



# City of Ipswich

**IPSWICH  
CITY  
COUNCIL**

**AGENDA**

*of the*

**COUNCIL ORDINARY MEETING**

**Held in the Council Chambers  
2<sup>nd</sup> floor – Council Administration Building  
45 Roderick Street  
IPSWICH QLD 4305**

On Tuesday, 20 August 2019  
At 9:00 am



**BUSINESS**

- A. OPENING OF MEETING:
- B. WELCOME TO COUNTRY OR ACKNOWLEDGEMENT OF COUNTRY:
- C. OPENING PRAYER:
- D. APOLOGIES AND LEAVE OF ABSENCE:
- E. CONDOLENCES AND MEMORIALS:
- F. PETITIONS AND PRESENTATIONS:
- G. CONFIRMATION OF MINUTES:
  - 1. Ipswich City Council - Minutes of Meeting of 16 July 2019 ..... 5
  - Ipswich City Council - Minutes of Special Meeting of 1 August 2019 ..... 11
- H. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS:
  - 2. Economic Development Committee's Report ..... 13
  - 3. Growth and Infrastructure Committee's Report ..... 17
  - 4. Communities Committee's Report ..... 29
  - 5. Environment Committee's Report ..... 33
  - 6. Governance Committee's Report ..... 37
- I. CONSIDERATION OF NOTIFIED MOTIONS:
- J. RECEPTION OF NOTICES OF MOTION FOR FUTURE MEETINGS:
- K. QUESTIONS:
- L. OFFICERS' REPORTS:
  - Expression of Interest for Public Art Strategy Nicholas Street - Ipswich Central..... 43
- M. CONSIDERATION OF ITEMS PLACED ON THE AGENDA BY A COUNCILLOR IN ACCORDANCE WITH SECTION 6 AND 8 OF THE SUBORDINATE LOCAL LAW (2.1 COUNCIL MEETINGS):

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**UNCONFIRMED MINUTES OF COUNCIL ORDINARY MEETING**

**16 JULY 2019**

Held in the Council Chambers, Administration Building  
45 Roderick Street, Ipswich

The meeting commenced at 9.00 am

*Pursuant to section 13 of Council's Local Law No 2 (Council Meetings) 2013, the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Steve Greenwood, Rob Jones, and Stan Gallo to address Council on any matters before it.*

*The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Charter they will also declare Conflict of Interests and potential Conflict of Interests.*

**ATTENDANCE AT  
COMMENCEMENT**

**MEMBER'S ATTENDANCE:**

Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT COMMITTEE**

Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood

**ACKNOWLEDGEMENT  
OF COUNTRY**

Greg Chemello (Interim Administrator)

Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land upon which we meet. We pay our respects to their elders, past, present and emerging, as the keepers of the traditions, cultures and stories of a proud people.

**OPENING PRAYER**

Greg Chemello (Interim Administrator)

Let us in silence pray or reflect upon our responsibilities to the people of Ipswich.

We meet today to serve our community, to use our resources wisely and well, to represent all members of our community fairly and to make decisions that promote the common good.

**APOLOGIES AND  
LEAVE OF ABSENCE**

Nil

**CONDOLENCES AND  
MEMORIALS**

The Interim Administrator moved:

That Council convey condolences, on behalf of the citizens of the City of Ipswich, to the family of the late Alan Morris who passed away on 21 June 2019.

Last month Ipswich lost one of its most loved church and community leaders. Pastor Alan Morris joined Shiloh Church, which is now Centro Church, in 1982 as youth pastor at the age of 24, was senior minister at the age of 39, and faithfully served his church and the Goodna-Redbank Plains area with distinction for 37 years.

On the sports field he represented Queensland schoolboys in football and spent his teen and young adult life playing church football. Before dedicating his life to the ministry, he turned down an offer to play for the Brisbane Lions in the Phillips League, the forerunner to the A League.

At university Alan earned a science degree in chemistry, then honours and master's degrees at the University of Queensland.

Ultimately the service of God was to be his life. He was proud to be pastor of a church with one of the largest cross-cultural representations in Australia. He preferred not to call it multiculturalism, but Kingdom Culture – a church where all nations could join as one to worship.

He introduced many innovations and new services to the community through the church and Shiloh Christian Care shines as a beacon, providing food parcels for around 2500 families in need every year.

Monday the 10th of January 2011 was a day forever etched in the memory of Alan Morris. He was on a day off and became aware of flood warnings for parts of Redbank and Goodna.

At about 11am he was asked by police to open the church as an evacuation centre. From 12.30pm the first 40 evacuees arrived from Goodna Caravan Park.

In the subsequent hours, days and weeks Alan Morris organised, delegated and wrangled help from wherever he could while the number of registered evacuees peaked at around 250 to 300.

Alan Morris successfully navigated the church and community through a time of crisis. The community will be forever grateful for his presence during the flood.

The motion was put and carried with a moment's silence observed to mark the passing of Alan Morris.

### **CONFIRMATION OF MINUTES**

#### **CONFIRMATION OF MINUTES OF ORDINARY MEETING**

The Interim Administrator of the Ipswich City Council resolves:

**That the Minutes of the Ordinary Meeting held on 25 June 2019 be confirmed**

The motion was put and carried.

#### **CONFIRMATION OF MINUTES OF SPECIAL MEETING**

The Interim Administrator of the Ipswich City Council resolves:

**That the Minutes of the Special Meeting held on 27 June 2019 be confirmed**

The motion was put and carried.

### **RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS**

#### **ECONOMIC DEVELOPMENT COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Economic Development Committee Report No. 2019(07) of 9 July 2019 be received and adopted.**

#### **CONFLICT OF INTEREST**

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 3 titled Ipswich Central Program Report No. 11 to 16 May 2019.

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

The motion was put and carried.

#### **GROWTH AND INFRASTRUCTURE COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Growth and Infrastructure Committee Report No. 2019(07) of 9 July 2019 be received and adopted.**

The motion was put and carried.

**COMMUNITIES  
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Communities Committee Report No. 2019(07) of 9 July 2019 be received and adopted.**

The motion was put and carried.

**GOVERNANCE  
COMMITTEE**

The Interim Administrator of the Ipswich City Council resolves:

**That the Governance Committee Report No. 2019(07) of 9 July 2019 be received and adopted.**

The motion was put and carried.

**OFFICER'S REPORTS**

**CHANGE TO  
COMMITTEE  
MEETING TIMES**

The Interim Administrator of the Ipswich City Council resolves:

**That in accordance with section 277(4) of the *Local Government Regulation 2012* the Standing Committees of Council be at the times detailed below:**

<b>Economic Development</b>	<b>Tuesday</b>	<b>8.30 am</b>
<b>Growth and Infrastructure</b>	<b>Tuesday</b>	<b>9.30 am or within any period of time up to a maximum of 10 minutes after the conclusion of the Economic Development Committee.</b>
<b>Communities</b>	<b>Tuesday</b>	<b>10.30 am or within any period of time up to a maximum of 10 minutes after the conclusion of the Growth and Infrastructure Committee.</b>
<b>Environment</b>	<b>Tuesday</b>	<b>11.30 am or within any period of time up to a maximum of 10 minutes after the conclusion of the Communities Committee.</b>
<b>Governance</b>	<b>Tuesday</b>	<b>12.30 am or within any period of time up to a maximum of 10 minutes after the conclusion of the Environment Committee.</b>

**AMENDMENT** That the time of the Governance Committee be amended from 12.30 am to 12.30 pm.

**DISCUSSION** The Interim Administrator advised that this was a straightforward operational matter in that when there are no committee agenda items council doesn't have to wait for 20 minutes between meetings.

