

IPSWICH CITY COUNCIL

AGENDA

of the

GOVERNANCE COMMITTEE

Held in the Council Chambers

2nd floor – Council Administration Building

45 Roderick Street

IPSWICH QLD 4305

On Tuesday, 14 May 2019
At 12.30 pm or 10 minutes after the conclusion of the Environment Committee whichever is sooner.

MEMBERS OF THE GOV	VERNANCE COMMITTEE
Interim Administrator Greg	
Chemello(Chairperson)	

GOVERNANCE COMMITTEE AGENDA

12.30 pm or 10 minutes after the conclusion of the Environment Committee whichever is sooner. on **Tuesday**, 14 May 2019 Council Chambers

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^{**} Item includes confidential papers

GOVERNANCE COMMITTEE NO. 58

14 MAY 2019

AGENDA

1. POLICY AMENDMENT - PUBLIC INTEREST DISCLOSURE

With reference to a report concerning Council's requirement to amend its existing Public Interest Disclosure Policy in accordance with three (3) new standards as adopted by the Queensland Ombudsman. These new standards came into effect on 1 March 2019.

RECOMMENDATION

That the policy titled Public Interest Disclosure Policy, be amended as detailed in Attachment 2 to the report by the Acting Business Improvement Advisor (Policy) dated 16 April 2019.

2. REVIEW OF POLICIES - FINANCE AND CORPORATE SERVICES DEPARTMENT

With reference to a report concerning the review of two (2) existing policies being the Gifts Policy and the Entertainment and Hospitality Policy. It has been identified, as part of Ipswich City Council's Transformational Project 9 – Policies, Procedures and Local Laws, that Council has a number of policies which would more appropriately sit together in a single Policy. This review has been undertaken to ensure that Council is positioned to uphold the principles of the *Local Government Act 2009* in particular transparent and effective processes and decision making in the public interest.

RECOMMENDATION

- A. That the policy titled 'Gifts Policy', as detailed in Attachment 1 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, as per Item 2 of the Policy and Administration Advisory Committee No. 2018(02) of 13 March 2018 and adopted at the Council Ordinary Meeting of 27 March 2018, be repealed.
- B. That the policy titled 'Entertainment and Hospitality Policy', as detailed in Attachment 2 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, as per Item 12, Recommendation C of the Policy and Administration Board No. 2013(14) of 19 November 2013 City Management and Finance Committee No. 2013(12) of 26 November 2013 and adopted at the Council Ordinary Meeting of 3 December 2013, be repealed.

C. That the policy titled 'Gifts, Benefits and Hospitality Policy', as detailed in Attachment 3 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, be adopted.

3. <u>ASSESSMENT ON IPSWICH CITY COUNCIL'S PROGRESS TOWARDS IMPLEMENTING</u> THE ANNUAL OPERATIONAL PLAN 2018-2019

With reference to a report concerning an assessment of Ipswich City Council's third quarter progress towards implementing the 2018-2019 Operational Plan.

RECOMMENDATION

That the report be received and the contents noted.

4. REVIEW OF DELEGATION TO CEO RELATING TO COUNCIL COMPANIES

With reference to a report concerning a review and the proposed repeal of two delegations to the Chief Executive Officer and one delegation to the Mayor and Chairperson of a former standing committee.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the delegation titled Ipswich City Enterprises Pty Ltd, as detailed in Attachment 1 to the report by the Project Officer dated 14 February 2019, be repealed.
- B. That the delegation titled Ipswich Motorsport Precinct, as detailed in Attachment 2 to the report by the Project Officer dated 14 February 2019, be repealed.
- C. That the delegation titled Approve the Corporate Partner for the Ipswich Art Gallery Corporate/Community Volunteering Program, as detailed in Attachment 3 to the report by the Project Officer dated 14 February 2019, be repealed.

5. <u>NEW LEASE FROM IPSWICH CITY COUNCIL FOR TENURE OVER RIVERVIEW</u> COMMUNITY CENTRE TO IPSWICH YUPI PROGRAM INC.

With reference to a report concerning a new Lease that has been awarded to Ipswich YUPI Program Inc. by Ipswich City Council for the tenure of Riverview Community Centre located at 138 Old Ipswich Road, Riverview on Lot 3 on SP139403, after its successful application to the Riverview Community Centre Partnership Opportunity expression of interest (REOI 13257).

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exceptions under sections 236(1)(b)(ii) of the Regulation apply to the disposal of the leasehold interest located at 138 Old Ipswich Road, Riverview on Lot 3 on SP139403 ("the land"), by way of a leasehold arrangement between Council and Ipswich YUPI Program Inc. for a consideration sum of \$1.00 pa ex GST, if demanded.
- B. That Council (Interim Administrator of Ipswich City Council) enter into a lease with Ipswich YUPI Program Inc. ("the tenant") for a period of three (3) years with an option period of an additional three (3) years.
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Lease to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.
- 6. PROPOSED NEW TRUSTEE LEASE OVER RESERVE FOR RECREATION PURPOSES
 AUSTRALIAN CRAWL (GOODNA) PTY LTD 19A TOONGARRA ROAD LEICHHARDT

With reference to a report by the Senior Property Officer concerning the proposed Trustee Lease between Ipswich City Council as Trustee and Australian Crawl (Goodna) Pty Ltd for the whole of the land described as Lot 39 on Crown Plan 902321.

RECOMMENDATION

- A. That Council terminate the Swimming Pool Maintenance Agreement with Australian Crawl (Goodna) Pty Ltd located at 19a Toongarra Road Leichhardt QLD described as Lot 39 on Crown Plan 902321.
- B. That Council as Trustee of the Reserve located at 19a Toongarra Road Leichhardt QLD, enter into a Trustee Lease with Australian Crawl (Goodna) Pty Ltd (pursuant to section 236 (1)(c) (iii) and (2) of the Local Government Regulation 2012 (QLD)
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

7. CUSTOMER SERVICE STATUS REPORT - MARCH 2019

With reference to a report concerning customer service related activities for the period 1 March to 31 March 2019.

RECOMMENDATION

That the report be received and the contents noted.

8. <u>TENDER CONSIDERATION PLAN PATHWAY SOFTWARE LICENSING, MAINTENANCE AND SUPPORT</u>

With reference to a report concerning the Tender Consideration Plan for Pathway Software Licensing, Maintenance and Support Agreement.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for Pathway Licensing, Maintenance and Support in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.
- B. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote or Tender Consideration Plan for Pathway Licensing, Maintenance and Support as outlined in the report by the Interim Information and Communications Management and Support Manager dated 23 April 2019 in accordance with section 230(1)(b) of the Local Government Regulation 2012.
- C. That Council (Interim Administrator of Ipswich City Council) resolve to enter into a contract with Infor Global Solutions (ANZ) Pty Ltd for Pathway Licensing, Maintenance and Support on the terms described in the report by the Interim Information and Communications Management and Support Manager dated 23 April 2019.
- D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

9. PROPOSED 2019-2020 FEES AND CHARGES

With reference to a report concerning the annual review of Council's fees and charges and the recommended pricing to be applied for the financial year commencing 1 July 2019.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the proposed 2019-2020 Fees and Charges, as detailed in Attachment 1 to the report by the Treasury Accounting Manager, excluding pages 60 to 83, be adopted with an effective date of 1 July 2019.
- B. That the amendments to Fees and Charges for 2019-2020, as detailed in Attachment 2 to the report by the Treasury Accounting Manager, be received and noted.

10. MONTH END PERFORMANCE MARCH 2019

With reference to a report concerning Council performance for the period ending 31 March 2019, submitted in accordance with *Section 204* of the *Local Government Regulation 2012*.

RECOMMENDATION

That the report be received and the contents noted.

11. **OVERDUE RATES AND CHARGES JANUARY TO MARCH 2019 QUARTER

With reference to a report by the Recoveries Manager dated 5 April 2019 concerning rate arrears and rate collection statistics for the period January-March 2019.

RECOMMENDATION

That the report be received and the contents noted.

12. **BUDGET AMENDMENT - MARCH 2019

With reference to a report by the Finance Manager dated 3 May 2019 concerning amendment of the 2018-2019 budget, submitted in accordance with *Section 170(3)* of the *Local Government Regulation 2012*.

RECOMMENDATION

That the proposed amended 2018-2019 Budget and Long Term Financial Forecast, as detailed in Attachments 1, 2 and 3 to the report by the Finance Manager dated 3 May 2019, be adopted.

13. **AMENDMENT TO THE PARTICIPATION AGREEMENT

With reference to a report by the Strategic Client Office Manager dated 24 April 2019 concerning the proposed amendment of the Participation Agreement between Queensland Urban Utilities and its five participating local governments.

This report also considers the proposed Board Remuneration Policy and amendments to the existing Participation Return Policy.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) approve the amendments to the Participation Agreement between the Central SEQ Distributor-Retailer Authority (trading as Queensland Urban Utilities) and Ipswich City Council as a Participant to the Participation Agreement.
- B. That Council approve the Board Remuneration Policy.
- C. That Council approve the amended Participation Return Policy.
- D. That the Chief Executive Officer be authorised to sign a Variation Agreement that formalises the approved amendments to the Participation Agreement and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

14. **REQUEST FOR RATE CONCESSION AND/OR EXEMPTION FOR VEDANTA CENTRE OF SYDNEY

With reference to a report concerning, firstly, a request by Vedanta Centre of Sydney (**Vedanta**), the owner of Lot 706 SP 179281 in Springfield Lakes (**Property**), for a rate concession for the period between 23 October 2014 and 14 May 2015.

Secondly, on 14 May 2015, the Property was reconfigured into two (2) smaller lots. Vedanta has also requested that as from 14 May 2015 that:

- Council determine that both of the reconfigured lots being Lot 1 SP 275460 (Lot 1) and Lot 2 SP 275460 (Lot 2) each be decided to be exempt from rates; or
- if the request for exemption is unsuccessful, that Council then grant Vedanta a rates concession for both Lot 1 and Lot 2.

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the following recommendations 25 (A-C) made by the City Management Finance and Community Engagement Committee No. 2018 (01) on 23 January 2018 and adopted at the Council Ordinary Meeting of 30 January 2018, be repealed.
 - A. That the property, Lot 706 SP 179281 PAR Stapylton, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of \$70,307.20 continuing to be due and payable.
 - B. That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of \$24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.
 - C. That exemption of rates <u>not</u> be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 continuing to be due and payable.
- B. That the property described in assessment 168204, Lot 706 SP 179281, not be exempt from rates, for the period 23 October 2014 to 14 May 2015.
- C. That the property described in assessment 168204, Lot 706 SP 179281, not be granted a concession for rates, for the period 23 October 2014 to 14 May 2015.
- D. That the property described in assessment 178541, Lot 1 SP 275460, not be exempt from rates, for the period 14 May 2015 to 5 June 2015.
- E. That the property described in assessment 178541, Lot 1 SP 275460, be exempt from rates from 5 June 2019.
- F. That the property described in assessment 178542, Lot 2 SP 275460, not be exempt from rates, from 14 May 2015.
- G. That the property described in assessment 178542, Lot 2 SP 275460, not be granted a concession for rates, from 14 May 2015.

and any other items as considered necessary.

^{**} Item includes confidential papers

Doc ID No: A5434221

16 April 2019

COMMITTEE: GOVERNANCE COMMITTEE

AUTHOR: BUSINESS IMPROVEMENT ADVISOR (POLICY)

SUBJECT: POLICY AMENDMENT - PUBLIC INTEREST DISCLOSURE

INTRODUCTION

This is a report concerning Council's requirement to amend its existing Public Interest Disclosure Policy in accordance with three (3) new standards as adopted by the Queensland Ombudsman. These new standards came into effect on 1 March 2019.

RELATED PARTIES

Queensland Ombudsman

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

On 1 March 2019 three (3) new Public Interest Disclosure (PID) Standards were gazetted by the Queensland Ombudsman. The overall changes were as follows:

- Three (3) separate standards addressing agency obligations:
 - Before a PID is made (Standard No. 1/2019)
 - Assessing and managing PIDs (Standard No. 2/2019)
 - Record-keeping and reporting (Standard No. 3/2019)
- Comprehensive, 'best practice' operational guidance on implementing the PID Act;
- Inclusion of dictionary of key definitions;
- Inclusion of description of key roles in PID management process.

Council is now required to update its current Policy to capture the requirements of the new standards.

RESOURCE IMPLICATIONS

Whilst the new Policy has included three (3) new role descriptions ie PID Support Officer, Investigator and Designated Decision Maker, it is envisaged that these roles will be captured within existing positions. Accordingly there will be no additional resource implications.

RISK MANAGEMENT IMPLICATIONS

To ensure that Council is meeting its legislative obligations with regard to the requirements of the *Public Interest Disclosure Act 2010*, the existing Public Interest Disclosure Policy needs to be updated to reflect all necessary amendments.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: *Public Interest Disclosure Act 2010*

COMMUNITY AND OTHER CONSULTATION

Following a detailed examination of the new standards by the Acting Corporate Governance Manager, the proposed amendments to the existing Policy were circulated to key areas of Council requesting input. These areas were:

- The Office of the Chief Executive Officer;
- Internal Audit;
- People and Culture Branch;
- Corporate Governance Complaints Management Officer; and
- Members of the Interim Management Committee.

Feedback received from the key stakeholders has been incorporated in the final policy document which is attached to this report.

The amended policy will be uploaded to Council's internal and external websites following resolution at the Council Ordinary Meeting. This will ensure that Council officers and members of the public can easily access this document. Council's Public Interest Disclosure Management Plan has also been reviewed and amended in accordance with the new Standard No. 1/2019 – Disclosure Interest Management Program, and retitled to correspond with the new Standard for the Chief Executive Officer's approval.

CONCLUSION

As a public sector entity as defined by the *Public Interest Disclosure Act 2010*, Council has a legislative obligation to meet the requirements of this Act. With the gazettal of three (3) new standards as at 1 March 2019, Council is required to update its existing policy to ensure compliance. Internal consultation with key stakeholders has been undertaken and an updated policy has been prepared for consideration by Council. All related internal

documents and processes have also been reviewed and updated to capture the requirements of the new standards.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- 1. Public Interest Disclosure Policy Current U
- 2. Public Interest Disclosure Policy Track Changes 🗓 🖺
- 3. Public Interest Disclosure Policy Clean Skin 🗓 🖫

RECOMMENDATION

That the policy titled Public Interest Disclosure Policy, be amended as detailed in Attachment 2 to the report by the Acting Business Improvement Advisor (Policy) dated 16 April 2019.

Carol Dellit

BUSINESS IMPROVEMENT ADVISOR (POLICY)

I concur with the recommendations contained in this report.

Angela Harms

ACTING CORPORATE GOVERNANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"



PUBLIC INTEREST DISCLOSURE POLICY

Version: 1

Document No: A5235999

1.1 Objectives:

By complying with the <u>Public Interest Disclosure Act 2010</u> (the Act), Ipswich City Council (Council) will:

- promote the public interest by facilitating public interest disclosures (PIDs) of wrongdoing
- ensure that PIDs are properly assessed and, where appropriate, properly investigated and dealt with
- ensure appropriate consideration is given to the interests of persons who are the subject of a PID
- ensure protection from reprisal is afforded to persons making PIDs.
- As required under the Act, the Chief Executive Officer (CEO) will implement procedures to ensure that:
 - any public officer who makes a PID is given appropriate support
 - PIDs made to Council are properly assessed and, where appropriate, properly investigated and dealt with
 - appropriate action is taken in relation to any wrongdoing which is the subject of a PID
 - a management program for PIDs made to Council, consistent with the standard issued by the Queensland Ombudsman, is developed and implemented
 - public officers who make PIDs are offered protection from reprisal by Council or other public officers of Council.

Council's Public Interest Disclosure Policy, Management Plan and Procedure are available for public viewing at www.ipswich.qld.gov.au. The Public Interest Disclosure Policy, Management Plan and Procedure will be reviewed annually and updated as required to ensure it meets the requirements of the Act and the standard issued by the Queensland Ombudsman (QO).

1.2 Regulatory Authority:

CCC Fraud and Corruption Best Practice Guide

Crime and Corruption Act 2001

Local Government Act 2009

Ombudsman Act 2001

Public Interest Disclosure Act 2010

<u>Public Records Act 2002</u>

Public Sector Ethics Act 1994

Queensland Ombudsman Public Interest Disclosure Standards

Council's Complaint Management Policy

Employee Code of Conduct

Councillor Code of Conduct

Council's Enterprise Risk Management Policy

Reporting and Investigating Suspected Missing, Stolen or Maliciously Damaged Council Property or Asset and Corrupt Conduct Procedure

1.3 Policy Statement:

Council is committed to fostering an ethical, transparent culture. In pursuit of this, Council values the disclosure of information about suspected wrongdoing in the public sector so that it can be properly assessed and, if necessary, appropriately investigated. Council will provide support to an employee or others who make disclosures about matters in the public interest. This Policy demonstrates this commitment and ensures that practical and effective procedures are implemented which comply with the requirements of the Act.

1.4 PID Management Program

The CEO has overall responsibility for ensuring that Council develops, implements and maintains a PID management program. The Council PID management program encompasses:

- commitment to encouraging the internal reporting of wrongdoing
- senior management endorsement of the value to Council of PIDs and the proper management of PIDs
- a communication strategy to raise awareness among employees about PIDs and Council's PID policy
- inclusion of PID Awareness in employee Induction Program
- a training strategy to give employees access to training, (during Induction and ongoing during their employment at Council), about how to make a PID, information on the support available to a discloser, and advice on how PIDs will be managed
- specialist training and awareness about PIDs for senior management and other staff who may receive or manage PIDs, disclosers or workplace issues relating to PIDs
- the appointment of a specialist officer/unit to be responsible for issues related to the management of PIDs
- ensuring effective systems and procedures are in place so that issues and outcomes from PIDs inform improvements to service delivery, business processes and internal controls
- quarterly reporting to Council on the management, de-identified outcomes and learnings
- annual review in November of each calendar year of the Public Interest Disclosure Policy and evaluation of the effectiveness of the PID management program

1.5 Roles and responsibilities:

The CEO has designated the following roles and responsibilities for managing PIDs within Council:

Role:	Responsibilities:	Officer:
PID Coordinator	 principal contact for PID issues within Council document and manage implementation of PID management program review and update PID policy annually maintain and update internal records of PIDs received report data on PIDs to Queensland Ombudsman assess PIDs received, provide acknowledgment of receipt of PID to discloser undertake risk assessments in consultation with disclosers and other relevant officers liaise with other agencies about referral of PIDs allocate Investigator and Support Officer to PID matter provide advice and information to discloser on Council PID policy provide personal support and referral to other sources of advice or support as required facilitate updates on progress of investigation proactively contact discloser throughout PID 	Ethical Standards Manager 07 3810 6798 Email - Jamie.Townsend@ipswich.qld.gov.au
Investigator	conduct investigation of information in PID in accordance with terms of reference prepare report for	An appropriate internal or external investigator will be appointed for each PID investigated depending upon the type of disclosure and other relevant considerations.

	delegated decision-maker	
CEO as decision maker or CEO's	review investigation report and determine whether	An appropriate decision-maker will be appointed for each PID
delegate	alleged wrongdoing is substantiated	investigated.

1.5 Why make a PID?

Employees who are prepared to speak up about public sector misconduct, wastage of public funds, suspected unlawful activity or danger to health, safety or the environment can be the most important sources of information to identify and address problems in public sector administration. Council supports the disclosure of information about wrongdoing because:

- implementing systems for reporting and dealing with wrongdoing contributes to the integrity of Council.
- the outcomes of PIDs can include improvements to systems that prevent fraud and other economic loss to Council.
- the community's trust in public administration is strengthened by having strong processes in place for reporting wrongdoing.

When making a PID the discloser receives the protections provided under the PID Act, including:

- confidentiality the discloser's name and other identifying information will be protected to the extent possible
- protection against reprisal the discloser is protected from unfair treatment by Council and employees of Council as a result of making the PID
- immunity from liability the discloser cannot be prosecuted for disclosing the information but is not exempt from action if they have engaged in wrongdoing
- protection from defamation the discloser has a defence against an accusation of defamation by any subject officer.

1.6 What is a Public Interest Disclosure?

Under the PID Act, any person can make a disclosure about a:

- substantial and specific danger to the health or safety of a person with a disability
- commission of an offence or contravention of a condition under certain legislation that is or would be substantial and specific danger to the environment
- reprisal because of a belief that a person has made, or intends to make a disclosure.

In addition, public sector officers can make a disclosure about the following public interest matters:

corrupt conduct

- maladministration that adversely affects a person's interests in a substantial and specific way
- a substantial misuse of public resources
- a substantial and specific danger to public health or safety
- substantial and specific danger to the environment.

A discloser can have either a 'reasonable belief' that wrongdoing has occurred, or provide evidence which tends to show the wrongdoing has occurred.

A disclosure amounts to a PID and is covered by the PID Act even if the:

- discloser reports the information as part of their duties such as an auditor reporting a fraud or an occupational health and safety officer reporting a safety breach
- disclosure is made anonymously the discloser is not required to give their name or any identifying information
- discloser has not identified the material as a PID it is up to Council to assess information received and decide if it is a PID
- disclosure is unsubstantiated following investigation the discloser is protected when the
 information they provide is assessed as a PID, whether or not it is subsequently investigated
 or found to be substantiated.

1.7 Who can a PID be disclosed to?

A PID must be made to the 'proper authority' to receive disclosures of the type being made. Disclosers are encouraged to make a disclosure to an appropriate officer of Council first. If the matter is not resolved, or the discloser is concerned about confidentiality, the disclosure may be made to another appropriate agency.

Who to contact within lpswich City Council:	Other agencies that can receive PIDs:
Any person (including employees) can make a disclosure to:	Disclosures can be made to an agency that has a responsibility for investigating the information disclosed:
 any person in a supervisory or management position 	 Crime and Corruption Commission (CCC) for disclosures about corrupt conduct including reprisal Queensland Ombudsman for disclosures about maladministration
 the People and Culture Branch the Chief Executive 	 Queensland Audit Office for disclosures about a substantial misuse of resources Department of Child Safety, Youth and Women for
Officer or CEO's delegate the Ethical Standards	disclosures about danger to the health or safety of a child or young person with a disability • Department of Communities, Disability Services and

Manager

- the Chief Audit Executive
- During the period of the Interim Administrator being appointed to the Ipswich City Council, the Interim Administrator or a member of the Interim Management Committee
- Seniors for disclosures about danger to the health or safety of a person with a disability
- Office of the Public Guardian for disclosures about danger to the health or safety of a person with a disability
- Department of Environment and Science disclosures about danger to the environment
- A Member of the Legislative Assembly (MP) for any wrongdoing or danger
- The Chief Judicial Officer of a court or tribunal in relation to a disclosure about wrongdoing by a judicial officer.

A disclosure can also be made to a journalist if the following conditions have been met:

- a valid PID was initially made to a proper authority, and
- · the proper authority:
- · decided not to investigate or deal with the disclosure, or
- · investigated the disclosure but did not recommend taking any action, or
- failed to notify the discloser within six months of making the disclosure whether or not the disclosure was to be investigated or otherwise dealt with.

A person who makes a disclosure to a journalist in these circumstances is protected under the PID Act. However, disclosers should be aware that journalists are not bound under the confidentiality provisions of section 65 of the PID Act.

1.8 How to make a PID

A discloser can make a PID in any way, including anonymously, either verbally or in writing. To assist in the assessment, and any subsequent investigation of a PID, disclosers are requested to:

- provide contact details (this could be an email address that is created for the purpose of making the disclosure or a telephone number)
- provide as much information as possible about the suspected wrongdoing, including:
 - who was involved
 - what happened
 - when it happened
 - where it happened
 - whether there were any witnesses, and if so who they are
 - any evidence that supports the PID, and where the evidence is located
 - any further information that could help investigate the PID
- provide this information in writing.

Note: A discloser does not need to identify their concern as a PID. The PID Coordinator will

determine if the information provided meets the criteria of a PID.

1.9 Deciding whether a matter is a PID

If there is any doubt as to whether a matter is a PID, further information may be obtained to inform the decision. If doubt still remains, the matter will be considered and managed as a PID.

Mere disagreements over policy do not meet the threshold for a PID under the PID Act.

It is an offence under the PID Act to intentionally give false or misleading information intending it be acted on as a PID. Employees may be subject to disciplinary action for intentionally giving false or misleading information in a PID, or during an investigation into a PID.

1.10 Assessing a PID

The disclosure will be assessed in accordance with the PID Act, the PID Standard, Council's Public Interest Disclosure Policy and any other relevant procedure(s). The PID Coordinator will when necessary utilise the Queensland Ombudsman's Guides such as:

- Guidance on assessing the risk of reprisal
- PID Assessment Guide
- PID Risk Assessment Guide

Once the matter has been assessed as a PID, Council will advise the discloser:

- that their information has been received and assessed as a PID
- the action to be taken by Council in relation to the disclosure, which could include referring the matter to an external agency, or investigating
- the likely timeframe involved
- the name and contact details of the Council support officer they can contact for updates or advice
- of the discloser's obligations regarding confidentiality
- the protections the discloser has under the PID Act
- the commitment of Council to keep appropriate records and maintain confidentiality, except where permitted under the PID Act
- how updates regarding intended actions and outcomes will be provided to the discloser
- contact details for the Council Employee Assistance Program.

If the PID has been made anonymously and the discloser has not provided any contact details Council will not be able to acknowledge the PID or provide any updates.

Upon receiving a PID, Council will conduct a risk assessment (refer section 1.17 - Additional resources from the Queensland Ombudsman's Website) to assess the likelihood of the discloser suffering reprisal action as a result of having made the disclosure. This assessment will take into

account the actual and reasonably perceived risk of the discloser suffering detriment, and will include consultation with the discloser.

Consistent with the assessed level of risk, Council will arrange any reasonably necessary support or protection for the discloser.

1.11 Referring a PID

If Council decides there is another proper authority that is better able to deal with the PID, the PID may be referred to that agency. This may be because:

- the PID concerns wrongdoing by that agency or an employee of that agency
- the agency has the power to investigate or remedy the matter.

In these cases, the discloser will be advised of the action taken by Council.

It may also be necessary to refer the PID to another agency because of a legislative obligation, for example, refer a matter to the Crime and Corruption Commission where there is a reasonable suspicion that the matter involves or may involve corrupt conduct (as required by section 38 of the *Crime and Corruption Act 2001*).

The confidentiality obligations of the PID Act permit appropriate officers of Council to communicate with another agency about the referral of a PID. Officers will exercise discretion in their contacts with any other agency.

1.12 Declining to take action on a PID

Under the PID Act, Council may decide not to investigate or deal with a PID in various circumstances, including:

- the information disclosed has already been investigated or dealt with by another process
- the information disclosed should be dealt with by another process
- the age of the information makes it impractical to investigate
- the information disclosed is too trivial and dealing with it would substantially and unreasonably divert Council from the performance of its functions
- another agency with jurisdiction to investigate the information has informed Council that an investigation is not warranted.

If a decision is made not to investigate or deal with a PID Council will give the discloser written reasons for that decision.

If the discloser is dissatisfied with the decision they can request a review by writing to the CEO of Ipswich City Council within 28 days of receiving the written reasons for decision.

1.13 Investigating a PID

If a decision is made to investigate a PID, this will be done with consideration for the:

- principles of natural justice
- obligation under the PID Act to protect confidential information
- obligation under the PID Act to protect officers from reprisal
- interests of subject officers.

If as a result of investigation, the information about wrongdoing provided in the PID is substantiated, appropriate action will be taken.

Where the investigation does not substantiate wrongdoing, Council will review systems, policies and procedures to identify whether there are improvements that can be made and consider if staff training is required.

1.14 Organisational Support for disclosers

Disclosers should not suffer any form of detriment as a result of making a PID. In the event of reprisal action being alleged or suspected, Council will:

- attend to the safety of disclosers or affected third parties as a matter of priority
- review its risk assessment and any protective measures needed to mitigate any further risk of reprisal
- manage any allegation of a reprisal as a PID in its own right.

Details about disclosures, investigations, and related decisions will be kept secure and accessible only to the people involved in the management of the PID. Council will ensure that communication with all parties involved will be arranged discreetly to avoid identifying the discloser wherever possible.

While Council will make every attempt to protect confidentiality, a discloser's identity may need to be disclosed to:

- provide natural justice to subject officers
- respond to a court order, legal directive or court proceedings.

Disclosers should be aware that while Council will make every attempt to keep their details confidential, it cannot guarantee that others will not try to deduce their identity. Information and support will be provided to the discloser until the matter is finalised.

Making a PID does not prevent reasonable management action. That means that the discloser will be continue to be managed in accordance with normal, fair and reasonable management practices during and after the handling of the PID.

1.15 Rights of subject officers

Council acknowledges that for officers who are the subject of a PID the experience may be stressful. Council will protect their rights by:

- assuring them that the PID will be dealt with impartially, fairly and reasonably in accordance with the principles of natural justice
- confirming that the PID is an allegation only until information or evidence obtained through an investigation substantiates the allegation
- providing them with information about their rights and the progress and outcome of any investigation
- referring them to the Employee Assistance Program for support.

Information and support will be provided to subject officer until the matter is finalised.

1.16 Record-keeping

In accordance with its obligations under the PID Act and the <u>Public Records Act 2002</u>, Council will ensure that:

- accurate data is collected about the receipt and management of PIDs
- anonymised data is reported to the Office of the Queensland Ombudsman in their role as the oversight agency, through the PID reporting database. Such anonymised data being:
 - the date the disclosure was received, and where it was received from
 - the status of the discloser (e.g. entity staff, staff from another entity, member of the public, anonymous)
 - the gender and status of the subject officer (staff member, non-staff member)
 - the relationship between the discloser and the subject officer
 - the location of the subject officer (geographical region)
 - a summary of the allegation/information received
 - the involvement of an external agency/party
 - the action taken to minimise any risk of reprisal
 - date inquiry/investigation commenced and completed
 - the outcome of the assessment, inquiry/investigation
 - the date the PID was resolved or closed
 - when the outcome was advised to the discloser
 - if no action was taken, the reason for the decision
 - other legal processes associated with the disclosure

1.17 Additional resources from the Queensland Ombudsman's Website

Public Interest Disclosure Video

This video has been produced for the information of all public sector employees and gives an

overview of their rights and responsibilities under the Public Interest Disclosure Act 2010.

Fact Sheets:

What is a Public Interest Disclosure?

How to make a public interest disclosure

Discloser information and support

A checklist for making a public interest disclosure

The Ombudsman's role in a public interest disclosure

Guidance on assessing the risk of reprisal

PID Assessment Guide

PID Risk Assessment Guide

1.18 Definitions:

Terminology	Definition	
Administrative action	 (a) means any action about a matter of administration, including, for example: i a decision and an act; and ii a failure to make a decision or do an act, including a failure to provide a written statement of reasons for a decision; and iii the formulation of a proposal or intention; and iv the making of a recommendation, including a recommendation made to a Minister; and v an action taken because of a recommendation made to a Minister; and (b) does not include an operational action of a police officer or of an officer of the Crime and Corruption Commission. 	
Confidential information		

As defined in section 15 of the Crime and Corruption Act	
prohibited by law. As defined in section 15 of the Crime and Corruption Act 2001:	
(1) Corrupt conduct means conduct of a person, regardless of whether the person holds or held an appointment, that— (a) adversely affects, or could adversely affect, directly or indirectly, the performance of functions or the exercise of powers of— (i) a unit of public administration; or (ii) a person holding an appointment; and (b) results, or could result, directly or indirectly, in the performance of functions or the exercise of powers mentioned in paragraph (a) in a way that— (i) is not honest or is not impartial; or (ii) involves a breach of the trust placed in a person holding an appointment, either knowingly or recklessly; or (iii) involves a misuse of information or material acquired in or in connection with the performance of functions or the exercise of powers of a person holding an appointment; and (c) is engaged in for the purpose of providing a benefit to the person or another person or causing a detriment to another person; and (d) would, if proved, be— (i) a criminal offence; or (ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment.	
 (2) Without limiting subsection (1), conduct that involves any of the following could be corrupt conduct under subsection (1)— (a) abuse of public office; (b) bribery, including bribery relating to an election; (c) extortion; (d) obtaining or offering a secret commission; (e) fraud; (f) stealing; 	

	_	
	(h) perverting the course of justice;	
	(i) an offence relating to an electoral donation;	
	(j) loss of revenue of the State;	
	(k) sedition;	
	(I) homicide, serious assault or assault	
	occasioning bodily harm or grievous bodily	
	harm;	
	(m) obtaining a financial benefit from procuring	
	prostitution or from unlawful prostitution	
	engaged in by another person;	
	(n) illegal drug trafficking;	
	(o) illegal gambling.	
Detriment	includes –	
	(a) personal injury or prejudice to safety; and	
	(b) property damage or loss; and	
	(c) intimidation or harassment; and	
	(d) adverse discrimination, disadvantage or adverse	
	treatment about career, profession, employment,	
	trade or business; and (e) financial loss; and	
	(f) damage to reputation, including, for example,	
	personal, professional or business reputation.	
Disability		
Disability	As defined in section 11 of the Disability Services Act	
	2006, for the purposes of this policy:	
	(1) A disability is a person's condition that—	
	(a) is attributable to— (i) an intellectual, psychiatric, cognitive,	
	(i) an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment;	
	or	
	(ii) a combination of impairments mentioned in	
	subparagraph (i); and	
	(b) results in—	
	(i) a substantial reduction of the person's	
	capacity for communication, social	
	interaction, learning, mobility or self-care or	
	management; and	
	(ii) the person needing support.	
	(2) For subsection (1), the impairment may result from	
	an acquired brain injury.	
	(3) The disability must be permanent or likely to be	
	permanent.	
	The disability may be, but need not be, of a chronic	
	episodic nature.	
Discloser	A person who makes a disclosure in accordance with the	

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	Public Interest Disclosure Act 2010.	
Employee	of an entity, includes a person engaged by the entity under a contract of service.	
Journalist	a person engaged in the occupation of writing or editing material intended for publication in the print or electronic news media. As defined in schedule 4 of the Public Interest Disclosure Act 2010, maladministration is administrative action that—	
Maladministration		
	 a) was taken contrary to law; or b) was unreasonable, unjust, oppressive, or improperly discriminatory; or c) was in accordance with a rule of law or a provision of an Act or a practice that is or may be unreasonable, unjust, oppressive, or improperly discriminatory in the particular circumstances; or d) was taken— (i) for an improper purpose; or (ii) on irrelevant grounds; or 	
	(iii) having regard to irrelevant considerations; or e) was an action for which reasons should have been given, but were not given; or f) was based wholly or partly on a mistake of law or fact; or g) was wrong.	
Natural justice	Natural justice, also referred to as 'procedural fairness' applies to any decision that can affect the rights, interests or expectations of individuals in a direct or immediate way. Natural justice is at law a safeguard applying to an individual whose rights or interests are being affected.	
	The rules of natural justice, which have been developed to ensure that decision-making is fair and reasonable, are: avoid bias; and give a fair hearing. act only on the basis of logically probative evidence.	
Organisational support	For the purposes of this policy, organisational support means actions such as, but not limited to:	

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	 advising disclosers about agency resources available to handle any concerns they have as a result of making their disclosure appointing a mentor, confidante or other support officer to assist the discloser through the process referring the discloser to the agency's Employee Assistance Program or arranging for other professional counselling generating support for the discloser in their work unit where appropriate ensuring that any suspicions of victimisation or harassment are dealt with maintaining contact with the discloser negotiating with the discloser and their support officer a formal end to their involvement with the support program when it is agreed that they no longer need assistance. 	
Proper authority	A person or organisation that is authorised under the Public Interest Disclosure Act 2010 to receive disclosures.	
Public officer	A public officer, of a public sector entity, is an employee, member or officer of the entity.	
Reasonable belief	A view which is objectively fair or sensible.	
Reasonable management action	Action taken by a manager in relation to an employee, includes any of the following taken by the manager— (a) a reasonable appraisal of the employee's work performance; (b) a reasonable requirement that the employee undertake counselling; (c) a reasonable suspension of the employee from the employment workplace; (d) a reasonable disciplinary action; (e) a reasonable action to transfer or deploy the employee; (f) a reasonable action to end the employee's employment by way of redundancy or retrenchment; (g) a reasonable action in relation to an action mentioned in paragraphs (a) to (f); (h) a reasonable action in relation to the employee's failure to obtain a promotion, reclassification, transfer or benefit, or to retain a benefit, in relation to the employee's employment.	
Reprisal	The term 'reprisal' is defined under the Public Interest	
· ·		

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	Disclosure Act 2010 as causing, attempting to cause or conspiring to cause detriment to another person in the belief that they or someone else:
	 has made or intends to make a disclosure; or has been or intends to be involved in a proceeding under the disclosure Act against any person.
	Reprisal under the Public Interest Disclosure Act 2010 is a criminal offence and investigations may be undertaken by the Queensland Police Service.
Subject officer	An officer who is the subject of allegations of wrongdoing made in a disclosure.
Substantial and specific	Substantial means 'of a significant or considerable degree'. It must be more than trivial or minimal and have some weight or importance.
	Specific means "precise or particular". This refers to conduct or detriment that is able to be identified or particularised as opposed to broad or general concerns or criticisms.

Date of Council Resolution: 4 December 2018

Committee Reference and Date: Governance Committee No. 2018(02) of 27 November 2018

No. of Resolution: 07

Date to be reviewed: 4 December 2020



PUBLIC INTEREST DISCLOSURE POLICY

Version: 2

Document No: A5235999

1.1 Objectives:

By complying with the Public Interest Disclosure Act 2010 (the Act), Ipswich City Council (Council) will:

- promote the public interest by facilitating public interest disclosures (PIDs) of wrongdoing
- · ensure that PIDs are properly assessed and, where appropriate, properly investigated and dealt with
- ensure appropriate consideration is given to the interests of persons who are the subject of a PID
- ensure protection from reprisal is afforded to persons making PIDs.

As required under the Act, the Chief Executive Officer (CEO) will implement procedures to ensure that:

- · any public officer who makes a PID is given appropriate support
- PIDs made to Council are properly assessed and, where appropriate, properly investigated and dealt with
- appropriate action is taken in relation to any wrongdoing which is the subject of a PID
- a management program for PIDs made to Council, consistent with the standard issued by the Queensland Ombudsman, is developed and implemented
- public officers who make PIDs are offered protection from reprisal by Council or other public officers of Council.

Council's Public Interest Disclosure Policy, Management Plan and Procedure are available for public viewing at www.ipswich.qld.gov.au. The Public Interest Disclosure Policy, Management Plan and Procedure will be reviewed annually and updated as required to ensure it meets the requirements of the Act and the standards issued by the Queensland Ombudsman (QO).

1.2 Regulatory Authority:

CCC Fraud and Corruption Best Practice Guide

Crime and Corruption Act 2001

Local Government Act 2009

Ombudsman Act 2001

Public Interest Disclosure Act 2010

Public Records Act 2002

Public Sector Ethics Act 1994

Queensland Ombudsman Public Interest Disclosure Standards

Council's Complaint Management Policy

Employee Code of Conduct

Councillor Code of Conduct

Council's Enterprise Risk Management Policy

Reporting and Investigating Suspected Missing, Stolen or Maliciously Damaged Council Property or Asset and Corrupt Conduct Procedure

1.3 Policy Statement:

Council is committed to fostering an ethical, transparent culture. In pursuit of this, Council values the disclosure of information about suspected wrongdoing in the public sector so that it can be properly assessed and, if necessary, appropriately investigated. Council will provide support to an employee or others who make disclosures about matters in the public interest. This Policy demonstrates this commitment and ensures that practical and effective procedures are implemented which comply with the requirements of the Act.

1.4 PID Management Program

The CEO has overall responsibility for ensuring that Council develops, implements and maintains a PID management program. The Council PID management program encompasses:

- · commitment to encouraging the internal reporting of wrongdoing
- senior management endorsement of the value to Council of PIDs and the proper management of PIDs
- a communication strategy to raise awareness among employees about PIDs and Council's PID policy
- inclusion of PID Awareness in employee Induction Program
- a training strategy to give employees access to training, (during Induction and ongoing during their
 employment at Council), about how to make a PID, information on the support available to a
 discloser, and advice on how PIDs will be managed
- specialist training and awareness about PIDs for senior management and other staff who may receive or manage PIDs, disclosers or workplace issues relating to PIDs
- the appointment of a specialist officer/unit to be responsible for issues related to the management of PIDs
- ensuring effective systems and procedures are in place so that issues and outcomes from PIDs inform improvements to service delivery, business processes and internal controls
- · quarterly reporting to Council on the management, de-identified outcomes and learnings
- annual review in November of each calendar year of the Public Interest Disclosure Policy and evaluation of the effectiveness of the PID management program

1.5 Roles and responsibilities:

The CEO has designated the following roles and responsibilities for managing PIDs within Council:

l	Role:	Responsibilities:	Officer:
	PID Coordinator	principal contact for PID	Ethical Standards Manager
ı		issues within Council	07 3810 6798
ı		 document and manage 	Email -
ı		implementation of PID	Jamie. Townsend@ipswich.qld.gov.au
ı		management program	
ı		 review and update PID 	
		policy annually	
L		maintain and update	

	internal records of PIDs received	
	report data on PIDs to	
	· '	
	Queensland	
	Ombudsman	
	assess PIDs received,	
	provide	
	acknowledgment of	
	receipt of PID to	
	discloser	
	undertake risk	
	assessments in	
	consultation with	
	disclosers and other	
	relevant officers	
	• liaise with other	
	agencies about referral	
	of PIDs	
	allocate Investigator and	
	Support Officer to PID	
	matter	
	provide advice and	
	information to discloser	
	on Council PID policy	
	provide personal	
	support and referral to	
	other sources of advice	
	or support as required	
	facilitate updates on	
	progress of investigation	
	proactively contact	
	discloser throughout PID	
	management process	
PID Support	provide advice and	<u>Title</u>
<u>Person</u>	information to discloser on	<u>Phone</u>
	Council's PID procedure	<u>Email</u>
	 provide personal support 	
	and referral to other	
	sources of advice or support	
	as required	
	• facilitate updates on	
	progress of investigation	
	proactively contact discloser throughout BID	
	throughout PID	
Investigator	management process	An appropriate internal or cuternal
<u>Investigator</u>	conduct investigation of information in PID in	An appropriate internal or external
	information in PID in accordance with terms	investigator will be appointed for
	of reference	each PID investigated depending
	<u>or reference</u>	upon the type of disclosure and

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	 prepare report for delegated decision- maker 	other relevant considerations.
<u>Delegated</u> <u>decision-maker</u>	 review investigation report and determine whether alleged wrongdoing is substantiated 	An appropriate decision-maker will be appointed for each PID investigated.

1.6 Why make a PID?

Employees who are prepared to speak up about public sector misconduct, wastage of public funds, suspected unlawful activity or danger to health, safety or the environment can be the most important sources of information to identify and address problems in public sector administration. Council supports the disclosure of information about wrongdoing because:

- implementing systems for reporting and dealing with wrongdoing contributes to the integrity of Council.
- the outcomes of PIDs can include improvements to systems that prevent fraud and other economic loss to Council.
- the community's trust in public administration is strengthened by having strong processes in place for reporting wrongdoing.

When making a PID the discloser receives the protections provided under the PID Act, including:

- confidentiality the discloser's name and other identifying information will be protected to the extent possible
- protection against reprisal the discloser is protected from unfair treatment by Council and employees of Council as a result of making the PID
- immunity from liability the discloser cannot be prosecuted for disclosing the information but is not exempt from action if they have engaged in wrongdoing
- protection from defamation the discloser has a defence against an accusation of defamation by any subject officer.

1.7 What is a Public Interest Disclosure?

Under the PID Act, any person can make a disclosure about a:

- substantial and specific danger to the health or safety of a person with a disability
- commission of an offence or contravention of a condition <u>imposed</u> under <u>certain a provision of</u> legislation <u>mentioned in Schedule 2 of the PID Act, if the offence or contravention that is or would be a substantial and specific danger to the environment
 </u>
- reprisal because of a belief that a person has made, or intends to make a disclosure.

In addition, public sector officers can make a disclosure about the following public interest matters:

- corrupt conduct
- maladministration that adversely affects a person's interests in a substantial and specific way

- a substantial misuse of public resources
- · a substantial and specific danger to public health or safety
- substantial and specific danger to the environment.

A discloser can have either a 'reasonable belief' that wrongdoing has occurred, or provide evidence which tends to show the wrongdoing has occurred.

A disclosure amounts to a PID and is covered by the PID Act even if the:

- discloser reports the information as part of their duties such as an auditor reporting a fraud or an
 occupational health and safety officer reporting a safety breach
- disclosure is made anonymously the discloser is not required to give their name or any identifying information
- discloser has not identified the material as a PID it is up to Council to assess information received and decide if it is a PID
- disclosure is unsubstantiated following investigation the discloser is protected when the
 information they provide is assessed as a PID, whether or not it is subsequently investigated or found
 to be substantiated.

1.8 Who can a PID be disclosed to?

A PID must be made to the 'proper authority' to receive disclosures of the type being made. Disclosers are encouraged to make a disclosure to an appropriate officer of Council first. If the matter is not resolved, or the discloser is concerned about confidentiality, the disclosure may be made to another appropriate agency.

Who to contact within Ipswich City Council:	Other agencies that can receive PIDs:
Any person (including employees) can make a disclosure to:	Disclosures can be made to an agency that has a responsibility for investigating the information disclosed:
 any person in a supervisory or management position the People and Culture Branch the Chief Executive Officer or CEO's delegate the Ethical Standards Manager the Chief Audit Executive During the period of the Interim Administrator 	 Crime and Corruption Commission (CCC) for disclosures about corrupt conduct including reprisal Queensland Ombudsman for disclosures about maladministration Queensland Audit Office for disclosures about a substantial misuse of resources Department of Child Safety, Youth and Women for disclosures about danger to the health or safety of a child or young person with a disability Department of Communities, Disability Services and Seniors for disclosures about danger to the health or safety of a person with a disability Office of the Public Guardian for disclosures about danger to
being appointed to the Ipswich City Council, the Interim Administrator or a member of the Interim	the health or safety of a person with a disability Department of Environment and Science disclosures about danger to the environment

Management Committee	 A Member of the Legislative Assembly (MP) for any wrongdoing or danger
	The Chief Judicial Officer of a court or tribunal in relation to
	a disclosure about wrongdoing by a judicial officer.

A disclosure can also be made to a journalist if the following conditions have been met:

- a valid PID was initially made to a proper authority, and
- the proper authority:
 - · decided not to investigate or deal with the disclosure, or
 - · investigated the disclosure but did not recommend taking any action, or
 - failed to notify the discloser within six months of making the disclosure whether or not the disclosure was to be investigated or otherwise dealt with.

A person who makes a disclosure to a journalist in these circumstances is protected under the PID Act. However, disclosers should be aware that journalists are not bound under the confidentiality provisions of section 65 of the PID Act.

1.9 How to make a PID

A discloser can make a PID in any way, including anonymously, either verbally or in writing. To assist in the assessment, and any subsequent investigation of a PID, disclosers are requested to:

- provide contact details (this could be an email address that is created for the purpose of making the disclosure or a telephone number)
- provide as much information as possible about the suspected wrongdoing, including:
 - who was involved
 - what happened
 - when it happened
 - where it happened
 - whether there were any witnesses, and if so who they are
 - · any evidence that supports the PID, and where the evidence is located
 - · any further information that could help investigate the PID
- provide this information in writing.

Note: A discloser does not need to identify their concern as a PID. The PID Coordinator will determine if the information provided meets the criteria of a PID.

1.10 Deciding whether a matter is a PID

If there is any doubt as to whether a matter is a PID, further information may be obtained to inform the decision. If doubt still remains, the matter will be considered and managed as a PID.

Mere disagreements over policy do not meet the threshold for a PID under the PID Act.

It is an offence under the PID Act to intentionally give false or misleading information intending it be acted on as a PID. Employees may be subject to disciplinary action for intentionally giving false or

misleading information in a PID, or during an investigation into a PID.

Where a discloser states they are making a PID, but it is assessed that the matter is not a PID Council will advise the discloser:

- that their information has been received but was not assessed as a PID
- the reasons for the decision
- the review rights available if the discloser is dissatisfied with the decision and how to request
- review
- any action Council proposes to take in relation to the matter
- any other options the discloser has in relation to the matter.

1.11 Assessing a PID

The disclosure will be assessed in accordance with the PID Act, the PID Standards, Council's Public Interest Disclosure Policy and any other relevant procedure(s). The PID Coordinator will when necessary utilise the Queensland Ombudsman's Guides such as:

- Guidance on assessing the risk of reprisal
- PID Assessment Guide
- PID Risk Assessment Guide

Once the matter has been assessed as a PID, Council will advise the discloser:

- that their information has been received and assessed as a PID
- the action to be taken by Council in relation to the disclosure, which could include referring the matter to an external agency, or investigating
- the likely timeframe involved
- . the name and contact details of the Council support officer they can contact for updates or advice
- · of the discloser's obligations regarding confidentiality
- the protections the discloser has under the PID Act
- the commitment of Council to keep appropriate records and maintain confidentiality, except where permitted under the PID Act
- how updates regarding intended actions and outcomes will be provided to the discloser
- contact details for the Council Employee Assistance Program.

If the PID has been made anonymously and the discloser has not provided any contact details Council will not be able to acknowledge the PID or provide any updates.

Upon receiving a PID, Council will conduct a risk assessment (refer section 1.17 - Additional resources from the Queensland Ombudsman's Website) to assess the likelihood of the discloser suffering reprisal action as a result of having made the disclosure. This assessment will take into account the actual and reasonably perceived risk of the discloser suffering detriment, and will include consultation with the discloser.

Consistent with the assessed level of risk, Council will arrange any reasonably necessary support or protection for the discloser.

1.12 Referring a PID

If Council decides there is another proper authority that is better able to deal with the PID, the PID may be referred to that agency. This may be because:

- the PID concerns wrongdoing by that agency or an employee of that agency
- the agency has the power to investigate or remedy the matter.

Before referring the PID to another agency, Council will conduct a risk assessment, and will not proceed with the referral if there is an unacceptable risk of reprisal.

In these cases, the discloser will be advised of the action taken by Council.

It may also be necessary to refer the PID to another agency because of a legislative obligation, for example, refer a matter to the Crime and Corruption Commission where there is a reasonable suspicion that the matter involves or may involve corrupt conduct (as required by section 38 of the <u>Crime and Corruption Act 2001</u>).

The confidentiality obligations of the PID Act permit appropriate officers of Council to communicate with another agency about the referral of a PID. Officers will exercise discretion in their contacts with any other agency.

The discloser will be advised of the action taken by Council.

1.13 Risk assessment and protection from reprisal

Disclosers should not suffer any form of detriment as a result of making a PID. Upon receiving a PID, Council will conduct a risk assessment to assess the likelihood of the discloser (or witnesses or affected third parties) suffering reprisal action as a result of having made the disclosure. This assessment will take into account the actual and reasonably perceived risk of the discloser (or witnesses or affected third parties) suffering detriment, and will include consultation with the discloser.

A risk assessment will be undertaken if the discloser is anonymous on the basis of information available in the PID. The risk assessment will also take into account the risk to persons who may be suspected of making the PID.

Consistent with the assessed level of risk, Council will develop and implement a risk management plan and arrange any reasonably necessary support or protection for the discloser (or witnesses or affected third parties).

<u>Council will regularly reassess the risk of reprisal while the PID is being managed, in consultation with the discloser, and review the risk management plan if required.</u>

In the event of reprisal action being alleged or suspected, Council will:

- attend to the safety of the disclosure (or witnesses or affected third parties) as a matter of priority
- review its risk assessment, risk management plan and any protective measures needed to mitigate any further risk of reprisal

• manage any allegation of a reprisal as a PID in its own right.

1.14 Declining to take action on a PID

Under the PID Act, Council may decide not to investigate or deal with a PID in various circumstances, including:

- the information disclosed has already been investigated or dealt with by another process
- the information disclosed should be dealt with by another process
- the age of the information makes it impractical to investigate
- the information disclosed is too trivial and dealing with it would substantially and unreasonably divert Council from the performance of its functions
- another agency with jurisdiction to investigate the information has informed Council that an investigation is not warranted.

If a decision is made not to investigate or deal with a PID Council will give the discloser written reasons for that decision.

If the discloser is dissatisfied with the decision they can request a review by writing to the CEO of Ipswich City Council within 28 days of receiving the written reasons for decision.

1.16 Investigating a PID

If a decision is made to investigate a PID, this will be done with consideration for the:

- · principles of natural justice
- obligation under the PID Act to protect confidential information
- obligation under the PID Act to protect officers from reprisal
- · interests of subject officers.

If as a result of investigation, the information about wrongdoing provided in the PID is substantiated, appropriate action will be taken.

Where the investigation does not substantiate wrongdoing, Council will review systems, policies and procedures to identify whether there are improvements that can be made and consider if staff training is required.

1.17 Organisational Support for disclosers

Disclosers should not suffer any form of detriment as a result of making a PID. In the event of reprisal action being alleged or suspected, Council will:

- · attend to the safety of disclosers or affected third parties as a matter of priority
- review its risk assessment and any protective measures needed to mitigate any further risk of reprisal
- manage any allegation of a reprisal as a PID in its own right.

Details about disclosures, investigations, and related decisions will be kept secure and accessible only to the people involved in the management of the PID. Council will ensure that communication with all

parties involved will be arranged discreetly to avoid identifying the discloser wherever possible.

While Council will make every attempt to protect confidentiality, a discloser's identity may need to be disclosed to:

- provide natural justice to subject officers
- respond to a court order, legal directive or court proceedings.

Disclosers should be aware that while Council will make every attempt to keep their details confidential, it cannot guarantee that others will not try to deduce their identity. Information and support will be provided to the discloser until the matter is finalised.

Making a PID does not prevent reasonable management action. That means that the discloser will be continue to be managed in accordance with normal, fair and reasonable management practices during and after the handling of the PID.

1.18 Rights of subject officers

Council acknowledges that for officers who are the subject of a PID the experience may be stressful. Council will protect their rights by:

- assuring them that the PID will be dealt with impartially, fairly and reasonably in accordance with the
 principles of natural justice
- confirming that the PID is an allegation only until information or evidence obtained through an investigation substantiates the allegation
- providing them with information about their rights and the progress and outcome of any investigation
- referring them to the Employee Assistance Program for support.

Information and support will be provided to a subject officer until the matter is finalised.

1.19 Record-keeping

In accordance with its obligations under the PID Act and the <u>Public Records Act 2002</u>, Council will ensure that:

- accurate data is collected about the receipt and management of PIDs
- anonymised data is reported to the Office of the Queensland Ombudsman in their role as the oversight agency, through the PID reporting database. Such anonymised data being:
 - · the date the disclosure was received, and where it was received from
 - the status of the discloser (e.g. entity staff, staff from another entity, member of the public, anonymous)
 - · the gender and status of the subject officer (staff member, non-staff member)
 - · the relationship between the discloser and the subject officer
 - the location of the subject officer (geographical region)
 - a summary of the allegation/information received
 - the involvement of an external agency/party

- · the action taken to minimise any risk of reprisal
- date inquiry/investigation commenced and completed
- the outcome of the assessment, inquiry/investigation
- the date the PID was resolved or closed
- · when the outcome was advised to the discloser
- if no action was taken, the reason for the decision
- other legal processes associated with the disclosure

Records about disclosures, investigations, and related decisions will be kept secure and accessible only to appropriately authorised people involved in the management of the PID.

1.20 Additional resources from the Queensland Ombudsman's Website

Public Interest Disclosure Video

This video has been produced for the information of all public sector employees and gives an overview of their rights and responsibilities under the *Public Interest Disclosure Act 2010*.

Fact Sheets:

What is a Public Interest Disclosure?

How to make a public interest disclosure

Discloser information and support

A checklist for making a public interest disclosure

The Ombudsman's role in a public interest disclosure

Guidance on assessing the risk of reprisal

PID Assessment Guide

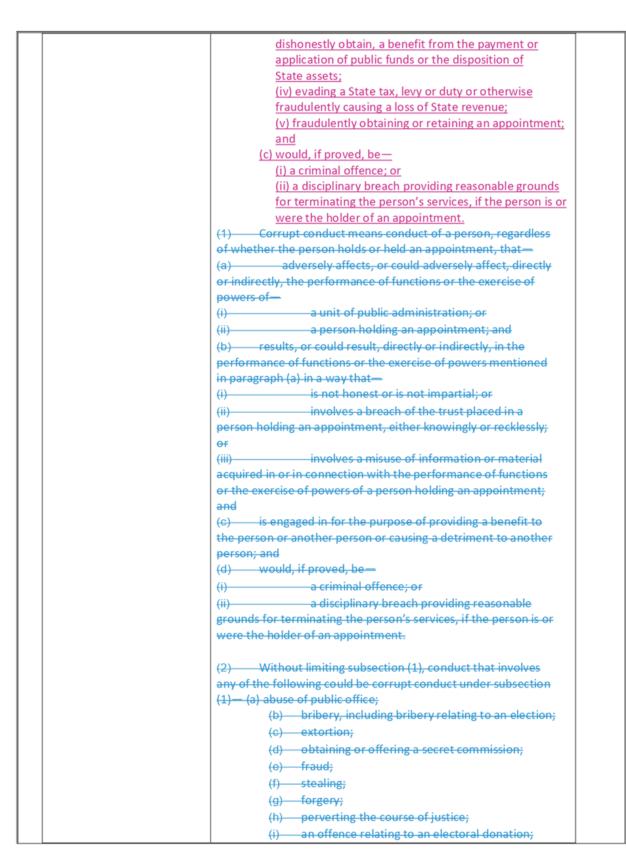
PID Risk Assessment Guide

1.21 Definitions:

Terminology	Definition	
Administrative action	 (a) means any action about a matter of administration, including, for example: a decision and an act; and a failure to make a decision or do an act, including a failure to provide a written statement of reasons for a decision; and the formulation of a proposal or intention; and the making of a recommendation, including a recommendation made to a Minister; and an action taken because of a recommendation made to a Minister; and does not include an operational action of a police officer or of an officer of the Crime and Corruption Commission. 	
Confidential information	(a) includes — (i) information about the identity, occupation, residential or work address or whereabouts of a person — I. who makes a public interest disclosure; or II. against whom a public interest disclosure has	

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	been made; and
	(ii) information disclosed by a public interest disclosure;
	and
	(iii) information about an individual's personal affairs;
	and
	(iv) information that, if disclosed, may cause detriment
	to a person; and
	(iv) (b) does not include information publicly disclosed in
	a public interest disclosure made to a court, tribunal or
	other entity that may receive evidence under oath, unless
	further disclosure of the information is prohibited by law.
Corrupt conduct	As defined in section 15 of the Crime and Corruption Act 2001:
	(1) Corrupt conduct means conduct of a person, regardless of
	whether the person holds or held an appointment, that—
	(a) adversely affects, or could adversely affect, directly or
	indirectly, the performance of functions or the exercise of
	powers of—
	(i) a unit of public administration; or
	(ii) a person holding an appointment; and
	(b) results, or could result, directly or indirectly, in the
	performance of functions or the exercise of powers
	mentioned in paragraph (a) in a way that—
	(i) is not honest or is not impartial; or
	(ii) involves a breach of the trust placed in a person holding
	an appointment, either knowingly or recklessly; or
	(iii) involves a misuse of information or material acquired in
	or in connection with the performance of functions or the
	exercise of powers of a person holding an appointment; and
	(c) would, if proved, be—
	(i) a criminal offence; or
	(ii) a disciplinary breach providing reasonable grounds for
	terminating the person's services, if the person is or were
	the holder of an appointment.
	(2) Corrupt conduct also means conduct of a person, regardless
	of whether the person holds or held an appointment, that—
	(a) impairs, or could impair, public confidence in public
	administration; and
	(b) involves, or could involve, any of the following—
	(i) collusive tendering;
	(ii) fraud relating to an application for a licence, permit
	or other authority under an Act with a purpose or object
	of any of the following (however described)—
	(A) protecting health or safety of persons;
	(B) protecting the environment;
	(C) protecting or managing the use of the State's
	natural, cultural, mining or energy resources;
	(iii) dishonestly obtaining, or helping someone to

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Journalist	A person engaged in the occupation of writing or editing
	information provided in a PID can be substantiated, including a review or audit.
Investigation	For the purposes of this procedure, investigation includes any enquiry undertaken to establish whether the
	contract of service.
Employee	Of an entity, includes a person engaged by the entity under a
Discloser	A person who makes a disclosure in accordance with the Public Interest Disclosure Act 2010.
	episodic nature.
	permanent. (4) The disability may be, but need not be, of a chronic
	(3) The disability must be permanent or likely to be
	acquired brain injury.
	(2) For subsection (1), the impairment may result from an
	(ii) the person needing support.
	for communication, social interaction, learning, mobility or self-care or management; and
	(i) a substantial reduction of the person's capacity
	(b) results in—
	subparagraph (i); and
	(ii) a combination of impairments mentioned in
	(i) an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment; or
	(a) is attributable to—
	(1) A disability is a person's condition that—
	for the purposes of this policy:
Disability	As defined in section 11 of the Disability Services Act 2006,
	professional or business reputation.
	(f) damage to reputation, including, for example, personal,
	(e) financial loss; and
	or business; and
	treatment about career, profession, employment, trade
	(d) adverse discrimination, disadvantage or adverse
	(b) property damage or loss; and (c) intimidation or harassment; and
	(a) personal injury or prejudice to safety; and
Detriment	includes –
	(o) illegal gambling.
	(n) illegal drug trafficking;
	engaged in by another person;
	prostitution or from unlawful prostitution
	(m)—obtaining a financial benefit from procuring
	bodily harm or grievous bodily harm;
	(I) homicide, serious assault or assault occasioning
	(k) sedition;

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	material intended for publication in the print or electronic news media.
Maladministration	As defined in schedule 4 of the Public Interest Disclosure Act 2010, maladministration is administrative action that—
	a) was taken contrary to law; or b) was unreasonable, unjust, oppressive, or improperly discriminatory; or c) was in accordance with a rule of law or a provision of an Act or a practice that is or may be unreasonable, unjust, oppressive, or improperly discriminatory in the particular circumstances; or d) was taken— (i) for an improper purpose; or (ii) on irrelevant grounds; or (iii) having regard to irrelevant considerations; or e) was an action for which reasons should have been given, but were not given; or f) was based wholly or partly on a mistake of law or fact; or
	g) was wrong.
Natural justice	Natural justice, also referred to as 'procedural fairness' applies to any decision that can affect the rights, interests or expectations of individuals in a direct or immediate way. Natural justice is at law a safeguard applying to an individual whose rights or interests are being affected.
	The rules of natural justice, which have been developed to ensure that decision-making is fair and reasonable, are: avoid bias; and give a fair hearing act only on the basis of logically probative evidence.
Organisational support	For the purposes of this policy, organisational support means actions such as, but not limited to:
	 providing moral and emotional support advising disclosers about agency resources available to handle any concerns they have as a result of making their disclosure
	 appointing a mentor, confidante or other support officer to assist the discloser through the process referring the discloser to the agency's Employee Assistance Program or arranging for other professional counselling
	 generating support for the discloser in their work unit where appropriate ensuring that any suspicions of victimisation or harassment are dealt with

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	 maintaining contact with the discloser negotiating with the discloser and their support officer a formal end to their involvement with the support program when it is agreed that they no longer need assistance.
Proper authority	A person or organisation that is authorised under the Public Interest Disclosure Act 2010 to receive disclosures.
Public officer	A public officer, of a public sector entity, is an employee, member or officer of the entity.
Reasonable belief	A view which is objectively fair or sensible.
Reasonable management action	Action taken by a manager in relation to an employee, includes any of the following taken by the manager— (a) a reasonable appraisal of the employee's work performance; (b) a reasonable requirement that the employee undertake counselling; (c) a reasonable suspension of the employee from the employment workplace; (d) a reasonable disciplinary action; (e) a reasonable action to transfer or deploy the employee; (f) a reasonable action to end the employee's employment by way of redundancy or retrenchment; (g) a reasonable action in relation to an action mentioned in paragraphs (a) to (f); (h) a reasonable action in relation to the employee's failure to obtain a promotion, reclassification, transfer or benefit, or to retain a benefit, in relation to the employee's employment.
Reprisal	The term 'reprisal' is defined under the Public Interest Disclosure Act 2010 as causing, attempting to cause or conspiring to cause detriment to another person in the belief that they or someone else: • has made or intends to make a disclosure; or • has been or intends to be involved in a proceeding under the disclosure Act against any person. Reprisal under the Public Interest Disclosure Act 2010 is a criminal offence and investigations may be undertaken by the Queensland Police Service.
Subject officer	An officer who is the subject of allegations of wrongdoing made in a disclosure.
Substantial and specific	Substantial means 'of a significant or considerable degree'. It must be more than trivial or minimal and have some weight or importance.

Specific means "precise or particular". This refers to conduct or detriment that is able to be identified or particularised as opposed to broad or general concerns or criticisms.

<u>Date of Council Resolution: TBC</u> <u>Committee Reference and Date: TBC</u>

No. of Resolution: TBC
Date to be reviewed: TBC

Date of Council Resolution: 4 December 2018

Committee Reference and Date: Governance Committee No. 2018(02) of 27 November 2018

No. of Resolution: 07

Date to be reviewed: 4 December 2020



PUBLIC INTEREST DISCLOSURE POLICY

Version: 2

Document No: A5235999

1.1 Objectives:

By complying with the Public Interest Disclosure Act 2010 (the Act), Ipswich City Council (Council) will:

- promote the public interest by facilitating public interest disclosures (PIDs) of wrongdoing
- · ensure that PIDs are properly assessed and, where appropriate, properly investigated and dealt with
- ensure appropriate consideration is given to the interests of persons who are the subject of a PID
- ensure protection from reprisal is afforded to persons making PIDs.

As required under the Act, the Chief Executive Officer (CEO) will implement procedures to ensure that:

- · any public officer who makes a PID is given appropriate support
- PIDs made to Council are properly assessed and, where appropriate, properly investigated and dealt with
- appropriate action is taken in relation to any wrongdoing which is the subject of a PID
- a management program for PIDs made to Council, consistent with the standard issued by the Queensland Ombudsman, is developed and implemented
- public officers who make PIDs are offered protection from reprisal by Council or other public officers of Council.

Council's Public Interest Disclosure Policy, Management Plan and Procedure are available for public viewing at www.ipswich.qld.gov.au. The Public Interest Disclosure Policy, Management Plan and Procedure will be reviewed annually and updated as required to ensure it meets the requirements of the Act and the standards issued by the Queensland Ombudsman (QO).

1.2 Regulatory Authority:

CCC Fraud and Corruption Best Practice Guide

Crime and Corruption Act 2001

Local Government Act 2009

Ombudsman Act 2001

Public Interest Disclosure Act 2010

Public Records Act 2002

Public Sector Ethics Act 1994

Queensland Ombudsman Public Interest Disclosure Standards

Council's Complaint Management Policy

Employee Code of Conduct

Councillor Code of Conduct

Council's Enterprise Risk Management Policy

Reporting and Investigating Suspected Missing, Stolen or Maliciously Damaged Council Property or Asset and Corrupt Conduct Procedure

1.3 Policy Statement:

Council is committed to fostering an ethical, transparent culture. In pursuit of this, Council values the disclosure of information about suspected wrongdoing in the public sector so that it can be properly assessed and, if necessary, appropriately investigated. Council will provide support to an employee or others who make disclosures about matters in the public interest. This Policy demonstrates this commitment and ensures that practical and effective procedures are implemented which comply with the requirements of the Act.

1.4 PID Management Program

The CEO has overall responsibility for ensuring that Council develops, implements and maintains a PID management program. The Council PID management program encompasses:

- · commitment to encouraging the internal reporting of wrongdoing
- senior management endorsement of the value to Council of PIDs and the proper management of PIDs
- a communication strategy to raise awareness among employees about PIDs and Council's PID policy
- inclusion of PID Awareness in employee Induction Program
- a training strategy to give employees access to training, (during Induction and ongoing during their
 employment at Council), about how to make a PID, information on the support available to a
 discloser, and advice on how PIDs will be managed
- specialist training and awareness about PIDs for senior management and other staff who may receive or manage PIDs, disclosers or workplace issues relating to PIDs
- the appointment of a specialist officer/unit to be responsible for issues related to the management of PIDs
- ensuring effective systems and procedures are in place so that issues and outcomes from PIDs inform improvements to service delivery, business processes and internal controls
- · quarterly reporting to Council on the management, de-identified outcomes and learnings
- annual review in November of each calendar year of the Public Interest Disclosure Policy and evaluation of the effectiveness of the PID management program

1.5 Roles and responsibilities:

The CEO has designated the following roles and responsibilities for managing PIDs within Council:

Role:	Responsibilities:	Officer:
PID Coordinator	 principal contact for PID issues within Council document and manage implementation of PID management program review and update PID policy annually maintain and update 	Ethical Standards Manager 07 3810 6798 Email - Jamie.Townsend@ipswich.qld.gov.au

-		
PID Support Person	internal records of PIDs received report data on PIDs to Queensland Ombudsman assess PIDs received, provide acknowledgment of receipt of PID to discloser undertake risk assessments in consultation with disclosers and other relevant officers liaise with other agencies about referral of PIDs allocate Investigator and Support Officer to PID matter provide advice and information to discloser on Council PID policy provide personal support and referral to other sources of advice or support as required facilitate updates on progress of investigation proactively contact discloser throughout PID management process provide advice and information to discloser on Council's PID procedure provide personal support and referral to other sources of advice or support and referral to other sources of advice or support and referral to other sources of advice or support and referral to other sources of advice or support and referral to other sources of advice or support as required	Title Phone Email
	sources of advice or support as required facilitate updates on progress of investigation proactively contact discloser	
Investigator	throughout PID management process conduct investigation of information in PID in accordance with terms	An appropriate internal or external investigator will be appointed for each PID investigated depending
	of reference	upon the type of disclosure and

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	prepare report for delegated decision- maker	other relevant considerations.
Delegated decision-maker	review investigation report and determine whether alleged wrongdoing is substantiated	An appropriate decision-maker will be appointed for each PID investigated.

1.6 Why make a PID?

Employees who are prepared to speak up about public sector misconduct, wastage of public funds, suspected unlawful activity or danger to health, safety or the environment can be the most important sources of information to identify and address problems in public sector administration. Council supports the disclosure of information about wrongdoing because:

- implementing systems for reporting and dealing with wrongdoing contributes to the integrity of Council.
- the outcomes of PIDs can include improvements to systems that prevent fraud and other economic loss to Council.
- the community's trust in public administration is strengthened by having strong processes in place for reporting wrongdoing.

When making a PID the discloser receives the protections provided under the PID Act, including:

- confidentiality the discloser's name and other identifying information will be protected to the extent possible
- protection against reprisal the discloser is protected from unfair treatment by Council and employees of Council as a result of making the PID
- immunity from liability the discloser cannot be prosecuted for disclosing the information but is not exempt from action if they have engaged in wrongdoing
- protection from defamation the discloser has a defence against an accusation of defamation by any subject officer.

1.7 What is a Public Interest Disclosure?

Under the PID Act, any person can make a disclosure about a:

- substantial and specific danger to the health or safety of a person with a disability
- commission of an offence or contravention of a condition imposed under a provision of legislation mentioned in Schedule 2 of the PID Act, if the offence or contravention would be a substantial and specific danger to the environment
- reprisal because of a belief that a person has made, or intends to make a disclosure.

In addition, public sector officers can make a disclosure about the following public interest matters:

- corrupt conduct
- maladministration that adversely affects a person's interests in a substantial and specific way

- a substantial misuse of public resources
- · a substantial and specific danger to public health or safety
- substantial and specific danger to the environment.

A discloser can have either a 'reasonable belief' that wrongdoing has occurred, or provide evidence which tends to show the wrongdoing has occurred.

A disclosure amounts to a PID and is covered by the PID Act even if the:

- discloser reports the information as part of their duties such as an auditor reporting a fraud or an
 occupational health and safety officer reporting a safety breach
- disclosure is made anonymously the discloser is not required to give their name or any identifying information
- discloser has not identified the material as a PID it is up to Council to assess information received and decide if it is a PID
- disclosure is unsubstantiated following investigation the discloser is protected when the
 information they provide is assessed as a PID, whether or not it is subsequently investigated or found
 to be substantiated.

1.8 Who can a PID be disclosed to?

A PID must be made to the 'proper authority' to receive disclosures of the type being made. Disclosers are encouraged to make a disclosure to an appropriate officer of Council first. If the matter is not resolved, or the discloser is concerned about confidentiality, the disclosure may be made to another appropriate agency.

Who to contact within Ipswich City Council:	Other agencies that can receive PIDs:
Any person (including employees) can make a disclosure to:	Disclosures can be made to an agency that has a responsibility for investigating the information disclosed:
 any person in a supervisory or management position the People and Culture 	Crime and Corruption Commission (CCC) for disclosures about corrupt conduct including reprisal Queensland Ombudsman for disclosures about maladministration
Branch the Chief Executive Officer or CEO's delegate	 Queensland Audit Office for disclosures about a substantial misuse of resources Department of Child Safety, Youth and Women for
the Ethical Standards Manager the Chief Audit Executive	disclosures about danger to the health or safety of a child or young person with a disability • Department of Communities, Disability Services and Seniors for disclosures about danger to the health or safety of a
During the period of the Interim Administrator being appointed to the	for disclosures about danger to the health or safety of a person with a disability • Office of the Public Guardian for disclosures about danger to the health or safety of a person with a disability
Ipswich City Council, the Interim Administrator or a member of the Interim	Department of Environment and Science disclosures about danger to the environment

Management Committee	 A Member of the Legislative Assembly (MP) for any wrongdoing or danger
	The Chief Judicial Officer of a court or tribunal in relation to
	a disclosure about wrongdoing by a judicial officer.

A disclosure can also be made to a journalist if the following conditions have been met:

- a valid PID was initially made to a proper authority, and
- the proper authority:
 - · decided not to investigate or deal with the disclosure, or
 - · investigated the disclosure but did not recommend taking any action, or
 - failed to notify the discloser within six months of making the disclosure whether or not the
 disclosure was to be investigated or otherwise dealt with.

A person who makes a disclosure to a journalist in these circumstances is protected under the PID Act. However, disclosers should be aware that journalists are not bound under the confidentiality provisions of section 65 of the PID Act.

1.9 How to make a PID

A discloser can make a PID in any way, including anonymously, either verbally or in writing. To assist in the assessment, and any subsequent investigation of a PID, disclosers are requested to:

- provide contact details (this could be an email address that is created for the purpose of making the disclosure or a telephone number)
- provide as much information as possible about the suspected wrongdoing, including:
 - who was involved
 - what happened
 - when it happened
 - where it happened
 - whether there were any witnesses, and if so who they are
 - · any evidence that supports the PID, and where the evidence is located
 - · any further information that could help investigate the PID
 - · provide this information in writing.

Note: A discloser does not need to identify their concern as a PID. The PID Coordinator will determine if the information provided meets the criteria of a PID.

1.10 Deciding whether a matter is a PID

If there is any doubt as to whether a matter is a PID, further information may be obtained to inform the decision. If doubt still remains, the matter will be considered and managed as a PID.

Mere disagreements over policy do not meet the threshold for a PID under the PID Act.

It is an offence under the PID Act to intentionally give false or misleading information intending it be acted on as a PID. Employees may be subject to disciplinary action for intentionally giving false or

misleading information in a PID, or during an investigation into a PID.

Where a discloser states they are making a PID, but it is assessed that the matter is not a PID Council will advise the discloser:

- that their information has been received but was not assessed as a PID
- the reasons for the decision
- the review rights available if the discloser is dissatisfied with the decision and how to request
- review
- any action Council proposes to take in relation to the matter
- any other options the discloser has in relation to the matter.

1.11 Assessing a PID

The disclosure will be assessed in accordance with the PID Act, the PID Standards, Council's Public Interest Disclosure Policy and any other relevant procedure(s). The PID Coordinator will when necessary utilise the Queensland Ombudsman's Guides such as:

- Guidance on assessing the risk of reprisal
- PID Assessment Guide
- PID Risk Assessment Guide

Once the matter has been assessed as a PID, Council will advise the discloser:

- · that their information has been received and assessed as a PID
- the action to be taken by Council in relation to the disclosure, which could include referring the matter to an external agency, or investigating
- the likely timeframe involved
- . the name and contact details of the Council support officer they can contact for updates or advice
- · of the discloser's obligations regarding confidentiality
- the protections the discloser has under the PID Act
- the commitment of Council to keep appropriate records and maintain confidentiality, except where permitted under the PID Act
- how updates regarding intended actions and outcomes will be provided to the discloser
- contact details for the Council Employee Assistance Program.

If the PID has been made anonymously and the discloser has not provided any contact details Council will not be able to acknowledge the PID or provide any updates.

Upon receiving a PID, Council will conduct a risk assessment (refer section 1.17 - Additional resources from the Queensland Ombudsman's Website) to assess the likelihood of the discloser suffering reprisal action as a result of having made the disclosure. This assessment will take into account the actual and reasonably perceived risk of the discloser suffering detriment, and will include consultation with the discloser.

Consistent with the assessed level of risk, Council will arrange any reasonably necessary support or protection for the discloser.

1.12 Referring a PID

If Council decides there is another proper authority that is better able to deal with the PID, the PID may be referred to that agency. This may be because:

- the PID concerns wrongdoing by that agency or an employee of that agency
- the agency has the power to investigate or remedy the matter.

Before referring the PID to another agency, Council will conduct a risk assessment, and will not proceed with the referral if there is an unacceptable risk of reprisal.

It may also be necessary to refer the PID to another agency because of a legislative obligation, for example, refer a matter to the Crime and Corruption Commission where there is a reasonable suspicion that the matter involves or may involve corrupt conduct (as required by section 38 of the <u>Crime and Corruption Act 2001</u>).

The confidentiality obligations of the PID Act permit appropriate officers of Council to communicate with another agency about the referral of a PID. Officers will exercise discretion in their contacts with any other agency.

The discloser will be advised of the action taken by Council.

1.13 Risk assessment and protection from reprisal

Disclosers should not suffer any form of detriment as a result of making a PID. Upon receiving a PID, Council will conduct a risk assessment to assess the likelihood of the discloser (or witnesses or affected third parties) suffering reprisal action as a result of having made the disclosure. This assessment will take into account the actual and reasonably perceived risk of the discloser (or witnesses or affected third parties) suffering detriment, and will include consultation with the discloser.

A risk assessment will be undertaken if the discloser is anonymous on the basis of information available in the PID. The risk assessment will also take into account the risk to persons who may be suspected of making the PID.

Consistent with the assessed level of risk, Council will develop and implement a risk management plan and arrange any reasonably necessary support or protection for the discloser (or witnesses or affected third parties).

Council will regularly reassess the risk of reprisal while the PID is being managed, in consultation with the discloser, and review the risk management plan if required.

In the event of reprisal action being alleged or suspected, Council will:

- attend to the safety of the disclosure (or witnesses or affected third parties) as a matter of priority
- review its risk assessment, risk management plan and any protective measures needed to mitigate any further risk of reprisal
- manage any allegation of a reprisal as a PID in its own right.

1.14 Declining to take action on a PID

Under the PID Act, Council may decide not to investigate or deal with a PID in various circumstances, including:

- the information disclosed has already been investigated or dealt with by another process
- the information disclosed should be dealt with by another process
- the age of the information makes it impractical to investigate
- the information disclosed is too trivial and dealing with it would substantially and unreasonably divert Council from the performance of its functions
- another agency with jurisdiction to investigate the information has informed Council that an investigation is not warranted.

If a decision is made not to investigate or deal with a PID Council will give the discloser written reasons for that decision.

If the discloser is dissatisfied with the decision they can request a review by writing to the CEO of Ipswich City Council within 28 days of receiving the written reasons for decision.

1.15 Investigating a PID

If a decision is made to investigate a PID, this will be done with consideration for the:

- · principles of natural justice
- obligation under the PID Act to protect confidential information
- obligation under the PID Act to protect officers from reprisal
- interests of subject officers.

If as a result of investigation, the information about wrongdoing provided in the PID is substantiated, appropriate action will be taken.

Where the investigation does not substantiate wrongdoing, Council will review systems, policies and procedures to identify whether there are improvements that can be made and consider if staff training is required.

1.16 Organisational Support for disclosers

Disclosers should not suffer any form of detriment as a result of making a PID. In the event of reprisal action being alleged or suspected, Council will:

- attend to the safety of disclosers or affected third parties as a matter of priority
- · review its risk assessment and any protective measures needed to mitigate any further risk of reprisal
- manage any allegation of a reprisal as a PID in its own right.

Details about disclosures, investigations, and related decisions will be kept secure and accessible only to the people involved in the management of the PID. Council will ensure that communication with all parties involved will be arranged discreetly to avoid identifying the discloser wherever possible.

While Council will make every attempt to protect confidentiality, a discloser's identity may need to be disclosed to:

- provide natural justice to subject officers
- respond to a court order, legal directive or court proceedings.

Disclosers should be aware that while Council will make every attempt to keep their details confidential, it cannot guarantee that others will not try to deduce their identity. Information and support will be provided to the discloser until the matter is finalised.

Making a PID does not prevent reasonable management action. That means that the discloser will be continue to be managed in accordance with normal, fair and reasonable management practices during and after the handling of the PID.

1.17 Rights of subject officers

Council acknowledges that for officers who are the subject of a PID the experience may be stressful. Council will protect their rights by:

- assuring them that the PID will be dealt with impartially, fairly and reasonably in accordance with the principles of natural justice
- confirming that the PID is an allegation only until information or evidence obtained through an investigation substantiates the allegation
- providing them with information about their rights and the progress and outcome of any investigation
- · referring them to the Employee Assistance Program for support.

Information and support will be provided to a subject officer until the matter is finalised.

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 - the relationship between the discloser and the subject officer
 - the location of the subject officer (geographical region)
 - a summary of the allegation/information received
 - the involvement of an external agency/party
 - the action taken to minimise any risk of reprisal
 - date inquiry/investigation commenced and completed

- the outcome of the assessment, inquiry/investigation
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Terminology	Definition	
Administrative action	 (a) means any action about a matter of administration, including, for example: a decision and an act; and a failure to make a decision or do an act, including a failure to provide a written statement of reasons for a decision; and the formulation of a proposal or intention; and the making of a recommendation, including a recommendation made to a Minister; and an action taken because of a recommendation made to a Minister; and (b) does not include an operational action of a police officer 	
Confidential information	or of an officer of the Crime and Corruption Commission. (a) includes — (i) information about the identity, occupation, residential or work address or whereabouts of a person — I. who makes a public interest disclosure; or II. against whom a public interest disclosure has been made; and (ii) information disclosed by a public interest disclosure;	

Corrupt conduct	and (iii) information about an individual's personal affairs; and (iv) information that, if disclosed, may cause detriment to a person; and (b) does not include information publicly disclosed in a public interest disclosure made to a court, tribunal or other entity that may receive evidence under oath, unless further disclosure of the information is prohibited by law. As defined in section 15 of the Crime and Corruption Act 2001: (1) Corrupt conduct means conduct of a person, regardless of whether the person holds or held an appointment, that— (a) adversely affects, or could adversely affect, directly or indirectly, the performance of functions or the exercise of powers of— (i) a unit of public administration; or (ii) a person holding an appointment; and (b) results, or could result, directly or indirectly, in the performance of functions or the exercise of powers mentioned in paragraph (a) in a way that— (i) is not honest or is not impartial; or (ii) involves a breach of the trust placed in a person holding an appointment, either knowingly or recklessly; or (iii) involves a misuse of information or material acquired in
	dishonestly obtain, a benefit from the payment or application of public funds or the disposition of

	State assets; (iv) evading a State tax, levy or duty or otherwise fraudulently causing a loss of State revenue; (v) fraudulently obtaining or retaining an appointment; and (c) would, if proved, be— (i) a criminal offence; or (ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment.
Detriment	includes – (a) personal injury or prejudice to safety; and (b) property damage or loss; and (c) intimidation or harassment; and (d) adverse discrimination, disadvantage or adverse treatment about career, profession, employment, trade or business; and (e) financial loss; and (f) damage to reputation, including, for example, personal, professional or business reputation.
Disability	As defined in section 11 of the Disability Services Act 2006, for the purposes of this policy: (1) A disability is a person's condition that— (a) is attributable to— (i) an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment; or (ii) a combination of impairments mentioned in subparagraph (i); and (b) results in— (i) a substantial reduction of the person's capacity for communication, social interaction, learning, mobility or self-care or management; and (ii) the person needing support. (2) For subsection (1), the impairment may result from an acquired brain injury. (3) The disability must be permanent or likely to be permanent. (4) The disability may be, but need not be, of a chronic
Discloser	episodic nature. A person who makes a disclosure in accordance with the Public Interest Disclosure Act 2010.
Employee	Of an entity, includes a person engaged by the entity under a contract of service.
Investigation	For the purposes of this procedure, investigation includes any enquiry undertaken to establish whether the information provided in a PID can be substantiated, including a review or audit.

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Journalist	A person engaged in the occupation of writing or editing material intended for publication in the print or electronic news media.
Maladministration	As defined in schedule 4 of the Public Interest Disclosure Act
	2010, maladministration is administrative action that—
	a) was taken contrary to law; or b) was unreasonable, unjust, oppressive, or improperly
	discriminatory; or
	c) was in accordance with a rule of law or a provision of an Act or a practice that is or may be unreasonable,
	unjust, oppressive, or improperly discriminatory in the particular circumstances; or
	d) was taken— (i) for an improper purpose; or
	(ii) on irrelevant grounds; or
	(iii) having regard to irrelevant considerations; or
	e) was an action for which reasons should have been given, but were not given; or
	f) was based wholly or partly on a mistake of law or fact;
	or
Natural justice	g) was wrong. Natural justice, also referred to as 'procedural fairness'
ivaturar justice	applies to any decision that can affect the rights, interests or
	expectations of individuals in a direct or immediate way.
	Natural justice is at law a safeguard applying to an individual
	whose rights or interests are being affected.
	The rules of natural justice, which have been developed to
	ensure that decision-making is fair and reasonable, are:
	avoid bias; andgive a fair hearing
	act only on the basis of logically probative evidence.
Organisational support	For the purposes of this policy, organisational support means
	actions such as, but not limited to:
	providing moral and emotional support
	advising disclosers about agency resources available to
	handle any concerns they have as a result of making their disclosure
	appointing a mentor, confidente or other support
	officer to assist the discloser through the process
	referring the discloser to the agency's Employee Assistance Program or arranging for other professional
	counselling
	generating support for the discloser in their work unit
	where appropriate
	ensuring that any suspicions of victimisation or

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	 harassment are dealt with maintaining contact with the discloser negotiating with the discloser and their support officer a formal end to their involvement with the support program when it is agreed that they no longer need assistance. 	
Proper authority	A person or organisation that is authorised under the Public Interest Disclosure Act 2010 to receive disclosures.	
Public officer	A public officer, of a public sector entity, is an employee, member or officer of the entity.	
Reasonable belief	A view which is objectively fair or sensible.	
Reasonable management action	Action taken by a manager in relation to an employee, includes any of the following taken by the manager— (a) a reasonable appraisal of the employee's work performance; (b) a reasonable requirement that the employee undertake counselling; (c) a reasonable suspension of the employee from the employment workplace; (d) a reasonable disciplinary action; (e) a reasonable action to transfer or deploy the employee; (f) a reasonable action to end the employee's employment by way of redundancy or retrenchment; (g) a reasonable action in relation to an action mentioned in paragraphs (a) to (f); (h) a reasonable action in relation to the employee's failure to obtain a promotion, reclassification, transfer or benefit, or to retain a benefit, in relation to the employee's employment.	
Reprisal	The term 'reprisal' is defined under the Public Interest Disclosure Act 2010 as causing, attempting to cause or conspiring to cause detriment to another person in the belief that they or someone else: • has made or intends to make a disclosure; or • has been or intends to be involved in a proceeding under the disclosure Act against any person. Reprisal under the Public Interest Disclosure Act 2010 is a criminal offence and investigations may be undertaken by the Queensland Police Service.	
Subject officer	An officer who is the subject of allegations of wrongdoing made in a disclosure.	
Substantial and specific	Substantial means 'of a significant or considerable degree'. It must be more than trivial or minimal and have some weight or importance.	

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Specific means "precise or particular". This refers to conduct or detriment that is able to be identified or particularised as opposed to broad or general concerns or criticisms.

Date of Council Resolution: TBC
Committee Reference and Date: TBC

No. of Resolution: TBC
Date to be reviewed: TBC

Date of Council Resolution: 4 December 2018

Committee Reference and Date: Governance Committee No. 2018(02) of 27 November 2018

No. of Resolution: 07

Date to be reviewed: 4 December 2020

Doc ID No: A5434823

15 April 2019

COMMITTEE: GOVERNANCE COMMITTEE

AUTHOR: ACTING BUSINESS IMPROVEMENT ADVISOR (POLICY)

SUBJECT: REVIEW OF POLICIES - FINANCE AND CORPORATE SERVICES DEPARTMENT

INTRODUCTION

This is a report concerning the review of two (2) existing policies being the Gifts Policy and the Entertainment and Hospitality Policy. It has been identified, as part of Ipswich City Council's Transformational Project 9 – Policies, Procedures and Local Laws, that Council has a number of policies which would more appropriately sit together in a single Policy. This review has been undertaken to ensure that Council is positioned to uphold the principles of the *Local Government Act 2009* in particular transparent and effective processes and decision making in the public interest.

RELATED PARTIES

There are no related parties associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

As part of Ipswich City Council's Transformational Project 9 – Policies, Procedures and Local Laws – it has been identified that a number of existing policies have similar reporting requirements and as such would more appropriately sit as one policy to ensure consistency of approach.

The Gifts Policy and the Entertainment and Hospitality Policy are two such policies. When reviewing these documents a number of gaps were detected, specifically:

- No clear guidelines around the acceptance and ownership of official gifts which are being presented to Councillors or Council employees.
- No clear guidelines around the acceptance, use and accountability of large quantities of free tickets to Council sponsored events.

 No clear guiding principles which explain why Councillors and Council employees need to keep public accountability in the forefront of all interactions in their roles as representatives of Council.

The new Gifts, Benefits and Hospitality Policy has been drafted to address these gaps and to provide a set of clear and concise instructions to ensure that Council is positioned to meet its obligations of transparency and good governance to the Ipswich community.

RESOURCE IMPLICATIONS

There are no resource implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

There is a considerable risk of Council failing to meet its responsibilities under the *Local Government Act 2009*, the *Local Government Regulation 2012* and the *Public Sector Ethics Act 1994* if it does not implement a policy which sets clear and specific instructions around the acceptance of gifts, benefits and hospitality by Councillors and Council employees as well as what constitutes reasonable and appropriate expenditure on entertainment and hospitality.

The new Gifts, Benefits and Hospitality Policy has been created to address the shortfalls which were identified between the two (2) existing policies.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Local Government Act 2009

Local Government Regulation 2012

Public Sector Ethics Act 1994

COMMUNITY AND OTHER CONSULTATION

The draft Gifts, Benefits and Hospitality Policy has been socialised at Executive Leadership Team meetings, has been sent for review and feedback to the Executive Leadership Team members, members of the Interim Management Committee and the Chief Audit Executive. Feedback was collated and where appropriate the draft document was amended to capture the feedback provided.

CONCLUSION

Councillors and Council employees hold positions of public trust and must carry out their duties impartially and with integrity. To provide clarity and direction with regard to the acceptance of gifts, benefits and hospitality and the provision of hospitality, a new policy has been drafted titled Gifts, Benefits and Hospitality Policy. This Policy encapsulates a set of standards required to be met by Councillors and Council employees to ensure that Council is meeting its obligations under all relevant legislation.

The *Public Sector Ethics Act 1994* identifies the following four ethics principles as fundamental to good public administration:

- Integrity and impartiality;
- Promoting the public good;
- Commitment to the system of government; and
- Accountability and transparency.

By reviewing existing policies, identifying gaps and re-drafting guidelines to address these gaps, Council can confidently demonstrate its commitment to good governance and transparency.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- 1. Gifts Policy Current 💵
- 2. Entertainment and Hospitality Policy Current J
- 3. Gifts, Benefits and Hospitality Policy Draft 🗓 🖺

RECOMMENDATION

- A. That the policy titled 'Gifts Policy', as detailed in Attachment 1 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, as per Item 2 of the Policy and Administration Advisory Committee No. 2018(02) of 13 March 2018 and adopted at the Council Ordinary Meeting of 27 March 2018, be repealed.
- B. That the policy titled 'Entertainment and Hospitality Policy', as detailed in Attachment 2 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, as per Item 12, Recommendation C of the Policy and Administration Board No. 2013(14) of 19 November 2013 City Management and Finance Committee No. 2013(12) of 26 November 2013 and adopted at the Council Ordinary Meeting of 3 December 2013, be repealed.
- C. That the policy titled 'Gifts, Benefits and Hospitality Policy', as detailed in Attachment 3 to the report by the Acting Business Improvement Advisor (Policy) dated 15 April 2019, be adopted.

Carol Dellit

ACTING BUSINESS IMPROVEMENT ADVISOR (POLICY)

I concur with the recommendations contained in this report.

Angela Harms

ACTING CORPORATE GOVERNANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community" $\,$



1.1 Objective:

The objective of this policy is to define occasions when it is appropriate for Council to present a gift to a visiting dignitary or official representative, on behalf of Ipswich City Council.

1.2 Regulatory Authority:

- Local Government Act 2009
- Local Government Regulation 2012
- Advance Ipswich Community Plan
- Ipswich City Council Corporate Plan 2017-2022

1.3 Policy Statement:

This policy has been developed to ensure transparency and that the principles of good governance and accountability are in practice when ordering gifts to present.

1.4 Scope:

In hosting and/or meeting with visitors or business contacts, either formally or informally, the Mayor, Deputy Mayor, Councillors and Executive Management, may present a gift where appropriate.

The presentation of a gift may be warranted when undertaking Council business. For example, a reciprocal gift can be presented to an official visitor to Ipswich or to an official host when travelling internationally.

When determining the protocol of selecting a gift, it is necessary to have regard to the appropriateness of the gift as an expensive gift will not always be necessary.

1.5 Roles and Responsibilities:

This Policy applies to gift requests made by Councillors, Executive Management and Council Officers.

Gifts presented by the Mayor and Councillors are funded from a finite allocation made to the Mayor and each Councillor from the annual budget of the Economic Development and Marketing Department. Unspent funds at the end of a financial year can be carried over, for one financial year only per Councillor.

Gifts presented by Council officers are to be met by the budget of the respective department.

Gifts are selected from the iProcurement Stores catalogue in stock at the time of the

1 of 2

request. The stock is maintained by the Marketing Services Branch.

1.6 Policy Author:

Corporate Governance Branch is responsible for reviewing this policy.

Date of Council Resolution: 27 March 2018

Committee Reference and Date: Policy and Administration Advisory Committee No.

2018(02) of 13 March 2018

No. of Resolution: 2

Date to be Reviewed: 27 March 2020



ENTERTAINMENT AND HOSPITALITY POLICY

Document No: A4661885

1. Objectives:

The purpose of this Policy is to identify principles and reasonable practices regarding entertainment and hospitality undertaken by Ipswich City Council and provided to a third party or a Council representative.

2. Regulatory Authority:

Local Government Act 2009 Public Sector Ethics Act 1994

3. Policy Statement:

3.1 Reasonable Entertainment Expenses

- Entertainment (or expenditure for official hospitality) should only be incurred where it
 is considered necessary or desirable to facilitate the conduct of public business
 through persons who are able to do so, either by advice or because of their vocations
 or business needs.
- In certain cases, it may be periodically appropriate to provide hospitality to individuals
 of particular importance to Ipswich City Council. Examples would include:
 - interstate and overseas visitors where Council has an interest in, or a specific obligation towards, facilitating the visit
 - representatives of business or industry, trade unions and recognised community organisations, the press and other media, and
 - representatives of other levels of government or other local governments.
- Modest entertainment expenses reasonably and necessarily associated with the duties above are expected to be incurred.

3.2 Modest Entertainment Expenses

- A modest act of entertainment or hospitality (at a point in time) means any such activity of hospitality with a value not greater than \$160 including GST per person.
- Where entertainment expenditure of more than \$160 including GST on a per person basis attending a particular function, may be considered excessive.
- The value of \$160 specified in this section is to be adjusted at the commencement of each financial year in line with movements in the consumer price index (all groups -Brisbane).

3.3 Attendance of Ipswich City Council Councillors or Employees at Functions

- The total number of Councillors and employees attending a function as a
 representative of Council should comprise a minor or balanced attendance of
 employees. Expenditure should not usually be incurred for attendance of employees'
 or Councillors' spouses, except with the permission of either the Mayor, Deputy
 Mayor, relevant Chief Operating Officer or the Chief Executive Officer. In deciding
 which employees should attend any function, regard should be had to the relationship
 between the employee and function attendees.
- For the purposes of this policy, Spouse may include a partner or guest of the

attendee.

 While, as a general principle, Councillors or employees should not expect to entertain other lpswich City Council employees or Councillors at the public's expense, there may be circumstances where it may be reasonable for such costs to be met; such occurrences are exceptional.

3.4 Authorisation of Entertainment

- Entertainment incurred by employees is to be authorised by the relevant Chief Operating Officer or the Chief Executive Officer.
- A schedule of entertainment and hospitality activities may be authorised if considered appropriate.
- In the event that expenditure on essential entertainment will exceed the "modest" threshold defined above, only the Chief Executive Officer has the authority to authorise such entertainment.
- In the case of the Mayor, the Deputy Mayor and the Chief Executive Officer, it is reasonable to maintain a stocked drink cabinet in their office or designated meeting rooms in the Administration Building for small scale entertainment.

3.5 Credit Card Payments

 Pursuant to FCS-37 Purchase Card Procedure, the Chief Operating Officer with the Procurement Manager, may restrict the ability of holders of Council credit cards to pay for expenditure in the nature of entertainment or hospitality.

3.6 Fringe Benefits Tax Requirements

- Fringe Benefits Tax (FBT) may be payable on some of the official hospitality expenditure that is attributable to Councillors and employees of the Council. All Councillors and employees should be aware of FBT rules and of their application for official hospitality functions.
- The use of the entertainment register maintained by the Principal Taxation
 Accountant in the Finance Branch is considered mandatory to record details and costs
 associated with official entertainment for all hospitality subject to FBT. Refer to the
 Entertainment Expenditure Reporting Procedure.

3.7 Other Hospitality Expenses incurred by Councillors, Employees and Official Visitors (No FBT Reporting required)

- In addition to the above categories, other types of expenditure considered reasonable as official hospitality may include:
 - provision of tea, coffee, morning or afternoon tea, and
 - provision of light refreshments (excluding alcoholic drinks)/working meals for internal meetings, conferences, seminars and workshops.
- Working meals should not include alcoholic drinks and be of a light nature at the work/meeting location, unless associated with a seminar or other function at a particular venue.
- Costs for light refreshments or working meals provided by the Civic Centre during working meetings or hearings chaired by a Councillor shall be met by the appropriate Department.
- **4. Scope**: The core matters addressed by this policy include modest entertainment expenses, attendance of Council employees at functions, authorisation of entertainment, credit card payments and FBT requirements. Refer to the related documents for procedures relating to entertainment hospitality expenses.

The Code of Conduct covers the reporting requirements for Gifts and Benefits received by Council representatives from third parties.

5. Roles and responsibilities: This policy applies to all Council employees. The Chief Operating Officers in each department, together with the Finance and Information Technology Branch of the Finance and Corporate Services Department, are responsible for ensuring compliance with this policy.

6. Related documents:

Purchase Card Procedure Entertainment Expenditure Reporting Procedure Cash Handling Procedure

7. Definitions: N/A

8. Policy Author: Finance Manager

Date of Review: 14 March 2018

Date of Council Resolution: 3 December 2013

Committee Reference and Date: Policy and Administration Board No. 2013(14) of

19 November 2013 - City Management and Finance Committee No. 2013(12) of 26 November

2013

No. of Resolution: 12

Date to be Reviewed: 14 March 2020



GIFTS, BENEFITS AND HOSPITALITY POLICY	Version:
	Document No.: A5317750

1.1 Objectives:

The objectives of this policy are:

- to provide guidance to Councillors and employees who are offered gifts, rewards or benefits in connection with their duties while representing Council or as a result of a Council activity. For the purposes of this policy "hospitality" is considered to be included in the term "benefits";
- to provide clarity and direction to Councillors and employees regarding reasonable and appropriate expenditure on entertainment and hospitality, to ensure legislative and community standards are met. This policy applies to all entertainment and hospitality arrangements undertaken by Councillors and Council employees.
- to ensure Councillors and employees uphold the Local Government Act Principles in particular:
 - (a) transparent and effective processes, and decision-making in the public interest; and
 - (d) good governance of, and by, local government; and
 - (e) ethical and legal behaviour of Councillors and local government employees.

1.2 Regulatory Authority:

Local Government Act 2009
Local Government Regulation 2012
Public Sector Ethics Act 1994
Councillor Code of Conduct
Ipswich City Council Employee Code of Conduct

Ipswich City Council Entertainment Expenditure Reporting Procedure

1.3 Policy Statement:

Councillors and Council employees hold positions of public trust and must carry out their duties impartially and with integrity. The provision of gifts and benefits to Councillors and Council employees can create perceptions of a conflict of interest and it is appropriate to question why they are offered and whether they should be accepted.

The *Public Sector Ethics Act 1994*, identifies the following four ethics principles as fundamental to good public administration:

- Integrity and impartiality;
- Promoting the public good;
- Commitment to the system of government; and
- Accountability and transparency

Printed copies are uncontrolled. It is the responsibility of each user to ensure that any copies of policy documents are the current issue.

This policy is to establish guidelines for the giving and receiving of gifts, benefits and hospitality by Councillors and Council employees to avoid any potential conflicts of interest or breaches of the *Local Government Act 2012* and all other regulations as outlined in 1.2 Regulated Authority of this policy.

1.4 Scope:

This policy applies in relation to any gifts and benefits received by Councillors or employees from external parties and is intended to highlight the legal and ethical issues that should be taken into account in deciding whether to accept a gift or benefit.

This policy also provides guiding principles for the provision of gifts for official purposes, entertainment and/or hospitality undertaken by Ipswich City Council and provided to a third party or Council representative.

This policy does not apply to electoral gifts to Councillors as defined in the *Local Government Electoral Act 2011*.

1.5 Roles and Responsibilities:

The following responsibilities apply to all Councillors and Council employees:

- · Be aware of and comply with this Policy;
- Consider the purpose and value of a gift/benefit before making a decision to accept it;
- Consider the perception of an impartial observer regarding the offer of a gift/benefit;
- Ensure any expenditure is appropriate and would pass the public accountability test;
- Ensure all expenditure of entertainment and hospitality is correctly recognised in the financial system to ensure reporting obligations are fulfilled;
- Report suspected breaches of policy in an appropriate manner.

This is of particular significance for Councillors and for Council employees who have decision making, regulatory or purchasing roles.

This policy operates in addition to all other obligations under the *Local Government Act 2009*, any other legislation, or relevant codes and policies regarding the disclosure of any interests.

1.6 Gifts and Benefits - Value Guidelines:

- Gifts and Benefits of \$100 or less are considered nominal (unless cumulative amount exceeds that value from the same donor in one (1) financial year);
- Gifts and Benefits over the value of \$100 are considered significant.

1.7 Entertainment/Hospitality provided by Council - Value Guidelines:

- Entertainment/Hospitality provided by Council up to a value of \$160.00 including GST (per person) is considered modest.
- Entertainment/Hospitality provided by Council over \$160.00 including GST (per person) is considered excessive.

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1.8 Guiding Principles

1.8.1 Gifts and Benefits Received

Sometimes people who deal with Ipswich City Council wish to express appreciation for services or assistance given by a Councillor or a Council employee or wish to demonstrate good faith in a business relationship by giving some form of gift or benefit.

In some circumstances the giving of a gift or benefit has the potential to compromise a person by creating a sense of obligation and thereby affecting impartiality. Councillors and Council employees should always be mindful of their obligation to maintain public confidence in Council.

As a general guide, if a Councillor or employee is offered a gift, he/she should put themselves in the position of the person offering the gift and consider why the gift is being given and whether acceptance is appropriate.

Each type of gift or benefit carries with it different risks that should be considered when deciding whether or not acceptance is appropriate. Lower risk gifts are those intended as a token of appreciation or memento, or a ceremonial or official gift from one organisation to another.

It is important to consider the following:

- · Relevant legislation;
- · Why the offer of a gift or benefit was made:
 - Was the gift intended to ingratiate the giver with the receiver for future influence?
 - Was it gratitude for a service that has been completed (so no scope for future influence)?
- The value and type of the gift or benefit (with higher value gifts/benefits warranting increased scrutiny);
- The sensitivity of the role of the recipient or the relationship of the parties (eg is the recipient a decision-maker as relevant to the giver);
- Whether the giving of the gift is being done publicly (more transparent) or in private; and
- The likely public perception of acceptance.

If unsure, Councillors and employees should decline the offer of gifts and benefits courteously by explaining that acceptance would be against Council policy.

1.8.2 Three Categories of Gifts and Benefits Received

Gifts and benefits received are broken into three (3) categories for consideration:

- Gifts and Benefits of token or nominal value (\$100 or less);
- Gifts, Benefits of value (over \$100);
- · Gifts and Benefits NEVER to be accepted.

Gifts and Benefits of token or nominal values

For the purpose of this policy, a gift or benefit of nominal value includes (but is not limited to):

- Gifts of a nominal value (\$100 or less) that are infrequently offered.
- Gifts of single bottles of reasonably priced alcohol or flowers as acknowledgement for giving a presentation or being a guest speaker.

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- Free meals and/or beverages of a modest nature provided to Councillors or Council employees
 who are formally representing Council and the meal/beverage is not provided within the
 registration costs of the activity/event/travel.
- Refreshments of a modest nature provided at a conference where a Councillor or Council employee is a guest speaker or is attending with the prior approval of the executive.
- Marketing or corporate mementos such as ties, scarves, pens, coasters, tie pins, diaries or chocolates.
- Invitations to appropriate out of hours functions or social events organised by groups such as
 council committees and community organisations that Councillors or Council employees attend
 in their role of representing the City of Ipswich.

For Council employees - care must be taken concerning the cumulative nature of gifts and benefits from the same donor during one (1) financial year ie 1 July – 30 June. Should the amount exceed a total value of \$100 then those items are considered items of value.

For Councillors - the cumulative nature of gifts and benefits, from the same donor, is considered to be from the first day a Councillor is officially sworn into office until the last day of elected representation following the retirement/defeat of the said Councillor, regardless of the number of terms that the Councillor serves.

NB: While one-off gifts and benefits of token or nominal value are not required to be recorded on Council's Gifts and Benefits Register Disclosure Form, it is of paramount importance that all Councillors and Council employees who regularly attend community meetings/functions/events keep a personal record of attendance at all events where gifts and/or hospitality are offered to ensure that the cumulative effect can be recognised and recorded on the appropriate form.

Gifts and Benefits of value

For the purpose of this policy, a gift or benefit of more than nominal or token value includes (but is not limited to):

- Invitations to a corporate box at a sporting event or other entertainment
- Free or discounted tickets to major sporting or community events, corporate hospitality at a
 corporate facility at a major sporting event, products for personal use, the frequent use of
 facilities such as gyms, use of holidays homes, travel or vehicles, free training excursions, gift
 hampers or vouchers.
- Payment by suppliers for Councillors or Council employees to attend training seminars, conferences or other promotional or educational activities.
- Free or subsidised meals and/or beverages provided by a potential supplier or contractor.
- Free or subsidised meals and/or beverages provided infrequently and/or reciprocally, that have been arranged primarily for, or in connection with, discussion of official business.

Gifts of value offered and/or accepted by a Councillor or Council employee are to be recorded on the Gifts and Benefits Register Disclosure Form – refer Attachment B.

In deciding whether to accept a gift or benefit, consideration should be given to whether refusal, in the circumstances could be discourteous or cause offence to a person offering the gift or benefit.

Care should be taken in handling circumstances where there are cultural differences. In some circumstances it is recognised that declining a gift may be difficult, inappropriate or offensive.

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However, the overriding concern in considering whether to accept a gift or benefit is whether the gift or benefit is likely, or could reasonably be perceived, to affect the independent and impartial performance of duties.

Gifts or benefits which are **NEVER** to be accepted or given

For the purpose of this policy, gifts and benefits that are considered totally inappropriate and should never be accepted or given include (but are not limited to):

- · Money, regardless of the amount.
- Any item which may be readily converted into cash (eg shares)
- Access to confidential information.
- · Promise of a new job.
- Preferential treatment (may include reciprocal favours given in return for a service provided by Council).
- Disposition of property or bequest, not necessarily land, can include goods and chattels (furniture, vehicles, tools etc) by one person to another without payment.

All gifts and benefits offered of a prohibited nature, as outlined above, are to be recorded on the Gifts and Benefits Register Disclosure form – refer Attachment B.

Where you decide to decline a gift or benefit (except where it is a bribe or other potentially corrupt conduct – see 1.8.4) you should politely thank the person for the offer and explain what your obligations are under this policy.

Where uncertainty exists as to what action to take regarding the offer of a gift and benefit, regardless of the occasion or purpose, refer to the decision making guide (Attachment A) to help you decide.

What is **NOT** a gift or benefit for the purposes of this policy

For the purpose of this policy, a gift or benefit is not:

- Any product or service that genuinely has no connection to your role as a Councillor or Council employee;
- Any product or service that is given to a Councillor or Council employee by the Council or another Council official (except a contractor) as an award, any other form of recognition or to celebrate an occasion;
- Any discounted product or service if the discount is reasonable and generally available or capable of being negotiated by others not connected with Council and acceptance of the product or service will not compromise the Council or be seen to compromise the Council;
- Any discounted product or service if the discount is offered to staff generally (such as through a staff social club) and the arrangements will not compromise the Council or be seen to compromise the Council and the arrangements have the approval of the Chief Executive Officer;
- Any product or service received in relation to your membership of any industrial or professional organisation, club or other association or body;
- Any product or service received by a relative or associate from someone connected to Council if you genuinely did not know about it.

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1.8.3 Soliciting Gifts and Benefits

Soliciting gifts or benefits is strictly prohibited under any circumstances. If a Councillor or Council employee becomes aware of a situation of soliciting gifts or benefits, they must report it to the Chief Executive Officer immediately.

1.8.4 Bribery

Acceptance of money or any other gifts perceived as bribery is strictly prohibited under any circumstances and must be reported to the Chief Executive Officer immediately. An offer of money perceived as bribery must be reported immediately to the Chief Executive Officer.

The Chief Executive Officer must notify the Crime and Corruption Commission of any offer of money as soon as practicable after the offer has been made.

1.8.5 Gifts given by Council to person/s visiting Council in an official capacity

There are occasions when Council may wish to present a gift to a person visiting Council in an official capacity. This may include guest speakers at conferences, courses, seminars or workshops that Council has organised or visiting delegations whether intrastate, interstate or overseas.

Council has a range of appropriate gifts which are available to be ordered through Council's iProcurement process.

The gift must be for official purposes and the requesting officer must be able to identify the benefit for Council and the public in giving the gift.

Prior approval must be given by:

- Requests from Council employees are to be approved by the relevant Chief Operating Officer;
- Requests from Councillors are to be approved by the Mayor and the CEO;
- Requests from the CEO are to be approved by the Mayor;
- Requests from the Mayor are to be approved by the CEO.

The costs associated with purchasing the item through iProcurement are to be met by the relevant Council department. Costs associated with gifts given by the Councillors are to be covered by the Finance and Corporate Services Department.

1.8.6 Official Gifts received by a Councillor or Council employee

There are occasions when a Councillor or Council employee is involved in a conference or social, cultural, community or industry event where official gifts are presented or exchanged. Where it would appear not to be polite or inappropriate to decline the offer, it is reasonable for official representatives of Council to accept this gift on behalf of Council.

All such gifts are considered the property of Council, not the individual, and are to be handed to the Chief Executive Officer as soon as possible after receipt of the item.

The Councillor or Council employee is required to complete a Gifts and Benefits Disclosure Form (Attachment B) to accompany the item when handed to the Chief Executive Officer.

The Chief Executive Officer will assign responsibility of the item to Finance and Corporate Services Department who will ensure that the item is entered onto Council's Asset Register.

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If the gift is of an appropriate size and nature, it will be placed on display in the locked display case on the ground floor of the Council Administration Building accompanied by an appropriate card detailing the gift giver's name, reason for the presentation, nature of gift and date as per example below:

Presented By

The Mayor of the Northern Beaches Council, Sydney

on a visit to the City of Ipswich Monday, 11 February 2019

Australian Jarrah Executive Pen Set

Should the gift not be suitable for display or following an extended period of display in the display case of the Council Administration Building (not less than 6 months), the gift will be relocated to a suitable location within Council's facilities until such time as a decision is made, following consultation with the Chief Executive Officer, to dispose of the item. Disposal of the item is to be in accordance with current policies and procedures.

1.8.7 Acceptance of Sponsorship Benefits/Community Memberships

There may be occasions when Council is offered entry tickets as a result of sponsoring an event or entering into an Agreement with a third party.

Councillors may also be offered free yearly membership to community facilities eg turf clubs, showgrounds, motorsport precincts.

The acceptance and use of these tickets or memberships by Councillors or Council employees would create a perceived conflict of interest and would not be viewed favourably by members of the public.

Regardless of the intent, public perception is the key consideration when accepting any benefits of this nature.

Therefore, Ipswich City Council will maintain a zero gift and benefit position for all sponsorship benefits/community memberships to ensure that an unambiguous position can be communicated clearly to the community.

It should be noted that Councillors are still entitled to attend events in their official capacity, however this attendance is to be by invitation not by the provision of free tickets.

All interactions (verbal and written) with event organisers should clearly and politely outline Council's position regarding the acceptance of free tickets or memberships.

1.9 REASONABLE AND APPROPRIATE EXPENDITURE ON ENTERTAINMENT AND HOSPITALITY

1.9.1 General Principles

The Local Government Regulation 2012 provides examples of spending on entertainment and hospitality. Examples include:

- Entertaining members of the public in order to promote a Council project or initiative.
- The provision of food or beverages by Council:
 - to a person visiting Council in an official capacity;
 - for a conference, course, meeting, seminar, workshop or other forum held by Council for Councillors, Council employees or other persons;

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 Paying for a Councillor or Council employee to attend a function as part of the Councillor's or employee's official duties or obligations.

Entertainment and hospitality expenditure will be considered appropriate if it meets the following criteria:

- · it is considered reasonable and cost effective;
- it can be supported by a specific approved budget allocation;
- it is able to withstand public scrutiny;
- · it is for official purposes; and
- it complies with legal, financial, audit and ethical requirements.

Entertainment and hospitality expenditure must be pre-authorised. Councillors and Council employees must not authorise their own entertainment and hospitality expenditure. Authorisation requirements are as follows:

- Expenditure by the Chief Executive Officer (CEO) must be authorised by the Mayor.
- Expenditure by the Mayor and Councillors must by authorised by the CEO.
- Expenditure by a Chief Operating Officer must be authorised by the CEO or nominee.
- Expenditure by all other managers or officers must be authorised by the relevant Branch Manager or Chief Operating Officer within their Department.

Officers incurring and authorising the expenditure must demonstrate that the expenditure will benefit Council and has been authorised for official purposes.

Expenditure deemed by the CEO to be inappropriate or unreasonable must be repaid to Council within 21 days (3 weeks) of being notified.

Entertainment and hospitality expenditure must be properly documented and accounted for so as to satisfy audit, legislative and reporting requirements.

1.9.2 Entertainment and Hospitality Expenditure

Entertainment and hospitality expenditure includes entertaining visitors (where Council has an interest in, or a specific obligation towards, facilitating the visit) such as intrastate, interstate and overseas delegates, representatives of business, industry, recognised community organisations and other levels of Government. Such entertainment and hospitality should not be a substitute for meetings as part of normal Council business. Attendees must ensure that there is no conflict of interest or breach of the relevant Council Code of Conduct by their attendance or participation.

- **1.9.2.1** Council will meet the cost of food and drinks provided to Council employees but generally only in the following circumstances:
 - A light meal may be provided for employees who are required to work during a meal time
 and an alternative meal break is not available. This includes committee and working group
 meetings, conferences, seminars and training sessions where the cost is met by the Council;
 - If an officer is required to attend a meeting or other function attended by external persons
 where food and drink may be provided for all attendees, provided it is accordance with this
 policy.

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1.9.2.2 Other types of expenses considered reasonable as official expenditure include:

- Tea/coffee or similar for official visitors (made from resources within Council);
- Breakfast/lunch/dinner for official visitors at an organised function (supplied through the Civic Centre where possible);
- Light refreshments for internal meetings, conferences, workshops, seminars and other business purposes as approved by the relevant Departmental officer (supplied through the Civic Centre where possible);
- Charges for attendance at official functions;
- Employer reward and recognition presentations, such as recognition of Council employees for above and beyond achievement;
- Visits by overseas delegates;
- Other specific celebrations authorised by the CEO (including social club events); and
- Civic functions and receptions.

The number of staff attending official functions should be kept to a minimum and should only include those who will be able to advance Council business by their attendance.

1.9.3 Fringe Benefits Tax Requirements

Fringe Benefits Tax (FBT) may be payable on some of the official hospitality expenditure that is attributable to Councillors and Council employees. All Councillors and Council employees should make themselves aware of FBT rules and of their application for official hospitality functions.

The use of the Entertainment Register maintained by the Principal Taxation Account in the Finance Branch is considered mandatory to record details and costs associated with official entertainment for all hospitality subject to FBT.

1.9.4 Attendance of guests accompanying a Councillor or Council employee at an official function

If a Councillor or Council employee receives an invitation to attend an event in their official capacity and the invitation includes a guest/guests, the Councillor or Council employee may have a guest accompany them as appropriate.

However, if the invitation is only for the Councillor or Council employee and they wish to take a guest/guests, it is the responsibility of the Councillor or Council employee to personally organise an additional ticket/s to the event and make payment from private funds prior to the event.

Expenditure will not be incurred for attendance of a guest accompanying a Councillor or Council employee at any official function.

Should Council receive an invoice from an event organiser for the attendance of a guest at an official function because payment was NOT made by the Councillor or Council employee, the cost of the ticket plus a \$20.00 service charge for employee time to process the payment, will be debited from the Councillor's or Council employee's wages at the next pay period.

1.9.5 Alcohol Provision and Consumption

Alcohol may only be provided at an official Council function if it has been approved prior to the function by the CEO or nominee.

As representatives of Council, Councillors and Council employees attending functions where alcohol is supplied must ensure that alcohol is consumed in a responsible manner.

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Small scale entertainment by the Mayor, Deputy Mayor and CEO in the Claremont Room located on the 2nd Floor of the Council Administration Building may include alcoholic beverages, organised through Council's Civic Centre with moderation being exercised as to the amount and type of products being served.

1.9.6 Unreasonable and Inappropriate Expenditure

Examples of expenditure which is generally considered not to be reasonable and appropriate and therefore to be treated as private expenditure include:

- Tips or gratuities;
- Alcoholic drinks outside of the standards of this policy;
- Stocking of bar fridges;
- Mini bar expenses; and
- Morning tea, afternoon tea or lunch outside of Council premises (attended only by Councillors or Council employees).

1.10 Definitions:

Councillors - Mayor and Councillors

Council Employee – Any person employed directly by Ipswich City Council, regardless of their employment status and contractors undertaking duties on behalf of Council.

Gift – An item of value such as money, voucher, entertainment, hospitality, travel, commodity, property that one person gives to another.

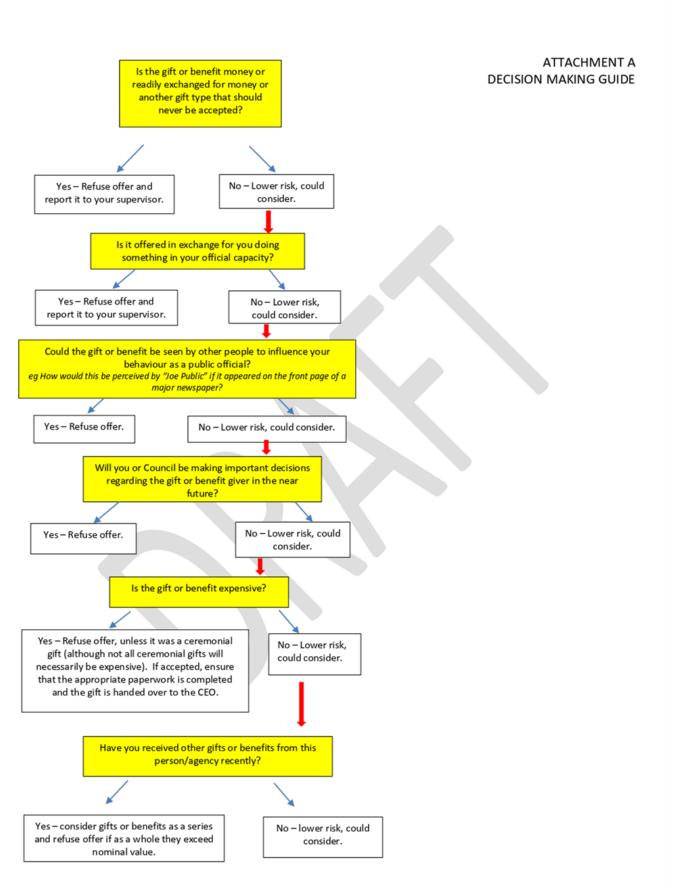
Benefit – Something that is similar to a gift in that it is of value to the recipient but it is less tangible in nature (eg a new job or promotion, preferential treatments or access to confidential information).

Official Gift – A gift received by Councillors or Council employees as representatives of the City or the Council. These gifts may be received from a Sister City, organisations or corporations that are bestowing a corporate gift (ie plaques, plates, vases, trophies, artwork) or souvenir to the City, or as a token of appreciation for a contribution to a conference or industry event.

1.11 Policy Author:

Chief Operating Officer (Finance and Corporate Services)

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ATTACHMENT B

GIFTS AND BENEFITS REGISTER <u>DISCLOSURE FORM</u>

PERSONAL DETAILS		
lame	Department	Position
o the Chief Executive Office		n accordance with the Gifts, Benefits and Hospitality Policy, I elow)
An offer of a gift or benefit	that has been declined tha	at is required to be disclosed being:
	at may create a sense of oblig ng out of my public duty, rega	ration on my part or maybe perceived to be intended or likely to ordless of the value
- a gift or benefit of	more than token value	
- money or anythin	g readily exchanged/cashed in	for money, regardless of the value
A gift or benefit that has be	en received and is require	d to be surrendered being:
	at may create a sense of oblig ng out of my public duty, rega	ration on my part or maybe perceived to be intended or likely to ordless of the value
- a gift or benefit of	more than token value	
- money or somethi	ng readily exchanged/cashed	in for money, regardless of the value
- a gift or benefit re	ceived on behalf of Council	
Other gift or benefit being:		
	at has been received that is re he reverse of this document	equired to be surrendered however it is impractical to surrender for the
- a gift or benefit th	at has been received and reta	ined that I wish to disclose voluntarily
GIFT OR BENEFIT DETA	ILS	
Gift or benefit received by		nyself ny relative/associate
da ma		
Name	R	elationship to self

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escription of gift or benefit				
Date/s gift or benefit received	Estimated retail value inc GST			
/ /			REMEMBER	
Comments in relation to this dis-	closure (in why the gift or hanefit was offe	arad)	offence.	
omments in relation to this disc	closure (le why the gift of benefit was offe	erea)		
Description of the secutive of				
REMEMBER Intentionally under valuing an Item is offence. SIGNATURES AND ACTION (NB: Councillors/Senior Contract Employees – You may also have an obligation to record this in your Relinterests) I declare the above to be true and correct. Name Signature Date / Staff disclosure noted by the Chief Operating Officer. Name Signature Date / Noted by the Chief Executive Officer	Register of			
NB: Councillors/Senior Contract		ation to record	this in your	Register oj
NB: Councillors/Senior Contract nterests)	Employees – You may also have an obliga	ation to record	this in your	Register oj
(NB: Councillors/Senior Contract Interests) I declare the above to be true an	Employees – You may also have an obliga			Register oj
(NB: Councillors/Senior Contract Interests) declare the above to be true an	Employees – You may also have an obliga			Register oj
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(NB: Councillors/Senior Contract Interests) I declare the above to be true an Name Staff disclosure noted by the Chi	Employees – You may also have an obligated and correct. Signature lief Operating Officer.	Da	ate /	Register oj
(NB: Councillors/Senior Contract Interests) declare the above to be true an Name Staff disclosure noted by the Chi	Employees – You may also have an obligated and correct. Signature lief Operating Officer.	Da	ate /	Register oj
(NB: Councillors/Senior Contract Interests) I declare the above to be true an Name Staff disclosure noted by the Chi	Employees – You may also have an obligated and correct. Signature lief Operating Officer.	Da	ate /	Register oj
(NB: Councillors/Senior Contract Interests) I declare the above to be true an Name Staff disclosure noted by the Chi	ind correct. Signature Signature Signature Signature	Da	ate /	Register oj
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(NB: Councillors/Senior Contract Interests) declare the above to be true an Name Staff disclosure noted by the Chi Name Noted by the Chief Executive Off	Signature Signature Signature Signature Signature Signature	Da Da	ate /	/

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ITEM: 3

SUBJECT: ASSESSMENT ON IPSWICH CITY COUNCIL'S PROGRESS TOWARDS

IMPLEMENTING THE ANNUAL OPERATIONAL PLAN 2018-2019

AUTHOR: BUSINESS IMPROVEMENT ADVISOR (POLICY)

DATE: 2 MAY 2019

EXECUTIVE SUMMARY

This is a report concerning an assessment of Ipswich City Council's third quarter progress towards implementing the 2018-2019 Operational Plan.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

There are no related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Strengthening our local economy and building prosperity Managing growth and delivering key infrastructure Caring for the community Caring for the environment Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

The 2018-2019 Operational Plan (the Plan) was formally adopted by Council on 26 June 2018. Section 174 of the *Local Government Regulation 2012* states the Chief Executive Officer must present a written assessment of progress towards implementing the Plan at quarterly intervals to the local government.

An assessment of each department's third quarter progress, being 1 January 2019 – 31 March 2019, has been prepared and are contained in Attachments 1-7. Attachment 8 is a report on the Financial and Key Performance Indicators to support the assessments.

FINANCIAL/RESOURCE IMPLICATIONS

There are no resourcing or budget implications.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Local Government Regulation 2012

COMMUNITY AND OTHER CONSULTATION

The content of this report required each Council department to provide comment on their third quarter progress towards achieving the objectives of Council's Annual Operational Plan.

CONCLUSION

Each department has provided comments on their progress during the third quarter of the 2018-2019 financial year (refer Attachments 1-7). The tables below provide an "at a glance" snapshot of the current positioning of each deliverable against target. To clarify the progress statements used in the table, please be advised:

STATUS	MEANING	COLOUR CODE
		ON
		SPREADSHEET
On Track	The project has commenced and is meeting milestones and	Green
	budget	
Scheduled	Scheduled to commence later in the financial year	Yellow
Delayed	The date of commencement has passed and the project has	Amber
Schedule	not commenced	
At Risk	The project has commenced but is not meeting milestones or	Red
	budget	
Complete	The project has been completed	Blue

DEPARTMENT	ON	SCHEDULED	DELAYED	AT RISK	COMPLETE	TOTAL
	TRACK		SCHEDULE			DELIVERABLES
Arts, Social	31	3	11	1	10	56
Development &						
Community						
Engagement						
Economic	34	4	1	6	-	45
Development &						
Marketing						
Finance &	26	3	2	4	-	35
Corporate						
Services						
Health, Security	10	-	-	-	-	10
& Regulatory						
Services						

DEPARTMENT	ON	SCHEDULED	DELAYED	AT RISK	COMPLETE	TOTAL
	TRACK		SCHEDULE			DELIVERABLES
Infrastructure	5	-	-	-	2	7
Services						
Planning &	25	-	-	-	-	25
Development						
Works, Parks &	28	-	1	-	-	29
Recreation						
TOTALS	159	10	15	11	12	207

The table above indicates that of the total amount of deliverables set for the 2018-2019 financial year, Council's current position in achieving its goals as at the 3rd quarter is:

On Track	The project has commenced and is meeting milestones and budget	76.81%
Scheduled	Scheduled to commence later in the financial year	4.83%
Delayed	The date of commencement has past and the project has not	7.25%
Schedule	commenced	
At Risk	The project has commenced but is not meeting milestones or budget	5.31%
Complete	The project has been completed	5.80%

An internal review of the current plan has identified a level of inconsistency with some deliverables remaining generic in nature with no associated target or timeline. Departments are in broad terms attempting to:

- Where possible/if appropriate, reduce the number of deliverables against outcomes and increase the focus on key departmental initiatives;
- Review the format of deliverables;
- Ensure wording is understandable to external stakeholders;
- Increase level of measurability transition from qualitative to more measureable KPI based deliverables to assess departmental performance;
- Identify opportunities to link or utilise transformational project goals as deliverables;
 and
- Remove superfluous or completed Corporate Plan outcomes and consider the inclusion of relevant operational based deliverables.

The preparation of the 2019-2020 Operational Plan has commenced and Departments are currently conducting a final review of their proposed deliverables to improve both the meaningfulness and measurability of individual deliverables.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- 1. ASDCE Op Plan Update for Jan-Mar 2019 🗓 🖺
- 2. EDM Op Plan Update for Jan-Mar 2019 💯
- 3. FCS Op Plan Update for Jan-Mar 2019 💯
- 4. HSRS Op Plan Update for Jan-Mar 2019 🗓 🖺
- 5. IS Op Plan Update for Jan-Mar 2019 🗓 🖼
- 6. PD Op Plan Update for Jan-Mar 2019 🗓 🖺
- 7. WPR Op Plan Update for Jan-Mar 2019 🗓 🖺

8. Financial and Corporate Key Performance Indicators - March 2019 🗓 🖺

Carol Dellit

BUSINESS IMPROVEMENT ADVISOR (POLICY)

I concur with the recommendations contained in this report.

Angela Harms

ACTING CORPORATE GOVERNANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

I concur with the recommendations contained in this report.

David Farmer

CHIEF EXECUTIVE OFFICER

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Key Actions	Responsibility	Key Outcome	ASDCE Operation	Responsible Officer	1st Qtr Progress Comments	Sut Otr	2nd Qtr Progress Comments	2nd Obr	3rd Obr Progress Comments	3rd Qtr Progres
	,			,	1 Jul 2018 - 30 Sep 2018	Progress Achieved	1 Oct 2018- 31 Dec 2018	Progress Advisored	1 Jan 2009 - 31 Mar 2019	Achieved
RENGTHENING OUR LOCAL ECONOMY AND BUILDING PROSPE	KEY (XOBS)					, Actual	·	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
	Goal 1: Use the compe	titive advantages of the lpswich economy to	provide jobs for the growing population	on and prosperity for t	ne citythrough business diversification, adapting and responding	to technological	l advances and creating an attractive economic environment for b	usiness investm	nent.	
		Strategy2: Provide a full spectru	m of life-long learning opportunities, fr	om early learning thro	ugh schooling to vocational training and tertiary education that all	igns skills and e	ducation with emerging employment apportunities			
.S Promote whole of 4fe learning opportunities, particularly early	Arts, Social Development and	1.5.1 Increased partidipation in learning	15.1.1 Develop and promote a range	Sylvia Swalling		On trade	Springfield Central Library programhas been operationalised.	On track	91 % of target number of public programs delivered YTO. (968	On Track
aming and adult learning (9.2/2.1)	Gommunity Engagement	opportunities across targeted community groups.	of initiatives to facilitate whole of life learning for targeted communities.		targets with the opening of the new Springfield Central Library across all target demographics.		Initiatives delivered from within library branches and via outneads programming is maintaining target levels of learning opportunities across the library service.		programs delivered; amrual target of 1064). Higher number of early years programs than projected being delivered at Springfield Central Library.	
			15.1.2 Provide experiential learning opportunities and ong agement.	Sybria/Swalling	Higher levels of engagement are being delivered through the new Milderspace at Springfield Gentral Library with dedicated public programming.	On trads	Activation of Springfield Central Library Makerspace has been even more successful than the pilot implement ation at liprach Central. Formal programming is being delivered in both space s now.	On track	Activation of the Ipswich Central Makanspace is being enhanced with upgrades to the technology and environment which will being equivalencewith Springladd Central. Upgrades are due for completion in at the end of May 2019.	
			15.1.3 Provide self-pa and learning opportunities through online tutorials.	SphiaSwilling	20,883 online tutorids have been made available through the new Library Virtual Branch through Lyndacom and Kanopy- 34/7 access free to Birary members.	On track	The new Virtual tranch wentlike in this period, with a further enhancement to be implemented with full activation in January 2009.	On track	Virtual Mulei injuce online learning hub allows users to find training resources to progress their own self-directed learning to tie in with the suite of design and creative tools available to use in the Ipowich Central and Springfield Mulei inpaces.	Complete
ANAGING GROWTH AND DELIVERING KEY INFRAST RUCTURE							·		-	
					e dity that accommodates the needs of a diverse and growing pop		morry.			
					ie, mixed use urban form that supports community and economy					
2.2 Encourage a divensity of housing types, styles and densities that meet community housing needs. (3.3/1.2)	t Arts, Social Development and Community Engagement	2.2.2 Sodal housing strategy that aligns to projected community reads.	partnerships with Government and other stakeholders to investigate experiences and aspirations of spacets residents who renttheir homes.	Noville Hudian	On holid	Yet to commence	On hold	Yet to commence	On holid	Delayed Sch-edule
			2.2.2.2 fingage Government and other stakeholders to prioritise and facilitate the delivery of affordable living outcomes.	Noellie Hudian	Social Policy and Stratage considerations have contributed to the proposed RegionalSocial Having Stratagy (cumently under development). Startagic feedback has been provided to the Queensland Department of Housing and Public Works regarding proposed projects within Ipsekch.		Social Poky and Stotage, has and continues to provide input to the dovid opment of the updated by which Flamming Scheme in ragar as to all for daily incuring and overall affordable living principles and elements to improve affordable fry in the city.		Social Policy and Strategyprovided in put to the development of the updated (praids) Planning Scheme in regards to affordable housing and over all affordable living principles and elements to improve affordablish in the city.	
14 Owelpp strong-instead of curtes to support community connectations and interfeit and use satisfyto on-vices and axis ties that contribute to both social and economic outcomes. 1,1/1.4)	Arts, Social Ownlopment and Community Engagement	2.4.1 Delivery of Council owned social infra tructure aligned to the Social Infrastructure Plan.	2.4.13 finur-optimal community access to néevant Council infractructure.	Noville Hudian	Project development and methodology finalized, Innovative approach to collection of near-countil center all sets and set audit developed. Duta collection and analysis to occur Q2-3.	On trads	City which waits of non-council comend community facilities in complete, with finding waits place in the informer the least of community facilities required own next 20 years. Radiabac Plans community clarest to Senting Committee or met for 30 acomber for the first time with square set-alion both from passed City Council and Middle Call and Done ligerant Association (MON) and next-wed a terms of nefer ence.	On triack	This forms a component of Disternable 2.4.1.2 Develop a Community (refr activities e Strat agy)	On Track
A Divelop a strongnetwork of certins to support community connectations and identity and accessibility to services and suit less that contribute to both social and economic outcomes. 1.3/1.4)	Arts, Social Development and Community Engagement	 2.4.1 Delivery of Council owned social infrastructure aligned to the Social Infrastructure Plan. 	2.4.5.2 Davelop a Community Infrastructure Strategy (including investment prioritisation framework).	Noelle Hudson	is to occur later in the year.	Yet to commence	Ground work commenced with final development to occur Q3-4.	On track	Prioritisation model draft developed to include projections, \$207A, and existing resels, and maps developed to show locations of more owned owned assets. First prioritisation model waiting for a distinct strategy data on track for delivery.	On Track
			2.4.1.3 Develop strategy to facilitate increased community access to non- Council owned infrastructure.	Noelle Hudian	Is to occur later in the year.	Yet to commence	Citywide audit of non-council owned community facilities is complete, with further analysis due for completion in Q3. Stockagy development to commence later in Q3.PL, with implementation to continue into next financial year.	In progress	Strutegy-work across community facilities and additional approaches for access to council land to occur Q-fand beyond.	On Track
			2.4.1.4 Design and deliver a new library service at Springfield Central.	SykiaSwalling		On trads	Springfield Central Library opened in August 2018.	Complete	Springfield Central Library Opened in August 2018.	Complete
			2.4.1.5 Oreign and deliver a new library service at Rosewood.	Sylvia Swalling		On track	The Detailed Design for Rosewood Libraryhas been completed, however the construction (to tockup) completed date has now been shifted out to Q2 2015(20). With full fit-out to occur in Q1, it is anticipated that the librarywell open in Q1 of 2003/20.		Construction Contract has been awarded with the work schedule to begin in May 2009. The likely-opening date-will be sometime between Agr-Jun 2020. Design of the service will align to delivery of the facility.	Scheduled
			2.4.1.6 Design and disher a collection of library pods at strategic locations throughout the city.	SylviaSwalling		On track	The plot site lease contract has been approved and signed. The construction plans are cornectly being find and with construction to take one month. Initial artisipated that the Pod will be launched with the opening of the Shopping Centre extension at Karalee in late April or May.	On track	Infratructure's enview has been delegated the delivery of the Construction Phase of this project. Construction is likely to be completed in May 2009.	Delayed Schedule
				90	rategy 4:The city's heritage is conserved					
130 Places and terms of cultural heritage significance are dentified, producted and used appropriately (8, 1/4.1)	Arts, Social Ownfopment and Community Engagement	2.30.2 Preservation and accessibility of digital heritage resources.	2.10.2.1Curate and promote hartsper resources through powish Libraries and the Igawich Art Gallery.	Michael Bedemann	DeaPitter (peach and twen has been second day integrated with the laborary Managament System. This has increased the efficacy of this source distance has fell and have records being divologied for new letters. This has increased the Microencedity of the recovers and the community's skiller recovers and the community's skiller to include comments within the arthor, which will build cultural memory appross the softection.	Complete	The conjung deturn yof heritign in source at I preach thickness is facilisted via the Digit all Archivist role which is now a permanent full time ride. The Callany continues to research, collect, preserve and present items of cultural heritage significance. A highlight of the last quarterness the decomy of an ear and valuable painting of a colonial speach rich collection of colonial speach rich collection.		The Gallery continues to research, collect, preserve and exhibit dems of cultural heritage significance.	On Track

			2.10.2.2Cultivate internal and external networks to gain access to private heritage collections for preservation purposes.	Michael Beckmann		On track	The Gallery continues to work with the community and the arts and haritage natwork to identify and presence items of cultural haritage significance.	On track	The Gallery continues to work with the community and the arts and herit age network to identify and preserve items of cultural heritage significance.	On Track
			2.10.2.3 Preserve and exhibit significant items of cultural heritage relating to lpswich.	Michael Bedemann		On trade	The Ipswich Art Galleny continues to acquire, research and exhibitisens of cultural heritage significance to the city and the region.	On track	The bowich Art Gallery continues to acquire, research and whick items of cultural heritage significance to the city and the region.	On Track
CARNG FOR OUR COMMUNITY										
					ambraces opportunities to work together for the betterment of				•	
					with the community those elements of our history that have shap					
3.1 Develop a clear understanding of what unites us and forms the city's identify. (8.4/1.1)	Arts, Social Development and Community Engagement	3.1.2 Gelebration of the contribution of diverse communities.	3.1.2.1 Develop and implement a Public Art Governance Framework.	Cardine MtMahon		On track	A druft Public Art Governance framework is now under consideration, with finalisation targeted for Q3,4.	On track	A draft Public Art Governance Framework is under consideration, however final sation may be delayed until 19/20 due to resource availability.	Scheduled
			3.1.2.2 Deliver and support a program of instations or events that calibrate the artistic skills and expertise within the community,	Albey Rehards		On track	The Ignach Art Gallary continues to exhibit arms and arteoris which highlight on a strick is it is an elegantise of the community. A new role Community Programs Good matter is correctly under consideration, with reconstruct to take place in Q.[44. This role will further facilitate the delivery of programs and instances for local artists.	On track	The browish Art Gallary continues to arbiblic arturolis and Rems. which highlight the articlic skills and expertise of the community.	On Track
			(possibly you'd to art and outland initiatives and events.	Althory Richards	India Occidentate the Art, I passed by estable was held over three days from 7-signative to 9 September 2018. The feetsful included mode, on the September 201 September 2018. The feetsful included mode, on the September 2018 and the September 2018. As part of Connect? Produce October 2018 and September 2018 and		josech from Aghinary Counciliums consisted this quarter regarding youth regisjement in ear is and loud at distriction. No regarding youth regisjement in early consistent of his will come his boat to the development of initiatives that meet the concorned an articulate with the Art and influent all straining. Part merity between injuries In City Glovesti and BOMAC has been placed in the consistent of the consistent of the consistent of and an approach participation and engagement in arts and cultures.	On track	Jawash Two Rubbinary Gurand in walved than creation at su projects of their commongraph and inging to be delivered factor in the year. PIGC also facilitated or serious rate workshops, and activities as tipsuck (PCC, Council Harmony Chy. 2019 for children, young people and families.	Complete
			13.2.4 Or voltage implement and coupon programs which judging and conducted down style with the and conducted down style with the proach community	Albey Roberts	browth Underlie continues to deliver a range of culturally diverse programs and in sources to man the media of food communities including collabor silverinstations with Community Oxiveliporus Bioman of My Cultural Divolabor Management (Community Stathers and My Cultural Divolabor Management Projects continued to grayers and are not trust. These programs promote cultural assurances are continued to a State promote solib. The footified as multi-cultural festival held in a Statement with these communities and multi-cultural festival held in a Statement of the continues and including administration for four held in the Statement of the continues of the continues and including administrational profit man are and including administrational profit man are and including administrational profit man are as and including administrational profit manusces and food rate, including allows in margines, children's activities, there indice and sports citrics.	On track	I placeful blazeles continues to deliver a range of culturally district program and microcars including audit carged employing for deciminating many and many employing district production and many placeful productions are sufficiently and productions are sufficiently and productions are sufficiently and productions are sufficiently as a sufficient and are sufficiently and productions are sufficiently as a sufficient and are sufficiently and a sufficient and are sufficiently and a sufficient and are sufficiently as a sufficient as a sufficient and are sufficiently as a sufficient as a s	On track	Speech CVG Council Community Development town 6x SEX and Thermony Devolutions for the Institute. It is through the Judgm with the United Nations Oxylor Climination of Resid Clickrist Institute. In Section 12 of Section 12 o	
3.3 Implement a regular program of community opinion surveys to track-charges in the values that impact council's policy development and service delivery (9.4/2-4)	Arts, Social Development and Community Engagement	3.3.1 Dacision making informed by community needs.	3.3.1.1 implement knowledge management methodologies to faditate sharing of research outcomes across Council.	Abbey Richards	Scheduled for delivery in Q4	Yet to commence	S-th-aduled for delivery in Q4.	Yet to commence	Schooluled for delivery in Q4 .	Oxfayed Schedule
			3.3.1.2 Conduct review and analysis of the existing Social Policy framework and commence implementation of forward program of work.		Ongoing / on track	On track	Ongoing	On track	Work is currently underway as part of the transformational program of work to map exist ergodicies. Social Policy framework to be progressed following completion of that project.	On Track
			Strategy2: Invest in data col	lection, analysis and to	argeted research to provide the evidence base for development of	strategy and re	esource			
1.4 Develop greater understanding of community-needs through community anglagement, research and analysis to inform program, senice and facility planning and delivery. (9.4/2.1)		3.4.1 Greater connectedness between data/information and decision making.	3.4.1.1 Conduction annual library customer satisfaction survey.	Sylvia Swalling	The annual Library Substitution Survey has been combined with the Library Strategic Review Survey which will be kunched in November.	Yet to commence	The survey-was conducted and 2047 responses neceived. This will form part of the Library Strategy Review, to be finalised in Q3/4.	Complete	Completed in Qtr 2	Complete
3.4 Oxer log greate or understanding of community result it rough; community may appeared, you each and analysis to inform program, service and fazility planning and delivery. (3.4./2.1)	Arb, Social Development and Gommunity Engagement	3.4.1 Greater connecte dress between duts/information and decision making.	3.4.1.2 Investigate and map educational facilities against current and projected enrolment patterns to inform advocacy to State governments for delivery of new schools.	Noelle Hudian	Scheduled to occur lider in the year.	Yet to commence	Available public data sets have been collated and analysed, with fishings influcing from quilducing for major adds accounts in required to deliver full data set of in formation for decision making flexible of research will underpin future advocacy and partnership seeds to in this important area of growth for the city.	In progress	Duta from this process has been fed into planning scheme review and also flatine adviscacy and policy development work planned in those areas.	Complete

			3.4.1.3 Analyse datarelating to unemployment in the lpowich region.	Noelle Hudson	Unamployment datafrom Gensus, Labour force, education data sets and DSS data sources analysed. This data set will undergin future community development and advocacy in this area.	On trads	Preliminary analysis report complete.	Complete	Completed in Qtr 2.	Complete
					On track					
			3.4.1.4 Engage with the local community and employment providers to better understand barriers to employment in ipswich.	Althey Richards	Reschieduled until 2019/2020 financial year.	Yet to commence	Rescheduled until 2009/2000 financial year.	Yet to commence	Reschedules 2009/2020 financial year	Oxlayed Schedule
			3.4.1.5 Analyse data relating to lpswich's Aboriginal and Torres Strait Islander community to better understand areas of need	Noelle Hudion	Scheduled to occur later in year.	Yet to commence	Scheduled to occur later in year.	Yet to commence	Out a has been colluted and analysed including interactive infogram graphics. Final report on track to be deliver Q4.	On Track
			3.1.0 F prior with fluorignitation from Statistical recognisations from Statistical paragram of such that to develop paragram of such that dedicesses are as of mad and creation of opportunities.	Alibuy Richards	the layes like discussion. Youth and Sport Program - Wester School (1975) in 14/2028. If 1979 is no contract by Varieties Abond (1975) in 14/2028. If 1979 is no contract by Varieties Abond (1976) in 14/2028. If 1979 is no contract by Varieties Abond (1974) in 14/2029. If 1970 is not some home program of protein the discussion of young Abondparl and Forms S sett Standors students in the admittance of the abond and sporting active students in admittance of the abond and sporting active students in admittance of the abond and sporting active students in the admittance of the abond and a Abondparl and admittance of the abond and a Abondparl and admittance of the abond and admittance of the admitta	Complete	The Indigenous Business Capacity plotheroment Project formulary Jaurush on Cold conference works of Tolkowings destinated community and wide or discovering elements and research, four workshops were developed and might permitted Largering flour domains of business capacity. Puthantiming in particular rigital manketing, Business planning, Ear and Cert Proposal Visiting. These workshops were an Grassitated by KC Community. The workshops were an Grassitated by KC Community. Puthantiming in a superior including Registers and Fage Management Solidans. Both passing management of the Certification of the Certificat	On track	Launch of Indigenous Business Capacity Building Project Thesia with the consensing of an Unings sheeting group. Community Overlapment Learn funded and supported Nigerials. Rememorary to delive great willing on whitespilor food Indigenous Business. Also in the quarter was the fail below of Signatis & Colonia Graymish is an emported to sidd the originaria. A Colonia Graymish is also great the sidd to will deliver a delivery of the sidd to the colonia of the sidd to the colonia of the sidd to the	
15 Devite pacempenhenie vie un teinfunktiere in berkenn the community of the discontent of accidencement change and gragma in activating disk and social and economic curlcomes. (5.4/2.2)	An, Social Development and Government y Engagement	5.5.1 Government yet formed and englaged through planesed communication.	13.13 Develop a Community Congression Stronger and Foundation (Congression Stronger and Outcome and Produced Stronger and Outcome and Produced Stronger and pop roads to reporting	Aldowy Richards	Oxio lipoment of Community Enging email Frameworks is on yeaks. Oxforwer of a Middle Perforption on all Engingement Strostage is scheduled to be adopted by Grund in Navember 2018. The procurement process for an Oxional Community Engineers of the Community of the Community and Community and Community and Community Comm	On trads	Oxediopress of Giormanity Singlement Ference visit progressing as a low transformation appears for a row color transformation appears for a row color Community Finglement Working Group has been established and includes may rest dis not found to gramment success and subject by Council to Remark 200 per a subject by Council to Remarks 200 per a procure ment subject by Council to Remarks 200 per a row of the subject by Council to Remarks 200 per a row of the subject by Council to Remarks 200 per a row of the subject by Council to Remarks 200 per a row of the subject by Council to Remarks 200 per a row of the subject by Council to Remarks 200 per a row of the subject to Remarks 200	On track	Owe lispens of of Community (long agenese if Frame was is, progressing as a long transform pricing plane). An across-Condi- Community (long-general Working Coupil') rigical Estambles learn et all fallshed and includes representation from all long-atternets across. Council I The Mobile Participation and fragegement Starting was adopted by Conscilia foliase selection for agreement Reafform has completed and contracts has been exceeded with the selected version. The officers Community fragegement Reafform is colonaled for implementation on a 1 Jay 202 with a job in deceded version. The Officers Community fragegement Reafform is colonaled for implementation on a 1 Jay 202 with a job in deceded version. The Officers Community fragegement Reafform is colonaled for implementation on a 1 Jay 202 with a job in deceded version. The Officer Community fragegement (John course) and the colonial price of the Community (without price) was selected and the colonial price of the colonial price of the colonial price of the colonial price of the colonial price of the colonial price of the colonial price and the colonial price of the colonial price of the colonial price of the colonial price of the	On Frank
3.7 Establish collaborative agreements for the co-operative development and sharing of socioeconomic data across the region. (3.4(2.4)	Arts, Social O evelopment and Community Engagement	3.7.1 Ability to benchmark performance across ar angle of metrics.	3.7.1.1 Develop data sharing protocols to inform formal agreements on how shared data can be used.	Noelle Hudion	Scheduled to occur in Q4.	Yet to commence	Sidhadulad to occur in QE.	Wet to commence	Early protocol discussions with stakeholder occurring and dear protocols will occur Q4 and into meet year.	On Track
3.8 Increase the use of on-line and digital communications to deliver and promote services and information to the community (9.4/2.5)	Arts, Social Development and Gommunity Engagement	3.8.2 increased digital engagement of communities.	3.8.2.1 Develop amethodology for ordine promotion of Council led community programs and initiatives.	Abbey Richards		On track	Scheduled to occur later in year.	Yet to commence	Scheduled to octur later in year.	Delayed Schedule
			Strategy 3: Adopt and	deliver an explicit Com	rmunity Davelopment framework tailored to the needs of the vari	ied communitie	is .			
3.9 Develop accommunity development plan for our communities of place and interest. (9.4/3.1)	Arts, Social Development and Gommunity Engagement	19.1 Increased capability of, and participation by, communities.	39.11 Develop and implement community planning and development accessment framework for Priority Development Areas.	Notifie Hudion	Assessment framework and tool developed. This has been used effectively to provide input to Economic Development Queensland regarding developer offset claims in the Priority Development Areas of Ripley.	Complete	If namework has been used to inform the Guidelines for Community Development endorsed by Council in Q2. Provisional CD strategy assessment process and met hodology developed and used in Q2.	Complete	Completed in Qtr 2.	Complete
1.30 Switter capacity building through a congruinhasive community development training program. (3.4/1.2)	Arts, Social O exelogrement and Gommunity Engagement	3 00.1 increased resilence through strength of community leadership.	3.10.1.10 eliver professional development opportunities for the food arts and observancies from the food arts and observed commenting through targeted programming and funding.	Don Stewart	hotely fix Moter Clause. Cancin Invalved 2 stiglife application for a Young Performing first fix have you have gloss and the properties of	On track	Countil discreted fronting to the on excipients through the through performing at this of the any Program the Souther, which facilitated significant pod makeual development apportunities for a number of local discress.	On track	Variables, confirmed for Probage Maker Lists and will run form mid Apill Thomphin all June. Folkowing the wordshops, Studio SER bland files have 4 art lists who have participated in the workhops, as part of the lipsaked threat wind otherwiseles. Expectations remain that following these workshops, agar grader againstons will be mosted in regards the Young Parforming Art ists that sury for 2019.	On Track
			3.10.1.2D evelop and implement a program of learning and development for community groups and organisations.		Gaint Witing Wildinson Program - Grant or ting workshops for the lipselsh community have been glasmed for it druwny 20 %, to conclude with lipsening of the next community development grants round. The development of online resources, including withinson, is correctly under why		Grantwesting workshops for the Igowich community have been planned for february 2011, to colonide with the opening of the most community development parts count. The development of conline resources, including weltiners, is currently underway.		Further grant writing workshops for the lipseuch sommunity have been planned for June 2007, to coincide with the opening of the execution with the opening with the execution of the execution, including web in an execution, in during web in an execution, in during web in an execution of the exec	On Track
			31013Develop a community funding framework that support the arts/creative sector.	Abbey Richards	Community/funding/framework for Arts / Orealive Sector- funding framework is in development and on track.	On track	Community Funding Framework for Arts, Creative Sector is in development and scheduled for implementation in 2009/2020	On track	Community Funding Framework for Arts, Chatther Sector is in development and scheduled for implementation in 20 19/2020	Oxilayed Schedule

1.12 Ensure the model of the city's growing child and youth people from a reincorporated through the adoption of a child and youth the model community packay (3.4.1.4).	Arb, Social O evelopment and Generality Engagement	3.12.3 Clover alignment to child friendly oflyprinciples.	Trouth Advisory Grand (ITAC), and (TAC). Ambossador Program. 3.2.1.2.10 and up a policy framework to execute Published Color (ITAC) in Grand Color (ITAC). In the Color of the Color of requirements of a olid framily city.		Devinousgoud meeting of the lipswisch Youth Addeoxy Council (YNA) council or Saks day, 2 List yo 20 list at Saude 18 lipswisch. Next yelpsgraded markins participated in a facilitated work they shick the call yelpsgraded markins participated in a facilitated work they shick the called early to coping of youth tissues and discretified with the control shick they are shicked the discretified of the YNA Council Search William of the an additional (2) markitily meetings in August and September 2018. Regarding the control shick the development and subsequent adoption of the YNAC Terms of the Arthropout Council meeting the Council of grow yalves and principles, unless on of two identified pointing values (and principles, unless on of two identified pointing values) and principles, unless on of two identified pointing values and principles, unless on of two identified pointing values in red allow to YNAC group communications.	Yet to communica	The ligowish Fouth Advisory Council (VMC) has been formed and most sweet literal times throughout this per locil in November ITMC reached the adoption of Anisa and provide the adoption of Anisa and provide the adoption of Anisa and provide the register of Anisa and provide the register of Anisa and provide an expending the communication protocols in Discontinue (TMC reached and delivers of 1th Anisa (TMC) and A	On track That to commence	The igrowich Youth Advisory rendwed to participate in the lipacks in Festural and Seatans, Learn in they are, a Youth Concard cross two as the Wall Information and you of Seatans in Mental Health Fire And Learning and Your Seatans and participated in Mental Health Fire And Learning and Your Seatans (Seatans Membrane) and the Seatans of Seatans (Seatans Indicated the Seatans Seatans (Seatans Seatans Indicated the Seatans Seatans Seatans Seatans (pawakh Youth Advisory Grand Ambassador Program to be emplaramented in QE. Chaffind of project plan, strong Salie holder engagement, and innovative shask for policy development his coop red including delivery time from find policy scheduled for med Fr.	On Frack On Frack
			Strategy 4: Foster cellaborati	on, partnerships and u	se of evidence to shape service planning and delivery for the bene	of our come	nurities			
3.14 Facilitate service planning and delivery arrangements with goowness and non-goowness agencies utilising Council's windercol has to ensure services and delivered in an equilable, timely and efficient manner to meet community needs. (3.4/4.1)	Arts, Social Divisionment and Community Englagement	3.54.2 Coordinated social service delivery informed by social data.	3.14.1.10 eliver Home Assist services to support members of the community to like independently in the home of their choice, and continue to access and engage with their community.		Damard for Hame Asiat remains high, with 2,408 services delivered during the July September quarter, and 240new clerks registering with the program.	On track	Ownard for Home Assist services remained size ady throughout the October December quarter, despite the impact of Christman(New Facilities). Elst arrivos were delared during this period, including 180 new client registrations.	On track	Demand for Home Assist services remained steady throughout the quarter, with the usual "exacusal service requests such as law moving, quiter classing and repairs to calling fact," all services were defined during this period, including 193 new client registrations.	On Track
			Strategy S: Fosts	era diverse range of ac	tivities to promote sustainable, healthy lifestyles and community	well-being				
3.36 Implement a Community Events program across the city that				Abboy Richards	Ageing Stronger Active Langer is delivered in partnership with	Complete	International Day for Persons with Disabilities took place in the	On track	Igswich City Council Community Development team conducted	On Track
includes community and family activities. (2-4/5.1)	Community Engagement	public programs.	dollowy of programs and events for the delay and those living with disabilities.		Alse Australia of liening few efforms which provide sentions with the opportunity to law industrial material good has life and wellbering from your bishops where net-were of throughout typewich between Angold and September 2023. It is "Invested Wellow law industrial the September 2023. It is "Invested Wellow law industrial the sent of the s		former of Sensory Comma Daylor Documber. This provided community years below with a wider array to local and sensory related debudden the the apportunity to attend a five movie in a controlled an ensory former. The wave was and a sit anteriorable years for the sensor of the sensor		extensive sectoral consolation and engagement as the first they to an impact of QC council Wavener from grain supported by the Australian Centre for Social Innovation (CASS) Sectoral partners have defined and many applications in the latest Quantitation (Castella and many application) and council Quantitation (Castella and many application) and council Quantitation (Castella and Castella and Castella and Castella Quantitation (Castella and Castella and Castella Quantitation (Castella and Castella and Castella Quantitation (Castella and Castella Quantitation (Castella and Castella Quantitation (Castella Quantitation (Castella Quantita	
3.17 Develop awareness and education programs relating to health care intervention and prevention, healthy eating, healthy lifestyles and well-being (9.4%.2)		3.17.1 increased engagement of community members in their own health outcomes.	3.17.1.1Implement and maintain the "Words for Wellness" initiative and resources.	Sylvia Swalling	The Words for Welbeing is continuing to provide integrated and planned medical literacy support in collaboration with Hospital, GPs and Aliked Health professionals.	Complete	Completed in Qtr 1	Complete	Completed in Qtr 1	Complete
			3.17.1.2Engage with local community he alth providers and community to butter understand barriers to community health outcomes.	Abbey Richards	Scheidulard for dislivery in Q4	Yet to commence	S-th-adulad for Q4	Yet to commence	Scheduled for Q/4	Delayed Schedule
			3.17.1.3 Research community health outcomes to determine priority focus areas.	Noelle Hudian	Research regarding mental he alth in across the greatch ISSA is on track and scheduled for completion by the end of Dacember 2018.	On track	Research regarding ment all health and wellbreing in the lpswich LGA delayed due to competing priorities. Now scheduled for completion in Q3.	In progress	SPS has included broader strategic Healthy City/Communities policywork into future operational plan as part of the social policy framework.	On Track
			3.17.1.4Partnerwith health organisations to facilitate the outneach delivery of target ed health services in the community.	Abbey Richards	Stakeholder engagement is occurring throughout the Ipswich US A and is on track.	On trade	Stalahdder eng agement ongoing.	In progress	Stakeholder and community engagement has been target ed at Rosewood in preparation for a Traumatinformed Community Capacity Building Program.	On Track
			3.17.1.5Develop and implement a program of work to address barriers to community health and facilitate improved health outcomes.	Aldony Richards	Scheduled for delivery in Q4or 2019/20	Yet to commence	Scheduled for deliveryin Q4 or 2009/20	Yet to commence	Schoduled for delivery in Q4 .	Outayed Schedule

1.20 Plan and deliver a diverser areas of cultural programs to	Arts. Social Development and	3.20.2 Increased cultural tourism.	3 20 2 10 eliver abroad range of	Subria Swortling	Strary Services delivers adjusted range of targeted programs to	On track	Ulbrary Services delivers a diverse range of targeted programs to	On track	Library Services deliver a diverse range of targeted programs to	On Track
engage the powich community, calebrate (powich) suitural heritage and foster cultural development. (\$.4/*)	Community Engagement		literary programs and events that faditate community partidipation in the arts.		me et this goal each quarter.		most this goal each quarter.		meet this goal each quarter.	
			diverser ange of high quality exhibitions and activities at the lipswich Art Gallery that build on the cultural capital of the city		The Art Gallery derivers a range of exhibitions and activities that derividing the cultural capital of the city.	On track	The Art Galleny develops and delivers a range of exhibitions that develops the cultural capital of the city.	On track	The joveich Art Gallery develops and delivers a range of or his tions that develop the cultural capital of the city.	On Track
			1202.130 ondergo regions and worst shall be for equally and coupling of coupling of coupling of coupling of coupling of coupling of social artists/ performers.	Muha di Bedimann	Brack Hold allery developed and delivered programs with boal action. Theory of Brain – new work by Whether Outgree and Trataglement* – new work by Visa Dougla — Prologic Market Clauses is an artist and outbus directive between the Programs of the Program		The Art claims developed and all air lared programs with bool artist this quarter (fin adjectment - New John Straft Douglas) marks this quarter (fin adjectment - New John Straft Douglas) Toposch through florin all adverballous, "The Big Class" activity and the Zint Connect exhibition.	On track	1302.32 Webshipps confirmed a josering ALP on Ger Good b) If it A Rabines + Gerting & Oh Deve (CICATHER **) Relations Cycle CICATHER **) Relations Cycle CICATHER **) Relations Cycle A Relation of the CICATHER ** (CICATHER **) Relations Fallowing the vork introduction 188 will fundow 4 artists when have participated in the work integral as part of the (power) Union when the cicaTHER ** (CICATHER **) Relations Union when t	On Frank
3.20 Plan and deliver a diverse range of outcomisprograms to engage the powich community, celebrate ipswich's outcomis heritage and footer outcomid-evelopment. (3.4/*)	Arts, Social Disvelopment and Community Engagement	3.20.2 Increased cultural tourism.	3.20.2.40 evelop a public performance framework to activate public events and spaces.	Don Stewart	Scheduled for Q3	Yet to commence	Scheduled for QV4	Yet to commence	Schaduled for Q/4	Scheduled
			3.20.2.5Manage and dovelop arts winces and assets.	Michael Beckmann	This quarter has seen targeted focus on the development of programming at Studio SBBT to appeal to targeted (pseich audiences.	On tra-dx	Programming both performances and educational programs has progressed with first half of 2020 wonths scheduled. Work has also commanced on positioning codd media communication platforms taget ing our youth market for Council's performance wereas.	On track	The Art Gallery construes to develop its forward program and the building and resources. The last quarter has seen the considiation of storage space and their contents into a single off-size storage facility. It reparatory work has commenced on the relit of the collection store facility.	
			3.20.2.6D evelop the concept for an indigenous Gultural/Centre that promotes local art, culture and outcoms. Identify an advocacy pathway.	Noelle Hudion	On hold.	Yet to commence	On hold, pending progression of native title daims.	Yet to commence	On holid, panding progression of native 98e claims.	Delayed Schedule
					build a distinctive (pswich identity and to maximise economic and					
3.27 Davekip a new Regional Performing Arts Centire in the Igowich CBD. (9.47.3)	h Arts, Social Development and Community Englagement	3.27.1 Obtain 'in-principle' State and Federal Government support.	3.27.1.10 evolop and implement a program of work to deliver Council's Arts and Gultural Strategy.	Abbey Richards	Implementation of the Arts and Cultural Strategy is undersease.	Complete	A new role, Arts and Cultur af Goor director, is convently under consideration, with reconstreast to take place in CLIAH. This role will further facilitate the delivery of outcomes within the Arts and Cultur all Strategy.	On track	Implementation underway. (The Arts and Cultural Strategys a few year spise.) Answirde, Arts and Cultural Coordinator, is currently under consideration, with recordinate to take place in CeV4. This red will fur their California of CeV4. This red will fur their California within the Arts and Cultural Strategy.	
			3 27.1.20 evelop an Advocacy Strategy for the Ipsveich Performance Arts Complex.	Candine MtMahon	Advocacy strategy for the PAC on hidd pending-decisions ng ading Council's longer term capital investment strategy Orah Business Needs Analysis and Business Case completed.	On track	Advocacy strategy for the IPAC on hold pending decisions raign dig Council's larger term capital investment strategy. This is under consideration as part of Council's Transformational program of work. Oralt Business Needs Analysis and Business Case completed.	Yet to commence	Advancacy strategy for the IPAC on hold pending decisions regarding Council's long or term capital investment strategy. This is under consideration as part of Grunch's Transformational program of work. Orant Business Needs Analysis and Business Case completed.	At Raik
			3.27.1.30 ewifige and deliver Public Art Master Plan for the CBO	Michael Bedemann	Public Art Master Plan for the CBO is on track for completion in Q2.	On trade	Public Art Master Plan complete and approved by the Executive Leadership Team. Implementation to commence once CED budget has been confirmed.	Complete	Completed in Qtr 2.	Gormpile te
			3.2.1.40 elver 'place-méing' public art in fine with community aspirations.		INSECTION AND A PLANT AND A PL	Complete	Quality and the Consideration Plans is committy under Anothingment to Edit an improved processor regarding the commissioning of public act. Activipate that this will be finalised in Q3.	On track	Quelle analyte Tender Consolite allow 19th is fould and and adopted by Goossity. Another or consolitests before registered to assist with the commissioning of significant public amounts for the CBD redendagement.	Oxfayed Schedule
1.22 Ensure the library windows displays responsive to the emerging need for a digital approach, (3.4/7.4)	Arts, Social Development and Community Engagement	3.29.1 That the Utrary's digital strategy aligns to community expectation and Council's digital aspiration.	3.21.110-wellop and implement the Library Strategy 2017-2022.	Sylvia-Swalling	News of the Liber yis encous stode oy "Goping with Grooth 2005-26" is corrently underson. The community may approach process has been degreed to ensure the five community is markingful engaged throughout this process and that markingful engaged throughout this process and that or endeath in the Liberguist Community of the process of the Community of the Community of the process of the Community of the Community of the Community of the Community of the Community of the Community of the Community of th	On track	The Community Engagement component of Strutegy Naview has been completed with No. Proces Consp. delivered across the originated across years (250 magazies. These has been provided to the consultant for integration into the final report.	On track	It is expected that the Library 50 usegy 2019-2014, developed by ASC Group is consultation with relevant stakeholders will be consulted in May 2009.	On Track

		Virtual übraryibranch.		Thenew library Virtual Branch soft launch occurred at the end of September. Full functionality will be delivered by the end of November.		The Virtualitizanch was launched in October, however other system delays have pushed back the implementation of the further enhancements to January 2019	In progress	All planned features of the VYtual Branch have now been implemented. Additional enhancements will be introduced as technology and outstomer engagement opportunities emerge.	Complete
21 Ensure the library services strategy is responsive to the enging need for a digital approach. (3.4/7.4)		3.29.1.30-view high performing effector cecollections		There has our or codesction profile has been a genticantly increased in the new Virtual Branch, the addition of the first digital streaming content via Kanopels also a big enhancement to our service offering.	On track	There is a phased spending plan in place to continually reflects this collection and a pay per-use procurement model for an allattee (decisions has been implamented to allow simultaneous use by multiple borrowers as an enhancement to the service offering.		eflectiones see continues to grove, with new pay per use items driving same of the highest upsiles of this more model in the country. Further performance growth is being planned for through engagement of RMC consultants, to develop new cullection performance strategy.	On Track
		3.29.1.4Provide digitalliteracy programming across all age ranges	Sylvia Swalling	Effective digital literacy programming for all ages is being delivered to meet target output across all library branches.	On track	Effective digital literacy programming for all ages is being delivered to meet target output across all library branches.	On track	80% of target number of public programs delivered YTO. (248 programs delivered; annual target of 301).	On Track

\Box	A B	С	D	1	F	G	н		J	K.	L
Н	Key Actions	Department	Key Outcome	Deliverables	Responsible Person	EDM Operational Plan 18-19	Set Obr Progress				
2						1st Qtr Progress Comments 1 Jul 2018 - 30 Sep 2018	Achieved	2nd Qtr Progress Comments 1 Oct 2018 - 31 Dec 2018	2nd Qtr Progress Achieved	3rd Otr Progress Comments 13an 2019 - 31 Mar 2019	3rd Qtr Progress Adhieved
3	STRENGTHENING OUR LOCAL ECONOMY	AND BUILDING PROSPERIT	r (JOBS)								
4			Ga	al 1: Use the competitive advantages of the lpswich economy to	provide jobs for the growing popula	tion and prosperity for the city through business diversification, adapting an	d responding to te	chnological advances and creating an attractive economic environment for busing	ness investment.		
5					Stretegy 1: Build partnerships and	develop programs to widely promote investment apportunities and support	business develops				
6	1.1 Provide a regio inestiment gathway within David Britangorn inestiment within David Britangorn inestiment wreaction in key section, (9 2/11)	Economic Development and Marketing	1.3.1 Source nee effective fromework of principles of proporties that and agreement in emitted and championed with a measurable frozzo on factoral of complayment, live amount, development and report.	1.1.1.1 Deliver a relevant program of regular business devailigement events.	Paul Messinghers	The integrate Defense Issuesh 2018 integrated Legislates and Sastationnest Journal Ulla held at the University of Description and Saring Reid Compute on Transity of Description 2018. The one day Journal of the Compute of Transity of Description 2018. The one day Journal of the Compute of Transity of Sastation 2018. The one day strategies, projects and apparations. The Sammin will be serve legislate disclosure, presentation and government. The Sammin will be serve legislate approximate the Compute of Sastation 2019. The Compute of Sastation 2019 of Sastation	In progress	The invergent Definite (specie) 2018 ament was said as and accordingly delivered on Tasking Observation 2018. The said investigation of the said of Tasking 27 Sparenties 2018 and stated said of Desire and an assistance. The according 27 Sparenties 2018 and stated said of Medical Part Said Sparenties 2018 and stated said of Medical Part Said Sparenties 2018 and stated said for Medical Part Said Sparenties 2018 and stated said for Medical 2018. A 2019 callender of business or cents is being drefted and will be promoted to industry by Medical 2018.	In progress	The 2 of speach Central Business Storing was held on Tuesday 5 Means 2028 and intended by St. Treads and disabledism. The Busineth Central Status Storing to intended for 1 June 2020. The 2000 Conference (invested in the 1 June 2020 American Means of the 1 June 2020 American Storing and American Storing Storing Means Meanth businesses is a soil of the 1 June 2 June 2020 American Storing approximate 4 30 contents certainlyined during the creat 250 contents certainlyined by the 15 but resear that were shown and at the mast.	On Track
7				1.1.1.2 Proving proactive and reactive contact to local businesses for general exequines.	Paul Messing have	The Integrated Definites Boroldh 2008 in Integrated Legislation and Sustainment Summa will be held at the University of Descending Springfeld Compute on Tees they 20 November 2018. The near day Summa Integrated Compute on Tees they 20 November 2018. The near day Summa Integrated Computer of the Computer Computer Summa Integrated Computer Computer Computer Computer Computer Computer Integrated Computer Computer Computer Computer Computer Computer Computer Computer Computer Computer Computer Computer programma propriets and posted Endows Administration with under profiling and access to business and evolution of the Computer Com	in progress	The Rusiness Spacetic Intercents of exect mail is a ent formightly to 550 subscribed business contexts.	in progress	The Business Spacids intercence direct makin am it forminghing to 500 autorobles business contention. The following over 100 forming over 100 autorobles appropriate forming of the following the following of the following of the following land use.	
Н				1113 Provide leadership in the coordination of valued	Paul Massingham	The inaugural Defence Ipswich 2018: Integrated Logistics and	In progress	City of Ipawich Defence Industry Advisory Committee meetings were held	In progress	Oty of Ipswich Defence Industry Advisory Committee meeting No 13 was held 21	On Track
8				infutiry and government partners.		Sattoment Sommit will be held at the University of Catendand Springfeld Carpus, or Travely 20 November 2011. These need by Sommit will be of national ligin Scance and Hosca on briging sell levels of government and indextury to justomic histograps on Defence industry strategies, projects and apparationals. The Sommit will be sell use for several projects and apparationals. The Sommit will be sell use for selling the selling sel		Monday IS Orosher 2018 and Monday 26 November 2019, fosivich Tourism Operator Retoxook meeting was held October 26 November, josovich Centrell Business Briefing was held Tuesday 27 November 2018.		Petronery 2018 Spowich Central Business Briefing was held Tuesday 5 Starch 2018	
		Economic Development and Marketing	12.1 Eave no effective framework of prioritization groups with the state of the state of the state of the groups with the state of the state of the championed with a measurable focus on factors of employment, investment, development and export.	12.1.1 Deliver targeted intentions and international companying to attract new businesses to the city.	Paul Massing be m	Fallowing oppoint engagement on lypacin priorities and apparticularly interest TDC commissioner represent to viting branch this year most understand more about seem of particular interest 1-1044 April. Agent control of the priorities of the prior	In progress	The Defence (payor) 2018 juminit resolved intercents and interestional movies through marketing, communication, media and stakeholder networks.	In progress	As a try deliverable for the Definical passion Action Plan. OD that this largest new defence dissignation Ask Profice largest and disconsequation—in Administration Acrospose and Defence Department Profiles (Parkins) and Administrational Acrospose and Defence Department Personal Personal Administration Acrospose and Conference States And page-resisted and appearance and profiles and the States and Administration Acrospose and Defence States Administration Acrospose and Administration Acrospose and Administration Acrospose and Defence Administration Acrospose as the Region Commissioner of New 2 Center of the Administration Acrospose as the Region Commissioner of New 2 Center of the Administration Acrospose as the Region Commissioner of New 2 Center of the Administration Acrospose and Admini	On Track
10				13.1.2 Support key industry for una creating national reserves and engagines to.	Paul Mazingham	Adjusting angaing engagement on Ipacish privations and appart builts. Where TND Commissioner represents on his provision this years to write an TND commissioner represents on the provision that years and consent for Consentation Consentation Consentation Consentation Consentation Consentation Consentation Consentationer to Tears, Consentationer	In prograzz	Among passes and contribute to the Puture Wasta Resources Convention until to 10 content 2018. A finish possible 11 to 10 content 2018. A finish passed to 10 content 2018. A finished and represented lyourch as a speaker at the Smert Chica Week in Spider, 270 to 10 content 2018. The Puture Smert Chica Week in Spider, 270 to 10 content 2018. A finished passed to 10 content 2018. A finished passed to 10 content and legerated lyoutch at the Australian International Amongsace and Defense Expedition 2019 in Austin Victoria 28 February to 23 March 2019.	in progress	The Australian International Averages and Defects Exparison (forbins) held federically 302 desented at 20,000 extended, 688 exhibitors from 23 countries and 307 industry mades.	On Track

