



City of
Ipswich

AGENDA

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE

Thursday, 9 March 2023

10 minutes after the conclusion of the Governance and Transparency
Committee or such later time as determined by the preceding committee

Council Chambers, Level 8
1 Nicholas Street, Ipswich

MEMBERS OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE

Councillor Andrew Fechner (**Chairperson**)
Councillor Kate Kunzelmann (**Deputy Chairperson**)

Mayor Teresa Harding
Deputy Mayor Jacob Madsen
Councillor Nicole Jonic
Councillor Sheila Ireland
Councillor Marnie Doyle

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE AGENDA

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** Item includes confidential papers

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2

9 MARCH 2023

AGENDA

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

BUSINESS OUTSTANDING

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2023(01) OF 9 FEBRUARY 2023**

RECOMMENDATION

That the Minutes of the Meeting held on 9 February 2023 be confirmed.

OFFICERS' REPORTS

2. **150TH IPSWICH SHOW - SIGNATURE PARTNER PROPOSAL**

This is a report concerning an opportunity for Council to be the one-off Signature Partner of the 150th Ipswich Show taking place on 19, 20 and 21 May 2023.

RECOMMENDATION

That Council consider a one-off \$100,000 (ex GST) investment as the Signature Partner of the 150th Ipswich Show taking place on 19, 20 and 21 May 2023.

3. **REVISED COUNCILLOR DISCRETIONARY FUNDS POLICY**

This is a report seeking Council to adopt the updated 'Councillor Discretionary Funds Policy' managed by Economic and Community Development Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION

That the updated policy titled, 'Councillor Discretionary Funds Policy' as detailed in Attachment 3, be adopted.

4. REVISED COMMUNITY FUNDING AND SUPPORT POLICY

This is a report seeking Council to update the ‘Community Funding and Support Policy’ managed by Economic and Community Development Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION

That the updated policy titled, ‘Community Funding and Support Policy’ as detailed in Attachment 3, be adopted.

5. REVISED CIVIC AND CEREMONIAL EVENTS POLICY

This is a report seeking Governance and Transparency Committee approval to update the existing “Civic and Ceremonial Events Policy” managed by Marketing and Promotions Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION

That the updated policy titled, “Civic and Ceremonial Events Policy” as detailed in Attachment 3, be adopted.

NOTICES OF MOTION

MATTERS ARISING

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2023(01)

9 FEBRUARY 2023

MINUTES

COUNCILLORS' ATTENDANCE: Councillor Andrew Fechner (Chairperson); Councillors Kate Kunzelmann (Deputy Chairperson), Mayor Teresa Harding, Jacob Madsen (Deputy Mayor), Nicole Jonic, Sheila Ireland and Marnie Doyle

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Corporate Services (Matt Smith), General Manager Planning and Regulatory Services (Peter Tabulo), Acting General Manager Infrastructure and Environment (Graeme Martin), Chief Financial Officer (Jeff Keech), Chief of Staff – Office of the Mayor (Melissa Fitzgerald), Manager Economic and Community Development (Cat Matson), Community Development Manager (Melissa Dower), Manager Libraries and Customer Services (Samantha Chandler), Manager Marketing and Promotions (Carly Gregory), Team Lead (Open Space and Facilities) (Mark Bastin), Open Space Program Coordinator (Grant Sorensen), Customer Strategy and Experience Manager (Anne Cahill), Senior Media Officer (Darrell Giles), Senior Media Officer (Lucy Stone), Manager Community and Cultural Services (Don Stewart), Senior Communications and Policy Officer (Jodie Richter) and Theatre Technician (Harrison Cate)

WELCOME TO COUNTRY/ACKNOWLEDGEMENT OF COUNTRY

Councillor Kate Kunzelmann (Deputy Chairperson) delivered the Acknowledgement of Country.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2022(11) OF 29 NOVEMBER 2022**

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That the Minutes of the Community, Culture, Arts and Sport Committee held on 29 November 2022 be confirmed.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Jonic

Ireland

Doyle

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **ACTIVE IPSWICH STRATEGY 2031 ANNUAL REPORT CARD**

This is a joint report by the Sport and Recreation Officer (Physical Activity) and the Team Lead (Open Space and Facilities) concerning the first-year review of the Active Ipswich Strategy 2031 implementation.

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Nicole Jonic:

That the report concerning the first-year review of the Active Ipswich Strategy 2031 implementation be received and the contents noted.

Councillor Andrew Fechner proposed the following as Recommendation B.

