



City of
Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

COUNCIL ORDINARY MEETING

**Held in the Council Chambers
2nd floor – Council Administration Building
45 Roderick Street
IPSWICH QLD 4305**

**On Tuesday, 16 April 2019
At 9:00 AM**

BUSINESS

- A. OPENING OF MEETING:
- B. WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:
- C. OPENING PRAYER:
- D. APOLOGIES AND LEAVE OF ABSENCE:
- E. CONDOLENCES AND MEMORIALS:
- F. PETITIONS AND PRESENTATIONS:
- G. CONFIRMATION OF MINUTES:
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- H. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS:
2. Economic Development Committee's Report 9
3. Growth and Infrastructure Committee's Report 15
4. Communities Committee's Report 25
5. Governance Committee's Report 29
- I. CONSIDERATION OF NOTIFIED MOTIONS:
- J. RECEPTION OF NOTICES OF MOTION FOR FUTURE MEETINGS:
- K. QUESTIONS:
- L. OFFICERS' REPORTS:
- Organisational Structure Changes 33
- M. CONSIDERATION OF ITEMS PLACED ON THE AGENDA BY A COUNCILLOR IN
ACCORDANCE WITH SECTION 6 AND 8 OF THE SUBORDINATE LOCAL LAW (2.1
COUNCIL MEETINGS):

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UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING

19 March 2019

Held in the Council Chambers, Administration Building
45 Roderick Street, Ipswich

The meeting commenced at 9.00 am

Pursuant to section 13 of Council's Local Law No 2 (Council Meetings) 2013, the Interim Administrator invited the Interim Management Committee members present being Simone Webbe, Jan Taylor, Steve Greenwood and Robert Jones to address the Council on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Charter they will also declare Conflict of Interests and potential Conflict of Interests.

**ATTENDANCE AT
COMMENCEMENT**

MEMBER'S ATTENDANCE:

Greg Chemello (Interim Administrator)

INTERIM MANAGEMENT COMMITTEE:

Simone Webbe, Jan Taylor, Steve Greenwood and Robert Jones

**ACKNOWLEDGEMENT
OF COUNTRY**

Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land upon which we meet. We pay our respects to their elders, past, present and emerging, as the keepers of the traditions, cultures and stories of a proud people.

OPENING PRAYER

Let us in silence pray or reflect upon our responsibilities to the people of Ipswich.

We meet today to serve our community,
to use our resources wisely and well,
to represent all members of our community fairly,
and to make decisions that promote the common good.

**APOLOGIES AND LEAVE
OF ABSENCE**

Interim Management Committee Member (Stan Gallo)

**CONDOLENCES AND
MEMORIALS**

The Interim Administrator moved That Council convey condolences, on behalf of the citizens of the City of Ipswich, to the citizens of Christchurch for the tragedy that occurred on Friday.

The motion was put and carried with a moment's silence observed to reflect on the tragedy that occurred in Christchurch.

CONFIRMATION OF MINUTES

**CONFIRMATION OF
MINUTES OF ORDINARY
MEETING**

The Interim Administrator of the Ipswich City Council resolves:

That the Minutes of the Council Ordinary Meeting held on
26 February be confirmed.

The motion was put and carried.

RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

**ECONOMIC
DEVELOPMENT
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

That the Economic Development Committee Report No. 2018(03) of
12 March 2019 be received and adopted.

DISCUSSION

The Interim Administrator noted the report on the Sponsorship of
the Ipswich Cup and the discussion that occurred at committee
where council would engage with the Ipswich Turf Club for a long
term sponsorship arrangement rather than a year by year grant. He
reflected that would now be the process across a number of major
annual city events such as the Ipswich Show.

The Interim Administrator also noted the report on the Ipswich
Central to Springfield Central Public Transport Corridor and how it
was identified as a key priority. The Interim Administrator
acknowledged this as a great body of work by council officers to
prepare an advocacy statement to enable Council and the Ipswich
community to engage with state and commonwealth agencies about
advancing this as a key infrastructure project for the city for the next
10 to 20 years.

The motion was put and carried.

**GROWTH AND
INFRASTRUCTURE
COMMITTEE**

That the Interim Administrator of the Ipswich City Council resolves:

That the Growth and Infrastructure Committee Report No. 2018(03)
of 12 March 2019 be received and adopted.

The motion was put and carried.

**COMMUNITIES
COMMITTEE**

That the Interim Administrator of the Ipswich City Council resolves:

That the Communities Committee Report No. 2018(03) of 12 March
2019 be received and adopted.

DISCUSSION

The Interim Administrator provided an update on the status of the divisional boundary review survey and noted that there had been over 600 respondents to the survey with some great feedback and comments received from members of the community. A community information night is being held on Monday, 25 March at North Ipswich with three visiting Mayors, a Chief Executive Officer and the Interim Administrator talking about the pros and cons of the three models to provide a better understanding to the community.

The motion was put and carried.

**ENVIRONMENT
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

That the Environment Committee Report No. 2018(03) of 12 March 2019 be received and adopted.

The motion was put and carried.

**GOVERNANCE
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

That the Governance Committee Report No. 2018(03) of 12 March 2019 be received and adopted subject to an amendment to Item 7.

AMENDMENT

That in relation to the commentary for Item 7 of the report, the words 'that would be filled out' be replaced with the words 'to record decisions against criteria' as it is not just about filling out a form it is actually recording reasons for decisions against defined criteria.

The motion was put and carried.

OFFICER'S REPORT

**CAMERON PARK –
COVENANT AND
IMPACT ON VALUATION
FOR LAND DISPOSAL**

**CAMERON PARK – COVENANT AND IMPACT ON VALUATION FOR
LAND DISPOSAL**

That the report by the Senior Property Officer dated 5 March 2019 concerning the covenant to be registered on the title and the possible implications on the valuation for the disposal of part of 95a Brisbane Road, Booval described as Part of Lot 169 on SP24111, be received and adopted.

DISCUSSION

The Interim Administrator noted that this was a follow up report as requested from the council meeting last month.

The Interim Administrator of Ipswich City Council resolves:

That the officer's report not be considered and that a comprehensive report be presented to the next Communities Committee and hence Council meeting to capture the issues raised in this report and the previous report as well as the discussions that occurred at council last month, all in one consolidated report.

The motion was put and carried.

MEETING CLOSED

The meeting closed at 9.06 am.

"These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting"

ECONOMIC DEVELOPMENT COMMITTEE NO. 2019(04)

9 APRIL 2019

MEMBER'S ATTENDANCE: Greg Chemello (Interim Administrator)(Chairperson)

**INTERIM MANAGEMENT
COMMITTEE ATTENDANCE:** Jan Taylor, Robert Jones, Stan Gallo and Simone Webbe

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Robert Jones, Stan Gallo and Simone Webbe to address the Economic Development Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **CITY OF IPSWICH DESTINATION MANAGEMENT PLAN 2019–2023**

With reference to a report by the Tourism Development Manager dated 13 March 2019 concerning the City of Ipswich Destination Management Plan 2019–2023.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the Ipswich Destination Management Plan 2019–2023, as detailed in Attachment 1 of the report by the Tourism Development Manager dated 13 March 2019, be adopted.
- B. That the Ipswich Destination Management Plan 2019–2023, be considered when developing council's strategic planning documents.

2. **CITY OF IPSWICH BUSINESS MISSION TO THE 2019 AUSTRALIAN INTERNATIONAL AIRSHOW AND DEFENCE EXPOSITION**

With reference to a report by the Senior Industry Development Officer dated 13 March 2019 concerning the City Of Ipswich Business Mission, promoting industry capabilities of the region at the Australian International Airshow and Exposition at Avalon, Geelong from 25 February to 1 March 2019.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the report concerning the City Of Ipswich Business Mission, promoting industry capabilities of the region at the Australian International Airshow and Exposition, be received and the contents noted.

3. REVIEW OF EVENT SPONSORSHIP POLICY

With reference to a report by the Sponsorship Officer dated 20 March 2019 concerning the review and update of Council's Event Sponsorship Policy.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the policy titled 'Event Sponsorship Policy' as detailed in Attachment 1 of the report by the Sponsorship Officer dated 20 March 2019 as recommended at Policy and Administration Board No. 2014(09) of 30 September 2014 – City Management and Finance Committee No. 2014(10) of 8 October 2014, be repealed.
- B. That the policy titled 'Event Sponsorship Policy' as detailed in Attachment 3 of the report by the Sponsorship Officer dated 20 March 2019, be adopted.