1											
		С	D	E 1.2.1.3 Deliver an audit of key industries and businesses	Temeson Money	G Fallowing angoing engagement on lpswich priorities and appartunities.	II In necessary	I The Defence I pswich Strategy and the Economic Contribution of Defence to	la magnera	K. Preliminary work has been initiated on the development of an Ipswich Central master.	At Disc
1 1	I		1	1.2.1.3 Deliver an audit of key industries and businesses aligned to current and potential export markets.		Following ongoing engagement on lpswich priorities and opportunities, three TIQ Commissioners requested to visit lpswich this year to	In progress	The Defence I pswich Strategy and the Economic Contribution of Defence to the I pswich Economy is the first set of industry audits.	progress	Preliminary work has been initiated on the development of an Igswich Central master plan to identify long term economic growth apportunities. OED will progress this	
				angree to content and position export markets.		understand more about areas of particular interest - Linda Apelt, Agent		the spanies economy water manager or mounty waste.		report and on going analysis over the next quarter. A draft innovation Action plan is	
						General for Queensland and Commissioner to UK and Europe. Patrick		The Economic and Workforce Development Plan identifies priority industries		under development to provide strategic direction of the regions innovation and smart	
						Hafenstein, Commissioner to Taiwan, Daniel Kim, Commissioner to		based on factors of current and potential employment, export and value		city accords.	
	I		1			Kores. Council's OED lisised with TIQ to facilitated the visits and provide	1	added.		l · ·	
						briefings with relevant Council staff and industry stakeholders. The					
						Ipswich Smart Oty Program was of particular interest to all of the visiting					
						Commissioners and presentations on the overarching program and					
						particular initiatives were provided. Agent General for Queensland and					
						Commissioner to UK and Europe Linda Apelt violed Fire Station 101 and					
						Springfield City Group. Commissioner to Kores Daniel Kim was provided					
						with a briefing on Gooperative and Automated Vehicle Initiative by					
						Council and Department of Transport and Main Roads staff. Commissioner to Taiwan Patrick Hafenstein received a briefing on the					
1						region's new approach to waste management and its leadership position					
1						in the state's Bio futures Roadmap.					
11											
1											
١,	3 Work with adjoining local	Economic Development	1 5 1 Ferror an effective framework of priorities	1.3.1.1 Deliver compelling opportunities for cooperative and co	Paul Marringham		Vet to commence	The Discover Ipswich Cooperative Marketing Program generated \$45,000	In progress	There were no new co-funded events or initiatives in this quarter.	Scheduled
		and Marketing		funded activity.				investment from 27 industry partners over the quarter.			
67	omplementary economic growth		championed with a measurable focus on factors								
pr	riorities (92/13)		of employment, investment, development and					The Defence I pswich 2018 summit generated \$76,500 investment from 8			
			export.					industry partners over the quarter.			
\vdash	I			1.3.1.2 Provide leadership in the coordination of government,	Tamanna Monem		Yet to commence	The Economic and Workforce Development Plan has been actively consulted	In progress	The Office of Economic Development has actively consulted with over 30 stakeholder	On Track
	I			industry and community partners.				with 26 government, industry and community partners.		in the development of the dreft Innovation Action Plan.	
	I		1				1				
	I										
Л.	I			1.3.1.3 Provide strong representation of key industries to	Tamanna Monem		Yet to commence		In progress	Represented Ipswich at the SEQ Council of Mayors Economic Development Working	On Track
ш	I			government trade and investment agencies				Working Group Friday 19 October.		Group Friday 15 March.	
ıΙ	I		1				1				
	I										
┌ .	I		1	1.5.1.4 Deliver key industry committees providing leadership.	Paul Massingham		Yet to commence	City of Ipowich Defence Industry Advisory Committee and Ipswich Tourism	In progress	Oty of I pswich Defence Industry Advisory Committee and Ipswich Tourism Operators	On Track
	I			collaboration and coordination of effort				Operators Network are established and operating.	"	Network are established and operating.	
			I								
П			I								
1	4 Utilise the city's increasing	Economic Development	1.4.1 Ensure an effective framework of priorities.	1.4.1.1 Support community groups or companies progressing	Paul Massineham		Yet to commence	There are currently 15 active members advancing their innovation ideas at	On track	There are currently 19 active members advancing their innovation ideas at Fire Station	On Track
	nulticulturalism to diversify economic	and Marketing	opportunities and alignment is maintained and	innovation initiatives in the city.				Fire Station 101 with 5 new members joining in the quarter.		101 with 4 new members joining in the quarter.	
	pportunity in service provision, business		championed with a measurable focus on factors								
de	evelopment and employment. (9.2/1.4)		of employment, investment, development and								
Η.			export	1.4.1.2 Deliver on a must jobs forum to promote employment	Paul Massingham		Yet to commence		Yet to commence		At Risk
				opportunities and discuss local issues							
4											
				Strategy 2: Provide a full spectrur	n of life-long learning apportunities,	from early learning through schooling to vocational training and tertiary ed	ucation that aligns	skills and education with emerging employment opportunities			
1	.6 Implement the skilling Ipswich	Economic Development	1.6.1 Ensure an effective framework of priorities.	1.5.1.1 Deliver an innovation program to increase digital	Paul Massingham	The Regional Skills Investment Strategy is an investment of 59 million	Inprogress	Appointment of the RSIS Project Coordinator in partnership with the	In progress	Over the past quarter council has continued to engage with local businesses and	On Track
p,	rogram which covers community skilling.	and Marketing	opportunities and alignment is maintained and	technology and skills capability.		over four years that will support the Department of Employment, Small		Department of Employment, Small Business and Training to identify current		regional stakeholders to support the delivery of the objectives of the RSIS program,	
in	ndustry sector skills strategies and		championed with a measurable focus on factors			Business and Training to partner with selected regional communities to		and future skills gaps for key I powich industries and coordinate relevant		specifically investigating the impact of new business growth in the region on the	
	ndigenous employment and expands the		of employment, investment, development and			identify current and emerging jobs and ensure a supply of skilled local		training and career pathway outcomes.		existing workforce.	
	ndigenous employment and expands the ducation and training sector in the city.		of employment, investment, development and export.			people to meet this demand. This past quarter Council was successful in		training and career pathway outcomes.		existing workforce.	
	ndigenous employment and expands the		of employment, investment, development and export.			people to meet this demand. This pest quarter Council was successful in its application for \$350,000 funding over two years to enable the region		training and career pathway outcomes.		existing workforce.	
	ndigenous employment and expands the ducation and training sector in the city.		of employment, investment, development and export.			people to meet this demand. This pest quarter Council was successful in its application for \$350,000 funding over two years to enable the region to identify skills gaps and way forward to equip the workforce with		training and career pathway outcomes.		existing workforce.	
	ndigenous employment and expands the ducation and training sector in the city.		of employment, investment, development and export.			people to meet this demand. This past quarter Council was successful in its application for \$350,000 funding over two years to enable the region to identify skills gaps and way farward to equip the workforce with priority in the industries of Defence. Advanced Manufacturing and Food		training and career pathway dutcornes.		existing warkforce.	
	ndigenous employment and expands the ducation and training sector in the city.		of employment, investment, development and export.			people to meet this demand. This pest quarter Council was successful in its application for \$350,000 funding over two years to enable the region to identify skills gaps and way forward to equip the workforce with		training and career pathway outcomes.		existing workforce.	
90	ndigenous employment and expands the ducation and training sector in the city.		of employment, investment, development and export.			people to meet this demand. This past quarter Council was successful in its application for \$500,000 funding over two years to enable the region to identify skilling agos and way forward to equip the worldonce with privinity in the industries of Defence, Advanced Manufacturing and Food Processing, OED is currently receiving for this role and it is expected that		training and cover pathology outcomes.		existing workforce.	
e d	ndigenous employment and expands the ducation and training sector in the city.		of employment, investment, development and export.			people to meet this demand. This past quarter Council was successful in its application for \$500,000 funding over two years to enable the region to identify skilling agos and way forward to equip the worldonce with privinity in the industries of Defence, Advanced Manufacturing and Food Processing, OED is currently receiving for this role and it is expected that	:	training and closer partneys distorted.		existing war force.	
(9.	odigenous employment and expands the discussion and training sector in the city.	Economic Development	of employment, investment, development and export.	1.7.1.1.Provide a dropper reconstruction of the arms of	Paul Macine ham	people to meet this demand. This past quarter Council was successful in its application for \$200000 funding over the openitor who see to realistic the last palmost and possible to the product of the product of the principle to the council of the trace. Amount of the see that the Processing CO is correctly recording for this risk and it is expected that this position will be filted in October.			In progress	existing workforce.	On Track
(9	odigenous employment and expands the discassion and training sector in the city. 8.2/2.2) 7 Traure state, private and tertiary	Economic Development and Marketing	of employment, investment, development and export. 1.7.1 Ensure an effective framework of priorities.	17.1.1 Provide a strong representation of the cover city assessmit decreases and deviate sector.	Paul Massing Nam	people to meet this demand. This part quarter Council was successful in its application for \$20,000 founding over to people to the control of the supplication for \$20,000 founding over to people the substitute with the people to the supplication of the supplication of the supplication of the Processing GOD to commently recording for this rule and it is expected that this position will be filled in October. The degenes Salit investment Streage is an investment of 50 million.	Inprogress	Reginanced liquids as a guestiar at the Sinest Class Week in Sydney 28 to	In progress	existing workforce. Regressed by Equity at the Invested in Gufence - Parliamentary recept in held at	On Track
1.:	odigenous employment and expands the ducation and training sector in the city. 3.7(2.2) 2.7(2.2) 2.7 Ensure state, private and testiary ducation facilities metch appoint in provide and residues and testiary outside for solid testiary and the solid testiary outside for solid testiary and the solid testiary outside for solid testiary and the solid testiary and the solid testiary and testiary	Economic Development and Marketing	of employment, investment, development and export. 1.7.1 Ensure an effective fearer work of priorities, approximation and digeners is maintained and completion of the executive fearer work of priorities, approximation and digeners is maintained and completion of the executive fearer where fearer is factors and the executive fearer and factors and the executive fearer	L7.1.1 Provide a strong representation of the orest city program to government and private sector.	Paul Macsing have	people to meet this demand. This part quarter Council was successful in its application for \$50,000 changing over to people the object of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the Processing COD incomenty recentling for this role and following the this people will be filled in October. The Regions Skills investment Strategy, it an investment of \$9 million over for years that will appear this October.			In progress	existing workforce.	On Track
1.2 ed gr kn	originates employment and expands the discission and testining sector in the city. 1,372.2) 7. Source state, private and tertiary discission facilities metch population routh and provide a flequent skills and monologies to suppossible steepasts.		of employment, investment, development and export. 1.7.1 Ensure an effective framework of priorities.		Paul Massing ham	people to meet this demand. This past quarter Council was successful in its application for \$200,000 chaning over the enable through the description to identify shill gaps and with branched to equip the workforce with principly in the individual of Defebuce. Almost Manufecturing and Food Processing, CEO is correctly recording for this role and it is expected that this position will be filled in October. The Regions Shill investment Streegy is an investment of 50 million over four years that support the Organization of Employment. Small Business and Training to apport the Organization of Employment. Small Business and Training to apport the Organization and manufaction of the support of the Council of the Shillion over four years that appoint the Organization and Training to apport the Organization and supply the Million of the Shillion of the Organization of the Org		Represented ignorth as a speaker at the Sman Crises Week in Systey 38 to 31 October 2028 where I panich was awarded a highly commended in the Leadersky City, Award category.	In progress	existing workforce. Regressed by Equity at the Invested in Gufence - Parliamentary recept in held at	On Track
1.1 ed	ofigenous employment and expands the discation and teining sector in the city. 2.7 Ensure state, private and territory discations follows much population remained and territory discations follows much approvide state of III deep manufacture or committed provides and applications remained provides to support local according and assistance with the remaining careers.		of employment, investment, development and export. 1.7.1 Ensure an effective fearer work of priorities, approximation and digeners is maintained and completion of the executive fearer work of priorities, approximation and digeners is maintained and completion of the executive fearer where fearer is factors and the executive fearer and factors and the executive fearer		Paul Macsing ham	people to meet this dement. This past quarter Council was successful in its application for \$50,0000 chaning over the onesible two past to enable the its application for \$50,0000 chaning over the onesible two parts onesible two parts of the council disentification of frost freezes and the pastions will be filled in October. The Regional Solids investment Strategy is an investment of \$30 million over four years that will support this Department of Employment. Small business and Training is spartner with detailed regions communities to apply the council of		Regineanted ligitation as a speaker at the Smart Clinic Week in Sydney 28 to 31 Creater 2018 where I generally was severed a highly commended in the Leakership (Crity Award category). Registerant System that SSIQ Cry Deal Government and Leafership	In progress	existing workforce. Regressed by Equity at the Invested in Gufence - Parliamentary recept in held at	On Track
1.1 ed	originates employment and expands the discission and testining sector in the city. 1,372.2) 7. Source state, private and tertiary discission facilities metch population routh and provide a flequent skills and monologies to suppossible steepasts.		of employment, investment, development and export. 1.7.1 Ensure an effective fearer work of priorities, approximation and digeners is maintained and completion of the executive fearer work of priorities, approximation and digeners is maintained and completion of the executive fearer where fearer is factors and the executive fearer and factors and the executive fearer		Paul Massingham	people to meet this demand. This part quietes Council was according to transplantation for 2000000 feeling over to pare to enablish the large plantation of the council of the council of the council of the processing 4000 to comment of the council of the council of this position will be filled in October. The council of the council of The Regions Skills investment Strategy is an investment of 50 million over four years that will purport the Department of Employment, final Skills insect and This processing the council of the council of Skills insect and This partner with selected regions commenties to identify current and emerging blasted among a south of skills filled in designations and This plantation will be selected to designations and This plantation will be selected to designation of the selected of the council of the selected designation of the selected designation of the Shipping Skills of the selected as pulsars and This plantation of the selected designation of the Shipping Skills of the selected designation of the Shipping Skills of the selected and the selected designation of the selected desig		Regressment ligrouch as a specifier at the Sinest Cates Week in System; 29 to 31. October 2028 where I peace'd new severalised in highly commended in the Landershiy City. American designey. Represented ligrouch in the SSEO (by Deel Bownman and Landershiy City. American System (by Minumber and Minumber 2025 City) Deel Bownman and Minumber 2025 City Dee	In progress	existing workforce. Regressed by Equity at the Invested in Gufence - Parliamentary recept in held at	On Track
1.1 ed	ofigenous employment and expands the discation and teining sector in the city. 2.7 Ensure state, private and territory discations follows much population remained and territory discations follows much approvide state of III deep manufacture or committed provides and applications remained provides to support local according and assistance with the remaining careers.		of employment, investment, development and export. 1.7.1 Ensure an effective fearer work of priorities, approximation and digeners is maintained and completion of the executive fearer work of priorities, approximation and digeners is maintained and completion of the executive fearer where fearer is factors and the executive fearer and factors and the executive fearer		Paul Messingham	people to meet this demend. This part quarter Council was successful in its application for \$20,000 chaning over the onesible three its algorithms for \$20,000 chaning over the onesible three its description to identify shill be good and the onesible of the council description of food Processing COD is correctly recording for this role and it is expected that this pastion will be lifted in October. The Regional Skills investment Strategy is an investment of \$9 million over four years that will support the Department of Employment. Small Business and Training's apparent with before designing communities and the council of the cou		Regineanted ligitation as a speaker at the Smart Clinic Week in Sydney 28 to 31 Creater 2018 where I generally was severed a highly commended in the Leakership (Crity Award category). Registerant System that SSIQ Cry Deal Government and Leafership	În progress	existing workforce. Regressed by Equity at the Invested in Gufence - Parliamentary recept in held at	On Track
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Edition (S.	odigenous employment and expands the discations and straining sector in the city. 2/2.20 7. Doors state, private and sertiary discation for city of the city of t	and Marketing	of employment, invadiment, development and expert. 1.7.1 Desire an effective framework of principles, appropriation and eligeneral is medistanced and championed with a measurable focus on factors of employment, invadiment, development and expert.	program to government and private sector 17.12 Deliver an expanded program of impossion, entire preventing, starting and sixthing services.	Paul Mazingham	people to meet this demand. This part quietes Council was accorded in assignation for \$500.000 feeling over the part to enablish the sequence of the sequence	In progress	Represented lysesoft as a specifier at the Smart Cates Week in Sydney 28 to 31. October 228 where I peak for sea severided in high lay 28 to 31. October 228 where I peak for sea severided in high lyseshed lysesoft in the East Cate (I) of the State (I) of the St	le progress	Registented Specific At the Invested in Defence - Parliamentary reception held at Parliament House and SSQ City Deaf Governmence and Leadership program group. Association of the Control	
2.5 min	dispenses employment and expands the discretion and training sector in the city. 37.2.2.0 7.7 Dosore state, private and tertiany discretion facilities mesch population routh and provide a discretion facilities mesch population routh and provide a discretion facilities areas to population routh and provide a discretion facilities areas to population and provide and provide and expanses and additional facilities areas and additional facilities areas and additional facilities are as a second of the seco	and Marketing	of employment, investment, development and expert. 1.7.1 Ensure an effective framework of priorities, opportunities and digeneral is maintenanced and championed with a measurable frocts on factors and employment, investment, development and expert.	program to government and private sector 1.7.1.2 Deliver an expanded program of immovation, enterpreneurable, start-up and scale-up services.	Paul Mazingham	people to meet this demand. This part quinter Council was successful in its application for \$50,000 desiring over too enable the owner. It is applicated to \$50,000 desiring over too enable the owner to enable the people to it seems, which is a part of the provision of the owner to the owner	In progress	Appropriated Systech as a question at the Smart Cities (Week in System) 28 to Control 2028 where I journal was severalled in highly communication in the Lambership City. Amend contently City. Beginner City. The State of State of the SSC City Cheel Jobs and Stalls fragmen City. Thousand the State City. Cheel Jobs and Stalls fragmen City. Thousand City. City. Cheel Jobs and Stalls fragmen City. Thousand City.	le progress	Regresented lipsuich at the Invested in Outlence - Parliamentary reception held at Parliamentary reception held at Parliamentary reception held at Parliament Reuse and 200, Oty Deal Governance and Leadurship program group. Associate lipsup area baseling 23 participants were held at 1931. Pergram included - descripting the digit Collect Workship - Memoring Residence - Search Yourselling Workship - Memoring Residence - Search Yourselling Workship - Wild Program - STEMP white. The Industrial November - Wild Program - STEMP white.	
ed (9.	digenous employment and expands the discretion and terming precor in the city. 27.2.2.3. 27.2.2.3. 27.2.2.3. 27.2.2.3. 27.2. 27.2.	and Marketing	of employment, invadiment, development and expert. 1.7.1 Desire an effective framework of principles, appropriation and eligeneral is mediationed and championed with a measurable focus on factors of employment, invadiment, development and expert.	program to government and private sector 17.12 Deliver an expanded program of impossion, entire preventing, starting and sixthing services.	Paul Mazingham	people to meet this demand. This part quietes Council was accorded in an application for \$50,000 desiring over the president less region to desire the property of the propert	In progress	Represented ignorth as a specier at the Sman Cates Week in Sydney 38 to 31. October 2028 where I provide the several end of the Sman Cates Week in Sydney 38 to 31. October 2028 where I provide the several end of the Sman Cates Week in Sydney 38 to the Sman Cates Sman Cates Small end of the Sman Cates Small end of the Small end of the SMA Cate Small end Smills Register Oracle Small Sman Cates and Endlish Register Oracle Small Small end of the SMA Cate Small end Smills Register Oracle Small end Small en	le progress	matring workforce. Represented growth at the Invested in Defence - Parliamentary reception held at Parliamentary reception held at Parliament Reuse and SSC On Dear Government and Leadership program group. Association and the SSC On Dear Government and Leadership program group. Association and the SSC On Dear Government and Leadership program group. Association and Leadership and Leadership Resistant State Clark Association. One Government Leadership and Leadership Resistant State Clark Research (Leadership Leadership Leadership Resistant State Clark Research (Leadership Leadership Le	
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1.1 ed of grant and grant	dispenses employment and expands the discatement detaining sector in the city. 27, 20, 20, 20, 20, 20, 20, 20, 20, 20, 20	and Marketing	of employment, investment, development and expert. 1.7.1 Ensure an effective framework of priorities, opportunities and digeneral is maintenanced and championed with a measurable frocts on factors and employment, investment, development and expert.	program to government and private sector 1.7.1.2 Deliver an expanded program of immovation, enterpreneurable, start-up and scale-up services.	Paul Mazingham	people to meet this demand. This part quietes Council was accorded in assignation for \$500.000 feeling over the part to enablish the security and assignation for \$500.000 feeling over the part to enablish the security and the s	In progress	Represented ignorth as a specier at the Sman Cates Week in Sydney 38 to 31. October 2028 where I possible has severided in highly commended in the Leakershy SCIP, when deciegary. Represented ignorith in the SCIP, Only that Government and Leadership agence drough Smary 198 Severimber and the SCIP City Shall like and Sallis Integrate Only Smary 198 Severimber and the SCIP City Shall like and Sallis Integrate Only Smary 198 Severimber and the SCIP City Shall like and Sallis Integrate Only Thursday 28 Neverther and the SCIP City Shall like and Sallis Integrate Only Thursday 28 Neverther and the SCIP City Shall like and Sallis Integrated SciP City Shall like and Sallis Integrated SciP City Shall like the SciP Sallis S	le progress	matring workforce. Represented growth at the Invested in Defence - Parliamentary reception held at Parliamentary reception held at Parliament Reuse and SSC On Dear Government and Leadership program group. Association and the SSC On Dear Government and Leadership program group. Association and the SSC On Dear Government and Leadership program group. Association and Leadership and Leadership Resistant State Clark Association. One Government Leadership and Leadership Resistant State Clark Research (Leadership Leadership Leadership Resistant State Clark Research (Leadership Leadership Le	
in the second se	digenous employment and expands the discatons and terming sector in the city. 27 Discrete state, private and tertiary discaton facilities menth population may be seen to be se	and Marketing	of employment, investment, development and expert. 1.7.1 Ensure an effective framework of priorities, opportunities and digeneral is maintenanced and championed with a measurable frocts on factors and employment, investment, development and expert.	program to government and private sector 1.7.1.2 Deliver an expanded program of immovation, enterpreneurable, start-up and scale-up services.	Paul Mazingham	propie to meet this demand. This part quietes Council was accorded in the applicate to STS20000 desingle over too persist to enable the region to destrip shill gaze and only through the capit the sections of the state of the s	In progress	Represented ignorth as a specier at the Sman Cates Week in Sydney 38 to 31. October 2028 where I possible has severided in highly commended in the Leakershy SCIP, when deciegary. Represented ignorith in the SCIP, Only that Government and Leadership agence drough Smary 198 Severimber and the SCIP City Shall like and Sallis Integrate Only Smary 198 Severimber and the SCIP City Shall like and Sallis Integrate Only Smary 198 Severimber and the SCIP City Shall like and Sallis Integrate Only Thursday 28 Neverther and the SCIP City Shall like and Sallis Integrate Only Thursday 28 Neverther and the SCIP City Shall like and Sallis Integrated SciP City Shall like and Sallis Integrated SciP City Shall like the SciP Sallis S	le progress	matring workforce. Represented growth at the Invested in Defence - Parliamentary reception held at Parliamentary reception held at Parliament Reuse and SSC On Dear Government and Leadership program group. Association and the SSC On Dear Government and Leadership program group. Association and the SSC On Dear Government and Leadership program group. Association and Leadership and Leadership Resistant State Clark Association. One Government Leadership and Leadership Resistant State Clark Research (Leadership Leadership Leadership Resistant State Clark Research (Leadership Leadership Le	
in the second se	digenous employment and expands the discatons and terming sector in the city. 27 Discrete state, private and tertiary discaton facilities menth population may be seen to be se	and Marketing	of employment, investment, development and expert. 1.7.1 Ensure an effective framework of priorities, opportunities and digeneral is maintenanced and championed with a measurable frocts on factors and employment, investment, development and expert.	program to government and private sector 1.7.1.2 Deliver an expanded program of immovation, enterpreneurable, start-up and scale-up services.	Paul Mazingham	people to meet this demand. This part quietes Council was accorded in assignation for \$500.000 feeling over the part to enablish the security and assignation for \$500.000 feeling over the part to enablish the security and the s	In progress	Represented ignorth as a specier at the Sman Cates Week in Sydney 38 to 31. October 2028 where I possible has severided in highly commended in the Leakershy SCIP, when deciegary. Represented ignorith in the SCIP, Only that Government and Leadership agence drough Smary 198 Severimber and the SCIP City Shall like and Sallis Integrate Only Smary 198 Severimber and the SCIP City Shall like and Sallis Integrate Only Smary 198 Severimber and the SCIP City Shall like and Sallis Integrate Only Thursday 28 Neverther and the SCIP City Shall like and Sallis Integrate Only Thursday 28 Neverther and the SCIP City Shall like and Sallis Integrated SciP City Shall like and Sallis Integrated SciP City Shall like the SciP Sallis S	le progress	matring workforce. Represented growth at the Invested in Defence - Parliamentary reception held at Parliamentary reception held at Parliament Reuse and SSC On Dear Government and Leadership program group. Association and the SSC On Dear Government and Leadership program group. Association and the SSC On Dear Government and Leadership program group. Association and Leadership and Leadership Resistant State Clark Association. One Government Leadership and Leadership Resistant State Clark Research (Leadership Leadership Leadership Resistant State Clark Research (Leadership Leadership Le	

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\mathcal{H}	В	С	D	E 1.11.1.2 Deliver targeted interstate and international	Paul Massing ham	G The July to September quarter has seen a significant evolution for the	On track	ı	Yet to commence	K	Scheduled .
24				compaigns to attract loff testing and development.		Office of Economic Development (EQD), these seem the consolidation of seasonal economic development activity as a tell form of Dip Page of Advancing Regional Innovation Program (ARP) and fire Economic (1950) (Investigation within the meagement and delivery of ODD to streamline service delivery and provide greater utilization of resources.					
25				1.11.1.3 Deliver easy access to large scale high quelity open city data to enable smart solutions.	Paul Mazinghom	The July is September quarter has zero a significant evolution for the Office of Economic Overlagement (EOI). This sear which considered from of parallel commits development (EOI). This sear which considered parallel commits development exitivity such as the Smant City Program. Advancing Register Innecession Program, 1999) and fire Statistical (IF3102). (Smanly come within the management and delivery of OEO to streem in a service delivery and provide greater unliked on if resources.	On track	Gound currently has 72 open date sets available or datagor, as. The Open Data Policy is due for review in June 2019.	In progress	ODD accumently investigating the apparaturity to provide 3 of mapping of investment opportunities across ignorish. Council currently has 72 apen data sets available on data govers. The Open Data Policy is due for review in June 2009.	Scheduled
26				1.11.1.4 Deliver high performing digital anets which drive awareness, engagement and conversion	Paul Mazsinghum	The July displantment quarter has zero a significant evolution for the Office of Economic Development (EDD, 1 has zero the consolidation of parallel amornic development activity such as the Some CIP Program. Advancing Regional howestern Program (FIP) and Fire States 201 (1930) formally come within the management and delivery of OCD10 streamlins service delivery and provide greater unlikation of resources.	On track	Content and user-experience aggress made to both lipsoich, glid gov.au. and Discoverifysolish, glid gov.au in the quester.	In progress	Updated content and non-use experience upgrades are being developed to support operating services of girld platform.	Scheduled
29						Strategy 6: Diversify the local economy					
3-0	1.13 Support the development of education and research facilities and technology and knowledge-based industries. (9.2/6.1)	Economic Development and Marketing	1.13 1 Prioritisation and broad integration of the lipswich Smart Gty Program.	1.13.1.1 Support increased STEM shills programs and pathways in all lipswich schools.			Inprogress		Yet to commence	Future Anything Program cetered for 3 schools with 125 students and 10 teachers	An Rock
31				technology and skills capability	Paul Massingham		Inprogress		Yet to commence		Delayed Schedule
32	1.16 Support exponence activity is based on restall and hospitality in the existing and proposed contrast. (9.2/6.3)		3.34.5 Faure as effective framework of provincies, opportunities and signment or more improvincies, opportunities and signment or more improved and of the provincies of the control of th	1.14.1.1.2 ellever a ciner and consistent destination manket lig- plan to increase visitation.	Carly Gregory	The July is September quarter area the continuation of the Discover junior demaples, The Electron junior Longing respects depth opport and durch threat violation from Brokstee and author and Queenshind production of the Continuation of the Discover and author and Queenshind production of the Continuation of the Continuat	On tre-ck	The Desiration Meagement Plan is the extracting framework for Canach's destination meeting is increase violation. The Discour Level & South East Queenshand marketing campaign continued over the queens.	In progress	The Discover injusion is South East Observatived compage construent were the quarter. In Test Unique, Nation specified No. 19, 200 and 170. 2-Leads to businesses in up 44.5 Ye of 25.23 and 170. 3-Leads to businesses in up 4.5 Ye of 25.23 and 25. 3-Leads Destination Management Para 20.9-20.3 was takind at 170N on Mar 27n. 208. The latest TRA statistics on Iganich violation numbers was not exhibit for reporting	On Track
33	1.55 Support tourism apparts tolkins based on hettigas statut, worther and enhetting statut, worther and enhetting sport, so-travelies and enhettine sport, so-travelies and enhettine sport, so-travelies and enhetting sport, so-travelies and enhetting sport, so-travelies and form-based travelies, (9.2/6.4)		1.3.5 Enum as effective femoush of promotine, apparation and alignment is maintained and championed with a measurable focus on fleating or registered, in resident, development and a sport.	1.15.1.1 Deliver a torgetted guidelity plan grammating key products and experiences.	Africani Tavares	The July is September quarter are the continuation of the Discover provide changing. The Science is provide contempts registed skyrtigears and short break violation from Discover and south eard Questralend activities of the Science in the Science of south eard Questralend seathment with Injury Lisavisium and digital deriviting along with partnerships and publicity via media, key influences and singgest. Laster date from Travelland Reasonship and indicates total travelland seated date from Travelland Reasonships and indicates total travelland violation in the 12 months ceiling. Determine 2017. A worth haste is demanded day travelland to the seated of the Science of the Science of demanded only the seate increased 2019 or 24,2500 ceilings and seated of the Science I princip pathoms. For constitution of contracting and provided pathoms. Per constitution of contracting and contracting in measurement of account and pathoms provided princip pathoms and seated and provided accounter exerging and seated and contracting and accounter of contracting and seated and accounter of contracting and contracting and provided and contracting and contracting and provided and contracting and contracting and co	On treck	As pare of the Discover Issuels South East Queen land marketing company. 33 destination articles were produced and darablated over the quarter.	in progress	The Discover I year of Magazine is in development to the distributed in April 2019. A new Absilton Officer mass lived at the end of March 2019. The previous Publicity Officer left mid-develop.	On Track
34				1.15.1.2 Deliver a toquism infrastructure investment opportunities plan.	Alatair Teuares	The July is September quarter are the continuation of the Discover provide changes, The Discover junction changes integers depringers and short break violation from Sociates and auch east Questrained continuement with just it is clearly the provider of the providers of the p	On treck	The Tourism heteracture investment Opperunding Plan has been comprised and planning has convened with the Office of Connentic Development regarding its market engagement.	in progress	An economic impact ingred to large discharges for the Ignation Networ Centre and procession of the department of the Ecolineasteenst Prospectual is being tested against the planning scheme by WSPS.	On Track

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\mathbf{H}	В	С	D	E 1.15.1.3 Provide an enhanced visitor experience through	Aliensis Temperar	G The July to September quarter saw the continuation of the Discover	On track	Due: the quarter the Vicinar Information Centre handled 4.371 customer	In progress	K. Over the quarter the Visitor Information Centre handled 3.905 customer enquiries and	On Track
11				services, information and facilities.	1000	I pawich compaign. The Discover I powich compaign targets day-trippers	0.1.0.00.0	enquiries and managed five bus groups catering for 300 people.	progress	meneged one bus groups cetering for 50 people.	OII II BEX
11						and short break visitation from Brisbane and south east Queensland					
11						catchment with print, television and digital advertising along with				The VIC staff participated as field customer support at CMCRocks and the new	
11						partnerships and publicity via media, key influencers and bloggers.				employees Defence Day.	
11						Latest data from Tourism Research Australia indicates total visitor enrivels to I pswich increased 17% or 214,768 visitors to a total 1,450,000					
11						visitors in the 12 months ending December 2017. A worth note is					
11						domestic day trips have increased 26% or 234,000 visitors to a total					
11						1,100,000 in the 12 months ending December 2017. A leading indicator					
11						for the success of the campaign is measurable consumer engagement					
11						across the Discover Ipswich platforms. For example, the					
35						Discoverips wich com. au website has generated a record 134,500 unique					
	7			1.15.1.4 Support the attraction and maximization of a portfolio	Alistair Tavares	The July to September quarter saw the continuation of the Discover	On track	Over the quarter the focus has been on negotiations with CMC Rocks	In progress	Over the quarter the focus has been on negotiations with CMC Rocks regarding camp	On Track
11				of major events across the city.		I powich campaign. The Discover I powich campaign targets day-trippers		regarding camp ground leasing and negotiations with Supercars regarding the		ground leasing and negotiations with Supercars regarding the 2019 and 2020 contract.	
11						and short break visitation from Brisbane and south east Queensland		2019 and 2020 contract.			
11						catchment with print, talevision and digital adverticing along with partnerships and publicity via media, key influencers and bioggers.					
11						Latest data from Tourism Research Australia Indicates total visitor					
11						arrivals to I powich increased 17% or 214,768 visitors to a total 1,450,000					
11						visitors in the 12 months ending December 2017. A worth note is					
11						domestic day trips have increased 26% or 234,000 visitors to a total					
11						1,100,000 in the 12 months ending December 2017. A leading indicator					
11						for the success of the campaign is measurable consumer engagement					
11						across the Discover Ipswich platforms. For example, the DiscoverIpswich.com as website has generated a record 134,500 unique					
11						visitors and social media channels have generated 127,989 consumer					
11						engagements to date.					
11											
36	Ⅎ			1.15.1.5 Support tourism operators providing leadership.	Sen Pole	The July to September quarter saw the continuation of the Discover	On track	Ipowich Tourism Operators Network meeting was held October 26 November.	In progress	Ipowich Tourism Operators Network meeting was held March 27 and the draft City	On Track
+1				1.15.1.5 support tourism operators providing teacership. collaboration and coordination of effort.		I powith campaign. The Discover Ipswich campaign targets day-trippers	O. Date	gramman registers operators network meeting was new outsider 20 November.	- pagress	Destination Management Plan was reviewed.	on nata
\mathbf{I}	I		1	The state of the s		and short break visitation from Brisbane and south east Queensland	1	The Discover I powich Cooperative Marketing Program generated \$45,000	1		
+1	1					catchment with print, television and digital advertising along with		investment from 27 industry partners over the quarter.		The Discover Ipswich Cooperative Marketing Program generated \$8,050 investment	
+1	1					partnerships and publicity via media, key influencers and bioggers.				from 4 industry partners over the quarter.	
11						Latest data from Tourism Research Australia Indicates total visitor					
11						errivels to I powich increased 17% or 214,768 visitors to a total 1,450,000 visitors in the 12 months ending December 2017. A worth note is				4 new members have joined ITON in the past quarter.	
11						domestic day trips have increased 26% or 234,000 visitors to a total					
11						1.100,000 in the 12 months ending December 2017. A leading indicator					
11						for the success of the campaign is measurable consumer engagement					
11						across the Discover Ipswich platforms. For example, the					
11						Discoveripswich.com.au website has generated a record 134,500 unique					
						visitors and social media channels have generated 127,989 consumer					
- 1		1									
						engagements to date.					
37						engagements to date.					
37	1.16 Support transport, logistics, and	Economic Development	1.16.1 Ensure an effective framework of	1.16.1.1.Support businesses who are actively exporting or	Paul Massingham	engagements to date. Each quarter OED engages with a diverse network of government,	On track	Each quarter the Office of Economic Development engages with a diverse	In progress	Each quarter the Office of Economic Development engages with a diverse network of	On Track
37	manufacturing industries, particularly	Economic Development and Marketing	priorities, opportunities and alignment is	1.16.1.15 upport businesses who are actively exporting or representing the city in target markets	Peul Messinghem	engagements to date. Each quenter OED engages with a diverse network of government, industry groups and private actor stakeholders. The purpose of these		Each quarter the Office of Economic Development engages with a diverse naturals of government and industry stakeholders.	In progress	Each quarter the Office of Economic Development engages with a diverse network of government and industry establishedses.	On Track
37	manufacturing industries, particularly where local SEQ Western Corridor		priorities, opportunities and alignment is maintained and championed with a measurable		Peul Messinghem	engagements to date. Each quarter OED engages with a diverse network of government, industry groups and private arctor stakeholders. The purpose of these connections is denoted by an price, represents the interests of		Such quarter the Office of Economic Development engages with a diverse metauric of government and industry stalkholders.	In progress	Each quarter the Office of Economic Development engages with a diverse network of government and industry stallabulders.	On Track
37	manufacturing industries, particularly		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massing hem	eappgements to date. Each quarter OED engages with a diverse network of government, industry groups and private actor stakeholders. The purpose of these connections is to provide relicent services, represent the interests of the connections in the provide relicent services, represent the interests of the connections in the provide relicent services, represent the winterests of the connections in the provide relicent services, represent the winterests of the connections in the provide relicent services and the provide relicent services are relicent to the provide relicent services and the provided relicent services are relicent to the provided relicent services.		Each quarter the Office of Economic Development engages with a diverse matter to if government and industry assistanciales.	In progress	Each quarter the Office of Economic Development expects with a diverse network of government and and only a distributions.	On Treck
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37	manufacturing industries, particularly where local SEQ Western Comidor products and agriculture are used.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Messing tem	expagements to date. Each quester OED engages with a diverse network of government, industry groups and private actor makeholders. The purpose of these city and facilities appointuities which is describe principles and city and facilities appointuities which is described pointeries and city and facilities appointuities which is described pointeries and elegations of the region. Over the July September quester across of those appointuities are learned from the date of the private properties and those programments were learned from and JR. John Miller MP. Shaper Mouraman MJ, pushfol Chamber of Communes, Springfall Chamber 2.		Each quarter the Office of Economic Development engages with a diverse water of of government and industry assistanciales.	le progress	Each quarter the Office of Economic Development expages with a diverse network of government and industry statishistics.	On Track
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37	manufacturing industries, particularly where local SEQ Western Comidor products and agriculture are used.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Peul Massingham	expegements to date. Each quarter OED engages with a diverse network of government, industry groups and private sector raish hiders. The purpose of freez connections is to provide enforced moving, represent the investor of the year facilities opportunities which selected the investor of the displaced or the provide sead objective of the region. Over the July September quarter owner of these engagements even Jennish Flowerd DR. John Miller MP. Shape Resument MP, participation of the provide sead of th		Each quarter the Office of Economic Development engages with a diverse metour's of government and industry assistantidars.	le progress	Such quarter the Office of Economic Directionment engages with a diverse network of government and industry stall sholders.	On Track
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38	manufacturing industries, particularly where local SEQ Western Comidor products and agriculture are used.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the oby in target markets 1.16.1.2 Provide science and almospy for key industries including trends.		Each quarter OED engages with a diverse network of government, industry groups and girve as extern relabelishers. The propose of these connections is to growed reduced training, respect to the course of the country of the ficilities apparent which is whence the principles and only and ficilities apparent which is which is desirated the principles and only and ficilities apparent which is which is desirated the principles and other principles and the country of the first part of the country of the	On track	metour's of government and industry dashenolders.		powerment and industry stateholders. The continues of th	
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H	1.17 Support traditional agricultural	Economic Development	1.17.1 Ensure an effective framework of	1.17.1.1 Support businesses who are actively exporting or	Paul Massing ham	Each quarter OED engages with a diverse network of government.	On track	Each quarter the Office of Economic Development engages with a diverse	In progress	Each quarter the Office of Economic Development engages with a diverse network of	On Track
11	production and rural activities. (9.2/6.6)	and Marketing	priorities, opportunities and alignment is	representing the city in target markets		industry groups and private sector stakeholders. The purpose of these		network of government and industry stakeholders.		government and industry stakeholders.	
ш		_	maintained and championed with a measurable			connections is to provide relevant services, represent the interests of the				ľ	
			focus on factors of employment, investment,			city and facilitate opportunities which advance the priorities and					
			development and export			objectives of the region. Over the July to September quarter some of those engagements were Jennifer Howard MP, Jo-Ann Miller MP, Shayne					
						Neumann MP, Igawich Chamber of Commerce, Springfield Chamber of	1				
						Commerce, Bremer Chamber of Commerce, Springheld Chamber of Commerce, Bremer Chamber of Commerce, Department of State					
						Development, Manufacturing, Infrastructure and Planning, Department					
						of Innovation and Tourism Industry Development, Department of					
						Education, Training and Employment, Office of the Minister for					
						Innovation and Tourism Industry Development, Office of the Assistant					
						Minister for Trade, Tourism and Investment, Trade and Investment					
						Queersland, Austrade, Bio futures Queensland, Jobs Queensland, Motor					
						Trades Association of Queensland, Queensland Urban Utilities, South					
						East Queensland Council of Mayors, RAAF Base Amberley, Sumitomo Group Companies, Spring field City Group, Sekisui House, Sunny Queen					
- 1						Farms, Telstra, Australian Land Forces 2018 Conference, International					
						Education and Training Summit 2018, CEDA State of the State Address,					
40	-			1.17.1.2 Provide assistance and advocacy for key industries	Paul Massingham	Each quarter OED engages with a diverse network of government,	On track	Each quarter the Office of Economic Development engages with a diverse	In progress	Launch to market of the CIDIAC endorsed Defence Ipswith Action Plan.	On Track
- 1				including trends, opportunities and matters of planning and	Peul Massinghem	industry groups and private sector stakeholders. The purpose of these	On treck	network of government and industry stakeholders.	in progress	Lauren to market of the Citizen enoused betence Ips with Action Plan.	OH IPBEK
- 1				land use		connections is to provide relevant services, represent the interests of the		network organisment and industry standard by 1.			
-						city and facilitate opportunities which advance the priorities and	1				
- 1						objectives of the region. Over the July to September quarter some of	1				
- 1						those engagements were Jennifer Howard MP, Jo-Ann Miller MP, Shayne					
- 1					1	Neumann MP, Ipswich Chamber of Commerce, Springfield Chamber of			1		
- 1						Commerce, Bremer Chamber of Commerce, Department of State	1				
						Development, Manufacturing, Infrastructure and Planning, Department	1				
- 1						of Innovation and Tourism Industry Development, Department of	1				
- 1					1	Education, Training and Employment, Office of the Minister for			1		
- 1					1	Innovation and Tourism Industry Development, Office of the Assistant Minister for Trade, Tourism and Investment, Trade and Investment			1		
- 1					1	Queensland, Austrade, Bio futures Queensland, Jobs Queensland, Motor			1		
- 1						Queensland, Austrade, Sio futures Queensland, Jobs Queensland, Motor Trades Accopiation of Queensland, Queensland Urban Utilities, South	1				
- 1					1	East Queensland Council of Mayors, RAAF Base Amberley, Sumitomo			1		
- 1						Group Companies, Spring field City Group, Sekisui House, Sunny Queen					
-						Farms, Teistra, Australian Land Forces 2018 Conference, International					
- 1						Education and Training Summit 2018, CEDA State of the State Address,					
- 1						Queensland State Budget Address					
- 1											
Ш											
41	1 10 Suppost an expire and nicha	Francis Development	1.10.1 Engage as affective framework of	110115 and building who are estimble according to	Deal Marriagham	Each country OSD express with a discuss actions of expression	On treat	Each country the Office of Economic Paradomness agreement with a discuss	la sussess	Such a party the Office of Economic Development appears with a disease party of	On Track
41		Economic Development	1.18.1 Ensure an effective framework of	1.18.1.1 Support businesses who are actively exporting or	Paul Massingham	Each quarter OED engages with a diverse network of government,	On track		In progress	Each quarter the Office of Economic Development engages with a diverse network of	On Track
41	agricultural enterprises in rural areas.	Economic Development and Marketing	priorities, opportunities and alignment is	1.18.1.1 Support businesses who are actively exporting or rapresenting the city in target markets	Paul Massing ham	industry groups and private sector stakeholders. The purpose of these		Each quarter the Office of Economic Development engages with a diverse network of government and industry stakeholders.	In progress	Each quarter the Office of Economic Development engages with a diverse network of government and industry stalls holders.	On Track
41					Paul Massingham				In progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable		Peul Messinghem	industry groups and private sector stakeholders. The purpose of these connections is to provide relevant services, represent the interests of the			In progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massingham	Industry groups and privates actor stalks folians. The purpose of these connections is to provide relevant services, represent the interests of the city and facilitate apportunities which advance the priorities and objectives of the region. Over the July to Explember quarter some of these engagements were Jennifer Howard MP. John Miller MP. Shapes			In progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massing ham	industry groups and private sector stakeholders. The purpose of these connections is to provide releaset services, represent the interests of the city and facilitate poperturbies with advance the priorities and objectives of the region. Over the July to September quarter some of those engagements were tenniter Howard MP, Johan Miller MP, Shayne Msuman MP, Josanich Chamber of Commerce, Springfeld Chamber of			In progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Messing to m	Industry groups and private sector resishablests. The purpose of these connections is to provide released services, represent the interests of the city and facilists exportantities which advance the priorities and objectives of the region. Over the July to September quarter around hoste engagements were bearing through MP, Johnshill MP, Dishpire Maureann MP, Javanich Chamber of Commerce, Springfald Chamber of Commerce, September of Steet			In progress		On Treck
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massingham	Industry groups and private action reside hidden. The purpose of these connections is so provide releases tractic, represent the interests of the city and facilitate apportunities which advance the priorities and objections of the region. Over the July Septembre question some of those engagements were Jennifer Howard MP., John A Miller MP. Disput Nursann API, journal Chamber of Commerce, Springfeld Chamber of Commerce, Brenn's Chamber of Commerce, Department of State Development, Manufacturing, Infrastructure and Planning Department			In progress		On Treck
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massing ham	industry groups and private sector makeholders. The purpose of these connections is to provide reducted movine, represent the interests of the city and ficilities opportunities which selected the private control of the provided movine of the private control of the private co			în progress		On Treck
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Peul Massinghem	industry groups and private accordinate form. The purpose of these connections is to provide endester accising requirement the interest of the city and facilitate appartunities which advance the principles and objective of the region. Over the July Septerable quarter owner of those engagements were jennife floward IMF, John Miller MP, Shipe Marward MP, John Chanber of Commerce, Springfall Chandra of Commerce, Springfall Chandra of Commerce, Springfall Chandra of Commerce, Department of State Development, Department of Innovations and Tourism (highly Development, Department of Innovations and Innovat			In progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massinghem	industry groups and private actor melaholders. The purpose of these connections is to provide enforced movine, represent the interests of the city and ficilities opportunities which selected the first private control of the city of th			in progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massing he m	indusing groups and grindes actor melaholders. The purpose of these connections is to provide relevant province, represent the interests of the city and ficilities appointuities which selevance the provinces and appointuities which selevance the provinces and appointuities which selevance are of the provinces of the provinces of the provinces of the provinces of the provinces. Springful Oberbar and Comments, Bernard Milly parallel Chembar of Comments, Springful Oberbar and Comments, Servinces of Comments, Springful Oberbar and Comments and Comments (Springful Oberbar and Comments and Comments (Springful Oberbar and Comments and Comments (Springful Oberbar and Comments and Comments and Comments (Springful Oberbar and Comments			In progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Mesinghe m	industry groups and private sector relabelsform. The purpose of these connections is to provide relower services, represent the interests of the city and ficilities appointuities which selected by the ficilities appointuities which selected by the provides and explained and the provides and the			în progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Masinghem	industry groups and private accordinate from the purpose of these connections is to provide enterest and risk connections as to provide enterest and risk connections as the related of the city and facilitate appartunities which selected the provides and objectives of the region. Over the July September quester a owner of thisse engagements seem Jennife Howard SM, John Miller MP, Shape Maximan MI) justice Chamber of Commence, Jongstella Chamber of Commence, Department of Interesting Annual Chamber of Commence, Department of Interesting and Tourist in Medium Commence, Department of Interesting and Tourist in Medium Commence, and Tourist in Medium Commence of Comme			In progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massing how	indusing groups and give the sector meta-holders. The purpose of these connections is to provide of entire services, represent the interests of the city and ficilities appointuities which selected provides and experience of the city of the contract of the city of the ci			In progress		On Track
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+1	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massing how	industry groups and private actor meta-holders. The purpose of these connections is to provide enforced movine, represent the interests of the city and ficilities appointuities which selected private forced to provide the control of the control o			In progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massing hom	indianty groups and private sector relabelsters. The purpose of these connections is to provide relevant province, represent the interest of the city and ficilities appointuities which selevance the provinces and appointuities which selevance the provinces and appointuities which selevance the provinces and appointuities are considered to the control of the contro			In progress		On Treck
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41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massing hom	industry groups and private actor meta-holders. The purpose of these connections is to provide enforced movine, represent the interests of the city and ficilities appointuities which selected private forced to provide the control of the control o			In progress		On Track
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massing how	industry groups and private actor meta-holders. The purpose of these connections is to provide enforced movine, represent the interests of the city and ficilities appointuities which selected private forced to provide the control of the control o			In progress		On Track
	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,		Paul Massing have	industry groups and private actor meta-holders. The purpose of these connections is to provide enforced movine, represent the interests of the city and ficilities appointuities which selected private forced to provide the control of the control o			In progress		On Track
112	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the city in to get merilate		indusing groups and grives a sector relabelation. The purpose of these connections is to growing in these sectors, represent the interest of the city and foolitate apparaturates which selected the control of the city and foolitate apparaturates which selected the control of the city and foolitates and selected on the city and		mituaris kalgovernmens sud industry zesleholders.		government and industry staleholders.	
12	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets 1.15.1.2 Provide assistance and advocacy for key industries.	Paul Massing have Paul Massing have	indusing groups and gin lets accordinately from the purpose of these connections is to provide relevant provides, regiment the interests of the city and ficilities appointuities which selected the confidence and objective of the regime. Over the July September quester some of these engagements went across from the first and Mr. Johnson Miller MP. These confidence and the selection of the select		naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm	In progress	government and industry staleholders. The control of the control	
11	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets LLS. 2. Provide existence and advices, for key industries including tender.		industry groups and private accordinate from the purpose of these connections is to provide relevant private, represent the interests of the city and ficilities appointuities which selected the control of the city and ficilities appointuities which selected the control of the city and ficilities and selected and the city and ficilities and selected and the city and ficilities and selected and	On track	mituaris kalgovernmens sud industry zesleholders.		government and industry staleholders.	
¥1	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets 1.15.1.2 Provide assistance and advocacy for key industries.		industry groups and private actor melaholders. The purpose of these connections is to provide effective annivers, represent the interests of the city and ficilities apportunities which shares the priorities and oil provides and provides and represent the control of the control of these engagements were already for the control of these engagements were already financial MF. John Alliand MF. The Control of the	On track	naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm		government and industry staleholders. The control of the control	
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets LLS. 2. Provide existence and advices, for key industries including tender.		industry groups and give the scan or relate holders. The purpose of these connections is to provide of entire services, represent the interests of the city and foliation apparents which selected and the related selected and the control of the con	On track	naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm		government and industry staleholders. The control of the control	
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets LLS. 2. Provide existence and advices, for key industries including tender.		industry groups and private accordinate before. The purpose of these connections is to provide relevant private, represent the interest of the city and ficilities appointuities which selected the interest and the city and ficilities appointuities which selected the private private and appointuities which selected the private	On track	naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm		government and industry staleholders. The control of the control	
42	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets LLS. 2. Provide existence and advices, for key industries including tender.		industry groups and give the scan or relate holders. The purpose of these connections is to provide of entire services, represent the interests of the city and foliation apparents which selected and the related selected and the control of the con	On track	naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm		government and industry staleholders. The control of the control	
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42	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets LLS. 2. Provide existence and advices, for key industries including tender.		industry groups and private accordinate from the purpose of these connections is to provide relevant private, respects the interest of the city and ficilities apparentable which the hands the private from the private private from the private priv	On track	naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm		government and industry staleholders. The control of the control	
42	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets LLS. 2. Provide existence and advices, for key industries including tender.		industry groups and private accordinate from the purpose of these connections is to provide relevant private, represent the interests of the city and foliation apparents which selected and the interests of the city and foliations apparents which selected and the city and foliations and advantages of the city and foliations and other city and foliations are considered as a selected and the city and foliations are considered as a selected and the city and foliations are considered as a selected and the city and foliations are considered as a selected and foliations and foliations. Designation of Education, Davision and Facilities and Fallowship, Department of Education, Taxoning and Engineers, Officer of the Minister for Education, Taxoning and Engineers, Officer of the Minister for Education, Taxoning and Engineers, Officer of the Minister for Contract and Contract	On track	naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm		government and industry staleholders. The control of the control	
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42	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets LLS. 2. Provide existence and advices, for key industries including tender.		industry groups and private accordinate from the purpose of these connections is to provide relevant private, respects the interest of the city and ficilities apparentable which shakes the pointers and city and ficilities apparentable which shakes the pointers and expected the private	On track	naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm		government and industry staleholders. The control of the control	
42	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets LLS. 2. Provide existence and advices, for key industries including tender.		industry groups and private accordinate from the purpose of these connections is to provide reflower private, represent the interests of the city and ficilities appointments which site ances the private from the private private from the private	On track	naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm		government and industry staleholders. The control of the control	
42	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets LLS. 2. Provide existence and advices, for key industries including tender.		anduring groups and grin sea sector relaishables. The purpose of these connections is to provide relevant princips, respects the interest of the city and foliation apparentables which selected the interest of the city and foliation apparentables which selected the city and foliation apparentables which selected the city and foliations and adjustment of the city and foliations and apparentable selected the city and foliations. The city and foliations are city and foliations. The city and foliations are city and foliations. Desprehens of the selected the city and foliations. Desprehens of the selected the city and foliations. Desprehens of the selected the city and foliations are city and foliations and foliations. The desprehens of the selected interesting and foliations are city and foliations. The desprehens of the selected city and foliations are foliations. The selected city and foliations are foliations and foliations. The desprehens of the selected city and foliations are foliations and foliations and foliations. Desprehens of the selected city and foliations and foliations. The purpose of these connections is to provide relevant anvices, requested the interest of commences. Between Chemical Selected Selected Commences. Special Commences and Selected Commences. Desprehens of Selected Commences. Desprehens of Selected Commences. Special Comme	On track	naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm		government and industry staleholders. The control of the control	
41	agricultural enterprises in rural areas.		priorities, opportunities and alignment is maintained and championed with a measurable focus on factors of employment, investment,	representing the only in torget markets LLS. 2. Provide existence and advices, for key industries including tender.		industry groups and private accordinate from the purpose of these connections is to provide reflower private, represent the interests of the city and ficilities appointments which site ances the private from the private private from the private	On track	naturals of government and industry analysis letter. Some of government and industry analysis letter in the second of government and governm		government and industry staleholders. The control of the control	

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Λ	II 1.19 Research, monitor and review	C Economic Development	D 1.19.1 Ensure an effective framework of	E 1.19.1.1 Deliver an advocacy and engagement plan focused on	Paul Massine ham	G The Economic and Work force Development Plan sets a clear platform of	On track	Over the quarter there has been an increased level of discussion and activity	In progress	K. Over the quarter there has been ongoing discussion between Council officers, the	On Track
H	market and investment trends to identify		priorities, opportunities and alignment is	1.19.1.1 Deliver an advocaty and engagement plan tocused on economic and workforce priorities.	- au	data and evidence aligned with the State Government's South East	U. UNELK	regarding city priorities and advocacy between Council officers, the Interim	pagies	Over the quarter there has been ongoing discussion between Council officers, the Interim Administrator and the Interim Management Committee in the development of	of
H	apportunities for new business activities.		maintained and championed with a measurable			Queensland Regional Plan. It prioritises the resources of Council towards	1	Administrator and the Interim Management Committee. This work is now		the Prioritisation and Advocacy framework for regionally significant projects -	
11	(9.2/6.8)		focus on factors of employment, investment,			the industries and activities which have the greatest potential to		primerily being facilitated through Transformational Project 18 - Establishing		Transformational Project 18.	
11			development and export			generate increased employment, export or value added economic		a framework to prioritise major projects.		· ·	
11						impact. This quarter the Economic and Workforce Development Plan					
11						was circulated to 26 stakeholder groups for consultation, feedback has					
11						been received and the document updated. The Office of Economic Development Economic and Worldorce Development Plan has been					
11						recognised by Economic Development Australia and are a finalist in the					
11						award for Economic Strategic Thinking at the National Economic					
11						Development Australia conference being held in Rockhampton in					
11						October.					
11											
1											
1				1.19.1.2 Support the establishment of key industry centres of	Paul Massingham	The Economic and Workforce Development Plan sets a clear platform of	On track	Provided a submission to State Development regarding the Queensland	On track	Ongoing collaboration with the State Development regarding the Queensland Defence	On Track
11				excellence	1	date and evidence aligned with the State Government's South East		Defence Supply Chain Hub in Ipzwich.		Supply Chain Hub in Ipswich.	
11						Queensland Regional Plan. It prioritises the resources of Council towards					
11						the industries and activities which have the greatest potential to		Commenced discussions with industry based partners regarding a National		Continued discussions with industry based partners regarding a National Mobility	
11						generate increased employment, export or value added economic impact. This quarter the Economic and Workforce Development Plan		Mobility Centre of Excellence leveraging the DTMR CAVI program based out of FS 101.		Centre of Excellence leveraging the DTMR CAVI program based out of FS101.	
11						was circulated to 26 stakeholder groups for consultation, feedback has		W F3 10 1.			
11						been received and the document updated. The Office of Economic					
11						Development Economic and Workforce Development Plan has been					
11						recognised by Economic Development Australia and are a finalist in the					
11						award for Economic Strategic Thinking at the National Economic					
1.1	I					Development Australia conference being held in Rockhampton in October					
11	I					October.					
11	I										
45											
				1.19.1.3 Deliver a suite of industry capability reports auditing	Paul Macsingham	The Economic and Workforce Development Plan sets a clear platform of	On track	as part of the Discover Ipswich South East Queensland marketing campaign,	In progress	The Office of Economic Development has conducted significant industry research in	As Right
	I			the industry eco-system to identify size, scale, capabilities and		data and evidence aligned with the State Government's South East		38 destination articles were produced and distributed over the quarter.		the development of a draft Innovation Action plan. This plan articulates Councils	
1 1	I			priorities		Queensland Regional Plan. It prioritises the resources of Council towards	1			proposed strategic direction and identifies key actions to be progressed. The draft	
	I					the industries and activities which have the greatest potential to generate increased employment, export or value added economic	1			Action plan will be consulted on with key stakeholders over the next quarter.	
11						impact. This quarter the Economic and Workforce Development Plan					
11						was circulated to 26 stakeholder groups for consultation, feedback has					
11						been received and the document updated. The Office of Economic					
11						Development Economic and Workforce Development Plan has been					
11						recognised by Economic Development Australia and are a finalist in the					
11						award for Economic Strategic Thinking at the National Economic Development Australia conference being held in Rockhampton in					
11						October.					
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50 50 51 52 53 54	2.5 Stabilish a network of regionally opportunities of local but next and including activity mode. (3 3/2.5) CARRIG FOR OUR COMMUNITY 3.1 Develop a clear-understanding of what united us and former the city's	Economic Development and Mariasting	apparasition and digeneral in minimized and do- drampioned with a measurable focus on feators of employment, investment, development and export. 3.1.1 Active citizes and state sholder engagement informing strategic marketing and	government, trade and in extremt species, bilateral disministe and individual series and individual series and series at the series and series and series are series and series and series and series and series and series are series and series and series and series are series and series and series are series and series and series are series and series and series and series and series are series. 3.1.1.2 Deliver excent series and series a	Streetey 1. Devid Allen W. Brown Paul Messinghere God 3. Create a G Streetey 2. Inform Alan W. Brown	top a compact, sustainable, mixed use when form that supports community by that values its past and embraces appartunities to want together for the educate and celebrate with the community those elements of our hotor, Marketing famices angaged Symplicit, a customer-left innovation consultancy to understain self winships and resident and SM interviews to family a series of resident jamosaus. The parameter can find address to informs the channel and control mate effective for the relieves sudiness. Orating content and compaging the recent is not interviews sudiness. Orating content and compaging the recent is not deliver stronger resides for council progress. Mandesting Services energed Symplicit, a customer-led insovation interviews to develop a series of resident jamosaus. The genomes can deliver stronger resides for council progress. Mandesting Services energed Symplicit, a customer-led insovation interviews to develop a series of resident jamosaus. The genomes can deliver stronger and to for council progress. Mandesting Services energed Symplicit, a customer-led insovation and deliver stronger or early to for council progress. Nationals generals and expenses of the council progress. Nationals generals are expensed symplicit, a customer-led insovation and deliver stronger resid to for council progress. Nationals generals are expensed symplicit, a customer-led insovation consultancy to understate stress excitations and resident and SME strainers to develop a series of reliefs to promose. The generate con consultancy to understate stress excitations and resident and SME strainers to develop a series of reliefs to promose. The generate con and also the term on the stress of the historic stress and reliefs are sidely.	and economy developing in progress In progress In progress In progress On the developing in the analysis of the interest of th	Each quarter the Office of Economic Development engages with a diverse material of generalment and individual passistations. Such quarter the Office of Economic Development engages with a diverse network of generalment and individual passistations. Such quarter the Office of Economic Development engages with a diverse network of generalment and individual passistations. Such descriptions with the three Chember of Commerce continue regarding their individual business awards and the potential for a whole of-city program. One this quarter the Matering Services Breach has been updating the consideration in February / March. Such quarter the Matering Services Breach has been updating the consideration in February / March. Each quarter the Office of Economic Development engages with a fiverer to Council for	In progress	pourment and industry saleholders. Dach quester the Office of Economic Development engages with a diverse network of government and industry saleholders. Discussions with the three Chamber of Commence continue regarding their individual business seeds and the potential for a whole of city program. Pollowing feathers on 1976 guide recommendations presented to council in February, the Marketing Services Branch is completing a final version of options for presentation in OA. Dach quester the Office of Economic Development engages with a diverse network of Dach quester the Office of Economic Development engages with a diverse network of	On Track No. Rose On Track
50 50 51 52 53 54	2.5 Stabilish a network of regionally opportunities of local but next and including activity mode. (3 3/2.5) CARRIG FOR OUR COMMUNITY 3.1 Develop a clear-understanding of what united us and former the city's	Economic Development and Mariasting	apparasition and digeneral in minimized and do- drampioned with a measurable focus on feators of employment, investment, development and export. 3.1.1 Active citizes and state sholder engagement informing strategic marketing and	government, trade and in extremt species, bilateral disministe and individual series and individual series and series at the series and series and series are series and series and series and series and series and series are series and series and series and series are series and series and series are series and series and series are series and series and series and series and series are series. 3.1.1.2 Deliver excent series and series a	Streetey 1. Devid Allen W. Brown Paul Messinghere God 3. Create a G Streetey 2. Inform Alan W. Brown	top a compact, sustainable, mixed use when form that supports community by the values to past and embraces appartunities to work together for the executes and celebrate with the community that extensions of our history Managering Services angaged Symplicit, a customerical instruction consultancy to anderse set settle workshop and resident and off office instruction for sold to better or set of our settle particular of promose. The part area can be used to better or settle settle workshop and resident and formation for sold area to develop a service of resident particular of promps of resident sets of information of promps of resident sets of information and embloaries of groups of resident sets of information that contains a set of the sets of th	and economy developing in progress In progress In progress In progress On the developing in the analysis of the interest of th	Each quarter the Office of Economic Development engages with a diverse material of generalment and individual passistations. Such quarter the Office of Economic Development engages with a diverse network of generalment and individual passistations. Such quarter the Office of Economic Development engages with a diverse network of generalment and individual passistations. Such descriptions with the three Chember of Commerce continue regarding their individual business awards and the potential for a whole of-city program. One this quarter the Matering Services Breach has been updating the consideration in February / March. Such quarter the Matering Services Breach has been updating the consideration in February / March. Each quarter the Office of Economic Development engages with a fiverer to Council for	In progress	pourment and industry saleholders. Dach quester the Office of Economic Development engages with a diverse network of government and industry saleholders. Discussions with the three Chamber of Commence continue regarding their individual business seeds and the potential for a whole of city program. Pollowing feathers on 1976 guide recommendations presented to council in February, the Marketing Services Branch is completing a final version of options for presentation in OA. Dach quester the Office of Economic Development engages with a diverse network of Dach quester the Office of Economic Development engages with a diverse network of	On Track No. Rose On Track

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\neg	3.2 Strengthen Council's brending of	Economic Development	3.2.1 Active citizen and stakeholder engagement	3.2.1.1 Deliver the city's most recognised local business rews	Alan W. Brown	Marketing Services engaged Symplicit, a customer-led innovation	On treck	The Business I pswich electronic direct mail is sent fortnightly to 550	In progress	The Business Igswich electronic direct mail is sent fortnightly to 550 subscribed	On Track
	pswich to align with our identity and	and Marketine	informing strategic marketing and	updete, research and analysis.		consultancy to undertake staff workshops and resident and SME		subscribed business contects.		business contects.	
	changing communities (9.4/1.3)		communications.			interviews to develop a series of resident 'personas'. The personas can					
						be used to better understand the behaviours and motivations of groups					
1						of residents to inform the channel and content most effective for the					
1						relevant audience. Creating content and campaigns that reconate aims					
						to improve the experience and engagement with the organization and					
						deliver stronger results for council programs.					
1						deliver stronger results for council programs.					
1											
8											
				3.2.1.2 Provide all businesses with free access to high quality	Alan W. Brown	Marketing Services engaged Symplicit, a customer-led innovation	On track	A variety of material has been provided on request over the quarter.	In progress	A variety of material has been provided on request over the quarter.	On Track
ш				I powich video, image and copy assets.		consultancy to undertake staff workshops and resident and SME					
ш						interviews to develop a series of resident 'personas'. The personas can					
						be used to better understand the behaviours and motivations of groups					
ш						of residents to inform the channel and content most effective for the					
1						relevant audience. Creating content and campaigns that resonate aims					
						to improve the experience and engagement with the organization and					
1						deliver stronger results for council programs.					
1						deliver stronger results for council programs.					
1											
29				3.2.1.3 Deliver targeted intenstate and international campaigns	Tamasan Manam	Marketing Services engaged Symplicit, a customer-led innovation	On track	The Defence I pswich 2018 summit reached interstate and international	In progress	The Australian International Aerospace and Defence Exposition (Avalon) held	On Track
				to represent the city.	Terraina monen	consultancy to undertake staff workshops and resident and SME		markets through marketing, communication, media and stakeholder	in progress	February 25 2019 attracted 210,000 attendees, 693 exhibitors from 25 countries and	
				to represent the city.		interviews to develop a series of resident 'personas'. The personas can		networks.		367 industry media.	
						be used to better understand the behaviours and motivations of groups		THE CHARGE NO.		Jor measing meas.	
						of residents to inform the channel and content most effective for the					
1						relevant audience. Creating content and campaigns that resonate aims					
						to improve the experience and engagement with the organization and					
1						deliver stronger results for council programs.					
.0											
1	LISTENING, LEADING AND FINANCIAL MA	ANAGEMENT									
52				Gost 5: Via		rovided that consults and communicates on key decisions and delivers sour					
63						Mayor and Councillors represent the Ipswich Community and provide stro					
	5.1 The accessibility to and the visibility of			5.1.1.1 Deliver a contemporary, clear and consistent	Simon Halt	Marketing Services engaged Symplicit, a customer-led innovation		Over the quarter igswich first generated over 130,000 page views and	In progress	Over the quarter lpswich first generated more than 250,000 page views and achieved	On Track
	the Mayor and Councillors are	and Marketing	elected members in public and med is platforms.	positioning and narrative representing the city.	I	consultancy to undertake staff workshops and resident and SME		schieved an 84% increase in reach 2018 compared to 2017.	1	76% increase in reach 2019 compared to 2018	
1	maintained. (9.6/1.1)				I	interviews to develop a series of resident 'personas'. The personas can			1		
					I	be used to better understand the behaviours and motivations of groups					
1					I	of residents to inform the channel and content most effective for the			1		
1					I	relevant audience. Creating content and campaigns that resonate aims					
1					I	to improve the experience and engagement with the organisation and			1		
1					I	deliver stronger results for council programs.					
1					I	, , , , , , , , , , , , , , , , , , , ,			1		
1					I						
41		1									

Sey Actions	Department	Key Outcome	FCS O perational Plan Deliverables	n 18-19 Responsible Officer	Let Obs Brown - Commont	14000	2nd Ota Brown - Community	2nd Otr Progress	3rd Otr Progress Comments	3rd Qtr Progre
ley Actions	Department	Key Outcome	Deliverables	Responsible Officer	1st Qtr Progress Comments 1 Jul 2018 - 30 Sep 2018	1st Qtr Progress Achieved	2nd Qtr Progress Comments 1 Oct 2018 - 31 Dec 2018	2nd Qtr Progress Achieved	3rd Otr Progress Comments 1 Jan 2019 - 31 Mar 2019	3rd Qtr Progre Achieved
ARING FOR OUR COMMUNITY	-	-		-		-				
					ities to work together for the betterment of the roulde the evidence base for development of					
.3 Increase the use of on line and digital communications odeliner and promote services and information to the omnunity, (9.4/2.9)	Finance and Corporate Services	3.8.1 Prioritiasion and broad integration of the IgowichSmart City Program.	3.3.1.1 in ine with the Oigst of Ory Storagy - eovice and of their implement Oigst EOT, edit and when platforms and an other cure to enable data an affect and visualisations to support decision making.	Tony Weish	Data Platform has been established Monitoring of integration and remaining device migration from Rosewood and North powich precincts is being undertailen.	Ontrack	Monitoring of integration and remaining device ingration from Rosewood and North I provide precinct continues to progress.	On track	Smart Cty Dia Platform and Interface what Smeet Light deployments in Springfield Rise and South Righey put Iniplace by WPR Production solitout of Smart Cty Dias Platform and Interfaces pording furding approved in 23/201C budget Ploduction rollout of Smart City Data Platform and Interfaces pending funding approved in 32/201CC budget	OnTrack
STENING, LEADING AND FINANCIAL MANAGEMENT										
		Goal 5:Vi	sionary and accessible leadership is provided that consu-	ifts and communicates on i	ey decisions and delivers sound financial mans community and provide strong and visionary	agement and good gove leadership	emance outcomes			
1The accessibility to and the visibility of the Mayor and ouncilibrs are maintained. (96/2.1)	Finance and Corporate Services	5.12 Mayor's office and electorate offices have capacity, resources and visibility within the community.	5.12.1 Provide support resources, training and up to date information about Council activities and intrastives to electricate officies in order to maintain high standards of service delivery.	Angela Harms	Origing management of Major's office and declorate office capacity and recovering. All offices remain functional under the interim Administrator to ensure origing service delivery to the community.	Ontrack	Ongoing management of Mayor's office and declorate office capacity and recoursing. All offices (with the cooppoint of the Division 7 office) means functional under the Interim Administrator to ensure organise previole delivery to the community. The Division 9 office is operating with reduced hours.	On track	Designal offices are now known as Community Offices. Transformational Project 33 Return to filtered Representations to filtered Representations progressing to ensure appropriate policies, recourses and facilities are available to new councilloning March 2000. The Minister for Local Government has now received the CIO's report following community engagement regarding the divisional boundaries.	OnTrack
2 The Mayor and Councillors continue to promote and locate on behalf of the city and the community. 6/12)	Finance and Corporate Services	5.2.1 Beded members undertake roles and responsibilities to a high standard.	5.2.1.1 Support and provide guidance for dected members in accordance with the Act and Code of Conduct	Angela Harms	The Interim Administrator supported by the interim Management Committee are ensuring the orgoing delivery of Blected member activities.		Interim Management Committee are ensuring the ongoing delivery of elected member activities.	On track	The Interim Administrator supported by the Interim Management Committee are ensuring the ongoing delivery of dected member activities.	
			5.2.1.2 Respond effectively to issues impacting on the City and community.		The Interim Administrator supported by the Interim Management Committee are ensuring the orgoing delivery of Blected member activities.		Interim Management Committee are ensuring the ongoing delivery of dected member activities.	On track	The Interim Administrator supported by the Interim Management Committee are ensuring the ongoing delivery of elected member activities.	
			5.2.1.3 Ensure effective, timely and responsible policy and decision making.	Angela Harms	The Interim Administrator supported by the interim Management Committee are ensuring the orgoing delivery of Bected member activities.	Ontrack	The Interim Administrator supported by the Interim Management Committee are ensuring the origoing delivery of elected member activities.	On track	The Interim Administrator supported by the Interim Management Committee are ensuring the ongoing delivery of dected member activities.	OnTrack
		5.22 Mevilors and review Gound's performance, strategic and operational reporting.	5.2.2.1 Develop privriteed Reference Architectures and Roudmaps to paid CVI Increment In resident Rev business domains to improve capabilities and opportunities	Tony Welsh	nortes for 18/19 financial year have been dennfieldas: 3 REP/Finance Progress has been made on the Target State for ERP/Finance however work is currently on hold pending confirmation of sorting training to the state of CI2. 3 Asset Management Concept has been completed in lowever significant effort is still required to confirm product evaluation is election. Antiquate 38 Basiness Indelligence 18 Section State Office Indelligence 18 Section St		3 EBP/Flance Thes is indied thosever is waiting on the stabilisation of leadership to support further stabilisation of leadership to support further coalization and enforcement 2 A size Management. This has not yet started and is pending clastly and engagement with Transformational Project. 8 Austr Management Faranework. 3 Business Intelligence This has not yet attend and is pending clastly and engagement with Transformational Project. 88 Reporting Framework.	Inprogress	the delivery of this deliversible is dependant upon the outcome of transformational projects TPE1, TPE4, TPE8, TPE15-and PTE17. The outcomes of these projects will determine and dish the rope and evolution of this deliverable for \$1/20 cannot be confirmed until the outcomes of the previously mentioned transformational projects are delivered as those will define the rope of any required deliverable in this space.	
			5.2.2. Implement and operationalise a fit for purpose ICT contract management framework to ensure that Council's ICT specific isompliant and monitored to deliver value and outcomes	Tony Weish	The ICT Contract Management Framework has been developed, implementation and operationalisation of the Framework is planned for completion in the 18/19 francial year however is dependant upon the outcomes of the Corporate Procurement review.		The ICT Contract Management Framework has been developed Implementation and operationalisation is still planned for completion in the 18/19 francial year however is dependant upon the finalisation of findings and recommendations from the Corporate Procurement Review.	Inprogress	The ICT Contract Management Framework is currently on hold at 25th compiete. The Framework has been completed however inplementation and operationalisation is on hold pending the outcome of transformation project 83 Procurement Framework. Deliverable to be included as is in 19/20 believe.	
			5.2.2 JM bondor and review Cound's performance, transpig and operational reporting to ormune alignment to strategic and operational activities in accordance with the Act.	Angela Harms	Ongoing business performance reporting and quarterly reporting gatest the Operational Plan. Repeatsons underway for the 2017-2018 Annual Report	Ontradi	Ongring business performance reporting and quarterly reporting against the Operational Plans for 2018 2019. The 2017-2018 Annual Report is available on Council's website.	On track	Ongaing business performance reporting and quarterly reporting against Operational Plant for 2008-2019 is continually. Transformational Plant for 2008-2019 is continually. Transformational Plant Ploged 1 has commenced with the objective of the project being the development of financial information and importing systems across. Council encompassing the following exporting stream; *Financial *Governance *Foreign and culture	4

rategy 2: Provide comprehensive and meaningful commu 5 Council maintains a key focus on customer service and	Finance and Corporate	5.5.1 Meet or exceed corporate targets for	5.5.1.1 Achieve first-point-of-contact resolution when	Greg Thomas	92% Achieved vs Target 80%	Ontrack	91% Achieved vs Target 80%	On track	82% Achieved vs Target 80%	OnTrack
	Services	customer service standards	answering customer enquiries to targeted service standard							
			5.5.1.2 Answer incoming customer calls directly in a timely manner	Greg Thomas	88% vs Target 85%	Ontrack	86% vs Target 85%	On track	85% vs Target 85%	OnTrack
			5.5.1.3 Ensure rate arrears are kept low to targeted service standard	Greg Thomas	2.19% vs Target of 1.85%	Ontrack	2.52% vs Target of 1.85%	On track	2.59% vs Target of 1.85%	At Risk
			5.5.1.4 Complete customer service requests in a timely manner to targeted service standard	Greg Thomas	99% Achieved vs Target 98%	Ontrack	200% Achieved vs Target 98%	On track	300% Achieved vs Target 95%	OnTrack
			5.5.1.5 Register and task all types of incoming Council mail in a timely manner to targeted service standard	Greg Thomas	300% Achieved vs Target of 98%	Ontrack	200% Achieved vs Target of 98%	On track	99% Achieved vs Target of 98%	OnTrack
			5.5.1.6 Register and task all types of incoming Council emails in a timely manner to targeted service standard	Greg Thomas	300% Achieved vs Target of 98%	Ontrack	99% Achieved vs Target of 98%	On track	300% Achieved vs Target of 98%	OnTrack
			5.5.1.7 Develop and implement agreed Line of Sight Program, projects or project elements.	Greg Thomas	Completed per LOS timelines	Ontrack	Completed per LOS timelines	On track	Completed per LOS timelines	OnTrack
togy 3: Implement initiatives that strengthen governan	ce skills and knowledge									
Counciliers and staff are provided with the necessary is, training and resources to make informed, effective, client, impartial and simely decisions. (9:6/1.1)	Finance and Corporate		5.6.1.1 Deliver training, development and resources to Councillions and staff to enable and support effective, information, smely and impartial decision making.	Angela Harms	Bhics awareness training procurement commerced in Quarter 1. Hir strategy to be developed in accordance with the objectives of the HR transformational project. Performance measures to be developed in alignment with HR strategy	in progress	Relevant training continues to be rolled out as required to identified staff.	On track	Training in RTI, IP, Records Management has been undertaken by divisional staff during the quarter.	OnTrack
			5.6.1.2 Develop and implement aneffective development program for Council leaders to improve alignment with large of Sight principles and improve support in embasing cultural changes.	Maria Pawluczyk	Bhic swateness training procurement commerced in Quarter 1. He strategy to be diveloped in access the objectives of the RM stanformstonal project. Performance measures to be developed in alignment with HR strategy.		Ethics awareness training postponed. Delivered Good Desisions/ Managing Risks to CRO and Serior Manages groups through Queensland Ombudsman in Quarter 1. Commence real out of same during et 7 to all imanages a same during et 7 to all imanages and supervisions council. His strategy to be developed in accordance with the dejectors of the HR strategymational project. Performance measures to be developed in alignment with HR strategy.		oblivered by the Queens'and Ombudsman under dishieny for managers and supervisors across. Council: People and supervisors across. Council: People and Cutture Manager commenced and sometimes of the Council: Framework is commenced and consultant sometime with Council: Framework is limited by PEC Framework is limited by PEC Framework is limited by PEC state of the Council will be informed by PEC framework and business consultation.	
			5.6.1.3 Develop an HR Strategy and business plan that aligns with organisational strategies and goals	Maria Pawluczyk	Ethics awareness training procurement commenced inclusives 1. Her strategy to be diveloped in accordance with the objectives of the HR transformational project. Performance measuress to be developed in alignment with HR strategy.	Yet to-cam mance	Efficic sustements training portported Delivered Good Destioned Mangaing Risis to CICD and Senior Mangaing Risis to CICD and Senior Mangaing souse Through Queendland Crimbudim an in Quarter 1. Commence roll out of same during et 2 to all imanages and supervisions acoss Council. His strategy to be developed in accordance with the objectives of the HR sandormational project. Herformance measures to be developed in alignment with HR.	On track	People and GLITUR Manager commenced and work on the RE Flammens of the Manager commenced with a consultant working with Council Framework for delivery June 2019. PBC Framework of include Performance measures for the PBC bands. HR Strategy will be informed by PBC Framework and business consultation.	
			5.6.1.4 Develop effective performance measures that ensure HR services meet business stakeholder needs.	Maria Pawluczyk	Ethics awareness training grocurement commenced in Quarter 1. Hir strategy to be developed in accordance with the objectives of the HR transformational project. Performance measures to be developed in alignment with HR strategy	Yet to commence	orateous HR strategy to be developed in accordance with the objectives of the HR transformational project. Performance measures to be developed in alignment with HR strategy	Yet to commence	Work on the P&C Framework commenced with a consultant commending with Council April 2019 P&C Framework will include Performance measures for the P&C branch. Due for delivery and adoption June 2019	OnTrack
			through the Line of Sight program to improve outcomer focus and employee behaviours.	Maria Pawluczyk	Ethics awareness training procurement commenced in Quarter 1. Hir strategy to be developed in accordance with the objectives of the HR transformational project. Performance measures to be developed in alignment with HR strategy	in progress	Delivery continues of awareness session	In progress	Delivery continues of awareness session. Low attendance rates and booking rates is causing sessions to be cancelled. Progress in this area has slowed, however culture survey debriefs will increase momentum	
council information is accurate and managed thirely to ensure appropriate access, confidentiality security, (9.6/9.2)	Finance and Corporate Services	5.7.1 Maintain an open and transparent approach to information.	5.7.1.1 Ensure Corporate policies and procedures are current.		reviewed on an annual basis. As part of the Governance Review and Interim Administrator activities, a full review of Policies and Procedures has been identified.		procedures is continuing. Transformational Project TP#9 has been formed as part of the Governance Review to undertake a full review of Council's Policies and Procedures	In progress	and procedures is continuing. Transformational Project 1989 has been formed as part of the Governance Review to undertake a full review of Council's Policies and Procedures	OnTrack
			5.71.2RTI and Phivary applications are received and processed within applicable timeframes.		17 Right to information and 3 information Privacy Applications received in this quarter and processed within applicable timeframes		9 Right to information (RTI) and 3 information Privacy Applications (IP) received in the quarter, 6 RTI and 2 IP were processed within applicable timeframes with 3 RTI and 1 IP ongoing but still within applicable timeframes		7 Right to Information (RTI) and 3 Information Privacy Applications (IP) received in the quarter, 1 RTI was withdrawn, 3 RTI and 0 IP were processed within applicable timeframes with 2 RTI and 2 IP ongoing but still within applicable	
			5.7.1.3 Administrative Action Complaints, Privacy and Publication Scheme Complaints and external agency reviews are processed within legislative timeframes.	Angela Harms	6 Administrative Action Complaints, 0 Phisary Complaints and 0 Public ation Scheme Complaints were processed within applicable timeframes	Ontrack	7 Administrative Action Complaints, 0 Privacy Complaints, 0 Publication 5 cheme Compilaints, 0 Ombudma in complaints and 6 general complaints were processed within applicable smeframes	On track	9 Administrative Action Complaints, 0 Phracy Complaints, 0 Publication Scheme Complaints, 0 Ombudisman complaints and 39 general complaints (including staff complaints) were processed within applicable timeframes	OnTrack

			5.71.4 Provide greater ease of use and functionality of external interfaces to provide greater transparency toconstituents.	Tony Welsh	Continuing provision of Open Data through the Data Cov Au Jonwich City Council logar data portal. Provisioning of a new Public Web Mapping capability for the current powch City Training Scheme (Ext. maps. Ipsaich city did gov. au/weawe/planscheme html) has commenced.		Continuing provisioning of Open Bata through the Data, Gov. Au present Oily Council open data portal. Provisioning of a new Public Web Mapping capability for the current (powich Gty Planning Scheme continues.	On track	Continuing provisioning of Open Data through the Data Gov.Au (power) City Council open data portal. Provisioning of a new Public Web Mapping capability for the current (psychol City Planning Scheme continues. 8179427 - ICT Strategy will assist to of the and support existing and future technology in this space.	
			3.7.1.5 implement an electronic solution for Committee and Council meetings to provide an imposite and transparent online meetings management solution.	Angela Harms	Council is in the process of finalising UAT on the electronic solution for Committee. Training on the system is scheduled for November.		Extensive testing undertaken of the decironic solution for Committee. Currently preparing procedural manuals with roll-out in March 2019 and go live in April 2019.		Bectronic agenda management solution (infocunnii) has been delivered. Implementation dia replacement for Diligent Boards (1,63 Hub) is currently underway with completion expected prior to the end of the financial year. No requirement for deliverable in 19/20	OnTrack
		5.7.2 Review and maintain Council's enterprise risk management framework	Management Program.	Angela Harms	Stage 2 of the Enterprise Risk Management Program is currently being developed with the view to embed, monitor and report on risk management within Council. The Interim Administrator has identified this program as a priority project going forward.		The implementation of the existing Enterprise Risk Management Framework (IFM) is largely onholds a the review of the IFM forms a key component of the "transform atonal Project THE? Review and implement the Risk Management Framework (part of the Governance Review).		The implementation of the existing Enterprise Risk Management Framework (IRM) is lagely on holdas the review of the BM forms a key component of the Transformational Project TP87 Review and Implement the Risk Management Framework (part of the Governance	
Strategy 4: Maintain a financially sustainable and resilient s	occarb to be dusting		5.72.2 Implement negular monitoring and reporting of strategic and operational risks.	Angela Harms	Oparational Risk Registers have been cuptured in CAMES. Strategic Risk Register is in the process of being finalised. Stage 2 of the Enterprise Risk Management Program is currently being developed with the view to embed, movinior and report on sick management within Council. The Interim Administrator has indirected this program as a priority project going forward.	Ontradi	Operational finitioemponents continue to be neviewed quarterly. The use of CAMSE snoving forwards is under review. The origining monitoring and reporting of fisik is capture in the scope of TPMF.	Inprogress	Operational finitis components continue to be reviewed quarterly. The use of CAMAS moving forward is under review. The ongoing monitoring and reporting of risk is captured in the x ope of TPRF.	ACREA
3.8 pg - Notice at a read, key subsertation and restriction as a modest unplue. (9.6/4.3)	Finance and Corporate Services	5.8.1 linsure sound budgeting principles consistent with long-term financial targets.	5.8.1.1 Ensure the contract management framework improves productivity and performance of ICT contracts and assets	Tony Welsh	The principles of the CT Contract Management Framework are currently being applied to CT strategic contracts as part of a staged rollout of the Framework. Full implementation and operationalisation is dependant upon the outcomes of the Corporate Procurement review.	Ontradi	The principles of the ET Contract Management Framework continue to be applied to ICT strategic contracts as part of a staged reflout of the Framework. Full implementation and operationalisation is dependant upon the finalization of the findings and recommendations from the Corporate	In progress	The ICT Contract Management Framework is currently on hold at 25% complete. The Framework has been completed however implementation and operationalisation is on hold-pending the outcome of transformation project #3 Procur	Delayed Schedul
			S.8.1.2 Regularly update and review Council's long term financial plan (LTPP)	Jeff rey Keech	Council's LTFF has been reviewed recently as part of the Credit Review and request for the annual borrowing program and has been presented to the Interim Administrator and amarbier of the Interim Management Committee. The LTFF will continue to be reviewed and revised in preparation for the development of the 2018-2019 Budget.	Ontrack	Procurement Bestew. The LTPF has been updated to include the audited results for 2017-2018 as well as all approved budget amendments for 2018-2019.	On track	The LTFF was updated and approved by Council as part of a budget amendment in March 2009. In addison the LTFF will be updated as part of the 19/20 budget preparation.	OnTrack
			5.8.1.3 Review input assumptions and financial sustainability targets as part of the LTFP's preparation.	Jeffrey Keech	The LTFF will continue to be reviewed and revised in preparation for the development of the 2018-2019 Budget.	Ontrade	Review of inputs and assumptions will occur during Feb - May 2019 as part of the development of the 2019-2030 Budget and LTFF.	On track	The input assumptions for the LTFF were presented to, discussed and approved by the BLT and IMC as part of the budget workshops in March 2029.	OnTrack
			5.81.4 Propare Council's annual budget in line with UTFPs financial targets.		cance adopted ACB-2029 budget inline with the LTPP has 2018. Count monitors its performance against budget and will propare budget serimons as required for submission to Council during "beyout." First budget amendment for 2023 2029 was tabled a "Ott Commission to 2029 was tabled a "Ott Commission and was supprovid. Once that approval recover at Full Count menting, change, willbe and in the system for YTD October monthly performance reporting.		Development of the 2019 2000 Budget will be substantially understainen during it den - Nety 2019 and will be guided by the targets established as part of the 2018 2009 Budget and 17FF.		The budget preparation is being prepared and compared to the LTF previously adopted by Council and the forecast assumptions approved by ELT, IMC & IA.	
			compared to budget.	Jeff rey Keech	Monthly performance reports comparing actual to bodget are prepared and tabled at committee.	Ontradi	Coursi montors its performance against budget and will prepare budget surinness as equired for submission to Council during the year. First budget amendment for 2018 2019 was stabled at 9Cst Committee and was approved with charges made in the system for TID October monthly performance reporting. Next budget amendment is planned for Feb 2019.	On track	Monthly performance reports are prepared and presented to Council. In addition a budget amendment was approved by Council in March 2029	OnTrack
1.9 Manage and reduce the city's dott on the basis of don't spand more than you earn, and borrow for assets only (.96/4.2)	Finance and Corporate Services	5.9.1 Effectively manage revenue sources relative to disbt and service levels.	5.91.1 Manage Coundi's debt in accordance with Council's debt policy.	Jeffrey Keech	Debt management remains on going, noting that new loan borrowings for 2018 2019 are yet to be approved by the Department. No new loan borrowings are anticipated for the following quarter.		Debt management remains on going, New ban borrowings for 2018-2029 totaling \$101 million have been approved by the GLGRMA in Oct 2018. Based current cash flows trends, draw down of the new loan borrowings are anticipated for June 2019.	On track	Debt management remains on-going, New kan borrowings for 2018-2019 strailing \$100 million have been approved by the U.KiRMA in Oct 2018. Debt requirements for 2019 and amount Council will draw down is currently being assessed. Any draw down will occur in June 2019.	OnTrack

5.9.1.2 Forecast Council's debt position as part of Council's long term financial planning and budget process.	Jeffrey Keech	Debt forecast for 2018-2019 and beyond will be reassessed following QPC's Credit Review and the approval of the Department. Approval is articipated during the following quarter.		Debt forecast for 2029-2020 and beyond will be reviewed during Feb - May 2029 as part of the development of the 2019-2020 Budget and LTFF.	 Debt forecast for 2029-2020 and beyond will be reviewed during Feb - May 2019 as part of the dividiopment of the 2019-2020 Budget and LTFF.	
5.91.3 Monitor and review Coundi's financial performance ratios and targets.	Jeffrey Keech	Monthly performance reports are undertaken and submitted to Committee and target monitored as part of LTFF preparation and review.	Ontrack	Monthly performance reports are undertaken and submitted to Committee and targets monitored as part of LTFF preparation and review.	Monthly performance reports are undertaken and submitted to Committee and targets monitored as part of LTFF preparation and review.	Scheduled

			HSRS Operational Plan :						
Key Actions	Dep artment	Key Outcome	Deliverables	1st Qtr Progress Comments 1 Jul 2018 - 30 Sep 2018	1st Qtr Progress Achieved	2nd Qtr Progress Comments 1 Oct 2018 - 31 Dec 2018	2nd Otr Progress Achieved	3rd Qtr Progress Comments 1Jan 2019 - 31 Mar 2019	3rd Qtr Progres Achieved
MANAGING GROWTH AND DELIVERING KEY INFRASTRUCTURE							, noncirco	110.000	1 1011111
				ustainable city that accommodates the needs of a diver sustainable, mixed use urban form that supports comm					
t 6 Incorporate relevant provisions and programs to support responsible per	Health Security and	2.6.1 Ensure delivery of actions and		Health and Amerity Ran actions have commenced		The HAP Plan six month report is currently being finalised and	In progress	The Health and Amerity Ran actions are currently	On Track
ownership. (\$3,72.7)	Regulatory Services	outcomes in the Ipsaich City Council Health and Amenity Plan are a chieve d.	and Amenity Plan identified for 2018/29	and are ongoing throughout the financial year. Asix month and end of year public report will available on Council's website.		will be available on the ICC website. 144P Plan actions are on going to be finalised by the end of financial year		underway and are ongoing throughout the financial year. An end of year report for 2018-2019 will be available on Council's website post 30 June 2019.	
CARING FOR OUR COMMUNITY								•	
				s past and embraces opportunities to work together for					
	In the second	3.24.1 The SafeCity network and		coess of Council's community safety programs to addre					OnTrack
13.4 Outway of the SafeCity programatigned to or into provention and community safety plans. (3.4%4)	Health Security and Regulatory Services	3.3.4.1 The Sank-City method/kund program is incorporated in projects and plans to realize a reduction in crime in public places and an increased sense of community safety.	124.1.1 Odiver actions from the Safe Cityprogram identified for 2018/19	Safe City growth opportunities have been added to the health and Americky Rain or 2023-2029. The Health and Americky Rain a 2023 have commenced and are ongoing the coughout the financial year. Askir month and and of year public report will available on Caundi's website		The HAP files is morth report is currently bring final-said and will be available on the Civ website. When files and said on a recongrigor to be finalised by the end of financial year going to be finalised by the end of financial year.		The Health and Amenin's Plan actions are currently underway and on onging the outgoids the financial year. An end of year report for 2018-2019 will be available on Council's website post 30 June 2019.	On Track
125 Facilitate programs, obvious on and awareness on reducing public haddy rides in the community, (0.4% 6)	Health Security and Regulatory Services	 ZS.1 Ensure delivery of actions and outcomes in the lipseich City Council Health and Amenity Plan are achieved. 	3.25.1.1 Outiver actions from thehealth and Amenity Plan identified for 2018/29	Health and Amerity Plan a ctions have commenced and are ongoing throughout the financial year. Asix month and and of year public report will available on Council's website		The HAP Ran six month report is currently being finalised and will be available on the ICC website. IMP Plan actions are on gaing to be finalised by the end of financial year.	In progress	The Health and Amenity Plan actions are our entity underway and are ongoing throughout the financial year. An end of year report for 2018-2029 will be available on Council's website post 30 June 2019.	On Track
CARING FOR OUR ENVIRONMENT									
		Goal 4: Important are as of native habita	tare conserved, the city's important water	ways are protected and their water quality enhances,	and the city responds ap	propriately to climate change and uses resources prudently.			
			Strategy 2: Waterways are protects	d and managed to achieve enhanced environmental, or	cological and water qual	lity autoomes			
4.4 Implement appropriate pollutant control mechanisms, particularly for isoliment and erosion during the construction phase of development. (8.5/4.2)	Health Security and Regulatory Services	4.4.1 Ensure delivery of actions and outcomes in the Ignarich City Council Health and Amenity Plan are actioned.		Health and Amerity Plan actions have commenced and are ongoing throughout the financial year. Asix month and end of year public report will available on Countil's website	In progress	The HAP Plan six month report is our rendly being finalised and well be available on the ICC website. HAP Plan actions are on going to be finalised by the end of financial year.	In pragress	The Health and Amerity Ran a dions are our ently underway and are ongoing the outpout the financial year. An end of year report for 2018-2029 will be available on Council's website post 30 June 2019.	On Track
				5: Improve environmental awareness, education and o					
4.30 finure appropriate complianceis undertaken in relation to littering, dumping and air and water poliution. (9.5/6.2)	Health Security and Regulatory Services	4.30.1 Ensure delivery of actions and outcomes in the Ipparich City Council Health and Amenity Plan are actioned.		Health and Amen'thy Real actions have commenced and are ongoing throughout the financial year. A six month and end of year public report will available on Council's we baids	In prograss	The HAP Plan six morth report is currently bring finalised and well be available on the ICC weeks. HAP Plan actions are on going to be finalised by the end of financial year.	In pragress	The Health and Amenity Nan actions are currently underway and an ongoing throughout the financial year. An end of year report for 2018-2020 will be available on Council's website post 10 June 2019.	On Track
LISTENING, LEADING AND FINANCIAL MANAGEMENT								-	
		Goal S: Visionarya	nd accessible leadership is provided that co	msults and communicates on key decisions and deliver	s sound financial manag	ament and good governance outcomes.			
			Stratum 5 Good naidhbroth mhión	s are maintained through effective dispute resolution,	community advertion a	nd constitute			
\$10 the community is provided with information, education and tools to minimize and, if reconsary, encolor neighbourhood disputes and to be aware of their obligations under laws and regulations, (9.6/\$.1)	Health Security and Regulatory Services	 20.1 Ensure delivery of actions and outcomes in the lipsaich. City Council Health and Amenity Plan are actioned. 	S.10.1.1 Deliver actions from the health	Health and Ameristy Plan actions have commenced and are ongoing throughout the financial year. As ix month and and of year public report will available on Council's wellstite		The HAP Plan six month report is currently being finalised and will be available on the ICC website. HAP Plan actions are on going to be finalised by the end of financial year.	In progress	The Health and Amerity Ran actions are our ently under way and are ongoing the outpout the financial year. An end of year report for 2018-2029 will be available on Council's website post 30 June 2019.	On Track
5.11 Council undertides inspections and appropriate compilance action in respect to nuisance activities. (16,65.2)	Health Security and Regulatory Services	5.11.1 Ensure delivery of actions and outcomes in the lipswich City Council Health and Amenity Plan are actioned.	S.11.11 Deliver actions from the health and Amening PLan identified for 2018/29			The HAP Plan six month report is currently being finalised and will be available on the ICC website. HAP Plan actions are on going to be finalised by the end of financial year.	In progress	The He slith and Amen'sty flan actions are our ently underway and are ongoing throughout the financial year. An end of year regort for 2018-2029 will be available on Council's website post30 June 2019.	On Track
		•	Strategy 6: Maintain a co	ansistent and efficient approach to laws and compliance	e activities across the cit	ty.		•	
5.12 the community is provided with information and access on how to apply for and comply-with licence, and perint conditions, and disligations under local lives and legislation. (8.6,6.1)	Health Security and Regulatory Services	 12.1 Ensure delivery of actions and outcomes in the lipsaich City Council Health and Amenity Plan are achieved. 	5.12.1.1 Daliver actions from thehealth and Amenity Plan identified for 2018/29	Health and Amen's Plan actions have commenced and are ongoing throughout the financial year. As ix month and and of year public report will available on Council's website		Die HAP Plan sie morth report is currently being finalised and will be available on the ICC website. HAP Plan actions are on going to be finalised by the end of financial year.	In progress	The He alth and Amen's y Ran actions are our ently underway and are ongoing throughout the financial year. An end of year report for 2018-2029 and be available on Council's website post 10 June 2019.	On Track
5.13 Council will undertake gregorammed inspections and putrois and will respond to requests make by the community to ensure quality of life is being maintained a cross the city $(9.4/6.2)$	Health Security and Regulatory Services	5.13.1 Ensure delivery of actions and outcomes in thelipsaich City Council Health and Amenity Plan are actioned.	\$13.11 Deliver actions from the health and Amenity Plan identified for 2018/29	Health and Amenity Ran actions have commenced and are ongoing throughout the financial year. Asks month and end of year public report will available on Countil's website		The HAP Plan six month report is currently being finalised and will be available on the ICC website. 144P Plan actions are on going to be finalised by the end of financial year.	In progress	The Health and Amenity Flan actions are currently underway and are ongoing throughout the financial year. An end of year report for 2018-20 st will be available on Counci's website post 10 June 2019.	On Track

- [5.14 Council has local laws that are contemporary, sustainable and efficient	Health Security and	5.54.1 The local laws provide dear and	5.14.1.1 Deliver actions from the health	Health and Amerity Plan actions have commenced	In progress	The HAP Plan six month report is currently being finalised and	In progress	The Health and Amerity Ran actions are currently	On Track
- 1	for the good governance of the Local Government Area. (9.6/6.3)	RegulatoryServices	consistent outcomes for Council and the	and Amenity Plan identified for 2018/19	and are ongoing throughout the financial year. Asix		will be available on the ICC website. HAP Plan actions are on		underway and are ongoing throughout the financial	
- 1			community in resolving compliance		month and end of year public report will available on		going to be finalised by the end of financial year		year. An end of year report for 2018-2019 will be	
- 1			matters and are reviewed regularly.		Coundl's website				available on Council's website post 30 June 2019.	
- 1										
- 1										

				perational Plan 18-19					
Coy Actions	Dapartment	Key Outcome	Deliverables	2st Qir Progress Comments 1 Jul 2018 - 30 Sep 2018	1st Qtr Progress Achieved	2nd Qtr Progress Comments 1 Oct 2018 - 31 Dec 3018	2nd Qtr Progress Achieved	3rd Qtr Progress Comments 1 Jan 2019 - 31 Mar 2019	3rd Qtr Progress Achie
TRENSTHENING OUR LOCAL ECONOMY AND BUILDING PROSPER	ITY (XOBS)								
	Goal	1: Use the competitive advantages of the		the growing population and prosperity for the city through business diversificat			uir an ment for busin	necs investment.	
				ld partnerships and develop programs to widely promote investment opportun					
Thromote a majorine street pathway within Council that supports investment attraction in key sectors (9.27.1)	InfratructureServices	1.1.1 Ensure an effective firamwork of priorities, opportunities and digmenant is maintained and championed with ameasurable focus on factors of employment, investment, development and export.	1.1.1.1 Noview and implement the 10 year infrastructure investment Plan	(20/TIDP moleum has commenced, however has not yet been finalised.	In progress	20/Till® dillunder commencement, however not yet finalised.	lin progress	2019 vSE under commencement and yet to be finalised.	On Track
WANAGING GROWTH AND DELIVERING KEY INFRAST RUCTURE									
			Goal	2: Plan and develop a vibrant and sustainable city that accommodates the need	s of a dwerse and gro	wing population and economy.			
				Strategy 2: Provide adequate land and infrastructure to support commu					
2.8 Facility date influenturum planning and dislavny arrangements such downburn, powerment aproxima od utilety produces such downburn, powerment aproxima od utilety produces success infrastructure six delivered in a timely and efficient manner to support both community and economic development. (9.3/2.2)	Infrattructure Services	2.8.1 Ensure refevant provisions are contained in the powich Haming Scheme and the Local Government Influ shutcher Plan and are delivered through appropriate development outcomes.	2.8.110 eliver forward designs to facilitate timely delivery of future programs.	Forward Planning is ongoing throughout they ear or various projects.	In progress	forward Planning still anguing throughout theyeur an various projects.	In progress	Forward plannings at II ongoing at this stage and will continue throughout the year on various projects.	On Track
				egy 3: Provide atransport system that supports the safe, reliable and sustainable		eand goods for all travel modes			
23 Oberloy and Implement an inlay deal Energion I plan that products a palform for multing sustainable start of clocks for regular that of the plan	tefrast nucture Senniors	2.3.1 financial forms of all financial outcomes in the good of phycourie forms of the good forms of th		Transport Limit attractive reconstructs to be delivered in accordance with the 10 Liver Transport that can trule in lost terms of the 2015 SISC cignal And Transport and Traffile Program). For example 18-bit to exhibit plant for 2015 Classification in schedulated in commercial injuried profession and traffile Programs. For example 18-bit to exhibit plant 2015. Bitshaw SIS Reporting various times making-completion, major service instructions programs and the oid was for the cell or flustration to the bits where their 2015 Classified meeting file or approval. Of the cells of the cells of the school control of the cells of		Françair infrastructure continues to be delivered in accordance with 7th and 7ther Transport and Trail for large in a continue with 7th and 7ther Transport and Trail for large and 7ther Transport and Trail for large and 7ther acquired in a commence of the 7ther acquired in acquired in a commence of the 7ther acquired in acquired in a commence of the 7ther acquired in a commence of the 7ther acquired in acquired		Transport first abrushar econfirms to be defined and in accordance with the Viran Famourph of the actural varies desired. Here and the 2008-2019 Coastal Part for Compression and Trail Congrams). For acceptance the Compression and Trail Congrams, and the Compression and Trail Congrams, and the Compression and the Compression and Construction commenced in Documber 2008 and has been registery, devictions are progressionage and the cold entire from the Congram of the Con	
			2.9.1.2Ongoing divelopment of Business Case for the Norman Street Bridgeproject	The Preliminary Business Case is continuing, It is on track to be completed by the forecast timeline of December 2008.	In progress	Progress remains the same with the Proliminary Business Case continuing, it is on track to be completed by the forecasted timeline of Oxoember 2018.	In progress	Proliminary Business case (PBC) delayed and now expected to be complete by June 2018.	On Track
19 Develop and implement an integrated transport plan that consides aplatform for enabling sustainable resent choices through the oldy being well connected inforciones, finisher and visitors; an one-venient and competitive public transport system; and more competitive public transport system; and more competitive with and missed land uses to reduce the langths and misse bublic transport, washing and cycling more visible (9.3.0.1).	Infrastructure Services	2:9.1 Ensure delivery of actions and outcomes in the bowich Gity Council Transport Plan (Gc) are achieved.	2:9.1.3iGo Action Plans and Strut egies	The GO Active Transport Wayfinding Strategy and Draight Manual has been completed. The Gold beargingth Chargos of Systems Strategy is in final draft and will be finalised by the second quarter of the year.	In progress	The KOD Active Transport Väryfinding Stort qyr and Derägn Manual has been completed. The KOD hat Egent Transport Systems Stratage is in final derit and was finalised in the second quarter of theyerar. It is proposed to report this to Council in the 3rd quarter.	In progress	let digent Transport System (fS) has been endorsed by Council.	Complete
				Progunement of the annual strategic traffic counts has been undertaken to enable capture of the data recessary.	In progress	Progress remains the same with procurement of the annualistrate gic traffic courts being undertaken to enable capture of the data necessary.	In progress	Latest information has been reported to Council.	Compile te
CARNGFOR OUR COMMUNITY									
				Goal 3: Create a city that wives its past and embraces apportunities to work to					
				gy 2: Invest in data collection, analysis and targeted research to provide the evi					
3.4 Develop greater understanding of community-needs through community angagement, research and analysis to inform program, service and facility planning and delivery. (9 A/2.1)	InfratructureServices	3.4.1 Greater connectedness between data/information and decision making.	3.4.1.1 Informand engage with relevant stakeholders to support the dalivery of the Capital Portfolio of Works	This is ongoing throughout the year on various projects.	In progress	Still ongoing for re-maining year on various projects.	In progress	This is still ongoing for the remaining year and is so on various projects.	On Track

			PD Operational Plan 18-19	9					
Key Actions	Department	Key Outcome	Deliverables	1st Qtr Progress Comments 1 Jul 2018 - 30 Sep 2018	1st Qtr Progress Achieved	2nd Qtr Progress Comments 1 Oct 2018 - 31 Dec 2018	2nd Qtr Progress Achieved	s 3rd Qtr Progress Comments 1 Jan 2019 - 31 Mar 2019	3rd Qtr Progress Achieved
TRENGTHENING OUR LOCAL ECONOMY AND BUILDING PROSPER						-			
Goal 1: Use t	the competitive advantages of	of the Ipswich economy to provide jobs fo	or the growing population and prosperity t	for the city through business diversificati	on, adapting and resp	conding to technological advances and creating an attractive econo	omic environment for	r business investment.	
			3: Develop the Ipswich City Centre as the						
19 Facilitate the development of Ipswich City Centre with a vibrant mix of land uses including government offices and services, commercial premises, retail, key community facilities, food and beverage outlets and higher density inner city living. (9.2/3.3)	Planning and Development	1.9.1 Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.	1.9.1.1 Deliver through Development Assessment	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On track	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On track	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On Track
			1.9.1.2 Monitor effectiveness of relevant planning scheme provisions and amend/update where necessary.	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning scheme. In addition, a new Planning Scheme is underway which will address this deliverable. The new Planning Scheme is intended to be completed by end 2020 (subject to progession of statutory process).	On Track
1.10 Enurse the Ipsavich of ty-Centre is well served with appropriate infrastructure, including digital infrastructure, transport, parklands and public spaces. (9.2/3.6)	Planning and Development	contained in the Ipswich Planning Scheme and the Local Government Infrastructure Plan and are delivered through appropriate development	1.10.1.1 Deliver through Development Assessment.	through detailed consideration and assessment of relevant development applications.	On track	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On track	These outcomes are implemented through detailed consideration and assessment of relevant development applications. Infrastrucutre is being delivered through development, and charges collected for utilisation in delivering infrastructure in accordance with the LGP.	On Track
		outcomes.	1.10.1.2 Monitor effectiveness of relevant planning scheme provisions and amend/update where necessary.	scheme.	Complete	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning scheme. In addition, a new Planning Scheme is underway which will address this deliverable. The new Planning Scheme is intended to be completed by end 2020 (subject to progession of statutory process).	On Track
1.12 Protect RAAF Base Amberley from land uses and activities that	Bisseigs and Davidsoness	1 12 1 Facus calculat acquirings are	Strategy 5: Support the growth and oper 1.12.11 Deliver through Development		on Track	These outcomes are implemented through detailed	On Track	These outcomes are implemented through detailed	On Track
1.12 Protect RAPs hase Amberley from land uses and activities that would impact on its operational integrity. (9.2/5.1)	Planning and Development	1.12.1 Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.	Assessment.	through detailed consideration and assessment of relevant development applications.		consideration and assessment of relevant development applications.		consideration and assessment of relevant development applications.	
			1.12.1.2 Monitor effectiveness of nelevant planning scheme provisions and amend/update where necessary.	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning scheme. In addition, a new Planning Scheme is underway which will address this deliverable. The new Planning Scheme is intended to be completed by end 2020 (subject to progession of statutory process).	On Track
				Strategy 6: Diversify the local econor					
1.20 Retain flexibility in planning scheme provisions to accommodate emerging business activities and economic opportunities. (9.2/6.9)	Planning and Development	1.20.1 Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.	1.20.1.1 Deliver through Development Assessment.	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On track	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On track	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On Track
1.20 Retain flexibility in planning scheme provisions to accommodate emerging business activities and economic opportunities. (9.2/6.9)	Planning and Development	1.20.1 Ensure relevant provisions are contained in the Ipswith Planning Scheme and are delivered through appropriate development outcomes.	1.20.1.2 Monitor effectiveness of nelevant planning scheme provisions and amend/update where necessary.	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning scheme. In addition, a new Planning Scheme is underway which will address this deliverable. The new Planning Scheme is intended to be completed by end 2020 (subject to progession of statutory process).	On Track
MANAGING GROWTH AND DELIVERING KEY INFRASTRUCTURE								1	
		Go	al 2: Plan and develop a vibrant and sustai						
				inable, mixed use urban form that support					
2.1 Limit urban development to a defined urban footprint thereby protecting important natural environmental areas, waterways, rural areas and scenic landscapes (9.3/1.1)		2.1.1 Ensure relevant provisions are contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.	2.1.1.1 Deliver through Development Assessment.	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On track	These outcomes are implemented through detailed core ideration and assessment of relevant development applications.	Ontrack	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On Track
			2.1.1.2 Monitor effectiveness of relevant planning scheme provisions and amend/update where necessary.	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning scheme. In addition, a new Planning Scheme is underway which will address this deliverable. The new Planning Scheme is intended to be completed by end 2020 (subject to progession of statutory process).	On Track
2.2 Encourage a diversity of housing types, styles and densities that meet community housing needs. (9.3/1.2)	Planning and Development	2.2.1 Ensure relevant provisions are contained in the Ipswith Planning Scheme and are delivered through appropriate development outcomes.	2.2.1.1 Deliver through Development Assessment.	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On track	These outcomes are implemented through detailed consideration and assessment of relevant development applications.	On track	These outcomes are implemented through detailed consideration and assessment of relevant development applications. In addition, current and previous quarters are reporting significant growth.	On Track
			2.2.1.2 Monitor effectiveness of relevan planning scheme provisions and amend/update where necessary.	contained within the current planning scheme. In addition, on 2 July 2018 Council adopted "Implementation Guideline 35 Riverview Urban Village Planning and Development Guidelines" to encourage greater housing mix and transit oriented development in close	Complete	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning cheme. In addition, a new Planning Scheme is underway which will address this deliverable. The new Planning Scheme is immediate to be completed by end 2020 (subject to progession of statutory process).	On Track
2.3 Encourage higher density development around major centres and	Planning and Development	2.3.1 Ensure relevant provisions are	2.3.1.1 Deliver through Development	These outcomes are implemented	On track	These outcomes are implemented through detailed	Ontrack	These outcomes are implemented through detailed	On Track
transport nodes and corridors including sensitive infill development that conserves and responds appropriately to places of heritage character significance. (9.3/1.3)		contained in the Ipswich Planning Scheme and are delivered through appropriate development outcomes.	Assessment.	through detailed consideration and assessment of relevant development applications.		consideration and assessment of relevant development applications.		consideration and assessment of relevant development applications.	

			2.3.1.2 Monitor effectiveness of relevant		Complete		Complete	Comprehensive provisions are contained within the	On Track
			planning scheme provisions and	contained within the current planning		planning scheme.		current planning scheme. In addition, a new Planning	
			amend/update where necessary.	scheme.				Scheme is underway which will address this deliverable.	
				In addition, on 2 July 2018 Council					
				adopted "Implementation Guideline 35					
				Riverview Urban Village Planning and					
				Development Guidelines" to encourage					
				greater housing mix and transit					
				oriented development in close					
			Strategy 2: Provide adequate Ian	d and infrastructure to support commun	ity development and	economic activity		•	
Planning scheme provisions to provide an adequate supply of services	Planning and Development		2.7.1.1 Deliver through Development		On track		Ontrack	These outcomes are implemented through detailed	On Track
d to accommodate demand for business and employment growth and			Assessment.	through detailed consideration and		consideration and assessment of relevant development		consideration and assessment of relevant development	
meet community housing needs. (9.3/2.1)		Scheme and are delivered through		assessment of relevant development		applications.		applications.	
		appropriate development outcomes.		applications.					
			2.7.1.2 Monitor effectiveness of relevant	Comment to the control of the contro	Complete	Comprehensive provisions are contained within the current	Complete	Comprehensive provisions are contained within the	On Track
			planning scheme provisions and	contained within the current planning	Complete	planning scheme.	Complete	current planning scheme. In addition, a new Planning	On I rack
			amend/update where necessary.	scheme.		planning scheme.		Scheme is underway which will address this deliverable.	
			amend/update where necessary.	Scheme.				scheme is underway which will address this deliverable.	
Facilitate infrastructure planning and delivery arrangements with	Planning and Development	2.8.1 Ensure relevant provisions are	2.8.1.1 Deliver through Development	These outcomes are implemented	On track	These outcomes are implemented through detailed	On track	These outcomes are implemented through detailed	On Track
elopers, government agencies and utility providers to ensure		contained in the Ipswich Planning	Assessment.	through detailed consideration and		consideration and assessment of relevant development		consideration and assessment of relevant development	
astructure is delivered in a timely and efficient manner to support		Scheme and the Local Government		assessment of relevant development		applications.		applications.	
th community and economic development. (9.3/2.2)		Infrastructure Plan and are delivered	2.8.1.2 Monitor effectiveness of relevant	annications	Complete	Comprehensive provisions are contained within the current	Complete	Comprehensive provisions are contained within the	On Track
		through appropriate development	2.8.1.2 Monitor effectiveness of relevant planning scheme provisions and	An updated and revised Local Government Infrastructure Plan (LGIP)	Complete	Comprehensive provisions are contained within the current planning scheme.	Complete	Comprehensive provisions are contained within the current planning scheme. In addition, a new Planning	ON Track
		outcomes.	amend/update where necessary.	and associated consequential		pranting screene.		Scheme is underway which will address this deliverable.	
			amend/update where necessary.	amendments to the Ipswich Planning				scheme is underway which will address this deliverable.	
				Scheme, Planning Scheme Policies 2					
				and 3 and Implementation Guidelines					
				9 25 and 27 came into force on 23					
				Strategy 4: The city's heritage is conse	ved				
Places and items of cultural heritage significance are identified,	Planning and Development	2.10.1 Ensure relevant provisions are			On track		On track	These outcomes are implemented through detailed	On Track
tected and used appropriately. (9.3/4.1)			Assessment.	through detailed consideration and		consideration and assessment of relevant development		consideration and assessment of relevant development	
		Scheme and are delivered through		assessment of relevant development		applications.		applications.	
		appropriate development outcomes	2.10.1.2 Monitor effectiveness of	Annlications Comprehensive provisions are	Complete	Comprehensive provisions are contained within the current	Complete	Comprehensive provisions are contained within the	On Track
			relevant planning scheme provisions and			planningscheme		current planning scheme. In addition, a new Planning	
			amend/update where necessary.	scheme				Scheme is underway which will address this deliverable.	
1 Council continues to provide a heritage awareness, education and motions program, including a free heritage adviser service for owners	Planning and Development	2.11.1 These initiatives continue to be delivered through the lpswich Heritage		Council continues to provide a free Heritage Adviser Service, with bookings	On track	Council continues to provide a free Heritage Adviser Service, with bookings arranged through the Planning and Development	On track	Council continues to provide a free Heritage Adviser Service, with bookings arranged through the Planning and	On Track
induons program, including a free heritage adviser service for owners isted historic properties. (9.3/4.2)		Program.	nernage Advisor Service.	arranged through the Planning and		Department.		Development Department.	
isted historic properties. (9.3/4.2)		Program.		Development Department.		Department.		Development Department.	
				Development Department.					
RING FOR OUR COMMUNITY								'	
			Goal 3: Create a city that values its pas	t and embraces opportunities to work to	gether for the better	ment of the community.			
			Strategy 5: Foster a diverse range	of activities to promote sustainable, hea	thy lifestyles and cor	nmunity well-being			
	Planning and Development	3.18.1 Ensure relevant provisions are			On track		On track	These outcomes are implemented through detailed	On Track
use of active transport and the development of walkable, mixed use		contained in the Ipswich Planning	Assessment.	through detailed consideration and		consideration and assessment of relevant development		consideration and assessment of relevant development	
ghbourhoods. (9.4/5.3)		Scheme and the Local Government		assessment of relevant development		applications.		applications.	
		Infrastructure Plan and are delivered		applications.					
		through appropriate development	3.18.1.2 Monitor effectiveness of	Comprehensive provisions are	Complete		Complete	Comprehensive provisions are contained within the	On Track
		outcomes.	relevant planning scheme provisions and			planning scheme.		current planning scheme. In addition, a new Planning	
			amend/update where necessary.	scheme.				Scheme is underway which will address this deliverable.	
				In addition, on 2 July 2018 Council					
		I		adopted "Implementation Guideline 35					
				Riverview Urban Village Planning and					
				Riverview Urban Village Planning and Development Guidelines" to encourage					
				Development Guidelines* to encourage					
_			Strategy	Development Guidelines" to encourage greater housing mix and transit					
3 Use Planning Scheme provisions to appropriately manage the risks	Planning and Development	3.33.1 Ensure relevant provisions are		Development Guidelines" to encourage greater housing mix and transk oriented development in close		These outcomes are implemented through detailed	Ontrack	These outcomes are implemented through detailed	On Track
	Planning and Development			Development Guidelines" to encourage greater housing mix and transit oriented development in close 8: Develop greater community resilience	and readiness	These outcomes are implemented through detailed consideration and assessment of relevant development	On track	These outcomes are implemented through detailed consideration and assessment of relevant development	On Track
	Planning and Development	contained in the Ipswich Planning Scheme and are delivered through	3.33.11 Deliver through Development	Development Guidelines* to encourage greater housing mix and transit oriented development in close 8: Develop greater community resilience These outcomes are implemented	and readiness		Ontrack		On Track
	Planning and Development	contained in the Ipswich Planning	3.33.1.1 Deliver through Development Assessment.	Development Guidelines* to encourage preater housing mix and transit oriented development in close 8: Develop greater community resilience These outcomes are implemented through detailed consideration and assessment of relevant development.	and readiness On track	consideration and assessment of relevant development applications.		consideration and assessment of relevant development applications.	
	Planning and Development	contained in the Ipswich Planning Scheme and are delivered through	3.33.1.1 Deliver through Development Assessment. 3.33.1.2 Monitor effectiveness of	Development Guidelines' to encourage greater housing mit and transit oriented development in close 8. Develop greater community resilience. These outcomes are implemented through detailed consideration and assessment of relevant development considerations. Comprehensive provisions are	and readiness	consideration and assessment of relevant development applications. Comprehensive provisions are contained within the current	On track Complete	consideration and assessment of relevant development applications. Comprehensive provisions are contained within the	On Track On Track
83 Use Planning Scheme provisions to appropriately manage the risks sing from natural and other hazards. (9.4/8.4)	Planning and Development	contained in the Ipswich Planning Scheme and are delivered through	3.33.1.1 Deliver through Development Assessment.	Development Guidelines' to encourage greater housing mit and transit oriented development in close 8. Develop greater community resilience. These outcomes are implemented through detailed consideration and assessment of relevant development considerations. Comprehensive provisions are	and readiness On track	consideration and assessment of relevant development applications.		consideration and assessment of relevant development applications.	

				tional Plan 18-19						
ry Actions	Department	Key Outcome	Deliverables	Responsible Officer	1st Qtr Progress Comments 1 Jul 2018 - 30 Sep 2018	1st Otr Progress Achieved	2nd Qtr Progress Comments 1 Oct 2018 - 31 Dec 2018	2nd Qtr Progress Achieved	3rd Progress Comments 1 Jan 2019 - 31 Mar 2019	3rd Qtr Progre Achieved
ANAGING GROWTH AND DELIVERING KEY INFRASTRUCTURE									•	
					city that accommodates the needs of a diverse a					
12 Provide access to major waterways through waterside parks	Works, Parks and	2.12.1 Ongoing planning and delivery		Mark Bastin	etwork that is accessible and meets the recreation Ongoing planning and advice to inform delivery			Ontrack	Ongoing planning and advice to inform delivery of	On Track
nd linear open space. (9.3/5.2)	Recreation	of shared pedestrian / cycle pathways through Ipswich's vast linear open space corridors.	network in accordance with the Open Space and Recreation Strategy.		of pedestrian / cycle pathways through Ipswich's vast linear open space corridors	On track	Ongoing painting and advice to inform delivery of pedestrian / cycle pathways through lipswich's vast linear open space corridors.	On track	Degestran / cycle pathways through Ipswich's vast linear open space corridors.	
			2.12.1.2 Maintain all fleet classes in accordance with schedule.		All schedule servicing on target.	On track		On track	All scheduled servicing is on track.	On Track
			2.12.1.3 Prepare contracts for Departmental programs.	Shane Gillett	were no specific contracts due.	On track	For the October - December 2018 quarter all operational contracts were prepared within agreed timeframes		For the January-March quarter, the majority of operational contracts were prepared within the agreed timeframes. Where there was minor slippage,	On Track
			2.12.1.4 Undertake asset inspections in accordance with the appropriate standards and schedule.	Neale Emmett	All scheduled inspections on target.	On track	All scheduled inspections on target.	On track	All scheduled inspections on target .	On Track
	Works, Parks and Recreation	2 12.2 Ongoing planning and delivery of open space infrastructure which facilitates community access to the Bremer and Brisbane Rivers, and local creeks.	2.12.2.1 Ensure maintenance of Council's roads, footpath and drainage network is delivered as per schedule.	Colin Russ	Mobile forms have been implemented for schedule inspection of road pavement, footpaths and drainage inspections recorded to ensure that delivery of network maintenance is completed in line with agreed intervention levels and required time frames.	Ontrack	Inspections of road pavement, footpaths and drainage continued to be recorded ensuring delivery of works with in agreed time frames and intervention levels.	On track	Schedule inspections of Road Pavement, Footpaths and required Drainage are on target ensuring agreed service levels are met.	
			2.12.2.2 Ensure maintenance of Council's conservation estates as per schedule.	Ashley Acworth	Mobile forms have been completed and implemented in the field. Both internal and external users. Teams have been tracking well and on schedule.	On track	All scheduled inspections on target.	On track	All scheduled inspections on target.	On Track
			2.12.2.3 Ensure maintenance of Council's streetscape areas as per schedule.	Ashley Acworth	This is currently captured manually, currently tracking well in all areas.	On track	This is currently captured manually, currently tracking well in all areas.	On track	This is currently captured manually, currently tracking well in all areas.	On Track
			2.12.2.4 Ensure maintenance of Council's urban forest estate as per schedule.	Ashley Acworth	Programed works currently tracking on schedule, service requests tracking well.	On track	Programed works currently tracking on schedule, service requests tracking well.	On track	Programed works currently tracking on schedule, service requests tracking well.	On Track
2.12 Provide access to major waterways through waterside parks and linear open space. (9.3/5.2)	Works, Parks and Recreation	2.12.2 Ongoing planning and delivery of open space infrastructure which facilitates community access to the Bremer and Brisbane Rivers, and	plants/year through the annual free	Ashley Acworth	Total plants provided under the free plant program for this quarter was 24,575.	On track	Total plants provided under the free plant program for this quarter was 21,841.	On track	Total plants provided under the free plant program for this quarter was 22,455	
		local creeks.	2.12.2.6 Develop open space capital program for Council's consideration.	Mark Bastin	Project prioritization is:x adopted at the Council ordinary meeting 18 September 2018. Adopted list will be used to develop preliminary draft capital works program for 2019/20 financial year.	Ontrack	Commenced development of WPR preilminary draft 3 year capital works program.	Ontrado	WPB preliminary draft 3 year capital work program completed and submitted for consideration with the whole of council draft program.	On Track
			2.12.2.7 Ensure maintenance of Council's open space network is delivered as per schedule.	Jamie Hilyard	Open space maintenance schedule currently on target.	On track	Open space maintenance schedule currently on target.	On track	Recent above average rainfall has but pressure on the teams to remain on schedule. Additional resources have been added to the mowing crews to catch up currently still 97% on track.	On Track
ARING FOR OUR COMMUNITY				•						
					embraces opportunities to work together for the					
	luc e a c				tivities to promote sustainable, healthy lifestyles					
1.39 Acknowledge, promote and support the success and anarcipation of piewich residents and teams in local, regional, lational and international sporting events. (9.4/5.4)	Works, Parks and Recreation	3.19.1 Continue to support and provide Council's sporting Event Sponsorship Program.	3.19.1.1 Deliver and support Council's sport and recreation funding program.	Louise Rovera	First round of Sport and Recreation Grants closed 31 August. A total of 19 applications were received. Recommendations on funding will be sent to committee in October.	On Track	541,800 approved for 7 applications in the event category. S18,000 approved for 4 applications in the minor facilities category. 56,000 approved for 4 applications in the participation category. Total of 565,800 given out in round 1. Round 2 will open on 1 February 2019.	On Track	Applications for Round 2 of the 2018/19 Sport and Recreation Grant program dood on 31 March. 27 applications were received and will be assessed in the 4th quarter.	On Track
			3.19.1.2 Deliver active and outdoor recreation participation programs.	John Bolton	In excess of 37,000 nature-based recreation trail users, and over 5,600 participants in 195 outdoor, active transport and physical activity programs		In excess of 23,000 nature-based recreation trail users, and over 4,000 participant in 180 outdoor, active transport and physical activity programs for the 2nd Quarter. Year to date - In excess of 60,000 nature-based recreation trail users, and over 9,500 participants in 375 outdoor, active transport and physical activity program	On Track	In excess of 18,000 nature-based recreation trail users, and over 2,780 participarts in 38 outdoor, active transport and physical activity pregrams for the 3rd Quarter. Year to date - In excess of 78,000 nature-based recreation trail users, and over 12,380 participants in 473 outdoor, active transport and physical activity program.	On Track

				Strategy 8: De	evelop greater community resilience and readines	s				
.30 Work in partnership with other levels of government and other genicies to ensure effective responses to disasters and emergencies 4-(8-1)		3.30.1 An approved and endorsed	3.30.1.1 Deliver the annual review		The review of the Local Disaster Management Plan has not been commenced due to the State Government release of the new state disaster management plan being delayed.		The State Disaster Management Plan (SDMP) was released in this quarter. Subsequently Council commenced the local Disaster Management Plan (LDMP) review. A workshop was held as part of the local Disaster Management Group Meeting on the 13 November 2018 to initiate consultation with external stakeholders. Whilst the review of the LDMP is not tracking as scheduled due to the delay in the release of the SDMP, a reviewed timeline will see completion before the end of the 2018- 19 financial year.	On track	LDMP has been drafted and consultation will commerce with LDMS membership and internal business units he view to submit to May or June committee for adoption.	On Track
31 Develop and provide information to the community regarding fective responses to disasters and emergencies. [9.4/8.2]	Works, Parks and Recreation	3.31.1 Emergency Management Strategy to be developed to provide framework for public information.	3.31.1.1 Develop and deliver a a community resilience strategy	Matthew Pinder	Re-evaluation of this project has occurred and it will be incorporated into the Local Disaster Management Plan review process and form part of the plan itself.	On track	Re-evaluation of this project has occurred and it will be incorporated into the Local Disaster Management Plan review process and form part of the plan itself.	On track	Re-evaluation of this project has occurred and it will be incorporated into the Local Disaster Management Plan review process and form part of the plan itself.	On Track
31 Develop and provide information to the community regarding fective responses to disasters and emergencies. (9.4/8.2)	Works, Parks and Recreation	3.31.1 Emergency Management Strategy to be developed to provide framework for public information.	3.31.1.2 Implement Community a Resilience Strategy.	Matthew Pinder	Re-evaluation of this project has occurred and it will be incorporated into the Local Disaster Management Plan review process and form part of the plan itself.	On track	Re-evaluation of this project has occurred and it will be incorporated into the Local Disaster Management Plan review process and form part of the plan itself.	On track	Re-evaluation of this project has occurred and it will be incorporated into the Local Disaster Management Plan review process and form part of the plan itself.	On Track
ARING FOR OUR ENVIRONMENT										
		Goal 4: Important areas of	native habitat are conserved, the city's	important waterways are	protected and their water quality enhanced, and	the city responds app	ropriately to climate change and uses resources prudently.			
		Strategy 1: Develop	and implement an integrated approach	to the planning and mana	gement of nature conservation matters in partne	rship with the commi	unity, private land owners and government agencies			
1.1 Review the Conservation Partnerships Program and Implement hanges. (9.5/2-1)	Works, Parks and Recreation	program with financial and technical	4.1.1.1 Implement and manage the natural environment in accordance with Nature Conservation Strategy.	Grant Sorensen	Delivery of the program for the first quarter commenced well with some additional evaluation required.	In progress	A framework and business review of the program has commenced. A detailed review of the strategic alignment of the program with respect to the Nature Conservation Strategy, Waterway Health Strategy and Koala Conservation Habitat Management Plan is being undertaken	On track	The business review of the program is in progress. Currently undertaking surveys with Land for Wildlife SEQ steering committee and landholders within the program to obtain their feedback on ICC's partnerships program.	
			4.1.12 Deliver the Voluntary Conservation Partnership Programs.	Danielle Andlemac	Delivery of the program has continued with incentives disp heli in Jugust at Clib Park and 30 year land for widdlife event held at Black Shalk Creek in Mathrusp jointly held with Lockyer Valley Council and Somerset Regional Council with over 200 landholdest in attendance. Property revisits and new waterways, constraining agreement signups took place in this period.	On track	Delivery of the program has continued, with eight new VCA signuss, including one Koals Connevation Agreement and one higher level agreement (Bushland Conservation Agreement). The first round of the Nature Conservation Grants was undestraken, and the successful landholders have received their grant funds. The reviewed grant successful handholders have received their grant funds. The reviewed grant successful supplied to the Conservation of the NCG are currently underways and a shortlist of auccessful applicants have been submitted on the fivoroment Committee & Coundiffer review. And Management Psyments have been paid, and a review of this process is currently being undertaken by BAAM. A program framework review is currently being undertaken.	On tradi	Delivery of the program has continued, with two new Waterway Conservation Agreement Signups. The second round of the Nature Conservation Grants was undertaken, and successful land-holders have necessed their grant funds. A review of the Nature Conservation Grants has been undertaken, and burderstaken, and careat has been undertaken, and the desire recommendations will be enacted in the 19/20 FY grants.	
.2 Provide strategic delivery of environmental offsets across the $\eta_2(9.5/2.2)$	Works, Parks and Recreation	4.2.1 Work in partnership with offset brokers / organisations in the strategic delivery of environmental offsets in alignment with the Nature Conservation Strategy and Koala Habitat Management Plan.	4.2.1.1 Deliver the Environment & Sustainability Grants Program. Milestones: Two grant funding rounds offered in 18/19	Vada Hoger	15 eligible applications in round one. A total of \$20,020 was allocated to the 15 applicants.	On track	4 eligible applications received and recommended for funding. \$8000 allocated for the round.	On track	Round 2 of the 2018/19 Environment and Sustainability Grant program closed in March with 6 applications received. Assessment and recommendation for funding will be completed in the next quarter.	On Track
		Traditat Plantagement Flant.	Strategy 2: Watery	rays are protected and ma	naged to achieve enhanced environmental, ecolo	gical and water qualit	y outcomes		<u> </u>	
1.3 Work in partnership with property owners, community groups and government agencies to protect and better manage important vaterways, wetlands and groundwater resources. (9 5/3-1)	Works, Parks and Recreation	4.3.1 Improved waterway and wetland health.	4.3.11 Deliver improved waterway, wetsind health and diversity in accordance with the Waterway Health Strategy Key Project 18/19 - Pletypus Recovery Plan.	Ben Walker	First round of projects completed, including partnering with three landholders, weed control, fencing and offline watering points.	On track	Procurement being finalised to undertake revegetation on partnered properties in the Franklin Vale catchment.	Ontrade	Works underwayon site for the removal of weeds and planting in the Franklin Vale Creek Catchment.	On Track
.6 Ensure effective catchment and floodplain management. 9.5/3.4)	Works, Parks and Recreation	4.6.2 Develop and implement the Floodplain Management Strategy.	4.6.2.1 Develop Ipswich Rivers Strategic Floodplain Management Plan.	Hoy Sung Yau	Ipswich Rivers Flood Studies Update (IRFSU) in progress. FMP is reliant on the study.	On track	IRFSU is nearing completion. Expected completion within the 18/19 FV.	On track	Ipswich Riven Flood Studies Update (IRFSU) Design Milistons 3 [of 4) being completed. Once this id done, final stage will be overall reporting. Full completion still expected 38/19 FY. Project Manager for Bremer River Catchment Plan has been engaged.	On Track
	Works, Parks and Recreation	4.6.3 Maintain up-to-date flood studies	4.6.3.1 Review catchment and flood study reports	Hoy Sung Yau	Boundary condition updates included as part of the Ipswich Rivers Flood Studies Update (IRPSU) project.	On track	IRFSU project is nearing completion. Once the IRFSU is endersed, a program to update local flood studies can commence	Ontrack	Ipswich Rivers Flood Studies (IRFSU) is nearing completion. Once the IRFSU is endorsed, a program to update local flood studies will commence with the plan for 3 studies for FY19/20 as proposed for budget	On Track

	Works, Parks and Recreation	4.6.4 Delivery of the Habitat Connections Program.	4.6.4.1 Undertake new catchment and flood study reports.		The planned updates identified for this financial year are reliant on the completion of the lpswich Rivers Flood Studies Update (IRFSU). As such, the planned updates may be postponed to the nest financial year.	Yet to commence	IRFSU project is nearing completion. Once the IRFSU is endorsed, a program to update local flood studies can commence	Yet to commence	Ipswich Rivers Flood Studies (IRFSU) is nearing completion. Once the IRFSU is endorsed, a program to update local flood studies will commence with the plan for 3 studies for PY19/20 as proposed for budget	On Track
					Strategy 3: Enhance urban greening					
	Works, Parks and Recreation	4.7.1 Planning, design and implementation of stage 1 "My Suburb, My City" Beautification program for Collingwood Park and Riverview.	4.7.11 Deliver the 9 weekly program for street tree planting requests. KPI for each quarter: report on how many street tree requests planted during quarter.	Ashley Acworth	Street Tree planting requests tracking on schadule.	On track	Street tree planting requests tracking on schedule.	On track	Street tree planting requests tracking on schedule. 88 new Street trees planted during this period.	On Track
	Works, Parks and Recreation	4.7.3 Complete footpath garden Asset capture and mapping.	4.7.3.1 Deliver identified projects as part of the Beautiful Ipswich Program.		18/19 Beautiful Ipswich Projects currently being investigated and designed. Design works to be completed in 2nd Qtr for installation in 3rd and 4th Qtrs.	In progress	Planning and Design for Beautiful Ipswich Park projects completed and handed over for delivery for 3 rd and 4 th quarter. Planning and Design for Beautiful Ipswich street trees near complete, waiting final amendments.	On track	Gone out to open tender for Beautiful Ipzwich projects. Tenders programmed for evaluation 15th April. Successful tenderer to commence works in early May 2019.	On Track
					4: Use resources efficiently and sustainably					
	Recreation	from landfilling through the kerbside recycling & green waste services and			Total Recycling & Refuse Centre material diverted from landfilling = 35.7%	On track	Total Recycling & Refuse Centre material diverted from landfilling = 35.7%	On track	Total Recycling & Refuse Centre material diverted from landfilling = 35.3%	On Track
			4.8.1.2 Increase recycling diverted from domestic collection & disposal services.	Kay Clarke	Total domestic collection & disposal material diverted from landfilling = 25.1%	On track	Total domestic collection & disposal material diverted from landfilling = 26.0%	On track	Total domestic collection & disposal material diverted from landfilling = 26.0%	On track
			4.8.1.3 Increase domestic green waste diverted from domestic refuse service.		Green waste diverted from the total kerbside service = 5.0%.	On track	Green waste diverted from the total kerbside service = 8.3%.	On track	Green waste diverted from the total kerbside service = 7.2%.	On Track
4.9 Water is treated as a precious resource within a total water cycle management framework. (9.5/5.3)	Works, Parks and Recreation	4.9.1 Review and implement the Integrated Water Strategy.	4.9.1.1 Review & report on water efficiency measures for Council. Report for consideration by 31 December.	Veronica Aster	Water use data is captured as part of the sustainability platform reporting. A review of the platform is currently underway.	Yet to commence	A new reporting system is currently being implemented which includes the appure of Council's water consumption. The review and report on water efficiency measures has been deferred to the 19/20 FY.	Yet to commence	A new reporting system is currently being implemented which includes the capture of Council's water consumption. The review and report on water efficiency measures has been deferred to the 19/20 FY.	



Ipswich City Council

FINANCIAL AND CORPORATE KEY PERFOMANCE INDICATORS OF THE IMPLEMENTATION OF THE 2018-2019 OPERATIONAL PLAN

March 2019

Financial Report on the Progress of Implementation of the 2018-2019 Operational Plan March 2019

Departmental Breakdown

Trend of year to date results as at 31 March 2019:

Revenue and Expense: • <1% or \$50k worse than budget whichever is greater; < <5% or \$125k worse than budget whichever is greater; ...5% or >=\$125k worse than budget whichever is greater.

Capital: • Within 5% or \$50k+/- budget whichever is greater; • within 10% or \$250k +/- budget whichever is greater; • more than 10% or >\$250 +/- budget whichever is greater.

Departmental Controlled:

Arts, Social Development and Community **Engagement**

Revenue Employee Expenses* Other Expense Categories* Capital

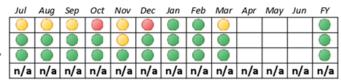
Nov Dec Jan Feb Mar Apr May Jun

Satisfactory results for expenses and revenue.

Capital expenditure under budget by \$403k or 45.3%.

Economic Development and Marketing

Employee Expenses* Other Expense Categories** Capital



Satisfactory results for expenses. Revenue under budget by \$114k or 16.6%.

Infrastructure Services Employee Expenses* Department

Revenue Other Expense Categories** Capital

Jul	Aug									May		
n/a												

Employee expenses over budget by \$421k or 34.9% and Other expense categories over budget by \$199k or 18.7%.

Capital expenditure under budget for infrastructure program \$16.3m or 28.6%. See pages 15-18 for details.

Finance and Corporate Employee Expenses* Services Department Other Expense Categories**

Revenue Capital

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
-													

Satisfactory results for revenue and expenses.

Capital expenditure under budget by \$3.1m or 42.3%.

* Employee expenses including Labour Contracts

** Operational Expense excluding the above

Financial Report on the Progress of Implementation of the 2018-2019 Operational Plan March 2019

Departmental Breakdown

Trend of year to date results as at 31 March 2019:

Revenue and Expense: • <1% or \$50k worse than budget whichever is greater; • <5% or \$125k worse than budget whichever is greater; • .-5% or >=\$125k worse than budget whichever is greater.

Capital: • Within 5% or \$50k+/- budget whichever is greater; • within 10% or \$250k +/- budget whichever is greater; • more than 10% or >\$250k +/- budget whichever is greater.

Departmental Controlled:

Works, Parks and Recreation Department Revenue Employee Expenses* Other Expense Categories** Capital



Satisfactory results for revenue and other expense categories. Employee expenses over budget \$752k or 2.8%.

Capital expenditure under budget for Infrastructure Program \$4.8m or 25.2%. Capital expenditure for fleet and equipment purchases under budget \$1.6m or 39.5%.

Capital expenditure for IWS under budget \$304k or 33.2%.

Health, Security and Regulatory Services Department Revenue Employee Expenses* Other Expense Categories** Capital



Satisfactory results for revenue and other expense categories. Employee expenses over budget \$310k or 5.3%.

Capital expenditure under budget \$405k or 53.1%.

Planning and Development Department Revenue Employee Expenses* Other Expense Categories** Capital



Satisfactory results for revenue and expenses.

Corporate Controlled:

Corporate Items Revenue Expenses Capital

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY

Satisfactory results for corporate controlled expenses. Corporate controlled revenue under budget \$8.1m or 4%.

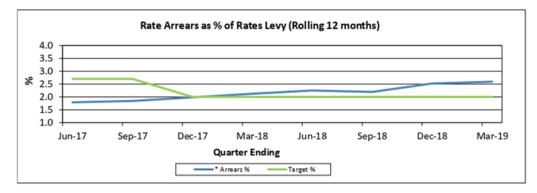
Capital expenditure under budget on donated assets \$6.6m or 13.2%.

* Employee expenses including Labour Contracts

** Operational Expense excluding the above

Financial Report on the Progress of Implementation of the 2018-2019 Operational Plan March 2019

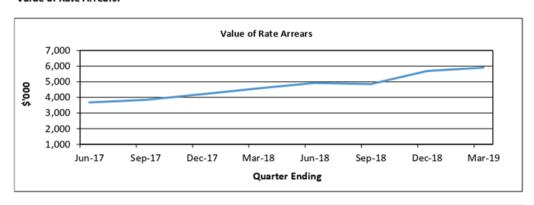
Rate Arrears as at 31 March 2019:



	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19
* Arrears %	1.79	1.84	1.98	2.12	2.25	2.19	2.52	2.59
Target %	2.70	2.70	2.00	2.00	2.00	2.00	2.00	2.00

^{*} Rolling 12 month average

Value of Rate Arrears:



	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19
\$'000	3,680	3,844	4,207	4,579	4,929	4,853	5,690	5,908

Financial Report on the Progress of Implementation of the 2018-2019 Operational Plan March 2019

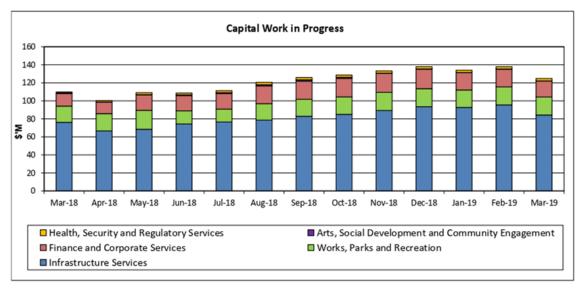
Capital Expenditure

Results as at 31 March 2019:

	YTD Act	YTD Bud	YTD Var	FY Bud	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled	66,374	90,058	23,684	142,883	46%	129,223
Corporate Controlled	43,698	50,335	6,637	67,122	65%	67,122
	110,072	140,393	30,321	210,005	52%	196,345

Department controlled primarily under budget in Infrastructure Services with project delivery timeframes being deferred. Will be submitted for consideration in the upcoming budget amendment.

Capital Work in Progress Current Balance (\$'000):



Infrastructure Services
Works, Parks and Recreation
Finance and Corporate Services
Arts, Social Development and Community Engagement
Health, Security and Regulatory Services

Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
SM	\$M	SM										
76.19	66.60	68.47	74.33	76.48	78.60	82.85	84.99	89.33	93.58	92.76	95.46	84.31
18.02	19.22	21.05	14.67	14.37	18.23	18.91	19.31	20.08	19.92	19.29	19.94	19.88
13.90	12.90	16.95	16.70	17.09	19.78	20.20	20.70	21.19	21.81	19.17	19.70	17.79
0.78	0.11	0.44	1.05	1.19	1.31	1.35	1.20	0.16	0.17	0.24	0.26	0.27
0.96	1.48	2.14	1.96	2.07	2.56	2.58	2.41	2.41	2.44	2.44	2.49	2.55
109.85	100.31	109.05	108.71	111.20	120.48	125.89	128.62	133.17	137.91	133.90	137.85	124.80

The above figures exclude infrastructure credits and donated assets.

CWIP Balance by Project Status (as % of total):

Concept Design Delivery Completion

Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
2%	296	296	2%	296	196	196	196	196	196	196	196	1%
8%	996	496	4%	496	396	2%	2%	296	196	296	296	3%
53%	63%	70%	71%	68%	71%	65%	66%	58%	65%	62%	63%	53%
37%	26%	24%	2 3%	26%	25%	3 2%	31%	39%	3 3%	3 5%	34%	43%

Doc ID No: A5444324

2 April 2019

COMMITTEE: GOVERNANCE COMMITTEE

AUTHOR: PROJECT OFFICER

SUBJECT: REVIEW OF DELEGATION TO CEO RELATING TO COUNCIL COMPANIES

INTRODUCTION

This is a report concerning a review and the proposed repeal of two delegations to the Chief Executive Officer and one delegation to the Mayor and Chairperson of a former standing committee.

RELATED PARTIES

There are no related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

In August 2018 Council commenced a project concerning the review of Council's delegations and sub-delegations. Council has engaged an external legal firm, Colin, Biggers & Paisley to undertake the legal review of the delegations and sub-delegations and a Council officer has been appointed to manage the administrative aspect of this project. As part of this review it has been identified there are two delegations (refer Attachments 1 and 2) to the Chief Executive Officer relating to two of Council's former companies, Ipswich Motorsport Park Pty Ltd and Ipswich City Enterprises Pty Ltd. As Ipswich Motorsport Park Pty Ltd is now deregistered and Ipswich City Enterprises Pty Ltd is in the process of deregistration and is no longer active there is no requirement for Council to retain these delegations and they can be repealed.

A further delegation to the Mayor and Chairperson of the former Arts, Community and Cultural Services Committee (refer Attachment 3) was also identified as being suitable for repeal. The delegation relates to approval of a corporate sponsor for the Ipswich Art Gallery Volunteering Program. The Director, Ipswich Art Gallery has advised the Art Gallery has not had a corporate sponsor for the volunteer program for many years and they will not be engaging another.

RESOURCE IMPLICATIONS

There are no resourcing or budget implications as a result of this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions:

Sections 9 and 257 of the Local Government Act 2009

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

The Chief Operating Officer (Finance and Corporate Services) was consulted in relation to the two delegations to the Chief Executive Officer concerning the Council companies. The Director, Ipswich Art Gallery was consulted in relation to the delegation to the Mayor and Chairperson of the Arts, Community and Cultural Services Committee concerning the Corporate Partner for the Ipswich Art Gallery Volunteering Program.

CONCLUSION

As part of the review of Council's delegations and sub-delegations it has been identified there are three delegations which are no longer relevant and/or required and can be repealed.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- 1. Ipswich City Enterprises Pty Ltd 📭 🛣
- 2. | Ipswich Motorsport Precinct 🗓 🖼
- 3. Approve the corporate partner for the Ipswich Art Gallery Corporate Community Volunteering Program 4

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the delegation titled Ipswich City Enterprises Pty Ltd, as detailed in Attachment 1 to the report by the Project Officer dated 14 February 2019, be repealed.
- B. That the delegation titled Ipswich Motorsport Precinct, as detailed in Attachment 2 to the report by the Project Officer dated 14 February 2019, be repealed.
- C. That the delegation titled Approve the Corporate Partner for the Ipswich Art Gallery Corporate/Community Volunteering Program, as detailed in Attachment 3 to the report by the Project Officer dated 14 February 2019, be repealed.

Alisha Campbell

PROJECT OFFICER

I concur with the recommendations contained in this report.

Angela Harms

ACTING CORPORATE GOVERNANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"

IPSWICH CITY ENTERPRISES PTY LTD

Date of Council Resolution: 8 August 2001

Committee Reference and Date: Finance and Special Purposes Committee - 31 July 2001

No of Resolution: 19.01

Relevant Legislation:

Corporations Law and the Corporations Regulations (as defined in the Corporations Act 1989)
Section 25.1 of the Constitution of Ipswich City Enterprises Pty Ltd
Section 25 of the Local Government Act 1993 - Jurisdiction of Local Government
Section 36 of the Local Government Act 1993 - General Powers
Section 472 of the Local Government Act 1993 - Delegation by local government

Delegation to: Chief Executive Officer

Power Delegated:

That Council delegate power to the Chief Executive Officer to provide Council's written consent to Ipswich City Enterprises to:

- 1. Appoint a Director to fill a casual vacancy where:
 - the resigning Director is an employee of Council and proposed appointee is an employee of Council;
 - the resigning Director is an employee of Council and proposed appointee is a Councillor;
 - the resigning Director is a Councillor and proposed appointee is a Councillor.
- 2. Provide written notice to Ipswich City Enterprises Pty Ltd on any matter where Council does not wish the Directors to deal with such matters without prior written consent
- 3. Remove a Director from the Board, if the Director is an employee of Ipswich City Council.

Conditions of Delegation:

Whenever this power is exercised, a record of the exercise of such power shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such format as determined from time to time by the Chief Executive Officer.

IPSWICH MOTORSPORT PRECINCT

Date of Council Resolution: 25 August 2015

No of Resolution: Item 2 of the City Management and Budget Board No. 2015 (09) of 18 August

2015 - City Management and Finance Committee No. 2015 (08) of 18 August 2015

Relevant Legislation:

Section 257(1) of the *Local Government Act 2009* Section 9 of the *Local Government Act 2009*

Delegation to: Chief Executive Officer

Power Delegated:

Council's power to establish the new entity using the most appropriate company model/structure.

Conditions

This delegation is subject to the following conditions:

- 1. Whenever a power is exercised, a record of the exercise shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such a format as determined from time to time by the Chief Executive Officer.
- 2. If the proposed model/structure for the new Council owned company varies from the options proposed in the report by the Strategic Project Coordinator dated 3 August 2015, then the Chief Executive Officer will consult with the Mayor and Deputy Mayor.

Power Delegated:

Council's power in accordance with section 9 of the *Local Government Act 2009*, to complete and adopt a constitution for the new company.

APPROVE THE CORPORATE PARTNER FOR THE IPSWICH ART GALLERY CORPORATE/COMMUNITY VOLUNTEERING PROGRAM

Date of Council Resolution: 21 February 2001, 24 June 2008,

Committee Reference and Date: Economic Development Committee - 13 February 2001, Arts, Community and Cultural Services Committee No. 2008 (03) – 16 June 2008.

No of Resolution: 15.01, 4

Relevant Legislation:

Section 25 of the Local Government Act 1993 - Jurisdiction of Local Government Section 36 of the Local Government Act 1993 - General Powers Section 511 of the Local Government Act 1993 - Compliance with Corporate and Operational Plans

Delegation to: Mayor and Chairperson of the Arts, Community & Cultural Services Committee

Power Delegated:

That Council delegate to the Mayor and Chairperson of the Arts, Community & Cultural Services Committee the authority to approve the corporate partner for the Ipswich Art Gallery Corporate/Community Volunteering Program.

Conditions of Delegation:

Whenever this power is exercised, a record of the exercise of such power shall be made in writing at the time of exercising such power, and a copy thereof shall be kept in such format as determined from time to time by the Chief Executive Officer.

Doc ID No: A5478079

ITEM: 5

SUBJECT: NEW LEASE FROM IPSWICH CITY COUNCIL FOR TENURE OVER RIVERVIEW

COMMUNITY CENTRE TO IPSWICH YUPI PROGRAM INC.

AUTHOR: SENIOR PROPERTY OFFICER

DATE: 18 APRIL 2019

EXECUTIVE SUMMARY

This is a report concerning a new Lease that has been awarded to Ipswich YUPI Program Inc. by Ipswich City Council for the tenure of Riverview Community Centre located at 138 Old Ipswich Road, Riverview on Lot 3 on SP139403, after its successful application to the Riverview Community Centre Partnership Opportunity expression of interest (REOI 13257).

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve pursuant to section 236(2) of the *Local Government Regulation 2012* (the Regulation) that the exceptions under sections 236(1)(b)(ii) of the Regulation apply to the disposal of the leasehold interest located at 138 Old Ipswich Road, Riverview on Lot 3 on SP139403 ("the land"), by way of a leasehold arrangement between Council and Ipswich YUPI Program Inc. for a consideration sum of \$1.00 pa ex GST, if demanded.
- B. That Council (Interim Administrator of Ipswich City Council) enter into a lease with Ipswich YUPI Program Inc. ("the tenant") for a period of three (3) years with an option period of an additional three (3) years.
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Lease to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

RELATED PARTIES

The current Lessee is the Riverview Neighbourhood House Association Inc. and its Lease Agreement is due to expire on 30 June 2019.

In accordance with the terms of the Lease, the Lessee is required to vacate the Premises on or before 30 June 2019. Council has extended this to 30 July 2019 to allow the Lessee sufficient time to meet the terms of its 'make good' requirements.

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

The Riverview Community Centre located at 138 Old Ipswich Road, Riverview, described as Lot 3 on SP139403 occupies 6,551 square meters (Attachment 1). The property is improved with an onsite community use building. The purpose of the land is for 'Community, Recreational and Neighbourhood Centre'.

In accordance with Council's Community Centre Operating Model Policy (Attachment 2), on 2 March 2019, Ipswich City Council ('Council') opened a Request for Expression of Interest (REOI) for the tenure and management of the Riverview Community Centre ('the Centre'). The intention of the REOI was to establish a partnership with a community organisation whose services aligned with the strategic intent of Council to facilitate the provision of quality social and community outcomes.

Applications to the REOI closed on 2 April 2019 and attracted a total of three (3) expressions of interest. Each response was evaluated by a Panel of Council representatives and the successful respondent was identified as Ipswich YUPI Program Inc. (Attachment 3).

The Ipswich YUPI Program Inc. partnership model includes the following community services:

- Parenting and early childhood support
- Student and youth support
- Community welcoming and Integration
- Physical health and wellbeing through sports and other activities
- Jobseekers services and vocational training
- Positive mental health support
- Adult and community education
- Disability support services
- Senior citizens and aged care community support
- Community technology hub
- Other community needs

The Arts, Social Development and Community Engagement Department offered the following tenure terms to the successful applicant:

NEW LEASE TERMS:

Term:	Three (3) years
Option:	1 x 3 Years
Commencement Date:	1 August 2019
Expiry Date:	31 July 2022
Rent:	\$1 per annum (excluding GST), if demanded
Use of Land:	Community, Recreational and Neighbourhood Centre

FINANCIAL/RESOURCE IMPLICATIONS

Council will continue its responsibility for structural repairs and other repairs to the building included in the maintenance schedule of the Lease, as well as the lawn mowing of the grounds.

RISK MANAGEMENT IMPLICATIONS

Known risks associated with management of the community centre will be addressed through the terms of the Lease.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Land Act 1994
Local Government Act 2009
Local Government Regulation 2012

COMMUNITY AND OTHER CONSULTATION

Council approached organisations through a Request for Expression of Interest process to establish a partnership that will facilitate the provision of quality social and community outcomes through the tenure and management of the Riverview Community Centre.

To encourage applicants from the local industry and market, Council advertised the REOI in both the Queensland Times and Courier Mail newspapers and online at LGTenderbox.

The contents of this report do not require any community consultation.

CONCLUSION

In accordance with Council's Community Centre Operating Model Policy (adopted on 27 February 2018), it is recommended that a Lease be entered into with Ipswich YUPI Program Inc. as the successful applicant in the Riverview Community Centre REOI partnership opportunity.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- 1. | Survey Plan of Lot 3 on SP139403 U
- 2. Community Centre Operating Model Policy 🗓 🖺
- 3. REOI Executed Evaluation Report U

Brett McGrath

SENIOR PROPERTY OFFICER

I concur with the recommendations contained in this report.

Caroline McMahon

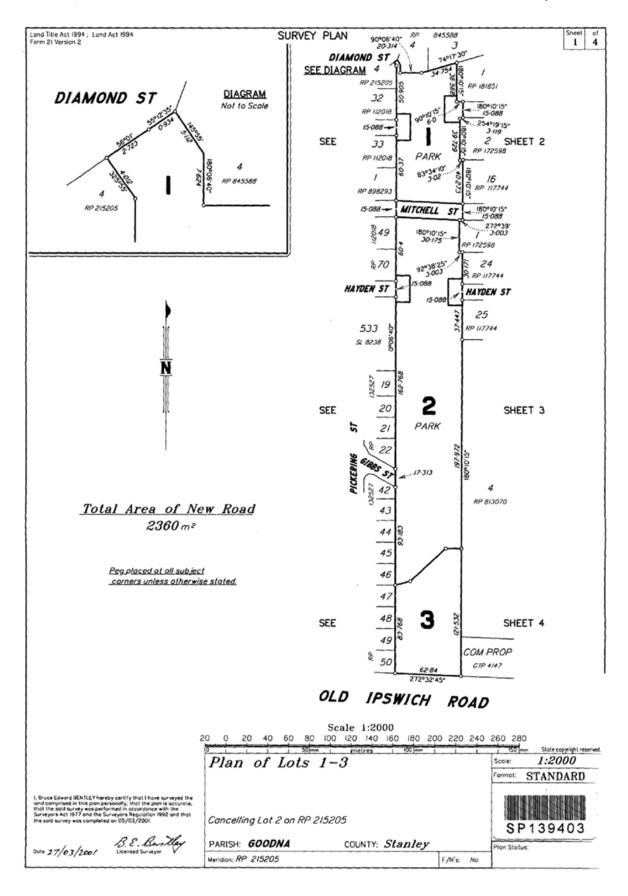
CHIEF OPERATING OFFICER (ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT)

I concur with the recommendations contained in this report.

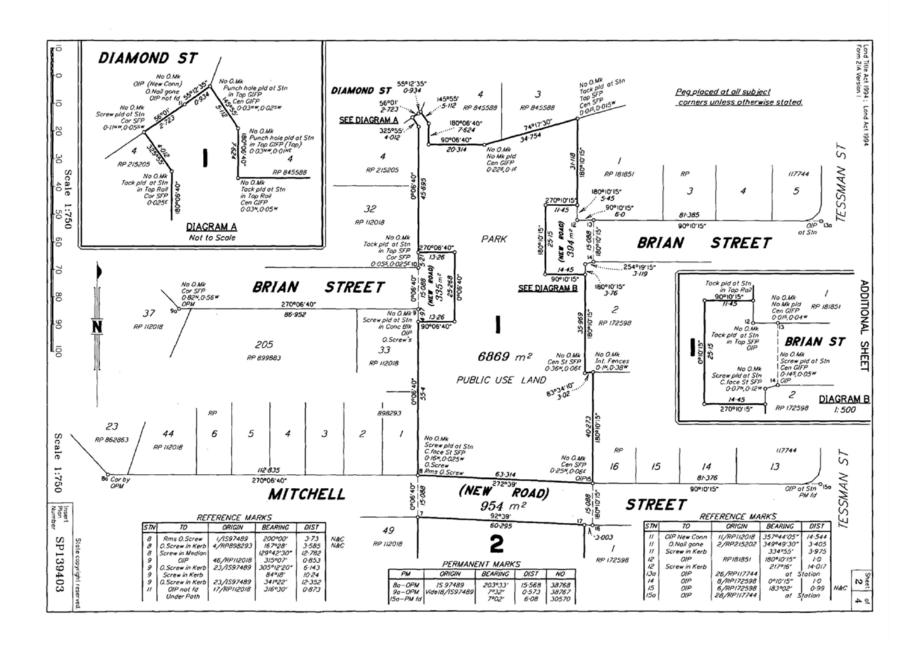
Andrew Knight

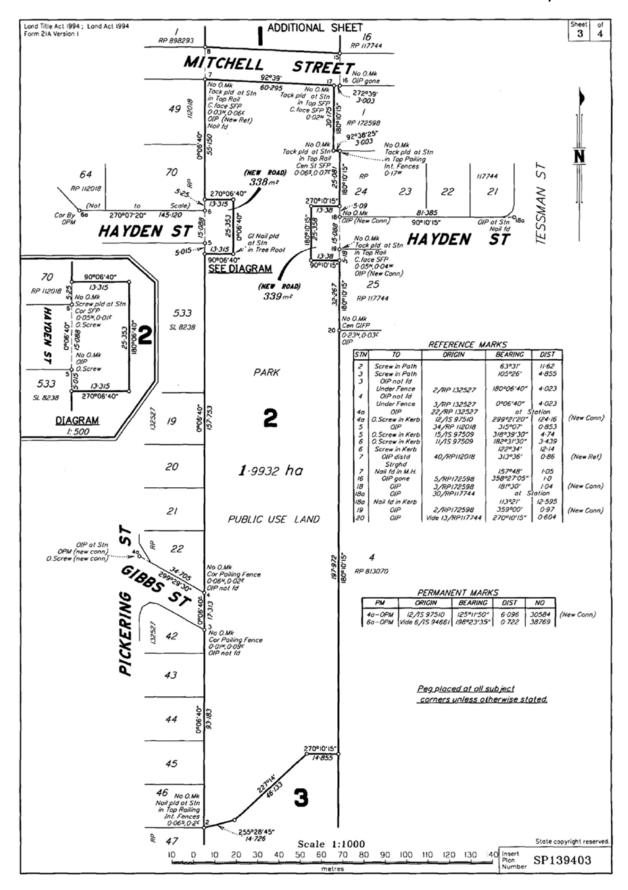
CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

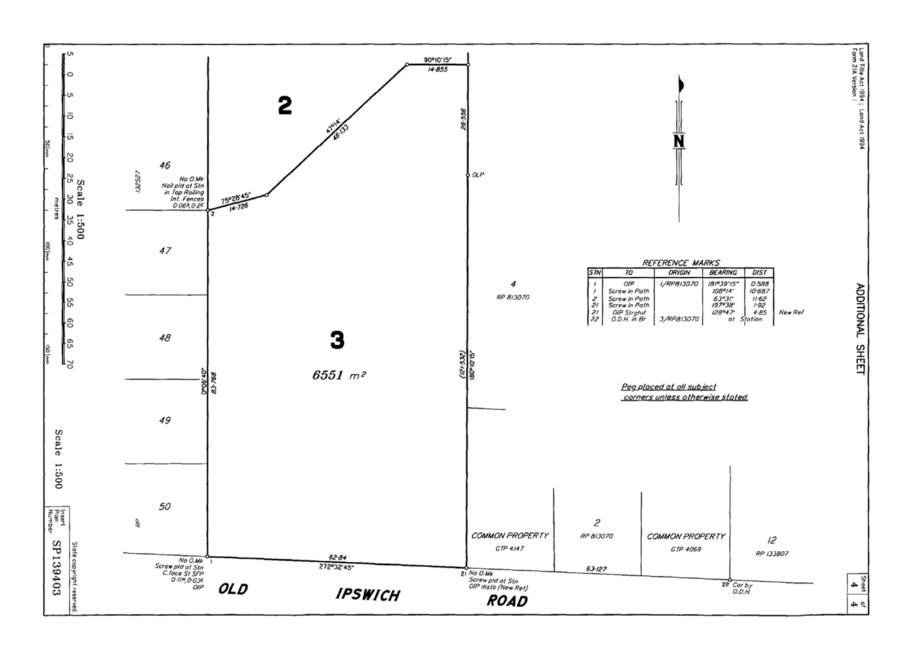
"Together, we proudly enhance the quality of life for our community"



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COMMUNITY CENTRE OPERATING MODEL POLICY

DOCUMENT NO: A5127824

1.1 Objectives:

The objective of this policy is to define the operating model of community centres owned by Ipswich City Council.

1.2 Regulatory Authority:

Local Government Act 2009 (Qld)
Local Government Regulation 2012 (Qld)
Ipswich City Council - Advance Ipswich
Ipswich City Council - Corporate Plan 2017-2022

1.3 Policy Statement:

The purpose of this policy is to outline how Ipswich City Council invests in community outcomes through utilising a standard operating model for Council-owned community centres.

This policy establishes clear expectations around Council responsibilities, sets out a comprehensive approach to governance and accountability and ensures that community centres owned by Council provide:

- infrastructure that allows a diverse range of community groups to meet, engage and build social networks and a shared community identity;
- a 'safe' place for the delivery of social services that meet the needs of targeted community groups; and
- programmed learning and life experiences that enhance the community's capacity, pride and resilience.

1.4 Operating Model for Council-owned Community Centres

The Operating Model for Council-owned Community Centres will be a partnership with a third party community organisation whose purpose aligns with the strategic intent of Council to manage the daily operations of the relevant Council's Community Centre (the Centre).

The partnering organisation will be selected through an expression of interest process on the basis of its relevance to local community needs and its ability to address key selection

Page 1 of 3

criteria.

The partner will:

- base its local operations at the Centre and run additional programming, in exchange for a low-cost lease and direct access to the community
- have its own funding source to deliver its targeted outcomes
- address the majority, if not all, of the Centre's key priorities under its own operating model
- have current insurances and registrations for the programs it delivers (including a Public Liability Insurance Policy)
- bring a level of expertise and experiential learnings that would optimise the social outcomes of the Centre

Council will:

 meet costs associated with the purchase and maintenance of the building, furniture, equipment, hold relevant insurances for the building and cover utility costs associated with the Centre

Council may:

 supplement programming where the partner's core service deliverables are not broad enough to meet the needs of the community. This may be a function of Council's existing outreach programming (e.g. library services), community development activity or volunteer coordinated programs and may be offset by external revenue sources (subject to funding availability)

The Centre's governance structure will take the form of an overarching Steering Committee, consisting of Council representatives, representatives from the partnering organisation, and when considered necessary or beneficial, strategic Community Leaders. The Steering Committee's role in the Centre's operation includes, but is not limited to, providing:

- direction and leadership, setting the vision for the Centre and continually refining goals and success measures to align with emerging community needs; and
- ongoing oversight of performance, e.g.
 - performance against agree Key Performance Indicators
 - escalated issues relating to the operations of the Centre.
- strategic direction, including:
 - suitability of services and programming to meet changing community needs
 - ongoing appropriateness of Key Performance Indicators
 - what the balance should be between service provision, programming and community use of the facility

1.5 Roles and responsibilities:

All council officers responsible for managing Council-owned Communities Centres and developing and maintaining agreements as described in this policy.

1.6 Policy Author:

The Community Engagement Manager is responsible for the maintenance of the policy.

Date of Review: 11 October 2018

Date of Council Resolution: 27 February 2018

Committee Reference and Date: Policy and Administration Advisory Committee No.

2018(01) of 13 February 2018

No. of Resolution: 2

Date to be reviewed: 11 October 2020

EVALUATION REPORT

13257

Request for Expression of Interest 138 Old Ipswich Road, Riverview Community Centre Partnership Opportunity

> Prepared by: Abbey Richards Community Engagement Manager 11/04/2019 V1.0



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1.0 GENERAL OVERVIEW

1.1 Policy Background

Council's Community Centre Operating Model Policy (adopted on 27 February 2018), details Council's approach to the management and operation of Council-owned community centres:

"The operating model for Council owned community centres will be a partnership with a third party community organisation whose purpose aligns with the strategic intent of Council to manage the daily operations of the relevant Council's community centre (the Centre).

The partnering organisation will be selected through an Expression of Interest process on the basis of its relevance to local community needs and its ability to address key selection criteria."

1.2 Background to Request for Expression of Interest

Ipswich city continues to experience population growth and social complexity. Ipswich continues to experience specific forms and of place based challenge as well as unique opportunities for strength, growth and change. Ipswich City Council (Council) is committed to implementing and overseeing community infrastructure and hence is opening this call for proposals for management of the Riverview Community Centre (the Centre) at 138 Old Ipswich Road, Riverview. The current lease of the Riverview Community Centre expires on the 30th of June 2019 and as such, Council is conducting and open call for applications from suitable community organisations to occupy and manage the Centre.

The Centre will:

- Allow for a diverse range of community members and groups to meet, engage and build social networks.
- Provide a safe and inclusive environment for the delivery of social services that meet the unique needs of the community.
- Develop, design, implement and evaluate the delivery of programmed community activities, programs, projects and events as well as facilitate learning and life experiences that enhance the quality of life for all members of the community.

The Partner will be responsible for driving targeted social change through its planned program of works which may be supplemented by Council's engagement and community development activities. The Partnership will deliver to the partner:

- An opportunity to be part of a strong social change agenda across Ipswich City.
- A place of operation in Riverview that is central to its key target audience under a pepper corn lease arrangement.
- Ongoing engagement with surrounding communities to inform and deliver on its strategic agenda.
- Partnership with Ipswich City Council and access to demographic data and other relevant information.

A Steering Committee (the Committee) will be established for the Centre and will comprise of the Partner, Council and may also include representatives from key services providers, government stakeholders, and identified community leaders. The Committee will play a strategic role in the management of the Centre.

1.3 Purpose of the Request for Expression of Interest

As owner of the Centre, Council offers a partnership opportunity for a community organisation as defined by *The Local Government Regulation 2012*, whose purpose and services align with the strategic intent of Council to facilitate the provision of quality social and community outcomes for the residents of Riverview and surrounding areas.

In conducting this REOI, Council's objectives are to:

- a) Establish an innovative partnership model to utilise the Centre to its' full potential, which includes providing services and community development programs to meet the current and future unique needs of Riverview and surrounding area.
- b) Partner with a community organisation as defined by The Local Government Regulation 2012 to create an inclusive meeting place that facilitates the delivery of appropriate community services, engagement and community capacity building programs, which foster a sense of community, pride and well-being.
- Partner with a for a community organisation as defined by The Local Government Regulation 2012:
 - i. An evidence based approach to engagement and service delivery.
 - A proven record of successfully delivering appropriate services that address the unique needs of a community such as Riverview.
 - The necessary secured funding, organisational framework and resources to implement service delivery.
 - iv. Strong community engagement practices and working relationships with all levels of government, other services providers and across all sectors of the community.

1.4 Request for Expression of Interest

A Request for Expression of Interest was issued on Saturday 2 March 2019 (Attachment 1). The Request for Expression of Interest included the below table of timeframes:

Date	Milestone
Saturday 2 March 2019	Release of Request for Expression of Interest
Wednesday 20 March 2019	Last day for clarification requests
Tuesday 2 April 2019	Closing time for Expressions of Interest
Monday 15 April 2019	Anticipated date for selection of Partner
Friday 31 May 2019	Lease negotiations conclude and lease is finalised by all parties
Monday 1 July 2019	Anticipated Lease Start and Tenancy Begins

Three (3) responses to the Request for Expression of Interest were received.

1.5 Evaluation Panel

Evaluation Report | Abbey Richards | 11 April 2019

The Evaluation Panel consisted of 3 members and a chairperson as detailed in Table 1.

Table 1: Evaluation Committee						
Position	Name	Position Title	Department			
Chair	Abbey Richards	Community Engagement	Arts, Social Development and			
		Manager	Community Engagement			
			Department			
Member	Brent Downes	Community Development	Arts, Social Development and			
		Coordinator	Community Engagement			
			Department			
Member	Sarah Sheehy	Community Grants Officer	Arts, Social Development and			
			Community Engagement			
			Department			
Member	Tina Longford	Native Title and Cultural	Works, Parks and Recreation			
		Heritage Officer	Department			

2.0 **EVALUATION**

2.1 Responses to the Expression of Interest

2.1.1 Responses to the Expression of Interest Received

The following 3 responses were received:

- 1. Multicultural Australia;
- 2. Ipswich YUPI Program Inc; and
- 3. Riverview Neighbourhood House Association Inc.

2.1.2 Late Responses

There were no late responses to this Request for Expressions of Interest.

2.2 **Evaluation Process**

The Evaluation Panel met on Wednesday 10 April 2019. The Evaluation Panel first considered conflicts of interest. The following was noted:

- Abbey Richards was previously on the panel which evaluated and awarded management of the Redbank Plains Community Centre to Multicultural Australia; has had no interactions with the Ipswich YUPI Program Inc; and has had interactions with and has knowledge of the historical management of the Riverview Community Centre by Riverview Neighbourhood House Association Inc.
- Brent Downes currently has responsibility for the ongoing relationship with Multicultural Australia as the current manager of the Redbank Plains Community Centre; has had no interactions with the Ipswich YUPI Program Inc; and has had interactions with and has

knowledge of the historical management of the Riverview Community Centre by Riverview Neighbourhood House Association Inc.

- Sarah Sheehy has had no interactions with the Ipswich YUPI Program Inc; has had interactions
 with and has knowledge of the historical management of the Riverview Community Centre by
 Riverview Neighbourhood House Association Inc; and has knowledge and awareness of the
 management of Multicultural Australia as the current manager of the Redbank Plains
 Community Centre.
- Tina Longford has had no interactions or knowledge of either Ipswich YUPI Program Inc, Multicultural Australia or Riverview Neighbourhood House Association Inc.

The Evaluation Panel collectively determined that the above does not represent an actual conflict interest nor would any member personally or professionally benefit from the award of this partnership to any particular respondent. The Evaluation Panel did not consider any of knowledge or interactions detailed above would impede the objective assessment of the EOI responses and all Evaluation Panel members would proceed with the assessment of responses.

The Evaluation Panel then read, analysed and scored the responses systematically.

The scoring of responses was based on the degree of achievement by the Respondent to the requirements. Scoring was completed using a scale from zero (0) to five (5) with zero (0) being the lowest and five (5) being the highest. The five (5) point scale for general application throughout the evaluation process was as follows:

Note: Decimal points or half points were used in the scoring of evaluation criteria.

Score	Description
0	Has not demonstrated any level of understanding, capacity and has no prior experience.
1	Has demonstrated a minor level of understanding, capability and has no prior experience.
2	Has demonstrated a satisfactory level of understanding, capability and has some demonstrated experience.
3	Has demonstrated a sound level of understanding, capability and has demonstrated some experience.
4	Has demonstrated a high level of understanding, capability and has demonstrated experience.
5	Has demonstrated a significant level of understanding, capability and demonstrated significant experience.

2.3 Evaluation Criteria Assessment

As detailed in the Request for Expression of Interest the evaluation criteria is listed below. Each response was evaluated against these criteria:

1. Criteria 1 - Innovative partnership model proposed

How would your organisation structure an innovative partnership with Council that:

- Utilises the Riverview Community Centre and other local community infrastructure.
- Fosters sound working relationships with organisations, service providers or notfor-profit organisations by working collaboratively to deliver services and community programs to improve the life outcomes.

Evaluation Report | Abbey Richards | 11 April 2019

Allows your organisation to deliver services and activities at the Centre in keeping
with the strategic intent of Council to facilitate the provision of quality social and
community outcomes for the residents of Riverview and surrounding suburbs.

Provide examples of where your organisation has utilised community facilities and worked collaboratively with a group of stakeholders to achieve agreed outcomes.

 Criteria 2 – Alignment of organisation's purpose with Council's strategic intent for the Centre

Explain the purpose of your organisation (illustrating its alignment to Council's strategic intent for the Centre), use of data in planning service delivery and responsibilities of the staff who will be assigned to work from the Centre, include:

- Organisational aims and objectives and how they align to Council's strategic intent.
- Organisational structure.
- How your organisation utilises, gathers and shares data to inform service delivery.
- Your organisation's adopted Work Place Healthy and Safety, Multicultural Access and Equity and Complaints Management policies and procedures.
- 3. Criteria 3 Financial stability and administrative capacity to enter into a three (3) year partnership with Council

Demonstrate your organisation's financial stability and administrative capacity to enter into a three (3) year partnership with Council. Your response should reference and provide evidence of your organisation's:

- Financial statements for the past three (3) financial years Certified by an Accountant.
- Current Annual Report.
- Current Corporate Plan and/or Operational Plan.
- Short statement detailing your organisation's funding source stability.
- 4. Criteria 4 Demonstrated experience in delivering inclusive programs that respond to community need, build resilience or educate targeted community groups

Demonstrate your organisation's experience in delivering inclusive programs that respond to community need, build resilience or educate targeted community groups. Include:

- Examples of past programs which you have developed, designed, implemented and evaluated.
- Examples of how you have assessed and continue to assess community needs and design programs to meet these needs.
- Evidence of the efficacy and success of your community development programs including for example; quantitative data, anecdote, partner's or stakeholder's statements, letters of support.

Provide examples of how your have ensured that your programs have been and continue to be safe and inclusive for different and diverse members of communities.

5. Criteria 5 – Demonstrated strong engagement practice, and quality of reputation with other key stakeholders and the community

Demonstrated strong practice, and quality of reputation with other key stakeholders and the community. Include:

- Examples of how your organisation has engaged with community in the past.

- Evidence of your relationships and networks in the community including but not limited to; stakeholder statements, letters of support, contact databases, professional affiliations/networks, peak body membership etc.
- Examples of how your organisation has included the community in your decision making, planning and delivery processes.

Provide letters of reference and support that demonstrate your commitment and expertise in working with partners and communities to deliver sound community engagement and service delivery.

2.4 Positioning of Respondents and Deliberations

The Evaluation Panel's completed evaluation matrix and comments are attached as Attachment 2.

3.0 RECOMMENDATION AND APPROVALS

It is recommended that the following Respondent be accepted as the partner for the management of the Riverview Community Centre in accordance with the Expression of Interest 13257 and that lease and management agreement negotiations commence:

Ipswich YUPI Program Inc.

Prepared by Evaluation Committee Chairperson:

Name:

Abbey Richards

Manager

Signature:

Position:

Community Engagement

Date

11,04,19

Supported and Signed by Evaluation Committee:

Name:

Brent Downes

Signature:

Position:

Community Development

Date

11,041

Name:

Sarah Sheehy

Coordinator

Signature: 8...

Position:

Community Grants Officer

Date

11/04/2019

Name:

Tina Longford

Signature:

Position:

Native Title and Cultural

Heritage Officer

Date

11,047619.

Approved / not approved:

Name:

Position:

Caroline McMahon

Chief Operating Officer

Signature:

Date:

Comments

ATTACHMENTS 4.0

Attachment	Description	Document
1	Request for Expression of	Request for Expression of Interest
	Interest	
2	Evaluation Matrix	Evaluation Matrix

Doc ID No: A5471055

16 April 2019

COMMITTEE: GOVERNANCE COMMITTEE

AUTHOR: SENIOR PROPERTY OFFICER

SUBJECT: PROPOSED NEW TRUSTEE LEASE OVER RESERVE FOR RECREATION

PURPOSES AUSTRALIAN CRAWL (GOODNA) PTY LTD 19A TOONGARRA

ROAD LEICHHARDT

INTRODUCTION

This is a report by the Senior Property Officer concerning the proposed Trustee Lease between Ipswich City Council as Trustee and Australian Crawl (Goodna) Pty Ltd for the whole of the land described as Lot 39 on Crown Plan 902321.

RELATED PARTIES

The parties related to this matter include;

- Works, Parks and Recreation Department (Internal)
- Legal Services (Internal)
- Justin Lemberg Australian Crawl (Goodna) Pty Ltd (External)
- Bradley Monin Senior Land Officer Department Natural Resources, Mines and Energy (External)

ADVANCE IPSWICH THEME LINKAGE

Caring for the community

PURPOSE OF REPORT/BACKGROUND

The Georgie Conway Leichhardt Swim Centre is a public pool located at 19a Toongarra Road, Leichhardt and described as Lot 39 on Crown Plan 902321, which is a State Reserve for Recreation Purposes (trust land). The property is improved with a 25 metre in ground pool, wading pool, change rooms and an entrance/office building and caretaker residence and the facility is operated for public use. Australian Crawl were successful in the tender process coordinated by Works, Park and Recreation for the management rights and lease of the swim centre. On 1 April 2018, Council (as Trustee) and Australian Crawl (Goodna) Pty Ltd

(ACG) entered into a Swimming Pool Maintenance Agreement for a ten (10) year term until 31 March 2028.

Following an internal review it has been noted that the Swimming Pool Maintenance Agreement is the incorrect agreement for tenure over State Reserve under section 57 of the Land Act 1994. The legislation requires that Council as Trustee, only enter into a Trustee Permit for short term agreements (less than 3 years) or a Trustee Lease for longer term agreements for tenure over State Reserve. It is recommended that Council terminate the existing Swimming Pool Maintenance Agreement and enter into a Trustee Lease to ensure that Council complies with its obligations as a Trustee under the Land Act 1994.

To remedy this, it is proposed that Council enter into a new Trustee Lease with ACG for a nine (9) year term until 31 March 2028 over the whole of the trust land and under the same terms and conditions of the existing agreement. The Trustee Lease will replace the existing Swimming Pool Maintenance Agreement, there will be no increase to the length of the term and no change to the rent charged. Property Services have consulted with ACG regarding the requirements for the new Trustee Lease and ACG understand the reasons for and agree to the termination of the existing agreement and entering into the Trustee Lease.

As part of the successful tender submission, ACG proposed to construct a new pool within the swim centre subject to development approval. ACG has submitted a development application with Council to build the new swimming pool and they have been issued with an Action Notice requiring land owner consent for the improvements before final approval is provided. The State is the owner of the land and will only provide land owner consent to the development application provided that the applicant has a legal interest in the property. The Swimming Pool Maintenance Agreement is the incorrect tenure for the property and once the new Trustee Lease is executed and registered on the reserve title, ACG will have a legal interest in the property and can then apply for land owner consent.

The caretaker's residence located on the property can be occupied by the manager or an employee of the swim centre under the *Land Act 1994*. Under the *Act* it cannot be leased on an individual tenancy agreement and can only be used in association with the operation of the swimming pool complex. The caretaker's residence has been previously leased on an individual tenancy for approximately seven years and the tenant has now vacated the premises. ACG have expressed an interest to Council to now use the caretaker's residence for an employee to occupy and oversee the facility. Works, Parks and Recreation have agreed to allow the ACG to occupy the caretaker's residence and this will be included in the new Trustee Lease agreement.

The Trustee Lease document must satisfy all requirements of the *Land Act 1994* and the State's Operation Policy - *Secondary Use of Trust Land* under the Land Act and the *Mandatory Standard Terms Document 711932933*, the Trustee Lease can then be registered in the Titles Registry.

RESOURCE IMPLICATIONS

Council will continue its responsibility for structural repairs and other repairs to the building, as per the maintenance schedule of the proposed trustee lease.

RISK MANAGEMENT IMPLICATIONS

The major risk is that Council is not complying with their obligation as Trustee of the Reserve under the *Land Act 1994*. This includes providing the correct legal instrument for offering tenure over the Reserve. If Council terminates the existing Swimming Pool Maintenance Agreement and enters into a new Trustee Lease, it will remove the risk to Council.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Land Act 1994
Land Regulations 2009
Local Government Regulation 2012
Local Government Act 2009

COMMUNITY AND OTHER CONSULTATION

The content of this report does not require any community consultation. ACG were the successful applicant in a public tender process to secure the occupancy of the facility.

CONCLUSION

It is recommended that Council enter into a Trustee Lease with Australian Crawl (Goodna) Pty Ltd over the whole of the land described as Lot 39 on Crown Plan 902321.

The Trustee Lease will reflect the obligations of Council as Trustee under the *Land Act 1994* and will be consistent with the State's Operational Policy – *Secondary use of Trust Land* and the *Mandatory Standard Terms Document 711932933*.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- 1. Map for 19a Toongarra Road Leichhardt U
- 2. Georgie Conway Leichhardt Community Swim Centre Swimming Pool Management Agreement J
- 3. Mandatory Standard Terms document for Trustee Lease J
- 4. Development Application Action Notice U
- 5. Draft Development Application Plans 🗓 🖫

RECOMMENDATION

- A. That Council terminate the Swimming Pool Maintenance Agreement with Australian Crawl (Goodna) Pty Ltd located at 19a Toongarra Road Leichhardt QLD described as Lot 39 on Crown Plan 902321.
- B. That Council as Trustee of the Reserve located at 19a Toongarra Road Leichhardt QLD, enter into a Trustee Lease with Australian Crawl (Goodna) Pty Ltd (pursuant to section 236 (1)(c) (iii) and (2) of the Local Government Regulation 2012 (QLD)
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to

implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

Brett McGrath
SENIOR PROPERTY OFFICER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"





SWIMMING POOL MANAGEMENT AGREEMENT

Georgie Conway Leichhardt Community Swim Centre

Ipswich City Council

Australian Crawl (Goodna) Pty Ltd - A.B.N. 21 120 208 255

Level 23 Central Plaza One 345 Queen Street BRISBANE QLD 4000 Tel: (07) 3231 0600 Fax: (07) 3221 2921 Our ref: BAS:MEG:117307 Brisbane Maroochydore Southport Sydney Canberra Melbourne Adelaide

www.mcw.com.au

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SWIMMING POOL MANAGEMENT AGREEMENT

DATE

DETAILS OF PARTIES

Name Ipswich City Council

Label Council

Attention Technical Support Principal Officer

Street Address 45 Roderick Street IPSWICH QLD 4305

Mailing Address PO Box 191

IPSWICH QLD 4305

Fax Number (07) 3810 6206

Name Australian Crawl (Goodna) Pty Ltd

LabelManagerACN/ABN21 120 208 255AttentionJustin LembergStreet AddressCathedral Village

115 Wickham Street

Fortitude Valley QLD 4006

Mailing Address PO Box 348

CAROLE PARK QLD 4300

Fax Number

BACKGROUND

- A. The Council is the registered owner of the Land and is also the owner of all improvements, including the Centre, that are erected on that Land.
- The Manager has experience in the operation and management of swimming facilities.
- C. This Agreement is to provide for the good management of the Centre and ensure that the facility is maintained and managed to the highest possible standard and to ensure the continued access for residents to high quality swimming facilities.
- D. The Council agrees to appoint the Manager to manage the Centre in accordance with the terms of this Agreement.

OPERATIVE PROVISIONS

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

The following definitions apply in this document:

"Agreement" means this Swimming Pool Management Agreement.

"Business Day" means a day on which banks are open for retail banking, other than a Saturday, Sunday or public holiday, in Ipswich, Australia.

3

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"Business Plan" means the business plan (or plans) required to be prepared by the Manager and provided to Council in accordance with clause 12.1.

"Centre" means the Georgie Conway Leichhardt Community Swim Centre located on the Land and includes the fixtures, fittings, swimming pools, amenities, and where the context permits, the Centre includes Council's Assets.

"Commencement Date" means 1 April 2018.

"Council Nominated Officer" means the Chief Executive Officer or a staff member delegated by Council.

"Council's Assets" means all fixtures, fittings and goods belonging to Council in or on the Centre including those items listed in the inventory in Schedule 3. Where the context permits, the Centre includes Council's Assets.

"Electricity Costs" includes, but is not limited to, the cost of electricity associated with the following: -

- (a) water purification equipment;
- (b) water heating;
- (c) lighting of the Centre, the swimming pools and surrounds; and
- (d) lighting and water heating in the amenities buildings.

"Expiry Date" means 31 March 2028.

"Externally Administered Body Corporate" means a body corporate:

- (a) that is being wound up;
- in respect of the property of which a receiver, or a receiver and manager, has been appointed (whether or not by a court) and is acting;
- (c) that is under administration;
- (d) that has executed a deed of company arrangement that has not yet terminated; or
- (e) that has entered into a compromise or arrangement with another person the administration of which has not been concluded.

"Government Authority" means:

- (a) a local, state or federal government;
- (b) a minister, department or agency of any government in (a);
- a corporation, authority or body that is constituted under statute or regulation for a public purpose;
- (d) a holder of a statutory office for a public purpose, or a person charged with the administration of a law; or
- (e) a court, tribunal or commission constituted under statute or regulation.

"GST" has the meaning given by the GST Law.

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"GST Law" has the meaning given to "GST law" in the A New Tax System (Goods and Services Tax) Act 1999 (Cth).

"Land" means the land containing the Centre, located at 21 Toongarra Road, Leichhardt and described as Lot 39 on Crown Plan 902321.

"Maintenance Schedule" means the table of obligations and responsibilities of each party to this Agreement relating to (amongst other matters) the inspection, cleaning, maintenance and repair of the Centre (and, where the context permits, the Council's Assets), which is contained in Schedule 1 of this Agreement.

"Notice" means a notice, demand, certificate, consent, approval, waiver or communication given under this document.

"Revenue" means the total of all amounts received or receivable for all goods or services sold, supplied or disposed of at or from the Centre (whether cash, credit or otherwise and whether made by the Manager or any other person other than where Council receives the amount directly).

"Services" means any water, gas, electricity, lighting, sanitary, hot water, air conditioning, ventilation, security and other services supplied to or enjoyed at the Centre.

"Special Conditions" means the terms (if any) contained in Annexure A.

"Specific Statutory Charges" means Statutory Charges:

- (a) attributable to the Manager because of the Manager's direct use and enjoyment of the Services or facilities or other subject matter of the Statutory Charges; or
- (b) in respect of any activity, matter or thing at or occurring in the Centre.

"Statutory Charges" means all rates, taxes, levies, charges and assessments, duties, impositions, surcharges or fees:

- (a) assessed, charged, imposed, levied or payable in relation to the use or occupation of the Land or the Centre; or
- (b) assessed, charged, imposed, levied or payable in relation to waste or garbage removal or for any other service or facility supplied to or enjoyed on the Land or the Centre;
- (c) assessed, charged, imposed, levied or payable in relation to the provision, reticulation or discharge of water, sewerage or drainage (including pedestal charges and meter rents) or
- (d) assessed, charged, imposed, levied or payable in relation to the payment or receipt of money; or
- (e) which are general rates, differential general rates, minimum general rate levies, separate rates and charges, special rates and charges and utility charges under the Local Government Act 1993; or
- (f) which are general rates (including differential rates), special rates and charges, utility charges and separate rates and charges under the *Local Government Act* 2009.

regardless of whether they are assessed, charged, imposed or levied to or on, or payable by, Council or the Manager or any other person.