- B. That the Councillor representation be amended to reflect the revised arrangements for the Active Ipswich Strategy 2031.

Mayor Teresa Harding proposed the following variation to Recommendation B.

- B. That the Councillor representation be amended to reflect the revised arrangements for the Active Ipswich Strategy 2031 noting this is a change from Healthy Active City Alliance to West Moreton Obesity Advisory Group.

The mover and seconder of the original motion agreed to the proposed variation.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Nicole Jonic:

- A. **That the report concerning the first-year review of the Active Ipswich Strategy 2031 implementation be received and the contents noted.**
- B. **That the Councillor representation be amended to reflect the revised arrangements for the Active Ipswich Strategy 2031 noting this is a change from Healthy Active City Alliance to West Moreton Obesity Advisory Group.**

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Jonic

Ireland

Doyle

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. IPSWICH LIBRARIES ANNUAL REPORT CARD

This is a report concerning Ipswich Libraries services, improvements and customer demand in 2022.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Marnie Doyle:

That the report concerning Ipswich Libraries Annual Report Card be received and the contents noted.

AFFIRMATIVE

Councillors:
Fechner
Kunzelmann
Harding
Madsen
Jonic
Ireland
Doyle

NEGATIVE

Councillors:
Nil

The motion was put and carried.

4. COMMUNITY FUNDING AND SUPPORT ALLOCATIONS STATUS REPORT -
1 OCTOBER TO 31 DECEMBER 2022

This is a report concerning the allocation of Council's Community Funding and Support Programs from 1 October to 31 December 2022.

In the three (3) months from 1 October to 31 December 2022, Council approved 63 applications across 50 unique organisations, allocating a total of \$216,580.09 to a variety of community events and projects.

All successful applicants and projects are detailed in Attachment 1 and also reported online on both the Transparency and Integrity Hub and on the Community Funding and Support webpage in accordance with Council's principles of transparency and the Community Funding and Support Policy.

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Marnie Doyle:

That the report concerning the allocation of Council's Community Funding and Support Programs from 1 October to 31 December 2022 be received and the contents noted.

AFFIRMATIVE

Councillors:
Fechner
Kunzelmann
Harding
Madsen
Jonic
Ireland
Doyle

NEGATIVE

Councillors:
Nil

The motion was put and carried.

5. CUSTOMER EXPERIENCE PROGRAM QUARTERLY REPORT - DECEMBER 2022

This is a quarterly report concerning the Customer Experience (CX) Program of Work providing an update on the Immediate Action Plan (IAP) and the CX Strategy Implementation Plan.

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Councillor Nicole Jonic:

That the 31 December 2022 quarterly report concerning Council's Customer Experience program of work be received and the contents noted.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Jonic

Ireland

Doyle

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.12 am.

The meeting closed at 11.41 am.

Doc ID No: A8681245

ITEM: 2

SUBJECT: 150TH IPSWICH SHOW - SIGNATURE PARTNER PROPOSAL

AUTHOR: GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

DATE: 20 FEBRUARY 2023

EXECUTIVE SUMMARY

This is a report concerning an opportunity for Council to be the one-off Signature Partner of the 150th Ipswich Show taking place on 19, 20 and 21 May 2023.

RECOMMENDATION/S

That Council consider a one-off \$100,000 (ex GST) investment as the Signature Partner of the 150th Ipswich Show taking place on 19, 20 and 21 May 2023.

RELATED PARTIES

Ipswich Show Society Board and Executive

- Darren Zanow – President
- Paul Casos – Vice President
- Jillian Pattinson – Treasurer
- Christopher Raymont – Treasurer
- Denise Hanley – Committee Member
- Andrew Cooper – Committee Member
- Theo Woollett – Committee Member
- Keith Lewis – Executive
- Laurie Mundt – Executive
- Rita Wilson – Executive
- Jim Yates – Executive
- Russell Haag – Executive
- Jacqui Thomas – Chief Operating Officer

The General Manager Community, Cultural and Economic Development (GM CCED) reviewed the proposal and has authored this report and its recommendation for transparent Committee and Council deliberation and decision making.

The GM CCED has previously contracted the former Ipswich Events Corporation of which Paul Casos was Executive Chairman (2015 to 2018).

The GM CCED has previously been the General Manager (Chief Operating Officer) of the Ipswich City Council Department in which Denise Hanley (2019 to 2021) and Laurie Mundt (2015 to 2016) once worked.

The GM CCED has not discussed the proposal or this report with any of these related parties.

