehicles other than a passenger vehicle. Note that “Actual Costs” include but are not limited to: towing fees, officer time, administration charges.

7. Driveway Crossing Permits (Refer relevant Local Laws)

7.1 Standard Permits

An applicant can apply for a Standard Approval if they are able to agree to the standard terms and conditions outlined on the application form. If the terms and conditions can be agreed to, no inspection may be required. (If the applicant cannot agree to the standard terms and conditions of the permit without an inspection and/or desktop assessment from a technical officer taking place they must apply for a Non Standard Permit – see next section)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit – Standard</td>
<td>No Charge</td>
<td>Local Law 7 s6 Transport Operations (Road Use Management) Act 1995 (a)</td>
<td></td>
</tr>
</tbody>
</table>

7.2 Non Standard Permits

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection Fee (per hour)</td>
<td>$280.00</td>
<td>Local Law 7 (Local Government Controlled Areas and Roads) s10, s75 (a)</td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge). Inspection fees will only be charged to Permits where additional inspections are required including pre-lodgement advice, re-inspections, monitoring and non-compliance.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application/Assessment and Permit – Non Standard Driveway Crossing</td>
<td>$180.00</td>
<td>Local Law 7 s6 Transport Operations (Road Use Management) Act 1995 (a)</td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge) Note: If an inspection is required then inspection fees are additional to this charge. This fee is non-refundable.
8. Other Charges

8.1 External Parties Facility Access

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key Deposit</td>
<td>$45.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td></td>
</tr>
</tbody>
</table>

8.2 Election Signs

<table>
<thead>
<tr>
<th>Bond – Election Signs (per candidate)</th>
<th>$500.00</th>
<th>Local Government Act s262(3)(c)</th>
</tr>
</thead>
</table>

Bond Fees must be paid prior to the erection of any campaign signage. The bond shall only be repaid upon notification by the applicant that all election signs have been removed within 14 days of the date of the election and following confirmation by Council’s inspectors. For each and every sign not removed, the sum of $50.00 will be forfeited to the Council from the bond amount deposited. Council will then arrange for the removal of such signs after the expiration of the above and dispose of such signs.
## WORKS, PARKS & RECREATION

### 1. Urban and Rural Greening

#### 1.1 Park Use

##### 1.1.1 Non-Commercial Use

**NOTE:** Commercial Fee – required if a business or organisation gains benefit from supplying goods or services in Parks or facilities.

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>All non commercial related use of parks</td>
<td>No Charge</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td>(a)</td>
</tr>
</tbody>
</table>

##### 1.1.2 Commercial Fee – Refer Local Law 3 (Commercial Licencing)

**NOTE:** Commercial Fee – required if a business or organisation gains a benefit from supplying goods or services in Parks or Facilities.

**(a) Key Deposit**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key deposit</td>
<td>$45.00</td>
<td>Local Law 3 (Commercial Licencing) s7, s11</td>
<td>(a)</td>
</tr>
</tbody>
</table>

**(b) 1-100 People**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hourly Rate – per location</td>
<td>$70.00</td>
<td>Local Law 3 (Commercial Licencing) s7, s11</td>
<td># (a)</td>
</tr>
<tr>
<td>Daily Rate – per location</td>
<td>$370.00</td>
<td>Local Law 3 (Commercial Licencing) s7, s11</td>
<td># (a)</td>
</tr>
<tr>
<td>Bond – per event</td>
<td>$580.00</td>
<td>Local Law 3 (Commercial Licencing) s7, s11</td>
<td>(a)</td>
</tr>
</tbody>
</table>

**(c) 101 – 499 People**

Planned attendance of 500 persons or greater falls under the scope of Health and Regulatory Services.

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hourly Rate – per location</td>
<td>$130.00</td>
<td>Local Law 3 (Commercial Licencing) s7, s11</td>
<td># (a)</td>
</tr>
<tr>
<td>Daily Rate – per location</td>
<td>$840.00</td>
<td>Local Law 3 (Commercial Licencing) s7, s11</td>
<td># (a)</td>
</tr>
<tr>
<td>Bond – per event</td>
<td>$1,150.00</td>
<td>Local Law 3 (Commercial Licencing) s7, s11</td>
<td>(a)</td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019  
# indicates 10% GST included
### (d) Charitable or Community Organisations use of Parks (does not include sporting grounds)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hourly Rate – per location</td>
<td>No Charge</td>
<td>Local Law 3 (Commercial Licensing) s7, s11</td>
<td>(d)</td>
</tr>
<tr>
<td>Bond – per event</td>
<td>No Charge</td>
<td>Local Law 3 (Commercial Licensing) s7, s11</td>
<td></td>
</tr>
</tbody>
</table>

#### 1.1.3 Temporary Park Access

**(a) Business Hours Access**

| Vehicles under 4.5 Tonne: Bond | No Charge | Local Law 4 (Permits) s7, s11 | (a) |
| Vehicles over 4.5 Tonne: Bond | $1,340.00 | Local Law 4 (Permits) s7, s11 | (a) |

***(b) After Hours Access***

| All Vehicles: Bond | $1,340.00 | Local Law 4 (Permits) s7, s11 | (a) |
| All Vehicles: Key deposit | $45.00 | Local Law 4 (Permits) s7, s11 | (a) |

#### 1.1.4 Use of Parks or Sporting Grounds by Fitness Groups/Personal Trainer

The definition of a ‘fitness group/personal trainer: a group or individual providing outdoor fitness sessions to promote a healthy and physically active lifestyle’

**(a) 10 or less attendees**

| 10 or less attendees per session (Permit Required) | No Charge | Local Law 4 (Permits) s7, s11 | (a) |

**(b) More than 10 attendees (Permit Required)**

| More than 10 attendees (Permit Required): Application fee – Non refundable | $80.00 | Local Law 4 (Permits) s7, s11 | (a) |
| More than 10 attendees (Permit Required): Season Fee (payable per season Summer/Winter) | $300.00 | Local Law 4 (Permits) s7, s11 | (a) |
| More than 10 attendees (Permit Required): Annual Fee | $530.00 | Local Law 4 (Permits) s7, s11 | (a) |

#### 1.1.5 Camping Fees (Excluding Rosewood Showgrounds)

| Per site per night – Unpowered | $12.00 | Local Law 4 (Permits) s7, s11 | (a) |

---

Price list effective 1 July 2019

# indicates 10% GST included

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### 1.1.6 Camping Fees for Rosewood Showgrounds

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per site per night – Powered</td>
<td>$15.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td># (a)</td>
</tr>
<tr>
<td>Per site per night – Unpowered</td>
<td>$12.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td># (a)</td>
</tr>
</tbody>
</table>

### 1.2 Facility Use

#### 1.2.1 Facility Use Excluding Briggs Road Function Room and Rosewood Showgrounds Cultural Centre

##### (a) Community

<table>
<thead>
<tr>
<th></th>
<th>$45.00</th>
<th>Local Law 4 (Permits) s7, s11</th>
<th># (a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key deposit</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond – per location per event</td>
<td>$460.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td>(a)</td>
</tr>
<tr>
<td>Daily Rate – per location</td>
<td>$150.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td># (a)</td>
</tr>
<tr>
<td>Annual Fee (More than 4 occasions) – per location</td>
<td>$450.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td># (a)</td>
</tr>
</tbody>
</table>

##### (b) Commercial

<table>
<thead>
<tr>
<th></th>
<th>$45.00</th>
<th>Local Law 4 (Permits) s7, s11</th>
<th># (a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key deposit</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond – per location per event</td>
<td>$460.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td>(a)</td>
</tr>
<tr>
<td>Daily Rate – per location</td>
<td>$840.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td># (a)</td>
</tr>
<tr>
<td>Annual Fee (More than 4 occasions) – per location</td>
<td>$2,520.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td># (a)</td>
</tr>
</tbody>
</table>

### 1.2.2 Facility use of Briggs Road Function Room and Rosewood Showgrounds Cultural Centre only

##### (a) Community

<table>
<thead>
<tr>
<th></th>
<th>$45.00</th>
<th>Local Law 4 (Permits) s7, s11</th>
<th># (a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key deposit</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond – per location per event</td>
<td>$1,030.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td>(a)</td>
</tr>
<tr>
<td>Daily rate – per location</td>
<td>$425.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td># (a)</td>
</tr>
<tr>
<td>Annual Fee (More than 4 occasions) – per location</td>
<td>$1,272.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td># (a)</td>
</tr>
</tbody>
</table>

##### (b) Commercial

<table>
<thead>
<tr>
<th></th>
<th>$45.00</th>
<th>Local Law 4 (Permits) s7, s11</th>
<th>(a)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key deposit</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019  
# indicates 10% GST included

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### 1.2.3 Sport and Recreation Clubhouse Use (In Conjunction with Seasonal Sporting Ground Use)

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee (incl. GST)</th>
<th>Local Law 4 (Permits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key deposit</td>
<td>$45.00</td>
<td>Local Law 4 (Permits) s7, s11 (a)</td>
</tr>
<tr>
<td>Bond – per location per season</td>
<td>$220.00</td>
<td>Local Law 4 (Permits) s7, s11 (a)</td>
</tr>
<tr>
<td>Season hire fee – per location</td>
<td>$340.00</td>
<td>Local Law 4 (Permits) s7, s11 (a)</td>
</tr>
</tbody>
</table>

### 1.3 Use of Sporting Grounds and Facilities

#### 1.3.1 Annual Lease and Tenancies

Note: All lease and tenancy fees will be confirmed as part of the respective lease or tenancy document.

#### 1.3.2 Use of Sporting Grounds

**Night Lighting:**
The cost of field lighting is charged as per the submitted approved use of Council’s Parks and Reserves Application Form and will be charged as a seasonal fee for lighting, based on the amount of use per week, on a per field basis, and is calculated at cost price.

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee (incl. GST)</th>
<th>Local Law 4 (Permits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily Rate – per location</td>
<td>$130.00</td>
<td>Local Law 4 (Permits) s7, s11 (a)</td>
</tr>
<tr>
<td>Season fee – excluding consumables</td>
<td>$340.00</td>
<td>Local Law 4 (Permits) s7, s11 (a)</td>
</tr>
</tbody>
</table>

(User is responsible for the consumable costs i.e. Electricity for field lighting (not clubhouses)Waste/Water etc.) - Refer to Seasonal/Casual Booking Agreement.

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee (incl. GST)</th>
<th>Local Law 4 (Permits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Field Lighting – Seasonal Fee – Per field 1 night per week</td>
<td>$610.00</td>
<td>Local Government Act s262(3)(c) (a)</td>
</tr>
<tr>
<td>Field Lighting – Seasonal Fee – Per field 2 nights per week</td>
<td>$1,220.00</td>
<td>Local Government Act s262(3)(c) (a)</td>
</tr>
<tr>
<td>Field Lighting – Seasonal Fee – Per field 3 nights per week</td>
<td>$1,830.00</td>
<td>Local Government Act s262(3)(c) (a)</td>
</tr>
<tr>
<td>Field Lighting – Seasonal Fee – Per field 4 nights per week</td>
<td>$2,440.00</td>
<td>Local Government Act s262(3)(c) (a)</td>
</tr>
</tbody>
</table>

#### 1.3.3 School Competition – Seasonal Fee

Intraschool and interschool sport to be held between 6:00 AM and 4:00 PM Monday to Friday (still required to book facilities).

Full fee payment for all major carnivals held during the year will still apply.

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee (incl. GST)</th>
<th>Local Law 4 (Permits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intraschool Competition – 1 school competing</td>
<td>No Charge</td>
<td>Local Law 4 (Permits) s7, s11 (a)</td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019  
# indicates 10% GST included
1.3.3 School Competition – Seasonal Fee  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interschool Competition – 2 or more schools competing (From within the Met West Region)</td>
<td>No Charge</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td># (a)</td>
</tr>
<tr>
<td>Major Carnival – Daily rate. 1 or more schools competing (From outside the Met West Region)</td>
<td>$120.00</td>
<td>Local Law 4 (Permits) s7, s11</td>
<td># (a)</td>
</tr>
</tbody>
</table>

1.3.4 Rental of Sport and Recreation Facilities (hourly rates)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Briggs Road Tennis Court – Day time use (per hour)</td>
<td>$18.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Briggs Road Tennis Court – Night time use (per hour)</td>
<td>$27.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

1.3.5 Lease of Sport and Recreation Club Facilities

Note: If during the term of the lease the use of the property has changed category, eg: upgraded for a Restricted Liquor Licence to a Unrestricted Liquor Licence, the Council, may re-assess the annual rental payable in accordance with categories as listed.

In cases where club facilities have become the property of Council (eg: at the determination of lease), Council retains the right to charge an additional rental to be negotiated on a case by case basis.

Following the determination of a lease, Council may at its discretion allow a three year phase in of fees should the new fee exceed the previous fee.

<table>
<thead>
<tr>
<th>Leased on a basis of a sporting and recreational organisation with a Gaming Machine Licence</th>
<th>Rent is set at 5% of Unimproved Capital Value (UCV)</th>
<th>Local Government Act s262(3)(c)</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lease of a facility to a sporting and recreational organisation with an Unrestricted Liquor Licence but not a Gaming Machine Licence</td>
<td>Rent is set at 3% of Unimproved Capital Value (UCV)</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Lease of a facility to a sporting and recreational organisation with a Restricted Liquor Licence or no Liquor Licence</td>
<td>Rent is set at 1% of Unimproved Capital Value (UCV)</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

2. Adopted Reports, Studies and Other Documentation

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Documents (strategic documents, mapping etc.)</td>
<td>$330.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Other Documents (individual management plans, feasibility studies, etc.)</td>
<td>$195.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Small or part documents (flora and fauna lists; excerpts from larger reports) – per page</td>
<td>$4.90</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Small or part documents – requests from Ipswich Residents, non-profit or community groups as determined by the Chief Operating Officer – Works, Parks and Recreation</td>
<td>No Charge</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Fee to utilise Council’s Flood Models (Complex)</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Fee to utilise Council’s Flood Models (Simple)</td>
<td>$440.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>
3. Nursery Operations

3.1 Sale of Plants – Wholesale

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wholesale Native Tubes – Minimum Price</td>
<td>$2.55</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Wholesale Native Tubes – Maximum Price</td>
<td>$4.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Wholesale Pots 100mm to 300mm – Minimum Price</td>
<td>$6.15</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Wholesale Pots 100mm to 300mm – Maximum Price</td>
<td>$45.90</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

3.2 Sale of Plants – Retail

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retail Native Tubes – Minimum Price</td>
<td>$3.10</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Retail Native Tubes – Maximum Price</td>
<td>$4.60</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Retail Pots 100mm to 300mm – Minimum Price</td>
<td>$6.15</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Retail Pots 100mm to 300mm – Maximum Price</td>
<td>$87.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

4. Regulated Parking

4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces

4.1.1 Temporary closure/removal of Regulated Parking Spaces for the following purposes:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Closure of a regulated parking space (including loading zones, disabled person’s parking bays and taxi ranks) per day or part thereof – per space</td>
<td>$160.00</td>
<td>Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use Management) Act 1995</td>
<td>#</td>
<td>(a)</td>
</tr>
<tr>
<td>Closure of regulated parking spaces (including loading zones, disabled person’s parking bays and taxi ranks) per day or part thereof where in the opinion of Council the primary purpose is for advertising or other commercial purposes – per space</td>
<td>$480.00</td>
<td>Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use Management) Act 1995</td>
<td>#</td>
<td>(a)</td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019
# indicates 10% GST included
### 4.1.2 Closure of metered parking space: (per space)

<table>
<thead>
<tr>
<th>Each week or part thereof in excess of two (2) days</th>
<th>$235.00</th>
<th>Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use Management) Act 1995</th>
</tr>
</thead>
<tbody>
<tr>
<td>For any period up to and including two (2) days</td>
<td>$180.00</td>
<td>Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use Management) Act 1995</td>
</tr>
</tbody>
</table>

### 4.2 Regulated Parking – Meter Charges

#### 4.2.1 Regulated Parking Meter Charges (Time Restriction)

<table>
<thead>
<tr>
<th>Duration</th>
<th>Fee ($)</th>
<th>Local Law 7 (Local Government Controlled Areas and Roads) s 7 Transport Operations (Road Use Management) Act 1995</th>
</tr>
</thead>
<tbody>
<tr>
<td>½ Hour</td>
<td>$0.70</td>
<td># (a)</td>
</tr>
<tr>
<td>1 Hour</td>
<td>$1.40</td>
<td># (a)</td>
</tr>
<tr>
<td>2 Hour</td>
<td>$2.80</td>
<td># (a)</td>
</tr>
<tr>
<td>3 Hour</td>
<td>$4.20</td>
<td># (a)</td>
</tr>
</tbody>
</table>
4.2.1 Regulated Parking Meter Charges (Time Restriction)  [continued]

<table>
<thead>
<tr>
<th>Time</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 Hour</td>
<td>$5.60</td>
<td>Local Law 7 (Local Government Controlled Areas and Roads) s 7 Transport Operations (Road Use Management) Act 1995</td>
<td># (a)</td>
</tr>
<tr>
<td>9 Hour</td>
<td>$7.00</td>
<td>Local Law 7 (Local Government Controlled Areas and Roads) s 7 Transport Operations (Road Use Management) Act 1995</td>
<td># (a)</td>
</tr>
</tbody>
</table>

4.3 Road Regulation – Other

4.3.1 Heavy Vehicle National Law Road Manager Consent Request

<table>
<thead>
<tr>
<th>Route Assessment</th>
<th>Fee</th>
<th>Heavy Vehicle National Law (Queensland) s 159</th>
</tr>
</thead>
<tbody>
<tr>
<td>Route Assessment</td>
<td>By Quote</td>
<td>(a)</td>
</tr>
</tbody>
</table>

5. Recoverable Works

5.2 Private Works (Refer relevant Local Laws)

<table>
<thead>
<tr>
<th>Work Description</th>
<th>Fee</th>
<th>Local Government Act s262(3)(c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any private construction and/or maintenance works may be undertaken by the Council on application by the land owner and upon receipt of the estimated cost of such works.</td>
<td>By Quote</td>
<td>#</td>
</tr>
<tr>
<td>Restoration Charges – Roadways Footpaths and Streetscape</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
<tr>
<td>Tree Assessment (Public Land Only) – hourly rate</td>
<td>$85.00</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
<tr>
<td>Street Tree Replacement (Public Land Only)</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
</tbody>
</table>

6. Ipswich Waste Services

6.1 Dead Animal Removal Services

6.1.1 Small Animals – Including, but not limited to, dogs and cats

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
<th>Local Government Act s262(3)(c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small animal removal services</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
</tbody>
</table>
6.1.2 Large Animals – including, but not limited to, cows and horses

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee (incl. GST)</th>
<th>Legislatve Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Large animal removal services</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

6.2 Pathological Waste Services

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee (incl. GST)</th>
<th>Legislatve Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharps Waste (includes provision of container): Delivery</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Sharps Waste (includes provision of container): Disposal</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Pathological Waste (includes provision of container) per service</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

6.3 Waste Disposal Charges

6.3.1 Recycling & Refuse Centres

(a) Tyre Disposal

<table>
<thead>
<tr>
<th>Type</th>
<th>Fee (incl. GST)</th>
<th>Legislatve Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passenger tyre – per tyre</td>
<td>$7.50</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Passenger tyre including rim – per tyre</td>
<td>$12.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>4WD tyre – per tyre</td>
<td>$9.50</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>4WD tyre including rim – per tyre</td>
<td>$17.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Light Truck tyre – per tyre</td>
<td>$11.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Light Truck tyre including rim – per tyre</td>
<td>$17.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

(b) Riverview Recycling & Refuse Centre (only)

i. Domestic Users

Ipswich Residents Only. (Proof of residency required)

Note residents are permitted to dispose of the following items free of charge:

a) approved recyclables, including:
   - scrap metal and aluminum
   - car batteries
   - cardboard
   - motor oil (20L limit)
   - e-waste
b) glass bottles and jars; and
   c) paint and eligible products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme.

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee (incl. GST)</th>
<th>Legislatve Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General waste: Cars, vans and utilities, including trailers: First 500kg</td>
<td>$12.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019  # indicates 10% GST included

Page 92 of 113
i. Domestic Users  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General waste: Cars, vans and utilities, including trailers: Excess over 500kg per kg</td>
<td>$0.20</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

ii. Non-Ipswich Residents / Commercial / industrial Waste

Note commercial operators are permitted to dispose of the following items free of charge:

a) Paint and eligible products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme.

<table>
<thead>
<tr>
<th>General Waste: Per tonne</th>
<th>By Quote</th>
<th>Local Government Act s262(3)(c)</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Waste: Minimum Charge</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

(c) Rosewood Recycling & Refuse Centre (only)

i. Domestic Users

Ipswich Residents Only - (Proof of residency required)

Note residents are permitted to dispose of the following items free of charge:

a) approved recyclables, including:
   • scrap metal and aluminum
   • car batteries
   • cardboard
   • motor oil (20L limit)
   b) glass bottles and jars; and
   c) paint and eligible products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme.

| General waste: Cars, vans and utilities, including trailers: First 2 cubic metres of waste | $12.00 | Local Government Act s262(3)(c) | #     |
| General waste: Cars, vans and utilities, including trailers: Excess over 2 cubic metres per cubic metre or part thereof | $70.00 | Local Government Act s262(3)(c) | #     |

6.4 Industrial Waste Services

The following schedule of charges relates to the provision of the following bin services:

6.4.1 Permanent Industrial/Skip Services

| Bin services – All sizes – per service | By Quote | Local Government Act s262(3)(c) | #     |
| Tipper Bins – All Sizes/Weekly        | By Quote | Local Government Act s262(3)(c) | #     |
| Bin Rental – All Sizes/Weekly         | By Quote | Local Government Act s262(3)(c) | #     |

6.4.2 Commingled & Cardboard Recycling

| Bin services – All sizes – per service | By Quote | Local Government Act s262(3)(c) | #     |

Price list effective 1 July 2019
# indicates 10% GST included

Page 93 of 113
### 6.4.2 Commingled & Cardboard Recycling [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision/Head of Power GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bin Rental – All sizes</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
</tbody>
</table>

### 6.4.3 Casual Bin Services

<table>
<thead>
<tr>
<th>Service</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision/Head of Power GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bin services – All sizes – per service</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
<tr>
<td>Bin Delivery Fee – All Sizes</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
<tr>
<td>Bin Rental – All sizes – weekly</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
</tbody>
</table>

### 6.5 Mobile Garbage Bin Services

#### 6.5.1 Commercial Refuse Service

<table>
<thead>
<tr>
<th>Service</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision/Head of Power GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per Service</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
<tr>
<td>Bin Rental – weekly rental</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
</tbody>
</table>

#### 6.5.2 Commercial Recycling Services

<table>
<thead>
<tr>
<th>Service</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision/Head of Power GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per Service</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
<tr>
<td>Bin Rental – weekly</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
</tbody>
</table>

#### 6.5.3 Paper Recycling/Document Destruction Service

<table>
<thead>
<tr>
<th>Service</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision/Head of Power GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper recycling – per service</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
<tr>
<td>Document destruction – per service</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
<tr>
<td>Bin Rental – weekly</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
</tbody>
</table>

### 6.6 Miscellaneous Charges

<table>
<thead>
<tr>
<th>Service</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision/Head of Power GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grease trap services</td>
<td>By quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
<tr>
<td>Special services equipment rental per week</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c) #</td>
</tr>
<tr>
<td>Extra domestic wheelee bin service</td>
<td>$17.00</td>
<td>Local Government Regulation 2012 s99 (a)</td>
</tr>
<tr>
<td>Green waste service (tenants of Ipswich rental properties only) – annual charge</td>
<td>$75.00</td>
<td>Local Government Regulation 2012 s99 (a)</td>
</tr>
</tbody>
</table>
6.7 Road Sweeping

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road Sweeping</td>
<td>By Quote</td>
<td>Local Government Act s202(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

7. Extractive Industry Permit

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual permit fee to operate an Extractive Industry</td>
<td>$770.00</td>
<td>Local Law 25 (Extractive Industries) s3</td>
<td>(a)</td>
<td></td>
</tr>
<tr>
<td>Road maintenance and rehabilitation contribution (cost per haulage trip)</td>
<td>$0.60</td>
<td>Local Law 25 (Extractive Industries) s3</td>
<td>(a)</td>
<td></td>
</tr>
</tbody>
</table>
## ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT

### 1. Community Development

#### 1.1 Home Assist

| Labour Subsidy / Fee for Service (Per hour) | $00.50 | Local Government Act s262(3)(c) | # |

#### 1.2 Venue Hire and Charges

(a) **W. G. Hayden Humanities Building** *(Charges per meeting room)*

<table>
<thead>
<tr>
<th>Location</th>
<th>Charges per meeting room</th>
<th>Local Government Act s262(3)(c)</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auditorium Hire (Ground floor): Monday to Saturday – Half day (4 to 8 hours)</td>
<td>$115.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Auditorium Hire (Ground floor): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$220.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Annex Hire (Ground floor): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$100.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Annex Hire (Ground floor): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$195.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Cafeteria Hire (First floor): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$100.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Cafeteria Hire (First floor): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$195.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Interview Room 1 (Ground floor): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$95.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Interview Room 1 (Ground floor): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$185.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Interview Room 2 (Ground floor): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$95.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Interview Room 2 (Ground floor): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$185.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Meeting Room 1 (First floor previously C5): Monday to Saturday – Half day (4 to 8 hours)</td>
<td>$95.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Meeting Room 1 (First floor previously C5): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$185.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Meeting Room 2 (First floor previously Canteen): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$95.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Meeting Room 2 (First floor previously Canteen): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$185.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Conference Room (First Floor): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$100.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Conference Room (First Floor): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$195.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

(b) **Office Rental Accommodation**

| Office Rental Accommodation: Base Rate per square metre | $300.00 | Local Government Act s262(3)(c) | # |

*Price list effective 1 July 2019*  
*# indicates 10% GST included*
2. Civic Centre Venues and Services

The charges are on a daily basis, per hour or per unit. Rates for longer-term hire or frequent use may be available upon application.

Venue hire for eligible Community groups may be subject to a 50% discount (upon application). *Community group* means - Ipswich based school/not for profit organisation/amateur performance group.

The Civic Centre also quotes for non-standard requirements as required to meet the specific needs of customers.

### 2.1 Ipswich Civic Centre Venue Hire

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee (incl. GST)</th>
<th>Year 19/20</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>G Hogg Auditorium Hire – Monday to Sunday – Half day (up to 5 hours)</td>
<td>$942.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$1,570.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Public Holidays – Per hour (minimum 3 hours)</td>
<td>$350.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Rehearsal Rate (per hour)</td>
<td>$150.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Performance Rate (per hour)</td>
<td>$340.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Setup and Bump Out Charges – Monday to Sunday (per hour, minimum 3 hours)</td>
<td>$100.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Setup and Bump Out Charges – Public Holidays (per hour, minimum 3 hours)</td>
<td>$205.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Studio 188 Hire – Monday to Sunday – Half day (up to 5 hours)</td>
<td>$360.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Studio 188 Hire – Monday to Sunday – Full day (up to 9 hours)</td>
<td>$600.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Studio 188 Hire – Monday to Sunday – Additional hours (per hour)</td>
<td>$90.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Studio 188 Hire – Public Holidays – Per hour (minimum 3 hours)</td>
<td>$115.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cunningham Room Hire – Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$535.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cunningham Room Hire – Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$890.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cunningham Room Hire – Monday to Sunday – Additional hours (per hour)</td>
<td>$133.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cunningham Room Hire – Public Holidays – Per hour (minimum 3 hours)</td>
<td>$175.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lockyer Room Hire – Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$385.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lockyer Room Hire – Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$810.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lockyer Room Hire – Monday to Sunday – Additional hours (per hour)</td>
<td>$92.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lockyer Room Hire – Public Holiday – Per hour (minimum 3 hours)</td>
<td>$120.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Logan Room Hire – Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$165.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Logan Room Hire – Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$275.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Price list effective 1 July 2019

# indicates 10% GST included
2.1 Ipswich Civic Centre Venue Hire [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Logan Room Hire – Monday to Sunday – Additional hours (per hour)</td>
<td>$41.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Logan Room Hire – Public Holidays – Per hour (minimum 3 hours)</td>
<td>$55.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Foyer Terrace Hire, Civic Centre – Monday to Sunday – Half Day (up to 3 hours)</td>
<td>$110.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Foyer Terrace Hire, Civic Centre – Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$185.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Foyer Terrace Hire, Civic Centre – Monday to Sunday – Additional hours (per hour)</td>
<td>$28.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Foyer Terrace Hire, Civic Centre – Public Holidays – Per hour (minimum 3 hours)</td>
<td>$35.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

Function packages
Function packages of room hire and catering may be available upon application.

2.2 North Ipswich Reserve Corporate Centre Hire

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North &amp; South Room: Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$540.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North &amp; South Room: Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$900.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North &amp; South Room: Monday to Sunday – Additional hours (per hour)</td>
<td>$135.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North &amp; South Room: Public Holiday – Per hour (minimum 3 hours)</td>
<td>$175.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$300.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$500.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Additional hours (per hour)</td>
<td>$75.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North Room: Public Holiday – Per hour (minimum 3 hours)</td>
<td>$100.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$300.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$500.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Additional hours (per hour)</td>
<td>$75.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – South Room: Public Holiday – Per hour (minimum 3 hours)</td>
<td>$100.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

2.3 Venue Floor Plan and Set-up (Standard)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>G Hogg Auditorium – venue floor plan and set up (once per season)</td>
<td>$315.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>
### 2.3 Venue Floor Plan and Set-up (Standard) [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cunningham Room – venue floor plan and set up (per 2 hours)</td>
<td>$140.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Lockyer Room – venue floor plan and set up (per hour)</td>
<td>$70.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Logan Room – venue floor plan and set up (per hour)</td>
<td>$70.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Terrace / Foyer (Civic Centre) – venue floor plan and set up (per hour)</td>
<td>$70.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Studio 188 – venue floor plan and set up (per hour)</td>
<td>$70.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre – venue floor plan and set up (per 2 hours)</td>
<td>$175.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

### 2.4 Labour Charge Out (per hour)

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front of House Usher Package</td>
<td>$720.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Security</td>
<td>$65.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Technical Officer</td>
<td>$70.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Cleaning Staff</td>
<td>$60.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Merchandising / General Staff</td>
<td>$60.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Penalty rates as per applicable industrial award apply for overtime, weekends and Public Holidays</td>
<td>By quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

### 2.5 Box Office Services

A 50% discount is applicable for eligible Community groups (on application)

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per event creation &amp; set of tickets</td>
<td>$110.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Ticket Sales Commission – each (where tickets are under $35.00)</td>
<td>$4.10</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Ticket Sales Commission – each (where tickets are $35.00 or more)</td>
<td>$4.60</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Ticket Refund / Exchange Commission (where tickets are $35.00 or more)</td>
<td>$4.60</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Ticket Refund / Exchange Commission (where tickets less than $35.00)</td>
<td>$4.10</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Merchandising – Commission on gross sales (incl GST)</td>
<td>10% of Gross Sales</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

### 2.6 Technical Services

Note: Community Discount may be available upon application.
The charges are on a per day basis. Rates for longer-term hire or frequent use may be available upon application.

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cunningham Room – Standard Audio Visual Package – Microphone, Lectern, Data Projector &amp; Screen</td>
<td>$120.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>
2.6 Technical Services [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>G Hogg Auditorium – Audio Visual conference Package – includes audio visual, audio &amp; basic lighting for up to 8 hours</td>
<td>$1,500.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>G Hogg Auditorium – Standard Audio</td>
<td>$200.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>G Hogg Auditorium – Standard Lighting</td>
<td>$200.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Locker Room – Standard Audio Visual Package – Microphone, Lectern, Data Proj &amp; Screen</td>
<td>$120.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Logan Room – Standard Audio Visual Package – Data Projector &amp; Screen</td>
<td>$120.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Stage Risers per section</td>
<td>$19.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Hire in of additional lighting, Audio Visual, Audio, Staging or other special equipment</td>
<td>By quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Piano – Grand</td>
<td>$105.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Piano – Upright</td>
<td>$72.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Piano Tuning</td>
<td>$220.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

2.7 Marketing Services

| Marketing Package A – Website, Facebook, Eventfinds & ATDW listing, Poster, flyers and In house TV | $185.00 | Local Government Act s262(3)(c) | # |
| Marketing Package B – Website, Facebook, Eventfinds & ATDW listing, Poster, flyers, In house TV, Facebook advert, E-newsletter and Venue street screen display | $435.00 | Local Government Act s262(3)(c) | # |
| Marketing Package C – Website, Facebook, Eventfinds & ATDW listing, Poster, flyers, In house TV, Facebook advert, E-newsletter, graphic design, Venue street screen display and print advert | $925.00 | Local Government Act s262(3)(c) | # |
| Additional marketing services – available on request | By quote | Local Government Act s262(3)(c) | # |

2.7 Other Civic Centre Fees

| Performance Deposit | $500.00 | Local Government Act s262(3)(c) | # |
| Event Deposit       | Charge based on estimated revenue. Tiered deposit amounts to reflect the estimated value of events.  
  - A charge of $200 will be applied to events with estimated revenue of less than $1,000.  
  - A charge of $500 will be applied to events with estimated revenue of between $1,000 and $5,000 | Local Government Act s262(3)(c) | # |

Price list effective 1 July 2019  
# indicates 10% GST included  
19201  
Page 100 of 113
2.7 **Other Civic Centre Fees**  
(continued)

| Event Deposit | Charge based on estimated revenue. Tiered deposit amounts to reflect the estimated value of events.  
• A charge of $200 will be applied to events with estimated revenue of less than $1,000.  
• A charge of $500 will be applied to events with estimated revenue of between $1,000 and $5,000.  
• A charge equal to 10% of estimated revenues will be applied to events with estimated revenue of greater than $5,000. | Local Government Act s262(3)(c) | # |
| Cleaning Charge – per performance | $190.00 | Local Government Act s262(3)(c) | # |
| Standing Theatre Technical Charge (consumables) | $75.00 | Local Government Act s262(3)(c) | # |
| Meals, Light Catering, Confectionery, Drinks & Alcohol: Charges for meals, light catering, confectionery, refreshments and liquor at market rates. | Retail pricing or by quote (as appropriate) | Local Government Act s262(3)(c) | # |

3. **Ipswich Art Gallery**

| Community Gallery hire (per week) – minimum of 1 week hire | $110.00 | Local Government Act s262(3)(c) | # |
| Merchandise – Selected items | Retail pricing applies | Local Government Act s262(3)(c) | # |
| Selected workshops and events | By Quote | Local Government Act s262(3)(c) | # |
| Special Exhibitions – Entry fee for Ipswich/ non-Ipswich residents | By Quote | Local Government Act s262(3)(c) | # |

4. **Library Services**

Fees and charges apply at all Ipswich Library branches, unless specified otherwise.

4.1 **Information Access**

4.1.1 **Overdue, Lost and Cancelled Items**

| Invoice fee for overdue items | $5.00 | Local Government Act s262(3)(c) | # |

Invoice is sent after 21 days overdue, and includes administration cost.

Overdue grace period of seven days from due date before overdue fees commence.
### 4.1.1 Overdue, Lost and Cancelled Items  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fees for Lost or Irreparably Damaged Books, Magazines, Audio Visual Items and Electronic Devices: Original purchase price to be charged as per bibliographic record</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

### 4.1.2 Public Internet Access/Word Processing Access

| Non-library member (per hour or part thereof) | $4.50 | Local Government Act s262(3)(c) | # |
| Library member (per hour or part thereof) | No charge | Local Government Act s262(3)(c) | # |

### 4.1.4 Fax Facilities to External Customers (Staff assisted)

| Sending – 1st page | $4.70 | Local Government Act s262(3)(c) | # |
| Sending – each additional page | $1.35 | Local Government Act s262(3)(c) | # |
| Sending (International) – 1st page | $9.70 | Local Government Act s262(3)(c) | # |
| Sending (International) – each additional page | $2.60 | Local Government Act s262(3)(c) | # |
| Receiving – 1st page | $1.30 | Local Government Act s262(3)(c) | # |
| Receiving – each additional page | $1.30 | Local Government Act s262(3)(c) | # |

### 4.1.5 Photocopying to External Customers

* Self Service: Customers print or photocopy material as needed

| Library Printing and Photocopying: Black and white – A4* | $0.10 | Local Government Act s262(3)(c) | # |
| Library Printing and Photocopying: Black and white – A3* | $0.20 | Local Government Act s262(3)(c) | # |
| Library Printing and Photocopying: Colour – A4* | $0.75 | Local Government Act s262(3)(c) | # |
| Library Printing and Photocopying: Colour – A3* | $1.50 | Local Government Act s262(3)(c) | # |

### 4.2 Library Venue Hire

Non-Profit/Community Groups may make a request for fee relief in regards to Venue Hire.

Venue and equipment hire is offered free to Library Members for non-commercial use.

Springfield Library Branch venues are only available for hire during Library opening hours.

Venues must be left in a clean and tidy state. If extra cleaning is required, customers will be charged at actual cost plus 10%.
**4.2.1 Barry Jones Auditorium (BJA) at Ipswich Library**

(a) **Venue Hire**

<table>
<thead>
<tr>
<th>Day Type</th>
<th>Fee (inc. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Sunday – per hour</td>
<td>$60.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Monday to Sunday – Half day (2 – 4 hours)</td>
<td>$230.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Monday to Friday – Full day (4 – 8 hours)</td>
<td>$360.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Public Holidays – Half day (2 – 4 hours)</td>
<td>$650.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Public Holidays – Full day (4 – 8 hours)</td>
<td>$1,230.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

(b) **Operator Charges**

(An operator is required to be in attendance for set up of equipment)

<table>
<thead>
<tr>
<th>Day Time</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Friday up to 6:00 p.m. (per hour, minimum half hour)</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Monday to Friday after 6:00 p.m. (per hour, minimum half hour)</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Saturdays and Sundays (per hour, minimum half hour)</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

(c) **BJA Equipment Hire (to all users)**

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surface tablet – with direct connection to Internet hub</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Audio Visual Equipment, Slide Projector, Electronic whiteboard, Overhead Projector Data Projector</td>
<td>$22.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Lectern, Microphones (hand held / lapel), Standard Whiteboard, Tables and Chairs</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Out of Hours Lockup / Early Opening</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

Actual Cost of external body passed on to user

<table>
<thead>
<tr>
<th>Day Time</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Friday – 05:30am – 16:30pm</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Monday to Friday – 18:30pm – 05:30 am</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Saturday (24 hours) and overtime</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Sunday (24 hours) and overtime</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Public Holidays (24 hours) and overtime</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

**4.2.2 Library Courtyard – Ipswich Library**

Courtyard available only during Ipswich Library Branch Opening Hours

Price list effective 1 July 2019 # indicates 10% GST included
4.2.2 Library Courtyard – Ipswich Library  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hire of Library Courtyard</td>
<td>$30.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Set up and Clean up</td>
<td>$16.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Crockery Hire</td>
<td>$16.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
<tr>
<td>Uit Hire</td>
<td>$16.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
<td></td>
</tr>
</tbody>
</table>

4.2.3 Library Study Rooms – Ipswich Library

(a) Non-commercial Use

*Note non-commercial services can only be booked by a library member. For Non-members, see charges under 4.2.3 (b)

| Members (for non-commercial purposes) | No charge | Local Government Act s262(3)(c) | #   |

(b) Non-Members and Business/Commercial Use

<table>
<thead>
<tr>
<th>Monday to Sunday – per hour</th>
<th>$25.00</th>
<th>Local Government Act s262(3)(c)</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Sunday – Half day (2 – 4 hours)</td>
<td>$70.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Monday to Friday – Full day (4 – 8 hours)</td>
<td>$135.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

(c) Equipment

| Other equipment available | see Barry Jones Auditorium charges | Local Government Act s262(3)(c) | #   |

(d) Deposit

| A refundable deposit may be charged for the area concerned based on the value of the contents of the facility | By Quote | Local Government Act s262(3)(c) | #   |

4.2.4 Training Room Hire

The training room is only available during the opening hours of the Library Branch.

| Ipswich Library Branch: Monday to Friday 9am – 5pm per hour or part thereof | $80.00 | Local Government Act s262(3)(c) | #   |
| Room hire at Ipswich Library Branch includes a maximum of 8 PCs. |
| Ipswich Library Branch: Saturday or Sunday 9am – 12pm per hour or part thereof | $100.00 | Local Government Act s262(3)(c) | #   |
| Room hire at Ipswich Library Branch includes a maximum of 8 PCs. |
### 4.2.4 Training Room Hire  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Springfield Library Branch: Monday to Friday 9am – 5pm per hour or part thereof</td>
<td>$140.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Room hire at Springfield Library Branch includes a maximum of 20 PCs.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Springfield Library Branch: Saturday or Sunday 9am – 12pm per hour or part thereof</td>
<td>$160.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Room hire at Springfield Library Branch includes a maximum of 20 PCs.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4.2.5 Springfield Library Meeting Room Hire

Springfield meeting rooms are only available during the opening hours of the Library Branch.

**(a) Non-commercial Use**

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Springfield Library Branch Meeting Room Hire: Monday to Sunday – per hour (Library Members Only)</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

**(b) Non-Members and Business/Commercial Use**

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Springfield Library Branch Meeting Room Hire: Monday to Sunday – per hour</td>
<td>$25.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Springfield Library Branch Meeting Room Hire: Monday to Sunday – half day (4 hours)</td>
<td>$70.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Springfield Library Branch Meeting Room Hire: Monday to Friday – full day (4-8 hours)</td>
<td>$135.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

### 4.2.6 Springfield Library Event Space Hire

Springfield Event Spaces are only available during the opening hours of the Library Branch.

**(a) Non-commercial Use**

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Springfield Library Branch Event Space Hire: Monday to Sunday – per hour (Library Members Only)</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

**(b) Non-Members and Business/Commercial Use**

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Springfield Library Branch Event Space Hire: Monday to Sunday – per hour</td>
<td>$60.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Springfield Library Branch Event Space Hire: Monday to Sunday – half day (4 hours)</td>
<td>$230.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Springfield Library Branch Event Space Hire: Monday to Friday – full day (4-8 hours)</td>
<td>$360.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Springfield Library Branch Event Space Hire: Catering Kitchen</td>
<td>No Charge</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

Use of kitchen is available with event space hire only.

---

Price list effective 1 July 2019

# indicates 10% GST included
4.3 Other Library Charges

4.3.1 Research/Consultancy Fees – including Picture Ipswich

The librarians will offer a consulting service based around researching and retrieving electronic information from various sources including the Internet.

<table>
<thead>
<tr>
<th>Per hour</th>
<th>By Quote</th>
<th>Local Government Act s262(3)(c)</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per 20 minutes for each additional 20 minutes or part thereof</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

4.3.2 Database Access (Online Searching)

<table>
<thead>
<tr>
<th>Database Access</th>
<th>By Quote</th>
<th>Local Government Act s262(3)(c)</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research/Consultancy Fees</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

4.3.3 Inter-Library Loans/Document Delivery

<table>
<thead>
<tr>
<th>Inter-Library Loans</th>
<th>By quote (at cost)</th>
<th>Local Government Act s262(3)(c)</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Replacement fee of Inter-Library Loaned (ILL) Book Trap</td>
<td>$3.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

4.3.4 Advanced Internet Training Sessions

(a) Internet Training (for Ipswich Region organisations)

- Half day sessions (Up to 4 hrs): $125.00
- Full day sessions (Greater than 4hrs and less than 7.5hrs): $185.00

(b) Internet Training (for Non-Ipswich Region organisations)

- Internet Training at Ipswich Libraries locations: Groups 3-8 people (charged per person): $40.00
- Internet Training at Ipswich Libraries locations: Groups 9-16 people (charged per person): $29.00
- Internet Training at Ipswich Libraries locations: Groups over 16 people (charged per person): $23.00

(c) Onsite Internet Training

- Onsite Internet Training: Hourly Charge (minimum three hours): $180.00
- Onsite Internet Training: Hourly Charge after three hours: $150.00

Price list effective 1 July 2019
# indicates 10% GST included
(d) Subject Specific Internet

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject Specific Internet: Preparation of Material</td>
<td>$135.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

4.3.5 Library Activities and Events

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>School Holiday Entertainment</td>
<td>By quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Special Events/Entertainment</td>
<td>By quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Library Programs and Events</td>
<td>By quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

4.3.6 Local History

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Research Fees: Up to 20 minutes</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Research Fees: Per hour after first 20 minutes (or part thereof)</td>
<td>By Quote</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

4.3.7 Merchandise

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Selected items – prices on application</td>
<td>Retail pricing applies</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Withdrawn stock</td>
<td>Retail pricing applies</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

4.3.8 Friends of Ipswich Library Service – FOILS

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FOILS Membership Fee – Single</td>
<td>$5.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>FOILS Membership Fee – Family</td>
<td>$10.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>FOILS Membership – Corporate</td>
<td>$55.00</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>
## ECONOMIC DEVELOPMENT AND MARKETING

### 1. Tourism

#### 1.1 Ipswich Visitors Information Centre

| Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located within Ipswich City boundaries | No charge | Local Government Act s262(3)(c) |
| Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located outside Ipswich City boundaries | $150.00 | Local Government Act s262(3)(c) |
| Promotional Services Fee: Non-members of Ipswich Tourism Operators Network (ITON) located within Ipswich City boundaries | $180.00 | Local Government Act s262(3)(c) |
| Promotional Services Fee: Non-members of Ipswich Tourism Operators Network (ITON) located outside Ipswich City boundaries | $255.00 | Local Government Act s262(3)(c) |
| Merchandise – Selected items | Retail pricing applied | Local Government Act s262(3)(c) |
| Booking Cancellation Fee: Cancellation of tourism bookings in line with specified Terms & Conditions | $24.00 | Local Government Act s262(3)(c) |

### 2. Marketing and Other Services

#### 2.1 Advertising Fee – Street Banners

| For six (6) months | $3,250.00 | Local Government Act s262(3)(c) |
| Per week (minimum two week booking) | $850.00 | Local Government Act s262(3)(c) |

#### 2.2 International Delegations

| Half Day | $750.00 | Local Government Act s262(3)(c) |
| Full Day | $1,100.00 | Local Government Act s262(3)(c) |

#### 2.3 City of Ipswich Logo Flags

| City of Ipswich Logo Flag – purchase price City of Ipswich Logo Flag (2 metres long x 1 metre wide) | $150.00 | Local Government Act s262(3)(c) |

#### 2.4 Event Services

| Application Fee for Event Stalls | By quote | Local Government Act s262(3)(c) |

---

Price list effective 1 July 2019  
# indicates 10% GST included  
19201  
Page 108 of 113
2.4 Event Services  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tours and Seasonal Events</td>
<td>Ticket and service prices to be determined on a by-event basis</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
<tr>
<td>Applicable to seasonal and occasional events managed by Council, for example Heritage Guided Tours, Great Houses of Ipswich Bus Tours, Animal Encounters at the Nature Centre, and Nerima Gardens and Japanese Tea Ceremony Tours etc.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Merchandise and cafe sales</td>
<td>Retail pricing applied</td>
<td>Local Government Act s262(3)(c)</td>
<td>#</td>
</tr>
</tbody>
</table>

2.4.1 Visitor Services

| Printing and Photocopying     | For self-service printing and photocopying, refer to Library print and photocopy service charges. For Council staff assisted printing and copying services, refer to Finance and Corporate Services print and photocopy service charges. | Local Government Act s262(3)(c) | #          |
| Other visitor services        | Price on request | Local Government Act s262(3)(c) | #          |

2.4.2 Commissions

| Event Commissions – Attraction and Industry Sales | 10% of sales revenue | Local Government Act s262(3)(c) | #          |
| Event Commissions – Accommodation Sales          | 15% of sales revenue | Local Government Act s262(3)(c) | #          |
| Event Commissions – Consignment Sales (eg: Art Sales) | 25% of sales revenue | Local Government Act s262(3)(c) | #          |

Note not-for-profit and community groups may apply for a reduced commission rate of 10%.

2.5 Marketing & Consultancy Services

| Consultancy Services – Per Hour | $300.00 | Local Government Act s262(3)(c) | #          |

3. Fire Station 101 Innovation Hub

3.1 Fire Station 101 Memberships

Monthly memberships are payable in advance and may be charged on a pro-rata basis for mid-month commencement. For full terms and conditions, refer to the membership agreement available from Fire Station 101.

| Day Pass                             | $22.00 | Local Government Act s262(3)(c) | #          |
| Day Passes are valid for a single day for members on the drop-in plan. |
| Part Time Membership (per calendar month) | $165.00 | Local Government Act s262(3)(c) | #          |

Price list effective 1 July 2019 # indicates 10% GST included
### 3.1 Fire Station 101 Memberships [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power</th>
<th>GST</th>
<th>LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Time Membership (per calendar month)</td>
<td>$275.00</td>
<td>Local Government Act s262(3)(c)</td>
<td></td>
<td>#</td>
</tr>
<tr>
<td>Access Card Replacement Fee</td>
<td>$45.00</td>
<td>Local Government Act s262(3)(c)</td>
<td></td>
<td>#</td>
</tr>
</tbody>
</table>

Available to full and part time members only.
Replacement fee is applicable for lost, damaged and non-returned Access Cards.

### 3.2 Fire Station 101 Venue Hire

Meeting room hire is included in full and part time memberships at no additional cost, subject to availability.
Charges apply for all other users.

| Meeting Room – Half day (up to 4 hours) | $110.00                  | Local Government Act s262(3)(c) |   | # |
| Meeting Room – Full day (up to 8 hours) | $220.00                  | Local Government Act s262(3)(c) |   | # |
| Meeting Room – Weekends and Outside Standard Business Hours (per hour) | $55.00                    | Local Government Act s262(3)(c) |   | # |

Minimum charge 2 hours

| Function Room / Event Space – Half day (up to 4 hours) | $275.00                  | Local Government Act s262(3)(c) |   | # |
| Function Room / Event Space – Full day (up to 8 hours) | $550.00                  | Local Government Act s262(3)(c) |   | # |
| Function Room / Event Space – Weekends and Outside Standard Business Hours (per hour) | $140.00                  | Local Government Act s262(3)(c) |   | # |

Minimum charge 2 hours

| Function Room Setup and Bump Out Charges (per hour) | $55.00                   | Local Government Act s262(3)(c) |   | # |

On request. Minimum 1 hour per event.

| Catering | By quote | Local Government Act s262(3)(c) |   | # |

### 3.3 Fire Station 101 Facilitation Services

| Event Facilitation and Mentoring (per hour) | $180.00 | Local Government Act s262(3)(c) |   | # |

On request, subject to availability. Minimum 1 hour.

| Events hosting (major events) | By quote | Local Government Act s262(3)(c) |   | # |

Hosting, facilitation and venue hire for events of more than one day, including but not limited to Hackathons.

| Other services provided by Fire Station 101 | By quote | Local Government Act 2009 s97(2) |   | # |

Customised services may be available on request.

---

Price list effective 1 July 2019

# indicates 10% GST included
# FINANCE AND CORPORATE SERVICES

## 1. Financial Services

### 1.1 Financial Reports

The following documents are available at the library and also on Council's internet site www.ipswich.qld.gov.au free of charge:

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Legislative Provision / Head of Power GST LGA s97(2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) ICC Budget</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
<tr>
<td>(ii) ICC Revenue Policy</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
<tr>
<td>(iii) ICC Revenue Statement</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
<tr>
<td>(iv) ICC Register of Cost Recovery Fees</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
</tbody>
</table>

### 1.2 Rates Records

#### 1.2.1 Rates Record Inspections (including transaction history)

Note: For the purpose of this clause, a parcel of land is that land comprised in the valuation compiled by the Valuer General.

<table>
<thead>
<tr>
<th>Inspection of Land Records – Per parcel of Land (for fee exempt persons)</th>
<th>No charge</th>
<th>Local Government Regulation 2012 s155(1)</th>
</tr>
</thead>
</table>

The following persons may inspect particulars of land in the land record free of charge:
- An owner, lessee or occupier of the land or adjoining land, or
- The agent of an owner, lessee or occupier of the land or adjoining land.

<table>
<thead>
<tr>
<th>Rates Record Search and/or Inspection – Self service using Online Services or PD online</th>
<th>No charge</th>
<th>Local Government Regulation 2012 s155(1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates Record Search and/or Inspection – Where facilitated by Council staff</td>
<td>By quote</td>
<td>Local Government Regulation 2012 s155(1)</td>
</tr>
</tbody>
</table>

#### 1.2.2 Property Searches

| Rates Only Property Search (Certified Extract from Land Record) | $110.00 | Local Government Regulation 2012 s155(1), Local Government Act s262(3)(c) |

#### 1.2.3 Copy of Rates Notice

<table>
<thead>
<tr>
<th>Copy of Rate Notice – per notice falling within current quarter or where rates are unpaid</th>
<th>No charge</th>
<th>Local Government Act s262(3)(c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copy of Rate Notice – per notice falling within a prior quarter</td>
<td>$8.00</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
</tbody>
</table>
1.2.4 Change of Ownership

Change of Ownership – per change | $60.00 | Local Government Act 2009 s97(2) (b)

1.3 Dishonor Charges

Dishonour charges – each (includes cheques and direct debits) | Actual Cost | Local Government Act s252(3)(c) #

(Charge equivalent to the actual amount charged to Council by its financial institution)

1.4 Tender Documents

Tender Documents in Electronic Form | Available on Council’s internet website at no charge | Local Government Act s252(3)(c)

1.5 Credit Card Surcharge

American Express credit card surcharge | 0.8% Surcharge | Competition and Consumer Amendment (Payment Surcharges) Act 2016 #

Applied to transactions greater than $1,000.

2. Corporate Services

2.1 Corporate Services Documents

<table>
<thead>
<tr>
<th>Local Laws: Purchase of a copy or part thereof (excluding Town Plan Schedule) – per page</th>
<th>Current Corporate Services photocopy costs</th>
<th>Local Government Regulation 2012 s14(2) #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electronic copy of confirmed minutes of Council meetings</td>
<td>Recent Meeting minutes available via Council’s website free of charge.</td>
<td>Local Government Regulation 2012 s272</td>
</tr>
<tr>
<td>Printed copy of confirmed minutes of Council meetings or part thereof – per page</td>
<td>Current Corporate Services photocopy costs</td>
<td>Local Government Regulation 2012 s272 #</td>
</tr>
<tr>
<td>Council’s Corporate Plan</td>
<td>No charge</td>
<td>Local Government Regulation 2012 s199</td>
</tr>
<tr>
<td>Council’s Annual Report</td>
<td>No charge</td>
<td>Local Government Regulation 2012 s199</td>
</tr>
<tr>
<td>Council’s Operational Plan</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
<tr>
<td>Human Resources: Printed copy of Council Job Descriptions</td>
<td>No charge</td>
<td>Local Government Act s262(3)(c)</td>
</tr>
</tbody>
</table>
2.2 Right to Information and Information Privacy (2018-19)

Fees and charges for applications under the Right to Information Act 2009 and the Information Privacy Act 2009 are set by the State Government at the commencement of each financial year.

| RTI Application Fees | $49.70 | Right to Information Regulation 2009 s4 |
| Processing and Access Charges – each 15 minutes or part of 15 minutes* | $7.70 | Right to Information Regulation 2009 s5 |
| (*) No charge is payable if the total time spent by Council officers in processing the application is less than 5 hours |
| RTI document request A4 size – per page | $0.25 | Right to Information Regulation 2009 s6(1)(b) |
| IP Act document request A4 size – per page | $0.25 | Information Privacy Regulation 2009 s4(1)(b) |
| RTI Act and IP Act – document request larger than A4 size | Current Corporate Services photocopy costs | Local Government Act s262(3)(c) # |

2.3 Photocopier Charges

Copying of Miscellaneous Documents – per page

| Corporate Services – Printing and Photocopying (Staff supported service) – Black and White A4 | $1.00 | Local Government Act s262(3)(c) # |
| Corporate Services – Printing and Photocopying (Staff supported service) – Black and White A3 | $1.50 | Local Government Act s262(3)(c) # |
| Corporate Services – Printing and Photocopying (Staff supported service) – Photocopying – Colour A4 | $2.00 | Local Government Act s262(3)(c) # |
| Corporate Services – Printing and Photocopying (Staff supported service) – Colour A3 | $3.00 | Local Government Act s262(3)(c) # |

2.4 Marketing and Print Charges

| Marketing Fees | Inserts into rate notices and Council Publications | By quote | Local Government Act s262(3)(c) # |

3. Information Systems

3.1 GIS, Maps, Plans and Data

Information services encompasses the provision of:
- Maps and Mapping services, including topographical (stormwater, drainage and contour)
- Plans, including stormwater drainage plans
- GIS and Digital Data files

| Standard Maps, Plans and Digital Data Files (electronic) | No charge | Local Government Act s262(3)(c) |
| Maps, Plans and Digital Data Files – Custom mapping and supported services | By quote | Local Government Act s262(3)(c) |

Price list effective 1 July 2019 # indicates 10% GST included
Fees and Charges

2018 - 2019

and comparison to

Draft 2019-2020
For Internal Use Only
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4.9 Application of Type 7 Applications

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4.11 Application of Type 9 Applications

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4.13 Application of Type 11 Applications

4.14 Application of Type 12 Applications

4.15 Application of Type 13 Applications

4.16 Application of Type 14 Applications

4.17 Application of Type 15 Applications

4.18 Application of Type 16 Applications

4.19 Application of Type 17 Applications

4.20 Application of Type 18 Applications

4.21 Application of Type 19 Applications

4.22 Application of Type 20 Applications

4.23 Application of Type 21 Applications

4.24 Application of Type 22 Applications

4.25 Application of Type 23 Applications

4.26 Application of Type 24 Applications

4.27 Application of Type 25 Applications

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4.29 Application of Type 27 Applications

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GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 9 / Attachment 2.

HEALTH, SECURITY AND REGULATORY SERVICES

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1.5.1 Permanent Set-up Charges

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1.6.2 Woodrowend Fees

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### Item 9 / Attachment 2

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</tr>
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</tr>
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<table>
<thead>
<tr>
<th>2.1 Animal Management</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
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<td>2.1.2 Licences</td>
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</tbody>
</table>

**Attachment 2**

- **Comparison Report**: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
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2.6.1 Dogs

2.6.2 Livestock & Other Animals

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GOVERNANCE COMMITTEE
MEETING AGENDA

14 MAY 2019

Item 9 / Attachment 2.

WORKS, PARKS & RECREATION

1. Urban and Rural Greening

1.1 Park Use

1.1.1 Use of Reserve Land for sporting purposes

1.1.2 Use of Reserve Land for Recreational Purposes

1.2.2 Use of Reserve Land for Educational Purposes

1.2.3 Use of Reserve Land for Cultural Purposes

1.3 Use of Sporting Grounds and Facilities

1.3.1 Artificial Grass and Artificial Turf Grounds

1.3.2 Use of Sporting Facilities

1.3.3 Use of Swimming Pools

1.3.4 Use of Tennis Courts

1.3.5 Use of Cricket Grounds

1.3.6 Use of Soccer Fields

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2. Adopted Reports, Studies and Other Documentation

3. Nursery Operations

3.1 Sale of Plants – Wholesale
2. Civic Centre Venue and Services

2.1 Ipswich Civic Centre Venue Hire

2.2 North Ipswich Reserve Corporate Centre Hire

2.3 Venue Floor Plan and Set-up (Standard)

2.4 Lift/Chess Charge Out (per head)

2.5 Box Office Services

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2.6.1 Technical Setup

2.6.2 Supplied Items are listed on a Technical Order Form

2.7 Marketing Services

2.7.1 Other Civic Centre Fees

3. Ipswich Art Gallery

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4.1.1 Online - List of Online Catalogues

4.1.2 Public Internet Access/Word Processing Areas

4.1.3 Voucher Facilities in Ipswich Libraries (Staff only)

4.1.4 Technical Support in Ipswich Libraries

4.2 Library Venue Hire

4.2.1 Large Hall at Ipswich Library

4.2.2 Library Boardroom - Ipswich Library

4.3 Training Room Hire

4.3.1 Ipswich Library Reading Room Hire

4.3.2 Ipswich Library Teaching Room Hire

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4.4.3 Ipswich Library's 'Two-off Park' Fee

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4.4.5 Library Activities and Events

4.4.6 Local History

4.4.7 Non-library

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ECONOMIC DEVELOPMENT AND MARKETING

1. Tourism
1. Financial Services

1.1 Financial Reports
1.2 Rates Records
1.2.1 Make ¼ Remission Form (excluding termite history)
1.2.2 Property Descriptions
1.2.3 Copy of Water Invoices
1.2.4 Change of Tenancy
1.3 Dishonour Charges
1.4 Tender Documents
1.5 Credit Card Surcharge

2. Corporate Services

2.1 Corporate Services Documents
2.2 Right to Information and Information Privacy (2018-19)
2.3 Photocopier Charges
2.4 Marketing and Print Charges

3. Information Systems

3.1 GIS, Maps Plans and Data
3.1.1 New Projects Changes
3.1.2 Maps
3.1.3 Register/Others
3.1.4 O&M of Infrastructure

Companion Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
Ipswich City Council

PLANNING AND DEVELOPMENT

1. Fee Policies

1.1 Goods and Services Tax (GST)

Bond figures quoted below are out of scope for GST purposes and therefore GST is not payable. Should Council be required to call up / draw down on the security bond for the nature of compensation, this does not represent a taxable supply and therefore is out of scope.

1.2 Fee for Works Constructed without Council Approval

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee (incl. GST)</td>
<td>Fee (incl. GST)</td>
<td>Increase %</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

An additional fee of 25% of the relevant application fee, with the prescribed minimum fee shall be imposed on all Building (including Signs) and Plumbing applications where works have been constructed on a site without obtaining the necessary Council approval.

1.3 Reducing Development Application Fees

Upon receipt of a written request by the applicant, the City Planner, relevant Branch Manager or Team Coordinator has the authority to determine to wholly or partially reduce a Development Application Fee where a strict application of the scheduled fee in their opinion is unfair or unreasonable.

For example:

1. Where an application is withdrawn and a similar proposal is lodged as a new application, a new fee is to be determined based on the additional assessment to be undertaken and having regard to any refund granted for the original application.

2. Where the strict application of a per metre squared or hectare fee results in an unreasonable amount that exceeds Council’s costs in assessing the development, the fee is to be reduced to reflect Council’s assessment costs.

3. Where assessing single residential uses in association with reconfiguring a lot the fee is to be determined on a lot/lotting type basis rather than per lot.

1.4 Application Fee Cap

Upon receipt of a written request by the applicant, the City Planner or Development Planning Manager has the authority to apply an application fee cap to Material Change of Use Applications, Reconfiguring a Lot Development Applications, Variation Requests or combinations thereof. This cap applies when:

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
1.4 Application Fee Cap [continued]

* An application is for other than residential development;
* An application is for development consistent with the Planning Scheme or its overall strategic framework; and
* The scheduled fee is greater than $250,000.00 (if calculated in accordance with the adopted fees and charges).

The cap does not extend to:
* An application is for residential development;
* An application is for development inconsistent with the Planning Scheme, unless it is considered to be consistent with the overall strategic framework;
* Developments where a fee has been specifically quoted by Council officers which is greater than $250,000.00 (if calculated in accordance with the adopted fees and charges), in which case the quoted fee applies; and
* Specialised review of application material, to which section 1.13 of the adopted fees and charges applies in all instances.

1.5 Discount of Development Application Fees – Bona Fide Charitable or Community Organisations

A fee of 50% of the normal prescribed fee is payable in respect of an application in the following instances:

* Upon proof of status as a bona fide charitable or not-for-profit organisation; or
* Acceptance by the City Planner, relevant Branch Manager or Team Coordinator that the applicant is a bona fide charitable or community organisation.

This does not apply to private clubs (with the exception of Senior Citizens Clubs) or to applications for commercial uses, lot reconfigurations or similar developments where such developments do not fulfill a significant community role and which are not considered to be not for profit developments.

1.6 Refund of Fees – Prior to the determination of an application

If an application (including a Local Law or planning application) is withdrawn prior to its determination a refund is applicable as follows:

<table>
<thead>
<tr>
<th>During application stage (up to and including issue of Confirmation Notice – where applicable)</th>
<th>80% of assessment fee (incl GST where applicable)</th>
<th>No change proposed</th>
<th>#</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## 1.6 Refund of Fees – Prior to the determination of an application [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST LGS s59(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning applications</td>
<td>98% of permit fee (incl GST where applicable)</td>
<td>No change proposed</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Information and referral stage (prior to submission of Information Request response)</td>
<td>60% of assessment fee (incl GST where applicable)</td>
<td>No change proposed</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning applications</td>
<td>90% of permit fee (incl GST where applicable)</td>
<td>No change proposed</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>During Public Notification stage (where applicable)</td>
<td>60% of assessment fee (incl GST where applicable)</td>
<td>No change proposed</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Decision stage (prior to Council decision)</td>
<td>20% of assessment fee (incl GST where applicable)</td>
<td>No change proposed</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2016-19 and draft 2018-19 Fees and Charges (as at April 2019)
1.6 Refund of Fees – Prior to the determination of an application

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Last VR Fee (incl. GST)</td>
<td>Fee (incl. GST)</td>
<td>%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lapsed</td>
<td>No refund</td>
<td>No change proposed</td>
<td></td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All other instances</td>
<td>To be determined by the Responsible Officer</td>
<td>No change proposed</td>
<td></td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last VR Fee</td>
<td>To be determined by the Responsible Officer</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1.7 Refund of Fees – After the determination of an application

If an application has been determined (including a Local Law or plumbing application) it is cancelled or lapsed a refund is applicable as follows:

<table>
<thead>
<tr>
<th>Canceled: Building approvals</th>
<th>95% of inspection fee where no inspections have been carried out OR 25% reduction of the inspection fee for each inspection carried out (incl GST where applicable)</th>
<th>No change proposed</th>
<th></th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last VR Fee</td>
<td>95% of inspection fee where no inspections have been carried out OR 25% reduction of the inspection fee for each inspection carried out (incl GST where applicable)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft2019-20 Fees and Charges (as at April 2019)
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
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</tr>
</tbody>
</table>

### 1.7 Refund of Fees – After the determination of an application [continued]

**Cancelled: Plumbing approvals – Class 1 & 10 buildings**

- 85% of permit fee where no inspections have been carried out or
- 25% reduction of the permit fee for each inspection carried out (incl. GST where applicable)

<table>
<thead>
<tr>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

**Cancelled: Plumbing approvals – Class 2 to 8 buildings**

- To be determined by Responsible Officer

<table>
<thead>
<tr>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

**Cancelled: Operational works approvals (where no inspection has been carried out)**

- 15% of the assessment fee (incl. GST where applicable)

<table>
<thead>
<tr>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

**Cancelled: All other approvals**

- No refund

<table>
<thead>
<tr>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

**Lapsed**

- No refund

<table>
<thead>
<tr>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>
1.8 Not properly made applications returned to the applicant

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full fees are applicable for the resubmission of an application which was cancelled as being not properly made.</td>
<td>No change proposed</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Full fees are applicable for the resubmission of an application which was cancelled as being not properly made.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1.9 Applications involving more than one land use

Fees for the application shall be the sum of those fees that would have been paid in the event of a separate application being lodged for each land use.

1.10 Development Applications involving Multiple Components

The fees for a Development Permit Application, which involves assessment under Council’s Planning Scheme and the Building Code of Australia will be calculated as the sum of the fees applicable to the Building Work, Plumbing and Drainage, Reconfiguring a Lot and Material Change of Use of Premises Sections.

1.11 Preliminary Approval (Section 49 (2) of the Planning Act 2016)

Except where specifically indicated otherwise, application fees shall be the same for a preliminary approval (other than a preliminary approval in accordance with section 61 of the Planning Act 2016) as for a Development Permit. Where a Development Permit is subsequently sought for the same proposal a fee of 50% of the current fee is applicable.
1.12 Resubmission of an Application/Approval

The fee payable for a development application where an application/approval for the same proposal lapsed within the previous 12 months is 35% of the relevant current assessment fee with a minimum fee of $1,100.00 at the time of lodgement of the application.

1.13 Review of Specialist Studies

Where a development application is made to Council and a specialist study (e.g. Economic Impact Assessment, Flood Report, Traffic Report, Geotechnical Report, etc.) is required to be submitted and Council elects to have that study independently assessed by a second consultant, the applicant shall pay an additional fee. Such fee shall be the actual cost charged to Council for the review of the study by a specialist consultant but shall not include the time of any Council officer in organising for such review to be undertaken. Any additional fees shall be paid prior to the determination of the application.

1.14 Consultant’s Fees

Where a development application is referred to an external consultant for processing, any additional cost of such external processing, above the level of the scheduled fee, is to be paid by the applicant prior to determination of the application, to the value that the external consultant’s charge is greater than the scheduled fee.

1.15 Other Fees and Charges not listed below

Fees and Charges for other uses not mentioned below will be determined by the City Planner, relevant Branch Manager, Team Coordinator or Responsible Officer upon written request.

1.16 Infrastructure Agreements

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

Page 20 of 250
1.16 Infrastructure Agreements  
[continued]  
<table>
<thead>
<tr>
<th>Infrastructure Agreement</th>
<th>By Quote</th>
<th>No change proposed</th>
<th>$</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last FR Fee (incl. GST)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>By Quote</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Where an application is made to Council and an Infrastructure Agreement is required the applicant shall pay all costs associated with the preparation and on-going management of the Infrastructure Agreement, as quoted by the Responsible Officer upon request.

1.17 Electronically Submitted Applications  
Where a Building or Plumbing Application or a private certifier lodgement is completely submitted electronically and is capable of being assessed and returned completely electronically the electronic lodgement fee will apply.

The email address for all interested parties (including owners and applicants) must be provided.

1.18 Operational Works Application  
Where an Operational Works application associated with an RAL is made by an accredited consultant with the Decision Ready program, a discount on the assessment (50%) and construction (20%) fee will apply respectively. For other operational works applications which are not associated with RAL and are made by an accredited consultant with the Decision Ready program, a 25% discount on the respective assessment fee will apply.

1.19 Build Over Relevant Infrastructure  
From the 1 November 2013, building work over or near relevant infrastructure must be assessed against Queensland Development Code Mandatory Part 1.4-MP 1.4.1 Building over or near relevant infrastructure. Section 54 of the Planning Act 2016 provides relevant service providers as a concurrence agency for the purpose of referrals for MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-5 building.

Queensland Urban Utilities is the concurrence agency for water and sewer infrastructure. Ipswich City Council is the concurrence agency for stormwater infrastructure. For fees refer to Section 5 Engineering & Environment Fees.

1.20 Determination of Levels of Assessment  
Where the applicant seeks a clarification from Council on the level of assessment for a certain development proposal, the applicant will be required to pay 25% of the current relevant development application fee. If an application is subsequently lodged consistent with the description provided in the request, the applicable fee for that application will be discounted by the amount previously paid.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
1.20 Determination of Levels of Assessment  [continued]

NOTE: Acceptance of cheque payments, developer infrastructure contributions and bank guarantees are to be in accordance with Council's Credit Risk Policy.

1.21 Performance Security for reinstatement of a building (section 2.2.1)

A reduction in the performance security may be allowed where extenuating circumstances exist such as where the proposed building is in immaculate condition or where an applicant can provide written quotes from licensed tradespersons for the complete reinstatement and these quotes amount to less than the adopted security amount.

Furthermore where a cash performance security has been paid a request can be made, during the reinstatement process, for incremental returns of the security bond after completion of certain stages of the reinstatement process. Any such return will be subject to a satisfactory inspection by Council, however the performance security will not be reduced below the value of any remaining work required to be undertaken.

2. Building Services

Throughout this section of the fee schedule, different classifications of buildings are referred to. The classes detailed are as per the Australian Building Code, and are as follows:

Class 1a - Single or Detached Dwelling
Class 2 - Building containing 2 or more sole-occupancy units each being a separate dwelling
Class 3 - Residential building other than Class 1 or 2 building which is a common place of long-term or transitory living for a number of unrelated persons
Class 4 - Dwelling in a building that is Class 5 to 9 if it is the only dwelling in the building
Class 5 - Office Building, used for professional or commercial purposes, excluding Class 6, 7, 8 or 9 buildings
Class 6 - Shop or other building for the sale of goods by retail or the supply of services direct to the public
Class 7a - Carpark
Class 7b - Building for storage or display of goods or produce for sale by wholesale
Class 8 - Laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing or cleaning of goods or produce is carried on, for trade, sale or gain
Class 9a - Healthcare building, including those parts of the building not used as a laboratory
Class 9b - Assembly building, including a trade workshop, laboratory or the like in a primary or secondary school, but excluding any other parts of the building that are of another class.
Class 9c - Aged Care Building
Class 9d - Non-habitable building such as private garage, carport, shed or the like
Class 9e - Structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like
Class 9f - A private building shelter.

NOTE 1: The fees detailed in this section (Section 2) in respect to a particular function do not necessarily include all fees that may apply to that application. Due to the nature of an application, other appropriate application fees may be required (e.g. Site Selection, Material Change of Use application, Plumbing application).

These fees can be found in the appropriate section of this schedule, or can be quoted when the application is being submitted.

NOTE 2: Fees may also be applied by the Health, Security and Regulatory Services Department for the inspection of environmental health issues associated with an application.
### 2.1 Building Certification Fees

#### 2.1.1 Class 1A and Class 1B

NOTE: Class 1 buildings are to be dealt with as if each unit is a separate dwelling and the fees charged accordingly.

**(a) Lodgement Fees**

Payable for all applications for Class 1 building work

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 1/19 Fee (incl. GST)</th>
<th>Year 1/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hardcopy lodgement</td>
<td>$240.00</td>
<td>$250.00</td>
<td>4.17%</td>
<td>Class 2 &amp; 4 moved to Class 2 to 9 category. Work required for class 2 &amp; 4 approvals such as must accidental is equivalent to other class 2 to 9 approvals. Category now accords with Plumbing Approvals for consistency.</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Electronic lodgement</td>
<td>$195.00</td>
<td>$200.00</td>
<td>2.56%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

(Refer to Fee Policies at 17 above)

**(b) Assessment Fee**

<table>
<thead>
<tr>
<th>Area</th>
<th>Year 1/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 60m² in floor area</td>
<td>$470.00</td>
<td></td>
<td>Simplification of building floor areas as approval requirements are the same for buildings up to 350m²</td>
<td>#</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Up to 350m²</td>
<td>$770.00</td>
<td>$1,100.00</td>
<td>42.86%</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS art7(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Over 350m²</td>
<td>$950.00</td>
<td>$1,300.00</td>
<td>38.84%</td>
<td>In undertaking building certification services, Council is required to apply the competitive code of conduct in that it does not obtain an under finkal position in the provision of the service. The benchmarking of current fees for private certification (where possible) and other Local Governments has indicated a movement in market prices, warranting an increase in the fee to $1,300.</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Underpinning or restumping</td>
<td>$480.00</td>
<td>$465.00</td>
<td>3.13%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Roof replacement on a building where not prescribed</td>
<td>$480.00</td>
<td>$465.00</td>
<td>3.13%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

**b) Assessment Fee (continued)**

**c) Inspection Fee**

<table>
<thead>
<tr>
<th>Inspection Type</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS art7(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard inspections</td>
<td>$235.00</td>
<td>$235.00</td>
<td>4.44%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Re-inspection fee</td>
<td>$165.00</td>
<td>$170.00</td>
<td>2.93%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

**ii) Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period.**

<table>
<thead>
<tr>
<th>Inspection Type</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS art7(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per inspection</td>
<td>$450.00</td>
<td>$450.00</td>
<td>2.27%</td>
<td>Consolidated into one fee as the work involved either prior to, or after, 1998 is now the same.</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>For an application issued after 1 April 1998</td>
<td>$320.00</td>
<td></td>
<td></td>
<td>Consolidated into one fee as the work involved either prior to, or after, 1998 is now the same.</td>
<td>#</td>
<td>Discontinued</td>
</tr>
</tbody>
</table>
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 9 / Attachment 2.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
</table>

**ii After hours inspection by prior arrangement – an additional fee shall apply**

- Before 6:30am and after 5:30pm Mon-Fri (up to 3 hours) $600.00 $670.00 1.52% Fee reviewed and set in line with comparable service benchmarks where possible # Reviewed
- Any other time (up to 3 hours) $865.00 $875.00 1.16% Fee reviewed and set in line with comparable service benchmarks where possible # Reviewed
- Per hour in excess of 3 hours $305.00 $316.00 3.64% Fee reviewed and set in line with comparable service benchmarks where possible # Reviewed

**d Energy Efficiency compliance checking**

- Applicant requests a ‘deemed to satisfy’ assessment $220.00 $225.00 2.27% Fee reviewed and set in line with comparable service benchmarks where possible # Reviewed

**2.1.2 Class 10 Buildings/Structures**

**a Lodgement Fee**

Payable for all applications for Class 10 building work

- Handcopy lodgement $340.00 $350.00 2.94% Fee reviewed and set in line with comparable service benchmarks where possible # Reviewed
- Electronic lodgement $195.00 $200.00 2.56% Fee reviewed and set in line with comparable service benchmarks where possible # Reviewed

(Refer to Fee Policies sl 17 above)

**b Assessment Fee**

**i Class 10A Buildings**

- Up to 60m² floor area $475.00 $480.00 1.06% Fee reviewed and set in line with comparable service benchmarks where possible # Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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### Item 9 / Attachment 2

#### i. Class 10A Buildings

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Over 60m²</td>
<td>$540.00</td>
<td>$555.00</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

#### ii. Class 10B Structures

- Retaining Walls (excl. Swimming Pool Fencing)
  - $475.00
  - $490.00
  - 3.16%
  - Fee reviewed and set in line with comparable service benchmarks where possible
  - Reviewed

- Swimming Pools/Spas/Swimming Pool Fencing/Advertising Device
  - $580.00
  - $585.00
  - 0.86%
  - Fee reviewed and set in line with comparable service benchmarks where possible
  - Reviewed

- Antennas, Masts and any other Class 10 structure not previously listed
  - $480.00
  - $490.00
  - 2.08%
  - Fee reviewed and set in line with comparable service benchmarks where possible
  - Reviewed

#### (c) Inspection Fee

- Inspection fee
  - $230.00
  - $255.00
  - 2.17%
  - Fee reviewed and set in line with comparable service benchmarks where possible
  - Reviewed

- Re-inspection fee
  - $165.00
  - $170.00
  - 3.03%
  - Fee reviewed and set in line with comparable service benchmarks where possible
  - Reviewed

i. **Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period.**

- Per inspection
  - $440.00
  - $455.00
  - 2.27%
  - Consolidated into one fee as the work involved either prior to, or after, 1996 is now the same
  - Reviewed

- For an application issued after 1 April 1998
  - $320.00
  - Consolidated into one fee as the work involved either prior to, or after, 1998 is now the same
  - Discontinued

ii. **After hours inspection by prior arrangement (an additional fee shall apply)**

- Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)
  - $660.00
  - $870.00
  - 1.32%
  - Fee reviewed and set in line with comparable service benchmarks where possible
  - Reviewed

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
### ii. After hours inspection by prior arrangement (an additional fee shall apply) [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any other time (up to 3 hours)</td>
<td>$865.00</td>
<td>$875.00</td>
<td>1.16%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Per hour in excess of 3 hours</td>
<td>$205.00</td>
<td>$210.00</td>
<td>2.44%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### 2.1.3 Class 2 to Class 9 Buildings

(a) Lodgement Fee

Payable for all applications for Commercial/Industrial building work.

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 18/19 Fee</th>
<th>Year 19/20 Fee</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hardcopy lodgement</td>
<td>$240.00</td>
<td>$250.00</td>
<td>4.17%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Electronic lodgement</td>
<td>$195.00</td>
<td>$200.00</td>
<td>2.56%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

(Refer to Fee Policies a.17 above)
### Assessment Fee

#### 1. Fitting out of a shop:

##### a. Buildings under 2,000m² and up to 3 storeys

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 300m² in floor area</td>
<td>$479.00</td>
<td>$1,000.00</td>
<td>112.77%</td>
<td>Terminology now accords with certification licence class. In undertaking building certification services Council is required to apply the competitive code of conduct in that it does not obtain an unfair financial position in the provision of the service. The benchmarking of current fees has indicated a movement in market prices, warranting an increase in the fee to $1,000. It is noted however that private certification was typically by quote rather than a flat fee.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>— and for each additional 50m² up to 150m²</td>
<td>$75.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between 151m² and 300m²</td>
<td>$1,000.00</td>
<td></td>
<td>Consolidated into the above as the work required is equivalent in terms of a building approval for this floor area.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between 301m² and 500m²</td>
<td>$1,740.00</td>
<td>$1,250.00</td>
<td>0.57%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between 501m² and 1,000m²</td>
<td>$1,780.00</td>
<td>$1,940.00</td>
<td>10.23%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>— and for each additional 50m² up to 150m²</td>
<td>$3.50</td>
<td>$3.50</td>
<td>1.43%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between 1,001m² and 2,000m²</td>
<td>$3,700.00</td>
<td>$3,720.00</td>
<td>0.54%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>— and for each additional 50m² up to 150m²</td>
<td>$1.85</td>
<td>$1.90</td>
<td>2.70%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Item 9 / Attachment 2.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS a97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building greater than 2,000m² or higher than 3 storeys</td>
<td>$400.00</td>
<td>$500.00</td>
<td>2.54%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Fee for building certification</td>
<td>By Quote</td>
<td>By Quote</td>
<td></td>
<td>No changes proposed</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

### ii. New Building Work:

#### a. Buildings under 2,000m² and up to 3 storeys

1. **Buildings up to 500m²**
   - For assessment of buildings up to 500m² in floor area - Up to 500m² in floor area
     - $1,200.00
     - 22.45%
     - Terminology now accords with certification licence class.
     - Consolidated fee as the work required is equivalent in terms of a building approval for this floor area.
     - Reviewed
   - For assessment of buildings up to 500m² in floor area - Between 501m² and 1,000m²
     - $1,200.00
     - 22.45%
     - Consolidated fee as the work required is equivalent in terms of a building approval for this floor area.
     - Discontinued
   - For assessment of buildings up to 500m² in floor area - Between 101m² and 500m²
     - $2,000.00
     - 2.50%
     - Fee reviewed and set in line with comparable service benchmarks where possible
     - Reviewed

2. **Buildings over 500m²**
   - For assessment of buildings over 500m² in floor area - Between 501m² and 1,000m²
     - $2,100.00
     - 2.38%
     - Fee reviewed and set in line with comparable service benchmarks where possible
     - Reviewed
   - For assessment of buildings over 500m² in floor area - Between 1,001m² and 2,000m²
     - $3,95
     - 1.27%
     - Fee reviewed and set in line with comparable service benchmarks where possible
     - Reviewed
   - For assessment of buildings over 500m² in floor area - Between 2,001m² and 3,000m²
     - $4,000.00
     - 1.15%
     - Fee reviewed and set in line with comparable service benchmarks where possible
     - Reviewed

**Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)**

Page 29 of 250
### (3) Buildings over 500m² (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1.85</td>
<td>$1.90</td>
<td>2.70%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>¥</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

#### b. Buildings greater than 2,000m² or higher than 3 storeys

- Fee for preparation of Quota
  - $490.00
  - $500.00
  - 2.04%
  - Fee reviewed and set in line with comparable service benchmarks where possible
  - ¥
  - Reviewed

- Fee for building certification and Inspections
  - By Quote
  - No change proposed
  - ¥
  - Reviewed

#### (c) Inspection Fee

**NOTE:** Additional or re-inspection fees may apply and may be charged at a rate proportionate to this fee

- **i. Standard Inspection**
  - Up to 500m² in floor area (per inspection)
    - $395.00
    - $305.00
    - 3.39%
    - Fee reviewed and set in line with comparable service benchmarks where possible
    - ¥
    - Reviewed
  - Between 501m² and 2000m² (per inspection)
    - $425.00
    - $425.00
    - 2.35%
    - Fee reviewed and set in line with comparable service benchmarks where possible
    - ¥
    - Reviewed

- **ii. Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period.**
  - Per inspection
    - $590.00
    - $615.00
    - 4.24%
    - Description clarified to reflect legislation. Consolidated into one fee as the work involved either prior to, or after, 1996 is now the same.
    - ¥
    - Reviewed
  - For an application issued after 1 April 1996
    - $425.00
    - Consolidated into one fee as the work involved either prior to, or after, 1996 is now the same.
    - ¥
    - Discontinued

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
ii After hours inspection by prior arrangement – an additional fee shall apply

<table>
<thead>
<tr>
<th>Time Description</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)</td>
<td>$600.00</td>
<td>$610.00</td>
<td>1.66%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>1</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Any other time (up to 3 hours)</td>
<td>$885.00</td>
<td>$875.00</td>
<td>1.16%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>1</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Per hour in excess of 3 hours</td>
<td>$355.00</td>
<td>$210.00</td>
<td>2.44%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>1</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

2.1.4 Removal or demolition of a building

These fees are payable when Council is engaged as the Building Certifier

(a) Lodgement Fee

Payable for all applications that involve building work

- Hardcopy lodgement: $240.00 to $350.00, 4.17% increase
  - Fee reviewed and set in line with comparable service benchmarks where possible
  - Reviewed

- Electronic lodgement: $195.00 to $200.00, 2.56% increase
  - Fee reviewed and set in line with comparable service benchmarks where possible
  - Reviewed

(Refer to Fee Policies s1.17 above)

(b) Assessment Fee

- All classes of building work involving removal or demolition: $330.00 to $360.00, 9.09% increase
  - Fee reviewed and set in line with comparable service benchmarks where possible
  - Reviewed

Refer to Section 3 for Plumbing and Drainage Fees.
Refer to ‘Demolition/Removal of a Heritage Place’ in section 4.1.9 where application refers to a heritage listed site.
For Security fees associated with Demolition, Removal or Reinstatement of a building refer Section 2.2.1.
For Concurrency Agency fees associated with Demolition, Removal or Reinstatement of a building refer Section 2.2.2.

Site Visit fee: $185.00 to $170.00, 3.03% increase
- Fee reviewed and set in line with comparable service benchmarks where possible
- Reviewed
2.1.5 Change of classification of a building

(a) Lodgement Fee
Payable for all applications that involve building work

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 39(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hardcopy lodgement</td>
<td>$240.00</td>
<td>$250.00</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Electronic lodgement</td>
<td>$195.00</td>
<td>$300.00</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

(Refer to Fee Policies at 1.17 above)

(b) Assessment Fee

<table>
<thead>
<tr>
<th>Change of classification to a Class 1 building</th>
<th>Fees as per Item 2.1.1 (b)</th>
<th>Fee is consistent with assessment for a class 1 dwelling in 2.1.1 (c) (b) and reflects current building industry activity and costs.</th>
<th>#</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Change of classification from any class to Class 2 to 9 building</th>
<th>Fees as per Item 2.1.3 (b)</th>
<th>Fee is consistent with assessment per item 2.1.3(b) and reflects current building industry activity and costs.</th>
<th>#</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee Refer to Item 2.1.30</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Temporary building</th>
<th>Fees as per new building works applicable to the classification, e.g., residential all commercial</th>
<th>Fee is consistent with applicable works fee and reflects current building industry activity and cost.</th>
<th>#</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
2.1.6 Assessment of Reports and Performance Solutions

Assessment of Fire Engineering Reports, Queensland Development Code (QDC) compliance reports and performance solutions $950.00 $985.00 3.60% Fee reviewed and set in line with comparable service benchmarks where possible # Reviewed

2.2 Building Work – Regulatory Services

2.2.1 Demolition, Removal, Reinstatement of a building

(a) Security

Payment of the following fees shall apply, for each component listed

<table>
<thead>
<tr>
<th>Security for site works</th>
<th>Year 2019-20 (incl. GST)</th>
<th>Year 2020-21 (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGIS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,065.00</td>
<td>$1,085.00</td>
<td>0.46%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible (a) Reviewed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$85,000.00</td>
<td>$87,000.00</td>
<td>2.30%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible (a) Reviewed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$390.00</td>
<td>$400.00</td>
<td>2.56%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible # (a) Reviewed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 2.2.2 Concurrence Agency Fees

(a) Demolition, Removal, Reinstatement of a building

1. Determination of Performance Security and Aesthetics Decision in respect to Reinstatement of Buildings, including onsite inspection before removal

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Located inside Ipswich City boundaries</td>
<td>$750.00</td>
<td>$750.00</td>
<td>2.74%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Located outside Ipswich City boundaries (within 50km of Ipswich City boundary)</td>
<td>$340.00</td>
<td>$360.00</td>
<td>2.13%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Located outside Ipswich City boundaries (more than 50km of Ipswich City boundary)</td>
<td>$1,120.00 plus $2.20 per km for every km beyond 50 km from the Ipswich City Boundary</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(b) Siting Variations

- Determination of Site Security (removal) and Aesthetics Decision (demolition/removal)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Determination of Site Security (removal) and Aesthetics Decision (demolition/removal)</td>
<td>$300.00</td>
<td>$310.00</td>
<td>3.22%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Application for Siting Variation under the Planning Regulation 2017 and Ipswich City Council Planning Scheme or Amendment to Building Setback Plan

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for Siting Variation under the Planning Regulation 2017 and Ipswich City Council Planning Scheme or Amendment to Building Setback Plan</td>
<td>$590.00</td>
<td>$610.00</td>
<td>3.39%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>
## Anmalty and Aesthetics

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 L&amp;V Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Referral Agency applications for Schedule 9 Division 2 of the Planning Regulation 2017</td>
<td>$0.00</td>
<td>$810.00</td>
<td>w</td>
<td>Existing fee reengineered. Rather than itemize elements of the referral agency requirements under the Planning Act, reference is now made to the relevant section which is understood by applicants. Fee is also consistent with DBS fee for fee applications.</td>
<td>(x)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Shipping containers, railway carriages (including transportable buildings, site sheds), carports (more than 1, either existing or proposed, located within 6.0m road boundary setback)</td>
<td>$390.00</td>
<td></td>
<td></td>
<td>Consolidated into item (c) above</td>
<td>(x)</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Class 10 building exceeding more than one storey, having a wall height greater than 3.6m at the pitching line or erected on vacant land (not containing a dwelling)</td>
<td>$390.00</td>
<td></td>
<td></td>
<td>Consolidated into item (c) above</td>
<td>(x)</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Steellical garages, prefabricated buildings, or transportable site sheds or the like used as a Class 1 building</td>
<td>$390.00</td>
<td></td>
<td></td>
<td>Consolidated into item (c) above</td>
<td>(x)</td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

## Other Fees

| Applications for more than 1 referral matter mentioned in Schedule 9 of the Planning Regulation 2017 at the same property | $900.00 | $305.00 | 2.78% | Re审视ed and set in line with comparable service benchmarks where possible | (x) | Reviewed |
| Application for Building work for a Class 1 buildings on premises with onsite wastewater management system | $565.00 | $610.00 | 7.96% | All referral agency applications under the Planning regulation administered by LG have a consistent fee. | (x) | Reviewed |
| Any other LG referral agency item listed in Schedule 9 of the Planning Regulation 2017 | $585.00 | $810.00 | 7.96% | All referral agency applications under the Planning regulation administered by LG have a consistent fee. | (x) | Reviewed |

### 2.2.3 Other Building Fees

#### (a) Swimming Pool

| Pool Safety inspection | $325.00 | $540.00 | 2.85% | Fees reviewed and set in line with comparable service benchmarks where possible | (x) | Reviewed |
### Item 9 / Attachment 2

#### (a) Swimming Pool (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for exemption</td>
<td>$680.00</td>
<td>$750.00</td>
<td>10.29%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(x)</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Re-inspection</td>
<td>$185.00</td>
<td>$170.00</td>
<td>3.03%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a)</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

#### (b) Change of builder on approval documentation

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change of builder on approval documentation</td>
<td>$100.00</td>
<td>$103.00</td>
<td>3.00%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

#### (c) Extension of time (relevant period)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class 1 and 10 (not subject to planning approvals)</td>
<td>$105.00</td>
<td>$190.00</td>
<td>7.70%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Class 1 subject to planning approvals</td>
<td>$31.00</td>
<td>$315.00</td>
<td>1.43%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Class 2 to 9</td>
<td>$440.00</td>
<td>$445.00</td>
<td>0.44%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

#### (d) Amendments to plans

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class 1, Class 2, Class 4 and Class 10 buildings – minor amendment</td>
<td>$230.00</td>
<td>$235.00</td>
<td>0.22%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Class 1, Class 2, Class 4 and Class 10 buildings – major amendment</td>
<td>$645.00</td>
<td>$650.00</td>
<td>0.70%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Class 3, Class 5 to Class 9 buildings – minor amendment</td>
<td>$690.00</td>
<td>$700.00</td>
<td>1.45%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Class 3, Class 5 to Class 9 buildings – major amendment</td>
<td>$1,450.00</td>
<td>$1,460.00</td>
<td>0.07%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>
### (a) Private Certificate Information Requests

| Property Information – per item per property | $64.00 | $65.00 | 1.56% | Fee reviewed and set in line with comparable service benchmarks where possible | (c) Reviewed |

### (i) Advice of Compliance for Residential Service Buildings, Residential Care Buildings or Budget Accommodation

<table>
<thead>
<tr>
<th></th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 5 persons</td>
<td>$535.00</td>
<td>$580.00</td>
<td>8.41%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6-10 persons</td>
<td>$630.00</td>
<td>$670.00</td>
<td>6.35%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11-20 persons</td>
<td>$740.00</td>
<td>$780.00</td>
<td>5.41%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>More than 20 persons</td>
<td>$880.00</td>
<td>$920.00</td>
<td>4.55%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2.3 Private Certification Lodgement Fee

<table>
<thead>
<tr>
<th></th>
<th>Year 18/19 Fee</th>
<th>Year 19/20 Fee</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electronic lodgement – All Classes</td>
<td>$195.00</td>
<td>$200.00</td>
<td>2.58%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Must be accompanied by payment and in the manner approved by Council</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hardcopy lodgement – All Classes</td>
<td>$240.00</td>
<td>$250.00</td>
<td>4.17%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amended decision notice lodgement fee</td>
<td>$32.00</td>
<td>$33.00</td>
<td>3.13%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 3. Plumbing and Drainage Fees

*(NOTE: Where a licensed person chooses to request a compliance permit for Notifiable Work, fees in accordance with sections 3.1 and 3.2, as applicable will apply)*
### 3.1 Lodgement

#### (a) Lodgement Fee

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hardcopy lodgement</td>
<td>$240.00</td>
<td>$250.00</td>
<td>4.17%</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Electronic lodgement</td>
<td>$195.00</td>
<td>$200.00</td>
<td>2.56%</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

*NOTE: Applicable to all plumbing applications including fast track and amended plans*

(Refer to Fee Parables s1.17 above)

### 3.2 Permit Fees

**NOTE**: Fee includes assing of the Permit and inspections during construction. Applicable to all plumbing applications including fast track and amended plans that contain additional fixtures.

#### 3.2.1 Building Classes 1 and 10 Permit Fee (per fixture)

<table>
<thead>
<tr>
<th>Type of Fixtures</th>
<th>Year 19/20 Fee (per fixture from 1 to 50 plus)</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 50 fixtures</td>
<td>$122.00 per fixture from 1 to 50 plus</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>Reviewed</td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>$119.00 per fixture from 1 to 50 plus</td>
<td></td>
</tr>
<tr>
<td>51 to 100 fixtures</td>
<td>$112.00 per fixture from 51 to 100 plus</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>Reviewed</td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>$111.00 per fixture from 51 to 100 plus</td>
<td></td>
</tr>
<tr>
<td>101 to 200 fixtures</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)*
### 3.2.1 Building Classes 1 and 10 Permit Fee (per fixture) (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS 49(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>101 to 200 fixtures</td>
<td>$97.00 per fixture from 101 to 200 plus</td>
<td>$98.00 per fixture from 101 to 200 plus</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Over 200 fixtures</td>
<td>$99.00 per fixture over 200</td>
<td>$100.00 per fixture over 200</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 3.2.2 Building Class 2 to 9 Permit Fee (per fixture) (Includes Shopping Centres, Caravan Parks, Strata Title High Rise, Tenancy Fit Outs)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS 49(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 50 fixtures</td>
<td>$133.00 per fixture from 1 to 50 plus</td>
<td>$134.00 per fixture from 1 to 50 plus</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>51 to 100 fixtures</td>
<td>$124.00 per fixture from 51 to 100 plus</td>
<td>$125.00 per fixture from 51 to 100 plus</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101 to 200 fixtures</td>
<td>$116.00 per fixture from 101 to 200</td>
<td>$117.00 per fixture from 101 to 200</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 3.2.2 Building Class 2 to 9 Permit Fee (per fixture) (includes Shopping Centres, Caravan Parks, Strata Title High Rise, Tenancy Fit Outs) (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>101 to 200 fixtures</td>
<td>$118.00 per fixture from 101 to 200 plus</td>
<td>$114.00 per fixture from 101 to 200 plus</td>
<td></td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>201 to 300 fixtures</td>
<td>$102.00 per fixture from 201 to 300 plus</td>
<td>$100.00 per fixture from 201 to 300 plus</td>
<td></td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>301 to 500 fixtures</td>
<td>$78.00 per fixture from 301 to 500 plus</td>
<td>$77.50 per fixture from 301 to 500 plus</td>
<td></td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Over 500 fixtures</td>
<td>$47.00 per fixture over 500 plus</td>
<td></td>
<td></td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

### 3.3 Services not Associated with Fixtures (e.g. Water ring mains, temporary site ablations)

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>$370.00</td>
<td>$380.00</td>
<td>2.70%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td></td>
<td></td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>
3.3 Services not Associated with Fixtures (e.g. Water ring mains, temporary site ablutions) [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection (per inspection)</td>
<td>$185.00</td>
<td>$170.00</td>
<td>3.03%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(%)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

3.4 Project Services

<table>
<thead>
<tr>
<th>Compliance Assessment for public sector entities (e.g. State Government)</th>
<th>By Quote</th>
<th>No change proposed</th>
<th>(%)</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Yr Fee</td>
<td>By Quote</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.5 Registration and Annual Testing of Testable Backflow Prevention Devices

NOTE: Responsibility for payment of Registration and Annual Testing of testable Backflow Prevention Devices – The Owner of a testable backflow prevention device is responsible for the payment of the Registration and Annual Testing of testable Backflow Prevention Devices fee levied in accordance with section 57(2)(e) of the Local Government Act 2009 as adopted in Council’s Fees and Charges.

(a) Class 1 & 10 Buildings (Initial Registration or Annual Renewal)

| Per device | $65.00 | $65.00 | 0.90% | Fee reviewed and set in line with comparable service benchmarks where possible (no change proposed) | (%) | Reviewed |

(b) Class 2 to 9 Buildings (Initial Registration or Annual Renewal)

| First device | $124.00 for the first device plus | Fee reviewed and set in line with comparable service benchmarks where possible | (%) | Reviewed |

| Last Yr Fee | $121.00 for the first device plus |

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## (b) Class 2 to 9 Buildings (Initial Registration or Annual Renewal) (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 1/19 Fee (incl. GST)</th>
<th>Year 1/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 to 10 devices</td>
<td>$32.00 per device between 2 and 10 plus</td>
<td>$33.00 per device between 2 and 10 plus</td>
<td>3.12%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(e) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee $31.00 per device between 2 and 10 plus</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11 to 20 devices</td>
<td>$20.00 per device between 11 and 20 plus</td>
<td>$20.00 per device between 11 and 20 plus</td>
<td>0.00%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible</td>
<td>(e) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee $19.00 per device between 11 and 20 plus</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Over 20 devices</td>
<td>$14.00 per device over 20</td>
<td>$14.00 per device over 20</td>
<td>0.00%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible (no change proposed)</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee $14.00 per device over 20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 3.6 Special Inspections

#### (a) Inspection

- Re-inspection fee (per inspection) $165.00 $170.00 3.03% Fee reviewed and set in line with comparable service benchmarks where possible | (a) Reviewed |
- Notifiable Works fee (per inspection) $185.00 $180.00 2.78% Fee reviewed and set in line with comparable service benchmarks where possible | (a) Reviewed |
- Demountable/Fabricated buildings – Inspection fee (per inspection) $185.00 $180.00 2.78% Fee reviewed and set in line with comparable service benchmarks where possible | (a) Reviewed |

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
### (b) Request for an Assessment of a Plumbing Application

Request for an assessment of a plumbing application including an inspection, for which a compliance permit has been issued and an inspection has been carried out and more than 2 years has passed from the date of the last inspection.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per application</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum fee</td>
<td>$235.00</td>
<td>$250.00</td>
<td>2.22%</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maximum fee</td>
<td>$220.00</td>
<td>$230.00</td>
<td></td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Fee reviewed and set in line with comparable service benchmarks where possible
- Discontinued

### (c) After hours inspection by prior arrangement – an additional fee shall apply

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before 6:30 am and after 5:30 pm Mon-Fri (up to 3 hours)</td>
<td>$650.00</td>
<td>$670.00</td>
<td>1.52%</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any other time (up to 3 hours)</td>
<td>$885.00</td>
<td>$915.00</td>
<td>1.68%</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per hour in excess of 3 hours</td>
<td>$205.00</td>
<td>$210.00</td>
<td>2.44%</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Fee reviewed and set in line with comparable service benchmarks where possible

### 3.7 Re/Connection to Sewerage/Septic Facility to Treatment Plant/Replacement of Treatment Plant or Disposal Area/Removal of Septic or Treatment Plant, Grey Water Facility

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment fee</td>
<td>$165.00</td>
<td>$170.00</td>
<td>2.86%</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inspection fee (per inspection)</td>
<td>$185.00</td>
<td>$175.00</td>
<td>3.63%</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Fee reviewed and set in line with comparable service benchmarks where possible

---

Companion Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)
3.8 Installation of a New On-Site Sewerage Facility (additional to Permit Fee section 3.2.1)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$230.00</td>
<td>$255.00</td>
<td>2.17%</td>
<td>Provides clarity around application of the fee.</td>
<td></td>
<td>(a)</td>
<td>Revised</td>
</tr>
</tbody>
</table>

3.9 Extension of Compliance Request Period

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Increase %</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$185.00</td>
<td>2.70%</td>
<td>Fees reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

3.10 Extension of Time for Compliance Permit

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Increase %</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$200.00</td>
<td>w</td>
<td>New fee dependent on new Plumbing and Drainage Act</td>
<td>(a) New</td>
</tr>
</tbody>
</table>

3.11 Assessment of Performance Solutions

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Increase %</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$950.00</td>
<td>3.65%</td>
<td>Fees reviewed and set in line with comparable service benchmarks where possible</td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

**DISCONTINUED Greywater Facilities Applications**

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment fee</td>
<td>$130.00</td>
<td>Grey Water facilities are infrequent and are generally part of ancillary to, or associated with on-site systems. Moved to 3.7 above.</td>
<td>(a) Discontinued</td>
</tr>
<tr>
<td>Inspection fee</td>
<td>$165.00</td>
<td>Grey Water facilities are infrequent and are generally part of, ancillary to, or associated with private systems. Moved to 3.7 above.</td>
<td>(a) Discontinued</td>
</tr>
</tbody>
</table>
4. Development Planning Application Fees

4.1 Material Change of Use of Premises

Council requires an applicant, as part of their application, to state whether the development application being made is Code, Impact (Consistent Use) or Impact (Inconsistent Use) in accordance with the Planning Scheme. Receipting of fees upon lodgement shall be on the basis of this statement and will be subject to adjustment should it be determined that the statement is not correct.

NOTES: The following "Schedule of Uses - Material Change of Use" table should be referred to for the Material Change of Use Development Application Fees to follow.

If a proposed development includes areas outside of a building used for storage or operations (other than for the parking and manoeuvring of vehicles), then the calculated fee shall be the greater of that calculated for the use based on the GFA of all buildings or the total outdoor use area.

| Minor development matter as determined by the Responsible Officer (e.g. use of existing building, use of land only, minor extensions for some uses up to 100m² etc.) | $1,200.00 | $1,320.00 | 3.3% | Fee reviewed and set in line with comparable service benchmarks. | (a) Reviewed |

Schedule of Uses – Material Change of Use

<table>
<thead>
<tr>
<th>Type of Development</th>
<th>Type 2 Development</th>
<th>Type 3 Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Habitation</td>
<td>Residential</td>
<td>Residential</td>
</tr>
<tr>
<td></td>
<td>Institutional</td>
<td>Institutional</td>
</tr>
<tr>
<td></td>
<td>Residence up to 50m²</td>
<td>Residence over 50m²</td>
</tr>
<tr>
<td></td>
<td>Multiple Residential - up to 30 dwellings</td>
<td>Multiple Residential - over 30 dwellings</td>
</tr>
<tr>
<td></td>
<td>Temporary accommodation - up to 30 units/subs</td>
<td>Temporary accommodation - over 30 units/subs</td>
</tr>
<tr>
<td></td>
<td>Shopping Centre up to 200m²</td>
<td>Shopping Centre over 200m²</td>
</tr>
<tr>
<td></td>
<td>Special Industry, up to 200m²</td>
<td>Special Industry over 200m²</td>
</tr>
<tr>
<td></td>
<td>General Store</td>
<td>General Industry</td>
</tr>
<tr>
<td></td>
<td>Temporary Sales Office</td>
<td>Industrial</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and Draft 2019-20 Fees and Changes (as at April 2019)
### Schedule of Uses – Material Change of Use (Continued)

<table>
<thead>
<tr>
<th>Type 1 Development</th>
<th>Type 2 Development</th>
<th>Type 3 Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreation/Entertainment&lt;br&gt;Entertainment Use up to 2000m²</td>
<td>Recreation/Entertainment&lt;br&gt;Entertainment Use 2000m² to 20000m²</td>
<td>Recreation/Entertainment&lt;br&gt;Entertainment Use over 20000m²</td>
</tr>
<tr>
<td>Recreation use (indoor) up to 2000m²</td>
<td>Recreation use (indoor) 2000m² to 20000m²</td>
<td>Recreation use (indoor) over 20000m²</td>
</tr>
<tr>
<td>Weight Court</td>
<td>Recreation use (indoor)</td>
<td>Recreation Use (indoor) over 20000m²</td>
</tr>
<tr>
<td>Park</td>
<td>Recreation use (indoor)</td>
<td>Recreation Use (indoor) over 20000m²</td>
</tr>
<tr>
<td>Recreational Animal Husbandry&lt;br&gt;Equestrian Centres, Cattery, Dairy, Kennels, Riding Establishment &amp; Stables</td>
<td>Recreational Animal Husbandry&lt;br&gt; [Stock Sales Market]</td>
<td>Recreational Animal Husbandry&lt;br&gt; [Feedlot, Pig or Poultry Feedlot]</td>
</tr>
<tr>
<td>Animal Husbandry</td>
<td>Animal Husbandry</td>
<td>Animal Husbandry</td>
</tr>
<tr>
<td>Aquaculture</td>
<td>Aquaculture</td>
<td>Aquaculture</td>
</tr>
<tr>
<td>Agri-fish</td>
<td>Agri-fish</td>
<td>Agri-fish</td>
</tr>
<tr>
<td>Forestry</td>
<td>Forestry</td>
<td>Forestry</td>
</tr>
<tr>
<td>Wine Making</td>
<td>Wine Making</td>
<td>Wine Making</td>
</tr>
<tr>
<td>Other</td>
<td>Other</td>
<td>Other</td>
</tr>
<tr>
<td>Community Use up to 2000m²</td>
<td>Community Use 2000m² to 20000m²</td>
<td>Community Use over 20000m²</td>
</tr>
<tr>
<td>Minor Utility&lt;br&gt;Carpark&lt;br&gt;Community and Local only</td>
<td>Utility&lt;br&gt;Carpark&lt;br&gt;Community and Local only</td>
<td>Utility&lt;br&gt;Carpark&lt;br&gt;Community and Local only</td>
</tr>
<tr>
<td>Emergency use</td>
<td>Emergency use</td>
<td>Emergency use</td>
</tr>
</tbody>
</table>

### 4.1.1 Type 1 Development

(See Schedule for Type 1 Uses)

(a) Type 1 Development – Code Assessable and PDA Permissible Development

| Code Assessable and PDA Permissible Development – unless identified below | $2,350.00 | $2,450.00 | 4.26% |

| Fee reviewed and set in line with comparable service benchmarks. | (a) Reviewed |

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### Item 9 / Attachment 2

#### (a) Type 1 Development – Code Assessable and PDA Permissible Development

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last FY Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s59(2)</th>
<th>Status</th>
</tr>
</thead>
</table>
| Code Assessable and PDA Permissible Development – Single Residential
  where the applicable code for self-assessable development is not
  complied with or where within a development constraints overlay or in
  a character zone or character place                                     | $1,280.00                        | $1,320.00                   | 3.13%      | Fee reviewed and set in line with comparable service benchmarks. | (a) Reviewed |
| Code Assessable and PDA Permissible Development – Dual Occupancy, Business Use (other than General Store), General Industry, Service Faxes Use, Special Industry, Entertainment Use and Recreation Use | $3,600.00                        | $3,800.00                   | 4.11%      | Fee reviewed and set in line with comparable service benchmarks. | (a) Reviewed |
| Code Assessable and PDA Permissible Development – Minor Utility      | $0.00                            | $3,500.00                   | =          | New fee – same as ‘unless identified below’ fee above but split into a separate type. | (a) New |
| Code Assessable and PDA Permissible Development – Car Park – ground level only | $0.00                            | $3,800.00                   | =          | New fee – Same as ‘unless identified below’ fee above but split into a separate type. | (a) New |
| Code Assessable and PDA Permissible Development – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Hiding Establishment & Stable) | $0.00                            | $4,000.00                   | =          | New fee – Same as ‘unless identified below’ fee above but split into a separate type. | (a) New |
| Code Assessable and PDA Permissible Development – Shopping Centre and General Store | $0.00                            | $5,500.00                   | =          | New fee – Same as ‘unless identified below’ fee above but split into a separate type. | (a) New |
| Code Assessable and PDA Permissible Development – Plan of Development – Single Residential where more than five (5) dwellings design types (i.e. building setbacks plans or design guidelines) are lodged in a combined application | $6,700.00 plus $630.00 per dwelling design type lot in excess of 5 dwelling design types | Fee reviewed and set in line with comparable service benchmarks. | (a) Reviewed |
| Code Assessable and PDA Permissible Development – Single Residential in a development constraints overlay (existing) where lodged in combination with an RAI application and supporting geotechnical report applied to all proposed lots | $590.00 $610.00 $610.00 plus $610.00 per dwelling design type lot in excess of 5 dwelling design types | Fee reviewed and set in line with comparable service benchmarks. | (a) Reviewed |

#### (b) Type 1 Development – Impact Assessable (Consistent Use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last FY Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s59(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Consistent use class) – unless identified below</td>
<td>$2,900.00</td>
<td>$3,050.00</td>
<td>3.39%</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a) Reviewed</td>
<td></td>
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## Attachment 2

### Type 1 Development – Impact Assessable (Consistent Use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Consistent Use Class) – Dual Occupancy, Business Use (other than General Store), General Industry, Servery/Tea Rooms, Special Industry, Entertainment Use and Recreation Use</td>
<td>$6,650.00</td>
<td>$8,250.00</td>
<td>3.31%</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Minor Utility</td>
<td>$0.00</td>
<td>$4,600.00</td>
<td></td>
<td>New fee – Same as ‘unless identified below’ fee above but split into a separate development type.</td>
<td>(a)</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Car Park – ground level only</td>
<td>$0.00</td>
<td>$5,000.00</td>
<td></td>
<td>New fee – Same as ‘unless identified below’ fee above but split into a separate development type.</td>
<td>(a)</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment &amp; Stables)</td>
<td>$0.00</td>
<td>$8,000.00</td>
<td></td>
<td>New fee – Same as ‘unless identified below’ fee above but split into a separate development type.</td>
<td>(a)</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Shopping Centre and General Store</td>
<td>$0.00</td>
<td>$7,500.00</td>
<td></td>
<td>New fee – Same as ‘unless identified below’ fee above but split into a separate development type.</td>
<td>(a)</td>
<td>New</td>
<td></td>
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</table>

### Type 1 Development – Impact Assessable (Inconsistent use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Inconsistent use class) – unless identified below</td>
<td>$6,600.00</td>
<td>$8,250.00</td>
<td>3.31%</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Dual Occupancy, Business Use (other than General Store), General Industry, Servery/Tea Rooms, Special Industry, Entertainment Use and Recreation Use</td>
<td>$8,400.00</td>
<td>$8,700.00</td>
<td>3.57%</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Minor Utility</td>
<td>$0.00</td>
<td>$5,500.00</td>
<td></td>
<td>New fee – Same as ‘unless identified below’ fee above but split into a separate development type.</td>
<td>(a)</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Car Park – ground level only</td>
<td>$0.00</td>
<td>$8,250.00</td>
<td></td>
<td>New fee – Same as ‘unless identified below’ fee above but split into a separate development type.</td>
<td>(a)</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment &amp; Stables)</td>
<td>$0.00</td>
<td>$8,000.00</td>
<td></td>
<td>New fee – Same as ‘unless identified below’ fee above but split into a separate development type.</td>
<td>(a)</td>
<td>New</td>
<td></td>
</tr>
</tbody>
</table>

[Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)](attachment2)
### Item 9 / Attachment 2.

**GOVERNANCE COMMITTEE**

**MEETING AGENDA**

**14 MAY 2019**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Shopping Centre and General Store</td>
<td>$0.00</td>
<td>$9,500.00</td>
<td>=</td>
<td>New fee – Same as unless identified below/ fee above but split into a separate development type.</td>
<td>(a)</td>
<td>New</td>
<td></td>
</tr>
</tbody>
</table>

**4.1.2 Type 2 Development**

(See Schedule for Type 2 uses)

(a) **Type 2 Development – Code Assessable and PDA Permissible Development**

<table>
<thead>
<tr>
<th>Code</th>
<th>Assessable and PDA Permissible Development – Residential use</th>
<th>Year 19/20 Fee</th>
<th>Increase per dwelling/bedroom in excess of 3</th>
<th>Fee reviewed and set in line with comparable service benchmark.</th>
<th>(a)</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$7,150.00</td>
<td>$10.00 per dwelling/bedroom in excess of 3</td>
<td></td>
<td>(a)</td>
<td>Review</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last VR Fee $6,100.00</td>
<td>plus $40.00 per dwelling/bedroom in excess of 3</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Assessable and PDA Permissible Development – Commercial/Industrial use (other than Business Use, Shopping Centre and Major Utility), Recreational/Entertainment, Rural and Other uses (other than Car Park – multi storey)</th>
<th>Year 19/20 Fee</th>
<th>Increase per m² over 2000m²</th>
<th>Fee reviewed and set in line with comparable service benchmark.</th>
<th>(a)</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$3,080.00</td>
<td>$2.00 per m² over 2000m²</td>
<td></td>
<td>(a)</td>
<td>Review</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last YTT Fee $3,055.00</td>
<td>plus $2.50 per m² over 2000m²</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Assessable and PDA Permissible Development – Major Utility</th>
<th>Year 19/20 Fee</th>
<th>Increase</th>
<th>Fee reviewed – Same as unless identified below/ fee above but split into a separate development type.</th>
<th>(a)</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$0.00</td>
<td>$5,000.00</td>
<td>=</td>
<td>New fee – Same as above but split into a separate development type.</td>
<td>(a)</td>
<td>New</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Assessable and PDA Permissible Development – Car Park – multi storey</th>
<th>Year 19/20 Fee</th>
<th>Increase</th>
<th>Fee reviewed – Same as above but split into a separate development type.</th>
<th>(a)</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$0.00</td>
<td>$5,800.00</td>
<td>=</td>
<td>New fee – Same as above but split into a separate development type.</td>
<td>(a)</td>
<td>New</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Comment</th>
<th>GST</th>
<th>LGS (s97(2))</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>Fee Increase</td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Type 2 Development – Code Assessable and PDA Permissible Development</td>
<td>$3,805.00</td>
<td>$6.50 per m² over 200m²</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>$3,675.00</td>
<td>plus $7.80 per m² over 200m²</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Business Use and Shopping Centre</td>
<td>$7,950.00</td>
<td></td>
<td>Replaced by fee in section 4.1.3</td>
<td></td>
<td></td>
<td>(a) Discontinued</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Extractive Industry</td>
<td>$5.70/0.00</td>
<td></td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>$5.450.00</td>
<td>plus $450.00 per dwelling/bedsite in excess of 3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b) Type 2 Development – Impact Assessable (Consistent Use Class)</td>
<td>$6,300.00</td>
<td></td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>$6,100.00</td>
<td>plus $2.50 per m² over 200m²</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park – multi storey)</td>
<td>$0.00</td>
<td></td>
<td>New fee – Same as 'unless identified below' fee above but split into a separate development type</td>
<td>(a) New</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Major Utility</td>
<td>$7,000.00</td>
<td></td>
<td>New fee – Same as 'unless identified below' fee above but split into a separate development type</td>
<td>(a) New</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Car Park – multi storey</td>
<td>$0.00</td>
<td></td>
<td>New fee – Same as 'unless identified below' fee above but split into a separate development type</td>
<td>(a) New</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### (b) Type 2 Development – Impact Assessable (Consistent Use Class) [Continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS u79(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Consistent Use Class) – Business Use and Shopping Centre</td>
<td>$6,303.00 plus $2.80 per m² over 200m²</td>
<td>$6,303.00 plus $2.80 per m² over 200m²</td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS u79(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Consistent Use Class) – Extractive Industry</td>
<td>$10,400.00</td>
<td>Replaced by fee in section 4.1.3</td>
<td>(a) Discontinued</td>
<td></td>
<td></td>
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### (c) Type 2 Development – Impact Assessable (Inconsistent Use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS u79(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Residential uses</td>
<td>$14,201.00 plus $40.00 per dwelling/dwelling in excess of 3</td>
<td>$14,201.00 plus $40.00 per dwelling/dwelling in excess of 3</td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS u79(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park – multi-storey)</td>
<td>$8,503.00 plus $4.50 per m² over 200m²</td>
<td>$8,503.00 plus $4.50 per m² over 200m²</td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS u79(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Major Utility</td>
<td>$0.00</td>
<td>$0.00</td>
<td>New fee – Same as fee above but split into a separate development type</td>
<td>(a) New</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Car Park – multi-storey</td>
<td>$0.00</td>
<td>$0.00</td>
<td>New fee – Same as fee above but split into a separate development type</td>
<td>(a) New</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Business Use and Shopping Centre</td>
<td>$8,503.00 plus $8.50 per m² over 200m²</td>
<td>$8,503.00 plus $8.50 per m² over 200m²</td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Comparison Report:** 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### Item 9 / Attachment 2.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Inconsistent Use Class) - Business Use and Shopping Centre</td>
<td>$8,803.00</td>
<td>$8,803.00</td>
<td>$8.50 per m² over 200m²</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) - Extractive Industry</td>
<td>$14,500.00</td>
<td></td>
<td></td>
<td>Replaced by fee in section 4.1.3</td>
<td></td>
<td></td>
<td>(a) Discontinued</td>
</tr>
</tbody>
</table>

#### 4.1.3 Type 3 Development

(See Schedule for Type 3 uses)

(a) Type 3 Development – Code Assessable and PDA Permissible Development

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Assessable and PDA Permissible Development – Residential use</td>
<td>$29,450.00</td>
<td></td>
<td></td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Commercial Industrial use (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other use</td>
<td>$8,300.00</td>
<td></td>
<td>$8.50 per m² over 2000m²</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Recreation/Entertainment (Outdoor)</td>
<td>$5,500.00</td>
<td></td>
<td></td>
<td>New fee – Same as fee above but split into a separate development type.</td>
<td></td>
<td></td>
<td>(a) New</td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Business Use and Shopping Centre</td>
<td>$17,400.00</td>
<td></td>
<td></td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### (a) Type 3 Development – Code Assessable and PDA Permissible Development (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Assessable and PDA Permissible Development – Business Use and Shopping Centre</td>
<td>$17,403.00 plus $5.00 per m² over 2,000 m²</td>
<td>$17,403.00</td>
<td>-</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td></td>
<td>$16,850.00 plus $5.00 per m² over 2,000 m²</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Code Assessable and PDA Permissible Development – Extractive Industry</td>
<td>Minimum fee plus $2,000.00 per hectare</td>
<td></td>
<td></td>
<td>Change fee from quantitative to descriptive after fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td></td>
<td>Last YR Fee -</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>--- Minimum fee</td>
<td>$0.00</td>
<td>$10,000.00</td>
<td>-</td>
<td>New fee. Change fee from quantitative to descriptive after fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a)</td>
<td>New</td>
</tr>
</tbody>
</table>

### (b) Type 3 Development – Impact Assessable (Consistent Use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Consistent Use Class) – Residential Uses</td>
<td>$42,203.00 plus $300.00 per dwelling/bedroom in excess of 20</td>
<td>$42,203.00</td>
<td></td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td></td>
<td>Last YR Fee $40,950.00 plus $190.00 per dwelling/bedroom in excess of 20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### (b) Type 3 Development – Impact Assessable (Consistent Use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Consistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other uses</td>
<td>$10,865.00 plus $1.65 per m² over 2,000m²</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Recreation/Entertainment (Outdoor)</td>
<td>$0.00</td>
<td>$0.00</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a) New</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Business Use and Shopping Centre</td>
<td>$19,052.00 plus $6.06 per m² over 2,000m²</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Consistent Use Class) – Extractive Industry</td>
<td>$15,000.00 plus $2,000.00 per hectare</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### (c) Type 3 Development – Impact Assessable (Inconsistent Use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Residential uses</td>
<td>$47,903.00 plus $800.00 per dwelling/unit in excess of 50</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### (c) Type 3 Development – Impact Assessable (Inconsistent Use Class)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS S97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Commercial Industries (other than Business Use, Shopping Centre and Extractive Industry); Recreation/Entertainment (other than for Outdoor); Rural and Other uses</td>
<td>$15,865.00 plus $1.85 per m² over 2,000m²</td>
<td>$15,150.00 plus $1.80 per m² over 2,000m²</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Recreation/Entertainment (Outdoor)</td>
<td>$0.00</td>
<td>$7,500.00</td>
<td>New fee – Same as fee above but split into a separate development type.</td>
<td>(a) New</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Business Use and Shopping Centre</td>
<td>$22,302.00 plus $6.06 per m² over 2,000m²</td>
<td>$23,000.00 plus $5.90 per m² over 2,000m²</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact Assessable (Inconsistent Use Class) – Extractive Industry</td>
<td>$25,000.00 plus $2,000.00 per hectare</td>
<td>-</td>
<td>Fee reviewed and set in line with comparable service benchmarks.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 4.1.4 Development Application that is a Variation Request

<table>
<thead>
<tr>
<th>Variation Requests under the Planning Act 2016</th>
<th>Fee reviewed with no change.</th>
<th>(a) Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>125% of the current relevant application fee for the development described in the application.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and Draft 2019-20 Fees and Charges (as at April 2019)
### 4.1.5 Superseded Planning Scheme Requests

Request for application of superseded planning scheme

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$0.00</td>
<td>$2,600.00</td>
<td></td>
<td>standard 3% increase (plus rounding) on the change of $1,280 (GST excl) as introduced 1 January 2019. Note fee is not new, it was $1,280 in the existing Fees and Charges</td>
<td>(a)</td>
<td>Referred</td>
<td></td>
</tr>
</tbody>
</table>

### 4.1.6 Infrastructure Master Plans and Overarching Site Strategies

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infrastructure Master Plans</td>
<td>$2,625.00</td>
<td>$2,720.00</td>
<td>4.30%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Referred</td>
<td></td>
</tr>
<tr>
<td>Overarching Site Strategies</td>
<td>$654.00</td>
<td>$680.00</td>
<td>3.98%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Referred</td>
<td></td>
</tr>
</tbody>
</table>

### 4.1.7 Context Plans and/or Whole of Site Material Change of Use

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Context Plans and/or Whole of Site Material Change of Use</td>
<td>$421,560.00 plus $475.00 per hectare over 10 hectares</td>
<td>$437,330.00 plus $495.00 per hectare over 10 hectares</td>
<td>4.0%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Referred</td>
<td></td>
</tr>
</tbody>
</table>

### 4.1.8 Exemption Certificates

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Processing and assessment of a request for an Exemption Certificate</td>
<td>25% of current relevant application fee for the development described in the request</td>
<td>25% of current relevant application fee for the development described in the request</td>
<td>No change proposed</td>
<td>(a)</td>
<td>Referred</td>
<td></td>
</tr>
</tbody>
</table>

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
### 4.1.8 Exemption Certificates (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>—— Minimum fee</td>
<td>$590.00</td>
<td>$610.00</td>
<td>3.39%</td>
<td>Fee reviewed and set in line with comparable service benchmarks — Standard council wide increase of 3% applied (before rounding) appropriate increase</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

### 4.1.9 Other Development

#### (a) Carrying out Building Work not associated with a Material Change of Use

| New and additions to Class 10 buildings and additions to an existing single residential dwelling in a development constraints overlay or in a Character Core or at a Character Place | $590.00 | $610.00 | 3.39% | Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding) | | | Reviewed |
| Demolition/Removal/Relocation of a Heritage Place (excluding the removal of pre 1946 fabric from a Character/Heritage Place) — Code Assessment | $0.00 | $1,220.00 | New fee — Same as fee above but split into code assessment | | | New |
| Demolition/Removal/Relocation of a Heritage Place (excluding the removal of pre 1946 fabric from a Character/Heritage Place) — Impact Assessment | $6,150.00 | $6,350.00 | 3.25% | Amended to include a code assessment and impact assessment fee Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding) | | | Reviewed |
| Variation to Siting and Site cover requirements | $590.00 | $610.00 | 3.39% | Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding) | | | Reviewed |
| Other Building work e.g. building works on a site not requiring a material change of use application | $1,450.00 | $1,500.00 | 3.45% | Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding) | | | Reviewed |

#### (b) Placing an Advertising device on premises

| Code Assessable – per square metre | $43.00 | $45.00 | 4.65% | Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding) | | | Reviewed |
| Minimum fee | $400.00 | $415.00 | 3.75% | Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding) | | | Reviewed |

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
## Item 9 / Attachment 2

### (b) Placing an Advertising device on premises  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Assessable – per square metre</td>
<td>$60.00</td>
<td>$65.00</td>
<td>Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).</td>
<td>(a)</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>→ Minimum Fee</td>
<td>$990.00</td>
<td>$105.00</td>
<td>Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).</td>
<td>(a)</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

### (c) Clearing of Vegetation not associated with a Material Change of Use

#### (i) Character Vegetation

<table>
<thead>
<tr>
<th>Trimming of Character Vegetation</th>
<th>No charge</th>
<th>Moved from section 5.1.4</th>
<th>(a) Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>No change</td>
<td></td>
</tr>
<tr>
<td>Removal of Character Vegetation</td>
<td>$1,460.00</td>
<td>$1,510.00</td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td></td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4.2 Reconfiguring a lot

#### 4.2.1 Reconfiguring a lot Proposal (includes opening roads) and PDA Permissible Development

<table>
<thead>
<tr>
<th>Boundary realignment</th>
<th>$0.00</th>
<th>$2,000.00</th>
<th>New fee – set consistent with industry benchmarks</th>
<th>(a)</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access easement</td>
<td>$0.00</td>
<td>$2,000.00</td>
<td>New fee – set consistent with industry benchmarks</td>
<td>(a)</td>
<td>New</td>
</tr>
<tr>
<td>Per lot created (up to 20 lots)</td>
<td>Minimum fee plus $850.00 per lot up to 20 lots plus Fee reviewed and set in line with comparable service benchmarks where possible; Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4.2.1 Reconfiguring a lot Proposal (includes opening roads) and PDA Permissible Development [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 First Yr Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per lot created (in excess of 20 lots)</td>
<td>$850.00</td>
<td>$850.00</td>
<td>0.00%</td>
<td>New fee set consistent with industry benchmarks</td>
<td>(a)</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>→ Minimum fee</td>
<td>$2,500.00</td>
<td>$2,600.00</td>
<td>4.00%</td>
<td>Benchmark review completed and standard council wide increases of 3% is appropriate before rounding</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: The per lot fee applies to each lot created resulting from the reconfiguration (e.g. 4 lots into 5 lots = 5 lots created or 1 lot into 3 lots = 3 lots created)

4.2.2 Request for Council approval in respect of land in a Community Titles Scheme

<table>
<thead>
<tr>
<th>Name</th>
<th>$320.00</th>
<th>$320.00</th>
<th>48.34%</th>
<th>Increased to below the average fee in SEQ (benchmarked)</th>
<th>(a)</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conversion of lots into common property</td>
<td>$320.00</td>
<td>$320.00</td>
<td>48.34%</td>
<td>Increased to below the average fee in SEQ (benchmarked)</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Lease of part of a lot or part of any improvements of a lot</td>
<td>$320.00</td>
<td>$320.00</td>
<td>48.34%</td>
<td>Increased to below the average fee in SEQ (benchmarked)</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Transfer or lease part of the common property</td>
<td>$320.00</td>
<td>$320.00</td>
<td>48.34%</td>
<td>Increased to below the average fee in SEQ (benchmarked)</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

4.2.3 Request for Council approval for extinguishment of a Community Titles Scheme

<table>
<thead>
<tr>
<th>Name</th>
<th>$230.00</th>
<th>$230.00</th>
<th>4.00%</th>
<th>Standard council wide increase of 3% applied (before rounding)</th>
<th>(a)</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$930.00</td>
<td>$950.00</td>
<td>3.05%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>
### 4.3 Development Planning Sundry Matters

#### 4.3.1 Changing Application before a decision is made

**(a) Changing a "Material Change of Use" or "Other Development" application**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase (%)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prior to preliminary examination by Council or minor amendment not requiring alteration of reports</td>
<td>No charge</td>
<td>No charge</td>
<td>No change proposed</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>After preliminary examination by Council (prior to decision notice) — minimum fee</td>
<td>$950.00</td>
<td>$950.00</td>
<td>0.0%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>After preliminary examination by Council (prior to decision notice) — otherwise</td>
<td>$950.00</td>
<td>$970.00</td>
<td>2%</td>
<td>No change proposed</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** This 2% fee does not apply if the change is in response to an information request.

**(b) Changing a "Reconfigure of Lot" application**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase (%)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prior to preliminary examination by Council or minor amendment not requiring alteration of reports and not including additional lots</td>
<td>No charge</td>
<td>No charge</td>
<td>No change proposed</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last year fee</td>
<td>No change</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 4.3.2 Changes During Appeal Period (Change Representations)

(a) Lodgement of Change Representations

<table>
<thead>
<tr>
<th>Lodgement of Change Representations under s75 of the Planning Act 2016</th>
<th>No charge</th>
<th>No change proposed</th>
<th>(a) Reviewed</th>
</tr>
</thead>
</table>

4.3.3 Changes After Appeal Period

**Minor Change Application, PDA Amendment Application, Extension Application, Minor Alteration, ‘Other’ Change Application**

**Minor Change and PDA Amendment Application – Request to Change a Development Approval – Change of Conditions, Approved Plans or Infrastructure Charges Notice**

<table>
<thead>
<tr>
<th>Per requested change to a Condition, Approved Plan or Infrastructure Charges Notice</th>
<th>$530.00</th>
<th>$540.00</th>
<th>3.5% Benchmark review completed and standard council-wide increase of 3% is appropriate (before rounding)</th>
<th>(a) Reviewed</th>
</tr>
</thead>
</table>

**Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)**
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 9 / Attachment 2.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Lev V3 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ar9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$860.00</td>
<td>$960.00</td>
<td>3.13%</td>
<td>Benchmark review completed and standard councilwide increase of 3% is appropriate (before rounding)</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$5,200.00</td>
<td>$5,400.00</td>
<td>3.65%</td>
<td>Benchmark review completed and standard councilwide increase of 3% is appropriate (before rounding)</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTE: If a change to a Condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above.

(a) Extension Application

Extending the Period of an Approval | $960.00 | $960.00 | 3.13% | Benchmark review completed and standard councilwide increase of 3% is appropriate (before rounding) | (a) Reviewed |

(b) Request for a Minor Alteration

Request for a Minor Alteration | $590.00 | $610.00 | 3.30% | Fee reinstated. Benchmark review completed and standard councilwide increase of 3% is appropriate (before rounding) | (a) Reviewed |

(Null fee applies for corrections or minor administrative and/or incidental alterations)

Request for a Minor Alteration – setback and siting for single residential | $590.00 | $610.00 | 3.30% | Benchmark review completed and standard councilwide increase of 3% is appropriate (before rounding) | (a) Reviewed |

(Null fee applies for corrections or minor administrative and/or incidental alterations)
### (c) Cancellation Application

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request to Cancel Development Approval</td>
<td>No Charge</td>
<td>No change proposed</td>
<td></td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Last YR Fee</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
</table>

### (d) "Other" Change Application

<table>
<thead>
<tr>
<th>Name</th>
<th>100% of the relevant current application fee</th>
<th>No change proposed</th>
<th>(a) Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;Other&quot; Change Application</td>
<td>100% of the relevant current application fee</td>
<td>No change proposed</td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Last YR Fee</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Request to Change Development Approval or Change to Approved Plans which necessitates changes to conditions</th>
<th>Fee moved up and renamed directly under section 4.3.3. Change occurred as per report sent to Council in December 2018.</th>
<th>(a) Discontinued</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee</td>
<td>Maximum fee $3,150.00</td>
<td>(a) Discontinued</td>
</tr>
<tr>
<td>Minimum fee</td>
<td>$360.00</td>
<td>(a) Discontinued</td>
</tr>
</tbody>
</table>

#### 4.3.4 Infrastructure Charges Notices

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 4.3.4 Infrastructure Charges Notices [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last Yr Fee (incl. GST)</td>
<td>Fee (incl. GST)</td>
<td>Increase %</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>25% of relevant current application fee plus Index A below</td>
<td>No change proposed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTE A: The actual cost charged to Council for the review of the applicant's supplied valuation by a registered valuer or independent certified practicing valuer. Any additional fee shall be paid prior to the determination of the request.

### 4.4 Concurrence Agency Assessment – Planning

#### 4.4.1 Building works on a Local Heritage Place

| Assessment Fee | $245.00 | $255.00 | 4.00% | Standard council wide increase of 3% applied (before rounding) | (a) | Reviewed |

### 4.5 Plan of Subdivision

#### 4.5.1 Request for Approval of Plan of Subdivision Schedule 18 of the Planning Regulation 2017

Assessment of Standard, Building Format and Volumetric Format plans.

(a) Examination, signing of a Plan of Subdivision

| Per lot created | $455.00 | $470.00 | 3.30% | Standard increase of 3% applied (plus rounding) | (a) | Reviewed |
| Minimum fee     | $410.00 | $430.00 | 3.30% | Standard increase of 3% applied (plus rounding) | (a) | Reviewed |

NOTE: For the purpose of calculating fees, the minimum fee is only applicable where 2 lots or less are created.
NOTE: Per Lot created resulting from the reconfiguration (e.g. 4 lots into 2 lots = 2 lots created or 1 lot into 3 lots = 3 lots created)

Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)
## (b) Preparation/Presentation of Legal Documents

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS a97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Legal Document prepared by Council – per document (Transfer Document/Trust/Easement Document)</td>
<td>$800.00</td>
<td>$800.00</td>
<td>3.75%</td>
<td>Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).</td>
<td>I</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Compulsory Legal Document – other than a Standard Legal Document</td>
<td>By Quote</td>
<td>By Quote</td>
<td></td>
<td>Benchmark review completed with no change.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Perusal fee where prepared by the applicant’s Solicitor – per document (excluding where a document is required as a condition of approval and Council is not a party to the document)</td>
<td>$600.00</td>
<td>$600.00</td>
<td>3.75%</td>
<td>Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).</td>
<td>I</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

## (c) Re-signing of a Plan of Subdivision (Plan of Subdivision has been previously signed and has lapsed)

<table>
<thead>
<tr>
<th>Re-signing</th>
<th>25% of relevant current application fee</th>
<th>Benchmark review completed with no change</th>
<th>(a)</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$340.00</td>
<td>$355.00</td>
<td>4.1%</td>
<td>Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).</td>
</tr>
</tbody>
</table>

## (d) Endorsement of Community Management Statement

| Minor – Dual Occupancy | $850.00 | $880.00 | 3.53% | Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding). | (a) | Reviewed |
| Major – Multiple Residential, Commercial or Industrial | $1,130.00 | $1,170.00 | 3.54% | Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding). | (a) | Reviewed |

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### (a) Resubmission of Application for Signing of a Plan of Subdivision

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>35% of the current application fee at the time of the resubmission of the plan</td>
<td>No change proposed</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>35% of the current application fee at the time of the resubmission of the plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4.6 Area Development Plans/Local Area Plans

Maeter Area Development Plans, Precinct Plans and amendments to the Springfield Town Centre Concept Plan made pursuant to the Ipswich Planning Scheme 2006.

<table>
<thead>
<tr>
<th>Area Development Plans, Local Area Plans - Amendment Fee (Except where an application requires Public Notification (Impact Assessment))</th>
<th>Discontinued Fee (in report to Council in December 2019)</th>
<th>(a) Discontinued</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>the fee shall be based on equivalent development pursuant to Sections 4.1 and 4.2 of this Fees and Charges Schedule.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### (a) Assessment Fee

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee</td>
<td>To be determined by Responsible Officer</td>
<td>No change proposed</td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td>Minimum fee</td>
<td>$4,950.00</td>
<td>$5,100.00</td>
<td>3.03%</td>
</tr>
</tbody>
</table>

### (a) Assessment Fee

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Area Development Plans (MADP), Precinct Plans (PP) or amendments to the Springfield Town Centre Concept Plan</td>
<td>$42,150.00 plus $475.00 per hectare over 10 hectares</td>
<td>$45,900.00</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

|                  | Last YR Fee | $40,900.00 plus $460.00 per hectare over 10 hectares |

### (b) Amendment Fee

<table>
<thead>
<tr>
<th></th>
<th>Per requested change to a Condition, Approved Plan or Infrastructure Charges Notice</th>
<th>$520.00</th>
<th>$540.00</th>
<th>3.85%</th>
<th>Standard council wide increase of 3% applied (before rounding)</th>
<th>(a) Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum fee</td>
<td></td>
<td>$960.00</td>
<td>$990.00</td>
<td>3.23%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td>Maximum fee</td>
<td></td>
<td>$31,500.00</td>
<td>$32,300.00</td>
<td>3.17%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

**NOTE:** Where a change to a condition necessitates a change to an approved plan or infrastructure charges notice, additional fees may apply in accordance with the above.

**NOTE:** In addition, the cost of consultancy fees in respect to any further expert advice required by Council in consideration of such plan will be charged to the applicant.

### 4.7 Other Fees

### 4.7.1 Heavy and Other Vehicle Parking in Residential Areas

| Initial permit pursuant to Local Law 5 | $1,070.00 | $1,110.00 | 3.74% | Standard council wide increase of 3% applied (before rounding) | (a) Reviewed |

### 4.7.2 Certificate Searches

**NOTE:** Price on application for certificates involving multiple lots.

**NOTE:** Flood information is available via Council's Flood Map Information service on the Planning and Development website at www.ipswichplanning.com.au

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## Item 9 / Attachment 2

### Limited Planning and Development Property Search Certificate

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urgent – 2 business days</td>
<td>$385.00</td>
<td>$400.00</td>
<td>3.90%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(c) Reviewed</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Amended to one fat fee for urgent and non-urgent requests to align with other SEQ Councils.</td>
<td>(c) Discontinued</td>
<td></td>
</tr>
</tbody>
</table>

### Standard Planning and Development Property Search Certificate

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urgent – 5 business days</td>
<td>$950.00</td>
<td>$1,200.00</td>
<td>26.32%</td>
<td>Amended to one fat fee for urgent and non-urgent requests to align with other SEQ Councils.</td>
<td>(c) Reviewed</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Amended to one fat fee for urgent and non-urgent requests to align with other SEQ Councils.</td>
<td>(c) Discontinued</td>
<td></td>
</tr>
</tbody>
</table>

### Full Planning and Development Property Search Certificate – Where the market value of the property is up to $500,000

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urgent – 10 business days</td>
<td>$1,830.00</td>
<td>$3,500.00</td>
<td>91.28%</td>
<td>Amended to one fat fee for urgent and non-urgent requests to align with other SEQ Councils.</td>
<td>(c) Reviewed</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Amended to one fat fee for urgent and non-urgent requests to align with other SEQ Councils.</td>
<td>(c) Discontinued</td>
<td></td>
</tr>
</tbody>
</table>

### Full Planning and Development Property Search Certificate – Where the market value of the property is greater than $500,000 and up to $1,000,000

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urgent – 10 business days</td>
<td>$3,350.00</td>
<td>$4,500.00</td>
<td>34.33%</td>
<td>Amended to one fat fee for urgent and non-urgent requests to align with other SEQ Councils.</td>
<td>(c) Reviewed</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Amended to one fat fee for urgent and non-urgent requests to align with other SEQ Councils.</td>
<td>(c) Discontinued</td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
GOVERNANCE COMMITTEE  
MEETING AGENDA  
14 MAY 2019

Item 9 / Attachment 2.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>(e) Full Planning and Development Property Search Certificate – Where the market value of the property is greater than $1,000,000</td>
<td>$6,200.00</td>
<td>$6,400.00</td>
<td>3.23%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>(c)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Urgent – 10 business days</td>
<td></td>
<td></td>
<td>No change proposed</td>
<td>(d)</td>
<td>Discontinued</td>
<td></td>
</tr>
</tbody>
</table>

(f) Copies of Approved Plans and Documents

<table>
<thead>
<tr>
<th>Plan</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Building Approval Documentation – All approved structures</td>
<td>$250.00</td>
<td>$260.00</td>
<td>4.00%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(c)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Residential Building Approval Documentation – Single structure</td>
<td>$185.00</td>
<td>$185.00</td>
<td>5.41%</td>
<td>Standard council wide increase of 3% applied (plus rounding)</td>
<td>(c)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Building Location Envelope Plan</td>
<td>$60.00</td>
<td>$85.00</td>
<td>8.33%</td>
<td>Standard council wide increase of 3% applied (plus rounding)</td>
<td>(c)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Commercial Building Approval Documentation – Up to 3 approvals</td>
<td>$480.00</td>
<td>$475.00</td>
<td>3.26%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Commercial Building Approval Documentation – 4-10 approvals</td>
<td>$590.00</td>
<td>$570.00</td>
<td>3.46%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(c)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Commercial Building Approval Documentation – 10 or more approvals</td>
<td>$570.00 each approval (over 10)</td>
<td>New fee – Same as existing fee but split into greater approvals</td>
<td>New</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

→ If dual copy provided | | | No change proposed | (c) | Reviewed |

| | | | | | | |
| | | | | | | |

Copy of Certificate of Classification where already issued by Council or Private Certifier | $235.00 | $215.00 | 4.88% | Standard council wide increase of 3% applied (plus rounding) | (c) | Reviewed |

Inspection of building records by an owner or authorised person | $130.00 | $135.00 | 3.85% | Standard council wide increase of 3% applied (after rounding) | (c) | Reviewed |

Comparison Report: 2018-19 and draft2019-20 Fees and Charges (as at April 2019)
## Copies of Approved Plans and Documents

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS art9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copy of internal sewerage plan (residential)</td>
<td>$60.00</td>
<td>$65.00</td>
<td>8.33%</td>
<td>Standard council wide increase of 3% applied (plus rounding)</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Hydraulic services plan (commercial)</td>
<td>$60.00</td>
<td>$65.00</td>
<td>8.33%</td>
<td>Standard council wide increase of 3% applied (plus rounding)</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Search other than as listed above</td>
<td></td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commercial Building Approval Documentation – Up to 3 approvals</td>
<td>$0.00</td>
<td>$475.00</td>
<td></td>
<td>Fee created in error and has since been discontinued.</td>
<td></td>
<td></td>
<td>(c) Discontinued</td>
</tr>
</tbody>
</table>

(g) Building and/or Plumbing Records Search

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (per property)</th>
<th>Year 19/20 Fee (per property)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS art9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential / Domestic: standard search (per property)</td>
<td>$220.00</td>
<td>$230.00</td>
<td>4.54%</td>
<td>Standard council wide increase of 3% applied (after rounding)</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Residential / Domestic: additional fee for urgent search</td>
<td>$140.00</td>
<td>$150.00</td>
<td>7.14%</td>
<td>Standard council wide increase of 3% applied (after rounding)</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Commercial / Industrial: minimum fee standard search (per property) up to 3 hours research</td>
<td>$475.00</td>
<td>$490.00</td>
<td>3.18%</td>
<td>Standard council wide increase of 3% applied (after rounding)</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Commercial / Industrial: additional fee after 3 hours research per hour</td>
<td>$140.00</td>
<td>$145.00</td>
<td>3.57%</td>
<td>Standard council wide increase of 3% applied (after rounding)</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

NOTE: A lot is any parcel of land that can be sold separately. However, where a building physically spans two allotments, this will be treated as one lot.

NOTE: The above Certificate/Search Fees are the minimum fees applicable. Council reserves the right to charge a higher fee for more complex certificates and searches or should it be necessary to provide the information on disk or electronically.

(h) Flood Level Search

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee</th>
<th>Year 19/20 Fee</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS art9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flood Level Requests – Adopted Flood Regulation Line (AFLR) and G23 flood level only</td>
<td>$135.00</td>
<td>$140.00</td>
<td>3.70%</td>
<td>Standard council wide increase of 3% applied (after rounding)</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>
### 4.7.3 Extracts regarding Character Listing

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extract from information recorded in the Ipswich Planning Scheme (Schedule 2 or 3) – per page</td>
<td>Current photocopy cost</td>
<td>No change proposed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee Current photocopy cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certified copy of an entry in the Ipswich Planning Scheme (Schedule 2 or 3) or a certificate as to whether a property is affected by an entry in the Ipswich Planning Scheme (Schedule 2 or 3) – per lot</td>
<td>$185.00</td>
<td>$185.00</td>
<td>5.41%</td>
<td>Standard council rate increase of 3% applied</td>
<td></td>
<td></td>
<td>(c)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4.7.4 Compliance Assessment – PDA Area

<table>
<thead>
<tr>
<th>Compliance Assessment for residential development required through a condition of approval</th>
<th>$610.00 per dwelling or per dwelling type where multiple residential dwellings are lodged in one application</th>
<th>New fee – set consistent with industry benchmarks</th>
<th>(a)</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Compliance Assessment for commercial and mixed use development where required through a condition of approval</td>
<td>By Quote</td>
<td>New fee – set consistent with industry benchmarks</td>
<td>(b)</td>
<td>New</td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4.7.5 Pre-Assessment of Technical/Specialist Reports

Council offers applicants the opportunity for a preliminary pre-assessment of technical/specialist reports (e.g., economic impact assessment, flood/hydraulic assessments, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment) or other similar supporting reports, prior to the lodgement of a development application. It is up to Council’s discretion in determining if the report is of a simple or complex nature prior to the lodgement of the report. The fees relating to this request will be deducted from the future development application, if lodged within 12 months of the assessment of the report being undertaken by Council.

