



City of
Ipswich

**IPSWICH
CITY
COUNCIL**

AGENDA

of the

COUNCIL ORDINARY MEETING

**Held in the Council Chambers
8th floor – 1 Nicholas Street
IPSWICH QLD 4305**

**On Thursday, 19 August 2021
At 9.00 am**

BUSINESS

1. **OPENING OF MEETING:**

2. **WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:**

3. **OPENING PRAYER:**

4. **APOLOGIES AND LEAVE OF ABSENCE:**

5. **CONDOLENCES:**

That Council convey condolences, on behalf of the citizens of the City of Ipswich, to the family of the late Jane White, who passed away on 4 August 2021.

6. **TRIBUTES:**

7. **PRESENTATION OF PETITIONS:**

Petition received by residents of Redbank Plains requesting Council remove the bollards on Siedofsky Street, Redbank Plains for local traffic.

8. **PRESENTATIONS AND DEPUTATIONS:**

9. **PUBLIC PARTICIPATION:**

Mr Ken Alderton will address council on the following matter:

The application of Ipswich City Council policies concerning the operation of public swimming pools restricting access of some groups.

Issues of concern include:

- Public swimming pools should be financially viable
- Council policies are not uniformly applied over all facilities
- Council's Sustainability Strategy overrides patron's needs

10. **DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA:**

11. **CONFIRMATION OF MINUTES:**

11.1. Ipswich City Council - Minutes of Meeting of 22 July 2021 5

12. **MAYORAL MINUTE:**

13. **BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING ON THE TABLE TO BE DEALT WITH:**

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16. NOTICES OF MOTION:

17. QUESTIONS ON NOTICE:

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UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING

22 JULY 2021

Held in the Council Chambers, Administration Building
45 Roderick Street, Ipswich

The meeting commenced at 9.00 am

**ATTENDANCE AT
COMMENCEMENT** Mayor Teresa Harding (Chairperson); Councillors Jacob
Madsen, Sheila Ireland, Paul Tully, Marnie Doyle, Andrew
Fechner, Kate Kunzelmann, Russell Milligan and Deputy Mayor
Nicole Jonic

**WELCOME TO COUNTRY
OR
ACKNOWLEDGEMENT
OF COUNTRY** Councillor Kate Kunzelmann

OPENING PRAYER Councillor Marnie Doyle

**APOLOGIES AND LEAVE
OF ABSENCE** Nil

5. CONDOLENCES Nil

6. TRIBUTES Nil

**7. PRESENTATION OF
PETITIONS** Nil

**8. PRESENTATIONS AND
DEPUTATIONS** Presentation – Students from Ipswich Girls’ Grammar – IGGS
Hack for Community Impact

In May 2021 Ipswich Girls’ Grammar School hosted IGGS Hack
for Community Impact, a hackathon to solve community
challenges. Representatives of the winning teams, from years
7-10, will present their proposed solutions to problems relating
to youth, safety and community in Ipswich.

Mayor Teresa Harding thanked the students from Ipswich Girls’
Grammar School for their presentation as well as the Principal,
Dr Peter Britton for attending the meeting.

**8.1 HACK FOR
COMMUNITY IMPACT**

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the three proposed solutions to problems relating to youth, safety and community in Ipswich as a result of the Hack for Community Impact, be referred to Council's Community, Culture, Arts and Sport Committee for further discussion and development.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

Attachments

1. Presentation from students of Ipswich Girls' Grammar School

**9. PUBLIC
PARTICIPATION**

Nil

**10. DECLARATIONS OF
INTEREST IN MATTERS
ON THE AGENDA**

**COUNCILLOR ANDREW
FECHNER**

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Andrew Fechner informed the meeting that he has a declarable conflict of interest in Item 14.6 titled Ipswich Central Redevelopment Committee's Report.

The nature of the interest is that Councillor Fechner stands to gain a benefit or suffer a loss due to his business interest in both A1A Events Pty Ltd and Bar Heisenberg Pty Ltd which is located in the top of town at 164 Brisbane Street, Ipswich.

Councillor Andrew Fechner advised that he will leave the meeting room (including any area set aside for the public) while this matter is being discussed and voted on.

**COUNCILLOR JACOB
MADSEN**

In accordance with section 150EQ of the *Local Government Act 2009*, Councillor Jacob Madsen informed the meeting that he has a declarable conflict of interest in Item 14.6 titled Reception and Consideration of Ipswich Central Redevelopment Committee's Report.

The nature of the interest is that Councillor Madsen is a member of the Ipswich Trades Hall and Labour Day Committee Executive which manages the Ipswich Trades Hall which is adjacent to the CBD redevelopment works that Council is undergoing.

Councillor Jacob Madsen advised that he will leave the meeting room (including any area set aside for the public) while this matter is being discussed and voted on.

11. CONFIRMATION OF MINUTES

**11.1
CONFIRMATION OF
MINUTES OF
ORDINARY MEETING**

Moved by Councillor Russell Milligan:

Seconded by Councillor Andrew Fechner:

**That the Minutes of the Ordinary Meeting held on
24 June 2021 be confirmed.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**11.2
CONFIRMATION OF
MINUTES OF SPECIAL
MEETING**

Moved by Mayor Teresa Harding:

Seconded by Councillor Kate Kunzelmann:

**That the Minutes of the Special Meeting held on
24 June 2021 be confirmed.**

AFFIRMATIVE

Councillors:

Harding

Madsen

NEGATIVE

Councillors:

Nil

Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

The motion was put and carried.

**12. MAYORAL
MINUTE**

Nil

**13. BUSINESS OUTSTANDING – INCLUDING CONDUCT MATTERS AND MATTERS LYING ON
THE TABLE TO BE DEALT WITH**

**13.1
RESPONSE TO
INLAND RAIL
HELIDON TO CALVERT
DRAFT
ENVIRONMENTAL
IMPACT ASSESSMENT
SUBMISSION**

Moved by Mayor Teresa Harding:
Seconded by Councillor Sheila Ireland:

That Council endorse the document detailed in Attachment 1 of the report by the Consultant for Inland Rail dated 8 July 2021, which will form the submission to the Coordinator-General in response to the draft Environmental Impact Statement for the Helidon to Calvert Inland Rail project.

AFFIRMATIVE

Councillors:
Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:
Nil

The motion was put and carried.

**MATTER TAKEN ON
NOTICE - RESPONSE
TO INLAND RAIL
HELIDON TO CALVERT
DRAFT**

Mayor Teresa Harding requested clarification on whether the response from the State Government to all points raised in Council's submission will be available to the public.

**ENVIRONMENTAL
IMPACT ASSESSMENT
SUBMISSION**

The Project Manager for Inland Rail to provide a response to the Mayor and councillors on whether the response from the State Government to all points raised in Council's submission will be available to the public.

14. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

**14.1
GROWTH
INFRASTRUCTURE
AND WASTE
COMMITTEE**

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That the minutes of the Growth Infrastructure and Waste Committee No. 2021(06) of 8 July 2021 be noted.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**14.2
GOVERNANCE AND
TRANSPARENCY
COMMITTEE**

Moved by Councillor Jacob Madsen:
Seconded by Councillor Russell Milligan:

That Council adopt the recommendations of the Governance and Transparency Committee Report No. 2021(06) of 8 July 2021.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

Jonic

The motion was put and carried.

This block motions adopts all items of the Governance and Transparency Committee No. 2021(06) of 8 July 2021 as listed below as resolutions of Council:

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 1**

PROCUREMENT -
STUDIOSITY
SUBSCRIPTION
RENEWAL

- A. That Council receive and note the contents of this report.**
- B. That the report concerning Council's annual subscription for online education resource Studiosity Pty Ltd be presented to the 5 August 2021 Governance and Transparency Committee for consideration.**

**GOVERNANCE AND
TRANSPARENCY
COMMITTEE – ITEM 2**

CONFIRMATION OF
MINUTES OF THE
GOVERNANCE AND
TRANSPARENCY
COMMITTEE NO.
2021(05) OF 10 JUNE
2021

That the minutes of the Governance and Transparency Committee held on 10 June 2021 be confirmed.

**14.3
COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE**

Moved by Councillor Andrew Fechner:
Seconded by Councillor Kate Kunzelmann:

That Council adopt the recommendations of the Community, Culture, Arts and Sport Committee Report No. 2021(06) of 8 July 2021.

AFFIRMATIVE

NEGATIVE

Councillors:

Councillors:

Harding

Nil

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

This block motions adopts all items of the Community, Culture, Arts and Sport Committee No. 2021(06) of 8 July 2021 as listed below as resolutions of Council:

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 1**

CONFIRMATION OF
MINUTES OF THE
COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE
NO. 2021(05) OF 10
JUNE 2021

That the minutes of the Community, Culture, Arts and Sport Committee held on 10 June 2021 be confirmed.

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 2**

2022 IPSWICH SHOW
HOLIDAY

That Council accept the recommendation of the Ipswich Show Society and make an application to the Office of Industrial Relations for the Ipswich Show Holiday as follows:

Day and Date: Friday, 13 May 2022

Name of Event: Ipswich Annual Show

Community Endorsement: Ipswich Show Society correspondence dated 10 June 2021.

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 3**

STRONGER
COMMUNITIES
PROGRAM

That the report concerning the Stronger Communities program be received and the contents noted.

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 4**

COMMUNITY
FUNDING AND
SUPPORT
ALLOCATIONS STATUS
REPORT 1 APRIL 2021
TO 24 JUNE 2021

That the report concerning the fourth quarter allocation of Council's Community Funding and Support Programs from 1 April 2021 to 24 June 2021 be received and the contents noted.

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 5**

**QUARTERLY EVENT
SPONSORSHIP AND
TICKET ALLOCATION
REPORT**

- A. That Council note that the following event sponsorships were approved during the 1 April – 30 June 2021 period:**
- a. Event Sponsorships over \$15,000 ex GST endorsed by council:**
- 1. Willowbank Raceway - \$35,000 ex GST in financial support for the 2021 Gulf Western Oil Winternationals**
 - 2. Ipswich Show Society - \$40,000 ex GST in financial support and in-kind support valued at \$5,000 ex GST for toilets and bins for the Ipswich Show**
 - 3. AME Management Pty Ltd - \$50,000 ex GST in financial support for the 2021 Australian Supercross Championship and the following in-kind support for the event**
 - Waiving of venue hire for the North Ipswich Reserve**
 - Marketing in-kind**
- b. Event Sponsorships \$15,000 ex GST and under approved by the General Manager, Community, Cultural and Economic Development:**
- 1. Auscycling Limited - \$15,000 ex GST financial support for the 2021 AusCycling Queensland BMX State Championships**

- B. That Council note that there were no event sponsorship related ticket allocations made.**

**COMMUNITY,
CULTURE, ARTS AND
SPORT COMMITTEE –
ITEM 6**

**CREATIVE INDUSTRIES
DEVELOPMENT
UPDATE**

That the report providing an update on Council's Creative Industries Development be received and the contents noted.

**14.4
ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE**

Moved by Deputy Mayor Nicole Jonic:
Seconded by Councillor Jacob Madsen:

**That Council adopt the recommendations of the
Economic and Industry Development Committee
Report No. 2021(06) of 8 July 2021.**

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

This block motions adopts all items of the Economic and Industry Development Committee No. 2021(06) of 8 July 2021 as listed below as resolutions of Council:

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 1**

**That the minutes of the Economic and Industry
Development Committee held on 10 June 2021 be
confirmed.**

CONFIRMATION OF
MINUTES OF THE
ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE NO.
2021(05) OF 10 JUNE
2021

**ECONOMIC AND
INDUSTRY
DEVELOPMENT
COMMITTEE – ITEM 2**

**That Council endorse the proposed 2021-2022 funding
program principles outlined in this report as ‘Building
Resilience’ and ‘Scaling Growth’.**

SMALL BUSINESS
FUNDING PROGRAM

**14.5
ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE**

Moved by Councillor Russell Milligan:
Seconded by Councillor Andrew Fechner:

**That Council adopt the recommendations of the
Environment and Sustainability Committee Report
No. 2021(06) of 8 July 2021.**

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

The motion was put and carried.

NEGATIVE

Councillors:

Nil

This block motions adopts all items of the Environment and Sustainability Committee No. 2021(06) of 8 July 2021 as listed below as resolutions of Council:

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 1**

**That the minutes of the Environment and
Sustainability Committee held on 10 June 2021 be
confirmed.**

CONFIRMATION OF
MINUTES OF THE
ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE NO.
2021(05) OF 10 JUNE
2021

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 2**

ADOPTION OF
IPSWICH CITY
COUNCIL
ENVIRONMENTAL
OFFSETS POLICY

- A. That Council adopt the Environmental Offsets Policy as detailed in Attachment 1 of the report by the Team Lead (Strategic Conservation and Catchment Planning) dated 31 May 2021.
- B. That Figure 1 on page 4 of the Environmental Offsets Policy be included in a larger font.

**ENVIRONMENT AND
SUSTAINABILITY
COMMITTEE – ITEM 3**

REVIEW OF LOCAL
DISASTER

- A. That the Local Disaster Management Plan for the City of Ipswich, as detailed in Attachment 2 be approved.
- B. That the Chief Executive Officer, in consultation with the Mayor, be authorised to make amendments

MANAGEMENT PLAN
2021

deemed necessary based on further comment received from members of the Local Disaster Management Group, who form part of the governance arrangements for the adoption of this plan.

At 9.49 am Councillors Jacob Madsen and Andrew Fechner left the meeting room due to a previously declared interest in Item 14.6.

**14.6
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE**

Moved by Councillor Marnie Doyle:
Seconded by Councillor Russell Milligan:

That Council adopt the recommendations of the Ipswich Central Redevelopment Committee Report No. 2021(06) of 8 July 2021.

AFFIRMATIVE

Councillors:

Harding
Ireland
Tully
Doyle
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

All Councillors except Councillor Jacob Madsen and Councillor Andrew Fechner were present when the vote was taken.

The motion was put and carried.

This block motions adopts all items of the Ipswich Central Redevelopment Committee No. 2021(06) of 8 July 2021 as listed below as resolutions of Council:

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 1**

CONFIRMATION OF
MINUTES OF THE
IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE NO.
2021(05) OF 10 JUNE
2021

That the minutes of the Ipswich Central Redevelopment Committee held on 10 June 2021 be confirmed.

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 2**

**That the June 2021 Retail Sub-Project Steering
Committee Report be received and the contents
noted.**

NICHOLAS STREET
PRECINCT - RETAIL
SUB-PROJECT
STEERING
COMMITTEE REPORT
JUNE 2021

**IPSWICH CENTRAL
REDEVELOPMENT
COMMITTEE – ITEM 3**

**That the Nicholas Street Precinct Communications,
Engagement and Events Monthly Report be received
and the contents noted.**

NICHOLAS STREET
PRECINCT -
COMMUNICATIONS,
ENGAGEMENT AND
EVENTS REPORT JUNE
2021

At 9.52 am Councillors Jacob Madsen and Andrew Fechner returned to the meeting room.

15. OFFICERS' REPORTS

**15.1
CEO ORGANISATION
PERFORMANCE
REPORT FOR JUNE
2021**

Moved by Mayor Teresa Harding:
Seconded by Councillor Russell Milligan:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**15.2
PROVISIONAL
PROJECTS**

RECOMMENDATION

That Council review the provisional projects identified in Attachment 2 of this report and determine which of these are to proceed to the next stage of project development.

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That Council determine that the following projects incorporating the additional project for the masterplan for Cooneana Heritage Centre for Division 1 are to proceed to the next stage of project development:

Division 1

- Handball Courts at Rex Hawkes Park, Redbank Plains
- Undertake a masterplan for Cooneana Heritage Centre

Division 2

- Smiley face sign on Redbank Plains Road near Shiloh Church
- Flashing light warning signs along Jones Road causeway
- Brittain's Road Reserve upgrade to include a cricket pitch

Division 3

- Maculata Family Park, Riverview – privacy measures and further park embellishments
- Keith Pennell Park, North Booval – park embellishments and lighting
- Sealy Street, Silkstone – embellishments and lighting
- CBD Treescape and beautification program

Division 4

- Beautification at the corner of Fitzgibbon and Downs Streets, North Ipswich to reflect the era eg; silhouette of steam train erected on the corner leading down to the Railways Workshops. Another idea would be to paint a mural on the wall of Old Ipswich House.

VARIATION

Councillor Marnie Doyle proposed a variation to the motion:

That the following project from Division 3 be excluded from the next stage of project development noting that general beautification has already occurred throughout the CBD:

- CBD Treescape and beautification program

The mover of the original motion agreed to the proposed variation.

VARIATION

Councillor Andrew Fechner proposed a variation to the motion:

That the Mayor and Divisional Councillors be consulted by the Acting General Manager of the Infrastructure and Environment Department by no later than 31 July 2021, to discuss the specific scoping of projects put forward for the provisional project listing.

The mover and seconder of the original motion agreed to the proposed amendment.

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That the Mayor and Divisional Councillors be consulted by the Acting General Manager of the Infrastructure and Environment Department by no later than 31 July 2021, to discuss the specific scoping of projects put forward for the provisional project listing.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**15.3
MONTHLY FINANCIAL
PERFORMANCE
REPORT - JUNE 2021**

Moved by Mayor Teresa Harding:
Seconded by Councillor Andrew Fechner:

That the report on Council's financial performance for the period ending 30 June 2021, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

ADJOURN MEETING

Moved by Mayor Teresa Harding:

That the meeting be adjourned at 10.48 am to reconvene at 11.10 am.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

The meeting reconvened at 11.10 am.

**15.4
QUEENSLAND
DISASTER
MANAGEMENT
CONFERENCE 2021**

Moved by Councillor Kate Kunzelmann:
Seconded by Councillor Sheila Ireland:

That the report be noted.

AFFIRMATIVE

Councillors:

Harding

Madsen

Ireland

Tully

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

16. NOTICES OF MOTION

**16.1
NOTICE OF MOTION -
LOCAL OFFICES AT
SPRINGFIELD
CENTRAL LIBRARY,
REDBANK PLAINS
LIBRARY AND
ROSEWOOD LIBRARY**

Moved by Deputy Mayor Nicole Jonic:
Seconded by Councillor Andrew Fechner:

- A. That Council establish suitable local office spaces at Springfield Central, Redbank Plains and Rosewood Libraries for use by Councillors to meet with local residents, businesses, and community organisations.**

These spaces will be available on a permanent basis:

- **To ensure Councillors maintain a presence and are available in the community they represent to hear about local issues important to residents and to make it easier for community members to provide feedback on these issues and the performance of Council;**
- **To improve access, availability and facilitation of meetings for residents with their elected representatives; and**
- **To provide increased confidentiality for residents and allow for improved security of personal information to guard against loss, unauthorised access, or other forms of misuse.**

- B. That Council implement these spaces using existing infrastructure, without additional commercial lease expenditure, to Council by end of August 2021.**
- C. That appropriate administrative support be made available at these locations as required, utilising existing resource allocations.**
- D. That section 9.5 of the Councillor Expenses Reimbursement and Administrative Support Policy be amended as follows:**
- **Remove paragraphs 9.5(ii) and 9.5(iii) and replace with:**
 - (ii) Shared office facilities, located within the Council Administration Building, will be provided for the other Councillors. Dedicated multipurpose office and meeting space will be provided at suitable Council Customer Service Centres and library facilities.**
 - (iii) Access to dedicated Councillor meeting rooms will be provided within the Council Administration Building. In addition, access to dedicated multipurpose office and meeting space will be available at Council's Customer Service Centres and library facilities.**

AFFIRMATIVE

Councillors:

Harding
Madsen
Ireland
Tully
Doyle
Fechner
Kunzelmann
Milligan
Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

**17. QUESTIONS ON
NOTICE**

Nil

MEETING CLOSED The meeting closed at 11.42 am

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

Doc ID No: A7467079

ITEM: 13.1

SUBJECT: PROCUREMENT - STUDIOSTY SUBSCRIPTION RENEWAL

AUTHOR: PROCUREMENT OFFICER (OPERATIONAL)

DATE: 9 AUGUST 2021

EXECUTIVE SUMMARY

This is a report seeking a Council resolution by Ipswich City Council (Council) to continue the annual subscription for Council's online education resource with Studiosity Pty Ltd. This report was submitted to the Governance and Transparency Committee of 13 May 2021 and laid on the table until the 5 August 2021 Governance and Transparency Committee meeting where it was referred to the Ordinary Council Meeting of 19 August 2021 with additional information.

Studiosity Pty Ltd provides an online education resource service to Council. These services have been embedded within the Library sector for the past ten (10) years and are a valuable resource for Council's Library members. Studiosity Pty Ltd provides an online education resource that is freely accessed by Ipswich Library members and offer a service for which there is no comparable alternatives in the market.

Studiosity provides free live study help for Library members via remote access. This resource delivers assistance with maths, English, science, assignment research and study skills for grades 3 to 12.

Studiosity is meeting Council's performance expectations for the provision of Council Libraries online education resource. The budgeted cost for the 2021-2022 financial year is \$30,000.

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that because of the specialised nature of the services that are sought, it would be impractical to invite quotes or tenders for the provision of on-demand online study help services.**
- B. That Council enter into a contractual arrangement (Council reference 16522) with Studiosity Pty Ltd for the 2021/22 financial year at a cost no more than the budgeted \$30,000 excluding GST.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take 'contractual**

action' pursuant to Section 238 of the Regulation in order to implement Council's decision.

RELATED PARTIES

Studiosity Pty Ltd

There are no conflicts of interest identified and declared in relation to the contents of this report.

IFUTURE THEME

A trusted and leading organisation

Safe Inclusive and Creative

PURPOSE OF REPORT/BACKGROUND

Purpose:

To ensure continuity of the online education resource services currently provided to Council by Studiosity Pty Ltd.

Background:

Council's Library and Customer Services Branch is committed to offering online access to education resources that cater to the literacy and lifelong learning needs of the Ipswich Community. Ipswich Library Content Development and Fulfilment Statement outlines strategies for developing and managing the Ipswich Library collection, including a digital collection of downloadable and online resources. The on-demand online study help services provided by Studiosity are the best available product to Ipswich Library members based on the following features:

- Available 24/7, 365 days
- All core subjects are available 24/7
- Sign in via Ipswich Libraries membership card number and password
- One-to-one learning experiences
- Guaranteed turnaround timeframes
- Australian based customer support, based on Australian Eastern Standard Time
- Specialists overseen by a Chief Academic Officer, a recognised Australian University Sector Leader.

Usage of the Studiosity service by Ipswich Libraries members 2018 to 2020

YEAR	2018	2019	2020
TUTORING SESSIONS	1496	613	640
NEW STUDENTS	66	64	89

This service was originally provided under the State Libraries agreement until 2009 at which time the service was renewed under the Library's budget. The following years renewals have been actioned via quotes until 2019-2020 when a QCP was submitted and approved for a twelve (12) month renewal.

Studiosity at other Councils

43 Library Services across the country currently make use of the Studiosity home tutoring service.

Albany Public Library	Kwinana Public Library
Augusta Margaret River Libraries	Logan City Council Libraries
Bayside Library	Mackay Regional Council
Blacktown City Council Library	Moonee Valley Library
Brimbank Library	Mornington Peninsula Library
Camden Library	Mount Gambier Library
Campaspe Regional Library	Newcastle Libraries
Casey-Cardinia Library Corporation	Northern Beaches Council
Cessnock City Library	Penrith City Library
City of Belmont Ruth Faulkner Library	Randwick City Library
City of Greater Dandenong Libraries	Roxby Downs Community Library
City of Marion Library Service	R.W. (Bob) Farr Memorial Library - Narrogin
City of Parramatta Council	Swan Hill Regional Library
Cobar Shire and TAFE Library	Townsville City Council
Coffs Harbour City Library Service	Waverley Library
Cumberland Libraries	West Torrens Library Service
Eurobodalla Shire Library	Wollondilly Shire Library (NSW)
Frankston City Libraries	Wollongong City Libraries
Gannawarra Shire Council Library	Woollahra Libraries
Glen Eira Libraries	Wyndham City Libraries
Hobsons Bay Libraries	Yarra Libraries

Studiosity provided the following anonymised table of comparative Public Library numbers for 2020-2021:

Library	Unique Users (12 months)	Ave Mins Per Month (approx)
Public Library 1	177	3,350
Public Library 2	125	2000
Public Library 3	84	1215
Ipswich Libraries	26	511

Feedback regarding Penrith and Wollongong's use of the service was provided.

"We have lessons on job seeking, preparation for interviews, with the steelworks being a large employer, and closing down in many sections. With people who haven't prepared a resume for their whole working life, we saw an important role for our libraries to provide that kind of training for people suddenly out of work. What has happened [since 2020], is an incredible increase in student using Studiosity. Partly because they're at home, with parents who are not able to help them or assist them."

Mark Norman, Manager Library Services, Wollongong Libraries

"We see incredible demand for online learning support and are proud to offer such a proven, personal, easily accessible service to our community."

Joan Suckling, Resources Librarian, Penrith City Library

Studiosity alternatives

In preparation for this Council report an approach to market to find alternative suppliers of this category of service was made.

As with the previous approach to market made in 2019, it was discovered that there is no viable competitor for this type of service without a significant departure from normal council operating procedures, standards, and reporting.

Other offerings in this space are typically marketed at individual consumers, i.e. helping individuals find and pay for a tutor online for themselves. Studiosity was the only established vendor we found that was able to provide tutoring services for students through a platform that ICC could manage independently.

User management is handled through Ipswich City Council library membership function and no other provider could match this requirement.

Low Usage during 20/21

Due to a series of complications and disruptions to our traditional staff-focused marketing channel during the last financial year, the service did not see uptake at the same levels of previous years.

As the costs can dramatically increase if too many library members make use of the service, our Branch usually takes a measured approach to promoting the service, however this approach failed to generate the usual amount of interest during the facility relocations and pandemic disruptions of 20/21 and the low number of unique users reflected this disruption.

"Tertiary" Students

There has been some confusion around the nature of the tutorial services provided for Ipswich City Council by Studiosity.

No tutorial services provided for Ipswich Libraries are for education levels beyond Year 12. The TAFE/Uni "foundation" services are for English and Maths tutelage to Year 11 and 12 standards, not for TAFE or university subjects. This option is most often chosen by older school aged children wanting "advanced" tutors.

There is no support for TAFE or University subjects provided by the service.

In order to ensure that students are not selecting this option and providing confusing reporting results going forward, we will be removing this category for customers to choose from when selecting their subject levels.

Costs during 2020-2121

In the financial year, our pricing was modelled on buying pre-paid minutes to meet the demand of growing usage, both in terms of users and minutes that were expected to be consumed base on previous years' growth.

As such, due to the disruption in services and the consequentially smaller user base during the last financial, we paid for minutes that our smaller than normal user base did not consume.

The costs paid for Studiosity services during 20/21 were: \$24,999.60 (ex GST) and this was for a total of 12,834 minutes.

During the year, 5,636 of these prepaid minutes were consumed by 26 users.

The poor uptake during 2020-2121 saw a cost \$4.43 per minute of service for our customers and a gross average cost of \$1000 per user.

New Cost Modelling

As our team became aware of the gap between consumed minutes and those we had prepaid, we began negotiations with the vendor to establish a cost model that would permit us to plan for growth, but would also prevent ICC paying for any resources that would not be consumed.

The new cost structure means that we have an agreed minimum base of pre-paid minutes and a month-to-month capacity to purchase more minutes if required, with any unused minutes rolling into the next month.

This new model will allow us to execute our planned marketing and awareness campaigns to engage as many in-need children with the service as possible, without the risk of over purchasing should our campaign be disrupted once more, along with the ability to return any savings directly to Council.

2021-2022 Targeted Cost-per-user

With our new cost model and planned marketing campaign we are looking to extend our user base. We are also intending to build structured caps into their use of the service of with a view to delivering the best value for Council in the use of this service going forward.

Our target is to deliver this service to 100-120 students in the new year with a projected gross cost per user of approximately \$300-250.

We will also be seeking to reduce our cost per minute rate from \$4.43 to \$2.10 by using our new baseline and transferable minutes cost model.

This new approach will see us able to return any unspent costs back to Council while reaching many new children and young adults with this valuable service.

2021-2022 Studiosity Review

If Council was to proceed with a 12 month extension of Studiosity for the 2021-2022 financial year, in February 2022 the Libraries and Customer Services branch will commit to a review of the service and to determine the effective the implementation of the new changes has been.

The review will assess number of users, minutes consumed, customer feedback and cost per user modelling.

This report will then form recommendations about the viability of the service going forward which will inform the development of the LCS budget and assist in determining whether the service will be included in the 2022-2023 Operating Budget.

Recent Testimonials

The following recent feedback from our customers was captured in April and May 2021's usage report from Studiosity:

- Very patient and explained very simply and clearly, very good tutor
- Really clear explanations and very patient!
- extremely patient and very simple and clear explanations
- Rachel is a legend, she is really good at explaining stuff simply and quickly, she is an asset to the Studiosity team!
- Nicholas was really patient and explained stuff in an a really easy to understand manner! He is a legend!
- Positive, and helped me pull apart my sentence.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Regulation 2012

Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

The risk of not approving this recommendation will result in disruption to a critical requirement for Library members who rely on this resource.

HUMAN RIGHTS IMPLICATIONS

OTHER DECISION	
(a) What is the Act/Decision being made?	That Council enter into a contractual arrangement (Council reference 16522) with Studiosity Pty Ltd for an annual subscription for Councils online education resource.
(b) What human rights are affected?	No human rights are affected as it is a company.
(c) How are the human rights limited?	Not applicable

(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no resourcing or budgeting implications. The operational costs associated with the proposed Contract has been allocated within the Library and Customer Services Branch's 2021-2022-2023 operational budget.

COMMUNITY AND OTHER CONSULTATION

The Procurement Branch has consulted with the Libraries Branch who support the recommendations of this report. This report does not require Community consultation

CONCLUSION

In order for Council to continue receiving the ability to provide this service to the Community it is recommended Council resolve to continue the renewal of the annual subscription for the on-demand online education resource services provided by Studiosity Pty Ltd for a three (3) year term, to allow for cover until 30 June 2024.

In anticipation of Council's resolution to continue the annual subscription arrangement recommended in this report, a new draft contract number has been raised in Council's Oracle system as a means to collate, monitor and manage the annual subscription renewals.

Nicky Weldon

PROCUREMENT OFFICER (OPERATIONAL)

I concur with the recommendations contained in this report.

Wanda Schoenfisch

ICT CATEGORY SPECIALIST

I concur with the recommendations contained in this report.

Richard White

MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Samantha Chandler

MANAGER, LIBRARIES AND CUSTOMER SERVICES

I concur with the recommendations contained in this report.

Ben Pole

GENERAL MANAGER - COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT

“Together, we proudly enhance the quality of life for our community”

GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2021(07)

5 AUGUST 2021

REPORT OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Mayor Teresa Harding (Chairperson); Councillors Sheila Ireland, Jacob Madsen, Marnie Doyle, Andrew Fechner, Kate Kunzelmann, Russell Milligan and Deputy Mayor Nicole Jonic

COUNCILLOR'S APOLOGIES: Councillor Paul Tully

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), Acting General Manager Corporate Services (Sylvia Swalling), Acting General Manager Coordination and Performance (Barbara Dart), Acting General Manager Infrastructure and Environment (Sean Madigan), General Manager Planning and Regulatory Services (Peter Tabulo), Manager Development Planning (Anthony Bowles), Executive Services Manager (Wade Wilson), Manager, Capital Program Delivery (Graeme Martin), Resource Recovery Manager (David McAlister), Treasury Accounting Manager (Paul Mollenhauer), Manager, Environment and Sustainability- (Kaye Cavanagh) and Theatre and Production Supervisor (Nicholas Burke)

This meeting was held virtually and streamed publicly in accordance with the COVID provisions of sections 277 B, C and D of the *Local Government Regulation 2012*.

LEAVE OF ABSENCE – COUNCILLOR PAUL TULLY

DECISION

Moved by Mayor Teresa Harding:

That a Leave of Absence be granted for Councillor Paul Tully.

AFFIRMATIVE

Councillors:

Harding

Ireland

Madsen

Doyle

Fechner

Kunzelmann

NEGATIVE

Councillors:

Nil

Milligan
Jonic

The motion was put and carried.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE GROWTH INFRASTRUCTURE AND WASTE COMMITTEE NO. 2021(06) OF 8 JULY 2021**

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Sheila Ireland:

That the minutes of the Growth, Infrastructure and Waste Committee held on 8 July 2021 be confirmed.

AFFIRMATIVE

Councillors:

Harding

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **DISPOSAL OF SUBTERRANEAN LAND LOCATED AT LOTS 21 AND 22 IPSWICH-ROSEWOOD ROAD, AMBERLEY**

This is a report concerning the proposed disposal of subterranean land located at Lots 21 and 22 Ipswich-Rosewood Road Amberley, described as Lots 21 and 22 on RP810399 ("Subterranean Land") owned by Ipswich City Council ("Council").

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Sheila Ireland:

- A. That Council declare the subterranean land located at Lots 21 and 22 Ipswich-Rosewood Road, Amberley, described as Lots 21 and 22 on RP810399 ("the subterranean land") surplus to Council requirements and available for disposal at the current market value.**
- B. That Council resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exception referred to in section 236(1)(c)(iv) of the Regulation applies to the disposal of the subterranean land located at Lots 21 and 22 Ipswich-Rosewood Road, Amberley, described as Lots 21 and 22 on RP810399 ("the subterranean land") to Tetard Holdings Pty Ltd as:**
- (i) the subterranean land is not suitable to be offered for disposal by tender or auction due to its sub-surface location;**
 - (ii) it is in the public interest to dispose of the land without a tender process; and**
 - (iii) the disposal is otherwise in accordance with sound contracting principles.**
- C. That Council resolve under section 257(1)(b) of the *Local Government Act 2009* to delegate the power to the Acting Chief Executive Officer, to be authorised to negotiate and finalise the terms of the disposal of the land (as described in recommendation B) to Tetard Holdings Pty Ltd.**

AFFIRMATIVE

Councillors:

Harding

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. RMS WEIGHBRIDGE SOFTWARE RENEWAL ACMS AUSTRALIA PTY LTD

This is a report seeking Council resolution by Ipswich City Council (Council) to continue the annual subscription for Council's Weighbridge Software Licences and Progress Maintenance with AMCS Australia Pty Ltd. RMS Weighbridge Software is utilised by the Infrastructure and Environment Department's Waste Branch as a critical resource for day to day operations.

AMCS Australia is meeting Council's needs for the provision of Weighbridge Software and maintenance until the ICT transition project currently underway has been completed. The total cost for a further three (3), twelve (12) month terms covering the period from 1 September 2021 to 31 August 2024 is estimated at one hundred thousand dollars (\$100,000) excluding GST. This figure is based on past annual spend of approximately \$30,000, with a 5% CPI increase factored in for the last two (2) years of the term requested.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

- A. That pursuant to s235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that because of the specialised nature of the services that are sought, it would be impractical to invite quotes or tenders for the provision of RMS Weighbridge Software currently supplied by AMCS Australia Pty Ltd.**
- B. That Council enter into a contractual arrangement (Council Reference 16961) with AMCS Australia Pty Ltd, at an expected purchase price of one hundred thousand dollars (\$100,000.00) excluding GST over the entire term, being a term of one (1) year with two (2) twelve (12) month optional extensions.**
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take "Contractual Action" pursuant to Section 238 of the Regulation, to implement Council's decision.**

AFFIRMATIVE

Councillors:

Harding

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

NEGATIVE

Councillors:

Nil

Jonic

The motion was put and carried.

4. IED CAPITAL PORTFOLIO FINANCIAL PERFORMANCE REPORT - JUNE 2021

This is a report concerning Infrastructure and Environment Department's (IED) capital portfolio financial performance for the period ending 30 June 2021.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Sheila Ireland:

That the monthly financial performance report on the Infrastructure and Environment Department's Capital Portfolio Budget for 2020-2021 be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

5. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 18 June 2021 to 20 July 2021.

DECISION

Moved by Mayor Teresa Harding:
Seconded by Councillor Marnie Doyle:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

6. PLANNING AND ENVIRONMENT COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current Planning and Environment Court actions associated with development planning applications.

DECISION

Moved by Mayor Teresa Harding:

Seconded by Councillor Marnie Doyle:

That the report be received and the contents noted.

AFFIRMATIVE

Councillors:

Harding

Ireland

Madsen

Doyle

Fechner

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.01 am.

The meeting closed at 9.17 am.

GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(07)

5 AUGUST 2021

REPORT OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Jacob Madsen (Chairperson); Councillors Russell Milligan (Deputy Chairperson), Mayor Teresa Harding, Marnie Doyle, Kate Kunzelmann and Deputy Mayor Nicole Jonic

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), Content and Experience Manager (Matthew Pascoe), Procurement Manager (Richard White), Executive Services Manager (Wade Wilson) and Theatre and Production Supervisor (Nicholas Burke)

This meeting was held virtually and streamed publicly in accordance with the COVID provisions of sections 277 B, C and D of the *Local Government Regulation 2012*.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Governance and Transparency Committee 13 May 2021

- Item 4 - Procurement - Studiosity Subscription Renewal

MATTER TO BE LIFTED FROM THE TABLE

RECOMMENDATION

Moved by Councillor Jacob Madsen:
Seconded by Councillor Russell Milligan:

That Item 1 titled Procurement – Studiosity Subscription Renewal be lifted from the table.

AFFIRMATIVE

Councillors:

Madsen

Milligan

Harding

Doyle

Kunzelmann

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

1. PROCUREMENT - STUDIOSTY SUBSCRIPTION RENEWAL

This is a report seeking a Council resolution by Ipswich City Council (Council) to continue the annual subscription for Councils online education resource with Studiosity Pty Ltd. This report was submitted to the Governance and Transparency Committee of 13 May 2021 however was laid on the table for three (3) months, to be represented at the 5 August 2021 meeting.

Studiosity Pty Ltd provides an online education resource service to Council. These services have been embedded within the Library sector for the past ten (10) years and are deemed an essential resource for Council's Library members. Studiosity Pty Ltd provides an online education resource that is freely accessed by Ipswich Library members and offer a service for which there is no comparable alternatives in the market.

Studiosity provides free live study help for Library members via remote access. This resource delivers assistance with maths, English, science, assignment research and study skills for grades 3 to 12 and TAFE.

Studiosity is meeting Council's performance expectations for the provision of Council Libraries online education resource. The total cost for a further three (3) year term covering the period from 1 July 2021 to 30 June 2024 is estimated at ninety-nine thousand dollars (\$99,000) excluding GST this figure is based on budget forecast provided by the Library. The 2021-2022 budget is \$30,000, 2022-2023 budget is \$33,000 and 2023-2024 budget is \$36,000

RECOMMENDATION

- A. That pursuant to Section 235(b) of the *Local Government Regulation 2012* (Regulation), Council resolve that because of the specialised nature of the services that are sought, it would be impractical to invite quotes or tenders for the provision of on-demand online study help services.

- B. That Council enter into a contractual arrangement (Council reference 16522) with Studiosity Pty Ltd, at an expected purchase price of \$99,000.00 excluding GST over the entire term, being a term of three (3) years, with no options to extend.
- C. That pursuant to Section 257(1)(b) of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer the power to take 'contractual action' pursuant to Section 238 of the Regulation in order to implement Council's decision.

RECOMMENDATION

Moved by Councillor Jacob Madsen:
Seconded by Councillor Kate Kunzelmann:

That the matter be referred to the Ordinary Council Meeting of 19 August 2021 for consideration.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Milligan	
Harding	
Doyle	
Kunzelmann	
Jonic	

The motion was put and carried.

CONFIRMATION OF MINUTES

2. **CONFIRMATION OF MINUTES OF THE GOVERNANCE AND TRANSPARENCY COMMITTEE NO. 2021(06) OF 8 JULY 2021**

RECOMMENDATION

Moved by Mayor Teresa Harding:
Seconded by Councillor Kate Kunzelmann:

That the minutes of the Governance and Transparency Committee No. 2021(06) held on 8 July 2021 be confirmed.

AFFIRMATIVE	NEGATIVE
Councillors:	Councillors:
Madsen	Nil
Milligan	
Harding	

Doyle
Kunzelmann
Jonic

The motion was put and carried.

OFFICER'S REPORTS

Nil

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 9.28 am.

The meeting closed at 9.53 am.

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2021(07)

5 AUGUST 2021

REPORT OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE
FOR THE COUNCIL

<u>COUNCILLORS' ATTENDANCE:</u>	Councillor Andrew Fechner (Chairperson); Councillors Kate Kunzelmann, Teresa Harding, Jacob Madsen and Nicole Jonic
<u>COUNCILLOR'S APOLOGIES:</u>	Nil
<u>OFFICERS' ATTENDANCE:</u>	Acting Chief Executive Officer (Sonia Cooper), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Community, Cultural and Economic Development (Ben Pole), Acting General Manager Corporate Services (Sylvia Swalling), Executive Services Manager (Wade Wilson) and Theatre and Production Supervisor (Nicholas Burke)

This meeting was held virtually and streamed publicly in accordance with the COVID provisions of sections 277 B, C and D of the *Local Government Regulation 2012*.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE NO. 2021(06) OF 8 JULY 2021**

RECOMMENDATION

Moved by Councillor Andrew Fechner:
Seconded by Deputy Mayor Nicole Jonic:

That the minutes of the Community, Culture, Arts and Sport Committee held on 8 July 2021 be confirmed.

AFFIRMATIVE

Councillors:

Fechner

Kunzelmann

Harding

Madsen

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICER'S REPORTS

Nil

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.04 am.

The meeting closed at 10.06 am.

ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2021(07)

5 AUGUST 2021

REPORT OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Deputy Mayor Nicole Jonic (Chairperson); Councillors Jacob Madsen (Deputy Chairperson), Mayor Teresa Harding, Kate Kunzelmann and Andrew Fechner

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Planning and Regulatory Services (Peter Tabulo), Acting General Manager Infrastructure and Environment (Sean Madigan), Executive Services Manager (Wade Wilson) and Theatre and Production Supervisor (Nicholas Burke)

This meeting was held virtually and streamed publicly in accordance with the COVID provisions of sections 277 B, C and D of the *Local Government Regulation 2012*.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE NO. 2021(06) OF 8 JULY 2021**

RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:
Seconded by Mayor Teresa Harding:

That the minutes of the Economic and Industry Development Committee No. 2021(06) held on 8 July 2021 be confirmed.

AFFIRMATIVE

Councillors:

Madsen

Harding

Kunzelmann

Fechner

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **COUNCIL OF MAYORS SOUTH EAST QUEENSLAND 2021-2022 MEMBERSHIP**

This is a report concerning Council's membership of the Council of Mayors South East Queensland for the 2021-2022 financial year at a cost of \$122,101.80.

RECOMMENDATION

Moved by Deputy Mayor Nicole Jonic:

Seconded by Mayor Teresa Harding:

That Council endorse membership of the Council of Mayors South East Queensland for the 2021-2022 financial year at a cost of \$122,101.80.

AFFIRMATIVE

Councillors:

Madsen

Harding

Kunzelmann

Fechner

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.18 am.

The meeting closed at 10.32 am.

ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2021(07)

5 AUGUST 2021

REPORT OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Russell Milligan (Chairperson); Councillors Andrew Fechner (Deputy Chairperson), Mayor Teresa Harding, Jacob Madsen and Kate Kunzelmann

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), Acting General Manager Infrastructure and Environment (Sean Madigan), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Community, Cultural and Economic Development (Ben Pole), Acting General Manager Coordination and Performance (Barbara Dart), Waterway Health Officer (Jack McCann), Natural Environment and Land Manager (Phil Smith), Executive Services Manager (Wade Wilson) and Theatre and Production Supervisor (Nicholas Burke)

This meeting was held virtually and streamed publicly in accordance with the COVID provisions of sections 277 B, C and D of the *Local Government Regulation 2012*.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE ENVIRONMENT AND SUSTAINABILITY COMMITTEE NO. 2021(06) OF 8 JULY 2021**

RECOMMENDATION

Moved by Councillor Jacob Madsen:
Seconded by Councillor Kate Kunzelmann:

**That the minutes of the Environment and Sustainability Committee
No. 2021(06) held on 8 July 2021 be confirmed.**

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. BREMER RIVER SHOPPING TROLLEY CLEAN UP PROGRAM REPORT FOR 2020-2021

This is a report concerning Council's 2020-2021 shopping trolley removal program for the Bremer River. Having been recently completed, Council has received a summary report of the key findings and recommendations for the program from the contractor, Healthy Land and Water, which forms the basis of this report.

RECOMMENDATION

- A. That Council continue to schedule the removal of dumped shopping trolleys on a 3-monthly basis with funding through the waterway health program.
- B. That Council undertake further investigations to identify the primary source(s) of dumped shopping trolleys and develop mitigation plans in partnership with key retailers of Riverlink to reduce the incidence of trolley dumping into the river.
- C. That additional deterrent measures be investigated to discourage behaviours leading to the dumping of trolleys in the Bremer River.

Councillor Andrew Fechner proposed the following as Recommendation D.

- D. That Council write to the retailers listed in the report seeking financial assistance for future shopping trolley clean-up programs initiated by Ipswich City Council.

RECOMMENDATION

Moved by Councillor Andrew Fechner:

Seconded by Councillor Kate Kunzelmann:

- A. That Council continue to schedule the removal of dumped shopping trolleys on a 3-monthly basis with funding through the waterway health program.**

- B. That Council undertake further investigations to identify the primary source(s) of dumped shopping trolleys and develop mitigation plans in partnership with key retailers of Riverlink to reduce the incidence of trolley dumping into the river.**
- C. That additional deterrent measures be investigated to discourage behaviours leading to the dumping of trolleys in the Bremer River.**
- D. That Council write to the retailers listed in the report seeking financial assistance for future shopping trolley clean-up programs initiated by Ipswich City Council.**

AFFIRMATIVE

Councillors:

Milligan

Fechner

Harding

Madsen

Kunzelmann

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 10.44 am.

The meeting closed at 11.01 am.

IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2021(07)

5 AUGUST 2021

REPORT OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE
FOR THE COUNCIL

COUNCILLORS' ATTENDANCE: Councillor Marnie Doyle (Chairperson); Mayor Teresa Harding, Councillors Kate Kunzelmann, Russell Milligan and Deputy Mayor Nicole Jonic (Deputy Chairperson)

COUNCILLOR'S APOLOGIES: Nil

OFFICERS' ATTENDANCE: Acting Chief Executive Officer (Sonia Cooper), Acting General Manager Infrastructure and Environment (Sean Madigan), General Manager Planning and Environment (Peter Tabulo), General Manager Community, Cultural and Economic Development (Ben Pole), Project Manager (Greg Thomas), Communications, Events and Engagement Manager (Karyn Sutton), Chair - Retail Sub-Project Sub Committee (James Hepburn), Executive Services Manager (Wade Wilson) and Theatre and Production Supervisor (Nicholas Burke)

This meeting was held virtually and streamed publicly in accordance with the COVID provisions of sections 277 B, C and D of the *Local Government Regulation 2012*.

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

CONFIRMATION OF MINUTES

1. **CONFIRMATION OF MINUTES OF THE IPSWICH CENTRAL REDEVELOPMENT COMMITTEE NO. 2021(06) OF 8 JULY 2021**

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Mayor Teresa Harding:

**That the minutes of the Ipswich Central Redevelopment Committee
No. 2021(06) held on 8 July 2021 be confirmed.**

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

OFFICERS' REPORTS

2. **NICHOLAS STREET PRECINCT - RETAIL SUB-PROJECT STEERING COMMITTEE
REPORT JULY 2021**

This is a report concerning the July 2021 report from the Retail Sub-Project Steering Committee on the status of the leasing program and associated developments with the retail component of the Nicholas Street Precinct redevelopment.

RECOMMENDATION

Moved by Councillor Marnie Doyle:

Seconded by Councillor Kate Kunzelmann:

**That the July 2021 Retail Sub-Project Steering Committee Report be received
and the contents noted.**

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

3. NICHOLAS STREET PRECINCT - COMMUNICATIONS, ENGAGEMENT AND EVENTS
REPORT JULY 2021

This is a report concerning the communications, engagement and events activity undertaken and planned for the Nicholas Street Precinct in July 2021.

RECOMMENDATION

Moved by Councillor Marnie Doyle:
Seconded by Councillor Kate Kunzelmann:

**That the Nicholas Street Precinct Communications, Engagement and Events
Monthly Report be received and the contents noted.**

AFFIRMATIVE

Councillors:

Doyle

Harding

Kunzelmann

Milligan

Jonic

NEGATIVE

Councillors:

Nil

The motion was put and carried.

NOTICES OF MOTION

Nil

MATTERS ARISING

Nil

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.12 am.

The meeting closed at 11.30 am.