The GM CCED has previously been the General Manager (Chief Operating Officer) of the Ipswich City Council Department in which Jacqui Thomas (Chief Operating Officer, Ipswich Show Society) once worked (2018 to 2019).

The GM CCED advised Jacqui Thomas that the Signature Partnership Proposal for the 150th Ipswich Show would not likely receive a significant increase in funding compared to the standard allocation of previous years due to qualitative benefits which would not be measured as part of the standard Major Community Event Sponsorship criteria (this is explained further in this report). The GM CCED advised Jacqui Thomas that the Show Society could submit for the standard Major Community Event Sponsorship, or they could make a special proposal direct to the CEO which would be presented to Committee and Council for transparent deliberation and decision making.

IFUTURE THEME

Safe, Inclusive and Creative

PURPOSE OF REPORT/BACKGROUND

First held in 1873 the Ipswich Show is a celebration of Australian Culture, from rural traditions to modern lifestyles, providing a unique experience, which is as popular today as ever. The Show has provided opportunities to reflect on the values and aspirations of the Ipswich community; celebrate achievement ranging from excellence in cattle breeding to the beauty of a delicate piece of embroidery; showcase our local talent and emerging artists and provided a place of both education and entertainment. Since its inception the Ipswich Show has grown from a small country fair to one of the largest regional shows on the Queensland Agricultural Show Calendar, attracting over 25,000 visitors.

In 2023, the Ipswich Show will celebrate its 150th anniversary and will host a significant program of historic and contemporary events and celebrations to mark the occasion. The entertainment program will celebrate long-established traditions, whilst creating a contemporary experience that will appeal to both loyal patrons and first-time visitors. To deliver this significantly expanded program the entertainment budget will be increased by 40% on last year's budget.

The Ipswich Showgrounds entertainment site will expand its footprint to incorporate the adjoining land, parallel to Warwick Road. This is to allow for an increased and dedicated Animal Precinct which will be home to farm and native animals and include demonstrations including sheep shearing, cow milking and sheepdog trials. A new Historical Precinct will allow visitors to explore and engage with heritage demonstrations, exhibitions, displays and entertainment. Agricultural shows are steeped in rural food heritage and the new Paddock to Plate zone will showcase the incredible diversity of local producers, farmers, growers, winemakers and distillers within South East Queensland and their contribution to the wider society. The new Lifestyle Stage will complement the Paddock to Plate zone and provide a series of demonstrations. Additionally, to provide a unique and differentiated experience enhanced styling, decor and theming throughout the site will transform the space creating a memorable event to mark the 150th Anniversary.

The Ipswich Show Society has presented Council with an opportunity to expand its traditional annual support with an increased range of benefits. Attachment A is the 2023 Signature Partnership Proposal provided to Council by the Ipswich Show Society, it details the increased program (page 6 to 11) and the increased Signature Partner benefits (pages 19 and 20).

On consideration of the material benefits to Council, the recognition of a significantly increased event program and the principle of celebrating and supporting a milestone 150th Ipswich Show – it is reasonable for Committee and Council to consider the requested investment of \$100,000 (ex GST).

This is more than double the standard Major Community Event Sponsorship allocation assumed and provided to the Ipswich Show each year – if approved the estimated \$60,000 to \$65,000 funding gap will need to be found from 2022-2023 financial year savings.

It is suggested that (if approved) this be considered as an extraordinary partnership investment in support and celebration of the milestone 150th Ipswich Show and not an expected annual funding allocation for future years of the Ipswich Show.

It is important to note that this proposal has not been processed through the usual Major Community Event Sponsorship procedure. This is a non-standard partnership proposal that was received by the Office of the Chief Executive Officer with qualitative benefits which would not be measured as part of the standard Major Community Event Sponsorship criteria. The proposal has been transferred into this report for Committee and Council consideration by the General Manager Community, Cultural and Economic Development in consultation with the Chief Executive Officer. It was deemed appropriate for a report to be formed by the GM CCED and provided to Committee and Council for transparent deliberation and decision making.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Not Applicable

POLICY IMPLICATIONS

There are no discernible policy implications associated with this report and its recommendation.

RISK MANAGEMENT IMPLICATIONS

There are no discernible risk management implications associated with this report and its recommendation.

FINANCIAL/RESOURCE IMPLICATIONS

Over the past five years Council has provided between \$30,000 and \$45,000 in funding support to the annual Ipswich Show. For the 2022-2023 financial year a similar amount had been assumed but not yet expended. Based on the \$100,000 Signature Partnership proposal received from the Show Society, this would leave a gap of approximately \$60,000 to \$65,000 which will need to be found in 2022-2023 financial year savings.