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"Term" means the term of this Agreement, commencing on the Commencement Date and expiring on the Expiry Date (or any earlier date this Agreement is terminated).

1,2 Rules for Interpreting this Document

This clause 1.2 specifies the rules for interpreting this document, except where the context makes it clear that a rule is not intended to apply.

- (a) The contents page[s] (if any), the Background and headings are for convenience only and do not affect the interpretation of this document.
- (b) A reference to:
 - legislation (including subordinate legislation) is to that legislation as amended, re enacted or replaced, and includes any subordinate legislation issued under it;
 - (ii) a document (including this document), or a provision of a document (including a provision of this document), is to that document or provision as amended or replaced;
 - (iii) a party to this document, or a party to any other document or agreement, includes that party's executors, administrators, permitted substitutes and permitted assigns;
 - (iv) a person includes any type of entity or body of persons, whether or not it is incorporated or has a separate legal identity, and any executor, administrator or successor in law of the person;
 - (v) anything (including a right, obligation or concept) includes each part of it;
 - (vi) property includes real, personal and intangible property;
 - (vii) any body or agency, if that body or agency ceases to exist, is renamed, reconstituted, replaced or has its powers or functions removed (Defunct Body), means the agency or body which succeeds to the Defunct Body's powers or functions, or performs most closely the functions of the Defunct Body;
 - (viii) AUD\$, A\$, \$A, dollar or \$ is to Australian currency; or
 - (ix) a clause, schedule or annexure is to a clause of, or schedule or annexure to, this document.
- (c) A singular word includes the plural, and vice versa.
- (d) A word which suggests one gender includes any other genders.
- (e) If a word is defined, another part of speech or grammatical form of that word has a corresponding meaning.
- (f) If an example is given of anything (including a right, obligation or concept), such as by saying it includes something else, the example does not limit the scope of that thing.

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- (g) An obligation on, warranty by, or right of:
 - (i) two or more persons; or
 - (ii) a party that comprises two or more persons,

is the obligation, warranty or right (as the case may be) of those persons jointly and severally.

- (h) Time is reckoned as follows:
 - A reference to the date or time of day, is a reference to that date or that time of day in Queensland, Australia.
 - (ii) If a period expressed in days, beginning on a given day, act or event is provided or allowed for any purpose, the period is calculated by:
 - (A) excluding the day, or the day of the act or event; and
 - (B) including the day on which the purpose is to be fulfilled.
 - (iii) If a period expressed in weeks, months or years, beginning on a given day, act or event is provided or allowed for any purpose, the period is calculated from:
 - (A) the day, or the day of the act or event; until
 - (B) the corresponding day in the next appropriate week, calendar month or year.
 - (iv) If there is no corresponding day for the purposes of clause 1.2(h)(iii)(B), because of the differing number of days in calendar months, the corresponding day is taken to be the last day of the relevant calendar month.
 - (v) If something is to be done on a particular day, it must be done by 5.00pm on that day.
 - (vi) If something is to be done on a day which is not a Business Day then that thing must be done on the next Business Day.
- (i) Terms defined in the GST Law have the same meaning in this document unless the context makes it clear that a different meaning is intended.

2. TERM OF AGREEMENT

Subject to the terms and conditions of this Agreement, this Agreement will operate for the Term.

3. RELATIONSHIP

- (a) The parties' relationship is one of principal and independent Manager, not employer and employee, agency or partnership.
- (b) The Manager and any of its employees, sub-managers and agents are not entitled to any payments or benefits from the Council other than those provided for in this Agreement.

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(c) the Manager does not have the right or authority to act on behalf of, or bind the Council or to speak on its behalf, and will not indicate to any third party that it has that right or authority unless the Manager has been expressly authorised by the Council in writing.

4. MANAGEMENT OF THE CENTRE

4.1 Conduct business of the Centre

The Manager shall have the sole right during the Term to conduct the business of the Centre.

4.2 Operation of the Centre

- (a) The Manager must operate the business of the Centre, and in that context, must manage the property as an income-producing asset.
- (b) The Manager must comply with all laws and the requirements, notices, orders and requisitions of any relevant Government Authority which relate to the Centre or the Manager's operation or occupation of the Centre.
- (c) The Manager must comply with the reasonable requirements of Council in relation to the proper operation of the Centre, for example, in relation to cleanliness, control or vermin, emergency drills and procedures, and installation, operation and maintenance of equipment.
- (d) The Manager must implement the Manager's current Business Plan in operating the Centre.
- (e) The Manager must ensure that the Centre is kept open to the general public on every day, except:
 - (i) Christmas Day and Good Friday;
 - (ii) any day during any period of closure under clauses 4.2(e), (f), (h) and (i); during the hours:
 - (iii) specified or approved from time to time by Council (Council may change or revoke the specification or approval at any time); or
 - (iv) if no hours are specified or approved, from 7 am to 6 pm.
- (f) The Manager may close the Centre in an emergency or during hours that the Manager cannot lawfully comply with clause 4.2(d).
- (g) The Manager may, with the approval of Council, temporarily suspend trading and close the Centre, or any part of it:
 - (i) if the Manager reasonably considers the suspension and closure commercially prudent or necessary; or
 - (ii) for the purposes of carrying out maintenance on the main swimming pool in the Centre.
- (h) If the Manager requires the Centre to be temporarily closed in accordance with clause 4.2(f), the Manager must notify Council as soon as possible, advising

Council of the reason for the intended closure and how long the Manager intends to close the Centre, and must seek Council's approval (which shall not be unreasonably withheld).

(i) If Council is required to carry out maintenance on one or all of the swimming pools in the Centre, Council may direct the Manager to close the Centre to the general public for a period specified by Council to allow the work to be carried out.

4.3 Admission Fees and Hourly Fees

- (a) The Manager may charge Admission Fees and Hourly Fees.
- (b) On or around 30 January each year, Council may give the Manager a list of median figures for proposed Admission Fees or Hourly Fees or both. The median figures will be generated by Council from benchmarking corresponding fees of similar facilities within south-east Queensland.
- (c) The Manager must, on or before 31 March each year, give Council a proposed schedule of Admission Fees and Hourly Fees to take effect on the next 1 July.
- (d) Council must notify the Manager whether or not Council approves the proposed schedule of Admission Fees and Hourly Fees. Council must not unreasonably withhold its consent if each item in the proposed schedule does not exceed the median figures by more than 5%. Council may approve, or decide not to approve, the proposed schedule in whole or in part.
- (e) The Manager must not charge to or recover from any person any fee, charge or other payment for:
 - (i) entering or being in the Centre; or
 - (ii) using any swimming pool or other facility in or at the Centre; or
 - (iii) any service supplied at the Centre,

unless the fee, charge or payment is an Admission Fee or an Hourly Fee.

(f) In this Agreement:

"Admission Fee" means a fee which:

- (i) is charged to a person for the right to enter the Centre and use any swimming pool in the Centre; and
- (ii) is in an amount which is, or which is calculated in accordance with:
 - (A) the Manager's tender for this Agreement; or
 - (B) a proposed schedule approved by Council under clause 4.3(d); or
 - (C) an approval given to the Manager by Council; and
- (iii) is charged in circumstances provided in or necessarily contemplated by:
 - (A) the Manager's tender for this Agreement;
 - (B) a proposed schedule approved by Council under clause 4.3(d); or

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(C) an approval given to the Manager by Council.

"Hourly Fee" means a fee which:

- is charged to a Swimming Club for a club swim, carnival or similar event;
- (ii) is in an amount which is, or which is calculated in accordance with:
 - (A) the Manager's tender for this Agreement; or
 - (B) a proposed schedule approved by Council under clause 4.3(d); or
 - (C) an approval given to the Manager by Council; and
- (iii) is charged in circumstances provided in or necessarily contemplated by:
 - (A) the Manager's tender for this Agreement;
 - (B) a proposed schedule approved by Council under clause 4.3(d); or
 - (C) an approval given to the Manager by Council.

"Swimming Club" means each of the following:

- (i) a swimming club;
- (ii) a school;
- (iii) another body or group approved or specified by Council from time to time.

4.4 No Right to Sub-Contract

The Manager must not at any time during the Term of this Agreement:

- (a) sub-contract or assign any of its obligations under this Agreement; or
- (b) leave the Centre, or any part thereof under the control or management of any other person.

unless the Manager has previously obtained the consent of the Council which must not be unreasonably withheld.

4.5 Manager obligations - General Responsibilities

The Manager must carry out the following general responsibilities in operation of the business of the Centre:

- (a) control all aspects of the day-to-day operations of the Centre;
- the recruitment of employees and the training, supervision and dismissal of employees;
- (c) marketing and promotion of the Centre in line with the Manager's Business Plan;
- (d) purchasing of all goods and services required in carrying on the business of the Centre and payment of all expenses relating to the day-to-day business of the Centre, except for the chemicals needed to comply with the Manager's obligations

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- under this Agreement (which shall be supplied by Council) and unless this Agreement specifies otherwise;
- (e) ensuring that the personal presentation of the Manager and their employees and agents is to an appropriate and acceptable standard so as to present a positive professional image of the Centre (e.g. life guard uniforms, covered non-slip footwear etc.);
- ensuring that all exterior doors, windows and gates in the Centre are securely locked and fastened at all times when the Centre is closed or not being used;

4.6 Manager obligations - Use of the Centre

Without limiting the obligations and responsibilities outlined in the Maintenance Schedule, the Manager must:

- (a) use toilets, sinks, drainage and plumbing facilities in the Centre only for the purpose for which they were constructed or provided, and must not deposit any rubbish in those facilities;
- only prepare or cook food in an area installed and properly equipped for those purposes;
- (c) prohibit smoking within the Centre;
- (d) not display any signs or place any installations on the Centre without the prior written consent of Council;
- (e) keep the Centre (including all swimming pools in the Centre) thoroughly clean, remove any useless property from the Centre, remove all wet refuse daily and all other refuse periodically from the Centre, and store all refuse in proper receptacles located in the Centre;
- (f) keep the Centre free and clean from weeds and generally in accordance with Council's landscape maintenance standards from time to time, including (but not limited to):
 - regularly trim all ornamental shrubs and maintain all garden and landscaping features;
 - (ii) regularly have the lawns mowed;
 - (iii) properly tend and water all shrubs, lawns and garden and landscaping features; and
 - (iv) generally tend and keep the gardens in the Centre in a clean and tidy condition to the reasonable satisfaction of Council;
- (g) keep any irrigation system in good working condition, including inspection and regular servicing of pumps, and inspection, repair and maintenance of the system in accordance with manufacturer recommendations;
- (h) not:
 - obstruct access to, overload or otherwise interfere with or damage any of the Services;

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- (ii) damage or destroy anything in or on the Centre;
- (iii) do anything dangerous, noxious, annoying or offensive, immoral or illegal in the Centre:
- (iv) do anything to pollute the Centre or its environment; or
- (v) without Council's approval, keep or use inflammable, explosive or volatile materials in the Centre;
- (i) comply with insurance, sprinkler and fire alarm regulations and any lawful directions given by Council or any relevant Government Authority;
- appoint fire controllers and fire wardens, carry out fire drills when required, comply with emergency evacuation procedures;
- (k) give to Council from time to time when reasonably required (but at least annually) a written testing plan satisfactory to Council for the regular testing and maintenance of all electrical equipment in or on the Centre (including portable equipment that is not permanently installed in the Centre) and comply with those testing plans;
- give Council written reports other evidence as and when required by, and satisfactory to, Council to show that the Manager has compiled with its obligations under this clause 4.6.

4.7 Manager obligations – Swimming Pools

Without limiting the obligations and responsibilities outlined in the Maintenance Schedule, the Manager must:

- inspect the pool equipment, solar heating and electrical fittings (including heat pumps, gas heaters and solar heating system) each day to ensure that the fittings are operational and assess whether any servicing, maintenance or upgrade to the fittings may be required from time to time;
- (b) ensure that a free chlorine, total chlorine and pH test of the water in each swimming pool in the Centre is taken:
 - at the time on each day when the pool is first opened for use by members or the public; and
 - (ii) at least once every 2 hours from that time until the pool is closed; and
 - (iii) at further or other times as Council specifies;
- (c) keep a record of those tests;
- (d) whenever the pool is open to members or the public, the Manager must ensure that chlorine and pH test readings are always within the range required under:
 - (i) any applicable law, regulation, local law or policy; or
 - (ii) the range specified by Council from time to time;
- (e) keep a record containing details, on a daily basis, of:

- all chemicals used in connection with the purification of water in or for any swimming pool in the Centre;
- (ii) the time when the filters have been backwashed; and
- (iii) any other particulars or information that Council requires from time to time;
- (f) keep any record given to or obtained by the Manager of any test or analysis of the water in any of the pools in the Centre;
- ensure that no person other than the Manager's employees or agents are at the Centre when any swimming pool is being emptied or filled;
- ensure that no springboard, diving board, trampoline or similar implement or thing
 is placed in installed at any time in, next to or near any swimming pool in the
 Centre;
- (i) ensure that at all times, except to the extent necessary for the Manager to comply with its other obligations under this Agreement, a minimum of 2 lanes in the main swimming pool in the Centre are kept open for use by the general public. If there is more than one swimming pool in the Centre, Council may designate which one is the main swimming pool and Council's designation is determinative.

4.8 Technical Operations Guidelines

- (a) The Manager must comply with all the procedures, requirements and obligations under any Technical Operations Guidelines from time to time.
- (b) For the purposes of this clause, "Technical Operations Guidelines" are guidelines, a manual, document or series of documents that:
 - (i) is published by Council;
 - contains procedures, requirements and obligations relating to technical operations with or without other matters;
 - (iii) Council notifies the Manager that the Manager must comply with or that it applies to the Centre; and
 - (iv) Council has not notified the Manager that Council has revoked.
- (c) If there is any inconsistency between the terms of this Agreement and the Technical Operations Guidelines, the Technical Operations Guidelines will prevail to the extent of the inconsistency.

4.9 Council's Obligations

- (a) Without limiting the obligations and responsibilities outlined in the Maintenance Schedule, Council must:
 - (i) be responsible for any vandalism, wilful destruction, wilful damage and graffiti for any part of the Centre or the Council's Assets unless caused by the Manager;
 - pay all Statutory Charges relating to the Land or the Centre, other than any Specific Statutory Charges;
 - supply the Manager with the chemicals reasonably required to enable the Manager to comply with its obligations under clause 4.7 (for avoidance of doubt, any equipment needed by the Manager to comply with clause 4.7 is to be supplied by the Manager); and

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- (iv) pay all Electricity Costs reasonably used by the Manager in operating the Centre in accordance with this Agreement, subject to the Manager:
 - (A) not misusing the electricity supply; and
 - (B) taking reasonable care to minimise Electricity Costs.
- (b) The following applies to Council's obligations under clause 4.10(a)(ii):
 - the chemicals will remain the property of Council until they are used by the Manager to comply with its obligations under clause 4.7;
 - (ii) Council gives no warranty about the chemicals and the Manager must satisfy itself that the chemicals are fit for their intended purpose and are of merchantable quality before using them;
 - the Manager cannot require Council to acquire chemicals from any particular supplier;
 - (iv) the Manager cannot require Council to acquire chemicals of a particular brand or make;
 - (v) the Manager must give Council reasonable advance notice before the Manager runs out of the chemicals held by the Manager and previously supplied to the Manager by Council.

5. MANAGEMENT OF THE CENTRE - EMPLOYEES

5.1 Manager and Staff Qualifications

- (a) The Manager warrants that as of the Commencement Date it possesses and that it shall ensure that its employees and agents (where applicable):
 - shall possess the following qualifications, awards and certifications throughout the Term of this Agreement:
 - (A) a Pool Plant Operators Certificate;
 - (B) a Bronze Medallion;
 - (C) a Pool Lifeguard Certificate;
 - (D) a Positive Notice Blue Card for Child Related Employment;
 - (E) a First Aid Certificate; and
 - (ii) are competent, appropriately qualified and have the necessary skills to conduct the business of the Centre.
- (b) The First Aid Certificate referred to in clause 5.1(a)(i)(E) must be issued by at least one of the following organisations:
 - (i) The Royal Life Saving Society Australia;
 - (ii) Surf Life Saving Australia;
 - (iii) St John Ambulance Australia;

- (iv) Queensland Ambulance Service;
- (v) The Red Cross Society Australia;
- (vi) an Australian State or Territory constituent body of one of the above organisations.
- (c) In the event that any of the above qualifications, awards or certificates held by the Manager expire or are otherwise terminated during the Term of this Agreement, the Manager must immediately inform Council. Council will advise the Manager as to what course of action Council requires the Manager to take in relation to the expiration or termination of the relevant qualifications, awards or certificates. Council may, in its discretion absolutely, terminate this Agreement on notice to the Manager.
- (d) A reference in this clause 5.1 to a particular organisation includes a reference to any organisation that succeeds to the functions or role of such organisation in the event that such organisation is disbanded or otherwise ceases to exist.
- (e) A reference in this clause 5.1 to a particular qualification, award or certification includes a reference to an equivalent qualification, award or certification, dealing with the same or substantially the same skills, competencies and subject manner as is covered by the relevant qualification, award or certification as at the Commencement Date, and awarded, granted or offered by the same organisation as at the Commencement Date (subject to clause 5.1(c)), with that organisation's certification of what is an equivalent qualification, award or certification being final and determinative.

5.2 Designated Person in Charge

- (a) The Manager must ensure that an individual is continuously appointed by the Manager as the person who is primarily responsible for the day to day running, maintenance, lubrication and cleanliness of all swimming pools and water treatment plant at the Centre. This person is called the "designated person".
- (b) The Manager must, on request, notify Council of the name of the designated person.
- (c) The Manager must ensure that the designated person:
 - (i) is a person acceptable to Council; and
 - (ii) is not a person who Council has decided, on reasonable and lawful grounds, is not suitable to be the designated person.
- (d) The Manager must ensure that the designated person has successfully completed the following courses prior to the person's appointment as a designated person:
 - (i) a Pool Plant Operations course or an equivalent course conducted by an accredited training organisation acceptable to Council or
 - (ii) another course acceptable to Council in its discretion.
- (e) The Manager must give Council a certificate of the successful completion of the course promptly after Commencement Date, the appointment of the designated person or the end of the course.

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	(f)	resp	onsibl e i	nated person ceases to be appointed by the Manager to be primaril for the day to day running, maintenance, lubrication and cleanliness of g pools and water treatment plant at the Centre, the Manager musts:
		(i)	notify	Council of this fact;
		(ii)	appoi	int a new designated person; and
		(iii)	notify	Council of the appointment.
5.3	Supe	rvisio	n of Poo	ols
	(a)			ting clause 5.1(a), the Manager must employ or engage efficient appropriately qualified attendants to:
		(i)	super	vise and monitor the use of each swimming pool in the Centre;
		(ii)	ensur	re the safety of people at or using the Centre; and
		(iii)	prote	ct the Centre and the any of Council's assets within the Centre.
	(b)		he purp or she:	oses of clause 5.3(a), a person is an appropriately qualified attendan
		(i)	Socie time 1	ntly holds a Pool Lifeguard Certificate issued by The Royal Life Saving ty Australia (or an equivalent course offered by that organisation fron to time, with the organisation's certification of what is an equivalen e being final and determinative); and
		(ii)	currer and	ntly holds a First Aid Certificate as referred to in clause 5.1(a)(i)(E)
		(iii)		any further or other relevant qualifications specified by Council from o time.
	(c)	With	out limiti	ng clause 5.1(a) or 5.3(a), the Manager must ensure that:
		(i)		cified person is always in charge of the swimming pools in the Centre ever the Centre is open to the public; and
		(ii)	the sp	pecified persoл in charge is someone who:
			(A)	currently holds a Pool Lifeguard Certificate issued by The Royal Life Saving Society Australia (or an equivalent course offered by the organisation from time to time, with the organisation's certification of what is an equivalent course being final and determinative); and
			(B)	currently holds a First Aid Certificate as referred to in clause 5.1(a)(i)(E); and
			(C)	holds a current certificate of the qualifications covered i subparagraphs (A) and (B) from a qualified examiner who i acceptable to Council (acting reasonably); and
			(D)	is a competent swimmer; and

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 holds any further or other relevant qualifications specified by Council from time to time.

5.4 Employee Records

The Manager must keep a record of the names of the employees who are from time to time, or who have been, employed or engaged at the Centre. The Manager must include in that record:

- the details of the qualifications, swimming and life saving ability, records and qualifications to show whether the Manager has complied with the requirements of this clause 5; and
- (b) the details of the days and hours worked by that person; and
- (c) any other details that Council lawfully directs the Manager to include.

6. HEALTH & SAFETY

6.1 Workplace Health & Safety

The Manager must:

- (a) at all times have in place a documented work health and safety management system ("WHSMS"); and
- (b) ensure that the WHSMS is at all times suitable for the nature of the activities carried on at or from the Centre so as to ensure compliance with all applicable laws relating to work health and safety and the requirements of any Government Authority (including, but not limited to, Council's safety policy);
- (c) ensure that the WHSMS includes (as a minimum) the following information:
 - the identification of a person responsible for ensuring that work health and safety policies and procedures are implemented, and detailing that persons responsibilities;
 - (ii) details of Centre safety and emergency policies and procedures (including hazard/injury/incident reporting and reporting of notifiable incidents);
 - (iii) details of Centre training and induction policies and procedures;
 - (iv) the maintenance and control of safety records;
 - (v) details on hazard inspections and audit processes (including the testing of fire and other emergency equipment); and
 - (vi) details on risk management and the inclusion of a risk register;
- (d) give Council a copy of the WHSMS whenever Council asks for it;
- give Council any evidence Council requests to demonstrate whether the Manager has complied with or is complying with the WHSMS; and
- (f) comply with a request under subparagraphs (d) and (e) promptly, and in any event, within 7 days.

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6.2 Guidelines for Safe Pool Operations

- (a) The Manager must:
 - at all times have in place documented policies and procedures to comply, as a minimum, with the Guidelines For Safe Pool Operations ("GSPO") published from time to time by The Royal Life Saving Society Australia;
 - (ii) give Council a full copy of those policies and procedures whenever the Council asks for it;
 - give Council any evidence Council requests to demonstrate that the Manager has complied with or is complying with those policies and procedures; and
 - (iv) comply with a request under subparagraphs (ii) and (iii) promptly, and in any event, within 7 days.
- (b) In this clause 6.2:
 - (i) a reference to The Royal Life Saving Society Australia includes a reference to any organisation that succeeds to the functions or role of The Royal Life Saving Society Australia if that organisation is disbanded or otherwise ceases to exist; and
 - (ii) a reference to the GSPO includes a reference to any substitute document, or set of guidelines, dealing with the same or substantially the same subject manner as is dealt with by the GSPO as at the Commencement Date.

6.3 Accidents

- (a) If an accident occurs at the Centre and a person is injured or appears to have suffered an injury or potential injury, the Manager must:
 - (i) immediately notify the nearest ambulance centre; and
 - (ii) then notify the Council Nominated Officer by the quickest available method.
- (b) If a danger or misadventure affecting or potentially affecting any person or property occurs at or affects the Centre (including any incident involving a water pipe or electrical light, wirings or fittings), the Manager must immediately notify the Council Nominated Officer.
- (c) If a major theft or loss of property occurs or is alleged to have occurred at or from the Centre, the Manager must:
 - (i) immediately notify the nearest police station; and
 - then notify the Council Nominated Officer by the quickest available method.
- (d) The Manager must keep records of any matters referred to in this clause 6.3.

6.4 Safety Equipment

(a) The Manager is responsible for the supply, maintenance, repair and (where necessary) upgrade of all Safety Equipment, and for ensuring that all Safety

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Equipment complies with all applicable laws and the requirements of any Government Authority.

- (b) In this clause "Safety Equipment" includes (but is not limited to):
 - (i) rescue boards and tubes;
 - (ii) binoculars;
 - (iii) whistles;
 - (iv) spinal boards;
 - (v) first aid kits;
 - (vi) automated external defibrillator;
 - (vii) air bag oxygen resuscitator (and oxygen required for the resuscitator);
 - (viii) stiff neck collars;
 - (ix) two way radio communications.

6.5 Lighting

- (a) The Manager must ensure that any swimming pool, administration building or other area used or able to be used by swimmers, spectators and other members of the public at the Centre are lit by adequate electric lighting during times when the Centre is open to the general public if:
 - (i) it is dark;
 - (ii) there is insufficient light for the safety and convenience of swimmers, spectators and members of the public at the Centre.
- (b) Subject to the obligations and responsibilities outlined in the Maintenance Schedule, the Manager must promptly replace all broken, burnt out or unserviceable lamps, bulbs or fluorescent tubes with lamps, bulbs or tubes of at least an equivalent quality and intensity.

MANAGER'S OUTGOINGS

- (a) The Manager must pay (or reimburse Council for):
 - (i) all Specific Statutory Charges;
 - (ii) all assessments for Services supplied to the Centre in the Manager's name;
 - (iii) all salaries, wages and related costs and expenses incurred in the employment or engagement of employees or contractors by or for the Manager at the Centre or in connection with the business of the Centre; and
 - (iv) any expenses incurred in complying with the Manager's obligations under this Agreement,

excluding Electricity Costs (the "Manager's Outgoings").

b)	If any Manager's Outgoings are charged to or payable directly by the Manager, the
-,	Manager must pay it on time.
	Manager must pay it on time.

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- (c) If any Manager's Outgoings are charged to or payable by Council:
 - (i) Council may demand payment of the Manager's Outgoings from the Manager at any time after Council has incurred or ascertained the outgoings amount (even if the Council has not yet paid it) or at any time after the Council has paid the outgoings amount;
 - (ii) Council may make the demand by giving the Manager an invoice; and
 - (iii) the Manager must pay the invoice within 14 days.
- (d) Notwithstanding clause 7(b) or (c), where possible, and unless Council agrees otherwise in a particular case, the Manager must ensure that all accounts in relation to Manager's Outgoings are opened and maintained in the name of the Manager during the Term.
- (e) Council will have, and keep, accounts for Electricity Costs connected in its own name or in the name of another entity nominated by Council.
- (f) The Manager must pay Council's reasonable legal and other costs, charges and expenses (on a full indemnity basis) incidental to:
 - (i) an application for consent under this Agreement (even if consent is not given);
 - (ii) an assignment of this Agreement (even if the assignment does not proceed);
 - (iii) a rescission, termination or attempted termination of this Agreement;
 - (iv) a lawful notice given by Council to the Manager under this Agreement;
 - (v) any proceedings which Council brings to enforce the Manager's performance of this Agreement; and
 - (vi) any other costs which Council incurs because the Manager breaches this Agreement.

8. NOT USED

9. COUNCIL'S ASSETS

- (a) Council gives the Manager a right to use the Council's Assets during the Term.
- (b) The Manager must not remove, or allow to be removed, any of the Council's Assets from the Centre without written permission from Council.
- (c) The Manager may use Council's Assets only for the purpose of conducting the business of the Centre.
- (d) If any of Council's Assets are lost or destroyed:
 - (i) the Manager must replace them; and

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- (ii) the replacement item then becomes Council's Asset for the purpose of this Agreement.
- (e) If any of Council's Assets are damaged, the Manager must repair the item to the condition and state of repair it was at the Commencement Date.
- (f) At the end of the Term, the Manager must:
 - (i) give back to Council all of Council's Assets; and
 - (ii) ensure, and do everything necessary to ensure, that all of Council's Assets are in working order and operational and otherwise in at least as good a condition and state of repair as they were at the Commencement Date.
- (g) If the Manager fails to comply with clause 9(f)(i) Council may recover from the Manager, as a debt due and owing, the higher of:
 - (i) any value for the Council's Assets which is specified in this Agreement (if any);
 - (ii) the actual value of the Council's Assets; or
 - (iii) the cost incurred by Council in replacing the Council's Assets, putting the assets in working order, making them operational and putting them in as good a condition and state of repair as they were in at the Commencement Date.

10. REPAIRS AND MAINTENANCE

10.1 General Repair and Maintenance Obligations

- (a) Without limiting any other provision of this Agreement, the Manager must:
 - (i) keep the Centre and the Council's Assets in good repair;
 - repair or replace all broken glass that is damaged by the wilful or negligent act of the Manager, the Manager's employees, agents, members, guests or invitees, with glass of the same or substantially similar quality;
 - (iii) promptly make good any damage to the Centre or the Council's Assets that it causes or that is caused by the Manager's employees, agents, members, guests or invitees, to the reasonable satisfaction of Council; and
 - (iv) comply in all respects with the obligations specified as being the responsibility of the Manager in the Maintenance Schedule.
- (b) For the purposes of subparagraph (a) 'good repair' is to be assessed having regard to the condition of the Centre (and Council's Assets) at the Commencement Date (or an earlier date, being the date that the Manager first took possession or entered into occupation of the Centre).

10.2 Maintenance Schedule

(a) Both parties agree to comply in all respects with the obligations and responsibilities outlined in the Maintenance Schedule.

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(b) If there is any inconsistency between the terms of this Agreement and the Maintenance Schedule, the Maintenance Schedule will prevail to the extent of the inconsistency.

10.3 Manager Repair Obligations

- (a) The Manager must repair or reinstate any part of the Centre or the Council's Assets that are damaged or destroyed by:
 - a risk for which the Manager is required by this Agreement to hold insurance (regardless of whether the Manager actually holds that insurance or can recover under that insurance);
 - (ii) an Insured Risk if the Manager caused or contributed to the damage or destruction such that Council is either unable to make an insurance claim or recover the full amount that would otherwise have been recoverable from the insurer.

but otherwise, the Manager does not have to repair or reinstate a part of the Centre (or Council's Assets) damaged or destroyed by an Insured Risk.

- (b) This clause is to be read subject to each party's responsibilities outlined in the Maintenance Schedule.
- (c) In this clause, an "Insured Risk" means a risk for which the Council insures in respect of the Centre or the Council's Assets from time to time.

10.4 Structural Repairs and Maintenance

Subject to the obligations and responsibilities outlined in the Maintenance Schedule, the Manager is not required to undertake maintenance or repairs of a structural nature, unless required as a result of:

- (a) failure by the Manager to comply with its obligations under this Agreement;
- (b) the Manager's act, neglect or default;
- (c) a requirement under a law or a requirement of a Government Authority arising from or relating to the Manager's particular use of the Centre;
- (d) a requirement under a law or a requirement of a Government Authority arising from or relating to the characteristics of people at or using the Centre; or
- (e) a requirement reasonably imposed by Council to do such work in order to eliminate or reduce danger to the Centre, people at or who may enter or use the Centre or any neighbouring land or people at or who may enter the neighbouring land.

10.5 Alterations or Additions

- (a) The Manager must not:
 - make any structural alteration or addition to the Centre (regardless of whether the Manager is required to do so under clause 10.4);

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- install any electrical wiring, equipment or appliance to provide water, gas, lighting, air-conditioning, heating, cooling or ventilation to the Centre;
- (iii) install any partitions; or
- (iv) carry out any other works to the Centre (other than in compliance with its obligations under this Agreement),

without first obtaining Council's approval.

- (b) The Manager must ensure that any work it does at or to the Centre or the Council's Assets under clause 10.5 or otherwise in compliance with its obligations under this Agreement is done:
 - (i) in a proper and workmanlike manner;
 - (ii) by contractors approved by Council (Council must not unreasonably withhold its approval);
 - (iii) without causing unreasonable disturbance to neighbouring property owners;
 - (iv) in accordance with:
 - (A) any conditions imposed by Council (including about what parts of the works are to remain or be removed and what is to be reinstated and to what condition when this Agreement ends);
 - (B) any plans or specifications or schedule of finishes approved by Council (Council must not unreasonably withhold its approval);
 - (C) all laws and the requirements of all Government Authorities; and
 - (D) Council's other reasonable requirements and directions.

10.6 Council's Inspection

Council (including a Council Nominated Officer) may enter the Centre (with or without notice):

- (a) at all reasonable times; and
- (b) if there is an emergency, at any time (and specifically without the need for any notice),

and may inspect and view the Centre and the Council's Assets (to ascertain their condition and state of repair), to comply with its obligations under the Maintenance Schedule or otherwise under this Agreement, to exercise its rights under this Agreement (including any right to inspect records required to be kept by the Manager), or to show the Centre to any prospective purchaser or manager.

10.7 Notice to Repair

(a) Council may serve the Manager with a Notice requiring the Manager to repair or maintain, within a reasonable time, a defect, item or matter which is the Manager's responsibility under this Agreement.

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- (b) If the Manager does not comply with a Notice given to the Manager under subparagraph (a) within the time specified in the Notice, Council may carry out the repair, the defect or maintain the item or complete the matter, at the Manager's expense.
- (c) The Manager must advise the Council of any repair or maintenance work required at the Centre or to the Council's Assets which is not the responsibility of the Manager under this Agreement as soon as the Manager becomes aware that the work is required.

11. INSURANCE, RISK AND INDEMNITY

11.1 Public Liability Insurance

- (a) The Manager must effect a public liability insurance policy with an insurer approved by Council, in the name of the Manager and noting the interests of Council, covering legal liability for any loss or damage to any property and for the injury (including death) of any person arising out of anything done or omitted on or about the Centre or any improvements thereon and against all claims, demands, proceedings, costs, charges and expenses whatsoever in respect thereof. Such policy must:
 - be for an amount of not less than twenty million dollars (\$20,000,000.00) in respect of all claims arising out of a single event or such higher amount as Council may reasonably require;
 - (ii) be effected on a 'claims occurring' basis so that any claim made by the Manager under the policy after the expiration of the period of policy cover but relating to an event occurring during the currency of the policy will be covered by the policy subject to the claim meeting the policy's other terms and conditions;
 - (iii) be effected on such other reasonable terms and conditions as may be required by Council; and
 - (iv) be maintained at all times during the Term.
- (b) The Manager must, as soon as practicable, inform Council, in writing, of the occurrence of any event that the Manager considers is likely to give rise to a claim under the policy and must keep Council fully informed of subsequent actions and developments concerning the claim.
- (c) The Manager must renew such policy, at the Manager's expense, each year during the Term and provide a certificate of currency to Council within 14 days of the commencement of each respective renewal period.
- (d) Upon receipt of a notice of cancellation, the Manager must immediately effect another insurance policy in accordance with clause 11.1(a).

11,2 Other Insurances

- (a) The Manager must:
 - insure all plate and other glass in the Centre against breakages for which the Manager is responsible under this Agreement;

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- (ii) insure against any other risk reasonably required by Council; and
- (iii) have other insurances which are required by law,

at all times during the Term.

- (b) The Manager must:
 - (i) effect each policy with an insurer approved by Council;
 - take out and maintain the policies in the name of the Manager and noting the interests of Council;
 - (iii) ensure that the cover under the policies includes loss or damage to property and death of or injury to persons; and
 - (iv) give Council a certificate of currency for each policy before the Commencement Date, and within 14 days of the commencement of each renewal period.

11.3 Council's Insurance

Without limiting the Manager's obligations under this clause 11, Council will take out and maintain at all times during the Term general insurance for the improvements, plant, equipment and chattels owned by Council within the Centre.

11.4 Additional Premiums

The Manager must pay any extra or additional premiums incurred by Council for any extra risk caused by the use of the Centre by the Manager.

11.5 Prejudice of Insurance

The Manager must not do or omit to do anything which may:

- increase the premium on any insurances taken out by Council relating to the Centre; or
- (b) allow an insurer to refuse a claim under any insurances taken out by Council relating to the Centre.

11.6 Risk and Release

The Manager occupies and uses the Centre at its own risk. Council is not liable to the Manager for damage to the Manager's property or for loss of profits, regardless of the cause and including where caused by:

- (a) any defect in the Centre or Council's Assets;
- (b) any defect in the operation of Council's Assets, any facilities or the Services to the Centre; and/or
- (c) water, fire or other like cause.

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11.7	Inden	nnity	
	(a)		Manager indemnifies Council against any action, demand, proceeding, loanse or other liability arising during or after the Term from:
		(i)	the Manager not complying with the obligations imposed on the Managunder this Agreement;
		(ii)	the Manager's use of the facilities or Services to the Centre;
		(iii)	the escape of any substance from the Centre or a place within the Cen other than as a result of something done by Council; or
		(iv)	the Manager occupying or using the Centre.
	(b)	This	indemnity:
		(i)	extends to any action, demand, proceeding, loss, expense or other liabi made or brought against Council by the Manager or by any other person, incurred by Council in favour of the Manager or any other person;
		(ii)	extends to penalties and legal and other costs incurred by Council;
		(iii)	may be enforced by Council at or prior to the finalisation or establishment the action, demand, proceeding, loss, expense or other liability to which relates; and
		(iv)	does not apply to an action, demand, proceeding, loss, expense or of liability for personal injuries to the extent that it is caused by the Courand/or its respective servants and contractors.
	(c)	Coun	cil's exemption from liability and indemnity extends to its respective serva
11.8	No St	pervi	sion
	The Manager acknowledges and agrees that Council:		
	(a)	is not	t subject to;
	(b)	does	not assume; and
	(c)	will r assur	not be taken as a result of any act or omission to be subject to or hamed,
			on to supervise or monitor the Manager in its use of the Centre or in or otherwise with its obligations under this Agreement.
11.9	Oblig	ations	Not Exhaustive
	The Manager acknowledges and agrees that:		
	(a)	be, a Mana	Manager's obligations under this Agreement are not, and are not intended an exhaustive code of the risk management and other measures that ager must employ in order to fulfil its duty of care and other le consibilities; and

- (b) the Manager is solely responsible for:
 - determining or finding our whether it must employ other measures, in addition to fulfilling its obligations under this Agreement, in order to comply with its duty of care and its other legal obligations; and
 - (ii) employing and effectively carrying out those other measures.

11.10 Manager to Indemnify Council

The Manager specifically agrees that:

- (a) the indemnity contained in clause 11.7 extends to any action, demand, proceeding, loss, expense or other liability that could have been brought or made against or incurred by Council but for clause 11.8 or 11.9; and
- (b) despite anything else in clause 11.7, only the Manager will be taken to have caused an action, demand, proceeding, loss, expense or other liability even if:
 - Council had but did not exercise the power, under this Agreement or otherwise, to direct or require the Manager to do something that would or could have prevented the action, demand, proceeding, loss, expense or other liability; or
 - (ii) Council had and did exercise such power, except to the extent that the action, demand, proceeding, loss, expense or other liability is a direct and inevitable consequence of the Manager doing something it was directed or required to do under that power (as distinct from merely being a consequence of the way the thing was done).

11.11 Council Released

If a person other than Council becomes the registered trustee of the Land and/or the owner of the Centre, then Council is released from all obligations under this Agreement.

12. PERFORMANCE MANAGEMENT

12.1 Submission of Business Plans

- (a) The Manager must:
 - (i) within 1 month after the Commencement Date; and
 - (ii) by no later than 30 April in each year,

give Council a business plan ("Business Plan").

- (b) Each Business Plan must contain:
 - a management plan incorporating detailed actions and strategies for the Centre for the forthcoming financial year;
 - (ii) a projection of Revenue that the Manager estimates will be derived in the forthcoming financial year;
 - (iii) a detailed marketing plan and promotion strategy for the Centre for the forthcoming financial year; and

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		(iv)	any other content that Council reasonably requires and notifies the Manager of from time to time.
	(c)	Each	Business Plan must be:
		(i)	of sufficient detail to comply with the reasonable requirements of Council;
		(ii)	in a form; and
		(iii)	given in the medium and in the manner,
		notifie	ed by the Council to the Manager from time to time.
12.2	Upda	iting of	Business Plans
	(a)	The N	Manager:
		(i)	may at any time; and
		(ii)	if the Manager knows or ought to reasonably suspect that the content of i Business Plan (or any assumption on which any of the content is based) or has become substantially obsolete, incorrect or incomplete, must,
			to or delete content from its Business Plan by giving Council an update on of its Business Plan incorporating the amendment, addition or deletion.
	(b)		cil may, after being given a Business Plan (or an updated version of less Plan) notify the Manager that:
		(i) .	it considers that the Business Plan is deficient in a stated way; or
		(ii)	it requires the Business Plan to be amended, added to or have conte deleted in a stated way.
	(c)		uncil exercises its rights under clause 12.2(b), the Manager must, within 1 give Council an updated Business Plan that:
		(i)	remedies the stated deficiency to Council's reasonable satisfaction; or
		(ii)	incorporates the stated amended, addition or deletion,
		as the	e case may require,
	(d)	that E	n the Manager gives Council a Business Plan (or an updated Business Plar Business Plan becomes the Manager's current Business Plan for the purpos s Agreement.
12.3	Imple	ementa	tion of Business Plans
	(a)	The N	Manager must:
		(i)	implement the Manager's current Business Plan; and
		(ii)	not depart substantially from the Manager's current Business Plan,
		in ma	nagement and operation of the Centre.

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(b) The obligations contained in clause 12.3(a) are subject to the Manager's obligations under this Agreement.

12.4 Key Performance Indicators

- (a) Council may from time to time notify the Manager (in writing) of:
 - key performance indicators ("KPI's") against which the Council proposes to assess the standard and quality of performance by the Manager in carrying out its obligations under this Agreement; and
 - (ii) the quantitive data or qualitative criteria to which Council proposes to have regard in making that assessment.
- (b) Unless and until Council notifies the Manager of any replacement, amended, altered or new KPI's (and, if relevant, the data or criteria to which Council proposed to have regard) the KPI's are those set out in Schedule 2.
- (c) The Manager acknowledges that it is a condition of this Agreement that the Manager meets the KPI's, and must, during the Term, achieve the KPIs to Council's satisfaction.
- (d) If a KPI or a performance indicator corresponding to a KPI is expressed as an obligation or expectation:
 - (i) the Manager must fulfil that obligation or achieve that expectation;
 - (ii) Council must act reasonably in determining whether the obligation has been fulfilled or the expectation has been met; and
 - (iii) if Council decides that the Manager has not fulfilled an obligation or achieved an expectation, then the Manager has committed a breach of this Agreement.
- (e) Neither the KPIs, nor anything done in administering the KPIs, reduces or abrogates any other obligation of the Manager under this Agreement or relieves the Manager from its obligations to comply with this Agreement.

12.5 Annual Performance Reviews

- (a) The Manager must, within 28 days after the end of each financial year, give to Council a report that:
 - (i) self-assesses the Manager's performance of its functions under the Agreement during the preceding year, with particular reference to the applicable KPI's during that year; and
 - (ii) contains other information or content that Council decides and notifies the Manager from time to time.
- (b) Council may, at the end of each financial year, conduct its own assessment of the Manager's performance of its functions under this Agreement during the preceding year, with particular reference to the applicable KPI's during that year.
- (c) In connection with an assessment by Council, Council may require the Manager to:

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		(i)	attend meetings, or have specified employees or agents of the Manage attend meetings, with representatives of Council;
		(ii)	give information to Council;
		(iii)	do other things which Council reasonably requires,
		and t	the Manager must comply with Council's requirements.
	(d)	Cour	ncil may, after it has either or both:
		(i)	been given a report by the Manager on the Manager's performance of it functions under this Agreement; and
		(ii)	conducted its own assessment of the Manager's performance,
		or ob the r	the Manager a report or a notice that specifies actions, processes, outcomes ojectives that Council requires to the Manager to do, implement or achieve in nanagement and operation of the Centre and the Manager must comply with eport or notice.
12.6	Perfor	mano	e Monitoring Scheme
	(a)	perfo	Manager must, if requested by Council, on behalf of Council, subscribed to a rmance monitoring scheme specified or approved by Council for either or both e following purposes:
		(i)	monitoring, measuring or improving the performance the Centre;
		(ii)	benchmarking the performance of the Centre against comparable centres of facilities.
	(b)	The	Manager must:
		(i)	properly participate in the specified or approved performance monitoring scheme;
		(ii)	do, on time, all things that the operator of the scheme requires participants of the scheme to do; and
		(iii)	give Council a copy of any report or submission given by or to the Manage for the purposes of the scheme, immediately after the report or submission is given by or to the Manager.
13.	FINAN	ICIAL	MANAGEMENT
13.1	Recor	ding (of Revenue and Manager's Outgoings
	(a)		Manager must maintain detailed records recording the Revenue of the Centre the following categories of that Revenue:
		(i)	Admission Fees and Hourly Fees;
		(ii)	carnival fees and special event fees;
			pool / hall / room / facility hire;

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- (iv) kiosk sales (food and beverage);
- (v) kiosk sales (equipment, swimwear and sportswear);
- (vi) income received from the following:
 - (A) learn to swim;
 - (B) squad;
 - (C) aqua aerobics;
 - (D) any other specialised activity;
- (vii) other sundry income (including income received from third parties who may pay to use or hire any of the areas or facilities within the Centre, and including income received from any licensee of any part or part of the Centre);
- (viii) any further or other categories that Council notifies to the Manager from time to time.
- (b) The Manager must ensure that all Revenue of the Centre is accurately recorded and is recorded in the appropriate category of Revenue.
- (c) The Manager must maintain detailed records recording expenditure in relation to the management and operation of the Centre, including the Manager's Outgoings.
- (d) The Manager must ensure that the records required to be maintained under this Agreement are:
 - (i) prepared and compiled according to:
 - (A) any standards that Council decides and notifies to the Manager from time to time; and
 - (B) except to the extent that those standards otherwise require, the accounting standards applying from time to time under the Corporations Act 2001,
 - (ii) of sufficient detail to comply with any reasonable requirements of Council;
 - (iii) kept in a format the Council reasonably specifies from time to time;
 - (iv) kept at the Premises (unless Council consents otherwise);
 - readily accessible and retrievable (so that the Manager can comply with its obligations under this Agreement, including under clause 13.2).
- (e) Unless Council has specified otherwise, the records must be kept in the form of a document or book on paper, or electronically on a computer; and may consist of more than one document.
- (f) The Manager must give all records to the Council at the end of the Term.
- (g) The Manager:

- (i) warrants and represents to Council that each of the reports will be accurate, up-to-date, not incomplete in any material particular and not misleading; and
- (ii) is taken to repeat that warranty and representation every time the Manager gives Council one of those reports.

13.2 Inspection of books and accounts

- (a) Council may at any time after giving the Manager at least 5 days' notice, inspect the Manager's books and accounts recording or relating to the Revenue and expenditure (including Manager's Outgoings) of the Centre.
- (b) Council's notice must describe, in general terms, the books and accounts that Council wishes to inspect.
- (c) Following receipt of Council's notice, the Manager must:
 - notify Council of the location of the books and accounts described in Council's notice;
 - ensure that on the date appointed for the inspection, those books and accounts are at the place that the Manager notifies Council;
 - (iii) let Council enter that place on the nominated date;
 - (iv) let Council inspect, copy and make reproductions of or take extracts from the books and accounts; and
 - (v) give any assistance, and provide any facilities, that Council reasonably requests in order to exercise its rights to inspect, copy and make reproductions of or take extracts from the books and account.
- (d) For the purposes of this Agreement, "books and accounts" includes:
 - invoices, receipts, orders for payment of money, bills of exchange, cheques, promissory notes and vouchers;
 - (ii) documents of prime entry;
 - (iii) working papers and other documents needed to explain the methods by which any document or report the Manager is required to give Council under this Agreement is, has been or will be made up;
 - (iv) returns, financial statements and other documents that the Manager is required to lodge, or has lodged under any law; and
 - registers, records or information and documents (including those in electronic form).

14. REPORTING

14.1 Monthly reporting

The Manager must, within 10 Business Days after the end of each calendar month, provide to Council a report containing:

- (a) the measures taken by the Manager during the month to achieve KPI's;
- (b) the Manager's assessment of its performance against the KPI's during the month;
- (c) the name and qualifications of the designated person under clause 5.2 at the end of the month;
- (d) details of the records kept by the Manager under clause 4.7(c) during the month;
- (e) daily totals, for each day during the month, of the number of adults and children entering swimming pool within the Centre;
- changes or new entries required to be made by the Manager in the records kept under clause 6.3(d) during the month;
- (g) a statement, categorised in a way acceptable to Council, of Admission Fees,
 Hourly Fees and other Revenue received by the Manager during the month;
- (h) a statement of the amount payable by the Manager to Council under clause 13.3 for the month;
- a statement categorised in a way acceptable to Council, of expenditure in relation to the management and operation of the Centre, including the Manager's Outgoings;
- (j) details of repairs, maintenance and any other work carried out to or at the Centre during the month;
- (k) details of any marketing and promotional activities carried out by the Manager for the Centre during the month;
- (I) details of any programs and activities developed, planned or cancelled at the Centre during the month; and
- (m) any other matter or information that Council notifies the Manager that it requires be included in the report from time to time.

15. DEFAULT AND TERMINATION

15.1 Remedy of breaches

- (a) If the Manager does not comply with any of the Manager's obligations under this Agreement, Council may give Manager a notice that tells the Manager:
 - (i) what obligation has not been complied with; and
 - (ii) what Council requires the Manager to do in order to remedy the noncompliance.
- (b) If the Manager does not comply with Council's notice within 7 days, or if the Manager does not comply with an obligation under this Agreement and Council reasonably considers that the non-compliance cannot be remedied, Council may:
 - (i) do anything reasonably necessary to remedy (or to remedy as far as possible) the Manager's non-compliance; and

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(ii) recover from the Manager, as a liquidated debt, the costs and expenses incurred by Council (including costs and expenses attributable to the use of Council's facilities and people) in doing so.

15.2 Termination

- (a) Council may terminate this Agreement if:
 - the Manager does not comply with any of the Manager's obligations under this Agreement and does not comply with a notice given by Council under clause 15.1(a);
 - the Manager does not comply with an obligation under this Agreement and Council reasonably considers that the non-compliance cannot be remedied;
 - (iii) the Manager, being an individual, becomes bankrupt;
 - the Manager, being a corporation, becomes an Externally Administered Body Corporate;
 - (v) the Manager, being an incorporated association under the Associations incorporation Act 1981 (the "Act");
 - (A) is wound up under the Act; or
 - (B) any resolution, proceeding or step is taken for the winding up of the Manager (regardless of whether it culminates in the winding up of the Manager); or
 - (C) has its incorporation under the Act cancelled,
 - (vi) all or any part of the Centre is compulsorily acquired or otherwise taken, given or dedicated for any other public purpose;
 - (vii) any form of tenure under which Council holds all or any part of the Centre is resumed, cancelled or forfeited, expires or otherwise comes to an end;
 - (viii) the Centre is destroyed; or
 - (ix) the Centre is damaged to the extent that Council considers the Centre to no longer be fully usable and Council decides not to fix the damage.
- (b) If Council exercises its right to terminate this Agreement, Council can still exercise any other right or power against the Manager arising from any conduct, act or omission that happened before the termination.

16. END DATE OBLIGATIONS

16.1 End of Term Condition

At the end of the Term the Manager must:

 ensure that the Centre and the Council's Assets are in good repair (as that term is defined in clause 10.1(b) of this Agreement) and in a condition consistent with the Manager having complied with its obligations under this Agreement;

- (b) carry out any repairs and make good any damage to the Centre or Council's Assets which are the responsibility of the Manager under this Agreement;
- (c) ensure that all of the obligations specified as being the responsibility of the Manager in the Maintenance Schedule have been fully complied with;
- (d) if requested by Council, reinstate the Centre or the Council's Assets to their configuration, layout or condition (to the reasonable satisfaction of Council) prior to the Manager having made any approved alterations or additions in accordance with clause 10.5 of this Agreement;
- (e) if requested by Council, remove any of signs which have been installed by or at the request of the Manager, which are outside or inside the Centre, and repair any damage caused by their installation or removal to the reasonable satisfaction of Council; and
- (f) ensure that the Centre and the Council's Assets are clean and free from rubbish.

16.2 Manager's Property at end of Term

- (a) At the end of the Term the Manager must:
 - (i) remove all of the Manager's equipment and any third party equipment (which is plant, equipment and goods belonging to anyone other than Council and not Council's Assets); and
 - (ii) repair any damage caused by the installation or removal such equipment the reasonable satisfaction of Council.
- (b) If the Manager does not remove any of the Manager's equipment or third party equipment in as required by this clause 16.2, then Council may (without liability to the Manager or any third party) treat the equipment as abandoned and Council may, at the expense of the Manager, remove, store and dispose of the equipment as Council sees fit.

17. GOOD NEIGHBOUR PROCESSES

17.1 Introduction

The Council and the Manager wish to work together to minimise inconvenience to, and complaints from, residents in the neighbourhood of the Centre who are affected by the Manager's use of the Centre ("residents"), including residents affected by noise coming from, or traffic connected with the Centre and to follow a procedure to resolve resident complaints in a way which satisfies the Manager, Council and the residents.

17.2 General Good Neighbour Processes

- (a) The Manager will use its best endeavours to work together with residents to minimise inconvenience to residents caused by the Manager's use of the Centre, and to develop close links between residents and the Manager.
- (b) The Manager will appoint an officer to represent the Manager in dealings with the residents (a "Community Liaison Officer") and will notify Council of the name and contact phone number of the Community Liaison Officer within 7 days of signing this Agreement. The Manager must keep this information current.

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- (c) The Manager agrees to comply with the processes outlined in this clause (the "Good Neighbour Processes"). Council may vary or replace the Good Neighbour Processes from time to time. All variations bind the Manager when notice of such variation is given to the Manager in writing by Council.
- (d) Examples of the way in which the Manager will put Good Neighbour Processes into practice include:
 - notifying residents in the neighbourhood of the Centre of the activities, especially of any major events to be held at the Centre;
 - (ii) appointing parking monitors to ensure that the Manager's employees, members, guests and invitees do not create undue noise when entering and leaving the Centre, or in neighbouring streets, and to ensure that resident access to driveways etc. is not obstructed;
 - (iii) circulating details of the Community Liaison Officer to residents and asking them to contact that person with any concerns or questions;
 - (iv) attending any seminars or meetings organised by Council about business activities in the community generally.

17.3 Complaint Handling Procedures

- (a) The Manager agrees to participate in any course of action proposed by Council under this clause.
- (b) If any person (the "complainant") makes a complaint to Council which arises from the Manager's use of Centre, Council will refer the complainant to the Community Liaison Officer and will record that a "resident notification" has been made in relation to the Manager.
- (c) Council will contact the complainant to find out the result of the referral.
- (d) If, in the reasonable opinion of Council, the complaint has not been resolved by the Community Liaison Officer within 14 days of the complainant contacting the Community Liaison Officer, Council will record that a "resident dispute" has arisen and may propose a method of solving the resident dispute to the complainant and the Manager.

(For example, the method chosen may involve:

- a meeting between the Manager, the complainant and Council;
- mediation (including a programme provided by the Community Justice Programme of the Department of Justice and Attorney General);
- referral of the resident dispute to the appropriate statutory authority (for example, in the case of a resident dispute in relation to lights used at the Centre, to the Community Health Branch of the Ipswich City Council); or
- any other method determined by Council.)
- (e) The Manager agrees to be bound by the outcome of any method of solving the resident dispute chosen by Council.

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- (f) If, in the reasonable opinion of Council, the method does not resolve the resident dispute, Council may require the Manager to participate in further attempts to resolve the resident dispute.
- (g) If, in the reasonable opinion of Council, the resident dispute is resolved, Council may require the Manager to enter into a legally enforceable agreement in a form satisfactory to the Manager.
- (h) Nothing in this clause affects any rights of Council under this Agreement to terminate the Agreement or take any other action.

17.4 Non-compliance with processes

The Manager acknowledges that the following will constitute a breach of this Agreement:

- (a) any breach of the Good Neighbour Processes;
- three (3) resident notifications under the Good Neighbour Processes within any 12 month period;
- (c) three (3) resident disputes under the Good Neighbour Processes within any 12 month period.

18. DISPUTE RESOLUTION PROCEDURE

- (a) If the Manager or Council believes that a dispute (other than a resident dispute under the Good Neighbour Processes in clause 15) has arisen under this Agreement, that party may serve a notice upon the other party (a "Dispute Notice") requiring it to follow the procedure outlined in this clause and nominating a representative of that party with authority to settle the dispute.
- (b) Within 7 days of receiving the Dispute Notice, the party receiving the Dispute Notice must serve a notice on the other party (a "Reply Notice"), nominating a representative with authority to settle the dispute.
- (c) The representatives of each party will meet within 7 days of the receipt of the Reply Notice and will use their best endeavours to resolve the dispute.
- (d) If the dispute is not resolved to the satisfaction of both parties within 14 days of the receipt of the Reply Notice, the parties will refer the dispute to a Council Nominated Officer.
- (e) The Council Nominated Officer will decide the method of dispute resolution and the procedure to be adopted to resolve the dispute. For example, without limitation, the Council Nominated Officer may decide to:
 - (i) refer the dispute to arbitration under the Commercial Arbitration Act 1990;
 - refer the matter to the Community Justice Programme of the Department of Justice and Attorney General;
 - (iii) appoint an expert (whose decision will be final and binding on the parties) to decide the dispute; or
 - (iv) refer the dispute to mediation.

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(f) Each party will continue to perform its obligations under this document during any dispute.

19. GST

19.1 GST Exclusive Amounts

All amounts payable under or in connection with this document are exclusive of GST.

19.2 Payment of GST

- (a) A recipient of a taxable supply under or in connection with this document must pay to the supplier, in addition to the GST exclusive consideration for the taxable supply, an amount equal to any GST paid or payable by the supplier in respect of the taxable supply ("GST Amount").
- (b) The recipient must pay the GST Amount to the supplier when the GST exclusive consideration or part of it is provided, except that the recipient need not pay the GST Amount unless the recipient has received a tax invoice (or an adjustment note) for that taxable supply.

19.3 Reimbursements

Where a supplier incurs a cost or expense for which it may claim payment, reimbursement or indemnity from another party under or in connection with this document, the amount to be paid or credited to the supplier is the cost or expense (reduced by the input tax credit that the supplier is entitled to claim in respect of that cost or expense) plus the amount in respect of GST payable by the recipient as calculated under clause 19.2.

20. NOTICES

20.1 Service of Notice

A Notice must be:

- (a) in writing, in English and signed by the party giving it, or by their agent; and
- (b) delivered or sent by prepaid post or fax to the party's address specified in this document, or any other address notified by a party to the other party as its address for service.

20.2 Effective Service

- (a) A Notice given in accordance with clause 20.1 takes effect when received, or at a later time specified in it.
- (b) A Notice is taken to be received at the time specified below:
 - (i) if hand delivered when delivered;
 - if sent by prepaid post on the second Business Day after the date of posting (or on the tenth Business Day after the date of posting if posted to, or from, a place outside Australia);
 - (iii) if sent by fax when the sender's fax system generates a message confirming successful transmission of the entire document.

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(c) However, if the time at which a Notice is taken to be received is not on a Business Day, or is after 5.00pm on a Business Day, it is taken to be received at 9.00am on the next Business Day.

20.3 Ineffective Service

A Notice is taken not to be received if:

- in the case of service by post, the Notice is returned to sender because the postal service was unable to deliver it;
- (b) in the case of service by fax, the sender's fax system generates a message stating that transmission was unsuccessful, or the Notice is not received in full and legible form.

21. MISCELLANEOUS

21.1 Special Conditions

The Special Conditions (if any) apply as terms of this Agreement. If there is any inconsistency between a Special Condition and a provision elsewhere in this Agreement, the Special Condition prevails to the extent of the inconsistency.

21.2 Assignment and other dealings

This Agreement is personal to the Manager and the Manager must not assign this Agreement or let or part with possession of any part of the Centre.

21.3 Council delegate

- (a) Council may:
 - delegate any of its rights or powers under or relating to this Agreement to any person;
 - (ii) notify the Manager of the identity of the delegate; and
 - (iii) revoke the delegation and notify the Manager of the revocation.
- (b) Council's delegate may exercise any of Council's rights or powers under or relating to this Agreement.
- (c) Council may have more than one delegate.

21.4 Communication Protocols

- (a) The Manager must comply with any communication protocols that Council determines and notifies to the Manager from time to time.
- (b) Until and unless Council notifies the Manager otherwise, the communication protocol determined by Council is that the Manager must, in the first instance, refer any matter relating to the conduct, performance and monitoring of this Agreement to the employee of Council nominated by Council from time to time.
- (c) A communication protocol:

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- does not relieve or alter the Manager's obligations under this Agreement;
 but
- (ii) merely governs how the Manager is expected to communicate with Council about matters relating to the conduct, performance and monitoring of this Agreement.

21.5 Council's Consent

If this Agreement provides for or allows for the Council to give its consent or approval about any matter:

- (a) Council is not taken to have given its consent or approval unless it has given its consent or approval in writing by notice to the Manager;
- (b) Council may give or refuse to give its approval or consent in any way it considers appropriate (including by imposing conditions) (unless this Agreement expressly states otherwise); and
- (c) if Council gives its approval or consent conditionally, Council will not be taken to have given the approval or consent at all unless the Manager fulfils the conditions of the approval or consent.

21.6 No Warranty by Giving Consent

By giving its approval or consent, Council does not make or give any warranty or representation as to any circumstance relating to the subject matter of the consent or approval.

21.7 Discretion in Exercising Rights

A party may exercise a right or remedy in any way it considers appropriate, unless this Agreement expressly states otherwise.

21.8 No Liability for Loss

A party is not liable to another party for loss caused by the exercise or attempted exercise of, failure to exercise, or delay in exercising a right or remedy under this document.

21.9 Remedies Cumulative

The rights and remedies provided in this document are in addition to other rights and remedies given by law independently of this document, except to the extent that those other rights and remedies are expressly excluded in this document.

21.10 Exclusion of Contrary Legislation

Any legislation that diminishes the obligation of a party, or adversely affects the exercise by a party of a right or remedy, under or relating to this document is excluded to the full extent permitted by law.

21.11 Amendment

This document can only be amended, supplemented, novated or replaced by another document signed by the parties.

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21.12 Waiver

A right under this document can only be waived by notice signed by the party or parties waiving the right. A party does not waive its rights under this document because it grants an extension or forbearance to any other party. A waiver of a right on one or more occasions does not operate as a waiver of that right if that right arises again. The exercise of a right does not prevent any further exercise of that right or of any other right. If a party does not exercise a right or remedy fully or at a given time, the party may still exercise it later.

21.13 No Merger

None of the rights and obligations of a party under this document merge:

- (a) on completion of any transaction contemplated by this document;
- (b) with any security interest, guarantee, judgement or other right or remedy that a party may hold at any time; or
- (c) as a consequence of anything done under this document,

and those rights and obligations at all times remain in full force and effect.

21.14 Survival of Rights and Obligations

The following survive termination or expiration of this document:

- (a) Rights accrued to a party up to the date of termination or expiration of this document.
- (b) Indemnities and obligations of confidence given by a party under this document.

21.15 No Payment Required to Claim Indemnity

It is not necessary for a party to incur expense or make payment before enforcing a right of indemnity under this document.

21,16 Giving Effect to this Document

Each party agrees, at its own expense, to do anything (including ensuring that its employees and agents do anything) that any other party reasonably requires (such as obtaining consents, signing and producing documents) as may be necessary or desirable to give full effect to the provisions of this document and the transactions contemplated by it

21.17 Entire Agreement

This document embodies the entire agreement between the parties and supersedes all previous agreements, understandings, negotiations, warranties and representations on the subject matter of this document.

The parties acknowledge that they have not relied upon any representations or warranties in executing this document, except for those contained in this document.

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21.18 Inconsistencies

If this document is inconsistent with any other agreement between the parties, this document prevails to the extent of the inconsistency.

21.19 Construction

No rule of construction applies to the disadvantage of a party because that party was responsible for the preparation of this document.

21.20 Severability

If the whole, or any part, of a provision of this document is void, unenforceable or illegal in a jurisdiction, it is severed for that jurisdiction. The remainder of this document has full force and effect, and the validity or enforceability of that provision in any other jurisdiction is not affected. This clause has no effect if the severance materially alters the nature or intended effect of this document.

21.21 Costs and Expenses

Unless this Agreement specifies otherwise, each party will bear its own costs and expenses in relation to the negotiation, preparation, execution, delivery, registration and completion of this document and any related documentation.

21.22 Governing Law

This document is governed by the law in force in Queensland, Australia. Each party irrevocably submits to the non-exclusive jurisdiction of the courts exercising jurisdiction in Queensland, and any court that may hear appeals from any of those courts for any proceeding in connection with this document, and waives any right it may have to claim that those courts are an inconvenient forum.

21.23 Counterparts

This document may be executed in counterparts. A counterpart may be a copy of this document printed from a facsimile transmission. All counterparts together are taken to constitute one instrument. A copy of this document which has been executed by a party ("Signatory") may be relied upon by a party to the same extent as if it was an original of this document executed by the Signatory.

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Schedule 1

Maintenance Schedule

Asset Description	Task Description	Maintenance Responsibility	Frequency
Building Structures	General cleaning requirements for the building and structures	Manager	As required
Building Structures	Inspection and audit	Council	
Building Structures	General repair breakage or damage, except in cases of wilful damage, misuse or neglect by the Manager, the Manager is responsible	Council	
Building Structures	Repair structural damage due to normal wear and tear	Council	
Building Structures	Asset end of life replacement.	Council	
Building Structures	Register and maintain asbestos and hazardous material report	Council	
Pest Control(termites)	Pest control services termite control	Council	
Pest Control(general)	General Pest control services	Manager	6 Monthly
Fire Services			
Fire safety installations and features	Inspect, service and maintain fire safety installations in accordance to Fire and Rescue Service Act 1990 and the Building Fire Safety Regulations 2008 requirements including but not limited to the Fire Board/Panel, Sprinklers and Smoke Alarms. Fire Brigade Call Outs resulting from false alarms exceeding one (1) per month will be oncharged to the Manager. Any unnecessary call outs as a result of the Manager business (such as damage to fire equipment, inappropriate use of the building etc.) may be oncharged to the Manager.	Council	

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Fire safety installations and features	Fire Safety Installations and Features including but not limited to Emergency Exit, Fire Extinguishers, Fire Blankets, Fire Hose Reels and Evacuation Diagrams and Plans. Any unnecessary call outs as a result of the Manager business (such as missing extinguishers, damaged exit lights etc.) may be on charged to the Manager	Council	
Wardens and Fire Evacuation Training	Emergency Control Organisation and General Evacuation First Response Training	Manager	In accordance with legislative requirements
Electrical			
General Electrical Repairs and Maintenance	General Repairs and Maintenance	Council	
External Lighting	Clean and relamp light fittings	Council	
Internal Lighting	Clean and relamp light fittings	Manager	As required
Electrical Switchboards	Thermal scan/repair of switchboards	Council	
Power poles and cables	Maintenance of all poles carrying light and power cable	Council	
Electrical safety switch	Annual performance electrical leakage test	Council	
Appliance electrical safety testing	Appliance electrical safety testing for portable appliances by qualified electrician	Manager	In accordance with legislative requirements
Pool Electrical Fittings	Inspection of Heat Pumps, Gas Heaters and Solar Panel fittings and fixtures	Manager	Daily
Pool Electrical Fittings	Servicing, maintenance and upgrade of Heat Pumps, Gas Heaters and Solar Fittings and Fixtures	Council	1,

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Mechanical Services			A PARTY NAMED IN
Circulating Fans	Check operation of ceiling fan	Manager	As required
Lifts	Inspect, service and maintain lifts	Council	-
Automatic Doors	Service automatic door	Council	**************************************
Cold & Freezer Rooms	Inspect and service freezer and cold-rooms plant and equipment	Manager	In accordance with Manufacturers Recommended specifications
A/C Unit	Inspect and service A/C unit includes filter cleaning	Council	to the state of th
Pool Equipment and Solar Heating	Inspections of pool equipment and solar heating	Manager	Daily
Pool Equipment and Solar Heating	Inspections/Repairs and Maintenance -service pool equipment and solar heating	Council	
Windows and Doors		-XAC-198	(GSGS-SELVISWASAIS
Roller doors	Inspect and service roller doors	Council	
Sliding windows	Inspect and service window rollers	Manager	As required
Sliding doors	Inspect and service door rollers	Manager	As required
Hollow core doors	Restore painted surfaces	Manager	As required
Windows and Doors	Inspect and service hardware in accordance with ICC key and locking system	Council	Because a section of
Windows and Doors	Glass Breakage except in cases of wilful damage, the Manager is responsible	Council	-

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Landscaping		Market And Service	
Trees and Shrubs	Pruning of trees and shrubs	Manager	As required
Grassing and Turfing	General Landscape Maintenance	Manager	As required
Irrigation System Pumps	Inspect/ Service Pump	Manager	In accordance with Manufacturers Recommended specifications
Irrigation System Pumps	Replacement of Pumps	Council	•
Irrigation System	Inspect, Repair and Maintenance of Irrigation for Leaks (valves, etc).	Manager	In accordance with Manufacturers Recommended specifications
Irrigation System	Renewal of Irrigation System	Council	-
Exterior Works			
External Gate	Inspect gate and fittings	Manager	Daily
External Gate	Repairs and maintain gates and fittings	Council	•
Pool Gates	Inspect and service self- closing mechanism	Manager	Daily
Pool Gates	Repair self-closing mechanism	Council	-
External Fence	Inspect fence and fittings	Manager	Daily
External Fence	Repair and maintain fences and fittings	Council	
Seats and Benches	Inspect, clean & ensure seat fitted securely. This applies to fixed seating only	Manager	Daily
Seats and Benches	Repair fixed seating	Council	
Shade Structures	Inspect and identification of repairs and maintenance	Manager	Daily
Shade Structures	Cleaning, repairs and maintenance	Council	

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Concrete/ Pavement	Pressure clean surface	Manager	Daily
Hardstand Areas	Pressure clean surface	Manager	Daily
Roof	Clean and inspect and spot seal roof	Council	-
Gutter	Clean and inspect and spot seal gutter	Council	-
Downpipes	Restore protective coatings	Council	-
External taps	Service tapware washers, seats and O rings	Manager	As required .
Stormwater Drains	Inspect/Clean S/water Drains in pathways	Council	-
Water Storage Tank	Inspect, service and clean first flush system	Council	-
Business Signage	Restore, repairs and maintenance painted surfaces	Manager	As required, but no less than 5 yearly
External Wall	Clean surfaces	Manager	As required
External Wall	Exterior wall painting	Council	-
Tennis Court Surface	Maintain court surface to installer instructions	Manager	-
Tennis Court Surface	Upgrade court surface in accordance with asset lifecycle plan	Council	As required
Netball Court Surface	Maintain court surface to installer instructions	Council	As required
Pools	Test and Maintain water quality to installer instructions. This includes the provision of all equipment necessary to conduct the testing	Manager	In accordance with legislative requirements
Pools	Repairs and maintenance, except in cases of wilful damage or neglect caused by the Manager, the Manager is responsible	Council	-
Pools	Upgrade pool in accordance with asset lifecycle plan	Council	-

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Hot Water System	Inspect, test and service pressure relief valve	Manager	As required
Hot Water System	Replace Hot Water System	Council	-
Regulatory Signage	Inspect, service and maintain regulatory signage	Council	-
Pool Tiles	Inspection and identification of repairs and maintenance	Manager	Daily
Pool Tiles	Repairs and maintenance, except in cases of wilful damage or neglect caused by the Manager, the Manager is responsible	Council	-
Pool Blankets	Supply, repair, maintenance and upgrade, except in cases of wilful damage, misuse or neglect by the Manager, the Manager is responsible	Council	-
Pool Blanket Rollers	Supply, repair, maintenance and upgrade, except in cases of wilful damage, misuse or neglect by the Manager, the Manager is responsible	Council	-
Lane Ropes	Supply, repair, maintenance and upgrade, except in cases of wilful damage, misuse or neglect by the Manager, the Manager is responsible	Council	-
Lane Rope Reels	Supply, repair, maintenance and upgrade, except in cases of wilful damage, misuse or neglect by the Manager, the Manager is responsible	Council	-
Pool Autovac	Initial supply by the Council. Service, maintenance, repair and replacement	Manager	As required
Manual Pool Vacuum	Initial supply by the Council. Service, maintenance, repair and replacement	Manager	As required
Two way radio communication	Supply, repair, maintenance and upgrade	Manager	As required

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Rescue Boards	Supply, repair, maintenance and upgrade	Manager	As required
Rescue Tubes	Supply, repair, maintenance and upgrade	Manager	As required
Binoculars	Supply, repair, maintenance and upgrade	Manager	As required
Whistle	Supply, repair, maintenance and upgrade	Manager	As required
Spinal Boards	Supply, repair, maintenance and upgrade	Manager	As required
First Aid Kits	Supply, repair, maintenance and upgrade	Manager	As required
Automated external defibrillator	Supply, repair, maintenance and upgrade	Manager	As required
Air bag oxygen resuscitator	Supply, repair, maintenance and upgrade	Manager	As required
Oxygen for air bag oxygen resuscitator	Supply	Manager	As required
Stiff Neck Collars	Supply, repair, maintenance and upgrade	Manager	As required
Interior Finishes			
Internal ceilings and walls	Restore painted surfaces ceiling and walls except in cases of damage or misuse caused by the Manager	Manager	As required
Drinking Fountains	Inspect and service Zip Chillmaster	Council	
Tap Water Heater	Inspect and service Zip Hydroboil	Council	-
Grease Traps	Pump out and maintain grease traps	Manager	In accordance with legislative requirements

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Floor - Tile	Heavy duty scrub clean floor surfaces	Manager	As required but no less than annually
Floor - Vinyl	Inspect, repair and buff floor surfaces	Manager	As required
Floor - Vinyl	Replacement of vinyl, except in cases of wilful damage, misuse or neglect caused by the Manager, the Manager is responsible	Council	
Floor - Carpet	Heavy duty deep pile special cleaning	Manager	As required
Floor - Carpet	Replacement of carpet, except in cases of wilful damage or neglect caused by the Manager, the Manager is responsible	Council	
Kitchen Exhaust System	Inspect and service kitchen exhaust	Manager	As required
Kitchen Exhaust System	Heavy Duty Deep Clean kitchen exhaust	Manager	In accordance with manufacturers specifications and recommended requirements
General Internal Repairs	General repairs, except in cases of wilful damage, neglect or misuse caused by the Manager, the Manager is responsible	Council	
Plumbing			
WC Toilet/cistern and Urinal	Inspect and service flushing mechanisms	Manager	As required
WC Toilet/cistern and Urinal	Clearing of blockages	Manager	As required
WC Toilet/cistern and Urinal	Repair and Maintenance, except in cases of wilful damage or neglect caused by the Manager, the Manager is responsible	Council	

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Tapware	Service Taps, rewasher, reseat, replace as necessary	Manager	As required
Temperature Control Valves	Inspect, service and clean thermostatic mixing & tempering valves	Council	
Temperature Control Valves	Deep clean thermostatic mixing & tempering valves.	Council	-
Pipeworks	Service and maintain internal and external plumbing network	Manager	As required
Pipeworks	Repair and Replace internal and external plumbing pipeworks	Council	3 (2)
Security		replace the market select	
CCTV & Security	Test and service Security	Council	-
Systems	Systems. Any editing or addition of alarm codes for the Manager, and any damage caused to the security system will be at the Manager's cost		
CCTV & Security Systems	CCTV Monitoring and Maintenance	Manager	Ongoing
CCTV & Security Systems	Security Patrols. Patrol Call Outs that result from False Alarms exceeding one (1) per month will be payable by the Manager	Council	
CCTV & Security Systems	Access Cards, Keys, Locking Systems. Access Cards/Keys are the Manager responsibility however, if the access cards/keys are lost, damaged or stolen, replacements will be issued by the Council with the cost payable by the Manager	Council	E

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Schedule 2

Key Performance Indicators (KPIs)

Objective	Performance Indicator	Minimum Performance Requirement
Facility marketing	Range of marketing/advertising tools used	Monthly report – 2 days after end of month
Training records	Staff development records	Results of staff training/career opportunities within aquatics to be supplied within 28 days of 31 March and 30 October
Incidences	All reportable incidents (when QAS/QPS are onsite) ASAP	Mandatory
Maintenance Operation Responsibility	Number of Defaults reported to Council or noted by Council on random quality inspections	Number of defects not rectified in a reasonable specified time: no more than 2 per annum
Council Equipment	Record Maintenance conducted under Manager Responsibilities	Maintenance not conducted no more than 2 per annum
Programs	The range and number of Programs offered at the Premises	Increased Programs or participation
Maintenance	Minor Maintenance to be undertaken by Manager	Number of repairs not rectified: no more than 3 per season having been given reasonable time to remedy
Attendance	Based on average annual attendances supplied by the Council for the subject premises or similar centre	A minimum 85% of that average annual attendance without request to provide written explanation on cause
Customer Satisfaction	Number of complaints received and number of complaints not dealt with to Council's reasonable satisfaction	Number of Complaints received: no more than 10 per year. Number of unresolved complaints: no more than 3 per year
Customer Satisfaction	Annual Customer Satisfaction Survey	Survey carried out as agreed with Council and results within agreed benchmarks to reasonable satisfaction of Council
Random Quality Inspections by Authorised Council Officers	A minimum of 10 inspections to be conducted per year	Manager must not receive 2 consecutive unsatisfactory assessments of the same criteria after random quality inspections are undertaken
Community Access	Opening Hours to meet Community needs and be similar to other comparable facilities	A minimum of 85 hours per week in summer season and minimum of 65 hours per week in winter season

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Key Performance Indicators (KPIs) cont'd

Objective	Performance Indicator	Minimum Performance Requirement
Community Access	Fees and Charges schedule to be based benchmarking similar facilities within South East Queensland and no more than 5% variance from the medium range of the fees and charges at those other facilities	Proposed schedule submitted before 31 March annually
Administration Responsibilities	Attendance figures	Monthly report – 2 days after end of month
Administration Responsibilities	Water testing (as per Current Council Policy)	Monthly report – 2 days after end of month
Administration Responsibilities	Schedule of Works	Within 60 days of end of Financial Year
Administration Responsibilities	Financial Report showing Liquidity ratios to demonstrate ongoing viability	Within 60 days after end of Financial Year
Administration Responsibilities	Operational / Business Plan including Marketing Plan	Within 28 Days of 31 March provide a report that compares the performance against the plans
Administration Responsibilities	Insurance Certificate/ Licence/ Qualifications	Within 7 days of receipt of certificate/ licence/ qualifications or renewal to provide copy to Council
Administration Responsibilities	Workplace Health and Safety Plan	Supplied Annually

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Schedule 3

Council's Assets - Inventory

Item Large Filter Tank	Quantity
Large Filter Tank	1
Pool Blanket Roller	1
P.A. Equipment	1
Ropes Assembled	5
Storreel	1
Aquatic Machinery Leichhardt Swimming Pool	1
Heat Exchanger - Part Of Gas Heaters	2
Vacuum Cleaner	1
Pool Blanket	1
Mushrooms - Within Pool	3
Water Cannons - Within Pool	2
Air Blower - Within Pool	1
Lazy River - Within Pool	1
Pool Vacumm Auto	1
Thermal Blanket	1
Solar Collector System	1
Gas Heaters	2
Filtration System	1
Lane Ropes	1
Leichhardt Pool Kiosk	1
Change Room	1
Demountable Bldg First Aid	1
25x13m Pool	1
Wading Pool - Fountain	1
Chlorine System	1
Pool Cleaner	1
Submarine Play unit with Staircase and Tunnel	.1
4 Way Rocker	1

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Surfboard Rocker	11
Fish Rocker	1

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Exec	ution
Executed as an agreement.	
SIGNED for IPSWICH CITY COUNCIL by its duly authorised officer, in the presence of:	an
	Signature of officer
274	GARY RUSSELL KELLAR
Signature of witness	Name of officer (BLOCK LETTERS)
THERESE FLYND	ACTING CHIEF EXECUTIVE OFFI
Name of witness (BLOCK LETTERS)	Office held (BLOCK LETTERS)
	16.4.19
	Date signed
EXECUTED by AUSTRALIAN CRAWL (GOODNA) PTY LTD A.C.N. 120 208 255:	
	\bigcirc
Signature of director	Signature of director/secretary/ sole director/sole director & secretary* *delete whichever is not applicable
Name (BLOCK LETTERS)	Name (BLOCK LETTERS)
Name (BEOOK EETTENO)	Name (BESSIVEE TERS)
	Date signed

Annexure A

Special Conditions

1. AVAILABILITY OF CENTRE TO COUNCIL

- (a) Council may notify the Manager that Council requires the Manager to make the Centre (or any part of the Centre) available to Council (free of charge) for an event that Council wishes to hold or allow to be held at the Centre.
- (b) Council may exercise its rights under this special condition no more than [twice] in each calendar year and for no more than 2 days in each calendar year.
- (c) If Council exercises its rights under this special condition, the Manager must make the Centre (or part of the Centre) available (free of charge) on the date or dates designated by Council for the event.
- (d) The Manager is not released from its obligations under this Agreement on the designated date or dates, unless Council specifically specifies or agrees in writing.
- (e) A reference in this special condition to making the Centre available 'free of charge' does not apply to any kiosk or sporting goods outlet in the Centre.

2. AVAILABILITY OF CENTRE TO RESIDENT SWIM CLUB

- (a) The Manager must allow Ipswich Swimming Clubs (**Swim Clubs**) and all members and guests of Swim Clubs to use the Centre during the Designated Hours.
- (b) The Manager must not allow people who are not members or guests of the Swim Clubs to use the swimming pool(s) in the Centre during the Designated Hours unless the Swim Clubs agree.
- (c) The Manager's obligations under this Agreement continue during the Designated Hours.
- (d) Nothing in this special condition prevents the Manager from charging the Swim Clubs, or members or guests of the Swim Clubs, Admission Fees or Hourly Fees if the Manager could otherwise charge them under this Agreement.
- (e) The "Designated Hours" are:
 - the hours that are agreed between the Manager and the Resident Swim Club from time to time; or
 - (ii) if Council specifies a period not exceeding half a day in each week that will be the Designated Hours (for example, between specified hours on a set day in every week) by notice to the Manager – each of those specified periods.

3. USE OF CENTRE BY SWIMMING CLUBS, SCHOOLS, ETC.

- (a) The Manager:
 - (i) may, with the approval of Council; and

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(ii) must, if directed to do so by Council,

allow swimming clubs, schools and other bodies approved or specified by Council from time to time (all called "swimming clubs") to access and use the Centre, and to access and use the swimming pool(s) in the Centre, to the exclusion of members of the general public:

- (iii) for club swims, carnivals and similar events; and
- (iv) for the length of time and on the day or days and on the conditions approved by or directed by Council.
- (b) Nothing in this special condition prevents the Manager from charging the swimming clubs Admission Fees or Hourly Fees if the Manager could otherwise charge them under this Agreement.

4. CAPITAL WORKS

4.1 Manager Capital Works

- (a) The Manager may undertake the Manager Capital Works at the Centre:
 - in accordance with and without breaching the requirements of clause 10.5(b) of this Agreement;
 - (ii) after obtaining Council's approval to the scope of works and the manner of undertaking the Manager Capital Works; and
 - (iii) in accordance with any conditions imposed by Council when giving that approval.
- (b) The Manager will be permitted to remove or deconstruct the Manager Capital Works at the end of the Term.
- (c) Ownership of the Manager Capital Works shall remain with the Manager during the
- (d) If the Manager does remove or deconstruct the Manager Capital Works at the end of the Term, it must repair any damage caused by such removal or deconstruction, the reasonable satisfaction of Council.
- (e) If the Manager does not remove or deconstruct the Manager Capital Works at the end of the Term, Council may (without any liability to the Manager) treat the Manager Capital Works as abandoned and may, at Council's election, treat the ownership of the Manager Capital Works as having vested in Council and/or remove, store and dispose of the Manager Capital Works as the Council sees fit.
- (f) "Manager Capital Works" means capital improvements made or to be made to the Centre by the Manager during the Term including but not limited to:

Managar Capital Works	
Office Fit Out	\$10,000.00
Pool Furniture Fit Out	\$10,000.00
Miscellaneous	\$5,000.00
Total	\$25,000.00

4.2 Agreed Capital Works

- (a) The Manager must submit a written proposal (including a scope of works, draft design brief, draft plans and specifications, draft schedule of finishes, proposed time line and indicative costings) to Council outlining the Manager's proposed capital improvements to the Centre (other than the Manager Capital Works) during the Term (the "Capital Works Proposal") on or before 1 June 2018.
- (b) Council will review the Manager's Capital Works Proposal and provide a response on the proposal to the Manager within 30 days of receipt of the proposal.
- (c) The parties agree to collaborate in good faith in relation to the proposed capital improvements and the Capital Works Proposal. The Manager acknowledges that Council has a masterplan for the Centre and may be desirous to undertaking additional or other capital improvements to the Centre.
- (d) Council may (acting reasonably):
 - (i) approve the Manager's Capital Works Proposal;
 - (ii) require amendments to the Manager's Capital Works Proposal;
 - (iii) impose conditions on any approval of the Manager's Capital Works Proposal (including on any amended Capital Works Proposal); or
 - (iv) not approve the Manager's Capital Works Proposal.
- (e) If Council approves the Manager's Capital Works Proposal (including any amended Capital Works Proposal):
 - the Manager's proposed capital improvements (as per the Capital Works Proposal) will be the "Agreed Capital Works" for the purposes of this special condition;
 - (ii) the Manager must undertake the Agreed Capital Works at the Centre during the Term:
 - (A) to a minimum guaranteed spend amount of \$100,000 (exclusive of GST). In this regard, the Manager must provide to Council, as and when requested, evidence of the expenditure of funds, including for example, copies of invoices and receipts for payment;
 - (B) in accordance with and without breaching the requirements of clause 10.5(b) of this Agreement; and

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			(C) in accordance with any conditions imposed by Council wh that approval.
		(iii)	the ownership of the Agreed Capital Works shall be with the during the Term, but shall vest in Council on termination of this Agreed Manager must do all things reasonably possible to ensure the obtains the benefit of any warranties relating to the Agreed Capit and
		(iv)	the Manager will not be permitted to remove or deconstruct th Capital Works at the end of the Term. For the purpose of clause Agreement, the Agreed Capital Works will form part of the Centre a Council's Assets at the end of the Term.
	(f)	If:	
		(i)	Council does not approve the Manager's Capital Works Proposal;
		(ii)	Council approves the Manager's Capital Works Proposal but the does not carry out and complete the Agreed Capital Works in the required by this special condition by 1 April 2021,
			lanager must pay to Council the sum of \$100,000 plus GST within 3 of a valid tax invoice from Council.
	(g)	impro	ng in this special condition prohibits Council from undertaking its or vements to the Centre and/or utilising the funds received from the M dance with special condition 4.2(f) towards its capital improvement e.
4.3	Disp	utes	
	If a d 4, su	lispute a ch dispu	arises between the parties in relation to the operation of this special arte shall be managed in accordance with clause 18 of this Agreemen
6.	TRU	STS	
	whetl	Manag her or icil as fo	er is at any time acting in the capacity of trustee of any trust (the Tr not Council may have notice of the Trust the Manager coven sllows:
	(a)	the M	anager is the sole trustee of the Trust;
	/h\	this A	greement extends to all rights of indemnity which the Manager ha
	(b)	the T	rust;
	(c)	the M provise of the	Manager has power and authority to enter into this Agreement sions of the Trust do not purport to exclude or take away the right of Manager against the Trust and the Manager will not breach the
		the M provis of the indem might	Manager has power and authority to enter into this Agreement sions of the Trust do not purport to exclude or take away the right of a Manager against the Trust and the Manager will not breach the anity or commit any breach of trust or be a party to any other act

following events to happen:

- the removal replacement or retirement of the Manager as sole trustee of the Trust;
- (ii) any alteration to or variation of the terms of the Trust;
- (iii) any advancement or distribution of capital of the Trust;
- (iv) any resettlement of the trust property.
- (f) It will be an event of default under this Agreement if the Manager is guilty of any breach of trust in respect of the Trust or ceases to be the sole trustee of the Trust.

6. NOT USED

LICENSING

7.1 Right to Grant Licence

The Manager may, subject to first obtaining the written consent of Council, grant to third parties a non-exclusive licence to use and occupy part or parts of the Centre on terms satisfactory to Council, and otherwise in accordance with this provision.

7.2 Council's Consent

Council's consent to a licence arrangement contemplated by this provision (a **Licence**) will not be unreasonably withheld or delayed if the following conditions are satisfied:

- the Manager gives to Council reasonable prior written notice of the Manager's desire to grant a Licence, details of the nature of the proposed Licence and the name of the proposed licensee;
- (b) the Manager gives to Council upon demand such further information financial reports or other material as Council may reasonably require in respect of the proposed Licence and proposed licensee;
- (c) the proposed licensee is a respectable and financially responsible person who has the ability to meet all relevant obligations of the Manager contained in this Agreement (having regard to the nature and extent of the proposed Licence);
- (d) the use to which it is proposed that the licenced area will be put is not inconsistent with the nature and character of the Centre, and will not detract from the good management of the Centre or the standard or quality of the facilities offered at the Centre;
- (e) the Manager is not in breach of this Agreement;
- (f) if required by Council, the proposed licensee agrees to enter into a covenant with Council that the proposed licensee will observe and perform all relevant obligations conditions and restrictions (having regard to the nature and extent of the proposed Licence) contained in this Agreement on the part of the Manager to be observed and performed;
- (g) the Manager pays Councils reasonable legal and other costs incurred in

	connection with considering the proposed Licence (whether or not Council consent is granted and whether or not the proposed Licence proceeds) including the cost of enquiries made by or on behalf of Council regarding the solvency fitness and suitability of the proposed licensee;
	(h) if the proposed licensee is a limited liability company, one (1) or more directors or shareholders of the proposed licensee as may be reasonably required by Council will provide personal guarantees in the form reasonably required by Council and to the effect that:
	(i) the proposed licensee will observe and perform all relevant obligation conditions and restrictions (having regard to the nature and extent of the proposed Licence) contained in this Agreement on the part of the Manage to be observed and performed; and
	 they will indemnify Council against all loss damages costs and expense arising by reason of any default by the proposed licensee;
7.3	Licence Terms
	Every permitted Licence must be granted at a licence fee equal to the then current market licence fee value of the area being licensed (the Licensed Area) and will contain covenants:
	(a) for the review of the licence fee reserved on an annual basis;
	(b) prohibiting the licensee from doing or allowing any act or thing inconsistent with a in breach of this Agreement; and
	(c) not to assign or sub-licence the Licensed Area.
7.4	Performance Management, Financial Management and Reporting
	Without limiting special condition 7.3, the Manager must ensure that every permitte Licence contains terms and obligations to be performed on the part of the licensee the mirror (as applicable, having regard to the nature and extent of the Licence) those covenants contained in this Agreement relating to:
	(a) performance management (as contained in clause 12 of this Agreement);
	(b) financial management (as contained in clause 13 of this Agreement); and
	(c) reporting (as contained in clause 14 of this Agreement),
	so as to enable the Manager to comply with its obligations under those provisions of the Agreement and to include, where applicable, all relevant information in respect of the Licence (including income generated by the licensee, and licence fees or other amount payable by the licensee to the Manager) in all records and reports the Manager is require to keep, maintain and provide to Council under the terms of this Agreement.
7.5	Licence Fees as Revenue
	For avoidance of doubt, all amounts received by the Manager from the licensee under ar permitted Licence will be considered Revenue of the Centre for the purposes of the

8. BANK GUARANTEE

8.1 Application

This Special Condition 8 applies unless the Manager provides Council with a Security Bond in accordance with Special Condition 9.

8.2 Provision of Guarantee and Review

The Manager must:

- (a) on or before executing this Agreement arrange for the issue of an unconditional Australian bank guarantee in favour of Council, on terms and issued by a bank acceptable to Council, for the amount of \$5,000.00 (Bank Guarantee) to secure performance by the Manager of its obligations under this Agreement;
- ensure that any Bank Guarantee is kept current and enforceable and that it has no expiry date; and
- (c) if Council is paid an amount under the Bank Guarantee following a demand provide Council with a replacement or additional bank guarantee for the amount paid out.

8.3 Recourse to Bank Guarantee

If the Manager does not comply with any of its obligations under this Agreement Council may call on the Bank Guarantee to the extent of the Manager's default.

8.4 Transfer by Council

- (d) If Council sells or transfers the Centre, it may:
 - (i) assign the Bank Guarantee to the transferee; or
 - (ii) require the Manager to provide a replacement Bank Guarantee in favour of the transferee.
- (e) If the Manager does not comply with a request to provide a replacement Bank Guarantee within 14 days, Council may present the Bank Guarantee and deliver the proceeds to the transferee to hold as a security deposit until the Manager provides a Bank Guarantee to the transferee and on doing so, Council will be discharged from any legal responsibility to the Manager or any other person in relation to the Bank Guarantee.

9. SECURITY BOND

9.1 Application

This Special Condition 9 applies unless the Manager provides Council with a Bank Guarantee in accordance with Special Condition 8.

9.2 Amount

The Manager must on or before executing this Agreement pay a security bond to Council in the amount of \$5,000.00 (**Security Bond**) to be held by Council as security for the performance of the Manager's obligations under this Agreement.

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9.3	Holding of the Security Bond
	The Security Bond will, at Council's discretion, be held by Council or in Cosolicitor's or managing agent's trust account.
9.4	Charging of the Security Bond
	The Manager:
	 charges of Security Bond in favour of Council for the Term with the performative Manager of all its obligations under this Agreement;
	(b) authorises Council to make withdrawals from the Security Bond; and
	(c) must sign any documents that Council requires to enable Council to be p part of the Security Bond.
9.5	Application of the Security Bond
	Council may apply the Security Bond towards the payment of any money paya the Manager to Council under this Agreement.
9.6	Maintenance of Security Bond
	If Council applies the Security Bond under this special condition, the M must within 14 days of being so requested pay any deficiency so that the Securit is reinstated to its full amount.
9,7	Not to Prejudice Other Rights
	The application of the Security Bond by Council does not prejudice Council' rights under this Agreement or by law. Council's failure to apply the Security Bor not constitute a waiver.
9.8	Bank Fees
	Council is not legally responsible for any bank fees or charges GST or other tax interest bearing account in which the Security Bond is deposited. Any bank charges GST or other taxes will be deducted from the Security Bond. If requestion council, the Manager will provide its tax file number for disclosure to the relevant Nothing in this special condition obliges Council to invest the Security Bond in an integrating account.
9,9	Payment of Security Bond
	Council must pay the balance of the Security Bond to the Manager (includi interest) within one (1) month after the later of the following:
	 if there is a dispute between Council and Manager pertaining to this Agreement this Agreement ends — the date when that dispute is resoldetermined; or
	(b) otherwise – when all the Manager's obligations under this Agreemer been fulfilled.

9.10 Assignment of Security Bond

If Council sells or transfers the Centre, it may pay the Security Bond or assign its interest in it to the buyer or transferee and on doing so, Council will be discharged from any legal responsibility to the Manager or any other person in relation to the Security Bond.

10. GUARANTEE AND INDEMNITY

10.1 Application

If the Manager is a corporation as defined in the *Corporations Act 2001*, the Manager must at the same time as execution of this Agreement, arrange for the execution of the guarantee and indemnity contained in this Agreement by its directors and principal shareholders, as reasonably required by Council.

10.2 Guarantee and Indemnity

In consideration of Council entering into this Agreement with the Manager, the Guarantor covenants and agrees with Council that:

- (a) it will be legally responsible jointly and separately with the Manager for the due performance by the Manager of all the obligations terms and conditions of this Agreement on the part of the Manager to be performed;
- (b) the Guarantor indemnifies Council against all losses damages costs and expenses which Council may incur form any breach or non observance of this Agreement by the Manager;
- (c) the legal responsibility of the Guarantor is not affected by:
 - (i) Council exercising any rights under this Agreement;
 - (ii) Council terminating this Agreement;
 - (iii) the Manager that is a corporation being wound up or dissolved; .
 - (iv) the Manager who is a natural person being declared bankrupt;
 - (v) a transfer of the Manager's interest in this Agreement;
 - (vi) a variation of this Agreement;
 - (vii) any failure by Council to exercise its rights or any delay in doing so;
- (d) the Guarantor is treated as a primary debtor and contractor together and separately with the Manager;
- this guarantee and indemnity does not depend upon the enforceability of the obligations and agreements of any other person and remains binding even if another person does not sign this Agreement or this guarantee and indemnity;
- (f) if the Manager enters into liquidation (or being a natural person enters into bankruptcy) and the liquidator or trustee in bankruptcy disclaims this Agreement the Guarantor must accept from Council an agreement for a period equal to the remaining Term of this Agreement, the agreement to contain the same conditions

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	as are in this Agreement;
(g)	notices to be given to the Guarantor may be signed by the solicitors for Council of any officer of Council and may be given by post at the Guarantor's last know address;
(h)	if any part of this guarantee and indemnity is unenforceable that will not affect the enforceability of any other part of this guarantee and indemnity;
(i)	if the Guarantor is more than one person the liabilities of each of those persons are joint and separate;
0	this guarantee and indemnity takes effect immediately upon its signing and continues to be of full effect. References to this Agreement include any agreement arising upon signing or acceptance by the Manager of the document to which this guarantee and indemnity is attached or forms part;
(k)	if the Licensor transfers the Centre or otherwise transfers Council's rights under this Agreement Council's rights under this guarantee and indemnity will be treated as transferred to any future owner of the Centre or other transferee.
	·

	Item 6 / Attachment
executed by the Guarantor as a deed.	
SIGNED SEALED AND DELIVERED by IUSTIN WILLIAM LEMBERG, in the presence of:	
Signature of witness	e of party
Vame of witness (BLOCK LETTERS) Date sign	.3.18
SIGNED SEALED AND DELIVERED by VILLIAM HARRY LEMBERG, in the presence of:	
	e of party
1	
Name of witness (BLOCK LETTERS) Date sign	ned *
SIGNED SEALED AND DELIVERED by ELIZABETH ANN LEMBERG, in the presence of:	2
Signature of witness	e of party
Name of witness/(BLOCK LETTERS) Date sign	ned
	,
	*

FQUEENSLAND LAND REGISTRY

GENERAL REQUEST

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Duty Imprint

Land Title Act 1994, Land Act 1994 and Water Act 2000

NO FEE 19/09/2008 11:31

NO: E

Lodger (Name, address, E-mail & phone number)

SLAM - Policy **GPO Box 2454** Brisbane Q 4001 Lodger Code BE 2268

SLAMPolicyCHQ@nrw.qld.gov.au

Lot on Plan Description NOT APPLICABLE

Nature of request

County

Parish

Title Reference

Registered Proprietor/State Lessee

REQUEST TO REGISTER MANDATORY

STANDARD TERMS FOR A TRUSTEE LEASE

NOT APPLICABLE

Interest

NOT APPLICABLE

Applicant

DEPARTMENT OF NATURAL RESOURCES AND WATER

Request

I hereby request that: PURSUANT TO SECTION 318A OF THE LAND ACT 1994 THE ATTACHED MANDATORY STANDARD TERMS DOCUMENT FOR A TRUSTEE LEASE BE REGISTERED.

Execution by applicant

17 19 1 2008 **Execution Date**

Applicant s or Solicitor's Signature

Note: A Solicitor is required to print full name if signing on behalf of the Applicant Graham Nicholas, A/Director, State Land Asset Management, Department of Natural Resources and Water a duly authorised delegate of the Minister under the current Land Act (Ministerial) Delegation

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Mandatory standard terms for a Trustee Lease (Sections 318, 318A Land Act 1994)

For the Land Act 1994, this document contains provisions that are treated as terms of a further document, and applies to a document, that is a trustee lease under that Act. Those provisions are:

1. INTRODUCTION

- 1.1 This Trustee Lease is subject to the provisions of the Act and if any clause or condition of this Trustee Lease is inconsistent with the Act, the provisions of the Act prevail.
- 1.2 A mandatory standard terms document for a trustee lease under the Act forms part of this Trustee Lease under the Act.
- 1.3 If there is a conflict between the Mandatory Standard Terms Document and the terms of another document for this Trustee Lease, the Mandatory Standard Terms Document prevails as provided for under section 320A of the Act.

2. DEFINITIONS

- 2.1 In this Trustee Lease, unless the context requires otherwise:
 - (a) "the Act" means the Land Act 1994 (Q), as amended from time to time and if that Act is repealed, any Act which
 replaces that Act;
 - (b) "Approval" means any approval, consent or permission required by law, including under the Act;
 - (c) "Business Day" means any day in the State of Queensland which is not a Saturday, Sunday or public holiday either in the locality of the Premises or in Brisbane.
 - (d) "Commencement Date" means the commencement date stated in Item 6 of the Form 7;
 - (e) "Form 7" means the Form 7 lease which forms part of this Trustee Lease;
 - (f) "Improvements" means all improvements, fixtures and fittings as constructed on the Premises from time to time;
 - (g) "Mandatory Standard Terms Document" means the mandatory standard terms document lodged by the Minister in the land registry for a trustee lease under the Act;
 - (h) "Minister" means the Minister administering the Act;
 - (i) "Parties", other than in clause 15 (Release and Indemnity), means the Trustee and the Trustee Lessee;
 - "Premises" means the premises described in Item 5 of the Form 7 and the Improvements on those premises;.
 - (k) "Rent" means the rent stated in Item 7 of the Form 7;
 - (I) "Term" means the term stated in Item 6 of the Form 7;
 - (m) "Trust Land" means the land described in Item 2 of the Form 7;
 - (n) "Trustee" means the lessor stated in Item 1 of the Form 7 and any trustee appointed under the Act in place of that lessor. Where the context permits, the definition also includes all of the Trustee's officers, employees, agents, contractors, consultants and invitees;
 - (o) "Trustee Lease" means the Mandatory Standard Terms Document and any other document (including the Form 7, any schedule, plans and attachments) for a lease by the Trustee to the Trustee Lessee of the Premises for the Term:
 - (p) "Trustee Lessee" means the lessee stated in Item 3 of the Form 7 and includes any personal representative or successor in title to the Trustee Lessee. Where the context permits, the definition also includes all of the Trustee Lessee's officers, employees, agents, contractors, consultants and invitees.

3. SUPERSEDED ACTS ET CETERA

3.1 Where a law, person or body or other thing referred to in this Trustee Lease is renamed, superseded or replaced with another law, person or body or other thing (as the case may be), references in this Trustee Lease will be taken to be changed in a corresponding manner, except where the context requires otherwise.

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4. MINISTERIAL APPROVAL

- 4.1 This Trustee Lease is subject to and conditional on:
 - (a) the Minister's written 'in principle' approval to the Trustee Lease under section 57(1) of the Act;
 - (b) endorsement of the Minister's approval on this Trustee Lease under section 57(4) of the Act;
 - (c) compliance with any conditions of an approval of the Minister that must be complied with before the Trustee may lease the Premises to the Trustee Lessee under this Trustee Lease; and
 - (d) registration under the Act, as required by section 57(3) of the Act, of this Trustee Lease in the land registry.

Until paragraphs (a), (b), (c) and (d) are satisfied and despite the definitions of "Commencement Date" and "Term" in clause 2.1, the (purported) Trustee Lease does not take effect as a lease of the Premises and the Trustee Lessee has no right to the possession, occupation or use of the Premises.

5. GRANT OF TRUSTEE LEASE

5.1 Subject to clause 4.1, the Trustee leases the Premises to the Trustee Lessee for the Term under this Trustee Lease.

6. USE AND DEVELOPMENT, ACCESS AND SERVICES

- 6.1 The Trustee Lessee may only use or develop the Premises:
 - according to all relevant laws including, without limitation, any planning and environmental laws and any local laws;
 - (b) where an Approval of any entity is required to undertake or carry out a use or development of the Premises, with the prior Approval of the relevant entity and according to that Approval;
 - (c) subject to the terms of this Trustee Lease, according to any management plan for the Trust Land under section 48 of the Act.
- 6.2 Without limiting clause 6.1, if the purpose of this Trustee Lease is inconsistent with the purpose for which the Trust Land was dedicated or granted, all Improvements built or placed by the Trustee Lessee on the Premises must first be approved by the Minister under section 59(2) of the Act.
- 6.3 In clause 6.1, 'develop' includes the construction of Improvements on the Premises.
- 6.4 Despite anything else, the Trustee Lessee holds this Trustee Lease so that the Trust Land (including the Premises) may be used for the purpose for which the Trust Land was dedicated or granted without undue interruption or obstruction.
- 6.5 Clause 6.4 does not apply to a building permitted to be built on the Trust Land.
- 6.6 If the Trustee Lease does not adjoin a dedicated road, or have some other legal access, the Trustee Lessee may access and provide services (including electricity, telephone, water and like services) to the Trustee Lease and Premises through the Trust Land via the most convenient route or location as determined by the Trustee and on any terms and conditions of the Trustee.

7. DECLARED PEST PLANTS AND ANIMALS

7.1 The Trustee Lessee must control pest plants and animals on the Premises during the Term in accordance with the Land Protection (Pest and Stock Route Management) Act 2002 and any requirements of the local government in whose local government area the Premises are situated.

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8. CLEARING OF VEGETATION

- 8.1 The Trustee Lessee may only clear, remove or destroy any native vegetation ('clear') on the Premises if the:
 - (a) clearing is permitted or not prohibited by law or, if required by law, the Trustee Lessee may under a development permit under the *Integrated Planning Act 1997* clear; and
 - (b) Trustee has given its consent to the clearing.

9. ENVIRONMENT PROTECTION AND DUTY OF CARE

- 9.1 The Trustee Lessee must not dispose of or allow to be disposed of, any substance or thing (including refuse, garbage, oil or chemical) into any watercourse, the sea or onto the Trust Land (including the Premises). For this clause and without limitation, a substance or thing is disposed of if it leaks, or is washed, blown or otherwise enters, into any watercourse, the sea or onto the Trust Land (including the Premises).
- 9.2 Without limiting clause 9.1, the Trustee Lessee must:
 - (a) store and keep all trade refuse and trade garbage in proper containers; and
 - (b) dispose of all refuse and trade garbage regularly and hygienically at an approved rubbish dump without causing pollution or damage to the Trust Land (including the Premises), any land adjoining the Trust Land, a watercourse or the sea.

For this clause and without limitation, trade refuse and trade garbage includes debris from building works, chemicals from chemical works, medical waste and other waste of this nature but does not include general refuse and garbage that is collected regularly by or for the relevant local government.

- 9.3 The Trustee Lessee must:
 - (a) use all reasonable endeavours to overcome and minimise any harmful effects on the environment arising from its
 use of the Premises; and
 - (b) rehabilitate the Premises, and any watercourse, the sea, the Trust Land and any other land (the "affected areas") if there is any damage caused to the Premises and the affected areas by its use of the Premises and any other area of the Trust Land.
- 9.4 The Trustee Lessee has a responsibility for a duty of care for the Premises.

10. LIQUOR OR GAMING AND OTHER LICENCE

- 10.1 The Trustee Lessee must not store, sell or supply, or allow to be stored, sold or supplied, any liquor on or from the Premises:
 - (a) except with the prior written consent of the Trustee and the Minister; and
 - (b) according to any required licence or other authority under the Liquor Act 1992.
- 10.2 The Trustee Lessee must not operate the Premises under a gaming machine licence (as defined in the Gaming Machine Act 1991) without the prior written consent of the Trustee and the Minister.
- 10.3 The Trustee Lessee must not operate KENO facilities on the Premises. With the prior written consent of the Trustee and the Minister, this clause 10.3 will not apply if KENO facilities have been operating on the Premises under a previous lease from the Trustee for the Premises and where all necessary Approvals were obtained.
- 10.4 The Trustee Lessee must not operate TAB facilities on the Premises. With the prior written consent of the Trustee and the Minister, this clause 10.4 will not apply if TAB facilities have been operating on the Premises under a previous lease from the Trustee for the Premises and where all necessary Approvals were obtained.

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11. TRANSFER, MORTGAGE OR SUBLEASE

11.1 The Trustee Lessee may not transfer, mortgage or sublease this Trustee Lease without the prior Approval of the Trustee and the Minister.

12. NO HOLDING OVER AND OTHER DEALINGS

- 12.1 The Trustee Lessee may not:
 - (a) hold over, possess or occupy the Premises after the expiry of this Trustee Lease;
 - (b) renew this Trustee Lease;
 - (c) convert this Trustee Lease to another form of tenure; or
 - (d) buy the Premises.

13. THE MINISTER AND STATE OF QUEENSLAND NOT BOUND

13.1 The Parties may not bind or subject the Minister or the State of Queensland to any agreement, or liability for costs, fees or expenses under this Trustee Lease.

14. INSURANCE

14.1 The Trustee Lessee must effect a public liability insurance policy with an insurer authorised under the *Insurance Act* 1973 (Cth) or, in any other case, to the satisfaction of the Minister, naming the Trustee Lessee as the insured covering legal liability for any loss of or damage to any property and for the injury (including death) to any person arising out of anything done or omitted on or about the Premises and against all claims, demands, proceedings, costs, charges and expenses whatsoever in respect thereof subject to the terms and conditions of the insurance policy.

Such policy must:

- (a) be for an amount of not less than twenty million dollars (\$20,000,000.00) in respect of all claims arising out of a single event or such higher amounts as the Minister may reasonably require; and
- (b) be effected on a "claims occurring" basis so that any claim made by the Trustee Lessee under the policy after the expiration of the period of policy cover but relating to an event occurring during the currency of the policy will be covered by the policy subject to the claim meeting the policy's other terms and conditions; and
- (c) be maintained at all times during the currency of this Trustee Lease, and upon receipt of any Notice of Cancellation, the Trustee Lessee must immediately effect another public liability insurance policy in accordance with the terms and conditions of this Trustee Lease.
- 14.2 The Trustee Lessee must forward a certificate of currency to the Trustee within 10 business days of the commencement of each respective renewal period.
- 14.3 The Trustee must, within 10 business days of becoming aware of any of the following occurrences, inform the Minister in writing, of any such occurrences:
 - (a) the Trustee Lessee's failure to renew the public liability insurance cover as required under the terms and conditions of this Trustee Lease;
 - (b) the Trustee Lessee's failure to forward to the Trustee within 10 business days after the commencement of a renewal period for such cover, a copy of the certificate of currency as required under this Trustee Lease;
 - (c) receipt by the Trustee of a Notice of Cancellation in relation to such cover.
- 14.4 Clauses 14.1 to 14.3 will be satisfied if the Trustee Lessee is the State of Queensland or a statutory authority eligible for cover under the Queensland Government Insurance Fund and is insured and continues to be insured by the Queensland Government Insurance Fund.

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- 14.5 Clauses 14.1 to 14.3 will be satisfied if the Trustee Lessee is the Commonwealth of Australia or a statutory authority eligible for cover under the Comcover Insurance Fund and is insured and continues to be insured by Comcover.
- 14.6 Clauses 14.1 to 14.3 will be satisfied if the Minister approves by separate letter a replacement clause or clauses for inclusion in another document that forms part of this Trustee Lease. For this clause 14.6 to have effect, the replacement clause or clauses must be included in that other document and the original of the letter of approval must have been lodged in the land registry with a document that forms part of this Trustee Lease.
- 14.7 The Trustee Lessee must, as soon as practicable, inform the Minister and Trustee, in writing, of the occurrence of any event that the Trustee Lessee considers is likely to give rise to a claim under the policy of insurance effected and must ensure that the Minister and Trustee are kept fully informed of subsequent actions and developments concerning the claim.
- 14.8 To remove doubt, the requirements of clause 14 apply to any other area of the Trust Land used by the Trustee Lessee.

15. RELEASE AND INDEMNITY

- 15.1 The Trustee Lessee indemnifies and agrees to keep indemnified the Minister, the State of Queensland, and the Trustee ("the Indemnified parties") against all actions, suits, proceedings, claims, demands, costs, losses, damages and expenses ("Claim") arising out of or in any way connected to or resulting from the granting of this Trustee Lease to the Trustee Lessee or which is connected to or resulting from the Trustee Lessee's use and occupation of the Premises (all of which are referred to as "the indemnified acts or omissions") save to the extent that the Claim arises as a result of any negligent act or omission of the Indemnified parties, however, any negligent act or omission of one of the Indemnified parties does not negate the indemnity to any of the other Indemnified parties.
- 15.2 The Trustee Lessee hereby releases and discharges the Indemnified parties from any Claim relating to the indemnified acts or omissions which may be made against the Indemnified parties, save to the extent that the Claim arises as a result of any negligent act or omission of the Indemnified parties, however, any negligent act or omission of one of the Indemnified parties does not negate the release and discharge in favour of any of the other Indemnified parties.
- 15.3 To remove doubt, the Trustee Lessee specifically agrees that the indemnity provided by the Trustee Lessee in this clause 15 extends to any Claim (as defined by this clause 15) arising from the use of any other area of the Trust Land by the Trustee Lessee.

16. POWER OF ATTORNEY

- 16.1 The Trustee Lessee, other than if the Trustee Lessee is the Commonwealth of Australia or the State of Queensland, appoints the Trustee to act as the Trustee Lessee's attorney and authorises the Trustee to execute all such documents and to perform such acts on the Trustee Lessee's behalf as are necessary to procure the registration of a surrender of this Trustee Lease to the Trustee.
- 16.2 The Trustee must not use its power pursuant to this clause unless:
 - (a) the Trustee Lessee has breached a term or condition of this Trustee Lease;
 - (b) the Trustee has given written notice of the breach to the Trustee Lessee and has allowed the Trustee Lessee 20 business days (or such other time as the Trustee may allow after taking into account what needs to be done and the time required to remedy the breach) from the delivery of that written notice to remedy the breach; and
 - (c) the Trustee Lessee has not remedied the breach by the expiration of the 20 business day period (or such other time as the Trustee has allowed);

and the Trustee is entitled to end this Trustee Lease as provided for under this clause 16 and take possession of the Premises.

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17. SURRENDER

17.1 The Trustee Lessee, with the Trustee's consent, may, at any time during the Term, surrender this Trustee Lease. On surrender, clause 18 applies.

18. TRUSTEE LESSEE'S OBLIGATIONS AT THE END OF THIS TRUSTEE LEASE

- 18.1 At the end of this Trustee Lease, if the Trustee Lessee removes its Improvements from the Premises under this Trustee Lease or otherwise, the Trustee Lessee must restore and otherwise make good the Premises to a similar condition the Premises were in before the Commencement Date to the satisfaction of the Trustee.
- 18.2 At the end of this Trustee Lease, the Trustee Lessee must leave the Premises in a clean and tidy condition to the satisfaction of the Trustee.
- 18.3 The Trustee Lessee must maintain any insurance it is required to effect under clause 14 during any period in which it may remove its Improvements (the 'removal period').
- 18.4 During the removal period, the Trustee Lessee indemnifies, releases and discharges those persons stated in clause 15 to the same extent provided for under clause 15.

19. CANCELLATION OF TRUSTEE LEASE

- 19.1 If this Trustee Lease is cancelled under section 65 of the Act:
 - (a) this Trustee Lease ends and no person has a right to a claim for compensation; and
 - (b) any Improvements not removed from the Trust Land become the property of the Trustee.

20. REVOCATION OF DEDICATION OF WHOLE OR PART OF RESERVE OR CANCELLATION OF A DEED OF GRANT IN TRUST

- 20.1 If the Trust Land is a reserve under the Act:
 - (a) the Minister may revoke the dedication of all or part of the reserve under section 33 of the Act;
 - (b) on revocation of all or part of the reserve, this Trustee Lease, in relation to the land the subject of the revocation, is cancelled from the day the revocation of the dedication of the reserve takes effect under section 34D of the Act;
 - (c) if this Trustee Lease is cancelled, no person has a right to a claim for compensation for the revocation (as provided under section 34F(f) of the Act), and the Trustee Lessee must immediately vacate the Premises as required under section 34G of the Act;
 - (d) on cancellation of this Trustee Lease under section 34F, improvements (as defined in the Act) that have not been removed from the Trust Land become the property of the State subject to section 34H of the Act.
- 20.2 If the Trust Land is a deed of grant in trust under the Act:
 - (a) the Governor in Council may cancel the deed of grant in trust under section 38 of the Act;
 - (b) on cancellation of the deed of grant in trust, this Trustee Lease is cancelled from the day the cancellation takes effect under section 38(6) of the Act;
 - (c) if this Trustee Lease is cancelled, no person has a right to a claim for compensation for the cancellation (as provided by section 38E(e) of the Act) and the Trustee Lessee must immediately vacate the Premises as required under section 38F of the Act;
 - (d) on cancellation of this Trustee Lease under section 38E, improvements (as defined in the Act) that have not been removed from the Trust Land become the property of the State subject to section 38G of the Act.

END OF DOCUMENT

Your reference

Our reference 425/2019/MCU Contact Officer Sue Taylor Telephone (07) 3810 6986

Just Sports N Fitness
aaron@poolshopgld.com.au

4 February 2019

Dear Sir/Madam

Re: Action Notice

Application No: 425/2019/MCU

Proposal: Material Change of Use - Recreation Use (Outdoor Recreation -

Swimming Pool)

Property Location: 19A Toongarra Road, LEICHHARDT QLD 4305

Ipswich

Ipswich City Council

45 Roderick St PO Box 191 Ipswich QLD 4305 Australia

Tel (07) 3810 6666 Fax (07) 3810 6731

 Email
 council@ipswich.qld.gov.au

 Web
 www.ipswich.qld.gov.au

I refer to your application submitted to Council on 23 January 2019 for Material Change of Use - Recreation Use (Outdoor Recreation - Swimming Pool) to be carried out on land situated at the above referenced property.

Section 51 of the *Planning Act 2016* specifies requirements for an application to be deemed "properly made". You are advised that the above referenced application is not properly made for the following reasons:

- The correct owner's consent has not been provided in accordance with section 51(2) of the *Planning Act 2016.* Specifically, the State Government is the owner of the land over which the application has been submitted, however no written land owners consent has been submitted with the application;
- The mandatory supporting information, as prescribed on the application forms, has not been supplied in accordance with section 51(1)(b)(i) of the *Planning Act 2016*. Specifically, no town planning assessment report has been submitted with the application. Further the submitted development application forms do not correctly define the proposal in accordance with the Schedule 1 'Dictionary' of the Ipswich Planning Scheme. The proposal would be correctly defined as a Recreation Use (Extension to Outdoor Recreation New Swimming Pool) under the provisions of the Ipswich Planning Scheme:
- The application was not accompanied by the correct fee in accordance with section 51(1)(b)(ii) of the *Planning Act 2016* and pursuant to Council's Fees and Charges Schedule. The application fee is calculated based on the area of the use being applied for. In this instance, it would be calculated based on the area of the pool and any other new structures or buildings proposed. The applicant is requested to confirm the area of the use being applied for as it is unclear exactly what is proposed. The required fee applicable to the

Ipswich City Council Page 2

proposal is either \$3,650 based on a use area of 200m² or less, or \$3,675 plus \$2.50 per m² over 200m². As at the date of this letter, Council has received an amount of \$0.00.

In order to comply with section 51 of the *Planning Act 2016*, you must undertake the following actions for the application to be considered properly made:

- Provide signed and dated land owners consent. As the State Government owns the land, it is recommended you approach Council's property branch in the first instance to obtain further direction and advice with respect to the acquisition of owners consent. The property department may be contacted on property requests@ipswich.gld.gov.au and 3810 6617;
- Pay the relevant application fee. You can pay over the phone by contacting 3810 6888;
- Provide an amended DA Form 1 'Development Application Details', correctly defining the proposal as Recreation Use (Extension to Outdoor Recreation New Swimming Pool);
- Provide a town planning assessment report clearly outlining the development proposed and how the proposal complies with the relevant provisions of the Ipswich Planning Scheme and the State Planning Policy. Relevant provisions of the Ipswich Planning Scheme which should be addressed include:
 - The Recreation Zone Code (Part 4, division 17);
 - The Recreation and Entertainment Code (Part 12, division 11);
 - The Parking Code (Part 12, division 9)
 - The Development Constraint Overlay Code (Part 11)
 - A copy of the state planning policy and interactive mapping can be viewed at https://planning.dsdmip.qld.gov.au/planning/spa-system/plan-making-under-spa/state-planning-policy

Council will not formally receive your application until such time as the above mentioned items are adequately provided to Council. You are requested to submit the above items within 20 business days of receipt of this notice, in order to make the application properly made. A further period may be agreed in writing by the Assessment Manager upon written request for an extension.

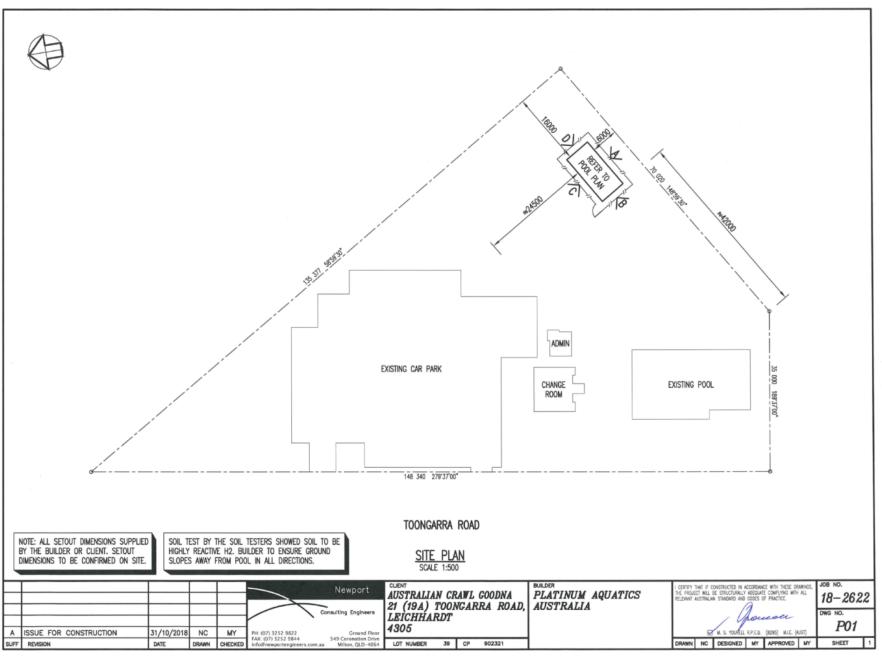
Pursuant to section 3.7 of the Development Assessment Rules under the *Planning Act 2016*, failure to respond to this notice within the designated time may result in the application being taken to have not been made. In this instance, Council will arrange to have your application returned and a refund of any application fee paid, less any applicable administration costs.

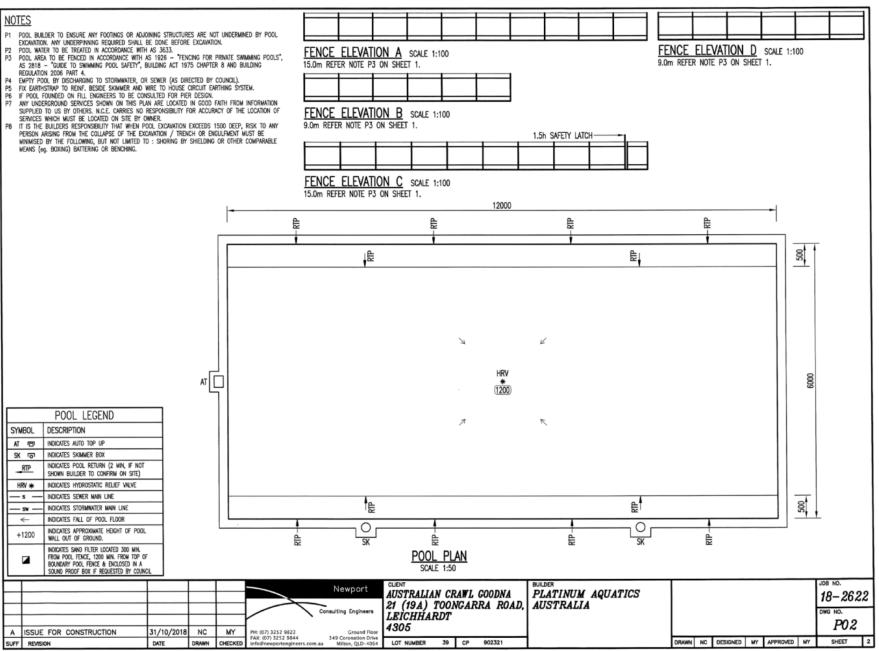
If you have any queries regarding this Action Notice, please contact Sue Taylor (Planner – Development) on the telephone number listed above.

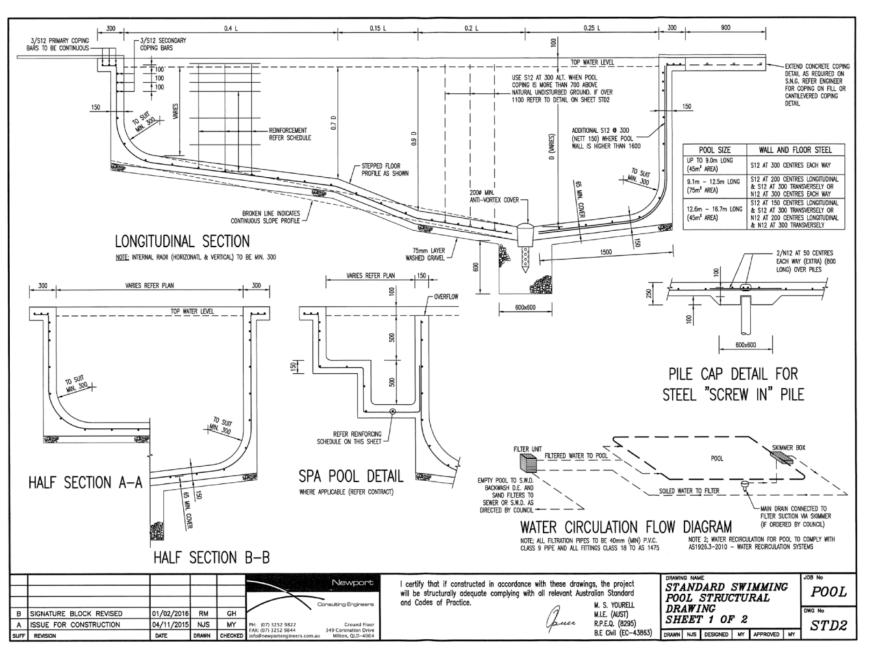
Yours faithfully

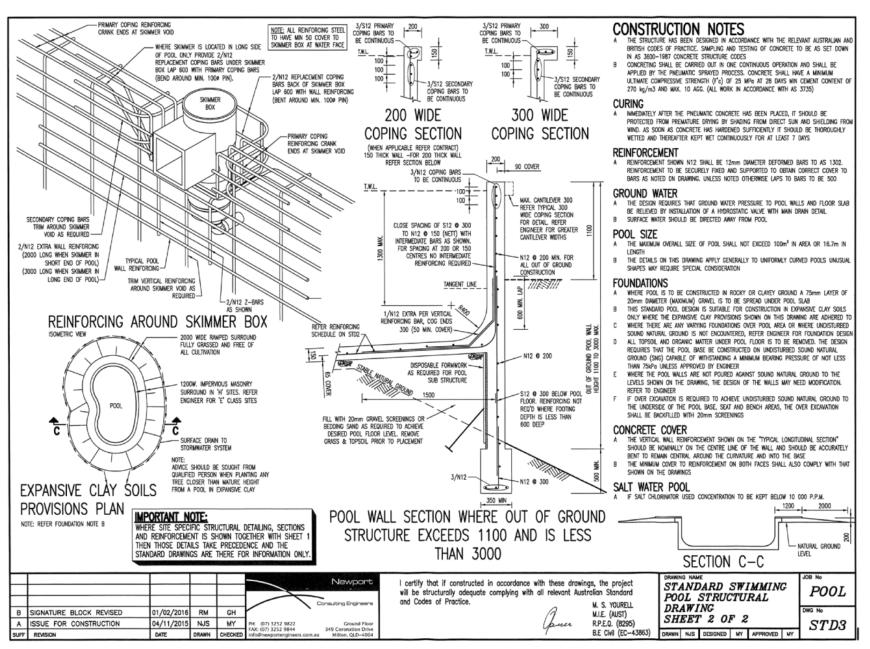
Nikki Morrison

SENIOR PLANNER (DEVELOPMENT)









Doc ID No: A5479151

ITEM: 7

SUBJECT: CUSTOMER SERVICE STATUS REPORT - MARCH 2019

AUTHOR: STRATEGIC CLIENT OFFICE MANAGER

DATE: 23 APRIL 2019

EXECUTIVE SUMMARY

This is a report concerning customer service related activities for the period 1 March to 31 March 2019.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

Peak Services provides contact centre management and advisory services to council to assist in the delivery of customer services. Peak Services is wholly owned by the Local Government Association of Queensland.

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

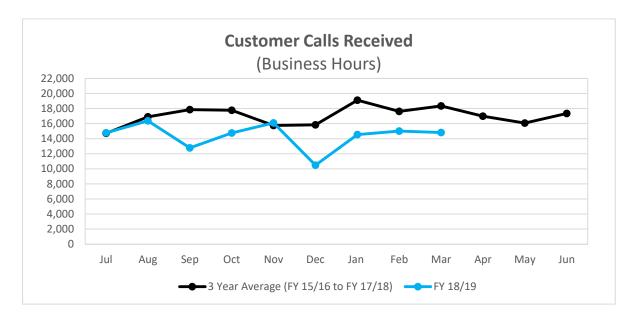
PURPOSE OF REPORT/BACKGROUND

Customer service functions within council span a broad scope of activities, usually accompanied by reasonably high volumes of associated transactional processes. Council tracks and measures these transactions to ensure the associated processes continue to be delivered in an efficient and consistent manner. The purpose of this report is to provide an overview of these results with this particular report having a focus on the management of customer enquiries by telephone.

BUSINESS HOURS – CALL MANAGEMENT

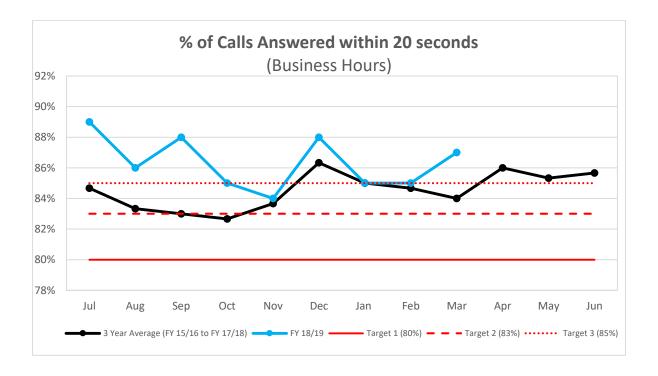
Weekdays (between 8:00am and 4:30pm), customer calls are managed by council's customer contact centre. Call volumes fluctuate monthly being by items such as rate notice issue dates, reminders and renewals, animal registrations, weather events, seasonal changes, public holidays, news and events. March 2019 call volumes were broadly in line with the similar periods in previous years, with an overall slightly decreasing volume trend. This trend is a result of multiple factors best summarised as call avoidance, channel shift and

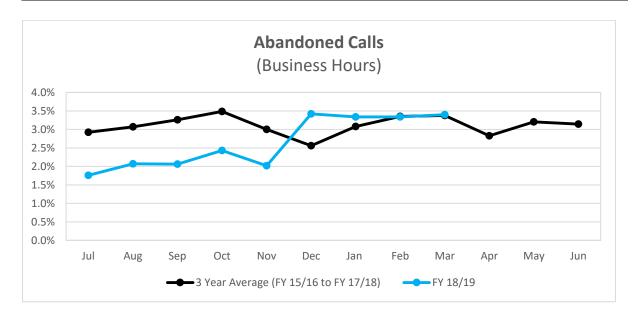
self-serve. This is achieved by increasing the number of requests being resolved without the need for further calls, improved process to remove low value reasons to call as well as self-serve e-channels which allow a customer to help themselves at a time and via a channel convenient to them.



GRADE OF SERVICE

Grade of service is a customer service industry measure defined as the percentage of calls answered within a specified time. Council has several related targets in place with a consistent record of meeting or exceeding these targets.

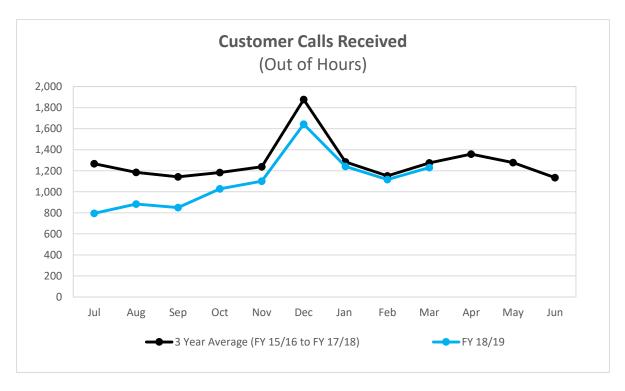


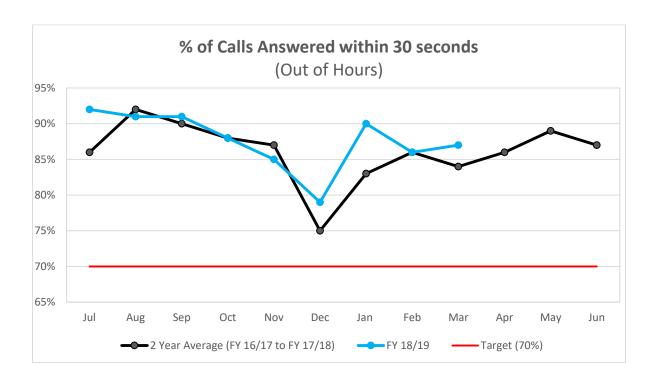


OUT OF HOURS - CALL MANAGEMENT

Weekdays (before 8:00am and after 4:30pm) and weekends (24 hours a day), public holidays and shut down periods (e.g. Christmas – New Year period), customers are supported by council's 'out of hours' service provider (Peak Services). The goal of the after-hours arrangement is to provide a seamless service, with a grade of service that reasonably reflects that available during business hours.

As with business hours calls, various issues can influence the volumes received from month to month with weather events being a significant driver out of hours as well as the number of full weekends and public holidays that fall within each month. The grade of service for calls being answered out of hours is 70% within 30 seconds, with the target achieved on an ongoing basis.



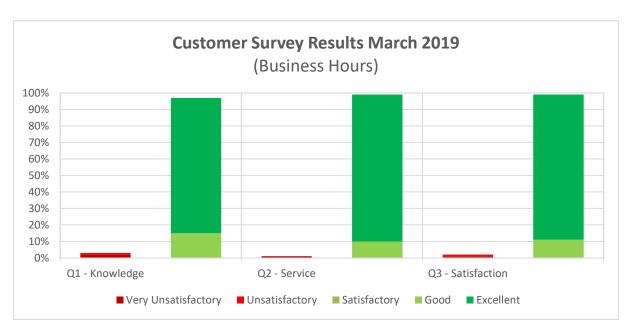


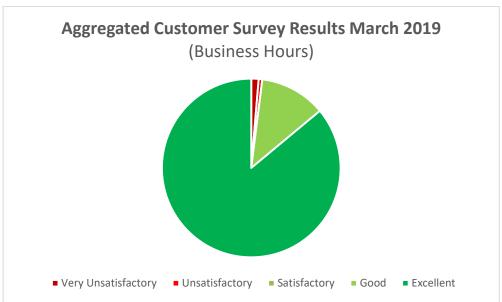
CUSTOMER SATISFACTION

An after-call survey was introduced in March 2019 during business hours to understand customer perceptions on the level of service provided by council's customer contact centre. Customers are requested to rate the service received against three (3) questions:

- 1. How would you rate the knowledge of the officer you spoke to?
- 2. How would you rate the service you received?
- 3. Was the call centre officer able to satisfy your reason for calling?

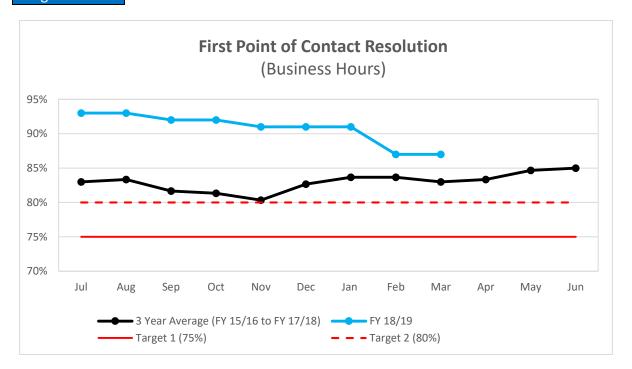
The March 2019 survey results reflected high levels of satisfaction with council's customer contact centre (overall rating identified 98% of respondents rating the service as good or excellent). The survey also allows the caller to provide a subjective comment about the level of service received with a majority of respondents commenting on the both efficiency and quality of the service provided.





Measure	Service Description	Target 1	Target 2 %	March Qtr. 2019 Result %
First point of contact resolution	% of customer enquiries resolved at the first point of contact, regardless of channel (phone, counter, email, internet, etc.)	75	80	82
Processing time for customer requests	% of requests completed within corporate standard timeframes (time to process a customer request from receipt of a CES CRM service request)	80	95	100
Processing - incoming mail	% of relevant daily incoming mail scanned, registered and tasked within the first business day of receipt	80	98	99
Processing - incoming emails	% of incoming emails registered and tasked, responded to, or identified as junk by midnight of the first business day of receipt	80	98	100

Target not met Target 1 met Target 2 met



FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Local Government Act 2009 Local Government Regulation 2012

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

CONCLUSION

The Strategic Client Office continues to deliver a range of customer services at consistent standard of service and the majority of stretch targets are being achieved during the month.

Greg Thomas

STRATEGIC CLIENT OFFICE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"

Doc ID No: A5466685

15 April 2019

COMMITTEE: GOVERNANCE COMMITTEE

AUTHOR: INTERIM INFORMATION AND COMMUNICATIONS MANAGEMENT AND

SUPPORT MANAGER

SUBJECT: TENDER CONSIDERATION PLAN PATHWAY SOFTWARE LICENSING,

MAINTENANCE AND SUPPORT

INTRODUCTION

This is a report concerning the Tender Consideration Plan for Pathway Software Licensing, Maintenance and Support Agreement.

RELATED PARTIES

Infor Global Solutions (ANZ) Pty Ltd (ABN 23 003 538 314)

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

Over time, Ipswich City Council (Council, ICC) has made significant investment into Information and Communications Technology (ICT) platforms and solutions to enable successful business operations, supporting all aspects of services from strategic planning through to daily operations.

In 2001, Council provisioned Pathway, a core business solution to underpin a significant range of land and citizen administration functions and is well leveraged by multiple functions and Branches across Council. This solution is still currently widely utilised by Local Government to perform these critical administrative functions.

Ongoing provision of this platform aligns with Council's ICT goals to leverage, extend and maintain in-place systems and tools to maximise ICT investment into current technologies, as well as to provide fit for purpose applications and platforms to enable the business to efficiently and effectively provide services to the Ipswich (and wider) community.

In recent months, following broad consultation with executives, managers and staff, in consultation with the Interim Administrator and Interim Management Committee, Council

has undertaken a significant Business Transformation Program, with a number of Transformational Projects (TP's) addressing key themes to improve Council's strategy and operations through the provision of services to the City of Ipswich. TP#17 ICT Strategy is intended to provide an overarching strategic direction for ICT at Council, including a roadmap for critical ICT systems.

As a result of progress to date, TP#17 has surfaced questions on ICC's future leverage of existing solutions, including Pathway. Until the recommendations and outcomes of TP#17 are resolved, no clear decision or long term commitment can be made on the remaining lifecycle of the existing solutions. Additionally, no fundamental changes can be implemented to the current solutions until the new ICT Strategy is resolved.

In light of this, to continue leveraging the existing licensing, maintenance and support agreement with Pathway, Council need to extend the term of the current agreement. To achieve this, the attached memo details the Tender Consideration Plan for the Pathway software and has been prepared in accordance with section 230(1) (b) of the *Local Government Regulation 2012*.

RESOURCE IMPLICATIONS

There are no resourcing or budgeting implications. The operational costs associated with adoption of this recommendation is \$351,000 for the period up to 30/06/2020. Additional annual extensions will incur a 6% increase, year on year and is an existing item within the ICT operational budget.

The outcomes and recommendations of TP#17 will determine the ongoing requirement for the existing licensing, maintenance and support agreement.

RISK MANAGEMENT IMPLICATIONS

A risk analysis has been undertaken in relation to this report, with potential risks assessed identified between Moderate and Low. Refer Attachment 1, for identified risks and associated mitigation strategies.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Local Government Regulation 2012, Section 230(1) (a) and (b).

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

CONCLUSION

Business Transformation Project, TP#17 ICT Strategy is surfacing questions on Council's future leverage of existing core platforms including Oracle and Pathway. Until this strategy position is resolved, no clear or long term commitment to existing core platforms can be made. In light of this uncertainty and to enable Council to continue to leverage Pathway, the

current land and citizen administration core business solution, it is recommended that Council renew the current arrangement with Infor Global Solutions (ANZ) Pty Ltd on an annually renewable basis.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1. 08-09-213 Pathway Software Licensing, Maintenance and Support Tender Consideration Plan J 🖺

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) resolve to prepare a Quote or Tender Consideration Plan for Pathway Licensing, Maintenance and Support in accordance with section 230(1)(a) of the *Local Government Regulation 2012*.
- B. That Council (Interim Administrator of Ipswich City Council) resolve to adopt the Quote or Tender Consideration Plan for Pathway Licensing, Maintenance and Support as outlined in the report by the Interim Information and Communications Management and Support Manager dated 23 April 2019 in accordance with section 230(1)(b) of the Local Government Regulation 2012.
- C. That Council (Interim Administrator of Ipswich City Council) resolve to enter into a contract with Infor Global Solutions (ANZ) Pty Ltd for Pathway Licensing, Maintenance and Support on the terms described in the report by the Interim Information and Communications Management and Support Manager dated 23 April 2019.
- D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

Tony Welsh

INTERIM INFORMATION AND COMMUNICATIONS MANAGEMENT AND SUPPORT MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"

23 April 2019

MEMORANDUM

TO: CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

FROM: INTERIM INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) MANAGER

RE: QUOTE OR TENDER CONSIDERATION PLAN: PATHWAY SOFTWARE AGREEMENT

- A. The renewal of the licensing, maintenance and support agreement for Pathway software presents a procurement situation where it is not feasible to obtain three (3) independent written quotes or to call for tenders for the renewal, as required under the Ipswich City Council Procurement Framework.
- B. For such situations, the Local Government Regulation 2012 Section 230 allows a local government to enter into medium and large contractual agreements, without first inviting written quotes or tenders, through the preparation and adoption of a Tender Consideration Plan.
- C. This Tender Consideration Plan provides the information required to comply with the regulation and to justify the use of the plan as an effective and appropriate alternative to seeking quotes or to calling for open tenders, in particular for circumstances where the incumbent supplier and service is required to be renewed.

D.

E. BACKGROUND

- F. Licensing, maintenance and support agreements for ICT assets and solutions, particularly software, often present the following:
 - Software solutions are often commissioned for a number of years following initial
 investment and implementation. The lifecycle of a core business solution is often excess of
 five (5) or even ten (10) years. To ensure investment is maximised, ongoing maintenance
 and support are required to ensure the functionality, security and stability of the software is
 maintained throughout the lifecycle.
 - Software solutions enable Council staff to provide services to the community and, as such, solutions are embedded into daily operations. To replace a core business solution, there is a high level of organisational change involved, in addition to technical changes. An ICT sourcing and implementation project can often incur significantly more cost and introduce more organisational risk than that of a suitable maintenance arrangement.

- Software solutions that underpin many other solutions can easily become redundant and unsupported if not part of a strategic partnership with the relevant industry.
- It is often difficult to provide a realistic alternative or comparative provider and therefore clear choice against multiple solutions.
- Generally partnering with a long standing and well established industry specialist vendor, the risks to having a redundant solution is decreased.
- Often the proposition is not driven by price but rather by the identifiable quality of the solution and vendor, its fit within the organisation and industry with known support characteristics and a well-defined product road map.
- G. Where an existing solution is considered fit for purpose, Council should continue to leverage, extend, renew and maintain the in-place software solutions to maximise the ICT investment. This presents a decreased risk posture and ensures the continued support and stability of an existing service without compromising the ability to meet future demands and requirements through the provision of software solutions.

Н.

I. PATHWAY SOFTWARE

- J. Pathway is a core business solution that underpins a significant range of land and citizen administration functions and is well leveraged by multiple functions and Branches across Council.
- K. Key functions and considerations of the Suite of software include:
 - Customer Service and People Management
 - o Central name/Address register
 - Customer request management
 - Bookings management
 - Registers
 - Property Management
 - Property administration (land and property information)
 - Animal registration
 - Revenue Management
 - Rates accounting
 - Valuations and mass appraisals
 - Accounts receivable
 - Income/receipting

- Refunds
- General ledger interface
- Regulatory Management
 - Applications
 - Licensing
 - Compliance and enforcement
 - Inspections

L.

M. In conjunction with the current operating platforms and solutions, the development of the Business Transformation Program, Transformation Project #17 ICT Strategy (TP#17) is surfacing questions on ICC's future leverage of existing core platforms including Oracle and Pathway. Until this strategy position is resolved (anticipated end of July 2019) no clear or long term commitment to Pathway can be made. In light of this uncertainty it is recommended that ICC renews the current arrangement with Infor on a 12 month renewable basis.

This Tender Consideration Plan presents the procurement objectives and recommendations to provide continued maintenance and support for Pathways, and seeks approval to continue an existing agreement under the current agreement conditions.

1. The objectives of the plan

N. Scope

O. This plan has been prepared to support the procurement considerations and requirements to extend the agreement for licensing, maintenance and support of Pathway, in order to continue to leverage existing software.

P. Plan objective

- Q. This quote or tender consideration plan is intended to fulfil the following objectives:
 - 1. Continue to deliver core ICT services and systems to enable Council operations and customer needs and support decision making/ planning
 - 2. Document Council's decision not to seek quotes or tender for the provision of software maintenance and support to the current Pathway solution
 - 3. Establish/renew an agreed maintenance and support arrangement

R. While this plan provides an exemption for Council Officers sourcing tenders for the maintenance and support of Pathway, all other areas of the process will proceed in accordance with the Ipswich City Council Procurement Framework.

S.

2. How the objectives will be achieved

- T. Council's objective is to continue to deliver core business ICT services and systems for its operations and to demonstrate that value for money has been achieved in providing the solution.
- U. The business objectives for Council in delivering core services and systems is dependent on the outcome of TP#17 ICT Strategy. Until this TP is complete and the outcomes and actions undertaken as a result of the recommendations of the ICT Strategy, in order to continue provision of essential and critical services to the City of Ipswich, Council will be required to maintain provision of existing core software solutions, including Pathway.

٧.

3. How the objectives will be measured

- W. Indicators for measuring the delivery of outcomes and success of use of this tender consideration plan include:
 - 1. The provision of ongoing maintenance and support to ICC's core operational software, ensuring reduced risk of security exposure and interruption to daily business operations.

X.

4. Any alternative ways of achieving the objectives and why the alternative ways were not adopted

- Y. In the current circumstance there are no known efficient or effective methods of achieving the objectives, outside of this contracting plan. The following options were investigated:
 - 1. Alternative methods of engagement via Local or State Government Agreements under Section 234 or 230(f) of the Local Government Regulation 2012 were not selected as there were no suitable arrangements available for leverage for this solution.
 - 2. Request for Tender was not selected as seeking tenders at this time is not considered in the best interest of Council due to:
 - a. outcomes of TP#17 are likely to have a broader impact on all ongoing core systems and solutions to support Council operations, now and into the future;
 - b. at this time, the current Pathway solution is fit for purpose; and
 - c. undertaking a Tender process for a replacement solution will take considerable time and effort in planning through to implementation and operations, which represents a high risk to Council's current operations and service delivery. Based on the recommendations of TP#17, where it is determined that Council will improve value and risk through a new solution or delivery method, appropriate planning and resources will be required to achieve successful outcomes

Z.

5. The proposed terms of the contract for the goods or services

- AA. Two (2) potential options are considered in establishing the proposed terms for the agreement:
 - 1. Renewal of the current term where-by Council renew the licensing, maintenance and support agreement annually, incurring a 6% year on year increase.
 - 2. Three (3) year locked commitment for licensing, maintenance and support remitted on an annual basis, incurring a 3% year on year increase for the period 1/07/2019 to 30/06/2022.

BB. Costs associated with the options above are as follows, noting the comparison of costs over three (3) years to account for Option 2 above:

CC. Period	DD. Option 1	EE.	Option 2
FF.1/07/2019 – 30/06/2020	GG. \$351,271.32	HH.	\$ 351,271.32
II. 1/07/2020 – 30/06/2021	JJ. \$ 372,348.60	KK.	\$ 361,809.46
LL. 1/07/2021 – 30/06/2022	MM. \$ 394,688.46	NN.	\$ 372,663.74
OO. Total	PP. \$ 1,118,308.38	QQ.	\$ 1,085,744.52

RR. Note: all costs exclusive of GST.

SS. It is proposed that Option 1 provides the least risk option to Council as this Option provides flexibility to renew annually pending the recommendations and outcomes of TP#17 ICT Strategy. Option 2, while providing comparative savings of \$32k over a three (3) year period, does not commit Council to an extended agreement term.

TT.

6. A risk analysis of the market from which the goods or services are to be obtained

The following general risks and mitigation strategies have been identified in relation to continuation of the annual maintenance and support agreement for Pathways.

Financial Risk		Risk Level	
Likelihood	Possible	Moderate	
Consequence	Major		
Comment	Ongoing support is required for the life of the solution. Solution replacement has a significant financial and organisational impact that requires careful planning and execution.		
Mitigation	Resolution of the Tender Consideration Plan with due consideration to the current position of Council in relation to inflight Business Transformation Program and significant operational risks of non-renewal of maintenance and support agreement.		

Legal/ Governance Risk		Risk Level	
Likelihood	Possible	Moderate	
Consequence	Moderate		
Comment	The existing agreement has been in place since 2001, with an		
	annual spend exceeding \$200k.		
Mitigation	Resolution of the Tender Consideration Plan with due		
	consideration to the current position of Council in relation to in-		
	flight Business Transformation Program and significant		
	operational risks of non-renewal of maintenance and support		
	agreement.		

Political/ Reputation Risk		Risk Level
Likelihood	Unlikely	Low
Consequence	Moderate	
Comment	Potential reputational risk exists in the instance of system outage	
	as a result of un-maintained software or reduced access to vendor	
	technical support.	
Mitigation	Renewal of maintenance and support agreement	

Environmental/ Public Health Risk		Risk Level
Likelihood	N/A	N/A
Consequence	N/A	
Comment	There is no Environmental or Public Health Risk.	
Mitigation		

Workplace Health & Safety Risk		Risk Level
Likelihood	N/A	NA
Consequence	N/A	
Comment	There is no WH&S Risk.	
Mitigation		

Service Delivery/ Business Continuity Risk		Risk Level
Likelihood	Unlikely	Moderate
Consequence	Major	
Comment	There is a potential delivery/ business continuity risk in relation to	
	this software if licensing and support are not maintained.	
Mitigation	Renewal of maintenance and support agreement	

Cyber Security, Security & Confidentiality Risk		Risk Level
Likelihood	Unlikely	Low
Consequence	Minimal	
Comment	There is no perceived Cyber Security, Security or Confidentiality	
	Risk.	
Mitigation		

Doc ID No: A5473365

17 April 2019

COMMITTEE: FINANCE MANAGER

AUTHOR: TREASURY ACOUNTING MANAGER

SUBJECT: PROPOSED 2019-2020 FEES AND CHARGES

INTRODUCTION

This is a report concerning the annual review of Council's fees and charges and the recommended pricing to be applied for the financial year commencing 1 July 2019.

RELATED PARTIES

The Fees and Charges apply to all Council Functions, with the exclusion of Controlled Entities.

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

A review of all fees and charges is undertaken annually as part of the budget development process. The annual review is coordinated by the Finance Branch, with the Council Departments that administer the respective services providing recommendations for consideration by Council regarding any proposed changes.

The proposed Fees and Charges for 2019-2020 are listed in Attachment 1. A comparison of the current Fees and Charges for 2018-2019 and the proposed Fees and Charges for 2019-2020, including details of new or deleted fees and charges, are listed in Attachment 2.

In reviewing fees and charges, the Departments consider increases in the underlying costs of service delivery, consistency of the fees with Council policy and objectives, financial impact analysis and benchmarking of charges. Departments are also requested to conduct consultation with internal and external stakeholders, where appropriate.

Local Governments are permitted under section 97 of the *Local Government Act 2009* (the LGA) to set cost-recovery fees for services such as:

licences, permits, registration or approvals;

- change of ownership of land;
- giving of information kept under a Local Government Act;
- seizing property or animals under a Local Government Act; and
- performance of certain responsibilities under the Building Act or the Plumbing and Drainage Act.

The LGA requires that the cost-recovery fees for such services be no more than the cost to the local government of taking the action for which the fee is charged.

In addition to cost-recovery fees, there are a small number of fees which are set by, or based on a pricing approach set by regulation. Such fees will typically relate to Planning and Development matters, or regulated services such as Right to Information fees.

Council also offers a range of "commercial" fees and charges for other services that are provided by Council, encompassing the provision of goods and services such as venue hire, plant sales from the nursery, and selected waste services.

The proposed register is intended to capture all fees and charges, with the exception of property rates, penalties and levies.

The fees and charges administered by the Health, Security and Regulatory Services Department (HSRS) and Extractive Industry Permit fees were subject to a detailed review and tabled for consideration at the April meeting of the City Management, Finance and Community Engagement Committee, and subsequently adopted at the Council meeting of 16 April 2018. Earlier consideration of these fees is required to enable invoices for annually permitted services to be issued with sufficient advance notice to allow customers to make payment by 1 July of the coming financial year. This report does not seek to amend any of these fees and charges and they are included in the attachments only for completeness.

Following their adoption, the Fees and Charges for 2019-2020 may be subsequently amended at any time by a resolution of Council.

PROPOSED FEES AND CHARGES 2019-2020:

Departments have reviewed the suite of services and associated prices, and proposed adjustments to fees and charges where considered appropriate. Where applicable, a standardised increase of 3% has been applied to Council fees, reflecting the escalation in underlying costs in service delivery.

Planning and Development Department

The applicable Fees and Charges across the Planning and Development Department have been subject to benchmarking reviews, and adjusted in line with market rates and underlying delivery costs.

Building Certification

For consistency the Building classes has been amended to read as Class 1A and Class 1B; and Class 2 to 9.

Class 1A and Class 1B building certification floor area assessment fees are required to be priced in line with market prices in compliance with the competitive code of conduct. The benchmarking exercises undertaken have indicated an apparent shift in market rates, and as such these fees have been subject to increases in line with competitor pricing. (Attachment 2 – page 23)

The same applies to Class 2 to 9 Buildings and as a result, assessment fees for Fitting Out a Shop have been amended. (Attachment 2 – page 28)

For Class 2 to 9 Buildings New Building Work building floor area between 151m2 and 300m2 has been consolidated with floor area up to 300m2, therefore increasing the fee from \$980 and \$1,200 to a flat rate of \$1,200. (Attachment 2 – page 29)

Building

Building fees in general have been subject to small increases for 2019-2020, reflecting modest underlying cost increases and industry benchmarks.

The major change to the Building fees is the consolidation of the Amenity and Aesthetics fees. (Attachment 2 – page 39) The individual fees previously itemised Shipping Containers, Class 10 buildings exceeding more than one storey and Steel 'kit' garages are proposed to be discontinued, and replaced with a re-categorised fee "Referral Agency applications for Schedule 9 Division 2 of the Planning Regulation 2017" which encompasses all of these services.

Plumbing and Drainage Fees

Where applicable, plumbing and drainage service fees have been subject to a small annual escalation in line with increases to Council's cost of delivery (Attachment 2 – pages 37 to 44). Benchmarking of Plumbing fees has been conducted where there are comparative fees.

From 1 July 2019, the Plumbing and Drainage Act 2018 will come into force, allowing for 'fast track' plumbing applications to be introduced. The fees have been amended to include this assessment option. Additionally, a Compliance Permit to the Extension of Time will also be introduced as part of the new Act. (Attachment 2 – page 44)

Greywater Facilities Application fees are proposed to be discontinued, as the charges are infrequent and are generally captured as part of or associated with on-site systems. As such, these fees have now been absorbed under section 3.7.

Development Planning Application Fees

Development Planning fees were heavily benchmarked against other South-East Queensland Councils. As a whole, Development Planning fees were found to be consistent with other Councils.

Type 1 to 3 Material Change of Use development types have been further itemised to include Major Utility, Car-Park multi storey and Recreation/Entertainment (Outdoor). (Attachment 2 – page 47)

Fees for the Demolition/Removal/Relocation of a Heritage Place has been differentiated between Code Assessment and Impact Assessment, reflecting the effort and cost in delivering the respective services. (Attachment 2 – page 47)

New fees are proposed for reconfiguring lots to allow for Boundary Realignment and Access Easements to differentiate these services from the creation of multiple lots. (Attachment 2 – page 58)

The Fees related to a Request for Council approval in respect of land in a Community Titles Scheme are proposed to increase above the standard rate from \$820 to \$1,200, reflecting the review of the costs of delivery and comparable benchmarks. (Attachment 2 – page 47) The services encompassed by the 'Community Titles Scheme' fees includes amalgamating lots, conversion of lots into common property, lease of part of the lot of any improvements of a lot, transfer or lease part of the common property and extinguishment of a community titles scheme.

Planning and Development Property Search and Certificate fees have been consolidated with the removal of urgent (business day based) services. This change will reflect standard practice in other Local Governments, where a flat fee is charged, irrespective of the urgency of the request. (Attachment 2 – page 67 to 69)

The fee for Planning Scheme Property Information Reports (Attachment 2 – page 72) is proposed to be discontinued. Council has sought to offer this form of service to the public by alternative means free of charge, for example by a written request, pre-lodgement meeting or through the phone enquiry service. As such, there has been a limited number of fees charged in the past few years.

In undertaking benchmarking reviews, it was identified that a number of SEQ Council's currently provide a service to their customer's involving a peer review of pre-assessment of technical/ specialist reports (e.g. economic impact assessment, flood/ hydraulic/ stormwater study, traffic study, acoustic study or geotechnical study) prior to the lodgement of a development application. (Attachment 2 – pages 71-72) The Department proposes to commence this service with the expectation that it will result in higher quality applications, requiring less effort and processing time to assess.

The related fees are designed as a two-tier service for either a simple or complex report.

Where an applicant chooses to utilise this service, any future application is to be credited the fee paid for the technical/ specialist report from the development application once lodged.

Engineering and Environment Fees

Engineering and Environment fees have been escalated by the standard 3% council increase whilst taking into account benchmarking where possible.

For the 2019-2020, the Clearing of Vegetation not associated with a Material Change of Use has been moved up to section 4 as these fees relate to development rather than engineering. (Attachment 2 – page 58)

Engineering officers have conducted post-assessment reviews for Technical and Specialist reports, however fees have not historically been charged for this service. The 2019-2020 fees propose the introduction of charges for Simple and Complex reports. (Attachment 2 – page 97) These fees will also be consistent with the Pre-Assessment fees charged by Development Planning above.

Due to a recent change to Implementation Guideline 18 Estate Signage, External Estate Directional Signage are no longer applicable. (Attachment 2 – page 99)

Developer Contributions

Developer contribution fees have been subject to a small annual escalation in line with increases to Council's cost of delivery. (Attachment 2 – pages 105 to 106)

Footpath and Kerb and Channel contributions have been escalated above the standard Council inflation, to be more in line with Council's cost of delivery. (Attachment 2 – page 105)

Health, Security and Regulatory Services Department

Fees and charges relating to the Health, Security and Regulatory Services Department were previously adopted at the Council meeting of 16 April 2019 and are included in Attachments 1 and 2 only for completeness (Attachment 2 – pages 107 to 178).

Works, Parks and Recreation Department

Parks, Sporting Grounds and Facilities Hire

Existing hire fees and charges in place for the commercial use of parks, facilities such as the Briggs Road Function Room, and the use of sporting grounds and clubhouses have been increased by a small percentage in line with increases in Councils operating costs (Attachment 2 – pages 179 to 182).

A set of new annual fees are proposed for hire of facilities (including Hire of Briggs Road Function Room and Rosewood Showgrounds Cultural Centre) to make allowance for patrons who wish to use the facilities on more than four occasions per year.

Bonds for facility usage have been reviewed and are considered to be set at an appropriate level. As such, no escalations to bonds are proposed for 2019-20. Similarly, key deposits are proposed to remain unchanged at \$45.

Camping Fees

Camping fees have not been increased, remaining at \$12.00 for an unpowered site, and \$15.00 for a powered site (Rosewood showgrounds only) for a further year. This pricing has been set in order for the Ipswich camping grounds to remain competitive within the region and to be classified as "RV Friendly" by the Caravan and Camping Association (Attachment 2 – page 182).

Field Lighting

Field lighting charges have been reviewed and streamlined with the removal of seasonal differentiation in charges. (Attachment 2 – pages 184 to 185).

Sale of Plants (nursery operations)

The charges for the wholesale and retail sale of plants have been subject to CPI escalation, in line with nursery standard pricing. (Attachment 2 – pages 188 to 189).

Regulated Parking

On-street parking meter charges were increased from 1 July 2018 by \$0.20 per hour. This was the first increase in four years, bringing the standard hourly rates up to the cost outlined in Table 1:

Table 1: Regulated Parking Meter Charges 2018-2019

Time restriction	Fee (i	ncl. GST)
½ Hour	\$	0.70
1 Hour	\$	1.40
2 Hour	\$	2.80
3 Hour	\$	4.20
4 Hour	\$	5.60
9 Hour	\$	7.00

It is proposed that regulated parking charges, including meter fees and closure of parking spaces, remain at the existing level for the 2019-20 financial year. (Attachment 2 – pages 189 to 190).

Recoverable Works

The list of services under recoverable works has been reviewed and streamlined, with the removal of a number of separately identified services related to driveway crossings, where such services are either no longer provided or available under another charge. (Attachment 2 – pages 191 to 192).

Waste Collection Services - Domestic

Charges for the disposal of tyres are proposed to increase by fifty cents per tyre, or one dollar per tyre where this is a truck tyre or includes the rim (Attachment 2 – page 194).

The general waste fee (gate fee) for domestic users at the Riverview Recycling and Refuse Centre and the Rosewood Recycling and Refuse Centre have not been increased and are proposed to remain at \$12.00 (Attachment 2 – pages 194 to 196).

The fee for an extra domestic wheelie bin service is proposed to increase from \$16 to \$17 per year, in line with waste processing cost increases. (Attachment 2 – page 199).

Annual Green Waste Services available to residential tenants (rental properties) utilising 360 litre and 240 litre bins are proposed to remain at the flat fee of \$75.00 per annum, consistent with the utility charges for owner-occupied properties (Attachment 2 – page 200). However, the six month prepaid option is to be discontinued as it has been found to be uneconomic where used on a seasonal basis during the summer season only. In place of the six month fee, the twelve month service will now be made transferable between addresses to accommodate shorter residential lease durations.

Extractive Industry Permits

Fees relating to Extractive Industry Permits were previously adopted at the Council meeting of 16 April 2019 and are included in Attachments A and B only for completeness (Attachment 2 – page 200).

Arts, Social Development and Community Engagement Department

Demographic / Mapping Services

The fee for demographic and related mapping services is proposed to be discontinued, as this is not a service provided by Council anymore. (Attachment 2 – page 201) There has been no demand for the service in recent years due to the availability of private sector specialists.

Home Assist

The user contribution for Home Assist services is proposed to increase slightly from \$60.00 per hour to \$60.50 per hour. (Attachment 2 – page 201)

The Home Assist rate has not been increased for several years. This increase helps to make our rate more consistent within the industry, but is only a small change, in recognition of the fact that many of our clients have limited financial resources.

Venue Hire and Associated Services

Venue Hire and Charges for the W. G. Hayden Humanities Building are not proposed to increase for 2019-20. Use of this facility is restricted to not for profit community organisations. (Attachment 2 – page 201 to 202)

The venue hire and service fees for the Ipswich Civic Centre and North Ipswich Reserve Corporate Centre have been subject to a review and where possible have been simplified and consolidated into standardised packages. For example, hire of individual items of stage and meeting equipment is proposed to be discontinued, and replaced with technical packages consisting of typically required mixes of equipment at a flat fee. The new product offerings and packages have been designed to accommodate client requirements with a simplified charging structure. The proposed new fee structure was noted by Council at its meeting of 19 March 2019, however the fees have not yet been approved. The proposed

fees (as outlined in Attachment 2 – page 203 to 218) have been set in line with industry benchmarks, ensuring these remain competitively priced within the market.

Discounts for eligible Community Groups are applied consistently on a percentage basis across the now standardised fee structure.

Art Gallery

The Community Gallery hire fee is proposed to remain unchanged at \$110.00 per week. (Attachment 2 – page 218 to 219). This fee has not been increased for a number of years so as to support community usage. Other art gallery products and services, such as exhibition entry fees, event tickets and merchandise, are set on a case by case basis by the gallery.

Library Services

The range of library services were reviewed in detail in 2016-17, with the objective of increasing community patronage. This strategy has proved effective and with no material increases in underlying costs at this time, it is proposed that the structure and rates for 2019-2020 be maintained in their current form. (Attachment 2 – pages 219 to 230) Fees are applied consistently applied across all Ipswich Libraries, including the Springfield Central Library.

Economic Development and Marketing

Tourism

Tourism fees related to the Ipswich Tourism Operators Network (ITON) and Ipswich Visitors Information Centre are proposed to remain unchanged to encourage industry engagement and participation. (Attachment 2 – page 231 to 232)

Marketing

Marketing services, such as supporting international delegations and the use of street banners for advertising, are not proposed to increase. Revenue from these services is limited, with ad-hoc demand (Attachment 2 – page 232).

Event Services

A small number of new fees have been proposed in relation to the Event Services offered or facilitated by Council.

Council organises and manages a number of seasonal and occasional events, with tickets sold to the public. Examples of events recently held include the Heritage Guided Tours, Animal Encounters at the Nature Centre and Nerima Gardens and Japanese Tea Ceremony Tours. Ticket pricing is determined on a market basis. Due to the potential variety and new event offerings, it is appropriate for the register to reflect that ticket and service prices to be determined on a by-event basis rather than fixed pricing. (Attachment 2 – page 233).

Event commissions, for events and services which Council has coordinated but are delivered by a third party, are set on the basis of a percentage of ticket sales. (Attachment 2 –

page 234). The commission structure applied by Economic Development and Marketing Department reflects with industry rates.

General provisions for other visitor services, such as retail merchandise and café sales, printing and photocopying and other visitor services, have been included in the register on the basis of retail and existing pricing respectively (subject to availability). (Attachment 2 – page 233).

Fire Station 101

Fire Station 101, Council's co-working space and technology incubator, offers a range of services include membership plans for technology start-ups, venue hire, mentoring and event facilitation. Fire Station 101 was transferred from Council's controlled entity, Ipswich City Enterprises Pty Ltd, in August 2018. At this time, it is proposed that the range of member services and pricing be maintained at current rates. (Attachment 2 – page 234 to 237).

Infrastructure Services Department

The Infrastructure Services Department had listed within previous registers a range of fees relating to the provisions of Maps, Data and Plans. (Attachment 2 – page 248 to 249). The fees for mapping services were generally set at cost recovery level.

In 2017, Council introduced the Open Data Policy, under which Council has focussed on providing to the public to easily access a wide range of high quality electronic mapping services online free of charge. As a result, the demand for paid hardcopy prints and customised mapping services has effectively ceased.

As such, it is proposed that the register instead reflect the availability of online services free of charge. To accommodate potential demand for ad-hoc supported services (custom mapping and print services) where this is required by a member of the public, it is proposed that Council retain the option to provide services on a by quote basis, where the cost quoted is reflective of cost recovery.

Responsibility for coordination and provision of such services now rests with the Information Services section of Finance and Corporate Services.

As such, all existing fees under the Infrastructure Services Department heading are proposed to be discontinued, and two new fees included under Finance and Corporate Services. (Attachment 2 – page 245).

Finance and Corporate Services Department

Corporate Services

The fees which relate to Corporate Services primarily relate to the provision of corporate documentation, and print and copy charges. Council's corporate documents, for example the Annual Report and Budget publication, are provided at no charge in hard or electronic copy.

A new item in the register is proposed to clearly convey that electronic copies of Council Meeting minutes are now available from Council's website free of charge. (Attachment 2 – page 241).

Where print and copy services (facilitated by, or provided by Council staff) are requested by a customer in place of or in addition to electronic copies, a nominal charge is applied reflecting the cost of service provision. These costs are consistent across Council and have not increased sufficiently in the past twelve months to warrant escalation. (Attachment 2 – page 243 to 244).

Right to Information and Information Privacy

The *Right to Information* fees are set under regulation by the Queensland Department of Justice and Attorney-General on an annual basis. The charges to apply for the forthcoming financial year have yet to be advised by the State. As a result, the draft report reflects the current financial year charges, with an acknowledgement that these charges will be updated upon release of the regulatory charge closer to 1 July 2019. (Attachment 2 – page 243).

Financial Services

The fees for most financial services, including rates property searches and records inspections are not proposed to be increased for 2019-20. The change of ownership fee for the establishment of rates accounts is proposed to be reduced from \$95 to \$60. (Attachment 2 – page 240). This fee is based on cost recovery, with the price adjustment reflective of streamlined processing and systems efficiencies achieved over time.

Duplicate rates notices for the current year are to continue to be available at no charge in order to encourage timely payment of rates. Copies of rates notices from a prior year are to remain at \$8 per statement. (Attachment 2 – page 240).

The Marketing Fees for Inserts into rate notices and Council Publications is proposed to change from a fixed rate per thousand, to by quote pricing. This service is infrequently requested, and a more flexible pricing structure will allow for Council to better accommodate customised and scaled services if needed. (Attachment 2 – page 244).

The American Express Credit Card transaction surcharge (Attachment 2 – page 241) was revised in March 2019, and will be reviewed on an ongoing basis as required.

GIS mapping products

Consistent with the approach proposed for streamlining the GIS mapping products previously under Infrastructure Services, the existing range of Finance and Corporate Services Department GIS services are to be consolidated into two charges, referencing the availability of free online self-service products, and a provision for customised services by quote where requested. (Attachment 2 – page 244 to 249).

RESOURCE IMPLICATIONS

Fees and Charges for 2019-2020, excluding developer contributions and recoverable works, are estimated to provide approximately \$32.56 million in revenue.

The increase against the current financial year budget (\$29.75 million) is reflective of relatively steady demand for services, the inclusion of a small number of new commercial services, and moderate price increases moving toward cost recovery where applicable.

RISK MANAGEMENT IMPLICATIONS

Under the provisions of the Local Government Act 2009 s98, Local Governments are required to maintain a register of fees and charges available for inspection by the public. As a part of the annual review, which is undertaken to compliment ad-hoc reviews, adjustments and rolling reviews of fees, a risk register is reviewed and updated by Departments.

In reviewing individual fees, Departments give consideration to the associated service delivery, pricing and other legislative requirements and risks associated with each.

Should the proposed fees to commence 1 July 2019 not be adopted, the majority of existing fees will continue to be applied without change, as no expiry date is specified.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Local Government Act 2009, and

Other legislation and regulatory provisions as outlined in the Register of Fees and Charges

COMMUNITY AND OTHER CONSULTATION

Fees and Charges are reviewed and recommended by the respective managing departments. Where applicable, Departments will undertake internal and external stakeholder consultation on the scope, design and pricing of services.

CONCLUSION

With the annual review of all Council fees and charges now completed proposed services and pricing outlined in the attached draft register, this is submitted for Council approval, adoption and public release.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- 1. 2019-2020 Register of Fees and Charges U
- 2. Fees and Charges Comparison Report 2018-2019 and draft 2019-2020 💯 🚨

RECOMMENDATION

That the Interim Administrator of Ipswich City Council resolve:

- A. That the proposed 2019-2020 Fees and Charges, as detailed in Attachment 1 to the report by the Treasury Accounting Manager, excluding pages 60 to 83, be adopted with an effective date of 1 July 2019.
- B. That the amendments to Fees and Charges for 2019-2020, as detailed in Attachment 2 to the report by the Treasury Accounting Manager, be received and noted.

Paul Mollenhauer

TREASURY ACOUNTING MANAGER

I concur with the recommendations contained in this report.

Jeffrey Keech

FINANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"



Register of Fees and Charges

2019-2020

Price list effective 1 July 2019 # indicates 10% GST included 19201 Page 2 of 113

The fees and charges contained within this register are current as at the date of publication.

Selected fees and charges outlined in this document are set by State of Federal legislation. The head of power is noted in the register where applicable.

The application of Goods and Services Tax (GST) is undertaken in accordance with legislation and the rulings of the Australian Tax Office.

Fees and Charges may be subject to change by resolution of Council.

Price list effective 1 July 2019

indicates 10% GST included

19201

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Ipswich City Council

PLANNING AND DEVELOPMENT

1. Fee Policies

1.1 Goods and Services Tax (GST)

Bond figures quoted below are out of scope for GST purposes and therefore GST is not payable. Should Council be required to call up / draw down on the security bond for the nature of compensation, this does not represent a taxable supply and therefore is out of

1.2 Fee for Works Constructed without Council Approval

Fee for Works constructed without Council Approval	\$375.00	Planning Act 2016 s51	(a)
An additional fee of 25% of the relevant application fee, with (including Signs) and Plumbing applications where works he necessary Council approvals.	•		taining

1.3 Reducing Development Application Fees

Upon receipt of a written request by the applicant, the City Planner, relevant Branch Manager or Team Coordinator has the authority to determine to wholly or partially reduce a Development Application Fee where a strict application of the scheduled fee in their opinion is unfair or unreasonable.

For example:

- 1. Where an application is withdrawn and a similar proposal is lodged as a new application, a new fee is to be determined based on the additional assessment to be undertaken and having regard to any refund granted for the original application.
- 2. Where the strict application of a per metre squared or hectare fee results in an unreasonable amount that exceeds Council's costs in assessing the development, the fee is to be reduced to reflect Council's assessment costs.
- 3. Where assessing single residential uses in association with reconfiguring a lot the fee is to be determined on a lot/dwelling type basis rather than per lot.

1.4 Application Fee Cap

Upon receipt of a written request by the applicant, the City Planner or Development Planning Manager has the authority to apply an application fee cap to Material Change of Use Applications, Reconfiguring a Lot Development Applications, Variation Requests or combinations thereof. This cap applies when:

- · An application is for other than residential development;
- An application is for development consistent with the Planning Scheme or its overall strategic framework; and
- The scheduled fee is greater than \$250,000.00 (if calculated in accordance with the adopted fees and charges).

The cap does not extend to:

An application is for residential development;

Price list effective 1 July 2019

- · An application is for development inconsistent with the Planning Scheme, unless it is considered to be consistent with the overall strategic framework;
- Developments where a fee has been specifically quoted by Council officers which is greater than \$250,000.00 (if calculated in accordance with the adopted fees and charges), in which case the quoted fee applies; and
- Specialist review of application material, to which section 1.13 of the adopted fees and charges applies in all instances.

1.5 Discount of Development Application Fees – Bona Fide Charitable or Community **Organisations**

A fee of 50% of the normal prescribed fee is payable in respect of an application in the following instances:

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1.5 Discount of Development Application Fees – Bona Fide Charitable or Community Organisations [continued]

- · Upon proof of status as a bona fide charitable or not-for-profit organisation; or
- Acceptance by the City Planner, relevant Branch Manager or Team Coordinator that the applicant is a bona fide charitable or community organisation.

This does not apply to private clubs (with the exception of Senior Citizens Clubs) or to applications for commercial uses, lot reconfigurations or similar developments where such developments do not fulfil a significant community role and which are not considered to be 'not-for-profit' developments.

1.6 Refund of Fees – Prior to the determination of an application

If an application (including a Local Law or plumbing application) is withdrawn prior to its determination a refund is applicable as follows:

During application stage (up to and including issue of Confirmation Notice – where applicable)	80% of assessment fee (incl GST where applicable)	-	#
→ Plumbing applications	95% of permit fee (incl GST where applicable)	-	#
Information and referral stage (prior to submission of Information Request response)	60% of assessment fee (incl GST where applicable)	-	#
→ Plumbing applications	90% of permit fee (incl GST where applicable)	-	#
During Public Notification stage (where applicable)	60% of assessment fee (incl GST where applicable)	-	#
Decision stage (prior to Council decision)	20% of assessment fee (incl GST where applicable)	-	#
Inspection fees (Building applications only where no inspection has been carried out)	100% of inspection fee (incl GST where applicable)	-	#
Lapsed	No refund	-	
All other instances	To be determined by the Responsible Officer	-	#

1.7 Refund of Fees – After the determination of an application

If after an application has been determined (including a Local Law or plumbing application) it is cancelled or lapses a refund is applicable as follows:

Cancelled: Building approvals	95% of inspection fee where no inspections have been carried out OR 25% reduction of the inspection fee for each inspection carried out (incl GST where applicable)	- #
Cancelled: Plumbing approvals – Class 1 & 10 buildings	85% of permit fee where no inspections have been carried out OR 25% reduction of the permit fee for each inspection carried out (incl GST where applicable)	- #
Cancelled: Plumbing approvals – Class 2 to 9 buildings	To be determined by Responsible Officer	- #

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Name	Fee	(20)	LGA s97(2)
	(incl. GST)		(-,

1.7 Refund of Fees - After the determination of an application [continued]

Cancelled: Operational Works approvals (where no inspection has been carried out)	15% of the assessment fee (incl GST where applicable)	-	#
Cancelled: All other approvals	No refund	-	#
Lapsed	No refund	-	

1.8 Not properly made applications returned to the applicant

Not properly made applications returned to the applicant	Full fees are applicable for the resubmission of an application which was cancelled as being not properly made.	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
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1.9 Applications involving more than one land use

Fees for the application shall be the sum of those fees that would have been paid in the event of a separate application being lodged for each land use.

1.10 Development Applications involving Multiple Components

The fees for a Development Permit Application, which involves assessment under Council's Planning Scheme and the Building Code of Australia will be calculated as the sum of the fees applicable to the Building Work, Plumbing and Drainage, Reconfiguring a Lot and Material Change of Use of Premises Sections.

1.11 Preliminary Approval (Section 49 (2) of the Planning Act 2016)

Except where specifically indicated otherwise, application fees shall be the same for a preliminary approval (other than a preliminary approval in accordance with section 61 of the Planning Act 2016 as for a Development Permit. Where a Development Permit is subsequently sought for the same proposal a fee of 50% of the current fee is applicable.

1.12 Resubmission of an Application/Approval

The fee payable for a development application where an application/approval for the same proposal lapsed within the previous 12 months	35% of the relevant current assessment fee with a minimum fee of \$1,100.00 at the time of relodgement of the application.	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
NOTE: The reduced resubmission fee is applicable regardle	ess of whether the landowner w	as the original applicant or not.	

1.13 Review of Specialist Studies

Where a development application is made to Council and a specialist study (e.g. Economic Impact Assessment, Flood Report, Traffic Report, Geotechnical Report, etc.) is required to be submitted and Council elects to have that study independently assessed by a second consultant, the applicant shall pay an additional fee. Such fee shall be the actual cost charged to Council for the review of the study by a specialist consultant but shall not include the time of any Council officer in organising for such review to be undertaken. Any additional fee shall be paid prior to the determination of the application.

1.14 Consultant's Fees

Where a development application is referred to an external consultant for processing, any additional cost of such external processing, above the level of the scheduled fee, is to be paid by the applicant prior to determination of the application, to the value that the external consultant's charge is greater than the scheduled fee.

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1.15 Other Fees and Charges not listed below

Fees and Charges for other uses not mentioned below will be determined by the City Planner, relevant Branch Manager, Team Coordinator or Responsible Officer upon written request.

1.16 Infrastructure Agreements

Infrastructure Agreement By Quote Local Government Act # s262(3)(c)

Where an application is made to Council and an Infrastructure Agreement is required the applicant shall pay all costs associated with the preparation and on-going management of the Infrastructure Agreement, as quoted by the Responsible Officer upon request.

1.17 Electronically Submitted Applications

Where a Building or Plumbing Application or a private certifier lodgement is completely submitted electronically and is capable of being assessed and returned completely electronically the electronic lodgement fee will apply.

The email address for all interested parties (including owners and applicants) must be provided.

1.18 Operational Works Application

Where an Operational Works application associated with an RAL is made by an accredited consultant with the Decision Ready program, a discount on the assessment (50%) and construction (20%) fee will apply respectively. For other operational works applications which are not associated with RAL and are made by an accredited consultant with the Decision Ready program, a 25% discount on the respective assessment fee will apply.

1.19 Build Over Relevant Infrastructure

From the 1 November 2013, building work over or near relevant infrastructure must be assessed against Queensland Development Code Mandatory Part 1.4 (MP 1.4) 'Building over or near relevant infrastructure'. Section 54 of the Planning Act 2016 prescribes relevant service providers as a concurrence agency for the purpose of referrals for MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building.

Queensland Urban Utilities is the concurrence agency for water and sewer infrastructure. Ipswich City Council is the concurrence agency for stormwater infrastructure. For fees refer to Section 5 Engineering & Environment Fees.

1.20 Determination of Levels of Assessment

Where the applicant seeks a clarification from Council on the level of assessment for a certain development proposal, the applicant will be required to pay 25% of the current relevant development application fee. If an application is subsequently lodged consistent with the description provided in the request, the applicable fee for that application will be discounted by the amount previously paid.

NOTE: Acceptance of cheque payments, developer infrastructure contributions and bank guarantees are to be in accordance with Council's Credit Risk Policy.

1.21 Performance Security for reinstatement of a building (section 2.2.1)

A reduction in the performance security may be allowed where extenuating circumstances exist such as where the proposed building is in immaculate condition or where an applicant can provide **written quotes from licensed trades persons** for the **complete** reinstatement and these quotes amount to less than the adopted security amount.

Furthermore where a cash performance security has been paid a request can be made, during the reinstatement process, for incremental returns of the security bond after completion of certain stages of the reinstatement process. Any such return will be subject to a satisfactory inspection by Council, however the performance security **will not be reduced below the value of any remaining works required to be undertaken**.

