



# City of Ipswich

**IPSWICH  
CITY  
COUNCIL**

**AGENDA**

*of the*

**COUNCIL ORDINARY MEETING**

**Held in the Council Chambers  
2<sup>nd</sup> floor – Council Administration Building  
45 Roderick Street  
IPSWICH QLD 4305**

On Tuesday, 17 September 2019  
At 9:00 am



**BUSINESS**

- A. OPENING OF MEETING:
- B. WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:
- C. OPENING PRAYER:
- D. APOLOGIES AND LEAVE OF ABSENCE:
- E. CONDOLENCES AND MEMORIALS:
- F. PETITIONS AND PRESENTATIONS:
- G. CONFIRMATION OF MINUTES:
1. Ipswich City Council - Minutes of Meeting of 20 August 2019..... 5
- H. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS:
2. Economic Development Committee's Report ..... 11
3. Growth and Infrastructure Committee's Report ..... 17
4. Communities Committee's Report ..... 27
5. Environment Committee's Report ..... 33
6. Governance Committee's Report ..... 37
- I. CONSIDERATION OF NOTIFIED MOTIONS:
- J. RECEPTION OF NOTICES OF MOTION FOR FUTURE MEETINGS:
- K. QUESTIONS:
- L. OFFICERS' REPORTS:
- M. CONSIDERATION OF ITEMS PLACED ON THE AGENDA BY A COUNCILLOR IN ACCORDANCE WITH SECTION 6 AND 8 OF THE SUBORDINATE LOCAL LAW (2.1 COUNCIL MEETINGS):

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**UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING**

**20 AUGUST 2019**

Held in the Council Chambers, Administration Building  
45 Roderick Street, Ipswich

The meeting commenced at 9.01 am

*Pursuant to section 13 of Council's Local Law No 2 (Council Meetings) 2013, the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Rob Jones, Stan Gallo and Steve Greenwood to address Council on any matters before it.*

*The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Charter they will also declare Conflict of Interests and potential Conflict of Interests.*

**ATTENDANCE AT  
COMMENCEMENT**

Greg Chemello (Interim Administrator)

INTERIM MANAGEMENT COMMITTEE

Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood

**ACKNOWLEDGEMENT  
OF COUNTRY**

Greg Chemello (Interim Administrator)

Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land upon which we meet. We pay our respects to their elders, past, present and emerging, as the keepers of the traditions, cultures and stories of a proud people.

**OPENING PRAYER**

Greg Chemello (Interim Administrator)

Let us in silence pray or reflect upon our responsibilities to the people of Ipswich.

We meet today to serve our community, to use our resources wisely and well, to represent all members of our community fairly and to make decisions that promote the common good.

**APOLOGIES AND  
LEAVE OF ABSENCE**

Nil

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**CONFIRMATION OF MINUTES**

**CONFIRMATION OF  
MINUTES OF  
ORDINARY MEETING**

The Interim Administrator of the Ipswich City Council resolves:  
**That the Minutes of the Ordinary Meeting held on 16 July 2019 be confirmed.**

The motion was put and carried.

**CONFIRMATION OF  
MINUTES OF SPECIAL  
MEETING**

The Interim Administrator of the Ipswich City Council resolves:  
**That the Minutes of the Special Meeting held on 1 August 2019 be confirmed.**

The motion was put and carried.

**RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS**

**ECONOMIC  
DEVELOPMENT  
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:  
**That the Economic Development Committee Report No. 2019(08) of 13 August 2019 be received and adopted.**

**CONFLICT OF  
INTEREST ITEM 3**

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 3 titled Ipswich Central Program Report No. 14 to 16 July 2019.

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

The motion was put and carried.

**DISCUSSION**

The Interim Administrator made comment in relation to the sponsorship process for the Community Christmas Carols stating that it was an excellent innovation by council to do multi-year partnership agreements with some long standing events in the city that don't really suit a one off grants program. The Interim Administrator thanked staff who worked on this process.

**GROWTH AND  
INFRASTRUCTURE**

The Interim Administrator of the Ipswich City Council resolves:  
**That the Growth and Infrastructure Committee Report No.**

**COMMITTEE**

**2019(08) of 13 August 2019 be received and adopted.**

**CONFLICT OF  
INTEREST ITEM 1**

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 1 titled 1 Union Place Mall, Ipswich – Minor Change – Material Change of Use Business Use and Community Use (Office Tower).

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

**CONFLICT OF  
INTEREST ITEM 4**

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 4 titled 23, 25 and 27 Ipswich City Mall, Ipswich – Minor Change – Material Change of Use – Business Use (Café, Restaurant and/or Hotel) and Community Use (Library and Visitor Information Centre).

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners..

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

The motion was put and carried.

**COMMUNITIES  
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Communities Committee Report No. 2019(08) of 13 August 2019 be received and adopted.**

The motion was put and carried.

**ENVIRONMENT  
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Environment Committee Report No. 2019(08) of 13 August 2019 be received and adopted.**

**CONFLICT OF  
INTEREST ITEM 2**

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 2 titled Land for Wildlife SEQ Steering

Committee Update.

The nature of the perceived interest is that the Interim Administrator is a member of Land for Wildlife through a property he owns in the Southern Downs.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

The motion was put and carried.

**GOVERNANCE  
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Governance Committee Report No. 2019(08) of 13 August 2019 be received and adopted.**

The motion was put and carried.

**OFFICER'S REPORT**

The confidential papers associated with this officer's report are confidential as the information contains financial information related to the commissioning of a public art strategy.

**EXPRESSION OF  
INTEREST FOR PUBLIC  
ART STRATEGY  
NICHOLAS STREET -  
IPSWICH CENTRAL**

The Interim Administrator of the Ipswich City Council resolves:

**A. That, under section 228(3)(a) of the *Local Government Regulation 2012*, Council (Interim Administrator of Ipswich City Council) resolve that it is satisfied that the calling of Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in the report by the Project Manager dated 15 August 2019, is in the public interest for the following reason:**

**1. It will allow Council to identify potential providers who are serious contenders for the provision of the Primary Artwork of the Nicholas Street – Ipswich Central Public Art Plan without putting all contenders to the expense of preparing a full tender response in the initial stages.**

**B. That Council (Interim Administrator of Ipswich City Council) resolve to invite Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in the report by the Project Manager dated 15 August 2019, for the provision of the Primary Artwork of the Nicholas Street – Ipswich Central Public Art Plan.**



**CONFLICT OF  
INTEREST**

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in the officer's report titled Expression of Interest for Public Art Strategy Nicholas Street Ipswich Central.

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

**DISCUSSION**

The Interim Administrator stated that the assessment process for artwork is a panel of three people and that the following comments were not a criticism of these three people but more about getting broader community input on the panel.

The Interim Administrator asked the Interim Management Committee for their thoughts about the possibility and the probity of getting some community representatives on the assessment process, particularly from the arts community of Ipswich. He stated that he appreciates the issues about who would be selected on the committee as opposed to who would want to do the artwork.

The Interim Administrator asked the General Manager – Community, Cultural and Economic Development (Ben Pole) for his thoughts about how to get broader involvement by representatives of the arts community in the assessment of shortlisting process.

The General Manager stated that it is possible but also problematic in terms of how we call for people to express their interest and how we select people for the role.

The Interim Administrator asked if there was a chair or president of peak bodies that could be called upon, or that the peak body be called upon to nominate a representative.