COMMUNITY AND OTHER CONSULTATION

No community consultation has been conducted.

The Signature Partnership Proposal received by the Office of the CEO from the Ipswich Show Society has been transferred into this report by the General Manager Community, Cultural and Economic Development in consultation with the Chief Executive Officer for the transparent deliberation and decision making of Committee and Council.

CONCLUSION

In 2023, the Ipswich Show will celebrate its 150th anniversary and will host a significant program of historic and contemporary events and celebrations to mark the occasion.

The Ipswich Show Society has presented Council with an opportunity to expand its traditional annual support with an increased range of benefits as a Signature Partner.


The Proposal has been provided for consideration of Committee and Council.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	That Council consider a one-off \$100,000 (ex GST) investment as the Signature Partner of the 150 th Ipswich Show taking place on 19, 20 and 21 May 2023.
(b) What human rights are affected?	No Human Rights are affected by this decision. This is because the Sponsorship would be going to

	a company delivering an event to the City of Ipswich.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Ipswich Show 2023 Signature Partnership Proposal ↓ 
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Ben Pole

GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

I concur with the recommendations contained in this report.

Sonia Cooper

CHIEF EXECUTIVE OFFICER

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Doc ID No: A8638877

ITEM: 3
SUBJECT: REVISED COUNCILLOR DISCRETIONARY FUNDS POLICY
AUTHOR: COORDINATOR, COMMUNITY FUNDING
DATE: 6 FEBRUARY 2023

EXECUTIVE SUMMARY

This is a report seeking Council to adopt the updated 'Councillor Discretionary Funds Policy' managed by Economic and Community Development Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION/S

That the updated policy titled, 'Councillor Discretionary Funds Policy' as detailed in Attachment 3, be adopted.

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

Vibrant and Growing
Safe, Inclusive and Creative
Natural and Sustainable
A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The Councillor Discretionary Funds Policy has been changed to reflect current organisational documents and processes that are administrative in substance. The changes are as follows:

1. Update text to include reference to iFuture 2021-2026 Corporate Plan and remove reference to Advance Ipswich.
2. Schools are listed as ineligible. Parents and Citizens eligible as long as there is broad community benefit.
3. A new section inserted explaining variation requirements for changes to project scope.
4. A new section inserted to indicate Council's environmental goal in iFuture and to encourage applicants to pursue sustainable purchases when considering project purchases.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

POLICY IMPLICATIONS

There are no policy implications for this report.

RISK MANAGEMENT IMPLICATIONS

The review of this policy has been undertaken in accordance with Council’s adopted Policy and Procedure Management Framework. Any delay in approving the recommendation may potentially have adopted policies inconsistent with the Council Framework.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial/resource implications associated with the report.

COMMUNITY AND OTHER CONSULTATION

1. Manager, Economic and Community Development
2. Community Development Manager
3. CCED Business Improvement Officer




CONCLUSION

The Councillor Discretionary Funds Policy has been updated to align administratively with organisational documents and processes.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
Link to checklist in Objective	
(a) What is the Act/Decision being made?	The recommendation states that the Council adopt the updated Councillor Discretionary Funds Policy.
(b) What human rights are affected?	No Human Rights are affected by this decision. This is because funding applicants are not-for-profit groups and organisations and only individuals have human rights.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Councillor Discretionary Funds Policy ↓ 
2.	Councillor Discretionary Funds Policy (Track Changes) ↓ 
3.	Councillor Discretionary Funds Policy (Revised) ↓ 

Travis Johnson

COORDINATOR, COMMUNITY FUNDING

I concur with the recommendations contained in this report.

Melissa Dower

COMMUNITY DEVELOPMENT MANAGER

I concur with the recommendations contained in this report.

Cat Matson

MANAGER, ECONOMIC AND COMMUNITY DEVELOPMENT

I concur with the recommendations contained in this report.

Ben Pole

GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

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Doc ID No: A8640696

ITEM: 4
SUBJECT: REVISED COMMUNITY FUNDING AND SUPPORT POLICY
AUTHOR: COORDINATOR, COMMUNITY FUNDING
DATE: 7 FEBRUARY 2023

EXECUTIVE SUMMARY

This is a report seeking Council to update the 'Community Funding and Support Policy' managed by Economic and Community Development Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION/S

That the updated policy titled, 'Community Funding and Support Policy' as detailed in Attachment 3, be adopted.