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2. Building Services

Throughout this section of the fee schedule, different classifications of buildings are referred to. The classes detailed are as per the Australian Building Code, and are as follows:

- Class 1a Single or Detached Dwelling
- Class 2 Building containing 2 or more sole-occupancy units each being a separate dwelling
- Class 3 Residential building, other than Class 1 or 2 building, which is a common place of long-term or transient living for a number of unrelated persons
- Class 4 Dwelling in a building that is Class 5 to 9 if it is the only dwelling in the building
- Class 5 Office Building, used for professional or commercial purposes, excluding Class 6, 7, 8 or 9 buildings
- Class 6 Shop or other building for the sale of goods by retail or the supply of services direct to the public
- Class 7a Carpark
- Class 7b Building for storage or display of goods or produce for sale by wholesale
- Class 8 Laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing or cleaning of goods or produce is carried on for trade, sale or gain
- Class 9a Health-care building, including those parts of the building set aside as a laboratory
- Class 9b Assembly building, including a trade workshop, laboratory or the like in a primary or secondary school, but excluding any other parts of the building that are of another class.
- Class 9c Aged Care building
- Class 10a Non-habitable building such as private garage, carport, shed or the like
- Class 10b Structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like
- Class 10c A private bushfire shelter

NOTE 1: The fees detailed in this section (Section 2) in respect to a particular function do not necessarily include all fees that may apply to that application. Due to the nature of an application, other appropriate application fees may be required (e.g. Siting Variations, Material Change of Use application, Plumbing application).

These fees can be found in the appropriate section of this schedule, or can be quoted when the application is being submitted.

NOTE 2: Fees may also be applied by the Health, Security and Regulatory Services Department for the inspection of environmental health issues associated with an application.

2.1 Building Certification Fees

2.1.1 Class 1A and Class 1B

NOTE: Class 1 buildings are to be dealt with as if each unit is a separate dwelling and the fees charged accordingly.

(a) Lodgement Fee

Payable for all applications for Class 1 building work

Hardcopy lodgement	\$250.00	Local Government Act s262(3)(c)	#
Electronic lodgement	\$200.00	Local Government Act s262(3)(c)	#
(Refer to Fee Policies s1.17 above)			

(b) Assessment Fee

Up to 350m ²	\$1,100.00	Local Government Act # s262(3)(c)	
Over 350m²	\$1,300.00	Local Government Act # s262(3)(c)	
Underpinning or restumping	\$495.00	Local Government Act # s262(3)(c)	
Roof replacement on a building where not prescribed	\$495.00	Local Government Act # s262(3)(c)	

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	Year 19/20		
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	(incl. GST)		(-,

(c) Inspection Fee

i Standard Inspections

Per inspection (footing, slab, frame, final)	\$235.00	Local Government Act # s262(3)(c)	ŧ
Re-inspection fee	\$170.00	Local Government Act # s262(3)(c)	ŧ

ii Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period.

Per inspection	\$450.00	Local Government Act # s262(3)(c)	
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iii After hours inspection by prior arrangement – an additional fee shall apply

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$670.00	Local Government Act s262(3)(c)	#
Any other time (up to 3 hours)	\$875.00	Local Government Act s262(3)(c)	#
Per hour in excess of 3 hours	\$210.00	Local Government Act s262(3)(c)	#

(d) Energy Efficiency compliance checking

2.1.2 Class 10 Buildings/Structures

(a) Lodgement Fee

Payable for all applications for Class 10 building work

Hardcopy lodgement	\$250.00	Local Government Act s262(3)(c)	#
Electronic lodgement	\$200.00	Local Government Act s262(3)(c)	#
(Refer to Fee Policies s1.17 above)			

(b) Assessment Fee

i. Class 10A Buildings

Up to 60m² in floor area	\$490.00	Local Government Act s262(3)(c)	#
Over 60m²	\$555.00	Local Government Act s262(3)(c)	#

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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ii. Class 10B Structures

Retaining Wall/Fence (excluding Swimming Pool fencing)	\$490.00	Local Government Act s262(3)(c)	#
Swimming Pools/Spas/Swimming Pool Fencing/Advertising Device	\$585.00	Local Government Act s262(3)(c)	#
Antenna, Mast and any other Class 10 structure not previously listed	\$490.00	Local Government Act s262(3)(c)	#

(c) Inspection Fee

Inspection fee	\$235.00	Local Government Act # s262(3)(c)
Re-inspection fee	\$170.00	Local Government Act # s262(3)(c)

i. Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period.

ii. After hours inspection by prior arrangement (an additional fee shall apply)

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$670.00	Local Government Act s262(3)(c)	#
Any other time (up to 3 hours)	\$875.00	Local Government Act s262(3)(c)	#
Per hour in excess of 3 hours	\$210.00	Local Government Act s262(3)(c)	#

2.1.3 Class 2 to Class 9 Buildings

(a) Lodgement Fee

Payable for all applications for Commercial/Industrial building work

Hardcopy lodgement	\$250.00	Local Government Act s262(3)(c)	#
Electronic lodgement	\$200.00	Local Government Act s262(3)(c)	#
(Refer to Fee Policies s1.17 above)			

(b) Assessment Fee

i. Fitting out of a shop:

a. Buildings under 2,000m2 and up to 3 storeys

Up to 300m² in floor area	\$1,000.00	Local Government Act s262(3)(c)	#
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	Year 19/20	
Name	Fee	LGA s97(2)
	(incl. GST)	(-,

a. Buildings under 2,000m2 and up to 3 storeys [continued]

Between 301m² and 500m²	\$1,750.00	Local Government Act s262(3)(c)	#
Between 501m² and 1,000m²	\$1,940.00	Local Government Act s262(3)(c)	#
→ and for each additional m² or part thereof over 500m²	\$3.55	Local Government Act s262(3)(c)	#
Between 1,001m² and 2,000m²	\$3,720.00	Local Government Act s262(3)(c)	#
→ and for each additional m² or part thereof over 1,000m²	\$1.90	Local Government Act s262(3)(c)	#

b. Buildings greater than 2,000m² or higher than 3 storeys

Fee for preparation of Quote	\$500.00	Local Government Act s262(3)(c)	#
Fee for building certification	By Quote	Local Government Act s262(3)(c)	#

ii. New Building Work:

a. Buildings under 2,000m² and up to 3 storeys

(1) Buildings up to 500m²

For assessment of buildings up to 500m² in area – Up to 300m² in floor area	\$1,200.00	Local Government Act s262(3)(c)	#
For assessment of buildings up to 500m² in area – Between 301m² and 500m²	\$2,050.00	Local Government Act s262(3)(c)	#

(2) Buildings over 500m²

For assessment of buildings over 500m² in area – Between 501m² and 1,000m²	\$2,150.00	Local Government Act s262(3)(c)	#
→ and for each additional m² or part thereof over 500m²	\$4.00	Local Government Act s262(3)(c)	#
For assessment of buildings over 500m² in area – Between 1,001m² and 2,000m²	\$4,050.00	Local Government Act s262(3)(c)	#
→ and for each additional m² or part thereof over 1,000m²	\$1.90	Local Government Act s262(3)(c)	#

b. Buildings greater than 2,000m² or higher than 3 storeys

Fee for preparation of Quote	\$500.00	Local Government Act s262(3)(c)	#
Fee for building certification and inspections	By Quote	Local Government Act s262(3)(c)	#

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	Year 19/20		
Name	Fee	Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		

(c) Inspection Fee

NOTE: Additional or re-inspection fees may apply and may be charged at a rate proportionate to this fee

i Standard Inspection

Up to 500m² in floor area (per inspection)	\$305.00	Local Government Act s262(3)(c)	#
Between 501m² and 2000m² (per inspection)	\$435.00	Local Government Act s262(3)(c)	#

ii Request for an assessment of a building application, for which a development permit was issued and more than 2 years has passed from the development permit approval date and still within the currency period.

Per inspection	\$615.00	Local Government Act # s262(3)(c)
		3202(0)(0)

iii After hours inspection by prior arrangement - an additional fee shall apply

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$670.00	Local Government Act s262(3)(c)	#
Any other time (up to 3 hours)	\$875.00	Local Government Act s262(3)(c)	#
Per hour in excess of 3 hours	\$210.00	Local Government Act s262(3)(c)	#

2.1.4 Removal or demolition of a building

These fees are payable when Council is engaged as the Building Certifier

(a) Lodgement Fee

Payable for all applications that involve building work

Hardcopy lodgement	\$250.00	Local Government Act s262(3)(c)	#
Electronic lodgement	\$200.00	Local Government Act s262(3)(c)	#
(Refer to Fee Policies s1.17 above)			

(b) Assessment Fee

All classes of building work involving removal or demolition	\$360.00	Local Government Act s262(3)(c)	#
Refer to Section 3 for Plumbing and Drainage Fees. Refer to 'Demolition/Removal of a Heritage Place' in section 4.1.9 where application refers to a heritage listed site. For Security fees associated with Demolition, Removal or Reinstatement of a building refer Section 2.2.1. For Concurrency Agency fees associated with Demolition, Removal or Reinstatement of a building refer Section 2.2.2.			2.
Site Visit fee	\$170.00	Local Government Act s262(3)(c)	#

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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2.1.5 Change of classification of a building

(a) Lodgement Fee

Payable for all applications that involve building work

Hardcopy lodgement	\$250.00	Local Government Act s262(3)(c)	#
Electronic lodgement	\$200.00	Local Government Act s262(3)(c)	#
(Refer to Fee Policies s1.17 above)			

(b) Assessment Fee

Change of classification to a Class 1 building	Fees as per Item 2.1.1 (b)	Local Government Act s262(3)(c)	#
Change of classification from any class to Class 2 to 9 building	Fees as per Item 2.1.3 (b)	Local Government Act s262(3)(c)	#
Temporary building	Fees as per new building works applicable to the classification. e.g. residential/commercial	Local Government Act s262(3)(c)	#

(c) Inspection Fee

2.1.6 Assessment of Reports and Performance Solutions

Assessment of Fire Engineering Reports, Queensland Development Code (QDC) compliance reports and performance solutions	\$985.00	Local Government Act s262(3)(c)	#
performance solutions			

2.2 Building Work – Regulatory Services

2.2.1 Demolition, Removal, Reinstatement of a building

(a) Security

Payment of the following securities shall apply, for each component listed

Security for siteworks	\$1,085.00	Planning Regulation 2017 Schedule 9		(a)
Adopted performance security for reinstatement of the removal building (any variation to be determined by the Responsible Officer. Refer Fee Policy 1.21)	\$87,000.00	Planning Regulation 2017 Schedule 9		(a)
Administrative fee, to accompany performance security for release and/or reduction of performance security (including inspections)	\$400.00	Planning Regulation 2017 Schedule 9	#	(a)

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	Year 19/20	
Name	Fee	Legislative Provision / GST LGA Head of Power S97(2)
	(incl. GST)	

2.2.2 Concurrence Agency Fees

(a) Demolition, Removal, Reinstatement of a building

i. Determination of Performance Security and Amenity Aesthetics Decision in respect to Reinstatement of Buildings, including onsite inspection before removal

Located inside Ipswich City boundaries	\$750.00	Planning Regulation 2017 Schedule 9	(a)
Located outside Ipswich City boundaries (within 50km of Ipswich City boundary)	\$960.00	Planning Regulation 2017 Schedule 9	(a)
Located outside Ipswich City boundaries (more than 50km of Ipswich City boundary)	\$1,120.00 plus \$2.20 per km for every km beyond 50 km from the Ipswich City Boundary	Planning Regulation 2017 Schedule 9	(a)
Determination of Site Securities (removal) and Amenity Aesthetics Decision (demolition/removal)	\$310.00	Planning Regulation 2017 Schedule 9	(a)

(b) Siting Variations

Application for Siting Variation under the Planning	\$610.00	Planning Regulation	(a)
Regulation 2017 and Ipswich City Council Planning		2017 Schedule 9	
Scheme or amendment to Building Setback Plan			

(c) Amenity and Aesthetics

Referral Agency applications for Schedule 9 Division 2 of	\$610.00	Planning Regulation	(a)
the Planning Regulation 2017		2017 Schedule 9	

(d) Other fees

Applications for more than 1 referral matter mentioned in Schedule 9 of the Planning Regulation 2017 at the same property	\$925.00	Planning Regulation 2017 Schedule 9	(a)
Application for Building work for a Class 1 buildings on premises with onsite wastewater management system	\$610.00	Planning Regulation 2017 Schedule 9	(a)
Any other LG referral agency items listed in Schedule 9 of the Planning Regulation 2017	\$610.00	Planning Regulation 2017 Schedule 9	(a)

2.2.3 Other Building Fees

(a) Swimming Pool

Pool Safety inspection	\$540.00	Building Act 1975 s246AH	(a)
Application for exemption	\$750.00	Building Act 1975 s235	(a)
Re-inspection	\$170.00	Building Act 1975 s246AH	(a)

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2)
(b) Change of builder on approval documentation				
Change of builder on approval documentation	\$103.00	Local Government Act s262(3)(c)	#	
(c) Extension of time (relevant period)				
Class 1 and 10 (not subject to planning approvals)	\$190.00	Local Government Act s262(3)(c)	#	
Class 1 subject to planning approvals	\$315.00	Local Government Act s262(3)(c)	#	
Class 2 to 9	\$445.00	Local Government Act s262(3)(c)	#	
d) Amendments to plans				
Class 1, Class 2, Class 4 and Class 10 buildings – minor amendment	\$235.00	Local Government Act s262(3)(c)	#	
Class 1, Class 2, Class 4 and Class 10 buildings – major amendment	\$650.00	Local Government Act s262(3)(c)	#	
Class 3, Class 5 to Class 9 buildings – minor amendment	\$700.00	Local Government Act s262(3)(c)	#	
Class 3, Class 5 to Class 9 buildings – major amendment	\$1,460.00	Local Government Act s262(3)(c)	#	
(e) Private Certifier Information Requests				
Property Information – per item per property	\$65.00	Planning Regulation 2017 Schedule 24		(c)
(f) Advice of Compliance for Residential Service B Accommodation	uildings, Residential Care	Buildings or Budget		
Up to 5 persons	\$580.00	Residential Services (Accreditation) Act 2002 s29, Building Act 1975 s222 & s231Al		(a)

		1975 s222 & s231Al	
6-10 persons	\$670.00	Residential Services (Accreditation) Act 2002 s29, Building Act 1975 s222 & s231Al	(a)
11-20 persons	\$780.00	Residential Services (Accreditation) Act 2002 s29, Building Act 1975 s222 & s231Al	(a)
More than 20 persons	\$920.00	Residential Services (Accreditation) Act 2002 s29, Building Act 1975 s222 & s231Al	(a)

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	Year 19/20		
Name	Fee	(20)	LGA s97(2)
	(incl. GST)		(-,

2.3 Private Certification Lodgement Fee

Electronic lodgement – All Classes	\$200.00	Building Act 1975 s86(1)(c)	(a)
Must be accompanied by payment and in the manner appro	oved by Council		
Hardcopy lodgement – All Classes	\$250.00	Building Act 1975 s86(1)(c)	(a)
Amended decision notice lodgement fee	\$33.00	Building Act 1975 s86(1)(c)	(a)

3. Plumbing and Drainage Fees

(NOTE: Where a licensed person chooses to request a compliance permit for Notifiable Work, fees in accordance with sections 3.1 and 3.2, as applicable will apply)

3.1 Lodgement

(a) Lodgement Fee

NOTE: Applicable to all plumbing applications including fast track and amended plans

Hardcopy lodgement	\$250.00	Local Government Act s262(3)(c)	#
Electronic lodgement	\$200.00	Local Government Act s262(3)(c)	#
(Refer to Fee Policies s1.17 above)			

3.2 Permit Fees

NOTE: Fee includes issuing of the Permit and inspections during construction. Applicable to all plumbing applications including fast track and amended plans that contain additional fixtures.

3.2.1 Building Classes 1 and 10 Permit Fee (per fixture)

1 to 50 fixtures	\$122.00 per fixture from 1 to 50 plus	Plumbing and Drainage Act 2002 s85(2)(c)	(a)
51 to 100 fixtures	\$112.00 per fixture from 51 to 100 plus	Plumbing and Drainage Act 2002 s85(2)(c)	(a)
101 to 200 fixtures	\$97.00 per fixture from 101 to 200 plus	Plumbing and Drainage Act 2002 s85(2)(c)	(a)
Over 200 fixtures	\$90.00 per fixture over 200	Plumbing and Drainage Act 2002 s85(2)(c)	(a)

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Name	Fee	LGA s97(2)
	(incl. GST)	(-)

3.2.2 Building Class 2 to 9 Permit Fee (per fixture) (Includes Shopping Centres, Caravan Parks, Strata Title High Rise, Tenancy Fit Outs)

1 to 50 fixtures	\$133.00 per fixture from 1 to 50 plus	Plumbing and Drainage Act 2002 s85(2)(c)	(a)
51 to 100 fixtures	\$124.00 per fixture from 51 to 100 plus	Plumbing and Drainage Act 2002 s85(2)(c)	(a)
101 to 200 fixtures	\$116.00 per fixture from 101 to 200 plus	Plumbing and Drainage Act 2002 s85(2)(c)	(a)
201 to 300 fixtures	\$102.00 per fixture from 201 to 300 plus	Plumbing and Drainage Act 2002 s85(2)(c)	(a)
301 to 500 fixtures	\$78.00 per fixture from 301 to 500 plus	Plumbing and Drainage Act 2002 s85(2)(c)	(a)
Over 500 fixtures	\$47.00 per fixture over 500	Plumbing and Drainage Act 2002 s85(2)(c)	(a)

3.3 Services not Associated with Fixtures (e.g. Water ring mains, temporary site ablutions)

Assessment	\$380.00	Plumbing and Drainage Act 2002 s85(2)(c)	(a)
Inspection (per inspection)	\$170.00	Plumbing and Drainage Act 2002 s86(2)(c)	(a)

3.4 Project Services

Compliance Assessment for public sector entities (e.g. State Government)	By Quote	Plumbing and Drainage Act 2002	(a)
,		s86(2)(c)	

3.5 Registration and Annual Testing of Testable Backflow Prevention Devices

NOTE: Responsibility for payment of Registration and Annual Testing of testable Backflow Prevention Devices – The Owner of a testable backflow prevention device is responsible for the payment of the Registration and Annual Testing of testable Backflow Prevention Devices fee levied in accordance with section 97(2)(e) of the Local Government Act 2009 as adopted in Council's Fees and Charges.

(a) Class 1 & 10 Buildings (Initial Registration or Annual Renewal)

(b) Class 2 to 9 Buildings (Initial Registration or Annual Renewal)

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Name	Fee	_GA 97(2)
	(incl. GST)	(_,

(b) Class 2 to 9 Buildings (Initial Registration or Annual Renewal) [continued]

First device	\$124.00 for the first device plus	Standard Plumbing and Drainage Regulation 2003 s38(3)(a)	(e)
2 to 10 devices	\$32.00 per device between 2 and 10 plus	Standard Plumbing and Drainage Regulation 2003 s38(3)(a)	(e)
11 to 20 devices	\$20.00 per device between 11 and 20 plus	Standard Plumbing and Drainage Regulation 2003 s38(3)(a)	(e)
Over 20 devices	\$14.00 per device over 20	Standard Plumbing and Drainage Regulation 2003 s38(3)(a)	(e)

3.6 Special Inspections

(a) Inspection

Re-inspection fee (per inspection)	\$170.00	Plumbing and Drainage Act 2002 s86(2)(c)	(a)
Notifiable Works fee (per inspection)	\$170.00	Standard Plumbing and Drainage Regulation 2003 s29A	(a)
Demountable/Prefabricated buildings – Inspection fee (per inspection)	\$170.00	Plumbing and Drainage Act 2002 s86(2)(c)	(a)

(b) Request for an Assessment of a Plumbing Application

Request for an assessment of a plumbing application including an inspection, for which a compliance permit has been issued and an inspection has been carried out and more than 2 years has passed from the date of the last inspection.

Per application	Minimum fee plus \$10.00 per application requested by the same responsible person	Plumbing and Drainage Act 2002 s86(2) (c)	(a)
→ Minimum fee	\$230.00	Plumbing and Drainage Act 2002 s86(2)(c)	(a)

(c) After hours inspection by prior arrangement - an additional fee shall apply

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$670.00	Plumbing and Drainage Act 2002 s86(2)(c)	(a)
Any other time (up to 3 hours)	\$875.00	Plumbing and Drainage Act 2002 s86(2)(c)	(a)

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	(incl. GST)		

(c) After hours inspection by prior arrangement – an additional fee shall apply [continued]

Per hour in excess of 3 hours	\$210.00	Plumbing and Drainage Act 2002	(a)
		s86(2)(c)	

3.7 Re/Connection to Sewerage/Septic Facility to Treatment Plant/Replacement of Treatment Plant or Disposal Area/Removal of Septic or Treatment Plant, Grey Water Facility

Assessment fee	\$170.00	Plumbing and Drainage Act 2002 s85(2) (c)	(a)
Inspection fee (per inspection)	\$170.00	Plumbing and Drainage Act 2002 s86(2) (c)	(a)

3.8 Installation of a New On-Site Sewerage Facility (additional to Permit Fee section 3.2.1)

Assessment and inspection fee including registration where applicable	\$235.00	Plumbing and Drainage Act 2002	(a)
иного аррисалю		s85(2) (c)	

3.9 Extension of Compliance Request Period

Request for extension of time during information request period	\$190.00	Plumbing and Drainage Act 2002	(a)
		s85(11) (b)	

3.10 Extension of Time for Compliance Permit

All building classes	\$200.00	Plumbing and	(a)
		Drainage Regulation	
		2019 s43 (2)	

3.11 Assessment of Performance Solutions

Assessment of Performance Solutions	\$985.00	Local Government Act s262(3)(c)	#
		(-/(-/	

4. Development Planning Application Fees

4.1 Material Change of Use of Premises

Council requires an applicant, as part of their submission, to state whether the development application being made is Code, Impact (Consistent Use) or Impact (Inconsistent Use) in accordance with the Planning Scheme. Receipting of fees upon lodgement shall be on the basis of this statement and will be subject to adjustment should it be determined that the statement is not correct.

NOTES: The following "Schedule of Uses - Material Change of Use" table should be referred to for the Material Change of Use Development Application Fees to follow.

If a proposed development includes areas outside of a building used for storage or operations (other than for the parking and manoeuvring of vehicles), then the calculated fee shall be the greater of that calculated for the use based on the GFA of all buildings or the total outdoor use area.

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / GST Head of Power	LGA s97(2)
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4.1 Material Change of Use of Premises [continued]

Minor development matter as determined by the Responsible Officer (e.g. use of existing building, use of land only, minor extensions for some uses up to 100m² etc.)	\$1,320.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
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Schedule of Uses - Material Change of Use

Type 1 Development	Type 2 Development	Type 3 Development
Residential	Residential	Residential
Caretaker Residential	Institutional Residence - up to 50 beds	Institutional Residential – over 50
Caretaker Nesideritiar	institutional Residence - up to 30 beds	beds
Display Housing	Multiple-Residential - up to 50	Multiple-Residential - over 50
Display Housing		AND SECURE AND SECURE AND SECURE AND SECURE ASSESSMENT OF THE PERSON OF
Dual Comment	dwellings	dwellings
Dual Occupancy	Temporary Accommodation - up to 50	Temporary Accommodation - over
	units/sites	50 units/sites
Home Based Activity		
Single Residential		
Commercial/Industrial	Commercial/Industrial	Commercial/Industrial
Business Use up to 200m ²	Business Use 201m ² to 2000 m ²	Business Use over 2000m²
General Industry up to 200m ²	General Industry 201m ² to 2000m ²	General Industry over 2000m ²
Service/Trades Use up to 200m ²	Service/Trades Use 201m² to 2000m²	Service/Trades Use over 2000m ²
Shopping Centre up to 200m²	Shopping Centre 201m² to 2000m²	Shopping Centre over 2000m²
Special Industry up to 200m ²	Special Industry 201m ² to 2000m ²	Special Industry over 2000m ²
General Store	Extractive Industry up to 7500m ⁸	Extractive Industry greater than
NAME OF TAXABLE PARTY.	The state of the s	7500m³
Temporary Sales Office		Nuclear Industry
Plant Nursery (Wholesale)		•
Recreation/Entertainment	Recreational/Entertainment	Recreational/Entertainment
Entertainment Use up to 200m²	Entertainment Use 201m² to 2000m²	Entertainment Use over 2000m²
Recreation Use (Indoor) up 200m ²	Recreation Use (Indoor) 201m2 to	Recreation Use (Indoor) over
	2000m²	2000m²
Night Court	Recreation Use (Outdoor) up to 2ha in	Recreation Use (Outdoor) over 2ha
	site area	in site area
Park		in sice di co
Rural	Rural	Rural
Intensive Animal Husbandry	Intensive Animal Husbandry (Stock	Intensive Animal Husbandry
(Aquaculture, Cattery, Dairy,	Sales Market)	(Feedlot, Piggery or Poultry
Kennels, Riding Establishment &	Jales Markety	Feedlot)
Stable)		reedioty
Animal Husbandry		
Agriculture		
Forestry		
Wine Making		
Other	Other	Other
Community Use up to 200m ²	Community Use 201m² to 2000 m²	Community Use over 2000 m ²
Minor Utility	Major Utility	Community Ose Over 2000 III
Carpark	Tourist Facility	Aviation Use
	Car Park	Correctional Centre
Temporary Use	Cai Park	Correctional Centre

4.1.1 Type 1 Development

(See Schedule for Type 1 uses)

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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(a) Type 1 Development - Code Assessable and PDA Permissible Development

Code Assessable and PDA Permissible Development – unless identified below	\$2,450.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Single Residential where the applicable code for self-assessable development is not complied with or where within a development constraints overlay or in a character zone or character place	\$1,320.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$3,800.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Minor Utility	\$3,500.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Car Park – ground level only	\$3,800.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment & Stable)	\$4,000.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Shopping Centre and General Store	\$5,500.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Plan of Development – Single Residential where more than five (5) dwellings design types (i.e. building setback plans or design guidelines) are lodged in a combined application	\$6,700.00 plus \$630.00 per dwelling design type lot in excess of 5 dwelling design types.	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Single Residential in a development constraints overlay (mining) where lodged in combination with an RAL application and supporting geotechnical report applies to all proposed lots	\$610.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)

(b) Type 1 Development – Impact Assessable (Consistent Use Class)

Impact Assessable (Consistent use class) – unless identified below	\$3,050.00	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$6,250.00	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Minor Utility	\$4,500.00	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Car Park – ground level only	\$5,000.00	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment & Stable)	\$6,000.00	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Shopping Centre and General Store	\$7,500.00	Planning Act 2016 s51	(a)

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	Year 19/20		
Name		Legislative Provision / Head of Power	LGA s97(2)
	(incl. GST)		

(c) Type 1 Development – Impact Assessable (Inconsistent Use Class)

Impact Assessable (Inconsistent use class) – unless identified below	\$6,250.00	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$8,700.00	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Minor Utility	\$5,500.00	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Car Park – ground level only	\$6,250.00	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishments & Stable)	\$8,000.00	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Shopping Centre and General Store	\$9,500.00	Planning Act 2016 s51	(a)

4.1.2 Type 2 Development

(See Schedule for Type 2 uses)

(a) Type 2 Development - Code Assessable and PDA Permissible Development

Code Assessable and PDA Permissible Development – Residential uses	\$7,150.00 plus \$510.00 per dwelling/bed/site in excess of 3	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Commercial/Industrial uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park – multi storey)	\$3,800.00 plus \$2.60 per m² over 200m²	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Major Utility	\$5,000.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Car Park – multi storey	\$5,800.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Business Use and Shopping Centre	\$3,800.00 plus \$8.50 per m² over 200m²	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)

(b) Type 2 Development – Impact Assessable (Consistent Use Class)

Impact Assessable (Consistent Use Class) – Residential uses	\$8,700.00 plus \$510.00 per dwelling/bed/site in excess of 3	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park – multi storey)	\$6,300.00 plus \$2.60 per m² over 200m²	Planning Act 2016 s51	(a)

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	Year 19/20	
Name	Fee	_GA 97(2)
	(incl. GST)	(_,

(b) Type 2 Development - Impact Assessable (Consistent Use Class) [continued]

Impact Assessable (Consistent Use Class) – Major Utility	\$7,000.00	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Car Park – multi storey	\$7,000.00	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Business Use and Shopping Centre	\$6,300.00 plus \$2.60 per m² over 200m²	Planning Act 2016 s51	(a)

(c) Type 2 Development – Impact Assessable (Inconsistent Use Class)

Impact Assessable (Inconsistent Use Class) – Residential uses	\$14,200.00 plus \$510.00 per dwelling/bed/site in excess of 3	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park – multi storey)	\$8,800.00 plus \$4.00 per m² over 200m²	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Major Utility	\$9,000.00	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Car Park – multi storey	\$8,250.00	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Business Use and Shopping Centre	\$8,800.00 plus \$8.50 per m² over 200m²	Planning Act 2016 s51	(a)

4.1.3 Type 3 Development

(See Schedule for Type 3 uses)

(a) Type 3 Development - Code Assessable and PDA Permissible Development

Code Assessable and PDA Permissible Development – Residential uses	\$29,450.00 plus \$300.00 per dwelling/bed/site in excess of 50	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Commercial/Industrial uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other uses	\$8,300.00 plus \$1.30 per m² over 2,000m²	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Recreation/Entertainment (Outdoor)	\$5,500.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Business Use and Shopping Centre	\$17,400.00 plus \$5.50 per m² over 2,000m²	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Code Assessable and PDA Permissible Development – Extractive Industry	Minimum fee plus \$2,000.00 per hectare	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)

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	(incl. GST)		(-,

(a) Type 3 Development - Code Assessable and PDA Permissible Development [continued]

→ Minimum fee	\$10,000.00	Planning Act 2016 s51; or Economic Development Act 2012	(a)
		s129	

(b) Type 3 Development - Impact Assessable (Consistent Use Class)

Impact Assessable (Consistent Use Class) – Residential uses	\$42,200.00 plus \$300.00 per dwelling/bed/site in excess of 50	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other uses	\$10,850.00 plus \$1.65 per m² over 2,000m²	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Recreation/Entertainment (Outdoor)	\$6,500.00	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Business Use and Shopping Centre	\$19,850.00 plus \$6.00 per m² over 2,000m²	Planning Act 2016 s51	(a)
Impact Assessable (Consistent Use Class) – Extractive Industry	\$15,000.00 plus \$2,000.00 per hectare	Planning Act 2016 s51	(a)

(c) Type 3 Development – Impact Assessable (Inconsistent Use Class)

Impact Assessable (Inconsistent Use Class) – Residential uses	\$47,900.00 plus \$300.00 per dwelling/bed/site in excess of 50	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other uses	\$15,650.00 plus \$1.85 per m² over 2,000m²	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Recreation/Entertainment (Outdoor)	\$7,500.00	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Business Use and Shopping Centre	\$22,300.00 plus \$6.00 per m² over 2,000m²	Planning Act 2016 s51	(a)
Impact Assessable (Inconsistent Use Class) – Extractive Industry	\$25,000.00 plus \$2,000.00 per hectare	Planning Act 2016 s51	(a)

4.1.4 Development Application that is a Variation Request

Variation Requests under the Planning Act 2016	125% of the current relevant application fee for the development described in the application.	Planning Act 2016 s51	(a)
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4.1.5 Superseded Planning Scheme Requests

Request for application of superseded planning scheme	\$2,600.00	Planning Act 2016 s29	(a)
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4.1.6 Infrastructure Master Plans and Overarching Site Strategies

Infrastructure Master Plans	\$2,750.00	Economic Development Act 2012 s129	(a)
Overarching Site Strategies	\$680.00	Economic Development Act 2012 s129	(a)

4.1.7 Context Plans and/or Whole of Site Material Change of Use

Context Plans and/or Whole of Site Material Change of Use	\$42,150.00 plus \$475.00 per hectare over 10	Economic Development Act 2012	(a)
	hectares	s129	

4.1.8 Exemption Certificates

Processing and assessment of a request for an Exemption Certificate	25% of current relevant application fee for the development described in the request	Local Government Act 2009 s97(2)	(a)
→ Minimum fee	\$610.00	Local Government Act 2009 s97(2)	(a)

4.1.9 Other Development

(a) Carrying out Building Work not associated with a Material Change of Use

New and additions to Class 10 buildings and additions to an existing single residential dwelling in a development constraints overlay or in a Character Zone or at a Character Place.	\$610.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Demolition/Removal/Relocation of a Heritage Place (excluding the removal of post 1946 fabric from a Character/Heritage Place) – Code Assessment	\$1,320.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Demolition/Removal/Relocation of a Heritage Place (excluding the removal of post 1946 fabric from a Character/Heritage Place) – Impact Assessment	\$6,350.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Variation to Siting and Site cover requirements	\$610.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Other Building work – e.g. building works on a site not requiring a material change of use application	\$1,500.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)

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(b) Placing an Advertising device on premises

Code Assessable – per square metre	\$45.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
→ Minimum fee	\$415.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Impact Assessable – per square metre	\$65.00	Planning Act 2016 s51	(a)
→ Minimum fee	\$610.00	Planning Act 2016 s51	(a)

(c) Clearing of Vegetation not associated with a Material Change of Use

(i) Character Vegetation

Trimming of Character Vegetation	No charge	Planning Act 2016 s51	(a)
Removal of Character Vegetation	\$1,510.00	Planning Act 2016 s51	(a)

4.2 Reconfiguring a lot

4.2.1 Reconfiguring a lot Proposal (includes opening roads) and PDA Permissible Development

Boundary realignment	\$2,000.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Access easement	\$2,000.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Per lot created (up to 20 lots)	Minimum fee plus \$850.00 per lot up to 20 lots plus	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Per lot created (in excess of 20 lots)	\$650.00 per lot in excess of 20 lots	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
→ Minimum fee	\$2,600.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
NOTE: The per lot fee applies to each Lot created resulting from the reconfiguration (e.g. 4 lots into 5 lots = 5 lots created or 1 lot into 3 lots = 3 lots created)			

4.2.2 Request for Council approval in respect of land in a Community Titles Scheme

Amalgamate lots	\$1,200.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
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	Year 19/20		
Name	Fee	(20)	LGA s97(2)
	(incl. GST)		(_,

4.2.2 Request for Council approval in respect of land in a Community Titles Scheme [continued]

Conversion of lots into common property	\$1,200.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Lease of part of a lot or part of any improvements of a lot	\$1,200.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
Transfer or lease part of the common property	\$1,200.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)

4.2.3 Request for Council approval for extinguishment of a Community Titles Scheme

Per lot	\$260.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
→ Minimum fee	\$950.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)

4.3 Development Planning Sundry Matters

4.3.1 Changing Application before a decision is made

(a) Changing a "Material Change of Use" or "Other Development" application

Prior to preliminary examination by Council or minor amendment not requiring alteration of reports	No charge	Planning Act 2016 s52; or Economic Development Act 2012 s129	(a)
After preliminary examination by Council (prior to decision notice) – minimum fee	\$990.00	Planning Act 2016 s52; or Economic Development Act 2012 s129	(a)
After preliminary examination by Council (prior to decision notice) – otherwise	25% of relevant current application fee, plus the difference between the fee applicable to the existing application and the fee applicable to the changed development proposal (if applicable)	Planning Act 2016 s52; or Economic Development Act 2012 s129	(a)
NOTE: This 25% fee does not apply if the change is in resp	onse to an information request		

(b) Changing a "Reconfigure of Lot" application

Prior to preliminary examination by Council or minor amendment not requiring alteration of reports and not including additional lots	No charge	Planning Act 2016 s52; or Economic Development Act 2012 s129	(a)
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(b) Changing a "Reconfigure of Lot" application [continued]

After preliminary examination by Council (prior to decision notice)	25% of relevant current application fee plus a per lot fee in accordance with Section 4.2.1 above for each additional allotment sought as a result of the change	Planning Act 2016 s52; or Economic Development Act 2012 s129	(a)
NOTE: This 25% fee does not apply if the shange is in room	anas ta an information request	Additional food will be applied	-1

NOTE: This 25% fee does not apply if the change is in response to an information request. Additional fees will be applicable for additional lots sought

4.3.2 Changes During Appeal Period (Change Representations)

(a) Lodgement of Change Representations

Lodgement of Change Representations under s75 of the	No charge	Planning Act 2016 s75	(a)
Planning Act 2016			

4.3.3 Changes After Appeal Period

Minor Change Application, PDA Amendment Application, Extension Application, Minor Alteration, 'Other' Change Application

Minor Change and PDA Amendment Application – Request to Change a Development Approval – Change of Conditions, Approved Plans or Infrastructure Charges Notice

Per requested change to a Condition, Approved Plan or Infrastructure Charges Notice	\$540.00	Planning Act 2016 s79; or Economic Development Act 2012 s129	(a)
→ Minimum fee	\$990.00	Planning Act 2016 s79; or Economic Development Act 2012 s129	(a)
→ Maximum fee	\$5,400.00	Planning Act 2016 s79; or Economic Development Act 2012 s129	(a)

NOTE: If a change to a Condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above.

(a) Extension Application

Extending the Period of an Approval	\$990.00	Planning Act 2016; or Economic Development Act 2012	(a)
		s129	

(b) Request for a Minor Alteration

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(b) Request for a Minor Alteration [continued]

Request for a Minor Alteration – setback and siting for single residential	\$610.00	Planning Act 2016 s52; or Economic Development Act 2012 s129	(a)
(Nil fee applies for corrections or minor administrative and/or incidental alterations)			

(c) Cancellation Application

Request to Cancel Development Approval	No Charge	Planning Act 2016 s84	(a)

(d) 'Other' Change Application

'Other' Change Application	100% of the relevant current application fee.	Planning Act 2016 s52; or Economic Development Act 2012 s129	(a)
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4.3.4 Infrastructure Charges Notices

Request for Recalculation of Establishment Cost for Land	25% of relevant current application fee plus Note A below	Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2017	(a)
NOTE A: The actual cost charged to Council for the review of the applicant's supplied valuation by a registered valuer or independent certified practicing valuer. Any additional fee shall be paid prior to the determination of the request.			

4.4 Concurrence Agency Assessment – Planning

4.4.1 Building works on a Local Heritage Place

Assessment Fee	\$255.00	Planning Act 2016 s54	(a)
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4.5 Plan of Subdivision

4.5.1 Request for Approval of Plan of Subdivision Schedule 18 of the Planning Regulation 2017

Assessment of Standard, Building Format and Volumetric Format plans.

(a) Examination, signing of a Plan of Subdivision

Per lot created	\$470.00	Planning Regulation 2017 Schedule 18; or Economic Development Act 2012 s129	(a)
		\$129	

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	Year 19/20		
Name	Fee	Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		

(a) Examination, signing of a Plan of Subdivision [continued]

→ Minimum fee	\$940.00	Planning Regulation 2017 Schedule 18; or Economic Development Act 2012 s129	(a)	
NOTE: For the purpose of calculating fees, the minimum fee is only applicable where 2 lots or less are created NOTE: Per Lot created resulting from the reconfiguration (e.g. 4 lots into 5 lots = 5 lots created or 1 lot into 3 lots = 3 lots created				

(b) Preparation/Perusal of Legal Documents

Standard Legal Document prepared by Council – per document (Transfer Document/Trust/Easement Document)	\$830.00	Local Government Act s262(3)(c)	#
Complex Legal Document – other than a Standard Legal Document	By Quote	Local Government Act s262(3)(c)	#
Perusal fee where prepared by the applicant's Solicitor – per document (including where a document is required as a condition of approval and Council is not a party to the document)	\$830.00	Local Government Act s262(3)(c)	#

(c) Re-signing of a Plan of Subdivision (Plan of Subdivision has been previously signed and has lapsed)

Re-signing	25% of relevant current application fee	Planning Regulation 2017 Schedule 20; or Economic Development Act 2012 s129	(a)
→ Minimum fee	\$355.00	Planning Regulation 2017 Schedule 20; or Economic Development Act 2012 s129	(a)

(d) Endorsement of Community Management Statement

Minor – (Dual Occupancy)	\$880.00	Body Corporate and Community Management Act 1997	(a)
Major – (Multiple Residential, Commercial or Industrial)	\$1,170.00	Body Corporate and Community Management Act 1997	(a)

(e) Resubmission of Application for Signing of a Plan of Subdivision

· · · · · · · · · · · · · · · · · · ·	35% of the current pplication fee at the time f the resubmission of the plan	Planning Regulation 2017 Schedule 20; or Economic Development Act 2012 s129	(a)
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	Year 19/20		
Name	Fee	Legislative Provision / GST	LGA s97(2)
	(incl. GST)		(-,

4.6 Area Development Plans/Local Area Plans

Master Area Development Plans, Precinct Plans and amendments to the Springfield Town Centre Concept Plan made pursuant to the Ipswich Planning Scheme 2006.

(a) Assessment Fee

Based on equivalent development pursuant to Sections 4.1 and 4.2 of this Fees and Charges Schedule	To be determined by Responsible Officer	Planning Act 2016 s51	(a)
→ Minimum fee	\$5,100.00	Planning Act 2016 s51	(a)
Master Area Development Plans (MADP), Precinct Plans (PP) or amendments to the Springfield Town Centre Concept Plan	\$42,150.00 plus \$475.00 per hectare over 10 hectares	Planning Act 2016 s51	(a)

(b) Amendment Fee

Per requested change to a Condition, Approved Plan or Infrastructure Charges Notice	\$540.00	Planning Act 2016 s79	(a)
→ Minimum fee	\$990.00	Planning Act 2016 s79	(a)
→ Maximum fee	\$32,500.00	Planning Act 2016 s79	(a)

NOTE: If a change to a Condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above.

NOTE: In addition, the cost of consultancy fees in respect to any further expert advice required by Council in consideration of such plan will be charged to the application.

4.7 Other Fees

4.7.1 Heavy and Other Vehicle Parking in Residential Areas

Initial permit pursuant to Local Law 5	\$1,110.00	Local Law 5	(a)
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4.7.2 Certificates/Searches

NOTE: Price on application for certificates involving multiple lots.

NOTE: Flood information is available via Council's Flood Map Information service on the Planning and Development website at www.ipswichplanning.com.au

(a) Limited Planning and Development Property Search Certificate

Limited Planning and Development Property Search	\$400.00	Planning Act 2016	(c)
Certificate		s265	

(b) Standard Planning and Development Property Search Certificate

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	Year 19/20	
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	(incl. GST)	(-,

(c) Full Planning and Development Property Search Certificate – Where the market value of the property is up to \$500,000

Full Planning and Development Property Search	\$3,500.00	Planning Act 2016	(c)
Certificate – Market Value up to \$500,000		s265	

(d) Full Planning and Development Property Search Certificate – Where the market value of the property is greater than \$500,000 and up to \$1,000,000

Full Planning and Development Property Search	\$4,500.00	Planning Act 2016	(c)
Certificate – Market Value \$500,000 to \$1,000,000		s265	

(e) Full Planning and Development Property Search Certificate – Where the market value of the property is greater than \$1,000,000

Full Planning and Development Property Search	\$6,400.00	Planning Act 2016	(c)
Certificate – Market Value greater than \$1,000,000		s265	

(f) Copies of Approved Plans and Documents

Residential Building Approval Documentation – All approved structures	\$260.00	Planning Act 2016 s264		(c)
Residential Building Approval Documentation – Single structure	\$195.00	Planning Act 2016 s264		(c)
Building Location Envelope Plan	\$65.00	Local Government Act s262(3)(c)	#	
Commercial Building Approval Documentation – Up to 3 approvals	\$475.00	Planning Act 2016 s264		
Commercial Building Approval Documentation – 4-10 approvals	\$570.00	Planning Act 2016 s264		(c)
Commercial Building Approval Documentation – 10 or more approvals	\$570.00 plus \$25.00 for each approval over 10	Planning Act 2016 s264		(c)
→ If hard copy is provided	Plus current photocopy costs	Local Government Act s262(3)(c)	#	
Copy of Certificate of Classification where already issued by Council or Private Certifier	\$215.00	Planning Act 2016 s264		(c)
Inspection of building records by an owner or authorised person	\$135.00	Planning Act 2016 s264		(c)
Copy of internal sewerage plan (residential)	\$65.00	Local Government Act s262(3)(c)	#	
Hydraulic services plan (commercial)	\$65.00	Local Government Act s262(3)(c)	#	
Search other than as listed above	By Quote	Local Government Act s262(3)(c)	#	

(g) Building and/or Plumbing Records Search

Residential / Domestic: standard search (per property)	\$260.00	Planning Act 2016 s264	(c)
Residential / Domestic: additional fee for urgent search	\$145.00	Planning Act 2016 s264	(c)

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	Year 19/20		
Name		Legislative Provision / Head of Power	LGA s97(2)
	(incl. GST)		

(g) Building and/or Plumbing Records Search [continued]

Commercial / Industrial: minimum fee standard search (per property) up to 3 hours research	\$490.00	Planning Act 2016 s264	(c)
Commercial / Industrial: additional fee after 3 hours research per hour	\$145.00	Planning Act 2016 s264	(c)

NOTE: A lot is any parcel of land that can be sold separately. However, where a building physically spans two allotments, this will be treated as one lot.

NOTE: The above Certificate/Search Fees are the minimum fees applicable. Council reserves the right to charge a higher fee for more complex certificates and searches or should it be necessary to provide the information on disk or electronically.

(h) Flood Level Search

Flood Level Requests – Adopted Flood Regulation Line	\$140.00	Local Government Act	#
(AFRL) and Q20 flood level only		s262(3)(c)	

4.7.3 Extracts regarding Character Listing

An extract from information recorded in the Ipswich Planning Scheme (Schedule 2 or 3) – per page	Current photocopy cost	Local Government Act s262(3)(c)	#	
Certified copy of an entry in the Ipswich Planning Scheme (Schedule 2 or 3) or a certificate as to whether a property is affected by an entry in the Ipswich Planning Scheme (Schedule 2 or 3) – per lot	\$195.00	Planning Act 2016 s264		(c)

4.7.4 Compliance Assessment - PDA Area

Compliance Assessment for residential development required through a condition of approval	\$610.00 per dwelling or per dwelling type where multiple residential dwellings are lodged in one application	Economic Development Act 2012 s129	(a)
Compliance Assessment for commercial and mixed use development where required through a condition of approval	By Quote	Economic Development Act 2012 s129	(a)

4.7.5 Pre-Assessment of Technical/Specialist Reports

Council offers applicants the opportunity for a preliminary pre-assessment of technical/ specialist reports (e.g. economic impact assessment, flood/ hydraulic assessments, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment) or other similar supporting reports, prior to the lodgement of a development application. It is up to Council's discretion in determining if the report is of a simple or complex nature prior to the lodgement of the report. The fees relating to this request will be deducted from the future development application, if lodged within 12 months of the assessment of the report being undertaken by Council.

Pre-Assessment of Technical/Specialist Reports – Simple Reports	\$500.00	Economic Development Act 2012 s129	(a)
Pre-Assessment of Technical/Specialist Reports – Complex Reports	\$1,000.00	Economic Development Act 2012 s129	(a)
Note: Refer Section 5.1.11 for Post Assessment of Technic	al/Specialist Report fees		
Note: Should a report require an external assessment, these costs will be required to be made payable to the applicant			

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Name	Fee	GA 97(2)
	(incl. GST)	 (_,

4.8 Planning and Development Document Sales

4.8.1 Current Planning Scheme and Supporting Documents

Planning Scheme Volumes 1, 2 & 3 – Hardcopy version (excludes Zoning, Overlay and Plans for Trunk Infrastructure maps)	\$760.00	Planning Act 2016 s264		(c)
→ plus postage and handling	\$41.00	Local Government Act s262(3)(c)	#	
Planning Scheme Volumes 1, 2 & 3 – CD version (includes Zoning, Overlay and Plans for Trunk Infrastructure Maps)	\$190.00	Planning Act 2016 s264		(c)
→ plus postage and handling	\$6.00	Local Government Act s262(3)(c)	#	
Zoning, Overlay and Plans for Trunk Infrastructure Maps A3 size (individual map)	\$65.00	Planning Act 2016 s264		(c)
Zoning and Overlay Maps A3 size (full set)	\$1,280.00	Planning Act 2016 s264		(c)
Plans for Trunk Infrastructure Maps A3 size (full set)	\$2,750.00	Planning Act 2016 s264		(c)
→ plus postage and handling	\$23.00	Local Government Act s262(3)(c)	#	
Zoning and Overlay Maps A1 size (individual map)	\$65.00	Planning Act 2016 s264		(c)
Zoning and Overlay Maps A1 size (full set)	\$2,550.00	Planning Act 2016 s264		(c)
→ plus postage and handling	\$27.00	Local Government Act s262(3)(c)	#	
Parts 1, 2 & 3 – Introduction, Interpretation & Desired Outcomes	\$19.00	Planning Act 2016 s264		(c)
Part 4 Urban Areas	\$165.00	Planning Act 2016 s264		(c)
Part 5 City Centre	\$55.00	Planning Act 2016 s264		(c)
Part 6 Regionally Significant Business Enterprise & Industry Areas	\$41.00	Planning Act 2016 s264		(c)
Part 7 Amberley	\$11.00	Planning Act 2016 s264		(c)
Part 8 Rosewood Area	\$60.00	Planning Act 2016 s264		(c)
Part 9 Township Areas	\$49.00	Planning Act 2016 s264		(c)
Part 10 Rural Areas	\$33.00	Planning Act 2016 s264		(c)
Part 11 Overlays	\$31.00	Planning Act 2016 s264		(c)
Part 12 Assessment Criteria for Development of a Stated Purpose or of a Stated Type	\$135.00	Planning Act 2016 s264		(c)
Part 13 Priority Infrastructure Plan (excluding Plans for Trunk Infrastructure Maps)	\$85.00	Planning Act 2016 s264		(c)
Part 14 Springfield Structure Plan	\$49.00	Planning Act 2016 s264		(c)
Part 15 Ripley Valley Master Planned Area Structure Plan	\$155.00	Planning Act 2016 s264		(c)

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	(incl. GST)		

4.8.1 Current Planning Scheme and Supporting Documents [continued]

Schedules to the Planning Scheme	\$85.00	Planning Act 2016 s264		(c)
Planning Scheme Policy 1 – Consultation	\$2.45	Planning Act 2016 s264		(c)
Planning Scheme Policy 2 – Information Local Government May Request	\$29.00	Planning Act 2016 s264		(c)
Planning Scheme Policy 3 – General works	\$60.00	Planning Act 2016 s264		(c)
Planning Scheme Policy 4 – Nomination of Character Places to be included or removed from Schedule 2	\$2.45	Planning Act 2016 s264		(c)
Planning Scheme Policy 5 – Infrastructure	\$39.00	Planning Act 2016 s264		(c)
Walloon – Thagoona Detailed Planning Study (Hard Copy Version)	\$80.00	Planning Act 2016 s264		(c)
→ plus postage and handling	\$6.50	Local Government Act s262(3)(c)	#	
Walloon – Thagoona Detailed Planning Study (CD Version)	\$25.00	Planning Act 2016 s264		(c)
→ plus postage and handling	\$6.00	Local Government Act s262(3)(c)	#	
South Redbank Plains Planning Study (Hard Copy Version)	\$75.00	Planning Act 2016 s264		(c)
→ plus postage and handling	\$6.50	Local Government Act s262(3)(c)	#	
South Redbank Plains Planning Study (CD Version)	\$25.00	Planning Act 2016 s264		(c)
→ plus postage and handling	\$6.00	Local Government Act s262(3)(c)	#	
Ripley Valley Structure Plan and Master Planning Framework – Volumes 1 & 2 – (Hard copy version)	\$495.00	Planning Act 2016 s264		(c)
→ plus postage and handling	\$39.00	Local Government Act s262(3)(c)	#	
Ripley Valley Structure Plan and Master Planning Framework – Volumes 1 & 2 – (CD version)	\$25.00	Planning Act 2016 s264		(c)
→ plus postage and handling	\$6.00	Local Government Act s262(3)(c)	#	

4.8.2 Superseded Schemes and Supporting Documents

Gazetted copy of the former ICC Strategic Plan, Part A, Town Planning Schedule, Local Law 3 and Local Law 5 or the gazetted copy of the former MSC Planning Scheme	\$55.00	Planning Act 2016 s264	(c)
Former Ipswich City Strategic Plan, Part B documents	\$110.00	Planning Act 2016 s264	(c)
Former Moreton Shire, Draft Strategic Plan, Planning Study	\$110.00	Planning Act 2016 s264	(c)
1999 Planning Scheme: Planning Scheme (Parts 1-6)	\$85.00	Planning Act 2016 s264	(c)
Ipswich City Centre: Structure Plan	\$90.00	Planning Act 2016 s264	(c)

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	(incl. GST)		

4.8.2 Superseded Schemes and Supporting Documents [continued]

Ipswich City Centre Planning Study: Full set of documents (14 Issues Papers and Action Plans)	\$315.00	Planning Act 2016 s264	(c)
Ipswich City Centre Planning Study: Development Options (Paper 14) plus Summary (Paper 13)	\$125.00	Planning Act 2016 s264	(c)
Ipswich City Centre Planning Study: Transport (Paper 12)	\$55.00	Planning Act 2016 s264	(c)
Ipswich Eastern Corridor: Structure Plan (text)	\$85.00	Planning Act 2016 s264	(c)
Ipswich Eastern Corridor: 1 x A0 Coloured Precinct Plan	\$80.00	Planning Act 2016 s264	(c)
Ipswich Eastern Corridor: 4 x A0 Black & White Precinct Plans	\$110.00	Planning Act 2016 s264	(c)
Ipswich Eastern Corridor: Planning Study	\$110.00	Planning Act 2016 s264	(c)
Springfield Structure Plan: Structure Plan	\$80.00	Planning Act 2016 s264	(c)
Springfield Structure Plan: Planning Study	\$180.00	Planning Act 2016 s264	(c)
Springfield Structure Plan: Infrastructure Agreement including variations	\$180.00	Planning Act 2016 s264	(c)
Ipswich Northern and Inner Western Corridor: Structure Plan (text)	\$85.00	Planning Act 2016 s264	(c)
Ipswich Northern and Inner Western Corridor: 1 x A0 Coloured Precinct Plan	\$80.00	Planning Act 2016 s264	(c)
Ipswich Northern and Inner Western Corridor: Statement of Proposals	\$45.00	Planning Act 2016 s264	(c)
Ipswich Northern and Inner Western Corridor: Planning Study	\$180.00	Planning Act 2016 s264	(c)
Ipswich Southern Corridor: Structure Plan (text)	\$85.00	Planning Act 2016 s264	(c)
Ipswich Southern Corridor: 1 x A0 Coloured Precinct Plan	\$80.00	Planning Act 2016 s264	(c)
Ipswich Southern Corridor: Statement of Proposals	\$43.00	Planning Act 2016 s264	(c)
Ipswich Southern Corridor: Planning Study	\$180.00	Planning Act 2016 s264	(c)
Rosewood: Structure Plan (text)	\$85.00	Planning Act 2016 s264	(c)
Rosewood: Statement of Proposals	\$29.00	Planning Act 2016 s264	(c)
Rosewood: Planning Study	\$105.00	Planning Act 2016 s264	(c)
Rosewood-Walloon: Planning Study	\$75.00	Planning Act 2016 s264	(c)
Superseded versions of the Current Planning Scheme	As per section 4.8.2	Planning Act 2016 s264	(c)

4.8.3 Development Codes (1999 Planning Scheme)

Residential Development Code	\$65.00	Planning Act 2016 s264	(c)
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	(incl. GST)	357(2)

4.8.3 Development Codes (1999 Planning Scheme) [continued]

Commercial and Industrial Development Code	\$22.00	Planning Act 2016 s264	(c)
Rural Development Code	\$10.00	Planning Act 2016 s264	(c)
Landscaping and Fencing Code	\$10.00	Planning Act 2016 s264	(c)
Parking Code	\$22.00	Planning Act 2016 s264	(c)
Subdivision Code	\$95.00	Planning Act 2016 s264	(c)

4.8.4 Planning Scheme Policies (1999 Planning Scheme)

Environmental Management in Relation to Development Policy	\$10.00	Planning Act 2016 s264	(c)
Flood Liable or Drainage Problem Land Policy	\$7.50	Planning Act 2016 s264	(c)
Warranty and Maintenance Policy	\$7.50	Planning Act 2016 s264	(c)
Ipswich Townscape Enhancement Policy	\$39.00	Planning Act 2016 s264	(c)
Guidelines on Signage and Graphics for Commercial Uses and Buildings within Heritage Places, Areas and Precincts	\$10.00	Planning Act 2016 s264	(c)
Water Supply and Sewerage Infrastructure Contributions Policy	\$18.00	Planning Act 2016 s264	(c)
Ipswich Social Infrastructure Contributions Policy	\$10.00	Planning Act 2016 s264	(c)
Ipswich Open Space (Parks) Infrastructure Contributions Policy	\$10.00	Planning Act 2016 s264	(c)
Ipswich Roadworks Infrastructure Contributions Policy	\$10.00	Planning Act 2016 s264	(c)
Ipswich Drainage Infrastructure Contributions Policy	\$10.00	Planning Act 2016 s264	(c)

(a) Developer Contributions Policy - Support documents

Water supply and sewerage per copy	\$180.00	Planning Act 2016 s264	(c)
Roadworks per copy	\$315.00	Planning Act 2016 s264	(c)
Open Space (Parks) per copy	\$180.00	Planning Act 2016 s264	(c)
Social Infrastructure per copy	\$180.00	Planning Act 2016 s264	(c)

4.8.5 Spatial Data

Zoning and Overlay Data in Mapinfo GIS Format (Full set	\$1,280.00	Planning Act 2016	(c)
of map datasets for whole of city)		s264	

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	(incl. GST)		(-,

4.8.5 Spatial Data [continued]

Zoning and Overlay Data in Mapinfo GIS Format (Zoning datasets and/or individual Overlay Map datasets for whole of city)	\$95.00	Planning Act 2016 s264	(c)
Other Map Data (including extracts of the datasets above) in Mapinfo GIS Format	To be determined by Responsible Officer	Planning Act 2016 s264	(c)
→ plus postage and handling (data on CD)	\$6.00	Local Government Act s262(3)(c)	#

4.8.6 Other Data

Development Monitoring and Projections Data	To be determined by Responsible Officer	Planning Act 2016 s264	(c)
Spatial Data in Mapinfo GIS format	To be determined by Responsible Officer	Planning Act 2016 s264	(c)
→ plus postage and handling (data on CD)	\$6.00	Local Government Act # s262(3)(c)	

4.8.7 Other Planning and Development Documents and Maps (including superseded planning schemes) and extracts of documents not specified elsewhere, plus postage where applicable

Hard Copy	To be determined by Responsible Officer	Planning Act 2016 s264	(c)
Electronic Copy	To be determined by Responsible Officer	Planning Act 2016 s264	(c)

4.8.8 Postage and Handling, where not specified elsewhere

Electronic Copy (CD)	\$6.00	Local Government Act s262(3)(c)	#
Hard Copy	To be determined by Responsible Officer	Local Government Act s262(3)(c)	#

4.9 Other Miscellaneous Fees

Photocopying of Miscellaneous Documents, including Town Planning Applications at the front counter will be charged at current photocopying costs as determined under the Fees and Charges, plus postage where applicable	Current Photocopier Charges (refer to Corporate Services)	Local Government Act s262(3)(c)	#	
Standard Drawings	\$215.00	Planning Act 2016 s264		(c)
Sale of Heritage Promotion Materials	To be determined by Responsible Officer	Local Government Act s262(3)(c)	#	

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5. Engineering and Environment Fees

5.1 Operational Works

5.1.1 Carrying out Work for Reconfiguring a Lot – Operational Works

(a) Assessment - Roads, Stormwater Drainage, Earthworks, Native Vegetation Clearing, Streetscape, Traffic Signals and Water Infrastructure

The following fees are relevant to the assessment of Operational Works applications and must be paid as part of a Properly Made

NOTE: Does not include external trunk infrastructure. Separate application and quoted fee applies.

Roads, stormwater drainage, earthworks, native vegetation clearing (per lot)	\$730.00	Planning Act 2016 s51	(a)
NOTE A: The above fee may be eligible for a discount. Refe NOTE B: Where major works of a unique, specialised, com of a separate fee equivalent to the actual cost of review and prior to the commencement of review of the engineering dra	plex or ancillary nature are prop d inspection, with an amount ed		
Streetscaping works	Minimum fee plus \$240.00 per 100m lineal of roadway beyond	Planning Act 2016 s51	(a)

	lineal of roadway beyond the first 100m		
→ Minimum fee	\$910.00	Planning Act 2016 s51	(a)
NOTE: Lineal metre based on the center line of the roadwa	ays.		
Traffic signals (per signal/intersection)	\$2,350.00	Planning Act 2016 s51	(a)
Water infrastructure (water supply/sewerage) per lot	\$70.00	Planning Act 2016 s51	(a)

(b) Construction - Roads, Stormwater Drainage, Earthworks, Native Vegetation Clearing, Streetscape, Traffic Signals and Water Infrastructure

The following fees that are relevant to the approved Operational Works must be paid prior to an associated prestart meeting. The fee covers Council inspections and compliance, as per the Planning Scheme Policy for Development Works and/or Operational Works approval requirements including conditions of approval.

Roads, stormwater drainage, earthworks, native vegetation clearing	Minimum fee plus \$250.00 per lot	Planning Act 2016 s51	(a)
→ Minimum fee	\$630.00	Planning Act 2016 s51	(a)
Streetscaping works	Minimum fee plus \$60.00 per 100m lineal of roadway beyond the first 100m	Planning Act 2016 s51	(a)
→ Minimum fee	\$375.00	Planning Act 2016 s51	(a)
NOTE: Lineal metre based on the center line of the roadwa	ays.		
Traffic signals design (per signal/intersection)	\$1,260.00	Planning Act 2016 s51	(a)
Water infrastructure (water supply/sewerage) per lot	Minimum fee plus \$105.00 per lot	Planning Act 2016 s51	(a)
→ Minimum fee	\$630.00	Planning Act 2016 s51	(a)

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	Year 19/20		
Name	Fee	Legislative Provision / GST LGA Head of Power s97(-
	(incl. GST)		,

(c) Assessment and construction inspection fees for change to ground levels – bulk earthworks and native vegetation clearing

The following fees apply where bulk earthworks lodged separate to detailed drainage and road designs.

Change to ground levels per lot	\$310.00	Planning Act 2016 s51	(a)
oriange to ground for the por for	ΨΦ 10.00	1 1011111111111111111111111111111111111	(~)

(d) Assessment and construction inspection fee for revegetation/rehabilitation and parks

Revegetation/Rehabilitation of land area (up to 5,000m²)	\$990.00	Planning Act 2016 s51	(a)
Revegetation/Rehabilitation of land area (5,001m² to 1 hectare)	\$1,920.00	Planning Act 2016 s51	(a)
Revegetation/Rehabilitation of land area (greater than 1 hectare)	\$3,900.00	Planning Act 2016 s51	(a)
Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length)	\$990.00	Planning Act 2016 s51	(a)
Revegetation/Rehabilitation for Linear Open Space (201m – 500m linear length)	\$1,920.00	Planning Act 2016 s51	(a)
Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length)	\$3,900.00	Planning Act 2016 s51	(a)
Where Engineering Assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revegetation/rehabilitation works, an additional fee will be required	\$495.00	Planning Act 2016 s51	(a)
District Park	By Quote	Planning Act 2016 s51	(a)
District Dark Note: Where major works of a unique energiali	ised sempley or ancillary peture	are proposed. Council will re-	muiro tha

District Park Note: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the landscaping drawings.

Parkland/Play Areas	Minimum fee plus \$190.00 per 500m² beyond the first 500m²	Planning Act 2016 s51	(a)
→ Minimum fee	\$1,900.00	Planning Act 2016 s51	(a)

(e) Assessment and construction inspection fee for electrical reticulation and public lighting

Electrical Reticulation and non Rate Street Lighting (per application)	\$600.00	Planning Act 2016 s51	(a)
Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$1,100.00	Planning Act 2016 s51	(a)
Electrical Reticulation and Rate 3 Public Lighting for 7 to 30 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$2,250.00	Planning Act 2016 s51	(a)
Electrical Reticulation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$2,950.00	Planning Act 2016 s51	(a)
Electrical Reticulation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$4,250.00	Planning Act 2016 s51	(a)
Electrical Reticulation and Rate 3 Public Lighting design re-submission (per submission)	\$170.00	Planning Act 2016 s51	(a)

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Name	Fee	LGA s97(2)
	(incl. GST)	(-)

5.1.2 Carrying out Works other than associated with Reconfiguring a Lot

These works include roadworks, car parks, stormwater drainage, sewerage lines, water reticulation and other associated works. This can involve provision of new services, or diversion, modification, alteration, or replacement of existing services.

(a) Works supervision

In general, Council will not engage in supervision of design works prepared by the applicant's engineers. Where special circumstances warrant and the Responsible Officer has given approval, such costs shall be determined by the Responsible Officer in consideration of the nature of the proposed works.	By Quote	Local Government Act s262(3)(c)	#
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(b) Design review works inspection fees for municipal works

A fee shall be payable at the time of lodgement of the plans with Council for the works as set out below:

NOTE: The fees in this sub-section relate to works of a minor nature (e.g. construction length of maximum 200 metres). Works deemed to be of a major nature require a quoted fee.

Water extension/modification	\$830.00	Planning Act 2016 s51	(a)
Stormwater drainage (including roofwater)	\$830.00	Planning Act 2016 s51	(a)
Sewer extension/modification	\$1,020.00	Planning Act 2016 s51	(a)
Roadworks (including associated footpaths)	\$1,690.00	Planning Act 2016 s51	(a)
Footpaths (excluding other roadworks)	\$980.00	Planning Act 2016 s51	(a)
Stormwater Quality (WSUD, SQIDS)	\$790.00	Planning Act 2016 s51	(a)

(c) Design review fees associated with works within the site, which will be owned and maintained by the owner

Dual Occupancy	\$520.00	Planning Act 2016 s51	(a)
Multi unit development: per unit	\$420.00	Planning Act 2016 s51	(a)
Multi unit development: the minimum fee shall be	\$1,620.00	Planning Act 2016 s51	(a)
Multi unit development: the maximum fee shall be	\$4,850.00	Planning Act 2016 s51	(a)
Commercial, Industrial, Indoor or Outdoor Entertainment: up to 1,500m² of site area	\$1,020.00	Planning Act 2016 s51	(a)
Commercial, Industrial, Indoor or Outdoor Entertainment: over 1,500m² of site area, excepting major development	\$1,980.00	Planning Act 2016 s51	(a)
Commercial, Industrial, Indoor or Outdoor Entertainment: Where development includes Stormwater Quality, add -	\$500.00	Planning Act 2016 s51	(a)
Major Development, Education establishments, Hospitals, Institutions etc.	By Quote	Planning Act 2016 s51	(a)

Fee equivalent to the actual cost of the review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of the review of engineering drawings.

NOTE: The above includes earthworks, building platforms, site formation, paved areas, site access, car parking, pedestrian footpaths, roof water, site stormwater drainage system.

NOTE: The fees listed above do not include sanitary plumbing/drainage works, water service installation or works that are elsewhere included in the Fees and Charges.

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	Year 19/20		
Name		Legislative Provision / Head of Power	LGA s97(2)
	(incl. GST)		

(d) Engineering and Environment design review fee for internal landscaping

Site landscaping	Minimum fee plus \$190.00 per 500m ² beyond the first 500m ² of landscaped area	Planning Act 2016 s51	(a)
→ Minimum fee	\$910.00	Planning Act 2016 s51	(a)

5.1.3 Earthworks not associated with a Material Change of Use OR Springfield Structure Plan 2.6 Interim Uses (Bulk Earthworks only) Type Application

Minimum Fee	\$1,730.00	Planning Act 2016 s51	(a)
2,001m² – 10,000m² in area	\$4,350.00	Planning Act 2016 s51	(a)
Greater than 10,000m² in area	By Quote	Planning Act 2016 s51	(a)

NOTE: The above areas refer to the area of land that will be disturbed by proposed earthworks. Where the nature of proposed earthworks necessitate provision of supporting technical information (such as flood assessment or specific geotechnical reports) Council requires fees equivalent to actual cost of review and assessment of that information, with a further amount equal to estimated cost (by quote) being lodged.

5.1.4 Clearing of Vegetation not associated with a Material Change of Use

(a) Operational Works - Vegetation clearing pursuant to the Planning Scheme

Less than 1 hectare	\$2,350.00	Planning Act 2016 s51	(a)
Between 1 hectare and 5 hectares	\$4,600.00	Planning Act 2016 s51	(a)
Between 5 hectares and 10 hectares	\$9,050.00	Planning Act 2016 s51	(a)
Where greater than 10 hectares an additional fee per 5 hectares thereafter	\$4,600.00	Planning Act 2016 s51	(a)

5.1.5 PDA Compliance Assessments (Designs or Concepts)

(a) Roads and Stormwater Drainage

Roads and Stormwater Drainage Works	Minimum fee plus \$285.00 per 100m lineal of roadway beyond the first 100m	Economic Development Act 2012 s129	(a)
→ Minimum fee	\$905.00	Economic Development Act 2012 s129	(a)
NOTE: Lineal metre based on the center line of the roadwa	ys.		

(b) Streetscape, Traffic Signals

Streetscaping Works	Minimum fee plus \$60.00 per 100m lineal of roadway beyond the first 100m	Economic Development Act 2012 s129	(a)
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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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(b) Streetscape, Traffic Signals [continued]

→ Minimum fee	\$375.00	Economic Development Act 2012 s129	(a)
NOTE: Lineal metre based on the center line of the roadwa	ys.		
Traffic signals design (per signal/intersection)	\$1,260.00	Economic Development Act 2012 s129	(a)

(c) Waste Servicing

5129	Waste Servicing	\$680.00	Economic Development Act 2012 s129	(a)
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(d) Revegetation/Rehabilitation, District and Local Parks

Revegetation/Rehabilitation of land area (up to 5,000m²)	\$990.00	Economic Development Act 2012 s129	(a)
Revegetation/Rehabilitation of land area (5,001m² to 1 hectare)	\$1,920.00	Economic Development Act 2012 s129	(a)
Revegetation/Rehabilitation of land area (greater than 1 hectare)	\$3,900.00	Economic Development Act 2012 s129	(a)
Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length)	\$990.00	Economic Development Act 2012 s129	(a)
Revegetation/Rehabilitation for Linear Open Space (201m – 500m linear length)	\$1,920.00	Economic Development Act 2012 s129	(a)
Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length)	\$3,900.00	Economic Development Act 2012 s129	(a)
Where Engineering Assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revegetation/rehabilitation works, an additional fee will be required	\$495.00	Economic Development Act 2012 s129	(a)
District Park	By Quote	Economic Development Act 2012 s129	(a)

District Park Note: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the landscaping drawings.

Parkland/Play Areas	Minimum fee plus \$190.00 per 500m² beyond the first 500m²	Economic Development Act 2012 s129	(a)
→ Minimum fee	\$1,900.00	Economic Development Act 2012 s129	(a)

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Name	Year 19/20 Fee (incl. GST)		GA 97(2)
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(e) Vegetation Management and Fauna Management Plan

Change area up to 5,000m²	\$990.00	Economic Development Act 2012 s129	(a)
Change area above 5,000m² up to 1 hectare	\$1,920.00	Economic Development Act 2012 s129	(a)
Change area greater than 1 hectare	\$3,900.00	Economic Development Act 2012 s129	(a)

(f) Street Lighting and Electrical

Electrical Reticulation and non Rate Street Lighting (per application)	\$600.00	Economic Development Act 2012 s129	(a)
Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$1,100.00	Economic Development Act 2012 s129	(a)
Electrical Reticulation and Rate 3 Public Lighting for 7 to 30 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$2,250.00	Economic Development Act 2012 s129	(a)
Electrical Reticulation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$2,950.00	Economic Development Act 2012 s129	(a)
Electrical Reticulation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$4,250.00	Economic Development Act 2012 s129	(a)
Electrical Reticulation and Rate 3 Public Lighting design re-submission (per submission)	\$170.00	Economic Development Act 2012 s129	(a)

(g) Detention Basins/Stormwater and WSUD Devices

Detention Basins/Stormwater drainage (including roofwater)	\$830.00	Economic Development Act 2012 s129	(a)
Stormwater Quality (WSUD, SQIDS)	\$790.00	Economic Development Act 2012 s129	(a)

(h) Stormwater Management Plans (Quality and/or Quality)

Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area up to 5,000m²)	\$990.00	Economic Development Act 2012 s129	(a)
Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area 5,000m² up to 1 hectare)	\$1,920.00	Economic Development Act 2012 s129	(a)
Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area greater than 1 hectare)	\$3,900.00	Economic Development Act 2012 s129	(a)

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Dispersive Soil Management Plan \$680.00 Economic Development Act 2012 s129 (i) Retaining Walls (Arrangement Only) and Fencing Retaining Walls (Arrangement Only) and Fencing \$680.00 Economic Development Act 2012 s129 (ii) Noise Management Plan Noise Management Plan Noise Management Plans \$830.00 Economic Development Act 2012 s129 (ii) Other Compliance Assessments Any other Compliance Assessments not included here By Quote Economic Development Act 2012 s129 5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections (a) Self-certification Roads, stormwater drainage, earthworks, native vegetation clearing Pevelopment Act 2012 s129 Minimum fee plus \$250.00 per lot Development Act 2012 s129	Name	Year 19/20 Fee (incl. GST)	Legislative Provision / GST Head of Power	LGA s97(2)
Development Act 2012 s129 Dispersive Soil Management Plan \$680.00 Economic Development Act 2012 s129 (i) Retaining Walls (Arrangement Only) and Fencing Retaining Walls (Arrangement Only) and Fencing \$680.00 Economic Development Act 2012 s129 (ik) Noise Management Plan Noise Management Plans \$830.00 Economic Development Act 2012 s129 (i) Other Compliance Assessments Any other Compliance Assessments not included here By Quote Economic Development Act 2012 s129 5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections (a) Self-certification Roads, stormwater drainage, earthworks, native vegetation clearing Plus \$250.00 per lot Development Act 2012 s129 — Minimum fee S630.00 Economic Development Act 2012 (a	(i) Earthworks Management Plan and Dispersive S	oil Management Plan		
Development Act 2012 s129	Earthworks Management Plan	\$680.00	Development Act 2012	(a)
Retaining Walls (Arrangement Only) and Fencing \$680.00 Economic Development Act 2012 s129 (a) Noise Management Plan Noise Management Plans \$830.00 Economic Development Act 2012 s129 (b) Other Compliance Assessments Any other Compliance Assessments not included here By Quote Economic Development Act 2012 s129 5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections (a) Self-certification Roads, stormwater drainage, earthworks, native vegetation clearing Winimum fee plus \$250.00 per lot Development Act 2012 s129 — Minimum fee \$630.00 Economic Development Act 2012 (a) Development Act 2012 s129	Dispersive Soil Management Plan	\$680.00	Development Act 2012	(a)
Development Act 2012 s129 (k) Noise Management Plan Noise Management Plans \$830.00 Economic Development Act 2012 s129 (l) Other Compliance Assessments Any other Compliance Assessments not included here By Quote Economic Development Act 2012 s129 5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections (a) Self-certification Roads, stormwater drainage, earthworks, native vegetation clearing Minimum fee Plus \$250.00 per lot Development Act 2012 s129 — Minimum fee \$630.00 Economic Development Act 2012 (a) per lot Development Act 2012 s129	(j) Retaining Walls (Arrangement Only) and Fencin	g		
Noise Management Plans \$830.00 Economic Development Act 2012 s129 (I) Other Compliance Assessments Any other Compliance Assessments not included here By Quote Economic Development Act 2012 s129 5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections (a) Self-certification Roads, stormwater drainage, earthworks, native vegetation clearing Minimum fee Plus \$250.00 per lot Development Act 2012 s129 → Minimum fee \$630.00 Economic Development Act 2012 S129	Retaining Walls (Arrangement Only) and Fencing	\$680.00	Development Act 2012	(a)
(I) Other Compliance Assessments Any other Compliance Assessments not included here By Quote Economic Development Act 2012 s129 5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections (a) Self-certification Roads, stormwater drainage, earthworks, native vegetation clearing Minimum fee plus \$250.00 per lot Development Act 2012 s129 → Minimum fee \$630.00 Economic Development Act 2012	(k) Noise Management Plan			
Any other Compliance Assessments not included here By Quote Economic Development Act 2012 s129 5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections (a) Self-certification Roads, stormwater drainage, earthworks, native vegetation clearing Minimum fee plus \$250.00 per lot Development Act 2012 s129 → Minimum fee \$630.00 Economic Development Act 2012	Noise Management Plans	\$830.00	Development Act 2012	(a)
Development Act 2012 s129 5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections (a) Self-certification Roads, stormwater drainage, earthworks, native vegetation clearing Minimum fee plus \$250.00 per lot Development Act 2012 s129 → Minimum fee \$630.00 Economic Development Act 2012	(I) Other Compliance Assessments			
drainage, earthworks, etc), bonds and reinspections (a) Self-certification Roads, stormwater drainage, earthworks, native vegetation clearing → Minimum fee plus \$250.00 per lot Development Act 2012 s129 → Minimum fee \$630.00 Economic Development Act 2012	Any other Compliance Assessments not included here	By Quote	Development Act 2012	(a)
Roads, stormwater drainage, earthworks, native vegetation clearing Minimum fee plus \$250.00 per lot Development Act 2012 s129 → Minimum fee \$630.00 Economic Development Act 2012			oal works (civil roads,	
vegetation clearing plus \$250.00 per lot Development Act 2012 s129 → Minimum fee \$630.00 Economic Development Act 2012	(a) Self-certification			
Development Act 2012			Development Act 2012	(a)
	→ Minimum fee	\$630.00	Development Act 2012	(a)

(b)	Administration	fee	for	Bondina	of	Outstanding Works
1/						

Minor Development	\$1,020.00	Economic Development Act 2012 s129	(a)
(RAL 1 lot to 8 lots or less, or MCU that has no external civil	il works)		
Major Development	\$1,980.00	Economic Development Act 2012 s129	(a)

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / GST Head of Power	LGA s97(2)
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(c) Amended Drawings

Assessment of amended drawings (other than required	\$240.00	Economic	(a)
by Council) where such amendments of a minor nature		Development Act 2012	
(per amended plan)		s129	

(d) Re-inspection Fee

Where there is a need to carry out a re-inspection relating to conditions of approval (per inspection)	\$390.00	Economic Development Act 2012 s129	(a)
Re-inspection fee – Municipal Works	\$700.00	Economic Development Act 2012 s129	(a)
Payable where insufficient preparation, or contractor's stag (per inspection)	ing and/or programming of work	ks necessitates additional insp	ections

5.1.7 Fee for self-certification concerning municipal roads, bonds and reinspections

(a) Self-certification

A fee shall be payable at the time of lodgment of the plans with Council for the works as set out below:

Municipal Roads for pre-construction submission	Minimum fee plus \$250.00 per lot	Economic Development Act 2012 s129	(a)
→ Minimum fee	\$630.00	Economic Development Act 2012 s129	(a)
Roadworks – Design Review (including associated footpaths) (construction length of maximum 200 metres)	\$1,690.00	Economic Development Act 2012 s129	(a)
Works deemed to be of a major nature require a quoted fee)		

(b) Administration fee for Bonding of Outstanding Works

Minor Development	\$1,020.00	Economic Development Act 2012 s129	(a)
(RAL 1 lot to 8 lots or less, or MCU that has no external civil	il works)		
Major Development	\$1,980.00	Economic Development Act 2012 s129	(a)

(c) Amended Drawings

Assessment of amended drawings (other than required	\$240.00	Economic	(a)
by Council) where such amendments of a minor nature		Development Act 2012	
(per amended plan)		s129	

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	Year 19/20		
Name	Fee	(20)	LGA s97(2)
	(incl. GST)		(-,

(d) Re-inspection Fee

Where there is a need to carry out a re-inspection relating to conditions of approval (per inspection)	\$390.00	Economic Development Act 2012 s129	(a)	
Re-inspection fee – Municipal works	\$700.00	Economic Development Act 2012 s129	(a)	
Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections (per inspection)				

5.1.8 Fee for self-certification concerning internal works (drainage, car parking, landscaping, earthworks, etc)

s129	Internal works (drainage, car parking, landscaping, earthworks, etc)	\$630.00	Economic Development Act 2012	(a)
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5.1.9 Where Operational Works lodged (made under the Ripley PDA) and minor alteration/change (e.g bulk earthworks, clearing or internal car parking)

Fees to be in accordance with Ipswich City Council Fees & Charges Schedule, Section 5.1.2, 5.1.3 & 5.1.4 as applicable.

5.1.10 Offsets Assessment - Provisional and Actual

Offsets Assessment – Provisional and Actual	By Quote	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
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5.1.11 Post Assessment of Technical/Specialist Report

As part of any planning (MCU or RAL) approval condition if Council requires any amended or new technical/ specialist reports (e.g. flood/ hydraulic impact assessment report, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment, flora/fauna assessment report, dewatering, open space management plan, etc.) prior to the lodgement and/or in conjunction with any OW development application the following fee will apply to review and approval of any such individual technical report.

Post Assessment of Technical/Specialist Reports – Simple Reports	\$500.00	Planning Act 2016 s51	(a)
Post Assessment of Technical/Specialist Reports – Complex Reports	\$1,000.00	Planning Act 2016 s51	(a)
Note: Refer Section 4.7.5 for Pre-Assessment of Technical/Specialist Report fees			

5.1.12 Other Engineering/Operational Works Associated fees

(a) Administration fee for Bonding of Outstanding Works

Minor Development	\$1,020.00	Planning Act 2016 s51; or Economic Development Act 2012 s129	(a)
(RAL 1 lot to 8 lots or less, or MCU that has no external civil	l works)		

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Item 9 / Attachment 1.

Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	GST	LGA s97(2
(a) Administration fee for Bonding of Outstanding	Works [continued]			
Major Development	\$1,980.00	Planning Act 2016 s51; or Economic Development Act 2012 s129		(a)
b) Prescribed Tidal Works				
Pontoons or equivalent	\$990.00	Planning Act 2016 s51 and Coastal Management Protection and Management Act 1995		(a)
Others	By Quote	Planning Act 2016 s51 and Coastal Management Protection and Management Act 1995		(a)
(c) Amended Drawings				
Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan)	\$240.00	Planning Act 2016 s51	#	(a)
(d) Re-inspection Fee				
Where there is a need to carry out a re-inspection relating to conditions of approval (per inspection)	\$390.00	Planning Act 2016 s51	#	(a)
Re-inspection fee – Municipal works	\$700.00	Planning Act 2016 s51	#	(a)
Payable where insufficient preparation, or contractor's stagi (per inspection)	ng and/or programming of wor	ks necessitates additiona	linsped	ctions
(e) Not Properly Made Application				
Where insufficient information is lodged to satisfy mandatory information requirement	\$325.00	Planning Act 2016 s51		(a)
5.1.13 Changes After Appeal Period				
Changes After Appeal Period (Minor Change to Conditions, Minor Change to Approval, Minor Alteration, Cancellation Application, 'Other' Change Application)	Refer to section 4.3.3	Planning Act 2016 s79 s84		(a)
Extending the Period of Approval	\$325.00	Planning Act 2016 s86		(a)
5.1.14 Building Over or Near Relevant Infrastr	ucture – Stormwater or	Easement		
Application for referral agency advice for the purpose of referrals for QDC MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building.	\$640.00	Planning Act 2016 s54		(a)

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	Year 19/20		
Name	Fee	Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		

5.1.14 Building Over or Near Relevant Infrastructure – Stormwater or Easement [continued]

Council	Planning Act 2016 s54	(a)
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5.1.15 Construction and modification of new or existing levee banks

(a) Category 2 or Category 3 levee bank

Code or impact assessment of proposed levee bank and	By Quote	Planning Act 2016 s51	(a)
associated flooding impacts			
→ Minimum fee	\$1,730.00	Planning Act 2016 s51 #	(a)

5.2 Environmental Health

5.2.1 Liquor Licence Endorsement

Planning Approval for Council endorsement of	\$260.00	Liquor Act 1992 s105	(a)
application			

5.2.2 Environmentally Relevant Activities (ERA's)

(a) Application fee for Material change of Use

Application fee for Material change of Use for Environmentally Relevant Activities	\$660.00 plus ERA environmental authority	Environmental Protection Act 1994 and subsequent amendments	(a)
(The prescribed fees detailed in the relevant schedule of the Environmental Protection Regulation 2008)			

(b) Application fee for ERA Environmental Authority

Application fee for ERA Environmental Authority	\$660.00 plus prescribed annual fee	Environmental Protection Act 1994 and subsequent amendments	(a)
(The prescribed fees detailed in the relevant schedule of the	e Environmental Protection Rec	gulation 2008)	

(c) ERA Environmental Authority

ERA 6 Asphalt Manufacturing: greater than 1,000 tonnes per year	\$9,900.00	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125	(a)
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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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(c) ERA Environmental Authority [continued]

ERA 12 Plastic Product Manufacturing: 50 tonnes per year or more (other than plastic in item below) \$2,450.00 Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125 ERA 12 Plastic Product Manufacturing: 5 tonnes per year or more (foam, composite plastic or rigid fibre reinforced) \$2,450.00 Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125 ERA 19 Metal Forming: 10,000 tonnes or more per year \$810.00 Environmental Protection Act 1994 s514 & Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125 ERA 20 Metal Recovery: up to 100 tonnes per day \$1,190.00 Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125	
or more (foam, composite plastic or rigid fibre reinforced) Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125 ERA 19 Metal Forming: 10,000 tonnes or more per year \$810.00 Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125 ERA 20 Metal Recovery: up to 100 tonnes per day \$1,190.00 Environmental Protection Act 1994 s514 & Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s514 & Environmental Protection Regulation 2008 Schedule 10)
Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125 ERA 20 Metal Recovery: up to 100 tonnes per day \$1,190.00 Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10	1)
Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10	1)
5117 & 5123	i)
ERA 20 Metal Recovery: 100 tonnes or more per day or 10,000 tonnes or more per year \$3,000.00 Environmental (a) Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125)
ERA 38 Surface Coating: Anodising, electroplating, enamelling or galvanising, using 1 tonne to 100 tonnes per year of surface coating \$810.00 Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125	i)
ERA 49 Boat Maintenance or Repair: Operating a boat maintenance or repair facility \$2,450.00 Environmental (a) Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125)
ERA 61 (1) Waste Incineration and Thermal Treatment: Incinerating waste vegetation, clean paper or cardboard \$810.00 Environmental Protection Act 1994 \$514 & Environmental Protection Regulation 2008 Schedule 10 \$117 & \$125)

(d) Transitional Environmental Program (TEP)

Assessment of TEP	\$800.00	Environmental Protection Act 1994 s514 & Environmental Protection Regulation 2008 Schedule 10 s117 & s125	(a)
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	Year 19/20		
Name	Fee	Legislative Provision / GST	LGA s97(2)
	(incl. GST)		(-,

5.2.3 Modification/Change/Cancel Conditions

Request to Change/Cancel Conditions (includes Change an application for Environmental Authority (prior to decision), Amendment of an Environmental Authority, Change an Amendment to Environmental Authority (prior to decision))	25% of relevant current application fee	Planning Act 2016 s79	(a)	
→ Minimum fee	\$540.00	Planning Act 2016 s79	(a)	
NOTE: Where assessable development arises from a proposed change in terms of the Planning Act 2016, a fresh application				

NOTE: Where assessable development arises from a proposed change in terms of the Planning Act 2016, a fresh application must be lodged together with a new fee.

5.2.4 Re-inspection Fee

The above fees (Section 5.2) include 1 site inspection. If there is a need for any more inspections, payment of this fee will be required for each additional inspection.	\$290.00	Local Government Act s262(3)(c)	#
NOTE: Should any fail a final inspection the re-inspection fe	ee should be applied.		

5.3 Infrastructure Charges Notices

Recalculation of Establishment Cost – Determination of Market Cost	By Quote plus Note A below	Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2017	(a)
Request for Adjustment of Establishment Cost	By Quote plus Note A below	Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2017	(a)
Determination of Request for Offset or Refund Confirmation	By Quote plus Note A below	Ipswich Adopted Infrastructure Charges Resolution (No. 1) 2017	(a)

NOTE A: Where Council elects to have the request independently reviewed by an external third party, the applicant shall pay an additional fee. Such fees shall be the actual cost charged to Council for the review by the third party. Any additional fee must be paid prior to the determination of the request.

6. Developer Contributions

6.1 Carparking Contributions

Rosewood Commercial Area: Rosewood Car Park (John Street) – per space	\$6,050.00	Planning Act 2016 s65	(a)
Ipswich City Centre: Open, ground level, loss of on-street parking – per space	\$13,300.00	Planning Act 2016 s65	(a)
Ipswich City Centre: Multi-storey parking stations – per space	\$33,050.00	Planning Act 2016 s65	(a)
Ipswich City Centre: Additional on-street parking spaces	Actual Construction Costs	Planning Act 2016 s65	(a)

6.2 Footpath Contributions

As per Implementation Guideline No 13

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / GST Head of Power	LGA s97(2)
		•	
6.2 Footpath Contributions [continued]			
Rate per square metre of footpath	\$300.00	Planning Act 2016 s65	(a)
6.3 Kerb and Channel Contributions			
As per Implementation Guideline No 13			
Rate per linear metre of kerb and channel	\$390.00	Planning Act 2016 s65	(a)
6.4 Other Developer Charges			
0.4 Other Beveloper Charges			
6.4.1 Vegetation Retention Contributions			
As per Implementation Guideline no 19			
Advanced tree planting (per tree)	\$770.00	Planning Act 2016 s65	(a)
Native forest restoration (per hectare or part thereof)	\$6,400.00	Planning Act 2016 s65	(a)
6.4.2 Voluntary Water Quality Offset Payment			
As per Implementation Guideline no 24			
Rate per square metre of water quality treatment area	\$475.00	Planning Act 2016 s65	(a)

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HEALTH, SECURITY AND REGULATORY SERVICES

Discount for Bona Fide Charitable or Community Organisations

A fee of 50% of the normal prescribed fee is payable in respect to:

- 1.3 Entertainment Venues
- 1.7 Food Businesses, excluding 1.7.7 Restoration Fees and 1.7.8 Eat Safe Review and Reassessment Fees;
- . 5.1 Commercial use of roads; and
- 5.4 Regulated Parking permit fees.

The discount will be applied in the following instances:

- · Upon proof of status as a bona fide charitable or community organisation; or
- Acceptance by the Chief Operating Officer (Health Security and Regulatory Services) that the applicant is a bona fide charitable
 organisation.

The discount does not apply to:

- · Private clubs;
- · Activities resulting in commercial gain; and
- · Where an activity does not fulfil a significant community role and cannot be considered to be not-for-profit.

Refunds

Design Assessment/Application Fees are non-refundable unless otherwise stated.

Licence/Permit fees should be paid on application and if the Licence/Permit is not approved then the applicable Licence/Permit fee will be refunded.

Health and Regulatory Services

1.1 Health and Regulatory Services

Note: These fees will be applied to all Permits/Licences under section 1. Health and Regulatory Services excluding Temporary Permits/Licences.

Inspection fee (per hour): 1. Health and Regulatory Services	\$280.00	Refer to base permit / licence / application fee for head of power.	(a)
(minimum charge 1 hour, maximum charge 4 hours) Note: additional inspections are required, including pre-fitout advicempliance. If additional hours above the maximum charge	ce (changes to plans/design), re	e-inspections, monitoring and n	
Administrative amendment of a Permit/Licence (Minor): 1. Health and Regulatory Services	\$60.00	Refer to base permit / licence / application fee for head of power.	(a)
Amendment of a Permit/Licence e.g. changes to plans/design (Major): 1. Health and Regulatory Services	\$95.00	Refer to base permit / licence / application fee for head of power.	(a)
(minimum charge). Note: If an inspection is required then in	spection fees will be in addition	to this charge.	
Application for transfer of a Permit/Licence: 1. Health and Regulatory Services	\$95.00	Refer to base permit / licence / application fee for head of power.	(a)
(minimum charge). Note: If an inspection is required then inspection fees will be in addition to this charge. Food Business Licences cannot be transferred under the <i>Food Act 2006</i> .			

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	(incl. GST)	(-)

1.2 Public Health (Infection Control for Personal Appearance Services) Act 2003

1.2.1 Higher Risk Personal Appearance Service

Design Assessment – Higher Risk Personal Appearance Service	\$400.00	Public Health (Infection Control for Personal Appearance Services) Act 2003 s30	(a)
Initial Licence – Higher Risk Personal Appearance Service	\$250.00	Public Health (Infection Control for Personal Appearance Services) Act 2003 s30	(a)

1.2.2 Renewal Fees

Annual Licence Renewal – Higher Risk Personal Appearance Service	\$350.00	Public Health (Infection Control for Personal Appearance Services) Act 2003 s47	(a)
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1.2.3 Non-Higher Risk Personal Appearance Services

Inspection fee (per hour): 1.2.3 Non-Higher Risk Personal Appearance Services	\$280.00	Public Health (Infection Control for Personal Appearance Services) Act 2003 s107
(minimum charge 1 hour and maximum charge 4 hours).		

1.3 Entertainment Venues (Local Law 3)

An Entertainment Venue Licence is required for: cinema, nightclub, community hall, indoor sporting complex, hotels, outdoor entertainment venue/arena, amusement parlour, gymnasium.

1.3.1 Entertainment Venue Licencing

Design Assessment – Entertainment Venue	\$350.00	Local Law 1; Local Law 3 s5	(a)
Initial Licence – Entertainment Venue (all risk categories)	\$280.00	Local Law 1; Local Law 3 s5	(a)

1.3.2 Renewal Fees

Annual Licence Renewal – Low risk Entertainment Venue e.g. Gaming and amusement parlours, gymnasiums and indoor sporting complexes.	\$385.00	Local Law 1; Local Law 3 s5	(a)
Annual Licence Renewal – Medium risk Entertainment Venue e.g. Community Hall and Cinemas, Other venues with no liquor licensing	\$500.00	Local Law 1; Local Law 3 s5	(a)

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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1.3.2 Renewal Fees [continued]

Annual Licence Renewal – High risk Entertainment	\$760.00	Local Law 1; Local	(a)
Venue e.g. Outdoor entertainment venue and any venue		Law 3 s5	
with a liquor licensing e.g. Hotels			

1.3.3 Temporary Entertainment Events

Application/Assessment – Temporary Entertainment Event	\$640.00	Local Law 1; Local Law 3 s5	(a)
Express Processing: Temporary Entertainment Events	\$600.00	Local Law 1; Local Law 3 s7	(a)

Note: This fee applies to applications made within 10 business days of an event and can be applied to any fee listed in section 1.3.3 Temporary Entertainment Events. Applications may be refused if there there is no capacity to process the applications within the desired timeframe.

Licence – Temporary Entertainment Event (per hour)	\$280.00	Local Law 1; Local Law 3 s5	(a)
		Law 5 55	

(minimum charge). Actual Licence amount will be determined on how many inspection hours will be required pre and during event by Council officers.

Traffic Control Permit – Temporary Entertainment Event	\$60.00	Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use management) Act 1995 and Local Government Act s 75	(a)
(minimum charge) Note: If an increation is required then in	anastian face will be additional	to this shares. Defer to costion	. 1 1

(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Refer to section 1.1

Bond – Access Type 1 (Local Government Controlled	No charge	Local Law 1; Local	(a)
Areas Only)		Law 3 s5	

Bond for temporary entertainment event on local government controlled areas where:

- a. Vehicle access requested for the purpose of moving materials or structure/s in or out of one's property on a "one-off" basis. E.g. to set up Jumping Castle.
- b. Minimal infrastructure such as tent or jumping castle is being erected.
- c. Minimal risk of community nuisance and safety impacts

Bond – Access Type 2 (Local Government Controlled	\$840.00	Local Law 1; Local	(a)
Areas Only)		Law 3 s5	

Bond for temporary entertainment event on local government controlled areas where:

- a. Access requested for minor infrastructure whereby vehicles no larger than utility size are delivering materials or services.
- b. More than just standard infrastructure being erected i.e. more than one inflatable entertainment item, stalls set up etc.
- c. More potential risk of community nuisance and safety impacts (per day)

Bond – Access Type 3 (Local Government Controlled	\$1,420.00	Local Law 1; Local	(a)
Areas Only)		Law 3 s5	

Bond for temporary entertainment event on local government controlled area, where:

- a. Access requested for any property works whereby vehicles exceeding the size of a utility are delivering materials or services.
- b. Extensive infrastructure proposed that may impact on the amenity and access to the park.
- c. Higher risk of community nuisance and safety impacts e.g. noise, traffic, security (per day)

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Name	Fee	_GA 97(2)
	(incl. GST)	(_,

1.4 Public Swimming Pools (Local Law 3)

1.4.1 Public Swimming Pool Licencing

Design Assessment – Public Swimming Pool (per site)	\$600.00	Local Law 1; Local Law 3 s5	(a)
Initial Licence – Public Swimming Pool (per site)	\$250.00	Local Law 1; Local Law 3 s5	(a)

1.4.2 Renewal Fees

Annual Licence Renewal – Public Swimming Pool (per	\$460.00	Local Law 1; Local	(a)
site)		Law 3 s7	

1.5 Caravan Parks and Camping Grounds (Local Law 3)

1.5.1 Caravan Parks and Camping Ground Licencing

Design Assessment – Caravan Parks and Camping Ground	\$700.00	Local Law 1; Local Law 3 s5	(a)
Initial Licence – Caravan Parks and Camping Ground	\$500.00	Local Law 1; Local Law 3 s5	(a)

1.5.2 Renewal Fees

Annual Licence Renewal – Caravan Park Licence or	\$300.00	Local Law 1; Local	(a)
Camping Ground		Law 3 s5	

1.5.3 Temporary Caravan and Camping Licence – Either one-off or annual (single event that reoccurs yearly) event

Annual Licence Renewal – Temporary Caravan and Camping (no changes to design)	\$250.00	Local Law 1; Local Law 3 s5	(a)
Application/Assessment and Licence – Temporary Caravan and Camping	\$640.00	Local Law 1; Local Law 3 s5	(a)
One-off Licence – Temporary Caravan and Camping (per hour)	\$280.00	Local Law 1; Local Law 3 s5	(a)
(minimum charge). Actual Licence amount will be determined on how many inspection hours will be required pre and during event			

1.6 Temporary Homes (Local Law 8)

1.6.1 Temporary Home Permits

Application/Assessment and Permit – Temporary Home	\$405.00	Local Law No.8 Schedule 2	(a)
Note: This fee is non-refundable.			

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / GST LG Head of Power s97	5A 7(2)
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1.7 Food Business

1.7.1 Design Assessment of an Application for a New Food Business or Refurbishment of an Existing Business

Design Assessment – Food Business with a floor area less than 250m2	\$630.00	Food Act 2006 s85	(a)
Design Assessment – Food Business with a floor area between 251m2 to 1,000m2	\$780.00	Food Act 2006 s85	(a)
Design Assessment – Food Business with a floor area greater than 1,000m2	\$840.00	Food Act 2006 s85	(a)

1.7.2 Initial Licence Fees

Initial Licence – Food Business	\$360.00	Food Act 2006 s72, s85	(a)
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1.7.3 Food Safety Program

Application for restamping of an existing Food Safety Program (no process amendments)	\$78.00	Food Act 2006 s112	(a)
Application to accredit a Food Safety Program	\$460.00	Food Act 2006 s102	(a)
Amendment to a Food Safety Program	\$270.00	Food Act 2006 s112	(a)
(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Refer to section 1.1			

1.7.4 Temporary Food Stall

Application/Assessment and Licence – Temporary Food Stall: One Off Event	\$270.00	Food Act 2006 s85	(a)	
(up to four consecutive days in a single location) Note: This fee is non-refundable				
Application/Assessment and Licence – Temporary Food Stall: Annual	\$330.00	Food Act 2006 s85	(a)	
Note: This fee is non-refundable.				
Annual Licence Renewal – Temporary Food Stall	\$330.00	Food Act 2006 s85	(a)	

1.7.5 Licence Renewal Fees

Annual Licence Renewal – Food Business	\$620.00	Food Act 2006 s72, s85	(a)
Licence Renewal fee is based on the level of star rating: 3 Star - 20% discount (\$500 if paid by 30 June) 4 Star - 30% discount (\$440 if paid by 30 June) 5 Star - 50% discount (\$310 if paid by 30 June)			
Bona Fide Charitable or Community Organisations - Discou	ınt of 50% to be applied to the r	normal prescribed fee with n	o further

Eat Safe discount applicable (Fee - \$310).

Note: If additional inspections are required due to non-compliance with licence conditions or legislative resposibilities then reinspection fees will be additional to this charge. Refer to section 1.1

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1.7.6 Water Carrier Renewal

Annual Licence Renewal – Water Carriers	\$330.00	Food Act 2006 s85	(a)

1.7.7 Restoration Fee - Food Business Licence Renewal

Restoration Fee – Food Business Licence Renewal	\$60.00	Food Act 2006	(a)

1.7.8 Eat Safe Review and Reassessment Fees

Application for desktop Review of Food Safety Report	\$275.00	Food Act 2006 s60, s64	(a)
Application for Reassessment of Premises Eat Safe Rating	\$720.00	Food Act 2006 s60, s64	(a)

1.8 Non-Compliance with a Notice

Council's costs associated with Non-compliance with a notice	\$440.00	Local Law 1 s31
(This charge is in addition to contractor fees.)		

1.9 Heavy Vehicle Permit (Local Law 5)

Annual Permit Renewal – Heavy Vehicle Permit	\$134.00	Local Law 1; Local Law 5 s12	(a)
Note: If additional inspections are required due to non-compliance with permit conditions or legislative resposibilities then reinspection fees will be additional to this charge. Refer to section 1.1			

2. Animal Management

Note:

- 1) Application fees include permit/licence fee for first year.
- 2) Renewal fees apply annually on each permit/licence.

2.1 Standard Permits

An applicant can apply for a Standard Permit if they are able to agree to the standard terms and conditions outlined on the application form. If the terms and conditions can be agreed to, no inspection or assessment will be required. (If the applicant cannot agree to the standard terms and conditions of the permit without an inspection and/or desktop assessment from a technical officer taking place they must apply for a Non Standard Permit – see next section)

2.1.1 Animal Permit

Poultry (ducks, geese, peacocks and the like), Roosters, Pigeons, Birds (other than poultry or pigeons), Horses (including donkeys and mules), Other animals (including cattle, camels, sheep, goats, llama and deer).

Initial application and first year permit – Standard Animal	\$100.00	Local Law 1; Local Law 6 s5	(a)
Note: This fee is non-refundable			
Annual Permit Renewal – Standard Animal	\$60.00	Local Law 1; Local Law 6 s5	(a)

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2.2 Non Standard Permits

An applicant must apply for a Non-Standard Permit if they fall into one of two categories.

- 1. The applicant is applying for an animal permit and cannot agree to the Standard Permit terms and conditions without an inspection or desktop assessment from a Technical Officer taking place,
- 2. The applicant is applying for any of the following permits: Domestic Cat Permit, Domestic Dog Permit, Guard Dog Permit and Restricted/Prohibited Dog Permits. These permits require an initial inspection and/or technical officer desktop assessment.

2.2.1 Animal Permit for an Application which Cannot Meet Standard Conditions

Horses (including donkeys and mules), pigs, other animals (including cattle, camels, sheep, goats, llama and deer).

Initial application and first year permit – Non Standard Animal	\$255.00	Local Law 1; Local Law 6 s5	(a)
Note: This fee is non-refundable			
Annual Permit Renewal – Non Standard Animal	\$60.00	Local Law 1; Local Law 6 s5	(a)

2.2.2 Birds and Poultry

Poultry (ducks, geese, peacocks and the like), roosters, pigeons, birds (other than poultry or pigeons)

Initial application and first year permit – Birds and Poultry	\$255.00	Local Law 1; Local Law 6 s5	(a)
Note: This fee is non-refundable			
Annual Permit Renewal – Birds and Poultry	\$60.00	Local Law 1; Local Law 6 s5	(a)

2.2.3 Domestic Cat Permit (to keep 3 or 4 desexed cats)

Initial application and first year permit – Domestic Cat	\$255.00	Local Law 1; Local Law 6 s5	(a)
Note: This fee is non-refundable			
Annual Permit Renewal – Domestic Cat	\$60.00	Local Law 1; Local Law 6 s5	(a)

2.2.4 Domestic Dog Permit (to keep 3 or 4 dogs)

(Dog registration fees additional)

Initial application and first year permit – Domestic Dog	\$255.00	Local Law 1; Local Law 6 s5	(a)
Note: This fee is non-refundable			
Annual Permit Renewal – Domestic Dog	\$60.00	Local Law 1; Local Law 6 s5	(a)

2.2.5 Guard Dog Permit per property

(Keeping dogs for guarding and security purposes) (Dog registration fees additional)

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2.2.5 Guard Dog Permit per property [continued]

Initial application and first year permit – Guard Dog	\$570.00	Local Law 1; Local Law 6 s5	(a)
Note: This fee is non-refundable			
Annual Permit Renewal – Guard Dog	\$290.00	Local Law 1; Local Law 6 s5	(a)

2.2.6 Restricted Dog Permit – Renewals Only

(Restricted dogs are determined by State Government legislation i.e. Dogo Argentino, Fila Brasileiro, Japanese Tosa and American Pitbull Terrier. Dog registration fees are additional. This permit fee only applies to those owners who owned the dogs prior to 1 June 2002. See the Local Government Act for further information.)

(Cats and Dogs) Act 2008 s71

2.2.7 Five Plus Dog Permit (keeping 5 or more dogs)

(May require planning and development approval prior to being considered) (Dog registration fees additional)

Initial application and first year permit – Five or more Dogs	\$480.00	Local Law 1; Local Law 6 s5	(a)
Note: This fee is non-refundable			
Annual Permit Renewal – Five or more Dogs	\$310.00	Local Law 1; Local Law 6 s5	(a)

2.2.8 Five Plus Cat Permit (keeping 5 or more cats)

(May require planning and development approval prior to being considered)

Initial application and first year permit – Five or more Cats	\$445.00	Local Law 1; Local Law 6 s5	(a)
Note: This fee is non-refundable			
Annual Permit Renewal – Five or more Cats	\$260.00	Local Law 1; Local Law 6 s5	(a)

2.3 Commercial Licence Fees

2.3.1 Animal Licences (where involving a development application)

NOTE: On approval of the development application and prior to commencement of operation a relevant commercial licence must be obtained and fees paid in full.

2.3.2 Commercial Stable Licence

(May require planning and development approval prior to being considered)

Design Assessment – Commercial Stable	\$390.00	Local Law 1; Local Law 3 s5	(a)
Initial application and first year licence – Commercial Stable	\$365.00	Local Law 1; Local Law 3 s5	(a)

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2.3.2 Commercial Stable Licence [continued]

Annual Licence Renewal – Commercial Stable	\$275.00	Local Law 1; Local Law 3 s5	(a)
		Law 3 S5	

2.3.3 Pet Shop Licence

Design Assessment – Pet Shop	\$390.00	Local Law 1; Local Law 3 s5	(a)
Initial application and first year licence – Pet Shop	\$365.00	Local Law 1; Local Law 3 s5	(a)
Annual Licence Renewal – Pet Shop	\$275.00	Local Law 1; Local Law 3 s5	(a)

2.3.4 Commercial Cattery Licence (Selling, Boarding & Breeding)

(May require planning and development approval prior to being considered)

Design Assessment – Commercial Cattery	\$390.00	Local Law 1; Local Law 3 s5	(a)
Initial application and first year licence – Commercial Cattery	\$365.00	Local Law 1; Local Law 3 s5	(a)
Annual Licence Renewal – Commercial Cattery	\$275.00	Local Law 1; Local Law 3 s5	(a)

2.3.5 Commercial Kennels Licence (including training, selling, boarding and breeding kennels)

(Dog registration fees additional)

Design Assessment – Commercial Kennels	\$390.00	Local Law 1; Local Law 3 s5	(a)
Initial application and first year licence – Commercial Kennel	\$540.00	Local Law 1; Local Law 3 s5	(a)
Annual Licence Renewal – Commercial Kennel	\$275.00	Local Law 1; Local Law 3 s5	(a)

2.4 Permit/ Licence Fees

Inspection fee (per hour): 2. Animal Management	\$280.00	Refer to base permit / licence / application fee for head of power.	(a)
(minimum charge 1 hour and maximum charge 4 hours). N assessment declared dog declarations, undertaking fencing			
Amendment of a Standard or Non-Standard Permit/Licence (Major): 2. Animal Management	\$95.00	Refer to base permit / licence / application fee for head of power.	(a)
(minimum charge). Note: If an inspection is required then in	nspection fees will be additional	to this charge.	
Application for transfer of a Licence: 2. Animal Management	\$95.00	Refer to base permit / licence / application fee for head of power.	(a)
(minimum charge). Note: If an inspection is required then in for transfer.	nspection fees will be additional	to this charge. Permits are not e	eligible

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2.4 Permit/ Licence Fees [continued]

Administrative amendment of animal details on an	\$60.00	Refer to base permit /	(a)
existing permit (Minor): 2. Animal Management		licence / application	
		fee for head of power.	

2.5 Dog Registration (Annual Fee)

Pensioner

Pensioner applies to: Age Pension; Sole Parent Pension; Wife's Pension; Widow's Pension; Carer's Pension; Disability Support Pension; War Widow's Pension; Defence Widow's Pension; Service Pension; War Disability Pension. Applies to full or part pensions.

Obedience Training Concession

Dogs that are obedience trained and have been awarded a certificate by an accredited trainer stating that the dog has successfully completed obedience training to the satisfaction of the Chief Operating Officer – Health, Security and Regulatory Services may present their certificate to the council to receive a 50% discount on their applicable dog registration fee.

Maximum fee concession

When any multiple discounts or concessions are applied to registration fees (e.g. obedience trained dog), no resulting registration fee shall be lower than the de-sexed Pensioner dog registration fee (pay by date) due to minimum cost recovery. 2.5.1 Introductory Dog Registration is already subsidised below minimum cost recovery to encourage responsible pet ownership and therefore no discount or concession shall be applied.

NOTE: Pay By dates and pay after dates are determined by the Chief Operating Officer, Health, Security and Regulatory Services Department, Ipswich City Council.

NOTE: Where a registration fee is not paid by the due date the discounted fee will cease to apply and the full registration fee will then become payable.

2.5.1 Introductory Dog Registration (per dog)

Where a dog has not been previously registered with ICC and is not currently registered with any other Australian local government and is registered within 14 days of the dog coming into the ICC area or if a pup within 14 days of reaching 3 months of age.

Excludes Declared Dangerous Dogs, Restricted Dogs and Regulated Dogs as defined under the Animal Management (Cats & Dogs)

Act 2008

Introductory Dog Registration	\$20.00	Animal Management (Cats & Dogs) Act 2008 – Section 44	(a)
Introductory Dog Registration – Pensioner	\$20.00	Animal Management (Cats & Dogs) Act 2008 – Section 45	(a)
Introductory Dog Registration – Ipswich and Wacol RSPCA Adoptions	No Charge	Animal Management (Cats & Dogs) Act 2008 – Section 44	(a)
Where a dog is being adopted by a resident of Ipswich.			
Introductory Dog Registration – Veterinary Services In Ipswich	No Charge	Animal Management (Cats & Dogs) Act 2008 – Section 44	(a)
Where a dog is owned by an Ipswich resident and is kept in the Ipswich City Council area, and their vet has provided proof of one of the following services being conducted in the last 14 days on the dog being registered: vaccination; micro chipping or desexing.			

2.5.2 Dog Registration: Per Entire Dog (i.e. the dog is not desexed)

Pay By Date	\$171.00	Animal Management (Cats and Dogs) Act 2008 s44, s56	(a)
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2.5.2 Dog Registration: Per Entire Dog (i.e. the dog is not desexed) [continued]

Pay After Date	\$201.00	Animal Management (Cats and Dogs) Act	(a)
		2008 s44, s56	

2.5.3 Dog Registration: Per De-Sexed Dog

Pay By Date	\$37.00	Animal Management (Cats and Dogs) Act 2008 s44, s52	(a)
Pay After Date	\$67.00	Animal Management (Cats and Dogs) Act 2008 s44, s52	(a)

2.5.4 Dog Registration: Per Entire Dog (i.e. the dog is not desexed) - Pensioner

Pay By Date	\$78.00	Animal Management (Cats and Dogs) Act 2008 s44, s56	(a)
Pay After Date	\$93.00	Animal Management (Cats and Dogs) Act 2008 s44, s56	(a)

2.5.5 Dog Registration: Per De-Sexed Dog - Pensioner

Pay By Date	\$27.00	Animal Management (Cats and Dogs) Act 2008 s44, s52	(a)
Pay After Date	\$42.00	Animal Management (Cats and Dogs) Act 2008 s44, s52	(a)

2.5.6 Guide Dogs and Assistance Dogs

NOTE: Guide dogs or seeing eye dogs are specially trained dogs that enable blind or visually impaired people to avoid obstacles/hazards.

Assistance dogs are specially trained dogs that enable people with a disability to perform specific tasks that they would not ordinarily be able to because of their physical impairment.

A letter from a suitable qualified person (or agency) confirming applicants disability and requirement for an assistance dog will be required as satisfactory proof.

Guide Dogs and Assistance Dogs No Charge Animal Ma (Cats & Do 2008 – Se	ogs) Act
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2.5.7 Greyhound Racing Control Board of QLD Members

Only Dogs registered with the Greyhound Racing Control Board of Qld (GRCBQ) are eligible for this rate. Dogs not registered with the GRCBQ will have the appropriate registration fee apply.

GRCBQ Members	No Charge	Animal Management	(a)
	110 01141130	(Cats & Dogs) Act	()
		2008 – Section 44	

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2.5.8 Other Dogs Exempt by Council

her dogs exempt by Council resolution	No Charge	Animal Management (Cats & Dogs) Act 2008 – Section 44	(a)
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2.5.9 Dangerous Dogs

Dogs declared dangerous according to the Animal Management (Cats and Dogs) Act 2008 (Including those declared under the previous legislation ICC Local Law 7 prior to commencement of State Legislation).

Initial and first year Permit – Dangerous Dog – Prorata	\$510.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Non Compliance (Renewal Only) – Pay By Date	\$480.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Non Compliance (Renewal Only) – Pay After Date	\$510.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Full Compliance (Renewal Only) – De-sexed dog – Pay By Date	\$233.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Full Compliance (Renewal Only) – De-sexed dog – Pay After Date	\$263.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Full Compliance (Renewal Only) – Entire dog – Pay By Date	\$310.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Full Compliance (Renewal Only) – Entire dog – Pay After Date	\$340.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)

2.5.10 Menacing Dogs

Dogs declared menacing according to the Animal Management (Cats and Dogs) Act 2008.

Initial and first year – Menacing Dog – Prorata	\$510.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Non Compliance (Renewal Only) – Pay By Date	\$480.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Non Compliance (Renewal Only) – Pay After Date	\$510.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Full Compliance (Renewal Only) – De-sexed dog – Pay By Date	\$233.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Full Compliance (Renewal Only) – De-sexed dog – Pay After Date	\$263.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Full Compliance (Renewal Only) – Entire dog – Pay By Date	\$310.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)
Full Compliance (Renewal Only) – Entire dog – Pay After Date	\$340.00	Animal Management (Cats and Dogs) Act 2008 s44, s60	(a)

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	Year 19/20	
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	(incl. GST)	(-)

2.5.11 Farm Dog

NOTE: Farm Dog - dogs that do not meet the criteria set out for a working dog in the Animal Management (Cats and Dogs) Act 2008 but do meet the following criteria may be classified as a farm dog and receive a discounted registration fee:

- 1. Satisfy an authorised officer that the said dog is in fact a farm working dog within Ipswich City Council (assessment of skills that the dog does provide assistance on the farm will be required)
- 2. The dog lives on a property in a classified rural zone within Ipswich City Council
- 3. The dog's owner is a primary producer, however this may not be the owners' principal occupation within Ipswich City Council.

(a) Per Entire Farm Dog (First) (i.e. the dog is not desexed)

Pay By Date	\$73.00	Animal Management (Cats and Dogs) Act 2008	(a)
Pay After Date	\$103.00	Animal Management (Cats and Dogs) Act 2008	(a)

(b) Per De-Sexed Farm Dog (First)

Pay By Date	\$29.00	Animal Management (Cats and Dogs) Act 2008	(a)
Pay After Date	\$59.00	Animal Management (Cats and Dogs) Act 2008	(a)

(c) Per Farm Dog (Additional)

Where an owner is registering more than one farm dog, the first dog is registered at the appropriate fee (see above) and each additional dog will be charged this fee

Pay By Date Additional Farm Dog (per dog)	\$27.00	Animal Management (Cats and Dogs) Act 2008	(a)
Pay After Date Additional Farm Dog (per dog)	\$42.00	Animal Management (Cats and Dogs) Act 2008	(a)

2.5.12 Dogs QLD Members

Dogs QLD Members: Per Entire Dog (i.e. the dog is not desexed) – Pay by Date	\$71.00	Animal Management (Cats and Dogs) Act 2008 s44, s46	(a)
Dogs QLD Members: Per Entire Dog (i.e. the dog is not desexed) – Pay After Date	\$101.00	Animal Management (Cats and Dogs) Act 2008 s44, s46	(a)

2.5.13 Reciprocal Dog Registration

Where a dog is currently registered with any other Australian Local Government and satisfactory proof of registration is shown, no fee will be charged for the registration of the dog with the Ipswich City Council for the current Ipswich City Council registration period.

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2.6 Impounding

2.6.1 Dogs

Note:

- · All dogs must have a valid registration and microchip on release related fees applicable.
- A rebate of the entire impoundment fee per animal will be made available to any dog owner electing to de-sex their dog within three (3) months of release from the Animal Management Centre. Conditions Apply.
- Where a second or subsequent dogs are impounded during the same incident and collected at the same time, no sustenance be charged to the second or subsequent dog.

Registered, de-sexed, microchipped, first impoundment	No charge	Local Law 6 s27		(d)
Registered, de-sexed, not microchipped, first impoundment	\$44.00	Local Law 6 s27		(d)
Registered, entire, microchipped, first impoundment	\$150.00	Local Law 6 s27		(d)
Registered, entire, not microchipped, first impoundment	\$170.00	Local Law 6 s27		(d)
Not registered, de-sexed, microchipped, first impoundment	\$130.00	Local Law 6 s27		(d)
Not registered, de-sexed, not microchipped, first impoundment	\$150.00	Local Law 6 s27		(d)
Not registered, entire, microchipped, first impoundment	\$170.00	Local Law 6 s27		(d)
Not registered, entire, not microchipped, first impoundment	\$196.00	Local Law 6 s27		(d)
Second and subsequent impoundment surcharge	\$67.00	Local Law 6 s27		(d)
Sustenance first day	No charge	Local Law 6 s27		(d)
Sustenance per subsequent days	\$26.00	Local Law 6 s27		(d)
Microchipping of dog prior to release	\$25.00	Local Government Act s262(3)(c)	#	

2.6.2 Cats

Note:

- · All cats must have a microchip on release related fees applicable.
- A rebate of the entire impoundment fee per animal will be made available to any cat owner electing to de-sex their cat within three (3) months of release from the Animal Management Centre. Conditions Apply.
- Where a second or subsequent cats are impounded during the same incident and collected at the same time, no sustenance be charged to the second or subsequent cat.

De-sexed, microchipped, first impoundment	No charge	Local Law 6 s27		(d)
De-sexed, not microchipped, first impoundment	\$44.00	Local Law 6 s27		(d)
Entire, microchipped, first impoundment	\$88.00	Local Law 6 s27		(d)
Entire, not microchipped, first impoundment	\$109.00	Local Law 6 s27		(d)
Second and subsequent impoundment surcharge	\$44.00	Local Law 6 s27		(d)
Sustenance first day	No charge	Local Law 6 s27		(d)
Sustenance per subsequent days	No Charge	Local Law 6 s27		(d)
Microchipping of cat prior to release	\$25.00	Local Government Act s262(3)(c)	#	

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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2.6.3 Livestock & Other Animals

(a) Large Livestock

Release fees for large livestock (including cattle, horses, deer, camels, etc.) are to be determined by the time taken by Council staff to impound the animal/s

-			
Livestock impoundment: Large	\$100.00	Local Law 6 s27	(d)
(per animal)			
Collection of Large Livestock (per hour)	\$280.00	Local Law 6 s27	(d)
(minimum charge of 1 hour and maximum charge of 4 hou the fee is increased by one half.	rs). Based on 2 officers and the	stock truck. For every add	ditional officer
Collection of Large Livestock (per hour) – Outside business hours	\$402.00	Local Law 6 s27	(d)
(minimum charge of 1 hour and maximum charge of 4 hour officer the fee is increased by one half.	rs). Fee is based on 2 officers a	nd the stock truck. For eve	ery additional
Driving, leading and/or transport of Large Livestock – Return Trip only (per kilometre)	\$12.00	Local Law 6 s27	(d)
Sustenance – per head (per day or part thereof)	\$49.00	Local Law 6 s27	(d)
Advertising: Notice of Impoundment placed in a newspaper	Actual cost of advertising	Local Law 6 s27	(d)
All costs associated with the advertisement shall be charge	ed in addition to the appropriate	release fee.	
NLIS Tagging of Cattle (per hour)	\$308.00	Local Government Act s262(3)(c)	#
(minimum charge).			

(b) Other Livestock

Release fees for animals including sheep, goats, swine or similar livestock are to be determined per head. (Maximum charge 10 head per owner per occurrence)

Livestock impoundment: Other	\$43.00	Local Law 6 s27		(d)
NLIS Tagging of Sheep & Goats (per hour)	\$308.00	Local Government Act s262(3)(c)	#	
(minimum charge is half (1/2) an hour).				

(c) Poultry & Birds

Release fees for poultry and birds are to be determined per head. (Maximum charge 10 head per owner per occurrence)

2.7 Other Charges

Price list effective 1 July 2019

2.7.1 Traps

Rental of Cat Trap (per day)	\$13.00	Local Government Act s262(3)(c)	#
Note: Fee only charged after trap has been loaned longer the	nan seven (7) working days.		

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / GST Head of Power	LGA s97(2)
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2.7.1 Traps [continued]

Rental of Dog Trap (per day)	\$22.00	Local Government Act s262(3)(c)	#
Note: Fee only charged after trap has been loaned longer the	han seven (7) working days.		
Collection of Trap (Dog & Cat)	\$308.00	Local Government Act s262(3)(c)	#
Where a trap has not been returned this fee will be charged, in addition to daily fees, to collect the trap.			

2.7.2 Regulated Dogs incl. Restricted, Dangerous and Menacing

Regulated Dog Signs	No charge	Local Government Act # s262(3)(c)	
Regulated Dog Tags	No Charge	Local Government Act # s262(3)(c)	

2.7.3 Microchipping

Microchipping – Community Events	\$25.00	Local Government Act s262(3)(c)	#
Dog or Cat must already be currently registered with Ipswic	h City Council.		

3. Cemeteries

3.1 Exhumation

Application/Assessment – Exhumation (per hour)	\$280.00	Local Government Act 2009 s97(2)	(a)
(minimum charge).			
Supervision fee – Exhumation (per hour)	\$308.00	Local Government Act s262(3)(c)	#
(minimum charge).			

3.2 Private Cemeteries

Licence – Private Cemetery: Annual	\$660.00	Local Law 1; Local Law 3 s5	(a)
(excludes cemeteries on Council land).			

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	Year 19/20		
Name	Fee	Legislative Provision / GST LGA Head of Power s97(-
	(incl. GST)		,

4. Environmental Protection

4.1 Environmentally Relevant Activities (ERA's)

Note: The fees contained in section 4.1 Environmentally Relevant Activities (ERA's) are non-refundable

4.1.1 Annual Renewal Fees

\$9,900.00	Environmental Protection Regulation 2008 Schedule 10	(a)
\$2,450.00	Environmental Protection Regulation 2008 Schedule 10	(a)
\$2,450.00	Environmental Protection Regulation 2008 Schedule 10	(a)
\$810.00	Environmental Protection Regulation 2008 Schedule 10	(a)
\$1,190.00	Environmental Protection Act 73D & Environmental Protection Regulation 2008 Schedule 10	(a)
\$3,000.00	Environmental Protection Regulation 2008 Schedule 10	(a)
\$810.00	Environmental Protection Regulation 2008 Schedule 10	(a)
\$2,450.00	Environmental Protection Regulation 2008 Schedule 10	(a)
\$810.00	Environmental Protection Regulation 2008 Schedule 10	(a)
	\$2,450.00 \$2,450.00 \$810.00 \$1,190.00 \$3,000.00 \$810.00 \$2,450.00	Protection Regulation 2008 Schedule 10 \$2,450.00 Environmental Protection Regulation 2008 Schedule 10 \$2,450.00 Environmental Protection Regulation 2008 Schedule 10 \$810.00 Environmental Protection Regulation 2008 Schedule 10 \$1,190.00 Environmental Protection Act 73D & Environmental Protection Act 73D & Environmental Protection Regulation 2008 Schedule 10 \$3,000.00 Environmental Protection Regulation 2008 Schedule 10 \$810.00 Environmental Protection Regulation 2008 Schedule 10 \$2,450.00 Environmental Protection Regulation 2008 Schedule 10 \$2,450.00 Environmental Protection Regulation 2008 Schedule 10 \$810.00 Environmental Protection Regulation 2008 Schedule 10 \$810.00 Environmental Protection Regulation 2008 Schedule 10 \$810.00 Environmental Protection Regulation 2008 Schedule 10

4.1.2 Other ERA Fees

Application to transfer an Environmental Authority	\$95.00	Environmental Protection Regulation 2008 Schedule 10	(a)
(minimum charge). Note: If an inspection is required then in	spection fees will be additional	to this charge.	
Application for Conversion of Environmental Authority (site specific to standard conditions)	\$180.00	Environmental Protection Regulation 2008 Schedule 10	(a)
(minimum charge). Note: If an inspection is required then in	nspection fees will be additional	to this charge.	
Inspection fee (per hour): 4. Environmental Protection	\$280.00	Refer to base permit / licence / application fee for head of power.	(a)
(minimum charge). Inspection fees will only be charged where additional inspections are required including assessments of draft TEPs, reinspections, monitoring and non-compliance.			

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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4.1.2 Other ERA Fees [continued]

Amendment to an approved Transitional Environmental Program (per hour)	\$280.00	Environmental Protection Regulation 1998 s52	(a)
(minimum charge).			
Annual TEP return	\$515.00	Environmental Protection Regulation 1998 s52	(a)

5. Road Regulation

5.1 Commercial Use of Roads (refer to relevant local laws)

5.1.1 Licence Fees

Application/Assessment fee – 5. Commercial Use of Roads	\$150.00	Local Law 1; Local Law 3 s5 Transport Operations (Road Use Management) Act 1995	(a)
Note: Licence Fees are additional to this charge.			
Amendment of Licence – 5. Commercial Use of Roads	\$60.00	Local Law 1 s31; Local Law 7 Part 6 Transport Operations ឬRoad Use Management) Act 1995	(a)
(minimum charge). Note: If an inspection is required then in	nspection fees will be additional	to this charge.	
Application for transfer of a Licence – 5. Commercial Use of Roads	\$95.00	Refer to base permit / licence / application fee for head of power.	(a)
(minimum charge). Note: If an inspection is required then in licences only.	nspection fees will be additional	to this charge. Applicable to a	nnual

5.1.2 Sale and/or display of goods or services on roads (Roadside Vending)

Licence – Roadside Vending: Annual	\$300.00	Local Law 1; Local Law 3 s5 Transport Operations IRoad Use Management) Act 1995	(a)
Licence – Roadside Vending: Monthly	\$260.00	Local Law 1; Local Law 3 s5 Transport Operations (Road Use Management) Act 1995	(a)

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Name	Fee	Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		(-,

5.1.3 Busking, Commercial Touting, Hawking on Roads and Local Government Areas

Licence – Busking, Commercial Touting, Hawking: Annual	\$260.00	Local Law 1; Local Law 3 s5 Transport Operations (Road Use Management) Act 1995	(a)
Licence – Busking, Commercial Touting, Hawking: Monthly	\$75.00	Local Law 1; Local Law 3 s5 Transport Operations IRoad Use Management) Act 1995	(a)
Licence – Busking, Commercial Touting, Hawking: One off (one day only)	\$33.00	Local Law 1; Local Law 3 s5 Transport Operations (Road Use Management) Act 1995	(a)

5.1.4 Footpath Dining

Licence – Footpath Dining within Ipswich CBD: Annual (per square meter)	\$115.00	Local Government Act s262(3)(c)	(a)
(minimum charge).			
Licence – Footpath Dining outside Ipswich CBD: Annual (per square meter)	\$90.00	Local Government Act s262(3)(c)	(a)
(minimum charge).			

5.2 Pedestrian Mall

5.2.1 Permitted Uses Licence

Note: For Busking in the Mall please see Commercial Use of Roads section.

5.2.2 Pedestrian Mall Activities

Vehicle Access: per day or part thereof	\$176.00	Local Law 1; Local Law 3 s5	(a)
Sell, Offer or Display goods for sale: per day or part thereof	\$176.00	Local Law 1; Local Law 3 s5	(a)
Carry on business: per day or part thereof	\$176.00	Local Law 1; Local Law 3 s5	(a)
Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound: per day or part thereof	\$119.00	Local Law 1; Local Law 3 s5	(a)
Seek or receive or indicate that a donation of money from a bystander or passer-by is being sought: per day or part thereof	\$15.00	Local Law 1; Local Law 3 s5	(a)

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Name	Fee	Legislative Provision / GST	LGA
	(incl. GST)	Head of Power	s97(2)

5.2.2 Pedestrian Mall Activities [continued]

Place a structure – Hand out Brochures/Pamphlets etc.: per day or part thereof	\$176.00	Local Law 1; Local Law 3 s5	(a)
Place a structure – Hand out Brochures/Pamphlets etc.: per week	\$886.00	Local Law 1; Local Law 3 s5	(a)
Place a structure – Hand out Brochures/Pamphlets etc.: 3 days	\$438.00	Local Law 1; Local Law 3 s5	(a)

5.2.3 Community Group Activities

Vehicle Access: per day or part thereof	No Charge	Local Law 1; Local Law 3 s5	(a)
Sell, Offer or Display goods for sale: per day or part thereof	No Charge	Local Law 1; Local Law 3 s5	(a)
Display goods for sale: per day or part thereof	No Charge	Local Law 1; Local Law 3 s5	(a)
Carry on business: per day or part thereof	No Charge	Local Law 1; Local Law 3 s5	(a)
Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound: per day or part thereof	No Charge	Local Law 1; Local Law 3 s5	(a)
Seek or receive or indicate that a donation of money from a bystander or passer-by is being sought: per day or part thereof	No Charge	Local Law 1; Local Law 3 s5	(a)
Place a structure – Hand out Brochures/Pamphlets etc.: per day or part thereof	No Charge	Local Law 1; Local Law 3 s5	(a)
Place a structure – Hand out Brochures/Pamphlets etc.: per week	No Charge	Local Law 1; Local Law 3 s5	(a)

5.3 Parking Fines

CITEC search fees for reminder notices	Actual Costs	Local Government Act # s262(3)(c)	ŧ
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5.4 Regulated Parking – Permit Fees

Permit – Commercial Vehicle: Annual	\$206.00	Local Law 1; Local Law 5 s6 Transport Operations (Road Use Management) Act 1995	(a)
Permit – Resident: Annual	\$60.00	Local Law 1; Local Law 5 s6 Transport Operations (Road Use Management) Act 1995	(a)
Permit – Media: Annual	\$206.00	Local Law 1; Local Law 5 s6 Transport Operations (Road Use Management) Act 1995	(a)

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	(incl. GST)		(-,

5.4 Regulated Parking – Permit Fees [continued]

Permit – General Contractor: Annual	\$206.00	Local Law 1; Local Law 5 s6 Transport Operations IRoad Use Management) Act 1995	(a)
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5.5 Permits to carry out Works on Local Government Controlled Roads or implement Traffic Control

5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits

If an application is withdrawn before assessment has commenced then a full refund (less the administration charge) will be granted. If work has commenced then cost recovery will occur.

(Refer relevant Local Laws and to https://www.ipswich.qld.gov.au/business/laws-and-permits-for-businesses/roads):

Administrative amendment of a Permit (Minor): 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits	\$60.00	Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use management) Act 1995 and Local Government Act s 75	(a)
Amendment of a Permit e.g. changes to plans/design (Major): 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits	\$610.00	Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use management) Act 1995 and Local Government Act s 75	(a)
Combined Traffic Control and Works Permit – Non-Standard	\$1,120.00	Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use management) Act 1995 and Local Government Act s 75	(a)

Note: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to 4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces (Works, Parks and Recreation Department).

Combined Traffic Control and Works Permit – Standard \$920.00 Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use management) Act 1995 and Local Government Act s 75	Combined Traffic Control and Works Permit – Standard	\$920.00	Government Controlled Areas and Roads) s 10 Transport Operations (Road Use management) Act 1995 and Local	(a)
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Note: Additional fees may apply if permit includes temporary closure/removal of parking spaces. Refer to 4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces (Works, Parks and Recreation Department).

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	(incl. GST)		(-,

Express Processing Fee: 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits	\$600.00	Refer to base permit / licence / application fee for head of power.	(a)
Note: This fee applies to applications made within 10 busir 5.5.1 Works on Local Government Roads/Traffic Control P process the applications within the desired timeframe.			
Traffic Control Permit or Works on Local Government Controlled Roads – Non-Standard	\$840.00	Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use management) Act 1995 and Local Government Act s 75	(a)
Note: Additional fees may apply if permit includes tempora Temporary Closure/Removal of Parking Spaces (Works, P			Parking -
Traffic Control Permit or Works on Local Government Controlled Roads – Standard	\$610.00	Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use management) Act 1995 and Local Government Act s 75	(a)
Note: Additional fees may apply if permit includes tempora Temporary Closure/Removal of Parking Spaces (Works, P			Parking -
Administration charge for refund processing	\$60.00	Refer to base permit / licence / application fee for head of power.	(a)

Inspection Fee (per hour): 5. Road Regulation	\$280.00	Local Law 7 (Local Government Controlled Areas and Roads) s10, s75	(a)
Minimum charge. Inspection fees will only be charged to p lodgement advice, re-inspections, monitoring and non-com		ons are required including pre-	

6. Recovery of Goods Removed from Footpaths, etc.

Impounded goods, materials or equipment – where it can easily be handled by one (1) officer (per item)	\$52.00	Local Government Act s262(3)(c)	(d)
Impounded goods, material or equipment – where it cannot be handled easily by one (1) officer (per item)	Actual Costs	Local Law 1 s31; Local Law 7 Part 6 Transport Operations 【Road Use Management) Act 1995	(d)
e.g. Cannot be handled by one (1) officer due to size, cons Shopping Trolleys.	struction, material or other simila	ar reason. Excludes vehicles an	d

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	(incl. GST)	

6. Recovery of Goods Removed from Footpaths, etc. [continued]

	,	[
Impounded Shopping Trolley (per trolley)	\$73.00	Local Law 1 s31; Local Law 7 Part 6; Local Law 8 Transport Operations IRoad Use Management) Act 1995	(d)
Impounded Vehicle – Passenger (per vehicle)	\$515.00	Transport Operations (Road Use Management) Act 1995	(d)
Standard charge for a vehicle removed from a road reserve Transport Operations (Road Use Management) Act 1995. (impoundment of the vehicle is not considered standard.	3		ie
Impounded Vehicle – Other (per vehicle)	Actual Costs	Transport Operations (Road Use Management) Act 1995	(d)
e.g. caravan, trailer, heavy vehicle etc. all vehicles other that	an a passenger vehicle. Note th	at "Actual Costs" include but are	not

7. Driveway Crossing Permits (Refer relevant Local Laws)

7.1 Standard Permits

limited to: towing fees, officer time, administration charges.

An applicant can apply for a Standard Approval if they are able to agree to the standard terms and conditions outlined on the application form. If the terms and conditions can be agreed to, no inspection may be required. (If the applicant cannot agree to the standard terms and conditions of the permit without an inspection and/or desktop assessment from a technical officer taking place they must apply for a Non Standard Permit —see next section)

Permit – Standard	No Charge	Local Law 7 s6 Transport Operations (Road Use Management) Act	(a)
		1995	

7.2 Non Standard Permits

Inspection Fee (per hour): 7.2 Non Standard Permits	\$280.00	Local Law 7 (Local Government Controlled Areas and Roads) s10, s75	(a)
(minimum charge). Inspection fees will only be charged to follogement advise, reinspections, monitoring and non-comp		tions are required including pre-	
Application/Assessment and Permit – Non Standard Driveway Crossing	\$180.00	Local Law 7 s6 Transport Operations (Road Use Management) Act 1995	(a)
(minimum charge) Note: If an inpection is required theninsp	ection fees are additional to thi	s charge. This fee is non-refunda	ble.

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8. Other Charges

8.1 External Parties Facility Access

8.2 Election Signs

Bond – Election Signs (per candidate)	\$500.00	Local Government Act s262(3)(c)	
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Bond Fees must be paid prior to the erection of any campaign signage. The bond shall only be repaid upon notification by the applicant that all election signs have been removed within 14 days of the date of the election and following confirmation by Council's inspectors. For each and every sign not removed, the sum of \$50.00 will be forfeited to the Council from the bond amount deposited. Council will then arrange for the removal of such signs after the expiration of the above and dispose of such signs.

WORKS, PARKS & RECREATION

1. Urban and Rural Greening

1.1 Park Use

1.1.1 Non-Commercial Use

NOTE: Commercial Fee - required if a business or organisation gains benefit from supplying goods or services in Parks or facilities

All non commercial related use of parks	No Charge	Local Law 4 (Permits)	(a)
		s7, s11	

1.1.2 Commercial Fee - Refer Local Law 3 (Commercial Licencing)

NOTE: Commercial Fee - required if a business or organisation gains a benefit from supplying goods or services in Parks or Facilities

(a) Key Deposit

Key deposit	\$45.00	Local Law 3	(a)
		(Commercial Licencing) s7, s11	

(b) 1-100 People

Hourly Rate – per location	\$70.00	Local Law 3 (Commercial Licencing) s7, s11	#	(a)
Daily Rate – per location	\$370.00	Local Law 3 (Commercial Licencing) s7, s11	#	(a)
Bond – per event	\$580.00	Local Law 3 (Commercial Licencing) s7, s11		(a)

(c) 101 - 499 People

Planned attendance of 500 persons or greater falls under the scope of Health and Regulatory Services.

Hourly Rate – per location	\$130.00	Local Law 3 (Commercial Licencing) s7, s11	#	(a)
Daily Rate – per location	\$840.00	Local Law 3 (Commercial Licencing) s7, s11	#	(a)
Bond – per event	\$1,150.00	Local Law 3 (Commercial Licencing) s7, s11		(a)

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	(incl. GST)		(-,

(d) Charitable or Community Organisations use of Parks (does not include sporting grounds)

Hourly Rate – per location	No Charge	Local Law 3 (Commercial Licencing) s7, s11	
Bond – per event	No Charge	Local Law 3 (Commercial Licencing) s7, s11	(d)

1.1.3 Temporary Park Access

(a) Business Hours Access

Vehicles under 4.5 Tonne: Bond	No Charge	Local Law 4 (Permits) s7, s11	(a)
Vehicles over 4.5 Tonne: Bond	\$1,340.00	Local Law 4 (Permits) s7, s11	(a)

(b) After Hours Access

All Vehicles: Bond	\$1,340.00	Local Law 4 (Permits) s7, s11	(a)
All Vehicles: Key deposit	\$45.00	Local Law 4 (Permits) s7, s11	(a)

1.1.4 Use of Parks or Sporting Grounds by Fitness Groups/Personal Trainer

The definition of a 'fitness group/personal trainer: a group or individual providing outdoor fitness sessions to promote a healthy and physically active lifestyle'

(a) 10 or less attendees

10 or less attendees per session (Permit Required)	No Charge	Local Law 4 (Permits) s7, s11	(a)
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(b) More than 10 attendees (Permit Required)

More than 10 attendees (Permit Required): Application fee – Non refundable	\$80.00	Local Law 4 (Permits) s7, s11	#	(a)
More than 10 attendees (Permit Required): Season Fee (payable per season Summer/Winter)	\$300.00	Local Law 4 (Permits) s7, s11	#	(a)
More than 10 attendees (Permit Required): Annual Fee	\$530.00	Local Law 4 (Permits) s7, s11	#	(a)

1.1.5 Camping Fees (Excluding Rosewood Showgrounds)

Price list effective 1 July 2019

indicates 10% GST included

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / GST Head of Power	LGA s97(2)
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1.1.6 Camping Fees for Rosewood Showgrounds

Per site per night – Powered	\$15.00	Local Law 4 (Permits) s7, s11	#	(a)
Per site per night – Unpowered	\$12.00	Local Law 4 (Permits) s7, s11	#	(a)

1.2 Facility Use

1.2.1 Facility Use Excluding Briggs Road Function Room and Rosewood Showgrounds Cultural Centre

(a) Community

Key deposit	\$45.00	Local Law 4 (Permits) s7, s11		(a)
Bond – per location per event	\$460.00	Local Law 4 (Permits) s7, s11		(a)
Daily Rate – per location	\$150.00	Local Law 4 (Permits) s7, s11	#	(a)
Annual Fee (More than 4 occasions) – per location	\$450.00	Local Law 4 (Permits) s7, s11	#	(a)

(b) Commercial

Key deposit	\$45.00	Local Law 4 (Permits) s7, s11		(a)
Bond – per location per event	\$460.00	Local Law 4 (Permits) s7, s11		(a)
Daily Rate – per location	\$840.00	Local Law 4 (Permits) s7, s11	#	(a)
Annual Fee (More than 4 occasions) – per location	\$2,520.00	Local Law 4 (Permits) s7, s11	#	(a)

1.2.2 Facility use of Briggs Road Function Room and Rosewood Showgrounds Cultural Centre only

(a) Community

Key deposit	\$45.00	Local Law 4 (Permits) s7, s11		(a)
Bond – per location per event	\$1,030.00	Local Law 4 (Permits) s7, s11		(a)
Daily rate – per location	\$425.00	Local Law 4 (Permits) s7, s11	#	(a)
Annual Fee (More than 4 occasions) – per location	\$1,272.00	Local Law 4 (Permits) s7, s11	#	(a)

(b) Commercial

Key deposit	\$45.00	Local Law 4 (Permits) s7, s11	(a)
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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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(b) Commercial [continued]

Bond – per location per event	\$1,030.00	Local Law 4 (Permits) s7, s11		(a)
Daily Rate – per location	\$840.00	Local Law 4 (Permits) s7, s11	#	(a)
Annual Fee (More than 4 occasions) – per location	\$2,520.00	Local Law 4 (Permits) s7, s11	#	(a)

1.2.3 Sport and Recreation Clubhouse Use (In Conjunction with Seasonal Sporting Ground Use)

Key deposit	\$45.00	Local Law 4 (Permits) s7, s11		(a)
Bond – per location per season	\$220.00	Local Law 4 (Permits) s7, s11		(a)
Season hire fee – per location	\$340.00	Local Law 4 (Permits) s7, s11	#	(a)

1.3 Use of Sporting Grounds and Facilities

1.3.1 Annual Lease and Tenancies

Note: All lease and tenancy fees will be confirmed as part of the respective lease or tenancy document

1.3.2 Use of Sporting Grounds

Night Lighting:

The cost of field lighting is charged as per the submitted approved use of Council's Parks and Reserves Application Form and will be charged as a seasonal fee for lighting, based on the amount of use per week, on a per field basis, and is calculated at cost price.

Daily Rate – per location	\$130.00	Local Law 4 (Permits) s7, s11	#	(a)
Season fee – excluding consumables	\$340.00	Local Law 4 (Permits) s7, s11	#	(a)
(User is responsible for the consumable costs i.e., Electricit Seasonal/Casual Booking Agreement	ty for field lighting (not clubhous	es)/Waste/Water etc.) - F	Refer to	
Field Lighting – Seasonal Fee – Per field 1 night per week	\$610.00	Local Government Act s262(3)(c)	#	
Field Lighting – Seasonal Fee – Per field 2 nights per week	\$1,220.00	Local Government Act s262(3)(c)	#	
Field Lighting – Seasonal Fee – Per field 3 nights per week	\$1,830.00	Local Government Act s262(3)(c)	#	
Field Lighting – Seasonal Fee – Per field 4 nights per week	\$2,440.00	Local Government Act s262(3)(c)	#	

1.3.3 School Competition - Seasonal Fee

Intraschool and interschool sport to be held between 6:00 AM and 4:00 PM Monday to Friday (still required to book facilities).

Full fee payment for all major carnivals held during the year will still apply.

Intraschool Competition – 1 school competing)	No Charge	Local Law 4 (Permits) s7, s11	#	(a)
Price list effective 1 July 2019	# indicates	10% GST included	19201	Page 8	37 of 113

	Year 19/20		
Name		Legislative Provision / Head of Power	LGA s97(2)
	(incl. GST)		

1.3.3 School Competition – Seasonal Fee [continued]

Interschool Competition – 2 or more schools competing (From within the Met West Region)	No Charge	Local Law 4 (Permits) s7, s11	#	(a)
Major Carnival – Daily rate. 1 or more schools competing (From outside the Met West Region)	\$120.00	Local Law 4 (Permits) s7, s11	#	(a)

1.3.4 Rental of Sport and Recreation Facilities (hourly rates)

Briggs Road Tennis Court – Day time use (per hour)	\$18.00	Local Government Act s262(3)(c)	#
Briggs Road Tennis Court – Night time use (per hour)	\$27.00	Local Government Act s262(3)(c)	#

1.3.5 Lease of Sport and Recreation Club Facilities

Note: If during the term of the lease the use of the property has changed category, eg: upgraded for a Restricted Liquor Licence to a Unrestricted Liquor Licence, the Council, may re-assess the annual rental payable in accordance with categories as listed.

In cases where club facilities have become the property of Council (eg: at the determination of lease), Council retains the right to charge an additional rental to be negotiated on a case by case basis.

Following the determination of a lease, Council may at it's discretion allow a three year phase in of fees should the new fee exceed the previous fee.

Lease of a facility to a sporting and recreational organisation with a Gaming Machine Licence	Rental is set at 5% of Unimproved Capital Value (UCV)	Local Government Act s262(3)(c)	#
Lease of a facility to a sporting and recreational organisation with an Unrestricted Liquor Licence but not a Gaming Machine Licence	Rent is set at 3% of Unimproved Capital Value (UCV)	Local Government Act s262(3)(c)	#
Lease of a facility to a sporting and recreational organisation with a Restricted Liquor Licence or no Liquor Licence	Rental is set at 1% of Unimproved Capital Value (UCV)	Local Government Act s262(3)(c)	#

2. Adopted Reports, Studies and Other Documentation

Major Documents (strategic documents, mapping etc.)	\$330.00	Local Government Act s262(3)(c)	#
Other Documents (individual management plans, feasibility studies, etc.)	\$195.00	Local Government Act s262(3)(c)	#
Small or part documents (flora and fauna lists; excerpts from larger reports) – per page	\$4.90	Local Government Act s262(3)(c)	#
Small or part documents – requests from Ipswich Residents, non-profit or community groups as determined by the Chief Operating Officer – Works, Parks and Recreation	No Charge	Local Government Act s262(3)(c)	
Fee to utilise Council's Flood Models (Complex)	By Quote	Local Government Act s262(3)(c)	#
Fee to utilise Council's Flood Models (Simple)	\$440.00	Local Government Act s262(3)(c)	#

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	Year 19/20		
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	(incl. GST)		(-,

3. Nursery Operations

3.1 Sale of Plants - Wholesale

Wholesale Native Tubes – Minimum Price	\$2.55	Local Government Act s262(3)(c)	#
Wholesale Native Tubes – Maximum Price	\$4.00	Local Government Act s262(3)(c)	#
Wholesale Pots 100mm to 300mm – Minimum Price	\$6.15	Local Government Act s262(3)(c)	#
Wholesale Pots 100mm to 300mm – Maximum Price	\$45.90	Local Government Act s262(3)(c)	#

3.2 Sale of Plants - Retail

Retail Native Tubes – Minimum Price	\$3.10	Local Government Act s262(3)(c)	#
Retail Native Tubes – Maximum Price	\$4.60	Local Government Act s262(3)(c)	#
Retail Pots 100mm to 300mm – Minimum Price	\$6.15	Local Government Act s262(3)(c)	#
Retail Pots 100mm to 300mm – Maximum Price	\$87.00	Local Government Act s262(3)(c)	#

4. Regulated Parking

4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces

4.1.1 Temporary closure/removal of Regulated Parking Spaces for the following purposes:

Closure of a regulated parking space (including loading zones, disabled person's parking bays and taxi ranks) per day or part thereof – per space	\$160.00	Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations (Road Use Management) Act 1995	#	(a)
Closure of regulated parking spaces (including loading zones, disabled person's parking bays and taxi ranks) per day or part thereof where in the opinion of Council the primary purpose is for advertising or other commercial purposes — per space	\$480.00	Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations IRoad Use Management) Act 1995	#	(a)

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	Year 19/20		
Name	Fee	(20)	LGA s97(2)
	(incl. GST)		(-,

4.1.2 Closure of metered parking space: (per space)

Each week or part thereof in excess of two (2) days	\$235.00	Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations I(Road Use Management) Act 1995	#	(a)
For any period up to and including two (2) days	\$180.00	Local Law 7 (Local Government Controlled Areas and Roads) s 10 Transport Operations IRoad Use Management) Act 1995	#	(a)

4.2 Regulated Parking – Meter Charges

4.2.1 Regulated Parking Meter Charges (Time Restriction)

⅓ Hour	\$0.70	Local Law 7 (Local Government Controlled Areas and Roads) s 7 Transport Operations IRoad Use Management) Act 1995	#	(a)
1 Hour	\$1.40	Local Law 7 (Local Government Controlled Areas and Roads) s 7 Transport Operations (Road Use Management) Act 1995	#	(a)
2 Hour	\$2.80	Local Law 7 (Local Government Controlled Areas and Roads) s 7 Transport Operations (Road Use Management) Act 1995	#	(a)
3 Hour	\$4.20	Local Law 7 (Local Government Controlled Areas and Roads) s 7 Transport Operations IRoad Use Management) Act 1995	#	(a)

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	Year 19/20		
Name	Fee	(20)	LGA s97(2)
	(incl. GST)		(_,

4.2.1 Regulated Parking Meter Charges (Time Restriction) [continued]

4 Hour	\$5.60	Local Law 7 (Local Government Controlled Areas and Roads) s 7 Transport Operations IRoad Use Management) Act 1995	#	(a)
9 Hour	\$7.00	Local Law 7 (Local Government Controlled Areas and Roads) s 7 Transport Operations IRoad Use Management) Act 1995	#	(a)

4.3 Road Regulation - Other

4.3.1 Heavy Vehicle National Law Road Manager Consent Request

Route Assessment	By Quote	Heavy Vehicle	(a)
		National Law	
		(Queensland) s 159	

5. Recoverable Works

5.2 Private Works (Refer relevant Local Laws)

Any private construction and/or maintenance works may be undertaken by the Council on application by the land owner and upon receipt of the estimated cost of such works.	By Quote	Local Government Act s262(3)(c)	#
Restoration Charges – Roadways Footpaths and Streetscape	By Quote	Local Government Act s262(3)(c)	#
Tree Assessment (Public Land Only) – hourly rate	\$85.00	Local Government Act s262(3)(c)	#
Street Tree Replacement (Public Land Only)	By Quote	Local Government Act s262(3)(c)	#

6. Ipswich Waste Services

6.1 Dead Animal Removal Services

6.1.1 Small Animals – including, but not limited to, dogs and cats

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	Year 19/20		
Name		Legislative Provision / Head of Power	LGA s97(2)
	(incl. GST)		

6.1.2 Large Animals - including, but not limited to, cows and horses

Large animal removal services	By Quote	Local Government Act s262(3)(c)	#
		, ,, ,	

6.2 Pathological Waste Services

Sharps Waste (includes provision of container): Delivery	By Quote	Local Government Act s262(3)(c)	#
Sharps Waste (includes provision of container): Disposal	By Quote	Local Government Act s262(3)(c)	#
Pathological Waste (includes provision of container) per service	By Quote	Local Government Act s262(3)(c)	#

6.3 Waste Disposal Charges

6.3.1 Recycling & Refuse Centres

(a) Tyre Disposal

Passenger tyre – per tyre	\$7.50	Local Government Act s262(3)(c)	#
Passenger tyre including rim – per tyre	\$12.00	Local Government Act s262(3)(c)	#
4WD tyre – per tyre	\$9.50	Local Government Act s262(3)(c)	#
4WD tyre including rim – per tyre	\$17.00	Local Government Act s262(3)(c)	#
Light Truck tyre – per tyre	\$11.00	Local Government Act s262(3)(c)	#
Light Truck tyre including rim – per tyre	\$17.00	Local Government Act s262(3)(c)	#

(b) Riverview Recycling & Refuse Centre (only)

i. Domestic Users

Ipswich Residents Only - (Proof of residency required)

Note residents are permitted to dispose of the following items free of charge:

- a) aproved recyclables, including:
- scrap metal and aluminum
- · car batteries
- cardboard
- · motor oil (20L limit)
- e-waste
- b) glass bottles and jars; and

c) paint and eligable products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme.

General waste: Cars, vans and utilities, including trailers: First 500kg	\$12.00	Local Government Act s262(3)(c)	#
FIISLOUNG		3202(3)(C)	

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indicates 10% GST included

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	Year 19/20		
Name	Fee	Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		

i. Domestic Users [continued]

General waste: Cars, vans and utilities, including trailers: Excess over 500kg per kg	\$0.20	Local Government Act s262(3)(c)	#
Excess ever soong per ng		3202(3)(6)	

ii. Non-Ipswich Residents / Commercial / Industrial Waste

Note commercial operators are permitted to dispose of the following items free of charge:

a) Paint and eligable products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme

General Waste: Per tonne	By Quote	Local Government Act s262(3)(c)	#
General Waste: Minimum Charge	By Quote	Local Government Act s262(3)(c)	#

(c) Rosewood Recycling & Refuse Centre (only)

i. Domestic Users

Ipswich Residents Only - (Proof of residency required)

Note residents are permitted to dispose of the following items free of charge:

- a) approved recyclables, including:
- scrap metal and aluminum
- · car batteries
- cardboard
- motor oil (20L limit)
- b) glass bottles and jars, and
- c) paint and eligable products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme

General waste: Cars, vans and utilities, including trailers: First 2 cubic metres of waste	\$12.00	Local Government Act s262(3)(c)	#
General waste: Cars, vans and utilities, including trailers: Excess over 2 cubic metres per cubic metre or part thereof	\$70.00	Local Government Act s262(3)(c)	#

6.4 Industrial Waste Services

The following schedule of charges relates to the provision of the following bin services:

6.4.1 Permanent Industrial/Skip Services

Bin services – All sizes – per service	By Quote	Local Government Act s262(3)(c)	#
Tipper Bins – All Sizes/Weekly	By Quote	Local Government Act s262(3)(c)	#
Bin Rental – All Sizes/Weekly	By Quote	Local Government Act s262(3)(c)	#

6.4.2 Commingled & Cardboard Recycling

Bin services – All sizes – per service	By Quote	Local Government Act # s262(3)(c)

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indicates 10% GST included

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	Year 19/20		
Name	Fee	(20)	LGA s97(2)
	(incl. GST)		(-,

6.4.2 Commingled & Cardboard Recycling [continued]

Bin Rental – All sizes	By Quote	Local Government Act # s262(3)(c)	
		3232(3)(3)	

6.4.3 Casual Bin Services

Bin services – All sizes – per service	By Quote	Local Government Act s262(3)(c)	#
Bin Delivery Fee – All Sizes	By Quote	Local Government Act s262(3)(c)	#
Bin Rental – All sizes – weekly	By Quote	Local Government Act s262(3)(c)	#

6.5 Mobile Garbage Bin Services

6.5.1 Commercial Refuse Service

Per Service	By Quote	Local Government Act s262(3)(c)	#
Bin Rental – weekly rental	By Quote	Local Government Act s262(3)(c)	#

6.5.2 Commercial Recycling Services

Per Service	By Quote	Local Government Act s262(3)(c)	#
Bin Rental – weekly	By Quote	Local Government Act s262(3)(c)	#

6.5.3 Paper Recycling/Document Destruction Service

Paper recycling – per service	By Quote	Local Government Act s262(3)(c)	#
Document destruction – per service	By Quote	Local Government Act s262(3)(c)	#
Bin Rental – weekly	By Quote	Local Government Act s262(3)(c)	#

6.6 Miscellaneous Charges

Grease trap services	By quote	Local Government Act s262(3)(c)	#
Special services equipment rental per week	By Quote	Local Government Act s262(3)(c)	#
Extra domestic wheelie bin service	\$17.00	Local Government Regulation 2012 s99	(a)
Green waste service (tenants of Ipswich rental properties only) – annual charge	\$75.00	Local Government Regulation 2012 s99	(a)

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	Year 19/20		
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	(incl. GST)		(_,

6.7 Road Sweeping

Road Sweeping	By Quote	Local Government Act # s262(3)(c)	#
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7. Extractive Industry Permit

Annual permit fee to operate an Extractive Industry	\$770.00	Local Law 25 (Extractive Industries) s3	(a)
Road maintenance and rehabilitation contribution (cost per haulage trip)	\$0.60	Local Law 25 (Extractive Industries) s3	(a)

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ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT

1. Community Development

1.1 Home Assist

Labour Subsidy / Fee for Service (Per hour)	\$60.50	Local Government Act s s262(3)(c)	#
		. / . /	

1.2 Venue Hire and Charges

(a) W. G. Hayden Humanities Building (Charges per meeting room)

Auditorium Hire (Ground floor): Monday to Saturday – Half day (up to 4 hours)	\$115.00	Local Government Act s262(3)(c)	#
Auditorium Hire (Ground floor): Monday to Saturday – Full day (4 to 8 hours)	\$220.00	Local Government Act s262(3)(c)	#
Annex Hire (Ground floor): Monday to Saturday – Half day (up to 4 hours)	\$100.00	Local Government Act s262(3)(c)	#
Annex Hire (Ground floor): Monday to Saturday – Full day (4 to 8 hours)	\$195.00	Local Government Act s262(3)(c)	#
Cafeteria Hire (First floor): Monday to Saturday – Half day (up to 4 hours)	\$100.00	Local Government Act s262(3)(c)	#
Cafeteria Hire (First floor): Monday to Saturday – Full day (4 to 8 hours)	\$195.00	Local Government Act s262(3)(c)	#
Interview Room 1 (Ground floor): Monday to Saturday – Half day (up to 4 hours)	\$95.00	Local Government Act s262(3)(c)	#
Interview Room 1 (Ground floor): Monday to Saturday – Full day (4 to 8 hours)	\$185.00	Local Government Act s262(3)(c)	#
Interview Room 2 (Ground floor): Monday to Saturday – Half day (up to 4 hours)	\$95.00	Local Government Act s262(3)(c)	#
Interview Room 2 (Ground floor): Monday to Saturday – Full day (4 to 8 hours)	\$185.00	Local Government Act s262(3)(c)	#
Meeting Room 1 (First floor previously C5): Monday to Saturday – Half day (up to 4 hours)	\$95.00	Local Government Act s262(3)(c)	#
Meeting Room 1 (First floor previously C5): Monday to Saturday – Full day (4 to 8 hours)	\$185.00	Local Government Act s262(3)(c)	#
Meeting Room 2 (First floor previously Canteen): Monday to Saturday – Half day (up to 4 hours)	\$95.00	Local Government Act s262(3)(c)	#
Meeting Room 2 (First floor previously Canteen): Monday to Saturday – Full day (4 to 8 hours)	\$185.00	Local Government Act s262(3)(c)	#
Conference Room (First Floor): Monday to Saturday – Half day (up to 4 hours)	\$100.00	Local Government Act s262(3)(c)	#
Conference Room (First Floor): Monday to Saturday – Full day (4 to 8 hours)	\$195.00	Local Government Act s262(3)(c)	#

(b) Office Rental Accommodation

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	Year 19/20		
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	(incl. GST)		,

2. Civic Centre Venues and Services

The charges are on a daily basis, per hour or per unit. Rates for longer-term hire or frequent use may be available upon application.

Venue hire for eligable Community groups may be subject to a 50% discount (upon application). "Community group" means - Ipswich based school/not for profit organisation/amateur performance group.

The Civic Centre also quotes for non-standard requirements as required to meet the specific needs of customers.

2.1 Ipswich Civic Centre Venue Hire

G Hogg Auditorium Hire – Monday to Sunday – Half day (up to 5 hours)	\$942.00	Local Government Act s262(3)(c)	#
G Hogg Auditorium Hire – Monday to Sunday – Full Day (up to 9 hours)	\$1,570.00	Local Government Act s262(3)(c)	#
G Hogg Auditorium Hire – Public Holidays – Per hour (minimum 3 hours)	\$350.00	Local Government Act s262(3)(c)	#
G Hogg Auditorium Hire – Rehearsal Rate (per hour)	\$150.00	Local Government Act s262(3)(c)	#
G Hogg Auditorium Hire – Performance Rate (per hour)	\$340.00	Local Government Act s262(3)(c)	#
G Hogg Auditorium Hire – Set Up and Bump Out Charges – Monday to Sunday (per hour, minimum 3 hours)	\$100.00	Local Government Act s262(3)(c)	#
G Hogg Auditorium Hire – Set Up and Bump Out Charges – Public Holidays (per hour, minimum 3 hours)	\$205.00	Local Government Act s262(3)(c)	#
Studio 188 Hire – Monday to Sunday – Half day (up to 5 hours)	\$360.00	Local Government Act s262(3)(c)	#
Studio 188 Hire – Monday to Sunday – Full day (up to 9 hours)	\$600.00	Local Government Act s262(3)(c)	#
Studio 188 Hire – Monday to Sunday – Additional hours (per hour)	\$90.00	Local Government Act s262(3)(c)	#
Studio 188 Hire – Public Holidays – Per hour (minimum 3 hours)	\$115.00	Local Government Act s262(3)(c)	#
Cunningham Room Hire – Monday to Sunday – Half Day (up to 5 hours)	\$535.00	Local Government Act s262(3)(c)	#
Cunningham Room Hire – Monday to Sunday – Full Day (up to 9 hours)	\$890.00	Local Government Act s262(3)(c)	#
Cunningham Room Hire – Monday to Sunday – Additional hours (per hour)	\$133.00	Local Government Act s262(3)(c)	#
Cunningham Room Hire – Public Holidays – Per hour (minimum 3 hours)	\$175.00	Local Government Act s262(3)(c)	#
Lockyer Room Hire – Monday to Sunday– Half Day (up to 5 hours)	\$365.00	Local Government Act s262(3)(c)	#
Lockyer Room Hire – Monday to Sunday – Full Day (up to 9 hours)	\$610.00	Local Government Act s262(3)(c)	#
Lockyer Room Hire – Monday to Sunday – Additional hours (per hour)	\$92.00	Local Government Act s262(3)(c)	#
Lockyer Room Hire – Public Holiday – Per hour (minimum 3 hours)	\$120.00	Local Government Act s262(3)(c)	#
Logan Room Hire – Monday to Sunday – Half Day (up to 5 hours)	\$165.00	Local Government Act s262(3)(c)	#
Logan Room Hire – Monday to Sunday – Full Day (up to 9 hours)	\$275.00	Local Government Act s262(3)(c)	#

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	(incl. GST)		

2.1 Ipswich Civic Centre Venue Hire [continued]

Logan Room Hire – Monday to Sunday – Additional hours (per hour)	\$41.00	Local Government Act s262(3)(c)	#
Logan Room Hire – Public Holidays – Per hour (minimum 3 hours)	\$55.00	Local Government Act s262(3)(c)	#
Foyer Terrace Hire, Civic Centre – Monday to Sunday – Half Day (up to 5 hours)	\$110.00	Local Government Act s262(3)(c)	#
Foyer Terrace Hire, Civic Centre - Monday to Sunday - Full Day (up to 9 hours)	\$185.00	Local Government Act s262(3)(c)	#
Foyer Terrace Hire, Civic Centre – Monday to Sunday – Additional hours (per hour)	\$28.00	Local Government Act s262(3)(c)	#
Foyer Terrace Hire, Civic Centre – Public Holidays – Per hour (minimum 3 hours)	\$35.00	Local Government Act s262(3)(c)	#
Function packages	Function packages of room hire and catering may be available upon application.	Local Government Act s262(3)(c)	#

2.2 North Ipswich Reserve Corporate Centre Hire

North Ipswich Reserve Corporate Centre Hire – North & South Room: Monday to Sunday – Half Day (up to 5 hours)	\$540.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – North & South Room: Monday to Sunday – Full Day (up to 9 hours)	\$900.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – North & South Room: Monday to Sunday – Additional hours (per hour)	\$135.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – North & South Room: Public Holiday – Per hour (minimum 3 hours)	\$175.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Half Day (up to 5 hours)	\$300.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Full Day (up to 9 hours)	\$500.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Additional hours (per hour)	\$75.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – North Room: Public Holiday – Per hour (minimum 3 hours)	\$100.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Half Day (up to 5 hours)	\$300.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Full Day (up to 9 hours)	\$500.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Additional hours (per hour)	\$75.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre Hire – South Room: Public Holiday – Per hour (minimum 3 hours)	\$100.00	Local Government Act s262(3)(c)	#

2.3 Venue Floor Plan and Set-up (Standard)

G Hogg Auditorium – venue floor plan and set up (once per season)	\$315.00	Local Government Act s262(3)(c)	#
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Price list effective 1 July 2019

indicates 10% GST included

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	Year 19/20		
Name	Fee	Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		

2.3 Venue Floor Plan and Set-up (Standard) [continued]

Cunningham Room – venue floor plan and set up (per 2 hours)	\$140.00	Local Government Act s262(3)(c)	#
Lockyer Room – venue floor plan and set up (per hour)	\$70.00	Local Government Act s262(3)(c)	#
Logan Room – venue floor plan and set up (per hour)	\$70.00	Local Government Act s262(3)(c)	#
Terrace / Foyer (Civic Centre) – venue floor plan and set up (per hour)	\$70.00	Local Government Act s262(3)(c)	#
Studio 188 – venue floor plan and set up (per hour)	\$70.00	Local Government Act s262(3)(c)	#
North Ipswich Reserve Corporate Centre – venue floor plan and set up (per 2 hours)	\$175.00	Local Government Act s262(3)(c)	#

2.4 Labour Charge Out (per hour)

Front of House Usher Package	\$720.00	Local Government Act s262(3)(c)	#
Security	\$65.00	Local Government Act s262(3)(c)	#
Technical Officer	\$70.00	Local Government Act s262(3)(c)	#
Cleaning Staff	\$60.00	Local Government Act s262(3)(c)	#
Merchandise / General Staff	\$60.00	Local Government Act s262(3)(c)	#
Penalty rates as per applicable industrial award apply for overtime, weekends and Public Holidays	By quote	Local Government Act s262(3)(c)	#

2.5 Box Office Services

A 50% discount is applicable for eligable Community groups (on application)

Per event creation & set of tickets	\$110.00	Local Government Act s262(3)(c)	#
Ticket Sales Commission – each (where tickets are under \$35.00)	\$4.10	Local Government Act s262(3)(c)	#
Ticket Sales Commission – each (where tickets are \$35.00 or more)	\$4.60	Local Government Act s262(3)(c)	#
Ticket Refund / Exchange Commission (where tickets are \$35.00 or more)	\$4.60	Local Government Act s262(3)(c)	#
Ticket Refund / Exchange Commission (where tickets less than \$35.00)	\$4.10	Local Government Act s262(3)(c)	#
Merchandising – Commission on gross sales (incl GST)	10% of Gross Sales	Local Government Act s262(3)(c)	#

2.6 Technical Services

Note: Community Discount may be available upon application.

The charges are on a per day basis. Rates for longer-term hire or frequent use may be available upon application.

Cunningham Room – Standard Audio Visual Package –	\$120.00	Local Government Act #
Microphone, Lectern, Data Projector & Screen		s262(3)(c)

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	Year 19/20		
Name		Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		

2.6 Technical Services [continued]

G Hogg Auditorium – Audio Visual conference Package – includes audio visual, audio & basic lighting for up to 8 hours	\$1,500.00	Local Government Act s262(3)(c)	#
G Hogg Auditorium – Standard Audio	\$200.00	Local Government Act s262(3)(c)	#
G Hogg Auditorium – Standard Lighting	\$200.00	Local Government Act s262(3)(c)	#
Lockyer Room – Standard Audio Visual Package – Microphone, Lectern, Data Proj & Screen	\$120.00	Local Government Act s262(3)(c)	#
Logan Room – Standard Audio Visual Package – Data Projector & Screen	\$120.00	Local Government Act s262(3)(c)	#
Stage Risers per section	\$19.00	Local Government Act s262(3)(c)	#
Hire in of additional lighting, Audio Visual, Audio, Staging or other special equipment	By quote	Local Government Act s262(3)(c)	#
Piano – Grand	\$105.00	Local Government Act s262(3)(c)	#
Piano – Upright	\$72.00	Local Government Act s262(3)(c)	#
Piano Tuning	\$220.00	Local Government Act s262(3)(c)	#

2.7 Marketing Services

Marketing Package A – Website, Facebook, Eventfinda & ATDW listing; Poster, flyers and In house TV	\$185.00	Local Government Act s262(3)(c)	#
Marketing Package B – Website, Facebook, Eventfinda & ATDW listing; Poster, flyers, In house TV, Facebook advert, E-newsletter and Venue street screen display	\$435.00	Local Government Act s262(3)(c)	#
Marketing Package C – Website, Facebook, Eventfinda & ATDW listing; Poster, flyers, In house TV, Facebook advert, E-newsletter, graphic design, Venue street screen display and print advert	\$925.00	Local Government Act s262(3)(c)	#
Additional marketing services – available on request	By quote	Local Government Act s262(3)(c)	#

2.7 Other Civic Centre Fees

Performance Deposit	\$500.00	Local Government Act s262(3)(c)	#
Event Deposit	Charge based on estimated revenue. Tiered deposit amounts to reflect the estimated value of events. • A charge of \$200 will be applied to events with estimated revenue of less than \$1,000. • A charge of \$500 will be applied to events with estimated revenue of between \$1 000 and \$5 000	Local Government Act s262(3)(c)	#

Price list effective 1 July 2019

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	Year 19/20	
Name	Fee	LGA s97(2)
	(incl. GST)	(-)

2.7 Other Civic Centre Fees [continued]

Event Deposit	Charge based on estimated revenue. Tiered deposit amounts to reflect the estimated value of events. • A charge of \$200 will be applied to events with estimated revenue of less than \$1,000. • A charge of \$500 will be applied to events with estimated revenue of between \$1,000 and \$5,000. • A charge equal to 10% of estimated revenues will be applied to events with estimated revenue of greater than \$5,000.	Local Government Act s262(3)(c)	#
Cleaning Charge – per performance	\$190.00	Local Government Act s262(3)(c)	#
Standing Theatre Technical Charge (consumables).	\$75.00	Local Government Act s262(3)(c)	#
Meals, Light Catering, Confectionery, Drinks & Alcohol: Charges for meals, light catering, confectionery, refreshments and liquor at market rates.	Retail pricing or by quote (as appropriate)	Local Government Act s262(3)(c)	#

3. Ipswich Art Gallery

Community Gallery hire (per week) – minimum of 1 week hire	\$110.00	Local Government Act s262(3)(c)	#
Merchandise – Selected items	Retail pricing applies	Local Government Act s262(3)(c)	#
Selected workshops and events	By Quote	Local Government Act s262(3)(c)	#
Special Exhibitions – Entry fee for Ipswich/ non-Ipswich residents	By Quote	Local Government Act s262(3)(c)	#

4. Library Services

Fees and charges apply at all Ipswich Library branches, unless specified otherwise.

4.1 Information Access

4.1.1 Overdue, Lost and Cancelled Items

Invoice fee for overdue items	\$5.00	Local Government Act s262(3)(c)	#
Invoice is sent after 21 days overdue, and includes administration cost.			
Overdue grace period of seven days from due date before overdue fees commence			

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indicates 10% GST included

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	Year 19/20	
Name	Fee	_GA 97(2)
	(incl. GST)	(_,

4.1.1 Overdue, Lost and Cancelled Items [continued]

Fees for Lost or Irreparably Damaged Books, Magazines, Audio Visual Items and Electronic Devices: Original	By Quote	Local Government Act s262(3)(c)	#
purchase price to be charged as per bibliographic record			

4.1.2 Public Internet Access/Word Processing Access

Non-library member (per hour or part thereof)	\$4.50	Local Government Act s262(3)(c)	#
Library member (per hour or part thereof)	No charge	Local Government Act s262(3)(c)	#

4.1.4 Fax Facilities to External Customers (Staff assisted)

Sending – 1st page	\$4.70	Local Government Act # s262(3)(c)
Sending – each additional page	\$1.35	Local Government Act # s262(3)(c)
Sending (International) – 1st page	\$9.70	Local Government Act # s262(3)(c)
Sending (International) – each additional page	\$2.60	Local Government Act # s262(3)(c)
Receiving – 1st page	\$1.30	Local Government Act # s262(3)(c)
Receiving – each additional page	\$1.30	Local Government Act # s262(3)(c)

4.1.5 Photocopying to External Customers

^{*} Self Service: Customers print or photocopy material as needed

Library Printing and Photocopying: Black and white – A4*	\$0.10	Local Government Act s262(3)(c)	#
Library Printing and Photocopying: Black and white – A3*	\$0.20	Local Government Act s262(3)(c)	#
Library Printing and Photocopying: Colour – A4*	\$0.75	Local Government Act s262(3)(c)	#
Library Printing and Photocopying: Colour – A3*	\$1.50	Local Government Act s262(3)(c)	#

4.2 Library Venue Hire

Non-Profit/Community Groups may make a request for fee relief in regards to Venue Hire.

Venue and equipment hire is offered free to Library Members for non-commercial use.

Springfield Library Branch venues are only available for hire during Library opening hours.

Venues must be left in a clean and tidy state. If extra cleaning is required, customers will be charged at actual cost plus 10%.

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	Year 19/20		
Name	Fee	Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		

4.2.1 Barry Jones Auditorium (BJA) at Ipswich Library

(a) Venue Hire

Monday to Sunday – per hour	\$60.00	Local Government Act s262(3)(c)	#
Monday to Sunday – Half day (2 – 4 hours)	\$230.00	Local Government Act s262(3)(c)	#
Monday to Friday – Full day (4 – 8 hours)	\$360.00	Local Government Act s262(3)(c)	#
Public Holidays – Half day (2 – 4 hours)	\$650.00	Local Government Act s262(3)(c)	#
Public Holidays – Full day (4 – 8 hours)	\$1,230.00	Local Government Act s262(3)(c)	#

(b) Operator Charges

(An operator is required to be in attendance for set up of equipment)

Monday to Friday up to 6:00 p.m. (per hour, minimum half hour)	By Quote	Local Government Act s262(3)(c)	#
Monday to Friday after 6:00 p.m. (per hour, minimum half hour)	By Quote	Local Government Act s262(3)(c)	#
Saturdays and Sundays (per hour, minimum half hour)	By Quote	Local Government Act s262(3)(c)	#

(c) BJA Equipment Hire (to all users)

Surface tablet – with direct connection to Internet hub	No charge	Local Government Act s262(3)(c)	#
Audio Visual Equipment, Slide Projector, Electronic whiteboard, Overhead Projector Data Projector	\$22.00	Local Government Act s262(3)(c)	#
Lectern, Microphones (hand held / lapel), Standard Whiteboard, Tables and Chairs	No charge	Local Government Act s262(3)(c)	#
Out of Hours Lockup / Early Opening	By Quote	Local Government Act s262(3)(c)	#
Actual Cost of external body passed on to user			
Monday to Friday – 05:30am – 18:30pm	By Quote	Local Government Act s262(3)(c)	#
Monday to Friday – 18:30pm – 05:30 am	By Quote	Local Government Act s262(3)(c)	#
Saturday (24 hours) and overtime	By Quote	Local Government Act s262(3)(c)	#
Sunday (24 hours) and overtime	By Quote	Local Government Act s262(3)(c)	#
Public Holidays (24 hours) and overtime	By Quote	Local Government Act s262(3)(c)	#

4.2.2 Library Courtyard – Ipswich Library

Courtyard available only during Ipswich Library Branch Opening Hours

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	Year 19/20		
Name	Fee	Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		(_,

4.2.2 Library Courtyard – Ipswich Library [continued]

Hire of Library Courtyard	\$30.00	Local Government Act s262(3)(c)	#
Set up and Clean up	\$16.00	Local Government Act s262(3)(c)	#
Crockery Hire	\$16.00	Local Government Act s262(3)(c)	#
Urn Hire	\$16.00	Local Government Act s262(3)(c)	#

4.2.3 Library Study Rooms - Ipswich Library

(a) Non-commercial Use

*Note non-commercial services can only be booked by a library member. For Non-members, see charges under 4.2.3 (b)

Members (for non-commercial purposes)	No charge	Local Government Act s262(3)(c)	#

(b) Non-Members and Business/Commercial Use

Monday to Sunday – per hour	\$25.00	Local Government Act s262(3)(c)	#
Monday to Sunday – Half day (2 – 4 hours)	\$70.00	Local Government Act s262(3)(c)	#
Monday to Friday – Full day (4 – 8 hours)	\$135.00	Local Government Act s262(3)(c)	#

(c) Equipment

Other equipment available	see Barry Jones Auditorium charges	Local Government Act # s262(3)(c)
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(d) Deposit

A refundable deposit may be charged for the area concerned based on the value of the contents of the facility	By Quote	Local Government Act s262(3)(c)	#

4.2.4 Training Room Hire

The training room is only available during the opening hours of the Library Branch.

Ipswich Library Branch: Monday to Friday 9am – 5pm – per hour or part thereof	\$80.00	Local Government Act s262(3)(c)	#
Room hire at Ipswich Library Branch includes a maximum	of 8 PCs.		
Ipswich Library Branch: Saturday or Sunday 9am – 12pm – per hour or part thereof	\$100.00	Local Government Act s262(3)(c)	#
Room hire at Ipswich Library Branch includes a maximum of 8 PCs.			

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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4.2.4 Training Room Hire [continued]

Springfield Library Branch: Monday to Friday 9am – 5pm – per hour or part thereof	\$140.00	Local Government Act s262(3)(c)	#
Room hire at Springfield Library Branch includes a maximum	m of 20 PCs.		
Springfield Library Branch: Saturday or Sunday 9am – 12pm – per hour or part thereof	\$160.00	Local Government Act s262(3)(c)	#
Room hire at Springfield Library Branch includes a maximum of 20 PCs.			

4.2.5 Springfield Library Meeting Room Hire

Springfield meeting rooms are only available during the opening hours of the Library Branch.

(a) Non-commercial Use

Springfield Library Branch Meeting Room Hire: Monday	No charge	Local Government Act	#
to Sunday – per hour (Library Members Only)		s262(3)(c)	

(b) Non-Members and Business/Commercial Use

Springfield Library Branch Meeting Room Hire: Monday to Sunday – per hour	\$25.00	Local Government Act s262(3)(c)	#
Springfield Library Branch Meeting Room Hire: Monday to Sunday – half day (4 hours)	\$70.00	Local Government Act s262(3)(c)	#
Springfield Library Branch Meeting Room Hire: Monday to Friday – full day (4-8 hours)	\$135.00	Local Government Act s262(3)(c)	#

4.2.6 Springfield Library Event Space Hire

Springfield Event Spaces are only available during the opening hours of the Library Branch.

(a) Non-commercial Use

(b) Non-Members and Business/Commercial Use

Springfield Library Branch Event Space Hire: Monday to Sunday – per hour	\$60.00	Local Government Act s262(3)(c)	#
Springfield Library Branch Event Space Hire: Monday to Sunday – half day (4 hours)	\$230.00	Local Government Act s262(3)(c)	#
Springfield Library Branch Event Space Hire: Monday to Friday – full day (4-8 hours)	\$360.00	Local Government Act s262(3)(c)	#
Springfield Library Branch Event Space Hire: Catering Kitchen	No Charge	Local Government Act s262(3)(c)	#
Use of kitchen is available with event space hire only.			

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	Year 19/20	
Name	Fee	Legislative Provision / GST LGA Head of Power S97(2)
	(incl. GST)	

4.3 Other Library Charges

4.3.1 Research/Consultancy Fees - including Picture Ipswich

The librarians will offer a consulting service based around researching and retrieving electronic information from various sources including the Internet.