<table>
<thead>
<tr>
<th>Pre-Assessment of Technical/Specialist Reports – Simple Reports</th>
<th>$0.00</th>
<th>$500.00</th>
<th>m</th>
<th>New fee – set consistent with industry benchmarks</th>
<th>(a)</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 4.7.5 Pre-Assessment of Technical/Specialist Reports (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 New Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS n5(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Assessment of Technical/Specialist Reports – Complex Reports</td>
<td>$0.00</td>
<td>$1,000.00</td>
<td>n/a</td>
<td>New fee – set consistent with industry benchmarks</td>
<td>(x)</td>
<td>New</td>
<td></td>
</tr>
</tbody>
</table>

Note: Refer Section 5.1.11 for Post Assessment of Technical/Specialist Report fees

Note: Should a report require an external assessment, these costs will be required to be made payable to the applicant.

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### DISCONTINUED Planning Scheme Property Information Report

| Planning Scheme Property Information Report – Fee per request | $335.00 | Fee discontinued as information can be obtained through alternative services provided by Council free of charge | (c) | Discontinued |

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### 4.8 Planning and Development Document Sales

#### 4.8.1 Current Planning Scheme and Supporting Documents

| Planning Scheme Volumes 1, 2 & 3 – Hardcopy version (excludes Zoning, Overlay and Plans for Trunk Infrastructure maps) | $730.00 | $760.00 | 4.11% | All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding) | (c) | Reviewed |
|—— plus postage and packing | $39.00 | $41.00 | 5.13% | As above | # | Reviewed |

| Planning Scheme Volumes 1, 2 & 3 – CD version (Includes Zoning, Overlay and Plans for Trunk Infrastructure Maps) | $190.00 | $190.00 | 5.26% | As above | (c) | Reviewed |
|—— plus postage and packing | $5.50 | $6.00 | 9.09% | As above | # | Reviewed |

| Zoning, Overlay and Plans for Trunk Infrastructure Maps A3 size (individual map) | $60.00 | $65.00 | 8.33% | As above | (c) | Reviewed |

| Zoning and Overlay Maps A3 size (full set) | $1,240.00 | $1,280.00 | 3.23% | As above | (c) | Reviewed |
|—— plus postage and packing | $22.00 | $23.00 | 4.55% | As above | # | Reviewed |

| Zoning and Overlay Maps A1 size (individual map) | $60.00 | $65.00 | 8.33% | As above | (c) | Reviewed |

| Plans for Trunk Infrastructure Maps A3 size (full set) | $2,650.00 | $2,750.00 | 3.77% | As above | (c) | Reviewed |

---

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 4.8.1 Current Planning Scheme and Supporting Documents (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS uP(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zoning and Overlay Maps A1 size (full set)</td>
<td>$2,450.00</td>
<td>$2,550.00</td>
<td>4.06%</td>
<td>As above</td>
<td>(c)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>→ plus postage and handling</td>
<td>$26.00</td>
<td>$27.00</td>
<td>3.85%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 1, 2 &amp; 3 – Introduction, Interpretation &amp; Desired Outcomes</td>
<td>$18.00</td>
<td>$19.00</td>
<td>5.56%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
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<tr>
<td>Part 6 Urban Areas</td>
<td>$160.00</td>
<td>$165.00</td>
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<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 5 City Centre</td>
<td>$50.00</td>
<td>$55.00</td>
<td>10.00%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 6 Regionally Significant Business Enterprise &amp; Industry Areas</td>
<td>$39.00</td>
<td>$41.00</td>
<td>5.13%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 7 Amberley</td>
<td>$10.00</td>
<td>$11.00</td>
<td>10.00%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 8 Rosewood Area</td>
<td>$5.00</td>
<td>$6.00</td>
<td>9.00%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 9 Township Areas</td>
<td>$47.00</td>
<td>$49.00</td>
<td>4.26%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 10 Rural Areas</td>
<td>$32.00</td>
<td>$33.00</td>
<td>3.13%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 11 Outlays</td>
<td>$30.00</td>
<td>$31.00</td>
<td>3.33%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 12 Assessment Criteria for Development of a Stated Purpose or of a Stated Type</td>
<td>$130.00</td>
<td>$135.00</td>
<td>3.85%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 13 Priority Infrastructure Plan (excluding Plans for Trunk Infrastructure Maps)</td>
<td>$60.00</td>
<td>$65.00</td>
<td>8.33%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 14 Springfield Structures Plan</td>
<td>$47.00</td>
<td>$49.00</td>
<td>4.26%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Part 15 Ripley Valley Master Planned Area Structure Plan</td>
<td>$190.00</td>
<td>$155.00</td>
<td>3.32%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Schedules to the Planning Scheme</td>
<td>$50.00</td>
<td>$85.00</td>
<td>6.25%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Planning Scheme Policy 1 – Consultation</td>
<td>$2.35</td>
<td>$2.45</td>
<td>4.26%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Planning Scheme Policy 2 – Information Local Government May Request</td>
<td>$28.00</td>
<td>$29.00</td>
<td>3.57%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Planning Scheme Policy 3 – General works</td>
<td>$55.00</td>
<td>$60.00</td>
<td>9.09%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Planning Scheme Policy 4 – Nomination of Character Places to be Included or removed From Schedule 2</td>
<td>$2.35</td>
<td>$2.45</td>
<td>4.26%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Planning Scheme Policy 5 – Infrastructure</td>
<td>$37.00</td>
<td>$39.00</td>
<td>5.14%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Wallan – Thapapona Detailed Planning Study (Hard Copy Version)</td>
<td>$27.00</td>
<td>$28.00</td>
<td>3.7%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>→ plus postage and handling</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Wallan – Thapapona Detailed Planning Study (CD Version)</td>
<td>$24.00</td>
<td>$25.00</td>
<td>4.17%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
4.8.1 Current Planning Scheme and Supporting Documents (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>— plus postage and handling</td>
<td>$5.50</td>
<td>$6.00</td>
<td>9.09%</td>
<td>As above</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>South Redbank Plans Planning Study (Hard Copy Version)</td>
<td>$70.00</td>
<td>$75.00</td>
<td>7.14%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>— plus postage and handling</td>
<td>$8.00</td>
<td>$6.50</td>
<td>8.33%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>South Redbank Plans Planning Study (CD Version)</td>
<td>$24.00</td>
<td>$25.00</td>
<td>4.17%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>— plus postage and handling</td>
<td>$5.50</td>
<td>$6.00</td>
<td>9.09%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ripley Valley Structure Plan and Master Planning Framework – Volumes 1 &amp; 2 (Hard copy version)</td>
<td>$480.00</td>
<td>$485.00</td>
<td>3.13%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>— plus postage and handling</td>
<td>$37.00</td>
<td>$30.00</td>
<td>5.41%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ripley Valley Structure Plan and Master Planning Framework – Volumes 1 &amp; 2 (CD version)</td>
<td>$24.00</td>
<td>$25.00</td>
<td>4.17%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>— plus postage and handling</td>
<td>$5.50</td>
<td>$6.00</td>
<td>9.09%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
</tbody>
</table>

4.8.2 Superseded Schemes and Supporting Documents

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gazette copy of the former ICC Strategic Plan, Part A, Town Planning Schedule, Local Law 3 and Local Law 5 or the gazetted copy of the former M&amp;C Planning Scheme</td>
<td>$40.00</td>
<td>$55.00</td>
<td>12.24%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Former Ipswich City Strategic Plan, Part B documents</td>
<td>$105.00</td>
<td>$110.00</td>
<td>4.76%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Former Moreton Shire, Draft Strategic Plan, Planning Study</td>
<td>$105.00</td>
<td>$110.00</td>
<td>4.76%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>1999 Planning Scheme, Planning Scheme (Parts 1-6)</td>
<td>$60.00</td>
<td>$85.00</td>
<td>6.25%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich City Centre Structure Plan</td>
<td>$8.00</td>
<td>$9.00</td>
<td>5.88%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich City Centre Planning Study: Full set of documents (14 Issues Papers and Action Plans)</td>
<td>$305.00</td>
<td>$350.00</td>
<td>3.28%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich City Centre Planning Study: Development Options (Paper 14) plus Summary (Paper 13)</td>
<td>$120.00</td>
<td>$125.00</td>
<td>4.17%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich City Centre Planning Study: Transport (Paper 12)</td>
<td>$49.00</td>
<td>$55.00</td>
<td>12.24%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich Eastern Corridor: Structure Plan (text)</td>
<td>$60.00</td>
<td>$85.00</td>
<td>6.25%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich Eastern Corridor: 1 x A0 Coloured Project Plan</td>
<td>$75.00</td>
<td>$80.00</td>
<td>6.72%</td>
<td>As above</td>
<td></td>
<td>(c) Reviewed</td>
</tr>
</tbody>
</table>

(Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019))
### 4.8.2 Superseded Schemes and Supporting Documents

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 FEE (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS Art (Q2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ipswich Eastern Corridor: 4 x A0 Black &amp; White Precinct Plans</td>
<td>$105.00</td>
<td>$110.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Revised</td>
</tr>
<tr>
<td>Ipswich Eastern Corridor: Planning Study</td>
<td>$105.00</td>
<td>$110.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Revised</td>
</tr>
<tr>
<td>Springfield Structure Plan: Structure Plan</td>
<td>$75.00</td>
<td>$80.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Springfield Structure Plan: Planning Study</td>
<td>$170.00</td>
<td>$180.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Springfield Structure Plan: Infrastructure Agreement including variations</td>
<td>$170.00</td>
<td>$180.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich Northern and Inner Western Corridor: Structure Plan (text)</td>
<td>$80.00</td>
<td>$85.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich Northern and Inner Western Corridor: 1 x A0 Coloured Precinct Plan</td>
<td>$75.00</td>
<td>$80.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich Northern and Inner Western Corridor: Statement of Proposals</td>
<td>$43.00</td>
<td>$45.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich Northern and Inner Western Corridor: Planning Study</td>
<td>$170.00</td>
<td>$180.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich Southern Corridor: Structure Plan (text)</td>
<td>$20.00</td>
<td>$20.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich Southern Corridor: 1 x A0 Coloured Precinct Plan</td>
<td>$75.00</td>
<td>$80.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich Southern Corridor: Statement of Proposals</td>
<td>$41.00</td>
<td>$43.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Ipswich Southern Corridor: Planning Study</td>
<td>$170.00</td>
<td>$180.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Rosewood: Structure Plan (text)</td>
<td>$60.00</td>
<td>$65.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Rosewood: Statement of Proposals</td>
<td>$28.00</td>
<td>$30.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Rosewood: Planning Study</td>
<td>$105.00</td>
<td>$105.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Rosewood-Wakool: Planning Study</td>
<td>$70.00</td>
<td>$75.00</td>
<td>As above</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
<tr>
<td>Superseded versions of the Current Planning Scheme</td>
<td>As per section 4.8.2</td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>(c) Reviewed</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 4.8.3 Development Codes (1999 Planning Scheme)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (excl. GST)</th>
<th>Year 19/20 Prev Fee (excl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Development Code</td>
<td>$60.00</td>
<td>$65.00</td>
<td>8.33%</td>
<td>All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Commercial and Industrial Development Code</td>
<td>$21.00</td>
<td>$22.00</td>
<td>4.76%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Rural Development Code</td>
<td>$9.90</td>
<td>$10.00</td>
<td>5.26%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Landscaping and Fencing Code</td>
<td>$9.90</td>
<td>$10.00</td>
<td>5.26%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Parking Code</td>
<td>$11.00</td>
<td>$12.00</td>
<td>4.76%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Subdivision Code</td>
<td>$90.00</td>
<td>$95.00</td>
<td>5.56%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
</tbody>
</table>

### 4.8.4 Planning Scheme Policies (1999 Planning Scheme)

<table>
<thead>
<tr>
<th>Policy</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Management in Relation to Development Policy</td>
<td>$9.50</td>
<td>$10.00</td>
<td>5.26%</td>
<td>All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Flood Liability or Drainage Problem Land Policy</td>
<td>$7.00</td>
<td>$7.50</td>
<td>7.14%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Warranty and Maintenance Policy</td>
<td>$7.00</td>
<td>$7.50</td>
<td>7.14%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Ipswich Townscape Enhancement Policy</td>
<td>$37.00</td>
<td>$39.00</td>
<td>5.41%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Guidelines on Signage and Graphics for Commercial Uses and Buildings within Heritage Places, Areas and Precincts</td>
<td>$9.50</td>
<td>$10.00</td>
<td>5.56%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Water Supply and Sewerage Infrastructure Contributions Policy</td>
<td>$17.00</td>
<td>$18.00</td>
<td>5.88%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Ipswich Social Infrastructure Contributions Policy</td>
<td>$9.50</td>
<td>$10.00</td>
<td>5.26%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Ipswich Open Space (Parks) Infrastructure Contributions Policy</td>
<td>$9.50</td>
<td>$10.00</td>
<td>5.26%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Ipswich Roadworks Infrastructure Contributions Policy</td>
<td>$9.50</td>
<td>$10.00</td>
<td>5.26%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
<tr>
<td>Ipswich Drainage Infrastructure Contributions Policy</td>
<td>$9.50</td>
<td>$10.00</td>
<td>5.26%</td>
<td>As above</td>
<td></td>
<td></td>
<td>Revised</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## Developer Contributions Policy – Support documents

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water supply and sewerage per copy</td>
<td>$170.00</td>
<td>$180.00</td>
<td>5.88%</td>
<td>All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)</td>
<td>(c)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Roadworks per copy</td>
<td>$305.00</td>
<td>$315.00</td>
<td>3.28%</td>
<td>As above</td>
<td>(c)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Open Space (Parks) per copy</td>
<td>$170.00</td>
<td>$180.00</td>
<td>5.88%</td>
<td>As above</td>
<td>(c)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Social Infrastructure per copy</td>
<td>$170.00</td>
<td>$180.00</td>
<td>5.88%</td>
<td>As above</td>
<td>(c)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### 4.8.5 Spatial Data

- **Zoning and Overlay Data in Mapinfo GIS Format (Full set of map datasets for whole of city)**
  - Year 18/19: $1,240.00
  - Year 19/20: $1,260.00
  - Increase: 3.23%
  - Comment: All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)
  - Status: Reviewed

- **Zoning and Overlay Data in Mapinfo GIS Format (Zoning datasets and/or individual Overlay Map datasets for whole of city)**
  - Year 18/19: $90.00
  - Year 19/20: $95.00
  - Increase: 5.56%
  - Comment: As above
  - Status: Reviewed

- **Other Map Data (including extracts of the datasets above) in Mapinfo GIS Format**
  - Year 18/19: $9.50
  - Year 19/20: $6.00
  - Increase: 3.23%
  - Comment: Standard council wide increase of 3% applied (after rounding)
  - Status: Reviewed

### 4.8.6 Other Data

- **Development Monitoring and Projections Data**
  - Year 18/19: To be determined by Responsible Officer
  - Year 19/20: To be determined by Responsible Officer

### Comparison Report

- 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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## 4.8.6 Other Data (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spatial Data in MapInfo GIS format</td>
<td>To be determined by Responsible Officer</td>
<td>No change proposed</td>
<td>(c)</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>To be determined by Responsible Officer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$9.50</td>
<td>$6.00</td>
<td>9.99%</td>
<td>Standard council wide increase of 3% applied (after rounding)</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

## 4.8.7 Other Planning and Development Documents and Maps (including superseded planning schemes) and extracts of documents not specified elsewhere, plus postage where applicable

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hard Copy</td>
<td>To be determined by Responsible Officer</td>
<td>No change proposed</td>
<td>(c)</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>To be determined by Responsible Officer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electronic Copy</td>
<td>To be determined by Responsible Officer</td>
<td>No change proposed</td>
<td>(c)</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>To be determined by Responsible Officer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## 4.8.8 Postage and Handling, where not specified elsewhere

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electronic Copy (CD)</td>
<td>$9.50</td>
<td>$6.00</td>
<td>9.99%</td>
<td>All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)</td>
<td></td>
<td>Reviewed</td>
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</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 4.8.8 Postage and Handling, where not specified elsewhere (continued)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Last FY Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hard Copy</td>
<td>To be determined by Responsible Officer</td>
<td>No change proposed</td>
<td></td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4.9 Other Miscellaneous Fees

- **Photocopying of Miscellaneous Documents, including Town Planning Applications at the front counter will be charged at current photocopying costs as determined under the Fees and Charges, plus postage where applicable**
  - **Current Photocopy Charges (refer to Corporate Services)**
  - **Last FY Fee**
  - **Current photocopy costs**
  - **Standard Drawings**
    - $305.00
    - $215.00
    - 4.88%
    - Standard council wide increase of 3% applied (after rounding)
    - (c)
    - Reviewed
  - **Sale of Heritage Promotion Materials**
    - To be determined by Responsible Officer
    - No change proposed
    - #
    - Reviewed
5. Engineering and Environment Fees

5.1 Operational Works

5.1.1 Carrying out Work for Reconfiguring a Lot – Operational Works

(a) Assessment – Roads, Stormwater Drainage, Earthworks, Naive Vegetation Clearing, Streetscape, Traffic Signals and Water Infrastructure

The following fees are relevant to the assessment of Operational Works applications and must be paid as part of a Property Made submission.

NOTE: Does not include external trunk infrastructure. Separate application and quoted fees apply.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
</table>

Roads, stormwater drainage, earthworks, native vegetation clearing (period) $700.00 $750.00 4.29% Fee reviewed and set in line with comparable service benchmarks (a) Reviewed

NOTE A: The above fee may be eligible for a discount. Refer to Fee Policies 1.18
NOTE B: Where major works of a unique, specialised, complex or extraordinary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the engineering drawings.

<table>
<thead>
<tr>
<th>Streetscaping works</th>
<th>Minimum fee plus $240.00 per 100m roadway beyond the first 100m</th>
<th>Fee reviewed and set in line with comparable service benchmarks (a) Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum fee minimum fee plus $250.00 per 100m roadway beyond the first 100m</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

— Minimum fee $880.00 $910.00 3.4% Fee reviewed and set in line with comparable service benchmarks (a) Reviewed

NOTE: Linear metre based on the center line of the roadways.

| Traffic signals (per signal/intersection) | $2,240.00 $2,350.00 4.91% Fee reviewed and set in line with comparable service benchmarks (a) Reviewed |
| Water infrastructure (water supply/sewerage) per lot | $65.00 $70.00 7.69% Fee reviewed and set in line with comparable service benchmarks (a) Reviewed |
(b) Construction – Roads, Stormwater Drainage, Earthworks, Native Vegetation Clearing, Streetscape, Traffic Signs and Water Infrastructure

The following fees that are relevant to the approved Operational Works must be paid prior to an associated prestart meeting. The fee covers Council inspections and compliance, as per the Planning Scheme Policy for Development Works and Operational Works approval requirements including conditions of approval.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s59(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roads, stormwater drainage, earthworks, native vegetation clearing</td>
<td>Minimum fee plus $250.00 per lot</td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Streetscaping works</td>
<td>Minimum fee plus $60.00 per 100m linear of roadway beyond the first 100m</td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traffic signals design (per signal/intersection)</td>
<td>$1,220.00</td>
<td>$1,260.00</td>
<td>3.28%</td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td>(a) Reviewed</td>
<td></td>
</tr>
<tr>
<td>Water infrastructure (water supply/drainage) per lot</td>
<td>Minimum fee plus $165.00 per lot</td>
<td>Fee reviewed and set in line with comparable service benchmarks</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Linear metre based on the center line of the roadways.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### (c) Assessment and construction inspection fees for change to ground levels – bulk earthworks and native vegetation clearing

The following fees apply where bulk earthworks lodged separate to detailed drainage and road designs.

| Change to ground levels per lot | $300.00 | $310.00 | 3.33% | Attempted benchmarking however service not provided by other councils. Therefore, standard council wide increase of 3% applied (before rounding) | (a) Reviewed |

### (d) Assessment and construction inspection fee for revegetation/rehabilitation and parks

| Revegetation/Rehabilitation of land area (up to 5,000m²) | $960.00 | $960.00 | 3.13% | Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding) | (a) Reviewed |
| Revegetation/Rehabilitation of land area (5,001m² to 1 hectare) | $1,860.00 | $1,520.00 | 3.23% | Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding) | (a) Reviewed |
| Revegetation/Rehabilitation of land area (greater than 1 hectare) | $3,750.00 | $3,900.00 | 4.00% | Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding) | (a) Reviewed |
| Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length) | $960.00 | $990.00 | 3.13% | Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding) | (a) Reviewed |
| Revegetation/Rehabilitation for Linear Open Space (201m – 500m linear length) | $1,860.00 | $1,520.00 | 3.23% | Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding) | (a) Reviewed |
| Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length) | $3,750.00 | $3,900.00 | 4.00% | Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding) | (a) Reviewed |

Where Engineering Assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above re-vegetation/rehabilitation works, an additional fee will be required.

| $450.00 | $455.00 | 3.13% | Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding) | (a) Reviewed |
### (d) Assessment and construction inspection fee for revegetation/rehabilitation and parks [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS as97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dated Park</td>
<td></td>
<td></td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>By Quotie</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*District Park Note: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being deducted prior to the commencement of review of the landscaping drawings.*

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS as97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Park and Play Areas</td>
<td></td>
<td></td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td></td>
<td></td>
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<td>By Quotie</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

| Minimum Fee               | $1,540.00                   | $1,960.00                  | 3.06% Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding) |     |             | (a) Reviewed |

### (e) Assessment and construction inspection fee for electrical reticulation and public lighting

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS as97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Reticulation and non Rube Street Lighting (per application)</td>
<td>$580.00</td>
<td>$600.00</td>
<td>3.45% Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark</td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or reconnected lighting station; i.e. lighting pillar and pit)</td>
<td>$1,060.00</td>
<td>$1,100.00</td>
<td>3.77% Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark</td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
### GOVERNANCE COMMITTEE
### MEETING AGENDA

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS sch(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item 9 / Attachment 2.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### (a) Assessment and construction inspection fee for electrical relocations and public lighting

<table>
<thead>
<tr>
<th>Service</th>
<th>Description</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Relocation and Rate 3 Public Lighting for 7 to 30 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)</td>
<td>$2,150.00</td>
<td>$2,250.00</td>
<td>4.65%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied before rounding. Where unable to benchmark.</td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td>Electrical Relocation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)</td>
<td>$2,600.00</td>
<td>$2,950.00</td>
<td>3.91%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied before rounding. Where unable to benchmark.</td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td>Electrical Relocation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit)</td>
<td>$4,100.00</td>
<td>$4,250.00</td>
<td>3.66%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied before rounding. Where unable to benchmark.</td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td>Electrical Relocation and Rate 3 Public Lighting design re-submission (per submission)</td>
<td>$165.00</td>
<td>$170.00</td>
<td>3.03%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied before rounding. Where unable to benchmark.</td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

#### 5.1.2 Carrying out Works other than associated with Reconfiguring a Lot

These works include roadworks, car parks, stormwater drainage, sewerage lines, water reticulation and other associated works. This can involve provision of new services, or diversion, modification, alteration, or replacement of existing services.

#### (a) Works supervision

In general, Council will not engage in supervision of design works prepared by the applicant's engineers. Where special circumstances warrant and the Responsible Officer has given approval, such costs shall be determined by the Responsible Officer in consideration of the nature of the proposed works. By Quote | Benchmarking complete and but cannot be comparable to other councils – no change | # | Reviewed |

Last Year Fee: By Quote.

---

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### (b) Design review works inspection fees for municipal works

A fee shall be payable at the time of lodgement of the plans with Council for the works as set out below:

**NOTE:** The fees in this sub-section relate to works of a minor nature (e.g., construction length of maximum 200 metres). Works deemed to be of a major nature require a quoted fee.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water extension/ modification</td>
<td>$820.00</td>
<td>$830.00</td>
<td>3.75%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied before rounding where unable to benchmark</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Stormwater drainage (including roofwater)</td>
<td>$830.00</td>
<td>$830.00</td>
<td>3.75%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied before rounding where unable to benchmark</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Sewer extension/ modification</td>
<td>$990.00</td>
<td>$1,020.00</td>
<td>3.03%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied before rounding where unable to benchmark</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Roadworks (including associated footpaths)</td>
<td>$1,640.00</td>
<td>$1,690.00</td>
<td>3.05%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied before rounding where unable to benchmark</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Footpaths (excluding other roadworks)</td>
<td>$950.00</td>
<td>$980.00</td>
<td>3.10%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied before rounding where unable to benchmark</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Stormwater Quality (RWSUD, SoIDS)</td>
<td>$760.00</td>
<td>$790.00</td>
<td>3.95%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied before rounding where unable to benchmark</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>

### (c) Design review fees associated with works within the site, which will be owned and maintained by the owner

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dual Occupancy</td>
<td>$520.00</td>
<td>$520.00</td>
<td>4.00%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied before rounding where unable to benchmark</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### Item 9 / Attachment 2

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 16/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multi unit development: per unit</td>
<td>$405.00</td>
<td>$420.00</td>
<td>3.70%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied (before rounding) where unable to benchmark.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Multi unit development: the minimum fee shall be</td>
<td>$1,570.00</td>
<td>$1,620.00</td>
<td>3.10%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied (before rounding) where unable to benchmark.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Multi unit development: the maximum fee shall be</td>
<td>$4,700.00</td>
<td>$4,850.00</td>
<td>3.19%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied (before rounding) where unable to benchmark.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Commercial, Industrial, Indoor or Outdoor Entertainment: up to 1,500m² of site area</td>
<td>$999.00</td>
<td>$1,020.00</td>
<td>3.03%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied (before rounding) where unable to benchmark.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Commercial, Industrial, Indoor or Outdoor Entertainment: over 1,500m² of site area, excluding major development</td>
<td>$1,520.00</td>
<td>$1,580.00</td>
<td>3.93%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied (before rounding) where unable to benchmark.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Commercial, Industrial, Indoor or Outdoor Entertainment: Where development includes Stormwater Quality, add -</td>
<td>$685.00</td>
<td>$300.00</td>
<td>3.09%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied (before rounding) where unable to benchmark.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

(c) Design review fees associated with works within the site, which will be owned and maintained by the owner [continued]

Fee equivalent to the actual cost of the review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of the review of engineering drawings.

NOTE: The above includes earthworks, building platform, site formation, paved areas, site access, car parking, pedestrian footpaths, roof water, site stormwater drainage system.

NOTE: The fees listed above do not include sanitary plumbing/drainage works, water service installation or works that are elsewhere included in the Fees and Charges.
### Item 9 / Attachment 2

#### (d) Engineering and Environment design review fee for internal landscaping

<table>
<thead>
<tr>
<th>Site landscaping</th>
<th>Minimum fee plus $100.00 per 500m² beyond the first 500m² of landscaped area</th>
<th>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</th>
<th>(a) Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last Yr Fee plus $180.00 per 500m² beyond the first 500m² of landscaped area</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimun fee</td>
<td>$880.00</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

#### 5.1.3 Earthworks not associated with a Material Change of Use OR Springfield Structure Plan 2.6 Interim Uses (Bulk Earthworks only) Type Application

<table>
<thead>
<tr>
<th>Minimum Fee</th>
<th>$1,670.00</th>
<th>$1,720.00</th>
<th>3.0%</th>
<th>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark</th>
<th>(a) Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>200m² – 4,000m² in area</td>
<td>$4,200.00</td>
<td>$4,350.00</td>
<td>3.57%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark</td>
<td>(a) Reviewed</td>
</tr>
<tr>
<td>Greater than 10,000m² in area</td>
<td>By Quote</td>
<td>Fire reviewed and set in line with comparable service benchmarks where possible. No change</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTE: The above areas refer to the area of land that will be disturbed by proposed earthworks. Where the nature of proposed earthworks necessitate provision of supporting technical information (such as flood assessment or specific geotechnical reports) Council requires fees equivalent to actual cost of review and assessment of that information, with a further amount equal to estimated cost (by quote) being billed.
## 5.1.4 Clearing of Vegetation not associated with a Material Change of Use

(a) Operational Works – Vegetation clearing pursuant to the Planning Scheme

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>GST LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 1 hectare</td>
<td>$2,350.00</td>
<td>$2,350.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between 1 hectares and 5 hectares</td>
<td>$4,600.00</td>
<td>$4,600.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between 5 hectares and 10 hectares</td>
<td>$9,050.00</td>
<td>$9,050.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Where greater than 10 hectares an additional fee per 5 hectares thereafter</td>
<td>$4,600.00</td>
<td>$4,600.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Benchmarking complete but cannot be comparable to other councils – no change.

(b) Roads and Stormwater Drainage

<table>
<thead>
<tr>
<th>Roads and Stormwater Drainage Works</th>
<th>Minimum fee plus $285.00 per 100m linel of roadway beyond the first 100m</th>
<th>Benchmarking complete but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

### 5.1.5 PDA Compliance Assessments (Designs or Concepts)

(a) Roads and Stormwater Drainage

<table>
<thead>
<tr>
<th>Roads and Stormwater Drainage Works</th>
<th>Minimum fee plus $275.00 per 100m linel of roadway beyond the first 100m</th>
<th>Benchmarking complete but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

**NOTE:** Linear metre based on the center line of the roadways.
### (b) Streetscape, Traffic Signals

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Streetscaping Works</td>
<td>$60.00 per 100m linear of roadway beyond the first 100m</td>
<td>$67.00 per 100m linear of roadway beyond the first 100m</td>
<td>(a) Reviewed</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark.</td>
<td></td>
</tr>
<tr>
<td>Minimum fee</td>
<td>$58.00 per 100m linear of roadway beyond the first 100m</td>
<td>$65.00 per 100m linear of roadway beyond the first 100m</td>
<td>(a) Reviewed</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark.</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Linear metre based on the center line of the roadways.

- Traffic signals design (per signal/intersection)  
  - Year 18/19 Fee: $1,220.00  
  - Year 19/20 Fee: $1,260.00  
  - Increase: 3.3%  
  - Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark.  
  - Status: Reviewed

### (c) Waste Servicing

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waste Servicing</td>
<td>$604.00</td>
<td>$680.00</td>
<td>3.9%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding).</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

### (d) Revegetation/Rehabilitation, District and Local Parks

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revegetation/Rehabilitation of land area (up to 5,000m²)</td>
<td>$990.00</td>
<td>$990.00</td>
<td>3.1%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding).</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
### Revetment/Rehabilitation, District and Local Parks (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revetment/Rehabilitation of land area (5,001 m² to 1 hectare)</td>
<td>$1,860.00</td>
<td>$1,920.00</td>
<td>3.23%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied before rounding.</td>
<td></td>
<td>(x) Reviewed</td>
</tr>
<tr>
<td>Revetment/Rehabilitation of land area (greater than 1 hectare)</td>
<td>$3,720.00</td>
<td>$3,900.00</td>
<td>4.00%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied before rounding.</td>
<td></td>
<td>(x) Reviewed</td>
</tr>
<tr>
<td>Revetment/Rehabilitation for Linear Open Space (less than 200m linear length)</td>
<td>$960.00</td>
<td>$990.00</td>
<td>3.13%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied before rounding.</td>
<td></td>
<td>(x) Reviewed</td>
</tr>
<tr>
<td>Revetment/Rehabilitation for Linear Open Space (201m - 500m linear length)</td>
<td>$1,860.00</td>
<td>$1,920.00</td>
<td>3.23%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied before rounding.</td>
<td></td>
<td>(x) Reviewed</td>
</tr>
<tr>
<td>Revetment/Rehabilitation for Linear Open Space (greater than 500m linear length)</td>
<td>$3,750.00</td>
<td>$3,900.00</td>
<td>4.00%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied before rounding.</td>
<td></td>
<td>(x) Reviewed</td>
</tr>
<tr>
<td>Where Engineering Assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revetment/rehabilitation works, an additional fee will be required</td>
<td>$485.00</td>
<td>$485.00</td>
<td>3.13%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied before rounding.</td>
<td></td>
<td>(x) Reviewed</td>
</tr>
</tbody>
</table>

#### District Parks

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**District Park Note:** Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the landscaping drawings.
## (d) Revegetation/Rehabilitation, District and Local Parks (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 19/20</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parkland/Play Areas</td>
<td></td>
<td></td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Minimum fee plus $100.00 per 500m² beyond first 500m²</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Minimum fee plus $190.00 per 500m² beyond first 500m²</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$1,840.00</td>
<td>$1,900.00, 3.25% Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## (e) Vegetation Management and Fauna Management Plan

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 18/19 Fee</th>
<th>Year 19/20 Fee</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 19/20</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change area up to 5,000m²</td>
<td>$960.00</td>
<td>$990.00</td>
<td>3.13% Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Change area above 5,000m² to 1 hectare</td>
<td>$1,800.00</td>
<td>$1,920.00</td>
<td>3.23% Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Change area greater than 1 hectare</td>
<td>$3,750.00</td>
<td>$3,900.00</td>
<td>4.00% Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## (f) Street Lighting and Electrical

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 18/19 Fee</th>
<th>Year 19/20 Fee</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 19/20</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Reticulation and Non Rate Street Lighting (per application)</td>
<td>$580.00</td>
<td>$800.00</td>
<td>3.45% Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(continued)

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
### Item 9 / Attachment 2.

#### (f) Street Lighting and Electrical (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VK Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>% Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss97(a)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Relocation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)</td>
<td>$1,000.00</td>
<td>$1,100.00</td>
<td>3.72%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Electrical Relocation and Rate 3 Public Lighting for 7 to 20 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)</td>
<td>$2,100.00</td>
<td>$2,250.00</td>
<td>6.67%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Electrical Relocation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)</td>
<td>$2,850.00</td>
<td>$2,950.00</td>
<td>3.51%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Electrical Relocation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit)</td>
<td>$4,100.00</td>
<td>$4,250.00</td>
<td>3.66%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Electrical Relocation and Rate 3 Public Lighting design re-submission (per submission)</td>
<td>$105.00</td>
<td>$170.00</td>
<td>3.03%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

#### (g) Detention Basins/Stormwater and WSUD Devices

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VK Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>% Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss97(a)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Detention Basins/Stormwater drainage (including rooftops)</td>
<td>$800.00</td>
<td>$830.00</td>
<td>3.75%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Stormwater Quality (WSUD, SGIDS)</td>
<td>$760.00</td>
<td>$790.00</td>
<td>3.95%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>
### (b) Stormwater Management Plans (Quality and/or Quality)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last FY Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area up to 5,000m²)</td>
<td>$960.00</td>
<td>$980.00</td>
<td>3.13%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council-wide increase of 3% applied (before rounding)</td>
<td>(x)</td>
<td>Revised</td>
<td></td>
</tr>
<tr>
<td>Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area 5,000m² to 1 hectare)</td>
<td>$1,460.00</td>
<td>$1,520.00</td>
<td>2.22%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council-wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area greater than 1 hectare)</td>
<td>$3,750.00</td>
<td>$3,900.00</td>
<td>4.00%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council-wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### (c) Earthworks Management Plan and Dispersive Soil Management Plan

<table>
<thead>
<tr>
<th>Plan</th>
<th>Year 18/19 Last FY Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earthworks Management Plan</td>
<td>$654.00</td>
<td>$680.00</td>
<td>3.96%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council-wide increase of 3% applied (before rounding)</td>
<td>(x)</td>
<td>Revised</td>
<td></td>
</tr>
<tr>
<td>Dispersive Soil Management Plan</td>
<td>$654.00</td>
<td>$680.00</td>
<td>3.96%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council-wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### (d) Retaining Walls (Arrangement Only) and Fencing

<table>
<thead>
<tr>
<th>Plan</th>
<th>Year 18/19 Last FY Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retaining Walls (Arrangement Only) and Fencing</td>
<td>$654.00</td>
<td>$680.00</td>
<td>3.98%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council-wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>
GOVERNANCE COMMITTEE
MEETING AGENDA

14 MAY 2019

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<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>(k) Noise Management Plan</td>
<td></td>
<td></td>
<td></td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Noise Management Plans</td>
<td>$800.00</td>
<td>$850.00</td>
<td>3.75%</td>
<td></td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(l) Other Compliance Assessments</th>
<th>By Quote</th>
<th>Benchmarking complete and but cannot be comparable to other councils – no change</th>
<th>(a) Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any other Compliance Assessments not included here</td>
<td>Last YR Fee By Quote</td>
<td>Benchmarking complete and but cannot be comparable to other councils – no change</td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections

(a) Self-certification

<table>
<thead>
<tr>
<th>Roads, stormwater drainage, earthworks, native vegetation clearing</th>
<th>Minimum fee plus $250.00 per lot</th>
<th>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</th>
<th>(a) Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee Minimum fee plus $240.00 per lot</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td>(a) Reviewed</td>
</tr>
</tbody>
</table>

Minimum fee $610.00 $650.00 3.28% Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding) | (a) Reviewed |
## (b) Administration fee for Bonding of Outstanding Works

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor Development</td>
<td>$980.00</td>
<td>$1,020.00</td>
<td>Fee reviewed and set below comparable service benchmarks</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Major Development</td>
<td>$1,920.00</td>
<td>$1,950.00</td>
<td>Fee reviewed and set below comparable service benchmarks</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

## (c) Amended Drawings

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment of amended drawings other than required by Council (per amended plan)</td>
<td>$230.00</td>
<td>$240.00</td>
<td>Standard council wide increase of 3% applied</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

## (d) Re-inspection Fee

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re-inspection fee – Municipal Works</td>
<td>$375.00</td>
<td>$390.00</td>
<td>Standard council wide increase of 3% applied</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

**5.1.7 Fee for self-certification concerning municipal roads, bonds and re-inspections**

### (a) Self-certification

A fee shall be payable at the time of lodgment of the plans with Council for the works as set out below:

<table>
<thead>
<tr>
<th>Municipal Roads for pre-construction submission</th>
<th>Minimum fee plus $20.00 per lot</th>
<th>Standard council wide increase of 3% applied</th>
<th>(a)</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee plus $240.00 per lot</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)
### (a) Self-certification (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roadworks – Design Review (including associated footpaths) (construction length of maximum 300 metres)</td>
<td>$1,640.00</td>
<td>$1,690.00</td>
<td>3.05%</td>
<td>Standard council strike increase of 3% applied</td>
<td>(a)</td>
<td>Reversed</td>
<td></td>
</tr>
<tr>
<td>Works deemed to be of a major nature require a quoted fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$619.00</td>
<td>$650.00</td>
<td>3.28%</td>
<td>Standard council strike increase of 3% applied</td>
<td>(a)</td>
<td>Reversed</td>
<td></td>
</tr>
</tbody>
</table>

### (b) Administration fee for Bonding of Outstanding Works

<table>
<thead>
<tr>
<th>Minor Development</th>
<th>$999.00</th>
<th>$1,020.00</th>
<th>3.03%</th>
<th>Standard council strike increase of 3% applied</th>
<th>(a)</th>
<th>Reversed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Development</td>
<td>$1,920.00</td>
<td>$1,980.00</td>
<td>3.12%</td>
<td>Standard council strike increase of 3% applied</td>
<td>(a)</td>
<td>Reversed</td>
</tr>
</tbody>
</table>

### (c) Amended Drawings

| Assessment of amended drawings (other than required by Council) | $230.00 | $240.00 | 4.35% | Standard council strike increase of 3% applied | (a) | Reversed |
| Where such amendments of a minor nature (per amended plan) |

### (d) Re-inspection Fee

| Re-inspection fee – Municipal works | $370.00 | $390.00 | 4.00% | Standard council strike increase of 3% applied | (a) | Reversed |

| Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections (per inspection) |

### 5.1.8 Fee for self-certification concerning internal works (drainage, car parking, landscaping, earthworks, etc)

| Internal works (drainage, car parking, landscaping, earthworks, etc) | $610.00 | $630.00 | 3.28% | Standard council strike increase of 3% applied | (a) | Reversed |

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
5.1.9 Where Operational Works lodged (made under the Ripley PDA) and minor alteration/change (e.g. bulk earthworks, clearing or internal car parking)

Fees to be in accordance with Ipswich City Council Fees & Charges Schedule, Section 5.1.2, 5.1.3 & 5.1.4 as applicable.

5.1.10 Offsets Assessment – Provisional and Actual

<table>
<thead>
<tr>
<th>Offsets Assessment – Provisional and Actual</th>
<th>By Quote</th>
<th>Standard council wide increase of 3% applied</th>
<th>(a)</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5.1.11 Post Assessment of Technical/Specialist Report

As part of any planning (MCU or PDA) approval condition if Council requires any amended or new technical/specialist reports (e.g. flood hydraulic impact assessment report, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment, fauna assessment report, dewatering, open space management plan, etc.) prior to the lodgement and/or in conjunction with any CW development application the following fee will apply to review and approval of any such individual technical report.

| Post Assessment of Technical/Specialist Reports – Simple Reports | $0.00 | $300.00 | New fee – work is being completed by E&E staff but not charging customers for the review | (a) | New |
| Post Assessment of Technical/Specialist Reports – Complex Reports | $0.00 | $1,000.00 | New fee – work is being completed by E&E staff but not charging customers for the review | (a) | New |

Note: Refer Section 4.7.5 for Pre-Assessment of Technical/Specialist Report fees

5.1.12 Other Engineering/Operational Works Associated fees

(a) Administration fee for Bonding of Outstanding Works

| Minor Development | $990.00 | $1,020.00 | 3.03% | Standard council wide increase of 3% applied | (a) | Reviewed |
| Major Development  | $1,500.00 | $1,580.00 | 3.13% | Standard council wide increase of 3% applied | (4) | Reviewed |

Comparison Report: 2016-19 and draft 2019-20 Fees and Charges (as at April 2019)
### (b) Prescribed Total Works

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s59(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portions or equivalent</td>
<td>$960.00</td>
<td>$960.00</td>
<td>3.13%</td>
<td>Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td>(a) Reviewed</td>
<td>(a)</td>
</tr>
<tr>
<td>Others</td>
<td></td>
<td></td>
<td></td>
<td>Benchmarking complete and but cannot be comparable to other councils. No change</td>
<td>(a) Reviewed</td>
<td>(a)</td>
</tr>
</tbody>
</table>

### (c) Amended Drawings

| Amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan) | $230.00                      | $240.00                     | 4.35%      | Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding) | #              | (a) Reviewed |

### (d) Re-inspection Fee

| Re-inspection fee – Municipal works | $670.00                      | $700.00                      | 4.48%      | Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark | #              | (a) Reviewed |

Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections (per inspection)
**GOVERNANCE COMMITTEE**

**MEETING AGENDA**

14 MAY 2019

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### (a) Not Properly Made Application

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where insufficient information is lodged to satisfy mandatory information requirement</td>
<td>$315.00</td>
<td>$325.00</td>
<td>3.17%</td>
<td>Benchmarking complete and still cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

**DISCONTINUED External Estate Directional Signage**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land Sale Sign (per sign)</td>
<td>$950.00</td>
<td></td>
<td></td>
<td>As per report received by Council on 20/3/2019, the provisions relating to external temporary directional signage have been removed and as such these fees are no longer payable.</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Estate Name Sign (per sign)</td>
<td>$510.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

#### 5.1.13 Changes After Appeal Period

Changes After Appeal Period (Minor Change to Conditions, Minor Change to Approval, Minor Alteration, Cancellation Application, Other Change Application)

Refer to section 4.3.3 Standard council wide increase of 3% applied (before rounding)

Last YR Fee Refer to section 4.3.3

Extending the Period of Approval

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$315.00</td>
<td>$325.00</td>
<td>3.17%</td>
<td>Benchmarking complete and still below comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

#### 5.1.14 Building Over or Near Relevant Infrastructure – Stormwater or Easement

Application for referral agency advice for the purpose of referrals for GDC NW 1.6 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$635.00</td>
<td>$640.00</td>
<td>3.33%</td>
<td>Benchmarking complete and still cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Application to build over an easement in favour of Council

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$620.00</td>
<td>$640.00</td>
<td>3.22%</td>
<td>Benchmarking complete and still cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*

Page 60 of 260
### 5.1.15 Construction and modification of new or existing levee banks

(a) Category 2 or Category 3 levee bank

<table>
<thead>
<tr>
<th>Code or impact assessment of proposed levee bank and associated flooding impacts</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benchmarking complete and but cannot be comparable to other councils. No change</td>
<td>$1,670.00</td>
<td>$1,720.00</td>
<td>3.09%</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### 5.2 Environmental Health

#### 5.2.1 Liquor Licence Endorsement

Planning Approval for Council endorsement of application

<table>
<thead>
<tr>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>$250.00</td>
<td>$260.00</td>
<td>4.00%</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

#### 5.2.2 Environmentally Relevant Activities (ERA's)

(a) Application fee for Material change of Use

<table>
<thead>
<tr>
<th>Application fee for Material change of Use for Environmentally Relevant Activities</th>
<th>$660.00 plus ERA environmental authority</th>
<th>Standard council wide increase of 3% applied (before rounding)</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last yr fee</td>
<td>$540.00 plus ERA environmental authority</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(The presented fees detailed in the relevant schedule of the Environmental Protection Regulation 2008)
### (b) Application fee for ERA Environmental Authority

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGSS (s97(2))</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application fee for ERA Environmental Authority</td>
<td>$660.00 plus prescribed annual fee</td>
<td>Standard council-wide increase of 3% applied before rounding</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(The prescribed fees detailed in the relevant schedule of the Environmental Protection Regulation 2008)

### (c) ERA Environmental Authority

| ERA 6 Achipell Manufacturing: greater than 1,000 tonnes per year | $9,900.00 | $9,900.00 | 0.00% | As per the Environmental Protection Regulation 2008 Section 117(b) the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is. |
|-----------------------------|-----------------------------|----------------------------|---------|-----|---------------|--------|
| ERA 12 Plastic Product Manufacturing: 50 tonnes per year or more (other than plastic in item below) | $2,450.00 | $2,450.00 | 0.00% | As per the Environmental Protection Regulation 2008 Section 117(b) the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is. |
| ERA 12 Plastic Product Manufacturing: 3 tonnes per year or more (foam, composite plastic or rigid fibre reinforced) | $2,450.00 | $2,450.00 | 0.00% | As per the Environmental Protection Regulation 2008 Section 117(b) the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is. |
### (c) ERA Environmental Authority (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERA 19 Metal Forming: 10,000 tonnes or more per year</td>
<td>$810.00</td>
<td>$810.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2008 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee.</td>
<td>(a) Reviewed</td>
<td></td>
</tr>
<tr>
<td>ERA 20 Metal Recovery: up to 100 tonnes per day</td>
<td>$1,150.00</td>
<td>$1,150.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2008 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee.</td>
<td>(a) Reviewed</td>
<td></td>
</tr>
<tr>
<td>ERA 20 Metal Recovery: 100 tonnes or more per day or 10,000 tonnes or more per year</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2008 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee.</td>
<td>(a) Reviewed</td>
<td></td>
</tr>
<tr>
<td>ERA 3: Surface Coating: Anodising, electroplating, enamelling or galvanising, using 1 tonne to 150 tonnes per year of surface coating</td>
<td>$810.00</td>
<td>$810.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2008 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee.</td>
<td>(a) Reviewed</td>
<td></td>
</tr>
</tbody>
</table>
### (c) ERA Environmental Authority [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERA 49 Boat Maintenance or Repair: Operating a boat maintenance or repair facility</td>
<td>$2,450.00</td>
<td>$2,450.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2006 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>ERA 81 (1) Waste Incineration and Thermal Treatment: Incinerating waste vegetation, clean paper or cardboard</td>
<td>$810.00</td>
<td>$810.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2006 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### (d) Transitional Environmental Program (TEP)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment of TEP</td>
<td>$770.00</td>
<td>$800.00</td>
<td>3.90%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

#### 5.2.3 Modification/Change/Cancel Conditions

- Request to Change/Cancel Conditions (includes Change an application for Environmental Authority (prior to decision), Amendment of an Environmental Authority, Change an Amendment to Environmental Authority (prior to decision))
  - 25% of relevant current application fee
  - Benchmarking complete and but cannot be comparable to other councils – no change.
  - (a) Reviewed

<table>
<thead>
<tr>
<th>Last YR Fee</th>
<th>25% of relevant current application fee</th>
</tr>
</thead>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## GOVERNANCE COMMITTEE
### MEETING AGENDA

**14 MAY 2019**

**Item 9 / Attachment 2.**

### 5.2.3 Modification/Change/Cancel Conditions (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last Yr Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Minimum fee</td>
<td>$520.00</td>
<td>$540.00</td>
<td>3.85%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied (before rounding) where unable to benchmark.</td>
<td>(x)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Where assessable development arises from a proposed change in terms of the Planning Act 2016, a fresh application must be lodged together with a new fee.

### 5.2.4 Re-inspection Fee

The above fees (Section 5.2) include 1 site inspection. If there is a need for any more inspections, payment of this fee will be required for each additional inspection.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last Yr Fee</th>
<th>Year 19/20 Fee</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>→ Re-inspection fee</td>
<td>$280.00</td>
<td>$290.00</td>
<td>3.57%</td>
<td>Fee reviewed and set in line with comparable service benchmarks where possible. Standard council-wide increase of 3% applied (before rounding) where unable to benchmark.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Should any fail a final inspection the re-inspection fee should be applied.

### 5.3 Infrastructure Charges Notices

| Recalculation of Establishment Cost – Determination of Market Cost | By Quote plus Hst A below | No change proposed | (a) | Reviewed |
|---|-------------------|---------------------|-----------------|-----|--------|
| Request for Adjustment of Establishment Cost | By Quote plus Hst A below | No change proposed | (a) | Reviewed |
| Determination of Request for Offset or Refund Confirmation | By Quote plus Hst A below | No change proposed | (a) | Reviewed |

**NOTE A:** Where Council extras have the request independently reviewed by an external third party, the applicant shall pay an additional fee. Such fees shall be the actual cost charged to Council for the review by the third party. Any additional fee must be paid prior to the determination of the request.

**Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)**
6. Developer Contributions

6.1 Carparking Contributions

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosewood Commercial Area: Rosewood Car Park (John Street) – per space</td>
<td>$6,800.00</td>
<td>$6,050.00</td>
<td>3.42%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Ipswich City Centre: Open, ground level, loss of on-street parking – per space</td>
<td>$12,900.00</td>
<td>$13,300.00</td>
<td>3.10%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Ipswich City Centre: Multi-storey parking stations – per space</td>
<td>$32,050.00</td>
<td>$32,950.00</td>
<td>3.12%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Ipswich City Centre: Additional on-street parking spaces</td>
<td>Actual Construction Costs</td>
<td>$30,000.00</td>
<td>No change proposed</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6.2 Footpath Contributions

As per Implementation Guideline No 13

| Rate per square metre of footpath | $20.00 | $30.00 | 42.86% | Increase to reflect costs of work | (a) | Reviewed |

6.3 Kerb and Channel Contributions

As per Implementation Guideline No 13

| Rate per linear metre of kerb and channel | $37.50 | $97.00 | 4.00% | Standard increase of 3% applied (plus rounding) | (a) | Reviewed |

6.4 Other Developer Charges

6.4.1 Vegetation Retention Contributions

As per Implementation Guideline 19
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LIG S97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced tree planting (per tree)</td>
<td>$740.00</td>
<td>$770.00</td>
<td>4.05%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>(x)</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Native forest restoration (per hectare or part thereof)</td>
<td>$6,200.00</td>
<td>$6,400.00</td>
<td>3.23%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>(x)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### 6.4.2 Voluntary Water Quality Offset Payment

As per Implementation Guideline no 24

<table>
<thead>
<tr>
<th>Rate per square metre of water quality treatment area</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LIG S97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>$469.00</td>
<td>$475.00</td>
<td>3.26%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
HEALTH, SECURITY AND REGULATORY SERVICES

Discount for bona fide charitable or Community Organisations
A fee of 50% of the normal prescribed fee is payable in respect to:

- 1.3 Entertainment Venues
- 1.7 Food Businesses, excluding 1.7.7 Restoration Fees and 1.7.8 Eat Safe Review and Reassessment Fees;
- 5.1 Commercial use of roads; and
- 5.4 Regulated Parking - permit fees.

The discount will be applied in the following instances:

- Upon proof of status as a bona fide charitable or community organisation; or
- Acceptance by the Chief Operating Officer (Health, Security and Regulatory Services) that the applicant is a bona fide charitable organisation.

The discount does not apply to:

- Private clubs;
- Activities resulting in commercial gain; and
- Where an activity does not fulfill a significant community role and cannot be considered to be not-for-profit.

Refunds

Design Assessment/Application Fees are non-refundable unless otherwise stated. Licences/Permits should be paid on application and if the Licence/Permit is not approved then the applicable Licence/Permit fee will be refunded.

1. Health and Regulatory Services

1.1 Health and Regulatory Services

Note: These fees will be applied to all Permits/Licences under section 1. Health and Regulatory Services excluding Temporary Permits/Licences.

<table>
<thead>
<tr>
<th>Inspection fee (per hour)</th>
<th>$280.00</th>
<th>Discontinued 30 June 2019</th>
<th>Refer to New fee: 1:1 Inspection fee (per hour)</th>
<th>¥</th>
<th>Discontinued</th>
</tr>
</thead>
<tbody>
<tr>
<td>(minimum charge 1 hour and maximum charge 4 hours)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)
## 1.1 Health and Regulatory Services  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Rate V/HR Fee (excl. GST)</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGPS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>NEW Fee</strong></td>
<td>Detailed review undertaken for all HSR5 fee and charges including time in field, bench-marking, resource assessment and volume analysis.</td>
<td>$0.00</td>
<td>$280.00</td>
<td>w</td>
<td></td>
<td></td>
<td>(x) Approved</td>
</tr>
<tr>
<td>Proposed fee based on keeping council in line with other SEQ councils. The following fees were amalgamated for consistency:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.1 Health and Regulatory Services Inspection Fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.2.3 Non-Compliance Inspection for Higher Risk Personal Appearance Services (per hour)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$380</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.3.3 Inspection Fee for Entertainment venue (per hour)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$385</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.7.8 Inspection fee per hour (1 hour minimum)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$280</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.9 Inspection fee per hour (1 hour minimum)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$280</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The fee will incur a minimum of 1 hour and an additional fee for hours after that will be negotiated upfront.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Additional fee for inspections 1 hour minimum with an additional fee for hours after that will be negotiated upfront.)

Note: Inspection fees will only be charged to Permits/Licences where additional inspections are required, including pre-fruit advice (changes to plans/design), re-inspections, monitoring, and non-compliance. If additional hours above the maximum charge are required, then compliance action may be taken.

<table>
<thead>
<tr>
<th>Administrative amendment of a Permit/Licence (Minor)</th>
<th>$75.00</th>
<th>Discontinued 30 June 2019. Refer to New fee: 1.1 Administrative amendment of a Permit/Licence (Minor)</th>
<th>(x) Discontinued</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Year 19/20 Last VR Fee (incl. GST)</td>
<td>Year 19/20 Fee Increase</td>
<td>Comment</td>
</tr>
<tr>
<td>------</td>
<td>---------------------------------</td>
<td>-------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>1.1 Health and Regulatory Services</td>
<td>Administrative amendment of a Permit/Licence (Minor): 1. Health and Regulatory Services</td>
<td>$0.00</td>
<td>$60.00</td>
</tr>
<tr>
<td></td>
<td>Amendament of a Permit/Licence e.g. changes to plans/design (Major): 1. Health and Regulatory Services</td>
<td>$0.00</td>
<td>$85.00</td>
</tr>
<tr>
<td>Name</td>
<td>Year 18/19 Last FY Fee (excl. GST)</td>
<td>Year 19/20 Fee (excl. GST)</td>
<td>Increase %</td>
</tr>
<tr>
<td>------</td>
<td>----------------------------------</td>
<td>-----------------------------</td>
<td>------------</td>
</tr>
</tbody>
</table>

### 1.1 Health and Regulatory Services [continued]

- **Amendment of a Permit/Licence e.g. changes to plans/design (Major)**: $250.00  
  - (x) Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)  
  - (x) Discontinued

- **Application for a Replacement Licence Certificate**: $75.00  
  - The service delivery fee charged from hard copy to soft copy replacements and therefore fee is superfluous  
  - # Discontinued

*(minimum charge). Note: If an inspection is required then inspection fees will be in addition to this charge.*

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019) Page 1 of 16*
## 1.1 Health and Regulatory Services (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Unit Rate (incl. GST)</th>
<th>Year 19/20 Unit Rate (incl. GST) Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS as at 7/9/20</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW FEE: Detailed review undertaken for all HRS fees and charges including time in motion, benchmarking, resource assessment, and volume analysis. This fee is additional to the inspection fee. If work can be completed without the need for an inspection then cost should reflect service. Transfer charges to be consistent across the department at the time in motion $395. The following fees were amalgamated for consistency: 1.2.4 Transfer of Higher Risk Personal Appearance Service Licence $385 1.4.3 Application for transfer of a Public Swimming Pool Licence $75 1.6.3 Application for a transfer of a Caravan Park or Camping Ground Licence $840</td>
<td>0.00</td>
<td>95.00</td>
<td>(x) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge). Note: If an inspection is required then inspection fees will be in addition to this charge. Food Business Licences cannot be transferred under the Food Act 2006.

| Application for transfer of a Permit/Licence | $75.00 | Discontinued 30 June 2019. Refer to New fee: 1.1 Application for transfer of a Permit/Licence | (x) Discontinued |

(minimum charge). Note: If an inspection is required then inspection fees will be in addition to this charge. Food Business Licences cannot be transferred under the Food Act 2006.

## 1.2 Public Health (Infection Control for Personal Appearance Services) Act 2003

### 1.2.1 Higher Risk Personal Appearance Service

| Design Assessment – Higher Risk Personal Appearance Service | $750.00 | $400.00 | -46.72% | Detailed review undertaken for all HRS fees and charges including time in motion, benchmarking, resource assessment, and volume analysis. | (x) Approved |

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## 1.2.1 Higher Risk Personal Appearance Service (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Licence – Higher Risk Personal Appearance Service</td>
<td>$510.00</td>
<td>$250.00</td>
<td>-50.98%</td>
<td>Detailed review undertaken for all HRS fees and charges including time in motion benchmarking, resource assessment and volume analysis.</td>
<td>(a) Approved</td>
<td></td>
</tr>
<tr>
<td>Amendment to Higher Risk Personal Appearance Service Licences that require changes to plans/design</td>
<td>$405.00</td>
<td></td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)</td>
<td>(a) Discontinued</td>
<td></td>
</tr>
</tbody>
</table>

## 1.2.2 Renewal Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – Higher Risk Personal Appearance Service</td>
<td>$600.00</td>
<td>$390.00</td>
<td>-30.00%</td>
<td>Detailed review undertaken for all HRS fees and charges including time in motion benchmarking, resource assessment and volume analysis.</td>
<td>(a) Approved</td>
<td></td>
</tr>
<tr>
<td>Late Fee – An additional fee will be applicable where payment is not received by the due date</td>
<td>$75.00</td>
<td></td>
<td></td>
<td>Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a FIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.</td>
<td>Discontinued</td>
<td></td>
</tr>
</tbody>
</table>

## 1.2.3 Non-Higher Risk Personal Appearance Services

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection fee (per hour) 1.2.3 Non-Higher Risk Personal Appearance Services</td>
<td>$280.00</td>
<td>$280.00</td>
<td>0.00%</td>
<td>Detailed review undertaken for all HRS fees and charges including time in motion benchmarking, resource assessment and volume analysis.</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Non-Compliance Inspection for Higher Risk Personal Appearance Services (per hour)</td>
<td>$385.00</td>
<td></td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee 1.1 inspection fee (per hour)</td>
<td>(a) Discontinued</td>
<td></td>
</tr>
</tbody>
</table>

(Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019))
### 1.2.4 Miscellaneous Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment of a Higher Risk Personal Appearance Services Licence per hour</td>
<td>$385.00</td>
<td>Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit Licence e.g. changes to plans/design (Major)</td>
<td>Discontinued</td>
</tr>
<tr>
<td>(minimum charge)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Application for a replacement of a licence certificate for a Higher Risk</td>
<td>$75.00</td>
<td>Discontinued 30 June 2019. Refer to New fee: 1.1 Application for transfer of a Permit Licence</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Personal Appearance Service</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer of Higher Risk Personal Appearance Service Licence</td>
<td>$385.00</td>
<td>Discontinued 30 June 2019. Refer to New fee: 1.1 Application for transfer of a Permit Licence</td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

### 1.3 Entertainment Venues (Local Law 3)

An Entertainment Venue Licence is required for: cinema, nightclub, community hall, indoor sporting complex, hotels, outdoor entertainment venue/arena, amusement park, gymnasium.

#### 1.3.1 Entertainment Venue Licensing

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 18/19 Fee</th>
<th>Year 19/20 Fee</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Assessment – Entertainment Venue</td>
<td>$780.00</td>
<td>$350.00</td>
<td>-55.13%</td>
</tr>
<tr>
<td>Initial Licence – Entertainment Venue (all risk categories)</td>
<td>$350.00</td>
<td>$280.00</td>
<td>-20.57%</td>
</tr>
<tr>
<td>Amendment to Entertainment Venue Licences that requires changes to plans/</td>
<td>$370.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>design.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Comparison Report: 2018-19 and draft 2019-20 Fees and Charges as at April 2019)
### 1.3.2 Renewal Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LSAS9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal - Low risk Entertainment Venue e.g.</td>
<td>$385.00</td>
<td>$385.00</td>
<td>0.00%</td>
<td>Due to Local Law Review Fees have not been reviewed. Therefore Fees to remain as is until future service delivery determined.</td>
<td></td>
<td></td>
<td>(a) Approved</td>
</tr>
<tr>
<td>Gaming and amusement parlors, gymnasiums and indoor sporting</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>complexes.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Licence Renewal - Medium risk Entertainment Venue e.g.</td>
<td>$300.00</td>
<td>$300.00</td>
<td>0.00%</td>
<td>Due to Local Law Review Fees have not been reviewed. Therefore Fees to remain as is until future service delivery determined.</td>
<td></td>
<td></td>
<td>(a) Approved</td>
</tr>
<tr>
<td>Community Hall and Cinemas, other venues with no liquor licensing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Licence Renewal - High risk Entertainment Venue e.g.</td>
<td>$760.00</td>
<td>$760.00</td>
<td>0.00%</td>
<td>Due to Local Law Review Fees have not been reviewed. Therefore Fees to remain as is until future service delivery determined.</td>
<td></td>
<td></td>
<td>(a) Approved</td>
</tr>
<tr>
<td>Outdoor entertainment venue and any venue with a liquor licensing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e.g. Hotels</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Late Fee - An additional fee will be applicable where payment is</td>
<td>$75.00</td>
<td></td>
<td></td>
<td>Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a PIM will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>not been received by the due date</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 1.3.4 Miscellaneous Fees

**Inspection fee for Entertainment venue (per hour)**

- Year 18/19: $260.00
- Year 19/20: Discontinued 30 June 2019. Refer to New fee: 1.1 Inspection fee (per hour)

- Status: Discontinued

### 1.3.3 Temporary Entertainment Events

**Application Assessment - Temporary Entertainment Event**

- Year 18/19: $510.00
- Year 19/20: $840.00
- Increase: 54.99%

- Detailed review undertaken for all HSRS fees and charges including time in motion benchmarking, resource assessment and volume analysis. The proposed fee is based on service delivery changes costed through time in motion studies.

- Status: (a) Approved
### 1.3.3 Temporary Entertainment Events

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Express Processing: Temporary Entertainment Events</td>
<td>$0.00</td>
<td>$800.00</td>
<td>$800.00</td>
<td><strong>NEW FEE</strong> Detailed review undertaken for all HSRS fees and charges including time in motion; benchmarking, resource assessment and volume analysis.</td>
<td></td>
<td>(a)</td>
<td>Approved</td>
</tr>
<tr>
<td>Licence – Temporary Event per hour</td>
<td>$250.00</td>
<td>$280.00</td>
<td>7.60%</td>
<td><strong>NEW FEE</strong> Detailed review undertaken for all HSRS fees and charges including time in motion; benchmarking, resource assessment and volume analysis. Hourly charges to be consistent across the department. Actual License amount will be determined on how many inspection hours will be required pre and during event by Council officers.</td>
<td></td>
<td>(a)</td>
<td>Approved</td>
</tr>
</tbody>
</table>

(minimum change): Actual Licence amount will be determined on how many inspection hours will be required pre and during event by Council officers.

| Traffic Control Permit – Temporary Entertainment Event | $0.00                      | $80.00                   | $80.00     | **NEW FEE** Detailed review undertaken for all HSRS fees and charges including time in motion; benchmarking, resource assessment and volume analysis. Administration fees to be consistent across the department. |     | (a)       | Approved |

(minimum change): Note: If an inspection is required then inspection fee will be additional to this charge. Refer to section 1.1

| Bond – Access Type 1 (Local Government Controlled Areas Only) | No change                  |                           |            | **NEW FEE** Detailed review undertaken for all HSRS fees and charges including time in motion; benchmarking, resource assessment and volume analysis. Administration fees to be consistent across the department. |     | (a)       | Approved |

Bond for temporary entertainment event on local government controlled areas where:

- Vehicle access requested for the purpose of moving materials or structures in or out of one's property on a 'one-off' basis, e.g., to set up Jumping Castle.
- Minimal infrastructure such as tent or jumping castle is being erected.
- Minimal risk of community nuisance and safety impacts.

---

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 1.3.3 Temporary Entertainment Events (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond – Access Type 2 (Local Government Controlled Areas Only)</td>
<td>$819.00</td>
<td>$840.00</td>
<td>3.70%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>
| Bond for temporary entertainment event on local government controlled areas where:  
  a. Access requested for minor infrastructure whereby vehicles no larger than utility size are delivering materials or services,  
  b. More than just standard infrastructure being erected i.e. more than one inflatable entertainment item, stalls set up etc.  
  c. More potential risk of community nuisance and safety impacts (per day) |  |  |  |  |  |  |  |
| Bond – Access Type 3 (Local Government Controlled Areas Only) | $1,370.00 | $1,420.00 | 3.60% | Standard council-wide increase of 3% applied (before rounding) | (a) | Approved |
| Bond for temporary entertainment event on local government controlled area, where:  
  a. Access requested for any property works whereby vehicles exceeding the size of a utility are delivering materials or services  
  b. Extensive infrastructure proposed that may impact on the amenity and access to the park  
  c. Higher risk of community nuisance and safety impacts e.g. noise, traffic, security (per day) |  |  |  |  |  |  |  |
| Street Markets (including multiple trade/stalls/exhibitions) Annual Licence | $2,700.00 | Should be processed as a Temporary Entertainment Event as per the Local Law. | (a) | Discontinued |
| Street Markets (including multiple trade/stalls/exhibitions) Monthly Licence | $315.00 | Should be processed as a Temporary Entertainment Event as per the Local Law. | (a) | Discontinued |

### 1.4 Public Swimming Pools (Local Law 3)

#### 1.4.1 Public Swimming Pool Licensing

| Design Assessment – Public Swimming Pool (per site) | $750.00 | $600.00 | -20.00% | Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis | (a) | Approved |
| Initial Licence – Public Swimming Pool (per site) | $770.00 | $250.00 | -67.53% | Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis | (a) | Approved |

[Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)](#)
### 1.4.1 Public Swimming Pool Licensing (continued)

Amendment to Licences that requires changes to plans/design  
**Year 18/19 Fee (incl. GST)**: $270.00  
**Year 19/20 Fee (incl. GST)**: $460.00  
**Increase %**:   
**Comment**: Discontinued 30 June 2019. Refer to New fee: Amendment of a Permit/Licence e.g. changes to plans/design (Major).  
**GST LGS s99(2)**: (a)  
**Status**: Discontinued

### 1.4.2 Renewal Fees

<table>
<thead>
<tr>
<th>Name</th>
<th><strong>Year 18/19 Fee (incl. GST)</strong></th>
<th><strong>Year 19/20 Fee (incl. GST)</strong></th>
<th><strong>Increase %</strong></th>
<th><strong>Comment</strong></th>
<th><strong>GST LGS s99(2)</strong></th>
<th><strong>Status</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – Public Swimming Pool (per site)</td>
<td>$0.00</td>
<td>$460.00</td>
<td>=</td>
<td>NEW FEE. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Proposed fee based on keeping council in line with other SEQ councils. Fee is an a combination of all Pool renewals therefore the percentage does not reflect the true change in fee: One Pool = $770 Two/Three Pools = $670 Four Pools = $1000</td>
<td>(a)</td>
<td>Approved</td>
</tr>
<tr>
<td>Annual Licence Renewal – Public Swimming Pool</td>
<td>$770.00</td>
<td></td>
<td></td>
<td>Discontinued fee. See New fee: Annual Licence Renewal – Public Swimming Pool (one or more pools)</td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Annual Licence Renewal – Two/Three pools on site</td>
<td>$870.00</td>
<td></td>
<td></td>
<td>Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Annual Licence Renewal – Four or more pools on site</td>
<td>$1,000.00</td>
<td></td>
<td></td>
<td>Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
1.4.2 Renewal Fees [continued]

Late Fee – This additional fee will be applicable where payment is not received by the due date

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$75.00</td>
<td></td>
<td>Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discovers that the holder is still conducting the activity a FIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

1.4.3 Miscellaneous Fees

Administrative amendment of a Public Swimming Pool Licence (not involving the refurbishment of the premises)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$75.00</td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: 1.1 Administrative amendment of a Permit Licence (Minor)</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

Amendment of a Public Swimming Pool Licence per hour (1 hour minimum)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$285.00</td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit Licence e.g. changes to plan/design (Major)</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

Application for transfer of a Public Swimming Pool Licence

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$75.00</td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: 1.1 Application for transfer of a Permit Licence</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

Application for a Replacement Licence Certificate

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$75.00</td>
<td></td>
<td>This service delivery has changed from hard copy to soft copy replacements and therefore fee is superfluous</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

1.5 Caravan Parks and Camping Grounds (Local Law 3)

1.5.1 Caravan Parks and Camping Ground Licencing

Design Assessment – Caravan Parks and Camping Ground

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$850.00</td>
<td>$700.00</td>
<td>-18.60%</td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

Detailed review undertaken for all HRIS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.
### 1.6.1 Caravan Parks and Camping Ground Licensing (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST 65%</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Licence – Caravan Parks and Camping Ground</td>
<td>$890.00</td>
<td>$500.00</td>
<td>43.32%</td>
<td>Detailed review undertaken for all HGRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td>(a)</td>
<td>Approved</td>
</tr>
<tr>
<td>Amendment to Licences that requires changes to plans/design</td>
<td>$270.00</td>
<td></td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee 1.1 Amendment of a Permit/Licence e.g changes to plans/design (Major)</td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

### 1.6.2 Renewal Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST 65%</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – Caravan Park Licence or Camping Ground</td>
<td>$890.00</td>
<td>$300.00</td>
<td>-64.69%</td>
<td>Detailed review undertaken for all HGRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td>(a)</td>
<td>Approved</td>
</tr>
<tr>
<td>Late Fee – This additional fee will be applicable where payment is not received by the due date</td>
<td>$75.00</td>
<td></td>
<td></td>
<td>Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a FIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.</td>
<td>#</td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

### 1.6.3 Temporary Caravan and Camping Licence – Either one-off or annual (single event that reoccurs yearly) event

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST 65%</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – Temporary Caravan and Camping (no changes to design)</td>
<td>$335.00</td>
<td>$250.00</td>
<td>6.51%</td>
<td>There was no data available for this fee charge type however the officers who would conduct this inspection/assessment have been costed and therefore a consistent charge has been applied.</td>
<td>(a)</td>
<td>Approved</td>
</tr>
<tr>
<td>Application/Assessment and Licence – Temporary Caravan and Camping</td>
<td>$480.00</td>
<td>$640.00</td>
<td>33.33%</td>
<td>There was no data available for this fee charge type however the officers who would conduct this inspection/assessment have been costed and therefore a consistent charge has been applied.</td>
<td>(a)</td>
<td>Approved</td>
</tr>
</tbody>
</table>
### 1.6.3 Temporary Caravan and Camping Licence – Either one-off or annual (single event that reoccurs yearly) event (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>One-off Licence – Temporary Caravan and Camping (per hour)</td>
<td>$245.00</td>
<td>$280.00</td>
<td>14.29%</td>
<td>There was no data available for this fee/charge type; however, the officers who would conduct this inspection/assessment have been consulted and therefore a consistent charge has been applied.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

(minimum charge). Actual Licence amount will be determined on how many inspection hours will be required pre and during event by Council officers.

### Caravan Parks and Camping Grounds – Other Discontinued Fees

- **Administrative amendment of a Caravan Park or Camping Ground Licence (not involving refurbishment of the premises)**
  - $75.00
  - Discontinued 30 June 2019. Refer to New fee: 1.1 Administrative amendment of a Permit/Licence (Minor)
  - (a) Discontinued

- **Amendment of a Caravan Park or Camping Ground Licence per hour (1 hour minimum)**
  - $250.00
  - Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plan/design (Major)
  - (a) Discontinued

- **Application for a transfer of a Caravan Park or Camping Ground Licence**
  - $840.00
  - Discontinued 30 June 2019. Refer to New fee: 1.1 Application for transfer of a Permit/Licence
  - (a) Discontinued

- **Application for a Replacement Licence Certificate**
  - $75.00
  - The service delivery has changed from hard copy to soft copy replacements and therefore fee is superfluous
  - # Discontinued
### 1.6 Temporary Homes (Local Law 8)

#### 1.6.1 Temporary Home Permits

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Assessment and Permit — Temporary Home</td>
<td>$390.00</td>
<td>$405.00</td>
<td>3.85%</td>
<td>Standard council-wide increase of 3% applied (before rounding).</td>
<td></td>
<td>(a)</td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Cost to be increased systematically in over a number of years to reflect time in motion studies.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note: This fee is non-refundable.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 1.6.2 Miscellaneous Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for a Replacement Permit Certificate</td>
<td>$75.00</td>
<td>The service delivery has changed from hard copy to soft copy replacements and therefore fee is superfluous.</td>
<td>discontinued</td>
</tr>
</tbody>
</table>

### 1.7 Food Business

#### 1.7.1 Design Assessment of an Application for a New Food Business or Refurbishment of an Existing Business

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Assessment — Food Business with a floor area less than 250m²</td>
<td>$780.00</td>
<td>$830.00</td>
<td>-6.13%</td>
<td>Detailed review undertaken for all HSRs fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td></td>
<td>(a)</td>
<td>Approved</td>
</tr>
<tr>
<td>Design Assessment — Food Business with a floor area between 251m² to 1,000m²</td>
<td>$820.00</td>
<td>$780.00</td>
<td>-5.00%</td>
<td>Detailed review undertaken for all HSRs fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td></td>
<td>(a)</td>
<td>Approved</td>
</tr>
<tr>
<td>Design Assessment — Food Business with a floor area greater than 1,000m²</td>
<td>$1,140.00</td>
<td>$940.00</td>
<td>-26.32%</td>
<td>Detailed review undertaken for all HSRs fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td></td>
<td>(a)</td>
<td>Approved</td>
</tr>
</tbody>
</table>
## 1.7.2 Initial Licence Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 License Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Priority Food Business – Floor area less than 250m²</td>
<td>$830.00</td>
<td></td>
<td></td>
<td>The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business.</td>
<td></td>
<td></td>
<td>(a) Discontinued</td>
</tr>
<tr>
<td>High Priority Food Business – Floor area 251m² to 1,000m²</td>
<td>$1,190.00</td>
<td></td>
<td></td>
<td>The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business.</td>
<td></td>
<td></td>
<td>(a) Discontinued</td>
</tr>
<tr>
<td>High Priority Food Business – Floor area greater than 1,000m²</td>
<td>$1,980.00</td>
<td></td>
<td></td>
<td>The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business.</td>
<td></td>
<td></td>
<td>(a) Discontinued</td>
</tr>
<tr>
<td>Medium Priority Food Business – Floor area less than 250m²</td>
<td>$560.00</td>
<td></td>
<td></td>
<td>The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business.</td>
<td></td>
<td></td>
<td>(a) Discontinued</td>
</tr>
</tbody>
</table>
| Initial Licence – Food Business                                     | $0.00                              | $360.00                     | Infinity   | NEW FEE: Detailed review undertaken for all HSRS fees and charges including time in motion: benchmarking, resource assessment and volume analysis. The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. This is an amalgamation of the following fees:
1.7.2 Initial Licence – Food Business
1.7.2 High Priority Food Business – Floor area less than 250m² $930
1.7.2 High Priority Food Business – Floor area 251m² to 1,000m² $1,190
1.7.2 Medium Priority Food Business – Floor area greater than 1,000m² $1,980
1.7.2 Medium Priority Food Business – Floor area less than 250m² $560 |     |            | (a) Approved    |
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Licence – Food Business</td>
<td>$0.00</td>
<td>$360.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1.7.2 Initial Licence Fees (continued)

NEW FEE. Detailed review undertaken for all HSRS fees and charges including time in motion benchmarking, resource assessment and volume analysis. The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories.

Fee is an amalgamation of the following fees:
1.7.2 Initial Licence – Food Business

1.7.2 High Priority Food Business – Floor area less than 250m² $830
1.7.2 High Priority Food Business – Floor area 251m² to 1,000m² $1,190
1.7.2 High Priority Food Business – Floor area greater than 1,000m² $1,680
1.7.2 Medium Priority Food Business – Floor area less than 250m² $560
1.7.2 Medium Priority Food Business – Floor area greater than 1,000m² $1,079
1.7.2 Low Priority Food Business – Floor area less than 250m² $240
1.7.2 Low Priority Food Business – Floor area 251m² to 1,000m² $475
1.7.2 Low Priority Food Business – Floor area greater than 1,000m² $840

Initial Licence – Food Business $770.00

This proposed fee is based on time in motion studies, showing service delivery, does not justify different fee categories. Refer to new fee with the same name, Initial Licence – Food Business

(a) Approved

Page 1 of 5
### 1.7.2 Initial Licence Fees (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 2019/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medium Priority Food Business - Floor area greater than 1,000m²</td>
<td>$1,020.00</td>
<td></td>
<td></td>
<td>The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence - Food Business</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Low Priority Food Business - Floor area less than 250m²</td>
<td>$420.00</td>
<td></td>
<td></td>
<td>The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence - Food Business</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Low Priority Food Business - Floor area 251m² to 1,000m²</td>
<td>$475.00</td>
<td></td>
<td></td>
<td>The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence - Food Business</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Low Priority Food Business - Floor area greater than 1,000m²</td>
<td>$650.00</td>
<td></td>
<td></td>
<td>The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence - Food Business</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

### 1.7.3 Food Safety Program

- **Application for resampling of an existing Food Safety Program (no process amendments)**
  - Fee: $75.00
  - Increase: 4.00%
  - Standard Council wide increase of 3% applied (before rounding)
  - Fee is subsidised to encourage businesses to update records
  - Status: Approved

- **Application to accredit a Food Safety Program**
  - Fee: $780.00
  - Increase: 41.03%
  - Detailed review undertaken for all HSRS fees and charges including time in motion benchmarking, resource assessment and volume analyses.
  - Status: Approved

- **Amendment to a Food Safety Program resulting from changes to plan/design**
  - Fee: $285.00
  - Discontinued 30 June 2019
  - New fee: 1.1 Amendment of a Permit/Licence e.g., changes to plan/design (Map)
### 1.7.3 Food Safety Program [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment to a Food Safety Program</td>
<td>$280.00</td>
<td>$270.00</td>
<td>3.50%</td>
<td>Standard Council wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Cost to be increased systematically in over a number of years to reflect time in motion studies.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Refer to section 1.1

| Amendment to design i.e. requires refurbishment | $280.00          | Discontinued 30 June 2019. Refer to New fee 1.1 Amendment of a Permit Licence e.g. changes to plan / design (Major) |     |         |         |

### 1.7.4 Temporary Food Stall

| Application/Assessment and Licence – Temporary Food Stall: One Off Event | $280.00 | $270.00 | 3.50% | Detailed review undertaken for all HRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Fee to be the same cost as temporary food stall annual minus an administration charge. | (a) | Approved |

(up to four consecutive days in a single location) Note: This fee is non-refundable.

| Application/Assessment and Licence – Temporary Food Stall: Annual | $550.00 | $330.00 | -41.07% | Detailed review undertaken for all HRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Proposed fee based on one-off licence fee plus processing of renewal. | (a) | Approved |

Note: This fee is non-refundable.
### 1.7.4 Temporary Food Stall [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Licen. V.R. Fee (incl. GST)</th>
<th>Year 19/20 Licen. V.R. Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LSs s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – Temporary Food Stall</td>
<td>$0.00</td>
<td>$300.00</td>
<td>-</td>
<td>NEW FEE: Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Proposed fee based on processing of renewals only, with initial application a separate charge.</td>
<td></td>
<td>(a) Approved</td>
</tr>
</tbody>
</table>

### 1.7.5 Licence Renewal Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Licen. V.R. Fee (incl. GST)</th>
<th>Year 19/20 Licen. V.R. Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LSs s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Priority Food Business – Floor area less than 250m²</td>
<td>$830.00</td>
<td>$820.00</td>
<td>-1.2%</td>
<td>Fees discontinued. Includes in Cat Safe Restructure of Food Business Renewals. Refer to Annual Licence Renewal – Food Business</td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
<tr>
<td>High Priority Food Business – Floor area 251m² to 1000m²</td>
<td>$1,150.00</td>
<td>$1,060.00</td>
<td>-8%</td>
<td>Fees discontinued. Includes in Cat Safe Restructure of Food Business Renewals. Refer to Annual Licence Renewal – Food Business</td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
<tr>
<td>High Priority Food Business – Floor area greater than 1000m²</td>
<td>$1,980.00</td>
<td>$1,800.00</td>
<td>-10%</td>
<td>Fees discontinued. Includes in Cat Safe Restructure of Food Business Renewals. Refer to Annual Licence Renewal – Food Business</td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Medium Priority Food Business – Floor area less than 250m²</td>
<td>$550.00</td>
<td>$550.00</td>
<td>0%</td>
<td>Fees discontinued. Includes in Cat Safe Restructure of Food Business Renewals. Refer to Annual Licence Renewal – Food Business</td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Annual Licence Renewal – Food Business</td>
<td>$770.00</td>
<td>$620.00</td>
<td>-26%</td>
<td>Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on the restructuring of the Food Licensing System and the introduction of the Cat Safe Program. Discounts given to 3, 4 and 5 star businesses 3 Stars – $550 (50%) 4 Stars – $440 (30%) 5 Stars – $310 (50%) The Fee is an amalgamation of the following</td>
<td>(a)</td>
<td>Approved</td>
</tr>
</tbody>
</table>

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
### Licence Renewal Fees (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s59(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Licence Renewal – Food Business</td>
<td>$770.00</td>
<td>$820.00</td>
<td>-19.48%</td>
<td>Detailed review undertaken for all HSRs fees and charges including time in motion benchmarking, resource assessment and volume analysis. The proposed fee is based on the structure of the Food Licensing System and the introduction of the Flat Rate Program. Discounts given to 3, 4 and 5 star businesses. 3 Stars – $500 (50%) 4 Stars – $440 (33%) 5 Stars – $310 (25%) This fee is an amalgamation of the following fees: 1.7.5 High Priority Food Business – Floor area less than 250m² $950 1.7.5 High Priority Food Business – Floor area 251m² to 1,000m² $1,190 1.7.5 High Priority Food Business – Floor area greater than 1,000m² $1,980 1.7.5 Medium Priority Food Business – Floor area less than 250m² $550 1.7.5 Medium Priority Food Business – Floor area greater than 1,000m² $1,070 1.7.5 Low Priority Food Business – Floor area less than 250m² $445 1.7.5 Low Priority Food Business – Floor area 251m² to 1,000m² $550 1.7.5 Low Priority Food Business – Floor area greater than 1,000m² $700 1.7.5 Supermarket Renewals – Whole section (x) Approved</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 1.7.5 Licence Renewal Fees [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Annual Licence Renewal – Food Business</strong></td>
<td>$770.00</td>
<td>$820.00</td>
<td>-19.48%</td>
<td>1 - $500</td>
<td>(x) Approved</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2 - $800</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4 - $110</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Licence Renewal fee is based on the level of star rating:
- 3 Star - 20% discount ($500 if paid by 30 June)
- 4 Star - 30% discount ($440 if paid by 30 June)
- 5 Star - 50% discount ($370 if paid by 30 June)

Donors Charitable or Community Organisations - Discount of 50% to be applied to the normal prescribed fee with no further Cat Safe discount applicable (Fee - $210).

Note: If additional inspections are required due to non-compliance with licence conditions or legislative responsibilities then re-inspection fees will be additional to this charge. Refer to section 1.1

| Medium Priority Food Business – Floor area greater than 1000m² | $1,020.00 | Fees discontinued. Included in Cat Safe Restructure of Food Business Renewals (refer to Annual Licence Renewal – Food Business) | (a) Discontinued |
| Low Priority Food Business – Floor area less than 250m²        | $445.00   | Fees discontinued. Included in Cat Safe Restructure of Food Business Renewals (refer to Annual Licence Renewal – Food Business) | (a) Discontinued |
| Low Priority Food Business – Floor area 251m² to 1000m²       | $500.00   | Fees discontinued. Included in Cat Safe Restructure of Food Business Renewals (refer to Annual Licence Renewal – Food Business) | (a) Discontinued |
| Low Priority Food Business – Floor area greater than 1000m²    | $700.00   | Fees discontinued. Included in Cat Safe Restructure of Food Business Renewals (refer to Annual Licence Renewal – Food Business) | (a) Discontinued |

### 1.7.6 Water Carrier Renewal

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Annual Licence Renewal – Water Carriers</strong></td>
<td>$0.00</td>
<td>$320.00</td>
<td>–</td>
<td></td>
<td></td>
<td>(a) Approved</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)
### 1.7.7 Restoration Fee – Food Business Licence Renewal

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 1 unit in each Supermarket (e.g. bakery)</td>
<td>$580.00</td>
<td></td>
<td></td>
<td>Included in Eat Safe Restructure of Food Business Renewals</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>2 or 3 units in each Supermarket (e.g. bakery, fruit and vegetable, deli/casemen)</td>
<td>$680.00</td>
<td></td>
<td></td>
<td>Included in Eat Safe Restructure of Food Business Renewals</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>More than 3 units in each Supermarket (e.g. bakery, seafood, fruit and vegetable, audit preparation, deli/casemen)</td>
<td>$810.00</td>
<td></td>
<td></td>
<td>Included in Eat Safe Restructure of Food Business Renewals</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Restoration Fee – Food Business Licence Renewal</td>
<td>$75.00</td>
<td>$60.00</td>
<td>-20.00%</td>
<td>Detailed review undertaken for all HSRFS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Administration changes to be consistent across the department at the time in motion of $50.</td>
<td>(a)</td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

### 1.7.8 Inspection Fees

| Inspection fee per hour (1 hour minimum) | $250.00 | | | Discontinued 30 June 2019. Refer to New fee: 1:1 Inspection fee (per hour) | (a) | | Discontinued |

### 1.7.9 Miscellaneous Fees

| Application for a Replacement Licence Certificate | $75.00 | | | The service delivery has changed from hard copy to soft copy replacements and therefore fee is superfluous | # | | (a) Discontinued |
| Administrative amendment of a Food Business licence (not involving the refurbishment of the premises) | $75.00 | | | Discontinued 30 June 2019. Refer to New fee: 1:1 Administrative amendment of a Permit/Licence (Minor) | (a) | | (a) Discontinued |
### 1.7.8 Eat Safe Review and Reassessment Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 17/18 Fee (incl. GST)</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for desktop review of Food Safety Report</td>
<td>$250.00</td>
<td>$275.00</td>
<td>10.00%</td>
<td>Detailed review undertaken for all HSRS fees and charges including time in motion benchmarking, resource assessment and volume analysis. The proposed fee is based on time in motion studies.</td>
<td>(a) Approved</td>
<td></td>
</tr>
<tr>
<td>Application for Reassessment of Premises Eat Safe Rating</td>
<td>$750.00</td>
<td>$720.00</td>
<td>-4.00%</td>
<td>Detailed review undertaken for all HSRS fees and charges including time in motion benchmarking, resource assessment and volume analysis. The proposed fee is based on time in motion studies.</td>
<td>(x) Approved</td>
<td></td>
</tr>
</tbody>
</table>

### 1.8 Non-Compliance with a Notice

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 17/18 Fee (incl. GST)</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council’s costs associated with non-compliance with a notice</td>
<td>$425.00</td>
<td>$440.00</td>
<td>3.53%</td>
<td>Detailed review undertaken for all HSRS fees and charges including time in motion benchmarking, resource assessment and volume analysis. Cost to be increased systematically in over a number of years to reflect time in motion studies.</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>

(This charge is in addition to contractor fees.)

Administrative fee to cover Council’s costs associated with removing declared pests from property. This charge is in addition to contractor fees which are charged separately at actual cost.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 17/18 Fee (incl. GST)</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative fee</td>
<td>$425.00</td>
<td></td>
<td></td>
<td>Duplicate fee</td>
<td></td>
<td>#</td>
</tr>
</tbody>
</table>

Discontinued

### 1.9 Heavy Vehicle Permit (Local Law 5)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 17/18 Fee (incl. GST)</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Permit Renewal – Heavy Vehicle Permit</td>
<td>$150.00</td>
<td>$154.00</td>
<td>2.68%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(a) Approved</td>
<td></td>
</tr>
</tbody>
</table>

Note: If additional inspections are required due to non-compliance with permit conditions or legislative responsibilities then re-inspection fees will be additional to this charge. Refer to section 1.1

### 1.9 Heavy Vehicle Permit (Local Law 5) [continued]

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase</th>
<th>Comment</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Inspection fee per hour (1 hour minimum)</strong></td>
<td>$210.00</td>
<td>-10.00%</td>
<td>Discontinued 30 June 2019. Refer to New fee 1.1 Inspection fee per hour</td>
<td>$189.00</td>
<td>-10.00%</td>
<td>Discontinued</td>
</tr>
<tr>
<td><strong>Late Fee – This additional fee will be applicable where payment is not received by the due date</strong></td>
<td>$75.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Note:**
1. Application fees include permit/licence fee for first year.
2. Renewal fees apply annually on each permit/licence.

### 2. Animal Management

#### 2.1 Standard Permits

An applicant can apply for a Standard Permit if they are able to agree to the standard terms and conditions outlined on the application form. If the terms and conditions can be agreed to, no inspection or assessment will be required. If the applicant cannot agree to the standard terms and conditions of the permit, they must apply for a Non-Standard Permit (see next section).

#### 2.1.1 Animal Permit

- **Poultry (ducks, geese, peacocks and the like), Roosters, Pigeons, Birds (other than poultry or pigeons), Horses (including donkeys and mules), Other animals (including cattle, camels, sheep, goats, llamas and deer).**

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 19/20 Fee</th>
<th>Year 19/20 Increase</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Initial application and first year permit – Standard Animal</strong></td>
<td>$245.00</td>
<td>$100.00</td>
<td>-59.15%</td>
</tr>
</tbody>
</table>

**Note:** This fee is non-refundable.
### 2.1.1 Animal Permit [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Permit Renewal – Standard Animal</td>
<td>$70.00</td>
<td>$60.00</td>
<td>14.29%</td>
<td>Detailed review undertaken for all HGRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Due to service delivery changes to all animal permit renewals an administration charge is to be applied. To be consistent across the department at the time in motion $60.00. Should an inspection be required then an inspection fee is to be applied in addition to this fee. (x) Approved</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Late Fee – This additional fee will be applicable where payment is not received by the due date</td>
<td>$7.50</td>
<td></td>
<td></td>
<td>Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discovers that the holder is still conducting the activity a PIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils. # Discontinued</td>
</tr>
</tbody>
</table>

### 2.2 Non Standard Permits

An applicant must apply for a Non Standard Permit if they fall into one of two categories.
1. The applicant is applying for an animal permit and cannot agree to the Standard Permit terms and conditions without an inspection or desktop assessment from a Technical Officer taking place, OR
2. The applicant is applying for any of the following permits: Domestic Cat Permit, Domestic Dog Permit, Guard Dog Permit and Restricted/Prohibited Dog Permits. These permits require an initial inspection and/or technical officer desktop assessment.

#### 2.2.1 Animal Permit for an Application Which Cannot Meet Standard Conditions

Horses (including donkeys and mules), pigs, other animals (including cattle, camels, sheep, goats, llamas and deer).
### 2.2.1 Animal Permit for an Application which Cannot Meet Standard Conditions (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 49(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial application and first year permit – Non Standard Animal</td>
<td>$385.00</td>
<td>$255.00</td>
<td>-33.77%</td>
<td>Detailed review undertaken for all HSRs fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Annual Permit Renewal – Non Standard Animal</td>
<td>$210.00</td>
<td>$60.00</td>
<td>-71.43%</td>
<td>Detailed review undertaken for all HSRs fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Due to service delivery changes to all animal permit renewals an administration charge is to be applied. To be consistent across the department the time in motion $50.00. Should an inspection be required then an inspection fee is to be applied in addition to this fee.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

**Note:** This fee is non-refundable.

### 2.2.2 Birds and Poultry

Poultry (ducks, geese, peacocks and the like), roosters, pigeons, birds (other than poultry or pigeons)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 49(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial application and first year permit – Birds and Poultry</td>
<td>$345.00</td>
<td>$355.00</td>
<td>4.08%</td>
<td>Detailed review undertaken for all HSRs fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

**Note:** This fee is non-refundable.
### 2.2.2 Birds and Poultry (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Permit Renewal – Birds and Poultry</td>
<td>$70.00</td>
<td>$60.00</td>
<td>-14.29%</td>
<td>Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Due to service delivery changes to all animal permit renewals an administration charge is to be applied. To be consistent across the department at the time in motion $60.00. Should an inspection be required then an inspection fee is to be applied in addition to this fee. (a) Approved</td>
</tr>
</tbody>
</table>

### 2.2.3 Domestic Cat Permit (to keep 3 or 4 desexed cats)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial application and first year permit – Domestic Cat</td>
<td>$385.00</td>
<td>$355.00</td>
<td>-33.77%</td>
<td>Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. (a) Approved</td>
</tr>
</tbody>
</table>

Note: This fee is non-refundable

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Permit Renewal – Domestic Cat</td>
<td>$90.00</td>
<td>$60.00</td>
<td>-33.33%</td>
<td>Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Due to service delivery changes to all animal permit renewals an administration change is to be applied. To be consistent across the department at the time in motion $60.00. Should an inspection be required then an inspection fee is to be applied in addition to this fee. (a) Approved</td>
</tr>
</tbody>
</table>

### 2.2.4 Domestic Dog Permit (to keep 3 or 4 dogs)

(Dog registration fees additional)

---

Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)
### 2.2.4 Domestic Dog Permit (to keep 3 or 4 dogs) [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s59(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial application and first year permit – Domestic Dog</td>
<td>$385.00</td>
<td>$255.00</td>
<td>-33.77%</td>
<td>Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td></td>
<td></td>
<td>(x)</td>
</tr>
<tr>
<td>Note: This fee is non-refundable.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Permit Renewal – Domestic Dog</td>
<td>$245.00</td>
<td>$60.00</td>
<td>-75.51%</td>
<td>Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Due to service delivery changes to all animal permit renewals an administration charge is to be applied. To be consistent across the department at the time in motion $60.00. Should an inspection be required then an inspection fee is to be applied in addition to this fee.</td>
<td></td>
<td></td>
<td>(x)</td>
</tr>
</tbody>
</table>

### 2.2.5 Guard Dog Permit per property

(Keeping dogs for guarding and security purposes) (Dog registration fees additional)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Fee to remain as is due to permit type. (x) Approved.</th>
<th>GST</th>
<th>LGS s59(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial application and first year permit – Guard Dog</td>
<td>$570.00</td>
<td>$570.00</td>
<td>0.00%</td>
<td></td>
<td></td>
<td></td>
<td>(x)</td>
</tr>
<tr>
<td>Note: This fee is non-refundable.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Permit Renewal – Guard Dog</td>
<td>$315.00</td>
<td>$290.00</td>
<td>-7.94%</td>
<td>Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on service delivery changes and time in motion studies.</td>
<td></td>
<td></td>
<td>(x)</td>
</tr>
</tbody>
</table>

### 2.2.6 Restricted Dog Permit – Renewals Only

(Restricted dogs are determined by State Government legislation i.e. Dogo Argentino, Fila Brasileiro, Japanese Tosa and American Pitbull Terrier. Dog registration fees are additional. This permit fee only applies to those owners who owned the dogs prior to 1 June 2002. See the Local Government Act for further information.)

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
2.2.6 Restricted Dog Permit – Renewals Only  (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last VR Fee (excl. GST)</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted dog permit – Renewals only</td>
<td>$315.00</td>
<td>$290.00</td>
<td>7.94%</td>
<td>Detailed review undertaken for all HGRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on service delivery changes and time in motion studies.</td>
<td></td>
<td>(x)</td>
<td>Approved</td>
</tr>
</tbody>
</table>

2.2.7 Five Plus Dog Permit (keeping 5 or more dogs)

(May require planning and development approval prior to being considered) (Dog registration fees additional)

| Initial application and first year permit – Five or more Dogs | $480.00 | $480.00 | 0.00% | Fee to remain as is due to permit type | (a) | Approved |
| Annual Permit Renewal – Five or more Dogs                   | $310.00 | $310.00 | 0.00% | Fee to remain as is due to permit type | (a) | Approved |

2.2.8 Five Plus Cat Permit (keeping 5 or more cats)

(May require planning and development approval prior to being considered)

| Initial application and first year permit – Five or more Cats | $445.00 | $445.00 | 0.00% | Fee to remain as is due to permit type | (a) | Approved |
| Annual Permit Renewal – Five or more Cats                   | $280.00 | $280.00 | 0.00% | Fee to remain as is due to permit type | (a) | Approved |

2.3 Commercial Licence Fees

2.3.1 Animal Licences (where involving a development application)

NOTE: On approval of the development application and prior to commencement of operation a relevant commercial licence must be obtained and fees paid in full.

---

Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)
### 2.3.2 Commercial Stable Licence

(May require planning and development approval prior to being considered)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LS8</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Assessment – Commercial Stable</td>
<td>$390.00</td>
<td>$390.00</td>
<td>0.00%</td>
<td>Detailed review undertaken for all HGRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Consistent design assessment for commercial licences to be applied.</td>
<td>(a)</td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Initial application and first year licence – Commercial Stable</td>
<td>$385.00</td>
<td>$365.00</td>
<td>-5.19%</td>
<td>There was no data available for this fee/charge type; however the officers who would conduct this inspection/assessment have been costing and therefore a consistent charge has been applied.</td>
<td>(a)</td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Annual Licence Renewal – Commercial Stable</td>
<td>$209.00</td>
<td>$275.00</td>
<td>37.50%</td>
<td>Detailed review undertaken for all HGRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td>(a)</td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

### 2.3.3 Pet Shop Licence

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LS8</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Assessment – Pet Shop</td>
<td>$390.00</td>
<td>$390.00</td>
<td>0.00%</td>
<td>Detailed review undertaken for all HGRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Consistent design assessment for commercial licences to be applied.</td>
<td>(a)</td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Initial application and first year licence – Pet Shop</td>
<td>$500.00</td>
<td>$365.00</td>
<td>-27.00%</td>
<td>There was no data available for this fee/charge type; however the officers who would conduct this inspection/assessment have been costing and therefore a consistent charge has been applied.</td>
<td>(a)</td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Annual Licence Renewal – Pet Shop</td>
<td>$260.00</td>
<td>$275.00</td>
<td>5.77%</td>
<td>Detailed review undertaken for all HGRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td>(a)</td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Name</td>
<td>Year 18/19 Last VR Fee (incl. GST)</td>
<td>Year 19/20 Fee (incl. GST)</td>
<td>Increase %</td>
<td>Comment</td>
<td>GST</td>
<td>LGIS s9(2)</td>
<td>Status</td>
</tr>
<tr>
<td>-----------------------------------------</td>
<td>-----------------------------------</td>
<td>-----------------------------</td>
<td>------------</td>
<td>-----------------------------------------------------------------------------------------------</td>
<td>------</td>
<td>------------</td>
<td>--------</td>
</tr>
<tr>
<td><strong>2.3.4 Commercial Cattery Licence</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design Assessment – Commercial Cattery</td>
<td>$390.00</td>
<td>$390.00</td>
<td>0.0%</td>
<td>Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analyses. Consistent design assessment for commercial licences to be applied.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Initial application and first year licence – Commercial Cattery</td>
<td>$445.00</td>
<td>$365.00</td>
<td>-17.96%</td>
<td>Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analyses.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Annual Licence Renewal – Commercial Cattery</td>
<td>$260.00</td>
<td>$275.00</td>
<td>5.77%</td>
<td>Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analyses.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td><strong>2.3.5 Commercial Kennels Licence</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design Assessment – Commercial Kennels</td>
<td>$390.00</td>
<td>$390.00</td>
<td>0.0%</td>
<td>Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analyses. Consistent design assessment for commercial licences to be applied.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Initial application and first year licence – Commercial Kennel</td>
<td>$770.00</td>
<td>$540.00</td>
<td>-29.87%</td>
<td>Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analyses.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Annual Licence Renewal – Commercial Kennel</td>
<td>$385.00</td>
<td>$275.00</td>
<td>-28.57%</td>
<td>Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analyses.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## 2.4 Permit/ Licence Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 17/18 Fee (excl. GST)</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS w9(a)(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection fee (per hour) 2. Animal Management</td>
<td>$250.00</td>
<td>$280.00</td>
<td>7.69%</td>
<td>Detailed review undertaken for all HSRFS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The fee will incur a minimum of 1 hour and an maximum of 4 hours per inspection. Inspection fee amended for consistency with other inspection fee charges. Fee is an amalgamation of the following fees 2.6.1 Inspection/Assessment fee per hour (1 hour minimum) to inspect/asses declared dog declarations, undertake fencing inspections, etc $250 2.4.12 Inspection/Assessment Fee per hour $280</td>
<td>(x) Approved</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge: 1 hour and maximum charge 4 hours). Note: This fee will be charged when an inspection is required for assessment declared dog declarations, undertaking fencing inspections, non-compliance with licence conditions etc.

<table>
<thead>
<tr>
<th>Inspection/Assessment fee per hour (1 hour minimum) to inspect/asses declared dog declarations, undertake fencing inspections, etc.</th>
<th>$250.00</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment of a Standard or Non-Standard Permit/Licence (Major) 2. Animal Management</td>
<td>$385.00</td>
<td>$95.00</td>
<td>-75.2%</td>
<td>Detailed review undertaken for all HSRFS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Amendment charges to be consistent across the department at the time in motion $95.00. This fee is additional to the inspection fee, therefore the percentage does not reflect the true change in fee. As work can be completed without the need for an inspection then cost should reflect service.</td>
<td>(x) Approved</td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge): Note: If an inspection is required then inspection fees will be additional to this charge.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
2.4 Permit/Licence Fees [continued]


<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Inc. GST</th>
<th>Comment</th>
<th>GST</th>
<th>LGSS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fee</td>
<td>Inc. GST</td>
<td>Increase</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$140.00</td>
<td>$95.00</td>
<td>-32.14%</td>
<td>Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. This fee is in addition to the inspection fee and therefore the percentage does not reflect the full change in fee. If work can be completed without the need for an inspection then cost should reflect service.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Permits are not eligible for transfer.

Administrative amendment of animal details on an existing permit (Minor): 2. Animal Management

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Inc. GST</th>
<th>Comment</th>
<th>GST</th>
<th>LGSS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fee</td>
<td>Inc. GST</td>
<td></td>
<td>NEW FEE - Detailed review undertaken for all HSRIS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Administration charges to be consistent across the department at the time in motion $60.00.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Late Fee – This additional fee will be applicable where payment is not received by the due date

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Inc. GST</th>
<th>Comment</th>
<th>GST</th>
<th>LGSS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fee</td>
<td>Inc. GST</td>
<td></td>
<td>Once a licence/permit is not paid, the licence/permit is deemed expired. If Council then discovers that the holder is still conducting the activity a PIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2.5 Dog Registration (Annual Fee)

Pensioner
Pensioner applies to: Age Pension; Sole Parent Pension; Widow's Pension; Widow's Pension; Care's Pension; Disability Support Pension; War Widow’s Pension; Defence Widow’s Pension; Service Pension; War Disability Pension. Applies to full or part pensions.

Obesity Training Concession
Dog(s) that are obedience trained and have been awarded a certificate by an accredited trainer stating that the dog has successfully completed obedience training to the satisfaction of the Chief Operating Officer – Health, Security and Regulatory Services may present their certificate to the council to receive a 50% discount on their applicable dog registration fee.

Maximum fee consideration

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 2.5 Dog Registration (Annual Fee) [continued]

When any multiple discounts or concessions are applied to registration fees (e.g., obedience trained dog), no resulting registration fee shall be lower than the de-aed Pensioner dog registration fee (pay by date) due to minimum cost recovery. 2.5.1 Introductory Dog Registration is already subsidised below minimum cost recovery to encourage responsible pet ownership and therefore no discount or concession shall be applied.

**NOTE:** Pay By dates and pay after dates are determined by the Chief Operating Officer, Health, Safety and Regulatory Services Department, Ipswich City Council.

**NOTE:** Where a registration fee is not paid by the due date the discounted fee will cease to apply and the full registration fee will then become payable.

#### 2.6.1 Introductory Dog Registration (per dog)

Where a dog has not been previously registered with ICC and is not currently registered with any other Australian local government and is registered within 14 days of the dog coming into the ICC area or if a pup within 14 days of reaching 3 months of age.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last FY Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Fee Inc</th>
<th>Comment</th>
<th>GST</th>
<th>LGS st972</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introductory Dog Registration</td>
<td>$20.00</td>
<td>$20.00</td>
<td>0.00%</td>
<td>Fee to remain as is to encourage responsible pet ownership</td>
<td>(x)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Introductory Dog Registration – Pensioner</td>
<td>$20.00</td>
<td>$20.00</td>
<td>0.00%</td>
<td>Fee to remain as is to encourage responsible pet ownership</td>
<td>(x)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Introductory Dog Registration – Ipswich and Wacol RSPCA Adoptions</td>
<td>No Charge</td>
<td>No Charge</td>
<td>Fee to remain as is to encourage responsible pet ownership</td>
<td>(x)</td>
<td>Approved</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Where a dog is being adopted by a resident of Ipswich.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last FY Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Fee Inc</th>
<th>Comment</th>
<th>GST</th>
<th>LGS st972</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introductory Dog Registration – Veterinary Services in Ipswich</td>
<td>No Charge</td>
<td>No Charge</td>
<td>Fee to remain as is to encourage responsible pet ownership</td>
<td>(x)</td>
<td>Approved</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Where a dog is owned by an Ipswich resident and is kept in the Ipswich City Council area, and their vet has provided proof of one of the following services being conducted in the last 14 days on the dog being registered: vaccination, micro-chipping or desexing.

#### 2.5.2 Dog Registration: Per Entire Dog (i.e. the dog is not desexed)

| Pay By Date | $165.00 | $171.00 | 3.64% | Discount of $30 has been applied | (x) | Approved |

*Comparison Report: 2018-19 and draft 2018-19 Fees and Charges (as at April 2019)*
## 2.6.2 Dog Registration: Per Entire Dog (i.e. the dog is not desexed) (continued)

<table>
<thead>
<tr>
<th>Pay After Date</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/21 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$195.00</td>
<td>$201.00</td>
<td>3.08%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>

## 2.6.3 Dog Registration: Per De-Sexed Dog

<table>
<thead>
<tr>
<th>Pay By Date</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/21 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$35.00</td>
<td>$37.00</td>
<td>5.71%</td>
<td>Discount of $10 applied</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$65.00</td>
<td>$67.00</td>
<td>3.08%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>

## 2.6.4 Dog Registration: Per Entire Dog (i.e. the dog is not desexed) – Pensioner

<table>
<thead>
<tr>
<th>Pay By Date</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/21 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$75.00</td>
<td>$78.00</td>
<td>4.00%</td>
<td>Discount of $15 applied</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$90.00</td>
<td>$93.00</td>
<td>3.33%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>

## 2.6.5 Dog Registration: Per De-Sexed Dog – Pensioner

<table>
<thead>
<tr>
<th>Pay By Date</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/21 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$25.00</td>
<td>$27.00</td>
<td>8.00%</td>
<td>Discount of $15 applied</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$40.00</td>
<td>$42.00</td>
<td>5.00%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>

### 2.6.6 Guide Dogs and Assistance Dogs

**NOTE:** Guide dogs or seeing eye dogs are specially trained dogs that enable blind or visually impaired people to avoid obstacles and hazards. Assistance dogs are specially trained dogs that enable people with a disability to perform specific tasks that they would not ordinarily be able to do because of their physical impairment. A letter from a suitable qualified person (or agency) confirming applicants disability and requirement for an assistance dog will be required as satisfactory proof.

<table>
<thead>
<tr>
<th>Guide Dogs and Assistance Dogs</th>
<th>No Change</th>
<th>No change proposed.</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last 1YR Fee</td>
<td>No Change</td>
<td>(a) Approved</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
2.6.7 Greyhound Racing Control Board of QLD Members

Only Dogs registered with the Greyhound Racing Control Board of QLD (GRCBQ) are eligible for this rate. Dogs not registered with the GRCBQ will have the appropriate registration fee apply.

<table>
<thead>
<tr>
<th>GRCBQ Members</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No Charge</td>
<td>To be reviewed with Local Law Review</td>
<td>(a) Approved</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee No Change</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2.6.8 Other Dogs Exempt by Council

Other dogs exempt by Council resolution

<table>
<thead>
<tr>
<th>Other dogs exempt by Council resolution</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No Charge</td>
<td>No change proposed</td>
<td>(a) Approved</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee No Change</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2.6.9 Dangerous Dogs

Dogs declared dangerous according to the Animal Management (Cats and Dogs) Act 2008 (including those declared under the previous legislation) ICC Local Law 7 prior to commencement of the new legislation:

<table>
<thead>
<tr>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial first year Permit – Dangerous Dog – Florita $495.00</td>
<td>$510.00</td>
<td>3.05%</td>
<td>Standard council wide increase of 3% applied (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non Compliance (Renewal Only) – Pay By Date $495.00</td>
<td>$480.00</td>
<td>3.23%</td>
<td>Discount of $30 applied (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non Compliance (Renewal Only) – Pay After Date $495.00</td>
<td>$510.00</td>
<td>3.05%</td>
<td>Standard council wide increase of 3% applied (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – De-sexed dog – Pay By Date $225.00</td>
<td>$223.00</td>
<td>0.9%</td>
<td>Discount of $30 applied (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – De-sexed dog – Pay After Date $225.00</td>
<td>$235.00</td>
<td>4.44%</td>
<td>Standard council wide increase of 3% applied before rounding (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – Entire dog – Pay By Date $300.00</td>
<td>$310.00</td>
<td>3.33%</td>
<td>Discount of $30 applied (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – Entire dog – Pay After Date $300.00</td>
<td>$340.00</td>
<td>3.33%</td>
<td>Standard council wide increase of 3% applied before rounding (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 2.5.10 Menacing Dogs

Dogs declared menacing according to the Animal Management (Cats and Dogs) Act 2008.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 1/19 Fee (incl. GST)</th>
<th>Year 1/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial and first year – Menacing Dog – Priata</td>
<td>$495.00</td>
<td>$510.00</td>
<td>3.03%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Non Compliance (Renewal Only) – Pay By Date</td>
<td>$485.00</td>
<td>$480.00</td>
<td>1.03%</td>
<td>Discount of $30 applied</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Non Compliance (Renewal Only) – Pay After Date</td>
<td>$495.00</td>
<td>$510.00</td>
<td>3.03%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – De-sexed dog – Pay By Date</td>
<td>$225.00</td>
<td>$233.00</td>
<td>3.56%</td>
<td>Discount of $30 applied</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – De-sexed dog – Pay After Date</td>
<td>$295.00</td>
<td>$263.00</td>
<td>3.14%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – Entire dog – Pay By Date</td>
<td>$320.00</td>
<td>$310.00</td>
<td>3.33%</td>
<td>Discount of $30 applied</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Full Compliance (Renewal Only) – Entire dog – Pay After Date</td>
<td>$330.00</td>
<td>$340.00</td>
<td>3.03%</td>
<td>Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>

### 2.5.11 Farm Dog

**NOTE**: Farm Dog - dogs that do not meet the criteria set out for a working dog in the Animal Management (Cats and Dogs) Act 2008 but do meet the following criteria may be classified as a farm dog and receive a discounted registration fee:

1. Satisfy an authorised officer that the said dog is in fact a farm working dog within Ipswich City Council (assessments of skills that the dog does provide assistance on the farm will be required)
2. The dog lives on a property in a classified rural zone within Ipswich City Council
3. The dog owner is a primary producer, however this may not be the owner's principal occupation within Ipswich City Council.

**(a) Per Entire Farm Dog (First) (i.e. the dog is not desexed)**

| Pay By Date | $70.00 | $73.00 | 4.28% | Discount of $30 applied | (a) | Approved |
| Pay After Date | $100.00 | $103.00 | 3.00% | Standard council wide increase of 3% applied (before rounding) | (a) | Approved |

**(b) Per De-Sexed Farm Dog (First)**

| Pay By Date | $27.00 | $29.00 | 7.41% | Discount of $30 applied | (a) | Approved |
GOVERNANCE COMMITTEE
MEETING AGENDA

14 MAY 2019

Item 9 / Attachment 2.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 1/19 Last YR Fee (incl. GST)</th>
<th>Year 1/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS v92(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>(b) Per Declared Farm Dog (First)</td>
<td>[continued]</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pay After Date</td>
<td>$57.00</td>
<td>$59.00</td>
<td>3.51%</td>
<td>Standard Council wide increase of 3% applied (before rounding)</td>
<td>(a) Approved</td>
<td></td>
</tr>
<tr>
<td>(c) Per Farm Dog (Additional)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Where an owner is registering more than one farm dog, the first dog is registered at the appropriate fee (see above) and each additional dog will be charged this fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pay By Date Additional Farm Dog (per dog)</td>
<td>$17.00</td>
<td>$27.00</td>
<td>58.82%</td>
<td>As Per Policy - Discount must not be more than a Pensioner Decreased rate. Discount of $15 applied</td>
<td>(a) Approved</td>
<td></td>
</tr>
<tr>
<td>Pay After Date Additional Farm Dog (per dog)</td>
<td>$47.00</td>
<td>$42.00</td>
<td>10.64%</td>
<td>As Per Policy - Discount must not be more than a Pensioner Decreased rate</td>
<td>(a) Approved</td>
<td></td>
</tr>
</tbody>
</table>

2.5.12 Dogs QLD Members

| Dogs QLD Members: Per Entire Dog (i.e. the dog is not deceased) – Pay By Date | $70.00 | These quantitative discounts were applied from October 2019. See below for quantitative ($ based) fees to be recommended from 1 July 2019. | (a) Discontinued |
| Dogs QLD Members: Per Entire Dog (i.e. the dog is not deceased) – Pay After Date | $100.00 | These quantitative discounts were applied from October 2019. See below for quantitative ($ based) fees to be recommended from 1 July 2019. | (a) Discontinued |
| Dogs QLD Members: Per Entire Dog (i.e. the dog is not deceased) – Pay By Date | $0.00 | $70.00 | - | Discount of $30 has been applied against Dog Registration Per Entire Dog – Pay by Date, incl rounding | (a) Approved |
| Dogs QLD Members: Per Entire Dog (i.e. the dog is not deceased) – Pay After Date | $0.00 | $101.00 | - | 50% of 2.4.2 Dog Registration Per Entire Dog (i.e. the dog is not deceased) Pay after Date, including rounding. | (a) Approved |

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
2.6.13 Reciprocal Dog Registration

Where a dog is currently registered with any other Australian Local Government and satisfactory proof of registration is shown, no fee will be charged for the registration of the dog with the Ipswich City Council for the current Ipswich City Council registration period.

<table>
<thead>
<tr>
<th>Reciprocal dog registration transfer</th>
<th>No Charge</th>
<th>No change proposed</th>
<th>(a) Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee</td>
<td>No Charge</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2.6 Impounding

2.6.1 Dogs

Note:
- All dogs must have a valid registration and microchip on release - related fees applicable.
- A rebate of the entire impoundment fee per animal will be made available to any dog owner electing to de-sex their dog within three (3) months of release from the Animal Management Centre. Conditions Apply.
- Where a second or subsequent dogs are impounded during the same incident and collected at the same time, no surcharge be charged to the second or subsequent dog.

<table>
<thead>
<tr>
<th>Registered, de-sexed, microchipped, first impoundment</th>
<th>No change</th>
<th>No change proposed</th>
<th>(a) Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Registered, de-sexed, not microchipped, first impoundment
- $42.00
- $44.00 (4.76%)
- Standard council-wide increase of 3% applied before rounding
- (d) Approved

Registered, entire, microchipped, first impoundment
- $145.00
- $150.00 (3.45%)
- Standard council-wide increase of 3% applied before rounding
- (d) Approved

Registered, entire, not microchipped, first impoundment
- $185.00
- $170.00 (3.03%)
- Standard council-wide increase of 3% applied before rounding
- (d) Approved

Not registered, de-sexed, microchipped, first impoundment
- $125.00
- $130.00 (4.00%)
- Standard council-wide increase of 3% applied before rounding
- (d) Approved

Not registered, de-sexed, not microchipped, first impoundment
- $145.00
- $150.00 (3.45%)
- Standard council-wide increase of 3% applied before rounding
- (d) Approved

Not registered, entire, microchipped, first impoundment
- $195.00
- $170.00 (3.03%)
- Standard council-wide increase of 3% applied before rounding
- (d) Approved

<table>
<thead>
<tr>
<th>Registered, de-sexed, microchipped, first impoundment</th>
<th>No change</th>
<th>No change proposed</th>
<th>(a) Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 2.6.1 Dogs (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not registered, entire, not microchipped, first impoundment</td>
<td>$190.00</td>
<td>$198.00</td>
<td>3.16%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(4)</td>
<td>Approved</td>
</tr>
<tr>
<td>Second and subsequent impoundment surcharge</td>
<td>$65.00</td>
<td>$67.00</td>
<td>3.08%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(4)</td>
<td>Approved</td>
</tr>
<tr>
<td>Sustenance first day</td>
<td>No charge</td>
<td>No charge</td>
<td></td>
<td>No change proposed</td>
<td>(3)</td>
<td>Approved</td>
</tr>
<tr>
<td>Sustenance per subsequent days</td>
<td>$25.00</td>
<td>$26.00</td>
<td>4.00%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(4)</td>
<td>Approved</td>
</tr>
<tr>
<td>Microchipping of dog prior to release</td>
<td>$20.00</td>
<td>$25.00</td>
<td>25.00%</td>
<td>Proposed fee based on service charge from RSPCA</td>
<td>#</td>
<td>Approved</td>
</tr>
</tbody>
</table>

## 2.6.2 Cats

**Note**
- All cats must have a microchip on release - related fees applicable.
- A rebate of the entire impoundment fee per animal will be made available to any cat owner electing to de-sex their cat within three (3) months of release from the Animal Management Centre. Conditions Apply.
- Where a second or subsequent cats are impounded during the same incident and collected at the same time, no sustenance be charged to the second or subsequent cat.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>De-sexed, microchipped, first impoundment</td>
<td>No charge</td>
<td>No charge</td>
<td></td>
<td>No change proposed</td>
<td>(3)</td>
<td>Approved</td>
</tr>
<tr>
<td>De-sexed, not microchipped, first impoundment</td>
<td>$42.00</td>
<td>$44.00</td>
<td>4.76%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(4)</td>
<td>Approved</td>
</tr>
<tr>
<td>Entire, microchipped, first impoundment</td>
<td>$85.00</td>
<td>$88.00</td>
<td>3.53%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(4)</td>
<td>Approved</td>
</tr>
<tr>
<td>Entire, not microchipped, first impoundment</td>
<td>$105.00</td>
<td>$109.00</td>
<td>3.81%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(4)</td>
<td>Approved</td>
</tr>
<tr>
<td>Second and subsequent impoundment surcharge</td>
<td>$42.00</td>
<td>$44.00</td>
<td>4.76%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(4)</td>
<td>Approved</td>
</tr>
</tbody>
</table>
# 2.6.2 Cats (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss19(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sustenance first day</td>
<td>No change</td>
<td>No change</td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>No change</td>
<td></td>
<td>Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sustenance per subsequent days</td>
<td>No Charge</td>
<td>No change</td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td>Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Microcatching of cat prior to release</td>
<td>$20.00</td>
<td>$25.00</td>
<td>25.00%</td>
<td>Proposed fee based on service charge by RSPCA</td>
<td>#</td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

# 2.6.3 Livestock & Other Animals

(a) Large Livestock

Release fees for large livestock (including cattle, horses, deer, camels, etc.) are to be determined by the time taken by Council staff to impound the animals.

<table>
<thead>
<tr>
<th>Livestock Impoundment Large</th>
<th>$0.00</th>
<th>$100.00</th>
<th>#</th>
<th>NEW Fee added as there was no impoundment fee for large livestock</th>
<th>(4)</th>
<th>Approved</th>
</tr>
</thead>
</table>

Collection of Large Livestock (per hour) | $255.00 | $280.00 | 5.60% | Detailed review undertaken for all HRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis. Inspection charges to be consistent across the department at the time in motion $200.00. This fee will incur a minimum of 1 hour and a maximum of 4 hours per inspection. | (4) | Approved |

(minimum charge of 1 hour and maximum charge of 4 hours). Based on 2 officers and the stock truck. For every additional officer the fee is increased by one half.

Companion Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## Item 9 / Attachment 2.

### (a) Large Livestock (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 1/19 Fee (incl. GST)</th>
<th>Year 1/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collection of Large Livestock (per hour)</td>
<td>$390.00</td>
<td>$482.00</td>
<td>30.06%</td>
<td>Standard Council wide increase of 3% applied</td>
<td>(4)</td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>(minimum charge of 1 hour and maximum charge of 4 hours) Fee is based on 2 officers and the stock truck. For every additional officer the fee is increased by 1 hour.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Driving, loading and/or transport of Large Livestock – Return Trip only (per kilometre)</td>
<td>$11.00</td>
<td>$12.00</td>
<td>9.09%</td>
<td>Standard Council wide increase of 3% applied</td>
<td>(4)</td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>(before rounding).</td>
<td></td>
<td></td>
<td></td>
<td>(before rounding).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sustenance – per head (per day or part thereof)</td>
<td>$47.00</td>
<td>$48.00</td>
<td>2.6%</td>
<td>Standard Council wide increase of 3% applied</td>
<td>(4)</td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>(before rounding).</td>
<td></td>
<td></td>
<td></td>
<td>(before rounding).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advertising - Notice of impoundment placed in a newspaper</td>
<td>Actual cost of advertising</td>
<td>Actual cost of advertising</td>
<td>No changed imposed</td>
<td>(4) Approval</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All costs associated with the advertisement shall be charged in addition to the appropriate release fee.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NUS Tagging of Cattle (per hour)</td>
<td>$24.00</td>
<td>$308.00</td>
<td>NA</td>
<td>Hourly changes to be consistent across the department at the time in motion $385 ex. GST. Original Fee was incorrect hourly rate.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>(minimum charge).</td>
<td></td>
<td></td>
<td></td>
<td>(minimum charge).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NUS Tagging of Cattle (per hour) – Outside business hours</td>
<td>$385.00</td>
<td></td>
<td>Service provided by Rangers therefore fee not applicable</td>
<td></td>
<td></td>
<td>Discontinued</td>
<td></td>
</tr>
<tr>
<td>(minimum charge).</td>
<td></td>
<td></td>
<td></td>
<td>(minimum charge).</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### (b) Other Livestock

Release fees for animals including sheep, goats, swine or similar livestock are to be determined per head. (Maximum charge 10 head per owner per occurrence)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 1/19 Fee (incl. GST)</th>
<th>Year 1/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Livestock impoundment Other</td>
<td>$81.00</td>
<td>$43.00</td>
<td>48.0%</td>
<td>Standard Council wide increase of 3% applied</td>
<td>(4)</td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>(before rounding).</td>
<td></td>
<td></td>
<td></td>
<td>(before rounding).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impounded or released outside the hours of 8.00 a.m. and 5.00 p.m., Monday to Friday and on weekends and Public Holidays.</td>
<td>$80.00</td>
<td></td>
<td>Services provided by Rangers therefore fee not applicable</td>
<td></td>
<td></td>
<td>Discontinued</td>
<td></td>
</tr>
<tr>
<td>NUS Tagging of Sheep &amp; Goats (per hour)</td>
<td>$268.00</td>
<td>$308.00</td>
<td>15.46%</td>
<td>Hourly changes to be consistent across the department at the time in motion $250 ex. GST.</td>
<td>(4)</td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>(minimum charge is half [1/2] an hour)</td>
<td></td>
<td></td>
<td></td>
<td>(minimum charge is half [1/2] an hour)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)]
### (b) Other Livestock [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS Section</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUS Tagging of Sheep &amp; Goats (per hour) - Outside business hours</td>
<td>$385.00</td>
<td></td>
<td></td>
<td>Service provided by Rangers therefore fee not applicable</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

(minimum charge is half (1/2) an hour)

### (c) Poultry & Birds

Release fees for poultry and birds are to be determined per head. (Maximum charge 10 head per owner per occurrence)

| Poultry & Birds Impoundment | $16.00 | $17.00 | 6.25% | Standard council-wide increase of 3% applied before rounding | (d) | Approved |

2.7 Other Charges

#### 2.7.1 Traps

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS Section</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental of Cat Trap (per day)</td>
<td>$12.00</td>
<td>$13.00</td>
<td>8.33%</td>
<td>Standard council-wide increase of 3% applied before rounding incl. GST</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

Note: Fee only charged after trap has been loaned longer than seven (7) working days.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS Section</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental of Dog Trap (per day)</td>
<td>$21.00</td>
<td>$22.00</td>
<td>4.76%</td>
<td>Standard council-wide increase of 3% applied before rounding incl. GST</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

Note: Fee only charged after trap has been loaned longer than seven (7) working days.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS Section</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collection of Trap (Dog &amp; Cat)</td>
<td>$290.00</td>
<td>$308.00</td>
<td>6.40%</td>
<td>Detailed review undertaken for all HSRV fees and charges including time in motion, animal capture, inspection and before rounding incl. GST.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

This fee has been set at $280 plus GST.

Where a trap has not been returned this fee will be charged, in addition to daily fees, to collect the trap.

---

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
2.7.2 Regulated Dogs incl. Restricted, Dangerous and Menacing

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regulated Dog Signs</td>
<td>No charge</td>
<td>No change</td>
<td>No change proposed</td>
<td>#</td>
<td>Approved</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regulated Dog Tags</td>
<td>No Charge</td>
<td>No Charge</td>
<td>No change proposed</td>
<td>#</td>
<td>Approved</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2.7.3 Microchipping

Microchipping – Community Events: $20.00 → $25.00 25.00% Proposed fee based on service charge by RSPCA  # Approved

Dog or Cat must already be currently registered with Ipswich City Council.

2.7.5 Inspections/Assessments

Inspection/Assessment fee per hour (1 hour minimum) to inspect/assess declared dog declarations, undertake fencing inspections, etc.: $250.00 Discontinued 30 June 2019 Duplicate Fee Refer to New fee: 2.3 Inspection Fees (a) Discontinued

Hourly Rate

Animal Management – Other Discontinued Fees

Inspection Fees – Miscellaneous – Application for a Replacement Permit/Licence Certificate: $75.00 The service delivery has changed from hard copy to soft copy replacements and therefore fee is superfluous  # Discontinued
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 9 / Attachment 2.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST Rate</th>
<th>LGG s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$250.00</td>
<td>$260.00</td>
<td>7.69%</td>
<td>Hourly charges to be consistent across the department at the time in motion $260</td>
<td>(x)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>

| Application/Assessment – Exhumation (per hour) | $250.00 | $260.00 | 7.69% | Hourly charges to be consistent across the department at the time in motion $260 | (x) | Approved |

| Supervision fee – Exhumation (per hour) | $260.00 | $331.80 | 18.64% | Hourly charges to be consistent across the department at the time in motion $330 (ex GST). This fee has been set at $330 plus GST. | (x) | Approved |

3. Cemeteries

3.1 Exhumation

4. Environmental Protection

4.1 Environmentally Relevant Activities (ERA’s)

Note: The fees contained in section 4.1 Environmentally Relevant Activities (ERA’s) are non-refundable.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 4.1.1 Annual Renewal Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERA6 Asphalt Manufacturing: greater than 1,000 tonnes per year</td>
<td>$9,900.00</td>
<td>$9,900.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2008 Section 117(b), the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. (a) Approved</td>
</tr>
<tr>
<td>ERA 12 Plastic Product Manufacturing: 50 tonnes per year or more (other than plastic in item below)</td>
<td>$3,450.00</td>
<td>$3,450.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2008 Section 117(b), the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. (a) Approved</td>
</tr>
<tr>
<td>ERA 12 Plastic Product Manufacturing: 5 tonnes per year or more (foam, composite plastic or rigid fibre reinforced)</td>
<td>$2,450.00</td>
<td>$2,450.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2008 Section 117(b), the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. (a) Approved</td>
</tr>
<tr>
<td>ERA 19 Metal Forming: 10,000 tonnes or more per year</td>
<td>$810.00</td>
<td>$810.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2008 Section 117(b), the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. (a) Approved</td>
</tr>
</tbody>
</table>
### 4.1.1 Annual Renewal Fees [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 2018/19 Fee (incl. GST)</th>
<th>Year 2019/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERA 20 Metal Recovery: up to 100 tonnes per day</td>
<td>$1,190.00</td>
<td>$1,190.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2000 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ERA 20 Metal Recovery: 100 tonnes or more per day or 10,000 tonnes or more per year Without using a fragmentiser</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2000 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ERA 38.1 (a) Surface Coating: Anodising, electroplating, enamelling or galvanising by using 1 to 100 tonnes of surface coating material in a year</td>
<td>$810.00</td>
<td>$810.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2000 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ERA 49 Boat Maintenance or Repair</td>
<td>$2,450.00</td>
<td>$2,450.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2000 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. (a) Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERA 61 Waste Incineration and Thermal Treatment: Incinerating waste, vegetation, clean paper or cardboard</td>
<td>$810.00</td>
<td>$810.00</td>
<td>0.00%</td>
<td>As per the Environmental Protection Regulation 2008 (Section 117.6) the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee.</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>ERA 61 Waste Incineration and Thermal Treatment: Late Fee (The prescribed annual fees are detailed in the relevant schedule of the Environmental Protection Regulation). This additional fee will be applicable where payment is not received by the due date.</td>
<td>$185.00</td>
<td></td>
<td></td>
<td>As such this fee to remain as is.</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

### 4.1.2 Other ERA Fees

- **Application to transfer an Environmental Authority**
  - $180.00
  - $95.00
  - -47.22%
  - Consistent approach to transfers applied with inspection fees additional to this charge.
  - (a) Approved

  *(minimum charge). Note: if an inspection is required then inspection fees will be additional to this charge.*

- **Application for Conversion of Environmental Authority (site specific to standard conditions)**
  - $180.00
  - $180.00
  - 0.00%
  - Standard council-wide increase of 3% applied (before rounding).
  - (a) Approved

  *(minimum charge). Note: if an inspection is required then inspection fees will be additional to this charge.*

---

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 4.1.2 Other ERA Fees (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>2018/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection fee (per hour) 4. Environmental Protection</td>
<td>$260.00</td>
<td>$280.00</td>
<td>7.69%</td>
<td>Detailed review undertaken for all HERS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Inspection charges to be consistent across the department at the time in motion of $260. The following fees were amalgamated for consistency: 4.1.3 Miscellaneous Fees: Assessment of Draft Transitional Environmental Programs; and Site Investigations — Hourly based on rate for actual time taken (1 hour minimum). 4.1.3 Monitoring Compliance (including assessment of annual return) of an approved Transitional Environmental Program — Hourly rate based on actual time taken (1 hour minimum).</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge). Inspection fees will only be charged where additional inspections are required including assessments of draft TEPs, re-inspections, monitoring and non-compliance.

| Miscellaneous Fees: Assessment of Draft Transitional Environmental Programs; and Site Investigations — Hourly based on rate for actual time taken (1 hour minimum). | $260.00 | Discontinued 30 June 2019. Amalgamated to create consistency and increase transparency. Refer to new fee: 4.1 Inspection Fees | (a) | Discontinued |

(minimum charge).

| Monitoring Compliance (including assessment of annual return) of an approved Transitional Environmental Program — Hourly rate based on actual time taken (1 hour minimum). | $280.00 | Discontinued 30 June 2019. Amalgamated to create consistency and increase transparency. Refer to new fee: 4.1 Inspection Fees | (a) | Discontinued |

(minimum charge).

| Amendment to an approved Transitional Environmental Program (per hour) | $260.00 | $280.00 | 7.69% | Detailed review undertaken for all HERS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. | (a) | Approved |

(minimum charge).

---

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 4.1.2 Other ERA Fees (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual TEP return</td>
<td>$500.00</td>
<td>$515.00</td>
<td>3.00%</td>
<td>standard council-wide increase of 3% applied (before rounding)</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Application Fee – ERA Environmental Authority</td>
<td>$640.00</td>
<td></td>
<td></td>
<td>discontinued as duplicate fee – captured in Planning and Development, Engineering and Environment Fees.</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>plus prescribed annual fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The prescribed fees detailed in the relevant schedule of the Environmental Protection Regulation.

### 5. Road Regulation

#### 5.1 Commercial Use of Roads (refer to relevant local laws)

##### 5.1.1 Licence Fees

| Application/Assessment fee – S. Commercial Use of Roads | $380.00 | $150.00 | -60.53% | Detailed review undertaken for all HSRs fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Fees based on change in service delivery. | (a) | Approved |

Note: Licence Fees are additional to this charge.

| Amendment of Licence – S. Commercial Use of Roads      | $75.00  | $80.00  | -20.00% | Detailed review undertaken for all HSRs fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Administration charges to be decided across the department at the time in motion $30.00. The proposed fee is based on service delivery changes. | (a) | Approved |

(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge.
### 5.1.1 Licence Fees (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for transfer of a Licence – 5. Commercial Use of Roads</td>
<td>$200.00</td>
<td>$95.00</td>
<td>-52.50%</td>
<td>There was no data available for this fee/charge type. Transfer charges to be consistent across the department at the time in motion $95.00</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge). Note: if an inspection is required then inspection fees will be additional to this charge. Applicable to annual licences only.

### 5.1.2 Sale and/or display of goods or services on roads (Roadside Vending)

| Licence – Roadside Vending: Annual | $1,320.00 | $300.00 | -77.22% | Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Fee based on charge in service delivery. | (a) | Approved |

| Licence – Roadside Vending: Monthly | $180.00 | $260.00 | 44.44% | Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. | (a) | Approved |

### 5.1.3 Busking, Commercial Touting, Hawking on Roads and Local Government Areas

| Licence – Busking, Commercial Touting, Hawking: Annual | $0.00 | $260.00 | 100% | There was no data available for this fee/charge type. Standard council-wide increase of 3% applied (before rounding). Based on a usage trip. | (a) | Approved |

### Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

Page 158 of 250
### 5.1.3 Busking, Commercial Touting, Hawking on Roads and Local Government Areas

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS as91(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Annual Licence</strong></td>
<td>$250.00</td>
<td></td>
<td></td>
<td>Discontinued 30 June 2019. Refer to new fee.</td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
<tr>
<td><strong>Monthly Licence</strong></td>
<td>$70.00</td>
<td></td>
<td></td>
<td>Discontinued 30 June 2019. Refer to new fee.</td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
<tr>
<td><strong>Licence – Busking, Commercial Touting, Hawking: One off (one day only)</strong></td>
<td>$32.00</td>
<td>$33.00</td>
<td>3.13%</td>
<td>Standard council wide increase of 3% applied before rounding.</td>
<td>(a)</td>
<td>Approved</td>
</tr>
<tr>
<td><strong>Commercial Touting, Hawking on roads and local government areas – Annual Licence</strong></td>
<td>$1,320.00</td>
<td></td>
<td></td>
<td></td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
<tr>
<td><strong>Commercial Touting, Hawking on roads and local government areas – Monthly Licence</strong></td>
<td>$200.00</td>
<td></td>
<td></td>
<td></td>
<td>(a)</td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

### 5.1.4 Footpath Dining

| Licence – Footpath Dining within Ipswich CBD: Annual (per square meter) (minimum charge) | $115.00 | $115.00 | 0.00% | Not assessed as this fee will be reviewed as part of the Local Law Review. | (a) | Approved |

| Licence – Footpath Dining outside Ipswich CBD: Annual (per square meter) (minimum charge) | $90.00 | $90.00 | 0.00% | Not assessed as this fee will be reviewed as part of the Local Law Review. | (a) | Approved |

### Road Regulation – Commercial Use of Roads – Other Discontinued Fees (permit fees)

| STANDARD works application fee (per permit type) | $230.00 | Discontinued 30 June 2019. Refer to new fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Standard | (a) | Discontinued |
| STANDARD traffic control (per permit type)      | $230.00 | Discontinued 30 June 2019. Refer to new fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Standard | (a) | Discontinued |
### Road Regulation – Commercial Use of Roads – Other Discontinued Fees (Permit fees) (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>STANDARD combined works and traffic control application fee (combined Works on Local Government Control Road and Traffic Control permits)</td>
<td>$345.00</td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Standard</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>NON-STANDARD works application fee (per permit type)</td>
<td>$490.00</td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Non-Standard</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>NON-STANDARD traffic control (per permit type)</td>
<td>$460.00</td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Non-Standard</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>NON-STANDARD combined works and traffic control application fee (combined Works on Local Government Control Road and Traffic Control permits)</td>
<td>$690.00</td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Non-Standard</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Request to amend or extend a current permit – STANDARD works (per permit type)</td>
<td>$120.00</td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: 5.5.1 Administrative Amendment (minor) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and 5.5.1 Amendment to Design Plan (major) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Request to amend or extend traffic control – STANDARD works (per permit type)</td>
<td>$120.00</td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: 5.5.1 Administrative Amendment (minor) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and 5.5.1 Amendment to Design Plan (major) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)</td>
<td>(a)</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>
### Road Regulation – Commercial Use of Roads – Other Discontinued Fees (Permit fees)  

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS as9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$120.00</td>
<td></td>
<td>(a) Discontinued</td>
</tr>
<tr>
<td><strong>Request to amend or extend a current permit STANDARD works or traffic control other than date amendments/extensions only</strong> (per permit type)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$320.00</td>
<td></td>
<td>(a) Discontinued</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$320.00</td>
<td></td>
<td>(a) Discontinued</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### Road Regulation – Commercial Use of Roads – Other Discontinued Fees (Permit fees) [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$185.00</td>
<td></td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: S.5.1 Administrative Amendment (minor) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and S.5.1 Amendment to Design Plan (major) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)</td>
<td>(a) Discontinued</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Applies to STANDARD works, or date amendments only for NON-STANDARD works or traffic control</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$480.00</td>
<td></td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: S.5.1 Administrative Amendment (minor) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and S.5.1 Amendment to Design Plan (major) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)</td>
<td>(a) Discontinued</td>
<td></td>
</tr>
</tbody>
</table>

### 5.2 Pedestrian Mall

#### 5.2.1 Permitted Uses Licence

Note: For Dusting in the Mall please see Commercial Use of Roads section.
### 5.2.2 Pedestrian Mall Activities

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>RG</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Access: per day or part thereof</td>
<td>$170.00</td>
<td>$176.00</td>
<td>3.53%</td>
<td>Due to Mail Re-development Pedestrian Mall Permits Licences have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. Standard council-wide increase of 3% applied (before rounding).</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Sell, Offer or Display goods for sale: per day or part thereof</td>
<td>$170.00</td>
<td>$176.00</td>
<td>3.53%</td>
<td>Due to Mail Re-development Pedestrian Mall Permits Licences have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. NEW Fee: Combined Sell, Offer and Display consistent with forms and Local Laws.</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Display goods for sale: per day or part thereof</td>
<td>$170.00</td>
<td></td>
<td></td>
<td>Discontinued 30 June 2019. Refer to New fee: 5.2.2 Sell, Offer or Display goods for sale per day or part thereof.</td>
<td>(a)</td>
<td>Discontinued</td>
<td></td>
</tr>
<tr>
<td>Carry on business: per day or part thereof</td>
<td>$170.00</td>
<td>$176.00</td>
<td>3.53%</td>
<td>Due to Mail Re-development Pedestrian Mall Permits Licences have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. Standard council-wide increase of 3% applied (before rounding).</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>
## 5.2.2 Pedestrian Mall Activities (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound per day or part thereof</td>
<td>$115.00</td>
<td>$19.00</td>
<td>3.48%</td>
</tr>
<tr>
<td>Seek or receive or indicate that a donation of money from a bystander or passer-by is being sought per day or part thereof</td>
<td>$14.00</td>
<td>$15.00</td>
<td>7.14%</td>
</tr>
<tr>
<td>Place a structure – Hand out Brochures/Pamphlets etc.: per day or part thereof</td>
<td>$170.00</td>
<td>$176.00</td>
<td>3.53%</td>
</tr>
<tr>
<td>Place a structure – Hand out Brochures/Pamphlets etc.: per week</td>
<td>$860.00</td>
<td>$886.00</td>
<td>3.02%</td>
</tr>
</tbody>
</table>
5.2.2 Pedestrian Mall Activities  (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Place a structure – Hand out Brochures/Pamphlets etc.: 3 days</td>
<td>$425.00</td>
<td>$438.00</td>
<td>3.06%</td>
<td>Due to Mall Redevelopment Pedestrian Mall Parking Services have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Law then a review will be conducted as per future service delivery. Standard council wide increase of 3% applied (before rounding)</td>
<td>(a)</td>
<td>Approved</td>
</tr>
</tbody>
</table>

5.2.3 Community Group Activities

<table>
<thead>
<tr>
<th>Activity</th>
<th>Year 18/19 Last YR Fee</th>
<th>Year 19/20 Fee</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Access: per day or part thereof</td>
<td>No Charge</td>
<td>No Charge</td>
<td>No change proposed.</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Sell, Offer or Display goods for sale: per day or part thereof</td>
<td>No Charge</td>
<td>No Charge</td>
<td>No change proposed.</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Display goods for sale: per day or part thereof</td>
<td>No Charge</td>
<td>No Charge</td>
<td>No change proposed.</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Carry on business: per day or part thereof</td>
<td>No Charge</td>
<td>No Charge</td>
<td>No change proposed.</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>
5.2.3 Community Group Activities  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound: per day or part thereof</td>
<td>No Change</td>
<td>No change proposed.</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seek or receive or indicate that a donation of money from a bystander or passer-by is being sought: per day or part thereof</td>
<td>No Change</td>
<td>No change proposed.</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Place a structure – Hand out Brochures/Leaflets etc.: per day or part thereof</td>
<td>No Change</td>
<td>No change proposed.</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Place a structure – Hand out Brochures/Leaflets etc.: per week</td>
<td>No Change</td>
<td>No change proposed.</td>
<td>(a)</td>
<td>Approved</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5.3 Parking Fines

<table>
<thead>
<tr>
<th>CITEC search fees for reminder notices</th>
<th>Actual Costs</th>
<th>No change proposed.</th>
<th>#</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 5.4 Regulated Parking – Permit Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit – Commercial Vehicle Annual</td>
<td>$200.00</td>
<td>$206.00</td>
<td>3.00%</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Resident Parking Permit Fee per annum</td>
<td>Duplicate Fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Permit – Resident Annual</td>
<td>$0.00</td>
<td>$60.00</td>
<td></td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Permit – Media Annual</td>
<td>$200.00</td>
<td>$206.00</td>
<td>3.00%</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Permit – General Contractor: Annual</td>
<td>$200.00</td>
<td>$206.00</td>
<td>3.00%</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
<tr>
<td>Late Fee – If not paid by the due date</td>
<td>$75.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

- Standard council-wide increase of 3% applied (before rounding). Due to be increased systematically in over a number of years to reflect time in motion studies.
- Detailed review undertaken for all HSR5 fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Administration changes to be consistent across the department at the time in motion $60.
- Standard council-wide increase of 3% applied (before rounding). Due to be increased systematically in over a number of years to reflect time in motion studies.
- Standard council-wide increase of 3% applied (before rounding). Due to be increased systematically in over a number of years to reflect time in motion studies.
- Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a FIM will be issued for operating without a licence/permit. This approach will create consistency with other SES Councils.