The General Manager advised that there are a variety of community based arts and cultural groups in and around Ipswich. He also advised that there are other bodies such as more regional advisory groups like RADF (Regional Arts Development Fund) that council work with and that through these groups nominations could be called.

The General Manager clarified that this Expression of Interest was not about the whole portfolio of public art related to the Nicholas Street Development just the primary piece ie one Marquee piece. He stated that this one piece of artwork is part of a broader public art plan which would be more open to public consultation. He further stated that if it was important that this one marquee piece be included in the community consultation process then a process could be identified.

Steve Greenwood from the Interim Management Committee noted that the Expression of Interest was about the one piece of artwork however having an external panel for all of the artwork for the whole of the CBD redevelopment would also be appropriate. He stated that it would be a great way of marketing the progress of the CBD and engaging with a section of the community that may not be too interested in buildings and road development. He further stated that the role for council is to identify increased opportunity for community engagement even though there may be challenges involved with identifying representatives for the panel.

Stan Gallo from the Interim Management Committee stated that the Ipswich 160<sup>th</sup> Anniversary next year would leverage nicely into this process.

**AMENDMENT**

The Interim Administrator moved the following amendment:

That Recommendation A and B be adopted with the addition of Recommendation C below:

- C. That the General Manager – Community, Cultural and Economic Development prepare a report for the next Communities Committee providing options for obtaining broader community input into the evaluation process for public artwork in the CBD Redevelopment.**

The motion was put and carried.

**MEETING CLOSED**

The meeting closed at 9.11 am.

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

**ECONOMIC DEVELOPMENT COMMITTEE NO. 2019(09)**

**10 SEPTEMBER 2019**

REPORT OF THE ECONOMIC DEVELOPMENT COMMITTEE  
FOR THE COUNCIL

**MEMBER'S ATTENDANCE:** Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT**

**COMMITTEE ATTENDANCE:** Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo  
and Steve Greenwood

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood to address the Economic Development Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests

1. **CHAMBERS OF COMMERCE CESSATION OF ANNUAL PARTNERSHIP AGREEMENT**

This is a report concerning the cessation of the Ipswich City Council annual partnership agreements with the Greater Springfield Chamber of Commerce and the Ipswich Chamber of Commerce, and replacement with a new cooperative model with the three local chambers.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the cessation of the Ipswich City Council annual partnership agreements with the Greater Springfield Chamber of Commerce and the Ipswich Chamber of Commerce, be endorsed.
- B. That the cessation payment of \$7,700 Inc. GST to the Ipswich Chamber of Commerce, be endorsed.
- C. That the cessation payment of \$4,400 Inc. GST to the Greater Springfield Chamber of Commerce, be endorsed.
- D. That it be noted that Ipswich City Council will maintain its annual membership to the Greater Springfield Chamber of Commerce and the Ipswich Chamber of Commerce.
- E. That it be noted that Ipswich City Council is in consultation with all local Chambers of Commerce to develop a framework to enhance engagement with the business community.

2. DEFENCE IPSWICH SUPPLY CHAIN OPPORTUNITIES SYMPOSIUM 2019

This is a report by the Senior Industry Development Officer dated 21 August 2019 concerning the proposed Defence Ipswich Supply Chain Opportunities Symposium 2019.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the report concerning the Defence Ipswich Supply Chain Opportunities Symposium 2019 be received and the contents noted.

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3. PROCUREMENT FOR THE NORTH IPSWICH RESERVE STADIUM BUSINESS CASE

This is a report concerning the procurement of the North Ipswich Reserve Stadium Business Case as a result of the resolutions of the Growth and Infrastructure Committee of 14 May 2019.

Stan Gallo from the Interim Management Committee informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 3 titled Procurement for the North Ipswich Reserve Stadium Business Case.

The nature of the perceived interest is that he is a partner at KPMG who are being requested to provide a quote for the provision of a business case for North Ipswich Stadium Reserve.

Stan Gallo confirmed that, as there is no personal or financial benefit to him and he would not be party to any KPMG discussions or role in their submission for this project, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the progression of the North Ipswich Reserve Stadium Business Case in accordance with the recommendations of the Growth and Infrastructure Committee held on 14 May 2019, be noted.

The General Manager Community, Cultural and Economic Development suggested a proposed amendment to the officer's report by the inclusion of RPS Group in the listing of companies that quotes will be requested from for the North Ipswich Reserve Stadium Business Case. The Interim Administrator agreed with the proposed amendment.

The Interim Administrator also confirmed that as per the previous decision on this matter in May, this is not a decision to spend \$10 million on a stadium redevelopment, it is an in-

principle decision to commence the process and future progression of the project is reliant upon certain specific considerations which are outlined in the business case detailed in Attachment 1 of the report.

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4. PROCUREMENT FOR IPSWICH CENTRAL TO SPRINGFIELD CENTRAL PUBLIC TRANSPORT CORRIDOR STRATEGIC BUSINESS CASE

This is a report concerning the procurement of the Ipswich Central to Springfield Central Public Transport Corridor Strategic Business Case.

Stan Gallo from the Interim Management Committee informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 4 titled Procurement for Ipswich Central Public Transport Corridor Strategic Business Case.

The nature of the perceived interest is that he is a partner at KPMG who are being requested to provide a quote for the provision of a strategic business case for Ipswich Central to Springfield Central Public Transport Corridor.

Stan Gallo confirmed that, as there is no personal or financial benefit to the him and he would not be party to any KPMG discussions or role in their submission for this project, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the progression of the Ipswich Central to Springfield Central Public Transport Corridor Strategic Business Case, in accordance with the recommendations of the Economic Development Committee dated 1 March 2019, be noted.

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5. PLANET ARK POWER MEMORANDUM OF UNDERSTANDING

This is a report concerning the establishment of a Memorandum of Understanding with Planet Ark Power to investigate the practicalities and possibilities associated with this technology in pursuit of Council's carbon neutrality goal.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the establishment of a Memorandum of Understanding with Planet Ark Power in order to investigate the viability of Planet Ark Power's offerings to support Council's net-zero carbon goals, be endorsed.

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The confidential papers associated with Item 6 are confidential as they include detailed financial information in relation to the contractual and payment arrangements with a number of sub-contractors which is commercial in-confidence

6. IPSWICH CENTRAL PROGRAM REPORT NO. 15 TO 16 AUGUST 2019

This is a report concerning a monthly update for the Ipswich Central Program of Works.

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 6 titled Ipswich Central Program Report No. 15 to 16 August 2019.

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the report on the Ipswich Central Program Report No. 15 effective to 16 August 2019 be received and the contents noted.

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The confidential papers associated with Item 7 are confidential as they include detailed financial information in relation to the contractual and payment arrangements with a number of sub-contractors which is commercial in-confidence.

7. IPSWICH CENTRAL CIVIC PROJECT - CONTRACT AWARD

This is a report concerning the awarding of the design and construct contract for the Ipswich Central Civic Project.

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 7 titled Ipswich Central Civic Project – Contract Award.

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the report on the Contract Award for the Ipswich Central Civic Project be received and the contents noted.

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8. ACKNOWLEDGEMENT OF COUNCIL RECEIVING ADVERTISING AND COMMUNICATION EFFECTIVENESS AWARDS

The General Manager Community, Cultural and Economic Development outlined two awards as part of the Advertising and Communication Effectiveness Awards that Council had been successful in winning for its work in Discover Ipswich and Marketing.

The Interim Administrator and Interim Management Committee congratulated the council team for this achievement.

