

**COUNCILLOR BRIEFING AND WORKSHOP SESSION MEETING NO. 2021(01)****21 JANUARY 2021**

## REPORT

**ATTENDANCE:** Members Mayor Teresa Harding; Councillors Jacob Madsen, Sheila Ireland, Paul Tully, Kate Kunzelmann, Russell Milligan, Nicole Jonic, Andrew Fechner and Marnie Doyle

**APOLOGIES:** Nil

**OFFICERS' ATTENDANCE:** Chief Executive Officer (David Farmer), General Manager Planning and Regulatory Services (Peter Tabulo), General Manager Community, Cultural and Economic Development (Ben Pole), General Manager Coordination and Performance (Sean Madigan), General Manager Infrastructure and Environment (Charlie Dill), General Manager Corporate Services (Sonia Cooper), Manager Procurement (Richard White), Chief Financial Officer (Jeff Keech), Treasury Accounting Manager (Paul Mollenhauer), Manager Assets and Portfolio Management (Cathy Murray), Building Construction and Maintenance Category Manager (Wayne Bichel), Building Construction and Maintenance Category Specialist (Carlo Sorbello), Property Services Manager (Brett McGrath), Senior Property Officer (Acquisitions and Disposals)(Alicia Rieck), Performance Manager (Barbara Dart), Infrastructure Stakeholder Manager (Sharna Luscombe) and Goods and Services Category Specialist (Corey Cavanagh)

**DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

**BUSINESS OUTSTANDING**

Nil

**1. KEY DEPOSIT FEES FOR COUNCIL FACILITIES**

This is a report concerning key deposits and key replacement fees which apply in relation to the use of Council buildings and facilities, such as parks, sporting grounds and community centres.

It is proposed that the existing \$45 key deposits be phased out over the next 18 months as Council's new key access system becomes operational across Council facilities. Going forward, replacement fees can be either deducted from the

facilities bond (where a bond applies), or the replacement fee invoiced to the key holder (where there is an ongoing lease, permit or service agreement).

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2. NORTH STATION ROAD, CRIB WALL TENDER NO. 15405

This is a report concerning the recommendation to award Tender 15405 North Station Road Crib Wall works and to seek Council's approval to enter into contract with Shamrock Civil Engineering Pty Ltd to undertake the works.

After undertaking an open tender process and receiving tender offers, the Evaluation Panel identified the abovementioned supplier as the recommended supplier to undertake the works. The supplier has demonstrated extensive experience providing the required services, offering an effective methodology which demonstrates a thorough understanding of Council's requirements and has submitted competitive pricing.

The supplier has a head office within Ipswich and has outlined the use of local suppliers that will be providing services for the proposed contract promoting Council's Buy Ipswich Approach.

The costs to undertake the remediation and repair works for the retaining crib wall and pavement upgrade, is a contract value of \$1,878,537.71 (Excl GST) for a contract construction period of approximately six (6) months.

"The attachment/s to this report are confidential in accordance with section 254J(g) of the Local Government Regulation 2012."

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3. ACQUISITION OF LAND FOR INF02414 ROAD PURPOSES REDBANK PLAINS ROAD STAGE 3

This is a report concerning the acquisition of land for road purposes for the Redbank Plains Road Stage 3 Project (The Project).

"The attachment/s to this report are confidential in accordance with section 254J(h) of the Local Government Regulation 2012."

MATTERS ARISING:

Councillors raised questions regarding the location of the advertising on the shelter and the safety on the line of sight of motorists and cyclists from within the shelter.

The Assets and Portfolio Manager to provide Councillors information regarding the advertising on the shelters, and whether advertising could be placed where it allows pedestrians to safely exit the shelter.

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4. ACQUISITION OF LAND AND DRAINAGE EASEMENT FOR INF03206 MARY AND WILLIAM STREETS BLACKSTONE TRAFFIC SIGNALISATION PROJECT

This is a report concerning the acquisition of land for road purposes and an easement for drainage purposes for the delivery of the Mary and William Streets Blackstone traffic signalisation project.

“The attachment/s to this report are confidential in accordance with section 254J(h) of the Local Government Regulation 2012.”

MATTERS ARISING:

Councillors raised the question of what the cost and priority would be to incorporate a Bowen Place extension as part of this project. The Infrastructure Stakeholder Manager to provide this information to the Councillors.

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5. ACQUISITION OF DRAINAGE EASEMENTS FOR INF04089 LOCAL DRAINAGE REHABILITATION PROJECT PRYDE AND HUME STREET, WOODEND

This is a report concerning the acquisition of easements for drainage purposes for the Local Drainage Rehabilitation Project at Pryde and Hume Street Woodend.

“The attachment/s to this report are confidential in accordance with section 254J(h) of the Local Government Regulation 2012.”

MATTERS ARISING:

Councillors raised questions regarding if the property owners would be compensated and advised of the works to be undertaken.

The Infrastructure Stakeholder Manager to engage with the property owners to advise of the works and the progress of the project, and also to keep the Councillors updated with information as this project progresses.

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Cr Fechner was not present for Item 6.

6. COUNCILLOR CONSULTATION FOR FURNITURE, FIXINGS AND EQUIPMENT FOR NEW ADMINISTRATION BUILDING

Council is currently in the process of procuring the furniture, fixings and equipment for the new Council administration building. As part of the procurement process, Council officers are seeking feedback from the Mayor and Councillors in relation to the products that have been presented by tenderers, specifically for items in the public sections of the building such as the chambers. Council officers will present options to the Councillors for feedback.

### GENERAL FEEDBACK:

Councillors thanked the officers and General Manager Coordination and Performance for the briefing on this matter and the options presented by tenderers. Councillors advised that they do understand that the final decision is an operational decision and that they are keen to have the same furniture as council officers and certainly want to purchase high quality furniture, fixings and equipment at reasonable prices.

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11.30am Councillor Doyle left the meeting

11.55 am Councillor Fechner left the meeting

11.59 am Councillor Jonic left the meeting

12.48 pm Councillor Madsen left the meeting

12.56 pm Councillor Ireland left the meeting

1.05pm Councillor Doyle returned to the meeting

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### 7. 15536 BRISBANE ROAD, REDBANK - ROAD REHABILITATION

This is a report concerning the recommendation to award Tender 15536 Brisbane Road, Redbank – Road Rehabilitation and seek Council’s approval to award Contract 15536 to BMD Constructions Pty Ltd for the completion of road rehabilitation works at Brisbane Road, Redbank.

“The attachment/s to this report are confidential in accordance with section 254J(g) of the Local Government Regulation 2012.”

### MATTERS ARISING:

Councillors raised the question of the heritage listed section of kerbing in the vicinity of the project.

Councillors requested a map is provided to them advising of the exact location of the works to clarify that this section of kerbing will not be touched. The Infrastructure Stakeholder Manager to provide a map of the location to the Councillors.

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8. CORPORATE PLAN & BUDGET DEVELOPMENT PROCESS 2021-2022

Provide information of the Corporate Plan and Budget Development process for 2021-2022.

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 9.03 am.

The meeting closed at 1.23 pm.

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