### 5.5 Permits to carry out Works on Local Government Controlled Roads or implement Traffic Control

#### 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits

If an application is withdrawn before assessment has commenced then a full refund (less the administration charge) will be granted. If work has commenced then cost recovery will occur.
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Administrative amendment of a Permit (Major); 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits</td>
<td>$0.00</td>
<td>$60.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Refer relevant Local Laws and to <a href="https://www.pswrch.dit.qld.gov.au/business-laws-and-permits-for-businesses/roads">https://www.pswrch.dit.qld.gov.au/business-laws-and-permits-for-businesses/roads</a>)</td>
<td>NEW FEE: Fees transferred from WPR to HSRS in January 2019. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The following fees were amalgamated for consistency: - Request to amend or extend a current permit - STANDARD works (per permit type) - Request to amend or extend traffic control - STANDARD works (per permit type) - Request to amend or extend other matters/alterations only for NON-STANDARD works or traffic control (per permit type) - Request to amend or extend a current permit STANDARD works or traffic control other than date amendment/alterations only (per permit type) - Request to amend or extend a current permit NON-STANDARD works or traffic control other than date amendment/alterations only (per permit type) - Request to amend current or extend a combined STANDARD or NON-STANDARD Works on Local Government Controlled Roads and Traffic Control permit application fee - Request to amend current combined Works on Local Government Controlled Roads and Traffic Control permit application fee. NON-STANDARD works other than date amendment only (per permit type)</td>
<td>(a) Approved</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Amendment of a Permit e.g. changes to plans/design (Major); 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits</td>
<td>$0.00</td>
<td>$10.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Year 19/20 L&amp;V Fee (incl. GST)</td>
<td>Year 19/20 Fee (incl. GST)</td>
<td>Increase %</td>
<td>Comment</td>
<td>GST</td>
</tr>
<tr>
<td>------</td>
<td>-------------------------------</td>
<td>----------------------------</td>
<td>------------</td>
<td>---------</td>
<td>-----</td>
</tr>
</tbody>
</table>

5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits (continued)

| Amendment of a Permit e.g. changes to plans/design (Major) 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits | $0.00 | $100.00 | NIEE Fee transferred from WRR to HSRS in January 2018. |

   - Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, revenue assessment and volume analysis.
   - The following fees were amalgamated for consistency:
     - Request to amend or extend a current permit
     - STANDARD works (per permit type)
     - Request to amend or extend traffic control – STANDARD works (per permit type)
     - Request to amend or extend traffic control – NON-STANDARD works or traffic control (per permit type)
     - Request to amend or extend a current permit STANDARD works or traffic control other than date amendment or extensions (per permit type)
     - Request to amend or extend a current permit NON-STANDARD works or traffic control other than date amendment or extensions (per permit type)
     - Request to amend current or extend a combined STANDARD or NON-STANDARD works on Local Government Controlled Roads and Traffic Control permit application fee.
     - Request to amend current combined Works on Local Government Controlled Roads and Traffic Control permit application fee.
   - NON-STANDARD works other than date amendment only (per permit type) | (x) Approved |
5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Combined Traffic Control and Works Permit – Non-Standard</td>
<td>$0.00</td>
<td>$1,120.00</td>
<td>$1,120.00</td>
<td>NEW FEE Fee originally transferred from WPR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.</td>
<td></td>
<td></td>
<td>(x)</td>
</tr>
</tbody>
</table>

Note: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to 4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces (Works, Parks and Recreation Department).

| Combined Traffic Control and Works Permit – Standard | $0.00                     | $920.00                  | $920.00  | NEW FEE Fee transferred from WPR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. | (x)  |            | Approved |

Note: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to 4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces (Works, Parks and Recreation Department).

| Express Processing Fee, 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits | $0.00                     | $800.00                  | $800.00 | NEW FEE Fee transferred from WPR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. | (x)  |            | Approved |

Note: This fee applies to applications made within 10 business days of the works and can be applied to any fee listed in section 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits. Applications may be refused if there is no capacity to process the applications within the stated timeframe.
## 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last VT Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traffic Control Permit or Works on Local Government Controlled Roads – Non-Standard</td>
<td>$0.00</td>
<td>$80.00</td>
<td>=</td>
<td>NEW FEE Fee transferred from WFR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The following fees were amalgamated for consistency: NON-STANDARD traffic control (per permit type) and NON-STANDARD works application fee (per permit type).</td>
<td>(x)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Note: Additional fees may apply if permit includes temporary closure/Removal of parking spaces. Refer to 4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces (Works, Parks and Recreation Department).</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traffic Control Permit or Works on Local Government Controlled Roads – Standard</td>
<td>$0.00</td>
<td>$810.00</td>
<td>=</td>
<td>NEW FEE Fee transferred from WFR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The following fees were amalgamated for consistency: 5.5.1 STANDARD traffic control (per permit type) and STANDARD works application fee (per permit type).</td>
<td>(x)</td>
<td>Approved</td>
<td></td>
</tr>
<tr>
<td>Note: Additional fees may apply if permit includes temporary closure/Removal of parking spaces. Refer to 4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces (Works, Parks and Recreation Department).</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration charge for refund processing</td>
<td>$0.00</td>
<td>$60.00</td>
<td>w</td>
<td>NEW FEE</td>
<td></td>
<td></td>
<td>Approved</td>
</tr>
</tbody>
</table>

*NEW FEE*

Detailed review undertaken for all HSRS fees and charges including time in motion benchmarking, resource assessment and volume analysis. The following fees were amalgamated for consistency:

- 5.5.1 (b) and (g) - Permit application withdrawn within 4, 6, 8 or 12 months of lodgement of application.

### (b) Refund of fees – Prior to the determination of an application

1. If pre-paid during the online application:

- Permit application withdrawn within 4 days of lodgement of application
  - Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occurred then full refund provided less administrative charge.
  - **#** Discontinued

  - Last FY Fee
  - 70% of fee refunded (and GST where applicable)

- Permit application withdrawn within 6 days of lodgement of application
  - Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occurred then full refund provided less administrative charge.
  - **#** Discontinued

  - Last FY Fee
  - 50% of fee refunded (and GST where applicable)
### Item 9 / Attachment 2

#### i. If pre-paid during the online application:

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGE s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit application withdrawn within 8 days of lodgement of application</td>
<td>Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occurred then full refund provided less administrative charge. Refer to New fee 5.5.1 Administration charge for refund processing.</td>
<td>&amp;</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>20% of fee refunded (incl. GST where applicable)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### ii. If not pre-paid during the online application:

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGE s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit application withdrawn within 4 days of lodgement of application</td>
<td>Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occurred then full refund provided less administrative charge. Refer to New fee 5.5.1 Administration charge for refund processing.</td>
<td></td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>30% of fee refunded (incl. GST where applicable)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGE s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit application withdrawn within 6 days of lodgement of application</td>
<td>Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occurred then full refund provided less administrative charge. Refer to New fee 5.5.1 Administration charge for refund processing.</td>
<td></td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>50% of fee refunded (incl. GST where applicable)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
ii. If not pre-paid during the online application:

<table>
<thead>
<tr>
<th>Permit application withdrawn within 8 days of lodgement of application</th>
<th>Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occurred then full refund provided less administrative charge. Refer to new fee S.5.1 Administration charge for refund processing</th>
<th>Discontinued</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee (incl. GST)</td>
<td>80% of fee refunded (incl. GST where applicable)</td>
<td></td>
</tr>
</tbody>
</table>

5.5.2 Compliance inspection to Works on Local Government Controlled Roads or Traffic Control Permits/Notifications

<table>
<thead>
<tr>
<th>Re-inspection or additional assessment following unsatisfactory compliance inspection</th>
<th>$245.00</th>
<th>Discontinued 30 June 2019. Duplicate Fee: Refer to new fee: Road Regulation Inspection Fee (per hour)</th>
</tr>
</thead>
<tbody>
<tr>
<td>per hour (minimum $200)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 5.6 Permit/ Licence Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS art9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.6 Permit/ Licence Fees</td>
<td>$0.00</td>
<td>$280.00</td>
<td>NEW FEE: Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resources assessment and volume analysis. Inspection Fee amended for consistency with other inspection fee charges. The following fees were amalgamated for consistency: &quot;Inspection Fee (per hour)&quot; for road regulation, and &quot;Re-inspection or additional assessment following unsatisfactory compliance inspection&quot;.</td>
<td>$280.00</td>
<td>(x)</td>
<td>Approved</td>
</tr>
</tbody>
</table>

Minimum charge. Inspection fees will only be charged to permits where additional inspections are required including pre-lodgement advice, re-inspections, monitoring and non-compliance.

### 6. Recovery of Goods Removed from Footpaths, etc.

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 18/19 Fee</th>
<th>Year 19/20 Fee</th>
<th>Comment</th>
<th>GST</th>
<th>LGS art9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charge for the removal, storage and release of any goods, materials or equipment removed in accordance with Local Laws where it can be removed and stored easily by one (1) person.</td>
<td>$250.00</td>
<td>Removed as fee is covered in impoundment charged</td>
<td>(d)</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charge for the removal, storage and release of any goods, materials or equipment removed in accordance with Local Laws where it cannot, due to its size, construction, material or other similar reason be removed and stored easily by one (1) person</td>
<td>$250.00</td>
<td>Removed as fee is covered in impoundment charged</td>
<td>(d)</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Last Yr Fee**

**Actual Costs**

<table>
<thead>
<tr>
<th>Description</th>
<th>Year 18/19 Fee</th>
<th>Year 19/20 Fee</th>
<th>% Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS art9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impounded goods, materials or equipment – where it can easily be handled by one (1) officer (per item)</td>
<td>$50.00</td>
<td>$52.00</td>
<td>4.00%</td>
<td>Standard council-wide increase of 3% applied before rounding</td>
<td>$52.00</td>
<td>(d)</td>
<td>Approved</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
6. Recovery of Goods Removed from Footpaths, etc. [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (excl. GST)</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impounded goods, material or equipment – where it cannot be handled easily by one (1) officer (per item)</td>
<td>Actual Costs</td>
<td>No change proposed.</td>
<td>(d) Approved</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impounded Shopping Trolley (per trolley)</td>
<td>$70.00</td>
<td>$73.00</td>
<td>4.29%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(4) Approved</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impounded Vehicle – Passenger (per vehicle)</td>
<td>$500.00</td>
<td>$515.00</td>
<td>3.00%</td>
<td>Standard council-wide increase of 3% applied (before rounding)</td>
<td>(6) Approved</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Standard charge for a vehicle removed from a road reserve or other local government controlled area in accordance with the Transport Operations (Road Use Management) Act 1995. Other charges may apply if the recovery of the vehicle or the impoundment of the vehicle is not considered standard.

<table>
<thead>
<tr>
<th>Impounded Vehicle – Other (per vehicle)</th>
<th>Actual Costs</th>
<th>No change proposed.</th>
<th>(d) Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>e.g. caravan, trailer, heavy vehicle etc. all vehicles other than a passenger vehicle. Note that “Actual Costs” include but are not limited to towing fees, officer time, administration charges.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Daily holding fees for the impoundment of a vehicle removed from a road reserve or other local government controlled area in accordance with the Transport Operations (Road Use Management) Act 1995: $7.00, Fee removed as service no longer provided. (6) Discontinued
- Inspection/Viewing fee during normal business hours to inspect or view a vehicle removed from a road reserve or other local government controlled area in accordance with the Transport Operations (Road Use Management) Act 1999. – Hourly charge – 1 hour minimum: $95.00, Removed as this is not applied. (4) Discontinued
- Inspection/Viewing fee outside of normal business hours to inspect or view a vehicle removed from a road reserve or other local government controlled area in accordance with the Transport Operations (Road Use Management) Act 1999. – Hourly charge – 1 hour minimum: $245.00, Fee removed as service no longer provided. (4) Discontinued

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
7. Driveway Crossing Permits (Refer relevant Local Laws)

7.1 Standard Permits

An applicant can apply for a Standard Approval if they are able to agree to the standard terms and conditions outlined on the application form. If the terms and conditions can be agreed to, no inspection may be required. (If the applicant cannot agree to the standard terms and conditions of the permit without an inspection and/or desktop assessment from a technical officer taking place, they must apply for a Non Standard Permit – see next section)

<table>
<thead>
<tr>
<th>Permit – Standard</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Charge</td>
<td>No charge proposed.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last IR Fee</td>
<td>No Charge</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7.2 Non Standard Permits

<table>
<thead>
<tr>
<th>Inspection Fee (per hour): 7.2 Non Standard Permits</th>
<th>$0.00</th>
<th>$260.00</th>
<th>$280.00</th>
<th>NEW FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Detailed review undertaken for all HSCR fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Inspection charges to be consistent across the department at the time in motion of $280.00. The following fees were amalgamated for consistency: <em>Re-inspection or additional assessment following unsatisfactory compliance inspection</em> which was $260.00.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge). Inspection fees will only be charged to Permits where additional inspections are required including pre-inspection advice, re-inspections, monitoring and non-compliance.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
7.2 Non Standard Permits [continued]

Application/Assessment and Permit – Non Standard Driveway Crossing

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGC s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$475.00</td>
<td>$180.00</td>
<td>-62.11%</td>
<td>Detailed review undertaken for all HDRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on service delivery changes. This fee is additional to the inspection fee, therefore the percentage does not reflect the true change in fee. If work can be completed without the need for an inspection then cost should reflect service.</td>
<td>(x)</td>
<td>Approved</td>
<td></td>
</tr>
</tbody>
</table>

(minimum charge.) Note: if an inspection is required then inspection fees are additional to this change. This fee is non-refundable.

8. Other Charges

8.1 External Parties Facility Access

Key Deposit: $0.00 $45.00

HRW FEE – Held in trust and refunded when key returned. Fee currently in policy and is charged in facilities section of WPR however this fee should be separated for external parties such as contractors.

Approved

8.2 Election Signs

Bond – Election Signs (per candidate) $500.00 $300.00 0.00% Not assessed, will be reviewed as apart of Local Law Review. Approved

Bond Fees must be paid prior to the erection of any campaign signage. The bond shall only be repaid upon notification by the applicant that all election signs have been removed within 14 days of the date of the election and following confirmation by Council’s Inspectors. For each and every sign not removed, the sum of $50.00 will be forfeited to the Council from the bond amount deposited. Council will then arrange for the removal of such signs after the expiration of the above and dispose of such signs.

Assessment fee for erection of Election Signs $0.00 $310.00 (d) Discontinued

Note: This fee is non-refundable.
WORKS, PARKS & RECREATION

1. Urban and Rural Greening

1.1 Park Use

1.1.1 Non-Commercial Use

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No Charge</td>
<td>No change</td>
<td>No fee charged so as to encourage community use of parks.</td>
<td>(a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

1.1.2 Commercial Fee – Refer Local Law 3 (Commercial Licencing)

NOTE: Commercial Fee - required if a business or organisation gains benefit from supplying goods or services in Parks or Facilities

(a) Key Deposit

| Key deposit | $45.00 | $45.00 | 0.00% | This fee is a Bond. Key deposits are based on the cost of replacement keys $50 and a labor allowance. No change from the 2018/19 charge is proposed. | (a) | Reviewed |

(b) 1-100 People

| Hourly Rate – per location | $60.00 | $70.00 | 16.67% | Standard increase of 3% applied (plus rounding) | # | (a) | Reviewed |
| Daily Rate – per location  | $355.00 | $370.00 | 4.23% | Standard increase of 3% applied (plus rounding) | # | (a) | Reviewed |

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 1-100 People

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST 2019/20</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond – per event</td>
<td>$580.00</td>
<td>$580.00</td>
<td>Bond rates across WPR have been reviewed and are considered to be set at an appropriate level. As such no change from the 2018/19 bond fees are proposed.</td>
<td>(a) Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### 101 – 499 People

Planned attendance of 500 persons or greater falls under the scope of Health and Regulatory Services.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST 2019/20</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hourly Rate – per location</td>
<td>$125.00</td>
<td>$130.00</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>(a) Reviewed</td>
<td></td>
</tr>
<tr>
<td>Daily Rate – per location</td>
<td>$810.00</td>
<td>$840.00</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>(a) Reviewed</td>
<td></td>
</tr>
<tr>
<td>Bond – per event</td>
<td>$1,150.00</td>
<td>$1,150.00</td>
<td>No changes proposed to bond fees.</td>
<td>(a) Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### Charitable or Community Organizations use of Parks (does not include sporting grounds)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST 2019/20</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hourly Rate – per location</td>
<td>No Charge</td>
<td>No Charge</td>
<td>No change proposed. No fee charged so as to encourage community use of parks.</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Bond – per event</td>
<td>No Charge</td>
<td>No Change</td>
<td>No changes proposed to bond fees.</td>
<td>(a) Reviewed</td>
<td></td>
</tr>
</tbody>
</table>
1.3 Temporary Park Access

(a) Business Hours Access

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>S.97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicles under 4.5 Tonnes: Bond</td>
<td>No Charge</td>
<td>No Charge</td>
<td>No changes proposed to bond fees.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicles over 4.5 Tonnes: Bond</td>
<td>$1,340.00</td>
<td>$1,340.00</td>
<td>0.00%</td>
<td>No changes proposed to bond fees.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(b) After Hours Access

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>S.97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Vehicles: Bond</td>
<td>$1,340.00</td>
<td>$1,340.00</td>
<td>0.00%</td>
<td>No changes proposed to bond fees.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All Vehicles: Key deposit</td>
<td>$45.00</td>
<td>$45.00</td>
<td>0.00%</td>
<td>No changes proposed to bond fees.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1.4 Use of Parks or Sporting Grounds by Fitness Groups/Personal Trainer

The definition of a fitness group/personal trainer: a group or individual providing outdoor fitness sessions to promote a healthy and physically active lifestyle.

(a) 10 or less attendees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>S.97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 or less attendees per season (Permit Required)</td>
<td>No Charge</td>
<td>No Charge</td>
<td>No changes proposed.</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(b) More than 10 attendees (Permit Required)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>S.97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>More than 10 attendees (Permit Required): Application fee – Non refundable</td>
<td>$75.00</td>
<td>$80.00</td>
<td>6.67%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>#</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>More than 10 attendees (Permit Required): Season Fee (payable per season Summer/Winter)</td>
<td>$290.00</td>
<td>$300.00</td>
<td>3.45%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>#</td>
<td>(a) Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### GOVERNANCE COMMITTEE

**MEETING AGENDA**

14 MAY 2019

**Item 9 / Attachment 2.**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fees (incl. GST)</th>
<th>Year 19/20 Fees (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
</table>

(b) **More than 10 attendees (Permit Required)** [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fees (incl. GST)</th>
<th>Year 19/20 Fees (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
</table>

**1.1.5 Camping Fees (Excluding Rosewood Showgrounds)**

- **Per site per night – Unpowered**
  - $12.00
  - $12.00
  - 0.00%
  - No increase proposed – fee is set to align with pricing of surrounding RV Friendly towns

**1.1.6 Camping Fees for Rosewood Showgrounds**

- **Per site per night – Powered**
  - $15.00
  - $15.00
  - 0.00%
  - No increase – to align with pricing of surrounding RV Friendly towns

- **Per site per night – Unpowered**
  - $12.00
  - $12.00
  - 0.00%
  - No increase – to align with pricing of surrounding RV Friendly towns

### 1.2 Facility Use

**1.2.1 Facility Use Excluding Briggs Road Function Room and Rosewood Showgrounds Cultural Centre**

(a) **Community**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fees (incl. GST)</th>
<th>Year 19/20 Fees (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
</table>

### Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### (b) Commercial

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS Art 19(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key deposit</td>
<td>$45.00</td>
<td>$45.00</td>
<td>0.00%</td>
<td>No changes proposed to key deposit fees.</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Bond – per location per event</td>
<td>$460.00</td>
<td>$460.00</td>
<td>0.00%</td>
<td>No changes proposed to bond fees</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Daily Rate – per location</td>
<td>$81.00</td>
<td>$84.00</td>
<td>3.70%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Annual Fee (More than 4 occasions) – per location</td>
<td>$0.00</td>
<td>$2,520.00</td>
<td>~</td>
<td>NEW FEE: Introduced to make allowance for regular or repeat usage.</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>

#### 1.2.2 Facility use of Briggs Road Function Room and Rosewood Showgrounds Cultural Centre only

#### (a) Community

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS Art 19(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key deposit</td>
<td>$45.00</td>
<td>$45.00</td>
<td>0.00%</td>
<td>No changes proposed to key deposit fees.</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Bond – per location per event</td>
<td>$1,030.00</td>
<td>$1,030.00</td>
<td>0.00%</td>
<td>No changes proposed to bond fees</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Daily rate – per location</td>
<td>$410.00</td>
<td>$423.50</td>
<td>3.36%</td>
<td>Fee name changed from ‘The Fee – per location per event’ consistent with other facilities charge structures. Standard increase of 3% applied (plus rounding)</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Annual Fee (More than 4 occasions) – per location</td>
<td>$0.00</td>
<td>$1,272.00</td>
<td>~</td>
<td>NEW FEE: Introduced to make allowance for regular or repeat usage.</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>

#### (b) Commercial

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS Art 19(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key deposit</td>
<td>$45.00</td>
<td>$45.00</td>
<td>0.00%</td>
<td>No changes proposed to key deposit fees.</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Bond – per location per event</td>
<td>$1,030.00</td>
<td>$1,030.00</td>
<td>0.00%</td>
<td>No changes proposed to bond fees</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Daily Rate – per location</td>
<td>$810.00</td>
<td>$840.00</td>
<td>3.70%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Annual Fee (More than 4 occasions) – per location</td>
<td>$0.00</td>
<td>$2,520.00</td>
<td>~</td>
<td>NEW FEE: Introduced to make allowance for regular or repeat usage.</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
</tbody>
</table>
1.2.3 Sport and Recreation Clubhouse Use (In Conjunction with Seasonal Sporting Ground Use)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fee (excl. GST)</td>
<td>Fee (incl. GST)</td>
<td>Increase %</td>
</tr>
<tr>
<td>Key deposit</td>
<td>$45.00</td>
<td>$45.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Bond – per location per season</td>
<td>$220.00</td>
<td>$220.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Season hire fee – per location</td>
<td>$330.00</td>
<td>$340.00</td>
<td>3.03%</td>
</tr>
</tbody>
</table>

1.3 Use of Sporting Grounds and Facilities

1.3.1 Annual Lease and Tenancies

Note: All lease and tenancy fees will be confirmed as part of the respective lease or tenancy document.

1.3.2 Use of Sporting Grounds

Night Lighting:
The cost of field lighting is charged as per the submitted approved use of Council’s Parks and Reserves Application Form and will be charged as a seasonal fee for lighting, based on the amount of use per week, on a per field basis and is calculated at cost plus.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fee (excl. GST)</td>
<td>Fee (incl. GST)</td>
<td>Increase %</td>
</tr>
<tr>
<td>Daily Rate – per location</td>
<td>$125.00</td>
<td>$130.00</td>
<td>4.00%</td>
</tr>
<tr>
<td>Season fee – excluding consumables</td>
<td>$330.00</td>
<td>$340.00</td>
<td>3.03%</td>
</tr>
</tbody>
</table>

(User is responsible for the consumable costs i.e. Electricity for field lighting (not clubhouses/Toilets/Bar etc.). Refer to Seasonal/Concurrence Agreement.

Field Lighting – Summer Seasonal Fee – Per field 1 right per week

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fee (excl. GST)</td>
<td>Fee (incl. GST)</td>
<td>Increase %</td>
</tr>
<tr>
<td>Field Lighting – Summer Seasonal Fee – Per field 1 right per week</td>
<td>$390.00</td>
<td>$400.00</td>
<td>Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)</td>
</tr>
</tbody>
</table>

Field Lighting – Summer Seasonal Fee – Per field 2 rights per week

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fee (excl. GST)</td>
<td>Fee (incl. GST)</td>
<td>Increase %</td>
</tr>
<tr>
<td>Field Lighting – Summer Seasonal Fee – Per field 2 rights per week</td>
<td>$780.00</td>
<td>$800.00</td>
<td>Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)</td>
</tr>
</tbody>
</table>

Field Lighting – Summer Seasonal Fee – Per field 3 rights per week

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fee (excl. GST)</td>
<td>Fee (incl. GST)</td>
<td>Increase %</td>
</tr>
<tr>
<td>Field Lighting – Summer Seasonal Fee – Per field 3 rights per week</td>
<td>$1,170.00</td>
<td>$1,190.00</td>
<td>Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)
### 1.3.2 Use of Sporting Grounds [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>2018/19 Fee (incl. GST)</th>
<th>2019/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Field Lighting – Summer Seasonal Fee – Per field 4 nights per week</td>
<td>$1,560.00</td>
<td></td>
<td></td>
<td>Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation [see below]</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Field Lighting – Winter Seasonal Fee – Per field 1 night per week</td>
<td>$700.00</td>
<td></td>
<td></td>
<td>Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation [see below]</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Field Lighting – Winter Seasonal Fee – Per field 2 nights per week</td>
<td>$1,560.00</td>
<td></td>
<td></td>
<td>Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation [see below]</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Field Lighting – Winter Seasonal Fee – Per field 3 nights per week</td>
<td>$2,340.00</td>
<td></td>
<td></td>
<td>Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation [see below]</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Field Lighting – Winter Seasonal Fee – Per field 4 nights per week</td>
<td>$3,120.00</td>
<td></td>
<td></td>
<td>Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation [see below]</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Field Lighting – Seasonal Fee – Per field 1 night per week</td>
<td>$0.00</td>
<td>$610.00</td>
<td></td>
<td>NEW FEE: Field lighting charges have been reviewed and streamlined. The new fees are consistent with prior charges, but with the removal of seasonal differentiation</td>
<td></td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Field Lighting – Seasonal Fee – Per field 2 nights per week</td>
<td>$0.00</td>
<td>$1,320.00</td>
<td></td>
<td>NEW FEE: Field lighting charges have been reviewed and streamlined. The new fees are consistent with prior charges, but with the removal of seasonal differentiation</td>
<td></td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Field Lighting – Seasonal Fee – Per field 3 nights per week</td>
<td>$0.00</td>
<td>$1,630.00</td>
<td></td>
<td>NEW FEE: Field lighting charges have been reviewed and streamlined. The new fees are consistent with prior charges, but with the removal of seasonal differentiation</td>
<td></td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Field Lighting – Seasonal Fee – Per field 4 nights per week</td>
<td>$0.00</td>
<td>$2,440.00</td>
<td></td>
<td>NEW FEE: Field lighting charges have been reviewed and streamlined. The new fees are consistent with prior charges, but with the removal of seasonal differentiation</td>
<td></td>
<td></td>
<td>New</td>
</tr>
</tbody>
</table>

### 1.3.3 School Competition – Seasonal Fee

Intraschool and interschool sport to be held between 6:00 AM and 4:00 PM Monday to Friday (still required to book facilities).
### 1.3.3 School Competition – Seasonal Fee (continued)

Full fee payment for all major carnivals held during the year will still apply.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGs Act 97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intraschool Competition – 1 school competing</td>
<td>No Charge</td>
<td>No Charge</td>
<td>No change proposed. No fee charged so as to encourage school use of parks and facilities</td>
<td># (a)</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intraschool Competition – 2 or more schools competing (From within the Met West Region)</td>
<td>No Charge</td>
<td>No Charge</td>
<td>No change proposed. No fee charged so as to encourage school use of parks and facilities</td>
<td># (a)</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Major Carnival – Daily rate, 1 or more schools competing (From outside the Met West Region)</td>
<td>$115.00</td>
<td>$120.00</td>
<td>4.35%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td># (a)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### 1.3.4 Rental of Sport and Recreation Facilities (hourly rates)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (per hour)</th>
<th>Year 19/20 Fee (per hour)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGs Act 97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Briggs Road Tennis Court – Day time use (per hour)</td>
<td>$17.00</td>
<td>$18.00</td>
<td>5.88%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Briggs Road Tennis Court – Night time use (per hour)</td>
<td>$26.00</td>
<td>$27.00</td>
<td>3.85%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### 1.3.5 Lease of Sport and Recreation Club Facilities

Note: If during the term of the lease the use of the property has changed category, e.g. upgraded from a Restricted Liquor Licence to a Unrestricted Liquor Licence, the Council may re-assess the annual rental payable in accordance with categories as listed.

In cases where club facilities have become the property of Council e.g. at the determination of lease, Council retains the right to charge an additional rental to be negotiated on a case by case basis.

Following the determination of a lease, Council may at its discretion allow a three year phase in of fees should the new fee exceed the previous fee.

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
### 1.3.5 Lease of Sport and Recreation Club Facilities (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>Inc. GST</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rental is set at 5% of Unimproved Capital Value (UCV)</td>
<td>No change proposed.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Lease of a facility to a sporting and recreational organisation with a Gaming Machine Licence | Rental is set at 3% of Unimproved Capital Value (UCV) | No change proposed. | # | Reviewed |

| Lease of a facility to a sporting and recreational organisation with an Unrestricted Liquor Licence but not a Gaming Machine Licence | Rental is set at 3% of Unimproved Capital Value (UCV) | No change proposed. | # |Reviewed |

| Lease of a facility to a sporting and recreational organisation with a Restricted Liquor Licence or no Liquor Licence | Rental is set at 1% of Unimproved Capital Value (UCV) | No change proposed. | # | Reviewed |

### 2. Adopted Reports, Studies and Other Documentation

| Major Documents (strategic documents, mapping etc.) | $320.00 | $320.00 | 3.12% | Standard increase of 3% applied (plus rounding) | # | Reviewed |

| Other Documents (individual management plans, feasibility studies, etc.) | $185.00 | $185.00 | 5.41% | Standard increase of 3% applied (plus rounding) | # | Reviewed |

Small or part documents (flora and fauna lists, excerpts from larger reports) – per page $4.70 $4.90 4.26% Standard increase of 3% applied (plus rounding) # Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## 2. Adopted Reports, Studies and Other Documentation [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small or part documents – requests from (speech) Residents, non-profit or community groups as determined by the Chief Operating Officer – Works, Parks and Recreation</td>
<td>No Change</td>
<td>No change proposed.</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fee to utilise Council's Flood Models (Complex)</td>
<td>By Quote</td>
<td>No change proposed.</td>
<td># Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fee to utilise Council's Flood Models (Simple)</td>
<td>$425.00</td>
<td>$440.90</td>
<td>3.52%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td># Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

## 3. Nursery Operations

### 3.1 Sale of Plants – Wholesale

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wholesale Native Tubes – Minimum Price</td>
<td>$3.50</td>
<td>$2.55</td>
<td>2.00%</td>
<td>Increase is in conjunction with nursery industry standard.</td>
<td># Reviewed</td>
<td></td>
</tr>
<tr>
<td>Wholesale Native Tubes – Maximum Price</td>
<td>$3.90</td>
<td>$4.00</td>
<td>2.56%</td>
<td>Increase is in conjunction with nursery industry standard.</td>
<td># Reviewed</td>
<td></td>
</tr>
<tr>
<td>Wholesale Pots 100mm to 300mm – Minimum Price</td>
<td>$6.00</td>
<td>$6.13</td>
<td>2.03%</td>
<td>Increase is in conjunction with nursery industry standard.</td>
<td># Reviewed</td>
<td></td>
</tr>
<tr>
<td>Wholesale Pots 100mm to 300mm – Maximum Price</td>
<td>$45.00</td>
<td>$45.90</td>
<td>2.00%</td>
<td>Increase is in conjunction with nursery industry standard.</td>
<td># Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### 3.2 Sale of Plants – Retail

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retail Native Tubes – Minimum Price</td>
<td>$3.00</td>
<td>$3.10</td>
<td>3.33%</td>
<td>Increase is in conjunction with nursery industry standard.</td>
<td># Reviewed</td>
<td></td>
</tr>
<tr>
<td>Retail Native Tubes – Maximum Price</td>
<td>$4.50</td>
<td>$4.60</td>
<td>2.22%</td>
<td>Increase is in conjunction with nursery industry standard.</td>
<td># Reviewed</td>
<td></td>
</tr>
</tbody>
</table>
3.2 Sale of Plants – Retail [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retail Pots 100mm to 300mm – Minimum Price</td>
<td>$8.00</td>
<td>$8.15</td>
<td>2.50%</td>
<td>Increase is in conjunction with nursery industry standard</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Retail Pots 100mm to 300mm – Maximum Price</td>
<td>$85.00</td>
<td>$87.00</td>
<td>2.35%</td>
<td>Increase is in conjunction with nursery industry standard</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

4. Regulated Parking

4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces

4.1.1 Temporary closure/removal of Regulated Parking Spaces for the following purposes:

- Closure of a regulated parking space (including loading zones, disabled person’s parking bays and trail chutes) per day or part thereof – per space
  - Year 18/19 Fee: $160.00
  - Year 19/20 Fee: $160.00
  - No change to the 2018/2019 fee charged
  - (a) Reviewed

- Closure of regulated parking spaces (including loading zones, disabled person’s parking bays and trail chutes) per day or part thereof where in the opinion of Council the primary purpose is for advertising or other commercial purposes – per space
  - Year 18/19 Fee: $480.00
  - Year 19/20 Fee: $480.00
  - No change to the 2018/2019 fee charged
  - (a) Reviewed

4.1.2 Closure of metered parking space: (per space)

- Each week or part thereof in excess of two (2) days
  - Year 18/19 Fee: $235.00
  - Year 19/20 Fee: $235.00
  - No change to the 2018/2019 fee charged
  - (a) Reviewed

- For any period up to and including two (2) days
  - Year 18/19 Fee: $189.00
  - Year 19/20 Fee: $189.00
  - No change to the 2018/2019 fee charged
  - (a) Reviewed
4.2 Regulated Parking – Meter Charges

4.2.1 Regulated Parking Meter Charges (Time Restrictions)

<table>
<thead>
<tr>
<th>Time Interval</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/2 Hour</td>
<td>$0.70</td>
<td>$0.70</td>
<td>0.00%</td>
<td>Parking Meter charges were increased by $0.20c/hr in 2018. Council does not increase the per hour charge every year by CPI, as this would be a rate of $9.85c increase. For operational efficiency with coin collection, is is considered more appropriate to hold the price until every 4-5 years.</td>
<td><code>#</code></td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>1 Hour</td>
<td>$1.40</td>
<td>$1.40</td>
<td>0.00%</td>
<td>As above – no increase for 2019/20</td>
<td><code>#</code></td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>2 Hour</td>
<td>$2.80</td>
<td>$2.80</td>
<td>0.00%</td>
<td>As above – no increase for 2019/20</td>
<td><code>#</code></td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>3 Hour</td>
<td>$4.20</td>
<td>$4.20</td>
<td>0.00%</td>
<td>As above – no increase for 2019/20</td>
<td><code>#</code></td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>4 Hour</td>
<td>$5.60</td>
<td>$5.60</td>
<td>0.00%</td>
<td>As above – no increase for 2019/20</td>
<td><code>#</code></td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
<tr>
<td>9 Hour</td>
<td>$7.00</td>
<td>$7.00</td>
<td>0.00%</td>
<td>As above – no increase for 2019/20</td>
<td><code>#</code></td>
<td>(a)</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

4.3 Road Regulation – Other

4.3.1 Heavy Vehicle National Law Road Manager Consent Request

<table>
<thead>
<tr>
<th>Route Assessment</th>
<th>By Quote</th>
<th>No Change Proposed</th>
<th>(<code>#</code>) Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 5. Recoverable Works

**Discontinued – Driveway Crossings (Refer relevant Local Laws)**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concrete Inlets: All sizes</td>
<td></td>
<td></td>
<td></td>
<td>Fee to be discontinued. This service can be quoted for and charged under the existing fees for recoverable private works (see below).</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Pipe Crossings: All sizes</td>
<td></td>
<td></td>
<td></td>
<td>Fee to be discontinued. This service can be quoted for and charged under the existing fees for recoverable private works (see below).</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Box Culverts: All sizes</td>
<td></td>
<td></td>
<td></td>
<td>Fee to be discontinued. This service can be quoted for and charged under the existing fees for recoverable private works (see below).</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Concrete Inlets in Earth Table Drains: All sizes</td>
<td></td>
<td></td>
<td></td>
<td>Fee to be discontinued. This service can be quoted for and charged under the existing fees for recoverable private works (see below).</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Reinforced Concrete Driveways in conjunction with construction projects only – full width slabs over footpaths: All sizes</td>
<td></td>
<td></td>
<td></td>
<td>Fee to be discontinued. This service can be quoted for and charged under the existing fees for recoverable private works (see below).</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>
### 5.2 Private Works (Refer relevant Local Laws)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any private construction and/or maintenance works may be undertaken by the Council on application by the land owner and upon receipt of the estimated cost of such works</td>
<td>By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last YR Fee By Quote</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restoration Changes – Roadways Footpaths and Streetscape</td>
<td>By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last YR Fee By Quote</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hydraulics Services &amp; Information</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fees to be discontinued. This service can be quoted for and charged under the other existing fees for recoverable private works (see above)</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last YR Fee By Quote</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spray Painting of Industrial Elks</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charge to be discontinued. There are no longer spray booths operating at Briggs Rd Depot.</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last YR Fee By Quote</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tree Assessment (Public Land Only) – hourly rate</td>
<td>$80.00</td>
<td>$85.00</td>
<td>6.25%</td>
<td>Standard increase of 3% applied (plus rounding)</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Street Tree Replacement (Public Land Only)</td>
<td>By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
6. Ipswich Waste Services

6.1 Dead Animal Removal Services

6.1.1 Small Animals – including, but not limited to, dogs and cats

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee (incl. GST)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>By Quote</td>
<td>No change proposed.</td>
<td>#</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

6.1.2 Large Animals – including, but not limited to, cows and horses

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee (incl. GST)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>By Quote</td>
<td>No change proposed.</td>
<td>#</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6.2 Pathological Waste Services

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee (incl. GST)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>By Quote</td>
<td>No change proposed.</td>
<td>#</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee (incl. GST)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>By Quote</td>
<td>No change proposed.</td>
<td>#</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee (incl. GST)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>By Quote</td>
<td>No change proposed.</td>
<td>#</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
6.3 Waste Disposal Charges

6.3.1 Recycling & Refuse Centres

(a) Tyre Disposal

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passenger tyre – per tyre</td>
<td>$7.00</td>
<td>$7.50</td>
<td>7.14%</td>
<td>Nominal increase to tyre disposal fees proposed. Customers are encouraged to use alternative tyre disposal services in the private sector.</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Passenger tyre including rim – per tyre</td>
<td>$11.00</td>
<td>$12.00</td>
<td>9.09%</td>
<td>As above – see comment on tyre disposal pricing</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>4WD tyre – per tyre</td>
<td>$9.00</td>
<td>$9.50</td>
<td>5.56%</td>
<td>As above – see comment on tyre disposal pricing</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>4WD tyre including rim – per tyre</td>
<td>$16.00</td>
<td>$17.00</td>
<td>6.25%</td>
<td>As above – see comment on tyre disposal pricing</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Light Truck tyre – per tyre</td>
<td>$10.00</td>
<td>$11.00</td>
<td>10.00%</td>
<td>As above – see comment on tyre disposal pricing</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Light Truck tyre including rim – per tyre</td>
<td>$16.00</td>
<td>$17.00</td>
<td>6.25%</td>
<td>As above – see comment on tyre disposal pricing</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

(b) Riverview Recycling & Refuse Centre (only)

1. Domestic Users

Please include residents only. (Proof of residency required). Note residents are permitted to dispose of the following items free of charge:

- scrap metal and aluminium
- car batteries
- cardboard

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### i. Domestic Users [contd.]

- motor oil (20L limits)
- e-waste
- glass bottles and jars; and
- paint and edible products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s59(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>General waste: Cars, vans and utilites, including trailers: First 500kg</td>
<td>$12.00</td>
<td>$12.00</td>
<td>0.00%</td>
<td>No price change from the 2018/19 fees and charges.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>General waste: Cars, vans and utilites, including trailers: Excess over 500kg per kg</td>
<td>$0.20</td>
<td>$0.20</td>
<td>0.00%</td>
<td>No price change from the 2018/19 fees and charges.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### ii. Non-Ipswich Residents / Commercial / Industrial Waste

Note commercial operators are permitted to dispose of the following items free of charge:

- Paint and edible products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme.

<table>
<thead>
<tr>
<th>General Waste: Per tonne</th>
<th>By Quote</th>
<th>Last YR Fee</th>
<th>By Quote</th>
<th>#</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Waste: Minimum Charge</td>
<td>By Quote</td>
<td>Last YR Fee</td>
<td>By Quote</td>
<td>#</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

(c) Rosewood Recycling & Refuse Centre (only)

### i. Domestic Users

(ipswich Residents Only - Proof of residency required)

Note residents are permitted to dispose of the following items free of charge:

- approved recyclables, including:
  - scrap metal and aluminium

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
1. Domestic Users [continued]

- car batteries
- cardboard
- motor oil (20L limit)
- glass bottles and jars; and
- paint and eligible products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>General waste: Cars, vans and utilities, including trailers: First 2 cubic metres of waste</td>
<td>$12.00</td>
<td>$12.00</td>
<td>0.00%</td>
<td>No price change from the 2018/19 fees and charges.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>General waste: Cars, vans and utilities, including trailers: Excess over 2 cubic metres per cubic metre or part thereof</td>
<td>$70.00</td>
<td>$70.00</td>
<td>0.00%</td>
<td>No price change from the 2018/19 fees and charges.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

6.4 Industrial Waste Services

The following schedule of charges relates to the provision of the following bin services:

6.4.1 Permanent Industrial/Skip Services

<table>
<thead>
<tr>
<th>Bin services — All sizes — per service</th>
<th>By Quote</th>
<th>Last VR Fee</th>
<th>No change proposed</th>
<th>#</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tipper Bins — All Sizes/Weekly</td>
<td>By Quote</td>
<td>Last VR Fee</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Bin Rental — All Sizes/Weekly</td>
<td>By Quote</td>
<td>Last VR Fee</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>
### 6.4.2 Commingled & Cardboard Recycling

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bin services – All sizes – per service</td>
<td>By Quote</td>
<td>By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bin Rental – All sizes</td>
<td>By Quote</td>
<td>By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 6.4.3 Casual Bin Services

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bin services – All sizes – per service</td>
<td>By Quote</td>
<td>By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bin Delivery Fee – All Sizes</td>
<td>By Quote</td>
<td>By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bin Rental – All sizes – weekly</td>
<td>By Quote</td>
<td>By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 6.5 Mobile Garbage Bin Services

#### 6.5.1 Commercial Refuse Service

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per Service</td>
<td>By Quote</td>
<td>By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018–19 and draft 2019–20 Fees and Changes (as at April 2019)
### 6.5.1 Commercial Refuse Service [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bin Rental - weekly</td>
<td>By Quote</td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>reviewed</td>
</tr>
</tbody>
</table>

### 6.5.2 Commercial Recycling Services

<table>
<thead>
<tr>
<th>Per Service</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bin Rental - weekly</td>
<td>By Quote</td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>reviewed</td>
</tr>
</tbody>
</table>

### 6.5.3 Paper Recycling/Document Destruction Service

<table>
<thead>
<tr>
<th>Paper recycling - per service</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document destruction - per service</td>
<td>By Quote</td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>reviewed</td>
</tr>
<tr>
<td>Bin Rental - weekly</td>
<td>By Quote</td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>reviewed</td>
</tr>
</tbody>
</table>
## Resource Recovery Fees – Discontinued

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resource Recovery Fee – Per carton</td>
<td>Last YR Fee By Quote</td>
<td>The Resource Recovery services have been discontinued.</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resource Recovery Fee – Per pallet</td>
<td>Last YR Fee By Quote</td>
<td>The Resource Recovery services have been discontinued.</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resource Recovery Fee – Per litre of liquid waste</td>
<td>Last YR Fee By Quote</td>
<td>The Resource Recovery services have been discontinued.</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 6.6 Miscellaneous Charges

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>老鼠 trap services</td>
<td>Last YR Fee By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special services equipment rental per week</td>
<td>Last YR Fee By Quote</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Process special waste – per tonne/pallet/itre</td>
<td>Last YR Fee By Quote</td>
<td>The service for &quot;Special Waste&quot; charge has been discontinued</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Extra domestic wheele bin service</td>
<td>$16.00</td>
<td>$17.00</td>
<td>6.25%</td>
<td>Provision for average time for the cost of a truck &amp; driver plus margin.</td>
<td>(4)</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>
6.6 Miscellaneous Charges [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Green waste service (tenants of Ipswich rental properties only) - six month charge</td>
<td>$38.00</td>
<td></td>
<td></td>
<td>Green Waste service – Six month prepaid option is to be discontinued as a result of the cost to provide this option. Tenants were cancelling the service during the slow growing period over winter, and then recommencing in spring, requiring the bin to be collected and then redelivered. This was not the intent of the service and the cost of service consequently exceeded the service charge. In place of the six month fee, the twelve month service will now be made transferable between addresses to accommodate shorter residential waste durations.</td>
<td></td>
<td></td>
<td>(a)</td>
</tr>
<tr>
<td>Green waste service (tenants of Ipswich rental properties only) - annual charge</td>
<td>$75.00</td>
<td>$75.00</td>
<td>0.00%</td>
<td>No change from 2018/2019</td>
<td></td>
<td></td>
<td>(x) Reviewed</td>
</tr>
</tbody>
</table>

6.7 Road Sweeping

<table>
<thead>
<tr>
<th>Road Sweeping</th>
<th>By Quote</th>
<th>No change proposed</th>
<th>#</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Extractive Industry Permit

<table>
<thead>
<tr>
<th>Category</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual permit fee to operate an Extractive Industry</td>
<td>$740.00</td>
<td>$775.00</td>
<td>4.55%</td>
<td>Standard increase plus rounding.</td>
<td></td>
<td></td>
<td>(a) Approved</td>
</tr>
<tr>
<td>Road maintenance and rehabilitation (cost per haulage trip)</td>
<td>$3.55</td>
<td>$3.60</td>
<td>9.69%</td>
<td>Nominal increase of 5 cents.</td>
<td></td>
<td></td>
<td>(a) Approved</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
1. Community Development

1.1 Demographic / Mapping Products

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last FY Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consultancy Fee – per hour</td>
<td>$175.00</td>
<td></td>
<td></td>
<td>Services no longer provided by Council. Demographic services are readily available in the private sector.</td>
<td>#</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

1.1 Home Assist

| Labour Subsidy / Fee for Service (Per hour) | $60.00 | $60.50 | 0.83% | The Home Assist rate has not been increased for several years. This increase helps to make our rate more consistent within the industry, but is only a small change in recognition of the fact that many of our clients have limited financial resources. | #   |           | Reviewed   |

1.2 Venue Hire and Charges

(a) W. G. Hayden Humanities Building (Charges per meeting room)

<p>| Auditorium Hire (Ground Floor): Monday to Saturday – Half day (up to 4 hours) | $115.00 | $115.00 | 0.00% | Use of this facility is restricted to community and not for profit organisations. No increase in room hire fees are proposed for 2019-20. | #   |           | Reviewed   |
| Auditorium Hire (Ground Floor): Monday to Saturday – Full day (6 to 8 hours) | $230.00 | $230.00 | 0.00% | As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building | #   |           | Reviewed   |
| Annex Hire (Ground floor): Monday to Saturday – Half day (up to 4 hours) | $100.00 | $100.00 | 0.00% | As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building | #   |           | Reviewed   |
| Annex Hire (Ground floor): Monday to Saturday – Full day (4 to 8 hours) | $195.00 | $195.00 | 0.00% | As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building | #   |           | Reviewed   |</p>
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Rent (incl. GST)</th>
<th>Year 19/20 Rent (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s95(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) W.G. Hayden Humanities Building (Charges per meeting room) (continued)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cafeteria Hire (First floor): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$100.00</td>
<td>$100.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Cafeteria Hire (First floor): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$195.00</td>
<td>$195.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Interview Room 1 (Ground floor): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$95.00</td>
<td>$95.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Interview Room 1 (Ground floor): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$185.00</td>
<td>$185.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Interview Room 2 (Ground floor): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$95.00</td>
<td>$95.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Interview Room 2 (Ground floor): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$185.00</td>
<td>$185.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Meeting Room 1 (First floor previously CS): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$95.00</td>
<td>$95.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Meeting Room 1 (First floor previously CS): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$185.00</td>
<td>$185.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Meeting Room 2 (First floor previously Canteen): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$95.00</td>
<td>$95.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Meeting Room 2 (First floor previously Canteen): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$185.00</td>
<td>$185.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Conference Room (First Floor): Monday to Saturday – Half day (up to 4 hours)</td>
<td>$105.00</td>
<td>$100.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Conference Room (First Floor): Monday to Saturday – Full day (4 to 8 hours)</td>
<td>$195.00</td>
<td>$195.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding meeting room hire at W.G. Hayden Humanities Building</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>(b) Office Rental Accommodation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office Rental Accommodation: Base Rate per square metre</td>
<td>$300.00</td>
<td>$300.00</td>
<td>0.00%</td>
<td>Use of this facility is restricted to community and not for profit organisations. No increases in room hire fees are proposed for 2019-20.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 2. Civic Centre Venues and Services

The changes are on a daily basis, per hour or per unit. Rates for longer-term hire or frequent use may be available upon application.

Venue hire for eligible Community groups may be subject to a 50% discount (upon application). "Community group" means - local or based school/not for profit organisation/amateur performance group.

The Civic Centre also quotes for non-standard requirements as required to meet the specific needs of customers.

#### 2.1 Ipswich Civic Centre Venue Hire

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 95(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>G Hogg Auditorium Hire – Monday to Sunday – Half day (up to 5 hours)</td>
<td>$720.00</td>
<td>$942.00</td>
<td>30.83%</td>
<td>The way the Ipswich Civic Centre charges for its services has been reviewed. Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$1,530.00</td>
<td></td>
<td></td>
<td>Package has increased from 8 to 9 hours. Fees have been set in line with industry benchmarks.</td>
<td>£</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Monday to Sunday – Full Day (up to 8 hours)</td>
<td>$1,420.00</td>
<td></td>
<td></td>
<td>Fee to be discontinued as it has been replaced with a fixed fee per full day (see above)</td>
<td>#</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Commercial Auditorium Hire – Day Rate</td>
<td></td>
<td></td>
<td></td>
<td>Fee to be discontinued as it has been replaced with a fixed fee per full day (see above)</td>
<td>#</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

---

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 95(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>G Hogg Auditorium Hire – Monday to Sunday – Additional hours (part hour)</td>
<td>$335.00</td>
<td></td>
<td></td>
<td>To be discontinued – this service option is not used by clients given baroque nature of awards.</td>
<td>#</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Public Holidays – Per hour (minimum 3 hours)</td>
<td>$570.00</td>
<td>$350.00</td>
<td>-38.60%</td>
<td>Fee has been reduced to industry benchmark rate. There had been no utilisation of the existing rate due to the high cost</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Public Holiday – per hour (Minimum 4 hours)</td>
<td>$340.00</td>
<td></td>
<td></td>
<td>Fee to be discontinued as it has been replaced with a fixed fee per hour for public holidays (see above)</td>
<td>#</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Standard Commercial Package (maximum 9 hours) – Public Holiday</td>
<td>$2,550.00</td>
<td></td>
<td></td>
<td>Fee to be discontinued as it has been replaced with a fixed fee per hour for public holidays (see above)</td>
<td>#</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## 2.1 Ipswich Civic Centre Venue Hire (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last 12 Mo Fee (excl. GST)</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 19(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>G Hogg Auditorium Hire – Community Use (minimum 3 hours): Monday to Sunday per hour</td>
<td>$189.00</td>
<td></td>
<td></td>
<td>Venue hire fees have been reviewed and consolidated. Rather than a separate Community fee, the standard fee can be subject to a 50% discount for Community usage (upon application).</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Community Use (minimum 3 hours): Public Holiday per hour</td>
<td>$275.00</td>
<td></td>
<td></td>
<td>As above – refer to note on community venue hire</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Community Package (minimum 9 hours): Monday to Sunday</td>
<td>$1,020.00</td>
<td></td>
<td></td>
<td>As above – refer to note on community venue hire</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Community Package (minimum 9 hours): Public Holiday</td>
<td>$1,907.00</td>
<td></td>
<td></td>
<td>As above – refer to note on community venue hire</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – 7 Day Week Hire</td>
<td></td>
<td></td>
<td></td>
<td>Fee to be discontinued – the fixed 7 day option was rarely used by clients. Longer duration bookings are better serviced through custom packages (available via an alternate fee below)</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Single Day Performance Package (between 9am &amp; midnight)</td>
<td></td>
<td></td>
<td></td>
<td>Fee to be discontinued – the new service fees do not differentiate between performance and non-performance related bookings.</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

Last HR Fee $By Quote

Maximum of 9 continuous hours charged per hour at 6 hours of Bump-In Rate and 3 hours of Performance Rate.

2.1 Auditorium – Seating/Room Plan Set Up/SurchARGE (once per season) $305.00 Fee to be discontinued – replaced by new fee (by venue) in section 2.2 | | | Discontinued |

2.1 Auditorium – Additional Cleaning Charge per hour (applies to rehearsals) $60.00 Fee to be discontinued – replaced by new flat rate cleaning charge in section 2.3 | | | Discontinued |

2.1.4 Auditorium Rehearsals – Commercial Use (Minimum 3 hours): Monday to Sunday per hour $185.00 Fee to be discontinued – Replaced with a flat hourly rehearsal rate. | | | Discontinued |

G Hogg Auditorium Hire – Rehearsal Rate (per hour) $0.00 $150.00 | NEW Fee: Reduces a range of rehearsal fees at different rates. | | | New |

2.1 Ipswich Civic Centre Venue Hire  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST a(9)(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>G Hogg Auditorium Hire – Performance Rate (per hour)</td>
<td>$0.00</td>
<td>$360.00</td>
<td>%</td>
<td>NEW Fee: Hourly rate applied in place of day rate by quote.</td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>2.1.4 Auditorium Rehearsal – Commercial Use (Minimum 3 hours): Public Holiday per hour</td>
<td>$325.00</td>
<td>$360.00</td>
<td>%</td>
<td>Fee to be discontinued – Replaced with a flat hourly rehearsal rate.</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>2.1.4 Auditorium Rehearsal – Community Use (Minimum 3 hours): Monday to Sunday per hour</td>
<td>$97.00</td>
<td>$100.00</td>
<td>%</td>
<td>Fee to be discontinued – Replaced with a flat hourly rehearsal rate.</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>2.1.4 Auditorium Rehearsal – Community Use (Minimum 3 hours): Public Holidays (per hour)</td>
<td>$194.00</td>
<td>$200.00</td>
<td>%</td>
<td>Fee to be discontinued – Replaced with a flat hourly rehearsal rate.</td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Set Up and Bump Out Charges – Monday to Sunday (per hour, minimum 3 hours)</td>
<td>$95.00</td>
<td>$100.00</td>
<td>5.26%</td>
<td>3 hour minimum applied. Fee escalated in line with industry benchmarks.</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>G Hogg Auditorium Hire – Set Up and Bump Out Charges – Public Holidays (per hour, minimum 3 hours)</td>
<td>$195.00</td>
<td>$205.00</td>
<td>5.13%</td>
<td>3 hour minimum applied. Fee escalated in line with industry benchmarks.</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Studio 188 Commercial Use (minimum 3 hours): Monday to Sunday per hour 2.2.2 Hire – Performance/Function/Rehearsal Rate (Standard Technical Rig)</td>
<td>$135.00</td>
<td>$140.00</td>
<td>%</td>
<td>Fee discontinued – replaced by new pricing packages.</td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (By Quote)</th>
<th>Year 19/20 Fee (By Quote)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST a(9)(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Studio 188 Hire – Monday to Sunday – Half day (up to 5 hours)</td>
<td>$0.00</td>
<td>$360.00</td>
<td>%</td>
<td>NEW Fee: The way the Ipswich Civic Centre charges for its services has been reviewed; Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.</td>
<td></td>
<td>New</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 2.1 Ipswich Civic Centre Venue Hire (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ast(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Studio 188 Hire – Monday to Sunday – Full day (up to 9 hours)</td>
<td>$0.00</td>
<td>$600.00</td>
<td>=</td>
<td>NEW FEE: The way the Ipswich Civic Centre charges for its services has been reviewed. Increase in fee reflects package has increased from 8 hours to 9 hours.</td>
<td>#</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Studio 188 Hire – Monday to Sunday – Additional hours (per hour)</td>
<td>$0.00</td>
<td>$90.00</td>
<td>=</td>
<td>NEW FEE: Part of a standard package as per other venue hire options. Fees set on basis of industry benchmarks.</td>
<td>#</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Studio 188 Hire – Public Holidays – Per hour (minimum 3 hours)</td>
<td>$0.00</td>
<td>$115.00</td>
<td>=</td>
<td>NEW FEE: Part of a standard package as per other venue hire options. Fees set on basis of industry benchmarks.</td>
<td>#</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Cunningham Room Hire – Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$430.00</td>
<td>$535.00</td>
<td>24.42%</td>
<td>Increase in price for this fee reflects charge from 4 hour venue hire to 5 hour package.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Cunningham Room Hire – Monday to Sunday – Full Day (Up to 9 hours)</td>
<td>$660.00</td>
<td>$890.00</td>
<td>3.49%</td>
<td>Package has increased from 8 to 9 hours. Fees have been set in line with industry benchmarks.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Cunningham Room Hire – Monday to Sunday – Additional hours (per hour)</td>
<td>$0.00</td>
<td>$133.00</td>
<td>=</td>
<td>NEW FEE: Provides allowance for hours in addition to set packages on request. Fees set in line with industry benchmarks.</td>
<td>#</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Cunningham Room Hire – Public Holidays – Per hour (minimum 3 hours)</td>
<td>$205.00</td>
<td>$173.00</td>
<td>-14.63%</td>
<td>Decrease in price reflects change from 4 hour to 3 hour minimum.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Laidley Room Hire – Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$295.00</td>
<td>$365.00</td>
<td>23.73%</td>
<td>Increase in price for this fee reflects charge from 4 hour venue hire to 5 hour package.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Laidley Room Hire – Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$590.00</td>
<td>$810.00</td>
<td>3.39%</td>
<td>Package has increased from 8 to 9 hours. Fees have been set in line with industry benchmarks.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Laidley Room Hire – Monday to Sunday – Additional hours (per hour)</td>
<td>$0.00</td>
<td>$80.00</td>
<td>=</td>
<td>NEW FEE: Provides allowance for hours in addition to set packages on request. Fees set in line with industry benchmarks.</td>
<td>#</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Laidley Room Hire – Public Holiday – Per hour (minimum 3 hours)</td>
<td>$175.00</td>
<td>$130.00</td>
<td>-31.43%</td>
<td>Decrease in price reflects change from 4 hour to 3 hour minimum.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Logan Room Hire – Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$135.00</td>
<td>$165.00</td>
<td>22.22%</td>
<td>Increase in price for this fee reflects charge from 4 hour venue hire to 5 hour package.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Logan Room Hire – Monday to Sunday – Full Day (Up to 9 hours)</td>
<td>$285.00</td>
<td>$275.00</td>
<td>3.77%</td>
<td>Package has increased from 8 to 9 hours. Fees have been set in line with industry benchmarks.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>
### 2.1 Ipswich Civic Centre Venue Hire [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Comment</th>
<th>GST</th>
<th>LGR s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Logan Room Hire – Monday to Sunday – Additional hours (per hour)</td>
<td>$0.00</td>
<td>$41.00</td>
<td>NEW FEE: Provides allowance for hours in addition to set packages on request. Fee is set in line with industry benchmarks.</td>
<td></td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Logan Room Hire – Public Holidays – Per hour (minimum 2 hours)</td>
<td>$0.00</td>
<td>$50.00</td>
<td>NEW FEE: Changed from &quot;by quote&quot; to fixed hourly rate. Fee is set in line with industry benchmarks.</td>
<td></td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Foyer Terrace Hire, Civic Centre – Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$0.00</td>
<td>$10.00</td>
<td>NEW FEE. The way the Ipswich Civic Centre charges for its services has been reviewed. Increase in price for this fee reflects change from 4 hour venue hire to 3 hour package.</td>
<td></td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Foyer Terrace Hire, Civic Centre – Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$175.00</td>
<td>$185.00</td>
<td>5.71% Package has increased from 8 to 9 hours. Fees have been set in line with industry benchmarks.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Foyer Terrace Hire, Civic Centre – Monday to Sunday – Additional hours (per hour)</td>
<td>$0.00</td>
<td>$28.00</td>
<td>NEW FEE: Provides allowance for hours in addition to set packages on request. Fee is set in line with industry benchmarks.</td>
<td></td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Foyer Terrace Hire, Civic Centre – Public Holidays – Per hour (minimum 3 hours)</td>
<td>$0.00</td>
<td>$35.00</td>
<td>NEW FEE: Part of a standard package as per other venue hire options. Fee is set on basis of industry benchmarks.</td>
<td></td>
<td></td>
<td>New</td>
</tr>
</tbody>
</table>

**Function packages**

Function packages of room hire and catering may be available upon application. No change proposed.

**Function packages of room hire and catering may be available upon application.**

### 2.2 North Ipswich Reserve Corporate Centre Hire

| North Ipswich Reserve Corporate Centre Hire – North & South Room: Monday to Sunday – Half Day (up to 5 hours) | $420.00 | $540.00 | 28.57% | The way the Ipswich Civic Centre, including the North Ipswich Reserve Corporate Centre, charges for its services has been reviewed. Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package. |    |            | Reviewed|

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## 2.2 North Ipswich Reserve Corporate Centre Hire [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 2018/19 Last VR Fee (incl. GST)</th>
<th>Year 2019/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North &amp; South Room: Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$840.00</td>
<td>$980.00</td>
<td>17.14%</td>
<td>Increase in fee reflects package has increased from 8 hours to 9 hours.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North &amp; South Room: Monday to Sunday – Additional hours (per hour)</td>
<td>$0.00</td>
<td>$135.00</td>
<td>=</td>
<td>NEW FEE: Provides allowance for hours in addition to set packages on request. Fee set in line with industry benchmarks.</td>
<td></td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North &amp; South Room: Public Holiday – Per hour (minimum 3 hours)</td>
<td>$250.00</td>
<td>$315.00</td>
<td>-26.00%</td>
<td>Decrease in price reflects change from 4 hour to 3 hour minimum.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$220.00</td>
<td>$300.00</td>
<td>36.36%</td>
<td>Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$440.00</td>
<td>$550.00</td>
<td>20.23%</td>
<td>Increase in fee reflects package has increased from 8 hours to 9 hours.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Additional hours (per hour)</td>
<td>$0.00</td>
<td>$75.00</td>
<td>=</td>
<td>NEW FEE: Provides allowance for hours in addition to set packages on request. Fee set in line with industry benchmarks.</td>
<td></td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – North Room: Public Holiday – Per hour (minimum 3 hours)</td>
<td>$250.00</td>
<td>$100.00</td>
<td>-60.00%</td>
<td>Fee reduced to reflect industry standard rates 3 hour minimum applied.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Half Day (up to 5 hours)</td>
<td>$220.00</td>
<td>$300.00</td>
<td>36.36%</td>
<td>Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Full Day (up to 9 hours)</td>
<td>$440.00</td>
<td>$500.00</td>
<td>13.64%</td>
<td>Increase in fee reflects package has increased from 8 hours to 9 hours.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Additional hours (per hour)</td>
<td>$0.00</td>
<td>$75.00</td>
<td>=</td>
<td>NEW FEE: Provides allowance for hours in addition to set packages on request. Fee set in line with industry benchmarks.</td>
<td></td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – South Room: Public Holiday – Per hour (minimum 3 hours)</td>
<td>$250.00</td>
<td>$100.00</td>
<td>-60.00%</td>
<td>Fee reduced to reflect industry standard rates 3 hour minimum applied.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – Community Hire – North &amp; South Room: Monday – Sunday (full day, up to 8 hours)</td>
<td>$410.00</td>
<td>$670.00</td>
<td>64.15%</td>
<td>Venue hire fees have been reviewed and consolidated. Rather than a separate Community fee, the standard fee can be subject to a 50% discount for Community usage (upon application).</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – Community Hire – North &amp; South Room: Monday – Sunday (half day, up to 4 hours)</td>
<td>$220.00</td>
<td>$300.00</td>
<td>36.36%</td>
<td>As above – refer to note on community venue hire.</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>North Ipswich Reserve Corporate Centre Hire – Community Hire – North &amp; South Room: Public Holiday (per hour, minimum 4 hours)</td>
<td>$190.00</td>
<td>$260.00</td>
<td>42.11%</td>
<td>As above – refer to note on community venue hire.</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>
### 2.2 North Ipswich Reserve Corporate Centre Hire [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LCS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>North (Ipswich Reserve Corporate Centre Hire – Community Hire – North Room: Monday – Sunday (full day, up to 8 hours))</td>
<td>$220.00</td>
<td></td>
<td>As above – refer to note on community venue hire</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>North (Ipswich Reserve Corporate Centre Hire – Community Hire – North Room: Monday – Sunday (half day, up to 4 hours))</td>
<td>$110.00</td>
<td></td>
<td>As above – refer to note on community venue hire</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>North (Ipswich Reserve Corporate Centre Hire – Community Hire – North Room: Public Holiday (per hour, minimum 4 hour))</td>
<td>$190.00</td>
<td></td>
<td>As above – refer to note on community venue hire</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>North (Ipswich Reserve Corporate Centre Hire – Community Hire – South Room: Monday – Sunday (full day, up to 8 hours))</td>
<td>$220.00</td>
<td></td>
<td>As above – refer to note on community venue hire</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>North (Ipswich Reserve Corporate Centre Hire – Community Hire – South Room: Monday – Sunday (half day, up to 4 hours))</td>
<td>$110.00</td>
<td></td>
<td>As above – refer to note on community venue hire</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>North (Ipswich Reserve Corporate Centre Hire – Community Hire – South Room: Public Holiday (per hour, minimum 4 hour))</td>
<td>$190.00</td>
<td></td>
<td>As above – refer to note on community venue hire</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

### 2.3 Venue Floor Plan and Set-up (Standard)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hogg Auditorium – venue floor plan and set up (once per season)</td>
<td>$0.00</td>
<td>$315.00</td>
<td>NEW FEE. All venue floor plan and set up service fees for the Ipswich Civic Centre have been subject to review and set on a per venue basis in line with industry benchmarks.</td>
</tr>
<tr>
<td>Cunningham Room – venue floor plan and set up (per 2 hours)</td>
<td>$0.00</td>
<td>$140.00</td>
<td>NEW FEE. As above – refer to note regarding venue floor plan and set up service fees.</td>
</tr>
<tr>
<td>Lockyer Room – venue floor plan and set up (per hour)</td>
<td>$0.00</td>
<td>$70.00</td>
<td>NEW FEE. As above – refer to note regarding venue floor plan and set up service fees.</td>
</tr>
<tr>
<td>Logan Room – venue floor plan and set up (per hour)</td>
<td>$0.00</td>
<td>$70.00</td>
<td>NEW FEE. As above – refer to note regarding venue floor plan and set up service fees.</td>
</tr>
<tr>
<td>Terrace / Foyer (Civic Centre) – venue floor plan and set up (per hour)</td>
<td>$0.00</td>
<td>$70.00</td>
<td>NEW FEE. As above – refer to note regarding venue floor plan and set up service fees.</td>
</tr>
<tr>
<td>Studio 188 – venue floor plan and set up (per hour)</td>
<td>$0.00</td>
<td>$70.00</td>
<td>NEW FEE. As above – refer to note regarding venue floor plan and set up service fees.</td>
</tr>
<tr>
<td>North (Ipswich Reserve Corporate Centre – venue floor plan and set up (per 2 hours)</td>
<td>$0.00</td>
<td>$175.00</td>
<td>NEW FEE. As above – refer to note regarding venue floor plan and set up service fees.</td>
</tr>
<tr>
<td>Seating Plan Set Up/Surcharge (once per season)</td>
<td>$135.00</td>
<td></td>
<td>Fee to be discontinued – replaced by new fee (by venue) in section 2.2</td>
</tr>
</tbody>
</table>
## 2.3 Venue Floor Plan and Set-up (Standard) [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 1/19 (incl. GST)</th>
<th>Year 1/20 (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleaning Charge Per Hour</td>
<td>$70.00</td>
<td>$70.00</td>
<td>0.00%</td>
<td>Fee to be discontinued – replaced by flat rate cleaning charge in section 2.3</td>
<td>#</td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

## 2.4 Labour Charge Out (per hour)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 1/19 (incl. GST)</th>
<th>Year 1/20 (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front of House Usher Package</td>
<td>$650.00</td>
<td>$650.00</td>
<td>0.00%</td>
<td>Fee in line with industry benchmarks</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Front of House / Usher service per patron (capped at $600.00)</td>
<td>$2.05</td>
<td>$2.05</td>
<td>-100%</td>
<td>Fee to be discontinued – replaced by flat fee for usher package</td>
<td>#</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Security</td>
<td>$80.00</td>
<td>$80.00</td>
<td>-25.00%</td>
<td>Fee reduced. Lower rate reflects current industry benchmarks. Fee is not often required by clients</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Technical Officer</td>
<td>$70.00</td>
<td>$70.00</td>
<td>0.00%</td>
<td>No change proposed. Fee reflects industry benchmarks</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Front of House / Functions Coordinator per hour</td>
<td>$70.00</td>
<td>$70.00</td>
<td>0.00%</td>
<td>Fee to be discontinued – replaced by flat fee for usher package</td>
<td>#</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Front of House Ushers (one for every 150 guests)</td>
<td>$60.00</td>
<td>$60.00</td>
<td>0.00%</td>
<td>Fee to be discontinued – replaced by flat fee for usher package</td>
<td>#</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Cleaning Staff</td>
<td>$60.00</td>
<td>$60.00</td>
<td>0.00%</td>
<td>No change proposed. Fee reflects industry benchmarks</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Wait service per hour</td>
<td>$60.00</td>
<td>$60.00</td>
<td>0.00%</td>
<td>Fee to be discontinued – the service is included within the catering packages</td>
<td>#</td>
<td>Discontinued</td>
</tr>
<tr>
<td>Merchandising / General Staff</td>
<td>$60.00</td>
<td>$60.00</td>
<td>0.00%</td>
<td>No change proposed. Fee reflects industry benchmarks</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Penalties as per applicable industrial award apply for overtime, weekends and Public Holidays</td>
<td>By quote</td>
<td>By quote</td>
<td>Fee description changed from &quot;At award rates&quot; to &quot;by quote&quot;, reflecting the customised nature of the service. Charges are set at cost recovery in line with award rates.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

Last VR Fee: At award rates
### 2.5 Box Office Services

A 20% discount is applicable for eligible Community groups (on application)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGC s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Ticket Sales Commission — each (where tickets are under $35.00)</td>
<td>$2.05</td>
<td>Fee to be discontinued. Rather than a separate Community fee, the standard fee can be subject to a 20% discount for Community usage (upon application).</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ticket Sales Commission — each (where tickets are under $35.00)</td>
<td>$3.50</td>
<td>$4.10</td>
<td>5.13%</td>
<td>Fee set in line with industry benchmarks</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Ticket Sales Commission — each (where tickets are $35.00 or more)</td>
<td>$4.40</td>
<td>$4.60</td>
<td>4.55%</td>
<td>Fee set in line with industry benchmarks</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Ticket Refund / Exchange Commission (where tickets are $35.00 or more)</td>
<td>$0.00</td>
<td>$4.60</td>
<td>#</td>
<td>NEW FEE: Replaces “Exchange fee – by exception and with manager approval” Fee set in line with industry benchmarks.</td>
<td>#</td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Ticket Refund / Exchange Commission (where tickets less than $35.00)</td>
<td>$0.00</td>
<td>$4.10</td>
<td>#</td>
<td>NEW FEE: Reflects the new fee for commissions (corresponding fee). Fee set in line with industry benchmarks.</td>
<td>#</td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Merchandising – Commission on gross sales (incl. GST)</td>
<td>10% of Gross Sales</td>
<td>No change proposed. Set in line with industry benchmarks.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Exchange fee – by exception and with manager approval $10.00 Fee to be discontinued — no longer applicable. # Discontinued

### 2.6 Technical Services

Note: Community Discount may be available upon application. The charges are on a per day basis. Rates for longer-term hire or frequent use may be available upon application.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee</th>
<th>Year 19/20 Fee</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGC s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cunningham Room – Standard Audio Visual Package – Microphone, Lectern, Data Projector &amp; Screen</td>
<td>$0.00</td>
<td>$120.00</td>
<td>#</td>
<td>NEW FEE: All technical services have been reviewed and changed from individual fees to service package, reflecting client requirements. Fees are set in line with industry benchmarks.</td>
<td>#</td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>G Hogg Auditorium – Audio Visual conference Package – includes audio visual, audio &amp; basic lighting for up to 8 hours</td>
<td>$0.00</td>
<td>$1,500.00</td>
<td>#</td>
<td>NEW FEE: All services have been reviewed and changed from individual fees to service package, reflecting client requirements. Fees are set in line with industry benchmarks.</td>
<td>#</td>
<td></td>
<td>New</td>
</tr>
</tbody>
</table>
### 2.6 Technical Services [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS as 9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>G Hogg Auditorium – Standard Audio</td>
<td>$0.00</td>
<td>$200.00</td>
<td>NEW FEE. As above – refer to note regarding change to packaging of technical services</td>
<td>%</td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>G Hogg Auditorium – Standard Lighting</td>
<td>$0.00</td>
<td>$200.00</td>
<td>NEW FEE. As above – refer to note regarding change to packaging of technical services</td>
<td>%</td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Lockyer Room – Standard Audio Visual Package – Microphone, Led, Digital, Data Proj. &amp; Screen</td>
<td>$0.00</td>
<td>$120.00</td>
<td>NEW FEE. As above – refer to note regarding change to packaging of technical services</td>
<td>%</td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Logan Room – Standard Audio Visual Package – Data Projector &amp; Screen</td>
<td>$0.00</td>
<td>$120.00</td>
<td>NEW FEE. As above – refer to note regarding change to packaging of technical services</td>
<td>%</td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Stage Risers per section</td>
<td>$0.00</td>
<td>$19.00</td>
<td>NEW FEE. As above – refer to note regarding change to packaging of technical services</td>
<td>%</td>
<td></td>
<td>New</td>
</tr>
<tr>
<td>Hire in of additional lighting, Audio Visual, Audio, Staging or other special equipment</td>
<td>By quote</td>
<td></td>
<td>NEW FEE. As above – refer to note regarding change to packaging of technical services. Charge calculated at actual cost of delivery +10%</td>
<td>%</td>
<td></td>
<td>New</td>
</tr>
</tbody>
</table>

**Last YR Fee**<br>Actual Cost plus 10%

- **Perno – Grand**: $100.00<br>   $150.00<br>5.00%<br>Fee set in line with industry benchmarks.| # | Reviewed |
- **Piano – Upright**: $70.00<br>   $72.00<br>2.88%<br>Fee set in line with industry benchmarks.| # | Reviewed |
- **Perno Tuning**: $245.00<br>   $250.00<br>-10.20%<br>Fee has been reduced in line with outsourced service costs.| # | Reviewed |

### 2.6.2 Technical Equipment

- **Audio STD – In house audience speaker system**: $145.00<br>Fee to be discontinued – all of the individual fees for technical services have been reduced by new standard service packages.| # | Discontinued |
- **Audio STD – Theatre Digital audio mixer – Digico**: $80.00<br>As above – refer to note regarding the discontinuation of individual technical service fees.| # | Discontinued |

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
2.6.2 Technical Equipment [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss92</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audio Portable analogue console – Allen &amp; Heath</td>
<td>$60.00</td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio STG – Pair 10” foldback speakers complete with amplifiers</td>
<td>$60.00</td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio Pair 15” foldback speakers complete with amplifiers – Nexo</td>
<td>$60.00</td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio Pair of 13” speakers complete with amplifiers – EV</td>
<td>$60.00</td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio CD or Minidisc player</td>
<td>$120.00</td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio Portable PA system – Yamaha</td>
<td>$60.00</td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio Klark Teknik EQ</td>
<td>$24.00</td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio Hire of Timeless microphones*</td>
<td>$85.00</td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio Cable Microphone</td>
<td>$120.00</td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 2.6.2 Technical Equipment (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audio Consumables</td>
<td></td>
<td></td>
<td></td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td></td>
<td>Discarded</td>
</tr>
<tr>
<td>AV Theatre data projector Panasonic 5000 ANSI-lumens</td>
<td>$245.00</td>
<td></td>
<td></td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td></td>
<td>Discarded</td>
</tr>
<tr>
<td>AV 11 ft Theatre projection screen</td>
<td>$40.00</td>
<td></td>
<td></td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td></td>
<td>Discarded</td>
</tr>
<tr>
<td>AV Portable Optoma 3500 ANSI-lumen data projector and screen (laptop not provided)</td>
<td>$55.00</td>
<td></td>
<td></td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td></td>
<td>Discarded</td>
</tr>
<tr>
<td>AV Data switcher</td>
<td>$49.00</td>
<td></td>
<td></td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td></td>
<td>Discarded</td>
</tr>
<tr>
<td>AV VGA Cable bulk system</td>
<td>$7.50</td>
<td></td>
<td></td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td></td>
<td>Discarded</td>
</tr>
<tr>
<td>AV Laptop</td>
<td>$75.00</td>
<td></td>
<td></td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td></td>
<td>Discarded</td>
</tr>
<tr>
<td>AV DVD player</td>
<td>$20.00</td>
<td></td>
<td></td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td></td>
<td>Discarded</td>
</tr>
<tr>
<td>AV Portable LCD TV &amp; DVD player</td>
<td>$85.00</td>
<td></td>
<td></td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td></td>
<td>Discarded</td>
</tr>
<tr>
<td>LX STD – In house standard lighting rig</td>
<td>$190.00</td>
<td></td>
<td></td>
<td>As above – refer to note regarding the discontinuation of individual technical service fees</td>
<td></td>
<td>Discarded</td>
</tr>
</tbody>
</table>
### 2.6.3 Staging (cost of labour additional)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lectern Hire</td>
<td>$18.00</td>
<td></td>
<td></td>
<td>Fee to be discontinued — basic equipment is captured within room hire rates, and the individual fees for technical services have been replaced by new standard service packages.</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Portable floor charge per section 2.4 x 1.2m</td>
<td>$18.00</td>
<td></td>
<td></td>
<td>Fee to be discontinued — basic equipment is captured within room hire rates, and the individual fees for technical services have been replaced by new standard service packages.</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>Sica folding stage per section 2.4 x 1.8m</td>
<td>$30.00</td>
<td></td>
<td></td>
<td>Fee to be discontinued — basic equipment is captured within room hire rates, and the individual fees for technical services have been replaced by new standard service packages.</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

### 2.7 Marketing Services

| Marketing Package A — Website, Facebook, Eventfinda & ATDW listing; Poster, flyers and in house TV | $0.00 | $185.00 | = | NEW FEE: Packages replace range of existing individual marketing services. |     |     | New |
| Marketing Package B — Website, Facebook, Eventfinda & ATDW listing; Poster, flyers, in house TV, Facebook advert, E-newsletter and Venue direct access display | $0.00 | $435.00 | = | NEW FEE: Packages replace range of existing individual marketing services. |     |     | New |
| Marketing Package C — Website, Facebook, Eventfinda & ATDW listing; Poster, flyers, in house TV, Facebook advert, E-newsletter, graphic design, Venue stand screen display and print advert | $0.00 | $925.00 | = | NEW FEE: Packages replace range of existing individual marketing services. |     |     | New |
| Additional marketing services — available on request | By quote | | | | | | |

Display Ad Placement and Target Marketing per hour | Individual services to be replaced with new marketing packages. |     |     | Discontinued |

<table>
<thead>
<tr>
<th>Last YR Fee</th>
<th>Actual Cost Plus 10%</th>
</tr>
</thead>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 2.7 Marketing Services [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Strefee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Media Promotional package</td>
<td></td>
<td></td>
<td></td>
<td>Individual services to be replaced with new marketing packages.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><em>#</em> Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Strip Advertising Package A, placement in local papers</td>
<td></td>
<td></td>
<td></td>
<td>Individual services to be replaced with new marketing packages.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><em>#</em> Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Strip Advertising Package B, placement in local papers</td>
<td></td>
<td></td>
<td></td>
<td>Individual services to be replaced with new marketing packages.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><em>#</em> Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E Flyer Target Marketing per campaign</td>
<td></td>
<td></td>
<td></td>
<td>Individual services to be replaced with new marketing packages.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><em>#</em> Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direct Mail Target Marketing per item</td>
<td></td>
<td></td>
<td></td>
<td>Individual services to be replaced with new marketing packages.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><em>#</em> Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outdoor Advertising per campaign</td>
<td></td>
<td></td>
<td></td>
<td>Individual services to be replaced with new marketing packages.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><em>#</em> Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 2.7 Other Civic Centre Fees

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>%</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance Deposit</td>
<td>$0.00</td>
<td>$500.00</td>
<td>40%</td>
<td>NEW FEE: Fee set at industry benchmark rates, reflecting requirement for deposit for event bookings.</td>
</tr>
<tr>
<td>Event Deposit</td>
<td></td>
<td></td>
<td></td>
<td>NEW FEE: Fee set at industry benchmark rates, reflecting requirement for deposit for event bookings.</td>
</tr>
<tr>
<td>Cleaning Charge – per performance</td>
<td>$185.00</td>
<td>$190.00</td>
<td>2.70%</td>
<td>Previously applied only to the G Hogg Auditorium as “Gallery, Usher and Cleaning Charge – per performance”. A $5 increase has been applied against last year.</td>
</tr>
<tr>
<td>Standing Theatre Technical Charge (consumables)</td>
<td>$70.00</td>
<td>$75.00</td>
<td>7.14%</td>
<td>A $5 increase has been applied against last year.</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
2.7 Other Civic Centre Fees  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meals, Light Catering, Confectionery, Drinks &amp; Alcohol. Charges for meals, light catering, confectionery, refreshments and liquor at market rates</td>
<td>Retail pricing or by quote (as appropriate)</td>
<td>No material change – fee name now recognizes that retail pricing applies.</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cottage Service Fee (per bottle) charitable events only</td>
<td>$14.00</td>
<td>Fee to be discontinued – the service is no longer offered</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tablecloths – each</td>
<td>$16.00</td>
<td>Separate fee to be discontinued – this cost is captured within the existing catering packages.</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hospitality service items per unit</td>
<td></td>
<td>Separate fee to be discontinued – the cost is captured within the existing catering packages.</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fee to secure a non-performance based booking</td>
<td></td>
<td>Venue hire fees apply equally to performance and non-performance based bookings. As such, this fee is not required.</td>
<td>#</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. Ipswich Art Gallery

| Community Gallery hire (per week) – minimum of 1 week hire           | $110.00                    | $110.00                    | 0.0%       | No change proposed                                                      | Reviewed |
| Merchandise - Selected items                                         | Retail pricing applies     | Fee changed to reflect that retail pricing applies rather than by quote. | Reviewed |
| Last YR Fee by Quote                                                 |                            |                            |            |                                                                         |
### 3. Ipswich Art Gallery [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>No change proposed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td># Reviewed</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

**Selected workshops and events**

- By Quote
- Last FR Fee
- By Quote

**Special Exhibitions – Entry fee for Ipswich non-Ipswich residents**

- By Quote
- Last FR Fee
- By Quote

### 4. Library Services

Fees and charges apply at all Ipswich Library branches, unless specified otherwise.

#### 4.1 Information Access

**4.1.1 Overdue, Lost and Cancelled Items**

<table>
<thead>
<tr>
<th>Invoice fee for overdue items</th>
<th>$5.00</th>
<th>$5.00</th>
<th>0.00%</th>
<th>Library fees were subject to a detailed review in 2016-17, with the new strategy and fee structure proving to be successful in increase patronage. This fee is proposed to be maintained at its current nominal level so as to not disadvantage ongoing membership.</th>
<th># Reviewed</th>
</tr>
</thead>
</table>

Invoice is sent after 21 days overdue, and includes administration cost.

Overdue grace period of seven days from due date before overdue fees commence.

**Fees for Lost or Irreplaceable Damaged Books, Magazines, Audio Visual Items and Electronic Devices. Original purchase price to be charged as per bibliographic record**

- By Quote
- Last FR Fee
- By Quote

No change proposed. Fee is based on cost of item.

- # Reviewed
## 4.1.2 Public Internet Access/Word Processing Access

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-library member (per hour or part thereof)</td>
<td>$4.50</td>
<td>$4.50</td>
<td>0.0%</td>
<td>Fees kept the same to encourage use of the Library services and to increase literacy rates in the community.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Library member (per hour or part thereof)</td>
<td>No change</td>
<td>No change proposed</td>
<td></td>
<td>Last VR Fee</td>
<td>No change</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

## 4.1.4 Fax Facilities to External Customers (Staff assisted)

<table>
<thead>
<tr>
<th>Service</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sending – 1st page</td>
<td>$4.70</td>
<td>$4.70</td>
<td>0.0%</td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Sending – each additional page</td>
<td>$1.35</td>
<td>$1.35</td>
<td>0.0%</td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Sending (International) – 1st page</td>
<td>$9.70</td>
<td>$9.70</td>
<td>0.0%</td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Sending (International) – each additional page</td>
<td>$2.60</td>
<td>$2.60</td>
<td>0.0%</td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Receiving – 1st page</td>
<td>$1.30</td>
<td>$1.30</td>
<td>0.0%</td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Receiving – each additional page</td>
<td>$1.30</td>
<td>$1.30</td>
<td>0.0%</td>
<td>No change proposed</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

## 4.1.5 Photocopying to External Customers

* Self Service: Customers print or photocopy material as needed

<table>
<thead>
<tr>
<th>Service</th>
<th>Year 18/19 (incl. GST)</th>
<th>Year 19/20 (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Printing and Photocopying: Black and white – A4*</td>
<td>$0.10</td>
<td>$0.10</td>
<td>0.0%</td>
<td>No change proposed. A review of print and copy charges was undertaken in 2017. Fees are set at cost recovery and there has not been a material change in input costs to warrant an increase.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Library Printing and Photocopying: Black and white – A3*</td>
<td>$0.20</td>
<td>$0.20</td>
<td>0.0%</td>
<td>As above – refer to note regarding self service photo copy charge A4 B&amp;W</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Library Printing and Photocopying: Colour – A4*</td>
<td>$0.75</td>
<td>$0.75</td>
<td>0.0%</td>
<td>As above – refer to note regarding self service photo copy charge A4 B&amp;W</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Library Printing and Photocopying: Colour – A3*</td>
<td>$1.50</td>
<td>$1.50</td>
<td>0.0%</td>
<td>As above – refer to note regarding self service photo copy charge A4 B&amp;W</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>
### 4.2 Library Venue Hire

Non-Profit/Community Groups may make a request for fee relief in regards to Venue Hire.

Venues and equipment hire is offered free to Library Members for non-commercial use.

Springfield Library Branch venues are only available for hire during Library opening hours.

Venues must be left in a clean and tidy state. If extra cleaning is required, customers will be charged at actual cost plus 10%.

#### 4.2.1 Barry Jones Auditorium (BJA) at Ipswich Library

**(a) Venue Hire**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Monday to Sunday – per hour</td>
<td>$60.00</td>
<td>$60.00</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Monday to Sunday – Half day (2 – 4 hours)</td>
<td>$230.00</td>
<td>$220.00</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Monday to Friday – Full day (4 – 8 hours)</td>
<td>$360.00</td>
<td>$360.00</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Public Holidays – Half day (2 – 4 hours)</td>
<td>$650.00</td>
<td>$650.00</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Public Holidays – Full day (4 – 8 hours)</td>
<td>$1,230.00</td>
<td>$1,230.00</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

**(b) Operator Charges**

(An operator is required to be in attendance for set up of equipment)

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee Description changed to “by quote”. Fees will be set at staff cost plus 10%</th>
<th>By Quote</th>
<th>GST</th>
<th>LGS</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## (b) Operator Charges (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>S/fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fee (incl. GST)</td>
<td>Fee (incl. GST)</td>
<td>%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday to Friday after 6:00 p.m. (per hour, minimum half hour)</td>
<td>By Quote</td>
<td>Fee description changed to &quot;by quote&quot;. Fees will be set at staff cost plus 10%</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Saturdays and Sundays (per hour, minimum half hour)</td>
<td>By Quote</td>
<td>Fee description changed to &quot;by quote&quot;. Fees will be set at staff cost plus 10%</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(c) BJA Equipment Hire (to all users)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>S/fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fee (incl. GST)</td>
<td>Fee (incl. GST)</td>
<td>%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Surface tablet – with direct connection to Internet hub</td>
<td>No charge</td>
<td>No change</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio Visual Equipment, Slide Projector, Electronics: whiteboard, Overhead Projector, Data Projector</td>
<td>$22.00</td>
<td>$22.00</td>
<td>0.00%</td>
<td>No change proposed</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Lectern, Microphones (hand held / lapel), Standard Whiteboard, Tables and Chairs</td>
<td>No charge</td>
<td>No change</td>
<td>This is fixed equipment in the auditorium, supplied as standard and covered in room hire charge</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Out of Hours Lockup / Early Opening</td>
<td>By Quote</td>
<td>Fee description changed to &quot;by quote&quot;. Fees will be set at cost</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Actual Cost of external body passed on to user...
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS a97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>(c) RJA Equipment Hire (to all users) (continue)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday to Friday – 05.30am – 18.30pm</td>
<td>By Quote</td>
<td></td>
<td></td>
<td>Fee description changed to “by quote”. Fees will be set at cost.</td>
<td>8</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee Actual Cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday to Friday – 18.30pm – 06.30 am</td>
<td>By Quote</td>
<td></td>
<td></td>
<td>Fee description changed to “by quote”. Fees will be set at cost.</td>
<td>8</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee Actual Cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Saturday (24 hours) and overtime</td>
<td>By Quote</td>
<td></td>
<td></td>
<td>Fee description changed to “by quote”. Fees will be set at cost.</td>
<td>8</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee Actual Cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sunday (24 hours) and overtime</td>
<td>By Quote</td>
<td></td>
<td></td>
<td>Fee description changed to “by quote”. Fees will be set at cost.</td>
<td>8</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee Actual Cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Holidays (24 hours) and overtime</td>
<td>By Quote</td>
<td></td>
<td></td>
<td>Fee description changed to “by quote”. Fees will be set at cost.</td>
<td>8</td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee Actual Cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4.2.2 Library Courtyard – Ipswich Library

<table>
<thead>
<tr>
<th>Service</th>
<th>2018-19</th>
<th>2019-20</th>
<th>Increase %</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hire of Library Courtyard</td>
<td>$30.00</td>
<td>$30.00</td>
<td>0.00%</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Set up and Clean up</td>
<td>$16.00</td>
<td>$16.00</td>
<td>0.00%</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.

As above – refer to note regarding Library venue hire fees.
4.2.2 Library Courtyard – Ipswich Library [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20 Increase</th>
<th>Comment</th>
<th>GST</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cockery Hire</td>
<td>$16.00</td>
<td>$16.00</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Um Hilo</td>
<td>$16.00</td>
<td>$16.00</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

4.2.3 Library Study Rooms – Ipswich Library

(a) Non-commercial Use

*Note: non-commercial services can only be booked by a library member. For non-members, see charges under 4.2.3 (b) *

<table>
<thead>
<tr>
<th>Members (for non-commercial purposes)</th>
<th>No charge</th>
<th>No change proposed</th>
<th>#</th>
<th>Reviewed</th>
</tr>
</thead>
</table>

(b) Non-Members and Business/Commercial Use

<table>
<thead>
<tr>
<th>Days</th>
<th>Fee (incl. GST)</th>
<th>Increased</th>
<th>Comment</th>
<th>GST</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Sunday – per hour</td>
<td>$25.00</td>
<td>0.00%</td>
<td>Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Monday to Sunday – Half day (2 – 4 hours)</td>
<td>$70.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Monday to Friday – Full day (4 – 8 hours)</td>
<td>$135.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

(c) Equipment

<table>
<thead>
<tr>
<th>Other equipment available</th>
<th>see Barry Jones Auditorium charges</th>
<th>Refer to related applicable charges: No change proposed</th>
<th>#</th>
<th>Reviewed</th>
</tr>
</thead>
</table>

[Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)]
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS At9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>By Quote</td>
<td>$80.00</td>
<td>$80.00</td>
<td>Fee charged from 10% of venue hire to a variable fee (at staff discretion) to account for the value of the contents of the facility.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>10% of Venue Hire</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4.2.4 Training Room Hire

The training room is only available during the opening hours of the Library Branch.

- **Ipswich Library Branch**: Monday to Friday 9am – 5pm – per hour or part thereof.
  - Room hire at Ipswich Library Branch includes a maximum of 8 PCs.
  - $80.00 $80.00 0.00%
  - Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.
  - Reviewed

- **Springfield Library Branch**: Monday to Friday 9am – 5pm – per hour or part thereof.
  - Room hire at Springfield Library Branch includes a maximum of 20 PCs.
  - $140.00 $140.00 0.00%
  - As above – refer to note regarding Library venue hire fees.
  - Reviewed

### 4.2.5 Springfield Library Meeting Room Hire

Springfield meeting rooms are only available during the opening hours of the Library Branch.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS At9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$160.00</td>
<td>$160.00</td>
<td>As above – refer to note regarding Library venue hire fees.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Item 9 / Attachment 2

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Non-commercial Use</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Springfield Library Branch Meeting Room Hire: Monday to Sunday –</td>
<td>$25.00</td>
<td>0.00%</td>
<td>Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>per hour (Library Members Only)</td>
<td>$25.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>No change</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>No change</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b) Non-Members and Business/Commercial Use</td>
<td></td>
<td>0.00%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Springfield Library Branch Meeting Room Hire: Monday to Sunday –</td>
<td>$70.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>half day (4 hours)</td>
<td>$70.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Springfield Library Branch Meeting Room Hire: Monday to Friday –</td>
<td>$135.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Library venue hire fees</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>full day (4-8 hours)</td>
<td>$135.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4.2.6 Springfield Library Event Space Hire

Springfield Event Spaces are only available during the opening hours of the Library Branch.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Non-commercial Use</td>
<td></td>
<td>0.00%</td>
<td></td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Springfield Library Branch Event Space Hire: Monday to Sunday –</td>
<td>$80.00</td>
<td>0.00%</td>
<td>Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>per hour (Library Members Only)</td>
<td>$80.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last YR Fee</td>
<td>No change</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>No change</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b) Non-Members and Business/Commercial Use</td>
<td></td>
<td>0.00%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4.3 Other Library Charges

4.3.1 Research/Consultancy Fees – including Picture Ipswich

The librarians will offer a consulting service based around researching and retrieving electronic information from various sources including the Internet.

### Per hour

<table>
<thead>
<tr>
<th>Last YR Fee</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>$230.00</td>
<td>$250.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Library venue hire fees.</td>
</tr>
<tr>
<td>$360.00</td>
<td>$360.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Library venue hire fees.</td>
</tr>
</tbody>
</table>

### Per 20 minutes for each additional 20 minutes or part thereof

<table>
<thead>
<tr>
<th>Last YR Fee</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>$230.00</td>
<td>$250.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Library venue hire fees.</td>
</tr>
<tr>
<td>$360.00</td>
<td>$360.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Library venue hire fees.</td>
</tr>
</tbody>
</table>

#### 4.3.2 Database Access (Online Searching)
### 4.3.2 Database Access (Online Searching) [continued]

<table>
<thead>
<tr>
<th>Database Access</th>
<th>Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>By Quote</td>
<td>No change proposed</td>
<td></td>
<td>Δ</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Research/Consultancy Fees</td>
<td>Last YR Fee (at cost)</td>
<td>By quote (at cost)</td>
<td>No change proposed</td>
<td>#</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

### 4.3.3 Inter-Library Loans/Document Delivery

<table>
<thead>
<tr>
<th>Inter-Library Loans</th>
<th>Last YR Fee (at cost)</th>
<th>Year 19/20 Fee (at cost)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Replacement fee of Inter-Library Loaned (ILL) Book Trap</td>
<td>$3.00</td>
<td>$3.00</td>
<td>0.00%</td>
<td>No change proposed</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

### 4.3.4 Advanced Internet Training Sessions

(a) Internet Training (for Ipswich Region organisations)

| Half day sessions (Up to 4 hrs) | $125.00 | $125.00 | 0.00% | Fees kept the same to promote access to learning and engagement activities | # | | Reviewed |
| Full day sessions (Greater than 4hrs and less than 7.5hrs) | $185.00 | $185.00 | 0.00% | Fees kept the same to promote access to learning and engagement activities | # | | Reviewed |

(b) Internet Training (for Non-Ipswich Region organisations)

| Internet Training at Ipswich Libraries locations: Groups 3-5 people (charged per person) | $40.00 | $40.00 | 0.00% | Fees kept the same to promote access to learning and engagement activities | # | | Reviewed |

*Comparison Report: 2018-19 and draft 2019-20 Fees and Changes (as at April 2019)*
## Item 9 / Attachment 2.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LG S 69(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>(b) Internet Training (for Non-Ipswich Region organisations)  (continued)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internet Training at Ipswich Libraries locations: Groups 9-16 people (charged per person)</td>
<td>$29.00</td>
<td>$29.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Internet Training at Ipswich Libraries locations.</td>
<td></td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Internet Training at Ipswich Libraries locations: Groups over 16 people (charged per person)</td>
<td>$23.00</td>
<td>$23.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Internet Training at Ipswich Libraries locations.</td>
<td></td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>(c) Onsite Internet Training</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Onsite Internet Training: Hourly Charge (minimum three hours)</td>
<td>$180.00</td>
<td>$180.00</td>
<td>0.00%</td>
<td>Fees kept the same to promote access to learning and engagement activities</td>
<td></td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>Onsite Internet Training: Hourly Charge after three hours</td>
<td>$150.02</td>
<td>$150.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding Onsite Internet Training.</td>
<td></td>
<td>Reviewed</td>
<td></td>
</tr>
<tr>
<td>(d) Subject Specific Internet</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subject Specific Internet: Preparation of Material</td>
<td>$135.00</td>
<td>$135.00</td>
<td>0.00%</td>
<td>Fees kept the same to promote access to learning and engagement activities</td>
<td></td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

### 4.3.5 Library Activities and Events

| School Holiday Entertainment | By quote | No change proposed | | |
| Special Events/Entertainment | By quote | No change proposed | | |
| Library Programs and Events | By quote | No change proposed | | |

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 4.3.6 Local History

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research Fees: Up to 20 minutes</td>
<td>No change</td>
<td>No change</td>
<td>No change</td>
<td>Proposed</td>
<td></td>
<td>Review</td>
<td></td>
</tr>
<tr>
<td>Research Fees: Per hour after first 20 minutes (or part thereof)</td>
<td>By Quote</td>
<td></td>
<td>Fees description changed to &quot;by quote&quot;. Fees will be set at cost.</td>
<td>#</td>
<td>Review</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4.3.7 Merchandise

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Retail Pricing Applies</th>
<th>Fee Changed to reflect that retail pricing applies rather than by quote.</th>
<th>#</th>
<th>Review</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selected items – prices on application</td>
<td>Retail pricing applies</td>
<td>Fee changed to reflect that retail pricing applies rather than by quote.</td>
<td>#</td>
<td>Review</td>
</tr>
<tr>
<td>Withdrawn stock</td>
<td>Retail pricing applies</td>
<td>Fee changed to reflect that retail pricing applies rather than by quote.</td>
<td>#</td>
<td>Review</td>
</tr>
</tbody>
</table>

### 4.3.8 Friends of Ipswich Library Service – FOILS

<table>
<thead>
<tr>
<th>FOILS Membership Fee – Single</th>
<th>$9.00</th>
<th>$5.00</th>
<th>0.00%</th>
<th>Fee kept the same to encourage new and continued FOILS membership</th>
<th>#</th>
<th>Review</th>
</tr>
</thead>
<tbody>
<tr>
<td>FOILS Membership Fee – Family</td>
<td>$10.00</td>
<td>$10.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding FOILS Membership Fee.</td>
<td>#</td>
<td>Review</td>
</tr>
<tr>
<td>FOILS Membership – Corporation</td>
<td>$55.00</td>
<td>$55.00</td>
<td>0.00%</td>
<td>As above – refer to note regarding FOILS Membership Fee.</td>
<td>#</td>
<td>Review</td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
## Economic Development and Marketing

### 1. Tourism

#### 1.1 Ipswich Visitors Information Centre

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 1/19 Fee (incl. GST)</th>
<th>Year 1/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located within Ipswich City boundaries</td>
<td>No charge</td>
<td>No charge</td>
<td>0.00%</td>
<td>Continue this service at no charge</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located outside Ipswich City boundaries</td>
<td>$150.00</td>
<td>$150.00</td>
<td>0.00%</td>
<td>ITON fees have not been escalated for several years. To encourage participation, it is recommended that the fee continue to be retained at its current level.</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Promotional Services Fee: Non-members of Ipswich Tourism Operators Network (ITON) located within Ipswich City boundaries</td>
<td>$180.00</td>
<td>$180.00</td>
<td>0.00%</td>
<td>ITON fees have not been escalated for several years. To encourage participation, it is recommended that the fee continue to be retained at its current level.</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Promotional Services Fee: Non-members of Ipswich Tourism Operators Network (ITON) located outside Ipswich City boundaries</td>
<td>$255.00</td>
<td>$255.00</td>
<td>0.00%</td>
<td>ITON fees have not been escalated for several years. To encourage participation, it is recommended that the fee continue to be retained at its current level.</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Merchandise – Selected Items</td>
<td>Retail pricing applied</td>
<td></td>
<td></td>
<td>Change of wording only, as services are generally provided on the basis of set retail prices rather than by quote.</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*

*Page 231 of 250*
### 1.1 Ipswich Visitors Information Centre [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee (incl. GST)</td>
<td>Fee (incl. GST)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Booking Cancellation Fee - Cancellation of tourism bookings in line with specified Terms &amp; Conditions</td>
<td>$24.00</td>
<td>$24.00</td>
<td>0.00%</td>
<td>ITON fees have not been escalated for several years. To encourage participation, it is recommended that the fee continue to be retained at its current level.</td>
<td>#</td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

### 2. Marketing and Other Services

#### 2.1 Advertising Fee – Street Banners

<table>
<thead>
<tr>
<th>For six (6) months</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>No change proposed.</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per week (minimum two week booking)</td>
<td>$850.00</td>
<td>$850.00</td>
<td>0.00%</td>
<td>No change proposed.</td>
<td>#</td>
</tr>
</tbody>
</table>

#### 2.2 International Delegations

<table>
<thead>
<tr>
<th>Date</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>No change proposed.</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Half Day</td>
<td>$750.00</td>
<td>$750.00</td>
<td>0.00%</td>
<td>No change proposed.</td>
<td>#</td>
</tr>
<tr>
<td>Full Day</td>
<td>$1,100.00</td>
<td>$1,100.00</td>
<td>0.00%</td>
<td>No change proposed.</td>
<td>$</td>
</tr>
</tbody>
</table>

#### 2.3 City of Ipswich Logo Flags

<table>
<thead>
<tr>
<th>City of Ipswich Logo Flag – purchase price City of Ipswich Logo Flag (2 metres long x 1 metre wide)</th>
<th>Year 19/20</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>No change proposed.</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$150.00</td>
<td>$150.00</td>
<td>0.00%</td>
<td>No change proposed.</td>
<td>#</td>
</tr>
</tbody>
</table>

#### 2.4 Event Services

<table>
<thead>
<tr>
<th>Application Fee for Event Stalls</th>
<th>By quote</th>
<th>Service fee introduced during 2018-19. No change proposed.</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee</td>
<td></td>
<td>#</td>
</tr>
</tbody>
</table>

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
## 2.4 Event Services (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Comment</th>
<th>GST</th>
<th>Stage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Last YR Fee (incl. GST)</td>
<td>Fee (incl. GST)</td>
<td>Increase %</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tours and Seasonal Events</td>
<td>Ticket and service prices to be determined on a-by-event basis</td>
<td>NEW FEE. Notes the provision of a range of seasonal and occasional tours and ticketed events managed by Council. Retail pricing is applied on a per event basis, reflecting the range of services provided.</td>
<td>$</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Merchandise and café sales</td>
<td>Retail pricing applied</td>
<td>NEW FEE. Notes the provision of a range of catering and merchandise services related to events. Retail pricing is applied on a per-item basis.</td>
<td>$</td>
<td>New</td>
<td></td>
</tr>
</tbody>
</table>

**Applicable to seasonal and occasional events managed by Council, for example Heritage Guided Tours, Great Houses of Ipswich Bus Tours, Animal Encounters at the Nature Centre, and Nimbin Gardens and Japanese Tea Ceremony Tours etc.**

### 2.4.1 Visitor Services

<table>
<thead>
<tr>
<th>Name</th>
<th>Fee</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printing and Photocopying</td>
<td>For self-service printing and photocopying, refer to Library print and photocopy service charges. For Council staff assisted printing and copying services, refer to Finance and Corporate Services print and photocopy service charges.</td>
<td>NEW FEE. Ensures service charges are in line with existing fees across Council.</td>
</tr>
<tr>
<td>Other visitor services</td>
<td>Price on request</td>
<td>NEW FEE. Allows for charging for a range of possible ad-hoc services which may be requested by visitors (subject to availability).</td>
</tr>
</tbody>
</table>

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
2.4.2 Commissions

Event Commissions – Attraction and Industry Sales
10% of sales revenue

NEW FEE. Reflects commission structure for event services as applied by Economic Development and Marketing Department in line with industry rates.

Event Commissions – Accommodation Sales
15% of sales revenue

NEW FEE. Reflects commission structure for event services as applied by Economic Development and Marketing Department in line with industry rates.

Event Commissions – Complement Sales (e.g. Art Sales)
25% of sales revenue

NEW FEE. Reflects commission structure for event services as applied by Economic Development and Marketing Department in line with industry rates.

Note: Not-for-profit and community groups may apply for a reduced commission rate of 10%.

2.5 Marketing & Consultancy Services

Consultancy Services – Per Hour
$300.00  $300.00  0.00%  No change proposed.

# Reviewed

3. Fire Station 101 Innovation Hub

3.1 Fire Station 101 Memberships

Monthly memberships are payable in advance and may be charged on a pro-rata basis for mid-month commencement.
## 3.1 Fire Station 101 Memberships [continued]

For full terms and conditions, refer to the membership agreement available from Fire Station 101.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day Pass</td>
<td>$22.00</td>
<td>$22.00</td>
<td>0.00%</td>
<td>Fire Station 101 fees may be subject to review and a revised recommendation at a later date, in line with the strategy for service delivery at the innovation hub. At this time, fees are recommended to remain at the current rate, reflective of current service offerings and market rates. Membership fees are at established rates as encompassed within the membership agreements.</td>
<td>#</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Day Passes are valid for a single day for members on the drop-in plan.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last VR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS ss9(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part Time Membership (per calendar month)</td>
<td>$165.00</td>
<td>$165.00</td>
<td>0.00%</td>
<td>Fee to remain at current rate, reflective of current service offerings and market rates.</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Full Time Membership (per calendar month)</td>
<td>$275.00</td>
<td>$275.00</td>
<td>0.00%</td>
<td>Fee to remain at current rate, reflective of current service offerings and market rates.</td>
<td>#</td>
<td>Reviewed</td>
</tr>
<tr>
<td>Access Card Replacement Fee</td>
<td>$45.00</td>
<td>$45.00</td>
<td>0.00%</td>
<td>No change proposed.</td>
<td>#</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Available to full and part time members only. Replacement fee is applicable for lost, damaged and non-returned Access Cards.

## 3.2 Fire Station 101 Venue Hire

Meeting room hire is included in full and part time memberships at no additional cost, subject to availability. Charges apply for all other users.
### 3.2 Fire Station 101 Venue Hire [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 69(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Room – Half day (up to 4 hours)</td>
<td>$110.00</td>
<td>$110.00</td>
<td>0.00%</td>
<td>Fee to remain at current (market) rate.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Meeting Room – Full day (up to 8 hours)</td>
<td>$220.00</td>
<td>$220.00</td>
<td>0.00%</td>
<td>Fee to remain at current (market) rate.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Meeting Room – Weekends and Outside Standard Business Hours (per hour)</td>
<td>$55.00</td>
<td>$55.00</td>
<td>0.00%</td>
<td>Fee to remain at current (market) rate.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Minimum charge 2 hours

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 69(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Function Room / Event Space – Half day (up to 4 hours)</td>
<td>$275.00</td>
<td>$275.00</td>
<td>0.00%</td>
<td>Fee to remain at current (market) rate.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Function Room / Event Space – Full day (up to 8 hours)</td>
<td>$550.00</td>
<td>$550.00</td>
<td>0.00%</td>
<td>Fee to remain at current (market) rate.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Function Room / Event Space – Weekends and Outside Standard Business Hours (per hour)</td>
<td>$140.00</td>
<td>$140.00</td>
<td>0.00%</td>
<td>Fee to remain at current (market) rate.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Minimum charge 2 hours

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 69(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Function Room Setup and Bump Out Charges (per hour)</td>
<td>$55.00</td>
<td>$55.00</td>
<td>0.00%</td>
<td>Fee to remain at current (market) rate.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

On request. Minimum 1 hour per event.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 69(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catering</td>
<td>By quote</td>
<td>By quote</td>
<td></td>
<td>No change proposed.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 69(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Group Use of Fire Station 101 Venue (per calendar month)</td>
<td>$330.00</td>
<td></td>
<td></td>
<td>To be discontinued. This service has been subject to review and is no longer offered by Fire Station 101.</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
</tbody>
</table>

### 3.3 Fire Station 101 Facilitation Services

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 69(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event Facilitation and Mentoring (per hour)</td>
<td>$180.00</td>
<td>$180.00</td>
<td>0.00%</td>
<td>Fee to remain at current (market) rate.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

On request, subject to availability. Minimum 1 hour.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS 69(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Events Hosting (major events)</td>
<td>By quote</td>
<td>By quote</td>
<td></td>
<td>No change proposed.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

Hosting, facilitation and venue hire for events of more than one day, including but not limited to Hackathons.
### 3.3 Fire Station 101 Facilitation Services [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last FY Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Other services provided by Fire Station 101**

- By quote
- No change proposed
- $\text{Reviewed}$

Customised services may be available on request.

---

*Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)*
## FINANCE AND CORPORATE SERVICES

### 1. Financial Services

#### 1.1 Financial Reports

The following documents are available at the library and also on Council’s Internet site www.pawich.qld.gov.au free of charge:

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase</th>
<th>Comment</th>
<th>GST LGS 9792</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICC Budget</td>
<td>No change</td>
<td>No change</td>
<td>Remain at no change</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ICC Revenue Policy</td>
<td>No change</td>
<td>No change</td>
<td>Remain at no change</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ICC Revenue Statement</td>
<td>No change</td>
<td>No change</td>
<td>Remain at no change</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ICC Register of Cost Recovery Fees</td>
<td>No change</td>
<td>No change</td>
<td>Remain at no change</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 1.2 Rates Records

#### 1.2.1 Rates Record Inspections (including transaction history)

Note: For the purpose of this clause, a parcel of land is that land comprised in the valuation compiled by the Valuer General.
### 1.2.1 Rates Record Inspections (including transaction history)  [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 19/20 Last Yr Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection of Land Records – Per parcel of Land (for fee exempt persons)</td>
<td>No charge</td>
<td>Kept at no charge, in accordance with Local Government Regulation 2012, s105</td>
<td>(c) Reviewed</td>
<td>Last YR Fee No charge</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| The following persons may inspect particulars of land in the land record fee of charge:  
- An owner, lessee or occupier of the land or adjoining land, or  
- The agent of an owner, lessee or occupier of the land or adjoining land. |                                    |                             |            |                  |     |            |        |
| Rates Record Search and/or Inspection – Self service using Online Sarlco or FO online | No charge                        | Electronic self service: No change | Reviewed   | Last YR Fee No charge                         |     |            |        |
| Rates Record Search and/or Inspection – Where facilitated by Council staff | By quote | For non-exempt persons under Local Government Regulation 2012, s105: No change. | (c) Reviewed | Last YR Fee By quote                          |     |            |        |

### 1.2.2 Property Searches

Rates Only Property Search (Certified Extract from Land Record)  
$110.00  
$10.00  
0.00%  
No change proposed  
Reviewed

### 1.2.3 Copy of Rates Notice

Copy of Rate Notice – per notice falling within current quarter or where rates are unpaid  
No charge  
To be maintained at no charge to encourage payment.  
#  
Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 1.2.3 Copy of Rates Notice (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copy of Rate Notice - per notice falling within a prior quarter</td>
<td>$8.00</td>
<td>$8.00</td>
<td>0.00%</td>
<td>No change proposed. Costs of delivery reviewed for 2018-20. Input costs in the past year have not increased sufficiently to warrant an increase in the charge for the coming financial year (net at cost recovery). Fee is comparable with, if slightly below benchmarks.</td>
<td>&amp;</td>
<td>&amp;</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

### 1.2.4 Change of Ownership

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19</th>
<th>Year 19/20</th>
<th>Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change of Ownership - per change</td>
<td>$95.00</td>
<td>$60.00</td>
<td>-38.84%</td>
<td>Fee reduced to reflect efficiencies in establishment of rates accounts achieved through streamlined processing and systems efficiencies achieved over time.</td>
<td>&amp;</td>
<td>&amp;</td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

### 1.3 Dishonor Charges

<table>
<thead>
<tr>
<th>Name</th>
<th>Actual Cost</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dishonour charges - each (includes cheques and direct debits)</td>
<td>No change proposed</td>
<td>&amp;</td>
<td>&amp;</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

(Charge equivalent to the actual amount charged to Council by it's financial institution)

### 1.4 Tender Documents

<table>
<thead>
<tr>
<th>Name</th>
<th>Information</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tender Documents in Electronic Form</td>
<td>Available on Council's internet website at no charge</td>
<td>Reviewed</td>
</tr>
<tr>
<td></td>
<td>Available on Council's internet website at no charge</td>
<td></td>
</tr>
</tbody>
</table>
1.5 Credit Card Surcharges

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Express credit card surcharge</td>
<td>0.8% Surchage</td>
<td>Set to reflect the current Merchant Service Charge rate, reflective of actual costs incurred. Competition and Consumer Amendment (Payment Surcharges) Act 2010 requires that surcharges not exceed the actual cost of acceptance of the payment method.</td>
<td></td>
<td></td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

Applied to transactions greater than $1,000.

2. Corporate Services

2.1 Corporate Services Documents

<table>
<thead>
<tr>
<th>Local Plans: Purchase of a copy or part thereof (excluding Town Plan Schedule) – per page</th>
<th>Current Corporate Services photocopy costs</th>
<th>Same as prior year.</th>
<th>A</th>
<th>Reviewed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Corporate Services photocopy costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(For Town Planning Schedules/Documents refer to Planning &amp; Development charges)</td>
<td>Current Corporate Services photocopy costs</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Electronic copy of confirmed minutes of Council meetings | Recent Meeting minutes available via Council's website free of charge. | NEW FEE. Fee added to clarify that these documents are available via the Council website without charge. | New |          |

|                                        |                                        |                                        |    |          |
## 2.1 Corporate Services Documents [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printed copy of confirmed minutes of Council meetings or part thereof – per page</td>
<td>Current Corporate Services photocopy costs</td>
<td>Propose to change this to: Available on Council's internal website at no charge</td>
<td>8</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council's Corporate Plan</td>
<td>No charge</td>
<td>Remaining at no charge. Reference to this change being &quot;per copy&quot; has been removed as this is not relevant to a free provision.</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council's Annual Report</td>
<td>No charge</td>
<td>Remaining at no charge. Reference to this change being &quot;per copy&quot; has been removed as this is not relevant to a free provision.</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council's Operational Plan</td>
<td>No charge</td>
<td>Remaining at no charge. Reference to this change being &quot;per copy&quot; has been removed as this is not relevant to a free provision.</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Resources: Printed copy of Council Job Descriptions</td>
<td>No charge</td>
<td>Remaining at no charge. Reference to this change being &quot;per copy&quot; has been removed as this is not relevant to a free provision.</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page 615 of 1166
2.2 Right to Information and Information Privacy (2018-19)

Fees and charges for applications under the Right to Information Act 2009 and the Information Privacy Act 2009 are set by the State Government at the commencement of each financial year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last Vat Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>RRI Application Fees</td>
<td>$49.70</td>
<td>$49.70</td>
<td>0.00%</td>
<td>The fee is set by legislation – Right to Information Act or Information Privacy Act and Regulations. The fee will be adjusted in late June 2019 when the State has determined the new rate.</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Processing and Access Charges – each 15 minutes or part of 15 minutes</td>
<td>$7.70</td>
<td>$7.70</td>
<td>0.00%</td>
<td>The fee is set by legislation – Right to Information Act or Information Privacy Act and Regulations. The fee will be adjusted in late June 2019 when the State has determined the new rate.</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(*No charge is payable if the total time spent by Council officers in processing the application is less than 5 hours)*

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last Vat Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>RRI document request A4 size – per page</td>
<td>$0.25</td>
<td>$0.25</td>
<td>0.00%</td>
<td>The fee is set by legislation – Right to Information Act or Information Privacy Act and Regulations. The fee will be adjusted in late June 2019 when the State has determined the new rate.</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IP Act document request A4 size – per page</td>
<td>$0.25</td>
<td>$0.25</td>
<td>0.00%</td>
<td>The fee is set by legislation – Right to Information Act or Information Privacy Act and Regulations. The fee will be adjusted in late June 2019 when the State has determined the new rate.</td>
<td>Reviewed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RRI and IP Act – document request larger than A4 size</td>
<td>Current Corporate Services photocopy costs</td>
<td>Same as prior year.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2.3 Photocopier Charges

Copying of Miscellaneous Documents – per page

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last Vat Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporate Services— Printing and Photocopying (Staff supported service) – Black and White A4</td>
<td>$1.00</td>
<td>$1.00</td>
<td>0.00%</td>
<td>Underlying costs have not materially increased from detailed review in Feb 2017. No change proposed for this year.</td>
<td>#</td>
<td>Reviewed</td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
2.3 Photocopier Charges [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporate Services – Printing and Photocopying (Staff supported service) – Black and White A3</td>
<td>$1.50</td>
<td>$1.50</td>
<td>0.00%</td>
<td>Underlying costs have not materially increased from detailed review in Feb 2017. No change proposed for this year.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Corporate Services – Printing and Photocopying (Staff supported service) – Photocopying – Colour A4</td>
<td>$2.00</td>
<td>$2.00</td>
<td>0.00%</td>
<td>Underlying costs have not materially increased from detailed review in Feb 2017. No change proposed for this year.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
<tr>
<td>Corporate Services – Printing and Photocopying (Staff supported service) – Colour A3</td>
<td>$3.00</td>
<td>$3.00</td>
<td>0.00%</td>
<td>Underlying costs have not materially increased from detailed review in Feb 2017. No change proposed for this year.</td>
<td></td>
<td></td>
<td>Reviewed</td>
</tr>
</tbody>
</table>

2.4 Marketing and Print Charges

| Marketing Fees: Inserts into rate notices and Council Publications per thousand – double sided DL brochure – includes printing and inserting | $500.00 | Discontinued – replaced with “by quote” fee (see below) | | | | | Discontinued |
| Marketing Fees: Inserts into rate notices and Council Publications | | By quote | NEW FEE. Replaces the fixed rate fee. By making this on a by-quote (on request) basis, services can be tailored to client needs. | | | | New |

3. Information Systems

3.1 GIS, Maps, Plans and Data

Information services encompasses the provision of:
- Mapping and Mapping services, including topographical (stormwater, drainage and contour)
- Plans, including stormwater drainage plans
- GIS and Digital Data files

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### 3.1 GIS, Maps, Plans and Data [continued]

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (excl. GST)</th>
<th>Year 19/20 Fee (excl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Maps, Plans and Digital Data Files (electronic) – Self service using Online Services or PO online</td>
<td></td>
<td></td>
<td>No change</td>
<td>NEW FEE: Replaces existing GIS and mapping services provided by Infrastructure Services and Finance and Corporate Services. Council's strategy of facilitating the availability of online and self service information accessibility has resulted in most clients accessing services free of charge online.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maps, Plans and Digital Data Files – Custom mapping and supported services</td>
<td></td>
<td></td>
<td>By quote</td>
<td>NEW FEE: Replaces existing GIS and mapping services provided by Infrastructure Services and Finance and Corporate Services. Council's strategy of facilitating the availability of online and self service information accessibility has reduced the demand for provision of customised and printed services. This fee allows Council to provide occasional ad-hoc custom mapping and print services when required by a customer.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 3.1.1 Service Charges

<table>
<thead>
<tr>
<th>GIS Services</th>
<th>Fee discontinued as of 1 July 2019: GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section &quot;3.1 GIS, Maps, Plans and Data&quot; for remaining services.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Last YR Fee</td>
<td>By quote</td>
<td></td>
</tr>
</tbody>
</table>

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
### 3.1.2 Maps

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS s99(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>GIS Mapping: A4 Size (Laser B&amp;W)</td>
<td>$25.00</td>
<td>Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section 3.1 GIS, Maps, Plans and Data for remaining services.</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GIS Mapping: A3 Size (Laser B&amp;W)</td>
<td>$38.00</td>
<td>Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section 3.1 GIS, Maps, Plans and Data for remaining services.</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GIS Mapping: A2 Size (Laser B&amp;W)</td>
<td>$95.00</td>
<td>Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section 3.1 GIS, Maps, Plans and Data for remaining services.</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GIS Mapping: A1 Size (Laser B&amp;W)</td>
<td>$70.00</td>
<td>Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section 3.1 GIS, Maps, Plans and Data for remaining services.</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GIS Mapping: A0 Size (Laser B&amp;W)</td>
<td>$109.00</td>
<td>Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section 3.1 GIS, Maps, Plans and Data for remaining services.</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GIS Mapping: A4 Size (colour)</td>
<td>$31.00</td>
<td>Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section 3.1 GIS, Maps, Plans and Data for remaining services.</td>
<td>Discontinued</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GIS Mapping: A3 Size (colour)</td>
<td>$46.00</td>
<td>Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section 3.1 GIS, Maps, Plans and Data for remaining services.</td>
<td>Discontinued</td>
<td></td>
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GOVERNANCE COMMITTEE
MEETING AGENDA

14 MAY 2019

Item 9 / Attachment 2.

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Last YR Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Increase %</th>
<th>Comment</th>
<th>GST</th>
<th>LGS ss97(2)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
<tr>
<td>3.1.2 Maps (continued)</td>
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- **GIS Mapping A2 Size (colour)**
  - Fee: $65.00
  - Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section “3.1 GIS, Maps, Plans and Data” for remaining services.
- **GIS Mapping A1 Size (colour)**
  - Fee: $85.00
  - Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section “3.1 GIS, Maps, Plans and Data” for remaining services.
- **GIS Mapping A0 Size (colour)**
  - Fee: $105.00
  - Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section “3.1 GIS, Maps, Plans and Data” for remaining services.

3.1.3 Digital Data

- **Charge per digital data request (minimum)**
  - Fee: $400.00
  - Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section “3.1 GIS, Maps, Plans and Data” for remaining services.
- **Digital data 2km x 2km tile of any available digital data layer**
  - Fee: $220.00
  - Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section “3.1 GIS, Maps, Plans and Data” for remaining services.
### Discontinued Fees Formerly of Infrastructure Services – GIS and Mapping Services

**Infrastructure Services Department – Engineering and Design Services – Maps, Data and Plans**

<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
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<tbody>
<tr>
<td>Bulk quantities and other services</td>
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</tr>
<tr>
<td>Topographical Maps (Stormwater, Drainage and Contours)</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<table>
<thead>
<tr>
<th>#</th>
<th>Name</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS</th>
<th>Status</th>
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<tbody>
<tr>
<td>#</td>
<td>A4 Segment</td>
<td>$46.00</td>
<td></td>
<td></td>
<td>#</td>
<td></td>
<td></td>
<td>Discontinued</td>
</tr>
<tr>
<td>#</td>
<td>A3 Segment</td>
<td>$85.00</td>
<td></td>
<td></td>
<td>#</td>
<td></td>
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<td>Discontinued</td>
</tr>
<tr>
<td>#</td>
<td>Full Sheet</td>
<td>$230.00</td>
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<td></td>
<td>#</td>
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**Comment:** 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
<table>
<thead>
<tr>
<th>Name</th>
<th>Year 18/19 Fee (incl. GST)</th>
<th>Year 19/20 Fee (incl. GST)</th>
<th>Percentage Increase</th>
<th>Comment</th>
<th>GST</th>
<th>LGS a97(2)</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>Stormwater Drainage Detail Plans</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>A4 Segment</td>
<td>$85.00</td>
<td></td>
<td></td>
<td>Fee discontinued as of 1 July 2019. All Infrastructure Services Department fees (Maps, Data and Plans) are coordinated and delivered by the Finance and Corporate Services Department (refer to Information Systems within the register).</td>
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<td></td>
<td>Discontinued</td>
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<td>Fee discontinued as of 1 July 2019. All Infrastructure Services Department fees (Maps, Data and Plans) are coordinated and delivered by the Finance and Corporate Services Department (refer to Information Systems within the register).</td>
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<tr>
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<tr>
<td>Digital Data</td>
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<tr>
<td>Digital data charges</td>
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<td>Discontinued</td>
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Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)
EXECUTIVE SUMMARY

This is a report concerning Council performance for the period ending 31 March 2019, submitted in accordance with Section 204 of the Local Government Regulation 2012.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

There are no related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Strengthening our local economy and building prosperity.

PURPOSE OF REPORT/BACKGROUND

The total Net Result (including capital revenues) for Ipswich City Council as at 31 March 2019, as set out in Attachment 1 is $82.3m compared to a YTD budget of $81.8m. Council’s operating surplus (excluding capital revenue) is approx. $16.6m compared to a YTD budget of $7.1m. Council’s full year budget surplus is $13.8m.

Council’s current operating surplus is above budget due to increased revenue and lower than expected expenses YTD including:

Operating Revenue

Operating revenue is $4.2m above YTD Budget as a result of:

- Fees and charges $541,000 above budget YTD. Council has in prior months received 3 large development applications received due to Koala Policy changes. In discussion with P&D there is a possibility that these applications were withdrawn then Council would be required to issue refunds of the fees received.
- Interest revenue is $515,000 above budget due to higher than forecast cash balances arising from lower than expected capital expenditure (refer comment below).
• Other cash revenue is above budget $2.1m primarily as Council continues to receive higher than forecast dividend payments from Queensland Urban Utilities.

**Operating Expenses**

*Operating expenses is $5.3m below YTD Budget as a result of:*  
- Employee expenses including contingency workers is slightly over budget and is being investigated further. Due to Council’s new payroll system there is a slightly different LSL liability calculation which has resulted in an additional expense of approx. $400k in the year. The variance also includes negotiated EBA payments.  
- Materials and services primarily below budget due to reduction of open space maintenance as a result of drier weather conditions.  
- Other cash expenses are below budget due to the timing of a $2m payment towards Springfield Central Sports Hall expected to be paid before June and reduced community donations.  
- Depreciation expenditure is $1.4m below YTD forecast budget. The variance expected to be reduced following the capitalisation of work in progress.

**Capital Expenditure**  
Capital expenditure as at 31 March is considerably below year to date budget. Approximately $66.4m has been expended to 31 March compared to a YTD budget of $90.1m. The full year capital expenditure budget is $142.9m including $21.5m towards the CBD redevelopment.

- The capital portfolio delivered by the Infrastructure Services (IS) Department is approx. $16.3m behind YTD forecast. Actual costs to date are $40.6m compared to a YTD budget of $56.9m. Regulatory approvals, service relocations and contractual delays have resulted in interruptions to the delivery of the capital program.  
- Based on current end of financial year forecasts further capital budget will need to be deferred to 2019-2020 in a future budget amendment.

**Cashflow**  
Council’s cash and cash equivalents balance as at 31 March 2019 was $155m. Council has anticipated borrowings of $101m before 30 June, this will need to be discussed with QTC.

Council’s investments are made in accordance with Council’s Investment Policy (adopted as part of the annual budget) with an average return percentage of 2.52%.

**FINANCIAL/RESOURCE IMPLICATIONS**  
There are no specific financial implications as a result of this report.

**RISK MANAGEMENT IMPLICATIONS**  
The implications of the financial results YTD will be monitored by management and any changes or risks to Council’s forecast position will be considered as part of Council’s budget amendments.
LEGAL/POLICY BASIS
This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

COMMUNITY AND OTHER CONSULTATION
The contents of this report did not require any community consultation.

CONCLUSION
The monthly performance report for March 2019 is included at Attachment 1.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1. Monthly Performance Report for March

Jeffrey Keech
FINANCE MANAGER
I concur with the recommendations contained in this report.

Andrew Knight
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”
Ipswich City Council

Performance Report

March 2019
## Ipswich City Council - Summary Financial Results

<table>
<thead>
<tr>
<th></th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>YTD Variance $'000</th>
<th>FY Budget $'000</th>
<th>EOT Forecast $'000</th>
<th>Detail Page ref</th>
</tr>
</thead>
</table>

### Cash Operational Revenue

- Net Rates and Utilities: 150,445, 150,394, 51, 201,642, 201,642
- Fees and Charges: 22,324, 21,783, 541, 29,750, 29,750
- Operational Grants and Contributions: 6,122, 5,407, 715, 10,468, 10,938
- Interest: 4,053, 3,538, 515, 4,405, 4,405
- Other Cash Revenue: 33,870, 31,595, 2,275, 44,779, 44,779

**Total Cash Operational Revenue**: 216,814, 212,717, 4,097, 291,044, 291,514

### Cash Operational Expenses

- Employee Expenses*: 72,661, 71,966, (695), 95,952, 98,673
- Materials and Services#: 63,626, 67,494, 3,868, 93,758, 95,137
- Finance costs: 9,620, 9,580, (40), 12,746, 12,746
- Other Cash Expenses: 3,847, 6,857, 3,010, 9,098, 9,098

**Total Cash Operational Result**: 149,754, 155,897, 6,143, 211,554, 215,654

### Non-Cash Operational Revenue

- Gain on Asset Disposal: 182, 0, 182, 0, 182
- Internal Revenue: 17,991, 17,584, 407, 23,504, 23,504

**Total Non-Cash Operational Revenue**: 18,173, 17,584, 589, 23,504, 23,686

### Non-Cash Operational Expense

- Depreciation: 50,055, 51,494, 1,439, 68,075, 68,075
- Loss on Asset Disposal: 1,476, 0, (1,476), 0, 1,476
- Internal Expense: 16,401, 15,595, (806), 20,850, 20,850

**Total Non-Cash Operational Expense**: 67,932, 67,089, (843), 88,925, 90,401

**Net Result before Capital**: 17,301, 7,315, 9,986, 14,069, 9,145

### Capital

- Capital Grants: 3,353, 3,452, (99), 4,851, 4,851
- Donated Asset Revenue: 43,698, 50,337, (6,639), 67,122, 67,122
- Contributions: 17,942, 20,700, (2,758), 27,594, 27,594

**Total Capital**: 64,933, 74,489, (9,486), 99,567, 99,567

**Total Net Result**: 82,294, 81,804, 490, 113,636, 108,712

### Capital Program as at 31 March 2019:

- **Cash Capital Items**

- **Non-cash Capital Items**
  - Donated Assets: 43,698, 50,335, 6,637, 67,122, 67,122

**Total Capital Program**: 110,072, 140,393, 30,321, 210,005, 196,345

* excluding contract labour  
# excluding contract labour

For information on individual line items, please refer to the relevant section of the report.
Additional Performance Information:

Property Searches:

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<th>Month</th>
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<td>Apr-18</td>
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<tr>
<td>May-18</td>
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<td>Jun-18</td>
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<td>Jul-18</td>
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<td>Sep-18</td>
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<td>Oct-18</td>
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<td>Nov-18</td>
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<td>Dec-18</td>
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<td>Jan-19</td>
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<td>Feb-19</td>
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<td>Mar-19</td>
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Aged Debtors:

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<td>1,936</td>
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<td>1,374</td>
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<tr>
<td>Apr-18</td>
<td>1,016</td>
<td>1,936</td>
<td>1,564</td>
<td>1,374</td>
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<tr>
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<td>1,564</td>
<td>1,374</td>
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<td>1,936</td>
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<td>1,936</td>
<td>1,564</td>
<td>1,374</td>
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</table>

Satisfactory results overall.
Population:

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<tr>
<th>Quarter Ending</th>
<th>Mar-17</th>
<th>Jun-17</th>
<th>Sep-17</th>
<th>Dec-17</th>
<th>Mar-18</th>
<th>Jun-18</th>
<th>Sep-18</th>
<th>Dec-18</th>
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<td>204</td>
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<td>202</td>
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<td>213</td>
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March quarterly figures will be available in April report.

Growth in Waste Domestic Services:

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<tr>
<th>Growth per quarter</th>
<th>Jun-17</th>
<th>Sep-17</th>
<th>Dec-17</th>
<th>Mar-18</th>
<th>Jun-18</th>
<th>Sep-18</th>
<th>Dec-18</th>
<th>Mar-19</th>
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<tbody>
<tr>
<td></td>
<td>1.25%</td>
<td>1.24%</td>
<td>1.15%</td>
<td>0.99%</td>
<td>1.16%</td>
<td>1.10%</td>
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Indexation Rate History:

CPI Brisbane

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<th>Sep-17</th>
<th>Dec-17</th>
<th>Mar-18</th>
<th>Jun-18</th>
<th>Sep-18</th>
<th>Dec-18</th>
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<td>1.80%</td>
<td>1.50%</td>
<td>1.50%</td>
<td>1.70%</td>
<td>1.70%</td>
<td>1.80%</td>
<td>1.50%</td>
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March quarterly figures will be available in April report.
Invoices Paid within Terms:

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<th>$</th>
<th>Count</th>
<th>$</th>
<th>Count</th>
<th>$</th>
<th>Count</th>
<th>$</th>
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<tbody>
<tr>
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<td>4,998</td>
<td>5,573</td>
<td>6,506</td>
<td>4,904</td>
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<tr>
<td>% paid within terms:</td>
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<td>95%</td>
<td>87%</td>
<td>93%</td>
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<td>96%</td>
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<td>97%</td>
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<tr>
<td>% paid &lt; 1 week outside terms:</td>
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<td>1%</td>
<td>3%</td>
<td>1%</td>
<td>1%</td>
<td>1%</td>
<td>4%</td>
<td>3%</td>
<td>2%</td>
<td>2%</td>
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<tr>
<td>% paid &gt; 1 week outside terms:</td>
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<td>3%</td>
<td>5%</td>
<td>3%</td>
<td>2%</td>
<td>5%</td>
<td>7%</td>
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</table>

Satisfactory results.

Purchase Requisition Cycle Time:

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<tr>
<td>Dec-18</td>
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</tr>
<tr>
<td>Jan-19</td>
<td>85%</td>
<td>13%</td>
<td>2%</td>
</tr>
<tr>
<td>Feb-19</td>
<td>85%</td>
<td>13%</td>
<td>2%</td>
</tr>
<tr>
<td>Mar-19</td>
<td>85%</td>
<td>13%</td>
<td>2%</td>
</tr>
</tbody>
</table>

Key performance indicator for this activity is two days.

Purchase Requisition Cycle Time has increased for the month of March. This is due to staff being on leave and it is expected that these figures will improve in April.

Number of incoming phone calls - All Council (excluding BCC After Hours and Helpdesk):

<table>
<thead>
<tr>
<th>Month Ending</th>
<th>No. of incoming calls</th>
<th>No. of incoming calls prior year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar-18</td>
<td>21,912</td>
<td>20,907</td>
</tr>
<tr>
<td>Apr-18</td>
<td>23,139</td>
<td>21,998</td>
</tr>
<tr>
<td>May-18</td>
<td>22,844</td>
<td>20,844</td>
</tr>
<tr>
<td>Jun-18</td>
<td>22,017</td>
<td>21,869</td>
</tr>
<tr>
<td>Jul-18</td>
<td>21,200</td>
<td>21,859</td>
</tr>
<tr>
<td>Aug-18</td>
<td>24,125</td>
<td>23,123</td>
</tr>
<tr>
<td>Sep-18</td>
<td>23,789</td>
<td>23,789</td>
</tr>
<tr>
<td>Oct-18</td>
<td>25,953</td>
<td>25,953</td>
</tr>
<tr>
<td>Nov-18</td>
<td>23,109</td>
<td>23,109</td>
</tr>
<tr>
<td>Dec-18</td>
<td>26,656</td>
<td>26,656</td>
</tr>
<tr>
<td>Jan-19</td>
<td>14,018</td>
<td>14,018</td>
</tr>
<tr>
<td>Feb-19</td>
<td>15,027</td>
<td>15,027</td>
</tr>
<tr>
<td>Mar-19</td>
<td>19,469</td>
<td>19,469</td>
</tr>
</tbody>
</table>

Page 631 of 1166
## Statement of Cash Flows

| July Actuals | July Budget | August Actuals | August Budget | September Actuals | September Budget | October Actuals | October Budget | November Actuals | November Budget | December Actuals | December Budget | January Actuals | January Budget | February Actuals | February Budget | March Actuals | March Budget | April Actuals | April Budget | May Actuals | May Budget | June Budget |
|--------------|-------------|----------------|---------------|-------------------|------------------|----------------|---------------|----------------|----------------|----------------|----------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| **Cash Flows from Operating Activities** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Net Cash from Operating Activities** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Payments to Suppliers and Employees:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Direct Payments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Indirect Payments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Payments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Payments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Net Cash Outflow (Inflow) from Operating Activities | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**Cash Flows from Investing Activities**

| Payments for Property, Plant and Equipment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dividends Received | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Proceeds from sale of Investments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Cash Outflow (Inflow) from Investing Activities | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**Cash Flows from Financing Activities**

| Proceeds from Borrowings | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Proceeds from Issuance of Common Stock | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Proceeds from Issuance of Long-Term Debt | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Cash Outflow (Inflow) from Financing Activities | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**Net Cash Outflow (Inflow) from All Activities**

| Net Cash Outflow (Inflow) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

*Includes in-hospital assets.

The end of year cash balance is $204.8 million.
## Departmental Breakdown

Revenue and Expense: * = <1% or $50k or less than budget whichever is greater; ** = 5% or $125k or less than budget whichever is greater.

Capital: * = within 5% or $50k +/- budget whichever is greater; ** = within 10% or $250k +/- budget whichever is greater; ** = more than 10% or >$500k +/- budget whichever is greater.

### Trend of year to date results as at 31 March 2019:

**Departmental Controlled:**

<table>
<thead>
<tr>
<th>Arts, Social Development and Community Engagement</th>
<th>Revenue</th>
<th>Employee Expenses*</th>
<th>Other Expense Categories **</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jul Oct Dec</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Satisfactory results for expenses and revenue.

Capital expenditure under budget by $403k or 45.3%.

<table>
<thead>
<tr>
<th>Economic Development and Marketing</th>
<th>Revenue</th>
<th>Employee Expenses*</th>
<th>Other Expense Categories **</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jul Oct Dec</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Satisfactory results for expenses. Revenue under budget by $114k or 16.6%.

<table>
<thead>
<tr>
<th>Infrastructure Services Department</th>
<th>Revenue</th>
<th>Employee Expenses*</th>
<th>Other Expense Categories **</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jul Oct Dec</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Employee expenses over budget by $421k or 34.9% and Other expense categories over budget by $191k or 18.7%.

Capital expenditure under budget for infrastructure program $10.8m or 28.6%. See pages 15-18 for details.

<table>
<thead>
<tr>
<th>Finance and Corporate Services Department</th>
<th>Revenue</th>
<th>Employee Expenses*</th>
<th>Other Expense Categories **</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jul Oct Dec</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Satisfactory results for revenue and expenses.

Capital expenditure under budget by $3.1m or 42.3%.

---

* Employee expenses including Labour Contracts
** Operational Expense excluding the above
**Departmental Breakdown**

**Trend of year to date results as at 31 March 2019:**

**Departmental Controlled:**

<table>
<thead>
<tr>
<th>Works, Parks and Recreation Department</th>
<th>Revenue</th>
<th>Employee Expenses*</th>
<th>Other Expense Categories**</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jul</td>
<td>Aug</td>
<td>Sep</td>
<td>Oct</td>
</tr>
<tr>
<td></td>
<td>Dec</td>
<td>Jan</td>
<td>Feb</td>
<td>Mar</td>
</tr>
<tr>
<td></td>
<td>Apr</td>
<td>May</td>
<td>Jun</td>
<td>FY</td>
</tr>
</tbody>
</table>

Satisfactory results for revenue and other expense categories. Employee expenses over budget $752k or 2.8%.

Capital expenditure under budget for Infrastructure Program $4.8m or 25.2%. Capital expenditure for fleet and equipment purchases under budget $1.6m or 39.5%.

Capital expenditure for IWS under budget $304k or 33.2%.

<table>
<thead>
<tr>
<th>Health, Security and Regulatory Services Department</th>
<th>Revenue</th>
<th>Employee Expenses*</th>
<th>Other Expense Categories**</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jul</td>
<td>Aug</td>
<td>Sep</td>
<td>Oct</td>
</tr>
<tr>
<td></td>
<td>Dec</td>
<td>Jan</td>
<td>Feb</td>
<td>Mar</td>
</tr>
<tr>
<td></td>
<td>Apr</td>
<td>May</td>
<td>Jun</td>
<td>FY</td>
</tr>
</tbody>
</table>

Satisfactory results for revenue and other expense categories. Employee expenses over budget $310k or 5.3%.

Capital expenditure under budget $405k or 5.1%.

<table>
<thead>
<tr>
<th>Planning and Development Department</th>
<th>Revenue</th>
<th>Employee Expenses*</th>
<th>Other Expense Categories**</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jul</td>
<td>Aug</td>
<td>Sep</td>
<td>Oct</td>
</tr>
<tr>
<td></td>
<td>Dec</td>
<td>Jan</td>
<td>Feb</td>
<td>Mar</td>
</tr>
<tr>
<td></td>
<td>Apr</td>
<td>May</td>
<td>Jun</td>
<td>FY</td>
</tr>
</tbody>
</table>

Satisfactory results for revenue and expenses.

**Corporate Controlled:**

<table>
<thead>
<tr>
<th>Corporate Items</th>
<th>Revenue</th>
<th>Expenses</th>
<th>Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jul</td>
<td>Aug</td>
<td>Sep</td>
</tr>
<tr>
<td></td>
<td>Dec</td>
<td>Jan</td>
<td>Feb</td>
</tr>
<tr>
<td></td>
<td>Mar</td>
<td>Apr</td>
<td>May</td>
</tr>
<tr>
<td></td>
<td>Jun</td>
<td>FY</td>
<td></td>
</tr>
</tbody>
</table>

Satisfactory results for corporate controlled expenses. Corporate controlled revenue under budget $8.1m or 4%.

Capital expenditure under budget on donated assets $6.6m or 13.2%.

* Employee expenses including Labour Contracts
** Operational Expense excluding the above
ICC Performance Report
March 2019

Revenue

Net Rates and Utilities:

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>% Achieved</td>
<td>$'000</td>
</tr>
<tr>
<td>General Rates</td>
<td>133,077</td>
<td>132,977</td>
<td>100</td>
<td>178,134</td>
<td>75%</td>
</tr>
<tr>
<td>Utilities and Other Charges</td>
<td>25,525</td>
<td>25,636</td>
<td>(111)</td>
<td>34,370</td>
<td>74%</td>
</tr>
<tr>
<td>Discounts/Remissions</td>
<td>(8,157)</td>
<td>(8,219)</td>
<td>62</td>
<td>(10,862)</td>
<td>75%</td>
</tr>
<tr>
<td></td>
<td>150,445</td>
<td>150,394</td>
<td>51</td>
<td>201,642</td>
<td>75%</td>
</tr>
</tbody>
</table>

Satisfactory results overall.

Rate Arrears as at 31 March 2019:

Rate Arrears as % of Rates Levy (Rolling 12 months)

* Arrears %

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Target %</td>
<td>2.70</td>
<td>2.70</td>
<td>2.00</td>
<td>2.00</td>
<td>2.00</td>
<td>2.00</td>
<td>2.00</td>
<td>2.00</td>
</tr>
</tbody>
</table>

* Rolling 12 month average

Value of Rate Arrears:

Value of Rate Arrears

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$'000</td>
<td>3,680</td>
<td>3,844</td>
<td>4,207</td>
<td>4,579</td>
<td>4,929</td>
<td>4,853</td>
<td>5,590</td>
<td>5,908</td>
</tr>
</tbody>
</table>
Fees and Charges:

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Est Cast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Planning Fees</td>
<td>11,638</td>
<td>11,492</td>
<td>146</td>
<td>15,310</td>
<td>15,310</td>
</tr>
<tr>
<td>HTH Animal Cemetery Fees</td>
<td>946</td>
<td>926</td>
<td>20</td>
<td>1,920</td>
<td>1,920</td>
</tr>
<tr>
<td>Traffic and Reg Park Fees</td>
<td>2,322</td>
<td>2,293</td>
<td>29</td>
<td>3,086</td>
<td>3,086</td>
</tr>
<tr>
<td>Waste Fees</td>
<td>5,454</td>
<td>4,956</td>
<td>498</td>
<td>6,608</td>
<td>6,608</td>
</tr>
<tr>
<td>Other Fees</td>
<td>1,964</td>
<td>2,116</td>
<td>(152)</td>
<td>2,826</td>
<td>2,826</td>
</tr>
<tr>
<td></td>
<td>22,324</td>
<td>21,788</td>
<td>541</td>
<td>29,750</td>
<td>29,750</td>
</tr>
</tbody>
</table>

Satisfactory results overall. Waste disposal fees over budget due to most services trending above expectations.

Residential Lots Approved:

<table>
<thead>
<tr>
<th></th>
<th>Sep-17</th>
<th>Dec-17</th>
<th>Mar-18</th>
<th>Jun-18</th>
<th>Sep-18</th>
<th>Dec-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Lots Approved</td>
<td>1,144</td>
<td>665</td>
<td>282</td>
<td>538</td>
<td>1,702</td>
<td>663</td>
</tr>
<tr>
<td>Residential Lots Approved Prior Yr</td>
<td>1,127</td>
<td>724</td>
<td>1,374</td>
<td>597</td>
<td>1,144</td>
<td>665</td>
</tr>
</tbody>
</table>

March quarterly figures will be available in April report.
Grants and Contributions:

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY %’cast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operational Grants</td>
<td>5,431</td>
<td>5,205</td>
<td>226</td>
<td>10,247</td>
<td>10,247</td>
</tr>
<tr>
<td>Capital Grants</td>
<td>3,353</td>
<td>3,452</td>
<td>(99)</td>
<td>4,851</td>
<td>4,851</td>
</tr>
<tr>
<td>Donated Asset Revenue</td>
<td>43,698</td>
<td>50,337</td>
<td>(6,639)</td>
<td>67,122</td>
<td>67,122</td>
</tr>
<tr>
<td>*Operational Cash Contributions</td>
<td>691</td>
<td>202</td>
<td>489</td>
<td>221</td>
<td>313%</td>
</tr>
<tr>
<td>*Capital Cash Contributions</td>
<td>17,942</td>
<td>20,700</td>
<td>(2,758)</td>
<td>27,594</td>
<td>27,594</td>
</tr>
<tr>
<td></td>
<td>71,115</td>
<td>79,896</td>
<td>(8,781)</td>
<td>110,035</td>
<td>110,035</td>
</tr>
</tbody>
</table>

Donated asset revenue and Capital Cash contributions are developer driven and will be monitored closely.

**Cash Contribution Actuals Breakdown YTD:**

<table>
<thead>
<tr>
<th></th>
<th>Footpaths</th>
<th>Open Space</th>
<th>Roads</th>
<th>Social</th>
<th>Others</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
</tr>
<tr>
<td>Operational Cash Contribution</td>
<td>0</td>
<td>(0)</td>
<td>(0)</td>
<td>0</td>
<td>691</td>
<td>691</td>
</tr>
<tr>
<td>Capital Cash Contribution</td>
<td>249</td>
<td>4,824</td>
<td>5,777</td>
<td>1,910</td>
<td>5,183</td>
<td>17,942</td>
</tr>
<tr>
<td>Total Cash Contributions</td>
<td>249</td>
<td>4,824</td>
<td>5,777</td>
<td>1,910</td>
<td>5,183</td>
<td>17,942</td>
</tr>
</tbody>
</table>

Other operational cash contributions include $888k relating to funds received from Ipswich Events Corporation, to be considered in a future budget amendment, vegetation retention $95k, $181k relating to the purga nature reserve agreement and Queen's Parks Nature Centre $25k.