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 8.30 am.

The meeting closed at 8.41 am.

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**GROWTH AND INFRASTRUCTURE COMMITTEE NO. 2019(09)**

**10 SEPTEMBER 2019**

REPORT OF THE GROWTH AND INFRASTRUCTURE COMMITTEE  
FOR THE COUNCIL

**MEMBER'S ATTENDANCE:** Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT  
COMMITTEE ATTENDANCE:** Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo  
and Steve Greenwood

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood to address the Growth and Infrastructure Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

The Interim Administrator agreed to discuss Items 1 to 10 as a group as they all relate to prioritised project listings.

Robert Jones from the Interim Management Committee queried how the weightings methodology is undertaken. The General Manager Infrastructure and Environment advised that generally it is a professional assessment of criteria based on planning principals.

The Interim Administrator queried the process with prioritising all programs and whether they could be programmed so that they are undertaken at the same time as other works being undertaken in specific areas. The General Manager Infrastructure and Environment advised that such a site-based assessment would be done as part of the budget process.

The Interim Administrator stated that a session with the future council to outline the rationale and governance of selection criteria weighting for these sub-programs would be beneficial as well as a discussion about what this means geographically for Ipswich.

1. **DISTURBED LAND MANAGEMENT SUB-PROGRAM - CAPITAL WORKS PRIORITY LIST  
OF PROJECTS 2020-2021**

This is a report by the Planning Officer (Environmental Management) dated 16 July 2019 concerning the Disturbed Land Management (DLM) project listing that forms the DLM capital works portfolio sub-program.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of projects, as detailed in Attachment 1, be considered when developing the 'Disturbed Land Management' sub-program as part of the 2020-2021 budget and future capital works portfolio.

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2. SUSTAINABLE TRAVEL SUB-PROGRAM - IGO ACTIVE TRANSPORT ACTION PLAN IMPLEMENTATION PRIORITY LIST OF LOCATIONS

This is a report concerning the iGO Active Transport Action Plan (ATAP) Implementation project listing that forms part of the 'Sustainable Travel' capital works portfolio sub-program.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of iGO Active Transport Action Plan Implementation project locations, as detailed in Attachment 3 of the report by the Senior Transport Planner dated 23 July 2019, be considered when developing Council's next capital works portfolio.

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3. STORMWATER QUALITY OFFSET DELIVERY SUB PROGRAM - PRIORITISATION METHODOLOGY AND PROJECT SHORTLIST

This is a report concerning the Stormwater Quality Offset Delivery sub program and prioritisation methodology.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritisation methodology and prioritised list of projects, as detailed in Attachment 1, be adopted to guide the delivery of the Stormwater Quality Offset sub-program as part of the 2020-2021 capital works portfolio.

The General Manager Infrastructure and Environment proposed an amendment to the recommendation changing the year 2019-2020 to 2020-2021. The Interim Administrator agreed with the amendment.

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4. SUSTAINABLE TRAVEL SUB-PROGRAM - CYCLE SAFETY AND MOBILITY IMPROVEMENTS PRIORITY LIST OF PROJECTS

This is a report concerning the cycle safety and mobility improvements project listing that forms part of the 'Sustainable Travel' capital works portfolio sub-program.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of cycle safety and mobility improvements, as detailed in Attachment 3 of the report by the Technical Officer (Traffic) dated 8 August 2019, be considered when developing Council's next capital works portfolio.

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5. STRATEGIC ROADS SUB-PROGRAM - STRATEGIC ROADS PRIORITY LIST OF PROJECTS

This is a report concerning the strategic roads project listing that forms part of the 'Strategic Roads' capital works portfolio sub-program.

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 5 titled Strategic Roads Sub-Program – Strategic Roads Priority List of Projects.

The nature of the perceived interest is that he was formerly the General Manager of Economic Development Queensland, the state government agency responsible for planning the Ripley Priority Development Area.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised project lists of strategic road projects, as detailed in Attachment 3, 4 and 5 of the report by the Senior Engineer (Transport Planning) dated 8 August 2019, be considered when developing Council's next capital works portfolio.

The General Manager Infrastructure and Environment outlined to the committee that a report will be presented to a future meeting outlining the potential risks and issues related to the Ripley Valley Priority Development Area (PDA) infrastructure requirements as outlined in the officer's report.

The Interim Administrator welcomed the future report and stated that he thought it was

important for council to plan for all roads regardless of whether they are in a Priority Development Area. He said that if there was an issue about the source of funding for PDA related infrastructure, council could take that up with the state government but that should not be a basis for treating the PDA as an infrastructure “black hole” in the city.

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6. LOCAL DRAINAGE SUB-PROGRAM - PRIORITY LIST OF PROJECTS

This is a report concerning the local drainage project listing that forms part of the ‘Local Drainage’ capital works portfolio sub-program.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of local drainage improvements, as detailed in Attachment 3 of the report by the Engineer (Hydraulics) dated 12 August 2019, be considered when developing Council’s next capital works portfolio.

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7. SUSTAINABLE TRAVEL SUB-PROGRAM - PEDESTRIAN SAFETY IMPROVEMENTS PRIORITY LIST OF PROJECTS.

This is a report concerning the pedestrian safety improvements project listing that forms part of the ‘Sustainable Travel’ capital works portfolio sub-program.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of pedestrian safety improvement projects, as detailed in Attachment 3 to the report by the Senior Technical Officer (Traffic) dated 12 August 2019, be considered when developing Council’s next capital works portfolio.

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8. SEALING GRAVEL ROADS SUB-PROGRAM - SEALING OF GRAVEL ROADS PRIORITY LIST OF PROJECTS

This is a report concerning the sealing gravel roads project listing that forms the ‘Sealing Gravel Roads’ capital works portfolio sub-program.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of sealing gravel roads projects, as detailed in Attachment 3 to the report by the Technical Officer (Traffic) dated 15 August 2019, be considered when developing Council’s next capital works portfolio.

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9. SUSTAINABLE TRAVEL SUB-PROGRAM - PUBLIC TRANSPORT IMPROVEMENTS  
PRIORITY LIST OF PROJECTS

This is a report concerning the public transport improvements project listing that forms part of the 'Sustainable Travel' capital works portfolio sub-program.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of public transport improvements, as detailed in Attachment 3 of the report by the Technical Officer (Traffic) dated 16 August 2019, be considered when developing Council's next capital works portfolio.

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10. ENVIROPLAN CAPITAL WORKS PORTFOLIO SUB-PROGRAM - PRIORITY LIST OF  
PROJECTS 2020-2021

This is a report concerning the "Enviroplan" capital works portfolio sub-program.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of projects and methodology, as detailed in Attachment 1, be considered when developing the "Enviroplan" sub-program as part of the 2020-2021 budget for the future capital works portfolio.

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11. SURRENDER AND DISPOSAL OF EASEMENT FOR THE BRIGGS ROAD SPORTS  
COMPLEX CRITERIUM TRACK PROJECT

This is a report concerning the surrender and disposal of an easement for sewerage purposes for the Briggs Road Sports Complex Criterium Track Project (The "Project").

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exemption referred to in section 236 (1)(c)(iv) of the Regulation applies to Council for the disposal of the easement interest of part of Lot 3 on SP243532 located at 36 Huxham Street, Raceview ("the land"), by way of a new easement arrangement between Council and Ipswich Hockey Association Inc.