The motion was put and carried.

The confidential papers associated with this officer's report are confidential as the information contains financial information in relation to the tender which is commercial in-confidence.

**TENDER CONSIDERATION PLAN - CIVIC PROJECT AUDIT CONSULTANTS AND RETAIL PROJECT DESIGN CONSULTANTS** The Interim Administrator of the Ipswich City Council resolves:

- A. That a Tender Consideration Plan be prepared in accordance with section 230(1)(a) of the *Local Government Regulation 2012* for selected consultants to provide Civic Project Audit and Retail Design Services as outlined in the report by the General Manager – Coordination and Performance dated 10 July 2019.
- B. That the Tender Consideration Plan as set out and outlined in the report by the General Manager – Coordination and Performance dated 10 July 2019 ("the Report") in accordance with section 230(1)(b) of the *Local Government Regulation 2012* for selected consultants to provide Civic Project Audit and Retail Design Services, be adopted by Council.
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contracts to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

**CONFLICT OF INTEREST** The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in this item titled Tender Consideration Plan – Civic Project Audit Consultants and Retail Project Design Consultants.

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners. This is not about Ranbury as there are 13 sub-consultants to Ranbury or

to council that are working on the CBD and that his understanding is that it is part of the process of the translation from the closure of Ipswich City Properties to Council and they are managing the CBD redevelopment itself. The tender consideration plan just carries forward those consultants.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

The motion was put and carried.

**QUEENSLAND AUDIT  
OFFICE 2019 INTERIM  
AUDIT REPORT**

The Interim Administrator of the Ipswich City Council resolves:

**That the report be received and the contents noted.**

**DISCUSSION**

The Interim Administrator outlined that this is Queensland Audit Office's commentary about their assessment and council's response is embedded in their report. He stated there are a number of deadlines or targets for council to respond to and complete which seems to be around August/ September/ October/November and that November is about the time for another report back to Council through the Governance committee on the progress of these.

The motion was put and carried.

**MEETING CLOSED**

The meeting closed at 9.10 am.

"These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting"

**UNCONFIRMED MINUTES OF COUNCIL SPECIAL MEETING**

**1 AUGUST 2019**

Held in the Council Chambers, Administration Building  
45 Roderick Street, Ipswich

The meeting commenced at 9.00 am

*The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests.*

**ATTENDANCE AT  
COMMENCEMENT**

**MEMBER'S ATTENDANCE:**

Greg Chemello (Interim Administrator)

**WELCOME TO  
COUNTRY OR  
ACKNOWLEDGEMENT  
OF COUNTRY**

Greg Chemello (Interim Administrator)

Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land upon which we meet. We pay our respects to their elders, past, present and emerging, as the keepers of the traditions, cultures and stories of a proud people.

**OPENING PRAYER**

Greg Chemello (Interim Administrator)

Let us in silence pray or reflect upon our responsibilities to the people of Ipswich.

We meet today to serve our community, to use our resources wisely and well, to represent all members of our community fairly and to make decisions that promote the common good.

**APOLOGIES AND  
LEAVE OF ABSENCE**

**INTERIM MANAGEMENT COMMITTEE APOLOGIES:**

Jan Taylor, Simone Webbe, Stan Gallo, Rob Jones and Steve Greenwood

**OFFICER'S REPORT**

**DEDICATION OF  
LAND AND TRANSFER  
OF LAND TITLE - LOT  
160 ON SP271657**

The Interim Administrator of the Ipswich City Council resolves:

- A. That pursuant to clause 1.1 of the schedule of trusts in transfer no. 714609182, Council determines that dedication of the land described as Lot 160 on SP271657 as open space is required.
- B. That pursuant to clause 4.1 (a) of the schedule of trusts in transfer no. 714609182, Council determines that the dedication of the land described as Lot 160 on SP271657 as open space is to be transfer to

**Council in fee simple without a trust.**

- C. That the Chief Executive Officer be authorised to execute the transfer of land described as Lot 160 on SP271657 and to do any other acts necessary to implement Council’s decision to transfer this land in accordance with section 13(3) of the *Local Government Act 2009*.**

**DISCUSSION**

The Interim Administrator advised that the background to this report is the conversion of land that council currently owns in trust to freehold tenure. He stated that this is the site for the stadium being developed by Brisbane Lions in association with council and with funding from the State and Commonwealth Governments.

In essence, the land needs to be freehold tenure in order for the Brisbane Lions to transact on the land and have commercial sub-agreements and sub-leases.

This is therefore a transfer of land already owned by council to another form of tenure owned by council. This reflects the 2017 Memorandum of Understanding (MOU) between Brisbane Lions and council that was executed before the Interim Administrator commenced and whilst it is a non-legally binding MOU the Interim Administrator advised he has elected to fulfil the obligations that council has under the MOU.

The motion was put and carried.

**MEETING CLOSED**

The meeting closed at 9.02 am.

“These minutes are subject to confirmation at the next scheduled Council Ordinary Meeting”

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**ECONOMIC DEVELOPMENT COMMITTEE NO. 2019(08)**

**13 AUGUST 2019**

REPORT OF THE ECONOMIC DEVELOPMENT COMMITTEE  
FOR THE COUNCIL

**MEMBER'S ATTENDANCE:** Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT  
COMMITTEE ATTENDANCE:** Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo  
and Steve Greenwood

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood to address the Economic Development Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **FY19 DISCOVER IPSWICH CAMPAIGN REPORT WRAP-UP**

This is a report concerning the outputs and outcomes of council's Destination Development section as part of the Community, Cultural and Economic Development department for the year ending June 2019.

**RECOMMENDATION**

That the report concerning the outputs and outcomes of council's Destination Development section as part of the Community, Cultural and Economic Development department for the year ending June 2019 be received and the contents noted.

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2. **COMMUNITY CHRISTMAS CAROLS - PARTNERSHIP AGREEMENTS**

This is a report concerning council's proposed support of two (2) significant community Christmas events through multi-year partnerships to assist with their financial stability as the events continue to grow and delivery costs increase, allowing them to meet the expectations of the attending community.

The proposed multi-year partnerships will sit outside council's grant program under the Event Sponsorship policy, allowing council to be acknowledged as a Major Sponsor.

These community events do not strongly meet the selection criteria of the Event Sponsorship program and a second set of guidelines and selection criteria, to support this type of multi-year community partnership, need to be developed under the Event Sponsorship policy.