Doc ID No: A7221065

ITEM: 15.1

SUBJECT: CEO ORGANISATIONAL PERFORMANCE REPORT FOR JULY 2021

AUTHOR: ACTING CHIEF EXECUTIVE OFFICER

DATE: 26 JULY 2021

EXECUTIVE SUMMARY

The report for this period is the first of the new financial year for Council and the commencement of a new annual cycle with the beginning of quarter 1 (July-September 2021).

During another challenging month, with the continuing response to the COVID-19 Pandemic, the Council organisation has strived to continue to improve, to seize the opportunities that present and deliver our diverse range of services to the Ipswich community.

The Council team at large is now delivering on iFuture, our Annual Plan and Budget for 2021-2022 while continuing to meet all of our legislative obligations.

RECOMMENDATION/S

That the Chief Executive Officer Organisational Performance Report for July 2021 be received and the contents noted.

BACKGROUND

1. Current Significant Matters

Annual Plan

On 1 July 2021 Council's Annual Plan for 2021-2022 commenced. This plan represents year one (1) of our new five-year corporate plan – iFuture. Reporting to the community on the implementation of the Annual Plan is through Quarterly Performance Reports to Council. To support the delivery of the Annual Plan, council's Enterprise Program Management Office (ePMO), is working with responsible project managers and executive sponsors to support and monitor our performance. The ePMO reports monthly to Council's Executive Leadership Team and highlights and risks from these reports will be included in this monthly CEO Organisational Performance Report.

Additionally, in 2021-2022, officers will continue to report to the Council each month on financial performance and the Infrastructure and Environment Department will be bringing a new monthly Capital Delivery Report to the Growth, Infrastructure and Waste Committee in 2021-2022.

Annual Plan highlights

City Events Plan 2021-2022: July saw the reimagined Ipswich Festival return as SPARK Ipswich over an 11-day city-wide program that celebrated the people, places, arts and culture of Ipswich. The City Events Team, with terrific support from many of their colleagues across the broader Council team and the range of outstanding event partners, delivered an incredibly well-received and successful program. Our thanks go to all who made this possible.

Policy and Strategy: Council endorsed the new Environmental Offsets Policy for implementation. Councillors were briefed on the draft Ipswich Libraries Strategy 2021-2026.

Quarterly Performance Reports

In response to a request from the Director-General of the Department of State Development, Infrastructure, Local Government and Planning on 6 April 2021 for a quarterly performance report through to 30 June 2022, staff have prepared the report for the April to June 2021 period. The report reflects the progress and performance of the organisation in key areas of people and culture, procurement, governance, information and communication technology, knowledge management and the management of corruption risks. The proposed quarterly performance report is also on the agenda of the Ordinary Council Meeting for August 2021.

2. Work Health, Safety and Wellbeing

Council is continuing to focus heavily on workforce health, safety and wellbeing. The **Lost Time Injury Frequency Rate (LTIFR)** is 7.07 which is higher than last month as a result of two lost time injuries. The state average is 13.47. ICC average has continued to rise since April 2021 and is the highest this has been in two (2) years. Specific action has been taken in response to the lost time injuries to address causal factors on a short and medium to longer term basis to prevent recurrence of the incidents and injuries.

Lost time severity rate is 21.5 which is slightly lower than last month. The state average is 28.46 (Total days lost for each LTI).

Council is continuing to focus on supporting not only the physical but mental health and wellbeing of its workforce through its Mental Health First Aid support program.

3. Operational Plan 2020-2021

The quarterly performance report on the 2020-2021 Operational Plan for quarter 4 (April-June) is tabled as a separate report on this meeting's agenda.

The 2020-2021 Operational Plan and previous quarterly reports are available for public viewing on council's website. The link is:

https://www.ipswich.qld.gov.au/about_council/media/corporate_publications/operational_plan

4. Major Key Performance Indicators

People and Culture

- Council's workforce 'head count' as at 31 July 2021 is 1391: 1047 full-time (1052 in June), 129 part-time (124 in June); 109 casual (114 in June) and 106 contingency (125 in June) staff.
- Turnover rate has increased and is currently tracking at 11.80% (compared to 11.10% in June) which is closer again to the level prior to the outbreak of the COVID-19 Pandemic.

Finance

Council's overall net result for the month is ahead of the phased budget with a net surplus (including capital revenues) of \$11.4 million compared to the YTD budgeted of \$7.6 million. Whilst the operating surplus is also ahead of budget for the month, the variance is anticipated to be primarily as a result of timing differences to the forecast budget, and anticipated to reduce over the coming months. Capital expenditure for the month including for the Nicholas Street Precinct was \$13.2 million.

Council's financial performance report is tabled via a separate report to Council every month and is included on this meeting's agenda.

Capital Delivery Program 2020-2021

The Infrastructure and Environment Department (IED) is responsible for the constructed and natural assets of the city and manages Council's roads, traffic systems, building, parks, drains and natural areas.

Management of council's environmental and sustainability responsibilities includes conservation, waste, stormwater, cultural heritage and emergency events.

The Infrastructure and Environment Department had a capital budget of \$5.5 million for the month of July. The Department delivered a total of \$4.8 million of capital projects for the month. This increased spend compared with July 2020 reflects the new capital delivery methodology being implemented by the department to better phase the capital spend and delivery across the year instead of trying to complete all projects in the last 3 months of the financial year.

The underspend for the month of July relates to two specific matters being the staging of work for the early works being conducted for the Springfield Greenbank Arterial duplication which will now be completed in August instead of July. The second project was underspent purely due to the timing of receiving the invoice from the contractor for the works after the end of month.

5. Risk and Compliance Update

Corporate Risk Register

Council's corporate risk register is reported through Council's Audit and Risk Management Committee which is held on a quarterly basis. Any exception reporting or emerging risks are identified here for the latest reporting period.

The Executive Leadership Team Risk Committee at its last meeting noted and endorsed the revised and updated Corporate Risk Register after a complete and full review of Council's corporate risks at its meeting on 7 June 2021. The revised corporate risks have been fully documented and will be presented to the Audit and Risk Management Committee meeting to be held on 25 August 2021.

Exceptions/Issues to report: None to report

Legal Matters

An overview of all current active court proceedings and all significant legal matters that are not the subject of court proceedings is provided at Confidential Attachment 2 to this report.

Matters that are not the subject of court proceedings will be considered significant where:

- they concern subject matter of significant public interest/concern; and/or
- where their outcome may present significant financial value/impact for Council; and/or
- where their outcome may set important precedent for Council.

Generally significant non-court matters will only be reported where they are the subject of dispute and management of that dispute is being administered by Legal Services (as opposed to where Legal Services' involvement is ad-hoc or limited to the provision of internal advice), or where they concern a significant project for Council.

The detail reported in respect of each matter listed has been provided with privacy, confidentiality and legal professional privilege (and the requirement to maintain same) in mind.

6. Current Consultation Matters

Shape your Ipswich is Ipswich City Council's digital engagement platform where Council uses a range of digital techniques to connect with the community and promote any events associated with the consultation project <https://shapeyouripswich.com.au/>

Projects currently open on Shape Your Ipswich:

Project Name	Project Lead (Council Department)	Purpose of engagement
Ipswich Central	Community, Cultural and Economic Development Department	Inform community on the redevelopment of central Ipswich. Consultation on CBD planning and development.

Urban Heat Island Research Project Department	Infrastructure and Environment Department	Consultation on community experiences of the urban heat environment. Partnership with Griffith University and University of the Sunshine Coast
Remondis Waste to Energy Facility	Planning and Regulatory Services Department	Links to where the community can find out further information about the project, and how they can participate in the assessment and approvals process.
Transparency and Integrity Hub	Coordination and Performance Department	Inform community about the project and link to the Transparency and Integrity Hub website.
Waste and Circular Economy	Planning and Regulatory Services Department	Inform community of when the policy directive was implemented and why. Disclosure of the Waste and Circular Economy Transformation Directive policy. Education on the waste stream / key data sets. Links to similar projects of interest.
Ti Tree Bioenergy Funding	Infrastructure and Environment	Gather project idea submissions from the community for Council to consider as part of the proponent's development conditions.
Food Organics Garden Organics trial closed page	Infrastructure and Environment	Closed page for participants of the FOGO trial. Forum to find information, ask questions and complete a baseline survey. Information on the FOGO trial for the broader community is published on Council's public website.

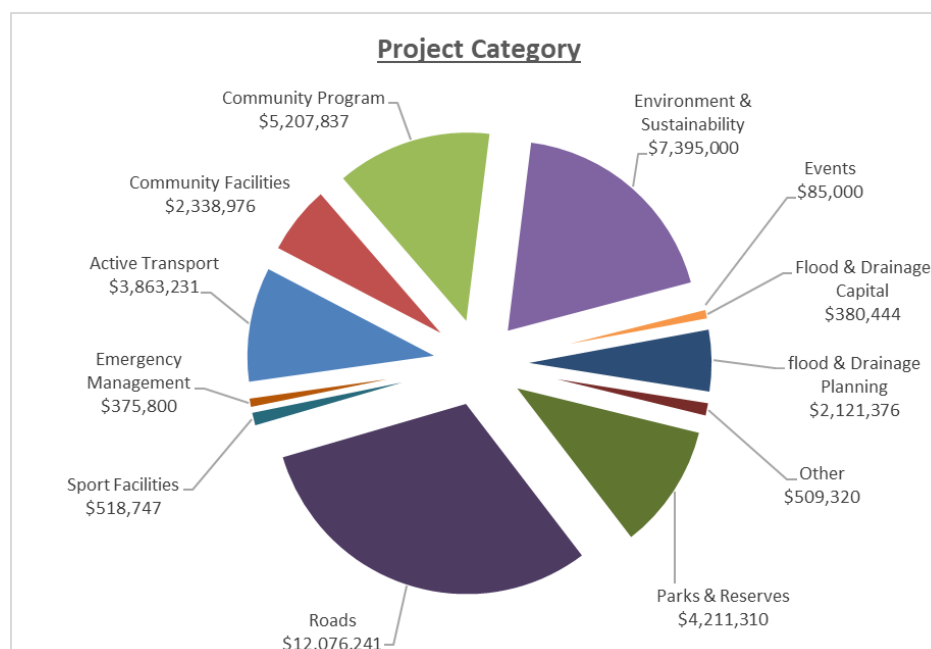
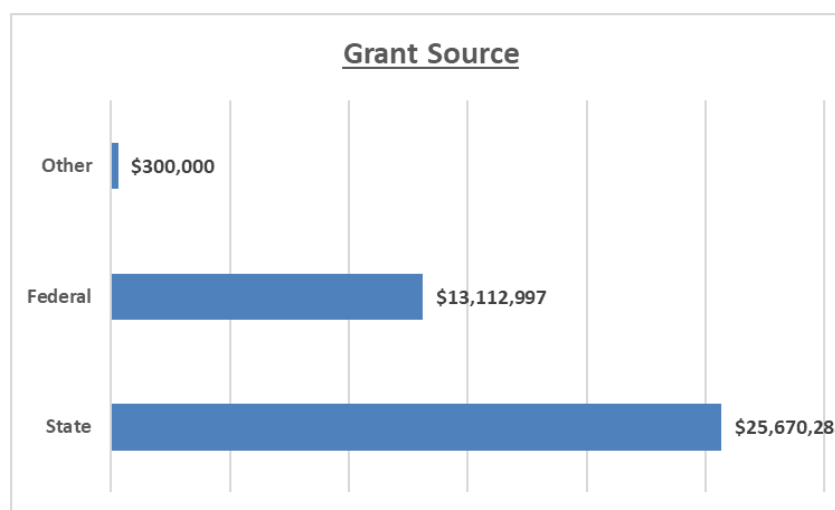
Projects that may open in the next month:

Project Name	Project Lead (Council Department)	Purpose of engagement
iFuture community perceptions survey	Coordination & Performance	City-wide community sentiment survey to establish a baseline for measuring the progress of iFuture against outcomes.
Second Inner-City River Crossing ('Norman Street Bridge')	Infrastructure and Environment	Update the community on planning progress and Council's advocacy efforts.

Strengthening Ipswich Communities Plan	Planning & Regulatory Services	To seek community's sentiment/feedback regarding the needs and aspirations of social infrastructure across the city, for the next 20 years.
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7. External Funding

Councils in Queensland may receive funding from the Federal and State Governments. Council currently has 88 grants active worth \$39 million. During July 2021, 3 grants were acquitted. A summary of the portfolio is provided below:



8. Council Resolutions since 27 April 2020

Total number of resolutions finalised: 269


Total number of resolutions finalised since last report: 1

Total number of resolutions in progress: 103

HUMAN RIGHTS IMPLICATIONS

There are no human rights implications arising from the recommendations of this report which is only to receive and note.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Actions report listing total actions completed and in progress up to and including 11 August 2021 ↓ 
	CONFIDENTIAL
2.	Legal Services Confidential Attachment for CEO Organisation Performance Report for July 2021

Item 15.1 / Attachment 1.

IPSWICH CITY COUNCIL ACTIONS REPORT

Printed: Wednesday, 11 August 2021

Date From: 27/04/2020

Date To: 11/08/2021

Total actions in progress: 103

Total actions completed: 269

**Total actions completed since last month: 1

COMMUNITY, CULTURE, ARTS AND SPORT COMMITTEE

Actions in progress: 4

Meeting	Dept	Item	Title	Status
Community, Culture, Arts and Sport Committee 17/09/2020	Community, Cultural and Economic Development Department	5	Rosewood Community Centre	In progress
Community, Culture, Arts and Sport Committee 11/03/2021	Community, Cultural and Economic Development Department	6	Notice of Motion - Civic Celebrations	In progress
Community, Culture, Arts and Sport Committee 15/04/2021	Corporate Services Department	1	Procurement: Library Collection Resources	In progress
Community, Culture, Arts and Sport Committee 8/07/2021	Community, Cultural and Economic Development Department	2	2022 Ipswich Show Holiday	In progress

Completed Actions: 17

Meeting	Dept	Item	Title	Status
Community, Culture, Arts and Sport Committee 20/08/2020	Coordination and Performance Department	2	Proposed Children, Young People and Families Policy	Completed
Community, Culture, Arts and Sport Committee 20/08/2020	Community, Cultural and Economic Development Department	3	Community Funding Programs	Completed
Community, Culture, Arts and Sport Committee 17/09/2020	Community, Cultural and Economic Development Department	1	2021 Ipswich Show Holiday	Completed
Community, Culture, Arts and Sport Committee 17/09/2020	Community, Cultural and Economic Development Department	2	Ipswich Australia Day Awards and Selection Panel	Completed
Community, Culture, Arts and Sport Committee 17/09/2020	Community, Cultural and Economic Development Department	6	2020 Christmas in Ipswich Program	Completed
Community, Culture, Arts and Sport Committee 19/11/2020	Coordination and Performance Department	3	Living in Ipswich Pilot Survey Results	Completed
Community, Culture, Arts and Sport Committee 11/02/2021	Community, Cultural and Economic Development Department	2	2021 Ipswich Art Awards Program	Completed
Community, Culture, Arts and Sport Committee 11/02/2021	Community, Cultural and Economic Development Department	3	Welcoming Cities Membership	Completed
Community, Culture, Arts and Sport Committee 11/02/2021	Community, Cultural and Economic Development Department	4	Ipswich City Heart Cabs Review	Completed
Community, Culture, Arts and Sport Committee 11/02/2021	Community, Cultural and Economic Development Department	5	Event Sponsorship - The Gathering	Completed
Community, Culture, Arts and Sport Committee 11/02/2021	Community, Cultural and Economic Development Department	6	Event Sponsorship - Ipswich Cup	Completed
Community, Culture, Arts and Sport Committee 11/02/2021	Community, Cultural and Economic Development Department	7	Christmas Wonderland Income Disbursement to Local Charities	Completed
Community, Culture, Arts and Sport Committee 11/03/2021	Community, Cultural and Economic Development Department	2	New Lease over Riverview Community Centre, 138 Old Ipswich Road, Riverview	Completed
Community, Culture, Arts and Sport Committee 15/04/2021	Community, Cultural and Economic Development Department	2	Investigate a non-exclusive arrangement with Playgroup Queensland and additional uses for the facility at 56 Harold Summervilles Road, Karalee	Completed

Item 15.1 / Attachment 1.

IPSWICH CITY COUNCIL ACTIONS REPORT				
Total actions in progress: 103 Total actions completed: 269 **Total actions completed since last month: 1			Printed: Wednesday, 11 August 2021 Date From: 27/04/2020 Date To: 11/08/2021	
Community, Culture, Arts and Sport Committee 15/04/2021	Community, Cultural and Economic Development Department	3	Major Community Event Sponsorship - Ipswich Show	Completed
Community, Culture, Arts and Sport Committee 13/05/2021	Community, Cultural and Economic Development Department	4	Event Sponsorship - 2021 Winternationals	Completed
Community, Culture, Arts and Sport Committee 13/05/2021	Community, Cultural and Economic Development Department	5	Event Sponsorship - 2021 Australian Supercross Championship	Completed

Item 15.1 / Attachment 1.

IPSWICH CITY COUNCIL ACTIONS REPORT

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COUNCIL**In progress Actions: 38**

Meeting	Dept	Item	Title	Status
Council 28/07/2020	Planning and Regulatory Services Department	12	Mayoral Minute	In progress
Council 28/07/2020	Corporate Services Department	15.4	Disposal of Council Administration Assets	In progress
Council 28/01/2021	Planning and Regulatory Services Department	15.1	Review of Footpath Dining	In progress
Council 28/01/2021	Corporate Services Department	15.11	Nicholas Street Precinct Cinema Complex Operator	In progress
Council 28/01/2021	Coordination and Performance Department	15.13	Nicholas Street Precinct Community Safety & Activation Engagement Report	In progress
Council 28/01/2021	Infrastructure and Environment Department	16.5	Notice of Motion - Ti-Tree Bio Energy Contributions on the Transparency and Integrity Hub	In progress
Council 28/01/2021	Corporate Services Department	16.5	Notice of Motion - Ti-Tree Bio Energy Contributions on the Transparency and Integrity Hub	In progress
Council 25/02/2021	Infrastructure and Environment Department	15.1	Resolution to close public land - 2020-2021 Fire Season fuel reduction program	In progress
Council 25/02/2021	Infrastructure and Environment Department	15.3	Ti Tree Bioenergy Payments - Project Development Process and Governance Framework	In progress
Council 25/02/2021	Coordination and Performance Department	15.4	Local Roads and Community Infrastructure Program (Round 2) Funding Allocation	In progress
Council 25/02/2021	Infrastructure and Environment Department	15.5	Naming of Your Places and Spaces - Community Engagement Report	In progress
Council 25/02/2021	Corporate Services Department	16.1	Notice of Motion - Property Valuations	In progress
Council 25/03/2021	Coordination and Performance Department		Mayoral Minute - Recruitment of Chief Executive Officer	In progress
Council 25/03/2021	Corporate Services Department		Mayoral Minute - Recruitment of Chief Executive Officer	In progress
Council 25/03/2021	Coordination and Performance Department	13.1	Drug & Alcohol Policy (Councillors)	In progress
Council 25/03/2021	Infrastructure and Environment Department	15.1	Naming of Your Places and Spaces - Community Engagement Report	In progress
Council 25/03/2021	Infrastructure and Environment Department	15.2	Mowing Season 2020-2021	In progress
Council 25/03/2021	Coordination and Performance Department	15.4	Memorabilia Items	In progress
Council 25/03/2021	Community, Cultural and Economic Development Department	16.2	Notice of Motion - Customer Service	In progress
Council 25/03/2021	Infrastructure and Environment Department	16.3	Notice of Motion - Expedited Kerb and Channel Program	In progress
Council 29/04/2021	Coordination and Performance Department	15.1	Appointment of Deputy Mayor	In progress
Council 29/04/2021	Corporate Services Department	15.5	Updated Asset Accounting Policy	In progress
Council 29/04/2021	Corporate Services Department	15.7	Proposed renewal of lease over 116 Brisbane street, Ipswich to Rajesh Sharma	In progress
Council 29/04/2021	Infrastructure and Environment Department	7	Presentation of Petitions - France Street, Eastern Heights	In progress
Council 27/05/2021	Coordination and Performance Department		Condolence Motion - Sir Llew Edwards	In progress
Council 27/05/2021	Infrastructure and Environment Department	16.1	Notice of Motion - Emergency Works to Unformed Damaged Roads	In progress
Council 24/06/2021	Corporate Services Department	15.5	Planning and Environment Court Landfill/Waste Appeals 3473/19, 4101/19 and 912/20 - Legal Expenditure	In progress

Item 15.1 / Attachment 1.

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Council 24/06/2021	Corporate Services Department	15.5	Planning and Environment Court Landfill/Waste Appeals 3473/19, 4101/19 and 912/20 - Legal Expenditure	In progress
Council 24/06/2021	Coordination and Performance Department	16.1	Notice of Motion - Support of bid by Brisbane Jets for the next NRL team in southeast Queensland	In progress
Council 24/06/2021	Planning and Regulatory Services Department	16.2	Notice of Motion - Council support for federal funding request by Springfield City Group - Stage 3 Robelle Domain	In progress
Council 24/06/2021	Corporate Services Department	6.1	Adoption of the 2021-2022 Budget and associated matters	In progress
Council 24/06/2021	Corporate Services Department	6.5	Rate Concessions - Charitable, Non Profit/Sporting Organisation	In progress
Council 22/07/2021	Infrastructure and Environment Department	15.2	Provisional Projects	In progress
Council 22/07/2021	Community, Cultural and Economic Development Department	16.1	Notice of Motion - Local Offices at Springfield Central Library, Redbank Plains Library and Rosewood Library	In progress
Council 22/07/2021	Infrastructure and Environment Department	16.1	Notice of Motion - Local Offices at Springfield Central Library, Redbank Plains Library and Rosewood Library	In progress
Council 22/07/2021	Corporate Services Department	16.1	Notice of Motion - Local Offices at Springfield Central Library, Redbank Plains Library and Rosewood Library	In progress
Council 22/07/2021	Coordination and Performance Department	16.1	Notice of Motion - Local Offices at Springfield Central Library, Redbank Plains Library and Rosewood Library	In progress
Council 22/07/2021	Community, Cultural and Economic Development Department	8.1	Hack for Community Impact	In progress

COUNCIL

Completed Actions: 125

Meeting	Dept	Item	Title	Status
Council 27/04/2020	Coordination and Performance Department	E.1	Transparency and Integrity Hub	Completed
Council 27/04/2020	Planning and Regulatory Services Department	F.1	Correcting an administrative error with respect to the effective day of commencement of the TLPI No.2/2020	Completed
Council 27/04/2020	Corporate Services Department	G.10	Cherish the Environment Foundation - Council Representatives	Completed
Council 27/04/2020	Corporate Services Department	G.11	Rates relief in response to COVID-19	Completed
Council 27/04/2020	Community, Cultural and Economic Development Department	G.12	Community Donation Request - Requests Exceeding \$15,000 In the 2019-2020 Financial Year	Completed
Council 27/04/2020	Corporate Services Department	G.13	Delegation to CEO to enter into contract under Local Buy Contract for the supply of electricity for small contestable sites	Completed
Council 27/04/2020	Corporate Services Department	G.13	Delegation to CEO to enter into contract under Local Buy Contract for the supply of electricity for small contestable sites	Completed
Council 27/04/2020	Corporate Services Department	G.14	Delegation of Council Powers and Functions to Chief Executive Officer	Completed
Council 27/04/2020	Coordination and Performance Department	G.15	Extension of Ranbury Management Group Contract, Nicholas St - Ipswich Central Project	Completed
Council 27/04/2020	Coordination and Performance Department	G.2	Appointment of Deputy Mayor	Completed
Council 27/04/2020	Coordination and Performance Department	G.3	Date and Form of Future Council Meetings	Completed
Council 27/04/2020	Coordination and Performance Department	G.4	Councillor members of the Audit and Risk Management Committee	Completed

Item 15.1 / Attachment 1.

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Council 27/04/2020	Coordination and Performance Department	G.5	Nomination of a District Representative to the LGAQ Policy Executive	Completed
Council 27/04/2020	Infrastructure and Environment Department	G.6	Appointment of the Chairperson and Deputy Chairperson of the City of Ipswich Local Disaster Management Group	Completed
Council 27/04/2020	Infrastructure and Environment Department	G.7	Appointment of members to the Ipswich Rivers Improvement Trust	Completed
Council 27/04/2020	Coordination and Performance Department	G.8	Shareholder Representative for Ipswich City Council's Controlled Entities	Completed
Council 26/05/2020	Infrastructure and Environment Department	1.1	Full Report on the health and management of the Bremer River and Ipswich waterways	Completed
Council 26/05/2020	Corporate Services Department	2.1	Cherish the Environment Foundation Limited - 2018-2019 Financial Statements and Final Management Report	Completed
Council 26/05/2020	Corporate Services Department	3.2	Cherish the Environment Foundation - Council Representatives	Completed
Council 26/05/2020	Corporate Services Department	4.1	Notice of Motion - Use of captioning on live stream meetings	Completed
Council 26/05/2020	Planning and Regulatory Services Department	5.2	Notice of Motion - Recognition of David Pahlke - amended at Council to Report on Community Assets and Infrastructure named after dismissed councillors	Completed
Council 26/05/2020	Community, Cultural and Economic Development Department	6.1	Quarterly Performance Report - Q3 19/20FY	Completed
Council 26/05/2020	Coordination and Performance Department	8.3	Establishment of Ipswich Central Redevelopment Standing Committee	Completed
Council 26/05/2020	Infrastructure and Environment Department	G1	Petition	Completed
Council 17/06/2020	Coordination and Performance Department	E.10	Change of time of Council Ordinary Meeting scheduled for 30 June 2020	Completed
Council 17/06/2020	Infrastructure and Environment Department	E.11	Remondis Deed of Settlement and Variation	Completed
Council 17/06/2020	Corporate Services Department	E.2	Buy Ipswich Approach	Completed
Council 17/06/2020	Corporate Services Department	E.3	Tender Consideration Plan - Polaris Data Centre Consolidation	Completed
Council 17/06/2020	Corporate Services Department	E.4	Tender Consideration Plan - Pathway Software Licencing, Maintenance and Support	Completed
Council 17/06/2020	Corporate Services Department	E.5	Tender Consideration Plan - iFerret Maintenance	Completed
Council 17/06/2020	Corporate Services Department	E.6	Contracts extended under Local Government Regulation 2012 - s235 (c) - May 2020	Completed
Council 17/06/2020	Corporate Services Department	E.7	Contract Extension - Safe City Monitoring	Completed
Council 17/06/2020	Corporate Services Department	E.8	Contract Extension - Supply of parking machines and associated systems	Completed
Council 17/06/2020	Corporate Services Department	E.9	Proposed Repeal - Sale of Land for Overdue Rates and Charges	Completed
Council 30/06/2020	Infrastructure and Environment Department	15.1	Finalisation of Funding Agreement and Variation Deeds for Brisbane Lions Stadium	Completed
Council 30/06/2020	Planning and Regulatory Services Department	15.2	Representation on the Darling Downs-Moreton Rabbit Board	Completed
Council 30/06/2020	Infrastructure and Environment Department	15.3	Resolution to Close Public Land - 2020-2021 Fire Season Fuel Reduction Program	Completed
Council 30/06/2020	Corporate Services Department	15.4	Supply of Electricity for Small Contestable Sites under Local Buy Contract	Completed
Council 30/06/2020	Planning and Regulatory Services Department	16.1	Notice of Motion - Ipswich Community Cat Program	Completed
Council 30/06/2020	Infrastructure and Environment Department	16.2	Notice of Motion - Repeal of Council Decision regarding the 40km/h school zone on Augusta Parkway, Augustine Heights	Completed
Council 30/06/2020	Corporate Services Department	4	Mayoral minute	Completed

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IPSWICH CITY COUNCIL ACTIONS REPORT				Printed: Wednesday, 11 August 2021
Total actions in progress: 103				Date From: 27/04/2020
Total actions completed: 269				Date To: 11/08/2021
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Council 30/06/2020	Coordination and Performance Department	5	Condolences	Completed
Council 30/06/2020	Corporate Services Department	5.1	Adoption of the 2020-2021 Budget and associated matters	Completed
Council 30/06/2020	Community, Cultural and Economic Development Department	5.10	Community Funding and Support Programs	Completed
Council 30/06/2020	Coordination and Performance Department	5.2	Ipswich City Council Operational Plan 2020-2021	Completed
Council 30/06/2020	Corporate Services Department	5.3	Proposed 2020-2021 Fees and Charges	Completed
Council 30/06/2020	Corporate Services Department	5.4	Rates relief in response to COVID-19	Completed
Council 30/06/2020	Corporate Services Department	5.5	Overall Plan for the Rural Fire Resources Levy Special Charge	Completed
Council 30/06/2020	Corporate Services Department	5.6	Concession for General Rates - various properties	Completed
Council 30/06/2020	Corporate Services Department	5.7	Concession for General Rates - 4 Cribb Street, SADLIERS CROSSING QLD 4305	Completed
Council 30/06/2020	Corporate Services Department	5.8	Rate Concession - Charitable, Non Profit/Sporting Organisation	Completed
Council 30/06/2020	Community, Cultural and Economic Development Department	5.9	Councillor Discretionary Funds	Completed
Council 28/07/2020	Coordination and Performance Department	12	Mayoral Minutes	Completed
Council 28/07/2020	Corporate Services Department	12.2	Mayoral minute	Completed
Council 28/07/2020	Coordination and Performance Department	15.1	2020 Committee and Council Meetings	Completed
Council 28/07/2020	Corporate Services Department	15.2	MustDo Brisbane Engagement	Completed
Council 28/07/2020	Coordination and Performance Department	15.4	Disposal of Council Administration Assets	Completed
Council 27/08/2020	Community, Cultural and Economic Development Department		Notice of Motion - Food Truck Friendly Council	Completed
Council 27/08/2020	Coordination and Performance Department		Councillor Committee Membership and Conference Delegates	Completed
Council 27/08/2020	Coordination and Performance Department		Quarter 4 - Operational Plan 2019-2020 Quarterly Performance Report	Completed
Council 27/08/2020	Coordination and Performance Department	13.1.1	Suspected Inappropriate Conduct of a Councillor	Completed
Council 24/09/2020	Corporate Services Department	15.15.6	Cameron Park - Swifts Leagues Club Ltd	Completed
Council 24/09/2020	Infrastructure and Environment Department	15.2	Inland Rail	Completed
Council 24/09/2020	Coordination and Performance Department	15.4	Naming of Your Places and Spaces - Community Engagement Report	Completed
Council 22/10/2020	Corporate Services Department	15.3	Rates Concession - 132 Eagle Street, Redbank Plains	Completed
Council 5/11/2020	Coordination and Performance Department	1.1	Adoption of Ipswich City Council's Annual Report 2019-2020	Completed
Council 5/11/2020	Infrastructure and Environment Department	1.2	Finalisation of Leasing Negotiations for cinema operator in the Nicholas Street Precinct.	Completed
Council 5/11/2020	Corporate Services Department	1.3	Chief Executive Officer Annual Performance Appraisal Policy	Completed
Council 26/11/2020	Planning and Regulatory Services Department	13.1	Designation of Nicholas Street Mall	Completed
Council 26/11/2020	Coordination and Performance Department	15.1	Consideration of Councillor Advisors and amendment of Councillor Expenses Reimbursement and Administrative Support and related Policies	Completed

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Council 26/11/2020	Coordination and Performance Department	15.2	Legislative Amendments to Council Meetings Policies
Council 26/11/2020	Coordination and Performance Department	15.3	Council, Committee Meetings and Briefings/Workshop dates for 2021 and January 2022
Council 26/11/2020	Infrastructure and Environment Department	15.8	Sub-regional Waste Alliance - Expression of Interest for Resource Recovery and/or Waste Disposal Services
Council 26/11/2020	Coordination and Performance Department	15.9	Advisory Panel for Chief Executive Officer Annual Performance Appraisal
Council 26/11/2020	Planning and Regulatory Services Department	16.1	Notice of Motion - Footpath Dining
Council 26/11/2020	Coordination and Performance Department	5	Condolence
Council 10/12/2020	Coordination and Performance Department	13.1	Council, Committee Meetings and Briefings/Workshop dates for 2021 and January 2022
Council 10/12/2020	Coordination and Performance Department	13.2	Recommendation B (Policy Section 12) and D - Consideration of Councillor Advisors and Amendment of Councillor Expenses Reimbursement and Administrative Support and Related Policies
Council 10/12/2020	Coordination and Performance Department	15.1	Nicholas Street Precinct Stage 3
Council 10/12/2020	Corporate Services Department	16.1	Notice of Motion - Drug and Alcohol Testing for Councillors
Council 10/12/2020	Infrastructure and Environment Department	16.3	Notice of Motion - Upgrading of Unmaintained Roads
Council 28/01/2021	Planning and Regulatory Services Department	15.2	85 Thornton Street, Raceview - Road Widening
Council 28/01/2021	Planning and Regulatory Services Department	15.3	Development Application Recommendation - 1 Union Place Mall, 23 and 27 Ipswich City Mall and 163 Brisbane Street, Ipswich - 11941/2020/OD - Operational Works (Advertising Services)
Council 28/01/2021	Planning and Regulatory Services Department	15.4	Major Amendment of the Water Netserv Plan 2020
Council 28/01/2021	Corporate Services Department	15.5	Tender No. 15405 - North Station Road, Crib Wall
Council 28/01/2021	Corporate Services Department	15.6	Tender No. 15536 - Brisbane Road, Redbank - Road Rehabilitation
Council 28/01/2021	Corporate Services Department	15.7	Key Deposit Fees for Council Facilities
Council 28/01/2021	Coordination and Performance Department	15.8	Nicholas Street Precinct Stage 3 - Repeal of Previous Council Decision
Council 28/01/2021	Corporate Services Department	16.1	Notice of Motion - Amendment of Previous Resolution
Council 28/01/2021	Community, Cultural and Economic Development Department	16.3	Notice of Motion - Ipswich City Council Commitment - Ipswich Central to Springfield Central Rail Corridor - Options Analysis
Council 28/01/2021	Coordination and Performance Department	16.4	Notice of Motion - Ipswich Current Elected Representative Working Group
Council 25/02/2021	Corporate Services Department	13.1	Unreasonable Customer Conduct Policy
Council 25/02/2021	Infrastructure and Environment Department	15.2	Public Monuments and Memorials - Assessment of Applications
Council 25/02/2021	Corporate Services Department	15.7	Tender No. 15218 - Trevor Street, Bellbird Park - Road Rehabilitation
Council 25/02/2021	Corporate Services Department	15.8	Tender No. 16063 - Civil and Bridge Construction Works - Springfield Parkway and Springfield Greenbank Arterial, Springfield
Council 25/03/2021	Community, Cultural and Economic Development Department	12.1	Mayoral Minute - Civic Events Policy
Council 25/03/2021	Corporate Services Department	12.2	Mayoral Minute - Appointment of Acting Chief Executive Officer

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Council 25/03/2021	Planning and Regulatory Services Department	15.1	Naming of Your Places and Spaces - Community Engagement Report	Completed
Council 25/03/2021	Coordination and Performance Department	15.5	Councillor Representation on External Groups	Completed
Council 25/03/2021	Coordination and Performance Department	15.6	Councillor Integrity Policy Package - Review	Completed
Council 25/03/2021	Corporate Services Department	15.8	2020-21 Budget Amendment - March 2021	Completed
Council 25/03/2021	Community, Cultural and Economic Development Department	16.1	Notice of Motion - Civic Celebrations	Completed
Council 25/03/2021	Community, Cultural and Economic Development Department	16.2	Notice of Motion - Customer Service	Completed
Council 25/03/2021	Coordination and Performance Department	7	Presentation of Petition - Building of Fence at Tony Merrell Park, Leichhardt	Completed
Council 15/04/2021	Corporate Services Department	CM1	Local Government Delivery Partner Guarantee - Brisbane Olympic & Paralympic Bid 2032	Completed
Council 29/04/2021	Coordination and Performance Department	15.1	Appointment of Deputy Mayor	Completed
Council 29/04/2021	Coordination and Performance Department	15.2	Adoption of iFuture - Ipswich City Council's Corporate Plan 2021-2026	Completed
Council 29/04/2021	Corporate Services Department	15.5	Updated Asset Accounting Policy	Completed
Council 29/04/2021	Infrastructure and Environment Department	15.6	Promotion of Green Waste Bins at Ipswich Show	Completed
Council 27/05/2021	Coordination and Performance Department	15.4	Change of time of Council Ordinary Meeting scheduled for 24 June 2021	Completed
Council 27/05/2021	Coordination and Performance Department	15.5	Tony Merrell Park Fencing Grant Submission - Response to petition tabled 25 March 2021	Completed
Council 27/05/2021	Coordination and Performance Department	15.6	SEQ Community Stimulus Program - Endorsement of Submitted Projects	Completed
Council 27/05/2021	Coordination and Performance Department	15.7	Nicholas Street Precinct - Metro B Repeal of Previous Council Decision	Completed
Council 27/05/2021	Coordination and Performance Department	15.8	Appointment of Urban Utilities Board Members	Completed
Council 27/05/2021	Corporate Services Department	15.9	Response to Notice of Motion - Kerb and Channel Program	Completed
Council 27/05/2021	Coordination and Performance Department	16.2	Proposed Notice of Motion - Support of bid by Brisbane Jets for the next NRL Team in Southeast Queensland	Completed
Council 24/06/2021	Planning and Regulatory Services Department	15.2	Naming Proposal - Northern Sports Fields / DA22a and 22B Springfield Central	Completed
Council 24/06/2021	Infrastructure and Environment Department	15.3	Resource Recovery Strategy	Completed
Council 24/06/2021	Infrastructure and Environment Department	15.4	Response to Inland Rail Helidon to Calvert Draft Environmental Impact Assessment Submission	Completed
Council 24/06/2021	Corporate Services Department	6.1	Adoption of the 2021-2022 Budget and associated matters	Completed
Council 24/06/2021	Coordination and Performance Department	6.2	Ipswich City Council Annual Plan (incl. operational plan)	Completed
Council 24/06/2021	Corporate Services Department	6.3	Overall Plan for the Rural Fire Resources Levy Special Charge	Completed
Council 24/06/2021	Corporate Services Department	6.4	Rates Timetable for 2021-2022	Completed
Council 24/06/2021	Planning and Regulatory Services Department	7	Presentation of Petition - 54-56 Arthur Summervilles Road, Karalee	Completed
**Council 22/07/2021	Infrastructure and Environment Department	13.1	Response to Inland Rail Helidon to Calvert Draft Environmental Impact Assessment Submission	Completed

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ECONOMIC AND INDUSTRY DEVELOPMENT COMMITTEE

Actions in progress: 4

Meeting	Dept	Item	Title	Status
Economic and Industry Development Committee 15/10/2020	Community, Cultural and Economic Development Department	1	Ipswich Exceptional Experiences - Tourism Development Program	In progress
Economic and Industry Development Committee 19/11/2020	Community, Cultural and Economic Development Department	1	Willowbank (Ebenezer) Intermodal Terminal Social and Economic Benefits and Impacts Report	In progress
Economic and Industry Development Committee 13/05/2021	Corporate Services Department	3	Fire Station 101 Memberships Plans	In progress
Economic and Industry Development Committee 8/07/2021	Community, Cultural and Economic Development Department	2	Small Business Funding Program	In progress

Completed Actions: 8

Meeting	Dept	Item	Title	Status
Economic and Industry Development Committee 20/08/2020	Community, Cultural and Economic Development Department	1	The City of Ipswich Defence Industry Development and Attraction Committee Update	Completed
Economic and Industry Development Committee 17/09/2020	Community, Cultural and Economic Development Department	1	Council of Mayors South East Queensland 2020-2021 Membership	Completed
Economic and Industry Development Committee 17/09/2020	Community, Cultural and Economic Development Department	2	Small Business Funding Program	Completed
Economic and Industry Development Committee 15/10/2020	Community, Cultural and Economic Development Department	2	Notice of Motion - Ipswich Central Precinct Plan	Completed
Economic and Industry Development Committee 19/11/2020	Community, Cultural and Economic Development Department	2	Pilot Facade Improvement Program	Completed
Economic and Industry Development Committee 19/11/2020	Community, Cultural and Economic Development Department	3	Food Truck Friendly Council	Completed
Economic and Industry Development Committee 13/05/2021	Community, Cultural and Economic Development Department	3	Fire Station 101 Memberships Plans	Completed
Economic and Industry Development Committee 10/06/2021	Community, Cultural and Economic Development Department	3	Food Truck Friendly Council - Proposed Fees and Charges	Completed

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ENVIRONMENT AND SUSTAINABILITY COMMITTEE

Actions in progress: 8

Meeting	Dept	Item	Title	Status
Environment and Sustainability Committee 15/10/2020	Infrastructure and Environment Department	2	Stormwater Quality Offsets Program Capital Works Portfolio Sub Program - List of Projects 2021-2022	In progress
Environment and Sustainability Committee 11/03/2021	Infrastructure and Environment Department	2	Proposal for Resilient Rivers Bremer River Catchment Officer hosted as a Partnership between Scenic Rim and Ipswich City Council	In progress
Environment and Sustainability Committee 11/03/2021	Infrastructure and Environment Department	3	Assessment of 12-26 Eugene Street Bellbird Park for Enviroplan acquisition	In progress
Environment and Sustainability Committee 11/03/2021	Infrastructure and Environment Department	4	Cherish the Environment Foundation	In progress
Environment and Sustainability Committee 15/04/2021	Infrastructure and Environment Department	2	Little Liverpool Range Initiative Update	In progress
Environment and Sustainability Committee 13/05/2021	Infrastructure and Environment Department	2	Traditional Land Access Policy - Review	In progress
Environment and Sustainability Committee 8/07/2021	Infrastructure and Environment Department	2	Adoption of ICC Environmental Offsets Policy	In progress
Environment and Sustainability Committee 8/07/2021	Infrastructure and Environment Department	3	Review of Local Disaster Management Plan 2021	In progress

Completed actions: 11

Meeting	Dept	Item	Title	Status
Environment and Sustainability Committee 20/08/2020	Infrastructure and Environment Department	1	Report on the status of Ipswich's rivers and waterway systems	Completed
Environment and Sustainability Committee 17/09/2020	Infrastructure and Environment Department	1	State Emergency Service Support Policy	Completed
Environment and Sustainability Committee 17/09/2020	Infrastructure and Environment Department	2	Franklin Vale Creek Catchment Initiative - Partnering Agreement with Griffith University/Australian River Institute	Completed
Environment and Sustainability Committee 15/10/2020	Infrastructure and Environment Department	1	Proposal to Acquire Property at Woolshed with Enviroplan Levy Funds	Completed
Environment and Sustainability Committee 15/10/2020	Infrastructure and Environment Department	3	Capital Works Priority List of Disturbed Land Management Projects 2021-2022 - Landfill Rehabilitation Sub-Program	Completed
Environment and Sustainability Committee 19/11/2020	Infrastructure and Environment Department	1	Sustainability Policy	Completed
Environment and Sustainability Committee 19/11/2020	Infrastructure and Environment Department	2	Waterway Recovery Capital Expenditure Subprogram	Completed
Environment and Sustainability Committee 19/11/2020	Infrastructure and Environment Department	3	Notice of Motion - Review of Disaster Management Policy	Completed
Environment and Sustainability Committee 3/12/2020	Infrastructure and Environment Department	2	Adoption of Ipswich Platypus Recovery Plan	Completed
Environment and Sustainability Committee 11/02/2021	Infrastructure and Environment Department	2	Queensland fire and biodiversity consortium annual contribution	Completed

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Environment and Sustainability Committee 13/05/2021	Corporate Services Department	2	Traditional Land Access Policy - Review Completed

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GOVERNANCE AND TRANSPARENCY COMMITTEE

Actions in progress: 27

Meeting	Dept	Item	Title	Status
Governance and Transparency Committee 17/09/2020	Corporate Services Department	2	Acquisition of Drainage Easement for INF02405 Local Drainage Rehabilitation Project at North Station Road, North Booval	In progress
Governance and Transparency Committee 15/10/2020	Corporate Services Department	1	Acquisition of Leasehold Land - Champions Way Truncation	In progress
Governance and Transparency Committee 15/10/2020	Corporate Services Department	4	Renewal of Lease to Playgroup Queensland Ltd over 56 Harold Summervilles Road, Karalee	In progress
Governance and Transparency Committee 15/10/2020	Corporate Services Department	5	New Trustee Lease over Reserve for Heritage, Historical and Cultural Purposes - Rosewood Scrub Historical Society Inc - 73 Edmond Street, Marburg	In progress
Governance and Transparency Committee 3/12/2020	Corporate Services Department	2	Renewal of Lease to The Creche and Kindergarten Association Limited over 460-466 Redbank Plains Road, Redbank Plains	In progress
Governance and Transparency Committee 3/12/2020	Corporate Services Department	3	Surrender of Existing Lease and New Lease to The Australian Red Cross Society	In progress
Governance and Transparency Committee 11/02/2021	Corporate Services Department	3	Extension of Contract - 16116 Zip Water Systems Parts and Services	In progress
Governance and Transparency Committee 11/02/2021	Corporate Services Department	4	Acquisition of Land for INF02414 Road Purposes Redbank Plains Road Stage 3	In progress
Governance and Transparency Committee 11/02/2021	Corporate Services Department	5	Acquisition of Land and Drainage Easement for INF03206 Mary and William Streets Blackstone Traffic Signalisation Project	In progress
Governance and Transparency Committee 11/02/2021	Corporate Services Department	6	Acquisition of Drainage Easements for INF04089 Local Drainage Rehabilitation Project Pryde and Hume Street, Woodend	In progress
Governance and Transparency Committee 11/03/2021	Corporate Services Department	3	Amendments to Delegation to Chief Executive Officer	In progress
Governance and Transparency Committee 11/03/2021	Corporate Services Department	5	Repeal of Previous Council Decision for Surrender of Existing Lease and New Lease to the Australian Red Cross Society	In progress
Governance and Transparency Committee 15/04/2021	Coordination and Performance Department	1	iVolve Project Preliminary Business Case	In progress
Governance and Transparency Committee 15/04/2021	Corporate Services Department	2	Repeal of Previous Council Decision for New Trustee Permit Over Reserve for Recreation Purposes - Anzac Park Sports and Recreation Club Incorporated - 1 Mill Street, Rosewood	In progress
Governance and Transparency Committee 15/04/2021	Corporate Services Department	5	Procurement - Cultural Landscape Values Investigation Agreement	In progress
Governance and Transparency Committee 15/04/2021	Corporate Services Department	6	Procurement - Parking Machines and Communication and Management System	In progress
Governance and Transparency Committee 15/04/2021	Corporate Services Department	7	Procurement - Annual Support and Upgrade Renewal - Kronos Software	In progress
Governance and Transparency Committee 15/04/2021	Corporate Services Department	8	Procurement - Enhancement, upgrade, support and subscription renewal of Objective Software	In progress
Governance and Transparency Committee 15/04/2021	Corporate Services Department	9	Procurement - Renewal of Liquid Petroleum Gas (LPG) for Bundamba and Goodna Aquatic Centres	In progress

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Governance and Transparency Committee 13/05/2021	Corporate Services Department	3	Kanopy PPU Film & Video Streaming Resource	In progress
Governance and Transparency Committee 13/05/2021	Corporate Services Department	4	Procurement - Studiosity Subscription Renewal	In progress
Governance and Transparency Committee 13/05/2021	Corporate Services Department	5	Procurement - WaterRIDE Cloud Subscription for Flood Forecasting	In progress
Governance and Transparency Committee 10/06/2021	Corporate Services Department	3	16062 Ipswich City Council Animal Management Centre	In progress
Governance and Transparency Committee 10/06/2021	Corporate Services Department	4	Procurement - Overdrive subscription for eResources	In progress
Governance and Transparency Committee 10/06/2021	Corporate Services Department	5	New Trustee Lease over Reserve for Recreation Purposes to Australian Crawl (Goodna) Pty Ltd over 256 Brisbane Road, Bundamba	In progress
Governance and Transparency Committee 10/06/2021	Corporate Services Department	7	Repeal of Previous Council Decision for Proposed New Telecommunications Lease to Vodafone Network Pty Limited Located at 81 Stuart Street, Goodna	In progress
Governance and Transparency Committee 8/07/2021	Community, Cultural and Economic Development Department	1	Procurement - Studiosity Subscription Renewal	In progress