Residential Lots Created:

<p>| | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sep-17</td>
<td>Dec-17</td>
<td>Mar-18</td>
<td>Jun-18</td>
<td>Sep-18</td>
<td>Dec-18</td>
<td></td>
</tr>
<tr>
<td>637</td>
<td>792</td>
<td>505</td>
<td>730</td>
<td>210</td>
<td>558</td>
<td></td>
</tr>
<tr>
<td>571</td>
<td>572</td>
<td>629</td>
<td>951</td>
<td>637</td>
<td>792</td>
<td></td>
</tr>
</tbody>
</table>

March quarterly figures will be available in April report.
Other Revenue Sources:

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Cast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Sales, Recoverable Works</td>
<td>2,361</td>
<td>2,233</td>
<td>128</td>
<td>2,978</td>
<td>79%</td>
</tr>
<tr>
<td>Interest</td>
<td>4,053</td>
<td>3,538</td>
<td>515</td>
<td>4,405</td>
<td>92%</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>31,509</td>
<td>29,362</td>
<td>2,147</td>
<td>41,801</td>
<td>75%</td>
</tr>
<tr>
<td>Gain on Asset Disposal</td>
<td>182</td>
<td>0</td>
<td>182</td>
<td>n/a</td>
<td>182</td>
</tr>
<tr>
<td>Internal Revenue</td>
<td>17,991</td>
<td>17,584</td>
<td>407</td>
<td>23,504</td>
<td>77%</td>
</tr>
<tr>
<td></td>
<td>56,096</td>
<td>52,717</td>
<td>3,379</td>
<td>72,688</td>
<td>77%</td>
</tr>
</tbody>
</table>

Satisfactory results overall. Other revenue over budget due to receiving a higher than forecast dividend payments. Gain on asset disposal relates to sale of fleet vehicles.
## Expense

### Employee Expenses

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY F'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages (opex and capex)</td>
<td>59,365</td>
<td>63,805</td>
<td>4,440</td>
<td>85,287</td>
<td>70%</td>
<td>82,287</td>
</tr>
<tr>
<td>Overtime</td>
<td>1,240</td>
<td>1,169</td>
<td>(71)</td>
<td>1,559</td>
<td>80%</td>
<td>1,559</td>
</tr>
<tr>
<td>Allowances</td>
<td>395</td>
<td>179</td>
<td>(216)</td>
<td>239</td>
<td>165%</td>
<td>395</td>
</tr>
<tr>
<td>Other employee costs</td>
<td>17,422</td>
<td>17,476</td>
<td>54</td>
<td>23,343</td>
<td>75%</td>
<td>23,343</td>
</tr>
<tr>
<td><strong>Total Labour Opex + Capex</strong></td>
<td><strong>78,422</strong></td>
<td><strong>82,629</strong></td>
<td><strong>4,207</strong></td>
<td><strong>110,428</strong></td>
<td><strong>71%</strong></td>
<td><strong>110,584</strong></td>
</tr>
<tr>
<td>Less Capitalised Labour</td>
<td>(9,779)</td>
<td>(11,986)</td>
<td>(2,007)</td>
<td>(16,129)</td>
<td>62%</td>
<td>(16,129)</td>
</tr>
<tr>
<td>Opex labour before Contractors</td>
<td>68,443</td>
<td>70,643</td>
<td>2,200</td>
<td>94,299</td>
<td>73%</td>
<td>94,455</td>
</tr>
<tr>
<td>Plus Contract Opex Labour</td>
<td>4,218</td>
<td>1,323</td>
<td>(2,895)</td>
<td>1,653</td>
<td>255%</td>
<td>4,218</td>
</tr>
<tr>
<td>Opex Labour incl Contractors</td>
<td>72,661</td>
<td>71,966</td>
<td>(695)</td>
<td>95,952</td>
<td>76%</td>
<td>98,673</td>
</tr>
</tbody>
</table>

Satisfactory results overall.

### Materials and Services (excl. Labour Contracts)

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY F'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication</td>
<td>1,137</td>
<td>1,262</td>
<td>125</td>
<td>1,691</td>
<td>67%</td>
<td>1,691</td>
</tr>
<tr>
<td>Materials</td>
<td>6,148</td>
<td>8,969</td>
<td>2,821</td>
<td>12,466</td>
<td>49%</td>
<td>12,466</td>
</tr>
<tr>
<td>Motor Vehicle Expenses</td>
<td>1,097</td>
<td>2,525</td>
<td>828</td>
<td>3,237</td>
<td>52%</td>
<td>3,237</td>
</tr>
<tr>
<td>Other Goods</td>
<td>2,415</td>
<td>2,444</td>
<td>29</td>
<td>3,321</td>
<td>73%</td>
<td>3,321</td>
</tr>
<tr>
<td>Other Services</td>
<td>9,005</td>
<td>8,665</td>
<td>(340)</td>
<td>13,533</td>
<td>67%</td>
<td>13,533</td>
</tr>
<tr>
<td>Service Contracts</td>
<td>22,777</td>
<td>27,163</td>
<td>4,386</td>
<td>36,326</td>
<td>63%</td>
<td>36,326</td>
</tr>
<tr>
<td>Utilities Expenses</td>
<td>7,363</td>
<td>7,758</td>
<td>395</td>
<td>10,454</td>
<td>70%</td>
<td>10,454</td>
</tr>
<tr>
<td>Consultants</td>
<td>3,858</td>
<td>3,299</td>
<td>(559)</td>
<td>4,983</td>
<td>79%</td>
<td>4,883</td>
</tr>
<tr>
<td>Other Materials and Services</td>
<td>9,226</td>
<td>5,409</td>
<td>(3,817)</td>
<td>7,847</td>
<td>118%</td>
<td>9,226</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>63,026</strong></td>
<td><strong>67,494</strong></td>
<td><strong>3,868</strong></td>
<td><strong>93,758</strong></td>
<td><strong>68%</strong></td>
<td><strong>95,137</strong></td>
</tr>
</tbody>
</table>

### Other Expense Sources:

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY F'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depreciation</td>
<td>50,055</td>
<td>51,494</td>
<td>1,439</td>
<td>68,075</td>
<td>74%</td>
<td>68,075</td>
</tr>
<tr>
<td>Finance Costs</td>
<td>9,620</td>
<td>9,580</td>
<td>(40)</td>
<td>12,746</td>
<td>75%</td>
<td>12,746</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>3,947</td>
<td>6,857</td>
<td>3,010</td>
<td>9,098</td>
<td>42%</td>
<td>9,098</td>
</tr>
<tr>
<td>Loss on disposal assets</td>
<td>1,476</td>
<td>0</td>
<td>(1,476)</td>
<td>0</td>
<td>n/a</td>
<td>1,476</td>
</tr>
<tr>
<td>Internal Expenses</td>
<td>16,401</td>
<td>15,595</td>
<td>(806)</td>
<td>20,850</td>
<td>79%</td>
<td>20,850</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>81,399</strong></td>
<td><strong>83,526</strong></td>
<td><strong>2,127</strong></td>
<td><strong>110,769</strong></td>
<td><strong>73%</strong></td>
<td><strong>112,245</strong></td>
</tr>
</tbody>
</table>

Satisfactory results overall. Materials and services under budget primarily in Works Parks and Recreation Department. Service contracts under budget due to a reduction in open space maintenance due to drier weather conditions. Other expenses primarily under budget due to delay in contribution to be made for Springfield Central Sports Hall, payment expected before June.

Loss on asset disposals primarily relates to partial retirement of infrastructure network assets.

Depreciation under budget and it is expected to come closer to budget by year end after WIP is capitalised.
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 10 / Attachment 1.

Capital Expenditure

Results as at 31 March 2019:

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY P'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Controlled</td>
<td>56,374</td>
<td>90,058</td>
<td>23,684</td>
<td>142,883</td>
<td>46%</td>
<td>125,223</td>
</tr>
<tr>
<td>Corporate Controlled</td>
<td>43,688</td>
<td>50,335</td>
<td>6,647</td>
<td>67,122</td>
<td>65%</td>
<td>67,122</td>
</tr>
<tr>
<td></td>
<td>110,062</td>
<td>140,393</td>
<td>30,321</td>
<td>210,005</td>
<td>52%</td>
<td>192,345</td>
</tr>
</tbody>
</table>

Capital Work in Progress Current Balance ($'000):

![Capital Work in Progress Chart]

- Infrastructure Services
- Works, Parks and Recreation
- Finance and Corporate Services
- Arts, Social Development and Community Engagement
- Health, Security and Regulatory Services

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Infrastructure Services</td>
<td>78.20</td>
<td>66.60</td>
<td>68.47</td>
<td>74.33</td>
<td>76.48</td>
<td>78.60</td>
<td>82.65</td>
<td>84.69</td>
<td>85.33</td>
<td>93.58</td>
<td>92.76</td>
<td>95.46</td>
<td>94.31</td>
</tr>
<tr>
<td>Arts, Social Development and Community Engagement</td>
<td>0.78</td>
<td>0.11</td>
<td>0.44</td>
<td>1.05</td>
<td>1.19</td>
<td>1.31</td>
<td>1.35</td>
<td>1.20</td>
<td>0.16</td>
<td>0.17</td>
<td>0.24</td>
<td>0.26</td>
<td>0.27</td>
</tr>
<tr>
<td>Health, Security and Regulatory Services</td>
<td>0.56</td>
<td>1.48</td>
<td>2.14</td>
<td>1.96</td>
<td>2.07</td>
<td>2.56</td>
<td>2.58</td>
<td>2.41</td>
<td>2.41</td>
<td>2.44</td>
<td>2.44</td>
<td>2.40</td>
<td>2.55</td>
</tr>
</tbody>
</table>

The above figures exclude infrastructure credits and donated assets.

CWIP Balance by Project Status (as % of total):

<table>
<thead>
<tr>
<th>Concept</th>
<th>Design</th>
<th>Delivery</th>
<th>Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>2%</td>
<td>2%</td>
<td>4%</td>
<td>3%</td>
</tr>
<tr>
<td>2%</td>
<td>1%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>2%</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
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<tr>
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<td>2%</td>
</tr>
<tr>
<td>2%</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
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<td>2%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>2%</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>2%</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>2%</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
</tr>
</tbody>
</table>

Page 640 of 1166
## Infrastructure Capital Portfolio by Delivery Department

Results as at 31 March 2019:

<table>
<thead>
<tr>
<th>Department Controlled</th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>% Achieved</th>
<th>FY Forecast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infrastructure Portfolio - IS</td>
<td>40,644</td>
<td>56,903</td>
<td>16,259</td>
<td>75,880</td>
<td>54%</td>
<td>63,505</td>
</tr>
<tr>
<td>Infrastructure Portfolio - WP</td>
<td>14,310</td>
<td>19,122</td>
<td>4,812</td>
<td>25,148</td>
<td>57%</td>
<td>23,580</td>
</tr>
<tr>
<td>Total</td>
<td>54,954</td>
<td>76,025</td>
<td>21,071</td>
<td>101,028</td>
<td>54%</td>
<td>87,085</td>
</tr>
</tbody>
</table>

### Infrastructure Program

![Infrastructure Program Chart](chart_url)

### Infrastructure Capital Expenditure by Program

#### Corporate Facilities

![Corporate Facilities Chart](chart_url)

Comments per IS - PYTD Expenditure, $207k: 2018-2019 Estimated Financial Year Expenditure $862k

Comments per WPR - Under budget due to delays in work at the Woollem Mill and minor delays with the Riverview Depot Upgrade. Riverview Depot is nearing completion. Work on the Woollem Mill has been placed on hold to complete Concept and Asset Management preliminary work on the site in accordance with Heritage requirements - funds will not be fully expended in the 18/19 financial year.
Infrastructure Capital Expenditure by Program con’t

Transport and Traffic

![Graph showing Transport and Traffic expenditure](image)

Comments per IS - FYTD Expenditure, $9.6m. 2018-2019 Estimated Financial Year Expenditure $11.2m.

Flood Mitigation and Drainage

![Graph showing Flood Mitigation and Drainage expenditure](image)

Comments per IS - FYTD Expenditure, $2.4m. 2018-2019 Estimated Financial Year Expenditure $3.4m.
Infrastructure Capital Expenditure by Program

Local Amenity

Parks, Sport and Recreation

Comments per IS - FYTD Expenditure, $9.3m. 2018-2019 Estimated Financial Year Expenditure $14.8m.

Comments per WPR - Behind YTD budget due to delays in finalising scope. Currently finalising tender documents for 3 divisions (5, 7, 8) and in the evaluation process for division 4.

Comments per IS - FYTD Expenditure, $2.5m. 2018-2019 Estimated Financial Year Expenditure $3.5m.

Comments per WPR - Slightly behind budget. Mainly due to delays of work commencing within the Conservation Estates due to the changes in the ILUA. Forecasted expenditure to be below budget, with a project carry over of $300k for work associated with the Conservation Estates.
Infrastructure Capital Expenditure by Program con’t

Asset Rehabilitation

Comments per IS - FYTD Expenditure: $15.7m. 2018 - 2019 Estimated Financial Year Expenditure $23.1m.

Comments per WPR - Under budget due to delays in the completion of 143 Brisbane Street Rehabilitation. Work is scheduled to be completed in April. Program rehabilitation work currently on schedule.
# Arts, Social Development and Community Engagement Department

## Performance Report

### March 2019

<table>
<thead>
<tr>
<th>Revenue</th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY Forecast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Civic Centre Service Fees</td>
<td>77</td>
<td>123</td>
<td>(46)</td>
<td>192</td>
<td>40%</td>
<td>192</td>
</tr>
<tr>
<td>Library Fees and Fines</td>
<td>2</td>
<td>39</td>
<td>(37)</td>
<td>55</td>
<td>4%</td>
<td>55</td>
</tr>
<tr>
<td>Other Fees</td>
<td>289</td>
<td>259</td>
<td>30</td>
<td>322</td>
<td>90%</td>
<td>322</td>
</tr>
<tr>
<td>Operational Grants</td>
<td>1,906</td>
<td>1,861</td>
<td>45</td>
<td>2,254</td>
<td>85%</td>
<td>2,254</td>
</tr>
<tr>
<td>Capital Grants</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>1,467</td>
<td>1,585</td>
<td>(118)</td>
<td>2,016</td>
<td>73%</td>
<td>2,016</td>
</tr>
<tr>
<td>Internal Revenue</td>
<td>319</td>
<td>220</td>
<td>99</td>
<td>337</td>
<td>95%</td>
<td>337</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>4,060</td>
<td>4,087</td>
<td>(27)</td>
<td>5,176</td>
<td>78%</td>
<td>5,176</td>
</tr>
<tr>
<td><strong>Corporate Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donated Asset Revenue</td>
<td>43</td>
<td>18</td>
<td>25</td>
<td>28</td>
<td>154%</td>
<td>43</td>
</tr>
<tr>
<td>Cash Contributions</td>
<td>1,388</td>
<td>2,556</td>
<td>(1,168)</td>
<td>3,407</td>
<td>41%</td>
<td>3,407</td>
</tr>
<tr>
<td>Hdwks Credit Consumption</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>1,431</td>
<td>2,574</td>
<td>(1,143)</td>
<td>3,435</td>
<td>42%</td>
<td>3,450</td>
</tr>
</tbody>
</table>

Satisfactory results overall. Library fees under budget due to a printing solution at Springfield Central, not expected to reach the revenue target this year, a reduction to be considered in a future budget amendment. Other revenue under budget primarily due to a decrease in functions, offset by an increase in demand of civic centre catering in internal revenue.

Cash contributions will be monitored.
Department Controlled Expenses

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>%Achieved</th>
<th>FY F'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages (opex and capex)</td>
<td>6,388</td>
<td>7,108</td>
<td>720</td>
<td>9,495</td>
<td>67%</td>
<td>9,495</td>
</tr>
<tr>
<td>Overtime</td>
<td>201</td>
<td>131</td>
<td>(70)</td>
<td>174</td>
<td>116%</td>
<td>201</td>
</tr>
<tr>
<td>Allowances</td>
<td>65</td>
<td>14</td>
<td>(51)</td>
<td>18</td>
<td>361%</td>
<td>65</td>
</tr>
<tr>
<td>Other employee costs</td>
<td>1,902</td>
<td>1,865</td>
<td>(37)</td>
<td>2,491</td>
<td>76%</td>
<td>2,491</td>
</tr>
<tr>
<td><strong>Total Labour Opex + Capex</strong></td>
<td><strong>8,556</strong></td>
<td><strong>9,118</strong></td>
<td><strong>562</strong></td>
<td><strong>12,178</strong></td>
<td><strong>70%</strong></td>
<td><strong>12,252</strong></td>
</tr>
<tr>
<td>Less recovery/charge out</td>
<td>2</td>
<td>16</td>
<td>14</td>
<td>0</td>
<td>n/a</td>
<td>2</td>
</tr>
<tr>
<td>Opex Labour before Contractors</td>
<td>8,558</td>
<td>9,134</td>
<td>576</td>
<td>12,178</td>
<td>70%</td>
<td>12,254</td>
</tr>
<tr>
<td><strong>Plus Contract Opex Labour</strong></td>
<td>265</td>
<td>201</td>
<td>(64)</td>
<td>278</td>
<td>95%</td>
<td>278</td>
</tr>
<tr>
<td>Opex Labour incl Contractors</td>
<td>8,823</td>
<td>9,335</td>
<td>512</td>
<td>12,456</td>
<td>71%</td>
<td>12,532</td>
</tr>
</tbody>
</table>

Satisfactory results overall. Employee expenses under budget due to delay in filling vacant positions, expected to be filled over the coming months.

Materials and Services (excl. Labour Contracts)

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>%Achieved</th>
<th>FY F'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertising</td>
<td>236</td>
<td>212</td>
<td>(24)</td>
<td>315</td>
<td>75%</td>
<td>315</td>
</tr>
<tr>
<td>Materials</td>
<td>262</td>
<td>398</td>
<td>136</td>
<td>1,168</td>
<td>22%</td>
<td>1,168</td>
</tr>
<tr>
<td>Other Goods</td>
<td>889</td>
<td>902</td>
<td>13</td>
<td>1,226</td>
<td>73%</td>
<td>1,226</td>
</tr>
<tr>
<td>Other Services</td>
<td>1,303</td>
<td>1,450</td>
<td>147</td>
<td>2,391</td>
<td>54%</td>
<td>2,391</td>
</tr>
<tr>
<td>Service Contracts</td>
<td>730</td>
<td>618</td>
<td>(112)</td>
<td>1,056</td>
<td>69%</td>
<td>1,056</td>
</tr>
<tr>
<td>Other Materials and Services</td>
<td>196</td>
<td>210</td>
<td>14</td>
<td>268</td>
<td>73%</td>
<td>268</td>
</tr>
<tr>
<td><strong>Other Expense Sources</strong></td>
<td>3,616</td>
<td>3,790</td>
<td>174</td>
<td>6,424</td>
<td>56%</td>
<td>6,424</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>555</td>
<td>1,388</td>
<td>833</td>
<td>2,744</td>
<td>20%</td>
<td>2,744</td>
</tr>
<tr>
<td>Internal Expenses</td>
<td>348</td>
<td>321</td>
<td>(27)</td>
<td>463</td>
<td>75%</td>
<td>463</td>
</tr>
<tr>
<td><strong>TOTAL DEPARTMENT CONTROLLED</strong></td>
<td><strong>4,519</strong></td>
<td><strong>5,499</strong></td>
<td><strong>980</strong></td>
<td><strong>9,631</strong></td>
<td><strong>47%</strong></td>
<td><strong>9,631</strong></td>
</tr>
</tbody>
</table>

Corporate Controlled Expenses

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>%Achieved</th>
<th>FY F'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depreciation</td>
<td>221</td>
<td>196</td>
<td>(25)</td>
<td>258</td>
<td>86%</td>
<td>258</td>
</tr>
<tr>
<td>Finance Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td>Loss on Disposal Assets</td>
<td>24</td>
<td>0</td>
<td>(24)</td>
<td>0</td>
<td>n/a</td>
<td>24</td>
</tr>
<tr>
<td><strong>TOTAL CORPORATE CONTROLLED</strong></td>
<td><strong>245</strong></td>
<td><strong>196</strong></td>
<td><strong>(49)</strong></td>
<td><strong>258</strong></td>
<td><strong>95%</strong></td>
<td><strong>282</strong></td>
</tr>
</tbody>
</table>

Satisfactory results overall. Materials under budget primarily due to reduced program delivery resulting from staff vacancies. Other services under budget in the library branch, through commitments and planned expenditure this is expected to meet full year budget. Service contracts over budget due to incorrect allocation of expenses, to be corrected in April. Other expenses under budget primarily relating to community donations, to be considered in a future budget amendment.
ASDCE Capital Expenditure by Program

Results as at 31 March 2019:

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY F'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department controlled</td>
<td>487</td>
<td>890</td>
<td>403</td>
<td>1,870</td>
<td>26%</td>
<td>1,870</td>
</tr>
</tbody>
</table>

**Civic Centre Branch**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Explanations/Mitigations</th>
</tr>
</thead>
<tbody>
<tr>
<td>DCH00022</td>
<td>Civic Centre Assets</td>
<td>215</td>
<td>368</td>
<td>Phasing of capital expenditure to be actioned due to supplier delays. Expect to finalise purchases prior to calendar year end.</td>
</tr>
</tbody>
</table>

**Art Gallery Branch**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Explanations/Mitigations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Various Projects</td>
<td>44</td>
<td>47</td>
<td>Slightly behind budget, no issues, expected to be on budget by June 2019.</td>
</tr>
</tbody>
</table>
ASDCE Capital Expenditure by Program con’t

Library Branch

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Explanations/Mitigations</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEA00010/DEi:10018 Library Capital Purchases</td>
<td>258</td>
<td>475</td>
<td></td>
<td>Phasing of capital expenditure to be actioned due to supplier delays. Expect to finalise purchases prior to calendar year end.</td>
</tr>
</tbody>
</table>
Economic Development and Marketing

Performance Report

March 2019

Revenue

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>% Achieved</th>
<th>FY F'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td></td>
<td>$'000</td>
</tr>
<tr>
<td><strong>Department Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operational Grants</td>
<td>88</td>
<td>0</td>
<td>88</td>
<td>0</td>
<td>n/a</td>
<td>88</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>485</td>
<td>687</td>
<td>(202)</td>
<td>1,150</td>
<td>42%</td>
<td>1,150</td>
</tr>
<tr>
<td>Internal Revenue</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>573</td>
<td>687</td>
<td>(114)</td>
<td>1,150</td>
<td>50%</td>
<td>1,238</td>
</tr>
</tbody>
</table>

| **Corporate Controlled** |         |         |         |           |            |           |
| Cash Contributions   | 388     | 0       | 388     | 0         | n/a        | 388       |
|                      | 388     | 0       | 388     | 0         | n/a        | 388       |
| **TOTAL**            | 961     | 687     | 274     | 1,150     | 84%        | 1,626     |

Satisfactory results overall. Operational grants revenue relates to ARIP grant funding which is budgeted under other sundry receipts. Other sundry receipts under budget primarily due to the partnership program and good food and wine show not expected which is partially offset by the performance payment for the Ipswich Supersprint.

Cash contributions revenue relates to funds received from Ipswich Events Corporation.
EDM Performance Report
March 2019

Department Controlled Expenses

Employee Expenses

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages (opex and capex)</td>
<td>2,822</td>
<td>3,086</td>
<td>264</td>
<td>4,121</td>
<td>68%</td>
</tr>
<tr>
<td>Overtime</td>
<td>53</td>
<td>41</td>
<td>(12)</td>
<td>54</td>
<td>98%</td>
</tr>
<tr>
<td>Allowances</td>
<td>9</td>
<td>19</td>
<td>10</td>
<td>25</td>
<td>36%</td>
</tr>
<tr>
<td>Other employee costs</td>
<td>849</td>
<td>900</td>
<td>51</td>
<td>1,202</td>
<td>71%</td>
</tr>
<tr>
<td><strong>Total Labour Opex + Capex</strong></td>
<td><strong>3,733</strong></td>
<td><strong>4,046</strong></td>
<td><strong>313</strong></td>
<td><strong>5,402</strong></td>
<td><strong>69%</strong></td>
</tr>
</tbody>
</table>

Less Capitalised Labour

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opex Labour before Contractors</td>
<td>(1)</td>
<td>(12)</td>
<td>(11)</td>
<td>(20)</td>
<td>5%</td>
</tr>
<tr>
<td><strong>Total Opex Labour incl Contractors</strong></td>
<td><strong>3,732</strong></td>
<td><strong>4,034</strong></td>
<td><strong>302</strong></td>
<td><strong>5,382</strong></td>
<td><strong>69%</strong></td>
</tr>
</tbody>
</table>

Satisfactory results overall.

Materials and Services (excl. Labour Contracts)

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertising</td>
<td>1,697</td>
<td>1,454</td>
<td>(243)</td>
<td>2,373</td>
<td>72%</td>
</tr>
<tr>
<td>Communication</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td>Other Goods</td>
<td>74</td>
<td>120</td>
<td>46</td>
<td>163</td>
<td>45%</td>
</tr>
<tr>
<td>Other Services</td>
<td>716</td>
<td>1,193</td>
<td>477</td>
<td>1,964</td>
<td>36%</td>
</tr>
<tr>
<td>Service Contracts</td>
<td>76</td>
<td>72</td>
<td>(4)</td>
<td>100</td>
<td>76%</td>
</tr>
<tr>
<td>Entertainment</td>
<td>31</td>
<td>59</td>
<td>28</td>
<td>67</td>
<td>46%</td>
</tr>
<tr>
<td>Other Materials and Services</td>
<td>124</td>
<td>192</td>
<td>68</td>
<td>278</td>
<td>45%</td>
</tr>
<tr>
<td><strong>Total Materials and Services</strong></td>
<td><strong>2,718</strong></td>
<td><strong>3,090</strong></td>
<td><strong>372</strong></td>
<td><strong>4,945</strong></td>
<td><strong>55%</strong></td>
</tr>
</tbody>
</table>

Other Expense Sources

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Expenses</td>
<td>13</td>
<td>86</td>
<td>73</td>
<td>115</td>
<td>11%</td>
</tr>
<tr>
<td>Internal Expenses</td>
<td>98</td>
<td>86</td>
<td>(12)</td>
<td>127</td>
<td>77%</td>
</tr>
<tr>
<td><strong>Total Department Controlled</strong></td>
<td><strong>2,829</strong></td>
<td><strong>3,262</strong></td>
<td><strong>433</strong></td>
<td><strong>5,187</strong></td>
<td><strong>55%</strong></td>
</tr>
</tbody>
</table>

Corporate Controlled Expenses

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depreciation</td>
<td>3</td>
<td>1</td>
<td>(2)</td>
<td>1</td>
<td>300%</td>
</tr>
<tr>
<td>Other Finance Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Corporate Controlled</strong></td>
<td><strong>3</strong></td>
<td><strong>1</strong></td>
<td><strong>(2)</strong></td>
<td><strong>1</strong></td>
<td><strong>300%</strong></td>
</tr>
</tbody>
</table>

Satisfactory results overall. Advertising over budget due to an earlier than budgeted payment for the Ipswich Supersprint event, the budget will be realigned in April. Other services under budget primarily in Events and OED branch and is currently under review. Other expenses under budget due to operating lease rentals for Fire Station 101 not required, to be considered in a future budget amendment.
Infrastructure Services Department

Performance Report

March 2019

### Revenue

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Forecast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td><strong>Department Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Fees and Charges</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td>Sales, Recoverable works</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td>Capital Grants</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Corporate Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donated Asset Revenue</td>
<td>43,655</td>
<td>40,014</td>
<td>3,641</td>
<td>53,354</td>
<td>82%</td>
</tr>
<tr>
<td>Cash Contributions</td>
<td>10,388</td>
<td>7,848</td>
<td>2,540</td>
<td>10,461</td>
<td>99%</td>
</tr>
<tr>
<td></td>
<td>54,043</td>
<td>47,862</td>
<td>6,181</td>
<td>63,815</td>
<td>85%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>54,043</td>
<td>47,862</td>
<td>6,181</td>
<td>63,815</td>
<td>85%</td>
</tr>
</tbody>
</table>

Satisfactory results.
### Department Controlled Expenses

**General Ledger**

**Employee Expenses (incl. Labour Contracts)**

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>% Achieved</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td></td>
<td>$’000</td>
</tr>
<tr>
<td>Wages (opex and capex)</td>
<td>6,246</td>
<td>7,527</td>
<td>1,281</td>
<td>10,053</td>
<td>62%</td>
<td>10,053</td>
</tr>
<tr>
<td>Overtime</td>
<td>76</td>
<td>61</td>
<td>(15)</td>
<td>82</td>
<td>93%</td>
<td>82</td>
</tr>
<tr>
<td>Allowances</td>
<td>5</td>
<td>19</td>
<td>14</td>
<td>25</td>
<td>20%</td>
<td>25</td>
</tr>
<tr>
<td>Other employee costs</td>
<td>1,866</td>
<td>2,054</td>
<td>188</td>
<td>2,743</td>
<td>68%</td>
<td>2,743</td>
</tr>
<tr>
<td><strong>Total Labour Opex + Capex</strong></td>
<td><strong>8,193</strong></td>
<td><strong>9,661</strong></td>
<td><strong>1,468</strong></td>
<td><strong>12,903</strong></td>
<td><strong>63%</strong></td>
<td><strong>12,903</strong></td>
</tr>
<tr>
<td>Less Capitalised Labour</td>
<td>(6,607)</td>
<td>(8,494)</td>
<td>(1,887)</td>
<td>(11,352)</td>
<td>58%</td>
<td>(11,352)</td>
</tr>
<tr>
<td>Opex Labour before Contractors</td>
<td><strong>1,586</strong></td>
<td><strong>1,167</strong></td>
<td>(419)</td>
<td><strong>1,551</strong></td>
<td><strong>102%</strong></td>
<td><strong>1,551</strong></td>
</tr>
<tr>
<td>Plus Contract Opex Labour</td>
<td>41</td>
<td>39</td>
<td>(2)</td>
<td>39</td>
<td>105%</td>
<td>41</td>
</tr>
<tr>
<td>Opex Labour incl Contractors</td>
<td><strong>1,627</strong></td>
<td><strong>1,206</strong></td>
<td>(421)</td>
<td><strong>1,590</strong></td>
<td><strong>102%</strong></td>
<td><strong>1,592</strong></td>
</tr>
</tbody>
</table>

Operational and capital labour is under budget, however the Department has proportionally charged more to operational expenditure than budgeted together with EBA Payments.

**Materials and Services (excl. Labour Contracts)**

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>% Achieved</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td></td>
<td>$’000</td>
</tr>
<tr>
<td>Service Contracts</td>
<td>17</td>
<td>362</td>
<td>345</td>
<td>482</td>
<td>4%</td>
<td>482</td>
</tr>
<tr>
<td>Consultants</td>
<td>701</td>
<td>519</td>
<td>(182)</td>
<td>849</td>
<td>83%</td>
<td>849</td>
</tr>
<tr>
<td>Other Materials and Services</td>
<td>239</td>
<td>173</td>
<td>(66)</td>
<td>312</td>
<td>77%</td>
<td>312</td>
</tr>
<tr>
<td></td>
<td>957</td>
<td>1,054</td>
<td>97</td>
<td>1,643</td>
<td>58%</td>
<td>1,643</td>
</tr>
</tbody>
</table>

**Other Expense Sources**

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>% Achieved</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td></td>
<td>$’000</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>33</td>
<td>0</td>
<td>(33)</td>
<td>0</td>
<td>n/a</td>
<td>33</td>
</tr>
<tr>
<td>Internal Expenses</td>
<td>274</td>
<td>11</td>
<td>(263)</td>
<td>14</td>
<td>1957%</td>
<td>274</td>
</tr>
<tr>
<td></td>
<td>307</td>
<td>11</td>
<td>(296)</td>
<td>14</td>
<td>2193%</td>
<td>307</td>
</tr>
<tr>
<td><strong>TOTAL DEPARTMENT CONTROLLED EXPENSES (excl. Labour)</strong></td>
<td><strong>1,264</strong></td>
<td><strong>1,065</strong></td>
<td><strong>(199)</strong></td>
<td><strong>1,657</strong></td>
<td><strong>76%</strong></td>
<td><strong>1,950</strong></td>
</tr>
</tbody>
</table>

**Corporate Controlled Expenses**

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>% Achieved</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td></td>
<td>$’000</td>
</tr>
<tr>
<td>Depreciation</td>
<td>100</td>
<td>90</td>
<td>(10)</td>
<td>119</td>
<td>84%</td>
<td>119</td>
</tr>
<tr>
<td>Other Finance Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td>Loss on disposal assets</td>
<td>3</td>
<td>0</td>
<td>(3)</td>
<td>0</td>
<td>n/a</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL CORPORATE CONTROLLED</strong></td>
<td><strong>103</strong></td>
<td><strong>90</strong></td>
<td><strong>(13)</strong></td>
<td><strong>119</strong></td>
<td><strong>87%</strong></td>
<td><strong>122</strong></td>
</tr>
</tbody>
</table>

Service contracts under budget relating to divisional allocation, IS and WPR are currently in the process of reviewing opportunities to spend funds on street lighting projects. Consultants over budget due to the expensing of capital projects (flood mitigation investigations) from previous financial years. Internal expenses over budget due to under utilisation of plant and equipment and expensing of capital projects.
Finance and Corporate Services Department

Performance Report

March 2019

Revenue

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY F’cast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td></td>
<td>$'000</td>
</tr>
<tr>
<td><strong>Department Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utilities and Other Charges</td>
<td>77</td>
<td>63</td>
<td>14</td>
<td>85</td>
<td>91%</td>
</tr>
<tr>
<td>Change of Ownership Fees</td>
<td>436</td>
<td>535</td>
<td>(99)</td>
<td>714</td>
<td>61%</td>
</tr>
<tr>
<td>Other Fees and Charges</td>
<td>719</td>
<td>724</td>
<td>(5)</td>
<td>962</td>
<td>75%</td>
</tr>
<tr>
<td>Sales, Recoverable works</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>r/a</td>
<td>0</td>
</tr>
<tr>
<td>Operational Grants</td>
<td>1,916</td>
<td>1,916</td>
<td>0</td>
<td>4,421</td>
<td>43%</td>
</tr>
<tr>
<td>Capital Grants</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>r/a</td>
<td>0</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>27,336</td>
<td>25,606</td>
<td>1,730</td>
<td>36,659</td>
<td>75%</td>
</tr>
<tr>
<td>Internal revenue</td>
<td>1,389</td>
<td>1,390</td>
<td>(1)</td>
<td>1,854</td>
<td>75%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>31,873</td>
<td>30,234</td>
<td>1,639</td>
<td>44,695</td>
<td>71%</td>
</tr>
</tbody>
</table>

|                          |         |         |         |           |           |
| **Corporate Controlled**  |         |         |         |           |           |
| General Rates            | 133,077 | 132,977 | 100     | 178,134   | 75%       | 178,134   |
| Discounts/Remissions     | (8,115) | (8,162) | 47      | (10,787)  | 75%       | (10,787)  |
| Net Rates and Utilities  | 124,962 | 124,815 | 147     | 167,347   | 75%       | 167,347   |
| Cash Donations and Contributions | 0 | 0 | 0 | r/a | 0 |
| Interest                 | 3,734   | 3,356   | 378     | 4,160     | 90%       | 4,160     |
| Gain on Asset Disposal   | 0       | 0       | 0       | r/a       | 0         |
| Tax Equivalents Revenue  | 3,927   | 3,995   | (68)    | 5,343     | 73%       | 5,343     |
| **Total**                | 132,623 | 132,166 | 457     | 176,850   | 75%       | 176,850   |

TOTAL                        | 164,496 | 162,400 | 2,096   | 221,545   | 74%       | 221,545   |

Satisfactory results overall. Other revenue over budget due to receiving higher than forecasted dividend payments. Interest revenue over budget due to carrying higher than forecast cash balances arising from both results from 2017-2018 and lower than expected capital expenditure during 2018-2019.
### Department Controlled Expenses

#### Employee Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY P'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages (opex and capex)</td>
<td>12,625</td>
<td>13,566</td>
<td>940</td>
<td>18,171</td>
<td>18,171</td>
</tr>
<tr>
<td>Overtime</td>
<td>31</td>
<td>8</td>
<td>(23)</td>
<td>11</td>
<td>31</td>
</tr>
<tr>
<td>Allowances</td>
<td>37</td>
<td>52</td>
<td>15</td>
<td>69</td>
<td>54%</td>
</tr>
<tr>
<td>Other employee costs</td>
<td>3,515</td>
<td>3,728</td>
<td>213</td>
<td>4,975</td>
<td>71%</td>
</tr>
</tbody>
</table>

**Total Labour Opex + Capex** 16,209 17,354 1,145 23,226 70% 23,246

Less Capitalised Labour

(1,680) (1,790) (110) (2,408) 70% (2,408)

Opex Labour before Contractors 14,529 15,564 1,035 20,818 70% 20,838

Plus Contract Opex Labour 1,316 505 (811) 206% 1,316

Opex Labour incl Contractors 15,845 16,069 224 21,458 74% 22,154

Satisfactory results overall.

#### Materials and Services (excl. Labour Contracts)

<table>
<thead>
<tr>
<th>Item</th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY P'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication</td>
<td>1,107</td>
<td>1,254</td>
<td>147</td>
<td>1,680</td>
<td>66% 1,680</td>
</tr>
<tr>
<td>Other Goods</td>
<td>1,061</td>
<td>1,182</td>
<td>121</td>
<td>1,564</td>
<td>68% 1,564</td>
</tr>
<tr>
<td>Other Services</td>
<td>3,762</td>
<td>4,124</td>
<td>362</td>
<td>6,604</td>
<td>57% 6,604</td>
</tr>
<tr>
<td>Service Contracts</td>
<td>6,008</td>
<td>6,278</td>
<td>270</td>
<td>8,289</td>
<td>72% 8,289</td>
</tr>
<tr>
<td>Legal Expenses</td>
<td>743</td>
<td>577</td>
<td>(166)</td>
<td>717</td>
<td>104% 743</td>
</tr>
<tr>
<td>Other Materials and Services</td>
<td>2,553</td>
<td>2,397</td>
<td>(156)</td>
<td>3,476</td>
<td>73% 3,476</td>
</tr>
</tbody>
</table>

15,234 15,812 578 22,330 68% 22,358

Other Expense Sources

<table>
<thead>
<tr>
<th>Item</th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY P'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance Costs</td>
<td>426</td>
<td>433</td>
<td>7</td>
<td>577</td>
<td>74% 577</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>2,087</td>
<td>2,140</td>
<td>53</td>
<td>2,676</td>
<td>78% 2,676</td>
</tr>
<tr>
<td>Internal expenses</td>
<td>121</td>
<td>257</td>
<td>136</td>
<td>336</td>
<td>36% 336</td>
</tr>
<tr>
<td>Community Services Expense</td>
<td>353</td>
<td>353</td>
<td>0</td>
<td>470</td>
<td>75% 470</td>
</tr>
</tbody>
</table>

18,221 18,995 774 26,389 69% 26,415

**TOTAL DEPARTMENT CONTROLLED** 34,066 35,064 998 47,847 71% 48,569

### Corporate Controlled

<table>
<thead>
<tr>
<th>Item</th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY P'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depreciation</td>
<td>5,829</td>
<td>5,720</td>
<td>(109)</td>
<td>7,595</td>
<td>77% 7,595</td>
</tr>
<tr>
<td>Loss on disposal assets</td>
<td>75</td>
<td>0</td>
<td>(75)</td>
<td>0</td>
<td>n/a 75</td>
</tr>
<tr>
<td>QTC Finance Costs</td>
<td>8,940</td>
<td>8,892</td>
<td>(48)</td>
<td>11,833</td>
<td>76% 11,833</td>
</tr>
<tr>
<td>Other Finance Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a 0</td>
</tr>
</tbody>
</table>

**TOTAL CORPORATE CONTROLLED** 14,844 14,612 (232) 19,428 76% 19,503

Satisfactory results overall. Other services under budget primarily in ICT branch due to delay in eHub go live. Service contracts under budget primarily in Strategic Client branch due to service provider performance bonus levels not achieved and underpent on Department of Natural Resources, Mines and Energy (DNR) and property valuations. Legal expenses over budget due to various legal matters, approximately $250k of this will be reimbursed through insurance.

Loss on disposal of assets relates to ICT branch in relation to the retirement of the communications infrastructure.
FC Performance Report
March 2019

FC Capital Expenditure by Program

Results as at 31 March 2019:

<table>
<thead>
<tr>
<th>Department Controlled*</th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>FY % Achieved</th>
<th>FY %'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4,257</td>
<td>7,379</td>
<td>3,122</td>
<td>28,385</td>
<td>15%</td>
<td>28,385</td>
</tr>
</tbody>
</table>

**Major Projects**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Explanations/Mitigations</th>
</tr>
</thead>
<tbody>
<tr>
<td>PIT0111</td>
<td>ICT Hardware Capex</td>
<td>328</td>
<td>887</td>
<td>Satisfactory result.</td>
</tr>
</tbody>
</table>

**Major Projects**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Explanations/Mitigations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Various Projects</td>
<td>3,151</td>
<td>4,014</td>
<td>Satisfactory result.</td>
</tr>
</tbody>
</table>
FC Performance Report
March 2019

FC Capital Expenditure by Program con't

CBD Revitalisation

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Explanations/Mitigations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Various Projects</td>
<td>728</td>
<td>2,917</td>
<td>Behind schedule due to delays, work expected to resume shortly.</td>
</tr>
</tbody>
</table>
# Works, Parks and Recreation Department

## Performance Report

### March 2019

Excluding Ipswich Waste

### Revenue

<table>
<thead>
<tr>
<th>Department Controlled</th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY F’cast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>% Achieved</td>
<td>$'000</td>
</tr>
<tr>
<td>Utilities and Other Charges</td>
<td>3,086</td>
<td>2,972</td>
<td>114</td>
<td>3,962</td>
<td>78%</td>
</tr>
<tr>
<td>Traffic and Reg Park Fees</td>
<td>871</td>
<td>946</td>
<td>(75)</td>
<td>1,265</td>
<td>69%</td>
</tr>
<tr>
<td>Other Fees and Charges</td>
<td>10</td>
<td>0</td>
<td>10</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td>Sales, Recoverable Works</td>
<td>2,361</td>
<td>2,233</td>
<td>128</td>
<td>2,978</td>
<td>79%</td>
</tr>
<tr>
<td>Operational Grants</td>
<td>1,405</td>
<td>1,349</td>
<td>56</td>
<td>3,249</td>
<td>43%</td>
</tr>
<tr>
<td>Capital Grants</td>
<td>3,353</td>
<td>3,452</td>
<td>(99)</td>
<td>4,851</td>
<td>69%</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>2,017</td>
<td>1,396</td>
<td>621</td>
<td>1,867</td>
<td>108%</td>
</tr>
<tr>
<td>Internal Revenue</td>
<td>10,621</td>
<td>10,805</td>
<td>(184)</td>
<td>14,407</td>
<td>74%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>23,724</strong></td>
<td><strong>23,153</strong></td>
<td><strong>571</strong></td>
<td><strong>32,579</strong></td>
<td><strong>73%</strong></td>
</tr>
</tbody>
</table>

### Corporate Controlled

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY F’cast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>% Achieved</td>
<td>$'000</td>
</tr>
<tr>
<td>Discounts/Remissions</td>
<td>(43)</td>
<td>(57)</td>
<td>14</td>
<td>(75)</td>
<td>57%</td>
</tr>
<tr>
<td>Donated Asset Revenue</td>
<td>0</td>
<td>10,305</td>
<td>(10,305)</td>
<td>13,740</td>
<td>0%</td>
</tr>
<tr>
<td>Cash Contributions</td>
<td>6,468</td>
<td>10,493</td>
<td>(4,025)</td>
<td>13,942</td>
<td>46%</td>
</tr>
<tr>
<td>Interest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td>Gain on Disposal/Revaluation</td>
<td>180</td>
<td>0</td>
<td>180</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>6,605</strong></td>
<td><strong>20,741</strong></td>
<td><strong>(14,136)</strong></td>
<td><strong>27,607</strong></td>
<td><strong>24%</strong></td>
</tr>
</tbody>
</table>

Satisfactory results overall. Other revenue over budget primarily relates to insurance funds received as restitution for works associated with the 2017/2018 weather events. Internal revenue under budget do to lower equipment utilisation.

Cash contributions and donated asset revenue are developer driven.
## Department Controlled Expenses

### Excluding Ipswich Waste

#### Employee Expenses

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages (opex and capex)</td>
<td>17,612</td>
<td>18,113</td>
<td>501</td>
<td>24,205</td>
<td>73%</td>
</tr>
<tr>
<td>Overtime</td>
<td>444</td>
<td>564</td>
<td>120</td>
<td>752</td>
<td>59%</td>
</tr>
<tr>
<td>Allowances</td>
<td>151</td>
<td>56</td>
<td>(95)</td>
<td>75</td>
<td>201%</td>
</tr>
<tr>
<td>Other employee costs</td>
<td>5,179</td>
<td>4,920</td>
<td>(259)</td>
<td>6,675</td>
<td>79%</td>
</tr>
<tr>
<td><strong>Total Labour Opex + Capex</strong></td>
<td>23,886</td>
<td>23,633</td>
<td>267</td>
<td>31,607</td>
<td>74%</td>
</tr>
</tbody>
</table>

Less Capitalised Labour

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opex Labour before Contractors</td>
<td>(1,724)</td>
<td>(1,711)</td>
<td>13</td>
<td>(2,349)</td>
<td>73%</td>
</tr>
</tbody>
</table>

Plus Contract Opex Labour

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opex Labour Inc Contractors</td>
<td>1,028</td>
<td>97</td>
<td>(931)</td>
<td>120</td>
<td>857%</td>
</tr>
</tbody>
</table>

Employee expenses over budget 3%. Wages under budget largely driven by vacancies within Flood, City Maintenance and Sports, Recreation and Natural Resources branches with contract labour utilised to fill these vacancies.

#### Materials and Services (excl. Labour Contracts)

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance</td>
<td>3,419</td>
<td>87</td>
<td>(3,332)</td>
<td>116</td>
<td>2947%</td>
</tr>
<tr>
<td>Materials</td>
<td>5,685</td>
<td>8,316</td>
<td>2,631</td>
<td>10,958</td>
<td>52%</td>
</tr>
<tr>
<td>Motor Vehicle Expenses</td>
<td>1,672</td>
<td>2,518</td>
<td>846</td>
<td>3,227</td>
<td>52%</td>
</tr>
<tr>
<td>Service Contracts</td>
<td>8,863</td>
<td>12,882</td>
<td>4,039</td>
<td>17,146</td>
<td>52%</td>
</tr>
<tr>
<td>Utilities Expenses</td>
<td>7,192</td>
<td>7,566</td>
<td>374</td>
<td>10,199</td>
<td>71%</td>
</tr>
<tr>
<td>Consultants</td>
<td>861</td>
<td>614</td>
<td>(247)</td>
<td>840</td>
<td>109%</td>
</tr>
<tr>
<td>Other Materials and Services</td>
<td>3,801</td>
<td>1,943</td>
<td>(1,858)</td>
<td>2,574</td>
<td>148%</td>
</tr>
<tr>
<td><strong>Total Materials and Services</strong></td>
<td>21,499</td>
<td>23,926</td>
<td>2,433</td>
<td>49,060</td>
<td>70%</td>
</tr>
</tbody>
</table>

#### Other Expense Sources

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Expenses</td>
<td>1,068</td>
<td>3,210</td>
<td>2,142</td>
<td>3,523</td>
<td>30%</td>
</tr>
<tr>
<td>Internal Expenses</td>
<td>4,352</td>
<td>4,159</td>
<td>(193)</td>
<td>5,547</td>
<td>78%</td>
</tr>
<tr>
<td>Finance Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL DEPARTMENT CONTROLLED</strong></td>
<td>36,913</td>
<td>41,295</td>
<td>4,382</td>
<td>54,130</td>
<td>68%</td>
</tr>
</tbody>
</table>

#### Corporate Controlled

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY Fcast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depreciation</td>
<td>42,984</td>
<td>44,562</td>
<td>1,578</td>
<td>58,869</td>
<td>73%</td>
</tr>
<tr>
<td>QTC Finance Costs</td>
<td>254</td>
<td>255</td>
<td>1</td>
<td>336</td>
<td>76%</td>
</tr>
<tr>
<td>Other Finance Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td>Loss on disposal assets</td>
<td>1,320</td>
<td>0</td>
<td>(1,320)</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>TOTAL CORPORATE CONTROLLED</strong></td>
<td>44,568</td>
<td>44,517</td>
<td>249</td>
<td>59,205</td>
<td>75%</td>
</tr>
</tbody>
</table>

Satisfactory results overall. Materials and services, maintenance and motor vehicle expenses over budget due to higher than expected prices on fuel and maintenance. Service contracts under budget due to a reduction in open space maintenance due to drier weather conditions and the delay of the Ipswich Motor Sport precinct track upgrade. Other expenses primarily under budget due to delay in contribution to be made for Springfield Central Sports Hall, payment expected before June.

Loss on asset disposals relates to partial retirement of infrastructure network assets.

Depreciation is under budget and is currently under review.
GOVERNANCE COMMITTEE
MEETING AGENDA

14 MAY 2019

Item 10 / Attachment 1.

WP Performance Report
March 2019

WP Capital Expenditure by Program

Non-Infrastructure Program and excluding Ipswich Waste

Results as at 31 March 2019:

<table>
<thead>
<tr>
<th>Department Controlled</th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY F'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fleet</td>
<td>5,584</td>
<td>3,530</td>
<td>(1,654)</td>
<td>5,044</td>
<td>62%</td>
<td>5,044</td>
</tr>
<tr>
<td>WPR - Equipment</td>
<td>113</td>
<td>155</td>
<td>42</td>
<td>158</td>
<td>57%</td>
<td>198</td>
</tr>
<tr>
<td>Total Department Controlled</td>
<td>5,697</td>
<td>4,685</td>
<td>(1,613)</td>
<td>9,242</td>
<td>62%</td>
<td>9,242</td>
</tr>
</tbody>
</table>

Fleet Services

Major Projects

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Explanations/Mitigations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various</td>
<td>5,584</td>
<td>3,950</td>
<td></td>
<td>Ahead of YTD budget due to Directors and 2 trucks being delivered ahead of schedule. Forecast expenditure at this stage slightly above yearly budget. All scheduled replacements for major fleet, trucks and waste trucks have been ordered and vehicle replacement is on track.</td>
</tr>
</tbody>
</table>

WPR Equipment Purchases

Major Projects

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Explanations/Mitigations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various</td>
<td>113</td>
<td>155</td>
<td></td>
<td>Slightly behind YTD budget. Equipment replaced when required.</td>
</tr>
</tbody>
</table>
Ipswich Waste

Performance Report

March 2019

<table>
<thead>
<tr>
<th>Revenue</th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY F'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garbage Charges Revenue</td>
<td>22,337</td>
<td>22,457</td>
<td>(120)</td>
<td>30,131</td>
<td>74%</td>
<td>30,131</td>
</tr>
<tr>
<td>Net Rates and Utilities</td>
<td>22,337</td>
<td>22,457</td>
<td>(120)</td>
<td>30,131</td>
<td>74%</td>
<td>30,131</td>
</tr>
<tr>
<td>Waste Disposal Fees</td>
<td>5,454</td>
<td>4,956</td>
<td>498</td>
<td>6,608</td>
<td>83%</td>
<td>6,608</td>
</tr>
<tr>
<td>Operational Grants</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>67</td>
<td>67</td>
<td>0</td>
<td>81</td>
<td>83%</td>
<td>81</td>
</tr>
<tr>
<td>Internal Revenue</td>
<td>1,383</td>
<td>821</td>
<td>562</td>
<td>1,094</td>
<td>126%</td>
<td>1,383</td>
</tr>
<tr>
<td></td>
<td>29,241</td>
<td>28,301</td>
<td>940</td>
<td>37,914</td>
<td>77%</td>
<td>38,203</td>
</tr>
<tr>
<td><strong>Corporate Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest</td>
<td>320</td>
<td>182</td>
<td>138</td>
<td>245</td>
<td>131%</td>
<td>320</td>
</tr>
<tr>
<td></td>
<td>320</td>
<td>182</td>
<td>138</td>
<td>245</td>
<td>131%</td>
<td>320</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>29,561</td>
<td>28,483</td>
<td>1,078</td>
<td>38,159</td>
<td>77%</td>
<td>38,523</td>
</tr>
</tbody>
</table>

Satisfactory results overall. Waste disposal fees over budget due to most services trending above expectations. Internal revenue offset by internal expenses.
Department Controlled Expenses

Employee Expenses

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY Fcast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages (opex and capex)</td>
<td>2,883</td>
<td>3,297</td>
<td>414</td>
<td>4,405</td>
<td>65%</td>
<td>4,405</td>
</tr>
<tr>
<td>Overtime</td>
<td>359</td>
<td>311</td>
<td>(48)</td>
<td>415</td>
<td>87%</td>
<td>415</td>
</tr>
<tr>
<td>Allowances</td>
<td>89</td>
<td>14</td>
<td>(75)</td>
<td>19</td>
<td>468%</td>
<td>89</td>
</tr>
<tr>
<td>Other employee costs</td>
<td>793</td>
<td>89</td>
<td>96</td>
<td>1,188</td>
<td>67%</td>
<td>1,188</td>
</tr>
<tr>
<td>Total Labour Opex + Capex</td>
<td>4,124</td>
<td>4,511</td>
<td>387</td>
<td>6,027</td>
<td>68%</td>
<td>6,097</td>
</tr>
<tr>
<td>Less recovery/charge out</td>
<td>23</td>
<td>8</td>
<td>(15)</td>
<td>0</td>
<td>n/a</td>
<td>23</td>
</tr>
<tr>
<td>Opex Labour before Contractors</td>
<td>4,147</td>
<td>4,519</td>
<td>372</td>
<td>6,027</td>
<td>69%</td>
<td>6,120</td>
</tr>
<tr>
<td>Plus Contract Opex Labour</td>
<td>800</td>
<td>327</td>
<td>(473)</td>
<td>417</td>
<td>192%</td>
<td>800</td>
</tr>
<tr>
<td>Opex Labour incl Contractors</td>
<td>4,947</td>
<td>4,846</td>
<td>(101)</td>
<td>6,444</td>
<td>77%</td>
<td>6,920</td>
</tr>
</tbody>
</table>

Employee expenses over budget 2.1%.

Materials and Services (excl. Labour Contracts)

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY Fcast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertising</td>
<td>30</td>
<td>111</td>
<td>81</td>
<td>142</td>
<td>21%</td>
<td>142</td>
</tr>
<tr>
<td>Maintenance</td>
<td>48</td>
<td>137</td>
<td>89</td>
<td>183</td>
<td>26%</td>
<td>183</td>
</tr>
<tr>
<td>Materials</td>
<td>74</td>
<td>156</td>
<td>82</td>
<td>208</td>
<td>36%</td>
<td>208</td>
</tr>
<tr>
<td>Service Contracts</td>
<td>3,723</td>
<td>3,487</td>
<td>(236)</td>
<td>4,639</td>
<td>80%</td>
<td>4,639</td>
</tr>
<tr>
<td>Other Materials and Services</td>
<td>348</td>
<td>203</td>
<td>(145)</td>
<td>243</td>
<td>143%</td>
<td>348</td>
</tr>
<tr>
<td>Other Expense Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Expenses</td>
<td>57</td>
<td>6</td>
<td>(51)</td>
<td>9</td>
<td>633%</td>
<td>57</td>
</tr>
<tr>
<td>Internal Expenses</td>
<td>6,417</td>
<td>5,921</td>
<td>(496)</td>
<td>7,894</td>
<td>81%</td>
<td>7,894</td>
</tr>
<tr>
<td></td>
<td>10,697</td>
<td>10,021</td>
<td>(676)</td>
<td>13,318</td>
<td>80%</td>
<td>13,471</td>
</tr>
<tr>
<td>TOTAL DEPARTMENT CONTROLLED</td>
<td>15,644</td>
<td>14,867</td>
<td>(777)</td>
<td>19,762</td>
<td>79%</td>
<td>20,391</td>
</tr>
</tbody>
</table>

Corporate Controlled Expenses

<table>
<thead>
<tr>
<th></th>
<th>$'000</th>
<th>$'000</th>
<th>$'000</th>
<th>$'000</th>
<th></th>
<th>$'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depreciation</td>
<td>574</td>
<td>597</td>
<td>23</td>
<td>797</td>
<td>72%</td>
<td>797</td>
</tr>
<tr>
<td>Finance Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td>Loss on disposal assets</td>
<td>37</td>
<td>0</td>
<td>(37)</td>
<td>0</td>
<td>n/a</td>
<td>37</td>
</tr>
<tr>
<td>Tax Equivalents Expense</td>
<td>3,927</td>
<td>3,995</td>
<td>68</td>
<td>5,343</td>
<td>73%</td>
<td>5,343</td>
</tr>
<tr>
<td>TOTAL CORPORATE CONTROLLED</td>
<td>4,538</td>
<td>4,592</td>
<td>54</td>
<td>6,140</td>
<td>74%</td>
<td>6,177</td>
</tr>
</tbody>
</table>

Satisfactory results overall. Service contracts over budget due to kerbside waste disposal fees offset by additional revenue. Other materials and services relate to incorrect expenditure type used, will be corrected in April. Internal expenses offset by internal revenue.
Waste Capital Expenditure by Project or Program Areas:

Ipswich Waste

Results as at 31 March 2019:

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY F'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Controlled</td>
<td>612</td>
<td>916</td>
<td>304</td>
<td>1,218</td>
<td>50%</td>
<td>1,218</td>
</tr>
</tbody>
</table>

Ipswich Waste Services

<table>
<thead>
<tr>
<th>Month</th>
<th>Actual</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul 18</td>
<td>100</td>
<td>200</td>
</tr>
<tr>
<td>Aug 18</td>
<td>200</td>
<td>300</td>
</tr>
<tr>
<td>Sep 18</td>
<td>300</td>
<td>400</td>
</tr>
<tr>
<td>Oct 18</td>
<td>400</td>
<td>500</td>
</tr>
<tr>
<td>Nov 18</td>
<td>500</td>
<td>600</td>
</tr>
<tr>
<td>Dec 18</td>
<td>600</td>
<td>700</td>
</tr>
<tr>
<td>Jan 19</td>
<td>700</td>
<td>800</td>
</tr>
<tr>
<td>Feb 19</td>
<td>800</td>
<td>900</td>
</tr>
<tr>
<td>Mar 19</td>
<td>900</td>
<td>1,000</td>
</tr>
<tr>
<td>Apr 19</td>
<td>1,000</td>
<td>1,100</td>
</tr>
<tr>
<td>May 19</td>
<td>1,100</td>
<td>1,200</td>
</tr>
<tr>
<td>Jun 19</td>
<td>1,200</td>
<td>1,300</td>
</tr>
</tbody>
</table>

Major Projects

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Explanations/Mitigations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Various Projects</td>
<td>612</td>
<td>916</td>
<td>Slightly behind YTD budget but forecasted end of year position still on budget. This was replaced as required and according to city growth. Currently out to tender for the Roof Refurbishment project at the transfer station.</td>
</tr>
</tbody>
</table>
Health, Security and Regulatory Services
Department
Performance Report

March 2019

<table>
<thead>
<tr>
<th>Revenue</th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY F'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utilities and Other Charges</td>
<td>26</td>
<td>144</td>
<td>(118)</td>
<td>192</td>
<td>14%</td>
<td>192</td>
</tr>
<tr>
<td>Net Rates and Utilities</td>
<td>26</td>
<td>144</td>
<td>(118)</td>
<td>192</td>
<td>14%</td>
<td>192</td>
</tr>
<tr>
<td>Health Animal Cemetery Fees</td>
<td>946</td>
<td>926</td>
<td>20</td>
<td>1,920</td>
<td>49%</td>
<td>1,920</td>
</tr>
<tr>
<td>Traffic and Reg Park Fees</td>
<td>1,450</td>
<td>1,346</td>
<td>104</td>
<td>1,820</td>
<td>80%</td>
<td>1,820</td>
</tr>
<tr>
<td>Other Fees</td>
<td>393</td>
<td>405</td>
<td>(12)</td>
<td>541</td>
<td>73%</td>
<td>541</td>
</tr>
<tr>
<td>Operational Grants</td>
<td>116</td>
<td>78</td>
<td>38</td>
<td>183</td>
<td>63%</td>
<td>183</td>
</tr>
<tr>
<td>Capital Grants</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>55</td>
<td>19</td>
<td>36</td>
<td>25</td>
<td>220%</td>
<td>55</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>2,986</strong></td>
<td><strong>2,918</strong></td>
<td><strong>68</strong></td>
<td><strong>4,681</strong></td>
<td><strong>64%</strong></td>
<td><strong>4,711</strong></td>
</tr>
</tbody>
</table>

| Corporate Controlled     |               |               |               |                 |            |                 |
| Gain on Disposal/Revaluation | 0       | 0             | 0             | 0               | n/a        | 0               |
| **TOTAL**                | **2,986**     | **2,918**     | **68**        | **4,681**       | **64%**    | **4,711**       |

Satisfactory results overall. Utilities and other charges relates to the recovery of clearing overgrown allotments and is expected to be under budget by year end. This will be included for consideration in a future budget amendment. Traffic and regulated parking fees over budget due to a new approach to parking compliance that has resulted in higher than expected revenue. Operational grants relate to payments received earlier than expected for childhood vaccination services. Other revenue relates to the sale of abandoned vehicles.
### Department Controlled Expenses

#### Employee Expenses

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY F'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Wages (opex and capex)</td>
<td>4,252</td>
<td>4,421</td>
<td>169</td>
<td>5,905</td>
<td>5,905</td>
</tr>
<tr>
<td>Overtime</td>
<td>71</td>
<td>34</td>
<td>(37)</td>
<td>45</td>
<td>158%</td>
</tr>
<tr>
<td>Allowances</td>
<td>36</td>
<td>4</td>
<td>(32)</td>
<td>5</td>
<td>720%</td>
</tr>
<tr>
<td>Other employee costs</td>
<td>1,310</td>
<td>1,211</td>
<td>(99)</td>
<td>1,619</td>
<td>81%</td>
</tr>
<tr>
<td><strong>Total Labour Opex + Capex</strong></td>
<td><strong>5,669</strong></td>
<td><strong>5,670</strong></td>
<td><strong>1</strong></td>
<td><strong>7,574</strong></td>
<td><strong>7,631</strong></td>
</tr>
<tr>
<td><strong>Less recovery/charge out</strong></td>
<td>(1)</td>
<td>(5)</td>
<td>(4)</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td>Opex Labour before Contractors</td>
<td><strong>5,668</strong></td>
<td><strong>5,665</strong></td>
<td><strong>(3)</strong></td>
<td><strong>7,574</strong></td>
<td><strong>7,631</strong></td>
</tr>
<tr>
<td><strong>Plus Contract Opex Labour</strong></td>
<td><strong>462</strong></td>
<td>155</td>
<td>(307)</td>
<td><strong>160</strong></td>
<td><strong>289%</strong></td>
</tr>
<tr>
<td>Opex Labour incl Contractors</td>
<td><strong>6,130</strong></td>
<td><strong>5,820</strong></td>
<td><strong>(310)</strong></td>
<td><strong>7,734</strong></td>
<td><strong>79%</strong></td>
</tr>
</tbody>
</table>

Employee expenses over budget 5.3% as a result of EBA payments and not achieving the vacancy rate.

#### Materials and Services (excl. Labour Contracts)

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY F'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Maintenance</td>
<td>13</td>
<td>13</td>
<td>0</td>
<td>43</td>
<td>30%</td>
</tr>
<tr>
<td>Other Services</td>
<td>528</td>
<td>529</td>
<td>1</td>
<td>653</td>
<td>81%</td>
</tr>
<tr>
<td>Service Contracts</td>
<td>3,360</td>
<td>3,464</td>
<td>104</td>
<td>4,615</td>
<td>73%</td>
</tr>
<tr>
<td>Other Materials and Services</td>
<td>313</td>
<td>417</td>
<td>104</td>
<td>766</td>
<td>41%</td>
</tr>
<tr>
<td></td>
<td>4,214</td>
<td>4,423</td>
<td>209</td>
<td>6,077</td>
<td>69%</td>
</tr>
<tr>
<td><strong>Other Expense Sources</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Expenses</td>
<td>20</td>
<td>16</td>
<td>(4)</td>
<td>21</td>
<td>95%</td>
</tr>
<tr>
<td>Internal Expenses</td>
<td>294</td>
<td>278</td>
<td>(16)</td>
<td>370</td>
<td>79%</td>
</tr>
<tr>
<td></td>
<td>4,528</td>
<td>4,717</td>
<td>189</td>
<td>6,468</td>
<td>70%</td>
</tr>
<tr>
<td><strong>TOTAL DEPARTMENT CONTROLLED</strong></td>
<td><strong>10,658</strong></td>
<td><strong>10,537</strong></td>
<td><strong>(121)</strong></td>
<td><strong>14,202</strong></td>
<td><strong>75%</strong></td>
</tr>
</tbody>
</table>

#### Corporate Controlled Expenses

<table>
<thead>
<tr>
<th></th>
<th>YTD Act</th>
<th>YTD Bud</th>
<th>YTD Var</th>
<th>FY Budget</th>
<th>FY F'cast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Depreciation</td>
<td>345</td>
<td>327</td>
<td>(18)</td>
<td>436</td>
<td>79%</td>
</tr>
<tr>
<td>Finance Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td>Loss on disposal assets</td>
<td>8</td>
<td>0</td>
<td>(8)</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>TOTAL CORPORATE CONTROLLED</strong></td>
<td><strong>353</strong></td>
<td><strong>327</strong></td>
<td><strong>(26)</strong></td>
<td><strong>436</strong></td>
<td><strong>81%</strong></td>
</tr>
</tbody>
</table>

Satisfactory results overall.
Health, Security and Regulatory Services Department

Results as at 31 March 2019:

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY F'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Controlled</td>
<td>359</td>
<td>763</td>
<td>405</td>
<td>1,141</td>
<td>31%</td>
<td>1,141</td>
</tr>
</tbody>
</table>

**Safe City Branch**

**Strategic Policy and Systems Branch**

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Explanations/Mitigations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various Projects</td>
<td>344</td>
<td>544</td>
<td></td>
<td>Under budget due to delays in scheduled works and will be monitored.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cemeteries</td>
<td>15</td>
<td>175</td>
<td></td>
<td>Project delayed until next financial year due to scheduling reasons.</td>
</tr>
</tbody>
</table>
Planning and Development Department

Performance Report

March 2019

Revenue:

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>% Achieved</th>
<th>FY F'cast $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Town Planning Develop Fees</td>
<td>11,638</td>
<td>11,492</td>
<td>146</td>
<td>15,310</td>
<td>76%</td>
<td>15,310</td>
</tr>
<tr>
<td>Other Fees</td>
<td>39</td>
<td>30</td>
<td>9</td>
<td>41</td>
<td>95%</td>
<td>41</td>
</tr>
<tr>
<td>Govt Grant Subsidy</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>141</td>
<td>0%</td>
<td>141</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>83</td>
<td>3</td>
<td>80</td>
<td>4</td>
<td>n/a</td>
<td>83</td>
</tr>
<tr>
<td>Community Service Revenue</td>
<td>353</td>
<td>353</td>
<td>0</td>
<td>470</td>
<td>75%</td>
<td>470</td>
</tr>
<tr>
<td></td>
<td><strong>12,113</strong></td>
<td><strong>11,878</strong></td>
<td><strong>235</strong></td>
<td><strong>15,966</strong></td>
<td><strong>76%</strong></td>
<td><strong>16,045</strong></td>
</tr>
<tr>
<td><strong>Corporate Controlled</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash Contributions</td>
<td>0</td>
<td>5</td>
<td>(5)</td>
<td>5</td>
<td>0%</td>
<td>5</td>
</tr>
<tr>
<td>Interest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td><strong>0</strong></td>
<td><strong>5</strong></td>
<td><strong>(5)</strong></td>
<td><strong>5</strong></td>
<td><strong>0%</strong></td>
<td><strong>5</strong></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>12,113</strong></td>
<td><strong>11,883</strong></td>
<td><strong>230</strong></td>
<td><strong>15,971</strong></td>
<td><strong>76%</strong></td>
<td><strong>16,050</strong></td>
</tr>
</tbody>
</table>

Satisfactory results overall.
PD Performance Report
March 2019

Department Controlled Expenses

Employee Expenses

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>FY Forecast $'000</th>
<th>% Achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages (opex and capex)</td>
<td>6,535</td>
<td>6,687</td>
<td>152</td>
<td>8,931</td>
<td>8,931</td>
<td>73%</td>
</tr>
<tr>
<td>Overtime</td>
<td>3</td>
<td>19</td>
<td>16</td>
<td>25</td>
<td>25</td>
<td>12%</td>
</tr>
<tr>
<td>Allowances</td>
<td>3</td>
<td>2</td>
<td>(1)</td>
<td>3</td>
<td>3</td>
<td>100%</td>
</tr>
<tr>
<td>Other employee costs</td>
<td>2,007</td>
<td>1,909</td>
<td>(98)</td>
<td>2,550</td>
<td>2,550</td>
<td>79%</td>
</tr>
<tr>
<td><strong>Total Labour Opex + Capex</strong></td>
<td><strong>8,548</strong></td>
<td><strong>8,617</strong></td>
<td><strong>69</strong></td>
<td><strong>11,509</strong></td>
<td><strong>11,509</strong></td>
<td><strong>74%</strong></td>
</tr>
<tr>
<td>Less recovery/charge out</td>
<td>8</td>
<td>0</td>
<td>(8)</td>
<td>0</td>
<td>n/a</td>
<td>8</td>
</tr>
<tr>
<td>Opex Labour before Contractors</td>
<td><strong>8,556</strong></td>
<td><strong>8,617</strong></td>
<td><strong>61</strong></td>
<td><strong>11,509</strong></td>
<td><strong>11,517</strong></td>
<td><strong>74%</strong></td>
</tr>
<tr>
<td><strong>Plus Contract Opex Labour</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td>Opex Labour incl Contractors</td>
<td><strong>8,556</strong></td>
<td><strong>8,617</strong></td>
<td><strong>61</strong></td>
<td><strong>11,509</strong></td>
<td><strong>11,517</strong></td>
<td><strong>74%</strong></td>
</tr>
</tbody>
</table>

Satisfactory results overall. Employee wages under budget due to staff vacancies and positions will be filled in the coming months.

Materials and Services (excl. Labour Contracts)

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>FY Forecast $'000</th>
<th>% Achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Expenses</td>
<td>1,017</td>
<td>988</td>
<td>(29)</td>
<td>1,300</td>
<td>1,300</td>
<td>78%</td>
</tr>
<tr>
<td>Consultants</td>
<td>40</td>
<td>112</td>
<td>72</td>
<td>149</td>
<td>149</td>
<td>27%</td>
</tr>
<tr>
<td>Other Materials and Services</td>
<td>114</td>
<td>204</td>
<td>90</td>
<td>414</td>
<td>414</td>
<td>28%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,171</strong></td>
<td><strong>1,304</strong></td>
<td><strong>133</strong></td>
<td><strong>1,863</strong></td>
<td><strong>1,863</strong></td>
<td><strong>63%</strong></td>
</tr>
</tbody>
</table>

**Other Expense Sources**

<table>
<thead>
<tr>
<th></th>
<th>YTD Act $'000</th>
<th>YTD Bud $'000</th>
<th>YTD Var $'000</th>
<th>FY Budget $'000</th>
<th>FY Forecast $'000</th>
<th>% Achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Expenses</td>
<td>15</td>
<td>10</td>
<td>(5)</td>
<td>11</td>
<td>11</td>
<td>136%</td>
</tr>
<tr>
<td>Internal Expenses</td>
<td>215</td>
<td>214</td>
<td>(1)</td>
<td>285</td>
<td>285</td>
<td>75%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,141</strong></td>
<td><strong>1,528</strong></td>
<td><strong>127</strong></td>
<td><strong>2,159</strong></td>
<td><strong>2,163</strong></td>
<td><strong>65%</strong></td>
</tr>
</tbody>
</table>

**TOTAL DEPARTMENT CONTROLLED**

<table>
<thead>
<tr>
<th></th>
<th>$'000</th>
<th>$'000</th>
<th>$'000</th>
<th>$'000</th>
<th>$'000</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Depreciation</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>100%</td>
</tr>
<tr>
<td>Finance Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Corporate Controlled</strong></td>
<td><strong>1</strong></td>
<td><strong>1</strong></td>
<td><strong>0</strong></td>
<td><strong>1</strong></td>
<td><strong>1</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

Satisfactory results overall.
Customer Engagement System

All Council:

Service Requests Completed on Time

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service Requests - Completed on time (%)</td>
<td>95</td>
<td>99</td>
<td>94</td>
<td>94</td>
<td>96</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>93</td>
</tr>
<tr>
<td>Baseline - Completed on time (%)</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
<td>95</td>
</tr>
<tr>
<td>Total Service Requests</td>
<td>5,661</td>
<td>5,811</td>
<td>4,795</td>
<td>4,965</td>
<td>5,534</td>
<td>4,820</td>
<td>5,100</td>
<td>5,595</td>
<td>4,291</td>
<td>5,529</td>
<td>4,834</td>
<td>5,263</td>
</tr>
</tbody>
</table>

Arts, Social Development and Community Development Department:

Service Requests Completed on Time

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service Requests - Completed on time (%)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Baseline - Completed on time (%)</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
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</tr>
<tr>
<td>Total Service Requests</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

March

No service requests received in March.
Economic Development and Marketing Department:

Service Requests Completed on Time

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Service Requests (%)</td>
<td>90</td>
<td>90</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
</tr>
<tr>
<td>Baseline - Completed on time (%)</td>
<td>90</td>
<td>90</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
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<td>EOM</td>
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<td>100</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

March

No service requests received in March.

Infrastructure Services Department:

Service Requests Completed on Time

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Requests - Completed on time (%)</td>
<td>93</td>
<td>93</td>
<td>89</td>
<td>89</td>
<td>89</td>
<td>93</td>
<td>97</td>
<td>91</td>
<td>94</td>
<td>94</td>
<td>92</td>
<td>93</td>
</tr>
<tr>
<td>Baseline - Completed on time (%)</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
</tr>
<tr>
<td>Total Service Requests</td>
<td>70</td>
<td>76</td>
<td>77</td>
<td>70</td>
<td>112</td>
<td>83</td>
<td>103</td>
<td>109</td>
<td>76</td>
<td>85</td>
<td>108</td>
<td>95</td>
</tr>
</tbody>
</table>

March

The results exceed the baseline for March.
**Finance and Corporate Services Department:**

Service Requests Completed on Time

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>% Completed</td>
<td>100</td>
<td>98</td>
<td>99</td>
<td>99</td>
<td>99</td>
<td>100</td>
<td>99</td>
<td>100</td>
<td>100</td>
<td>99</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>Baseline</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
</tr>
<tr>
<td>Total Service Requests</td>
<td>435</td>
<td>445</td>
<td>461</td>
<td>365</td>
<td>548</td>
<td>585</td>
<td>340</td>
<td>624</td>
<td>431</td>
<td>363</td>
<td>513</td>
<td>442</td>
</tr>
</tbody>
</table>

March

The results exceed the baseline for March.

**Works Parks and Recreation Department:**

Service Requests Completed on Time

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>% Completed</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
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<tr>
<td>Baseline</td>
<td>97</td>
<td>96</td>
<td>97</td>
<td>97</td>
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<td>97</td>
<td>96</td>
<td>96</td>
<td>95</td>
<td>96</td>
<td>97</td>
<td>93</td>
</tr>
<tr>
<td>Total Service Requests</td>
<td>3,017</td>
<td>3,634</td>
<td>2,550</td>
<td>2,800</td>
<td>3,009</td>
<td>2,079</td>
<td>3,065</td>
<td>3,008</td>
<td>2,041</td>
<td>3,007</td>
<td>2,601</td>
<td>3,063</td>
</tr>
</tbody>
</table>

March

The results exceed the baseline for March.
Health, Security and Regulatory Services Department:

Service Requests Completed on Time

<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>% Completed on Time (%)</td>
<td>96</td>
<td>91</td>
<td>87</td>
<td>88</td>
<td>87</td>
<td>93</td>
<td>96</td>
<td>100</td>
<td>94</td>
<td>100</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>Baseline - Completed on time (%)</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
<td>85</td>
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<tr>
<td>Total Service Requests</td>
<td>1,554</td>
<td>1,738</td>
<td>1,483</td>
<td>1,626</td>
<td>1,683</td>
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<td>1,471</td>
<td>1,654</td>
<td>1,625</td>
<td>1,740</td>
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</table>

March
The results exceed the baseline for March.

Planning and Development:

Service Requests Completed on Time

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>% Completed on Time (%)</td>
<td>75</td>
<td>60</td>
<td>90</td>
<td>85</td>
<td>80</td>
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<tr>
<td>Baseline - Completed on time (%)</td>
<td>80</td>
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</table>

March
The results exceed the baseline for March.
| Item 10 / Attachment 1 |

### Council Environmental Performance

<table>
<thead>
<tr>
<th>Water Generated by Council Departments (Facilities)</th>
<th>Mar '19</th>
<th>Apr '19</th>
<th>May '19</th>
<th>Jun '19</th>
<th>Jul '19</th>
<th>Aug '19</th>
<th>Sep '19</th>
<th>Oct '19</th>
<th>Nov '19</th>
<th>Dec '19</th>
<th>Jan '20</th>
<th>Feb '20</th>
<th>Mar '20</th>
</tr>
</thead>
<tbody>
<tr>
<td>DE</td>
<td>Event Reporting</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<td>-</td>
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<tr>
<td></td>
<td>Daily Environmental Indicat</td>
<td>0.20</td>
<td>0.20</td>
<td>0.18</td>
<td>0.18</td>
<td>0.20</td>
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<tr>
<td></td>
<td>Office Recycling</td>
<td>0.18</td>
<td>0.18</td>
<td>0.18</td>
<td>0.18</td>
<td>0.18</td>
<td>0.18</td>
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<td>0.18</td>
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<tr>
<td></td>
<td>Other Commercial and Industrial</td>
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<td>Event Reporting</td>
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<td></td>
<td>Office Recycling</td>
<td>0.18</td>
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<tr>
<td></td>
<td>Office Recycling</td>
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<td>Other Commercial and Industrial</td>
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</tr>
</tbody>
</table>

**Notes:**
- **DE:** Daily Environmental Indications
- **DE:** Daily Recycling
- **DE:** Daily Environmental Indications
- **DE:** Daily Recycling
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- **DE:** Daily Recycling
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- **DE:** Daily Recycling
- **DE:** Daily Environmental Indications
- **DE:** Daily Recycling
- **DE:** Daily Environmental Indications
- **DE:** Daily Recycling
- **DE:** Daily Environmental Indications
- **DE:** Daily Recycling

### Community Environmental Performance

<table>
<thead>
<tr>
<th>Mar '19</th>
<th>Apr '19</th>
<th>May '19</th>
<th>Jun '19</th>
<th>Jul '19</th>
<th>Aug '19</th>
<th>Sep '19</th>
<th>Oct '19</th>
<th>Nov '19</th>
<th>Dec '19</th>
<th>Jan '20</th>
<th>Feb '20</th>
<th>Mar '20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Source Reduction</td>
<td>31.00</td>
<td>31.00</td>
<td>31.00</td>
<td>31.00</td>
<td>31.00</td>
<td>31.00</td>
<td>31.00</td>
<td>31.00</td>
<td>31.00</td>
<td>31.00</td>
<td>31.00</td>
<td>31.00</td>
</tr>
</tbody>
</table>

**Notes:**
- **Source Reduction Rate**
- **Source Reduction Rate**
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- **Source Reduction Rate**
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- **Source Reduction Rate**
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- **Source Reduction Rate**
- **Source Reduction Rate**
- **Source Reduction Rate**

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Page 672 of 1166
INTRODUCTION

This is a report by the Recoveries Manager dated 5 April 2019 concerning rate arrears and rate collection statistics for the period January-March 2019.

RELATED PARTIES

There are no related party issues concerning this report.

PURPOSE OF REPORT/BACKGROUND

Overdue Rates & Charges:

Following the completion of the January-March 2019 rating period, the balance of overdue rates and charges was $5,908,518 or 2.59% of the total rates. This represents an increase in outstanding balances of $218,496 or 0.07% from the previous quarter.

<table>
<thead>
<tr>
<th>Year</th>
<th>Yearly Levies</th>
<th>Arrears $</th>
<th>Arrears %</th>
<th>Total Assessments</th>
<th>Assessments in Arrears End of quarter</th>
<th>% in Arrears</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2015</td>
<td>$175,942,886</td>
<td>$2,764,243</td>
<td>1.57</td>
<td>72,515</td>
<td>4,949</td>
<td>6.82</td>
</tr>
<tr>
<td>June 2016</td>
<td>$189,635,715</td>
<td>$3,034,312</td>
<td>1.60</td>
<td>75,207</td>
<td>5,090</td>
<td>6.77</td>
</tr>
<tr>
<td>June 2017</td>
<td>$205,419,598</td>
<td>$3,680,474</td>
<td>1.79</td>
<td>78,689</td>
<td>6,067</td>
<td>7.71</td>
</tr>
<tr>
<td>June 2018</td>
<td>$218,794,862</td>
<td>$4,929,782</td>
<td>2.25</td>
<td>82,232</td>
<td>6,089</td>
<td>7.40</td>
</tr>
<tr>
<td>Sept 2018</td>
<td>$222,098,438</td>
<td>$4,853,110</td>
<td>2.19</td>
<td>82,961</td>
<td>6,333</td>
<td>7.63</td>
</tr>
<tr>
<td>Dec 2018</td>
<td>$225,808,112</td>
<td>$5,690,022</td>
<td>2.52</td>
<td>83,416</td>
<td>6,802</td>
<td>8.15</td>
</tr>
<tr>
<td>Mar 2019</td>
<td>$228,341,889</td>
<td>$5,908,518</td>
<td>2.59</td>
<td>84,033</td>
<td>6,294</td>
<td>7.49</td>
</tr>
</tbody>
</table>
The current rates arrears exceeding target are impacted by two trends:

1. Four properties have substantial arrears and are in dispute with Council or the properties have been acquired by the Commonwealth as part of court action not related to Council. The rates arrears associated with these four properties represented 0.22% of the total yearly levies three years ago, however these four accounts now account for 40% of the total rate arrears (or 0.98% of the total yearly levies).

2. Since mid-2017 due in the most part to the four subject properties transitioning from a regularly paid to an unpaid status, the percentage of accounts in arrears has deteriorated. If the four properties were removed from the rate arrears calculation, Council’s performance for the quarter would be 1.61% (leading practice for local government recoveries).

Background to four properties with substantial arrears:

- Two of the properties have recently had ownership transferred to the Commonwealth under Proceeds of Crime legislation and were sold at auction on 15 March 2019 with 90 day settlement terms. As part of settlement, it is anticipated that outstanding rates will be paid in full before the end of June 2019.
- The two other properties are the subject of a dispute between Council and the owners regarding the rates categories levied. Progress in resolving these disputes is expected to be made over the next 12 months.
Reminder Letters:

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Reminder Letters Issued</th>
<th>$ Arrears</th>
<th>Second Letter Issued</th>
<th>$ Arrears</th>
</tr>
</thead>
<tbody>
<tr>
<td>April - June 2015</td>
<td>8,634</td>
<td>$5,117,628</td>
<td>3,888</td>
<td>$2,320,978</td>
</tr>
<tr>
<td>April - June 2016</td>
<td>9,776</td>
<td>$5,767,789</td>
<td>4,247</td>
<td>$2,375,731</td>
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<tr>
<td>April-June 2017</td>
<td>11,102</td>
<td>$6,214,851</td>
<td>4,950</td>
<td>$3,023,858</td>
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<tr>
<td>April-June 2018</td>
<td>10,264</td>
<td>$6,566,455</td>
<td>5,561</td>
<td>$4,505,858</td>
</tr>
<tr>
<td>July-September 2018</td>
<td>12,022</td>
<td>$7,703,705</td>
<td>5,008</td>
<td>$3,568,896</td>
</tr>
<tr>
<td>October-December 2018</td>
<td>11,559</td>
<td>$7,492,422</td>
<td>4,919</td>
<td>$3,293,516</td>
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</table>

Legal Actions undertaken to recover Rates:

The following actions were commenced, or finalised on behalf of Council during the January-March quarter 2019:

<table>
<thead>
<tr>
<th>Action</th>
<th>Number</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Claims Filed</td>
<td>35</td>
<td>$117,577</td>
</tr>
<tr>
<td>Filed Claims Paid in full prior to Judgement</td>
<td>7</td>
<td>$26,999</td>
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<tr>
<td>Defences Lodged</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Defences Resolved</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Defences under Legal Services Control</td>
<td>4</td>
<td>$45,383</td>
</tr>
<tr>
<td>Judgments Granted</td>
<td>13</td>
<td>$33,928</td>
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<tr>
<td>Sale of Land Resolutions</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Rates paid prior to Auction during the quarter</td>
<td>3</td>
<td>$27,394</td>
</tr>
<tr>
<td>Properties Auctioned</td>
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<td>0</td>
</tr>
<tr>
<td>Properties Sold at Auction</td>
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<td>0</td>
</tr>
<tr>
<td>Properties purchased by Council at Auction</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

LEGAL/POLICY BASIS
This report and its recommendations are consistent with the following legislative provisions: *Local Government Regulation 2012*

CONCLUSION
The target arrears percentage rate of 2.00% was exceeded by 0.59%, due largely to the impact of four properties with substantial rates arrears mentioned above.

Planned Actions
- Continue to apply collection strategies to non-owner occupied properties i.e. companies, trusts, vacant land, investment properties.
- Continue to apply collection strategies to habitual defaulters.
- Continued close maintenance of payment plans and escalation of breaches.
- Continued drive to liaise with banks and finance providers for payments in full.
ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

<table>
<thead>
<tr>
<th></th>
<th>CONFIDENTIAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Rates Arrears with balances exceeding $20k</td>
</tr>
</tbody>
</table>

RECOMMENDATION

That the report be received and the contents noted.

Glen Wilson
RECOVERIES MANAGER

I concur with the recommendations contained in this report.

Greg Thomas
STRATEGIC CLIENT OFFICE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

“Together, we proudly enhance the quality of life for our community”
EXECUTIVE SUMMARY

This is a report by the Finance Manager dated 3 May 2019 concerning amendment of the 2018-2019 budget, submitted in accordance with Section 170(3) of the Local Government Regulation 2012.

RECOMMENDATION/S

That the proposed amended 2018-2019 Budget and Long Term Financial Forecast, as detailed in Attachments 1, 2 and 3 to the report by the Finance Manager dated 3 May 2019, be adopted.

RELATED PARTIES

There are no related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Strengthening our local economy and building prosperity

PURPOSE OF REPORT/BACKGROUND

Council’s forecast 2018-2019 Net Result (Surplus), which includes capital revenue (donated assets and capital grants), is $118 million, an increase of $3.4 million compared to Council’s most recent adopted budget. The revised budgeted operating surplus excluding capital revenue is $18.5 million including approximately $8 million in dividends and distributions from council’s controlled entities as part of their winding up. The detail of the requested amendments from the departments is set out in Attachment 4.

Operating Revenue

Operating revenue has been forecast to increase by approximately $3.7 million due to the additional revenue expected to be received as outlined below:

- Dividend revenue forecast to be received from QUU of $2.5 million
• Interest revenue of $500,000 due to cash balances exceeding forecast due to delays in the delivery of the capital program
• Government grants and subsidies $254,000 relating to Advancing Regional Innovation Program (ARIP).
• Cash contributions increase $388,000 relating to funding from the wind-up of Ipswich Events Corporation.
• Overall net increase in other revenue $15,000 due to $115,000 Defence Summit funding with matching corresponding expense and offset by movement of $100,000 to government grants and subsidies relating to ARIP funding, previously incorrect budget category.

Operating Expenses

Operating expenses has been forecast to decrease by a net amount of approximately $785,000 including:

• Materials and services increase $115,000 for Defence Summit (offset by other revenue increase above)
• Reduction in Community donations $900,000 due to requests for funding being below budget allocations and on-going process reforms.

Capital Expenditure

Based on the requested amendments, the overall capital budget has decreased by a net $13.3 million, primarily as a result of interruptions to the delivery of the capital program due to delays in design, service relocations and contractual delays. As a result of these delays expenditure on a number of projects is forecast to be deferred to 2019-2020. A request for additional funding for a Strategic Transport project has been requested as the forecast cost to complete the project exceeds the original approved estimate. Details of the requested amendments are detailed in Attachment 4.

Cashflow

The overall cash impact of the proposed budget amendment is an increase to the forecast end of year cash position by $17.6 million. While a revised forecast of the CBD redevelopment was included in the previous budget amendment, the planned borrowings for 2018-2019 continue to remain unchanged at this stage, pending discussions with the State Government on Council’s 2018-2019 borrowing approval. The resulting higher cash balance will carried forward into 2019-2020 and 2020-2021 as funding to complete the CBD redevelopment.

FINANCIAL/RESOURCE IMPLICATIONS

There are no employee resource implications as a result of this report. The financial implications of the budget amendment are outlined in this report and its associated attachments.
RISK MANAGEMENT IMPLICATIONS

Management will continue to monitor Council’s financial performance through its reporting processes including its monthly performance report. The Infrastructure Services Department are continuing to review in detail and monitor the delivery of its capital program including forecast expenditure to the end of the financial year.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: *Local Government Regulation 2012*

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

CONCLUSION

A budget review was undertaken to identify any proposed budget amendments, primarily due to delays in the delivery of the capital program, affecting the year to date results and to estimate their likely full year impact. The requested variations from the previous adopted budget are set out in this report and the attachments. As required by Section 169 of the *Local Government Regulation 2012*, the proposed amended Budget documents including the Long Term Financial Forecast, Council’s Revenue Policy and Revenue statement are attached (Attachments 1, 2 and 3). There are no changes to the Revenue Policy and Revenue Statement compared to the documents adopted in Council’s annual 2018-2019 Budget.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>1</td>
<td>Amended 2018-2019 Budget and Long Term Financial Forecast</td>
</tr>
<tr>
<td>2</td>
<td>2018-2019 Revenue Policy</td>
</tr>
<tr>
<td>3</td>
<td>2018-2019 Revenue Statement</td>
</tr>
<tr>
<td>4</td>
<td>2018-2019 Detailed Requested Budget Amendments</td>
</tr>
</tbody>
</table>

Jeffrey Keech
FINANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)
“Together, we proudly enhance the quality of life for our community”
### Ipswich City Council

#### 2018-2019 Budget and Long Term Financial Forecast

**STATEMENT OF INCOME AND EXPENDITURE**

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue and Other Income:</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Differential general rates</td>
<td>178,134</td>
<td>189,259</td>
<td>201,407</td>
<td>214,213</td>
<td>227,507</td>
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<td>Gain on disposal of assets</td>
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**Expenses:**

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<td><strong>Loss on disposal of assets</strong></td>
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**Net Result**

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<td><strong>2018-2019</strong></td>
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<td>111,384</td>
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## 2018-2019 Budget and Long Term Financial Forecast
### STATEMENT OF FINANCIAL POSITION

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<tr>
<th></th>
<th>2018-2019 Estimated $'000</th>
<th>2019-2020 Estimated $'000</th>
<th>2020-2021 Estimated $'000</th>
<th>2021-2022 Estimated $'000</th>
<th>2022-2023 Estimated $'000</th>
<th>2023-2024 Estimated $'000</th>
<th>2024-2025 Estimated $'000</th>
<th>2025-2026 Estimated $'000</th>
<th>2026-2027 Estimated $'000</th>
<th>2027-2028 Estimated $'000</th>
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<tr>
<td><strong>Current Assets</strong></td>
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<tr>
<td>Cash and cash equivalents</td>
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<td>3,470,870</td>
<td>3,647,416</td>
<td>3,837,659</td>
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### Ipswich City Council

#### 2018-2019 Budget and Long Term Financial Forecast

**STATEMENT OF CASH FLOW**

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<td><strong>Cash Flows from Operating Activities:</strong></td>
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<td>Receipts from customers</td>
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<td>Payments to suppliers and employees</td>
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<td>(207,409)</td>
<td>(213,859)</td>
<td>(223,260)</td>
<td>(223,250)</td>
<td>(243,446)</td>
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<td>(265,008)</td>
<td>(276,370)</td>
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<td><strong>Net Cash Inflow (Outflow) from Operating Activities</strong></td>
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<td>159,603</td>
<td>170,406</td>
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<td><strong>Cash Flows from Investing Activities:</strong></td>
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<tr>
<td>Payments for property, plant, equipment</td>
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<td>(1,800)</td>
<td>(900)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>Proceeds from sale of property, plant and equipment</td>
<td>4,580</td>
<td>24,779</td>
<td>5,049</td>
<td>5,328</td>
<td>5,081</td>
<td>5,946</td>
<td>6,288</td>
<td>6,945</td>
<td>7,618</td>
<td>7,896</td>
</tr>
<tr>
<td><strong>Cash Flows from Financing Activities:</strong></td>
<td></td>
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<td></td>
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<td></td>
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</tr>
<tr>
<td>Proceeds from borrowings</td>
<td>101,000</td>
<td>92,000</td>
<td>30,000</td>
<td>20,000</td>
<td>35,000</td>
<td>30,000</td>
<td>50,000</td>
<td>55,000</td>
<td>10,000</td>
<td>5,000</td>
</tr>
<tr>
<td><strong>Net Cash Inflow (Outflow) from Financing Activities</strong></td>
<td>67,192</td>
<td>50,535</td>
<td>3,285</td>
<td>19,127</td>
<td>6,648</td>
<td>12,102</td>
<td>5,715</td>
<td>6,955</td>
<td>28,569</td>
<td>22,183</td>
</tr>
<tr>
<td>Net increase (decrease) in cash held</td>
<td>65,975</td>
<td>(77,080)</td>
<td>(40,992)</td>
<td>(4,176)</td>
<td>8,174</td>
<td>(3,497)</td>
<td>4,286</td>
<td>9,772</td>
<td>11,688</td>
<td>10,798</td>
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<tr>
<td>Cash at beginning of reporting period</td>
<td>139,602</td>
<td>205,576</td>
<td>227,590</td>
<td>86,729</td>
<td>82,552</td>
<td>90,726</td>
<td>87,229</td>
<td>91,515</td>
<td>101,288</td>
<td>112,375</td>
</tr>
<tr>
<td><strong>CASH AT END OF REPORTING PERIOD</strong></td>
<td>205,576</td>
<td>127,590</td>
<td>86,729</td>
<td>82,552</td>
<td>90,726</td>
<td>87,229</td>
<td>91,515</td>
<td>101,288</td>
<td>112,375</td>
<td>123,173</td>
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</tbody>
</table>
### Ipswich City Council

**2018-2019 Budget and Long Term Financial Forecast**

#### STATEMENT OF CHANGES IN EQUITY

<table>
<thead>
<tr>
<th></th>
<th>2018-2019 Estimated $'000</th>
<th>2019-2020 Estimated $'000</th>
<th>2020-2021 Estimated $'000</th>
<th>2021-2022 Estimated $'000</th>
<th>2022-2023 Estimated $'000</th>
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<th>2025-2026 Estimated $'000</th>
<th>2026-2027 Estimated $'000</th>
<th>2027-2028 Estimated $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Balance at Beginning of Year</strong></td>
<td></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Accumulated surplus</td>
<td>2,040,024</td>
<td>2,158,114</td>
<td>2,269,498</td>
<td>2,351,421</td>
<td>2,524,696</td>
<td>2,667,246</td>
<td>2,821,005</td>
<td>2,986,019</td>
<td>3,162,565</td>
<td>3,252,808</td>
</tr>
<tr>
<td>Asset revaluation reserve</td>
<td>484,851</td>
<td>484,851</td>
<td>484,851</td>
<td>484,851</td>
<td>484,851</td>
<td>484,851</td>
<td>484,851</td>
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<tr>
<td>Other reserves</td>
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</tr>
<tr>
<td><strong>Total Community Equity</strong></td>
<td>2,524,885</td>
<td>2,642,965</td>
<td>2,754,349</td>
<td>2,876,272</td>
<td>3,009,547</td>
<td>3,152,097</td>
<td>3,305,866</td>
<td>3,470,870</td>
<td>3,647,416</td>
<td>3,837,859</td>
</tr>
<tr>
<td><strong>Net Result for the Period</strong></td>
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</tr>
<tr>
<td>Accumulated surplus</td>
<td>118,080</td>
<td>111,384</td>
<td>121,923</td>
<td>133,275</td>
<td>142,550</td>
<td>153,755</td>
<td>165,014</td>
<td>176,547</td>
<td>190,243</td>
<td>207,164</td>
</tr>
<tr>
<td>Asset revaluation reserve</td>
<td>-</td>
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<td>165,014</td>
<td>176,547</td>
<td>190,243</td>
<td>207,164</td>
</tr>
</tbody>
</table>

#### Asset Revaluation Adjustments

<table>
<thead>
<tr>
<th></th>
<th>2018-2019 Estimated $'000</th>
<th>2019-2020 Estimated $'000</th>
<th>2020-2021 Estimated $'000</th>
<th>2021-2022 Estimated $'000</th>
<th>2022-2023 Estimated $'000</th>
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<th>2026-2027 Estimated $'000</th>
<th>2027-2028 Estimated $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accumulated surplus</td>
<td>-</td>
<td>-</td>
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<tr>
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</tr>
<tr>
<td><strong>Total Community Equity</strong></td>
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</tbody>
</table>

#### Balance at End of Period

<table>
<thead>
<tr>
<th></th>
<th>2018-2019 Estimated $'000</th>
<th>2019-2020 Estimated $'000</th>
<th>2020-2021 Estimated $'000</th>
<th>2021-2022 Estimated $'000</th>
<th>2022-2023 Estimated $'000</th>
<th>2023-2024 Estimated $'000</th>
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<th>2026-2027 Estimated $'000</th>
<th>2027-2028 Estimated $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accumulated surplus</td>
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<td>2,986,019</td>
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<td>3,352,808</td>
<td>3,559,973</td>
</tr>
<tr>
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<td>484,851</td>
<td>484,851</td>
<td>484,851</td>
<td>484,851</td>
<td>484,851</td>
</tr>
<tr>
<td>Other reserves</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Community Equity</strong></td>
<td>2,642,965</td>
<td>2,754,349</td>
<td>2,876,272</td>
<td>3,009,547</td>
<td>3,152,097</td>
<td>3,305,866</td>
<td>3,470,870</td>
<td>3,647,416</td>
<td>3,837,859</td>
<td>4,006,826</td>
</tr>
</tbody>
</table>
### 2018-2019 Budget and Long Term Financial Forecast

#### FINANCIAL RATIOS (as per Local Government Regulation 2012)

<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Surplus</td>
<td>$6,990</td>
<td>$2,190</td>
<td>$4,170</td>
<td>$6,440</td>
<td>$8,480</td>
<td>$10,290</td>
<td>$11,860</td>
<td>$13,270</td>
<td>$14,950</td>
<td>$16,290</td>
</tr>
<tr>
<td>(Net Result (excluding Capital Items)) / Total Operating Revenue</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Financial Liabilities</td>
<td>41.87%</td>
<td>85.51%</td>
<td>92.99%</td>
<td>93.20%</td>
<td>75.02%</td>
<td>68.77%</td>
<td>65.57%</td>
<td>61.52%</td>
<td>40.38%</td>
<td>39.67%</td>
</tr>
<tr>
<td>(Total Liabilities less Current Assets) / Total Operating Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asset Sustainability</td>
<td>62.89%</td>
<td>70.73%</td>
<td>74.83%</td>
<td>81.12%</td>
<td>87.07%</td>
<td>87.11%</td>
<td>88.41%</td>
<td>89.85%</td>
<td>91.41%</td>
<td>91.01%</td>
</tr>
</tbody>
</table>

**Operating Surplus**
This is an indicator of what extent to which revenues raised cover operational expenses only or are available for capital funding purposes. The operating surplus ratio is the operating surplus (deficit) expressed as a percentage of total operating revenue.

**Net Financial Liabilities**
This is an indicator of the extent to which the net financial liabilities of a local government can be serviced by its operating revenues. A ratio greater than zero (positive) indicates that total financial liabilities exceed current assets. These net financial liabilities must be serviced using available operating revenues.

**Asset Sustainability**
(Capex on replacement of assets / Depreciation Expense)
This is an approximation of the extent to which the infrastructure assets managed by the local government are being replaced as these reach the end of their useful lives. Depreciation expense represents an estimate of the extent to which the infrastructure assets have been consumed in a period.

**Increase in General Rates and Utility Charges Revenue**
The increase in General Rates and Utility Charges Revenue from Residential Owner Occupied properties is 2.03%, from Residential Non-owner Occupied properties an increase of 2.23%, from Commercial and Industrial properties an increase of 0.70%, for Primary Producer properties it is an increase of 0.02%, from the estimated growth in new properties an increase of 2.38% with the total increase for all properties across the City being 7.81%. 

6/05/2019
Ipswich City Council

2018-2019 Budget and Long Term Financial Forecast
OTHER FINANCIAL RATIOS (as determined by Council)

<table>
<thead>
<tr>
<th></th>
<th>2018-2019 Estimated $'000</th>
<th>2019-2020 Estimated $'000</th>
<th>2020-2021 Estimated $'000</th>
<th>2021-2022 Estimated $'000</th>
<th>2022-2023 Estimated $'000</th>
<th>2023-2024 Estimated $'000</th>
<th>2024-2025 Estimated $'000</th>
<th>2025-2026 Estimated $'000</th>
<th>2026-2027 Estimated $'000</th>
<th>2027-2028 Estimated $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Efficiency</td>
<td>1.96</td>
<td>1.07</td>
<td>1.00</td>
<td>1.11</td>
<td>1.31</td>
<td>1.15</td>
<td>1.18</td>
<td>1.19</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Operating Revenue / Operating Expenses)</td>
<td>Operating Efficiency</td>
<td>Operating Revenue / Operating Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt Servicing</td>
<td>1.80%</td>
<td>1.40%</td>
<td>1.27%</td>
<td>1.39%</td>
<td>1.41%</td>
<td>1.44%</td>
<td>1.45%</td>
<td>1.38%</td>
<td>1.33%</td>
<td>1.30%</td>
</tr>
<tr>
<td>(I &amp; E / Total Operating Revenue)</td>
<td>Debt Servicing</td>
<td>I &amp; E / Total Operating Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Working Capital</td>
<td>3.01 : 1</td>
<td>1.84 : 1</td>
<td>1.29 : 1</td>
<td>1.19 : 1</td>
<td>1.26 : 1</td>
<td>1.39 : 1</td>
<td>1.18 : 1</td>
<td>1.35 : 1</td>
<td>1.62 : 1</td>
<td>1.68 : 1</td>
</tr>
<tr>
<td>Note: Current Liabilities are exclusive of liability for infrastructure credits.</td>
<td></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Return on Assets</td>
<td>1.00%</td>
<td>0.89%</td>
<td>0.85%</td>
<td>0.83%</td>
<td>1.20%</td>
<td>1.38%</td>
<td>1.50%</td>
<td>1.63%</td>
<td>1.78%</td>
<td>1.95%</td>
</tr>
<tr>
<td>(EBIT / Assets)</td>
<td>Return on Assets</td>
<td>EBIT / Assets</td>
<td></td>
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</tbody>
</table>

This ratio provides an indication of Council's capacity to recover the cost of the day to day expenses of Council. This includes the consumption of Council's asset base through depreciation expense.

This ratio provides an indication of Council's capacity to service its outstanding loan borrowings.

This ratio provides an indication of Council's ability to meet it's short term obligations as they fall due. Budget estimates are within satisfactory ranges.

This ratio provides an indication of Council's efficiency in using its assets to generate earnings.

(Where EBIT = net Operating Result + interest expense + tax)
REVENUE POLICY

1. Revenue Policy

In accordance with section 104(5)(c)(iii) of the Local Government Act 2009 and section 193 of the Local Government Regulation 2012, the Council has prepared and adopted this revenue policy as a financial policy of the local government.

2. Objective

The objective of this revenue policy is to help ensure consistency between the Council’s longer term objectives, as set out in the Financial Plan, and the revenue decisions made in the 2018-2019 budget process.

3. Policy Statement

3.1 General policy statement

It is an intended outcome of the Financial Plan that Council remains in a sound financial position at all times whilst delivering on the objectives contained within the Financial Plan. It is envisaged that overall net wealth of the community (total equity) will continue to be enhanced throughout the planning period.

To achieve this outcome the Council will seek to ensure that its revenues (after concessions on rates and charges) are sufficient to cover its costs having regard to year-to-year variations in revenues.

The Council has adopted a set of principles relating to the levying of rates and charges, granting concessions for rates and charges, recovering overdue rates and charges and cost-recovery methods.

The Council will take account of the principles of equity, economic efficiency and simplicity in levying rates and charges and granting concessions for rates and charges.

3.2 Levying rates and charges

3.2.1 Principles

In accordance with section 193(1)(a)(i) of the Local Government Regulation 2012, the Council intends to apply the principles as set out below for levying rates and charges.

In general terms, to ensure that Ipswich continues to be a great place to live and to attract business investment and employment, the Council intends to fund the cost of providing services from user charges, except where:

(a) the benefits of a service or facility are available to all residents;
(b) concessions for rates and charges are applicable to groups or individuals based on their lower capacity to pay and exceptional circumstances of groups or individuals who meet eligibility criteria;
(c) it is not cost-effective to levy user charges;
(d) not doing so provides net economic benefits in attracting and retaining businesses; and
(e) in the opinion of the Council, such charges do not meet the objectives of the Financial Plan.

Further, from a practical perspective, in levying rates and charges, the Council intends to:

(a) make the system for paying rates and charges simple and inexpensive to administer;
(b) manage its cashflows from rates and charges by providing for quarterly payments, discounts for payment by the due date and interest on overdue amounts; and
(c) provide an equitable payment system that provides a range of payment options for ratepayers to pay the rates and charges and arrears of any rates or charges.

3.2.2 Differential general rates

The Council intends to levy differential general rates on all rateable land in the local government area. This recognises the inequity which would result if a single general rate were applied to all rateable land in the local government area by reference to the rateable value of the land alone.

For rateable land that is used for residential purposes or is used for commercial activities a higher rate may be applied than that applied to rateable land that has no capacity to produce revenue such as rateable land used for a residential purpose which is occupied by the land owner. This reflects the revenue-producing capacity of rateable land that may be rented or is used for commercial activities.

Differential general rating categories, described in the Revenue Statement, are reviewed each financial year in order to maintain a rating structure that is clear, cost effective and simple to administer.

Differential general rates will be set at levels:

(a) to generate revenue sufficient to meet the difference between the outlays of the Council’s business activities less any ordinary business or trading income, grants, subsidies or contributions received in respect of those programs and any internal financial accommodation arranged;
(b) that recognise the different revenue-producing capacity of rateable land within the local government area; and
(c) that recognise the differing level of benefits that rateable land in different rating categories receive from the Council’s services and facilities.

3.2.3 Rateable value of land

The Council has determined that the rateable value of land shall be the 3-year averaged value of land and that the 3-year averaged value of land will be used as the basis for calculating the differential general rates. The value of the land as determined by the Valuer-General in accordance with the Land Valuation Act 2010, will be used by the Council.
for calculating the 3-year averaged value of the land, and the 3-year averaged value will be worked out in accordance with section 76 of the *Local Government Regulation 2012*.

### 3.2.4 Minimum amount of general rates and special rates and charges

The Council has determined that due to the cost of providing a minimum service to rateable land, an equitable contribution per rateable land is to apply in relation to the funding of the Council's services and facilities and that this contribution is to be made irrespective of where the rateable land is located or its valuation.

The Council has also determined that rateable land in certain rating categories may have a different minimum amount of general rates to that applying to other rating categories.

The Council may also elect to fix a minimum amount of special rates and charges.

### 3.2.5 Limitation of increase in rates or charges levied

The Council intends to limit the increase in the differential general rates for certain rating categories of rateable land in the local government area to moderate the impact of rapid, uneven and significant changes in land values across the local government area.

### 3.2.6 Special rates and charges

The Council may elect to levy special rates and charges, on a year by year basis, for rural fire brigades and other facilities or services which it considers have a special association with particular land in the local government area. The proceeds of the particular special rate and charge are directed towards the costs of the relevant initiative or facility.

### 3.2.7 Separate rates and charges

A separate charge for the Enviroplan will be levied equally on all rateable land within the local government area, to provide for the acquisition and protection of bushland areas and for the provision of facilities for public access to those areas, on the basis that the benefit is shared equally by all parcels of rateable land, regardless of their value. The revenue raised is used to contribute to the costs of acquiring bushland and for providing and managing public access.

### 3.2.8 Utility charges

Utility charges for waste management services are determined having regard to the following:

(a) performance targets in the Ipswich Waste Services Annual Performance Plans;
(b) the cost of provision of the services and infrastructure and an appropriate return on assets;
(c) pricing oversight requirements of the Queensland Competition Authority;
(d) operating and capital grants, subsidies or contributions received from others.
Some waste management utility charges are supplied by special agreement. The charges which have been negotiated under those agreements still have regard to the above principles.

The Council’s waste management utility charges are applied on a per waste management service basis. All costs associated with providing the waste management service are recovered by levying the waste management utility charges.

3.2.9 Discount

It is the Council’s policy to encourage the prompt payment of rates and charges by allowing a discount for the payment of certain rates and charges where payment is made in full on or before the end of the discount period stated in the rate notice being 30 days from the issue of the rate notice. The discount is only to apply to the differential general rate (excluding utility charges, special charges, separate charges, Emergency Management Levy, and arrears of any rate or charge).

The Council also encourages prompt payment of selected fees such as annual dog registrations by offering a discount for the full payment by the due date.

3.3 Granting concessions for rates and charges

3.3.1 Principles

In accordance with section 193(1)[a][ii] of the Local Government Regulation 2012, the Council intends to apply the following principles for granting concessions for rates and charges:

(a) where an applicable Council policy in relation to the granting of the concession is in place, the Council will grant concessions where there is a need to resolve anomalies in order to ensure equitable treatment for groups and individuals in similar circumstances;

(b) regard is to be had to the limited financial capacity to pay and exceptional circumstances of groups or individuals who meet eligibility criteria in any applicable Council policy;

(c) that the requirements for granting concessions be clear and transparent in order to ensure the equitable treatment of all beneficiaries.

3.3.2 Purpose for the concessions

The purpose for the concession for rates and charges to be granted by the Council are stated in the following table.
### Column 1
Concession for rates and charges

| Concession to an eligible pensioner who owns and occupies rateable land. | Acknowledge that pensioners have limited financial capacity. |
| Concession to an eligible entity whose objects do not include making a profit which owns rateable land. | Support activities that do not make a profit. |
| Concession to an eligible entity that provides assistance or encouragement for arts or cultural development which owns rateable land. | Support activities that assist and encourage arts and cultural development. |
| Concession to an eligible landowner who is an individual and who is subject to financial hardship from the payment of rates and charges. | Support individuals where the payment of rates and charges will or has affected the wellbeing of the individuals in such a way as to constitute an unreasonable outcome based on present community standards. |
| Concession to an eligible landowner whose land is subject to a mining lease requiring the carrying out of improvement restoration for the mining lease. | Support the carrying out of improvement restoration for the mining lease which is exceptional and necessitated by the characteristics of the land. |

#### 3.4 Recovering overdue rates and charges

##### 3.4.1 Principles

In accordance with section 193(1)(a)(iii) of the *Local Government Regulation 2012*, the Council intends to apply the principles set out below for recovering overdue rates and charges.

In general terms the Council exercises its rate recovery powers in order to reduce the overall rate burden on ratepayers.

The Council specifically intends to apply the following principles for recovering overdue rates and charges:

- **(a)** transparency by making clear the obligations of ratepayers and the processes used by the Council in assisting them to meet their financial obligations;
- **(b)** making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective;
- **(c)** equity by having regard to capacity to pay in determining appropriate arrangements for different sectors of the community and providing the same treatment for ratepayers with similar circumstances;
(d) flexibility to respond to community expectations by providing assistance to encourage or discourage certain behaviours.

3.4.2 Interest

The Council also intends to charge interest on overdue rates and charges from the day on which they become overdue and at the rate as may be determined under section 133(1)(a) of the Local Government Regulation 2012 compounded on daily rests. However, if the overdue rates and charges are paid within 21 days from their due date, no interest shall be charged.

3.5 Cost-recovery methods

3.5.1 Principles

In accordance with section 193(1)(a)(iv) of the Local Government Regulation 2012, the Council intends to apply the following principles for cost-recovery methods:

(a) fees and charges are set to recover the costs of the Council in providing services and taking actions associated with regulatory compliance;
(b) the process for recovering the Council’s costs is to be clear, simple to administer and cost effective.

3.5.2 Cost-recovery fees

The Council has fixed cost-recovery fees under section 97 of the Local Government Act 2009. All cost-recovery fees set by the Council are included in the Register of Cost Recovery Fees which is open for inspection at the Council’s public office.

3.6 Funding of physical and social infrastructure costs for new development

In accordance with section 193(1)(c) of the Local Government Regulation 2012, the Council intends to fund the provision of local government trunk infrastructure networks for new development by the adoption and levying of infrastructure charges on new development in accordance with the Planning Act 2016.

The infrastructure charges for providing local government trunk infrastructure networks are detailed in resolutions made by the Council under the Planning Act 2016 having regard to the Council’s planning scheme including its priority infrastructure plan.

The Council also intends new development to meet the Council’s additional costs of bringing forward development infrastructure and other physical and social infrastructure costs for a new development which is of sufficient magnitude to accelerate the growth rate of a specific area so that the availability of facilities is not adversely affected and existing ratepayers are not burdened with the cost of providing the additional infrastructure.
3.7 Other revenue

3.7.1 Commercial fees

The Council charges commercial fees for other services provided by the Council.

The Council intends to set the commercial fees having regard to the following:

(a) the user pays principle;
(b) the estimated cost of provision of services or access to the Council's facilities;
(c) a fair return for the use of the Council's infrastructure;
(d) the fees charged by any alternative providers;
(e) the performance targets set for the Council's business activities;
(f) the need to encourage or discourage particular behaviours.

3.7.2 Other revenue

The Council intends to pursue and collect other revenue, such as investment interest income, sale or disposal of assets, grants and subsidies, sale of Council's provision of goods or services and dividends from investments on the basis of the Council taking advantage of opportunities to maximise the efficient use of resources and activities under its control.

4 Roles and responsibilities

The Chief Operating Officers in each department, together with the Finance and Information Technology Branch of the Finance and Corporate Services Department, are responsible for ensuring compliance with this policy.
REVENUE STATEMENT

9.1 PURPOSE

(1) In accordance with section 169 of the Local Government Regulation 2012, the Council has prepared this revenue statement for its budget for the 2018-2019 financial year.

(2) The purpose of this revenue statement is to outline and explain the revenue measures adopted by the Council in the Budget for the 2018-2019 financial year (2018-2019 Budget) in compliance with relevant legislative requirements.

(3) This revenue statement is to be read in conjunction with the Revenue Policy, Rating Resolutions and Forecast Financial Statements in the 2018-2019 Budget.

(4) The Council may, by resolution, amend the revenue statement for the financial year at any time before the end of the financial year.

9.2 RATES AND CHARGES

The Council has levied the following rates and charges in accordance with the principles stated in the revenue policy in the 2018-2019 Budget:

(1) differential general rates (see Part 2 of the 2018-2019 Budget);

(2) waste management utility charges (see Part 3 of the 2018-2019 Budget);

(3) rural fire resources levy special charge (see Part 4 of the 2018-2019 Budget);

(4) enviroplan separate charge (see Part 5 of the 2018-2019 Budget).

9.3 DIFFERENTIAL GENERAL RATES

(1) The Council has decided to levy differential general rates for different rating categories of rateable land in the local government area on the basis set out in Part 2 of the 2018-2019 Budget.

(2) The Council has decided that there are 60 rating categories for rateable land in the local government area as stated in column 1 of Table 1 (Differential General Rating Categories) in Part 2 of the 2018-2019 Budget. Each of these 60 rating categories and a description of each rating category is stated in Table 5.

(3) The Council has decided that, due to the cost of providing services to rateable land, a minimum amount of general rates is to apply to certain rating categories of rateable land in the local government area as stated in Table 2 [Differential General Rates] in Part 2 of the 2018-2019 Budget.

(4) The Council has decided that, to address the concerns of the community resulting from changes in the valuation of the rateable land from year to year, particularly
where the Valuer-General has not undertaken a comprehensive review of all valuations each year, the increase in the differential general rates for certain rating categories of rateable land in the local government area is to be limited to not more than the differential general rates for the last financial year increased by the percentage stated in column 4 of Table 2 (Differential General Rates) in Part 2 of the 2018-2019 Budget.

(5) The Council has decided that the rateable value of land for 2018-2019 shall be the 3-year average of the valuations provided by the Valuer-General in accordance with the Land Valuation Act 2010 and that the 3-year averaged value will be used as the basis for calculating the differential general rates.

### TABLE 5 – DIFFERENTIAL GENERAL RATING CATEGORIES

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rating category of rateable land</strong></td>
<td><strong>Description of rating category</strong></td>
</tr>
</tbody>
</table>
| 1 | Land not in Brookwater used for a residential purpose which is owner occupied. | Land which meets all of the following criteria:
(a) has any of the Primary Council Land Use Codes for this rating category;
(b) is primarily residential;
(c) is owner occupied;
(d) is not located in Brookwater. |
| 4 | Land not used for a residential purpose or for profit purpose. | Land which meets all of the following criteria:
(a) has any of the Primary Council Land Use Codes for this rating category;
(b) is not used for a residential purpose or for profit purpose. |
| 8 | Land in Brookwater used for a residential purpose which is owner occupied or which is vacant land that is potential owner occupied. | Land which meets all of the following criteria:
(a) has any of the Primary Council Land Use Codes for this rating category;
(b) is either:
   (i) primarily residential and owner occupied; or
   (ii) vacant land that is potential owner occupied;
(c) is located in Brookwater. |
| 9 | Land not in Brookwater used for a residential purpose which is not owner occupied. | Land which meets all of the following criteria:
(a) has any of the Primary Council Land Use Codes for this rating category;
(b) is primarily residential;
(c) is not owner occupied;
(d) is not located in Brookwater. |
<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rating category of rateable land</strong></td>
<td><strong>Description of rating category</strong></td>
</tr>
</tbody>
</table>
| 10 | Land which meets all of the following criteria:  
   (a) has any of the Primary Council Land Use Codes for this rating category;  
   (b) is vacant land;  
   (c) is less than 20,000m²;  
   (d) is potential owner occupied;  
   (e) is not located in Brookwater. |
| Land not in Brookwater which is vacant land less than 20,000m² that is potential owner occupied. |  |
| 11 | Land which meets all of the following criteria:  
   (a) has any of the Primary Council Land Use Codes for this rating category;  
   (b) is primarily residential;  
   (c) is owner occupied;  
   (d) is included in a community titles scheme;  
   (e) is not in a high rise structure;  
   (f) is not located in Brookwater. |
| Land not in Brookwater used for a residential purpose which is owner occupied that is in a community titles scheme not in a high rise structure. |  |
| 15 | Land which meets all of the following criteria:  
   (a) has any of the Primary Council Land Use Codes for this rating category;  
   (b) is either:  
   (i) primarily residential and is not owner occupied; or  
   (ii) vacant land that is not potential owner occupied;  
   (c) is located in Brookwater. |
| Land in Brookwater used for a residential purpose which is not owner occupied or which is vacant land that is not potential owner occupied. |  |
| 16 | Land which meets all of the following criteria:  
   (a) has any of the Primary Council Land Use Codes for this rating category;  
   (b) is primarily residential;  
   (c) is not owner occupied;  
   (d) is included in a community titles scheme;  
   (e) is not in a high rise structure;  
   (f) is not located in Brookwater. |
<p>| Land not in Brookwater used for a residential purpose which is not owner occupied that is in a community titles scheme not in a high rise structure. |  |</p>
<table>
<thead>
<tr>
<th>Column 1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rating category of rateable land</strong></td>
</tr>
<tr>
<td>17</td>
</tr>
<tr>
<td>18</td>
</tr>
<tr>
<td>19</td>
</tr>
<tr>
<td>22a</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Description of rating category</strong></td>
</tr>
<tr>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
</tr>
<tr>
<td>(b) is primarily residential;</td>
</tr>
<tr>
<td>(c) is owner occupied;</td>
</tr>
<tr>
<td>(d) is included in a community titles scheme;</td>
</tr>
<tr>
<td>(e) is in a high rise structure;</td>
</tr>
<tr>
<td>(f) is not located in Brookwater.</td>
</tr>
<tr>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
</tr>
<tr>
<td>(b) is primarily residential;</td>
</tr>
<tr>
<td>(c) is not owner occupied;</td>
</tr>
<tr>
<td>(d) is included in a community titles scheme;</td>
</tr>
<tr>
<td>(e) is in a high rise structure;</td>
</tr>
<tr>
<td>(f) is not located in Brookwater.</td>
</tr>
<tr>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
</tr>
<tr>
<td>(b) is vacant land;</td>
</tr>
<tr>
<td>(c) is less than 20,000m²;</td>
</tr>
<tr>
<td>(d) is not potential owner occupied;</td>
</tr>
<tr>
<td>(e) is not located in Brookwater.</td>
</tr>
<tr>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
</tr>
<tr>
<td>(b) is primarily residential;</td>
</tr>
<tr>
<td>(c) includes two dwellings;</td>
</tr>
<tr>
<td>(d) none of the dwellings are owner occupied.</td>
</tr>
<tr>
<td>Column 1</td>
</tr>
<tr>
<td>------------------------------------------</td>
</tr>
<tr>
<td><strong>Rating category of rateable land</strong></td>
</tr>
<tr>
<td>22b Land used for multi residential with three to five dwellings which are not owner occupied.</td>
</tr>
<tr>
<td>22c Land used for multi residential with six to nine dwellings which are not owner occupied.</td>
</tr>
<tr>
<td>22d Land used for multi residential with 10 to 14 dwellings which are not owner occupied.</td>
</tr>
<tr>
<td>22e Land used for multi residential with 15 to 19 dwellings which are not owner occupied.</td>
</tr>
<tr>
<td>22f Land used for multi residential with 20 to 29 dwellings which are not owner occupied.</td>
</tr>
<tr>
<td>Column 1</td>
</tr>
<tr>
<td>---------</td>
</tr>
<tr>
<td>Rating category of rateable land</td>
</tr>
</tbody>
</table>
| 22g | Land used for multi residential with 30 to 39 dwellings which are not owner occupied. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily residential;  
(c) includes 30 to 39 dwellings;  
(d) one or more of the dwellings is not owner occupied. |
| 22h | Land used for multi residential with 40 or more dwellings which are not owner occupied. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily residential;  
(c) includes 40 or more dwellings;  
(d) one or more of the dwellings is not owner occupied. |
| 23 | Land not in Brookwater which is vacant land that is 20,000m² or greater and is potential owner occupied. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is vacant land;  
(c) is 20,000m² or greater;  
(d) is potential owner occupied;  
(e) is not located in Brookwater. |
| 24 | Land not in Brookwater which is vacant land that is 20,000m² or greater and is not potential owner occupied. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is vacant land;  
(c) is 20,000m² or greater;  
(d) is not potential owner occupied;  
(e) is not located in Brookwater. |
<table>
<thead>
<tr>
<th>Column 1 Rating category of rateable land</th>
<th>Column 2 Description of rating category</th>
</tr>
</thead>
</table>
| 25 Land which is vacant land requiring rehabilitation as the subject of a previous extractive industry involving coal mining. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is vacant land;  
(c) has the Secondary Land Use Code of 78 Previous extractive industries land use requiring site rehabilitation;  
(d) requires rehabilitation as the subject of a previous extractive industry involving coal mining. |
| 41 Land used for a farming and grazing purpose which is owner occupied or potential owner occupied. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily for farming and grazing;  
(c) is either:  
   (i) owner occupied; or  
   (ii) potential owner occupied. |
| 42 Land not in an Endorsed Context Plan Area or the Springfield Structure Plan Area used for a farming and grazing purpose which is not owner occupied. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily for farming and grazing;  
(c) is not owner occupied;  
(d) is not located in an Endorsed Context Plan Area;  
(e) is not located in the Springfield Structure Plan Area. |
| 42a Land in an Endorsed Context Plan Area used for a farming and grazing purpose which is not owner occupied. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily for farming and grazing;  
(c) is not owner occupied;  
(d) is located in an Endorsed Context Plan Area. |
<table>
<thead>
<tr>
<th>Column 1 Rating category of rateable land</th>
<th>Column 2 Description of rating category</th>
</tr>
</thead>
<tbody>
<tr>
<td>42b Land in the Springfield Structure Plan Area used for a farming and grazing purpose which is not owner occupied.</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for farming and grazing; (c) is not owner occupied; (d) is located in the Springfield Structure Plan Area.</td>
</tr>
<tr>
<td>43a Land used for a commercial purpose with a rateable value of less than $200,000.</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a commercial use; (c) has a rateable value of less than $200,000.</td>
</tr>
<tr>
<td>43b Land used for a commercial purpose with a rateable value of $200,000 to less than $500,000.</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a commercial use; (c) has a rateable value of $200,000 to less than $500,000.</td>
</tr>
<tr>
<td>43c Land used for a commercial purpose with a rateable value of $500,000 to less than $1,000,000.</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a commercial use; (c) has a rateable value of $500,000 to less than $1,000,000.</td>
</tr>
<tr>
<td>43d Land used for a commercial purpose with a rateable value of $1,000,000 to less than $2,500,000.</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a commercial use; (c) has a rateable value of $1,000,000 to less than $2,500,000.</td>
</tr>
<tr>
<td>44a Land used for a commercial purpose with a rateable value of $2,500,000 to less than $5,000,000.</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a commercial use; (c) has a rateable value of $2,500,000 to less than $5,000,000.</td>
</tr>
</tbody>
</table>
## Attachment C

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rating category of rateable land</strong></td>
<td><strong>Description of rating category</strong></td>
</tr>
</tbody>
</table>
| 44b Land used for a commercial purpose with a rateable value of $5,000,000 or greater. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily for a commercial use;  
(c) has a rateable value of $5,000,000 or greater. |
| 45 Land used for a noxious industry that is not in rating categories 46, 47b, 47c, 47d and 50. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily for a noxious industry;  
(c) is not in rating categories 46, 47b, 47c, 47d and 50. |
| 46 Land used for a noxious industry involving waste recycling or waste processing. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) has the Secondary Land Use Code of 37 Noxious Industry - Waste Recycling/Processing;  
(c) is primarily for a noxious industry involving waste recycling or waste processing. |
| 47a Land used for an extractive industry involving coal mining or the rehabilitation of land the subject of a previous or current extractive industry involving coal mining. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) has the Secondary Land Use Codes of 00 Coal mining and ancillary and/or associated activities including mine rehabilitation;  
(c) is primarily for an extractive industry involving coal mining or the rehabilitation of land the subject of a previous or current extractive industry involving coal mining. |
### Item 12 / Attachment 3

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rating category of rateable land</strong></td>
<td><strong>Description of rating category</strong></td>
</tr>
<tr>
<td>47b   Land used for a noxious industry involving a landfill with a rateable value of less than $750,000.</td>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td></td>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
</tr>
<tr>
<td></td>
<td>(b) has any of the following Secondary Land Use Codes:</td>
</tr>
<tr>
<td></td>
<td>(i) 17 Noxious Industry Land Fill - Putrescible Material;</td>
</tr>
<tr>
<td></td>
<td>(ii) 27 Noxious Industry Land Fill - Non Putrescible Material;</td>
</tr>
<tr>
<td></td>
<td>(c) is primarily for a noxious industry involving a landfill;</td>
</tr>
<tr>
<td></td>
<td>(d) has a rateable value of less than $750,000.</td>
</tr>
<tr>
<td>47c   Land used for a noxious industry involving a landfill with a rateable value of $750,000 to less than $1,750,000.</td>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td></td>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
</tr>
<tr>
<td></td>
<td>(b) has any of the following Secondary Land Use Codes:</td>
</tr>
<tr>
<td></td>
<td>(i) 17 Noxious Industry Land Fill - Putrescible Material;</td>
</tr>
<tr>
<td></td>
<td>(ii) 27 Noxious Industry Land Fill - Non Putrescible Material;</td>
</tr>
<tr>
<td></td>
<td>(c) is primarily for a noxious industry involving a landfill;</td>
</tr>
<tr>
<td></td>
<td>(d) has a rateable value of $750,000 to less than $1,750,000.</td>
</tr>
<tr>
<td>47d   Land used for a noxious industry involving a landfill with a rateable value of $1,750,000 or greater.</td>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td></td>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
</tr>
<tr>
<td></td>
<td>(b) has any of the following Secondary Land Use Codes:</td>
</tr>
<tr>
<td></td>
<td>(i) 17 Noxious Industry Land Fill - Putrescible Material;</td>
</tr>
<tr>
<td></td>
<td>(ii) 27 Noxious Industry Land Fill - Non Putrescible Material;</td>
</tr>
<tr>
<td></td>
<td>(c) is primarily for a noxious industry involving a landfill;</td>
</tr>
<tr>
<td></td>
<td>(d) has a rateable value of $1,750,000 or greater.</td>
</tr>
<tr>
<td>Column 1 Rating category of rateable land</td>
<td>Column 2 Description of rating category</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>-----------------------------------------</td>
</tr>
<tr>
<td>48 Land used for an extractive industry that is not in rating category 47a.</td>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td></td>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
</tr>
<tr>
<td></td>
<td>(b) is primarily for an extractive industry not involving any of the following:</td>
</tr>
<tr>
<td></td>
<td>(i) coal mining;</td>
</tr>
<tr>
<td></td>
<td>(ii) rehabilitation of land the subject of a previous or current extractive industry involving coal mining;</td>
</tr>
<tr>
<td></td>
<td>(c) is not in rating category 47a.</td>
</tr>
<tr>
<td>49a Land used for a light industry with a rateable value of less than $500,000.</td>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td></td>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
</tr>
<tr>
<td></td>
<td>(b) is primarily for a light industry;</td>
</tr>
<tr>
<td></td>
<td>(c) has a rateable value of less than $500,000.</td>
</tr>
<tr>
<td>49b Land used for a light industry with a rateable value of $500,000 to less than $1,000,000.</td>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td></td>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
</tr>
<tr>
<td></td>
<td>(b) is primarily for a light industry;</td>
</tr>
<tr>
<td></td>
<td>(c) has a rateable value of $500,000 to less than $1,000,000.</td>
</tr>
<tr>
<td>49c Land used for a light industry with a rateable value of $1,000,000 to less than $2,500,000.</td>
<td>Land which meets all of the following criteria:</td>
</tr>
<tr>
<td></td>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
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<td></td>
<td>(b) is primarily for a light industry;</td>
</tr>
<tr>
<td></td>
<td>(c) has a rateable value of $1,000,000 to less than $2,500,000.</td>
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<tr>
<td>49d Land used for a light industry with a rateable value of $2,500,000 to less than $5,000,000.</td>
<td>Land which meets all of the following criteria:</td>
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<td></td>
<td>(a) has any of the Primary Council Land Use Codes for this rating category;</td>
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<tr>
<td></td>
<td>(b) is primarily for a light industry;</td>
</tr>
<tr>
<td></td>
<td>(c) has a rateable value of $2,500,000 to less than $5,000,000.</td>
</tr>
<tr>
<td>Rating category of rateable land</td>
<td>Description of rating category</td>
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| **49e** Land used for a light industry with a rateable value of $5,000,000 or greater. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily for a light industry;  
(c) has a rateable value of $5,000,000 or greater. |
| **50** Land used for a heavy industry. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) if the land has a Primary Council Land Use Code of 37 Noxious/Offensive Industry, the land also has a Secondary Land Use Code of 99 Power Station;  
(c) is primarily for a heavy industry. |
| **55a** Land used for a retail purpose with a total GLA of less than 5,000m² and a rateable value of less than $200,000. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily for a retail purpose with a total GLA of less than 5,000m²;  
(c) has a rateable value of less than $200,000. |
| **55b** Land used for a retail purpose with a total GLA of less than 5,000m² and a rateable value of $200,000 to less than $500,000. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily for a retail purpose with a total GLA of less than 5,000m²;  
(c) has a rateable value of $200,000 to less than $500,000. |
| **55c** Land used for a retail purpose with a total GLA less of than 5,000m² and a rateable value of $500,000 to less than $1,000,000. | Land which meets all of the following criteria:  
(a) has any of the Primary Council Land Use Codes for this rating category;  
(b) is primarily for a retail purpose with a total GLA of less than 5,000m²;  
(c) has a rateable value of $500,000 to less than $1,000,000. |
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<tr>
<th>Column 1 Rating category of rateable land</th>
<th>Column 2 Description of rating category</th>
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</table>
| **55d** Land used for a retail purpose with a total GLA of less than 5,000m² and a rateable value of $1,000,000 to less than $2,500,000. | Land which meets all of the following criteria:  
   (a) has any of the Primary Council Land Use Codes for this rating category;  
   (b) is primarily for a retail purpose with a total GLA of less than 5,000m²;  
   (c) has a rateable value of $1,000,000 to less than $2,500,000. |
| **55e** Land used for a retail purpose with a total GLA of 5,000m² to less than 7,500m² and a rateable value of less than $2,500,000. | Land which meets all of the following criteria:  
   (a) has any of the Primary Council Land Use Codes for this rating category;  
   (b) is primarily for a retail purpose with a total GLA of 5,000m² to less than 7,500m²;  
   (c) has a rateable value of less than $2,500,000. |
| **55f** Land used for a retail purpose with a total GLA of 7,500m² to less than 10,000m² and a rateable value of less than $2,500,000. | Land which meets all of the following criteria:  
   (a) has any of the Primary Council Land Use Codes for this rating category;  
   (b) is primarily for a retail purpose with a total GLA of 7,500m² to less than 10,000m²;  
   (c) has a rateable value of less than $2,500,000. |
| **55g** Land used for a retail purpose with a total GLA of less than 10,000m² and a rateable value of $2,500,000 or greater. | Land which meets all of the following criteria:  
   (a) has any of the Primary Council Land Use Codes for this rating category;  
   (b) is primarily for a retail purpose with a total GLA of less than 10,000m²;  
   (c) has a rateable value of $2,500,000 or greater. |
| **55h** Land used for a retail purpose with a total GLA of 10,000m² to less than 20,000m² and a land area of less than 200,000m². | Land which meets all of the following criteria:  
   (a) has any of the Primary Council Land Use Codes for this rating category;  
   (b) is primarily for a retail purpose with a total GLA of 10,000m² to less than 20,000m²;  
   (c) has a land area of less than 200,000m². |
<table>
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<tr>
<th>Column 1</th>
<th>Column 2</th>
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<tbody>
<tr>
<td><strong>Rating category of rateable land</strong></td>
<td><strong>Description of rating category</strong></td>
</tr>
<tr>
<td>55i</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a retail purpose with a total GLA of 20,000m² to less than 30,000m²; (c) has a land area of less than 200,000m².</td>
</tr>
<tr>
<td>55j</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a retail purpose with a total GLA of 30,000m² to less than 45,000m²; (c) has a land area of less than 200,000m².</td>
</tr>
<tr>
<td>55k</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a retail purpose with a total GLA of 45,000 m² or greater; (c) has a land area of less than 200,000m².</td>
</tr>
<tr>
<td>55l</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a retail purpose with a total GLA of 10,000m² to less than 20,000m²; (c) has a land area of 200,000m² or greater.</td>
</tr>
<tr>
<td>55m</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a retail purpose with a total GLA of 20,000m² to less than 30,000m²; (c) has a land area of 200,000m² or greater.</td>
</tr>
<tr>
<td>55n</td>
<td>Land which meets all of the following criteria: (a) has any of the Primary Council Land Use Codes for this rating category; (b) is primarily for a retail purpose with a total GLA of 30,000m² to less than 45,000m²; (c) has a land area of 200,000m² or greater.</td>
</tr>
</tbody>
</table>
9.4 WASTE MANAGEMENT UTILITY CHARGES

(1) The Council has decided to levy utility charges for waste management services (Waste Management Utility Charges) in respect of the following waste management services to rateable land in the local government area on the basis set out in Part 3 of the 2018-2019 Budget:
   (a) waste service;
   (b) green waste service;
   (c) bulk bin service.

(2) The waste management utility charges are applied on a per service basis and are set at a level to raise revenue as specified in the Ipswich Waste Services budget.

(3) The waste management utility charges are levied on all rateable land in the local government area provided with the waste management service and are levied on a pro rata basis where a waste management service is provided for only part of the year.

(4) Waste management utility charges are determined on a full-cost pricing basis in accordance with the National Competition Policy to recover sufficient income to meet the full cost outlays of the functional programs, including administrative costs and overheads not funded from general revenue, having regard to the following:
   (a) performance targets in the Ipswich Waste Services Annual Performance Plan;
   (b) the cost of capital provision and an appropriate return on assets;
   (c) pricing oversight requirements of the Queensland Competition Authority;
   (d) operating and capital grants, subsidies or contributions received from others.

9.5 RURAL FIRE RESOURCES LEVY SPECIAL CHARGE

(1) The Council has decided to levy a special charge on rateable land within that part of the local government area that specially benefits from the purchase, maintenance of equipment and training by the Ipswich Group Rural Fire Brigades operating within the local government area on the basis set out in Part 4 of the 2018-2019 Budget.

(2) The Council’s policy is to levy special charges, on a year by year basis, for rural fire brigades and other associated facilities to particular areas of the local government area which specially benefits from the rural fire brigades and associated facilities.
The special charges collected by the Council are used to meet the costs of the relevant initiative or facility.

9.6 ENVIROPLAN SEPARATE CHARGE

The Council has decided to levy a separate charge for the Ipswich Enviroplan on all rateable land in the local government area on the basis set out in Part 5 of the 2018-2019 Budget.

9.7 DISCOUNT FOR RATES AND CHARGES

(1) The Council has decided to allow a discount for payment of rates and charges on the basis set out in Part 6 of the 2018-2019 Budget.

(2) The Council's policy is to encourage prompt payment of rates and charges by allowing a discount for full payment by the due date.

(3) The discount is only to apply to the differential general rates (excluding utility charges, special charges, separate charges, Emergency Management Levy, and arrears of any rate or charge).

9.8 CONCESSIONS

(1) The Council has decided to grant a concession for rates and charges for land to an eligible pensioner who owns and occupies rateable land on the basis set out in Part 8 of the 2018-2019 Budget.

(2) The Council has also decided that the following concessions for rates and charges are to be granted in the financial year:
   (a) concession to an eligible entity whose objects do not include making a profit which owns rateable land;
   (b) concession to an eligible entity that provides assistance or encouragement for arts or cultural development which owns rateable land;
   (c) concession to an eligible landowner who is an individual and who is subject to financial hardship from the payment of rates and charges;
   (d) concession to an eligible landowner whose land is subject to a mining lease requiring the carrying out of improvement restoration for the mining lease.

9.9 INTEREST

The Council has decided that interest is payable on overdue rates or charges on the basis set out in Part 7 of the 2018-2019 Budget.

9.10 COST-RECOVERY FEES

(1) Under section 97(2) of the Local Government Act 2009, a cost-recovery fee is a fee for any of the following:
   (a) an application for the issue or renewal of a licence, permit, registration or other approval under a Local Government Act as defined in the Local Government Act 2009;
(b) recording a change of ownership of land;
(c) giving information kept under a Local Government Act as defined in the *Local Government Act 2009*;
(d) seizing property or animals under a Local Government Act as defined in the *Local Government Act 2009*;
(e) the performance of another responsibility imposed on the local government under the *Building Act 1975* or the *Plumbing and Drainage Act 2002*.

(2) The Council has decided the amount of cost-recovery fees having regard to the following:
   (a) the estimated cost, including overheads, of operating each of the Council’s regulatory regimes, such as:
       (i) animal control;
       (ii) environmental protection;
       (iii) development approval;
       (iv) community health and safety;
       (v) entertainment venues;
   (b) amounts prescribed by State legislation;
   (c) the need to recover the cost of operating the regulatory regimes;
   (d) the need to encourage compliance with relevant laws.

(3) The Council’s cost-recovery fees are included in the Register of Cost Recovery Fees which is open for inspection at the Council’s public office.

(4) The Council applies a common set of criteria to ensure cost-recovery fee concessions are granted equitably across each area of Council’s operations.

### 9.11 COMMERCIAL FEES

(1) Commercial fees are for services which relate to the provision of services or access to Council’s facilities which are not regulated by a local law or other legislative schemes.

(2) The Council has decided the amount of commercial fees having regard to the following:
   (a) the user pays principle;
   (b) the estimated cost of provision of services or access to the Council’s facilities;
   (c) fees charged by any alternative providers;
   (d) a fair return for the use of the Council’s infrastructure;
   (e) performance targets set for the Council’s business activities;
   (f) the need to encourage or discourage particular behaviours.

### 9.12 DEVELOPER FINANCIAL CONTRIBUTIONS FOR DEVELOPMENT INFRASTRUCTURE

(1) The Council’s intention is to ensure that development infrastructure costs and other physical and social infrastructure costs caused by the incremental development of premises in the local government area is funded or provided for by that development, to the extent authorised by law or negotiated by agreement.
(2) The Council is to require financial contributions for providing local government trunk infrastructure networks in relation to the development of premises in accordance with the Planning Act 2016.

(3) Financial contributions for trunk infrastructure for the distributor-retailer’s (Queensland Urban Utilities) water service and wastewater service may be collected by the Council under an agreement with Queensland Urban Utilities or to the extent required by law and remitted to Queensland Urban Utilities.

(4) The developer is also required to provide the non trunk infrastructure considered by the Council to be appropriate for the development as a condition of a development approval.

9.13 OTHER REVENUE

The Council will seek to collect other revenue, such as investment interest income, grants and subsidies, income from the sale of the Council’s provision of goods and services, dividends from investments and the income from the sale or disposal of assets, on the basis of the Council taking advantage of opportunities to maximise the efficient use of resources and activities under its control.

9.14 MAINTENANCE OF THE COUNCIL’S OPERATING CAPABILITY

(1) The Council will seek to ensure that its revenues (after concessions on rates and charges) are sufficient to cover its costs.

(2) It is the Council’s intention that the operating capability of the local government is to be increased to provide the capacity to invest in physical and social infrastructure for the growing community.

(3) The Net Operating Surplus included in the Statement of Income and Expenditure describes the extent of the increase in the budget year.
EXECUTIVE SUMMARY

This is a report by the Strategic Client Office Manager dated 24 April 2019 concerning the proposed amendment of the Participation Agreement between Queensland Urban Utilities and its five participating local governments.

This report also considers the proposed Board Remuneration Policy and amendments to the existing Participation Return Policy.

RECOMMENDATIONS

That the Interim Administrator of Ipswich City Council resolve:

A. That Council (Interim Administrator of Ipswich City Council) approve the amendments to the Participation Agreement between the Central SEQ Distributor-Retailer Authority (trading as Queensland Urban Utilities) and Ipswich City Council as a Participant to the Participation Agreement.

B. That Council approve the Board Remuneration Policy.

C. That Council approve the amended Participation Return Policy.

D. That the Chief Executive Officer be authorised to sign a Variation Agreement that formalises the approved amendments to the Participation Agreement and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the Local Government Act 2009.

RELATED PARTIES

The Central SEQ Distributor-Retailer Authority trading as Queensland Urban Utilities (QUU) Participating Local Governments

- Brisbane City Council
- Ipswich City Council
- Lockyer Valley Regional Council
ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

The Central SEQ Distributor-Retailer Authority (trading as QUU) was established on 1 July 2010 as a statutory body to be a distributor-retailer under the provision of the *South East Queensland Water (Distribution and Retail Restructuring) Act 2009* and as a service provider under the *Water Supply (Safety and Reliability) Act 2008*. In accordance with the *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009*, QUU entered into a Participation Agreement (“the Agreement”) with its five participating local governments (the Participants) at formation in 2010. The purpose of this report is to provide an overview of proposed amendments to the Agreement together with the Board Remuneration and Participation Return policies referenced in the amended Agreement.

The Agreement outlines the responsibilities and obligations of QUU and its Participants and includes, but is not limited to, the rights of each Participant, decision making and dispute resolution, the Board’s role, composition, appointment, remuneration and powers, corporate planning, reporting and profit distribution.

Review of Participation Agreement

In the first quarter of 2019, QUU undertook a detailed review of the Agreement in consultation with the Participants which identified a number of potential amendments including:

- Matters previously consulted on or agreed with by Participants but not yet reflected in the Agreement (e.g. the Board Appointment Protocol and changes to strategic planning and reporting);
- References to a proposed Board Remuneration Policy and an updated Participation Return Policy;
- Aspects of the Agreement that are no longer relevant;
- Clauses requiring updating as a consequence of legislative changes made since QUU’s formation; and
- Clarification and simplification of the drafting of a number of clauses.

Section 28 (3) of the *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009* allows for a Participation Agreement to be amended subject to agreement of all participants and the passing of a resolution to that effect by each Participant. Details on specific changes proposed to the Agreement are outlined in the confidential background paper.

Board Remuneration Policy
The amended Agreement references how independent Board members will be remunerated through the proposed Board Remuneration Policy. The policy requires approval of a Special Majority of Participants. Under the existing Agreement, remuneration levels were set at the document’s commencement on 1 July 2010 with subsequent increases for Board members and the Chairperson linked to CPI. The goal of the proposed policy is the establishment of remuneration levels that will assist QUU in attracting and retaining the services of suitable, appropriately qualified Board members. Details of the proposed policy are outlined in the confidential background paper.