Simone Webbe from the Interim Management Committee queried whether there was a monitoring and evaluation process as part of the policy cycle that determines how the policy has met set objectives. The Acting Economic Development and Marketing Manager advised that this would be included in the process.

4. NERIMA 25TH ANNIVERSARY INVITATION TO CITY OF IPSWICH

With reference to a report concerning an invitation by Nerima City to the City of Ipswich to attend the commemoration of the 25th anniversary of Sister City relations and represent Ipswich at the Urban Agriculture World Summit from 29 November and 1 December 2019.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That council accept the invitation from the Mayor of Nerima City to join in commemoration of the 25th anniversary of Sister City relations and represent Ipswich at the Urban Agriculture World Summit.

- B. That the Office of Economic Development work with Nerima City Government, state and national trade agencies and Ipswich stakeholders to maximise the benefits of a delegation to Nerima City and the ongoing value of the Sister City agreement.

Rob Jones from the Interim Management Committee queried if there had ever been an analysis of what has been achieved in the 25 years of council's sister city relations with Nerima City. The Economic Development Manager advised that a detailed economic analysis had not been done to date and that the 25 year anniversary provides the basis for such an analysis.

The confidential papers associated with Item 5 are confidential as they include financial information which is commercial in confidence.

5. DISCOVER IPSWICH QUOTE CONSIDERATION PLAN

With reference to a report by the Tourism Development Manager dated 8 March 2019 concerning a Quote or Tender Consideration Plan as part of the 2019–2020 Discover Ipswich South East Queensland Destination Marketing Campaign.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for billboard advertising in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.
- B. That Council (Interim Administrator of Ipswich City Council) resolve to adopt a Quote or Tender Consideration Plan for billboard advertising as outlined in the report by the Tourism Development Manager dated 8 March 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.
- C. That Council (Interim Administrator of Ipswich City Council) enter into a contract with DTB Advertising for billboard advertising on the terms described in the report by the Tourism Development Manager dated 8 March 2019.
- D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract with DTB Advertising to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
- E. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for signage advertising in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.
- F. That Council (Interim Administrator of Ipswich City Council) resolve to adopt a Quote or Tender Consideration Plan for signage advertising as outlined in the report by the Tourism Development Manager dated 8 March 2019 in accordance with

section 230(1)(b) of the *Local Government Regulation 2012*.

- G. That Council (Interim Administrator of Ipswich City Council) enter into a contract with Brisbane Lions for signage advertising on the terms described in the report by the Tourism Development Manager dated 8 March 2019.
- H. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract with Brisbane Lions to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
- I. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for signage advertising services in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.
- J. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote or Tender Consideration Plan for signage advertising services as outlined in the report by the Tourism Development Manager dated 8 March 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.
- K. That Council (Interim Administrator of Ipswich City Council) enter into a contract with Netball Queensland for signage advertising services on the terms described in the report by the Tourism Development Manager dated 8 March 2019.
- L. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract with Netball Queensland to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
- M. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for search marketing in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.
- N. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote or Tender Consideration Plan for search marketing as outlined in the report by the Tourism Development Manager dated 8 March 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.
- O. That Council (Interim Administrator of Ipswich City Council) enter into a contract with Traffic2 for search marketing on the terms described in the report by the Tourism Development Manager dated 8 March 2019.
- P. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract with Traffic2 to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

The confidential papers associated with Item 6 are confidential as they include financial information of a private company which is commercial in confidence.

6. EVENT ATTRACTION AND INFRASTRUCTURE AUDIT

With reference to a report by the Tourism Development Manager dated 12 March 2019 concerning a process of event attraction and infrastructure consultation, audit and assessment.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve it is satisfied under section 235(a) of the *Local Government Regulation 2012 (Regulation)* that the exemption under s235(a) of the *Regulation* applies and that Sports Marketing Australia is the only supplier reasonably able to provide the Capacity and Capability Assessment and registration on the Sports Marketing Australia proprietary Events Placement Program.
- B. That Council (Interim Administrator of Ipswich City Council) enter into a contract with Sports Marketing Australia for the provision of sourcing relevant events for a period of three (3) years from 1 May 2019 to 30 April 2021.
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

The confidential papers associated with Item 7 are confidential as they include detailed financial information in relation to the contractual and payment arrangements with a number of sub-contractors which is commercial in confidence.

7. IPSWICH CENTRAL PROGRAM REPORT NO. 10 - TO 22 MARCH 2019

With reference to a report concerning a monthly update for the Ipswich Central Program of Works.

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 7 titled Ipswich Central Program Report No. 10 to 22 March 2019.

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the report on the Ipswich Central Program Report No. 10 effective to 22 March 2019 be received and the contents noted.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 8.30 am.

The meeting closed at 8.42 am.

GROWTH AND INFRASTRUCTURE COMMITTEE NO. 2019(04)

9 APRIL 2019

MEMBER'S ATTENDANCE: Greg Chemello (Interim Administrator) (Chairperson)

INTERIM MANAGEMENT

COMMITTEE ATTENDANCE: Jan Taylor, Robert Jones, Stan Gallo and Simone Webbe

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Robert Jones, Stan Gallo and Simone Webbe to address the Growth and Infrastructure Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **FRAMEWORK FOR DEVELOPMENT APPLICATIONS AND RELATED ACTIVITIES**

With reference to a report concerning a new and improved governance framework for processing development applications and for development related activities, which is comprised of new, amended and repealed delegations, policies and procedures.

RECOMMENDATION

- A. That the delegation from Council to the Chief Executive Officer titled 'Implementation of the Planning and Development Program', as per Item 2 of the Planning and Development Committee No. 2015(08) of 18 August 2015 and adopted at the Council Ordinary Meeting of 25 August 2015, be amended as detailed in Attachment 1 to the report by the Acting Development Planning Manager dated 1 April 2019, with a delayed commencement date of 1 July 2019.
- B. That the delegation from Council to the Chief Executive Officer titled '*Planning Act 2016*', as per Item 5 of the Planning and Development Heritage Committee No. 2017(05) of 23 May 2017 and adopted at the Council Ordinary Meeting of 30 May 2017, be amended as detailed in Attachment 2 to the report by the Acting Development Planning Manager dated 1 April 2019, with a delayed commencement date of 1 July 2019.
- C. That the delegation from Council to the Chief Executive Officer titled '*Sustainable Planning Act 2009*', as per Item 5 of the Planning and Development Heritage Committee No. 2017(05) of 23 May 2017 and adopted at the Council Ordinary Meeting of 30 May 2017, be amended as detailed in Attachment 3 to the report by the Acting Development Planning Manager dated 1 April 2019, with a delayed commencement date of 1 July 2019.

- D. That the delegation from Council to the Chief Executive Officer titled 'Exercise the Powers of Council under the *Economic Development Act 2012*', as per Item 12 of the Growth and Infrastructure Committee of 27 November 2018 and adopted at the Council Ordinary Meeting of 4 December 2018, be amended as detailed in Attachment 4 to the report by the Acting Development Planning Manager dated 1 April 2019, with a delayed commencement date of 1 July 2019.
- E. That the delegation from Council to the Chief Executive Officer titled '*Planning and Environment Court Act 2016*', as per Item 1 of the Planning, Development and Heritage Committee No. 2017(07) of 18 July 2017 and adopted at the Council Ordinary Meeting of 25 July 2017, be amended as detailed in Attachment 5 to the report by the Acting Development Planning Manager) dated 1 April 2019, with a delayed commencement date of 1 July 2019.
- F. That the delegation from Council to the Chief Executive Officer titled 'Determination of Development Applications, Precinct Plans, Area Development Plans and Related Matters', as per Item 5 of the Planning and Development Committee No. 2009 (03) of 17 March 2009 and adopted at the Council Ordinary Meeting of 24 March 2009, be amended as detailed in Attachment 6 to the report by the Acting Development Planning Manager dated 1 April 2019, with a delayed commencement date of 1 July 2019.
- G. That the policy titled 'Property Numbering Policy', as detailed in Attachment 7 to the report by the Acting Development Planning Manager dated 1 April 2019, as per Item 1 of the Policy and Administration Board No. 2012(06) of 21 August 2012 - City Management and Finance Committee No. 2012(05) of 28 August 2012 and adopted at the Council Ordinary Meeting of 4 September 2012, be repealed as of 1 July 2019.
- H. That the policy titled 'Kerbside Numbering Policy', as detailed in Attachment 8 to the report by the Acting Development Planning Manager dated 1 April 2019, as per Item 21.03 of the Works Committee No. 2004(10) of 6 September 2004 and adopted at the Council Ordinary Meeting of 15 September 2004, be repealed as of 1 July 2019.
- I. That the policy titled 'Settlement of Planning and Development Appeals Policy', as detailed in Attachment 9 of the report by the Acting Development Planning Manager dated 1 April 2019, as per Item 1 of the Policy and Administration Board No. 2012(06) of 21 August 2012 - City Management and Finance Committee No. 2012(05) of 28 August 2012 and adopted at the Council Ordinary Meeting of 4 September 2012, be repealed as of 1 July 2019.
- J. That the policy titled 'Framework for Development Applications and Related Activities', as detailed in Attachment 10 to the report by the Acting Development Planning Manager dated 1 April 2019, be adopted, with a delayed commencement of 1 July 2019, and 2 September 2019 for the section of the Policy which relates to the 'Independent Decision Review Panel'.