Completed actions: 32

Meeting	Dept	Item	Title	Status
Governance and Transparency Committee 20/08/2020	Corporate Services Department	1	Cameron Park - Swifts Leagues Club Ltd	Completed
Governance and Transparency Committee 20/08/2020	Corporate Services Department	1	Transparency and Integrity Hub Implementation Report	Completed
Governance and Transparency Committee 20/08/2020	Corporate Services Department	2	2020 Asset Revaluations	Completed
Governance and Transparency Committee 20/08/2020	Corporate Services Department	3	Security Services	Completed
Governance and Transparency Committee 17/09/2020	Corporate Services Department	1	New Lease over Springfield Central Sports Complex, 44 Sportstar Drive, Springfield Central	Completed
Governance and Transparency Committee 17/09/2020	Corporate Services Department	3	Contract Extension 15-16-066 Grounds Maintenance and Associated Services	Completed
Governance and Transparency Committee 17/09/2020	Corporate Services Department	4	Current organisational structure	Completed
Governance and Transparency Committee 17/09/2020	Coordination and Performance Department	5	Report on Organisational Structure	Completed
Governance and Transparency Committee 15/10/2020	Corporate Services Department	10	Concession for General Rates - Various Properties	Completed
Governance and Transparency Committee 15/10/2020	Corporate Services Department	2	Acquisition of Land for INF02652 Springall Street Kerb and Channel Project	Completed
Governance and Transparency Committee 15/10/2020	Corporate Services Department	3	Disposal of Subterranean Land located at Lot 528 & 529 Daleys Road, Ripley	Completed
Governance and Transparency Committee 15/10/2020	Corporate Services Department	6	Extension of contract with Envizi Australia Pty Ltd to continue to deliver the Sustainability Reporting Platform	Completed

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Governance and Transparency Committee 15/10/2020	Corporate Services Department	7	Tender No.13902 - Commercial Cleaning	Completed
Governance and Transparency Committee 15/10/2020	Corporate Services Department	8	Contract - Library Systems - RFID	Completed
Governance and Transparency Committee 15/10/2020	Corporate Services Department	9	Contract - Monitor WA Engagement	Completed
Governance and Transparency Committee 19/11/2020	Corporate Services Department	1	Extension of COVID-19 relief for selected fees and charges	Completed
Governance and Transparency Committee 19/11/2020	Corporate Services Department	2	Grounds Maintenance and Associated Services	Completed
Governance and Transparency Committee 19/11/2020	Infrastructure and Environment Department	3	SKIDATA Parking Software Upgrade	Completed
Governance and Transparency Committee 19/11/2020	Corporate Services Department	4	Plumbing Trade Services Tender No. 15099	Completed
Governance and Transparency Committee 19/11/2020	Corporate Services Department	5	Oracle Licences, Maintenance and Support	Completed
Governance and Transparency Committee 19/11/2020	Coordination and Performance Department	6	Transparency and Integrity Hub - Publication of Councillor Expenses	Completed
Governance and Transparency Committee 3/12/2020	Corporate Services Department	4	SAP Software Maintenance (Crystal Reports Licensing)	Completed
Governance and Transparency Committee 3/12/2020	Infrastructure and Environment Department	5	Skidata Parking Equipment Maintenance Contract	Completed
Governance and Transparency Committee 3/12/2020	Infrastructure and Environment Department	6	Capital Investment in Provisional Projects Policy	Completed
Governance and Transparency Committee 3/12/2020	Corporate Services Department	7	Preferred Supplier Arrangement - Supply, Installation and Maintenance of Intelligent Transport Infrastructure System	Completed
Governance and Transparency Committee 3/12/2020	Corporate Services Department	8	2020-2021 Budget Amendment - November 2020	Completed
Governance and Transparency Committee 11/02/2021	Corporate Services Department	2	Annual Maintenance Renewal - 12D model software	Completed
Governance and Transparency Committee 11/02/2021	Community, Cultural and Economic Development Department	8	Smart City Program	Completed
Governance and Transparency Committee 11/03/2021	Coordination and Performance Department	1	Smart City Program Overview	Completed
Governance and Transparency Committee 11/03/2021	Corporate Services Department	4	Procurement: 12D Synergy Management Solution	Completed
Governance and Transparency Committee 15/04/2021	Corporate Services Department	3	Proposed Fees and Charges to apply from 1 July 2021	Completed
Governance and Transparency Committee 15/04/2021	Corporate Services Department	4	Fees and Charges for George Alder Tennis Centre	Completed

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GROWTH, INFRASTRUCTURE AND WASTE COMMITTEE

Actions in progress: 21

Meeting	Dept	Item	Title	Status
Growth Infrastructure and Waste Committee 12/11/2020	Infrastructure and Environment Department	7	Notice of Motion - Load Limits placed on heavy-traffic bridges	In progress
Growth Infrastructure and Waste Committee 11/02/2021	Corporate Services Department	2	Contract Variation Report - Extension of Contract 13420 Kerbside Recycling	In progress
Growth Infrastructure and Waste Committee 11/02/2021	Infrastructure and Environment Department	9	Notice of Motion - Overgrown council parks, reserves and footpaths	In progress
Growth Infrastructure and Waste Committee 11/03/2021	Corporate Services Department	4	Acquisition of Land for Road Purposes - Springfield Parkway Shared Path Upgrade Project	In progress
Growth Infrastructure and Waste Committee 11/03/2021	Corporate Services Department	5	Contract Extension - Ti Tree Bioenergy (Waste Disposal Services)	In progress
Growth Infrastructure and Waste Committee 15/04/2021	Infrastructure and Environment Department	10	South East Queensland Council of Mayors Regional Waste Management Plan	In progress
Growth Infrastructure and Waste Committee 15/04/2021	Corporate Services Department	2	Procurement - Delegation to CEO to enter into a contract under Local Buy contract for the supply of streetlighting electricity	In progress
Growth Infrastructure and Waste Committee 15/04/2021	Corporate Services Department	2	Procurement - Delegation to CEO to enter into a contract under Local Buy contract for the supply of streetlighting electricity	In progress
Growth Infrastructure and Waste Committee 15/04/2021	Corporate Services Department	3	Acquisition of Volumetric Title from Springfield Anglican College - (Lot 1 SP151191)	In progress
Growth Infrastructure and Waste Committee 15/04/2021	Corporate Services Department	4	14-15-108 Springfield Domain Parklands Management	In progress
Growth Infrastructure and Waste Committee 15/04/2021	Infrastructure and Environment Department	5	Notice of Motion Response - Riding the Revolution Report	In progress
Growth Infrastructure and Waste Committee 10/06/2021	Corporate Services Department	13	Amendment to Acquisition of INF02725 Drainage Easement for Local Drainage Rehabilitation at Arthur Summervilles Road, Karalee	In progress
Growth Infrastructure and Waste Committee 10/06/2021	Corporate Services Department	14	Recommendation to Award of Council Tender 16233 Road Traffic Control Services	In progress
Growth Infrastructure and Waste Committee 10/06/2021	Community, Cultural and Economic Development Department	3	North Ipswich Sport and Entertainment Precinct Business Cases and National Sporting Expansion into Ipswich	In progress
Growth Infrastructure and Waste Committee 10/06/2021	Coordination and Performance Department	6	Sub-Regional Waste Alliance - Evaluation Report	In progress
Growth Infrastructure and Waste Committee 8/07/2021	Corporate Services Department	2	Procurement: Whitwood Road North Closed Landfill Final Capping	In progress
Growth Infrastructure and Waste Committee 8/07/2021	Corporate Services Department	3	Procurement - Contract for Card Fuel and Associated Services	In progress
Growth Infrastructure and Waste Committee 8/07/2021	Planning and Regulatory Services Department	6	Re-establishment of Heritage and Monuments Advisory Committee	In progress
Growth Infrastructure and Waste Committee 5/08/2021	Corporate Services Department	2	Disposal of Subterranean Land Located at Lots 21 and 22 Ipswich-Rosewood Road, Amberley	In progress
Growth Infrastructure and Waste Committee 5/08/2021	Infrastructure and Environment Department	3	RMS Weighbridge Software Renewal ACMS Australia Pty Ltd	In progress

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**Total actions completed since last month: 1

Growth Infrastructure and Waste Committee 5/08/2021	Corporate Services Department	3	RMS Weighbridge Software Renewal ACMS Australia Pty Ltd	In progress
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Completed Actions: 55

Meeting	Dept	Item	Title	Status
Growth Infrastructure and Waste Committee 10/09/2020	Infrastructure and Environment Department	10	Safe School Travel (SafeST) Priority List of Projects - Road Safety and Operations Sub-Program	Completed
Growth Infrastructure and Waste Committee 10/09/2020	Infrastructure and Environment Department	11	Pedestrian Safety Improvements Priority List of Projects - Sustainable Travel Sub-Program	Completed
Growth Infrastructure and Waste Committee 10/09/2020	Corporate Services Department	2	Covid-19 Temporary Development Application Fees and Charges Relief	Completed
Growth Infrastructure and Waste Committee 10/09/2020	Planning and Regulatory Services Department	3	Development Application 10645/2019/MCU - Material Change of Use - Entertainment Use and Outdoor Recreation	Completed
Growth Infrastructure and Waste Committee 10/09/2020	Planning and Regulatory Services Department	4	Proactive Pool Inspection Program	Completed
Growth Infrastructure and Waste Committee 10/09/2020	Planning and Regulatory Services Department	7	Systematic Inspection Program - Dog Registration	Completed
Growth Infrastructure and Waste Committee 10/09/2020	Infrastructure and Environment Department	8	Road Safety Improvements Priority List of Projects - Road Safety and Operations Sub-Program	Completed
Growth Infrastructure and Waste Committee 10/09/2020	Infrastructure and Environment Department	9	Gravel Turnarounds Priority List of Projects - Road Safety and Operations Sub-Program	Completed
Growth Infrastructure and Waste Committee 8/10/2020	Infrastructure and Environment Department	2	Public Transport Improvements Priority List of Projects - Sustainable Travel Sub-Program	Completed
Growth Infrastructure and Waste Committee 8/10/2020	Infrastructure and Environment Department	3	Cycle Safety and Mobility Improvements Priority List of Projects - Sustainable Travel Sub-Program	Completed
Growth Infrastructure and Waste Committee 8/10/2020	Infrastructure and Environment Department	4	Principal Cycle Priority List of Projects - Sustainable Travel Sub Program	Completed
Growth Infrastructure and Waste Committee 8/10/2020	Infrastructure and Environment Department	5	iGO Active Transport Action Plan Implementation Priority List of Locations - Sustainable Travel Sub-Program	Completed
Growth Infrastructure and Waste Committee 8/10/2020	Infrastructure and Environment Department	6	Sealing of Gravel Roads Priority List of Projects - Sealing Gravel Roads Sub-Program	Completed
Growth Infrastructure and Waste Committee 8/10/2020	Infrastructure and Environment Department	7	Local Drainage Improvements Priority List of Projects - Local Drainage Sub-Program	Completed
Growth Infrastructure and Waste Committee 8/10/2020	Infrastructure and Environment Department	8	Priority List of Natural Area Estate Projects 2021-2022 - Enviroplan Capital Works Portfolio Sub-Program	Completed
Growth Infrastructure and Waste Committee 8/10/2020	Corporate Services Department	9	Electrical Trade Services Tender No. 13437	Completed
Growth Infrastructure and Waste Committee 12/11/2020	Planning and Regulatory Services Department	10	Withdrawal of Planning Scheme Major Amendment Package 02/2018	Completed
Growth Infrastructure and Waste Committee 12/11/2020	Infrastructure and Environment Department	2	Strategic Parks and Sport Sub-Program - Priority Lists of Projects	Completed
Growth Infrastructure and Waste Committee 12/11/2020	Infrastructure and Environment Department	3	Local Parks and Sport Sub-Program - Priority List of Projects	Completed

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IPSWICH CITY COUNCIL ACTIONS REPORT				Printed: Wednesday, 11 August 2021
Total actions in progress: 103				Date From: 27/04/2020
Total actions completed: 269				Date To: 11/08/2021
**Total actions completed since last month: 1				
Growth Infrastructure and Waste Committee 12/11/2020	Infrastructure and Environment Department	4	Developer Funded Parks Sub-Program - Priority List of Projects	Completed
Growth Infrastructure and Waste Committee 12/11/2020	Infrastructure and Environment Department	5	Strategic Road Sub-Program - Priority List of Projects	Completed
Growth Infrastructure and Waste Committee 12/11/2020	Infrastructure and Environment Department	6	Whitwood Road North - Capital Works 2021-2022 and 2022-2023	Completed
Growth Infrastructure and Waste Committee 12/11/2020	Corporate Services Department	8	Plant Hire (Wet) Services	Completed
Growth Infrastructure and Waste Committee 12/11/2020	Planning and Regulatory Services Department	9	Cemetery Deed Amendment Deed	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	10	Sealed Road Rehabilitation Priority List of Projects	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	11	iGO Annual Report Card 2019 - 2020	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Corporate Services Department	12	12190 Road Resurfacing and Maintenance, Ipswich Region	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Corporate Services Department	13	Preferred Supplier Arrangement - Supply of Arboriculture Services	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	18	Notice of Motion - Opportunities for 'Riding the Revolution' report recommendations	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Coordination and Performance Department	19	Notice of Motion - Waste and Circular Economic Transformation Directive	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	2	Path Rehabilitation Priority List of Projects	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	3	Parks Rehabilitation Priority List of Projects	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	4	Water Quality Rehabilitation Capital Works Portfolio Sub-Program - Priority List of Projects 2020-2021	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	5	Sports Facility Rehabilitation Priority List of Projects	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	6	Facility Rehabilitation Priority List of Projects	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	7	Bridge and Culvert Rehabilitation Priority List of Projects	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	8	Drainage Rehabilitation List of Priority Projects	Completed
Growth Infrastructure and Waste Committee 3/12/2020	Infrastructure and Environment Department	9	Kerb and Channel Rehabilitation Priority List of Projects	Completed
Growth Infrastructure and Waste Committee 11/02/2021	Infrastructure and Environment Department	4	Ipswich Inner CBD Cycle Network Corridor Plan	Completed
Growth Infrastructure and Waste Committee 11/02/2021	Infrastructure and Environment Department	8	Notice of Motion - Exemption for Waste Collection Fee - Purga Aboriginal Cemetery	Completed

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Growth Infrastructure and Waste Committee 11/03/2021	Planning and Regulatory Services Department	10	Development Application Recommendation - Material Change of Use - General Industry (Shed Kit Storage with Ancillary Office and including Welding of Metal Brackets for off-site Shed Construction) at 262 Haigslea Amberley Road, Walloon QLD 4306	Completed
Growth Infrastructure and Waste Committee 11/03/2021	Infrastructure and Environment Department	14	Special Recovery and Reconstruction Taskforce	Completed
Growth Infrastructure and Waste Committee 11/03/2021	Infrastructure and Environment Department	2	Brassall Bikeway Stage 6 - Connecting Structure Options	Completed
Growth Infrastructure and Waste Committee 11/03/2021	Infrastructure and Environment Department	3	iGO Freight Action Plan	Completed
Growth Infrastructure and Waste Committee 11/03/2021	Infrastructure and Environment Department	6	Notice of Motion Response - Exemption for Waste Collection Fee - Purga Aboriginal Cemetery	Completed
Growth Infrastructure and Waste Committee 15/04/2021	Corporate Services Department	3	Acquisition of Volumetric Title from Springfield Anglican College - (Lot 1 SP151191)	Completed
Growth Infrastructure and Waste Committee 13/05/2021	Planning and Regulatory Services Department	2	Development application recommendation - 191 and Lot 4 Whitwood Road, 62 Austin Street 217 Barclay Street NEW CHUM, 6216/2018/MAMC/A, Minor Change to Special Industry (Chemical Manufacturing) & ERA 7 - Chemical Manufacturing	Completed
Growth Infrastructure and Waste Committee 13/05/2021	Infrastructure and Environment Department	3	Ipswich City Centre Parking Trial Outcomes	Completed
Growth Infrastructure and Waste Committee 10/06/2021	Planning and Regulatory Services Department	10	Systematic Inspection Program - Dog Registration	Completed
Growth Infrastructure and Waste Committee 10/06/2021	Coordination and Performance Department	2	Appointment of Urban Utilities Board Members	Completed
Growth Infrastructure and Waste Committee 10/06/2021	Infrastructure and Environment Department	5	1 Nicholas Street and Ipswich Central Library - Green Workplace Travel Plan	Completed
Growth Infrastructure and Waste Committee 10/06/2021	Infrastructure and Environment Department	6	Sub-Regional Waste Alliance - Evaluation Report	Completed
Growth Infrastructure and Waste Committee 10/06/2021	Planning and Regulatory Services Department	8	Development Application Recommendation - 1516/18/VA Variation Request - 36 Child Street, Riverview	Completed
Growth Infrastructure and Waste Committee 10/06/2021	Planning and Regulatory Services Department	9	Proposed Ipswich Adopted Infrastructure Charges Resolution (No.1) 2021	Completed
Growth Infrastructure and Waste Committee 8/07/2021	Planning and Regulatory Services Department	5	Development Application Recommendation - 5201/2021/RAL Reconfiguring a Lot - 11 & 27 Nicholas Street, Ipswich	Completed

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IPSWICH CENTRAL REDEVELOPMENT COMMITTEE

Actions in progress: 1

Meeting	Dept	Item	Title	Status
Ipswich Central Redevelopment Committee 21/07/2020	Community, Cultural and Economic Development Department	5	Ipswich Central - visioning and placemaking	In progress

Completed actions: 21

Meeting	Dept	Item	Title	Status
Ipswich Central Redevelopment Committee 23/06/2020	Infrastructure and Environment Department	5	Ipswich Central Redevelopment - Retail and Commercial Property Strategy	Completed
Ipswich Central Redevelopment Committee 23/06/2020	Community, Cultural and Economic Development Department	6	Nicholas Street Place Activation Plan - Ipswich Central Redevelopment	Completed
Ipswich Central Redevelopment Committee 23/06/2020	Coordination and Performance Department	7	Commonwealth Hotel Reconstruction - Ipswich Central Redevelopment	Completed
Ipswich Central Redevelopment Committee 23/06/2020	Coordination and Performance Department	9	Nicholas Street Redevelopment Communications and Engagement Report	Completed
Ipswich Central Redevelopment Committee 21/07/2020	Coordination and Performance Department	2	Ipswich Central Retail Leasing Report - June 2020	Completed
Ipswich Central Redevelopment Committee 21/07/2020	Coordination and Performance Department	3	Retail Sub-Project Steering Committee - Terms of Reference	Completed
Ipswich Central Redevelopment Committee 21/07/2020	Coordination and Performance Department	6	Nicholas Street Redevelopment Communications and Engagement Plan	Completed
Ipswich Central Redevelopment Committee 20/08/2020	Coordination and Performance Department	1	Contract Variation - CBD Retail Refurbishment Works	Completed
Ipswich Central Redevelopment Committee 20/08/2020	Infrastructure and Environment Department	2	Ipswich Central Executive Report No 18 to 3 August 2020	Completed
Ipswich Central Redevelopment Committee 20/08/2020	Planning and Regulatory Services Department	4	Ipswich Central Redevelopment - Heritage	Completed
Ipswich Central Redevelopment Committee 17/09/2020	Coordination and Performance Department	1	CBD Civic Carpark Strategy	Completed
Ipswich Central Redevelopment Committee 17/09/2020	Infrastructure and Environment Department	4	Ipswich Central Community Safety Strategy	Completed
Ipswich Central Redevelopment Committee 17/09/2020	Coordination and Performance Department	5	Naming of Your Places and Spaces - Community Engagement Report	Completed
Ipswich Central Redevelopment Committee 15/10/2020	Coordination and Performance Department	3	Draft Community Safety Strategy: Nicholas Street Precinct	Completed
Ipswich Central Redevelopment Committee 19/11/2020	Planning and Regulatory Services Department	4	Designation of Nicholas Street Mall	Completed
Ipswich Central Redevelopment Committee 19/11/2020	Coordination and Performance Department	5	CBD Car Park - Hours of Operation and Fee Structure	Completed
Ipswich Central Redevelopment Committee 19/11/2020	Community, Cultural and Economic Development Department	6	Establishment of Safe City Advisory Group	Completed

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IPSWICH CITY COUNCIL ACTIONS REPORT			
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Ipswich Central Redevelopment Committee 11/03/2021	Corporate Services Department	2	Tender Consideration Plan - Retail Leasing Agent
Ipswich Central Redevelopment Committee 11/03/2021	Corporate Services Department	3	Tender Consideration Plan - Program Management Services
Ipswich Central Redevelopment Committee 15/04/2021	Coordination and Performance Department	2	Nicholas Street precinct Executive Report no. 26 March 2021
Ipswich Central Redevelopment Committee 10/06/2021	Coordination and Performance Department	3	Commonwealth Hotel - Options

Doc ID No: A7453876

ITEM: 15.2

SUBJECT: QUARTER 4 - OPERATIONAL PLAN 2020-2021 QUARTERLY PERFORMANCE
REPORT

AUTHOR: SOCIAL DATA OFFICER

DATE: 3 AUGUST 2021

EXECUTIVE SUMMARY

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the 2020-2021 Operational Plan with notable achievements that have occurred during quarter four (Q4). Departmental representatives have provided the presented Q4 data.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

There are no party matters associated with this report.

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The 2020-2021 Operational Plan was formally adopted by Council on 30 June 2020. Section 174 of the *Local Government Regulation 2012* states the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

An assessment of council's progress during Q4, being 1 April 2021 to 30 June 2021, has been prepared from commentary provided by the responsible officers and is contained in Attachment 1. Council's Finance Branch provides to council a separate report with high-level details on the financial performance. A full report of performance against the 2020-2021 Operational Plan will be included in council's Annual Report and will be presented at the conclusion of the financial year.

The table below provides a snapshot of the current positioning of each deliverable against the stated target. To clarify the progress statements used in the table, please refer to the below legend:

Not yet commenced	This deliverable has not yet begun but is scheduled to begin later in the year and be completed within the FY.
At Risk	This deliverable has started but is at risk of not being completed by the EOFY or not achieving its targeted outcome.
On Track	This deliverable has started and is progressing as planned.
Not Proceeding	This deliverable is not progressing as scheduled and funding has been reallocated.
Continuing in 2021-2022	This deliverable is continuing in the 2021-2022 financial year.
Complete	This deliverable has been completed and has achieved the targeted outcome.

Status	Number	%
Not yet Commenced	0	0%
At Risk	3	4%
On Target	20	27%
Not Proceeding	2	3%
Continuing in 2021-2022	11	15%
Complete	38	51%
Total	74	100%

A detailed list of those items *At Risk* and *Continuing in 2021-2022* are included as Attachment 2.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

Section 174 of the *Local Government Regulation 2012* states the Chief Executive Officer must present to the local government a written assessment of progress towards implementation of the Operational Plan at a minimum of quarterly intervals.

The highest risk is political/reputational should council fail to meet the mandated deadline for adoption of the Operational Plan Quarterly Report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
Recommendation A states that the report be received and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Extenuating circumstances outside council's control continue to impact council's ability to progress a number of the deliverables identified in the Operational Plan 2020-2021.





COMMUNITY AND OTHER CONSULTATION

The content of this report has been developed from commentary provided by each department. This information provides an update on council's progress towards achieving the objectives of council's Operational Plan 2020-2021 and presents notable achievements during Q4.

CONCLUSION

This is a report concerning an assessment of Ipswich City Council's progress towards implementation of the Operational Plan 2020-2021 and notable achievements that have occurred during the quarter. Q4 data as provided by departmental representatives is presented. A full assessment of the Operational Plan 2020-2021 will be included in Council's Annual Report that will be presented later in the year.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Q4 Operational Plan  
2.	Q4 2020-2021 At Risk Continuing Not Proceeding Deliverables  

Josh Mallet

SOCIAL DATA OFFICER

I concur with the recommendations contained in this report.

Stephanie Hoffmann

CORPORATE PLANNING AND PERFORMANCE OFFICER

I concur with the recommendations contained in this report.

Maree Walker

ACTING MANAGER, PERFORMANCE

I concur with the recommendations contained in this report.

Barbara Dart

ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

"Together, we proudly enhance the quality of life for our community"

City of Ipswich **Operational Plan**

2020/2021 | Quarter 4 Report



ipswich.qld.gov.au



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Quarterly reporting captures the progress and achievements in relation to the key deliverables from the [2020-2021 Operational Plan](#). It provides an overview of council's progress towards achieving the city's vision and city-wide outcomes for the community.

You can download a copy of this report at ipswich.qld.gov.au/about_council/corporate_publications.

You can request a printed copy or provide feedback by contacting us on (07) 3810 6666 or by email to council@ipswich.qld.gov.au.

Ipswich City Council acknowledges the traditional custodians of the land, pays respect to elders past, present and emerging and extends that respect to all Aboriginal and Torres Strait Islander peoples.



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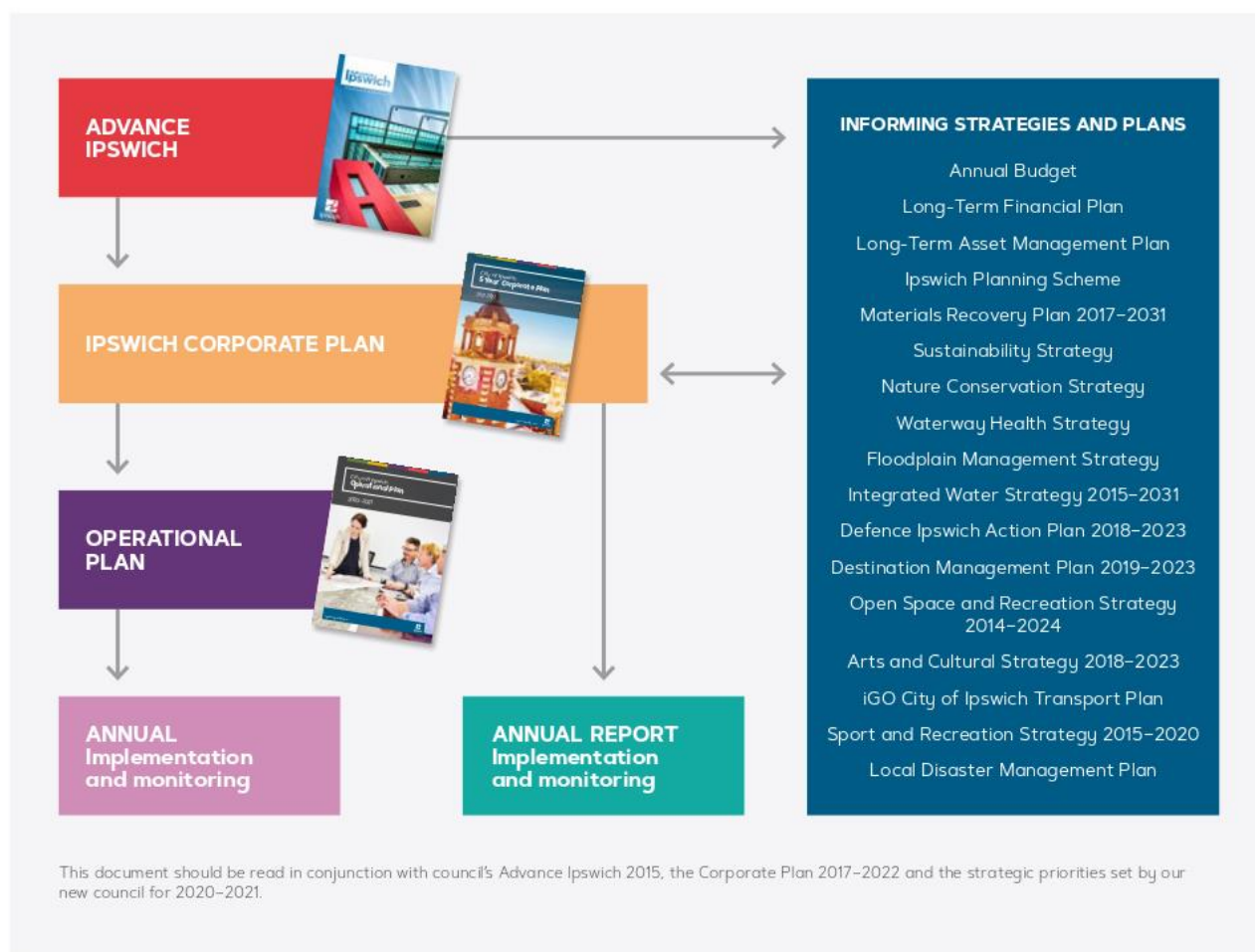


CORPORATE PLANNING

The Operational Plan 2020–2021 has been created within the existing framework of Advance Ipswich and the Corporate Plan 2017–2022, both of which are documents adopted by the previous council and not aligned to our new elected representatives. Our new council has developed their strategic priorities for 2020–2021 and these are detailed in this document.

Under Section 174 of the *Local Government Regulation 2012*, a local government is required to adopt an annual Operational Plan to identify the activities that council needs to undertake during the financial year to achieve the longer-term outcomes of the Corporate Plan 2017–2022.

The Operational Plan allows council to manage its responsibilities and continue to engage with the community and report on its progress towards success.



OUR NEW COUNCIL'S STRATEGIC PRIORITIES 2020-2021

Council's focus is on the five interconnected strategic priorities listed below. You will see these strategic priorities referred to throughout the Operational Plan.

OUR STRATEGIC PRIORITY	HOW WILL WE DO THIS
<p>Our council is recognised as a leader in good governance and accountability.</p> <p>We are a modern, financially sustainable local government that is transparent, open and responsive to the needs of our residents.</p>	<ul style="list-style-type: none"> ▪ We make financially responsible decisions and we are transparent and ethical in all aspects of governance. ▪ We ensure council is managed efficiently and effectively and we openly report on our operational and financial performance. ▪ We take a community centric approach to service delivery and strategic planning, ensuring all interests of our community are represented. ▪ We inspire our workforce, support our employees and encourage diversity and accessibility of employment opportunities across council. ▪ We will work with State and Federal Government to advocate for community needs.
<p>Our natural environment is preserved and protected.</p> <p>We are a sustainable city that values our natural assets and has a thriving and healthy built and natural environment.</p>	<ul style="list-style-type: none"> ▪ We advocate for the protection of our natural resources and communities against pollution and waste. ▪ We empower our community to preserve our built and natural environment. ▪ We shape policies that enhance sustainability. ▪ We improve the health of our waterways and air quality. ▪ We demonstrate leadership in organisational sustainability.
<p>Our community has access to jobs and economic opportunities now and in the future.</p> <p>We are a city of thriving economic centres that enables prosperity for our residents who can live, work, invest and do business within the city.</p>	<ul style="list-style-type: none"> ▪ We support existing businesses and industry to be more productive by leveraging new opportunities and growing direct and indirect jobs. ▪ We are committed to supporting local business and stimulating the economy through council's own policies, projects and local procurement. ▪ We attract investment in our city that stimulates economic growth, creates new jobs and reduces unemployment levels. ▪ We build relationships with stakeholders and investors to connect residents, businesses and industry with new opportunities in Ipswich. ▪ We engage and support young people to enable them to thrive in our city and we promote equity in the workforce.
<p>Our community is cohesive, vibrant and resilient.</p> <p>We are a community of well-designed and serviced centres and neighbourhoods, well prepared to meet the challenges of today and the opportunities of tomorrow.</p>	<ul style="list-style-type: none"> ▪ We ensure our city is well connected and serviced by crucial transport and infrastructure links. ▪ We promote healthy living and ensure that affordable housing is accessible for all who live, work and play in it. ▪ We balance the needs of development and lifestyle and provide cultural and creative resources to enrich the lives of residents and visitors. ▪ We ensure residents and community groups have access to services and support that assists with adaptation post COVID-19.
<p>Our thriving city centre benefits communities across the city.</p> <p>We will deliver a thriving city centre that connects all business areas within the central business district to create a retail, government and hospitality destination hub for residents, business and visitors.</p>	<ul style="list-style-type: none"> ▪ We take a precinct approach to development and ensure a tenancy mix attracts residents, visitors and businesses and enables inclusivity. ▪ We strive to improve transport links and public transport accessibility and active transport to the city heart. ▪ We encourage entrepreneurialism through our planning and regulations to ensure our city is open for business.

CORE BUSINESS FUNCTIONS

Core business functions are those activities which are undertaken to meet the community's needs. These items are reflected in council's Services Catalogue.

Core business functions are what we do best to keep our city thriving and to meet our community's need. It is all the activities undertaken by all employees, whether it's the maintenance of roads, collection of waste, operations of city libraries, assessing development applications, engaging with our stakeholders, or any of our support services. It is what we do to ensure Ipswich remains liveable for its residents and attractive to its

visitors. These activities may happen daily, weekly, or monthly, but they remain pivotal to our city's success.

It is important that the core business functions reflect our strategic direction and are anchored by an informing document to drive what we do and why we do it. Council's Services Catalogue lists all core business which can include services legislated to council, for example licensing food businesses, or those non-legislated or discretionary services such as providing free immunisation clinics for high school children.

SERVICE CATEGORIES	
Animal Management Services	Governance
Arts Services	ICT Services, Strategy and Project Delivery
City Maintenance – Aquatic	Infrastructure Strategy and Planning
City Maintenance – Facilities	Library Services
City Maintenance – Open Space	Local Business and Industry Development
City Maintenance – Roads and Drainage	Local Law
City Maintenance – Technical Support	Media and Communication
City Maintenance – Urban Forest and Natural Area	Natural Environment and Land Management
Community Development and Research	People and Culture
Community Engagement	Planning and Development
Community Health and Education	Procurement
Community Safety	Property and Facilities
Construction City Assets	Recreation and Sports
Customer Services	Regulatory Compliance Services
Economic Development	Resource Recovery
Elected Council	Strategic and Corporate Planning
Events	Sustainability and Emergency Management
Financial Services	Tourism
Fleet	Workplace Health and Safety

ACHIEVEMENTS AND KEY ACTIONS 2020-2021

The key actions presented are undertaken alongside an annual capital program and core business functions. There are some key capital projects and core business functions listed here given their strategic nature.

There are some strategies listed that will say 'No key actions identified for delivery 2020-2021'. This does not mean explicitly that there is no activity occurring in this space but rather there are no key actions highlighted for the year that align to Corporate Plan outcomes or strategic priorities for 2020-2021.

STATUS			No.	%
NOT YET COMMENCED	✕	This deliverable has not yet begun, but is scheduled to begin later in the year and be completed within the FY.	0	0%
AT RISK	!	This deliverable is at risk of not achieving its targeted outcome.	3	4%
ON TARGET	🔄	This deliverable is progressing as scheduled.	20	27%
NOT PROCEEDING	🚫	This deliverable is not progressing as scheduled and funding has been reallocated.	2	3%
CONTINUING IN 2021-2022	🕒	This deliverable is continuing in the 2021-2022 financial year.	11	15%
COMPLETE	✓	This deliverable has been completed and has achieved the targeted outcome.	38	51%
TOTAL			74	100%

THEME 1 STRENGTHENING OUR LOCAL ECONOMY AND BUILDING PROSPERITY (JOBS)



GOAL 1

Use the competitive advantages of the Ipswich economy to provide jobs for the growing population and prosperity for the city through business diversification, adapting and responding to technological advances and creating an attractive economic environment for business investment.

INITIATIVES AND ACHIEVEMENTS

Flavours of Ipswich

The Flavours of Ipswich pilot program saw amazing success over the 18-day event with just over \$1 million in revenue for participating hospitality operators.

The program ran from 7 to 24 April and saw 29,500 diners served, a 10-20 percent increase in labour hours for operators, and 30 local producers and suppliers also benefitting from the extra hospitality orders.

With the impending withdrawal of Job Keeper, potential lockdowns, and ongoing COVID-19 restrictions, council's annual tourism barometer findings provided insight of how badly a key pillar of the local economy and tourism sector could be impacted should nothing be done.

Under a working group the objectives of the pilot program were set out to:

- generate positive economic activity for local hospitality businesses in a slow period
- capacity build and support employment in the sector
- incentivise residents and visitors to dine in Ipswich
- raise the destination profile of the City of Ipswich
- support local producers and restaurant supply chains.

Thanks to the many collaborative efforts, the program was led to success, with what appeared to be a seamless delivery.

Discover
flavours
OF IPSWICH

APRIL 7-24


















2-course lunch \$25
3-course dinner \$35

Bookings essential | Dine-in or take-away*

Feed your curiosity, visit
DiscoverIpswich.com.au/flavours

discover
Ipswich |

DELIVERABLES

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 1: Build partnerships and develop programs to widely promote investment opportunities and support business development and activity in the city					
KEY ACTION: Promote a major investment pathway within council that supports investment attraction in key sectors. (9.2/1.1)		OUTCOME: Ensure an effective framework of priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment, development and export.			
Development of Industrial Land Strategy.	The industrial land analysis is nearing completion which will inform the industrial land strategy. An economic development strategy has been programmed for 2021-22.				
Deliver Small Business Program.	As Queensland's first Small Business Friendly Council, this program continued as a priority for the Office of Economic Development. Highlights for Q4 were Queensland Small Business Month in May and the Food Truck Friendly process improvement. The launch of Queensland Small Business Month was held in Ipswich with the Minister for Employment and Small Business Di Farmer and the Queensland Small Business Commissioner Maree Adshead. A range of education and networking activities were held across Ipswich and supported by council with partners including the Ipswich Region Chamber of Commerce and the Greater Springfield Chamber of Commerce.				
Deliver Business Support Fund.	By end of 2020-2021 financial year council distributed a total \$264,147 to 195 Ipswich businesses through the Small Business Funding Program. Following consultation with Councillors, the Chambers and local businesses, a revised Small Business Funding Program for 2021-2022 has been drafted and will be presented to council. The revised program is structured to build local business resilience and scale growth.				
Implement the new Buy Ipswich Approach providing enhanced support and opportunities to develop local business and industry	This deliverable was completed in Q1 with changes to the Procurement Policy to include a new Buy Ipswich approach that was implemented on 1 July 2020. All procurements undertaken by Ipswich City Council now include outcomes from this policy change.				
STRATEGY 2: Provide a full spectrum of life-long learning opportunities, from early learning through schooling to vocational training and tertiary education that aligns skills and education with emerging employment opportunities.					
KEY ACTION: Promote whole-of-life learning opportunities, particularly early learning and adult learning. (9.2/2.1)		OUTCOME: Increased participation in learning opportunities across targeted community groups.			
Finalise the Regional Skills Investment program with the Department of Employment, Small Business and Training	This deliverable was completed in Q2, November 2020. The project helped to understand the need for funded training pathways for businesses and workers in the Ipswich Region in areas of: hazardous sites; digital business marketing; advanced welding workshops; chiller training for air-conditioning; and Computer Numerically Controlled (CNC) training pathway. The most significant benefit of this project was the industry networks and relationships created between council and industry.				

					
NOT YET COMMENCED	AT RISK	ON TARGET	NOT PROCEEDING	CONTINUING IN 2021-2022	COMPLETE

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DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 3: Develop the Ipswich City Centre as the regional capital of the Western Corridor of SEQ and as an important regional employment centre.					
KEY ACTION: Maintain a strong council presence within the Ipswich CBD as the main administrative centre for the Local Government Area. (9.2/3.1)	OUTCOME: Planned relocation of complete council Administrative Services and Hub Library to new development in Ipswich CBD by 2018/19.				
Delivery of the Ipswich Central Redevelopment program for 2020-2021: Opening of new Ipswich Central library, civic space, and carpark.	This deliverable was completed in Q3 as Ipswich Central Library, Tulumur Place and the Nicholas Street Precinct car park all began operating. Lighting was also completed on levels B3 to B6 of the car park. All assets have been monitored under their Defect Liability Period.	🔄	🔄	✅	✅
Relocation of existing South Street library operations to new building and establishing children's library in South Street (until new children's library is opened in 2021-2022).	This deliverable was completed in Q3 as the relocation of the Ipswich Central Library to the Nicholas Street Precinct and, alongside the establishment of the Children's Library in 1 Nicholas Street, was completed on-time and on-budget.	🔄	✅	✅	✅
ICT deliverables for new library and interim children's library.	This deliverable was completed in Q3 as the CBD Ipswich Central Library project closed, the CBD Admin Building and Children's Library ICT related cabling was completed and Audio Visual installation commenced. Internet and network services relocation was completed.	🔄	🔄	🔄	✅
Construction of new council administration building.	The building was completed and occupied by council in the week commencing 28 June. The transition from the old council precinct into the new building was a success with minimal business disruption. The building has been performing as expected with only minor issues encountered.	🔄	🔄	✅	✅
Delivery of retail development.	Construction has commenced on the Eats, Metro A and Metro B buildings to prepare them for tenant works. Council has released the tender for the Cinema Operator to the market and is expecting a solid response from the industry. Council currently has 13 Heads of Agreement (HOA) with many of these having progressed to legal for finalisation. While some components of this deliverable were in this financial year, some items will be continuing in 2021-2022 with significant announcements expected to be made in the next quarter.	⚠️	🔄	✅	🕒
KEY ACTION: Facilitate the development of Ipswich City Centre with a vibrant mix of land uses including government offices and services, commercial premises, retail, key community facilities, food and beverage outlets and higher density inner city living. (9.2/3.3)	OUTCOME: Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.				
Feasibility and Business Case developed for update to Civic Centre.	Feasibility and preliminary business case proposals are being developed. Once drafted, informed consultation can be progressed.	⚠️	🔄	🔄	🕒
STRATEGY 4: Strengthen the local digital economy.					
KEY ACTION: Review critical success factors and develop a plan, including a digital infrastructure plan, to support the development of a vibrant local digital economy. (9.4/4.1)	OUTCOME: Prioritisation and broad integration of the Ipswich Smart City Program.				
Implementation, evaluation and review of Fire Station 101 operations and programming.	A report concerning the proposed use of Fire Station 101 from 1 July 2021 and the resulting changing in membership model was presented to the May Economic and Industry Development Committee and subsequent May Ordinary Council Meeting. Council's focus on supporting local small businesses (and an acknowledgment that alternative private sector co-working spaces would meet market demand) led to the recommendation for Fire Station 101 to transition to a more substantive business and industry development hub.	🔄	🔄	🔄	✅

Item 15.2 / Attachment 1.

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 5: Support the growth and operation of RAAF Base Amberley and associated aerospace and defence support industries.					
KEY ACTION: Protect RAAF Base Amberley from land uses and activities that would impact on its operational integrity. (9.2/5.1)	OUTCOME: Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.				
Implementation, evaluation and review of the Defence Ipswich Action Plan.	The Defence Industry Scale Up pilot program was delivered in May 2021 resulting in participation from 24 small-medium businesses from around South East Queensland and six Ipswich-based defence industry prime partners.	🕒	🕒	🕒	🕒
STRATEGY 6: Diversify the local economy.					
KEY ACTION: Support tourism opportunities based on heritage assets, events, motor and adventure sports, eco-tourism and nature-based recreation, rural areas and farm-based tourism. (9.2/6.4)	OUTCOME: Ensure an effective framework of priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment, development and export.				
Development and implementation of a business development program to assist tourism operators with change to market conditions (trade ready).	The key outcome for Q4 was the successful delivery of Flavours of Ipswich. From 7 to 24 April the program generated a 67 percent increase in revenue (compared to the same period in 2019) worth approximately \$428,000 across the 20 participating local businesses. An additional \$322,000 in earned media publicity was also generated by the program.	🕒	🕒	🕒	🕒
Stage 2: Program launch - 'Soft infrastructure' grant program to support ITON operators participating in the attracting Group travel (Domestic and International) to the city.	The Ipswich Exceptional Experiences Pilot Program saw the first round of successful applicants complete their works in Q4. To date \$46,159 of the approved \$52,502 has been dispersed.	🕒	🕒	🕒	🕒
KEY ACTION: Support transport, logistics, and manufacturing industries, particularly where local SEQ western corridor products and agriculture are used. (9.2/6.5)	OUTCOME: Ensure an effective framework of priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment, development and export.				
Delivery of Advocacy Plan for the Willowbank Ebenezer Intermodal (this activity is included in the Regionally Significant Projects detailed earlier in the Plan)	Advocacy work continues for the Willowbank Ebenezer Intermodal with key federal, state and other stakeholders engaged as per the project advocacy plan.	🕒	🕒	🕒	🕒

⊗	⚠	🕒	🚫	🕒	✅
NOT YET COMMENCED	AT RISK	ON TARGET	NOT PROCEEDING	CONTINUING IN 2021-2022	COMPLETE

THEME 2 MANAGING GROWTH AND DELIVERING KEY INFRASTRUCTURE



GOAL 2

Plan and develop a vibrant and sustainable city that accommodates the needs of a diverse and growing population and economy.

INITIATIVES AND ACHIEVEMENTS



Ipswich council's largest road upgrade

Council has given residents their first look at the full extent of the Springfield Parkway and Springfield Greenbank Arterial upgrade with a spectacular animated flyover of the \$46 million project.

The never-before seen flyover footage offers a glimpse of what council's largest road upgrade will look like once completed.

The project, which will see the roads expanded from two lanes to four lanes, will assist in supporting efficient transport for Springfield and the city's eastern corridor's growing population.

Ipswich is the fastest growing city in Queensland, recording a population increase of 4.1 percent in 2018-19, and sections of the Springfield Parkway and Springfield Greenbank Arterial are already carrying more than 20,000 vehicles per day.

In compliance with the obligation to invest in trunk infrastructure, council is delivering road upgrades through capital work programs over the coming years, to ensure we're providing increased capacity, safety and accessibility along our eastern growth corridor.

Multi-Million dollar kerb and channel program to roll out across Ipswich

Roads across Ipswich are set to be revitalised as council rolls out a \$22 million kerb and channel program across the next three years.

As part of the 2021-2022 Annual Plan and Budget, which was adopted in June, council allocated \$22 million for the three-year program with around \$15 million to be spent in Ipswich's older and established suburbs.



The following new projects are proposed for roll-out in the first 12 months of the program:

- Hill Street (Mary Street to High Street), Blackstone, \$845,000
- Springall Street (McGill Street to Charlotte Street), Basin Pocket, \$275,000
- Gladstone Road (Ferret Street to William Street West), Sadliers Crossing, \$125,000
- Alice Street (William Street to Naomai Street), Blackstone, \$100,000.

The following rehabilitation projects are also proposed for the initial 12 months:

- Kirton Street (reconstruction kerb and channel both sides including full pavement rehabilitation), Redbank Plains, \$480,000
- Trevor Street (replacement of the existing kerb and road pavement, including driveways), Bellbird Park, \$400,000
- Doyle Street (reconstruction of kerb and channel both sides including inlet pits), Silkstone, \$306,000
- Laurel Street (reconstruction of kerb and channel from Russell Drive to Laurel Street, part of sealed road reconstruction), Redbank Plains, \$266,000.

Federal funding boost gets infrastructure projects rolling in Ipswich

Infrastructure projects are set to get underway across Ipswich thanks to a funding boost from the Federal Government. Council has received \$7.37 million in Federal Government funding which will enable council to work on a range of road repairs, bike paths, and facility repairs.

The funding from the Federal Government is helping support and stimulate the Ipswich economy during the COVID-19 pandemic recovery with 10 local projects to be completed by December with the full program of work valued at \$8.67 million.

These projects are funded through the Local Roads and Community Infrastructure Program provided by the Australian Government.













DELIVERABLES

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 1: Develop a compact, sustainable, mixed use urban form that supports community and economic development.					
KEY ACTION: Limit urban development to a defined urban footprint thereby protecting important natural environmental areas, waterways, rural areas and scenic landscapes. (9.3/11)	OUTCOME: Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.				
Preliminary drafting of new Planning Scheme and Local Government Infrastructure Plan.	Drafting of the new planning scheme continued. Fortnightly discussion sessions with Mayor and Councillors on the following: draft housing strategy, draft character code and draft biodiversity, waterways and wetlands codes. Draft housing strategy and retail update review have been finalised and industrial land assessment and needs analysis reaching closure. Early engagement with State agencies regarding key informing studies has commenced. Local Government Infrastructure Plan (LGIP) coordinator was engaged to provide LGIP project coordination and specialist technical advice. Funding allocated for LGIP project components in council 2021-2022 budget.	!	!	!	!
KEY ACTION: Encourage a diversity of housing types, styles and densities that meet community housing needs. (9.3/12)	OUTCOME: Social housing strategy that aligns to projected community needs. Increasing social diversity within defined geographic regions.				
Develop an Affordable Living policy.	This deliverable is not proceeding, as advised in Q2, and is not included in the 2021-2022 Annual Plan due to prioritisation and resourcing considerations.	!	!	⊘	⊘
KEY ACTION: Develop a strong network of centres to support community connectedness and identity and accessibility to services and facilities that contribute to both social and economic outcomes. (9.3/14)	OUTCOME: Delivery of council owned social infrastructure aligned to the Social Infrastructure Plan.				
Develop new 20 year Social Infrastructure Plan.	Work deferred to 2021-2022 financial year with funding allocated to LGIP project components including social infrastructure plan. Preparation of engagement plan for social participation trends analysis underway.	!	!	!	!