Amended Participation Return Policy
The Agreement details the participation rights (upon which dividends are calculated) for each of the Participants. The original Participation Return Policy (approved by Participants/adopted by the QUU Board in March 2018) is used by the QUU Board to determine the returns to be paid by QUU to Participants in accordance with the Agreement. Minor amendments are proposed to the existing policy to ensure consistency of language and to clarify the drafting of a number of clauses. The amended policy has been also been incorporated into a supplementary document rather than the existing letter format. Details of the proposed amendments to the policy are outlined in the confidential background paper.

FINANCIAL/RESOURCE IMPLICATIONS
There are no financial or resource implications associated with this report.

RISK MANAGEMENT IMPLICATIONS
There are no risk management implications associated with this report.

LEGAL/POLICY BASIS
This report and its recommendations are consistent with the following legislative provisions: South-East Queensland Water (Distribution and Retail Restructuring) Act 2009 (Qld)

COMMUNITY AND OTHER CONSULTATION
The contents of this report did not require any community consultation.

CONCLUSION
The proposed amendments to the Participation Agreement and the Participation Return Policy are considered minor in nature and will improve the relevance and currency of the existing document.
The proposed Board Remuneration Policy will deliver a clear process for remuneration of directorships and assist QUU in both attracting and retaining high-quality Board members. A Variation Agreement to formalise the amendment of the Participation Agreement will be circulated for signing by the Participants following confirmation of their approval.
ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

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Greg Thomas
**STRATEGIC CLIENT OFFICE MANAGER**

I concur with the recommendations contained in this report.

Andrew Knight
**CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**

“Together, we proudly enhance the quality of life for our community”
Version: 9 June 2010 - [Version dated 17 April incorporating feedback from shareholder councils]

Operative Date: 25 June 2010
Amendment Date: ..................[

Participation Agreement
Central SEQ Distributor-Retailer Authority

Brisbane City Council
Ipswich City Council
Lockyer Valley Regional Council
Scenic Rim Regional Council
Somerset Regional Council
Central SEQ Distributor-Retailer Authority
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Participation Agreement Review – Version 17 April 2019 (incorporating shareholder council feedback)
Participation Agreement dated

**Parties**
- **Brisbane City Council** of 266 George Street, Brisbane, Queensland 4000;
- **Ipswich City Council** of 45 Roderick Street, Ipswich, Queensland 4305;
- **Scenic Rim Regional Council** of 82 Brisbane Street, Beaudesert, Queensland 4285;
- **Lockyer Valley Regional Council** of 26 Railway Street, Gatton, Queensland 4343;
- **Somerset Regional Council** of 2 Redbank Street, Esk, Queensland 4312; and
- **Central SEQ Distributor-Retailer Authority ABN 86 673 835 011**, trading as **Queensland Urban Utilities** of Level 2, 15 Green Square Close, Fortitude Valley, Queensland, 4006.

**Background**

A. QUU was established under the Distribution and Retail Restructuring Act.

B. Section 20 of the Distribution and Retail Restructuring Act requires the Parties to enter into a Participation Agreement.

C. The Parties have entered into this Agreement as their Participation Agreement, and it has been approved by the Minister, as the Participation Agreement of QUU, for the purposes of Chapter 2, Part 3 of the Distribution and Retail Restructuring Act.

D. The Agreement contains amendments made in accordance with clause 4 and sections 28(1) and (3) and 29(1) of the Distribution and Retail Restructuring Act with effect from the Amendment Date.

E. As section 30 of the Distribution and Retail Restructuring Act requires the Minister to table this amended Agreement in Parliament, this Agreement will be a public document.

**Operative Provisions**

1. **Definitions and Interpretations**

1.1 **Definitions**

In this Agreement:

- **Annual Operational Plan** means the plan described in clause 15.2.

- **Amendment Date** means the date the amendments to this Agreement took effect in accordance with the Distribution and Retail Restructuring Act.

- **Board** means QUU's board.

- **Board Appointment Protocol** means any protocol for the appointment of Board Members that is agreed to in writing by the Participants from time to time.
**Board Member** means a person who is appointed as a member of the Board in accordance with the Distribution and Retail Restructuring Act and this Agreement.

**Board Remuneration Policy** means a policy setting out the terms on which remuneration and benefits will be paid to Board Members.

**Business Day** means a day except a Saturday, Sunday or public holiday in the place:

(a) in which the relevant act is to be or may be done; or

(b) to which the communication is posted, sent or delivered.

**Concurrency Agency Delegation** means a delegation required to be made under clause 8 of the South-East Queensland Water (Distribution and Retail Restructuring) and Other Legislation Amendment Act 2010.

**Distribution and Retail Restructuring Act** means the South-East Queensland Water (Distribution and Retail Restructuring) Act 2009.

**Financial Benefit** includes:

(a) giving or providing finance or property;

(b) buying an asset or selling an asset;

(c) taking a lease or granting a lease;

(d) supplying services or receiving services;

(e) issuing Participation Rights or rights to Participation Rights;

(f) taking up or releasing an obligation.

**Independent Member** has the same meaning as in the Retail and Restructuring Act.

**Legal Costs** means all legal costs incurred in defending, resisting, responding to or otherwise in connection with any proceedings or investigations (whether criminal, civil, administrative or judicial, actual or threatened) where that proceeding, appearance or response relates to a Liability of that person.

**Liability** means any liability to any person including negligence (except a liability for Legal Costs) incurred by that person in or arising out of the discharge of duties as a Board Member or in or arising out of the conduct of the business of QUU, including as result of appointment or nomination by QUU or a subsidiary as a trustee or as a Board Member, of another body corporate.

**Majority Participant** means a Participant holding more than 50% Participation Rights.

**Minister** means the Minister administering the Distribution and Retail Restructuring Act.

**Minority Participant** means a Participant other than a Majority Participant.

**Notice** means a notice given pursuant to, or for the purposes of, this Agreement.

**Operative Date** means 25 June 2010, being the date this Agreement first took effect in accordance with the Distribution and Retail Restructuring Act.

**Participants** means the entities listed in Schedule 1.
Participating Local Governments means the entities set out in section 5(1)(b) of the Distribution and Retail Restructuring Act.

Participation Return means distributions to each Participating Local Government from the profits of QUU in accordance with the Participation Return Policy.

Participation Return Policy means the policy approved by Participating Local Governments in 2018 and approved by the Board on 19 March 2018, as amended by written agreement between QUU and a Special Majority of Participants from time to time.

Participation Rights, for a Participant, means the entitlement to participate in the profits of QUU in the proportion set out next to the name of the Participant in Schedule 1 as amended from time to time in accordance with this Agreement.

Parties means each of the Participating Local Governments and QUU.

Profit has the meaning given by the Accounting Standard AASB101 - Presentation of Financial Statements.

QUU means the Central SEQ Distributor-Retailer Authority, trading as Queensland Urban Utilities, established under section 8 of the Distribution and Retail Restructuring Act.

RAB or Regulatory Asset Base means the value of QUU's fixed assets that the economic regulator recognises for the purposes of earning a regulated return to capital.

Related Party of QUU means:

(a) a Participant;

(b) a Board Member;

(c) a Wholly Owned Entity of the entity referred to in paragraph (a) above;

(d) a body corporate that is controlled by the entity referred to in paragraph (a) above;

(e) a Participating Local Government;

(f) a Senior Executive of a Participant;

(g) a councillor or Senior Executive of a Participating Local Government;

(h) a spouse, de facto spouse, parent or child of the person referred to in paragraph (b);

(i) a spouse, de facto spouse, parent or child of any person referred to in paragraph (f) or (g); or

(j) any additional persons or entities that are specified as being a related entity in relation to a body corporate pursuant to the provisions of the Corporations Act.

Senior Executive means:

(a) the Chief Executive Officer; or

(b) an employee:

(i) who reports directly to the chief executive officer; and

(ii) whose position ordinarily would be considered to be a senior position in the local government's corporate structure.

Participation Agreement Review – Version 17 April 2019 (incorporating shareholder council feedback)
Special Majority, in favour of a decision, means:

(a) if there is a Majority Participant:

(i) the Majority Participant; and

(ii) 50% of the Minority Participants; or

(b) if there is no Majority Participant, 75% of the Minority Participants.

Special Majority Matter means a matter referred to in clause 8.1(a).

Statement of Strategic Intent means the Statement of Strategic Intent referred to in clause 15.

Term for a Board Member, means the period of their appointment to office as a Board Member in accordance with clause 9.5.

Unanimous Matter means a matter referred to in clause 8.2(a).

Wholly owned Entity, in relation to a Participating Local Government, means a body corporate, whose only member is the relevant Participating Local Government or a nominee of the relevant Participating local government.

1.2 Interpretation

Headings are for convenience only and do not affect interpretation. Unless the context indicates a contrary intention, in this Agreement:

(a) a word importing the singular includes the plural (and vice versa);

(b) a word indicating a gender includes every other gender;

(c) if a word or phrase is given a defined meaning, any other part of speech or grammatical form of that word or phrase has a corresponding meaning;

(d) the word "includes" in any form is not a word of limitation;

(e) "person" includes an individual, the estate of an individual, a corporation, an authority, an association or a joint venture (whether incorporated or unincorporated), a partnership and a trust;

(f) a reference to a Party includes that Party’s executors, administrators, successors and permitted assigns;

(g) should from time to time the trading name of QUU be changed, then any references in this Agreement to QUU will be replaced by a reference to the new trading name;

(h) a reference to something being "written" or "in writing" includes that thing being represented or reproduced in any mode in a visible form;

(i) a reference to a statute includes its delegated legislation and a reference to a statute or delegated legislation or a provision of either includes consolidations, amendments, re-enactments and replacements;

(j) unless otherwise expressly defined, a word or phrase used in this Agreement which is defined in the Distribution and Retail Restructuring Act will have the same meaning as set out in that Act; and
(k) in the case of any inconsistency, the Distribution and Retail Restructuring Act prevails.

2. Enforcement and Effect

2.1 Enforcement

(a) Each Party submits to the non-exclusive jurisdiction of the courts of Queensland, the Federal Court of Australia and the courts competent to determine appeals from those courts with respect to any proceedings that may be brought at any time relating to this Agreement.

(b) If at any time any provision of this Agreement is or becomes illegal, invalid or unenforceable in any respect pursuant to the law of any jurisdiction, then that does not affect or impair:

(i) the legality, validity or enforceability in that jurisdiction of any other provision of this Agreement; or

(ii) the legality, validity or enforceability pursuant to the law of any other jurisdiction of that or any other provision of this Agreement.

2.2 Takes Effect

This Agreement takes effect on the day the Minister gives the Participants a notice that the Minister has approved it.

3. Objectives

3.1 Objectives of QUU

QUU must carry out its functions in a way that aims to:

(a) comply with the Distribution and Retail Restructuring Act and all other applicable statutory requirements;

(b) perform business or other functions it considers appropriate;

(c) operate on a sustainable basis and to generate returns to Participants in accordance with the Participation Return Policy;

(d) be an innovative organisation that delivers sustainable and responsive outcomes for customers;

(e) engage with the communities it serves;

(f) maintain customer service standards;

(g) support both the Participating Local Governments’ and QUUs’ social, environmental and economic objectives;

(h) provide infrastructure consistent with the needs of its geographic area under the Distribution and Retail Restructuring Act;

(i) support both the South East Queensland regional plan and the Participating Local Governments’ land use planning objectives; and

(j) do all things necessary and incidental or conducive to attaining the above objectives.
4. Amendment of Participation Agreement

4.1 Amendment of Participation Agreement

(a) This Agreement may be amended by written Agreement between all the Parties.

(b) A Participating Local Government may agree to the amendment only if it has passed a resolution to that effect.

4.2 Ministerial Approval Required for Change in Particular Matters

Clause 4.1 is subject to section 29 of the Distribution and Retail Restructuring Act.

5. Participants and Participation Rights

5.1 Participants

(a) The Participants are the entities listed in Schedule 1.

(b) No entity, other than the entities mentioned in Schedule 1 shall be eligible to be Participants in QUU without the prior written approval of the Minister.

5.2 Participation Rights

(a) The proportion of Participation Rights held by each Participant is set out next to the Participant's name in Schedule 1.

(b) Only a Participant may hold a Participation Right.

(c) Where, after the Operative Date, in the reasonable opinion of all other Participants, a Participant (Defaulting Participant) breaches any of its obligations under clause 7 (Liability Amount), the Defaulting Participant agrees that the proportion of Participation Rights held by all Participants set out next to the Participant’s name in Schedule 1 may, without limitation and in the absolute discretion of QUU, be adjusted by QUU and may reference the RAB calculated at the time of the claim, in settlement of payment of the Liability Amount to QUU.

(d) In adjusting the Participation Rights under clause 5.2(c) the same methodology that was applied to determine the Participation Rights listed in Schedule 1 as at the date of execution of this Agreement will be reapplied.

(e) Each Participant agrees to do all things reasonable necessary to give effect to such re-adjustment of the Participation Rights.

6. Sale or Transfer of Participation Rights

6.1 Sale or Transfer Process

Subject to clauses 6.2 and 6.3 a Participant may sell or transfer (transfer) all or part of the Participation Rights of the Participant to another Participant.

6.2 Completion of Transfer of Participation Rights

(a) The transfer of Participation Rights in accordance with this clause 6 shall be evidenced in writing by an agreement between the Participant disposing of all or a portion of their Participation Rights and the Participant acquiring the Participation Rights (Transfer Agreement).
(b) A copy of the duly executed Transfer Agreement shall be delivered to QUU.
(c) Subject to clause 6.3 and receipt of a duly executed Transfer Agreement, QUU will in accordance with clause 6.4 execute and deliver on behalf of each Participant and as agent of each Participant an agreement to amend Schedule 1 as a consequence of a transfer made in accordance with clause 6.

6.3 Ministerial Approval

Any change to the Participants or the Participation Rights held by relevant Participants contained in Schedule 1 shall be of no effect unless the Minister has:

(a) been given a copy of the proposed amendment to Schedule 1; and
(b) by notice to QUU approved the change.

6.4 Appointment as Agent to execute amendment

By signing this Agreement, each Party irrevocably appoints and authorizes any Board Member to execute and deliver on behalf of the relevant Party and as the agent of the relevant Party any Agreement to amend Schedule 1 as a consequence of a transfer made in accordance with this clause 6.

7. Participant Obligations

7.1 Concurrence Agency Delegation Indemnity

Each Participant indemnifies QUU against all liability, loss, costs and expenses (including legal fees, costs and disbursements) arising from or incurred in connection with a failure by the relevant Participant to act in accordance with the Concurrence Agency Delegation or a breach by the relevant Participant of a condition of the Concurrence Agency Delegation.

8. Participant Decisions

8.1 Participant Decisions by Special Majority

(a) Subject to clause 8.2, the Board may not approve QUU undertaking any of the following matters without the Special Majority of Participants signing a document stating that they are in favour of QUU undertaking the matter:

(i) any action which could reasonably be perceived by the Participants as a material departure from the Statement of Strategic Intent approved under clause 15;

(ii) a change to the Participation Return Policy; or

(iii) any other matter stated in this Agreement as requiring the Special Majority of the Participants.

(b) Subject to the Distribution and Retail Restructuring Act, any resolution or decision made by the Board on a Special Majority Matter, other than in accordance with clause 8.1(a), will have no effect.

8.2 Unanimous Participant Decisions

(a) The Board may not approve QUU undertaking any of the following matters without all of the Participants signing a document stating that they are in favour of QUU undertaking the matter:
(i) the creation of any different class of Participation Rights;

(ii) the issuing of any additional Participation Rights; or

(iii) any other matter stated in this Agreement as requiring the agreement of all of the Participants.

(b) Subject to the Distribution and Retail Restructuring Act, any resolution or decision made by the Board on a Unanimous Matter, other than in accordance with clause 8.2(a), will have no effect.

9. The Board

9.1 Role of the Board

(a) The Board is responsible for the way QUU performs its functions and exercises its powers.

(b) The Board's role is as specified in the Distribution and Retail Restructuring Act, and includes:

(i) deciding the strategies and the operational, administrative and financial policies to be followed by QUU; and

(ii) ensuring that QUU performs its functions and exercises its powers in a proper, effective and efficient way; and

(iii) ensuring, so far as practicable, that QUU complies with its planning and reporting.

9.2 Board Membership

(a) The Board of QUU is to consist of a minimum of five and maximum of eight persons (including the Board chairperson).

(b) All Board Members (including the Board chairperson) must be Independent Members.

9.3 Appointment of Board Members

(a) Subject to the Distribution and Retail Restructuring Act and clause 9.4, the Special Majority of Participants may appoint any person as a Board Member, including the Board chairperson by signing a document stating that they are in favour of the appointment of the Board Member and/or Board chairperson.

(b) The appointment of a person as a Board Member will:

(i) Comply with the requirements of the Distribution and Retail Restructuring Act; and

(ii) Be in accordance with the Board Appointment Protocol.

9.4 Criteria for Appointment

(a) A person cannot be appointed as a Board Member if the person is disqualified from being a Board Member under the Distribution and Retail Restructuring Act.

(b) In considering whether to appoint a person as a member of a Board, regard must be had to the person's previous experience and ability to:
(i) contribute to the carrying out of the Board's role under clause 9.1;
(ii) contribute to the strategic oversight of QUU's functions; and
(iii) bring an independent judgment to bear on the Board's decision-making.

(c) Subsection 9.4 does not limit the matters that may be considered.

9.5 Term

Subject to the Distribution and Retail Restructuring Act and this Agreement, each Board Member will hold office for the term stated in the person's appointment, but a term cannot exceed five years.

9.6 Consecutive Terms for Board Members

A person may, in accordance with this Agreement, serve more than two consecutive terms as a Board Member where:

(a) A Special Majority of Participants agrees in writing to the Board Member serving more than two consecutive terms; or
(b) Where permitted by the Board Appointment Protocol.

9.7 Termination of Office

A person ceases to be a Board Member if the person:

(a) fails to attend monthly Board meetings for a continuous period of 3 months without the consent of the Board;
(b) resigns by notice in writing to QUU;
(c) is removed from office in accordance with clause 9.9;
(d) becomes of unsound mind or a person whose property is liable to be dealt with pursuant to a law about mental health;
(e) is disqualified from managing a corporation, pursuant to the Corporations Act 2001; or
(f) otherwise ceases to be qualified to act as a member of the Board under the Distribution and Retail Restructuring Act.

9.8 Retirement of Board Members

(a) Subject to clause 9.6 a Board Member must retire from Office on expiry of his or her Term.
(b) A Board Member who retires is, if not disqualified, eligible for reappointment as a Board Member.

9.9 Removal of Board Members and Chairperson of the Board

Subject to the Distribution and Retail Restructuring Act, a Special Majority of Participants may remove any Board Member from holding office as a Board Member, and the chairperson of the Board from holding office as the chairperson, by signing a document stating that they are in favour of the removal of the Board Member and/or the chairperson of the Board from holding such positions.
9.10 Remuneration and Benefits of Board Members and the Chairperson

(a) A Board Remuneration Policy must be approved by a notice in writing signed by the duly authorised delegates of a Special Majority of Participants.

(b) Each Independent Member, including the Chairperson, will be remunerated by QUU in accordance with the approved Board Remuneration Policy.

(c) QUU must pay all reasonable travelling, accommodation and other expenses that a Board Member properly incurs in attending Board Meetings or otherwise in connection with the business of QUU.

(d) Board Members, including the Chairperson, will not receive any fees or benefits in addition to those approved under clause 9.10 and 9.11.

9.11 Indemnity and insurance

(a) To the extent permitted by law, QUU must indemnify each Board Member against a Liability of that person and the Legal Costs of that person.

(b) The indemnity pursuant to clause 9.11(a):

(i) is enforceable without the Board Member having first to incur any expense or make any payment; and

(ii) is a continuing obligation and is enforceable by the Board Member even though the Board Member may have ceased to be a Board Member of QUU.

(c) To the extent permitted by law, QUU may:

(i) enter into, or agree to enter into; or

(ii) pay, or agree to pay, a premium for,

a contract insuring a Board Member against a Liability of that person and the Legal Costs of that person provided that such contract does not insure a Board Member against a Liability arising out of conduct involving a wilful breach of duty in relation to QUU.

(d) To the extent permitted by law, QUU may enter into an agreement or deed with a Board Member, pursuant to which QUU must do all or any of the following:

(i) keep books and records of QUU and allow either or both that person and that person's advisers access to those books and records on the terms agreed;

(ii) indemnify that person against any Liability and Legal Costs of that person;

(iii) make a payment (whether by way of advance, loan or otherwise) to that person in respect of Legal Costs of that person; and

(iv) keep that person insured in respect of any act or omission by that person while a Board Member, on the terms agreed (including as to payment of all or part of the premium for the contract of insurance).
9.12 Execution of documents

(a) The chairperson of the Board or the Chief Executive Officer of QUU may only execute a document on behalf of QUU if authorised to do so by the Board in accordance with an approved delegation policy.

(b) The Board may determine the manner in which and the persons by whom cheques, promissory notes, bankers’ drafts, bills of exchange and other negotiable or transferable instruments in the name of or on behalf of QUU, and receipts for money paid to QUU, must be signed, drawn, accepted, endorsed or otherwise executed.

9.13 Attorney or agent

(a) The Board may appoint any person to be attorney or agent of QUU for any purpose, for any period and on any terms (including as to remuneration) as the Board resolves.

(b) Subject to the terms of appointment of an attorney or agent of QUU, the Board may revoke or vary that appointment at any time, with or without cause.

9.14 Chairperson of the Board

(a) The Participants will appoint the Board chairperson in accordance with clause 9.3. The initial Board chairperson may be appointed for a period of up to 5 years.

(b) The Board chairperson must be an Independent Member.

(c) The Participants may remove the Board chairperson at any time in accordance with clause 9.9.

(d) Where possible, the Board chairperson will chair each Board meeting.

(e) If at a Board meeting the office of Board chairperson is vacant, the Board chairperson is not present within 15 minutes after the time appointed for the holding of a Board meeting or the Board chairperson is not willing or able to chair all or part of that meeting, the Board Members present must elect one of their number to chair that meeting or part of the meeting.

(f) The Board chairperson, or acting chairperson under clause 9.14(e), has a casting vote in the case of an equality of votes on a resolution at a Board Meeting, provided that the chairperson is entitled to vote on the resolution.

10. Board Meetings

10.1 Board Meetings

(a) Subject to clause 10.2, the Board chairperson shall endeavour where reasonable, to convene at least 10 Board Meetings every calendar year and give reasonable notice of the date and agenda of each meeting.

(b) The Board chairperson may at any time call a meeting of the Board.

(c) The Board chairperson must call a meeting of the Board within a reasonable time (and in any event within 1 month) if asked in writing to do so by at least two Board Members. Any two Board Members may require that particular business to be considered at the meeting be included in the notice convening the Board Meeting.
(d) The Board may hold meetings or allow Board Members to take part in its meetings by using any technology (for example, teleconferencing) that reasonably allows members to hear and take part in discussions as they happen.

(e) A Board Member who takes part in a meeting under sub-clause (d) is taken to be present at the meeting.

10.2 Notice of Board Meetings

(a) Notice of a Board meeting must be given to each Board Member. Notice of a Board meeting may be given in person, or by post or by telephone, fax or other electronic means.

(b) Anything done (including the passing of a resolution) at a Board meeting is not invalid because either or both a person does not receive notice of the meeting or QUU accidentally does not give notice of the meeting to a person.

10.3 Conduct of Board Meetings

(a) The Board chairperson is responsible for the general conduct of that meeting and for the procedures to be adopted at that meeting.

(b) The Board chairperson may determine any dispute concerning the admission, validity or rejection of a vote at the meeting.

(c) The Board chairperson may at any time terminate discussion or debate on any matter being considered at the meeting and require that matter be put to a vote.

(d) The Board chairperson may delegate any power conferred by clause 10.3 to any Board Member.

(e) Nothing contained in this clause limits the powers conferred by law on the Board chairperson.

10.4 Minutes

(a) The Board chairperson must cause minutes of each Board Meeting to be promptly prepared and circulated to Board Members.

(b) Board Members are to promptly communicate their comments, if any, in writing after circulation of the draft minutes.

(c) The draft minutes are to be finalised at either the next Board meeting, or if the next Board meeting is greater than 30 calendar days after the conclusion of the previous meeting then within 30 calendar days of the previous meeting.

(d) If approved, the chairperson is to sign those minutes which then are prima facie evidence of the proceedings and decisions of the Board meeting to which they relate. The Board chairperson must cause a summary of the business conducted at a Board meeting to be circulated to the Participants.

10.5 Quorum of the Board

(a) Until otherwise determined by the Participants by Special Majority, a quorum for a Board meeting is 50% of Board Members entitled to vote on a resolution that may
be proposed at that meeting. If there are an odd number of Board Members then the quorum is 50% of the next nearest even number.  

(b) If, other than for the fact that a Board Member has disclosed an interest under section 42 of the Distribution and Retail Restructuring Act, there would have been a quorum, the remaining Board Members present will represent a quorum.

(c) A quorum for a Board meeting must be present at all times during the meeting.

10.6 Valid Proceedings

An act at any Board meeting or a committee of the Board or an act of any person acting as a Board Member is not invalidated by:

(a) a defect in the appointment or continuance in office of a person as a Board Member, a member of the committee or of the person so acting;

(b) a person so appointed being disqualified or not being entitled to vote,

if that circumstance was not known by the Board, committee or person (as the case may be) when the act was done.

11. Powers of the Board

11.1 Decisions

(a) The Board has full powers of management, control and direction of the activities of QUU, upon and subject to the provisions of this Agreement and the Distribution and Retail Restructuring Act.

(b) A power of the Board can only be exercised by a resolution passed at a meeting of the Board, a written resolution, or in accordance with a delegation of power pursuant to this Agreement.

11.2 Powers of the Board

The Board has overall responsibility for the governance of QUU. Where a matter is a Special Majority Matter or Unanimous Matter, no Board resolution in relation to these matters or any decision by the Chief Executive Officer of QUU has any effect until the relevant approval is obtained in accordance with clause 8.1 or clause 8.2.

11.3 Prohibition on Financial Benefits to Related Parties

Without limiting clause 9.10, QUU must not give a Financial Benefit to a Related Party of QUU unless:

(a) it has been approved under a policy of QUU; or

(b) all Participants approve in writing of the giving of the Financial Benefit; or

(c) the giving of the Financial Benefit is on terms no more favourable to the Related Party of QUU than would be reasonable in the circumstances if QUU and the Related Party of QUU were dealing at arm’s length; or

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1 For example if the Board comprises seven Board members, then the next nearest even number of eight so the quorum would be four Board members.
(d) the giving of the Financial Benefit is remuneration to a Board Member under clause 9.10; or

(e) the giving of the Financial Benefit is an indemnity, payment in respect of Legal Costs or insurance premium payable by QUU in accordance with clause 9.11; or

(f) the Financial Benefit is given to the Related Party of QUU in their capacity as a Participant and the giving of the benefit does not discriminate unfairly against the other Participants.

11.4 Voting Rights of Board Members

For the purposes of voting at a Board meeting, each Board Member is entitled to one vote. The Board chairperson or acting chairperson has a casting vote under clause 9.14(f).

12. Disclosure of Interests of Board Members

(a) Any interests of Board Members shall be disclosed and dealt with in accordance with section 42 of the Distribution and Retail Restructuring Act.

(b) Without limiting clause 12(a), the Board may establish protocols to assist with the identification, disclosure and recording of interests of Board Members.

13. Reserve Powers of Participants

(a) Under section 49 of the Distribution and Retail Restructuring Act, Participants may give QUU a written direction about the way QUU is to perform its functions. Such direction may only be given with the written agreement of all Participants.

(b) Under section 49A of the Distribution and Retail Restructuring Act, a Participant may give QUU a written direction about the way QUU is to perform certain functions relating to the Participant's local government area. The required period for the Board to give any written opinion about the direction is 20 Business Days.

14. Good faith

14.1 Good Faith

QUU and each Participating Local Government must:

(a) act in good faith in its dealings with each other in connection with matters dealt with under this Agreement and the Distribution and Retail Restructuring Act;

(b) not unlawfully impede or restrict the exercise of each other's rights under any Document or related policies;

(c) not unlawfully impede or restrict the performance by any other of them of its obligations under any Document or related policies;

(d) act reasonably and honestly;

(e) do all things required by the Distribution and Retail Restructuring Act, and this Agreement and by any contract, agreement or document related to the Distribution and Retail Restructuring Act, or this or related policies (Documents);

(f) not intentionally do or omit to do anything that would cause or be likely to cause a breach by a party of its obligations under any law, including any law relating to the exercise of the functions the subject of the Water Approval Delegation.

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14.2 No Fetter on Statutory Obligations

Nothing in this Agreement shall fetter or restrict a Participating Local Government or QUU from exercising a statutory or regulatory duty, power or discretion granted to, or expressly imposed upon or conferred on QUU or that Participating Local Government.

15. Strategic Planning

15.1 Statement of Strategic Intent

(a) The Board must provide a Statement of Strategic Intent to Participants about the future strategic direction of QUU covering a five year period.

(b) The initial Statement of Strategic Intent will take effect from 1 July 2019, and extend to 30 June 2024.

(c) The Statement of Strategic Intent, both initial and subsequent versions, must be approved by the Special Majority of Participants. The approved Statement of Strategic Intent must be adopted by the Board, and provided to each Participant within 20 business days of adoption by the Board.

(d) QUU will review the Statement of Strategic Intent annually, or as directed by a Special Majority of Participants. Where any amendments are considered by the Board to not change the intent of the statement, the Board will determine if an updated statement is provided to Participants and any updated statement will be provided by the end of the relevant financial year. Where the amendments are considered by the Board to change the intent of the statement, a new five year Statement of Strategic Intent will be issued as per clause 15.1(a).

(e) In the final year of the Statement of Strategic Intent, QUU will provide Participants with a new five year statement, by three months prior to the end of the expiry of the current statement, for approval by each Participant as per clause 15.1(c).

(f) The Statement of Strategic Intent must include QUU’s:

(i) operating objectives, based on those outlined under clause 3.1;

(ii) purpose and vision;

(iii) strategic priorities, both financial and non-financial, and strategies to delivery, including how successful delivery will be measured;

(iv) forecast infrastructure investment;

(v) five-year financial forecasts and supporting key financial metrics, including any key assumptions used to determine the financial forecasts; and

(vi) strategic risks.

15.2 Annual Operational Plan

(a) The Board must prepare an Annual Operational Plan that covers the relevant financial year and is consistent with the Statement of Strategic Intent. The Plan must include:

(i) initiatives for the relevant financial year to deliver the strategic priorities;
(ii) service standards for the services to be delivered consistent with QUU’s operating objectives;

(iii) key operational risks;

(iv) forecast Participation Returns for the relevant financial year consistent with the Participation Return Policy; and

(v) a five year financial forecast (‘Profit and Loss’, ‘Balance Sheet’, cash flow statement and summary of transactions with Participants) to help provide Participants with an insight into gross Participation Returns.

(b) The Board must approve and provide a copy of the Annual Operational Plan to each Participant by the end of the first month of the new financial year to which it applies.

16. Reporting to Participants

16.1 Provision of Information to Participants

(a) Each year, QUU will provide Participants with the following:

(i) a half yearly report by the end of February each year, or such longer period as may be agreed by the Participants; and

(ii) an annual report within 2 weeks of the report being tabled in the Queensland Parliament, containing a copy of the audited annual financial statement of QUU.

(b) The half yearly report and annual report must be consistent with the Statement of Strategic Intent and the relevant financial year’s Annual Operational Plan, be prepared in accordance with the Queensland Government’s annual reporting requirements for Queensland Government Agencies, and must contain such information that the Participants require to make an informed assessment of:

(i) the operations of QUU and its subsidiaries entities (if any) being consistent with its operating objectives;

(ii) the financial performance and position of QUU and its subsidiary entities showing actual compared to budget, including information about—

A. revenue and expenses;

B. assets and liabilities; and

C. cash flow.

(iii) achievement of and progress towards strategic priorities;

(iv) the impact of any material written directions received from Participants, pursuant to clause 13, on QUU’s strategic priorities; and

(v) details of any emerging issues that may have an impact on performance and/or capacity to make a Participation Return.

(c) QUU will not disclose any information regarding QUU, that is required to be provided under this clause 16, to a Participant unless the information is simultaneously disclosed to all other Participants.
17. **Profit Distribution**

17.1 **Participation Returns**

(a) Participation Returns (whether interim, final or additional) will be approved and paid in accordance with the Participation Return Policy.

(b) As from the 2018/19 Financial Year, the Participation Return Policy is the policy that was approved by Participants in 2018 and approved by the Board on 19 March 2018.

(c) Interest is not payable on a Participation Return.

(d) A Participation Return approved under clause 17.1(a) shall be distributed to the Participant in accordance with their Participation Rights.

17.2 **Entitlements on Transfers**

If a transfer of Participation Rights occurs after the time determined for entitlements to a return on that Participation Right but before the Participation Return is paid, the person transferring that Participation Right is entitled to that Participation Return.

18. **Tax Equivalents**

QUU must, as required under a tax equivalents manual pursuant to section 100 of the Distribution and Retail Restructuring Act, pay tax equivalents to a Participating Local Government in proportion to its Participation Rights.

19. **Confidentiality**

19.1 **Confidentiality**

Each Party (recipient party) agrees not to disclose information of another Party (disclosing party), which is made known to them in connection with this Agreement, except:

(a) to employees, legal advisers, auditors and other consultants of the recipient party who require the information for the purposes of this Agreement (including proceedings in relation to this Agreement) and who have agreed to keep such information confidential;

(b) to relevant responsible Ministers or Councils;

(c) with the consent of the disclosing party;

(d) if the information is required to be disclosed by law; or

(e) if the information is or becomes generally and publicly available other than through a breach of this Agreement.

20. **Auditor**

20.1 **Auditor General**

The Auditor-General of Queensland will be the auditor of QUU.
21. Dispute resolution

21.1 Notice of Dispute

(a) If a difference or dispute (Dispute) between the Participants (Disputing Parties) arises in connection with the subject matter of this Agreement, including a Dispute concerning:

(i) its interpretation;

(ii) any right or liability of any party under this Agreement; or

(iii) the performance of any action by any party under or arising out of this Agreement, whether prior or after its termination; or

(iv) a claim:

A. in tort;

B. under statute;

C. for restitution based on unjust enrichment or other quantum meruit; or

D. for rectification or frustration;

E. or like claim available under the law governing this Agreement,

then any party shall give the other parties to this Agreement a written notice (Notice of Dispute) adequately identifying and providing details of the Dispute.

21.2 Procedure to settle disputes

(a) The procedure that is to be followed to settle a Dispute is as follows:

(i) first, negotiation under clause 21.3; and

(ii) second, determination of the dispute under clause 21.4 (if agreed).

(b) A party may not commence Court proceedings in relation to a Dispute until it has exhausted the procedures in this clause 21, unless the party seeks appropriate injunctive or other interlocutory relief to preserve property or rights or to avoid losses that are not compensable in damages.

(c) Each party must continue to perform any of its liabilities under this Agreement relating to any issue in dispute or otherwise, despite and during any Dispute resolution being conducted under this provision.

(d) A party is not required to comply with this clause in relation to any Dispute where all other parties to the Dispute are in default under clause 21 in relation to that Dispute.

21.3 Dispute Negotiation

(a) Within ten (10) Business Days of service of a Notice of Dispute, an officer of each party to the Dispute must confer at least once to attempt to resolve the Dispute or to agree on methods of resolving the Dispute by other means.
If the Dispute has not been resolved within ten (10) Business Days of service of the Notice of Dispute, it will escalate to the second level (Second Level). The relevant Chief Executive Officers of the parties must confer at least once to attempt to resolve the Dispute or to agree on methods of resolving the Dispute by other means.

If the Dispute has not been resolved within ten (10) Business Days of escalation to the Second Level i.e. 20 Business Days after the Notice of Dispute, the chairperson must meet with the parties at least once to attempt to resolve the Dispute or to agree on methods of resolving the Dispute by other means.

If the Dispute has not been resolved within ten (10) Business Days of escalation to the chairperson i.e. 30 Business Days after the Notice of Dispute, the Mayors of the parties must confer at least once to attempt to resolve the Dispute or to agree on methods of resolving the Dispute by other means.

A party in compliance with this provision may terminate the Dispute resolution process being conducted under this clause 21.3 by notice in writing to the other party at any time after forty (40) Business Days following the Notice of Dispute.

21.4 Independent Expert

(a) If the Disputing Parties agree that a dispute is best resolved by an independent expert, the Parties will submit to the following procedure before any other course of action is taken to resolve the dispute:

(i) the Disputing Parties will choose and appoint an independent expert;

(ii) in the absence of agreement by the Disputing Parties as to the independent expert within 5 Business Days after the decision to appoint an independent expert, the independent expert will be appointed on the application of any Disputing Parties by the President of the Institute of Arbitrators Australia;

(iii) the independent expert must make a determination or finding on the issues in dispute as soon as practicable and in any event within 15 Business Days, or such longer period as may be agreed between the Disputing Parties;

(iv) the independent expert will act as an expert and not as an arbitrator and may adopt such procedures as he or she sees fit;

(v) the independent expert's decision will be final and binding on the Disputing Parties; and

(vi) the costs of the independent expert will be borne by the Disputing Parties equally or as the independent expert may otherwise determine having regard to the merits of the dispute and each Disputing Party will bear its own costs relating to the independent expert's decision.

22. Notices

22.1 Notice to Board Members

QUU may give notice to a Board Member by:

(a) delivering it to that person;

(b) sending it by pre-paid post to the usual residential address of that person or the alternative address (if any) nominated by that person for that purpose;

Participation Agreement Review – Version 17 April 2019 (incorporating shareholder council feedback)
(c) sending it to the fax number (if any) nominated by that person for that purpose;

(d) sending it to the electronic address (if any) nominated by the Board Member for that purpose; or

(e) any other means agreed between QUU and that person.

22.2 Notice to Parties

A Party may give notice to another Party by:

(a) addressing the notice to the relevant chief executive officer;

(b) delivering it or sending it by pre-paid post to the main business office of that Party;

(c) delivering it or sending it by pre-paid post to a place nominated by the Party for that purpose;

(d) sending it to the fax number at the main business office of the Party nominated by the Party for that purpose; or

(e) sending it to the electronic address (if any) nominated by the Party for that purpose.

22.3 Time of service

(a) A notice is taken to be received by the addressee:

(i) (in the case of prepaid post) on the third day after the date of posting;

(ii) (in the case of fax or email) at the time in the place to which it is sent equivalent to the time shown on the transmission confirmation report or receipt confirmation produced by the fax machine or computer from which it was sent; and

(iii) (in the case of delivery by hand) on delivery,

but if the communication is taken to be received on a day that is not a Business Day or after 5.00pm, it is taken to be received at 9.00 am on the next Business Day.

22.4 Notice Requirements

The Board may specify, generally or in a particular case, requirements in relation to notices given by any electronic means, including requirements as to:

(a) the classes of, and circumstances in which, notices may be sent;

(b) verification (whether by encryption code or otherwise); and

(c) the circumstances in which, and the time when, the notice is taken to be given.
### Schedule 1 – Participants

<table>
<thead>
<tr>
<th>Participant</th>
<th>Participation Rights as at the Operative Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brisbane City Council</td>
<td>85.007%</td>
</tr>
<tr>
<td>Ipswich City Council</td>
<td>12.222%</td>
</tr>
<tr>
<td>Lockyer Valley Regional Council</td>
<td>0.903%</td>
</tr>
<tr>
<td>Scenic Rim Regional Council</td>
<td>1.042%</td>
</tr>
<tr>
<td>Somerset Regional Council</td>
<td>0.826%</td>
</tr>
</tbody>
</table>
Signed as an Agreement

Signed for and on behalf of Brisbane City Council by Greg Evans, Chief Financial Officer as its duly authorised Council delegate in accordance with the City of Brisbane Act 1924 in the presence of:

Dated this ..........day of ..........2010

Signature of Delegate

Print name of Witness

Signature of Witness

Signed for and on behalf of Ipswich City Council by Carl Wulff, Chief Executive Officer as its duly authorised Council delegate in accordance with the Local Government Act 1993 in the presence of:

Dated this ..........day of ..........2010

Signature of Delegate

Print name of Witness

Signature of Witness

Signed for and on behalf of Lockyer Valley Regional Council by Derek Sellers, Chief Executive Officer as its duly authorised Council delegate in accordance with the Local Government Act 1993 in the presence of:

Dated this ..........day of ..........2010

Signature of Delegate

Print name of Witness

Signature of Witness
Signed for and on behalf of Scenic Rim Regional Council by Patrick Murphy, Chief Executive Officer its duly authorised delegate in accordance with the Local Government Act 1993 in the presence of:

Dated this ..........day of .............2010  
Signature of Delegate

Print name of Witness  
Signature of Witness

Signed for and on behalf of Somerset Regional Council by Robert Bain, Chief Executive Officer as its duly authorised Council delegate in accordance with the Local Government Act 1993 in the presence of:

Dated this ..........day of .............2010  
Signature of Delegate

Print name of Witness  
Signature of Witness

Signed for and on behalf of Central SEQ Distributor-Retailer Authority by its duly authorised Chief Executive Officer, Noel Faulkner

Dated this ..........day of .............2010  
Signature of Chief Executive Officer
ITEM: 14

SUBJECT: REQUEST FOR RATE CONCESSION AND/OR EXEMPTION FOR VEDANTA CENTRE OF SYDNEY

AUTHOR: TREASURY ACCOUNTING MANAGER

DATE: 30 APRIL 2019

EXECUTIVE SUMMARY

This is a report concerning, firstly, a request by Vedanta Centre of Sydney (Vedanta), the owner of Lot 706 SP 179281 in Springfield Lakes (Property), for a rate concession for the period between 23 October 2014 and 14 May 2015.

Secondly, on 14 May 2015, the Property was reconfigured into two (2) smaller lots. Vedanta has also requested that as from 14 May 2015 that:

- Council determine that both of the reconfigured lots being Lot 1 SP 275460 (Lot 1) and Lot 2 SP 275460 (Lot 2) each be decided to be exempt from rates; or
- if the request for exemption is unsuccessful, that Council then grant Vedanta a rates concession for both Lot 1 and Lot 2.

RECOMMENDATION/S

That the Interim Administrator of Ipswich City Council resolve:

A. That the following recommendations 25 (A-C) made by the City Management Finance and Community Engagement Committee No. 2018 (01) on 23 January 2018 and adopted at the Council Ordinary Meeting of 30 January 2018, be repealed.

   A. That the property, Lot 706 SP 179281 PAR Stapylton, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of $70,307.20 continuing to be due and payable.

   B. That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of $24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.

   C. That exemption of rates not be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 continuing to be due and payable.
B. That the property described in assessment 168204, Lot 706 SP 179281, not be exempt from rates, for the period 23 October 2014 to 14 May 2015.

C. That the property described in assessment 168204, Lot 706 SP 179281, not be granted a concession for rates, for the period 23 October 2014 to 14 May 2015.

D. That the property described in assessment 178541, Lot 1 SP 275460, not be exempt from rates, for the period 14 May 2015 to 5 June 2015.

E. That the property described in assessment 178541, Lot 1 SP 275460, be exempt from rates from 5 June 2019.

F. That the property described in assessment 178542, Lot 2 SP 275460, not be exempt from rates, from 14 May 2015.

G. That the property described in assessment 178542, Lot 2 SP 275460, not be granted a concession for rates, from 14 May 2015.

RELATED PARTIES

Vedanta Centre of Sydney

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

The Property was previously owned by Springfield Land Corporation No2 Pty Ltd. On 23 October 2014, the Property was gifted to Vedanta, a religious organisation, a registered charity with the Australian Charities and Not-for-Profits Commission and an entity that has Deductible Gift Recipient Status with the Australian Taxation Office.

As at the date it was gifted, the Property had a rateable value of $9 million. The land use was described as 'Vacant Land – Large Home Site'. From the transfer date until 14 May 2015, the Property characteristics remained the same.

In early discussions, Vedanta advised the Council that they were progressing a reconfiguration of the Property so that no single lot would then exceed 20 hectares (ha), on the basis that the Local Government Regulation 2012 (Regulation) deemed any property with an area greater than 20ha to be ineligible for a rates exemption.
On 27 May 2015 (Attachment 2), Vedanta applied for a rates exemption pursuant to section 73 of the Regulation and/or a concession pursuant to Council concession policies. Attachment 1 is correspondence from Vedanta foreshadowing this application.

On 30 September 2014, Council issued a Development Application Decision Notice (DA-5260/2014) to Vedanta in relation to the Property (Attachment 3). This decision approved the reconfiguration of 1 lot into 2 lots. Condition 5 of the Assessment Manager's conditions to this approval noted that the Property is approved for "reconfiguration purposes only" and must not be used or developed (for any purpose) until approval of a subsequent Area Development Plan.

On 25 February 2015, Council issued a Development Application Decision Notice (No. 5732/2014/ADP) (Attachment 4) that amended the Vedanta Master Precinct Plan and approved an Area Development Plan to:

- nominate land for a Special Development Area for a Place of Public Worship, an Indoor Entertainment (Hall) and Institutional Residence (Monastery); and
- permit the development of a Place of Public Worship, an Indoor Entertainment (Hall) and Institutional Residence (Monastery), subject to the Assessment Manager Conditions requiring further applications by the owner.

The applicant subsequently commenced the dispute resolution provisions pursuant to the Springfield Structure Plan in relation to that decision notice.

On 14 May 2015, the Property was reconfigured by subdivision (pursuant to DA-5260/2014) into two (2) smaller lots each of which was under 20ha, being:

- Lot 1 is known as 96 Vedanta Drive Springfield Lakes (rate assessment 178541) (Attachment 6); and
- Lot 2 is known as 7001 Vedanta Drive Springfield Lakes (rate assessment 178542) (Attachment 6).

Attachment 5 illustrates the lot reconfiguration. Vedanta proposed to use both of the reconfigured lots for religious, cultural and educational purposes and associated accommodation purposes.

On 5 June 2015, Council issued an amended Development Application Decision Notice (No. 5732/2014/ADP) (Attachment 7). This approval replaced the decision made by Council on 25 February 2015 and is operative for four (4) years.

On 20 December 2016, Council issued a Development Application Decision Notice No. 7007/2016 (Attachment 8), which was to amend the approved Area Development Plan No. 5732/2014/ADP. This amendment related to increasing the floor area of the hall, added additional bedrooms to the monastery and provided additional car parking. This decision was subject to the dispute resolution provisions and an Alternative Dispute Resolution Notice was issued in relation to the approval on 9 February 2017 (Attachment 9).
On 1 June 2017, the Council’s former Chief Financial Officer (CFO) wrote to Vedanta to convey Council’s initial decision that Vedanta was not eligible for a rates exemption or concession (Attachment 10).

Vedanta did not, and does not, accept that rates were applicable to the Property. Since July 2017, Council and Vedanta representatives (including its legal representatives, McBride Legal) have met in relation to Vedanta’s claim for rates exemption or concession.

On 21 July 2017, Vedanta responded to the CFO’s letter of 1 June 2017 and provided further submissions in support of its application for an exemption and/or concession (Attachment 11).

On 9 August 2017, McBride Legal lodged an extensive Right to Information request on behalf of Vedanta for documents relevant to the request for exemption or concession. The relevant material was collated and assessed and Council responded in a professional and timely manner.


On 20 September 2017, Vedanta and the Council representatives met to discuss the use of the Property. Vedanta insisted that the Property (including as reconfigured) was being used for a purpose that was exempt from the levying of rates.

At that meeting, Council’s former CFO advised Vedanta that Council was willing to offer the possibility of a 50% concession. However, Council’s Rate Concession Policy(s) (Attachments 13 and 14) stated that the concession for eligible property owners would be a General Rates Concession of 100%. To offer a 50% concession would have required both a change in the Policy as well as the passing of the normal Council resolution.

The offer was not acted on as Vedanta wanted to provide further information supporting their exemption claim on the basis that Vedanta was appropriately using the Property.

On 4 October 2017, McBride Legal provided a further submission (Attachment 15). In summary, this noted:

a. the sequence of events regarding the engagement of architects, project managers, geotechnical and other professionals to assist in the establishment of the Vedanta Centre on the Property;

b. that Vedanta had conducted a tender process for the proposed construction of the Vedanta Centre in 2015; the subsequent tender arrangements with the successful tenderer ceased in May 2016, during this period, a temporary office was placed on the land to provide basic accommodation and a meeting point for engaged professionals and the Vedanta community;
c. that activities including yoga walks, bush walks, meditation and yoga are promoted and undertaken on the Property each month; and
d. that meetings with professionals engaged in the building of the Vedanta Centre continued resulting in an Instrument of Agreement being executed for the building contract.

**Attachment 16** shows the recent progress in operational works on the site, the Worship Centre located on Lot 1.

On 4 October 2017, Council issued to Springfield Land Corporation Pty Ltd a Decision Notice Approval (DA-5801/2017/ADP) in relation to a further application lodged by Vedanta for the reconfiguration of the Property (**Attachment 17**). Condition 6 of the Assessment Manager's conditions to that approval also noted that the Property is approved for "reconfiguration purposes only" and must not be used or developed (for any purpose) until approval of a subsequent Area Development Plan.

By letter dated 4 December 2017, Council advised Vedanta that its application could not proceed until the outstanding rates were resolved because such a direction would be contrary to section 2(1)(c) of Schedule 18 of the **Planning Regulation 2017** which, in relation to the assessment of a request relating to a plan of subdivision for reconfiguring a lot that is approved under a development permit provides that the request must be assessed against certain criteria, including that:

\[
(c) \text{there are no outstanding rates or charges levied by the local government or expenses that are a charge over the land under any Act}...
\]

By letter dated 6 December 2017, Vedanta requested that the former CFO direct the Council’s Planning and Development department to process Vedanta's application for approval of the plan of subdivision (Application no. 5801/2017/SSP/A), notwithstanding the outstanding rates against the relevant land.

By email dated 14 December 2017, Council clarified that Council would continue to issue rates notices but would not seek payment of interest for the period up to 30 June 2017.

By email dated 14 December 2017, Vedanta responded and asked that Council review the former CFO's decision that was communicated on 1 June 2017.

By email dated 23 January 2018, Council’s City Management, Finance and Community Engagement Committee met and made recommendations in relation to the concession and exemption issues (**Attachment 18**).

By email dated 23 January 2018, Vedanta emailed to Council a supplementary chronology of events (**Attachment 19**).

At the Council Meeting of 30 January 2018, the City Management, Finance and Community Engagement Committee Report was received and adopted by the Council (subject to the exclusion of Item 26) (**Attachment 20**). Recommendation 25 was amended by the
Committee and subsequently adopted. Amendments that were made to previous versions are highlighted by strikethrough annotation as follows:

‘Amended CMFCE Ctee No. 2018(01) of 23 January 2018

A. That the property, Lot 706 SP 179281 PAR Stopyton, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of $70,307.20 continuing to be due and payable.

B. That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of $24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.

C. That exemption of rates not be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 resulting in rates of $291,919.35 for the period from 14 May 2015 to 31 December 2017 continuing to be due and payable.

D. That a General Rates Concession of 50% be recommended for the property described in assessment 178542, Lot 2, from 14 May 2015 resulting in a 50% refund rates of the General Rates component of $291,919.35 billed for the period to 31 December 2017.

E. That the Rates Concession Policy be amended such that the Concession applicable for eligible Charities, Incorporated Associations and Not for Profit Organisations is amended from a General Rates Concession of 100% to a General Rates Concession of 50%-100%.’

Vedanta was dissatisfied with this decision and requested a statement of reasons.

Regrettably, it remains unclear why the Committee made the decision that it did. The matter was further complicated as no Council Officer present at Committee is still employed by Council and, the then-elected Councillors also ceased to hold their positions.

Council officers offered to seek a repeal of the decisions made at its 30 January 2018 Council Meeting regarding the Property and that the matter be determined again by the Interim Administrator on behalf of Council.

The dispute about the requested statement of reasons continued throughout 2018. The conclusion of this dispute has recently been confirmed by the Interim Administrator on behalf of Council by letter dated 3 April 2019, in which it was confirmed that all decisions made to date in relation to the rates issue were repealed pursuant to section 24AA of the Acts Interpretation Act 1954 (Attachment 21).

Most recently on 1 May 2019, representatives of Vedanta met with Council’s Chief Executive Officer at a without prejudice meeting, during which Vedanta provided a further chronology and further submissions (Attachment 22).

As no decision in relation to the rates dispute remains on foot, Council must now decide whether Vedanta is exempt from rates and/or whether a concession should be granted. This report deals with these questions below.
FINANCIAL/RESOURCE IMPLICATIONS

The financial implications of a decision to exempt this property(s) or grant a concession for this property(s) is a loss of rate revenue of approximately $125,000 per annum.

RISK MANAGEMENT IMPLICATIONS

If Council determines that Vedanta is not exempt from rates as regards Lot 2 and continues to levy rates on the land, a refund of rates will be due to the land owner if that prior determination is subsequently found to be incorrect.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: *Local Government Act 2009*

Council has obtained external legal advice on this matter from Clayton Utz (Clayton Utz’s privileged legal advice is found at Attachment 23 and Council’s prior internal privileged legal advice is found at Attachment 24).

Council’s Rates Concession Policies (the relevant policy commencing on 27 June 2017) are contained at Attachments 13 and 14.

Eligibility for a Rates Exemption

To be eligible for a rate exemption, the Council Rates Categorisation Officers must consider that the Property is exempt from rating under the *Local Government Act 2009 (LGA)* and the *Local Government Regulation 2012 (Regulation)*.

Relevantly, Vedanta’s application for a general rates exemption is to be considered in light of section 93(3)(j)(ii) of the LGA and section 73 of the Regulation.

Section 93(3)(j)(ii) of the LGA relevantly provides that the following land is exempted from rating:

"land that is exempted from rating under a regulation, for religious, charitable, educational or other public purposes".

Section 73(a) of the Regulation provides that land is exempt from rating if it is owned by a religious entity, is less than 20ha in area, and is used for one or more of the following purposes:

(i) religious purposes, including, for example, public worship;
(ii) the provision of education, health or community services, including facilities for aged persons and persons with disabilities;
(iii) the administration of the religious entity; or
(iv) housing incidental to a purpose mentioned in subparagraphs (i) to (iii).
In this regard, it is noted that:

- the Property is owned by Vedanta, which is a religious entity and a charitable organisation;
- the Property was greater than 20ha in area between 23 October 2014 and 13 May 2015;
- Lots 1 and 2 were each less than 20ha in area after the reconfiguration on 14 May 2015;
- however, it was not until 5 June 2015 that a development approval in relation to Lot 1 came into effect; and
- activity at the Property had been monitored by regularly updated spatial images displayed on NearMaps, on 28 March 2017, no activity was evident during a site inspection was undertaken to gain a better understanding of the application, Attachment 25 is a satellite photo taken in mid-2017 supporting this assertion.

Vedanta contends that:

- that entire Property is being used occasionally for religious, cultural or educational purposes, this is reflected by the provisions of Vedanta's constitution;
- while some of the land is used for the development of the Ashram (Worship Centre), the other land has been kept in its natural state;
- the undeveloped components of the land have and will continue to fulfil a religious purpose - being "regularly organised" bushwalking, yoga and meditation events, as well as ad hoc ceremonies;
- the nature of the land directly benefits Vedanta by offering a peaceful and reflective environment for devotees to practice their faith; and
- if the rates issue is resolved, Vedanta intends to develop further portions of the land including a childcare centre, community residences, a community centre and temple.

Since 5 June 2015, Vedanta also has had an approved Area Development Plan to:

(a) nominate land for a Special Development Area for a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery); and
(b) permit the development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery).

Firstly, it is plain that, until the date of the subdivision, being 14 May 2015, the Property was not eligible for an exemption as its size was greater than 20ha, contrary to section 73(a) of the Regulation.

Secondly, although an initial development approval was issued on 25 February 2015 (Attachment 4), due to the fact that this approval was taken through the alternative dispute resolution process, it did not come into effect until 5 June 2015 (Attachment 7).
Thirdly, following the date of the development approval following the conclusion of the alternative dispute resolution process (being 5 June 2015), the relevant question for consideration is whether the land was used for one or more of the following eligible purposes as described in the LGA and Regulation:

(i) religious purposes; or
(ii) the provision of education, health or community services, including facilities for aged persons and persons with disabilities.

As regards Lot 1, Council Officers are satisfied that the Worship Centre constitutes a religious use consistent with a rates exemption under the LGA and Regulation. So from 5 June 2015 when the development approval for the Worship Centre was obtained, a rates exemption should be allowed.

As regards Lot 2, from the matters listed in the Annexures to the letter from McBride Legal of 4 October 2017 (Attachment 15), it appears that the yoga walks, bush walks, meditation and yoga activities that have occurred since April 2015 are the only demonstrated 'uses' by Vedanta. These activities, listed at Annexure 15 of the 4 October 2017 letter, have occurred approximately once a month for approximately 3 hours on each occasion.

The primary consideration in this instance is whether the yoga walks, bush walks, meditation and yoga activities constitute a 'use' (for rating purposes) that is for a religious purpose, either collectively or separately.

As Vedanta has noted, it is true that:

- land can still be 'used' even if there is no immediate physical use of all of the land (see Council of the Town of Gladstone v Gladstone Harbour Board [1964] Qd R 505 at [27] and [65]); and
- land can still be 'used' even if it remains unimproved (see for example Newcastle City Council v Royal Newcastle Hospital (1959) AC 248 at 255).

However, it is also true that:

- where vacant land adjoining a church could not be said to be land solely used for religious purposes, it failed to avoid liability for rates or attract an exemption or rebate (Jehovahs Witnesses Congregation v City of Mount Gambier (2002) 81 SASR 382); and
- a property cannot be regarded as being used for a certain purpose unless it was, at least, in a state capable of being used for that purpose (see Municipal Council of Sydney v Prince Alfred Hospital (1949) 66 WN NSW 87).

Without any approvals to allow construction to commence, the primary 'use' of Lot 2 remains that of vacant land, notwithstanding any activities Vedanta is conducting on Lot 2. In any case, the Assessment Manager's conditions for Lot 2 (i.e. Condition 5 of development permit 5260/2014 and Condition 6 development permit 5801/17) require Vedanta not to
use or develop the land until the approval of the subsequent Area Development Plan application.

Vedanta has indicated that it intends to develop further portions of the Property to include a childcare centre, community residences, community centre and a temple, but that these developments can only occur pending resolution of the rates issue at hand. The fact that Vedanta has indicated that the use of the Property may change if determined to be exempt - and therefore that the current activities may only be temporary uses of the land - is relevant to whether Lot 2 can be said to be wholly devoted to use for a religious purpose.

In terms of considering whether the activities undertaken by Vedanta are sufficient to constitute a 'use for religious purposes', Council Officers note that these activities appear to occur on Lot 2 on a relatively infrequent basis. For the vast majority of time, the land remains vacant.

**Eligibility for a Concession**

Sections 119 and 120 of the Regulation are also relevant in that they specify the circumstances in which it will be lawful for Council to reduce rates liability that would otherwise be payable. Relevantly, section 120(1)(b) allows Council to grant a concession where the land is owned by an entity whose objects do not include making a profit.

When Vedanta made its application for a concession, a version of the Rates Concession Policy that has now been repealed was in force. As the Council's Rates Concession Policy is an administrative framework for Council Officers dealing with their obligations under the LGA, Regulation and other relevant statutes, it is appropriate to now deal with the application for concession on the basis of Council's current Rates Concession Policy, which came into force on 27 June 2017.

Under the Rates Concession Policy that has been in force from 27 June 2017 Vedanta as a charity, would need to be conducting activities within one of the five listed categories; the most relevant being:

- the relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage; or
- to promote or assist in the promotion of providing educational, training or information aimed at youth development or leisure opportunities; or
- the assistance or encouragement for the arts or cultural development.

As outlined above, Vedanta has claimed that it has been using the entire Property occasionally for religious, cultural or educational purposes. Since 5 June 2015, Vedanta also has an approved Area Development Plan to:

(a) nominate land for a Special Development Area for a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery); and
(b) permit the development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery).
Firstly, for the period until 5 June 2015 (the date on which the relevant development approval was obtained), Council Officers do not consider that Vedanta was using the Property for a purpose identified within the relevant Concession Policy. No eligible activities were occurring during this time.

As regards Lot 1, Council Officers consider that as from 5 June 2015 a concession could also be granted. However, if Lot 1 is determined to be exempt under the LGA and Regulation, from that date, no concession decision will be required.

As regards Lot 2, again, the primary consideration is whether the yoga walks, bush walks, meditation and yoga activities, either collectively or separately, constitute a 'use' that is consistent with the requirements of the Rates Concession Policy. On a plain reading of the Rates Concession Policy, these activities do not fit into any of those eligible categories listed above. Therefore, the activities on Lot 2 do not qualify Vedanta for a concession in respect of that Lot.

COMMUNITY AND OTHER CONSULTATION

This matter relates to the interpretation of legislative provisions and Council policy and in this instance community consultation in this matter is not relevant.

CONCLUSION

Conclusion regarding eligibility for a rates exemption under section 93 of the LGA

1. As regards the entire Property for the period between 23 October 2014 and 4 June 2015, Council Officers consider that Lot 706 SP 179281 was not eligible to be exempt from rates as the property was greater than 20 hectares in size and no relevant development approval was in effect.

2. As regards Lot 1 from the date of the relevant development approval on 5 June 2015, Council Officers consider that Lot 1 SP 275460 (being the site of the Worship Centre) has been used for an eligible purpose that would satisfy the requirements for a rates exemption.

3. As regards Lot 2 from the date of subdivision on 14 May 2015, Council Officers consider that Lot 2 SP 275460 has not been used for an eligible purpose, nor has any relevant development approval been obtained, that would satisfy the requirements for a rates exemption, and that the occasional use of the property for the yoga walks, bush walks, meditation and yoga activities undertaken by Vedanta is not a religious use but rather an incidental activity that is being undertaken on vacant land.
Conclusion regarding eligibility for concession under Council policies

1. As regards the entire Property for the period 23 October 2014 to 4 June 2015, Council Officers consider that Lot 706 SP 179281, was not used by Vedanta for an eligible purpose and is not eligible to be granted a rates concession.

2. As regards Lot 1 from the date of the relevant development approval on 5 June 2015, Council Officers consider that Lot 1 SP 275460 (being the site of the Worship Centre) does satisfy the requirements for a rates concession and that a concession should be granted if a rates exemption is not determined to apply to Lot 1.

3. As regards Lot 2 from the date of subdivision on 14 May 2015, Council Officers consider that Lot 2 SP 275460 has not been used for an eligible purpose, nor has any relevant development approval been obtained, that satisfies the requirements for a rates concession and that a concession should not be granted if a rates exemption is not determined to apply to Lot 2.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

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<tr>
<td>1</td>
<td>Email from Vedanta 4 May 2015 ▼</td>
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<td>2</td>
<td>Vedanta application for rates exemption 27 May 2015 ▼</td>
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<td>3</td>
<td>Council Decision Notice 30 September 2014 ▼</td>
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<td>4</td>
<td>Council Decision Notice 25 February 2015 ▼</td>
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<td>5</td>
<td>Illustrate lot reconfiguration ▼</td>
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<td>6</td>
<td>Reconfigured by subdivision ▼</td>
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<td>7</td>
<td>Council Decision Notice 5 June 2015 ▼</td>
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<td>8</td>
<td>Council Decision Notice 20 December 2016 ▼</td>
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<td>9</td>
<td>Council Decision Notice 9 February 2017 ▼</td>
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<td>10</td>
<td>Council letter - exemption and concession 1 June 2017 ▼</td>
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<tr>
<td>11</td>
<td>Vedanta letter further submissions 21 July 2017 ▼</td>
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<tr>
<td>12</td>
<td>Vedanta rate categorisation objection 11 August 2017 ▼</td>
</tr>
<tr>
<td>13</td>
<td>Council Rates Concession Policy 2003 ▼</td>
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<td>14</td>
<td>Council Rates Concession Policy 2017 ▼</td>
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<tr>
<td>15</td>
<td>Vedanta letter further submissions 4 October 2017 ▼</td>
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<tr>
<td>16</td>
<td>Illustrate Lot 1 construction ▼</td>
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<td>17</td>
<td>Council Decision Notice 4 October 2017 ▼</td>
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<tr>
<td>18</td>
<td>Council committee recommendations 23 January 2018 ▼</td>
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<tr>
<td>19</td>
<td>Vedanta chronology of events 23 January 2018 ▼</td>
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<tr>
<td>20</td>
<td>Council meeting minutes 30 January 2018 ▼</td>
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<td>21</td>
<td>Council letter to advise repleal 3 April 2019 ▼</td>
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<tr>
<td>22</td>
<td>Vedanta further submission and chronology of events 1 May 2019 ▼</td>
</tr>
<tr>
<td>25</td>
<td>Illustrate activity mid 2017 ▼</td>
</tr>
</tbody>
</table>

CONFIDENTIAL

23 Clayton Utz advice
24 Internal legal advice
Paul Mollenhauer  
**TREASURY ACCOUNTING MANAGER**

I concur with the recommendations contained in this report.

Andrew Knight  
**CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)**

“Together, we proudly enhance the quality of life for our community”
Romana Therese

From: Vedanta Brisbane <info@vedantabrisbane.org>
Sent: Monday, 4 May 2015 11:24 AM
To: ICC Customer Requests
Subject: Authorisation and change of address

Ref:- Property No.7001 Vedanta Drive, Springfield Lakes Qld 4300; Lot 706 SP 179821 PAR STAPYLTON

1. I, Atmeshananda (or Atmesh) Swami, am the Vice President of the Vedanta Centre of Sydney with its headquarters at 2, Stewart Street, Ermington, NSW 2115. I am the authorised representative of the organisation and hence would wish you to update my name in your records.

We have received the following notices: - a)Rates notice (Assessment no.168204) and Notice to comply and remedy - ref.433146.

a) With regards to Rates notice, we would like to state that the Vedanta Centre is a Charitable Institution and intends to apply for Exemption from rating. We are in the process of making an application to this effect and would like to speak to your officer concerned regarding the same. We wish to request for an extension of the present notice compliance date.

b) We have sought a time extension of upto 1st June for clearance of overgrowth in our property. We have a few tall healthy trees in the area and would request that we be allowed to retain the same for environmental health. I would also like to have a discussion about this with your officer concerned.

2. We have an office in Brisbane and would like that all correspondences be sent to us at this address henceforth. The address is: 181 Burbong street, Chapel Hill 4069.

Please effect the change of address.

With regards,

Yours sincerely,
Swami Atmeshananda
Vedanta Centre of Sydney - Brisbane Chapter
181 Burbong St, Chapel Hill, Queensland, 4069, Australia
www.vedantabrisbane.org
Mob: 0421765416
QUARTERLY RATE NOTICE

FIRST AND FINAL NOTICE

Vedanta Centre Of Sydney Incorporate
2 Steward Street
ERMINGTON NSW 2115

7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300
Lot 706 SP 179281 PAR STAPYLTON

Differential General Rate $70,190.60
Enfrroplan Levy $10.25
Rural Fire Levy $10.50
State Govt Emergency & Fire levy $5.85
**General Charges $90.00

Our Future. Your Say.
Setting the direction for the City
We as a City have to make some very important decisions about the future through the development of a Community Plan. Your participation is vital to this process. Your ideas and views will help guide Council on decisions about the future of our City.

Here your Say!
Visit www.ipswichfuture.qld.gov.au

PLEASE SEE OVER FOR DETAILS OF THESE CALCULATIONS & PAYMENT OPTIONS

Commonwealth Bank

Name: Vedanta Centre Of Sydney Incorporate

Date: 20/04/2019
Stress: $70,277.20
Discount: $90.00Cr
Net: $70,277.20

Post
Date: 21/05/2019

Biller Code: 1953
Ref: 1862049

Credit

For CREDIT of Ipswich City Council

User Code 1862049

Bank

Total $...
Notice is hereby given that the rates and charges levied by the Ipswich City Council by virtue of the Local Government Act on the land described for the period in this notice are DUE ON THE DATE SHOWN ON THIS NOTICE. INTEREST AT 11% P.A. COMPOUNDING DAILY WILL BE CHARGED ON ALL OREDUE RATES AND CHARGES.

| Differential General Rate - Category 124 | $9,000,000 x $0.012028 | $29,088.00 |
| Differential General Rate - Rate Adjustment | $41,120.00 |
| Emptropian Levy | 1 at $41.00 per annum | $10.26 |
| Rural Fire Levy | 1 at $42.00 per annum | $10.50 |
| State Govt Emergency & Fire Levy - Group 1E | 1 at $23.40 per annum | $5.85 |
| *General Charges - Record Change of Ownership | $90.00 |

*This amount is not a rate. Provided all other amounts detailed on the rate notice are paid in full by the due date, discount will be allowed.

---

**Payment Options**

**By Telephone**
Call 1300 309 370 any time of the day to pay your account using your MasterCard or Visa credit card. Please ensure that you have a pen ready to record your transaction (receipt) number that will be given at the end of the call. Retain this number for future reference.
To use your IPSWICH CITY COUNCIL CUSTOMER REF NO 1882049

**By Mail**
Please detach payment slip and mail payment to:
Ipswich City Council
Locked Bag 191,
Ipswich QLD 4305
Cheques and money orders to be payable to IPSWICH CITY COUNCIL.

**Pay in Person**
Present this notice to:
- Australia Post
- Any branch of the Commonwealth Bank
- Customer Service Centre
148 Brisbane Street,
Cnr Ipswich City Mall, Ipswich
Monday – Friday 8.30am to 4.30pm

---

**MasterCard/Visa Authorisation**
This section must be completed if forwarding credit card payment by mail.

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<tr>
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<th>Visa</th>
<th>Expiry Date</th>
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Card Number

Amount: $

Card Holder's Name

Signature
Spoke with Grant on 30th April
Extension granted upto 1st
June. Swami Atmasthananda.

Vedanta Centre Of Sydney Incorporate
2 Steward Street
ERMINGTON NSW 2115

NOTICE TO COMPLY AND REMEDY
Local Law No. 8 (Nuisance and Community Health and Safety) 2013

TAKE NOTICE THAT you are required to clear the overgrown vegetation located on your property to less than 350mm in height. For larger properties (over 1 Ha) which are subject of the complaint, consideration should be given to a 10m buffer (from the property boundary near residential residence) abutting surrounding properties cleared of weeds and grass, in keeping with the requirements of the Fire and Rescue Services Act 1990. Council records indicate that your property situated at 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300 described as Lot 705 SP 179281 PAR STAPYLTON has been found to be in an overgrown state in accordance with Local Law No. 8 (Nuisance and Community Health and Safety) 2013.

An inspection will be conducted after 4 May 2015.

Failure to comply with this Notice may result in an on the spot penalty infringement notice and Council exercising its power under section 142 of the Local Government Act to conduct remedial action. Council or its agents will enter your land and perform the work required, the cost of this work, in addition to an administration fee, will be recovered from you by Council.

You are advised that if Council finds further instances of your property overgrown within two years of this issued notice, you may be liable to further enforcement action taken against you.

If there are any extenuating circumstances which may prevent you attending to this matter by 4 May 2015, please contact Ipswich City Council on 07 3830 6666 during business hours.

DATED at Ipswich this 20th day of April 2015.

Amy Hartness
COMPLIANCE OFFICER (COMMUNITY COMPLIANCE AND INVESTIGATIONS)
Dear Sirs,

Re: Rates – assessment number 168204

Re: Exemptions and Concessions

We refer to the Quarterly Rate Notice of issue date 20 April 2015 and of due date 21 May 2015 in respect of land at 7001 Vedanta Drive, Springfield Lakes (Lot 706 SP 179281 Par Statelyn).

We were not expecting to be levied with rates on this property. We have been registered as a charitable institution in Queensland by the Office of State Revenue (see attached) and granted an exemption from stamp duty on the transfer.

We are a religious body and intend to use the property for religious, cultural and educational purposes, and for accommodation purposes ancillary thereto. Our plans were announced publicly at the handing over ceremony held on site on 28 March 2015.

It was our expectation that exemption from rating would be available under section 73 (a) of the Local Government Regulation 2012. We now note that that section caps the exemption at 20 ha. Alternatively, a concession might be granted under section 120 (1)(b)(i) and (ii), (c), (e) and (h), or under the concessions set out in 9.8 at 2(a) and (b) of your Budget.

Concurrently with attendance to the land transfer to us, that land being as per the currently registered survey plan, and to planning for the intended uses, we were attending to preparation of a new survey plan SP 275460 to subdivide the land into Lots 1 and 2 (and Easement A in the latter). See
attached, which you have approved. This plan has been lodged with the Titles Office for registration.

Within Easement A, we will construct circa 500 sqm of road to provide access to the Meeting House / Ashram to be built on Lot 1 as soon as possible. This 500sqm is to be dedicated to the Crown.

We would also further submit that the easement for Fire break and buffer area extending from Cape Nelson way up to Poppy crescent (please see the attached survey plan coloured in yellow) forms a significant part of land meant for public use. We wish to state that: a) The easement is yet to be granted, but will be in accordance with the requirements of Council; and b) The land will be retained in Vedanta’s ownership with the use rights you have identified.

We have recently been advised that intended uses of land are not considered in levying rates. This means land is assessed as Vacant Land until an actual (qualifying) use begins, and implies that the period of necessary planning activities prior construction is not recognized as a use. This is contrary to many revenue laws e.g. Income tax and GST laws that accept a business or enterprise commences from the time first steps are taken to commence an actual business or enterprise.

We note that section 73 (a) of the Local Government Regulation 2012, and section 93 (3)(j)(ii) of the Local Government Act 2009, have no equivalents of section 414(2), section 415, and section 416 of the Duties Act 2001, which are set out in the attached OSR Ruling. The Duties Act sensibly acknowledges that an intended qualifying use may not be effected until sometime post acquisition of property. In this regard, the Commissioner has exercised his discretion affixing a later start of use date of 1 February 2016. This applies to the whole of Lot 706 as presently registered.

We note that Lot 706 on SP 179281 (to be cancelled) now in our ownership has an area of 20.4 ha. Post dedication of the road area as above, the combined area of new lots 1 and 2 will be significantly less than 20 ha. Accordingly, the exemption under section 73 (a) aforesaid would then apply.

In the interim, you are requested to grant a concession as might be applied to the existing title. To the extent the grant of a concession does not relieve us of the full amount presently levied, we request an extension of time for payment of the balance until the dedication as above is finalized. We are not presently in a position to pay rates and will be relying on donations and pledges in the near future from our followers to fund planning, designing, construction and other costs.
We would appreciate your favorable consideration of this matter as early as possible. If you need any clarifications, please contact me on Mob:0421765416 or email at: info@vedantabrisbane.org.

With regards,

Yours very sincerely,

Swami Atmeshananda
Vice President
Vedanta Centre of Sydney, Brisbane Chapter
Mr David Cominos
Clayton UTZ
GPO Box 65
BRISBANE QLD 4001

Dear Mr Cominos

Registration as a charitable Institution
Vedanta Centre of Sydney

I refer to the application and the supporting information lodged for registration as a charitable institution under the Taxation Administration Act 2001 (Qld) ("Administration Act").

The application for registration has been successful.

The Vedanta Centre of Sydney is registered under s.149C(2)(a) of the Administration Act as a charitable institution.

Registration commences from 5 March 2013.

Making claims for exemption
Registration as a charitable institution under the Administration Act is required before the institution may claim exemptions under the Queensland Duties Act 2001, Land Tax Act 2010, and Payroll Tax Act 1971.

Please refer to the attached information sheets for the available exemptions, qualifying criteria and requirements for assessments with respect to duties and land tax.

Registration under the Administration Act qualifies the charitable institution for exemption under the Payroll Tax Act 1971 unless the registration is for a university or university college.
Change in circumstances - your obligation to inform the commissioner

The commissioner must be advised of changes to the constitution and principal activities and objects that may cause an institution to no longer meet the eligibility criteria for registration.

If the Vedanta Centre of Sydney ceases to be entitled to be registered under the Administration Act, written notice must be given to the commissioner within 28 days, pursuant to s.149H of the Administration Act.

For further enquiries, please contact this office on 1300 300 734.

Yours sincerely

Holly Zhang
Senior Revenue Officer for the Commissioner of State Revenue
Dear Swami Sridharananda,

Request for a Private Ruling
Vedanta Centre of Sydney

**Duties Act 2001**

Thank you for your letter of 11 December 2013 requesting the Commissioner of State Revenue (the Commissioner) issue a private ruling in relation to a proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd (ACN 056 462 205) and the Vedanta Centre of Sydney Incorporated (VCS).

You seek a private ruling with respect to whether or not the proposed transaction will be exempt from transfer duty on the basis that VCS is a charitable institution and the proposed transaction will satisfy the use requirements in ss. 415 and 416 of the **Duties Act 2001** (the Act).

**Relevant legislation**

Section 414 of the Act relevantly provides:

1. **Duty is not imposed on the following—**
   1. **(a)** a dutiable transaction under which a charitable institution acquires dutiable property;
   2. **(b)** a dutiable transaction that is—
      1. the creation or termination of a trust of dutiable property for the benefit of a charitable institution; or
      2. a trust acquisition or trust surrender by a charitable institution;
(2) Subsection (1) applies only if the use requirements under division 2 are complied with.

Section 415 of the Act relevantly provides:

(1) Property acquired or insured by ... a charitable institution must be used solely or almost solely by the institution for 1 or more of the following purposes (a qualifying exempt purpose)—
(a) activities of a religious nature;
(b) public benevolent purposes;
(c) educational purposes;
(d) conducting a kindergarten or preschool;
(e) the care of the sick, aged, infirm, affiliated or incorrigible persons;
(f) the relief of poverty;
(g) the care of children under the Administration Act, section 149C(2)(h);
(h) another charitable purpose or promotion of the public good;
(i) providing a residence to a minister, or members of a religious order who are engaged in an object or pursuit of a kind mentioned in paragraphs (a) to (h).

(2) For subsection (1)(a) to (h), the property acquired ... is not used solely or almost solely for a qualifying exempt purpose if the property is used for an employment or salary package of an officer or employee of the institution.

Section 416 of the Act relevantly provides:

... 

(2) For other property, the commissioner must be satisfied—
(a) the property acquired or insured will start to be used by the charitable institution for a qualifying exempt purpose on or before the date stated in subsection (3) (also the start date); and
(b) the property will be used solely or almost solely by the institution for a qualifying exempt purpose for the period stated in subsection (4) (also the duration period).

(3) For subsection (2)(a), the start date is—
(a) for a dutiable transaction that is an acquisition of dutiable property—6 months after the liability for transfer duty on the transaction would, apart from the exemption under division 1, arise or the later date fixed by the commissioner by notice given to the institution; or
...

(4) For subsection (2)(b), the duration period starts—
(a) for a dutiable transaction that is an acquisition of dutiable property—on the date the charitable institution starts to use the property for a qualifying exempt purpose and ends 1 year after that date or the later date fixed by the commissioner by notice given to the institution; ...
Ruling

Use requirement

Based on the information you have submitted, I am satisfied that your planned use of the land includes:

- activities of a religious nature
- educational purposes
- another charitable purpose or promotion of the public good
- providing residences to members of a religious order.

I am satisfied that each of the above listed planned uses of the land are included in s.415(1) of the Act as a 'qualifying exempt purpose'.

Section 415(1) of the Act requires that the property must be used solely or almost solely for 1 or more of the listed qualifying exempt purposes. On review of the information submitted, it is evident that the land will be used solely or almost solely for qualifying exempt purposes.

Significantly, I note the following from VCS' Constitution with respect to funds, properties and assets:

- [7.1.2.] All of the properties, monies and assets of VCS are irrevocably dedicated to charitable and religious purposes and shall not incur benefit to any private individual.
- [7.2.1.] Subject to any resolution passed by VCS in General Meeting the funds of VCS shall be used in pursuance of the Objectives of VCS in such a manner the Managing Committee determines.

I also note that the Objects of VCS state that it does not contemplate pecuniary gain or profit to its members and that it is a non-profit organisation for the purposes of:

- [2.1.] Promot[ing] the study, practice and teaching of Vedanta philosophy and religion...
- [2.2.] Promot[ing] harmony between Eastern and Western thought.
- [2.3.] Own[ing], purchase[ing] ...borrowing or lease[ing] or accept[ing] gifts, ...buildings... in order to carry on the teachings and study of the said philosophy and religion...
- [2.4.] Set[ting] up education programmes for the teaching of religion, philosophy, comparative religion and moral education.
- [2.5.] Develop[ing] programmes of philanthropic nature to assist the poor, the needy, the aged, the afflicted and the sick in all related fields.

Upon consideration of the above, it appears that VCS' constitution confines VCS to pursuits which advance religious and educational purposes, which is consistent with its current status as a registered charitable institution under the Taxation Administration Act 2001.
Start of use requirement

You have provided a building timeframe for the development and have indicated that the first building is expected to be completed within 2 years of the transfer date. As you are aware, s.416 of the Act requires that the property commence being used for a qualifying exempt purpose within 6 months after the liability for transfer duty on the transaction would arise if there were no exemption (or a later date fixed by the Commissioner by notice). (A notice affixing a later date is enclosed).

Duration period

Please note, with respect to the duration period, s.416(2)(b) and 4(a) merely require VCS to use the property for a qualifying exempt purpose for one year from the start date or the later start date fixed by the Commissioner by notice.

Private Ruling Determination

On the information you have provided, I consider that the exemption in s.414 of the Act would apply to the proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd and VCS.

Other Information

This private ruling is an indication of how the Commissioner will apply the exemption in s.414 of the Act on the information currently available, but does not constitute the application of the exemption by the Commissioner. If the proposed transaction is performed, the instruments and any prescribed statements under the Act must be lodged in accordance with the requirements of the Act for assessment.

This private ruling may cease to apply if, after the date of this ruling, either the relevant parts of the Act are amended or a decision in a court case in a competent Australian jurisdiction affects, in any manner whatsoever, the reasoning for this ruling.

Please quote my reference number (APB 8683) when lodging the relevant documents for assessment purposes.

If you have any queries regarding this matter, please contact me on (07) 3012 2770.

Yours faithfully

Roberto Masmata
Senior Review Officer
for the Commissioner of State Revenue

Filename: n611241
Swami Sridharananda  
Vedanta Centre of Sydney Inc  
Brisbane Chapter  
181 Burbong Street  
CHAPEL HILL QLD 4069

Dear Swami Sridharananda,

Later start of use date fixed by the Commissioner of State Revenue (the Commissioner)  
Proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd (ACN 656 462 205) and the Vedanta Centre of Sydney Incorporated (VCS)  
Property: Lot 706 on SP 179281 (the property)

Section 414(1) of the Duties Act 2001 (the Act) allows an exemption from transfer duty upon the acquisition of a property by a charitable institution, registered under Part 11A of the Taxation Administration Act 2001. Section 414(2) of the Act states the exemption under ss.414(1) of the Act applies only if the use requirements by a charitable institution in ss.415 and 416 of the Act are complied with.

A dutiable transaction may be exempt from duty where the commissioner is satisfied that the property will be used solely or almost solely by the charitable institution for a qualifying exempt purpose and will be used for that purpose within six months of the date of liability for transfer duty arising or a later date fixed by the commissioner.

The property is currently vacant land and may not be used for charitable purposes within the requisite six month period.
On the basis of your written submissions I am satisfied that plans for the construction of the Vedanta Precinct are well advanced with the charitable institution set to commence use of the land for charitable purposes by February 2016 with the expected completion of the Vedanta Centre. Accordingly sufficient information has been provided to allow the Commissioner to fix a later start date for the use of the property for a qualifying exempt purpose by the charitable institution.

The later start of use date is 1 February 2016. Please note your obligation to advise the Commissioner, should the charitable institution fail to start using the property for the qualifying exempt purpose by the later start date, as required by s.417 or s.419 of the Act (see Addendum).

Yours faithfully,

Roberto Mazzara
Senior Review Officer
for Commissioner of State Revenue
Landpartners Limited  
(Attn: John Barbaro)  
PO Box 4647  
SPRINGFIELD CENTRAL QLD 4300  
23 April 2015

COMPLIANCE CERTIFICATE  
SUSTAINABLE PLANNING ACT 2009 (s407)

Application No: 5260/2014/SSP/A  
Real Property Description: Lot 706 on SP 179281  
Property Location: 7001 Vedanta Drive, Springfield Lakes  
Decision Date: 23 April 2015  
Decision Authority: Team Coordinator (Technical Support)

Decision Details:

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<th>Request Type</th>
<th>Decision</th>
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<tbody>
<tr>
<td>Compliance Assessment of Subdivision Plan</td>
<td>Approved</td>
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APPROVAL INFORMATION

This Compliance Certificate approves the works and documentation associated with Subdivision Plan described as SP275460.

Yours faithfully

Julie Hodge  
TEAM COORDINATOR (TECHNICAL SUPPORT)  
Encl
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<td>Planning Strategy Approval</td>
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<tr>
<td>2.</td>
<td>Financial Statement 2019</td>
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<td>3.</td>
<td>Statutory Plans Approval</td>
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<td>4.</td>
<td>Building Permit Approval</td>
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<td>5.</td>
<td>Land Use Plan Approval</td>
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<td>Development Plan Approval</td>
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<td>Traffic Management Plan Approval</td>
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<td>Stormwater Management Plan Approval</td>
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**SUSTAINABLE PLANNING ACT 2009**

**Administrative Advice Allocation**

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<th>Part 2</th>
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**Decision:**

[Signature]

**Date:** 14 May 2019

**Present:**

[Names]

**Absent:**

[Names]

**Quorum:** Present

**Minute:**

[Minutes]

**Adjourned:**

[Adjournment Time]
LAND TITLE ACT 1994

REGISTRATION CONFIRMATION STATEMENT

DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Title Reference : 50990015

This is the current status of the title as at 12:38 on 19/05/2015

REGISTERED OWNER

Dealing No: 716495236 14/05/2015

VEDANTA CENTRE OF SYDNEY INCORPORATED
A.R.B.N. 159 669 299

ESTATE AND LAND

Estate in Fee Simple

LOT 1 SURVEY PLAN 275460
County of STANLEY Parish of STAPYLTON
Local Government: IPSWICH

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Deed of Grant No. 10821215 (POR 19A)

2. EASEMENT No 716495321 14/05/2015 at 15:51
benefiting the land over
EASEMENT A ON SP275460

ADMINISTRATIVE ADVICE

Dealing Type Lodge Date Status
716495236 OFFSET 20/11/2014 CURRENT

UNREGISTERED DEALINGS - NIL

CERTIFICATE OF TITLE ISSUED - No

DEALINGS REGISTERED
716495321 EASEMENT

Caution - Charges do not necessarily appear in order of priority

EV Dann
Registrar of Titles and Registrar of Water Allocations

Lodge No: 3624098
Email: search.lodgement@minterellison.com
MINTER ELLISON
Office: BRISBANE
Box: 21

Page 1/1
LAND TITLE ACT 1994

REGISTRATION CONFIRMATION STATEMENT

DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Title Reference : 50990015

This is the current status of the title as at 12:58 on 19/05/2015

REGISTERED OWNER

Dealing No: 716495236 14/05/2015

VEDANTA CENTRE OF SYDNEY INCORPORATED
A.R.B.N. 159 665 299

ESTATE AND LAND

Estate in Fee Simple

LOT 2 SURVEY PLAN 275460
County of STANLEY Parish of STAPYLTUN
Local Government: IPSWICH

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
   Deed of Grant No. 10312012 (FOR 4)
   Deed of Grant No. 10821215 (FOR 19A)

2. EASEMENT No 716495321 14/05/2015 at 15:51
   burdening the land to
   LOT 1 ON SP275460 OFER
   EASEMENT A ON SP275460

ADMINISTRATIVE ADVICE

Dealing Type Lodgement Date Status
716152479 DBT/OFFSET 20/11/2014 15:19 CURRENT

UNREGISTERED DEALINGS - NIL

CERTIFICATE OF TITLE ISSUED - No

DEALINGS REGISTERED

716495321 EASEMENT

Caution - Charges do not necessarily appear in order of priority

** End of Confirmation Statement **

EV Dann
Registrar of Titles and Registrar of Water Allocations

Lodgement No: 3624098
Email: esearch.lodgement@minterellison.com
MINTER ELLISON
Office: BRISBANE
Box: 21
Ramakrishna Math and Ramakrishna Mission
their HISTORY · IDEALS · ACTIVITIES

Issued by
The General Secretary
Ramakrishna Math and Ramakrishna Mission
Belur Math, Dt Howrah
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"As many faiths, so many paths"

Sri Ramakrishna, the Prophet of Harmony of Religions
RAMAKRISHNA MATH & RAMAKRISHNA MISSION
their
History, Ideals, Activities

RAMAKRISHNA MATH is a monastic order for men brought into existence by Sri Ramakrishna (1836-1886), the great 19th century saint of Bengal who is regarded as the Prophet of the Modern Age. RAMAKRISHNA MISSION is a registered society in which monks of Ramakrishna Math and lay devotees cooperate in conducting various types of social service mainly in India. It was founded by Sri Ramakrishna's chief disciple and religious leader, Swami Vivekananda (1863-1902), who is regarded as 'one of the main moulders of the modern world,' in the words of an eminent Western scholar.

These twin organisations have set in motion a non-sectarian, universal spiritual movement which has been silently working for more than a hundred years to catalyze the spiritual regeneration of humanity. The chief catalyst in this ongoing transformation is India's ancient religious philosophy known as Vedanta. Although several other systems of philosophy arose in India at different times, they were confined to small groups. Vedanta alone has remained the dominant philosophy of India's religious tradition from Vedic times to the present day. In modern times, this ancient system of thought has been purified, unified and energized by Sri Ramakrishna, and expounded in the modern idiom by Swami Vivekananda and then made available to all people all over the world without any distinctions of caste, creed or race.

VEDANTA & INDIAN CULTURE

Indian culture is believed to be at least five thousand years old. It has been able to maintain unbroken continuity for such a long time, overcoming innumerable internal dissections, many invasions by foreign hordes and two centuries of subjugation by a European power, mainly because of the spiritual vitality of the Hindu religious tradition which forms its living core. The Hindu religious tradition itself is a vast and complex confederation of religions which has no founder, no defining creed, no centralized authority. Nevertheless, it has maintained overall coherence, vitality and far-reaching influence for many centuries, mainly because it is based on a dynamic philosophy of life known as Vedanta.
Vedanta is not a religious creed or dogma, which people accept out of fear of divine wrath or human wrath. Vedanta represents the timeless quest of the human soul for the Eternal and the Infinite. It is the outcome of the enquiries conducted by the ancient sages of India into the mystery of life, mystery of death, mystery of consciousness, mystery of existence—much like the philosophical speculations of ancient Greeks and the researches conducted by modern scientists. But, unlike those Western thinkers who relied on external observations, the ancient Indian sages, known as Rishis, developed techniques of inner concentration, collectively called Yoga. The transcendental knowledge gained by the Rishis through Yoga was transmitted through the disciples who gathered around them. The records of this transmission of knowledge came to be known as Upanishads. The concepts of the Upanishads, most of which were brought to the light by the sages between 800 B.C. and 500 B.C., were systematized in subsequent centuries to form the Vedanta philosophy. Vedanta thus stands for the body of eternal truths and laws of the spiritual world which are universal, just as the truths and laws of the physical world discovered by modern science are universal.

Another unique feature of Indian culture is the spirit of religious toleration and freedom which provided a hospitable environment for numerous sects, schools of thought, and alien religions to flourish in India. Indian culture developed not by suppressing religious freedom or by destroying dissenting groups or alien cultures, but by integrating their best elements into its own body. Furthermore, at critical periods in the history of Indian culture, great personages like Sri Krishna, Shankaracharya, and Sri Chaitanya appeared and facilitated this integration process.

At the beginning of the 19th century, Western culture, with its glorification of reason and science, and proselytizing zeal, posed a great challenge to Indian culture, while its secular values such as individual freedom, social equality, and justice attracted the intelligentsia of the land. It was then that Sri Ramakrishna and Swami Vivekananda arose and met the challenge by revitalizing Vedanta and by incorporating the best elements of Western culture into it. Since the Western world itself has been in a critical situation caused by the erosion of moral and spiritual values owing to the onslaught of materialism, the lives and message of Sri Ramakrishna and Swami Vivekananda have significance for people all over the world.

The Belur Math Temple of Hinduism at Belur Math
(This incorporates the architectural features of a Hindu temple, Buddhist chaitya hall, Christian church, and Islamic mosque.)
SRI RAMAKRISHNA

Sri Ramakrishna was born on 18 February 1836 in a poor and pious Brahmin family in Kamarpukur, a village sixty miles to the north-west of Kolkata. His parents were Ketudiram Chatiopadhyaya and Chandramani Devi. From his early boyhood Sri Ramakrishna was devoted to God and spiritual matters and showed lack of interest in worldly affairs. Hence he had only the rudiments of formal education. At the age of nineteen he was appointed a priest at the newly built Kali temple at Dakshineswar in Kolkata. From then on for another eleven years he remained absorbed in the practice of various spiritual disciplines of Hinduism. After attaining the highest goals of these disciplines, which included the experience of Advaita or non-dual state of consciousness, he turned to the spiritual paths of Islam and Christianity. These paths led him finally to the same ultimate Reality which he had earlier attained through the spiritual paths of Hinduism. From all these experiences Sri Ramakrishna came to the following conclusions regarding Reality and religious life.

The birthplace of Sri Ramakrishna in Kamarpukur where a temple now stands in his memory.

- God realization is the ultimate goal of human life because that alone can bring man supreme happiness and peace.
- God is One, Personal as well as Impersonal, and is known by different names in different religions.
- God can be realized through various paths taught in world religions.
- All religions are true in so far as they lead to the realization of the Ultimate Truth.
- Purity of mind is a basic condition for the realization of God, but divine grace can redeem even the worst sinner.
- With this faith in God one should cultivate a positive outlook on life instead of yielding to self-condemnation or depression.
- God dwells in all people as the Supreme Self; hence all people are to be treated with respect.
Although Sri Ramakrishna had been ordained a monk, he lived like an ordinary person, and hardly ever left the precincts of the Kali temple where he was given a room to stay. The fame of his holiness began to spread, and disciples, mostly belonging to the educated middle class in Kolkata, began to gather around him. He trained some of his young disciples to become monks. The foremost among them was Swami Vivekananda. Sri Ramakrishna passed away on 16 August 1886 at the age of fifty years.

**SWAMI VIVEKANANDA**

Narendra Nath Datta, as Swami Vivekananda was known in his premonastic days, was born on 12 January 1863 in a well-to-do family in Kolkata. His parents were Vishwanath Datta, an attorney, and Bhuvaneswari Devi. In his boyhood, Naren was endowed with strong physique, brilliant intellect and mystic temperament. After graduating in mathematics, history and philosophy, he studied law. At the age of 18 while studying in the college he met Sri Ramakrishna.

Under the loving guidance of his Master, he blossomed into a spiritual luminary. After Sri Ramakrishna’s passing away, fourteen of the Master’s young disciples (two more joined later) under the leadership of Swami Vivekananda, formed a monastic brotherhood known as the Ramakrishna Math (Order). (The names of these sixteen monastic disciples are: Swami

_Swami Vivekananda’s Birthplace (formerly residence)_

"Directly or indirectly he has powerfully influenced the India of today.

—— Swami Vivekananda"
After staying in this monastery for two years, Swami Vivekananda spent a few years travelling all over India as a mendicant monk. During these travels he was deeply moved to see the appalling poverty and backwardness of the millions of poor people in India. However, he also saw that, in spite of poverty, the people still clung to religion, and the ancient spiritual culture was a living force in their lives. At a time when social reformers were busy with widow remarriage and abolition of idol worship, Vivekananda perceived that the real cause of India's backwardness was the neglect and exploitation of the masses who produced the wealth of the land. In order to improve their economic condition it was necessary to teach them improved methods of agriculture, village industries and hygienic way of life. But owing to centuries of exploitation and social tyranny, the poor people, especially those who belonged to the lower castes, had lost their sense of worth, hope and initiative. The people therefore needed a message of strength that would infuse faith in themselves. Vivekananda found this message in Vedanta. Thus Swamiji saw that in order to uplift the masses it was necessary to spread both secular and spiritual education among them.

And for this what was needed most was an organization, 'a machinery which will bring noblest ideas to the doorstep of even the poorest and the meanest'.

An Institute in Chicago
where the World Parliament of Religions was held
In September 1893
During his travels in India, Swami Vivekananda heard about the plans to hold a World Parliament of Religions in Chicago. He felt that the Parliament would provide the right forum to present his Master's message to the world, and so he decided to go to America. Another reason which prompted Swami Vivekananda to go to America was to seek financial help for his project of uplifting the masses. His speeches at the World Parliament of Religions held in Chicago in September 1893 made him world famous. In the West, Swamiji found the people there had solved their socio-economic problems to a great extent and were seeking the ultimate truth and the ultimate meaning of life. Swamiji believed that Vedanta would fulfill their higher needs.

Further, Swamiji had developed the insight that Sri Ramakrishna was the embodiment of the eternal truths of Vedanta, that the Master's life was the fulfillment of all the promises of the supreme Vedantic vision of Reality, and, as Romain Rolland expressed it some years later, Sri Ramakrishna was the consummation of two thousand years of the spiritual life of three hundred million people. Therefore, the best way to make the true and full significance of Sri Ramakrishna's life understood in the modern world was to expound Vedanta in the modern idiom in the light of Sri Ramakrishna's life and experiences.

After spreading Vedanta in the West for nearly three and a half years, Swami Vivekananda returned to India in January 1897. In response to the enthusiastic welcome that he received everywhere, he delivered a series of lectures in different parts of India. Through these lectures Swamiji attempted to do the following:

- To rouse the religious consciousness of the people and create in them pride in their cultural heritage;
- To bring about unification of Hinduism by pointing out its common bases;
- To focus the attention of educated people to the plight of the downtrodden masses, and expound his plan for their uplift by the application of Vedanta in practical life.

In Kolkata, Swamiji convened a meeting of the disciples and devotees of Sri Ramakrishna on 1 May 1897 and inaugurated a new organization bearing the name Ramakrishna Mission. He intended it to be a unique organization in which monks and lay people cooperated in providing educational, medical and other forms of social service especially to the poor and the disadvantaged.

After setting in motion a machinery for the propagation and practical application of the life-giving principles of Vedanta lived and taught by Sri Ramakrishna, Swami Vivekananda left the mortal world on 4 July 1902 at the age of thirty-nine and a half years.
When Sri Ramakrishna was twenty-three years old and was engaged in intense spiritual disciplines, his relatives at Kamarpukur, in the hope of diverting his mind to mundane affairs, got him married to a girl by name Sarada Devi who belonged to the neighbouring village of Jayrambari. Sarada Devi was born on 25 December 1859 as the first child of a pious couple, Ramachandra Mukherji and Shyamsundari Devi. The family was very poor, and from childhood Sarada helped her parents in various household chores and bringing up her younger brothers. She had no formal schooling, and could hardly read.

At the age of eighteen, she walked all the way, in the company of her father, to Dakshineswar to meet her husband. Sri Ramakrishna received her with great love and taught her how to lead a spiritual life even while discharging her household duties. They lived absolutely pure lives, and Sarada Devi lived at Dakshineswar as a virgin nun, serving Sri Ramakrishna as his wife and disciple. On his part, Sri Ramakrishna, who worshipped God as the Divine Mother, looked upon Sarada Devi as a special manifestation of the Divine Mother. Once he dramatically worshipped her as the Divine Mother and thus awakened Divine Motherhood in her.

When disciples began to gather around Sri Ramakrishna, Sarada Devi learned to look upon them as her own children. After the Master's passing away, she became the unifying centre for his disciples and was adored by them as Holy Mother. In due course, she herself became a great teacher, and disciples began to gather around her. Her mother-heart expanded to enfold them all in the luminous consciousness of...
universal motherhood. In the whole history of humanity this was the first time that an unlettered village maiden decided to look upon all people in the world as her children, and came to be adored as the Mother of All.

Owing to her immaculate purity, extraordinary forbearance, selfless service, unconditional love, wisdom, and spiritual illumination, Swami Vivekananda regarded Sri Sarada Devi as the ideal for women in the modern age. Swami had the historical insight to know that neglect of women for centuries was one of the main causes of India's downfall (another cause being neglect of the masses). He believed that with the advent of Holy Mother the spiritual awakening of women in modern times had begun, and this would have far-reaching consequences for the future elevation of humanity.

The Holy Mother spent her life partly in the village Jayrambati and partly in Kolkata where the disciples of Sri Ramakrishna provided her a home. In both the places she personally attended to household duties till the end of her life. She left the mortal world on 31 July 1920.

Swamiji wanted to start an independent monastic order for women on the same lines as Ramakrishna Math with Holy Mother as its centre. His wish could be fulfilled only in 1933, during the Birth Centenary of Holy Mother, when seven women were given the primary vows of Brahmacharya at Behar Math. In 1989 eight novices were given the final ordination of Sannyasa, and a new monastic order for women, known as Sri Sarada Math, was started near the Kali Temple at Dakshineswar. It was separated totally from Ramakrishna Math in 1955 and has since then been functioning independently. Its twin organization named Ramakrishna Sarada Mission was founded in 1960. These two institutions for women also run schools, hospitals and other service institutions on the lines of Ramakrishna Math and Mission.
One of the significant achievements of Swami Vivekananda is the rejuvenation and modernization of Hindu monasticism. As stated earlier, under the inspiration of Sri Ramakrishna, a monastic brotherhood by name Ramakrishna Math was started at a dilapidated building in Baranagar, in north Kolkata. It was later moved to a better building in Alambazar, Kolkata. With the funds provided by a Western follower of Swami Vivekananda, a big plot of land was acquired on the western bank of the Ganges at a place called Belur, and the monastery was finally shifted there on 2 January 1899.

It became a registered institution by name "Ramakrishna Math" when, on 30 January 1901, Swamiji executed a Deed of Trust, and vested the power of its administration in a Board of Trustees consisting entirely of monks. Branches of Ramakrishna Math soon came to be founded in different parts of the country. Although rooted in the three-thousand-year-old monastic tradition of India, and forming a part of the Ten Orders (dasahansa) established by Shankaracharya in the 8th century A.D., the Ramakrishna Order represents a new pattern of monastic life which combines some of the best elements of the monastic traditions of the East and the West.

One of the main features of this new pattern of monastic life is the emphasis on service. All monks of the Ramakrishna Order when they are ordained as Brahmacharins (novices) take, apart from the vows of chastity and poverty, a vow of service to the poor, the sick and the ignorant. The Ramakrishna Math centres are meant not only for the dwelling of monks but also for service to society.

Another feature of this new pattern of monastic life is its modern outlook. The emphasis is on inner purity and detachment rather than on outer show. The monks wear tailored garments, live in houses with modern amenities and use modern modes of communication and travel.

Thirdly, the life of the monks, both individual and collective, is governed by definite rules and regulations originally framed by Swami Vivekananda. Healthy young men in the age-group 18-30, with a
minimum educational qualification of pass in School Final examination, are admitted as preprobationers. After one year of preprobationership and four years of probationership, the seeker is ordained a Brahmacharin and, after a further period of four years, if found fit, he is ordained a Sannyasin and receives a new monastic name.

Another feature of Ramakrishna Math is its universal outlook. It admits into its monastic fold not only people belonging to different castes of Hinduism but also people belonging to other religions. Not only Indians from various regions speaking different languages, but also Americans, South Americans, Russians, Japanese, and people of other nationalities— all live together in peace in Ramakrishna monasteries like children of the same parents.

This is the miracle that Sri Ramakrishna has brought about. He was a great lover of mankind. His love knew no distinctions of caste, creed or race. It is his love that is holding the whole monastic Order together. People join Ramakrishna monasteries not merely because of their attraction for monastic vocation but also because of their love for Sri Ramakrishna. Devotion to Sri Ramakrishna is yet another distinctive feature of the new type of monasticism of Ramakrishna Math.

RAMAKRISHNA MISSION

Unlike the Ramakrishna Math which is a purely monastic institution, the Ramakrishna Mission is a public Association or Society open to monks as well as lay people. Any person who has faith in Sri Ramakrishna and his message and is in sympathy with the ideals and activities of the Ramakrishna Mission is eligible for its membership. Lay people help the monks in running educational, medical and other types of institutions. The Ramakrishna Mission was registered as a Society on 4 May 1909 which too has branches all over India and in some other countries.

ADMINISTRATION

The Ramakrishna Math is administered by a Board of Trustees. The Board of Trustees has an elected President, one or more Vice-Presidents, a General Secretary, one or more Assistant Secretaries and a Treasurer.

The Ramakrishna Mission is administered by a Governing Body, which is composed of the Trustees of Ramakrishna Math. The headquarters of Ramakrishna Math at Belur (popularly known as Belur Math) itself serves as the headquarters of Ramakrishna Mission.

All letters regarding administrative matters of the Math or Mission are to be addressed to the General Secretary, who functions as the chief executive.

A branch centre of Ramakrishna Math has as its head a President appointed by the Trustees. A branch centre of Ramakrishna Mission is governed by a Managing Committee appointed by the Governing Body of Ramakrishna Mission. The Secretary of this Committee functions as the head of that branch.
IDEOLOGY

The ideology of Ramakrishna Math and Mission consists of the eternal principles of Vedanta as lived and experienced by Sri Ramakrishna and expounded by Swami Vivekananda. This ideology has three characteristics: it is modern in the sense that the ancient principles of Vedanta have been expressed in the modern idiom; it is universal, that is, it is meant for the whole humanity; it is practical in the sense that its principles can be applied in day-to-day life to solve the problems of life. The basic principles of this ideology are given below:

1. God Realization is the ultimate goal of life: One of the important discoveries made in ancient India was that the universe arises from and is sustained by infinite consciousness called Brahman. It has both impersonal and personal aspects. The personal aspect is known by different names, such as God, Jehovah, Jehovah and so on. Realization of this Ultimate Reality is the true goal of life, for that alone can give us everlasting fulfillment and peace.

2. Potential divinity of the soul: Brahman is immanent in all beings as the Atman which is man's true self and source of all happiness. But owing to ignorance, he identifies himself with his body and mind and runs after sense pleasures. This is the cause of all evil and suffering. As ignorance is removed, the Atman manifests itself more and more. This manifestation of potential divinity is the essence of true religion.

3. Synthesis of the Yogas: The removal of ignorance and manifestation of inner divinity leading to God Realization are achieved through Yoga. There are four main Yogas: Jnana Yoga (Yoga of Knowledge); Bhakti Yoga (Yoga of Devotion); Raja Yoga (Yoga of Meditation); Karma Yoga (Yoga of Work). Each Yoga is an independent means of realizing God. But since each Yoga involves the cultivation of one of the faculties such as reason, feeling or will, a combination of all the four Yogas is necessary for the development of a balanced, 'fully functioning' personality. It is this synthesis of Yogas that Swami Vivekananda regarded as the ideal of Ramakrishna Math and Mission. This ideal finds expression in the EMBLEM of the twin organizations shown here, which was designed by Swamiji himself. In the emblem the wavy waters represent Karma Yoga; the lotus flower represents Bhakti Yoga; the rising sun represents Jnana Yoga; the coiled serpent represents Raja Yoga; the Swan represents the Supreme Self. The meaning of the ensemble is: by the combined practice of all the four Yogas the Supreme Self is realized.

4. Morality based on strength: According to Swami Vivekananda, weakness is the main cause of immorality, evil and suffering in life; and the cause of weakness is ignorance about one's true nature as the Atman. Knowledge of the Atman gives us tremendous strength to overcome our weakness and lead a virtuous life. Everyone is endowed with so many potentialities, but owing to fear and weakness, most of these potentialities remain unactualized. When, through knowledge of the Atman, fear and weakness are overcome, these potentialities manifest themselves. Swamiji called this process 'man-making education'.

5. Harmony of Religions: Although the idea that 'one Reality is known by different names' (Vedas) and the idea that 'different spiritual paths lead to the same goal' (Gita) are found in the Hindu scriptures and in the teachings of several Hindu saints, Sri Ramakrishna was the first person in history to show through direct experience the transcendental unity of all religions. His message implies two kinds of religious harmony: harmony within Hindulsan and harmony among world religions.
Harmony within Hinduism: Sri Ramakrishna did not identify himself with any particular sect of Hinduism but accepted Hinduism as a whole. He showed that Dualism, Non-dualism and other schools of Hindu philosophy represent different stages of the Integral experience of Reality, and that the various Hindu Deities are different aspects of one supreme Godhead. His message has brought about a great deal of harmony among the Hindu sects, and Sri Ramakrishna himself has become the symbol of the unity of Hindu religion.

Harmony among world religions: It should be noted that Sri Ramakrishna recognized the differences among religions but showed that, in spite of these differences, they lead to the same Ultimate Goal. This is the meaning of his famous muadon, Yato satt, tato path, “As many faiths, so many paths”.

Apart from this, Swami Vivekananda also held that the religions of the world are expressions of one eternal Universal Religion. Since Vedanta contains all the basic principles and laws of the spiritual world, Swamiji regarded Vedanta as that eternal Universal Religion. That is to say, Vedanta can serve as the common ground for all religions.

Avatārhood of Sri Ramakrishna: According to the Hindu religious tradition, God incarnates himself as the Avatar in every Age in order to give a new message to humanity suited to the needs of each Age. In the Ramakrishna Movement, Sri Ramakrishna is adored as the Avatar of the Modern Age. What this means is that his life and teachings have opened a new way of salvation for humanity. The uniqueness of Sri Ramakrishna’s Avatārhood is that it embodies the spiritual consciousness of earlier Avatars and prophets, including those who are outside the Hindu fold, and is in harmony with all religious traditions. In all the institutions of the Ramakrishna Order, worshipful reverence is shown to all Avatars and the founders of all religions.
7. A New Philosophy of Work: Swami Vivekananda has given a new philosophy of work for the modern world. All work in the Ramakrishna Math and Mission is done according to this philosophy of work, which is based on the following principles.

a. All work is sacred: According to Vedanta, the physical universe is a manifestation of God known as Viśvottar. Hence, as Sister Nivedita has stated, there is no distinction between the sacred and the secular. What this statement means is that all work is sacred. Even menial work such as sweeping the floor or mending shoes is to be done with as much attention and devotion as work in the shrine.

b. Work as worship: The Gita (18.46 & 9.24) states that the all-pervading God is the ultimate source of all work, and the enjoyer of the fruits of all sacrifice. Hence all work is to be done as worship and the fruits of actions are to be offered to the Lord.

c. Service to man is service to God: One of the important principles Swami Vivekananda learned from his Master was dhyāna-jñāna-jīva-śāstra, 'to serve jīva as Śiva'. Since man is potentially Divine, service to man is indeed service to God. Instead of looking upon a needy person as an object of pity, he is looked upon as an object of worship. Such an attitude elevates both the giver and the recipient.

d. Focus on service to the poor and the downtrodden: Swami Vivekananda was the first religious leader in India to speak for the poor and the downtrodden and to act boldly. He who sees Śiva in the poor, in the weak and the diseased, really worships Śiva; and ... with him Śiva is more pleased than with the man who sees Him only in temples. It was Swami who coined the word 'nirādha' to refer to the poor. Swamiji's love and concern for the poor continues as a directive principle in Ramakrishna Mission's service programmes.

e. Work as a spiritual discipline: When work, any work, is done fulfilling the above conditions, it becomes a spiritual discipline: the mind gets purified and the potential Divinity of the soul manifests itself more and more. Thus work done as worshipful service benefits the doer himself spiritually: it becomes a spiritual discipline or Yoga. It is with this understanding of work as a spiritual discipline (Karma Yoga) that all the service activities of the Ramakrishna Mission, such as giving food and clothing to the poor, nursing the sick etc., are undertaken. Thus service done as worship of God in man helps in two ways: it helps physically or mentally the person who is served, and it helps spiritually the person who serves.

Motto:
This two-fold aim of service activities, indeed the whole ideology of Ramakrishna Math and Mission, has been put in a nutshell in the MOTTO of the Ramakrishna Math and Mission, 'Atato mātadātām jñātā kīrtita cha. For one's own salvation and for the welfare of the world', formulated by Swami Vivekananda.

SERVICE AS A WAY OF LIFE

The ideology of Ramakrishna Math and Mission outlined above finds expression through their multifarious activities. These activities cover different areas of human need and social welfare such as education, health, rural development, self-employment, women's welfare, inter-faith understanding, moral life, spiritual guidance, and relief to victims of calamities. All these activities are conducted as service, service to God in math.

In the Ramakrishna Math and Mission, service is not restricted to a particular type of activity conducted at a particular time, but is a way of life. Even when the monks are not doing any service in the outside society, they do service within the monastic community. And there is no time limit or age limit for
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this. The monks continue to engage themselves in various service activities until they are incapacitated by illness or extreme old age. Even at the age of ninety the present President General of Ramakrishna Math and Ramakrishna Mission is rendering service in different fields.

Service as a way of life followed in Ramakrishna Math and Mission has certain distinctive features. Some of these features are mentioned below.

1. Selflessness, Sacrifice, Love: The principle of selflessness or unselfishness is an important teaching of the Holy Trio, and constitutes the very first step in the three main spiritual paths of Karma, Bhakti and Jnana. Ramakrishna monks look upon their Sangha as the mystical body of Sri Ramakrishna, and they learn to merge their individual egos in the collective will of the Sangha. Furthermore, all their work and its fruit are offered as worship to the Lord. Individual members of Ramakrishna Math and Mission do not claim credit for their actions; all credit goes to the Sangha. They engage themselves in service activities not for self-glorification but for the 'greater glory' of the Lord. Ramakrishna monks also follow the path of Jnana and, by the practice of self-analysis, learn to identify themselves with the Paramatman or Inner Self which is the unchanging inner witness of all thoughts and actions. Through all these means the monks learn to be unselfish and unegotistic.

As already mentioned, the ideal of service followed in Ramakrishna Movement is based on the principle mama dhana fose-nos, to serve man as potentially Divine. It is not, however, easy to serve all, especially the poor and the sick, in a spirit of worship. This ideal of service calls for a lot of sacrifice, sacrifice of one's time, energy, comforts, etc. It is these sacrifices which the members of Ramakrishna Movement undergo, without any expectation of reward, recognition or fame, that make their ideal of service authentic.

The motivation for service and sacrifice is love. The love that flows through Ramakrishna Math and Mission is Divine Love — the pure, imperishable love of Sri Ramakrishna, Holy Mother and Swami Vivekananda for humanity. This Divine Love is the force holding together the Sangha, unifying monastic brothers and lay devotees.

2. Liberty, Equality, Fraternity: These three great ideals of democracy, about which humanity has been dreaming and talking for centuries, are becoming a social reality, in a silent and unobtrusive way, in the Ramakrishna Math and Mission circles. Swami Vivekananda has repeatedly stated, 'Liberty is the first condition of growth.' Freedom from religious bigotry, intolerance, hatred and superstitions, freedom from religious, social and racial prejudices, in a word, freedom of thought and belief — this is a central fact in the Ramakrishna Movement. Ramakrishna Math and Mission's activities aim at the welfare of all people without any distinctions of caste, creed or race. The rich and the poor, the Brahmin and the Harijan, Hindus, Muslims, Christians — all are treated as children of the same Divine parent. These
institutions follow Vivekananda's view that social equality is to be brought about, not by a process of ‘levelling down’, but by ‘levelling up’, that is, not by pulling down those who are already up but by raising up those who are down.

3. Excellence, Efficiency, Teamwork: These three qualities are generally associated with business enterprises, but they are the governing principles in all activities undertaken by Ramakrishna Math and Mission. Since all work is done as worship, and only the best things are offered to the Lord, the members of Ramakrishna Math and Mission try to do their allotted work in the best way possible. Care is taken to avoid waste or loss of any kind. Other than the minimum necessary for the maintenance of the institutions and their inmates, all the resources are used for the welfare of society. Again, as the monks are united by the strong bond of monastic brotherhood, they find it easy and natural to work as a team, and this has contributed much to the success of Ramakrishna Mission.

6. Truthfulness, Honesty, Transparency: Ramakrishna Mission scrupulously follows all statutory and contingent rules and conditions with regard to receiving and spending funds, which come mostly through public donations and government grants. Its accounts are regularly audited and made available to the public. Transparency in financial matters is a hallmark of Ramakrishna Mission.

5. Social commitment without politics: In a democratic country which follows the principle of 'Welfare State', any kind of social service necessarily involves interaction with the Government. However, being a spiritual organization which aims at the spiritual regeneration of humanity, Ramakrishna Mission maintains its position above active politics and political affiliations.
MAIN SERVICE ACTIVITIES

The main activities conducted by Ramakrishna Math and Mission are given below.

Relief and Rehabilitation Works: Right from 1897, when Ramakrishna Mission was founded, it has conducted extensive relief operations for the victims of natural disasters such as cyclone, flood, earthquake and fire almost every year and man-made calamities such as riots. In 2003-04 a sum of 20 million rupees was spent for the benefit of more than 255 thousand people belonging to about 759 villages. A summary of some of the major rehabilitation projects undertaken by the Mission for victims of disasters in recent years is given below.

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Rehabilitation (Place &amp; Type)</th>
<th>Year</th>
<th>Work done</th>
<th>Amount spent (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Maharashtra (Latur) Earthquake</td>
<td>1995-1996</td>
<td>648 earthquake-resistant houses, 3 schools, 2 community halls and 8 children's ashram</td>
<td>52.5 million</td>
</tr>
<tr>
<td>2</td>
<td>Andhra Pradesh Cyclone</td>
<td>1997-2000</td>
<td>3 school–cum-cyclone-shelters, 1 bridge and 1 children's park</td>
<td>35 million</td>
</tr>
<tr>
<td>3</td>
<td>Gujarat Cyclone</td>
<td>1999-2000</td>
<td>251 houses, 3 school-cum-cyclone-shelters and 2 community-halls-cum-project-hall</td>
<td>11.5 million</td>
</tr>
<tr>
<td>4</td>
<td>West Bengal Flood</td>
<td>1999-2000</td>
<td>876 houses and 31 tube-wells</td>
<td>10.1 million</td>
</tr>
<tr>
<td>5</td>
<td>Orissa Cyclone</td>
<td>1999-2000</td>
<td>330 cyclone-proof houses, 6 schools-cum-cyclone-shelters and 14 hois-walls</td>
<td>40 million</td>
</tr>
<tr>
<td>6</td>
<td>Gujarat Earthquake</td>
<td>2001-2002</td>
<td>560 houses, 81 schools, 2 community halls, 2 play-halls, 7 water reservoirs, etc.</td>
<td>186 million</td>
</tr>
<tr>
<td>7</td>
<td>India and Sri Lanka Tsunami</td>
<td>2004</td>
<td>402 mackerel boats, 49 catamarans, fishing gear, etc. provided; construction of houses and schools started</td>
<td></td>
</tr>
</tbody>
</table>

Demage caused by cyclone in Orissa (1999)

Ramakrishna Mission conducting relief for victims of Cyclone in Orissa (1999)

Houses constructed by Ramakrishna Mission for victims of Earthquake in Gujarat (2001-2002)

A long bridge constructed by Ramakrishna Mission in a cyclone-affected area of Orissa. (1997-2000)
Medical Services: During 2003-04 the Math and Mission had 15 hospitals (with 2032 beds), 120 outdoor dispensaries, and 45 mobile dispensaries (which serve mostly in rural and tribal areas). The hospitals and dispensaries are situated in cities, towns, and even in little villages in the Himalayas and are meant primarily for the poor. Nearly 8 million patients were treated in these medical centres in 2003-04. Besides these, a considerable number of medical camps are organized, mostly in rural areas, where thousands of patients are treated and more than 3000 operated on for cataract free of cost every year. The Math and Mission run 5 nurse's training centres where about 400 students are trained in nursing every year. Two old-age homes for men and one for women are maintained which have 67 and 32 inmates respectively. During 2003-04 a sum of about 320 million rupees was spent on medical services.
Educational Works: The Math and Mission run 12 colleges, 428 schools of different grades, 2 schools of languages, 4 polytechnics, 6 junior technical and industrial schools, 119 hostels, 6 orphanages, 3 centres for the disabled, 1 school of vedic education, and 270 non-formal education centres. The total expenditure incurred for these activities was about 910 million rupees during 2003-04.
Week in Rural and Tribal Areas: For rural and tribal people, the Math and Mission run 3 institutes of agriculture and 4 rural development training institutes. Besides, farmers are taught improved methods of cultivation and also provided with agricultural inputs and financial help. Projects such as construction of pucca houses, wasteland development, planting of fruit and forest trees, etc are undertaken. Drinking water is provided by digging borewells and tube wells. The Math and Mission spent a sum of 130 million rupees for rural and tribal development work apart from the huge expenditure incurred by the educational and medical institutions located in rural and tribal areas.
Tribal children learning carpentry work at Ramchadra Mission, Dimapur

Welfare Work: Both the Headquarters and its branches provide scholarships and stipends to a large number of students, medical aid to poor patients and monetary help to aged and destitute men and women. In 2003-04 a sum of 19.8 million rupees was spent for these purposes. This was in addition to the huge sums spent by our educational institutions for the benefit of poor students and by the hospitals and dispensaries for the treatment of poor patients.

Distribution of clothes to the poor at Belur Math

Distribution of blankets to the poor at Ramchadra Math, Udaipur, Bangalore
Work for Women: The twin organizations serve women through the maternity sections of their hospitals, an old-age home for women, monthly allowance given to widows, schools of nursing, and vocational training centres for rural women.

Activities for Youngsters: In all the educational institutions run by the Math and Mission special attention is paid to character-building and spiritual orientation of students. Apart from this, many of the branch centres conduct programmes for youngsters which provide recreational, cultural and spiritual activities for them at stated periods outside their school and college hours. The range of activities include chanting of hymns, devotional singing, participation in literary activities and games, instruction on character-building and ethical life, telling stories about great people, etc.

Vivekananda Bhaskar Kendra, a cultural centre for boys at Renakulam, Thrissur

Chilima attending the annual Summer Camp at the Vivekananda Institute of Human Excellence, Hyderabad (More than 1000 children attend the camp)
Spreading Religion and Culture: This is accomplished through a large number of libraries, lectures, discourses and seminars, audio-visual units, exhibitions, museums, retreats, and publishing books, journals, etc. The Math and Mission publish 18 journals in 12 languages. Books on Vedanta, the message of Sri Ramakrishna, Holy Mother Sarada Devi and Swami Vivekananda, spirituality and world religions in almost all the major languages of India and in some of the important languages of other countries are published from the 21 publication centres. In English alone more than 700 titles are brought out. Hundreds of titles have been brought out in almost all regional languages, including some tribal languages.
Spiritual Service: Almost every Math centre maintains a shrine dedicated to Sri Ramakrishna where ritualistic worship is offered to Him every day. At dusk, aarti is done along with congregational singing of vesper hymns and bhaajas in which monks and devotees participate. On festival days and on the birthdays of Sri Ramakrishna, Holy Mother and Swami Vivekananda, special spiritual programmes are arranged in which thousands of people participate. The birthdays of Buddha and Christmas Eve are observed in all Ramakrishna centres. Another form of spiritual service is spiritual talks and advice on spiritual topics given by heads of centres and senior monks to devotees, and the retreats and bhaktasammelanams organized at the centres for the benefit of devotees. The most important form of spiritual service, however, is diksha or spiritual initiation given by the President and Vice-Presidents of Ramakrishna Order to sincere spiritual seekers.

Durga Puja at Belur Math

Christmas celebration at Belur Math

Buddha's birthday celebration at Belur Math

Devotees attending a spiritual retreat at Ramakrishna Math, Hyderabad

Celebration of the 150th birth anniversary of Holy Mother at Belur Math — gathering of byaj dawoons (nearly 10,000) and acro chantics (more than 500)
Work Outside India: Swami Vivekananda was the first religious leader of India to spread Vedanta philosophy and spirituality in the West in an organized way. The seeds of thought that he sowed in the closing years of nineteenth century later sprouted and developed into what is known as 'Vedanta Movement' in the West. The first centre of Ramakrishna Math in America was started by Swamiji himself in New York in 1894. Now there are 13 such 'Vedanta Societies' in the US. Outside the US also centres of Ramakrishna Math (and, in a few cases, centres of Ramakrishna Mission) have come into existence, invariably at the initiative of local devotees, in many of the cities in the West and in the East. (See table on the next page.)

In most of the centres outside India, except Bangladesh, the main type of service conducted is spiritual. The Swamis in charge of these centres give discourses, classes and lectures on Vedanta scriptures and the messages of Sri Ramakrishna, Holy Mother and Swami Vivekananda. Individual spiritual guidance is given to sincere seekers. The aim of this kind of service is to enable people to find ultimate fulfillment and meaning in life within their own socio-cultural and religious milieu. Ramakrishna Math and Mission do not conduct any kind of proselytizing activity.

\[\text{Universal Temple of Sri Ramakrishna (built in 1906) at the Vedanta Society of Southern California, San Francisco, USA}\]

\[\text{Vivekananda Cottage, Thousand Island Park, New York State, USA where Swami Vivekananda stayed and delivered lectures in 1893}\]

\[\text{Ramakrishna Vedanta Centre at Buzuna End (near London), UK}\]

\[\text{Newly built Universal Temple of Sri Ramakrishna at Ramakrishna Math, Dhaka, Bangladesh}\]

\[\text{VISION OF THE FUTURE}\]

As the above account of the history, ideology and activities of Ramakrishna Math and Mission draws to a close, it should be pointed out (as has been done by several recent writers) that the influence the twin organisations have exerted on world thought is out of all proportion to their numerical strength. This influence is not limited by any foreseeable time or space frame. Sustained by the power of the Prophet of the Age, by a universal ideology which embodies the timeless truths of the spiritual world, by a monastic order built on renunciation and service, Ramakrishna Movement stands as the "edge of one of the megatrends of modern world history", holding immense possibilities for the welfare and elevation of humanity in the coming centuries of the Third Millennium.
### CENTRES OF RAMAKRISHNA MATH AND MISSION (In India)

<table>
<thead>
<tr>
<th>Sl.</th>
<th>State</th>
<th>No. of Centres</th>
<th>Places</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Assam</td>
<td>4</td>
<td>Port Blair</td>
</tr>
<tr>
<td>2</td>
<td>Andhra Pradesh</td>
<td>6</td>
<td>Visakha, Hyderabad, Rajahmundry, Villayamkoll and Visakhapatnam</td>
</tr>
<tr>
<td>3</td>
<td>Arunachal Pradesh</td>
<td>1</td>
<td>Itanagar</td>
</tr>
<tr>
<td>4</td>
<td>Assam</td>
<td>2</td>
<td>Goalpara and Tipam</td>
</tr>
<tr>
<td>5</td>
<td>Bihar</td>
<td>4</td>
<td>Patna, Kharagpur, Dibrugarh and Patliputra</td>
</tr>
<tr>
<td>6</td>
<td>Odisha</td>
<td>2</td>
<td>Berhampur (Dt. Berhampur) and Balasore (Dt. Cuttack)</td>
</tr>
<tr>
<td>7</td>
<td>Delhi</td>
<td>2</td>
<td>New Delhi and Ghaziabad</td>
</tr>
<tr>
<td>8</td>
<td>Jharkhand</td>
<td>6</td>
<td>Dhanbad, Ranchi, Hazaribagh, Jamshedpur, Dhalbhum and Bokaro</td>
</tr>
<tr>
<td>9</td>
<td>Jammu &amp; Kashmir</td>
<td>4</td>
<td>Jammu, Srinagar, Leh and Kargil</td>
</tr>
<tr>
<td>10</td>
<td>Maharashtra</td>
<td>8</td>
<td>Pune, Mumbai, Amravati, Kolhapur, Sangli and Nashik</td>
</tr>
<tr>
<td>11</td>
<td>Meghalaya</td>
<td>2</td>
<td>Tura and Shillong</td>
</tr>
<tr>
<td>12</td>
<td>Kerala</td>
<td>8</td>
<td>Trivandrum, Kollam, Thrissur, Ernakulam, Kannur, Palakkad, Malappuram and Thrissur</td>
</tr>
<tr>
<td>13</td>
<td>Manipur</td>
<td>2</td>
<td>Imphal and Thoubal</td>
</tr>
<tr>
<td>14</td>
<td>Madhya Pradesh</td>
<td>4</td>
<td>Bhopal, Indore, Ujjain and Betul</td>
</tr>
<tr>
<td>15</td>
<td>Maharashtra</td>
<td>4</td>
<td>Aurangabad, Nashik, Neemuch and Purna</td>
</tr>
<tr>
<td>16</td>
<td>Meghalaya</td>
<td>2</td>
<td>Tura and Shillong</td>
</tr>
<tr>
<td>17</td>
<td>Orissa</td>
<td>3</td>
<td>Bhubaneswar, Cuttack and Rourkela</td>
</tr>
<tr>
<td>18</td>
<td>Rajasthan</td>
<td>4</td>
<td>Jodhpur, Bikaner, Barmer and Jaisalmer</td>
</tr>
<tr>
<td>19</td>
<td>Tamil Nadu</td>
<td>14</td>
<td>Chennai (9 centres), Thanjavur, Madurai, Kancheepuram and Tiruchirapalli</td>
</tr>
<tr>
<td>20</td>
<td>Tripura</td>
<td>1</td>
<td>Agartala</td>
</tr>
<tr>
<td>21</td>
<td>Uttarakhand</td>
<td>4</td>
<td>Dehradun, Haridwar, Rishikesh and Haridwar</td>
</tr>
<tr>
<td>22</td>
<td>Uttar Pradesh</td>
<td>5</td>
<td>Allahabad, Varanasi, Lucknow and Varanasi (Dt. Prayagraj)</td>
</tr>
<tr>
<td>23</td>
<td>West Bengal</td>
<td>32</td>
<td>Kolkata, Howrah, Murshidabad, Nadia, Malda, Bankura, Birbhum and Purulia</td>
</tr>
</tbody>
</table>

**Total centres in India: 123**

### (Outside India)

<table>
<thead>
<tr>
<th>Sl.</th>
<th>Country</th>
<th>No. of Centres</th>
<th>Places</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Argentina</td>
<td>1</td>
<td>Buenos Aires</td>
</tr>
<tr>
<td>2</td>
<td>Australia</td>
<td>1</td>
<td>Sydney</td>
</tr>
<tr>
<td>3</td>
<td>Bangladesh</td>
<td>11</td>
<td>Dhaka, Mirpur, Shantigonj, Khulna, Comilla, Feni, Sylhet, Chittagong, Khulna and Jessore</td>
</tr>
<tr>
<td>4</td>
<td>Brazil</td>
<td>1</td>
<td>Rio de Janeiro</td>
</tr>
<tr>
<td>5</td>
<td>Canada</td>
<td>1</td>
<td>Toronto</td>
</tr>
<tr>
<td>6</td>
<td>Fiji</td>
<td>1</td>
<td>Nadi</td>
</tr>
<tr>
<td>7</td>
<td>France</td>
<td>1</td>
<td>Grenoble (near Paris)</td>
</tr>
<tr>
<td>8</td>
<td>Germany</td>
<td>1</td>
<td>Berlin (near Bonn)</td>
</tr>
<tr>
<td>9</td>
<td>Japan</td>
<td>1</td>
<td>Tokyo (near Kamakura)</td>
</tr>
<tr>
<td>10</td>
<td>Malaysia</td>
<td>1</td>
<td>Petaling Jaya (near Kuala Lumpur)</td>
</tr>
</tbody>
</table>
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 14 / Attachment 2

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**On Sri Ramakrishna:**
1. The Gospel of Sri Ramakrishna: By Siv (Mahendra Nath Upadhyay); Tr. by Swami Niranjananda; Pub. Ramakrishna Math, Chennai
2. Sri Ramakrishna: The Great Master: By Swami Saradananda; Pub. Ramakrishna Math, Chennai
3. Life of Sri Ramakrishna (Foreword by Mahatma Gandhi): Pub. Advaita Ashrama, Kolkata
4. Ramakrishna and His Disciples: By Christopher Isherwood: Pub. Advaita Ashrama, Kolkata

**On Holy Mother Sri Sarada Devi:**

**On Swami Vivekananda:**
1. The Life of Swami Vivekananda: By His Eastern and Western Disciples: Pub. Advaita Ashrama, Kolkata

**By Swami Vivekananda:**
4. Lectures from Colombo to Almora: Pub. Advaita Ashrama, Kolkata

**On the Disciples of Sri Ramakrishna:**
1. Apocrypha of Sri Ramakrishna: Pub. Advaita Ashrama, Kolkata
2. They Lived with God: Ed. & Tr. By Swami Chidanandand: Pub. Advaita Ashrama, Kolkata

**On the Ramakrishna Mission:**

**PERIODICALS OF RAMAKRISHNA MATH AND MISSION**

<table>
<thead>
<tr>
<th>Name</th>
<th>Language</th>
<th>Frequency</th>
<th>Publisher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prabuddha Bharata</td>
<td>English</td>
<td>Monthly</td>
<td>Ramakrishna Math, Chennai</td>
</tr>
<tr>
<td>Veerashri Kesari</td>
<td>English</td>
<td>Monthly</td>
<td>Ramakrishna Mission Institute of Culture, Kolkata</td>
</tr>
<tr>
<td>Vedanta</td>
<td>English</td>
<td>Monthly</td>
<td>Ramakrishna Vedanta Centre, Bowri End, UK</td>
</tr>
<tr>
<td>Global Vedanta</td>
<td>English</td>
<td>Quarterly</td>
<td>Vedanta Society of Western Washington, Seattle, USA</td>
</tr>
<tr>
<td>Vedanta</td>
<td>English</td>
<td>Monthly</td>
<td>Ramakrishna Vedanta Mission, Darjeeling, India</td>
</tr>
<tr>
<td>Vivek Jyoti</td>
<td>Hindi</td>
<td>Monthly</td>
<td>Ramakrishna Mission, Darjeeling, India</td>
</tr>
<tr>
<td>Udodhikar</td>
<td>Bengali</td>
<td>Monthly</td>
<td>Ramakrishna Mission, Rajghat, Kolkata</td>
</tr>
<tr>
<td>Shri Shri Shri Aghori</td>
<td>Bengali</td>
<td>Monthly</td>
<td>Ramakrishna Mission, Darjeeling, India</td>
</tr>
<tr>
<td>Ramakrishna Jyoti</td>
<td>Gujarati</td>
<td>Monthly</td>
<td>Ramakrishna Math, Allahabad</td>
</tr>
<tr>
<td>Jovan Vikas</td>
<td>Marathi</td>
<td>Monthly</td>
<td>Ramakrishna Math, Nagpur</td>
</tr>
<tr>
<td>Jnanabhushan Prabhu</td>
<td>Marathi</td>
<td>Monthly</td>
<td>Ramakrishna Math, Varanasi</td>
</tr>
<tr>
<td>Prabuddha Keshab</td>
<td>Bengali</td>
<td>Monthly</td>
<td>Ramakrishna Mission, Darjeeling, India</td>
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<tr>
<td>Ramakrishna Vivekan</td>
<td>Tamil</td>
<td>Monthly</td>
<td>Ramakrishna Math, Chennai</td>
</tr>
<tr>
<td>Ramakrishna Prasanna</td>
<td>Telegu</td>
<td>Monthly</td>
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<tr>
<td>Vedanta</td>
<td>Hindi</td>
<td>Monthly</td>
<td>Ramakrishna Mission, Darjeeling, India</td>
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<td>Monthly</td>
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<td>Monthly</td>
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</tr>
<tr>
<td>Vedanta</td>
<td>Japanese</td>
<td>Monthly</td>
<td>Ramakrishna Mission, Tokyo</td>
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<td>Hindi</td>
<td>Monthly</td>
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<tr>
<td>Vedanta</td>
<td>Bengali</td>
<td>Monthly</td>
<td>Ramakrishna Mission, Darjeeling, India</td>
</tr>
</tbody>
</table>

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Page 808 of 1166
"O Breaker of Bonds, we adore Thee"

Vesper Service at Belur Math

When the ringing of bells and blowing of the conch announce the onset of the twilight hour on Belur Math grounds, monastics and lay devotees gather in the nātmandir to sing the vesper hymn in adoration of Sri Ramakrishna. The cadences of the hymn “O Breaker of bonds, we adore Thee” are wafted by the wind across the vast expanse of the Ganga flowing nearby.
Ok, The new lots are linked to the original rate assessment waiting on new valuations to issue before any further processing.

Thanks Joan. Yes I know the reconfiguration of the lots were coming. Please put off process the changes to rates. I am negotiating a possible exemption and/or concession with the organisation. Might as well find out what the outcome of that is before you do the work. I’ll let you know by Thursday.

Hi Richard

The transfer date is the 23 October 2014. Also just to let you know that this Lot 706 SP 179281 has been cancelled by a new plan SP275460 lots 1 & 2 have been created in the property side.
Transfer of Ownership Selection

<table>
<thead>
<tr>
<th>Transfer Type</th>
<th>Transfer Status</th>
<th>Sale Data</th>
<th>Transfer Date</th>
<th>Terms</th>
<th>Sale Number</th>
<th>Contract</th>
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<tbody>
<tr>
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<td>23-Oct-2014</td>
<td></td>
<td>716214230</td>
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**Transfer from Property**

7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300
ZZ-179281/706
Springfield Land Corp. (No.2) Pty Ltd

**To Owners**

Vedanta Centre Of Sydney Incorporate
From: Richard Bennett
Sent: Monday, 25 May 2015 4:00 PM
To: Joan James
Subject: Assess 168204 - can you advise what date the transfer of this property to Vedanta occurred.

Thanks Joan.
Richard Bennett
Strategic Client Manager
City of Ipswich
PO Box 191 Ipswich Queensland 4305 Australia
T | 07 3810 6690 M | 0439 682 381
E | rbennett@ipswich.qld.gov.au
W | www.ipswich.qld.gov.au
30 September 2014

SUSTAINABLE PLANNING ACT 2009

DEVELOPMENT APPLICATION DECISION NOTICE

Application Details

Application No: 5260/2014/ADP

Real Property Description: Lot 706 on SP 179281

Property Location: 7001 Vedanta Drive, Springfield Lakes

Decision Date: 30 September 2014

Decision Authority: Senior Planner - Development
1. **Decision Details:**

<table>
<thead>
<tr>
<th>Development</th>
<th>Approval Type</th>
<th>Decision</th>
<th>Relevant Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area Development Plan to:</td>
<td>Development Permit</td>
<td>Approved subject to the conditions set out in Attachment A – Assessment Manager Conditions</td>
<td>Two (2) years</td>
</tr>
<tr>
<td>Reconfigure One (1) Lot into Two (2) Management Lots for “Reconfiguration Purposes Only” plus Access Easement</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. **Referral Agencies**

Not applicable to this decision.

3. **Approved Plans, Specifications and Supporting Material**

The approved plans, specifications and supporting material for this development approval are:

(a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and

(b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents; and

(c) The approved plans are attached to this decision notice.

<table>
<thead>
<tr>
<th>Plan No</th>
<th>Description &amp; Revision No.</th>
<th>Prepared By</th>
<th>Date</th>
<th>Amendments Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRIK3577.000-017</td>
<td>Proposed Reconfiguration of Lot 706 on SP179281</td>
<td>Landpartners</td>
<td>22 August 2014</td>
<td>N/A</td>
</tr>
</tbody>
</table>

4. **Preliminary Approval Affecting the Planning Scheme:**

Not applicable to this decision.

5. **Codes for Self Assessable Development**

Not applicable to this decision.
6. **Other Necessary Development Permits and/or Compliance Permits**

Further development permits, as required by the Springfield Structure Plan and Sustainable Planning Act 2009, must be obtained in respect of any area development plans, material change of use, reconfiguration, operational works, building works and plumbing works before any future works are commenced.

7. **Details of any Compliance Assessment Required for Documents or Work in Relation to the Development**

<table>
<thead>
<tr>
<th>Permit/Certificate Type</th>
<th>Description of Development/works/document to be assessed</th>
<th>Condition reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compliance Certificate</td>
<td>Signing of Plan of Subdivision</td>
<td>Condition 3 – Plan of Subdivision</td>
</tr>
</tbody>
</table>

8. **Submissions**

Not applicable to this decision.

9. **Conflict with a Relevant Instrument and Reasons for the Decision Despite the Conflict**

Not applicable to this decision.

10. **When Development Approval Lapses**

The relevant period for this approval is as outlined in part 1 – 'decision details' of this decision notice, starting the day the approval takes effect. Unless the relevant period is extended by the Assessment Manager pursuant to Chapter 6, Part 8, Division 5 of the Sustainable Planning Act 2009 (Extending period of approvals), this development approval lapses in accordance with section 341 of the Sustainable Planning Act 2009.

11. **When Section 242 Preliminary Approval Lapses**

Not applicable to this decision.

12. **Conditions of Assessment Manager (Ipswich City Council)**

Refer to Attachment A for Assessment Manager conditions.

13. **Trunk Infrastructure**

There is no trunk infrastructure applicable to this development.

14. **Infrastructure Charges**

Not applicable to this decision.
15. Appeal Rights

Attachment B is an extract from the Springfield Structure Plan which details the applicant’s appeal rights and the appeal rights of any submitters regarding this decision.

Yours faithfully

Sean Dickson
SENIOR PLANNER (DEVELOPMENT)

Enc.
- Assessment Manager Conditions (Attachment A)
- Section 11 of Springfield Structure Plan (Attachment B)
- Approved Plans
## Attachment A

**File No:** 5260/2014/ADP  
**Location:** 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300  
**Proposal:** Area Development Plan to Reconfigure one (1) management lot into two (2) management lots plus access easement (Vedanta Precinct)

### Assessment Manager (Ipswich City Council) Conditions

<table>
<thead>
<tr>
<th>No.</th>
<th>Condition</th>
<th>The time by which the condition must be met, implemented or complied with</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Basis of Approval</td>
<td>From the commencement of the construction of the development and at all times thereafter.</td>
</tr>
</tbody>
</table>

This approval incorporates as a condition, the applicant’s common material (as defined in Schedule 3 – Definitions of the Sustainable Planning Act 2009) for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.

Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the Sustainable Planning Act 2009.

| 2.  | Minor Alterations | At all times after the approval is granted. |

Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice.

| 3.  | Plan of Subdivision | In conjunction with the lodgement of the application to sign the plan of subdivision. |

The applicant must submit to the assessment manager a plan of subdivision, including any associated easement documents, generally in accordance with the approved plans outlined in part 3 of the development permit.

| 4.  | Rates in Arrears | Prior to the assessment manager signing the plan of subdivision. |

The applicant must pay any outstanding rates and other expenses as a charge against the land in accordance with the provisions of the Sustainable Planning Regulation 2009.
## 5. Limits to Approval

| (a) | In accordance with Clause 2.2.4.1 of the Springfield Structure Plan, proposed lots 1 and 2 (i.e. the management lots) are approved for "reconfiguration purposes only" and must not be used or developed (for any purpose) until approval of a subsequent Area Development Plan which provides for the use and/or development of such land. | At all times after the approval is granted. |
| (b) | In accordance with Section 16 of the Springfield Infrastructure Agreement, management lots must not be transferred without the prior written consent of Council. | At all times after the approval is granted. |

## 6. Locality References

| (a) | The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development) must specify the relevant, approved place name under the Place Names Act 1994 and must comply with the following: |
|     | (i) be in the same colour, background colour, typeface, font, font characteristics and character spacing as the place/estate/development name; |
|     | (ii) be in lettering at least 50% of the size of the place/estate/development name; |
|     | (iii) be in the same orientation as the place/estate/development name; and |
|     | (iv) be in either title case or all in upper case. |
|     | At all times after the approval is granted. |
| (b) | The applicant must not at any time refer to the location of the site or the development, including the place or estate, as being located in Brisbane or a Brisbane suburb or in the metropolitan area or in the western suburbs. | At all times after the approval is granted. |
### Assessment Manager (Ipswich City Council) Advice
The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval.

1. **Springfield Structure Plan**
   Pursuant to Clause 10.2.5 of the Springfield Structure Plan a person must not remove, destroy or interfere with any identified cultural heritage resource of either aboriginal or European origin or item of the Queensland Estate.

2. **Springfield Infrastructure Agreement**
   Pursuant to Clause 222 of the Springfield Infrastructure Agreement, management lots must not be transferred without the prior written consent of the Council. Any request to transfer the ownership of a management lot may be subject to conditions pursuant to Clause 223 of the Agreement.

3. **Fire Ants**
   (a) In accordance with the *Plant Protection Act 1989* and the *Plant Protection Regulation 2002*, a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (*solenopsis invicta*) and to eradicate it from the State.
   
   (b) It is the legal obligation of the land owner or any consultant or contractor employed by the land owner to report the presence or suspicion of Fire Ants to Biosecurity Queensland on 13 25 23 within 24 hours of becoming aware of the presence or suspicion, and to advise in writing within seven days to:
   
   Biosecurity Queensland
   Department of Agriculture, Forestry and Fisheries
   GPO Box 46
   BRISBANE QLD 4001
   
   (c) It should be noted that the movement of Fire Ants is prohibited, unless under the conditions of an Inspectors Approval. More information can be obtained from the Department of Agriculture, Forestry and Fisheries website [www.daff.qld.gov.au](http://www.daff.qld.gov.au).
   
   (d) The land over which you have made a development application is within a suburb known to have Fire Ants and as such is within a “Restricted Area.” The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Department of Employment, Economic Development and Innovation to investigate the site and for you to implement any necessary matters required by that Department prior to the commencement of any works.

4. **Local Government (Finance, Plans and Reporting) Regulation 2010**
   This property may be subject to the provision of Section 50 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*. This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council’s budget and rating resolutions, if the property is sold or reconfigured in any way (eg. subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.

