

UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING

17 SEPTEMBER 2019

Held in the Council Chambers, Administration Building
45 Roderick Street, Ipswich

The meeting commenced at 9.01 am

Pursuant to section 13 of Council's Local Law No 2 (Council Meetings) 2013, the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Rob Jones, Stan Gallo and Steve Greenwood to address Council on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Charter they will also declare Conflict of Interests and potential Conflict of Interests.

ATTENDANCE AT COMMENCEMENT

Greg Chemello (Interim Administrator)

INTERIM MANAGEMENT COMMITTEE

Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood

WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY

Greg Chemello (Interim Administrator)

Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land upon which we meet. We pay our respects to their elders, past, present and emerging, as the keepers of the traditions, cultures and stories of a proud people.

OPENING PRAYER

Greg Chemello (Interim Administrator)

Let us in silence pray or reflect upon our responsibilities to the people of Ipswich.

We meet today to serve our community, to use our resources wisely and well, to represent all members of our community fairly and to make decisions that promote the common good.

APOLOGIES AND LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES

CONFIRMATION OF MINUTES OF ORDINARY MEETING The Interim Administrator of the Ipswich City Council resolves:
That the Minutes of the Ordinary Meeting held on 20 August 2019 be confirmed.

The motion was put and carried.

RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

ECONOMIC DEVELOPMENT COMMITTEE The Interim Administrator of the Ipswich City Council resolves:
That the Economic Development Committee Report No. 2019(09) of 10 September 2019 be received and adopted.

CONFLICT OF INTEREST ITEMS 3 AND 4 Stan Gallo from the Interim Management Committee informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 3 titled Procurement for the North Ipswich Reserve Stadium Business Case and Item 4 titled Procurement for Ipswich Central Public Transport Corridor Strategic Business Case.

The nature of the perceived interest is that he is a partner at KPMG who are being requested to provide a quote for the provision of a business case for North Ipswich Stadium Reserve and a quote for the provision of a strategic business case for Ipswich Central to Springfield Central Public Transport Corridor.

Stan Gallo confirmed that, as there is no personal or financial benefit to him and he would not be party to any KPMG discussions or role in their submission for this project, he would participate in the meeting in relation to the matters.

CONFLICT OF INTEREST ITEMS 6 AND 7 The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 6 titled Ipswich Central Program Report No. 15 to 16 August 2019 and Item 7 titled Ipswich Central Civic Project – Contract Award.

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matters.

DISCUSSION

Item 1 - Chambers of Commerce Cessation of Annual Partnership Agreement - the Interim Administrator commented on the relationship between Council and the Chambers of Commerce and that it was resolved that Council become ordinary members of the Chambers of Commerce and progress towards a new partnership arrangement. He further stated that Council had a very successful workshop with the Chambers of Commerce after the Committee meetings where discussion focused on establishing an open and transparent arrangement between the Chambers and Council and treating the Chambers as very important members of the economic development community of the city. The Interim Administrator advised that a documented Memorandum of Understanding or some similar kind of arrangement will be brought back to committee and council. He thanked staff who convened and coordinated this event.

Item 3 - Procurement for the North Ipswich Reserve Stadium Business Case - the Interim Administrator reiterated that a previous council resolution in regard to the business case for the stadium was on the basis of a number of pre-conditions that Council, in-principle, has committed \$10 million towards Stage 1 of the redevelopment of the North Ipswich Reserve Stadium. He stated that those conditions include the State and Commonwealth Government matching the \$10 million grant and the State Government taking over ownership and operation of the venue, and either an A League or an NRL licence being secured. He further stated that these are high benchmarks however it has commenced the conversation of funding with the State and Federal Governments and the business case will be necessary to provide evidence-based research to underpin the advocacy for the funding. The Interim Administrator thanked staff who worked on this process.

Item 4 - Procurement for Ipswich Central to Springfield Central Public Transport Corridor Strategic Business Case - the Interim Administrator commented on and thanked staff for an essential piece of work by Council, to commit to an evidence-based strategy for advocacy to the state and commonwealth governments for funding for the Springfield to Ipswich rail line.

Item 8 - Acknowledgement of Council receiving Advertising and Communication Effectiveness Awards - the Interim Administrator formally congratulated staff for a job well done.

The motion was put and carried.

**GROWTH AND
INFRASTRUCTURE
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

That the Growth and Infrastructure Committee Report No. 2019(09) of 10 September 2019 be received and adopted.

**CONFLICT OF
INTEREST ITEM 5**

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 5 titled Strategic Roads Sub-Program – Strategic Roads Priority List of Projects.

The nature of the perceived interest is that he was formerly the General Manager of Economic Development Queensland, the state government agency responsible for planning the Ripley Priority Development Area.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

DISCUSSION

Item 5 - Strategic Roads Sub-Program – Strategic Roads Priority List of Projects - the Interim Administrator noted that the discussion was really around taking Ripley out of the “black hole” of Council’s infrastructure planning. He stated that merely because the growth area is a Priority Development Area, does not mean that Council should not adequately plan for the infrastructure within and around that Priority Development Area. The Interim Administrator commented the matter of funding, which he understood may be a matter of dispute between the State Government and Council, is a separate matter. The Interim Administrator commented that funding is an important matter which needs to get resolved but he does not think it is the basis for Council not planning for the infrastructure.

Item 17 - New Ipswich Planning Scheme – Statement of Proposals (including draft strategic framework) Consultation Report - the Interim Administrator expressed his gratitude to all staff involved in the preparation of the draft planning scheme as it progresses.