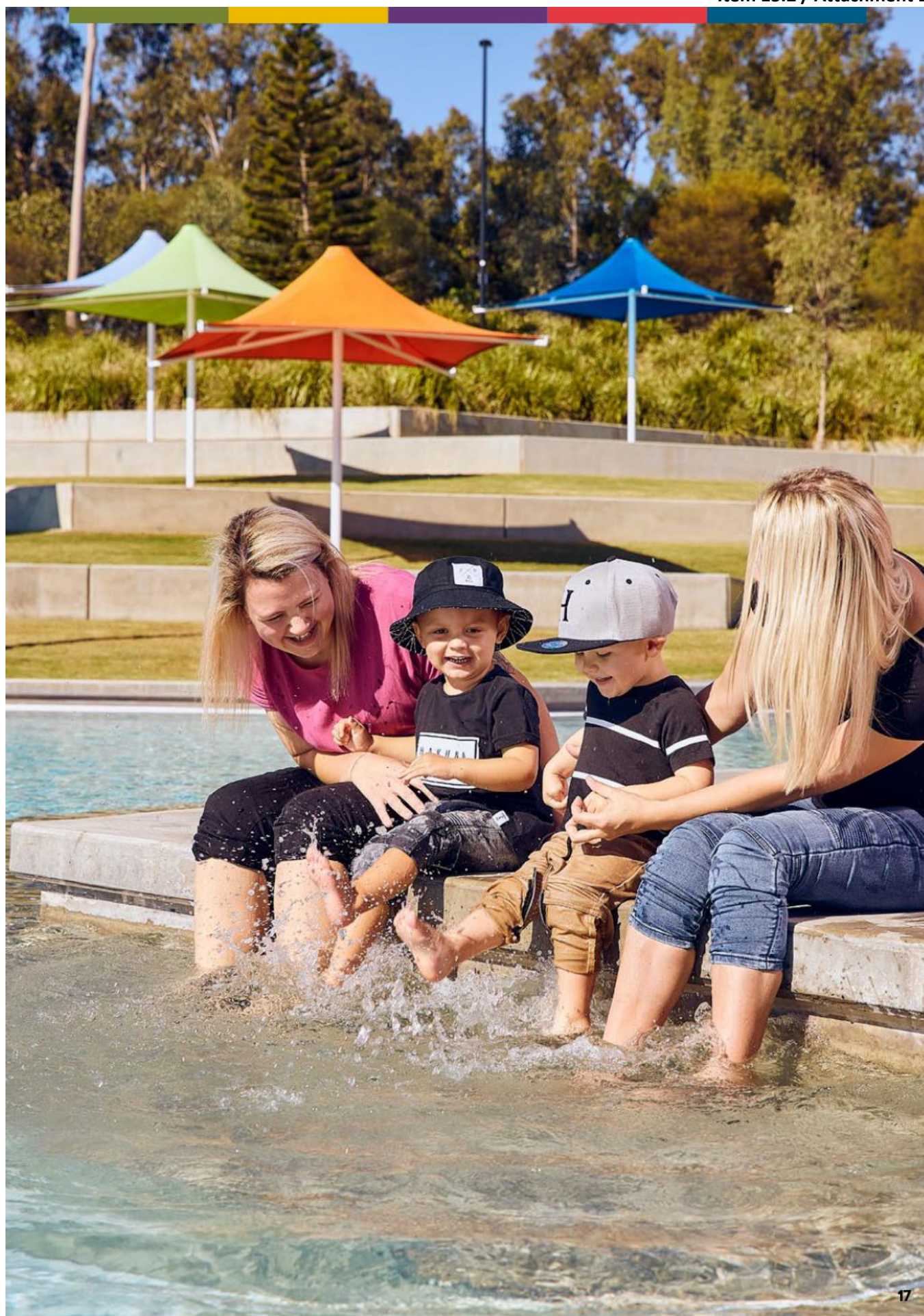
DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 2: Provide adequate land and infrastructure to support community development and economic activity.					
KEY ACTION: Facilitate infrastructure planning and delivery arrangements with developers, government agencies and utility providers to ensure infrastructure is delivered in a timely and efficient manner to support both community and economic development. (9.3/2.2)		OUTCOME: Ensure relevant provisions are contained in the Ipswich Planning Scheme and the Local Government Infrastructure Plan and are delivered through appropriate development outcomes.			
Delivery of the Infrastructure and Environment Capital Works Program for 2020-2021. This includes road maintenance and rehabilitation, and maintenance of 413 parks, 219 reserves and 40 sports fields.	<p>The delivery of the city maintenance operational goals completed with all areas meeting KPI's and service standards.</p> <p>In Q4 operational budget is also slightly under the forecast (\$56.9M Actual vs \$58.6M Forecast, 97 percent YTD). Due to finalised committed orders in the end of the financial year the department has met forecasted figures. Total sum of committed order by the end of the financial year was 7.8M.</p> <p>The major impacts on the delivery of high standard services are the growth in the portfolio of assets and facilities, unpredictable nature seasonal variances, procurement issues and delays in the projected works/ services from contractors/providers.</p> <p>Due to a combination of design delays, approvals and extended procurement activities some projects in the Capital Program are moving to the next financial year, 2021-2022.</p>				
Deliver an Advocacy Plan for Norman St. Bridge (this activity is included in the Regionally Significant Projects detailed earlier in the Plan).	This deliverable was completed in Q1. An advocacy plan was developed, extended and superseded by the 2020 State Election Advocacy Plan.				
Represent the community and council interests on the Project Steering Committee for the Brisbane Lions Centre and Training Facility.	The Brisbane Lions have commenced construction of the facility. Council will now perform a governance role as a member of the project control group for the project to ensure that it is delivered in accordance with council's expectations. Work on this deliverable will continue in 2021-2022.				
Deliver an Advocacy and Engagement Plan focused on economic and workforce priorities.	Work on refining council's preferred advocacy model continued in Q4 with workshops for Mayor, Councillors, Executive and Senior Management informing options and analysis.				
Deliver an Advocacy Plan for the North Ipswich Stadium (this activity is included in the Regionally Significant Projects detailed earlier in the Plan).	Council has supported the Brisbane Jets NRL bid and has presented the North Ipswich Sports and Entertainment Precinct Options Analysis to council.				

NOT YET COMMENCED	AT RISK	ON TARGET	NOT PROCEEDING	CONTINUING IN 2021-2022	COMPLETE

Item 15.2 / Attachment 1.

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 3: Provide a transport system that supports the safe, reliable and sustainable movement of people and goods for all travel modes.					
KEY ACTION: Develop and implement an integrated transport plan that provides a platform for enabling sustainable travel choices through the city being well connected for business, freight and visitors; a convenient and competitive public transport system; and more compact and mixed land uses to reduce trip lengths and make public transport, walking and cycling more viable. (9.3/3.1)		OUTCOME: Ensure delivery of actions and outcomes in the Ipswich City Council Transport Plan (iGo) are achieved.			
Implementation program for iGo in 20/21.	The Green Workplace Travel Plan has been completed and was tabled at the June Growth Infrastructure and Waste Committee and approved. The key messages of the Green Workplace Travel Plan are able to now be communicated and promoted across the organisation.				
Deliver an Advocacy Plan for the Ipswich to Springfield Public Transport Corridor (this activity is included in the Regionally Significant Projects detailed earlier in the Plan).	This deliverable was completed in Q3 as the Ipswich to Springfield Public Transport Corridor was included in the Australian Government's Infrastructure Priority list for the first time.				
STRATEGY 4: The city's heritage is conserved.					
No key actions identified for delivery 2020-2021.					
STRATEGY 5: Provide an integrated open space network that is accessible and meets the recreational needs of residents and visitors.					
No key actions identified for delivery 2020-2021.					

					
NOT YET COMMENCED	AT RISK	ON TARGET	NOT PROCEEDING	CONTINUING IN 2021-2022	COMPLETE



THEME 3 CARING FOR OUR COMMUNITY



GOAL 3

Create a city that values its past and embraces opportunities to work together for the betterment of the community.

INITIATIVES AND ACHIEVEMENTS

Bringing your Councillors to you

Your Councillors are coming to you, in your community, regularly throughout the year as part of Ipswich City Council's Community Matters program.

The program provides an opportunity for residents to engage with Councillors and discuss important

issues in their area, provide feedback on projects and have a say about community engagement initiatives council is undertaking.

For more information about Community Matters - catch up with your Councillors, visit ipswich.qld.gov.au



Council increases commitment to community and culture

Council has furthered its commitment to supporting community organisations in the 2021-2022 budget, with a particular focus on funding for the arts.

Almost \$1 million has been allocated to grants for clubs and organisations, through major and minor funding and other programs that support local groups with infrastructure, improvements, and resilience-building.

A total of \$100,000 has been allocated to arts and creative projects, in partnership with Arts Qld and the Regional Arts Development Fund (RADF).

The 2021-2022 budget continues with council's commitment to empower the organisations at the heart of the community.

The new funding will be supported with a governance program, 'Stronger Communities', helping community and sporting groups to develop the skills and succession plans they need to be vital, sustainable and enjoyable to work in.

With the recent appointment of a Creative Industries Development Officer, this year will see council actively strengthening Ipswich's creative economy, providing business skills workshops for our creators, increasing industry and community connections and access to vital resources and infrastructure.

In the first half of this financial year, council will work with Regional Arts Services Network (RASN) to deliver Creative Business Champions sessions as part of the Creative Business Hub, focusing on business growth, grant writing, fund raising and live music.





DELIVERABLES

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 1: Inform, educate and celebrate with the community those elements of our history that have shaped our identity.					
KEY ACTION: Strengthen council's branding of Ipswich to align with our identity and changing communities. (9.4/1.3)	OUTCOME: Active citizen and stakeholder engagement informing strategic marketing and communications.				
Implementation of the 20/21 City Events Plan.	The inaugural Planes, Trains and Auto's event was held at the Workshops Rail Museum over the May long weekend. The event attracted 6,280 attendees and generated 166 bed nights for the city - numbers were restricted due to COVID-19 requirements. In Q4 event sponsorship support was provided to Willowbank Raceway for the 2021 Gulf Western Oil Winternationals (\$35,000), Ipswich Show Society for the Ipswich Show (\$40,000), AME Management for the 2021 Australian Supercross Championship (\$50,000) and AusCycling for the 2021 AusCycling Queensland BMX State Championships (\$15,000).				
STRATEGY 2: Invest in data collection, analysis and targeted research to provide the evidence base for development of strategy and resource allocation.					
KEY ACTION: Develop a comprehensive set of indicators to inform the community on the direction of socio-economic change and progress in achieving desired social and economic outcomes. (9.4/2.2)	OUTCOME: Community informed and engaged through planned communication.				
Implementation of Liveability survey (Living in Ipswich) that will provide indicators and inform a range of plans and strategies for the city.	This deliverable was completed in Q2 with outcomes of the pilot Living in Ipswich Survey presented and endorsed at the 19 November 2020 Community, Culture, Arts and Sport Committee (Item 3 - Living in Ipswich Pilot Survey Results) and subsequent council Ordinary Meeting. The survey will be conducted on an annual basis and the livability indicators from the survey will be used as a measure in council's new Corporate Plan and other strategic planning.				
STRATEGY 3: Adopt and deliver an explicit Community Development framework tailored to the needs of our varied communities.					
KEY ACTION: Develop a community development plan for our communities of place and interest. (9.4/3.1)	OUTCOME: Increased capability of, and participation by, communities.				
Development of a Community Development Strategy.	The Community Development Strategy was adopted by council in Q3 and published in Q4.				
KEY ACTION: Facilitate capacity building through a comprehensive community development training program. (9.4/3.2)	OUTCOME: Increased capability of, and participation by, communities.				
Design a community organisation capacity building program.	The Strengthening Communities program was launched in Q1 with over 100 community representatives in attendance to co-design a program which will build capability and resilience in our community groups. The 10 topics prioritised by community are: engaging with young people; recruiting and retaining volunteers; grant writing and funding sources; collaboration and partnerships; networking and engagement techniques; cultural awareness; marketing and social media for good; asset mapping; dealing with difficult people; and modern day committee management.				

Item 15.2 / Attachment 1.

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
KEY ACTION: Enhance the capacity of the city's community facilities to link community needs with appropriate services. (9.4/3.3)	OUTCOME: Planning and design of three (3) new community facilities being Redbank Plains South Local Community Centre, Springfield Central Hub Library and Rosewood Library.				
Delivery of the Rosewood Library.	This deliverable was completed in Q1 on-time and on-budget with the Rosewood Library opening in July 2020.	✓	✓	✓	✓
KEY ACTION: Enhance the capacity of the city's community facilities to link community needs with appropriate services. (9.4/3.3)	OUTCOME: Plans for, and design of, community facilities are informed by community needs.				
Review and update the Library 2019-2024 Strategy to incorporate new library and customer service models.	The draft Library Strategy has been prepared and consultation with Councillors is scheduled for Q1 2021-2022.	🔄	⚠	⚠	⌚
Increase capacity to support city wide library stock rotation and business support (Logistics Hub Extension).	Options are currently being reviewed for the Logistics Hub and will form part of the consultation on the draft Library Strategy in Q1 2021-2022. The 2021-2022 budget has an allocation to action the Logistics Hub project once agreed. Work on this deliverable will continue in the 2021-2022 financial year.	⚠	🔄	🔄	⌚
Design and delivery of second (2nd) Library Pod.	In line with the update to the draft Library Strategy, the production and delivery of a second Library Pod has been paused. The future options for Library Pod development will form part of the consultation on the draft Library Strategy in Q1 2021-2022. Work on this deliverable will continue in 2021-2022 financial year.	⊘	⊘	⊘	⌚
KEY ACTION: Ensure the needs of the city's growing child and youth population are incorporated through the adoption of a child and youth friendly community policy. (9.4/3.4)	OUTCOME: Closer alignment to child friendly city principles.				
Adoption and launch of council's Children, Young People and Families Policy.	This deliverable was completed in Q2 with the adoption of the Children, Young People and Families Policy by council at its Ordinary Meeting in August 2020. The launch of the policy occurred during Children's Week: Ipswich Children's Voices on 26 October 2020 and Flick the Switch on 30 October 2020. An evaluation of the launch was presented and endorsed at the 19 November 2020 Community, Culture, Arts and Sport Committee (Item 4 - Evaluation: Children Young People and Families Policy Launch) and subsequent council Ordinary Meeting. The project was delivered largely on budget however there were some minor additional costs <\$1k related to making the launch events COVID-19 safe.	🔄	✓	✓	✓

⊗	⚠	🔄	⊘	⌚	✓
NOT YET COMMENCED	AT RISK	ON TARGET	NOT PROCEEDING	CONTINUING IN 2021-2022	COMPLETE

Item 15.2 / Attachment 1.



DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 4: Foster collaboration, partnerships and use of evidence to shape service planning and delivery for the benefit of our communities.					
KEY ACTION: Facilitate service planning and delivery arrangements with government and non-government agencies utilising council's evidence base to ensure services are delivered in an equitable, timely and efficient manner to meet community needs. (9.4/4.1)	OUTCOME: Coordinated social service delivery informed by social data.				
Finalisation of the Libraries and Customer Services Systems and Business Process Review.	All actions from the process review have been implemented or moved to business as usual. Completed in Q4.	!	🔄	🔄	✓
STRATEGY 5: Foster a diverse range of activities to promote sustainable, healthy lifestyles and community well-being.					
KEY ACTION: Develop awareness and education programs relating to health care intervention and prevention, healthy eating, healthy lifestyles and well-being. (9.4/5.2)	OUTCOME: Increased engagement of community members in their own health outcomes.				
Undertake research -phase 1 – for later development of a Healthy City strategic policy.	Phase one of this deliverable has been completed with further work deferred.	🔄	🔄	✓	✓
STRATEGY 6: Build on the success of council's community safety programs to address new and emerging issues.					
KEY ACTION: Delivery of the Safe City program aligned to crime prevention and community safety plans. (9.4/6.4)	OUTCOME: The Safe City network and program is incorporated in projects and plans to realise a reduction in crime in public places and an increased sense of community safety.				
Identify and increase Community Safety Network based on evidenced demand.	Rekeying of council facilities, including 1 Nicholas Street was delivered in Q4. Safe City Advisory Group meets regularly and provides a good conduit between operations and elected officials about safety issues, reality and perceptions of Ipswich.	🔄	🔄	🔄	✓
STRATEGY 7: Invest in social infrastructure to build a distinctive Ipswich identity and to maximise economic and social outcomes.					
KEY ACTION: Develop and implement an Arts and Culture Strategy to reflect the current and future needs of the city. (9.4/7.1)	OUTCOME: Approved strategy becomes the baseline for consistent and goal oriented decision making.				
Develop and implement a program of work to deliver council's Arts and Cultural Strategy in 2020-2021.	Council's Creative Industries Development Officer commenced in Q4, the role is focused on stakeholder relations, project coordination, capacity building and programming related to the Creators of Ipswich and the Arts and Cultural Strategy. In Q4 the 2021 Ipswich Art Awards were successfully delivered. Award categories were increased to engage a broader community of artists and entrants which resulted in 146 artists submitting 250 artworks - a record for the Awards. For the first time, the exhibition toured Rosewood and Springfield Central in June.	🔄	🔄	🔄	✓

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 8: Develop greater community resilience and readiness.					
KEY ACTION: Develop and provide information to the community regarding effective responses to disasters and emergencies. (9.4/8.2)		OUTCOME: Emergency Management Strategy to be developed to provide a framework for public information.			
Delivery of a Community Resilience Program (emergency management).	<p>Council continues to provide the My Ipswich Alerts Service to the community.</p> <p>The Disability Inclusive Disaster Risk Reduction (DDIR) project has now come to a close (30/6/21). Key outcomes include the delivery of multiple workshops with people with disability which have resulted in:</p> <ul style="list-style-type: none"> increased disaster risk awareness and preparedness through creation of tailored personal emergency management plans addition of accessibility features to all Emergency Management preparedness and education videos community engagement at Ipswich Show in May representation and accessibility updates to the 2021 Local Disaster Management Plan. <p>Opportunities for accessibility improvements and collaboration will continue to be explored into the future as DDIR is integrated into business as usual for Emergency Management.</p>				
Delivery of a COVID-19 Recovery Program.	<p>In response to the pre-Easter lockdowns the COVID-19 Small Business funding was revised with limits raised and access made easier.</p> <p>A Local Recovery and Resilience Group, and framework has been created that will be stood up as part of the Emergency Management governance. It leverages key lessons learned and best practice implemented in the Springfield Halloween Hailstorm event of 2020 and the recovery program that was, and is, being implemented.</p>				
KEY ACTION: Use Planning Scheme provisions to appropriately manage the risks arising from natural and other hazards. (9.4/8.4)		OUTCOME: Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.			
Delivery of the 2020-2021 program for Fuel Reduced Zones - Conservation estates (burning and pre/post vegetation management).	<p>All Fuel Reduction Zones for the 2020-2021 year have been installed as per schedule.</p> <p>The Planned Burn Program was not delivered in the 2020/2021 year as weather conditions did not suit safe or feasible planned burn parameters. The Planned Burn window continues into September (Q1 2021-2022) and we will continue to try to undertake the planned burns into Q1 of the 2021-2022 Financial Year.</p>				

NOT YET COMMENCED	AT RISK	ON TARGET	NOT PROCEEDING	CONTINUING IN 2021-2022	COMPLETE

THEME 4 CARING FOR OUR ENVIRONMENT



GOAL 4

Important areas of native habitat and vegetation are conserved, the city's important waterways are protected and their water quality enhanced, and the city responds appropriately to climate change and uses resources prudently.

INITIATIVES AND ACHIEVEMENTS

Ipswich Nature Centre experience

The Best of Queensland program has named Ipswich Nature Centre as one of Queensland's best experiences.

Together Infrastructure, Environment, Open Space, Tourism and Media teams have spent the last four years collaborating and showcasing the family friendly experience to Ipswich and Greater Brisbane residents.

The Ipswich Nature Centre team have overcome the challenge of visiting bats, and with more than 1,800 visitors taking part in guided tours, rave reviews on Google and Trip Advisor, alongside the consistent delivery of service, it's clear to see why Ipswich Nature Centre received the accolade for being one of Queensland's Best Attractions.



DELIVERABLES

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 1: Secure and protect important areas of native habitat and vegetation.					
No key actions identified for delivery 2020-2021.					
STRATEGY 2: Develop and implement an integrated approach to the planning and management of nature conservation matters in partnership with the community, private land owners and government agencies.					
KEY ACTION: Provide strategic delivery of environmental offsets across the city. (9.5/2.2)	OUTCOME: Work in partnership with offset brokers / organisations in the strategic delivery of environmental offsets in alignment with the Nature Conservation Strategy and Koala Habitat Management Plan.				
Develop and implement an Environmental Offsets Policy.	Environmental Offsets Policy is completed and will be presented to the Environment and Sustainability Committee on 8 July for endorsement by council on 22 July.	🔄	🔄	🔄	🕒
Review vegetation mapping to inform a later review of the Nature Conservation Strategy.	This deliverable was completed in Q3. The contract for corridor vegetation mapping was awarded to Red Leaf Consultancy.	✗	🔄	🔄	✓
STRATEGY 3: Waterways are protected and managed to achieve enhanced environmental, ecological and water quality outcomes.					
KEY ACTION: Work in partnership with property owners, community groups and government agencies to protect and better manage important waterways, wetlands and groundwater resources. (9.5/3.1)	OUTCOME: Improved waterway and wetland health.				
Black Snake Creek Project - Stage 2.	Works with new landowners is underway and project planting and maintenance will continue for the next 12/18 Months through 2021-2022 financial year.	🔄	🔄	!	🔄
KEY ACTION: Work in partnership with property owners, community groups and government agencies to protect and better manage important waterways, wetlands and groundwater resources. (9.5/3.1)	OUTCOME: Implement the Waterway Partnership program working with private landholders to restore riparian corridors and reduce erosion risks.				
Water Quality Offset (Small Creek) Construction - Stage 3.	Practical Completion June 2021. Works finished and site opened.	🔄	🔄	🔄	✓
KEY ACTION: Ensure effective catchment and floodplain management. (9.5/3.4)	OUTCOME: Review and implementation of the Waterway Health Strategy.				
Review and update the Waterway Health Strategy.	This deliverable was completed in Q1, with the Waterway Health Strategy passed through Committee and council.	✓	✓	✓	✓
KEY ACTION: Ensure effective catchment and floodplain management. (9.5/3.4)	OUTCOME: Maintain up-to-date flood studies.				
Undertake flood studies of several catchments to ensure effective floodplain management planning allowing for more informed decision making for the City.	Bundamba Creek flood study update is in progress. Project is on track for completion in financial year 2021-2022.	🔄	!	!	🔄

✗	!	🔄	🕒	🔄	✓
NOT YET COMMENCED	AT RISK	ON TARGET	NOT PROCEEDING	CONTINUING IN 2021-2022	COMPLETE

Item 15.2 / Attachment 1.



DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
KEY ACTION: Ensure effective catchment and floodplain management. (9.5/3.4)		OUTCOME: Delivery of Catchment Corridor Plans			
Finalise the Ipswich Integrated Catchment Plan.	Ipswich Integrated Catchment Plan is finalised, and continuing in 2021-2022 financial year. It is to be presented to Mayor and Councillors on 2 July 2021, prior to adoption in July/August 2021.				
STRATEGY 4: Enhance urban greening.					
KEY ACTION: Undertake street tree planting and landscaping and protect significant vegetation within road reserves. (9.5/4.2)		OUTCOME: Complete condition assessment of existing gardens to identify a possible refurbishment program.			
Review and update Queens Park Conservation Management Plan and Queens Park Land Management Plan.	Consultants are progressing with delivery of the Conservation Management Plan for Queens Park. Completion was expected in Q4. Request for quotation for the Queens Park Land Management Plan has been undertaken twice, with nil suppliers submitting quotations due to market demand. The project will be rescheduled for delivery, continuing work in 2021-2022.				
KEY ACTION: Undertake street tree planting and landscaping and protect significant vegetation within road reserves. (9.5/4.2)		OUTCOME: Strategic plan identifying possible street tree planting opportunities (where are their gaps) and develop a street tree planting program.			
Review the Streetscape Design Guideline.	Natural Environment and Land Management (NELM) works on the document complete. Officers now working with PRS and with the Urban Greening Strategy to integrate and action relevant portions of the guideline				
KEY ACTION: Undertake street tree planting and landscaping and protect significant vegetation within road reserves. (9.5/4.2)		OUTCOME: Review current maintenance program, including street trees and footpath gardens.			
Develop the Urban Greening Strategy.	First draft of Urban Greening Plan will be finalised in the next few weeks. There have been delays to this project due to urgent tasks and re-prioritisation of staff time. Completion of the plan is very complex and requires a considerable amount of stakeholder engagement, this deliverable will require work to continue into the 2021-2022 financial year.				
STRATEGY 5: Use resources efficiently and sustainably.					
KEY ACTION: Waste is treated as a resource and is minimised through reducing, reusing and recycling. (9.4/5.1)		OUTCOME: Maximise diversion of waste from landfilling through the kerbside recycling and green waste services and public transfer stations.			
Replace and update Waste Management System including fleet and weighbridge.	Efficiencies achieved for invoicing of commercial customers accessing services at the Riverview Recycling and Refuse Centre. Commenced requirements gathering for commercial waste collection billing to be submitted for an initiative in 2021-2022. Legacy system to be decommissioned once integration complete.				
Delivery of Waste Infrastructure Plan.	Continued planning for waste infrastructure underway. Council has received funding for improvements to existing refuse and resource recovery facilities with work on this deliverable continuing into the 2021-2022 financial year.				

Item 15.2 / Attachment 1.

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
KEY ACTION: Waste is treated as a resource and is minimised through reducing, reusing and recycling. (9.4/5.1)		OUTCOME: Develop and implement the Resource Optimisation Plan.			
Review and update the Materials Recovery Plan (Waste Management and Resource Recovery Plan).	Resource Recovery Strategy and Implementation Plan completed and adopted at council 24 June 2021.				
KEY ACTION: Water is treated as a precious resource within a total water cycle management framework. (9.5/5.3)		OUTCOME: Finalise and implement the Corporate Environmental Sustainability Plan.			
Develop a Sustainability Policy.	This deliverable was completed in Q2. The policy was adopted by council resolution in December 2020.				
Update the Ipswich Sustainability Strategy.	Draft Sustainability Strategy is 85-90 percent completed, with work deferred to the 2021-2022 financial year and the final draft to be presented to the Mayor and Councillors in August 2021.				
Develop a renewable energy plan.	This deliverable was completed in Q2. A renewable energy plan which reviewed power purchase agreements and large-scale generation certificate feasibility was finalised.				
Develop a State of the Environment Report.	Framework is near completion. There have been delays to this project based on competing urgent tasks and re-prioritisation of staff time with work on this deliverable continuing in 2021-2022 financial year.				
STRATEGY 6: Improve environmental awareness, education and compliance.					
KEY ACTION: Ensure appropriate compliance is undertaken in relation to littering, dumping and air and water pollution. (9.5/6.2)		OUTCOME: Ensure delivery of actions and outcomes in the Ipswich City Council Health and Amenity Plan are achieved.			
Deliver the Illegal Dumping Partnership Program in conjunction with the Department of Environment and Science.	<p>The Illegal Dumping Partnership Program has been extremely successful since its commencement on 28 July 2020. The Illegal Dumping team have had 345 successful compliance outcomes (i.e. PINs issued, waste removed by offender following verbal and/or written warning, and waste removed following illegal dumping tape applied to illegally dumped waste). A total of 75 Penalty Infringement Notices (PINs) have been issued to alleged offenders amounting to \$115,539.00 in infringement value.</p> <p>Across council, 1,180 incidents of illegal dumping have been reported with 2,419,719 litres of waste reported/located (equivalent to 2,419m³). Of this, 1,720,046 litres of waste has been removed from the roadside or natural environment by offenders, private land-owners and council. Illegally dumped waste that hasn't been removed is generally located on private property and becomes the responsibility of the land owner to remove. 98 investigations are currently ongoing.</p> <p>Since the commencement of the program, data has been kept which indicates that dumping on road reserves and the kerbside remains the most popular dumping site reported to council at 67 percent. 13 percent of illegal dumping occurs in parks and other council reserves. Household items are the most common waste dumped equating to 64 percent of the total volume located followed by illegally dumped construction and demolition waste at 11 percent of the total.</p> <p>Due to the success of the program, council has included illegal dumping and littering as a Catalyst Project within the iFuture Corporate Plan for 2021-2026 transitioning the two contract staff involved in the Partnership Program into permanent positions within the Compliance Branch.</p> <p>Work on this deliverable will continue into 2021-2022 financial year.</p>				
<div> NOT YET COMMENCED AT RISK ON TARGET NOT PROCEEDING CONTINUING IN 2021-2022 COMPLETE </div>					

THEME 5 LISTENING, LEADING AND FINANCIAL MANAGEMENT



GOAL 5

Visionary and accessible leadership is provided that consults and communicates on key decisions and delivers sound financial management and good governance outcomes.

INITIATIVES AND ACHIEVEMENTS

iFuture

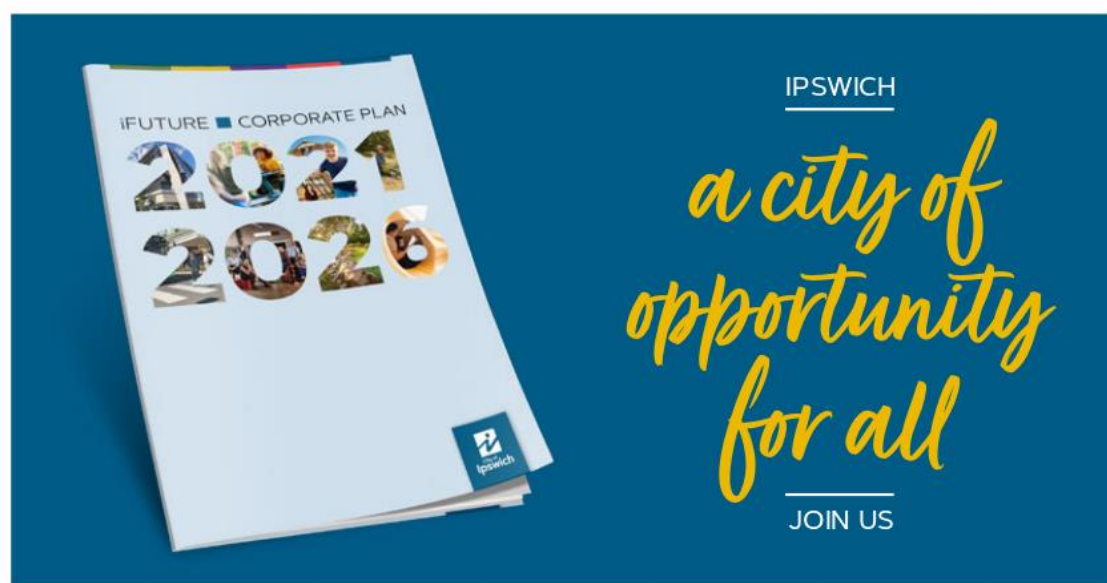
The iFuture team has worked tirelessly to deliver a robust community engagement process to inform the council's five-year road map.

The development of iFuture has been supported by a year-long conversation with community in three phases to ensure the broad community voice was heard in council's leading strategic planning processes.

Through each phase the team tracked key demographics, such as age, gender, cultural background and connection to Ipswich to ensure that

the ongoing engagement process was representative of the broader community, and through monitoring of underrepresentation, in collaboration with Marketing, Community Development and Media, targeted efforts could be made to boost representation across Ipswich.

These combined efforts resulted in council having direct engagement with 2,017 participants, 1,530 community members, nine elected representatives and 478 council employees with a further 18,000 people informed of the project and provided with opportunities to participate.





Local Government Managers Australia Queensland Awards for Excellence

This quarter saw council win multiple awards at the Local Government Managers Australia Queensland Awards for Excellence; an event held to recognise the outstanding achievements within local government.

After submitting four nominations over three categories, Community Shaping, Teamwork and Innovation, council came away with two awards and two finalist spots.

In the Teamwork category, council submitted 'Food Truck Friendly Council', taking first-place with streamlined policies and processes for mobile food vendors.

Winning the Innovation category, council submitted the Karalee Library Pod, a project launched in 2019 and creating an entirely new service delivery option for Ipswich Libraries.

In the same category council had Trekker 2.0 as a finalist, mapping more than 50 of the city's best locations.













And runner-up in Community Shaping category, the Transparency and Integrity Hub providing direct access to past and present financial data and relevant material from council and its former and controlled entities.

Demonstrating what council can achieve when our teams work together, these awards showcase what has been achieved during a challenging period.



DELIVERABLES

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 1: The Mayor and Councillors represent the Ipswich community and provide strong and visionary leadership.					
KEY ACTION: The Mayor and Councillors continue to promote and advocate on behalf of the city and the community. (9.6/1.2)	OUTCOME: Monitor and review council's performance, strategic and operational reporting.				
Development of a new Ipswich City Council Corporate Plan that will commence 1 July 2021.	Council approved iFuture, council's new Corporate Plan, at the April Ordinary Council meeting. iFuture commences on 1 July 2021 with the 2021-2022 Annual Plan representing the first year of the five-year plan.	🔄	🔄	🔄	✅
Development of an Innovation Program for council internal and external services and operations.	The development of an innovation program has been completed. Council's Innovation and Improvement Program has commenced with the first collection of submissions from staff. This program continues in 2021-2022.	🔄	🔄	🔄	✅
STRATEGY 2: Provide comprehensive and meaningful community engagement to inform council decision making.					
KEY ACTION: Council maintains a key focus on customer service and meeting the needs of the community. (9.6/2.3)	OUTCOME: Meet or exceed corporate targets for customer service standards.				
Development of ICC Customer Focus Strategy.	Whole-of-council surveys and stakeholder interviews were completed in Q4. Further consultation on findings and recommendations is scheduled with Councillors, Executive, Senior Management and front-line staff in Q1 2021-2022. Additional customer surveys and data analysis will also be conducted in Q1 2021-2022.	🔄	🔄	⚠️	🔄
STRATEGY 3: Implement initiatives that strengthen governance skills and knowledge.					
KEY ACTION: Councillors and staff are provided with the necessary skills, training and resources to make informed, effective, efficient, impartial and timely decisions. (9.6/3.1)	OUTCOME: Council continues to provide training, development and resources to Councillors and staff to enable and support, effective, informed, timely and impartial decision making.				
Development of a Strategic Policy Framework that aligns strategic priorities and goals for the City with the United Nations Sustainable Development Goals for 2030.	Not Proceeding.	⚠️	❌	❌	❌
Delivery of training to build knowledge and capability in good governance, legislative, financial and human resource delegations, managing conflicts of interest and ethical decision-making.	An annual governance training program and communications campaign has been established. Property Services and Legal Services have completed all Promapp identified and are proceeding to completing all policies and procedures by December 2021.	🔄	🔄	🔄	✅
Modernised information and communication technologies to support service delivery and efficiency including migration to Microsoft Office 365 and Skype for Business improvements (including decommissioning of PABX).	Upgrade of Microsoft Office Applications completed for all staff, including replacement of a legacy PABX telephony system with Microsoft Teams. This initiative is planned to continue with an optimisation program scheduled in 2021-2022. Skype for Business has been decommissioned. Active Directory has been remediated and established in Azure Cloud to ensure the security of identity management, enhanced by the replacement of RSA tokens with integrated multifactor authentication.	🔄	🔄	🔄	✅

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
Implementation of the People and Culture Strategic Plan deliverables for 2020-2021 including: a new performance framework; a new leadership competency framework and development program; and an enhanced approach to attracting and retaining diverse and talented employees.	<p>Quality Conversations and Performance Framework continuing to be implemented.</p> <p>Scoped and designed performance modules in Human Resources system.</p> <p>Developed internal training module for leaders 'Quality Conversations' that underpins the Performance Framework.</p> <p>Team Effectiveness Program continuing to be rolled out to teams across council.</p> <p>Inspiring Leaders Program continued to be implemented.</p> <p>Senior Leader Forums established.</p> <p>Executive and Branch Manager workshops held every 6 weeks.</p> <p>IED Workforce Plan Project established and commenced.</p> <p>Pulse Survey 6 completed to understand employee sentiment.</p> <p>Leader engagement to support conversations with teams.</p> <p>Reward and Recognition Framework developed.</p> <p>Outcome to Improve Safety and Wellbeing leadership and culture requires further focus to achieve true transformation and has been incorporated into the Inspiring Leaders Program which is continuing to be rolled out across council.</p>				
<p>KEY ACTION: Council information is accurate and managed effectively to ensure appropriate access, confidentiality and security. (9.6/3.2)</p>		<p>OUTCOME: Maintain an open and transparent approach to information.</p>			
Maturing of our corporate governance and information management through the implementation of: a new Information Management Strategy and Governance Framework; a new Framework for Managing Conflicts of Interest for Employees; an enhanced Complaints Management Framework; strengthened Open Data Policy; and new performance measures for Right to Information and Information Privacy.	<p>This deliverable was completed in Q4, with the Strategic Maturity of governance Project successfully implementing all deliverables. Some of which include:</p> <ul style="list-style-type: none"> Information Management Framework Information Management Strategic Plan Enhancement of council's Complaint Management Framework Performance Measures for RTI/IP Risk Maturity Roadmap - 5-year plan Fraud and Corruption Awareness Training Program Tailored Complaints Reporting Framework Governance Toolkit for Managers All Governance Section processes now contained in Promapp. 				
Implementation of the new Transparency and Integrity Hub from 1 July 2020 - pushing more information to the community to increase openness and transparency and rebuild trust.	<p>The strategic business owner of the Transparency and Integrity Hub has been identified as Coordination and Performance Department (CP). Moving forward Corporate Services (CS) will continue to play the facilitation role of technical support, providing data management advice, and providing practical engagement about analytics and dataset access. This deliverable regarding strategic development of content aligns to the output of CP, with a change of context required regarding support and maintenance if it remains as an accountability for CS.</p>				

					
NOT YET COMMENCED	AT RISK	ON TARGET	NOT PROCEEDING	CONTINUING IN 2021-2022	COMPLETE



DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
STRATEGY 4: Maintain a financially sustainable and resilient approach to budgeting.					
KEY ACTION: Aim to operate council's finances with a modest surplus. (9.6/4.1)		OUTCOME: Ensure sound budgeting principles consistent with long-term financial targets.			
Finalise the business case for the technology platform for the future to drive better value for money and support more integrated business service delivery.	The Preliminary Business Case for the iVolve project was endorsed by the ICT Steering Committee and formally approved by council on 29 April. Approval of the Preliminary Business Case signifies the completion of Stage 2 of the project and the commencement of Stage 3 which will see a Final Business Case delivered. Stage 3 will be conducted in conjunction with a Business Partner to drive better value for money and support more integrated business service delivery. Stage 3 is included in the 2021-2022 Annual Plan. The project is a catalyst project within council's new Corporate Plan – iFuture.	🔄	🔄	🔄	✅
Develop an Electric Vehicle Transition Plan for council Fleet.	Everergi have been engaged to undertake the Low Emission Vehicle Plan. Work will commence on the project in the Q1 2021-2022.	⚠️	⚠️	⚠️	⌚
Finalise implementation of the new centralised category management procurement model including a new contract management framework.	This deliverable was completed in Q2, with the implementation of the Contract Management Framework.	⚠️	✅	✅	✅
Continue to monitor, manage and report on council's financial position, including long term financial sustainability, as potentially impacted by the economic uncertainty created by COVID-19.	The Finance Branch delivers against this objective through: <ul style="list-style-type: none"> regular timely reporting and performance meetings with departments regular monthly reporting to Executive Leadership Team and council that highlights and discusses any impacts of the COVID-19 Pandemic on council's financial position including reference to budget assumptions continued support to ratepayers impacted by COVID-19 on a daily basis through supporting them in setting up payment schedules etc. in accordance with council decisions planning for the transition back to a business as usual approach for recovery actions from 1 October 2021 being the planned end of the COVID-19 recovery period continued monitoring of the number and categories of ratepayers impacted by COVID-19 and movements in our rates outstanding balances to manage council's financial risks in relation to rates payments analysis of continuing COVID-19 impacts and potential influences for the 2021-2022 Annual Budget. 	🔄	🔄	🔄	✅

Item 15.2 / Attachment 1.

DELIVERABLE 2020-2021	PERFORMANCE	STATUS Q1	STATUS Q2	STATUS Q3	STATUS Q4
KEY ACTION: Manage and reduce the city's debt on the basis of 'don't spend more than you earn, and borrow for assets only'. (9.6/4.2)					
OUTCOME: Effectively manage revenue sources relative to debt and service levels.					
Development and delivery of the Asset Management systems and process project tasks for 2020-2021. This is a continuation of the business transformation program.	<p>The project is progressing well and on track as per the project management plan, work is continuing in 2021-2022 financial year. This quarter has delivered the following actions:</p> <ul style="list-style-type: none"> completed a documented comprehensive end-end process view of the current asset management systems and services within council using Promapp completed a documented comprehensive end-end process for internally constructed and developer contributed assets (current and proposed) for Queensland Audit Office compliance completed the implementation of the As Designed As Constructed (ADAC) framework for asset capture which includes a planning scheme update and an upgrade to 12D Synergy which will go live on July 1 2021 completed high level functional requirements for Asset Management System completed the project specification for the asset management maturity assessment and gap analysis project, the tender has closed and project award is expected to be early August established working groups and asset owners for each strategic asset class to support the Effective Asset Management (EAM) Project objectives is underway completed a review of the impacts and dependencies with the iVolve project, a key strategic ICT initiative for the organisation. 	⊗	🔄	🔄	🔄
STRATEGY 5: Good neighbourly relations are maintained through effective dispute resolution, community education and compliance.					
No key actions identified for delivery 2020-2021.					
STRATEGY 6: Maintain a consistent and efficient approach to laws and compliance activities across the city.					
No key actions identified for delivery 2020-2021.					

⊗	⚠	🔄	⊘	🕒	✅
NOT YET COMMENCED	AT RISK	ON TARGET	NOT PROCEEDING	CONTINUING IN 2021-2022	COMPLETE

COMMERCIAL BUSINESS UNIT



34

IPSWICH WASTE SERVICES

QUARTERLY PERFORMANCE REPORT Q4 (APRIL – JUNE)

INTRODUCTION

The quarterly report for the period April to June 2021 has been prepared to address the requirements of the Annual Performance Plan by providing the following information.

1. Introduction
2. Major highlights of operational activities
3. Current commercial activities
4. Green waste bins
5. Performance in relation to stated performance targets
 - customers
 - processes
 - financial analysis of quarterly - performance
 - recycling and refuse centre data

MAJOR HIGHLIGHTS OF OPERATIONAL ACTIVITIES

The following is a summary of major highlights that occurred within Ipswich Waste Services for the period April to June 2021.

Resource Recovery Strategy

On 24 June council adopted the [Resource Recovery Strategy](#) and associated Implementation Plan as the city's waste reduction and recycling strategy in accordance with the Waste and Recycling Act 2011 (Qld). This strategy sets out a 4 pillar plan to deliver on the city's goals and objectives in relation to waste management and resource recovery, and will be delivered over the coming 10 years. This includes:

- expanding the core collection service to include a food organics garden organics bin for all eligible Ipswich residents by 2023-2024
- providing a flexible 'on demand' large-item kerbside collection service where valuable resources are recovered in 2022-2023
- optimising the city's co-mingled recycling service including the re-introduction of glass to the yellow-lid recycling bin in 2021
- having fit-for-purpose waste and resource recovery infrastructure that meets the needs of a growing city.

Grant Funded Projects

The city's grant funding of two key waste infrastructure projects valued at \$6.67m under the 2021-24 South East Queensland Community Stimulus Program was confirmed by the Department of State Development, Infrastructure, Local Government and Planning. These two projects included:

- Riverview recycling and refuse centre upgrade and associated works
- Rosewood recycling and refuse centre upgrade.

Food Organics Garden Organics (FOGO)

Final preparations were completed for the city's Food Organics Garden Organics (FOGO) trial of approximately 1,000 households across two suburbs. Communications regarding the FOGO trial will be released in July with services planned to commence early September.

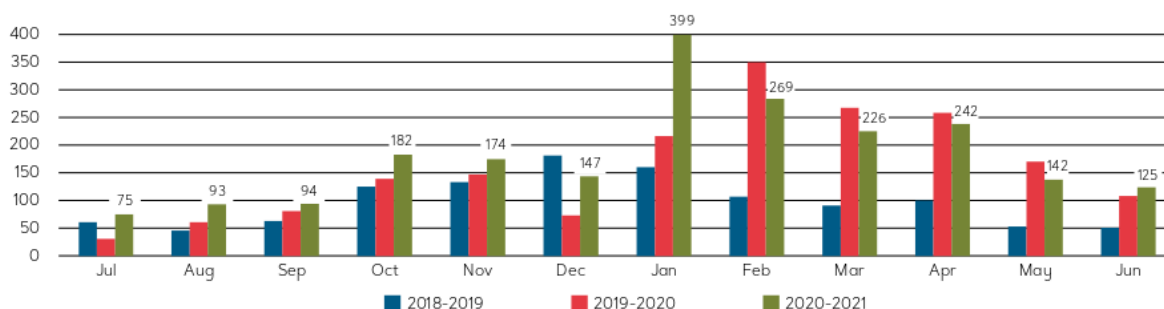
Current commercial activities

In Q4, Ipswich Waste Services serviced a total of 1,251 commercial customers (as at 30 June 2021).

Green waste bins

A total of 21,777 properties were rated for the domestic green waste bin as at the 30 June 2021.

NUMBER OF RATED GREEN WASTE SERVICES COMMENCEMENTS



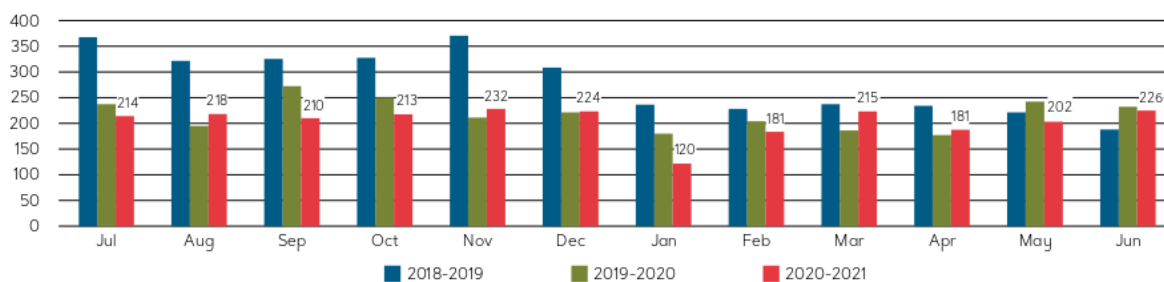
Data from previous quarters may change due to adjustments by third parties.

Comment: It is positive to see the Ipswich community participate in this "Opt-in" service with the rate of service commencements significantly increased from the previous financial year.

Domestic waste (Refuse & Recycling)

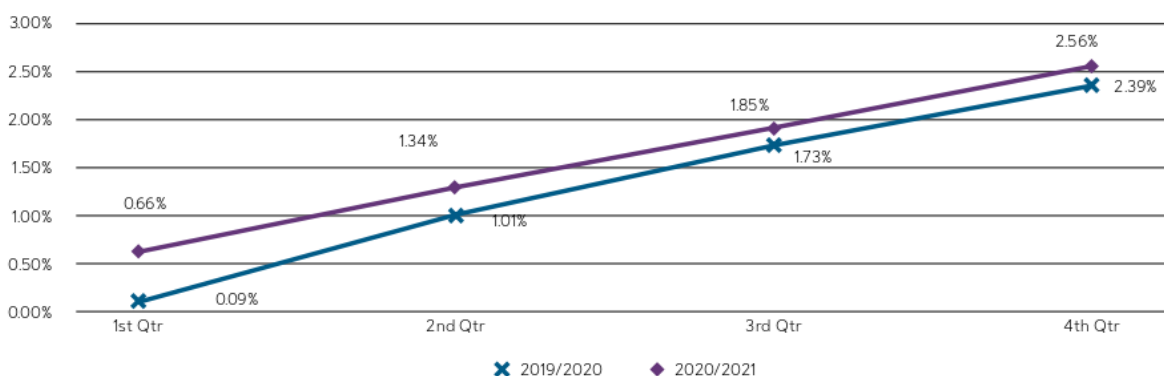
A total of 85,663 properties were rated for the waste services as at 30 June 2021.

NUMBER OF RATED REFUSE AND RECYCLING SERVICE COMMENCEMENTS



Data from previous quarters may change due to adjustments by third parties.

DOMESTIC REFUSE SERVICE CUMULATIVE ANNUAL GROWTH



Data from previous quarters may change due to adjustments by third parties.

PERFORMANCE IN RELATION TO STATED PERFORMANCE TARGETS

Customers

PERFORMANCE TARGETS - CUSTOMERS				
Key Result Area	Indicator	Standard	Reporting Frequency	Result
Provide value to customers	Customer response to Survey questions indicates customer satisfaction with the service	90%	Biennial	91%

Comment: Ipswich Waste Services conducted the biennial customer satisfaction survey in May 2021, obtaining 300 responses via telephone. Ipswich Waste Services achieved a 91 percent satisfaction rating through the customer satisfaction survey exceeding the target of 90 percent.