The current lead-time does not allow for these guidelines and selection criteria to be developed before the two community Christmas events require confirmation of council's support and therefore it is requested that council approve the two multi-year partnerships in the interim.

### RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Brassall Christmas in the Park receive the following council support:
- 2019 - \$19,595.00 combined value of event sponsorship and in-kind assistance
  - 2020 - \$15,000.00 ex GST event sponsorship
  - 2021 - \$15,000.00 ex GST event sponsorship
- B. That Carols at Robelle Domain receive the following council support:
- 2019 - \$19,178.50 combined value of event sponsorship and in-kind assistance
  - 2020 - \$15,000.00 ex GST event sponsorship
  - 2021 - \$15,000.00 ex GST event sponsorship
- C. That the General Manager (Community Cultural and Economic Development) be authorised to make amendments to the draft agreements if deemed necessary.

Steve Greenwood from the Interim Management Committee queried the fact that as the guideline and selection criteria for these types of events has yet to be developed whether it was prudent to adopt a 3 year agreement. He suggested that maybe council should adopt a 1 year agreement and when the guideline and selection criteria is finalised, a report be submitted to council for the remaining years.

The Interim Administrator advised that if there was a risk that these organisations wouldn't meet the guideline and selection criteria he would agree however these two events which have been occurring for many years will meet the guideline as they have helped inform it.

Stan Gallo queried whether there was an option to withdraw from years 2 and 3 if there was an issue and the Marketing and Promotions Manager advised that there are very clear deliverables in place.

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The confidential papers associated with Item 3 are confidential as they include detailed financial information in relation to the contractual and payment arrangements with a number of sub-contractors which is commercial in-confidence.

3. IPSWICH CENTRAL PROGRAM REPORT NO. 14 TO 16 JULY 2019

This is a report concerning a monthly update for the Ipswich Central Program of Works.

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 3 titled Ipswich Central Program Report No. 14 to 16 July 2019.

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the report on the Ipswich Central Program Report No. 14 effective to 16 July 2019 be received and the contents noted.

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 8.30 am.

The meeting closed at 8.41 am.

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**GROWTH AND INFRASTRUCTURE COMMITTEE NO. 2019(08)**

**13 AUGUST 2019**

REPORT OF THE GROWTH AND INFRASTRUCTURE COMMITTEE  
FOR THE COUNCIL

**MEMBER'S ATTENDANCE:** Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT**

**COMMITTEE ATTENDANCE:** Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo  
and Steve Greenwood

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood to address the Growth and Infrastructure Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **1 UNION PLACE MALL, IPSWICH - MINOR CHANGE - MATERIAL CHANGE OF USE - BUSINESS USE AND COMMUNITY USE (OFFICE TOWER)**

This is a report concerning a minor change request made by Ipswich City Council to amend the approved business use and community use (office tower) which forms part of the redevelopment of Nicholas Street and Union Place precinct by Ipswich City Council. The application seeks amendments to the approved plans for the development and amendments to a number of the conditions of approval.

The subject application requires review by Committee and determination by full Council in accordance with the Framework for Development Applications and Related Activities Policy as the application has been made by Council, and does not relate to the provision of standard local government infrastructure.

The minor change request is recommended to be approved.

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 1 titled 1 Union Place Mall, Ipswich – Minor Change – Material Change of Use Business Use and Community Use (Office Tower).

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the

Interim Administrator, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to decide the minor change request, development application no. 4583/17/MAMC/B as outlined in the report by the Acting General Manager – Planning and Regulatory Services dated 18 July 2019 in accordance with section 81A of the *Planning Act 2016*.
- B. That the General Manager – Planning and Regulatory Services be authorised to give a decision notice on the change application in accordance with section 83 of the *Planning Act 2016*.

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2. 993-1049 KARRABIN ROSEWOOD ROAD, THAGOONA - MINOR CHANGE - ONE (1) LOT INTO FIFTY-ONE (51) LOTS - STAGE ONE, PRELIMINARY APPROVAL TO RECONFIGURE THE BALANCE 516 LOTS, PRELIMINARY APPROVAL TO OVERRIDE THE PLANNING SCHEME

This is a report concerning a minor change request to development application number 4350/2007/RAL. This request seeks to amend the approved one (1) Lot into fifty-one (51) Lots - Stage One, Preliminary Approval to Reconfigure the Balance 516 Lots, and Preliminary Approval to Override the Planning Scheme located at 993-1049 Karrabin Rosewood Road, Thagoona. More specifically, the proposal involves changes to the internal lot and road layout, staging and removal of a land dedication that is no longer required by the Department of Transport and Main Roads (DTMR).

The subject application requires review by Committee and determination by Full Council in accordance with the Framework for Development Applications and Related Activities Policy as the application involves a Variation Request (previously a preliminary approval to override the planning scheme).

The minor change request is recommended to be approved.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to decide the minor change request, development application no. 4350/2007/MAMC/A as outlined in the report by the Acting General Manager – Planning and Regulatory Services dated 26 July 2019 in accordance with section 81A of the *Planning Act 2016*.
- B. That the General Manager – Planning and Regulatory Services be authorised to give a decision notice on the change application in accordance with section 83 of the

*Planning Act 2016.*

- C. That the General Manager – Planning and Regulatory Services be authorised to give an amended infrastructure charges notice for the application in accordance with section 119 of the *Planning Act 2016*.

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3. 191 WHITWOOD ROAD, LOT 4 WHITWOOD ROAD, 62 AUSTIN STREET, 217 BARCLAY STREET, NEW CHUM - MATERIAL CHANGE OF USE - SPECIAL INDUSTRY (CHEMICAL MANUFACTURING) AND ENVIRONMENTALLY RELEVANT ACTIVITY (ERA) 7 - CHEMICAL MANUFACTURING

This is a report concerning an application seeking approval for a Material Change of Use – Special Industry – Chemical Manufacturing (involving Environmentally Relevant Activities) at 191 Whitwood Road, Lot 4 Whitwood Road, 62 Austin Street and 217 Barclay Street, New Chum.

The subject application requires review by Committee and determination by Full Council in accordance with the Framework for Development Applications and Related Activities Policy as more than 20 properly made submissions objecting to the proposed development were received.

The proposed development has been assessed with regard to the applicant assessment benchmarks. The proposed development generally complies with the assessment benchmarks or can be conditioned to comply as outlined in the Statement of Reasons attached to the report.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to approve development application no. 6216/2018/MCU subject to conditions in accordance with section 60 of the *Planning Act 2016*.
- B. That the General Manager – Planning and Regulatory Services be authorised to prepare conditions in accordance with section 65 of the *Planning Act 2016*.
- C. That the General Manager – Planning and Regulatory Services be authorised to give a decision notice for the application in accordance with section 63 of the *Planning Act 2016*.
- D. That the General Manager – Planning and Regulatory Services be authorised to give an infrastructure charges notice for the application in accordance with section 119 of the *Planning Act 2016*.