Per hour	By Quote	Local Government Act s262(3)(c)	#
Per 20 minutes for each additional 20 minutes or part thereof	By Quote	Local Government Act s262(3)(c)	#

4.3.2 Database Access (Online Searching)

Database Access	By Quote	Local Government Act s262(3)(c)	#
Research/Consultancy Fees	By Quote	Local Government Act s262(3)(c)	#

4.3.3 Inter-Library Loans/Document Delivery

Inter-Library Loans	By quote (at cost)	Local Government Act s262(3)(c)	#
Replacement fee of Inter-Library Loaned (ILL) Book Trap	\$3.00	Local Government Act s262(3)(c)	#

4.3.4 Advanced Internet Training Sessions

(a) Internet Training (for Ipswich Region organisations)

Half day sessions (Up to 4 hrs)	\$125.00	Local Government Act s262(3)(c)	#
Full day sessions (Greater than 4hrs and less than 7.5hrs)	\$185.00	Local Government Act s262(3)(c)	#

(b) Internet Training (for Non-Ipswich Region organisations)

Internet Training at Ipswich Libraries locations: Groups 3-8 people (charged per person)	\$40.00	Local Government Act s262(3)(c)	#
Internet Training at Ipswich Libraries locations: Groups 9-16 people (charged per person)	\$29.00	Local Government Act s262(3)(c)	#
Internet Training at Ipswich Libraries locations: Groups over 16 people (charged per person)	\$23.00	Local Government Act s262(3)(c)	#

(c) Onsite Internet Training

Onsite Internet Training: Hourly Charge (minimum three hours)	\$180.00	Local Government Act s262(3)(c)	#
Onsite Internet Training: Hourly Charge after three hours	\$150.00	Local Government Act = s262(3)(c)	#

Price list effective 1 July 2019

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Name	Year 19/20 Fee (incl. GST)		LGA s97(2)
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(d) Subject Specific Internet

4.3.5 Library Activities and Events

School Holiday Entertainment	By quote	Local Government Act s262(3)(c)	#
Special Events/Entertainment	By quote	Local Government Act s262(3)(c)	#
Library Programs and Events	By quote	Local Government Act s262(3)(c)	#

4.3.6 Local History

Research Fees: Up to 20 minutes	No charge	Local Government Act s262(3)(c)	#
Research Fees: Per hour after first 20 minutes (or part thereof)	By Quote	Local Government Act s262(3)(c)	#

4.3.7 Merchandise

Selected items – prices on application	Retail pricing applies	Local Government Act s262(3)(c)	#
Withdrawn stock	Retail pricing applies	Local Government Act s262(3)(c)	#

4.3.8 Friends of Ipswich Library Service - FOILS

FOILS Membership Fee – Single	\$5.00	Local Government Act s262(3)(c)	#
FOILS Membership Fee – Family	\$10.00	Local Government Act s262(3)(c)	#
FOILS Membership – Corporate	\$55.00	Local Government Act s262(3)(c)	#

Price list effective 1 July 2019

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ECONOMIC DEVELOPMENT AND MARKETING

1. Tourism

1.1 Ipswich Visitors Information Centre

Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located within Ipswich City boundaries	No charge	Local Government Act s262(3)(c)
Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located outside Ipswich City boundaries	\$150.00	Local Government Act s262(3)(c)
Promotional Services Fee: Non-members of Ipswich Tourism Operators Network (ITON) located within Ipswich City boundaries	\$180.00	Local Government Act # s262(3)(c)
Promotional Services Fee: Non-members of of Ipswich Tourism Operators Network (ITON) located outside Ipswich City boundaries	\$255.00	Local Government Act # s262(3)(c)
Merchandise – Selected items	Retail pricing applied	Local Government Act # s262(3)(c)
Booking Cancellation Fee: Cancellation of tourism bookings in line with specified Terms & Conditions	\$24.00	Local Government Act # s262(3)(c)

2. Marketing and Other Services

2.1 Advertising Fee - Street Banners

For six (6) months	\$3,250.00	Local Government Act s262(3)(c)	#
Per week (minimum two week booking)	\$850.00	Local Government Act s262(3)(c)	#

2.2 International Delegations

Half Day	\$750.00	Local Government Act s262(3)(c)	#
Full Day	\$1,100.00	Local Government Act s262(3)(c)	#

2.3 City of Ipswich Logo Flags

2.4 Event Services

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Name	Year 19/20 Fee (incl. GST)	Legislative Provision / Head of Power	LGA s97(2)
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2.4 Event Services [continued]

Tours and Seasonal Events	Ticket and service prices to be determined on a by-event basis	Local Government Act # s262(3)(c)	
Applicable to seasonal and occasional events managed by Council, for example Heritage Guided Tours, Great Houses of Ipswich Bus Tours, Animal Encounters at the Nature Centre, and Nerima Gardens and Japanese Tea Ceremony Tours etc.			
Merchandise and cafe sales	Retail pricing applied	Local Government Act # s262(3)(c)	

2.4.1 Visitor Services

Printing and Photocopying	For self-service printing and photocopying, refer to Library print and photocopy service charges. For Council staff assisted printing and copying services, refer to Finance and Corporate Services print and photocopy service charges.	Local Government Act s262(3)(c)	#
Other visitor services	Price on request	Local Government Act s262(3)(c)	#

2.4.2 Commissions

Event Commissions – Attraction and Industry Sales	10% of sales revenue	Local Government Act s262(3)(c)	#
Event Commissions – Accommodation Sales	15% of sales revenue	Local Government Act s262(3)(c)	#
Event Commissions – Consignment Sales (eg: Art Sales)	25% of sales revenue	Local Government Act s262(3)(c)	#
Note not-for-profit and community groups may apply for a reduced commission rate of 10%.			

2.5 Marketing & Consultancy Services

Consultancy Services – Per Hour	\$300.00	Local Government Act s262(3)(c)	#
		3202(0)(0)	

3. Fire Station 101 Innovation Hub

3.1 Fire Station 101 Memberships

Monthly memberships are payable in advance and may be charged on a pro-rata basis for mid-month commencement. For full terms and conditions, refer to the membership agreement available from Fire Station 101.

Day Pass	\$22.00	Local Government Act s262(3)(c)	#
Day Passes are valid for a single day for members on the d	rop-in plan.		
Part Time Membership (per calendar month)	\$165.00	Local Government Act s262(3)(c)	#

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	Year 19/20		
Name	Fee	(20)	LGA s97(2)
	(incl. GST)		(-,

3.1 Fire Station 101 Memberships [continued]

Full Time Membership (per calendar month)	\$275.00	Local Government Act s262(3)(c)	#
Access Card Replacement Fee	\$45.00	Local Government Act s262(3)(c)	#
Available to full and part time members only. Replacement fee is applicable for lost, damaged and non-returned Access Cards.			

3.2 Fire Station 101 Venue Hire

Meeting room hire is included in full and part time memberships at no additional cost, subject to availability. Charges apply for all other users.

Meeting Room – Half day (up to 4 hours)	\$110.00	Local Government Act s262(3)(c)	#
Meeting Room – Full day (up to 8 hours)	\$220.00	Local Government Act s262(3)(c)	#
Meeting Room – Weekends and Outside Standard Business Hours (per hour)	\$55.00	Local Government Act s262(3)(c)	#
Minimum charge 2 hours			
Function Room / Event Space – Half day (up to 4 hours)	\$275.00	Local Government Act s262(3)(c)	#
Function Room / Event Space – Full day (up to 8 hours)	\$550.00	Local Government Act s262(3)(c)	#
Function Room / Event Space – Weekends and Outside Standard Business Hours (per hour)	\$140.00	Local Government Act s262(3)(c)	#
Minimum charge 2 hours			
Function Room Setup and Bump Out Charges (per hour)	\$55.00	Local Government Act s262(3)(c)	#
On request. Minimum 1 hour per event.			
Catering	By quote	Local Government Act s262(3)(c)	#

3.3 Fire Station 101 Facilitation Services

Event Facilitation and Mentoring (per hour)	\$180.00	Local Government Act s262(3)(c)	#
On request, subject to availability. Minimum 1 hour.			
Events hosting (major events)	By quote	Local Government Act s262(3)(c)	#
Hosting, facilitation and venue hire for events of more than	one day, including but not limite	ed to Hackathons.	
Other services provided by Fire Station 101	By quote	Local Government Act 2009 s97(2)	#
Customised services may be available on request.			

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	Year 19/20		
Name	Fee	Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		(-,

FINANCE AND CORPORATE SERVICES

1. Financial Services

1.1 Financial Reports

The following documents are available at the library and also on Council's internet site www.ipswich.qld.gov.au free of charge:

(i) ICC Budget	No charge	Local Government Act s262(3)(c)
(ii) ICC Revenue Policy	No charge	Local Government Act s262(3)(c)
(iii) ICC Revenue Statement	No charge	Local Government Act s262(3)(c)
(iv) ICC Register of Cost Recovery Fees	No charge	Local Government Act s262(3)(c)

1.2 Rates Records

1.2.1 Rates Record Inspections (including transaction history)

Note: For the purpose of this clause, a parcel of land is that land comprised in the valuation compiled by the Valuer General.

Inspection of Land Records – Per parcel of Land (for fee exempt persons)	No charge	Local Government Regulation 2012 s155(1)	(c)
The following persons may inspect particulars of land in the • An owner, lessee or occupier of the land or adjoinin • The agent of an owner, lessee or occupier of the land	ng land, or		
Rates Record Search and/or Inspection – Self service using Online Services or PD online	No charge	Local Government Regulation 2012 s155(1)	
Rates Record Search and/or Inspection – Where facilitated by Council staff	By quote	Local Government Regulation 2012 s155(1)	(c)

1.2.2 Property Searches

Rates Only Property Search (Certified Extract from Land Record)	\$110.00	Local Government Regulation 2012 s155(1), Local Government Act s262(3)(c)
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1.2.3 Copy of Rates Notice

Copy of Rate Notice – per notice falling within current quarter or where rates are unpaid	No charge	Local Government Act s262(3)(c)	#
Copy of Rate Notice – per notice falling within a prior quarter	\$8.00	Local Government Act s262(3)(c)	#

Price list effective 1 July 2019

indicates 10% GST included

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	Year 19/20		
Name	Fee	Legislative Provision / GST Head of Power	LGA s97(2)
	(incl. GST)		(_,

1.2.4 Change of Ownership

Change of Ownership – per change	\$60.00	Local Government Act 2009 s97(2)	(b)

1.3 Dishonor Charges

Dishonour charges – each (includes cheques and direct debits)	Actual Cost	Local Government Act s262(3)(c)	#
(Charge equivalent to the actual amount charged to Council	il by it's financial institution)		

1.4 Tender Documents

Tender Documents in Electronic Form	Available on Council's internet website at no charge	Local Government Act s262(3)(c)
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1.5 Credit Card Surcharge

American Express credit card surcharge	0.8% Surcharge	Competition and Consumer Amendment (Payment Surcharges) Act 2016	#
Applied to transactions greater than \$1,000.			

2. Corporate Services

2.1 Corporate Services Documents

Local Laws: Purchase of a copy or part thereof (excluding Town Plan Schedule) – per page	Current Corporate Services photocopy costs	Local Government Regulation 2012 s14(2)	#
(For Town Planning Schedules/Documents refer to Plannin	g & Development charges)		
Electronic copy of confirmed minutes of Council meetings	Recent Meeting minutes available via Council's website free of charge.	Local Government Regulation 2012 s272	
Printed copy of confirmed minutes of Council meetings or part thereof – per page	Current Corporate Services photocopy costs	Local Government Regulation 2012 s272	#
Council's Corporate Plan	No charge	Local Government Regulation 2012 s199	
Council's Annual Report	No charge	Local Government Regulation 2012 s199	
Council's Operational Plan	No charge	Local Government Act s262(3)(c)	
Human Resources: Printed copy of Council Job Descriptions	No charge	Local Government Act s262(3)(c)	

Price list effective 1 July 2019

indicates 10% GST included

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	Year 19/20		
Name	Fee	Legislative Provision / GST LGA Head of Power s97(-
	(incl. GST)		,

2.2 Right to Information and Information Privacy (2018-19)

Fees and charges for applications under the Right to Information Act 2009 and the Information Privacy Act 2009 are set by the State Government at the commencement of each financial year.

RTI Application Fees	\$49.70	Right to Information Regulation 2009 s4	
Processing and Access Charges – each 15 minutes or part of 15 minutes*	\$7.70	Right to Information Regulation 2009 s5	
(*No charge is payable if the total time spent by Council off	icers in processing the applicati	on is less than 5 hours)	
RTI document request A4 size – per page	\$0.25	Right to Information Regulation 2009 s6(1)(b)	
IP Act document request A4 size – per page	\$0.25	Information Privacy Regulation 2009 s4(1)(b)	
RTI Act and IP Act – document request larger than A4 size	Current Corporate Services photocopy costs	Local Government Act s262(3)(c)	#

2.3 Photocopier Charges

Copying of Miscellaneous Documents - per page

Corporate Services – Printing and Photocopying (Staff supported service) – Black and White A4	\$1.00	Local Government Act s262(3)(c)	#
Corporate Services – Printing and Photocopying (Staff supported service) – Black and White A3	\$1.50	Local Government Act s262(3)(c)	#
Corporate Services – Printing and Photocopying (Staff supported service) – Photocopying – Colour A4	\$2.00	Local Government Act s262(3)(c)	#
Corporate Services – Printing and Photocopying (Staff supported service) – Colour A3	\$3.00	Local Government Act s262(3)(c)	#

2.4 Marketing and Print Charges

3. Information Systems

3.1 GIS, Maps, Plans and Data

Information services encompasses the provision of:

- Maps and Mapping services, including topographical (stormwater, drainage and contour)
- Plans, including stormwater drainage plans
- GIS and Digital Data files

Standard Maps, Plans and Digital Data Files (electronic) – Self service using Online Services or PD online	No charge	Local Government Act s262(3)(c)
Maps, Plans and Digital Data Files – Custom mapping and supported services	By quote	Local Government Act # s262(3)(c)

Price list effective 1 July 2019

indicates 10% GST included

19201

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Fees and Charges

2018 - 2019

and comparison to

Draft 2019-2020

For Internal Use Only

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Ipswich City Council

PLANNING AND DEVELOPMENT

1. Fee Policies

1.1 Goods and Services Tax (GST)

Bond figures quoted below are out of scope for GST purposes and therefore GST is not payable. Should Council be required to call up / draw down on the security bond for the nature of compensation, this does not represent a taxable supply and therefore is out of scope.

1.2 Fee for Works Constructed without Council Approval

Fee for Works constructed without Council Approval \$0.00 \$375.00 ∞ Changed from descriptive to qualitative charge. (a) Reviewed An additional fee of 25% of the relevant application fee, with the prescribed minimum fee shall be imposed on all Building (including Signs) and Plumbing applications where works have been constructed or a use has commenced without first obtaining the necessary Council approvals.

1.3 Reducing Development Application Fees

Upon receipt of a written request by the applicant, the City Planner, relevant Branch Manager or Team Coordinator has the authority to determine to wholly or partially reduce a Development Application Fee where a strict application of the scheduled fee in their opinion is unfair or unreasonable.

For example:

- Where an application is withdrawn and a similar proposal is lodged as a new application, a new fee is to be determined based on the additional assessment to be undertaken and having regard to any refund granted for the original application.
- 2. Where the strict application of a per metre squared or hectare fee results in an unreasonable amount that exceeds Council's costs in assessing the development, the fee is to be reduced to reflect Council's assessment costs.
- 3. Where assessing single residential uses in association with reconfiguring a lot the fee is to be determined on a lot/dwelling type basis rather than per lot.

1.4 Application Fee Cap

Upon receipt of a written request by the applicant, the City Planner or Development Planning Manager has the authority to apply an application fee cap to Material Change of Use Applications, Reconfiguring a Lot Development Applications, Variation Requests or combinations thereof. This cap applies when:

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1.4 Application Fee Cap [continued]

- An application is for other than residential development:
- An application is for development consistent with the Planning Scheme or its overall strategic framework; and
 The scheduled fee is greater than \$250,000.00 (if calculated in accordance with the adopted fees and charges).

- An application is for residential development;
- An application is for development inconsistent with the Planning Scheme, unless it is considered to be consistent with the overall strategic framework;
 Developments where a fee has been specifically quoted by Council officers which is greater than \$250,000.00 (if calculated in accordance with the adopted fees and charges), in which case the quoted fee applies; and
- Specialist review of application material, to which section 1.13 of the adopted fees and charges applies in all instances

1.5 Discount of Development Application Fees - Bona Fide Charitable or Community Organisations

A fee of 50% of the normal prescribed fee is payable in respect of an application in the following instances:

- · Upon proof of status as a bona fide charitable or not-for-profit organisation; or
- · Acceptance by the City Planner, relevant Branch Manager or Team Coordinator that the applicant is a bona fide charitable or community organisation.

This does not apply to private clubs (with the exception of Senior Citizens Clubs) or to applications for commercial uses, lot reconfigurations or similar developments where such developments do not fulfil a significant community role and which are not considered to be 'not-for-profit' developments

1.6 Refund of Fees – Prior to the determination of an application

If an application (including a Local Law or plumbing application) is withdrawn prior to its determination a refund is applicable as follows:

During application stage (up to and including issue of Confirmation Notice – where applicable)	80% of assessment fee (incl GST where applicable)	No change proposed	#	Reviewed
	Last YR Fee 80% of assessment fee (incl GST where applicable)			

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	Year 18/19	Year 19/2	20			
Name	Last YR Fee		ncrease	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

1.6 Refund of Fees – Prior to the determination of an application [continued]

ightarrow Plumbing applications	95% of permit fee (incl GST where applicable)	No change proposed	#	Reviewed
	Last YR Fee 95% of permit fee (incl GST where applicable)			
Information and referral stage (prior to submission of Information Request response)	60% of assessment fee (incl GST where applicable)	No change proposed	#	Reviewed
	Last YR Fee 60% of assessment fee (incl GST where applicable)			
\rightarrow Plumbing applications	90% of permit fee (incl GST where applicable)	No change proposed	#	Reviewed
	Last YR Fee 90% of permit fee (incl GST where applicable)			
During Public Notification stage (where applicable)	60% of assessment fee (incl GST where applicable)	No change proposed	#	Reviewed
	Last YR Fee 60% of assessment fee (incl GST where applicable)			
Decision stage (prior to Council decision)	20% of assessment fee (incl GST where applicable)	No change proposed	#	Reviewed
	Last YR Fee 20% of assessment fee (incl GST where applicable)			
Inspection fees (Building applications only where no inspection has been carried out)	100% of inspection fee (incl GST where applicable)	No change proposed	#	Reviewed
	Last YR Fee 100% of inspection fee (incl GST where applicable)			

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Year 18/19	Year 1	9/20			
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

1.6 Refund of Fees – Prior to the determination of an application [continued]

Lapsed	No refund	No change proposed		Reviewed
	Last YR Fee No refund			
All other instances	To be determined by the Responsible Officer	No change proposed	#	Reviewed
	Last YR Fee To be determined by the Responsible Officer			

1.7 Refund of Fees – After the determination of an application

If after an application has been determined (including a Local Law or plumbing application) it is cancelled or lapses a refund is applicable as follows:

Cancelled: Building approvals	95% of inspection fee where no inspections have been carried out OR 25% reduction of the inspection fee for each inspection carried out (incl GST where applicable)	No change proposed	#	Reviewed
	Last YR Fee 95% of inspection fee where no inspections have been carried out OR 25% reduction of the inspection for each inspection carried out (find GST where applicable)			

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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

1.7 Refund of Fees – After the determination of an application [continued]

Cancelled: Plumbing approvals – Class 1 & 10 buildings	85% of permit fee where no inspections have been carried out OR 25% reduction of the permit fee for each inspection carried out (incl GST where applicable)	No change proposed	#	Reviewed
	Last YR Fee 85% of permit fee where no inspections have been carried out OR 25% reduction of the permit fee for each inspection carried out (incl GST where applicable)			
Cancelled: Plumbing approvals – Class 2 to 9 buildings	To be determined by Responsible Officer	No change proposed	#	Reviewed
	Last YR Fee To be determined by Responsible Officer			
Cancelled: Operational Works approvals (where no inspection has been carried out)	15% of the assessment fee (incl GST where applicable)	No change proposed	#	Reviewed
	Last YR Fee 15% of the assessment fee (incl GST where applicable)			
Cancelled: All other approvals	No refund	No change proposed	#	Reviewed
	Last YR Fee No refund			
Lapsed	No refund	No change proposed		Reviewed
	Last YR Fee No refund			

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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

1.8 Not properly made applications returned to the applicant

Not properly made applications returned to the applicant	Full fees are applicable for the resubmission of an application which was cancelled as being not properly made.	No change proposed	(a)	Reviewed
	Last YR Fee Full fees are applicable for the resubmission of an application which was cancelled as being not properly made.			

1.9 Applications involving more than one land use

Fees for the application shall be the sum of those fees that would have been paid in the event of a separate application being lodged for each land use.

1.10 Development Applications involving Multiple Components

The fees for a Development Permit Application, which involves assessment under Council's Planning Scheme and the Building Code of Australia will be calculated as the sum of the fees applicable to the Building Work, Plumbing and Drainage, Reconfiguring a Lot and Material Change of Use of Premises Sections.

1.11 Preliminary Approval (Section 49 (2) of the Planning Act 2016)

Except where specifically indicated otherwise, application fees shall be the same for a preliminary approval (other than a preliminary approval in accordance with section 61 of the Planning Act 2016 as for a Development Permit. Where a Development Permit is subsequently sought for the same proposal a fee of 50% of the current fee is applicable.

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	Year 18/19	Year 19/20			
Name	Last YR Fee	Fee Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST) %			

1.12 Resubmission of an Application/Approval

The fee payable for a development application where an application/approval for the same proposal lapsed within the previous 12 months	35% of the relevant current assessment fee with a minimum fee of \$1,100.00 at the time of relodgement of the application.	Standard council wide increase of 3% applied and rounded down	(a) Reviewed
	Last YR Fee 35% of the relevant current assessment fee with a minimum fee of \$1,070.00 at the time of relodgement of the application.		

1.13 Review of Specialist Studies

Where a development application is made to Council and a specialist study (e.g. Economic Impact Assessment, Flood Report, Traffic Report, Geotechnical Report, etc.) is required to be submitted and Council elects to have that study independently assessed by a second consultant, the applicant shall pay an additional fee. Such fee shall be the actual cost charged to Council for the review of the study by a specialist consultant but shall not include the time of any Council officer in organising for such review to be undertaken. Any additional fee shall be paid prior to the determination of the application.

1.14 Consultant's Fees

Where a development application is referred to an external consultant for processing, any additional cost of such external processing, above the level of the scheduled fee, is to be paid by the applicant prior to determination of the application, to the value that the external consultant's charge is greater than the scheduled fee.

1.15 Other Fees and Charges not listed below

Fees and Charges for other uses not mentioned below will be determined by the City Planner, relevant Branch Manager, Team Coordinator or Responsible Officer upon written request.

1.16 Infrastructure Agreements

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1.16 Infrastructure Agreements [continued]

Infrastructure Agreement	By Quote	No change proposed	#	Reviewed					
	Last YR Fee By Quote								
	Where an application is made to Council and an Infrastructure Agreement is required the applicant shall pay all costs associated with the preparation and on-going management of the Infrastructure Agreement, as quoted by the Responsible Officer upon request.								

1.17 Electronically Submitted Applications

Where a Building or Plumbing Application or a private certifier lodgement is completely submitted electronically and is capable of being assessed and returned completely electronically the electronic lodgement fee will apply.

The email address for all interested parties (including owners and applicants) must be provided.

1.18 Operational Works Application

Where an Operational Works application associated with an RAL is made by an accredited consultant with the Decision Ready program, a discount on the assessment (50%) and construction (20%) fee will apply respectively. For other operational works applications which are not associated with RAL and are made by an accredited consultant with the Decision Ready program, a 25% discount on the respective assessment fee will apply.

1.19 Build Over Relevant Infrastructure

From the 1 November 2013, building work over or near relevant infrastructure must be assessed against Queensland Development Code Mandatory Part 1.4 (MP 1.4) 'Building over or near relevant infrastructure'. Section 54 of the Planning Act 2016 prescribes relevant service providers as a concurrence agency for the purpose of referrals for MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building.

Queensland Urban Utilities is the concurrence agency for water and sewer infrastructure. Ipswich City Council is the concurrence agency for stormwater infrastructure. For fees refer to Section 5 Engineering & Environment Fees.

1.20 Determination of Levels of Assessment

Where the applicant seeks a clarification from Council on the level of assessment for a certain development proposal, the applicant will be required to pay 25% of the current relevant development application fee. If an application is subsequently lodged consistent with the description provided in the request, the applicable fee for that application will be discounted by the amount previously paid.

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1.20 Determination of Levels of Assessment [continued]

NOTE: Acceptance of cheque payments, developer infrastructure contributions and bank guarantees are to be in accordance with Council's Credit Risk Policy.

1.21 Performance Security for reinstatement of a building (section 2.2.1)

A reduction in the performance security may be allowed where extenuating circumstances exist such as where the proposed building is in immaculate condition or where an applicant can provide written quotes from licensed trades persons for the complete reinstatement and these quotes amount to less than the adopted security amount.

Furthermore where a cash performance security has been paid a request can be made, during the reinstatement process, for incremental returns of the security band after completion of certain stages of the reinstatement process. Any such return will be subject to a satisfactory inspection by Council, however the performance security will not be reduced below the value of any remaining works required to be undertaken.

2. Building Services

Throughout this section of the fee schedule, different classifications of buildings are referred to. The classes detailed are as per the Australian Building Code, and are as follows:

- Class 1a Single or Detached Dwelling

 Class 2 Building containing 2 or more sole-occupancy units each being a separate dwelling

 Class 3 Residential building, other than Class 1 or 2 building, which is a common place of long-term or transient living for a number of unrelated persons
- Class 4
- Dwelling in a building that is Class 5 to 9 if it is the only dwelling in the building
 Office Building, used for professional or commercial purposes, excluding Class 6, 7, 8 or 9 buildings
 Shop or other building for the sale of goods by retail or the supply of services direct to the public Class 5 Class 6
- Class 7a Carpark

 Class 7b Building for storage or display of goods or produce for sale by wholesale

 Class 8 Laboratory, or a building in which a handicraft or process for the production, assembling, altering,

- repairing, packing, finishing or cleaning of goods or produce is carried on for trade, sale or gain Class 9a Health-care building, including those parts of the building set aside as a laboratory Class 9b Assembly building, including a trade workshop, laboratory or the like in a primary or secondary
- school, but excluding any other parts of the building that are of another class.

- Class 9c Aged Care building
 Class 10a Non-habitable building such as private garage, carport, shed or the like
 Class 10b Structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like
 Class 10c A private bushfire shelter

NOTE 1: The fees detailed in this section (Section 2) in respect to a particular function do not necessarily include all fees that may apply to that application. Due to the nature of an application, other appropriate application fees may be required (e.g. Siting Variations, Material Change of Use application, Plumbing application). These fees can be found in the appropriate section of this schedule, or can be quoted when the application is being submitted.

NOTE 2: Fees may also be applied by the Health. Security and Regulatory Services Department for the inspection of environmental health issues associated with an application.

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.1 Building Certification Fees

2.1.1 Class 1A and Class 1B

NOTE: Class 1 buildings are to be dealt with as if each unit is a separate dwelling and the fees charged accordingly.

(a) Lodgement Fee

Payable for all applications for Class 1 building work

Hardcopy lodgement	\$240.00	\$250.00	4.17%	Class 2 & 4 moved to Class 2 to 9 category. Work required for class 2 and 4 approvals such as multi residential is equivalent to other class 2 to 9 approvals. Category now accords with Plumbing Approvals for consistency.	#	Reviewed
Electronic lodgement	\$195.00	\$200.00	2.56%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
(Refer to Fee Policies s1.17 above)						

(b) Assessment Fee

Less than 60m² in floor area	\$470.00			Simplification of building floor areas as approval requirements are the same for buildings up to 350m2	#	Discontinued
Up to 350m²	\$770.00	\$1,100.00	42.86%	In undertaking building certification services Council is required to apply the competitive code of conduct in that it does not obtain an unfair financial position in the provision of the service. The benchmarking of current fees for private certification (where possible) and other Local Governments has indicated a movement in market prices, warranting an increase in the fee to \$1,100.	#	Reviewed

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	Year 18/19 Year 19/20					
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
(b) Assessment Fee [continued]						
Over 350m²	\$950.00	\$1,300.00	36.84%	In undertaking building certification services Council is required to apply the competitive code of conduct in that it does not obtain an unfair financial position in the provision of the service. The benchmarking of current fees for private certification (where possible) and other Local Governments has indicated a movement in market prices, warranting an increase in the fee to \$1,300.	#	Reviewed
Underpinning or restumping	\$480.00	\$495.00	3.13%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Roof replacement on a building where not prescribed	\$480.00	\$495.00	3.13%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
(c) Inspection Fee						
i Standard Inspections						
Per inspection (footing, slab, frame, final)	\$225.00	\$235.00	4.44%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Re-inspection fee	\$165.00	\$170.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
ii Request for an assessment of a building application, fo permit approval date and still within the currency period.	r which a deve	elopment per	mit was is	sued and more than 2 years has passed fi	rom the devel	opment
Per inspection	\$440.00	\$450.00	2.27%	Consolidated into one fee as the work involved either prior to, or after, 1998 is now the same.	#	Reviewed
For an application issued after 1 April 1998	\$320.00			Consolidated into one fee as the work involved either prior to, or after, 1998 is now the same.	#	Discontinued

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
iii After hours inspection by prior arrangement – an additi	onal fee shall	apply				
Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$660.00	\$670.00	1.52%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Any other time (up to 3 hours)	\$865.00	\$875.00	1.16%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Per hour in excess of 3 hours	\$205.00	\$210.00	2.44%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
(d) Energy Efficiency compliance checking						
(a) Energy Emorarcy compliance encorning						
Applicant requests a 'deemed to satisfy' assessment	\$220.00	\$225.00	2.27%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
2.1.2 Class 10 Buildings/Structures						
2.1.2 Class to Buildings/structures						
(a) Lodgement Fee						
Payable for all applications for Class 10 building work						
Hardcopy lodgement	\$240.00	\$250.00	4.17%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Electronic lodgement	\$195.00	\$200.00	2.56%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
(Refer to Fee Policies s1.17 above)						
(b) Assessment Fee						
i. Class 10A Buildings						
Up to 60m² in floor area	\$475.00	\$490.00	3.16%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed

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	Year 18/19	Year 1	9/20				
Name	Last YR Fee	Fee		Comment	GST	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%				
i Chan 404 Buildings a m							
i. Class 10A Buildings [continued]							
Over 60m²	\$540.00	\$555.00	2.78%	Fee reviewed and set in line with comparable service benchmarks where possible	#		Reviewed
ii. Class 10B Structures							
Detaining Wall/Fance (excluding Collegeing Deal for sing)	\$475.00	\$490.00	3.16%		#		Reviewed
Retaining Wall/Fence (excluding Swimming Pool fencing)	\$475.00	\$490.00	3.16%	Fee reviewed and set in line with comparable service benchmarks where possible	#		Reviewed
Swimming Pools/Spas/Swimming Pool Fencing/Advertising Device	\$560.00	\$585.00	4.46%	Fee reviewed and set in line with comparable service benchmarks where possible	#		Reviewed
Antenna, Mast and any other Class 10 structure not previously listed	\$480.00	\$490.00	2.08%	Fee reviewed and set in line with comparable service benchmarks where possible	#		Reviewed
(c) Inspection Fee							
Inspection fee	\$230.00	\$235.00	2.17%	Fee reviewed and set in line with comparable service benchmarks where possible	#		Reviewed
Re-inspection fee	\$165.00	\$170.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible	#		Reviewed
i. Request for an assessment of a building application, for	which a deve	lopment per	mit was iss	sued and more than 2 years has passed fr	om the	e develo	pment
permit approval date and still within the currency period.		,		, , , , , , , , , , , , , , , , , , , ,			,
Per inspection	\$440.00	\$450.00	2.27%	Consolidated into one fee as the work involved either prior to, or after, 1998 is now the same.	#		Reviewed
For an application issued after 1 April 1998	\$320.00			Consolidated into one fee as the work involved either prior to, or after, 1998 is now the same.	#	ı	Discontinued
ii. After hours inspection by prior arrangement (an addition	nal fee shall au	(vlac					
		. 27					
Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$660.00	\$670.00	1.52%	Fee reviewed and set in line with comparable service benchmarks where possible	#		Reviewed
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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

ii. After hours inspection by prior arrangement (an additional fee shall apply) [continued]

Any other time (up to 3 hours)	\$865.00	\$875.00	1.16%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Per hour in excess of 3 hours	\$205.00	\$210.00	2.44%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed

2.1.3 Class 2 to Class 9 Buildings

(a) Lodgement Fee

Payable for all applications for Commercial/Industrial building work

Hard copy lodgement	\$240.00	\$250.00	4.17%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Electronic lodgement	\$195.00	\$200.00	2.56%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
(Refer to Fee Policies s1.17 above)						

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(b) Assessment Fee

i. Fitting out of a shop:

a. Buildings under 2,000m² and up to 3 storeys

Up to 300 m² in floor area	\$470.00	\$1,000.00	112.77%	Terminology now accords with certification licence class. In undertaking building certification services Council is required to apply the competitive code of conduct in that it does not obtain an unfair financial position in the provision of the service. The benchmarking of current fees has indicated a movement in market prices, warranting an increase in the fee to \$1,000. It is noted however that private certification was typically by quote rather than a flat fee.	#	Reviewed
\rightarrow and for each additional $10 \mathrm{m^2}$ or part thereof up to $150 \mathrm{m^2}$	\$75.00			Consolidated into the above as the work required is equivalent in terms of a building approval for this floor area.	#	Discontinued
Between 151m ² and 300m ²	\$1,000.00			Consolidated into the above as the work required is equivalent in terms of a building approval for this floor area.	#	Discontinued
Between 301m² and 500m²	\$1,740.00	\$1,750.00	0.57%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Between 501m ² and 1,000m ²	\$1,760.00	\$1,940.00	10.23%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
\rightarrow and for each additional m^{e} or part thereof over $500m^{e}$	\$3.50	\$3.55	1.43%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Between 1,001m ² and 2,000m ²	\$3,700.00	\$3,720.00	0.54%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
\rightarrow and for each additional m² or part thereof over $1{,}000\text{m}^{\circ}$	\$1.85	\$1.90	2.70%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed

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	Year 18/19	3/19 Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

b. Buildings greater than 2,000m² or higher than 3 storeys

Fee for preparation of Quote	\$490.00	\$500.00	2.04%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Fee for building certification			By Quote	No change proposed	#	Reviewed
		ı	ast YR Fee By Quote			

ii. New Building Work:

a. Buildings under 2,000m² and up to 3 storeys

(1) Buildings up to 500m²

For assessment of buildings up to 500m² in area – Up to 300m² in floor area	\$980.00	\$1,200.00	22.45%	Terminology now accords with certification licence class. Consolidated fee as the work required is equivalent in terms of a building approval for this floor area.	#	Reviewed
For assessment of buildings up to $500 m^{\alpha}$ in area – Between $151 m^{\alpha}$ and $300 m^{2}$	\$1,200.00			Consolidated fee as the work required is equivalent in terms of a building approval for this floor area.	#	Discontinued
For assessment of buildings up to $500 m^2$ in area – Between $301 m^2$ and $500 m^2$	\$2,000.00	\$2,050.00	2.50%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed

(2) Buildings over 500m²

For assessment of buildings over $500 m^2$ in area – Between $501 m^2$ and $1,000 m^2$	\$2,100.00	\$2,150.00	2.38%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
\rightarrow and for each additional m^{e} or part thereof over $500m^{e}$	\$3.95	\$4.00	1.27%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
For assessment of buildings over $500 m^{\alpha}$ in area – Between $1,00 \mathrm{lm}^{\alpha}$ and $2,00 0 m^{2}$	\$4,000.00	\$4,050.00	1.25%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20		1.00	
Name	Last YR Fee	Fee		Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		,-,	
(2) Buildings over 500m ² [continued]						
\rightarrow and for each additional m^{2} or part thereof over $1{,}000\mathrm{m}^{2}$	\$1.85	\$1.90	2.70%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
b. Buildings greater than 2,000m² or higher than 3 storeys						
Fee for preparation of Quote	\$490.00	\$500.00	2.04%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Fee for building certification and inspections			By Quote	No change proposed	#	Reviewed
			Last YR Fee By Quote			
(c) Inspection Fee NOTE: Additional or re-inspection fees may apply and may be charged i Standard Inspection	at a rate proport	tionate to this f	ee			
Up to 500 m² in floor area (per inspection)	\$295.00	\$305.00	3.39%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Between 501m² and 2000m² (per inspection)	\$425.00	\$435.00	2.35%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
ii Request for an assessment of a building application, for permit approval date and still within the currency period. Per inspection	which a deve	elopment per \$615.00	mit was is	sued and more than 2 years has passed for Description clarified to reflect legislation. Consolidated into one fee as the work involved.	rom the deve	lopment Reviewed
				either prior to, or after, 1998 is now the same.		
For an application issued after 1 April 1998	\$455.00			Consolidated into one fee as the work involved either prior to, or after, 1998 is now the same.	#	Discontinued

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Site Visit fee

Item 9 / Attachment 2.

Name	Last YR Fee	Fee		Comment	GST LGS s97(2)	Status	
	(incl. GST)	(incl. GST)	%				
iii After hours inspection by prior arrangement – an addition)nal fee shall a	vlage					
an addition of prior arrangement – an addition	roo onail (er-3					
Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$660.00	\$670.00	1.52%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed	
Any other time (up to 3 hours)	\$865.00	\$875.00	1.16%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed	
Per hour in excess of 3 hours	\$205.00	\$210.00	2.44%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed	
2.1.4 Removal or demolition of a building							
These fees are payable when Council is engaged as the Building Certif	fier						
(a) Lodgement Fee							
Payable for all applications that involve building work							
Hardcopy lodgement	\$240.00	\$250.00	4.17%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed	
Electronic lodgement	\$195.00	\$200.00	2.56%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed	
(Refer to Fee Policies s1.17 above)							
(b) Assessment Fee							
All classes of building work involving removal or demolition	\$330.00	\$360.00	9.09%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed	
Refer to Section 3 for Plumbing and Drainage Fees. Refer to 'Demolition/Removal of a Heritage Place' in section 4.1.9 where application refers to a heritage listed site. For Security fees associated with Demolition, Removal or Reinstatement of a building refer Section 2.2.1. For Concurrency Agency fees associated with Demolition, Removal or Reinstatement of a building refer Section 2.2.2.							

\$165.00

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\$170.00 3.03% Fee reviewed and set in line with comparable service benchmarks where possible

Year 18/19 Year 19/20

Reviewed

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.1.5 Change of classification of a building

(a) Lodgement Fee

Payable for all applications that involve building work

Hardcopy lodgement	\$240.00	\$250.00	4.17%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Electronic lodgement	\$195.00	\$200.00	2.56%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
(Refer to Fee Policies s1.17 above)						

(b) Assessment Fee

Change of classification to a Class 1 building	Fees as per Item 2.1.1 (b)	Fee is consistent with assessment for a class 1 dwelling in 2.1.1 (b) (ii) and reflects current building industry activity and costs.	#	Reviewed
	Last YR Fee -			
Change of classification from any class to Class 2 to 9 building	Fees as per Item 2.1.3 (b)	Fee is consistent with a ssessment per item 2.1.3(b) and reflects current building industry activity and costs.	#	Reviewed
	Last YR Fee Refer to Item 2.1.3b			
Temporary building	Fees as per new building works applicable to the classification. e.g. residential/commercial	Fee is consistent with applicable works fee and reflects current building industry activity and costs.	#	Reviewed
	Last YR Fee Fees as perfees for new building works			

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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

(c) Inspection Fee

Inspection fee	Fees as per new building works applicable to the classification. e.g. residential/commercial	Fee is consistent with applicable works fee and reflects current building industry activity and costs.	#	Reviewed
	Last YR Fee Fees as per new building works applicable to the classification. E.g. residential/commercial			

2.1.6 Assessment of Reports and Performance Solutions

Assessment of Fire Engineering Reports, Queensland Development	\$950.00	\$985.00	3.68%	Fee reviewed and set in line with comparable	#	Reviewed
Code (QDC) compliance reports and performance solutions				service benchmarks where possible		

2.2 Building Work – Regulatory Services

2.2.1 Demolition, Removal, Reinstatement of a building

(a) Security

Payment of the following securities shall apply, for each component listed

Security for siteworks	\$1,080.00	\$1,085.00	0.46%	Fee reviewed and set in line with comparable service benchmarks where possible		(a)	Reviewed
Adopted performance security for reinstatement of the removal building (any variation to be determined by the Responsible Officer. Refer Fee Policy 1.21)	\$85,000.00	\$87,000.00	2.35%	Fee reviewed and set in line with comparable service benchmarks where possible		(a)	Reviewed
Administrative fee, to accompany performance security for release and/or reduction of performance security (including inspections)	\$390.00	\$400.00	2.56%	Fee reviewed and set in line with comparable service benchmarks where possible	#	(a)	Reviewed

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.2.2 Concurrence Agency Fees

(a) Demolition, Removal, Reinstatement of a building

i. Determination of Performance Security and Amenity Aesthetics Decision in respect to Reinstatement of Buildings, including onsite inspection before removal

Located inside Ipswich City boundaries	\$730.00	\$750.00	2.74%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
Located outside Ipswich City boundaries (within 50km of Ipswich City boundary)	\$940.00	\$960.00	2.13%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
Located outside Ipswich City boundaries (more than 50km of Ipswich City boundary)		m for every km the Ipswich Cit		Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
		m for every km the Ipswich Cit				
Determination of Site Securities (removal) and Amenity Aesthetics Decision (demolition/removal)	\$300.00	\$310.00	3.33%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed

(b) Siting Variations

Application for Siting Variation under the Planning Regulation 2017	\$590.00	\$610.00	3.39%	Fee reviewed and set in line with comparable	(a)	Reviewed
and Ipswich City Council Planning Scheme or amendment to				service benchmarks where possible		
Building Sathack Dlan						

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	Year 18/19	Year 1	9/20		LCS	
Name	Last YR Fee (incl. GST)	Fee (incl. GST)	Increase %	Comment	GST LGS s97(2)	Status
	((
(c) Amenity and Aesthetics						
Referral Agency applications for Schedule 9 Division 2 of the Planning Regulation 2017	\$0.00	\$610.00	80	Existing fee recatergerised. Rather than itemise elements of the referral agency requirements under the Planning Act, reference is now made to the revelvant section which is understood by applicants. Fee is also consistent with DPB fee for like applications.	(a)	Reviewed
Shipping containers, railway carriages (including transportable buildings, site shed), carports (more than 1, either existing or proposed, located within 6.0m road boundary setback)	\$590.00			Consolidated into item (c) above	(a)	Discontinued
Class 10 building exceeding more than one storey, having a wall height greater than 3.6m at the pitching line or erected on vacant land (not containing a dwelling)	\$590.00			Consolidated into item (c) above	(a)	Discontinued
Steel 'kit' garages, prefab kit buildings, or transportable site sheds or the like used as a Class 1 building	\$590.00			Consolidated into item (c) above	(a)	Discontinued
(d) Other fees						
Applications for more than 1 referral matter mentioned in Schedule 9 of the Planning Regulation 2017 at the same property	\$900.00	\$925.00	2.78%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
Application for Building work for a Class 1 buildings on premises with onsite wastewater management system	\$565.00	\$610.00	7.96%	All referral agency applications under the Planning regulation administered by LG have a consistent fee.	(a)	Reviewed
Any other LG referral agency items listed in Schedule 9 of the Planning Regulation 2017	\$565.00	\$610.00	7.96%	All referral agency applications under the Planning regulation administered by LG have a consistent fee.	(a)	Reviewed
2.2.3 Other Building Fees (a) Swimming Pool						
Pool Safety inspection	\$525.00	\$540.00	2.86%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 1 Fee (incl. GST)	9/20 Increase %	Comment	GST LGS s97(2)	Status
	(Incl. GST)	(Incl. GS1)	%			
(a) Swimming Pool [continued]						
Application for exemption	\$680.00	\$750.00	10.29%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
Re-inspection	\$165.00	\$170.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
(b) Change of builder on approval documentation						
Change of builder on approval documentation	\$100.00	\$103.00	3.00%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
(c) Extension of time (relevant period)						
Class 1 and 10 (not subject to planning approvals)	\$185.00	\$190.00	2.70%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Class 1 subject to planning approvals	\$310.00	\$315.00	1.61%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Class 2 to 9	\$440.00	\$445.00	1.14%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
(d) Amendments to plans						
Class 1, Class 2, Class 4 and Class 10 buildings – minor amendment	\$230.00	\$235.00	2.17%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Class 1, Class 2, Class 4 and Class 10 buildings – major amendment	\$645.00	\$650.00	0.78%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Class 3, Class 5 to Class 9 buildings - minor amendment	\$690.00	\$700.00	1.45%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Class 3, Class 5 to Class 9 buildings - major amendment	\$1,450.00	\$1,460.00	0.69%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed

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	Year 18/19 Year 19/20		9/20				
Name	Last YR Fee (incl. GST)	Fee (incl. GST)	Increase %	Comment	GST	LGS s97(2)	Status
	(Incl. GS1)	(incl. GST)	76	l .			
(e) Private Certifier Information Requests							
Property Information – per item per property	\$64.00	\$65.00	1.56%	Fee reviewed and set in line with comparable service benchmarks where possible		(c)	Reviewed
(f) Advice of Compliance for Residential Service Buildings,	Residential C	Care Building	s or Budg	et Accommodation			
Up to 5 persons	\$535.00	\$580.00	8.41%	Fee reviewed and set in line with comparable service benchmarks where possible		(a)	Reviewed
6-10 persons	\$630.00	\$670.00	6.35%	Fee reviewed and set in line with comparable service benchmarks where possible		(a)	Reviewed
11-20 persons	\$740.00	\$780.00	5.41%	Fee reviewed and set in line with comparable service benchmarks where possible		(a)	Reviewed
More than 20 persons	\$880.00	\$920.00	4.55%	Fee reviewed and set in line with comparable service benchmarks where possible		(a)	Reviewed
2.3 Private Certification Lodgement Fee							
Electronic lodgement – All Classes	\$195.00	\$200.00	2.56%	Fee reviewed and set in line with comparable service benchmarks where possible		(a)	Reviewed
Must be accompanied by payment and in the manner approved by Co	uncil						
Hardcopy lodgement – All Classes	\$240.00	\$250.00	4.17%	Fee reviewed and set in line with comparable service benchmarks where possible		(a)	Reviewed
Amended decision notice lodgement fee	\$32.00	\$33.00	3.13%	Fee reviewed and set in line with comparable service benchmarks where possible		(a)	Reviewed

3. Plumbing and Drainage Fees

(NOTE: Where a licensed person chooses to request a compliance permit for Notifiable Work, fees in accordance with sections 3.1 and 3.2, as applicable will apply)

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

3.1 Lodgement

(a) Lodgement Fee

NOTE: Applicable to all plumbing applications including fast track and amended plans

Hardcopy lodgement	\$240.00	\$250.00	4.17%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
Electronic lodgement	\$195.00	\$200.00	2.56%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
(Refer to Fee Policies s1.17 above)						

3.2 Permit Fees

NOTE: Fee includes issuing of the Permit and inspections during construction. Applicable to all plumbing applications including fast track and amended plans that contain additional fixtures.

3.2.1 Building Classes 1 and 10 Permit Fee (per fixture)

1 to 50 fixtures	\$122.00 per fixture from 1 to 50 plus		(a)	Reviewed
	Last YR Fee \$119.00 per fixture from 1 to 50 plus			
51 to 100 fixtures		Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
	Last YR Fee \$111.00 per fixture from 51 to 100 plus			
101 to 200 fixtures		Fee reviewed and set in line with comparable	(a)	Reviewed

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51 to 100 fixtures

101 to 200 fixtures

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 1 Fee (incl. GST)		Comment	GST LGS s97(2)	Status
3.2.1 Building Classes 1 and 10 Permit Fee (per fixtur	e) [continued]					
101 to 200 fixtures		per fixture from	\$97.00 n 101 to 200 plus	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
		per fixture from	Last YR Fee \$96.00 101 to 200 plus			
Over 200 fixtures		per fixtu	\$90.00 ire over 200	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
			Last YR Fee \$86.00 ire over 200			
3.2.2 Building Class 2 to 9 Permit Fee (per fixture) (Inc.	cludes Shop	ping Centre	s, Carava	n Parks, Strata Title High Rise, Tenan	cy Fit Outs)	
1 to 50 fixtures		per fixture	\$133.00 from 1 to 50 plus	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
			Last YR Fee \$130.00 from 1 to 50 plus			

Last YR Fee \$122.00 per fixture from 51 to 100 plus

\$124,00 per fixture from 51 to 100 plus Fee reviewed and set in line with comparable service benchmarks where possible

\$116.00 Fee reviewed and set in line with comparable service benchmarks where possible

(a) Reviewed

(a) Reviewed

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

3.2.2 Building Class 2 to 9 Permit Fee (per fixture) (Includes Shopping Centres, Caravan Parks, Strata Title High Rise, Tenancy Fit Outs) [continued]

-	, ,		-			
101 to 200 fixtures		per fixture fro	\$116.00 om 101 to 200 plus	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
		per fixture fro	Last YR Fee \$114.00 om 101 to 200 plus			
201 to 300 fixtures		per fixture fro	\$102.00 om 201 to 300 plus	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
		per fixture fro	Last YR Fee \$100.00 om 201 to 300 plus			
301 to 500 fixtures		per fixture fro	\$78.00 om 301 to 500 plus	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
		per fixture fro	Last YR Fee \$77.00 om 301 to 500 plus			
Over 500 fixtures		per fix	\$47.00 ture over 500	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
		perfix	Last YR Fee \$46.00 ture over 500			

3.3 Services not Associated with Fixtures (e.g. Water ring mains, temporary site ablutions)

Assessment	\$370.00	\$380.00	2.70%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
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	Year 18/19	Year 1	9/20			
lame	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		551(2)	
.3 Services not Associated with Fixtur	res (e.g. Water rir	ng mains,	, tempor	ary site ablutions) [continued]		
Inspection (per inspection)	\$165.00	\$170.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
.4 Project Services						
Compliance Assessment for public sector entities (e.g. State Government)			By Quote	No change proposed	(a)	Reviewe
			Last YR Fee By Quote			
3.5 Registration and Annual Testing of	Testing of testable Backflo	ow Prevention	Devices – T	he Owner of a testable backflow prevention device		
	Testing of testable Backflo ackflow Prevention Devices	ow Prevention	Devices – T	he Owner of a testable backflow prevention device		
IOTE: Responsibility for payment of Registration and Annual ayment of the Registration and Annual Testing of testable Baees and Charges. a) Class 1 & 10 Buildings (Initial Registration of	Testing of testable Backflo ackflow Prevention Devices	ow Prevention	Devices – T	he Owner of a testable backflow prevention device		
IOTE: Responsibility for payment of Registration and Annual ayment of the Registration and Annual Testing of testable Barees and Charges. a) Class 1 & 10 Buildings (Initial Registration of Per device	Testing of testable Backflow Prevention Devices or Annual Renewal) \$65.00	ow Prevention s fee levied in	Devices – T accordance	he Owner of a testable backflow prevention device with section 97(2)(e) of the Local Government Act 2 Fee reviewed and set in line with comparable service benchmarks where possible (no change	2009 as adopte	ed in Counc
IOTE: Responsibility for payment of Registration and Annual layment of the Registration and Annual Testing of testable Ba ees and Charges.	Testing of testable Backflow Prevention Devices or Annual Renewal) \$65.00	ow Prevention s fee levied in \$65.00	Devices – T accordance	he Owner of a testable backflow prevention device with section 97(2)(e) of the Local Government Act 2 Fee reviewed and set in line with comparable service benchmarks where possible (no change	2009 as adopte	ed in Counc

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(b) Class 2 to 9 Buildings (Initial Registration or Annual Renewal) [continued]

2 to 10 devices	\$32.00 per device between 2 and 10 plus	Fee reviewed and set in line with comparable service benchmarks where possible	(e)	Reviewed
	Last YR Fee \$31.00 per device between 2 and 10 plus			
11 to 20 devices	\$20.00 per device between 11 and 20 plus	Fee reviewed and set in line with comparable service benchmarks where possible	(e)	Reviewed
	Last YR Fee \$19.00 per device between 11 and 20 plus			
Over 20 devices	\$14.00 per device over 20	Fee reviewed and set in line with comparable service benchmarks where possible (no change proposed)	(e)	Reviewed
	Last YR Fee \$14.00 per device over 20			

3.6 Special Inspections

(a) Inspection

Re-inspection fee (per inspection)	\$165.00	\$170.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
Notifiable Works fee (per inspection)	\$165.00	\$170.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
Demountable/Prefabricated buildings – Inspection fee (per inspection)	\$165.00	\$170.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(b) Request for an Assessment of a Plumbing Application

Request for an assessment of a plumbing application including an inspection, for which a compliance permit has been issued and an inspection has been carried out and more than 2 years has passed from the date of the last inspection.

Per application	plus \$10.00 per application requested by the same responsible person ap im			Provides flexibility for the responsible person or Council to follow up on finalising plumbing applications without onerous financial impediments.	(a)	Reviewed
			Last YR Fee -			
ightarrow Minimum fee	\$225.00	\$230.00	2.22%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
ightarrow Minimum fee		\$230.00		Duplication of fee in error. Fee to be discontinued		Discontinued

(c) After hours inspection by prior arrangement – an additional fee shall apply

Before 6.30am and after 5.30pm Mon-Fri (up to 3 hours)	\$660.00	\$670.00	1.52%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
Any other time (up to 3 hours)	\$865.00	\$875.00	1.16%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
Per hour in excess of 3 hours	\$205.00	\$210.00	2.44%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed

3.7 Re/Connection to Sewerage/Septic Facility to Treatment Plant/Replacement of Treatment Plant or Disposal Area/Removal of Septic or Treatment Plant, Grey Water Facility

Assessment fee	\$165.00	\$170.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
Inspection fee (per inspection)	\$165.00	\$170.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 1 Fee (incl. GST)		Comment	GST LGS s97(2)	Status
3.8 Installation of a New On-Site Sewerage F	acility (add	litional to	Permit I	Fee section 3.2.1)		
Assessment and inspection fee including registration where applicable	\$230.00	\$235.00	2.17%	Provides clarity around application of the fee.	(a)	Reviewed
3.9 Extension of Compliance Request Period	d					
Request for extension of time during information request period	\$185.00	\$190.00	2.70%	Fee reviewed and set in line with comparable service benchmarks where possible	(a)	Reviewed
3.10 Extension of Time for Compliance Perm	it					
All building classes	\$0.00	\$200.00	00	New fee dependent on new Plumbing and Drainage Act	(a)	New
3.11 Assessment of Performance Solutions						
Assessment of Performance Solutions	\$950.00	\$985.00	3.68%	Fee reviewed and set in line with comparable service benchmarks where possible	#	Reviewed
DISCONTINUED Greywater Facilities Applic	cations					
Assessment fee	\$130.00			Grey Water facilities are infrequent and are generally part of, ancillary to, or associated with on-site systems. Moved to 3.7 above.	(a)	Discontinued
Inspection fee	\$165.00			Grey Water facilities are infrequent and are generally part of, ancillary to, or associated with on-site systems. Moved to 3.7 above.	(a)	Discontinued



4. Development Planning Application Fees

4.1 Material Change of Use of Premises

Council requires an applicant, as part of their submission, to state whether the development application being made is Code, Impact (Consistent Use) or Impact (Inconsistent Use) in accordance with the Planning Scheme. Receipting of fees upon lodgement shall be on the basis of this statement and will be subject to adjustment should it be determined that the statement is not correct.

NOTES: The following "Schedule of Uses - Material Change of Use" table should be referred to for the Material Change of Use Development Application Fees to follow.

If a proposed development includes areas outside of a building used for storage or operations (other than for the parking and manoeuvring of vehicles), then the calculated fee shall be the greater of that calculated for the use based on the GFA of all buildings or the total outdoor use area.

Minor development matter as determined by the Responsible
Officer (e.g. use of existing building, use of land only, minor extensions for some uses up to 100m² etc.)

(a) Reviewed and set in line with comparable service benchmarks.

Schedule of Uses - Material Change of Use

Type 1 Development	Type 2 Development	Type 3 Development
Residential	Residential	Residential
Caretaker Residential	Institutional Residence up to 50	Institutional Residential - over 50
	beds	beds
Display Housing	Multiple-Residential - up to 50	Multiple-Residential - over 50
	dwellings	dwellings
Dual Occupancy	Temporary Accommodation - up to 50	
	units/sites	50 units/sites
Home Based Activity		
Single Residential		
Commercial/Industrial	Commercial/Industrial	Commercial/Industrial
Business Use up to 200m ²	Business Use 201m ² to 2000 m ²	Business Use over 2000m ^a
General Industry up to 200m ^a	General Industry 201m* to 2000m*	General Industry over 2000m ^a
Service/Trades Use up to 200m ²	Service/Trades Use 201m ² to 2000m ²	Service/Trades Use over 2000m²
Shopping Centre up to 200m ²	Shopping Centre 201m' to 2000m'	Shopping Centre over 2000m ³
Special Industry up to 200m ²	Special Industry 201m ² to 2000m ²	Special Industry over 2000m ²
General Store	Extractive Industry up to 7500m ⁵	Extractive Industry greater than-
Temporary Sales Office		Nuclear Industry
Plant Nursery (Wholesale)		

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Schedule of Uses - Material Change of Use (Continued)

Type 1 Development	Type 2 Development	Type 3 Development
Recreation/Entertainment	Recreational/Entertainment	Recreational/Entertainment
Entertainment Use up to 200m*	Entertainment Use 201m' to 2000m'	Entertainment Use over 2000m
Recreation Use (Indoor) up 200m ²	Recreation Use (Indoor) 201m² to 2000m²	Recreation Use (Indoor) over 2000m ²
Night Court	Recreation Use (Outdoor) up to 2ha	Recreation Use (Outdoor) over
	in site area	2ha in site area
Park		
Rural	Rural	Rural
Intensive Animal Husbandry	Intensive Animal Husbandry (Stock	Intensive Animal Husbandry
(Aquaculture, Cattery, Dairy,	Sales Market)	(Feedlot, Piggery or Poultry
Kennels, Riding Establishment &	Access to the factor of the fa	Feedlot)
Stable)		
Animal Husbandry		
Agriculture		
Forestry		
Wine Making		
Other	Other	Other
Community Use up to 200m ²	Community Use 201m ² to 2000 m ²	Community Use over 2000 m ²
Minor Utility	Major Utility	
Carpark - ground level only	Tourist Facility	Aviation Use
Temporary Use	Car Park - multi storey	Correctional Centre

4.1.1 Type 1 Development

(See Schedule for Type 1 uses)

 $(a) \ \ \textit{Type 1 Development} - \textit{Code Assessable and PDA Permissible Development}$

Code Assessable and PDA Permissible Development – unless identified below	\$2,350.00	\$2,450.00	4.26%	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

(a) Type 1 Development – Code Assessable and PDA Permissible Development [continued]

Code Assessable and PDA Permissible Development – Single Residential where the applicable code for self-assessable development is not complied with or where within a development constraints overlay or in a character zone or character place	\$1,280.00	\$1,320.00	3.13%	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
Code Assessable and PDA Permissible Development – Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$3,650.00	\$3,800.00	4.11%	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
Code Assessable and PDA Permissible Development – Minor Utility	\$0.00	\$3,500.00	00	New fee – same as 'unless identified below' fee above but split into a separate type.	(a)	New
Code Assessable and PDA Permissible Development – Car Park – ground level only	\$0.00	\$3,800.00	00	New fee – Same as 'unless identified below' fee above but split into a separate type.	(a)	New
Code Assessable and PDA Permissible Development – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment & Stable)	\$0.00	\$4,000.00	00	New fee – Same as 'unless identified below' fee above but split into a separate type.	(a)	New
Code Assessable and PDA Permissible Development – Shopping Centre and General Store	\$0.00	\$5,500.00	90	New fee – Same as 'unless identified below' fee above but split into a separate type	(a)	New
Code Assessable and PDA Permissible Development – Plan of Development – Single Residential where more than five (5) dwellings design types (i.e. building setback plans or design guidelines) are lodged in a combined application		0 per dwelling of 5 dwelling de		Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
		0 per dwelling of 5 dwelling de				
Code Assessable and PDA Permissible Development – Single Residential in a development constraints overlay (mining) where lodged in combination with an RAL application and supporting geotechnical report applies to all proposed lots	\$590.00	\$610.00	3.39%	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed

(b) Type 1 Development – Impact Assessable (Consistent Use Class)

Impact Assessable (Consistent use class) – unless identified below	\$2,950.00	\$3,050.00	3.39%	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed

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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

(b) Type 1 Development – Impact Assessable (Consistent Use Class) [continued]

Impact Assessable (Consistent Use Class) – Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$6,050.00	\$6,250.00	3.31%	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
Impact Assessable (Consistent Use Class) – Minor Utility	\$0.00	\$4,500.00	00	New fee – Same as 'unless identified below' fee above but split into a separate development type.	(a)	New
Impact Assessable (Consistent Use Class) – Car Park – ground level only	\$0.00	\$5,000.00	∞	New fee – Same as 'unless identified below' fee above but split into a separate development type.	(a)	New
Impact Assessable (Consistent Use Class) – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishment & Stable)	\$0.00	\$6,000.00	∞	New fee – Same as 'unless identified below' fee above but split into a separate development type.	(a)	New
Impact Assessable (Consistent Use Class) – Shopping Centre and General Store	\$0.00	\$7,500.00	∞	New fee – Same as 'unless identified below' fee above but split into a separate development type.	(a)	New

(c) Type 1 Development – Impact Assessable (Inconsistent Use Class)

Impact Assessable (Inconsistent use class) – unless identified below	\$6,050.00	\$6,250.00	3.31%	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
Impact Assessable (Inconsistent Use Class) – Dual Occupancy, Business Use (other than General Store), General Industry, Service/Trades Use, Special Industry, Entertainment Use and Recreation Use	\$8,400.00	\$8,700.00	3.57%	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
Impact Assessable (Inconsistent Use Class) – Minor Utility	\$0.00	\$5,500.00	80	New fee – Same as 'unless identified below' fee above but split into a separate development type	(a)	New
Impact Assessable (Inconsistent Use Class) – Car Park – ground level only	\$0.00	\$6,250.00	00	New fee – Same as 'unless identified below' fee above but split into a separate development type.	(a)	New
Impact Assessable (Inconsistent Use Class) – Intensive Animal Husbandry (Aquaculture, Cattery, Dairy, Kennels, Riding Establishments & Stable)	\$0.00	\$8,000.00	00	New fee – Same as 'unless identified below' fee above but split into a separate development type.	(a)	New

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	Year 18/19	Year 19/2	20			
Name	Last YR Fee		ncrease	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(c) Type 1 Development – Impact Assessable (Inconsistent Use Class) [continued]

Impact Assessable (Inconsistent Use Class) – Shopping Centre and General Store	\$0.00	\$9,500.00	00	New fee – Same as 'unless identified below' fee above but split into a separate development	(a)	New
				type.		

4.1.2 Type 2 Development

(See Schedule for Type 2 uses)

(a) Type 2 Development – Code Assessable and PDA Permissible Development

Code Assessable and PDA Permissible Development – Residential uses			/bed/site in	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	Last YR Fee \$6,900.00 plus \$490.00 per dwelling/bed/site in excess of 3					
Code Assessable and PDA Permissible Development – Commercial/Industrial uses (other than Business Use, Shopping Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park – multi storey)				Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	Last YR Fee \$3,675.00 plus \$2.50 per m² over 200m²					
Code Assessable and PDA Permissible Development – Major Utility	\$0.00	\$5,000.00	00	New fee – Same as 'unless identified below' fee above but split into a separate development type.	(a)	New
Code Assessable and PDA Permissible Development – Car Park – multi storey	\$0.00	\$5,800.00	00	New fee – Same as fee above but split into a separate development type.	(a)	New

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	Year 18/19	Year 1	9/20								
Name	Last YR Fee	Fee	Increase	Comment	GST LGS	'Status					
	(incl. GST)	(incl. GST)	%								
		·				•					
(a) Type 2 Development - Code Assessable and PDA Permissible Development [confinued]											
1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1		derivers found	in nanasaj								
Code Assessable and PDA Permissible Development – Business			\$3,800.00	Fee reviewed and set in line with comparable	(a) Reviewed					
Use and Shopping Centre	plus	s \$8.50 per m ²		service benchmarks.							
			\$3,675.00								
	plus	\$7.80 per m ²									
Code Assessable and PDA Permissible Development – Extractive	\$7.950.00			Replaced by fee in section 4.1.3	(a'	Discontinued					
Industry	\$1,930.00			Replaced by lee III section 4.1.3	(a	Discontinued					
(b) Type 2 Development – Impact Assessable (Consistent U	Ise Class)										
Impact Assessable (Consistent Use Class) – Residential uses	plue 9510	00 per dwelling	\$8,700.00	Fee reviewed and set in line with comparable service benchmarks.	(a) Reviewed					
	pius 45 iv.	oo per aweiiii	excess of 3	SCIVICE DETICITIONS.							
			Last YR Fee								
	plus \$490.	00 per dwellin	\$8,400.00 a/bed/site in								
	p		excess of 3								
				5							
Impact Assessable (Consistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Major Utility),	plus	s \$2.60 per m ²	\$6,300.00 over 200m ²	Fee reviewed and set in line with comparable service benchmarks.	(a) Reviewed					
Recreation/Entertainment, Rural and Other uses (other than Car Park – multi storey)											
Fair - multi storey)			Last YR Fee								
			\$6,100.00								
	plus	\$ \$2.50 per m ²	over 200m²								
Impact Assessable (Consistent Use Class) – Major Utility	\$0.00	\$7,000.00	00	New fee - Same as 'unless identified below' fee	e (a)) New					
		,		above but split into a separate development	(-						
January Assessable (Consistent Line Class). Con Barting of the control of the con	60.00	67 000 00		type.		Name					
Impact Assessable (Consistent Use Class) – Car Park – multi storey	\$0.00	\$7,000.00	00	New fee – Same as 'unless identified below' fee above but split into a separate development	e (a)) New					
				type.							

	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		551(2)	
(b) Type 2 Development – Impact Assessable (Consistent	Use Class) Ico	intinued1				
, . , , , , , , , , , , , , , , , ,						
Impact Assessable (Consistent Use Class) – Business Use and			\$6,300.00	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
Shopping Centre	piu	s \$2.60 per m ²	Last YR Fee	service benchmarks.		
			\$6,100.00			
	plu	s \$7.80 per m ²	over 200m²			
Impact Assessable (Consistent Use Class) – Extractive Industry	\$10,400.00			Replaced by fee in section 4.1.3	(a)	Discontinued
c) Type 2 Development – Impact Assessable (Inconsiste	nt Use Class)					
Impact Assessable (Inconsistent Use Class) - Residential uses	plus SE10	.00 per dwellin	\$14,200.00	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	pius \$510	.oo per uwellin	excess of 3	SUTTO DOTOTHINITION.		
			Last YR Fee			
	plus \$490	.00 perdwellin	\$13,750.00 g/bed/site in			
			excess of 3			
Impact Assessable (Inconsistent Use Class) –			\$8.800.00	Fee reviewed and set in line with comparable	(a)	Reviewed
Commercial/Industrial uses (other than Business Use, Shopping	plu	s \$4.00 per m²		service benchmarks.	(4)	110 110 1100
Centre and Major Utility), Recreation/Entertainment, Rural and Other uses (other than Car Park – multi storey)						
			Last YR Fee			
	plu	s \$3.80 per m²	\$8,500.00 over 200m ²			
	P.0	p		J		
Impact Assessable (Inconsistent Use Class) - Major Utility	\$0.00	\$9,000.00	00	New fee – Same as fee above but split into a separate development type.	(a)	New
Impact Assessable (Inconsistent Use Class) – Car Park – multi	\$0.00	\$8,250.00		New fee- Same as fee above but split into a	(a)	New
storey	40.00	\$5,255.00		separate development type.	(0)	
Impact Assessable (Inconsistent Use Class) – Business Use and Shopping Centre	-1	- 60 50?	\$8,800.00	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
Shopping Centre	plu	s \$8.50 per m²	Last YR Fee	service penchimarks.		
			Lastin ree			

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	Year 18/19	19 Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(c) Type 2 Development – Impact Assessable (Inconsistent Use Class) [continued]

Impact Assessable (Inconsistent Use Class) – Business Use and Shopping Centre			Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	Last YR Fee \$8,500.00 plus \$7.80 per m² over 200m²				
Impact Assessable (Inconsistent Use Class) – Extractive Industry	\$14,900.00		Replaced by fee in section 4.1.3	(a)	Discontinued

4.1.3 Type 3 Development

(See Schedule for Type 3 uses)

(a) Type 3 Development – Code Assessable and PDA Permissible Development

Code Assessable and PDA Permissible Development – Residential uses				Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	Last YR Fee \$28,550.00 plus \$490.00 per dwelling/bed/site in excess of 50					
Code Assessable and PDA Permissible Development – Commercial/Industrial uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other uses				Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	Last YR Fee \$8,050.00 plus \$1.25 per m² over 2,000m²					
Code Assessable and PDA Permissible Development – Recreation/Entertainment (Outdoor)	\$0.00	\$5,500.00 ∞		New fee – Same as fee above but split into a separate development type.	(a)	New
Code Assessable and PDA Permissible Development – Business Use and Shopping Centre		\$17,400	0.00	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed

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Year 18/19	Year 1	9/20			
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

(a) Type 3 Development – Code Assessable and PDA Permissible Development [continued]

Code Assessable and PDA Permissible Development – Business Use and Shopping Centre	plus	\$ \$5.50 per m² ove	17,400.00 er 2,000m²	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	Last YR Fee \$16,850.00 plus \$5.00 per m² over 2,000m²					
Code Assessable and PDA Permissible Development – Extractive Industry	plus \$2,000.00 per hectare			Change fee from quantitative to descriptive after fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	Last YR Fee					
\rightarrow Minimum fee	\$0.00	\$10,000.00	90	New fee. Change fee from quantitative to descriptive after fee reviewed and set in line with comparable service benchmarks.	(a)	New

(b) Type 3 Development – Impact Assessable (Consistent Use Class)

Impact Assessable (Consistent Use Class) – Residential uses	\$42,200.00 plus \$300.00 per dwelling/bed/site in excess of 50	(a)	Reviewed
	Last YR Fee \$40,950.00 plus \$490.00 per dwelling/bed/site in excess of 50		

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(b) Type 3 Development - Impact Assessable (Consistent Use Class) [continued]

Impact Assessable (Consistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other uses	plus \$1.65 per m² over 2,000m² s			Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	plus		ast YR Fee 10,500.00 r 2,000m²			
Impact Assessable (Consistent Use Class) – Recreation/Entertainment (Outdoor)	\$0.00	\$6,500.00	∞	New fee – Same as fee above but split into a separate development type	(a)	New
Impact Assessable (Consistent Use Class) – Business Use and Shopping Centre	plus	\$6.00 per m² ove	19,850.00 r 2,000m²	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	plus		ast YR Fee 19,250.00 r 2,000m²			
Impact Assessable (Consistent Use Class) – Extractive Industry				Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
		Li	ast YR Fee -			

(c) Type 3 Development – Impact Assessable (Inconsistent Use Class)

Impact Assessable (Inconsistent Use Class) – Residential uses	\$47,900.00 plus \$300.00 per dwelling/bed/site in excess of 50	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	Last YR Fee \$46,500.00 plus \$490.00 per dwelling/bed/site in excess of 50			

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(c) Type 3 Development – Impact Assessable (Inconsistent Use Class) [continued]

Impact Assessable (Inconsistent Use Class) – Commercial/Industrial uses (other than Business Use, Shopping Centre and Extractive Industry), Recreation/Entertainment (other than for Outdoor), Rural and Other uses	plus \$1.85 per m² over 2,000m²			Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	plus		ast YR Fee 15,150.00 r 2,000m²			
Impact Assessable (Inconsistent Use Class) – Recreation/Entertainment (Outdoor)	\$0.00	\$7,500.00	00	New fee – Same as fee above but split into a separate development type.	(a)	New
Impact Assessable (Inconsistent Use Class) – Business Use and Shopping Centre	plus	\$6.00 per m² ove	22,300.00 r 2,000m²	Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
	plus		ast YR Fee 21,650.00 r 2,000m²			
Impact Assessable (Inconsistent Use Class) – Extractive Industry				Fee reviewed and set in line with comparable service benchmarks.	(a)	Reviewed
		Li	ast YR Fee			

4.1.4 Development Application that is a Variation Request

Variation Requests under the Planning Act 2016	125% of the current relevant application fee for the development described in the application.	Fee reviewed with no change.	(a)	Reviewed
	Last YR Fee 125% of the current relevant application fee for the development described in the application.			

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	Year 18/19	Year 1	9/20				
Name	Last YR Fee	Fee	Increase	Comment	GST	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			,-	
4.1.5 Superseded Planning Scheme Requests							
Request for application of superseded planning scheme	\$0.00	\$2,600.00	00	standard 3% increase (plus rounding) on the		(a)	Reviewed
				charge of \$1,280 (GST excl) as introduced 1 January 2019. Note fee is not new, it was			
				\$1,280 in the existing Fees and Charges			
4.1.6 Infrastructure Master Plans and Overarching Sit	e Strategies						
Infrastructure Master Plans	\$2,635.00	\$2,750.00	4.36%	Standard council wide increase of 3% applied		(a)	Reviewed
THE STATE OF THE S	42,000.00	Q2,700.00	1.0070	(before rounding)		(0)	1101101100
Overarching Site Strategies	\$654.00	\$680.00	3.98%	Standard council wide increase of 3% applied (before rounding)		(a)	Reviewed
				(before founding)			
4.1.7 Context Plans and/or Whole of Site Material Cha	ngo of Heo						
4.1.7 Context Fights and/or whole of Site Material Cita	rige or ose						
Context Plans and/or Whole of Site Material Change of Use	\$42,150.00	plus \$475.00 p		Standard council wide increase of 3% applied		(a)	Reviewed
			10 hectares	(before rounding)			
	\$40,900.00	plus \$460.00 p					
		over	10 hectares				
4.1.8 Exemption Certificates							
Processing and assessment of a request for an Exemption		nt relevant app		No change proposed		(a)	Reviewed
Certificate	for the dev	elopment desc	ribed in the request				
			Last YR Fee				
		nt relevant app elopment desc					
		-	request				

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
4.1.8 Exemption Certificates [continued]						
→ Minimum fee	\$590.00	\$610.00	3.39%	Fee reviewed and set in line with comparable service benchmarks – Standard council wide increase of 3% applied (before rounding) appropriate increase	(a)	Reviewed
				арргорнаю погово		
4.1.9 Other Development						
(a) Carrying out Building Work not associated with a Mater	ial Change of	Use				
New and additions to Class 10 buildings and additions to an existing	\$590.00	\$610.00	3.39%	Benchmark review completed and standard	(a)	Reviewed
single residential dwelling in a development constraints overlay or in a Character Zone or at a Character Place.				council wide increase of 3% is appropriate (before rounding).	, ,	
Demolition/Removal/Relocation of a Heritage Place (excluding the	\$0.00	\$1,320.00	00	New fee - Same as fee above but split into	(a)	New
removal of post 1946 fabric from a Character/Heritage Place) – Code Assessment				code assessment.		
Demolition/Removal/Relocation of a Heritage Place (excluding the removal of post 1946 fabric from a Character/Heritage Place) –	\$6,150.00	\$6,350.00	3.25%	Amended to include a code assessment and impact assessment fee, Benchmark review	(a)	Reviewed
Impact Assessment				completed and standard council wide increase of 3% is appropriate (before rounding).		
Variation to Siting and Site cover requirements	\$590.00	\$610.00	3.39%	Benchmark review completed and standard council wide increase of 3% is appropriate	(a)	Reviewed
				(before rounding).		
Other Building work – e.g. building works on a site not requiring a material change of use application	\$1,450.00	\$1,500.00	3.45%	Benchmark review completed and standard council wide increase of 3% is appropriate	(a)	Reviewed
				(before rounding).		
(b) Placing an Advertising device on premises						
Code Assessable – per square metre	\$43.00	\$45.00	4.65%	Benchmark review completed and standard	(a)	Reviewed
				council wide increase of 3% is appropriate (before rounding).		
→ Minimum fee	\$400.00	\$415.00	3.75%	Benchmark review completed and standard	(a)	Reviewed
				council wide increase of 3% is appropriate (before rounding).		

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
(b) Placing an Advertising device on premises [continued]						
Impact Assessable – per square metre	\$60.00	\$65.00	8.33%	Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).	(a)	Reviewed
→ Minimum fee	\$590.00	\$610.00	3.39%	Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).	(a)	Reviewed
(c) Clearing of Vegetation not associated with a Material Ch	ange of Use					
(i) Character Vegetation						
Trimming of Character Vegetation			No charge	Moved from section 5.1.4	(a)	Reviewed
			Last YR Fee No charge			
Removal of Character Vegetation	\$1,460.00	\$1,510.00	3.42%	Standard council wide increase of 3% applied (before rounding)	(a)	Reviewed

\$2,000.00

\$2,000.00

Minimum fee plus \$850.00 per lot up to 20 lots

plus Last YR Fee New fee – set consistent with industry benchmarks

New fee – set consistent with industry benchmarks

Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding)

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

4.2.1 Reconfiguring a lot Proposal (includes opening roads) and PDA Permissible Development

\$0.00

4.2 Reconfiguring a lot

Boundary realignment

Per lot created (up to 20 lots)

Access easement

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New

Reviewed

(a)

	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

4.2.1 Reconfiguring a lot Proposal (includes opening roads) and PDA Permissible Development [continued]

Per lot created (in excess of 20 lots)	\$650.00 per lot in excess of 20 lots				(a)	New	
		l	ast YR Fee				
→ Minimum fee	\$2,500.00	\$2,600.00	4.00%	Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).	(a)	Reviewed	
NOTE: The per lot fee applies to each Lot created resulting from the reconfiguration (e.g. 4 lots into 5 lots = 5 lots created or 1 lot into 3 lots = 3 lots created)							

4.2.2 Request for Council approval in respect of land in a Community Titles Scheme

Amalgamate lots	\$820.00	\$1,200.00	46.34%	Increased to below the average fee in SEQ (benchmarked)	(a)	Reviewed
Conversion of lots into common property	\$820.00	\$1,200.00	46.34%	Increased to below the average fee in SEQ (benchmarked)	(a)	Reviewed
Lease of part of a lot or part of any improvements of a lot	\$820.00	\$1,200.00	46.34%	Increased to below the average fee in SEQ (benchmarked)	(a)	Reviewed
Transfer or lease part of the common property	\$820.00	\$1,200.00	46.34%	Increased to below the average fee in SEQ (benchmarked)	(a)	Reviewed

4.2.3 Request for Council approval for extinguishment of a Community Titles Scheme

Per lot	\$250.00	\$260.00	4.00%	Standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
→ Minimum fee	\$920.00	\$950.00	3.26%	Standard council wide increase of 3% applied (before rounding)	(a)	Reviewed

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

4.3 Development Planning Sundry Matters

4.3.1 Changing Application before a decision is made

(a) Changing a "Material Change of Use" or "Other Development" application

Prior to preliminary examination by Council or minor amendment not requiring alteration of reports	No charge			No change proposed	(a)	Reviewed
	Last YR Fee No charge					
After preliminary examination by Council (prior to decision notice) – minimum fee			3.13%	Standard increase of 3% applied (plus rounding)	(a)	Reviewed
After preliminary examination by Council (prior to decision notice) – otherwise	25% of relevant current application fee, plus the difference between the fee applicable to the existing application and the fee applicable to the changed development proposal (if applicable)		een the fee dication and ne changed	No change proposed	(a)	Reviewed
	Last YR Fee 25% of relevant current application fee, plus the difference between the fee applicable to the existing application and the fee applicable to the changed development proposal (if applicable)		lication fee, een the fee application ne changed			
NOTE: This 25% fee does not apply if the change is in response to an	information requ	uest.				

(b) Changing a "Reconfigure of Lot" application

Prior to preliminary examination by Council or minor amendment not requiring alteration of reports and not including additional lots	No charge	No change proposed	(a)	Reviewed
	Last YR Fee No charge			

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(b) Changing a "Reconfigure of Lot" application [continued]

After preliminary examination by Council (prior to decision notice)	25% of relevant current application fee plus a per lot fee in accordance with Section 4.2.1 above for each additional allotment sought as a result of the change	No change proposed	(a)	Reviewed
	Last YR Fee 25% of relevant current application fee plus a per lot fee in accordance with Section 4.2.1 above for each additional allotment sought as a result of the change			
NOTE: This 25% fee does not apply if the change is in response to an	n information request. Additional fees will be	applicable for additional lots sought		

4.3.2 Changes During Appeal Period (Change Representations)

(a) Lodgement of Change Representations

Lodgement of Change Representations under s75 of the Planning Act 2016	No charge	No change proposed	(a)	Reviewed
	Last YR Fee No charge			

4.3.3 Changes After Appeal Period

Minor Change Application, PDA Amendment Application, Extension Application, Minor Alteration, 'Other' Change Application

Minor Change and PDA Amendment Application – Request to Change a Development Approval – Change of Conditions, Approved Plans or Infrastructure Charges Notice

Per requested change to a Condition, Approved Plan or Infrastructure Charges Notice	\$520.00	\$540.00	3.85%	Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).	(a)	Reviewed
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Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		001(2)	
Minor Change and PDA Amendment Application – Request Notice [continued]	to Change a L)evelopment	Approval	– Change of Conditions, Approved Plans o	or Infrastructi	ıre Charges
ightarrow Minimum fee	\$960.00	\$990.00	3.13%	Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).	(a)	Reviewed
\rightarrow Maximum fee	\$5,200.00	\$5,400.00	3.85%	Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).	(a)	Reviewed

NOTE: If a change to a Condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above.

\$960.00

(a)	Extension	Application
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Extending the Period of an Approval

				(before rounding).		
(b) Request for a Minor Alteration						
Request for a Minor Alteration	\$590.00	\$610.00	3.39%	Fee reinstated. Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).	(a)	Reviewed
(Nil fee applies for corrections or minor administrative and/or incider	rtal alterations)					
Request for a Minor Alteration – setback and siting for single residential	\$590.00	\$610.00	3.39%	Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).	(a)	Reviewed
(Nil fee applies for corrections or minor administrative and/or incide)	ntal alterations)					

\$990.00

3.13%

Benchmark review completed and standard council wide increase of 3% is appropriate

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(a) Reviewed

Name	Year 18/19 Last YR Fee	Year 1 Fee	Increase	Comment	GST	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%				
(c) Cancellation Application							
Request to Cancel Development Approval			No Charge	No change proposed		(a)	Reviewed
			Last YR Fee				
(d) 'Other' Change Application	100% - 6 % -					(-)	Business
'Other' Change Application	100% of the re	elevant current	application fee.	No change proposed		(a)	Reviewed
	100% of the re	elevant current	Last YR Fee application fee.				
Request to Change a Development Approval or Change to Approved Plans which necessitates changes to conditions				Fee moved up and renamed directly under section 4.3.3. Change occurred as per report sent to Council in December 2018.		(a)	Discontinued
	25% of releva	ant current app Maximum fee					
→ Minimum fee	\$960.00			Fee moved up and renamed directly under section 4.3.3. Change occurred as per report sent to Council in December 2018.		(a)	Discontinued

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4.3.4 Infrastructure Charges Notices

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

4.3.4 Infrastructure Charges Notices [continued]

Request for Recalculation of Establishment Cost for Land	25% of relevant current application fee plus Note A below	No change proposed	(a)	Reviewed
	Last YR Fee 25% of relevant current application fee plus Note A below			
NOTE A: The actual cost charged to Council for the review of the appli prior to the determination of the request.	cant's supplied valuation by a registered va	luer or independent certified practicing valuer. Any addition	onal fee	shall be paid

4.4 Concurrence Agency Assessment - Planning

4.4.1 Building works on a Local Heritage Place

Assessment Fee	\$245.00	\$255.00	4.08%	Standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
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4.5 Plan of Subdivision

4.5.1 Request for Approval of Plan of Subdivision Schedule 18 of the Planning Regulation 2017

Assessment of Standard, Building Format and Volumetric Format plans.

(a) Examination, signing of a Plan of Subdivision

Per lot created	\$455.00	\$470.00	3.30%	Standard increase of 3% applied (plus rounding)	(a)	Reviewed
→ Minimum fee	\$910.00	\$940.00	3.30%	Standard increase of 3% applied (plus rounding)	(a)	Reviewed
NOTE: For the purpose of calculating fees, the minimum fee is only as NOTE: Per Lot created resulting from the reconfiguration (e.g. 4 lots in				= 3 lots created)		

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LG	
	(incl. GST)	(incl. GST)	%		331	(-)
(b) Preparation/Perusal of Legal Documents						
(a) 1						
Standard Legal Document prepared by Council – per document (Transfer Document/Trust/Easement Document)	\$800.00	\$830.00	3.75%	Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).	#	Reviewed
Complex Legal Document – other than a Standard Legal Document			By Quote	Benchmark review completed with no change.	#	Reviewed
			Last YR Fee			
			By Quote			
Perusal fee where prepared by the applicant's Solicitor - per	\$800.00	\$830.00	3.75%	Benchmark review completed and standard	#	Reviewed
document (including where a document is required as a condition of approval and Council is not a party to the document)				council wide increase of 3% is appropriate (before rounding).		
,,						
, , , , ,	hae hoon pro	wiouely eign	and and ha	c lancad)		
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision	n has been pre	eviously sigi	ned and ha	s lapsed)		
, , , , ,		eviously sign		s lapsed) Benchmark review completed with no change	(8	a) Reviewed
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision	25% of relev	ant current ap	plication fee	• •	(8	a) Reviewed
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision	25% of relev		plication fee	• •	(2	a) Reviewed
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision	25% of relev	ant current ap	plication fee	• •	(a	,
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision	25% of relev	ant current ap	plication fee Last YR Fee plication fee	Benchmark review completed with no change Benchmark review completed and standard council wide increase of 3% is appropriate		,
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision	25% of relev	ant current ap	plication fee Last YR Fee plication fee	Benchmark review completed with no change		,
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision) Re-signing → Minimum fee	25% of relev	ant current ap	plication fee Last YR Fee plication fee	Benchmark review completed with no change Benchmark review completed and standard council wide increase of 3% is appropriate		,
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision	25% of relev	ant current ap	plication fee Last YR Fee plication fee	Benchmark review completed with no change Benchmark review completed and standard council wide increase of 3% is appropriate		,
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision) Re-signing → Minimum fee	25% of relev	ant current ap	plication fee Last YR Fee plication fee	Benchmark review completed with no change Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding). Benchmark review completed and standard		,) Reviewed
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision) Re-signing → Minimum fee (d) Endorsement of Community Management Statement	25% of relev 25% of relev \$340.00	ant current ap	plication fee Last YR Fee plication fee 4.41%	Benchmark review completed with no change Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding). Benchmark review completed and standard council wide increase of 3% is appropriate	(a	,) Reviewed
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision Re-signing → Minimum fee (d) Endorsement of Community Management Statement Minor – (Dual Occupancy)	25% of relev 25% of relev \$340.00	sant current applicant current current current applicant current	plication fee Last YR Fee plication fee 4.41% 3.53%	Benchmark review completed with no change Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding). Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding).	(a (a	Reviewed Reviewed
(c) Re-signing of a Plan of Subdivision (Plan of Subdivision) Re-signing → Minimum fee (d) Endorsement of Community Management Statement	25% of relev 25% of relev \$340.00	ant current ap	plication fee Last YR Fee plication fee 4.41%	Benchmark review completed with no change Benchmark review completed and standard council wide increase of 3% is appropriate (before rounding). Benchmark review completed and standard council wide increase of 3% is appropriate	(a	Reviewed Reviewed

	Year 18/19 Year 19/20		9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		551(2)	
				-		
(a) Description of Application for Cigning of a Blan of Cu	bdivision					

(e) Resubmission of Application for Signing of a Plan of Subdivision

The fee payable for an application for the signing of a plan of subdivision where the application has been previously submitted or the unsigned plan has been returned by Council	35% of the current application fee at the time of the resubmission of the plan	No change proposed	(a)	Reviewed
	Last YR Fee 35% of the current application fee at the time of the resubmission of the plan			

4.6 Area Development Plans/Local Area Plans

Master Area Development Plans, Precinct Plans and amendments to the Springfield Town Centre Concept Plan made pursuant to the Ipswich Planning Scheme 2006.

Area Development Plans/Local Area Plans – Amendment Fee (Except where an application requires Public Notification (Impact Assessment))		Discontinued Fee (In report to Council in December 2018)	(a)	Discontinued
	Last YR Fee the fee shall be based on equivalent development pursuant to Sections 4.1 and 4.2 of this Fees and Charges Schedule.			

(a) Assessment Fee

of this Fees and Charges Schedule	To be determined by Responsible Officer			No change proposed	(a)	Reviewed
	Last YR Fee To be determined by Responsible Officer					
→ Minimum fee \$4	\$4,950.00	\$5,100.00	3.03%	Standard council wide increase of 3% applied (before rounding)	(a)	Reviewed

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	Year 18/19	Year 19/20			
Name	Last YR Fee	Fee Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST) %			

(a) Assessment Fee [continued]

Master Area Development Plans (MADP), Precinct Plans (PP) or amendments to the Springfield Town Centre Concept Plan	\$42,150.00 plus \$475.00 per hectare over 10 hectares	(a)	Reviewed
	Last YR Fee \$40,900.00 plus \$460.00 per hectare over 10 hectares		

(b) Amendment Fee

Per requested change to a Condition, Approved Plan or Infrastructure Charges Notice	\$520.00	\$540.00	3.85%	Standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
\rightarrow Minimum fee	\$960.00	\$990.00	3.13%	Standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
ightarrow Maximum fee	\$31,500.00	\$32,500.00	3.17%	Standard council wide increase of 3% applied (before rounding)	(a)	Reviewed

NOTE: If a change to a Condition necessitates a change to an Approved Plan or Infrastructure Charges Notice, additional fees will apply in accordance with the above. NOTE: In addition, the cost of consultancy fees in respect to any further expert advice required by Council in consideration of such plan will be charged to the application.

4.7 Other Fees

4.7.1 Heavy and Other Vehicle Parking in Residential Areas

Initial permit pursuant to Local Law 5	\$1,070.00	\$1,110.00	3.74%	Standard council wide increase of 3% applied	(a)	Reviewed
miliar points parodant to cool care o	\$1,070.00	ψ1,110.00	0.1 170		(4)	1101101100
				(before rounding)		

4.7.2 Certificates/Searches

NOTE: Price on application for certificates involving multiple lots.

NOTE: Flood information is available via Council's Flood Map Information service on the Planning and Development website at www.ipswichplanning.com.au

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3.90%	Standard council wide increase of 3% applied (before rounding) Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils.		(c)	Status Reviewed Discontinued
3.90%	(before rounding) Amended to one flat fee for urgent and non-urgent requests to align with other SEQ		·-/	
	(before rounding) Amended to one flat fee for urgent and non-urgent requests to align with other SEQ		·-/	
	(before rounding) Amended to one flat fee for urgent and non-urgent requests to align with other SEQ		·-/	
	(before rounding) Amended to one flat fee for urgent and non-urgent requests to align with other SEQ		·-/	
26 32%	non-urgent requests to align with other SEQ		(c)	Discontinued
26 32%				
26 32%				
20.3276	Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils.		(c)	Reviewed
	Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils.		(c)	Discontinued
lue of the p	property is up to \$500,000			
91.26%	Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils.		(c)	Reviewed
	Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils.		(c)	Discontinued
alue of the	property is greater than \$500,000 and up t	o \$1,0	00,000	
34.33%	Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils.		(c)	Reviewed
	Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils.		(c)	Discontinued
	91.26%	non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. alue of the property is up to \$500,000 91.26% Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. alue of the property is greater than \$500,000 and up to the property is great	non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ	non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils. Amended to one flat fee for urgent and non-urgent requests to align with other SEQ Councils.

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Name Last YR Fee Fee Increase Comment GST LGS Status (incl. GST) (incl. GST) %	Year 18/19	Year 1	9/20		
(incl. GST) (incl. GST) %				Comment	Status
	(incl. GST)	(incl. GST)	%		

(e) Full Planning and Development Property Search Certificate – Where the market value of the property is greater than \$1,000,000

Full Planning and Development Property Search Certificate – Market Value greater than \$1,000,000	\$6,200.00	\$6,400.00	3.23%	Standard increase of 3% applied (plus rounding)	(c)	Reviewed
Urgent – 10 business days				No change proposed.	(c)	Discontinued
		l	ast YR Fee By Quote			

(f) Copies of Approved Plans and Documents

Residential Building Approval Documentation – All approved structures	\$250.00	\$260.00	4.00%	Standard council wide increase of 3% applied (before rounding)	(c)	Reviewed
Residential Building Approval Documentation – Single structure	\$185.00	\$195.00	5.41%	Standard council wide increase of 3% applied (plus rounding)	(c)	Reviewed
Building Location Envelope Plan	\$60.00	\$65.00	8.33%	Standard council wide increase of 3% applied (plus rounding)	#	Reviewed
Commercial Building Approval Documentation – Up to 3 approvals	\$460.00	\$475.00	3.26%	Standard council wide increase of 3% applied (before rounding)		Reviewed
Commercial Building Approval Documentation – 4-10 approvals	\$550.00	\$570.00	3.64%	Standard council wide increase of 3% applied (before rounding)	(c)	Reviewed
Commercial Building Approval Documentation – 10 or more approvals	plus \$25.00	for each appro	\$570.00 val over 10	New fee – Same as existing fee but split into greater approvals.	(c)	New
	Last YR Fee					
\rightarrow If hard copy is provided	Plu	us current photo	copy costs	No change proposed	#	Reviewed
	Last YR Fee Plus current photocopy costs					
Copy of Certificate of Classification where already issued by Council or Private Certifier	\$205.00	\$215.00	4.88%	Standard council wide increase of 3% applied (plus rounding)	(c)	Reviewed
Inspection of building records by an owner or authorised person	\$130.00	\$135.00	3.85%	Standard council wide increase of 3% applied (after rounding)	(c)	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			1.00	
Name	Last YR Fee	Fee	Increase	Comment		LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%				
f) Copies of Approved Plans and Documents [continued]							
Copy of internal sewerage plan (residential)	\$60.00	\$65.00	8.33%	Standard council wide increase of 3% applied (plus rounding)	#		Reviewed
Hydraulic services plan (commercial)	\$60.00	\$65.00	8.33%	Standard council wide increase of 3% applied (plus rounding)	#		Reviewed
Search other than as listed above			By Quote	No change proposed	#		Reviewed
			Last YR Fee By Quote				
Commercial Building Approval Documentation – Up to 3 approvals	\$0.00	\$475.00		Fee created in error and has since been discontinued.		(c)	Discontinue
g) Building and/or Plumbing Records Search							
Residential / Domestic: standard search (per property)	\$250.00	\$260.00	4.00%	Standard council wide increase of 3% applied		(c)	Reviewed
"	\$250.00	\$260.00	4.00%	(after rounding)		(c)	Reviewed
" ' '	\$250.00 \$140.00	\$260.00 \$145.00	4.00% 3.57%			(c)	Reviewed
Residential / Domestic: additional fee for urgent search Commercial / Industrial: minimum fee standard search (per				(after rounding) Standard council wide increase of 3% applied			
Residential / Domestic: additional fee for urgent search Commercial / Industrial: minimum fee standard search (per property) up to 3 hours research Commercial / Industrial: additional fee after 3 hours research per	\$140.00	\$145.00	3.57%	(after rounding) Standard council wide increase of 3% applied (after rounding) Standard council wide increase of 3% applied		(c)	Reviewed
Residential / Domestic: standard search (per property) Residential / Domestic: additional fee for urgent search Commercial / Industrial: minimum fee standard search (per property) up to 3 hours research Commercial / Industrial: additional fee after 3 hours research per hour NOTE: A lot is any parcel of land that can be sold separately. Howeve NOTE: The above Certificate/Search Fees are the minimum fees applinecessary to provide the information on disk or electronically.	\$140.00 \$475.00 \$140.00 sr, where a buildi	\$145.00 \$490.00 \$145.00 ng physically s	3.57% 3.16% 3.57% pans two allo	(after rounding) Standard council wide increase of 3% applied (after rounding) Standard council wide increase of 3% applied (after rounding) Standard council wide increase of 3% applied (after rounding) strents, this will be treated as one lot.	arches o	(c) (c)	Reviewed Reviewed
Residential / Domestic: additional fee for urgent search Commercial / Industrial: minimum fee standard search (per property) up to 3 hours research Commercial / Industrial: additional fee after 3 hours research per hour NOTE: A lot is any parcel of land that can be sold separately. Howeve NOTE: The above Certificate/Search Fees are the minimum fees appli	\$140.00 \$475.00 \$140.00 sr, where a buildi	\$145.00 \$490.00 \$145.00 ng physically s	3.57% 3.16% 3.57% pans two allo	(after rounding) Standard council wide increase of 3% applied (after rounding) Standard council wide increase of 3% applied (after rounding) Standard council wide increase of 3% applied (after rounding) strents, this will be treated as one lot.	arches o	(c) (c)	Reviewed Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/2	20			
Name	Last YR Fee		ncrease	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

4.7.3 Extracts regarding Character Listing

An extract from information recorded in the Ipswich Planning Scheme (Schedule 2 or 3) – per page		Current photo	copy cost	No change proposed	#	Reviewed
		Current photo	ast YR Fee ecopy cost			
Certified copy of an entry in the Ipswich Planning Scheme (Schedule 2 or 3) or a certificate as to whether a property is affected by an entry in the Ipswich Planning Scheme (Schedule 2 or 3) – per lot	\$185.00	\$195.00	5.41%	Standard council wide increase of 3% applied	(c)	Reviewed

4.7.4 Compliance Assessment - PDA Area

Compliance Assessment for residential development required through a condition of approval	\$610.00 per dwelling or per dwelling type where multiple residential dwellings are lodged in one application	New fee – set consistent with industry benchmarks	(a)	New
	Last YR Fee			
Compliance Assessment for commercial and mixed use development where required through a condition of approval	By Quote	New fee – set consistent with industry benchmarks	(a)	New
	Last YR Fee			

4.7.5 Pre-Assessment of Technical/Specialist Reports

Council offers applicants the opportunity for a preliminary pre-assessment of technical/specialist reports (e.g. economic impact assessment, flood/hydraulic assessments, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment) or other similar supporting reports, prior to the lodgement of a development application. It is up to Council's discretion in determining if the report is of a simple or complex nature prior to the lodgement of the report. The fees relating to this request will be deducted from the future development application, if lodged within 12 months of the assessment of the report being undertaken by Council.

	w fee – set consistent with industry (a)	New
--	--	-----

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

4.7.5 Pre-Assessment of Technical/Specialist Reports [continued]

Pre-Assessment of Technical/Specialist Reports – Complex Reports	\$0.00	\$1,000.00	00	New fee – set consistent with industry benchmarks	(a)	New	
Note: Refer Section 5.1.11 for Post Assessment of Technical/Specialist Report fees							
Note: Should a report require an external assessment, these costs will be required to be made payable to the applicant.							

DISCONTINUED Planning Scheme Property Information Report

	inued as information can be (c) gh alternative services provided ree of charge	Discontinued
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4.8 Planning and Development Document Sales

4.8.1 Current Planning Scheme and Supporting Documents

Planning Scheme Volumes 1, 2 & 3 – Hardcopy version (excludes Zoning, Overlay and Plans for Trunk Infrastructure maps)	\$730.00	\$760.00	4.11%	All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)	(c) Reviewed
\rightarrow plus postage and handling	\$39.00	\$41.00	5.13%	As above	#	Reviewed
Planning Scheme Volumes 1, 2 & 3 – CD version (includes Zoning, Overlay and Plans for Trunk Infrastructure Maps)	\$180.00	\$190.00	5.56%	As above	(c) Reviewed
\rightarrow plus postage and handling	\$5.50	\$6.00	9.09%	As above	#	Reviewed
Zoning, Overlay and Plans for Trunk Infrastructure Maps A3 size (individual map)	\$60.00	\$65.00	8.33%	As above	(c) Reviewed
Zoning and Overlay Maps A3 size (full set)	\$1,240.00	\$1,280.00	3.23%	As above	(c) Reviewed
Plans for Trunk Infrastructure Maps A3 size (full set)	\$2,650.00	\$2,750.00	3.77%	As above	(c) Reviewed
ightarrow plus postage and handling	\$22.00	\$23.00	4.55%	As above	#	Reviewed
Zoning and Overlay Maps A1 size (individual map)	\$60.00	\$65.00	8.33%	As above	(c) Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Year 18/19	Year 1	9/20			
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

4.8.1 Current Planning Scheme and Supporting Documents [continued]

Zoning and Overlay Maps A1 size (full set)	\$2,450.00	\$2,550.00	4.08%	As above		(c)	Reviewed
→ plus postage and handling	\$26.00	\$27.00	3.85%	As above	#		Reviewed
Parts 1, 2 & 3 – Introduction, Interpretation & Desired Outcomes	\$18.00	\$19.00	5.56%	As above		(c)	Reviewed
Part 4 Urban Areas	\$160.00	\$165.00	3.13%	As above		(c)	Reviewed
Part 5 City Centre	\$50.00	\$55.00	10.00%	As above		(c)	Reviewed
Part 6 Regionally Significant Business Enterprise & Industry Areas	\$39.00	\$41.00	5.13%	As above		(c)	Reviewed
Part 7 Amberley	\$10.00	\$11.00	10.00%	As above		(c)	Reviewed
Part 8 Rosewood Area	\$55.00	\$60.00	9.09%	As above		(c)	Reviewed
Part 9 Township Areas	\$47.00	\$49.00	4.26%	As above		(c)	Reviewed
Part 10 Rural Areas	\$32.00	\$33.00	3.13%	As above		(c)	Reviewed
Part 11 Overlays	\$30.00	\$31.00	3.33%	As above		(c)	Reviewed
Part 12 Assessment Criteria for Development of a Stated Purpose or of a Stated Type	\$130.00	\$135.00	3.85%	As above		(c)	Reviewed
Part 13 Priority Infrastructure Plan (excluding Plans for Trunk Infrastructure Maps)	\$80.00	\$85.00	6.25%	As above		(c)	Reviewed
Part 14 Springfield Structure Plan	\$47.00	\$49.00	4.26%	As above		(c)	Reviewed
Part 15 Ripley Valley Master Planned Area Structure Plan	\$150.00	\$155.00	3.33%	As above		(c)	Reviewed
Schedules to the Planning Scheme	\$80.00	\$85.00	6.25%	As above		(c)	Reviewed
Planning Scheme Policy 1 – Consultation	\$2.35	\$2.45	4.26%	As above		(c)	Reviewed
Planning Scheme Policy 2 – Information Local Government May Request	\$28.00	\$29.00	3.57%	As above		(c)	Reviewed
Planning Scheme Policy 3 – General works	\$55.00	\$60.00	9.09%	As above		(c)	Reviewed
Planning Scheme Policy 4 – Nomination of Character Places to be included or removed from Schedule 2	\$2.35	\$2.45	4.26%	As above		(c)	Reviewed
Planning Scheme Policy 5 – Infrastructure	\$37.00	\$39.00	5.41%	As above		(c)	Reviewed
Walloon – Thagoona Detailed Planning Study (Hard Copy Version)	\$75.00	\$80.00	6.67%	As above		(c)	Reviewed
→ plus postage and handling	\$6.00	\$6.50	8.33%	As above	#		Reviewed
Walloon – Thagoona Detailed Planning Study (CD Version)	\$24.00	\$25.00	4.17%	As above		(c)	Reviewed

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Year 18/19	Year 1	9/20			
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

4.8.1 Current Planning Scheme and Supporting Documents [continued]

→ plus postage and handling	\$5.50	\$6.00	9.09%	As above	#		Reviewed
South Redbank Plains Planning Study (Hard Copy Version)	\$70.00	\$75.00	7.14%	As above		(c)	Reviewed
→ plus postage and handling	\$6.00	\$6.50	8.33%	As above	#		Reviewed
South Redbank Plains Planning Study (CD Version)	\$24.00	\$25.00	4.17%	As above		(c)	Reviewed
→ plus postage and handling	\$5.50	\$6.00	9.09%	As above	#		Reviewed
Ripley Valley Structure Plan and Master Planning Framework – Volumes 1 & 2 – (Hard copy version)	\$480.00	\$495.00	3.13%	As above		(c)	Reviewed
\rightarrow plus postage and handling	\$37.00	\$39.00	5.41%	As above	#		Reviewed
Ripley Valley Structure Plan and Master Planning Framework – Volumes 1 & 2 – (CD version)	\$24.00	\$25.00	4.17%	As above		(c)	Reviewed
\rightarrow plus postage and handling	\$5.50	\$6.00	9.09%	As above	#		Reviewed

4.8.2 Superseded Schemes and Supporting Documents

Gazetted copy of the former ICC Strategic Plan, Part A, Town Planning Schedule, Local Law 3 and Local Law 5 or the gazetted copy of the former MSC Planning Scheme	\$49.00	\$55.00	12.24%	All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)	(c)	Reviewed
Former Ipswich City Strategic Plan, Part B documents	\$105.00	\$110.00	4.76%	As above	(c)	Reviewed
Former Moreton Shire, Draft Strategic Plan, Planning Study	\$105.00	\$110.00	4.76%	As above	(c)	Reviewed
1999 Planning Scheme: Planning Scheme (Parts 1-6)	\$80.00	\$85.00	6.25%	As above	(c)	Reviewed
Ipswich City Centre: Structure Plan	\$85.00	\$90.00	5.88%	As above	(c)	Reviewed
Ipswich City Centre Planning Study: Full set of documents (14 Issues Papers and Action Plans)	\$305.00	\$315.00	3.28%	As above	(c)	Reviewed
Ipswich City Centre Planning Study: Development Options (Paper 14) plus Summary (Paper 13)	\$120.00	\$125.00	4.17%	As above	(c)	Reviewed
Ipswich City Centre Planning Study: Transport (Paper 12)	\$49.00	\$55.00	12.24%	As above	(c)	Reviewed
Ipswich Eastern Corridor: Structure Plan (text)	\$80.00	\$85.00	6.25%	As above	(c)	Reviewed
Ipswich Eastern Corridor: 1 x A0 Coloured Precinct Plan	\$75.00	\$80.00	6.67%	As above	(c)	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
4.8.2 Superseded Schemes and Supporting Documen	ts [continued]					
Ipswich Eastern Corridor: 4 x A0 Black & White Precinct Plans	\$105.00	\$110.00	4.76%	As above	(c)	Reviewed
Ipswich Eastern Corridor: Planning Study	\$105.00	\$110.00	4.76%	As above	(c)	Reviewed
Springfield Structure Plan: Structure Plan	\$75.00	\$80.00	6.67%	As above	(c)	Reviewed
Springfield Structure Plan: Planning Study	\$170.00	\$180.00	5.88%	As above	(c)	Reviewed
Springfield Structure Plan: Infrastructure Agreement including variations	\$170.00	\$180.00	5.88%	As above	(c)	Reviewed
Ipswich Northern and Inner Western Corridor: Structure Plan (text)	\$80.00	\$85.00	6.25%	As above	(c)	Reviewed
Ipswich Northern and Inner Western Corridor: 1 x A0 Coloured Precinct Plan	\$75.00	\$80.00	6.67%	As above	(c)	Reviewed
Ipswich Northern and Inner Western Corridor: Statement of Proposals	\$43.00	\$45.00	4.65%	As above	(c)	Reviewed
Ipswich Northern and Inner Western Corridor: Planning Study	\$170.00	\$180.00	5.88%	As above	(c)	Reviewed
Ipswich Southern Corridor: Structure Plan (text)	\$80.00	\$85.00	6.25%	As above	(c)	Reviewed
Ipswich Southern Corridor: 1 x A0 Coloured Precinct Plan	\$75.00	\$80.00	6.67%	As above	(c)	Reviewed
Ipswich Southern Corridor: Statement of Proposals	\$41.00	\$43.00	4.88%	As above	(c)	Reviewed
Ipswich Southern Corridor: Planning Study	\$170.00	\$180.00	5.88%	As above	(c)	Reviewed
Rosewood: Structure Plan (text)	\$80.00	\$85.00	6.25%	As above	(c)	Reviewed
Rosewood: Statement of Proposals	\$28.00	\$29.00	3.57%	As above	(c)	Reviewed
Rosewood: Planning Study	\$100.00	\$105.00	5.00%	As above	(c)	Reviewed
Rosewood-Walloon: Planning Study	\$70.00	\$75.00	7.14%	As above	(c)	Reviewed
Superseded versions of the Current Planning Scheme		Aspers	ection 4.8.2	No change proposed	(c)	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Year 18/19	Year 1	9/20			
Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			
800.00	805.00	0.000/	All Dissoirs and Development related	4-1	Destaura
\$60.00	\$65.00	8.33%	All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)	(c)	Reviewed
\$21.00	\$22.00	4.76%	As above	(c)	Reviewed
\$9.50	\$10.00	5.26%	As above	(c)	Reviewed
\$9.50	\$10.00	5.26%	As above	(c)	Reviewed
\$21.00	\$22.00	4.76%	As above	(c)	Reviewed
\$90.00	\$95.00	5.56%	As above	(c)	Reviewed
me)					
\$9.50	\$10.00	5.26%	All Planning and Development related	(-)	
			document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)	(c)	Reviewed
\$7.00	\$7.50	7.14%	subject to a standard council wide increase of	(c)	Reviewed
\$7.00 \$7.00	\$7.50 \$7.50	7.14% 7.14%	subject to a standard council wide increase of 3% applied (after rounding)		
******	*****		subject to a standard council wide increase of 3% applied (after rounding) As above	(c)	Reviewed
\$7.00	\$7.50	7.14%	subject to a standard council wide increase of 3% applied (after rounding) As above As above	(c)	Reviewed Reviewed
\$7.00 \$37.00	\$7.50 \$39.00	7.14% 5.41%	subject to a standard council wide increase of 3% applied (after rounding) As above As above As above	(c) (c) (c)	Reviewed Reviewed Reviewed
\$7.00 \$37.00 \$9.50	\$7.50 \$39.00 \$10.00	7.14% 5.41% 5.26%	subject to a standard council wide increase of 3% applied (after rounding) As above As above As above As above	(c) (c) (c)	Reviewed Reviewed Reviewed Reviewed
\$7.00 \$37.00 \$9.50 \$17.00	\$7.50 \$39.00 \$10.00 \$18.00	7.14% 5.41% 5.26% 5.88%	subject to a standard council wide increase of 3% applied (after rounding) As above As above As above As above As above	(c) (c) (c) (c)	Reviewed Reviewed Reviewed Reviewed
	\$60.00 \$21.00 \$9.50 \$9.50 \$21.00	Last YR Fee (incl. GST) Fee (incl. GST)	Last YR Fee (incl. GST) (incl. GST) % \$60.00 \$65.00 8.33% \$21.00 \$22.00 4.76% \$9.50 \$10.00 5.26% \$9.50 \$10.00 5.26% \$21.00 \$22.00 4.76% \$9.50 \$50.00 5.56%	S60.00	Section Sect

\$9.50

\$10.00

5.26% As above

Ipswich Drainage Infrastructure Contributions Policy

Reviewed

(c)

	Year 18/19	Year 1	9/20				
Name	Last YR Fee	Fee	Increase	Comment	GST	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			(-/_	
(a) Developer Contributions Policy – Support documents							
Water supply and sewerage per copy	\$170.00	\$180.00	5.88%	All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)		(c)	Reviewed
Roadworks per copy	\$305.00	\$315.00	3.28%	As above		(c)	Reviewed
Open Space (Parks) per copy	\$170.00	\$180.00	5.88%	As above		(c)	Reviewed
Social Infrastructure per copy	\$170.00	\$180.00	5.88%	As above		(c)	Reviewed
4.8.5 Spatial Data							
Zoning and Overlay Data in Mapinfo GIS Format (Full set of map datasets for whole of city)	\$1,240.00	\$1,280.00	3.23%	All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)		(c)	Reviewed
Zoning and Overlay Data in Mapinfo GIS Format (Zoning datasets and/or individual Overlay Map datasets for whole of city)	\$90.00	\$95.00	5.56%	As above		(c)	Reviewed
Other Map Data (including extracts of the datasets above) in Mapinfo GIS Format	To be de	etermined by R	esponsible Officer	No change proposed		(c)	Reviewed
	To be de	etermined by R	Last YR Fee esponsible Officer				
\rightarrow plus postage and handling (data on CD)	\$5.50	\$6.00	9.09%	Standard council wide increase of 3% applied (after rounding)	#		Reviewed
4.8.6 Other Data							
Development Monitoring and Projections Data	To be de	etermined by R	tesponsible Officer	No change proposed		(c)	Reviewed
	To be de	etermined by R	Last YR Fee lesponsible Officer				

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

4.8.6 Other Data [continued]

Spatial Data in Mapinfo GIS format	To be de	etermined by R	esponsible Officer	No change proposed	(c)	Reviewed
	To be de	etermined by R	Last YR Fee esponsible Officer			
\rightarrow plus postage and handling (data on CD)	\$5.50	\$6.00	9.09%	Standard council wide increase of 3% applied (after rounding)	#	Reviewed

4.8.7 Other Planning and Development Documents and Maps (including superseded planning schemes) and extracts of documents not specified elsewhere, plus postage where applicable

Hard Copy	To be determined by Responsible Officer	No change proposed	(c)	Reviewed
	Last YR Fee To be determined by Responsible Officer			
Electronic Copy	To be determined by Responsible Officer	No change proposed	(c)	Reviewed

4.8.8 Postage and Handling, where not specified elsewhere

Electronic Copy (CD)	\$5.50	\$6.00	9.09%	All Planning and Development related document sales have been reviewed, and subject to a standard council wide increase of 3% applied (after rounding)	#	Reviewed
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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

4.8.8 Postage and Handling, where not specified elsewhere [continued]

Hard Copy	To be determined by Responsible Officer	No change proposed	#	Reviewed
	Last YR Fee To be determined by Responsible Officer			

4.9 Other Miscellaneous Fees

Photocopying of Miscellaneous Documents, including Town Planning Applications at the front counter will be charged at current photocopying costs as determined under the Fees and Charges, plus postage where applicable	Corporate Services)			No change proposed	#		Reviewed
		Current photo	Last YR Fee ecopy costs				
Standard Drawings	\$205.00	\$215.00	4.88%	Standard council wide increase of 3% applied (after rounding)		(c)	Reviewed
Sale of Heritage Promotion Materials	To be de	etermined by R	esponsible Officer	No change proposed	#		Reviewed
	To be de	etermined by R	Last YR Fee esponsible Officer				

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

5. Engineering and Environment Fees

5.1 Operational Works

5.1.1 Carrying out Work for Reconfiguring a Lot - Operational Works

(a) Assessment - Roads, Stormwater Drainage, Earthworks, Native Vegetation Clearing, Streetscape, Traffic Signals and Water Infrastructure

The following fees are relevant to the assessment of Operational Works applications and must be paid as part of a Properly Made submission. NOTE: Does not include external trunk infrastructure. Separate application and quoted fee applies.

Roads, stormwater drainage, earthworks, native vegetation clearing (per lot)	\$700.00	\$730.00	4.29%	Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
NOTE A: The above fee may be eligible for a discount. Refer to Fee F NOTE B: Where major works of a unique, specialised, complex or and inspection, with an amount equal to the estimated cost being lodged p	cillary nature are				ual cost of	review and
Streetscaping works	plus \$240.00 per 100m lineal of roadway beyond the first 100m			Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
\rightarrow Minimum fee	\$880.00	\$910.00	3.41%	Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
NOTE: Lineal metre based on the center line of the roadways.						
Traffic signals (per signal/intersection)	\$2,240.00	\$2,350.00	4.91%	Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
Water infrastructure (water supply/sewerage) per lot	\$65.00	\$70.00	7.69%	Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(b) Construction - Roads, Stormwater Drainage, Earthworks, Native Vegetation Clearing, Streetscape, Traffic Signals and Water Infrastructure

The following fees that are relevant to the approved Operational Works must be paid prior to an associated prestart meeting. The fee covers Council inspections and compliance, as per the Planning Scheme Policy for Development Works and/or Operational Works approval requirements including conditions of approval.

		linimum fee 0.00 per lot	Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
	M	inimum fee			
\$610.00	\$630.00	3.28%	Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
plus \$60.00 p	er 100m lineal	of roadway	Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
plus \$58.00 p	M er 100m lineal	inimum fee of roadway			
\$360.00	\$375.00	4.17%	Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
\$1,220.00	\$1,260.00	3.28%	Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
			Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
	M	inimum fee			
\$610.00	\$630.00	3.28%	Fee reviewed and set in line with comparable service benchmarks	(a)	Reviewed
	plus \$60.00 p	plus \$25 M plus \$24 \$610.00 \$630.00 Plus \$60.00 per 100m lineal beyond the state of the state	Plus \$250.00 per lot	plus \$250.00 per lot Last YR Fee Minimum fee plus \$240.00 per lot \$610.00 \$630.00 3.28% Fee reviewed and set in line with comparable service benchmarks Minimum fee plus \$60.00 per 100m lineal of roadway beyond the first 100m Last YR Fee Minimum fee plus \$58.00 per 100m lineal of roadway beyond the first 100m \$360.00 \$375.00 4.17% Fee reviewed and set in line with comparable service benchmarks \$1,220.00 \$1,260.00 3.28% Fee reviewed and set in line with comparable service benchmarks Fee reviewed and set in line with comparable service benchmarks Fee reviewed and set in line with comparable service benchmarks Fee reviewed and set in line with comparable service benchmarks Fee reviewed and set in line with comparable service benchmarks Fee reviewed and set in line with comparable service benchmarks Fee reviewed and set in line with comparable service benchmarks Fee reviewed and set in line with comparable service benchmarks Fee reviewed and set in line with comparable service benchmarks Fee reviewed and set in line with comparable service benchmarks	plus \$250.00 per lot Last YR Fee Minimum fee plus \$240.00 per lot \$610.00 \$630.00 3.28% Fee reviewed and set in line with comparable service benchmarks Minimum fee plus \$60.00 per 100m lineal of roadway beyond the first 100m Last YR Fee Minimum fee plus \$58.00 per 100m lineal of roadway beyond the first 100m \$360.00 \$375.00 4.17% Fee reviewed and set in line with comparable service benchmarks \$1,220.00 \$1,260.00 3.28% Fee reviewed and set in line with comparable service benchmarks \$1,220.00 \$1,260.00 3.28% Fee reviewed and set in line with comparable service benchmarks \$2,20.00 \$1,260.00 3.28% Fee reviewed and set in line with comparable service benchmarks \$3,20.00 \$1,260.00 3.28% Fee reviewed and set in line with comparable service benchmarks \$4,20.00 \$1,260.00 3.28% Fee reviewed and set in line with comparable service benchmarks \$4,20.00 \$1,260.00 3.28% Fee reviewed and set in line with comparable service benchmarks \$5,20.00 \$1,260.00 3.28% Fee reviewed and set in line with comparable service benchmarks \$5,20.00 \$1,260.00 \$1,

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Year 18		Year 18/19 Year 19/20								
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status				
	(incl. GST)	(incl. GST)	%		,					
(c) Assessment and construction inspection fees for change to ground levels – bulk earthworks and native vegetation clearing										
The following fees apply where bulk earthworks lodged separate to deta	ailed drainage a	nd road design	S.							
Change to ground levels per lot	\$300.00	\$310.00	3.33%	Attempted benchmarking however service not provided by other councils. Therefore, Standard council wide increase of 3% applied (before rounding)	(a)	Reviewed				

(d) Assessment and construction inspection fee for revegetation/rehabilitation and parks

Revegetation/Rehabilitation of land area (up to 5,000m²)	\$960.00	\$990.00	3.13%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Revegetation/Rehabilitation of land area (5,001 m ² to 1 hectare)	\$1,860.00	\$1,920.00	3.23%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Revegetation/Rehabilitation of land area (greater than 1 hectare)	\$3,750.00	\$3,900.00	4.00%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length)	\$960.00	\$990.00	3.13%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Revegetation/Rehabilitation for Linear Open Space (201m – 500m linear length)	\$1,860.00	\$1,920.00	3.23%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length)	\$3,750.00	\$3,900.00	4.00%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Where Engineering Assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revegetation/rehabilitation works, an additional fee will be required	\$480.00	\$495.00	3.13%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed

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Name	Last YR Fee	Fee	Increase	Comment	GST s9	7(2)	Status
	(incl. GST)	(incl. GST)	%			· \-/	
d) Assessment and construction inspection fee for reveget	ation/rehabili	itation and p	arks [contin	ued]			
District Park			By Quote	Benchmarking complete and but cannot be		(a)	Reviewe
DISTINCT OF N	ву споле			comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	,	,ω,	NO VIC WOL
	Last YR Fee By Quote						
District Park Note: Where major works of a unique, specialised, comple review and inspection, with an amount equal to the estimated cost bein					lent to the	actual	cost of
Parkland/Play Areas	Minimum fee plus \$190.00 per 500 m² beyond the first			Benchmarking complete and but cannot be comparable to other councils. As such standard	((a)	Reviewed
	pius \$190.00 p	per 500 m- bey	500m ²	council wide increase of 3% applied (before rounding)			
			Last YR Fee linimum fee				
	plus \$180.00 p						
→ Minimum fee	\$1,840.00	\$1,900.00	3.26%	Benchmarking complete and but cannot be	(a)	Reviewed
				comparable to other councils. As such standard council wide increase of 3% applied (before rounding)			
e) Assessment and construction inspection fee for electrica	al reticulation	and public	lighting				
Electrical Reticulation and non Rate Street Lighting (per application)	\$580.00	\$600.00	3.45%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$1,060.00	\$1,100.00	3.77%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed

Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

(e) Assessment and construction inspection fee for electrical reticulation and public lighting [continued]

Electrical Reticulation and Rate 3 Public Lighting for 7 to 30 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$2,150.00	\$2,250.00	4.65%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Electrical Reticulation and Rate 3 Public Lighting for 31 to 60 stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$2,850.00	\$2,950.00	3.51%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Electrical Reticulation and Rate 3 Public Lighting for greater than 60 stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit)	\$4,100.00	\$4,250.00	3.66%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Electrical Reticulation and Rate 3 Public Lighting design re-submission (per submission)	\$165.00	\$170.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed

5.1.2 Carrying out Works other than associated with Reconfiguring a Lot

These works include roadworks, car parks, stormwater drainage, sewerage lines, water reticulation and other associated works. This can involve provision of new services, or diversion, modification, alteration, or replacement of existing services.

(a) Works supervision

In general, Council will not engage in supervision of design works prepared by the applicant's engineers. Where special circumstances warrant and the Responsible Officer has given approval, such costs shall be determined by the Responsible Officer in consideration of the nature of the proposed works.	By Quote	Benchmarking complete and but cannot be comparable to other councils – no change.	#	Reviewed
	Last YR Fee By Quote			

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Name Last YR Fee Fee Increase Comment GST LGS Status (incl. GST) (incl. GST) %		Year 18/19	Year 1	9/20			
(incl. GST) (incl. GST) %	Name	Last YR Fee	Fee	Increase	Comment		Status
		(incl. GST)	(incl. GST)	%		551(2)	

(b) Design review works inspection fees for municipal works

A fee shall be payable at the time of lodgement of the plans with Council for the works as set out below:

NOTE: The fees in this sub-section relate to works of a minor nature (e.g. construction length of maximum 200 metres). Works deemed to be of a major nature require a quoted fee.

NOTE: The fees in this sub-section relate to works of a minor nature (e	g. construction i	ength of maxim	um 200 me	tres). works deemed to be of a major nature require a	quotea te e	-
Water extension/modification	\$800.00	\$830.00	3.75%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Stormwater drainage (including roofwater)	\$800.00	\$830.00	3.75%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Sewer extension/modification	\$990.00	\$1,020.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Roadworks (including associated footpaths)	\$1,640.00	\$1,690.00	3.05%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Footpaths (excluding other roadworks)	\$950.00	\$980.00	3.16%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Stormwater Quality (WSUD, SQIDS)	\$760.00	\$790.00	3.95%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed

(c) Design review fees associated with works within the site, which will be owned and maintained by the owner

Dual Occupancy	\$500.00	\$520.00	4.00%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(c) Design review fees associated with works within the site, which will be owned and maintained by the owner [continued]

Multi unit development: per unit	\$405.00	\$420.00	3.70%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Multi unit development: the minimum fee shall be	\$1,570.00	\$1,620.00	3.18%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Multi unit development: the maximum fee shall be	\$4,700.00	\$4,850.00	3.19%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Commercial, Industrial, Indoor or Outdoor Entertainment: up to 1,500m² of site area	\$990.00	\$1,020.00	3.03%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Commercial, Industrial, Indoor or Outdoor Entertainment: over 1,500m² of site area, excepting major development	\$1,920.00	\$1,980.00	3.13%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Commercial, Industrial, Indoor or Outdoor Entertainment: Where development includes Stormwater Quality, add -	\$485.00	\$500.00	3.09%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
Major Development, Education establishments, Hospitals, Institutions etc.			By Quote	Fee reviewed and set in line with comparable service benchmarks where possible. No change	(a)	Reviewed
			Last YR Fee By Quote			

Fee equivalent to the actual cost of the review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of the review of engineering drawings.

NOTE: The above includes earthworks, building platforms, site formation, paved areas, site access, car parking, pedestrian footpaths, roof water, site stormwater drainage system. NOTE: The fees listed above do not include sanitary plumbing/drainage works, water service installation or works that are elsewhere included in the Fees and Charges.

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(d) Engineering and Environment design review fee for internal landscaping

Site landscaping		Mi per 500 m² beyo 500 m² of landso		Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
	Last YR Fee Minimum fee plus \$180.00 per 500m² beyond the first 500m² of landscaped area					
ightarrow Minimum fee	\$880.00	\$910.00	3.41%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed

5.1.3 Earthworks not associated with a Material Change of Use OR Springfield Structure Plan 2.6 Interim Uses (Bulk Earthworks only) Type Application

Minimum Fee \$1,670.00 \$1,730.00 3.59% Fee reviewed and set in line with comparable service benchmarks where possible. Stand and council wide increase of 3% applied (before rounding) where unable to benchmark 2,001m²-10,000m² in area \$4,200.00 \$4,350.00 3.57% Fee reviewed and set in line with comparable service benchmarks where possible. Stand and council wide increase of 3% applied (before rounding) where unable to benchmark Greater than 10,000m² in area By Quote By Quote Last YR Fee By Quote \$1,670.00 \$1,730.00 \$3.59% Fee reviewed and set in line with comparable service benchmarks where possible. Stand and council wide increase of 3% applied (before rounding) where unable to benchmark Fee reviewed and set in line with comparable service benchmarks where possible. No change							
service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark Greater than 10,000m² in area By Quote Fee reviewed and set in line with comparable service benchmarks where possible. No change Last YR Fee	Minimum Fee	\$1,670.00	\$1,730.00	3.59%	service benchmarks where possible. Standard council wide increase of 3% applied (before	(a)	Reviewed
service benchmarks where possible. No change Last YR Fee	$2,00{ m Im}^2-10,000{ m m}^2$ in area	\$4,200.00	\$4,350.00	3.57%	service benchmarks where possible. Standard council wide increase of 3% applied (before	(a)	Reviewed
	Greater than 10,000m2 in area			By Quote		(a)	Reviewed
			ı				

NOTE: The above areas refer to the area of land that will be disturbed by proposed earthworks. Where the nature of proposed earthworks necessitate provision of supporting technical information (such as flood assessment or specific geotechnical reports) Council requires fees equivalent to actual cost of review and assessment of that information, with a further amount equal to estimated cost (by quote) being lodged.

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

5.1.4 Clearing of Vegetation not associated with a Material Change of Use

(a) Operational Works – Vegetation clearing pursuant to the Planning Scheme

Less than 1 hectare	\$2,350.00	\$2,350.00	0.00%	Benchmarking complete and but cannot be comparable to other councils – no change.	(a)	Reviewed
Between 1 hectare and 5 hectares	\$4,600.00	\$4,600.00	0.00%	Benchmarking complete and but cannot be comparable to other councils – no change.	(a)	Reviewed
Between 5 hectares and 10 hectares	\$9,050.00	\$9,050.00	0.00%	Benchmarking complete and but cannot be comparable to other councils – no change.	(a)	Reviewed
Where greater than 10 hectares an additional fee per 5 hectares thereafter	\$4,600.00	\$4,600.00	0.00%	Benchmarking complete and but cannot be comparable to other councils – no change.	(a)	Reviewed

5.1.5 PDA Compliance Assessments (Designs or Concepts)

(a) Roads and Stormwater Drainage

Roads and Stormwater Drainage Works	plus \$285.00 per 100m lineal of roadway beyond the first 100m			Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
	Last YR Fee Minimum fee plus \$275.00 per 100m lineal of roadway beyond the first 100m					
→Minimum fee	\$880.00	\$905.00	2.84%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
NOTE: Lineal metre based on the center line of the roadways.						

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
(b) Streetscape, Traffic Signals						
Streetscaping Works	plus \$60.00 p	er 100m lineal	finimum fee of roadway e first 100m	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
	plus \$58.00 p	M er 100m lineal	Last YR Fee finimum fee of roadway e first 100m			
→ Minimum fee	\$360.00	\$375.00	4.17%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
NOTE: Lineal metre based on the center line of the roadways.						
Traffic signals design (per signal/intersection)	\$1,220.00	\$1,260.00	3.28%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
(c) Waste Servicing						
Waste Servicing	\$654.00	\$680.00	3.98%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
(d) Revegetation/Rehabilitation, District and Local Parks						
Revegetation/Rehabilitation of land area (up to 5,000m²)	\$960.00	\$990.00	3.13%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed

	Year 18/19	9 Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(d) Revegetation/Rehabilitation, District and Local Parks [continued]

Revegetation/Rehabilitation of land area (5,001m² to 1 hectare)	\$1,860.00	\$1,920.00	3.23%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Revegetation/Rehabilitation of land area (greater than 1 hectare)	\$3,750.00	\$3,900.00	4.00%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Revegetation/Rehabilitation for Linear Open Space (less than 200m linear length)	\$960.00	\$990.00	3.13%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Revegetation/Rehabilitation for Linear Open Space (201m – 500m linear length)	\$1,860.00	\$1,920.00	3.23%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Revegetation/Rehabilitation for Linear Open Space (greater than 500m linear length)	\$3,750.00	\$3,900.00	4.00%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Where Engineering Assessment is required (e.g. for sewer mains/retaining walls) in respect to any of the above revegetation/rehabilitation works, an additional fee will be required	\$480.00	\$495.00	3.13%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
District Park			By Quote	Benchmarking complete and but cannot be comparable to other councils. No change	(a)	Reviewed
			Last YR Fee By Quote			

District Park Note: Where major works of a unique, specialised, complex or ancillary nature are proposed, Council will require the payment of a separate fee equivalent to the actual cost of review and inspection, with an amount equal to the estimated cost being lodged prior to the commencement of review of the landscaping drawings.

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
(d) Revegetation/Rehabilitation, District and Local Parks	continued]					
Parkland/Play Areas	plus \$190.00	M per 500 m² beyo	inimum fee and the first 500m²	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
	Last YR Fee					
	plus \$180.00	per 500m² beyo	inimum fee and the first 500m²			
→ Minimum fee	\$1,840.00	\$1,900.00	3.26%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
(e) Vegetation Management and Fauna Management Plan						
Change area up to 5,000m ²	\$960.00	\$990.00	3.13%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Change area above 5,000m ² up to 1 hectare	\$1,860.00	\$1,920.00	3.23%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Change area greater than 1 hectare	\$3,750.00	\$3,900.00	4.00%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
(f) Street Lighting and Electrical						
Electrical Reticulation and non Rate Street Lighting (per application)	\$580.00	\$600.00	3.45%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
				-		
(f) Street Lighting and Floatrical						
(f) Street Lighting and Electrical [continued]						
Electrical Reticulation and Rate 3 Public Lighting for 0 to 6 stations	\$1.060.00	\$1,100.00	3.77%	Benchmarking complete and but cannot be	(a)	Reviewed
(per new, modified or recovered lighting station, i.e. lighting pillar				comparable to other councils. As such standard		
and pit)				council wide increase of 3% applied (before rounding)		
Electrical Reticulation and Rate 3 Public Lighting for 7 to 30 stations	\$2,150.00	\$2,250.00	4.65%	Benchmarking complete and but cannot be	(a)	Reviewed
(per new, modified or recovered lighting station, i.e. lighting pillar	,			comparable to other councils. As such standard	(-/	
and pit)				council wide increase of 3% applied (before rounding)		
Electrical Reticulation and Rate 3 Public Lighting for 31 to 60	\$2,850.00	\$2,950.00	3.51%	Benchmarking complete and but cannot be	(a)	Reviewed
stations (per new, modified or recovered lighting station, i.e. lighting pillar and pit)				comparable to other councils. As such standard council wide increase of 3% applied (before		
pinar and pit)				rounding)		
Electrical Reticulation and Rate 3 Public Lighting for greater than 60	\$4,100.00	\$4,250.00	3.66%	Benchmarking complete and but cannot be	(a)	Reviewed
stations or complex project (per new, modified or recovered lighting station, i.e. lighting pillar and pit)				comparable to other councils. As such standard council wide increase of 3% applied (before		
outer, no. igning place and pro				rounding)		
Electrical Reticulation and Rate 3 Public Lighting design	\$165.00	\$170.00	3.03%	Benchmarking complete and but cannot be	(a)	Reviewed
re-submission (per submission)				comparable to other councils. As such standard council wide increase of 3% applied (before		
				rounding)		
(g) Detention Basins/Stormwater and WSUD Devices						
Detention Basins/Stormwater drainage (including roofwater)	\$800.00	\$830.00	3.75%	Benchmarking complete and but cannot be comparable to other councils. As such standard	(a)	Reviewed
				council wide increase of 3% applied (before		
				rounding)		
Stormwater Quality (WSUD, SQIDS)	\$760.00	\$790.00	3.95%	Benchmarking complete and but cannot be comparable to other councils. As such standard	(a)	Reviewed
				council wide increase of 3% applied (before		
				rounding)		

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	Year 18/19 Year 19/20		9/20			
Name	Last YR Fee	Fee		Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
(h) Stormwater Management Plans (Quality and/or Quality)						
Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area up to 5,000m²)	\$960.00	\$990.00	3.13%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area 5,000m² up to 1 hectare)	\$1,860.00	\$1,920.00	3.23%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Stormwater Management Plans (Quantity and/or Quality) (Contributing Catchment Area greater than 1 hectare)	\$3,750.00	\$3,900.00	4.00%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
(i) Earthworks Management Plan and Dispersive Soil Mana	gement Plan					
Earthworks Management Plan	\$654.00	\$680.00	3.98%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Dispersive Soil Management Plan	\$654.00	\$680.00	3.98%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
(j) Retaining Walls (Arrangement Only) and Fencing						
Retaining Walls (Arrangement Only) and Fencing	\$654.00	\$680.00	3.98%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed

	Year 18/19	r 18/19 Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	
(k) Noise Management Plan						
,,,						
Noise Management Plans	\$800.00	\$830.00	3.75%	Fee reviewed and set in line with comparable	(a)	Reviewed
				service benchmarks where possible. Standard council wide increase of 3% applied (before		
				rounding) where unable to benchmark		
(I) Other Compliance Assessments						
Any other Compliance Assessments not included here			By Quote	Benchmarking complete and but cannot be	(a)	Reviewed
Any other compliance Assessments not included here			by Quote	comparable to other councils – no change.	(a)	re vie weu
			Last YR Fee			
			By Quote			

5.1.6 Fee for self-certification concerning Reconfiguring a lot municipal works (civil roads, drainage, earthworks, etc), bonds and reinspections

(a) Self-certification

Roads, stormwater drainage, earthworks, native vegetation clearing	plus \$250.00 per lot			Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
	Last YR Fee Minimum fee plus \$240.00 per lot					
→ Minimum fee	\$610.00	\$630.00	3.28%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		,	
(b) Administration fee for Bonding of Outstanding Works						
Minor Development	\$990.00	\$1,020.00	3.03%	Fee reviewed and set below comparable service benchmarks.	(a)	Reviewed
(RAL 1 lot to 8 lots or less, or MCU that has no external civil works)						
Major Development	\$1,920.00	\$1,980.00	3.13%	Fee reviewed and set below comparable service benchmarks.	(a)	Reviewed
(c) Amended Drawings						
Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan)	\$230.00	\$240.00	4.35%	Standard council wide increase of 3% applied	(a)	Reviewed
(d) Re-inspection Fee						
Marin Harris and the control of the	8075.00	2000.00	4.00%	01-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-	4-3	Davis and
Where there is a need to carry out a re-inspection relating to conditions of approval (per inspection)	\$375.00	\$390.00	4.00%	Standard council wide increase of 3% applied	(a)	Reviewed
Re-inspection fee – Municipal Works	\$670.00	\$700.00	4.48%	Standard council wide increase of 3% applied	(a)	Reviewed
Payable where insufficient preparation, or contractor's staging and/or	programming of	works necessit	ates addition	nal inspections (per inspection)		
5.1.7 Fee for self-certification concerning municipal r	oads, bonds	and reinsp	ections			
(a) Outropillation						
(a) Self-certification						

Last YR Fee Minimum fee plus \$240.00 per lot

Minimum fee Standard council wide increase of 3% applied plus \$250.00 per lot

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Municipal Roads for pre-construction submission

A fee shall be payable at the time of lodgment of the plans with Council for the works as set out below:

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(a) Reviewed

Last YR Fee (incl. GST)	Fee (incl. GST)	Increase %	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%		(-/	
\$610.00	\$630.00	3.28%	Standard council wide increase of 3% applied	(a)	Reviewed
\$1,640.00	\$1,690.00	3.05%	Standard council wide increase of 3% applied	(a)	Reviewed
\$990.00	\$1,020.00	3.03%	Standard council wide increase of 3% applied	(a)	Reviewed
\$1,920.00	\$1,980.00	3.13%	Standard council wide increase of 3% applied	(a)	Reviewed
6330 00	\$340.00	1 35%	Standard council wide increase of 39/ applied	(2)	Reviewed
\$230.00	\$240.00	4.5576	Standard Council wide increase of 376 applied	(a)	Reviewed
\$375.00	6300 00	4.00%	Standard council wide increase of 29/ applied	(2)	Reviewed
937 3.00	\$350.00	4.0076	Standard Council wide increase of 376 applied	(a)	Reviewed
\$670.00	\$700.00	4.48%	Standard council wide increase of 3% applied	(a)	Reviewed
rogramming of	works necessit	ates addition	nal inspections (per inspection)		
ks (drainage	, car parkin	ng, landsc	aping, earthworks, etc)		
\$610.00	\$630.00	3.28%	Standard council wide increase of 3% applied	(a)	Reviewed
	\$990.00 \$1,920.00 \$230.00 \$375.00 \$670.00 rogramming of	\$990.00 \$1,020.00 \$1,920.00 \$1,980.00 \$230.00 \$240.00 \$375.00 \$390.00 \$670.00 \$700.00 rogramming of works necessit	\$990.00 \$1,020.00 3.03% \$1,920.00 \$1,980.00 3.13% \$230.00 \$240.00 4.35% \$375.00 \$390.00 4.00% \$670.00 \$700.00 4.48% rogramming of works necessitates addition as (drainage, car parking, landsc	\$990.00 \$1,020.00 3.03% Standard council wide increase of 3% applied \$1,920.00 \$1,980.00 3.13% Standard council wide increase of 3% applied \$230.00 \$240.00 4.35% Standard council wide increase of 3% applied \$375.00 \$390.00 4.00% Standard council wide increase of 3% applied \$670.00 \$700.00 4.48% Standard council wide increase of 3% applied rogramming of works necessitates additional inspections (per inspection)	\$990.00 \$1,020.00 3.03% Standard council wide increase of 3% applied (a) \$1,920.00 \$1,980.00 3.13% Standard council wide increase of 3% applied (a) \$230.00 \$240.00 4.35% Standard council wide increase of 3% applied (a) \$375.00 \$390.00 4.00% Standard council wide increase of 3% applied (a) \$670.00 \$700.00 4.48% Standard council wide increase of 3% applied (a) rogramming of works necessitates additional inspections (per inspection)

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

5.1.9 Where Operational Works lodged (made under the Ripley PDA) and minor alteration/change (e.g bulk earthworks, clearing or internal car parking)

Fees to be in accordance with Ipswich City Council Fees & Charges Schedule, Section 5.1.2, 5.1.3 & 5.1.4 as applicable.

5.1.10 Offsets Assessment - Provisional and Actual

Offsets Assessment – Provisional and Actual	By Quote	Standard council wide increase of 3% applied	(a)	Reviewed
	Last YR Fee By Quote			

5.1.11 Post Assessment of Technical/Specialist Report

As part of any planning (MCU or RAL) approval condition if Council requires any amended or new technical/ specialist reports (e.g. flood/ hydraulic impact assessment report, stormwater management plan, traffic impact assessment, acoustic assessment, geotechnical assessment, flora/fauna assessment report, dewatering, open space management plan, etc.) prior to the lodgement and/or in conjunction with any OW development application the following fee will apply to review and approval of any such individual technical report.

Post Assessment of Technical/Specialist Reports – Simple Reports	\$0.00	\$500.00	00	New fee – work is being completed by E&E staff but not charging customers for the review	(a)	New
Post Assessment of Technical/Specialist Reports – Complex Reports	\$0.00	\$1,000.00	00	New fee – work is being completed by E&E staff but not charging customers for the review	(a)	New
Note: Refer Section 4.7.5 for Pre-Assessment of Technical/Specialist Report fees						

5.1.12 Other Engineering/Operational Works Associated fees

(a) Administration fee for Bonding of Outstanding Works

Minor Development	\$990.00	\$1,020.00	3.03%	Standard council wide increase of 3% applied	(a)	Reviewed
(RAL 1 lot to 8 lots or less, or MCU that has no external civil works)						
Major Development	\$1,920.00	\$1,980.00	3.13%	Standard council wide increase of 3% applied	(a)	Reviewed

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
(b) Prescribed Tidal Works						
Pontoons or equivalent	\$960.00	\$990.00	3.13%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
Others			By Quote	Benchmarking complete and but cannot be comparable to other councils. No change	(a)	Reviewed
			Last YR Fee By Quote			
(c) Amended Drawings						
Assessment of amended drawings (other than required by Council) where such amendments of a minor nature (per amended plan)	\$230.00	\$240.00	4.35%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	# (a)	Reviewed
(d) Re-inspection Fee						
Where there is a need to carry out a re-inspection relating to conditions of approval (per inspection)	\$375.00	\$390.00	4.00%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	# (a)	Reviewed
Re-inspection fee – Municipal works	\$670.00	\$700.00	4.48%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	# (a)	Reviewed
Payable where insufficient preparation, or contractor's staging and/or	programming of	works necessi	tates addition	al inspections (per inspection)		

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	Year 18/19	Year 1	9/20				
Name	Last YR Fee	Fee	Increase	Comment	GST	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			(-/	
(e) Not Properly Made Application							
Where insufficient information is lodged to satisfy mandatory information requirement	\$315.00	\$325.00	3.17%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)		(a)	Reviewed
DISCONTINUED External Estate Directional Signage							
Land Sale Sign (persign)	\$950.00			As per report resolved by Council on 26/2/2019,	#		Discontinued
Estate Name Sign (per sign)	\$510.00			the provisions relating to external temporary directional signage have been removed and as	#		Discontinued
				such these fees are no longer payable.			
5.1.13 Changes After Appeal Period							
Changes After Appeal Period (Minor Change to Conditions, Minor Change to Approval, Minor Alteration, Cancellation Application, 'Other' Change Application)		Refer to s	ection 4.3.3	Standard council wide increase of 3% applied (before rounding)		(a)	Reviewed
			Last YR Fee ection 4.3.3				
Extending the Period of Approval	\$315.00	\$325.00	3.17%	Benchmarking complete and but still below comparable to other councils. As such standard council wide increase of 3% applied (before rounding)		(a)	Reviewed
5.1.14 Building Over or Near Relevant Infrastructure -	- Stormwater	or Easeme	nt				
Application for referral agency advice for the purpose of referrals for QDC MP 1.4 when the proposed work does not comply with the acceptable solutions of the code or is for an applicable class 2-9 building.	\$620.00	\$640.00	3.23%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)		(a)	Reviewed
Application to build over an easement in favour of Council	\$620.00	\$640.00	3.23%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)		(a)	Reviewed

Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

5.1.15 Construction and modification of new or existing levee banks

(a) Category 2 or Category 3 levee bank

Code or impact assessment of proposed levee bank and associated flooding impacts				Benchmarking complete and but cannot be comparable to other councils. No change		(a)	Reviewed
			Last YR Fee By Quote				
ightarrow Minimum fee	\$1,670.00	\$1,730.00	3.59%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	#	(a)	Reviewed

5.2 Environmental Health

5.2.1 Liquor Licence Endorsement

Planning Approval for Council endorsement of application	\$250.00	\$260.00	4.00%	Benchmarking complete and but cannot be comparable to other councils. As such standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
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5.2.2 Environmentally Relevant Activities (ERA's)

(a) Application fee for Material change of Use

Application fee for Material change of Use for Environmentally Relevant Activities	\$660.00 plus ERA environmental authority		(a)	Reviewed				
	Last YR Fee \$640.00 plus ERA environmental authority							
(The prescribed fees detailed in the relevant schedule of the Environmental Protection Regulation 2008)								

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
				_		
(b) Application fee for ERA Environmental Authority						
b) Application lee for ERA Environmental Authority						
Application fee for ERA Environmental Authority			\$660.00	Standard council wide increase of 3% applied	(a)	Reviewed
		plus prescribed	annual fee	(before rounding)		
			Last YR Fee			
		plus prescribed	\$640.00 annual fee			
(The prescribed fees detailed in the relevant schedule of the Environn						
The prescribed rees detailed in the relevant schedule of the Environn	remail Protection	regulation 20	00)			
c) ERA Environmental Authority						
ERA 6 Asphalt Manufacturing: greater than 1,000 tonnes per year	\$9,900.00	\$9,900.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117(b) the the local government	n (a)	Reviewed
				can make a resolution or local law prescribing a different fee (the local fee) payable for the	ı	
				devolved matter, whether higher or lower than		
				the default fee.		
				As such this fee to remain as is.		
ERA 12 Plastic Product Manufacturing: 50 tonnes per year or more	\$2,450.00	\$2,450.00	0.00%	As per the Environmental Protection Regulation	n (a)	Reviewed
(other than plastic in item below)				2008 Section 117(b) the the local government can make a resolution or local law prescribing a	1	
				different fee (the local fee) payable for the devolved matter, whether higher or lower than		
				the default fee.		
				As such this fee to remain as is.		
ERA 12 Plastic Product Manufacturing: 5 tonnes per year or more	\$2,450.00	\$2,450.00	0.00%	As per the Environmental Protection Regulation	n (a)	Reviewed
(foam, composite plastic or rigid fibre reinforced)	\$2,430.00	\$2,430.00	0.0076	2008 Section 117(b) the the local government	, ,	Reviewed
				can make a resolution or local law prescribing a different fee (the local fee) payable for the	1	
				devolved matter, whether higher or lower than		
				the default fee.		

As such this fee to remain as is.

	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		,	
(c) ERA Environmental Authority [continued]						
ERA 19 Metal Forming: 10,000 tonnes or more per year	\$810.00	\$810.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Reviewed

				As such this fee to remain as is.		
ERA 20 Metal Recovery: up to 100 tonnes per day	\$1,190.00	\$1,190.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Reviewed
ERA 20 Metal Recovery: 100 tonnes or more per day or 10,000 tonnes or more per year	\$3,000.00	\$3,000.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Reviewed
ERA 38 Surface Coating: Anodising, electroplating, enamelling or galvanising, using 1 tonne to 100 tonnes per year of surface coating	\$810.00	\$810.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Reviewed

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
(c) ERA Environmental Authority [continued]						
ERA 49 Boat Maintenance or Repair: Operating a boat maintenance or repair facility	\$2,450.00	\$2,450.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Reviewed
ERA 61 (1) Waste Incineration and Thermal Treatment: Incinerating waste vegetation, clean paper or cardboard	\$810.00	\$810.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee.	(a)	Reviewed
				As such this fee to remain as is.		
(d) Transitional Environmental Program (TEP)						
Assessment of TEP	\$770.00	\$800.00	3.90%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding)	(a)	Reviewed
5.2.3 Modification/Change/Cancel Conditions						
Request to Change/Cancel Conditions (includes Change an application for Environmental Authority (prior to decision), Amendment of an Environmental Authority, Change an Amendment to Environmental Authority (prior to decision))	25% of relev	ant current app	olication fee	Benchmarking complete and but cannot be comparable to other councils – no change.	(a)	Reviewed
	25% of relev	ant current app	Last YR Fee blication fee			

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

5.2.3 Modification/Change/Cancel Conditions [continued]

→ Minimum fee	\$520.00	\$540.00	3.85%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	(a)	Reviewed
NOTE: Where assessable development arises from a proposed change	e in terms of the	Planning Act 2	016. a fresh	application must be lodged together with a new fee.		

5.2.4 Re-inspection Fee

The above fees (Section 5.2) include 1 site inspection. If there is a need for any more inspections, payment of this fee will be required for each additional inspection.	\$280.00	\$290.00	3.57%	Fee reviewed and set in line with comparable service benchmarks where possible. Standard council wide increase of 3% applied (before rounding) where unable to benchmark	#	Reviewed
NOTE: Should any fail a final inspection the re-inspection fee should be	e applied.					

5.3 Infrastructure Charges Notices

Recalculation of Establishment Cost – Determination of Market Cost	By Quote plus Note A below	No change proposed	(a)	Reviewed					
	Last YR Fee By Quote plus Note A below								
Request for Adjustment of Establishment Cost	By Quote plus Note A below	No change proposed	(a)	Reviewed					
	Last YR Fee By Quote plus Note A below								
Determination of Request for Offset or Refund Confirmation	By Quote plus Note A below	No change proposed	(a)	Reviewed					
	Last YR Fee By Quote plus Note A below								
NOTE A: Where Council elects to have the request independently reviewed by an external third party, the applicant shall pay an additional fee. Such fees shall be the actual cost charged to Council for the review by the third party. Any additional fee must be paid prior to the determination of the request.									

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

6. Developer Contributions

6.1 Carparking Contributions

Rosewood Commercial Area: Rosewood Car Park (John Street) – per space	\$5,850.00	\$6,050.00	3.42%	Standard increase of 3% applied (plus rounding)	(a)	Reviewed
Ipswich City Centre: Open, ground level, loss of on-street parking – per space	\$12,900.00	\$13,300.00	3.10%	Standard increase of 3% applied (plus rounding)	(a)	Reviewed
Ipswich City Centre: Multi-storey parking stations – per space	\$32,050.00	\$33,050.00	3.12%	Standard increase of 3% applied (plus rounding)	(a)	Reviewed
Ipswich City Centre: Additional on-street parking spaces		Actual Construc	tion Costs	No change proposed	(a)	Reviewed
		L Actual Construc	ast YR Fee tion Costs			

6.2 Footpath Contributions

As per Implementation Guideline No 13

Rate per square metre of footpath \$210.00 \$300.00 42.86% Increase to reflect costs of work (a) Reviewer

6.3 Kerb and Channel Contributions

As per Implementation Guideline No 13

Rate per linear metre of kerb and channel	\$375.00	\$390.00	4.00%	Standard increase of 3% applied (plus rounding)	(a)	Reviewed

6.4 Other Developer Charges

6.4.1 Vegetation Retention Contributions

As per Implementation Guideline no 19

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
6.4.1 Vegetation Retention Contributions [continued]						
Advanced tree planting (per tree)	\$740.00	\$770.00	4.05%	Standard increase of 3% applied (plus rounding)	(a)	Reviewed
Native forest restoration (per hectare or part thereof)	\$6,200.00	\$6,400.00	3.23%	Standard increase of 3% applied (plus rounding)	(a)	Reviewed
6.4.2 Voluntary Water Quality Offset Payment						
As per Implementation Guideline no 24						
Rate per square metre of water quality treatment area	\$460.00	\$475.00	3.26%	Standard increase of 3% applied (plus rounding)	(a)	Reviewed

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HEALTH, SECURITY AND REGULATORY SERVICES

Discount for Bona Fide Charitable or Community Organisations

A fee of 50% of the normal prescribed fee is payable in respect to:

- 1.3 Entertainment Venues
- 1.7 Food Businesses, excluding 1.7.7 Restoration Fees and 1.7.8 Eat Safe Review and Reassessment Fees;
- 5.1 Commercial use of roads; and
- 5.4 Regulated Parking permit fees.

- The discount will be applied in the following instances:

 Upon proof of status as a bona fide charitable or community organisation; or
 - Acceptance by the Chief Operating Officer (Health Security and Regulatory Services) that the applicant is a bona fide charitable organisation.

The discount does not apply to:

- · Activities resulting in commercial gain; and
- . Where an activity does not fulfil a significant community role and cannot be considered to be not-for-profit.

Design Assessment/Application Fees are non-refundable unless otherwise stated.

Licence/Permit fees should be paid on application and if the Licence/Permit is not approved then the applicable Licence/Permit fee will be refunded.

1. Health and Regulatory Services

1.1 Health and Regulatory Services

Note: These fees will be applied to all Permits/Licences under section 1. Health and Regulatory Services excluding Temporary Permits/Licences

to plans/design), re-inspections, monitoring and non-compliance, additional hours after the maximum charge will be negotiated upfront.

Inspection fee (per hour) \$260.00 Discontinued 30 June 2019. Refer to New fee: # 1.1 Inspection fee (per hour) (minimum charge 1 hour and maximum charge 4 hours). Inspection fees will only be charged to Permits/Licences where additional inspections are required including pre-fitout advice (changes

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

1.1 Health and Regulatory Services [continued]

				NEW FEE. Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis. Proposed fee based on keeping council in line with other SEQ councils. The Following Fees were amalgamated for consistency: 1.1 Health and Regulatory Services Inspection Fee 1.2.3 Non-Compliance Inspection for Higher Risk Personal Appearance Services (per hour) \$260 1.3.3 Inspection fee for Entertainment venue (per hour) \$385 1.7.8 Inspection fee per hour (1 hour minimum) \$260 This fee will incur a minimum of 1 hour and an maximum of 4 hours per inspection, additional hours after that will be negotiated upfront.
(changes to plans/design), re-inspections, monitoring and non-compli	ance. If addition	al hours above the	maximu	m charge are required then compliance action may be taken.
Administrative amendment of a Permit/Licence (Minor)	\$75.00			Discontinued 30 June 2019. Refer to New fee: (a) Discontinued 1.1 Administrative amendment of a Permit/Licence (Minor)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

1.1 Health and Regulatory Services [continued]

Administrative amendment of a Permit/Licence (Minor): 1. Health and Regulatory Services	\$0.00	\$60.00	90	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis. Administration charges to be consistent across the department at the time in motion \$60.00. The following fees were amalgamated for consistency: 1.1 Administrative Amendment of a Permit/Licence (minor) \$75 1.4.3 Administrative amendment of a Public Swimming Pool Licence (not involving the refurbishment of the premises) \$75 1.5.3 Administrative amendment of a Caravan Park or Camping Ground Licence (not involving refurbishment of the premises) \$75 1.7.9 Administrative amendment of a Food Business licence (not involving the refurbishment of the premises) \$75	(a)	Approved
Amendment of a Permit/Licence e.g. changes to plans/design (Major): 1. Health and Regulatory Services	\$0.00	\$95.00	∞	NEW FEE. Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis. This fee is additional to the inspection fee. If work can be completed without the need for an inspection then cost should reflect service. Major amendments are to be consistent across the department at the time in motion of \$95.00. The following fees were amalgamated for consistency: 1.2.1 Amendment to Higher Risk Personal Appearance Service Licences that requires changes to plans/design \$405	(a)	Approved

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	Year 18/19 Year 19/20		9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
				_		
1.1 Health and Regulatory Services [continued]						

Amendment of a Permit/Licence e.g. changes to plans/design (Major): 1. Health and Regulatory Services	\$0.00	\$95.00	00	1.2.4 Amendment of a Higher Risk Personal Appearance Services Licence per hour (1 hour minimum) \$385		(a)	Approved
				1.3.1 Amendment to Entertainment Venue Licences that requires changes to plans/design \$270			
				1.4.1 Amendment to Licences that requires changes to plans/design \$270			
				1.4.3 Amendment of a Public Swimming Pool Licence per hour (1 hour minimum) \$260			
				1.5.1 Amendment to Licences that requires changes to plans/design \$280			
				1.5.3 Amendment of a Caravan Park or Camping Ground Licence per hour (1 hour minimum) \$260			
				1.7.3 Amendment to design i.e. requires refurbishment \$280			
(minimum charge). Note: If an inspection is required then inspection fe	ees will be in add	lition to this charge.					
Amendment of a Permit/Licence e.g. changes to plans/design (Major)	\$260.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plans/de sign (Major)		(a)	Discontinued
(minimum charge). Note: If an inspection is required then inspection fe	ees will be addition	onal to this charge.					
Application for a Replacement Licence Certificate	\$75.00			The service delivery has changed from hard copy to soft copy replacements and therefore fee is superfluous.	#		Discontinued

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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

1.1 Health and Regulatory Services [continued]

Application for transfer of a Permit/Licence: 1. Health and Regulatory Services	\$0.00	\$95.00	30	NEW FEE. Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis. This fee is additional to the inspection fee. If work can be completed without the need for an inspection then cost should reflect service. Transfer charges to be consistent across the department at the time in motion \$95. The following fees were amalgamated for consistency: 1.2.4 Transfer of Higher Risk Personal Appearance Service Licence \$385 1.4.3 Application for transfer of a Public Swimming Pool Licence \$75 1.5.3 Application for a transfer of a Caravan Park or Camping Ground Licence \$840	(a)	Approved		
(minimum charge). Note: If an inspection is required then inspection	on fees will be in ad	dition to this char	ge. Food	Business Licences cannot be transferred under the Fo	od Act 20	06.		
Application for transfer of a Permit/Licence	\$75.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Application for transfer of a Permit/Licence	(a)	Discontinued		
(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Food Business Licences cannot be transferred under the Food Act 2006.								

1.2 Public Health (Infection Control for Personal Appearance Services) Act 2003

1.2.1 Higher Risk Personal Appearance Service

Design Assessment – Higher Risk Personal Appearance Service	\$780.00	\$400.00	-48.72%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis.	(a)	Approved
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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
1.2.1 Higher Risk Personal Appearance Service [contin	nued]					
Initial Licence – Higher Risk Personal Appearance Service	\$510.00	\$250.00	-50.98%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis.	(a)	Approved
Amendment to Higher Risk Personal Appearance Service Licences that requires changes to plans/design	\$405.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)	(a)	Discontinued
1.2.2 Renewal Fees						
Annual Licence Renewal – Higher Risk Personal Appearance Service	\$500.00	\$350.00	-30.00%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis.	(a)	Approved
Late Fee – An additional fee will be applicable where payment is not received by the due date	\$75.00			Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a PIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.	#	Discontinued
1.2.3 Non-Higher Risk Personal Appearance Services						
Inspection fee (per hour): 1.2.3 Non-Higher Risk Personal Appearance Services	\$260.00	\$280.00	7.69%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.		Approved
				There was no data available for this fee/charge type however the officers who would conduct this inspection have been costed per hour and therefore a consistent charge has been applied.		
(minimum charge 1 hour and maximum charge 4 hours).						
Non-Compliance Inspection for Higher Risk Personal Appearance Services (per hour)	\$385.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Inspection fee (per hour)	(a)	Discontinued

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

1.2.4 Miscellaneous Fees

Amendment of a Higher Risk Personal Appearance Services Licence per hour (1 hour minimum)	\$385.00	Discontinued 30 June 2019. Refer to New fee: (a) Discon 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)	tinued
(minimum charge)			
Application for a replacement of a licence certificate for a Higher Risk Personal Appearance Service	\$75.00	The service delivery has changed from hard (a) Disconcept to soft copy replacements and therefore fee is superfluous.	tinued
Transfer of Higher Risk Personal Appearance Service Licence	\$385.00	Discontinued 30 June 2019. Refer to New fee: (a) Discontinued 30 June 2019. Refer to New fee: (a) Discontinued 30 June 2019. Refer to New fee: (a) Discontinued 30 June 2019. Refer to New fee: (a) Discontinued 30 June 2019. Refer to New fee: (a) Discontinued 30 June 2019. Refer to New fee: (a) Discontinued 30 June 2019. Refer to New fee: (b) Discontinued 30 June 2019. Refer to New fee: (a) Discontinued 30 June 2019. Refer to New fee: (b) Discontinued 30 June 2019. Refer to New fee: (b) Discontinued 30 June 2019. Refer to New fee: (c) Discontinued 30 June 2019. Refer to New fee: (d) Discontinued 30 June 2019. Refer to New fee: (d) Discontinued 30 June 2019. Refer to New fee: (e) Discontinued 30 June 2019. Refer to New fee: (e) Discontinued 30 June 2019. Refer to New fee: (d) Discontinued 30 June 2019. Refer to New fee: (e) Discontinued 30 June 2019. Refer to N	tinued

1.3 Entertainment Venues (Local Law 3)

An Entertainment Venue Licence is required for: cinema, nightclub, community hall, indoor sporting complex, hotels, outdoor entertainment venue/arena, amusement parlour, gymnasium.

1.3.1 Entertainment Venue Licencing

Design Assessment – Entertainment Venue	\$780.00	\$350.00	-55.13%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis.	(a)	Approved
Initial Licence – Entertainment Venue (all risk categories)	\$390.00	\$280.00	-28.21%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on time in motion studies.	(a)	Approved
Amendment to Entertainment Venue Licences that requires changes to plans/design	\$270.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)	(a)	Discontinued

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee (incl. GST)	Fee (incl. GST)	Increase %	Comment	GST LGS s97(2) Status
1.3.2 Renewal Fees						
Annual Licence Renewal – Low risk Entertainment Venue e.g. Gaming and amusement parlours, gymnasiums and indoor sporting complexes.	\$385.00	\$385.00	0.00%	Due to Local Law Review Fees have not been reviewed. Therefore Fees to remain as is until future service delivery determined.	(a)	Approved
Annual Licence Renewal – Medium risk Entertainment Venue e.g. Community Hall and Cinemas, Other venues with no liquor licensing	\$500.00	\$500.00	0.00%	Due to Local Law Review Fees have not been reviewed. Therefore Fees to remain as is until future service delivery determined.	(a)	Approved
Annual Licence Renewal – High risk Entertainment Venue e.g. Outdoor entertainment venue and any venue with a liquor licensing e.g. Hotels	\$760.00	\$760.00	0.00%	Due to Local Law Review Fees have not been reviewed. Therefore Fees to remain as is until future service delivery determined.	(a)	Approved
Late Fee – An additional fee will be applicable where payment is not been received by the due date	\$75.00			Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a PIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.	#	Discontinued
1.3.4 Miscellaneous Fees						
Inspection fee for Entertainment venue (per hour)	\$260.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Inspection fee (per hour)	#	Discontinued
1.3.3 Temporary Entertainment Events						
Application/Assessment – Temporary Entertainment Event	\$510.00	\$640.00	25.49%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on service delivery	(a)	Approved
				changes costed through time in motion studies.		

	Year 18/19	Year 1	9/20				
lame	Last YR Fee	Fee	Increase	Comment		LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			551 (E)	
				-			
1.3.3 Temporary Entertainment Events [continued]							
Express Processing: Temporary Entertainment Events	\$0.00	\$600.00	00	NEW FEE Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.		(a)	Approved
Note: This fee applies to applications made within 10 business day refused if there there is no capacity to process the applications with			to any fee lis	ted in section 1.3.3 Temporary Entertainment Even	its. Appl	lications	may be
Licence – Temporary Entertainment Event (per hour)	\$260.00	\$280.00	7.69%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.		(a)	Approved
				Hourly charges to be consistent across the department.			
				Actual Licence amount will be determined on how many inspection hours will be required pre and during event by Council officers.			
(minimum charge). Actual Licence amount will be determined on h	ow many inspection	hours will be	required pre	and during event by Council officers.			
Traffic Control Permit – Temporary Entertainment Event	\$0.00	\$60.00	00	NEW FEE Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Administration fees to be consistent a cross the department.		(a)	Approved
(minimum charge). Note: If an inspection is required then inspectio	n fees will be additi	onal to this cha	arge. Refer to	section 1.1			

No charge

Last YR Fee No charge

Bond for temporary entertainment event on local government controlled areas where:
a. Vehicle access requested for the purpose of moving materials or structure/s in or out of one's property on a "one-off" basis. E.g. to set up Jumping Castle.
b. Minimal infrastructure such as tent or jumping castle is being erected.
c. Minimal risk of community nuisance and safety impacts

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

Bond – Access Type 1 (Local Government Controlled Areas Only)

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(a) Approved

	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

1.3.3 Temporary Entertainment Events [continued]

Bond – Access Type 2 (Local Government Controlled Areas Only)	\$810.00	\$840.00	3.70%	Standard council-wide increase of 3% applied (before rounding)	(a)	Approved		
Bond for temporary entertainment event on local government controlled areas where: a. Access requested for minor infrastructure whereby vehicles no larger than vilty size are delivering materials or services. b. More than just standard infrastructure being erected i.e. more than one inflatable entertainment item, stalls set up etc. c. More potential risk of community nuisance and safety impacts (per day)								
Bond – Access Type 3 (Local Government Controlled Areas Only)	\$1,370.00	\$1,420.00	3.65%	Standard council-wide increase of 3% applied (before rounding)	(a)	Approved		
Bond for temporary entertainment event on local government controlled area, where: a. Access requested for any property works whereby vehicles exceeding the size of a utility are delivering materials or services. b. Extensive infrastructure proposed that may impact on the amenity and access to the park. c. Higher risk of community nuisance and safety impacts e.g. noise, traffic, security (per day)								
Street Markets (including multiple traders/exhibitors) Annual Licence	\$2,700.00			Should be processed as a Temporary Entertainment Event as per the Local Law.	(a)	Discontinued		
Street Markets (including multiple traders/exhibitors) Monthly Licence	\$315.00			Should be processed as a Temporary Entertainment Event as per the Local Law.	(a)	Discontinued		

1.4 Public Swimming Pools (Local Law 3)

1.4.1 Public Swimming Pool Licencing

Design Assessment – Public Swimming Pool (per site)	\$750.00	\$600.00	-20.00%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis.	(a)	Approved
Initial Licence – Public Swimming Pool (per site)	\$770.00	\$250.00	-67.53%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis.	(a)	Approved

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 1 Fee (incl. GST)		Comment	GST LGS s97(2)	Status
1.4.1 Public Swimming Pool Licencing [continued]						
Amendment to Licences that requires changes to plans/design	\$270.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)	(a)	Discontinued
1.4.2 Renewal Fees						
Annual Licence Renewal – Public Swimming Pool (per site)	\$0.00	\$460.00	œ	NEW FEE. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Proposed fee based on keeping council in line with other SEQ councils. Fee is an a combination of all Pool renewals therefore the percentage does not reflect the true change in fee: One Pool – \$770 Two/Three Pools – \$870 Four Pools – \$1000	(a)	Approved
Annual Licence Renewal – Public Swimming Pool	\$770.00			Discontinued fee, See New fee: Annual Licence Renewal – Public Swimming Pool (one or more pools)	(a)	Discontinued
Annual Licence Renewal – Two/Three pools on site	\$870.00			Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Discontinued
Annual Licence Renewal – Four or more pools on site	\$1,000.00			Detailed review undertaken for all HSRS fees and charges including time in motion,	(a)	Discontinued

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	Year 18/19	Year 1	9/20				
Name	Last YR Fee	Fee	Increase	Comment		LGS 97(2)	Status
	(incl. GST)	(incl. GST)	%				
1.4.2 Renewal Fees [continued]							
Late Fee – This additional fee will be applicable where payment is not received by the due date	\$75.00			Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a PIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.	#		Discontinued
1.4.3 Miscellaneous Fees							
Administrative amendment of a Public Swimming Pool Licence (not involving the refurbishment of the premises)	\$75.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Administrative amendment of a Permit/Licence (Minor)		(a)	Discontinued
Amendment of a Public Swimming Pool Licence per hour (1 hour minimum)	\$260.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)		(a)	Discontinued
(minimum charge)							
Application for transfer of a Public Swimming Pool Licence	\$75.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Application for transfer of a Permit/Licence		(a)	Discontinued
Application for a Replacement Licence Certificate	\$75.00			The service delivery has changed from hard copy to soft copy replacements and therefore fee is superfluous.	#		Discontinued
1.5 Caravan Parks and Camping Grounds (Lo	ocal Law 3))					

\$860.00

\$700.00 -18.60% Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis.

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1.5.1 Caravan Parks and Camping Ground Licencing

Design Assessment – Caravan Parks and Camping Ground

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(a) Approved

	Year 18/19	Year 1	9/20				
Name	Last YR Fee	Fee	Increase	Comment		.GS 97(2)	Status
	(incl. GST)	(incl. GST)	%			(-,	
1.5.1 Caravan Parks and Camping Ground Licencing	[continued]						
Initial Licence – Caravan Parks and Camping Ground	\$890.00	\$500.00	-43.82%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis.		(a)	Approved
Amendment to Licences that requires changes to plans/design	\$270.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)		(a)	Discontinued
1.5.2 Renewal Fees							
Annual Licence Renewal – Caravan Park Licence or Camping Ground	\$890.00	\$300.00	-66.29%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis.		(a)	Approved
Late Fee – This additional fee will be applicable where payment is not received by the due date	\$75.00			Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a PIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.	#		Discontinued
1.5.3 Temporary Caravan and Camping Licence – Eith	ner one-off o	r annual (si	ngle even	t that reoccurs yearly) event			
Annual Licence Renewal – Temporary Caravan and Camping (no changes to design)	\$235.00	\$250.00	6.38%	There was no data available for this fee/charge type however the officers who would conduct this inspection/assessment have been costed and therefore a consistent charge has been applied.		(a)	Approved
Application/Assessment and Licence – Temporary Caravan and Camping	\$480.00	\$640.00	33.33%	There was no data available for this fee/charge type however the officers who would conduct this inspection/assessment have been costed and therefore a consistent charge has been applied.		(a)	Approved

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
1.5.3 Temporary Caravan and Camping Licence – Eith	ner one-off or	annual (si	ngle even	t that reoccurs yearly) event [continued]		
One-off Licence – Temporary Caravan and Camping (per hour)	\$245.00	\$280.00	14.29%	There was no data available for this fee/charge type however the officers who would conduct this inspection/assessment have been costed and therefore a consistent charge has been applied.	(a)	Approved
(minimum charge). Actual Licence amount will be determined on how	many inspection	hours will be r	equired pre	and during event by Council officers.		
Caravan Parks and Camping Grounds – Other Discontinuous Administrative amendment of a Caravan Park or Camping Ground	tinued Fees \$75.00			Discontinued 30 June 2019. Refer to New fee:	(a)	Discontinued
Licence (not involving refurbishment of the premises)				1.1 Administrative amendment of a Permit/Licence (Minor)	(-)	
Amendment of a Caravan Park or Camping Ground Licence per hour (1 hour minimum)	\$260.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)	(a)	Discontinued
(minimum charge)						
Application for a transfer of a Caravan Park or Camping Ground Licence	\$840.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Application for transfer of a Permit/Licence	(a)	Discontinued
Application for a Replacement Licence Certificate	\$75.00	\$75.00	0.00%	The service delivery has changed from hard copy to soft copy replacements and therefore fee is superfluous.	#	Discontinued

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

1.6 Temporary Homes (Local Law 8)

1.6.1 Temporary Home Permits

Application/Assessment and Permit – Temporary Home	\$390.00	\$405.00	3.85%	Standard council-wide increase of 3% applied (before rounding). Cost to be increased systematically in over a number of years to reflect time in motion studies.	(a)	Approved
Note: This fee is non-refundable.				did no.		

1.6.2 Miscellaneous Fees

Application for a Replacement Permit Certificate	\$75.00	The service delivery has changed from hard	#	Discontinued
		copy to soft copy replacements and therefore		
		fee is superfluous.		

1.7 Food Business

1.7.1 Design Assessment of an Application for a New Food Business or Refurbishment of an Existing Business

Design Assessment – Food Business with a floor area less than 250m2	\$780.00	\$630.00	-19.23%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Design Assessment – Food Business with a floor area between 251m2 to 1,000m2	\$820.00	\$780.00	-4.88%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Design Assessment – Food Business with a floor area greater than 1,000m2	\$1,140.00	\$840.00	-26.32%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume an alysis.	(a)	Approved

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Name Last YR Fee Fee Increase Comment GST LGS Status (incl. GST) (incl. GST) %		Year 18/19	Year 1	9/20			
(incl. GST) (incl. GST) %	Name	Last YR Fee	Fee	Increase	Comment		Status
		(incl. GST)	(incl. GST)	%		551(2)	

1.7.2 Initial Licence Fees

High Priority Food Business – Floor area less than 250m2	\$830.00			The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business.	(a)	Discontinued
High Priority Food Business – Floor area 251m2 to 1,000m2	\$1,190.00			The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business.	(a)	Discontinued
High Priority Food Business – Floor area greater than 1,000m2	\$1,980.00			The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business.	(a)	Discontinued
Medium Priority Food Business – Floor area less than 250m2	\$560.00			The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: In itial Licence – Food Business	(a)	Discontinued
Initial Licence – Food Business	\$0.00	\$360.00	80	NEW FEE. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Fee is an amalgamation of the following fees:	(a)	Approved
				1.7.2 Initial Licence – Food Business 1.7.2 High Priority Food Business – Floor area less than 250m2 \$830		
				1.7.2 High Priority Food Business – Floor area 251m2 to 1,000m2 \$1190		
				1.7.2 High Priority Food Business – Floor area greater than 1,000m2 \$1980		
				1.7.2 Medium Priority Food Business – Floor area less than 250 m2 \$560		

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	Year 18/19 Year 19/20		9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

1.7.2 Initial Licence Fees [continued]

Initial Licence – Food Business	\$0.00	\$360.00	95	NEW FEE. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Fee is an amalgamation of the following fees: 1.7.2 Initial Licence – Food Business 1.7.2 High Priority Food Business – Floor area less than 250m2 \$830 1.7.2 High Priority Food Business – Floor area 251m2 to 1,000m2 \$1190 1.7.2 High Priority Food Business – Floor area greater than 1,000m2 \$1980 1.7.2 Medium Priority Food Business – Floor area less than 250m2 \$560 1.7.2 Medium Priority Food Business – Floor area greater than 1,000m2 \$1070 1.7.2 Low Priority Food Business – Floor area less than 250m2 \$420 1.7.2 Low Priority Food Business – Floor area less than 250m2 \$420	(a)	Approved
				1.7.2 Low Priority Food Business – Floor area greater than 1.000m2 \$640		
Initial Licence – Food Business	\$770.00			The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee with the same name: Initial Licence – Food Business	(a)	Discontinued

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20		1.00	
Name	Last YR Fee (incl. GST)	Fee (incl. GST)	Increase %	Comment	GST LGS s97(2) Status
				•		
1.7.2 Initial Licence Fees [continued]						
Medium Priority Food Business – Floor area greater than 1,000m2	\$1,070.00			The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business	(a)	Discontinued
Low Priority Food Business – Floor area less than 250m2	\$420.00			The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business	(a)	Discontinued
Low Priority Food Business – Floor area 251 m2 to 1,000m2	\$475.00			The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business	(a)	Discontinued
Low Priority Food Business – Floor area greater than 1,000m2	\$650.00			The proposed fee is based on time in motion studies showing service delivery does not justify different fee categories. Refer to new fee: Initial Licence – Food Business	(a)	Discontinued
1.7.3 Food Safety Program						
Application for restamping of an existing Food Safety Program (no process amendments)	\$75.00	\$78.00	4.00%	Standard Council wide increase of 3% applied (before rounding)	(a)	Approved
				Fee is subsided to encourage businesses to update records.		
Application to accredit a Food Safety Program	\$780.00	\$460.00	-41.03%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Amendment to a Food Safety Program resulting from changes to plans/design	\$265.00			Discontinued 30 June 2019. Duplicate Fee Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)	(a)	Discontinued

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
				-		
1.7.3 Food Safety Program [continued]						
1.7.5 Food Salety Flogram [continued]						
Amendment to a Food Safety Program	\$260.00	\$270.00	3.85%	Standard Council wide increase of 3% applied (before rounding)	(a)	Approved
				Cost to be increased systematically in over a number of years to reflect time in motion studies.		
/			D-f			
(minimum charge). Note: If an inspection is required then inspection f	ees will be additi	onal to this cha	irge. Refer to	section 1.1		
Amendment to design i.e. requires refurbishment	\$280.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Amendment of a Permit/Licence e.g. changes to plans/design (Major)	(a)	Discontinued
1.7.4 Temporary Food Stall						
Application/Assessment and Licence – Temporary Food Stall: One Off Event	\$260.00	\$270.00	3.85%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Fee to be the same cost as tempory food stall annual minus an administration charge.	(a)	Approved
(up to four consecutive days in a single location) Note: This fee is nor	n-refund able					
Application/Assessment and Licence – Temporary Food Stall: Annual	\$560.00	\$330.00	-41.07%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
				Proposed fee based on one-off licence fee plus processing of renewal.		
Note: This fee is non-refundable.						

Vear 18/19 Vear 19/20

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LG	
	(incl. GST)	(incl. GST)	%			,-,
1.7.4 Temporary Food Stall [continued]						
Annual Licence Renewal – Temporary Food Stall	\$0.00	\$330.00	00	NEW FEE. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Proposed fee based on processing of renewals only, with initial application a separate charge.	(.	a) Approved
1.7.5 Licence Renewal Fees				опу, полити оружности и обращию ополус.		
High Priority Food Business – Floor area less than 250m2	\$830.00			Fees discontinued. Included in Eat Safe Restructure of Food Business Renewals. (refer to Annual Licence Renewal – Food Business)	(a) Discontinued
High Priority Food Business – Floor area 251m2 to 1000m2	\$1,190.00			Fees discontinued. Included in Eat Safe Restructure of Food Business Renewals. (refer to Annual Licence Renewal – Food Business)	(-	a) Discontinued
High Priority Food Business – Floor area greater than 1000m2	\$1,980.00			Fees discontinued. Included in Eat Safe Restructure of Food Business Renewals. (refer to Annual Licence Renewal – Food Business)	(a) Discontinued
Medium Priority Food Business – Floor area less than 250m2	\$560.00			Fees discontinued. Included in Eat Safe Restructure of Food Business Renewals. (refer to Annual Licence Renewal – Food Business)	(a) Discontinued
Annual Licence Renewal – Food Business	\$770.00	\$620.00	-19.48%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on the restructure of the Food Licencing System and the introduction of the Eat Safe Program. Discounts given to 3, 4 and 5 star businesses 3 stars – \$500 (20%) 4 Stars – \$440 (30%) 5 Stars – \$310 (50%)	(a) Approved

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	9 Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

1.7.5 Licence Renewal Fees [continued]

Annual Licence Renewal – Food Business	\$770.00	\$620.00	-19.48%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on the restructure of the Food Licencing System and the introduction of the Eat Safe Program.	(a)	Approved
				Discounts given to 3, 4 and 5 star businesses 3 stars – \$500 (20%) 4 stars – \$440 (30%) 5 stars – \$310 (50%)		
				This Fee is an amalgamation of the following fees –		
				1.7.5 High Priority Food Business – Floor area less than 250m2 \$830		
				1.7.5 High Priority Food Business – Floor area 251m2 to 1,000m2 \$1190		
				1.7.5 High Priority Food Business – Floor area greater than 1,000m2 \$1980		
				1.7.5Medium Priority Food Business – Floor area less than 250 m2 \$560		
				1.7.5 Medium Priority Food Business – Floor area greater than 1,000m2 \$1070		
				1.7.5 Low Priority Food Business – Floor area less than 250m2 \$445		
				1.7.5Low Priority Food Business – Floor area 251m2 to 1,000m2 \$500		
				1.7.5 Low Priority Food Business – Floor area greater than 1,000m2 \$700		
				1.7.6 Supermarket Renewals – whole section		

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	Year 18/19	Year 1	9/20	!			
ame	Last YR Fee	Fee	Increase	Comment	GST	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%				
7.5 Licence Renewal Fees [continued]							
Annual Licence Renewal – Food Business	\$770.00	\$620.00	-19.48%	1 – \$560 2/3 – \$680		(a)	Approved
				4+ - \$810			
icence Renewal fee is based on the level of star rating: I Star - 20% discount (\$500 if paid by 30 June) I Star - 30% discount (\$440 if paid by 30 June) I Star - 50% discount (\$310 if paid by 30 June)							
Bona Fide Charitable or Community Organisations - Discount of 50%	6 to be applied to 1	the normal pres	scribed fee v	vith no further Eat Safe discount applicable (Fee	- \$310).		
Note: If additional inspections are required due to non-compliance wi	ith licence condition	ons or legislativ	e resposibili	ties then re-inspection fees will be additional to t	his charg	je. Refer	to section
Medium Priority Food Business – Floor area greater than 1000m2	\$1,070.00			Fees discontinued. Included in Eat Safe Restructure of Food Business Renewals. (refe to Annual Licence Renewal – Food Business)	:r	(a)	Discontinued
ow Priority Food Business – Floor area less than 250m2	\$445.00			Fees discontinued. Included in Eat Safe Restructure of Food Business Renewals. (refe to Annual Licence Renewal – Food Business)		(a)	Discontinued
ow Priority Food Business – Floor area 251 m2 to 1000m2	\$500.00			Fees discontinued. Included in Eat Safe Restructure of Food Business Renewals. (refe to Annual Licence Renewal – Food Business)	r	(a)	Discontinued
ow Priority Food Business – Floor area greater than 1000m2	\$700.00			Fees discontinued. Included in Eat Safe Restructure of Food Business Renewals. (refe to Annual Licence Renewal – Food Business)	r	(a)	Discontinued
7.6 Water Carrier Renewal							
7.6 Water Carrier Renewal							

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1			ooz LGS	
Name	Last YR Fee (incl. GST)	Fee (incl. GST)	Increase %	Comment	GST _{s97(2)}	Status
1.7.7 Restoration Fee – Food Business Licence Rener	wal					
Up to 1 unit in each Supermarket (e.g. bakery)	\$560.00			Included in Eat Safe Restructure of Food Business Renewals	(a)	Discontinued
2 or 3 units in each Supermarket (e.g. bakery, fruit and vegetable, delicatessen	\$680.00			Included in Eat Safe Restructure of Food Business Renewals	(a)	Discontinued
More than 3 units in each Supermarket (e.g. bakery, seafood, fruit and vegetable, sushi preparation, delicatessen)	\$810.00			Included in Eat Safe Restructure of Food Business Renewals	(a)	Discontinued
Restoration Fee – Food Business Licence Renewal	\$75.00	\$60.00	-20.00%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Administration charges to be consistent across the department at the time in motion of \$60.	(a)	Approved
1.7.8 Inspection Fees						
Inspection fee per hour (1 hour minimum)	\$260.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Inspection fee (per hour)	(a)	Discontinued
(minimum charge)						
1.7.9 Miscellaneous Fees						
Application for a Replacement Licence Certificate	\$75.00			The service delivery has changed from hard copy to soft copy replacements and therefore fee is superfluous.	# (a)	Discontinued
Administrative amendment of a Food Business licence (not involving the refurbishment of the premises)	\$75.00			Discontinued 30 June 2019. Refer to New fee: 1.1 Administrative amendment of a Permit/Licence (Minor)	(a)	Discontinued

	Year 18/19	Year 19/20					
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status	
	(incl. GST)	(incl. GST)	%				
1.7.8 Eat Safe Review and Reassessment Fees							
Application for desktop Review of Food Safety Report	\$250.00	\$275.00	10.00%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on time in motion studies.	(a)	Approved	
Application for Reassessment of Premises Eat Safe Rating	\$750.00	\$720.00	4.00%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on time in motion studies.	(a)	Approved	
1.8 Non-Compliance with a Notice							
Council's costs associated with Non-compliance with a notice	\$425.00	\$440.00	3.53%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Cost to be increased systematically in over a number of years to reflect time in motion studies.		Approved	
(This charge is in addition to contractor fees.)							
Administrative fee to cover Council's costs associated with organising works to be undertaken to rectify non-compliance with a notice for remove declared pests from property. This charge is in addition to contractor fees which are charged separately at actual cost.	\$425.00			Duplicate fee.	#	Discontinued	
1.9 Heavy Vehicle Permit (Local Law 5)							
Annual Permit Renewal – Heavy Vehicle Permit	\$130.00	\$134.00	3.08%	Standard council-wide increase of 3% applied (before rounding)	(a)	Approved	
Note: If additional inspections are required due to non-compliance with permit conditions or legislative resposibilities then re-inspection fees will be additional to this charge. Refer to section 1.1							

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	9 Year 19/20				
Name	Last YR Fee		ncrease	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

1.9 Heavy Vehicle Permit (Local Law 5) [continued]

Inspection fee per hour (1 hour minimum)	\$260.00	Discontinued 30 June 2019. Refer to New fee: (a) Disco 1.1 Inspection fee (per hour)	ntinued
Late Fee – This additional fee will be applicable where payment is not received by the due date	\$ 75.00	Once a licence/permit is not paid the # Disco licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a PIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.	ntinued

2. Animal Management

Note:

- Application fees include permit/licence fee for first year.
 Renewal fees apply annually on each permit/licence.