PERFORMANCE TARGETS - CUSTOMERS						
Key Result Area	Indicator	Standard	Reporting Frequency	April	May	June
Provide value to customers	Number of domestic refuse & recycling bins repair/damaged & replacement/destroyed per 1,000 rated bins in service	<7	Quarterly	6.72	6.30	5.06
	Number of domestic refuse & recycling bin extra bin service/missed bin complaints per 1,000 rated bins in service	<5	Quarterly	4.97	5.46	4.16

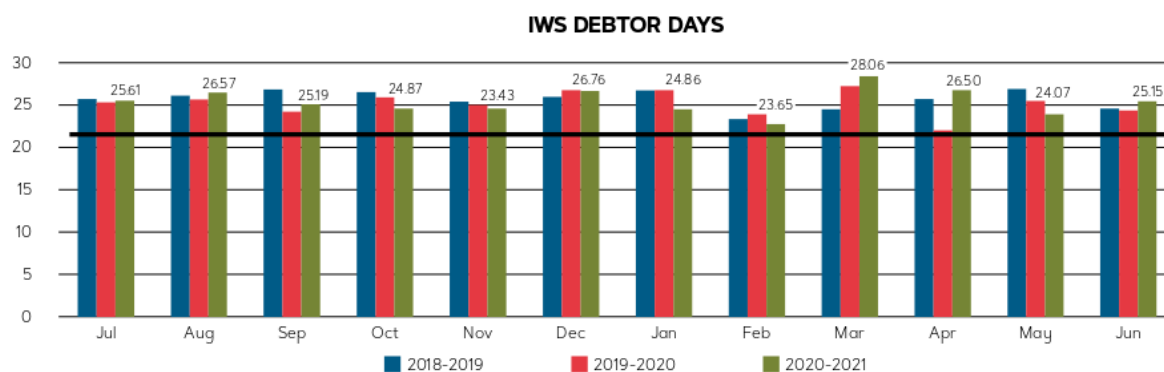
Comment: Performance continues to be in compliance with required standard.

Financial analysis of quarterly performance against budget

PERFORMANCE TARGETS - FINANCIAL				
Key Result Area	Indicator	Target	Reporting Frequency	Result
Provide value to shareholders	Net Profit Margin - Calculated as net (surplus) deficit after tax/earnings *100	21.76%	Quarterly	April - June
				44.81%
	Budget performance surplus on operations	>budgeted net surplus	Quarterly	Budget QTR S'000 2,103
				Actual QTR S'000 5,191

Comment: Refer to page 43, Financial Analysis of Quarterly Performance Against Budget for an explanation of the financial result for the quarter.

PERFORMANCE TARGETS - FINANCIAL						
Key Result Area	Indicator	Target	Reporting Frequency	April	May	June
Provide value to shareholders	Debtors Days Outstanding	<38 days	Quarterly	26.50	24.07	25.15



Data from previous quarters may change due to adjustments by third parties.

Employees

PERFORMANCE TARGETS - EMPLOYEES				
Key Result Area	Indicator	Standard	Reporting Frequency	
				Apr - Jun
Promote a climate for action within the workforce	Absenteeism - % against available hours	<3.5%	Quarterly	7.46%
	LTISR - Lost time injury severity rate	9	Quarterly	30.14%
	Annual leave balance for each staff member of 6 weeks or less	>95%	Quarterly	84.91%

Processes

PERFORMANCE TARGETS - PROCESSES						
Key Result Area	Indicator	Standard	Reporting Frequency	Result		
				April	May	June
Achieve operational excellence	Extra/Missed Bin Services requests completed within 1 working day	>85%	Quarterly	100%	100%	100%
	# of Requests			557	419	495
	# of Request completed on time			557	419	493
	Domestic refuse & recycling service commencements actioned within 5 working days of notification	>85%	Quarterly	75%	63%	89%
	# of Requests			181	202	226
	# of Request completed on time			135	128	202
	Green waste service commencements actioned within 5 working days of notification	>85%	Quarterly	76%	64%	93%
	# of Requests			282	272	178
	# of Request completed on time			214	175	165
Key Result Area	Indicator	Standard	Reporting Frequency	Result		
				April	May	June
Achieve operational excellence	Requests for Replacements/ Repairs actioned within 5 working days	>85%	Quarterly	60%	58%	83%
	# of Requests			717	674	544
	# of Request completed on time			431	393	454

Comment: As can be seen from the improved trending across the quarter, IWS is returning to business as usual for replacements and repairs of Mobile Garbage Bins (MGB's) following the national supply issue with the MGB manufacturer now being resolved.

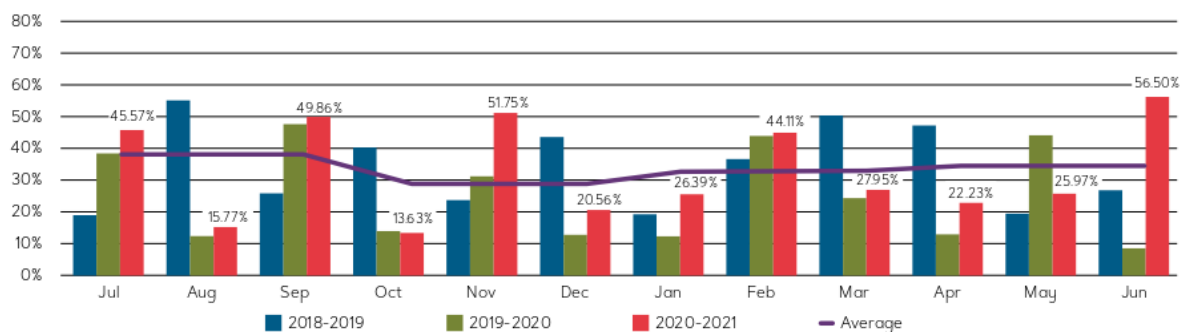
Item 15.2 / Attachment 1.

PERFORMANCE TARGETS - PROCESSESS						
Key Result Area	Indicator	Target	Reporting Frequency	Result		
				April	May	June
Be a good neighbour	% Waste diverted from landfilling at the Recycling & Refuse Centres	>35%	Quarterly	22.23%	25.97%	56.50%
	% total recycling diverted from domestic collection & disposal services	>25%	Quarterly	20.10%	22.67%	37.10%
	% domestic green waste diverted from domestic refuse service	>3%	Quarterly	10.73%	9.53%	7.79%
	% waste diverted from landfilling by the kerbside recycling service	>15%	Quarterly	10.72%	13.98%	13.13%
	% waste diverted from landfilling by commercial waste services	>5%	Quarterly	9.93%	9.94%	8.98%

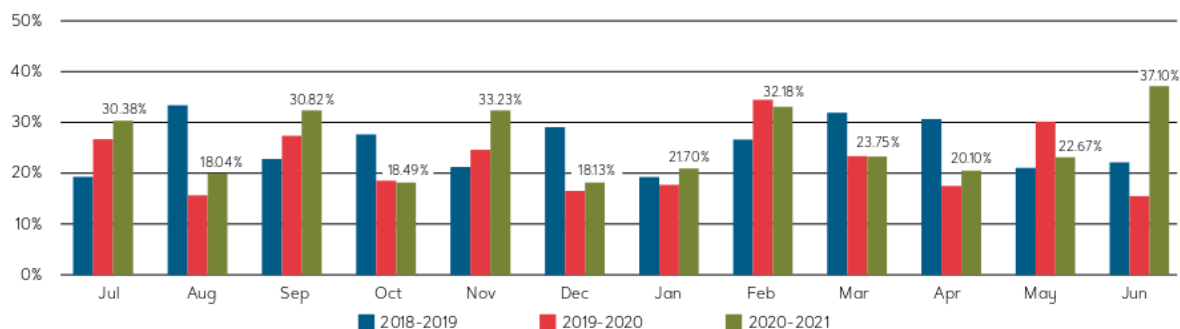
Comment: Performance continues to be consistent with the target standard.

Recycling and refuse centre data

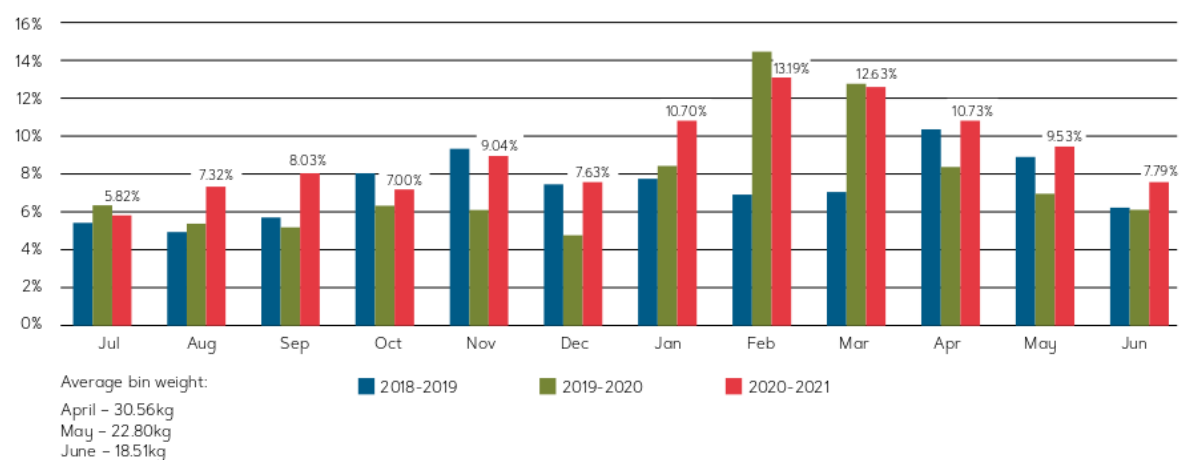
% WASTE DIVERTED FROM LANDFILLING AT THE RECYCLING AND REFUSE CENTRES



% TOTAL RECYCLING DIVERTED FROM DOMESTIC COLLECTION AND DISPOSAL SERVICES

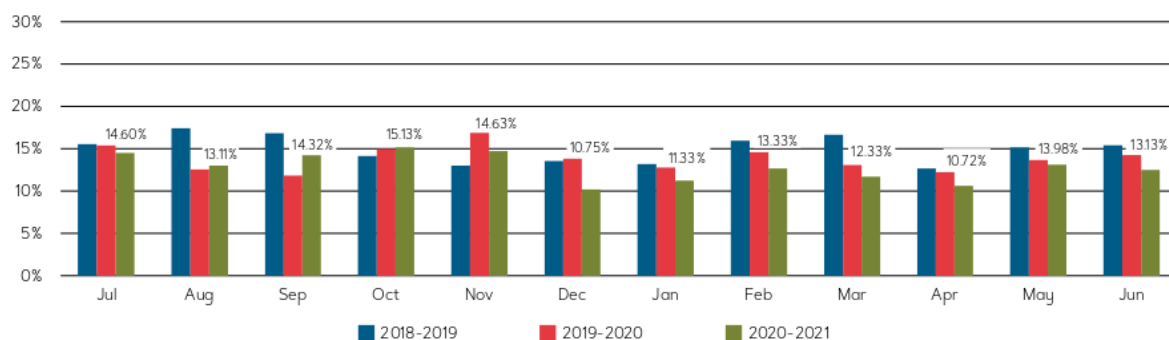


% DOMESTIC GREEN WASTE DIVERTED FROM DOMESTIC REFUSE SERVICE



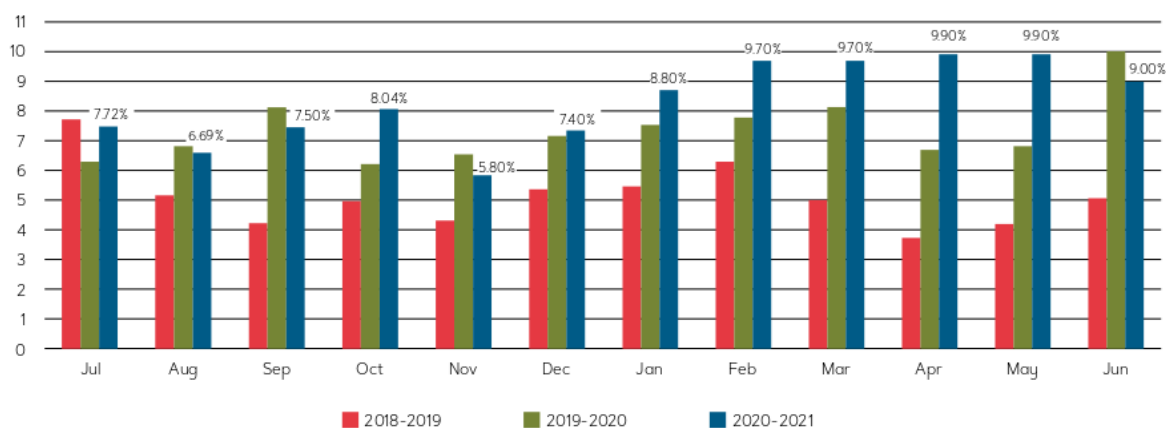
Item 15.2 / Attachment 1.

% WASTE DIVERTED FROM LANDFILLING BY THE KERBSIDE RECYCLING SERVICE AND GLASS



Data from previous quarters may change due to adjustments by third parties.

% WASTE DIVERTED FROM LANDFILL BY IWS COMMERCIAL WASTE SERVICES



Data from previous quarters may change due to adjustments by third parties.

FINANCIAL ANALYSIS OF QUARTERLY PERFORMANCE AGAINST BUDGET**OPERATING RESULT AS AT 30 JUNE 2021**

The following tables outlines the operating result for the April to June 2021 quarter, and the full 2020-2021 financial year.

BUDGET V ACTUAL			
FOURTH QUARTER	APRIL TO JUNE 2021		
	ACTUAL (\$000')	BUDGET (\$000')	VARIANCE (\$000')
Operational Revenue	11,585	11,009	576
Operational Expenditure	6,394	8,906	2,512
Surplus/Deficit on Expenditure	5,191	2,103	3,088

YTD	FY21		
	ACTUAL (\$000')	BUDGET (\$000')	VARIANCE (\$000')
Operational Revenue	45,150	43,842	1,308
Operational Expenditure	32,158	34,300	2,142
Surplus/Deficit on Expenditure	12,992	9,541	3,450

Revenue

Revenue is 3 percent above budget estimate.

Expenses

Expenses are 6.2 percent UNDER budget estimate. Employee Expenses are over budget by \$399k; Materials and Services \$319k under; Other Expenses \$332k over; and Internal Expense \$2,637k under budget.

Capex

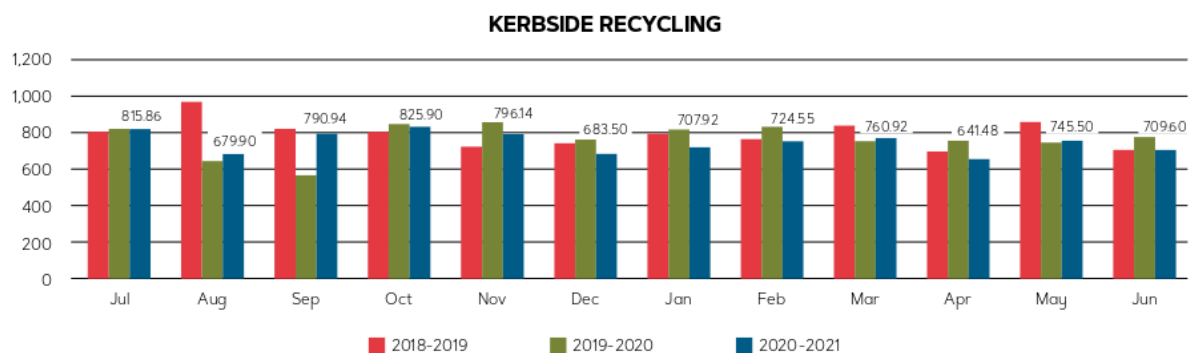
Budget for the year for the Waste program \$1,122m with a total spend as at 30 June of \$903k (80.48 percent). The majority of budget allocation is for acquisition of bins which are replaced throughout the year as required.

Budget for the year for the Corporate Facilities program \$54k with a total spend as at 30 June of \$188k.

Conclusion

Overall this is a good result returning to council and above budget surplus of \$345m, and equating to a total operating surplus of \$12.992m for the 2020-2021 financial year.

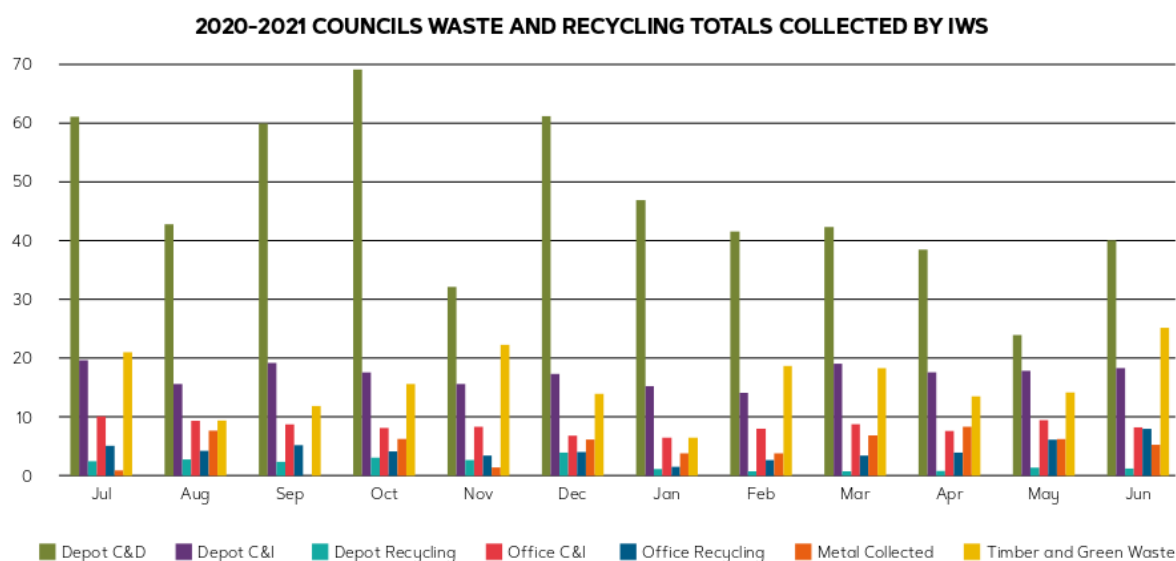
WASTE & RECYCLING VOLUMES



Data from previous quarters may change due to adjustments by third parties.

Comment: Kerbside recycling volumes have decreased as a result of glass diversion from the yellow top bin and a greater emphasis on diverting contaminated loads.

Council's waste & recycling volumes



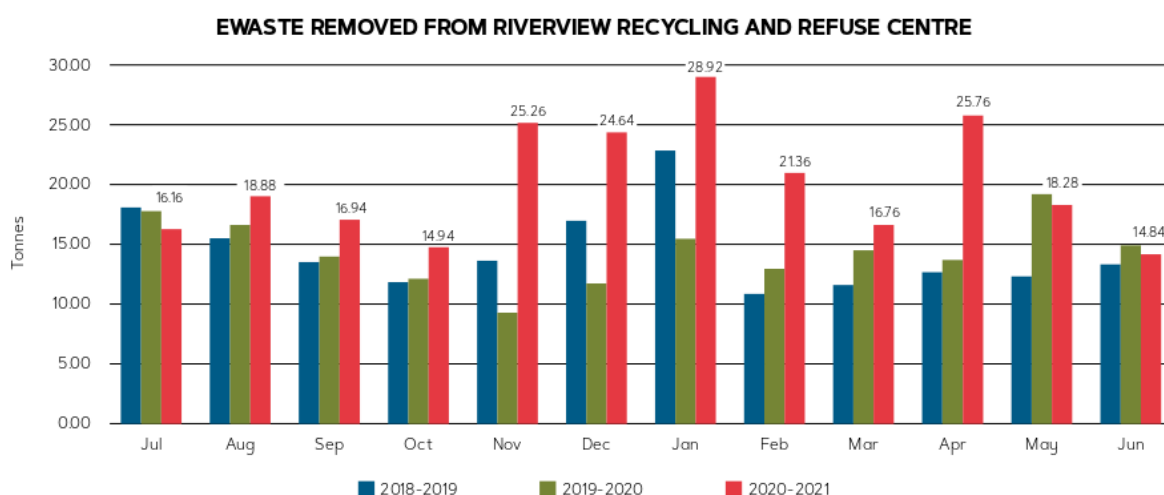
Data from previous quarters may change due to adjustments by third parties.

RECYCLING AND REFUSE CENTRE DATA

Customer Numbers

RECYCLING AND REFUSE CENTRES DOMESTIC CUSTOMER DATA						
	Riverview			Rosewood		
Month / Year	2018-2019	2019-2020	2020-2021	2018-2019	2019-2020	2020-2021
Jul	8,313	8,948	10,742	867	739	954
Aug	7,978	9,402	12,493	812	744	1,113
Sep	8,069	9,475	11,650	935	809	1,055
Oct	9,647	8,501	14,510	859	765	1,058
Nov	9,584	7,631	11,493	892	750	1,103
Dec	12,670	10,531	14,556	1,243	924	1,413
Jan	12,564	11,303	15,746	1,090	994	1,541
Feb	8,033	10,166	13,704	774	865	1,144
Mar	8,413	11,658	13,610	750	983	1,117
Apr	10,260	11,880	13,024	875	1,153	1,279
May	8,260	13,225	11,900	725	1,219	1,089
Jun	8,144	10,347	10,185	651	956	909
Total Year to Date	111,935	123,067	153,613	10,473	10,901	13,776

Ewaste volume



Data from previous quarters may change due to adjustments by third parties.



Item 15.2 / Attachment 2.

Q4 status		Operational Plan 2020-2021: Deliverable 2020-2021	Completion Date	original provided
Continuing in 2021-2022	CCED	Development of Industrial Land Strategy	30-Jun-21	The cross-functional Industrial Land and Employment Needs Analysis has not yet been finalised. The Industrial Land Strategy is reliant on this preceding piece of work and therefore it has been delayed. The Industrial Land Strategy is now expected to commence in Quarter 4 with delivery likely in Quarter 2 of the 2021/22 financial year.
Continuing in 2021-2022	C&P	Delivery of retail development	30-Jun-21	Establishment of the Retail Sub-project Steering Committee (RSPSC) to support the Ipswich Central Redevelopment Committee (ICRC) in delivering the CBD project. The RSPSC oversees the planning, development, delivery and operations of the Nicholas Street Precinct's retail and commercial assets as well as retail leasing status. As at 30 September 2020, eight non-legally binding Heads of Agreement (HOA's) had been endorsed. Of the eight endorsed HOA's, legal documentation has been provided to three prospective tenants, legal documentation has been prepared and will soon be released to three other parties and documentation is currently under preparation for the remaining two parties. Whilst no further HOA's were endorsed in September, discussions have continued with prospective tenants. Negotiations with the key anchor tenant have continued with consensus yet to be achieved on the outstanding issues. The expectation remains that the Agreement for Lease (AFL) and associated documentation will be finalised and executed in Q2. Execution of the AFL is the trigger for commencement of the Hutchinson Builders' contract variation to deliver the retail refurbishment. The delay in commencing the retail works means construction works on the retail assets will not be completed until after the opening of the civic space and library and council's occupation of the new Administration Building. In Q2 council will consider options for the acceleration of further work to the EATS and Metro B buildings. Works to improve pedestrian outcomes between Nicholas Street and the Ipswich Central Library/Tulmur Place progressed significantly during the quarter. Major improvements have also progressed on the façade of the EATS building and its new awning. Works also commenced to widen/improve Bottle Alley where it meets Nicholas Street. The above works including the streetscape improvements are scheduled to be completed prior to the opening of Tulmur Place and Ipswich Central Library. The September 2020 quarterly report to the Minister for Local Government, Racing and Multicultural Affairs (required as part of the granting of the leasing Ministerial Exemption) was submitted to the Department on 29 September 2020. Following significant community feedback through the Name Your Places and Spaces campaign, at its September 2020 meeting, council formally adopted the following names within the redevelopment: Nicholas Street Precinct – overall precinct bounded by Brisbane, Ellenborough, Bremer and Bell Streets, Tulmur Place – newly created civic plaza, Ipswich Central Library – new adult library adjacent to the civic plaza, Bottle Alley – laneway/walkway linking Nicholas and Ellenborough Streets.
Continuing in 2021-2022	CCED	Feasibility and business Case developed for update to Civic Centre	30-Jun-21	Currently experiencing delays in delivery of the final concept proposals from service provider. Discussions have been held outlining concerns to date. Have registered Monday 23 October as deadline for final presentation of commissioned works. Architectural firm appointed to provide the following: context plan identifying existing building form and incorporation of a cultural precinct, concepts and costings for upgraded facility, table of Gross Floor Area (GFA)/element outcomes, cost estimates. It is recognised that the Feasibility and Business Case won't be completed by the originally forecast December 2020 – it will more likely be Q4.
Continuing in 2021-2022	C&P	Represent the community and council interests on the Project Steering Committee for Brisbane Lions Centre and Training facility	30-Jun-21	The General Manager is a member of the project control group for the Lions reserve project. Council has completed the fit for purpose works on the land in preparation for the Lions to commence the construction phase of the project. The Lions are now in the process of finalising the design and budget for the facility and are close to appointing a principle contractor. The project remains on track for a premier sports facility to be delivered.
Continuing in 2021-2022	CCED	Review and update the Library 2019-2023 Strategy to incorporate new library and customer service models	30-Jun-21	The Library Strategy is currently under review and is on track to be delivered on time.
Continuing in 2021-2022	CCED	Increase capacity to support city wide stock rotation and business support (Logistics Hub Extension)	30-Jun-21	Currently under review and looking for cost effective alternatives. Proposed plan will be complete by forecast completion date.
Continuing in 2021-2022	CCED	Design and delivery of second (2nd) Library pod	30-Jun-21	During the quarter the design and deliver of a second Library Pod was deferred to the 21/22 financial year. This is due to the need to prioritise the delivery of the new Ipswich Central Library, the Children's Library and an ongoing assessment of the demand for a second Library Pod within the context of the revised Library Strategy.
Continuing in 2021-2022	I&E	Delivery of the 2020-2021 program for Fuel Reduced Zones - Conservation estates (burning and pre/post vegetation management).	30-Jun-21	Currently undertaking the procurement of services to delivery this program. Procurement process was slightly delayed due to the size complexity and associated risk Of note the contract and fire season works actually go from March-September as such work will always span two financial years.
Continuing in 2021-2022	I&E	Develop and implement an Environmental Offsets Policy	30-Jun-21	Scoping and development works completed by NELM. Document with PRS for feedback.
Continuing in 2021-2022	I&E	Review and update Queens Park Conservation Management Plan and Queens Park Land Management Plan	30-Jun-21	Procurement has commenced to engage consultants to assist. The majority of work will be undertaken in subsequent quarters.
Continuing in 2021-2022	I&E	Develop an Electric Vehicle Transition Plan for council fleet	30-Jun-21	Initial scoping has occurred. Potential for project to be delayed as priority will be provided to undertaking the sustainability strategy.

Item 15.2 / Attachment 2.

At Risk	PRS	Preliminary drafting of new Planning Scheme and Local Government Infrastructure Plan	30-Jun-21	<p>Drafting of new planning scheme is underway and continuing although behind schedule. Meeting with the State Planner & key State government officers regarding scheme structure and approach confirming a Place Based approach to the planning scheme with an emphasis on place-making will be a core focus of the scheme.</p> <p>Consultancy work on informing studies for the planning scheme including centres strategy review and update and industrial land assessment and needs analysis reaching closure and peer review of Biodiversity overlay codes, policy and mapping completed.</p> <p>Peer review on Natural Hazards identified gaps and need for further risk assessments to be undertaken to satisfy the State Interest. Implications for budget and management of project timeframes to be confirmed.</p> <p>Targeted discussion sessions with Councillors to commence with sessions one scheduled on strategic policy direction and themes including major policy areas of change, consultation risks, key issues and implications for divisions.</p> <p>Local Government Infrastructure Plan (LGIP) – Business case prepared and approved with recruitment for resourcing approaching close out for all teams. Project management capacity risk identified and elevate to issue. Decision on mitigation pending.</p>
At Risk	PRS	Develop new 20 year Social Infrastructure Plan	30-Jun-21	<p>Local Government Infrastructure Plan (LGIP) – Business case prepared and approved with recruitment for resourcing approaching close out for all teams. Project management and schedule development is progressing although is contingent on overarching LGIP Project Management risks being resolved.</p>
At Risk	IE	Update the Ipswich Sustainability Strategy	30-Jun-21	<p>Sustainability strategic framework developed and 60-70% of the strategy complete. Have engaged with ELT and Mayor/council to provide strategy overview. Have provided further briefing information to Mayor/councillors re: resourcing climate change work. End of March seeking to engage planning consultants for the 'population growth' challenge.</p>
Not Proceeding	C&P	Develop an Affordable Living policy	30-Jun-21	<p>Initial research and information gathering has commenced to help inform a discussion paper that will be distributed in 2021 for internal and community consultation. Due to resourcing and other community consultation impacts the completion of a developed policy won't be completed in 2020-2021. This policy development will occur in the 2021-2022 program of work for council.</p>
Not Proceeding	C&P	Development of a Strategic Policy Framework that aligns strategic priorities and goals for the City with the United Nations Sustainable Development Goals for 2030.	30-Jun-21	<p>Ipswich City Council policies represent a wide range of strategic positions that assist council decision-making on matters that impact the Ipswich community and the city's development. Council could strengthen these positions and their related outcomes through a strategic policy framework. A proposed framework will take account of council's broader policy environment (its social, environmental, economic and governance policy statements) and links their overall strategic direction. A proposed framework will also be underpinned by a number of social policy principles, alignment to the United Nations Sustainable Development Goals and targets as well as council's newly developed Corporate Plan. The Strategic Policy Framework will not be finalised until the new 2021-2026 Corporate Plan is finalised. This, combined with resourcing impacts, will mean the framework (which will include a monitoring and evaluation framework for council) will not be completed until 2021-2022.</p>

Doc ID No: A7464462

ITEM: 15.3

SUBJECT: REQUEST FOR QUARTERLY REPORTS TO THE DEPARTMENT OF STATE
DEVELOPMENT, INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING

AUTHOR: ACTING ENTERPRISE PROGRAM MANAGEMENT OFFICE MANAGER

DATE: 7 AUGUST 2021

EXECUTIVE SUMMARY

This is a report concerning a request received by the Mayor (on behalf of Council) from the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) for Council to provide a series of quarterly performance reports through to the quarter ending 30 June 2022.

This is the first of the quarterly reports for consideration by the Council. Council endorsement of the first quarterly report is sought and for the Mayor to send a letter and quarterly report to the Director-General.

RECOMMENDATION/S

- A. That Council note that the Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) has, through the Mayor, on 6 April 2021 requested under section 115 of the *Local Government Act 2009*, that the Council provide quarterly performance reports on certain matters through to the quarter ending 30 June 2022 (Attachment 1).**
- B. That Council note the letter from the Mayor to the Director-General, DSDILGP dated 5 May 2021 acknowledging the request and setting out a proposed timetable for the preparation, endorsement and provision of the quarterly reports (Attachment 2).**
- C. That Council endorse the draft letter and first quarterly performance report set out in Attachments 3 to 9 of this report.**

RELATED PARTIES

There are no potential, perceived or actual conflicts of interest to disclose.

IFUTURE CORPORATE PLAN THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The Director-General, DSDILGP wrote to Mayor Harding on 6 April 2021 and advised of his decision to not reappoint Mr Steve Greenwood as Advisor to Ipswich City Council for a further period. Mr Greenwood had been appointed to the role of Advisor for an initial period of twelve (12) months. The initial period ended on 12 April 2021.

However, under section 115 of the *Local Government Act 2009*, the Director-General, DSDILGP, Mr Damien Walker, requested that up to 30 June 2022, the Council provides him with quarterly reports on the performance of Council (Attachment 1) including the following matters:

- progress of the People and Culture Strategic Plan developed during Mr Greg Chemello's period of interim administration;
- implementation of any outstanding issues from Mr Chemello's final Vision 2020 which he understood to be: Procurement; ICT and Knowledge Management; and People and Culture;
- results from the Council's Pulse staff survey results and any actions being implemented to address issues of concern identified through that survey;
- any significant changes to governance policies and processes and the rationale for such changes;
- any significant issues relating to senior staff changes; and
- any issues which may identify corruption risks.

Upon receipt of the request, officers of Council developed a timetable for the preparation and provision of the quarterly reports that ensures that they are able to be considered and endorsed by the Council prior to provision to the Director-General. This timetable was advised by the Mayor to the Director-General in a letter dated 5 May 2021 (Attachment 2)

The progress reports have been collated for the period of April to June 2021 for each item identified above (Attachments 4-9). These progress reports are proposed as the standard to commence the first of a series of quarterly reports to the Director General, DSILGP up until 30 June 2022. The progress reports have been prepared collaboratively with the officers identified in the reports.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

Public Sector Ethics Act 2004

Industrial Relations Act 2016

Crime and Corruption Act 2001

RISK MANAGEMENT IMPLICATIONS

There has been significant investment in good corporate governance and risk management both during the period of Interim Administration of Ipswich City Council and since the return of the elected representatives in April 2020. Council has implemented an Enterprise Risk

Management Framework and has recently developed a Five-Year Risk Maturity Roadmap to continue to mature its approach to identifying and managing risks.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
NON-DISCRETIONARY DECISION
Recommendations A to C of this report arise from a requirement under section 115 of the <i>Local Government Act 2009</i> that allows for the monitoring of a local government's performance and do not impact individuals. Therefore, the decision will not be unlawful under the <i>Human Rights Act 2019</i> .

FINANCIAL/RESOURCE IMPLICATIONS

The collation of the quarterly performance reports has been undertaken by the Enterprise Program Management Office (ePMO) of Council within the existing resource allocation and has been given priority over other responsibilities given the legislative obligation. All future performance reports will continue to be coordinated by the ePMO up until 30 June 2022.










COMMUNITY AND OTHER CONSULTATION

The Performance Reports have been coordinated by the ePMO with input and content verified by the relevant officers identified in the reports. Consultation on a draft letter and progress reports has occurred with the Office of the Mayor.

CONCLUSION

The Director-General (DSDILGP) has requested council provide a series of quarterly reports up until 30 June 2022. The proposed cover letter and first quarterly report is set out in Attachments 3 to 9.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Request from the Director General, Department of State Development, Infrastructure, Local Government and Planning ↓ 
2.	Response to Director-General, DSDILGP from Mayor 5 May 2021 ↓ 
3.	Draft letter response from the Mayor to the Director-General, DSDILGP ↓ 
4.	People and Culture Progress Report ↓ 
5.	Procurement Progress Report ↓ 
6.	Information Knowledge Management Report ↓ 
7.	Policy and Procedure Change Overview Report ↓ 
8.	Corruption Controls Report ↓ 
9.	ICT Strategy Report ↓ 

Miranda Reis

ACTING ENTERPRISE PROGRAM MANAGEMENT OFFICE MANAGER

I concur with the recommendations contained in this report.

Barbara Dart

ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

I concur with the recommendations contained in this report.

Sonia Cooper

ACTING CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”



Our ref: DGBN21/122

Department of
**State Development, Infrastructure,
Local Government and Planning**

- 6 APR 2021

Councillor Theresa Harding
Mayor
Ipswich City Council
mayor@ipswich.qld.gov.au


Dear Councillor Harding

I am writing to advise of my decision to not re-appoint Mr Steve Greenwood as Advisor to the Ipswich City Council (the council).

As you are aware, Mr Greenwood was appointed to the role of Advisor for an initial period of 12 months. This initial appointment period will end on 12 April 2021.

I have given consideration as to whether Mr Greenwood's appointment as Advisor should be extended and I have decided not to do so. While I have very much appreciated the support Mr Greenwood has given to the council, I believe it is appropriate to now allow the council to return to normal operations.

However, under section 115 of the *Local Government Act 2009*, I request that up to 30 June 2022, the council provides me with quarterly reports on the performance of the council including the following matters:

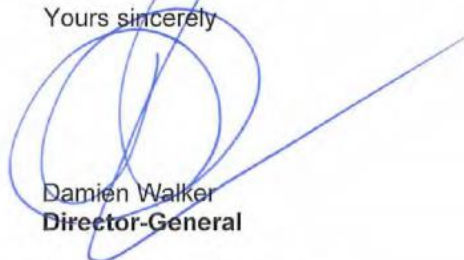
- progress of the People and Culture Strategic Plan developed during Mr Greg Chemello's period of interim administration
- implementation of any outstanding issues from Mr Chemello's final Vision 2020 report which I understand to be Procurement; ICT and Knowledge Management; and People and Culture
- results from the council's Pulse staff survey and any actions being implemented to address issues of concern identified through that survey
- any significant changes to governance policies and processes and the rationale for such changes
- any significant issues relating to senior staff changes
- any issues which may identify corruption risks.

It would be appreciated if you could provide the first of such reports for the period April to June 2021, being the first quarterly period after Mr Greenwood ends his role as Advisor.

1 William Street
Brisbane Qld 4000
PO Box 15009 City East
Queensland 4002 Australia
Telephone 13 QGOV (13 74 68)
Website www.dsdlgp.qld.gov.au
ABN 25 166 523 889

I have asked for Ms Bronwyn Blagoev, Executive Director, Strategy and Service Delivery, Local Government Division in the Department of State Development, Infrastructure, Local Government and Planning to assist you with any further queries. You may wish to contact Ms Blagoev on (07) 3452 6792 or by email at bronwyn.blagoev@dlgrma.qld.gov.au.

Yours sincerely



Damien Walker
Director-General

cc Mr David Farmer
Chief Executive Officer
Ipswich City Council
david.farmer@ipswich.qld.gov.au



Mayor Teresa Harding

City of Ipswich
Queensland, Australia

Mr Damien Walker
Director-General
Department of State Development, Infrastructure,
Local Government and Planning
Via email: Damien.Walker@dlgrma.qld.gov.au

5 May 2021

Dear Mr Walker *Damien*

Thank you for your letter dated 6 April 2021, advising of your decision to not re-appoint Mr Steve Greenwood as an Advisor to Ipswich City Council. I would like to acknowledge Mr Greenwood's work in assisting the city's newly elected representatives over the past year.

As Council returns to normal operations, I look forward to working with you and your department to ensure you are informed on the progress and achievements made by Council on the key areas of interest outlined in your correspondence.

I am pleased to advise Council has made substantial progress following its transition out of administration. Since the election of the new Council, work to transform the organisation has continued, and I am pleased to advise a number of items have been completed or are in final stage delivery, including:

- Implementation of the new Good Governance Policy and Guide Establishment of the new Program Management Office with oversight of strategic projects across the organisation
- Maturing of the Enterprise Risk Management Framework, Integrated Planning and Reporting Framework and Policy and Procedure Framework
- Launching an Australian-first Transparency and Integrity Hub to 'open the books' and provide the Ipswich community with unprecedented access to the city's finances.
- Finalisation of a comprehensive review of legislative delegations
- Development of a new Information Management Framework
- Introduction of a new policy, procedure and online system for managing conflicts of interest for employees
- Implementation of the new centralised procurement model including a revised policy, procedure and a new Contract Management Framework
- Implementation of the People and Culture Strategic Plan 2019-2021 including development and implementation of a new Leadership Charter, Core Capability Framework, Inspiring Leaders Development Program, Resolving Workplace Grievances Administrative Directive and Procedure and regular workforce 'Pulse' surveys

45 Roderick Street
PO Box 191
IPSWICH QLD 4305

Phone (07) 3810 6011
Email mayor@ipswich.qld.gov.au

ipswich.qld.gov.au

Item 15.3 / Attachment 2.

- Progressive implementation of the Information and Communication Technology Strategy 2019-2024 including the new ICT Steering Committee, Technical Advisory Group and the iVolve project to develop Council's future ICT architecture and software solution.

Regarding your request for quarterly reporting, Council's Program Management Office has advanced plans to identify and capture the information you have requested that will form the basis of the quarterly reports.

Council will take steps to ensure the accuracy and integrity of the information and will use our committee and full council process to review and consider each report to ensure public transparency and accountability. Council will then submit each report with a cover note within five (5) business days of consideration and adoption.

Initially, it may be worth noting some of the requested reporting areas have evolved or are nearing completion. Council will provide a detailed overview and status update on these changes in its first report to the Department.

The proposed timeframes are as follows, and will be updated once Council has considered its 2022 meeting schedule:

Quarterly report	Committee meeting date	Council meeting date	Latest submission date
April – June 2021	5 August 2021	19 August 2021	31 August 2021
July – September 2021	4 November 2021	18 November 2021	30 November 2021
October – December 2021	Early February 2022	Late February 2022	Early March 2022
January – March 2022	Early May 2022	Late May 2022	Early June 2022
April – June 2022	Early August 2022	Late August 2022	Early September 2022 (final report delivered)

I trust that these reporting dates and timeframes will be satisfactory, and I look forward to the submission of the quarterly reports. Should you require any additional information, please contact my Chief of Staff, Ms Melissa Fitzgerald, on 0439 994 156 or Melissa.Fitzgerald@ipswich.qld.gov.au.

Yours sincerely



Mayor Teresa Harding

CC:

Ms Bronwyn Blagoev

DSDILGP

Bronwyn.blagoev@dlgrma.qld.gov.au

45 Roderick Street
PO Box 191
IPSWICH QLD 4305

Phone (07) 3810 6011
Email mayor@ipswich.qld.gov.au

ipswich.qld.gov.au



Mayor Teresa Harding

City of Ipswich
Queensland, Australia

Mr Damien Walker
Director-General
Department of State Development, Infrastructure,
Local Government and Planning
Via email

<date>

Dear Mr Walker,

I am pleased to provide the first quarterly report on the performance of Ipswich City Council under section 115 of the *Local Government Act 2009* in line with your request of 6 April 2021 (your ref: DGBN21/122).

The quarterly report has been resolved by Council at its Ordinary Council Meeting on xxx August 2021. The report addresses the following matters as requested:

- Progress of the People and Culture Strategic Plan;
- Implementation of outstanding issues from Mr Chemello's final Vision 2020 report namely:
 - Procurement;
 - ICT;
 - Knowledge Management;
 - People and Culture pulse survey results and actions;
- Significant changes to governance policies and processes;
- Significant issues relating to senior staff changes; and
- Issues which may identify corruption risks.

For the quarter from April 2021 to June 2021, I am pleased to advise this council has made some considerable achievements in these areas. A key summary is provided in Appendix 1 with related detailed progress reports also attached.

Council has seen a significant senior staff change with the resignation of council's Chief Executive Officer, David Farmer with his last day being 9 April 2021. To maintain stability during this period, Council resolved to appoint Ms Sonia Cooper (General Manager, Corporate Services) as council's Acting Chief Executive Officer. After a robust procurement process, external recruitment specialist, Davidson, has been appointed to support the selection panel in the recommendation of a new Chief Executive Officer for this council.

If you would like further detail or information on any of these matters, I would be happy to assist in providing this to you.

45 Roderick Street
PO Box 191
IPSWICH QLD 4305

Phone (07) 3810 6011
Email mayor@ipswich.qld.gov.au

ipswich.qld.gov.au

I look forward to providing council's next quarterly performance report and continuing to work with the organisation to rebuild community trust through accountability and transparency in our operations.

Should you require any additional information, please contact my Chief of Staff, Ms Melissa Fitzgerald, on 0439 994 156 or Melissa.Fitzgerald@ipswich.qld.gov.au.

Yours sincerely

Mayor Teresa Harding

CC:

Ms Bronwyn Blagoev

Executive Director, Strategy and Service Delivery (Local Government)

DSDILGP

Bronwyn.blagoev@dlgrma.qld.gov.au







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ipswich.qld.gov.au

Appendix 1

Key Summary – Quarterly Performance Report April – June 2021

Index	Summary of Key Achievements this Quarter	Attachments
<ul style="list-style-type: none"> - People and Culture Strategic Plan Progress - Results and Actions from Staff Pulse Surveys - Senior Staff Changes 	<ul style="list-style-type: none"> - Continued focus on leadership development coaching of the Executive Leadership Team, ongoing implementation of the Inspiring Leaders Program, and Executive and Branch Manager workshops held every 6 weeks. - Continued implementation of the Performance Framework. - Recruitment process commenced for a new Chief Executive Officer. 	 People and Culture Report.pdf
<ul style="list-style-type: none"> - Procurement 	<ul style="list-style-type: none"> - Project has been completed with the full implementation of a centralised procurement model. - A Contract Management Framework has been established which has now been embedded as business as usual. - 'Buy Ipswich' developed as part of the Code of Practice with updated vendor details to identify local vendors. 	 Procurement Report.pdf
<ul style="list-style-type: none"> - ICT 	<ul style="list-style-type: none"> - Continued focus on ICT Governance with a range of outcomes achieved across initiatives. - Significant effort into building ICT capability with an ICT Branch restructure in phase 2 of implementation. 	 ICT Strategy Progress Report.pdf
<ul style="list-style-type: none"> - Knowledge Management 	<ul style="list-style-type: none"> - Continued focus on Information Management with the approval of an Information Management (IM) Strategic Plan. A Five-Year Roadmap has been approved for the implementation of deliverables to mitigate the risks and comply with the legislative requirements. 	 Information Knowledge Manage
<ul style="list-style-type: none"> - Policy and Procedure Changes 	<ul style="list-style-type: none"> - Significant changes to governance policies and processes were minimal during this period. - Asset Accounting Policy and Traditional Land Access Strategic Policy had changes approved. 	 Policy and Procedure Overview
<ul style="list-style-type: none"> - Corruption Risks 	<ul style="list-style-type: none"> - Fraud and corruption controls are in place, are effective and are being regularly reviewed for continuous improvement. 	 Corruption Controls Report.pdf

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People and Culture Progress Report

Details	Implement the People and Culture Strategic Plan	Governance Oversight	Acting General Manager - Corporate Services
Project Manager	People and Culture Manager	Reporting Period	April – June 2021
Overall Health	<p>The People & Culture (P&C) branch has remained focused on the delivery of the People and Culture Strategic Plan 2019-2021. This strategic plan has expired on 30 June 2021.</p> <p>During March and April 2021, the Manager, People and Culture led a process within the organisation to review the outcomes of the current strategic plan and draft a new strategy.</p> <p>A draft People and Culture Strategy 2021-2026 has been developed with key consideration given to Council's new corporate plan iFuture 2021 – 2026. Alignment to iFuture, along with ensuring the original intent and outcomes sought under the Business Transformation Project for People and Culture have been a focus of the new draft strategy. This draft strategy is due to be workshopped with Council on 3 August 2021, following support from the Executive Leadership Team to progress. Whilst many frameworks, policies and initiatives have been developed, true transformation to achieve the outcomes sought by the Business Transformation Program requires further focus. All outstanding items have been incorporated with realistic timeframes for delivery in action plans associated with the draft People and Culture Strategy 2021-2026. A year 1 Action Plan has been developed which incorporates all actions outstanding under the P&C Strategic Plan 2019-2021.</p>		

Key Project Area	Actions	Progress this Period
Performance	Performance Framework implementation.	<ul style="list-style-type: none"> Performance Framework continuing to be implemented. Scoped and designed performance modules in the HR system. Developed an internal training module for leaders 'Quality Conversations' that underpins the Performance Framework. Team Effectiveness Program continuing to be rolled out to teams across council.
Leadership Development	Continue to implement the 'Inspiring Leaders Program'.	<ul style="list-style-type: none"> Inspiring Leaders Program continued to be implemented. Senior Leader Forums established. Executive and Branch Manager workshops held every 6 weeks.
Workforce Planning	Departmental Workforce Plans developed.	<ul style="list-style-type: none"> The Infrastructure and Environment Department Workforce Plan Project has been established and commenced. Workforce Planning is behind schedule however the development of a workforce planning toolkit has been incorporated into the action plan associated with the draft People and Culture Strategy 2021-2026.
Learning and Development	Learning and Development Framework developed.	<ul style="list-style-type: none"> Learning and Development Framework 50% complete. Currently behind schedule however is due to be finalised in September 2021.
Culture Engagement and Inclusion	Employee Engagement Survey and development of Reward and Recognition Framework.	<ul style="list-style-type: none"> Pulse Survey 6 completed to understand employee sentiment. Leader engagement to support conversations with teams. Reward and Recognition Framework developed.
Health and Safety	Continue to implement the Workplace Health and Safety Framework and Strategy.	<ul style="list-style-type: none"> The outcome to <i>Improve Safety and Wellbeing leadership and culture</i> requires further focus to achieve true transformation and has been incorporated into the Inspiring Leaders Program which is continuing to be rolled out across council.

Item 15.3 / Attachment 4.

Employee Engagement – Pulse survey actions

Council has conducted six (6) Pulse Surveys throughout 2020 and 2021. Three quantitative questions were asked in each Pulse Survey using a Likert scale and there was opportunity for a free text response. In all six surveys the third question was the same being 'I am likely to recommend ICC as a place to work to family and friends'.