The Interim Administrator noted that a community organisation, Ipswich Residents Against Toxic Environments (IRATE), had queried this development application with council and the state government. The Interim Administrator noted that IRATE had specifically queried why the state had concluded the proposed use was not manufacturing of explosives. The Team Coordinator (Development) of the Planning and Development Branch advised that the State Assessment and Referral Agency (SARA) had confirmed the proposed use was manufacture of chemicals, not explosives, in accord with the United Nations system of classification.

The Interim Administrator commented that he believed the operator needed to have two state approvals in addition to the council's development approval; an Environmentally Relevant Activity (ERA) by the Department of Environment and Science and another licence or approval issued by the Department of Natural Resources, Mines and Energy. The Team Coordinator (Development) confirmed this to be the case, and that the applicant had already obtained both these state approvals.

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4. 23, 25 AND 27 IPSWICH CITY MALL, IPSWICH - MINOR CHANGE - MATERIAL CHANGE OF USE - BUSINESS USE (CAFE, RESTAURANT AND/OR HOTEL) AND COMMUNITY USE (LIBRARY AND VISITOR INFORMATION CENTRE)

This is a report concerning a minor change request to development application number 995/2018 for a business use (café, restaurant and/or hotel) and community use (library and visitor information centre) which forms part of the redevelopment of the Nicholas Street and Union Place precinct by Ipswich City Council. The application seeks amendments to the approved plans for the development and amendments to a number of the conditions of approval.

The subject application requires review by Committee and determination by Full Council in accordance with the Framework for Development Applications and Related Activities Policy as the application has been made by Council, and does not relate to the provision of standard local government infrastructure.

The minor change request is recommended to be approved.

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 4 titled 23, 25 and 27 Ipswich City Mall, Ipswich – Minor Change – Material Change of Use – Business Use (Café, Restaurant and/or Hotel) and Community Use (Library and Visitor Information Centre).

The nature of the perceived interest is that he worked with Ranbury Management Group from 2008 to 2012 who are now one of the current program management partners.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) decide to make the change to development application no. 995/18/MAMC/A for material change of use – business use (café, restaurant and/or hotel) and community use (library) in accordance with section 81A of the *Planning Act 2016*.
  - B. That the General Manager – Planning and Regulatory Services be authorised to give a decision notice on the change application in accordance with section 83 of the *Planning Act 2016*.
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5. COMMENCEMENT OF INDEPENDENT DECISION REVIEW PANEL

This is a report concerning the commencement date for the Independent Decision Review Panel to be established in accordance with the Framework for Development Applications and Related Activities Policy. It is proposed to delay the commencement of this panel by two (2) months to ensure the related framework for the operation is finalised and adopted to ensure the policy outcome is achieved.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the previous decision of Council, as per recommendation J. as it relates to the commencement of 2 September 2019 for the section of the Policy which relates to the ‘Independent Decision Review Panel’ of the Officer’s Report – Framework for Development Applications and Related Activities, adopted at the Council Ordinary Meeting of 16 April 2019, be repealed.
  - B. That the commencement date for the section of the Framework for Development Application and Related Activities Policy which relates to the ‘Independent Decision Review Panel’ be delayed until 1 November 2019.
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6. PROPOSED AMENDMENT TO 2019–2020 REGISTER OF FEES AND CHARGES

This is a report concerning the proposed amendments to the 2019–2020 Register of Fees and Charges, specifically section 1.4 Application Fee Cap and 4.3.1 (a) Changing a “Material Change of Use” or “Other Development” application.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the 2019–2020 Register of Fees and Charges be amended, as detailed in Attachment 1 of the report, and adopted with effect from 20 August 2019.

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7. EXERCISE OF DELEGATION REPORT

This is a report concerning applications that have been determined by delegated authority for the period 28 June 2019 to 1 August 2019.

RECOMMENDATION

That the report be received and the contents noted.

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8. COURT ACTION STATUS REPORT

This is a report concerning a status update with respect to current court actions associated with development planning related matters including one other significant matter of dispute that the Planning and Development Department is currently involved with.

RECOMMENDATION

That the report be received and the contents noted.

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9. QUARTERLY ACTIVITY REPORT

This is a report by the Executive Business Support Officer dated 25 July 2019 concerning the development related activities of the Planning and Regulatory Services Department within the June Quarter 2019.

RECOMMENDATION

That the report be received and the contents noted.

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10. 'ROAD SAFETY AND OPERATIONS' SUB-PROGRAM - ROAD SAFETY IMPROVEMENTS PRIORITY LIST OF PROJECTS

This is a report concerning the road safety improvements project listing that forms part of the 'Road Safety and Operations' capital works portfolio sub-program.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of road safety improvements as detailed in Attachment 2 to the report by the Technical Officer (Traffic) dated 24 July 2019 be considered when developing Council's next capital works portfolio.

Robert Jones from the Interim Management Committee queried how a priority rating was determined and that in the future it would assist to have criteria to rate against other infrastructure types/sub-programs so that some level of subjectiveness is taken away.

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11. 'ROAD SAFETY AND OPERATIONS' SUB-PROGRAM - GRAVEL TURNAROUNDS PRIORITY LIST OF PROJECTS

This is a report concerning the gravel turnarounds project listing that forms part of the 'Road Safety and Operations' capital works portfolio sub-program.

As part of the capital works portfolio build process, it is proposed to submit a report outlining the project listing for each sub-program. This report relates to gravel turnarounds which forms part of the 'Road Safety and Operations' sub-program. Attachment 1 of the report outlines how this project listing relates to the corresponding sub-program and program of works within the capital works portfolio.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of gravel turnaround projects as detailed in Attachment 2 to the report by the Technical Officer (Traffic) dated 25 July 2019 be considered when developing Council's next capital works portfolio.

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12. "SAFE SCHOOL TRAVEL" (SAFEST) SUB-PROGRAM - PRIORITY LIST OF PROJECTS

This is a report concerning safe school travel (SafeST) project listing that forms part of the 'Road Safety and Operations' capital works portfolio sub-program.

As part of the capital works portfolio build process, it is proposed to submit a report outlining the project listing for each sub-program. This report relates to safe school

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travel (SafeST) which forms part of the 'Road Safety and Operations' sub-program. Attachment 1 of the report outlines how this project listing relates to the corresponding sub-program and program of works within the capital works portfolio.

#### RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the prioritised list of safe school travel (SafeST) projects as detailed in Attachment 2 to the report by the Senior Technical Officer (Traffic) dated 24 July 2019 be considered when developing Council's next capital works portfolio.

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The confidential papers associated with Item 13 are confidential as they contain commercial in-confidence information.

13. 13698 TENDER CONSIDERATION PLAN - PERMANENT PEDESTRIAN AND CYCLE COUNTERS

This is a report concerning leveraging the exception under section 230 of the *Local Government Regulation 2012* to award a Contractor to undertake the supply and installation of permanent pedestrian and cycle counters, including the associated data capture and reporting due to intellectual property restrictions. Section 230 operates as an exception to section 228: being the requirement for Council to invite written tenders for medium and large-sized contractual arrangements.