- B. That Council (Interim Administrator of Ipswich City Council) agree to surrender the existing easement "Easement A" and grant new Easement for a nil consideration, as detailed in the report of the Senior Property Officer dated 19 August 2019 to Ipswich Hockey Association Inc for sewerage purposes over part of Lot 3 on SP243532 located at 36 Huxham Street, Raceview.
  - C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the proposed Easement as detailed in Recommendations A and B of the report by the Senior Property Officer dated 19 August 2019 and do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
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12. SURRENDER AND ACQUISITION OF DRAINAGE EASEMENT FOR THE SCOTT LANE KERB AND CHANNEL PROJECT

This is a report concerning the proposed surrender of existing Easement A in Lot 14 on SP141685 for drainage purposes and acquisition of a new easement for drainage purposes for the Scott Lane Kerb and Channel Project (The Project).

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) having duly considered this report dated 20 August 2019, be of the opinion that part of Lot 14 on RP141685 located at 10-16 Goodwin Street, Basin Pocket (shown in Attachment 1 ('the Land')) requires an easement for drainage purposes.
  - B. That Council (Interim Administrator of Ipswich City Council) declare the existing Easement A in Lot 14 on RP141685 located at 10-16 Goodwin Street, Basin Pocket surplus to Council requirements and grant its consent to the surrender for a consideration of \$1.00 if demanded.
  - C. That Council (Interim Administrator of Ipswich City Council) exercise its power as a "constructing authority" under the *Acquisition of Land Act 1967* and acquire the easement, (as described in Recommendation A of this report dated 20 August 2019) for drainage purposes.
  - D. That the Chief Executive Officer be authorised to negotiate compensation and perform any other matters, arising out of the *Acquisition of Land Act 1967* or otherwise, and to do any other acts necessary to implement Council's decision to acquire this land in accordance with section 13 (3) of the *Local Government Act 2009*, to acquire the easement.
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13. PROPOSED AMENDMENT TO THE 2019-2020 REGISTER OF FEES AND CHARGES

This is a report concerning the proposed amendments to the 2019-2020 Register of Fees and Charges, specifically fees and charges related to planning and development related activities.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the 2019-2020 Register of Fees and Charges be amended, as detailed in Attachment 1, and adopted with effect from 17 September 2019.

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14. COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current court actions associated with development planning related matters including one other significant matter of dispute that the Planning and Regulatory Services Department is currently involved with.

RECOMMENDATION

That the report be received and the contents noted.

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15. EXERCISE OF DELEGATION

This is a report concerning applications that have been determined by delegated authority for the period 2 August 2019 to 29 August 2019.

RECOMMENDATION

That the report be received and the contents noted.

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16. HERITAGE AND MONUMENTS ADVISORY COMMITTEE MEETING NO. 210

This is a report concerning the minutes of the Heritage and Monuments Advisory Committee (meeting number 210) which was held on Thursday, 22 August 2019. As well as providing updates on standing items, the Committee has also recommended the revised Terms of Reference and the nomination of a replacement representative from the National Trust for approval.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the minutes of the Heritage and Monuments Advisory Committee No. 2010 be received and noted.
  - B. That the revised Terms of Reference as detailed in Attachment 2, be adopted.
  - C. That the nomination of Daniel Cameron as a replacement representative from the National Trust Ipswich Branch, be approved.
- 

The confidential papers associated with Item 17 are confidential as they contain submissions to the Planning Scheme which contain personal information.

17. NEW IPSWICH PLANNING SCHEME - STATEMENT OF PROPOSALS (INCLUDING DRAFT STRATEGIC FRAMEWORK) CONSULTATION REPORT

This is a report concerning the outcomes of the public consultation and early stake interests review of the Statement of Proposals including the draft Strategic Framework for the New Ipswich Planning Scheme.

The consultation on the Statement of Proposals including the draft Strategic Framework provided an opportunity for early engagement by the community and other stakeholders on the strategies and approaches to managing growth and development within the Ipswich Local Government Area into the future. Importantly, this is the first of two opportunities for the community and other stakeholders to provide comment on the New Ipswich Planning Scheme, with the next being the opportunity to comment on the full draft planning scheme and at which time further detailed information will be made available.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) adopt the Consultation Report included in Attachment 2 for the purposes of:
  - Providing a response to the issues raised in the submissions and to the submitters; and
  - Informing the further preparation of the New Ipswich Planning Scheme.
- B. That the Manager, City Design be requested to attend to relevant matters including:
  - Publishing the Consultation Report on Council's website; and
  - Notifying all submitters about the publication of the Consultation Report and providing information that allows them to identify Council's response to the issues they have raised.



- C. That the advice on the early identification of state interests received from the Department of State Development, Manufacturing, Infrastructure and Planning included in Attachment 3 be used for the purpose of preparing the New Ipswich Planning Scheme.

The General Manager Planning and Regulatory Services proposed an amendment to the Consultation Report by the inclusion of a further seven submissions which weren't included in the consultation report – six that relate to matters already addressed and one relating to zoning of a site in Brassall. The Interim Administrator agreed with the inclusion of the further seven submissions into the Consultation Report.

The Interim Administrator acknowledged the concerns raised by residents in relation to the flood mapping levels and provisions and outlined that Council has to align with the outcomes of the Brisbane River Flood Catchment Studies which have produced the modelled flood levels which were prepared within a framework that complies with the requirements of the State Planning Policy.

#### Attachments

1. Attachment 2 to Item 17 - Amended Consultation Report
- 

The confidential papers associated with Item 18 are confidential as they contain tender information which is commercial-in-confidence.

18. TENDER CONSIDERATION PLAN: BRISBANE LIONS STADIUM FIT FOR PURPOSE WORKS

In 2017 Council entered into a Heads of Agreement (HOA) with the Brisbane Bears-Fitzroy Football Club Ltd trading as the Brisbane Lions to develop Lot 60 SP251816 into an Australian Rules Football Stadium and training facility to be utilised by the Brisbane Lions, with some community usage.

As part of the HOA, Ipswich City Council committed to completing the Fit for Purpose works on the lot to enable the Lions to build the stadium and training facility. The Fit for Purpose works include bulk earthworks, drainage and a creek relocation to allow for the stadium to be built. The HOA specifies that the Lions will then build a stadium / training facility on the land which will include aspects of community usage. Council will then lease the facility to the Brisbane Lions on a 50 year lease with an option to extend for a further 49 years.

Given that the fit for purpose works need to be suitable for the ultimate construction of the stadium by the Lions, it is recommended that the Brisbane Lions are best placed to manage the project and engage the contractor for the fit for purposes works on behalf of Council.

#### RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for the Brisbane Bears-Fitzroy Football Club to deliver the fit for purpose works on Lot 60 of SP251816 in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.
- B. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote or Tender Consideration Plan for the Brisbane Bears-Fitzroy Football Club to deliver the fit for purpose works on Lot 60 of SP251816 as outlined in the report by the General Manager Coordination and Performance dated 2 September 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.
- C. That Council (Interim Administrator of Ipswich City Council) enter into an Elective Works Deed (contract) with Brisbane Bears-Fitzroy Football Club Ltd trading as the Brisbane Lions to deliver the fit for purpose works on Lot 60 of SP251816 on the terms described in the report by the General Manager Coordination and Performance dated 2 September 2019
- D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Elective Works Deed (contract) with Brisbane Bears-Fitzroy Football Club Ltd trading as the Brisbane Lions to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

Steve Greenwood from the Interim Management Committee queried if the governance learnings from this process had been captured to use to inform future processes. The General Manager Coordination and Performance confirmed that this had been captured.