Of the six surveys, a total of 3,378 responses were received and 1,004 comments provided valuable insight. The following themes were identified that employees across council were interested in seeing improvements toward:

- Leadership – capable, visible leaders with the best interests of council at the forefront
- Resourcing – responding to workload pressures and planning for the future
- Team and inter- team effectiveness - targeting a one council approach and improving collaboration
- Employee benefits – ensuring consistent approaches to flexible work and a focus on wellbeing
- Process improvements – simplifying workflows and focusing on effectiveness and efficiency.

Since the first Pulse Survey in March 2020 to the last in April 2021, Council has responded to employee feedback through the following actions:

- Implemented our Leadership Charter
- Reviewed Flexible Working Administrative Directive and Procedure that builds upon leading practice
- Streamlined procurement processes for contingent workers
- Increased visibility of the Executive Leadership Team (ELT) through Depot and team celebrations
- Reviewed delegations and approval procedures to support decision making closer to service delivery
- Reviewed allocation of expenditure on labour on capital projects, particularly in the Infrastructure and Environment (IED) Department, to ensure expenses are being attributed appropriately to capital projects
- New terms of reference for ELT meetings focusing on policy and strategic matters and publication of ELT minutes on The Wire
- ELT meetings in workplace locations across Council with the first to be scheduled at a depot
- Introduced innovation month in IED with an action plan underway to implement a number of the ideas coming forward from the teams and individuals.

While the percentage of employees agreeing with the third question in the pulse survey declined between March and December 2020, it increased in the survey completed in April 2021.

The draft People and Culture Strategy 2021-2026 provides for a strategic focus on the employee experience, and based on feedback from the workforce, Council will move away from frequent Pulse Surveys towards annual Employee Experience Surveys. A procurement process is currently underway to source a suitable provider for annual employee surveys, intending to commence in September 2021.

Future reports will focus on the Annual Employee Experience Survey results, agreed actions, progress achieved and activities planned for the next period.

Senior Staff Movements

Position	End Date	Recruitment status	Comments
Chief Executive Officer	9 April 2021	In progress	<p>A recruitment panel has been formed comprising of Mayor Teresa Harding, Cr Marnie Doyle, Cr Andrew Fechner, Cr Jacob Madsen and Rachel Nolan (independent).</p> <p>Davidson has been appointed to assist the recruitment panel with the CEO recruitment process.</p> <p>Ms Sonia Cooper (General Manager, Corporate Services) is Acting CEO whilst the recruitment process is undertaken.</p>

Item 15.3 / Attachment 5.

Procurement Progress Report

Details	Implement a centralised procurement model. Implement recommendations from Queensland Audit Office and Charles Kendall (CKA) report.	Governance Oversight	Acting General Manager – Corporate Services
Project Manager	Procurement Manager	Reporting Period	April – June 2021
Overall Health	The project has been closed having met all deliverables.		

PROJECT PERFORMANCE

OUTCOMES DELIVERED

Planned Outcome	Delivery Status	Comments
Implementation of Procurement Model	Completed	Implemented best practice for the four themes as recommended by CKA, including Procurement Governance Framework, Procurement Procedure, Procurement Risk Register aligned with Corporate Risk Management, Contracts Register, and Promapp processes published. Guides and related links published on the internal intranet page.
Contract Management framework	Completed	Contract Management is now entrenched as business as usual (BAU). Training material developed to support a 12-month updating of knowledge and skills for Procurement Practices.
Buy Ipswich	Completed	Developed as part of the Code of Practice with templates for Tenders and ongoing updating of vendor details to identify local vendors.
Transparency and Integrity Hub Phase 3	Ongoing	Established and published story, ongoing continuous improvement of data set information to the Transparency and Integrity Hub (TiHub). Establishing contract outcomes reporting on TiHub is ongoing and due to be completed by the end of December 2021.
Audit Recommendation	Ongoing	The Audit recommendations have been completed. The Procurement model has recently been implemented and there needs to be a set period for the establishment of the model before review can take place.

BENEFITS

Planned Benefit	Status	Accountable Owner
Established the Procurement Procedure including guideline documentation	Delivered	Procurement Manager
Established the Contract Management Framework including guideline documentations	Delivered	Procurement Manager
Buy Ipswich – Prioritising procurement practices for local businesses	Delivered	Procurement Manager
Established Risk Register – Management of risk for transparency and mitigation for Procurement activities	Delivered	Procurement Manager
Reporting Framework – Reporting for ELT with significant data and transparency	Delivered	Procurement Manager

Information and Knowledge Management Report

Details	Information Management Project		Acting General Manager - Corporate Services
Project Manager	Corporate Governance Manager		April – June 2021
Overall Health	Council has been working over the past 12 months on improving information and knowledge management practices through an Information Management subproject of a broader program to increase the maturity of corporate governance (Strategic Maturity of Corporate Governance Project).		

Key Action	Progress this Period
Information Management risk and gap analysis	Completed a risk and gap analysis of governance relating to Information Management to inform the development of the Information Management Strategic Plan and participated in the development of the Data Management Strategy and Roadmap initiative which is currently underway.
Develop an Information Management Strategic Plan including: <ul style="list-style-type: none"> Alignment to strategy Current versus future state 5 year implementation roadmap An Implementation Plan An Engagement and Communication Plan 	<p>The Information Management Strategic Plan and proposed 5 year implementation road map were endorsed by council's ICT Steering Committee on 16 June 2021.</p> <p>The plan identified 28 deliverables from the risk and gap analysis of Council's information management governance coverage across the Framework's seven (7) Information Management Domains. Fourteen (14) are being delivered by the Information and Management Unit (IMU) and nine (9) by the Information, Communication and Technology (ICT) Branch. The Plan lays out a roadmap for a five-year development and implementation of the governance documents.</p>
Information Management Managers Toolkit	Developed an Information Management Managers Toolkit to provide topics for discussion at Branch and Section Meetings, with a 12 month communications plan and awareness program which is currently in progress. The next phase will see further engagement with Branch Managers across Council to assess levels of implementation. This measure will be included in progress reporting to the Executive Leadership Team.
Annual Information Management Training Calendar	Annual information management training calendar has been established and embedded into business as usual.
Annual Information Management Awareness Campaign	Continued internal communications delivered to promote information management practices.
Develop internal control process for council's information management system (Objective)	Process completed and met the requirements of Office of the Information Commissioner (OIC) audit recommendations, effectively completing the management requirements of the 2017 OIC Audit.
Information Management Unit Manual and processes	Reviewed and amended the Information Management Manual and processes for all activities for the Information Management Unit.

Policy and Procedure Change Overview Report

Details	To provide oversight of all significant corporate wide policy and procedure changes approved through Council within the reporting period. Acting General Manager - Corporate Services		
Report prepared by:	Governance & Public Interest Disclosure Coordinator	Reporting Period	April – June 2021

Policy Title	Date of Change	Change Initiated by	Change Overview	Reasons for Change
Asset Accounting Policy	29 April 2021	Adopted at Council Ordinary Meeting	<p>Council's adopted Asset Accounting Policy was a very brief document and did not provide sufficient detailed information to Council officers on how Council is to account for its assets. As a result, finance staff have found it challenging to provide clear guidance on asset accounting to other areas of Council.</p> <p>In addition, the Queensland Audit Office requested that the Asset Accounting Policy be updated to include a clear policy as to how and the timing of when Council recognises its donated assets and the corresponding donated asset revenue.</p>	<p>This matter arose as part of the finalisation of audit of the 2019-2020 financial statements whilst the Queensland Audit Office was testing the processes and timing of when the donated assets are accepted "on maintenance" through the Planning and Regulatory Department, and then recorded in the asset management and accounting systems.</p> <p>The Audit and Risk Management Committee also requested that the policy be updated.</p>
Traditional Land Access Strategic Policy	27 May 2021	Adopted at Council Ordinary Meeting	<p>The Traditional Land Access Policy (TLAP) was first endorsed in 2017 to enable the Traditional Owners of Ipswich access to certain land under Council's control or ownership, to enable the exercise of traditional land use activities in some pre-approved locations.</p> <p>A review and update of the TLAP was required due to changes in associated legislation and policy including the recently endorsed Human Rights Procedure, the subsequent Human Rights Impact Assessment Checklist and the adoption of the Ipswich City Council Indigenous ACCORD 2020 – 2025.</p>	<p>Council continues to receive requests by persons who identify as Traditional Owners for access to locations that are of cultural significance to undertake cultural practices.</p> <p>Not having a contemporary and relevant policy makes dealing with potential socially and legally contentious issues difficult and confusing, there is associated reputational risk and eroded trust with members of the community.</p>

Corruption Controls Report

Details	Provide an overview of the current corruption controls including key mechanisms in place and improvements carried out in the reporting period.		
Report Prepared by	Principal Risk & Compliance Specialist, Ethical Standards Manager and Governance and Public Interest Disclosures Coordinator	Reporting Period	April – June 2021
Overall Comments	Fraud and corruption controls are in place, are effective and are being regularly reviewed for continuous improvement.		

Corruption controls	Mechanisms in place and improvements made during reporting period
Fraud and Corruption Control Plan	<ul style="list-style-type: none"> - Council has a Fraud and Corruption Control Plan in place which sets the framework for managing fraud and corruption - due for review in November 2021.
Fraud Risk Register	<ul style="list-style-type: none"> - The Fraud Risk Register is in place and due for annual review in line with the Fraud and Corruption Control Plan in November 2021. - The Fraud Risk Register is reviewed quarterly and was provided to the Executive Leadership Team (ELT) Risk Committee in April and June 2021, with no changes made. <p><i>Note: The Audit and Risk Management Committee is updated following ELT Risk Committee if an update is made to the Fraud Risk Register.</i></p>
Reporting and investigation of fraud and corruption	<ul style="list-style-type: none"> - Mechanisms are in place for reporting fraud and corruption including: <ul style="list-style-type: none"> o A Report a Concern internal intranet page which is promoted to all staff. This is a channel to report concerns (including public interest disclosures (PIDs)) o The Ethical Standards Manager and CEO report suspected corrupt conduct through to the appropriate external agencies such as the Crime and Corruption Commission and Office of the Independent Assessor o An independent external 'Fair Call' facility (currently provided by KPMG) continues to be offered to and used by employees. Reports provided by KPMG show a reduction in numbers during 2021. - Investigations into allegations of corrupt conduct are carried out by the Ethical Standards Manager, and effective fraud and corruption control practices are recommended to areas within council.
Complaints and Public Interest Disclosures (PIDs) and protections	<ul style="list-style-type: none"> - A Complaints Reporting Framework has been developed. - A Complaints Report will now commence being provided quarterly to the ELT and CEO for oversight of complaint matters and learnings. - Learnings from complaints and PIDs have been captured to drive improvements in service delivery. - Council has 6 trained PID Support Officers who are available to support internal disclosers and witnesses. - A PID Support officer's toolkit has been developed.
Fraud and corruption awareness training and education	<ul style="list-style-type: none"> - The Ethical Standards Manager attends induction sessions weekly to provide an overview of: <ul style="list-style-type: none"> o Code of Conduct o Where to locate policies, procedures, and administrative directives o Focus areas including time sheet fraud, misuse of confidential information, conflicts of interest and secondary employment o Advice on how to report concerns. - An e-learning on demand Fraud and Corruption Awareness Training is available for all staff and completed by new staff following induction. The training has been updated to include extended content on PIDs.
Reporting and data analysis related to fraud and corruption	<ul style="list-style-type: none"> - A Conflict of Interest Report is provided monthly to the Governance and Public Interest Disclosure Coordinator and Ethical Standards Manager who have full visibility over all Conflicts of Interest in council.

CONFIDENTIAL – ICT Strategy Progress Report

Details	The Information, Communication and Technology (ICT) Strategy has a roadmap/workplan addressing 26 individual initiatives to be delivered over 4 years.	Governance Oversight	ICT Steering Committee
Project Manager	Ian Jones, Acting Chief Information Officer	Reporting Period	April – June 2021
Overall Health	Business Case for Change (ICT Operating Model) is undergoing implementation. Positive outcomes across most initiatives relating to ICT Governance. Positive progress on the Oracle Enterprise Business Solution application lifecycle. Identity management and application performance remain focus areas as Council seeks to leverage public cloud. Significant effort into ICT Branch restructure and implications.		

Item	Initiative	Progress this Period
ICT Governance	Rebuild ICT Governance and Controls Function	<ul style="list-style-type: none"> Delivered via business as usual activities. Process improvements relating to ICT Governance Controls will be progressed in FY 21/22.
	Digital / Smart City / ICT Operating Model	<ul style="list-style-type: none"> Smart City Program closeout report submitted to Council. Council Digital Working Group was established as a monthly information-sharing forum on digital and IoT initiatives across Council. Digital strategy is integrated with ICT Strategy to retain alignment. Business Case for Change (ICT Operating Model) undergoing implementation.
	Information Management Operating Model	<ul style="list-style-type: none"> Data Governance Advisory Group (DGAG) operational though scope largely limited to Council's Transparency & Integrity Hub. ICT actively engaged with Information Management Unit on Information Management Strategy, Framework and data standards. Dependence on the Data Management Strategy & Roadmap to inform direction of 'Analytics and Business Intelligence, to be started in Q4 20/21.
	ICT Directives Overhaul	<ul style="list-style-type: none"> Procured 'off-the-shelf' suite of Information Security Directives and Standards. Implementation to start Q4 20/21.
Business Platform	Oracle Enterprise Business Solution End of Life Risk Management Plan (BP01)	<ul style="list-style-type: none"> Oracle Enterprise Business Solution database upgraded. Premier support for Oracle Enterprise Business Solution application lifecycle is being managed. Sustaining support is required for Oracle Enterprise Business Solution database and application pending Platform of the Future (i-Volve) solution implementation. Risk mitigation includes a revision of current contracts to meet future business needs. ICT envisions the engagement of local, boutique service providers for cost-effective support for application and database lifecycle.

Item 15.3 / Attachment 9.

	Customer Engagement System and Pathway	<ul style="list-style-type: none"> ICT has initiated a project to mitigate any potential risks to the Customer Engagement System and Pathway support.
	Interim Dashboard and Data Lake (BP02)	<ul style="list-style-type: none"> Consolidated two projects as 'Analytics and Business Intelligence'. Business Reference Group being formed. Data Management Strategy and Roadmap aiming for Q4 20/21 to inform FY 21/22 solution (and asset) investments.
	Information Management / Information Governance Enablers (BP03)	<ul style="list-style-type: none"> Initiative amalgamated with Interim Dashboard and Data Lake (BP02). Knowledge Manager appointed to the Information Management Unit.
	Internet of Things (IoT) Platform (BP04)	<ul style="list-style-type: none"> Funded submitted for FY 21/22. Retained IoT network to sustain current Council and citizen IoT fleet.
	GIS & Spatial Systems Operating Model & Architecture	<ul style="list-style-type: none"> Focus on platform/architecture, more than the operating model. Request For Quote issued Q4 20/21 to selected vendors to support sourcing and implementation planning.
	Digital Services User Experience (UX) Uplift	<ul style="list-style-type: none"> Completed. Ipswich Online Phase 2 delivered a new User Experience for citizens.
	Platform of the Future (PotF) - iVolve	<ul style="list-style-type: none"> Preliminary business case endorsed by Council Q4 20/21.
ICT Service Management	ICT Service Catalogue, Service Level & Reporting Uplift	<ul style="list-style-type: none"> Completed and operating as business as usual.
	Restructure Information Security Controls (ITSM03)	<ul style="list-style-type: none"> Completed. New Managed Service Provider providing information security services for Council.
	Edge Security Upgrade	<ul style="list-style-type: none"> Upgrade of endpoint security and change of firewall technology and hardware. Includes a review and remediation of firewall rules, proxy rules and email proxy settings. This will require a six-month project and is not currently funded.
	Outsourcing Model & Service Partner Optimisation (ITSM02)	<ul style="list-style-type: none"> Completed. Business Case for Change endorsed, which included transitioning ICT services currently provided by Managed Service Provider, in-house. Transition-in of service commenced. Timing
	Identity Management (ITSM04)	<ul style="list-style-type: none"> Initiative and funding amalgamated with Disaster Recovery (DR) Enablement (ITSM06).
	Capacity Management & Application Performance Monitoring	<ul style="list-style-type: none"> Initiative not funded and to be re-prioritised.
	Disaster Recovery (DR) Enablement (ITSM06)	<ul style="list-style-type: none"> Business Case for Change endorsed, which included transitioning Council ICT infrastructure to a cloud environment, enhancing and hardening DR. Proof of Concept progressing, to be completed
	Desktop Virtualisation / DaaS (ITSM07)	<ul style="list-style-type: none"> Initiative and funding amalgamated with DR uplift (ITSM06).
	Cloud Needs Analysis & Roadmap (ITSM08)	<ul style="list-style-type: none"> Initiative and funding amalgamated with DR uplift (ITSM06).

Item 15.3 / Attachment 9.

ICT Capability	Staff Plan - Phase 1 (Leadership & Engagement)	<ul style="list-style-type: none"> Completed. New ICT Management Team recruitment process completed December 2020.
	Staff Plan - Phase 2 (Job Restructuring)	<ul style="list-style-type: none"> Business Case for Change implementation progressing. Staff recruitment in progress. Due for completion Q4 20/21.
	Staff Plan - Phase 3 (Capability & Skills Uplift)	<ul style="list-style-type: none"> Staff development plans to be completed Q1 21/22, with implementation also commenced in FY 21/22.
	Architecture and Application Portfolio Management Uplift (ITCAP04)	<ul style="list-style-type: none"> Business as usual. Process improvements relating to ICT Architecture and Application Portfolio Management will be progressed in FY 21/22, further to the completion of the implementation of the Business Case for Change.
	ICT Project Lifecycle Uplift (Bi-Modal) (ITCAP05)	<ul style="list-style-type: none"> Business as usual. Process improvements relating to ICT Project Lifecycle will be progressed in FY 21/22, further to the completion of the implementation of the Business Case for Change and aligned with corporate Program Management Office (PMO) processes.

Doc ID No: A7424462

ITEM: 15.4

SUBJECT: REPORT - AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(03) OF
21 JUNE 2021

AUTHOR: MEETINGS COORDINATION MANAGER

DATE: 21 JULY 2021


INTRODUCTION

This is the report of the Special Audit and Risk Management Committee No. 2021(03) of 21 June 2021.

RECOMMENDATION

That the report of the Special Audit and Risk Management Committee No. 2021(03) of 21 June 2021 be received, the contents noted and the recommendations contained therein be adopted.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Special Audit and Risk Management Committee Report No. 2021(03) of 21 June 2021  
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21 JUNE 2021

SPECIAL MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(00)]

SPECIAL MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(03)

21 JUNE 2021

(via Teams Meeting)

REPORT

<u>MEMBERS' ATTENDANCE:</u>	Robert Jones (External Member and Chairperson); Dr Annette Quale (External Member)
<u>MEMBERS' APOLOGIES:</u>	Councillors Marnie Doyle and Kate Kunzelmann and Martin Power (External Member)
<u>OTHER ATTENDANCE:</u>	Queensland Audit Office Attendance (Lisa Fraser and Dale Hassell), Jeff Keech (Acting General Manager Corporate Services), Peter Tabulo (Acting Chief Executive Officer), Freddy Beck (Chief Audit Executive), Christina Binoya (Financial Accounting Manager)

DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

BUSINESS OUTSTANDING

Nil

OFFICERS' REPORTS

2. **2021 ASSET REVALUATION**

This is a report concerning the 2021 Asset Revaluation and its effect on Ipswich City Council's annual financial statements. The report also details Council's governance controls over the valuation process.

"The attachment/s to this report are confidential in accordance with section 254J3(j) of the *Local Government Regulation 2012*."

RECOMMENDATION

That the Ipswich City Council Audit and Risk Management Committee:

21 JUNE 2021

SPECIAL MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(00)

- A. **Receive and note the report by the Principal Financial Accountant dated 14 June 2021, including attachments 1 ,2 and 3.**
- B. **Endorse the roads, bridges and footpaths asset class being a formal valuation be revalued as outlined in the report by the Principal Financial Accountant dated 14 June 2021 and in accordance with Attachment 1.**
- C. **Endorse that all other asset classes of artworks, land, buildings and other structures, flooding and drainage not be revalued as the cumulative valuation percentage increases/decreases are immaterial as outlined in the report by the Principal Financial Accountant dated 14 June 2021.**
- D. **That Recommendations of A, B and C are compatible with human rights and relevant human rights have been given proper consideration in accordance with section 58(1) of the *Human Rights Act 2019 (Qld)*.**

DISCUSSION

The Acting General Manager Corporate Services provided an overview of the valuation including key matters and impacts of the valuation for the Committee's noting, including the amended Attachment 5.

The committee discussed and noted that overall there was an increment in the assets fair value as outlined in the report.

The Chairperson, Rob Jones noted when looking at the revised Attachment 5, that the assessed value of excluded assets acquired during the financial year, had decreased which was unusual. The Acting General Manager Corporate Services explained that revaluation file should only include assets acquired up to February 2021 vs the fixed asset register which had acquisitions through to May. Assets acquired after the valuation cut off are recorded at acquired value (book value).

The Chairperson, Rob Jones stated that based on the acquisition being in the financial year it would be normally expected that the book value would reflect fair value and therefore allows council to record assets at cost of acquisition (book value). He also stated that the difference in book value to valuation for those subsequently acquired assets was not material.

The Chairperson, Rob Jones queried why the error occurred in the original calculation by including acquired assets and asked if there are policies and procedures in place to ensure this doesn't happen again. The Acting General Manager Corporate Services advised that a review of the work processes was undertaken and the Financial Accounting Manager's team is going through all the processes to ensure that everything is documented.

External Member, Dr Annette Quayle raised a number of matters relating to acquired assets during the financial year including:

- Is there is a policy that says any assets acquired in the year are included in the revaluation? Dr Quayle asked if there is the asset recognition rules around generating an economic benefit and if it is timely to change the policy.
- She also outlined the 5% materiality threshold around the policy and queried if there was any other history as to why 5% is the threshold.

Item 15.4 / Attachment 1.

21 JUNE 2021

SPECIAL MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(00)

The Acting General Manager Corporate Services advised that normally cost of recently acquired assets would represent fair value and the cost of construction is reflective of this. In relation to donated assets and recording these at fair value, he stated that Queensland Audit Office have raised, when improving processes around donated asset recognition, that Council should consider Council unit rates. The Acting General Manager Corporate Services outlined that further consideration would need to be given to this approach ensuring that there was consistency of treatment and taking into account the timing of valuation processes.

The Chairperson, Rob Jones stated that because the valuation of council assets is not the same as commercial assets which have a market value, he would have thought the actual costs incurred in a 12 month period would be an appropriate representation of value than a unit valuation amount.

Lisa Fraser from the Queensland Audit Office (QAO) stated that assets constructed and added during year, would be considered to be fair value.

External Member Dr Annette Quayle queried council's resourcing and if this was the reason for the error. She stated that if it was resourcing, the Audit and Risk Management Committee could keep this in mind.

The Acting General Manager Corporate Services stated that there has been a resource change in the Asset area however the valuation process was not completely documented in detail at the time. He stated that as the team was getting ready to process the revaluation changes in the systems when they realised that acquired assets after valuation date should have been excluded from the final valuation file. The Financial Accounting Manager advised that it was a lack of understanding in council's processes and revaluation process.

The Chairperson, Rob Jones queried the flooding and drainage cumulative desk top valuation difference being 5.63% and the council procedure of processing indexation changes over 5% (which had not been done in this case). He asked why council set a limit of 5% and advised that he was happy to accept it not being adjusted this year due to materiality considerations. In the future if a limit, this limit is set, this limit should be applied. Queensland Audit Office representative Lisa Fraser advised that they will be reporting this in a summary of unadjusted differences.

The Chairperson, Rob Jones advised that maybe a cumulative amount marginally over 5%, one year from a formal valuation maybe a reason not to adjust. However, he stated that if council was going to set a limit that it needed to be structured in a procedure/policy to give this flexibility or alternatively stick to the limit set and adjust accordingly. He further stated that if the variation was greater than 5% in any one year then it needs to be adjusted. The Acting General Manager Corporate Services advised that this could be worded into the procedure.

Lisa Fraser confirmed that QAO did meet with Cardno earlier in year during the interim visit regarding the valuation process and were happy with process as outlined. Lisa also confirmed that QAO would be back at the end of June / early July to review the final revaluation and entries.

The Chairperson, Rob Jones also asked QAO if they had undertaken any review of the PAR and FAR reconciliation. Lisa confirmed that QAO had met with Council earlier in the year to understand the process Council had undertaken, and again would confirm through the final revaluation testing in June/July.

The Acting General Manager Corporate Services confirmed to the committee that as there had been previous revaluation decrements taken to the P&L and that the current revaluation increment would be reversing this decrement and therefore be brought back through the P&L. The committee agreed with this treatment.

21 JUNE 2021

SPECIAL MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2021(00)]

MARTIN POWER (EXTERNAL MEMBER) COMMENTS

Although an apology for this meeting Martin Power (External Member) provided the following comments (prior to the final adjustment recommendation):

I concur that the revaluation increment of \$17.817m can be recognised in profit and loss as a reversal of a decrement recognised in profit & loss for the same class of assets. I consider that this complies with AASB 116 para 39.1. **(Note: this adjustment was subsequently amended to correct the error discussed in the meeting to \$24,634m).**

I'm also satisfied that the reconciliation of the revalued assets and the asset register book values stated on page 67 agrees to the valuation report and supports the revaluation increment of \$ 17.817 M. I also agree with the journal entries noted on p 68 to account for this increment. **(Note: this adjustment was subsequently amended to correct the error discussed in the meeting to \$24,634m).**

The adjustment of \$1.425m for previously unrecorded assets makes sense and the proposed journal entry on page 68 appears to be appropriate.

MATTERS ARISING

Nil

3. NEXT MEETING

The next meeting is scheduled for Wednesday, 25 August 2021.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 3.02 pm.

The meeting closed at 3.38 pm.

Doc ID No: A7467565

ITEM: 15.5

SUBJECT: LGAQ 2021-2022 MEMBERSHIP

AUTHOR: CORPORATE GOVERNANCE MANAGER

DATE: 10 AUGUST 2021

EXECUTIVE SUMMARY

This is a report concerning the Council's membership of the Local Government Association of Queensland for the 2021-2022 financial year at a cost of \$358,393.00 (inc GST).

RECOMMENDATION

That Council endorse membership of the Local Government Association of Queensland for the 2021-2022 financial year at a cost of \$358,393.00 (inc GST).

RELATED PARTIES

The LGAQ President is Mayor Mark Jamieson, Sunshine Coast Council

The LGAQ Board has four (4) Directors

- Mayor Jenny Hill, Townsville City Council
- Mayor Karen Williams, Redland City Council
- Mayor Matt Burnett, Gladstone Regional Council
- Mayor Mark Jamieson, Sunshine Coast Council

The Policy Executive has 16 members

- Cr Peter Matic, Brisbane City Council District 1 - Brisbane City Council
- Mayor Peter Flannery, Moreton Bay Regional Council District 2 – SEQ (Northern)
- Mayor Karen Williams, Redland City Council District 2 – SEQ (Southern)
- Cr Paul Tully, Ipswich City Council District 2 – SEQ (Western)
- Mayor Jack Dempsey, Bundaberg Regional Council District 3 – Wide Bay Burnett
- Mayor Paul McVeigh, Western Downs Regional Council District 4 – Darling Downs
- Cr Robyn Fuhrmeister, Balonne Shire Council District 5 – South West

- Mayor Matt Burnett, Gladstone Regional Council District 6 – Central Queensland
- Mayor Andrew Willcox, Whitsunday Regional Council District 7 - Whitsunday
- Mayor Robert Dare, Diamantina Shire Council District 8 – Central West
- Mayor Jenny Hill, Townsville City Council District 9 - Northern
- Mayor Peter Scott, Cook Shire Council District 10 - Far North
- Mayor Jane McNamara, Flinders Shire Council District 11 – North West
- Mayor Jason Woibo, Hope Vale Aboriginal Shire Council District 12 – Aboriginal and Island Councils
- Mayor Wayne Butcher, Lockhart River Aboriginal Shire Council District 12 - Aboriginal and Island Councils

The LGAQ's senior management consists of:

- Greg Hallam AM, Chief Executive Officer
- Darren Leckenby, Chief Financial Officer and Company Secretary
- Glen Beckett, General Manager, Assist
- Tracy Whitelaw, Chief Digital Officer
- Alison Smith, Head of Advocacy
- Leanne Matheson, Head, People and Culture

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

The purpose of this report is to provide information regarding the advantages of LGAQ membership for the Council and its officers prior to their consideration of this report's recommendation to renew Council's 2021/2022 LGAQ membership.

BACKGROUND

The relationship between the LGAQ and LGMS

The **Local Government Association of Queensland (LGAQ)** is the peak body for local governments in Queensland. It is a not-for-profit association set up solely to serve the state's 77 councils and their individual needs. They have advised, supported, and represented local councils since 1896.

The LGAQ does this by connecting councils to people and places; supporting their drive to innovate and improve service delivery through smart services and sustainable solutions; thereby providing the means to achieve community, professional and political excellence.

Since 1994 the **Local Government Mutual Service (LGMS)** has provided the means by which Queensland Local Government has been able to collectively exercise control over the management of legal liability exposures confronting local government.

The **LGAQ as Trustee of LGMS** oversees the administration of LGMS Queensland as a valuable service to Queensland Local Government, on behalf of members. The LGMS services are provided and available to members of LGAQ.

Council's membership with LGMS is current for the period 1 July 2021 to 30 June 2022. Council is a member of three schemes under LGMS:

- **LGM Liability** is a pooled fund and a scheme to manage liability and professional indemnity risks of LGAQ members
- **LGM Assets** management of Council's asset-based risk exposures
- **LGW** (Local Government Workcover) provides workers' compensation insurance.

LGAQ Membership Advantages

LGAQ provides services, support, and resources to Councils and council staff which fall under the following four areas:

Advocacy – key advocacy priorities are determined by the LGAQ Annual Conference for Queensland LGAs by voting on motions put forward by various councils. The LGAQ meet with Ministers, Director Generals, and senior staff to lobby on half of all Council on a variety of matters.

Resources – the LGAQ is a registered training organisation and provides various training programs to its members.

Sector news – LGAQ updates in a variety of formats including SMS alerts, weekly news round-ups, social media updates, good news stories, case studies and publishes a regular magazine called Council Leader.

Support – members can access personal and confidential support from local government experts as a component of their membership.

LGMS Membership Advantages

JLT Public Sector as the LGMS appointed Managers, provide a comprehensive range of services and resources as part of LGMS Queensland membership including claims management, risk management, insurance placement, and associated fund management and consulting services.

After an extensive Insurance Tender process in 2018/2019 and Procurement Review in 2020, it was deemed the insurance services provided by LGMS would financially benefit Council as

a Tender process and the costs of a Broker's Fee were not required. The 2018/2019 Tender process also revealed that other insurance providers found it difficult to financially compete with LGMS in providing the same level of insurance cover or services.

Both the LGAQ and LGMS provide members access to specific tools, services, and resources via their members' portals. Recently a review was undertaken to determine what Branches/Sections within the Corporate Services Department regularly access and utilise either the LGAQ or the LGMS members' portals. The outcome of the review is shown in the below tables:

Corporate Services Department Areas regularly accessing	
Online Service/Resource/Tool	LGAQ members' portal
Delegations Register Service	Legal Services, Integrity and Complaints
Legislation Commentary Service	Legal Services, Integrity and Complaints, Finance, People and Culture
Legislation Compliance Service	Legal Services, Integrity and Complaints
Legal Opinion Service	Legal Services, Integrity and Complaints, Insurance and Risk
Conflict of Interest App	
Ready Set Go Performance Benchmarking	
Consultation Requests	
Motions	
Submissions	
Information Resources	Legal Services, Insurance and Risk
Podcasts Videos	
News and Updates	
Advocacy Action Plan	
Areas of Expertise	
Trade and Investment	
Family and Domestic Violence	
Environment and Natural Resource Management	
Waste Management	
Roads and Transport	
Water and Wastewater	
Planning and Development	
Emergency Management	

Corporate Services Department Areas regularly accessing	
Online Service/Resource/Tool	LGMS members' portal
Risk Management	Insurance & Risk Management
LGW Injury Management	Insurance & Risk Management
LGM Assets Risk Management	Insurance & Risk Management
LGW Workcare WH&S	People and Culture
LGMS Risk Maturity Assessment Framework	Risk Management
COVID-19 Risk Management	Risk Management
Cover	Insurance and Risk Management, People and Culture, Legal Services
Member Portfolio	Insurance and Risk Management
Snapshot	Insurance and Risk Management
LM Liability Cover	Insurance

LGM Assets Cover	Insurance
LGW Cover	People and Culture
LGM Assets Cover	Insurance
Community Cover	Insurance
LGMS Claims Claims Dashboard	Insurance
Scheme Claims	Insurance
Claims Lodgement	Insurance
Document Library – access to all scheme documents	Insurance and Risk Management
LGMS Publications	Insurance and Risk Management
Forms	Insurance
Useful Links	Insurance and Risk Management

Staff Comments regarding the value of membership portals

“The cover for PL is comprehensive and in an open market would not match the costs and service. Council have been part of this membership since about 2004, and in my time, I have witnessed the service improve, especially in the Insurance and Risk area.”

“It is possible to seek another insurer, however, the costs would be significantly higher than what we pay now, including the membership. This is the first year we have insured all of our policies with LGMS and for me personally, they have been extremely helpful. Opting to go to another insurer would have a massive impact on the current claims.”

“In the last 2 years, Council has added some significant assets to our portfolio, so the cost of the policy has increased, however I am confident in the next couple of years, the insurance cover will be worth being part of LGMS.”

“The LGAQ and LG Online services for the Local Government Acts (all acts) and the commentary is generally extremely valuable ... a lot of relevant commentary which is critical to the day to day legal work.”

“The updated delegations register is a relatively good ... the LG Legal Opinions are of value, in order to benchmark some of our legal opinions and useful in areas, which are not overly utilised from my point of view it is extremely valuable, the service to legal and governance in general.”

“Finance does utilise the commentary from King & Co in relation to the LGA & LGR and in the past have utilised the template resolutions and checklists for rates resolutions ...”

LGAQ’s Workforce Strategy Executive “leads some good discussions pre COVID and ... on the Skilling Qlders for work program (Trainees) each year. I don’t know if this would continue if we weren’t members.”

Membership Costs

The LGAQ website states that “while less than 20% of their revenue comes from member subscriptions, the LGAQ has for the past number of years fully rebated total subscriptions to councils who are a member of the LGAQ’s successful self-insurance schemes”¹.

Correspondence dated 1 July 2021 (refer Attachment 1) from the LGAQ has disclosed that “\$4.9 million will be returned to LGMS mutual scheme members through contribution rebates. For the fourth year in a row, these rebates will again substantially offset membership costs”.

Membership fees for the LGAQ have been stable for two (2) years. However, in the correspondence, they advised that there is a change to the council’s membership fee which is calculated by application of the membership formula which in large part assesses council’s expenditure and population, relative to other Queensland councils. The formula helps ensure costs are shared fairly across all members.

Council’s LGAQ Membership fee for 2021/2022 is \$385,393.00 inc GST:

Description	Exclusive of GST	GST	Amount
LGAQ Annual Membership Subscription (1.7.2021 to 30.6.2022)	204,955.45	20,495.55	225,451.00
LGAQ Services (including member online portal) (1.7.2021 to 30.6.2022)	117,656.36	11,765.64	129,422.00
Conference Levy – 2 Delegates	3,200.01	319.99	3,520.00
TOTAL:	\$325,811.82	\$32,581.18	\$385,393.00

As a member of LGM Liability, LGM Assets and LGW schemes, Council has been paid rebates which have reduced the overall premiums payable in relation to each scheme. In determining the benefit of LGAQ membership Council also needs to consider rebates applied by the LGMS schemes to Council

LGAQ correspondence dated 19 May 2020 (refer Attachment 2), advised Council had been the beneficiary of rebates sharing in \$18.6 million in surplus funds returned over the last four previous financial years. When these rebates are considered as an offset Council’s membership fees it helps to further reinforce the value of being a part of the LGAQ.

The below table summarises the benefits of the four financial years returned to Council:

¹ [LGAQ Website](#)

Member Net Contribution to LGAQ				
Year	LGAQ Member	LGAQ Membership Subscription✧	A Direct return from LGM and LGW Insurance Schemes*	Member Net Contribution to LGAQ
2016-2017	ICC	\$ 162,533	\$ (266,576)	(104,043)
2017-2018	ICC	\$ 176,977	\$ (81,619)	95,359
2018-2019	ICC	\$ 188,018	\$ (202,097)	\$ (14,079)
2019-2020	ICC	\$ 198,447	\$ (199,208)	\$ (761)
Total		\$ 725,975	\$ (749,499)	\$ (23,524)

✧ Excludes voluntary LGAQ Services Annual Subscription

* Includes surplus distributions and risk management rebates payable by LGM and LGW Insurance Schemes

At figures displayed exclude GST \$ (23,524)

Note 1: Membership Subscription Formula distributes aggregate subscription amount between councils on the following basis: 20% as an equal amount per council - "Flagfall Amount". 40% based on council population. 40% based on council expenditure budget

Points to Note re LGAQ and LGMS Membership Advantages

- Without a thorough review of the services LGAQ and LGMS memberships provide Councillors and staff, or how and why staff access the information on their portals, it is not possible to quantify the LGAQ memberships' value against the annual membership fees.
- A review of other state local government associations in Australia has not been undertaken to allow the council to benchmark the LGAQ's services and determine their value or appropriateness for Ipswich City Council.
- Other departments have not been surveyed to determine if they are accessing the two members' portals and if not why. Is there an organisational wide lack of knowledge of the services, resources available via both portals or is it a case of the services and resources not being appropriate for use by council officers?
- If membership to the LGAQ was cancelled how will staff be able to access the information, services, and resources they require to perform their responsibilities?
- There is an opportunity to undertake stakeholder relationship development and advocacy activities with the LGAQ given that the current CEO will retire in November 2021 and to inform them of the needs of Ipswich City Council and how they can assist by providing updated support, resources and training via their membership portal.

NOTE: *officers are currently assessing the benefits of continuing with LGW as Council's workers' compensation provider compared to other providers taking into consideration the rebate provided against the LGW premium.*

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

Risks associated with not approving the recommendation of this report relate primarily to Council being unable to access the LGM Liability, LGM Assets, or LGW (Local Government Workercare) insurance schemes or member portal services, resources, and information. Especially, when another cost-effective insurance provider/s, able to provide the same or better services, has not been identified or engaged by Council.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
Recommendation A states that the report be received, and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Council's membership of the Local Government Association of Queensland for the 2021-2022 financial year at a cost of \$385,393.00 (inc. GST) has been budgeted within the Council operational budget.

COMMUNITY AND OTHER CONSULTATION

Allocation of budgeted amount formed part of the annual budget deliberation process with the Mayor and Councillors.

The following Council Officers have also been consulted in the development of this report:

- Sylvia Swalling, A/General Manager, Corporate Services Department
- Jeffrey Keech, Chief Financial Officer, Corporate Services Department
- Tony Dunleavy, Manager, Legal and Governance (General Counsel)
- Wade Wilson, Manager, Executive Services, Coordination and Performance Department
- Kathy Jakimowicz, Senior Insurance and Risk Officer

CONCLUSION





LGAQ membership for the 2021/2022 financial year is due for payment. Membership of the LGAQ is required for a council to also be a member of LGMS.

Council's membership of the LGMS is current as of 1 July 2021 until 30 June 2022. Council accesses three LGMS insurance schemes, **LGM Liability, LGM Assets, and LGW (LG Workcare)**. A recent tender process did not identify any other external insurance provider/s who could financially compete in a Tender Process and provide Council the same level of insurance protection as LGMS.

A number of key Council areas have provided advice that they regularly access both the LGAQ and LGMS members' portals due to the expert local government focussed advice available and the quality of the advice and resources is high.

For these reasons, it is recommended that Council approve our membership of the Local Government Association of Queensland for the 2021-2022 financial year

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	LGAQ 1 July 2021 Correspondence  
2.	LGAQ correspondence dated 19 May 2020  

Angela Harms

CORPORATE GOVERNANCE MANAGER

I concur with the recommendations contained in this report.

Sylvia Swalling

ACTING GENERAL MANAGER CORPORATE SERVICES

"Together, we proudly enhance the quality of life for our community"



1 July 2021

Ms Sonia Cooper
Acting Chief Executive Officer
Ipswich City Council

Dear Sonia,

As we stride out through the second year of this local government term, it is very rewarding to look back on such an unusual time in local government to witness how well Queensland councils, and communities, have dealt with the varying challenges of 2020-2021.

Your Association continues to work diligently at securing additional State and Federal funding for the benefit of Queensland communities, negotiating relief for a range of legislative and regulatory obligations for members, and providing daily support as you navigate the complexity of COVID restrictions and relaxations.

Whether it be through member advocacy, tools for streamlining operations or achieving significant cost savings, we are committed to ensuring you can leverage every membership opportunity to advance the aspirations of your council and your community.

More welcome news

Rebates extended again. Sonia, as recently advised, \$4.9 million will be returned to LGMS mutual scheme members through contribution rebates. For the fourth year in a row, these rebates will again substantially offset membership costs.

What this means. Your LGAQ membership invoice will need to be paid in full. For councils entitled to LGMS rebates, these will be incorporated as an offset to your scheme contributions.

Enhanced benefits for members

Free Elected Member Update (EMU). We reconfirm our commitment to providing this long-standing program of value to all elected members and senior executives, at no cost. We are currently coordinating an EMU visit to your town or region and look forward to seeing you in the near future.

Engaging events calendar. From the heralded Waste Management forums through to the highly popular NRM forums, the successful Indigenous Leaders forums and the burgeoning LGx Communications and Media Conference, our events list - tailored to meet your ongoing and emerging priority issues – continues to evolve. Each year we carefully consider your needs to ensure we are bringing events and networking opportunities that are relevant, timely and affordable. Our vaunted Civic Leaders conference will also return in the first half of next year.

P 07 3000 2222
F 07 3252 4473
W www.lgaq.asn.au

Local Government House
25 Evelyn Street
Newstead Qld 4006

PO Box 2230
Fortitude Valley BC
Qld 4006

Local Government Association Of Queensland Ltd.
ABN 11 010 883 293 **ACN** 142 783 917



Investing in our members

The 2021-22 LGAQ budget continues our investment in the sectors future. Our ongoing work in the development of products, tools, services and support for our members in areas as critical as local government procurement (NexGen), governance (COI App and a new legislation commentary service) and operations (LG Sherlock and Jadu) will be complemented by the launch of a new members portal (LG Online) in the near future. Collectively these innovations provide Queensland councils with access to the most contemporary local government tools in the nation.

Members Contributions

Having held membership costs stable for the last two years, fees this coming financial year are increasing by 2.5% in aggregate.

How your fee is calculated. The change to your council's individual membership fee is calculated by application of the membership formula which in large part assesses your councils' expenditure and population, relative to other Queensland councils. The formula helps ensure costs are shared fairly across all members.

Sonia, as your proud Association of 125 years, we look forward to representing and supporting you in the year ahead.

Yours Sincerely,

A handwritten signature in black ink, appearing to be 'G. Hallam', written over a light grey rectangular background.

Greg Hallam AM
CHIEF EXECUTIVE OFFICER

REMINDER: The membership subscription fee listed above does not include other fees and charges such as the LGAQ services (including LG Online) subscription and annual conference charges.

Item 15.5 / Attachment 1.

TAX INVOICE



IPSWICH CITY COUNCIL
invoices@ipswich.qld.gov.au
PO BOX 191
IPSWICH QLD 4305

Invoice No: LG0075550
Date: 01/07/2021
Debtor Id: IPSW01

Attention:

Page : 1 of 1

Description	Exclusive GST	GST	Amount
LGAQ Annual Membership Subscription (1 July 2021 to 30 June 2022)	204,955.45	20,495.55	225,451.00
LGAQ Services (inc Member Online Portal) (1 July 2021 to 30 June 2022)	117,656.36	11,765.64	129,422.00
Conference Levy - 2 Delegates	3,200.01	319.99	3,520.00

Total Amount Due: \$325,811.82 \$32,581.18 \$358,393.00

PLEASE REMIT ALL EFT PAYMENTS TO

BSB: 084 004
ACC NO: 516 661 205
BANK NAME: NATIONAL AUSTRALIA BANK
ACC NAME: LOCAL GOVT ASSOC OF QLD IMPREST ACCOUNT
PLEASE EMAIL REMITTANCE ADVICE TO: accounts_receivable@lgaq.asn.au

This invoice is due and payable within 30 days of the Invoice Date
Please pay on this Invoice as no statement will be issued

Your Account Balance (excluding this invoice)

Aging	Current	30 to 60 days	60 to 90 days	90 + days
Amount	5,170.00	0.00	0.00	0.00

P 07 3000 2222
F 07 3252 4473
W www.lgaq.asn.au

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PO Box 2230
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Local Government Association Of Queensland Ltd
ABN 11 010 883 293 **ACN** 142 783 917

16243373



5 May 2020

Mr David Farmer
Chief Executive Officer
Ipswich City Council
PO Box 191
IPSWICH QLD 4305



Dear Mr Farmer

Queensland councils are stronger when they work together.

Helping councils come together is something the Local Government Association of Queensland (LGAQ) has been doing successfully for over 124 years.

We recognise that our 77 member councils are facing many challenges in responding to COVID-19 and that difficult days lie ahead. We thought it important in this climate to share some positive news.

Over 25 years ago, member councils first came together to establish a shared insurance scheme through the LGAQ to help better manage risk.

Over the years these schemes, for which the LGAQ acts as trustee, have grown in scale and importance. By working together member councils have helped reduce and smooth premiums, improve risk management practices and access specialist insurance cover that, in some cases, is not accessible elsewhere.

As a scheme owned by members, your council has also been the beneficiary of rebates sharing in \$18.6 million in surplus funds returned over the last four years.

When these rebates are considered as an offset to your annual council membership fees it helps to further reinforce the value in being a part of the LGAQ. The table below summarises the benefits recently returned to your council.

Member Net Contribution to LGAQ

Year	LGAQ Member	LGAQ Membership Subscription ^	Direct return from LGM and LGW Insurance Schemes*	Member Net Contribution to LGAQ
2016-2017	Ipswich City Council	\$ 162,533	\$ (266,576)	\$ (104,043)
2017-2018	Ipswich City Council	\$ 176,977	\$ (81,619)	\$ 95,359
2018-2019	Ipswich City Council	\$ 188,018	\$ (202,097)	\$ (14,079)
2019-2020	Ipswich City Council	\$ 198,447	\$ (199,208)	\$ (761)
Total		\$ 725,975	\$ (749,499)	\$ (23,524)

^ Excludes voluntary LGAQ Services Annual Subscription

* Includes surplus distributions and risk management rebates payable by LGM and LGW Insurance Schemes

All figures displayed exclude GST

Note 1: Membership Subscription Formula distributes aggregate subscription amount between councils on the following basis:
20% as an equal amount per council - "Flagfall Amount", 40% based on council population, 40% based on council expenditure budget

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16243373



You can again expect to receive a rebate in the coming financial year, and for the years ahead allowing you to focus council's energy on best responding to today's challenges.

As demonstrated by the success of the insurance schemes the LGAQ will continue to bring members together and work in support of helping the **next generation** of councils. We welcome your ongoing support and membership

Yours sincerely

Greg Hallam AM
CHIEF EXECUTIVE OFFICER

Doc ID No: A7452675

ITEM: 15.6

SUBJECT: MOTIONS FOR 2021 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND
CONFERENCE

AUTHOR: MANAGER, EXECUTIVE SERVICES

DATE: 3 AUGUST 2021

EXECUTIVE SUMMARY

This is a report concerning proposed motions to be submitted to the 2021 Local Government Association of Queensland (LGAQ) Annual Conference.

RECOMMENDATION/S

- A. That Council approve Motion 1 as detailed in Attachment 1 of the report by the Manager Executive Services dated 3 August 2021 to be submitted to the 2021 LGAQ Conference.**
- B. That Council approve Motion 2 as detailed in Attachment 2 of the report by the Manager Executive Services dated 3 August 2021 to be submitted to the 2021 LGAQ Conference.**
- C. That Council approve Motion 3 as detailed in Attachment 3 of the report by the Manager Executive Services dated 3 August 2021 to be submitted to the 2021 LGAQ Conference.**

RELATED PARTIES

- Mayor and Councillors
- Chief Executive Officer
- Executive Leadership Team

IFUTURE THEME

Vibrant and Growing

PURPOSE OF REPORT/BACKGROUND

Each year local governments have the option of submitting motions on particular matters of concern to the LGAQ Conference for debate and follow up. These motions consist of either Part 1 or Part 2 motions. Part 1 motions are a review of LGAQ's Policy Statement and Part 2 motions are any new motions for discussion and consideration at the conference.