5. **Section 245 of the Sustainable Planning Act 2009**
   Pursuant to section 245 of the *Sustainable Planning Act 2009*, a development approval including any conditions of approval is binding on the owner, the owner’s successor in title and any occupier of the land.
Attachment B

Appeal Rights
The following is Section 11 of the Springfield Structure Plan

Section 11—Resolution of Disputes or Differences Regarding Council Decisions

11.1 All disputes or differences at any time arising out of any decision or exercise of any discretion by or on behalf of Council or its delegate or officers under or in connection with any provision of this Scheme Plan shall be decided as follows—

11.1.1 Any person initiating any appeal to the Council for approval, consent, permission or otherwise, any person relying on or affected by such decision or exercise of discretion, but not including the Council, may (without being required to do so) not later than 14 days after the dispute or difference arises or within 14 days of the facts or circumstances giving rise to the dispute or difference becoming known to that person or within 14 days after such facts or circumstances ought to have become known to that person, whichever is the earlier, give to the Chief Executive Officer of the Council by hand delivery or certified mail notice in writing of the dispute or difference identifying in such notice—

(a) the subject matter of the dispute or difference
(b) the provision(s) of the Scheme Plan in respect of which the dispute or difference arises

dispute or difference by agreement. For this purpose the parties shall, in good faith, undertake such investigations, hold such meetings, exchange such information and conduct such informal hearings as may be considered necessary or advisable

11.1.4 If the dispute or difference is not resolved within 14 days from the giving of the first notice or if at any time either party (acting reasonably) considers that the other is not using its best endeavours or taking all reasonable steps to attempt to resolve the dispute or difference by agreement, the party other than the Council may by giving notice in writing by hand delivery or certified mail to the Chief Executive Officer of the Council refer such dispute or difference for determination by an expert as follows—

11.1.4.1 The expert shall be selected by either party from any previously agreed list of experts, such selection to be effective upon the giving of the notice in writing to the other, and in the absence of any such list and/or if within 7 days from the giving of the second notice the parties are unable to agree upon the identity of the expert, or the expert selected or agreed upon by them signifies that he is unable or unwilling to act, the expert shall be so appointed at the request of either party by the President for the time being of the Queensland Law Society Incorporated who shall nominate a person having the qualifications set out below. Within 7 days of such election, agreement or nomination the parties shall jointly appoint in writing the selected or agreed expert and the expert shall be appointed in the appointment of the expert. The expert shall have experience and qualifications relevant to the subject matter of the dispute.

11.1.4.2 The expert shall have experience and qualifications relevant to the subject matter of the dispute.
### Ipswich Planning Scheme

**Part 14—Springfield Structure Plan**

**11.1.4.3** Within 7 days after the appointment of the expert the parties shall meet with the expert to agree upon the procedure (including whether to proceed by way of mediation in accordance with 11.1.4.15) to be adopted in resolving the dispute or difference and falling agreement between them within 10 days from such appointment the procedure shall be as determined by the expert having regard to the other provisions hereof.

**11.1.4.4** The person appointed shall act as an expert and not as a arbitrator.

**11.1.4.8** By their appointment the parties confer on the expert the following functions and powers, namely, the expert—

(a) may take submissions orally or in writing from either or both parties or their representatives or from any other person or entity;

(b) is not bound by rules of evidence and may inform himself or herself in relation to any matter in dispute in such manner as he or she thinks fit;

(c) may require the provision of material or information or data by either or both parties to the expert or to one another and within such time periods as the expert may in his or her sole discretion determine and the parties shall comply with such requirements;

(d) after conferring with the parties about the costs of doing so, shall be entitled to engage and consult with any adviser, legal or technical, as he or she may see fit.

(e) shall otherwise have the power to proceed to the resolution of the dispute or difference in such a manner and subject to such rules as the expert in his or her absolute discretion determines is suitable for the nature of the dispute or difference.

**11.1.4.9** The expert must act in accordance with the principles of natural justice and fairness.

**11.1.4.7** The parties may be represented before the expert and shall be entitled to call such witnesses and make such submissions as they consider desirable or necessary.

**11.1.4.8** Either party may be represented before the expert by a legal practitioner but only where—

(a) the other party is represented by a legally qualified person, or

(b) both parties agree, or

(c) the expert agrees that either or both of the parties may be legally represented.

**11.1.4.9** The parties shall pay the expert's costs (including the costs of engaging and consulted advisers,) equally.

**11.1.4.10** Without limiting in any way the powers and functions referred to above, the expert must in making his determination have regard to all matters mentioned in the Protocol and such other matters as he or she considers relevant, including any other expert determination in the extent it is relevant.

**11.1.4.11** Any decision of the expert shall not be in any circumstances be given any retrospective operation except in relation to the particular dispute or difference giving rise to that decision.

**11.1.4.12** The parties to the dispute or difference shall at all times do all things which the expert requires of them in connection with his determination and shall co-operate and assist the expert in every reasonable way with his determination. No party shall wilfully do or cause to be done any act to delay or prevent the determination by the expert.
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 14 / Attachment 3

11.1.4.13 The expert shall give his decision in writing and state the reasons for his decision as soon as is practicable.

11.1.4.16 Either of the parties may at any time by application to any court of competent jurisdiction have any question of law arising in the course of the expert’s determination determined by any such court.

11.1.4.18 The expert may in his sole discretion and at any time seek to resolve the dispute or difference by acting as a mediator or conciliator between the parties before or during his determination. For that purpose the expert may require the parties to confer with him at any time in relation to the whole or any part of or in respect of any aspect of the dispute or difference and direct what if any procedures are to be followed by the parties in such conciliation or mediation. In acting as mediator or conciliator the expert is bound by the rules of natural justice.

11.1.4.19 No document, admission, evidence or other material produced or relied on in the course of the determination and nothing said or done in the course of the determination may be referred to or relied upon by any party to the dispute or difference and shall not be admissible in evidence in any proceedings before any court, tribunal or body about the same or any similar dispute or difference unless all the parties to the determination consent or agree or the same is discoverable or otherwise required or able by law to be disclosed or referred to.

11.1.5 Subject to 11.1.7 and 11.1.4.11, the expert’s decision shall be final and binding upon the parties. Where the determination bears upon the meaning, enforceability, interpretation or validity of any provision of this Structure Plan, that decision shall be deemed for all purposes to form part of and be incorporated in this Structure Plan, and the decision shall be substituted for any decision made by or on behalf of the Council or its delegates or officers.

11.1.6 Subject to the exercise of its rights under sub-clause 11.1.7, the Council shall by resolution formally adopt and recognise the determination of the expert as soon as practicable after the expert’s determination is made known.

11.1.7 If within 14 days after the expert hands down his decision any party to the dispute or difference gives written notice to the other that it does not agree with his decision or some part of it and that it intends to apply to the Court for determination of the matter, then that any party shall be entitled to commence or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice disputes only part of the expert’s decision, the remainder of the decision shall to the fullest extent possible continue to have effect in accordance with sub-clause 11.1.5. Any such proceedings to the Court must be commenced within 7 days after the service of such written notice. The giving of such notice is a condition precedent to the commencement of any litigation in respect of such dispute or difference. The failure to give such notice within the said 14 day period, or to
IOGOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY
2019

Item 14 / Attachment 3

Ipswich Planning Scheme

11.8 Alternative Dispute Resolution Protocol

The purpose of this protocol is to record how the parties intend the ADR provisions in section 11 of the Structure Plan will operate in practice.

The ADR provisions are intended to operate to bring the parties together to maximise the opportunity for them to resolve differences amicably without recourse to expensive and time consuming litigation. The attitude of the parties' representatives and how they approach ADR in a key element in achieving this goal.

Accordingly it is intended that the parties—

(i) avoid adopting polarising positions;
(ii) have demonstrated a genuine preparedness to listen and understand the objectively as possible each other's views;
(iii) be open minded and sympathetic to compromise which addresses most, if not all, of their differences;
(iv) have frequent and open dialogue both within and outside the steps and methodologies contained in section 11 to maximise the opportunity for achieving resolution.

It is intended that the extent to which the parties or the expert engages others to assist in submissions to the expert will depend largely upon such factors as the importance, urgency, complexity and the like of the dispute or difference.

The expert should discuss with the parties at the beginning of any involvement the likely costs. Nothing in section 11 should be construed as preventing the parties from meeting on a “without prejudice” or otherwise basis during and outside the expert determination processes with a view to endeavouring to resolve their differences.

The rationale behind section 11.5 and 11.1.4.16 is to encourage the parties to be as open and frank with the expert as is possible and without fear that anything the expert learns or any information is made available in the course of ADR may prejudice legal rights which might be asserted by either party subsequently.

The expert should prepare and provide to the parties a summary of findings which can contain reasons for the findings.

If because of legal time periods within which legal rights or remedies must be instituted a party has to commence court proceedings before or during ADR, the parties should jointly inform the Court that notwithstanding the commencement of those proceedings they wish to embark upon alternative dispute resolution procedures with a view to reaching their difference. It is expected the Court will encourage that action and allow the court proceedings to be put on hold while ADR is pursued.
SUSTAINABLE PLANNING ACT 2009

DEVELOPMENT APPLICATION DECISION NOTICE

Application Details

Application No: 5732/2014/ADP

Real Property Description: Lot 706 on S 179281

Property Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

Decision Date: 25 February 2015

Decision Authority: Team Coordinator (Development)
1. **Decision Details:**

<table>
<thead>
<tr>
<th>Development</th>
<th>Approval Type</th>
<th>Decision</th>
<th>Relevant Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment of the Vedanta Master Precinct Plan</td>
<td>Development Approval</td>
<td>Approved subject to amendment as detailed in the approved Precinct Plan.</td>
<td>N/A</td>
</tr>
<tr>
<td>Area Development Plan to:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a) Nominate land for a Special Development Area for a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery); and</td>
<td>Development Permit</td>
<td>Approved subject to the conditions set out in Attachment A – Assessment Manager Conditions</td>
<td>Four (4) years</td>
</tr>
<tr>
<td>(b) Permit the development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery).</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. **Referral Agencies**

Not applicable to this decision.

3. **Approved Plans, Specifications and Supporting Material**

The approved plans, specifications and supporting material for this development approval are:

(a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and

(b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents; and

(c) The approved plans are attached to this decision notice.
<table>
<thead>
<tr>
<th>Plan No.</th>
<th>Description &amp; Revision No.</th>
<th>Prepared By:</th>
<th>Date</th>
<th>Amendments Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>DA01 550:13</td>
<td>Cover Sheet Rev. P1</td>
<td>Ceccato Hall and Associates</td>
<td>13 October 2014</td>
<td>The approval is limited to the Special Development Area defined in blue on the approved plan.</td>
</tr>
</tbody>
</table>

A 15.0m wide 'Fire Break Buffer' and 'Pedestrian Access' must be provided at the location shown in yellow on the approved plan.

Removable bollards and 2.0m wide concrete footpath to be provided in accordance with condition 9 'Bushfire Management and Public Access'.

Provision must be made for 34 grassed overflow parking spaces in accordance with condition 12 'Carparking - Use and Maintenance'.

Additional dense landscaping to...
<table>
<thead>
<tr>
<th>DA02 550:13</th>
<th>Site Plan – Ground Level Rev. P1</th>
<th>Ceccato Hall and Associates</th>
<th>13 October 2014</th>
</tr>
</thead>
</table>

- be provided adjacent to the western boundary (as detailed on the approved plan) in accordance with condition 15 'Landscaping'.
- Vedanta Drive to be extended and constructed in accordance with condition 20 'Roadworks'.
- Open style fence (eg. pool fencing) to be provided along boundary of easement as detailed on the approved plan.

Provision must be made for 34 grassed overflow parking spaces in accordance with condition 12 'Carparking - Use and Maintenance'.

- Additional dense landscaping to be provided adjacent to the western boundary (as detailed on the approved plan) in accordance with condition 15 'Landscaping'.

## Item 14 / Attachment 4

### Ipswich City Council

<table>
<thead>
<tr>
<th>DA03 550:13</th>
<th>Site Plan – Lower Ground Rev. P1</th>
<th>Ceccato Hall and Associates</th>
<th>13 October 2014</th>
<th>Additional dense landscaping to be provided adjacent to the western boundary (as detailed on the approved plan) in accordance with condition 15 'Landscaping'.</th>
</tr>
</thead>
<tbody>
<tr>
<td>DA04 550:13</td>
<td>Floor Plans Rev. P1</td>
<td>Ceccato Hall and Associates</td>
<td>13 October 2014</td>
<td>N/A</td>
</tr>
<tr>
<td>DA05 550:13</td>
<td>Sections Rev. P1</td>
<td>Ceccato Hall and Associates</td>
<td>13 October 2014</td>
<td>N/A</td>
</tr>
<tr>
<td>DA06 550:13</td>
<td>Perspective Views Rev. P2</td>
<td>Ceccato Hall and Associates</td>
<td>17 October 2014</td>
<td>N/A</td>
</tr>
<tr>
<td>DA07 550:13</td>
<td>Perspective Views Rev. P2</td>
<td>Ceccato Hall and Associates</td>
<td>17 October 2014</td>
<td>N/A</td>
</tr>
</tbody>
</table>

4. **Preliminary Approval Affecting the Planning Scheme:**

Not applicable to this decision.

5. **Codes for Self Assessable Development**

Not applicable to this decision.
6. **Other Necessary Development Permits and/or Compliance Permits**

Further development permits, as required by the *Sustainable Planning Act 2009*, must be obtained in respect of any operational works, building works and plumbing works in relation to this approval prior to the commencement of works pursuant to the *Sustainable Planning Act 2009*.

7. **Details of any Compliance Assessment Required for Documents or Work In Relation to the Development**

Not applicable to this decision.

8. **Submissions**

Not applicable to this decision.

9. **Conflict with a Relevant Instrument and Reasons for the Decision Despite the Conflict**

Not applicable to this decision.

10. **When Development Approval Lapses**

The relevant period for this approval is as outlined in part 1 – ‘decision details’ of this decision notice, starting the day the approval takes effect. Unless the relevant period is extended by the Assessment Manager pursuant to Chapter 6, Part B, Division 5 of the *Sustainable Planning Act 2009* (Extending period of approvals), this development approval lapses in accordance with section 341 of the *Sustainable Planning Act 2009*.

11. **When Section 242 Preliminary Approval Lapses**

Not applicable to this decision.

12. **Conditions of Assessment Manager (Ipswich City Council)**

Refer to Attachment A for Assessment Manager conditions.

13. **Trunk Infrastructure**

There is no trunk infrastructure applicable to this development.

14. **Infrastructure Charges**

(a) Refer to Annexure A of Attachment A for Council’s Infrastructure charges notice.

(b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all Infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU’s developer customer service team on (07) 3432 2200.
15. **Appeal Rights**

Attachment B is an extract from the Springfield Structure Plan which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

Yours faithfully

[Signature]

Tim Foote
TEAM COORDINATOR (DEVELOPMENT)

cc: Queensland Urban Utilities

Enc.

- Assessment Manager Conditions (Attachment A)
- Section 11 of Springfield Structure Plan (Attachment B)
- Approved Plans
## Attachment A

**File No:** 5732/2014/ADP  
**Location:** 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300, 7001  
**Springfield Lakes Boulevard, SPRINGFIELD LAKES QLD 4300**  
**Proposal:** Area Development Plan for a Special Development Area to permit the development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)

### Assessment Manager (Ipswich City Council) Conditions

<table>
<thead>
<tr>
<th>No.</th>
<th>Condition</th>
<th>Time by which the condition must be met, implemented or complied with</th>
</tr>
</thead>
</table>
| 1.  | Basis of Approval  
This approval incorporates as a condition, the applicant’s common material (as defined in Schedule 3 – Definitions of the Sustainable Planning Act 2009) for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.  
Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the Sustainable Planning Act 2009. | From the commencement of the construction of the development and at all times thereafter. |
| 2.  | Minor Alterations  
Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice. | At all times after the approval is granted. |
| 3.  | Development Plans  
(a) The nomination as a Special Development Area (Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)) is limited to the area indicated in blue on the approved plans.  
(b) The applicant must undertake the development generally in accordance with the approved plans outlined in part 3 of this development permit. | At all times after the approval is granted. From the commencement of the construction of the development and at all times thereafter. |
| 4.  | Locality References  
(a) The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development to Council’s satisfaction) must specify the relevant, approved place name under the Place Names Act 1994 and must comply with the | At all times after the approval is granted. |
5. **Hours of Construction**

The applicant must not undertake construction works outside of the following hours:

- Monday to Saturday 6:30am to 6:30pm

Construction work must not be conducted from or on the development outside the above hours or on public holidays.

| At all times during construction of the development. |

6. **Toilet Facilities**

The applicant must provide toilets (including facilities for the disabled, children and parents) that remain open for access for all patrons of the proposed development.

| From the commencement of the use and at all times during the approved hours of operation thereafter. |

7. **Access for People with a Disability**

The applicant must provide adequate access for people in wheelchairs by means of an unimpeded continuous path of travel from any adjacent roadway, other public lands and from any car parking bay allocated for use by people with a disability, to all parts of the development which are normally open to the public.

| At all times after the approval is granted. |

8. **Hearing Aid Loop**

The applicant must provide a hearing aid loop for the benefit of people with impaired hearing.

| Prior to the commencement of the use and at all times thereafter. |

9. **Bushfire Management and Public Access**

(a) Within the fire break buffer and public access area shown in yellow on the approved plans, the applicant must provide a bushfire management trail and public access along the full length of the southern boundary of the subject site. The applicant must construct the following within the bushfire

| Prior to the commencement of the use and at all times thereafter. |
management trail and access zone:

(i) Provide a minimum 6 metre wide cleared "Fire Trail" zone located within the area immediately adjacent to the southern property boundary.

(ii) Achieve a minimum of 1:4 cross gradient, with the intention of being maintainable by a tractor/slasher.

(iii) Is to be suitably stabilised with "Cooch" grass coverage.

(iv) Provide a 2.0m wide concrete footpath across the full southern boundary to connect to the existing footpath network within Poppy Crescent.

(v) Include removable bollards adjacent to the southern boundary of 18 Poppy Crescent, Springfield Lakes (Lot 2856 on SP221271) and vehicular access points are to be provided to the "Fire Trail" zone. All vehicular access points will be suitably gated in accordance with Council standards.

(vi) Within the balance of the buffer (ie. the remaining 9 metres), all understorey vegetation must be removed to reduce fuel loads and declared plants, environmental weeds and rubbish is to be removed.

(vii) Provide an easement over the 15.0m wide firebreak and public access area for Council and the public to access this area of the site.

(b) The applicant must provide a metal Trail Bike Deterrent Fence along the full extent of the southern property boundary as shown in red on the approved plan. The fence must be designed and constructed in accordance with Council’s Standard Drawing SP.87. Prior to the commencement of the use and at all times thereafter.

### 10. Carpark and Outdoor Lighting

<table>
<thead>
<tr>
<th>(a)</th>
<th>Carparks and pedestrian walkways must be illuminated.</th>
<th>Prior to the commencement of the use and at all times thereafter.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(b)</td>
<td>All car park lighting must comply with the requirements outlined in Australian Standard for Off-Street Carparking (AS 2890.1:2004) or any Australian Standard in substitution for this standard.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must give consideration to light spillage onto adjoining land and roadways, and must ensure that all lighting associated with the development is designed, constructed, located and maintained so as not to cause nuisance to the occupants of nearby properties or passing traffic.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>
## 11. Visual Treatment of Plant and Equipment

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Required Date</th>
</tr>
</thead>
</table>
| (a)  | The applicant must ensure all plant and equipment (inclusive of tanks, air conditioning units, compressors, generators, ducting, ventilation and the like):  
   (i) is not located between any building and the future dedicated road (i.e. extension of Vedanta Drive); or  
   (ii) is appropriately screened (and ventilated) from view from Vedanta Drive (inclusive of the future expansion) and adjoining premises. | Prior to the commencement of the use and at all times thereafter. |
| (b)  | The applicant must, where screening is required pursuant to (a), submit for written approval by the assessment manager details of the screening method or device. All screening must be of materials similar in appearance and specification to those used in the construction of buildings on the premises and adjacent premises. | Prior to the lodgement of the application for building work. |
| (c)  | The applicant must construct and maintain all screening in accordance with the approval issued by the assessment manager. | Prior to the commencement of the use and at all times thereafter. |

## 12. Car Parking – Use and Maintenance

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Required Date</th>
</tr>
</thead>
</table>
| (a)  | The applicant must provide a minimum of fifty-one (51) car parking spaces for the development consisting of the following:  
   (i) fifteen (15) constructed car parks within the western portion of the subject site, at the location shown on the approved plans;  
   (ii) two (2) spaces within the open carport contained within the lower level of the proposed place of worship; and  
   (iii) thirty-four (34) spaces within a grassed overflow area accessed from the sealed car park generally located in the upper and lower court areas as marked in red on the approved plans. | Prior to the commencement of the use and at all times thereafter. |
| (b)  | The applicant must submit final details of the overflow car parking area detailed in (a)(iii) above, including but not limited to the following:  
   (i) the location and overall dimensions of the overflow area;  
   (ii) the proposed number, orientation and dimensions of vehicle spaces;  
   (iii) the proposed dimensions and point of access; and  
   (iv) materials to be used in the overflow area. | In conjunction with the lodgement of the application for operational works. |
GOVERNANCE COMMITTEE  
MEETING AGENDA  
14 MAY 2019  
Item 14 / Attachment 4

<table>
<thead>
<tr>
<th><strong>Item 14 / Attachment 4</strong></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>Ipswich City Council</strong></th>
<th><strong>Page 12</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(c) In the event that actual parking for the development regularly exceeds the on-site provision of sealed car parking spaces on the site as determined by the assessment manager, the applicant must construct additional sealed car parking spaces on the site sufficient to cater for the actual regular demand for on-site car parking as determined by the assessment manager.</td>
<td>At any times after the commencement of the use.</td>
</tr>
</tbody>
</table>
| (d) The applicant must ensure all parking areas are:  
(I) Kept exclusively for parking for the development  
(II) Used exclusively for parking for the development  
(III) Accessible to both staff and customers during any approved hours of operation (unless otherwise indicated on the approved plans)  
(IV) Appropriately signposted at the entry/entries to the car park (eg "Staff and Customer Parking") in accordance with AS1742.  
(V) Maintained in perpetuity. | Prior to the commencement of the use and at all times thereafter. |

<table>
<thead>
<tr>
<th><strong>13. Access, Parking and Manoeuvring Areas</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) The applicant must construct all parking, access and manoeuvring areas of concrete, asphaltic concrete or equivalent materials approved by the assessment manager (excluding the overflow parking).</td>
</tr>
<tr>
<td>(b) The applicant must line-mark all sealed parking, access and manoeuvring areas in accordance with the relevant Australian Standard.</td>
</tr>
<tr>
<td>(c) The applicant must make provision for all vehicles to enter and exit the site in forward gear.</td>
</tr>
</tbody>
</table>
| (d) The applicant must construct a concrete layback and driveway slab in accordance with the following:  
(I) From the kerb alignment of the proposed Vedanta Drive extension to the property boundary for access to the development;  
(II) Minimum 6.0m wide.  
(III) In accordance with Council Standard Drawing SR.13. | Prior to the commencement of the use and at all times thereafter. |

<table>
<thead>
<tr>
<th><strong>14. Waste Storage and Collection</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) The applicant must provide a screened waste storage area generally in accordance with the location detailed on the approved plans.</td>
</tr>
<tr>
<td>(b) The applicant must ensure all wash down waters from bin cleansing performed on the site is either:</td>
</tr>
</tbody>
</table>
### 15. Landscaping

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Timeframes</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must submit, for written approval by the assessment manager, landscape plans (including fencing details) in accordance with section 12.6.4 (24) of the Residential Code of the Ipswich Planning Scheme utilising only native, non-invasive, plant species such as those referenced in the Ipswich City Council's Vegetation Communities Rehabilitation Guide.</td>
<td>In conjunction with the lodgement of the application for operational works.</td>
</tr>
<tr>
<td>(b)</td>
<td>The landscaping required in (a) above, must incorporate appropriate dense planting adjacent to the western boundary of the subject site as detailed on the approved plans, consisting of landscaping of various heights and density to form a visual screen to the adjoining residential properties.</td>
<td>In conjunction with the lodgement of the application for operational works.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant is to construct an open style fence (e.g. pool fencing) along the boundary of the easement provided as part of Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td>(d)</td>
<td>In the event that timber fencing is constructed on-site, the applicant must design and construct the fencing such that timber palings are positioned on the external façade of the fence (directed towards the future road or public place).</td>
<td>In conjunction with the lodgement of the application for operational works.</td>
</tr>
<tr>
<td>(e)</td>
<td>The applicant must provide landscaping and fencing works in accordance with the approved landscape plans.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td>(f)</td>
<td>The applicant must submit to the assessment manager a Certificate of Compliance for Landscape Works completed by a qualified landscape designer stating the works have been completed in accordance with requirements of the approved landscape plan.</td>
<td>Prior to the commencement of the use.</td>
</tr>
</tbody>
</table>

### 16. Hours of Operation

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Timeframes</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>Unless otherwise approved in writing by the assessment manager, the applicant must not conduct activities unless for domestic residential purposes from the premises outside of the following hours: Monday to Sunday 7:00am to 8:00pm</td>
<td>From the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>
The applicant must ensure service vehicles (including refuse collection) do not access or operate on the site outside the hours listed in Table 1 below:

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Saturday (excluding public holidays)</td>
<td>7:00am – 6:00pm</td>
</tr>
<tr>
<td>Sundays or Public Holidays</td>
<td>No refuse collection or deliveries must be undertaken.</td>
</tr>
</tbody>
</table>

The assessment manager may amend the above hours of operation outlined in (a) above if:

(i) complaints about noise are received by the assessment manager; and

(ii) complaints are not considered frivolous or vexatious

From the commencement of the use and at any time thereafter.

Noise

(a) The applicant must provide to Council certification from a suitably qualified and practicing acoustic professional that the proposed development achieves the following objective:

(i) The contribution from all varying noise sources associated with the Development does not exceed a level listed in Table 1 below, adjusted for tonality and impulsiveness, when measured at the boundary of nearest residential use.

Table 1: Noise levels

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Noise level when measured at the boundary of nearest residential use ($L_{Aeq}$, $dB$)</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00am – 6:00pm</td>
<td>50</td>
</tr>
<tr>
<td>6:00pm – 8:00pm</td>
<td>45</td>
</tr>
</tbody>
</table>

(b) In the event ongoing bona fide complaints about noise from the development are received by the assessment manager that are not considered frivolous or vexatious, the applicant will be required to conduct an acoustic assessment by a suitably qualified acoustic professional to determine if the noise levels specified in (a) above have been exceeded. In the event that noise levels have been exceeded, the applicant must address the source of the noise exceeding the levels specified in (a) above and incorporate appropriate noise ameliorative measures into the development.

From the commencement of the use and at all times thereafter.
### Item 14 / Attachment 4

#### 18. Acoustic Management

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>From the commencement of the use and at all times thereafter.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must ensure the use of outdoor public address systems is restricted to emergency use only.</td>
<td></td>
</tr>
<tr>
<td>(b)</td>
<td>The applicant must ensure amplified music or live music is not played outdoors.</td>
<td></td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must ensure all metal grilles, metal plates or similar infrastructure that is subject to vehicular traffic is acoustically damped to prevent environmental nuisance.</td>
<td></td>
</tr>
</tbody>
</table>

#### 19. Services

The applicant must connect the development to reticulated water supply, sewer infrastructure, electricity supply and telecommunication utilities. Prior to commencement of the use.

#### 20. Roadworks

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>From the commencement of the use and at all times thereafter.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must provide a minimum 25.0m extension of the existing Vedanta Drive and an additional 8.5m radius temporary bitumen sealed turnaround area.</td>
<td>Prior to commencement of the use.</td>
</tr>
<tr>
<td>(b)</td>
<td>The proposed Vedanta Drive extension and turnaround area must be located within an access easement in favour of Council.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must have registered with the Titles Office a plan of subdivision associated with Council's Area Development Plan Approval No. 5260/15.</td>
<td>Prior to commencement of the use.</td>
</tr>
</tbody>
</table>

#### 21. Stormwater

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Prior to the commencement of the use.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must provide an allotment drainage system which is designed in accordance with QUDM and not less than Level III. Provision must be made for connections to the future drainage network required by the Vedanta Master Precinct Plan.</td>
<td></td>
</tr>
<tr>
<td>(b)</td>
<td>The applicant must discharge stormwater runoff from all impervious areas to a lawful point of discharge. The proposed discharge areas must be treated in accordance with the recommendations of the required Dispersive Soil Management Plan.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>

#### 22. Earthworks

The applicant must design all earthworks (including earth retaining structures) in accordance with Planning Scheme Policy 3 – General Works, Part 4 of the Ipswich Planning Scheme. In conjunction with the lodgement of the application for operational works and during construction.

#### 23. Sediment & Erosion Management - Construction & Operational Phases

The applicant must provide for all unpaved and disturbed areas sufficient grass or equivalent cover to prevent both rill and sheet erosion. Prior to the commencement of use and at all times thereafter.
### Design

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>(e)</td>
<td>The applicant must design all works in accordance with Planning Scheme Policy 3 - General Works and Implementation Guidelines 24 and 28 of the Ipswich Planning Scheme.</td>
<td>In conjunction with lodgement of operational works application or amended drawings.</td>
</tr>
<tr>
<td>(b)</td>
<td>The applicant must submit to the assessment manager a Dispersive Soil Management Plan (DSMP), prepared by a suitably qualified person in accordance with Council's Implementation Guideline 28 -- Dispersive Soil Management of the Ipswich Planning Scheme.</td>
<td>In conjunction with lodgement of operational works application or amended drawings.</td>
</tr>
</tbody>
</table>

### Design Certifications

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>The applicant must submit to the assessment manager RPEQ design certification(s) stating that all works have been designed in accordance with Council's specifications, Infrastructure design standards and this approval.</td>
<td>In conjunction with an application for operational works.</td>
</tr>
</tbody>
</table>

### Further Works

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must take due regard of all existing services when undertaking works associated with this development.</td>
<td>During the construction of the development and prior to commencement of use.</td>
</tr>
<tr>
<td>(b)</td>
<td>The applicant must alter any services when the relevant authority or assessment manager determines that works associated with this development has an impact upon any existing services.</td>
<td>During the construction of the development and prior to commencement of use.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must reinstate all disturbed verge areas with turf.</td>
<td>Prior to commencement of use.</td>
</tr>
</tbody>
</table>
1. **Springfield Structure Plan**

   Pursuant to Clause 10.2.5 of the Springfield Structure Plan a person must not remove, destroy or interfere with any identified cultural heritage resource of either aboriginal or European origin or item of the Queensland Estate.

2. **Fire Ants**
   
   (a) In accordance with the *Plant Protection Act 1989* and the *Plant Protection Regulation 2002*, a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species *solenopsis invicta*) and to eradicate it from the State.
   
   (b) It is the legal obligation of the land owner or any consultant or contractor employed by the land owner to report the presence or suspicion of Fire Ants to Biosecurity Queensland on 13 25 23 within 24 hours of becoming aware of the presence or suspicion, and to advise in writing within seven days to:

   Biosecurity Queensland
   Department of Agriculture, Forestry and Fisheries
   GPO Box 46
   BRISBANE QLD 4001

   (c) It should be noted that the movement of Fire Ants is prohibited, unless under the conditions of an Inspectors Approval. More information can be obtained from the Department of Agriculture, Forestry and Fisheries website [www.daff.qld.gov.au](http://www.daff.qld.gov.au).

   (d) The land over which you have made a development application is within a suburb known to have Fire Ants and as such is within a "Restricted Area." The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Department of Employment, Economic Development and Innovation to investigate the site and for you to implement any necessary matters required by that Department prior to the commencement of any works.

3. **Local Government (Finance, Plans and Reporting) Regulation 2010**

   This property may be subject to the provision of Section 50 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*. This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council’s budget and rating resolutions, if the property is sold or reconfigured in any way (eg. subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.

4. **Section 245 of the Sustainable Planning Act 2009**

   Pursuant to section 245 of the *Sustainable Planning Act 2009*, a development approval including any conditions of approval is binding on the owner, the owner’s successor in title and any occupier of the land.
5. Acronyms and Terms

Acronyms and terms used in this notice have the following meanings:

(a) RPEQ - A Registered Professional Engineer of Queensland, suitably qualified and experienced in the particular area of expertise required.

(b) QUDM - The Queensland Urban Drainage Manual (2007 Edition), produced by the Queensland Department of Environment and Natural Resources

(c) MUTCD - The Manual of Uniform Traffic Control Devices, published by DTMR

(d) QUU - Queensland Urban Utilities – trading name of the Central SEQ Distributor-Retailer Authority, providing water and wastewater services to Ipswich City under the South-East Queensland Water (Distribution and Retail Restructuring) Act 2009

(e) AEP - Annual Exceedance Probability - used to define flood frequency and severity

(f) AHD - Australian Height Datum (m)

6. Bonds

Any bonding sought to be approved in relation to development will be considered in accordance with Planning Scheme Policy 3 of the Ipswich Planning Scheme.

The Bond, Licence Deed and conditions of security payment can be found online at www.ipswich.qld.gov.au/business/development. Council’s preference is for bonds to be submitted by way of a Bank Guarantee.

7. Operational Works Submission

The applicant must submit to the assessment manager all engineering drawings in accordance with the requirements of Ipswich Planning Scheme 2 – Information Local Government May Request. For clarification, where any inconsistency or conflict exists between design standards and other relevant technical publications, Council standards and specifications must take precedence.

8. Proximity of Earthworks to Adjoining Property

Where earthworks, including retaining structures, are proposed within 3.0m of the property boundary or are likely to affect adjoining property owners, the applicant must notify the affected property owners in writing, and obtain written comments from them, as detailed in Part 12, Division 15 - Specific Outcome 19 and Note 12.15.4.K of the Ipswich Planning Scheme. Written comments from the affected owners (or at least the supporting documentation of notification and consultation with the adjoining property owners to the Council’s satisfaction) must be submitted to Council for consideration, in conjunction with any operational works application.

9. Portable Long Service Leave

Where the proposed works (civil and landscaping) are valued at $150,000 or more and match the definition of Building and Construction Industry, the Building and Construction Industry (Portable Long Service Leave) Act 1991 requires that evidence of payment of the Portable Long Service Leave (QLeave) Levy be received by Council as a condition of issuing a development permit for building works, operational works and plumbing and drainage works applications, as defined under the Sustainable Planning Act 2009.

If you require clarification in regard to the Building and Construction Industry (Portable Long Service Leave) Act 1991, you should contact QLeave on 1800 803 481 (free call) or (07) 3212 6855.
<table>
<thead>
<tr>
<th></th>
<th>Trade Waste</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Waste water directed to sewer must only be carried out in compliance with an approved Trade Waste Permit for the site. All associated water treatment equipment (if any) must be covered by the permit, where released to sewer. Enquiries regarding Trade Waste requirements can be made by contacting Queensland Urban Utilities on telephone number 13 26 57.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Food Licence</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Where food is sold, served and or produced on the site there may be a need to hold a licence to do so under the Food Act 2006. Please contact the Engineering and Environment Branch of the Planning and Development Department of Ipswich City Council for advice regarding this matter by phoning 3810 6828.</td>
</tr>
</tbody>
</table>
DA No. 5732/2014/ADP
ATTACHMENT A - ANNEXURE A
INFRASTRUCTURE CHARGES NOTICE

This Infrastructure Charges Notice is issued by Council and relates to charges for the purposes of local government trunk infrastructure networks (transport, public parks and community facilities).

Application No: 5732/2014/ADP
Real Property Description: Lot 706 SP 179281 PAR STAPYLTON
Property Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300
Development Approval Details: In accordance with Section 1 of Development Decision Notice 5732/2014/ADP
Levied Charge: $17,894.12
Does the maximum adopted charge apply: No

Levied Charge Calculation:

<table>
<thead>
<tr>
<th>Charge Category and Use</th>
<th>Applied Adopted Charge (see Table 1 and 2)</th>
<th>Demand</th>
<th>Levied Charge Relief</th>
<th>Levied Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Places of Assembly:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Place of Worship and Residential Care Facility (Institutional Residence – Monastery)</td>
<td>Transport: Place of Public Worship: $87.76/m²</td>
<td>Development Demand</td>
<td>75%</td>
<td>Transport: $27,161.72 x 0.25 $6,786.43</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Place of Public Worship: 309.5m² @ $87.76/m² = $27,161.72</td>
<td>Demand Credit</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$27,161.72</td>
<td>Additional Demand</td>
<td>$11,103.69</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Development Demand</td>
<td>N/A</td>
<td>Transport:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Institutional Residence (Monastery): 200.5m² @ $55.38/m² = $11,103.69</td>
<td>Demand Credit</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$11,103.69</td>
<td>Additional Demand</td>
<td>$11,103.69</td>
</tr>
<tr>
<td></td>
<td></td>
<td>N/A</td>
<td>Total Charge:</td>
<td>$17,894.12</td>
</tr>
</tbody>
</table>
President: 

General Information

GST:
The Federal Government has determined that contributions made by applicant to Government for infrastructure and services under the Sustainable Planning Act 2009 are GST exempt.

Authority for the charges:
The levied charges in this notice are payable in accordance with Chapter 6 of the Sustainable Planning Act 2009.

How the charge is calculated:
The levied charge for the development is to be worked out by Council as follows:

\[ LC = (AC \times AD) - LCR - D \]

Where:
- LC is the levied charge for the development, which cannot be less than zero.
- AC is the applied adopted charge for the development.
- AD is the additional demand for the development.
- LCR is the levied charge relief for the development.
- D is the discount for the prescribed financial contribution.

Offsets and refunds:
No offset or refund applies to this infrastructure charge notice unless otherwise specified in an infrastructure agreement or an agreement pursuant to section 639 of the Sustainable Planning Act 2009.

Appeals:
Pursuant to section 478 of the Sustainable Planning Act 2009 a person may appeal an infrastructure charges notice.

When this notice lapses:
This notice lapses if the development approval ceases to have effect in accordance with Section 635 (5) of the Sustainable Planning Act 2009.

Water and Wastewater Charges
This notice does not include water and wastewater charges. A charge notice for the distributor retailer networks charges will be provided separately by Queensland Urban Utilities.
### ATTACHMENT A - ANNEXURE B

#### Table 1: Applied Adopted Charge Non Residential Use (Place of Public Worship)

<table>
<thead>
<tr>
<th>Network</th>
<th>Charge Area</th>
<th>Charge (m² GFA)</th>
<th>Proportion of MAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transport</td>
<td>1</td>
<td>$87.76 ($21.94 after 75% contribution relief in accordance with Implementation Guideline No. 3 of the Ipswich Planning Scheme)</td>
<td>$60.11</td>
</tr>
<tr>
<td>Local Government Trunk Infrastructure Network Charge (LNC)</td>
<td></td>
<td>$87.76 ($21.94 after 75% contribution relief in accordance with Implementation Guideline No. 3 of the Ipswich Planning Scheme)</td>
<td>$60.11</td>
</tr>
<tr>
<td>Water Supply</td>
<td>28</td>
<td>$5.23</td>
<td>$3.58</td>
</tr>
<tr>
<td>Sewerage</td>
<td>57</td>
<td>$9.22</td>
<td>$6.31</td>
</tr>
<tr>
<td>Distributor Retailer Trunk Infrastructure Network Charge (DNC)</td>
<td>N/A</td>
<td>$14.45</td>
<td>$9.89</td>
</tr>
<tr>
<td>Total Trunk Infrastructure Network Charge (Total NC)</td>
<td></td>
<td>$102.21 ($36.39 after 75% contribution relief for Transport in accordance with Implementation Guideline No. 3 of the Ipswich Planning Scheme)</td>
<td>$70.00</td>
</tr>
</tbody>
</table>

Maximum Adopted Charge $70.00

Adopted Charge (AC) $21.94

Notes: The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2014.
### Table 2: Applied Adopted Charge Non Residential Use (Institutional Residential)

<table>
<thead>
<tr>
<th>Network</th>
<th>Charge Area</th>
<th>Charge (m² GFA)</th>
<th>Proportion of MAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transport</td>
<td>1</td>
<td>$55.38</td>
<td>-</td>
</tr>
<tr>
<td>Local Government Trunk Infrastructure Network Charge (LNC)</td>
<td></td>
<td>$55.38</td>
<td>-</td>
</tr>
<tr>
<td>Water Supply</td>
<td>28</td>
<td>$5.75</td>
<td>-</td>
</tr>
<tr>
<td>Sewerage</td>
<td>57</td>
<td>$10.15</td>
<td>-</td>
</tr>
<tr>
<td>Distributor Retailer Trunk Infrastructure Network Charge (DNC)</td>
<td>N/A</td>
<td>$15.90</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Trunk Infrastructure Network Charge (Total NC)</strong></td>
<td></td>
<td><strong>$71.28</strong></td>
<td><strong>$140.00</strong></td>
</tr>
<tr>
<td>Maximum Adopted Charge</td>
<td></td>
<td></td>
<td><strong>$140.00</strong></td>
</tr>
<tr>
<td>Adopted Charge (AC)</td>
<td><strong>$55.38</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Notes                                                                      | The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2014.
Section 11—Resolution of Disputes or Differences Regarding Council Decisions

11.1 All disputes or differences at any time arising out of any decision or exercise of any discretion by or on behalf of Council or its Delegates or officers under or in connection with any provision of this Structure Plan shall be dealt with as follows—

11.1.1 Any person including any applicant to the Council for approval, consent, permission or otherwise, any person relying on or affected by such decision or exercise of discretion, but not including the Council, may (without being obliged to do so) at any time within 14 days after the dispute or difference arises or within 14 days of the fact or circumstances giving rise to the dispute or difference becoming known to that person or within 14 days after such facts or circumstances have become known to that person, whichever is the earlier, give to the Chief Executive Officer of the Council by hand delivery or certified mail at the address of the person giving the notice in writing of the dispute or difference identifying in such notice—

(i) the subject matter of the dispute or difference;

(ii) the proceedings of the Boundary Plan in respect of which the dispute or difference arises.

and such notice shall contain or be accompanied by a concise particular of the dispute or difference and all written material relating thereto.

11.1.3 Within 7 days after the giving of such notice the Council and the person giving the notice (hereinafter referred to as "the parties") shall meet at least once to attempt to resolve the dispute or difference. At such conference, the parties shall be represented by a person who has authority to agree to a resolution of the dispute or difference on their behalf. Each party shall use their best endeavours and take all reasonable steps to attempt to resolve the dispute or difference by agreement. For this purpose the parties shall have good faith and shall undertake such investigations, hold such meetings, exchange such information and conduct such informal hearings as may be considered necessary or desirable.

11.1.4 If the dispute or difference is not resolved within 14 days from the giving of the said notice or if at any time either party (acting reasonably) considers that the other is not using its best endeavours or taking all reasonable steps to attempt to resolve the dispute or difference by agreement, the party other than the Council may by giving notice in writing by hand delivery or certified mail to the Chief Executive Officer of the Council refer such dispute or difference for determination by an expert as follows—

11.1.4.1 The expert shall be selected by either party from any previously agreed list of experts such selection to be effective upon the giving of notice in writing to the other, and in the absence of any such list within 7 days from the giving of the notice, the parties are unable to agree upon the identity of the expert or the expert selected are agreed upon by them then the expert is a person having the qualifications set out below. Within 7 days of such selection, agreement or nomination the parties shall jointly appoint in writing the selected or agreed or nominated expert and either refuses to join in the appointment the other is hereby irrevocably entitled to appoint the expert.

11.1.4.2 The expert shall have experience and qualifications relevant to the subject matter of the dispute.
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 14 / Attachment 4

Ipswich Planning Scheme
Part 14—Springfield Structure Plan

11.1.4.3 Within 7 days after the
appointment of the expert the
parties shall meet with the expert
to agree upon the procedure
(including whether to proceed by
way of mediation in accordance
with 11.1.4.15) to be adopted as
resolving the dispute or difference
and failing agreement between
them within 10 days from such
appointment the procedure shall
be as determined by the expert
having regard to the other
provisions hereof.

11.1.4.4 The person appointed shall act as
an expert and not as an arbitrator.

11.1.4.6 By their appointment the parties
confirm on the expert the following
functions and powers, namely, the
expert—

(a) may take submissions orally or in writing from
either or both parties or
their representatives or
from any other person or
entity;

(b) is not bound by rules of evidence and may inform
himself or herself in
relation to any matter in
dispute in such manner as
he or she thinks fit;

(c) may require the provision
of material or information
or data by either or both
parties to the expert or to
either another and within
such time period as the
expert may in his or her
sole discretion determine
and the parties shall
comply with each
requirement:

(d) after conferring with the
parties about the costs of
doing so, shall be entitled
to engage and consult
with any adviser, legal or
technical, as he or she
may see fit;

(e) shall otherwise have the
power to proceed to the
resolution of the dispute or
difference in such a
manner and subject to
such rules as the expert in
his or her absolute
discretion determines is
suitable for the nature of
the dispute or difference.

11.1.4.6 The expert must act in accordance
with the principles of natural justice
and fairness.

11.1.4.7 The parties may be represented
before the expert and shall be
entitled to call such witnesses and
make such submissions as they
consider desirable or necessary.

11.1.4.8 Either party may be represented
before the expert by a legal
practitioner but only where—

(a) the other party is
represented by a legally
qualified person, or

(b) both parties agree,
or

(c) the expert agrees that
either or both of the parties
may be legally
represented.

11.1.4.9 The parties shall pay the expert’s
costs (including the costs of
engaging and consulting advisers,)
equally.

11.1.4.10 Without limiting in any way the
evasion by him of any of the
powers and functions referred to
above, the expert must in making
his determination have regard to
all matters mentioned in the
Protocol and each other matter as
to him, relevant, including
any other expert determination
to the extent it is relevant.

11.1.4.11 Any decision of the expert shall not
in any circumstances be given any
retrospective operation except in
relation to the particular dispute or
difference giving rise to that
decision.

11.1.4.12 The parties to the dispute or
difference shall at all times do all
things which the expert requires of
them in connection with his
determination and shall co-operate
and assist the expert in every
reasonable way with his
determination. No party shall
willfully do or cause to be done any
act to delay or prevent the
determination by the expert.
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 14 / Attachment 4

Ipswich City Council

Ipswich Planning Scheme

Part IV—Springfield Structure Plan

11.1.4.13 The expert shall give his decision in writing and state the reasons for his decision as soon as is practicable.

11.1.4.14 Either of the parties may at any time by application to any court of competent jurisdiction have any question of law arising in the course of the expert's determination determined by any such court.

11.1.4.15 The expert may in his sole discretion and at any time seek to resolve the dispute or difference by acting as a mediator or conciliator between the parties before after or during his determination. For that purpose the expert may require the parties to confer with him at any time in relation to the whole or any part of or in respect of any aspect of the dispute or difference and direct what if any procedures are to be followed by the parties in such conciliation or mediation. If acting as mediator or conciliator the expert is bound by the rules of natural justice.

11.1.4.16 The person acting as expert may not be called as a witness in any proceeding before any court, tribunal or body.

11.1.4.17 No matter or thing done or omitted to be done by the expert, if the matter or thing is done in good faith for the purpose of these provisions, shall subject the expert to any action, liability, suit or demand.

11.1.4.18 The expert must not without reasonable excuse disclose information coming to his knowledge during or in connection with his determination. If it shall be a reasonable excuse to disclose information if the disclosure is made with the consent or agreement of all parties to the determination or for the purposes of the register hereinafter mentioned or for a proceeding founded on fraud alleged to be connected with or to have happened during the determination or under a requirement imposed by or under any law.

11.1.4.19 No documents, admissions, evidence or other materials produced or relied on in the course of the determination and nothing said or done in the course of the determination may be referred to or relied upon by any party to the dispute or difference and shall not be admissible in evidence in any proceedings before any court, tribunal or body about the same or any similar dispute or difference unless all the parties to the determination consent or agree or the same is discoverable or otherwise required or able to be destroyed or relied on.

11.1.8 Subject to 11.1.7 and 11.1.11, the expert's decision shall be final and binding upon the parties. Where that decision is upon the meaning, enforceability, interpretation or validity of any provision of this Structure Plan, that decision shall be deemed for all purposes to form part of and be incorporated in this Structure Plan, and the decision shall be substituted for any decision made by, or on behalf of the Council or its delegates or officers.

11.1.6 Subject to the exercises of its rights under sub-clause 11.1.7, the Council shall by resolution formally adopt and recognise the determination of the expert as soon as practicable after the expert's determination is made known.

11.1.7 If within 14 days after the expert hands down his decision any party to the dispute or difference gives written notice to the other that it does not agree with the decision or some part of it, and that it intends to apply to the Court for determination of the matter, thereafter any party shall be entitled to commence or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice disputes only part of the expert's decision, the remainder of the decision shall to the fullest extent possible continue to have effect in accordance with sub-clause 11.1.5. Any such proceedings to the Court must be commenced within 7 days after the service of such written notice. The giving of such notice is a condition precedent to the commencement of any litigation in respect of such dispute or difference. The failure to give such notice within the said 14 day period, or to
11.2 Where a determination of the Court anacide or after a decision of the expert, or the Council, the determination of the Court supersedes the decision of the expert or as the case requires the Council.

11.3 Nothing in 11.1.7 shall be construed as preventing the parties from agreeing that the experts decision is final and binding in respect of a particular matter and accepting a cause of error of any such agreement has effect accordimg to the terms.

11.4 The Council shall keep and maintain a register of all determinations under these provisions in which it shall record and make available for inspection by any member of the public during the normal office hours a summary of each determination, such summary to be prepared and provided by the expert stating the determination.

11.5 All documents, submissions and other material of whatsoever nature provided to the expert for the purpose of or in the course of or in connection with any determination shall at the conclusion of the determination be delivered by the expert to the Council. All material to be delivered to the Council shall be kept by the Council for at least seven years. The Council shall not allow any such material to be made available or used or copied for any purpose except in connection with the particular dispute or difference unless the parties to the dispute or difference otherwise agree.

11.6 Nothing herein shall prejudice the right of a party to institute proceedings at any time for urgent injunctive or declaratory relief in respect of a dispute or difference.

11.7 Time shall be the essence in respect of all the provisions in this Section.

11.8 In this section—

- "day" means calendar day;
- "Protocol" means the Protocol contained in section 11.9 between the Ipswich City Council and Springfield Land Corporation which establishes the agreed goals and objectives, roles and responsibilities between them in relation to the operation in practice of these provisions.

11.9 Alternative Dispute Resolution Protocol

The purpose of this protocol is to record how the parties intend the ADR provisions in section 11 of the Structure Plan will operate in practice.

The ADR provisions are intended to operate in order to bring the parties together to resolve their disputes amicably without recourse to expensive and time consuming litigation. The attitude of the parties, representatives in the ADR is a key element in achieving this goal.

Accordingly it is intended that the parties—

(i) avoid adopting positioning positions;
(ii) have and demonstrate a genuine preparedness to listen and understand as objectively as possible each other’s views;
(iii) be open-minded and sympathetic to compromises which address root causes, if not all of their differences;
(iv) have frequent and open dialogue both within and outside the steps and mechanisms contained in section 11 to maximise the opportunity for achieving resolution.

It is intended that the extent to which the parties or the expert agrees to assist in submissions to the expert will depend inter alia upon such factors as the importance, urgency, complexity and the like of the dispute or difference.

The expert should discuss with the parties at the beginning of any involvement the likely costs. Nothing in section 11 should be construed as preventing the parties from seeking on a "without prejudice" or otherwise basis during and outside the expert determination process of a view to endeavouring to resolve their differences.

The rationale behind section 11.5 and 11.1.4.18 is to encourage the parties to be both open and frank with the expert as is possible in order to ensure that anything the expert learns or any information made available in the course of ADR may prejudice legal rights which might be exercised by either party subsequently.

The expert should prepare and provide to the parties a summary of findings which can contain reasons for the findings.

If because of legal time periods within which legal rights or remedies must be instituted a party has to commence court proceedings before or during ADR, the parties should jointly inform the Court that notwithstanding the commencement of those proceedings they wish to embark upon alternative dispute resolution procedures with a view to resolving their differences. It is expected the Court will encourage that action and allow the court proceeding to be put on hold whilst ADR is pursued.
Plan of Lots 1 & 2 and Easement A in Lot 2

Cancelling Lot 706 on SP179281

LOCAL
GOVERNMENT: IPSWICH C.C.
LOCALITY: SPRINGFIELD LAKES

Survey Record, M

SP275460
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 14 / Attachment 6

WARNING: Folded or Multilaid Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins.

1. Lodged by M. Ellam 021A

<table>
<thead>
<tr>
<th>Site Reference</th>
<th>Description</th>
<th>New Lots</th>
<th>Road</th>
<th>Secondary Interests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot 706 on SP70281</td>
<td>Lot 1 &amp; 2</td>
<td>—</td>
<td>Emu A</td>
<td></td>
</tr>
</tbody>
</table>

ADMINISTRATIVE ADVICE ALLOCATION

<table>
<thead>
<tr>
<th>Administrative Advice</th>
<th>Lots to be Encumbered</th>
</tr>
</thead>
<tbody>
<tr>
<td>716252479</td>
<td>1 &amp; 2</td>
</tr>
</tbody>
</table>

SUSTAINABLE PLANNING ACT 2009

Dated this 23RD day of APRIL 2015

Authorized Local Government Officer

2. Plans with Community Management Statement:

CMS Number:
Name:

3. References:
Department File: 5340/14
Local Govt: BRK3577.000
Surveyor: BRK3577.000

4. Lodgement Fees:
Survey Deposit $...
Lodgement $...
New Titles $...
Photocopy $...
Postage $...
TOTAL $...

5. Passed & Endorsed: 7.4.2015

By: Land Partners Limited
Date: 17.4.2015
Signed: 7.4.2015
Designation: Chief Officer

14. Insert Plan number SP275460
5 June 2015

ALTERNATE DISPUTE RESOLUTION NOTICE

SPRINGFIELD STRUCTURE PLAN - SECTION 11
This Area Development Plan approval amends the Area Development Plan approval issued on 25 February 2015

Application Details

Application No: 5732/2014/ADP

Real Property Description: Lot 706 on SP179281

Property Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

Decision Date: 5 June 2015

Decision Authority: Senior Planner (Development)
1. **Decision Details:**

<table>
<thead>
<tr>
<th>Development</th>
<th>Approval Type</th>
<th>Decision</th>
<th>Relevant Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment of the Vedanta Master Precinct Plan</td>
<td>Development Approval</td>
<td>Approved subject to amendment as detailed in the approved Precinct Plan.</td>
<td>N/A</td>
</tr>
<tr>
<td>Area Development Plan to:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a) Nominate land for a Special Development Area for a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery); and</td>
<td>Development Permit</td>
<td>Approved subject to the conditions set out in Attachment A – Assessment Manager Conditions</td>
<td>Four (4) years</td>
</tr>
<tr>
<td>(b) Permit the development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery).</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. **Referral Agendas**

Not applicable to this decision.

3. **Approved Plans, Specifications and Supporting Material**

The approved plans, specifications and supporting material for this development approval are:

(a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and

(b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents; and

(c) The approved plans are attached to this decision notice.
<table>
<thead>
<tr>
<th>Plan No.</th>
<th>Description &amp; Revision No.</th>
<th>Prepared By</th>
<th>Date</th>
<th>Amendment No. Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>DAO1 550:13</td>
<td>Cover Sheet Rev. P1</td>
<td>Ceccato Hall and Associates</td>
<td>13 October 2014</td>
<td>The approval is limited to the Special Development Area defined in blue on the approved plan. A 15.0m wide 'Fire Break Buffer' and 'Pedestrian Access' must be provided at the location shown in yellow on the approved plan. Removable bollards and 2.0m wide concrete footpath to be provided in accordance with condition 9 'Bushfire Management and Public Access'. Provision must be made for 34 grassed overflow parking spaces in accordance with condition 12 'Carparking - Use and Maintenance'. Additional dense landscaping to be provided adjacent to the western boundary(ies).</td>
</tr>
<tr>
<td>DA02 550:13</td>
<td>Site Plan – Ground Level Rev. P1</td>
<td>Ceccato Hall and Associates</td>
<td>13 October 2014</td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>---------------------------------</td>
<td>-----------------------------</td>
<td>-----------------</td>
<td></td>
</tr>
</tbody>
</table>

- Detailed on the approved plan in accordance with condition 15 'Lanscaping'.
- Vedanta Drive to be extended and constructed in accordance with condition 20 'Roadworks'.
- Open-style fence (e.g., pool fencing) to be provided along boundary of easement as detailed on the approved plan.
- Provision must be made for 34 grassed overflow parking spaces in accordance with condition 12 'Carparking - Use and Maintenance'.
- Additional dense landscaping to be provided adjacent to the western boundary (as detailed on the approved plan) in accordance with condition 15 'Lanscaping'.
- Vedanta Drive to be extended and constructed in accordance with condition 20 'Roadworks'.
<table>
<thead>
<tr>
<th>Reference</th>
<th>Description</th>
<th>Consultant</th>
<th>Date</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>DA03 550:13</td>
<td>Site Plan – Lower Ground Rev. P1</td>
<td>Caccato Hall and Associates</td>
<td>13 October 2014</td>
<td>Additional dense landscaping to be provided adjacent to the western boundary (as detailed on the approved plan) in accordance with condition 15 'Landscaping'.</td>
</tr>
<tr>
<td>DA04 550:13</td>
<td>Floor Plans Rev. P1</td>
<td>Caccato Hall and Associates</td>
<td>13 October 2014</td>
<td>N/A</td>
</tr>
<tr>
<td>DA05 550:13</td>
<td>Sections Rev. P1</td>
<td>Caccato Hall and Associates</td>
<td>13 October 2014</td>
<td>N/A</td>
</tr>
<tr>
<td>DA06 550:13</td>
<td>Perspective Views Rev. P2</td>
<td>Caccato Hall and Associates</td>
<td>17 October 2014</td>
<td>N/A</td>
</tr>
<tr>
<td>DA07 550:13</td>
<td>Perspective Views Rev. P2</td>
<td>Caccato Hall and Associates</td>
<td>17 October 2014</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Table Amended – Alternative Dispute Resolution

4. **Preliminary Approval Affecting the Planning Scheme:**
   
   Not applicable to this decision.

5. **Codes for Self Assessable Development**

   Not applicable to this decision.

6. **Other Necessary Development Permits and/or Compliance Permits**

   Further development permits, as required by the *Sustainable Planning Act 2009*, must be obtained in respect of any operational works, building works and plumbing works in relation to this approval prior to the commencement of works pursuant to the *Sustainable Planning Act 2009*.

7. **Details of any Compliance Assessment Required for Documents or Work In Relation to the Development**

   Not applicable to this decision.
8. **Submissions**

Not applicable to this decision.

9. **Conflict with a Relevant Instrument and Reasons for the Decision Despite the Conflict**

Not applicable to this decision.

10. **When Development Approval Lapses**

The relevant period for this approval is as outlined in part 1 – 'decision details' of this decision notice, starting the day the approval takes effect. Unless the relevant period is extended by the Assessment Manager pursuant to Chapter 6, Part 8, Division 5 of the *Sustainable Planning Act 2009* (Extending period of approvals), this development approval lapses in accordance with section 341 of the *Sustainable Planning Act 2009*.

11. **When Section 242 Preliminary Approval Lapses**

Not applicable to this decision.

12. **Conditions of Assessment Manager (Ipswich City Council)**

Refer to Attachment A for Assessment Manager conditions.

13. **Trunk Infrastructure**

There is no trunk infrastructure applicable to this development.

14. **Infrastructure Charges**

(a) Refer to Annexure A of Attachment A for Council's Infrastructure charges notice.

(b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all Infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU’s developer customer service team on (07) 3432 2200.
15. **Appeal Rights**

Attachment B is an extract from the Springfield Structure Plan which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

Yours faithfully

Sean Dickson  
SENIOR PLANNER (DEVELOPMENT)

Cc: Queensland Urban Utilities

Enc.  
- Assessment Manager Conditions (Attachment A)  
- Section 11 of Springfield Structure Plan (Attachment B)  
- Approved Plans
## Assessment Manager (Ipswich City Council) Conditions

<table>
<thead>
<tr>
<th>No.</th>
<th>Condition</th>
<th>The time by which the condition must be met, implemented or complied with</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Basis of Approval</td>
<td>This approval incorporates as a condition, the applicant's common material (as defined in Schedule 3 – Definitions of the Sustainable Planning Act 2009) for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval. Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the Sustainable Planning Act 2009. From the commencement of the construction of the development and at all times thereafter.</td>
</tr>
<tr>
<td>2.</td>
<td>Minor Alterations</td>
<td>Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice. At times after the approval is granted.</td>
</tr>
<tr>
<td>3.</td>
<td>Development Plans</td>
<td>(a) The nomination as a Special Development Area (Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)) is limited to the area indicated in blue on the approved plans. At times after the approval is granted.</td>
</tr>
<tr>
<td>(b) The applicant must undertake the development generally in accordance with the approved plans outlined in part 3 of this development permit. From the commencement of the construction of the development and at all times thereafter.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Locality References</td>
<td>(a) The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development to Council's satisfaction) must specify the relevant, approved place name under the Place Names Act 1994 and must comply with the At times after the approval is granted.</td>
</tr>
</tbody>
</table>
following:

(i) be in the same colour, background colour, typeface, font, font characteristics and character spacing as the place/estate/development name
(ii) be in lettering at least 50% of the size of the place/estate/development name
(iii) be in the same orientation as the place/estate/development name
(iv) be in either title case or all in upper case.

(b) The applicant must not at any time refer to the location of the site or the development, including the place or estate, as being located in Brisbane or a Brisbane suburb or in the metropolitan area or in the western suburbs.

At all times after the approval is granted.

5. Hours of Construction

The applicant must not undertake construction works outside of the following hours:

Monday to Saturday 6:30am to 6:30pm

Construction work must not be conducted from or on the development outside the above hours or on public holidays.

At all times during construction of the development.

6. Toilet Facilities

The applicant must provide toilets (including facilities for the disabled, children and parents) that remain open for access for all patrons of the proposed development.

From the commencement of the use and at all times during the approved hours of operation thereafter.

7. Access for People with a Disability

The applicant must provide adequate access for people in wheelchairs by means of an unimpeded continuous path of travel from any adjacent roadway, other public lands and from any car parking bay allocated for use by people with a disability, to all parts of the development which are normally open to the public.

At all times after the approval is granted.

8. Hearing Aid Loop

The applicant must provide a hearing aid loop for the benefit of people with impaired hearing.

Prior to the commencement of the use and at all times thereafter.


(a) Within the fire break buffer and public access area shown in yellow on the approved plans, the applicant must provide a bushfire management trail and public access along the full length of the southern boundary of the subject site. The applicant must construct the following within the bushfire

Prior to the commencement of the use and at all times thereafter.
management trail and access zone:

(i) Provide a minimum 6 metre wide cleared "Fire Trail" zone located within the area immediately adjacent to the southern property boundary.

(ii) Achieve a minimum of 1:4 cross gradient, with the intention of being maintainable by a tractor/slasher.

(iii) Is to be suitably stabilised with "Cooch" grass coverage.

(iv) Provide a 2.0m wide concrete footpath across the full southern boundary to connect to the existing footpath network within Poppy Crescent.

(v) Include removable bollards adjacent to the southern boundary of 18 Poppy Crescent, Springfield Lakes (Lot 2856 on SP221271) and vehicular access points are to be provided to the "Fire Trail" zone. All vehicular access points will be suitably gated in accordance with Council standards.

(vi) Within the balance of the buffer (ie. the remaining 9 metres), all understorey vegetation must be removed to reduce fuel loads and declared plants, environmental weeds and rubbish is to be removed.

(vii) Provide an easement over the 15.0m wide firebreak and public access area for Council and the public to access this area of the site.

(b) The applicant must provide a metal Trail Bike Deterrent Fence along the full extent of the southern property boundary as shown in red on the approved plan. The fence must be designed and constructed in accordance with Council’s Standard Drawing SP.87. Prior to the commencement of the use and at all times thereafter.

### Condition Unchanged – Alternative Dispute Resolution

<table>
<thead>
<tr>
<th>10.</th>
<th>Carpark and Outdoor Lighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>Carparks and pedestrian walkways must be illuminated. Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td>(b)</td>
<td>All car park lighting must comply with the requirements outlined in Australian Standard for Off-Street Carparking (AS 2890.1:2004) or any Australian Standard in substitution for this standard. Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must give consideration to light spillage onto adjoining land and roadways, and must ensure that all lighting associated with the development is designed, constructed, located and maintained so as not to cause nuisance to the occupants of nearby properties or passing traffic. Prior to the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>
### Visual Treatment of Plant and Equipment

**Item 14 / Attachment 7**

<table>
<thead>
<tr>
<th>(a)</th>
<th>The applicant must ensure all plant and equipment (inclusive of tanks, air conditioning units, compressors, generators, ducting, ventilation and the like):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(i) is not located between any building and the future dedicated road (i.e. extension of Vedanta Drive); or</td>
</tr>
<tr>
<td></td>
<td>(ii) is appropriately screened (and ventilated) from view from Vedanta Drive (inclusive of the future expansion) and adjoining premises.</td>
</tr>
<tr>
<td></td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(b)</th>
<th>The applicant must, where screening is required pursuant to (a), submit for written approval by the assessment manager details of the screening method or device. All screening must be of materials similar in appearance and specification to those used in the construction of buildings on the premises and adjacent premises.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Prior to the lodgement of the application for building work.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(c)</th>
<th>The applicant must construct and maintain all screening in accordance with the approval issued by the assessment manager.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>

### Car Parking – Use and Maintenance

<table>
<thead>
<tr>
<th>(a)</th>
<th>The applicant must provide a minimum of fifty-one (51) car parking spaces for the development consisting of the following:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(i) fifteen (15) constructed car parks within the western portion of the subject site, at the location shown on the approved plans;</td>
</tr>
<tr>
<td></td>
<td>(ii) two (2) spaces within the open carport contained within the lower level of the proposed place of worship; and</td>
</tr>
<tr>
<td></td>
<td>(iii) thirty-four (34) spaces within a grassed overflow area accessed from the sealed car park generally located in the upper and lower court areas as marked in red on the approved plans.</td>
</tr>
<tr>
<td></td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(b)</th>
<th>The applicant must submit final details of the overflow car parking area detailed in (a)(iii) above, including but not limited to the following:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(i) the location and overall dimensions of the overflow area;</td>
</tr>
<tr>
<td></td>
<td>(ii) the proposed number, orientation and dimensions of vehicle spaces;</td>
</tr>
<tr>
<td></td>
<td>(iii) the proposed dimensions and point of access; and</td>
</tr>
<tr>
<td></td>
<td>In conjunction with the lodgement of the application for operational works.</td>
</tr>
</tbody>
</table>
(iv) materials to be used in the overflow area.

<table>
<thead>
<tr>
<th>(c)</th>
<th>In the event that actual parking for the development regularly exceeds the on-site provision of sealed car parking spaces on the site as determined by the assessment manager, the applicant must construct additional sealed car parking spaces on the site sufficient to cater for the actual regular demand for on-site car parking as determined by the assessment manager.</th>
<th>At any times after the commencement of the use.</th>
</tr>
</thead>
</table>
| (d) | The applicant must ensure all parking areas are:  
  (i) Kept exclusively for parking for the development  
  (ii) Used exclusively for parking for the development  
  (iii) Accessible to both staff and customers during any approved hours of operation (unless otherwise indicated on the approved plans)  
  (iv) Appropriately signposted at the entry/entries to the car park (eg “Staff and Customer Parking”) in accordance with AS1742.  
  (v) Maintained in perpetuity. | Prior to the commencement of the use and at all times thereafter. |

### 13. Access, Parking and Manoeuvring Areas

<table>
<thead>
<tr>
<th>(a)</th>
<th>The applicant must construct all parking, access and manoeuvring areas of concrete, asphaltic concrete or equivalent materials approved by the assessment manager (excluding the overflow parking).</th>
<th>Prior to the commencement of the use and at all times thereafter.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(b)</td>
<td>The applicant must line-mark all sealed parking, access and manoeuvring areas in accordance with the relevant Australian Standard.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must make provision for all vehicles to enter and exit the site in forward gear.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>
| (d) | The applicant must construct a concrete layback and driveway slab in accordance with the following:  
  (i) From the kerb alignment of the proposed Vedanta Drive extension to the property boundary for access to the development;  
  (ii) Minimum 6.0m wide.  
  (iii) In accordance with Council Standard Drawing SR.13. | Prior to the commencement of the use and at all times thereafter. |

### 14. Waste Storage and Collection

<table>
<thead>
<tr>
<th>(a)</th>
<th>The applicant must provide a screened waste storage area generally in accordance with the location detailed on the approved plans.</th>
<th>From the commencement of the use and at all times thereafter.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(b)</td>
<td>The applicant must ensure all wash down waters from bin</td>
<td>From the commencement of the use</td>
</tr>
<tr>
<td>Item 14 / Attachment 7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>15. Landscaping</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a) The applicant must submit, for written approval by the assessment manager, landscape plans (including fencing details) in accordance with section 12.6.4 (24) of the Residential Code of the Ipswich Planning Scheme utilising only native, non-invasive, plant species such as those referenced in the Ipswich City Council's Vegetation Communities Rehabilitation Guide.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b) The landscaping required in (a) above, must incorporate:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(i) A minimum 3.0m wide dense planting adjacent to the western boundary of the subject site as detailed on the approved plans, consisting of landscaping of various heights with a height and density to form a visual screen to the adjoining residential properties.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii) A landscape barrier (i.e. hedge) must be provided along the full length of the boundary of the easement required as part of Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(c) In the event that fencing is proposed to construct an open-style fence (e.g. pool fencing) along the boundary of the easement provided as part of Condition 9 ‘Bushfire Management and Public Access’ as detailed on the approved plans, the applicant must ensure that the fencing is constructed as an open style fence (e.g. pool fencing).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(d) In the event that timber fencing is constructed on-site, the applicant must design and construct the fencing such that timber palings are positioned on the external façade of the fence (directed towards the future road or public place).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(e) The applicant must provide landscaping and fencing works in accordance with the approved landscape plans.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(f) The applicant must submit to the assessment manager a Certificate of Compliance for Landscape Works completed by a qualified landscape designer stating the works have been completed in accordance with requirements of the approved landscape plan.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Condition Amended – Alternative Dispute Resolution
GOVERNANCE COMMITTEE
MEETING AGENDA
14 MAY 2019

Item 14 / Attachment 7

16. Hours of Operation

(a) Unless otherwise approved in writing by the assessment manager, the applicant must not conduct activities unless for domestic residential purposes from the premises outside of the following hours:

Monday to Sunday 7:00am to 8:00pm

From the commencement of the use and at all times thereafter.

(b) The applicant must ensure service vehicles (including refuse collection) do not access or operate on the site outside the hours listed in Table 1 below:

Table 1

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Saturday (excluding public holidays)</td>
<td>7:00am – 6:00pm</td>
</tr>
<tr>
<td>Sundays or Public Holidays</td>
<td>No refuse collection or deliveries must be undertaken.</td>
</tr>
</tbody>
</table>

From the commencement of the use and at all times thereafter.

(c) The assessment manager may amend the above hours of operation outlined in (a) above if:

(i) complaints about noise are received by the assessment manager; and

(ii) complaints are not considered frivolous or vexatious

From the commencement of the use and at any time thereafter.

17. Noise

(a) The applicant must provide to Council certification from a suitably qualified and practicing acoustic professional that the proposed development achieves the following objective:

(i) The contribution from all varying noise sources associated with the Development does not exceed a level listed in Table 1 below, adjusted for tonality and impulsiveness, when measured at the boundary of nearest residential use.

Table 1: Noise levels

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Noise level when measured at the boundary of nearest residential use (L_{Aeq,7})</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00am – 6:00pm</td>
<td>50</td>
</tr>
<tr>
<td>6:00pm – 8:00pm</td>
<td>45</td>
</tr>
</tbody>
</table>

(b) In the event ongoing bona fide complaints about noise from the development are received by the assessment

From the commencement of the use and at all times thereafter.
### 18. Acoustic Management

(a) The applicant must ensure the use of outdoor public address systems is restricted to emergency use only. From the commencement of the use and at all times thereafter.

(b) The applicant must ensure amplified music or live music is not played outdoors. From the commencement of the use and at all times thereafter.

(c) The applicant must ensure all metal grilles, metal plates or similar infrastructure that is subject to vehicular traffic is acoustically damped to prevent environmental nuisance. From the commencement of the use and at all times thereafter.

### 19. Services

The applicant must connect the development to reticulated water supply, sewer infrastructure, electricity supply and telecommunication utilities. Prior to commencement of the use.

### 20. Roadworks

(a) The applicant must provide a minimum 20.0m extension of the existing Vedanta Drive and an additional 8.5m radius temporary bitumen sealed turnaround area. Prior to commencement of the use.

(b) The proposed Vedanta Drive extension and turnaround area must be located within an access easement in favour of Council. Prior to the commencement of the use and at all times thereafter.

(c) The applicant must have registered with the Titles Office a plan of subdivision associated with Council's Area Development Plan Approval No. 5260/15. Prior to commencement of the use.

### Condition Amended – Alternative Dispute Resolution

### 21. Stormwater

(a) The applicant must provide an allotment drainage system which is designed in accordance with QUDM and not less than Level III. Provision must be made for connections to the future drainage network required by the Vedanta Master Precinct Plan. Prior to the commencement of the use.

(b) The applicant must discharge stormwater runoff from all impervious areas to a lawful point of discharge. The proposed discharge areas must be treated in accordance with the recommendations of the required Dispersive Soil Management Plan. Prior to the commencement of the use and at all times thereafter.

### 22. Earthworks

The applicant must design all earthworks (including earth In conjunction with the lodgement of
<table>
<thead>
<tr>
<th>Item 14 / Attachment 7</th>
</tr>
</thead>
</table>

| **GOVERNANCE COMMITTEE** |
| **MEETING AGENDA** |
| **14 MAY 2019** |

| 23. **Sediment & Erosion Management - Construction & Operational Phases** |
| The applicant must provide for all unpaved and disturbed areas sufficient grass or equivalent cover to prevent both rill and sheet erosion. | Prior to the commencement of use and at all times thereafter. |

| 24. **Design** |
| (a) The applicant must design all works in accordance with *Planning Scheme Policy 3 - General Works* and Implementation Guidelines 24 and 28 of the *Ipswich Planning Scheme*. | In conjunction with lodgement of operational works application or amended drawings. |
| (b) The applicant must submit to the assessment manager a Dispersive Soil Management Plan (DSMP), prepared by a suitably qualified person in accordance with Council’s Implementation Guideline 28 -- Dispersive Soil Management of the *Ipswich Planning Scheme*. | In conjunction with lodgement of operational works application or amended drawings. |

| 25. **Design Certifications** |
| The applicant must submit to the assessment manager RPEQ design certification(s) stating that all works have been designed in accordance with Council’s specifications, Infrastructure design standards and this approval. | In conjunction with an application for operational works. |

| 26. **Further Works** |
| (a) The applicant must take due regard of all existing services when undertaking works associated with this development. | During the construction of the development and prior to commencement of use. |
| (b) The applicant must alter any services when the relevant authority or assessment manager determines that works associated with this development has an impact upon any existing services. | During the construction of the development and prior to commencement of use. |
| (c) The applicant must reinstate all disturbed verge areas with turf. | Prior to commencement of use. |
### Assessment Manager (Ipswich City Council) Advice
The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval.

<table>
<thead>
<tr>
<th>Item 14 / Attachment 7</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Springfield Structure Plan</strong></td>
</tr>
<tr>
<td>Pursuant to Clause 10.2.5 of the Springfield Structure Plan a person must not remove, destroy or interfere with any identified cultural heritage resource of either aboriginal or European origin or item of the Queensland Estate.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item 14 / Attachment 7</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2. Fire Ants</strong></td>
</tr>
<tr>
<td>(a) In accordance with the <em>Plant Protection Act 1989</em> and the <em>Plant Protection Regulation 2002</em>, a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (<em>ant species Solenopsis invicta</em>) and to eradicate it from the State.</td>
</tr>
<tr>
<td>(b) It is the legal obligation of the land owner or any consultant or contractor employed by the land owner to report the presence or suspicion of Fire Ants to Biosecurity Queensland on 13 25 23 within 24 hours of becoming aware of the presence or suspicion, and to advise in writing within seven days to:</td>
</tr>
<tr>
<td>Biosecurity Queensland</td>
</tr>
<tr>
<td>Department of Agriculture, Forestry and Fisheries</td>
</tr>
<tr>
<td>GPO Box 46</td>
</tr>
<tr>
<td>BRISBANE QLD 4001</td>
</tr>
<tr>
<td>(c) It should be noted that the movement of Fire Ants is prohibited, unless under the conditions of an Inspectors Approval. More information can be obtained from the Department of Agriculture, Forestry and Fisheries website <a href="http://www.daff.qld.gov.au">www.daff.qld.gov.au</a>.</td>
</tr>
<tr>
<td>(d) The land over which you have made a development application is within a suburb known to have Fire Ants and as such is within a &quot;Restricted Area.&quot; The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Department of Employment, Economic Development and Innovation to investigate the site and for you to implement any necessary matters required by that Department prior to the commencement of any works.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item 14 / Attachment 7</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>3. Local Government (Finance, Plans and Reporting) Regulation 2010</strong></td>
</tr>
<tr>
<td>This property may be subject to the provision of Section 50 of the <em>Local Government (Finance, Plans and Reporting) Regulation 2010</em>. This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council’s budget and rating resolutions, if the property is sold or reconfigured in any way (eg. subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item 14 / Attachment 7</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>4. Section 245 of the Sustainable Planning Act 2009</strong></td>
</tr>
<tr>
<td>Pursuant to section 245 of the <em>Sustainable Planning Act 2009</em>, a development approval including any conditions of approval is binding on the owner, the owner’s successor in title and any occupier of the land.</td>
</tr>
</tbody>
</table>
5. Acronyms and Terms

Acronyms and terms used in this notice have the following meanings:

(a) RPEQ - A Registered Professional Engineer of Queensland, suitably qualified and experienced in the particular area of expertise required.

(b) QUDM – The Queensland Urban Drainage Manual (2007 Edition), produced by the Queensland Department of Environment and Natural Resources

(c) MUTCD - The Manual of Uniform Traffic Control Devices, published by DTMR

(d) QUU – Queensland Urban Utilities – trading name of the Central SEQ Distributor-Retailer Authority, providing water and wastewater services to Ipswich City under the South-East Queensland Water (Distribution and Retail Restructuring) Act 2009

(e) AEP – Annual Exceedance Probability - used to define flood frequency and severity

(f) AHD - Australian Height Datum (m)

6. Bonds

Any bonding sought to be approved in relation to development will be considered in accordance with Planning Scheme Policy 3 of the Ipswich Planning Scheme.

The Bond, Licence Deed and conditions of security payment can be found online at www.ipswich.qld.gov.au/business/development. Council's preference is for bonds to be submitted by way of a Bank Guarantee.

7. Operational Works Submission

The applicant must submit to the assessment manager all engineering drawings in accordance with the requirements of Ipswich Planning Scheme 2 – Information Local Government May Request. For clarification, where any inconsistency or conflict exists between design standards and other relevant technical publications, Council standards and specifications must take precedence.

8. Proximity of Earthworks to Adjoining Property

Where earthworks, including retaining structures, are proposed within 3.0m of the property boundary or are likely to affect adjoining property owners, the applicant must notify the affected property owners in writing, and obtain written comments from them, as detailed in Part 12, Division 15 - Specific Outcome 19 and Note 12.15.4K of the Ipswich Planning Scheme. Written comments from the affected owners (or at least the supporting documentation of notification and consultation with the adjoining property owners to the Council’s satisfaction) must be submitted to Council for consideration, in conjunction with any operational works application.

9. Portable Long Service Leave

Where the proposed works (civil and landscaping) are valued at $150,000 or more and match the definition of Building and Construction Industry, the Building and Construction Industry (Portable Long Service Leave) Act 1991 requires that evidence of payment of the Portable Long Service Leave (QLLeave) Levy be received by Council as a condition of issuing a development permit for building works, operational works and plumbing and drainage works applications, as defined under the Sustainable Planning Act 2009.

If you require clarification in regard to the Building and Construction Industry (Portable Long Service Leave) Act 1991, you should contact QLLeave on 1800 803 481 (free call) or (07) 3212 6855.
<table>
<thead>
<tr>
<th>Item 10</th>
<th>Trade Waste</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waste water directed to sewer must only be carried out in compliance with an approved Trade Waste Permit for the site. All associated water treatment equipment (if any) must be covered by the permit, where released to sewer. Enquiries regarding Trade Waste requirements can be made by contacting Queensland Urban Utilities on telephone number 13 26 57.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item 11</th>
<th>Food Licence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where food is sold, served and or produced on the site there may be a need to hold a licence to do so under the Food Act 2006. Please contact the Engineering and Environment Branch of the Planning and Development Department of Ipswich City Council for advice regarding this matter by phoning 3810 6828.</td>
<td></td>
</tr>
</tbody>
</table>
DA No. 5732/2014/ADP

ATTACHMENT A - ANNEXURE A

INFRASTRUCTURE CHARGES NOTICE

This Infrastructure Charges Notice is issued by Council and relates to charges for the purposes of local government trunk infrastructure networks (transport, public parks and community facilities).

Application No: 5732/2014/ADP

Real Property Description: Lot 706 SP 179281 PAR STAPYLTON

Property Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

Development Approval Details: In accordance with Section 1 of Development Decision Notice 5732/2014/ADP

Levied Charge: $17,894.12

Does the maximum adopted charge apply: No

Levied Charge Calculation:

<table>
<thead>
<tr>
<th>Charge Category and Use</th>
<th>Applied Adopted Charge (see Table 1 and 2)</th>
<th>Demand</th>
<th>Levied Charge Relief</th>
<th>Levied Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Places of Assembly:</td>
<td>Place of Public Worship: $87.76/m²</td>
<td></td>
<td>75%</td>
<td>Transport:</td>
</tr>
<tr>
<td>Place of Worship and Residential Care Facility (Institutional Residence - Monastery)</td>
<td>Place of Public Worship: 309.5m² @ $87.76/m² = $27,161.72</td>
<td>Demand Credit: Nil</td>
<td>$27,161.72</td>
<td>$27,161.72 x 0.25 = $6,790.43</td>
</tr>
<tr>
<td>Additional Demand:</td>
<td>$27,161.72</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Institutional Residence (Monastery): $55.38/m²</td>
<td>Development Demand: Institutional Residence (Monastery): 200.5m² @ $55.38/m² = $11,103.69</td>
<td>Demand Credit: Nil</td>
<td>$11,103.69</td>
<td>Transport:</td>
</tr>
<tr>
<td>Additional Demand:</td>
<td>$11,103.69</td>
<td></td>
<td></td>
<td>$11,103.69</td>
</tr>
<tr>
<td>Total Charge:</td>
<td></td>
<td></td>
<td></td>
<td>$17,894.12</td>
</tr>
</tbody>
</table>
Applied Adopted Charge
See Annexure B for an example calculation of the Applied Adopted Charge.

Details of Payment
Payment Details:
Payment of the infrastructure charges must be made to Ipswich City Council.

It is advised that credit cards, personal and/or company cheques cannot be accepted as payment for the above infrastructure charges. The only acceptable forms of payments are cash (EFT payments included) or bank cheques.
The payee must quote the development application reference number when making payment.

Due date for payment
Payment of the levied charges is required prior to the issue of a development permit for building works unless otherwise stated in an infrastructure agreement or by agreement pursuant to the Springfield Infrastructure Agreement.

Automatic increases of levied charge:
The levied charges outlined in this notice will be automatically increased from the date of the charges notice to the date of the payment subject to being not more than the lesser of the following amounts—

(I) the difference between the levied charge and the maximum adopted charge Council could have levied for the development when the charge is paid;

(II) the increase for the PPI index for the period starting on the day the levied charge was levied and ending on the day it is paid, adjusted by reference to the 3-yearly PPI index average.

General Information

GST:
The Federal Government has determined that contributions made by applicant to Government for infrastructure and services under the Sustainable Planning Act 2009 are GST exempt.

Authority for the charge:
The levied charges in this notice are payable in accordance with Chapter 6 of the Sustainable Planning Act 2009.

How the charge is calculated:
The levied charge for the development is to be worked out by Council as follows:

\[ LC = [(AC \times AD) + LCR] - D \]

Where:
LC is the levied charge for the development, which cannot be less than zero.
AC is the applied adopted charge for the development.
AD is the additional demand for the development.
LCR is the levied charge relief for the development.
D is the discount for the prescribed financial contribution.

Offsets and refunds
No offset or refund applies to this infrastructure charge notice unless otherwise specified in an infrastructure agreement or an agreement pursuant to section 639 of the Sustainable Planning Act 2009.

Appeals:
Pursuant to section 478 of the Sustainable Planning Act 2009 a person may appeal an infrastructure charges notice.

When this notice lapses:
This notice lapses if the development approval ceases to have effect in accordance with Section 635 (5) of the Sustainable Planning Act 2009.

Water and Wastewater Charges
This notice does not include water and wastewater charges. A charge notice for the distributor/retailer networks charges will be provided separately by Queensland Urban Utilities.
## ATTACHMENT A - ANNEXURE B

### Table 1: Applied Adopted Charge Non Residential Use (Place of Public Worship)

<table>
<thead>
<tr>
<th>Network</th>
<th>Charge Area</th>
<th>Charge (m² GFA)</th>
<th>Proportion of MAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transport</td>
<td>1</td>
<td>$87.76 ($21.94 after 75% contribution relief in accordance with Implementation Guideline No. 3 of the Ipswich Planning Scheme)</td>
<td>$60.11</td>
</tr>
<tr>
<td>Local Government Trunk Infrastructure Network Charge (LNC)</td>
<td></td>
<td>$87.76 ($21.94 after 75% contribution relief in accordance with Implementation Guideline No. 3 of the Ipswich Planning Scheme)</td>
<td>$60.11</td>
</tr>
<tr>
<td>Water Supply</td>
<td>28</td>
<td>$5.23</td>
<td>$3.58</td>
</tr>
<tr>
<td>Sewerage</td>
<td>57</td>
<td>$9.22</td>
<td>$6.31</td>
</tr>
<tr>
<td>Distributor Retailer Trunk Infrastructure Network Charge (DNC)</td>
<td>N/A</td>
<td>$14.45</td>
<td>$9.89</td>
</tr>
<tr>
<td>Total Trunk Infrastructure Network Charge (Total NC)</td>
<td></td>
<td>$102.28 ($36.39 after 75% contribution relief for Transport in accordance with Implementation Guideline No. 3 of the Ipswich Planning Scheme)</td>
<td>$70.00</td>
</tr>
<tr>
<td>Maximum Adopted Charge</td>
<td></td>
<td></td>
<td>$70.00</td>
</tr>
<tr>
<td>Adopted Charge (AC)</td>
<td></td>
<td></td>
<td>$21.94</td>
</tr>
<tr>
<td>Notes</td>
<td></td>
<td></td>
<td>The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2014.</td>
</tr>
</tbody>
</table>
### Table 2: Applied Adopted Charge Non Residential Use (Institutional Residential)

<table>
<thead>
<tr>
<th>Network</th>
<th>Charge Area</th>
<th>Charge (m² GFA)</th>
<th>Proportion of MAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transport</td>
<td>1</td>
<td>$55.38</td>
<td>-</td>
</tr>
<tr>
<td>Local Government Trunk Infrastructure Network Charge (LGC)</td>
<td></td>
<td>$55.38</td>
<td>-</td>
</tr>
<tr>
<td>Water Supply</td>
<td>28</td>
<td>$5.75</td>
<td>-</td>
</tr>
<tr>
<td>Sewerage</td>
<td>57</td>
<td>$10.15</td>
<td>-</td>
</tr>
<tr>
<td>Distributor Retailer Trunk Infrastructure Network Charge (DNC)</td>
<td>N/A</td>
<td>$15.90</td>
<td>-</td>
</tr>
<tr>
<td>Total Trunk Infrastructure Network Charge (Total NC)</td>
<td></td>
<td>$71.28</td>
<td>$140.00</td>
</tr>
<tr>
<td>Maximum Adopted Charge</td>
<td></td>
<td></td>
<td>$140.00</td>
</tr>
<tr>
<td>Adopted Charge (AC)</td>
<td></td>
<td></td>
<td>$55.38</td>
</tr>
<tr>
<td>Notes</td>
<td></td>
<td></td>
<td>The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2014.</td>
</tr>
</tbody>
</table>
Attachment B

Appeal Rights
The following is Section 11 of the Springfield Structure Plan

Ipswich Planning Scheme  
Part 14—Springfield Structure Plan

Section 11—Resolution of Disputes or Differences Regarding Council Decisions

11.1 All disputes or differences at any time arising out of any decision or exercise of any discretion by or on behalf of Council or its delegate or officers under or in connection with any provision of this Structure Plan shall be decided as follows—

11.1.1 Any person (including any applicant to the Council for approval, consent, permission or otherwise any person relying on or affected by such decision or exercise of discretion) not being Council, may, without being obliged to do so, write to the Chief Executive Officer of the Council within 14 days after the dispute or difference arises or within 14 days after the notice of such decision or exercise of discretion has been given to the person relying or within 14 days after such notice or circumstances have become known to that person, whichever is the earliest, giving in writing the dispute or difference or notification of the dispute or difference by agreement. For this purpose the parties shall in good faith undertake such investigations, hold such meetings, exchange such information and conduct such informal hearings as may be considered necessary or desirable.

11.1.4 If the dispute or difference is not resolved within 14 days from the giving of the said notice or at any time after the dispute or difference becomes known to the person relying, the person relying may by giving notice in writing (by hand delivery or certified mail) to the Chief Executive Officer of the Council refer such dispute or difference for determination by an expert as follows—

11.1.4.1 The expert shall be selected by the other party from any previous agreement list of experts (subject to the giving of notice to the other party and in the absence of any such list within 7 days from the giving of the second notice the parties are unable to agree upon the identity of the expert, or the expert selected or agreed upon from a list of experts containing more than three) that is unable or unwilling to act, the expert shall be appointed at the request of either party by the President for the time being of the Queensland Law Society Incorporated who shall have the qualifications set out below. Within 7 days of such selection agreement or nomination the parties shall appoint in writing the selected or agreed or nominated expert and if either refuses to join in the appointment the other is hereby expressly authorized to appoint the expert.

11.1.4.2 The expert shall have experience and qualifications relevant to the subject matter of the dispute.
11.1.4.3 Within 7 days after the appointment of the expert the parties shall meet with the expert to agree upon the procedure (including whether to proceed by way of mediation in accordance with 11.1.4.15) to be adopted in resolving the dispute or difference and failing agreement between them within 10 days from such appointment the procedure shall be as determined by the expert having regard to the other provisions hereof.

11.1.4.4 The person appointed shall act as an expert and not as an arbitrator.

11.1.4.5 By their appointment the parties confer on the expert the following function and power, namely, the expert—

(a) may take submissions orally or in writing from either or both parties or their representatives or from any other person or entity;

(b) is not bound by rules of evidence and may reform himself or herself in relation to any matter in dispute in such manner as he or she thinks fit;

(c) may require the provision of material or information or data by either or both parties to the expert or to one another and within such time periods as the expert may in his or her sole discretion determine and the parties shall comply with such requirements;

(d) after conferring with the parties about the costs of doing so, shall be entitled to engage and consult with any adviser, legal or technical, as he or she may see fit;

(e) shall otherwise have the power to proceed to the resolution of the dispute or difference in such a manner and subject to such rules as the expert in his or her absolute discretion determines is suitable for the nature of the dispute or difference.

11.1.4.6 The expert must act in accordance with the principles of natural justice and fairness.

11.1.4.7 The parties may be represented before the expert and shall be entitled to call such witnesses and make such submissions as they consider desirable or necessary.

11.1.4.8 Either party may be represented before the expert by a legal practitioner but only where—

(a) the other party is represented by a legally qualified person, or

(b) both parties agree, or

(c) the expert agrees that either or both of the parties may be legally represented.

11.1.4.9 The parties shall pay the expert's costs (including the costs of engaging and consulting advisers) equally.

11.1.4.10 Without limiting in any way the exercise by him of any of the powers and functions referred to above, the expert must in making his determination have regard to all matters mentioned in the Protocol and such other matters as to him seem relevant, including any other expert determination to the extent it is relevant.

11.1.4.11 Any decision of the expert shall not in any circumstances be given any retrospective operation except in relation to the particular dispute or difference giving rise to that decision.

11.1.4.12 The parties to the dispute or difference shall at all times do all things which the expert requires of them in connection with his determination and shall co-operate and assist the expert in every reasonable way with his determination. No party shall unthinkingly do or cause to be done any act to delay or prevent the determination by the expert.
11.1.4.13 The expert shall give his decision in writing and state the reasons for his decision as soon as is practicable.

11.1.4.14 Either of the parties may at any time by application to any court of competent jurisdiction have any question of law arising in the course of the expert’s determination determined by any such court.

11.1.4.15 The expert may in his sole discretion and at any time seek to resolve the dispute or difference by acting as a mediator or conciliator between the parties before or during his determination. For that purpose the expert may require the parties to confer with him at any time in relation to the whole or any part of or in respect of any aspect of the dispute or difference and direct what if any procedures are to be followed by the parties in such conciliation or mediation. In acting as mediator or conciliator the expert is bound by the rules of natural justice.

11.1.4.16 The person acting as expert may not be called as a witness in any proceeding before any court, tribunal or body.

11.1.4.17 No matter or thing done or omitted to be done by the expert if the matter or thing is done in good faith for the purpose of these provisions, shall subject the expert to any action, liability claim or demand.

11.1.4.18 The expert must not without reasonable excuse disclose information coming to his knowledge during or in connection with his determination. It shall be a reasonable excuse to disclose information if the disclosure is made with the consent or agreement of all parties to the determination or for the purposes of the expert having first mentioned or for a proceeding founded on fraud alleged to be connected with or to have happened during the determination or under a requirement imposed by or under any law.

11.1.4.19 No documents, admissions, evidence or other material produced or relied on in the course of the determination and nothing said or done in the course of the determination may be referred to or relied upon by any party to the dispute or difference and shall not be admissible in evidence in any proceedings before any court, tribunal or body about the same or any similar dispute or difference unless all the parties to the determination consent or agree or the same is discoverable or otherwise required or able by law to be disclosed or relied on.

11.1.8 Subject to 11.1.7 and 11.1.4.11, the expert’s decision shall be final and binding upon the parties. Where the decision bears upon the meaning, enforceability, interpretation or validity of any provision of this Structure Plan, that decision shall be deemed for all purposes to form part of and be incorporated in this Structure Plan, and his decision shall be substituted for any decision made by or on behalf of the Council or its delegates or officers.

11.1.8 Subject to the exercise of its rights under sub-clause 11.1.7, the Council shall by resolution formally adopt and incorporate the determination of the expert as soon as practicable after the expert’s determination is made known.

11.1.7 If within 14 days after the expert hands down his decision any party to the dispute or difference gives written notice to the other that it does not agree with the decision or some part of it, and that it intends to apply to the Court for determination of the matter, then if any party shall be entitled to commence or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice disputes any part of the expert’s decision, the remainder of the decision shall to the fullest extent possible continue to have effect in accordance with sub-clause 11.1.5. Any such proceedings to the Court must be commenced within 7 days after the service of such written notice. The giving of such notice is a condition precedent to the commencement of any litigation in respect of such dispute or difference. The failure to give such notice within the said 14 day period, or to
commence such proceedings within the said 7 day period, shall be an absolute bar to the giving of such notice or the commencement of such proceedings at any time thereafter and in addition such failure shall operate as a complete and unconditional waiver by each party to object in any way (including by interplead) at any time and for any reason in the matter the subject of the dispute or difference, and the experts' decision shall be final and binding upon the parties in accordance with clause 11.1.5.

11.2 Where a determination of the Court amends or alters a decision of the expert or the Council, the determination of the Court supersedes the decision of the expert or as the case requires the Council.

11.3 Nothing in 11.1.7 shall be construed as preventing the parties from agreeing that the expert's decision is final and binding in respect of a particular matter and excluding a case of error of fact any such agreement has effect according to its terms.

11.4 The Council shall keep and maintain a register of all determinations under these provisions in which it shall record and make available for inspection by any member of the public during its normal office hours a summary of each determination, such summary to be prepared and provided by the expert making the determination.

11.5 All documents, submissions and other material of whatever nature produced to the expert for the purpose of or in the course of or in connection with any determination shall at the conclusion of the determination be delivered up by the expert to the Council. All material to be delivered to the Council shall be kept by the Council for at least seven years. The Council shall not allow any such material to be made available or used or copied for any purpose except in connection with the particular dispute or difference unless the parties to the dispute or difference otherwise agree.

11.6 Nothing herein shall prejudice the right of a party to institute proceedings at any time for urgent injunctive or declaratory relief in respect of a dispute or difference.

11.7 Time shall be of the essence in respect of all the provisions in the Section.

11.8 In this section—

- "day" means calendar day;
- "Protocol" means the Protocol contained in section 11.9 between the Ipswich City Council and Springfield Land Corporation which establishes the agreed goals and objectives, roles and responsibilities between them in relation to the operation in practice of these provisions.

11.9 Alternative Dispute Resolution Protocol

The purpose of this protocol is to record how the parties intend the ADR provisions in section 11 of the Structure Plan will operate in practice. The ADR provisions are intended to operate to bring the parties together to maximise the opportunity for them to resolve differences amicably without recourse to expensive and time consuming litigation. The attitude of the parties to ADR is a key element in achieving this goal. Accordingly it is intended that the parties—

(a) adopt an open and frank attitude;
(b) avoid adopting polarising positions;
(c) have and demonstrate a genuine preparedness to listen and understand as objectively as possible each other's views;
(d) be open minded and sympathetic to compromise which includes most, if not all, of these differences;
(e) have frequent and open dialogue both within and outside the scope of discussions contained in this section to maximise the opportunity for achieving resolution.

It is intended that the extent to which the parties or the expert engage others to assist in submissions to the expert will depend inter alia upon such factors as the importance, urgency, complexity and the like of the dispute or difference.

The expert should discuss with the parties at the beginning of any involvement the likely costs.

Nothing in section 11 should be construed as preventing the parties from meeting on a "without prejudice" or otherwise basis during and outside the expert determination processes with a view to endeavouring to resolve their differences.

The rationale behind section 11.5 and 11.1.4.16 is to encourage the parties to be as open and frank with the expert as is possible and without fear that anything the expert learns or any information etc. made available in the course of ADR may prejudice legal rights which might be exercised by either party subsequently.

The expert should prepare and provide to the parties a summary of the findings which can contain reasons for the findings.

If because of legal time periods within which legal rights or remedies must be instituted a party has to commence court proceedings before or during ADR, the parties should jointly inform the Court that notwithstanding the commencement of those proceedings they wish to embark upon alternative dispute resolution procedures with a view to resolving their differences. It is expected the Court will encourage that action and allow the court proceedings to be put on hold while ADR is pursued.
Vedanta Centre of Sydney Incorporate
Brisbane Chapter
C/- Springfield Land Corp. (No.2) Pty Ltd
Attn: Brett Wilson
b.wilson@springfieldland.com.au

20 December 2016

SUSTAINABLE PLANNING ACT 2009

DEVELOPMENT APPLICATION DECISION NOTICE

Application Details

Application No: 7007/2016/ADP

Real Property Description: Lots 1 and 2 on SP275460,

Property Location: 96 and 7001 Vedanta Drive, Springfield Lakes QLD 4300

Decision Date: 20 December 2016

Decision Authority: Team Coordinator (Development)
1. **Decision Details**

<table>
<thead>
<tr>
<th>Development</th>
<th>Approval Type</th>
<th>Decision</th>
<th>Relevant Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area Development Plan to amend an Area Development Plan to: Permit the Development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)</td>
<td>Development Permit</td>
<td>Approved subject to the conditions set out in Attachment A - Assessment Manager Conditions</td>
<td>4 years</td>
</tr>
</tbody>
</table>

2. **Referral Agencies**

Not applicable to this decision.

3. **Approved Plans, Specifications and Supporting Material**

The approved plans, specifications and supporting material for this development approval are:

(a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and

(b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents; and

(c) The approved plans are attached to this decision notice.
### Table 1: Approved Plans/Specifications/Supporting Materials

<table>
<thead>
<tr>
<th>Plan No. &amp; Revision No</th>
<th>Description</th>
<th>Prepared By</th>
<th>Date</th>
<th>Amendments Required</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>A concrete footpath 2.0m wide must be constructed pursuant to Attachment A, Condition 9 'Bushfire Management and Public Access'.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Additional landscaping to be provided pursuant to Attachment A, Condition 15 'Landscaping'.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Overflow car park must have provision for forty-seven (47) car parking spaces pursuant to Attachment A, Condition 12 'Car Parking – Use and Maintenance'.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Roadworks must be completed in accordance with the approved plans and Attachment A, Condition 20 'Roadworks'.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>The motorised sliding driveway gate must be setback into the property as shown in red.</td>
</tr>
<tr>
<td>A101 Rev. P4</td>
<td>Lower Ground Level Floor Plan</td>
<td>J Kathiria</td>
<td>15 August 2016</td>
<td>N/A</td>
</tr>
<tr>
<td>A102 Rev. P4</td>
<td>Ground Level Floor Plan</td>
<td>J Kathiria</td>
<td>15 August 2016</td>
<td>N/A</td>
</tr>
<tr>
<td>A103 Rev. P3</td>
<td>Roof Plan</td>
<td>J Kathiria</td>
<td>15 August 2016</td>
<td>N/A</td>
</tr>
<tr>
<td>A300 Rev. P2</td>
<td>Elevations</td>
<td>J Kathiria</td>
<td>15 August 2016</td>
<td>N/A</td>
</tr>
<tr>
<td>A305 Rev. P3</td>
<td>Sections</td>
<td>J Kathiria</td>
<td>15 August 2016</td>
<td>N/A</td>
</tr>
</tbody>
</table>
4. Preliminary Approval Affecting the Planning Scheme

Not applicable to this decision.

5. Codes for Self Assessable Development

Not applicable to this decision.

6. Other Necessary Development Permits and/or Compliance Permits

Further development permits, as required by the Sustainable Planning Act 2009, must be obtained in respect of any operational works, building works and plumbing works in relation to this approval prior to the commencement of works pursuant to the Sustainable Planning Act 2009 and Springfield Structure Plan.

7. Details of any Compliance Assessment Required for Documents or Work In Relation to the Development

Not applicable to this decision.

8. Submissions

Not applicable to this decision.

9. Conflict with a Relevant Instrument and Reasons for the Decision Despite the Conflict

Not applicable to this decision.

10. When Development Approval Lapses

The relevant period for this approval is as outlined in part 1 'Decision Details' of this decision notice, starting the day the approval takes effect. Unless the relevant period is extended by the Assessment Manager pursuant to Chapter 6, Part 8, Division 5 of the Sustainable Planning Act 2009 (Extending period of approvals), this development approval lapses in accordance with section 341 of the Sustainable Planning Act 2009.

11. When Section 242 Preliminary Approval Lapses

Not applicable to this decision.

12. Conditions of Assessment Manager (Ipswich City Council)

Refer to Attachment A for Assessment Manager Conditions.

13. Trunk Infrastructure

Not applicable to this decision.
14. **Infrastructure Charges**

(a) Refer to Annexure A of Attachment A for Council’s infrastructure charges notice.

(b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all Infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU’s developer customer service team on (07) 3432 2200.

15. **Appeal Rights**

Attachment B is an extract from the Springfield Structure Plan that details the applicant’s appeal rights and the appeal rights of any submitters regarding this decision.

Yours faithfully

\[Signature\]

Tim Foote  
**TEAM COORDINATOR (DEVELOPMENT)**

**CC.** Queensland Urban Utilities

**Enc.**
- Assessment Manager Conditions (Attachment A)
- Section 11 of Springfield Structure Plan (Attachment B)
- Approved Plans
## Attachment A

**File No:** 7007/2016/ADP  
**Location:** 96 and 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300  
Proposal: Area Development Plan to amend an Area Development Plan to Permit the Development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)

### Assessment Manager (Ipswich City Council) Conditions

**Conditions applicable to this approval under the Sustainable Planning Act 2009**

<table>
<thead>
<tr>
<th>No.</th>
<th>Condition</th>
<th>The time by which the condition must be met, implemented or complied with</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>Basis of Approval</strong></td>
<td>From the commencement of the construction of the development and at all times thereafter.</td>
</tr>
<tr>
<td></td>
<td>This approval incorporates as a condition, the applicant's common material (as defined in Schedule 3 – Definitions of the Sustainable Planning Act 2009) for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (Including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Note:</strong> Any variation in the development from that approved herein may constitute assessable development pursuant to the Sustainable Planning Act 2009.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td><strong>Minor Alterations</strong></td>
<td>At all times after the approval is granted.</td>
</tr>
<tr>
<td></td>
<td>Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td><strong>Development Plans</strong></td>
<td>From the commencement of the construction of the development and at all times thereafter.</td>
</tr>
<tr>
<td></td>
<td>The applicant must undertake the development generally in accordance with the approved plans outlined in part 3 of this development permit.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td><strong>Locality References</strong></td>
<td>At all times after the approval is granted.</td>
</tr>
<tr>
<td></td>
<td><strong>(a)</strong> The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development to Council's satisfaction) must specify the relevant, approved place name under the Place Names Act 1994 and must comply with the following:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td><strong>5. Hours of Construction</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unless otherwise approved in writing by the assessment manager, construction works must only occur within the hours as defined in <em>Planning Scheme Policy 3 - General Works</em>, Part 5, Section 5.1.3.</td>
<td>At all times during construction of the development.</td>
<td></td>
</tr>
<tr>
<td><strong>6. Toilet Facilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The applicant must provide toilets (including facilities for the disabled, children and parents) that remain open for access for all patrons of the proposed development.</td>
<td>From the commencement of the use and at all times during the approved hours of operation thereafter.</td>
<td></td>
</tr>
<tr>
<td><strong>7. Access for People with a Disability</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The applicant must provide adequate access for people in wheelchairs by means of an unimpeded continuous path of travel from any adjacent roadway, other public lands and from any car parking bay allocated for use by people with a disability, to all parts of the development which are normally open to the public.</td>
<td>At all times after the approval is granted.</td>
<td></td>
</tr>
<tr>
<td><strong>8. Hearing Aid Loop</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The applicant must provide a hearing aid loop for the benefit of people with impaired hearing.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
<td></td>
</tr>
</tbody>
</table>
## Bushfire Management and Public Access

(a) Within the fire break buffer and public access area shown in yellow on the approved plans, the applicant must provide a bushfire management trail and public access along the full length of the southern boundary of the subject site. The applicant must construct the following within the bushfire management trail and access zone:

(i) Provide a minimum 6.0m wide cleared “Fire Trail” zone located within the area immediately adjacent to the southern property boundary;

(ii) Achieve a minimum of 1:4 cross gradient, with the intention of being maintainable by a tractor/slasher;

(iii) Is to be suitably stabilised with “Cooch” grass coverage;

(iv) Provide a 2.0m wide concrete footpath across the full southern boundary to connect to the existing footpath network within Poppy Crescent;

(v) Include removable bollards adjacent to the southern boundary of 18 Poppy Crescent, Springfield Lakes (Lot 2856 on SP221271) and vehicular access points are to be provided to the “Fire Trail” zone. All vehicular access points will be suitably gated in accordance with Council standards;

(vi) Within the balance of the buffer (i.e. the remaining 9.0m), all understorey vegetation must be removed to reduce fuel loads and declared plants, environmental weeds and rubbish is to be removed; and

(vii) Provide an easement over the 15.0m wide firebreak and public access area for Council and the public to access this area of the site.

(b) The applicant must provide a metal Trail Bike Deterrent Fence along the full extent of the southern property boundary as shown in red on the approved plan. The fence must be designed and constructed in accordance with Council’s Standard Drawing Sp.87.

Prior to the commencement of the use and at all times thereafter.
<table>
<thead>
<tr>
<th>Item 14 / Attachment 8</th>
</tr>
</thead>
</table>

### 10. Car Park and Outdoor Lighting

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>Car parks and pedestrian walkways must be illuminated.</td>
</tr>
<tr>
<td>(b)</td>
<td>All car park lighting must comply with the requirements outlined in <em>Australian Standard for Off-Street Car Parking (AS 2890.1:2004)</em> or any Australian Standard in substitution for this standard.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must give consideration to light spillage onto adjoining land and roadways, and must ensure that all lighting associated with the development is designed, constructed, located and maintained so as not to cause nuisance to the occupants of nearby properties or passing traffic.</td>
</tr>
</tbody>
</table>

### 11. Visual Treatment of Plant and Equipment

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must ensure all plant and equipment (inclusive of tanks, air conditioning units, compressors, generators, ducting, ventilation and the like):</td>
</tr>
<tr>
<td></td>
<td>(i) is not located between any building and the future dedicated road (ie. extension of Vedanta Drive); or</td>
</tr>
<tr>
<td></td>
<td>(ii) is appropriately screened (and ventilated) from view from Vedanta Drive (inclusive of the future expansion) and adjoining premises.</td>
</tr>
<tr>
<td>(b)</td>
<td>The applicant must, where screening is required pursuant to Condition 11(a) above, submit for written approval by the assessment manager details of the screening method or device. All screening must be of materials similar in appearance and specification to those used in the construction of buildings on the premises and adjacent premises.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must construct and maintain all screening in accordance with the approval issued by the assessment manager.</td>
</tr>
</tbody>
</table>
### Car Parking – Use and Maintenance

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
</table>
| (a)  | The applicant must provide a minimum of sixty-six (66) car parking spaces for the development consisting of the following:  
(i) Seventeen (17) constructed car parks within the north-western portion of the site, at the location shown on the approved plans;  
(ii) Two (2) spaces within the open carport contained within the lower level of the proposed place of worship; and  
(iii) Forty-seven (47) 'overflow' spaces in the north-eastern portion of the site as illustrated on the approved plans. |
| (b)  | The applicant must ensure all parking areas are:  
(i) Kept exclusively for parking for the development;  
(ii) Used exclusively for parking for the development;  
(iii) Accessible to both staff and customers during any approved hours of operation (unless otherwise indicated on the approved plans);  
(iv) Appropriately signposted at the entry/entries to the car park (eg "Staff and Customer Parking") in accordance with AS1742; and  
(v) Maintained in perpetuity. |

### Access, Parking and Manoeuvring Areas

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must construct all parking, access and manoeuvring areas of concrete, asphaltic concrete or equivalent materials approved by the assessment manager (excluding the overflow parking).</td>
</tr>
<tr>
<td>(b)</td>
<td>The applicant must line-mark all sealed parking, access and manoeuvring areas in accordance with the relevant Australian Standard.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must make provision for all vehicles to enter and exit the site in forward gear.</td>
</tr>
</tbody>
</table>
The applicant must construct a concrete layback and driveway slab in accordance with the following:

- From the kerb alignment of the proposed Vedanta Drive extension to the property boundary for access to the development;
- Minimum 6.0m wide; and
- In accordance with Council’s *Standard Drawing SR.13*.

### Waste Storage and Collection

- **(a)** The applicant must provide a screened waste storage area generally in accordance with the location detailed on the approved plans. From the commencement of the use and at all times thereafter.

- **(b)** The applicant must ensure all wash down waters from bin cleansing performed on the site is either:
  - Appropriately treated and discharged to sewer subject to a Trade Waste approval; or
  - The services of a refuse bin cleaning company are engaged. From the commencement of the use and at all times thereafter.

- **(c)** The applicant must ensure waste bins are collected on the site and there is no road-side collection. From the commencement of the use and at all times thereafter.

### Landscaping

- **(a)** The applicant must submit, for written approval by the assessment manager, landscape plans (including fencing details) in accordance with section 12.6.4 (24) of the *Residential Code* of the *Ipswich Planning Scheme 2006* utilising only native, non-invasive, plant species such as those referenced in the *Ipswich City Council’s Vegetation Communities Rehabilitation Guide*. In conjunction with the lodgement of the application for operational works.
<table>
<thead>
<tr>
<th>Item 14 / Attachment 8</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>(b)</strong> The landscaping required in Condition 15(a) above, must incorporate:</td>
</tr>
<tr>
<td>(i) A minimum 3.0m wide dense planting adjacent to the western boundary of the subject site as detailed on the approved plans, consisting of landscaping with a height and density to form a visual screen to the adjoining residential properties.</td>
</tr>
<tr>
<td>(ii) A landscape barrier (i.e. hedge) must be provided along the full length of the boundary of the easement required as part of Attachment A, Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans.</td>
</tr>
<tr>
<td><strong>(c)</strong> In the event that fencing is proposed along the boundary of the easement provided as part of Attachment A, Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans, the applicant must ensure that the fencing is constructed as an open style fence (e.g. pool fencing).</td>
</tr>
<tr>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td><strong>(d)</strong> In the event that timber fencing is constructed on-site, the applicant must design and construct the fencing such that timber palings are positioned on the external façade of the fence (directed towards the future road or public place).</td>
</tr>
<tr>
<td>In conjunction with the lodgement of the application for operational works.</td>
</tr>
<tr>
<td><strong>(e)</strong> The applicant must provide landscaping and fencing works in accordance with the approved landscape plans.</td>
</tr>
<tr>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td><strong>(f)</strong> The applicant must submit to the assessment manager a Certificate of Compliance for Landscape Works completed by a qualified landscape designer stating the works have been completed in accordance with requirements of the approved landscape plan.</td>
</tr>
<tr>
<td>Prior to the commencement of the use.</td>
</tr>
</tbody>
</table>
16. **Hours of Operation**

(a) Unless otherwise approved in writing by the assessment manager, the applicant must not conduct activities unless for domestic residential purposes from the premises outside of the following hours:

Monday to Sunday, 7:00am to 8:00pm

From the commencement of the use and at all times thereafter.

(b) The applicant must ensure service vehicles (including refuse collection) do not access or operate on the site outside the hours listed in the table below:

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Saturday</td>
<td>7:00am – 6:00pm</td>
</tr>
<tr>
<td>(excluding public holidays)</td>
<td></td>
</tr>
<tr>
<td>Sundays or Public Holidays</td>
<td>No refuse collection or deliveries must be undertaken.</td>
</tr>
</tbody>
</table>

From the commencement of the use and at all times thereafter.

(c) The assessment manager may amend the above hours of operation outlined in Condition 16(a) above if:

(i) Complaints about noise are received by the assessment manager; and

(ii) Complaints are not considered frivolous or vexatious.

From the commencement of the use and at any time thereafter.

17. **Noise**

(a) The applicant must provide to Council certification from a suitably qualified and practicing acoustic professional that the proposed development achieves the following objective:

(i) The contribution from all varying noise sources associated with the development does not exceed a level listed in the table below, adjusted for tonality and impulsiveness, when measured at the boundary of nearest residential use.

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Noise level when measured at the boundary of nearest residential use (L_{Aeq,1})</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00am – 6:00pm</td>
<td>50</td>
</tr>
<tr>
<td>6:00pm – 8:00pm</td>
<td>45</td>
</tr>
</tbody>
</table>

From the commencement of the use and at all times thereafter.
Item 14 / Attachment 8

<table>
<thead>
<tr>
<th>Item 18. Acoustic Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) The applicant must ensure the use of outdoor public address systems is restricted to emergency use only.</td>
</tr>
<tr>
<td>(b) The applicant must ensure amplified music or live music is not played outdoors.</td>
</tr>
<tr>
<td>(c) The applicant must ensure all metal grilles, metal plates or similar infrastructure that is subject to vehicular traffic is acoustically damped to prevent environmental nuisance.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>The applicant must connect the development to reticulated water supply, sewer infrastructure, electricity supply and telecommunication utilities.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item 20. Roadworks</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) The applicant must provide a minimum 20.0m extension of the existing Vedanta Drive to Council’s standards for a Collector street, and an additional 8.5m radius temporary bitumen sealed turnaround area.</td>
</tr>
<tr>
<td>(b) The proposed Vedanta Drive extension and turnaround area must be located within an access easement in favour of Council.</td>
</tr>
<tr>
<td>(c) The applicant must have registered with the Titles Office a plan of subdivision associated with Council’s Area Development Plan Approval No. 5260/15.</td>
</tr>
</tbody>
</table>
## 21. Stormwater

### (a)
The applicant must provide an allotment drainage system which is designed in accordance with QUDM and not less than Level III. Provision must be made for connections to the future drainage network required by the Vedanta Master Precinct Plan.  
Prior to the commencement of the use.

### (b)
The applicant must discharge stormwater runoff from all impervious areas to a lawful point of discharge. The proposed discharge areas must be treated in accordance with the recommendations of the required Disspersive Soil Management Plan.  
Prior to the commencement of the use and at all times thereafter.

## 22. Stormwater Quality

### (a)
(i) The applicant must achieve the water quality objectives outlined in Table 2.3.1 of Planning Scheme Policy 3 - General Works of the Ipswich Planning Scheme 2006 prior to stormwater runoff discharging from the site.  
Prior to the commencement of the use and at all times thereafter.

Or

(ii) The applicant must pay a monetary offset contribution to the assessment manager in lieu of the provision of stormwater quality treatment infrastructure for the development in accordance with section 3.2.3 of Implementation Guideline No. 24 - Stormwater Management of the Ipswich Planning Scheme 2006.

### (b)
Should the applicant choose to comply with Condition 22(a)(i) above, the applicant must submit for written approval by the assessment manager, a stormwater quality management plan (SQMP). The SQMP must include the following items:

(i) Demonstrate stormwater runoff associated with the development achieves the water quality objectives outlined in Table 2.3.1 of Planning Scheme Policy 3 - General Works prior to discharge from the site; and

(ii) Where MUSIC modelling is undertaken an electronic copy of the MUSIC (.sqz) file must be submitted to the assessment manager for review.

In conjunction with the lodgement of the application for operational works.

## 23. Earthworks

The applicant must design all earthworks (including earth retaining structures) in accordance with Planning Scheme Policy 3 - General Works, Part 4 of the Ipswich Planning Scheme 2006.  
In conjunction with the lodgement of the application for operational works and during construction.
### Item 24: Sediment & Erosion Management - Construction & Operational Phases

| The applicant must provide for all unpaved and disturbed areas sufficient grass or equivalent cover to prevent both rill and sheet erosion. | Prior to the commencement of use and at all times thereafter. |

### Item 25: Design

| (a) The applicant must design all works in accordance with Planning Scheme Policy 3 - General Works, Implementation Guideline No. 24 - Stormwater Management and Implementation Guideline No. 28 - Dispersive Soil Management of the Ipswich Planning Scheme 2006. | In conjunction with lodgement of operational works application or amended drawings. |
| (b) The applicant must submit to the assessment manager a Dispersive Soil Management Plan (DSMP), prepared by a suitably qualified person in accordance with Council’s Implementation Guideline No. 28 - Dispersive Soil Management of the Ipswich Planning Scheme 2006. | In conjunction with lodgement of operational works application or amended drawings. |

### Item 26: Design Certifications

| The applicant must submit to the assessment manager RPEQ design certification(s) stating that all works have been designed in accordance with Council’s specifications, infrastructure design standards and this approval. | In conjunction with an application for operational works. |

### Item 27: Further Works

| (a) The applicant must take due regard of all existing services when undertaking works associated with this development. | During the construction of the development and prior to the commencement of the use. |
| (b) The applicant must alter any services when the relevant authority or assessment manager determines that works associated with this development has an impact upon any existing services. | During the construction of the development and prior to the commencement of the use. |
| (c) The applicant must reinstate all disturbed verge areas with turf. | Prior to the commencement of the use. |
**Assessment Manager (Ipswich City Council) Advice**

The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval.

1. **Springfield Structure Plan**
   
   Pursuant to Clause 10.2.5 of the Springfield Structure Plan a person must not remove, destroy or interfere with any identified cultural heritage resource of either aboriginal or European origin or item of the Queensland Estate.

2. **Fire Ants**
   
   (a) In accordance with the *Plant Protection Act 1989* and the *Plant Protection Regulation 2002*, a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red imported Fire Ant (*ant species Solenopsis invicta*) and to eradicate it from the State.

   (b) It is a legal obligation to report any sighting or suspicion of Fire Ants within 24 hours to Biosecurity Queensland on 13 25 23. Biosecurity Queensland must be notified of proposed development(s) occurring in the Fire Ant Biosecurity Zone before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence. The Fire Ant Biosecurity Zone as well as general information can be viewed on the Department of Agriculture and Fisheries website *www.daf.qld.gov.au/fireants*.

   (c) The land over which you have made a development application is within a suburb known to have Fire Ants and as such is within a "Biosecurity Zone". The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Biosecurity Queensland to investigate the site and for you to implement any necessary matters required prior to the commencement of any works.

3. **Local Government Regulation 2012**

   This property may be subject to the provision of Section 116 of the *Local Government Regulation 2012*. This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council’s budget and rating resolutions, if the property is sold or reconfigured in any way (eg subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.

4. **Section 245 of the Sustainable Planning Act 2009**

   Pursuant to section 245 of the *Sustainable Planning Act 2009*, a development approval including any conditions of approval is binding on the owner, the owner’s successor in title and any occupier of the land.
5. **Acronyms and Terms**

Acronyms and terms used in this notice have the following meanings:

(a) RPEQ - A Registered Professional Engineer of Queensland, suitably qualified and experienced in the particular area of expertise required.

(b) QUDM - The *Queensland Urban Drainage Manual (2007 Edition)*, produced by the Queensland Department of Environment and Natural Resources

(c) QUU - Queensland Urban Utilities – trading name of the Central SEQ Distributor-Retailer Authority, providing water and wastewater services to Ipswich City under the *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009*

6. **Bonds**

Any bonding sought to be approved in relation to development will be considered in accordance with *Planning Scheme Policy 3 - General Works of the Ipswich Planning Scheme 2006*.

The Bond, Licence Deed and conditions of security payment can be found online at www.ipswich.qld.gov.au/business/development. Council’s preference is for bonds to be submitted by way of a Bank Guarantee.

7. **Operational Works Submission**

The applicant must submit to the assessment manager all engineering drawings in accordance with the requirements of *Ipswich Planning Scheme 2 - Information Local Government May Request*. For clarification, where any inconsistency or conflict exists between design standards and other relevant technical publications, Council standards and specifications must take precedence.

8. **Proximity of Earthworks to Adjoining Property**

Where earthworks, including retaining structures, are proposed within 3.0m of the property boundary or are likely to affect adjoining property owners, the applicant must notify the affected property owners in writing, and obtain written comments from them, as detailed in Specific Outcome 19 and Note 12.15.4K of the *Earthworks Code* (Part 12, Division 15 of the *Ipswich Planning Scheme 2006*). Written comments from the affected owners (or at least the supporting documentation of notification and consultation with the adjoining property owners to the Council’s satisfaction) must be submitted to Council for consideration, in conjunction with any operational works application.

9. **Portable Long Service Leave**

Where the proposed works (civil and landscaping) are valued at $150,000 or more and match the definition of Building and Construction Industry, the *Building and Construction Industry (Portable Long Service Leave) Act 1991* requires that evidence of payment of the Portable Long Service Leave (QL Leave) Levy be received by Council as a condition of issuing a development permit for building works, operational works and plumbing and drainage works applications, as defined under the *Sustainable Planning Act 2009*.

If you require clarification in regard to the *Building and Construction Industry (Portable Long Service Leave) Act 1991*, you should contact QLeave on 1800 803 481 (free call) or (07) 3212 6855.
<table>
<thead>
<tr>
<th></th>
<th>Trade Waste</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.</td>
<td>Waste water directed to sewer must only be carried out in compliance with an approved Trade Waste Permit for the site. All associated water treatment equipment (if any) must be covered by the permit, where released to sewer. Enquiries regarding Trade Waste requirements can be made by contacting Queensland Urban Utilities on telephone number 13 26 57.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Food Licence</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.</td>
<td>Where food is sold, served and or produced on the site there may be a need to hold a licence to do so under the Food Act 2006. Please contact the Engineering and Environment Branch of the Planning and Development Department of Ipswich City Council for advice regarding this matter by phoning 3810 6828.</td>
</tr>
</tbody>
</table>
DA No. 7007/2016/ADP
ATTACHMENT A - ANNEXURE A
INFRASTRUCTURE CHARGES NOTICE
This Infrastructure Charges Notice is issued by Council and relates to charges for the purposes of local government trunk infrastructure networks (transper). 

Application No: 7007/2016/ADP
Real Property Description: Lot 1 and Lot 2 on SP275460
Property Location: 96 and 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300
Development Approval Details: In accordance with Section 1 of Development Decision Notice 7007/2016/ADP
Levied Charge: $25,780.57
Does the maximum adopted charge apply: No
Does an Offset or Refund apply: No

Levied Charge Calculation:

<table>
<thead>
<tr>
<th>Charge Category and Use</th>
<th>Applied Adopted Charge (see Table 1)</th>
<th>Demand</th>
<th>Levied Charge Relief</th>
<th>Levied Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Place of Assembly (Place of Public Worship) And, Residential Care Facility (Institutional Residence – Monastery) Note: Refer to Schedule 3 of the Infrastructure Charges Resolution</td>
<td>Place of Public Worship Transport: $22.66 Note: Source from Schedule 2 of the Infrastructure Charges Resolution.</td>
<td>Development Demand 647.7m² Public Place of Worship @ $22.66/m² = $14,676.88 Demand Credit: Nil Additional Demand $14,676.88</td>
<td>75% Note: See Schedule 6 of the Infrastructure Charges Resolution. Refer to Table 1 of Attachment A, Annexure B.</td>
<td>$14,676.88</td>
</tr>
<tr>
<td>Institutional Residence – Monastery Transport: $57.21 Note: Source from Schedule 2 of the Infrastructure Charges Resolution.</td>
<td>Development Demand 164m² Institutional Residence @ $57.21/m² = $9,382.44 Demand Credit: Nil Additional Demand $9,382.44</td>
<td>N/A</td>
<td>$9,382.44</td>
<td></td>
</tr>
</tbody>
</table>

Total for Development $24,059.32
Applied Adopted Charge

See Annexure B for an example calculation of the Applied Adopted Charge.

Details of Payment

Payment Details:

Payment of the Infrastructure charges must be made to Ipswich City Council.

It is advised that credit cards, personal and/or company cheques cannot be accepted as payment for the above Infrastructure charges. The only acceptable forms of payments are cash (EFT payments included) or bank cheques.

The payee must quote the development application reference number when making payment.

Due date for payment

Payment of the levied charges is required when the change happens unless otherwise stated in an infrastructure agreement or by agreement pursuant to section 639 of the Sustainable Planning Act 2009.

Automatic Increases of levied charge:

The levied charges outlined in this notice will be automatically increased from the date of the charges notice to the date of the payment subject to being not more than the lesser of the following amounts—

(I) the difference between the levied charge and the maximum adopted charge Council could have levied for the development when the charge is paid;

(II) the increase for the PPI index for the period starting on the day the levied charge was levied and ending on the day it is paid, adjusted by reference to the 3-yearly PPI index average.

General Information

GST:

The Federal Government has determined that contributions made by applicant to Government for infrastructure and services under the Sustainable Planning Act 2009 are GST exempt.

Authority for the charge:

The levied charges in this notice are payable in accordance with Chapter 8 of the Sustainable Planning Act 2009.

How the charge is calculated:

The levied charge for the development is to be worked out by Council as follows:

\[ LC = ((AC \times AD) - LCR) - D \]

Where:

LC is the levied charge for the development, which cannot be less than zero.

AC is the applied adopted charge for the development.

AD is the additional demand for the development.

LCR is the levied charge relief for the development.

D is the discount for the prescribed financial contribution.

Offsets and refunds

No offset or refund applies to this Infrastructure charge notice unless otherwise specified in an Infrastructure agreement or an agreement pursuant to section 639 of the Sustainable Planning Act 2009.

Appeals:

Pursuant to section 478 of the Sustainable Planning Act 2009 a person may appeal an infrastructure charges notice.

When this notice lapses:

This notice lapses if the development approval ceases to have effect in accordance with Section 635 (5) of the Sustainable Planning Act 2009.

Water and Wastewater Charges

This notice does not include water and wastewater charges. A charge notice for the distributor retailer networks charges will be provided separately by Queensland Urban Utilities.
### ATTACHMENT A - ANNEXURE B

#### Table 1: Applied Adopted Charge Non-Residential Use (Place of Public Worship)

<table>
<thead>
<tr>
<th>Network</th>
<th>Charge Area</th>
<th>Charge (/m² GFA)</th>
<th>(Proportion of MAC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transport</td>
<td>RD1</td>
<td>$90.65</td>
<td></td>
</tr>
<tr>
<td>Local Government Trunk Infrastructure Network Charge (LNC)</td>
<td></td>
<td>$22.66</td>
<td></td>
</tr>
<tr>
<td>Water Supply</td>
<td>WT28</td>
<td>$5.40</td>
<td></td>
</tr>
<tr>
<td>Sewerage</td>
<td>SWS7</td>
<td>$9.53</td>
<td></td>
</tr>
<tr>
<td>Distributor Retailer Trunk Infrastructure Network Charge (DNC)</td>
<td></td>
<td>$14.93</td>
<td></td>
</tr>
<tr>
<td><strong>Total Trunk Infrastructure Network Charge (Total NC)</strong></td>
<td></td>
<td><strong>$37.50</strong></td>
<td>$70.80</td>
</tr>
<tr>
<td>Maximum Adopted Charge</td>
<td></td>
<td></td>
<td><strong>$70.80</strong></td>
</tr>
<tr>
<td>Adopted Charge (AC)</td>
<td></td>
<td></td>
<td><strong>$22.66</strong></td>
</tr>
</tbody>
</table>

**Notes**
- The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2016.

#### Table 2: Applied Adopted Charge Non-Residential Use (Institutional Residence)

<table>
<thead>
<tr>
<th>Network</th>
<th>Charge Area</th>
<th>Charge (/m² GFA)</th>
<th>(Proportion of MAC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transport</td>
<td>RD1</td>
<td>$57.21</td>
<td></td>
</tr>
<tr>
<td>Local Government Trunk Infrastructure Network Charge (LNC)</td>
<td></td>
<td>$57.21</td>
<td></td>
</tr>
<tr>
<td>Water Supply</td>
<td>WT28</td>
<td>$5.94</td>
<td></td>
</tr>
<tr>
<td>Sewerage</td>
<td>SWS7</td>
<td>$10.48</td>
<td></td>
</tr>
<tr>
<td>Distributor Retailer Trunk Infrastructure Network Charge (DNC)</td>
<td></td>
<td>$6.42</td>
<td></td>
</tr>
<tr>
<td><strong>Total Trunk Infrastructure Network Charge (Total NC)</strong></td>
<td></td>
<td><strong>$73.63</strong></td>
<td><strong>$141.55</strong></td>
</tr>
<tr>
<td>Maximum Adopted Charge</td>
<td></td>
<td></td>
<td><strong>$141.55</strong></td>
</tr>
<tr>
<td>Adopted Charge (AC)</td>
<td></td>
<td></td>
<td><strong>$57.21</strong></td>
</tr>
</tbody>
</table>

**Notes**
- The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2016.
Attachment B

Appeal Rights
The following is Section 11 of the Springfield Structure Plan

Section 11—Resolution of Disputes or Differences Regarding Council Decisions

11.1 All disputes or differences at any time arising out of any division or exercise of any discretion by or on behalf of Council or its delegates or officers under or in connection with any provision of this Structure Plan shall be dealt with as follows—

11.1.1 Any person or body intending to make application to the Council for approval, consent, permission or otherwise any person seeking to or affected by such decision or exercise of discretion that does not involve the Council may request in writing to do so not later than 14 days after the decision or difference arises or within 14 days of the facts or circumstances giving rise to the dispute or difference becoming known to the parties or within 14 days after such facts or circumstances ought to have become known to that person whenever the decision, give it to the Chief Executive Officer of the Council by hand delivery or certified mail notice in writing of the dispute or difference or notifying in such notice—

(i) the subject matter of the dispute or difference,

(ii) the position of the person giving notice, and

(iii) the provisions of the Structure Plan in respect of which the dispute or difference arises.

Such notice shall contain or be accompanied by adequate particulars of the dispute or difference and shall provide written notice of the existence of the dispute or difference.

11.1.2 The giving of such notice shall constitute a dispute or difference arising out of, or in connection with, any decision or exercise of discretion by or on behalf of the Council and the parties giving the notice to initiate conciliation or mediation or to refer the dispute or difference to arbitration or any other form of alternative dispute resolution under a dispute resolution mechanism in respect of the dispute or difference.

11.1.3 Within 7 days of the giving of such notice the Council shall respond to the person giving the notice (or the person giving the notice, if the notice is on behalf of a person, to the person giving the notice) by giving notice, or by writing to the other party, that notice by the Officer of the Council that the notice is received and that the Council has considered the notice or request and that the Council will proceed to deal with the dispute or difference in accordance with the provisions of Section 11.

11.1.4 If the dispute or difference in not resolved within 14 days from the giving of the said notice or if the dispute or difference is not resolved within the period of 14 days from the giving of the said notice and the parties are not using their best endeavours or taking all reasonable steps in an attempt to resolve the dispute or difference by agreement, the party giving the Council by giving notice in writing (by hand delivery or certified mail) to the Chief Executive Officer of the Council that such dispute or difference has not been resolved or is not likely to be resolved by agreement or the party giving the Council by giving notice in writing (by hand delivery or certified mail) to the Chief Executive Officer of the Council that such dispute or difference is not likely to be resolved by agreement, the dispute or difference shall be referred to an expert for a determination by an expert as follows—

11.1.4.1 The expert shall be the person who has the best knowledge or experience of the subject matter of the dispute or difference and shall be selected by agreement of the parties or, failing agreement, by a panel of experts chosen by the Council. The expert shall have the right to have access to all relevant documents and information and to make such inquiries as he or she deems necessary to make a determination.

11.1.4.2 Before making a determination, the expert shall make full and final determination of the matter on which he or she is to determine and shall make a report to the parties containing a statement of the facts and conclusions on which he or she bases his or her decision.

11.1.4.3 The report shall be in writing and shall be signed by the expert and shall state the date of the report. The report shall be served on the parties and shall be filed with the Council. The report shall be deemed to be the decision of the expert and shall be binding on the parties.

11.1.4.4 The expert shall have the right to be represented by counsel and to cross-examine any person appearing in the expert's behalf.

11.1.4.5 The expert shall have the right to call and require the attendance of any person who is a witness or who may be called as a witness in the expert's behalf and to examine all relevant documents and information and to make such inquiries as he or she deems necessary to make a determination.
11.1.4.3 Within 7 days after the appointment of the expert the parties shall meet with the expert to agree upon the procedure (including whether to be accepted by way of single or double or joint) in accordance with 11.1.4.3) to be adopted in avoiding the dispute or differences and failing agreement between them within 10 days from such appointment the procedure shall be as determined by the expert having regard to the other provisions named.

11.1.6 The person appointed shall act as an expert and neither as

11.1.6.1 By way of appointment the parties either on the expert's own terms or by agreement, namely: -

(a) may take submissions orally or in writing from either of the parties or their representatives or from any other person or entity,

(b) is not bound by rules of evidence and may refer material or pertinent in relation to any matter in dispute in such manner as the expert may decide;

(c) may require the provision of written or oral information or data by either of the parties to the expert or to a person appointed by the expert in relation to the dispute or the expert may make such a person so appointed determine the dispute and the parties shall comply with such requirements,

(d) after considering the parties about the costs of doing so shall be entitled to engage and consult with any address legal or technical as he or she may see fit.

11.1.6.2 The expert shall act in accordance with the provisions of natural justice and fairness.

11.1.6.4 Either party may be represented before the expert by a legal practitioner but only where:

(a) the other party is represented by a legally qualified person or

(b) both parties agree, or

(c) the expert requires that either or both of the parties may be legally represented

11.1.6.5 The parties shall pay the expert's costs (including the costs of engaging and consulting a doctor / legally qualified person) equally.

11.1.6.6 Without limiting in any way the foregoing by him or any of the powers and functions referred to above, the expert must, in fulfilling his determination have regard to all matters mentioned in the Protocol and such other matters as the expert considers relevant, including any other expert determination in the extent it is relevant.
Part 16—Springfield Structure Plan

The parties to the dispute or difference shall at all times do all things which the expert requires of them in connection with his determination and shall co-operate and assist the expert in every reasonable way with his determination. His party shall within do or cause to be done any deed or delay or prevent the date of the decision by the expert.

The expert shall give his decision in writing and shall be the decision for his decision as soon as is practicable.

Either of the parties may at any time by application to any court of competent jurisdiction have any question or matter arising in the course of the decision determined by any such court.

The expert may in his own discretion and at any time seek to resolve the dispute or difference by acting as a mediator or conciliator between the parties before or during his determination. For that purpose the expert may require the parties to confer with him at any time in relation to the whole or any part of or in respect of any aspect of the dispute or difference and direct what if any procedures are to be followed by the parties in such consultation or conciliation. In acting as mediator or conciliator the expert is bound by the rules of natural justice.

The person acting as expert may not be called as a witness in any proceedings before any court, tribunal or body.

No matter at law done or omitted to be done by the expert, if the matter or omission is done in good faith for the purpose of these provisions shall affect the expert to any action, liability claim or demand.

The expert must not without reasonable excuse disclose information coming to his knowledge during or in connection with his determination. It shall be a reasonable excuse to disclose information if the disclosure is made with the consent or agreement of all parties to the determination or for the purpose of the regulation reasonably required or by a process served on or issued alleged to be connected with or to have happened during the determination or under an requirement imposed by or under any law.

No documents, admissions, evidence or other material produced or relied on in the course of the determination or anything said or done in the course of the determination may be referred to or relied upon by any party to the dispute or difference and shall not be admissible in evidence at any proceedings before any court, tribunal or body, and no action or similar dispute or difference unless all the parties to the determination consent or agree or the same is disallowable or otherwise required or able to be disclosed or relied on.

Subject to 11.1.7 and 11.1.4.11, the expert's decision shall be final and binding upon the parties. Where a decision bears upon the meaning, enforceability, interpretation or validity of any provision of the Structure Plan, that decision shall be decisive for all purposes to form part of and be incorporated in that Structure Plan, and the decision shall be substitutable for any decision made by or on behalf of the Council or its delegates or officials.

Subject to the exemption of its rights under sub-clauses 11.1.7, the Council shall formally appoint one or more persons as the determination of the expert as soon as practicable after the expert's determination is made known.
11.7 If within 14 days after the expert hands down the decision any party to the dispute or difference gives written notice to the other that it does not agree with his decision or some part of it and that it intends to apply to the Court for determination of the matter, thereafter any party shall be entitled to commence or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice disputes only part of the experts decision, the remainder of the decision shall to the fullest extent possible continue to have effect in accordance with sub-clause 11.6. Any such proceedings to the Court must be commenced within 7 days after the service of such written notice. The giving of such notice is a condition precedent to the commencement of any litigation in respect of such dispute or difference. The failure to give such notice within the said 14 day period, or to commence such proceedings within the said 7 day period, shall be an absolute bar to the giving of such notice or the commencement of such proceedings at any time thereafter and in addition such failure shall operate as a complete and unconditional waiver by each party to object in any way (including by litigation) to any time and for any reason to the matters the subject of the dispute or difference and the experts decision shall be final and binding upon the parties, in accordance with clause 11.6.

11.8 Where a determination of the Court amends or offers a decision to the expert or the Council, the determination of the Court supersedes the decision of the expert or the Council.

11.9 Nothing in 11.7 shall be construed as preventing the parties from agreeing that the expert's decision is final and binding in respect of a particular matter and accepting a right of appeal or any such agreement has effect according to its terms.

11.6 The Council shall keep and maintain a register of all determinations and shall cause copies of each determination to be prepared and provided to the expert making the determination.

11.5 All documents, submissions and other material of whatsoever nature provided to the expert for the purpose of or in the course of or in connection with any determination shall at the conclusion of the determination be delivered up by the expert to the Council. All material to be delivered to the Council shall be kept by the Council for at least seven years. The Council shall not allow any such material to be made available or used or copied for any purpose except in connection with the particular dispute or difference unless the parties to the dispute or difference otherwise agree.

11.6 Nothing in this Subsection shall prejudice the right of a party to institute proceedings at any time for expert investigative or decretory relief respecting a dispute or difference.

11.7 Time shall be of the essence in respect of all the provisions in this Section.

11.8 In this Subsection—

* "day" means calendar day;

* "Protocol" means the Protocol contained in section 11.9 between the Ipswich City Council and Springfield Land Corporation which establishes the agreed goals and objectives, roles and responsibilities between them in relation to the operation in practice of these provisions.

11.9 Alternative Dispute Resolution Protocol

The purpose of this protocol is to record how the parties intend the ADR provisions in section 11 of the Structure Plan will operate in practice.

The ADR provisions are intended to operate to bring the parties together to maximise the opportunity for them to resolve differences amicably without recourse to expensive and time consuming litigation. The attitude of the parties' representatives and how they approach ADR is a key element in achieving this goal.

Accordingly it is understood that the parties—

(i) will avoid dilatory or capricious positions;

(ii) the parties will conduct a genuine preparedness to listen and understand as objectively as possible each other's positions;

(iii) be open minded and sympathetic in compromising which addresses most, if not all, of their differences;

(iv) have frequent and open dialogue both within and outside the claims and mechanisms contained in section 11 to maximise the opportunity for resolving the dispute.
It is intended that the extent to which the parties or the expert engages differs to assist in submissions to the expert will depend inter alia upon such factors as the
importance, urgency, complexity and the type of the dispute or difference.

The expert should discuss with the parties at the beginning of any involvement the
likely costs.

Nothing in section 11 should be construed as precluding the parties from meeting on a
“without prejudice” or otherwise basis during and outside the expert determination
processes with a view to endeavouring to resolve their differences.

The approach (behind section 11.5 and
11.4.16) is to encourage the parties to be
as open and frank with the expert as to
postulate and without fear that anything the
expert learns or any information the made
available in the course of ADR may
prejudice legal rights which might be
assessed by either party subsequently.

The expert should prepare and present to
the parties a summary of findings which can
contain reasons for the findings

If because of legal time periods within which
legal rights or remedies must be instituted a
party fails to commence court proceedings
before or during ADR, the parties should
inform the Court that notwithstanding
the commencement of those proceedings
they wish to embark upon alternative
dispute resolution procedures with a view to
resolving their differences. It is expected the
Court will encourage the parties and allow
the court proceedings to be put on hold
while ADR is pursued.
9 February 2017

ALTERNATIVE DISPUTE RESOLUTION
SECTION 11 – SPRINGFIELD STRUCTURE PLAN

Note: This Alternative Dispute Resolution Notice replaces Council’s previous Decision Notice dated 20 December 2016

Application Details

Application No: 7007/2016/ADP

Real Property Description: Lot 1 and 2 on SP275460

Property Location: 96 and 7001 Vedanta Drive, SPRINGFIELD LAKES

Decision Date: 9 February 2017

Decision Authority: Team Coordinator (Development)

Nature of Changes: Part 3 Approved Plans’ – Amended, to the extent it relates to car parking spaces.
Attachment A, Condition 12 ‘Car Parking - Use and Maintenance’ – Amended.
1. **Decision Details**

<table>
<thead>
<tr>
<th>Development</th>
<th>Approval Type</th>
<th>Decision</th>
<th>Relevant Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area Development Plan to amend an Area Development Plan to:</td>
<td>Development Permit</td>
<td>Approved subject to the conditions set out in Attachment A - Assessment Manager Conditions</td>
<td>4 years</td>
</tr>
<tr>
<td>Permit the Development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. **Referral Agencies**

   Not applicable to this decision.

3. **Approved Plans, Specifications and Supporting Material**

   The approved plans, specifications and supporting material for this development approval are:

   (a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and

   (b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents; and

   (c) The approved plans are attached to this decision notice.
### Table 1: Approved Plans/Specifications/Supporting Materials

<table>
<thead>
<tr>
<th>Plan No. &amp; Revision No.</th>
<th>Description</th>
<th>Prepared By</th>
<th>Date</th>
<th>Amendments Required</th>
</tr>
</thead>
</table>
A concrete footpath 2.0m wide must be constructed pursuant to Attachment A, Condition 9 'Bushfire Management and Public Access'.  
Additional landscaping to be provided pursuant to Attachment A, Condition 15 'Landscaping'.  
Overflow car park must have provision for forty-seven (47) thirty-two (32) car parking spaces pursuant to Attachment A, Condition 12 'Car Parking - Use and Maintenance'.  
Additional sealed car parking spaces to be provided where determined by the assessment manager in accordance with Condition 12(c) 'Car Parking - Use and Maintenance'.  
Roadworks must be completed in accordance with the approved plans and Attachment A, Condition 20 'Roadworks'.  
The motorised sliding driveway gate must be setback into the property as shown in red. |
4. **Preliminary Approval Affecting the Planning Scheme**

Not applicable to this decision.

5. **Codes for Self Assessable Development**

Not applicable to this decision.

6. **Other Necessary Development Permits and/or Compliance Permits**

Further development permits, as required by the *Sustainable Planning Act 2009*, must be obtained in respect of any operational works, building works and plumbing works in relation to this approval prior to the commencement of works pursuant to the *Sustainable Planning Act 2009* and Springfield Structure Plan.

7. **Details of any Compliance Assessment Required for Documents or Work In Relation to the Development**

Not applicable to this decision.

8. **Submissions**

Not applicable to this decision.

9. **Conflict with a Relevant Instrument and Reasons for the Decision Despite the Conflict**

Not applicable to this decision.

10. **When Development Approval Lapses**

The relevant period for this approval is as outlined in part 1 'Decision Details' of this decision notice, starting the day the approval takes effect. Unless the relevant period is extended by the Assessment Manager pursuant to Chapter 6, Part 8, Division 5 of the *Sustainable Planning Act 2009* (Extending period of approvals), this development approval lapses in accordance with section 341 of the *Sustainable Planning Act 2009*.
11. **When Section 242 Preliminary Approval Lapses**

   Not applicable to this decision.

12. **Conditions of Assessment Manager (Ipswich City Council)**

   Refer to Attachment A for Assessment Manager Conditions.

13. **Trunk Infrastructure**

   Not applicable to this decision.

14. **Infrastructure Charges**

   (a) Refer to Annexure A of Attachment A for Council’s Infrastructure charges notice.

   (b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all Infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU’s developer customer service team on (07) 3432 2200.

15. **Appeal Rights**

   Attachment B is an extract from the Springfield Structure Plan that details the applicant’s appeal rights and the appeal rights of any submitters regarding this decision.

Yours faithfully

Tim Foote
TEAM COORDINATOR (DEVELOPMENT)

CC: Queensland Urban Utilities

Enc.

- Assessment Manager Conditions (Attachment A)
- Section 11 of Springfield Structure Plan (Attachment B)
- Approved Plans
## Attachment A

**File No:** 7007/2016/ADP  
**Location:** 96 and 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300  
**Proposal:** Area Development Plan to amend an Area Development Plan to Permit the Development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)

### Assessment Manager (Ipswich City Council) Conditions

**Conditions applicable to this approval under the Sustainable Planning Act 2009**

<table>
<thead>
<tr>
<th>No.</th>
<th>Condition</th>
<th>The time by which the condition must be met, implemented or complied with</th>
</tr>
</thead>
</table>
| 1.  | **Basis of Approval**  
This approval incorporates as a condition, the applicant's common material (as defined in Schedule 3 - Definitions of the Sustainable Planning Act 2009) for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.  

Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the Sustainable Planning Act 2009. | From the commencement of the construction of the development and at all times thereafter. |
| 2.  | **Minor Alterations**  
Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice. | At all times after the approval is granted. |
| 3.  | **Development Plans**  
The applicant must undertake the development generally in accordance with the approved plans outlined in part 3 of this development permit. | From the commencement of the construction of the development and at all times thereafter. |
### 4. Locality References

**Item 14 / Attachment 9**

<table>
<thead>
<tr>
<th>(a)</th>
<th>The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development to Council’s satisfaction) must specify the relevant, approved place name under the Place Names Act 1994 and must comply with the following:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>Be in the same colour, background colour, typeface, font, font characteristics and character spacing as the place/estate/development name;</td>
</tr>
<tr>
<td>(ii)</td>
<td>Be in lettering at least 50% of the size of the place/estate/development name;</td>
</tr>
<tr>
<td>(iii)</td>
<td>Be in the same orientation as the place/estate/development name; and</td>
</tr>
<tr>
<td>(iv)</td>
<td>Be in either title case or all in upper case.</td>
</tr>
<tr>
<td>(b)</td>
<td>The applicant must not at any time refer to the location of the site or the development, including the place or estate, as being located in Brisbane or a Brisbane suburb or in the metropolitan area or in the western suburbs.</td>
</tr>
</tbody>
</table>

|   | At all times after the approval is granted. |

### 5. Hours of Construction

|   | Unless otherwise approved in writing by the assessment manager, construction works must only occur within the hours as defined in Planning Scheme Policy 3 - General Works, Part 5, Section 5.1.3. |

|   | At all times during construction of the development. |

### 6. Toilet Facilities

|   | The applicant must provide toilets (including facilities for the disabled, children and parents) that remain open for access for all patrons of the proposed development. |

|   | From the commencement of the use and at all times during the approved hours of operation thereafter. |

### 7. Access for People with a Disability

|   | The applicant must provide adequate access for people in wheelchairs by means of an unimpeded continuous path of travel from any adjacent roadway, other public lands and from any car parking bay allocated for use by people with a disability, to all parts of the development which are normally open to the public. |

|   | At all times after the approval is granted. |
### 8. Hearing Aid Loop

| The applicant must provide a hearing aid loop for the benefit of people with impaired hearing. | Prior to the commencement of the use and at all times thereafter. |


(a) Within the fire break buffer and public access area shown in yellow on the approved plans, the applicant must provide a bushfire management trail and public access along the full length of the southern boundary of the subject site. The applicant must construct the following within the bushfire management trail and access zone:

(i) Provide a minimum 6.0m wide cleared "Fire Trail" zone located within the area immediately adjacent to the southern property boundary;

(ii) Achieve a minimum of 1:4 cross gradient, with the intention of being maintainable by a tractor/slasher;

(iii) Is to be suitably stabilised with "Cooch" grass coverage;

(iv) Provide a 2.0m wide concrete footpath across the full southern boundary to connect to the existing footpath network within Poppy Crescent;

(v) Include removable bollards adjacent to the southern boundary of 18 Poppy Crescent, Springfield Lakes (Lot 2856 on SP221271) and vehicular access points are to be provided to the "Fire Trail" zone. All vehicular access points will be suitably gated in accordance with Council standards;

(vi) Within the balance of the buffer (i.e. the remaining 9.0m), all understorey vegetation must be removed to reduce fuel loads and declared plants, environmental weeds and rubbish is to be removed; and

(vii) Provide an easement over the 15.0m wide firebreak and public access area for Council and the public to access this area of the site.

Prior to the commencement of the use and at all times thereafter.
### 10. Car Park and Outdoor Lighting

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Approval Condition</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>Car parks and pedestrian walkways must be illuminated.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td>(b)</td>
<td>All car park lighting must comply with the requirements outlined in <em>Australian Standard for Off-Street Car Parking (AS 2890.1:2004)</em> or any Australian Standard in substitution for this standard.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must give consideration to light spillage onto adjoining land and roadways, and must ensure that all lighting associated with the development is designed, constructed, located and maintained so as not to cause nuisance to the occupants of nearby properties or passing traffic.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>

### 11. Visual Treatment of Plant and Equipment

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Approval Condition</th>
</tr>
</thead>
</table>
| (a)  | The applicant must ensure all plant and equipment (inclusive of tanks, air conditioning units, compressors, generators, ducting, ventilation and the like):  
(i) Is not located between any building and the future dedicated road (ie. extension of Vedanta Drive); or  
(ii) Is appropriately screened (and ventilated) from view from Vedanta Drive (inclusive of the future expansion) and adjoining premises. | Prior to the commencement of the use and at all times thereafter. |
<p>| (b)  | The applicant must, where screening is required pursuant to Condition 11(a) above, submit for written approval by the assessment manager details of the screening method or device. All screening must be of materials similar in appearance and specification to those used in the construction of buildings on the premises and adjacent premises. | Prior to the lodgement of an application for building works. |
| (c)  | The applicant must construct and maintain all screening in accordance with the approval issued by the assessment manager. | Prior to the commencement of the use and at all times thereafter. |</p>
<table>
<thead>
<tr>
<th></th>
<th>Car Parking – Use and Maintenance</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must provide a minimum of sixty-six (66) car parking spaces for the development consisting of the following:</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td></td>
<td>(i) Seventeen (17) constructed car parks within the north-western portion of the site, at the location shown on the approved plans;</td>
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<td></td>
<td>(ii) Two (2) spaces within the open carport contained within the lower level of the proposed place of worship; and</td>
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<td></td>
<td>(iii) Forty-seven (47) Thirty-two (32) constructed ‘overflow’ spaces in the north-eastern portion of the site as illustrated on the approved plans.</td>
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<tr>
<td>(b)</td>
<td>The applicant must ensure all parking areas are:</td>
<td></td>
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<tr>
<td></td>
<td>(i) Kept exclusively for parking for the development;</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td></td>
<td>(ii) Used exclusively for parking for the development;</td>
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<tr>
<td></td>
<td>(iii) Accessible to both staff and customers during any approved hours of operation (unless otherwise indicated on the approved plans);</td>
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<tr>
<td></td>
<td>(iv) Appropriately signposted at the entry/entries to the car park (eg &quot;Staff and Customer Parking&quot;) in accordance with AS1742; and</td>
<td></td>
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<tr>
<td></td>
<td>(v) Maintained in perpetuity.</td>
<td></td>
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<tr>
<td>(c)</td>
<td>In the event that actual parking for the development regularly exceeds the on-site provision of sealed car parking spaces on the site as determined by the assessment manager, the applicant must construct additional sealed car parking spaces on the site sufficient to cater for the actual regular demand for on-site car parking as determined by the assessment manager.</td>
<td>At any time after the commencement of the use.</td>
</tr>
<tr>
<td>Item 14 / Attachment 9</td>
<td></td>
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<td>-----------------------</td>
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<tr>
<td><strong>GOVERNANCE COMMITTEE</strong></td>
<td></td>
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<tr>
<td><strong>MEETING AGENDA</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>14 MAY 2019</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Ipswich City Council

**Page 11**

<table>
<thead>
<tr>
<th>(d)</th>
<th>In the event that additional parking is required to be provided pursuant to Condition 12(c) above, the applicant must submit final details of the additional car parking area, including but not limited to the following:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>The location and overall dimensions of the additional area;</td>
</tr>
<tr>
<td>(ii)</td>
<td>The proposed number, orientation and dimensions of vehicle spaces;</td>
</tr>
<tr>
<td>(iii)</td>
<td>The proposed dimensions and point of access; and</td>
</tr>
<tr>
<td>(iv)</td>
<td>Materials to be used in the additional area.</td>
</tr>
</tbody>
</table>

In conjunction with the lodgement of an application for operational works prior to the commencement of construction of the additional parking.

**CONDITION AMENDED – ALTERNATIVE DISPUTE RESOLUTION**

<table>
<thead>
<tr>
<th>13.</th>
<th>Access, Parking and Manoeuvring Areas</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must construct all parking, access and manoeuvring areas of concrete, asphaltic concrete or equivalent materials approved by the assessment manager (excluding the overflow parking).</td>
</tr>
<tr>
<td>(b)</td>
<td>The applicant must line-mark all sealed parking, access and manoeuvring areas in accordance with the relevant Australian Standard.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must make provision for all vehicles to enter and exit the site in forward gear.</td>
</tr>
<tr>
<td>(d)</td>
<td>The applicant must construct a concrete layback and driveway slab in accordance with the following:</td>
</tr>
<tr>
<td>(i)</td>
<td>From the kerb alignment of the proposed Vedanta Drive extension to the property boundary for access to the development;</td>
</tr>
<tr>
<td>(ii)</td>
<td>Minimum 6.0m wide; and</td>
</tr>
<tr>
<td>(iii)</td>
<td>In accordance with Council’s Standard Drawing SR.13.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>14.</th>
<th>Waste Storage and Collection</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must provide a screened waste storage area generally in accordance with the location detailed on the approved plans.</td>
</tr>
</tbody>
</table>
(b) The applicant must ensure all wash down waters from bin cleansing performed on the site is either:
   - Appropriately treated and discharged to sewer subject to a Trade Waste approval; or
   - The services of a refuse bin cleaning company are engaged.

From the commencement of the use and at all times thereafter.

(c) The applicant must ensure waste bins are collected on the site and there is no road-side collection.

From the commencement of the use and at all times thereafter.

<table>
<thead>
<tr>
<th>Item 14 / Attachment 9</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>15. <strong>Landscaping</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) The applicant must submit, for written approval by the assessment manager, landscape plans (including fencing details) in accordance with section 12.6.4 (24) of the <em>Residential Code</em> of the Ipswich Planning Scheme 2006 utilising only native, non-invasive, plant species such as those referenced in the <em>Ipswich City Council's Vegetation Communities Rehabilitation Guide</em>.</td>
</tr>
<tr>
<td>In conjunction with the lodgement of the application for operational works.</td>
</tr>
</tbody>
</table>

| (b) The landscaping required in Condition 15(a) above, must incorporate: |
| In conjunction with the lodgement of the application for operational works. |

| (i) A minimum 3.0m wide dense planting adjacent to the western boundary of the subject site as detailed on the approved plans, consisting of landscaping with a height and density to form a visual screen to the adjoining residential properties. |

| (ii) A landscape barrier (i.e. hedge) must be provided along the full length of the boundary of the easement required as part of Attachment A, Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans. |

| (c) In the event that fencing is proposed along the boundary of the easement provided as part of Attachment A, Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans, the applicant must ensure that the fencing is constructed as an open style fence (eg. pool fencing). |
| Prior to the commencement of the use and at all times thereafter. |

| (d) In the event that timber fencing is constructed on-site, the applicant must design and construct the fencing such that timber palings are positioned on the external façade of the fence (directed towards the future road or public place). |
| In conjunction with the lodgement of the application for operational works. |

| (e) The applicant must provide landscaping and fencing works in accordance with the approved landscape plans. |
| Prior to the commencement of the use and at all times thereafter. |
## Item 14 / Attachment 9

**16. Hours of Operation**

| (a) | Unless otherwise approved in writing by the assessment manager, the applicant must not conduct activities unless for domestic residential purposes from the premises outside of the following hours: Monday to Sunday, 7:00am to 8:00pm | From the commencement of the use and at all times thereafter. |
| (b) | The applicant must ensure service vehicles (including refuse collection) do not access or operate on the site outside the hours listed in the table below: | From the commencement of the use and at all times thereafter. |

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Saturday (excluding public holidays)</td>
<td>7:00am – 6:00pm</td>
</tr>
<tr>
<td>Sundays or Public Holidays</td>
<td>No refuse collection or deliveries must be undertaken.</td>
</tr>
</tbody>
</table>

| (c) | The assessment manager may amend the above hours of operation outlined in Condition 16(a) above if: |
| (i) | Complaints about noise are received by the assessment manager; and |
| (ii) | Complaints are not considered frivolous or vexatious. | From the commencement of the use and at any time thereafter. |
17. Noise

(a) The applicant must provide to Council certification from a suitably qualified and practicing acoustic professional that the proposed development achieves the following objective:

(i) The contribution from all varying noise sources associated with the development does not exceed a level listed in the table below, adjusted for tonality and impulsiveness, when measured at the boundary of nearest residential use.

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Noise level when measured at the boundary of nearest residential use (L_{Aeq,T})</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00am – 6:00pm</td>
<td>50</td>
</tr>
<tr>
<td>6:00pm – 8:00pm</td>
<td>45</td>
</tr>
</tbody>
</table>

(b) In the event ongoing bona fide complaints about noise from the development are received by the assessment manager that are not considered frivolous or vexatious, the applicant will be required to conduct an acoustic assessment by a suitably qualified acoustic professional to determine if the noise levels specified in Condition 17(a) above have been exceeded. In the event that noise levels have been exceeded, the applicant must address the source of the noise exceeding the levels specified in Condition 17(a) above and incorporate appropriate noise ameliorative measures into the development.

18. Acoustic Management

(a) The applicant must ensure the use of outdoor public address systems is restricted to emergency use only.

(b) The applicant must ensure amplified music or live music is not played outdoors.

(c) The applicant must ensure all metal grilles, metal plates or similar infrastructure that is subject to vehicular traffic is acoustically damped to prevent environmental nuisance.

19. Services

The applicant must connect the development to reticulated water supply, sewer infrastructure, electricity supply and telecommunication utilities.

From the commencement of the use and at all times thereafter.

From the commencement of the use and at all times thereafter.

From the commencement of the use and at all times thereafter.

Prior to the commencement of the use.
## 20. Roadworks

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Condition</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must provide a minimum 20.0m extension of the existing Vedanta Drive to Council's standards for a Collector street, and an additional 8.5m radius temporary bitumen sealed turnaround area.</td>
<td>Prior to the commencement of the use.</td>
</tr>
<tr>
<td>(b)</td>
<td>The proposed Vedanta Drive extension and turnaround area must be located within an access easement in favour of Council.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
<tr>
<td>(c)</td>
<td>The applicant must have registered with the Titles Office a plan of subdivision associated with Council's Area Development Plan Approval No. 5260/15.</td>
<td>Prior to the commencement of the use.</td>
</tr>
</tbody>
</table>

## 21. Stormwater

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Condition</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>The applicant must provide an allotment drainage system which is designed in accordance with QUDM and not less than Level III. Provision must be made for connections to the future drainage network required by the Vedanta Master Precinct Plan.</td>
<td>Prior to the commencement of the use.</td>
</tr>
<tr>
<td>(b)</td>
<td>The applicant must discharge stormwater runoff from all impervious areas to a lawful point of discharge. The proposed discharge areas must be treated in accordance with the recommendations of the required Dispersive Soil Management Plan.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>

## 22. Stormwater Quality

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Condition</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>(i) The applicant must achieve the water quality objectives outlined in Table 2.3.1 of Planning Scheme Policy 3 - General Works of the Ipswich Planning Scheme 2006 prior to stormwater runoff discharging from the site.</td>
<td>Prior to the commencement of the use and at all times thereafter.</td>
</tr>
</tbody>
</table>

Or

(ii) The applicant must pay a monetary offset contribution to the assessment manager in lieu of the provision of stormwater quality treatment Infrastructure for the development in accordance with section 3.2.3 of Implementation Guideline No. 24 - Stormwater Management of the Ipswich Planning Scheme 2006.
(b) Should the applicant choose to comply with Condition 22(a)(i) above, the applicant must submit for written approval by the assessment manager, a stormwater quality management plan (SQMP). The SQMP must include the following items:

(i) Demonstrate stormwater runoff associated with the development achieves the water quality objectives outlined in Table 2.3.1 of Planning Scheme Policy 3 - General Works prior to discharge from the site; and

(ii) Where MUSIC modelling is undertaken an electronic copy of the MUSIC (.sqz) file must be submitted to the assessment manager for review.

<table>
<thead>
<tr>
<th>Item 14 / Attachment 9</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>23. Earthworks</th>
</tr>
</thead>
<tbody>
<tr>
<td>The applicant must design all earthworks (including earth retaining structures) in accordance with Planning Scheme Policy 3 - General Works, Part 4 of the Ipswich Planning Scheme 2006.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>24. Sediment &amp; Erosion Management - Construction &amp; Operational Phases</th>
</tr>
</thead>
<tbody>
<tr>
<td>The applicant must provide for all unpaved and disturbed areas sufficient grass or equivalent cover to prevent both rill and sheet erosion.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>25. Design</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>26. Design Certifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>The applicant must submit to the assessment manager RPEQ design certification(s) stating that all works have been designed in accordance with Council’s specifications, Infrastructure design standards and this approval.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>---</td>
</tr>
<tr>
<td>(a)</td>
</tr>
<tr>
<td>(b)</td>
</tr>
<tr>
<td>(c)</td>
</tr>
</tbody>
</table>
## Assessment Manager (Ipswich City Council) Advice

The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval.

1. **Springfield Structure Plan**
   - Pursuant to Clause 10.2.5 of the Springfield Structure Plan a person must not remove, destroy or interfere with any identified cultural heritage resource of either aboriginal or European origin or item of the Queensland Estate.

2. **Fire Ants**
   - **(a)** In accordance with the *Plant Protection Act 1989* and the *Plant Protection Regulation 2002*, a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species *Solenopsis invicta*) and to eradicate it from the State.
   - **(b)** It is a legal obligation to report any sighting or suspicion of Fire Ants within 24 hours to Biosecurity Queensland on 19 25 23. Biosecurity Queensland must be notified of proposed development(s) occurring in the Fire Ant Biosecurity Zone before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence. The Fire Ant Biosecurity Zone as well as general information can be viewed on the Department of Agriculture and Fisheries website [www.daf.qld.gov.au/fireants](http://www.daf.qld.gov.au/fireants).
   - **(c)** The land over which you have made a development application is within a suburb known to have Fire Ants and as such is within a "Biosecurity Zone". The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Biosecurity Queensland to investigate the site and for you to implement any necessary matters required prior to the commencement of any works.

3. **Local Government Regulation 2012**
   - This property may be subject to the provision of Section 116 of the *Local Government Regulation 2012*. This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council's budget and rating resolutions, if the property is sold or reconfigured in any way (e.g., subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.

4. **Section 245 of the Sustainable Planning Act 2009**
   - Pursuant to section 245 of the *Sustainable Planning Act 2009*, a development approval including any conditions of approval is binding on the owner, the owner's successor in title and any occupier of the land.
5. **Acronyms and Terms**

Acronyms and terms used in this notice have the following meanings:

(a) RPEQ - A Registered Professional Engineer of Queensland, suitably qualified and experienced in the particular area of expertise required.

(b) QUQM - The *Queensland Urban Drainage Manual (2007 Edition)*, produced by the Queensland Department of Environment and Natural Resources

(c) QUU - Queensland Urban Utilities – trading name of the Central SEQ Distributor-Retailer Authority, providing water and wastewater services to Ipswich City under the *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009*

6. **Bonds**

Any bonding sought to be approved in relation to development will be considered in accordance with Planning Scheme Policy 3 - General Works of the *Ipswich Planning Scheme 2006*.

The Bond, Licence Deed and conditions of security payment can be found online at [www.ipswich.qld.gov.au/business/development](http://www.ipswich.qld.gov.au/business/development). Council’s preference is for bonds to be submitted by way of a Bank Guarantee.

7. **Operational Works Submission**

The applicant must submit to the assessment manager all engineering drawings in accordance with Ipswich Planning Scheme 2 - Information Local Government May Request. For clarification, where any inconsistency or conflict exists between design standards and other relevant technical publications, Council standards and specifications must take precedence.

8. **Proximity of Earthworks to Adjoining Property**

Where earthworks, including retaining structures, are proposed within 3.0m of the property boundary or are likely to affect adjoining property owners, the applicant must notify the affected property owners in writing, and obtain written comments from them, as detailed in Specific Outcome 19 and Note 12.15.4K of the *Earthworks Code* (Part 12, Division 15 of the *Ipswich Planning Scheme 2006*). Written comments from the affected owners (or at least the supporting documentation of notification and consultation with the adjoining property owners to the Council's satisfaction) must be submitted to Council for consideration, in conjunction with any operational works application.

9. **Portable Long Service Leave**

Where the proposed works (civil and landscaping) are valued at $150,000 or more and match the definition of Building and Construction Industry, the *Building and Construction Industry (Portable Long Service Leave) Act 1991* requires that evidence of payment of the Portable Long Service Leave (QLleave) Levy be received by Council as a condition of issuing a development permit for building works, operational works and plumbing and drainage works applications, as defined under the *Sustainable Planning Act 2009*.

If you require clarification in regard to the *Building and Construction Industry (Portable Long Service Leave) Act 1991*, you should contact QLleave on 1800 803 481 (free call) or (07) 3212 6855.
<table>
<thead>
<tr>
<th>Item 10</th>
<th>Trade Waste</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waste water directed to sewer must only be carried out in compliance with an approved Trade Waste Permit for the site. All associated water treatment equipment (if any) must be covered by the permit, where released to sewer. Enquiries regarding Trade Waste requirements can be made by contacting Queensland Urban Utilities on telephone number 13 26 57.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item 11</th>
<th>Food Licence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where food is sold, served and/or produced on the site there may be a need to hold a licence to do so under the Food Act 2006. Please contact the Engineering and Environment Branch of the Planning and Development Department of Ipswich City Council for advice regarding this matter by phoning 3810 6828.</td>
<td></td>
</tr>
</tbody>
</table>
DA No. 7007/2016/ADP

ATTACHMENT A - ANNEXURE A

INFRASTRUCTURE CHARGES NOTICE

This Infrastructure Charges Notice is issued by Council and relates to charges for the purposes of local government trunk infrastructure networks (transport).

Application No: 7007/2016/ADP

Real Property Description: Lot 1 and Lot 2 on SP275460

Property Location: 96 and 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

Development Approval Details: In accordance with Section 1 of Development Decision Notice 7007/2016/ADP

Levied Charge: $25,780.57

Does the maximum adopted charge apply: No

Does an Offset or Refund apply: No

Levied Charge Calculation:

<table>
<thead>
<tr>
<th>Charge Category and Use</th>
<th>Applied Adopted Charge (see Table 1)</th>
<th>Demand</th>
<th>Levied Charge Relief</th>
<th>Levied Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Place of Assembly (Place of Public Worship) And, Residential Care Facility (Institutional Residence – Monastery)</td>
<td>Places of Public Worship: $22.66 Note: Source from Schedule 2 of the Infrastructure Charges Resolution.</td>
<td>Development Demand 647.71m² Public Place of Worship @ $22.66/m² = $14,676.68</td>
<td>75% Note: See Schedule 6 of the Infrastructure Charges Resolution. Refer to Table 1 of Attachment A, Annexure B.</td>
<td>$14,676.88</td>
</tr>
<tr>
<td></td>
<td>Institutional Residence – Monastery Transport: $57.21 Note: Source from Schedule 2 of the Infrastructure Charges Resolution.</td>
<td>Development Demand 164m² Institutional Residence @ $57.21/m² = $9,382.44</td>
<td>N/A</td>
<td>$9,382.44</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Demand Credit Nil</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Additional Demand $14,676.88</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Additional Demand $9,382.44</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total for Development</td>
<td></td>
<td></td>
<td></td>
<td>$24,059.32</td>
</tr>
<tr>
<td><strong>Applied Adopted Charge</strong></td>
<td>See Annexure B for an example calculation of the Applied Adopted Charge.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------------------------</td>
<td>------------------------------------------------------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Details of Payment</strong></td>
<td>Payment of the infrastructure charges must be made to Ipswich City Council.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Payment Details:</strong></td>
<td>It is advised that credit cards, personal and/or company cheques cannot be accepted as payment for the above infrastructure charges. The only acceptable forms of payments are cash (EFT payments included) or bank cheques. The payee must quote the development application reference number when making payment.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Due Date for payment</strong></td>
<td>Payment of the levied charges is required when the change happens unless otherwise stated in an infrastructure agreement or by agreement pursuant to section 639 of the Sustainable Planning Act 2009.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Automatic Increases of levied charge:</strong></td>
<td>The levied charges outlined in this notice will be automatically increased from the date of the charges notice to the date of the payment subject to being not more than the lesser of the following amounts—</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(i) the difference between the levied charge and the maximum adopted charge Council could have levied for the development when the charge is paid;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(ii) the increase for the PPI index for the period starting on the day the levied charge was levied and ending on the day it is paid, adjusted by reference to the 3-yearly PPI index average.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>General Information</strong></td>
<td>The Federal Government has determined that contributions made by applicant to Government for infrastructure and services under the Sustainable Planning Act 2009 are GST exempt.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>GST:</strong></td>
<td>The levied charges in this notice are payable in accordance with Chapter 8 of the Sustainable Planning Act 2005.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Authority for the charge:</strong></td>
<td>The levied charge for the development is to be worked out by Council as follows:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>How the charge is calculated:</strong></td>
<td>[ LC = \left( \frac{\text{AC} \times \text{AD}}{\text{LCR}} \right) - D ]</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Offsets and refunds</strong></td>
<td>No offset or refund applies to this infrastructure charge notice unless otherwise specified in an infrastructure agreement or an agreement pursuant to section 639 of the Sustainable Planning Act 2009.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Appias:</strong></td>
<td>Pursuant to section 478 of the Sustainable Planning Act 2009 a person may appeal an infrastructure charges notice.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>When this notice is issued:</strong></td>
<td>This notice lapses if the development approval ceases to have effect in accordance with Section 635 (5) of the Sustainable Planning Act 2009.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Water and Wastewater Charges:</strong></td>
<td>This notice does not include water and wastewater charges. A charge notice for the distributor retailer networks charges will be provided separately by Queensland Urban Utilities.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## ATTACHMENT A - ANNEXURE B

### Table 1: Applied Adopted Charge Non-Residential Use (Place of Public Worship) Springfield Lakes

<table>
<thead>
<tr>
<th>Network</th>
<th>Charge Area</th>
<th>Charge ($/m² GFA)</th>
<th>(Proportion of MAC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transport</td>
<td>RD1</td>
<td>$90.65</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>($22.66 after 75% contribution relief in accordance with Implementation Guideline No. 3 of the Ipswich Planning Scheme 2006)</td>
<td></td>
</tr>
<tr>
<td>Local Government Trunk Infrastructure Network Charge (LNC)</td>
<td></td>
<td>$22.66</td>
<td></td>
</tr>
<tr>
<td>Water Supply</td>
<td>WT28</td>
<td>$5.40</td>
<td></td>
</tr>
<tr>
<td>Sewerage</td>
<td>SW57</td>
<td>$9.53</td>
<td></td>
</tr>
<tr>
<td>Distributor Retailer Trunk Infrastructure Network Charge (DNC)</td>
<td></td>
<td>$14.93</td>
<td></td>
</tr>
<tr>
<td><strong>Total Trunk Infrastructure Network Charge (Total NC)</strong></td>
<td></td>
<td><strong>$37.59</strong></td>
<td><strong>$70.80</strong></td>
</tr>
<tr>
<td><strong>Maximum Adopted Charge</strong></td>
<td></td>
<td><strong>$70.80</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Adopted Charge (AC)</strong></td>
<td></td>
<td><strong>$22.66</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Notes**
- The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2016.

### Table 2: Applied Adopted Charge Non-Residential Use (Institutional Residence) Springfield Lakes

<table>
<thead>
<tr>
<th>Network</th>
<th>Charge Area</th>
<th>Charge ($/m² GFA)</th>
<th>(Proportion of MAC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transport</td>
<td>RD1</td>
<td>$57.21</td>
<td></td>
</tr>
<tr>
<td>Local Government Trunk Infrastructure Network Charge (LNC)</td>
<td></td>
<td>$57.21</td>
<td></td>
</tr>
<tr>
<td>Water Supply</td>
<td>WT28</td>
<td>$5.94</td>
<td></td>
</tr>
<tr>
<td>Sewerage</td>
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<td>Distributor Retailer Trunk Infrastructure Network Charge (DNC)</td>
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<td>$16.42</td>
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<td><strong>Total Trunk Infrastructure Network Charge (Total NC)</strong></td>
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<td><strong>$73.63</strong></td>
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<td><strong>Maximum Adopted Charge</strong></td>
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<tr>
<td><strong>Adopted Charge (AC)</strong></td>
<td></td>
<td><strong>$57.21</strong></td>
<td></td>
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</table>

**Notes**
- The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2016.
Attachment B

Appeal Rights

The following is Section 11 of the Springfield Structure Plan

Section 11—Resolution of Disputes or Differences Regarding Council Decisions

11.1 All disputes or differences as to the interpretation or construction of any provision or part of the Structure Plan shall be decided as follows—

11.1.1 Any person including any applicant to the Council for approval, consent, permission or otherwise, any person so notified or affected by such decision or exercise of discretion, shall, not including the Council, may (and shall) request to have such application or decision reviewed by an independent person or independent person. The request within 14 days after the decision or notice or within 14 days after the notice or notice or notice within 14 days after the decision or notice or notice or notice within 14 days after the decision or notice or notice. After such request or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or notice or noti-
11.1.4.3 Within 7 days after the appointment of the expert the parties shall meet with the expert to agree upon the procedure (including whether to proceed by way of selection in accordance with 11.1.4.19) to be adopted in resolving the dispute or difference, and failing agreement between them within 10 days from such appointment, the procedure shall be as determined by the expert having regard to the other provisions herein.

11.1.4.4 The person appointed shall act as an expert and not as an arbitrator.

11.1.4.5 By her appointment the parties confer on the expert the following functions and powers, namely:
(a) may take statements orally or in writing from either or both parties or their representatives or from any other person or entity;
(b) is not bound by rules of evidence and may refer himself or herself in residents in any matter in dispute in such manner as he or she thinks fit;
(c) may require the production of material or information or data by either or both parties or the expert or to one another and within such time periods as the expert may in his or her sole discretion determine and the parties shall comply with such requirements;
(d) after conferring with the parties, the costs of doing so shall be paid by the parties in whose opinion and with any advice he or she may give to.

11.1.4.6 The expert must act in accordance with the principles of natural justice and fairness.

11.1.4.7 The parties may be represented before the expert and shall be entitled to call such witnesses and make such submissions as they consider desirable or necessary.

11.1.4.8 Either party may be represented by an expert or by a legal practitioner but only where:
(a) the other party is represented by a legally qualified practitioner;
(b) both parties agree; or
(c) the expert agrees that either party or both of the parties may be legally represented.

11.1.4.9 The parties shall pay the expert's costs (including the costs of engaging and remunerating the expert) equally.

17.1.4.10 Without limiting in any way the powers or functions referred to above, the expert may in resolving his determination have regard to all matters mentioned in the provision and such other matters as the parties agree in the resolution of the dispute or difference giving rise to that determination.

11.1.4.17 Any decision of the expert shall not in any circumstances be given any retrospective operation except in relation to the particular dispute or difference giving rise to that decision.
Item 14 / Attachment 9

Part 14—Springfield Structural Plan

11.1.4.12 The parties to the dispute or difference shall at all times do all things which the expert requires of them in connection with his determination and shall co-operate and assist the expert in every reasonable way with his determination. No party shall initially do or cause to be done anything to delay or prevent the determination by the expert.

11.1.4.13 The expert shall give his reasons in writing and state the reasons for his decision as soon as practicable.

11.1.4.14 Either of the parties may at any time by application to any court of competent jurisdiction have any question or law arising in the course of the expert's determination determined by any such court.

11.1.4.15 The expert may in his own discretion and at any time seek to resolve a dispute or difference by acting as a mediator or conciliator between the parties before, after or during his determinations. For that purpose the expert may require the parties to confer with him at any time in relation to the whole or part of any aspect of any dispute or difference and direct what, if any, procedures are to be followed by the parties in such conciliation or mediation. In acting as mediator or conciliator the expert is bound by the rules of natural justice.

11.1.4.16 The person acting as expert may not be called as a witness in any proceedings before any court, tribunal or body.

11.1.4.17 No matter or thing done or omitted to be done by the expert, if the matter or thing is done in good faith for the purpose of these proceedings shall subject the expert to any action, liability claim or demand.

11.1.4.18 The expert must not without reasonable excuse disclose information coming to be known by him in connection with the expert's determination. It shall be a reasonable excuse to disclose information if the disclosure is made with the consent or agreement of all parties to the determination or for the purposes of the registrar hereinafter mentioned or for a proceeding bound by rule 3.112 alleged to be connected with or to have happened during the determination or under a warrant or order by or under any law.

11.1.4.19 No document, admission, evidence or other material produced or relied on in the course of the determination shall be admissible in evidence in any proceedings before any court, tribunal or body about the same, or any similar dispute or difference unless all the parties to the determination consent or agree or the same is discoverable or otherwise required or able by law to be disclosed or relied on.

11.1.5 Subject to 11.1.7 and 11.1.4.11, the expert's decision shall be final and binding upon the parties. Where that decision is given upon the request of the parties, enforceability, interpretation or validity of any provision of this Structural Plan, that decision shall be for all purposes to form part of and be incorporated in this Structural Plan, and be the decision shall be resubmitted for any further determination made by or on behalf of the Council or its delegates or officers.

11.1.6 Subject to the exercise of its rights under sub-clause 11.1.7, the Council shall formally adopt and recognise the determination of the expert as soon as practicable after the expert's determination is made known.
11.1.7 If within 14 days after the expert hands down his decision any party to the dispute or difference gives written notice to the other that it does not agree with his decision or some part of it, and that it intends to apply to the Court for determination of the matter, thereafter any party shall be entitled to commence or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice stipulates only part of the expert’s decision, the remainder of the decision shall be the final extent, possible to have effect in accordance with sub-clause 11.1.5. Any such proceedings to the Court must be commenced within 7 days after the service of such written notice. The giving of such notice is a condition precedent to the commencement of any litigation in respect of such dispute or difference. The failure to give such notice within the said 14 day period, or to commence such proceedings within the said 7 day period, shall be an absolute bar to the giving of such notice to the commencement of such proceedings at any time thereafter and in addition such failure shall operate as a complete and unconditional waiver by each party to object in any way (including by litigation) at any time for any reason to the matters the subject of the dispute or difference, and the expert’s decision shall be final and binding upon the parties in accordance with clause 11.1.5.

11.2 Where a determination of the Court, hereinafter or shall be decided by an expert or the Council, the determination of the Court supersedes the determination of the expert or the case requires the Council.

11.3 Nothing in 11.1.7 shall be construed as preventing the proving of the expert’s decision or tolerating the matter or accepting a case of error of law or any such agreement has affected according to its terms.

11.4 The Council shall keep and maintain a register of all determinations under these provisions as well on it shall record and make available for inspection by any member of the public during normal office hours a summary of each determination, such summary to be prepared and provided by the expert making the determination.

11.5 All documents, submissions and other material of whatever nature provided to the expert for the purpose of or in the course of or in connection with any determination shall at the conclusion of the determination be delivered up by the expert to the Council. All material to be delivered to the Council shall be kept by the Council for at least seven years. The Council shall not allow any such material to be made available or used or copied for any purpose except in connection with the particular dispute or difference unless the parties to the dispute or difference otherwise agree.

11.6 Nothing herein shall prejudice the right of a party to institute proceedings at any time for such right in unjust or discriminatory regard to the resolution of the dispute or difference.

11.7 Time shall be of the essence in respect of all the provisions in this Section.

11.8 In the section—
- “day” means calendar day;
- “Protocol” means the Protocol contained in sub-clause 11.8 between the Ipswich City Council and Springfield Land Corporation which establishes the agreed goals and objectives, roles and responsibilities between the parties to the operation in practice of these provisions.

11.9 Alternative Dispute Resolution Priced

The purpose of this protocol is to record how the parties agree in principle the ADR provisions in sub-clause 11.8 of the Structure Plan will operate in practice.

The ADR provisions are intended to operate to bring the parties together to achieve the opportunity for them to resolve differences without recourse to expensive and time-consuming litigation. The attitude of the parties and the way the parties approach ADR is a key element in achieving this goal.

Accordingly: in principle that is parties—
(i) are willing to utilise ADR;
(ii) are not to allow their differences in ADR;
(iii) will to resolve their differences in ADR;
(iv) will to utilise the ADR;
(v) and to use it to achieve a resolution of their differences.

11.10 The Council shall keep and maintain a register of all determinations under these provisions as well on it shall record and make available for inspection by any member of the public during normal office hours a summary of each determination, such summary to be prepared and provided by the expert making the determination.
It is intended that the extent to which the parties or the expert may assist others to assist in submissions to the expert will depend inter alia upon such factors as the importance, urgency, complexity and the likely costs.

Nothing in section 11 should be construed as preventing the parties from meeting on a "without prejudice" or otherwise basis during and outside the expert determination processes with a view to endeavouring to resolve their differences.

The rationale behind section 115 and 114 of 18 is to encourage the parties to be as open and frank with the expert as is possible and without fear that anything the expert hears or any information etc made available in the course of ADR may prejudice legal rights which might be exercised by either party subsequently.

The expert should prepare and provide to the parties a summary of the findings which can contain reasons for the findings.

If because of long time periods within which legal rights or remedies must be invoked a party has to commence court proceedings before or during ADR, the parties should jointly inform the Court that notwithstanding the commencement of those proceedings they wish to enquire upon alternative dispute resolution procedures with a view to resolving their differences. It is expected the Court will encourage that action and allow the court proceedings to be put on hold while ADR is pursued.
Swami Atmashananda
Vice President
Vedanta Centre of Sydney, Brisbane Chapter
12 Greenwood Street
SPRINGFIELD LAKES QLD 4300

1 June 2017

Dear Swami Atmashananda

Re: Request for Rate Exemptions and Rate Concessions at:
7001 Vendanta Drive Springfield Lakes 4300, Assessment 178542; and
98 Vendanta Drive Springfield Lakes 4300, Assessment 178541, previously single
assessment 168204.

I refer to your undated letter of May 2015 and subsequent meetings with various Council
Officers and Councillors in 2015 requesting that:

- Council determine the above properties are exempt from rates since 14 May 2015;
- If Council determines that the properties are not exempt from rates then it would
  agree to apply a rates concession to the properties; and
- For the period 23 October 2014 to 14 May 2015 when the properties were then
described as a single property, Lot 706 SP 179281 PAR Stapylton, assessment 168204
of 20.4 hectares, Council would agree to apply a rates concession to the property.

While Council has been considering this matter it has deferred levying Differential General
Rates on the property until a decision is made and communicated.

In determining its decision on these matters Council has considered information provided
by you, the Council’s Rates Concession Policy, the Local Government Act 2009 (Qld), the
Local Government Regulation 2012 (Qld) as well as other information available to Council
concerning the property and inspecting the property.
Request for Concession:

Request that for the period 23 October 2014 to 14 May 2015 when the properties were then described as a single property, Lot 706 SP 179281 PAR Stapylton, assessment 168204 of 20.4 hectares, Council would agree to apply a rates concession to the property.

Council's Rate Concession Policy requires that 'the land must be used for the purpose which the rate concession is being applied unless otherwise determined by Council' to be eligible for concession.

After considering all the information available to Council and inspecting the property, there is no evidence that the land is being actively used currently for an eligible purpose under the policy, accordingly your request for rates concession is not successful for the period to 14 May 2015.

Request for Exemption:

Request that Council determine the properties are exempt from rates since 14 May 2015.

Section 73 of the Local Government regulation 2012 (Qld) exempts from rating property owned by a religious entity if the land is less than 20 hectares and is used for one or more purposes described in the Regulation.

After considering all the information available to Council and inspecting the property, there is no evidence that the land is being actively used currently for an eligible purpose under the Regulation, accordingly your request for rates exemption is not successful for the period since 14 May 2015.

Request for Concession:

Request that Council agree to apply a rates concession to the properties for the period since 14 May 2015.

Council's Rate Concession Policy requires that 'the land must be used for the purpose which the rate concession is being applied unless otherwise determined by Council' to be eligible for concession.

After considering all the information available to Council and inspecting the property, there is no evidence that the land is being actively used currently for an eligible purpose under the policy, accordingly your request for rates concession is not successful for the period since 14 May 2015.

It is unfortunate for Vedanta that Council has determined that the properties are not eligible for rate exemptions and/or concessions. This matter has been considered very carefully by Council Officers with appropriate consultation with Councillors. I understand that paying the rates due on this property for the period back to October 2014 when it was
transferred to you will present financial challenges to your organisation and Council will be open to discussion about a payment arrangement to pay the rates for the past periods when billed in July 2017.

In acknowledgement of the time taken for Council to make this determination and convey the outcome to you, Council will not charge any overdue interest on the rates that will be levied for period October 2014 to 30 June 2017.

I expect that Vedanta will take some time to consider the impact of Council's decision and to work out a plan to address the payment of past rates.

If you need further information concerning this decision or about arrangements to pay rates please contact me.

Yours faithfully

Andrew Roach
CHIEF FINANCIAL OFFICER
Mr Jim Lindsay
Chief Executive Officer
Ipswich City Council
PO Box 191
Ipswich QLD 4305

Dear Sir,

**Ipswich City Council rates October 2014 to June 2017 – 96 Vedanta Drive and 7001 Vedanta Drive Springfield Lakes**

We refer to the letter dated 1 June 2017 from your Chief Financial Officer, Andrew Roach, responding to our letter of May 2015.

As we explained in our May 2015 letter, Vedanta was not expecting to be levied with rates on our property. Accordingly, we were surprised by the rates assessment notice dated 20 April 2015 (Assessment 168204).

Mr Paul Mollenhauer kindly explained in his email of 8 May 2015 that rates were levied because our property was categorised as Vacant Land and so subject to Differential General Rates.

Mr Mollenhauer also referred to the Local Government Act 2009 and the rating exemption in section 93(3)(j)(II), being the exemption we believe applies to our property.

We believe the rating exemption applies because:

(a) our property consists of two lots: Lot 1 on SP275460 (which is approximately 1.2 hectares) and Lot 2 on SP275460 (which is approximately 19.23 hectares); and
The land is owned by Vedanta Centre of Sydney, a religious entity. We use the land for religious purposes, for the provision of education, health and community services and for the administration of the Brisbane chapter of the Vedanta Centre.

Council's letter of 1 June 2017 came as a further surprise. This prolonged review of over 2 years in our view is unreasonable delay caused by Ipswich City Council. The result has been to cause significant hardship to our organisation.

In the letter Mr Roach said that 'while Council has been considering the matter, it has deferred levying Differential General Rates on the property until a decision is made and communicated.'

Mr Roach referred to 'other information available to Council concerning the property and inspecting the property'.

We had understood from Mr Mollenhauer's email that the Council made its decision each year when assessing rates? Is that not the case? A member of our community had said that this was likely to be the case since, under the Local Government legislation, the Council would have had to identify what properties in its area were rateable or not each year, and what rates and charges would be levied, as part of its budget process each year. Would you be able to provide the date and time of each inspection?

Since we did not hear from Council after our May 2015 letter we had assumed that Council, like the Office of State Revenue, had exempted our properties. Since 2015 we have been working with architects, engineers, builders and other tradesmen in relation to the construction of our first building; a multi-purpose facility / ashram. A builder was appointed earlier this year and we expect construction to commence shortly.

Considerable time and expense has also been invested into furthering our vision for the balance of the land (In line with the Precinct Masterplan approved by Council).

A portable office was established on the site and remains there. This is used for administrative purposes and as a meeting point for the regular monthly activities we hold. Those activities include yoga, meditation and bushwalking. Picnics are also regularly held, with families coming together to share experiences in their spiritual journey. Vedanta volunteers undertake maintenance work on the properties as well.
However, please note that the Vedanta philosophy is to achieve harmony in nature and within every individual. This means our efforts are always towards having minimal impact on the environment. We make a conscious effort to maintain ecological sustainability, minimise our carbon footprint and preserving the pristine nature of our property.

The Vedanta Centre of Sydney has branches in Sydney, Melbourne, Adelaide and Perth. All these branches have properties which are exempt from Council Rates.

If Council would like evidence of these activities, please let us know. Given the private and spiritual nature of the activities we may not be able to produce many photos. However, we would be able to provide letters of support from our members. Our builders and other contractors may also be able to provide photos showing their inspections / work on the properties if that will assist.

Since our meeting earlier this month, when we were told that we should have been keeping such evidence, we have started making appropriate notes. In his 1 June 2017 letter, Mr Roach says that the matter has been considered by Council officers after appropriate consultation with Councillors. If Councillors have questions or issues we are happy to meet with them to discuss Vedanta, our philosophy and our use of our properties.

Kind Regards,

Swami Sridharananda
President
11 August 2017

Andrew Roach
Chief Financial Officer
Ipswich City Council
P.O. Box 191
Ipswich QLD 4305

BY EXPRESS POST

Dear Mr Roach

Vedanta Centre of Sydney Rates Notices
Ipswich City Council References: 178541 & 178542

We act for Vedanta Centre of Sydney in the above matter.

Please find enclosed the following documents:

1. Notice of Objection – Assessment No. 178541;
2. Notice of Objection – Assessment No. 178542;
3. Executed authority to act.

Kindly note our interest in this matter and direct all relevant correspondence to this office.

Yours faithfully

Terry McBride
Principal

D | 07 3193 9800
E | terrymcbride@mcbridelegal.com.au

Liability limited by a scheme approved under Professional Standards Legislation
NOTICE OF OBJECTION
CATEGORISATION OF LAND FOR DIFFERENTIAL RATING PURPOSES

To lodge this objection - Please detach form and return to:

Chief Executive Officer
Ipswich City Council
PO Box 151
Ipswich QLD 4305

Objector's Name is hereby made to the categorisation of land as detailed below:

- Assessment No. (as shown on Rate Notice): 179541
- Property Address (as shown on Rate Notice):
  96 Vedanta Drive SPRINGFIELD LAKES QLD 4300
  Lot 1 SP 275450
- Owner's Name and Mailing Address (as shown on Rate Notice):
  Vedanta Centre of Sydney Incorporate
  12 Greenwood Street SPRINGFIELD LAKES QLD 4300
- Existing Rating Category (as shown on Rate Notice): 10
- Existing Use of Property (e.g. shop, flat, etc.):
  Land Used for Meditation, Yoga and Quaking Bells until
  Religious Facilities are built
- Rating Category in which Property should be included:
  4
- Reason you believe it should be in the above category
  (e.g. no longer rented, rented to relative, etc.):
  Land is not used for residential purpose or for profit purpose
- If living on property, but mailing address is different please give brief explanation:

Date: 11 August 2017
Signature: [Sign]

Ipswich City Council is collecting your personal information in accordance with the Local Government Act 2009 and the Local Government Regulation 2012 so that we can determine the outcome of your objection to the rating category for land owned by you. We will not disclose your personal information outside of Council unless we are required to do so by law, or you have given consent.

However, in performing the above functions, we may need to disclose your personal information to the Chief Executive of the department which administers the Valuation of Land Act, to valuers or to the Queensland Civil and Administrative Tribunal.

By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Personal Information Digest and this collection notice.

Where an inconsistency exists between this document and the adopted budget and rating resolutions, the adopted budget and rating resolutions shall prevail. The adopted budget and rating resolutions are available on Council's web site www.ipswich.qld.gov.au
NOTICE OF OBJECTION
CATEGORISATION OF LAND
FOR DIFFERENTIAL RATING PURPOSES

To lodge this objection - Please detach form and return to:

Ipswich City Council
PO Box 191
Ipswich QLD 4305

Objection is hereby made to the categorisation of land as detailed below:

- Assessment No. (as shown on Rate Notice):
  178642
- Property Address (as shown on Rate Notice):
  7901 Vedanta Drive SPRINGFIELD LAKES QLD 4300
  l/2 SP 27640
- Owner’s Name and Mailing Address (as shown on Rate Notice):
  Vedanta Centre of Sydney Incarnate
  12 Greenwood Street SPRINGFIELD LAKES QLD 4300

- Existing Rating Category (as shown on Rate Notice): 24
- Existing Use of Property (e.g. shop, flat, etc.):
  Land Used for Meditation, Yoga and Retreats until the Religious Facilities are built
- Rating Category in which Property should be Included: 0
- Reason you believe it should be in the above category (e.g. no large property, rented to relative, etc.):
  Land is not used for residential purpose or for profit purpose.
- If living on property, but mailing address is different, please give brief explanation:

Date: 
Signature: 

Ipswich City Council is collecting your personal information in accordance with the Local Government Act 2009 and the Local Government Regulation 2012 so that we can determine the outcome of your objection to the rating category for land owned by you. We will not disclose your personal information outside of Council unless we are required to do so by law, or you have given consent.

However, in performing the above functions, we may need to disclose your personal information to the Chief Executive of the department which administers the Valuation of Land Act to return or to the Queensland Civil and Administrative Tribunal.

By completing and signing this form and returning it to Council, you will consider that you have given us your consent to manage your personal information in the manner described in Council’s Privacy Statement, Personal Information Digest and this objection notice.

When an inconsistency exists between this document and the adopted budget and rating resolutions, the adopted budget and rating resolutions shall prevail. The adopted budget and rating resolutions are available on Council’s website www.ipswich.qld.gov.au
GOVERNANCE COMMITTEE
MEETING AGENDA

14 MAY 2019

Item 14 / Attachment 12

IPS WICH CITY COUNCIL
Rates – Authority to Act

1. Vedanta Centre of Sydney Incorporate

2.

Rate assessment (Owners must be identical to above):

Assessment Number: 178542 and 166204
Address: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD
Postcode: 4300

Assessment Number: 178541
Address: 96 Vedanta Drive, SPRINGFIELD LAKES QLD
Postcode: 4300

Property owner’s details
Address: 12 Greenwood Street, SPRINGFIELD LAKES QLD
Postcode: 4300
Email: info@vedantasbrisbane.org
Home Phone: (617) 3818 9986
Mobile: (614) 2176 5416

McBride Legal

Authorised person/organisation details
Address: Level 13, 15 Adelaide Street, BRISBANE QLD
Postcode: 4000
Mobile:
Home Phone: (617) 3193 9800
Business Phone:
Email: petersama@mcbridelegal.com.au

We wish to change the postal address to the address shown in the authorised person/organisation details section of this form.

Authorisation

We, the registered property owners named herein, hereby:
1. Authorise the nominated person or organisation named in this form to act on my behalf with Ipswich City Council ("Council") and represent my interest regarding my rate assessments listed for the purpose of making enquiries and deciding to, receiving from and exchanging with Council information (including personal, financial, property ownership and occupation information) about me, my property(ies) and rate assessments.

2. Consent to Council and the named nominated person/organisation disclosing to, receiving from and exchanging with the other information (including personal, financial, property ownership and occupation information) about me, my property(ies) and rate assessments for the purpose of dealing with my rate assessments.

3. This authority will remain in force until cancelled in writing by all property owner(s).

Lodgement Please lodge your completed application form to:
In persons:
Ipswich City Council
Customer Service Centre
13 Brisbane Street
Ipswich City Mail, Ipswich

Ipswich City Council
PO Box 191
IPS WICH QLD 4305

Post to:

Email:
council@ipswich.qld.gov.au

Signature of property owner (signature of at least one property owner is required)

Date: 09/08/2017

Ipswich City Council is collecting your personal information in accordance with Council’s local laws and/or relevant legislation so that we can manage a variety of processes concerning the processing of this application. We will not disclose your personal information outside of Council unless we are required to do so by law or you have given your consent. However, in order to perform the above functions we may need to disclose your personal information to the Chief Executive Officer who may in turn make this information available to others in accordance with the Act. By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Ipswich’s Privacy Statement, Personal Information Digest, and this collection notice.
RATE CONCESSION POLICY

CONCESSION FOR RATES AND CHARGES (CHAPTER 14 PART 6 LOCAL GOVERNMENT ACT 1993)

A local government may exercise a power under Chapter 14 Part 6 of the Local Government Act 1993 if the local government resolves that the case justifies the exercise of the power or the case is of a kind that has been accepted by resolution of the local government as justifying the exercise of the power.

This only applies to an organisation making an application for rating concession from the date of council’s resolution approving this policy.

Charitable Organisations

For the purpose of this policy charitable organisation means any one or more of the following

• An organisation supplying help, aid, relief, or support to, or the education or instruction (whether spiritual, mental, physical, technical, social, or otherwise) of, or the care, housing, or assistance otherwise of, any persons in distress;

• An organisation aiding in any manner howsoever, of any hospital or ambulance or nursing service in the city;

• An organisation which purpose is to promote or assist in the promotion of providing educational, training or information aimed at youth development or leisure opportunities;

• An organisation which the Council determines to be a charitable purpose;

• The preservation, restoration or maintenance of structures or places of cultural, environmental, historic, heritage or scientific significance to the local government’s area;

• An entity that provides assistance or encouragement for the arts or cultural development;

• An organisation which purpose is to provide early childhood care and are affiliated with Cheche and Kindergarten Association or is a community based early childhood care provider;

An organisation must provide to Council an application on the prescribed form made out and signed by the owner of the land and a copy of the organisation’s constitution, which details the objectives of the organisation. The land must be used for the purpose which the rating concession is being applied unless otherwise determined by Council.

Organisations deemed to be classed, as Charitable for the purpose of a rate concession shall be entitled to receive a general rate concession of 100%.

Non-Profit/Sporting Organisations

For the purpose of this policy, non-profit/sporting organisation means the following

• An organisation whose objects do not include the making of profit

An organisation must provide to Council an application on the prescribed form made out and signed by the owner of the land and a copy of the organisation’s constitution, which details the
objectives of the organisation. The objectives of the organisation should indicate that the organisation does not make a profit, which is distributed, to the directors or principals. The organisation may make a profit but this profit is not distributed to the directors or principals but distributed only for the purpose of the continued operation of the organisation does not impede the organisation from being classed as non-profit.

The land must be used for the purpose which the rating concession is being applied unless otherwise determined by Council.

Organisations deemed to be classed as non-profit/sporting for the purpose of a rate concession shall be entitled to receive a general rate concession of 100%.

**Hardship concession**

In accordance with the *Local Government Act 1993* Council will grant a deferral of liability to pay rates for 6 months from the time of the approved hardship application.

Where a ratepayer has requested a concession on a hardship basis, the ratepayer must provide to Council an application signed by the owner of the land and provide the following information.

- Occupation of rate payer;
- Number of dependents (if applicable);
- Present income and prospective income from all sources;
- Financial position (provide details of the last three most recent bank statements);
- Details of major assets owned and major liabilities.

For hardship concession to be granted the ratepayer should demonstrated that payment of the rate will or has affected the well being of one or more individuals in such a way as to constitute an unreasonable outcome based on present community standards.

The provision of hardship concession does not extend to companies that are established to engage in entrepreneurial activities that have associated risks of failure ever present.

**Others**

Where an application falls outside this policy and it is determined that the application requires special consideration by Council, a report with a recommendation to the appropriate Council meeting shall be made.

**Register of Organisations that receive a rate concession**

A register of organisations that have been granted a rate concession is to be kept and updated when applicable.

**Yearly Review of Organisations receiving a rate concession**

Organisations receiving a rate concession under this policy are to be reviewed yearly. This requires the Organisations to provide to Council relevant details as requested. This review is to be performed prior to the 30 June each year.
Consultation with Divisional Councillor

As part of the decision making process the divisional councillor will be consulted prior to any decision or recommendation being made as to the eligibility of the application.

Date of Council Resolution: 21 May 2003
Committee Reference and Date: Finance and Special Purposes Board No. 2003(8) of 13 May 2003
No of Resolution: B42.01
### RATES CONCESSION POLICY

**1.1 Objectives:** The objective of this policy is to describe the criteria that determine which properties council may consider eligible for a rates concession and how an application for concession is processed and administered over time.

**1.2 Regulatory Authority:**
- Local Government Act 2009, Chapter 4 Rates and Charges, Part 10 Concessions
- Local Government Regulation 2012, Chapter 4 Rates and Charges, Part 10 Concessions
- Australian Charities and Not-for-profits Commission
- Charities Act 2013 (Commonwealth)
- Charitable Funds Act 1958 (Queensland)
- Office of Fair Trading Queensland, Associations, Charities and Not for Profits

**1.3 Policy Statement:**
The Rates Concession Policy shall be applied in accordance with Council's Revenue Policy and Budget and Rating Resolutions with the result that eligible property owners undertaking specified activities at the property receive a concession on their rates.

**1.4 Scope:**
The core matters addressed by the policy include which type of entities or landowners are eligible to be considered for a concession and the types of activities being conducted at the property that could be determined as qualifying for a concession.

This policy does not consider the concessions applicable for pensioners as the Pensioner Remission of Rates Policy deals with such matters.

This policy does not consider whether land is eligible to be exempt from rating, such determinations are made by reference to the appropriate legislation.

**Eligible Property Owners**
Property owners that are eligible to be considered for a concession:
- Charities; or
- Incorporated Associations and Not for Profit Organisations; or
- Property Owners that are natural persons suffering hardship,

For a property owner to be granted a concession by Council, they must not only be an eligible property owner but Council must be satisfied that activities being conducted on the property or services being delivered from the property are consistent with activities described as eligible for a concession.
### Eligible Activities at the property

Eligible activities or services delivered at the property considered eligible to be considered for a concession.

<table>
<thead>
<tr>
<th>Eligible Property Owner</th>
<th>Eligible Activities or Services Delivered at the property</th>
</tr>
</thead>
</table>
| Charities                                | - The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage; or  
  - The preservation, restoration or maintenance of structures or places of cultural, environmental, historic, heritage or scientific significance to the Ipswich City Council local government area; or  
  - To promote or assist in the promotion of providing educational, training or information aimed at youth development or leisure opportunities; or  
  - The assistance or encouragement for the arts or cultural development; or  
  - The provision of early childhood care and are affiliated with the Crèche and Kindergarten Association or is a community based early childhood provider. |
| Incorporated Associations and Not for Profit Organisations | - The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage; or  
  - The preservation, restoration or maintenance of structures or places of cultural, environmental, historic, heritage or scientific significance to the Ipswich City Council local government area; or  
  - The assistance or encouragement for the arts or cultural development; or  
  - The provision of early childhood care and are affiliated with the Crèche and Kindergarten Association or is a community based early childhood provider; or  
  - The provision of facilities for the conduct of amateur sport or recreational activities subject to any revenue from licensed premises, entrance fees or membership fees being deemed incidental to the main activity of conducting the sporting or recreational activities. |
| Property Owners suffering hardship        | - Property is owner occupied; and  
  - Hardship status is confirmed by a financial assessment of the property owner’s circumstances. |
Concession applicable if Council resolves to allow concession

<table>
<thead>
<tr>
<th>Eligible Property Owner</th>
<th>Concession</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charities</td>
<td>• General Rates Concession of 100%</td>
</tr>
<tr>
<td>Incorporated Associations and Not for Profit Organisations</td>
<td>• General Rates Concession of 100%</td>
</tr>
<tr>
<td>Property Owners suffering hardship</td>
<td>• Deferral of liability to pay rates for 6 months. Rates will still accrue over this period to be paid after the deferral period of 6 months.</td>
</tr>
</tbody>
</table>

1.5 Roles and responsibilities:
Council Officers in the Rating and Billing Team respond to enquiries and process applications for Concessions in accordance with Policy and Procedure. For approved concessions they make the necessary adjustments to the rates levied.

Divisional Councillors are consulted at the time of application before a recommendation is made to Council if the property the subject of the application is within their Electoral Division.

Council, Recommendations for Concessions are presented to Council and do not take effect until Council has resolved to grant the concession.

Council, reviews concessions annually and makes a resolution each financial year of the concessions to be applied.

Chief Financial Officer has overall responsibility for delivery of the objectives and compliance with the legislation, Policy and Procedures.

1.6 Definitions:
Charity as defined by reference to the Australian Charities and Not-for-profits Commission, Charities Act 2013 (Commonwealth), Charitable Funds Act 1958 (Queensland) and the Office of Fair Trading Queensland published information concerning: Associations, Charities and Not for Profits organisations.

A Not for Profit or Incorporated Organisation is an organisation that Incorporates in its objectives and constitution that it does not make a profit which is distributed to the directors or principals but is only distributed for the purpose of the continued operation of the organisation. Such an organisation is usually currently registered with the Australian Charities and Not for Profits Commission and the Office of Fair Trading Queensland.

Property owner suffering hardship is a natural person that can demonstrate that payment of rates within the prescribed time period will or has affected the well being of one or more individuals residing at the property in such a way as to constitute an unreasonable outcome based on present community standards.
1.7 Policy Author:
Strategic Client Office Manager is responsible for maintaining of this policy.

<table>
<thead>
<tr>
<th>Date of Council Resolution:</th>
<th>27 June 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Committee Reference and Date:</td>
<td>City Management, Finance and Community Engagement</td>
</tr>
<tr>
<td>Board No.</td>
<td>2017(06) of 20 June 2017</td>
</tr>
<tr>
<td>No. of Resolution:</td>
<td>4</td>
</tr>
<tr>
<td>Date to be reviewed:</td>
<td>27 June 2019</td>
</tr>
</tbody>
</table>
1.1 Objectives: The objective of this procedure is to direct how Council Officers implement the Rates Concession Policy.

1.2 Regulatory Authority:
Rates Concession Policy,
Revenue Policy
Local Government Act 2009, Chapter 4 Rates and Charges, Part 10 Concessions
Local Government Regulation 2012, Chapter 4 Rates and Charges, Part 10 Concessions
Australian Charities and Not-for-profits Commission
Charities Act 2013 (Commonwealth)
Charitable Funds Act 1958 (Queensland)
Office of Fair Trading Queensland, Associations, Charities and Not for Profits

1.3 Scope: The core matter addressed by this procedure is determining the eligibility of applicants and specific properties for Rates Concession of Rates in accordance with the relevant legislation and the Policy and the process to be followed for Council to make a decision on the applicant's eligibility.

The property owner must provide information supporting their claim to be a charity, and incorporated Association, a Not for Profit Organisation or a property owners experiencing hardship as defined by the policy.

The property owner must provide information about the current activities conducted on the property and the services delivered from the property.

Additional information may be sought from the applicant to clarify or confirm any matter that will assist in determining eligibility of the application.

Divisional Councillors are consulted at the time of application before a recommendation is made to Council if the property the subject of the application is within their Electoral Division.

Ongoing eligibility is checked annually and eligible applicants may be asked for information to confirm their eligibility from time to time.

Recommendations for Concessions are presented to Council and do not take effect until Council has resolved to grant the concession.

Any applicant that is determined as ineligible or a previously eligible applicant that ceases to be eligible will be advised by letter before the commencement of the new financial year to provide an opportunity for the pensioner to correct the information available to Council used in the review process.
1.4 Roles, Responsibilities and Actions:
Relevant Customer Service and Administration Officers in the Strategic Client Branch assess the eligibility of new applications for Rates Concession when applications are received and also for review ongoing eligibility annually.

The Rates Property Manager and Strategic Client Office Manager will recommend to Council whether a new application is considered eligible and request Council to resolve to grant the concession.

Similarly, each year prior to the new financial year the Rates Property Manager and Strategic Client Office Manager will review all existing rate concessions and recommend to Council whether the properties remain eligible and request Council to resolve to grant the concession for the next financial year.

Divisional Councillors are consulted at the time of application before a recommendation is made to Council if the property the subject of the application is within their Electoral Division.

Chief Financial Officer has overall responsibility for delivery of the objectives and compliance with the legislation, Policy and Procedures.

1.5 Definitions: Nil

1.6 Procedure Author: Strategic Client Office Manager

Date of approval: 4 July 2017
Title of Manager: Chief Financial Officer
Date to be reviewed: 4 July 2019
McBride Legal
Lvl 13, 15 Adelaide Street
BRISBANE QLD 4000

PO Box 12709
BRISBANE QLD 4003
T | 07 3193 9800
F | 07 3193 9899

4 October 2017

Andrew Roach
Chief Financial Officer
Ipswich City Council

Dear Mr Roach

Vedanta Centre of Sydney Rates Notices
Ipswich City Council References: 178541 & 178542

We refer to previous correspondence, and to the meeting which occurred on 20 September 2017.

We enclose for Council’s consideration, a chronology with respect to our client’s land, together with a bundle of annexures referred to therein.

Please contact our office if we can provide any further assistance.

We look forward to hearing from you, in due course.

Yours faithfully

Terry McBride
Principal

Peter Sams
Solicitor

D | 07 3193 9800
E | terrymcbride@mcbridelegal.com.au

Copy to: Richard Bennett
BY EMAIL: Richard.Bennett@ipswich.qld.gov.au

Liability limited by a scheme approved under Professional Standards Legislation
### Vedanta Centre of Sydney Incorporated (Vedanta)

#### Chronology of Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Annexures</th>
</tr>
</thead>
<tbody>
<tr>
<td>27.02.2012</td>
<td>Vedanta registered</td>
<td></td>
</tr>
<tr>
<td>01.03.2014</td>
<td>Vedanta engage Architect, Design Shethra, to design and plan the layout of the facilities to be constructed on the land adjacent to Vedanta Drive and Tea Trees Avenue (the Vedanta Precinct).</td>
<td></td>
</tr>
<tr>
<td>01.03.2014</td>
<td>Vedanta engage Revi Golul as project manager with respect to development of a new Ashram at the Vedanta precinct.</td>
<td></td>
</tr>
<tr>
<td>05.05.2014</td>
<td>Meeting between Vedanta and Design Shethra (Concept Design &amp; Planning).</td>
<td></td>
</tr>
<tr>
<td>27.05.2014</td>
<td>Meeting between Vedanta and Design Shethra (Concept Design &amp; Planning).</td>
<td></td>
</tr>
<tr>
<td>29.04.2014</td>
<td>Meeting between Vedanta and Design Shethra (Concept Design &amp; Planning).</td>
<td></td>
</tr>
<tr>
<td>05.05.2014</td>
<td>Vedanta engage Architect, Caccamo Hall and Associates, to design and plan the layout of the facilities to be constructed at the Vedanta Precinct.</td>
<td></td>
</tr>
<tr>
<td>12.05.2014</td>
<td>Meeting between Vedanta and Caccamo Hall and Associates.</td>
<td></td>
</tr>
<tr>
<td>21.07.2014</td>
<td>Meeting between Vedanta and Caccamo Hall and Associates.</td>
<td></td>
</tr>
<tr>
<td>24.07.2014</td>
<td>Meeting between Vedanta and Caccamo Hall and Associates.</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
<td>Annexures</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>12.08.2014</td>
<td>Meeting between Vedanta and Coacano Hall and Associates.</td>
<td></td>
</tr>
<tr>
<td>22.08.2014 - 08.02.2015</td>
<td>Vedanta engages LandPartners, surveyor, to conduct a survey regarding the reconfiguration of the land.</td>
<td></td>
</tr>
<tr>
<td>09.2014 - 14.10.2014</td>
<td>Vedanta engages Cardina, to prepare engineering input for preliminary engineering advice to support ADP.</td>
<td></td>
</tr>
<tr>
<td>21.10.2014</td>
<td>Development Application No. 5792/14 submitted to Ipswich City Council</td>
<td></td>
</tr>
<tr>
<td>11.2014</td>
<td>Tender documents for development of Vedanta Precinct prepared by Vedanta.</td>
<td></td>
</tr>
<tr>
<td>18.12.2014</td>
<td>Property registered in the name of Vedanta Centre of Sydney Inc.</td>
<td></td>
</tr>
<tr>
<td>17.02.2015</td>
<td>Vedanta begin the tender process, allowing builders to bid to undertake the construction of the Vedanta Precinct.</td>
<td></td>
</tr>
<tr>
<td>23.02.2015</td>
<td>Development Approval No. 5792/2014 granted by Ipswich City Council.</td>
<td></td>
</tr>
<tr>
<td>27.02.2015</td>
<td>Pre-tender meeting held between Vedanta and prospective builder</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
<td>Annexures</td>
</tr>
<tr>
<td>-----------</td>
<td>----------------------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>28.03.2013</td>
<td>Tender evaluation meeting between Vedanta and prospective builder</td>
<td>-</td>
</tr>
<tr>
<td>05.03.2013</td>
<td>Vedanta acquires the Vedanta Precinct</td>
<td>Annexure 3</td>
</tr>
<tr>
<td>17.03.2013</td>
<td>Subdivision Survey Plan lodged with Ipswich City Council</td>
<td>-</td>
</tr>
<tr>
<td>28.03.2013 - 29.03.2013</td>
<td>Inauguration ceremony (turning of the sod) and spiritual retreat held at the Vedanta Precinct</td>
<td>Annexures 4 and 5</td>
</tr>
<tr>
<td>25.04.2013</td>
<td>Yoga walk – public yoga, meditation and bushwalk event held on Vedanta Precinct</td>
<td>Annexure 15</td>
</tr>
<tr>
<td>28.04.2013</td>
<td>Vedanta engage Michael Brandtman, Quantity Surveyor, to provide preliminary estimate, elemental and tender analysis</td>
<td>-</td>
</tr>
<tr>
<td>14.05.2013</td>
<td>Vedanta Precinct subdivided.</td>
<td>Annexures 6 and 7</td>
</tr>
<tr>
<td>15.05.2013</td>
<td>Letter from Vedanta to the Office of State Revenue regarding land tax exemption</td>
<td>Annexure 8</td>
</tr>
<tr>
<td>25.04.2013</td>
<td>Yoga walk – public yoga, meditation and bushwalk event held on Vedanta Precinct</td>
<td>Annexure 15</td>
</tr>
<tr>
<td>27.06.2013</td>
<td>Yoga walk – public yoga, meditation and bushwalk event held on Vedanta Precinct</td>
<td>Annexure 15</td>
</tr>
<tr>
<td>25.07.2013</td>
<td>Yoga walk – public yoga, meditation and bushwalk event held on Vedanta Precinct</td>
<td>Annexure 15</td>
</tr>
<tr>
<td>31.07.2013</td>
<td>Exemption granted under section 47 of the Land For Act 2013 (Qld), for the purposes of Land Tax</td>
<td>Annexure 9</td>
</tr>
<tr>
<td>22.08.2013</td>
<td>Yoga walk – public yoga, meditation and bushwalk event held on Vedanta Precinct</td>
<td>Annexure 15 and 10</td>
</tr>
<tr>
<td>09.2015</td>
<td>Vedanta engaged Mark White, land valuation consultant, to provide valuation for funding purposes.</td>
<td>-</td>
</tr>
<tr>
<td>26.09.2013</td>
<td>Yoga walk – public yoga, meditation and bushwalk event held on Vedanta Precinct</td>
<td>Annexure 15</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
<td>Annexures</td>
</tr>
<tr>
<td>------------</td>
<td>------------------------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>10.2015</td>
<td>Density planning document created.</td>
<td></td>
</tr>
<tr>
<td>04.10.2015</td>
<td>Tender negotiations between Vedanta and the prospective builder.</td>
<td></td>
</tr>
<tr>
<td>24.10.2015</td>
<td>Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.</td>
<td>Annexure 15.</td>
</tr>
<tr>
<td>17.11.2015</td>
<td>Vedanta engaged QSM Law in respect of building.</td>
<td></td>
</tr>
<tr>
<td>28.11.2015</td>
<td>Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.</td>
<td>Annexure 15.</td>
</tr>
<tr>
<td>23.01.2016</td>
<td>Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.</td>
<td>Annexure 15.</td>
</tr>
<tr>
<td>27.02.2016</td>
<td>Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.</td>
<td>Annexure 15.</td>
</tr>
<tr>
<td>03.2016</td>
<td>Temporary office placed on Vedanta Precinct.</td>
<td>Annexure 11.</td>
</tr>
<tr>
<td>26.03.2016</td>
<td>Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.</td>
<td>Annexure 15.</td>
</tr>
<tr>
<td>28.05.2016</td>
<td>Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.</td>
<td>Annexure 15.</td>
</tr>
<tr>
<td>30.05.2016</td>
<td>Building tender was terminated by prospective builder.</td>
<td></td>
</tr>
<tr>
<td>07.06.2016</td>
<td>Meeting held between Vedanta and CPUS, engineering firm, to brief them on the project.</td>
<td></td>
</tr>
<tr>
<td>28.06.2016</td>
<td>Meeting held between Vedanta and CPUS, engineering firm, regarding scope of works.</td>
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<tr>
<td>Date</td>
<td>Event</td>
<td>Annexures</td>
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<tr>
<td>07.02.2016</td>
<td>Vedanta engaged Jignesh Kataria, Architect.</td>
<td>-</td>
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<tr>
<td>08.07.2015</td>
<td>Meeting held between Vedanta and OPUS, engineering firm.</td>
<td>-</td>
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<tr>
<td>14.07.2016</td>
<td>Vedanta engaged Jeremy Ferrier, Landscape Architect.</td>
<td>-</td>
</tr>
<tr>
<td>14.07.2016 – 06.2017</td>
<td>Jeremy Ferrier produced design of landscape.</td>
<td>-</td>
</tr>
<tr>
<td>04.08.2016</td>
<td>OPUS formally engaged by Vedanta to provide required engineering details.</td>
<td>-</td>
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<tr>
<td>27.08.2016</td>
<td>Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.</td>
<td>Annexure 15.</td>
</tr>
<tr>
<td>21.09.2016 – 11.2016</td>
<td>Vedanta engage Centre (QLD) Pty Ltd, building certifier, to certify the building of the Ashram.</td>
<td>-</td>
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<tr>
<td>30.11.2016</td>
<td>Technical meeting held between Vedanta and OPUS, engineering firm.</td>
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<tr>
<td>23.12.2016</td>
<td>Decision notice on development application no. 7007/2015 issued by Ipswich City Council</td>
<td>-</td>
</tr>
<tr>
<td>22.12.2016</td>
<td>Opus report Proposed Vedanta Centre of Greater Springfield published.</td>
<td>-</td>
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<tr>
<td>Date</td>
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<tr>
<td>01.2017</td>
<td>Vedanta began the preparation of the second round of tender documents.</td>
<td></td>
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<tr>
<td>28.01.2017</td>
<td>Yoga walk — public yoga, meditation and bushwalk event held on Vedanta Precinct.</td>
<td>Annexure 15.</td>
</tr>
<tr>
<td>09.03.2017</td>
<td>Decision notice in development application no. 7007/2016 issued by Ipswich City Council.</td>
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<tr>
<td>23.03.2017</td>
<td>Yoga walk — public yoga, meditation and bushwalk event held on Vedanta Precinct.</td>
<td>Annexure 15.</td>
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<tr>
<td>09.2017</td>
<td>Vedanta engaged Rider Levett Buddell Gld Pty Ltd, Quantity Surveyor.</td>
<td></td>
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<tr>
<td>16.03.2017-01.05.2017</td>
<td>Douglas Partners prepare a dispersive soil management plan.</td>
<td></td>
</tr>
<tr>
<td>17.03.2017</td>
<td>Tender evaluations occurs.</td>
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<tr>
<td>18.09.2017</td>
<td>Volunteers test the soil.</td>
<td></td>
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<td>29.04.2017</td>
<td>Yoga walk — public yoga, meditation and bushwalk event held on Vedanta Precinct.</td>
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<td>Date</td>
<td>Event</td>
<td>Annexure</td>
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<tr>
<td>02.05.2017</td>
<td>Queensland Times Published Article on Vedanta Development</td>
<td>Annexure 13.</td>
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<td>22.05.2017</td>
<td>Tender discussion held between Vedanta and prospective builder.</td>
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<td>05.07.2017</td>
<td>Instrument of agreement prepared in respect of building contract</td>
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<td>03.07.2017 -</td>
<td>Operational works process occurred.</td>
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<td>Staged building approval process occurred.</td>
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<td>03.07.2017 -</td>
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<td>09.2017</td>
<td>Construction of Ashram bagna</td>
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<td>No.</td>
<td>Description</td>
<td>Date</td>
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<td>2.</td>
<td>Letter from the Office of State Revenue to Vedanta</td>
<td>28.02.2014</td>
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<td>3.</td>
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<td>14.05.2015</td>
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<td>15.05.2015</td>
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<td>Letter from the Office of State Revenue to Vedanta</td>
<td>31.07.2015</td>
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<td>10.</td>
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<td>Undated</td>
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CONSTITUTION

OF

VEDANTA CENTRE OF SYDNEY INCORPORATED

VEDANTA CENTRE OF SYDNEY
2 Stewart Street
Ermington, NSW 2115
Tel: (02) 8197 7351
Fax: (02) 9858 4767
Email: vedasydney@vedantasydney.org
Website: www.vedantasydney.org
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Associations Incorporation Act 2009

Constitution of

VEDANTA CENTRE OF SYDNEY INCORPORATED

1. Interpretation

1.1. In this Constitution:

a) "The Act" or the "Incorporation Act" means the Associations Incorporation Act 2009;

b) The Regulation means the Associations Incorporation Regulation 2010;

c) "Committee" means the directors and governing council of the Centre;

d) "Secretary" means any person appointed to perform the duties of a secretary of the Centre;

e) "Centre" means Vedanta Centre of Sydney Incorporated.

1.2. Except so far as the contrary intention appears in these rules, an expression has, in a provision of these Rules that deals with a matter dealt with by a particular provision of the Act, the same meaning as in that provision of the Act.

1.3. The Replaceable Rules of the Law will not apply to the Centre except to the extent that they are repeated in this Constitution or made applicable by its express terms or are mandatory under the Act.
2. Objects

The name of this corporation is “VEDANTA CENTRE OF SYDNEY” which shall be located in the city of Sydney, NSW, Australia.

This corporation does not contemplate pecuniary gain or profit to the members thereof; and it is a non-profit Corporation and the purposes for which it is formed are as follows:

2.1. To promote the study, practice and teaching of Vedanta philosophy and religion as expounded by SRI RAMAKRISHNA, SRI SARADA DEVI AND SWAMI VIVEKANANDA and Others belonging to the Order and the school of Ramakrishna Math located at and known as Belur Math, Belur, West Bengal, India; to aid in all reasonable ways the work of the said Ramakrishna Math and of the Ramakrishna Mission whose Headquarters are at Belur, West Bengal, India.

2.2. To promote harmony between Eastern and Western thought;

2.3. To own, purchase by own funds or by borrowing or lease or accept gifts, whatever lands and buildings or other structures it may consider necessary in order to carry on the teachings and study of the said philosophy and religion; and to erect buildings for the said purpose to establish Centres to exercise all general powers conferred upon non-profit corporations by law.

2.4. Set up educational programmes for the teaching of religion, philosophy, comparative religion and moral education.

2.5. To develop programmes of philanthropic nature to assist the poor, the needy, the aged, the lowly and the afflicted and the sick in all related fields.

3. Membership

3.1. Membership Qualifications

3.1.1. A person is qualified to be a member of the Centre if the person

a) has been nominated for membership by two members of the Centre in writing in the prescribed form and lodged with the Secretary

b) does not hold an office of profit in the Centre

c) is over eighteen years of age
3.1.2. As soon as practicable, the Secretary shall refer the nomination to the Managing Committee which shall determine whether to approve or reject the nomination, with the concurrence of the President Swami.

3.1.3. On approval of the nomination, the nominee shall pay the prescribed fee within 28 days after which the person's name shall be entered in the Register of Members, upon which the nominee becomes a member of the Centre.

3.2. Cessation of Membership

3.2.1. A person ceases to be a member of the Centre if the person
   a. dies
   b. resigns from membership
   c. is expelled from the Centre.

3.2.2. A member may resign from membership by giving notice of such an intention to the Secretary provided all dues and other obligations owed are paid at the time.

3.3. Membership entitlements not transferable

3.3.1. A right, privilege or obligation which a person has by reason of being a member of the association:
   a. is not capable of being transferred or transmitted to another person, and
   b. terminates on cessation of the person's membership.

3.4. Register of Members

3.4.1. The Secretary of the Centre shall establish and maintain a Register of Members of the Centre specifying the name, address of the Member and the date on which the person became a Member.

3.4.2. The register of members must be kept in New South Wales:
   a. at the main premises of the Centre, or
   b. If the Centre has no premises, at the Centre's official address.
3.4.3. The register of members must be open for inspection, free of charge, by any member of the Centre at any reasonable hour.

3.4.4. A member of the Centre may obtain a copy of any part of the register on payment of a fee of not more than $1 for each page copied.

3.4.5. If a member requests that any information contained on the register about the member (other than the member’s name) not be available for inspection, that information must not be made available for inspection.

3.4.6. A member must not use information about a person obtained from the register to contact or send material to the person, other than for:
   a. the purposes of sending the person a newsletter, a notice in respect of a meeting or other event relating to the Centre or other material relating to the Centre, or
   b. any other purpose necessary to comply with a requirement of the Act or the Regulation.

3.5. Members’ Liabilities

3.5.1. The liability of the Members is limited.

3.5.2. The liability of a Member of the Centre to contribute towards the payment of the debts and liabilities of the Centre or the cost, charges and expenses of winding up of the Centre is limited to the amount, if any, unpaid by the Member in respect of Membership of the Centre as required by Clause 3.6.

3.6. Membership Fees

3.6.1. A Member of the Centre, upon admission to Membership, shall pay the Centre, an admission fee of $2 and an annual Membership fee of $30 or other amount set by the Managing Committee. The year for Membership is from 1st July to 30th June of succeeding year.

3.6.2. A Member who has not paid his Membership fee or any other dues shall be ineligible to seek office or to vote in the election of office-bearers of the Centre.

3.6.3. The President Swami and the Assistant Swami or Swamis are exempt from Membership fee.

3.7. Disciplining of Members

3.7.1. A member may be suspended or expelled from membership by the Managing Committee when it is deemed that the member of the Centre has persistently refused or neglected to comply with the Rules of the Centre or has persistently and wilfully acted in a manner prejudicial to the
interests of the Centre and the Secretary shall issue a notice in writing in this behalf.

3.7.2. A Member disqualified on the grounds of non-payment of fees or expulsion may be readmitted as Member by the President on the recommendation of the Managing Committee.

3.8. Resolving Disputes

3.8.1. Any Member, dissatisfied with any of the actions of the Centre, may bring the matter to the notice of the Managing Committee in writing, detailing the grievances.

3.8.2. The Managing Committee shall call for a Special Meeting to discuss the issue, with the complainant given the opportunity to explain the grievances.

3.9. Right of appeal of disciplined member

3.9.1. A Member expelled as per 3.7.1 may appeal to the President against the Resolution of the Managing Committee within two weeks of the issue of the notice. A Special Committee consisting of the President, two Members of the Managing Committee or their representatives and two Members of the Centre nominated by the member expelled, shall consider the appeal within four weeks of receiving the same by the President. The majority decision of the Special Committee regarding confirming expulsion or reinstating the Member, is final.

3.9.2. If the complainant is still dissatisfied, the person may be directed to approach the Community Justice Centre for disposal of the issue.

4. ADMINISTRATION

4.1. Office-bearers

4.1.1. The Centre shall be governed, directed and administered by a Managing Committee and the Committee shall consist of:
   a. the Office-bearers of the Centre
   b. ordinary members between a minimum of 5 (five) and a maximum of 14 (fourteen) each of whom shall be elected at the Annual General Meeting.

4.1.2. The Office-bearers of the Centre shall be:
   a. The President
   b. Two Vice-Presidents
   c. The Secretary and
   d. The Treasurer.
4.1.3. Elected members of the Managing Committee shall, subject to these rules hold office until the conclusion of election of a new Committee at the subsequent Annual General Meeting and are eligible for re-election.

4.1.4. In the event of a casual vacancy occurring in the membership of the Committee during its term, the Committee may appoint any Member of the Centre to fill the vacancy and the member appointed, shall hold office, subject to these rules, until the conclusion of the Annual General Meeting next, following the date of appointment.

4.2. Vacation of Office

4.2.1. The office of a Member of the Managing Committee shall be vacant if—
   a. the Member holds an office of profit in the Centre
   b. the Member directly or indirectly is interested in any contract or proposed contract with the Centre for financial gain.

4.3. President

4.3.1. The President of the Centre shall be a Swami (Monk) deputed and belonging to the Ramakrishna Mission, Belur Math, West Bengal, India.

4.3.2. Till such a time a Swami (monk) as aforesaid in 4.3.1 assumes office as President, any member elected at the General Meeting shall hold the office. The activities of the Centre shall be guided by the President Swami whose decisions made in the interests of the Centre is final and the Managing Committee or Members shall not take any action in contravention of the decisions of the President Swami.

4.3.3. The President shall ensure that the office-bearers carry out their duties efficiently and to the best of their ability to advance the objectives of the Centre.

4.3.4. The President-Swami shall fulfill the spiritual and benevolent needs of the members of the Centre. Conduct services for the benefit of the public and to the members of the Centre and do other deeds as necessary for the fulfillment of the purposes of the Centre.

4.3.5. When, in the opinion of the President-Swami, one or more assistant monks are required to assist him to fulfill the purposes of the Centre, he may appeal to the Trustees of the Ramakrishna Mission, Belur Math, India, to depute such an assistant or assistants.

4.3.6. In the event of the President-Swami’s transfer or termination by the Trustees of the Ramakrishna Mission, Belur Math, India, or he wishes to
retire or resign, he shall appeal to the Trustees of the Ramakrishna Mission, Belur Math, India, to depute a Swami to replace him or if an Assistant Swami is already with the Centre, to nominate such an Assistant to succeed him.

4.3.7. In the event of the demise of the President Swami, the Assistant Swami or the senior of the Assistant Swamis shall be the Acting President until confirmed or replaced by the Trustees of the Ramakrishna Mission, Belur Math, India.

4.3.8. If there were to be no Assistant Swami at the time of the demise of the President Swami, the Managing Committee shall elect a member of the Managing Committee to be the Acting President who shall appeal to the Trustees of the Ramakrishna Mission, Belur Math, India, to depute a Swami as early as possible, to take the position of the President of the Centre.

4.3.9. During the interim period of the demise of the President Swami and successor deputed or nominated by the Trustees of the Ramakrishna Mission, Belur Math, India, assuming office of the President of the Centre, the Managing Committee or the General Meeting or Members shall not amend the Articles of the Constitution nor sell or buy any property or assets nor enter into any agreements or dispose of any assets of the Centre.

4.4. Meetings and Quorum

4.4.1. The Committee shall meet at least once in three months at such a place and time as the Committee may determine.

4.4.2. Additional meetings of the Centre may be convened by the President. Notice of the meetings, written or oral, shall be given to the members at least 48 hours or such other period as may be agreed upon by the members, before the time appointed for the holding of the meeting.

4.4.3. Notice of the meeting shall specify the general nature of the business to be transacted at the meeting.

4.4.4. Any six members of the Committee and the President constitute a quorum for the transaction of the business of a meeting of the Committee.

4.4.5. No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting stands adjourned to meet at the same place and same time of the same in the following week.
4.4.6. If the adjourned meeting, a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.

4.4.7. At a meeting of the Committee:
   a. the President or in the absence of the President, the Vice-President shall preside, with the approval of the President.
   b. If the President and the Vice-President are absent, one of the remaining members shall preside, provided any Resolution passed shall be approved by the President.

4.5. Technology

4.5.1. The Centre may hold a meeting of its Members at two or more venues using any technology that gives the Members as a whole a reasonable opportunity to participate.

4.6. Duties and Responsibilities of the Secretary

4.6.1. The Secretary of the Centre shall, as soon as practicable after being appointed as Secretary, lodge notice with the Centre of his or her address.

4.6.2. It is the duty of the Secretary to keep minutes of:
   a. all appointments of Office-bearers and Members of the Committee.
   b. the names of Members of the Committee present at a committee meeting or a General meeting and
   c. all proceedings at Committee Meetings and General meetings.

4.6.3. Minutes of Proceedings at a Meeting shall be signed by the Chairperson or by the Chairperson of the next meeting.

4.7. Duties and Responsibilities of the Treasurer

4.7.1. It is the duty of the Treasurer of the Centre to ensure that –
   a. all money due to the Centre is collected and that all payments authorised by the Centre are paid
   b. correct books and accounts are kept showing the financial affairs of the Centre including full details of all receipts and expenditure connected with the activities of the Centre.

4.8. Delegation by Committee to Sub-Committee

4.8.1. The Committee may delegate to one or more Sub-committees, the exercise of such of the functions of the Committee as may be specified by the
Committee.

4.9. Voting and Decisions

4.9.1. Questions arising at a meeting of the Committee or any sub-committee appointed by the Committee, shall be determined by a majority of the Committee or sub-committee present at the Meeting.

4.9.2. In the event of equality of votes on any questions, the person presiding may cast a second vote as a casting vote.

5. Annual General Meeting

5.1. Annual General Meeting

5.1.1. With the exception of the first Annual General Meeting of the Centre, the Centre shall convene a Meeting, at least once in each calendar year and within six months after the expiration of the financial year of the Centre.

5.1.2. The Centre shall hold its first Annual General Meeting —

5.1.2.1. within the period of 18 months after its Incorporation or Registration and

5.1.2.2. within a period of two months after the expiration of the financial year of the Centre.

5.1.2.3. The Annual General Meeting of the Centre shall be convened on such date, time and place as the Committee deems fit.

5.1.2.4. The President and the Secretary are authorised to alter the date, time and place of the Annual General Meeting, if need be.

5.1.2.5. besides any other business which may be transacted at an Annual General Meeting, the business of the Meeting shall be:

a. to confirm the minutes of the preceding General Meeting
b. to receive from the Committee, reports of the activities of the Centre during the preceding year
c. to elect office-bearers of the Centre and the members of the Managing Committee
d. to approve budget for the ensuing year and authorize the Managing Committee to carry it out;
e. to transact any other business proposed by the Managing Committee.
f. to transact any other business proposed by members, provided —
   1. at least ten members jointly propose such a business in the
form of Resolution

ii. any such Resolution has been notified to the Managing Committee for inclusion in the Agenda for the Annual General Meeting

iii. such a notification has been received by the Managing Committee fifteen days prior to the date of the Annual General Meeting

iv. the Managing Committee approves the inclusion of such a Resolution in the Agenda and the decision of the Managing Committee in this matter is final and irrevocable.

5.2. Quorum

5.2.1. No item of business shall be transacted at a General Meeting unless a quorum of Members is present.

5.2.2. One-third of the total number of Members of the Centre in person constitute a quorum for transaction of business at a General Meeting.

5.2.3. If, within half an hour after the appointed time for the commencement of the General Meeting a quorum is not present, the Meeting shall stand postponed and adjourned to the same day in the following week at the same time and the same place.

5.2.4. If at the adjourned meeting a quorum is not present within half hour after the time appointed for the commencement of the meeting, the Members present shall constitute a quorum.

5.3. Presiding Member

5.3.1. The President shall preside as Chair-person at each General Meeting of the Centre. In the president’s absence, the vice-president is to preside as chairperson at each general meeting of the Centre.

5.4. Making Decisions

5.4.1. A question arising at a General Meeting of the Centre shall be determined on a show of hands and a declaration by the Chairperson that a Resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the Minutes Book of the Centre is evidence of the fact without proof of the number or proportion of the votes recorded in favour or against that Resolution.

5.5. Voting
5.5.1. Upon any question arising at a General Meeting of the Centre a member has one vote only. In the case of an equality of votes on a show of hands, the Chairperson of the meeting at which the show of hands takes place shall be entitled to a second or casting vote.

5.6. Proxy votes not permitted

5.6.1. Proxy voting must not be undertaken at or in respect of a general meeting.

6. Alterations of Objectives and Rules

5.1. The statement of objectives and the rules may be altered, rescinded or added to, only by a special Resolution passed by the Managing Committee and ratified in the General Meeting.

7. Funds

7.1. Funds - Sources

7.1.1. As the essential purpose of the Centre is spiritual and benevolent, the temporalities of the Corporation shall be so directed and administered by its Managing Committee as to support and subserve the purposes of the Centre as maintained by the President Swami who will have such powers as the bye-laws of the Centre may confer upon him.

7.1.2. All of the properties, monies and assets of the Centre are irrevocably dedicated to charitable and religious purposes and shall not incur benefit to any private individual.

7.1.3. The funds of the Centre shall be derived from

   a. admission fees and annual subscriptions of Members, donations and such other sources as the Managing Committee determines.

   b. donations towards education and school building, rented or built and towards benevolent activities.

7.1.4. All monies received by the Centre shall be deposited as soon as practicable, to the credit of the Centre’s bank accounts.

7.1.5. After receiving any money, the Centre shall issue an appropriate receipt as soon as practicable.
7.2. Funds - Management

7.2.1. Subject to any resolution passed by the Centre in General Meeting the funds of the Centre shall be used in pursuance of the Objectives of the Centre in such a manner the Managing Committee determines.

7.2.2. The maintenance of the President Swami, the Assistant Swami or Swamis, other monastic members and dedicated lay devotees who work full time for the Centre shall be met by the funds of the Centre.

7.2.3. All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by the Treasurer and one of the office-bearers.

8. Accounts & Audit

8.1. Financial Records

8.1.1. The Centre must keep, in accordance with Section 43 of the Act, written financial records that-

   a. correctly record and explain its transactions and financial position and performance; and
   b. would enable true and fair financial statements to be prepared and audited.

8.2. Financial year

8.2.1. The financial year of the Centre is:

   a. the period of time commencing on the date of incorporation of the Centre and ending on the following 30 June, and
   b. each period of 12 months after the expiration of the previous financial year of the Centre, commencing on 1 July and ending on the following 30 June.

8.3. Audit

8.3.1. A properly qualified Auditor or Auditors shall be appointed and his or her duties regulated in accordance with the Law.
9. Indemnity and Insurance

9.1. Except to the extent prohibited by Law and unless otherwise unlawful, every officer or auditor of the Centre must be indemnified out of the property of the Centre against any liability (including legal costs) to another person (other than the Centre or a related Body Corporate).

9.2. Except to the extent prohibited by Law and unless otherwise unlawful, the Centre may pay or agree to pay a premium in respect of a contract insuring a person who is or has been an officer or auditor of the Centre against a liability for costs and expenses incurred by such person in defending proceedings, whether civil or criminal and whatever their outcome.

9.3. Except to the extent prohibited by Law and unless otherwise unlawful, the Centre may pay or agree to pay a premium in respect of a contract insuring a person who is or has been an officer auditor of the Centre against any liability incurred by the person as such an officer or auditor.

10. Custody of Books and Records

10.1. Custody

10.1.1. Except as provided by these rules, the Public Officer shall keep in his or her custody or control, all records, books and other documents relating to the Centre.

10.2. Inspection of Books and Records

10.2.1. The records, books and other documents of the Centre shall be open to inspection, free of charge by a member of the Centre at any reasonable hour, with prior intimation and arrangement, at a time convenient to all concerned.

11. Payments to Office-Bearers and Members

11.1. A Member of the Managing Committee shall not be appointed to any salaried Office of the Centre or any office of the Centre paid by fees and no remuneration or other benefit in money or money's worth shall be given by the Centre to any Member of the Committee except –

   a. repayment of out of pocket expenses

   b. interest at a rate not exceeding the rate existing at the time and the rate which is or would be charged by the Banks for money lent to the Centre

   c. reasonable and proper rent for premises let to the Centre.
12. Dissolution and Surplus Property

12.1. The Centre shall be dissolved in the event of Membership less than three or upon the vote of three fourths majority of Members present at a General Meeting convened to consider the matter of dissolution.

12.2. In the event that the Centre is wound up, any surplus property available after discharging all debts and liabilities, the same shall not be paid to or distributed among the Members of the Centre. Upon determination by the members of the Centre, it should be handed over to another Charitable Organization having objectives similar to the objectives of the Centre or to any other Charitable Organization which fulfills the requirements for charity and deductible gift recipient status under the taxation or other relevant laws of Australia.

13. Notification of Proposed Alteration of Rule

13.1. A proposed alteration of the rules of the Centre or of the objectives of the Centre shall be notified to the Minister administering the Charitable Collections Act, 1934, in a manner required by the Act.

14. Compliance with Charitable Collections Act, 1934.

14.1. The Centre shall comply with such of the provisions of the Charitable Collections Act, 1934, and the Regulations thereunder, as are applicable to it.
Agreement

I, Swami SRIDHARANAND agree to be the President of the Centre and agree to this Constitution and to contribute to the Centre in accordance with Rule 4.

Signature of Swami SRIDHARANAND

I, Swami ATMESHANANDA, agree to be the Vice President of the Centre and agree to this Constitution and to contribute to the Centre in accordance with Rule 4.

Signature of Swami ATMESHANANDA

I, Swami CHANDRASHEKHARANANDA agree to be a Member, Managing Committee of the Centre and agree to this Constitution and to contribute to the Centre in accordance with Rule 4.

Signature of Swami CHANDRASHEKHARANANDA

I, Paul NOTHOLT, agree to be the Secretary of the Centre and agree to this Constitution and to contribute to the Centre in accordance with Rule 4.

Signature of Paul NOTHOLT

I, Kiritkumar SODHA, agree to be the Member, Managing Committee of the Centre and agree to this Constitution and to contribute to the Centre in accordance with Rule 4.

Signature of Kiritkumar SODHA

Dated this 20th day of July 2012.
Appendix 1.
Application for membership of Centre (Clause 3 (1))
Vedanta Centre of Sydney Incorporated
(Incorporated under the Associations Incorporation Act 2009)
2 Stewart Street, Ermitage, NSW 2115
Phone: +61 2 8197 7351 e-mail: vedansydney@vedansydney.org

MEMBERSHIP APPLICATION FORM
(Please fill in block letters)

I appreciate the concept of Universal Religion as embodied in the Vedanta Philosophy, the theme of India's Spiritual Culture. I believe that all religions, truly followed, lead to eternal peace, tranquillity, bliss and joy. I earnestly wish to know more about Vedanta and, therefore, wish to enrol as a Member of the Vedanta Centre of Sydney.

Date: (dd/mmm/yyyy): ___________________

NAME: (Mr/Mrs/Ms/Dr/other*)
(Please underline family name)
ADDRESS

________________________________________
________________________________________
Suburb State Postcode

Telephone: (Res) Office

Mobile Fax e-mail: ____________________________

MEMBERSHIP FEE
Admission Fee: $2.00 + Annual Fee - $50.00
Enclosed Cash/Cheque (payable to Vedanta Centre of Sydney)

________________________________________
Signature

Nominated by:-
1) Member (Name & Signature) ____________________________

2) Member (Name & Signature) ____________________________

Approved on (date) ____________________________ President

*Delete whichever is not applicable
Annexure 2

Swami Sridharananda
Vedanta Centre of Sydney Inc
Brisbane Chapter
181 Burbong Street
CHAPEL HILL, QLD 4069

Dear Swami Sridharananda

Request for a Private Ruling
Vedanta Centre of Sydney

Duties Act 2001

Thank you for your letter of 11 December 2013 requesting the Commissioner of State Revenue (the Commissioner) issue a private ruling in relation to a proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd (ACN 056 462 205) and the Vedanta Centre of Sydney Incorporated (VCS).

You seek a private ruling with respect to whether or not the proposed transaction will be exempt from transfer duty on the basis that VCS is a charitable institution and the proposed transaction will satisfy the use requirements in ss.415 and 416 of the Duties Act 2001 (the Act).

Relevant legislation:

Section 414 of the Act relevantly provides:

(1) Duty is not imposed on the following—

(a) a dutiable transaction under which a charitable institution acquires dutiable property;

(b) a dutiable transaction that is—

(i) the creation or termination of a trust of dutiable property for the benefit of a charitable institution; or

(ii) a trust acquisition or trust surrender by a charitable institution;
(2) Subsection (1) applies only if the use requirements under division 2 are complied with.

Section 415 of the Act relevantly provides:

(1) Property acquired or insured by ... a charitable institution must be used solely or almost solely by the institution for 1 or more of the following purposes (a qualifying exempt purpose)—

(a) activities of a religious nature;
(b) public benevolent purposes;
(c) educational purposes;
(d) conducting a kindergarten or preschool;
(e) the care of the sick, aged, infirm, afflicted or incorrigible persons;
(f) the relief of poverty;
(g) the care of children under the Administration Act, section 149C(2)(h);
(h) another charitable purpose or promotion of the public good;
(i) providing a residence to a minister, or members of a religious order who are engaged in an object or pursuit of a kind mentioned in paragraphs (a) to (h).

(2) For subsection (1)(a) to (h), the property acquired ... is not used solely or almost solely, for a qualifying exempt purpose if the property is used for an employment or salary package of an officer or employee of the institution.

Section 416 of the Act relevantly provides:

(2) For other property, the commissioner must be satisfied—

(a) the property acquired or insured will start to be used by the charitable institution for a qualifying exempt purpose on or before the date stated in subsection (3) (also the start date); and

(b) the property will be used solely or almost solely by the institution for a qualifying exempt purpose for the period stated in subsection (4) (also the duration period).

(3) For subsection (2)(a), the start date is—

(a) for a durable transaction that is an acquisition of durable property—6 months after the liability for transfer duty on the transaction would, apart from the exemption under division 1, arise or the later date fixed by the commissioner by notice given to the institution; or

... (4) For subsection (2)(b), the duration period starts—

(a) for a durable transaction that is an acquisition of durable property—on the date the charitable institution starts to use the property for a qualifying exempt purpose and ends 1 year after that date or the later date fixed by the commissioner by notice given to the institution; ...
Ruling

Use requirement

Based on the information you have submitted, I am satisfied that your planned use of the land includes:

- activities of a religious nature
- educational purposes
- another charitable purpose or promotion of the public good
- providing residences to members of a religious order

I am satisfied that each of the above listed planned uses of the land are included in s.415(1) of the Act as a 'qualifying exempt purpose'.

Section 415(1) of the Act requires that the property must be used solely or almost solely for 1 or more of the listed qualifying exempt purposes. On review of the information submitted, it is evident that the land will be used solely or almost solely for qualifying exempt purposes.

Significantly, I note the following from VCS' Constitution with respect to funds, properties and assets:

- [7.1.2.] All of the properties, monies and assets of [VCS] are irrevocably dedicated to charitable and religious purposes and shall not incur benefit to any private individual.
- [7.2.1.] Subject to any resolution passed by [VCS] in General Meeting the funds of [VCS] shall be used in pursuance of the Objectives of [VCS] in such a manner the Managing Committee determines.

I also note that the Objects of VCS state that it does not contemplate pecuniary gain or profit to its members and that it is a non-profit organisation for the purposes of:

- [2.1.] Promot[ing] the study, practice and teaching of Vedanta philosophy and religion...
- [2.2.] Promot[ing] harmony between Eastern and Western thought.
- [2.3.] Own[ing], purchas[ing]...borrowing or leas[ing] or accept[ing] gifts,...buildings... in order to carry on the teachings and study of the said philosophy and religion...
- [2.4.] Set[ting] up education programmes for the teaching of religion, philosophy, comparative religion and moral education.
- [2.5.] Develop[ing] programmes of philanthropic nature to assist the poor, the needy, the aged, the lowly and the afflicted and the sick in all related fields.

Upon consideration of the above, it appears that VCS' constitution confines VCS to pursuits which advance religious and educational purposes, which is consistent with its current status as a registered charitable institution under the Taxation Administration Act 2001.
Start of Use Requirement

You have provided a building timeframe for the development and have indicated that the first building is expected to be completed within 2 years of the transfer date. As you are aware, s.416 of the Act requires that the property commence being used for a qualifying exempt purpose within 6 months after the liability for transfer duty on the transaction would arise if there were no exemption (or a later date fixed by the Commissioner by notice). (A notice affixing a later date is enclosed).

Duration Period

Please note, with respect to the duration period, ss.416(2)(b) and 4(a) merely require VCS to use the property for a qualifying exempt purpose for one year from the start date or the later start date fixed by the Commissioner by notice.

Private Ruling Determination

On the information you have provided, I consider that the exemption in s.414 of the Act would apply to the proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd and VCS.

Other Information

This private ruling is an indication of how the Commissioner will apply the exemption in s.414 of the Act on the information currently available, but does not constitute the application of the exemption by the Commissioner. If the proposed transaction is performed, the instruments and any prescribed statements under the Act must be lodged in accordance with the requirements of the Act for assessment.

This private ruling may cease to apply if, after the date of this ruling, either the relevant parts of the Act are amended or a decision in a court case in a competent Australian jurisdiction affects, in any manner whatsoever, the reasoning for this ruling.

Please quote my reference number (APB 8683) when lodging the relevant documents for assessment purposes.

If you have any queries regarding this matter, please contact me on (07) 3012 2770.

Yours faithfully

Roberto Masnada
Senior Review Officer
for the Commissioner of State Revenue

Filename: 861244
Swami Sridharananda
Vedanta Centre of Sydney Inc
Brisbane Chapter
181 Burbong Street
CHAPEL HILL QLD 4069

Dear Swami Sridharananda

Later start of use date fixed by the Commissioner of State Revenue (the Commissioner) Preposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd (ACN 056 462 205) and the Vedanta Centre of Sydney Incorporated (VCS)
Property: Lot 706 on SP 179281 (the property)

Section 414(1) of the Duties Act 2001 (the Act) allows an exemption from transfer duty upon the acquisition of a property by a charitable institution, registered under Part 11A of the Taxation Administration Act 2001. Section 414(2) of the Act states the exemption under s.414(1) of the Act applies only if the use requirements by a charitable institution in ss.415 and 416 of the Act are complied with.

A dutiable transaction may be exempt from duty where the commissioner is satisfied that the property will be used solely or almost solely by the charitable institution for a qualifying exempt purpose and will be used for that purpose within six months of the date of liability for transfer duty arising or a later date fixed by the commissioner.

The property is currently vacant: land and may not be used for charitable purposes within the requisite six month period.
On the basis of your written submissions I am satisfied that plans for the construction of the Vedanta Precinct are well advanced with the charitable institution set to commence use of the land for charitable purposes by February 2016 with the expected completion of the Vedanta Centre. Accordingly sufficient information has been provided to allow the Commissioner to fix a later start date for the use of the property for a qualifying exempt purpose by the charitable institution.

The later start of use date is 1 February 2016. Please note your obligation to advise the Commissioner, should the charitable institution fail to start using the property for the qualifying exempt purpose by the later start date, as required by s.417 or s.419 of the Act (see Addendum).

Yours faithfully,

Roberto Masnata
Senior Review Officer
for Commissioner of State Revenue
CERTIFICATE OF TITLE
QUEENSLAND

Dealing No: 716214230

Title Reference: 50597995
Certificate No: 1
Issue Date: 05/03/2015

I certify that the person described below is the registered owner of the undermentioned estate in the land within described subject nevertheless to such Encumbrances, Endorsements and Interests as are shown.

Registrar of Titles

REGISTERED OWNER
VEDANTÁ CENTRE OF SYDNEY INCORPORATED
A.R.B.N. 159 869 299

ESTATE AND LAND
Estate in Fee Simple
LOT 706  SURVEY PLAN 179281
County of STANLEY
Parish of STAPYLTON
Local Government: IBBIWACK

ENCUMBRANCES, ENDORSEMENTS AND INTERESTS

1. Rights and interests reserved to the Crown by
Deed of Grant No. 10310012 (POR 4)
Deed of Grant No. 10821213 (POR 19A)

PERSONS ARE CAUTIONED AGAINST ALTERING OR ADDING TO THIS CERTIFICATE OR ANY ATTACHMENT HERETO.
Inaugural Ceremony of Vedanta Activities in Springfield

On the 28th and 29th March, 2015

Brisbane Chapter of the Vedanta Centre of Sydney
181 Burbong street, Chapel Hill, Qld 4069, Australia
Tel: +61 737200228; Mob: 61 421 765 416
Email: info@vedantabrisbane.org
Web: www.vedantabrisbane.org
INVITATION

Dear Friends,

The Brisbane Chapter of the Vedanta Centre of Sydney is the recipient of a generous donation of 50 acres of prime land at Springfield, Queensland by a devoted family of Sri Ramakrishna. It is proposed that the land will be totally utilized for the service to the Community by accommodating an ashram (monastery), houses for independent and retired living, an Institute of World culture and civilization, a Temple, a Community Centre and other facilities. The first phase will be the construction a composite building of monastery, community services hall and other facilities.

It is decided that a representative of Vedanta Centre will receive the land from the donor at a formal handing over ceremony on Saturday, 28th March 2015 and perform the Bhumi puja (sanctification of land) ceremony as per programme below.

We hereby extend a warm welcome to all our friends and devotees living outside the state of Queensland to include all the groups actively working in Australia and New Zealand. We will be only too happy to organize boarding and lodging to those who wish to participate in this very important event. Please find attached the RSVP form to be returned ASAP.

Apart from this function on the 28th March, we will hold an interaction session for devotees from all over Australia to be held on Sunday the 29th March (forenoon) where spiritual talks based on Vedanta will be part of the programme. This event is subject to the number of interested participants.

You are all cordially and warmly invited to attend the ceremony with members of your family and friends and receive the Blessings of the Divine.

With best wishes and regards,

Yours in the Lord,

Swami Sridharamanda
PROGRAMME

SATURDAY, 28TH MARCH 2015 (Morning)
Venue: Vedanta Precinct, Vedanta Drive, Springfield Lakes

Sanctification ceremony: 08.30 a.m. – 10:00 a.m.
Welcome to the Land: 10.15 a.m. – 10.30 a.m.
Handover ceremony: 10:30 a.m. – 1130 a.m.

Guests of Honour:
Premier of Queensland
Mayor, Ipswich Council

Councillors, Ipswich Council
Felicitating the Donors, Solicitor, Accountant, Town Planners & others associated with the Land: 11:30 a.m. – 12:00 p.m.

Launch of Fundraising Programme: 12.00 p.m. to 12.15 p.m.
Lunch: 12:15 p.m.

* Please park inside the property.

II. Vedanta Devotees’ Conference—
SUNDAY, 29TH March 2015

9.30 A.M. – Chanting, Prayers
9.45 a.m. – 10.45 a.m.—Talk by Rev. Swami Sridharanandaji
11.00 a.m. – Meditation
11.30 a.m. – 12.30 p.m. Talk 2 – by Rev. Swami Sridharanandaji
12.45 p.m. – Prayers & Lunch.
LAND TITLE ACT 1994
REGISTRATION CONFIRMATION STATEMENT
DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Title Reference: 50990015
This is the current status of the title as at 12:58 on 19/05/2015

REGISTERED OWNER
Dealing No: 716495236 14/05/2015
VEDANTA CENTRE OF SYDNEY INCORPORATED
A.R.B.R. 159 569 299

ESTATE AND LAND
Estate in Fee Simple

LOT 1
SURVEY PLAN 275460
County of STANLEY
Parish of STAPYLTOW
Local Government: IPSWICH

EASEMENTS, ENCUMBRANCES AND INTERESTS
1. Rights and interests reserved to the Crown by
Deed of Grant No. 10521215 (PQA 19A)
2. EASEMENT No 716495321 14/05/2015 at 15:51
benefiting the land over
EASEMENT A ON 8275460

ADMINISTRATIVE ADVICES
Dealing Type: Lodgement Date: Status
716152479 D51/OFFSET 20/12/2014 15:19 CURRENT
LAND VALUATION ACT 2010
UNREGISTERED DEALINGS - NIL

CERTIFICATE OF TITLE ISSUED - No

DEALINGS REGISTERED
716495321 EASEMENT

Caution - Charges do not necessarily appear in order of priority

** End of Confirmation Statement **

By Dann
Registrar of Titles and Registrar of Water Allocations

Lodgement No: 3624098
Email: search.lodgement@minterellison.com
MINTER ELLISON
Office: BRISBANE
Box: 21
ANNEXURE 7

LAND TITLE ACT 1994

REGISTRATION CONFIRMATION STATEMENT

DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Title Reference: 50990016

This is the current status of the title as at 12:00 on 19/05/2015

REGISTERED OWNER

Dealing No: 716495236 14/05/2015

VEDANTA CENTRE OF SYDNEY INCORPORATED
A.R.B.N. 159 669 299

ESTATE AND LAND

Estate in Fee Simple

LOT 2  SURVEY PLAN 275460
County of STANLEY  Parish of STAPYTON
Local Government: IPSWICH

ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
   Deed of Grant No. 10312012 (POR 4)
   Deed of Grant No. 108212215 (POR 19A)

2. EASEMENT No 716495321 14/05/2015 at 15:51
   Burdening the land to
   LOT 1 ON SP275460 OVER
   EASEMENT A ON SP275460

ADMINISTRATIVE ADVISERS

Dealing  Type  Lodgement Date  Status
716152179  DAY/OFFSET  20/11/2014  15:19  CURRENT

UNREGISTERED DEALINGS - NIL

CERTIFICATE OF TITLE ISSUED - No

DEALINGS REGISTERED

716495321 EASEMENT

Caution - Charges do not necessarily appear in order of priority

" End of Confirmation Statement "

EV Dunn
Registrar of Titles and Registrar of Water Allocations

Lodgement No: 3624092
Email: search.lodgement@minterellison.com
MINTER ELLISON
Office: BRISBANE
Box: 21

Page 1/1
Office of State Revenue  
GPO Box 2476,  
Brisbane Qld 4001

Dear Sir/Madam: 

Sub: Application for Exemption Claim  

Ref: Dealing Number 716214230 with the Dept. Of Natural Resources and Mines  
Title Ref: 50597995

Vedanta Centre of Sydney (VCS) is a Charitable Institution registered with the Office of State Revenue (Annexe A). We are registered with the ASIC as a Registerable Australian Body (Annexe B) and have a Deductible Gift Recipient status (Annexe C). The Constitution of the Centre which specifically defines the objectives of the organization is also attached (Annexe D).

The VCS received, as donation, land in Springfield Lakes, Qld, which has been registered with the Department of Natural Resources and Mines (Annexe E). We have also received from the Office of State Revenue, Stamp Duty Exemption under a Private Ruling (Annexe F).

Subsequent to registration of the land, we applied for subdividing the land for building a multipurpose structure to start our activities. The Lot (previously 706 on SP 179281) has now been subdivided as Lot 1 and 2 on SP 275460. The subdivision has been approved and we are awaiting recapit of the Title deed (Annexe G).

The sole purpose of the land use would be for charitable purposes under Land Tax Act 2010. We are herewith submitting Form LT15. We request you to grant Exemption from Land Tax to enable us to continue with our activities.

Please contact the undersigned on 0421765416 or email: info@vedantabrisbane.org should you need any clarification/s.

With regards

Yours sincerely

Swami Atmohananda

Vice President  
Vedanta Centre of Sydney Inc.
31 July 2015

VEDANTA CENTRE OF SYDNEY INCORPORATED
C/- Swami Atmeshananda
12 Greenwood St
SPRINGFIELD LAKES QLD 4300

Dear Ms Atmeshananda

4/SP/278468 - 7001 VEDANTA DVE, SPRINGFIELD LAKES 4300
2/SP/278468 - 7001 VEDANTA DVE, SPRINGFIELD LAKES 4300

Thank you for your recent application for a charitable institution exemption on the property located at 7001 VEDANTA DVE, SPRINGFIELD LAKES 4300.

I have reviewed your claim and approved the exemption for 3 years from 2015-16 to 2017-19.

At this point in time, land tax exemption on these vacant lots of land will apply till 30 June 2018. Any application for the extension of this use requirement period must be made to the Commissioner in the approved form within 28 days before the use requirement period ends. If these vacant lots become improved land and charitable institution commence to use them for exempt purpose within the use requirement period, please re-apply for the exemption under the improved land category. I have attached a blank 1715 exemption claim form for your convenience.

The charitable institution must also give written notice to the Commissioner advising of the change 28 days after the last day the land was used for an exempt purpose if:

- the land ceases to be predominantly used by the charitable institution for 1 or more exempt purposes either:
  - before the requirement period ends
  - or during the requirement period
  - or as a result of the sale of land during the requirement period and before the land had been predominantly used by the charitable institution for 1 or more exempt purposes.

I may be contacted on 1300 300 734 if you have any questions regarding the above matter.

Yours sincerely,

Sazzad Chowdhury
Revenue Officer
Land Tax Division
for the Commissioner of State Revenue

The Office of State Revenue is collecting the personal information that is requested in this letter for the purposes of administering state revenue. Collection of this information is required by the Land Tax Act 2010. The information you provide may be handled by an agency engaged by this Office of State Revenue to help with its functions and activities. Your personal information will not be disclosed without your consent except in the circumstances outlined in the Land Tax Act 2010 or any otherwise authorised by law.
Land Tax LT15
Version 8—October 2012

Exemption claim—Charitable Institution

Land Tax Act 2010 s.44, s.47, s.49, s.50 & s.78(1)

(Please read Notes to Form LT15 when completing this claim)

Client number
Client number

Company/ Organisation name

ABN
ACN

Trust name

Trustee/s names

Date of birth

ABN
ACN

Contact details

C/o

Unit/Flat/Building

House no/Street/ PO Box

Suburb

State

Postcode

Email address

Contact person's name

Contact number

Date of claim
This claim is made for land owned as at 30 June

Institution type

☐ Public benevolent ☐ Charitable ☐ Educational ☐ Religious ☐ Relief of poverty
☐ Provision of care ☐ Kindergarten ☐ Other (eg, another purpose promoting the public good)

The principal object of this institution is:

Land details
The land for which the exemption is claimed is described as follows:
Lot no. Plan type Plan no. Street address

If more space is required, attach a schedule.
Question 1—Choose only option A or B

At the liability date, did the following apply?

(a) The land was vacant at the date of acquisition.  Yes ☐ No ☐

(b) The land was vacant at the date of liability.  Yes ☐ No ☐

(c) The land is intended to be used for an exempt purpose within 3 years of acquisition.  Yes ☐ No ☐

If Yes to all conditions, provide details of the intended usage and specify the proposed date when the usage will commence.

If No to (c) and the planned date of use is outside the 3 year limit and you wish to apply to the Commissioner for an extension of the use requirement period, please advise when the vacant land is proposed to be used and the reasons to support this delay.

Was the land owned by, or held in trust for the institution used predominantly for an exempt purpose?

If Yes, provide a brief description of that usage.

Go to Question 2.

If No, provide a brief description of the usage together with the information requested in the Notes to this form.

Go to Question 2.

If more space is required, attach a schedule.

Have you attached all the information requested in the Notes to this form?

Yes ☐ No ☐

If Yes, go to the Signature block.

If No, provide an explanation.

Go to the Signature block.
Notes to Form LT15

Charitable Institution types

Charitable institutions include certain educational, public benevolent, religious and other charitable institutions. The types of institution that qualify are listed in the Taxation Administration Act 2003, Part 11A, however if you are uncertain, you should refer to Public Rulings GEN003, GEN004, GEN005 and GEN006.

It is a requirement that the constitution of the institution (other than religious institutions) provides that:
- its income and property is used solely for promoting its objects
- no part of its income or property is to be distributed in any way among its members
- on its dissolution, the assets remaining after satisfying all liabilities must be transferred to an institution with similar objects.

If your charitable institution has not previously received a land tax exemption, you must also complete the Application for charitable institution registration.

Land details

The legal property description (that is, the lot and plan number) can usually be found on your council rates notice, valuation notice issued by the Department of Natural Resources and Mines or correspondence issued by the Office of State Revenue (OSR).

Question 1—Option A

This option only refers to land which was vacant at the date of acquisition and remained vacant at the date of liability.

Eligibility for exemption will depend on whether the land is or will be used for an exempt purpose. The qualifying exempt purposes are listed in the Land Tax Act 2010 s.46, however, if you are uncertain you should refer to Public Rulings GEN003, GEN004, GEN005 and GEN006.

Question 1—Option B

This option only refers to land which held improvements at the date of acquisition or liability.

If Yes: The details should include the names of the other parties using the land, the area of land used (including buildings), rental arrangements and any other relevant information.

Question 2

Unless previously provided, it is necessary to attach the information requested in Question 1. If more space is required when answering any question, please attach a schedule.

General

If the exemption claim is allowed, the exemption will apply for the liability date and subsequent years. You do not have to re-apply each year. However an owner must give written notice to the Commissioner if the land is no longer exempt land. This written notice must be given within 1 month after the day the liability for land tax arises for the next financial year.

The charitable institution must give written notice to the Commissioner advising of the change within 28 days after the event or 28 days after the last day the land was used for an exempt purpose if:
- vacant land is allowed an exemption under the Land Tax Act 2010, section 47(2)(b)
- the land ceases to be predominantly used by the charitable institution for 1 or more exempt purposes either:
  - before the requirement period ends
  - during the requirement period
  - as a result of the sale of land during the requirement period and before the land had been predominantly used by the charitable institution for 1 or more exempt purposes.
**Tender Document 2**

### Tender Package Details

<table>
<thead>
<tr>
<th><strong>Project Name</strong></th>
<th>Design and Construction of the Proposed Vedanta Centre, Vedanta Drive, Springfield Lakes, Queensland</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project Address</strong></td>
<td>Lot 1, 96 Vedanta Drive, Springfield Lakes QLD 4300</td>
</tr>
<tr>
<td><strong>Tender Description</strong></td>
<td>Tender Package for Design and Construction of the Proposed Vedanta Centre, Vedanta Drive, Springfield Lakes, Queensland</td>
</tr>
<tr>
<td><strong>Principal</strong></td>
<td>Vedanta Centre of Sydney Incorporated ABN 28 745 853 222</td>
</tr>
<tr>
<td><strong>Place for Submission of Tenders</strong></td>
<td>By post or hand delivery to: 12 Greenwood Street, Springfield Lakes, Qld 4300 Phone: (07) 3818 9986 Mob: 0421 785 418 Email: <a href="mailto:info@vedantabrisbane.org">info@vedantabrisbane.org</a>, copy to: <a href="mailto:ravil@vedantabrisbane.org">ravil@vedantabrisbane.org</a></td>
</tr>
<tr>
<td><strong>Closing Time</strong></td>
<td>4.00 p.m. on 03 March 2017</td>
</tr>
<tr>
<td><strong>Principal’s Representative</strong></td>
<td>Swami Atmasthananda</td>
</tr>
<tr>
<td><strong>Phone</strong></td>
<td>07 3818 9986</td>
</tr>
<tr>
<td><strong>Fax</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Email</strong></td>
<td><a href="mailto:info@vedantabrisbane.org">info@vedantabrisbane.org</a></td>
</tr>
<tr>
<td><strong>Lump sum required (Yes or No)</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Tender Validity Period</strong></td>
<td>90 Business Days</td>
</tr>
<tr>
<td><strong>No of Copies of Tender to be provided</strong></td>
<td>2 x Hard Copy and 1 x Electronic Copy</td>
</tr>
<tr>
<td><strong>Evaluation/Selection Criteria</strong></td>
<td>See Tender Document 4</td>
</tr>
<tr>
<td><strong>Noted Consultants</strong></td>
<td>See Tender Document 3.2</td>
</tr>
<tr>
<td><strong>Tender Information provided in electronic form</strong></td>
<td>Full Tender Package</td>
</tr>
<tr>
<td><strong>Confidential Information</strong></td>
<td>All Tender Documents</td>
</tr>
<tr>
<td><strong>Relevant Jurisdiction</strong></td>
<td>Queensland</td>
</tr>
</tbody>
</table>
Tender Form

To: The Principal
Vedanta Centre of Sydney, Brisbane Chapter
12, Greenwood Street
Springfield Lakes, Qld 4300

The Offer

1 We: .................................................. (Name of Tenderer)

.................................................. (ABN or ACN), the undersigned, tender to perform the work under the Contract in accordance with the Tender Documents on the following basis:

For the design & construct Fixed Lump Sum of:

2 We undertake, if this Tender is accepted, to immediately commence the Works and to carry them out in accordance with the Tender Documents, taking note that the drawings and specifications were prepared to 95% design stage by a Principal appointed Consultant and that the remaining 5% of the design and specifications will be novated to the successful Tenderer.

3 We agree to be bound by this Tender until the expiry of the Tender Validity Period and that this Tender may be accepted by the Principal at any time before the expiration of that period.

4 We acknowledge that the Tender will not be deemed to have been accepted unless and until a letter of acceptance is issued by the Principal to the Tenderer or the Contract is executed.

5 We further acknowledge that the subsequent Contract will not be deemed to have been awarded until and unless the Principal confirms that the finance is available for the WUC.

6 We understand that the Principal is not bound to accept the lowest Tender or any Tender it may receive.

7 We warrant that in preparing our Tender we did not communicate (verbally or otherwise) or have any arrangement or arrive at any understanding with any of the other Tenderers or have any employee of an association of which we or any of the other Tenderers are a member concerning the Tender Documents or any aspect of the Works and without limitation further warrant that we did not engage in:

a) any discussion or correspondence with such persons concerning the prices included in our Tender;

b) any collusive tendering with any of the other Tenderers or

c) any other conduct or have any other arrangement or arrive at any other understanding with any of the other Tenderers,

which in any way reduced, or could have the effect of reducing, the competitiveness of the tender process for the Works.

8 We:

a) warrant that we have prepared our tender and will enter into any contract with the Principal based on our own investigations, interpretations, deductions, information and determinations;
b) calculated our tender price, in addition to taking into account all other obligations under the Transaction Documents, on the assumption of the risks described in clause 2 and 4 of the Conditions of Tender and/or as specified in the Contract;

c) obtained independent legal advice as to the effect of the provisions of these Conditions of Tender and the Transaction Documents on the assumption by the successful Tenderer of the risks described in clause 2 and 4 of the Conditions of Tender and/or as specified in the Contract;

d) examined all information relevant to the risks, contingencies and other circumstances having an effect on our Tender and which is obtainable by the making of reasonable inquiries including (without limitation) provided documentation, the material contained in the Tender Documents, any relevant technical advice made available by the Principal and the terms and conditions of all Legislative Requirements;

e) examined the Site and its surroundings, conditions and characteristics and made an appropriate allowance in our Tender for any effect thereon;

f) satisfied ourselves as to the correctness and sufficiency of our Tender for the Works and that our price covers the cost of complying with all of the Contractor's obligations under the Contract;

g) did not rely on information provided, or represented to be provided, by or on behalf of the Principal without independently verifying that information and independently satisfying ourselves of the adequacy, accuracy and correctness of the information;

h) examined all Legislative Requirements relevant to any part of the Works and which may restrict or inhibit the execution of any part of the Works and satisfied ourselves of our capacity to execute the Works in accordance with the terms and conditions of the Contract without breaching any such Legislative Requirement;

i) understand that our failure to do all or any of the things we are deemed to have done under the Contract will not relieve us of our liability to perform and complete the Contract in accordance with its terms and conditions; and

j) acknowledge that the Principal will be relying upon each of the promises, representations and warranties given by us in this Tender in selecting a Tenderer to perform the Works.

9 We acknowledge that each party constituting the Tenderer is bound jointly and severally by this Tender.
The following documents are required to be delivered under the Tender Documents as part of the Tender and are attached:

<table>
<thead>
<tr>
<th>No</th>
<th>Description of Document</th>
<th>Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1</td>
<td>Tender Form</td>
<td></td>
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<tr>
<td>3.2</td>
<td>Tender Breakdown</td>
<td></td>
</tr>
<tr>
<td>3.3</td>
<td>Proposed Project Team and Organisational Chart</td>
<td></td>
</tr>
<tr>
<td>3.4</td>
<td>Company Profile</td>
<td></td>
</tr>
<tr>
<td>3.5</td>
<td>Delivery Programs</td>
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<tr>
<td>3.6</td>
<td>Insurance Details</td>
<td></td>
</tr>
<tr>
<td>3.7</td>
<td>Financial and Legal Capacity of Tenderer</td>
<td></td>
</tr>
<tr>
<td>3.8</td>
<td>List of Proposed Subcontractors and Consultants</td>
<td></td>
</tr>
<tr>
<td>3.9</td>
<td>Proposed Amendments</td>
<td></td>
</tr>
<tr>
<td>3.10</td>
<td>Site Safety</td>
<td></td>
</tr>
<tr>
<td>3.11</td>
<td>Methodology &amp; Project Execution Plan</td>
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</tr>
<tr>
<td>3.12</td>
<td>Environmental &amp; Quality Management System</td>
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<tr>
<td>3.13</td>
<td>Proposed Cash flow</td>
<td></td>
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<tr>
<td>3.14</td>
<td>Schedule of Delay Costs</td>
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<tr>
<td>3.15</td>
<td>Guarantor</td>
<td></td>
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<tr>
<td>3.16</td>
<td>Schedule of Clarifications &amp; Exclusions</td>
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<td>3.17</td>
<td>Statutory Declaration</td>
<td></td>
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<td>3.18</td>
<td>Additional Information</td>
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<tr>
<td>3.19</td>
<td>Replied Tender Forms</td>
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## Addenda to Tender Documents

We acknowledge receipt of the following addenda, the terms of which are incorporated in the Tender:

<table>
<thead>
<tr>
<th>Number</th>
<th>Dated</th>
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<tbody>
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</table>

## Address of Tenderer

Address or Registered Office of Tenderer

Address for service of notices (Not PO Box or Locked Bag)

Contact Name: .................................................

Telephone Number: .............................................

Fax Number: .....................................................

Licence details/Details of Membership of Professional Bodies:

Tenderer's Bank: .................................................

(Name) (Branch)

## Execution

I, [insert name of signatory] warrant that I hold the position of ......................................... at the Tenderer and am duly authorised to sign this Tender.

Signed for and on behalf of the Tenderer: .................................................................

(Signature of Tenderer)

Witness: [Insert name of witness]

(print) .............................................................

(sign) .............................................................

Dated this day of YYYY.
### Price Summary

Tenderers are to complete the following Price Summary Schedule which shall be all inclusive of all Works under the design and construct lump sum.

<table>
<thead>
<tr>
<th></th>
<th>$</th>
<th>% of Net Lump Sum</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Trades</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Preliminaries</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Provisional Sums</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. Subtotal (D) = A + B + C</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E. Consultant Fees</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F. Subtotal (F) = D + E</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G. Margin</td>
<td></td>
<td></td>
</tr>
<tr>
<td>H. Lump Sum (H) = F + G</td>
<td></td>
<td></td>
</tr>
<tr>
<td>I. GST (I) = H x 10%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>J. Lump Sum (Including GST) (J) = H + I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Item</td>
<td>Discipline</td>
<td>Amount in AUD</td>
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<tr>
<td>------</td>
<td>-------------------------------------------</td>
<td>---------------</td>
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<tr>
<td>1</td>
<td>On-Site Attendance</td>
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<tr>
<td>2</td>
<td>Ground Works</td>
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<tr>
<td>3</td>
<td>Concrete Works</td>
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<tr>
<td>4</td>
<td>Waterproofing</td>
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<td>5</td>
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<td>5.1</td>
<td>Wall Materials</td>
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<td>5.2</td>
<td>Wall Insulation</td>
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<td>5.3</td>
<td>Installation</td>
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<tr>
<td>6</td>
<td>Structural Steel</td>
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<td>7</td>
<td>Metal Work</td>
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<tr>
<td>8</td>
<td>Carpentry Work</td>
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<td>9</td>
<td>Joinery and Sundry Hardware</td>
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<td>10</td>
<td>Aluminium Framed Windows, Doors, Louvres and Glazing</td>
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<td>10.1</td>
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<td>Installation</td>
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<td>Hardware</td>
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<td>12</td>
<td>Partitions and Wall Linings</td>
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<td>Roofing and Metal Cladding</td>
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<td>Roofing Insulation</td>
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<td>Installation</td>
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<td>Suspended Ceilings and Ceiling Linings</td>
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<td>Doors and Frames</td>
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<tr>
<td>17</td>
<td>FLOORING</td>
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<td>RESILIENT FINISHES</td>
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<td>RENDER</td>
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<td>20</td>
<td>PAINTING</td>
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<td>HYDRAULICS</td>
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<td>SANITARY FIXTURES:</td>
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<td>LIGHT FIXTURES:</td>
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<td>Supply of light fixtures</td>
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<td>25.2</td>
<td>Installation of light fixtures including all associated materials</td>
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<td>26</td>
<td>MECHANICAL SERVICES</td>
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<td>27</td>
<td>EXTERNAL WORKS - Site works</td>
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<tr>
<td>28</td>
<td>EXTERNAL WORKS - Roads and Carpark</td>
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<td>29</td>
<td>EXTERNAL WORKS - Hard Landscaping</td>
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<tr>
<td>30</td>
<td>EXTERNAL WORKS - Soft Landscaping and Irrigation</td>
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<td>31</td>
<td>EXTERNAL WORKS - Services</td>
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<td>32</td>
<td>PROVISIONAL SUMS: Installation of Special Decorative Elements</td>
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<td>33</td>
<td>RESIDENTIAL KITCHEN</td>
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<tr>
<td>33.1</td>
<td>Supply of kitchen equipment and appliances</td>
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<tr>
<td>33.2</td>
<td>Fitting/placing of kitchen equipment and appliances</td>
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<tr>
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<td>COMMERCIAL KITCHEN</td>
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<tr>
<td>34.1</td>
<td>Supply of kitchen equipment and appliances</td>
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<td>34.2</td>
<td>Fitting/placing of kitchen equipment and appliances</td>
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<td>BALUSTRADES</td>
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<td>36</td>
<td>ENTRANCE GATE</td>
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SUBTOTAL
<table>
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<tr>
<th>37</th>
<th>CONSULTANT FEES</th>
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<tbody>
<tr>
<td>38</td>
<td>PRELIMINARIES</td>
</tr>
<tr>
<td>39</td>
<td>OVERHEADS AND MARGIN</td>
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</tbody>
</table>

TENDER SUM (Excl GST)

GOODS AND SERVICES TAX (10%)

TENDER SUM (Incl GST)
## Preliminaries Schedule

<table>
<thead>
<tr>
<th>ITEM</th>
<th>AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>Supervision (Including all on-costs)</td>
<td></td>
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<tr>
<td>Construction Manager</td>
<td></td>
</tr>
<tr>
<td>Project Manager</td>
<td></td>
</tr>
<tr>
<td>Site Manager</td>
<td></td>
</tr>
<tr>
<td>Design Manager</td>
<td></td>
</tr>
<tr>
<td>Cost Planner</td>
<td></td>
</tr>
<tr>
<td>Administrator</td>
<td></td>
</tr>
<tr>
<td>Assistant Administrator</td>
<td></td>
</tr>
<tr>
<td>Design and Documentation Coordinator</td>
<td></td>
</tr>
<tr>
<td>Site Coordinators</td>
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</tr>
<tr>
<td>Site Supervisors</td>
<td></td>
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<tr>
<td>Services Manager</td>
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<tr>
<td>Construction Planner</td>
<td></td>
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<tr>
<td>Quality Manager</td>
<td></td>
</tr>
<tr>
<td>Site Secretary</td>
<td></td>
</tr>
<tr>
<td>O. H &amp; S. Manager</td>
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<tr>
<td><strong>SUBTOTAL</strong></td>
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<tr>
<td>Contractors Labour (Including all on-costs)</td>
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<tr>
<td>Cleaning Labour</td>
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<tr>
<td>Nipper / Billy Boy</td>
<td></td>
</tr>
<tr>
<td>Hotel / Builder's Lift drivers</td>
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<tr>
<td>First Aid / Safety Officer</td>
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</tr>
<tr>
<td>Shop Stewards</td>
<td></td>
</tr>
<tr>
<td>O.H. &amp; S. Representative</td>
<td></td>
</tr>
<tr>
<td>Weekly Overtime as required to meet program</td>
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<tr>
<td>Weekend overtime as required to meet program</td>
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<tr>
<td><strong>SUBTOTAL</strong></td>
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<tr>
<td>Fees &amp; Insurances</td>
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<tr>
<td><strong>SUBTOTAL</strong></td>
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<tr>
<td>Site Purchases</td>
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<tr>
<td>Item</td>
<td>Subtotal</td>
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<td>---------------------</td>
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<tr>
<td>Site Setup</td>
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<td>Temporary Services</td>
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<td>Site Accommodation</td>
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<tr>
<td>Survey, Cleaning and Protection</td>
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<tr>
<td>Craneage</td>
<td></td>
</tr>
<tr>
<td>Fixed tower craneage for the works including crew, crane base, erection, dismantling, hire, running costs, maintenance, lower sections, landing platforms, jumping, ties, communications and sundries, etc.</td>
<td></td>
</tr>
<tr>
<td>Trade mobile craneage including erection, dismantling, running costs, etc.</td>
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</tr>
<tr>
<td>Mobile craneage for establishment of Contractor and client site accommodation</td>
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</tr>
<tr>
<td>Scaffold and Construction Work Method</td>
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</tr>
<tr>
<td>Internal and external scaffold</td>
<td></td>
</tr>
<tr>
<td>Provision and maintenance of temporary Roads</td>
<td></td>
</tr>
<tr>
<td>Swing stages</td>
<td></td>
</tr>
<tr>
<td>Gantry and overhead protection - Site Construction</td>
<td></td>
</tr>
<tr>
<td>Construction Loads, temporary propping, etc.</td>
<td></td>
</tr>
<tr>
<td>Perimeter and void safety rails attached to formwork</td>
<td></td>
</tr>
<tr>
<td>Maintenance of perimeter and void protection after structure including handrails</td>
<td></td>
</tr>
<tr>
<td>Lift barriers</td>
<td></td>
</tr>
<tr>
<td>SUBTOTAL</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Cost</td>
</tr>
<tr>
<td>----------------------------------------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Hoisting</td>
<td></td>
</tr>
<tr>
<td>Man and materials for the works including driver, base,</td>
<td></td>
</tr>
<tr>
<td>erection, dismantling, hire, running costs, maintenance, sections,</td>
<td></td>
</tr>
<tr>
<td>landing platforms, gates, jumping, ties, communications and sundries, etc.</td>
<td></td>
</tr>
<tr>
<td>Maintenance of permanent builders lifts</td>
<td>SUBTOTAL</td>
</tr>
</tbody>
</table>

**TOTAL FOR PRELIMINARIES**
### Schedule of Provisional Sums

The Tenderer must allow the following Provisional Sums in the Lump Sum. The Tenderer is requested to list any further Provisional Sums in the section below.

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Value</th>
<th>Notification Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Installation of Special Decorative Elements</td>
<td>$75,000.00</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>SUBTOTAL</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>SUBTOTAL</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Tenderer to advise notification date for final selection of Provisional Sum and Prime Cost
**Consultant Fees**

<table>
<thead>
<tr>
<th>Consultant Discipline</th>
<th>Consultant</th>
<th>Contract Sum</th>
<th>Forecast paid amount (Pre Novation)</th>
<th>Amount to be novated (Post Novation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Novated Consultants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SUBTOTAL**

<table>
<thead>
<tr>
<th>Other Consultants Nominated by Tenderer</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

**SUBTOTAL**

**TOTAL**

*Tenderer to add any additional consultants and estimated costs included in the tender price if required.*
Tender Document 3.3  
Returnable Schedule - Proposed Project Team and Organisational Chart

The Tenderer must set out below:

- the qualifications and relevant experience of each of the key personnel that the Tenderer proposes to assign to the execution of the Contractor's Activities;
- the proposed organisational structure for the carrying out the Contractor's Activities, as well as provide an organisational chart outlining the hierarchy and names of all staff and Key Personnel to be involved in the Project; and
- the individuals who will have the responsibility and authority for contract negotiations.

The Tender will have the following people perform the following tasks in relation to the Works.

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor's Representative</td>
<td></td>
</tr>
<tr>
<td>Name:</td>
<td></td>
</tr>
<tr>
<td>Current Position:</td>
<td></td>
</tr>
<tr>
<td>Key Personnel</td>
<td></td>
</tr>
<tr>
<td>Position</td>
<td>Name</td>
</tr>
<tr>
<td>Project director</td>
<td></td>
</tr>
<tr>
<td>Construction manager</td>
<td></td>
</tr>
<tr>
<td>Project manager</td>
<td></td>
</tr>
<tr>
<td>Design manager</td>
<td></td>
</tr>
<tr>
<td>Services manager</td>
<td></td>
</tr>
<tr>
<td>Site manager</td>
<td></td>
</tr>
<tr>
<td>Contract administrator</td>
<td></td>
</tr>
<tr>
<td>Site supervisor/foreman(s)</td>
<td></td>
</tr>
<tr>
<td>Finishes foreman(s)</td>
<td></td>
</tr>
<tr>
<td>Structure foreman(s)</td>
<td></td>
</tr>
<tr>
<td>Safety officer</td>
<td></td>
</tr>
</tbody>
</table>

The Tenderer must include in its Tender CV's for all of the personnel named in this Tender Document 3.3.

Signed by or on behalf of the Tenderer

Date
## Tender Document 3.4
### Returnable Schedule – Company Profile

In addition to completing the details required below, the Tenderer must provide a corporate structure diagram showing its related entities and ultimate parent company.

<table>
<thead>
<tr>
<th>Name of Tenderer</th>
<th>Company / Partnership / Business Name / Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Capacity of Entity</td>
<td>Company / Partnership / Business Name / Person</td>
</tr>
<tr>
<td>ABN</td>
<td></td>
</tr>
<tr>
<td>Names and addresses of Directors or Partners</td>
<td></td>
</tr>
<tr>
<td>Names of related bodies corporate (within the meaning of the Corporations Act 2001 holding company, subsidiaries)</td>
<td></td>
</tr>
<tr>
<td>No of employees in Tenderer</td>
<td></td>
</tr>
<tr>
<td>Turnover of Tenderer in last financial year</td>
<td></td>
</tr>
<tr>
<td>Details of current projects in city where Site is located</td>
<td></td>
</tr>
<tr>
<td>Details of the previous successful experience of the Tenderer on comparable projects over the past 5 years</td>
<td></td>
</tr>
<tr>
<td>Names and contact details for at least 3 clients from comparable projects over the past 5 years</td>
<td></td>
</tr>
</tbody>
</table>

**NB:** If the Tenderer trades under a business name, this form must include the details of all of the legally constituted entities (ie a company or a person) which trade under the business name and the Tender must be executed by each of those entities or a person authorised to execute the Tender on their behalf.

Signed by or on behalf of the Tenderer

Date

---

**Page 1059 of 1166**
Tender Document 3.5
Returnable Schedule – Delivery Programs

Tenderers are required to prepare and attach a program as follows:

2. The program must:
   (a) comply with the requirements of the Contract and Council’s consent;
   (b) be in the form of a preliminary Gantt chart and network diagram, showing the following:
      * critical path
      * earliest and latest dates for commencement and completion;
      * sequence of work;
      * periods within which various stages or parts of the Works are to be executed;
      * allowance for holidays;
      * restraints imposed by the Contract;
      * significant milestones including separable portions, if any;
      * activity inter-relationships, including those activities to be undertaken by subcontractors and suppliers, both on and off Site;
      * external dependencies including provision of access, document approvals and work by others; and
   (c) be based on the Contractor’s working days (6 day working week) and include a calendar of working days.

3. The Programme is to reflect the following program constraints: (Will include this later)
   (a) Contract Award: [DATE: TBA]
   (b) Site Possession: [DATE: TBA]

Signed by or on behalf of the Tenderer

Date
Tender Document 3.6
Returnable Schedule - Insurance Details

Tenderers must list information applicable to all policies of insurance required by the Contract. In relation to each policy, a copy of a current certificate of currency must be attached to the Tender. If the Tenderer has more than one policy for each category of insurance, details must be provided in relation to all policies.

Insurance must be provided in the amount (if any) specified in the Contract.

<table>
<thead>
<tr>
<th>Workers Compensation Insurance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insurer:</td>
</tr>
<tr>
<td>Policy no:</td>
</tr>
<tr>
<td>Expiry date:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Public Liability Insurance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount:</td>
</tr>
<tr>
<td>Insurer:</td>
</tr>
<tr>
<td>Policy no:</td>
</tr>
<tr>
<td>Expiry date:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contract Works Insurance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount:</td>
</tr>
<tr>
<td>Insurer:</td>
</tr>
<tr>
<td>Policy no:</td>
</tr>
<tr>
<td>Expiry date:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Professional Indemnity Insurance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount:</td>
</tr>
<tr>
<td>Insurer:</td>
</tr>
<tr>
<td>Policy No:</td>
</tr>
<tr>
<td>Expiry Date:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Motor Vehicle Insurance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount:</td>
</tr>
<tr>
<td>Insurer:</td>
</tr>
<tr>
<td>Policy No:</td>
</tr>
<tr>
<td>Expiry Date:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Asbestos Liability Insurance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount:</td>
</tr>
<tr>
<td>Insurer:</td>
</tr>
<tr>
<td>Policy No:</td>
</tr>
</tbody>
</table>
Tender Document 3.7
Returnable Schedule - Financial and Legal Capacity of Tenderer

The Tenderer must provide:

a) a letter from its bank evidencing the financial capacity of the Tenderer to perform the Works (Letter of reference from Bank Manager);

b) its last 3 years annual report or audited financial accounts for the most recent completed financial year or half year; and

c) a copy of an official document such as company registration and names of office bearers issued by the Australian Securities and Investments Commission or a statement confirming the legal entity signed by a solicitor.

d) Details of any significant labour disputes (EBA all current)

e) Details of any bonds called within the last 12 months

f) Declaration of Solvency from each company director

g) Dunn and Bradstreet Search

h) ASIC Search

i) Trade Credit referencing (3)

j) Letter of reference from Accountant / Auditor

Signed by or on behalf of the Tenderer

Date
Tender Document 3.8
Returnable Schedule – List of Proposed Subcontractors and Consultants

The Tenderer must identify below:

(a) the list of subcontractors it will select from for the Agreed Subcontract Work;

an estimate of the cost and expenses to be paid for each package of Agreed Subcontract Work.

For the purposes of this Tender Schedule, a reference to "subcontractor" includes "consultants" and "suppliers".

<table>
<thead>
<tr>
<th>Trade</th>
<th>Proposed subcontractor/ Consultant/Supplier</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structural Works</td>
<td></td>
</tr>
<tr>
<td>Precast Works</td>
<td></td>
</tr>
<tr>
<td>Mechanical Services</td>
<td></td>
</tr>
<tr>
<td>Electrical Services</td>
<td></td>
</tr>
<tr>
<td>Fabric Services</td>
<td></td>
</tr>
<tr>
<td>Hydraulic Services</td>
<td></td>
</tr>
<tr>
<td>Lift Services</td>
<td></td>
</tr>
<tr>
<td>Joinery Works</td>
<td></td>
</tr>
<tr>
<td>Glazing and Facade Works</td>
<td></td>
</tr>
<tr>
<td>Tiling Works</td>
<td></td>
</tr>
</tbody>
</table>

Signed by or on behalf of the Tenderer

Date
Tender Document 3.9
Returnable Schedule - Proposed Amendments

Proposed amendments to the D&C Contract

<table>
<thead>
<tr>
<th>Clause No</th>
<th>Clause Heading</th>
<th>Proposed Amendments</th>
<th>Reasons</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Revised lump sum if proposed amendments accepted: $\ldots\ldots\ldots\ldots$
Proposed alternative materials and techniques (Value Management)

<table>
<thead>
<tr>
<th>Applicable document / drawing</th>
<th>Material / technique required / Description of Alternative</th>
<th>Alternative proposed</th>
<th>Reasons/Estimated Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Revised lump sum if proposed alternatives accepted: $..............................