2.1 Standard Permits

An applicant can apply for a Standard Permit if they are able to agree to the standard terms and conditions outlined on the application form. If the terms and conditions can be agreed to, no inspection or assessment will be required. (If the applicant cannot agree to the standard terms and conditions of the permit without an inspection and/or desktop assessment from a technical officer taking place they must apply for a Non Standard Permit – see next section)

2.1.1 Animal Permit

Poultry (ducks, geese, peacocks and the like), Roosters, Pigeons, Birds (other than poultry or pigeons), Horses (including donkeys and mules), Other animals (including cattle, camels, sheep, goats, llama and deer).

3 ,						
Initial application and first year permit – Standard Animal	\$245.00	\$100.00	-59.18%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis.	(a)	Approved
Note: This fee is non-refundable						

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.1.1 Animal Permit [continued]

Annual Permit Renewal – Standard Animal	\$70.00	\$60.00	-14.29%	Detailed review undertaken for all HSRS fees and charges including time in motion.	(a)	Approved
				benchmarking, resource assessment and volume analysis.		
				Due to service delivery changes to all animal permit renewals an administration charge is to be applied. To be consistent a cross the department at the time in motion \$60.00. Should an inspection be required then an inspection fee is to be applied in addition to this fee.		

2.1.2 Late Fee

Late Fee – This additional fee will be applicable where payment is	\$75.00	Once a licence/permit is not paid the	#	Discontinued
not received by the due date		licence/permit is deemed expired. If Council		
		then discover that the holder is still conducting		
		the activity a PIN will be issued for operating		
		without a licence/permit. This approach will		
		create consistency with other SEQ Councils.		

2.2 Non Standard Permits

- An applicant must apply for a Non-Standard Permit if they fall into one of two categories.

 1. The applicant is applying for an animal permit and cannot agree to the Standard Permit terms and conditions without an inspection or desktop assessment from a Technical Officer taking place, OR

 2. The applicant is applying for any of the following permits: Domestic Cat Permit, Domestic Dog Permit, Guard Dog Permit and Restricted/Prohibited Dog Permits. These permits require an initial inspection and/or technical officer desktop assessment.

2.2.1 Animal Permit for an Application which Cannot Meet Standard Conditions

Horses (including donkeys and mules), pigs, other animals (including cattle, camels, sheep, goats, llama and deer).

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		331(2)	
2.2.1 Animal Permit for an Application which Cannot	Meet Standar	d Condition	1S (continu	red		
			looning.			
Initial application and first year permit – Non Standard Animal	\$385.00	\$255.00	-33.77%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Note: This fee is non-refundable						
Annual Permit Renewal – Non Standard Animal	\$210.00	\$60.00	-71.43%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Due to service delivery changes to all animal permit renewals an administration charge is to be applied. To be consistent across the department at the time in motion \$60.00. Should an inspection be required then an inspection fee is to be applied in addition to this fee.	(a)	Approved
2.2.2 Birds and Poultry Poultry (ducks, geese, peacocks and the like), roosters, pigeons, birds	s (other than poul	try or pigeons)				
, , , , , , , , , , , , , , , , , , ,			4.08%	Detailed review undertaken for all HSRS fees	(2)	Approved
Initial application and first year permit – Birds and Poultry	\$245.00	\$255.00	4.08%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Note: This fee is non-refundable						

2.2.4 Domestic Dog Permit (to keep 3 or 4 dogs)

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

(Dog registration fees additional)

Item 9 / Attachment 2.

	Year 18/19	9 Year 19/20		!		
Name	Last YR Fee	Fee		Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
2.2.2 Birds and Poultry [continued]						
Annual Permit Renewal – Birds and Poultry	\$70.00	\$60.00	-14.29%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Due to service delivery changes to all animal permit renewals an administration charge is to be applied. To be consistent across the department at the time in motion \$60.00. Should an inspection be required then an inspection fee is to be applied in addition to this fee.	(a)	Approved
2.2.3 Domestic Cat Permit (to keep 3 or 4 desexed cat	s)					
Initial application and first year permit – Domestic Cat	\$385.00	\$255.00	-33.77%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Note: This fee is non-refundable						
Annual Permit Renewal – Domestic Cat	\$90.00	\$60.00	-33.33%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Due to service delivery changes to all animal permit renewals an administration charge is to be applied. To be consistent across the department at the time in motion \$60.00. Should an inspection be required then an inspection fee is to be applied in addition to this fee.	(a)	Approved

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	Year 18/19	Year 1			1.00	
Name	Last YR Fee	Fee		Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
2.2.4 Domestic Dog Permit (to keep 3 or 4 dogs) [conti	nuedl					
2.2.4 Domestic bog Fermit (to keep 5 of 4 dogs) [conti	nueuj					
Initial application and first year permit – Domestic Dog	\$385.00	\$255.00	-33.77%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Note: This fee is non-refundable						
Annual Permit Renewal – Domestic Dog	\$245.00	\$60.00	-75.51%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Due to service delivery changes to all animal permit renewals an administration charge is to be applied. To be consistent across the department at the time in motion \$60.00. Should an inspection be required then an inspection fee is to be applied in addition to this fee	(a)	Approved
2.2.5 Guard Dog Permit per property						
(Keeping dogs for guarding and security purposes) (Dog registration fe	es additional)					
Initial application and first year permit – Guard Dog	\$570.00	\$570.00	0.00%	Fee to remain as is due to permit type.	(a)	Approved
Note: This fee is non-refundable						
Annual Permit Renewal – Guard Dog	\$315.00	\$290.00	-7.94%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on service delivery changes and time in motion studies.	(a)	Approved

2.2.6 Restricted Dog Permit - Renewals Only

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee		Comment	GST LGS	Status
Name	(incl. GST)	(incl. GST)	"	Comment	s97(2)	Status
	(IIICI: GST)	(IIICI. GS1)	70			
2.2.6 Restricted Dog Permit – Renewals Only [continue	d]					
Deskisted des essent Descriptions	\$315.00	\$290.00	-7.94%	Detailed review undertaken for all HSRS fees	(-)	A
Restricted dog permit – Renewals only	\$315.00	\$290.00	-7.94%	and charges including time in motion,	(a)	Approved
				benchmarking, resource assessment and		
				volume analysis. The proposed fee is based on service delivery		
				changes and time in motion studies.		
2.2.7 Five Plus Dog Permit (keeping 5 or more dogs)						
(May require planning and development approval prior to being consider	ered) (Dog regist	ration fees add	itional)			
Initial application and first year permit – Five or more Dogs	\$480.00	\$480.00	0.00%	Fee to remain as is due to permit type	(a)	Approved
Note: This fee is non-refundable				. ,,	, ,	
Annual Permit Renewal – Five or more Dogs	\$310.00	\$310.00	0.00%	Fee to remain as is due to permit type	(a)	Approved
2.2.8 Five Plus Cat Permit (keeping 5 or more cats)						
(May require planning and development approval prior to being consider	ered)					
Initial application and first year permit – Five or more Cats	\$445.00	\$445.00	0.00%	Fee to remain as is due to permit type	(a)	Approved
Note: This fee is non-refundable						

NOTE: On approval of the development application and prior to commencement of operation a relevant commercial licence must be obtained and fees paid in full.

\$260.00 \$260.00 0.00% Fee to remain as is due to permit type

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2.3.1 Animal Licences (where involving a development application)

Annual Permit Renewal – Five or more Cats

2.3 Commercial Licence Fees

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	Year 18/19	Year 19/20								
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status				
	(incl. GST)	(incl. GST)	%							
2.3.2 Commercial Stable Licence										
(May require planning and development approval prior to being considered)										
Design Assessment – Commercial Stable	\$390.00	\$390.00	0.00%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved				
				Consistent design assessment for commercial licences to be applied.						
Initial application and first year licence – Commercial Stable	\$385.00	\$365.00	-5.19%	There was no data available for this fee/charge type however the officers who would conduct this inspection/assessment have been costed and therefore a consistent charge has been applied.	(a)	Approved				
Annual Licence Renewal – Commercial Stable	\$200.00	\$275.00	37.50%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved				
2.3.3 Pet Shop Licence										
Design Assessment – Pet Shop	\$390.00	\$390.00	0.00%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Consistent design assessment for commercial licences to be applied.	(a)	Approved				
Initial application and first year licence – Pet Shop	\$500.00	\$365.00	-27.00%	There was no data available for this fee/charge type however the officers who would conduct this inspection/assessment have been costed and therefore a consistent charge has been applied.	(a)	Approved				
Annual Licence Renewal – Pet Shop	\$260.00	\$275.00	5.77%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved				

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
2.3.4 Commercial Cattery Licence (Selling, Boarding	& Breeding)					
(May require planning and development approval prior to being consid	ered)					
Design Assessment – Commercial Cattery	\$390.00	\$390.00	0.00%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume an alysis.	(a)	Approved
				Consistent design assessment for commercial licences to be applied.		
Initial application and first year licence – Commercial Cattery	\$445.00	\$365.00	-17.98%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Annual Licence Renewal – Commercial Cattery	\$260.00	\$275.00	5.77%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
2.3.5 Commercial Kennels Licence (including training	g, selling, boa	arding and I	oreeding l	kennels)		
(Dog registration fees additional)						
Design Assessment – Commercial Kennels	\$390.00	\$390.00	0.00%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
				Consistent design assessment for commercial licences to be applied.		
Initial application and first year licence – Commercial Kennel	\$770.00	\$540.00	-29.87%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Annual Licence Renewal – Commercial Kennel	\$385.00	\$275.00	-28.57%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved

Name	Last YR Fee (incl. GST)	Fee (incl. GST)	Increase %	Comment	GST _{s97(2}) Status
2.4 Permit/ Licence Fees						
Inspection fee (per hour): 2. Animal Management (minimum charge 1 hour and maximum charge 4 hours). Note: This 1 inspections, non-compliance with licence conditions etc.	\$260.00	\$280.00	7.69%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. This fee will incur a minimum of 1 hour and an maximum of 4 hours per inspection. Inspection Fee amended for consistency with other inspection fee charges Fee is an amalgamation of the following fees: 2.6.5 Inspection/Assessment fee per hour (1 hour minimum) to inspect/assess declared dog declarations, undertake fencing inspections, etc. \$260 2.4.12 Inspection/Assessment Fee per hour \$260 irred for assessment declared dog declarations, undertakent for assessment declared dog declarations, undertakent fees per hour \$260	(a)	Approved
Inspection/Assessment fee per hour (1 hour minimum) to inspect/assess declared dog declarations, undertake fencing inspections, etc.	\$250.00			Discontinued 30 June 2019. Refer to New fee: 2.3 Inspection Fees	(a)	Discontinue
Amendment of a Standard or Non-Standard Permit/Licence (Major): 2. Animal Management	\$385.00	\$95.00	-75.32%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Amendment charges to be consistent across the department at the time in motion \$95.00. This fee is additional to the inspection fee, therefore the percentage does not reflect the true change in fee. If work can be completed without the need for an inspection then cost should reflect service	(a)	Approved
(minimum charge). Note: If an inspection is required then inspection	fees will be addition	onal to this cha	arge.	without the need for an inspection then cost		

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

2.4 Permit/ Licence Fees [continued]

Application for transfer of a Licence: 2. Animal Management	\$140.00	\$95.00	-32.14%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. This fee is in addition to the inspection fee therefore the percentage does not reflect the true change in fee. If work can be completed without the need for an inspection then cost should reflect service.	(a)	Approved			
(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge. Permits are not eligible for transfer.									
Administrative amendment of animal details on an existing permit (Minor): 2. Animal Management	\$0.00	\$60.00	90	NEW FEE – Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Administration charges to be consistent across the department at the time in motion \$60.00.	(a)	Approved			
Late Fee – This additional fee will be applicable where payment is not received by the due date	\$75.00			Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a PIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.	#	Discontinued			

2.5 Dog Registration (Annual Fee)

Pensioner
Pensioner Dension; Sole Parent Pension; Wife's Pension; Widow's Pension; Carer's Pension; Disability Support Pension; War Widow's Pension; Defence Widow's Pension; Service Pension; War Disability Pension. Applies to full or part pensions.

Obedience Training Concession

Dogs that are obedience trained and have been awarded a certificate by an accredited trainer stating that the dog has successfully completed obedience training to the satisfaction of the Chief Operating Officer – Health, Security and Regulatory Services may present their certificate to the council to receive a 50% discount on their applicable dog registration fee.

Maximum fee concession

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Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.5 Dog Registration (Annual Fee) [continued]

When any multiple discounts or concessions are applied to registration fees (e.g. obedience trained dog), no resulting registration fee shall be lower than the de-sexed Pensioner dog registration fee (pay by date) due to minimum cost recovery. 2.5.1 Introductory Dog Registration is already subsidised below minimum cost recovery to encourage responsible pet ownership and therefore no discount or concession shall be applied.

NOTE: Pay By dates and pay after dates are determined by the Chief Operating Officer, Health, Security and Regulatory Services Department, Ipswich City Council. NOTE: Where a registration fee is not paid by the due date the discounted fee will cease to apply and the full registration fee will then become payable.

2.5.1 Introductory Dog Registration (per dog)

Where a dog has not been previously registered with ICC and is not currently registered with any other Australian local government and is registered within 14 days of the dog coming into the ICC area or if a pup within 14 days of reaching 3 months of age.

Excludes Declared Dangerous Dogs, Restricted Dogs and Regulated Dogs as defined under the Animal Management (Cats & Dogs) Act 2008.

Introductory Dog Registration	\$20.00	\$20.00	0.00%	Fee to remain as is to encourage responsible pet ownership	(a)	Approved		
Introductory Dog Registration – Pensioner	\$20.00	\$20.00	0.00%	Fee to remain as is to encourage responsible pet ownership	(a)	Approved		
Introductory Dog Registration – Ipswich and Wacol RSPCA Adoptions			No Charge	Fee to remain as is to encourage responsible pet ownership	(a)	Approved		
			Last YR Fee No Charge					
Where a dog is being adopted by a resident of Ipswich.								
Introductory Dog Registration – Veterinary Services In Ipswich			No Charge	Fee to remain as is to encourage responsible pet ownership	(a)	Approved		
			Last YR Fee No Charge					
Where a dog is owned by an Ipswich resident and is kept in the Ipswich City Council area, and their vet has provided proof of one of the following services being conducted in the last 14 days on the dog being registered: vaccination; micro chipping or desexing.								

2.5.2 Dog Registration: Per Entire Dog (i.e. the dog is not desexed)

	Pay By Date	\$165.00	\$171.00	3.64%	Discount of \$30 has been applied.	(a)	Approved
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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		551(2)	
2.5.2 Dog Registration: Per Entire D	og (i.e. the dog is not desexed	d) [continued				
Pay After Date	\$195.00	\$201.00	3.08%	Standard council-wide increase of 3% applied (before rounding)	(a)	Approved
2.5.3 Dog Registration: Per De-Sexe	d Dog					
Pay By Date	\$35.00	\$37.00	5.71%	Discount of \$30 applied	(a)	Approved
Pay After Date	\$65.00	\$67.00	3.08%	Standard council-wide increase of 3% applied (before rounding)	(a)	Approved
2.5.4 Dog Registration: Per Entire Do	og (i.e. the dog is not desexed	d) – Pension \$78.00	ner 4.00%	Discount of \$15 applied.	(a)	Approved
Pay After Date	\$90.00	\$93.00	3.33%	Standard Council wide increase of 3% applied (before rounding)	(a)	Approved
2.5.5 Dog Registration: Per De-Sexe	d Dog – Pensioner					
Pay By Date	\$25.00	\$27.00	8.00%	Discount of \$15 applied	(a)	Approved
Pay After Date	\$40.00	\$42.00	5.00%	Standard Council-wide increase of 3% applied (before rounding)	(a)	Approved
2.5.6 Guide Dogs and Assistance Do	gs					
NOTE: Guide dogs or seeing eye dogs are spec Assistance dogs are specially trained dogs that e A letter from a suitable qualified person (or agen	nable people with a disability to perfor	m specific task	s that they w	ould not ordinarily be able to because of their phy	sical impairmen	t.
Guide Dogs and Assistance Dogs			No Charge	No change proposed.	(a)	Approve

Last YR Fee No Charge

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	

2.5.7 Greyhound Racing Control Board of QLD Members

Only Dogs registered with the Greyhound Racing Control Board of Qld (GRCBQ) are eligible for this rate. Dogs not registered with the GRCBQ will have the appropriate registration fee apply.

GRCBQ Members	No Charge	To be reviewed with Local Law Review	(a)	Approved
	Last YR Fee No Charge			

2.5.8 Other Dogs Exempt by Council

Other dogs exempt by Council resolution	No Charge	No change proposed.	(a)	Approved
	Last YR Fee No Charge			

2.5.9 Dangerous Dogs

Dogs declared dangerous according to the Animal Management (Cats and Dogs) Act 2008 (Including those declared under the previous legislation ICC Local Law 7 prior to commencement of State Legislation).

Initial and first year Permit – Dangerous Dog – Prorata	\$495.00	\$510.00	3.03%	Standard council wide increase of 3% applied	(a)	Approved
Non Compliance (Renewal Only) - Pay By Date	\$465.00	\$480.00	3.23%	Discount of \$30 applied	(a)	Approved
Non Compliance (Renewal Only) – Pay After Date	\$495.00	\$510.00	3.03%	Standard council wide increase of 3% applied (before rounding)	(a)	Approved
Full Compliance (Renewal Only) – De-sexed dog – Pay By Date	\$225.00	\$233.00	3.56%	Discount of \$30 applied	(a)	Approved
Full Compliance (Renewal Only) – De-sexed dog – Pay After Date	\$255.00	\$263.00	3.14%	Standard council wide increase of 3% applied (before rounding)	(a)	Approved
Full Compliance (Renewal Only) – Entire dog – Pay By Date	\$300.00	\$310.00	3.33%	Discount of \$30 applied.	(a)	Approved
Full Compliance (Renewal Only) – Entire dog – Pay After Date	\$330.00	\$340.00	3.03%	Standard council wide increase of 3% applied (before rounding)	(a)	Approved

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.5.10 Menacing Dogs

Dogs declared menacing according to the Animal Management (Cats and Dogs) Act 2008.

Initial and first year – Menacing Dog – Prorata	\$495.00	\$510.00	3.03%	Standard council wide increase of 3% applied (before rounding)	(a)	Approved
Non Compliance (Renewal Only) - Pay By Date	\$465.00	\$480.00	3.23%	Discount of \$30 applied	(a)	Approved
Non Compliance (Renewal Only) – Pay After Date	\$495.00	\$510.00	3.03%	Standard council wide increase of 3% applied (before rounding)	(a)	Approved
Full Compliance (Renewal Only) - De-sexed dog - Pay By Date	\$225.00	\$233.00	3.56%	Discount of \$30 applied	(a)	Approved
Full Compliance (Renewal Only) – De-sexed dog – Pay After Date	\$255.00	\$263.00	3.14%	Standard council wide increase of 3% applied (before rounding)	(a)	Approved
Full Compliance (Renewal Only) - Entire dog - Pay By Date	\$300.00	\$310.00	3.33%	Discount of \$30 applied	(a)	Approved
Full Compliance (Renewal Only) – Entire dog – Pay After Date	\$330.00	\$340.00	3.03%	Standard council wide increase of 3% applied (before rounding)	(a)	Approved

2.5.11 Farm Dog

NOTE: Farm Dog - dogs that do not meet the criteria set out for a working dog in the Animal Management (Cats and Dogs) Act 2008 but do meet the following criteria may be classified as a farm dog and receive a discounted registration fee:

1. Satisfy an authorised officer that the said dog is in fact a farm working dog within Ipswich City Council (assessment of skills that the dog does provide assistance on the farm will be required)

2. The dog lives on a property in a classified rural zone within Ipswich City Council

3. The dog's owner is a primary producer, however this may not be the owners' principal occupation within Ipswich City Council.

(a) Per Entire Farm Dog (First) (i.e. the dog is not desexed)

Pay By Date	\$70.00	\$73.00	4.29%	Discount of \$30 applied	(a)	Approved
Pay After Date	\$100.00	\$103.00	3.00%	Standard Council wide increase of 3% applied (before rounding)	(a)	Approved
(b) Per De-Sexed Farm Dog (First)						
Pay By Date	\$27.00	\$29.00	7.41%	Discount of \$30 applied	(a)	Approved

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
(b) Per De-Sexed Farm Dog (First) [continued]						
Pay After Date	\$57.00	\$59.00	3.51%	Standard Council wide increase of 3% applied (before rounding)	(a)	Approved
(c) Per Farm Dog (Additional)						
Where an owner is registering more than one farm $\ensuremath{\operatorname{dog}}$, the first $\ensuremath{\operatorname{dog}}$ is	registered at the	appropriate fe	e (see above	e) and each additional dog will be charged this fee		
Pay By Date Additional Farm Dog (per dog)	\$17.00	\$27.00	58.82%	As Per Policy – Discount must not be more than a Pensioner De-sexed rate. Discount of \$15 applied	(a)	Approved
Pay After Date Additional Farm Dog (per dog)	\$47.00	\$42.00	-10.64%	As Per Policy – Discount must not be more than a Pensioner De-sexed rate.	(a)	Approved
2.5.12 Dogs QLD Members						
Dogs QLD Members: Per Entire Dog (i.e. The dog is not desexed) – Pay By Date	\$70.00			These quantitative discounts were applied from October 2018. See below for quantitative (\$ based) fees to be recommenced from 1 July 2019.	(a)	Discontinued
Dogs QLD Members: Per Entire Dog (i.e. The dog is not desexed) – Pay After Date	\$100.00			These quantitative discounts were applied from October 2018. See below for quantitative (\$ based) fees to be recommenced from 1 July 2019.	(a)	Discontinued
Dogs QLD Members: Per Entire Dog (i.e. the dog is not desexed) – Pay by Date	\$0.00	\$71.00	90	Discount of \$30 has been applied against Dog Registration Per Entire Dog – Pay by Date, incl rounding	(a)	Approved
Dogs QLD Members: Per Entire Dog (i.e. the dog is not desexed) – Pay After Date	\$0.00	\$101.00	00	50% of 2.4.2 Dog Registration Per Entire Dog (i.e. the dog is not desexed) Pay after Date, including rounding.	(a)	Approved

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

2.5.13 Reciprocal Dog Registration

Where a dog is currently registered with any other Australian Local Government and satisfactory proof of registration is shown, no fee will be charged for the registration of the dog with the Ipswich City Council for the current Ipswich City Council registration period.

Reciprocal dog registration transfer	No Charge	No change proposed.	(a)	Approved
	Last YR Fee No Charge			

2.6 Impounding

2.6.1 Dogs

- Note:

 All dogs must have a valid registration and microchip on release related fees applicable.
 - A rebate of the entire impoundment fee per animal will be made available to any dog owner electing to de-sex their dog within three (3) months of release from the Animal Management Centre. Conditions Apply.
 - Where a second or subsequent dogs are impounded during the same incident and collected at the same time, no sustenance be charged to the second or subsequent dog.

Registered, de-sexed, microchipped, first impoundment			No charge	No change proposed.	(d)	Approved
			Last YR Fee No charge			
Registered, de-sexed, not microchipped, first impoundment	\$42.00	\$44.00	4.76%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved
Registered, entire, microchipped, first impoundment	\$145.00	\$150.00	3.45%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved
Registered, entire, not microchipped, first impoundment	\$165.00	\$170.00	3.03%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved
Not registered, de-sexed, microchipped, first impoundment	\$125.00	\$130.00	4.00%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved
Not registered, de-sexed, not microchipped, first impoundment	\$145.00	\$150.00	3.45%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved
Not registered, entire, microchipped, first impoundment	\$165.00	\$170.00	3.03%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.6.1 Dogs [continued]

Not registered, entire, not microchipped, first impoundment	\$190.00	\$196.00	3.16%	Standard council-wide increase of 3% applied (before rounding)		(d)	Approved
Second and subsequent impoundment surcharge	\$65.00	\$67.00	3.08%	Standard council-wide increase of 3% applied (before rounding)		(d)	Approved
Sustenance first day			No charge	No change proposed.		(d)	Approved
			Last YR Fee No charge				
Sustenance per subsequent days	\$25.00	\$26.00	4.00%	Standard council-wide increase of 3% applied (before rounding)		(d)	Approved
Microchipping of dog prior to release	\$20.00	\$25.00	25.00%	Proposed fee based on service charge from RSPCA	#		Approved

2.6.2 Cats

- Note:

 All cats must have a microchip on release related fees applicable.

 **The incomment fee per animal will be made a
 - A rebate of the entire impoundment fee per animal will be made available to any cat owner electing to de-sex their cat within three (3) months of release from the Animal Management Centre. Conditions Apply.
 - Where a second or subsequent cats are impounded during the same incident and collected at the same time, no sustenance be charged to the second or subsequent cat.

De-sexed, microchipped, first impoundment			No charge	No change proposed.	(d)	Approved
			Last YR Fee No charge			
De-sexed, not microchipped, first impoundment	\$42.00	\$44.00	4.76%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved
Entire, microchipped, first impoundment	\$85.00	\$88.00	3.53%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved
Entire, not microchipped, first impoundment	\$105.00	\$109.00	3.81%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved
Second and subsequent impoundment surcharge	\$42.00	\$44.00	4.76%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.6.2 Cats [continued]

Sustenance first day	No charge			No change proposed.	(0	d) Approved
			Last YR Fee No charge			
Sustenance per subsequent days			No Charge	No change proposed.	(0	d) Approved
			Last YR Fee -			
Microchipping of cat prior to release	\$20.00	\$25.00	25.00%	Proposed fee based on service charge by RSPCA	#	Approved

2.6.3 Livestock & Other Animals

(a) Large Livestock

Release fees for large livestock (including cattle, horses, deer, camels, etc.) are to be determined by the time taken by Council staff to impound the animal/s

		-				
Livestock impoundment: Large	\$0.00	\$100.00	00	NEW FEE Fee added as there was no impoundment fee for large livestock	(d)	Approved
(per animal)						
Collection of Large Livestock (per hour)	\$265.00	\$280.00	5.66%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis. Inspection charges to be consistent across the department at the time in motion \$280.00. This fee will incur a minimum of 1 hour and an maximum of 4 hours per inspection.	(d)	Approved
(minimum charge of 1 hour and maximum charge of 4 hours). Based	d on 2 officers and	d the stock truc	k. For every	additional officer the fee is increased by one half.		

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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

(a) Large Livestock [continued]

Collection of Large Livestock (per hour) – Outside business hours	\$390.00	\$402.00	3.08%	Standard Council wide increase of 3% applied (before rounding)	(d)	Approved
(minimum charge of 1 hour and maximum charge of 4 hours). Fee is	based on 2 offic	ers and the stoo	k truck. For	every additional officer the fee is increased by one h	nalf.	
Driving, leading and/or transport of Large Livestock – Return Trip only (per kilometre)	\$11.00	\$12.00	9.09%	Standard council-wide increase of 3% applied (before rounding).	(d)	Approved
Sustenance – per head (per day or part thereof)	\$47.00	\$49.00	4.26%	Standard council-wide increase of 3% applied (before rounding).	(d)	Approved
Advertising: Notice of Impoundment placed in a newspaper		Actual cost of	advertising	No changed proposed.	(d)	Approved
		Actual cost of	Last YR Fee advertising			
All costs associated with the advertisement shall be charged in addition	on to the approp	riate release fe	в.			
NLIS Tagging of Cattle (per hour)	\$24.00	\$308.00	NA	Hourly charges to be consistent across the department at the time in motion \$280 ex GST. Original Fee was incorrect hourly rate.	#	Approved
(minimum charge).						
NLIS Tagging of Cattle (per hour) - Outside business hours	\$385.00			Service provided by Rangers therefore fee not applicable	#	Discontinue
(minimum charge).						

(b) Other Livestock

Release fees for animals including sheep, goats, swine or similar livestock are to be determined per head. (Maximum charge 10 head per owner per occurrence)

Livestock impoundment: Other	\$41.00	\$43.00	4.88%	Standard council wide increase of 3% applied (before rounding)	(d) Approved
Impounded or released outside the hours of 8.00 a.m. and 5.00 p.m., Monday to Friday and on weekends and Public Holidays:	\$90.00			Service provided by Rangers therefore fee not applicable	(d) Discontinued
NLIS Tagging of Sheep & Goats (per hour)	\$260.00	\$308.00	18.46%	Hourly charges to be consistent across the department at the time in motion \$280 exc GST.	#	Approved
(minimum charge is half (1/2) an hour).						

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(b) Other Livestock [continued]

NLIS Tagging of Sheep & Goats (per hour) – Outside business hours	\$385.00	Service provided by Rangers th applicable	nerefore fee not	#	Discontinued
(minimum charge is half (1/2) an hour).					

(c) Poultry & Birds

Release fees for poultry and birds are to be determined per head. (Maximum charge 10 head per owner per occurrence)

Poultry & Birds impoundment	\$16.00	\$17.00	C 2E0/	Standard council-wide increase of 3% applied	(d)	Approved
Fourty & birds impoundment	\$10.00	917.00	0.2370	Standard Council-wide Increase of 5 % applied	(u)	Approved
				(before rounding)		

2.7 Other Charges

2.7.1 Traps

Rental of Cat Trap (per day)	\$12.00	\$13.00	8.33%	Standard council-wide increase of 3% applied (before rounding) incl. GST.	#	Approved			
Note: Fee only charged after trap has been loaned longer than seven (7) working days.									
Rental of Dog Trap (per day)	\$21.00	\$22.00	4.76%	Standard council-wide increase of 3% applied (before rounding) incl GST.	#	Approved			
Note: Fee only charged after trap has been loaned longer than seven (7) working days.									
Collection of Trap (Dog & Cat)	\$260.00	\$308.00	18.46%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Inspection fee amended for consistency across all other inspection fees and charges. This fee has been set at \$280 plus GST.	#	Approved			
Where a trap has not been returned this fee will be charged, in addition	n to daily fees to	collect the tra	n	,					
Where a hap has not been returned this lee will be dialiged, in addition	ii to daily ices, to	concet the tha	٧.						

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LG	S Status
	(incl. GST)	(incl. GST)	%		- 551	,
2.7.2 Regulated Dogs incl. Restricted, Dangerous and	Menacing					
Regulated Dog Signs			No charge	No change proposed.	#	Approved
			Last YR Fee No charge			
Regulated Dog Tags			No Charge	No change proposed.	#	Approved
			Last YR Fee No Charge			
2.7.3 Microchipping						
Microchipping – Community Events	\$20.00	\$25.00	25.00%	Proposed fee based on service charge by RSPCA	#	Approved
Dog or Cat must already be currently registered with Ipswich City Cour	ncil.					
2.7.5 Inspections/Assessments						
Inspection/Assessment fee per hour (1 hour minimum) to inspect/assess declared dog declarations, undertake fencing inspections, etc.	\$260.00			Discontinued 30 June 2019 Duplicate Fee Refer to New fee: 2.3 Inspection Fees	(á	a) Discontinued
Hourly Rate						
Animal Management - Other Discontinued Fe	es					
Inspection Fees – Miscellaneous – Application for a Replacement Permit/Licence Certificate	\$75.00			The service delivery has changed from hard copy to soft copy replacements and therefore fee is superfluous.	#	Discontinued

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

3. Cemeteries

3.1 Exhumation

Application/Assessment – Exhumation (per hour)	\$260.00	\$280.00	7.69%	Hourly charges to be consistent across the department at the time in motion \$280.	(a)	Approved
(minimum charge).						
Supervision fee – Exhumation (per hour)	\$260.00	\$308.00	18.46%	Hourly charges to be consistent across the department at the time in motion \$280 (ex GST). This fee has been set at \$280 plus GST.	#	Approved
(minimum charge).						

3.2 Private Cemeteries

Licence – Private Cemetery: Annual	\$640.00	\$660.00	3.13%	There was no data available for this fee/charge type.	(a)	Approved
				Standard council-wide increase of 3% applied (before rounding)		
(excludes cemeteries on Council land).						

4. Environmental Protection

4.1 Environmentally Relevant Activities (ERA's)

Note: The fees contained in section 4.1 Environmentally Relevant Activities (ERA's) are non-refundable

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS	
	(incl. GST)	(incl. GST)	%		,	
4.1.1 Annual Renewal Fees						
ERA6 Asphalt Manufacturing: greater than 1,000 tonnes per year	\$9,900.00	\$9,900.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Approved
ERA 12 Plastic Product Manufacturing: 50 tonnes per year or more (other than plastic in item below)	\$2,450.00	\$2,450.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Approved
ERA 12 Plastic Product Manufacturing: 5 tonnes per year or more (foam, composite plastic or rigid fibre reinforced)	\$2,450.00	\$2,450.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Approved
ERA 19 Metal Forming: 10,000 tonnes or more per year	\$810.00	\$810.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Approved

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
4.1.1 Annual Renewal Fees [continued]						
ERA 20 Metal Recovery: up to 100 tonnes per day	\$1,190.00	\$1,190.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Approved
ERA 20 Metal Recovery: 100 tonnes or more per day or 10,000 tonnes or more per year Without using a fragmentiser	\$3,000.00	\$3,000.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Approved
ERA 38 1 (a) Surface Coating Anodising, electroplating, enamelling or galvanising by using 1 to 100 tonnes of surface coating material in a year	\$810.00	\$810.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Approved
ERA 49 Boat Maintenance or Repair	\$2,450.00	\$2,450.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117 (b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Approved

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
4.1.1 Annual Renewal Fees [continued]						
ERA 61 Waste Incineration and Thermal Treatment: Incinerating waste vegetation, clean paper or cardboard	\$810.00	\$810.00	0.00%	As per the Environmental Protection Regulation 2008 Section 117(b) the the local government can make a resolution or local law prescribing a different fee (the local fee) payable for the devolved matter, whether higher or lower than the default fee. As such this fee to remain as is.	(a)	Approved
ERA 61 Waste Incineration and Thermal Treatment: Late Fee (The prescribed annual fees are detailed in the relevant schedule of the Environmental Protection Regulation). This additional fee will be applicable where payment is not received by the due date.	\$185.00			Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a PIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.	(a)	Discontinued
4.1.2 Other ERA Fees						
Application to transfer an Environmental Authority	\$180.00	\$95.00	-47.22%	Consistent approach to transfers applied with inspection fees additional to this charge.	(a)	Approved
(minimum charge). Note: If an inspection is required then inspection fe	es will be addition	onal to this cha	irge.			
Application for Conversion of Environmental Authority (site specific to standard conditions)	\$180.00	\$180.00	0.00%	Standard council-wide increase of 3% applied (before rounding)	(a)	Approved

(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge.

	Year 18/19 Year 19/20							
Name	Last YR Fee	Fee	Increase	Comment	GST	LGS s97(2)	Status	
	(incl. GST)	(incl. GST)	%					
4.1.2 Other ERA Fees [continued]								
Inspection fee (per hour): 4. Environmental Protection	\$260.00	\$280.00	7.69%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Inspection charges to be consistent across the department at the time in motion of \$280. The following fees were amalgamated for consistency: 4.1.3 Miscellaneous Fees: Assessment of Draft Transitional Environmental Programs; and Site Investigations – Hourly based on rate for actual time taken (1 hour minimum). 4.1.3 Monitoring Compliance (including assessment of annual return) of an approved Transitional Environmental Program – Hourly rate based on actual time taken (1 hour minimum).		(a)	Approved	
(minimum charge). Inspection fees will only be charged where addition	nal inspections a	re required inc	luding asses	sments of draft TEPs, reinspections, monitoring a	nd non-	complia	nce.	
Miscellaneous Fees: Assessment of Draft Transitional Environmental Programs; and Site Investigations – Hourly based on rate for actual time taken (1 hour minimum).	\$260.00			Discontinued 30 June 2019. Amalgamated to create consistency and increase transparency Refer to New fee: 4.1 Inspection Fees		(a)	Discontinue	
(minimum charge)								
Monitoring Compliance (including assessment of annual return) of an approved Transitional Environmental Program – Hourly rate based on actual time taken (1 hour minimum).	\$260.00			Discontinued 30 June 2019 Amalgamated to create consistency and increase transparency. Refer to New fee: 4.1 Inspection Fees		(a)	Discontinued	
(minimum charge)								
Amendment to an approved Transitional Environmental Program (per hour)	\$260.00	\$280.00	7.69%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.		(a)	Approved	
(minimum charge).								

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

4.1.2 Other ERA Fees [continued]

Annual TEP return	\$500.00	\$515.00	3.00%	Standard council-wide increase of 3% applied (before rounding)	(a)	Approved
Application Fee – ERA Environmental Authority	\$640.00			Discontinued as duplicate fee – Captured in Planning and Development, Engineering and Environment Fees.	(a)	Discontinued
plus prescribed annual fee						
The prescribed fees detailed in the relevant schedule of the Environment	ental Protection	Regulation.				

5. Road Regulation

5.1 Commercial Use of Roads (refer to relevant local laws)

5.1.1 Licence Fees

Application/Assessment fee – 5. Commercial Use of Roads	\$380.00	\$150.00	-60.53%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis. Fee based on change in service delivery.	(a)	Approved	
Note: Licence Fees are additional to this charge.							
Amendment of Licence – 5. Commercial Use of Roads	\$75.00	\$60.00	-20.00%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Administration charges to be consistent across the department at the time in motion \$60.00. The proposed fee is based on service delivery changes.	(a)	Approved	
(minimum charge). Note: If an inspection is required then inspection fees will be additional to this charge.							

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-,	
5.1.1 Licence Fees [continued]						
Application for transfer of a Licence – 5. Commercial Use of Roads	\$200.00	\$95.00	-52.50%	There was no data available for this fee/charge type. Transfer charges to be consistent across the department at the time in motion \$95.00	(a)	Approved
(minimum charge). Note: If an inspection is required then inspection fe	es will be addition	onal to this cha	arge. Applica	ble to annual licences only.		
5.1.2 Sale and/or display of goods or services on road	ds (Roadside	Vending)				
	`					
Licence – Roadside Vending: Annual	\$1,320.00	\$300.00	-77.27%	Detailed review undertaken for all HSRS fees and charges including time in motion, bench-marking, resource assessment and volume analysis. Fee based on change in service delivery.	(a)	Approved
Licence – Roadside Vending: Monthly	\$180.00	\$260.00	44.44%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
5.1.3 Busking, Commercial Touting, Hawking on Road	ds and Local	Governme	nt Areas			
Licence – Busking, Commercial Touting, Hawking: Annual	\$0.00	\$260.00		There was no data available for this fee/charge	(a)	Approved
Econoc - Bushing, Commiscion Founds, Hawking, Amuni	30.00	\$200.00	ω.	type. Standard council-wide increase of 3% applied (before rounding). Based on average trip.	(a)	дрргочец
				NEW Fee: combined Busking and Hawking/Touting due to Refurbishment in pedestrian Mall		
Licence – Busking, Commercial Touting, Hawking: Monthly	\$0.00	\$75.00	00	There was no data available for this fee/charge type. Standard council-wide increase of 3% applied (before rounding). Based on average trip.	(a)	Approved
				NEW Fee: combined Busking and Hawking/Touting due to Refurbishment in pedestrian Mall.		

Name	Year 18/19 Last YR Fee (incl. GST)	Year 1 Fee (incl. GST)	9/20 Increase %	Comment	GST LGS s97(2)	Status			
5.1.3 Busking, Commercial Touting, Hawking on Road	ds and Local	Governme	nt Areas	[continued]					
Annual Licence	\$250.00			Discontinued 30 June 2019. Refer to New fee: 5.1.3 Annual Permit – Busking, Commercial Touting, Hawking	(a)	Discontinued			
Monthly Licence	\$70.00			Discontinued 30 June 2019. Refer to New fee: 5.1.3 Monthly Permit – Busking, Commercial Touting, Hawking	(a)	Discontinued			
Licence – Busking, Commercial Touting, Hawking: One off (one day only)	\$32.00	\$33.00	3.13%	Standard council-wide increase of 3% applied (before rounding)	(a)	Approved			
Commercial Touting, Hawking on roads and local government areas – Annual Licence	\$1,320.00				(a)	Discontinued			
Commercial Touting, Hawking on roads and local government areas – Monthly Licence	\$200.00				(a)	Discontinued			
5.1.4 Footpath Dining									
Licence – Footpath Dining within Ipswich CBD: Annual (per square meter)	\$115.00	\$115.00	0.00%	Not assessed as this fee will be reviewed as part of the Local Law Review.	(a)	Approved			
(minimum charge).									
Licence – Footpath Dining outside Ipswich CBD: Annual (per square meter)	\$90.00	\$90.00	0.00%	Not assessed as this fee will be reviewed as part of the Local Law Review.	(a)	Approved			
(minimum charge).									
Road Regulation – Commercial Use of Roads – Other	Road Regulation – Commercial Use of Roads – Other Discontinued Fees (Permit fees)								
STANDARD works application fee (per permit type)	\$230.00			Discontinued 30 June 2019. Refer to New fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Standard	(a)	Discontinued			
STANDARD traffic control (per permit type)	\$230.00			Discontinued 30 June 2019. Refer to New fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Standard	(a)	Discontinued			

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

Road Regulation – Commercial Use of Roads – Other Discontinued Fees (Permit fees) [continued]

STANDARD combined works and traffic control application fee (combined Works on Local Government Control Road and Traffic Control permits)	\$340.00	Discontinued 30 June 2019. Refer to New fee: (a) 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Standard	Discontinued
NON-STANDARD works application fee (per permit type)	\$460.00	Discontinued 30 June 2019. Refer to New fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Non-Standard	Discontinued
NON-STANDARD traffic control (per permit type)	\$460.00	Discontinued 30 June 2019. Refer to New fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Non-Standard	Discontinued
NON-STANDARD combined works and traffic control application fee (combined Works on Local Government Control Road and Traffic Control permits)	\$690.00	Discontinued 30 June 2019. Refer to New fee: 5.5.1 Traffic Control Permit or Works on Local Government Controlled Roads – Non-Standard	Discontinued
Request to amend or extend a current permit – STANDARD works (per permit type)	\$120.00	Discontinued 30 June 2019. Refer to New fee: 5.5.1 Administrative Amendment (minor) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and 5.5.1 Amendment to Design/Plan (major) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)	Discontinued
Request to amend or extend traffic control – STANDARD works (per permit type)	\$120.00	Discontinued 30 June 2019. Refer to New fee: 5.5.1 Administrative Amendment (minor) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and 5.5.1 Amendment to Design/Plan (major) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)	Discontinued

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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

Road Regulation – Commercial Use of Roads – Other Discontinued Fees (Permit fees) [continued]

Request to amend or extend dater amendmemts/extensions only for NON-STANDARD works or traffic control (per permit type)	\$120.00	Discontinued 30 June 2019. Refer to New fee: 5.5.1 Administrative Amendment (minor) to a Traffic Control Pemit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and 5.5.1 Amendment to Design/Plan (major) to a Traffic Control Pemit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)	(a)	Discontinued
Request to amend or extend a current permit STANDARD works or traffic control other than date amendments/extensions only (per permit type)	\$320.00	Discontinued 30 June 2019. Refer to New fee: 5.5.1 Administrative Amendment (minor) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and 5.5.1 Amendment to Design/Plan (major) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)	(a)	Discontinued
Request to amend or extend a current permit NON-STANDARD works or traffic control other than date amendments/extensions only (per permit type)	\$320.00	Discontinued 30 June 2019. Refer to New fee: 5.5.1 Administrative Amendment (minor) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and 5.5.1 Amendment to Design/Plan (major) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)	(a)	Discontinued

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

Road Regulation – Commercial Use of Roads – Other Discontinued Fees (Permit fees) [continued]

Request to amend current or extend a combined STANDARD or NON-STANDARD Works on Local Government Controlled Roads and Traffic Control permit application fee.	\$185.00	Discontinued 30 June 2019. Refer to New fee: 5.5.1 Administrative Amendment (minor) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and 5.5.1 Amendment to Design/Plan (major) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)	(a)	Discontinued
Applies to STANDARD works, or date amendments only for NON-ST	ANDARD works or traffic conti	rol		
Request to amend current combined Works on Local Government Controlled Roads and Traffic Control permit application fee. NON-STANDARD works other than date amendment only (per permit type)	\$480.00	Discontinued 30 June 2019. Refer to New fee: 5.5.1 Administrative Amendment (minor) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard) and 5.5.1 Amendment to Design/Plan (major) to a Traffic Control Permit, Works on Local Government Controlled Roads Permit or Combined Works and Traffic Control Permit (Standard or Non-Standard)	(a)	Discontinued

5.2 Pedestrian Mall

5.2.1 Permitted Uses Licence

Note: For Busking in the Mall please see Commercial Use of Roads section.

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
5.2.2 Pedestrian Mall Activities						
Vehicle Access: per day or part thereof	\$170.00	\$176.00	3.53%	Due to Mall Re-development Pedestrian Mall Permits/Licences have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. Standard council-wide increase of 3% applied (before rounding)	(a)	Approved
Sell, Offer or Display goods for sale: per day or part thereof	\$170.00	\$176.00	3.53%	Due to Mall Re-development Pedestrian Mall Permits/Licences have not been reviewed. Standard Council wide increase to be applied. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. NEW Fee: Combined Sell/ Offer and Display consistent with forms and Local Laws.	(a)	Approved
Display goods for sale: per day or part thereof	\$170.00			Discontinued 30 June 2019. Refer to New fee: 5.2.2 Sell, Offer or Display goods for sale: per day or part thereof.	(a)	Discontinued
Carry on business: per day or part thereof	\$170.00	\$176.00	3.53%	Due to Mall Re-development Pedestrian Mall Permits/Licences have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. Standard council-wide increase of 3% applied (before rounding)	(a)	Approved

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		331(2)	
5.2.2 Pedestrian Mall Activities [continued]						
Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound: per day or part thereof	\$115.00	\$119.00	3.48%	Due to Mall Re-development Pedestrian Mall Permits/Licences have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. Standard council-wide increase of 3% applied (before rounding)	(a)	Approved
Seek or receive or indicate that a donation of money from a bystander or passer-by is being sought: per day or part thereof	\$14.00	\$15.00	7.14%	Due to Mall Re-development Pedestrian Mall Permits/Licences have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. Standard council-wide increase of 3% applied (before rounding)	(a)	Approved
Place a structure – Hand out Brochures/Pamphlets etc.: per day or part thereof	\$170.00	\$176.00	3.53%	Due to Mall Re-development Pedestrian Mall Permits/Licences have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. Standard council-wide increase of 3% applied (before rounding)	(a)	Approved
Place a structure – Hand out Brochures/Pamphlets etc.: per week	\$860.00	\$886.00	3.02%	Due to Mall Re-development Pedestrian Mall Permits/Licences have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. Standard council-wide increase of 3% applied (before rounding)	(a)	Approved

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	Year 18/19	Year 1	9/20				
Name	Last YR Fee	Fee	Increase	Comment	GST s	LGS 97(2)	Status
	(incl. GST)	(incl. GST)	%			(-/	
5.2.2 Pedestrian Mall Activities [continued]							
Place a structure – Hand out Brochures/Pamphlets etc.; 3 days	\$425.00	\$438.00	3.06%	Due to Mall Re-development Pedestrian Mall Permits/Licences have not been reviewed. Once Pedestrian Mall is defined in planning scheme and reviewed in Local Laws then a review will be conducted as per future service delivery. Standard council-wide increase of 3% applied (before rounding)		(a)	Approved
5.2.3 Community Group Activities							
Vehicle Access: per day or part thereof			No Charge	No change proposed.		(a)	Approved
			Last YR Fee No Charge				
Sell, Offer or Display goods for sale: per day or part thereof			No Charge	No change proposed.		(a)	Approved
			Last YR Fee No Charge				
Display goods for sale: per day or part thereof			No Charge	No change proposed.		(a)	Approved
			Last YR Fee No Charge				
Carry on business: per day or part thereof			No Charge	No change proposed.		(a)	Approved
			Last YR Fee No Charge				

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	Year 18/19	18/19 Year 19/20				
Name	Last YR Fee	Fee		Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
5.2.3 Community Group Activities [continued]						
Use of megaphone, sound amplifier, loud speaker, gramophone or other device or other means of mechanically, electrically, or artificially increasing or reproducing sound: per day or part thereof			No Charge	No change proposed.	(a)	Approved
artificially increasing or reproducing sound, per day or part thereof			Last YR Fee			
			No Charge			
Seek or receive or indicate that a donation of money from a bystander or passer-by is being sought; per day or part thereof			No Charge	No change proposed.	(a)	Approved
			Last YR Fee No Charge			
			No Onlarge			
Place a structure – Hand out Brochures/Pamphlets etc.: per day or part thereof			No Charge	No change proposed.	(a)	Approved
			Last YR Fee No Charge			
Place a structure – Hand out Brochures/Pamphlets etc.: per week			No Charge	No change proposed.	(a)	Approved
			Last YR Fee No Charge			

Actual Costs No change proposed.

Last YR Fee

5.3 Parking Fines

CITEC search fees for reminder notices

	Year 18/19 Year 19/20		9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

5.4 Regulated Parking - Permit Fees

Permit – Commercial Vehicle: Annual	\$200.00	\$206.00	3.00%	Standard council-wide increase of 3 % applied (before rounding). Cost to be increased systematically in over a number of years to reflect time in motion studies	(a)	Approved
Resident Parking Permit: Fee per annum				Duplicate Fee	(a)	Discontinued
			Last YR Fee No Charge			
Permit – Resident: Annual	\$0.00	\$60.00	00	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Administration charges to be consistent across the department at the time in motion \$60.	(a)	Approved
Permit – Media: Annual	\$200.00	\$206.00	3.00%	Standard council-wide increase of 3% applied (before rounding) Cost to be increased systematically in over a number of years to reflect time in motion studies	(a)	Approved
Permit – General Contractor: Annual	\$200.00	\$206.00	3.00%	Standard council-wide increase of 3% applied (before rounding) Cost to be increased systematically in over a number of years to reflect time in motion studies	(a)	Approved
Late Fee – This additional fee will be applicable where payment is not received by the due date	\$75.00			Once a licence/permit is not paid the licence/permit is deemed expired. If Council then discover that the holder is still conducting the activity a PIN will be issued for operating without a licence/permit. This approach will create consistency with other SEQ Councils.	#	Discontinued

5.5 Permits to carry out Works on Local Government Controlled Roads or implement Traffic Control

5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits

If an application is withdrawn before assessment has commenced then a full refund (less the administration charge) will be granted. If work has commenced then cost recovery will occur.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits [continued]

 $(Refer\ relevant\ Local\ Laws\ and\ to\ https://www.ipswich.qld.gov.au/business/laws-and-permits-for-businesses/roads);$

Administrative amendment of a Permit (Minor): 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits	\$0.00	\$60.00	90	NEW FEE Fee transferred from WPR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
				The following fees were amalgamated for consistency: Request to amend or extend a current permit STANDARD works (per permit type) Request to amend or extend traffic control – STANDARD works (per permit type) Request to amend or extend dater amendmemts/extensions only for NON-STANDARD works or traffic control (per permit type) Request to amend or extend a current permit STANDARD works or traffic control other than date amendments/extensions only (per permit type) Request to amend or extend a current permit type) Request to amend or extend a current permit type) Request to amend or extend a current permit type) Request to amend or extend a current permit type) Request to amend current or extend a combined STANDARD works or traffic control other than date amendments/extensions only (per permit type) Request to amend current or extend a combined STANDARD works or Local Government Controlled Roads and Traffic Control permit application fee. Request to amend current combined Works on Local Government Controlled Roads and Traffic Control permit application fee. NON-STANDARD works other than date amendment only (per permit type)		
Amendment of a Permit e.g. changes to plans/design (Major): 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits	\$0.00	\$610.00	00	NEE FEE Fee transferred from WPR to HSRS in January 2018. Detailed review undertaken for all HSRS fees	(a)	Approved

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits [continued]

Amendment of a Permit e.g. changes to plans/design (Major): 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits	\$0.00	\$610.00	90	NEE FEE Fee transferred from WPR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The following fees were amalgamated for consistency: - Request to amend or extend a current permit - STANDARD works (per permit type) - Request to amend or extend traffic control - STANDARD works (per permit type) - Request to amend or extend dater amendments/extensions only for NON-STANDARD works or traffic control (per permit type) - Request to amend or extend a current permit STANDARD works or traffic control other than date amendments/extensions only (per permit type) - Request to amend or extend a current permit NON-STANDARD works or traffic control other than date amendments/extensions only (per permit type) - Request to amend or extend a current permit NON-STANDARD works or traffic control other than date amendments/extensions only (per permit type) - Request to amend current or extend a combined STANDARD or NON-STANDARD works on Local Government Controlled Roads and Traffic Control permit application fee. - Request to amend current combined Works on Local Government Controlled Roads and Traffic Control permit application fee. NON-STANDARD works other than date amendment only (per permit type)	(a)	Approved

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Name	Last YR Fee	Fee	Increase	Comment	GST s97(2)	Status
	(incl. GST)	(incl. GST)	%			
5.5.1 Works on Local Government Controlled Roads/T	raffic Contro	I Permits	[continued]			
Combined Traffic Control and Works Permit – Non-Standard	\$0.00	\$1,120.00	00	NEW FEE Fee originally transferred from WPR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Note: Additional fees may apply if permit includes temporary closure/re Parks and Recreation Department).	moval of parking	g spaces. Refe	rto 4.1 Reg	ulated Parking – Temporary Closure/Removal of P	arking Spaces	(Works,
Combined Traffic Control and Works Permit – Standard	\$0.00	\$920.00	oo	NEW FEE Fee transferred from WPR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Note: Additional fees may apply if permit includes temporary closure/re Parks and Recreation Department).	moval of parking	g spaces. Refe	rto 4.1 Reg	ulated Parking – Temporary Closure/Removal of P	arking Spaces	(Works,
Express Processing Fee: 5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits	\$0.00	\$600.00	00	NEW FEE Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis.	(a)	Approved
Note: This fee applies to applications made within 10 business days of Permits. Applications may be refused if there there is no capacity to pro-					Roads/Traffic Co	ontrol

Year 19/20

	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

5.5.1 Works on Local Government Controlled Roads/Traffic Control Permits [continued]

Traffic Control Permit or Works on Local Government Controlled Roads – Non-Standard	\$0.00	\$840.00	œ	NEW FEE Fee transferred from WPR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The following fees were amalgamated for consistency: NON-STANDARD traffic control (per permit type) and NON-STANDARD works application fee (per permit type)	(a)	Approved
Note: Additional fees may apply if permit includes temporary closure/re Parks and Recreation Department).	emoval of parkir	ng spaces. Refer	to 4.1 Re	gulated Parking – Temporary Closure/Removal of Park	ing Spaces	(Works,
Traffic Control Permit or Works on Local Government Controlled Roads – Standard	\$0.00	\$610.00	∞	NEW FEE Fee transferred from WPR to HSRS in January 2018. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The following fees were amalgamated for consistency: 5.5.1 STANDARD traffic control (per permit	(a)	Approved
Note: Additional fees may apply if permit includes temporary closure/re Parks and Recreation Department).	emoval of parkir	ng spaces. Refer	to 4.1 Re	type) and STANDARD works application fee (per permit type) gulated Parking – Temporary Closure/Removal of Park	ing Spaces	s (Works,

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
5.5.1 Works on Local Government Controlled Roads/	Fraffic Contro	ol Permits	[continued]			
Administration charge for refund processing	\$0.00	\$60.00	œ	NEW FEE Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The following fees were amalgamated for consistency: 5.5.1 b (i) and (ii): Permit application withdrawn within 4,6,8 days of lodgement of application	(a)	Approved
(b) Refund of fees – Prior to the determination of an application:	ation					
Permit application withdrawn within 4 days of lodgement of application				Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occured then four full refund provided less administrative charge. Refer to New fee: 5.5.1 Administration charge for refund processing	#	Discontinued

Last YR Fee 70% of fee refunded (incl GST where applicable)

Last YR Fee 50% of fee refunded (incl GST where applicable) Discontinued 30 June 2019.
If work has commenced then cost recovery needs to occur.
If no work has occured then full refund provided less administrative charge.
Refer to New fee: 5.5.1 Administration charge for refund processing

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

Permit application withdrawn within 6 days of lodgement of application

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Discontinued

	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
i. If pre-paid during the online application: [continued]						
Permit application withdrawn within 8 days of lodgement of application				Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occured then full refund provided less administrative charge. Refer to New fee: 5.5.1 Administration charge for refund processing	#	Discontinued

Last YR Fee 20% of fee refunded (incl GST where applicable)

ii. If not pre-paid during the online application:

Permit application withdrawn within 4 days of lodgement of application		Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occured then full refund provided less administrative charge. Refer to New fee: 5.5.1 Administration charge for refund processing	Discontinued
	Last YR Fee 30% of fee refunded (incl GST where applicable)		
Permit application withdrawn within 6 days of lodgement of			
application		Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occured then full refund provided less administrative charge. Refer to New fee: 5.5.1 Administration charge for refund processing	Discontinued

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Name Last YR Fee Fee Increase Comment GST S97(2)	
	Status
(incl. GST) (incl. GST) %	

ii. If not pre-paid during the online application: [continued]

Permit application withdrawn within 8 days of lodgement of application		Discontinued 30 June 2019. If work has commenced then cost recovery needs to occur. If no work has occured then full refund provided less administrative charge. Refer to New fee: 5.5.1 Administration charge for refund processing	Discontinued
	Last YR Fee 80% of fee refunded (incl GST where applicable)		

5.5.2 Compliance inspection to Works on Local Government Controlled Roads or Traffic Control Permits/Notifications

Re-inspection or additional assessment following unsatisfactory compliance inspection	\$245.00	Discontinued 30 June 2019 Duplicate Fee Refer to New fee: Road Regulation Inspection Fee (per hour)	(a)	Discontinued
per hour (minimum \$205)				

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

5.6 Permit/ Licence Fees

Inspection Fee (per hour): 5. Road Regulation	\$0.00	\$280.00	00	NEW FEE. Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Inspection Fee amended for consistency with other inspection fee charges. The following fees were amalgamated for consistency: "Inspection Fee (per hour)" for road regulation, and "Re-inspection or additional assessment following unsatisfactory compliance inspection". \$260.00	(a)	Approved
Minimum charge. Inspection fees will only be charged to permits	s where additional insp	oections are requi	ired includ	ling pre-lodgement advice, re-inspections, monitori	ng and non-co	ompliance.
Inspection Fee (per hour)	\$65.00			Discontinued 30 June 2019 Refer to New fee: Road Regulation Inspection Fee (per hour)	#	Discontinued
(minimum charge). Inspection fees will only be charged to Permi	its where additional ins	spections are requ	uired inclu	iding pre-lodgement advise, reinspections, monitori	ng and non-o	ompliance.

6. Recovery of Goods Removed from Footpaths, etc.

Charge for the removal, storage and release of any goods, materials or equipment removed in accordance with Local Laws where it can be removed and stored easily by one (1) person.	\$200.00			Removed as fee is covered in impoundment charged	(d)	Discontinued
Charge for the removal, storage and release of any goods, materials or equipment removed in accordance with Local Laws where it cannot, due to its size, construction, material or other similar reason be removed and stored easily by one (1) person				Removed as fee is covered in impoundment charged	(d)	Discontinued
		,	Last YR Fee Actual Costs			
Impounded goods, materials or equipment – where it can easily be handled by one (1) officer (per item)	\$50.00	\$52.00	4.00%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

6. Recovery of Goods Removed from Footpaths, etc. [continued]

		_	_			
mpounded goods, material or equipment – where it cannot be nandled easily by one (1) officer (per item)		A	ctual Costs	No change proposed.	(d)	Approved
			Last YR Fee ctual Costs			
e.g. Cannot be handled by one (1) officer due to size, construction, m	aterial or other s	imilar reason. E	Excludes veh	nicles and Shopping Trolleys.		
mpounded Shopping Trolley (per trolley)	\$70.00	\$73.00	4.29%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved
mpounded Vehicle – Passenger (per vehicle)	\$500.00	\$515.00	3.00%	Standard council-wide increase of 3% applied (before rounding)	(d)	Approved
Standard charge for a vehicle removed from a road reserve or other lo charges may apply if the recovery of the vehicle or the impoundment of				ce with the Transport Operations (Road Use Managem	ent) Act	1995. Other
mpounded Vehicle – Other (per vehicle)		A	ctual Costs	No change proposed.	(d)	Approved
			Last YR Fee ctual Costs			
e.g. caravan, trailer, heavy vehicle etc. all vehicles other than a passer	nger vehicle. No	te that "Actual (Costs" includ	le but are not limited to: towing fees, officer time, admin	istration	charges.
Daily holding fees for the impoundment of a vehicle removed from a oad reserve or other local government controlled area in accordance with the Transport Operations (Road Use Management) act 1995.	\$7.00			Fee removed as service no longer provided.	(d)	Discontinue
nspection/viewing fee during normal business hours to inspect or view a vehicle removed from a road reserve or other local government controlled area in accordance with the Transport Operations (Road Use Management) Act 1995. – Hourly charge – 1 nour minimum	\$95.00			Removed as this is not applied	(d)	Discontinue
nspection/viewing fee outside of normal business hours to inspect or view a vehicle removed from a road reserve or other local government controlled area in accordance with the Transport Operations (Road Use Management) Act 1995. – Hourly charge – 1	\$245.00			Fee removed as service no longer provided.	(d)	Discontinue

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

7. Driveway Crossing Permits (Refer relevant Local Laws)

7.1 Standard Permits

An applicant can apply for a Standard Approval if they are able to agree to the standard terms and conditions outlined on the application form. If the terms and conditions can be agreed to, no inspection may be required. (If the applicant cannot agree to the standard terms and conditions of the permit without an inspection and/or desktop assessment from a technical officer taking place they must apply for a Non Standard Permit –see next section)

Permit – Standard	No Charge	No change proposed.	(a)	Approved
	Last YR Fee No Charge			

7.2 Non Standard Permits

Inspection Fee (per hour): 7.2 Non Standard Permits	\$0.00	\$280.00	œ	NEW FEE Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. Inspection charges to be consistent across the department at the time in motion of \$280. The following fees were amalgamated for consistency: "Re-inspection or additional assessment following unsatisfactory compliance inspection" which was \$260.00	(a)	Approved
(minimum charge). Inspection fees will only be charged to Permits wh	ere additional ins	spections are rec	quired inclu	ding pre-lodgement advise, reinspections, monitoring a	nd non-co	mpliance.

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

7.2 Non Standard Permits [continued]

Application/Assessment and Permit – Non Standard Driveway Crossing	\$475.00	\$180.00	-62.11%	Detailed review undertaken for all HSRS fees and charges including time in motion, benchmarking, resource assessment and volume analysis. The proposed fee is based on service delivery changes. This fee is additional to the inspection fee, therefore the percentage does not reflect the true change in fee. If work can be completed without the need for an inspection then cost should reflect service.	(a)	Approved
(minimum charge) Note: If an inpection is required theninspection feet	s are additional t	othis charge.	This fee is no	on-refundable.		

8. Other Charges

8.1 External Parties Facility Access

Key Deposit	\$0.00	\$45.00	∞	NEW FEE – Held in trust and refunded when key returned. Fee currently in policy and is charged in facilities section of WPR however this fee should be separated for external parties such as contractors.	Approved
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8.2 Election Signs

Bond – Election Signs (per candidate)	\$500.00	\$500.00	0.00%	Not assessed. Will be reviewed as apart of Local Law Review.		Approved			
Bond Fees must be paid prior to the erection of any campaign signage. The bond shall only be repaid upon notification by the applicant that all election signs have been removed within 14 days of the date of the election and following confirmation by Council's inspectors. For each and every sign not removed, the sum of \$50.00 will be forfeited to the Council from the bond amount deposited. Council will then arrange for the removal of such signs after the expiration of the above and dispose of such signs.									
Assessment fee for erection of Election Signs	\$0.00	\$310.00			(d)	Discontinued			
Note: This Fee is non-refundable.									

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

WORKS, PARKS & RECREATION

1. Urban and Rural Greening

1.1 Park Use

1.1.1 Non-Commercial Use

NOTE: Commercial Fee - required if a business or organisation gains benefit from supplying goods or services in Parks or facilities

All non commercial related use of parks	No Charge	No change proposed. No fee charged so as to encourage community use of parks.	(a)	Reviewed
	Last YR Fee No Charge			

1.1.2 Commercial Fee - Refer Local Law 3 (Commercial Licencing)

NOTE: Commercial Fee - required if a business or organisation gains a benefit from supplying goods or services in Parks or Facilities

(a) Key Deposit

Key deposit	\$45.00	\$45.00	0.00%	This fee is a Bond. Key deposits are based on the cost of replacement key @ \$30 and a labor allowance. No change from the 2018/19 charge is proposed.	(a)	Reviewed

(b) 1-100 People

Hourly Rate – per location	\$65.00	\$70.00	7.69%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed
Daily Rate – per location	\$355.00	\$370.00	4.23%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed

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	Year 18/19	Year 1	9/20				
Name	Last YR Fee	Fee	Increase	Comment	GST	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			(-/	
(b) 1-100 People [continued]							
Bond – per event	\$580.00	\$580.00	0.00%	Bond rates across WPR have been reviewed and are considered to be set at an appropriate level. As such no change from the 2018/19 bond fees are proposed.		(a)	Reviewed
(c) 101 – 499 People							
Planned attendance of 500 persons or greater falls under the scope of	Health and Regu	ulatory Service	S.				
Hourly Rate – per location	\$125.00	\$130.00	4.00%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed
Daily Rate – per location	\$810.00	\$840.00	3.70%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed
Bond – per event	\$1,150.00	\$1,150.00	0.00%	No changes proposed to bond fees.		(a)	Reviewed
(d) Charitable or Community Organisations use of Parks (d	oes not includ	de sporting g		No de la constanta de la const			Davisous
Hourly Rate – per location			No Charge	No change proposed. No fee charged so as to encourage community use of parks.			Reviewed
			Last YR Fee No Charge				
Bond – per event			No Charge	No changes proposed to bond fees.		(d)	Reviewed
			Last YR Fee No Charge				

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	Year 18/19	Year 19/20					
Name	Last YR Fee	Fee	Increase	Comment	GST	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			331(2)	
				•			
4.4.2. Tanananan Bark Assass							
1.1.3 Temporary Park Access							
(a) Business Hours Access							
(a) Dusiness Hours Access							
Vehicles under 4.5 Tonne: Bond			No Charge	No changes proposed to bond fees.		(a)	Reviewed
			Last YR Fee				
			No Charge				
Vehicles over 4.5 Tonne: Bond	\$1,340.00	\$1,340.00	0.00%	No changes proposed to bond fees.		(a)	Reviewed
(b) After Hours Access							
• •							
All Vehicles: Bond	\$1,340.00	\$1,340.00	0.00%	No changes proposed to bond fees.		(a)	Reviewed
All Vehicles: Key deposit	\$45.00	\$45.00	0.00%	No changes proposed to key deposit fees.		(a)	Reviewed
1.1.4 Use of Parks or Sporting Grounds by Fitness Gi	roups/Persor	nal Trainer					
The deficition of a filtrans are a facilities and the first and the filtrans are a facilities are a facilities and the filtrans are a facilities are a facilities are a facilities and the filtrans are a facilities are a faciliti		Et		to a boothy and about all a self-or Effect to			
The definition of a 'fitness group/personal trainer: a group or individual	providing outdoo	or titness sessi	ions to promo	ite a nealthy and physically active lifestyle			
(a) 10 or less attendees							
10 or less attendees per session (Permit Required)			No Charge	No change proposed.		(a)	Reviewed
			Last YR Fee No Charge				
			140 Onlarge				
(b) More than 10 attendees (Permit Required)							
More than 10 attendees (Permit Required): Application fee – Non refundable	\$75.00	\$80.00	6.67%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed
More than 10 attendees (Permit Required): Season Fee (payable	\$290.00	\$300.00	3.45%	Standard increase of 3% applied (plus	#	(a)	Reviewed
per season Summer/Winter)	\$250.00	\$300.00	3.4376	rounding)	#	(a)	Keviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

	Year 18/19 Year 19/20		9/20				
Name	Last YR Fee	Fee		Comment	GST	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%				
(b) More than 10 attendees (Permit Required) [continued]							
More than 10 attendees (Permit Required): Annual Fee	\$510.00	\$530.00	3.92%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed
1.1.5 Camping Fees (Excluding Rosewood Showgroun	nds)						
Per site per night – Un powered	\$12.00	\$12.00	0.00%	No increase proposed – fee is set to align with pricing of surrounding RV Friendly towns	#	(a)	Reviewed
1.1.6 Camping Fees for Rosewood Showgrounds							
Per site per night – Powered	\$15.00	\$15.00	0.00%	No increase – to align with pricing of surrounding RV Friendly towns	#	(a)	Reviewed
Per site per night – Un powered	\$12.00	\$12.00	0.00%	No increase – to align with pricing of surrounding RV Friendly towns	#	(a)	Reviewed

1.2 Facility Use

1.2.1 Facility Use Excluding Briggs Road Function Room and Rosewood Showgrounds Cultural Centre

(a) Community

Key deposit	\$45.00	\$45.00	0.00%	No changes proposed to key deposit fees.		(a)	Reviewed
Bond – per location per event	\$460.00	\$460.00	0.00%	No changes proposed to bond fees.		(a)	Reviewed
Daily Rate – per location	\$145.00	\$150.00	3.45%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed
Annual Fee (More than 4 occasions) - per location	\$325.00	\$450.00	38.46%	Increase consistant with 3 x daily rate.	#	(a)	Reviewed

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	Year 18/19	Year 1	9/20				
Name	Last YR Fee	Fee	Increase	Comment		LGS 97(2)	Status
	(incl. GST)	(incl. GST)	%				
(b) Commercial							
Key deposit	\$45.00	\$45.00	0.00%	No changes proposed to key deposit fees.		(a)	Reviewed
Bond – per location per event	\$460.00	\$460.00	0.00%	No changes proposed to bond fees.		(a)	Reviewed
Daily Rate – per location	\$810.00	\$840.00	3.70%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed
Annual Fee (More than 4 occasions) – per location	\$0.00	\$2,520.00	00	NEW FEE. Introduced to make allowance for regular or repeat usage.	#	(a)	New
1.2.2 Facility use of Briggs Road Function Room and (a) Community	Rosewood S	howground	is Cultura	il Centre only			
Key deposit	\$45.00	\$45.00	0.00%	No changes proposed to key deposit fees.		(a)	Reviewed
Bond – per location per event	\$1,030.00	\$1,030.00	0.00%	No changes proposed to bond fees.		(a)	Reviewed
Daily rate – per location	\$410.00	\$425.00	3.66%	Fee name changed from "Hire Fee – per location per event" consistent with other facilities charge structures.	#	(a)	Reviewed

\$1,272.00

\$45.00

\$840.00

\$2,520.00

\$1,030.00 \$1,030.00

0.00%

3.70%

\$0.00

\$45.00

\$810.00

\$0.00

Standard increase of 3% applied (plus rounding)

NEW FEE. Introduced to make allowance for regular or repeat usage.

No changes proposed to key deposit fees.

Standard increase of 3% applied (plus

NEW FEE. Introduced to make allowance for regular or repeat usage.

0.00% No changes proposed to bond fees.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

Annual Fee (More than 4 occasions) - per location

Annual Fee (More than 4 occasions) - per location

(b) Commercial

Bond - per location per event

Daily Rate - per location

Key deposit

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New

Reviewed

Reviewed

Reviewed

New

(a)

(a)

(a)

(a)

Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

1.2.3 Sport and Recreation Clubhouse Use (In Conjunction with Seasonal Sporting Ground Use)

Key deposit	\$45.00	\$45.00	0.00%	No changes proposed to key deposit fees.		(a)	Reviewed
Bond – per location per season	\$220.00	\$220.00	0.00%	No changes proposed to bond fees.		(a)	Reviewed
Season hire fee – per location	\$330.00	\$340.00	3.03%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed

1.3 Use of Sporting Grounds and Facilities

1.3.1 Annual Lease and Tenancies

Note: All lease and tenancy fees will be confirmed as part of the respective lease or tenancy document

1.3.2 Use of Sporting Grounds

Night Lighting:
The cost of field lighting is charged as per the submitted approved use of Council's Parks and Reserves Application Form and will be charged as a seasonal fee for lighting, based on the amount of use per week, on a per field basis, and is calculated at cost price.

\$125.00	\$130.00	4.00%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed			
\$330.00	\$340.00	3.03%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed			
(User is responsible for the consumable costs i.e Electricity for field lighting (not clubhouses)/Waste/Water etc.) - Refer to Seasonal/Casual Booking Agreement									
\$390.00			Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)	#		Discontinued			
\$780.00			Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)	#		Discontinued			
\$1,170.00			Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)	#		Discontinued			
	\$330.00 ghting (not club) \$390.00 \$780.00	\$330.00 \$340.00 ghting (not clubhouses)/Waste/ \$390.00 \$780.00	\$330.00 \$340.00 3.03% ghting (not clubhouses)/Waste/Water etc.) \$390.00	rounding) \$330.00 \$340.00 3.03% Standard increase of 3% applied (plus rounding) ghting (not clubhouses)/Waste/Water etc.) - Refer to Seasonal/Casual Booking Agreement \$390.00 Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below) \$780.00 Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below) \$1,170.00 Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see	rounding) \$330.00 \$340.00 3.03% Standard increase of 3% applied (plus # rounding) ghting (not clubhouses)/Waste/Water etc.) - Refer to Seasonal/Casual Booking Agreement \$390.00 Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below) \$780.00 Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below) \$1,170.00 Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)	rounding) \$330.00 \$340.00 3.03% Standard increase of 3% applied (plus # (a) rounding) ghting (not clubhouses)/Waste/Water etc.) - Refer to Seasonal/Casual Booking Agreement \$390.00 Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below) \$780.00 Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below) \$1,170.00 Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

1.3.2 Use of Sporting Grounds [continued]

Field Lighting – Summer Seasonal Fee – Per field 4 nights per week	\$1,560.00			Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)	#	Discontinued
Field Lighting – Winter Seasonal Fee – Per field 1 night per week	\$780.00			Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)	#	Discontinued
Field Lighting – Winter Seasonal Fee – Per field 2 nights per week	\$1,560.00			Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)	#	Discontinued
Field Lighting – Winter Seasonal Fee – Per field 3 nights per week	\$2,340.00			Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)	#	Discontinued
Field Lighting – Winter Seasonal Fee – Per field 4 nights per week	\$3,120.00			Discontinued. Replaced by new lighting fees for 2019-20 without seasonal differentiation (see below)	#	Discontinued
Field Lighting – Seasonal Fee – Per field 1 night per week	\$0.00	\$610.00	00	NEW FEE. Field lighting charges have been reviewed and streamlined. The new fees are consistent with prior charges, but with the removal of seasonal differentiation.	#	New
Field Lighting – Seasonal Fee – Perfield 2 nights perweek	\$0.00	\$1,220.00	90	NEW FEE. Field lighting charges have been reviewed and streamlined. The new fees are consistent with prior charges, but with the removal of seasonal differentiation.	#	New
Field Lighting – Seasonal Fee – Per field 3 nights per week	\$0.00	\$1,830.00	00	NEW FEE. Field lighting charges have been reviewed and streamlined. The new fees are consistent with prior charges, but with the removal of seasonal differentiation.	#	New
Field Lighting – Seasonal Fee – Perfield 4 nights perweek	\$0.00	\$2,440.00	00	NEW FEE. Field lighting charges have been reviewed and streamlined. The new fees are consistent with prior charges, but with the removal of seasonal differentiation.	#	New

1.3.3 School Competition - Seasonal Fee

Intraschool and interschool sport to be held between 6:00 AM and 4:00 PM Monday to Friday (still required to book facilities).

continuedioanisaeviRppage .2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

1.3.3 School Competition - Seasonal Fee [continued]

Full fee payment for all major carnivals held during the year will still apply.

		No Charge	No change proposed. No fee charged so as to encourage school use of parks and facilities.	#	(a)	Reviewed
		No Charge	No change proposed. No fee charged so as to encourage school use of parks and facilities.	#	(a)	Reviewed
\$115.00	\$120.00	4.35%	Standard increase of 3% applied (plus rounding)	#	(a)	Reviewed
	\$ 115.00		No Charge Last YR Fee No Charge No Charge Last YR Fee No Charge Last YR Fee No Charge \$115.00 \$120.00 4.35%	encourage school use of parks and facilities. Last YR Fee No Charge No Charge No charge proposed. No fee charged so as to encourage school use of parks and facilities. Last YR Fee No Charge Last YR Fee No Charge S115.00 \$120.00 4.35% Standard increase of 3% applied (plus	encourage school use of parks and facilities. Last YR Fee No Charge No Charge No charge proposed. No fee charged so as to encourage school use of parks and facilities. Last YR Fee No Charge Standard increase of 3% applied (plus #	encourage school use of parks and facilities. Last YR Fee No Charge No charge Proposed. No fee charged so as to encourage school use of parks and facilities. Last YR Fee No Charge Last YR Fee No Charge S115.00 \$120.00 4.35% Standard increase of 3% applied (plus # (a)

1.3.4 Rental of Sport and Recreation Facilities (hourly rates)

Briggs Road Tennis Court - Day time use (per hour)	\$17.00	\$18.00	5.88%	Standard increase of 3% applied (plus rounding)	#	Reviewed
Briggs Road Tennis Court - Night time use (per hour)	\$26.00	\$27.00	3.85%	Standard increase of 3% applied (plus rounding)	#	Reviewed

1.3.5 Lease of Sport and Recreation Club Facilities

Note: If during the term of the lease the use of the property has changed category, eg: upgraded for a Restricted Liquor Licence to a Unrestricted Liquor Licence, the Council, may re-assess the annual rental payable in accordance with categories as listed.

In cases where club facilities have become the property of Council (eg: at the determination of lease), Council retains the right to charge an additional rental to be negotiated on a case by case basis.

Following the determination of a lease, Council may at it's discretion allow a three year phase in of fees should the new fee exceed the previous fee.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	8/19 Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

1.3.5 Lease of Sport and Recreation Club Facilities [continued]

Rental is set at 5% of Unimproved Capital Value (UCV)	No change proposed.	#	Reviewed
Last YR Fee Rental is set at 5% of Unimproved Capital Value (UCV)			
Rent is set at 3% of Unimproved Capital Value (UCV)	No change proposed.	#	Reviewed
Last YR Fee Rent is set at 3% of Unimproved Capital Value (UCV)			
Rental is set at 1% of Unimproved Capital Value (UCV)	No change proposed.	#	Reviewed
Last YR Fee Rental is set at 1% of Unimproved Capital Value (UCV)			
	Capital Value (UCV) Last YR Fee Rental is set at 5% of Unimproved Capital Value (UCV) Rent is set at 3% of Unimproved Capital Value (UCV) Last YR Fee Rent is set at 3% of Unimproved Capital Value (UCV) Rental is set at 1% of Unimproved Capital Value (UCV) Last YR Fee Rental is set at 1% of Unimproved Last YR Fee Rental is set at 1% of Unimproved	Capital Value (UCV) Last YR Fee Rental is set at 5% of Unimproved Capital Value (UCV) Rent is set at 3% of Unimproved Capital Value (UCV) Last YR Fee Rent is set at 3% of Unimproved Capital Value (UCV) Rental is set at 1% of Unimproved Capital Value (UCV) Rental is set at 1% of Unimproved Capital Value (UCV) Last YR Fee Rental is set at 1% of Unimproved	Capital Value (UCV) Last YR Fee Rental is set at 5% of Unimproved Capital Value (UCV) Rent is set at 3% of Unimproved Capital Value (UCV) Last YR Fee Rent is set at 3% of Unimproved Capital Value (UCV) Rental is set at 1% of Unimproved Capital Value (UCV) Rental is set at 1% of Unimproved Capital Value (UCV) Last YR Fee Rental is set at 1% of Unimproved

2. Adopted Reports, Studies and Other Documentation

Major Documents (strategic documents, mapping etc.)	\$320.00	\$330.00	3.13%	Standard increase of 3% applied (plus rounding)	#	Reviewed
Other Documents (individual management plans, feasibility studies, etc.)	\$185.00	\$195.00	5.41%	Standard increase of 3% applied (plus rounding)	#	Reviewed
Small or part documents (flora and fauna lists; excerpts from larger reports) – per page	\$4.70	\$4.90	4.26%	Standard increase of 3% applied (plus rounding)	#	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2. Adopted Reports, Studies and Other Documentation [continued]

Small or part documents – requests from Ipswich Residents, non-profit or community groups as determined by the Chief Operating Officer – Works, Parks and Recreation	No Charge			No change proposed.		Reviewed
			Last YR Fee No Charge			
Fee to utilise Council's Flood Models (Complex)			By Quote	No change proposed.	#	Reviewed
	Last YR Fee By Quote					
Fee to utilise Council's Flood Models (Simple)	\$425.00	\$440.00	3.53%	Standard increase of 3% applied (plus rounding)	#	Reviewed

3. Nursery Operations

3.1 Sale of Plants - Wholesale

Wholesale Native Tubes – Minimum Price	\$2.50	\$2.55	2.00%	Increase is in conjunction with nursery industry standard.	#	Reviewed
Wholesale Native Tubes – Maximum Price	\$3.90	\$4.00	2.56%	Increase is in conjunction with nursery industry standard.	#	Reviewed
Wholesale Pots 100mm to 300mm – Minimum Price	\$6.00	\$6.15	2.50%	Increase is in conjunction with nursery industry standard.	#	Reviewed
Wholesale Pots 100mm to 300mm – Maximum Price	\$45.00	\$45.90	2.00%	Increase is in conjunction with nursery industry standard.	#	Reviewed

3.2 Sale of Plants - Retail

Retail Native Tubes – Minimum Price	\$3.00	\$3.10	3.33%	Increase is in conjunction with nursery industry standard.	#	Reviewed
Retail Native Tubes – Maximum Price	\$4.50	\$4.60	2.22%	Increase is in conjunction with nursery industry standard.	#	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	9 Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

3.2 Sale of Plants - Retail [continued]

Retail Pots 100mm to 300mm – Minimum Price	\$6.00	\$6.15	2.50%	Increase is in conjunction with nursery industry standard.	#	Reviewed
Retail Pots 100mm to 300mm – Maximum Price	\$85.00	\$87.00	2.35%	Increase is in conjunction with nursery industry standard.	#	Reviewed

4. Regulated Parking

4.1 Regulated Parking – Temporary Closure/Removal of Parking Spaces

4.1.1 Temporary closure/removal of Regulated Parking Spaces for the following purposes:

Closure of a regulated parking space (including loading zones, disabled person's parking bays and taxi ranks) per day or part thereof – per space	\$160.00	\$160.00	0.00%	No change to the 2018/2019 fee charged	#	(a)	Reviewed
Closure of regulated parking spaces (including loading zones, disabled person's parking bays and taxi ranks) per day or part thereof where in the opinion of Council the primary purpose is for advertising or other commercial purposes – per space	\$480.00	\$480.00	0.00%	No change to the 2018/2019 fee charged	#	(a)	Reviewed

4.1.2 Closure of metered parking space: (per space)

Each week or part thereof in excess of two (2) days	\$235.00	\$235.00	0.00%	No change to the 2018/2019 fee charged	#	(a)	Reviewed
For any period up to and including two (2) days	\$180.00	\$180.00	0.00%	No change to the 2018/2019 fee charged	#	(a)	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

4.2 Regulated Parking – Meter Charges

4.2.1 Regulated Parking Meter Charges (Time Restriction)

% Hour	\$0.70	\$0.70	0.00%	Parking Meter charges were increased by \$0.20c/hr in 2018. Council does not increase the per hour charge every year by CPI, as this would be a less than \$0.05c increase. For operational efficiency with coin collection, is is considered more appropriate to hold the price until every 4-5 years.	#	(a)	Reviewed
1 Hour	\$1.40	\$1.40	0.00%	As above – no increase for 2019/20	#	(a)	Reviewed
2 Hour	\$2.80	\$2.80	0.00%	As above – no increase for 2019/20	#	(a)	Reviewed
3 Hour	\$4.20	\$4.20	0.00%	As above – no increase for 2019/20	#	(a)	Reviewed
4 Hour	\$5.60	\$5.60	0.00%	As above – no increase for 2019/20	#	(a)	Reviewed
9 Hour	\$7.00	\$7.00	0.00%	As above – no increase for 2019/20	#	(a)	Reviewed

4.3 Road Regulation - Other

4.3.1 Heavy Vehicle National Law Road Manager Consent Request

Route Assessment	By Quote	No change proposed.	(a)	Reviewed
	Last YR Fee By Quote			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

5. Recoverable Works

Discontinued - Driveway Crossings (Refer relevant Local Laws)

Concrete Inverts: All sizes		Fee to be discontinued. This service can be quoted for and charged under the existing fees for recoverable private works (see below).	#	Discontinued
	Last YR Fee By Quote			
Pipe Crossings: All sizes		Fee to be discontinued. This service can be quoted for and charged under the existing fees for recoverable private works (see below).	#	Discontinued
	Last YR Fee By Quote			
Box Culverts: All sizes		Fee to be discontinued. This service can be quoted for and charged under the existing fees for recoverable private works (see below).	#	Discontinued
	Last YR Fee By Quote			
Concrete Inverts in Earth Table Drains: All sizes		Fee to be discontinued. This service can be quoted for and charged under the existing fees for recoverable private works (see below).	#	Discontinued
	Last YR Fee By Quote			
Reinforced Concrete Driveways in conjunction with construction projects only – full width slabs over footpaths: All sizes		Fee to be discontinued. This service can be quoted for and charged under the existing fees for recoverable private works (see below).	#	Discontinued
	Last YR Fee By Quote			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

5.2 Private Works (Refer relevant Local Laws)

Any private construction and/or maintenance works may be undertaken by the Council on application by the land owner and upon receipt of the estimated cost of such works.			By Quote	No change proposed.	#	Reviewed
			Last YR Fee By Quote			
Restoration Charges – Roadways Footpaths and Streetscape			By Quote	No change proposed.	#	Reviewed
			Last YR Fee By Quote			
Hydraulics Services & Information				Fee to be discontinued. This service can be quoted for and charged under the other existing fees for recoverable private works (see above).	#	Discontinued
			Last YR Fee By Quote			
Spray Painting of Industrial Bins				Charge to be discontinued. There are no longer spray booths operating at Briggs Rd Depot.	#	Discontinued
			Last YR Fee By Quote			
Tree Assessment (Public Land Only) – hourly rate	\$80.00	\$85.00	6.25%	Standard increase of 3% applied (plus rounding)	#	Reviewed
Street Tree Replacement (Public Land Only)			By Quote	No change proposed.	#	Reviewed
			Last YR Fee By Quote			

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

6. Ipswich Waste Services

6.1 Dead Animal Removal Services

6.1.1 Small Animals – including, but not limited to, dogs and cats

Small animal removal services	By Quote	No change proposed.	#	Reviewed
	Last YR Fee By Quote			

6.1.2 Large Animals - including, but not limited to, cows and horses

Large animal removal services	By Quote	No change proposed.	#	Reviewed
	Last YR Fee By Quote			

6.2 Pathological Waste Services

Sharps Waste (includes provision of container): Delivery	By Quote	No change proposed.	#	Reviewed
	Last YR Fee By Quote			
Sharps Waste (includes provision of container): Disposal	By Quote	No change proposed.	#	Reviewed
	Last YR Fee By Quote			
Pathological Waste (includes provision of container) per service	By Quote	No change proposed.	#	Reviewed
	Last YR Fee By Quote			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

6.3 Waste Disposal Charges

6.3.1 Recycling & Refuse Centres

(a) Tyre Disposal

Passenger tyre – per tyre	\$7.00	\$7.50	7.14%	Nominal increase to tyre disposal fees proposed. Customers are encouraged to use alternative tyre disposal services in the private sector.	#	Reviewed
Passenger tyre including rim – per tyre	\$11.00	\$12.00	9.09%	As above – see comment on tyre disposal pricing	#	Reviewed
4WD tyre – per tyre	\$9.00	\$9.50	5.56%	As above – see comment on tyre disposal pricing	#	Reviewed
4WD tyre including rim – per tyre	\$16.00	\$17.00	6.25%	As above – see comment on tyre disposal pricing	#	Reviewed
Light Truck tyre – per tyre	\$10.00	\$11.00	10.00%	As above – see comment on tyre disposal pricing	#	Reviewed
Light Truck tyre including rim – per tyre	\$16.00	\$17.00	6.25%	As above – see comment on tyre disposal pricing	#	Reviewed

(b) Riverview Recycling & Refuse Centre (only)

i. Domestic Users

Ipswich Residents Only - (Proof of residency required)

Note residents are permitted to dispose of the following items free of charge:
a) a proved recyclables, including:
• scrap metal and aluminum
• car batteries

- cardboard

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

i. Domestic Users [continued]

- motor oil (20L limit)

e-waste b) glass bottles and jars; and c) paint and eligable products accepted through the Paintback scl	neme, in accord	ance with the li	mits specifie	ed in the Paintback scheme.		
General waste: Cars, vans and utilities, including trailers: First 500kg	\$12.00	\$12.00	0.00%	No price change from the 2018/19 fees and charges.	#	Reviewed
General waste: Cars, vans and utilities, including trailers: Excess over 500kg perkg	\$0.20	\$0.20	0.00%	No price change from the 2018/19 fees and charges.	#	Reviewed

ii. Non-Ipswich Residents / Commercial / Industrial Waste

Note commercial operators are permitted to dispose of the following items free of charge:
a) Paint and eligable products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme

General Waste: Per tonne	By Quote	No change proposed. Fee applies also to Non-Ipswich Residents.	#	Reviewed
	Last YR Fee By Quote			
General Waste: Minimum Charge	By Quote	No change proposed. Fee applies also to Non-Ipswich Residents.	#	Reviewed
	Last YR Fee By Quote			

(c) Rosewood Recycling & Refuse Centre (only)

i. Domestic Users

Ipswich Residents Only - (Proof of residency required)

Note residents are permitted to dispose of the following items free of charge: a) approved recyclables, including: • scrap metal and aluminum

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

i. Domestic Users [continued]

- car batteries
- cardboard

- motor oil (20L limit)
 b) glass bottles and jars; and
 c) paint and eligable products accepted through the Paintback scheme, in accordance with the limits specified in the Paintback scheme

General waste: Cars, vans and utilities, including trailers: First 2 cubic metres of waste	\$12.00	\$12.00	0.00%	No price change from the 2018/19 fees and charges.	#	Reviewed
General waste: Cars, vans and utilities, including trailers: Excess over 2 cubic metres per cubic metre or part thereof	\$70.00	\$70.00	0.00%	No price change from the 2018/19 fees and charges.	#	Reviewed

6.4 Industrial Waste Services

The following schedule of charges relates to the provision of the following bin services:

6.4.1 Permanent Industrial/Skip Services

Bin services – All sizes – per service	By Quote	No change proposed	#	Reviewed
	Last YR Fee By Quote			
Tipper Bins – All Sizes/Weekly	By Quote	No change proposed	#	Reviewed
	Last YR Fee By Quote			
Bin Rental – All Sizes/Weekly	By Quote	No change proposed	#	Reviewed
	Last YR Fee By Quote			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1			LCC	_
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
6.4.2 Commingled & Cardboard Recycling						
Bin services – All sizes – per service			By Quote	No change proposed	#	Reviewed
			Last YR Fee By Quote			
			by duote			
Bin Rental – All sizes			By Quote	No change proposed	#	Reviewed
			Last YR Fee By Quote			
6.4.3 Casual Bin Services						
6.4.3 Casual Bin Services						
Bin services – All sizes – per service			By Quote	No change proposed	#	Reviewed
			Last YR Fee By Quote			
			by duote			
Bin Delivery Fee – All Sizes			By Quote	No change proposed	#	Reviewed
			Last YR Fee By Quote			
					_	
Bin Rental – All sizes – weekly			By Quote	No change proposed	#	Reviewed
			Last YR Fee By Quote			

By Quote No change proposed

Last YR Fee By Quote

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

6.5 Mobile Garbage Bin Services

6.5.1 Commercial Refuse Service

Per Service

Name 6.5.1 Commercial Refuse Service [continued]	Year 18/19 Year 19/20 Last YR Fee Fee Increase (incl. GST) (incl. GST) %	Comment	GST LGS s97(2)	Status
Bin Rental – weekly rental	By Quote Last YR Fee By Quote	No change proposed	#	Reviewed
6.5.2 Commercial Recycling Services				
Per Service	By Quote Last YR Fee By Quote	- , ,	#	Reviewed
Bin Rental – weekly	By Quote Last YR Fee By Quote		#	Reviewed
6.5.3 Paper Recycling/Document Destruction Service				
Paper recycling – per service	By Quote Last YR Fee By Quote		#	Reviewed
Document destruction – per service	By Quote Last YR Fee By Quote		#	Reviewed
Bin Rental – weekly	By Quote Last YR Fee By Quote		#	Reviewed

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		331(2)	
Resource Recovery Fees – Discontinued						

Resource Recovery Fee – Per carton		The Resource Recovery services have been discontinued.	#	Discontinued
	Last YR Fee By Quote			
Resource Recovery Fee – Per pallet		The Resource Recovery services have been discontinued.	#	Discontinued
	Last YR Fee By Quote			
Resource Recovery Fee – Per litre of liquid waste		The Resource Recovery services have been discontinued.	#	Discontinued
	Last YR Fee By Quote			

6.6 Miscellaneous Charges

Grease trap services			By quote	No change proposed	#		Reviewed
			Last YR Fee By quote				
Special services equipment rental per week			By Quote	No change proposed	#		Reviewed
			Last YR Fee By Quote				
Process special waste – per tonne/pallet/metre				The service for "Special Waste" charge has been discontinued	#		Discontinued
			Last YR Fee By Quote				
Extra domestic wheelie bin service	\$16.00	\$17.00	6.25%	Provision for average time for the cost of a truck & driver plus margin.		(a)	Reviewed

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Name Last YR Fee Fee Increase Comment GST LGS St	
	ıs
(incl. GST) (incl. GST) %	
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6.6 Miscellaneous Charges [continued]

Green waste service (tenants of Ipswich rental properties only) – six month charge	\$38.00			Green Waste service – Six month prepaid option is to be discontinued as a result of the cost to provide this option. Tenants were cancelling the service during the slow growing period over winter, and then recommencing in spring, requiring the bin to be collected and then redelivered. This was not the intent of the service and the cost of service consequently exceeded the service charge. In place of the six month fee, the twelve month service will now be made transferable between addresses to accommodate shorter residential lease durations.	(a)	Discontinued
Green waste service (tenants of Ipswich rental properties only) – annual charge	\$75.00	\$75.00	0.00%	No change from 2018/2019	(a)	Reviewed

6.7 Road Sweeping

Road Sweeping	By Quote	No change proposed.	#	Reviewed
	Last YR Fee By Quote			

7. Extractive Industry Permit

Annual permit fee to operate an Extractive Industry	\$740.00	\$770.00	4.05%	Standard increase plus rounding.	(a)	Approved
Road maintenance and rehabilitation contribution (cost per haulage trip)	\$0.55	\$0.60	9.09%	Nominal increase of 5 cents.	(a)	Approved

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

ARTS, SOCIAL DEVELOPMENT AND COMMUNITY ENGAGEMENT

1. Community Development

1.1 Demographic / Mapping Products

Consultancy Fee – per hour	\$175.00			Service no longer provided by Council. Demographic services are readily available in the private sector.	#	Discontinued
1.1 Home Assist						
Labour Subsidy / Fee for Service (Per hour)	\$60.00	\$60.50	0.83%	The Home Assist rate has not been increased for several years. This increase helps to make our rate more consistent within the industry, but is only a small change, in recognition of the fact that many of our clients have limited financial	#	Reviewed

1.2 Venue Hire and Charges

(a) W. G. Hayden Humanities Building (Charges per meeting room)

Auditorium Hire (Ground floor): Monday to Saturday – Half day (up to 4 hours)	\$115.00	\$115.00	0.00%	Use of this facility is restricted to community and not for profit organisations. No increase in room hire fees are proposed for 2019-20.	#	Reviewed
Auditorium Hire (Ground floor): Monday to Saturday – Full day (4 to 8 hours)	\$220.00	\$220.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Annex Hire (Ground floor): Monday to Saturday – Half day (up to 4 hours)	\$100.00	\$100.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Annex Hire (Ground floor): Monday to Saturday – Full day (4 to 8 hours)	\$195.00	\$195.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
(a) W. G. Hayden Humanities Building (Charges per r	meeting room	1) [continued]				
Cafeteria Hire (First floor): Monday to Saturday – Half day (up to 4 hours)	\$100.00	\$100.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Cafeteria Hire (First floor): Monday to Saturday – Full day (4 to 8 hours)	\$195.00	\$195.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Interview Room 1 (Ground floor): Monday to Saturday – Half day (up to 4 hours)	\$95.00	\$95.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Interview Room 1 (Ground floor): Monday to Saturday – Full day (4 to 8 hours)	\$185.00	\$185.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Interview Room 2 (Ground floor): Monday to Saturday – Half day (up to 4 hours)	\$95.00	\$95.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Interview Room 2 (Ground floor): Monday to Saturday – Full day (4 to 8 hours)	\$185.00	\$185.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Meeting Room 1 (First floor previously C5): Monday to Saturday – Half day (up to 4 hours)	\$95.00	\$95.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Meeting Room 1 (First floor previously C5): Monday to Saturday – Full day (4 to 8 hours)	\$185.00	\$185.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Meeting Room 2 (First floor previously Canteen): Monday to Saturday – Half day (up to 4 hours)	\$95.00	\$95.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Meeting Room 2 (First floor previously Canteen): Monday to Saturday – Full day (4 to 8 hours)	\$185.00	\$185.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Conference Room (First Floor): Monday to Saturday – Half day (up to 4 hours)	\$100.00	\$100.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewed
Conference Room (First Floor): Monday to Saturday – Full day (4 to 8 hours)	\$195.00	\$195.00	0.00%	As above – refer to note regarding meeting room hire at W. G. Hayden Humanities Building	#	Reviewe
(b) Office Rental Accommodation						
Office Rental Accommodation: Base Rate per square metre	\$300.00	\$300.00	0.00%	Use of this facility is restricted to community and not for profit organisations. No increase in room hire fees are proposed for 2019-20.	#	Reviewed

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2. Civic Centre Venues and Services

The charges are on a daily basis, per hour or per unit. Rates for longer-term hire or frequent use may be available upon application.

Venue hire for eligable Community groups may be subject to a 50% discount (upon application). "Community group" means - I pswich based school/not for profit organisation/amateur performance group.

The Civic Centre also quotes for non-standard requirements as required to meet the specific needs of customers.

2.1 Ipswich Civic Centre Venue Hire

G Hogg Auditorium Hire – Monday to Sunday – Half day (up to 5 hours)	\$720.00	\$942.00	30.83%	The way the Ipswich Civic Centre charges for its services has been reviewed. Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.	#	Reviewed
G Hogg Auditorium Hire – Monday to Sunday – Full Day (up to 9 hours)	\$1,520.00			Package has increased from 8 to 9 hours. Fees have been set in line with industry benchmarks.	#	Reviewed
G Hogg Auditorium Hire – Monday to Sunday – Full Day (up to 8 hours)	\$1,420.00			Fee to be discontinued as it has been replaced with a fixed fee per full day (see above)	#	Discontinued
G Hogg Auditorium Hire – Commercial Auditorium Hire – Day Rate				Fee to be discontinued as it has been replaced with a fixed fee per full day (see above)	#	Discontinued
	Last YR Fee Standard* Commercial use venue hire/package below OR 10% Gross Box Office, whichever is the greater					
G Hogg Auditorium Hire – Monday to Sunday – Additional hours (per hour)	\$335.00			To be discontinued – this service option is not used by clients given bespoke nature of events.	#	Discontinued
G Hogg Auditorium Hire – Public Holidays – Per hour (minimum 3 hours)	\$570.00	\$350.00	-38.60%	Fee has been reduced to industry benchmark rate. There had been no utilisation of the existing rate due to the high cost.	#	Reviewed
G Hogg Auditorium Hire – Public Holiday – per hour (Minimum 4 hours)	\$340.00			Fee to be discontinued as it has been replaced with a fixed fee per hour for public holidays (see above)	#	Discontinued
G Hogg Auditorium Hire – Standard* Commercial Package (maximum 9 hours): Public Holiday	\$2,550.00			Fee to be discontinued as it has been replaced with a fixed fee per hour for public holidays (see above)	#	Discontinued

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	Year 18/19	Year 19/20			
Name	Last YR Fee	Fee Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST) %			

2.1 Ipswich Civic Centre Venue Hire [continued]

Venue hire fees have been reviewed and # Disconting consolidated. Rather than a separate
Community fee, the standard fee can be subject to a 50% discount for Community usage (upon application).
As above – refer to note on community venue # Discontinuire
As above – refer to note on community venue # Discontinum hire
As above – refer to note on community venue # Discontinuire
Fee to be discontinued – the fixed 7 day option # Discontii was rarely used by clients. Longer duration bookings are better serviced through custom packages (available via an alternate fee below)
R Fee Zuote
Fee to be discontinued – the new service fees # Discontil do not differentiate between performance and non-performance related bookings.
R Fee Quote
Rate.
Rate. Fee to be discontinued – replaced by new fee # Disconting (by venue) in section 2.2
Fee to be discontinued – replaced by new fee # Discontinued
Fee to be discontinued – replaced by new fee # Discontinued – (by venue) in section 2.2 Fee to be discontinued – replaced by new flat # Discontin

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	Year 18/19	Year 19/20			
Name	Last YR Fee	Fee Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST) %			

2.1 Ipswich Civic Centre Venue Hire [continued]

G Hogg Auditorium Hire – Performance Rate (per hour)	\$0.00	\$340.00	00	NEW FEE. Hourly rate applied in place of day rate by quote.	#	New
2.1.4 Auditorium Rehearsals – Commercial Use (Minimum 3 hours): Public Holiday per hour	\$325.00			Fee to be discontinued – Replaced with a flat hourly rehearsal rate.	#	Discontinued
2.1.4 Auditorium Rehearsals – Community Use (Minimum 3 hours): Monday to Sunday per hour	\$97.00			Fee to be discontinued – Replaced with a flat hourly rehearsal rate.	#	Discontinued
2.1.4 Auditorium Rehearsals – Community Use (Minimum 3 hours): Public Holidays per hour	\$194.00			Fee to be discontinued – Replaced with a flat hourly rehearsal rate.	#	Discontinued
G Hogg Auditorium Hire – Set Up and Bump Out Charges – Monday to Sunday (per hour, minimum 3 hours)	\$95.00	\$100.00	5.26%	3 hour minimum applied. Fee escalated in line with industry benchmarks.	#	Reviewed
G Hogg Auditorium Hire – Set Up and Bump Out Charges – Public Holidays (per hour, minimum 3 hours)	\$195.00	\$205.00	5.13%	3 hour minimum applied. Fee escalated in line with industry benchmarks.	#	Reviewed
Studio 188 Commercial Use (minimum 3 hours): Monday to Sunday per hour 2.2.2 Hire – Performance/Function/Rehearsal Rate (Standard Technical Rig)	\$135.00			Fee discontinued – replaced by new pricing packages	#	Discontinued
Studio 188 Commercial Use (minimum 3 hours): Public Holiday per hour 2.2.2 Hire – Performance/Function/Rehearsal Rate (Standard Technical Rig)				Fee discontinued – replaced by new pricing packages	#	Discontinued
			Last YR Fee By Quote			
Studio 188 Community Use (minimum 3 hours): Monday to Sunday per hour 2.2.2 Hire – Performance/Function/Rehearsal Rate (Standard Technical Rig)	\$61.00			Fee discontinued – replaced by new pricing packages	#	Discontinued
Studio 188 Community Use (minimum 3 hours): Public Holiday -per hour 2.2.2 Hire - Performance/Function/Rehearsal Rate (Standard Technical Rig)				Fee discontinued – replaced by new pricing packages	#	Discontinued
			Last YR Fee By Quote			
Studio 188 Hire – Monday to Sunday – Half day (up to 5 hours)	\$0.00	\$360.00	00	NEW FEE. The way the Ipswich Civic Centre charges for its services has been reviewed. Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.	#	New

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.1 Ipswich Civic Centre Venue Hire [continued]

Studio 188 Hire – Monday to Sunday – Full day (up to 9 hours)	\$0.00	\$600.00	00	NEW FEE. The way the Ipswich Civic Centre charges for its services has been reviewed. Increase in fee reflects package has increased from 8 hours to 9 hours.	#	New
Studio 188 Hire – Monday to Sunday – Additional hours (per hour)	\$0.00	\$90.00	00	NEW FEE. Part of a standard package as per other venue hire options. Fee set on basis of industry benchmarks.	#	New
Studio 188 Hire – Public Holidays – Per hour (minimum 3 hours)	\$0.00	\$115.00	00	NEW FEE. Part of a standard package as per other venue hire options. Fee set on basis of industry benchmarks.	#	New
Cunningham Room Hire – Monday to Sunday – Half Day (up to 5 hours)	\$430.00	\$535.00	24.42%	Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.	#	Reviewed
Cunningham Room Hire – Monday to Sunday – Full Day (up to 9 hours)	\$860.00	\$890.00	3.49%	Package has increased from 8 to 9 hours. Fees have been set in line with industry benchmarks.	#	Reviewed
Cunningham Room Hire – Monday to Sunday – Additional hours (per hour)	\$0.00	\$133.00	00	NEW FEE. Provides allowance for hours in addition to set packages on request. Fee set in line with industry benchmarks.	#	New
Cunningham Room Hire – Public Holidays – Per hour (minimum 3 hours)	\$205.00	\$175.00	-14.63%	Decrease in price reflects change from 4 hour to 3 hour minimum.	#	Reviewed
Lockyer Room Hire – Monday to Sunday– Half Day (up to 5 hours)	\$295.00	\$365.00	23.73%	Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.	#	Reviewed
Lockyer Room Hire – Monday to Sunday – Full Day (up to 9 hours)	\$590.00	\$610.00	3.39%	Package has increased from 8 to 9 hours. Fees have been set in line with industry benchmarks.	#	Reviewed
Lockyer Room Hire – Monday to Sunday – Additional hours (per hour)	\$0.00	\$92.00	00	NEW FEE. Provides allowance for hours in addition to set packages on request. Fee set in line with industry benchmarks.	#	New
Lockyer Room Hire – Public Holiday – Per hour (minimum 3 hours)	\$175.00	\$120.00	-31.43%	Decrease in price reflects change from 4 hour to 3 hour minimum.	#	Reviewed
Logan Room Hire – Monday to Sunday – Half Day (up to 5 hours)	\$135.00	\$165.00	22.22%	Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.	#	Reviewed
Logan Room Hire – Monday to Sunday – Full Day (up to 9 hours)	\$265.00	\$275.00	3.77%	Package has increased from 8 to 9 hours. Fees have been set in line with industry benchmarks.	#	Reviewed

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	Year 18/19	Year 1	9/20		
Name	Last YR Fee	Fee	Increase	Comment	GST LGS Status
	(incl. GST)	(incl. GST)	%		551(2)

2.1 Ipswich Civic Centre Venue Hire [continued]

Logan Room Hire – Monday to Sunday – Additional hours (per hour)	\$0.00	\$41.00	00	NEW FEE. Provides allowance for hours in addition to set packages on request. Fee set in line with industry benchmarks.	#	New
Logan Room Hire – Public Holidays – Per hour (minimum 3 hours)	\$0.00	\$55.00	00	NEW FEE. Changed from "by quote" to fixed hourly rate. Fee set in line with industry benchmarks.	#	New
Foyer Terrace Hire, Civic Centre – Monday to Sunday – Half Day (up to 5 hours)	\$0.00	\$110.00	∞	NEW FEE. The way the Ipswich Civic Centre charges for its services has been reviewed. Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.	#	New
Foyer Terrace Hire, Civic Centre - Monday to Sunday - Full Day (up to 9 hours)	\$175.00	\$185.00	5.71%	Package has increased from 8 to 9 hours. Fees have been set in line with industry benchmarks.	#	Reviewed
Foyer Terrace Hire, Civic Centre – Monday to Sunday – Additional hours (per hour)	\$0.00	\$28.00	∞	NEW FEE. Provides allowance for hours in addition to set packages on request. Fee set in line with industry benchmarks.	#	New
Foyer Terrace Hire, Civic Centre – Public Holidays – Per hour (minimum 3 hours)	\$0.00	\$35.00	∞	NEW FEE. Part of a standard package as per other venue hire options. Fee set on basis of industry benchmarks.	#	New
Function packages	Function packages of room hire and catering may be available upon application.			No change proposed	#	Reviewed
	Function packages of room hire and catering may be available upon application.					

2.2 North Ipswich Reserve Corporate Centre Hire

North Ipswich Reserve Corporate Centre Hire – North & South Room: Monday to Sunday – Half Day (up to 5 hours)	00 \$540.00	28.57%	The way the Ipswich Civic Centre, including the North Ipswich Reserve Corporate Centre, charges for its services has been reviewed. Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.	#	Reviewed
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	Year 18/19	Year 19/2	20			
Name	Last YR Fee		ncrease	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.2 North Ipswich Reserve Corporate Centre Hire [continued]

North Ipswich Reserve Corporate Centre Hire – North & South Room: Monday to Sunday – Full Day (up to 9 hours)	\$840.00	\$900.00	7.14%	Increase in fee reflects package has increased from 8 hours to 9 hours.	#	Reviewed
North Ipswich Reserve Corporate Centre Hire – North & South Room: Monday to Sunday – Additional hours (per hour)	\$0.00	\$135.00	00	NEW FEE. Provides allowance for hours in addition to set packages on request. Fee set in line with industry benchmarks.	#	New
North Ipswich Reserve Corporate Centre Hire – North & South Room: Public Holiday – Per hour (minimum 3 hours)	\$250.00	\$175.00	-30.00%	Decrease in price reflects change from 4 hour to 3 hour minimum.	#	Reviewed
North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Half Day (up to 5 hours)	\$220.00	\$300.00	36.36%	Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.	#	Reviewed
North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Full Day (up to 9 hours)	\$440.00	\$500.00	13.64%	Increase in fee reflects package has increased from 8 hours to 9 hours.	#	Reviewed
North Ipswich Reserve Corporate Centre Hire – North Room: Monday to Sunday – Additional hours (per hour)	\$0.00	\$75.00	00	NEW FEE. Provides allowance for hours in addition to set packages on request. Fee set in line with industry benchmarks.	#	New
North Ipswich Reserve Corporate Centre Hire – North Room: Public Holiday – Per hour (minimum 3 hours)	\$250.00	\$100.00	-60.00%	Fee reduced to reflect industry standard rates. 3 hour minimum applied.	#	Reviewed
North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Half Day (up to 5 hours)	\$220.00	\$300.00	36.36%	Increase in price for this fee reflects change from 4 hour venue hire to 5 hour package.	#	Reviewed
North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Full Day (up to 9 hours)	\$440.00	\$500.00	13.64%	Increase in fee reflects package has increased from 8 hours to 9 hours.	#	Reviewed
North Ipswich Reserve Corporate Centre Hire – South Room: Monday to Sunday – Additional hours (per hour)	\$0.00	\$75.00	00	NEW FEE. Provides allowance for hours in addition to set packages on request. Fee set in line with industry benchmarks.	#	New
North Ipswich Reserve Corporate Centre Hire – South Room: Public Holiday – Per hour (minimum 3 hours)	\$250.00	\$100.00	-60.00%	Fee reduced to reflect industry standard rates. 3 hour minimum applied.	#	Reviewed
North Ipswich Reserve Corporate Centre Hire – Community Hire – North & South Room: Monday – Sunday (full day, up to 8 hours)	\$410.00			Venue hire fees have been reviewed and consolidated. Rather than a separate Community fee, the standard fee can be subject to a 50% discount for Community usage (upon application).	#	Discontinued
North Ipswich Reserve Corporate Centre Hire – Community Hire – North & South Room: Monday – Sunday (half day, up to 4 hours)	\$220.00			As above – refer to note on community venue hire	#	Discontinued
North Ipswich Reserve Corporate Centre Hire – Community Hire – North & South Room: Public Holiday (per hour, minimum 4 hours)	\$190.00			As above – refer to note on community venue hire	#	Discontinued

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	Year 18/19	Year 19/2	20			
Name	Last YR Fee		ncrease	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.2 North Ipswich Reserve Corporate Centre Hire [continued]

North Ipswich Reserve Corporate Centre Hire – Community Hire – North Room: Monday – Sunday (full day, up to 8 hours)	\$220.00	As above – refer to note on community venue hire	#	Discontinued
North Ipswich Reserve Corporate Centre Hire – Community Hire – North Room: Monday – Sunday (half day, up to 4 hours)	\$110.00	As above – refer to note on community venue hire	#	Discontinued
North Ipswich Reserve Corporate Centre Hire – Community Hire – North Room: Public Holiday (per hour, minimum 4 hours)	\$190.00	As above – refer to note on community venue hire	#	Discontinued
North Ipswich Reserve Corporate Centre Hire – Community Hire – South Room: Monday – Sunday (full day, up to 8 hours)	\$220.00	As above – refer to note on community venue hire	#	Discontinued
North Ipswich Reserve Corporate Centre Hire – Community Hire – South Room: Monday – Sunday (half day, up to 4 hours)	\$110.00	As above – refer to note on community venue hire	#	Discontinued
North Ipswich Reserve Corporate Centre Hire – Community Hire – South Room: Public Holiday (per hour, minimum 4 hours)	\$190.00	As above – refer to note on community venue hire	#	Discontinued

2.3 Venue Floor Plan and Set-up (Standard)

G Hogg Auditorium – venue floor plan and set up (once per season)	\$0.00	\$315.00	00	NEW FEE. All venue floor plan and set up service fees for the Ipswich Civic Centre have been subject to review and set on a per venue basis in line with industry benchmarks.	#	New
Cunningham Room – venue floor plan and set up (per 2 hours)	\$0.00	\$140.00	00	NEW FEE, As above – refer to note regarding venue floor plan and set up service fees.	#	New
Lockyer Room – venue floor plan and set up (per hour)	\$0.00	\$70.00	00	NEW FEE, As above – refer to note regarding venue floor plan and set up service fees.	#	New
Logan Room – venue floor plan and set up (per hour)	\$0.00	\$70.00	00	NEW FEE, As above – refer to note regarding venue floor plan and set up service fees.	#	New
Terrace / Foyer (Civic Centre) – venue floor plan and set up (per hour)	\$0.00	\$70.00	00	NEW FEE, As above – refer to note regarding venue floor plan and set up service fees.	#	New
Studio 188 – venue floor plan and set up (per hour)	\$0.00	\$70.00	00	NEW FEE, As above – refer to note regarding venue floor plan and set up service fees.	#	New
North Ipswich Reserve Corporate Centre – venue floor plan and set up (per 2 hours)	\$0.00	\$175.00	00	NEW FEE, As above – refer to note regarding venue floor plan and set up service fees.	#	New
Seating /Floor Plan Set Up/Surcharge (once per season)	\$135.00			Fee to be discontinued – replaced by new fee (by venue) in section 2.2	#	Discontinued

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(2	
2.3 Venue Floor Plan and Set-up (Standard)	[continued]					
Cleaning Charge Per Hour	\$70.00			Fee to be discontinued – replaced by new flat rate cleaning charge in section 2.3	#	Discontinued
2.4 Labour Charge Out (per hour)						
Front of House Usher Package	\$690.00	\$720.00	4.35%	Fee set in line with industry benchmarks	#	Reviewed
Front of House / Usher service per patron (capped at \$600.00)	\$2.05			Fee to be discontinued – replaced by flat fee for usher package	#	Discontinued
Security	\$90.00	\$65.00	-27.78%	Fee reduced. Lower rate reflects current industry benchmarks. Fee is not often required by clients.	#	Reviewed
Technical Officer	\$70.00	\$70.00	0.00%	No change proposed. Fee reflects industry benchmarks.	#	Reviewed
Front of House / Functions Coordinator per hour	\$70.00			Fee to be discontinued – replaced by flat fee for usher package	#	Discontinued
Front of House Ushers (one for every 150 guests)	\$60.00			Fee to be discontinued – replaced by flat fee for usher package	#	Discontinued
Cleaning Staff	\$60.00	\$60.00	0.00%	No change proposed. Fee reflects industry benchmarks.	#	Reviewed
Wait service per hour	\$60.00			Fee to be discontinued – this service is included within the catering packages	#	Discontinued
Merchandise / General Staff	\$60.00	\$60.00	0.00%	No change proposed. Fee reflects industry benchmarks.	#	Reviewed
Penalty rates as per applicable industrial award apply for overtime, weekends and Public Holidays			By quote	Fee description changed from "At award rates" to "by quote", reflecting the customised nature of the service. Charges are set at cost recovery in line with award rates.	#	Reviewed
		At	Last YR Fee award rates			

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

2.5 Box Office Services

A 50% discount is applicable for eligable Community groups (on application)

4 30 % discount is applicable for eligable confindintly groups (on applica	iuoii)					
Per event creation & set of tickets	\$105.00	\$110.00	4.76%	Fee set in line with industry benchmarks.	#	Reviewed
Community Ticket Sales Commission – each (where tickets are under \$35.00)	\$2.05			Fee to be discontinued. Rather than a separate Community fee, the standard fee can be subject to a 50% discount for Community usage (upon application).	#	Discontinued
Ticket Sales Commission – each (where tickets are under \$35.00)	\$3.90	\$4.10	5.13%	Fee set in line with industry benchmarks.	#	Reviewed
Ticket Sales Commission – each (where tickets are \$35.00 or more)	\$4.40	\$4.60	4.55%	Fee set in line with industry benchmarks.	#	Reviewed
Ticket Refund / Exchange Commission (where tickets are \$35.00 or more)	\$0.00	\$4.60	00	NEW FEE. Replaces "Exchange fee – by exception and with manager approval" Fee set in line with industry benchmarks.	#	New
Ticket Refund / Exchange Commission (where tickets less than \$35.00)	\$0.00	\$4.10	00	NEW FEE. Reflects the new fee for commissions (corresponding fee). Fee set in line with Industry benchmarks.	#	New
Merchandising – Commission on gross sales (incl GST)		10% of 0	Gross Sales	No change proposed. Set in line with industry benchmarks.	#	Reviewed
		10% of 0	Last YR Fee Gross Sales			
Exchange fee – by exception and with manager approval	\$10.00			Fee to be discontinued – no longer applicable.	#	Discontinued

2.6 Technical Services

Note: Community Discount may be available upon application.

The charges are on a per day basis. Rates for longer-term hire or frequent use may be available upon application.

Cunningham Room – Standard Audio Visual Package – Microphone, Lectern, Data Projector & Screen	\$0.00	\$120.00	∞	NEW FEE. All technical services have been reviewed and changed from individual fees to service packages, reflecting client requirements. Fees are set in line with industry benchmarks.	#	New
G Hogg Auditorium – Audio Visual conference Package – includes audio visual, audio & basic lighting for up to 8 hours	\$0.00	\$1,500.00	00	NEW FEE. As above – refer to note regarding change to packaging of technical services	#	New

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
2.6 Technical Services [continued]						
G Hogg Auditorium – Standard Audio	\$0.00	\$200.00	00	NEW FEE. As above – refer to note regarding change to packaging of technical services	#	New
G Hogg Auditorium – Standard Lighting	\$0.00	\$200.00	00	NEW FEE. As above – refer to note regarding change to packaging of technical services	#	New
Lockyer Room – Standard Audio Visual Package – Microphone, Lectem, Data Proj & Screen	\$0.00	\$120.00	00	NEW FEE. As above – refer to note regarding change to packaging of technical services	#	New
Logan Room – Standard Audio Visual Package – Data Projector & Screen	\$0.00	\$120.00	00	NEW FEE. As above – refer to note regarding change to packaging of technical services	#	New
Stage Risers per section	\$0.00	\$19.00	00	NEW FEE. As above – refer to note regarding change to packaging of technical services	#	New
Hire in of additional lighting, Audio Visual, Audio, Staging or other special equipment			By quote	NEW FEE. As above – refer to note regarding change to packaging of technical services. Charge calculated at actual cost of delivery +10%	#	New
			Last YR Fee st plus 10%			
Piano – Grand	\$100.00	\$105.00	5.00%	Fee set in line with industry benchmarks.	#	Reviewed
Piano – Upright	\$70.00	\$72.00	2.86%	Fee set in line with industry benchmarks.	#	Reviewed
Piano Tuning	\$245.00	\$220.00	-10.20%	Fee has been reduced in line with outsourced service costs.	#	Reviewed
2.6.2 Technical Equipment						
Audio STD – In house audience speaker system	\$145.00			Fee to be discontinued – all of the individual fees for technical services have been replaced by new standard service packages.	#	Discontinued
Audio STD – Theatre Digital audio mixer – Digico	\$80.00			As above – refer to note regarding the discontinuation of individual technical service	#	Discontinued

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Name	Year 18/19 Last YR Fee	Year 1 Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
2.6.2 Technical Equipment [continued]						
Audio Portable analogue console – Allen & Heath	\$60.00			As above – refer to note regarding the discontinuation of individual technical service fees	#	Discontinued
Audio STD – Pair 10* foldback speakers complete with amplifiers	\$60.00			As above – refer to note regarding the discontinuation of individual technical service fees	#	Discontinued
Audio Pair 15" foldback speakers complete with amplifiers – Nexo	\$60.00			As above – refer to note regarding the discontinuation of individual technical service fees	#	Discontinued
Audio Pair of 15" speakers complete with amplifiers – EV	\$60.00			As above – refer to note regarding the discontinuation of individual technical service fees	#	Discontinued
Audio CD or Minidisc player				As above – refer to note regarding the discontinuation of individual technical service fees	#	Discontinued
			Last YR Fee No Charge			
Audio Portable PA system – Yamaha	\$60.00			As above – refer to note regarding the discontinuation of individual technical service fees	#	Discontinued
Audio Klark Teknik EQ	\$24.00			As above – refer to note regarding the discontinuation of individual technical service fees	#	Discontinued
Audio Hire of Tireless microphones*	\$85.00			As above – refer to note regarding the discontinuation of individual technical service fees	#	Discontinued
Audio Cable Microphone				As above – refer to note regarding the discontinuation of individual technical service fees	#	Discontinued
			Last YR Fee No Charge			

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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

2.6.2 Technical Equipment [continued]

			ling the #	<u> </u>
Audio Consumables		As above – refer to note regard discontinuation of individual ted fees	mig tilo #	Discontinued
	Act	Last YR Fee al Cost plus 30%		
AV Theatre data projector Panasonic 5000 ANSI-lumens	\$245.00	As above – refer to note regard discontinuation of individual ted fees		Discontinued
AV 11 ft Theatre projection screen	\$40.00	As above – refer to note regard discontinuation of individual ten fees		Discontinued
AV Portable Optima 2500 ANSI-lumen data projector and screen (laptop not provided)	\$95.00	As above – refer to note regard discontinuation of individual ted fees		Discontinued
AV Data switcher	\$49.00	As above – refer to note regard discontinuation of individual ted fees		Discontinued
AV VGA Cat5 Ballin system	\$7.50	As above – refer to note regard discontinuation of individual ted fees		Discontinued
AV Laptop	\$75.00	As above – refer to note regard discontinuation of individual ted fees		Discontinued
AV DVD player	\$29.00	As above – refer to note regard discontinuation of individual ted fees		Discontinued
AV Portable LCD TV & DVD player	\$85.00	As above – refer to note regard discontinuation of individual ted fees		Discontinued
LX STD – In house standard lighting rig	\$190.00	As above – refer to note regard discontinuation of individual ted fees		Discontinued

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	Year 18/19	Year 19/20				
Name	Last YR Fee	Fee	Increase	Comment	GST S	GS Status
	(incl. GST)	(incl. GST)	%			- (-/
2.6.3 Staging (cost of labour additional)						
Lectem Hire	\$18.00			Fee to be discontinued – basic equipment is captured within room hire rates, and the individual fees for technical services have been replaced by new standard service packages.	#	Discontinued
Porta Floor charge per section 2.44 x 1.22m	\$18.00			Fee to be discontinued – basic equipment is captured within room hire rates, and the individual fees for technical services have been replaced by new standard service packages.	#	Discontinued
Sica folding stage per section 2.4 x 1.8m	\$30.00			Fee to be discontinued – basic equipment is captured within room hire rates, and the individual fees for technical services have been replaced by new standard service packages.	#	Discontinued
2.7 Marketing Services						
Marketing Package A – Website, Facebook, Eventfinda & ATDW listing; Poster, flyers and In house TV	\$0.00	\$185.00	∞	NEW FEE. Packages replace range of existing individual marketing services.	#	New
Marketing Package B – Website, Facebook, Eventfinda & ATDW listing; Poster, flyers, In house TV, Facebook advert, E-newsletter and Venue street screen display	\$0.00	\$435.00	00	NEW FEE. Packages replace range of existing individual marketing services.	#	New
Marketing Package C – Website, Facebook, Eventfinda & ATDW listing; Poster, flyers, In house TV, Facebook advert, E-newsletter, graphic design, Venue street screen display and print advert	\$0.00	\$925.00	00	NEW FEE. Packages replace range of existing individual marketing services.	#	New
Additional marketing services – available on request			By quote	NEW FEE. Packages replace range of existing individual marketing services. Charge calculated at actual cost of delivery +10%	#	New
			Last YR Fee -			
Display Ad Placement and Target Marketing per hour				Individual services to be replaced with new marketing packages.	#	Discontinued
			Last YR Fee st Plus 15%			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/20			
Name	Last YR Fee	Fee Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST) %			

2.7 Marketing Services [continued]

Media Promotional package		Individual services to be replaced with new marketing packages.	#	Discontinued
	Last YR Fee Actual Cost Plus 15%			
Theatre Strip Advertising Package A placement in local papers		Individual services to be replaced with new marketing packages.	#	Discontinued
	Last YR Fee Actual Cost Plus 15%			
Theatre Strip Advertising Package B placement in local papers		Individual services to be replaced with new marketing packages.	#	Discontinued
	Last YR Fee Actual Cost Plus 15%			
E Flyer Target Marketing per campaign		Individual services to be replaced with new marketing packages.	#	Discontinued
	Last YR Fee Actual Cost Plus 15%			
Direct Mail Target Marketing per item		Individual services to be replaced with new marketing packages.	#	Discontinued
	Last YR Fee Actual Cost Plus 15%			
Outdoor Advertising per campaign		Individual services to be replaced with new marketing packages.	#	Discontinued
	Last YR Fee Actual Cost Plus 15%			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/2	20			
Name	Last YR Fee		ncrease	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.7 Other Civic Centre Fees

Performance Deposit	\$0.00	\$500.00	80	NEW FEE. Fee set at industry benchmark rates, reflecting requirement for deposit for event bookings.	#	New
Event Deposit	to ever of less • A chan to ever of betw • A cha estima applied	amounts to ref	be applied be applied be applied ded revenue d \$5,000. 0 10% of will be n estimated	NEW FEE. Fee set at industry benchmark rates, reflecting requirement for deposit for event bookings.	#	New
			Last YR Fee -			
Cleaning Charge – per performance	\$185.00	\$190.00	2.70%	Previously applied only to the G Hogg Auditorium as "Gallery Usher and Cleaning Charge – per performance". A \$5 increase has been applied against last year.	#	Reviewed
Standing Theatre Technical Charge (consumables).	\$70.00	\$75.00	7.14%	Previously "Theatre 'Standing Charge' a single charge for each theatre season – includes initial stage set up and consumables.". A \$5 increase has been applied against last year.	#	Reviewed

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Year 18/19	Year 1	9/20			
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

2.7 Other Civic Centre Fees [continued]

Meals, Light Catering, Confectionery, Drinks & Alcohol: Charges for meals, light catering, confectionery, refreshments and liquor at market rates.	Retail pricing or by quote (as appropriate)		No material change – fee name now recognizes that retail pricing applies.	#	Reviewed
		Last YR Fee By Quote			
Corkage Service Fee (per bottle) charitable events only	\$14.00		Fee to be discontinued – this service is no longer offered	#	Discontinued
Tablecloths – each	\$16.00		Separate fee to be discontinued – this cost is captured within the existing catering packages.	#	Discontinued
Hospitality service items per unit			Separate fee to be discontinued – this cost is captured within the existing catering packages.	#	Discontinued
		Last YR Fee By Quote			
Fee to secure a non performance based booking			Venue hire fees apply equally to performance and non-performance based bookings. As such, this fee is not required.	#	Discontinued
	value of the e	Last YR Fee ent of 10% of the estimated event is required at the time g, or \$500, whichever is the greater.			

3. Ipswich Art Gallery

Community Gallery hire (per week) – minimum of 1 week hire	\$110.00	\$110.00	0.00%	No change proposed.	#	Reviewed
Merchandise – Selected items		Retail prici	ng applies	Fee changed to reflect that retail pricing applies rather than by quote.	#	Reviewed
		L	ast YR Fee By Quote			

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Year 18/19	Year 1	9/20			
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

3. Ipswich Art Gallery [continued]

Selected workshops and events	By Quote	No change proposed	#	Reviewed
	Last YR Fee By Quote			
Special Exhibitions – Entry fee for Ipswich/ non-Ipswich residents	By Quote	No change proposed	#	Reviewed
	Last YR Fee By Quote			

4. Library Services

Fees and charges apply at all Ipswich Library branches, unless specified otherwise.

4.1 Information Access

4.1.1 Overdue, Lost and Cancelled Items

Invoice fee for overdue items	\$5.00	\$5.00	0.00%	Library fees were subject to a detailed review in 2016-17, with the new strategy and fee structure proving to be successful in increase patronage. This fee is proposed to be maintained at its current nominal level so as to not discourage ongoing membership.	#	Reviewed
Invoice is sent after 21 days overdue, and includes administration cos	t.					
Overdue grace period of seven days from due date before overdue fe	es commence					
Fees for Lost or Irreparably Damaged Books, Magazines, Audio Visual Items and Electronic Devices: Original purchase price to be charged as per bibliographic record			By Quote	No change proposed. Fee is based on cost of item.	#	Reviewed
		L	ast YR Fee By Quote			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Name Last YR Fee Fee Increase Comment GST LGS status (incl. GST) (incl. GST) %	Year 18/19	Year 1	9/20			
(incl. GST) (incl. GST) %				Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
				•		

4.1.2 Public Internet Access/Word Processing Access

Non-library member (per hour or part thereof)	\$4.50	\$4.50	0.00%	Fees kept the same to encourage use of the Library services and to increase literacy rates in the community.	#	Reviewed
Library member (per hour or part thereof)			No charge	No change proposed	#	Reviewed
			Last YR Fee No charge			

4.1.4 Fax Facilities to External Customers (Staff assisted)

Sending – 1st page	\$4.70	\$4.70	0.00%	No change proposed.	#	Reviewed
Sending – each additional page	\$1.35	\$1.35	0.00%	No change proposed.	#	Reviewed
Sending (International) – 1st page	\$9.70	\$9.70	0.00%	No change proposed.	#	Reviewed
Sending (International) - each additional page	\$2.60	\$2.60	0.00%	No change proposed.	#	Reviewed
Receiving – 1st page	\$1.30	\$1.30	0.00%	No change proposed.	#	Reviewed
Receiving – each additional page	\$1.30	\$1.30	0.00%	No change proposed.	#	Reviewed

4.1.5 Photocopying to External Customers

* Self Service: Customers print or photocopy material as needed

Library Printing and Photocopying: Black and white – A4*	\$0.10	\$0.10	0.00%	No change proposed. A review of print and copy charges was undertaken in 2017. Fees are set at cost recovery and there has not been a material change in input costs to warrant an increase.	#	Reviewed
Library Printing and Photocopying: Black and white – A3*	\$0.20	\$0.20	0.00%	As above – refer to note regarding self service photo copy charge A4 B&W	#	Reviewed
Library Printing and Photocopying: Colour – A4*	\$0.75	\$0.75	0.00%	As above – refer to note regarding self service photo copy charge A4 B&W	#	Reviewed
Library Printing and Photocopying: Colour – A3*	\$1.50	\$1.50	0.00%	As above – refer to note regarding self service photo copy charge A4 B&W	#	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-)	

4.2 Library Venue Hire

Non-Profit/Community Groups may make a request for fee relief in regards to Venue Hire.

Venue and equipment hire is offered free to Library Members for non-commercial use.

Springfield Library Branch venues are only available for hire during Library opening hours.

Venues must be left in a clean and tidy state. If extra cleaning is required, customers will be charged at actual cost plus 10%.

4.2.1 Barry Jones Auditorium (BJA) at Ipswich Library

(a) Venue Hire

Monday to Sunday – per hour	\$60.00	\$60.00	0.00%	Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.	#	Reviewed
Monday to Sunday – Half day (2 – 4 hours)	\$230.00	\$230.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed
Monday to Friday – Full day (4 – 8 hours)	\$360.00	\$360.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed
Public Holidays – Half day (2 – 4 hours)	\$650.00	\$650.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed
Public Holidays – Full day (4 – 8 hours)	\$1,230.00	\$1,230.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed

(b) Operator Charges

(An operator is required to be in attendance for set up of equipment)

Monday to Friday up to 6:00 p.m. (per hour, minimum half hour)	By Quote	Fee description changed to "by quote". Fees will be set at staff cost plus 10%	#	Reviewed
	Last YR Fee staff cost plus 10%			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 1 Fee (incl. GST)		Comment	GST LGS s97(2)	Status
(b) Operator Charges [continued]						
Monday to Friday after 6:00 p.m. (per hour, minimum half hour)			By Quote	Fee description changed to "by quote". Fees will be set at staff cost plus 10%	#	Reviewed
		staff co	Last YR Fee st plus 10%			
Saturdays and Sundays (per hour, minimum half hour)			By Quote	Fee description changed to "by quote". Fees will be set at staff cost plus 10%	#	Reviewed
		staff co	Last YR Fee est plus 10%			
(c) BJA Equipment Hire (to all users)						
Surface tablet – with direct connection to Internet hub			No charge	No change proposed	#	Reviewed
			Last YR Fee No charge			
Audio Visual Equipment, Slide Projector, Electronic whiteboard, Overhead Projector Data Projector	\$22.00	\$22.00	0.00%	No change proposed	#	Reviewed
Lectern, Microphones (hand held / lapel), Standard Whiteboard, Tables and Chairs			No charge	This is fixed equipment in the auditorium, supplied as standard and covered in room hire charge	#	Reviewed
			Last YR Fee No charge			
Out of Hours Lockup / Early Opening			By Quote	Fee description changed to "by quote". Fees will be set at cost	#	Reviewed
			Last YR Fee Actual Cost			

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Actual Cost of external body passed on to user

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Name Last YR Fee Fee Increase Comment GST S97(2)	
	Status
(incl. GST) (incl. GST) %	

(c) BJA Equipment Hire (to all users) [continued]

Monday to Friday – 05:30am – 18:30pm	By Quote	Fee description changed to "by quote". will be set at cost	Fees	#	Reviewed
	Last YR Fee Actual Cost				
Monday to Friday – 18:30pm – 05:30 am	By Quote	Fee description changed to "by quote". will be set at cost	Fees	#	Reviewed
	Last YR Fee Actual Cost				
Saturday (24 hours) and overtime	By Quote	Fee description changed to "by quote". will be set at cost	Fees	#	Reviewed
	Last YR Fee Actual Cost				
Sunday (24 hours) and overtime	By Quote	Fee description changed to "by quote". will be set at cost	Fees	#	Reviewed
	Last YR Fee Actual Cost				
Public Holidays (24 hours) and overtime	By Quote	Fee description changed to "by quote". will be set at cost	Fees	#	Reviewed
	Last YR Fee Actual Cost				

4.2.2 Library Courtyard – Ipswich Library

Courtyard available only during Ipswich Library Branch Opening Hours

Hire of Library Courtyard	\$30.00	\$30.00	0.00%	Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.	#	Reviewed
Set up and Clean up	\$16.00	\$16.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		,_	
4.2.2 Library Courtyard – Ipswich Library [continued]						
Crockery Hire	\$16.00	\$16.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed
Um Hire	\$16.00	\$16.00	0.00%	As above – refer to note regarding Library	#	Reviewed
				venue hire fees		
4.2.3 Library Study Rooms – Ipswich Library						
(a) Non-commercial Use						
(a) Non-commercial ose						
*Note non-commercial services can only be booked by a library	member. For I	Non-member	s, see charg	ges under 4.2.3 (b)		
Members (for non-commercial purposes)			No charge	No change proposed.	#	Reviewed
			Last YR Fee No charge			
			nto unuigo			
(b) Non-Members and Business/Commercial Use						
Monday to Sunday – per hour	\$25.00	\$25.00	0.00%	Library venue hire fees are proposed to be kept	#	Reviewed
inioniday to Sunday – per riour	\$25.00	\$25.00	0.00%	the same to encourage use of Library facilities.	#	Reviewed
Monday to Sunday – Half day (2 – 4 hours)	\$70.00	\$70.00	0.00%	As above – refer to note regarding Library	#	Reviewed
Monday to Friday – Full day (4 – 8 hours)	\$135.00	\$135.00	0.00%	venue hire fees As above – refer to note regarding Library	#	Reviewed
inoriday to Friday – Full day (4 – 6 flours)	\$135.00	\$135.00	0.00%	venue hire fees	#	Reviewed
(c) Equipment						
Other continued and the	P-	Inner Audit 1	sh	Defeats soluted and backle shares at the		Davis
Other equipment available	see Barry	Jones Auditori	um charges	Refer to related applicable charges. No change proposed.	#	Reviewed
			Last YR Fee			
	see Barry	Jones Auditori	um charges			

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

(d) Deposit

A refundable deposit may be charged for the area concerned based on the value of the contents of the facility	By Quote	Fee changed from 10% of venue hire to a variable fee (at staff discretion) to account for the value of the contents of the facility	#	Reviewed
	Last YR Fee 10% of Venue Hire			

4.2.4 Training Room Hire

The training room is only available during the opening hours of the Library Branch.

Ipswich Library Branch: Monday to Friday 9am – 5pm – per hour or part thereof	\$80.00	\$80.00	0.00%	Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.	#	Reviewed
Room hire at Ipswich Library Branch includes a maximum of 8 PCs.						
lpswich Library Branch: Saturday or Sunday 9am – 12pm – per hour or part thereof	\$100.00	\$100.00	0.00%	Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.	#	Reviewed
Room hire at Ipswich Library Branch includes a maximum of 8 PCs.						
Springfield Library Branch: Monday to Friday 9am – 5pm – per hour or part thereof	\$140.00	\$140.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed
Room hire at Springfield Library Branch includes a maximum of 20 PCs	8.					
Springfield Library Branch: Saturday or Sunday 9am – 12pm – per hour or part thereof	\$160.00	\$160.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed
Room hire at Springfield Library Branch includes a maximum of 20 PCs	B.					

4.2.5 Springfield Library Meeting Room Hire

Springfield meeting rooms are only available during the opening hours of the Library Branch.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	19/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
a) Non-commercial Use						
Springfield Library Branch Meeting Room Hire: Monday to Sunday – per hour (Library Members Only)			No charge	No change proposed	#	Reviewed
			Last YR Fee No charge			
b) Non-Members and Business/Commercial Use						
Springfield Library Branch Meeting Room Hire: Monday to Sunday – per hour	\$25.00	\$25.00	0.00%	Library venue hire fees are proposed to be kept the same to encourage use of Library facilities.	#	Reviewed
Springfield Library Branch Meeting Room Hire: Monday to Sunday – half day (4 hours)	\$70.00	\$70.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed
Springfield Library Branch Meeting Room Hire: Monday to Friday – full day (4-8 hours)	\$135.00	\$135.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed
1.2.6 Springfield Library Event Space Hire						
Springfield Event Spaces are only available during the opening hours of	of the Library Bra	inch.				
a) Non-commercial Use						
Springfield Library Branch Event Space Hire: Monday to Sunday – per hour (Library Members Only)			No charge	No change proposed	#	Reviewed
			Last YR Fee			
			No charge			
b) Non-Members and Business/Commercial Use						
Springfield Library Branch Event Space Hire: Monday to Sunday –	\$60.00	\$60.00	0.00%	Library venue hire fees are proposed to be kept	#	Reviewed
per hour				the same to encourage use of Library facilities.		

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Year 18/19	Year 19/20				
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

(b) Non-Members and Business/Commercial Use [continued]

Springfield Library Branch Event Space Hire: Monday to Sunday – half day (4 hours)	\$230.00	\$230.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed
Springfield Library Branch Event Space Hire: Monday to Friday – full day (4-8 hours)	\$360.00	\$360.00	0.00%	As above – refer to note regarding Library venue hire fees	#	Reviewed
Springfield Library Branch Event Space Hire: Catering Kitchen			No Charge	No change proposed	#	Reviewed
			Last YR Fee No Charge			
Use of kitchen is available with event space hire only.						

4.3 Other Library Charges

4.3.1 Research/Consultancy Fees - including Picture Ipswich

The librarians will offer a consulting service based around researching and retrieving electronic information from various sources including the Internet.

Per hour	By Quote	Fee description changed to "by quote". will be set at staff cost plus 10%	Fees	#	Reviewed
	Last YR Fee staff cost plus 10%				
Per 20 minutes for each additional 20 minutes or part thereof	By Quote	Fee description changed to "by quote". will be set at staff cost plus 10%	Fees	#	Reviewed
	Last YR Fee staff cost plus 10%				

4.3.2 Database Access (Online Searching)

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Name	Year 18/19 Last YR Fee (incl. GST)	Year 1 Fee (incl. GST)	9/20 Increase %	Comment	GST LGS s97(2)	Status
4.3.2 Database Access (Online Searching) [continued]						
Database Access			By Quote	No change proposed	#	Reviewed
			Last YR Fee ote (at cost)			
Research/Consultancy Fees			By Quote	No change proposed	#	Reviewed
			Last YR Fee ote (at cost)			
4.3.3 Inter-Library Loans/Document Delivery Inter-Library Loans			ote (at cost) Last YR Fee ote (at cost)	No change proposed	#	Reviewed
Replacement fee of Inter-Library Loaned (ILL) Book Trap	\$3.00	\$3.00	0.00%	No change proposed	#	Reviewed
4.3.4 Advanced Internet Training Sessions (a) Internet Training (for Ipswich Region organisations)						
Half day sessions (Up to 4 hrs)	\$125.00	\$125.00	0.00%	Fees kept the same to promote access to learning and engagement activities.	#	Reviewed
Full day sessions (Greater than 4hrs and less than 7.5hrs)	\$185.00	\$185.00	0.00%	Fees kept the same to promote access to learning and engagement activities.	#	Reviewed
(b) Internet Training (for Non-Ipswich Region organisations	5)					
Internet Training at Ipswich Libraries locations: Groups 3-8 people (charged per person)	\$40.00	\$40.00	0.00%	Fees kept the same to promote access to learning and engagement activities.	#	Reviewed
Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as a	t April 2019)				Pa	ige 228 of 250

	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS	Status
	(incl. GST)	(incl. GST)	%		551(2)	
(b) Internet Training (for Non-Ipswich Region organisation	S) [continued]					
Internet Training at Ipswich Libraries locations: Groups 9-16 people (charged per person)	\$29.00	\$29.00	0.00%	As above – refer to note regarding Internet Training at Ipswich Libraries locations.	#	Reviewed
Internet Training at Ipswich Libraries locations: Groups over 16 people (charged per person)	\$23.00	\$23.00	0.00%	As above – refer to note regarding Internet Training at Ipswich Libraries locations.	#	Reviewed
(c) Onsite Internet Training						
c) Onsite internet training						
Onsite Internet Training: Hourly Charge (minimum three hours)	\$180.00	\$180.00	0.00%	Fees kept the same to promote access to learning and engagement activities.	#	Reviewed
Onsite Internet Training: Hourly Charge after three hours	\$150.00	\$150.00	0.00%	As above – refer to note regarding Onsite Internet Training.	#	Reviewed
(d) Cukings Connifin Internet						
(d) Subject Specific Internet						
Subject Specific Internet: Preparation of Material	\$135.00	\$135.00	0.00%	Fees kept the same to promote access to learning and engagement activities.	#	Reviewed
4.3.5 Library Activities and Events						
4.5.5 Library Activities and Events						
School Holiday Entertainment			By quote	No change proposed	#	Reviewe
			Last YR Fee By quote			
Special Events/Entertainment			By quote	No change proposed	#	Reviewe
			Last YR Fee By quote			
Library Programs and Events			By quote	No change proposed	#	Reviewe
			Last YR Fee By quote			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/2	20			
Name	Last YR Fee		ncrease	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

4.3.6 Local History

Research Fees: Up to 20 minutes	No charge	No change proposed	#	Reviewed
	Last YR Fee No charge			
Research Fees: Per hour after first 20 minutes (or part thereof)	By Quote	Fee description changed to "by quote". Fee will be set at cost	s #	Reviewed
	Last YR Fee Staff cost plus 10%			

4.3.7 Merchandise

Selected items – prices on application	Retail pricing applies	Fee changed to reflect that retail pricing applies rather than by quote.	#	Reviewed
	Last YR Fee By quote			
Withdrawn stock	Retail pricing applies	Fee changed to reflect that retail pricing applies rather than by quote.	#	Reviewed
	Last YR Fee By quote			

4.3.8 Friends of Ipswich Library Service - FOILS

FOILS Membership Fee – Single	\$5.00	\$5.00	0.00%	Fee kept the same to encourage new and continued FOILS membership.	#	Reviewed
FOILS Membership Fee – Family	\$10.00	\$10.00	0.00%	As above – refer to note regarding FOILS Membership Fee.	#	Reviewed
FOILS Membership - Corporate	\$55.00	\$55.00	0.00%	As above – refer to note regarding FOILS	#	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

ECONOMIC DEVELOPMENT AND MARKETING

1. Tourism

1.1 Ipswich Visitors Information Centre

Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located within Ipswich City boundaries			No charge	Continue this service at no charge. Other ITON Fees have not been escalated for several years so as to encourage participation.		Reviewed
			Last YR Fee No charge			
Promotional Services Fee: Members of Ipswich Tourism Operators Network (ITON) located outside Ipswich City boundaries	\$150.00	\$150.00	0.00%	ITON fees have not been escalated for several years. To encourage participation, it is recommended that the fee continue to be retained at its current level.		Reviewed
Promotional Services Fee: Non-members of Ipswich Tourism Operators Network (ITON) located within Ipswich City boundaries	\$180.00	\$180.00	0.00%	ITON fees have not been escalated for several years. To encourage participation, it is recommended that the fee continue to be retained at its current level.	#	Reviewed
Promotional Services Fee: Non-members of of Ipswich Tourism Operators Network (ITON) located outside Ipswich City boundaries	\$255.00	\$255.00	0.00%	ITON fees have not been escalated for several years. To encourage participation, it is recommended that the fee continue to be retained at its current level.	#	Reviewed
Merchandise – Selected items		Retail pri	icing applied	Change of wording only, as services are generally provided on the basis of set retail prices rather than by quote,	#	Reviewed
			Last YR Fee By Quote			

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	Year 18/19	Year 1	9/20				
Name	Last YR Fee	Fee	Increase	Comment	GST	LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			001(2)	
1.1 Ipswich Visitors Information Centre [conf	tinued]						
Booking Cancellation Fee: Cancellation of tourism bookings in line with specified Terms & Conditions	\$24.00	\$24.00	0.00%	ITON fees have not been escalated for several years. To encourage participation, it is recommended that the fee continue to be retained at its current level.	#		Reviewed
2. Marketing and Other Services							
2.1 Advertising Fee – Street Banners							
For six (6) months	\$3,250.00	\$3,250.00	0.00%	No change proposed.	#		Reviewed
Per week (minimum two week booking)	\$850.00	\$850.00	0.00%	No change proposed.	#		Reviewed
2.2 International Delegations							
Half Day	\$750.00	\$750.00	0.00%	No change proposed.	#		Reviewed
Full Day	\$1,100.00	\$1,100.00	0.00%	No change proposed.	#		Reviewed
2.3 City of Ipswich Logo Flags							
City of Ipswich Logo Flag – purchase price City of Ipswich Logo Flag (2 metres long x 1 metre wide)	\$150.00	\$150.00	0.00%	No change proposed.	#		Reviewed
2.4 Event Services							
Application Fee for Event Stalls			By quote	Service fee introduced during 2018-19. No change proposed.	#		Reviewed
			Last YR Fee -				

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.4 Event Services [continued]

Tours and Seasonal Events	Ticket and service prices to be determined on a by-event basis	NEW FEE. Notes the provision of a range of seasonal and occasional tours and ticketed events managed by Council. Retail pricing is applied on a per event basis, reflecting the range of services provided.	#	New
	Last YR Fee			
Applicable to seasonal and occasional events managed by Council, for Nerima Gardens and Japanese Tea Ceremony Tours etc.	or example Heritage Guided Tours, Great Ho	ouses of Ipswich Bus Tours, Animal Encounters a	the Nature C	entre, and
	r example Heritage Guided Tours, Great Ho	· ·	t the Nature C	entre, and New

2.4.1 Visitor Services

Printing and Photocopying	For self-service printing and photocopying, refer to Library print and photocopy service charges. For Council staff assisted printing and copying services, refer to Finance and Corporate Services print and photocopy service charges.	NEW FEE. Ensures service charges are in line with existing fees across Council.	#	New
	Last YR Fee			
Other visitor services	Price on request	NEW FEE. Allows for charging for a range of possible ad-hoc services which may be requested by visitors (subject to availability)	#	New
	Last YR Fee			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.4.2 Commissions

Event Commissions – Attraction and Industry Sales	10% of sales revenue	NEW FEE. Reflects commission structure for event services as applied by Economic Development and Marketing Department in line with industry rates.	#	New
	Last YR Fee -			
Event Commissions – Accommodation Sales	15% of sales revenue	NEW FEE. Reflects commission structure for event services as applied by Economic Development and Marketing Department in line with industry rates.	#	New
	Last YR Fee			
Event Commissions – Consignment Sales (eg: Art Sales)	25% of sales revenue	NEW FEE. Reflects commission structure for event services as applied by Economic Development and Marketing Department in line with industry rates.	#	New
	Last YR Fee			
Note not-for-profit and community groups may apply for a reduced co	mmission rate of 10%.			

2.5 Marketing & Consultancy Services

Consultancy Services – Per Hour	\$300.00	\$300.00	0.00%	No change proposed.	#	Reviewed

3. Fire Station 101 Innovation Hub

3.1 Fire Station 101 Memberships

Monthly memberships are payable in advance and may be charged on a pro-rata basis for mid-month commencement.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 19/20			
Name	Last YR Fee	Fee Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST) %			

3.1 Fire Station 101 Memberships [continued]

For full terms and conditions, refer to the membership agreement available.	able from Fire St	ation 101.				
Day Pass	\$22.00	\$22.00	0.00%	Fire Station 101 fees may be subject to review and a revised recommendation at a later date, in line with the strategy for service delivery at the innovation hub. At this time, fees are recommended to remain at the current rate, reflective of current service offerings and market rates. Membership fees are at established rates as encompassed within the membership agreements.	#	Reviewed
Day Passes are valid for a single day for members on the drop-in plan						
Part Time Membership (per calendar month)	\$165.00	\$165.00	0.00%	Fee to remain at current rate, reflective of current service offerings and market rates.	#	Reviewed
Full Time Membership (per calendar month)	\$275.00	\$275.00	0.00%	Fee to remain at current rate, reflective of current service offerings and market rates.	#	Reviewed
Access Card Replacement Fee	\$45.00	\$45.00	0.00%	No change proposed.	#	Reviewed
Available to full and part time members only. Replacement fee is applicable for lost, damaged and non-returned Acc	ess Cards.					

3.2 Fire Station 101 Venue Hire

Meeting room hire is included in full and part time memberships at no additional cost, subject to availability. Charges apply for all other users.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20		LCC	
lame	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
3.2 Fire Station 101 Venue Hire [continued]						
Meeting Room – Half day (up to 4 hours)	\$110.00	\$110.00	0.00%	Fee to remain at current (market) rate.	#	Reviewed
Meeting Room – Full day (up to 8 hours)	\$220.00	\$220.00	0.00%	Fee to remain at current (market) rate.	#	Reviewed
Meeting Room – Weekends and Outside Standard Business Hours (per hour)	\$55.00	\$55.00	0.00%	Fee to remain at current (market) rate.	#	Reviewed
Minimum charge 2 hours						
Function Room / Event Space - Half day (up to 4 hours)	\$275.00	\$275.00	0.00%	Fee to remain at current (market) rate.	#	Reviewed
Function Room / Event Space - Full day (up to 8 hours)	\$550.00	\$550.00	0.00%	Fee to remain at current (market) rate.	#	Reviewed
Function Room / Event Space – Weekends and Outside Standard Business Hours (per hour)	\$140.00	\$140.00	0.00%	Fee to remain at current (market) rate.	#	Reviewed
Minimum charge 2 hours						
Function Room Setup and Bump Out Charges (per hour)	\$55.00	\$55.00	0.00%	Fee to remain at current (market) rate.	#	Reviewed
On request. Minimum 1 hour per event.						
Catering			By quote	No change proposed.	#	Reviewed
			Last YR Fee By quote.			
Community Group Use of Fire Station 101 Venue (per calendar month)	\$330.00			To be discontinued. This service has been subject to review and is no longer offered by Fire Station 101.	#	Discontinued
3.3 Fire Station 101 Facilitation Services						
Event Facilitation and Mentoring (per hour)	\$180.00	\$180.00	0.00%	Fee to remain at current (market) rate.	#	Reviewed
On request, subject to a vailability. Minimum 1 hour.						
Events hosting (major events)			By quote	No change proposed.	#	Reviewed
			Last YR Fee By quote.			
Hosting, facilitation and venue hire for events of more than one day, i	ncluding but not	limited to Hack	athons.			
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3.3 Fire Station 101 Facilitation Services [continued]



Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

FINANCE AND CORPORATE SERVICES

1. Financial Services

1.1 Financial Reports

The following documents are available at the library and also on Council's internet site www.ipswich.qld.gov.au free of charge:

The fellowing decembers are are all and are are all and are	and internet one transportation que goride not	or onlings.	
(i) ICC Budget	No charge	Remain at no charge	Reviewed
	Last YR Fee No charge		
(ii) ICC Revenue Policy	No charge	Remain at no charge	Reviewed
	Last YR Fee No charge		
(iii) ICC Revenue Statement	No charge	Remain at no charge	Reviewed
	Last YR Fee No charge		
(iv) ICC Register of Cost Recovery Fees	No charge	Remain at no charge	Reviewed
	Last YR Fee No charge		

1.2 Rates Records

1.2.1 Rates Record Inspections (including transaction history)

Note: For the purpose of this clause, a parcel of land is that land comprised in the valuation compiled by the Valuer General.

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19 Year 19/20		9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LG	S Status
	(incl. GST)	(incl. GST)	%			. /
1.2.1 Rates Record Inspections (including transaction	n history) [co	ntinued]				
Inspection of Land Records – Per parcel of Land (for fee exempt persons)			No charge	Kept at no charge, in accordance with Local Government Regulation 2012, s155	(c) Reviewed
potobiloy			Last YR Fee	Coroninon regulation 2012, 0100		
			No charge			
The following persons may inspect particulars of land in the land reco	rd free of charge	:				
 An owner, lessee or occupier of the land or adjoining land, or The agent of an owner, lessee or occupier of the land or adjoin 	sing land					
	iling land.					
Rates Record Search and/or Inspection – Self service using Online Services or PD online			No charge	Electronic self service. No change.		Reviewed
			Last YR Fee			
			No charge			
Rates Record Search and/or Inspection – Where facilitated by			By quote	For non-exempt persons under Local	(c) Reviewed
Council staff				Government Regulation 2012, s155. No change.	,	,
			Last YR Fee	change.		
			By quote			
1.2.2 Property Searches						
1.2.2 Troperty Searches						
Rates Only Property Search (Certified Extract from Land Record)	\$110.00	\$110.00	0.00%	No change proposed		Reviewed
1.2.3 Copy of Rates Notice						
O			No observ	To be accided and about the second		Df-
Copy of Rate Notice – per notice falling within current quarter or where rates are unpaid			No charge	To be maintained at no charge to encourage payment.	#	Reviewed
			Last YR Fee			
			No charge			

	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
1.2.3 Copy of Rates Notice [continued]						
Copy of Rate Notice – per notice falling within a prior quarter	\$8.00	\$8.00	0.00%	No change proposed. Costs of delivery reviewed for 2019-20. Input costs in the past year have not increased sufficiently to warrant an increase in the charge for the coming financial year (set at cost recovery). Fee is comparable with, if slightly below benchmarks.	#	Reviewed
1.2.4 Change of Ownership						
Change of Ownership – per change	\$95.00	\$60.00	-36.84%	Fee reduced to reflect efficiencies in establishment of rates accounts achieved through streamlined processing and systems efficiencies achieved over time.	(b)	Reviewed
1.3 Dishonor Charges						
Dishonour charges – each (includes cheques and direct debits)			Actual Cost	No change proposed	#	Reviewed
			Last YR Fee Actual Cost			
(Charge equivalent to the actual amount charged to Council by it's final	ncial institution					
1.4 Tender Documents						
Tender Documents in Electronic Form	Available on	Council's inte	rnet website at no charge	Remain at no charge		Reviewed
	Available on	Council's inte	Last YR Fee met website at no charge			

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Year 18/19	Year 1	9/20			
Last YR Fee		Increase	Comment	GST LGS s97(2)	Status
(incl. GST)	(incl. GST)	%			

1.5 Credit Card Surcharge

American Express credit card surcharge	0.8% Surcharge	Set to reflect the current Merchant Service Charge rate, reflective of actual costs incurred. Competition and Consumer Amendment (Payment Surcharges) Act 2016 requires that surcharges not exceed the actual cost of acceptance of the payment method.	#	Reviewed
	Last YR Fee 0.8% Surcharge			
Applied to transactions greater than \$1,000.				

2. Corporate Services

2.1 Corporate Services Documents

Local Laws: Purchase of a copy or part thereof (excluding Town Plan Schedule) – per page	Current Corporate Services photocopy costs	Same as prior year.	#	Reviewed
	Last YR Fee Current Corporate Services photocopy costs			
(For Town Planning Schedules/Documents refer to Planning & Develop	pment charges)			
Electronic copy of confirmed minutes of Council meetings	Recent Meeting minutes available via Council's website free of charge.	NEW FEE. Fee added to clarify that these documents are available via the Council website without charge.		New
	Last YR Fee			

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.1 Corporate Services Documents [continued]

Current Corporate Services photocopy costs	Propose to change this to: Available on Council's internet website at no charge	#	Reviewed
Last YR Fee Current Corporate Services photocopy costs			
No charge	Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision.		Reviewed
Last YR Fee No charge			
No charge	Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision.		Reviewed
Last YR Fee No charge			
No charge	Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision.		Reviewed
Last YR Fee No charge			
No charge	Remain at no charge. Reference to this charge being "or part thereof – per page" has been removed as this is not relevant to a free provision.		Reviewed
Last YR Fee No charge			
	Costs Last YR Fee Current Corporate Services photocopy costs No charge Last YR Fee No charge	Available on Council's internet website at no charge Last YR Fee Current Corporate Services photocopy costs No charge Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision. Last YR Fee No charge No charge Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision. Last YR Fee No charge No charge Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision. Last YR Fee No charge No charge Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision. Last YR Fee No charge Remain at no charge. Reference to this charge being "or part thereof – per page" has been removed as this is not relevant to a free provision. Last YR Fee No charge	Costs Available on Council's internet website at no charge Current Corporate Services photocopy costs No charge Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision. Last YR Fee No charge No charge Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision. Last YR Fee No charge No charge Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision. Last YR Fee No charge No charge Remain at no charge. Reference to this charge being "per copy" has been removed as this is not relevant to a free provision. Last YR Fee No charge No charge Remain at no charge. Reference to this charge being "or part thereof – per page" has been removed as this is not relevant to a free provision. Last YR Fee No charge

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.2 Right to Information and Information Privacy (2018-19)

Fees and charges for applications under the Right to Information Act 2009 and the Information Privacy Act 2009 are set by the State Government at the commencement of each financial year.

ees and charges for applications under the Right to Information Act 20	09 and the Info	rmation Privacy	Act 2009 ar	e set by the State Government at the commenceme	ent of each fina	ancial year.
RTI Application Fees	\$49.70	\$49.70	0.00%	This fee is set by legislation – Right to Information Act or Information Privacy Act and Regulations. The fee will be adjusted in late June 2019 when the State has determined the new rate.		Reviewed
Processing and Access Charges – each 15 minutes or part of 15 minutes*	\$7.70	\$7.70	0.00%	This fee is set by legislation – Right to Information Act or Information Privacy Act and Regulations. The fee will be adjusted in late June 2019 when the State has determined the new rate.		Reviewed
(*No charge is payable if the total time spent by Council officers in pro-	essing the app	ication is less t	han 5 hours			
RTI document request A4 size – per page	\$0.25	\$0.25	0.00%	This fee is set by legislation – Right to Information Act or Information Privacy Act and Regulations. The fee will be adjusted in late June 2019 when the State has determined the new rate.		Reviewed
IP Act document request A4 size – per page	\$0.25	\$0.25	0.00%	This fee is set by legislation – Right to Information Act or Information Privacy Act and Regulations. The fee will be adjusted in late June 2019 when the State has determined the new rate.		Reviewed
RTI Act and IP Act – document request larger than A4 size	Current Corp	orate Services	photo copy costs	Same as prior year.	#	Reviewed
	Current Corp	orate Services	Last YR Fee photocopy costs			

2.3 Photocopier Charges

Copying of Miscellaneous Documents - per page

copying of misocalaneous Decaments per page						
Corporate Services – Printing and Photocopying (Staff supported service) – Black and White A4	\$1.00	\$1.00	0.00%	Underlying costs have not materially increased from detailed review in Feb 2017. No change proposed for this year.	#	Reviewed

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			

2.3 Photocopier Charges [continued]

Corporate Services – Printing and Photocopying (Staff supported service) – Black and White A3	\$1.50	\$1.50	0.00%	Underlying costs have not materially increased from detailed review in Feb 2017. No change proposed for this year.	#	Reviewed
Corporate Services – Printing and Photocopying (Staff supported service) – Photocopying – Colour A4	\$2.00	\$2.00	0.00%	Underlying costs have not materially increased from detailed review in Feb 2017. No change proposed for this year.	#	Reviewed
Corporate Services – Printing and Photocopying (Staff supported service) – Colour A3	\$3.00	\$3.00	0.00%	Underlying costs have not materially increased from detailed review in Feb 2017. No change proposed for this year.	#	Reviewed

2.4 Marketing and Print Charges

Marketing Fees: Inserts into rate notices and Council Publications per thousand – double sided DL brochure – includes printing and inserting	\$500.00		Discontinued – replaced with "by quote" fee (see below)	#	Discontinued
Marketing Fees: Inserts into rate notices and Council Publications		By quote	NEW FEE. Replaces the fixed rate fee. By making this on a by-quote (on request) basis, services can be tailored to client needs.	#	New
		Last YR Fee			

3. Information Systems

3.1 GIS, Maps, Plans and Data

- Information services encompasses the provision of:

 Maps and Mapping services, including topographical (stormwater, drainage and contour)

 Plans, including stormwater drainage plans

 GIS and Digital Data files

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		(-/	
3.1 GIS, Maps, Plans and Data [continued]						
Standard Maps, Plans and Digital Data Files (electronic) – Self service using Online Services or PD online			No charge	NEW FEE. Replaces existing GIS and mapping services provided by Infrastructure Services and Finance and Corporate Services. Council's council to the council of the council		New

Standard Maps, Plans and Digital Data Files (electronic) – Self service using Online Services or PD online	No charge	NEW FEE. Replaces existing GIS and mapping services provided by Infrastructure Services and Finance and Corporate Services. Council's strategy of facilitating the availability of online and self service information accessability has resulted in most clients accessing services free of charge online.	New
	Last YR Fee		
Maps, Plans and Digital Data Files – Custom mapping and supported services	By quote	NEW FEE. Replaces existing GIS and mapping services provided by Infrastructure Services and Finance and Corporate Services. Council's strategy of facilitating the availability of online and self service information accessability has reduced the demand for provision of customised and printed services. This fee allows Council to provide occasional ad-hoc custom mapping and print services where required by a customer.	# New
	Last YR Fee		

3.1.1 Service Charges

GIS Services		Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
	Last YR Fee By quote			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%			
3.1.2 Maps						
GIS Mapping: A4 Size (Laser B&W)	\$25.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
GIS Mapping: A3 Size (Laser B&W)	\$38.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
GIS Mapping: A2 Size (Laser B&W)	\$55.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
GIS Mapping: A1 Size (Laser B&W)	\$75.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
GIS Mapping: A0 Size (Laser B&W)	\$100.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
GIS Mapping: A4 Size (colour)	\$31.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
GIS Mapping: A3 Size (colour)	\$46.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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	Year 18/19	Year 1	9/20			
Name	Last YR Fee (incl. GST)	Fee (incl. GST)	Increase %	Comment	GST LGS s97(2)	Status
	(men do r)	(inci. dar)	70			
3.1.2 Maps [continued]						
GIS Mapping: A2 Size (colour)	\$65.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
GIS Mapping: A1 Size (colour)	\$85.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
GIS Mapping: A0 Size (colour)	\$105.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
3.1.3 Digital Data						
Charge per digital data request (minimum)	\$400.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued
Digital data 2km x 2km tile of any available digital data layer.	\$220.00			Fee discontinued as of 1 July 2019. GIS and Digital Data (Maps, Data and Plans) are provided online by Council free of charge. Refer to section "3.1 GIS, Maps, Plans and Data" for remaining services.	#	Discontinued

	Year 18/19	Year 1	9/20			
Name	Last YR Fee	Fee	Increase	Comment	GST LGS s97(2)	Status
	(incl. GST)	(incl. GST)	%		531(2)	
Discontinued Fees Formerly of Infrastructure Services	– GIS and N	/lapping Se	rvices			
Infrastructure Services Department – Engineering and Design	gn Services –	Maps, Data	and Plans			
Bulk quantities and other services				Fee discontinued as of 1 July 2019. All Infrastructure Services Deparment fees (Maps, Data and Plans) are coordinated and delivered by the Finance and Corporate Services Department (refer to Information Systems within the register).	#	Discontinued
			Last YR Fee By Quote			
Topographical Maps (Stormwater, Drainage and Contours)						
A4 Segment	\$46.00			Fee discontinued as of 1 July 2019. All Infrastructure Services Deparment fees (Maps, Data and Plans) are coordinated and delivered by the Finance and Corporate Services Department (refer to Information Systems within the register).	#	Discontinued
A3 Segment	\$85.00			Fee discontinued as of 1 July 2019. All Infrastructure Services Deparment fees (Maps, Data and Plans) are coordinated and delivered by the Finance and Corporate Services Department (refer to Information Systems within the register).	#	Discontinued
Full Sheet	\$230.00			Fee discontinued as of 1 July 2019. All Infrastructure Services Deparment fees (Maps, Data and Plans) are coordinated and delivered by the Finance and Corporate Services Department (refer to Information Systems within the register).	#	Discontinued

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Name Stormwater Drainage Detail Plans	Year 18/19 Last YR Fee (incl. GST)	Year 1: Fee (incl. GST)		Comment	GST LGS s97(2)	Status
A4 Segment	\$85.00			Fee discontinued as of 1 July 2019. All Infrastructure Services Department fees (Maps, Data and Plans) are coordinated and delivered by the Finance and Corporate Services Department (refer to Information Systems within the register).	#	Discontinued
A3 Segment	\$140.00			Fee discontinued as of 1 July 2019. All Infrastructure Services Deparment fees (Maps, Data and Plans) are coordinated and delivered by the Finance and Corporate Services Department (refer to Information Systems within the register).	#	Discontinued
Full Sheet	\$365.00			Fee discontinued as of 1 July 2019. All Infrastructure Services Deparment fees (Maps, Data and Plans) are coordinated and delivered by the Finance and Corporate Services Department (refer to Information Systems within the register).	#	Discontinued
Digital Data						
Digital data charges				Fee discontinued as of 1 July 2019. All Infrastructure Services Deparment fees (Maps, Data and Plans) are coordinated and delivered by the Finance and Corporate Services Department (refer to Information Systems within the register).	#	Discontinued
	Corporate	port section: Fi Services, s3. r current digital	1.3 Digital			

Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Comparison Report: 2018-19 and draft 2019-20 Fees and Charges (as at April 2019)

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Doc ID No: A5487704

ITEM: 10

SUBJECT: MONTH END PERFORMANCE MARCH 2019

AUTHOR: FINANCE MANAGER

DATE: 29 APRIL 2019

EXECUTIVE SUMMARY

This is a report concerning Council performance for the period ending 31 March 2019, submitted in accordance with *Section 204* of the *Local Government Regulation 2012*.

RECOMMENDATION/S

That the report be received and the contents noted.

RELATED PARTIES

There are no related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Strengthening our local economy and building prosperity.

PURPOSE OF REPORT/BACKGROUND

The total Net Result (including capital revenues) for Ipswich City Council as at 31 March 2019, as set out in Attachment 1 is \$82.3m compared to a YTD budget of \$81.8m. Council's operating surplus (excluding capital revenue) is approx. \$16.6m compared to a YTD budget of \$7.1m. Council's full year budget surplus is \$13.8m.

Council's current operating surplus is above budget due to increased revenue and lower than expected expenses YTD including:

Operating Revenue

Operating revenue is \$4.2m above YTD Budget as a result of:

- Fees and charges \$541,000 above budget YTD. Council has in prior months received 3 large development applications received due to Koala Policy changes. In discussion with P&D there is a possibility that these applications were withdrawn then Council would be required to issue refunds of the fees received.
- Interest revenue is \$515,000 above budget due to higher than forecast cash balances arising from lower than expected capital expenditure (refer comment below).

• Other cash revenue is above budget \$2.1m primarily as Council continues to receive higher than forecast dividend payments from Queensland Urban Utilities.

Operating Expenses

Operating expenses is \$5.3m below YTD Budget as a result of:

- Employee expenses including contingency workers is slightly over budget and is being investigated further. Due to Council's new payroll system there is a slightly different LSL liability calculation which has resulted in an additional expense of approx. \$400k in the year. The variance also includes negotiated EBA payments.
- Materials and services primarily below budget due to reduction of open space maintenance as a result of drier weather conditions.
- Other cash expenses are below budget due to the timing of a \$2m payment towards Springfield Central Sports Hall expected to be paid before June and reduced community donations.
- Depreciation expenditure is \$1.4m below YTD forecast budget. The variance expected to be reduced following the capitalisation of work in progress.

Capital Expenditure

Capital expenditure as at 31 March is considerably below year to date budget. Approximately \$66.4m has been expended to 31 March compared to a YTD budget of \$90.1m. The full year capital expenditure budget is \$142.9m including \$21.5m towards the CBD redevelopment.

- The capital portfolio delivered by the Infrastructure Services (IS) Department is approx. \$16.3m behind YTD forecast. Actual costs to date are \$40.6m compared to a YTD budget of \$56.9m. Regulatory approvals, service relocations and contractual delays have resulted in interruptions to the delivery of the capital program.
- Based on current end of financial year forecasts further capital budget will need to be deferred to 2019-2020 in a future budget amendment.

Cashflow

Council's cash and cash equivalents balance as at 31 March 2019 was \$155m. Council has anticipated borrowings of \$101m before 30 June, this will need to be discussed with QTC.

Council's investments are made in accordance with Council's Investment Policy (adopted as part of the annual budget) with an average return percentage of 2.52%.

FINANCIAL/RESOURCE IMPLICATIONS

There are no specific financial implications as a result of this report.

RISK MANAGEMENT IMPLICATIONS

The implications of the financial results YTD will be monitored by management and any changes or risks to Council's forecast position will be considered as part of Council's budget amendments.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: *Local Government Regulation 2012*

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

CONCLUSION

The monthly performance report for March 2019 is included at Attachment 1.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1. Monthly Performance Report for March 💯 🖺

Jeffrey Keech

FINANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"



Ipswich City Council

Performance Report

March 2019

ICC Performance Report March 2019

Ipswich City Council - Summary Financial Results

	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	FY Budget \$'000	EOY Forecast \$'000	Detail Page ref:
Net Result as at 31 March 2019:						0 ,
Cash Operational Revenue						
Net Rates and Utilities	150,445	150,394	51	201,642	201,642	Page 9
Fees and Charges	22,324	21,783	541	29,750	29,750	Page 10
Operational Grants and Contributions	6,122	5,407	715	10,468	10,938	Page 11
Interest	4,053	3,538	515	4,405	4,405	Page 12
Other Cash Revenue	33,870	31,595	2,275	44,779	44,779	n
Total Cash Operational Revenue	216,814	212,717	4,097	291,044	291,514	
Cash Operational Expenses						
Employee Expenses*	72,661	71,966	(695)	95,952	98,673	Page 13
Materials and Services#	63,626	67,494	3,868	93,758	95,137	ruge 13
Finance costs	9,620	9,580	(40)	12,746		"
	-				12,746	,,
Other Cash Expenses	3,847	6,857	3,010	9,098	9,098	"
	149,754	155,897	6,143	211,554	215,654	
Cash Operational Result	67,060	56,820	10,240	79,490	75,860	
Non-Cash Operational Revenue						
Gain on Asset Disposal	182	0	182	0	182	Page 12
Internal Revenue	17,991	17,584	407	23,504	23,504	ruge 12
Total Non-Cash Operational Revenue	18,173	17,584	589	23,504	23,686	
Non Cook Oppositional Sympos						
Non-Cash Operational Expense	E0.055	E4 404	1 420	CO 075	CO 075	
Depreciation	50,055	51,494	1,439	68,075	68,075	Page 13
Loss on Asset Disposal	1,476	0	(1,476)	0	1,476	"
Internal Expense	16,401	15,595	(806)	20,850	20,850	"
Total Non-Cash Operational Expense	67,932	67,089	(843)	88,925	90,401	
Net Result before Capital	17,301	7,315	9,986	14,069	9,145	
Capital						
Capital Grants	3,353	3,452	(99)	4,851	4,851	Page 11
Donated Asset Revenue	43,698	50,337	(6,639)	67,122	67,122	" ugc 11
Contributions	17,942	20,700	(2,758)	27,594	27,594	"
Total Capital	64,993	74,489	(9,496)	99,567	99,567	
Total Net Result	82,294	81,804	490	113,636	108,712	
Total Net Result	82,234	81,804	490	113,030	108,712	
Capital Program as at 31 March 2019:						
Cash Capital Items						
Asset Construction and Purchase	66,374	90,058	23,684	142,883	129,223	Page 14
Non-cash Capital Items						
Donated Assets	43,698	50,335	6,637	67,122	67,122	п
Total Capital Program	110,072	140,393	30,321	210,005	196,345	

^{*} Including contract labour

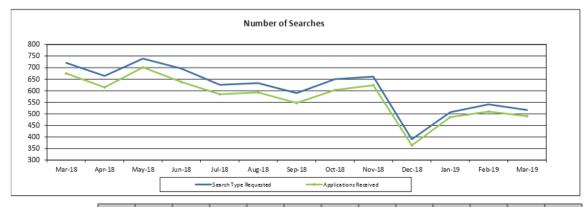
For information on individual line items, please refer to the relevant section of the report.

[#] excluding contract labour

ICC Performance Report March 2019

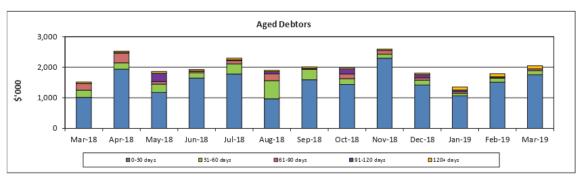
Additional Performance Information:

Property Searches:



	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Search Type Requested	721	664	739	696	626	633	590	650	661	390	507	541	517
Applications Received	675	615	701	638	585	593	547	603	624	364	486	510	490

Aged Debtors:

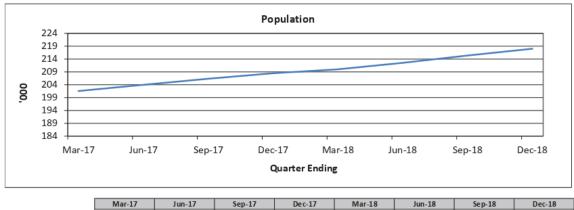


	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$1000	\$'000	\$'000	\$'000	\$'000
0-30 days	1,016	1,936	1,174	1,645	1,778	969	1,589	1,438	2,295	1,418	1,063	1,510	1,758
31-60 days	233	207	276	173	331	594	338	188	133	159	83	133	132
61-90 days	215	319	82	47	102	226	25	158	118	77	53	25	54
91-120 days	5	21	273	22	34	69	11	165	5	109	55	25	7
120+ days	46	43	59	40	53	42	46	42	44	42	99	96	103

Satisfactory results overall.			

ICC Performance Report March 2019

Population:



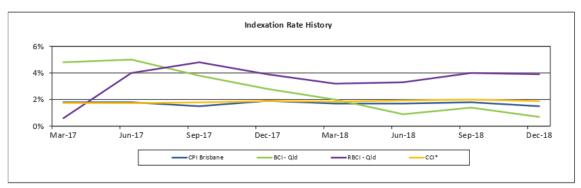
Mar-17 Jun-17 Sep-17 Jun-18 Se p-18 Dec-18 Population 202 206 209 210 213 215 218

March quarterly figures will be available in April report

Growth in Waste Domestic Services:

	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19
Growth per quarter:	1.25%	1.26%	1.13%	0.93%	1.16%	1.30%	1.23%	0.86%

Indexation Rate History:



CPI Brisbane BCI - Qld RBCI - Qld CCI.

Mar-17	Jun-17	Sep-17	De c-17	Mar-18	Jun-18	Sep-18	Dec-18
1.80%	1.80%	1.50%	1.90%	1.70%	1.70%	1.80%	1.50%
4.80%	5.00%	3.80%	2.80%	2.00%	0.90%	1.40%	0.70%
0.60%	4.00%	4.80%	3.90%	3.20%	3.30%	4.00%	3.90%
1.74%	1.73%	1.79%	1.89%	1.85%	1.93%	2.00%	1.88%

CPI = Consumer Price Index; BCI = Building Construction Index; RBCI = Roads and Bridges Construction Index; CCI = Council Cost Index

March quarterly figures will be available in April report

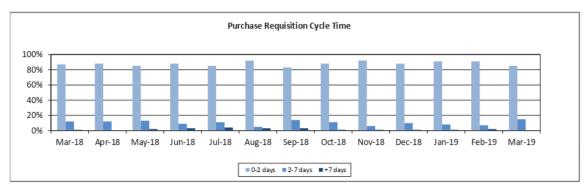
ICC Performance Report March 2019

Invoices Paid within Terms:

	Sep	-18	Oct	-18	Nov	/-18	Dec	-18	Jan	-19	Feb	-19	Mai	r-19
Total invoices paid	4,9	98	5,3	173	4,5	808	4,9	49	4,5	510	4,1	.58	4,9	23
	Count	5	Count	5	Count	5	Count	5	Count	5	Count	5	Count	5
% paid within terms	90%	96%	92%	97%	94%	96%	97%	93%	89%	92%	96%	96%	97%	95%
% paid <1 week outside terms	1%	1%	3%	1%	1%	1%	1%	2%	4%	5%	2%	2%	1%	1%
% paid >1 week outside terms	9%	3%	5%	3%	5%	3%	2%	5%	7%	3%	2%	2%	2%	4%

Satisfactory results.

Purchase Requisition Cycle Time:

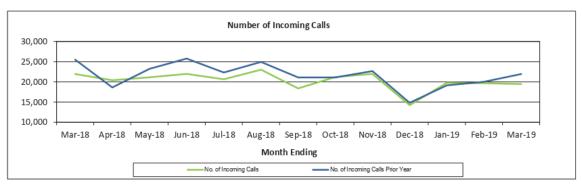


Key performance indicator for this activity is two days.

	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
0-2 days	87%	88%	85%	88%	85%	92%	83%	88%	92%	88%	91%	91%	85%
2-7 days	12%	12%	13%	9%	11%	5%	14%	11%	6%	10%	8%	7%	15%
+7 days	1%	0%	2%	3%	4%	3%	3%	1%	1%	1%	1%	2%	0%

Purchase Requisition Cycle Time has increased for the month of March. This is due to staff being on leave and it is expected that these figures will improve in April.