It is a requirement that any motions forwarded to the LGAQ for inclusion on the conference agenda need to have been approved by Council prior to submission. Submission of motions

for the 2021 LGAQ Conference close on Monday, 16 August 2021 and the attached motion/s will be tentatively submitted prior to this date pending the matter being resolved by the council. Confirmation that the motion is approved by council is required before it is deemed eligible to proceed to be considered at the conference.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

Council has an obligation to contribute towards the continuous improvement of Local Government. It is considered appropriate for us to contribute by putting forward issues that are both important to Ipswich and other Local Governments in Queensland.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The decision to endorse a motion supporting future advocacy for another organisation.
(b) What human rights are affected?	Nil
(c) How are the human rights limited?	There will be no impact to human rights as the proposed motion/s does not make a decision and only endorses another government organisation to be lobbied.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	N/A
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications associated with this report.




COMMUNITY AND OTHER CONSULTATION

The attached motions have been socialised with the Mayor, Councillors, Chief Executive Officer and the Executive Leadership Team.

CONCLUSION

The Local Government Association of Queensland (LGAQ) have called for motions for their annual conference being held in October. A council decision approving any motion is required in order for the motion to be considered by member councils at the annual conference.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Motion 1 - School Supporting Infrastructure Standards ↓ 
2.	Motion 2 - New schools and their impact on the broader transport network ↓ 
3.	Motion 3 - Inclusion of regional infrastructure plans in regional planning process ↓ 

Wade Wilson

MANAGER, EXECUTIVE SERVICES

I concur with the recommendations contained in this report.

Barbara Dart

ACTING GENERAL MANAGER COORDINATION AND PERFORMANCE

“Together, we proudly enhance the quality of life for our community”



2021 Annual Conference - Motions Template

Please use this template to prepare and submit your motion using the link below.
Please use text only – no images or tables.

Submitting Council (required)	Ipswich City Council
Supporting ROC (if applicable)	
Category (required)	Planning and Development
Council resolution # (required)	
Date of council resolution (required)	19/08/2021
Title of motion (required)	New School Supporting Site Infrastructure Standards and Process for Transfer to Council
Motion (required)	That the LGAQ make representations to the State Government, specifically the Department of Education, for a new agreement between the two parties which addresses the required design standards, construction methods and handover processes of new school supporting site infrastructure which is intended to be transferred to Council for future operation and maintenance.
Background (required) 350 word limit	<p>New schools delivered by the Department of Education (DoE), and their delivery partnership agreements, via the Ministerial Infrastructure Designation (MID) process are opening on day one with significant operational and maintenance issues with their supporting site infrastructure (i.e. site access intersections, off-street car parking, pathways, lighting and drainage etc.).</p> <p>The DoE is requiring Councils to take on these operational and maintenance burdens which are the result of inadequate design which sometimes does not meet Queensland or Australian standards, poor construction methods or poor quality management procedures and recordkeeping. There have been examples when car parking numbers and lighting standards have not been met and when 'As-constructed' drawings could not be provided to Council as part of the handover of facilities.</p>



	<p>As this infrastructure is internal or frontage works to the site, it is generally not covered by the <i>1997 Guidelines on Arrangements for Infrastructure External to State Government Sites and Non-State Schools</i>. The design of school transport infrastructure should be guided by the <i>TMR Planning for Safe Transport Infrastructure in Schools</i> document which provides good guidance and then refers to Australian Standards and Austroads for requirements such as carpark numbers and design etc.</p> <p>However, it does not appear that all school designs are adhering to this guideline and the document does not specifically cover other infrastructure elements such as lighting, drainage, pavements, construction practices, documentation, quality management and inspections. Additionally, through the MID process, the Minister only has to be satisfied that the site design has considered the TMR guideline and Council concerns. Meaning, there is no way for Councils to require an acceptable standard of facility prior to accepting the transfer of infrastructure to their jurisdiction.</p>
<p>What is the desired outcome sought? (required)</p> <p>350 rd limit</p>	<p>In order to ensure that this infrastructure is built and handed over to an acceptable standard, some Councils are requesting that the school sites submit an Operational Works development application. This means that the infrastructure which is to be transferred to Council in the future would be subject to the standards and requirements of the relevant Planning Scheme. However, to date this has only been executed 'in good faith' in some specific circumstances. Feedback from DoE planning, design and construction contractors has been that they would consider following Council Operational Works development application processes, however project timeframes do not align with the Council application, assessment, approval and inspection process.</p> <p>If DoE project timeframes do not allow for the inclusion of an Operational Works development application, a new agreement (separate from the <i>1997 Guidelines on Arrangements for Infrastructure External to State Government Sites and Non-State Schools</i>) needs to be created between both parties which outlines the minimum required standards and processes that must be followed prior to any transfer of new school supporting site infrastructure to Council jurisdiction.</p> <p>It must cover such elements as:</p> <ul style="list-style-type: none"> - Compliance with the <i>TMR Safe Planning for Safe Transport Infrastructure in Schools</i>; - Lighting - Drainage - Pavements



- Construction practices
- Documentation
- Quality Management
- Inspections

The new agreement must also be of a certain weight so as to inform any DoE delivery partnership agreement and project timeframes, and require any contractors to follow the agreement prior to the transfer of school supporting site infrastructure to Council.



Policy Executive endorsed motions for the 2021 LGAQ Annual Conference

Federal Government

1. The LGAQ calls on the Federal Government to restore Federal Assistance Grants to at least 1% of Commonwealth Taxation Revenue to address the serious financial sustainability issues experienced by all councils.
2. The LGAQ calls on the Federal Government to restore the voice of local communities by giving local government full membership of the National Cabinet and a guaranteed seat in other National Ministerial forums.
3. The LGAQ calls on the Federal Government to provide \$200 million per year for four years for targeted disaster mitigation and to future-proof community infrastructure.
4. The LGAQ calls on the Federal Government to allocate \$100 million per year for five years to increase housing supply in remote and discrete Aboriginal and Torres Strait Islander communities.

State Government

5. The LGAQ calls on the State Government to amend the *Civil Liabilities Act 2003* to strengthen indemnity provisions and address concerns that the Goondiwindi v Tait case has created for councils with RMPCs.
6. The LGAQ calls on the State Government to urgently amend the *Local Government Act 2009* and the *City of Brisbane Act 2010* to address the unintended consequences of current Conflict of Interest requirements that continue to negatively impact the ability of councillors to effectively represent their communities.
7. The LGAQ calls on the State Government to maintain Works for Queensland funding at \$100 million a year for the next four years.
8. The LGAQ calls on the State Government to maintain SEQ Stimulus Funding at \$50 million per year for the next four years.

August 21
Tony Dileo



ILF Motions

9. The LGAQ lobby the state government and the National Indigenous Australians Agency to establish and periodically release to councils the relevant data sets for each local government area against each of the Closing the Gap targets.
10. That the LGAQ lobby the Federal Government to work with the Office of the Registrar of Indigenous Corporations to establish a mechanism for regularly informing and educating Prescribed Bodies Corporate across Australia on any legislation, regulatory changes, governance and performance arrangements, and to ensure that a similar mechanism is in place at state level to inform Deed of Grant in Trust trustees.



2021 Annual Conference - Motions Template

Please use this template to prepare and submit your motion using the link below.
Please use text only – no images or tables.

Submitting Council (required)	Ipswich City Council
Supporting ROC (if applicable)	
Category (required)	Planning and Development
Council resolution # (required)	
Date of council resolution (required)	19/08/2021
Title of motion (required)	NEW SCHOOLS AND THEIR IMPACT ON THE BROADER TRANSPORT NETWORK
Motion (required)	That the LGAQ make representations to the State Government, for an updated agreement between the two parties which addresses the gaps in external infrastructure delivery associated with new schools to mitigate potential impacts on the broader transport network.
Background (required) 350 word limit	<p>The motion relates specifically to the <i>Guidelines on Arrangements for Infrastructure External to State Government Sites and Non-State Schools (1997)</i>, which were established with the aim of identifying responsibility for the provision of “State community infrastructure” and “non-State school”, and its associated external services and facilities.</p> <p>Under the 1997 Guideline, roles and responsibilities are outlined for the provision of external transport infrastructure. Currently, the State Government are required to prepare a traffic report as part of a Ministerial Infrastructure Designation (MID) process to identify potential impacts of the development on the external road network and to inform the associated infrastructure requirements.</p> <p>Historically, the traffic reports prepared by the State Government have been basic in nature and often do not highlight the full impacts that new schools will have on the safety and efficiency of the existing local transport network. Whilst local governments have the</p>



	<p>opportunity to make comment on the State Government's traffic report, the Minister only has to be satisfied that a Council's concerns have been considered, before making a decision on an approval.</p> <p>There have been examples in the City of Ipswich, whereby the impacts to the external transport network have been inadequately addressed, although receiving comments from Council highlighting potential issues. This often leaves Councils with a transport network that is not fit-for-purpose, resulting in unacceptable traffic and parking outcomes and with the additional work and financial burden of addressing the traffic impacts generated by the school. It is also often below the expectation of the school and the general community using the transport network to access the school.</p> <p>This has implications on the capital works program of Councils from a budgetary and delivery perspective. The need to deliver external roadworks associated with school access has the potential to fast-track previously unplanned works and delay investment in other local government priority projects.</p> <p>Council understands that the State are currently planning for a number of new schools within the City of Ipswich which are likely to require significant upgrades to the existing transport network to provide safe and efficient access for the schools.</p>
<p>What is the desired outcome sought? (required) 350 rd limit</p>	<p>It is recommended that the 1997 Guideline be updated to firstly remove the financial obligation of local governments to deliver external transport infrastructure to support new school developments. This has a severe impact from a budgetary perspective, as well as timely delivery of programmed priority transport upgrades.</p> <p>It is also recommended that more detail be provided in the updated guideline as to what forms part of a 'traffic report'. At a minimum, a Transport Impact Assessment should be prepared in accordance with TMR's <i>Guide to Traffic Impact Assessment</i> to understand the potential impacts that the development will have on the transport network, as well as identifying a series of mitigation measures to ensure that the network operates safely and efficiently with the proposed development.</p> <p>Impacts on the local road network generated from new school developments should be identified and mitigated like any other development. It is unreasonable that the financial and operational burden of a network that is not fit-for-purpose be placed on local government.</p>

August 21
Tony Dileo



Policy Executive endorsed motions for the 2021 LGAQ Annual Conference

Federal Government

1. The LGAQ calls on the Federal Government to restore Federal Assistance Grants to at least 1% of Commonwealth Taxation Revenue to address the serious financial sustainability issues experienced by all councils.
2. The LGAQ calls on the Federal Government to restore the voice of local communities by giving local government full membership of the National Cabinet and a guaranteed seat in other National Ministerial forums.
3. The LGAQ calls on the Federal Government to provide \$200 million per year for four years for targeted disaster mitigation and to future-proof community infrastructure.
4. The LGAQ calls on the Federal Government to allocate \$100 million per year for five years to increase housing supply in remote and discrete Aboriginal and Torres Strait Islander communities.

State Government

5. The LGAQ calls on the State Government to amend the *Civil Liabilities Act 2003* to strengthen indemnity provisions and address concerns that the Goondiwindi v Tait case has created for councils with RMPCs.
6. The LGAQ calls on the State Government to urgently amend the *Local Government Act 2009* and the *City of Brisbane Act 2010* to address the unintended consequences of current Conflict of Interest requirements that continue to negatively impact the ability of councillors to effectively represent their communities.
7. The LGAQ calls on the State Government to maintain Works for Queensland funding at \$100 million a year for the next four years.
8. The LGAQ calls on the State Government to maintain SEQ Stimulus Funding at \$50 million per year for the next four years.

August 21
Tony Dileo

4



ILF Motions

9. The LGAQ lobby the state government and the National Indigenous Australians Agency to establish and periodically release to councils the relevant data sets for each local government area against each of the Closing the Gap targets.
10. That the LGAQ lobby the Federal Government to work with the Office of the Registrar of Indigenous Corporations to establish a mechanism for regularly informing and educating Prescribed Bodies Corporate across Australia on any legislation, regulatory changes, governance and performance arrangements, and to ensure that a similar mechanism is in place at state level to inform Deed of Grant in Trust trustees.

August 21
Tony Dileo



2021 Annual Conference - Motions Template

Please use this template to prepare and submit your motion using the link below.
Please use text only – no images or tables.

Submitting Council (required)	Ipswich City Council
Supporting ROC (if applicable)	
Category (required)	Infrastructure, Economics and Regional Development
Council resolution # (required)	TBC
Date of council resolution (required)	19/08/2021
Title of motion (required)	Inclusion of Regional Infrastructure Plans in the regional planning process.
Motion (required)	The LGAQ calls on the State Government to include regional infrastructure plans as a key component of each of Queensland Regional Plan.
Background (required) 350 word limit	<p>Many high growth councils across Queensland are grappling with the same challenge, managing the impacts of a rapidly growing region without the vital infrastructure needed to support sustainable growth.</p> <p>South East Queensland, the epicentre of Queensland's growth, is a clear example of this issue. <i>Shaping SEQ</i> forecasts the region will grow from 3.4 million to 5.3 million by 2041. Most of this growth will be outside Brisbane, putting pressure on the need for better public transport links, as well as community and social infrastructure.</p> <p>As growth continues to outstrip infrastructure delivery, particularly in public transport, the financial impacts build. Infrastructure Australia predicts traffic congestion in the south-east alone will cost the Queensland economy more than \$6 billion a year by 2031.</p> <p>Currently, more than 80 percent of South East Queensland's commuters rely on private vehicles as their primary mode of</p>



	<p>transport. Given the lack of transport investment across the region, this is unlikely to improve in the coming decades.</p> <p>The Council of Mayors (SEQ) anticipates a successful proposal to host the 2032 Olympic and Paralympic Games will act as a catalyst to address this issue. However, this needs to be delivered through strategic and coordinated planning, alongside the region's growth, to 2032 and beyond.</p> <p>This motion proposes to incorporate regional infrastructure plans within the regional planning process, further aligning infrastructure funding and delivery with the growth and demands anticipated of each region.</p> <p>This would not only de-politicise the process but could address many of the community's concerns with growth by ensuring the necessary infrastructure is delivered in line with population growth.</p> <p>By fostering greater alignment between state and local governments, this could provide a strong advocacy position to seek support from the Commonwealth. Regional plans, incorporating infrastructure, would create a solid foundation on which to build City / Regional Deals or similar joint funding mechanisms.</p> <p>This is an important motion not only for the south-east but across Queensland. Whether it is securing water resources, digital connectivity, power supply or transport, these investments should be considered alongside the regional planning process to ensure liveable and prosperous regions for Queensland.</p>
<p>What is the desired outcome sought? (required) 350 word limit</p>	<ul style="list-style-type: none"> - Inclusion of regional infrastructure plans, scheduled to be rolled out in late 2021 and 2022, into future reviews and delivery of each Regional Plan. - More equitable allocation of infrastructure investment to match the forecast growth and demand of each region. - Firm targets shared by state and local governments in accommodating growth as well as the delivery of supporting infrastructure.



Policy Executive endorsed motions for the 2021 LGAQ Annual Conference

Federal Government

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August 21
Wilson Crawley

4



ILF Motions

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August 21
Wilson Crawley

Doc ID No: A7469546

ITEM: 15.7

SUBJECT: NOTICE OF MOTION RESPONSE - COUNCILLOR LOCAL OFFICE SPACE

AUTHOR: MANAGER, EXECUTIVE SERVICES

DATE: 10 AUGUST 2021

EXECUTIVE SUMMARY

This report is the initial response from the organisation to the notice of motion from Deputy Mayor Nicole Jonic that was adopted at the 22 July 2021 Ordinary Council Meeting.

RECOMMENDATION/S

- A. That Council note that officers have been working to assess and document the implications of the Council's resolution on 22 July 2021.**
- B. That a Councillor workshop be held for Councillors on 7 September 2021 to discuss the implications that will be advised by officers and to consider the preferred approach to local office space in existing Council facilities.**
- C. That following a workshop, a report be presented no later than the October 2021 Ordinary Council Meeting with options to provide a long-term solution to establish Councillor local office space at Springfield Central, Redbank Plains and Rosewood libraries.**
- D. That officers continue to support Councillors wishing to utilise the existing spaces on an as required basis in the short term.**

RELATED PARTIES

- Mayor and Councillors
- Executive Leadership Team

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

At the Council Ordinary Meeting held 22 July 2021, Council resolved:

- A. *That Council establish suitable local office spaces at Springfield Central, Redbank Plains and Rosewood Libraries for use by Councillors to meet with local residents, businesses, and community organisations.*
These spaces will be available on a permanent basis:
- *To ensure Councillors maintain a presence and are available in the community they represent to hear about local issues important to residents and to make it easier for community members to provide feedback on these issues and the performance of Council;*
 - *To improve access, availability and facilitation of meetings for residents with their elected representatives; and*
 - *To provide increased confidentiality for residents and allow for improved security of personal information to guard against loss, unauthorised access, or other forms of misuse.*
- B. *That Council implement these spaces using existing infrastructure, without additional commercial lease expenditure, to Council by end of August 2021.*
- C. *That appropriate administrative support be made available at these locations as required, utilising existing resource allocations.*
- D. *That section 9.5 of the Councillor Expenses Reimbursement and Administrative Support Policy be amended as follows:*
- *Remove paragraphs 9.5(ii) and 9.5(iii) and replace with:*
 - (ii) *Shared office facilities, located within the Council Administration Building, will be provided for the other Councillors. Dedicated multipurpose office and meeting space will be provided at suitable Council Customer Service Centres and library facilities.*
 - (iii) *Access to dedicated Councillor meeting rooms will be provided within the Council Administration Building. In addition, access to dedicated multipurpose office and meeting space will be available at Council's Customer Service Centres and library facilities.*

Resulting from this, officers have commenced assessing and documenting the implications of the delivery of suitable office spaces at the nominated sites as well as considering required policy changes to the Councillor Acceptable Requests and Staff Interaction Policy.

The positive implications of the Council's decision including improved access, availability and facilitation of meetings for residents with their elected representatives, increased confidentiality for residents and improved security of personal information are clear and agreed. In order to implement these spaces using existing infrastructure, depending on the option chosen, the implications include: reduced meeting room and events spaces for broader community use; reduced space for library customers; construction and fit-out costs; and the requirement for Council policy change to enable shared access to staff work spaces, in particular for use of kitchen and bathroom facilities.

Consistent with the discussion during the meeting, the organisation is preparing a response for the Council with costed options for implementation of a solution that will deliver what has been resolved.

Following an initial investigation into the practicality of the resolved delivery timeframes, the organisation is advising the Council that additional time is required to provide costed options for further consideration.

This report recommends a Councillor workshop be held on 7 September 2021 to discuss the implications that will be advised by officers and to consider the preferred approach to local office space in existing Council facilities.

To facilitate the intent of the original motion, possible temporary work locations have been identified as an interim solution that will be available for use immediately. It should be noted however that with the ongoing COVID-19 social distancing restrictions, capacity of the interim options may be quite limited.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009

RISK MANAGEMENT IMPLICATIONS

There is an elevated risk of not delivering a workable solution if a thorough analysis is not carried out prior to implementation

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The decision is to seek endorsement for a particular direction for the organisation to implement a solution.
(b) What human rights are affected?	Nil
(c) How are the human rights limited?	N/A
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	N/A
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Budgetary implications and any costs associated with the delivery of the resolution will be provided as part of a future report to council.

COMMUNITY AND OTHER CONSULTATION

Consultation has been undertaken with the Executive Leadership Team. Further consultation with the Councillors wishing to utilise these facilities is proposed to ensure both a space that meets their requirements and a solution that is cost effective.

CONCLUSION

The recommendations made are proposed to ensure that council is able to deliver a suitable and cost-effective solution that meets the needs of the elected representatives and residents.

Wade Wilson

MANAGER, EXECUTIVE SERVICES

I concur with the recommendations contained in this report.

Sonia Cooper

ACTING CHIEF EXECUTIVE OFFICER

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A7454141

ITEM: 15.8

SUBJECT: PROCUREMENT: HIRE OF WASTE COLLECTION / COMPACTION VEHICLE

AUTHOR: CONTRACTS OFFICER

DATE: 4 AUGUST 2021

EXECUTIVE SUMMARY

This is a report concerning the hiring of one (1) waste collection and compaction vehicle (vehicle) to assist in addressing waste collection service demand. Council are proposing entering a 12-month contract with Bucher Municipal PTY LTD with the option of a six-month extension for a total contract value of \$150,000.00 (GST Exclusive). The vehicle will be utilised daily and will assist in addressing the immediate volume of work whilst fleet capital procurement is undertaken.

RECOMMENDATION

- A. That pursuant to Section 235(a) of the *Local Government Regulation 2012* (Regulation), Council resolve that the exception applies as it is satisfied that there is only one supplier who is reasonably available for the provision of the immediate hire of one (1) hire waste collection and compaction vehicle.
- B. That Council enter into a contractual arrangement (Council file reference 17103) with Bucher Municipal PTY LTD, at an approximate purchase price of \$150,000.00 excluding GST over the entire term, being an initial term of one (1) year, with options for extension at the discretion of Council (as purchaser), of an additional six (6) month term.

RELATED PARTIES

No conflict of interest declarations in relation to the proposed recommendations have been made. The related party for the immediate hire of one (1) hire waste collection and compaction vehicle is Bucher Municipal PTY LTD (ABN 68 004 992 090).

IFUTURE THEME

Natural and Sustainable

PURPOSE OF REPORT/BACKGROUND

Ipswich is experiencing some of the most significant population growth of any local government area in Queensland. As a result, the demand for waste services is significantly increasing as new properties, or households, are established. Data suggests the growth of services equates to an additional seventy-five (75) new properties per week. In order for

Ipswich Waste Services (IWS) to meet this demand for increased servicing, future additional resources will be required. As noted in the Executive Leadership Team Meeting dated 9 November 2020, this includes staffing levels and fleet scale (Internal document ID No. A6558318).

Weekly growth in demand is placing additional strain on current aging fleet collection vehicles. Noting that the existing fleet is now required to collect around 30% more bins per week than when it was originally purchased, and any notational spare capacity has long been used up. Excess service demand is maintained through overtime. The capital replacement program is underway for the replacement of the side arm collection fleet over the next one (1) to two (2) years. The first stage of this, the procurement for an initial sixteen (16) vehicles, is currently being undertaken and is in the at market phase. Whilst planning and procurement is underway to address the aging fleet, there is an immediate need and opportunity to alleviate some of the strain on the current fleet and any opportunity to address this is being explored.

Currently available to Council is a suitable side arm collection and compaction vehicle that IWS have previously undertaken operational trials with. This vehicle was offered to Council by the Supplier as a trial at no cost to Council. This is not an uncommon practice in the waste industry: Suppliers of these specialised types of vehicle offer both the private sector and local governments no cost trials, in part for the demonstration of their products capabilities and new technologies, in addition to receiving end user feedback for their product development and refinement.

In January of 2021 an alternate Supplier proposed and offered IWS a similar side arm collection and compaction vehicle for a trial period. This vehicle was not put to operational use, as at the time, not all elements of the safety assessment could be met. The vehicle was returned to the Supplier.

Bucher approached Council in May of 2021 with a trial offer. The Supplier, at their cost, installed and made compatible the in-vehicle monitoring systems (IVMS) and in consultation with the IWS Workplace Safety and Wellbeing Partner, a significant assessment was undertaken to ensure the vehicle met Council's stringent safety requirements for this type of vehicle. Following this the vehicle was utilised by IWS for a period of approximately three (3) weeks and returned to the Supplier. Additionally, this vehicle is the same make as the majority of the existing fleet, ensuring familiarity of controls across the driver pool.

At or about the same time IWS made inquiries to ascertain if that specific vehicle could be subject to a long-term rental agreement. The Supplier, at the time, noted the vehicle was booked in the short term for other trials but would be available in the near future for such an arrangement. This same vehicle is currently being trialled by the Townsville City Council. The Supplier further noted that the vehicle will only remain in its current compatible state (with IWS systems and safety requirements) for a short period of time. Therefore, Council has a limited period of time to secure the use of the vehicle.

There is only one supplier who is reasonably available for the provision of the immediate long term hire of a specialised vehicle of this nature, that is compatible with IWS operations,

at the specification required and that has undertaken a significant assessment to meet work health and safety requirements.

Although there are other Suppliers of side lift waste and compaction vehicles, any alternate vehicle would require significant customisation to meet Council's operational and safety requirements. By seeking exemption of going to market, Council has the immediate opportunity to hire direct from the manufacturer, essentially a 'pre-approved' fit for purpose vehicle. Further there are a number of Resource Recovery Employees (FTE Drivers) that have undertaken driver induction (by the Supplier) specific to the vehicle and are familiar with the vehicle's safe operation.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Act 2009
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The identified risks of not implementing the recommendations within this report include:

- Potential impacts to domestic waste collection services or an increased missed bin service rate on high demand days of service
- Reputational risk for Council if services are impacted and / or Council unable to fulfil a legislated requirement to collect waste
- Potential impacts to domestic waste collection services or an increased missed service rate on high demand days of service
- Inability of Council to fulfill, in full its legal requirements to collect and manage waste
- Potential for driver fatigue and rushing, contributing to increased safety incidents or accidents.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	The decision to enter into a contractual arrangement.
(b) What human rights are affected?	No human rights are affected as the contract is with a Proprietary Limited Company.
(c) How are the human rights limited?	N/A

(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	N/A
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

Estimated financial implications are based on the received daily, weekly, and monthly hire rates. Monthly hire rates (with stated maximum hours) are significantly discounted in comparison to a flat day rate. The proposed agreement is inclusive of all servicing and monthly checks of the truck and compactor and tyres if applicable. The incurred monthly hire costs will be absorbed within the existing Resource Recovery operational expenditure budget.

For budget purposes, internally IWS are currently charged a daily hire rate for each fleet waste vehicle provided by Fleet Services. The proposed contract hire rate is commensurate with current internal charges.

It is envisaged that this vehicle will immediately increase serviceability of the fleet, reduce overtime across driver pool and be heavily utilised on a daily basis.

COMMUNITY AND OTHER CONSULTATION

Internal stakeholders consulted in preparing and in support of report and recommendations include.

- Resource Recovery Operations Coordinator.
- Resource Recovery Manager.
- Manager, Environment and Sustainability.

There is general consensus via comments received through consultation that this additional vehicle is critical, as a contributor to the immediate requirement to maintain service levels while the processes of both the procurement of replacement vehicles is conducted, and overall fleet requirements (including actual numbers of trucks required) are identified and confirmed.

CONCLUSION

There is only one (1) reasonable Supplier that can offer the immediate hire / provision of a specialised vehicle of this nature: that being side lift waste collection and compaction vehicle. This specific vehicle has been assessed by internal stakeholders, from an operational perspective and safety perspective. It will provide immediate support in the delivery of critical frontline services and contribute significantly in the short term to business continuity.

It is recommended Council resolve that Section 235(a) of the *Local Government Regulation 2012* applies as it is satisfied that there is only one supplier who is reasonably available for the provision of the immediate hire of one (1) hire waste collection and compaction vehicle.

Mark Benson
CONTRACTS OFFICER

I concur with the recommendations contained in this report.

Juliana Jarvis
GOODS AND SERVICES CATEGORY MANAGER

I concur with the recommendations contained in this report.

Richard White
MANAGER, PROCUREMENT

I concur with the recommendations contained in this report.

Kaye Cavanagh
MANAGER, ENVIRONMENT AND SUSTAINABILITY

I concur with the recommendations contained in this report.

Sean Madigan
ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

“Together, we proudly enhance the quality of life for our community”

Doc ID No: A7427332

ITEM: 15.9

SUBJECT: MONTHLY FINANCIAL PERFORMANCE REPORT - JULY 2021

AUTHOR: CHIEF FINANCIAL OFFICER

DATE: 6 AUGUST 2021

EXECUTIVE SUMMARY

This is a report concerning the Council's financial performance for the period ending 31 July 2021, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION/S

That the report on Council's financial performance for the period ending 31 July 2021, submitted in accordance with section 204 of the *Local Government Regulation 2012*, be considered and noted by Council.

RELATED PARTIES

Not applicable

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

This report outlines the financial results for Ipswich City Council as at 31 July 2021.

The total Net Result (including capital revenue) for Ipswich City Council as at 31 July 2021 is \$11.4 million compared to the year to date (YTD) budget of \$7.6 million.

Council's operating surplus (excluding capital revenue) is approximately \$2 million compared to the YTD Budget deficit of \$0.1 million, which traditionally is a result of timing differences as it very difficult to forecast revenue and expenses for the first month of the financial year.

Overall, capital expenditure including the Nicholas Street Redevelopment for the month was \$13.2m. Asset donations as at 31 July 2021 are \$1.8 million over the YTD budget.

Revenue

Operating revenue is approx. \$475k (1.8%) over budget primarily as a result of the timing of operational grant revenues received, slightly additional fees and charges revenue, and other revenue.

Operational grants have been received earlier than budgeted including the Brisbane Valley Rail Trail Connector Design and Construction and the Flood Intelligence System

Rates and utilities, and fees and charges revenue are tracking slightly above budget for July.

Donated asset revenue is approximately \$1.6 million over budget YTD. This primarily relates to application revenue which includes a significant development application at Spring Mountain.

Expenses

Operating expenses for July are approximately \$1.5m below budget primarily due to budget phasing differences. Employee expenses including labour contracts are under budget by approximately \$300k and material and services by \$900k.

Employees' expenses are under budget, as referred to above, as a result of a \$100k accrual that was reversed in July and will be readjusted in the August period. Finance is continuing to review the causes of the further variances between actuals and budget (including vacant positions currently being recruited, for example ICT Branch).

Materials and services (excluding labour contracts) are under budget \$0.9 million YTD. \$0.3 million relates to CCED primarily in the City Events Branch and the Libraries and Customer Service Branch. \$0.3 million relates to IED primarily in the Environment and Sustainability Branch and the Asset Services Branch relating to project timing and fleet maintenance expense cycles. \$0.2 million relates to a minor delay in the delivery of the Marketing and Events program of works.

Other expenses and internals are tracking on budget for the month of July. Depreciation is slightly below the budget for the month.

Capital Expenditure

The total YTD capital expenditure (including the Nicholas Street redevelopment) is \$13.2 million compared to a budgeted \$16.9 million.

IED capital expenditure in the month was \$4.9 million compared to a forecasted \$5.8 million. The underspend of \$0.9 million primarily relates to delays in the transport and traffic program including the Springfield Parkway. Project progress will continue to be monitored.

Cash Balances

Council's cash and investment holdings continue to be above forecast primarily due to the additional higher opening cash from financial year-end.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:
Local Government Regulation 2012

RISK MANAGEMENT IMPLICATIONS

The variances for July are anticipated to be primarily timing differences. Finance will continue regular reporting, including annual leave taken against budget, to the Executive Leadership Team as part of continued monitoring of FTEs, vacancies, and forecast employee expenses for the year.

Finance will work with the Nicholas Street Precinct Team in relation to the forecast timing of expenditure for the capital projects and budget phasing. Regular analysis of capital programs will continue to be undertaken to confirm project progress over the next few months.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS
RECEIVE AND NOTE REPORT
The recommendation states that the report be received, and the contents noted. The decision to receive and note the report does not limit human rights. Therefore, the decision is compatible with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

There are no specific implications as a result of this report.



COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation. Analysis and explanations of the variances are undertaken in conjunction with the various departments.

CONCLUSION

Regular reporting and monitoring of expenditure will continue on a monthly basis as part of Council's regular governance and reporting processes.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Monthly Performance Report July 2021  
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Jeffrey Keech
CHIEF FINANCIAL OFFICER

I concur with the recommendations contained in this report.

Sylvia Swalling
ACTING GENERAL MANAGER CORPORATE SERVICES

“Together, we proudly enhance the quality of life for our community”



Ipswich City Council

Performance Report

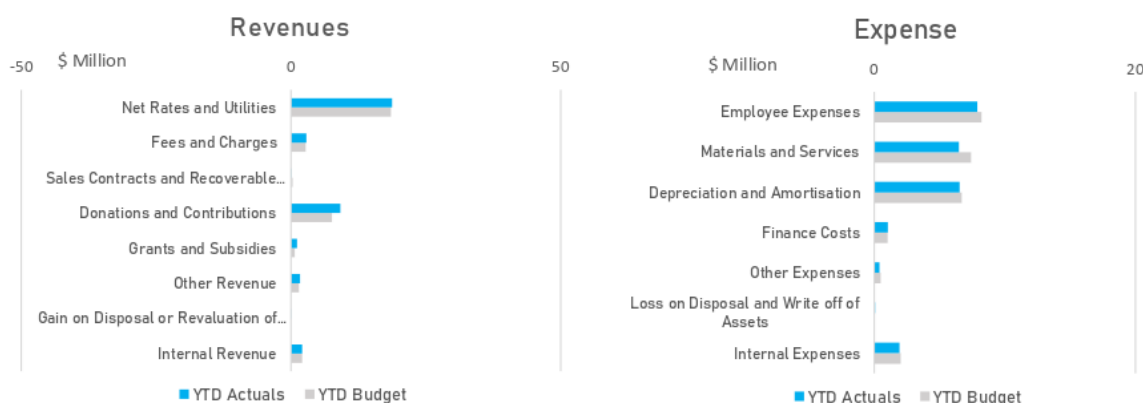
JULY 2021

FINANCIAL EXECUTIVE SUMMARY

JULY 2021

	YTD				Annual Current Budget \$'000s
	Actuals	Current Budget	Variance	Variance	
	\$'000s	\$'000s	\$'000s	%	
Operating Revenue	26,270	25,795	475	1.8%	330,522
Operating Expense	24,285	25,853	1,568	6.1%	332,349
Operating Surplus/(Deficit)	1,985	(58)	2,043	(3,522.4%)	(1,827)
Capital Revenue	9,504	7,611	1,893	24.9%	100,919
Other Capital Income (Asset disposals)	(87)	0	(87)	N/A	0
Capital Loss (Asset write-off)	11	0	(11)	N/A	0
Net Result	11,391	7,553	3,838	50.8%	99,092

Construction Program and Asset Purchase	10,624	11,567	943	8.1%	115,208
CBD	2,555	5,308	2,754	51.9%	40,391
Donated Assets	7,579	5,809	(1,770)	(30.5%)	69,716
Total Capital Expenditure	20,758	22,684	1,926	8.5%	225,315

**Net Result**

The total Net Result (including capital revenues) for Ipswich City Council as at 31 July 2021 is \$11.4 million compared to the YTD budget of \$7.6 million. Council's operating surplus (excluding capital revenue) is approximately \$2 million compared to the YTD budget deficit of \$0.1 million.

Operating revenue is \$0.5 million above the YTD Budget

The \$0.5 million variance is made up of: net rates and utilities \$204k over budget, fees and charges \$133k over budget, operational grant revenue \$109k over budget, other revenue \$285k over budget, sales contracts and recoverable works \$204k under budget, interest revenue \$58k under budget and internal revenue \$7k over budget. These items are discussed further in this report.

Operating expenses is \$1.6 million below the YTD Budget

The \$1.6 million variance is made up of: employee expenses including labour contracts \$328k under budget, materials and services under budget \$923k million, other expenses \$87k under budget, depreciation and amortisation \$155k under budget, finance costs \$10k over budget and \$86k under budget in internal expenses. These items are discussed further in this report.

Capital Expenditure

Capital expenditure including CBD as at 31 July is \$3.7 million below the YTD budget. Approximately \$13.2 million has been expended to 31 July compared to the YTD capital expenditure budget of \$16.9 million.

- The Infrastructure Program actual expenditure was below the July budget by approximately \$0.7 million. Actual YTD costs are \$4.9 million compared to the current YTD budget of \$5.6 million.
- CBD Development is approximately \$2.8 million under budget. Actual YTD costs are \$2.6 million compared to the current YTD budget of \$5.3 million.

Asset donations as at 31 July is \$1.8 million over the YTD budget. Approximately \$7.8 million has been recognised to 31 July compared to the YTD donated assets budget of \$5.8 million.

FINANCIAL EXECUTIVE SUMMARY

JULY 2021

	YTD				Annual		Variance \$'000s by Department						
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	Note	CP	CS	CE	IE	IWS	PR	
Revenue													
Net rates and utilities charges	18,750	18,546	204	1.1%	224,356	1	N/A	198	N/A	0	10	(3)	
Fees and charges	2,863	2,730	133	4.9%	29,464	2	N/A	84	1	(39)	49	38	
Government grants and subsidies	1,124	683	441	64.6%	20,932	3	N/A	0	(29)	453	0	17	
Internal revenue	2,084	2,077	7	0.3%	25,316	4	N/A	20	13	(10)	(15)	0	
Other revenue	1,752	1,755	(3)	(0.2%)	39,993	5	9	(77)	78	(26)	17	(5)	
Donations and contributions	9,175	7,614	1,561	20.5%	91,381	6	0	N/A	(62)	1,624	N/A	N/A	
Total Revenue	35,748	33,405	2,343	7.0%	431,442		9	225	1	2,002	61	47	
Expense													
Employee expenses	7,461	8,058	597	7.4%	111,810	7	48	139	20	251	(23)	161	
Labour contracts	423	154	(269)	(174.7%)	2,009	7	(30)	(25)	(4)	(218)	2	9	
Materials and services	6,479	7,402	923	12.5%	94,796	8	167	(5)	298	259	91	114	
Internal expenses	1,939	2,025	86	4.2%	22,962	9	8	(1)	111	(29)	(11)	7	
Other expenses	1,520	1,525	5	0.3%	19,094	10	17	(61)	38	(10)	13	7	
Depreciation & amortisation	6,534	6,689	155	2.3%	81,678	11	(214)	170	(33)	249	(17)	0	
Total Expenses	24,356	25,853	1,497	5.8%	332,349		(4)	217	428	502	55	298	
Net Result	11,392	7,552	3,840	50.8%	99,093		5	442	429	2,504	116	345	



Revenue

1. Rates and utilities slightly over budget but in line with estimations.
2. Fees and charges slightly ahead of budget with most fee types yielding positive results. Traffic and Regulation fees is the exception and will be monitored over the coming months.
3. Operational grants revenue over budget in IED relating to a number of grants received earlier than expected.
4. Internal revenue tracking on budget.
5. Other revenue tracking on budget.
6. Donations and Contributions ahead of budget due to increased capitalisations in IED.

Expenses

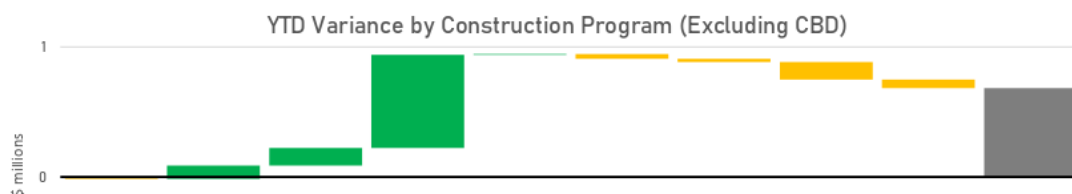
7. Employee expenses including labour contracts under budget \$328k or 4%. Under budget primarily relates to vacancies in the PR and IE Department and is partially offset from the use of contingent workers to fill vacancies. Further analysis on weekly employee costs will continue to be undertaken.
8. Materials and services (excluding labour contracts) under budget \$0.9 million. There are a number of underspends across Council including Libraries and Customer Service Branch and Marketing and Promotion Branch in CCED. Also under budget in IED relating to Asset and Services Branch and Works and Field Services Branch and minor underspends across the PRS department.
9. Internal trading expense tracking on budget.
10. Other expenses tracking on budget.
11. Depreciation and amortisation is being reviewed with a view to realigning the budget across departments.

FINANCIAL EXECUTIVE SUMMARY

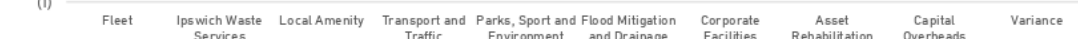
JULY 2021

Capital

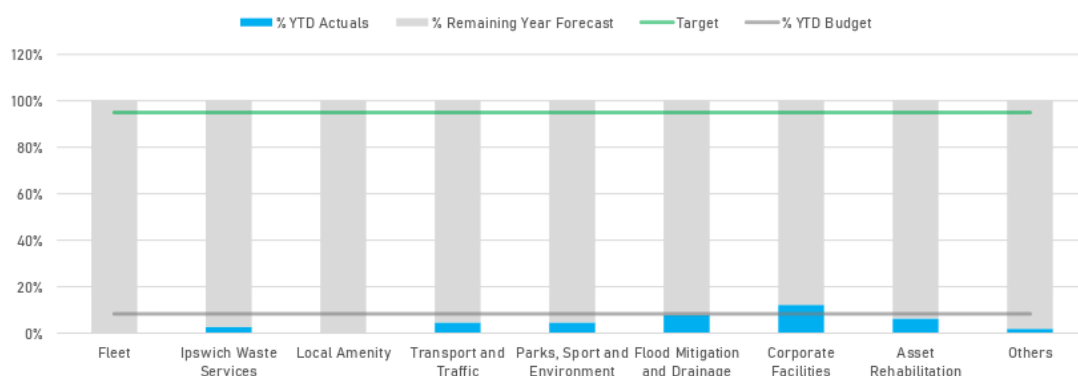
	YTD				Annual Current Budget \$'000s
	Actuals	Current Budget	Variance	Variance	
	\$'000s	\$'000s	\$'000s	%	
Coordination and Performance	8,099	10,798	2,699	25.0%	45,321
Corporate Services	195	294	99	33.7%	8,688
Community, Cultural and Economic Development	14	50	36	72.1%	3,818
Infrastructure and Environment	4,871	5,553	682	12.3%	96,778
Planning and Regulatory Services	0	180	180	100.0%	994
Net Result	13,179	16,875	3,696	21.9%	155,599



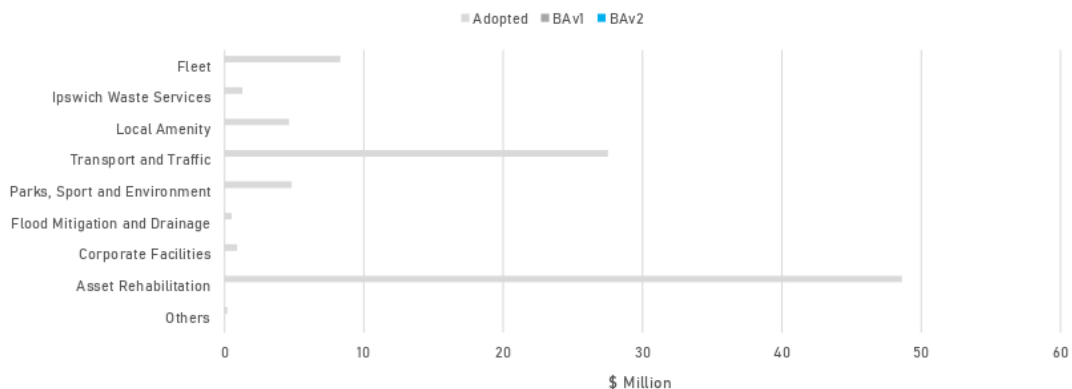
(1)



Capital Program (Excluding CBD) Actual and Forecast % of FY Budget



Capital Program (Excluding CBD) Budget Version Comparison



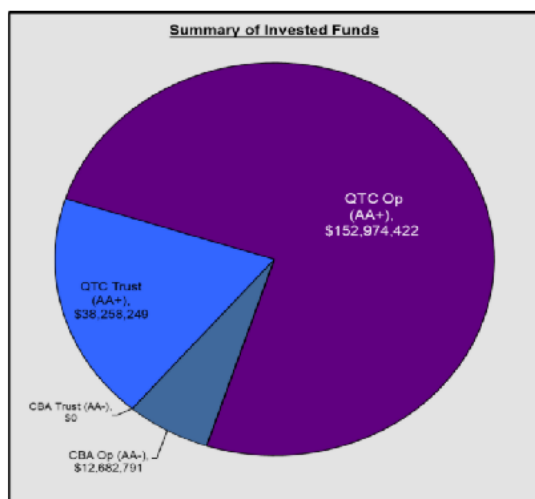
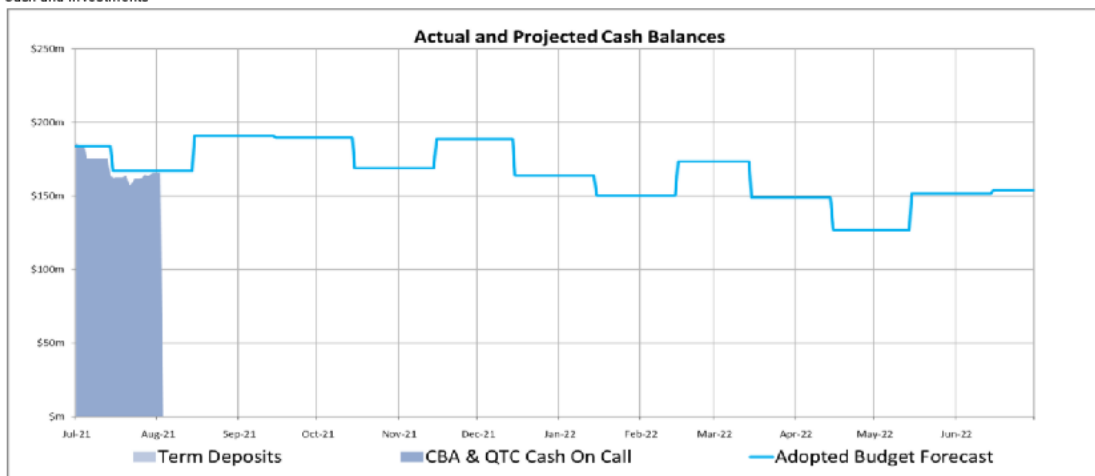
Item 15.9 / Attachment 1.

CAPITAL SUMMARY AS AT JULY 2021									
	MTD Actual \$'000s	MTD Budget \$'000s	MTD Variance \$'000s	YTD Actual \$'000s	YTD Budget \$'000s	YTD Variance \$'000s	Full Year Budget \$'000s	EOY Forecast \$'000s	Comments
Whole of Council									
Construction Program and Asset Purchase	13,179	16,875	3,696	13,179	16,875	3,696	155,599	155,599	
Donated Assets	7,579	5,809	(1,770)	7,579	5,809	(1,770)	69,716	69,716	
Coordination and Performance									
Construction Program and Asset Purchase	5,600	5,600	0	5,600	5,600	0	7,100	7,100	CBD - Variance is primarily related to delays in the design/approval of Metro B concrete works due to defective works in Civic Plaza requiring rectification works first, variation works to replace the entire roof of Metro B which has pushed all internal building services back until the new roof is watertight, and delays in capital fit out incentive payments for incoming EATS lessees.
CBD Development	2,499	5,198	2,699	2,499	5,198	2,699	38,221	38,221	
Total Capital Expenditure	8,099	10,798	2,699	8,099	10,798	2,699	45,321	45,321	
Corporate Services									
Construction Program and Asset Purchase	140	184	44	140	184	44	6,518	6,518	ICT - Satisfactory results.
CBD Development - ICT Component	55	110	55	55	110	55	2,170	2,170	CBD component on track, will monitor phasing.
Total Capital Expenditure	195	294	99	195	294	99	8,688	8,688	
Community, Cultural and Economic Development									
Construction Program and Asset Purchase	14	50	36	14	50	36	3,818	3,818	Library - Satisfactory results.
									Civic Centre - Satisfactory results.
									Art Gallery - Satisfactory results.
									Community Safety and Innovation - Under budget relating to camera upgrades - progress will continue to be monitored.
Total Capital Expenditure	14	50	36	14	50	36	3,818	3,818	
Infrastructure and Environment									
Infrastructure Program	4,817	5,411	594	4,817	5,411	594	86,988	86,988	Infrastructure Program - The Infrastructure program is under budget in July primarily in the Transport and Traffic program due to early works on a Springfield Parkway road upgrade project not progressing as much as envisaged with utility approvals and difficult ground conditions. This was partially offset by some works carrying into July from the 2020-21 FY. Project progress will be reviewed and continue to be monitored.
Equipment	4	3	(1)	4	3	(1)	206	206	Equipment - Satisfactory results.
Waste	34	139	104	34	139	104	1,273	1,273	Waste - Bins replaced as required and according to city growth. Delay in compactor refurbishment due to supplier availability - situation will continue to be monitored.
Fleet	16	0	(16)	16	0	(16)	8,311	8,311	Fleet - Satisfactory results.
Total Capital Expenditure	4,871	5,553	682	4,871	5,553	682	96,778	96,778	
Planning and Regulatory Services									
Construction Program and Asset Purchase	0	180	180	0	180	180	994	994	Cemeteries - Satisfactory results.
									Software projects - under budget relating to infrastructure management system - majority to be received early August.
Total Capital Expenditure	0	180	180	0	180	180	994	994	
Donated Assets									
Coordination and Performance	0	0	0	0	0	0	0	0	
Corporate Services	0	0	0	0	0	0	0	0	
Community, Cultural and Economic Development	0	2	2	0	2	2	29	29	
Infrastructure and Environment	7,579	5,807	(1,772)	7,579	5,807	(1,772)	69,687	69,687	
Planning and Regulatory Services	0	0	0	0	0	0	0	0	
Total Donated Assets	7,579	5,809	(1,770)	7,579	5,809	(1,770)	69,716	69,716	

FINANCIAL EXECUTIVE SUMMARY

JULY 2021

Cash and Investments



Investments and Earnings Summary	Margin	% Return	\$
CBA Operating Account	0.006	0.60%	\$12,682,791
Term Deposit Investments	-0.000		
QTC Trust Fund Account	0.005	0.51%	\$38,258,249
QTC Operating Account - CBD	0.005	0.51%	\$24,999,912
QTC Operating Account - General	0.005	0.51%	\$127,974,510
QTC Operating Account - Total	0.005	0.51%	\$152,974,422
Total Invested funds (W.Avg return)	0.005	0.52%	\$203,915,462
Total Operating Funds (Ex Trust)	0.005	0.52%	\$165,657,213

Cashflow

Council's cash and cash equivalents balance as at 31 July 2021 was \$165.7 million. The end of period cash holdings includes \$25 million of carried forward unspent loan funds invested with QTC. Council's investments are made in accordance with Council's Investment Policy (adopted as part of the annual budget) with an average return percentage of 0.52%.