In 2016, Council engaged a Contractor via Request for Quotation for the permanent installation of pedestrian and cycle counters including an appropriate software platform which Council adopted at that point in time. This software platform remains the intellectual property of the successful contractor.

#### RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Tender Consideration Plan for Supply and Installation of Permanent Pedestrian and Cycle Counters as outlined in the report by the Principal Officer (Contracts and Procurement) dated 14 June 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.
- B. That Council (Interim Administrator of Ipswich City Council) resolve to enter into a contract with the preferred Contractor for the supply and Installation of Permanent Pedestrian and Cycle Counters on the terms described in the report by the Principal Officer (Contracts and Procurement) dated 14 June 2019.
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract with the preferred Contractor to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section

13(3) of the *Local Government Act 2009*.

The Interim Administrator queried whether there was a possibility of the sharing of intellectual property.

Stan Gallo from the Interim Management Committee suggested that the data may be able to be formatted for council specific use.

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The confidential papers associated with Item 14 are confidential as they contain commercial in-confidence information.

14. 12630 TENDER CONSIDERATION PLAN - HERITAGE FENCE STABILISATION

This is a report concerning leveraging the exception under section 230 of the *Local Government Regulation 2012* to award a Contractor to undertake stabilisation and repair works to the heritage listed fence located at Queens Park. Section 230 operates as an exception to section 228: being the requirement for Council to invite written tenders for medium and large-sized contractual arrangements.

In March 2019, the Infrastructure Services Department released a quotation to market to secure a Contractor for these works, one submission was received. This submission demonstrated experience on heritage listed structures, having undertaken works for Ipswich City Council, The University of Queensland and Old Government House. This quotation was unable to be awarded as the submitted price of the submission exceeds the medium sized contractual arrangement threshold; meaning an open tender process will be required.

The number of submissions received for quotation 12630, as well as market analysis and industry engagement demonstrates there is limited suppliers within the South East Queensland market available to respond to Council's request.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote or Tender Consideration Plan for Stabilisation and Maintenance of the Heritage Fence, Queens Park as outlined in the report by the Principal Officer (Contracts and Procurement) dated 18 June 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.
- B. That Council (Interim Administrator of Ipswich City Council) resolve to enter into a contract with the preferred Contractor for Stabilisation and Maintenance of the Heritage Fence, Queens Park on the terms described in the report by the Principal Officer (Contracts and Procurement) dated 18 June 2019.
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract with the preferred Contractor to be executed by Council and to do any

other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

The Interim Administrator queried the one tender response and how council would know if it was getting value for money from this tender response.

Simone Webbe from the Interim Management Committee stated that the only way to find this out would be to consult with other organisations that may have undertaken similar work.

The Interim Administrator requested a future report be prepared in relation to comparative rates and pricing structures for this type of work.

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The confidential papers associated with Item 15 are confidential as they contain commercial-in-confidence information.

15. IGO PUBLIC TRANSPORT ADVOCACY AND ACTION PLAN

This is a report concerning the development of the *iGO Public Transport Advocacy and Action Plan*, a key deliverable of *iGO – The City of Ipswich Transport Plan*. The *iGO Public Transport Advocacy and Action Plan* has now been completed and its outcomes are ready to be considered by Council with the view of obtaining formal endorsement to commence its delivery.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the *iGO Public Transport Advocacy and Action Plan*, as detailed in Attachment 2 and 3 of the report by the Senior Transport Planner dated 16 July 2019, be adopted.
- B. That Council officers, as delegated by the Chief Executive Officer, be authorised to commence the delivery of the *iGO Public Transport Advocacy and Action Plan*, with initial delivery focus on the four actions outlined in Table 2 of the report by the Senior Transport Planner dated 16 July 2019.
- C. That the Interim Administrator, Chief Executive Officer and Executive Leadership Team communicate and promote the outcomes and key messages of the *iGO Public Transport Advocacy and Action Plan* with the Ipswich community and other stakeholders such as the Queensland Government.
- D. That funding of \$60,000 be considered as part of the 2020-2021 FY operational budget process in order to progress the *iGO Public Transport Advocacy and Action Plan* Action 2.1 outlined in Table 2 of the report by the Senior Transport Planner dated 16 July 2019.

Simone Webbe from the Interim Management Committee outlined that in terms of evidenced based advocacy the Redbank Plains Survey data could be included.

The Senior Transport Planner advised that council had already shared the data from the Redbank Plains Survey with Translink and that when other data becomes available it will also be extended to relevant organisations.

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### **PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 8.48 am.

The meeting closed at 9.24 am.

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**COMMUNITIES COMMITTEE NO. 2019(08)**

**13 AUGUST 2019**

REPORT OF THE COMMUNITIES COMMITTEE  
FOR THE COUNCIL

**MEMBER'S ATTENDANCE:** Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT**

**COMMITTEE ATTENDANCE:** Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo  
and Steve Greenwood

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood to address the Communities Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **COMMUNITY DONATION REQUEST EXCEEDING \$15,000**

This is a report concerning approval of a community donation request from Festival of Learning Limited, which exceeds \$15,000. The current Community Donations Program Procedure states that:

*"The maximum funding which may be allocated to an organisation in any one financial year is \$15,000 unless approved by Council resolution."*

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

That Council approve a donation of \$33,187.87 to Festival of Learning Limited towards costs associated with the Festival of Learning project in Greater Springfield, in October 2019, subject to the provision of a finalised risk management plan approved by Council's People and Culture Branch.

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2. **COMMUNITY DONATIONS REPORT**

This is a report providing detail about the year to date allocation of community donations, as at 30 June 2019 and providing a summary of these community donations by recipient type.

RECOMMENDATION

That the report be received and the contents noted.

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3. QUOTE CONSIDERATION PLAN REPORT - STUDIOSTY PTY LTD

This is a report concerning the Quote or Tender Consideration Plan for Studiosity Pty Ltd.

Council's Library and Customer Services Branch is committed to offering online access to resources that cater to the literacy and lifelong learning needs of the Ipswich Community utilising the on-demand online study help services provided by Studiosity Pty Ltd.

A Quote or Tender Consideration Plan has been prepared for adoption by Council for a provider which have been identified as a sole or unique supplier.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for on-demand online study help services in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.
  - B. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote or Tender Consideration Plan for on-demand online study help services as outlined in the report by the Library Content Development and Fulfilment Coordinator dated 9 July 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.
  - C. That Council (Interim Administrator of Ipswich City Council) resolve to enter into a contract with Studiosity Pty Ltd for on-demand online study help services on the terms described in the report by the Library Content Development and Fulfilment Coordinator dated 9 July 2019.
  - D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract with Studiosity Pty Ltd to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
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4. VIVA CRIBB BURSARY 2019-2020

This is a report concerning the announcement of the *2019 Viva Cribb Bursary* winners.

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RECOMMENDATION

That the report be received and the contents noted.