Number of Incoming phone calls - All Council (excluding BCC After Hours and Helpdesk)



	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
No. of Incoming Calls	21,922	20,397	21,153	21,986	20,634	23,017	18,369	21,200	21,959	14,215	19,765	19,662	19,469
No. of Incoming Calls Prior Year	25,508	18,637	23,222	25,768	22,308	24,933	21,109	21,097	22,656	14.818	19.147	20,027	21,922

ICC Performance Report March 2019

Statement of Cashflows

	ylut	July	August	August	September S	September	October 0	October No	November Nov	November Dec	December De	December Jan	January S Jan	January Feb	February Feb	February N	March Natrole	March	April	May	June
Cashflows from Operating Activities Receipts from Customers				000		-	+	-				_		-	·	-	·		-	-	;
General Rates and Utilities Charges	(4,364)	(4,620)	(40,761)	(40,494)	(4,816)	(4,279)	(8,245)	(4,337)	[37,295]	(41,234)	(4,001)	(4,403)	(3,085)	(4,425)	38,175	(42,092)	(4,076)	(4,509)	(4,417)	(41,995)	(4,414)
Fees and Charges	(3,380)	-	(2,477)	(2,409)	(3,574)	(2,407)	(1,219)	(2,667)	(2,709)	(2,266)	(2,872)	(2,200)	(2,873)	(2,207)	(1,132)	(2,167)	(3,566)	(2,740)	(2,406)	(2,150)	(1,391)
Operating Contributions	29		(768)	(574)	(1,166)	(574)	(203)	(5.79)	(66)	(574)	(374)	(742)	(706)	(574)	(386)	(574)	3,533	4,565			
Operating Grants and Subsidies	(200)	(615)	(1,465)	(928)	(240)	(226)	(32)	(186)	(1,588)	(928)	(480)	(286)	(103)	(335)	(1,094)	(976)	(223)	(436)	(184)	(323)	(3,674)
Other Income	(3,420)		(2,235)	(1,359)	(2,236)	(1,403)	(2,313)	(1,856)	(637)	(1,293)	(4,303)	(1,463)	(1,915)	(1,102)	(1,057)	(1,073)	(1,395)	(4,422)	(1,661)	(1,517)	697
Capital Contributions	(129)	(1,729)	(152)	(1,729)	384	(1,729)	(2,044)	(1,729)	(2.15)	(1,729)	(220)	(1,729)	(708)	(1,729)	(7,340)	(1,729)	(7,219)	(898'9)	(2,303)	(2,303)	(1,576)
Capital Grants and Subsidies			(105)		(292)		19	(164)	(2,544)	(1,854)		\dashv	168	(86)	(376)		(21)	(1,349)		(780)	(916)
	(11,469)	(11,640)	(47,963)	(47,523)	(11,944)	(10,647)	(14,036)	(11,518)	(45,086)	(49,907)	(12,551)	(10,824)	(15,223)	(10,658)	[50,111]	(48,611)	(12,966)	(15,759)	(10,972)	(49,704)	(11,274)
Payments to Suppliers and Employees																					
Emplayee Payments	6,179	8,985	8,334	7,183	6,631	7,249	8,317	8,999	6,542	7,225	8,562	9,095	8,041	7,237	7,409	7,232	7,11.7	7,209	100/6	7,241	7,556
Supplier Payments	7,350	10	11,068	8,001	6,629	7,185	6,727	8,115	7,241	6,864	6,286	8,130	6,752	6,132	6,564	6,781	9,172	8,888	8,133	8,670	7,272
Other Expenses	532	746	735	639	297	651	269	713	512	2,659	504	658	403	1,022	373	373	349	(172)	280	499	4,322
	14,062	20,493	20,197	15,823	13,557	15,085	15,613	17,828	14,296	16,748	15,352	17,884	15,197	14,391	14,345	14,386	16,637	15,925	17,714	16,410	19,150
Interest Received	(317)	(216)	(570)	(270)	(482)	(269)	(408)	(209)	(202)	(254)	(455)	(268)	(417)	(201)	(443)	(233)	(523)	(1,618)	(260)	(300)	(23)
Borrowing Costs	00		60		3,130	3,096	(28)		1,022		3,084	3,819	(0)		(86)		2,075	2,078			2,963
Net Cash Outflow (Inflow) from Operating Activities	2,283	8,636	(28,328)	(31,970)	4,261	7,266	1,140	6,101	[29,976]	(33,413)	5,431	10,01	(449)	3,532	(36,295)	(34,458)	5,222	979	6,483	(33,594)	10,816
Cashflows from Investing Activities																					
Payments for property, plant and equipment*	7,913	8,312	6,839	9,715	5,691	13,823	5,797	12,298	3,060	22,484	11,270	25,293	6,33.7	18,999	14,921	20,037	8,444	(27,452)	21,977	23,519	24,579
Dividends Received	(4,765)		(2,500)		(12,792)	(2,300)						(7,627)	(9,452)				(41)	(103)			(1,868)
Proceeds from sale of (payments for) equity investments	009	(1,398)	1,400	(202)	200	(4,167)	300	(828)	009	(2,050)	1,200	(00/		(344)	200	(%)	23	(5,423)	(237)	(237)	(22,334)
Transfers to/from subsidiary entities		1		1	7	1	+	+	27	+	-	-1	7	+	22	+	Ξ	+	+	+	8
Net Cash Outflow (Inflow) from Investing Activities	3,748	6,914	5,738	9,213	(106'9)	4,357	6,097	11,470	3,687	20,435	12,470	16,966	(2,899)	18,054	15,449	19,093	8,981	(32,977)	21,440	22,982	326
Cashflows from Financing Activities					nenenen																
Proceeds from Borrowings																				_	(101,000)
Redemption of Borrowings					4,973	4,961	æ		(1,012)		5,020	6,328	127		8		6,031	6,404			22,746
Interest free loan (proceeds) redemption							•														
Working Capital (Proceeds) Redemption				1	7	+	+	+		+		+	-	+		+	-	+	+	+	
Net Cash Outflow (Inflow) from Financing Activities					4,973	4,961	89		(1,012)		2,020	6,328	55		8		6,031	6,404	ı		(78,254)
Net Decrease (Increase) in Cash Held	6,032	15,550	(22,590)	(22,758)	2,334	16,583	7,276	17,571	[27,301]	(12,978)	22,921	33,905	(3,333)	21,587	20,752	(15,365)	20,234	(25,947)	27,922	(10,612)	(67,112)
Cash at Beginning of Period	139,601	1	133,567	133,567	156,141	156,141	153,825	153,825	146,549	146,549	173,850				154,434	154,434	175,186	175,186	155,048	127,126	137,738
Cash at End of Reporting Period	133,567	124,051	156,141	156,325	153,825	139,557	146,549	136,254	173,850	159,527	151,175	139,945	154,434	129,589	175,186	169,799	155,048	201,133	127,126	137,738	204,850

* Including intangible assets

The end of year cash balance is \$204.8 million.

ICC Performance Report March 2019

Departmental Breakdown

Trend of year to date results as at 31 March 2019:

Revenue and Expense: • <1% or \$50k worse than budget whichever is greater; • <5% or \$125k worse than budget whichever is greater; • >5% or >=\$125k worse than budget whichever is greater.

Capital: • Within 5% or \$50k+/- budget whichever is greater; • within 10% or \$250k +/- budget whichever is greater; • more than 10% or >\$250k +/- budget whichever is greater.

Departmental Controlled:

Arts, Social Revenue Development and Employee Expenses* Community Other Expense Categories** Capital Engagement

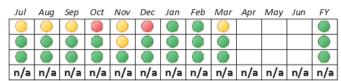


Satisfactory results for expenses and revenue.

Capital expenditure under budget by \$403k or 45.3%.

Economic Development and Marketing

Employee Expenses* Other Expense Categories** Capital



Satisfactory results for expenses. Revenue under budget by \$114k or 16.6%.

Infrastructure Services Employee Expenses* Department

Revenue Other Expense Categories** Capital

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
n/a												

Employee expenses over budget by \$421k or 34.9% and Other expense categories over budget by \$199k or 18.7%.

Capital expenditure under budget for infrastructure program \$16.3m or 28.6%. See pages 15-18 for details.

Finance and Corporate Employee Expenses* Services Department Other Expense Categories**

Revenue Capital

J	ul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY
(

Satisfactory results for revenue and expenses.

Capital expenditure under budget by \$3.1m or 42.3%.

* Employee expenses including Labour Contracts

** Operational Expense excluding the above

ICC Performance Report March 2019

Departmental Breakdown

Revenue and Expense: • <1% or \$50k worse than budget whichever is greater; • <5% or \$125k worse than budget whichever is greater; • -5% or >=\$125k worse than budget whichever is greater.

Trend of year to date results as at 31 March 2019:

Capital: • Within 5% or \$50k+/- budget whichever is greater; • within 10% or \$250k+/- budget whichever is greater; • more than 10% or >\$250k+/- budget whichever is greater.

Departmental Controlled:

Works, Parks and Recreation Department Revenue Employee Expenses* Other Expense Categories** Capital



Satisfactory results for revenue and other expense categories. Employee expenses over budget \$752k or 2.8%.

Capital expenditure under budget for Infrastructure Program \$4.8m or 25.2%. Capital expenditure for fleet and equipment purchases under budget \$1.6m or 39.5%.

Capital expenditure for IWS under budget \$304k or 33.2%.

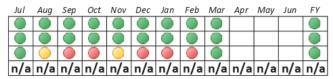
Health, Security and Regulatory Services Department Revenue Employee Expenses* Other Expense Categories** Capital



Satisfactory results for revenue and other expense categories. Employee expenses over budget \$310k or 5.3%.

Capital expenditure under budget \$405k or 53.1%.

Planning and Development Department Revenue Employee Expenses* Other Expense Categories** Capital



Satisfactory results for revenue and expenses.

Corporate Controlled:

Corporate Items Expenses
Capital

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY

Satisfactory results for corporate controlled expenses. Corporate controlled revenue under budget \$8.1m or 4%.

Capital expenditure under budget on donated assets \$6.6m or 13.2%.

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^{*} Employee expenses including Labour Contracts

^{**} Operational Expense excluding the above

ICC Performance Report March 2019

Revenue

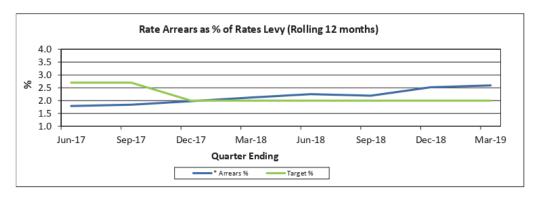
Net Rates and Utilities:

	\$'00
General Rates	133
Utilities and Other Charges	25
Discounts/Remissions	(8,

YTD Act	YTD Bud	YTD Var	FY Budget	FY F	cast
\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
133,077	132,977	100	178,134	75%	178,134
25,525	25,636	(111)	34,370	74%	34,370
(8, 157)	(8,219)	62	(10,862)	75%	(10,862)
150,445	150,394	51	201,642	75%	201,642

Satisfactory results overall.

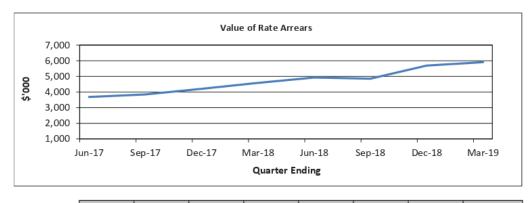
Rate Arrears as at 31 March 2019:



	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19
* Arrears %	1.79	1.84	1.98	2.12	2.25	2.19	2.52	2.59
Target %	2.70	2.70	2.00	2.00	2.00	2.00	2.00	2.00

^{*} Rolling 12 month average

Value of Rate Arrears:



	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19
\$'000	3,680	3,844	4,207	4,579	4,929	4,853	5,690	5,908

ICC Performance Report March 2019

Fees and Charges:

	YTD Act	YTD Bud	YTD Var	FY Bu	FY F'cast	
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Planning Fees	11,638	11,492	146	15,310	76%	15,310
Hlth Animal Cemetery Fees	946	926	20	1,920	49%	1,920
Traffic and Reg Park Fees	2,322	2,293	29	3,086	75%	3,086
Waste Fees	5,454	4,956	498	6,608	83%	6,608
Other Fees	1,964	2,116	(152)	2,826	69%	2,826
	22,324	21,783	541	29,750	75%	29,750

Satisfactory results overall. Waste disposal fees over budget due to most services trending above expectations.

Residential Lots Approved:



	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18
Residential Lots Approved	1,144	665	282	538	1,702	663
Residential Lots Approved Prior Yr	1,127	724	1,374	597	1,144	665

March quarterly figures will be available in April report

ICC Performance Report March 2019

Grants and Contributions:

	YTD Act	YTD Bud	YTD Var	FY Bu	FY F'cast	
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Operational Grants	5,431	5,205	226	10,247	53%	10,247
Capital Grants	3,353	3,452	(99)	4,851	69%	4,851
Donated Asset Revenue	43,698	50,337	(6,639)	67,122	65%	67,122
*Operational Cash Contributions	691	202	489	221	313%	691
*Capital Cash Contributions	17,942	20,700	(2,758)	27,594	65%	27,594
	71,115	79,896	(8,781)	110,035	65%	110,035

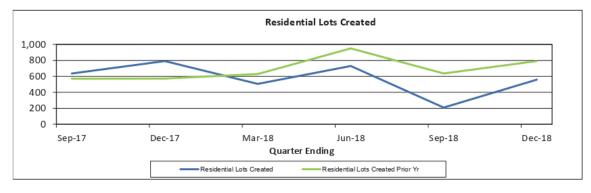
Donated asset revenue and Capital Cash contributions are developer driven and will be monitored closely.

*Cash Contribution Actuals Breakdown YTD:

	Footpaths \$'000	Open Space \$'000	Roads \$'000	Social \$'000	Others \$'000	Grand Total \$'000
Operational Cash Contribution	0	(0)	(0)	0	691	691
Capital Cash Contribution	249	4,824	5,777	1,910	5,183	17,942
Total Cash Contributions	249	4,824	5,777	1,910	5,874	18,633

Other operational cash contributions include \$388k relating to funds received from Ipswich Events Corporation, to be consider ed in a future budget amendment, vegetation retention \$95k, \$181k relating to the purga nature reserve agreement and Queen's Parks Na ture Centre \$25k.

Residential Lots Created:



	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18
Residential Lots Created	637	792	505	730	210	558
Residential Lots Created Prior Yr	571	572	629	951	637	792

March quarterly figures will be available in April report

ICC Performance Report March 2019

Other Revenue Sources:

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Sales, Recoverable Works	2,361	2,233	128	2,978	79%	2,978
Interest	4,053	3,538	515	4,405	92%	4,405
Other Revenue	31,509	29,362	2,147	41,801	75%	41,801
Gain on Asset Disposal	182	0	182	0	n/a	182
Internal Revenue	17,991	17,584	407	23,504	77%	23,504
	56,096	52,717	3,379	72,688	77%	72,870

Satisfactory results overall. Other revenue over budget due to receiving a higher than forecast dividend payments. Gain on asset disposal relates to sale of fleet vehicles.

ICC Performance Report March 2019

Expense

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	59,365	63,805	4,440	85,287	70%	85,287
Overtime	1,240	1,169	(71)	1,559	80%	1,559
Allowances	395	179	(216)	239	165%	395
Other employee costs	17,422	17,476	54	23,343	75%	23,343
Total Labour Opex + Capex	78,422	82,629	4,207	110,428	71%	110,584
Less Capitalised Labour	(9,979)	(11,986)	(2,007)	(16,129)	62%	(16,129)
Opex Labour before Contractors	68,443	70,643	2,200	94,299	73%	94,455
Plus Contract Opex Labour	4,218	1,323	(2,895)	1,653	255%	4,218
Opex Labour incl Contractors	72,661	71,966	(695)	95,952	76%	98,673

Satisfactory results overall.

Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Communication	1,137	1,262	125	1,691	67%	1,691
Materials	6,148	8,969	2,821	12,466	49%	12,466
Motor Vehicle Expenses	1,697	2,525	828	3,237	52%	3,237
Other Goods	2,415	2,444	29	3,321	73%	3,321
Other Services	9,005	8,665	(340)	13,533	67%	13,533
Service Contracts	22,777	27,163	4,386	36,326	63%	36,326
Utilities Expenses	7,363	7,758	395	10,454	70%	10,454
Consultants	3,858	3,299	(559)	4,883	79%	4,883
Other Materials and Services	9,226	5,409	(3,817)	7,847	118%	9,226
	63,626	67,494	3,868	93,758	68%	95,137
Other Expense Sources:						
Depreciation	50,055	51,494	1,439	68,075	74%	68,075
Finance Costs	9,620	9,580	(40)	12,746	75%	12,746
Other Expenses	3,847	6,857	3,010	9,098	42%	9,098
Loss on disposal assets	1,476	0	(1,476)	0	n/a	1,476
Internal Expenses	16,401	15,595	(806)	20,850	79%	20,850
	81,399	83,526	2,127	110,769	73%	112,245
TOTAL	145,025	151,020	5,995	204,527	71%	207,382

Satisfactory results overall. Materials and services under budget primarily in Works Parks and Recreation Department. Service contracts under budget due to a reduction in open space maintenance due to drier weather conditions. Other expenses primarily under budget due to delay in contribution to be made for Springfield Central Sports Hall, payment expected before June.

Loss on asset disposals primarily relates to partial retirement of infrastructure network assets.

Depreciation under budget and it is expected to come closer to budget by year end after WIP is capitalised.

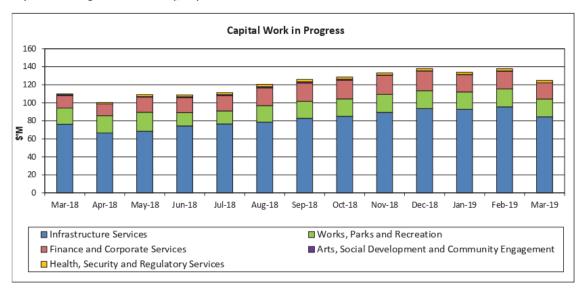
ICC Performance Report February 2019

Capital Expenditure

Results as at 31 March 2019:

	YTD Act	YTD Bud	YTD Var	FY Bud	FY F'cast	
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled	66,374	90,058	23,684	142,883	46%	129,223
Corporate Controlled	43,698	50,335	6,637	67,122	65%	67,122
	110,072	140,393	30,321	210,005	52%	196,345

Capital Work in Progress Current Balance (\$'000):



Infrastructure Services
Works, Parks and Recreation
Finance and Corporate Services
Arts, Social Development and Community Engagement
Health, Security and Regulatory Services

Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	De c-18	Jan-19	Feb-19	Mar-19
\$M	\$M	\$M	\$M									
76.19	66.60	68.47	74.33	76.48	78.60	82.85	84.99	89.33	93.58	92.76	95.46	84.31
18.02	19.22	21.05	14.67	14.37	18.23	18.91	19.31	20.08	19.92	19.29	19.94	19.88
13.90	12.90	16.95	16.70	17.09	19.78	20.20	20.70	21.19	21.81	19.17	19.70	17.79
0.78	0.11	0.44	1.05	1.19	1.31	1.35	1.20	0.16	0.17	0.24	0.26	0.27
0.96	1.48	2.14	1.96	2.07	2.56	2.58	2.41	2.41	2.44	2.44	2.49	2.55
109.85	100.31	109.05	108.71	111.20	120.48	125.89	128.62	133.17	137.91	133.90	137.85	124.80

The above figures exclude infrastructure credits and donated assets.

CWIP Balance by Project Status (as % of total):

Concept Design Delivery Completion

Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	De c-18	Jan-19	Feb-19	Mar-19
2%	2%	2%	2%	2%	196	1%	1%	196	196	196	196	1%
8%	9%	496	4%	4%	3%	2%	2%	2%	196	296	2%	3%
53%	63%	70%	71%	68%	71%	65%	66%	58%	65%	62%	63%	53%
37%	26%	24%	23%	26%	25%	32%	31%	39%	33%	35%	34%	43%

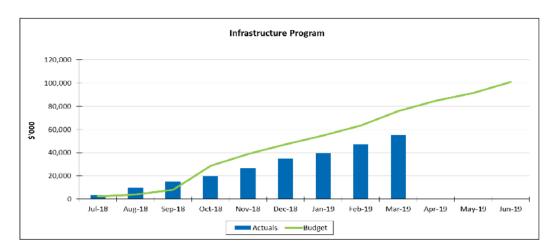
ICC Performance Report March 2019

Infrastructure Capital Portfolio by Delivery Department

Results as at 31 March 2019:

Department Controlled
Infrastructure Portfolio - IS
Infrastructure Portfolio - WP
Total

YTD Act	YTD Bud	YTD Var	FY B	udget	FY F'cast
\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
40,644	56,903	16,259	75,880	54%	63,505
14,310	19,122	4,812	25,148	57%	23,580
54,954	76,025	21,071	101,028	54%	87,085



Infrastructure Capital Expenditure by Program

Corporate Facilities



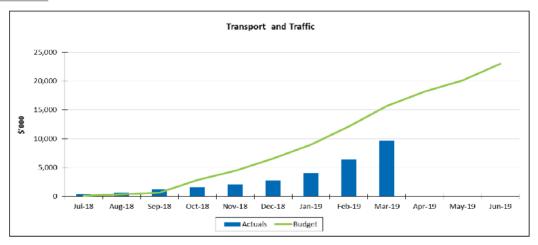
Comments per IS - FYTD Expenditure, \$207k. 2018 -2019 Estimated Financial Year Expenditure \$862k.

Comments per WPR - Under budget due to delays in work at the Woollen Mill and minor delays with the Riverview Depot Upgrade. Riverview Depot is nearing completion. Work on the Woollen Mill has been placed on hold to complete Concept and Asset Management preliminary work on the site in accordance with Heritage requirements - funds will not be fully expended in the 18/19 financial year.

ICC Performance Report March 2019

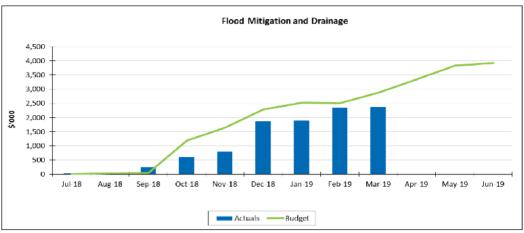
Infrastructure Capital Expenditure by Program con't

Transport and Traffic



Comments per IS - FYTD Expenditure, \$9.6m. 2018 -2019 Estimated Financial Year Expenditure \$18.2m.

Flood Mitigation and Drainage

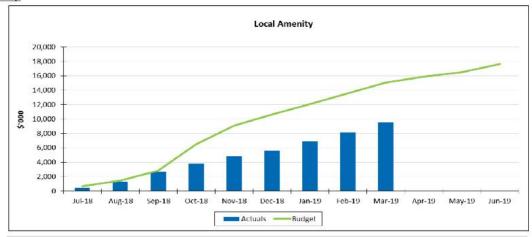


Comments per IS - FTYD Expenditure, \$2.4m. 2018 -2019 Estimated Financial Year Expenditure 3.4m.

ICC Performance Report March 2019

Infrastructure Capital Expenditure by Program con't

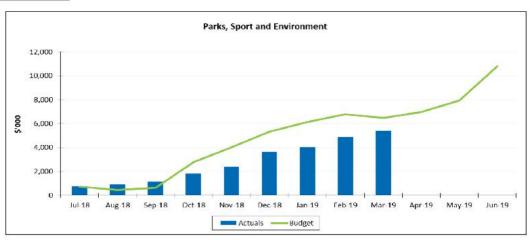
Local Amenity



Comments per IS - FYTD Expenditure, \$9.1m. 2018-2019 Estimated Financial Year Expenditure \$14.8m.

Comments per WPR - Behind YTD budget due to delays in finalising scope. Currently finalising tender documents for 3 divisions (5,7,8) and in the evaluation process for division 4.

Parks, Sport and Recreation



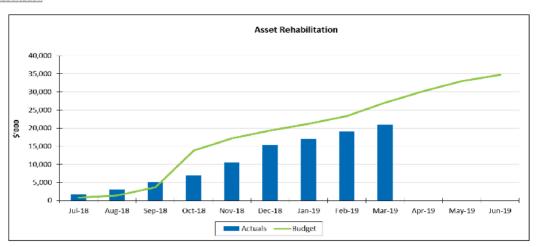
Comments per IS - FTYD Expenditure, \$2.5m. 2018 -2019 Estimated Financial Year Expenditure \$3.5m.

Comments per WPR - Slightly behind budget. Mainly due to delays of work commencing within the Conservation Estates due to the changes in the ILLUA. Forecasted expenditure to be below budget, with a project carry over of \$200k for work associated with the Conservation Estates.

ICC Performance Report March 2019

Infrastructure Capital Expenditure by Program con't

Asset Rehabilitation



Comments per IS - FYTD Expenditure, \$15.7m. 2018 -2019 Estimated Financial Year Expenditure \$23.1m.

Comments per WPR - Under budget due to delays in the completion of 143 Brisbane Street Refurbishment. Work is scheduled to be completed in April. Program rehabilitation work currently on schedule.

Arts, Social Development and Community Engagement Department

Performance Report

March 2019

Revenue						
	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Civic Centre Service Fees	77	123	(46)	192	40%	192
Library Fees and Fines	2	39	(37)	55	4%	55
Other Fees	289	259	30	322	90%	322
Operational Grants	1,906	1,861	45	2,254	85%	2,254
Capital Grants	0	0	0	0	n/a	0
Other Revenue	1,467	1,585	(118)	2,016	73%	2,016
Internal Revenue	319	220	99	337	95%	337
	4,060	4,087	(27)	5,176	78%	5,176
Corporate Controlled						
Donated Asset Revenue	43	18	25	28	154%	43
Cash Contributions	1,388	2,556	(1,168)	3,407	41%	3,407
Hdwks Credit Consumption	0	0	0	0	n/a	0
	1,431	2,574	(1,143)	3,435	42%	3,450
TOTAL	5,491	6,661	(1,170)	8,611	64%	8,626

Satisfactory results overall. Library fees under budget due to a printing solution at Springfield Central, not expected to reach the revenue target this year, a reduction to be considered in a future budget amendment. Other revenue under budget primarily due to a decrease in functions, offset by an increase in demand of civic centre catering in internal revenue.

Cash contributions will be monitored.

ASDCE Performance Report March 2019

Department Controlled Expenses

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	6,388	7,108	720	9,495	67%	9,495
Overtime	201	131	(70)	174	116%	201
Allowances	65	14	(51)	18	361%	65
Other employee costs	1,902	1,865	(37)	2,491	76%	2,491
Total Labour Opex + Capex	8,556	9,118	562	12,178	70%	12,252
Less recovery/charge out	2	16	14	0	n/a	2
Opex Labour before Contractors	8,558	9,134	576	12,178	70%	12,254
Plus Contract Opex Labour	265	201	(64)	278	95%	278
Opex Labour incl Contractors	8,823	9,335	512	12,456	71%	12,532

Satisfactory results overall. Employee expenses under budget due to delay in filling vacant positions, expected to be filled over the coming months.

Materials and Services (excl. Labour Contracts)

·	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Advertising	236	212	(24)	315	75%	315
Materials	262	398	136	1,168	22%	1,168
Other Goods	889	902	13	1,226	73%	1,226
Other Services	1,303	1,450	147	2,391	54%	2,391
Service Contracts	730	618	(112)	1,056	69%	1,056
Other Materials and Services	196	210	14	268	73%	268
	3,616	3,790	174	6,424	56%	6,424
Other Expense Sources						
Other Expenses	555	1,388	833	2,744	20%	2,744
Internal Expenses	348	321	(27)	463	75%	463
	4,519	5,499	980	9,631	47%	9,631
_						
TOTAL DEPARTMENT CONTROLLED	13,342	14,834	1,492	22,087	60%	22,163
Corporate Controlled Expenses						
			()			
Depreciation	221	196	(25)	258	86%	258
Finance Costs	0	0	0	0	n/a	0
Loss on Disposal Assets	24	0	(24)	0	n/a	24
TOTAL CORPORATE CONTROLLED	245	196	(49)	258	95%	282

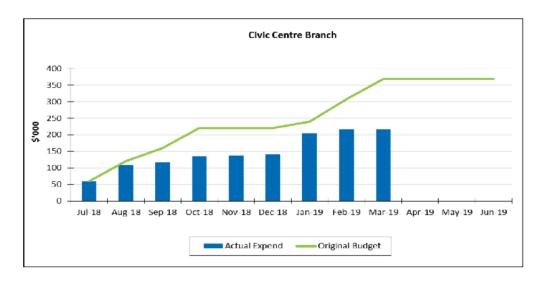
Satisfactory results overall. Materials under budget primarily due to reduced program delivery resulting from staff vacancies. Other services under budget in the library branch, through commitments and planned expenditure this is expected to meet full year budget. Service contracts over budget due to incorrect allocation of expenses, to be corrected in April. Other expenses under budget primarily relating to community donations, to be considered in a future budget amendment.

ASDCE Performance Report March 2019

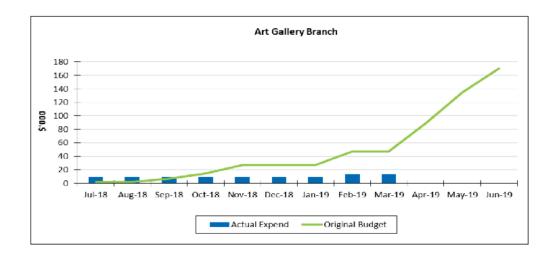
ASDCE Capital Expenditure by Program

Results as at 31 March 2019:

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department controlled	487	890	403	1,870	26%	1,870



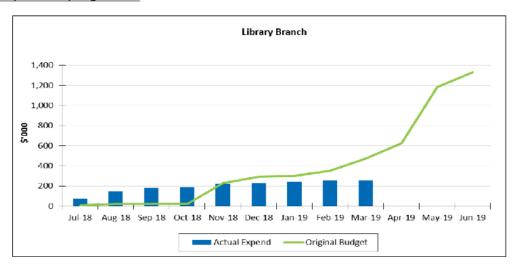
Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
DCH0	0022 Civic Centre Assets	215	368	Phasing of capital expenditure to be actioned due to supplier delays. Expect to finalise purchases prior to calendar year end.



Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	14	47	Slightly behind budget, no Issues, expected to be on budget by June 2019.

ASDCE Performance Report March 2019

ASDCE Capital Expenditure by Program con't



Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	EL10018 Library Capital Purchases	258	475	Phasing of capital expenditure to be actioned due to supplier delays. Expect to finalise purchases prior to calendar year end.

Economic Development and Marketing

Performance Report

March 2019

Revenue						
	YTD Act	YTD Bud	YTD Var	FY Bu	ıdget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Operational Grants	88	0	88	0	n/a	88
Other Revenue	485	687	(202)	1,150	42%	1,150
Internal Revenue	0	0	0	0	n/a	0
	573	687	(114)	1,150	50%	1,238
Corporate Controlled						
Cash Contributions	388	0	388	0	n/a	388
	388	0	388	0	n/a	388
TOTAL	961	687	274	1,150	84%	1,626

Satisfactory results overall. Operational grants revenue relates to ARIP grant funding which is budgeted under other sundry receipts. Other sundry receipts under budget primarily due to the partnership program and good food and wine show not expected which is partially offset by the performance payment for the Ipswich Supersprint.

Cash contributions revenue relates to funds received from Ipswich Events Corporation.

EDM Performance Report March 2019

Department Controlled Expenses

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	2,822	3,086	264	4,121	68%	4,121
Overtime	53	41	(12)	54	98%	54
Allowances	9	19	10	25	36%	25
Other employee costs	849	900	51	1,202	71%	1,202
Total Labour Opex + Capex	3,733	4,046	313	5,402	69%	5,402
Less Capitalised Labour	(1)	(12)	(11)	(20)	5%	(20)
Opex Labour before Contractors	3,732	4,034	302	5,382	69%	5,382
Plus Contract Opex Labour	305	0	(305)	0	n/a	305
Opex Labour incl Contractors	4,037	4,034	(3)	5,382	75%	5,687

Satisfactory results overall.

Materials and Services	(avel Inhaur Contracts)
iviaterials and Services	lexci. Labour Contractsi

	YTD Act	YTD Bud	YTD Var	FY Bu	ıdget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Advertising	1,697	1,454	(243)	2,373	72%	2,373
Communication	0	0	0	0	n/a	0
Other Goods	74	120	46	163	45%	163
Other Services	716	1,193	477	1,964	36%	1,964
Service Contracts	76	72	(4)	100	76%	100
Entertainment	31	59	28	67	46%	67
Other Materials and Services	124	192	68	278	45%	278
	2,718	3,090	372	4,945	55%	4,945
Other Expense Sources						
Other Expenses	13	86	73	115	11%	115
Internal Expenses	98	86	(12)	127	77%	127
	2,829	3,262	433	5,187	55%	5,187
TOTAL DEPARTMENT CONTROLLED	6,866	7,296	430	10,569	65%	10,874
Corporate Controlled Expenses						
Depreciation	3	1	(2)	1	300%	3
Other Finance Costs	0	0	0	0	n/a	0
TOTAL CORPORATE CONTROLLED	3	1	(2)	1	300%	3

Satisfactory results overall. Advertising over budget due to an earlier than budgeted payment for the Ipswich Supersprint event, the budget will be realigned in April. Other services under budget primarily in Events and OED branch and is currently under review. Other expenses under budget due to operating lease rentals for Fire Station 101 not required, to be considered in a future budget amendment.

Satisfactory results.

Item 10 / Attachment 1.

Infrastructure Services Department

Performance Report

March 2019

Revenue						
	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Other Fees and Charges	0	0	0	0	n/a	0
Sales, Recoverable works	0	0	0	0	n/a	0
Capital Grants	0	0	0	0	n/a	0
Other Revenue	0	0	0	0	n/a	0
	0	0	0	0	n/a	0
Corporate Controlled						
Donated Asset Revenue	43,655	40,014	3,641	53,354	82%	53,354
Cash Contributions	10,388	7,848	2,540	10,461	99%	10,461
	54,043	47,862	6,181	63,815	85%	63,815
TOTAL	54,043	47,862	6,181	63,815	85%	63,815

IS Performance Report March 2019

Department Controlled Expenses

General Ledger

Employee Expenses (incl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	6,246	7,527	1,281	10,053	62%	10,053
Overtime	76	61	(15)	82	93%	82
Allowances	5	19	14	25	20%	25
Other employee costs	1,866	2,054	188	2,743	68%	2,743
Total Labour Opex + Capex	8,193	9,661	1,468	12,903	63%	12,903
Less Capitalised Labour	(6,607)	(8,494)	(1,887)	(11,352)	58%	(11,352)
Opex Labour before Contractors	1,586	1,167	(419)	1,551	102%	1,551
Plus Contract Opex Labour	41	39	(2)	39	105%	41
Opex Labour incl Contractors	1,627	1,206	(421)	1,590	102%	1,592

Operational and capital labour is under budget, however the Department has proportionally charged more to operational expenditure than budgeted together with EBA Payments.

Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Service Contracts	17	362	345	482	4%	482
Consultants	701	519	(182)	849	83%	849
Other Materials and Services	239	173	(66)	312	77%	312
	957	1,054	97	1,643	58%	1,643
Other Expense Sources						
Other Expenses	33	0	(33)	0	n/a	33
Internal Expenses	274	11	(263)	14	1957%	274
	307	11	(296)	14	2193%	307
TOTAL DEPARTMENT CONTROLLED						
EXPENSES (excl. Labour)	1,264	1,065	(199)	1,657	76%	1,950
Corporate Controlled Expenses						
Depreciation	100	90	(10)	119	84%	119
Other Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	3	0	(3)	0	n/a	3
TOTAL CORPORATE CONTROLLED	103	90	(13)	119	87%	122

Service contracts under budget relating to divisional allocation, IS and WPR are currently in the process of reviewing opportunities to spend funds on street lighting projects. Consultants over budget due to the expensing of capital projects (flood mitigation investigations) from previous financial years. Internal expenses over budget due to under utilisation of plant and equipment and expensing of capital projects.

Finance and Corporate Services Department

Performance Report

March 2019

Revenue

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Utilities and Other Charges	77	63	14	85	91%	85
Change of Ownership Fees	436	535	(99)	714	61%	714
Other Fees and Charges	719	724	(5)	962	75%	962
Sales, Recoverable works	0	0	0	0	n/a	0
Operational Grants	1,916	1,916	0	4,421	43%	4,421
Capital Grants	0	0	0	0	n/a	0
Other Revenue	27,336	25,606	1,730	36,659	75%	36,659
Internal revenue	1,389	1,390	(1)	1,854	75%	1,854
	31,873	30,234	1,639	44,695	71%	44,695
Corporate Controlled						
General Rates	133,077	132,977	100	178,134	75%	178,134
Discounts/Remissions	(8,115)	(8,162)	47	(10,787)	75%	(10,787)
Net Rates and Utilities	124,962	124,815	147	167,347	75%	167,347
Cash Donations and Contributions	0	0	0	0	n/a	0
Interest	3,734	3,356	378	4,160	90%	4,160
Gain on Asset Disposal	0	0	0	0	n/a	0
Tax Equivalents Revenue	3,927	3,995	(68)	5,343	73%	5,343
	132,623	132,166	457	176,850	75%	176,850
TOTAL	164,496	162,400	2,096	221,545	74%	221,545

Satisfactory results overall. Other revenue over budget due to receiving higher than forecasted dividend payments. Interest revenue over budget due to carrying higher than forecast cash balances arising from both results from 2017-2018 and lower than expected capital expenditure during 2018-2019.

FC Performance Report March 2019

Department Controlled Expenses

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	12,626	13,566	940	18,171	69%	18,171
Overtime	31	8	(23)	11	282%	31
Allowances	37	52	15	69	54%	69
Other employee costs	3,515	3,728	213	4,975	71%	4,975
Total Labour Opex + Capex	16,209	17,354	1,145	23,226	70%	23,246
Less Capitalised Labour	(1,680)	(1,790)	(110)	(2,408)	70%	(2,408)
Opex Labour before Contractors	14,529	15,564	1,035	20,818	70%	20,838
Plus Contract Opex Labour	1,316	505	(811)	640	206%	1,316
Opex Labour incl Contractors	15,845	16,069	224	21,458	74%	22,154

Satisfactory results overall.

Materials and Services (excl. Labour Contracts)

•	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Communication	1,107	1,254	147	1,680	66%	1,680
Other Goods	1,061	1,182	121	1,564	68%	1,564
Other Services	3,762	4,124	362	6,604	57%	6,604
Service Contracts	6,008	6,278	270	8,289	72%	8,289
Legal Expenses	743	577	(166)	717	104%	743
Other Materials and Services	2,553	2,397	(156)	3,476	73%	3,476
,	15,234	15,812	578	22,330	68%	22,356
Other Expense Sources						
Finance Costs	426	433	7	577	74%	577
Other Expenses	2,087	2,140	53	2,676	78%	2,676
Internal expenses	121	257	136	336	36%	336
Community Services Expense	353	353	0	470	75%	470
	18,221	18,995	774	26,389	69%	26,415
TOTAL DEPARTMENT CONTROLLED	34,066	35,064	998	47,847	71%	48,569
Corporate Controlled						
Depreciation	5,829	5,720	(109)	7,595	77%	7,595
Loss on disposal assets	75	0	(75)	0	n/a	75
QTC Finance Costs	8,940	8,892	(48)	11,833	76%	11,833
Other Finance Costs	0	0	0	0	n/a	0
TOTAL CORPORATE CONTROLLED	14,844	14,612	(232)	19,428	76%	19,503

Satisfactory results overall. Other services under budget primarily in ICT branch due to delay in eHub go live. Service contracts under budget primarily in Strategic Client branch due to service provider performance bonus levels not achieved and underspent on Department of Natural Resources, Mines and Energy (DERM) land and property valuations. Legal expenses over budget due to various legal matters, approximately \$250k of this will be reimbursed through insurance.

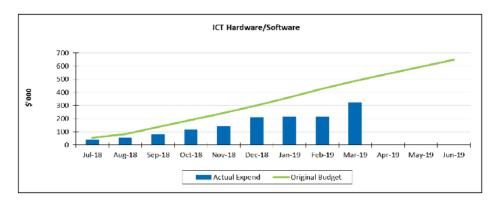
Loss on disposal of assets relates to ICT branch in relation to the retirement of the communications infrastructure.

FC Performance Report March 2019

FC Capital Expenditure by Program

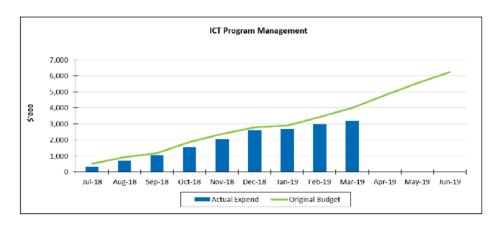
Results as at 31 March 2019:

YTD Bud YTD Var YTD Act FY Budget FY F'cast \$'000 \$'000 \$'000 \$'000 % Achieved \$'000 Department Controlled* 4,257 7,379 3,122 28,385 15% 28,385



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	FIT00111/ICT Hardware Capex	326	487	Satisfactory result.

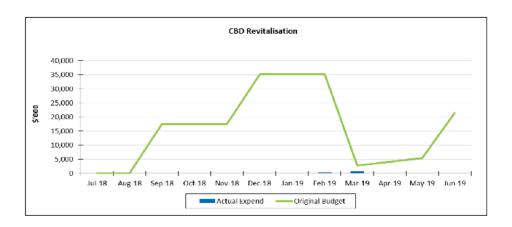


Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	3,198	4,014	Satisfactory result.

FC Performance Report March 2019

FC Capital Expenditure by Program con't



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various Projects	728	2.877	Behind schedule due to delays, work expected to resume shortly.

Works, Parks and Recreation Department

Performance Report

March 2019

Excluding Ipswich Waste

Revenue

	YTD Act	YTD Bud	YTD Var	FY Bu	ıdget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Utilities and Other Charges	3,086	2,972	114	3,962	78%	3,962
Traffic and Reg Park Fees	871	946	(75)	1,265	69%	1,265
Other Fees and Charges	10	0	10	0	n/a	10
Sales, Recoverable Works	2,361	2,233	128	2,978	79%	2,978
Operational Grants	1,405	1,349	56	3,249	43%	3,249
Capital Grants	3,353	3,452	(99)	4,851	69%	4,851
Other Revenue	2,017	1,396	621	1,867	108%	2,017
Internal Revenue	10,621	10,805	(184)	14,407	74%	14,407
	23,724	23,153	571	32,579	73%	32,739
Corporate Controlled						
Discounts/Remissions	(43)	(57)	14	(75)	57%	(75)
Donated Asset Revenue	0	10,305	(10,305)	13,740	0%	13,740
Cash Contributions	6,468	10,493	(4,025)	13,942	46%	13,942
Interest	0	0	0	0	n/a	0
Gain on Disposal/Revaluation	180	0	180	0	n/a	180
	6,605	20,741	(14,136)	27,607	24%	27,787
TOTAL	30,329	43,894	(13,565)	60,186	50%	60,526

Satisfactory results overall. Other revenue over budget primarily relates to insurance funds received as restitution for works associated with the 2017/2018 weather events. Internal revenue under budget do to lower equipment utilisation.

Cash contributions and donated asset revenue are developer driven.

WP Performance Report March 2019

Department Controlled Expenses

Excluding Ipswich Waste

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	17,612	18,113	501	24,205	73%	24,205
Overtime	444	564	120	752	59%	752
Allowances	151	56	(95)	75	201%	151
Other employee costs	5,179	4,920	(259)	6,575	79%	6,575
Total Labour Opex + Capex	23,386	23,653	267	31,607	74%	31,683
Less Capitalised Labour	(1,724)	(1,711)	13	(2,349)	73%	(2,349)
Opex Labour before Contractors	21,662	21,942	280	29,258	74%	29,334
Plus Contract Opex Labour	1,028	97	(931)	120	857%	1,028
Opex Labour incl Contractors	22,690	22,039	(651)	29,378	77%	30,362

Employee expenses over budget 3%. Wages under budget largely driven by vacancies within Fleet, City Maintenance and Sports, Recreation and Natural Resources branches with contract labour utilised to fill these vacancies.

NA - A I - I -	I C: /	 our Contracts)

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Maintenance	3,419	87	(3,332)	116	2947%	3,419
Materials	5,685	8,316	2,631	10,958	52%	10,958
Motor Vehicle Expenses	1,672	2,518	846	3,227	52%	3,227
Service Contracts	8,863	12,882	4,019	17,146	52%	17,146
Utilities Expenses	7,192	7,566	374	10,199	71%	10,199
Consultants	861	614	(247)	840	103%	861
Other Materials and Services	3,801	1,943	(1,858)	2,574	148%	3,801
	31,493	33,926	2,433	45,060	70%	49,611
Other Expense Sources						
Other Expenses	1,068	3,210	2,142	3,523	30%	3,523
Internal Expenses	4,352	4,159	(193)	5,547	78%	5,547
Finance Costs	0	0	0	0	n/a	0
	36,913	41,295	4,382	54,130	68%	58,681
TOTAL DEPARTMENT CONTROLLED	59,603	63,334	3,731	83,508	71%	89,043
Corporate Controlled						
Depreciation	42,984	44,562	1,578	58,869	73%	58,869
QTC Finance Costs	254	255	1	336	76%	336
Other Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	1,330	0	(1,330)	0	n/a	1,330
TOTAL CORPORATE CONTROLLED	44,568	44,817	249	59,205	75%	60,535

Satisfactory results overall. Materials and services, maintenance and motor vehicle expenses over budget due to higher than expected prices on fuel and maintenance. Service contracts under budget due to a reduction in open space maintenance due to drier weather conditions and the delay of the Ipswich Motor Sport precinct track upgrade. Other expenses primarily under budget due to delay in contribution to be made for Springfield Central Sports Hall, payment expected before June.

Loss on asset disposals relates to partial retirement of infrastructure network assets.

Depreciation is under budget and is currently under review.

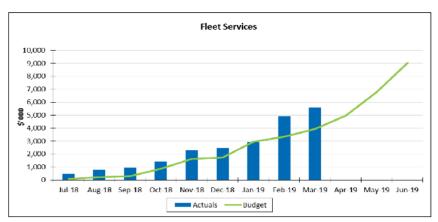
WP Performance Report March 2019

WP Capital Expenditure by Program

Non-Infrastructure Program and excluding Ipswich Waste

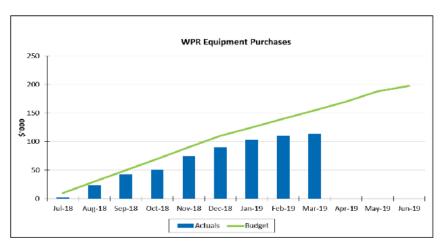
Results as at 31 March 2019:

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
Department Controlled	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Fleet	5,584	3,930	(1,654)	9,044	62%	9,044
WPR - Equipment	113	155	42	198	57%	198
Total Department Controlled	5,697	4,085	(1,612)	9,242	62%	9,242



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various	5,584	3,930	Ahead of YTD budget due to 8 tractors and 2 trucks being delivered ahead of schedule. Forecast expenditure at this stage slightly above yearly budget. All scheduled replacements for Major Plant, Trucks and Waste Trucks have been ordered and vehicle replacement is on schedule.



Major Projects

Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
	Various	113	155	Slightly behind YTD budget. Equipment replaced when required.

33 of 46

Ipswich Waste

Performance Report

March 2019

Revenue

	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Garbage Charges Revenue	22,337	22,457	(120)	30,131	74%	30,131
Net Rates and Utilities	22,337	22,457	(120)	30,131	74%	30,131
Waste Disposal Fees	5,454	4,956	498	6,608	83%	6,608
Operational Grants	0	0	0	0	n/a	0
Other Revenue	67	67	0	81	83%	81
Internal Revenue	1,383	821	562	1,094	126%	1,383
	29,241	28,301	940	37,914	77%	38,203
Corporate Controlled		400	400	2.45	1010/	
Interest .	320	182	138	245	131%	320
	320	182	138	245	131%	320
TOTAL	29,561	28,483	1,078	38,159	77%	38,523

Satisfactory results overall. Waste disposal fees over budget due to most services trending above expectations. Internal revenue offset by internal expenses.

IWS Performance Report March 2019

Department Controlled Expenses

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Bu	ıdget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	2,883	3,297	414	4,405	65%	4,405
Overtime	359	311	(48)	415	87%	415
Allowances	89	14	(75)	19	468%	89
Other employee costs	793	889	96	1,188	67%	1,188
Total Labour Opex + Capex	4,124	4,511	387	6,027	68%	6,097
Less recovery/charge out	23	8	(15)	0	n/a	23
Opex Labour before Contractors	4,147	4,519	372	6,027	69%	6,120
Plus Contract Opex Labour	800	327	(473)	417	192%	800
Opex Labour incl Contractors	4,947	4,846	(101)	6,444	77%	6,920

Employee expenses over budget 2.1%.

Materials and Services (excl. Labour Contracts)

•	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Advertising	30	111	81	142	21%	142
Maintenance	48	137	89	183	26%	183
Materials	74	156	82	208	36%	208
Service Contracts	3,723	3,487	(236)	4,639	80%	4,639
Other Materials and Services	348	203	(145)	243	143%	348
	4,223	4,094	(129)	5,415	78%	5,520
Other Expense Sources						
Other Expenses	57	6	(51)	9	633%	57
Internal Expenses	6,417	5,921	(496)	7,894	81%	7,894
	10,697	10,021	(676)	13,318	80%	13,471
TOTAL DEPARTMENT CONTROLLED	15,644	14,867	(777)	19,762	79%	20,391
•						
Corporate Controlled Expenses						
Depreciation	574	597	23	797	72%	797
Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	37	0	(37)	0	n/a	37
Tax Equivalents Expense	3,927	3,995	68	5,343	73%	5,343
TOTAL CORPORATE CONTROLLED	4,538	4,592	54	6,140	74%	6,177

Satisfactory results overall. Service contracts over budget due to kerbside waste disposal fees offset by additional revenue. Other materials and services relate to incorrect expenditure type used, will be corrected in April. Internal expenses offset by internal revenue.

IWS Performance Report March 2019

Waste Capital Expenditure by Project or Program Areas:

Ipswich Waste

Results as at 31 March 2019:

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled	612	916	304	1,218	50%	1,218



Project No.	Project Name	YTD Actual \$'000	YTD Budget \$'000	Explanations/Mitigations
Va	arious Projects	612	916	Slightly behind YTD budget but forecasted end of year position still on budget. Bins replaced as required and according to city growth. Currently out to tender for the Roof Refurbishment project at the Transfer Station.

Health, Security and Regulatory Services Department Performance Report

March 2019

Revenue						
	YTD Act	YTD Bud	YTD Var	FY Bu	dget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Utilities and Other Charges	26	144	(118)	192	14%	192
Net Rates and Utilities	26	144	(118)	192	14%	192
Hlth Animal Cemetery Fees	946	926	20	1,920	49%	1,920
Traffic and Reg Park Fees	1,450	1,346	104	1,820	80%	1,820
Other Fees	393	405	(12)	541	73%	541
Operational Grants	116	78	38	183	63%	183
Capital Grants	0	0	0	0	n/a	0
Other Revenue	55	19	36	25	220%	55
	2,986	2,918	68	4,681	64%	4,711
Corporate Controlled						
Gain on Disposal/Revaluation	0	0	0	0	n/a	0
	0	0	0	0	n/a	0
TOTAL	2,986	2,918	68	4,681	64%	4,711

Satisfactory results overall. Utilities and other charges relates to the recovery of clearing overgrown allotments and is expected to be under budget by year end. This will be included for consideration in a future budget amendment. Traffic and regulated parking fees over budget due to a new approach to parking compliance that has resulted in higher than expected revenue. Operational grants relate to payments received earlier than expected for childhood vaccination services. Other revenue relates to the sale of abandoned vehicles.

HSRS Performance Report March 2019

Department Controlled Expenses

Employee Expenses

	YTD Act	YTD Bud	YTD Var FY Bud		ıdget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	4,252	4,421	169	5,905	72%	5,905
Overtime	71	34	(37)	45	158%	71
Allowances	36	4	(32)	5	720%	36
Other employee costs	1,310	1,211	(99)	1,619	81%	1,619
Total Labour Opex + Capex	5,669	5,670	1	7,574	75%	7,631
Less recovery/charge out	(1)	(5)	(4)	0	n/a	0
Opex Labour before Contractors	5,668	5,665	(3)	7,574	75%	7,631
Plus Contract Opex Labour	462	155	(307)	160	289%	462
Opex Labour incl Contractors	6,130	5,820	(310)	7,734	79%	8,093

Employee expenses over budget 5.3% as a result of EBA payments and not acheiving the vacancy rate.

Materials and Services (excl. Labour Contracts)

	YTD Act	YTD Bud	YTD Var	FY Bu	ıdget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Maintenance	13	13	0	43	30%	43
Other Services	528	529	1	653	81%	653
Service Contracts	3,360	3,464	104	4,615	73%	4,615
Other Materials and Services	313	417	104	766	41%	766
	4,214	4,423	209	6,077	69%	6,077
Other Expense Sources						
Other Expenses	20	16	(4)	21	95%	21
Internal Expenses	294	278	(16)	370	79%	370
	4,528	4,717	189	6,468	70%	6,468
TOTAL DEPARTMENT CONTROLLED	10,658	10,537	(121)	14,202	75%	14,561
Corporate Controlled Expenses						
Depreciation	345	327	(18)	436	79%	436
Finance Costs	0	0	0	0	n/a	0
Loss on disposal assets	8	0	(8)	0	n/a	8
TOTAL CORPORATE CONTROLLED	353	327	(26)	436	81%	444

Satisfactory results overall.

HSRS Performance Report March 2019

Health, Security and Regulatory Services Department

Results as at 31 March 2019:

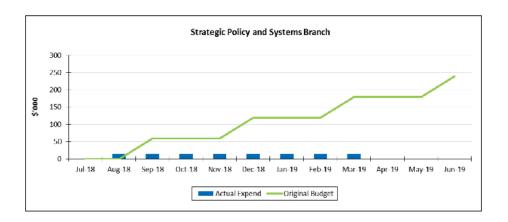
	YTD Act	YTD Bud	YTD Var	FY	' Budget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled	359	763	405	1,141	31%	1,141



 Major Projects

 Project No.
 Project Name
 YTD Actual \$'000
 YTD Budget \$'000
 Explanations/Mitigations

 Various Projects
 344
 Under budget due to delays in scheduled works and will be



 Major Projects

 Project No.
 Project Name
 YTD Actual \$\scripts'000\$
 YTD Budget \$\scripts'000\$
 Explanations/Mitigations

 Cemeteries
 15
 179
 Project delayed until next financial year due to scheduling reasons.

Planning and Development Department

Performance Report

March 2019

Revenue:

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Department Controlled						
Town Planning Develop Fees	11,638	11,492	146	15,310	76%	15,310
Other Fees	39	30	9	41	95%	41
Govt Grant Subsidy	0	0	0	141	0%	141
Other Revenue	83	3	80	4	n/a	83
Community Service Revenue	353	353	0	470	75%	470
	12,113	11,878	235	15,966	76%	16,045
Corporate Controlled						
Cash Contributions	0	5	(5)	5	0%	5
Interest	0	0	0	0	n/a	0
	0	5	(5)	5	0%	5
TOTAL	12,113	11,883	230	15,971	76%	16,050

Satisfactory results overall.

PD Performance Report March 2019

Department Controlled Expenses

Employee Expenses

	YTD Act	YTD Bud	YTD Var	FY Bu	ıdget	FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Wages (opex and capex)	6,535	6,687	152	8,931	73%	8,931
Overtime	3	19	16	25	12%	25
Allowances	3	2	(1)	3	100%	3
Other employee costs	2,007	1,909	(98)	2,550	79%	2,550
Total Labour Opex + Capex	8,548	8,617	69	11,509	74%	11,509
Less recovery/charge out	8	0	(8)	0	n/a	8
Opex Labour before Contractors	8,556	8,617	61	11,509	74%	11,517
Plus Contract Opex Labour	0	0	0	0	n/a	0
Opex Labour incl Contractors	8,556	8,617	61	11,509	74%	11,517

Satisfactory results overall. Employee wages under budget due to staff vacancies and positions will be filled in the coming months.

Materials and Services	(excl. Labour Contracts)
------------------------	--------------------------

	YTD Act	YTD Bud	YTD Var	FY Budget		FY F'cast
	\$'000	\$'000	\$'000	\$'000	% Achieved	\$'000
Legal Expenses	1,017	988	(29)	1,300	78%	1,300
Consultants	40	112	72	149	27%	149
Other Materials and Services	114	204	90	414	28%	414
	1,171	1,304	133	1,863	63%	1,863
Other Expense Sources						
Other Expenses	15	10	(5)	11	136%	15
Internal Expenses	215	214	(1)	285	75%	285
	1,401	1,528	127	2,159	65%	2,163
TOTAL DEPARTMENT CONTROLLED	9,957	10,145	188	13,668	73%	13,680
Corporate Controlled						
Depreciation	1	1	0	1	100%	1
Finance Costs	0	0	0	0	n/a	0
TOTAL CORPORATE CONTROLLED	1	1	0	1	100%	1

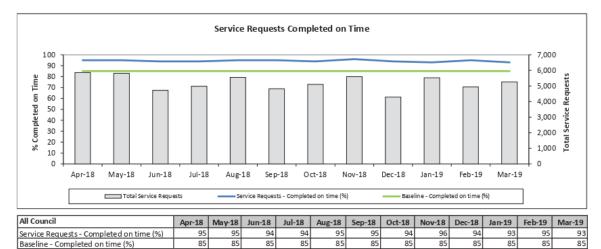
Satisfactory results overall.

ICC Performance Report March 2019

Customer Engagement System

All Council:

Total Service Requests



4,985

4,820

5,100

4,291

5,529

4,934

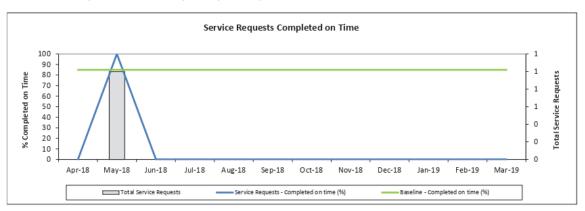
5,261

Arts, Social Development and Community Development Department:

5,861

5,811

4,725

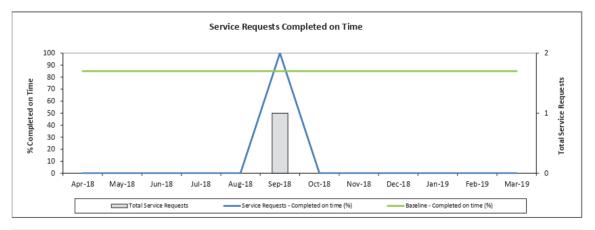


AS	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Service Requests - Completed on time (%)	0	100	0	0	0	0	0	0	0	0	0	0
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	0	1	0	0	0	0	0	0	0	0	0	0

<u>March</u>	
No service requests received in March.	

ICC Performance Report March 2019

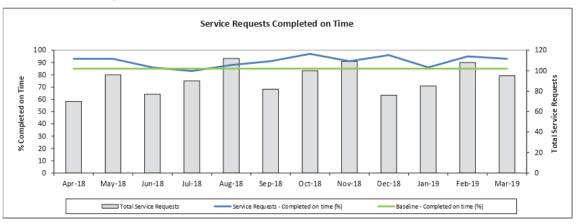
Economic Development and Marketing Department:



EDM	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Service Requests - Completed on time (%)	0	0	0	0	0	100	0	0	0	0	0	0
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	0	0	0	0	0	1	0	0	0	0	0	0

March
No service requests received in March.

Infrastructure Services Department:

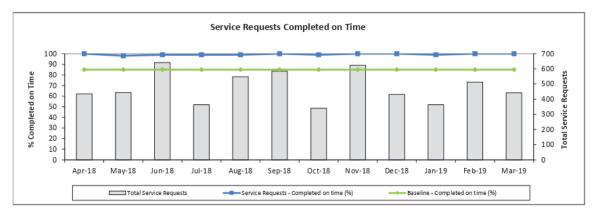


IS	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Service Requests - Completed on time (%)	93	93	86	83	88	91	97	91	96	86	95	93
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	70	96	77	90	112	82	100	109	76	85	108	95

March
The results exceed the baseline for March.

ICC Performance Report March 2019

Finance and Corporate Services Department:

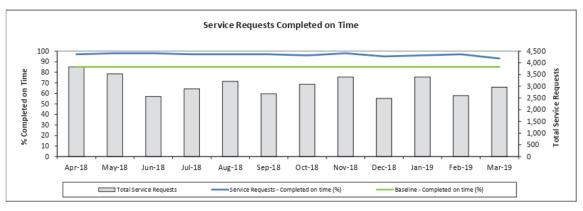


FC	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Service Requests - Completed on time (%)	100	98	99	99	99	100	99	100	100	99	100	100
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	435	443	641	363	548	585	340	624	431	363	512	442

March

The results exceed the baseline for March.

Works Parks and Recreation Department:



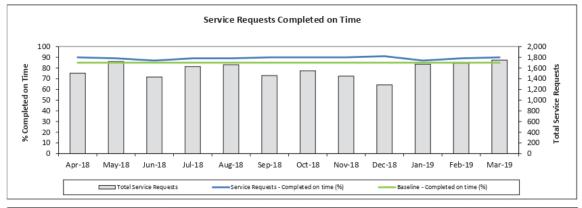
WP	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Service Requests - Completed on time (%)	97	98	98	97	97	97	96	98	95	96	97	93
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	3,827	3,526	2,559	2,890	3,209	2,679	3,085	3,398	2,481	3,397	2,603	2,963

March

The results exceed the baseline for March.

ICC Performance Report March 2019

Health, Security and Regulatory Services Department:

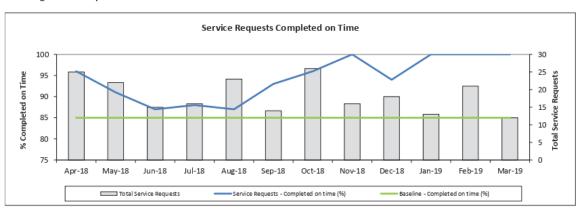


HS	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Service Requests - Completed on time (%)	90	89	87	89	89	90	90	90	91	87	89	90
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	1,504	1,723	1,433	1,626	1,662	1,459	1,549	1,448	1,284	1,671	1,690	1,749

March

The results exceed the baseline for March.

Planning and Development:



PD	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
Service Requests - Completed on time (%)	96	91	87	88	87	93	96	100	94	100	100	100
Baseline - Completed on time (%)	85	85	85	85	85	85	85	85	85	85	85	85
Total Service Requests	25	22	15	16	23	14	26	16	18	13	21	12

March
The results exceed the baseline for March.

Council Environmental Performance:

waste denerated by country departin		Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
AS	Event Recycling	-	-	-	-	-	-	-	-	-	-	-	-	
	Depot Commercial and Industrial	0.20	0.20	0.20	0.59	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.39	0.16
	Office Recycling	0.68	0.11	0.20	0.01	0.30	0.12	0.01	0.01	0.01	0.01	0.02	0.01	0.16
	Office Commercial and Industrial	-	-	-	-	-	-	-	-	-	-	-	-	-
IS	Office Recycling	-	-	-	-	-	-	-	-	-	-	-	-	-
	Depot Recycling	-	-	-	-	-	-	-	-	-	-	-	-	- 1
	Depot Construction and Demolition	-	-	-	-	-	-	-	-	-	-	-	-	- 1
FC	Office Recycling	0.40	0.51	0.71	0.60	0.70	1.47	0.12	0.17	0.10	0.39	0.12	0.10	2.27
	Office Waste	-	-	-	-	-	-	-	-	-	-	-	-	-
	Office Commercial and Industrial	0.26	0.26	0.27	0.26	0.29	0.26	0.24	0.29	0.24	0.26	0.26	0.24	2.22
WPR	Event Recycling	-	-	-	-	-	-	-	-	-	-	-	-	-
	Depot Construction and Demolition	46.02	48.92	49.20	65.54	67.00	36.22	21.40	48.76	68.50	20.85	58.60	42.28	39.46
	Depot Commercial and Industrial	20.87	17.68	20.85	19.19	18.65	18.65	14.78	18.46	16.47	15.62	18.62	16.81	26.04
	Depot Recycling	3.19	4.55	9.32	10.27	8.18	6.85	3.25	5.53	2.89	9.98	6.64	6.98	7.68
	Office Commercial and Industrial	9.80	8.74	10.32	9.74	8.34	9.86	8.39	9.41	9.12	7.77	9.91	8.86	11.55
	Office Recycling	3.66	3.60	4.91	3.72	4.43	4.69	3.57	3.35	4.30	3.49	3.54	3.59	2.88
	Timber	13.36	15.60	11.68	40.96	44.30	28.60	15.38	15.00	8.90	15.92	21.20	18.75	8.04
	Metal collected from Depots	-	2.30	9.38	3.64	8.04	4.96	1.16	4.47	7.52	-	3.42	0.84	10.85
	Community Service Obligation	-	-	-	-	-	-	-		-	-	-	-	-
HS	Depot Commercial and Industrial	0.19	-	0.29	0.10	-	-	-	-	-	-	-	-	-
PD	Office Recycling	-	-	-	-	-	-	-	-	-	1.00	-	-	-
EX	Depot Commercial and Industrial					0.10	-	-	-	-	-	-	-	-
Total Waste		109.28	111.93	117.33	154.62	160.43	111.88	68.50	105.65	118.26	75.48	122.53	98.85	111.30

^{*}Education Pragram Recycling whates to bins supplied to schools/community groups with no charge as part of the education pragram
**Operational Recycling in all recycling that is produced outside the office.

**Operational Wassits in all waste that is produced activitie of the office, such as given waste and timber

***Public Place Recycling in excepting in excepting in a public place, such as a public pool

***Public Place Recycling in excepting the public place, such as a public pool

Community Environmental Performance:

Total recycling rate		Mar-16 % 33.32	Jun-16 % 34.34	Sep-16 % 29.69			Jun-17 % 32.50	Sep-17 % 31.71		Mar-18 % 30.44	Jun-18 % 27.42	Sep-18 % 25.12	Dec-18 % 24.71	Mar-19 % 25.99
% Waste diverted from landfill* *At Riverview Transfer Station	49.46	45.43	49.88	41.16	51.68	56.52	45.99	42.77	48.74	36.59	37.84	37.47	37.50	34.92

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5 April 2019

COMMITTEE: GOVERNANCE COMMITTEE

AUTHOR: RECOVERIES MANAGER

SUBJECT: OVERDUE RATES AND CHARGES JANUARY TO MARCH 2019 QUARTER

INTRODUCTION

This is a report by the Recoveries Manager dated 5 April 2019 concerning rate arrears and rate collection statistics for the period January-March 2019.

RELATED PARTIES

There are no related party issues concerning this report.

PURPOSE OF REPORT/BACKGROUND

Overdue Rates & Charges:

Following the completion of the January-March 2019 rating period, the balance of overdue rates and charges was \$5,908,518 or 2.59% of the total rates. This represents an increase in outstanding balances of \$218,496 or 0.07% from the previous quarter.

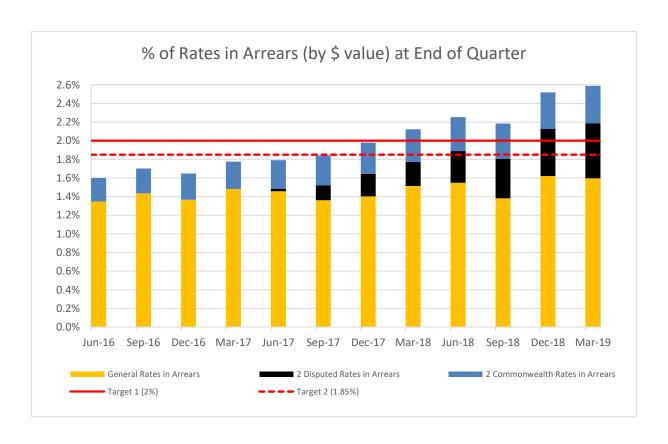
	Yearly Levies	Arrears \$	Arrears	Total	Assessments	%
		End of quarter	%	Assessments	in Arrears	in Arrears
					End of quarter	
June 2015	\$175,942,886	\$2,764,243	1.57	72,515	4,949	6.82
June 2016	\$189,635,715	\$3,034,312	1.60	75,207	5,090	6.77
June 2017	\$205,419,598	\$3,680,474	1.79	78,689	6,067	7.71
June 2018	\$218,794,862	\$4,929,782	2.25	82,232	6,089	7.40
Sept 2018	\$222,098,438	\$4,853,110	2.19	82,961	6,333	7.63
Dec 2018	\$225,808,112	\$5,690,022	2.52	83,416	6,802	8.15
Mar 2019	\$228,341,889	\$5,908,518	2.59	84,033	6,294	7.49

The current rates arrears exceeding target are impacted by two trends:

- 1. Four properties have substantial arrears and are in dispute with Council or the properties have been acquired by the Commonwealth as part of court action not related to Council. The rates arrears associated with these four properties represented 0.22% of the total yearly levies three years ago, however these four accounts now account for 40% of the total rate arrears (or 0.98% of the total yearly levies).
- 2. Since mid-2017 due in the most part to the four subject properties transitioning from a regularly paid to an unpaid status, the percentage of accounts in arrears has deteriorated. If the four properties were removed from the rate arrears calculation, Council's performance for the quarter would be 1.61% (leading practice for local government recoveries).

Background to four properties with substantial arrears:

- Two of the properties have recently had ownership transferred to the Commonwealth under Proceeds of Crime legislation and were sold at auction on 15 March 2019 with 90 day settlement terms. As part of settlement, it is anticipated that outstanding rates will be paid in full before the end of June 2019.
- The two other properties are the subject of a dispute between Council and the owners regarding the rates categories levied. Progress in resolving these disputes is expected to be made over the next 12 months.



Reminder Letters:

Quarter	Reminder Letters Issued	\$ Arrears	Second Letter Issued	\$ Arrears
	133464			
April - June 2015	8,634	\$5,117,628	3,888	\$2,320,978
April - June 2016	9,776	\$5,767,789	4,247	\$2,375,731
April-June 2017	11,102	\$6,214,851	4,950	\$3,023,858
April-June 2018	10,264	\$6,566,455	5,561	\$4,505,858
July-September 2018	12,022	\$7,703,705	5,008	\$3,568,896
October-December 2018	11,559	\$7,492,422	4,919	\$3,293,516
January-March 2019	11,184	\$7,633,245	4,882	\$3,451,631

Legal Actions undertaken to recover Rates:

The following actions were commenced, or finalised on behalf of Council during the January-March quarter 2019:

Action	Number	Value
New Claims Filed	35	\$117,577
Filed Claims Paid in full prior to Judgement	7	\$26,999
Defences Lodged	0	0
Defences Resolved	0	0
Defences under Legal Services Control	4	\$45,383
Judgments Granted	13	\$33,928
Sale of Land Resolutions	0	0
Rates paid prior to Auction during the quarter	3	\$27,394
Properties Auctioned	0	0
Properties Sold at Auction	0	0
Properties purchased by Council at Auction	0	0

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Local Government Regulation 2012

CONCLUSION

The target arrears percentage rate of 2.00% was exceeded by 0.59%, due largely to the impact of four properties with substantial rates arrears mentioned above.

Planned Actions

- Continue to apply collection strategies to non-owner occupied properties i.e. companies, trusts, vacant land, investment properties.
- Continue to apply collection strategies to habitual defaulters.
- Continued close maintenance of payment plans and escalation of breaches.
- Continued drive to liaise with banks and finance providers for payments in full.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

	CONFIDENTIAL
1.	Rates Arrears with balances exceeding \$20k

RECOMMENDATION

That the report be received and the contents noted.

Glen Wilson

RECOVERIES MANAGER

I concur with the recommendations contained in this report.

Greg Thomas

STRATEGIC CLIENT OFFICE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"

Doc ID No: A5499442

ITEM: 12

SUBJECT: BUDGET AMENDMENT - MARCH 2019

AUTHOR: FINANCE MANAGER

DATE: 3 MAY 2019

EXECUTIVE SUMMARY

This is a report by the Finance Manager dated 3 May 2019 concerning amendment of the 2018-2019 budget, submitted in accordance with *Section 170(3)* of the *Local Government Regulation 2012*.

RECOMMENDATION/S

That the proposed amended 2018-2019 Budget and Long Term Financial Forecast, as detailed in Attachments 1, 2 and 3 to the report by the Finance Manager dated 3 May 2019, be adopted.

RELATED PARTIES

There are no related party matters associated with this report.

ADVANCE IPSWICH THEME LINKAGE

Strengthening our local economy and building prosperity

PURPOSE OF REPORT/BACKGROUND

Council's forecast 2018-2019 Net Result (Surplus), which includes capital revenue (donated assets and capital grants), is \$118 million, an increase of \$3.4 million compared to Council's most recent adopted budget. The revised budgeted operating surplus excluding capital revenue is \$18.5 million including approximately \$8 million in dividends and distributions from council's controlled entities as part of their winding up. The detail of the requested amendments from the departments is set out in Attachment 4.

Operating Revenue

Operating revenue has been forecast to increase by approximately \$3.7 million due to the additional revenue expected to be received as outlined below:

Dividend revenue forecast to be received from QUU of \$2.5 million

- Interest revenue of \$500,000 due to cash balances exceeding forecast due to delays in the delivery of the capital program
- Government grants and subsidies \$254,000 relating to Advancing Regional Innovation Program (ARIP).
- Cash contributions increase \$388,000 relating to funding from the wind-up of Ipswich Events Corporation.
- Overall net increase in other revenue \$15,000 due to \$115,000 Defence Summit funding with matching corresponding expense and offset by movement of \$100,000 to government grants and subsidies relating to ARIP funding, previously incorrect budget category.

Operating Expenses

Operating expenses has been forecast to decrease by a net amount of approximately \$785,000 including:

- Materials and services increase \$115,000 for Defence Summit (offset by other revenue increase above)
- Reduction in Community donations \$900,000 due to requests for funding being below budget allocations and on-going process reforms.

Capital Expenditure

Based on the requested amendments, the overall capital budget has decreased by a net \$13.3 million, primarily as a result of interruptions to the delivery of the capital program due to delays in design, service relocations and contractual delays. As a result of these delays expenditure on a number of projects is forecast to be deferred to 2019-2020. A request for additional funding for a Strategic Transport project has been requested as the forecast cost to complete the project exceeds the original approved estimate. Details of the requested amendments are detailed in Attachment 4.

Cashflow

The overall cash impact of the proposed budget amendment is an increase to the forecast end of year cash position by \$17.6 million. While a revised forecast of the CBD redevelopment was included in the previous budget amendment, the planned borrowings for 2018-2019 continue to remain unchanged at this stage, pending discussions with the State Government on Council's 2018-2019 borrowing approval. The resulting higher cash balance will carried forward into 2019-2020 and 2020-2021 as funding to complete the CBD redevelopment.

FINANCIAL/RESOURCE IMPLICATIONS

There are no employee resource implications as a result of this report. The financial implications of the budget amendment are outlined in this report and its associated attachments.

RISK MANAGEMENT IMPLICATIONS

Management will continue to monitor Council's financial performance through its reporting processes including its monthly performance report. The Infrastructure Services Department are continuing to review in detail and monitor the delivery of its capital program including forecast expenditure to the end of the financial year.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Local Government Regulation 2012

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

CONCLUSION

A budget review was undertaken to identify any proposed budget amendments, primarily due to delays in the delivery of the capital program, affecting the year to date results and to estimate their likely full year impact. The requested variations from the previous adopted budget are set out in this report and the attachments. As required by Section 169 of the Local Government Regulation 2012, the proposed amended Budget documents including the Long Term Financial Forecast, Council's Revenue Policy and Revenue statement are attached (Attachments 1, 2 and 3). There are no changes to the Revenue Policy and Revenue Statement compared to the documents adopted in Council's annual 2018-2019 Budget.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

- 1 Amended 2018-2019 Budget and Long Term Financial Forecast 4
- 2 | 2018-2019 Revenue Policy 🗸 🖺
- 3 2018-2019 Revenue Statement 4 🖫

CONFIDENTIAL

4 2018-2019 Detailed Requested Budget Amendments

Jeffrey Keech

FINANCE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community" $\,$

Item 12 / Attachment 1

Ipswich City Council

2018-2019 Budget and Long Term Financial Forecast STATEMENT OF INCOME AND EXPENDITURE

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
	Estimated \$'000									
Revenue and Other Income:	3 000	3 000	3 000	3 000	ŷ 000	3 000	3 000	3 000	ŷ 000	3 000
Differential general rates	178,134	189,259	201,407	214,213	227,507	241,505	256,039	271,328	287,203	303,786
Utility and other charges	34,370	36,527	38,872	41,324	43,889	46,570	49,373	52,302	55,363	58,560
less Discount and remission	(10,862)	(11,300)	(11,752)	(12,212)	(12,678)	(13,154)	(13,638)	(14,130)	(14,630)	(15,140)
Net Rates and Utility Charges	201,642	214,486	228,527	243,325	258,718	274,921	291,774	309,500	327,936	347,206
Fees and charges	29,750	31,388	33,160	34,995	36,986	39,054	41,302	43,644	46,060	48,574
Sales contracts and recoverable works	2,978	3,226	3,491	3,774	4,076	4,398	4,742	5,108	5,495	5,908
Government grants and subsidies	15,352	13,049	13,616	14,400	13,230	13,567	14,225	14,618	15,110	15,619
Developer donated assets	67,122	69,732	67,685	69,716	71,518	73,666	75,510	77,775	80,108	82,511
Developer cash contributions	28,203	32,357	38,302	39,008	39,775	40,558	41,457	42,372	43,383	48,154
Interest revenue	4,905	3,597	3,448	3,630	3,735	3,868	4,249	4,541	4,849	4,941
Other revenue	44,316	30,728	29,412	30,360	31,398	32,477	33,656	34,873	36,138	37,453
Gain on disposal of assets	-	-	-	-	-	-	-	-	-	
Total Income	394,268	398,563	417,641	439,208	459,436	482,509	506,915	532,431	559,079	590,366
Expenses:										
Employee expenses	94,298	97,604	100,635	103,572	106,981	110,522	114,078	117,643	121,103	124,664
Materials and services	92,872	91,663	96,540	101,913	107,532	113,489	119,731	126,213	133,046	140,249
Depreciation	68,075	71,594	73,745	76,142	78,347	81,089	84,258	87,818	91,217	95,077
Finance costs	12,746	15,911	15,699	14,749	13,970	13,079	12,700	12,489	11,143	10,255
Other expenses	8,198	10,407	9,099	9,557	10,055	10,572	11,135	11,722	12,327	12,956
Loss on disposal of assets	-	-	-	-	-	-	-	-	-	
Total Expenses	276,188	287,179	295,718	305,933	316,886	328,750	341,901	355,884	368,836	383,202
Net Result	118,080	111,384	121,923	133,275	142,550	153,759	165,014	176,547	190,243	207,164

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Item 12 / Attachment 1

Ipswich City Council

2018-2019 Budget and Long Term Financial Forecast STATEMENT OF FINANCIAL POSITION

	2018-2019 Estimated \$'000	2019-2020 Estimated \$'000	2020-2021 Estimated \$'000	2021-2022 Estimated \$'000	2022-2023 Estimated \$'000	2023-2024 Estimated \$'000	2024-2025 Estimated \$'000	2025-2026 Estimated \$'000	2026-2027 Estimated \$'000	2027-2028 Estimated \$'000
Current Assets	ÿ 000	ÿ 000	3 000	3 000	ŷ 000	3 000	J 000	3 000	ŷ 000	9 000
Cash and cash equivalents	205,576	127,590	86,729	82,552	90,726	87,229	91,515	101,288	112,375	123,173
Receivables	18,787	19,903	21,245	22,600	24,015	25,434	27,058	28,692	30,390	32,077
Inventories	1,190	1,265	1,346	1,431	1,520	1,613	1,710	1,811	1,917	2,028
Other financial assets	3,844	3,930	4,028	4,129	4,243	4,360	4,491	4,626	4,765	4,908
Total Current Assets	229,397	152,688	113,348	110,712	120,504	118,636	124,774	136,417	149,447	162,186
Non-Current Assets										
Other financial assets	27,280	29,080	29,980	29,980	29,980	29,980	29,980	29,980	29,980	29,980
Investments	310,800	310,800	310,800	310,800	310,800	310,800	310,800	310,800	310,800	310,800
Property, plant and equipment	2,302,352	2,540,047	2,690,870	2,807,984	2,932,406	3,073,346	3,233,842	3,400,495	3,543,817	3,712,039
Capital work in progress	102,633	106,692	115,636	120,446	125,727	131,337	137,690	144,945	152,472	158,949
Intangibles	23,030	18,796	15,937	14,034	12,920	12,411	12,936	13,658	14,287	14,625
Total Non Current Assets	2,766,094	3,005,415	3,163,224	3,283,244	3,411,833	3,557,875	3,725,248	3,899,878	4,051,356	4,226,394
TOTAL ASSETS	2,995,492	3,158,103	3,276,571	3,393,956	3,532,338	3,676,511	3,850,022	4,036,294	4,200,803	4,388,579
Current Liabilities										
Payables	46,333	47,236	48,887	50,994	53,278	55,593	58,169	60,722	63,341	65,970
Interest bearing liabilities	28,435	34,096	37,381	40,267	40,920	42,315	45,874	38,174	27,046	28,149
Other current liabilities	1,363	1,441	1,526	1,613	1,708	1,806	1,913	2,024	2,139	2,260
Total Current Liabilities	76,131	82,773	87,794	92,874	95,907	99,714	105,955	100,920	92,526	96,379
Non-Current Liabilities										
Payables	2,775	2,867	2,956	3,042	3,143	3,247	3,351	3,456	3,557	3,662
Interest bearing liabilities	272,324	316,819	308,253	287,197	279,895	266,398	268,551	283,206	265,765	242,419
Other non-current liabilities	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296
Total Non-Current Liabilities	276,395	320,982	312,505	291,535	284,334	270,941	273,198	287,958	270,618	247,377
TOTAL LIABILITIES	352,527	403,755	400,299	384,409	380,240	370,655	379,153	388,878	363,144	343,756
NET COMMUNITY ASSETS	2,642,965	2,754,349	2,876,272	3,009,547	3,152,097	3,305,856	3,470,870	3,647,416	3,837,659	4,044,824
Community Equity										
Asset revaluation reserve	484,851	484,851	484,851	484,851	484,851	484,851	484,851	484,851	484,851	484,851
Accumulated surplus'	2,158,114	2,269,498	2,391,421	2,524,696	2,667,246	2,821,005	2,986,019	3,162,565	3,352,808	3,559,973
TOTAL COMMUNITY EQUITY	2,642,965	2,754,349	2,876,272	3,009,547	3,152,097	3,305,856	3,470,870	3,647,416	3,837,659	4,044,824

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Item 12 / Attachment 1

Ipswich City Council

2018-2019 Budget and Long Term Financial Forecast STATEMENT OF CASH FLOW

	2018-2019 Estimated	2019-2020 Estimated	2020-2021 Estimated	2021-2022 Estimated	2022-2023 Estimated	2023-2024 Estimated	2024-2025 Estimated	2025-2026 Estimated	2026-2027 Estimated	2027-2028 Estimated
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Cash Flows from Operating Activities:										
Receipts from customers	325,235	324,197	345,251	364,594	382,863	403,655	425,639	448,592	472,539	501,348
Payments to suppliers and employees	(208,679)	(199,465)	(205,489)	(213,850)	(223,260)	(233,250)	(243,446)	(254, 155)	(265,008)	(276,370)
	116,556	124,731	139,762	150,744	159,603	170,405	182,193	194,437	207,531	224,978
Interest received	4,905	3,597	3,448	3,630	3,735	3,868	4,249	4,541	4,849	4,941
Borrowing costs	(12,056)	(15,286)	(14,923)	(13,934)	(13,096)	(12,204)	(11,746)	(11,489)	(10,136)	(9,274)
Net Cash Inflow (Outflow) from Operating Activities	109,405	113,042	128,286	140,440	150,241	162,069	174,696	187,489	202,243	220,645
Cash Flow from Investing Activities:										
Payments for property, plant, equipment	(126,749)	(261,262)	(165,017)	(128,674)	(137,850)	(156,110)	(179,009)	(187,817)	(166,100)	(191,500)
Payments for intangibles	(2,800)	(2,900)	(3,000)	(3,100)	(3,200)	(3,300)	(3,400)	(3,500)	(3,500)	(3,500)
Proceeds from loan repayments / (Advances for new loans)	14,397	(1,800)	(900)	0	0	0	0	0	0	0
Proceeds from sale of property, plant and equipment	4,530	24,779	5,049	5,328	5,631	5,946	6,288	6,645	7,013	7,396
Net Cash Inflow (Outflow) from Investing Activities	(110,622)	(241,183)	(163,868)	(126,446)	(135,419)	(153,464)	(176,121)	(184,672)	(162,587)	(187,604)
Cash Flow from Financing Activities:										
Proceeds from borrowings	101,000	92,000	30,000	20,000	35,000	30,000	50,000	55,000	10,000	5,000
Repayment of borrowings	(33,808)	(41,845)	(35,280)	(38,171)	(41,648)	(42,102)	(44,289)	(48,045)	(38,569)	(27,243)
Net Cash Inflow (Outflow) from Financing Activities	67,192	50,155	(5,280)	(18,171)	(6,648)	(12,102)	5,711	6,955	(28,569)	(22,243)
Net increase (decrease) in cash held	65,975	(77,986)	(40,862)	(4,176)	8,174	(3,497)	4,286	9,772	11,088	10,798
Cash at beginning of reporting period	139,601	205,576	127,590	86,729	82,552	90,726	87,229	91,515	101,288	112,375
Cash at beginning of reporting period	139,001	203,376	127,390	00,723	62,332	50,720	67,223	31,313	101,200	112,373
CASH AT END OF REPORTING PERIOD	205,576	127,590	86,729	82,552	90,726	87,229	91,515	101,288	112,375	123,173

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Ipswich City Council

2018-2019 Budget and Long Term Financial Forecast STATEMENT OF CHANGES IN EQUITY

	2018-2019 Estimated \$'000	2019-2020 Estimated \$'000	2020-2021 Estimated \$'000	2021-2022 Estimated \$'000	2022-2023 Estimated \$'000	2023-2024 Estimated \$'000	2024-2025 Estimated \$'000	2025-2026 Estimated \$'000	2026-2027 Estimated \$'000	2027-2028 Estimated \$'000
Balance at Beginning of Year	,	,	*	,	,	,		,	,	,
Accumulated surplus'	2,040,034	2,158,114	2,269,498	2,391,421	2,524,696	2,667,246	2,821,005	2,986,019	3,162,565	3,352,808
Asset revaluation reserve	484,851	484,851	484,851	484,851	484,851	484,851	484,851	484,851	484,851	484,851
Other reserves	-	, ·	, -	, -	, -	, -	, -	, -	, -	· -
Total Community Equity	2,524,885	2,642,965	2,754,349	2,876,272	3,009,547	3,152,097	3,305,856	3,470,870	3,647,416	3,837,659
Net Result for the Period										
Accumulated surplus'	118,080	111,384	121,923	133,275	142,550	153,759	165,014	176,547	190,243	207,164
Asset revaluation reserve	-	-	-	-	-	-	-	-	-	-
Other reserves	-	-	-	-	-	-	-	-	-	-
Total Community Equity	118,080	111,384	121,923	133,275	142,550	153,759	165,014	176,547	190,243	207,164
Asset Revaluation Adjustments										
Accumulated surplus'	-	-	-	-	-	-	-	-	-	-
Asset Revaluation reserve	-	-	-	-	-	-	-	-	-	-
Other reserves	-	-	-	-	-	-	-	-	-	
Total Community Equity	-	-	-	-	-	-	-	-	-	-
Balance at End of Period										
Accumulated surplus'	2,158,114	2,269,498	2,391,421	2,524,696	2,667,246	2,821,005	2,986,019	3,162,565	3,352,808	3,559,973
Asset revaluation reserve	484,851	484,851	484,851	484,851	484,851	484,851	484,851	484,851	484,851	484,851
Other reserves	-	-	-	-	-	-	-	-	-	
TOTAL COMMUNITY EQUITY	2,642,965	2,754,349	2,876,272	3,009,547	3,152,097	3,305,856	3,470,870	3,647,416	3,837,659	4,044,824

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Ipswich City Council

2018-2019 Budget and Long Term Financial Forecast FINANCIAL RATIOS (as per Local Government Regulation 2012)

	2018-2019 Estimated \$'000	2019-2020 Estimated \$'000	2020-2021 Estimated \$'000	2021-2022 Estimated \$'000	2022-2023 Estimated \$'000	2023-2024 Estimated \$'000	2024-2025 Estimated \$'000	2025-2026 Estimated \$'000	2026-2027 Estimated \$'000	2027-2028 Estimated \$'000
Operating Surplus (Net Result (excluding Capital items)) / Total Operating Revenue)	6.09%	2.19%	4.17%	6.44%	8.48%	10.29%	11.86%	13.27%	14.95%	16.29%
This is an indicator of what extent to which revenues raised cover of available for capital funding purposes. The operating surplus ratio is expressed as a percentage of total operating revenue.		,								
Net Financial Liabilities (Total Liabilities less Current Assets / Total Operating Revenue)	41.87%	85.51%	92.99%	83.70%	75.02%	68.77%	65.57%	61.52%	49.28%	39.67%
This is an indicator of the extent to which the net financial liabilitie serviced by its operating revenues. A ratio greater than zero (posit liabilities exceed current assets. These net financial liabilities must operating revenues.	ive) indicates that t	total financial								
Asset Sustainability (Capex on replacement of assets / Depreciation Expense)	62.89%	70.73%	74.83%	81.12%	87.67%	87.11%	88.41%	89.85%	91.41%	91.01%
This is an approximation of the extent to which the infrastructure as government are being replaced as these reach the end of their use represents an estimate of the extent to which the infrastructure as period.	ful lives. Depreciat	ion expense								

Increase in General Rates and Utility Charges Revenue

The increase in General Rates and Utility Charges Revenue from Residential Owner Occupied properties is 2.03%, from Residential Non-owner Occupied properties an increase of 2.23%, from Commercial and Industrial properties an increase of 0.70%, for Primary Producer properties it is an decrease of 0.01%, from the estimated growth in new properties an increase of 2.38% with the total increase for all properties across the City being 7.33%.

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Ipswich City Council

2018-2019 Budget and Long Term Financial Forecast OTHER FINANCIAL RATIOS (as determined by Council)

	2018-2019 Estimated \$'000	2019-2020 Estimated \$'000	2020-2021 Estimated \$'000	2021-2022 Estimated \$'000	2022-2023 Estimated \$'000	2023-2024 Estimated \$'000	2024-2025 Estimated \$'000	2025-2026 Estimated \$'000	2026-2027 Estimated \$'000	2027-2028 Estimated \$'000
Operating Efficiency (Operating Revenue / Operating Expenses)	1.06	1.02	1.04	1.07	1.09	1.11	1.13	1.15	1.18	1.19
This ratio provides an indication of Council's capacity to recover the expenses of Council. This includes the consumption of Council's as expense.										
Debt Servicing (I & R / Total Operating Revenue)	15.60%	19.46%	16.27%	15.93%	15.81%	14.82%	14.44%	14.51%	11.23%	7.98%
This ratio provides an indication of Council's capacity to service its	outstanding loan b	orrowings.								
Working Capital (: 1) (Current Assets / Current Liabilities)	3.01:1	1.84 : 1	1.29:1	1.19:1	1.26 : 1	1.19 : 1	1.18:1	1.35 : 1	1.62 : 1	1.68 : 1
This ratio provides an indication of Council's ability to meet it's sho due. Budget estimates are within satisfactory ranges.	ort term obligations	s as they fall								
Note: Current Liabilities are exclusive of liability for infrastructure	Credits.									
Return on Assets (EBIT / Assets)	1.00%	0.69%	0.85%	1.03%	1.20%	1.36%	1.50%	1.63%	1.78%	1.91%

This ratio provides an indication of Council's efficiency in using its assets to generate earnings. (Where EBIT = Net Operating Result + interest expense + tax)

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Attachment B

REVENUE POLICY

1. Revenue Policy

In accordance with section 104(5)(c)(iii) of the *Local Government Act 2009* and section 193 of the *Local Government Regulation 2012*, the Council has prepared and adopted this revenue policy as a financial policy of the local government.

2. Objective

The objective of this revenue policy is to help ensure consistency between the Council's longer term objectives, as set out in the Financial Plan, and the revenue decisions made in the 2018-2019 budget process.

3. Policy Statement

3.1 General policy statement

It is an intended outcome of the Financial Plan that Council remains in a sound financial position at all times whilst delivering on the objectives contained within the Financial Plan. It is envisaged that overall net wealth of the community (total equity) will continue to be enhanced throughout the planning period.

To achieve this outcome the Council will seek to ensure that its revenues (after concessions on rates and charges) are sufficient to cover its costs having regard to year-to-year variations in revenues.

The Council has adopted a set of principles relating to the levying of rates and charges, granting concessions for rates and charges, recovering overdue rates and charges and cost-recovery methods.

The Council will take account of the principles of equity, economic efficiency and simplicity in levying rates and charges and granting concessions for rates and charges.

3.2 Levying rates and charges

3.2.1 Principles

In accordance with section 193(1)(a)(i) of the *Local Government Regulation 2012*, the Council intends to apply the principles as set out below for levying rates and charges.

In general terms, to ensure that Ipswich continues to be a great place to live and to attract business investment and employment, the Council intends to fund the cost of providing services from user charges, except where:

- (a) the benefits of a service or facility are available to all residents;
- (b) concessions for rates and charges are applicable to groups or individuals based on their lower capacity to pay and exceptional circumstances of groups or individuals who meet eligibility criteria;

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- (c) it is not cost-effective to levy user charges;
- (d) not doing so provides net economic benefits in attracting and retaining businesses;
 and
- (e) in the opinion of the Council, such charges do not meet the objectives of the Financial Plan.

Further, from a practical perspective, in levying rates and charges, the Council intends to:

- (a) make the system for paying rates and charges simple and inexpensive to administer;
- (b) manage its cashflows from rates and charges by providing for quarterly payments, discounts for payment by the due date and interest on overdue amounts; and
- (c) provide an equitable payment system that provides a range of payment options for ratepayers to pay the rates and charges and arrears of any rates or charges.

3.2.2 Differential general rates

The Council intends to levy differential general rates on all rateable land in the local government area. This recognises the inequity which would result if a single general rate were applied to all rateable land in the local government area by reference to the rateable value of the land alone.

For rateable land that is used for residential purposes or is used for commercial activities a higher rate may be applied than that applied to rateable land that has no capacity to produce revenue such as rateable land used for a residential purpose which is occupied by the land owner. This reflects the revenue-producing capacity of rateable land that may be rented or is used for commercial activities.

Differential general rating categories, described in the Revenue Statement, are reviewed each financial year in order to maintain a rating structure that is clear, cost effective and simple to administer.

Differential general rates will be set at levels:

- to generate revenue sufficient to meet the difference between the outlays of the Council's business activities less any ordinary business or trading income, grants, subsidies or contributions received in respect of those programs and any internal financial accommodation arranged;
- (b) that recognise the different revenue-producing capacity of rateable land within the local government area; and
- (c) that recognise the differing level of benefits that rateable land in different rating categories receive from the Council's services and facilities.

3.2.3 Rateable value of land

The Council has determined that the rateable value of land shall be the 3-year averaged value of land and that the 3-year averaged value of land will be used as the basis for calculating the differential general rates. The value of the land as determined by the Valuer-General in accordance with the *Land Valuation Act 2010*, will be used by the Council

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for calculating the 3-year averaged value of the land, and the 3-year averaged value will be worked out in accordance with section 76 of the Local Government Regulation 2012.

3.2.4 Minimum amount of general rates and special rates and charges

The Council has determined that due to the cost of providing a minimum service to rateable land, an equitable contribution per rateable land is to apply in relation to the funding of the Council's services and facilities and that this contribution is to be made irrespective of where the rateable land is located or its valuation.

The Council has also determined that rateable land in certain rating categories may have a different minimum amount of general rates to that applying to other rating categories.

The Council may also elect to fix a minimum amount of special rates and charges.

3.2.5 Limitation of increase in rates or charges levied

The Council intends to limit the increase in the differential general rates for certain rating categories of rateable land in the local government area to moderate the impact of rapid, uneven and significant changes in land values across the local government area.

3.2.6 Special rates and charges

The Council may elect to levy special rates and charges, on a year by year basis, for rural fire brigades and other facilities or services which it considers have a special association with particular land in the local government area. The proceeds of the particular special rate and charge are directed towards the costs of the relevant initiative or facility.

3.2.7 Separate rates and charges

A separate charge for the Enviroplan will be levied equally on all rateable land within the local government area, to provide for the acquisition and protection of bushland areas and for the provision of facilities for public access to those areas, on the basis that the benefit is shared equally by all parcels of rateable land, regardless of their value. The revenue raised is used to contribute to the costs of acquiring bushland and for providing and managing public access.

3.2.8 Utility charges

Utility charges for waste management services are determined having regard to the following:

- (a) performance targets in the Ipswich Waste Services Annual Performance Plans;
- (b) the cost of provision of the services and infrastructure and an appropriate return on assets:
- (c) pricing oversight requirements of the Queensland Competition Authority;
- (d) operating and capital grants, subsidies or contributions received from others.

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Some waste management utility charges are supplied by special agreement. The charges which have been negotiated under those agreements still have regard to the above principles.

The Council's waste management utility charges are applied on a per waste management service basis. All costs associated with providing the waste management service are recovered by levying the waste management utility charges.

3.2.9 Discount

It is the Council's policy to encourage the prompt payment of rates and charges by allowing a discount for the payment of certain rates and charges where payment is made in full on or before the end of the discount period stated in the rate notice being 30 days from the issue of the rate notice. The discount is only to apply to the differential general rate (excluding utility charges, special charges, separate charges, Emergency Management Levy, and arrears of any rate or charge.

The Council also encourages prompt payment of selected fees such as annual dog registrations by offering a discount for the full payment by the due date.

3.3 Granting concessions for rates and charges

3.3.1 Principles

In accordance with section 193(1)(a)(ii) of the Local Government Regulation 2012, the Council intends to apply the following principles for granting concessions for rates and charges:

- (a) where an applicable Council policy in relation to the granting of the concession is in place, the Council will grant concessions where there is a need to resolve anomalies in order to ensure equitable treatment for groups and individuals in similar circumstances;
- regard is to be had to the limited financial capacity to pay and exceptional circumstances of groups or individuals who meet eligibility criteria in any applicable Council policy;
- (c) that the requirements for granting concessions be clear and transparent in order to ensure the equitable treatment of all beneficiaries.

3.3.2 Purpose for the concessions

The purpose for the concession for rates and charges to be granted by the Council are stated in the following table.

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Column 1 Concession for rates and charges	Column 2 Purpose for the concession
Concession to an eligible pensioner who owns and occupies rateable land.	Acknowledge that pensioners have limited financial capacity.
Concession to an eligible entity whose objects do not include making a profit which owns rateable land.	Support activities that do not make a profit.
Concession to an eligible entity that provides assistance or encouragement for arts or cultural development which owns rateable land.	Support activities that assist and encourage arts and cultural development.
Concession to an eligible landowner who is an individual and who is subject to financial hardship from the payment of rates and charges.	Support individuals where the payment of rates and charges will or has affected the wellbeing of the individuals in such a way as to constitute an unreasonable outcome based on present community standards.
Concession to an eligible landowner whose land is subject to a mining lease requiring the carrying out of improvement restoration for the mining lease.	Support the carrying out of improvement restoration for the mining lease which is exceptional and necessitated by the characteristics of the land.

3.4 Recovering overdue rates and charges

3.4.1 Principles

In accordance with section 193(1)(a)(iii) of the *Local Government Regulation 2012*, the Council intends to apply the principles set out below for recovering overdue rates and charges.

In general terms the Council exercises its rate recovery powers in order to reduce the overall rate burden on ratepayers.

The Council specifically intends to apply the following principles for recovering overdue rates and charges:

- (a) transparency by making clear the obligations of ratepayers and the processes used by the Council in assisting them to meet their financial obligations;
- (b) making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective;
- equity by having regard to capacity to pay in determining appropriate arrangements for different sectors of the community and providing the same treatment for ratepayers with similar circumstances;

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(d) flexibility to respond to community expectations by providing assistance to encourage or discourage certain behaviours.

3.4.2 Interest

The Council also intends to charge interest on overdue rates and charges from the day on which they become overdue and at the rate as may be determined under section 133(1)(a) of the *Local Government Regulation 2012* compounded on daily rests. However, if the overdue rates and charges are paid within 21 days from their due date, no interest shall be charged.

3.5 Cost-recovery methods

3.5.1 Principles

In accordance with section 193(1)(a)(iv) of the *Local Government Regulation 2012*, the Council intends to apply the following principles for cost-recovery methods:

- (a) fees and charges are set to recover the costs of the Council in providing services and taking actions associated with regulatory compliance;
- (b) the process for recovering the Council's costs is to be clear, simple to administer and cost effective.

3.5.2 Cost-recovery fees

The Council has fixed cost-recovery fees under section 97 of the *Local Government Act* 2009. All cost-recovery fees set by the Council are included in the Register of Cost Recovery Fees which is open for inspection at the Council's public office.

3.6 Funding of physical and social infrastructure costs for new development

In accordance with section 193(1)(c) of the *Local Government Regulation 2012*, the Council intends to fund the provision of local government trunk infrastructure networks for new development by the adoption and levying of infrastructure charges on new development in accordance with the *Planning Act 2016*.

The infrastructure charges for providing local government trunk infrastructure networks are detailed in resolutions made by the Council under the *Planning Act 2016* having regard to the Council's planning scheme including its priority infrastructure plan.

The Council also intends new development to meet the Council's additional costs of bringing forward development infrastructure and other physical and social infrastructure costs for a new development which is of sufficient magnitude to accelerate the growth rate of a specific area so that the availability of facilities is not adversely affected and existing ratepayers are not burdened with the cost of providing the additional infrastructure.

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3.7 Other revenue

3.7.1 Commercial fees

The Council charges commercial fees for other services provided by the Council.

The Council intends to set the commercial fees having regard to the following:

- (a) the user pays principle;
- (b) the estimated cost of provision of services or access to the Council's facilities;
- (c) a fair return for the use of the Council's infrastructure;
- (d) the fees charged by any alternative providers;
- (e) the performance targets set for the Council's business activities;
- (f) the need to encourage or discourage particular behaviours.

3.7.2 Other revenue

The Council intends to pursue and collect other revenue, such as investment interest income, sale or disposal of assets, grants and subsidies, sale of Council's provision of goods or services and dividends from investments on the basis of the Council taking advantage of opportunities to maximise the efficient use of resources and activities under its control.

4 Roles and responsibilities

The Chief Operating Officers in each department, together with the Finance and Information Technology Branch of the Finance and Corporate Services Department, are responsible for ensuring compliance with this policy.

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REVENUE STATEMENT

9.1 PURPOSE

- (1) In accordance with section 169 of the Local Government Regulation 2012, the Council has prepared this revenue statement for its budget for the 2018-2019 financial year.
- (2) The purpose of this revenue statement is to outline and explain the revenue measures adopted by the Council in the Budget for the 2018-2019 financial year (2018-2019 Budget) in compliance with relevant legislative requirements.
- (3) This revenue statement is to be read in conjunction with the Revenue Policy, Rating Resolutions and Forecast Financial Statements in the 2018-2019 Budget.
- (4) The Council may, by resolution, amend the revenue statement for the financial year at any time before the end of the financial year.

9.2 RATES AND CHARGES

The Council has levied the following rates and charges in accordance with the principles stated in the revenue policy in the 2018-2019 Budget:

- differential general rates (see Part 2 of the 2018-2019 Budget);
- (2) waste management utility charges (see Part 3 of the 2018-2019 Budget);
- (3) rural fire resources levy special charge (see Part 4 of the 2018-2019 Budget);
- (4) enviroplan separate charge (see Part 5 of the 2018-2019 Budget).

9.3 DIFFERENTIAL GENERAL RATES

- (1) The Council has decided to levy differential general rates for different rating categories of rateable land in the local government area on the basis set out in Part 2 of the 2018-2019 Budget.
- (2) The Council has decided that there are 60 rating categories for rateable land in the local government area as stated in column 1 of Table 1 (Differential General Rating Categories) in Part 2 of the 2018-2019 Budget. Each of these 60 rating categories and a description of each rating category is stated in Table 5.
- (3) The Council has decided that, due to the cost of providing services to rateable land, a minimum amount of general rates is to apply to certain rating categories of rateable land in the local government area as stated in Table 2 (Differential General Rates) in Part 2 of the 2018-2019 Budget.
- (4) The Council has decided that, to address the concerns of the community resulting from changes in the valuation of the rateable land from year to year, particularly

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where the Valuer-General has not undertaken a comprehensive review of all valuations each year, the increase in the differential general rates for certain rating categories of rateable land in the local government area is to be limited to not more than the differential general rates for the last financial year increased by the percentage stated in column 4 of Table 2 (Differential General Rates) in Part 2 of the 2018-2019 Budget.

(5) The Council has decided that the rateable value of land for 2018-2019 shall be the 3-year average of the valuations provided by the Valuer-General in accordance with the *Land Valuation Act 2010* and that the 3-year averaged value will be used as the basis for calculating the differential general rates.

TABLE 5 - DIFFERENTIAL GENERAL RATING CATEGORIES

	Column 1	Column 2
	Rating category of rateable land	Description of rating category
1	Land not in Brookwater used for a	Land which meets all of the following criteria:
	residential purpose which is owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) is primarily residential;
		(c) is owner occupied;
		(d) is not located in Brookwater.
4	Land not used for a residential	Land which meets all of the following criteria:
	purpose or for profit purpose.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) is not used for a residential purpose or for profit purpose.
8	Land in Brookwater used for a	Land which meets all of the following criteria:
	residential purpose which is owner occupied or which is vacant land that is potential owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
	that is potential owner occupied.	(b) is either:
		(i) primarily residential and owner occupied; or
		(ii) vacant land that is potential owner occupied;
		(c) is located in Brookwater.
9	Land not in Brookwater used for a	Land which meets all of the following criteria:
	residential purpose which is not owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) is primarily residential;
		(c) is not owner occupied;
		(d) is not located in Brookwater.

	Column 1	Column 2		
	Rating category of rateable land	Description of rating category		
10	Land not in Brookwater which is	Land which meets all of the following criteria:		
	vacant land less than 20,000m² that is potential owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is vacant land;		
		(c) is less than 20,000m²;		
		(d) is potential owner occupied;		
		(e) is not located in Brookwater.		
11	Land not in Brookwater used for a	Land which meets all of the following criteria:		
	residential purpose which is owner occupied that is in a community titles scheme not in a high rise	(a) has any of the Primary Council Land Use Codes for this rating category;		
	structure.	(b) is primarily residential;		
		(c) is owner occupied;		
		(d) is included in a community titles scheme;		
		(e) is not in a high rise structure;		
		(f) is not located in Brookwater.		
15	Land in Brookwater used for a	Land which meets all of the following criteria:		
	residential purpose which is not owner occupied or which is vacant land that is not potential owner	(a) has any of the Primary Council Land Use Codes for this rating category;		
	occupied.	(b) is either:		
		(i) primarily residential and is not owner occupied; or		
		(ii) vacant land that is not potential owner occupied;		
		(c) is located in Brookwater.		
16	Land not in Brookwater used for a	Land which meets all of the following criteria:		
	residential purpose which is not owner occupied that is in a community titles scheme not in a	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is primarily residential;		
		(c) is not owner occupied;		
		(d) is included in a community titles scheme;		
		(e) is not in a high rise structure;		
		(f) is not located in Brookwater.		

	Column 1	Column 2
ı	Rating category of rateable land	Description of rating category
17	Land not in Brookwater used for a	Land which meets all of the following criteria:
	residential purpose which is owner occupied that is in a community titles scheme in a high rise	(a) has any of the Primary Council Land Use Codes for this rating category;
	structure.	(b) is primarily residential;
		(c) is owner occupied;
		(d) is included in a community titles scheme;
		(e) is in a high rise structure;
		(f) is not located in Brookwater.
18	Land not in Brookwater used for a	Land which meets all of the following criteria:
	residential purpose which is not owner occupied that is in a community titles scheme in a high	(a) has any of the Primary Council Land Use Codes for this rating category;
	rise structure.	(b) is primarily residential;
		(c) is not owner occupied;
		(d) is included in a community titles scheme;
		(e) is in a high rise structure;
		(f) is not located in Brookwater.
19	Land not in Brookwater which is	Land which meets all of the following criteria:
	vacant land less than 20,000m ² that is not potential owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) is vacant land;
		(c) is less than 20,000m²;
		(d) is not potential owner occupied;
		(e) is not located in Brookwater.
22a	Land used for multi residential with	Land which meets all of the following criteria:
	two dwellings which are not owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) is primarily residential;
		(c) includes two dwellings;
		(d) none of the dwellings are owner occupied.
		I.

Column 1	Column 2
Rating category of rateable land	Description of rating category
Land used for multi residential with	Land which meets all of the following criteria:
three to five dwellings which are not owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
	(b) is primarily residential;
	(c) includes three to five dwellings;
	(d) one or more of the dwellings is not owner occupied.
Land used for multi residential with	Land which meets all of the following criteria:
six to nine dwellings which are not owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
	(b) is primarily residential;
	(c) includes six to nine dwellings;
	(d) one or more of the dwellings is not owner occupied.
Land used for multi residential with	Land which meets all of the following criteria:
10 to 14 dwellings which are not owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
	(b) is primarily residential;
	(c) includes 10 to 14 dwellings;
	(d) one or more of the dwellings is not owner occupied.
Land used for multi residential with	Land which meets all of the following criteria:
15 to 19 dwellings which are not owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
	(b) is primarily residential;
	(c) includes 15 to 19 dwellings;
	(d) one or more of the dwellings is not owner occupied.
Land used for multi residential with	Land which meets all of the following criteria:
20 to 29 dwellings which are not owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
	(b) is primarily residential;
	(c) includes 20 to 29 dwellings;
	(d) one or more of the dwellings is not owner occupied.
	Land used for multi residential with six to nine dwellings which are not owner occupied. Land used for multi residential with six to nine dwellings which are not owner occupied. Land used for multi residential with 10 to 14 dwellings which are not owner occupied. Land used for multi residential with 15 to 19 dwellings which are not owner occupied. Land used for multi residential with 15 to 29 dwellings which are not owner occupied.

	Column 1	Column 2
F	Rating category of rateable land	Description of rating category
22g	Land used for multi residential with	Land which meets all of the following criteria:
	30 to 39 dwellings which are not owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) is primarily residential;
		(c) includes 30 to 39 dwellings;
		(d) one or more of the dwellings is not owner occupied.
22h	Land used for multi residential with	Land which meets all of the following criteria:
	40 or more dwellings which are not owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) is primarily residential;
		(c) includes 40 or more dwellings;
		(d) one or more of the dwellings is not owner occupied.
23	Land not in Brookwater which is	Land which meets all of the following criteria:
	vacant land that is 20,000m ² or greater and is potential owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
	occupieu.	(b) is vacant land;
		(c) is 20,000m ² or greater;
		(d) is potential owner occupied;
		(e) is not located in Brookwater.
24	Land not in Brookwater which is	Land which meets all of the following criteria:
	vacant land that is 20,000m ² or greater and is not potential owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
	occupieu.	(b) is vacant land;
		(c) is 20,000m ² or greater;
		(d) is not potential owner occupied;
		(e) is not located in Brookwater.

	Column 1	Column 2
	Rating category of rateable land	Description of rating category
25	Land which is vacant land requiring	Land which meets all of the following criteria:
	rehabilitation as the subject of a previous extractive industry involving coal mining.	(a) has any of the Primary Council Land Use Codes for this rating category;
	involving coal mining.	(b) is vacant land;
		(c) has the Secondary Land Use Code of 78 Previous extractive industries land use requiring site rehabilitation;
		(d) requires rehabilitation as the subject of a previous extractive industry involving coal mining.
41	Land used for a farming and grazing	Land which meets all of the following criteria:
	purpose which is owner occupied or potential owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) is primarily for farming and grazing;
		(c) is either:
		(i) owner occupied; or
		(ii) potential owner occupied.
42	Land not in an Endorsed Context	Land which meets all of the following criteria:
	Plan Area or the Springfield Structure Plan Area used for a farming and grazing purpose which	(a) has any of the Primary Council Land Use Codes for this rating category;
	is not owner occupied.	(b) is primarily for farming and grazing;
		(c) is not owner occupied;
		(d) is not located in an Endorsed Context Plan Area;
		(e) is not located in the Springfield Structure Plan Area.
42a	Land in an Endorsed Context Plan	Land which meets all of the following criteria:
	Area used for a farming and grazing purpose which is not owner occupied.	(a) has any of the Primary Council Land Use Codes for this rating category;
	occupied.	(b) is primarily for farming and grazing;
		(c) is not owner occupied;
		(d) is located in an Endorsed Context Plan Area.

Column 1		Column 2				
ı	Rating category of rateable land	Description	of rating category			
42b	Land in the Springfield Structure	and which meets all	of the following criteria:			
	Plan Area used for a farming and grazing purpose which is not owner occupied.	has any of the F Codes for this r	Primary Council Land Use ating category;			
	occupieu.) is primarily for	farming and grazing;			
		:) is not owner oc	cupied;			
		l) is located in the Area.	e Springfield Structure Plan			
43a	Land used for a commercial purpose	and which meets all	of the following criteria:			
	with a rateable value of less than \$200,000.	has any of the F Codes for this r	Primary Council Land Use ating category;			
) is primarily for	a commercial use;			
		:) has a rateable v	alue of less than \$200,000.			
43b	Land used for a commercial purpose	and which meets all	of the following criteria:			
	with a rateable value of \$200,000 to less than \$500,000.	has any of the F Codes for this r	Primary Council Land Use ating category;			
) is primarily for	a commercial use;			
		than \$500,000.	value of \$200,000 to less			
43c	Land used for a commercial purpose	and which meets all	of the following criteria:			
	with a rateable value of \$500,000 to less than \$1,000,000.	h) has any of the F Codes for this r	Primary Council Land Use ating category;			
) is primarily for	a commercial use;			
		than \$1,000,00	value of \$500,000 to less 0.			
43d	Land used for a commercial purpose	and which meets all	of the following criteria:			
	with a rateable value of \$1,000,000 to less than \$2,500,000.	has any of the F Codes for this r	Primary Council Land Use ating category;			
) is primarily for	a commercial use;			
		than \$2,500,00	value of \$1,000,000 to less 0.			
44a	Land used for a commercial purpose	and which meets all	of the following criteria:			
	with a rateable value of \$2,500,000 to less than \$5,000,000.	has any of the F Codes for this r	Primary Council Land Use ating category;			
) is primarily for	a commercial use;			
		than \$5,000,00	value of \$2,500,000 to less 0.			

Column 1		Column 2
	Rating category of rateable land	Description of rating category
44b	Land used for a commercial purpose	Land which meets all of the following criteria:
	with a rateable value of \$5,000,000 or greater.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) is primarily for a commercial use;
		(c) has a rateable value of \$5,000,000 or greater.
45	Land used for a noxious industry	Land which meets all of the following criteria:
	that is not in rating categories 46, 47b, 47c, 47d and 50.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) is primarily for a noxious industry;
		(c) is not in rating categories 46, 47b, 47c, 47d and 50.
46	Land used for a noxious industry	Land which meets all of the following criteria:
	involving waste recycling or waste processing.	(a) has any of the Primary Council Land Use Codes for this rating category;
		(b) has the Secondary Land Use Code of 37 Noxious Industry - Waste Recycling/Processing;
		(c) is primarily for a noxious industry involving waste recycling or waste processing.
47a	Land used for an extractive industry	Land which meets all of the following criteria:
	involving coal mining or the rehabilitation of land the subject of	(a) has any of the Primary Council Land Use Codes for this rating category;
	a previous or current extractive industry involving coal mining.	(b) has the Secondary Land Use Codes of 00 Coal mining and ancillary and/or associated activities including mine rehabilitation;
		(c) is primarily for an extractive industry involving coal mining or the rehabilitation of land the subject of a previous or current extractive industry involving coal mining.

	Column 1	Column 2		
1	Rating category of rateable land	Description of rating category		
47b	Land used for a noxious industry	Land which meets all of the following criteria:		
	involving a landfill with a rateable value of less than \$750,000.	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) has any of the following Secondary Land Use Codes:		
		(i) 17 Noxious Industry Land Fill - Putrescible Material;		
		(ii) 27 Noxious Industry Land Fill - Non Putrescible Material;		
		(c) is primarily for a noxious industry involving a landfill;		
		(d) has a rateable value of less than \$750,000.		
47c	Land used for a noxious industry	Land which meets all of the following criteria:		
	involving a landfill with a rateable value of \$750,000 to less than \$1,750,000.	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) has any of the following Secondary Land Use Codes:		
		(i) 17 Noxious Industry Land Fill - Putrescible Material;		
		(ii) 27 Noxious Industry Land Fill - Non Putrescible Material;		
		(c) is primarily for a noxious industry involving a landfill;		
		(d) has a rateable value of \$750,000 to less than \$1,750,000.		
47d	Land used for a noxious industry	Land which meets all of the following criteria:		
	involving a landfill with a rateable value of \$1,750,000 or greater.	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) has any of the following Secondary Land Use Codes:		
		(i) 17 Noxious Industry Land Fill - Putrescible Material;		
		(ii) 27 Noxious Industry Land Fill - Non Putrescible Material;		
		(c) is primarily for a noxious industry involving a landfill;		
		(d) has a rateable value of \$1,750,000 or greater.		

Column 1		Column 2		
I	Rating category of rateable land	Description of rating category		
48	Land used for an extractive industry	Land which meets all of the following criteria:		
	that is not in rating category 47a.	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is primarily for an extractive industry not involving any of the following:		
		(i) coal mining;		
		(ii) rehabilitation of land the subject of a previous or current extractive industry involving coal mining;		
		(c) is not in rating category 47a.		
49a	Land used for a light industry with a	Land which meets all of the following criteria:		
	rateable value of less than \$500,000.	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is primarily for a light industry;		
		(c) has a rateable value of less than \$500,000.		
49b	Land used for a light industry with a rateable value of \$500,000 to less than \$1,000,000.	Land which meets all of the following criteria:		
		(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is primarily for a light industry;		
		(c) has a rateable value of \$500,000 to less than \$1,000,000.		
49c	Land used for a light industry with a	Land which meets all of the following criteria:		
	rateable value of \$1,000,000 to less than \$2,500,000.	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is primarily for a light industry;		
		(c) has a rateable value of \$1,000,000 to less than \$2,500,000.		
49d	Land used for a light industry with a	Land which meets all of the following criteria:		
	rateable value of \$2,500,000 to less than \$5,000,000.	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is primarily for a light industry;		
		(c) has a rateable value of \$2,500,000 to less than \$5,000,000.		

Column 1		Column 2		
R	ating category of rateable land	Description of rating category		
49e	Land used for a light industry with a rateable value of \$5,000,000 or greater.	Land which meets all of the following criteria:		
		(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is primarily for a light industry;		
		(c) has a rateable value of \$5,000,000 or greater.		
50	Land used for a heavy industry.	Land which meets all of the following criteria:		
		(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) if the land has a Primary Council Land Use Code of 37 Noxious/Offensive Industry, the land also has a Secondary Land Use Code of 99 Power Station;		
		(c) is primarily for a heavy industry.		
55a	Land used for a retail purpose with a total GLA of less than 5,000m ² and a rateable value of less than \$200,000.	Land which meets all of the following criteria:		
		(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is primarily for a retail purpose with a total GLA of less than 5,000m ² ;		
		(c) has a rateable value of less than \$200,000.		
55b	Land used for a retail purpose with a	Land which meets all of the following criteria:		
	total GLA of less than 5,000m ² and a rateable value of \$200,000 to less than \$500,000.	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is primarily for a retail purpose with a total GLA of less than 5,000m ² ;		
		(c) has a rateable value of \$200,000 to less than \$500,000.		
55c	Land used for a retail purpose with a	Land which meets all of the following criteria:		
	total GLA less of than 5,000m ² and a rateable value of \$500,000 to less than \$1,000,000.	(a) has any of the Primary Council Land Use Codes for this rating category;		
		(b) is primarily for a retail purpose with a total GLA of less than 5,000m ² ;		
		(c) has a rateable value of \$500,000 to less than \$1,000,000.		

	Column 1	Column 2	
	Rating category of rateable land	Description of rating category	
55d	Land used for a retail purpose with a	Land which meets all of the following criteria:	
	total GLA of less than 5,000m ² and a rateable value of \$1,000,000 to less	(a) has any of the Primary Council Land Use Codes for this rating category;	
	than \$2,500,000.	(b) is primarily for a retail purpose with a total GLA of less than 5,000m ² ;	
		(c) has a rateable value of \$1,000,000 to less than \$2,500,000.	
55e	Land used for a retail purpose with a	Land which meets all of the following criteria:	
	total GLA of 5,000m ² to less than 7,500m ² and a rateable value of less	(a) has any of the Primary Council Land Use Codes for this rating category;	
	than \$2,500,000.	(b) is primarily for a retail purpose with a total GLA of 5,000m ² to less than 7,500m ² ;	
		(c) has a rateable value of less than \$2,500,000.	
55f	Land used for a retail purpose with a	Land which meets all of the following criteria:	
	total GLA of 7,500m ² to less than 10,000m ² and a rateable value of less than \$2,500,000.	(a) has any of the Primary Council Land Use Codes for this rating category;	
		(b) is primarily for a retail purpose with a total GLA of 7,500m ² to less than 10,000m ² ;	
		(c) has a rateable value of less than \$2,500,000.	
55g	Land used for a retail purpose with a	Land which meets all of the following criteria:	
	total GLA of less than 10,000m ² and a rateable value of \$2,500,000 or greater.	(a) has any of the Primary Council Land Use Codes for this rating category;	
		(b) is primarily for a retail purpose with a total GLA of less than 10,000m ² ;	
		(c) has a rateable value of \$2,500,000 or greater.	
55h	Land used for a retail purpose with a	Land which meets all of the following criteria:	
	total GLA of 10,000m ² to less than 20,000m ² and a land area of less than 200,000m ² .	(a) has any of the Primary Council Land Use Codes for this rating category;	
		(b) is primarily for a retail purpose with a total GLA of 10,000m ² to less than 20,000m ² ;	
		(c) has a land area of less than 200,000m².	

	Column 1	Column 2		
R	ating category of rateable land	Description of rating category		
55i	Land used for a retail purpose with a total GLA of 20,000m ² to less than 30,000m ² and a land area of less	Land (a)	which meets all of the following criteria: has any of the Primary Council Land Use Codes for this rating category;	
	than 200,000m².	(b)	is primarily for a retail purpose with a total GLA of 20,000m ² to less than 30,000m ² ;	
		(c)	has a land area of less than 200,000m ² .	
55j	Land used for a retail purpose with a	Land	which meets all of the following criteria:	
	total GLA of 30,000m ² to less than 45,000m ² and a land area of less than 200,000m ² .	(a)	has any of the Primary Council Land Use Codes for this rating category;	
		(b)	is primarily for a retail purpose with a total GLA of 30,000m ² to less than 45,000m ² ;	
		(c)	has a land area of less than 200,000m².	
55k	Land used for a retail purpose with a	Land	which meets all of the following criteria:	
	total GLA of 45,000m ² or greater and a land area of less than 200,000m ² .	(a)	has any of the Primary Council Land Use Codes for this rating category;	
		(b)	is primarily for a retail purpose with a total GLA of 45,000 m ² or greater;	
		(c)	has a land area of less than 200,000m ² .	
55I	Land used for a retail purpose with a total GLA of 10,000m ² to less than 20,000m ² and a land area of 200,000m ² or greater.	Land	which meets all of the following criteria:	
		(a)	has any of the Primary Council Land Use Codes for this rating category;	
		(b)	is primarily for a retail purpose with a total GLA of 10,000m ² to less than 20,000m ² ;	
		(c)	has a land area of 200,000m ² or greater.	
55m	Land used for a retail purpose with a	Land	which meets all of the following criteria:	
	total GLA of 20,000m ² to less than 30,000m ² and a land area of 200,000m ² or greater.	(a)	has any of the Primary Council Land Use Codes for this rating category;	
		(b)	is primarily for a retail purpose with a total GLA of 20,000m ² to less than 30,000m ² ;	
		(c)	has a land area of 200,000m ² or greater.	
55n	Land used for a retail purpose with a	Land	which meets all of the following criteria:	
	total GLA of 30,000m ² to less than 45,000m ² and a land area of 200,000m ² or greater.	(a)	has any of the Primary Council Land Use Codes for this rating category;	
		(b)	is primarily for a retail purpose with a total GLA of 30,000m ² to less than 45,000m ² ;	
		(c)	has a land area of 200,000m ² or greater.	

Attachment C

Column 1		Column 2	
Rating category of rateable land		Description of rating category	
55o	Land used for a retail purpose with a	Land which meets all of the following criteria:	
	total GLA of 45,000m ² or greater and a land area of 200,000m ² or	(a) has any of the Primary Council Land Use Codes for this rating category;	
	greater.	(b) is primarily for a retail purpose with a total GLA of 45,000m ² or greater;	
		(c) has a land area of 200,000m ² or greater.	

9.4 WASTE MANAGEMENT UTILITY CHARGES

- (1) The Council has decided to levy utility charges for waste management services (Waste Management Utility Charges) in respect of the following waste management services to rateable land in the local government area on the basis set out in Part 3 of the 2018-2019 Budget:
 - (a) waste service;
 - (b) green waste service;
 - (c) bulk bin service.
- (2) The waste management utility charges are applied on a per service basis and are set at a level to raise revenue as specified in the Ipswich Waste Services budget.
- (3) The waste management utility charges are levied on all rateable land in the local government area provided with the waste management service and are levied on a pro rata basis where a waste management service is provided for only part of the year.
- (4) Waste management utility charges are determined on a full-cost pricing basis in accordance with the National Competition Policy to recover sufficient income to meet the full cost outlays of the functional programs, including administrative costs and overheads not funded from general revenue, having regard to the following:
 - (a) performance targets in the Ipswich Waste Services Annual Performance Plan;
 - (b) the cost of capital provision and an appropriate return on assets;
 - (c) pricing oversight requirements of the Queensland Competition Authority;
 - (d) operating and capital grants, subsidies or contributions received from others.

9.5 RURAL FIRE RESOURCES LEVY SPECIAL CHARGE

- (1) The Council has decided to levy a special charge on rateable land within that part of the local government area that specially benefits from the purchase, maintenance of equipment and training by the Ipswich Group Rural Fire Brigades operating within the local government area on the basis set out in Part 4 of the 2018-2019 Budget.
- (2) The Council's policy is to levy special charges, on a year by year basis, for rural fire brigades and other associated facilities to particular areas of the local government area which specially benefits from the rural fire brigades and associated facilities.

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(3) The special charges collected by the Council are used to meet the costs of the relevant initiative or facility.

9.6 ENVIROPLAN SEPARATE CHARGE

The Council has decided to levy a separate charge for the Ipswich Enviroplan on all rateable land in the local government area on the basis set out in Part 5 of the 2018-2019 Budget.

9.7 DISCOUNT FOR RATES AND CHARGES

- (1) The Council has decided to allow a discount for payment of rates and charges on the basis set out in Part 6 of the 2018-2019 Budget.
- (2) The Council's policy is to encourage prompt payment of rates and charges by allowing a discount for full payment by the due date.
- (3) The discount is only to apply to the differential general rates (excluding utility charges, special charges, separate charges, Emergency Management Levy, and arrears of any rate or charge).

9.8 CONCESSIONS

- (1) The Council has decided to grant a concession for rates and charges for land to an eligible pensioner who owns and occupies rateable land on the basis set out in Part 8 of the 2018-2019 Budget.
- (2) The Council has also decided that the following concessions for rates and charges are to be granted in the financial year:
 - (a) concession to an eligible entity whose objects do not include making a profit which owns rateable land;
 - (b) concession to an eligible entity that provides assistance or encouragement for arts or cultural development which owns rateable land;
 - (c) concession to an eligible landowner who is an individual and who is subject to financial hardship from the payment of rates and charges;
 - (d) concession to an eligible landowner whose land is subject to a mining lease requiring the carrying out of improvement restoration for the mining lease.

9.9 INTEREST

The Council has decided that interest is payable on overdue rates or charges on the basis set out in Part 7 of the 2018-2019 Budget.

9.10 COST-RECOVERY FEES

- (1) Under section 97(2) of the *Local Government Act 2009*, a cost-recovery fee is a fee for any of the following:
 - (a) an application for the issue or renewal of a licence, permit, registration or other approval under a Local Government Act as defined in the Local Government Act 2009;

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- (b) recording a change of ownership of land;
- (c) giving information kept under a Local Government Act as defined in the *Local Government Act 2009*;
- (d) seizing property or animals under a Local Government Act as defined in the Local Government Act 2009;
- (e) the performance of another responsibility imposed on the local government under the *Building Act 1975* or the *Plumbing and Drainage Act 2002*.
- (2) The Council has decided the amount of cost-recovery fees having regard to the following:
 - (a) the estimated cost, including overheads, of operating each of the Council's regulatory regimes, such as:
 - (i) animal control;
 - (ii) environmental protection;
 - (iii) development approval;
 - (iv) community health and safety;
 - (v) entertainment venues;
 - (b) amounts prescribed by State legislation;
 - (c) the need to recover the cost of operating the regulatory regimes;
 - (d) the need to encourage compliance with relevant laws.
- (3) The Council's cost-recovery fees are included in the Register of Cost Recovery Fees which is open for inspection at the Council's public office.
- (4) The Council applies a common set of criteria to ensure cost-recovery fee concessions are granted equitably across each area of Council's operations.

9.11 COMMERCIAL FEES

- (1) Commercial fees are for services which relate to the provision of services or access to Council's facilities which are not regulated by a local law or other legislative schemes.
- (2) The Council has decided the amount of commercial fees having regard to the following:
 - (a) the user pays principle;
 - (b) the estimated cost of provision of services or access to the Council's facilities;
 - (c) fees charged by any alternative providers;
 - (d) a fair return for the use of the Council's infrastructure;
 - (e) performance targets set for the Council's business activities;
 - (f) the need to encourage or discourage particular behaviours.

9.12 DEVELOPER FINANCIAL CONTRIBUTIONS FOR DEVELOPMENT INFRASTRUCTURE

(1) The Council's intention is to ensure that development infrastructure costs and other physical and social infrastructure costs caused by the incremental development of premises in the local government area is funded or provided for by that development, to the extent authorised by law or negotiated by agreement.

Attachment C

- (2) The Council is to require financial contributions for providing local government trunk infrastructure networks in relation to the development of premises in accordance with the *Planning Act 2016*.
- (3) Financial contributions for trunk infrastructure for the distributor-retailer's (Queensland Urban Utilities) water service and wastewater service may be collected by the Council under an agreement with Queensland Urban Utilities or to the extent required by law and remitted to Queensland Urban Utilities.
- (4) The developer is also required to provide the non trunk infrastructure considered by the Council to be appropriate for the development as a condition of a development approval.

9.13 OTHER REVENUE

The Council will seek to collect other revenue, such as investment interest income, grants and subsidies, income from the sale of the Council's provision of goods and services, dividends from investments and the income from the sale or disposal of assets, on the basis of the Council taking advantage of opportunities to maximise the efficient use of resources and activities under its control.

9.14 MAINTENANCE OF THE COUNCIL'S OPERATING CAPABILITY

- (1) The Council will seek to ensure that its revenues (after concessions on rates and charges) are sufficient to cover its costs.
- (2) It is the Council's intention that the operating capability of the local government is to be increased to provide the capacity to invest in physical and social infrastructure for the growing community.
- (3) The Net Operating Surplus included in the Statement of Income and Expenditure describes the extent of the increase in the budget year.

Doc ID No: A5482445

ITEM: 13

SUBJECT: AMENDMENT TO THE PARTICIPATION AGREEMENT

AUTHOR: STRATEGIC CLIENT OFFICE MANAGER

DATE: 24 APRIL 2019

EXECUTIVE SUMMARY

This is a report by the Strategic Client Office Manager dated 24 April 2019 concerning the proposed amendment of the Participation Agreement between Queensland Urban Utilities and its five participating local governments.

This report also considers the proposed Board Remuneration Policy and amendments to the existing Participation Return Policy.

RECOMMENDATIONS

That the Interim Administrator of Ipswich City Council resolve:

- A. That Council (Interim Administrator of Ipswich City Council) approve the amendments to the Participation Agreement between the Central SEQ Distributor-Retailer Authority (trading as Queensland Urban Utilities) and Ipswich City Council as a Participant to the Participation Agreement.
- B. That Council approve the Board Remuneration Policy.
- C. That Council approve the amended Participation Return Policy.
- D. That the Chief Executive Officer be authorised to sign a Variation Agreement that formalises the approved amendments to the Participation Agreement and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the *Local Government Act 2009*.

RELATED PARTIES

The Central SEQ Distributor-Retailer Authority trading as Queensland Urban Utilities (QUU) Participating Local Governments

- Brisbane City Council
- Ipswich City Council
- Lockyer Valley Regional Council

- Scenic Rim Regional Council
- Somerset Regional Council

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

The Central SEQ Distributor-Retailer Authority (trading as QUU) was established on 1 July 2010 as a statutory body to be a distributor-retailer under the provision of the *South East Queensland Water (Distribution and Retail Restructuring) Act 2009* and as a service provider under the *Water Supply (Safety and Reliability) Act 2008*. In accordance with the *South-East Queensland Water (Distribution and Retail Restructuring) Act 2009*, QUU entered into a Participation Agreement ("the Agreement") with its five participating local governments (the Participants) at formation in 2010. The purpose of this report is to provide an overview of proposed amendments to the Agreement together with the Board Remuneration and Participation Return policies referenced in the amended Agreement.

The Agreement outlines the responsibilities and obligations of QUU and its Participants and includes, but is not limited to, the rights of each Participant, decision making and dispute resolution, the Board's role, composition, appointment, remuneration and powers, corporate planning, reporting and profit distribution.

Review of Participation Agreement

In the first quarter of 2019, QUU undertook a detailed review of the Agreement in consultation with the Participants which identified a number of potential amendments including:

- Matters previously consulted on or agreed with by Participants but not yet reflected in the Agreement (e.g. the Board Appointment Protocol and changes to strategic planning and reporting);
- References to a proposed Board Remuneration Policy and an updated Participation Return Policy;
- Aspects of the Agreement that are no longer relevant;
- Clauses requiring updating as a consequence of legislative changes made since QUU's formation; and
- Clarification and simplification of the drafting of a number of clauses.

Section 28 (3) of the *South-East Queensland Water (Distribution and Retail Restructuring) Act* 2009 allows for a Participation Agreement to be amended subject to agreement of all participants and the passing of a resolution to that effect by each Participant. Details on specific changes proposed to the Agreement are outlined in the confidential background paper.

Board Remuneration Policy

The amended Agreement references how independent Board members will be remunerated through the proposed Board Remuneration Policy. The policy requires approval of a Special Majority of Participants. Under the existing Agreement, remuneration levels were set at the document's commencement on 1 July 2010 with subsequent increases for Board members and the Chairperson linked to CPI. The goal of the proposed policy is the establishment of remuneration levels that will assist QUU in attracting and retaining the services of suitable, appropriately qualified Board members. Details of the proposed policy are outlined in the confidential background paper.

Amended Participation Return Policy

The Agreement details the participation rights (upon which dividends are calculated) for each of the Participants. The original Participation Return Policy (approved by Participants/adopted by the QUU Board in March 2018) is used by the QUU Board to determine the returns to be paid by QUU to Participants in accordance with the Agreement.

Minor amendments are proposed to the existing policy to ensure consistency of language and to clarify the drafting of a number of clauses. The amended policy has been also been incorporated into a supplementary document rather than the existing letter format. Details of the proposed amendments to the policy are outlined in the confidential background paper.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: South-East Queensland Water (Distribution and Retail Restructuring) Act 2009 (Qld)

COMMUNITY AND OTHER CONSULTATION

The contents of this report did not require any community consultation.

CONCLUSION

The proposed amendments to the Participation Agreement and the Participation Return Policy are considered minor in nature and will improve the relevance and currency of the existing document.

The proposed Board Remuneration Policy will deliver a clear process for remuneration of directorships and assist QUU in both attracting and retaining high-quality Board members. A Variation Agreement to formalise the amendment of the Participation Agreement will be circulated for signing by the Participants following confirmation of their approval.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1.	Amended Participation Agreement 🗓 🖺
	CONFIDENTIAL
2.	Confidential Background Paper
2.1	Board Appointment Protocol
2.2	Participation Return Policy
2.3	Board Remuneration Policy

Greg Thomas

STRATEGIC CLIENT OFFICE MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"

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Version: 9 June 2010 - [Version dated 17 April incorporating feedback from shareholder councils]

Operative Date: 25 June 2010

Amendment Date:[

Participation Agreement

Central SEQ Distributor-Retailer Authority

Brisbane City Council

Ipswich City Council

Lockyer Valley Regional Council

Scenic Rim Regional Council

Somerset Regional Council

Central SEQ Distributor-Retailer Authority

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Participation Agreement dated

Parties

Brisbane City Council of 266 George Street, Brisbane, Queensland 4000;

Ipswich City Council of 45 Roderick Street, Ipswich, Queensland 4305;

Scenic Rim Regional Council of 82 Brisbane Street, Beaudesert, Queensland 4285;

Lockyer Valley Regional Council of 26 Railway Street, Gatton, Queensland 4343:

Somerset Regional Council of 2 Redbank Street, Esk, Queensland 4312; and

Central SEQ Distributor-Retailer Authority ABN 86 673 835 011, trading as Queensland Urban Utilities of Level 2, 15 Green Square Close, Fortitude Valley, Queensland, 4006.

Background

- QUU was established under the Distribution and Retail Restructuring Act.
- B. Section 20 of the Distribution and Retail Restructuring Act requires the Parties to enter into a Participation Agreement.
- C. The Parties have entered into this Agreement as their Participation Agreement, and it has been approved by the Minister, as the Participation Agreement of QUU, for the purposes of Chapter 2, Part 3 of the Distribution and Retail Restructuring Act.
- D. The Agreement contains amendments made in accordance with clause 4 and sections 28(1) and (3) and 29(1) of the Distribution and Retail Restructuring Act with effect from the Amendment Date.
- E. As section 30 of the Distribution and Retail Restructuring Act requires the Minister to table this amended Agreement in Parliament, this Agreement will be a public document.

Operative Provisions

Definitions and Interpretations

1.1 Definitions

In this Agreement:

Annual Operational Plan means the plan described in clause 15.2.

Amendment Date means the date the amendments to this Agreement took effect in accordance with the Distribution and Retail Restructuring Act.

Board means QUU's board.

Board Appointment Protocol means any protocol for the appointment of Board Members that is agreed to in writing by the Participants from time to time.

Participation Agreement Review - Version 17 April 2019 (incorporating shareholder council feedback)

Board Member means a person who is appointed as a member of the Board in accordance with the Distribution and Retail Restructuring Act and this Agreement.

Board Remuneration Policy means a policy setting out the terms on which remuneration and benefits will be paid to Board Members.

Business Day means a day except a Saturday, Sunday or public holiday in the place:

- (a) in which the relevant act is to be or may be done; or
- (b) to which the communication is posted, sent or delivered.

Concurrency Agency Delegation means a delegation required to be made under clause 8 of the South-East Queensland Water (Distribution and Retail Restructuring) and Other Legislation Amendment Act 2010.

Distribution and Retail Restructuring Act means the South-East Queensland Water (Distribution and Retail Restructuring) Act 2009.

Financial Benefit includes:

- (a) giving or providing finance or property;
- (b) buying an asset or selling an asset;
- (c) taking a lease or granting a lease;
- (d) supplying services or receiving services;
- (e) issuing Participation Rights or rights to Participation Rights;
- (f) taking up or releasing an obligation.

Independent Member has the same meaning as in the Retail and Restructuring Act.

Legal Costs means all legal costs incurred in defending, resisting, responding to or otherwise in connection with any proceedings or investigations (whether criminal, civil, administrative or judicial, actual or threatened) where that proceeding, appearance or response relates to a Liability of that person.

Liability means any liability to any person including negligence (except a liability for Legal Costs) incurred by that person in or arising out of the discharge of duties as a Board Member or in or arising out of the conduct of the business of QUU, including as result of appointment or nomination by QUU or a subsidiary as a trustee or as a Board Member, of another body corporate.

Majority Participant means a Participant holding more than 50% Participation Rights.

Minister means the Minister administering the Distribution and Retail Restructuring Act.

Minority Participant means a Participant other than a Majority Participant.

Notice means a notice given pursuant to, or for the purposes of, this Agreement.

Operative Date means 25 June 2010, being the date this Agreement first took effect in accordance with the Distribution and Retail Restructuring Act.

Participants means the entities listed in Schedule 1.

Participating Local Governments means the entities set out in section 5(1)(b) of the Distribution and Retail Restructuring Act.

Participation Return means distributions to each Participating Local Government from the profits of QUU in accordance with the Participation Return Policy.

Participation Return Policy means the policy approved by Participating Local Governments in 2018 and approved by the Board on 19 March 2018, as amended by written agreement between QUU and a Special Majority of Participants from time to time.

Participation Rights, for a Participant, means the entitlement to participate in the profits of QUU in the proportion set out next to the name of the Participant in Schedule 1 as amended from time to time in accordance with this Agreement.

Parties means each of the Participating Local Governments and QUU.

Profit has the meaning given by the Accounting Standard AASB101 - Presentation of Financial Statements.

QUU means the Central SEQ Distributor-Retailer Authority, trading as Queensland Urban Utilities, established under section 8 of the Distribution and Retail Restructuring Act.

RAB or Regulatory Asset Base means the value of QUU's fixed assets that the economic regulator recognises for the purposes of earning a regulated return to capital.

Related Party of QUU means:

- (a) a Participant;
- (b) a Board Member:
- (c) a Wholly Owned Entity of the entity referred to in paragraph (a) above;
- (d) a body corporate that is controlled by the entity referred to in paragraph (a) above;
- (e) a Participating Local Government;
- (f) a Senior Executive of a Participant;
- (g) a councillor or Senior Executive of a Participating Local Government;
- (h) a spouse, de facto spouse, parent or child of the person referred to in paragraph (b);
- a spouse, de facto spouse, parent or child of any person referred to in paragraph (f) or (g); or
- any additional persons or entities that are specified as being a related entity in relation to a body corporate pursuant to the provisions of the Corporations Act.

Senior Executive means:

- (a) the Chief Executive Officer; or
- (b) an employee:
 - (i) who reports directly to the chief executive officer; and
 - (ii) whose position ordinarily would be considered to be a senior position in the local government's corporate structure.

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Special Majority, in favour of a decision, means:

- (a) if there is a Majority Participant:
 - (i) the Majority Participant; and
 - (ii) 50% of the Minority Participants; or
- (b) if there is no Majority Participant, 75% of the Minority Participants.

Special Majority Matter means a matter referred to in clause 8.1(a).

Statement of Strategic Intent means the Statement of Strategic Intent referred to in clause 15.

Term for a Board Member, means the period of their appointment to office as a Board Member in accordance with clause 9.5.

Unanimous Matter means a matter referred to in clause 8.2(a).

Wholly owned Entity, in relation to a Participating Local Government, means a body corporate, whose only member is the relevant Participating Local Government or a nominee of the relevant Participating local government.

1.2 Interpretation

Headings are for convenience only and do not affect interpretation. Unless the context indicates a contrary intention, in this Agreement:

- (a) a word importing the singular includes the plural (and vice versa);
- (b) a word indicating a gender includes every other gender;
- (c) if a word or phrase is given a defined meaning, any other part of speech or grammatical form of that word or phrase has a corresponding meaning;
- (d) the word "includes" in any form is not a word of limitation;
- (e) "person" includes an individual, the estate of an individual, a corporation, an authority, an association or a joint venture (whether incorporated or unincorporated), a partnership and a trust;
- a reference to a Party includes that Party's executors, administrators, successors and permitted assigns;
- (g) should from time to time the trading name of QUU be changed, then any references in this Agreement to QUU will be replaced by a reference to the new trading name;
- (h) a reference to something being "written" or "in writing" includes that thing being represented or reproduced in any mode in a visible form;
- a reference to a statute includes its delegated legislation and a reference to a statute or delegated legislation or a provision of either includes consolidations, amendments, re-enactments and replacements;
- (j) unless otherwise expressly defined, a word or phrase used in this Agreement which is defined in the Distribution and Retail Restructuring Act will have the same meaning as set out in that Act; and

(k) in the case of any inconsistency, the Distribution and Retail Restructuring Act prevails.

2. Enforcement and Effect

2.1 Enforcement

- (a) Each Party submits to the non-exclusive jurisdiction of the courts of Queensland, the Federal Court of Australia and the courts competent to determine appeals from those courts with respect to any proceedings that may be brought at any time relating to this Agreement.
- (b) If at any time any provision of this Agreement is or becomes illegal, invalid or unenforceable in any respect pursuant to the law of any jurisdiction, then that does not affect or impair:
 - the legality, validity or enforceability in that jurisdiction of any other provision of this Agreement; or
 - (ii) the legality, validity or enforceability pursuant to the law of any other jurisdiction of that or any other provision of this Agreement.

2.2 Takes Effect

This Agreement takes effect on the day the Minister gives the Participants a notice that the Minister has approved it.

Objectives

3.1 Objectives of QUU

QUU must carry out its functions in a way that aims to:

- (a) comply with the Distribution and Retail Restructuring Act and all other applicable statutory requirements;
- (b) perform business or other functions it considers appropriate;
- operate on a sustainable basis and to generate returns to Participants in accordance with the Participation Return Policy;
- (d) be an innovative organisation that delivers sustainable and responsive outcomes for customers;
- (e) engage with the communities it serves;
- (f) maintain customer service standards;
- (g) support both the Participating Local Governments' and QUUs' social, environmental and economic objectives;
- (h) provide infrastructure consistent with the needs of its geographic area under the Distribution and Retail Restructuring Act;
- support both the South East Queensland regional plan and the Participating Local Governments' land use planning objectives; and
- (j) do all things necessary and incidental or conducive to attaining the above objectives.

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4. Amendment of Participation Agreement

4.1 Amendment of Participation Agreement

- (a) This Agreement may be amended by written Agreement between all the Parties.
- (b) A Participating Local Government may agree to the amendment only if it has passed a resolution to that effect.

4.2 Ministerial Approval Required for Change in Particular Matters

Clause 4.1 is subject to section 29 of the Distribution and Retail Restructuring Act.

5. Participants and Participation Rights

5.1 Participants

- (a) The Participants are the entities listed in Schedule 1.
- (b) No entity, other than the entities mentioned in Schedule 1 shall be eligible to be Participants in QUU without the prior written approval of the Minister.

5.2 Participation Rights

- (a) The proportion of Participation Rights held by each Participant is set out next to the Participant's name in Schedule 1.
- (b) Only a Participant may hold a Participation Right.
- Where, after the Operative Date, in the reasonable opinion of all other Participants, a Participant (**Defaulting Participant**) breaches any of its obligations under clause 7 (**Liability Amount**), the Defaulting Participant agrees that the proportion of Participation Rights held by all Participants set out next to the Participant's name in Schedule 1 may, without limitation and in the absolute discretion of QUU, be adjusted by QUU and may reference the RAB calculated at the time of the claim, in settlement of payment of the Liability Amount to QUU.
- (d) In adjusting the Participation Rights under clause 5.2(c) the same methodology that was applied to determine the Participation Rights listed in Schedule 1 as at the date of execution of this Agreement will be reapplied.
- (e) Each Participant agrees to do all things reasonable necessary to give effect to such re-adjustment of the Participation Rights.

6. Sale or Transfer of Participation Rights

6.1 Sale or Transfer Process

Subject to clauses 6.2 and 6.3 a Participant may sell or transfer (transfer) all or part of the Participation Rights of the Participant to another Participant.

6.2 Completion of Transfer of Participation Rights

(a) The transfer of Participation Rights in accordance with this clause 6 shall be evidenced in writing by an agreement between the Participant disposing of all or a portion of their Participation Rights and the Participant acquiring the Participation Rights (Transfer Agreement).

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- (b) A copy of the duly executed Transfer Agreement shall be delivered to QUU.
- (c) Subject to clause 6.3 and receipt of a duly executed Transfer Agreement, QUU will in accordance with clause 6.4 execute and deliver on behalf of each Participant and as agent of each Participant an agreement to amend Schedule 1 as a consequence of a transfer made in accordance with clause 6.

6.3 Ministerial Approval

Any change to the Participants or the Participation Rights held by relevant Participants contained in Schedule 1 shall be of no effect unless the Minister has:

- (a) been given a copy of the proposed amendment to Schedule 1; and
- (b) by notice to QUU approved the change.

6.4 Appointment as Agent to execute amendment

By signing this Agreement, each Party irrevocably appoints and authorises any Board Member to execute and deliver on behalf of the relevant Party and as the agent of the relevant Party any Agreement to amend Schedule 1 as a consequence of a transfer made in accordance with this clause 6.

7. Participant Obligations

7.1 Concurrence Agency Delegation Indemnity

Each Participant indemnifies QUU against all liability, loss, costs and expenses (including legal fees, costs and disbursements) arising from or incurred in connection with a failure by the relevant Participant to act in accordance with the Concurrency Agency Delegation or a breach by the relevant Participant of a condition of the Concurrency Agency Delegation.

8. Participant Decisions

8.1 Participant Decisions by Special Majority

- (a) Subject to clause 8.2, the Board may not approve QUU undertaking any of the following matters without the Special Majority of Participants signing a document stating that they are in favour of QUU undertaking the matter:
 - any action which could reasonably be perceived by the Participants as a material departure from the Statement of Strategic Intent approved under clause 15;
 - (ii) a change to the Participation Return Policy; or
 - (iii) any other matter stated in this Agreement as requiring the Special Majority of the Participants.
- (b) Subject to the Distribution and Retail Restructuring Act, any resolution or decision made by the Board on a Special Majority Matter, other than in accordance with clause 8.1(a), will have no effect.

8.2 Unanimous Participant Decisions

(a) The Board may not approve QUU undertaking any of the following matters without all of the Participants signing a document stating that they are in favour of QUU undertaking the matter:

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- (i) the creation of any different class of Participation Rights;
- (ii) the issuing of any additional Participation Rights; or
- (iii) any other matter stated in this Agreement as requiring the agreement of all of the Participants.
- (b) Subject to the Distribution and Retail Restructuring Act, any resolution or decision made by the Board on a Unanimous Matter, other than in accordance with clause 8.2(a), will have no effect.

The Board

9.1 Role of the Board

- (a) The Board is responsible for the way QUU performs its functions and exercises its powers.
- (b) The Board's role is as specified in the Distribution and Retail Restructuring Act, and includes:
 - (i) deciding the strategies and the operational, administrative and financial policies to be followed by QUU; and
 - (ii) ensuring that QUU performs its functions and exercises its powers in a proper, effective and efficient way; and
 - (iii) ensuring, so far as practicable, that QUU complies with its planning and reporting.

9.2 Board Membership

- (a) The Board of QUU is to consist of a minimum of five and maximum of eight persons (including the Board chairperson).
- (b) All Board Members (including the Board chairperson) must be Independent Members.

9.3 Appointment of Board Members

- (a) Subject to the Distribution and Retail Restructuring Act and clause 9.4, the Special Majority of Participants may appoint any person as a Board Member, including the Board chairperson by signing a document stating that they are in favour of the appointment of the Board Member and/or Board chairperson.
- (b) The appointment of a person as a Board Member will:
 - (i) Comply with the requirements of the Distribution and Retail Restructuring Act; and
 - (ii) Be in accordance with the Board Appointment Protocol.

9.4 Criteria for Appointment

- (a) A person cannot be appointed as a Board Member if the person is disqualified from being a Board Member under the Distribution and Retail Restructuring Act.
- (b) In considering whether to appoint a person as a member of a Board, regard must be had to the person's previous experience and ability to:

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- (i) contribute to the carrying out of the Board's role under clause 9.1;
- (ii) contribute to the strategic oversight of QUU's functions; and
- (iii) bring an independent judgment to bear on the Board's decision-making.
- (c) Subsection 9.4 does not limit the matters that may be considered.

9.5 Term

Subject to the Distribution and Retail Restructuring Act and this Agreement, each Board Member will hold office for the term stated in the person's appointment, but a term cannot exceed five years.

9.6 Consecutive Terms for Board Members

A person may, in accordance with this Agreement, serve more than two consecutive terms as a Board Member where:

- (a) A Special Majority of Participants agrees in writing to the Board Member serving more than two consecutive terms; or
- (b) Where permitted by the Board Appointment Protocol.

9.7 Termination of Office

A person ceases to be a Board Member if the person:

- fails to attend monthly Board meetings for a continuous period of 3 months without the consent of the Board;
- (b) resigns by notice in writing to QUU;
- (c) is removed from office in accordance with clause 9.9;
- (d) becomes of unsound mind or a person whose property is liable to be dealt with pursuant to a law about mental health;
- (e) is disqualified from managing a corporation, pursuant to the Corporations Act 2001;or
- (f) otherwise ceases to be qualified to act as a member of the Board under the Distribution and Retail Restructuring Act.

9.8 Retirement of Board Members

- (a) Subject to clause 9.6 a Board Member must retire from Office on expiry of his or her Term.
- (b) A Board Member who retires is, if not disqualified, eligible for reappointment as a Board Member.

9.9 Removal of Board Members and Chairperson of the Board

Subject to the Distribution and Retail Restructuring Act, a Special Majority of Participants may remove any Board Member from holding office as a Board Member, and the chairperson of the Board from holding office as the chairperson, by signing a document stating that they are in favour of the removal of the Board Member and/or the chairperson of the Board from holding such positions.

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9.10 Remuneration and Benefits of Board Members and the Chairperson

- (a) A Board Remuneration Policy must be approved by a notice in writing signed by the duly authorised delegates of a Special Majority of Participants.
- (b) Each Independent Member, including the Chairperson, will be remunerated by QUU in accordance with the approved Board Remuneration Policy.
- (c) QUU must pay all reasonable travelling, accommodation and other expenses that a Board Member properly incurs in attending Board Meetings or otherwise in connection with the business of QUU.
- (d) Board Members, including the Chairperson, will not receive any fees or benefits in addition to those approved under clause 9.10 and 9.11.

9.11 Indemnity and insurance

- (a) To the extent permitted by law, QUU must indemnify each Board Member against a Liability of that person and the Legal Costs of that person.
- (b) The indemnity pursuant to clause 9.11(a):
 - (i) is enforceable without the Board Member having first to incur any expense or make any payment; and
 - (ii) is a continuing obligation and is enforceable by the Board Member even though the Board Member may have ceased to be a Board Member of QUU.
- (c) To the extent permitted by law, QUU may:
 - (i) enter into, or agree to enter into; or
 - (ii) pay, or agree to pay, a premium for,

a contract insuring a Board Member against a Liability of that person and the Legal Costs of that person provided that such contract does not insure a Board Member against a Liability arising out of conduct involving a wilful breach of duty in relation to OUU.

- (d) To the extent permitted by law, QUU may enter into an agreement or deed with a Board Member, pursuant to which QUU must do all or any of the following:
 - keep books and records of QUU and allow either or both that person and that person's advisers access to those books and records on the terms agreed;
 - (ii) indemnify that person against any Liability and Legal Costs of that person;
 - (iii) make a payment (whether by way of advance, loan or otherwise) to that person in respect of Legal Costs of that person; and
 - (iv) keep that person insured in respect of any act or omission by that person while a Board Member, on the terms agreed (including as to payment of all or part of the premium for the contract of insurance).

9.12 Execution of documents

- (a) The chairperson of the Board or the Chief Executive Officer of QUU may only execute a document on behalf of QUU if authorised to do so by the Board in accordance with an approved delegation policy.
- (b) The Board may determine the manner in which and the persons by whom cheques, promissory notes, bankers' drafts, bills of exchange and other negotiable or transferable instruments in the name of or on behalf of QUU, and receipts for money paid to QUU, must be signed, drawn, accepted, endorsed or otherwise executed.

9.13 Attorney or agent

- (a) The Board may appoint any person to be attorney or agent of QUU for any purpose, for any period and on any terms (including as to remuneration) as the Board resolves.
- (b) Subject to the terms of appointment of an attorney or agent of QUU, the Board may revoke or vary that appointment at any time, with or without cause.

9.14 Chairperson of the Board

- (a) The Participants will appoint the Board chairperson in accordance with clause 9.3. The initial Board chairperson may be appointed for a period of up to 5 years.
- (b) The Board chairperson must be an Independent Member.
- (c) The Participants may remove the Board chairperson at any time in accordance with clause 9.9.
- (d) Where possible, the Board chairperson will chair each Board meeting.
- (e) If at a Board meeting the office of Board chairperson is vacant, the Board chairperson is not present within 15 minutes after the time appointed for the holding of a Board meeting or the Board chairperson is not willing or able to chair all or part of that meeting, the Board Members present must elect one of their number to chair that meeting or part of the meeting.
- (f) The Board chairperson, or acting chairperson under clause 9.14(e), has a casting vote in the case of an equality of votes on a resolution at a Board Meeting, provided that the chairperson is entitled to vote on the resolution.

10. Board Meetings

10.1 Board Meetings

- (a) Subject to clause 10.2, the Board chairperson shall endeavour where reasonable, to convene at least 10 Board Meetings every calendar year and give reasonable notice of the date and agenda of each meeting.
- (b) The Board chairperson may at any time call a meeting of the Board.
- (c) The Board chairperson must call a meeting of the Board within a reasonable time (and in any event within 1 month) if asked in writing to do so by at least two Board Members. Any two Board Members may require that particular business to be considered at the meeting be included in the notice convening the Board Meeting.

- (d) The Board may hold meetings or allow Board Members to take part in its meetings by using any technology (for example, teleconferencing) that reasonably allows members to hear and take part in discussions as they happen.
- (e) A Board Member who takes part in a meeting under sub-clause (d) is taken to be present at the meeting.

10.2 Notice of Board Meetings

- (a) Notice of a Board meeting must be given to each Board Member. Notice of a Board meeting may be given in person, or by post or by telephone, fax or other electronic means.
- (b) Anything done (including the passing of a resolution) at a Board meeting is not invalid because either or both a person does not receive notice of the meeting or QUU accidentally does not give notice of the meeting to a person.

10.3 Conduct of Board Meetings

- (a) The Board chairperson is responsible for the general conduct of that meeting and for the procedures to be adopted at that meeting.
- (b) The Board chairperson may determine any dispute concerning the admission, validity or rejection of a vote at the meeting.
- (c) The Board chairperson may at any time terminate discussion or debate on any matter being considered at the meeting and require that matter be put to a vote.
- (d) The Board chairperson may delegate any power conferred by clause 10.3 to any Board Member.
- (e) Nothing contained in this clause limits the powers conferred by law on the Board chairperson.

10.4 Minutes

- (a) The Board chairperson must cause minutes of each Board Meeting to be promptly prepared and circulated to Board Members.
- (b) Board Members are to promptly communicate their comments, if any, in writing after circulation of the draft minutes.
- (c) The draft minutes are to be finalised at either the next Board meeting, or if the next Board meeting is greater than 30 calendar days after the conclusion of the previous meeting then within 30 calendar days of the previous meeting.
- (d) If approved, the chairperson is to sign those minutes which then are prima facie evidence of the proceedings and decisions of the Board meeting to which they relate. The Board chairperson must cause a summary of the business conducted at a Board meeting to be circulated to the Participants.

10.5 Quorum of the Board

(a) Until otherwise determined by the Participants by Special Majority, a quorum for a Board meeting is 50% of Board Members entitled to vote on a resolution that may

- be proposed at that meeting. If there are an odd number of Board Members then the quorum is 50% of the next nearest even number. 1
- (b) If, other than for the fact that a Board Member has disclosed an interest under section 42 of the Distribution and Retail Restructuring Act, there would have been a quorum, the remaining Board Members present will represent a quorum.
- (c) A quorum for a Board meeting must be present at all times during the meeting.

10.6 Valid Proceedings

An act at any Board meeting or a committee of the Board or an act of any person acting as a Board Member is not invalidated by:

- (a) a defect in the appointment or continuance in office of a person as a Board Member, a member of the committee or of the person so acting; or
- (b) a person so appointed being disqualified or not being entitled to vote,

if that circumstance was not known by the Board, committee or person (as the case may be) when the act was done.

11. Powers of the Board

11.1 Decisions

- (a) The Board has full powers of management, control and direction of the activities of QUU, upon and subject to the provisions of this Agreement and the Distribution and Retail Restructuring Act.
- (b) A power of the Board can only be exercised by a resolution passed at a meeting of the Board, a written resolution, or in accordance with a delegation of power pursuant to this Agreement.

11.2 Powers of the Board

The Board has overall responsibility for the governance of QUU. Where a matter is a Special Majority Matter or Unanimous Matter, no Board resolution in relation to these matters or any decision by the Chief Executive Officer of QUU has any effect until the relevant approval is obtained in accordance with clause 8.1 or clause 8.2.

11.3 Prohibition on Financial Benefits to Related Parties

Without limiting clause 9.10, QUU must not give a Financial Benefit to a Related Party of QUU unless:

- (a) it has been approved under a policy of QUU; or
- (b) all Participants approve in writing of the giving of the Financial Benefit; or
- (c) the giving of the Financial Benefit is on terms no more favourable to the Related Party of QUU than would be reasonable in the circumstances if QUU and the Related Party of QUU were dealing at arm's length; or

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¹ For example if the Board comprises seven Board members, then the next nearest even number of eight so the quorum would be four Board members.

- (d) the giving of the Financial Benefit is remuneration to a Board Member under clause 9.10; or
- (e) the giving of the Financial Benefit is an indemnity, payment in respect of Legal Costs or insurance premium payable by QUU in accordance with clause 9.11; or
- (f) the Financial Benefit is given to the Related Party of QUU in their capacity as a Participant and the giving of the benefit does not discriminate unfairly against the other Participants.

11.4 Voting Rights of Board Members

For the purposes of voting at a Board meeting, each Board Member is entitled to one vote. The Board chairperson or acting chairperson has a casting vote under clause 9.14(f).

12. Disclosure of Interests of Board Members

- (a) Any interests of Board Members shall be disclosed and dealt with in accordance with section 42 of the Distribution and Retail Restructuring Act.
- (b) Without limiting clause 12(a), the Board may establish protocols to assist with the identification, disclosure and recording of interests of Board Members.

13. Reserve Powers of Participants

- (a) Under section 49 of the Distribution and Retail Restructuring Act, Participants may give QUU a written direction about the way QUU is to perform its functions. Such direction may only be given with the written agreement of all Participants.
- (b) Under section 49A of the Distribution and Retail Restructuring Act, a Participant may give QUU a written direction about the way QUU is to perform certain functions relating to the Participant's local government area. The required period for the Board to give any written opinion about the direction is 20 Business Days.

14. Good faith

14.1 Good Faith

QUU and each Participating Local Government must:

- (a) act in good faith in its dealings with each other in connection with matters dealt with under this Agreement and the Distribution and Retail Restructuring Act;
- not unlawfully impede or restrict the exercise of each other's rights under any Document or related policies;
- (c) not unlawfully impede or restrict the performance by any other of them of its obligations under any Document or related policies;
- (d) act reasonably and honestly;
- do all things required by the Distribution and Retail Restructuring Act, and this
 Agreement and by any contract, agreement or document related to the Distribution
 and Retail Restructuring Act, or this or related policies (**Documents**);
- (f) not intentionally do or omit to do anything that would cause or be likely to cause a breach by a party of its obligations under any law, including any law relating to the exercise of the functions the subject of the Water Approval Delegation.

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14.2 No Fetter on Statutory Obligations

Nothing in this Agreement shall fetter or restrict a Participating Local Government or QUU from exercising a statutory or regulatory duty, power or discretion granted to, or expressly imposed upon or conferred on QUU or that Participating Local Government.

15. Strategic Planning

15.1 Statement of Strategic Intent

- (a) The Board must provide a Statement of Strategic Intent to Participants about the future strategic direction of QUU covering a five year period.
- (b) The initial Statement of Strategic Intent will take effect from 1 July 2019, and extend to 30 June 2024.
- (c) The Statement of Strategic Intent, both initial and subsequent versions, must be approved by the Special Majority of Participants. The approved Statement of Strategic Intent must be adopted by the Board, and provided to each Participant within 20 business days of adoption by the Board.
- (d) QUU will review the Statement of Strategic Intent annually, or as directed by a Special Majority of Participants. Where any amendments are considered by the Board to not change the intent of the statement, the Board will determine if an updated statement is provided to Participants and any updated statement will be provided by the end of the relevant financial year. Where the amendments are considered by the Board to change the intent of the statement, a new five year Statement of Strategic Intent will be issued as per clause 15.1(a)
- (e) In the final year of the Statement of Strategic Intent, QUU will provide Participants with a new five year statement, by three months prior to the end of the expiry of the current statement, for approval by each Participant as per clause 15.1(c).
- (f) The Statement of Strategic Intent must include QUU's:
 - (i) operating objectives, based on those outlined under clause 3.1;
 - (ii) purpose and vision;
 - (iii) strategic priorities, both financial and non-financial, and strategies to delivery, including how successful delivery will be measured;
 - (iv) forecast infrastructure investment;
 - five-year financial forecasts and supporting key financial metrics, including any key assumptions used to determine the financial forecasts; and
 - (vi) strategic risks.

15.2 Annual Operational Plan

- (a) The Board must, prepare an Annual Operational Plan that covers the relevant financial year and is consistent with the Statement of Strategic Intent. The Plan must include:
 - (i) initiatives for the relevant financial year to deliver the strategic priorities;

- service standards for the services to be delivered consistent with QUU's operating objectives;
- (iii) key operational risks;
- (iv) forecast Participation Returns for the relevant financial year consistent with the Participation Return Policy; and
- (v) a five year financial forecast ('Profit and Loss', 'Balance Sheet', cash flow statement and summary of transactions with Participants) to help provide Participants with an insight into gross Participation Returns.
- (b) The Board must approve and provide a copy of the Annual Operational Plan to each Participant by the end of the first month of the new financial year to which it applies.

16. Reporting to Participants

16.1 Provision of Information to Participants

- (a) Each year, QUU will provide Participants with the following:
 - a half yearly report by the end of February each year, or such longer period as may be agreed by the Participants; and
 - (ii) an annual report within 2 weeks of the report being tabled in the Queensland Parliament, containing a copy of the audited annual financial statement of QUU.
- (b) The half yearly report and annual report must be consistent with the Statement of Strategic Intent and the relevant financial year's Annual Operational Plan, be prepared in accordance with the Queensland Government's annual reporting requirements for Queensland Government Agencies, and must contain such information that the Participants require to make an informed assessment of:
 - the operations of QUU and its subsidiaries entities (if any) being consistent with its operating objectives;
 - (ii) the financial performance and position of QUU and its subsidiary entities showing actual compared to budget, including information about—
 - revenue and expenses;
 - B. assets and liabilities; and
 - C. cash flow.
 - (iii) achievement of and progress towards strategic priorities;
 - (iv) the impact of any material written directions received from Participants, pursuant to clause 13, on QUU's strategic priorities; and
 - details of any emerging issues that may have an impact on performance and/or capacity to make a Participation Return.
- (c) QUU will not disclose any information regarding QUU, that is required to be provided under this clause 16, to a Participant unless the information is simultaneously disclosed to all other Participants.

17. Profit Distribution

17.1 Participation Returns

- (a) Participation Returns (whether interim, final or additional) will be approved and paid in accordance with the Participation Return Policy.
- (b) As from the 2018/19 Financial Year, the Participation Return Policy is the policy that was approved by Participants in 2018 and approved by the Board on 19 March 2018.
- (c) Interest is not payable on a Participation Return.
- (d) A Participation Return approved under clause 17.1(a) shall be distributed to the Participant in accordance with their Participation Rights.

17.2 Entitlements on Transfers

If a transfer of Participation Rights occurs after the time determined for entitlements to a return on that Participation Right but before the Participation Return is paid, the person transferring that Participation Right is entitled to that Participation Return.

18. Tax Equivalents

QUU must, as required under a tax equivalents manual pursuant to section 100 of the Distribution and Retail Restructuring Act, pay tax equivalents to a Participating Local Government in proportion to its Participation Rights.

Confidentiality

19.1 Confidentiality

Each Party (**recipient party**) agrees not to disclose information of another Party (**disclosing party**), which is made known to them in connection with this Agreement, except:

- (a) to employees, legal advisers, auditors and other consultants of the recipient party who require the information for the purposes of this Agreement (including proceedings in relation to this Agreement) and who have agreed to keep such information confidential;
- (b) to relevant responsible Ministers or Councils;
- (c) with the consent of the disclosing party;
- (d) if the information is required to be disclosed by law; or
- (e) if the information is or becomes generally and publicly available other than through a breach of this Agreement.

20. Auditor

20.1 Auditor General

The Auditor-General of Queensland will be the auditor of QUU.

21. Dispute resolution

21.1 Notice of Dispute

- (a) If a difference or dispute (**Dispute**) between the Participants (**Disputing Parties**) arises in connection with the subject matter of this Agreement, including a Dispute concerning:
 - its interpretation;
 - (ii) any right or liability of any party under this Agreement; or
 - (iii) the performance of any action by any party under or arising out of this Agreement, whether prior or after its termination; or
 - (iv) a claim:
 - A. in tort;
 - under statute;
 - for restitution based on unjust enrichment or other quantum meruit; or
 - D. for rectification or frustration;
 - or like claim available under the law governing this Agreement,

then any party shall give the other parties to this Agreement a written notice (**Notice** of **Dispute**) adequately identifying and providing details of the Dispute.

21.2 Procedure to settle disputes

- (a) The procedure that is to be followed to settle a Dispute is as follows:
 - first, negotiation under clause 21.3; and
 - (ii) second, determination of the dispute under clause 21.4 (if agreed).
- (b) A party may not commence Court proceedings in relation to a Dispute until it has exhausted the procedures in this clause 21, unless the party seeks appropriate injunctive or other interlocutory relief to preserve property or rights or to avoid losses that are not compensable in damages.
- (c) Each party must continue to perform any of its liabilities under this Agreement relating to any issue in dispute or otherwise, despite and during any Dispute resolution being conducted under this provision.
- (d) A party is not required to comply with this clause in relation to any Dispute where all other parties to the Dispute are in default under clause 21 in relation to that Dispute.

21.3 Dispute Negotiation

(a) Within ten (10) Business Days of service of a Notice of Dispute, an officer of each party to the Dispute must confer at least once to attempt to resolve the Dispute or to agree on methods of resolving the Dispute by other means.

- (b) If the Dispute has not been resolved within ten (10) Business Days of service of the Notice of Dispute, it will escalate to the second level (Second Level). The relevant Chief Executive Officers of the parties must confer at least once to attempt to resolve the Dispute or to agree on methods of resolving the Dispute by other means.
- (c) If the Dispute has not been resolved within ten (10) Business Days of escalation to the Second Level i.e. 20 Business Days after the Notice of Dispute, the chairperson must meet with the parties at least once to attempt to resolve the Dispute or to agree on methods of resolving the Dispute by other means.
- (d) If the Dispute has not been resolved within ten (10) Business Days of escalation to the chairperson i.e. 30 Business Days after the Notice of Dispute, the Mayors of the parties must confer at least once to attempt to resolve the Dispute or to agree on methods of resolving the Dispute by other means.
- (e) A party in compliance with this provision may terminate the Dispute resolution process being conducted under this clause 21.3 by notice in writing to the other party at any time after forty (40) Business Days following the Notice of Dispute.

21.4 Independent Expert

- (a) If the Disputing Parties agree that a dispute is best resolved by an independent expert, the Parties will submit to the following procedure before any other course of action is taken to resolve the dispute:
 - (i) the Disputing Parties will choose and appoint an independent expert;
 - (ii) in the absence of agreement by the Disputing Parties as to the independent expert within 5 Business Days after the decision to appoint an independent expert), the independent expert will be appointed on the application of any Disputing Parties by the President of the Institute of Arbitrators Australia;
 - (iii) the independent expert must make a determination or finding on the issues in dispute as soon as practicable and in any event within 15 Business Days, or such longer period as may be agreed between the Disputing Parties;
 - (iv) the independent expert will act as an expert and not as an arbitrator and may adopt such procedures as he or she sees fit;
 - (v) the independent expert's decision will be final and binding on the Disputing Parties; and
 - (vi) the costs of the independent expert will be borne by the Disputing Parties equally or as the independent expert may otherwise determine having regard to the merits of the dispute and each Disputing Party will bear its own costs relating to the independent expert's decision.

22. Notices

22.1 Notice to Board Members

QUU may give notice to a Board Member by:

- (a) delivering it to that person;
- (b) sending it by pre-paid post to the usual residential address of that person or the alternative address (if any) nominated by that person for that purpose;

Participation Agreement Review – Version 17 April 2019 (incorporating shareholder council feedback)

- (c) sending it to the fax number (if any) nominated by that person for that purpose;
- (d) sending it to the electronic address (if any) nominated by the Board Member for that purpose; or
- (e) any other means agreed between QUU and that person.

22.2 Notice to Parties

A Party may give notice to another Party by:

- (a) addressing the notice to the relevant chief executive officer;
- (b) delivering it or sending it by pre-paid post to the main business office of that Party;
- delivering it or sending it by pre-paid post to a place nominated by the Party for that purpose;
- (d) sending it to the fax number at the main business office of the Party nominated by the Party for that purpose; or
- (e) sending it to the electronic address (if any) nominated by the Party for that purpose.

22.3 Time of service

- (a) A notice is taken to be received by the addressee:
 - (i) (in the case of prepaid post) on the third day after the date of posting;
 - (ii) (in the case of fax or email) at the time in the place to which it is sent equivalent to the time shown on the transmission confirmation report or receipt confirmation produced by the fax machine or computer from which it was sent; and
 - (iii) (in the case of delivery by hand) on delivery,

but if the communication is taken to be received on a day that is not a Business Day or after 5.00pm, it is taken to be received at 9.00 am on the next Business Day.

22.4 Notice Requirements

The Board may specify, generally or in a particular case, requirements in relation to notices given by any electronic means, including requirements as to:

- (a) the classes of, and circumstances in which, notices may be sent;
- (b) verification (whether by encryption code or otherwise); and
- (c) the circumstances in which, and the time when, the notice is taken to be given.

Schedule 1 – Participants

Participant	Participation Rights as at the Operative Date
Brisbane City Council	85.007%
Ipswich City Council	12.222%
Lockyer Valley Regional Council	0.903%
Scenic Rim Regional Council	1.042%
Somerset Regional Council	0.826%

Signed as an Agreement	
Signed for and on behalf of Brisbane City Council by Greg Evans, Chief Financial Officer as its duly authorised Council delegate in accordance with the City of Brisbane Act 1924 in the presence of:	
Dated thisday of2010	Signature of Delegate
Print name of Witness	Signature of Witness
Signed for and on behalf of Ipswich City Council by Carl Wulff, Chief Executive Officer as its duly authorised Council delegate in accordance with the Local Government Act 1993 in the presence of:	
Dated thisday of2010	Signature of Delegate
Print name of Witness	Signature of Witness
Signed for and on behalf of Lockyer Valley Regional Council by Derek Sellers, Chief Executive Officer as its duly authorised Council delegate in accordance with the Local Government Act 1993 in the presence of:	
Dated thisday of2010	Signature of Delegate
Print name of Witness	Signature of Witness
	J

Signed for and on behalf of Scenic Rim

Item 13 / Attachment 1.

Regional Council by Patrick Murphy, Chief Executive Officer its duly authorised delegate in accordance with the Local Government Act 1993 in the presence of:	
Dated thisday of2010	Signature of Delegate
Print name of Witness	Signature of Witness
Signed for and on behalf of Somerset Regional Council by Robert Bain, Chief Executive Officer as its duly authorised Council delegate in accordance with the Local Government Act 1993 in the presence of:	
Dated thisday of2010	Signature of Delegate
Print name of Witness	Signature of Witness
Signed for and on behalf of Central SEQ Distributor-Retailer Authority by its duly authorised Chief Executive Officer, Noel Faulkner	
Dated thisday of2010	Signature of Chief Executive Officer

Doc ID No: A5488757

ITEM: 14

SUBJECT: REQUEST FOR RATE CONCESSION AND/OR EXEMPTION FOR VEDANTA CENTRE

OF SYDNEY

AUTHOR: TREASURY ACOUNTING MANAGER

DATE: 30 APRIL 2019

EXECUTIVE SUMMARY

This is a report concerning, firstly, a request by Vedanta Centre of Sydney (**Vedanta**), the owner of Lot 706 SP 179281 in Springfield Lakes (**Property**), for a rate concession for the period between 23 October 2014 and 14 May 2015.

Secondly, on 14 May 2015, the Property was reconfigured into two (2) smaller lots. Vedanta has also requested that as from 14 May 2015 that:

- Council determine that both of the reconfigured lots being Lot 1 SP 275460 (Lot 1) and Lot 2 SP 275460 (Lot 2) each be decided to be exempt from rates; or
- if the request for exemption is unsuccessful, that Council then grant Vedanta a rates concession for both Lot 1 and Lot 2.

RECOMMENDATION/S

That the Interim Administrator of Ipswich City Council resolve:

- A. That the following recommendations 25 (A-C) made by the City Management Finance and Community Engagement Committee No. 2018 (01) on 23 January 2018 and adopted at the Council Ordinary Meeting of 30 January 2018, be repealed.
 - A. That the property, Lot 706 SP 179281 PAR Stapylton, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of \$70,307.20 continuing to be due and payable.
 - B. That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of \$24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.
 - C. That exemption of rates <u>not</u> be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 continuing to be due and payable.

- B. That the property described in assessment 168204, Lot 706 SP 179281, not be exempt from rates, for the period 23 October 2014 to 14 May 2015.
- C. That the property described in assessment 168204, Lot 706 SP 179281, not be granted a concession for rates, for the period 23 October 2014 to 14 May 2015.
- D. That the property described in assessment 178541, Lot 1 SP 275460, not be exempt from rates, for the period 14 May 2015 to 5 June 2015.
- E. That the property described in assessment 178541, Lot 1 SP 275460, be exempt from rates from 5 June 2019.
- F. That the property described in assessment 178542, Lot 2 SP 275460, not be exempt from rates, from 14 May 2015.
- G. That the property described in assessment 178542, Lot 2 SP 275460, not be granted a concession for rates, from 14 May 2015.

RELATED PARTIES

Vedanta Centre of Sydney

ADVANCE IPSWICH THEME LINKAGE

Listening, leading and financial management

PURPOSE OF REPORT/BACKGROUND

The Property was previously owned by Springfield Land Corporation No2 Pty Ltd. On 23 October 2014, the Property was gifted to Vedanta, a religious organisation, a registered charity with the Australian Charities and Not-for-Profits Commission and an entity that has Deductible Gift Recipient Status with the Australian Taxation Office.

As at the date it was gifted, the Property had a rateable value of \$9 million. The land use was described as 'Vacant Land – Large Home Site'. From the transfer date until 14 May 2015, the Property characteristics remained the same.

In early discussions, Vedanta advised the Council that they were progressing a reconfiguration of the Property so that no single lot would then exceed 20 hectares (ha), on the basis that the *Local Government Regulation 2012* (Regulation) deemed any property with an area greater than 20ha to be ineligible for a rates exemption.

On 27 May 2015 (Attachment 2), Vedanta applied for a rates exemption pursuant to section 73 of the Regulation and/or a concession pursuant to Council concession policies. Attachment 1 is correspondence from Vedanta foreshadowing this application.

On 30 September 2014, Council issued a Development Application Decision Notice (DA-5260/2014) to Vedanta in relation to the Property (**Attachment 3**). This decision approved the reconfiguration of 1 lot into 2 lots. Condition 5 of the Assessment Manager's conditions to this approval noted that the Property is approved for "reconfiguration purposes only" and must not be used or developed (for any purpose) until approval of a subsequent Area Development Plan.

On 25 February 2015, Council issued a Development Application Decision Notice (No. 5732/2014/ADP) (Attachment 4) that amended the Vedanta Master Precinct Plan and approved an Area Development Plan to:

- nominate land for a Special Development Area for a Place of Public Worship, an Indoor Entertainment (Hall) and Institutional Residence (Monastery); and
- permit the development of a Place of Public Worship, an Indoor Entertainment (Hall) and Institutional Residence (Monastery), subject to the Assessment Manager Conditions requiring further applications by the owner.

The applicant subsequently commenced the dispute resolution provisions pursuant to the Springfield Structure Plan in relation to that decision notice.

On 14 May 2015, the Property was reconfigured by subdivision (pursuant to DA-5260/2014) into two (2) smaller lots each of which was under 20ha, being:

- Lot 1 is known as 96 Vedanta Drive Springfield Lakes (rate assessment 178541)
 (Attachment 6); and
- Lot 2 is known as 7001 Vedanta Drive Springfield Lakes (rate assessment 178542) (Attachment 6).

Attachment 5 illustrates the lot reconfiguration. Vedanta proposed to use both of the reconfigured lots for religious, cultural and educational purposes and associated accommodation purposes.

On 5 June 2015, Council issued an amended Development Application Decision Notice (No. 5732/2014/ADP) (**Attachment 7**). This approval replaced the decision made by Council on 25 February 2015 and is operative for four (4) years.

On 20 December 2016, Council issued a Development Application Decision Notice No. 7007/2016 (Attachment 8), which was to amend the approved Area Development Plan No. 5732/2014/ADP. This amendment related to increasing the floor area of the hall, added additional bedrooms to the monastery and provided additional car parking. This decision was subject to the dispute resolution provisions and an Alternative Dispute Resolution Notice was issued in relation to the approval on 9 February 2017 (Attachment 9).

On 1 June 2017, the Council's former Chief Financial Officer (**CFO**) wrote to Vedanta to convey Council's initial decision that Vedanta was not eligible for a rates exemption or concession (**Attachment 10**).

Vedanta did not, and does not, accept that rates were applicable to the Property. Since July 2017, Council and Vedanta representatives (including its legal representatives, McBride Legal) have met in relation to Vedanta's claim for rates exemption or concession.

On 21 July 2017, Vedanta responded to the CFO's letter of 1 June 2017 and provided further submissions in support of its application for an exemption and/or concession (Attachment 11).

On 9 August 2017, McBride Legal lodged an extensive Right to Information request on behalf of Vedanta for documents relevant to the request for exemption or concession. The relevant material was collated and assessed and Council responded in a professional and timely manner.

On 11 August 2017, McBride Legal lodged on behalf of Vedanta a Notice of Objection - Categorisation of Land for Differential Rating Purposes (Attachment 12).

On 20 September 2017, Vedanta and the Council representatives met to discuss the use of the Property. Vedanta insisted that the Property (including as reconfigured) was being used for a purpose that was exempt from the levying of rates.

At that meeting, Council's former CFO advised Vedanta that Council was willing to offer the possibility of a 50% concession. However, Council's Rate Concession Policy(s) (**Attachments 13 and 14**) stated that the concession for eligible property owners would be a General Rates Concession of 100%. To offer a 50% concession would have required both a change in the Policy as well as the passing of the normal Council resolution.

The offer was not acted on as Vedanta wanted to provide further information supporting their exemption claim on the basis that Vedanta was appropriately using the Property.

On 4 October 2017, McBride Legal provided a further submission (**Attachment 15**). In summary, this noted:

- a. the sequence of events regarding the engagement of architects, project managers, geotechnical and other professionals to assist in the establishment of the Vedanta Centre on the Property;
- that Vedanta had conducted a tender process for the proposed construction of the Vedanta Centre in 2015; the subsequent tender arrangements with the successful tenderer ceased in May 2016, during this period, a temporary office was placed on the land to provide basic accommodation and a meeting point for engaged professionals and the Vedanta community;

c. that activities including yoga walks, bush walks, meditation and yoga are promoted and undertaken on the Property each month; and

d. that meetings with professionals engaged in the building of the Vedanta Centre continued resulting in an Instrument of Agreement being executed for the building contract.