The Interim Administrator commented that there was significant reform in these delegations and policies and thanked the team for their efforts in putting together the report.

The Acting City Planner advised that due to a change in acting roles the correct title and date of report wasn't reflected correctly in the recommendations and that these corrections would be amended in the final recommendations to council.

The Acting City Planner advised that in the preparation of this report consultation had occurred with colleagues in other councils as well as the Property Council of Australia, Urban Development Institute of Australia and the Planning Institute of Australia and that changes had been made to address any concerns or issues they had raised.

Rob Jones from the Interim Management Committee queried the selection process for the review panel and if the panel members were external to council. The Acting City Planner advised that the review panel was a work in progress but the intent was to have a large panel of up to 20 professionals across various disciplines, with each particular panel of three or four members being drawn from the pool depending on the issues that needed to be addressed.

2. NAMING APPLICATION 1416/2019/NAME - MULTI-PURPOSE SPORTS HALL AND COMMUNITY CENTRE - 134A PARKLAND DRIVE, SPRINGFIELD CENTRAL

With reference to a report concerning the naming of a multi-purpose sports hall and community centre that is currently under construction by the Department of Education on Council owned land at 134A Parkland Drive, Springfield Central (Lot 1200 on SP283567). The purpose of the building is to meet the needs of the Springfield Central State High School for school purposes as well as incorporating a Council community centre facility to meet the needs of the local community.

RECOMMENDATION

- A. That Council approve the naming of the multi-purpose sports hall and community centre at 134A Parkland Drive, Springfield Central, as outlined on the proposal plan designated "Place Naming at 134A Parkland Drive, Springfield Central", as follows:

Springfield Central Sport and Community Hall

- B. That the applicant, together with other relevant authorities and interested parties be advised of the above recommendation.

3. COURT ACTION STATUS REPORT

With reference to a report by the Acting Development Planning Manager dated 29 March 2019 concerning the status of outstanding court actions.

RECOMMENDATION

That the report be received and the contents noted.

4. EXERCISE OF DELEGATIONS REPORT

With reference to a report by the Acting Development Planning Manager dated 29 March 2019 concerning applications that have been determined by delegated authority for the period 5 March 2019 to 28 March 2019.

RECOMMENDATION

That the report be received and the contents noted.

5. MEN'S SHED PROPOSAL AT THE ROSEWOOD SHOWGROUNDS AND EQUESTRIAN CENTRE

With reference to a report concerning the proposed provision of a Men's Shed at the Rosewood Showgrounds and Equestrian Centre.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council decline the Rosewood Men's Shed Inc. request for space at the Rosewood Showgrounds and Equestrian Centre for the construction of, and operation of a Men's Shed as detailed in the report by the Principal Officer (Sport and Recreation Programs) dated 26 March 2019.
- B. That Council continue preparation of the Draft Land Management Plan for the Rosewood Showgrounds and Equestrian Centre to extend the length of stay for camping from 3 days (up to 7 days upon Council approval) to 14 days (up to 21 days upon Council approval) without provision for a Men's Shed.
- C. That Council develop a policy on future Council support and assistance for the provision and operation of Community groups and facilities in Ipswich.
- D. That the Rosewood Showgrounds Master Plan be reviewed in accordance with the feedback from the community engagement from the Draft Land Management Plan for the Rosewood Showgrounds and Equestrian Centre.

The Interim Administrator said that the arrangements around how council dealt with such applications needs to be reviewed as per Recommendation C because it was currently too "ad hoc" and didn't allow council to address community needs such as men's sheds in a strategic way.

6. REPEAL OF ACQUISITION OF DRAINAGE EASEMENT FOR SPRING CREEK BRIDGE, MT MORT REHABILITATION PROJECT

With reference to a report by the Senior Property Officer dated 20 March 2019 concerning the repealing of the decision for the Acquisition of Drainage Easement for the Spring Creek Bridge Rehabilitation Project (A5314097).

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the previous decision of Council in relation to the Acquisition of Drainage Easement for the Spring Creek Bridge, Mt Mort Rehabilitation Project, as per Item No. 2 of the Growth and Infrastructure Committee No. 2019(02) of 19 February 2019 and adopted at the Council Ordinary Meeting of 26 February 2019, as detailed in Attachment 1 of the report by the Senior Property Officer dated 20 March 2019, be repealed.

7. ACQUISITION OF LAND FOR THE SPRING CREEK BRIDGE REHABILITATION PROJECT

With reference to a report by the Senior Property Officer dated 21 March 2019 concerning the acquisition of land for road purposes for the Spring Creek Bridge Rehabilitation Project.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) exercise its power as a “constructing authority” under the *Acquisition of Land Act 1967* to acquire the following property for road purposes:
 - a. Part of Lot 49 on RP46754, 144 Greys Plains Road, Mount Mort
- B. That the Chief Executive Officer be authorised to negotiate compensation and perform any other matters, arising out of the *Acquisition of Land Act 1967* or otherwise, and to do any other acts necessary to implement the Interim Administrator of Ipswich City Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*, to acquire the land.

8. ACQUISITION OF DRAINAGE EASEMENT FOR LODER ROAD, THAGOONA DRAINAGE PROJECT AMENDMENT

With reference to a report by the Senior Property Officer dated 21 March 2019 concerning amendments to the committee report titled “Acquisition of Drainage Easement for Loder Road, Thagoona Drainage Project Amendment, as detailed in the report by the Senior Property Officer dated 11 January 2019, adopted at the

Growth and Infrastructure Committee No. 2019 (2) of 19 February 2019.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) having duly considered this report dated 21 March 2019, be of the opinion that the following properties (shown in Attachments 1 and 2) ('the land') require an easement for drainage purposes:
- a. Part of Lot 7 on RP85362, 6-8 Thagoona Haigslea Road, Thagoona (an additional 100m² totalling an area of 950m²)
 - b. Part of Lot 6 on RP85362, 10 Thagoona Haigslea Road, Thagoona (a total area of 101m²)
 - c. Part of Lot 10 on RP85362, 33 Rosewood-Thagoona Road, Thagoona be increased by an additional 140m² (totalling an area of 2,950m²).
 - d. Part of Lot 245 on CH3147, 18-36 Thagoona-Haigslea Road, Thagoona be amended from 2,810m² to 1,683m².
- B. That Council (Interim Administrator of Ipswich City Council) exercise its power as a "constructing authority" under the *Acquisition of Land Act 1967* and acquire the easements, (as described in Recommendation A of this report dated 21 March 2019) for drainage purposes.
- C. That the Chief Executive Officer be authorised to negotiate compensation and perform any other matters, arising out of the *Acquisition of Land Act 1967* or otherwise, and to do any other acts necessary to implement Council's decision to acquire this land in accordance with section 13(3) of the *Local Government Act 2009*.

In relation to the amendments made to the recommendations it was noted that the Loder Road drainage improvement project currently requires the proposed channel to outlet to Oshea's Gully. Due to the requirement of additional rock protection and to ensure the project complies with current drainage standards, modifications to the proposed outlet were required in this location.

To facilitate the works and to secure right of access for future maintenance and intent of the proposed drainage infrastructure, Council require modifications to the previously nominated easements. The proposed amendments to the recommendations will be amended in the final recommendations to council.

9. COUNCIL SERVICE RELOCATIONS - S235 OTHER EXCEPTIONS LOCAL GOVERNMENT REGULATION 2012

With reference to a report concerning evoking section 235 'Other Exceptions' under the *Local Government Regulation 2012*. By resolution this will enable Council to enter into medium and large contractual arrangements when works are required to

be undertaken by asset owners at the request of Council. These works will generally pertain the physical relocation of the asset, but may extend to other general asset works.