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### **PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 8.50 am.

The meeting closed at 9.26 am.

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**COMMUNITIES COMMITTEE NO. 2019(09)**

**10 SEPTEMBER 2019**

REPORT OF THE COMMUNITIES COMMITTEE  
FOR THE COUNCIL

**MEMBER'S ATTENDANCE:** Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT  
COMMITTEE ATTENDANCE:** Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo  
and Steve Greenwood

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Robert Jones and Stan Gallo to address the Communities Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **SPORT AND RECREATION GRANTS ROUND THREE**

This is a report concerning the applications for round three of the Sport and Recreation Grants.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) provide funding of \$11,910 (including GST) through the Sport and Recreation Event Grant program to the applicants outlined in the report by the Sport and Recreation Officer dated 13 August 2019.
- B. That Council (Interim Administrator of Ipswich City Council) provide funding of \$6,000 (including GST) through the Sport and Recreation Participation Grant program to the applicants outlined in the report by the Sport and Recreation Officer dated 13 August 2019.
- C. That Council (Interim Administrator of Ipswich City Council) provide funding of \$5,000 (including GST) through the Sport and Recreation Minor Facility Grant program to the applicants outlined in the report dated 13 August 2019.

2. CHRISTMAS AND FESTIVE SEASON GRANTS 2019-2020

This is a report concerning the allocation of funds through the Christmas and Festive Season Grants Program for 2019-2020.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,500.00 (ex-GST) to LiveCity Church, towards the Redbank Plains Christmas Carols 2019 as outlined in the report by the Community Grants Officer dated 21 August 2019.
- B. That Council (Interim Administrator of Ipswich City Council) approve funding of \$442.70 (ex-GST) to Focal Community Living Inc, towards the Focal Christmas in the Park as outlined in the report by the Community Grants Officer dated 21 August 2019.
- C. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,500.00 (ex-GST) to Gailes Residents Committee Inc, towards Christmas on Karina as outlined in the report by the Community Grants Officer dated 21 August 2019.
- D. That Council (Interim Administrator of Ipswich City Council) approve funding of \$750.00 (ex-GST) to Foundations Care, towards the 2019 Foster Carer's and Children's Christmas Party as outlined in the report by the Community Grants Officer dated 21 August 2019.
- E. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,055.46 (ex-GST) to Tivoli Social Enterprises Ltd, towards Christmas in Ipswich for Kids as outlined in the report by the Community Grants Officer dated 21 August 2019.
- F. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,500.00 (ex-GST) to the Marburg and District A&I Association Inc, towards the Marburg Christmas Carnival as outlined in the report by the Community Grants Officer dated 21 August 2019.
- G. That Council (Interim Administrator of Ipswich City Council) approve funding of \$637.50 (ex-GST) to the Leichhardt Baptist Church, towards the Leichhardt Community Christmas Carols as outlined in the report by the Community Grants Officer dated 21 August 2019.
- H. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,302.24 (ex-GST) to the Anglican Parish of Rosewood on behalf of the Marburg Community Carols Committee, towards the Marburg Community Carols as outlined in the report by the Community Grants Officer dated 21 August 2019.

- I. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,500.00 (ex-GST) to the Kruger Parade Baptist Church, towards the Kruger Christmas Carols 2019 as outlined in the report by the Community Grants Officer dated 21 August 2019.
- J. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,500 (ex-GST) to the Raceview Congregational Fellowship Inc, towards Christmas Carols under the Christmas Tree as outlined in the report by the Community Grants Officer dated 21 August 2019.
- K. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,500.00 (ex-GST) to the Domestic Violence Action Centre, towards the DVAC End of Year Christmas Party as outlined in the report by the Community Grants Officer dated 21 August 2019.
- L. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,012.50 (ex-GST) to Multicultural Australia Ltd, towards the Redbank Plains Outdoor Christmas Cinema as outlined in the report by the Community Grants Officer dated 21 August 2019.
- M. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,500.00 (ex-GST) to Churchill Baptist Church, towards Carols in the Park 2019 as outlined in the report by the Community Grants Officer dated 21 August 2019.
- N. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,000.00 (ex-GST) to ALARA Qld Ltd, towards the Annual Christmas Party for People with a Disability as outlined in the report by the Community Grants Officer dated 21 August 2019.
- O. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,500.00 (ex-GST) to the Lions Club of Rosewood, towards the Rosewood Lions Christmas Street Carnival as outlined in the report by the Community Grants Officer dated 21 August 2019.
- P. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,125 (ex-GST) to Glebe Road Uniting Church, towards Carols in the Park as outlined in the report by the Community Grants Officer dated 21 August 2019.
- Q. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,500.00 (ex-GST) to Collingwood Park Primary School P&C Association, towards Carols by Torchlight 2019 as outlined in the report by the Community Grants Officer dated 21 August 2019.
- R. That Council (Interim Administrator of Ipswich City Council) approve funding of \$181.45 (ex-GST) to Rosewood and District Support Centre, towards Rosewood's Community Christmas Carols as outlined in the report by the Community Grants Officer dated 21 August 2019.

- S. That Council (Interim Administrator of Ipswich City Council) approve funding of \$1,345.50 (ex-GST) to Churches of Christ Care, towards the Family Christmas Winter Wonderland Party as outlined in the report by the Community Grants Officer dated 21 August 2019.
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3. COMMUNITY DEVELOPMENT GRANTS ROUND 1 2019-2020

This is a report concerning allocation of funds through round 1 of the Community Development Grants Program for 2019-2020.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) approve funding of \$918.99 (ex-GST) to Australian Kookaburra Kids Foundation Ltd, towards the mental health early intervention project as outlined in the report by the Community Grants Coordinator dated 20 August 2019.
- B. That Council (Interim Administrator of Ipswich City Council) approve funding of \$5,000.00 (ex-GST) to Brisbane Multicultural Arts Centre (BEMAC) Inc, towards the Get Prep'D for Songwriting project as outlined in the report by the Community Grants Coordinator dated 20 August 2019.
- C. That Council (Interim Administrator of Ipswich City Council) approve funding of \$528.28 (ex-GST) to Centro Church, towards purchasing polo shirts for camp facilitators as outlined in the report by the Community Grants Coordinator dated 20 August 2019.
- D. That Council (Interim Administrator of Ipswich City Council) approve funding of \$2,038.68 (excl-GST) to Churches of Christ Care towards the 'Connecting with Nature and Building Community' project as outlined in the report by the Community Grants Coordinator dated 20 August 2019.
- E. That Council (Interim Administrator of Ipswich City Council) approve funding of \$2,748.07 (excl-GST) to Neami National, towards the Mental Health Week activity as outlined in the report by the Community Grants Coordinator dated 20 August 2019.
- F. That Council (Interim Administrator of Ipswich City Council) approve funding of \$2,500.00 (incl-GST) to the Queensland Burundian Community Social Club towards the Employability Training program as outlined in the report by the Community Grants Coordinator dated 20 August 2019.