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5. REDBANK PLAINS COMMUNITY CENTRE SOCIAL IMPACT ASSESSMENT: SIX MONTH STUDY RESULTS

This is a report concerning the Redbank Plains Community Centre (the Community Centre) Social Impact Assessment.

The Redbank Plains Community Centre opened in May 2018, is co-funded by Ipswich City Council and the Queensland State Government, and managed by Multicultural Australia Ltd. Council, in partnership with Multicultural Australia Ltd, is undertaking a multi-year social impact assessment, to track the social impact of the Community Centre over time.

A baseline study was conducted over June and July 2018 and a report compiled detailing the outcomes of this baseline study. A six-month study was then conducted over December and January 2019 and a report compiled detailing the outcomes of this six-month study.

While it would not be expected that significant change has occurred within the six months since the Community Centre opened, the six-month study includes comparison to the baseline study results. Of note is that the findings from the six-month study indicate that those community members who have visited and engaged with the Community Centre feel more welcome in the community (59% compared to 45%) and also have a more positive view of cultural diversity (75% compared to 52%), than those who have not visited or engaged with the Community Centre.

RECOMMENDATION

That the report be received and the contents noted.

Simone Webbe from the Interim Management Committee stated that now that Council has baseline data plus 6 months study data that this would be good to inform strategic policy partners. She suggested that there could be an opportunity for an early life mental health investment in this area utilising the data.

Simone stated that there is also the issue of equity across the Ipswich City Council local government area such as the grant given to Greater Springfield to have a life learning project whereas the social demographic in Redbank makes it difficult for their capacity to organise or have a life learning centre. She further stated that this was an opportunity for council to use the data to organise a similar project in Redbank and other areas of Ipswich.

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The confidential papers associated with Item 6 are confidential as they contain commercial in-confidence information.

6. EXTENSION TO 15-16-226 ANIMAL MANAGEMENT SERVICES

This is a report concerning the potential use of provisions of the *Local Government Regulation 2012* to extend the Animal Management Services contract. By resolution this may enable Ipswich City Council (Council) to make adjustments to the 15-16-226 Animal Management Services contract, which could assist Council in mitigating the risk associated with a penalty clause included by the current supplier.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That the Chief Executive Officer be authorised to administer contract variations for Animal Management Services, Contract No. 15-16-226 and to do any other acts necessary to implement Council's decision in accordance with section 13(3)(c) of the *Local Government Act 2009*.

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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 9.33 am.

The meeting closed at 9.51 am.

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**ENVIRONMENT COMMITTEE NO. 2019(08)**

**13 AUGUST 2019**

REPORT OF THE ENVIRONMENT COMMITTEE  
FOR THE COUNCIL

**MEMBER'S ATTENDANCE:** Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT  
COMMITTEE ATTENDANCE:** Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo  
and Steve Greenwood

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood to address the Environment Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **MEMBERSHIP OPTIONS FOR HEALTHY LAND AND WATER THE REGIONAL NATURAL  
RESOURCE MANAGEMENT BODY FOR SOUTH EAST QUEENSLAND**

This is a report concerning Ipswich City Council's membership for Healthy Land and Water over three years from 1 August 2019 to 30 June 2021. Council's previous three year membership agreement expired on 30 June 2019.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) enter into a three year membership funding agreement with Healthy Land and Water for the delivery of their Core Program and the Clean Up Program.
- B. That Council (Interim Administrator of Ipswich City Council) conduct an annual review of the value for money and applicability of the Core Program, and advise Healthy Land and Water of its continuation or not as per the funding agreement requirements.
- C. That Council (Interim Administrator of Ipswich City Council) not fund the Water by Design Core Plus program and continue to assess the needs of the organisation in the stormwater management space.
- D. That Council (Interim Administrator of Ipswich City Council) not fund the Healthy WaterPlay program.

2. LAND FOR WILDLIFE SEQ STEERING COMMITTEE UPDATE

At the Council meeting dated 25 June 2019, Council resolved to provide in-principle support to Sunshine Coast Council on the draft Terms of Reference document. These Terms of Reference have since been amended and finalised, and Sunshine Coast Council is now seeking Council's commitment for a funding contribution of \$10,264.05 to the regional coordination of the Land for Wildlife Program for the 2019-2020 financial year.

The Interim Administrator informed the meeting that he has, or could reasonably be taken to have a perceived conflict of interest in Item 2 titled Land for Wildlife SEQ Steering Committee Update.

The nature of the perceived interest is that the Interim Administrator is a member of Land for Wildlife through a property he owns in the Southern Downs.

The Interim Administrator confirmed that, as there is no personal or financial benefit to the Interim Administrator, he would participate in the meeting in relation to the matter.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That Council (Interim Administrator of Ipswich City Council) approve funding of \$10,264.05 towards the employment of a Regional Coordinator for Land for Wildlife South East Queensland from 1 July 2019 to 30 June 2020, under the finalised Terms of Reference with Sunshine Coast Regional Council.

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3. TENDER CONSIDERATION PLAN PAINT PRODUCT STEWARDSHIP SCHEME

This is a report concerning the preparation and adoption of a tender consideration plan under section 230 of the *Local Government Regulation 2012* (Qld) to enable Council to enter into a new contract (that will replace and continue the existing large sized contractual arrangement) with Paintback Limited without complying with the requirements for written tenders under section 228 of the *Local Government Regulation 2012* (Qld). The adoption of the tender consideration continues the provision of services at no cost to Council under the National Paint Product Stewardship Scheme which has been granted approval by the Australian Competition and Consumer Commission (ACCC).

### RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) prepare a Quote or Tender Consideration Plan for the Disposal and Recycling of Architectural and Decorative Paint in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.
  - B. That Council (Interim Administrator of Ipswich City Council) adopt the Quote or Tender Consideration Plan for the Disposal and Recycling of Architectural and Decorative Paint as outlined in the report by the Contracts Officer dated 27 June 2019 in accordance with section 230(1)(b) of the *Local Government Regulation 2012*.
  - C. That Council (Interim Administrator of Ipswich City Council) enter into a contract with Paintback Limited for the Disposal and Recycling of Architectural and Decorative Paint on the terms described in the report by the Contracts Officer dated 27 June 2019.
  - D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract with Paintback Limited to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
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#### 4. IPSWICH ECO-HUNT

This is a report concerning the Ipswich Eco-Hunt that is to run from the 9 September to 7 October 2019. Eco-Hunt is an outdoor experience conducted through a free mobile application; with an aim of increasing the awareness and visitation of Ipswich's natural areas. Eco-Hunt is used to gather citizen science through a gaming platform.

It is proposed that Council engages the global social enterprise QuestaGame to deliver Eco-Hunt at White Rock Conservation Estate. To incentivise the community to participate in Eco-Hunt, it is also proposed that Council offer prizes that will in turn encourage the community to explore Ipswich's natural environment.

### RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the Ipswich Eco-Hunt event outlined in the report by the Environmental Education Program Officer dated 15 July 2019 be approved to proceed in 2019.

- B. That any prizes associated with the Ipswich Eco-Hunt event outlined in the report by the Environmental Education Program Officer dated 15 July 2019 be approved to proceed in 2019.
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**PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 10.00 am.