‘Assets owners’ for the purpose of this report can be defined as the owner of an asset which requires Council to request works or relocation activities be undertaken by the asset owner to enable the delivery of Council works.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve it is satisfied under section 235(b) of the *Local Government Regulation 2012 (Regulation)* that the exception under s235(b) of the *Regulation* applies and that the telecommunication and utility providers are the only suppliers reasonably available to provide relocation services and other general works for the following reason:
 - 1. The assets are owned by the telecommunication and utility providers and as such, they are solely responsible for works associated with these assets.
- B. That Council (Interim Administrator of Ipswich City Council) enter into individual contracts with telecommunication and utility providers as required for the provision of non-Council asset associated works.
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contracts to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.

10. INFRASTRUCTURE DELIVERY PROGRESS AS AT 26 MARCH 2019

With reference to a report by the Commercial Finance Manager dated 26 March 2019 concerning the Infrastructure Services monthly activity report for March 2019.

RECOMMENDATION

That the report be received and the contents noted.

11. HEAVY VEHICLES TRAVELLING ALONG BRISBANE TERRACE, GOODNA

With reference to a report by the Principal Engineer (Infrastructure Planning) concerning heavy vehicles travelling along Brisbane Terrace, Goodna to access the Redbank Industrial Peninsula.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That Council continue to monitor traffic data on Brisbane Terrace, Goodna, particularly the percentage of heavy vehicles, as part of its annual citywide strategic traffic count program.

The confidential papers associated with Item 12 are confidential as the information contains information in relation to private properties that will be impacted by the Deebling Creek Bikeway preferred alignment.

12. DEEBING CREEK BIKEWAY CORRIDOR PLAN - STAGES 2 TO 5

With reference to a report by the Senior Transport Planner dated 8 March 2019 concerning the outcomes of a corridor planning study for stages 2 – 5 of the Deebling Creek Bikeway.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the preferred route alignment and configuration of Stages 2 – 5 of the Deebling Creek Bikeway, as outlined in the report by the Senior Transport Planner dated 8 March 2019, be adopted as the preferred configuration and be used to inform future detailed design activities.
- B. That the footprint and network integrity of the adopted configuration of Stages 2 – 5 of the Deebling Creek Bikeway (refer Recommendation A above) be protected through Council's strategic corridor preservation, tactical property acquisition and development assessment activities.
- C. That the properties identified in the report by the Senior Transport Planner dated 8 March 2019 as being impacted by the future footprint of the adopted alignment and configuration of Stages 2 – 5 of the Deebling Creek Bikeway (refer Recommendation A above) be flagged as an interest to Council for future strategic active transport purposes in Council's property database.
- D. That the 'order of cost' identified in the report by the Senior Transport Planner dated 8 March 2019 for the preferred alignment (refer Recommendation A above) be noted and considered for future investment programming activities.
- E. That an appropriate communication strategy be developed and implemented on the intent of the Deebling Creek Bikeway and the details of each respective stage as they progress to detailed design.

The confidential papers associated with Item 13 are confidential because the tender assessment report contains commercial in confidence information including financial information on a range of private companies who tendered for the library construction.

13. 12839 ROSEWOOD LIBRARY CONSTRUCTION

With reference to a report by the Principal Officer (Contracts and Procurement) concerning the tender evaluation and subsequent contract award of Contract Number 12839 Rosewood Library Construction.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Tender No. 12839 for the Construction of Rosewood Library be awarded to the preferred contractor.
- B. That Council (Interim Administrator of Ipswich City Council) enter into a contract with the preferred contractor for the Construction of Rosewood Library for the sum of six million and sixty nine thousand, two hundred and twenty four dollars (\$6,069,224).
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

The Interim Administrator requested that an update be provided from the successful tenderer given that the condition of the grant requires the construction of the library to be practically complete by November 2019 for financial acquittal prior to 30 December 2019.

The confidential papers associated with Item 14 are confidential as the information contains financial information which is commercial in confidence.

14. ROAD DEDICATION TO FACILITATE THE CONSTRUCTION OF BINNIES ROAD AND ASSOCIATED INFRASTRUCTURE BETWEEN GRAMPIAN DRIVE AND DALEYS ROAD

With reference to a report by the Senior Property Officer dated 19 March 2019 concerning the disposal of Council freehold land located at Lot 902 Piccadilly Court, Deebling Heights (Lot 902) to facilitate the construction of Binnies Road and associated infrastructure between Grampian Drive and Daleys Road. This road project, which is located within the Ripley Valley Priority Development Area, is being pursued by Orchard Property Group (OPG) to provide access to their Daleys Road Development Project.

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 14 titled Road Dedication to Facilitate the Construction of Binnies Road and Associated Infrastructure between Grampian Drive and Daleys Road.

The nature of the perceived interest is that he was formerly the General Manager of Economic Development Queensland, the state government agency responsible for planning the Ripley Priority Development Area.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exception referred to in section 236(1)(c)(i) of the Regulation applies to Council for the disposal of 541m² of vacant freehold land located at Lot 902 Piccadilly Court, Deebling Heights, described as Lot 902 SP187287 ("the land") to be dedicated as road to facilitate the Binnies Road, Ripley development by Orchard Property Group.
- B. That Council (Interim Administrator of Ipswich City Council) resolve to dedicate as road part of Lot 902 Piccadilly Court, Deebling Heights, described as Lot 902 SP187287 as detailed in the report by the Senior Property Officer dated 19 March 2019.
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the proposed road dedication as detailed in Recommendations A and B of the report by the Senior Property Officer dated 19 March 2019 and do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 8.53 am.

The meeting closed at 9.24 am.

COMMUNITIES COMMITTEE NO. 2019(04)

9 APRIL 2019

MEMBER'S ATTENDANCE: Greg Chemello (Interim Administrator) (Chairperson)

**INTERIM MANAGEMENT
COMMITTEE ATTENDANCE:** Jan Taylor, Robert Jones, Stan Gallo and Simone Webbe

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Robert Jones, Stan Gallo and Simone Webbe to address the Communities Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **SKATE AND BMX FACILITIES STRATEGY ACTION PLAN COSTING**

With reference to a report concerning the proposed Skate and BMX Facilities Strategy Action Plan and proposed costings.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the action plan and indicative costings provided within the report be considered as part of Council's Capital Program Planning.

2. **SPORT EXCELLENCE BURSARY PROGRAM**

With reference to a report concerning changes to the current Sport Excellence Bursary program.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That Council (Interim Administrator of Ipswich City Council) adopt the changes to the current Sports Excellence Bursary Program as outlined in the report by the Sport and Recreation Officer dated 20 March 2019.

3. HSRS MONTHLY ACTIVITY REPORT - MARCH 2019

This is a joint report by the Manager, Strategic Policy and Systems and the Principal Officer (Business Operations) dated 1 April 2019 providing details on the monthly update of the activities of the Health, Security and Regulatory Services (HSRS) Department.

RECOMMENDATION

That the report be received and the contents noted.

4. COMMUNITY DEVELOPMENT GRANTS

With reference to a report by the Community Grants Coordinator dated 5 March 2019 concerning Community Development Grants.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) approve funding of \$3,720.75 (ex-GST) to Multicultural Australia Ltd, towards the Redbank Plains Healthy Connections project as outlined in the report by the Community Grants Coordinator dated 5 March 2019.
- B. That Council (Interim Administrator of Ipswich City Council) approve funding of \$750.00 (ex-GST) to Queensland Program of Assistance to Survivors of Torture and Trauma (QPASTT), towards the school holiday program as outlined in the report by the Community Grants Coordinator dated 5 March 2019.
- C. That Council (Interim Administrator of Ipswich City Council) approve funding of \$3,409.08 (ex-GST) to Churches of Christ in Queensland, towards the Shine Women program as outlined in the report by the Community Grants Coordinator dated 5 March 2019.
- D. That Council (Interim Administrator of Ipswich City Council) approve funding of \$3,171.19 (ex-GST) to YMCA of Brisbane, towards the Greater Springfield Youth Advisory Committee program as outlined in the report by the Community Grants Coordinator dated 5 March 2019.
- E. That Council (Interim Administrator of Ipswich City Council) approve funding of \$2,489.10 (ex-GST) to Rotary Club of Greater Springfield, towards purchasing display equipment as outlined in the report by the Community Grants Coordinator dated 5 March 2019.