- G. That Council (Interim Administrator of Ipswich City Council) approve funding of \$2,874.16 (excl-GST) to Rosewood and District Support Centre to establish a community garden and workshop as outlined in the report by the Community Grants Coordinator dated 20 August 2019
- H. That Council (Interim Administrator of Ipswich City Council) approve funding of \$2,302.80 (incl-GST) to Springfield Lakes Nature Care Inc, towards costs associated with producing resources to increase awareness of birdlife in the Greater Springfield Region as outlined in the report by the Community Grants Coordinator dated 20 August 2019.
- I. That Council (Interim Administrator of Ipswich City Council) approve funding of \$705.45 (excl-GST) to STAR Community Services Ltd for the Singalong project as outlined in the report by the Community Grants Coordinator dated 20 August 2019.
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4. REGIONAL ARTS DEVELOPMENT FUND - GRANT APPLICATIONS

This is a report concerning allocation of funding through the Regional Arts Development Fund (RADF).

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That Council (Interim Administrator of Ipswich City Council) approve funding of \$10,490 (incl-GST) to Greg Huglin towards the Noosa Film Academy Filmmaking Workshop Incursion Roadshow as outlined in the report by the Community Grants Coordinator dated 21 August 2019.

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5. COMMUNITY DONATIONS REPORT

This is a report providing detail about the year to date allocation of community donations, as at 31 July 2019 (Attachment 1), and providing a summary of these community donations by recipient type, (Attachment 2).

RECOMMENDATION

That the report be received and the contents noted.

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6. RESIN PTY LTD - FINDING SANTA AR EXPERIENCE

This is a report concerning the Quote Consideration Plan for Finding Santa, a city augmented reality experience supplied by Resin Pty Ltd.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote Consideration Plan for Finding Santa AR Experience as outlined in the report by the Manager, Marketing and Promotions dated 27 August 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 9.38 am.

The meeting closed at 9.43 am.

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**ENVIRONMENT COMMITTEE NO. 2019(09)**

**10 SEPTEMBER 2019**

REPORT OF THE ENVIRONMENT COMMITTEE  
FOR THE COUNCIL

**MEMBER'S ATTENDANCE:** Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT  
COMMITTEE ATTENDANCE:** Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo  
and Steve Greenwood

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood to address the Environment Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **OUTCOME OF THE 2019-2020 NATURE CONSERVATION GRANTS PROGRAM**

This is a report concerning the outcome of the Nature Conservation Grants Program (NCG) for the 2019-2020 Financial Year. Seventeen applications were deemed successful as part of the assessment process and have been recommended for funding.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve that:

That Council (Interim Administrator of Ipswich City Council) approve the distribution of grant funding to a total of \$73,779.83 under the Nature Conservation Grants Program to the seventeen successful applicants as outlined in Table 1 of the report by the Program Officer (Natural Environment) dated 16 August 2019.

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2. **IPSWICH RIVERS FLOOD STUDIES UPDATE - IRFSU**

This is a report concerning the recently completed flood study entitled the *Ipswich Rivers Flood Studies Update* (IRFSU) which is a local government area and river catchment scale study. This study replaces Council's incumbent which was completed between 2000 and 2002. This report provides a summary of the IRFSU recommendations, background and outcomes for Council adoption.

### RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the hydrologic / hydraulic models and their outputs prepared for the *Ipswich Rivers Flood Studies Update* (IRFSU) and updated local creek flood studies be adopted by Council and used to inform decision making on the following elements:
  - a. The new Planning Scheme update;
  - b. Land use, development and building controls;
  - c. Flood intelligence and emergency management; and
  - d. Floodplain and stormwater master plans and associated design of drainage / road infrastructure.
- B. That the study be used to inform the city's Local Floodplain Management Plan as part of the broader *Ipswich Integrated Catchment Plan* (IICP).
- C. That the reports and relevant mapped outputs of the study be made digitally available on Council's website on a flood information portal when the portal becomes available.
- D. That Council note that the Bureau of Meteorology's (BoM) design rainfall data (Intensity-Frequency-Duration IFD rainfall) is under review internally to investigate and estimate new values relevant for the Ipswich LGA to be used for future studies. (Refer to the report's Background section (Design IFD issue) for details).
- E. That relevant external organisations such as the Department of Transport and Main Roads (DTMR), the Department of Natural Resources, Mines and Energy (DNRME), Queensland Rail (QR), Seqwater, Brisbane City Council (BCC), Scenic Rim Regional Council (SRRC), Lockyer Valley Regional Council, Logan City Council (LCC) and the Australian Rail Track Corporation (ARTC) be informed of the study's completion and availability.

Steve Greenwood from the Interim Management Committee queried if the flood study data is available to the public. The Sport, Recreation and Natural Resources Manager advised that Council is currently developing a web-based flood portal to make it more accessible for residents to access the data.

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### 3. CITY OF IPSWICH DISASTER RECOVERY GOVERNANCE ARRANGEMENTS

This is a report concerning the disaster recovery governance arrangements for the City of Ipswich. The report seeks to establish a Local Recovery Group (LRG) and sub committees to support the disaster recovery functions.

### RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the City of Ipswich Local Recovery Group be established as a sub group to the City of Ipswich Local Disaster Management Group in accordance with the Terms of Reference outlined in Attachment 1.
- B. That the General Manager, Infrastructure and Environment be appointed as the Local Recovery Coordinator.
- C. That any sub-committee established in accordance with the City of Ipswich Local Recovery Group Terms of Reference be chaired by a Council Officer, appointed by the Local Recovery Coordinator in consultation with the Local Disaster Coordinator and Chief Executive Officer.

The Interim Administrator passed on his appreciation to Council's Principal Officer (Emergency Management) for the great job done over the weekend in his role working with the Local Disaster Management Group in relation to the recent bushfires.

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4. DISASTER RESILIENT SCHOOL CHILDREN POSTER COMPETITION - ALLOCATION OF INCENTIVE FUNDING

This is a report concerning the allocation of funding for incentives as part of the annual City of Ipswich Disaster Resilient School Children Poster Competition.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the incentives identified to support the City of Ipswich Disaster Resilient School Children Poster Competition outlined in the report by the Principal Officer (Emergency Management) be approved.

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The confidential papers associated with Item 5 are confidential as they contain information which is commercial-in-confidence.

5. URBAN HEAT ISLAND PROJECT PROPOSAL

This is a report concerning an invitation to Ipswich City Council from Griffith University and James Cook University to participate in an Australian Research Council linkage project submission investigating Urban Heat Islands (UHI) effects within the City of Ipswich.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) endorse the participation of Council in the Urban Heat Island project outlined in Attachment 1, including funding up to the value of \$20,000 per annum over 3 years.
  - B. That the General Manager, Infrastructure and Environment be authorised to negotiate and finalise the terms of participation or to do any other acts necessary to implement Council's decisions in accordance with section 13(3) of the *Local Government Act 2009*.
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### **PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 9.48 am.

The meeting closed at 10.00 am.

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**GOVERNANCE COMMITTEE NO. 2019(09)**

**10 SEPTEMBER 2019**

REPORT OF THE GOVERNANCE COMMITTEE  
FOR THE COUNCIL

**MEMBER'S ATTENDANCE:** Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT  
COMMITTEE ATTENDANCE:** Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo,  
Steve Greenwood

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood to address the Governance Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **MONTHLY PERFORMANCE REPORT - JULY 2019**

This is a report concerning Council performance for the period ending 31 July 2019, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

**RECOMMENDATION**

That the report be received and the contents noted.

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2. **REPORT - AUDIT AND RISK MANAGEMENT COMMITTEE NO. 2019(09) OF  
28 AUGUST 2019**

This is the report of the Audit and Risk Management Committee No. 2019(09) of 28 August 2019 presented to the Governance Committee.