Coordination and Performance Department

JULY 2021

Performance Report

	YTD				Annual	Commentary
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	
Revenue						
Other revenue	50	41	█	9	22.0%	1,362 Satisfactory results
Donations and Contributions	0	0	█	0	N/A	0 Satisfactory results
Total Revenue	50	41	9	22.0%	1,362	
Expense						
Employee expenses	589	637	█	48	7.5%	8,811 Employee expenses including contract labour is 2.7% under budget. Underspend due primarily to secondments from the Program Management Office.
Labour contracts	58	28	█	(30)	(107.1%)	488 Satisfactory results
Materials and services	287	454	█	167	36.8%	5,805 Materials and services variance relates to primarily to a minor delay in the delivery of the Marketing and Events program of works relating to the Nicholas Street Precinct public realm.
Internal expenses	7	15	█	8	53.3%	138 Satisfactory results
Other expenses	92	109	█	17	15.6%	1,370 Satisfactory results
Depreciation & amortisation	217	3	█	(214)	(7,133.3%)	30 Depreciation is being reviewed with a view to realigning the budget across departments
Total Expenses	1,250	1,246	(4)	(0.3%)	16,642	
Net Result	(1,200)	(1,205)	5	(0.4%)	(15,280)	












Corporate Services Department
Performance Report

JULY 2021

	YTD				Annual	Commentary
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	
Revenue						
Net rates and utilities charges	15,457	15,259	198	1.3%	185,171	Rates revenue slightly over budget in July but in line with estimations.
Fees and charges	271	187	84	44.9%	1,625	Ahead of budget due to change of ownership fees and property search fees.
Government grants and subsidies	0	0	0	N/A	4,928	Satisfactory results
Internal revenue	485	465	20	4.3%	5,833	Satisfactory results
Other revenue	992	1,069	(77)	(7.2%)	30,511	Satisfactory results. Interest investments revenue under budget \$77k in July.
Total Revenue	17,205	16,980	225	1.3%	228,068	
Expense						
Employee expenses	1,336	1,475	139	9.4%	20,430	Employee expenses including contract labour is 7.7% under budget. This is due primarily to vacancies within the ICT branch while positions are still being filled in line with the ICT restructure.
Labour contracts	36	11	(25)	(227.3%)	140	Labour contracts utilised for vacant positions across the department, primarily in the Procurement Branch.
Materials and services	1,842	1,837	(5)	(0.3%)	12,466	Materials and services includes the efficiency savings target of \$208k. Excluding the efficiency savings target, materials and services would be approximately \$203k under budget. This relates to underspends across the department, including \$148k in the ICT branch relating primarily to software licensing - phasing is being reviewed.
Internal expenses	36	35	(1)	(2.9%)	454	Satisfactory results
Other expenses	1,204	1,143	(61)	(5.3%)	13,447	Over budget by \$31k in Council's insurance premiums primarily due to maintaining coverage of the vacated South Street Precinct buildings prior to their sale to West Moreton Health - a credit adjustment will be issued once the sale has been finalised. Other expenses variance also relates to the provision for bad and doubtful debts.
Depreciation & amortisation	530	700	170	24.3%	8,036	Depreciation is being reviewed with a view to realigning the budget across departments.
Total Expenses	4,984	5,201	217	4.2%	54,973	
Net Result	12,221	11,779	442	3.8%	173,095	

Community, Cultural and Economic Development Department
Performance Report

JULY 2021

	YTD				Annual	Commentary
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	
Revenue						
Fees and charges	54	53		1	1.9%	412 Satisfactory results
Government grants and subsidies	654	683		(29)	(4.2%)	2,717 Satisfactory results
Internal revenue	95	82		13	15.9%	1,298 Satisfactory results
Other revenue	258	180		78	43.3%	1,468 Ahead of budget for Civic Centre venue hire.
Donations and Contributions	64	126		(62)	(49.2%)	1,519 Under budget in cash contributions which is developer driven.
Total Revenue	1,125	1,124		1	0.1%	7,414
Expense						
Employee expenses	1,659	1,679		20	1.2%	23,144 Employee expenses including contract labour is 0.8% under budget.
Labour contracts	76	70		(6)	(8.6%)	789 Satisfactory results
Materials and services	997	1,295		298	23.0%	12,883 \$89k underspent in Safe City and Asset Protection. \$75k underspent for Library Resources. \$90k underspent for the SPARK Festival - final costs are being reviewed.
Internal expenses	35	146		111	76.0%	472 Internal expenses variance relates to the budget for administration fees to cover ICC's costs in delivering the Home Assist Program.
Other expenses	86	124		38	30.6%	1,612 Satisfactory results
Depreciation & amortisation	155	122		(33)	(27.0%)	1,420 Satisfactory results
Total Expenses	3,008	3,436		428	12.5%	40,320
Net Result	(1,883)	(2,312)		429	(18.6%)	(32,906)

Infrastructure and Environment Department
Performance Report

JULY 2021

	YTD				Annual	
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	Commentary
Revenue						
Net rates and utilities charges	442	442	0	0.0%	4,789	Enviroplan and Rural Fire Levy revenue on budget
Fees and charges	65	104	(39)	(37.5%)	1,253	Parking revenue were under budget for the month
Government grants and subsidies	453	0	453	N/A	13,054	Grants received not budgeted: - Brisbane Valley Rail Trail Connector Design and Construction (Brassall Bikeway Stage 7) - \$263k - Flood Intelligence System - \$92k - Harding's Paddock Community Hut - \$69k (timing)
Internal revenue	1,243	1,253	(10)	(0.8%)	14,873	Satisfactory results
Other revenue	411	437	(26)	(5.9%)	6,283	Variance mainly due to RMPC contract tracking behind budget by \$200k (timing) partially offset by Rental of council facilities for use by Telecommunication company received for the full year (\$154k) and Hayden Centre L3/L4 rent not budgeted \$57k (sale of buildings budgeted to occur in June)
Donations and Contributions	9,112	7,488	1,624	21.7%	89,862	Donations and contributions exceed expectations as a result of increased capitalisations
Total Revenue	11,726	9,724	2,002	20.6%	130,114	
Expense						
Employee expenses	2,137	2,388	251	10.5%	33,412	Employee expenses are under budget mainly due to vacancies across the department Partially offset by: - employee expenses charged to operations that were budgeted for in capital - labour hire utilised to fill vacant positions
Labour contracts	218	0	(218)	N/A	0	Contract labour utilised to fill vacant positions
Materials and services	2,423	2,682	259	9.7%	48,063	Variance mainly due to: Infrastructure strategy over budget (\$56k): - LGIP (\$39k), Inland Rail (\$23k) and Inner CBD Cycle Network (\$14k) project expenses incurred earlier than budgeted (timing) - offset by 157M, Ebenezer Rd and Bundamba Ck Flood study not yet commenced Environment and Sustainability under budget (\$70k): - Franklin Vale Service Contracts \$15k, Fire Management Service Contracts \$15k, Flood gauges \$10k and Woogaroo Leachate \$14.5k all under budget Works Field Services under budget (\$65k): - Parks, tree, cemetery and sport facility maintenance tracking below budget - RMPC mainly due to lower activity - Swim centres and Strategic Streetlight program and maintenance not incurred (\$43k) Offset by: - unbudgeted electricity relating to ICC owned buildings that were budgeted to be sold in June - Park Mowing and Garden Bed mntce exceeding budget for the month Asset Services under budget (\$106k): - Waste trucks, Trucks and major plant maintenance cost were under budget offset by - Subscription fees incurred earlier than budgeted (\$28k) Administration under budget (\$75k): Internal trading expense over budget relates to the department fleet cost recovery and indicates a lower utilisation of assets compared to budgeted expectations
Internal expenses	591	562	(29)	(5.2%)	6,588	
Other expenses	43	33	(10)	(30.3%)	1,230	Mainly due to Loss on write-off of assets exceeding budget for the month
Depreciation & amortisation	5,555	5,804	249	4.3%	71,490	Depreciation is being reviewed with a view to realigning the budget across departments
Total Expenses	10,967	11,469	502	4.4%	160,783	
Net Result	759	(1,745)	2,504	(143.5%)	(30,669)	

Resource Recovery Section
Performance Report

JULY 2021

	YTD				Annual	Commentary	
	Actuals	Current Budget	Variance	Variance	Current Budget		
	\$'000s	\$'000s	\$'000s	%	\$'000s		
Revenue							
Net rates and utilities charges	2,851	2,841	<div></div>	10	0.4%	34,347	Waste cleansing charges are favourable due to more rated services delivered than budgeted.
Fees and charges	729	680	<div></div>	49	7.2%	8,226	Fees and charges are favourable primarily across; - Recycling Refuse Centres \$30k - Commercial Refuse & Recycling services \$14.5k
Internal revenue	232	247	<div></div>	(15)	(6.1%)	2,965	Internal revenue (SLA Recovery) unfavourable primarily across; - Recycling Refuse Centres \$15k - Roll on Roll off services \$9k
Other revenue	34	17	<div></div>	17	100.0%	237	Interest investment under budget (\$6k) offset by rate utility interest over budget (\$24k).
Total Revenue	3,846	3,785		61	1.6%	45,775	
Expense							
Employee expenses	539	516	<div></div>	(23)	(4.5%)	7,200	Employee expenses over budget mainly due to overtime exceeding budget by \$50k, partially offset by Employee wage expense \$30k.
Labour contracts	29	31	<div></div>	2	6.5%	418	Satisfactory results
Materials and services	642	733	<div></div>	91	12.4%	10,241	Majority of services favourable to budget primarily related to; - Recycling and Refuse Centres \$30k (\$10k due to supplier credit adjustment) - Domestic Refuse \$16.8k - Domestic Recycling \$31k (Recyclate volume below estimate - Actual Tonnage 789T) - Roll on Roll off services \$6k - Skip services \$4k
Internal expenses	1,225	1,214	<div></div>	(11)	(0.9%)	14,750	Tax Equivalent expense is \$19.9k over budget, offset by favourable SLA charge (\$4k) and Plant & Equipment (\$4.5k)
Other expenses	101	114	<div></div>	13	11.4%	1,416	Waste levy rebate exceeds periodic budget by \$12.5k
Depreciation & amortisation	77	60	<div></div>	(17)	(28.3%)	699	Satisfactory results
Total Expenses	2,613	2,668		55	2.1%	34,724	
Net Result	1,233	1,117		116	10.4%	11,051	

Planning and Regulatory Services Department
Performance Report

JULY 2021

	YTD				Annual	Commentary
	Actuals \$'000s	Current Budget \$'000s	Variance \$'000s	Variance %	Current Budget \$'000s	
Revenue						
Net rates and utilities charges	1	4	█	(3)	(75.0%)	50 Satisfactory results
Fees and charges	1,744	1,706	█	38	2.2%	17,948 Ahead of budget for engineering delivery assessment fees and environmental health fees, which is offsetting being under budget for regulatory parking fees and plumbing application fees.
Government grants and subsidies	17	0	█	17	N/A	233 Satisfactory results
Internal revenue	29	29	█	0	0.0%	347 Satisfactory results
Other revenue	6	11	█	(5)	(45.5%)	131 Satisfactory results
Total Revenue	1,797	1,750		47	2.7%	18,709
Expense						
Employee expenses	1,202	1,363	█	161	11.8%	18,814 Employee expenses including contract labour is 12.3% under budget, due primarily to vacancies across the department.
Labour contracts	6	15	█	9	60.0%	175 Satisfactory results
Materials and services	288	402	█	114	28.4%	5,339 Materials and services variance relates to minor underspends across the department, including \$26k for consultants for the Ipswich Planning Scheme review, \$23k for service contracts relating to parking (SPER and surveillance cameras), \$25k for consultants for legal appeals and \$17k for legal expenses.
Internal expenses	45	52	█	7	13.5%	561 Satisfactory results
Other expenses	(5)	2	█	7	350.0%	20 Satisfactory results
Depreciation & amortisation	0	0	█	0	N/A	3 Satisfactory results
Total Expenses	1,536	1,834		298	16.2%	24,912
Net Result	261	(84)		345	(410.7%)	(6,203)

Doc ID No: A7468834

ITEM: 15.10

SUBJECT: 2021 ASSET REVALUATION

AUTHOR: PRINCIPAL FINANCIAL ACCOUNTANT

DATE: 10 AUGUST 2021

EXECUTIVE SUMMARY

This is a report concerning the 2021 Asset Revaluation and its effect on Ipswich City Council's annual financial statements. The report also details Council's governance controls over the valuation process. The same report as set out below was presented and discussed at an Audit and Risk Management Committee meeting on 21 June 2021. The Audit and Risk Management Committee endorsed the 2021 Asset Revaluations for Council, prior to it being presented to Council for formal approval and adoption.

RECOMMENDATION/S

That Ipswich City Council:

- A. Receive and note the report by the Principal Financial Accountant dated 10 August 2021, including attachments.**
- B. Endorse the roads, bridges, and footpaths asset class being a formal valuation be revalued as outlined in the report by the Principal Financial Accountant dated 10 August 2021 and in accordance with Attachment 1.**
- C. Endorse that all other asset classes of artworks, land, buildings, and other structures, flooding, and drainage not be revalued as the cumulative valuation percentage increases/decreases are immaterial as outlined in the report by the Principal Financial Accountant dated 10 August 2021.**

RELATED PARTIES

Infrastructure and Environment Department

IFUTURE THEME

A Trusted and Leading Organisation

PURPOSE OF REPORT/BACKGROUND

Council's current revaluation procedure provides that Council will revalue all its non-current assets on a five-year rolling basis provided that these assets do not experience a significant and volatile change in fair value.

The current revaluation schedule is as follows:

Year	Formal Valuation	Desktop Valuation	Final Report Due Date
2020	(a) Land	(d), (e), (f)	27 April 2020
2020	(b) Buildings and Structures	(d), (e), (f)	27 April 2020
2020	(c) Detention Basins	(d), (e), (f)	27 April 2020
2021	(d) Roads, Bridges and Footpaths	(a), (b), (e), (f)	27 April 2021
2022	(e) Flooding and Drainage	(a), (b), (d), (f)	27 April 2022
2023	(f) Artworks	(a), (b), (c), (d), (e)	27 April 2023

Cardno (QLD) Pty Ltd (Cardno) performed the 2021 revaluation process consisting of a formal revaluation for roads, bridges, and footpaths asset class. Also, the revaluation process included an indexed valuation for land, buildings, and other structures and flooding and drainage.

Ross Searle and Associates performed an indexed valuation for artworks.

Revaluation Materiality

Council's Asset Revaluation Procedure states that 'Council will need to consider the impact of revaluation only if the cumulative change in the index is greater than 5% (either positive or negative) since the last formal valuation of an asset class.' For the 2021 revaluation, Council has also considered qualitative factors in determining whether to post the revaluation.

The following table is a summary of land, buildings, other structures, infrastructure and artwork assets valuation results.

Asset Class	Asset Category	2021 Valuation Results as per Cardno (QLD) Pty Ltd final valuation report				2021 Net Replacement Cost /Fair Value less New Additions and Disposals	Last Valuation Net Replacement Cost/Fair Value less New Additions and Disposals	Movement	% Mvt
		Replacement Cost (inc. OH)	Fair Value	Accumulated Depreciation	Future Annual Depreciation				
Roads and bridges	Roads	889,482,205	633,514,597	(255,967,608)	16,663,958	709,964,350	690,994,079	18,970,271	2.75%
	Vehicular Bridges	106,809,622	76,045,586	(30,764,036)	1,088,967	33,946,827	33,946,827	0	0.00%
	Pedestrian Bridges	22,371,434	16,517,037	(5,854,397)	525,328	6,687,477	6,687,477	-	0.00%
	Boardwalks	6,760,642	2,627,487	(4,133,156)	338,032	6,513,710	6,513,710	-	0.00%
	Footpaths	243,661,489	192,178,745	(51,482,744)	4,202,384	223,668,170	215,550,660	8,117,510	3.77%
	Kerb and channel	124,159,763	79,681,561	(44,478,202)	1,562,457	118,733,466	115,852,875	2,880,591	2.49%
	Medians	19,816,581	14,455,069	(5,361,512)	303,002	16,732,504	16,419,536	312,967	1.91%
	Signals	33,680,068	16,299,876	(17,380,192)	1,684,003	30,293,872	30,293,872	0	0.00%
	Guardrails	4,509,198	2,410,106	(2,099,092)	180,368	4,192,014	4,192,014	-	0.00%
	Bus Shelters	2,374,849	744,541	(1,630,308)	94,994	2,316,185	2,234,380	81,805	3.66%
	Signs	22,490,958	8,922,138	(13,568,820)	1,124,548	21,884,846	21,884,846	-	0.00%
	Traffic Calming Devices	241,418	178,364	(63,054)	16,088	241,418	241,418	-	0.00%
Total - Formal Valuation		1,476,358,227	1,043,575,106	(432,783,121)	27,784,130	1,175,174,840	1,144,811,696	30,363,144	2.65%
Land	Land	-	329,667,800	-	-	329,667,800	329,667,800	-	0.00%
	Donated land assets	-	6,305,000	-	-	6,305,000	-	-	0.00%
		-	335,972,800	-	-	335,972,800	329,667,800	6,305,000	1.91%
Building	Building Structures	302,756,082	149,292,497	(153,463,585)	7,149,808	302,144,275	302,144,275	-	0.00%
		302,756,082	149,292,497	(153,463,585)	7,149,808	302,144,275	302,144,275	-	0.00%
Other Structures	Other Structures	105,372,952	60,941,561	(44,431,391)	3,214,246	71,525,995	71,525,995	0	0.0%
	Boundary Element	78,453,393	52,225,896	(26,227,497)	1,989,699	72,258,764	72,258,764	-	0.0%
	Park and Street Furniture	5,007,576	2,701,163	(2,306,413)	169,313	4,713,810	4,713,810	-	0.0%
	Playing Surfaces	76,343,041	47,449,244	(28,893,796)	3,354,604	69,881,895	69,881,895	-	0.0%
	Public Lighting	48,812,590	40,002,749	(8,809,841)	1,952,504	19,390,083	19,390,083	-	0.0%
	Memorials	1,207,750	875,737	(332,013)	12,078	1,207,750	1,207,750	-	0.0%
		315,197,302	204,196,351	(111,000,951)	10,692,444	238,978,297	238,978,297	0	0.00%
Flooding & Drainage (Including Flood Mitigation)	Detention & Bio Detention Basins	29,142,353	28,251,600	(890,753)	96,805	28,019,909	28,008,702	11,207	0.0%
	Drainage Pit	7,127,586	6,836,014	(291,572)	71,276	7,127,586	-	7,127,586	0.00%
	Drainage Mains	748,684,569	562,685,123	(185,999,446)	7,786,175	719,394,129	718,500,789	893,340	0.12%
	Drainage Structures	155,803,407	119,201,093	(36,602,314)	1,614,830	149,409,840	148,495,446	914,394	0.62%
	Open Drain Inverts	15,505,094	9,619,643	(5,885,451)	178,954	13,561,252	13,487,556	73,696	0.55%
	Open Drains	18,419,862	18,064,254	(355,608)	59,822	16,182,721	16,233,717	(50,996)	(0.31%)
		974,682,871	744,657,728	(230,025,144)	9,807,861	933,695,437	924,726,210	8,969,227	0.97%
Total - Desktop Valuation		\$1,592,636,256	\$1,434,119,376	(\$494,489,680)	\$27,650,113	\$1,810,790,809	\$1,795,516,582	\$15,274,227	0.85%
Total - Formal and Desktop Valuation		\$3,068,994,483	\$2,477,694,482	(\$927,272,801)	\$55,434,243	\$2,985,965,649	\$2,940,328,278	\$45,637,371	1.55%
2021 Desktop Results as per Ross Searle and Associates final valuation report						Indexation movement net of new additions and disposals			
Artworks		-	5,189,683	-	-	5,189,683	5,138,080	51,603	1.00%
Total - Desktop Valuation		\$0	\$5,189,683	0	\$0	\$5,189,683	\$5,138,080	\$51,603	1.00%

Governance and Controls

To ensure Council's asset data was accurate and complete before the start of the 2021 valuation process, asset accounting and asset management undertook a comprehensive data cleanse and reconciled the fixed asset register (FAR) to the physical asset register (PAR). This reconciliation was performed for roads, bridges, and footpath asset classes.

In January 2021 Council met with Cardno as part of the commencement of the process to discuss the valuation process and to confirm the scope and deliverables. Council provided both the FAR and PAR to Cardno along with Council's condition assessment for road seals and bridges.

In accordance with the key milestones agreed in the External Audit Plan, Council has submitted valuation reports from Cardno and Ross Searle and Associate to Queensland Audit Office (QAO) on 15 June 2021.

A copy of the report from asset management outlining the reviews undertaken and endorsement of the valuation process, unit rates, etc. is included as Attachment 3 to

the report.

Land

Pickles Valuations Pty Ltd (subcontracted property valuer to Cardno) performed the land valuation. A desktop valuation (indexation) for land was conducted in 2021. Valuation for existing land assets remained unchanged in 2021.

Pickles Valuations Pty Ltd also formally valued 28 land parcels not previously recorded in the fixed asset register. These are donated parcels of land identified through a land reconciliation exercise performed in January 2021. The land will be recorded in the fixed asset register at the fair value provided by Cardno in the 2021 valuation. A copy of the land indexation report is included in Attachment 1.

Buildings and Other Structures

In March 2021 Cardno provided indexation files for buildings and other structures to the asset accounting and asset management teams who reviewed, compared, and tested the unit rates, condition assessments, and useful lives applied by Cardno. Valuations for buildings and other structures remained unchanged in 2021. Refer to Attachment 1.

In May 2021 Cardno provided a valuation file for memorials and monuments (sub-asset class of other structures). Cardno used the replacement cost approach to value the memorial and monuments data from the PAR. However, due to insufficient asset data in the FAR, Council has decided to not process the valuation for memorials and monuments. Memorials and monuments have a current replacement cost of \$4.3 million and written down value of \$3.4 million in the fixed assets register. As part of the review process of the memorials and monuments asset class, approximately \$179K of assets will be written-off. Asset Accounting will continue to cleanse the memorial and monument data in the FAR and will update QAO about the progress of valuing memorial and monument assets.

Roads, Bridges, and Structures

The last comprehensive valuation applied to the road asset class was in 2016. In 2019 the indexation assessment of 5.44% was material and was applied to the asset class. For the 2021 comprehensive valuation Council tested the unit rates, condition assessments, and useful lives.

Physical Inspection - Cardno performed physical inspections for 1% of the road network, 82% of pedestrian bridges and 100% of vehicle bridges during March and April.

Condition Assessment - Pavement condition index (PCI) data for sealed roads occurred in the first half of the 2019-2020 financial year. Pedestrian and vehicle bridges condition assessments were prepared by Council asset engineers in February 2021 which contains the condition results from inspections performed by external consultants and internal engineers between 2016 and 2019.

Unit Rates – Council compared and challenged Cardno’s unit rates with Council’s unit rates and overheads. Resulting in a correction of unit rates for spray seal and 2 coat seal in Cardno’s valuation file.

Useful Life

As mentioned above, Council has PCI for a number of assets in the roads, bridges, and structures asset class. Cardno inspected both vehicular and pedestrian bridges to test Council's PCI which resulted in some reassessment of useful lives for bridges.

The PCI's have been used to determine the remaining useful life for assets where appropriate. Where a PCI is not available, the asset is still in use, and where an asset is nearing the end of its useful life, Cardno has assigned a remaining useful life of 5 years to these assets. The remaining useful life of 5 years will enable Council to reassess the useful life of the asset at the next scheduled formal revaluation. This approach has been supported by both asset management engineers and asset accounting. The fair value of assets that have had their useful life extended by 5 years is \$23.5 million.

For those assets constructed in 2020 or 2021 that have a condition assessment, it was determined that the age base be used as this more correctively reflects the remaining useful life of the asset. Asset accounting also compared the useful lives of Council assets with other Councils (Gold Coast, Logan, Redland, and Brisbane) to ensure that Council assets are being depreciated appropriately.

During the revaluation process, Council engineers identified that the useful life of Asphalt Concrete (AC) Overlay should be increased from 15 years to 20 years. This was a result of an analysis by Council engineers which identified that AC Overlay had an average age of asset at the time of resurfacing of 19.3 years.

The change in asset useful lives will be processed in the 2021-22 financial year.

Flooding and Drainage (including Detention Basins)

In accordance with the project schedule, during March and April 2021, Cardno provided indexation files for flooding and drainage assets to the asset accounting and asset management teams who reviewed, compared, and tested the unit rates conditions assessments, and useful lives applied by Cardno. Indexation for flooding and drainage was 0.97% and the accumulative indexation is 5.63% from the last formal valuation in 2018. Refer to Attachment 5.

As discussed with QAO on 26 May 2021, after considering qualitative factors of unit prices due to COVID-19 impacts, no recent condition assessment was performed and a formal valuation will be applied next year, asset accounting recommends to not apply the indexation for flooding and drainage (including detention basins). QAO mentioned that they will include this as an uncorrected misstatement item.

Artworks

In March 2021 Ross Searle and Associates performed the indexation of artwork assets. The draft indexation file was reviewed and tested resulting in clarification of some artworks values by Ross Searle. Then in April 2021, Ross Searle provided the revised indexation report in which asset accounting was reviewed and subsequently accepted. Artwork assets value increased by 1%, while the accumulated indexation of 2.2% was assessed immaterial, so Council will not be applying the indexation. Refer to Attachment 2.

Financial impact from 2021 valuation

The valuation of roads, bridges, and footpaths resulted in a fair value increase of \$24,634,212. Also, identified during the revaluation process were previously unidentified assets with a fair value of \$1,425,803. Refer to Attachment 4.

Due to prior valuation decrements for road, bridges, and footpaths exceeding the asset revaluation surplus, these were recognised as an expense in the Statement of Comprehensive Income with a total of \$33,749,242. For 2021 the \$24,634,212 will be recognised in the Statement of Comprehensive Income as revenue to offset the prior expense recognised. Please note that these values will be slightly different as a result of actual processing of June depreciation.

Physical Asset Register and Fixed Asset Register

The asset accounting and asset management teams continue to work closely together to better improve the quality of the asset data held, the reconciliation of the registers, and the revaluation process. The FAR is the source of financial values for Council's assets with assets reported at a higher level (majority networked) which is driven by values from the capitalisation of expenditure incurred by Council in acquiring, constructing, or rehabilitating assets and the receipt of donated assets. The PAR reports no financial values with networked assets recorded at a low level (componentised) and detailing asset attributes.

As the valuation of infrastructure assets primarily utilises the detailed attributes held within the PAR, the asset accounting and asset management team, before undertaking and processing the revaluations through the FAR, ensures the completeness of the registers including, where possible detailed reconciliations. As discussed above, a summary of reconciliation processes undertaken for the 2021 valuation are as follows:

- Land – Reconciled FAR to Easimaps and Pathway identifying any donated assets or anomalies that required action.
- Buildings and Other Structures– A comprehensive reconciliation was undertaken in last year's formal valuation for data as at 30 June 2020 and prior. FAR to PAR data for 2020-2021 was reconciled and anomalies identified were either cleared or submitted to Asset Management for further action.
- Roads, Bridges, and Footpaths – A comprehensive reconciliation was undertaken for data as at 30 June 2021 and prior. Anomalies were identified and cleared.
- Drainage and Flooding – FAR to PAR data for 2020-2021 was reconciled and anomalies identified were either cleared or submitted to Asset Management for further action. Asset Accounting will continue to work through the reconciliation of flooding and drainage assets for years before 1 July 2020, which will be undertaken in the 2022 financial year in preparation for the comprehensive valuation.

Artworks – Reconciled FAR to KEEMU artworks register as maintained by the Ipswich Art Gallery.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Act 2009

Local Government Regulation 2012

Australian Accounting Standards

RISK MANAGEMENT IMPLICATIONS

The valuation of assets in accordance with the Accounting Standards, including *AASB 116 Property, Plant and Equipment & AAS13 Fair Value*, is a significant risk as part of the preparation of the Annual Financial Statements and compliance with Council's Asset Accounting policy. Council processes, the management and involvement of appropriately qualified and skilled Council staff, and support from an experienced qualified valuation expert, are critical to mitigating this risk.

HUMAN RIGHTS IMPLICATIONS

OTHER DECISION	
(a) What is the Act/Decision being made?	<p>That council endorses the roads, bridges, and footpaths asset class being a formal valuation be revalued as outlined in the report.</p> <p>That council endorses that all other asset classes of artworks, land, buildings, and other structures, flooding, and drainage is not revalued as the cumulative valuation percentage increases/decreases are immaterial.</p>
(b) What human rights are affected?	No human rights are affected as it is an asset revaluation.
(c) How are the human rights limited?	Not applicable.
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	Not applicable.
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

The costs associated with undertaking the valuations are budgeted within the Corporate Services Department operational budget.






COMMUNITY AND OTHER CONSULTATION

The asset management and asset accounting teams have worked closely together through the revaluation process including the provision of asset data to be revalued. The asset management team has also been consulted with and are part of the team that has reviewed the valuation and indexation files received.

CONCLUSION

In accordance with Council's asset valuation policy FCS-5 and Australian Accounting Standards, Council is required to recognise assets at fair value. The valuation for roads, bridges and footpaths are required to be applied to the respective asset class in fixed asset register so fair value is recognised.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Cardno QLD Pty Ltd Valuation Report 2020-2021 - Assets (<i>under separate cover</i>) 
2.	Ross Searle and Associates Valuation Report 2020-2021 - Artworks ↓ 
3.	IE Memo - Asset Valuation 2020-2021 ↓ 
4.	Comparison between Fixed Asset Register and Valuation Results - 2021 ↓ 
5.	2021 Valuation Indexation Movement ↓ 

Barbara Watson

PRINCIPAL FINANCIAL ACCOUNTANT

I concur with the recommendations contained in this report.

Christina Binoya

FINANCIAL ACCOUNTING MANAGER

I concur with the recommendations contained in this report.

Jeffrey Keech

CHIEF FINANCIAL OFFICER

I concur with the recommendations contained in this report.

Sylvia Swalling

ACTING GENERAL MANAGER CORPORATE SERVICES

"Together, we proudly enhance the quality of life for our community"

Ross Searle and Associates

6/189 Dornoch Terrace
HIGHGATE HILL QLD 4101 AUSTRALIA

[E r.searle@outlook.com](mailto:r.searle@outlook.com)

[P +61 7 3844 4717](tel:+61738444717)

ABN: 60 140 926 416

16 April 2021

Barbara Watson | Principal Financial Accountant
Finance and Corporate Services Department
IPSWICH CITY COUNCIL
[E barbara.watson@ipswich.qld.gov.au](mailto:barbara.watson@ipswich.qld.gov.au)

Dear Barbara

Re: Valuation of works of art, Ipswich City Council Art Collection 2021 – final report

I have pleasure in submitting a written report on the valuation of the Ipswich City Council Art Collection. This valuation was completed by Ross Searle, Principal of Ross Searle and Associates under instruction from Ipswich City Council. I have no financial interest (past, present or prospective) in the assets covered in this report and this valuation is free of any bias. The report is the property of Ipswich City Council.

I report a Fair value of \$5,189,682.95 ex GST. In my opinion the reported values would not be significantly different at the end of the financial year, 30 June 2021.

Methodology

The valuation was carried out to comply with the revised standards of the Australian Accounting Standards Board (AASB) in relation to AASB 13 – Fair Value Measurement. I am familiar with these standards and have applied this methodology since the updated standards were adopted effective from financial years beginning on or after August 2015.

Definitions

For noting the current definition for Fair Value Measurement is;

“the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date” (AASB 13, para 9)

Heritage and cultural assets

Application of AASB 13 to particular types of physical non-current assets including heritage and cultural assets (hereafter referred to as cultural assets) requires a valuer to consider the following;

1. highest and best use and the asset's characteristics
2. the valuation technique and
3. the fair value hierarchy.

Method of valuation

1. In establishing value, this valuer used a desktop valuation method as per the instructions from Ipswich City Council. The valuer relied in part on the accuracy of any information including any documentation provided by Ipswich City Council regarding the assets to be valued.

2. Highest and best use is qualified by any restrictions on the use and disposal of cultural assets, as well as the risk that any alternative use is not mandated as part of the controlling entity's responsibilities, i.e. held in trust for the community. Cultural assets are assets held by entities because of their unique cultural, historical, cultural attributes. They assist the relevant entities in meeting their objectives in regard to exhibition, education, research and preservation, all of which are directed at providing a cultural service to the community.
3. A characteristic of many cultural assets is that they have few or no alternative uses because there are natural, legal and financial restrictions on their use and disposal. Therefore, for many cultural assets, the highest and best use is the current existing use.
4. There may be observable market prices for marketable cultural assets. Such assets are likely to be measured using the market approach including those held by Ipswich City Council.
5. The cultural assets that come under this valuation have been assessed at level 2 and 3 of the fair value hierarchy.

AASB116 Property, Plant and Equipment

As per the Australian Implementation Guidance under AASB116 Property, Plant and Equipment, there are four points of guidance relating to but not limited to not-for-profit public sector entities that hold heritage and cultural assets. This guidance accompanies, but is not part of, AASB 116. Essentially the Guidance relates to recognition and only to those cultural assets that can be reliably measured are formally recognized.

In completing this report, I wish to extend my sincere thanks to Pauline Garner, Exhibitions and Collection Manager at the Ipswich Art Gallery; and to you and your team. Thank you for the opportunity to provide services to Ipswich City Council.

Yours sincerely



ROSS SEARLE
BA UQ, MLitt JCU

CERTIFICATE OF VALUATION

Location:	Ipswich City Council
Asset description:	Selected art collection assets
Date of valuation:	30 June 2021

Ipswich City Council Art Collection valuation:	<u>Fair Value</u>
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Grand total:	\$5,189,682.95 ex GST
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Statement

This valuer has complied with the relevant accounting standards;

AASB116 Property, Plant and Equipment
AASB13 Fair Value Measurement; and

ICC's Asset Accounting Policy and Procedures

The value is reported ex GST. All data supplied to the valuer, the report and report data remains the property of Ipswich City Council.



IPSWICH CITY COUNCIL

Subject Infrastructure Asset Valuation 2020-2021

Acceptance is required by Asset Management, Infrastructure and Environment for the review performed by Senior Planning Office (Asset Management) for the contribution to the 2020-2021 infrastructure asset valuation.

RECOMMENDATION

It is recommended that the Asset Manager, Infrastructure and Environment:

- ☐ **accept** Senior Planning Officer (Asset Management)'s review, contribution to, and findings of the asset valuation by Cardno for the 2020-2021 financial year.

BACKGROUND

Data Supplied

- ☐ Cardno was provided full extracts, including key attributes of all infrastructure asset classes physical asset registers.
- ☐ Condition, and thereby remaining useful life, was determined by age as an indicator of asset condition for assets which were not inspected by external valuer, excluding sealed roads and bridges.
- ☐ In the case of sealed road assets, the Pavement Condition Index (PCI) was provided as an indicator for the condition of each road segment. The PCI is modelled by the Pavement Management System on the basis of observed physical surface defects. Where PCI is not available for particular segment of road, age was used as an indicator of asset condition.
- ☐ In the case of bridges, a summary of the latest bridge conditions was provided as an indicator for the asset conditions which were not inspected by external valuer.

KEY ISSUES

Methodology and Assumptions

- ☐ The methodology and assumptions applied to the 2020-2021 infrastructure asset valuation, and as outlined in Cardno's valuation report, were reviewed by Senior Planning Officer (Asset Management) and found to be consistent with, and appropriate to, the purpose and intent of the valuation.

Useful Lives and Unit Rates

- ☐ The useful lives and unit rates applied to the 2020-2021 infrastructure asset valuation, and as outlined in Cardno's valuation report, were reviewed by the Senior Planning Officer (Asset

Management), Asset Engineers and Principal Officer (Estimating) of the Infrastructure and Environment Department (IED).

- ☐ A high level asset useful life analysis for the transport assets was performed Senior Planning Officer (Asset Management) and found majority of the useful lives within the asset class are consistent with, and appropriate to, the purpose and intent of the valuation (Refer to Attachment A).
- ☐ The useful life for asphalt concrete sealed road surface has been increased from 15 years to 20 years, supported by industry guidelines and internal asset rehabilitation records.
- ☐ The methodology for calculating the road formation by Cardno may not reflect the full replacement cost and can be improved. Asset Management will carry further investigations and improvement in future years.
- ☐ From the review, the unit rates are not directly compatible to council's estimating templates, as their methodology of calculation is different and includes indirects, margin, etc. A number of the unit rates provided are composite rates comprising areas of scope that we separate between items. However, the unit rates are reasonable and found to be consistent with, and appropriate to, the purpose and intent of the valuation.
- ☐ All findings and issues are captured in the review notes (Refer to Attachment B).

Alignment of the Physical and Financial Asset Register

- ☐ Cardno has been requested to undertake valuation for the memorial and monuments.
- ☐ A reconciliation attempt was carried out by the Asset Management and Finance Teams for the memorial and monuments between the Physical Asset Register (PAR) and Financial Asset Register (FAR).
- ☐ Due to incomplete and incorrect information, the data cannot be fully reconciled. It is agreed between the Asset Management and Finance Teams not to accept the valuation results for the memorial and monuments until the data quality is improved and fully reconciled.

CONSULTATION AND COLLABORATION

- ☐ Internal collaboration between asset management and finance has continue demonstrated to be a critical function to improve the quality of council's asset and financial information.
- ☐ Internal consultation between asset management and the IED estimator plays a pivotal role in understanding the assumptions for the unit rates.

Benson Au-Yeung

SENIOR PLANNING OFFICER (ASSET MANAGEMENT)

C/c PRINCIPAL FINANCIAL ACCOUNTANT

Attachment A - Useful Life Analysis - 2020-2021 Asset Valuation	objective:id:A7340155
Attachment B - 2020-2021 Asset Valuation Review Notes	objective:id:A7340157

Comparison between Fixed Asset Register and Valuation Results.

****This table is based on the Fixed Asset Register as at the 31 May 2021 - this is subject to change due to capitalisations and decommissioning of assets in June****

Asset Class	Cardno RC			Fixed Asset Register			Total Revaluation Movement		
	Replacement Cost	Accumulated Depreciation	Fair Value	Replacement Cost	Accumulated Depreciation	Fair Value	Replacement Cost	Accumulated Depreciation	Fair Value*
Kerb and Channel	123,608,386	(44,471,310)	79,137,076	125,446,441	(45,265,309)	80,181,132	(1,838,055)	793,999	(1,044,056)
Pathways	241,800,552	(51,448,195)	190,352,357	228,907,583	(49,917,311)	178,990,272	12,892,969	(1,530,884)	11,362,084 *
Traffic Islands	19,745,276	(5,360,548)	14,384,728	16,916,001	(4,014,198)	12,901,803	2,829,275	(1,346,350)	1,482,925
Pedestrian Bridges Steel/Concrete	9,408,848	(2,424,070)	6,984,778	10,112,843	(1,931,228)	8,181,614	(703,995)	(492,842)	(1,196,836)
Pedestrian Bridges/Boardwalks Timber	19,094,001	(7,520,593)	11,573,409	11,351,864	(4,982,881)	6,368,983	7,742,137	(2,537,711)	5,204,426 **
Sealed Roads	844,177,243	(235,860,529)	608,316,714	854,128,248	(251,703,828)	602,424,420	(9,951,004)	15,843,298	5,892,294
Unsealed Roads	36,176,402	(19,932,511)	16,243,891	34,534,447	(21,223,931)	13,310,515	1,641,955	1,291,420	2,933,376
Revaluation Movement Total	1,294,010,709	(367,017,756)	926,992,953	1,281,397,427	(379,038,686)	902,358,741	12,613,282	12,020,931	24,634,212
Add:									
Valuation of 2021 Assets	12,241,405	(259,864)	11,981,541						
RBF sub-asset category with nil movement									
Vehicular Bridges	106,809,622	(30,764,036)	76,045,586	* Pathway - Increase mainly due to unit price increased by 4% on average.					
Signals	33,680,068	(17,380,192)	16,299,876	** Pedestrian Bridge/Boardwalks - Increase mainly due to improved data attributes being reported resulting in a more accurate valuation.					
Guardrails	4,509,198	(2,099,092)	2,410,106						
Bus Shelters	2,374,849	(1,630,308)	744,541						
Signs	22,490,958	(13,568,820)	8,922,138						
Traffic Calming Devices	241,418	(63,054)	178,364						
	170,106,113	(65,505,502)	104,600,611						
Total	1,476,358,227	(432,783,122)	1,043,575,105						
Cardno Report as per table page 12	1,476,358,227	(432,783,122)	1,043,575,105						
Difference	(0)	0	(0)						
Asset previously unrecognised (28 Assets)									
	1,513,243	(87,440)	1,425,803						

* Pathway - Increase mainly due to unit price increased by 4% on average.

** Pedestrian Bridge/Boardwalks - Increase mainly due to improved data attributes being reported resulting in a more accurate valuation.

Journal Entries

DR	Asset Cost - Roads, Bridges and Footpaths	12,613,282	
DR	Accumulated Depreciation – Roads, Bridges and Footpaths	12,020,931	
CR	Asset Revaluation Surplus – Roads, Bridges and Footpaths***		24,634,213
DR	Asset Cost - Roads, Bridges and Footpaths	1,513,243	
CR	Accumulated Depreciation – Roads, Bridges and Footpaths		87,440
CR	Accumulated Surplus		1,276,138
CR	Donated Asset Revenue		149,665

*** The \$24,634,213 will post to the Statement of Comprehensive Statements to offset prior expense recognised.

Valuation and Indexation Movement %

Asset Category	Methodology	Last Comprehensive Valuation		Indexation Movement				Total Indexation since last comprehensive valuation %
		Year	%	2018	2019	2020	2021	
Roads, Bridges and Footpaths	Replacement Cost	2021	2.65%	2.14%	5.44% indexation was applied.	1.29%		0.00%
Flooding and Drainage	Replacement Cost	2018	(5.67%)		3.39%	1.29%	0.97%	5.65%
Buildings and Other Structures	Replacement Cost	2020	Buildings 11.89% Other Structures 30.12%	2.50%	2.97%		0.00%	0.00%
Land	Fair Value	2020	12.58%	0.00%	0.00%		0.00%	0.00%
Artworks	Fair Value	2019	15.92%	3.35%		1.20%	1.00%	2.20%

Shaded area is year of comprehensive valuation.

Doc ID No: A7447474

ITEM: 15.11

SUBJECT: SUB-REGIONAL WASTE ALLIANCE - RECYCLING MODERNISATION FUND

AUTHOR: RESOURCE RECOVERY MANAGER

DATE: 30 JULY 2021

EXECUTIVE SUMMARY

This is a report concerning the progress of the Sub-Regional Waste Alliance. In June 2021 Logan City Council, Ipswich City Council and Redland City Council resolved to pursue a single sub-regional solution type for further evaluation to progress to a subsequent phase of the procurement process.

With regard to that resolution, further resolutions are required by the participating Councils to apply for funding options to progress the project.

Attached in the confidential attachment is the, *Sub-Regional Waste Alliance – Recycling Modernisation Fund (RMF) Confidential Report* for Council's consideration.

REASON FOR CONFIDENTIALITY

It is recommended that this attached report be considered in a closed session pursuant to Section 254J of the Local Government Regulation 2012 (Qld) for the reason(s) that the matter involves:

Section 254J (3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

It is considered necessary to take the discussion of the attached report into a closed session as the confidential attachments may contain information relating to contracts that may be made by Council as well as commercial-in-confidence information.

RECOMMENDATION

- A. That Council endorse a joint application to be made by Logan City Council on behalf of Logan City Council, Ipswich City Council and Redland City Council (the Sub-Regional Waste Alliance Councils) for funding under the Queensland State Government Recycling Modernisation Fund (QRMF) for the delivery of a Material Recovery Facility (MRF) in accordance with the Sub-Regional Waste Alliance Councils Heads of Agreement for the Joint Government Activity – Regional Approach to Waste Treatment and Disposal;**

- B. The endorsement for the grant application is provided on the condition that any future business case analysis, must investigate and compare locations in both the Logan City Council and Ipswich City Council Local Government areas.**
- C. That Council co-fund its portion (once determined) of the minimum required 25 per cent contribution by the Alliance of the eligible capital costs, within the meaning of the QRMF, and all ineligible project costs, within the meaning of the QRMF, required to complete the MRF project.**

RELATED PARTIES

- Shortlisted Respondents
- Commonwealth Department of Agriculture, Water & Environment
- Queensland Government Department of Environment & Science
- Queensland Government Department of State Development, Tourism & Innovation
- Queensland Treasury Corporation
- Ipswich City Council
- Redland City Council
- Lockyer Valley Regional Council
- Local Government Association of Queensland
- South East Queensland Council of Mayors
- Waste Management and Resource Recovery Association of Australia
- Waste & Recycling Industry Queensland
- Australian Consumer and Competition Commission
- Waste consultancy sector

IFUTURE THEME

Natural and Sustainable

PURPOSE OF REPORT/BACKGROUND

The purpose of this report is to present a resolution to Council to further the Sub-Regional Alliance's tendering exercise through the now open Recycling Modernisation Fund application process. As detailed in the *Sub-Regional Waste Alliance – Recycling Modernisation Fund Confidential Report*.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Local Government Regulation 2012

This procurement process is being undertaken in accordance with the provisions of the Local Government Regulation 2012, legal advice and probity protocols provided by the Alliance's legal and probity adviser.

The proposal before Council has given regard to Federal, State and Local Government waste and recycling related policies, strategies and plans.

RISK MANAGEMENT IMPLICATIONS

This information is confidential and is included in the confidential attachments to this report.

HUMAN RIGHTS IMPLICATIONS

HUMAN RIGHTS IMPACTS	
OTHER DECISION	
(a) What is the Act/Decision being made?	<i>Sub-Regional Waste Alliance – Recycling Modernisation Fund Confidential Report.</i>
(b) What human rights are affected?	No Human Rights are affected
(c) How are the human rights limited?	N/A
(d) Is there a good reason for limiting the relevant rights? Is the limitation fair and reasonable?	N/A
(e) Conclusion	The decision is consistent with human rights.

FINANCIAL/RESOURCE IMPLICATIONS

This information is confidential and is included in the confidential attachment to this report.

COMMUNITY AND OTHER CONSULTATION

The project team comprised of staff representatives from the Alliance Councils have been liaising regularly since to further the Sub-Regional Alliance.

The public website provides an overview of the Alliance project remains active at www.subregionalwastealliance.com.au.

Information on the Alliance process will be updated on the website and through other forums following each Council's consideration of the acceptable operating parameter evaluation report and recommendations.

CONCLUSION

The Sub-Regional Alliance has progressed to an opportunity for partnering Councils to resolve a further step to allow for a joint funding application process.

Included in the confidential attachment is the detailed report and recommendations for each Councils consideration.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	CONFIDENTIAL Sub Regional Waste Alliance Confidential Report QRMF
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David McAlister

RESOURCE RECOVERY MANAGER

I concur with the recommendations contained in this report.

Kaye Cavanagh

MANAGER, ENVIRONMENT AND SUSTAINABILITY

I concur with the recommendations contained in this report.

Sean Madigan

ACTING GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT

“Together, we proudly enhance the quality of life for our community”