5. ALLOCATION OF COMMUNITY DONATIONS FOR THE 2018-2019 FINANCIAL YEAR UP TO 28 FEBRUARY 2019

With reference to a report by the Community Grants Coordinator dated 7 March 2019 providing detail about the year to date allocation of community donations, as at 28 February 2019 (Attachment 1), and providing a summary of these community donations by recipient type (Attachment 2).

RECOMMENDATION

That the report be received and the contents noted.

6. COMMUNITY DONATION REQUEST EXCEEDING \$15,000

With reference to a report by the Community Grants Coordinator dated 18 March 2019 concerning a community donation request from the Ipswich District Teacher Librarian Network to support the StoryArts Festival Ipswich (SAFI).

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That Council (Interim Administrator of Ipswich City Council) approve a community donation of \$45,547.00 to the Ipswich District Teacher Library Network to support the 2019 StoryArts Festival Ipswich.

7. REGIONAL ARTS DEVELOPMENT FUND (RADF) GRANTS - ROUND 1 2018-2019

With reference to a report by the Community Grants Coordinator dated 21 March 2019 concerning the allocation of funding through the Regional Arts Development Fund (RADF) for Funding Round 1, 2018-2019.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) provide funding of \$11,150.00 (incl-GST) to Glen Smith towards the In-Focus project, subject to satisfying the condition outlined by the Regional Arts Development Fund Committee.
- B. That Council (Interim Administrator of Ipswich City Council) provide funding of \$5,000.00 (incl-GST) to Katie Dowling towards the Love Letters from the Sky project.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.34 am.

The meeting closed at 9.46 am.

GOVERNANCE COMMITTEE NO. 2019(04)

9 APRIL 2019

MEMBER'S ATTENDANCE: Greg Chemello (Interim Administrator) (Chairperson)

INTERIM MANAGEMENT

COMMITTEE ATTENDANCE: Jan Taylor, Robert Jones, Stan Gallo and Simone Webbe

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Robert Jones, Stan Gallo and Simone Webbe to address the Governance Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **OFFICE OF THE CEO UPDATE**

With reference to a report by the Chief Executive Officer dated 26 March 2019 providing an update on the Office of the Chief Executive Officer for the period of January to March 2019.

RECOMMENDATION

That the report providing the activities of the Office of the Chief Executive Officer be received and the contents noted.

2. **REGULATORY FEES AND CHARGES 2019-2020FY**

With reference to a report by the Policy Officer dated 18 March 2019 concerning a review of the regulatory fees and charges for the 2019-2020 financial year. The associated fees and charges policies have also been reviewed and included in the report.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That that the policy titled 'Population Health and Environmental Protection Licensing, Registration and Permitting Policy', as per Item 16 of the City Management, Finance and Community Engagement Committee No. 2018(04) of 17 April 2018 adopted by Council on 23 April 2018, as detailed in Attachment 1 to the report by the Planning Officer dated 18 March 2019, be repealed with effect as at 1 July 2019.

- B. That the policy titled 'Population Health and Environmental Protection Licensing, Registration and Permitting Policy', as detailed in Attachment 3 to the report by the Planning Officer dated 18 March 2019, be adopted with effect from 1 July 2019.
- C. That the policy titled 'Dog Registration Policy', as per Item 16 of the City Management, Finance and Community Engagement Committee No. 2018(04) of 17 April 2018 adopted by Council on 23 April 2018, as detailed in Attachment 4 to the report by the Planning Officer dated 18 March 2019, be repealed with effect as at 1 July 2019.
- D. That the policy titled 'Dog Registration Policy', as detailed in Attachment 6 to the report by the Planning Officer dated 18 March 2019, be adopted with effect from 1 July 2019.
- E. That the policy titled 'Animal Management Fees and Charges Policy', as per Item 16 of the City Management, Finance and Community Engagement Committee No. 2018(04) of 17 April 2018 adopted by Council on 23 April 2018, as detailed in Attachment 7 to the report by the Planning Officer dated 18 March 2019, be repealed with effect as at 1 July 2019.
- F. That the policy titled 'Animal Management Fees and Charges Policy', as detailed in Attachment 9 to the report by the Planning Officer dated 18 March 2019, be adopted with effect from 1 July 2019.
- G. That the fees and charges listed in the HSRs Fees and Charges 2019-2020, as detailed in Attachment 11 to the report by the Planning Officer dated 18 March 2019, be adopted with effect from 1 July 2019.
- H. That the fees and charges listed in the WPR Regulatory Fees and Charges 2019-2020, as detailed in Attachment 13 to the report by the Planning Officer dated 18 March 2019, be adopted with effect from 1 July 2019.

3. NEVILLE BONNER SPORTS COMPLEX LEASE FROM KAMBU PROGRESS ASSOCIATION LIMITED AND SUBLEASE TO FOOTBALL IPSWICH INCORPORATED 121-135 BRIGGS ROAD, FLINDERS VIEW

With reference to a report by the Senior Property Officer dated 19 March 2019 concerning the renewal of Lease between Kambu Progress Association Limited (Lessor) and Ipswich City Council (Lessee) at 121-135 Briggs Road, Flinders View and described as Lot 3 on RP115130.

This report also concerns the commencement of a Sublease between Ipswich City Council (Sublessor) and Football Ipswich Inc. trading as Western Pride Football Club (Sublessee) at 121-135 Briggs Road, Flinders View and described as part of Lot 3 on RP115130.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) ("the Lessee") enter into a Lease Agreement with Kambu Progress Association Limited ("the Lessor") for a period of ten (10) years with two (2) further five (5) year options, for the interest located at 121-135 Briggs Road, Flinders View and described as Lot 3 on RP115130.
- B. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Lease Agreement to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

4. MONTH END PERFORMANCE FEBRUARY 2019

With reference to a report concerning Council performance for the period ending 28 February 2019, submitted in accordance with *Section 204* of the *Local Government Regulation 2012*.

RECOMMENDATION

That the report be received and the contents noted

The confidential papers associated with Item 5 are confidential as the information contains tender evaluation and assessment details which are commercial in confidence.

5. ELECTRONIC SECURITY SERVICES

With reference to a report concerning the appointment of a provider for Electronic Security Services, for the purpose of enabling Council to access electronic security services for a range of operational goods and services. Council is seeking endorsement from the Committee to appoint the recommended supplier, effective for two (2) years from 1 June 2019, with an option to extend for a further two (2), one (1) year periods.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That in accordance with s233 of the *Local Government Regulation 2012*, Council (Interim Administrator of Ipswich City Council) approve a Preferred Supplier Arrangement for the supply of Electronic Security Services.
- B. That Council (Interim Administrator of Ipswich City Council) resolve under s233(7) of the *Local Government Regulation 2012*, it is satisfied that it will obtain better value for money by entering into a Preferred Supplier Arrangement for a term of more than two (2) years.

- C. That Council (Interim Administrator of Ipswich City Council) enter into a contract for the provision of Electronic Security Services with the recommended tenderer as detailed in the Evaluation Report for a period of two (2) years with the option to extend the contract by two (2) x further, one (1) year periods.
 - D. That the Chief Executive Officer be authorised to negotiate and finalise the term of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
-

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.08 am.

The meeting closed at 10.19 am.

Doc ID No: A5457115

9 April 2019

TO: INTERIM ADMINISTRATOR
FROM: CHIEF EXECUTIVE OFFICER
RE: ORGANISATIONAL STRUCTURE CHANGES

INTRODUCTION

This is a report concerning the organisational structure of Ipswich City Council. It suggests a realignment at the executive level to be followed by a further process to adjust the structure at lower levels to more effectively deliver on the strategic plan of Council, while providing enhanced value for money for the community.

RELATED PARTIES

The implementation of this report will not directly impact any external parties.

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

Ipswich City Council has recently undergone significant leadership change with the appointment of an Interim Administrator and a new Chief Executive Officer. This presents the opportunity to review the existing structure of the Council to ensure that it is fit for purpose and places Council in the best possible position for the future.

This report outlines a two phase process to review the current structure. Stage one involves an adjustment to the composition of the Executive Leadership Team and organisational structure. Following the establishment of this change, stage two will commence with a consultation and research process to identify where structural realignment or change is required deeper into the organisation.

A number of strategic priorities have been identified:

- Capacity to deliver the Organisation's Strategic Plan
- Ability to manage sustained growth
- Reduction of risk
- Improved responsiveness and creativity
- Effective organisational linkages

- Value for money

An organisational structure that is appropriate to the performance of the local government's responsibilities must be established to ensure it is able to meet the service, asset and regulatory needs as determined by the elected Council. It must meet its legal obligations as well as being able to respond effectively to the changing environment outside it. It needs to be organised in a way to maximise value for money for the community resources employed as well as being positioned as an employer of choice.