The motion was put and carried.

**COMMUNITIES
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

That the Communities Committee Report No. 2019(09) of 10 September 2019 be received and adopted.

DISCUSSION

Item 2 - Christmas and Festive Season Grants 2019-2020 - the Interim Administrator stated there were some 19 grants that were recommended for approval by the committee to various Christmas events. Subsequent discussions and a presentation to the quarterly CBD retailers meeting explained council's role and support for those events and other Christmas and festive season events which he felt was an excellent achievement. The Interim Administrator stated that this was an improvement on Council's performance last year, that he took responsibility for a less than ideal performance last year however Council is now on a sound path for a very solid Christmas and festive events support program, openly and transparently partly funded by the council. The Interim Administrator thanked all staff who worked on this process.

The motion was put and carried.

**ENVIRONMENT
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:
That the Environment Committee Report No. 2019(09) of 10 September 2019 be received and adopted.

DISCUSSION

Item 3 - City of Ipswich Disaster Recovery Governance Arrangements - the Interim Administrator expressed his gratitude to Council staff, the State Emergency Service, Police and Emergency and Fire Services for their management of the bush fires that were particularly challenging last week.

The motion was put and carried.

**GOVERNANCE
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:
That the Governance Committee Report No. 2019(09) of 10 September 2019 be received and adopted.

DISCUSSION

The Interim Administrator stated that this was a very significant committee meeting in the history of this council, and made comment in relation to *Item 4 - Finalisation of Local Law Making Process – Local Law Review*, where former local laws were repealed and replaced with eight (8) new local laws, and then the progression of repealing a vast number of policies and replacing them with new policies. He stated that this is a great achievement.

Item 11 - Councillor Integrity Package - the Interim Administrator stated this was a package of eight (8) new policies to assist councillors in the future to undertake their role properly and well, and to assist the Council governance

processes. He outlined that it is a culmination of work that commenced a year ago and that further reform is being undertaken in a number of areas across Council. The Interim Administrator made comment that this was an excellent committee meeting to be a part of and thanked those staff involved for their hard work.

AMENDMENT TO ITEM 11

The Interim Administrator stated that he whilst some IMC members have concerns about some aspects of one of the policies, he was keen to approve the package as a whole, and if needed, to report back to a future meeting, with an amendment to that particular policy.

In relation to *Item 11 titled Councillor Integrity Package*, relating to the Councillor Staff Interaction Policy, the Interim Administrator moved the following amendment:

That Recommendation A be amended by the addition of the following words at the end of the recommendation:

“with an amendment to Clause 7 of the Policy by the addition of the following paragraph:

Where a Councillor is appointed to a specific role under an Act or Regulation, the requirements of that Act or Regulation will take precedence where they are undertaking the specific responsibilities as defined in the relevant Act or Regulation in accordance with that role”.

DISCUSSION

The Interim Administrator made comment in relation to the amendment of the Councillor Staff Interaction Policy and stated that his recollection on the basis of that addition is disaster recovery and the ability of a councillor acting in a disaster recovery mode to make expeditious decisions.

The Chief Executive Officer made comment that the role is to be the chair of committee and have an executive role and that the legislation states that chair must be a councillor.

The Interim Administrator agreed and further stated that it is giving the ambit for that councillor to act in that role under the legislation and regulation that applies to disaster recovery.

The motion was put and carried.

Attachments

1. Updated Attachment 1 to Item 11 on Governance Committee - Councillor Staff Interaction Policy

OFFICERS' REPORTS

In accordance with section 7 of Subordinate Local Law (2.1 Council Meetings) the Interim Administrator moved that two late officer's reports be considered.

The confidential papers associated with this officer's report are confidential as they include financial information which is commercial in confidence.

**QUOTE
CONSIDERATION
PLAN - PEOPLE AND
CULTURE
PERFORMANCE
FRAMEWORK**

The Interim Administrator of the Ipswich City Council resolves:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for design, development and implementation of both a Grievance Management Framework and a Performance System Review in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.**
- B. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote or Tender Consideration Plan for design, development and implementation of both a Grievance Management Framework and a Performance System Review as outlined in the report by the Learning and Development Advisor dated 12 September 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.**
- C. That Council (Interim Administrator of Ipswich City Council) resolve to enter into a contract with Prominence Pty Ltd for the development of a Grievance Management Framework and for the development of a Performance Review Process on the terms described in the report by the Learning and Development Advisor dated 12 September 2019.**
- D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract with Prominence Pty Ltd to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.**

The motion was put and carried.

IPSWICH WASTE SERVICES ANNUAL PERFORMANCE PLAN 2019-2020

The Interim Administrator of the Ipswich City Council resolves:

That the 2019-2020 Ipswich Waste Services Annual Performance Plan and its supporting Service Specification, as detailed in Attachments 1 and 2 to the report by the Ipswich Waste Services Manager titled 'Ipswich Waste Services Annual Performance Plan 2019-2020' dated 12 September 2019, be adopted.

DISCUSSION

The Chief Executive Officer made comment that there are only minor changes to a fundamental performance plan, which needs to be adopted prior to the release of the operational plan for the current year. He stated that the previous process used to be that if you had an infirm person in the household Council would come and pick up the bin; however Council now needs to ensure there is no one in the household that is capable of putting the bin out. There is also a change to the naming of garbage bins. He stated that they are minor changes but that it is essentially the same performance plan that has been in operation for several years.

The motion was put and carried.

MEETING CLOSED

The meeting closed at 9.16 am.

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”