

**UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING**

**24 MARCH 2020**

**Held in the Council Chambers, Administration Building**  
**45 Roderick Street, Ipswich**

**The meeting commenced at 9.01 am**

*The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests.*

**ATTENDANCE AT  
COMMENCEMENT** Steve Greenwood (Interim Administrator)

**WELCOME TO  
COUNTRY OR  
ACKNOWLEDGEMENT  
OF COUNTRY** Steve Greenwood (Interim Administrator)  
Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land upon which we meet. We pay our respects to their elders, past, present and emerging, as the keepers of the traditions, cultures and stories of a proud people.

**OPENING PRAYER** Steve Greenwood (Interim Administrator)  
Let us in silence pray or reflect upon our responsibilities to the people of Ipswich.  
We meet today to serve our community, to use our resources wisely and well, to represent all members of our community fairly and to make decisions that promote the common good.

**APOLOGIES AND  
LEAVE OF ABSENCE** Nil

**CONFIRMATION OF MINUTES**

**CONFIRMATION OF  
MINUTES OF  
ORDINARY MEETING** The Interim Administrator of the Ipswich City Council resolves:  
**That the Minutes of the Ordinary Meeting held on  
25 February 2020 be confirmed.**

The motion was put and carried.

**INTERIM ADMINISTRATOR MINUTE****INTERIM  
ADMINISTRATOR  
MINUTE - COVID-19  
TEMPORARY FEES  
AND CHARGES RELIEF**

The Interim Administrator of the Ipswich City Council resolves:

**That the amendments to the 2019-2020 Fees and Charges as detailed in Attachment 1 be adopted in recognition of the impact of the COVID-19 pandemic on Ipswich businesses.**

The motion was put and carried.

Attachments

1. Covid-19 Temporary Fees and Charges Relief
2. Attachment within Attachment 1

**RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS****ECONOMIC  
DEVELOPMENT  
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Economic Development Committee Report No. 2020(02) of 17 March 2020 be received and adopted.**

The motion was put and carried.

**GROWTH AND  
INFRASTRUCTURE  
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Growth and Infrastructure Committee Report No. 2020(02) of 17 March 2020 be received and adopted.**

The motion was put and carried.

**COMMUNITIES  
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Communities Committee Report No. 2020(02) of 17 March 2020 be received and adopted.**

The motion was put and carried.

**GOVERNANCE  
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Governance Committee Report No. 2020(02) of 17 March 2020 be received and adopted.**

The motion was put and carried.

**OFFICERS' REPORTS****DELEGATION OF  
COUNCIL POWERS  
AND FUNCTIONS TO  
CHIEF EXECUTIVE  
OFFICER**

The Interim Administrator of the Ipswich City Council resolves:

- A. That the Interim Administrator of Ipswich City Council repeal the instruments of delegation from Council to the Chief Executive Officer as detailed in Attachment 1 of this report dated 13 March 2020.**
- B. That the Interim Administrator of Ipswich City Council delegates the powers or functions of the Ipswich City Council to the Chief Executive Officer in accordance with Delegation Instrument LGD-2020-1, as amended, (including the amended attached schedule of powers) as detailed in Attachment 2 of this report dated 13 March 2020.**

The motion was put and carried.

**CONSIDERATION OF  
LATE REPORT**

In accordance with section 8.3.2 of Council's Meetings Procedures Policy, the Interim Administrator moved that the following late officer's report be considered:

**TEMPORARY LOCAL  
PLANNING  
INSTRUMENTS NO. 1  
AND NO. 2 OF 2020  
(WASTE ACTIVITY  
REGULATION)**

The Interim Administrator of the Ipswich City Council resolves:

- A. That Council adopt Temporary Local Planning Instrument No. 2 of 2020 as included in Attachment 4 in accordance with correspondence from the Minister for State Development, Manufacturing, Infrastructure and Planning dated 18 March 2020 approving the making of the instrument.**
- B. That the Manager, City Design, be requested to attend to the relevant matters associated with the implementation of the temporary local planning instrument, including:**
  - 1. amending the relevant documents and Council databases;**
  - 2. placement of public notices of the temporary local planning instrument; and**

**3. forwarding notification of the adoption of the temporary local planning instrument to the Chief Executive of the Department of State Development, Manufacturing, Infrastructure and Planning pursuant to the provisions of the Planning Act 2016 and the Minister's Guidelines and Rules.**

The motion was put and carried.

**CLOSING COMMENTS**

As this was the last Council meeting for the Interim Administrator (Steve Greenwood), he made the following closing comments:

Three months ago when I started in this role I would never have thought that we would be facing, as a community and globally, the challenges that we are. That said, with all that we are facing now in terms of the corona virus it is quite easy to forget the achievements that the council and we have all made over the past 18 months. They have been very significant, they have consumed a lot of resources, a lot of time and a lot of effort from a lot of very good people. It is very important to not lose sight of that fact as we move into this next phase of dealing with the crisis posed by COVID-19.

In handing over to the incoming elected council, I'm very confident that our systems, policies and procedures are now ready to go, the council staff and leaders have done a great job in doing that. We have a great Executive Leadership Team and we are ready to return to elected leadership.

Of course we couldn't have picked a more difficult time to be doing this. It is going to be a very challenging time where we are not only, as an Executive Leadership Team, building the capacity of our elected members so they can do their job; at the same time we are dealing with one of the most significant challenges that the organisation would have dealt with for many years.

An observation that I have also made is that, having been involved with local government for a number of decades now, it is at times like this that local government shines. It is in times of disruption and disaster across the community that local government does what it does very well; in many ways it is a quiet achiever, it just keeps on doing what it does best.

The message to staff and definitely the Executive Leadership Team is that never lose sight of the fact that your role is critical, that civic order and that civic support is going to be critical going forward. It is a critical role often forgotten as you stand up to deal with this crisis.

Finally, thank you to the Chief Executive Officer and thank you to other members of the Executive Leadership Team, for your support over the past 18 months and particularly the past three (3) months. I wish you all the best in the weeks and months ahead, it is going to be challenging, just when you thought you only had one challenge, you've been presented

with two (2) very significant challenges, the return of elected representatives, plus having to deal with the corona virus. I am very confident you will deal with it, thank you again and best of luck.

**MEETING CLOSED**            The meeting closed at 9.16 am

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

Unconfirmed