The current organisation structure has a number of issues that are impacting of the effective delivery of services to the community. Currently there are an unreasonably large number of direct reports to the CEO with seven Senior Executive (Chief Operating Officer) positions plus multiple other direct reports. This breadth of control reduces the capacity for adequate supervision and increases risk. The current structure has also has created a large number of highly paid executive positions that is out of kilter with the majority of large Local Authorities both in Queensland and other states and does not meet community expectations.

The adopted organisational structure of a number of comparable Councils is contained in Attachment 1. In comparison to the current structure of Ipswich City Council with seven departments and multiple other direct reports, the following provides a brief summary of each Council's structure:

Local Government Area	Departments	Other direct reports
Townsville City Council	3	1
Rockhampton Regional Council	4	2
Mackay Regional Council	4	2
Logan City Council	5	2
Redland City Council	4	0

The current structure and the manner in which it has developed over time has also led to a range of functions being duplicated across the organisation, increasing the potential for waste, dysfunction and risk flowing from diverse approaches.

I have reviewed the current organisational structure and propose that a more streamlined Executive should be put in place which will both reduce cost and lower the risk that currently exists due to the large number of direct reports to the CEO.

It is proposed that that the existing seven Chief Operating Officer structure be replaced by four General Managers and that a new General Manager's role be created to manage the current group of other functions which report to the CEO.

It is proposed that:

1. The Departments of Planning and Development and Health Security and Regulatory Services be merged into the **Department of Planning and Regulatory Services**.

2. The Department of Arts, Social Development and Community Engagement and the Department of Economic Development and Marketing be merged into the **Department of Community, Cultural and Economic Development**.
3. The Departments of Infrastructure Services and Works, Parks and Recreation be merged into the **Department of Infrastructure and Environment**.
4. The Department of Finance and Corporate Services is to remain, however it will be renamed to **Corporate Services**.
5. A Department of **Coordination and Performance** is formed to encompass the other direct reports to the CEO including Legal Services, Internal Audit, Business Improvement (Including the Transformation Projects), the Office of the CEO, the Office of the Mayor and the CBD redevelopment.

The roles leading these new Departments will be retitled from Chief Operating Officer (COO) to General Managers (GM).

This alignment had been proposed to combine areas of similarity in customer and delivery focus.

The Department of Planning and Regulatory Services will encompass all of Council's planning and regulatory functions focusing on guidance and controls for third parties. It will manage the development process from strategic planning, through to approvals and ongoing compliance.

The Department of Community, Cultural and Economic Development encompasses the majority of Council's activities focusing on the City's people. It also stresses the growing interdependence between successful economies and strong community and cultural outcomes.

The Department of Infrastructure and Environment focuses on the assets of the Council both in built form like roads, buildings and drains and the natural assets like parks and Council's thousands of hectares of natural areas. It also manages much of Council's environmental responsibilities in managing waste, stormwater and natural areas. This change places almost all of Council's blue collar workers in the one Department.

The new Department of Coordination and Performance wraps up political and CEO support but has a key role in coordinating critical corporate projects. There will be an increased focus on ensuring the Council has a clear pathway to business improvement via the Transformation projects but also by the proactive work of Internal Audit. Internal Audit, while administratively being part of this Department will still have a dotted line through to the CEO so it is not fettered in providing advice and raising issues where required.

Following the implementation of the new organisational structure, there will be no immediate change to the rest of the organisation. Third Level Managers of the merged departments will report to the new GM. In the Department of Coordination and Performance, the former direct reports to the CEO will report to the new GM.

A consultation and review process will immediately commence to determine the most effective structure below the Senior Executive level. In most cases this would involve changes to structures and responsibilities within the department, however it may involve transfers to a new department or possibly the establishment of some new functions.

RESOURCE IMPLICATIONS

The initial proposal will see the reduction of two Senior Executive roles and accompanying support. While there will be some transitional costs, on an ongoing basis there will be a saving of approximately \$1m per annum including on costs.

It is important to stress that any impact on award staff flowing from the proposed executive restructure will be managed via redeployment and there will be no forced redundancies from this.

RISK MANAGEMENT IMPLICATIONS

With the Third Level Managers remaining in place, some with altered reporting lines and no change in day to day activities, there should be little direct risk that results from the merger of the Departments. The creation of the Department of Coordination and Performance will yield a reduction in risk as there will be executive oversight of a number of critical projects and dynamic areas.

There is a moderate risk during execution of the consultation and review phase of the second phase of the project. This involves organisational culture and motivation at a time of change.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009







COMMUNITY AND OTHER CONSULTATION

There has been consultation with IMC in the preparation of this report. The current Executive Leadership Team and the relevant Unions have been advised as to the contents of this report prior to its production. The second phase of the restructure will involve further consultation with Unions and staff.

CONCLUSION

A review of the organisational structure is proposed with a primary view to streamline Executive Management. This will be followed with a consultation and review process to be undertaken that will guide further change deeper into the organisation. The proposed changes will move this Council more into line with industry norms, reduce cost and reduce risk. A set of principles have been developed to guide decision making for a deeper review that will be conducted over the coming months.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Structure Comparison  
2.	Proposed Organisational Structure  
3.	Current Organisational Structure  

RECOMMENDATION

- A. That the organisational structure proposed in Attachment 2 be adopted.
- B. That People and Culture Branch amend the organisational structure to reflect the changes.
- C. That a working group be formed to commence the consultation and review process of Stage two.

David Farmer

CHIEF EXECUTIVE OFFICER

I concur with the recommendations contained in this report.

Greg Chemello

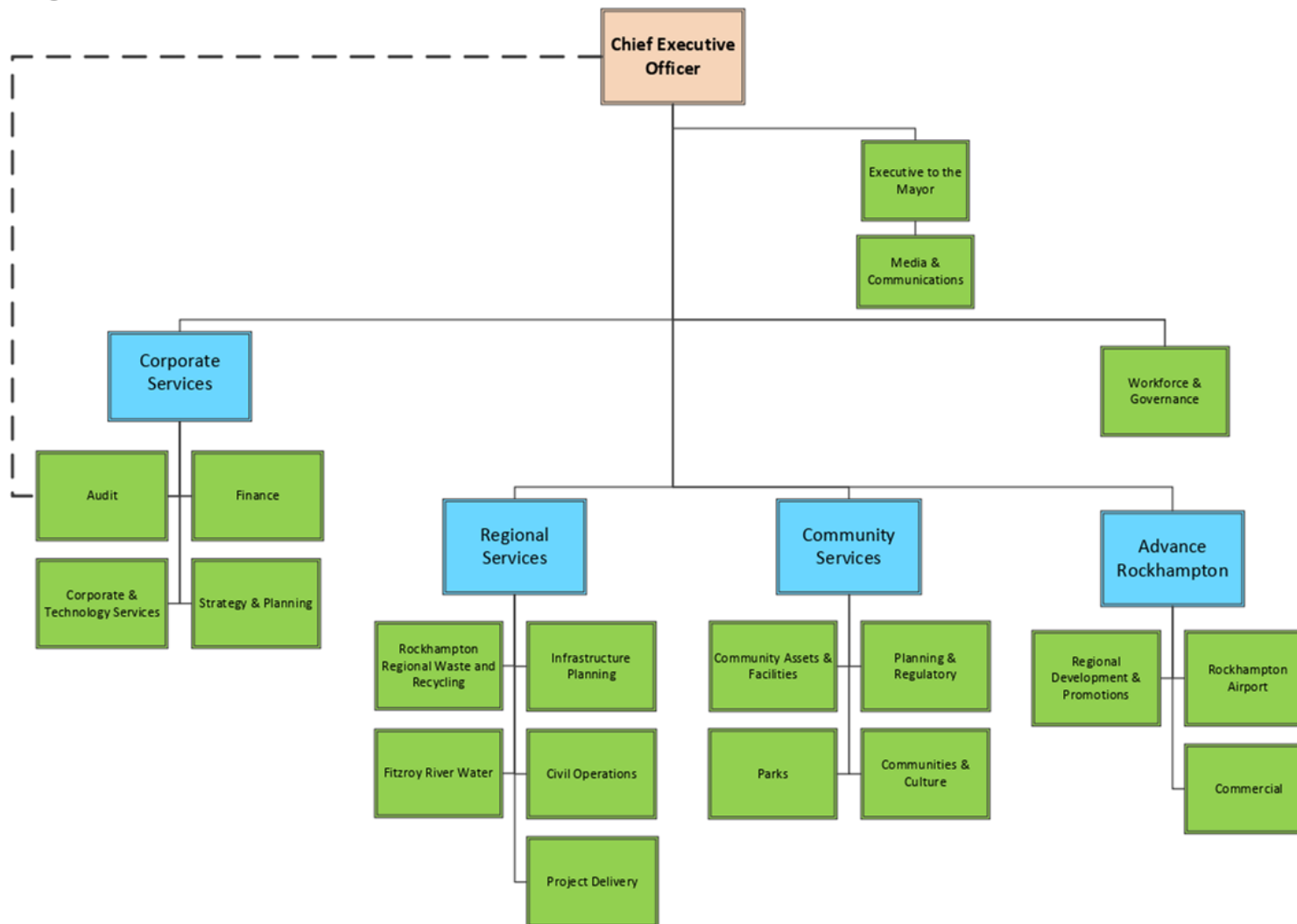
INTERIM ADMINISTRATOR

“Together, we proudly enhance the quality of life for our community”