The meeting closed at 10.06 am.

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**GOVERNANCE COMMITTEE NO. 2019(08)**

**13 AUGUST 2019**

REPORT OF THE GOVERNANCE COMMITTEE  
FOR THE COUNCIL

**MEMBER'S ATTENDANCE:** Greg Chemello (Interim Administrator)

**INTERIM MANAGEMENT  
COMMITTEE ATTENDANCE:** Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo  
and Steve Greenwood

Pursuant to section 13 of Council's Local Law No. 2 (Council Meetings), the Interim Administrator invited the Interim Management Committee being Jan Taylor, Simone Webbe, Robert Jones, Stan Gallo and Steve Greenwood to address the Governance Committee on any matters before it.

The Interim Administrator advised that he is bound to declare Conflict of Interests and potential Conflict of Interests and that the members of the Interim Management Committee are not legally bound, however in accordance with the Interim Management Committee Charter they will also declare Conflict of Interests and potential Conflict of Interests.

1. **CORPORATE SERVICES OPERATIONAL REPORT**

This is a report concerning the operational performance and key activities undertaken by the Corporate Services Department for the period of 31 May 2019 to 31 July 2019.

**RECOMMENDATION**

That the report be received and the contents noted.

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2. **REVIEW OF DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

This is a report concerning the ongoing review of delegations to the Chief Executive Officer (CEO) and a proposal to repeal some delegations which relate to operational matters.

**RECOMMENDATION**

That the Interim Administrator of Ipswich City Council resolve:

- A. That the delegation titled "Adoption and/or Amendment of Position Outlines" be repealed.
- B. That the delegation titled "Amendment of Department structures and descriptions" be repealed.

- C. That the delegation titled “Assess and Accept Quotes – Standard Desktop Operating Environment” be repealed.
  - D. That the delegation titled “Changing Domestic Refuse and Recycling Service Collection Days” be repealed.
  - E. That the delegation titled “Council Business Opportunities with Ipswich City Enterprises Pty Ltd” be repealed.
  - F. That the delegation titled “Designate the Gallery and Exhibition Names of Ipswich Art Gallery” be repealed.
  - G. That the delegation titled “Entertainment and other incurred Business Expenses” be repealed.
  - H. That the delegation titled “Federal Award Performance Appraisal System” be repealed.
  - I. That the delegation “Negotiation of Term Contracts in Relation to the Restructure of Strategic and Business Services Branch” be repealed.
  - J. That the delegation titled “Pre-Placement Medical Policy” be repealed.
  - K. That the delegation titled “Reimbursement of Interview Expenses Policy” be repealed.
  - L. That the delegation titled “Request to Adopt and/or Alter Customer Request Types and Due Dates” be repealed.
  - M. That the delegation titled “Safe City Monitoring Function” be repealed.
  - N. That the delegation titled “Exercise the powers of Council under the *Local Government Act 2009*” be amended as detailed in Attachment 15 of the report.
  - O. That the delegation titled “Exercise the powers of Council under the *Local Government Regulation 2012*” be amended as detailed in Attachment 16 of the report.
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3. PROPOSED COMPLAINTS MANAGEMENT FRAMEWORK

This is a report concerning the adoption of a new Complaints Management Framework, a deliverable of Transformation Project #6 “Complaints Management Framework”.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

That Council (Interim Administrator of Ipswich City Council) adopt the Complaints Management Framework as outlined in Attachment 1 of the report.

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4. MONTHLY PERFORMANCE REPORT - JUNE 2019

This is a report concerning Council performance for the period ending 30 June 2019, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION

That the report be received and the contents noted.

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5. OVERDUE RATES AND CHARGES APRIL TO JUNE 2019 QTR

This is a report concerning rate arrears and rate collection statistics for the period April - June 2019.

RECOMMENDATION

That the report be received and the contents noted.

Simone Webbe from the Interim Management Committee queried two properties in the report that are longstanding and the fact that the arrears are still rising. She also queried if there had been a more thorough analysis of why the arrears were increasing. Simone queried whether there was anything in 2015 that may have also changed to cause the increase.

The Finance Manager advised that he will carry out a further analysis of the outstanding rates balance and provide a report to a future meeting giving a broader statistical analysis.

Steve Greenwood requested that the analysis include categorisation of new properties compared to old properties.

The Interim Management Committee queried the process with overdue rates and pensioners and the Finance Manager advised that council doesn't currently have a hardship policy however this was something that would be prepared.

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6. CURRENT SITUATION OF LEGAL SERVICES UNDER WHOLE OF GOVERNMENT AND LOCAL BUY ARRANGEMENTS

This is a report concerning a refresh of the Legal Services engagements under the Whole of Government and Local Buy arrangements currently being utilised by Ipswich City Council.

In 2017 Council undertook a procurement process to establish a panel of legal service providers accessing the Whole of Government and Local Buy Panels. Each engagement under the panel is managed through Legal Services branch and appropriately authorised.

Following a recent review of the panel arrangements detailed below; based on expenditure to date and forecast over the remaining time of the contracts, the total forecast expenditure for legal services provided by all providers on the panel is approximately \$4 million.

Accordingly, Council approval is sought to continue the engagements of providers under the existing Whole of Government and Local Buy panels.

#### RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the Interim Administrator of Ipswich City Council ("Council") resolve that Council continue the engagement of external legal service providers from the existing Whole of Government and Local Buy arrangements noting the estimated financial expenditure as outlined in the report by the Senior Procurement Officer dated 22 July 2019.
- B. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the appointment to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

The Interim Administrator highlighted the fact that with development applications for waste there was a significant risk to council that these matters will result in significantly increased legal expenses for Council. He advised that he has written to the Minister for State Development, Manufacturing, Infrastructure and Planning about this matter.

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#### 7. CURRENT SITUATION OF LIBRARY RESOURCES UNDER LOCAL BUY ARRANGEMENT

This is a report concerning increased financial approval for Library Resources under the Local Buy arrangement currently being utilised by Ipswich City Council.

In 2016 Council undertook a procurement process to appoint James Bennett Pty Ltd for the provision of Library resources through the Local Buy arrangement. At the time of the initial procurement process, the estimated total expenditure over the contract period was less than \$2 million and accordingly the Chief Executive Officer executed the arrangement.

Following a recent review of the arrangement, it was identified that as the resources for the new Springfield Library and the likely requirements for the new Rosewood library have or will be procured through the arrangement, the expenditure to date and forecast over the remaining time of the contract is estimated to be approximately \$3 million in total.

Accordingly, Council approval is sought to continue the engagement of James Bennett Pty Ltd under the Local Buy arrangement.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the Interim Administrator of Ipswich City Council (“Council”) resolve that Council continue the engagement of Library Resources BUS255-0116 (James Bennett Pty Ltd) from the existing Local Buy arrangement noting the estimated financial expenditure as outlined in the report by the Senior Procurement Officer dated 22 July 2019.
  - B. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the appointment to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.
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8. MICROSOFT ENTERPRISE AGREEMENT AND SERVER CLOUD ENROLMENT CONTRACT - 3 YEARS

This is a report concerning the Microsoft Enterprise Agreement (EA) and Server Cloud Enrolment (SCE) contract renewal.