**RECOMMENDATION**

That the report of the Audit and Risk Management Committee No. 2019(09) of 28 August 2019 be received, the contents noted and the recommendations contained therein be adopted.

Robert Jones from the Interim Management Committee and member of the Audit and Risk

Management Committee informed the meeting that the general focus of the Audit and Risk Management Committee will be on systems, processes and controls and identifying the strategic risks as part of the organisation.

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3. ASSESSMENT ON IPSWICH CITY COUNCIL'S PROGRESS TOWARDS IMPLEMENTING THE ANNUAL OPERATIONAL PLAN 2018-2019

This is a report concerning an assessment of Ipswich City Council's 4<sup>th</sup> quarter progress towards implementing the 2018-2019 Operational Plan.

RECOMMENDATION

That the report be received and the contents noted.

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4. FINALISATION OF LOCAL LAW MAKING PROCESS - LOCAL LAW REVIEW

This is a report concerning the Local Law Review which is a sub-project of Council's Transformational Project 9 (Review Policies, Procedures, Local Laws and the Committee Process and associated reporting). Following public consultation, state interest checks and anti-competitive provision tests, Council now seeks to finalise the Local Law making process, in accordance with the *Local Government Act 2009* and Council's Local Law making process Policy.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That it be noted that submissions were received during the public consultation period for the proposed Local Law amendments and submissions actioned as per the report by the Policy Officer dated 19 August 2019.
- B. That it be noted that upon referral for State Interest Check, five state government agencies expressed an interest in the proposed Local Law amendments and comments were actioned as per the report of the Policy Officer dated 19 August 2019.
- C. That it be noted that no submissions were received for the anti-competitive tests relating to *Subordinate Local Law (Amending) Subordinate Local Law No. 3.1 (Commercial Licensing) 2019* and *Local Law (Amending) Local Law No. 4 (Permits) 2019*.
- D. That it be noted that *Local Law (Amending) Local Law No. 3* and *Subordinate Local Law (Amending) Subordinate Local Law No. 3.1* has not been included in this report due to amendments requiring further public consultation.

- E. That, following further public consultation, as detailed in Clause D, the General Manager – (Coordination and Performance) be requested to prepare a report to a future Governance Committee meeting to progress the proposed amendments to the final stage of the formal local law making process, in accordance with the *Local Government Act 2009* and Council’s Local Law Making Process Policy.
- F. That Council propose to make *Local Law (Amending) Local Law No.1 (Administration) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- G. That Council propose to make *Local Law (Repealing) Local Law No.2 (Council Meetings) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- H. That Council propose to make *Local Law (Amending) Local Law No.4 (Permits) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- I. That Council propose to make *Local Law (Amending) Local Law No.5 (Parking) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- J. That Council propose to make *Subordinate Local Law (Amending) Subordinate Local Law No.5.1 (Parking) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- K. That Council propose to make *Local Law (Amending) Local Law No.6 (Animal Management) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- L. That Council propose to make *Subordinate Local Law (Amending) Subordinate Local Law No.6.1 (Animal Management) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- M. That Council propose to make *Local Law (Amending) Local Law No.7 (Local Government Controlled Areas and Roads) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- N. That Council propose to make *Subordinate Local Law (Amending) Subordinate Local Law 7.1 (Local Government Controlled Areas and Roads) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- O. That Council propose to make *Local Law (Amending) Local Law No.8 (Nuisances and Community Health and Safety) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- P. That Council propose to make *Subordinate Local Law (Amending) Subordinate Local Law No.8.1 (Nuisances and Community Health and Safety) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.

- Q. That Council propose to make *Local Law (Repealing) Local Law No. 25 (Extractive Industries) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- R. That Council propose to make *Local Law (Amending) Local Law No.49 (Vegetation Management) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.
- S. That Council propose to make *Subordinate Local Law No.49.1 (Protection of Important Vegetation) 2019*, as attached to the report of the Policy Officer dated 19 August 2019.

5. REVIEW OF POLICIES - DEVELOPMENT AND PLANNING POLICIES OF THE PLANNING AND REGULATORY SERVICES DEPARTMENT

This is a report concerning the policies relating to the Development and Planning functions of the Planning and Regulatory Services Department undertaken in accordance with Council's Policy and Procedure Management Framework adopted by Council on 16 July 2019.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the policies detailed in Table 1, be repealed.
- B. That the policies detailed in Table 2, be adopted.
- C. That the Planning and Regulatory Services Department and Community, Cultural and Economic Development Department work on the development and adoption of an Investment Attraction Incentives Policy by March 2020.

TABLE 1

Name of Policy	Adopted at Council	Attachment Number
Population Growth Monitoring Policy	4 September 2012	1
Consideration of Infrastructure Contributions for Modified Developments Policy	30 May 2017	2
Statement of Policy - Coal Mining and Coal Seam Gas Policy	25 August 2017	3
Support for 4 to 5 STAR Quality Hotel Developments Policy	30 May 2017	4
Support for the Establishment of Olive Growing	30 May 2017	5



Policy		
Support for the Establishment of Viticulture, a Local Wine Making Industry and Related Business Activities Policy	30 May 2017	6
Infrastructure Contribution Relief or Exemptions for Non-residential Development Undertaken by Community Organisations Policy	30 May 2017	7
Support for the Reuse of Existing Non-residential Buildings Policy	30 May 2017	8
Framework for Development Applications and Related Activities Policy	16 April 2019	9

TABLE 2

Name of Policy	Attachment Number
Infrastructure Contribution Relief or Exemptions for Non-residential Development Undertaken by Community Organisations Policy	10
Support for the Reuse of Existing Non-residential Buildings Policy	11
Framework for Development Applications and Related Activities Policy	12

6. REVIEW OF POLICIES - COMPLIANCE, HEALTH AND ANIMAL MANAGEMENT POLICIES OF THE PLANNING AND REGULATORY SERVICES DEPARTMENT

This is a report concerning the policies relating to the Compliance, Environmental Health and Animal Management functions of the Planning and Regulatory Services Department undertaken in accordance with Council's Policy and Procedure Management Framework adopted by Council on 16 July 2019.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the policies detailed in Table 1, be repealed.

TABLE 1

Name of Policy	Adopted at Council	Attachment Number
Bounty Payments for Wild Dog, Feral Dog, Hybrid or Dingo Scalps Policy	27 February 2018	1
Busking Policy	3 December 2013	2
Disability Parking Scheme Policy	27 February 2018	3
Eat Safe Ipswich Inspection Frequency, Administrative Review and Regrade Policy	27 February 2018	4
Fostering of Domestic Animals	27 February 2018	5

Parking Permits Policy	27 February 2018	6
Toilet Allocation for Events Policy	27 February 2018	7

7. REVIEW OF POLICIES - INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT

This is a report concerning the adoption of the Infrastructure Asset Management Policy which is a deliverable of Business Transformation Project 4 Asset Management (TP4). This report also concerns the repeal of a number of existing policies, given their intent can be incorporated into the Infrastructure Asset Management Policy and all operational requirements have been included within the respective Asset Management Plans.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the policies detailed in Table 1, be repealed.
- B. That the policy detailed in Table 2, be adopted.