RELATED PARTIES

There was no declaration of conflicts of interest.

IFUTURE THEME

Vibrant and Growing
Safe, Inclusive and Creative
Natural and Sustainable
A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The Community Funding and Support Policy has been changed to reflect current organisational documents and processes that are administrative in substance. The changes are as follows:

1. Update text to include reference to iFuture 2021-2026 Corporate Plan and remove reference to Advance Ipswich.
2. Remove reference to Community Funding and Support Program Framework and replace it with reference to the Community Funding and Support Program Procedure.
3. Insert section detailing general exclusion and ineligibility.
4. Improve overall layout and formatting.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

POLICY IMPLICATIONS

There are no policy implications for this report.

RISK MANAGEMENT IMPLICATIONS

The review of this policy has been undertaken in accordance with Council’s adopted Policy and Procedure Management Framework. Any delay in approving the recommendation may potentially have adopted policies inconsistent with the Council Framework.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial/resource implications associated with the report.

COMMUNITY AND OTHER CONSULTATION

- Manager, Economic and Community Development
- Community Development Manager
- Business Improvement Officer

CONCLUSION




The Community Funding and Support Policy has been updated to align administratively with organisational documents and processes.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
Link to checklist in Objective	
(a) What is the Act/Decision being made?	The recommendation states that the Council adopt the updated Community Funding and Support Policy.
(b) What human rights are affected?	No Human Rights are affected by this decision. This is because funding applicants are not-for-profit groups and organisations and only individuals have human rights.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights?	Not applicable

Is the limitation fair and reasonable?	
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Community Funding and Support Policy (Current) ↓ 
2.	Community Funding and Support Policy (Track Changes) ↓ 
3.	Community Funding and Support Policy (Revised) ↓ 

Travis Johnson
COORDINATOR, COMMUNITY FUNDING

I concur with the recommendations contained in this report.

Melissa Dower
COMMUNITY DEVELOPMENT MANAGER

I concur with the recommendations contained in this report.

Cat Matson
MANAGER, ECONOMIC AND COMMUNITY DEVELOPMENT

I concur with the recommendations contained in this report.

Ben Pole
GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

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Doc ID No: A8660777

ITEM: 5
SUBJECT: REVISED CIVIC AND CEREMONIAL EVENTS POLICY
AUTHOR: BUSINESS IMPROVEMENT OFFICER
DATE: 10 FEBRUARY 2023

EXECUTIVE SUMMARY

This is a report seeking Governance and Transparency Committee approval to update the existing “Civic and Ceremonial Events Policy” managed by Marketing and Promotions Branch within the Community, Cultural and Economic Development Department.

RECOMMENDATION/S

That the updated policy titled, “Civic and Ceremonial Events Policy” as detailed in Attachment 3, be adopted.

RELATED PARTIES

There is no declaration of conflict of interest.

IFUTURE THEME

Safe, Inclusive and Creative

PURPOSE OF REPORT/BACKGROUND

The Civic and Ceremonial Events Policy was reviewed and updated with a minor change under Scope to include Korean Veterans’ Day. No other changes were made to the policy.

LEGAL IMPLICATIONS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

POLICY IMPLICATIONS

There are no policy implications.

RISK MANAGEMENT IMPLICATIONS

There are no risks associated with the revised Civic and Ceremonial Events Policy.

The review of the Civic and Ceremonial Events Policy has been undertaken in accordance with Council’s adopted Policy and Procedure Framework.

FINANCIAL/RESOURCE IMPLICATIONS

There are no budget implications.

COMMUNITY AND OTHER CONSULTATION

Consultation was undertaken by the Marketing and Promotions Manager (Community, Cultural and Economic Development).







CONCLUSION

As the update to the Civic and Ceremonial Events Policy was only minor, it is recommended that the change to the policy be adopted.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The recommendation states that Governance and Transparency Committee approve the adoption of the revised Civic and Ceremonial Events Policy.
(b) What human rights are affected?	No Human Rights are impacted.
(c) How are the human rights limited?	Not applicable
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Civic and Ceremonial Events Policy (Current)  
2.	Civic and Ceremonial Events Policy (Track changes)  
3.	Civic and Ceremonial Events Policy (Cleanskin)  

Anne Eves
BUSINESS IMPROVEMENT OFFICER

I concur with the recommendations contained in this report.

Carly Gregory
MANAGER, MARKETING AND PROMOTIONS

I concur with the recommendations contained in this report.

Ben Pole

GENERAL MANAGER, COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

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