Council’s current licencing arrangement for Microsoft EA (Enterprise Agreement) and SCE (Server and Cloud Enrolment) was due to expire on 31 July 2019. A provisional extension has been provided until 31 August 2019.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to enter into a contract with Data#3 under Local Buy contract 274, for three (3) years for the Microsoft EA and SCE renewal with the M365 with Profiled user option In accordance with section 234 of the *Local Government Regulation 2012*.
  - B. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council’s decision in accordance with section 13(3) of the *Local Government Act 2009*.
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9. RELATED PARTIES AND INTERNAL STAKEHOLDERS

Simone Webbe from the Interim Management Committee reflected on a number of matters brought before committee relating to sole suppliers. In line with good governance and transparency it was suggested that in the related parties section of each officer’s report, it would be useful to include a statement outlining whether

there were or were not any conflicts of interest to be declared. She stated that from a council perspective it would show that a process was in place in relation to conflicts and that where one exists it will be brought to the attention of the committee.

In relation to Internal Stakeholders it was requested that a more detailed statement be included in the officer's report outlining who was consulted and whether or not they agreed with the report. If stakeholders have made comments they should be included rather than just identifying them as internal.

#### RECOMMENDATION

- A. That a wording be included under the related parties section of the officer's report template titled Conflicts of Interest where a statement about whether or not there was a conflict of interest be included.
- B. That under the Community and Other Consultation section of the officer's report template wording in relation to Internal Stakeholders be included to outline who was consulted and whether they agreed or disagreed as well as any comments made.

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#### **PROCEDURAL MOTIONS AND FORMAL MATTERS**

The meeting commenced at 10.16 am.

The meeting closed at 10.54 am.

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Doc ID No: A5724116

ITEM: L.1

SUBJECT: EXPRESSION OF INTEREST FOR PUBLIC ART STRATEGY NICHOLAS STREET -  
IPSWICH CENTRAL

AUTHOR: PROJECT MANAGER

DATE: 15 AUGUST 2019

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### **EXECUTIVE SUMMARY**

This is a report concerning a proposed Expressions of Interest associated with the Primary Artwork Opportunity of the Public Art Plan for the Nicholas Street – Ipswich Central project.

### **RECOMMENDATION**

**That the Interim Administrator of Ipswich City Council resolve:**

- A. That, under section 228(3)(a) of the *Local Government Regulation 2012*, Council (Interim Administrator of Ipswich City Council) resolve that it is satisfied that the calling of Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in the report by the Project Manager dated 15 August 2019, is in the public interest for the following reason:**
- 1. It will allow Council to identify potential providers who are serious contenders for the provision of the Primary Artwork of the Nicholas Street – Ipswich Central Public Art Plan without putting all contenders to the expense of preparing a full tender response in the initial stages.**
- B. That Council (Interim Administrator of Ipswich City Council) resolve to invite Expressions of Interest under section 228(5) of the *Local Government Regulation 2012*, as detailed in the report by the Project Manager dated 15 August 2019, for the provision of the Primary Artwork of the Nicholas Street – Ipswich Central Public Art Plan.**

### **RELATED PARTIES**

Program Management Partner for the Ipswich CBD Transformation Project - Ranbury Management Group.

Nicholas Street – Ipswich Central Public Art Advisory Panel.

## **ADVANCE IPSWICH THEME LINKAGE**

Strengthening our local economy and building prosperity

### **PURPOSE OF REPORT/BACKGROUND**

Council has engaged a specialist Public Art Consultant, iAM (Independent Arts Management) to develop a Public Art Strategy and assist with the management and delivery of the Public Art Plan for the Nicholas Street – Ipswich Central CBD redevelopment project. The role of public art in public spaces is critical to fostering community identity and creating a sense of place and is considered fundamental in the ongoing cultural development and success of Ipswich’s CBD and surrounds.

An Advisory Panel has been formed with Ben Pole (General Manager - Community, Cultural and Economic Development Department), Michael Beckmann (Director - Ipswich Art Gallery) and Simon Kroger (iAM) to oversee the development and implementation of the Public Art Strategy and interface with the project team responsible for delivering the Nicholas Street – Ipswich Central project. The approved budget allowance for the Public Art Plan for the Civic Project is \$650,000.

The supporting Public Art Strategy has been developed and includes a Primary Artwork element being a commissioned item of public art such as a sculpture to be located in a prominent position in the Civic Space adjacent the new Ipswich City Council Administration Building. This Primary Artwork will be supported by secondary and tertiary level works (the subject of a future procurement process).

In order to procure this type of public art piece, the Advisory Panel has recommended a two stage procurement process for the Primary Artwork;

- Stage 1 is the EOI process. Submissions will be assessed by the evaluation panel against the assessment criteria. The evaluation panel will determine a shortlist of artists to be invited to participate in Stage 2.
- Stage 2 is the Concept Design Phase. This is a competitive design phase in which shortlisted artists will be invited to participate in. It is envisaged that 3 – 4 artists will be invited, subject to the outcome of the EOI review process. Shortlisted artists will be paid a nominal concept design fee for this stage. The evaluation panel will assess the concept design submissions at the completion of this stage, following which the successful artist will be offered an opportunity to progress to design development and fabrication of their artwork.

A supporting procurement plan has been developed to manage both assessment of expressions of interest received and the future engagement. Early commencement of the engagement process will help to ensure the Primary Artwork meets the expectations of Council and the community and is delivered and installed in line with the redevelopment’s timelines.

## **FINANCIAL/RESOURCE IMPLICATIONS**

The budget allocation for the Public Art Plan has already been approved. No further financial implications are anticipated.

## **RISK MANAGEMENT IMPLICATIONS**

Extensive advertisement of the Expression of Interest within the media and the arts sector will minimise project risk associated with the procurement of the Primary Artwork.

## **LEGAL/POLICY BASIS**

This report and its recommendations are consistent with the following legislative provisions:

*Local Government Act 2009*

*Local Government Regulation 2012*

## **COMMUNITY AND OTHER CONSULTATION**

Consultation on the Public Art Strategy has occurred with the Nicholas Street – Ipswich Central Public Art Advisory Panel.

## **CONCLUSION**

The Primary Artwork will feature as the primary landmark in the redeveloped Ipswich CBD and attract and engage visitors to the public realm. It is anticipated that the early commencement of procurement process for the Primary Artwork will deliver the best outcome for both the redevelopment and the community.

## **ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS**

	CONFIDENTIAL
1.	Public Art Plan Final
2.	Primary Artwork - Expression of Interest Brief

Greg Thomas

**PROJECT MANAGER**

I concur with the recommendations contained in this report.

Sean Madigan

**GENERAL MANAGER - COORDINATION AND PERFORMANCE**

*“Together, we proudly enhance the quality of life for our community”*