TOWNSVILLE CITY COUNCIL Management Structure

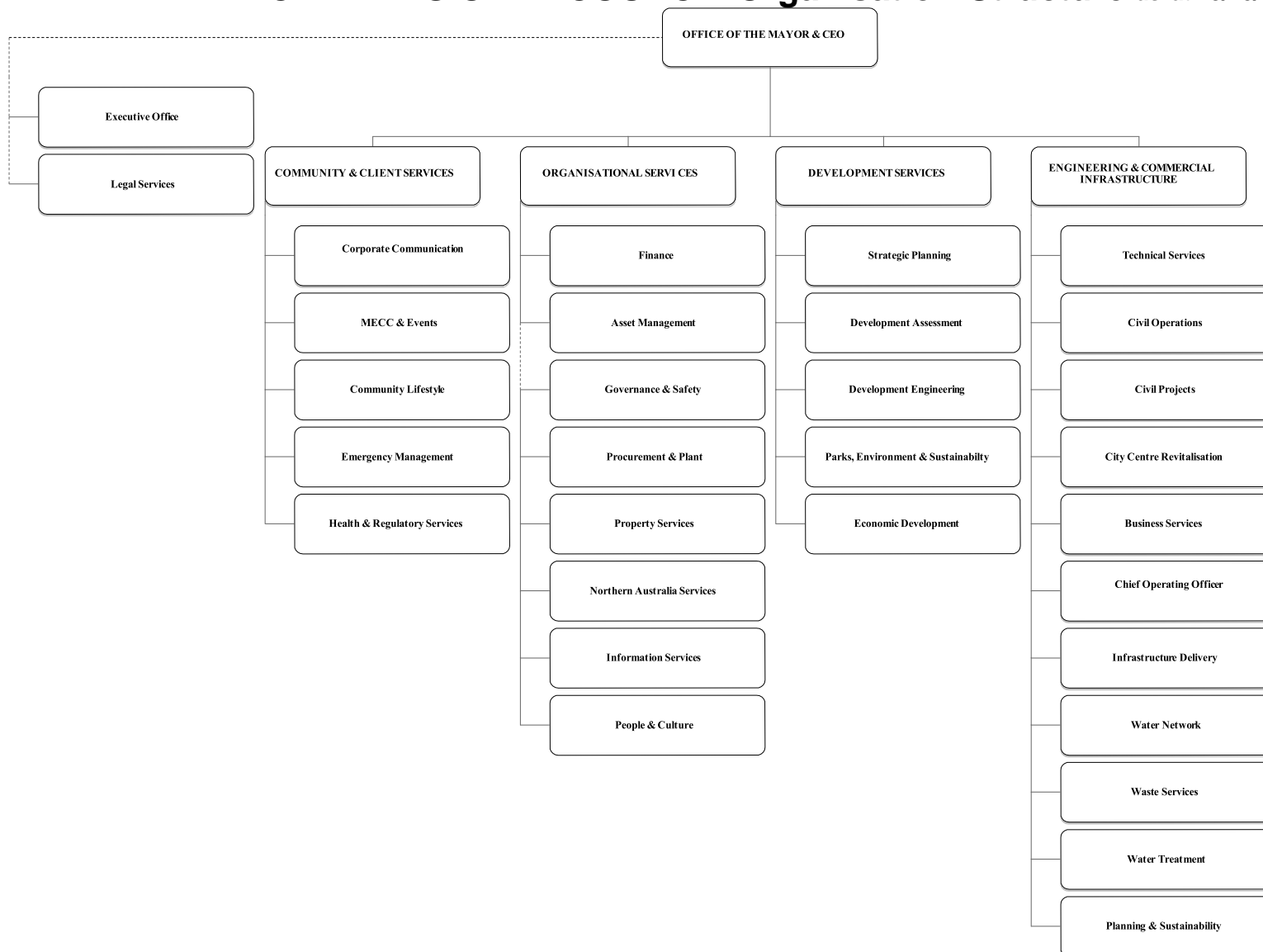


Rockhampton Regional Council
Organisational Structure





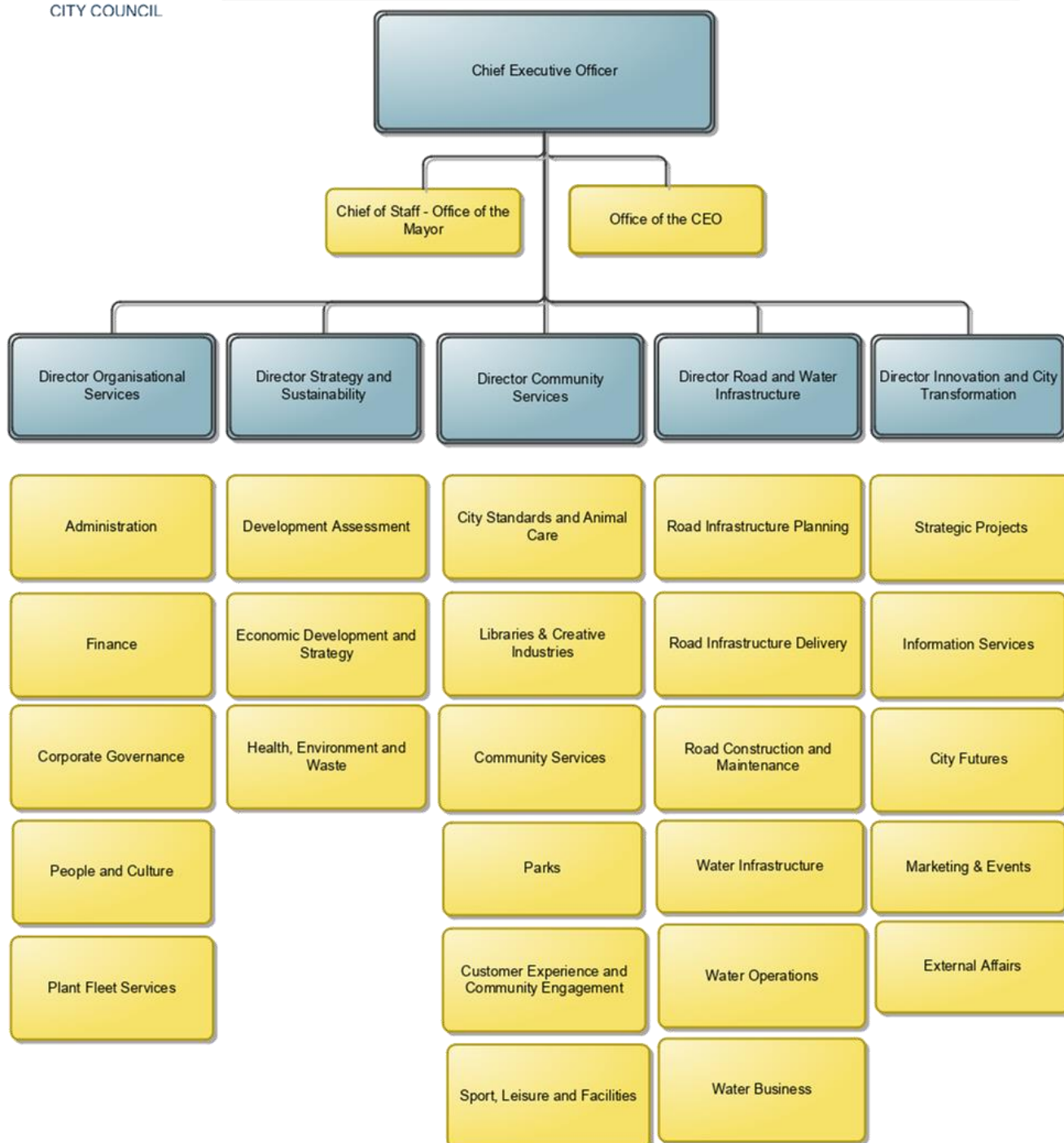
MACKAY REGIONAL COUNCIL Organisation Structure as at 19/10/15