Signed by or on behalf of the Tenderer

Date


## Tender Document 3.10

### Returnable Schedule – Site Safety

<table>
<thead>
<tr>
<th>Description</th>
<th>Definition</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1.1</strong> Workplace Fatalities (Number)</td>
<td>Past 5 years (prior to tender closing date). In any Australian jurisdiction. Employees, contractors, sub-contractors, other persons.</td>
<td></td>
</tr>
<tr>
<td><strong>1.2</strong> Class 1 Injuries (Number)</td>
<td>Past 5 years (prior to tender closing date). In any Australian jurisdiction. Injuries to employees and other individuals engaged on contract. Injuries that result in permanent disability and/or loss of body part or function (including any amputation).</td>
<td></td>
</tr>
<tr>
<td><strong>1.3</strong> OHS Prosecutions – Company (Number)</td>
<td>Past 5 years (prior to tender closing date). In any Australian jurisdiction. Convictions and/or proceedings initiated by a regulator.</td>
<td></td>
</tr>
<tr>
<td><strong>1.4</strong> OHS Prosecutions – Officers of the Company (Number)</td>
<td>Past 5 years (prior to tender closing date). In any Australian jurisdiction. Any person employed by the company (Director, Manager, Employee). Convictions and/or proceedings initiated by a regulator.</td>
<td></td>
</tr>
<tr>
<td><strong>1.5</strong> Environmental Prosecutions – Company (Number)</td>
<td>Past 5 years (prior to tender closing date). In any Australian jurisdiction. Convictions and/or proceedings initiated by a regulator.</td>
<td></td>
</tr>
<tr>
<td><strong>1.6</strong> Environmental Prosecutions – Officers of the Company (Number)</td>
<td>Past 5 years (prior to tender closing date). In any Australian jurisdiction. Any person employed by the company (Director, Manager, Employee). Convictions and/or proceedings initiated by a regulator.</td>
<td></td>
</tr>
</tbody>
</table>

Please provide details of each instance reported above (date, location, description of the incident). Additional explanatory information is to be attached:

---

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### Part 2: Injury Performance and Notices/Fines from Regulators

<table>
<thead>
<tr>
<th>Description</th>
<th>Definition</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1 Injuries that resulted in lost time.</td>
<td>Past 12 months. In any Australian jurisdiction. Injuries to employees and individuals engaged on contract. Injuries that caused the injured person to be off work for one or more shifts.</td>
<td></td>
</tr>
<tr>
<td>(Number) (LTI)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.2 Injuries that resulted in lost time.</td>
<td>Data as above. Frequency Rate is the number of LTIs per million man-hours worked. (LTI x 10⁶)</td>
<td></td>
</tr>
<tr>
<td>(Frequency Rate) (LTIFR)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.3 Injuries that required medical treatment.</td>
<td>Past 12 months. In any Australian jurisdiction. Injuries to employees and individuals engaged on contract. Injuries to employees that required assessment, treatment, checking or testing by a doctor.</td>
<td></td>
</tr>
<tr>
<td>(Number) (MTI)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.4 Injuries that required medical treatment.</td>
<td>Data as above. Frequency Rate is the number of MTIs per million man-hours worked. (MTI x 10⁶)</td>
<td></td>
</tr>
<tr>
<td>(Frequency Rate) (MTIFR)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.5 Notices and fines received from regulators – CHS.</td>
<td>Past 12 months. Include improvement notices, prohibition notices, non-disturbance notices, on-the-spot fines. Include from statutory CHS regulations (e.g. Work Safe/Work Cover) and councils.</td>
<td></td>
</tr>
<tr>
<td>(Number)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.6 Notices and fines received from regulators – Environmental.</td>
<td>Past 12 months. Include improvement notices, prohibition notices, non-disturbance notices, on-the-spot fines. Include from statutory Environmental regulations (e.g. EPA) and councils.</td>
<td></td>
</tr>
</tbody>
</table>

Signed by or on behalf of the Tenderer

Date

---

Page 1068 of 1166
Returnable Schedule – Methodology & Project Execution Plan

The Tenderer must provide details of the Tenderer’s methodology for executing the Contractor’s Activities and must include the proposed method statements for the management of the following:

(b) project methodology for execution of the Contractor’s Activities;

proposed location and set up of shedding, craneage and hoists;

plant and equipment the Tenderer proposes to use to execute the Contractor’s Activities;

overall project procurement strategy to enable successful delivery of the Contractor’s Activities;

material handling areas, craneage areas and transport tonnage areas;

management strategy for cooperation with archaeologists, public inspections and maintaining security on the Site;

occupational health and safety for workers;

industrial relations strategy;

construction project strategy and objectives;

environmental management;

noise and vibration management;

soil and water management;

traffic management plan; and

rectification of defects

Signed by or on behalf of the Tenderer

Data
Tender Document 3.12
Returnable Schedule – Environmental and Quality Management System

Environmental Management Plan
The Tenderer must provide an environmental management plan outlining the environmental assessment of works under the contract and a methodology proposed to satisfy these conditions during for the construction of the Works involved in the Project.

Quality Management Systems
The Tenderer must submit the following or other quality management information.

(a) Quality management manual

An outline of the quality management policy intended to be employed by the Tenderer. Tenderers are required to provide evidence of a quality assurance and control system which will provide documentary evidence that the WUC will comply with the Contract. The system shall be in recognition of any specific requirement of the Principal’s Project Requirements.

(b) Organisational structure

A chart indicating personnel with responsibility for quality matters within the Tenderer’s organisation.

(c) Outline quality plan

An outline of the project quality plan demonstrating the approach to be taken to quality matters during the carrying out of the Contractor’s Activities.

The quality plan must:

(c) be appropriate to the design (if any), materials, fabrication, components, construction and site maintenance activities;

comply with the quality management requirements specified by the Principal, and

be specific to the Contractor’s Activities.

Signed by or on behalf of the Tenderer

Date
Tender Document 3.13
Returnable Schedule – Proposed Cash flow

The Tenderer must detail below a proposed cash flow schedule forecasting payment claims to be made under the Contract. The cash flow schedule must be updated monthly during the course of the Contractor's Activities.
Tender Document 3.14
Returnable Schedule – Schedule of Delay Costs

The Tenderer must complete the following table for the purposes of calculating delay costs in accordance with the Contract.

<table>
<thead>
<tr>
<th>Phase/Stage</th>
<th>Description</th>
<th>Delay Cost Cap</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1</td>
<td>per day</td>
</tr>
<tr>
<td></td>
<td>$1</td>
<td>per day</td>
</tr>
<tr>
<td></td>
<td>$1</td>
<td>per day</td>
</tr>
<tr>
<td></td>
<td>$1</td>
<td>per day</td>
</tr>
</tbody>
</table>

Tenderer to describe the phase or stage of the project that the Delay Cost is applicable to. Eg: ‘From Site Establishment to erection of first crane’
Tender Document 3.15
Returnable Schedule – Guarantor

Name of guarantor the Tenderer proposes to use to provide the unconditional undertakings required by the Contract:

Name of Guarantor: __________________________________________

Address: ___________________________________________________

Country of incorporation: _____________________________________

ABN (If applicable): __________________________________________

Address: ___________________________________________________

Full description of corporate relationship between the Guarantor and the Tenderer:

_______________________________________________________________

_______________________________________________________________
Tender Document 3.16
Returnable Schedule – Schedule of Clarifications & Exclusions

Tenderer is to provide a list of Clarifications and Exclusions from the Invitation to Tender documents.

<table>
<thead>
<tr>
<th>Clarification or Exclusion</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
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<td></td>
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<td></td>
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<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Tender Document 3.17
Returnable Schedule – Statutory Declaration

I, ................................................................., do solemnly and sincerely declare that:

Definitions

1. In this Statutory Declaration:
   "Bidder" means Tenderers for the Contract and includes the Tenderer;
   "the Contract" means the Contract to which this Statutory Declaration is annexed pertains;
   "Industry Association" means any organisation of which Bidders are members;
   "the Tenderer" means [Insert name of company, other body corporate, firm, or individual]

   .................................................................; and

   "Tender Price" means the amount indicated by a Bidder as the lowest amount for which that Bidder is
   prepared to perform the Contract.

2. Introduction

   2.1 I hold the position of [Insert Managing Director or other title] of the Tenderer and am duly
       authorised by the Tenderer to make this declaration on its behalf.

   2.2 I make this declaration on behalf of the Tenderer and on behalf of myself.

3. No knowledge of Tender Prices

   Before the Tenderer submitting its Tender for the Contract, neither the Tenderer, nor any of its employees or
   agents, had knowledge of the Tender Price or proposed Tender Price of any other Bidder who submitted, or of
   any person, company, other body corporate or firm that proposed to submit, a Tender for the Contract.

4. Disclosure of Tender Price

   Before close of Tenders for the Contract, neither the Tenderer, nor any of its employees or agents, disclosed
   the Tenderer's Tender Price to:

   4.1 any other Bidder who submitted a Tender for the Contract;

   4.2 any person, company, other body corporate or firm proposing to submit a Tender for the Contract; or

   4.3 any person or organisation connected or associated with a Bidder, person, company, other body
       corporate or firm of a kind referred to in clauses 5.1 or 6.2.
5. Provision of Information

Neither the Tenderer, nor any of its employees or agents, has provided information to:

5.1 any other Bidder who has submitted a Tender for the Contract;

5.2 any person, company, other body corporate or firm proposing to submit a Tender for the Contract; or

5.3 any other person, company, other body corporate or firm for the purpose of assisting in the preparation of a Tender for the Contract.

6. Genuine Competition

The Tenderer is genuinely competing for the Contract.

7. Industry Association Agreements

Neither the Tenderer, nor any of its employees or agents, has entered into any contract, agreement, arrangement or understanding, other than as disclosed to the Principal in the Tenderer's Tender, that the successful Bidder for the Contract will pay any money to, or provide any other benefit or other financial advantage to, an Industry association in respect of the Contract.

8. Unsuccessful Tenderer's Fees

Neither the Tenderer, nor any of its employees or agents, has entered into any contract, agreement, arrangement or understanding that the successful Bidder for the Contract will pay any money to, or provide any other benefit or other financial advantage to, any other Bidder who unsuccessfully Tendered for the Contract.

9. Qualifications to Tenders

Neither the Tenderer, nor any of its employees or agents, has entered into any contract, agreement, arrangement or understanding that Bidders for the Contract would include an identical or similar condition or qualification in their Tenders for the Contract.

I acknowledge that this declaration is true and correct and I make it in the belief that a person making a false declaration is liable to the penalties of perjury.

DECLARED at [place] on [date] before me:

.................................................................
Signature of authorised witness

.................................................................
Name of authorised witness (block letters)

.................................................................
Address of authorised witness

* Capacity in which authorised witness takes the statutory declaration.

.................................................................
Signature of declarant
Tender Document 3.18
Returnable Schedule – Additional Information

The Tenderer may provide additional information in its Tender to assist the Principal to determine whether the Tenderer will be able to carry out the Contractor’s Activities in accordance with the Contract.
Tender Document 3.19
Returnable Schedule – Itemised Tender Forms

The Tenderer must complete the Itemised Tender Forms and carry forward the amount to the relevant item in the Trade Breakdown.

Hydraulic Services:

ITEMISED TENDER FORM

Provision of the following:

<table>
<thead>
<tr>
<th>SERVICE</th>
<th>TOTAL PRICE (EXCL. GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Works</td>
<td></td>
</tr>
<tr>
<td>Sanitary Drainage &amp; Plumbing</td>
<td>$</td>
</tr>
<tr>
<td>Stormwater Drainage</td>
<td>$</td>
</tr>
<tr>
<td>Hot and Cold Water Reticulation</td>
<td>$</td>
</tr>
<tr>
<td>Fire Service</td>
<td>$</td>
</tr>
<tr>
<td>Gas Services Reticulation</td>
<td>$</td>
</tr>
<tr>
<td>Preliminaries</td>
<td>$</td>
</tr>
<tr>
<td>As Built Drawings and Maintenance Manuals</td>
<td>$</td>
</tr>
<tr>
<td>Other (Not covered above)</td>
<td></td>
</tr>
<tr>
<td>TOTAL LUMP SUM FIXED PRICE (excl. GST)</td>
<td>$</td>
</tr>
</tbody>
</table>
## Electrical Services:

### ITEMISED TENDER FORM

Provision of the following:

<table>
<thead>
<tr>
<th>SERVICE</th>
<th>TOTAL PRICE $ (EXCL. GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost relating to local utility companies</td>
<td>$</td>
</tr>
<tr>
<td>Main switchboard, metering and distribution boards</td>
<td>$</td>
</tr>
<tr>
<td>Consumer mains, Sub-mains and cabling</td>
<td>$</td>
</tr>
<tr>
<td>Trenching, conduits and pits for underground cabling systems</td>
<td>$</td>
</tr>
<tr>
<td>Cable support and containment system (cable trays, conduits, conduits, etc.)</td>
<td>$</td>
</tr>
<tr>
<td>Internal and external lighting</td>
<td>$</td>
</tr>
<tr>
<td>General and specific power</td>
<td>$</td>
</tr>
<tr>
<td>Telecommunications system</td>
<td>$</td>
</tr>
<tr>
<td>Security and CCTV system</td>
<td>$</td>
</tr>
<tr>
<td>MATV system</td>
<td>$</td>
</tr>
<tr>
<td>Associated builders works</td>
<td>$</td>
</tr>
<tr>
<td>Other items not included above (to be nominated)</td>
<td>$</td>
</tr>
</tbody>
</table>

TOTAL LUMP SUM FIXED PRICE (EXCL. GST): $
## Mechanical Services:

### ITEMISED TENDER FORM

Provision of the following:

<table>
<thead>
<tr>
<th>SERVICE</th>
<th>TOTAL PRICE $ (excl. GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>VRV/VRF Air Conditioning Systems</td>
<td>$</td>
</tr>
<tr>
<td>Packaged Air Conditioning Units</td>
<td>$</td>
</tr>
<tr>
<td>Single Split Air Conditioning Systems</td>
<td>$</td>
</tr>
<tr>
<td>Refrigerant Pipework and Drains</td>
<td>$</td>
</tr>
<tr>
<td>Ventilation Fans</td>
<td>$</td>
</tr>
<tr>
<td>Air Distribution System and Accessories</td>
<td>$</td>
</tr>
<tr>
<td>Kitchen Hoods</td>
<td>$</td>
</tr>
<tr>
<td>Filters</td>
<td>$</td>
</tr>
<tr>
<td>Insulation</td>
<td>$</td>
</tr>
<tr>
<td>Controls</td>
<td>$</td>
</tr>
<tr>
<td>Electrical</td>
<td>$</td>
</tr>
<tr>
<td>Painting and Labelling</td>
<td>$</td>
</tr>
<tr>
<td>Testing and Commissioning</td>
<td>$</td>
</tr>
<tr>
<td>Project Management and Engineering, Design</td>
<td>$</td>
</tr>
<tr>
<td>Drafting, O&amp;M Manuals and associated Items</td>
<td>$</td>
</tr>
<tr>
<td>Warranty, Service and Maintenance</td>
<td>$</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$</td>
</tr>
<tr>
<td>TOTAL LUMP SUM FIXED PRICE (excl. GST)</td>
<td>$</td>
</tr>
</tbody>
</table>
ITEMISED TENDER FORM

Provision of the following:

<table>
<thead>
<tr>
<th>SERVICE</th>
<th>TOTAL PRICE $ (EXCL. GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supply and installation of one (1) passenger lift</td>
<td>$</td>
</tr>
<tr>
<td>Independent inspection</td>
<td>$</td>
</tr>
<tr>
<td>Warranty and service maintenance for 12 months</td>
<td>$</td>
</tr>
<tr>
<td>TOTAL LUMP SUM FIXED PRICE (EXCL. GST)</td>
<td>$</td>
</tr>
</tbody>
</table>

OPTIONAL ITEMS:

<table>
<thead>
<tr>
<th>ITEM</th>
<th>TOTAL PRICE $ (EXCL. GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Protective Grill</td>
<td>$</td>
</tr>
<tr>
<td>Comprehensive Maintenance (5 years)</td>
<td>$ / annum</td>
</tr>
<tr>
<td>Comprehensive Maintenance (5+5 years)</td>
<td>$ / annum</td>
</tr>
</tbody>
</table>
Ancient Indian philosophy behind development

SPRINGFIELD Lakes will soon have its own multi-purpose, multi-faith community centre and retirement village.

A branch of the Ramakrishna Order from India, the Vedanta Centre is based on spreading the word of Vedanta, an ancient philosophy of India and has commenced the first phase of its new retirement village, Institute of Culture and Civilisation and community centre.

Resident Swami for the Vedanta Centre's Brisbane Chapter, Swami ATMASHANANDA, said the purpose of the site was to offer a place of openness and harmony to all residents of Springfield.

"The first stage of the Vedanta Centre will be finished in approximately 18 months, which is a multi-purpose building where we will practise meditation, prayer and yoga," Swami ATMASHANANDA said.

"It is open to all, but in particular it will be a nice place for older people to hang around, almost like a day care for the elderly.

"After that, the second stage will be the retirement village, which will be a self-supported village and will have a community centre with a clubhouse and other things.

"It will be a place for like-minded people who believe in harmony of faith and religion and for those who want to live a quiet life.

"Finally, the last stage which is another six to seven years away we want to build an institute of world religion, culture and language which will be open to all religions and all cultures."

The Vedanta Centre Brisbane Chapter is a sub-branch of the larger Vedanta Centre based in Sydney, which has up to 500 people attending various prayers and teachings each week.

In conjunction with the new Springfield site, the Vedanta Centre will hold its annual concert later this month to commemorate the 150th anniversary of Sister Nivedita (Margaret Elizabeth Noble), an Irish national who was instrumental in starting educational institutions for women in India.

This year's concert will take place at Indooroopilly High School and will feature Dubai dance troupes, Klassical Rhythms, along with other local dance groups, with proceeds going towards the building of the Springfield Lakes site.

For more information, visit the website or email info@vedantabrisbane.com.au.
<table>
<thead>
<tr>
<th>Day / Date</th>
<th>Topic</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, 02.10.2015</td>
<td>Satsang at the residence of Dipeeth and Vanita Kapadia</td>
<td>6.30 p.m. to 8.30 p.m.</td>
<td>23 Asura Way, Coomera, QLD 4209 (RSVP: 07 3040 4933)</td>
</tr>
<tr>
<td>Saturday, 03.10.2015</td>
<td>Picnic at the Park</td>
<td>10.00 a.m. to 4.00 p.m.</td>
<td>Rebelle Domain, Springfield Lakes (RSVP: 0437 080 361)</td>
</tr>
<tr>
<td>Sunday, 04.10.2015</td>
<td>Study of ‘Bhagavad Gita’</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Monday, 06.10.2015</td>
<td>Discussion group at the residence of Mr. Som Parkash</td>
<td>7.30 p.m. to 8.30 p.m.</td>
<td>19 Science Rd St, Sunnybank Hills</td>
</tr>
<tr>
<td>Wednesday, 07.10.2015</td>
<td>Class on ‘Viveka Chudamani’</td>
<td>8.30 p.m. to 7.30 p.m.</td>
<td>7 Trefolger St, Off Nelson St, Middle Ridge, Toowoomba</td>
</tr>
<tr>
<td>Monday, 08.10.2015</td>
<td>Sri Rama Nama Santikaran</td>
<td>7.00 p.m. to 8.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 11.10.2015</td>
<td>Physical Yoga class</td>
<td>8.30 a.m. to 9.45 a.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of ‘Bhagavad Gita’</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Bela Sangha’ - Children’s Moral and Spiritual Education class</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 14.10.2015</td>
<td>Sri Purna Saptasthi (Choral)</td>
<td>6.00 a.m. to 8.00 a.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Physical Yoga class</td>
<td>8.30 a.m. to 9.45 a.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of ‘Bhagavad Gita’</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Bela Sangha’ - Children’s Moral and Spiritual Education class</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 17.10.2015</td>
<td>Sri Sri Durga Ashram Pujan</td>
<td>9.30 a.m. to 1.00 p.m.</td>
<td>Springfield Lakes Community Centre, 68, Springfield Lakes Blvd.</td>
</tr>
<tr>
<td>Thursday, 22.10.2015</td>
<td>Symposium on ‘Death and Dying’</td>
<td>8.30 a.m. to 4.30 p.m.</td>
<td>Brisbane Technology Park Convention Centre, Eight Mile Plain</td>
</tr>
<tr>
<td>Saturday, 24.10.2015</td>
<td>Yagawalk, Yoga, Meditation and Bushwalk</td>
<td>8.30 a.m. to 11.30 a.m.</td>
<td>Vedanta Precinct, Springfield Lakes, corner Tea Treat Ave &amp; Grindells Drive</td>
</tr>
<tr>
<td></td>
<td>Sri Rama Nama Sankirtanam</td>
<td>7.00 p.m. to 8.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 25.10.2015</td>
<td>Study of ‘Bhagavad Gita’</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Bela Sangha’ - Children’s Moral and Spiritual Education class</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
<td>Time</td>
<td>Address</td>
</tr>
<tr>
<td>--------------------</td>
<td>--------------------------------------------------------</td>
<td>---------------</td>
<td>-------------------------------------</td>
</tr>
<tr>
<td>Sunday, 01.11.2015</td>
<td>Physical Yoga class</td>
<td>8.30 a.m. to 9.45 a.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of 'Bhagavad Gita'</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Bolo Sangha - Children's Moral and Spiritual Education class</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 04.11.2015</td>
<td>Class on 'Viviksha Chudamani'</td>
<td>6.30 p.m. to 7.30 p.m.</td>
<td>7 Trafalgar St, Off Nelson St, Middle Ridge, Toowoomba</td>
</tr>
<tr>
<td>Friday, 06.11.2015</td>
<td>Class on 'Meditation and Spiritual Life'</td>
<td>7.00 p.m. to 8.00 p.m.</td>
<td>134, Fleming Road, Chapel Hill</td>
</tr>
<tr>
<td>Saturday, 07.11.2015</td>
<td>Monthly Satsang &amp; Sri Rama Nama Sukthasan</td>
<td>6.30 p.m. to 8.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 08.11.2015</td>
<td>Physical Yoga class</td>
<td>8.30 a.m. to 9.45 a.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of 'Bhagavad Gita'</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Bolo Sangha - Children's Moral and Spiritual Education class</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 11.11.2015</td>
<td>Charting and singing on the occasion of 'Deepavali'</td>
<td>6.30 p.m. to 8.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 15.11.2015</td>
<td>Physical Yoga class</td>
<td>8.30 a.m. to 9.45 a.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of 'Bhagavad Gita'</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Bolo Sangha - Children's Moral and Spiritual Education class</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 20.11.2015</td>
<td>Class on 'Meditation and Spiritual Life'</td>
<td>7.00 p.m. to 8.00 p.m.</td>
<td>134, Fleming Road, Chapel Hill</td>
</tr>
<tr>
<td>Sunday, 22.11.2015</td>
<td>Physical Yoga class</td>
<td>8.30 a.m. to 9.45 a.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of 'Bhagavad Gita'</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Bolo Sangha - Children's Moral and Spiritual Education class</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sri Rama Nama Sukthasan</td>
<td></td>
<td>7.00 p.m. to 8.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Saturday, 28.11.2015</td>
<td>Yoga Walk - Yoga, Meditation and Bushwalk</td>
<td>8.30 a.m. to 11.30 a.m.</td>
<td>Vedanta Preachet, Springfield Lakes, Gun Tree Trees Ave &amp; Grindaira Drive</td>
</tr>
<tr>
<td>Sunday, 29.11.2015</td>
<td>Study of 'Bhagavad Ætra'</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Bolo Sangha - Children's Moral and Spiritual Education class</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
<td>Time</td>
<td>Location</td>
</tr>
<tr>
<td>---------------------</td>
<td>------------------------------------------------------------------------------------</td>
<td>---------------</td>
<td>--------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Wednesday, 02.12.15</td>
<td>Class on ‘Viveka Chudamani’</td>
<td>6.30 p.m. to 7.30 p.m.</td>
<td>7 Trafalgar St, Off Nelson St, Middle Ridge, Toowoomba</td>
</tr>
<tr>
<td>Sunday, 06.12.15</td>
<td>Physical Yoga class</td>
<td>3.00 p.m. to 4.15 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Monday, 07.12.15</td>
<td>Study of ‘Bhagavad Gita’</td>
<td>Cancelled</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bala Sängha! - Children’s Moral and Spiritual Education class</td>
<td>3.00 p.m. to 4.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Vairamuthu Ekadashi - Chanting of Vishnu Sahasranam and Sri Rama Nama Sankirtanam</td>
<td>6.30 p.m. to 8.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 11.12.15</td>
<td>Class on ‘Meditation and Spiritual Life’</td>
<td>7.00 p.m. to 8.00 p.m.</td>
<td>134, Fleming Road, Chapel Hill</td>
</tr>
<tr>
<td>Sunday, 13.12.15</td>
<td>Physical Yoga class</td>
<td>8.30 a.m. to 9.45 a.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of ‘Bhagavad Gita’</td>
<td>Cancelled</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bala Sängha! - Children’s Moral and Spiritual Education class</td>
<td>Cancelled</td>
<td></td>
</tr>
<tr>
<td>Sunday, 20.12.15</td>
<td>Physical Yoga class</td>
<td>8.30 a.m. to 9.45 a.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of ‘Bhagavad Gita’</td>
<td>Cancelled</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bala Sängha! - Children’s Moral and Spiritual Education class</td>
<td>Cancelled</td>
<td></td>
</tr>
<tr>
<td>Monday, 21.12.15</td>
<td>Sri Rama Nama Sankirtanam</td>
<td>7.00 p.m. to 8.00 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Thursday, 24.12.15</td>
<td>Christmas Eve Service</td>
<td>6.00 p.m. to 7.30 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Saturday, 26.12.15</td>
<td>Yogawalk - Yoga, Meditation and Bushwalk</td>
<td>8.30 a.m. to 11.30 a.m.</td>
<td>Vedanta Prebnt, Springfield Lakes, QLD, Tea Trees Ave &amp; Grindella Drive</td>
</tr>
<tr>
<td>Day / Date</td>
<td>Topic</td>
<td>Time</td>
<td>Venue</td>
</tr>
<tr>
<td>---------------</td>
<td>------------------------------------------------------------------------</td>
<td>------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>Friday, 1/1/16</td>
<td>'Birthday of Holy Mother Sarada Devi' and 'Kalpataru Day'</td>
<td>8.45 p.m. to 8.50 p.m.</td>
<td>Indooroopilly Senior Citizens' Club, Stemford Road, Indooroopilly</td>
</tr>
<tr>
<td>Tuesday, 05/1/16</td>
<td>Class on 'Viveka Chudamani'</td>
<td>6.30 p.m. to 7.30 p.m.</td>
<td>7 Trafalgar St, Off Nuncio, St. Middle Ridge, Toowoomba</td>
</tr>
<tr>
<td>Wednesday, 06/1/16</td>
<td>Sri Rama Nama Sankiṣṭanān -</td>
<td>7.00 p.m. to 8.15 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, Qld</td>
</tr>
<tr>
<td>Friday, 06/1/16</td>
<td>Class on 'Meditation and Spiritual Life'</td>
<td>7.00 p.m. to 8.00 p.m.</td>
<td>134, Fleming Road, Chapel Hill</td>
</tr>
<tr>
<td>Wednesday, 20/1/16</td>
<td>Sri Rama Nama Sankiṣṭanān -</td>
<td>7.00 p.m. to 8.15 p.m.</td>
<td>12 Greenwood Street, Springfield Lakes, Qld</td>
</tr>
<tr>
<td>Saturday, 23/1/16</td>
<td>YogaWalk, Yoga, Meditation and Bushwalk</td>
<td>8.30 a.m. to 11.50 a.m.</td>
<td>Vedanta Precinct, Springfield Lakes, qld</td>
</tr>
<tr>
<td>Sunday, 24/1/16</td>
<td>Study of 'Bhagavad Gītā'</td>
<td>No class</td>
<td></td>
</tr>
<tr>
<td></td>
<td>'Bela Sangha' - Children's Moral and Spiritual Education class</td>
<td>No class</td>
<td></td>
</tr>
</tbody>
</table>

**THE KALPATaru DAY AND Holy Mother Sarada Devi's Birthday will be CELEBRATED ON FRIDAY, AT THE INDOOROOPILLY SENIOR CITIZENS' CLUB. DETAILS OF THE PROGRAMME is attached.**
<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, 01.02.16</td>
<td>Discussion group at Sejji's</td>
<td>7.30pm to 8.30pm</td>
<td>Residence of Son Parkash, 19 Scobby Gwn Street, Sunnybank Hills</td>
</tr>
<tr>
<td>Tuesday, 02.02.16</td>
<td>Sanskrit class</td>
<td>6.00pm to 7.00pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 06.02.16</td>
<td>Course on 'Viveka Chudamani'</td>
<td>6.30pm to 8.00pm</td>
<td>7 Trifalgar St, Off Nelson St, Middle Ridge, Toowoomba</td>
</tr>
<tr>
<td>Thursday, 07.02.16</td>
<td>Sri Rama Nama Sankritam</td>
<td>7.00 pm to 8.15 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 08.02.16</td>
<td>Course on 'Meditation and Spiritual Life'</td>
<td>7.00 pm to 8.00 pm</td>
<td>134 Planning Rd, Chapel Hill QLD 4069</td>
</tr>
<tr>
<td>Sunday, 09.02.16</td>
<td>Physical Yoga class</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of 'Bhagavad Gita'</td>
<td>10.00 am to 11.00 am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>'Bala Sangeh' - children's Moral and Spiritual Education class</td>
<td>10.00 am to 11.00 am</td>
<td></td>
</tr>
<tr>
<td>Tuesday, 10.02.16</td>
<td>Sanskrit class</td>
<td>6.00 pm to 7.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 11.02.16</td>
<td>Arati &amp; class on 'Ramayana'</td>
<td>6.30 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Saturday, 16.02.16</td>
<td>Physical Yoga class</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of 'Bhagavad Gita'</td>
<td>10.00 am to 11.00 am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>'Bala Sangeh' - children's Moral and Spiritual Education class</td>
<td>10.00 am to 11.00 am</td>
<td></td>
</tr>
<tr>
<td>Tuesday, 17.02.16</td>
<td>Sanskrit class</td>
<td>6.00 pm to 7.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Thursday, 21.02.16</td>
<td>Sri Rama Nama Sankritam</td>
<td>7.00 pm to 8.15 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 22.02.16</td>
<td>Class on 'Meditation and Spiritual Life'</td>
<td>7.00 pm to 8.00 pm</td>
<td>134 Planning Rd, Chapel Hill QLD 4069</td>
</tr>
<tr>
<td>Sunday, 23.02.16</td>
<td>Physical Yoga class</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>Study of 'Bhagavad Gita'</td>
<td>10.00 am to 11.00 am</td>
<td></td>
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<tr>
<td></td>
<td>'Bala Sangeh' - children's Moral and Spiritual Education class</td>
<td>10.00 am to 11.00 am</td>
<td></td>
</tr>
<tr>
<td>Tuesday, 26.02.16</td>
<td>Sanskrit class</td>
<td>6.00 pm to 7.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 27.02.16</td>
<td>Arati &amp; class on 'Ramayana'</td>
<td>6.30 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td>Saturday, 28.02.16</td>
<td>Yogaasna - Yoga, Meditation and Bashavak</td>
<td>8.30 am to 11.30 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 29.02.16</td>
<td>Study of 'Bhagavad Gita'</td>
<td>10.00 am to 11.00 am</td>
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<tr>
<td></td>
<td>'Bala Sangeh' - children's Moral and Spiritual Education class</td>
<td>10.00 am to 11.00 am</td>
<td></td>
</tr>
<tr>
<td>Day / Date</td>
<td>Topic</td>
<td>Time</td>
<td>Venue</td>
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<tr>
<td>Tuesday, 06.03.19</td>
<td>‘Baba Sangu’ - Children's Moral and Spiritual Education class</td>
<td>3:30 am to 5:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 06.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 07.03.19</td>
<td>Celebration of 'Shri Veda Sankaratri'</td>
<td>10:00 am to 12:00 pm</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Thursday, 08.03.19</td>
<td>‘Baba Sangu’ - Children’s Moral and Spiritual Education class</td>
<td>9:30 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Thursday, 08.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
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<tr>
<td>Friday, 09.03.19</td>
<td>‘Baba Sangu’ - Children’s Moral and Spiritual Education class</td>
<td>9:30 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
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<tr>
<td>Friday, 09.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
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<td>Saturday, 10.03.19</td>
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<td>Springfield Lakes, QLD</td>
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<tr>
<td>Saturday, 10.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 13.03.19</td>
<td>‘Baba Sangu’ - Children’s Moral and Spiritual Education class</td>
<td>9:30 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 13.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 14.03.19</td>
<td>‘Baba Sangu’ - Children’s Moral and Spiritual Education class</td>
<td>9:30 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 14.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Thursday, 15.03.19</td>
<td>‘Baba Sangu’ - Children’s Moral and Spiritual Education class</td>
<td>9:30 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
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<tr>
<td>Thursday, 15.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
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<td>Springfield Lakes, QLD</td>
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<tr>
<td>Friday, 16.03.19</td>
<td>‘Baba Sangu’ - Children’s Moral and Spiritual Education class</td>
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<tr>
<td>Friday, 16.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
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<td>Springfield Lakes, QLD</td>
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<tr>
<td>Saturday, 17.03.19</td>
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<tr>
<td>Saturday, 17.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Monday, 18.03.19</td>
<td>‘Baba Sangu’ - Children’s Moral and Spiritual Education class</td>
<td>9:30 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Monday, 18.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 19.03.19</td>
<td>‘Baba Sangu’ - Children’s Moral and Spiritual Education class</td>
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<td>Springfield Lakes, QLD</td>
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<tr>
<td>Tuesday, 19.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 20.03.19</td>
<td>‘Baba Sangu’ - Children’s Moral and Spiritual Education class</td>
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<td>Springfield Lakes, QLD</td>
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<tr>
<td>Wednesday, 20.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
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<tr>
<td>Thursday, 21.03.19</td>
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<td>Thursday, 21.03.19</td>
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<tr>
<td>Friday, 22.03.19</td>
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<td>Saturday, 23.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 24.03.19</td>
<td>‘Baba Sangu’ - Children’s Moral and Spiritual Education class</td>
<td>9:30 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 24.03.19</td>
<td>Study of ‘Shri Shridhara Gita’</td>
<td>10:00 am to 11:00 am</td>
<td>Springfield Lakes, QLD</td>
</tr>
</tbody>
</table>

During the month, we will have the celebration of Sri Madhavacharya and Sri Prabhakaran's birthday. In addition, we will have an inspiring talk by Swami Vindacharitra on the 25th March 2019.
<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Venue</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday</td>
<td>06.04.16</td>
<td>9:00 am to 6:30 pm</td>
<td>Brisbane Community College Hall</td>
<td>Indoor Hall</td>
</tr>
<tr>
<td>Sunday</td>
<td>07.04.16</td>
<td>6:00 am to 5:00 pm</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
<tr>
<td>Monday</td>
<td>08.04.16</td>
<td>7:00 pm to 8:00 pm</td>
<td>Brisbane, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
<tr>
<td>Tuesday</td>
<td>09.04.16</td>
<td>7:00 am to 8:00 am</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
<tr>
<td>Wednesday</td>
<td>09.04.16</td>
<td>7:00 pm to 8:00 pm</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
<tr>
<td>Thursday</td>
<td>10.04.16</td>
<td>8:30 am to 5:45 pm</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
<tr>
<td>Friday</td>
<td>11.04.16</td>
<td>10:00 am to 12:00 pm</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
<tr>
<td>Saturday</td>
<td>12.04.16</td>
<td>8:30 am to 12:00 pm</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
<tr>
<td>Sunday</td>
<td>13.04.16</td>
<td>7:00 pm to 8:00 pm</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
<tr>
<td>Monday</td>
<td>14.04.16</td>
<td>8:30 am to 9:45 am</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
<tr>
<td>Tuesday</td>
<td>15.04.16</td>
<td>10:00 am to 12:00 pm</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
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<tr>
<td>Wednesday</td>
<td>16.04.16</td>
<td>7:00 pm to 8:00 pm</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
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<tr>
<td>Thursday</td>
<td>17.04.16</td>
<td>4:30 pm to 6:30 pm</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
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<tr>
<td>Friday</td>
<td>18.04.16</td>
<td>7:00 pm to 8:00 pm</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
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<tr>
<td>Saturday</td>
<td>19.04.16</td>
<td>8:30 am to 9:45 am</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
<tr>
<td>Sunday</td>
<td>20.04.16</td>
<td>7:00 am to 8:15 am</td>
<td>Springfield, QLD</td>
<td>12 Broadway Street, Springfield</td>
</tr>
</tbody>
</table>

*Note: Times are approximate and subject to change.*
<table>
<thead>
<tr>
<th>Day / Date</th>
<th>Topic(s)</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, 6/06/16</td>
<td>Physical Yoga class</td>
<td>5.30 am to 8.10 am</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
</tr>
<tr>
<td></td>
<td>'Dada Dafl' - Children's Moral and Spiritual Education class</td>
<td>9.00 am to 12.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
</tr>
<tr>
<td></td>
<td>Study of 'Winged Sleeper'</td>
<td>3.00 pm to 7.00 pm</td>
<td>7 Tandridge St, Off Malcon St, Middle Banks, Townsville</td>
</tr>
<tr>
<td>Tuesday, 7/06/16</td>
<td>Debatt class</td>
<td>5.00 pm to 7.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
</tr>
<tr>
<td>Tuesday, 8/06/16</td>
<td>2nd Senior Men's Debating Society</td>
<td>7.00 pm to 8.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
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<tr>
<td>Wednesday, 9/06/16</td>
<td>Class on 'Pilates Exercises'</td>
<td>6.00 pm to 7.00 pm</td>
<td>7 Tandridge St, Off Malcon St, Middle Banks, Townsville</td>
</tr>
<tr>
<td>Friday, 14/06/16</td>
<td>Class on Samadhi (Zen)</td>
<td>3.00 pm to 6.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
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<tr>
<td>Sunday, 17/06/16</td>
<td>Physical Yoga class</td>
<td>8.20 am to 9.20 am</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
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<td></td>
<td>'Dada Dafl' - Children's Moral and Spiritual Education class</td>
<td>9.00 am to 12.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
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<td></td>
<td>Study of 'Winged Sleeper'</td>
<td>3.00 pm to 7.00 pm</td>
<td>7 Tandridge St, Off Malcon St, Middle Banks, Townsville</td>
</tr>
<tr>
<td>Monday, 18/06/16</td>
<td>Meditation and Spiritual Liturgy</td>
<td>7.00 pm to 8.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
</tr>
<tr>
<td>Wednesday, 20/06/16</td>
<td>Annual Programme</td>
<td>8.00 pm to 9.00 pm</td>
<td>Intermediate State High School, 1080 Maud St, Townsville</td>
</tr>
<tr>
<td>Monday, 25/06/16</td>
<td>Debatt class</td>
<td>6.00 pm to 7.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
</tr>
<tr>
<td>Tuesday, 26/06/16</td>
<td>Sri Ramakrishna Doctor</td>
<td>7.00 pm to 8.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
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<tr>
<td>Sunday, 2/07/16</td>
<td>Physical Yoga class</td>
<td>8.20 am to 9.20 am</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
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<td></td>
<td>'Dada Dafl' - Children's Moral and Spiritual Education class</td>
<td>9.00 am to 12.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
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<tr>
<td></td>
<td>Study of 'Winged Sleeper'</td>
<td>Canceled</td>
<td></td>
</tr>
<tr>
<td>Saturday, 27/06/16</td>
<td>Yoga class</td>
<td>8.30 am to 9.30 am</td>
<td>Westlands Primary, Springfield Lakes, Qld</td>
</tr>
<tr>
<td></td>
<td>'Vidyut', 'Pandit Bhati' and 'Jyotish'</td>
<td>9.30 am to 11.00 am</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
</tr>
<tr>
<td>Sunday, 28/06/16</td>
<td>'Dada Dafl' - Children's Moral and Spiritual Education class</td>
<td>9.00 am to 12.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
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<tr>
<td></td>
<td>Study of 'Winged Sleeper'</td>
<td>Canceled</td>
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<tr>
<td>Tuesday, 1/07/16</td>
<td>Debatt class</td>
<td>8.00 pm to 7.00 pm</td>
<td>31 Greenwood Street, Springfield Lakes, Qld</td>
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<tr>
<td>Day / Date</td>
<td>Topic</td>
<td>Time</td>
<td>Venue</td>
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<tr>
<td>Wednesday, 01.06.16</td>
<td>Class on 'Viveka Chudamani'</td>
<td>8:30 pm to 7:30 pm</td>
<td>7 Trofard St., Off Nelson St., Middle Ridge, Toowoomba</td>
</tr>
<tr>
<td>Wednesday, 01.06.16</td>
<td>Sri Rama Nama Sankirtanam</td>
<td>7.00 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 03.06.16</td>
<td>Class on 'Ramayana'</td>
<td>7.00 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 05.06.16</td>
<td>Physical Yoga class</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 05.06.16</td>
<td>'Bala Sangha' - Children's Moral and Spiritual Education class</td>
<td>10.00 am to 11.00 am</td>
<td>Residence of Som Parkash, 19 Scribbly Gum Street, Sunnybank Hills, QLD</td>
</tr>
<tr>
<td>Sunday, 05.06.16</td>
<td>Study of 'Bhagavad Gita'</td>
<td>10.00 am to 11.00 am</td>
<td>134 Fleming Rd., Chapel Hill, QLD 4069</td>
</tr>
<tr>
<td>Tuesday, 07.06.16</td>
<td>Sanskrit class</td>
<td>6.00 pm to 7.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 10.06.16</td>
<td>Class on 'Meditation and Spiritual Life'</td>
<td>7.00 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 12.06.16</td>
<td>Physical Yoga class</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 12.06.16</td>
<td>'Bala Sangha' - Children's Moral and Spiritual Education class</td>
<td>10.00 am to 11.00 am</td>
<td>D'Agular National Park, Red Ash pionic area, Bellbird Grove, Off Mt Nebo Rd</td>
</tr>
<tr>
<td>Tuesday, 14.06.16</td>
<td>Sanskrit class</td>
<td>6.00 pm to 7.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Thursday, 16.06.16</td>
<td>Sri Rama Nama Sankirtanam</td>
<td>7.00 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 17.06.16</td>
<td>Class on 'Ramayana'</td>
<td>7.00 pm to 8.00 pm</td>
<td>D'Agular National Park, Red Ash pionic area, Bellbird Grove, Off Mt Nebo Rd</td>
</tr>
<tr>
<td>Sunday, 19.06.16</td>
<td>Bush Walk</td>
<td>POSTPONED</td>
<td>134 Fleming Rd., Chapel Hill, QLD 4069</td>
</tr>
<tr>
<td>Tuesday, 21.06.16</td>
<td>Sanskrit class</td>
<td>6.00 pm to 7.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 24.06.16</td>
<td>Class on 'Meditation and Spiritual Life'</td>
<td>7.00 pm to 8.00 pm</td>
<td>D'Agular National Park, Red Ash pionic area, Bellbird Grove, Off Mt Nebo Rd</td>
</tr>
<tr>
<td>Sunday, 26.06.16</td>
<td>Bush Walk (subject to weather conditions)</td>
<td>7:30 am to 1:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 28.06.16</td>
<td>Sanskrit class</td>
<td>8.00 pm to 7.00 pm</td>
<td>134 Fleming Rd., Chapel Hill, QLD 4069</td>
</tr>
<tr>
<td>Tuesday, 30.06.16</td>
<td>Sri Rama Nama Sankirtanam</td>
<td>7.00 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
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<tr>
<td>Friday, 01.07.16</td>
<td>Class on 'Rameswara'</td>
<td>7.15 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Saturday, 02.07.16</td>
<td>Monthly Satsang (Please bring a plate)</td>
<td>6.30 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 03.07.16</td>
<td>Physical Yoga class</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Monday, 04.07.16</td>
<td>Study of 'Bhagavad Gita'</td>
<td>10.00 am to 11.00 am</td>
<td>Residential of Sam Parkash, Sunnybank Hills</td>
</tr>
<tr>
<td>Tuesday, 05.07.16</td>
<td>Sanskrit class</td>
<td>6.00 pm to 7.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Thursday, 07.07.16</td>
<td>Class on 'Viveka Chudamani' of Sri Sankara Charya</td>
<td>6.30 pm to 7.30 pm</td>
<td>7 Trafalgar St, Off Nelson St, Middle Ridge, Toowoomba</td>
</tr>
<tr>
<td>Friday, 08.07.16</td>
<td>Class on 'Meditation and Spiritual Life'</td>
<td>7.00 pm to 8.00 pm</td>
<td>134 Fleming Rd, Chapel Hill, QLD 4069</td>
</tr>
<tr>
<td>Sunday, 09.07.16</td>
<td>Satsang at Deception Bay</td>
<td>6.00 pm to 7.30 pm</td>
<td>13, Parwana Blvd, Deception Bay, QLD</td>
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<tr>
<td>Sunday, 10.07.16</td>
<td>Study of 'Bhagavad Gita'</td>
<td>10.00 am to 11.00 am</td>
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<td>Tuesday, 26.07.16</td>
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<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<td>Friday, 29.07.16</td>
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<td>7.15 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Saturday, 30.07.16</td>
<td>Yoga walk - Yoga, Meditation and Bushwalk</td>
<td>10.00 am to 12.00 pm</td>
<td>Vedaant Prajchna, Springfield Lakes, CSR TSE, 3 Ave &amp; Grindella Drive</td>
</tr>
<tr>
<td>Sunday, 31.07.16</td>
<td>'Bala Sangha' - Children's Moral and Spiritual Education class</td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td>Tuesday, 02.06.16</td>
<td>Sanskrit class</td>
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<tr>
<td>Thursday, 04.06.16</td>
<td>Class on ‘Viveka Chudamani’ of Sri Sankarshastrya</td>
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<td>Saturday, 13.06.16</td>
<td>Monthly Ekrarang @ Jyotiba’s (Please bring a plate)</td>
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<tr>
<td>Sunday, 14.06.16</td>
<td>Physical Yoga class (Beginners)</td>
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<tr>
<td>Sri Rama Nam Sankrantanam</td>
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<tr>
<td>Tuesday, 15.06.16</td>
<td>Sanskrit class</td>
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<tr>
<td>Friday, 19.06.16</td>
<td>Class on ‘Meditation and Spiritual Life’</td>
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<tr>
<td>Tuesday, 25.06.16</td>
<td>Sanskrit class</td>
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<tr>
<td>Thursday, 27.06.16</td>
<td>Class on ‘Ramayana’</td>
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<tr>
<td>Friday, 28.06.16</td>
<td>Yoga walk, Meditation and Bhedwalk</td>
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<tr>
<td>Saturday, 29.06.16</td>
<td>Sri Krishna Janmastami (Ple bring a plate)</td>
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<tr>
<td>Wednesday, 30.06.16</td>
<td>Sanskrit class</td>
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<tr>
<td>Saturday, 03.07.16</td>
<td>Annual Spiritual Retreat conducted by Swami Sricharananda (Ple bring a plate)</td>
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</tbody>
</table>
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Brisbane Chapter ~ Vedanta Centre of Sydney
Programme for September 2016
All are welcome

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Topic</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday</td>
<td>03.09.16</td>
<td>Annual Spiritual Retreat</td>
<td>10:00 am to 3:30 pm</td>
<td>69 Toorak Place</td>
</tr>
</tbody>
</table>
|          |          | owned by Haridasa Chandrash 
|          |          |                                        | Bridgeman Crescent 4086                 |
|          |          |                                          | Tel: 547 294 1206 |                                            |
| Sunday   | 04.09.16 | Physical Yoga class (Baghavan)             | 8:30 am to 9:45 am | 12 Greenwood Street, Springfield Lakes, QLD |
|          |          | "Bala Sanga" - Children's Mind and        |                  |                                            |
|          |          | Spiritual Education class                 |                  |                                            |
| Tuesday  | 06.09.16 | Sanskrit class                             | 7:00 am to 11:00 am | 12 Greenwood Street, Springfield Lakes, QLD |
| Thursday | 08.09.16 | Class on 'Veda Literature of Sri          | 8:00 am to 9:00 am | 12 Greenwood Street, Springfield Lakes, QLD |
|          |          | Sankitadhiyansh                         |                  |                                            |
| Friday   | 09.09.16 | Class on 'Meditation and Spiritual Life'  | 7:00 am to 8:00 am | 12 Greenwood Street, Springfield Lakes, QLD |
| Saturday | 10.09.16 | Mission Service                          | 8:30 am to 9:00 am | 18 Dr. Agarwa St, Parkville, C.G.          |
| Sunday   | 11.09.16 | Physical Yoga class (Baghavan)            | 8:30 am to 9:45 am | 12 Greenwood Street, Springfield Lakes, QLD |
|          |          | Study of "Baghavan Gil"                   | 10:00 am to 11:00 am |                                            |
| Monday   | 12.09.16 | Discussion group at home                   | 7:30 pm to 9:00 pm | Residence of Soma Prabhupada,              |
|          |          |                                            |                  | 10 Story Board Street,                    |
|          |          |                                            |                  | Burpengary Hills                          |
| Tuesday  | 13.09.16 | Sanskrit class                             | 8:00 am to 9:00 am | 12 Greenwood Street, Springfield Lakes, QLD |
|          |          | Sri Rama Nama Sandhi                        | 7:00 pm to 8:00 pm |                                            |
| Friday   | 16.09.16 | Class on 'Viveka'                          | 7:15 pm to 9:00 pm | 12 Greenwood Street, Springfield Lakes, QLD |
| Sunday   | 17.09.16 | Physical Yoga class (Baghavan)            | 8:30 am to 9:45 am | 12 Greenwood Street, Springfield Lakes, QLD |
|          |          | Study of "Baghavan Gil"                   | 10:00 am to 11:00 am |                                            |
| Tuesday  | 20.09.16 | Sanskrit class                             | 8:00 am to 9:00 am | 12 Greenwood Street, Springfield Lakes, QLD |
|          |          | Study of 'Meditation and Spiritual Life'  | 7:00 pm to 8:00 pm | 12 Greenwood Street, Springfield Lakes, QLD |
| Monday   | 26.09.16 | Yoga class, Veda-Literature and Sankrit    | 8:00 am to 9:00 am | Veda-Peaceland, Springfield Lakes, QLD    |
|          |          |                                            |                  | 12 Greenwood St, 505 Rose Ave &             |
|          |          |                                            |                  | Gold Coast Drive                         |
| Sunday   | 25.09.16 | Study of "Shagavan Gil"                    | 10:00 am to 11:00 am | 12 Greenwood Street, Springfield Lakes, QLD |
| Tuesday  | 27.09.16 | Svetambar class                            | 9:00 am to 10:00 am | 12 Greenwood Street, Springfield Lakes, QLD |
|          |          | Sri Rama Nama Sandhi                        | 7:00 pm to 8:00 pm |                                            |
| Friday   | 30.09.16 | Class on 'Viveka'                          | 7:15 pm to 9:00 pm | 12 Greenwood Street, Springfield Lakes, QLD |
| Sunday   | 02.10.16 | Sri Durga Puja                             | 8:30 am to 1:00 pm | Toowong Sandy Citrino                  |
|          |          | Family, Sankirti, Puja (prasad to follow)  |                  | 70 Maryvale St, Toowong QLD 4066         |

Note: Please park on Maryvale Street. Off Toowong Shopping Centre

www.vedanta.brisbane.org  Tel: (07) 3818 9986

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### Programme for October 2016

<table>
<thead>
<tr>
<th>Day</th>
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<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>04.10.16 - 09.10.16</td>
<td>Sri Durga Nalakshati (obituary)</td>
<td>9.00 am to 9.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Saturday, 01.10.16</td>
<td>Monthly Satsang</td>
<td>6.30 pm to 9.00 pm</td>
<td>17114 Block St, Everton Park 4023</td>
</tr>
<tr>
<td>Sunday, 02.10.16</td>
<td>Physical Yoga class (Beginners)</td>
<td>9.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Monday, 03.10.16</td>
<td>Study of 'Bhagavad Gita'</td>
<td>10.00 am to 11.00 am</td>
<td>Residence of Smt Pratibha, 10 Borrbly Gum Street, Sunnybank Hills</td>
</tr>
<tr>
<td>Tuesday, 04.10.16</td>
<td>Discussion group at Romj's</td>
<td>7:00pm to 8:30pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td>Tuesday, 04.10.16</td>
<td>Sanskrit class</td>
<td>8.00 pm to 9.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td>Thursday, 06.10.16</td>
<td>Lunch with senior citizens</td>
<td>8.30 pm to 7.30 pm</td>
<td>7 Trenagga St, Old Kaimon St, Middle Grig, Toowoomba</td>
</tr>
<tr>
<td>Sunday, 09.10.16</td>
<td>Sri Puja Ashrami Puja</td>
<td>8.00 am to 1.00 pm</td>
<td>Tecumbe Senior Citizens Hall, 3 Maryvale St, Tiddyong Car Park</td>
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<tr>
<td>Tuesday, 11.10.16</td>
<td>Sanskrit class</td>
<td>9.00 pm to 7.00 pm</td>
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<td>Wednesday, 12.10.16</td>
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<td>Saturday, 29.10.16</td>
<td>Yoga walk - Yoga, Meditation and Bushwalk</td>
<td>6.30am to 11.00 am</td>
<td>Vedanta Prechut, Springfield Lakes, 10 Tien Tres Ave 8, Griddle Drive</td>
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<td>Sunday, 30.10.16</td>
<td>Study of 'Bhagavad Gita'</td>
<td>10.00 am to 11.00 am</td>
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<td>7.15 pm to 8.00 pm</td>
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<td>Monthly Satsang</td>
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All are welcome

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<thead>
<tr>
<th>Day / Date</th>
<th>Topic</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, 01.12.16</td>
<td>Class on &quot;Viveka Chutama&quot; of Sri Sankaracharya</td>
<td>5:30 pm to 7:30 pm</td>
<td>7 Yaragar St, Off Nelson St, Middle Ridge, Toowoomba</td>
</tr>
<tr>
<td>Sunday, 04.12.16</td>
<td>Physical Yoga class</td>
<td>8:30 am to 9:45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 04.12.16</td>
<td>'Sala Barat' – Children's Moral and Spiritual Education class</td>
<td>10:00 am to 11:00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 06.12.16</td>
<td>Sanskrit class</td>
<td>8:00 am to 9:00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 07.12.16</td>
<td>Reception for General Secretary. Sveti Subhramanda Mahendra</td>
<td>7:00 pm to 8:30 pm</td>
<td>Kenmore Library &amp; Brookfield Rd, Kenmore QLD 4069</td>
</tr>
<tr>
<td>Tuesday, 13.12.16</td>
<td>Sanskrit class</td>
<td>8:00 am to 9:00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 17.12.16</td>
<td>Physical Yoga class</td>
<td>8:30 am to 9:45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 20.12.16</td>
<td>Holy Mother Sarada Devi’s Birthday Pujya</td>
<td>13:30 pm to 1:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Saturday, 24.12.16</td>
<td>YogaMela - Yoga, Meditation and Bushwalk</td>
<td>8:30 am to 11:30 am</td>
<td>VedaCentre Praesols, Springfield Lakes, one Tea Trees Ave &amp; Greenridge Drive</td>
</tr>
<tr>
<td>Sunday, 26.12.16</td>
<td>Sri Rama Nama Samhitiyana</td>
<td>7:00 pm to 8:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 31.12.17</td>
<td>Kalyan Sri’s Public Celebration of Holy Mother Sarada Devi’s Birthday</td>
<td>10:00 am to 1:00 pm</td>
<td>Indooroopilly Senior Citizens Club, 998 Forest Road, Indooroopilly</td>
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</tbody>
</table>

www.vedantabrisbane.org Tel: (07) 3818 9986
### Programme for January 2017

<table>
<thead>
<tr>
<th>Day / Date</th>
<th>Topic</th>
<th>Time</th>
<th>Venue</th>
</tr>
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<tbody>
<tr>
<td><strong>Sunday, 01.01.17</strong></td>
<td>International &amp; Public Celebration of New Year</td>
<td>10.00 am to 1.00 pm</td>
<td>Indraprastha Senior Citizens Club, 54 Thortons Road, Indooroopilly, Brisbane</td>
</tr>
<tr>
<td><strong>Tuesday, 03.01.17</strong></td>
<td>Sanskrit class</td>
<td>6.00 pm to 7.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td><strong>Friday, 06.01.17</strong></td>
<td>Class on 'Mediation and Spiritual Life'</td>
<td>7.00 pm to 8.00 pm</td>
<td>134 Fleming Rd, Chapel Hill, QLD 4069</td>
</tr>
<tr>
<td><strong>Saturday, 07.01.17</strong></td>
<td>Monthly Satsang</td>
<td>6.30 pm to 8.00 pm</td>
<td>4 Mountain Bell Lane, Springfield Lakes QLD 4111, all welcome</td>
</tr>
<tr>
<td><strong>Sunday, 08.01.17</strong></td>
<td>Physical Yoga class</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td><strong>Monday, 09.01.17</strong></td>
<td>Discussion group at Somji's</td>
<td>7.30 pm to 9.30 pm</td>
<td>Residence of Sri Pwithash, 19 Southby Glen Street, Sunnybank Hills</td>
</tr>
<tr>
<td><strong>Tuesday, 10.01.17</strong></td>
<td>Sanskrit class</td>
<td>6.00 pm to 7.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td><strong>Friday, 13.01.17</strong></td>
<td>Class on 'Ramayana'</td>
<td>7.16 pm to 9.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td><strong>Sunday, 15.01.17</strong></td>
<td>Physical Yoga class</td>
<td>8.30 am to 9.48 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td><strong>Tuesday, 16.01.17</strong></td>
<td>Sanskrit class</td>
<td>6.00 pm to 7.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td><strong>Thursday, 19.01.17</strong></td>
<td>Swami Vivekananda's Birthday Celebrations</td>
<td>12.00 pm to 1.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td><strong>Sunday, 22.01.17</strong></td>
<td>Physical Yoga class</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td><strong>Monday, 23.01.17</strong></td>
<td>Sri Rama Nama Sanjatanam</td>
<td>7.00 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td><strong>Saturday, 28.01.17</strong></td>
<td>Yoganidhi - Yoga, Meditation and Bushwark</td>
<td>6.30 pm to 11.30 am</td>
<td>Vedanta Preksh, Springfield Lakes, 19, West Tress Ave &amp; Grindellle Drive</td>
</tr>
<tr>
<td><strong>Sunday, 29.01.17</strong></td>
<td>Baal Sargam - Children's Moral &amp; Spiritual Education class</td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td><strong>Study of 'Bhagavad Gita'</strong></td>
<td></td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
</tbody>
</table>

www.vedanta-brisbane.org  Tel: (07) 3818 9986
**Brisbane Chapter – Vedanta Centre of Sydney**

**PROGRAMME FOR FEBRUARY 2017**

**All are welcome**

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, 03.02.17</td>
<td>Class on &quot;Viveka Chudamani&quot; of Sri Shankaracharya</td>
<td>7 Tridhara St, Off Naxan Rd, Malabar Hills, Toowong</td>
</tr>
<tr>
<td>Friday, 09.02.17</td>
<td>Class on &quot;Mediation and Spiritual Life&quot;</td>
<td>134 Fleming Rd, Chapel Hill, QLD</td>
</tr>
<tr>
<td>Saturday, 10.02.17</td>
<td>Physical Yoga class</td>
<td>Residential of Br. Prakash, 10 Sargood Dr, Russell Vale, NSW</td>
</tr>
<tr>
<td>Monday, 13.02.17</td>
<td>Discussion group at Br. John's</td>
<td>10 Sargood Dr, Russell Vale, NSW</td>
</tr>
<tr>
<td>Tuesday, 14.02.17</td>
<td>Satsang class</td>
<td>10 Sargood Dr, Russell Vale, NSW</td>
</tr>
<tr>
<td>Tuesday, 21.02.17</td>
<td>Discussion held Springfield Lakes</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 19.02.17</td>
<td>Physical Yoga class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 21.02.17</td>
<td>Satsang class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 22.02.17</td>
<td>Sri Rama Nama Santhosham</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 24.02.17</td>
<td>Satsang – Prarthana</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Saturday, 25.02.17</td>
<td>Yoga Week – Yoga, Meditation and Bushwalk</td>
<td>Residential of Br. Prakash, 10 Sargood Dr, Russell Vale, NSW</td>
</tr>
<tr>
<td>Sunday, 26.02.17</td>
<td>&quot;Baba Sangha&quot; – Children's Moral and Spiritual Education class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 28.02.17</td>
<td>Discussion of Sri Ramakrishna &amp; Swami Vivekananda</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Saturday, 03.03.17</td>
<td>Public Conference on &quot;An Introduction to Vedanta and the Vedanta School of Thought&quot;</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
</tbody>
</table>

**www.vedantbrisbane.org**

**Tel: (07) 3818 9995**

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Item 14 / Attachment 15
Brisbane Chapter ~ Vedanta Centre of Sydney

PROGRAMME FOR March 2017
All are welcome

<table>
<thead>
<tr>
<th>Day / Date</th>
<th>Topic</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, 06/03/2017</td>
<td>Discussion group at SCMA's</td>
<td>7:30 pm to 8:00 pm</td>
<td>Radel House of 6cm Parvath, 14 Tebdale Gun Street, Burpengary Hills</td>
</tr>
<tr>
<td>Tuesday, 07/03/2017</td>
<td>Sanskrit class</td>
<td>6:00 pm to 7:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Wednesday, 08/03/2017</td>
<td>Gita Ramayana Sankritanam</td>
<td>5:00 pm to 6:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 10/03/2017</td>
<td>Class on ‘Ramayana’</td>
<td>7:15 pm to 9:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday, 12/03/2017</td>
<td>Physical Yoga class</td>
<td>8:30 am to 9:45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Monday, 14/03/2017</td>
<td>Sanskrit class</td>
<td>8:30 pm to 9:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 15/03/2017</td>
<td>Class on ‘Ramayana and Spiritual Life’</td>
<td>7:00 pm to 9:00 pm</td>
<td>154 Perring Rd, Chapel Hill QLD 4066</td>
</tr>
<tr>
<td>Sunday, 19/03/2017</td>
<td>Physical Yoga class</td>
<td>8:30 am to 9:45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 21/03/2017</td>
<td>Sanskrit class</td>
<td>6:00 pm to 7:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 24/03/2017</td>
<td>Sri Ramakrishna Sankritanam</td>
<td>7:00 pm to 8:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Saturday, 25/03/2017</td>
<td>Yoga walk - ‘Yoga, Meditation and Bushwalk’</td>
<td>6:30 am to 10:30 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday, 29/03/2017</td>
<td>Sri Sankaracarya Upanishad</td>
<td>5:00 pm to 7:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday, 31/03/2017</td>
<td>Class on ‘Mediation and Spiritual Life’</td>
<td>7:00 pm to 8:00 pm</td>
<td>154 Perring Rd, Chapel Hill QLD 4066</td>
</tr>
</tbody>
</table>
Brisbane Centre - Vedanta Centre of Sydney

PROGRAMME FOR APRIL 2017
All are welcome

Sunday, 20/4/2017
Physical Yoga class
9.30 am to 11.30 am
8 Greatwood Street, Springfield Lakes, QLD

Study of ‘Bhagavad Gita’
10.00 am to 11.00 am
8 Greatwood Street, Springfield Lakes, QLD

‘Gita Sangha’- Children’s Moral and Spiritual Education class
10.00 am to 11.00 am
Residence of B. N. Rasiah, 19 Sarrang Rd, Brisbane, QLD

Monday, 21/4/2017
‘Dharma’ group at Sthiti
7.30 pm to 9.00 pm
12 Greatwood Street, Springfield Lakes, QLD

Tuesday, 22/4/2017
Bhajans and ‘Purushottam Satsangh Mantra’
7.00 pm to 8.20 pm
12 Greatwood Street, Springfield Lakes, QLD

Wednesday, 23/4/2017
Meditation class
8.30 am to 9.45 am
12 Greatwood Street, Springfield Lakes, QLD

Study of ‘Bhagavad Gita’
10.00 am to 11.00 am
12 Greatwood Street, Springfield Lakes, QLD

Thursday, 24/4/2017
Physical Yoga class
8.30 am to 10.45 am
12 Greatwood Street, Springfield Lakes, QLD

Friday, 25/4/2017
Class on ‘Mindfulness and Spiritual Life’
7.30 pm to 9.00 pm
124 Pinning Rd, Clayfield QLD 4011

Saturday, 26/4/2017
Yoga Satsang - Meditation and Satsang
8.30 am to 11.30 am
12 Greatwood Street, Springfield Lakes, QLD

Sunday, 27/4/2017
8.30 am to 11.00 am
12 Greatwood Street, Springfield Lakes, QLD

‘Gita Sangha’- Children’s Moral and Spiritual Education class
10.00 am to 11.00 am
12 Greatwood Street, Springfield Lakes, QLD

12 Greatwood Street, Springfield Lakes, QLD
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Venue</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, 30/5/17</td>
<td>7.00 pm to 8.30 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Class on 'Ramapuri' with Swami Sarveswaranandaji, Head, Rishivananda Mission, Sri Lanka</td>
</tr>
<tr>
<td>Saturday, 06/06/2017</td>
<td>7.15 am to 9.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Physical Yoga class</td>
</tr>
<tr>
<td>Sunday, 11/06/2017</td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Study of 'Shrequed Gita' - Children's Mental and Spiritual Education class</td>
</tr>
<tr>
<td>Monday, 12/06/2017</td>
<td>7.30 am to 9.30 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Class on Vedanta and Spiritual Life with Swami Bhagat, Head, Rishivananda Mission, Sri Lanka</td>
</tr>
<tr>
<td>Tuesday, 13/06/2017</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Physical Yoga class</td>
</tr>
<tr>
<td>Wednesday, 14/06/2017</td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Study of 'Shrequed Gita' - Children's Mental and Spiritual Education class</td>
</tr>
<tr>
<td>Thursday, 15/06/2017</td>
<td>12.00 noon to 1.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Study of 'Shrequed Gita' - Children's Mental and Spiritual Education class</td>
</tr>
<tr>
<td>Friday, 16/06/2017</td>
<td>7.16 pm to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Class on 'Ramapuri'</td>
</tr>
<tr>
<td>Saturday, 17/06/2017</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Physical Yoga class</td>
</tr>
<tr>
<td>Sunday, 18/06/2017</td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Study of 'Shrequed Gita' - Children's Mental and Spiritual Education class</td>
</tr>
<tr>
<td>Monday, 19/06/2017</td>
<td>7.00 am to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Class on Vedanta and Spiritual Life with Swami Bhagat, Head, Rishivananda Mission, Sri Lanka</td>
</tr>
<tr>
<td>Tuesday, 20/06/2017</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Physical Yoga class</td>
</tr>
<tr>
<td>Wednesday, 21/06/2017</td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Study of 'Shrequed Gita' - Children's Mental and Spiritual Education class</td>
</tr>
<tr>
<td>Thursday, 22/06/2017</td>
<td>7.00 am to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Class on Vedanta and Spiritual Life with Swami Bhagat, Head, Rishivananda Mission, Sri Lanka</td>
</tr>
<tr>
<td>Friday, 23/06/2017</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Physical Yoga class</td>
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<tr>
<td>Saturday, 24/06/2017</td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Study of 'Shrequed Gita' - Children's Mental and Spiritual Education class</td>
</tr>
<tr>
<td>Sunday, 25/06/2017</td>
<td>7.00 am to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Class on Vedanta and Spiritual Life with Swami Bhagat, Head, Rishivananda Mission, Sri Lanka</td>
</tr>
<tr>
<td>Monday, 26/06/2017</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Physical Yoga class</td>
</tr>
<tr>
<td>Tuesday, 27/06/2017</td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Study of 'Shrequed Gita' - Children's Mental and Spiritual Education class</td>
</tr>
<tr>
<td>Wednesday, 28/06/2017</td>
<td>7.00 am to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Class on Vedanta and Spiritual Life with Swami Bhagat, Head, Rishivananda Mission, Sri Lanka</td>
</tr>
<tr>
<td>Thursday, 29/06/2017</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Physical Yoga class</td>
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<tr>
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<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Study of 'Shrequed Gita' - Children's Mental and Spiritual Education class</td>
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<tr>
<td>Sunday, 01/07/2017</td>
<td>8.30 pm to 9.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Class on Vedanta and Spiritual Life with Swami Bhagat, Head, Rishivananda Mission, Sri Lanka</td>
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<tr>
<td>Monday, 02/07/2017</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Physical Yoga class</td>
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<tr>
<td>Tuesday, 03/07/2017</td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Study of 'Shrequed Gita' - Children's Mental and Spiritual Education class</td>
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<tr>
<td>Wednesday, 04/07/2017</td>
<td>7.00 am to 8.00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Class on Vedanta and Spiritual Life with Swami Bhagat, Head, Rishivananda Mission, Sri Lanka</td>
</tr>
<tr>
<td>Thursday, 05/07/2017</td>
<td>8.30 am to 9.45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Physical Yoga class</td>
</tr>
<tr>
<td>Friday, 06/07/2017</td>
<td>10.00 am to 11.00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td>Study of 'Shrequed Gita' - Children's Mental and Spiritual Education class</td>
</tr>
<tr>
<td>Day</td>
<td>Time</td>
<td>Event</td>
<td>Location</td>
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</tr>
<tr>
<td>Thursday</td>
<td>6:30 pm</td>
<td>Class on 'Viveka Chaudhary of Sri Santacruzens'</td>
<td>7 Proserpine St, Off Helena St, Middles Ridge, Toowoonba</td>
</tr>
<tr>
<td>Friday</td>
<td>7:15 pm</td>
<td>Class on 'Sanjeevani'</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td>Sunday</td>
<td>8:30 am</td>
<td>Physical Yoga class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td></td>
<td>10:00 am</td>
<td>Study of 'Bhagavad Gita'</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<td></td>
<td>10:00 am</td>
<td>'Bala Sangeet' - Children's Moral and Spiritual Education class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Monday</td>
<td>7:00 pm</td>
<td>Sri Rama Nama Sanstraan</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Tuesday</td>
<td>8:00 am</td>
<td>Sanskrit class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Monday</td>
<td>2:00 pm</td>
<td>Class on 'Meditation and Spiritual Life'</td>
<td>114 Paringa Rd, Chapel Hill QLD 4099</td>
</tr>
<tr>
<td>Sunday</td>
<td>5:30 am</td>
<td>Physical Yoga class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td></td>
<td>9:00 am</td>
<td>Study of 'Bhagavad Gita'</td>
<td>13 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td></td>
<td>9:00 am</td>
<td>'Bala Sangeet' - Children's Moral and Spiritual Education class</td>
<td>13 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td>Monday</td>
<td>7:00 pm</td>
<td>Otsavam group as Bong's</td>
<td>12 Greenwood Street, Sunnybank Hills</td>
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<tr>
<td>Tuesday</td>
<td>6:00 pm</td>
<td>Sanskrit class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Friday</td>
<td>7:15 pm</td>
<td>Class on 'Pramayana'</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Sunday</td>
<td>8:30 am</td>
<td>Physical/Yoga class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td></td>
<td>10:00 am</td>
<td>Study of 'Bhagavad Gita'</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<td></td>
<td>10:00 am</td>
<td>'Bala Sangeet' - Children's Moral and Spiritual Education class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td>Tuesday</td>
<td>7:00 pm</td>
<td>Sri Rama Nama Sanstraan</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<tr>
<td>Friday</td>
<td>7:00 pm</td>
<td>Class on 'Meditation and Spiritual Life'</td>
<td>114 Paringa Rd, Chapel Hill QLD 4099</td>
</tr>
<tr>
<td>Saturday</td>
<td>10:30 am</td>
<td>Yogaswad - Yoga, Meditation and Kshamata</td>
<td>Vaestanta Precinct, Springfield Lakes, QLD</td>
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<tr>
<td></td>
<td>10:30 am</td>
<td>Study of 'Bhagavad Gita'</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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<td>9:00 pm</td>
<td>Sanskrit class</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
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</tbody>
</table>

www.vedantabrisbane.org  Tel: (07) 3818 9988
## Brisbane Chapter - Vedanta Centre of Sydney

### PROGRAMME FOR JULY 2017

All are welcome

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event Details</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Saturday</td>
<td>21/07/2017</td>
<td>7:00 pm to 8:00 pm</td>
<td>12 Greenwood St, Springfield Lakes, QLD</td>
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<td>Sunday</td>
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<td>Tuesday</td>
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<td>12 Greenwood St, Springfield Lakes, QLD</td>
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<td>Wednesday</td>
<td>25/07/2017</td>
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<td>12 Greenwood St, Springfield Lakes, QLD</td>
<td>Springfield Lakes, QLD</td>
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<td>Thursday</td>
<td>26/07/2017</td>
<td>8:30 am to 9.45 am</td>
<td>13 Greenwood St, Springfield Lakes, QLD</td>
<td>Springfield Lakes, QLD</td>
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<tr>
<td>Friday</td>
<td>27/07/2017</td>
<td>7:00 am to 8:00 am</td>
<td>13 Greenwood St, Springfield Lakes, QLD</td>
<td>Springfield Lakes, QLD</td>
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<tr>
<td>Saturday</td>
<td>28/07/2017</td>
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<td>12 Greenwood St, Springfield Lakes, QLD</td>
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<td>Sunday</td>
<td>29/07/2017</td>
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<td>12 Greenwood St, Springfield Lakes, QLD</td>
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<td>29/07/2017</td>
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<td>22/07/2017</td>
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<td>26/07/2017</td>
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<td>27/07/2017</td>
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<td>13 Greenwood St, Springfield Lakes, QLD</td>
<td>Springfield Lakes, QLD</td>
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<td>28/07/2017</td>
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<td>Springfield Lakes, QLD</td>
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<tr>
<td>Sunday</td>
<td>29/07/2017</td>
<td>10:00 am to 11.00 am</td>
<td>12 Greenwood St, Springfield Lakes, QLD</td>
<td>Springfield Lakes, QLD</td>
</tr>
<tr>
<td>Day</td>
<td>Topic</td>
<td>Time</td>
<td>Venue</td>
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<tr>
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<td>----------------------------------------------------</td>
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<td></td>
</tr>
<tr>
<td>Tuesday, 14/05/17</td>
<td>Sandisk class</td>
<td>9:00 am to 7:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
<tr>
<td>Wednesday, 15/05/17</td>
<td>Class on &quot;Bhakta Chintamani&quot; at Sri Banarsideshwar</td>
<td>9:00 am to 7:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
<tr>
<td>Thursday, 16/05/17</td>
<td>Sri Ramana Namasthitam</td>
<td>7:00 am to 8:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
<tr>
<td>Friday, 17/05/17</td>
<td>&quot;Meditation and Spiritual Life&quot;</td>
<td>7:00 am to 8:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
<tr>
<td>Saturday, 18/05/17</td>
<td>Monthly evening at the residence of Sneaker Kochs</td>
<td>6:30 pm to 8:00 pm</td>
<td>62, Glenmore Rd, Ashgrove Hill, QLD</td>
<td></td>
</tr>
<tr>
<td>Sunday, 19/05/17</td>
<td>Physical Yoga class</td>
<td>8:00 am to 9:45 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
<tr>
<td>Monday, 20/05/17</td>
<td>Study of &quot;Shreeveda Gita&quot;</td>
<td>10:00 am to 11:00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
<tr>
<td>Tuesday, 21/05/17</td>
<td>&quot;Bala Bangha - Children Moral and Spiritual Education class</td>
<td>10:00 am to 11:00 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
<tr>
<td>Wednesday, 22/05/17</td>
<td>Benefits class</td>
<td>7:00 am to 7:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
<tr>
<td>Thursday, 23/05/17</td>
<td>Sri Ramanuja Chaturthi worship</td>
<td>7:15 am to 8:30 am</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
<tr>
<td>Friday, 24/05/17</td>
<td>Yoga class - Yoga, Meditation and Bushwalk</td>
<td>10:00 am to 12:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
<tr>
<td>Saturday, 25/05/17</td>
<td>Benefits class</td>
<td>6:00 pm to 7:00 pm</td>
<td>12 Greenwood Street, Springfield Lakes, QLD</td>
<td></td>
</tr>
</tbody>
</table>
Springfield Land Corporation Pty Ltd
C/- LandPartners
Attn: Mark Lewis
Email: mark.lewis@landpartners.com.au

4 October 2017

Dear Mark,

Re: Area Development Plan Application - Approval
Application No: 5801/2017/ADP
Proposal: Area Development Plan to Reconfigure One (1) Management Lot into Two (2) Management Lots and Access Easement
Property Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

I refer to the above development application which was decided on 4 October 2017.

Enclosed with this letter is:

Decision Notice, including:
- Attachment A – Assessment Manager’s Conditions
- Attachment B – Approved Plans
- Resolution of Disputes or Differences

If you have any queries in regards to this application, please contact Edina Krkalic on the telephone number listed above.

Yours faithfully

Sean Dickson
ACTING TEAM COORDINATOR (DEVELOPMENT)

Cc. Queensland Urban Utilities
4 October 2017

DECISION NOTICE APPROVAL
(Given under section 316(2) of the Planning Act 2016)

Applicant details
Applicant name: Springfield Land Corporation Pty Ltd
Applicant contact details: mark.lewis@landpartners.com.au

Application details
Application number: 5801/2017/ADP
Application type: Area Development Plan
Description of proposed development: Area Development Plan to Reconfigure One (1) Management Lot into Two (2) Management Lots and Access Easement
Date application received: 10 August 2017

Site details
Property location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300
Real property description: Lot 2 SP 275460

Decision
Date of decision: 4 October 2017
Decision Authority: Acting Team Coordinator (Development)
1. **Decision Details:**

<table>
<thead>
<tr>
<th>Development</th>
<th>Approval Type</th>
<th>Decision</th>
<th>Currency Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area Development Plan to Reconfigure One (1) Management Lot Into Two (2) Management Lots and Access Easement</td>
<td>Development Permit</td>
<td>Approved in full subject to the conditions set out in Attachment A</td>
<td>Four (4) years</td>
</tr>
</tbody>
</table>

2. **Conditions of Assessment Manager (Ipswich City Council):**

Refer to Attachment A for Assessment Manager Conditions.

3. **Approved Plans Specifications and Drawings:**

The approved plans, specifications and drawings for this development approval are:

(a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and

(b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents.

The plans referenced below are included as Attachment B of this decision notice.

<table>
<thead>
<tr>
<th>Reference No. &amp; Revision No.</th>
<th>Description</th>
<th>Prepared By</th>
<th>Date</th>
<th>Amendments Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan No.  BRIK3577.000-020 Rev A</td>
<td>Proposed Reconfiguration</td>
<td>LandPartners</td>
<td>9 August 2017</td>
<td>The proposed boundary between Lot 3 and Lot 4 is to align with the approved boundaries of the Vedanta Precinct Plan (Council development permit no. 6980/2006/ADP) as detailed in red.</td>
</tr>
</tbody>
</table>

4. **Referral Agencies:**

Not applicable to this decision.

5. **Variation Approval:**

Not applicable to this decision.

6. **Further Development Permits:**

Not applicable to this decision.
7. **Environmental Authority**

   Not applicable to this decision.

8. **Properly Made Submissions**

   Not applicable to this decision.

9. **Currency period for the approval (section 85 of Planning Act 2016)**

   The currency period for this approval is as outlined in part 1 – ‘decision details’ of this decision notice, starting the day the approval takes effect. Unless the currency period is extended by the Assessment Manager pursuant to section 87 of the Planning Act 2016, this development approval lapses in accordance with section 85 of the Planning Act 2016.

10. **When approval lapses if development started but not completed—variation approval**

    Not applicable to this decision.

11. **Other requirements under section 43 of the Planning Regulation 2017**

    Not applicable to this decision.

12. **Infrastructure**

    Not applicable to this decision.

13. **Infrastructure Charges**

    (a) No infrastructure charges have been levied by Council for the proposed development.

    (b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU’s developer customer service team on (07) 3432 2200.

14. **Appeal Rights**

    Attachment B is an extract from Section 11 of Part 14 (Springfield Structure Plan) of the Ipswich Planning Scheme which details the applicant’s appeal rights and the appeal rights of any submitters regarding this decision.
**Attachment A**

**Assessment Manager's Conditions**

File No: 5801/2017/ADP

Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

Proposal: Area Development Plan to Reconfigure One (1) Management Lot into Two (2) Management Lots and Access Easement

<table>
<thead>
<tr>
<th>No.</th>
<th>Condition</th>
<th>The time by which the condition must be met, implemented or complied with</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Basis of Approval</td>
<td>From the commencement of the construction of the development and at all times thereafter.</td>
</tr>
<tr>
<td></td>
<td>This approval incorporates as a condition, the applicant’s common material (as defined in Schedule 24 — Dictionary of the Planning Regulation 2017 for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the Planning Act 2016.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Minor Alterations</td>
<td>At all times after the approval is granted.</td>
</tr>
<tr>
<td></td>
<td>Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Subdivision Plan</td>
<td>In conjunction with the lodgement of the application to sign the subdivision plan.</td>
</tr>
<tr>
<td></td>
<td>The applicant must submit to the assessment manager a subdivision plan generally in accordance with the approved plans outlined in part 3 of the development permit.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Rates in Arrears</td>
<td>Prior to the assessment manager signing the subdivision plan.</td>
</tr>
<tr>
<td></td>
<td>The applicant must pay any outstanding rates and other expenses as a charge against the land in accordance with the provisions of the Sustainable Planning Regulation 2009.</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Locality References</td>
<td>At all times after the approval is granted.</td>
</tr>
<tr>
<td>(a)</td>
<td>The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development to Council’s satisfaction) must specify the relevant, approved place name under the Place Names Act 1994 and must comply with the following:</td>
<td></td>
</tr>
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**Ipswich City Council**

**MEETING AGENDA**

**14 MAY 2019**

**Item 14 / Attachment 17**

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Page 1120 of 1166
### Limits to Approval

<table>
<thead>
<tr>
<th>(a)</th>
<th>The applicant must ensure that in accordance with Clause 2.2.4.1 of the Springfield Structure Plan, all proposed lots are approved for “reconfiguration purposes only” and must not be used or developed for any purpose until approval of a subsequent Area Development Plan which provides for the use and/or development of such land.</th>
<th>At all times after the approval is granted.</th>
</tr>
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<tbody>
<tr>
<td>(b)</td>
<td>The applicant must ensure that in accordance with Section 16 of the Springfield Infrastructure Agreement, management lots must not be transferred without the prior written consent of the Council.</td>
<td>At all times after the approval is granted.</td>
</tr>
</tbody>
</table>
Assessment Manager Ipswich City Councillor Advice

The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval.

1. Fire Ants
   (a) In accordance with the Plant Protection Act 1989 and the Plant Protection Regulation 2002, a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species Solenopsis Invicta) and to eradicate it from the State.
   (b) It is a legal obligation to report any sighting or suspicion of Fire Ants within 24 hours to Biosecurity Queensland on 13 25 23. Biosecurity Queensland must be notified of proposed development(s) occurring in the Fire Ant Biosecurity Zone before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence. The Fire Ant Biosecurity Zone as well as general information can be viewed on the Department of Agriculture and Fisheries website www.daf.qld.gov.au/fireants.
   (c) The land over which you have made a development application is within a suburb known to have Fire Ants and as such is within a “Biosecurity Zone”. The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Biosecurity Queensland to investigate the site and for you to implement any necessary matters required prior to the commencement of any works.

2. Local Government Regulation 2012
   This property may be subject to the provision of Section 116 of the Local Government Regulation 2012. This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council’s budget and rating resolutions, if the property is sold or reconfigured in any way (eg subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.

3. Section 73 of the Planning Act 2016
   Pursuant to section 73 of the Planning Act 2016, a development approval including any conditions of approval is binding on the owner, the owner’s successor in title and any occupier of the land.
Section 11—Resolution of Disputes or Differences Regarding Council Decisions

11.1 All disputes or differences as to any decision or matter of any discretion by or on behalf of Council or its delegate or officers under or in connection with any provision of this Structure Plan shall be decided as follows—

11.1.1 Any person raising any objection to the Council for approval, consent, permission or otherwise any person in prejudice or affected by such decision or exercise of discretion but not including the Council, may within a time limit of 14 days after notice of the decision or difference being given in writing under the Dispute and Difference Act or known to that person or within 14 days after such notice of the decision or difference is given to have been known to that person, whichever is the earliest, give to the Chief Executive Officer of the Council by hand delivery or certified mail notice of the dispute or difference, specifying in such notice—

(a) the subject matter of the dispute or difference;

(b) the provision(s) of the Structure Plan in respect of which the dispute or difference arises;

whereupon such notice shall contain or be accompanied by adequate particulars of the dispute or difference and all relevant matters relative thereto or to it.

11.1.2 The giving of such notice shall constitute a complete and un conditioned claim and notice to the Council by the person giving the notice to institute conciliation or enter into mediation or litigation, or to object to any exercise of the discretion or difference until after the conciliation and procedures we have been taken and followed.

11.1.3 Within 7 days after the giving of such notice the Council and the person giving the notice thereafter referred to as "the parties" or individually, referred to as "party" shall meet at least once to attempt to resolve the dispute or difference. At such conference they shall each be represented by a person who has the authority to agree to a resolution of the dispute or difference on their behalf. Each party shall use their best endeavours and take all reasonable steps to attempt to resolve the dispute or difference by agreement.

11.1.4 If the dispute or difference is not resolved within 14 days from the giving of the second notice or any time within sixty days thereafter if the Council is not reasonably satisfied that the dispute or difference cannot be resolved by agreement, the party or parties may give written notice of the dispute or difference by registered mail, or by other means, and a copy of such written notice shall be served on the other party or parties.

11.1.5 The appeal shall be heard by the Chief Executive Officer of the Council or such other person or persons as the Council shall determine.

If decision or difference are determined by the appeal, the parties shall in good faith undertake such vestigations, hold such meetings, exchange such information and conduct such procedure as may be considered necessary or desirable.
11.1.4.3 Within 7 days after the appointment of the expert, the parties shall meet with the expert to agree upon the procedure (including whether to resolve the dispute or difference in accordance with 11.1.4.16) to be adopted in resolving the dispute or difference and making the decision between them within 10 days from such appointment. The procedure shall be determined by the expert having regard to the nature of the dispute or difference.

11.1.4.6 The expert is not to act in accordance with the principles of natural justice or fairness.

11.1.4.7 Two or more parties may be represented before the expert and could be entitled to call such witnesses and make such submissions as they consider necessary.

11.1.4.8 Either party may, at any time before the expert, appoint a legal practitioner, but only where:

(a) the other party is represented by a legally qualified person, or
(b) both parties agree, or
(c) the expert agrees that either of both of the parties may be legally represented.

11.1.4.9 The parties shall pay the expert's costs (including the cost of engaging and retaining a lawyer) equally.

11.1.4.10 Without limiting in any way the powers and functions referred to above, the expert may in the context of the particular dispute or difference give any other party an opportunity to make submissions or appear at any hearing or other part of the process referred to above.

11.1.4.11 Any decision of the expert shall not be in any circumstances be given any retrospective operation except in relation to the particular dispute or difference giving rise to that decision.
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11.6 All documents, submissions and other material or whatever nature provided to be expert for the purpose of or in the course of or in connection with any determination shall at the conclusion of the determination be delivered up by the expert to the Council. All material to be delivered to the Council shall be kept by the Council for at least seven years. The Council shall not allow any such material to be made available or used or copied for any purpose except in connection with the particular dispute or difference upon which the expert or the Council is or the Council may from time to time, after consultation with the expert, decide to do so.

11.7 Time shall be of the essence in respect of all the procedures in this Section.

11.8 In this section—
- "day" means calendar day;
- "Protocol" means the Protocol contained in Section 11.8 between Ipswich City Council and Springfield Land Corporation which establishes the agreed goals and objectives, roles and responsibilities between them in relation to the operation of this Protocol.

11.9 Alternative Dispute Resolution Protocol

The purpose of this Protocol is to record how the parties intend the ADR provisions in section 11 of the Structure Plan will operate in practice.

The ADR provisions are intended to operate to bring the parties together to maximise the opportunity for them to resolve disputes amicably without recourse to expensive and time consuming litigation. The attitude of the parties’ representatives and how they approach ADR is a key element in achieving this goal.

Accordingly, it is intended that the parties—
(i) do not adopt adversarial positions;
(ii) avoid delaying or postponing proceedings;
(iii) have and demonstrate a genuine willingness to listen and understand as objectively as possible each other’s views;
(iv) be open minded and sympathetic to compromises which address most, if not all, of their differences;
(v) have frequent and open dialogue both within and outside the expert’s role, and mechanisms contained in section 11 to maximise the opportunity for achieving resolution;

Evacuation Planning Scheme

Part 14—Springfield Structure Plan

11.7 If within 14 days after the expert hands down his decision any party to the dispute or difference gives notice in writing to the other party that it does not agree with the decision or some part of it, and that it intends to apply to the Court for determination of the matter, thereafter any party shall be entitled to commence or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice disputes only part of the expert’s decision, the remainder of the decision shall to the fullest extent possible continue to have effect in accordance with sub-clause 11.1.6. Any such proceedings to be commenced within 7 days after the service of such written notice. The decision of such notice is a condition precedent to the commencement of any proceedings in respect of such dispute or difference. The failure to give such notice within the said 14 day period, or to commence such proceedings within the said 7 day period, shall be an absolute bar to the having of such notice of the commencement of such proceedings at any time thereafter. In addition some failure shall operate as a complete and unconditional waiver by each party to object in any way (including by litigation) at any time in respect of any matters in respect of the subject matter of the dispute or difference, and the expert’s decision shall be final and binding upon the parties in accordance with clause 11.1.6.

11.2 Where a determination of the Court is made or affirmed on appeal of the expert or the Council, the determination of the Court supersedes the decision of the expert or the Council as the case may be.
Part 14—Springfield Structure Plan

It is intended that the extent to which the parties or the expert engage others to assist in submissions to the expert will depend inter alia upon such factors as the importance, urgency, correctness and the like of the dispute or difference.

The expert should discuss with the parties at the beginning of any fee to ensure that the likely costs.

Nothing in section 11 should be construed as preventing the parties from meeting on a "without prejudice" or otherwise, before having and outside the expert determination process, with a view to endeavouring to resolve their differences.

The rationale behind section 11.5 and 11.4.10 is to encourage the parties to be open and frank with the expert and offer full advice that anything the expert receives or any information she is told in the course of ADR may prejudice legal rights which might be exercised by other parties subsequently.

The expert should prepare and provide to the parties a summary of findings which can contain reasons for the findings.

It because of the timing periods within which legal rights or remedies must be exercised a party has to commence court proceedings before or during ADR, the parties should jointly inform the Court accordingly by signing the commencement of those proceedings if they wish to embark upon a mandatory dispute resolution procedure with a view to resolving their differences. It is expected the Court will encourage that action and allow two court proceedings to be put on hold while ADR is pursued.
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REPORT

COUNCILLORS' ATTENDANCE: Councillor Wendt (Chairperson and Deputy Mayor); Councillors Antoniolli (Mayor), Morrison, Tully, Silver, Stoneman, Bromage, Martin, Pisasale, Ireland and Pahlke

COUNCILLOR'S APOLOGIES: Nil

1. **DELEGATION REPORT - WRITE-OFFS AND REFUNDS FOR SUNDRY DEBT CHARGES - 1 OCTOBER 2017 TO 31 DECEMBER 2017**

With reference to a report by the Executive Assistant dated 2 January 2018 concerning the exercise of the delegation entitled 'Power to Approve Write-Offs and Refunds for Sundry Debt Charges' for the period 1 October to 31 December 2017.

**RECOMMENDATION**

That the report be received and the contents noted.

2. **CITY COUNTRY REFERENCE GROUP**

With reference to a report by the Community Development Project Officer dated 19 December 2017 forwarding for Council's information the minutes of the meeting of the City Country Reference Group held on 5 October (Meeting No. 95).
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RECOMMENDATION

That the report be received and the contents noted.

3.  ALLOCATION OF COMMUNITY DONATIONS TO 31 DECEMBER 2017

With reference to a report by the Community Grants Officer dated 18 December 2017 concerning the allocation of Community Donations.

RECOMMENDATION

That the report be received and the contents noted.

4.  EXECUTIVE SECRETARIAT UPDATE

With reference to a report by the Acting Chief Executive Officer providing an update on the Chief Executive's Office for the month of December 2017.

RECOMMENDATION

That the report providing the activities of the Office of the Chief Executive Officer be received and the contents noted.

5.  NANTOU COUNTY, HSINCHU COUNTY, SMART CITY DELEGATION 2018

With reference to a report by the Senior Advisor dated 12 January 2018 concerning an Invitation by our Taiwanese Sister Cities (Hsinchu and Nantou Counties) to Mayor Andrew Antoniolli to lead a delegation to Taiwan (Republic of China) March 21-29 2018.

RECOMMENDATION

A.  That the proposed travel budget and itinerary for this outbound delegation be approved by Council.

B.  That the Chief Operating Officer (Economic Development and Marketing) provide a smart city briefing package to the Mayor’s Office in a format suitable for presentations and dissemination to external parties to promote smart city initiatives.

C.  That the Chief Operating Officer (Economic Development and Marketing) provide an updated economic development briefing to the Mayor’s Office for dissemination to external parties to promote the City of Ipswich’s business sector.

6.  QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT REPORT 2016-2017

With reference to a report by the Acting Chief Executive Officer providing an update on the audit of Council’s financial statements for the 2016-2017 financial year.
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RECOMMENDATION

That the Queensland Audit Office Final Management Report 2016-2017 be referred to Council’s Audit and Risk Management Committee for consideration.

7. ROADS TO RECOVERY 2017-2018 CAPITAL BUDGET IMPLICATIONS REPORT

With reference to a report by the Commercial Finance Manager dated 15 January 2018 concerning the Roads to Recovery (R2R) grants program for 2017-2018 and its Implications on Infrastructure Services Capital Portfolio Budget.

RECOMMENDATION

A. That Strategies 1, 2 and 3, as detailed in the report by the Commercial Finance Manager dated 15 January 2018, be received and noted.

B. That consideration be given to the provision of additional funds of $1.33 million in a future Council Budget Amendment.

8. CONSENT OF EASEMENTS OVER LAND, CENTRAL SEQ DISTRIBUTOR-PERATIONAL AUTHORITY, PROPOSED EASEMENT AH IN LOT 502 ON SP275522 - DIVISION 5

With reference to a report by the Senior Property Officer dated 19 December 2017 concerning the proposed Easement AH in Lot 502 on SP275522 in favour of Central SEQ Distributor-Retailer Authority on Council owned land located at Lot 502 Unnamed Road, Karalee.

RECOMMENDATION

A. That Council resolve pursuant to section 236(2) of the Local Government Regulation 2012 (the Regulation) that the exemption referred to in section 236 (1)(b)(i) of the Regulation applies to Council for the disposal of the easement interest in Lot 502 on SP275522 (“the land”), by way of a new easement arrangement between Council and Central SEQ Distributor-Retailer Authority.

B. That Council agree to grant Easement AH, as detailed in the report by the Senior Property Officer dated 29 November 2017, to Central SEQ Distributor-Retailer Authority for water supply purposes over part of Lot 502 on SP275522 located at Lot 502 Unnamed Road, Karalee.

C. That Council agree to the compensation amount of $1.00, payable to Council, as proposed by Central SEQ Distributor-Retailer Authority, for Council granting to Central SEQ Distributor-Retailer Authority, Easement AH for water supply purposes, over part of Lot 502 on SP275522, located at Lot 502 Unnamed Road, Karalee, as detailed in the report by the Senior Property Officer dated 29 November 2017.
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D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the proposed Easement as detailed in Recommendations B and C of the report by the Senior Property Officer dated 29 November 2017, and do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the Local Government Act 2009.

9. CONTROLLED ENTITIES - 2016-2017 AUDITED FINANCIAL STATEMENTS

With reference to a report by the Treasury Accounting Manager dated 22 December 2017 concerning 2016-2017 audited Financial Statements for Ipswich City Council’s (Council) controlled entities.

In accordance with section 173 of the Local Government Act 2009, Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 9 titled Controlled Entities – 2016-2017 Audited Financial Statements.

The nature of Councillor Antoniolli’s (Mayor) interest is that he is a director of Ipswich City Properties Pty Ltd.

The nature of Councillor Wendt’s (Deputy Mayor) interest is that he is the Shareholder’s Representative for Ipswich City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd and Ipswich Motorsport Park Pty Ltd.

The nature of Councillor Morrison’s Interest is that he is a director of Ipswich Motorsport Park Pty Ltd.

The nature of Councillor Tully’s interest is that he is a director of Ipswich City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd, Ipswich Motorsport Park Pty Ltd and Ipswich City Enterprises Investments.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully came to the conclusion that because of the relatively minor nature of the perceived conflicts, they can properly participate in the discussion of the matter and vote in the public interest.

Chief Financial Officer (Andrew Roach) informed the Council that in relation to Item 9 titled Controlled Entities – 2016-2017 Audited Financial Statements that he is a director and company secretary of Ipswich City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd, Ipswich Motorsport Park Pty Ltd and company secretary of Ipswich City Enterprises Investments. The matter was declared for noting only.

General Counsel and City Solicitor (Daniel Best) informed the Council that in relation to Item 9 titled Controlled Entities – 2016-2017 Audited Financial Statements that he is a director of Ipswich City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises investments. The matter was declared for noting only.
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RECOMMENDATION

That the report be received and the contents noted.

Councillors Antonioli (Mayor), Wendt (Deputy Mayor), Morrison, Tully and the majority of councillors entitled to vote, voted for the recommendation.

10.  CUSTOMER SERVICE ACTIVITIES STATUS REPORT – DECEMBER 2017

With reference to a report by the Strategic Client Office Manager dated 10 January 2018 concerning customer service delivery activities for the period 1 November to 31 December 2017.

RECOMMENDATION

That the report be received and the contents noted.

11.  OVERDUE RATES AND CHARGES: OCTOBER-DECEMBER 2017 QUARTER

With reference to a report by the Recoveries Manager dated 3 January 2018 concerning rate arrears and rate collection statistics for the period October - December 2017.

RECOMMENDATION

That the report be received and the contents noted.

12.  MONTH-END PERFORMANCE – NOVEMBER 2017

With reference to a report by the Finance Manager dated 18 December 2017 concerning Council performance for the period ending 30 November 2017, submitted in accordance with section 204 of the Local Government Regulation 2012.

RECOMMENDATION

That the report be received and the contents noted.

13.  2018-2019 FINANCIAL SUSTAINABILITY MODELLING AND LONG TERM FINANCIAL FORECAST

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It was moved by Councillor Bromage and seconded by Councillor Ireland that in accordance with section 275(1)(c) of the Local Government Regulation 2012, the committee resolve to move into closed session to discuss item 13 titled 2018-2019 Financial Sustainability Modelling and Long Term Financial Forecast.

The meeting moved into closed session at 11.51 am.

It was moved by Councillor Bromage, seconded by Councillor Martin and carried that the meeting move into open session. The meeting moved into open session at 12.02 pm.

RECOMMENDATION

That the report be received and the contents noted.

14. REQUEST FOR RATES CONCESSION, 11 SOUTH STREET, IPSWICH QLD 4305 – DIVISION 7

With reference to a report by the Rates/Property Manager dated 15 November 2017 concerning a request from The Lady Musgrave Trust, for a rates concession of the general rates on their property at 11 South Street, Ipswich.

RECOMMENDATION

That the request for rate concession of 100% remission of the differential general rates, for the property at 11 South Street, Ipswich owned by The Lady Musgrave Trust, be granted and backdated to 1 October 2017.

15. REQUEST FOR RATES CONCESSION, 132 EAGLE STREET, REDBANK PLAINS QLD 4301 – DIVISION 3

With reference to a report by the Rates/Property Manager dated 15 November 2017 concerning a request from Al-Huda Educational Institute Limited, for a rates concession of the general rates on their property at 132 Eagle Street, Redbank Plains.

RECOMMENDATION

That the request for the rate concession of 100% remission of the differential general rates, for the property at 132 Eagle Street, Redbank Plains, owned by Al-Huda Educational Institute Limited, be granted and backdated to 10 October 2017.

16. REQUEST FOR RATES CONCESSION – VARIOUS PROPERTIES

With reference to a report by the Rates/Property Manager dated 15 November 2017 concerning a request from Ipswich Housing and Support Services Inc (Ipswich Housing SS), for a rates concession of the general rates on various properties that they lease across Ipswich.
RECOMMENDATION

That the report be deferred for further consideration at a future meeting.

17. LEASE RENEWAL TO THE STATE OF QUEENSLAND (REPRESENTED BY PUBLIC SAFETY BUSINESS AGENCY) – MOUNT FORBES RURAL FIRE BRIGADE, 34 CHAMPIONS WAY, WILLOWBANK, LEASE E IN PART OF LOT 1 ON SP108209 – DIVISION 10

With reference to a report by the Senior Property Officer dated 21 December 2017 concerning the renewal of a further ground lease to The State of Queensland, represented by the Public Safety Business Agency ("PSBA") over the land at 34 Champions Way, Willowbank being Lease E in part of Lot 1 on SP108209.

RECOMMENDATION

A. That Council resolve pursuant to section 236(2) of the Local Government Regulation 2012 (the Regulation) that the exemptions under sections 236(1)(b)(i) and 236(1)(c)(iii) of the Regulation apply to the disposal of the leasehold interest located at 34 Champions Way, Willowbank and described as Lease E in part of Lot 1 on SP108209 ("the land"), by way of a renewed leasehold arrangement between Council and The State of Queensland, represented by the Public Safety Business Agency for a consideration sum of $1,000 per annum, if demanded (excluding GST).

B. That Council enter into a lease with The State of Queensland, represented by the Public Safety Business Agency ("Lessee") for a period of ten (10) years.

C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the Local Government Act 2009.

18. LEASE RENEWAL TO ROBERT DAVID CARRUTHERS, PART OF 7-9 JOHN STREET, ROSEWOOD, DESCRIBED AS PART OF LOT 9 ON RP906761 – DIVISION 10

With reference to a report by the Senior Property Officer dated 23 November 2017 concerning the lease renewal to Robert David Carruthers for the purpose of an office building located at 7-9 John Street, Rosewood and described as part of Lot 9 on RP906761.

In accordance with section 173 of the Local Government Act 2009, Councillor Pahlke informed the meeting that he has, or could reasonably be taken to have, a perceived conflict of interest in Item 18 titled Lease Renewal to Robert David Carruthers, Part of 7-9 John Street, Rosewood, described as Part of Lot 9 on RP906761 – Division 10.

The nature of Councillor Pahlke's interest is that he has previously used Robert David Carruther's solicitor services.
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Councillor Pahlke came to the conclusion that because of the relatively minor nature of the perceived conflict, he can properly participate in the discussion of the matter and vote in the public interest.

RECOMMENDATION

A. That the previous decision of Council, as per Item No. 8 of the City Management, Finance and Community Engagement Committee No. 2017(08) of 15 August 2017 and adopted at the Council Ordinary meeting of 22 August 2017, be repealed.

B. That Council resolve pursuant to section 236(2) of the Local Government Regulation 2012 (the Regulation) that the exemptions under sections 236(1)(c)(iii) of the Regulation apply to the disposal of the leasehold interest located at part of 7-9 John Street, Rosewood and described as part of Lot 9 on RP906761 ("the land"), by way of a leasehold arrangement between Council and Robert David Carruthers for a consideration sum of $17,694.45 per annum (including GST).

C. That Council enter into a lease with Robert David Carruthers ("the tenant") for a period of two (2) years with a three (3) year option period.

D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the Local Government Act 2009.

Councillor Pahlke and the majority of councillors entitled to vote, voted for the recommendation.

19. COUNCILLOR TRAVEL AND TRAINING REQUESTS

With reference to a report by the Corporate Services and Risk Manager dated 12 January 2018 concerning councillor travel and training requests.

RECOMMENDATION

That Council, in accordance with the "Ipswich City Council Expenses Reimbursement" Policy, approve the councillor training/conference/workshop travel as detailed in Attachment A to the report by the Corporate Services and Risk Manager dated 12 January 2018.

20. PROPOSED RESUMPTION OF LAND, 254 BRISBANE STREET, WEST IPSWICH AND DESCRIBED AS LOT 2 RP23956 – DIVISION 7

With reference to a report by the Acting Senior Property Officer dated 15 December 2017 concerning the proposed resumption of part of the land located at 254 Brisbane Street, Ipswich and described as part of Lot 2 on RP23956 for strategic road purposes to facilitate the Brisbane Street, West Ipswich Interim Multi-Land Upgrade.
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RECOMMENDATION

A.  That Council, having duly considered this report, be of the opinion that part of Lot 2 on RP23956 containing an approximate area of 9m² (shown in Attachment A of the confidential background details) ('the Land') is required for road purposes.

B.  That Council exercise its power as a "constructing authority" under the Acquisition of Land Act 1967 to resume the Land for road purposes.

C.  That the Chief Executive Officer be authorised to negotiate compensation and perform any other matters, arising out of the Acquisition of Land Act 1967 or otherwise, to effect the resumption of the Land.

D.  That if, in the opinion of the Chief Executive Officer, acquisition of the Land for appropriate compensation can be achieved through negotiation without commencing a resumption process, the Chief Executive Officer be authorised to acquire the Land for appropriate compensation.

21.  PROPOSED RESUMPTION OF LAND, 55 BRISBANE STREET, IPSWICH AND DESCRIBED AS LOT 2 RP76498 - DIVISION 7

With reference to a report by the Acting Senior Property Officer dated 7 December 2017 concerning the proposed resumption of part of land located at 55 Brisbane Street, Ipswich and described as Lot 2 on RP76498 for strategic road purposes to facilitate the Marsden Parade realignment.

RECOMMENDATION

A.  That Council, having duly considered this report, be of the opinion that Lot 2 on RP76498 containing an approximate area of 513m² (shown in Attachment A of the confidential background details) ('the Land') is required for road purposes.

B.  That Council exercise its power as a "constructing authority" under the Acquisition of Land Act 1967 to resume the Land for road purposes.

C.  That the Chief Executive Officer be authorised to negotiate compensation and perform any other matters, arising out of the Acquisition of Land Act 1967 or otherwise, to effect the resumption of the Land.

D.  That if, in the opinion of the Chief Executive Officer, acquisition of the Land for appropriate compensation can be achieved through negotiation without commencing a resumption process, the Chief Executive Officer be authorised to acquire the Land for appropriate compensation.
22. **PROPERTY ACQUISITION – 98A WINDLE ROAD, BRASSALL, DESCRIBED AS LOT 448 ON CH31188 – DIVISION 6**

With reference to a report by the Senior Property Officer dated 3 January 2018 concerning the acquisition of 98A Windle Road, Brassall and described as Lot 448 on CH31188.

**RECOMMENDATION**

A. That Council authorise the Chief Executive Officer to negotiate a contract of sale with the registered property owners, for Council to acquire the land at 98A Windle Road, Brassall described as Lot 448 on CH31188 and to do any other acts necessary to implement Council's decision to acquire the land in accordance with section 13(3) of the *Local Government Act 2009*.

B. That Council resolve to enter into a contract of sale with the registered property owners to acquire, for open space purposes, the property located at 98A Windle Road, Brassall described as Lot 448 on CH31188, as detailed in the report by the Senior Property Officer dated 3 January 2018.

23. **PROPOSED NEW LEASES FOR TELECOMMUNICATIONS PURPOSES VODAFONE NETWORK PTY LIMITED, 90-120 JONES ROAD, BELLBIRD PARK AND 81 STUART STREET, GOODNA – DIVISION 2**

With reference to a report by the Acting Senior Property Officer dated 4 December 2017 concerning a number of proposals received from Vodafone Network Pty Limited (Vodafone) for new leases to commence 1 February 2017 over freehold land.

**RECOMMENDATION**

A. That Council resolve to enter into 4 x 5 year consecutive leases of land for telecommunications purposes for a rent amount of $19,000.00 per annum (excluding GST) by way of new lease arrangements between Council and Vodafone Network Pty Limited for the following properties subject to construction of an all weather sealed access to Council's satisfaction from Jones Road and Bellview Road to the telecommunications facility:

1. 90-120 Jones Road, Bellbird Park
2. 81 Stuart Street, Goodna

B. That Council resolve pursuant to section 236 (2) of the *Local Government Regulation 2012* (the Regulation) that the exemptions under sections 236 1(c)(vi) of the Regulation applies to Council on the disposal of the lease interest of the subject properties identified in A above, by way of a new lease arrangement between Council and Vodafone Network Pty Limited and that consideration for disposal of the lease is equal to the market value of the land.
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C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the proposed new lease arrangement as detailed in Recommendations A and B of the report by the Acting Senior Property Officer (Property Services) dated 4 December 2017 and do any other acts necessary to implement Council's decision in accordance with section 13(3) of the Local Government Act 2009.

24. BUDGET AMENDMENT - DECEMBER 2017

With reference to a report by the Finance Manager dated 4 January 2018 concerning an amendment of the 2017-2018 Budget.

RECOMMENDATION

A. That the report be received and the contents noted.

B. That the proposed amended budget 2017-2018, as detailed in Attachments A, B, C and D of the report by the Finance Manager dated 4 January 2018, be adopted.

25. REQUEST FOR RATES EXEMPTION OR CONCESSION FOR VEDANTA AT 7001 VEDANTA DRIVE, SPRINGFIELD LAKES

With reference to a report by the Strategic Client Office Manager dated 9 January 2018 concerning a request by the property owner, Vedanta Centre of Sydney, for their properties at 96 Vedanta Drive and 7001 Vedanta Drive, Springfield Lakes to be exempted from general rates or granted a rate concession if an exemption is determined not to be applicable.

RECOMMENDATION

A. That the property, Lot 706 SP 179281 PAR Staverton, be considered Ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of $70,307.20 continuing to be due and payable.

B. That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of $24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.

C. That exemption of rates not be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 continuing to be due and payable.

26. CBD REDEVELOPMENT

With reference to a report by the Executive Support Officer concerning a presentation by McGrath Nicoll on the proposed new delivery model for the construction of Council's new Administration Building.
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It was moved by Councillor Pahlke and seconded by Councillor Martin that in accordance with section 275(1)(c) of the Local Government Regulation 2012, the committee resolve to move into closed session to discuss item 26 CBD Redevelopment.

The meeting moved into closed session at 1.06 pm.

It was moved by Councillor Pisasale, seconded by Councillor Stoneman and carried that the meeting move into open session. The meeting moved into open session at 2.26 pm.

In accordance with section 173 of the Local Government Act 2009, Councillors Antoniolli (Mayor), Wendt (Deputy Mayor) and Tully informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in item 26 titled CBD Redevelopment.

The nature of Councillor Antoniolli (Mayor) and Tully’s interest is that they are directors of Ipswich City Properties Pty Ltd.

The nature of Councillor Wendt’s (Deputy Mayor) interest is that he is the Shareholder’s Representative for Ipswich City Properties Pty Ltd.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor) and Tully came to the conclusion that because of the relatively minor nature of the perceived conflicts, they can properly participate in the discussion of the matter and vote in the public Interest.

Chief Financial Officer (Andrew Roach) informed the Council that in relation to Item 26 titled CBD Redevelopment that he is a director and company secretary of Ipswich City Properties Pty Ltd. The matter was declared for noting only.

General Counsel and City Solicitor (Daniel Best) informed the Council that in relation to Item 26 titled CBD Redevelopment that he is a director of Ipswich City Properties Pty Ltd. The matter was declared for noting only.

RECOMMENDATION

Moved by Councillor Morrison:

A. That Council resolve to advise its Shareholder’s Representative of Ipswich City Properties Pty Ltd that Council recommends Ipswich City Properties to negotiate the termination of the Development Agreement with EPC Pacific Ipswich 1 Pty Ltd in relation to the construction of the proposed Administration Building.

B. That Council refer to the Board of Ipswich City Properties Pty Ltd information obtained in relation to possible alternative delivery models for the construction of the building for its consideration.

C. That Council authorise the preparation of a Development Agreement between Ipswich City Council and Ipswich City Properties for the construction of the Administration Building, and authorise the Chief Executive Officer to negotiate the terms of the agreement in consultation with Council’s Shareholder Representative.
Seconded by Councillor Martin and carried.

Councillor Bromage abstained from voting on the recommendations.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Tully and the majority of councillors entitled to vote, voted for the recommendation.

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 11.00 am.

It was moved by Councillor Morrison and seconded by Councillor Pisasale and carried that the meeting be adjourned at 12.30 pm to reconvene at 1.00 pm.

The meeting reconvened at 1.00 pm.

Councillor Wendt (Chairperson and Deputy Mayor) left the meeting at 2.33 pm and Councillor Antoniolli (Deputy Chairperson and Mayor) assumed the Chair.

Councillor Wendt (Chairperson and Deputy Mayor) returned to the meeting at 2.36 pm and resumed the Chair.

The meeting closed at 3.05 pm.
From: Richard Bennett [mailto:richard.bennett@ipswich.qld.gov.au]
Sent: Tuesday, 23 January 2018 10:34 AM
To: Peter Sams <petersams@mcbridelegal.com.au>
Cc: Terry McBride <terry.mcbride@mcbridelegal.com.au>
Subject: RE: Vedanta Centre of Sydney Incorporate

Good morning Peter,
Thank you for the information.
Council Committee is considering the matter today and the Minutes of the decisions made will be released to the public on 30 January 2018 after the meeting of full Council.
I will advise the outcome as soon as is appropriate.

Richard Bennett | Strategic Client Office Manager
Finance and Corporate Services Department
IPSWICH CITY COUNCIL T | 07 3810 6690 M | 0439 682 381

Confidential Communication | Email Disclaimer

From: Peter Sams [mailto:petersams@mcbridelegal.com.au]
Sent: Tuesday, 23 January 2018 10:28 AM
To: Richard Bennett
Cc: Terry McBride
Subject: Vedanta Centre of Sydney Incorporate

Dear Mr Bennett,

I refer to previous correspondence and note Council will soon be considering the issues regarding the charging of rates to our client.

To assist Council with its deliberations, I’ve attached a brief supplementary chronology of events covering the December quarter for 2017.

We look forward to hearing from you in due course.

Kind regards

Peter Sams
Solicitor

McBride Legal
Level 15, 239 George Street
BRISBANE QLD 4000
D | 07 3193 9808
T | 07 3193 9800
F | 07 3193 9899

***We have recently moved offices. Please note our new address above. All other contact details remain the same.***
### Supplementary Chronology of Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Annexures</th>
</tr>
</thead>
<tbody>
<tr>
<td>22/08/2017</td>
<td>Operational Works Application approval received (RPEQ).</td>
<td></td>
</tr>
<tr>
<td>24/08/2017</td>
<td>Vedanta Precinct handed over to James Trowse Constructions (the builder).</td>
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</tr>
<tr>
<td>05/09/2017</td>
<td>Builder obtains temporary connection for water and electricity.</td>
<td></td>
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<tr>
<td>11/09/2017</td>
<td>Builder submits construction works insurance documents.</td>
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<tr>
<td>11/09/2017</td>
<td>Major earthworks commence.</td>
<td></td>
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<tr>
<td>15/09/2017</td>
<td>Site Meeting held at the Vedanta Precinct.</td>
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<tr>
<td>22/09/2017</td>
<td>Plumbing Compliance Permit obtained from the Council.</td>
<td></td>
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<tr>
<td>29/09/2017</td>
<td>QFES Approval obtained.</td>
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<tr>
<td>29/09/2017</td>
<td>Bushfire Management Approval received.</td>
<td></td>
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<tr>
<td>02/10/2017</td>
<td>Approach Road to the premises under construction.</td>
<td></td>
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<tr>
<td>04/10/2017</td>
<td>Site Meeting held at the Vedanta Precinct.</td>
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<tr>
<td>09/10/2017</td>
<td>Allgas (natural gas) application approved.</td>
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<tr>
<td>Date</td>
<td>Event</td>
<td>Annexures</td>
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<tr>
<td>22/10/2017</td>
<td>YogaWalk – Members conduct meditation, yoga and spiritual talk at the Land.</td>
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<tr>
<td>26/10/2017</td>
<td>Cr. Sheila Ireland from the Ipswich Council visits the Site to view the ongoing works.</td>
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<tr>
<td>02/11/2017</td>
<td>Retaining walls constructed.</td>
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<tr>
<td>05/11/2017</td>
<td>Lower ground floor Slab laying completed.</td>
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<tr>
<td>07/11/2017</td>
<td>Boulder retaining walls constructed.</td>
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<tr>
<td>10/11/2017</td>
<td>Site Meeting held at the Vedanta Present.</td>
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<tr>
<td>22/11/2017</td>
<td>Ground floor slab laying completed.</td>
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<tr>
<td>24/11/2017</td>
<td>Site Meeting held at the Vedanta Present.</td>
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<tr>
<td>28/11/2017</td>
<td>Structural Steel frame erected.</td>
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<tr>
<td>03/12/2017</td>
<td>Bushwalk programme at the Vedanta Present.</td>
<td></td>
</tr>
<tr>
<td>15/12/2017</td>
<td>Site Meeting held at the Vedanta Present.</td>
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</tbody>
</table>
MINUTES OF COUNCIL ORDINARY MEETING

30 JANUARY 2018

Held in the Council Chambers, Administration Building

The meeting commenced at 9.01 am

ATTENDANCE AT COMMENCEMENT
Councillor Antoniolli (Mayor), Morrison, Tully, Silver, Stoneman, Wendt (Deputy Mayor), Bromage, Martin, Pisale, Ireland and Pahlke

ACKNOWLEDGEMENT OF COUNTRY
Councillor Silver

OPENING PRAYER
Councillor Ireland

APOLOGIES AND LEAVE OF ABSENCE
Nil

CONDOLENCE MOTIONS

GRAHAM SIDNEY ERNEST KELLY
Moved by Councillor Antoniolli (Mayor)

That Council convey condolences, on behalf of the citizens of the City of Ipswich, to the family of the late Graham Sidney Ernest Kelly who passed away peacefully on 30 December 2017.

Seconded by Councillor Ireland.

The motion was put and carried with one minutes silence observed to mark the passing of Graham Sidney Ernest Kelly.

PETITIONS AND PRESENTATIONS

ARTWORK
Councillor Tully presented to Council artwork produced by David Harris for donation to the Ipswich Art Gallery.

IPSWICH STAMP CLUB INC.
Mr David Roberts (President, Ipswich Stamp Club Inc.) presented framed stamps to the Councillors in appreciation for the support given to the club.

2017 GOODNA JACARANDA FESTIVAL
Certificate of Appreciation to Mayor Andrew Antoniolli for the support given to the 2017 Goodna Jacaranda Festival.

HAIGSLEA STATE SCHOOL
Certificate of Appreciation to Ipswich City Council for the support given to the Year 5 and Year 6 Excursion.

IPSWICH KINDERGARTEN
Letter of Appreciation given to Ipswich City Council for the support given to the Ipswich Kindergarten 80th year fete.
CONFIRMATION OF MINUTES

 Moved by Councillor Pisale:

 That the Minutes of the Council Ordinary Meeting held on 5 December 2017 be confirmed subject to the amendments as follows:

 Page 7, paragraph 8 – include the word “all” after the word “including”.
 Page 8, paragraph 7 – include the word “all” after the word “including”.
 Page 11, paragraph 8 – include the word “all” after the word “including”.

 Seconded by Councillor Martin

 The motion was put and carried.

CONFIRMATION OF MINUTES OF SPECIAL COUNCIL MEETING

 Moved by Councillor Wendt:

 That the Minutes of the Special Council Meeting held on 29 January 2018 be confirmed subject to the amendments as follows:

 Page 2, after “All Councillors were present when the vote was taken” include the paragraph, “The majority of Councillors entitled to vote, voted in favour of the motion including all those Councillors who declared an interest”.

 Seconded by Councillor Silver.

 The motion was put and carried.

RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

 INFRINGESTURE AND EMERGENCY MANAGEMENT COMMITTEE

 Moved by Councillor Bromage:

 That the infrastructure and Emergency Management Committee Report No. 2018(01) of 22 January 2018 be received and adopted.

 Seconded by Councillor Ireland.

 The motion was put and carried.

 WORKS, PARKS AND SPORT COMMITTEE

 Moved by Councillor Antoniolli (Mayor):

 That the Works, Parks and Sport Committee Report No. 2018(01) of 22 January 2018 be received and adopted.

 Seconded by Councillor Silver.

 The motion was put and carried.
CONSERVATION AND ENVIRONMENT COMMITTEE

Moved by Councillor Silver:

That the Conservation and Environment Committee Report No. 2018(01) of 22 January 2018 be received and adopted.

Seconded by Councillor Stoneman.

The motion was put and carried.

LIBRARIES AND TOURISM COMMITTEE

Moved by Councillor Pahike:

That the Libraries and Tourism Committee Report No. 2018(01) of 22 January 2018 be received and adopted.

Seconded by Councillor Ireland.

The motion was put and carried.

ARTS AND COMMUNITY DEVELOPMENT COMMITTEE

Moved by Councillor Stoneman:

That the Arts and Community Development Committee Report No. 2018(01) of 22 January 2018 be received and adopted with the exception of Recommendation A in Item 5.

Seconded by Councillor Pisasale.

The motion was put and carried.

Moved by Councillor Stoneman:

That Recommendation A in Item 5 of the Arts and Community Development Committee Report No. 2018(01) of 22 January 2018 be received and adopted.

Seconded by Councillor Pisasale.

Councillor Antonioli (Mayor) called for a division on the vote.

The motion was put and carried.

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<tr>
<th>AFFIRMATIVE</th>
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<tr>
<td>Councillor Antonioli</td>
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</tbody>
</table>

All Councillors were present when the vote was taken.
HEALTH SECURITY AND COMMUNITY SAFETY COMMITTEE

Moved by Councillor Ireland:

That the Health, Security and Community Safety Committee Report No. 2018(01) of 23 January 2018 be received and adopted.

Seconded by Councillor Pahlke.

The motion was put and carried.

PLANNING, DEVELOPMENT AND HERITAGE COMMITTEE

Moved by Councillor Morrison:

That the Planning, Development and Heritage Committee Report No. 2018(01) of 23 January 2018 be received and adopted.

Seconded by Councillor Ireland.

The motion was put and carried.

Cr Wendt left the meeting at 9.53 am.
Cr Wendt returned to the meeting at 9.54 am.

ECONOMIC DEVELOPMENT AND DIGITAL CITY COMMITTEE

Moved by Councillor Tully:

That the Economic Development and Digital City Committee Report No. 2018(01) of 23 January 2018 be received and adopted.

Seconded by Councillor Silver.

CONFLICT OF INTEREST

ITEM 2
Councillors Antonioli (Mayor) and Ireland

In accordance with section 173 of the Local Government Act 2009, Councillors Antonioli (Mayor) and Ireland informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 2 titled Event Sponsorship of the 2018 Netball Queensland State Age Championships.

The nature of Councillor Antonioli’s interest is that his daughters play in the Ipswich Netball Association.

The nature of Councillor Ireland’s interest is that her granddaughters play in the Ipswich Netball Association.

Councillor Ireland came to the conclusion that because of the relatively minor nature of the perceived conflict, she can properly participate in the discussion of the matter and vote in the public interest.

Councillor Antonioli (Mayor) came to the conclusion that because of the relatively minor nature of the perceived conflict, he can properly participate in the discussion of the matter and vote in the public interest.

Councillors Antonioli (Mayor), Ireland and the majority of Councillors entitled to vote, voted for the recommendation.

CONFLICT OF INTEREST

In accordance with section 173 of the Local Government Act 2009,
ITEM 3  
Councillors Wendt (Deputy Mayor) and Silver  

Councillors Wendt (Deputy Mayor) and Silver informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 3 titled Event Sponsorship of the 2018 Ipswich Art Awards.

The nature of Councillor Wendt’s (Deputy Mayor) interest is that he is a director of Ipswich Events Corporation.

The nature of Councillor Silver’s interest is that she has received hospitality from Ipswich Events Corporation.

Councillor Wendt (Deputy Mayor) came to the conclusion that because of the relatively minor nature of the perceived conflict, he can properly participate in the discussion of the matter and vote in the public interest.

Councillor Silver came to the conclusion that because of the relatively minor nature of the perceived conflict, she can properly participate in the discussion of the matter and vote in the public interest.

All Councillors were present when the vote was taken.

The motion was put and carried.

Councillors Wendt (Deputy Mayor), Silver, and the majority of Councillors entitled to vote, voted for the recommendation.

CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE  

Moved by Councillor Wendt (Deputy Mayor):

That the City Management, Finance and Community Engagement Committee 2018(01) of 23 January 2018 be received and adopted subject to the exclusion of Item 26.

Seconded by Councillor Pisasale.

CONFLICT OF INTEREST  
ITEM 9  
Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully  

In accordance with section 173 of the Local Government Act 2009, Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 9 titled Controlled Entities – 2016-2017 Audited Financial Statements.

The nature of Councillor Antoniolli’s (Mayor) interest is that he is a director of Ipswich City Properties Pty Ltd.

The nature of Councillor’s Wendt’s (Deputy Mayor) interest is that he is the Shareholder’s Representative for Ipswich City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd and Ipswich Motorsport Park Pty Ltd.

The nature of Councillor Morrison’s interest is that he is a director of Ipswich Motorsport Park Pty Ltd.

The nature of Councillor Tully’s interest is that he is a director of Ipswich
City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd, Ipswich Motorsport Park Pty Ltd and Ipswich City Enterprises Investments.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully came to the conclusion that because of the relatively minor nature of the perceived conflicts, they can properly participate in the discussion of the matter and vote in the public interest.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully and the majority of councillors entitled to vote, voted for the recommendation.

CONFLICT OF INTEREST
ITEM 18
Councillor Pahlke

In accordance with section 173 of the Local Government Act 2009, Councillor Pahlke informed the meeting that he has, or could reasonably be taken to have, a perceived conflict of interest in Item 18 titled Lease Renewal to Robert David Carruthers, Part of 7-9 John Street, Rosewood, described as Part of Lot 9 on RP906761 – Division 10.

The nature of Councillor Pahlke's interest is that he has previously used Robert David Carruther's solicitor services.

Councillor Pahlke came to the conclusion that because of the relatively minor nature of the perceived conflict, he can properly participate in the discussion of the matter and vote in the public interest.

All Councillors were present when the vote was taken.

The motion was put and carried.

Cr Pahlke and the majority of Councillors entitled to vote, voted for the recommendation.

CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE

Moved by Councillor Wendt (Deputy Mayor):

That Item 26 of the City Management, Finance and Community Engagement Committee 2018(01) of 23 January 2018 be received and adopted.

Seconded by Councillor Stoneman.

CONFLICT OF INTEREST
ITEM 26
Councillors Antoniolli (Mayor), Wendt (Deputy Mayor) and Tully

In accordance with section 173 of the Local Government Act 2009, Councillors Antoniolli (Mayor), Wendt (Deputy Mayor) and Tully informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 26 titled CBD Redevelopment.

The nature of Councillor Antoniolli (Mayor) and Tully's Interest is that they are directors of Ipswich City Properties Pty Ltd.

The nature of Councillor Wendt's (Deputy Mayor) interest is that he is the Shareholder's Representative for Ipswich City Properties Pty Ltd.
Councillors Antonioli (Mayor), Wendt (Deputy Mayor), and Tully came to the conclusion that because of the relatively minor nature of the perceived conflicts, they can properly participate in the discussion of the matter and vote in the public interest.

Councillor Antonioli (Mayor) called for a division on the vote.

The motion was put and carried.

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<tr>
<td>Councillor Morrison</td>
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<td>Councillor Pahlke</td>
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All Councillors were present when the vote was taken.

QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT REPORT 2016-2017

Moved by Councillor Antonioli (Mayor):

That the Queensland Audit Office Final Management Report 2016-2017 be referred to Council’s Audit and Risk Management Committee for consideration.

Seconded by Councillor Wendt (Deputy Mayor).

The motion was put and carried.

MEETING CLOSED

The meeting closed at 10.25 am
Mr Terry McBride
McBride Legal
PO Box 12709
BRISBANE QLD 4003

By email: terrymcbride@mcbridelegal.com.au

3 April 2019

Dear Mr McBride

Re: Vedanta Centre of Sydney Rates Notice Issue

I refer to your letter dated 29 March 2019 in which you have outlined your clients’ concerns in relation to the Council’s delay in resolving the above issue.

I also note that you have received your clients’ instructions to instigate Court proceedings within seven days of 29 March 2019 if the Council does not:

1. provide a statement of reasons; and

2. confirm a meeting with the Chief Executive Officer.

As regards your clients’ first request, as I advised in my letter dated 13 September 2018, I decided pursuant to s.24AA of the Acts Interpretation Act 1954 to repeal the earlier decisions that had previously been made by the Council in relation to your clients’ rates issue.

I understand that there was a previous dispute between the Council and your clients as to whether they were legally entitled to receive a statement of reasons in respect of the earlier Council decisions. Given my repeal decision and the expected timing that is set out below, in my view it would be futile to continue the legal debate about the statement of reasons issue; but I understand that is a matter for your client to determine.

Since late 2018, the Council has been progressing its consideration of the above rates issue. Unfortunately, the Council has not been in a position to make a final decision on the matters that have been raised by your clients.

Council officers have advised me that the above issue is now scheduled for formal consideration at the Council meeting to be held on 21 May 2019.
As regards your clients' second request, Mr David Farmer, the Council's Chief Executive Officer, is available to meet with representatives of your clients. Mr Farmer's Office will shortly be in contact to arrange an appropriate time for that meeting.

Should you have any further questions please do not hesitate to contact me.

Yours faithfully

Greg Chemello
INTERIM ADMINISTRATOR

Cc: Chief Executive Officer
Memorandum
Vedanta Centre of Sydney - Rates Notices

This Memorandum is in three parts:

1. Part A – Background;
2. Part B – The Legal Issue;
3. Part C – Desired Outcomes

Part A - Background

Vedanta is a religious organisation based on the Vedas - one of the most sacred and ancient scriptures of the Hindus. The organisation was established on 1st May 1897. It was recognised by the United Nations as an organisation with special character. In a speech made in 1993, Federico Mayor, Director-General of UNESCO, stated he was indeed struck by the similarity of the constitution of the Ramakrishna Mission which Vivekananda established as early as 1897 with that of UNESCO, drawn up in 1945. Both place the human being at the center of their efforts in education and both place a space at the top of the agenda for building peace and democracy. Both recognize the variety of human cultures and societies as an essential aspect of the common heritage.

Vedanta is a non-profit organisation and it is registered as a charity. Vedanta’s constitution relevantly states:

[7.1.2.] All of the property, monies and assets of [Vedanta] are irrevocably dedicated to charitable and religious purposes and shall not incur benefit to any private individual.

[7.2.1.] Subject to any resolution passed by [Vedanta] in General Meeting the funds of [Vedanta] shall be used in pursuance of the Objectives of [Vedanta] in such a manner as the Managing Committee determines

On 23 October 2014, Vedanta acquired the land (even though the actual title was registered on 18/11/2014) which:

1. Until 14 May 2015 was identified as Lot 706 on SP 179281;
2. Since being subdivided on or about 14 May 2015, it is identified as lots 1 and 2 on SP 275460;

(the Land).
Exemptions Sought and Obtained

On or about 28 February 2014, the Office of State Revenue issued a private ruling to Vedanta granting an exemption under section 415 of the Duties Act 2001 (Qld) (the Duties Act) for the payment of stamp duty in relation to the acquisition of the Land.

On or about 31 July 2015, the Office of State Revenue granted Vedanta an exemption under section 47 of the Land Tax Act 2010 (Qld) (the Land Tax Act) in relation to the Land.

Council Rates Exemption Sought

In May 2015, Vedanta requested that Council apply an exemption pursuant to section 73 of the Local Government Regulation 2012 (Qld) (the Regulation) (for the period from 14 May 2011 and/or a concession pursuant to Council’s Concession Policy).

Section 73(a) of the Regulation relevantly provides:

“For section 93(9)(i)(ii) of the Act, the following land is exempt from rating—

(a) land owned by a religious entity if the land is less than 20ha and is used for 1 or more of the following purposes:

(i) religious purposes, including for example, public worship;
(ii) the provision of education, health or community services, including facilities for aged persons and persons with disabilities;
(iii) the administration of the religious entity;
(iv) housing incidental to a purpose mentioned in subparagraphs (i) to

Between May 2015 and June 2017, no response was received from Council, and no rates notices were issued in regard to the Land.

By letter dated 1 June 2017, Council rejected Vedanta’s request on the basis that there was no evidence that the Land was currently being “actively used” for an eligible purpose under the Regulation (the Decision). No statement of reasons was provided with the Decision.

The Current Landscape

Since 1 June 2017:

1. Council has issued Vedanta a retrospective rates notice, ostensibly for the period between May 2015 and June 2017;
2. Council and Vedanta have engaged in lengthy ongoing discussions to resolve this matter;

3. Vedanta has provided Council with evidence of its use of the Land (see for example letter from McBride Legal to Council dated 4 October 2017);

4. Council has continued to issue quarterly rates notices;

5. By its letter dated 13 September 2018, Council has withdrawn the Decision, but has not issued a new decision in its place;

6. Council has refused to process Vedanta’s subdivision application no. SB01/2017/SSP/A, on the basis that there are unpaid rates on the Land (notwithstanding the revocation of the Decision).

**Part B – The Legal Issue**

Vedanta assumes that Council accepts Vedanta’s evidence of how the land has been used. If that is the case, the point of divergence between the parties is the proper construction of section 73 of the Regulation (set out above).

The following matters bear upon the proper construction of the Regulation:

1. The starting point for the ascertainment of the meaning of a statutory provision is the text of the statute itself, at the same time, regard is had to its context and purpose.¹

2. The Decision relies on the threshold of the land being “actively used”, however the text of the Regulation does not use the word “actively”; it simply states that the land must be “used”.

3. By comparison, the text of the Regulation is less onerous than:

   a. The text of the Duties Act, which contains the phrase “used solely by the institution for 1 or more exempt purposes”;

   b. The text of the Land Tax Act, which contains the phrase “used predominantly by the charitable institution for 1 or more exempt purposes”.

4. In the case of Gladstone Town Council v Gladstone Harbour Board [1964] Qd R 505, the Queensland Court of Appeal considered the meaning of the word “used” in the context of the phrase “used for public purposes” in a similar provision concerning

¹ *Sotal v Minister for Immigration and Border Protection (2017) 347 ALR 405 at [14].*
local government rate exemptions under the previous Local Government Acts, 1935 to 1965 (Qld). In the case, the Court:

a. Set out that the word "used" is a word of wide import, and its meaning in any particular case depends to a great extent upon the context in which it appears.¹

b. Set out that land may be used for a purpose even if the fulfilment of that purpose does not require an immediate physical use of every part of the land.²

c. Quoted Lord Denning⁴ with approval:

"An owner can use land by keeping it in its virgin state for his own special purposes. An owner of a powder magazine or a rifle range uses the land he has acquired nearby for the purpose of ensuring safety even though he never sets foot on it. The owner of an island uses it for the purposes of a bird sanctuary, even though he does nothing on it except prevent people building there and disturbing the birds. In the same way this hospital gets and presumably gets, fresh air, peace and quiet which are no mean advantages to it and its patients."

d. Set out that land may be used although enjoyment is derived from it without any physical occupation.

5. Well some of the Land is being used for the development of the Ashram, much of the land has been kept in its natural state. The undeveloped components of the Land have, and will continue to fulfill a religious purpose. Regularly organised bushwalking, yoga and meditation events, as well as ad hoc ceremonies, take place on the Land. The nature of the Land directly benefits Vedanta by offering a peaceful and reflective environment for devotees to practice their faith.

6. Vedanta intends to develop further portions of the Land to include a Childcare Centre, Community Residences, Community Centre and a Temple. This will require the issues issue to be resolved, and further subdivisions to occur (as referred to above).

7. By its constitution, all of Vedanta's assets (including the Land) is dedicated to charitable and religious purposes. Vedanta has at no time used the Land inconsistently with its purposes.

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¹ At [23] and [69].
² At [27] and [55].
⁴ Newcastle City Council v. Royal Newcastle Hospital (1959 AC 248) at 255.
⁵ At [65].
Part C – Desired Outcomes

Vedanta’s desired outcomes include:

1. Council to grant an exemption with respect to the Land pursuant to the Regulation, for the period since 14 May 2015;

2. Council to grant a concession with respect to the Land pursuant to its Concession Policy, for the period from 23 October 2014 until 14 May 2015;

3. Council immediately process Vedanta’s subdivision application no. 580/12/17/SSP/A.
### Vedanta Centre of Sydney Incorporate (Vedanta)

**Chronology of Events**

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<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.2006</td>
<td>Springfield Land Corporation (SLC) decides to donate 20.5 hectares of land at Springfield Lakes, Qld to the Vedanta Centre of Sydney for its activities in Springfield. SLC submits a Master Precinct Plan No. 6980/06 to ICC.</td>
</tr>
<tr>
<td>04.02.2009</td>
<td>Master Precinct Plan No. 6980/06 approved</td>
</tr>
<tr>
<td>17.06.2013</td>
<td>Vedanta engaged Architect, Design Shastra, to Design and Plan the layout of the facilities to be constructed adjacent to Vedanta Drive and Tea Trees Avenue [the Vedanta Precinct].</td>
</tr>
<tr>
<td>01.2014</td>
<td>Vedanta engaged Ravi Gokul as Project Manager with respect to development of a new Ashram at the Vedanta precinct.</td>
</tr>
<tr>
<td>28.02.2014</td>
<td>Exemption granted under section 415 of the Duties Act 2001 (Qld) for the payment of stamp duty.</td>
</tr>
<tr>
<td>05.2014</td>
<td>Vedanta Engaged Architect, Caccato Hall and Associates to Design and Plan the layout of the facilities to be constructed at the Vedanta Precinct</td>
</tr>
<tr>
<td>22.08.2014 – 06.02.2015</td>
<td>Surveyor, LandPartners engaged by Vedanta to conduct a survey regarding the Reconfiguration of Land</td>
</tr>
<tr>
<td>30.03.2014</td>
<td>Subdivision Development Approval No. 5260/2014 received by SLC</td>
</tr>
<tr>
<td>12/1/2015</td>
<td>The land was registered in the name of the Vedanta Centre of Sydney</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
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<tr>
<td>17.02.2015</td>
<td>Vedanta began the Tender process, allowing builders to bid to undertake the construction of the Vedanta Precinct</td>
</tr>
<tr>
<td>25.02.2015</td>
<td>Development Approval No. 5732/2014 received from Council for construction of a multipurpose building</td>
</tr>
<tr>
<td>05.03.2015</td>
<td>Certificate of Title issued in the name of Vedanta Centre of Sydney Inc.</td>
</tr>
<tr>
<td>10.03.2015</td>
<td>Tender Evaluation committee formed and evaluation documents prepared</td>
</tr>
<tr>
<td>17.03.2015</td>
<td>Subdivision Survey Plan lodged</td>
</tr>
<tr>
<td>18.03.2015</td>
<td>Land handover ceremony held at the Vedanta Land (Precinct)</td>
</tr>
<tr>
<td>20.03.2015</td>
<td>A bulk programme held at the Vedanta Precinct</td>
</tr>
<tr>
<td>20.04.2015</td>
<td>Vedanta Centre receives Rates Notice from ICC for $70277.20</td>
</tr>
<tr>
<td>08.05.2015</td>
<td>Letter from Paul Mollenhauffer regarding clarification about differential rates for vacant land</td>
</tr>
<tr>
<td>14.05.2015</td>
<td>Vedanta Precinct subdivided into two lots, thus reducing the size to less than 20 hectares (after easements for public road, fire buffer etc.)</td>
</tr>
<tr>
<td>27.05.2015</td>
<td>Vedanta Centre appeals to the Council to provide exemption from payment of Rates due to it being a Charity.</td>
</tr>
<tr>
<td>30.06.2015</td>
<td>The Council's representative informs us through a mail that the Council had not made any decision with regards to our appeal for exemption.</td>
</tr>
<tr>
<td>31.07.2015</td>
<td>Qld Govt Exemption granted under section 47 of the Land Tax Act 2010 (Qld) from the payment of Land tax</td>
</tr>
<tr>
<td>04.10.2015</td>
<td>Tender Negotiations occurred between Vedanta and the prospective builder</td>
</tr>
<tr>
<td>18.12.2015</td>
<td>Council's representative Richard Bennett informs us that the Council was not yet ready to respond to our request.</td>
</tr>
<tr>
<td>30.05.2016</td>
<td>Building Tender was terminated by prospective builder</td>
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<td>Date</td>
<td>Event</td>
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<tr>
<td>08.07.2016</td>
<td>Meeting held between Vedanta and OPUS, Engineering Firm, regarding technical and commercial clarifications on Fee Proposal, Scope and Draft Contract</td>
</tr>
<tr>
<td>14.07.2016</td>
<td>Landscape Architect, Jeremy Ferrer engaged by Vedanta</td>
</tr>
<tr>
<td>04.08.2016</td>
<td>OPUS, Engineering Firm officially engaged by Vedanta to provide required engineering details</td>
</tr>
<tr>
<td>08.02.2017</td>
<td>Vedanta began the Tender process, allowing builders to bid to undertake the construction of the Vedanta Precinct</td>
</tr>
<tr>
<td>10.06.2017</td>
<td>Vedanta Centre receives a letter from the CFO of ICC dated 1.6.2017 to the effect that the Council was not inclined to grant exemption on the premise that the land was not “actively used” for the purposes it was intended.</td>
</tr>
<tr>
<td>03.07.2017</td>
<td>Tender reduced to Instrument of Agreement and both parties sign</td>
</tr>
<tr>
<td>03.07.2017 - 31.07.2017</td>
<td>Operational Works process occurred</td>
</tr>
<tr>
<td>03.07.2017 - 24.08.2017</td>
<td>Staged building approval process occurred</td>
</tr>
<tr>
<td>05.07.2017</td>
<td>Meeting with the CFO, Andrew Roach, was held at the Council's offices. The CFO wanted to know how the land was currently being used for the purposes it was intended. Representatives of Vedanta Centre explained that while the planning was going on to build a multi-purpose facility on the land, the members of the Centre were using it regularly by conducting meditation retreats, yoga, bushwalk and picnics.</td>
</tr>
<tr>
<td>21.07.2017</td>
<td>The Vedanta Centre responds to the CFO stating that circumstances clearly fall within the eligibility provisions for the exemption envisaged by section 93(1)(a) of the General Government Regulation Act 2009 (Old) (the Act) read together with section 73(a) of the General Government Regulation 2012 (Old) (the Regulation). The crucial phrases within the regulation are “land owned by a religious entity” and “is used for religious purposes”. Handled this letter in person to ICC.</td>
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<td>Date</td>
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<tr>
<td>16.08.2017</td>
<td>Turning of the sod ceremony held at Vedanta Precinct.</td>
</tr>
<tr>
<td>09.2017</td>
<td>Construction begins at Vedanta Precinct.</td>
</tr>
<tr>
<td>11.08.2017</td>
<td>McBride Associates lodges a categorization objection with the Council.</td>
</tr>
<tr>
<td>01.09.2017</td>
<td>Vedanta Centre seeks to meet the CEO of the Council. The CEO directs the CFO to meet us.</td>
</tr>
<tr>
<td>20.9.2017</td>
<td>Vedanta Centre representatives meet the CFO again to come to a resolution regarding the Rates. The CFO holds on to his own arguments citing the lack of use of the land for the purposes intended. He asks to see evidence that the activities are regularly conducted. Vedanta Centre undertakes to provide the evidence for the same.</td>
</tr>
<tr>
<td>28.9.2017</td>
<td>Vedanta Centre, through its legal representative, sends all relevant documents to the Council to prove that the intended use of the property was complied with. The council acknowledges the same and informs us that they will get back to us after consultations.</td>
</tr>
<tr>
<td>13.10.2017</td>
<td>The Council sends its Rates notice without resolving the issue. The Rates are from 1st Oct to 31 Dec 2017 - $332,203 + $22574 = $354777.</td>
</tr>
<tr>
<td>November 2017</td>
<td>The council officials inform us that the Council will postpone discussions regarding Rates to December 2017.</td>
</tr>
<tr>
<td>December 2017</td>
<td>The Council postpones the discussion to take place in January 2017.</td>
</tr>
<tr>
<td>23 January 2017</td>
<td>The Council's Finance and Community Engagement Committee meets and decides the following:-</td>
</tr>
<tr>
<td></td>
<td>a) That the property, Lot 705 SP 179281 PAR Statelyton, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of $70,307.20 continuing to be due and payable.</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
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<tr>
<td>12.01.2018</td>
<td>The Council sends its Rates notice. The Rates are from 1st Jan to 31 March 2018 - $402,040 + $280266 = $430266.</td>
</tr>
<tr>
<td>30.1.2018</td>
<td>The Council, in its meeting, takes a further hard line position with the following:</td>
</tr>
<tr>
<td></td>
<td>1. That the property, Lot 706 SP 179281 PAR Stapleton, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of $70,307.20 continuing to be due and payable.</td>
</tr>
<tr>
<td></td>
<td>2. That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of $24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.</td>
</tr>
<tr>
<td></td>
<td>3. That exemption of rates not be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 continuing to be due and payable.</td>
</tr>
<tr>
<td>09.04.2018</td>
<td>ICC Mayor visits Vedanta Centre and has firsthand knowledge about the Centre's activities</td>
</tr>
<tr>
<td>13.04.2018</td>
<td>The Council sends its Rates notice. The Rates for Lot 2 are from 1st Jan to 31 March 2018 - $442734.35</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
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<tr>
<td>15.05.2018</td>
<td>McBride Associates send a letter to Messrs Kellie, Keech and Bennett requesting for reasons behind the Council's decision.</td>
</tr>
<tr>
<td>30.06.2018</td>
<td>The Vedanta Centre building was inaugurated with many dignitaries and a large number of the members and monks of the Vedanta Centre attending a 4-day long events</td>
</tr>
<tr>
<td>7.08.2018 and 27.08.2018</td>
<td>McBride Associates write to Jeff Keech and Greg Chemello, Administrator requesting statement of reasons.</td>
</tr>
</tbody>
</table>