TABLE 1

Name of Policy	Adopted at Council	Attachment Number
Upgrading of Unformed Roads	15 April 2011	1
Maintenance of Unformed Roads	15 April 2011	2
Parks and Recreation Asset, Inspection, Maintenance and Repair	25 February 2014	3
Prioritisation and Programming of Roads and Drainage Maintenance	26 May 2009	4
Prioritisation of Gravel Roads for a Maintenance Program	2 September 1998	5
Footpath Inspection and Maintenance	21 March 2014	6
Ipswich City Council Infrastructure Asset Management Policy	9 November 2010	7

TABLE 2

Name of Policy	Attachment Number
Infrastructure Asset Management Policy	8

8. REVIEW OF POLICIES - COORDINATION AND PERFORMANCE DEPARTMENT

This is a report concerning a review of policies relating to the functions of the Coordination and Performance Department undertaken in accordance with Council's Policy and Procedure Management Framework adopted by Council on 16 July 2019.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the policies detailed in Table 1, be repealed.
- B. That the policies detailed in Table 2, be adopted.

TABLE 1

Name of Policy	Adopted at Council	Attachment Number
Ipswich City Council Multicultural Access and Equity Policy	17 February 1999	1
Disability Access and Equity Policy	24 March 2009	2
Social Justice Policy	19 March 2013	3
Mayoress Administration and Expenses Policy	5 December 2017	6

TABLE 2

Name of Policy	Attachment Number
Disability Access and Equity Policy	4
Social Justice Policy	5

9. REVIEW OF POLICIES - COMMUNITY CULTURAL AND ECONOMIC DEVELOPMENT DEPARTMENT

This is a report concerning a review of policies relating to the functions of the Community, Cultural and Economic Development Department undertaken in accordance with council's Policy and Procedure Management Framework adopted by Council on 16 July 2019.

This report includes the Gifts, Benefits and Hospitality Policy and the ANZAC Day Commendation Policy which are managed by Corporate Services. These policies are linked with Community, Cultural and Economic Development due to the nature of the work performed by the City Events Team.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the policies detailed in Table 1, be repealed.
- B. That the policies detailed in Table 2, be adopted.

TABLE 1

Name of Policy	Adopted at Council	Attachment Number
Ipswich Art Gallery Fundraising Activities Policy	27 January 2005	1
Ipswich Art Gallery Ticketing and Events and Exhibitions Policy	25 February 2014	2
Ipswich Art Gallery – Community Gallery Operations Policy	27 June 2007	3
Ipswich Art Gallery Opening Hours Policy	26 April 2007	4
Ipswich Art Gallery Corporate Sponsorship Policy	26 April 2007	5
Partnerships for Community Purpose Policy	24 July 2018	6
Community Planning Policy	1 July 1998	7
Historical Collection Guideline Policy	21 February 2001	8
Smart City Innovative Proposals Policy	8 November 2016	9
ANZAC Day Commemoration Policy	3 April 1996	10
International Relations Policy	19 March 2019	11
Ipswich City Council Advertising Spending Policy	26 April 2007	12
Event Sponsorship Policy	16 April 2019	13
Gifts, Benefits and Hospitality Policy	21 May 2019	14
Corporate Security Camera Policy	27 February 2018	15
Safe City Monitoring System Policy	27 February 2018	16

TABLE 2

Name of Policy	Attachment Number
International Relations Policy	17
Ipswich City Council Advertising Policy	18
Event Sponsorship Policy	19
Gifts, Benefits and Hospitality Policy	20
Corporate Security Camera Policy	21
Safe City Program Policy	22
Internal Event Services Policy	23
Civic Event Policy	24

Simone Webbe from the Interim Management Committee queried the standards document attached to the Events Sponsorship Policy stating that these standards were not accessible

therefore it was not clear what the standards are.

The Chief Executive Officer advised that the recommendations could proceed and that the standards document would be provided to the Interim Management Committee and if changes were required these could be made at Council.

Attachments

1. Attachment 19.1 - Ticket Invitation Standards - part of the Event Sponsorship Policy

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10. ADOPTION OF AMENDMENTS TO THE OPERATIONAL PLAN 2019-2020

This is a report concerning the adoption of amendments to the Operational Plan 2019-2020 to align with current service framework.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the proposed amendments to the Operational Plan 2019-2020 be adopted.

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11. COUNCILLOR INTEGRITY POLICY PACKAGE

This is a report concerning the introduction of a suite of policies intended to guide the Councillors and staff of the City of Ipswich in managing their various responsibilities and the amendment or repeal of existing policies to ensure that all Councillor related policies are appropriately aligned with relevant legislation.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the policy titled "Councillor-Staff Interaction Policy" as detailed in Attachment 1, be adopted.
- B. That the policy titled "Representation of the City at Official Functions Policy" as detailed in Attachment 2, be adopted.
- C. That the policy titled "Meetings Procedures Policy" as detailed in Attachment 3, be adopted.
- D. That the policy titled "Investigations Policy" as detailed in Attachment 4, be adopted, with an amendment to Clause 15 to change the words "may have" to "may have on reasonable suspicion".
- E. That the policy titled "Election Caretaker Period Policy, as detailed in Attachment 5, be adopted.

- F. That the amended policy titled “Councillor Expenses Reimbursement and Administrative Support Policy”, as detailed in Attachment 6, be adopted, with an amendment to Clause 16 to include the words “Quarterly reports of Councillor Expenses and Reimbursements will be presented to the Audit and Risk Management Committee and published in the Annual Report at the end of the financial year”.
- G. That the amended policy titled “Councillor Contact with Lobbyists, Developers and Submitters Policy” as detailed in Attachment 7, be adopted.
- H. That the amended policy titled “Councillor Capture and Retention of Public Records Policy” as detailed in Attachment 8, be adopted.
- I. That the policy titled “Citywide and Divisional Allocations Policy”, as detailed in Attachment 9, be repealed.
- J. That the policy titled “Councillors Acceptable Requests Guidelines for Advice or Information Policy”, as detailed in Attachment 10, be repealed.
- K. That the policy titled “Teleconferencing Arrangements for Meetings of Council Policy”, as detailed in Attachment 11, be repealed.
- L. That the policy titled “Floral Tributes Policy” as detailed in Attachment 12, be repealed.

Simone Webbe from the Interim Management Committee made comment on the following policies:

- Investigations Policy – it was suggested that in relation to Clause 15 (Possible Misconduct or Corrupt Conduct) on page 4 of the policy in relation to Corrupt Conduct the wording “may have” be amended to “may have on reasonable suspicion”.
- Councillor Expenses Reimbursement and Administrative Support Policy – it was suggested that in relation to Clause 9.2 – Councillor Identification on Vehicle – that guidance be provided as to when to use the magnetic door decals on the business vehicle to provide clarity to councillors to know when to include and take off. The Manager, Executive Services outlined that this information would be included in the Councillor Handbook which is currently being prepared.

Rob Jones from the Interim Management Committee made comment on the following policy:

- Councillor Expenses Reimbursement and Administrative Support Policy – it was suggested that in relation to Clause 16 (Monitoring and Evaluation) of the policy that a quarterly report on Councillor expenses and reimbursements should be provided to the Audit and Risk Management Committee and published in the Annual Report.

The Interim Administrator agreed with the amendments.

Attachments

1. Attachment 4 to Item 11 - Amended Investigations Policy
  2. Attachment 6 to Item 11 - Amended Councillor Expenses and Administrative Support Policy
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The Interim Administrator congratulated staff on the body of work undertaken in relation to policy reform stating that as the policies are implemented he would expect to see some come back to committee for fine tuning prior to March 2020.

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 10.06 am.

The meeting closed at 10.28 am.