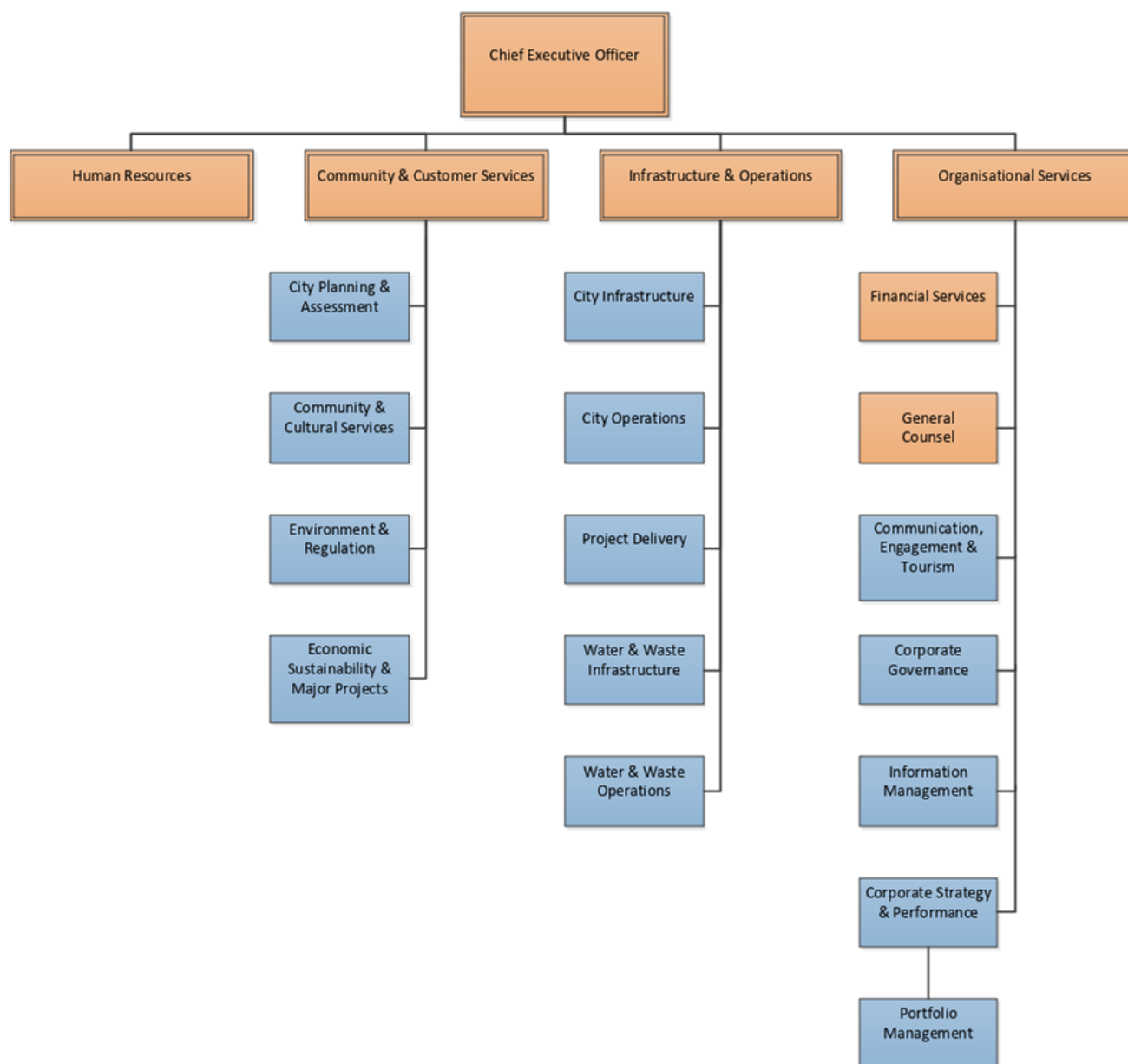


LOGAN CITY COUNCIL

Organisation Structure as at 01 July 2017



Redland City Council Organisational Structure: 10 May 2018

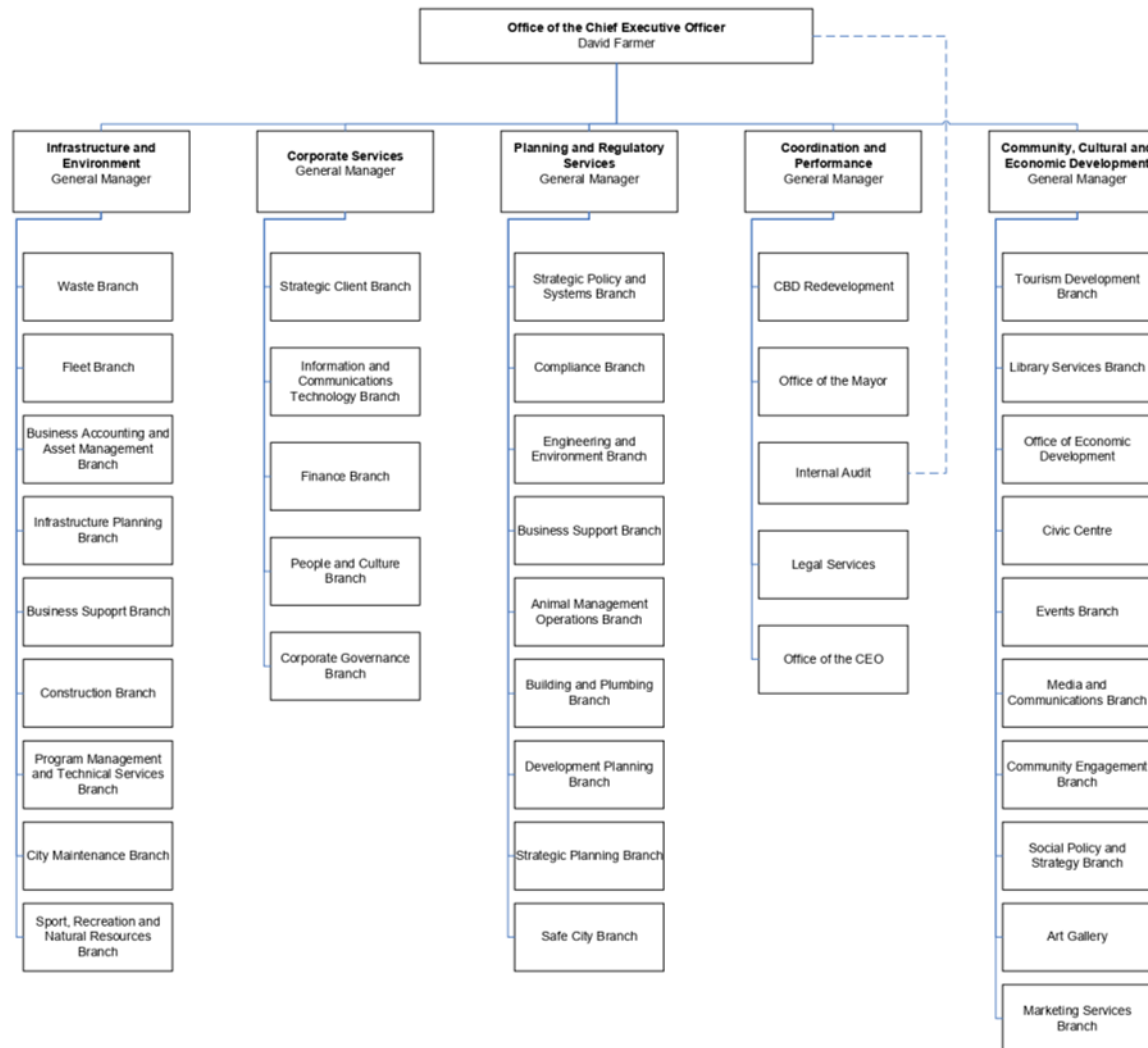


Legend

Senior Management Team

Executive Leadership Team

Ipswich City Council Organisation Structure (Proposed)



Ipswich City Council Organisation Structure