Attachment 16 shows the recent progress in operational works on the site, the Worship Centre located on Lot 1.

On 4 October 2017, Council issued to Springfield Land Corporation Pty Ltd a Decision Notice Approval (DA-5801/2017/ADP) in relation to a further application lodged by Vedanta for the reconfiguration of the Property (**Attachment 17**). Condition 6 of the Assessment Manager's conditions to that approval also noted that the Property is approved for "reconfiguration purposes only" and must not be used or developed (for any purpose) until approval of a subsequent Area Development Plan.

By letter dated 4 December 2017, Council advised Vedanta that its application could not proceed until the outstanding rates were resolved because such a direction would be contrary to section 2(1)(c) of Schedule 18 of the *Planning Regulation 2017* which, in relation to the assessment of a request relating to a plan of subdivision for reconfiguring a lot that is approved under a development permit provides that the request must be assessed against certain criteria, including that:

(c) there are no outstanding rates or charges levied by the local government or expenses that are a charge over the land under any Act...

By letter dated 6 December 2017, Vedanta requested that the former CFO direct the Council's Planning and Development department to process Vedanta's application for approval of the plan of subdivision (Application no. 5801/2017/SSP/A), notwithstanding the outstanding rates against the relevant land.

By email dated 14 December 2017, Council clarified that Council would continue to issue rates notices but would not seek payment of interest for the period up to 30 June 2017.

By email dated 14 December 2017, Vedanta responded and asked that Council review the former CFO's decision that was communicated on 1 June 2017.

On 23 January 2018, Council's City Management, Finance and Community Engagement Committee met and made recommendations in relation to the concession and exemption issues (Attachment 18).

By email dated 23 January 2018, Vedanta emailed to Council a supplementary chronology of events (Attachment 19).

At the Council Meeting of 30 January 2018, the City Management, Finance and Community Engagement Committee Report was received and adopted by the Council (subject to the exclusion of Item 26) (Attachment 20). Recommendation 25 was amended by the

Committee and subsequently adopted. Amendments that were made to previous versions are highlighted by strikethrough annotation as follows:

'Amended CMFCE Ctee No. 2018(01) of 23 January 2018

- A. That the property, Lot 706 SP 179281 PAR Stapylton, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of \$70,307.20 continuing to be due and payable.
- B. That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of \$24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.
- C. That exemption of rates <u>not</u> be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 <u>resulting in rates of \$291,919.35 for the period from 14 May 2015</u> to 31 <u>December 2017</u> continuing to be due and payable.
- D. That a General Rates Concession of 50% be recommended for the property described in assessment 178542, Lot 2, from 14 May 2015 resulting in a 50% refund rates of the General Rates component of \$291,919.35 billed for the period to 31 December 2017.
- E. That the Rates Concession Policy be amended such that the Concession applicable for eligible Charities, Incorporated Associations and Not for Profit Organisations is amended from a General Rates Concession of 100% to a General Rates Concession of 50%-100%.'

Vedanta was dissatisfied with this decision and requested a statement of reasons.

Regrettably, it remains unclear why the Committee made the decision that it did. The matter was further complicated as no Council Officer present at Committee is still employed by Council and, the then-elected Councillors also ceased to hold their positions.

Council officers offered to seek a repeal of the decisions made at its 30 January 2018 Council Meeting regarding the Property and that the matter be determined again by the Interim Administrator on behalf of Council.

The dispute about the requested statement of reasons continued throughout 2018. The conclusion of this dispute has recently been confirmed by the Interim Administrator on behalf of Council by letter dated 3 April 2019, in which it was confirmed that all decisions made to date in relation to the rates issue were repealed pursuant to section 24AA of the *Acts Interpretation Act 1954* (Attachment 21).

Most recently on 1 May 2019, representatives of Vedanta met with Council's Chief Executive Officer at a without prejudice meeting, during which Vedanta provided a further chronology and further submissions (Attachment 22).

As no decision in relation to the rates dispute remains on foot, Council must now decide whether Vedanta is exempt from rates and/or whether a concession should be granted. This report deals with these questions below.

FINANCIAL/RESOURCE IMPLICATIONS

The financial implications of a decision to exempt this property(s) or grant a concession for this property(s) is a loss of rate revenue of approximately \$125,000 per annum.

RISK MANAGEMENT IMPLICATIONS

If Council determines that Vedanta is not exempt from rates as regards Lot 2 and continues to levy rates on the land, a refund of rates will be due to the land owner if that prior determination is subsequently found to be incorrect.

LEGAL/POLICY BASIS

This report and its recommendations are consistent with the following legislative provisions: Local Government Act 2009

Council has obtained external legal advice on this matter from Clayton Utz (Clayton Utz's privileged legal advice is found at **Attachment 23** and Council's prior internal privileged legal advice is found at **Attachment 24**).

Council's Rates Concession Policies (the relevant policy commencing on 27 June 2017) are contained at **Attachments 13 and 14**.

Eligibility for a Rates Exemption

To be eligible for a rate exemption, the Council Rates Categorisation Officers must consider that the Property is exempt from rating under the *Local Government Act 2009* (**LGA**) and the *Local Government Regulation 2012* (**Regulation**).

Relevantly, Vedanta's application for a general rates exemption is to be considered in light of section 93(3)(j)(ii) of the LGA and section 73 of the Regulation.

Section 93(3)(j)(ii) of the LGA relevantly provides that the following land is exempted from rating:

"land that is exempted from rating under a regulation, for religious, charitable, educational or other public purposes".

Section 73(a) of the Regulation provides that land is exempt from rating if it is owned by a religious entity, is less than 20ha in area, and is used for one or more of the following purposes:

- (i) religious purposes, including, for example, public worship;
- (ii) the provision of education, health or community services, including facilities for aged persons and persons with disabilities;
- (iii) the administration of the religious entity; or
- (iv) housing incidental to a purpose mentioned in subparagraphs (i) to (iii).

In this regard, it is noted that:

- the Property is owned by Vedanta, which is a religious entity and a charitable organisation;
- the Property was greater than 20ha in area between 23 October 2014 and 13 May 2015;
- Lots 1 and 2 were each less than 20ha in area after the reconfiguration on 14 May 2015;
- however, it was not until 5 June 2015 that a development approval in relation to Lot 1 came into effect; and
- activity at the Property had been monitored by regularly updated spatial images displayed on NearMaps, on 28 March 2017, no activity was evident during a site inspection was undertaken to gain a better understanding of the application,
 Attachment 25 is a satellite photo taken in mid-2017 supporting this assertion.

Vedanta contends that:

- that entire Property is being used occasionally for religious, cultural or educational purposes, this is reflected by the provisions of Vedanta's constitution;
- while some of the land is used for the development of the Ashram (Worship Centre), the other land has been kept in its natural state;
- the undeveloped components of the land have and will continue to fulfil a religious purpose - being "regularly organised" bushwalking, yoga and meditation events, as well as ad hoc ceremonies;
- the nature of the land directly benefits Vedanta by offering a peaceful and reflective environment for devotees to practice their faith; and
- if the rates issue is resolved, Vedanta intends to develop further portions of the land including a childcare centre, community residences, a community centre and temple.

Since 5 June 2015, Vedanta also has had an approved Area Development Plan to:

- (a) nominate land for a Special Development Area for a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery); and
- (b) permit the development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery).

Firstly, it is plain that, until the date of the subdivision, being 14 May 2015, the Property was not eligible for an exemption as its size was greater than 20ha, contrary to section 73(a) of the Regulation.

Secondly, although an initial development approval was issued on 25 February 2015 (Attachment 4), due to the fact that this approval was taken through the alternative dispute resolution process, it did not come into effect until 5 June 2015 (Attachment 7).

Thirdly, following the date of the development approval following the conclusion of the alternative dispute resolution process (being 5 June 2015), the relevant question for consideration is whether the land was used for one or more of the following eligible purposes as described in the LGA and Regulation:

- (i) religious purposes; or
- (ii) the provision of education, health or community services, including facilities for aged persons and persons with disabilities.

As regards Lot 1, Council Officers are satisfied that the Worship Centre constitutes a religious use consistent with a rates exemption under the LGA and Regulation. So from 5 June 2015 when the development approval for the Worship Centre was obtained, a rates exemption should be allowed.

As regards Lot 2, from the matters listed in the Annexures to the letter from McBride Legal of 4 October 2017 (**Attachment 15**), it appears that the yoga walks, bush walks, meditation and yoga activities that have occurred since April 2015 are the only demonstrated 'uses' by Vedanta . These activities, listed at Annexure 15 of the 4 October 2017 letter, have occurred approximately once a month for approximately 3 hours on each occasion.

The primary consideration in this instance is whether the yoga walks, bush walks, meditation and yoga activities constitute a 'use' (for rating purposes) that is for a religious purpose, either collectively or separately.

As Vedanta has noted, it is true that:

- land can still be 'used' even if there is no immediate physical use of all of the land (see *Council of the Town of Gladstone v Gladstone Harbour Board* [1964] Qd R 505 at [27] and [65]); and
- land can still be 'used' even if it remains unimproved (see for example *Newcastle City Council v Royal Newcastle Hospital* (1959) AC 248 at 255).

However, it is also true that:

- where vacant land adjoining a church could not be said to be land solely used for religious purposes, it failed to avoid liability for rates or attract an exemption or rebate (*Jehovahs Witnesses Congregation v City of Mount Gambier* (2002) 81 SASR 382); and
- a property cannot be regarded as being used for a certain purpose unless it was, at least, in a state capable of being used for that purpose (see *Municipal Council of Sydney v Prince Alfred Hospital* (1949) 66 WN NSW 87).

Without any approvals to allow construction to commence, the primary 'use' of Lot 2 remains that of vacant land, notwithstanding any activities Vedanta is conducting on Lot 2. In any case, the Assessment Manager's conditions for Lot 2 (i.e. Condition 5 of development permit 5260/2014 and Condition 6 development permit 5801/17) require Vedanta not to

use or develop the land until the approval of the subsequent Area Development Plan application.

Vedanta has indicated that it intends to develop further portions of the Property to include a childcare centre, community residences, community centre and a temple, but that these developments can only occur pending resolution of the rates issue at hand. The fact that Vedanta has indicated that the use of the Property may change if determined to be exempt - and therefore that the current activities may only be temporary uses of the land - is relevant to whether Lot 2 can be said to be wholly devoted to use for a religious purpose.

In terms of considering whether the activities undertaken by Vedanta are sufficient to constitute a 'use for religious purposes', Council Officers note that these activities appear to occur on Lot 2 on a relatively infrequent basis. For the vast majority of time, the land remains vacant.

Eligibility for a Concession

Sections 119 and 120 of the Regulation are also relevant in that they specify the circumstances in which it will be lawful for Council to reduce rates liability that would otherwise be payable. Relevantly, section 120(1)(b) allows Council to grant a concession where the land is owned by an entity whose objects do not include making a profit.

When Vedanta made its application for a concession, a version of the Rates Concession Policy that has now been repealed was in force. As the Council's Rates Concession Policy is an administrative framework for Council Officers dealing with their obligations under the LGA, Regulation and other relevant statutes, it is appropriate to now deal with the application for concession on the basis of Council's current Rates Concession Policy, which came into force on 27 June 2017.

Under the Rates Concession Policy that has been in force from 27 June 2017Vedanta as a charity, would need to be conducting activities within one of the five listed categories; the most relevant being:

- the relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage; or
- to promote or assist in the promotion of providing educational, training or information aimed at youth development or leisure opportunities; or
- the assistance or encouragement for the arts or cultural development.

As outlined above, Vedanta has claimed that it has been using the entire Property occasionally for religious, cultural or educational purposes. Since 5 June 2015, Vedanta also has an approved Area Development Plan to:

- (a) nominate land for a Special Development Area for a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery); and
- (b) permit the development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery).

Firstly, for the period until 5 June 2015 (the date on which the relevant development approval was obtained), Council Officers do not consider that Vedanta was using the Property for a purpose identified within the relevant Concession Policy. No eligible activities were occurring during this time.

As regards Lot 1, Council Officers consider that as from 5 June 2015 a concession could also be granted. However, if Lot 1 is determined to be exempt under the LGA and Regulation, from that date, no concession decision will be required.

As regards Lot 2, again, the primary consideration is whether the yoga walks, bush walks, meditation and yoga activities, either collectively or separately, constitute a 'use' that is consistent with the requirements of the Rates Concession Policy. On a plain reading of the Rates Concession Policy, these activities do not fit into any of those eligible categories listed above. Therefore, the activities on Lot 2 do not qualify Vedanta for a concession in respect of that Lot.

COMMUNITY AND OTHER CONSULTATION

This matter relates to the interpretation of legislative provisions and Council policy and in this instance community consultation in this matter is not relevant.

CONCLUSION

Conclusion regarding eligibility for a rates exemption under section 93 of the LGA

- 1. As regards the entire Property for the period between 23 October 2014 and 4 June 2015, Council Officers consider that Lot 706 SP 179281 was not eligible to be exempt from rates as the property was greater than 20 hectares in size and no relevant development approval was in effect.
- 2. As regards Lot 1 from the date of the relevant development approval on 5 June 2015, Council Officers consider that Lot 1 SP 275460 (being the site of the Worship Centre) has been used for an eligible purpose that would satisfy the requirements for a rates exemption.
- 3. As regards Lot 2 from the date of subdivision on 14 May 2015, Council Officers consider that Lot 2 SP 275460 has not been used for an eligible purpose, nor has any relevant development approval been obtained, that would satisfy the requirements for a rates exemption, and that the occasional use of the property for the yoga walks, bush walks, meditation and yoga activities undertaken by Vedanta is not a religious use but rather an incidental activity that is being undertaken on vacant land.

Conclusion regarding eligibility for concession under Council policies

- 1. As regards the entire Property for the period 23 October 2014 to 4 June 2015, Council Officers consider that Lot 706 SP 179281, was not used by Vedanta for an eligible purpose and is not eligible to be granted a rates concession.
- 2. As regards Lot 1 from the date of the relevant development approval on 5 June 2015, Council Officers consider that Lot 1 SP 275460 (being the site of the Worship Centre) does satisfy the requirements for a rates concession and that a concession should be granted if a rates exemption is not determined to apply to Lot 1.
- 3. As regards Lot 2 from the date of subdivision on 14 May 2015, Council Officers consider that Lot 2 SP 275460 has not been used for an eligible purpose, nor has any relevant development approval been obtained, that satisfies the requirements for a rates concession and that a concession should not be granted if a rates exemption is not determined to apply to Lot 2.

ATTACHMENTS AND CONFIDENTIAL BACKGROUND PAPERS

1	Email from Vedanta 4 May 2015 🗓 🖺
2	Vedanta application for rates exemption 27 May 2015 🗓 🖺
3	Council Decision Notice 30 September 2014 🗓 🖺
4	Council Decision Notice 25 February 2015 🗓 🖫
5	Illustrate lot reconfiguration 🗓 🍱
6	Reconfigured by subdivision 🗓 🖺
7	Council Decision Notice 5 June 2015 🗓 🖫
8	Council Decision Notice 20 December 2016 🗓 🎏
9	Council Decision Notice 9 February 2017 💯 🍱
10	Council letter - exemption and concession 1 June 2017 U
11	Vedanta letter further submissions 21 July 2017 🗓 🛗
12	Vedanta rate categorisation objection 11 August 2017 🗓 🏗
13	Council Rates Concession Policy 2003 🗓 🖺
14	Council Rates Concession Policy 2017 🗓 🖺
15	Vedanta letter further submissions 4 October 2017 🗓 🛗
16	Illustrate Lot 1 construction 🗓 🖺
17	Council Decision Notice 4 October 2017 🗓 🖺
18	Council committee recommendations 23 January 2018 🗓 🏗
19	Vedanta chronology of events 23 January 2018 🗓 🖺
20	Council meeting minutes 30 January 2018 U
21	Council letter to advise repleal 3 April 2019 🗓 🖺
22	Vedanta further submission and chronology of events 1 May 2019 🗓 🖼
25	Illustrate activity mid 2017 🗓 🖺
	CONFIDENTIAL
23	Clayton Utz advice
24	Internal legal advice

Paul Mollenhauer

TREASURY ACOUNTING MANAGER

I concur with the recommendations contained in this report.

Andrew Knight

CHIEF OPERATING OFFICER (FINANCE AND CORPORATE SERVICES)

"Together, we proudly enhance the quality of life for our community"

Romana Therese

From:

Vedanta Brisbane <info@vedantabrisbane.org>

Sent:

Monday, 4 May 2015 11:24 AM

To:

ICC Customer Requests

Subject:

Authorisation and change of address

Ref:- Property No.7001 Vedanta Drive, Springfield Lakes Qld 4300; Lot 706 SP 179821 PAR STAPYLTON

1. I, Atmeshananda (or Atmesh) Swami, am the Vice President of the Vedanta Centre of Sydney with its headquarters at 2, Stewart Street, Ermington, NSW 2115. I am the authorised representative of the organisation and hence would wish you to update my name in your records.

We have received the following notices:- a)Rates notice (Assessment no.168204) and Notice to comply and remedy - ref.433146.

a) With regards to Rates notice, we would like to state that the Vedanta Centre is a Charitable institution and intends to apply for Exemption from rating. We are in the process of making an application to this effect and would like to speak to your officer concerned regarding the same. We wish to request for an extension of the present notice compliance date.

b)We have sought a time extension of upto 1st June for clearance of overgrowth in our property. We have a few tall healthy trees in the area and would request that we be allowed to retain the same for environmental health. I would also like to have a discussion about this with your officer concerned.

2. We have an office in Brisbane and would like that all correspondences be sent to us at this address henceforth. The address is: 181 Burbong street, Chapei Hill 4069. Please effect the change of address.

With regards,

Yours sincerely,
Swami Atmeshananda
Vedanta Centre of Sydney - Brisbane Chapter
181 Burbong St, Chapel Hill, Queensland, 4069, Australia
www.vedantabrisbane.org

Mob: 0421765416

QUARTERLY RATE NOTICE

FIRST AND FINAL NOTICE

Vedanta Centre Of Sydney Incorporate 2 Steward Street **ERMINGTON NSW 2115**

7001 Vedenta Drive, SPRINGFIELD LAKES QLD 4300 Lot 706 SP 179281 PAR STAPYLTON

Differential General Rate Enviroplan Levy Rural Fire Levy State Govt Emergency & Fire **General Charges

\$70,190.60 \$10.25 \$10.50 \$5.85 \$90.00



Scan this QR Code to register for rate notices by email or go to lpswich,formsport.com.au

Our Future. Your Say. Setting the direction for the City

We as a City have to make some very important decisions about the future through the development of a Community Plan. Your participation is vital to this process. Your ideas and views will help guide Council on decisions about the future of our City. Have your Say!

VIsit www.ipswichfuture.gld.gov.au

143 Bilisbane Street On ipswich City Mall, Ipswich PO Box 191 Ipswith O 4305 Australia (07) 3810 5666 or 1300 IPSWICH Email. council@ipswich.qld.gov.au

Assessment Number

168204

Issue Date

20 Apr 2015

Period

1 Apr - 30 Jun 2015

Rateable Valuation

\$9,000,000

Annual Land Valuation

\$9,000,000

Gross Amount

\$70,307.20

Discount

\$30.00Cr

Net Total Payable By Due Date

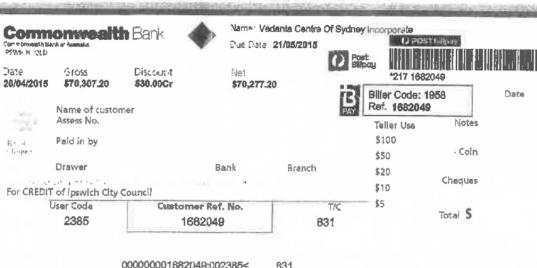
\$70,277.20

Rate & Discount Due Date

21 May 2015

Credit

PLEASE SEE OVER FOR DETAILS OF THESE CALCULATIONS & PAYMENT OPTIONS



Notice is hereby given that the rates and charges levied by the Ipswich City Council by virtue of the Local Government Act on the land described for the period in this notice are DUE ON THE DATE SHOWN ON THIS NOTICE. INTEREST AT 11% P.A. COMPOUNDING DAILY WILL BE CHARGED ON ALL OVERDUE RATES AND CHARGES.

Differential General Rate - Category 124	\$9,000,000 x \$0.012928	\$29,088.00
Differential General Rate - Rate Adjustment		\$41,102.60
Enviropian Levy	1 at \$41.00 per annum	\$10.25
Rural Fire Levy	1 at \$42.00 per annum	\$10.50
State Govt Emergency & Fire Levy - Group 1E	1 at \$23.40 per annum	\$5.85
*General Charges - Record Change of Ownership	•	\$90.00

*This amount is not a rate. Provided all other amounts detailed on the rate notice are paid in full by the due date, discount will be allowed,

Payment Options

Online Payments

Visit Councils website at:

www.lpswich.qid.gov.au and pay rates online using MasterCard or Visa credit card. Go to Online Services and select rates payments and follow the prompts. Please use your IPSWICH CITY COUNCIL CUSTOMER REF. NO 1682049



Biller Code: 1958 Ref: 1682049

BPAY® this payment via internet or phone banking.

BPAY View® – View and pay this bill using Internet banking.

6PAY View Registration No.: 1682049

4 Registered to BPAY Pty Ltd ABN 69 079 137 518



By Telephone

Call 1300 309 270 any time of the day to pay your account using your MasterCard or Visa credit Card. Please ensure that you have a pen ready to record your transaction (receipt) number that will be given at the end of the call. Retain this number for future reference. Use your IPSWICH CITY COUNCIL CUSTOMER REF. NO 1682049



Direct Debit

To arrange quarterly direct debit payment from your bank account call (07) 3810 6666.

BPAY VIEW

BPAY View®

To receive and view your ipswich City Council quarterly rates notice online, go to your online banking account to register for BPAY View.

Your biller code is 1958 and BVRN reference number is 1682649

For more info go to www.bpay.com.au



Please detach payment slip and mall payment

ipswich City Council Locked Bag 191, Ipswich QLD 4305

Cheques and money orders to be payable to IPSWICH CITY COUNCIL.



Pay in Person

Present this notice to:

- Australia Post
- Any branch of the Commonwealth Bank
- Customer Service Centre 143 Brisbane Street,
 Cnr Ipswich City Mali, Ipswich Monday – Friday 8.30em to 4.30pm

MasterCard/Visa Authorisation This section must be completed if forwarding credit card payment by mail.
Mastercard Visa Explry Date /
Card Number Amount: \$
Card Holder's Name
Signature

IST JUNE

Your reference Our reference Contact Officer 423246 Health, Security and Requisionsy Services Deports on sures proces

Vedanta Centre Of Sydney Incorporate

Telephone

2 Steward Street

ERMINGTON NSW 2115

Spoke with Grant on 30th April Extension granted upto 1st June. Swami Atmeshananda. Ipswich

Ipswich City Council

45 Roderlick St PO Box 19 Ipawich QLD 4305 Australia

Tiel Pax (07) 38106666 (07) 38106731

consequipswychdig@oxen

Email Web

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NOTICE TO COMPLY AND REMEDY

Local Law No. 8 (Nulsance and Community Health and Safety) 2013

TAKE NOTICE THAT you are required to clear the overgrown vegetation located on your property to less than 350mm in height. For larger properties (over 1 Ha) which are subject of the complaint, consideration should be given to a 10m buffer (from the property boundary near residential residence) abutting surrounding properties cleared of weeds and grass, in keeping with the requirements of the Fire and Rescue Services Act 1990. Council records indicate that your property situated at 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300 described as Lot 706 SP 179281 PAR STAPYLTON has been found to be in an overgrown state in accordance with Local Law No. 8 (Nuisance and Community Health and Safety) 2013.

An inspection will be conducted after 4 May 2015.

Failure to comply with this Notice may result in an on the spot penalty infringement notice and Council exercising its power under section 142 of the Local Government Act to conduct remedial action. Council or its agents will enter your land and perform the work required, the cost of this work, in addition to an administration fee, will be recovered from you by Council.

You are advised that if Council finds further instances of your property overgrown within two years of this issued notice, you may be liable to further enforcement action taken against you.

If there are any extenuating circumstances which may prevent you attending to this matter by 4 May 2015, please contact ipswich City Council on 07 3810 6666 during business hours.

DATED at loswich this 20th day of April 2015.

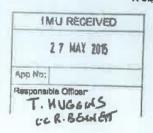
Amy Hartness

COMPLIANCE OFFICER (COMMUNITY COMPLIANCE AND INVESTIGATIONS)



181, Burbong Street, Chapel Hill, Qld, Australia 4069 Tel: (617)3720 0288 Mob: (614) 2176 5416 E-mail: info@vedantabrisbane.org
Web: www.vedantasydney.org

Ipswich City Council P 0 Box 1912 Ipswich, Qld 4305



19 May 2015

Dear Sirs,

Re: Rates - assessment number 168204

Re: Exemptions and Concessions

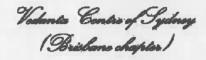
We refer to the Quarterly Rate Notice of issue date 20 April 2015 and of due date 21 May 2015 in respect of land at 7001 Vedanta Drive, Springfield Lakes (Lot 706 SP 179281 Par Stapylton).

We were not expecting to be levied with rates on this property. We have been registered as a charitable institution in Queensland by the Office of State Revenue (see attached) and granted an exemption from stamp duty on the transfer.

We are a religious body and Intend to use the property for religious, cultural and educational purposes, and for accommodation purposes ancillary thereto. Our plans were announced publicly at the handing over ceremony held on site on 28 March 2015.

It was our expectation that exemption from rating would be available under section 73 (a) of the Local Government Regulation 2012. We now note that that section caps the exemption at 20 ha. Alternatively, a concession might be granted under section 120 (1)(b)(i) and (ii), (c), (e) and (h), or under the concessions set out in 9.8 at 2(a) and (b) of your Budget.

Concurrently with attendance to the land transfer to us, that land being as per the currently registered survey plan, and to planning for the intended uses, we were attending to preparation of a new survey plan SP 275460 to subdivide the land into Lots 1and 2 (and Easement A in the latter). See



attached, which you have approved. This plan has been lodged with the Titles Office for registration.

Within Easement A, we will construct circa 500 sqm of road to provide access to the Meeting House / Ashram to be built on Lot 1 as soon as possible. This 500sqm is to be dedicated to the Crown.

We would also further submit that the easement for Fire break and buffer area extending from Cape Nelson way up to Poppy crescent (please see the attached survey plan coloured in yellow) forms a significant part of land meant for public use. We wish to state that: a) The easement is yet to be granted, but will be in accordance with the requirements of Council; and b) The land will be retained in Vedanta's ownership with the use rights you have identified.

We have recently been advised that intended uses of land are not considered in levying rates. This means land is assessed as Vacant Land until an actual (qualifying) use begins, and implies that the period of necessary planning activities prior construction is not recognized as a use. This is contrary to many revenue laws e.g. income tax and GST laws that accept a business or enterprise commences from the time first steps are taken to commence an actual business or enterprise.

We note that section 73 (a) of the Local Government Regulation 2012, and section 93 (3)(j)(ii) of the Local Government Act 2009, have no equivalents of section 414(2), section 415, and section 416 of the Duties Act 2001, which are set out in the attached OSR Ruling. The Duties Act sensibly acknowledges that an intended qualifying use may not be effected until sometime post acquisition of property. In this regard, the Commissioner has exercised his discretion affixing a later start of use date of 1 February 2016. This applies to the whole of Lot 706 as presently registered.

We note that Lot 706 on SP 179281 (to be cancelled) now in our ownership has an area of 20.4 ha. Post dedication of the road area as above, the combined area of new lots 1 and 2 will be significantly less than 20 ha. Accordingly, the exemption under section 73 (a) aforesaid would then apply.

In the interim, you are requested to grant a concession as might be applied to the existing title. To the extent the grant of a concession does not relieve us of the full amount presently levied, we request an extension of time for payment of the balance until the dedication as above is finalized. We are not presently in a position to pay rates and will be relying on donations and pledges in the near future from our followers to fund planning, designing, construction and other costs.

Vodanta Contro of Szekrey (Brisbano chapter)

We would appreciate your favorable consideration of this matter as early as possible. If you need any clarifications, please contact me on Mob:0421765416 or email at: info@vedantabrisbane.org.

With regards,

Yours very sincerely

Swami Atmishananda

Vice President

Vedanta Centre of Sydney, Brisbane Chapter

Client number 3734209

Our reference Case ID: 1500 006 004

Your reference 12185/14003

Author Holly Zhang
Phone 3035 3878
Date 19 April 2013

Mr David Cominos Clayton UTZ GPO Box 55 BRISBANE QLD 4001

Dear Mr Cominos

Registration as a charitable institution Vedanta Centre of Sydney

I refer to the application and the supporting information lodged for registration as a charitable institution under the Taxation Administration Act 2001 (Qld) ("Administration Act").

The application for registration has been successful.

The Vedanta Centre of Sydney is registered under s.149C(2)(a) of the Administration Act as a charitable institution.

Registration commences from 5 March 2013.

Making claims for exemption

Registration as a charitable institution under the Administration Act is required before the institution may claim exemptions under the Queensland *Duties Act 2001*, *Land Tax Act 2010*, and *Payroll Tax Act 1971*.

Please refer to the attached information sheets for the available exemptions, qualifying criteria and requirements for assessments with respect to duties and land tax.

Registration under the Administration Act qualifies the charitable institution for exemption under the *Payroli Tax Act 1971* unless the registration is for a university or university college.

Office of Sists Revenue is a Portfolio Office of Queensland Treasury and Trade GPO Box 2593 BRISBANE QLD 4001 33 Charlost State BRISBANE QLD 4000 ABN: 90 856 020 239 | websits: www.usr.qki.gov.su





Change in circumstances - your obligation to inform the commissioner

The commissioner must be advised of changes to the constitution and principal activities and objects that may cause an institution to no longer meet the eligibility criteria for registration.

If the Vedanta Centre of Sydney ceases to be entitled to be registered under the Administration Act, written notice must be given to the commissioner within 28 days, pursuant to s.149H of the Administration Act.

For further enquiries, please contact this office on 1300 300 734.

Yours sincerely

Holly Zhang

Senior Revenue Officer

for the Commissioner of State Revenue

OUR REF APB: 8683

AUTHOR Roberto Masneta

PHONE (07) 3012 2770

FAX (07) 3239 0617

DATE 28 February 2014



Office of State Revenue

Queensland Treasury and Trade

Swami Sridharananda Vedanta Centre of Sydney Inc Brisbane Chapter 181 Burbong Street CHAPEL HILL QLD 4069

Dear Swami Sridharananda

Request for a Private Ruling Vedanta Centre of Sydney

Duties Act 2001

Thank you for your letter of 11 December 2013 requesting the Commissioner of State Revenue (the Commissioner) issue a private ruling in relation to a proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd (ACN 056 462 205) and the Vedanta Centre of Sydney Incorporated (VCS).

You seek a private ruling with respect to whether or not the proposed transaction will be exempt from transfer duty on the basis that VCS is a charitable institution and the proposed transaction will satisfy the use requirements in ss.415 and 416 of the *Duties Act 2001* (the Act).

Relevant legislation

Section 414 of the Act relevantly provides:

- (1) Duty is not imposed on the following-
 - (a) a dutiable transaction under which a charitable institution acquires dutiable property;
 - (b) a dutiable transaction that is-
 - (i) the creation or termination of a trust of dutiable property for the benefit of a charitable institution; or
 - (ii) a trust acquisition or trust surrender by a charitable institution;

33 Charlotte Street Brisbane Queensiënd 4000 Australis PD Box 1999: City East Brisbane Queensiand 4002 Australia Talaphose 2900 300 734 Australia Talaphose +61 y 3007 4644 Overseas Websits www.osr.qid.gov.su ABN 90 836 020 239 -2-

(2) Subsection (1) applies only if the use requirements under division 2 are complied with.

Section 415 of the Act relevantly provides:

- (1) Property acquired or insured by ... a charitable institution must be used solely or almost solely by the institution for 1 or more of the following purposes (a qualifying exempt purpose)—
 - (a) activities of a religious nature;
 - (b) public benevolent purposes;
 - (c) educational purposes;
 - (d) conducting a kindergarten or preschool;
 - (e) the care of the sick, aged, infirm, afflicted or incorrigible persons;
 - (f) the relief of poverty;
 - (g) the care of children under the Administration Act, section 149C(2)(h);
 - (h) another charitable purpose or promotion of the public good;
 - providing a residence to a minister, or members of a religious order who
 are engaged in an object or pursuit of a kind mentioned in paragraphs (a)
 to (h)
- (2) For subsection (1)(a) to (h), the property acquired ... is not used solely or almost solely for a qualifying exempt purpose if the property is used for an employment or salary package of an officer or employee of the institution.

Section 416 of the Act relevantly provides:

- (2) For other property, the commissioner must be satisfied—
 - (a) the property acquired or insured will start to be used by the charitable institution for a qualifying exempt purpose on or before the date stated in subsection (3) (also the start date); and
 - (b) the property will be used solely or almost solely by the institution for a qualifying exempt purpose for the period stated in subsection (4) (also the duration period).
- (3) For subsection (2)(a), the start date is-
 - (a) for a dutiable transaction that is an acquisition of dutiable property—6 months after the liability for transfer duty on the transaction would, apart from the exemption under division 1, arise or the later date fixed by the commissioner by notice given to the institution; or
- (4) For subsection (2)(b), the duration period starts—
 - (a) for a dutiable transaction that is an acquisition of dutiable property—on the date the charitable institution starts to use the property for a qualifying exempt purpose and ends 1 year after that date or the later date fixed by the commissioner by notice given to the institution; ...

-3-

Ruling

Use requirement

Based on the information you have submitted, I am satisfied that your planned use of the land includes:

- activities of a religious nature
- educational purposes
- another charitable purpose or promotion of the public good
- providing residences to members of a religious order.

I am satisfied that each of the above listed planned uses of the land are included in s.415(1) of the Act as a 'qualifying exempt purpose'.

Section 415(1) of the Act requires that the property must be used solely or almost solely for 1 or more of the listed qualifying exempt purposes. On review of the information submitted, it is evident that the land will be used solely or almost solely for qualifying exempt purposes.

Significantly, I note the following from VCS' Constitution with respect to funds, properties and assets:

- [7.1.2.] All of the properties, monies and assets of [VCS] are irrevocably dedicated to charitable and religious purposes and shall not incur benefit to any private individual.
- [7.2.1.] Subject to any resolution passed by [VCS] in General Meeting the funds
 of [VCS] shall be used in pursuance of the Objectives of [VCS] in such a manner
 the Managing Committee determines.

I also note that the Objects of VCS state that it does not contemplate pecuniary gain or profit to its members and that it is a non-profit organisation for the purposes of:

- [2,1.] Promot[ing] the study, practice and teaching of Vedanta philosophy and religion...
- [2.2.] Promot[ing] harmony between Eastern and Western thought.
- [2.3.] Own[ing], purchas[ing]...borrowing or leas[ing] or accept[ing]
 gifts,...buildings... in order to carry on the teachings and study of the said
 philosophy and religion...
- [2.4.] Set[ting] up education programmes for the teaching of religion, philosophy, comparative religion and moral education.
- [2.5.] Develop[ing] programmes of philanthropic nature to assist the poor, the needy, the aged, the lowly and the afflicted and the sick in all related fields.

Upon consideration of the above, it appears that VCS' constitution confines VCS to pursuits which advance religious and educational purposes, which is consistent with its current status as a registered charitable institution under the *Taxation Administration Act 2001*.

-4-

Start of use requirement

You have provided a building timeframe for the development and have indicated that the first building is expected to be completed within 2 years of the transfer date. As you are aware, s.416 of the Act requires that the property commence being used for a qualifying exempt purpose within 6 months after the liability for transfer duty on the transaction would arise if there were no exemption (or a later date fixed by the Commissioner by notice). (A notice affixing a later date is enclosed).

Duration period

Please note, with respect to the duration period, ss.416(2)(b) and 4(a) merely require VCS to use the property for a qualifying exempt purpose for one year from the start date or the later start date fixed by the Commissioner by notice.

Private Ruling Determination

On the information you have provided, I consider that the exemption in s.414 of the Act would apply to the proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd and VCS.

Other Information

This private ruling is an indication of how the Commissioner will apply the exemption in s.414 of the Act on the information currently available, but does not constitute the application of the exemption by the Commissioner. If the proposed transaction is performed, the instruments and any prescribed statements under the Act must be lodged in accordance with the requirements of the Act for assessment.

This private ruling may cease to apply if, after the date of this ruling, either the relevant parts of the Act are amended or a decision in a court case in a competent Australian jurisdiction affects, in any manner whatsoever, the reasoning for this ruling.

Please quote my reference number (APB, 8683) when lodging the relevant documents for assessment purposes.

If you have any queries regarding this matter, please contact me on (07) 3012 2770.

Yours faithfully

Roberto Masnata Senior Review Officer

for the Commissioner of State Revenue

Pilenania: n6l 1241

CLIENT NUMBER 1072460

OUR REF APB8683

AUTHOR Roberto Masnata PHONE (07) 3012 2770

DATE 28 Pobruary 2014



Office of State Revenue

Queensland Treasury and Trade

Swami Sridharananda Vedanta Centre of Sydney Inc Brisbane Chapter 181 Burbong Street CHAPEL HILL QLD 4069



Dear Swami Sridharananda

Later start of use date fixed by the Commissioner of State Revenue (the Commissioner) Proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd (ACN 056 462 205) and the Vedanta Centre of Sydney Incorporated (VCS) Property: Lot 706 on SP 179281 (the property)

Section 414(1) of the Duties Act 2001 (the Act) allows an exemption from transfer duty upon the acquisition of a property by a charitable institution, registered under Part 11A of the Taxation Administration Act 2001. Section 414(2) of the Act states the exemption under s.414(1) of the Act applies only if the use requirements by a charitable institution in ss.415 and 416 of the Act are complied with.

A dutiable transaction may be exempt from duty where the commissioner is satisfied that the property will be used solely or almost solely by the charitable institution for a qualifying exempt purpose and will be used for that purpose within six months of the date of liability for transfer duty arising or a later date fixed by the commissioner.

The property is currently vacant land and may not be used for charitable purposes within the requisite six month period.

> 33 Charlotte Street Brisbane Queensland 4000 Australia PO Box 15931 City East Brisbana Queensland agoz Australia Telephone 1300 300 734 Australia Telephone 461 7 3227 6044 Oversess Webeite www.ostqid.gov.au ABN 90 856 020 239

On the basis of your written submissions I am satisfied that plans for the construction of the Vedanta Precinct are well advanced with the charitable institution set to commence use of the land for charitable purposes by February 2016 with the expected completion of the Vedanta Centre. Accordingly sufficient information has been provided to allow the Commissioner to fix a later start date for the use of the property for a qualifying exempt purpose by the charitable institution.

The later start of use date is 1 February 2016. Please note your obligation to advise the Commissioner, should the charitable institution fail to start using the property for the qualifying exempt purpose by the later start date, as required by s.417 or s.419 of the Act (see Addendum).

Yours faithfully,

Roberto Masnata Senior Review Officer

for Commissioner of State Revenue

Your reference Our reference Contact Officer Telephone

5280/2014/55P/A Brodie Dayer 1879 S&LO 7283

Landpartners Limited (Attn: John Barbaro) PO Box 4647 SPRINGFIELD CENTRAL QLD 4300

23 April 2015



Ipswich City Council

45 Roderick St PO Box 199 Ipswich QLO 4305 Australia

Tel Fex

(07) 38106666 (07) 38106731

limail Web councitPipswichqld.goxau www.lpswichqld.goxau

COMPLIANCE CERTIFICATE

SUSTAINABLE PLANNING ACT 2009 (\$407)

Application No:

5260/2014/SSP/A

Real Property Description:

Lot 706 on SP 179281

Property Location:

7001 Vedanta Drive, Springfield Lakes

Decision Date:

23 April 2015

Decision Authority:

Team Coordinator (Technical Support)

Decision Details:

Request Type	Decision
Compliance Assessment of Subdivision Plan	Approved

APPROVAL INFORMATION

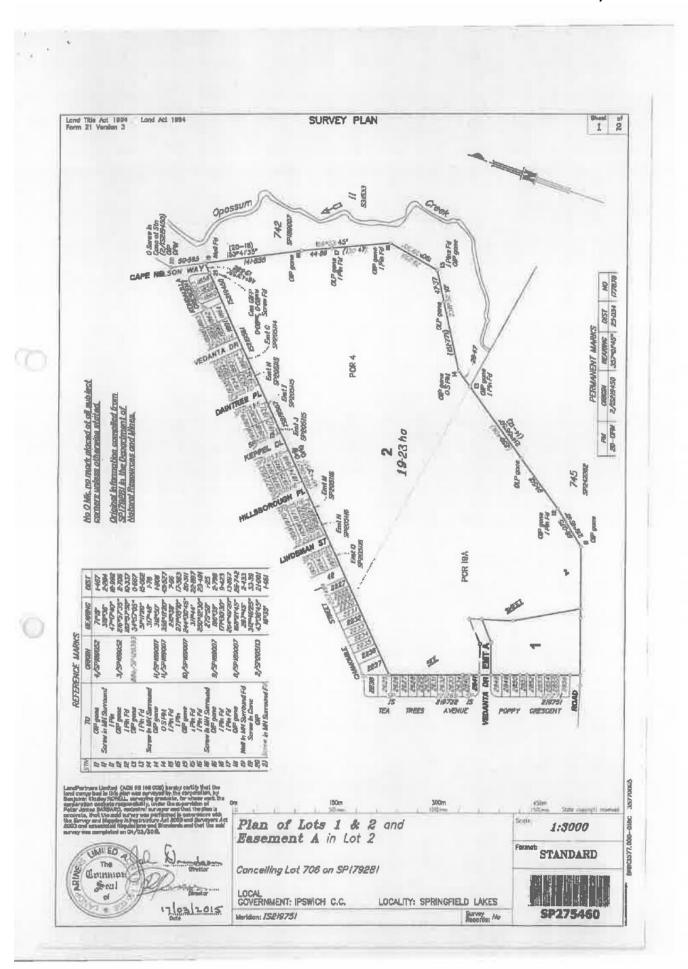
This Compliance Certificate approves the works and documentation associated with Subdivision Plan described as SP275460.

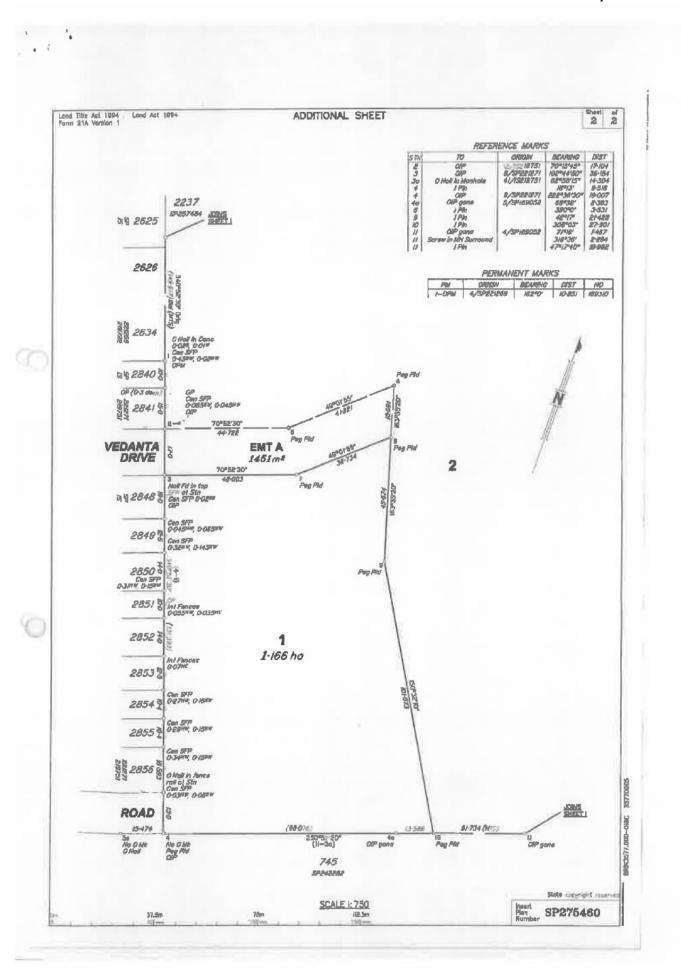
Yours faithfully

Julie Hodge

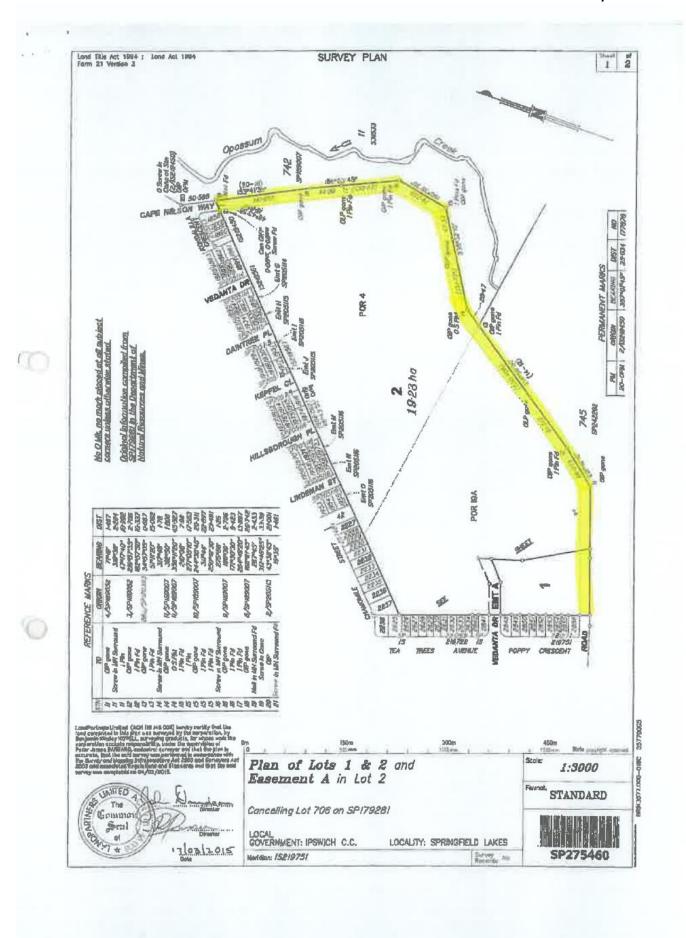
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LAND TITLE ACT 1994

REGISTRATION CONFIRMATION STATEMENT

DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Title Reference : 50990015

This is the current status of the title as at 12:58 on 19/05/2015

REGISTERED OWNER

Dealing No: 716495236 14/05/2015

VEDANTA CENTRE OF SYDNEY INCORPORATED A.R.B.N. 159 669 299

ESTATE AND LAND

Estate in Fee Simple

LOT 1

SURVEY PLAN 275460 County of STANLEY Local Government: IPSWICH

Parish of STAPYLTON

RASEMENTS, ENCUMBRANCES AND INTERESTS

- Rights and interests reserved to the Crown by Deed of Grant No. 10821215 (POR 19A)
- EASEMENT No 716495321 14/05/2015 at 15:51 benefiting the land over EASEMENT A ON SP275460

ADMINISTRATIVE ADVICES

Dealing Type 716152479 DSI/OFFSET

Lodgement Date Status 20/11/2014 15:19 CURRENT

LAND VALUATION ACT 2010

UNREGISTERED DEALINGS - NIL

CERTIFICATE OF TITLE ISSUED - No

DEALINGS REGISTERED

716495321 EASEMENT

Caution - Charges do not necessarily appear in order of priority

** End of Confirmation Statement **

Registrar of Titles and Registrar of Water Allocations

Lodgement No: 3624098

Email: search.lodgement@minterellison.com MINTER ELLISON

Office: BRISBANE Box: 21 Box:

Page 1/1

LAND TITLE ACT 1994

REGISTRATION CONFIRMATION STATEMENT

DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Title Reference : 50990016

This is the current status of the title as at 12:58 on 19/05/2015

REGISTERED OWNER

Dealing No: 716495236 14/05/2015

VEDANTA CENTRE OF SYDNEY INCORPORATED A.R.B.N. 159 669 299

ESTATE AND LAND

Estate in Fee Simple

LOT 2

SURVEY PLAN 275460 County of STANLEY

Parish of STAPYLTON

Local Government: IPSWICH

EASEMENTS, ENCUMBRANCES AND INTERESTS

- Rights and interests reserved to the Crown by Deed of Grant No. 10312012 (POR 4) Deed of Grant No. 10821215 (POR 19A)
- 2. EASEMENT No 716495321 14/05/2015 at 15:51 burdening the land to LOT 1 ON SP275460 OVER EASEMENT A ON SP275460

ADMINISTRATIVE ADVICES

Dealing Type 716152479 DSI/OFFSET

Lodgement Date Status 20/11/2014 15:19 CURRENT

LAND VALUATION ACT 2010 UNREGISTERED DEALINGS

CERTIFICATE OF TITLE ISSUED - No

DEALINGS REGISTERED

716495321 EASEMENT

Caution - Charges do not necessarily appear in order of priority

** End of Confirmation Statement **

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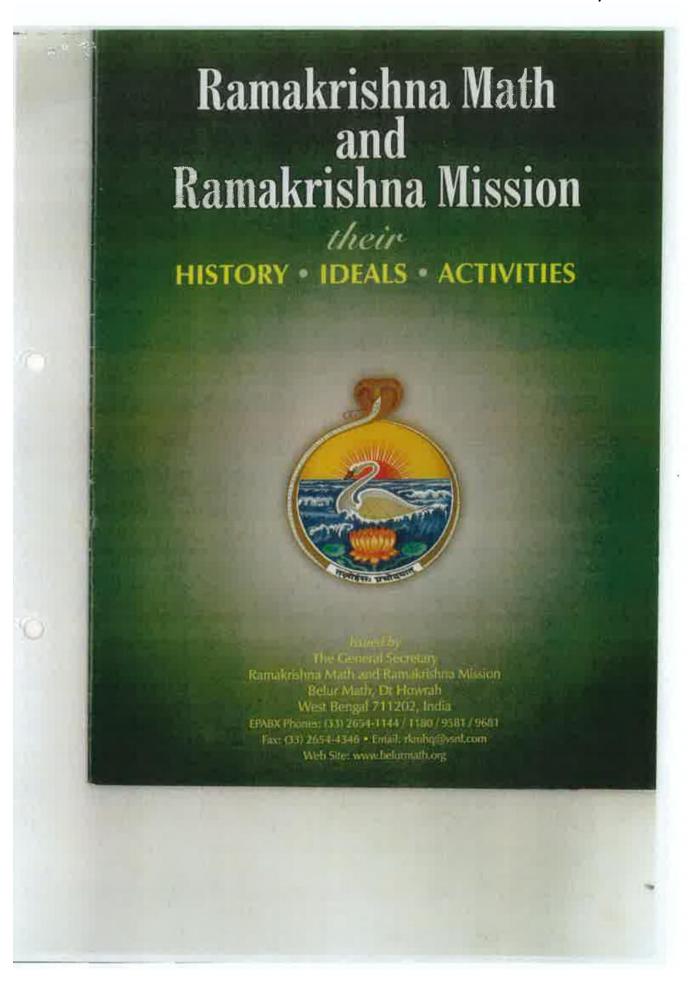
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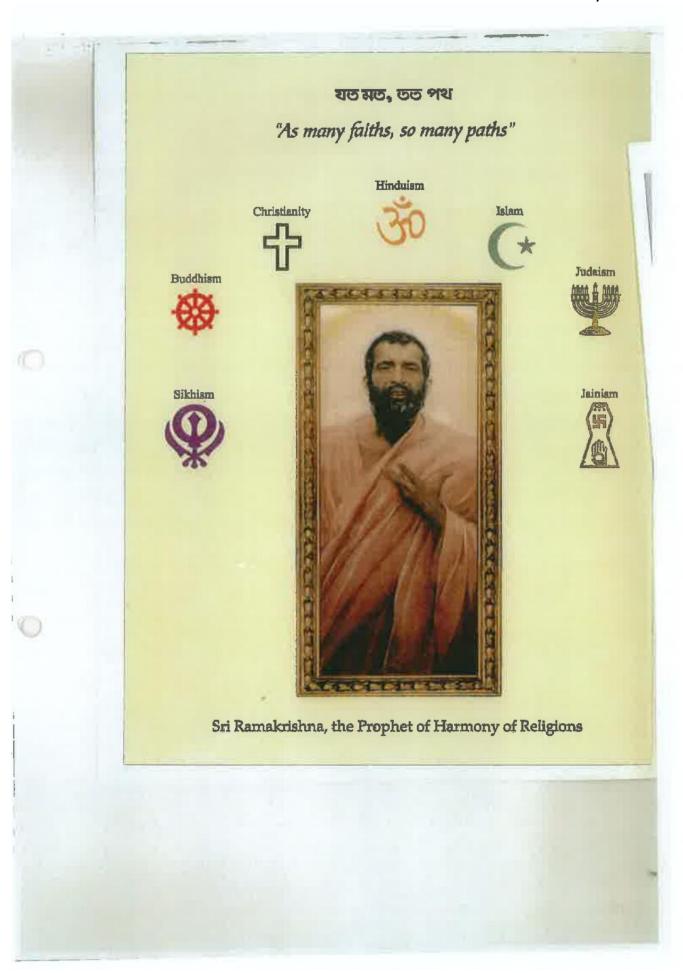
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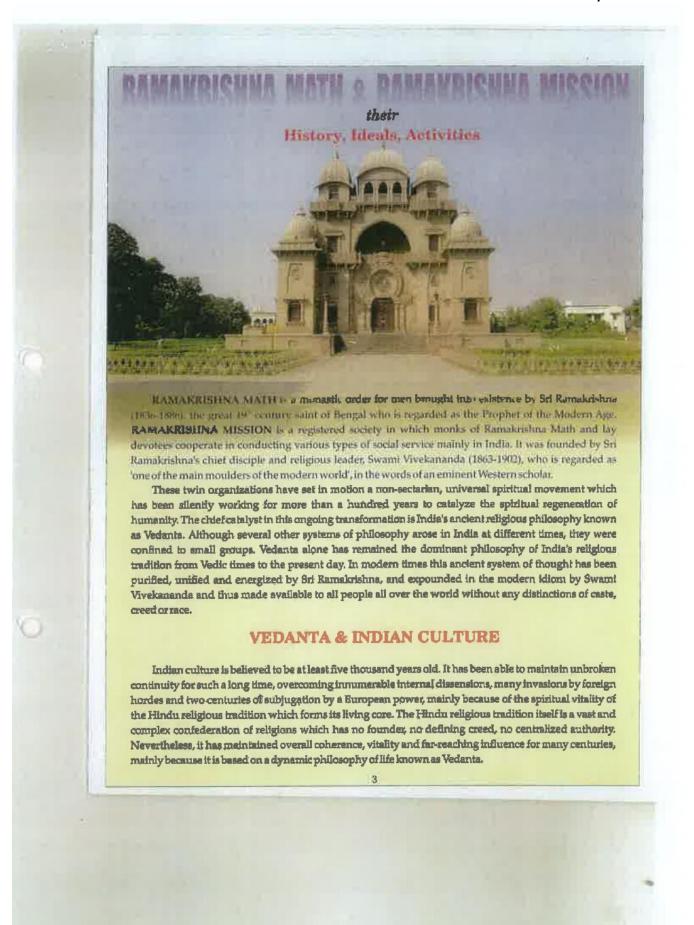
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Office: BRISBANE Box: 21 Box:

Page 1/1







Vedanta is not a religious creed or dogma which people accept out of fear of divine wrath or human wrath. Vedanta represents the timeless quest of the human soul for the Bternal and the Infinite. It is the outcome of the enquiries conducted by the ancient sages of India into the mystery of life, mystery of death, mystery of consciousness, mystery of Bristence — much like the philosophical speculations of ancient Greeks and the researches conducted by modern scientists. But, unlike these Western thinkers who relied on external observations, the ancient Indian sages, known as Rishis, developed techniques of inner concentration, collectively called Yoga. The transcendental knowledge gained by the Rishis through Yoga was transmitted through the disciples who gathered around them. The records of this transmission of knowledge came to be known as Upanishads. The concepts of the Upanishads, most of which were brought to the light by the sages between 800 B.C. and 300 B.C., were systematized in subsequent centuries to form the Vedanta philosophy. Vedanta thus stands for the body of eternal truths and laws of the spiritual world which are universal, just as the truths and laws of the physical world discovered by modern science are universal.

Another unique feature of Indian culture is the spirit of religious toleration and freedom which provided a hospitable environment for numerous sects, schools of thought and alien religious to flourish in India. Indian culture developed not by suppressing religious freedom or by destroying dissenting groups or alien cultures, but by integrating their best elements into its own body. Furthermore, at critical periods in the history of Indian culture, great personages like Sri Krishna, Shankaracharya and Sri Chaltanya appeared and facilitated this integration process.

At the beginning of the 19th century, Western culture, with its glorification of reason and science, and proselytizing zeal, posed a great challenge to Indian culture, while their secular values such as individual freedom, social equality and justice attracted the intelligentsia of the land. It was then that Sri Ramakrishna and Swami Vivekananda arose and met the challenge by revitalizing Vedanta and by incorporating the best elements of Western culture into it. Since the Western world itself has been in a critical situation caused by the erosion of moral and spiritual values owing to the onslaught of materialism, the lives and message of Sri Ramakrishna and Swami Vivekananda have significance for people all over



The Universal Temple of Remainishno at Bellur North
(This Incorporates the architectural features of a Hindu temple, Buddhist chally a hall, Christian church, and Islamic masque.)

4

SRI RAMAKRISHNA

Sri Ramakrishna was born on 18 February 1836 in a poor and pious Brahmin family in Kamarpukur, a village sixty miles to the north-west of Kolkata. His parents were Kshudiram Chattopadhyaya and Chandramani Devi. From his early boyhood Sri Ramakrishna was devoted to God and spiritual matters and showed lack of interest in worldly affairs. Hence he had only the rudiments of formal education. At the age of nineteen he was appointed a priest at the newly built Kali temple at Dakshineswar in Kolkata. From then on for another eleven years he remained absorbed in the practice of various spiritual disciplines of Hinduism. After attaining the highest goals of these disciplines, which included the experience of Advatta or non-dual state of consciousness, he turned to the spiritual paths of Islam and Christianity. These paths led him finally to the same ultimate Reality which he had earlier attained through the spiritual paths of Hinduism. From all these experiences Sri Ramakrishna came to the following conclusions regarding Reality and religious life.



"His life enables us to see God face to face." — Goodhiji



The birthplace of Sri Romekrishna in Kamarpukur where a temple new stands in his memery

- God realization is the ultimate goal of human life because that alone can bring man supreme
 happiness and peace.
- God is One, Personal as well as Impersonal, and is known by different names in different religions.
- · God can be realized through various paths taught in world religions.
- · All religions are true in so far as they lead to the realization of the Ultimate Truth.
- Purity of mind is a basic condition for the realization of God, but divine grace can redeem even the
 worst sinner.
- With this faith in God one should cultivate a positive outlook on life instead of yielding to selfcondemnation or depression.
- God dwells in all people as the Supreme Self; hence all people are to be treated with respect.

5



Although Sri Ramakriahna had been ordained a monk, he lived like an ordinary person, and hardly ever left the precincts of the Kali temple where he was given a room to stay. The fame of his holiness began to spread, and disciples, mostly belonging to the educated middle class in Kolkata, began to gather around him. He trained some of his young disciples to become monks. The foremost among them was Swami Vivekananda. Sri Ramakrishna passed away on 16 August 1886 at the age of fifty years.

Kell Temple at Dakshineswar where Sri Romekrishne spent most of his adult life

SWAMI VIVEKANANDA

Narendra Nath Datta, as Swami Vivekananda was known in his premonastic days, was born on 12 January 1863 in a well-to-do family in Kolkata. His parents were Viswanath Datta, an attorney, and Bhuvaneswari Devi. In his boyhood Naren was endowed with strong physique, brilliant intellect and mystic temperament. After graduating in mathematics, history and philosophy, he studied law. At the age of 18 while studying in the college he met Srt Ramakrishna.

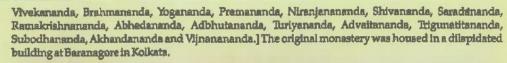
Under the loving guidance of his Master, he blossomed into a spiritual luminary. After Sri Ramakrishna's passing away, fourteen of the Master's young disciples (two more joined later), under the leadership of Swami Vivekananda, formed a monastic brotherhood known as the Ramakrishna Math (Order). [The names of these styteen monastic disciples are: Swamis



"Threatly or indirectly he has powerfully influenced the India oftoday."

- Janvahadal Nehra







After staying in this monastery for two years, Swami Vivekananda spent a few years travelling all over India as a mendicant monk. During these travels he was deeply moved to see the appalling poverty and backwardness of the millions of poor people in India. However, he also saw that, in spite of poverty, the people still clung to religion, and the ancient spiritual culture was a living force in their lives. At a time when social reformers were busy with widow remarriage and abolition of idol worship, Vivekananda perceived that the real cause of India's backwardness was the neglect and exploitation of the masses who produced the wealth of the land. In order to improve their economic condition it was necessary to teach them improved methods of agriculture, village industries and hygienic way of life. But owing to centuries of exploitation and social tyranny, the poor people, especially those who belonged to the lower castes, had lost their sense of worth, hope and initiative. The people therefore needed a message of strangth that would infuse faith in themselves. Vivekananda found this message in Vedanta. Thus Swamiji saw that in order to uplift the masses it was necessary to spread both secular and spiritual aducation among them. And for this what was needed most was an organization, 'a machinery which will bring noblest ideas to the doorstep of even the poorest and the meanest'.



During his travels in India Swami Vivekananda heard about the plans to hold a World Parliament of Religions in Chicago. He felt that the Parliament would provide the right forum to present his Master's message to the world, and so he decided to go to America. Another reason which prompted Swami Vivekananda to go to America was to seek financial help for his project of uplifting the masses. His speeches at the World Parliament of Religions held in Chicago in September 1893 made him world famous. In the West Swamiji found the people there had solved their socio-economic problems to a great extent and were seeking the ultimate truth and the ultimate meaning of life. Swamiji believed that Vedanta would fulfil their higher needs.

Further, Swamiji had developed the insight that Sri Ramakrishna was the embodiment of the eternal truths of Vedanta, that the Master's life was the fulfillment of all the promises of the supreme Vedantic vision of Reality and, as Romain Rolland expressed it some years later, Sri Ramakzishna 'was the consummation of two thousand years of the spiritual



everbanance tempts in Belor Math on the spot where his body was tremeted

life of three hundred million people'. Therefore, the best way to make the true and full significance of Sri Ramakrishna's life understood in the modern world was to expound Vedants in the modern kilom in the light of Sri Ramakrishna's life and experiences.

After spreading Vedanta in the West for nearly three and a half years, Swami Vivekananda returned to India in January 1897. In response to the enthusiastic welcome that he received everywhere, he delivered a series of lectures in different parts of India. Through these lectures Swamiji attempted to do the following:

- To rouse the religious consciousness of the people and create in them pride in their cultural
- To bring about unification of Hinduism by pointing out its common bases;
- To focus the attention of educated people to the plight of the downtrodden masses, and expound his plan for their uplift by the application of Vedanta in practical life.

In Kolkata, Swamiji convened a meeting of the disciples and devotees of Sri Ramakrishna on 1 May 1897 and inaugurated a new organization bearing the name Ramakrishna Mission. He intended it to be a unique organization in which monks and lay people cooperated in providing educational, medical and other forms of social service especially to the poor and the disadvantaged.

After setting in motion a machinery for the propagation and practical application of the life-giving principles of Vedanta lived and taught by Sri Ramakrishna, Swami Vivekananda laft the mortal world on 4 July 1902 at the age of thirty-nine and a half years.

SRI SARADA DEVI

When Sri Ramakrishna was twenty-three years old and was engaged in intense spiritual disciplines, his relatives at Kamarpukur, in the hope of diverting his mind to mundane affairs, got him married to a girl by name Sarada Devi who belonged to the neighbouring village of Jayrambati. Sarada Devi was born on 22 December 1853 as the first child of a pious couple, Ramachandra Mukherji and Shyama Sundari Devi. The family was very poor, and from childhood Sarada helped her parents in various household chores and bringing up her younger brothers. She had no formal schooling, and could hardly read.

At the age of eighteen she walked all the way, in the company of her father, to Dakshineswar to meet her husband. Sri Ramakrishna received her with great love and taught her how to lead a spiritual life even while discharging her household duties. They lived absolutely pure lives, and Sarada Devi lived at Dakshineswar as a virgin nun, serving Sri Ramakrishna as his wife and disciple. On his part Sri Ramakrishna, who worshipped God as the Divine Mother, looked upon Sarada Devi as a special manifestation of the



"Her life was one long stillness of prayer." —— Sister Nivedito

Divine Mother. Once he ritualistically worshipped her as the Divine Mother and thus awakened Divine Motherhood in her.

When disciples began to gather around Sri Ramakrishna, Sarada Devi learned to look upon them as her own children. After the Master's passing away, she became the unifying centre for his disciples and was adored by them as Holy Mother. In due course, she herself became a great teacher, and disciples began to gather around her. Her mother-heart expanded to enfold them all in the luminous consciousness of

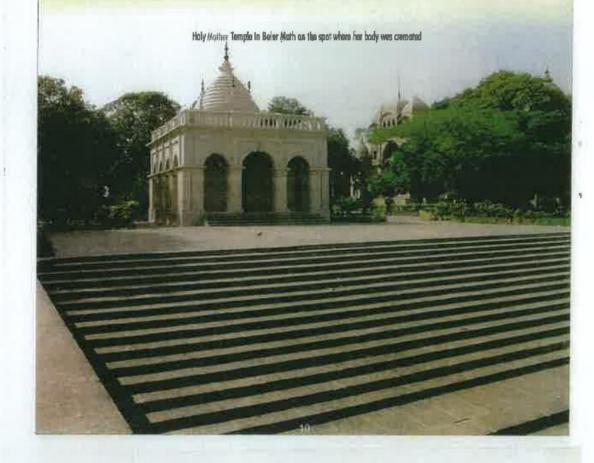


universal motherhood. In the whole history of humanity this was the first time that an unlettered village maiden decided to look upon all people in the world as her children, and came to be adored as the 'Mother of All'.

Owing to her immaculate purity, extraordinary forbearance, selfless service, unconditional love, wisdom, and spiritual illumination, Swami Vivekananda regarded Sri Sarada Devi as the ideal for women in the modern age. Swamiji had the historical insight to know that neglect of women for centuries was one of the main causes of India's downfall (another cause being neglect of the masses). He believed that with the advent of Holy Mother the spiritual awakening of women in modern times had begun, and this would have far-reaching consequences for the future elevation of humanity.

The Holy Mother spent her life partly in the village Jayrambati and partly in Kolkata where the disciples of Sri Ramakrishna provided her a home. In both the places she personally attended to household duties till the end of her life. She left the mortal world on 21 July 1920.

Swamiji wanted to start an independent monastic order for women on the same lines as Ramakrishna Math with Holy Mother as its centre. His wish could be fulfilled only in 1953, during the Birth Centenary of Holy Mother, when seven women were given the primary vows of Brahmacharya at Behir Math. In 1959 eight novices were given the final ordination of Sannyasa, and a new monastic order for women, known as Sri Sarada Math, was started near the Kali Temple at Dakshineswar. It was separated totally from Ramakrishna Math in 1959 and has since then been functioning independently. Its twin organization named Ramakrishna Sarada Mission was founded in 1960. These two institutions for women also run schools, hospitals and other service institutions on the lines of Ramakrishna Math and Mission.





One of the significant achievements of Swami Vivekananda is the rejuvenation and modernization of Hindu monasticism. As stated earlier, under the inspiration of Sri Ramakrishna, a monastic brotherhood by name Ramakrishna Math was started at a dilapidated building in Baranagure, in north Kolkata. It was later moved to a better building in Alambazar, Kolkata. With the funds provided by a Western follower of Swami Vivekananda, a big plot of land was acquired on the western bank of the Ganga at a place called Belur, and the monastery was finally shifted there on 2 January 1899.

It became a registered institution by name "Ramakrishna Math" when, on 30 January 1901, Swamiji executed a Deed of Trust, and vested the power of its administration in a Board of Trustees consisting entirely of monks. Branches of Ramakrishna Math soon came to be founded in different parts of the country. Although rooted in the three-thousand-year-old monastic tradition of India, and forming a part of the Ten Orders (dashanāmi) established by Shankaracharya in the 8th century A.D., the Ramakrishna Order represents a new pattern of monastic life which combines some of the best elements of the monastic traditions of the East and the West.

One of the main features of this new pattern of monastic life is the emphasis on service. All monks of the Ramakrishna Order when they are ordained as Brahmacharins (novices) take, apart from the vows of chastity and poverty, a vow of service to the poor, the sick and the ignorant. The Ramakrishna Math centres are meant not only for the dwelling of monks but also for service to society.

Another feature of this new pattern of monastic life is its modern outlook. The emphasis is on inner purity and detachment rather than on outer show. The monks wear tailored garments, live in houses with modern amenities and use modern modes of communication and travel.

Thirdly, the life of the monks, both individual and collective, is governed by definite rules and regulations originally framed by Swami Vivekananda. Healthy young men in the age-group 18-30, with a

minimum educational qualification of pass in School Final examination, are admitted as preprobationers. After one year of preprobationership and four years of probationership, the seeker is ordained a Brahmacharin and, after a further period of four years, if found fit, he is ordained a Sannyasin and receives a new monastic name.

Another feature of Ramakrishna Math is its universal outlook. It admits into its monastic fold not only people belonging to different castes of Hinduism but also people belonging to other religions. Not only Indians from various regions speaking different languages, but also Americans, South Americans, Russians, Japanese, and people of other



Romakrishea Math end Romakrishna Mission Headquarters Office Building, Belui Math

nationalities -all live together in peace in Ramakrishna monasteries like children of the same parents.

This is the miracle that Sri Ramakrishna has brought about. He was a great lover of mankind. His love knew no distinctions of caste, creed or race. It is his love that is holding the whole monastic Order together. People Join Ramakrishna monasteries not merely because of their attraction for monastic vocation but also because of their love for Sri Ramakrishna. Devotion to Sri Ramakrishna is yet another distinctive feature of the new type of monasticism of Ramakrishna Math.

RAMAKRISHNA MISSION

Unlike the Ramakrishna Math which is a purely monastic institution, the Ramakrishna Mission is a public Association or Society open to monks as well as lay people. Any person who has faith in Sri Ramakrishna and his message and is in sympathy with the ideals and activities of the Ramakrishna Mission is eligible for its membership. Lay people help the monks in running educational, medical and other types of institutions. The Ramakrishna Mission was registered as a Society on 4 May 1909 which too has branches all over India and in some other countries.

ADMINISTRATION

The Ramakrishna Math is administered by a Board of Trustees. The Board of Trustees has an elected President, one or more Vice-Presidents, a General Secretary, one or more Assistant Secretaries and a Treasurer.

The Ramakrishna Mission is administered by a Governing Body, which is composed of the Trustees of Ramakrishna Math. The headquarters of Ramakrishna Math at Behr (popularly known as Behr Math) itself serves as the headquarters of Ramakrishna Mission

All letters regarding administrative matters of the Math or Mission are to be addressed to the General Secretary, who functions as the chief executive.

A branch centre of Ramakrishna Math has as its head a President appointed by the Trustees. A branch centre of Ramakrishna Mission is governed by a Managing Committee appointed by the Governing Body of Ramakrishna Mission. The Secretary of this Committee functions as the head of that branch.

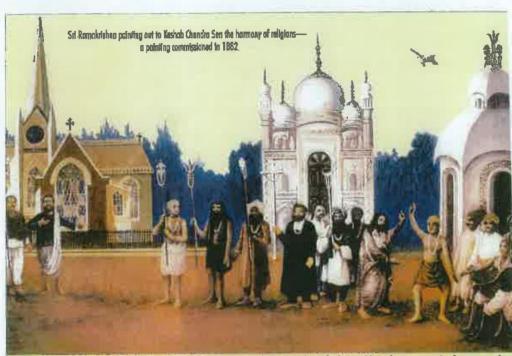
IDEOLOGY

The ideology of Ramakrishna Math and Mission consists of the eternal principles of Vedanta as lived and experienced by Sri Ramakrishna and expounded by Swami Vivekananda. This ideology has three characteristics: it is *modern* in the sense that the ancient principles of Vedanta have been expressed in the modern idiom; it is *universal*, that is, it is meant for the whole humanity; it is *practical* in the sense that its principles can be applied in day-to-day life to solve the problems of life. The basic principles of this ideology are given below:

- God realization is the ultimate goal of life: One of the important discoveries made in ancient India was
 that the universe arises from and is sustained by infinite consciousness called Brahman. It has both
 impersonal and personal aspects. The personal aspect is known by different names, such as God,
 Ishvar, Jehovah and so on. Realization of this Ultimate Reality is the true goal of life, for that alone can
 give us everlasting fulfilment and peace.
- 2. Potential divinity of the soul: Brahman is immanent in all beings as the Alman which is man's true self and source of all happiness. But owing to ignorance, he identifies himself with his body and mind and runs after sense pleasures. This is the cause of all evil and suffering. As ignorance is removed, the Atman manifests itself more and more. This manifestation of potential divinity is the essence of true religion.
- 3. Synthesis of the Yogas: The removal of ignorance and manifestation of inner divirity leading to God realization are achieved through Yoga. There are four main Yogas: Jnana Yoga (Yoga of Knowledge); Bhakti Yoga (Yoga of Devotion); Raja Yoga (Yoga of Meditation); Karma Yoga (Yoga of Work). Each Yoga is an independent means of realizing God. But since each Yoga involves the cultivation of one of the faculties such as reason, feeling or will, a combination of all the four Yogas is necessary for the development of a balanced, 'fully functioning' personality. It is this synthesis of Yogas that Swami Vivekananda regarded as the ideal of Ramakrishna Math and Mission. This ideal finds expression in the EMBLEM of the twin organizations shown here, which was designed by Swamiji himself.

In the emblem the wavy waters represent Karma Yoga; the lotus flower represents Bhakti Yoga; the rising sun represents Juana Yoga; the coiled serpent represents Raja Yoga; the Swan represents the Supreme Self. The meaning of the ensemble is: by the combined practice of all the four Yogas the Supreme Self is realized.

- 4. Morality based on strength: According to Swami Vivekananda, weakness is the main cause of immorality, evil and suffering in life; and the cause of weakness is ignorance about one's true nature as the Atman. Knowledge of the Atman gives us tremendous strength to overcome our weakness and lead a virtuous life. Everyone is endowed with so many potentialities, but owing to fear and weakness, most of these potentialities remain unactualized. When, through knowledge of the Atman, fear and weakness are overcome, these potentialities manifest themselves. Swamiji called this process 'man-making education'.
- 5. Harmony of Religions: Although the idea that 'one Reality is known by different names' (Vedas) and the idea that 'different spiritual paths lead to the same goal' (Gita) are found in the Hindu scriptures and in the teachings of several Hindu saints, Sri Ramakrishna was the first person in history to show through direct experience the transcendental unity of all religions. His message implies two kinds of religious harmony: harmony within Hinduism and harmony among world religions.



- a. Harmony within Hinduism: Srl Ramakrishna did not identify himself with any particular sect of Hinduism but accepted Hinduism as a whole. He showed that Dualism, Non-dualism and other schools of Hindu philosophy represent different stages of the integral experience of Reality, and that the various Hindu Deities are different aspects of one supreme Godhead. His message has brought about a great deal of harmony among the Hindu sects, and Sri Ramakrishna himself has become the symbol of the unity of Hindu religion.
- b. Harmony among world religious: It should be noted that Sri Ramakrishna recognized the differences among religions but showed that, in spite of these differences, they lead to the same Ultimate Goal, This is the meaning of his famous maxim, Yato nut, tato path, "As many faiths, so many paths".

Apart from this, Swami Vivekananda also held that the raligions of the world are expressions of one eternal Universal Religion. Since Vedanta contains all the basic principles and laws of the spiritual world, Swamiji regarded Vedanta as that eternal Universal Religion. That is to say, Vedanta can serve as the common ground for all religions.

Apathrhood of Sri Ramskrishna: According to the Hindu religious tradition, God incarnates himself as the Avatar in every Age in order to give a new message to humanity suited to the needs of each Age. In the Ramskrishna Movement, Sri Ramskrishna is adored as the Avatar of the Modern Age. What this means is that his life and teachings have opened a new way of salvation for humanity. The uniqueness of Sri Ramskrishna's Avatarhood is that it embodies the spiritual consciousness of earlier Avatars and prophets, including those who are outside the Hindu fold, and is in harmony with all religious traditions. In all the institutions of the Ramskrishna Order, worshipful reverence is shown to all Avatars and the founders of all religions.

- 7. A New Philosophy of Work: Swami Vivekananda has given a new philosophy of work for the modern world. All work in the Ramakrishna Math and Mission is done according to this philosophy of work, which is based on the following principles.
 - a. All work is sacred: According to Vedanta, the physical universe is a manifestation of God known as Virat. Hence, as Sister Nivedita has stated, there is 'no distinction between the sacred and the secular'. What this statement means is that all work is sacred. Even menial work such as sweeping the floor or mending shoes is to be done with as much attention and devotion as work in the shring.
 - b. Work as worship: The Gita (18.46 & 9.24) states that the all-pervading God is the ultimate source of all work and the enjoyer of the fruits of all sacrifice. Hence all work is to be done as worship and the fruits of actions are to be offered to the Lord.
 - c. Service to man is service to God: One of the important principles Swami Vivekananda learned from his Master was sixu-filine floa-sevil, 'to serve Jiva as Shiva'. Since man is potentially Divine, service to man is indeed service to God. Instead of looking upon a needy person as an object of pity, he is looked upon as an object of worship. Such an attitude elevates both the giver and the recipient.
 - d. Focus on service to the poor and the downtrodden: Swami Vivekananda was the first religious leader in India to speak for the poor and the downtrodden and to state boldly, 'He who sees Shiva in the poor, in the weak and the diseased, really worships Shiva; and ... with him Shiva is more pleased than with the man who sees Him only in temples.' It was Swamiji who coined the word daridranarityana to refer to the poor. Swamiji's love and concern for the poor continues as a directive principle in Ramakriahna Mission's service programmes.
 - e. Work is a spiritual discipline: When work, any work, is done fulfilling the above conditions, it becomes a spiritual discipline: the mind gets purified and the potential Divinity of the soul manifests itself more and thore. Thus work done as worshipful service benefits the doer himself spiritually: it becomes a spiritual discipline or Yoga. It is with this understanding of work as a spiritual discipline (Karma Yoga) that all the service activities of the Ramakrishna Mission, such as giving food and clothing to the poor, nursing the sick etc, are undertaken. Thus service done as worship of God in man helps in two ways: it helps physically or mentally the person who is served, and it helps spiritually the person who serves.

Motto:

This two-fold aim of service activities, indeed the whole ideology of Ramakrishna Math and Mission, has been put in a nutshell in the MOTTO of the Ramakrishna Math and Mission, Atmano mokshirthum jagad hittiya cha, 'For one's own salvation and for the welfare of the world', formulated by Swami Vivekananda.

SERVICE AS A WAY OF LIFE

The ideology of Ramakrishna Math and Mission outlined above finds expression through their multifactious activities. These activities cover different areas of human need and social welfare such as education, health, rural development, self-employment, women's welfare, inter-faith understanding, moral life, spiritual guidance, and relief to victims of calamities. All these activities are conducted as service, service to God in math.

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this. The monks continue to engage themselves in various service activities until they are incapacitated by illness or extreme old age. Even at the age of ninety the present President General of Ramakrishna Math and Ramakrishna Mission is rendering service in different fields.

Servics as a way of life followed in Ramakrishna Math and Mission has certain distinctive features. Some of these features are mentioned below.

1. Selfleseness, Sacrifice, Love: The principle of selflessness or unselfishness is an important teaching of the Holy Trio, and constitutes the very first step in the three main spiritual paths of Karma, Bhakti and Ināna. Ramakrishna monks look upon their Sangha as the mystical body of Sri Ramakrishna, and they learn to merge their individual egos in the collective will of the Sangha. Furthermore, all their work and its fruit are offered as worship to the Lord. Individual members of Ramakrishna Math and Mission do not claim credit for their actions; all credit goes to the Sangha. They engage themselves in service activities not for self-glorification but for the 'greater glory' of the Lord. Ramakrishna monks also follow the path of Juana and, by the practice of self-analysis, learn to identify themselves with the Pratyagatinan or Inner Self which is the unchanging inner witness of all thoughts and actions. Through all these means the monks learn to be unselfish and unegoistic.



Rogi-Norgyun Seva, waship of patients as gods, performed by Swami Gallen anandaji Mehawi. President of Romulatshna Math and Romalatshna Mission, at Remalatshna Wission haspital la Varanasi



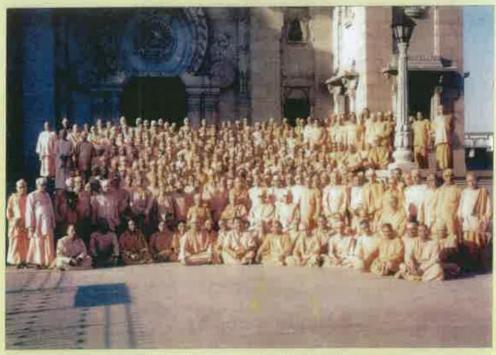
Regi-Nerwyon Seve: Montes of Romelorishne Mission Hospital at Kankhaf (storted to 1901 mainly to series Sadhus of Krishikash area) serving an old, sick Sadhu af a local Ashrama

As already mentioned, the ideal of service followed in Ramakrishna Movement is based on the principle Siva-jiāns jīva-sevā, to serve man as potentially Divine. It is not, however, easy to serve all, especially the poor and the sick, in a spirit of worship. This ideal of service calls for a lot of sacrifice, sacrifice of one's time, energy, comforts, etc. 'It is these sacrifices which the members of Ramakrishna Movement undergo, without any expectation of reward, recognition or fame, that make their ideal of service authentic.

The motivation for service and sacrifice is love. The love that flows through Ramakrishna Math and Mission is Divine Love — the pure, imperishable love of Sri Ramakrishna, Holy Mother and Swami Vivekananda for humanity. This Divine Love is the force holding together the Sangha, unifying monastic brothers and lay devotees.

2. Liberty, Equality, Fraternity: These three great ideals of democracy, about which humanity has been dreaming and talking for centuries, are becoming a social reality, in a silent and unobtrusive way, in the Ramakrishna Math and Mission circles. Swami Vivekananda has repeatedly stated, Liberty is the first condition of growth. Freedom from religious bigotry, intolerance, hatred and supersitions, freedom from religious, social and racial prejudices, in a word, freedom of thought and belief—this is a central fact in the Ramakrishna Movement. Ramakrishna Math and Mission's activities aim at the welfare of all people without any distinctions of caste, creed or race. The rich and the poor, the Brahmin and the Harijan, Hindus, Muslims, Christians—all are treated as children of the same Divine parents. These

institutions follow Vivekananda's view that social equality is to be brought about, not by a process of 'levelling down', but by 'levelling up', that is, not by pulling down those who are already up but by raising up those who are down.



United by love and service — Manks of the Ramekrishna Order (Group photo taken during a triennial Monks' Conference-in-Belot Math)

- 3. Excellence, Efficiency, Temmuoric These three qualities are generally associated with business enterprises, but they are the governing principles in all activities undertaken by Ramakrishna Math and Mission. Since all work is done as worship, and only the best things are offered to the Lord, the members of Ramakrishna Math and Mission try to do their allotted work in the best way possible. Care is taken to avoid waste or loss of any kind. Other than the minimum necessary for the maintenance of the institutions and their inmates, all the resources are used for the welfare of society. Again, as the monks are united by the strong bond of monastic brotherhood, they find it easy and natural to work as a team, and this has contributed much to the success of Ramakrishna Mission.
- 4. Truthfulness, Honesty, Transparency: Remakrishna Mission scrupulously follows all statutory and contingent rules and conditions with regard to receiving and spending funds, which come mostly through public donations and government grants. Its accounts are regularly audited and made available to the public. Transparency in financial matters is a hallmark of Remakrishna Mission.
- 5. Social commitment without politics: In a democratic country which follows the principle of 'Welfare State', any kind of social service necessarily involves interaction with the Government. However, being a spiritual organization which aims at the spiritual regeneration of humanity, Ramakrishna Mission maintains its position above active politics and political affiliations.

MAIN SERVICE ACTIVITIES

The main activities conducted by Ramakrishna Math and Mission are given below.

Relief and Rehabilitation Work: Right from 1897, when Ramakrishna Mission was founded, it has conducted extensive relief operations for the victims of natural disasters such as cyclone, flood, earthquake and fire almost every year and man-made calamities such as riots. In 2003-04 a sum of 26 million rupees was spent for the benefit of more than 255 thousand people belonging to about 759 villages. A summary of some of the major rehabilitation projects undertaken by the Mission for victims of disasters in recent years is given below.

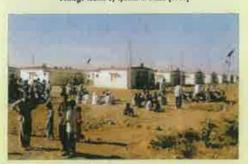
製物	Rehabilitation (Hippe & Type)	Viser	Work doon	Antiquet Spont (file.)
1	Maharashtra (Letur) Earthquake	1993-1997	646 earthquake-resistant houses, 3 schools, 3 community halls and 6 children's parks	52.5 million
2	Andhra Pradesh Cyclone	1997-2000	3 school-cum-cyclone-ehellers, 1 bridge and 1 children's park	35 million
3	Gujarat . Eyelone	1998-2000	282 houses, 3 schools-cum-cyclone-shelters and 2 community-halls-cum- prayer-halls	11.5 million
4	West Bengal Flood	1999-2000	676 houses and 31 tube-wells	19.1 million
5	Onese Cyclone	1999-2001	330 cyclone-proof houses, 6 schools-oum- cyclone-shelters and 14 tube-walks	40 million
8	Gujarat Earthquake	2001-2003	390 houses, 81 schools, 2 community halls, 2 prayer halts, 7 water reservoirs/ponds, etc.	165 million
7	India and Sri Lanka Tsunami	2004	402 mechanized bosts, 49 catamarans, fishing geer, etc provided; construction of houses and schools started	



Domoge coused by cyclone in Oilsso (1999)-



Remakrishna Atlasion conducting relief for victims of Cyclone in Orisea (1999)



Houses constructed by Remokashov Mission for victims of Earthquake in Gujacat (2001-2003)



A long bridge constructed by Romakrishna Missian In a cyclone-affected area of Andhra Predesh (1997-2000)



Havoc coased by flood in West Bengal



Remolatshea Mission-marks bringing cooked food in boots to Bood-affected people.



Romakishna Mission monks distributing relief materials to people affected by Isunami at Nagapattinam near-Chennoi (December 2004)



Ramalatishaa (Mesian workers carrying edief supplies by ship to victims of transmit in Andaman Islands (Decamber 2004)

Medical Service: During 2003-04 the Math and Mission had 15 hospitals (with 2032 beds), 120 outdoor dispensaries, and 46 mobile dispensaries (which serve mostly in rural and tribal areas). The hospitals and dispensaries are situated in cities, towns, and even in little villages in the Himslayas and are meant primarily for the poor. Nearly 8 million patients were treated in these medical centres in 2003-04. Besides these, a considerable number of medical camps are organized, mostly in rural areas, where thousands of patients are treated and more than 3000 operated on for cataract free of cost every year. The Math and Mission run 5 nurses' training centres where about 400 students are trained in nursing every year. Two old-age homes for men and one for women are maintained which have 67 and 32 inmates respectively. During 2003-04 a sum of about 320 million rupees was spent on medical service.



The first hospital of Ramalaishna Mission started in Varanasi in 1900, known as Ramalaishna Mission Hame of Service



Seva Protishthan, a 550-bed haspital of Racadustine Mission in Kolkata, started in 1992

19





Blind Bays' Academy at Nerendrapur where more than 180 visually handlcapped children receive education, training and care



Visually handicapped (blind) boys reading Breille books at Blind Beys' Academy, Narendrapur, Kalkata



Agricultural Training Testitute, Lokasiksha Partshad, Norendropur, Kolkata



Yeda Yidyalaya, Belar Meth, where children are taught Sanskit, the Yedas and Yedic chanting

Work in Rural and Tribal Areas: For rural and tribal people, the Math and Mission run 3 institutes of agriculture and 4 rural development training institutes. Besides, farmers are taught improved methods of cultivation and also provided with agricultural inputs and financial help. Projects such as construction of pucca houses, wasteland development, planting of fruit and forest trees, etc are undertaken. Drinking water is provided by digging borewells and tube wells. The Math and Mission spent a sum of 120 million rupees for rural and tribal development work spart from the huge expenditure incurred by the educational and medical institutions located in rural and tribal areas.



A tribel village adopted by Ramakrishna Mission, Morabadi, Ranchi



Non-formal school for Iribol children, Romakrishne Mission, Manubedi, Ranchi

21



Work for Women: The twin organizations serve women through the maternity sections of their hospitals, an old-age home for women, monthly allowance given to widows, schools of nursing, and vocational training centres for rural women.



Widows being given monthly provisions at Remalaishna Missian Sevashama, Vrindaban



Tribai women's Self-help Group In Ramakrishna Misskon's Tribai: Development Centre, Merchadi, Reachi



Training in making Inconse sticks at Kamerpekur



Training in weaving at Kamarpular

Activities for Youngsters: In all the educational institutions run by the Math and Mission special attention is paid to character-building and spiritual orientation of students. Apart from this, many of the branch centres conduct programmes for youngsters which provide recreational, cultural and spiritual activities for them at stated periods outside their school and college hours. The range of activities include chanting of hymns, devotional singing, participation in literary activities and games, instruction on character-building and ethical life, telling stories about great people, etc.



Vivekananda Balok Sangha, a celteral centre for boys at Romakrishna Math, Bengalere



Children attending the annual Summer Comp of the Vivekananda Institute of Human Excellence, Hyderobad (More-than 1000 children attend the comp)

23



Remulaishna institute of Moral and Sektival Education (RIMSE), Kamakrishna Ashrama, Mysare



Vivekananda Justitute of Human Excellence: a centre for Importing strend and spiritual education at Remakrishna Math, Hyderabad



Youths attending National Youth Day meeting at Medural, Tamil Nadu



Youths attending Yogesana class at Colmbators, Tarrill Nadu

Spreading Religion and Culture: This is accomplished through a large number of libraries, lectures, discourses and seminars, audio-visual units, exhibitions, museums, retreats, and publishing books, journals, etc. The Math and Mission publish 18 journals in 12 languages. Books on Vedanta, the message of Sri Ramakrishna, Holy Mother Sarada Devi and Swami Vivekananda, spirituality and world religions in almost all the major languages of India and in some of the important languages of other countries are published from the 21 publication centres. In English alone more than 700 titles are brought out. Hundreds of titles have been brought out in almost all regional languages, including some tribal languages.



Romakrishna Missien Institute of Culture, Gof Perk, Kolkata, started in 1938



Vivekananda Auditarium (leside view) at Ramakrishna Math, Hyderabad

24





Work Outside India: Swami Vivekananda was the first religious leader of India to spread Vedanta philosophy and spirituality in the West in an organized way. The seeds of thought that he sowed in the closing years of mineteenth century later sprouted and developed into what is known as 'Vedanta Movement' in the West. The first centre of Ramakrishna Math in America was started by Swamiji himself in New York in 1894. Now there are 13 such 'Vedanta Societies' in the US. Outside the US also centres of Ramakrishna Math (and, in a few cases, centres of Ramakrishna Mission) have come into existence, invariably at the initiative of local devotees, in many of the cities in the West and in the East. (See table on the next page.)

In most of the centres outside India, except Bangladesh, the main type of service conducted is spiritual. The Swamis in charge of these centres give discourses, classes and lectures on Vedantz scriptures and the message of Sri Ramakrishna, Holy Mother and Swami Vivekananda. Individual spiritual guidance is given to sincere seekers. The aim of this kind of service is to enable people to find ultimate fulfilment and meaning in life within their own socio-cultural and religious milieu. Ramakrishna Math and Mission do not conduct any kind of proselytizing activity.



Universal Temple of Srl Romakrishna (hull) in 1906) at the Vedania Society of Horthern California, Son Francisco, USA



Vivekananda Cottage, Thousand Island Perk, New York State, USA where Swam! Vivekananda stayed and conducted clusses in 1895



Remokrishna Vedanta Centre at Baume End (sea London), UK



Newly built Universal Temple of Sri Remokrishna at Romakrishna Math, Dhaka; Basgladesh

VISION OF THE FUTURE

As the above account of the history, ideology and activities of Ramakrishna Math and Mission draws to a close, it should be pointed out (as has been done by several recent writers) that the influence the twin organizations have exerted on world thought is out of all proportion to their numerical strength. This influence is not limited by any foreseeable time or space frame. Sustained by the power of the Prophet of the Age, by a universal ideology which embodies the timeless truths of the spiritual world, by a monastic order built on renunciation and service, Ramakrishna Movement stands on the "edge of one of the megatrends of modern world history", holding immense possibilities for the welfare and elevation of humanity in the coming centuries of the Third Millennium.

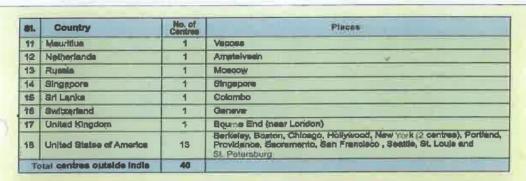
CENTRES OF RAMAKRISHNA MATH AND MISSION (In India)

81.	State	No. of Centres	Places	
1	Andeman	1	Port Bielir	
2	Andhre Predesh	5	Kedapa, Hyderabad, Rajahmundry, Vijeyawada and Vlahakhapainam	
3	Arunachai Pradash	3	Along, Itanagar and Narottam Nagar (Dt Tirap)	
4	Assem	8	Guwahati, Karimgani and Silohar	
5	Bijhar	4	Chepra, Ketiher, Muzaffarpur and Paine	
6	Chhattlegarh	2	Marainpur (Ot. Beatar) and Relpur	
7	Delhi	1	New Daihi	
8	Gujarat	4	Limbdi, Porbander, Rajkot and Vadodara	
9	Haryana and Punjab	1	Chandigarh	
10	Jernmu & Keehmir	1	Jenmu	
19	Jherkhand	8	Deogher, Ghejshija, Jemehedpur, Jemera (Dt. Durnka) and Renchi (2 centres)	
12	Kamataka	7	Berigelors (3 centres), Belgeum, Mangalors, Mysors and Ponnampet	
13	Kerals	8	Keledy (Dt. Eměkulámi, Kochi, Kozhlkode, Palel, Guillehdy (Dt. Kozhlkode), Thiruvananthapuram, Thossur and Tiruvalla	
14	Medhya Pradesh	2	Jadore, Bhopal	
15	Mphereshirs	4	Aurangabad, Munibal, Nagpur and Pune	
18	Meghalaya	2	Cherrapunji and Shillong	
17	Orlese	3	Bhubaneswar and Pust (2 centres)	
18	Rejasthen	2	Jajour and Khetri	
19	Tem# Nadu	14	Changelpattu, Chennai (5 centrais), Colmbatore (2 centras), Kanchipuram, Medul'al, Mailliankerapat (Dr. Kanchipuram), Natharamput II (Dt. Vellore), Cotacomund and Seem	
20	Tripura	†	Vîveknagar (Naar Agertele)	
21	Utter Predesh	6	Alighebed, Kenpur, Lucknew, Vereneel (2 centres) and Vrindaben	
22	Utteranchel	5	Almore, Kenkhal (Herdwar), Kishanpur (Dehra Dun), Mayavetti (Dt. Champawat) and Shyamla Tal (Dt. Champawat)	
23	West Bengel	36	Antpur (Dt. Hooghly), Aseneol, Bankura, Belur (Saradispitha), Chandipur (Dt. East Medinipur), Contal (Ot. East Medinipur), Cooch Behar, Gerbete (Dt. West Medinipur), Ichepur (Dt. Hooghly), Jaipeiguri, Jayrambell (Dt. Bankura), Kamarpukur (Dt. Hooghly), Kolketa (15 centres), Melde, Manasachwip (Dt. South 24-Perganas), Medinipur, Putulia. Ramheripur (Dt. Benkura), Sargachini (Dt. Murchidebad), Sariehe (Dt. South 24-Perganas), Silva Kulingram (Dt. North 24-Perganas), Taid (Dt. North 24-Perganas), Taid (Dt. North 24-Perganas), Taid (Dt. Routh 2	
Total	i centres in India	123		

(Outside India)

81.	II. Country No. of		Places	
30	Argentine	1	Buenos Aires	
2	Australia	1	Sydney	
3	Bangledesh	11	Begerhat, Bellad (Dt. Menikgan), Berieal, Chittagong, Driaks, Dinelpur, Fandpur, Habipani, Mymenaingh, Nanayangani and Sythet	
4	Brazil	1	São Paylo	
5	Canada	1	Toronto	
6	FIJ	1.	Nedi	
7	France	4	Gretz (near Paris)	
8	Germany	1	Bindwelde (near Bonn)	
8	Japan	1	Kanegawa ken (near-Kamakura)	
10	Melaysia	1	Petaling Jeya (near Kuala Lumpur)	

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IMPORTANT BOOKS FOR FURTHER READING

On Sri Ramakrishna:

- The Gospel of Sri Remaikrishna : By 'M' (Mahendra Neth 1. Gupta): Tr. by Swami Nikhilananda . Pub. Ramakrishna Meth, Chennal
- Sri Ramakrishna: The Great Master: By Swami Seradanande: Pub. Ramakrishna Math, Chennal
- Life of Sri Ramakrishna (Foreword by Mehatma Gandhi): Pub. Advalta Ashrama, Kolkata
- Ramakrishna and His Disciples: By Christopher Isherwood: Pub. Advaita Ashrama, Kolkala

- Holy Mother Srf Sarada Devi : By Swami Gambhirenanda .
- Pub. Ramalvishna Math, Chennal Sri Sarada Devi: The Holy Mother (Her Life and Conversations): By Swami Tapasyananda and Swami Nikhilananda: Pub Remakrishna Math, Chennel

- The Life of Swami Vivekananda: By His Eastern and
- Western Disciples: Pub. Advalta Ashrama, Kolkata Life of Swemi Vivabananda and the Universal Gospel: By Romain Rolland: Pub. Advalta Ashrama, Kolkata
- Vivekananda A Biography : By Swami Nikhilananda : Pub. Advalta Ashrama, Kolkata

- The Complete Works of Swami Vivakananda (in nine volumes): Pub. Advaita Ashrema, Kolkata

- Selections from Swami Vivekananda : Pub. Advaita Ashrama, Chicago Addréasea : Pub. Advaita Ashrama ; Kolkata Lectures from Octombo to Almora : Pub. Advaita Ashrama ; Kolkata
- Letters of Swami Vivekananda: Pub. Advalta Ashrama, Kolkata Teachings of Swami Vivokananda: Pub. Advalta Ashrama
- Talks with Swami Vivelanande: Pub. Advalta Ashrama, Kolkela
- Jnana Yoga: Pub. Advalta Ashrema, Kolkata
- 10.
- Reje Yoga: Pub. Advalta Ashrama, Kolketa Kerme Yoga: Pub. Advalta Ashrama, Kolketa Bhakti Yoga: Pub. Advalta Ashrama, Kolketa 11.
- The Powers of the Mind: Pub. Advalta Ashrama, Kolkata 12.
- 13. Education : Pub. Ramakrishna Math, Chennal

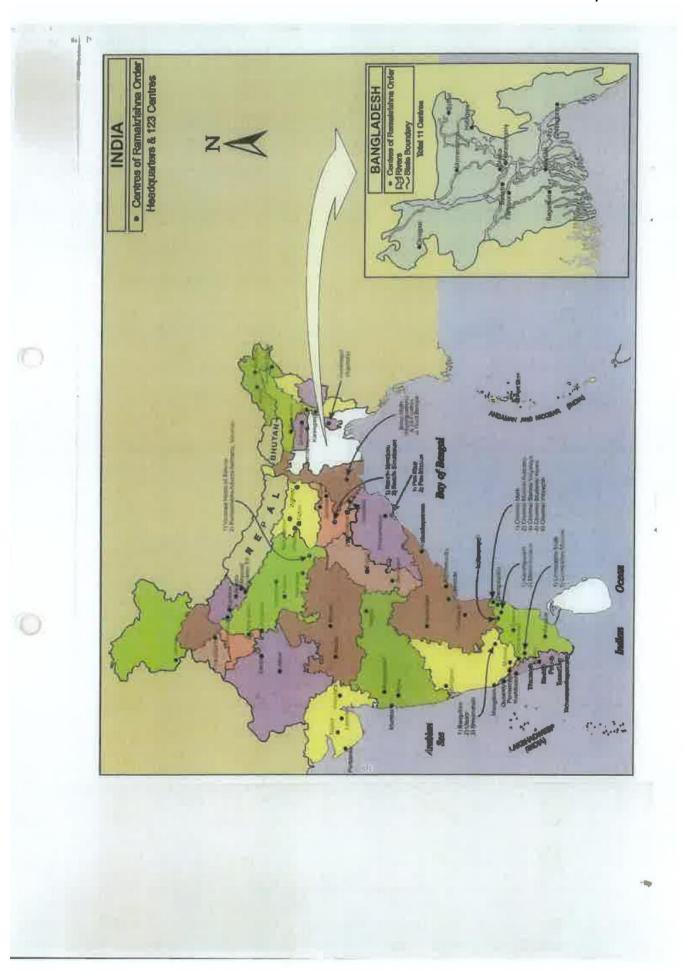
- Apostes of Sri Ramakrishne Pub. Advalta Ashrama, Kolkata They Lived with God : Ed. & Tr. By Swami Chetanananda : Pub. 2 Advalta Ashrama, Kolkata

- History of the Ramakrishne Math and Mission . By Swami Gembhirananda: Pub, Advalta Ashrama, Kolkata
- Ramelrishna Movement : By Swami Budhananda : Pub. Advalta Ashrama, Kolkata

PERIODICALS OF RAMAKRISHNA MATH AND MISSION

- 3	Name	Language	Frequency	Publisher
1	Prabuddha Bharata	English-	Monthly	Acrealla Ashrama, Kolkata
2	Vedanta Kesari	English	Monthly	Ramakrishna Math, Charmai
3	Bulletin	English	Monthly	Remourishne Mission Institute of Culture, Kolksta
4	Vedanta	English	Bi-monthly	Ramakrishna Vedanta Centre, Bourna End, UK
5	Giobal Vedania	English	Quarterly	Vedenta Society of Western Walthorton, Sasttle, USA
6	Nirvana	English	Quarterly	Remakrish a Mission, Singapore
7	Vivek Jyoti	Hindi	Manthly	Ramaimahna Mission Vivekananda Ashrama, Ralpur
8	Udbodhah	Bengall	Monthly	Remiskrishna Main, Baghbazar, Kolkata
9	Same Shiksha	Bengali	Monthly	Ramakrishna Mission Ashma, Narandrapur
10	Ramakrishna Jyot	Gujarati	Monthly	Ramekrishne Ashrema, Rajikst
11	Jiyan Vikas	Marathi	Monthly	Ramakrishna Math, Nagpur
12	Vivak Prabha	Kannuda	Monthly	Remetrishna Ashvama, Mysore
13	Prabuddha Keralam	Matayetam	Monthly	Remelofsho a Math, Thrimsur
14	Ramakrishna Vijayam	Tamil	Monthly	Ramakrishna Math, Channas
15	Ramakrishna Prabha	Telugu	Monthly	Remakrishna Math, Chennai
16	Vedanta	French	Quarterly	Centre Vertantique Ramakrichna, Gretz, France
17	Vedenta	Dutch	Annual	Ramakriahna Vadanta Society, Ametelveen, Netherlands
18	Furnetsu No Kotoba	Japanese	BI-morithly	Nippon Vedania Kyokal, Kanagewa ken, Japan

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"O Breaker of Bonds, we adore Thee"



Vesper Service at Belur Math

When the ringing of bells and blowing of the conch announce the onset of the twilight hour on Belur Math grounds, monastics and lay devotees gather in the nātmandir to sing the vesper hymn in adoration of Sri Ramakrishna. The cadences of the hymn "O Breaker of bonds, we adore Thee" are wafted by the wind across the vast expanse of the Ganga flowing nearby.

CAZOTA STREET



Nicole Denman

From: Joan James

Sent: Tuesday, 26 May 2015 9:30 AM

To: Richard Bennett

Subject: RE: Assess 168204 - can you advise what date the transfer of this property to

Vedanta occurred.

Ok, The new lots are linked to the original rate assessment walting on new valuations to issue before any further processing.

From: Richard Bennett

Sent: Tuesday, 26 May 2015 9:22 AM

To: Joan James

Subject: RE: Assess 168204 - can you advise what date the transfer of this property to Vedanta occurred.

Thanks Joan. Yes I know the reconfiguration of the lots were coming.

Please put off process the changes to rates. I am negotiating a possible exemption and/or concession with the 'ganisation. Might as well find out what the outcome of that is before you do the work.
I'll let you know by Thursday.

Richard Bennett

Strategic Client Manager

T | 07 3810 6690 M | 0439 682 381

From: Joan James

Sent: Tuesday, 26 May 2015 8:31 AM

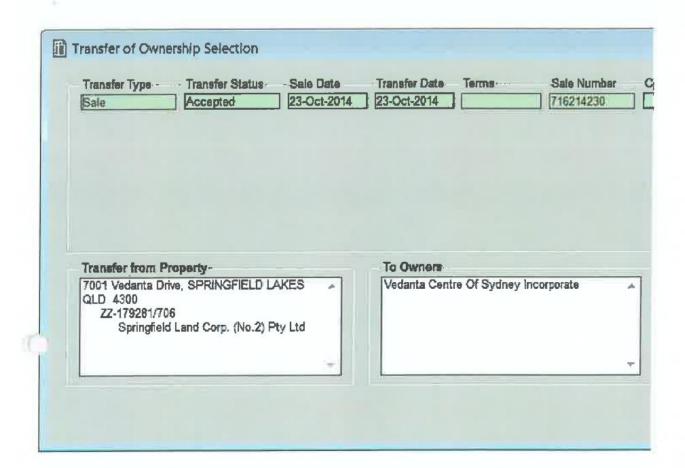
To: Richard Bennett

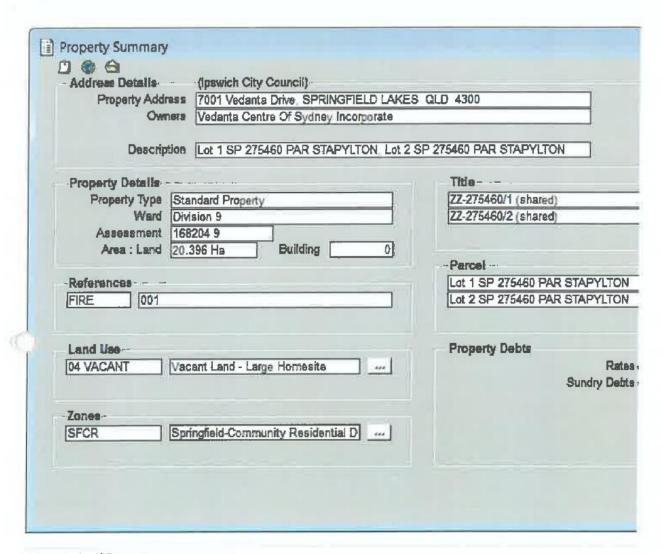
Subject: RE: Assess 168204 - can you advise what date the transfer of this property to Vedanta occurred.

Hi Richard

The transfer date is the 23 October 2014. Also just to let you know that this Lot 706 SP 179281 has been cancelled by a new plan SP275460 lots 1 & 2 have been created in the property side.







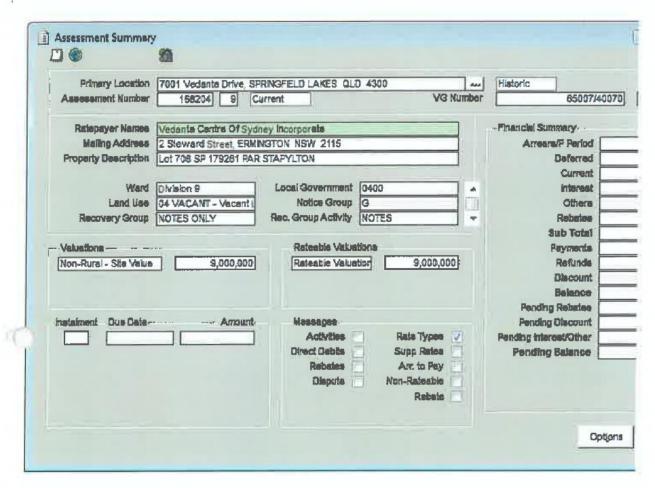
From: Richard Bennett

Sent: Monday, 25 May 2015 4:00 PM

To: Joan James

Subject: Assess 168204 - can you advise what date the transfer of this property to Vedanta occurred.

Thanks Joan.



Richard Bennett

Strategic Client Manager City of Ipswich PO Box 191 Ipswich Queensland 4305 Australia T | 07 3810 6690 M | 0439 682 381

E | rbennett@ipswich.qld.gov.au

Y | www.ipswlch.gld.gov.au

Your reference

Our reference \$250/2014/ADP Contact Official Benjumin Williams Telephone (07) 3810 6897

Vedanta Centre Of Sydney Incorporate Brisbane Chapter C/- Springfield Land Corporation b.wilson@springfieldland.com.au



Ipswich City Council

45 Roderick St PO Box 191 Ipswich QLD 4305 Australia

Tel (07) 3810 6666 Floot (07) 3810 6731

Email counci@pswich.old.sovau
Web www.ibswich.old.sovau

30 September 2014

SUSTAINABLE PLANNING ACT 2009

DEVELOPMENT APPLICATION DECISION NOTICE

Application Details

Application No: 5260/2014/ADP

Real Property Description: Lot 706 on SP 179281

Property Location: 7001 Vedanta Drive, Springfield Lakes

Decision Date: 30 September 2014

Decision Authority: Senior Planner - Development

Ipswich City Council

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1. Decision Details:

Development	Approval Type	Decision'	Relevant Period
Area Development Plan to:	Development Permit	Approved subject to the conditions set out in Attachment A –	Two (2) years
Reconfigure One (1) Lot Into Two (2) Management Lots for "Reconfiguration Purposes Only" plus Access Easement		Assessment Manager Conditions	

2. Referral Agencies

Not applicable to this decision.

3. Approved Plans, Specifications and Supporting Material

The approved plans, specifications and supporting material for this development approval are:

- (a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and
- (b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents; and
- (c) The approved plans are attached to this decision notice.

Table: Approved Plans

	APPRO	VED PLANS		
Plan No	Description &	Prepared By	. Date	Amendments ARequired
BRIK3577.000-017	Proposed Reconfiguration of Lot 706 on SP179281	Landpartners	22 August 2014	N/A

4. Preliminary Approval Affecting the Planning Scheme:

Not applicable to this decision.

5. Codes for Self Assessable Development

Not applicable to this decision.

Ipswich City Council

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6. Other Necessary Development Permits and/or Compilance Permits

Further development permits, as required by the Springfield Structure Plan and Sustainable Planning Act 2009, must be obtained in respect of any area development plans, material change of use, reconfiguration, operational works, building works and plumbing works before any future works are commenced.

7. <u>Details of any Compliance Assessment Required for Documents or Work in Relation to the</u> Development

Permit/Certificate Type	Description of Development/works/document.	Condition reference
Compliance Certificate	Signing of Plan of Subdivision	Condition 3 -
·		Plan of Subdivision

8. Submissions

Not applicable to this decision.

9. Conflict with a Relevant Instrument and Reasons for the Decision Despite the Conflict

Not applicable to this decision.

10. When Development Approval Lapses

The relevant period for this approval is as outlined in part 1 – 'decision details' of this decision notice, starting the day the approval takes effect. Unless the relevant period is extended by the Assessment Manager pursuant to Chapter 6, Part 8, Division 5 of the Sustainable Planning Act 2009 (Extending period of approvals), this development approval lapses in accordance with section 341 of the Sustainable Planning Act 2009.

11. When Section 242 Preliminary Approval Lapses

Not applicable to this decision.

12. Conditions of Assessment Manager (Ipswich City Council)

Refer to Attachment A for Assessment Manager conditions.

13. Trunk Infrastructure

There is no trunk infrastructure applicable to this development.

14. Infrastructure Charges

Not applicable to this decision.

Ipswich City Council

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15. Appeal Rights

Attachment B is an extract from the Springfield Structure Plan which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

Yours faithfully

Sean Dickson

SENIOR PLANNER (DEVELOPMENT)

Enc.

- Assessment Manager Conditions (Attachment A)
- Section 11 of Springfield Structure Plan (Attachment B)
- Approved Plans

Ipswich City Council

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Attachment A File No: 5260/2014/ADP

Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300
Proposal: Area Development Plan to Reconfigure one (1) management lot into two (2) management lots plus access easement (Vedanta Precinct)

	Assessment Manager (Ipswich City Cour Conditions applicable to this approval under the Susta	
No.	Condition	The time by which the condition must be met, implemented or complied with
1.	Basis of Approval	
	This approval incorporates as a condition, the applicant's common material (as defined in Schedule 3 — Definitions of the Sustainable Planning Act 2009) for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.	From the commencement of the construction of the development and at all times thereafter.
	Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the Sustainable Planning Act 2009.	
2.	Minor Alterations	
	Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice.	At all times after the approval is granted.
3.	Plan of Subdivision	
	The applicant must submit to the assessment manager a plan of subdivision, including any associated easement documents, generally in accordance with the approved plans outlined in part 3 of the development permit.	In conjunction with the lodgement of the application to sign the plan of subdivision.
4.	Rates in Arrears	
	The applicant must pay any outstanding rates and other expenses as a charge against the land in accordance with the provisions of the Sustainable Planning Regulation 2009.	Prior to the assessment manager signing the plan of subdivision.

Ipswich City Council

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5.	Limits to Approval		
(a)	In accordance with Clause 2.2.4.1 of the Springfield Structure Plan, proposed Lots 1 and 2 (ie. the management lots) are approved for "reconfiguration purposes only" and must not be used or developed (for any purpose) until approval of a subsequent Area Development Plan which provides for the use and/or development of such land.	At all times after the approval is granted.	
(b)	In accordance with Section 16 of the Springfield Infrastructure Agreement, management lots must not be transferred without the prior written consent of Council.	At all times after the approval is granted.	

6.	Locality References	
(a)	The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development) must specify the relevant, approved place name under the <i>Place Names Act 1994</i> and must comply with the following:	At all times after the approval is granted.
	 be in the same colour, background colour, typeface, font, font characteristics and character spacing as the place/estate/development name; 	
	(ii) be in lettering at least 50% of the size of the place/estate/development name;	
	(iii) be in the same orientation as the place/estate/development name; and	
	(iv) be in either title case or all in upper case.	
(b)	The applicant must not at any time refer to the location of the site or the development, including the place or estate, as being located in Brisbane or a Brisbane suburb or in the metropolitan area or in the western suburbs.	At all times after the approval is granted.

Ipswich City Council

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Assessment Manager (Ipswich City Council) Advice

The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval.

1. Springfield Structure Plan

Pursuant to Clause 10.2.5 of the Springfield Structure Plan a person must not remove, destroy or interfere with any identified cultural heritage resource of either aboriginal or European origin or item of the Queensland Estate.

2. Springfield Infrastructure Agreement

Pursuant to Clause 222 of the Springfield Infrastructure Agreement, management lots must not be transferred without the prior written consent of the Council. Any request to transfer the ownership of a management lot may be subject to conditions pursuant to Clause 223 of the Agreement.

3. Fire Ants

- (a) In accordance with the *Plant Protection Act 1989* and the *Plant Protection Regulation 2002*, a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species *solenopsis invicta*) and to eradicate it from the State.
- (b) It is the legal obligation of the land owner or any consultant or contractor employed by the land owner to report the presence or suspicion of Fire Ants to Biosecurity Queensland on 13 25 23 within 24 hours of becoming aware of the presence or suspicion, and to advise in writing within seven days to:

Biosecurity Queensland

Department of Agriculture, Forestry and Fisheries

GPO Box 46

BRISBANE QLD 4001

- (c) It should be noted that the movement of Fire Ants is prohibited, unless under the conditions of an Inspectors Approval. More information can be obtained from the Department of Agriculture, Forestry and Fisheries website www.daff.gld.gov.au.
- (d) The land over which you have made a development application is within a suburb known to have Fire Ants and as such is within a "Restricted Area." The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Department of Employment, Economic Development and Innovation to investigate the site and for you to Implement any necessary matters required by that Department prior to the commencement of any works.

4. Local Government (Finance, Plans and Reporting) Regulation 2010

This property may be subject to the provision of Section 50 of the *Local Government (Finance, Plans and Reporting) Regulation 2010.* This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council's budget and rating resolutions, if the property is sold or reconfigured in any way (eg. subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.

5. Section 245 of the Sustainable Planning Act 2009

Pursuant to section 245 of the Sustainable Planning Act 2009, a development approval including any conditions of approval is binding on the owner, the owner's successor in title and any occupier of the land.

Ipswich City Council

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Attachment B

Appeal Rights

The following is Section 11 of the Springfield Structure Plan

Ipswich Planning Scheme

Part 14-Springfield Structure Plan

Section 11—Resolution of Disputes or Differences Regarding Council Decisions

- 41.1 All disputes or differences at any time arising cut of any decision or exercise of any discretion by or on behalf of Council or its detegate or officers under or in connection with any provision of this Structure Plan shall be decided as follows—
 - 11.1.1 Any person including any applicant to the Council for approvat, consent, permission or otherwise, any person relying on or affected by such decision or exercise of discretion, but not including the Council, may (without being obliged to do so) not later than 14 days when the dispute or difference arises or within 14 days of the facts or circumstances giving rise to the dispute or difference becoming known to that person or within 14 days after such facts or circurastances ought to have become known to that person, whichever is the earliest, give to the Chief Executive Officer of the Council by hand delivery or certified mail notice in writing of the dispute or difference identifying in such natios
 - the subject matter of the dispute or difference:
 - the provision(s) of this Structure Plan in respect of which the dispute or difference assess

and such notice shall contain or be accompanied by adequate particulars of the dispute or difference and all relevant written material relating thereto

- 11.1.2 The giving of such notice shall operate as a complete and unconditional ber and waiver by the Council and by the person giving the notice to mitiate commence or proceed or continue with any litigation, or to object in any way in respect of the subject matter of the dispute or difference until affect the solicins and procedures herein have been taken and followed.
- 11.1.3 Within 7 days after the giving of such notice the Council and the person giving the notice thereinafter referred to as "the parties" or individually referred to as "party") shall confer at least once to attempt to resolve the dispute or difference. At such conference they shall each be represented by a person who has suthority to agree to a resolution of the dispute or difference on their behalf. Each party shall use their beat endeavours and take all reasonable steps to attempt to resolve the

- dispute or difference by agreement. For this purpose the parties shall in good faith undertake such investigations, hold such meetings, exchange such information and conduct such informat hearings as may be considered necessary or destrable.
- 11.5.4 If the dispute or difference is not resolved within 14 days from the giving of the sext notice or if at any time either party (acting reasonably) considers that the other is not using its best endeavours or taking all reasonable steps to attempt to resolve the dispute or difference by agreement, the party other than the Council may by giving notice in writing (by hand detivery or certained mail) to the Chief Executive Officer of the Council refer such dispute or difference for determination by an expert as follows—
 - The expert shall be selected by 11.1.4.1 either party from any previously agreed list of experts, such selection to be effective upon the giving of notice in writing to the other, and in the absence of any such list and/or if within 7 days from the giving of the second notice the parties are unable to agree upon the identity of the expert, or the expert selected or agreed upon by them signifies that he is unable or unwilling to act, the expert shall be as appointed at the request of either party by the President for the time being of the Queensland Law Society Incorporated who shall nominate a person having the qualifications set out below. Within 7 days of such selection, agreement or nomination the parties shall jointly appoint in writing the selected or agreed or nominated experi and if either refuses to join in the appointment the other is hereby irravocably authorised to appoint the expert.
 - 11.1.4.2 The expert shall have experience and qualifications relevant to the subject matter of the dispute.

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Ipswich Planning Scheme

Part 14-Springfield Structure Plan

11.1.4.3 Within 7 days after the appointment of the expert the parties shall meet with the expert to agree upon the procedure (including whether to proceed by way of medistion in accordance with 11.1.4.15) to be adopted in resolving the dispute or difference and falling agreement between them within 10 days from such appointment the procedure shall be as determined by the expert having regard to the other provisions hereof.

11.1.4.4 The person appointed shall act as an expert and not as a arbitrator

11.1.4.5 By their appointment the parties confer on the expert the following functions and powers, namely, the expert—

- (a) may take submissions orally or in writing from either or both parties or their representatives or from any other person or entity;
- (b) is not bound by rules of evidence and may inform homself or herself in relation to any matter in depute in such manner as the or she thinks fit:
- (c) may require the provision of material or information or data by either or both parties to the expert or to one another and within such time periods as the expert may in his or her sole discretion determine and the parties shall comply with such requirements;
- (d) after conferring with the parties about the costs of doing so, shall be entitled to engage and consult with any advisor, legal or technical, as he or she may see fit.
- shall otherwise have the power to proceed to the resolution of the dispute or difference in such a

mariner and subject to such rules as the expert in this or her absolute discretion determines is suitable for the nature of the dispute or difference.

11.1.4.6 The expert must act in accordance with the principles of natural justice and fairness.

11.1.4.7 The parties may be represented before the expert and shall be entitled to call such witnesses and make such submissions as they consider destrable or necessary.

11.1.4.8 Either party may be represented before the expert by a legal practitioner but only where—

- the other party is represented by a legally qualified person, or
- (b) both parties agree, or
- (c) the expert agrees that either or both of the parties may be legally represented.

11.1.4.9 The parties shall pay the expert's costs (including the costs of engaging and consulting advisers.) equally.

11.1.4.10 Without limiting in any way the exercise by him of any of the powers and functions referred to above, the expert must in making his determination have regard to all matters mentioned in the Protocol and such other matters as to him seem relevant, including any other expert determination to

11.1.4.11 Any decision of the expert shall not in any circumstances be given any retrospective operation except in relation to the particular dispute or difference giving rise to that decision.

the extent it is relevant

11.1.4.12 The parties to the dispute or difference shall at all times do all things which the expert requires of them in connection with his determination and shall co-operate and assist the expert in every reasonable way with his determination. No party shall wrifully do or cause to be done any act to delay or prevent the determination by the expert.



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Ipswich Planning Scheme

Part 14—Springfield Structure Plan

- 11.1.4.13 The expert shall give his decision in writing and state the reasons for his decision as soon as is practicable.
- 11.1.4.14 Either of the parties may at any time by application to any court of competent jurisdiction have any question of law arising in the course of the expert's determination determined by any such court.
- 11.1.4.15 The expert may in his sale discretion and at any time seek to resolve the dispute or difference by acting as a mediator or conciliator between the parties before after or during his determination. For that purpose the expert may require the parties to confer with him at any time in relation to the whole or any part of or in respect of any aspect of the dispute or difference and direct what if any procedures are to be followed by the parties in such concliation or mediation. In acting as mediator or conciliator the expert is bound by the rules of natural justice.
- 11.1.4.16 The person acting as expert may not be called as a witness in any proceedings before any court, tribunal or body.
- 11.1.4.17 No martier or thing done or omitted to be done by the expert, if the martier or thing is done in good faith for the purpose of these provisions, shall subject the expert to any action, liability claim or demand.
- 11.1.4.18 The expert must not without reasonable excuse disclose information coming to his knowledge during or in connection with his determination. It shall be a reasonable excuse to disclose information if the disclosure is made with the consent or agreement of all parties to the determination or for the purposes of the register hereinafter mentioned or for a proceeding founded on fraud alleged to be connected with or to have happened during the determination or under a requirement imposed by or under any law.

- 11.1.4.19 No documents, admissions. evidence or other material produced or relied on in the course of the determination and nothing said or done in the course of the determination may be referred to or relied upon by any party to the dispute or difference and shall not be admissible in evidence in any proceedings before any court, tribunal or body about the same or any similar dispute or difference unless all the parties to the determination consent or agree or the same is discoverable or otherwise required or able by law to be disclosed or reflect on
- 11.1.6 Subject to 11.1.7 and 11.1.4.11, the expert's decision shall be final and binding upon the parties. Where that decision bears upon the meaning, enforceability, interpretation or validity of any provision of this Structure Plan, that decision shall be deemed for all purposes to form part of and be incorporated in this Structure Plan, and his decision shall be substituted for any decision made by or on behalf of the Council or its delegates or officers.
- 11.1.6 Subject to the exercise of its rights under subclause 11.1.7, the Council shall by resolution formelly adopt and recognise the determination of the expert as soon as practicable after the expect's determination is made known.
- 11.1.7 If within 14 days after the expert hands down his decision any party to the dispute or difference gives written notice to the other that it does not agree with his decision or some part of it, and that it intends to apply to the Court for determination of the matter, thereafter any party shall be entitled to commence or continue proceedings for determination of the dispute or difference by a Court of competent Jurisdiction. If any party in such notice disputes only part of the expert's decision, the remainder of the decision shall to the fullest extent possible continue to have effect in accordance with sub-clause 11.1.5. Any such proceedings to the Court must be commenced within 7 days after the service of such written notice. The giving of such notice is a condition precedent to the commencement of any litigation in respect of such dispute or difference. The failure to give such notice within the said 14 day period, ar ta

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Ipswich Planning Scheme

Part 14-Springfield Structure Plan

commence such proceedings within the sald 7 day period, shall be an absolute har to the giving of such notice or the commencement of such proceedings at any time thereafter and in addition such faiture shall operate as a complete and unconditional waiver by such party to object in any way (including by litigation) at any time and for any reason to the matters the subject of the dispute or difference, and the expert's decision shall be final and bholing upon the parties in accordance with clause 11.1.5.

- 11.2 Where a determination of the Court amends or afters a decision of the expert or the Council, the determination of the Court supersedes the decision of the expert or as the case requires the Council.
- 11.3 Nothing in 11.1.7 shall be construed as preventing the parties from agreeing that the expert's decision is final and binding in respect of a perboular matter and excepting a case of error of faw any such agreement has effect according to its terms.
- 11.4 The Council shall keep and maintain a register of all determinations under these provisions in which it shall record and make available for inspection by any member of the public during its normal office hours a summary of each determination, such summary to be prepared and provided by the expert making the determination.
- 41.5 Ail documents, submissions and other material of whatsoever nature provided to the expert for the purpose of or in the course of or in connection with any determination shall at the conclusion of the determination be delivered up by the expert to the Council All material to be delivered to the Council shall be kept by the Council for at least seven years. The Council shall not allow any such material to be made available or used or copied for any purpose except in connection with the particular dispute or difference unless the parties to the dispute or difference otherwise agree.
- 11.6 Nothing herein shall prejudice the right of a party to institute proceedings at any time for urgent injunctive or declaratory relief in respect of a dispute or difference.
- 11.7 Time shall be of the essence in respect of all the provisions in this Section.
- 11.8 In this section—
 - "day" means calendar day:
 - "Protocol" means the Protocol contained in section 11.9 between the lpswich City Council and Springfield Land Corporation which establishes the agreed goals and objectives, roles and responsibilities between them in retalion to the operation in practice of these provisions.

11.9 Alternative Dispute Resolution Protocol

The purpose of this protocol is to record how the parties intend the ADR provisions in section 11 of the Structure Plan will operate in practice.

The ADR provisions are intended to operate to bring the parties together to maximise the opportunity for them to resolve differences amicably without recourse to expensive and time consuming litigation. The attitude of the parties' representatives and how they approach ADR is a key element in achieving this goat.

Accordingly it is intended that the parties-

- (i) avoid adopting polarizing positions;
- have and demonstrate a genuine preparedness to listen and understand as objectively as possible each other's views;
- (ii) be open minded and sympathetic to compromises which address most, if not all of their differences;
- have frequent and open dialogue both within and outside the steps and mechanisms contained in section 11 to maximise the opportunity for achieving resolution.

It is intended that the extent to which the parties or the expert engages others to assist in submissions to the expert will depend inter alls upon such factors as the importance, urgency, complexity and the like of the dispute or difference.

The expert should discuss with the parties at the beginning of any involvement the likely costs.

Nothing in section 11 should be construed as preventing the parties from meeting on a "without prejudice" or otherwise basis during and outside the expert determination processes with a view to endeayouring to resolve their differences.

The rationale behind section 11.5 and 11.1.4.18 is to encourage the parties to be as open and frank with the expert as is possible and without fear that anything the expert learns or any information etc made available in the course of ADR may prejudice legal rights which might be exercised by either party subsequently.

The expert should prepare and provide to the parties a summary of findings which can contain reasons for the findings.

If because of tegal time periods within which legal rights or remedies must be instituted a party has to commence court proceedings before or during ADR, the parties should jointly inform the Court that notwithstanding the commencement of those proceedings they wish to embark upon alternative dispute resolution procedures with a view to resolving their difference. It is expected the Court will encourage that action and allow the court proceedings to be put on hold while ADR is pursued.



January 2006

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Your reference

Contact Officer Senjamin Williams Telephone (07) 8810 6897 lpswich

Joswich City Council

45 Roderick St PO Box BT tpswich QLD 4305 Australia

Yel (07) 3810 6666 Fex (07) 3810 6731

Email council@ipswich.qid.govau
Web www.lpswich.qid.gov.uu

Vedanta Centre of Sydney Incorporate Brisbane Chapter C/- Springfield Land Corporation Attn: Mr Brett Wilson

Email: b.wilson@springfieldland.com.au

25 February 2015

SUSTAINABLE PLANNING ACT 2009

DEVELOPMENT APPLICATION DECISION NOTICE

Application Details

Application No: 5732/2014/ADP

Real Property Description: Lot 706 on S 179281

Property Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

Decision Date: 25 February 2015

Decision Authority: Team Coordinator (Development)

Ipswich City Council

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Decision Details:

Development	Approval Type	Decision	Relevant Period
Amendment of the Vedanta Master Precinct Plan	Development Approval	Approved subject to amendment as detailed in the approved Precinct Plan.	N/A
Area Development Plan to: (a) Nominate land for a Special Development Area for a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery); and (b) Permit the development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery).	Development Permit	Approved subject to the conditions set out in Attachment A – Assessment Manager Conditions	Four (4) years

2. Referral Agencies

Not applicable to this decision.

3. Approved Plans, Specifications and Supporting Material

The approved plans, specifications and supporting material for this development approval are:

- (a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and
- (b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents; and
- (c) The approved plans are attached to this decision notice.

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Table: Approved Plans/Specifications/Supporting Materials

		APPROVED PLAN		
Plan No	Description & Revision No.	Prepared By	Date	Amendments, Required
DA01 550:13	Cover Sheet Rev. P1	Ceccato Hall and Associates	13 October 2014	The approval is limited to the Special Development Area defined in blue on the approved plan. A 15.0m wide 'Fire Break Buffer' and 'Pedestrian Access' must be provided at the location shown in yellow on the approved plan. Removable bollards and 2.0m wide concrete footpath to be provided in accordance with condition 9 'Bushfire Management and Public Access'.
				Provision must be made for 34 grassed overflow parking spaces in accordance with condition 12 'Carparking - Use and Maintenance'.
				dense landscaping to

swich City Coun	ď			The second dead
				be provided adjacent to the
				western
				boundary (as
				detailed on the
				approved plan)
				in accordance
				with condition
				15
				'Landscaping'.
				Vedanta Drive
				to be extended
				and constructed
				in accordance
				with condition
				20 'Roadworks'.
				Open style
				fence (eg. pool
				fencing) to be
				provided along
				boundary of
				easement as
				detailed on the
				approved plan.
A02 550:13	Site Plan - Ground	Ceccato Hall and	13 October 2014	Provision must
	Level	Associates		be made for 34
	Rev. P1			grassed
				overflow
				parking spaces
				in accordance
				with condition
				12 'Carparking -
				Use and
				Maintenance'.
				Additional
				dense
				landscaping to
				be provided
				adjacent to the
				western
				boundary (as
				detailed on the
				approved plan)
				in accordance
				with condition
				15
				'Landscaping'.

pswich City Coun				Vedanta Drive to be extended and constructed in accordance with condition
DA03 550:13	Site Plan – Lower Ground Rev. P1	Ceccato Hall and Associates	13 October 2014	20 'Roadworks'. Additional dense landscaping to be provided adjacent to the western boundary (as detailed on the approved plan) in accordance with condition 15 'Landscaping'.
DA04 550:13	Floor Plans Rev. P1	Ceccato Hall and Associates	13 October 2014	N/A
DA05 550:13	Sections Rev. P1	Ceccato Hall and Associates	13 October 2014	N/A
DA06 550:13	Perspective Views Rev. P2	Ceccato Hall and Associates	17 October 2014	N/A
DA07 550:13	Perspective Views Rev. P2	Ceccato Hall and Associates	17 October 2014	N/A

4. Preliminary Approval Affecting the Planning Scheme:

Not applicable to this decision.

5. Codes for Self Assessable Development

Not applicable to this decision.

Ipswich City Council

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6. Other Necessary Development Permits and/or Compliance Permits

Further development permits, as required by the *Sustainable Planning Act 2009*, must be obtained in respect of any operational works, building works and plumbing works in relation to this approval prior to the commencement of works pursuant to the *Sustainable Planning Act 2009*.

Details of any Compliance Assessment Required for Documents or Work in Relation to the Development

Not applicable to this decision.

8. Submissions

Not applicable to this decision.

9. Conflict with a Relevant Instrument and Reasons for the Decision Despite the Conflict

Not applicable to this decision.

10. When Development Approval Lapses

The relevant period for this approval is as outlined in part 1 – 'decision details' of this decision notice, starting the day the approval takes effect. Unless the relevant period is extended by the Assessment Manager pursuant to Chapter 6, Part 8, Division 5 of the Sustainable Planning Act 2009 (Extending period of approvals), this development approval lapses in accordance with section 341 of the Sustainable Planning Act 2009.

11. When Section 242 Preliminary Approval Lapses

Not applicable to this decision.

12. Conditions of Assessment Manager (Ipswich City Council)

Refer to Attachment A for Assessment Manager conditions.

13. Trunk Infrastructure

There is no trunk infrastructure applicable to this development.

14. Infrastructure Charges

- (a) Refer to Annexure A of Attachment A for Council's Infrastructure charges notice.
- (b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all Infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU's developer customer service team on (07) 3432 2200.

Ipswich City Council

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15. Appeal Rights

Attachment B is an extract from the Springfield Structure Plan which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

Yours faithfully

Tim Foote

TEAM COORDINATOR (DEVELOPMENT)

cc: Queensland Urban Utilities

Enc.

- Assessment Manager Conditions (Attachment A)
- Section 11 of Springfield Structure Plan (Attachment B)
- Approved Plans

Ipswich City Council

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Attachment A File No: 5732/2014/ADP

Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300, 7001
Springfield Lakes Boulevard, SPRINGFIELD LAKES QLD 4300
Proposal: Area Development Plan for a Special Development Area to permit the development of a Place of Public Worship, Indoor Entertainment (Hall)
and Institutional Residence (Monastery)

	Conditions applicable to this approval under	the Sustainable Planning Act 2009
No.	Condition	The time by which the condition must be met, implemented or complied with

1.	Basis of Approval	
j	This approval incorporates as a condition, the applicant's common material (as defined in Schedule 3 — Definitions of the Sustainable Planning Act 2009) for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.	From the commencement of the construction of the development and at all times thereafter.
	Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the Sustainable Planning Act 2009.	

2.	Minor Alterations		
	Notwithstanding the requirements detailed in this approval,	At all times after the approval is	
	any other minor alterations accepted in writing by the	granted.	
	assessment manager will suffice.		

3.	Development Plans	
(a)	The nomination as a Special Development Area [Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)] is limited to the area indicated in Blue on the approved plans.	At all times after the approval is granted.
(b)	The applicant must undertake the development generally in accordance with the approved plans outlined in part 3 of this development permit.	From the commencement of the construction of the development and at all times thereafter.

4.	Locality References		
(a)	The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development to Council's satisfaction) must specify the relevant, approved place name under the Place Names Act 1994 and must comply with the	At all times after the approval is granted.	

	Ipswich City Council	Page 9
	following:	
	(i) be in the same colour, background colour, typeface, font, font characteristics and character spacing as the place/estate/development name	
	(ii) be in lettering at least 50% of the size of the place/estate/development name	
	(III) be in the same orientation as the place/estate/development name	
	(iv) be in either title case or all in upper case.	
(b)	The applicant must not at any time refer to the location of the site or the development, including the place or estate, as being located in Brisbane or a Brisbane suburb or in the metropolitan area or in the western suburbs.	
5.	Hours of Construction The applicant must not undertake construction works outside of the following hours:	At all times during construction of the development.
	Monday to Saturday 6:30am to 6:30pm	
	Construction work must not be conducted from or on the development outside the above hours or on public holidays.	
6.	Toilet Facilities	
	The applicant must provide toilets (including facilities for the disabled, children and parents) that remain open for access for all patrons of the proposed development.	From the commencement of the use and at all times during the approved hours of operation thereafter.
7.	Access for People with a Disability	
	The applicant must provide adequate access for people in wheelchairs by means of an unimpeded continuous path of travel from any adjacent roadway, other public lands and from any car parking bay allocated for use by people with a disability, to all parts of the development which are normally open to the public.	At all times after the approval is granted.
8.	Hearing Aid Loop	
D.	The applicant must provide a hearing aid loop for the benefit of people with impaired hearing.	Prior to the commencement of the use and at all times thereafter.
9.	Bushfire Management and Public Access	
(a)	Within the fire break buffer and public access area shown in yellow on the approved plans, the applicant must provide a bushfire management trail and public access along the full length of the southern boundary of the subject site. The applicant must construct the following within the bushfire	Prior to the commencement of the use and at all times thereafter.

	Ipswich City Council	Page 10
	management trail and access zone:	
	 Provide a minimum 6 metre wide cleared "Fire Trail" zone located within the area immediately adjacent to the southern property boundary. 	
	(ii) Achieve a minimum of 1:4 cross gradient, with the intention of being maintainable by a tractor/slasher.	
	(III) Is to be suitably stabilised with "Cooch" grass coverage.	
	(Iv) Provide a 2.0m wide concrete footpath across the full southern boundary to connect to the existing footpath network within Poppy Crescent.	
	(v) Include removable bollards adjacent to the southern boundary of 18 Poppy Crescent, Springfield Lakes (Lot 2856 on SP221271) and vehicular access points are to be provided to the "Fire Trail" zone. All vehicular access points will be suitably gated in accordance with Council standards.	
	(vi) Within the balance of the buffer (ie. the remaining 9 metres), all understorey vegetation must be removed to reduce fuel loads and declared plants, environmental weeds and rubbish is to be removed.	
	(vii) Provide an easement over the 15.0m wide firebreak and public access area for Council and the public to access this area of the site.	
3	The applicant must provide a metal Trail Bike Deterrent Fence along the full extent of the southern property boundary as shown in red on the approved plan. The fence must be designed and constructed in accordance with Council's Standard Drawing SP.87.	Prior to the commencement of the use and at all times thereafter.

10.	Carpark and Outdoor Lighting			
(a)	Carparks and pedestrian walkways must be illuminated.	Prior to the commencement of the use and at all times thereafter.		
(b)	All car park lighting must comply with the requirements outlined in Australian Standard for Off-Street Carparking (AS 2890.1:2004) or any Australian Standard in substitution for this standard.	Prior to the commencement of the use and at all times thereafter.		
(c)	The applicant must give consideration to light spillage onto adjoining land and roadways, and must ensure that all lighting associated with the development is designed, constructed, located and maintained so as not to cause nuisance to the occupants of nearby properties or passing traffic.	Prior to the commencement of the use and at all times thereafter.		

	Ips	wich City Council	Page 11
11.	Visu	al Treatment of Plant and Equipment	
(a)	of ta	applicant must ensure all plant and equipment (inclusive nks, alr conditioning units, compressors, generators, ing, ventilation and the like):	Prior to the commencement of the use and at all times thereafter.
	(i)	is <u>not</u> located between any building and the future dedicated road (le. extension of Vedanta Drive); or	
	(ii)	is appropriately screened (and ventilated) from view from Vedanta Drive (inclusive of the future expansion) and adjoining premises.	
(b)	(a), s detail be of those	applicant must, where screening is required pursuant to submit for written approval by the assessment manager ils of the screening method or device. All screening must if materials similar in appearance and specification to e used in the construction of buildings on the premises adjacent premises.	Prior to the lodgement of the application for building work.
(c)	The a	applicant must construct and maintain all screening in rdance with the approval issued by the assessment	Prior to the commencement of the use and at all times thereafter.
12.	Car Parking – Use and Maintenance		
(a)	The a	applicant must provide a minimum of fifty-one (51) car ng spaces for the development consisting of the	Prior to the commencement of the use and at all times thereafter.
	(1)	fifteen (15) constructed car parks within the western portion of the subject site, at the location shown on the approved plans;	
	(ii)	two (2) spaces within the open carport contained within the lower level of the proposed place of worship; and	
	(111)	thirty-four (34) spaces within a grassed overflow area accessed from the sealed car park generally located in the upper and lower court areas as marked in red on the approved plans.	
(b)	parkii	pplicant must submit final details of the overflow car ng area detailed in (a)(iil) above, Including but not limited e following:	in conjunction with the lodgement of the application for operational works
	(i)	the location and overall dimensions of the overflow area;	
	(ii)	the proposed number, orientation and dimensions of vehicle spaces;	
	(III)	the proposed dimensions and point of access; and	
	(iv)	materials to be used in the overflow area.	

exceeds the site application the s	event that actual parking for the development regularly is the on-site provision of sealed car parking spaces on as determined by the assessment manager, the nt must construct additional sealed car parking spaces site sufficient to cater for the actual regular demand for car parking as determined by the assessment manager.	At any times after the commencement of the use.
on-site		
(i) (ii) (iv)	Kept exclusively for parking for the development Used exclusively for parking for the development Accessible to both staff and customers during any approved hours of operation (unless otherwise indicated on the approved plans) Appropriately signposted at the entry/entries to the car park (eg "Staff and Customer Parking") in accordance with AS1742. Maintained in perpetuity.	Prior to the commencement of the use and at all times thereafter.

13. Access, Parking and Manoeuvring Areas			
(a)	The applicant must construct all parking, access and manoeuvring areas of concrete, asphaltic concrete or equivalent materials approved by the assessment manager (excluding the overflow parking).	Prior to the commencement of the use and all times thereafter.	
(b)	The applicant must line-mark all sealed parking, access and manoeuvring areas in accordance with the relevant Australian Standard.	Prior to the commencement of the use and all times thereafter.	
(c)	The applicant must make provision for all vehicles to enter and exit the site in forward gear.	Prior to the commencement of the use and all times thereafter.	
(d)	The applicant must construct a concrete layback and driveway slab in accordance with the following:	Prior to the commencement of the use and at all times thereafter.	
	(i) From the kerb alignment of the proposed Vedanta Drive extension to the property boundary for access to the development;		
	(ii) Minimum 6.0m wide.		
	(iii) In accordance with Council Standard Drawing SR.13.		

14.	Waste Storage and Collection			
(a)	The applicant must provide a screened waste storage area generally in accordance with the location detailed on the approved plans.	From the commencement of the use and at all times thereafter.		
(b)	The applicant must ensure all wash down waters from bin cleansing performed on the site is either:	From the commencement of the use and at all times thereafter.		

	Ipswich City Council	Page 13
	 Appropriately treated and discharged to sewer subject to a Trade Waste approval; or The services of a refuse bin cleaning company are engaged. 	
(c)	The applicant must ensure waste bins are collected on the site	From the commencement of the use
	and there is no road-side collection.	and at all times thereafter.

15.	Landscaping	
(a)	The applicant must submit, for written approval by the assessment manager, landscape plans (including fencing details) in accordance with section 12.6.4 (24) of the Residential Code of the <i>Ipswich Planning Scheme</i> utilising only native, non-invasive, plant species such as those referenced in the <i>Ipswich City Council's Vegetation Communities Rehabilitation Guide</i> .	In conjunction with the lodgement of the application for operational works
(b)	The landscaping required in (a) above, must incorporate appropriate dense planting adjacent to the western boundary of the subject site as detailed on the approved plans, consisting of landscaping of various heights and density to form a visual screen to the adjoining residential properties.	In conjunction with the lodgement of the application for operational works.
(c)	The applicant is to construct an open style fence (eg. pool fencing) along the boundary of the easement provided as part of Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans.	Prior to the commencement of the use and at all times thereafter.
(d)	In the event that timber fencing is constructed on-site, the applicant must design and construct the fencing such that timber palings are positioned on the external façade of the fence (directed towards the future road or public place).	In conjunction with the lodgement of the application for operational works.
(e)	The applicant must provide landscaping and fencing works in accordance with the approved landscape plans.	Prior to the commencement of the use and at all times thereafter.
(f)	The applicant must submit to the assessment manager a Certificate of Compliance for Landscape Works completed by a qualified landscape designer stating the works have been completed in accordance with requirements of the approved landscape plan.	Prior to the commencement of the use.

16.	Hours of Operation	
(a)	Unless otherwise approved in writing by the assessment manager, the applicant must not conduct activities unless for domestic residential purposes from the premises outside of the following hours:	From the commencement of the use and at all times thereafter.
	Monday to Sunday 7:00am to 8:00pm	

	Ipswich City Council	Page 14	
(b)	The applicant must ensure service vehicles (Including refuse collection) do not access or operate on the site outside the hours listed in Table 1 below: Table 1		
	Day	Time	
	Monday to Saturday (excluding public holidays)	7:00am – 6:00pm	
	Sundays or Public Holidays	No refuse collection or deliveries must be undertaken.	
(c)	The assessment manager may amend the above hours of operation outlined in (a) above if:		From the commencement of the use and at any time thereafter.
	(i) complaints about manager; and	noise are received by the assessm	ent
	(ii) complaints are no	t considered frivolous or vexatious	5

17.	Noise		
(a)	suitably qualified and proposed developme (I) The contribution associated with level listed in the proposed and proposed associated with the proposed associated with the proposed associated associa	provide to Council certification from a practicing acoustic professional that the ent achieves the following objective: on from all varying noise sources in the Development does not exceed a able 1 below, adjusted for tonality and when measured at the boundary of intial use.	From the commencement of the use and at all times thereafter.
	Time Period	Noise level when measured at the boundary of nearest residential use (LAeq,7)	
	7:00am 6:00pm	50	
	6:00pm - 8:00pm	45	
(b)	In the event ongoing bona fide complaints about noise from the development are received by the assessment manager that are not considered frivolous or vexatious, the applicant will be required to conduct an acoustic assessment by a suitably qualified acoustic professional to determine if the noise levels specified in (a) above have been exceeded. In the event that noise levels have been exceeded, the applicant must address the source of the noise exceeding the levels specified in (a) above and incorporate appropriate noise ameliorative measures into the development.		From the commencement of the use and at all times thereafter.

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18.	Acoustic Management	
(a)	The applicant must ensure the use of outdoor public address systems is restricted to emergency use only.	From the commencement of the use and at all times thereafter.
(b)		
(c)	The applicant must ensure all metal grilles, metal plates or similar infrastructure that is subject to vehicular traffic is acoustically damped to prevent environmental nuisance.	From the commencement of the use and at all times thereafter.
19.	Services	
	The applicant must connect the development to reticulated water supply, sewer infrastructure, electricity supply and telecommunication utilities.	Prior to commencement of the use.
20.	Roadworks	
(a)	The applicant must provide a minimum 25.0m extension of the existing Vedanta Drive and an additional 8.5m radius temporary bitumen sealed turnaround area.	Prior to commencement of the use.
(b)	The proposed Vedanta Drive extension and turnaround area must be located within an access easement in favour of Council.	Prior to the commencement of the use and at all times thereafter.
(c)	The applicant must have registered with the Titles Office a plan of subdivision associated with Council's Area Development Plan Approval No. 5260/15.	Prior to commencement of the use.
21.	Stormwater	
(a)	The applicant must provide an allotment drainage system which is designed in accordance with QUDM and not less than Level III. Provision must be made for connections to the future drainage network required by the Vedanta Master Precinct Plan.	Prior to the commencement of the use.
(b)	The applicant must discharge stormwater runoff from all impervious areas to a lawful point of discharge. The proposed discharge areas must be treated in accordance with the recommendations of the required Dispersive Soil Management Plan.	Prior to the commencement of the use and at all times thereafter.
22.	Earthworks	
	The applicant must design all earthworks (including earth retaining structures) in accordance with Planning Scheme Policy 3 – General Works, Part 4 of the <i>Ipswich Planning Scheme</i> .	In conjunction with the lodgement of the application for operational works and during construction.
23.	Sediment & Erosion Management - Construction & Operational	Phases
	The applicant must provide for all unpaved and disturbed areas sufficient grass or equivalent cover to prevent both rill and sheet erosion.	Prior to the commencement of use and at all times thereafter.

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24.	Design	
(a)	The applicant must design all works in accordance with	in conjunction with lodgement of
	Planning Scheme Policy 3 - General Works and Implementation	operational works application or
	Guidelines 24 and 28 of the Ipswich Planning Scheme.	amended drawings.
(b)	The applicant must submit to the assessment manager a	In conjunction with lodgement of
	Dispersive Soil Management Plan (DSMP), prepared by a	operational works application or
	suitably qualified person in accordance with Council's	amended drawings.
	Implementation Guideline 28 - Dispersive Soil Management of	
	the Ipswich Planning Scheme.	

25.	Design Certifications	
	The applicant must submit to the assessment manager RPEQ	In conjunction with an application for
	design certification(s) stating that all works have been	operational works.
	designed in accordance with Council's specifications,	
	Infrastructure design standards and this approval.	

26.	Further Works	
(a)	The applicant must take due regard of all existing services when undertaking works associated with this development.	During the construction of the development and prior to commencement of use.
(b)	The applicant must after any services when the relevant authority or assessment manager determines that works associated with this development has an impact upon any existing services.	During the construction of the development and prior to commencement of use.
(c)	The applicant must reinstate all disturbed verge areas with turf.	Prior to commencement of use.

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Assessment Manager (Ipswich City Council) Advice

The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval.

1. Springfield Structure Plan

Pursuant to Clause 10.2.5 of the Springfield Structure Plan a person must not remove, destroy or Interfere with any identified cultural heritage resource of either aboriginal or European origin or item of the Queensland Estate.

2. Fire Ants

- (a) In accordance with the Plant Protection Act 1989 and the Plant Protection Regulation 2002, a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species solenopsis invicta) and to eradicate it from the State.
- (b) It is the legal obligation of the land owner or any consultant or contractor employed by the land owner to report the presence or suspicion of Fire Ants to Biosecurity Queensland on 13 25 23 within 24 hours of becoming aware of the presence or suspicion, and to advise in writing within seven days to:

Biosecurity Queensland
Department of Agriculture, Forestry and Fisheries
GPO Box 46
BRISBANE QLD 4001

- (c) It should be noted that the movement of Fire Ants is prohibited, unless under the conditions of an inspectors Approval. More information can be obtained from the Department of Agriculture, Forestry and Fisheries website www.daff.gld.gov.au.
- (d) The land over which you have made a development application is within a suburb known to have Fire Ants and as such is within a "Restricted Area." The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Department of Employment, Economic Development and Innovation to investigate the site and for you to implement any necessary matters required by that Department prior to the commencement of any works.

3. Local Government (Finance, Plans and Reporting) Regulation 2010

This property may be subject to the provision of Section 50 of the Local Government (Finance, Plans and Reporting) Regulation 2010. This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council's budget and rating resolutions, if the property is sold or reconfigured in any way (eg. subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.

4. Section 245 of the Sustainable Planning Act 2009

Pursuant to section 245 of the Sustainable Planning Act 2009, a development approval including any conditions of approval is binding on the owner, the owner's successor in title and any occupier of the land.

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5.	Acronyms and Terms
	Acronyms and terms used in this notice have the following meanings:
(a)	RPEQ - A Registered Professional Engineer of Queensland, suitably qualified and experienced in the particular area of expertise required.
(b)	QUDM - The Queensland Urban Drainage Manual (2007 Edition), produced by the Queensland
	Department of Environment and Natural Resources
(c)	MUTCD - The Manual of Uniform Traffic Control Devices, published by DTMR
(d)	QUU - Queensland Urban Utilities - trading name of the Central SEQ Distributor-Retailer Authority,
	providing water and wastewater services to ipswich City under the South-East Queensland Water
	(Distribution and Retail Restructuring) Act 2009
(e)	AEP – Annual Exceedance Probability - used to define flood frequency and severity
(f)	AHD - Australian Height Datum (m)

6. Bonds

Any bonding sought to be approved in relation to development will be considered in accordance with Planning Scheme Policy 3 of the *Ipswich Planning Scheme*.

The Bond, Licence Deed and conditions of security payment can be found online at www.lpswich.gld.gov.au/business/development. Council's preference is for bonds to be submitted by way of a Bank Guarantee.

7. Operational Works Submission

The applicant must submit to the assessment manager all engineering drawings in accordance with the requirements of *Ipswich Planning Scheme 2 – Information Local Government May Request*. For clarification, where any inconsistency or conflict exists between design standards and other relevant technical publications, Council standards and specifications must take precedence.

8. Proximity of Earthworks to Adjoining Property

Where earthworks, including retaining structures, are proposed within 3.0m of the property boundary or are likely to affect adjoining property owners, the applicant must notify the affected property owners in writing, and obtain written comments from them, as detailed in Part 12, Division 15 - Specific Outcome 19 and Note 12.15.4K of the *Ipswich Planning Scheme*. Written comments from the affected owners (or at least the supporting documentation of notification and consultation with the adjoining property owners to the Council's satisfaction) must be submitted to Council for consideration, in conjunction with any operational works application.

9. Portable Long Service Leave

Where the proposed works (civil and landscaping) are valued at \$150,000 or more and match the definition of Building and Construction Industry, the Building and Construction Industry (Portable Long Service Leave) Act 1991 requires that evidence of payment of the Portable Long Service Leave (QLeave) Levy be received by Council as a condition of issuing a development permit for building works, operational works and plumbing and drainage works applications, as defined under the Sustainable Planning Act 2009.

If you require clarification in regard to the *Building and Construction Industry (Portable Long Service Leave) Act 1991*, you should contact QLeave on 1800 803 481 (free call) or (07) 3212 6855.

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10. Trade Waste Waste water directed to sewer must only be carried out in compliance with an approved Trade Waste Permit for the site. All associated water treatment equipment (If any) must be covered by the permit, where released to sewer. Enquiries regarding Trade Waste requirements can be made by contacting Queensland Urban Utilities on telephone number 13 26 57.

11. Food Licence Where food is sold, served and or produced on the site there may be a need to hold a licence to do so under the Food Act 2006. Please contact the Engineering and Environment Branch of the Planning and Development Department of Ipswich City Council for advice regarding this matter by phoning 3810 6828.

Ipswich City Council

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ATTACHMENT A - ANNEXURE A

INFRASTRUCTURE CHARGES NOTICE

This Infrastructure Charges Notice is issued by Council and relates to charges for the purposes of local government trunk infrastructure networks (transport, public parks and community facilities).



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Application No:

5732/2014/ADP

Real Property Description:

Lot 706 SP 179281 PAR STAPYLTON

Property Location:

7001 Vedanta Drive, SPRINGFIELD LAKES

QLD 4300

Development Approval Details:

In accordance with Section 1 of Development

Decision Notice 5732/2014/ADP

Levied Charge:

\$17,894.12

Does the maximum adopted charge apply:

No

Levied Charge Calculation:

Charge Category and Use	Applied Adopted Charge (see Table 1 and 2)	Demand	Levied Charge Reilef	Levied Charge
Places of Assembly: Place of Worship and Residential Care Facility (Institutional Residence — Monastery)	Transport: Place of Public Worship: \$87.76/m² Transport: institutional Residence (Monastery): \$55.38/m²	Development Damand Place of Public Warship: 309.5m² @ \$87.76/m² = \$27,161.72 Demand Credit NII Additional Demand \$27,161.72 Development Demand Institutional Residence (Monastery): 200.5m² @ \$55.38/m² = \$11,103.69 Demand Credit NII	75% Note: See Schedule 6 of the Infrastructure Charges Resolution.	Transport: \$27,161.72 x 0.25 = \$6,790.43 Transport: \$11,103.69
		Additional Demand \$11,103.69		Total Charge:

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Applied Adopted Charge	See Annexure B for an example calculation of the Applied Adopted Charge.
Details of Payment	
Payment Details:	Payment of the Infrastructure charges must be made to Ipswich City Council.
	It is advised that credit cards, personal and/or company cheques cannot be accepted as
	payment for the above infrastructure charges. The only acceptable forms of payments are cash (EFT payments included) or bank cheques.
	The payee must quote the development application reference number when making payment.
Due date for payment	Payment of the levied charges is required prior to the issue of a development permit for building works unless otherwise stated in an infrastructure agreement or by agreement pursuant to the Springfield Infrastructure Agreement.
Automatic increases of evied charge:	The levied charges outlined in this notice will be automatically increased from the date of the charges notice to the date of the payment subject to being not more than the
	lesser of the following amounts— (i) the difference between the levied charge and the maximum adopted charge
	Council could have levied for the development when the charge is paid;
	(ii) the increase for the PPI index for the period starting on the day the levied charge was levied and ending on the day it is paid, adjusted by reference to the 3-yearly PPI index average.
General Information SST:	The Federal Government has determined that contributions made by applicant to
	Government for infrastructure and services under the Sustainable Planning Act 2009 are GST exempt.
Authority for the charge:	The levied charges in this notice are payable in accordance with Chapter 8 of the Sustainable Planning Act 2009.
How the charge is	The levied charge for the development is to be worked out by Council as follows:
	LC = ((AC x AD) - LCR) - D
	Where:
	LC is the levied charge for the development, which cannot be less than zero.
	AC is the applied adopted charge for the development. AD is the additional demand for the development.
	LCR is the levied charge relief for the development.
	D is the discount for the prescribed financial contribution.
Offsets and refunds	No offset or refund applies to this infrastructure charge notice unless otherwise specified in an infrastructure agreement or an agreement pursuant to section 639 of the Sustainable Planning Act 2009.
Appeals:	Pursuant to section 478 of the Sustainable Planning Act 2009 a person may appeal an infrastructure charges notice.
When this notice lapses:	This notice lapses if the development approval ceases to have effect in accordance with Section 635 (5) of the Sustainable Planning Act 2009.
Nater and Wastewater Charges	This notice does not include water and wastewater charges. A charge notice for the distributor retailer networks charges will be provided separately by Queensland Urban Utilities.

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ATTACHMENT A - ANNEXURE B

Table 1: Applied Adopted Charge Non Residential Use (Place of Public Worshlp)

	Springfield Lake		
Network	Charge Area	Charge (m ² GFA)	Proportion of MAC
Transport	1	\$87.76 (\$21.94 after 75% contribution relief in accordance with Implementation Guideline No. 3 of the Ipswich Planning Scheme)	\$60.11
Local Government Trunk Infrastructure Network Charge (LNC)		\$87.76 (\$21.94 after 75% contribution relief in accordance with Implementation Guideline No. 3 of the Ipswich Planning Scheme)	\$60.11
Water Supply	28	\$5.23	\$3.58
Sewerage	57	\$9.22	\$6.31
Distributor Retailer Trunk Infrastructure Network Charge (DNC)	N/A	\$14.45	\$9.89
Total Trunk Infrastructure Network Charge (Total NG) Maximum Adopted		\$102.21(\$36.39 after 75% contribution relief for Transport in accordance with implementation Guideline No. 3 of the (pswich Plannling) Scheme) L	\$70.00
Charge			
Adopted Charge (AC)		<u>\$21</u>	
Notes	therefore the cha	ess than the Maximum Add arge is applied in accordan acture Charges Resolution	ce with the Ipswich

Ipswich City Council

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Table 2: Applied Adopted Charge Non Residential Use (Institutional Residential)

	Springfield Lakes				
Network	Charge Area	Charge (m ² GFA)	Proportion of MAC		
Transport	1	\$55.38	-		
Local Government Trunk Infrastructure Network Charge (LNC)		\$55.38	-		
Water Supply	28	\$5.75	-		
Sewerage	57	\$10.15			
Distributor Retailer Trunk Infrastructure Network Charge (DNC)	N/A	\$15.90	•		
Total Trunk Infrastructure Network Charge (Total NC)		571.28	\$140.00		
Maximum Adopted Charge		\$140.00 \$55.38			
Adopted Charge (AC)					
Notes	therefore the charg	ess than the Maximum Adopted Charge and arge is applied in accordance with the ipswich acture Charges Resolution (No. 1) 2014.			

Ipswich City Council

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Attachment B

Appeal Rights

The following is Section 11 of the Springfield Structure Plan

Ipswich Planning Scheme

Part 14-Springfield Structure Plan

Section 11—Resolution of Disputes or Differences Regarding Council Decisions

- 11.1 All disputes or differences at any time arising out of any decision or exercise of any discretion by or on behalf of Council or its delegate or officers under or in connection with any provision of this Structure Plan shall be decided as follows—
 - 11.1.1 Any person including any approant to the Council for approval, consent, permission or otherwise, any person relying on or affected by such decision or exercise of discretion, but not including the Council, may (without being obliged to do so) not later than 14 days after the dispute or difference arises or within 14 days of the facts or discurnatances giving rise to the dispute or difference becoming known to that person or within 14 days after such facts or circumstances ought to have become known to that person, whichever is the earliest, give to the Chief Executive Officer of the Council by hand delivery or certified mail notice in writing of the dispute or difference identifying in such notice-
 - the subject matter of the dispute or difference;
 - the provision(s) of the Structure Plan in respect of which the dispute or difference ansen
 - and such notice shall contain or be accompanied by adequate particulars of the dispute or difference and all relevant written material relating thereto.
 - 11.1.2 The giving of such notice shall operate as a comptere and unconditional beriand weiver by the Council and by the person giving the notice to inhals commence or proceed or continue with any litigation, or to object in any way in respect of the subject matter of the dispute or difference until after the actions and procedures here in have been taken and followed.
 - 11.1.3 Within 7 days after the giving of such notice the Council and the person giving the notice (nershafter referred to as "the parties" or individually referred to as "party") shall confer at least once to attempt to resolve the dispute or difference. At such conference thay shall each be represented by a person who has authority to agree to a resolution of the dispute or difference on their behalf. Each party shall use their best endeavous and take all reasonable steps to attempt to resolve the

- dispute or difference by agreement. For this purpose the parties shall in good faith undertake such investigations, hold such meetings, exchange such information and conduct such informal hearings as may be considered necessary or destrable.
- 11.1.4. If the dispute or difference is not resolved within 14 days from the giving of the said notice or if at any time either party (soting resionably) considers that the other is not using its best endeavours or taking all reasonable steps to attempt to resolve the dispute or difference by agreement, the party other than the Council may by giving notice in writing (by hand detvery or certified mail) to the Chief Executive Officer of the Gouncil refer such dispute or difference for determination by an expert as follows—
 - 11.1.4.1 The expert shall be selected by either party from any previously agreed list of experts such selection to be effective upon the giving of notice in writing to the other, and in the absence of any such list end/or if within 7 days from the giving of the second notice the parties are unable to agree upon the identity of the expert, or the expert selected or agreed upon by them argnifies that he is unable or unwilling to act, the expert shall be as appointed at the request of either party by the President for the time being of the Queensland Law Society incorporated who shall nominate a person having the qualifications set out below. Within 7 days of auch selection, agreement or nomination the parties shall jointly appoint in writing the selected or agreed or nominated expert and if either refuses to join in the appointment the other is hereby irrevocably authorised to appoint he expert.
 - 11.1.4.2 The expert shall have experience and qualifications relevant to the autilect matter of the dispute.

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Ipswich Planning Scheme

Part 14—Springfield Structure Plan

11.1.4.3 Within 7 days after the appointment of the expert the parties shall meet with the expert to agree upon the procedure (including whether to procead by way of mediation in accordance with 11.1.4.15) to be adopted in resolving the dispute or difference and failing agreement between them within 10 days from such appointment the procedure shall be as determined by the expert having regard to the other provisions hereof

11.1.4.4 The person appointed shall act as an expert and not as a arbitrator.

11.1.4.6 By their appointment the parties confer on the expert the following functions and powers, namely, the

- may take submissions crally or in writing from either or both parties or their representatives or from any other person or entity;
- (b) a not bound by rules of evidence and may inform himself or herself in relation to any matter in dispute in such manner as he or she thinks fit:
- (c) may require the provision of material or information or data by either or both parties to the expert or to one another and within such time periods as the expert may in his or her sole discretion determine and the parties shall comply with such requirements:
- (d) after conferring with the parties about the costs of doing so, shall be entitled to engage and consult with any adviser, legal or technical, as he or she may see fit.
- shall otherwise have the power to proceed to the resolution of the dispute or difference in such a

manner and subject to such rules as the expert in his or her absolute discretion determines is suitable for the nature of the dispute or difference.

- 11.1.4.6 The expert must act in accordance with the principles of natural justice and fairness.
- 11.1.4.7 The perties may be represented before the expert and shall be entitled to call such witnesses and make such submissions as they consider desirable or necessary.
- 11.1.4.8 Either party may be represented before the expert by a legal practitioner but only where---
 - (a) the other party is represented by a legally qualified person, or
 - (b) both parties agree, or
 - the expert agrees that either or both of the parties may be legally represented.
- 11.1.4.9 The periles shall pay the expert's costs (including the costs of engaging and consulting advisers,) equally.
- 11.1.4.10 Without limiting in any way the exercise by him of any of the powers and functions referred to above, the expert must in making his determination have regard to all matters mentioned in the Protocol and such other matters as to him seem relevant, including any other expert determination to the extent it is relevant.
- 11.1.4.11 Any decision of the expert shall not in any circumstances be given any retrospective operation except in relation to the particular dispute or difference giving rise to that decision.
- 11.1.4.12 The parties to the dispute or difference shall at all times do all things which the expert requires of them in connection with his determination and shall co-operate and assist the expert in every reasonable way with his determination. No party shall wilfully do or cause to be done any act to delay or prevent the determination by the expert.



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Part 14-Springfield Structure Plan

- 11.1.4.13 The expert shall give his decision in writing and state the reasons for his decision as soon as is practicable.
- 11.1.4.14 Either of the parties may at any time by application to any court of competent jurisdiction have any question of law arising in the course of the expert's determination determined by any such court.
- 11.1.4.15 The expert may in his sole discretion and at any time seek to resolve the dispute or difference by acting as a mediator or conciliator between the parties before after or during his determination. For that purpose the expert may require the parties to confer with him at any time in relation to the whole or any part of or in respect of any aspect of the dispute or difference and direct what if any procedures are to be followed by the parties in such conciliation or mediation. In acting as mediator or conciliator the expert is bound by the rules of natural justice.
- 11.1.4.16 The person acting as expert may not be called as a witness in any proceedings before any court, tribunal or body.
- 11.1.4.17 No matter or thing done or omitted to be done by the expart, if the matter or thing is done in good faith for the purpose of these provisions, shall subject the expert to any action, flability claim or demand.
- 11.1.4.18 The expert must not without reasonable excuse disclose Information coming to his knowledge during or in connection with his determination. It shall be a reasonable excuse to disclose Information if the disclosure is made with the occasent or agreement of all parties to the determination or for the purposes of the register hereinafter mentioned or for a proceeding founded on fraud alleged to be connected with or to have happened during the determination or under a requirement imposed by or under any law.

- 11.1.4.19 No documents, admissions, evidence or other material produced or relied on in the course of the determination and nothing said or done in the course of the determination may be referred to or relied upon by any party to the dispute or difference and shall not be admissible in evidence in any proceedings before any court. tribunal or body about the same or any similar dispute or difference unless all the parties to the determination consent or agree or the same is discoverable or otherwise required or able by law to be disclosed or relied on.
- 11.1.6 Subject to 11.1.7 and 11.1.4.11, the expert's decision shall be final and binding upon the parties. Where that decision bears upon the meaning, enforceablity, interpretation or validity of any provision of this Structure Plan, that decision shall be deemed for all purposes to form part of and be incorporated in this Structure Plan, and his decision shall be substituted for any decision made by or on behalf of the Council or its dategates or officers.
- 11.1.6 Subject to the exercise of its rights under subclause 11.1.7. the Council shell by resolution formally adopt and recognise the determination of the expert as soon as practicable after the expert's determination is made known.
- 11.1.7 If within 14 days after the expert hands down his decision any party to the dispute or difference gives written notice to the other that it does not agree with his decision or some part of it, and that it intends to apply to the Court for determination of the matter, thereafter any party shall be entitled to commence or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice disputes only part of the expert's decision, the remainder of the decision shall to the fullest extent possible continue to have effect in accordance with sub-clause 11.1.5. Any such proceedings to the Court must be commenced within 7 days after the service of such written notice. The giving of such notice is a condition precedent to the commencement of any litigation in respect of such dispute or difference. The failure to give such notice within the said 14 day period, or to

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Ipswich Planning Scheme

Part 14-Springfield Structure Plan

commence such proceedings within the said 7 day period, shall be an absolute bar to the giving of such notice or the commencement of such proceedings at any time thereafter and in addition such failure shall operate as a complete and unconditional waiver by each party to object in any way (including by ittigation) at any time and for any reason to the matters the subject of the dispute or difference, and the expert's decision shall be final and binding upon the parties in accordance with clause 11.1.5.

- 11.2 Where a determination of the Court amends or afters a decision of the expert or the Council, the determination of the Court supersedes the decision of the expert or as the case requires the Council.
- 11.3 Nothing in 11.1.7 shall be construed as preventing the parties from agreeing that the expert's decision is final and binding in respect of a particular matter and excepting a case of error of faw any such agreement has effect according to its terms.
- 11.4 The Council shall keep and maintain a register of all determinations under these provisions in which it shall record and make available for inspection by any member of the public during its normal office hours a summary of each determination, such summary to be prepared and provided by the expert making the determination.
- 11.5 All documents, submissions and other material of whatsoever nature provided to the expert for the purpose of or in the course of or in connection with any determination shall at the conclusion of the distermination be delivered up by the expert to the Council. All material to be delivered to the Council shall be kept by the Council for at least seven years. The Council shall not allow any such material to be made evallable or used or copied for any purpose except in connection with the particular dispute or difference unless the parties to the dispute or difference otherwise agree.
- 11.6 Nothing herein shall prejudice the right of a party to institute proceedings at any time for urgent injunctive or declaratory relief in respect of a dispute or difference.
- 11.7 Time shall be of the essence in respect of all the provisions in the Section.
- 11.8 In this section-
 - "day" means calendar day;
 - "Protocol" means the Protocol contained in section 11.9 between the loswich City Council and Springfield Land Corporation which establishes the agreed goals and objectives, roles and responsibilities between them in relation to the operation in practice of these provisions.

11.9 Alternative Dispute Resolution Protocol

The purpose of this protocol is to record how the parties intend the ADR provisions in section 11 of the Structure Plan will operate in practice.

The ADR provisions are intended to operate to bring the parties together to maximise the opportunity for them to resolve differences amicably without recourse to expensive and time consuming litigation. The attitude of the parties' representatives and how they approach ADR is a key element in achieving this goal.

Accordingly it is intended that the parties-

- (i) avoid adopting polarizing positions:
- have and demonstrate a genuine preparedness to listen and understand as objectively as possible each other's views;
- (ii) be open minded and sympathetic to compromises which address most, if not all of their differences;
- have frequent and open dialogue both within and outside the steps and mechanisms contained in section 11 to maximise the opportunity for achieving resolution.

It is intended that the extent to which the parties or the expert engages others to assist in submissions to the expert will depend inter alie upon such factors as the importance, urgency, complexity and the like of the dispute or difference

The expert should discuss with the parties at the beginning of any involvement the likely costs.

Nothing in section 11 should be construed as preventing the parties from meeting on a "without prejudice" or otherwise basis during and outside the expert determination processes with a view to endeavouring to resolve their differences.

The rationale behind section 11.5 and 11.1.4.18 is to encourage the parties to be as open and frank with the expert as is possible and without feer that anything the expert teams or any information etc made available in the course of ADR may prejudice legal rights which might be exercised by either party subsequently.

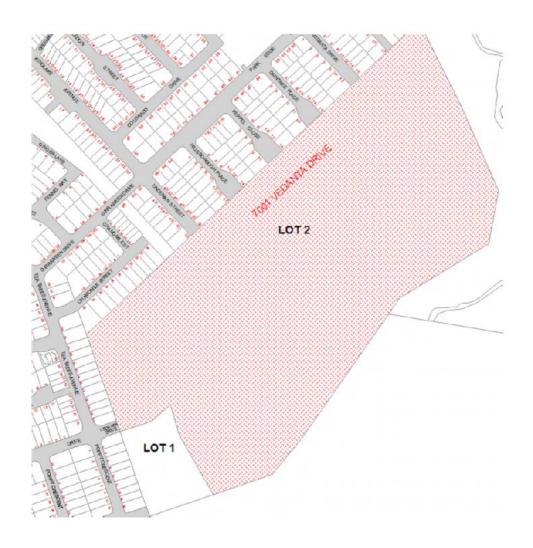
The expert should prepare and provide to the parties a summary of findings which can contain reasons for the findings.

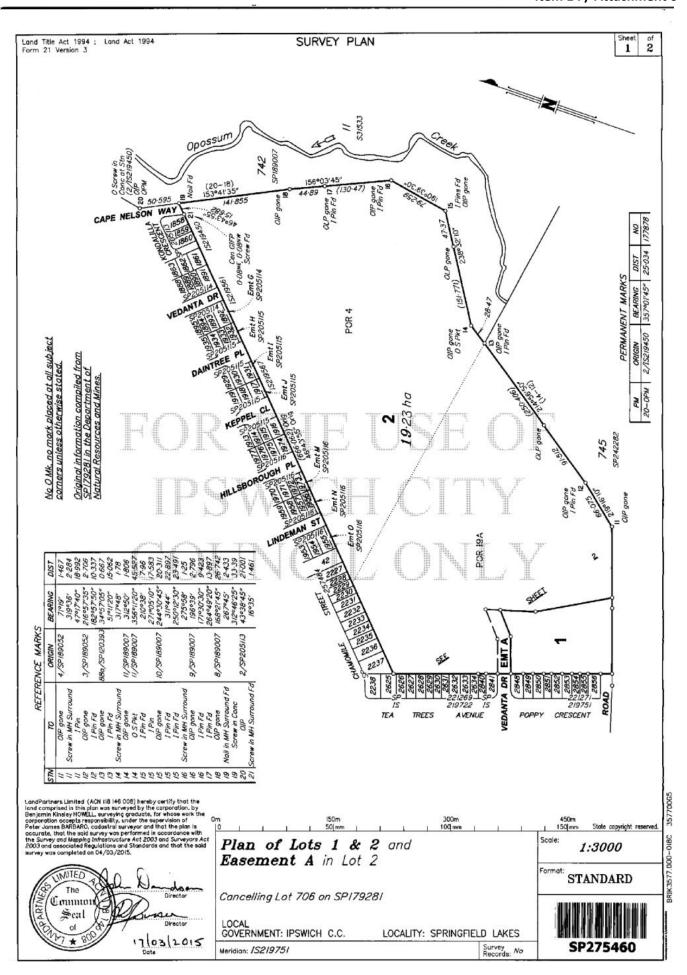
If because of legal time periods within which legal rights or remedies must be instituted a party has to commence court proceedings before or during ADR, the parties should jointly inform the Court that notwithstanding the commencement of those proceedings they wish to embark upon alternative dispute resolution procedures with a view to resolving their difference. It is expected the Court will encourage that action and allow the court proceedings to be put on hold while ADR is pursued.



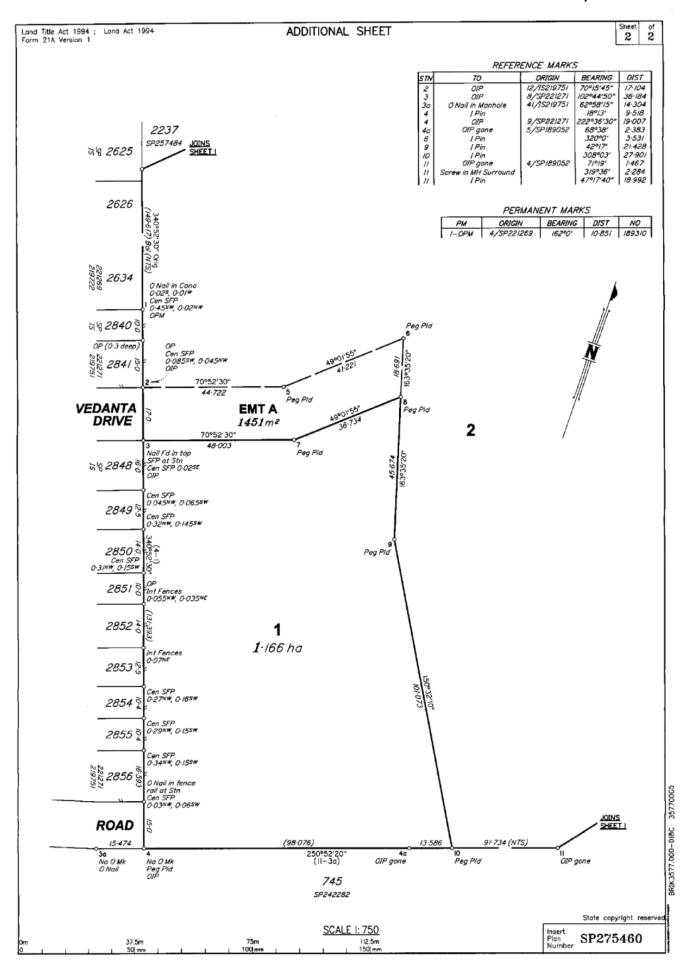
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(Names in full)		ADMINISTR	RATIVE A	DVICE ALL	ОСАПО	N
*as Registered Owners of this land agree to this plan and dedicate the Public Use Land as shown hereon in accordance with Section 50 of the Land Title Act 1994.	A	dministrative Adv	vice		e Encumb	pered
*eo Lessees of this land agree to this plan.		716152479			l & 2	i
Lyonia Atmost			'			1
Signature of *Registered Owners *Lesses						
SWAMI ATMESHANANDA VICE PRESIDENT						
VEDANTA CENTRE OF SYDNEY INCORPORATED						
ARBN 159 669 299						
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SHYAM DAS SECRETARY						
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VEDANTA CENTRE OF SYDNEY IN WAR PORMITED						
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*Rule out whichever is inapplicable						
2. Planning Body Approval.						
* IPSWICH CITY COUNCIL						
hereby approves this plan in accordance with the : %						
SUSTAINABLE PLANNING ACT 2009	2	Por 4 & F	or 19A			
	ı	Por I	9A	12. Building I certify that:		Plans only.
				* As for as it	is practical	to determine, no part this plan encroaches
	7 Orio Grant	Orig	<u>'</u>	onto adjoining Part of the	lots or roo building and	own on this plan
	8. Map Refer			encroaches or	nto adjoinin	g *lots and road
Dated this 28 kb day of APRIL 2015		9442-12314		Cadostral Sur delete words	veyor/Direction	ctor* Date
Authorised Local	9. Parish:	CTADVI TON		ıз. Lodgeme		
Government Office		STAPYLTON		Survey Dep Lodgemen		\$
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* Insert the name of the Planning Body. % Insert applicable approving legislation. Insert designation of signatory or delegation	n. Passed &	Endorsed:		Photocopy	,	\$
3. Plans with Community Management Statement : 4. References :	By: L	7 · 4 andPartners Limi	.2015 ted	Postage TOTAL		\$
CMS Number : Dept File : Local Govt : 5260/14	Date: 47	3. 2015	A.			
Name: Surveyor: BRIK3577.000	Signed : Designation	: Liaison Office	er I	14. Insert Plan Number	SP2	75460



4. 4

Your reference

Our reference 5782/2014/ADP Contact Official Banjamin Williams

Telsphone (07) 5810 6897

Vedanta Centre Of Sydney Incorporate

Brisbane Chapter

C/- Springfield Land Corporation

Attn: Mr Brett Wilson

Email: b.wilson@springfieldland.com.au



Ipswich City Council

45 Roderick St PO Box 191 Ipswich QLD 4305 Australia

Tol (07) 3810 6666 Fax (07) 3810 6731

Emell council@lpswich.qld.gov.au Web www.ipewich.ald.gov.au

5 June 2015

ALTERNATE DISPUTE RESOLUTION NOTICE SPRINGFIELD STRUCTURE PLAN - SECTION 11

This Area Development Plan approval amends the Area Development Plan approval issued on 25 February 2015

Application Details

5732/2014/ADP **Application No:**

Real Property Description: Lot 706 on SP179281

7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300 **Property Location:**

5 June 2015 **Decision Date:**

Senior Planner (Development) **Decision Authority:**

Ipswich City Council

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Decision Details:

Development	Approval Type	Decision	Relevant Period
Amendment of the Vedanta Master Precinct Plan	Development Approval	Approved subject to amendment as detailed in the approved Precinct Plan.	N/A
Area Development Plan to: (a) Nominate land for a Special Development Area for a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery); and (b) Permit the development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery).	Development Permit	Approved subject to the conditions set out in Attachment A – Assessment Manager Conditions	Four (4) years

2. Referral Agencies

Not applicable to this decision.

3. Approved Plans, Specifications and Supporting Material

The approved plans, specifications and supporting material for this development approval are:

- (a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and
- (b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents; and
- (c) The approved plans are attached to this decision notice.

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Table: Approved Plans/Specifications/Supporting Materials

APPROVED PLANS					
Plan No	Revision No.	Prepared By	Date	Amendments Required	
DA01 550:13	Cover Sheet Rev. P1	Ceccato Hall and Associates	13 October 2014	The approval is limited to the Special Development Area defined in blue on the approved plan. A 15.0m wide 'Fire Break Buffer' and 'Pedestrian Access' must be provided at the location shown in yellow on the approved plan. Removable bollards and 2.0m wide concrete footpath to be provided in accordance with condition 9 'Bushfire Management and Public Access'. Provision must be made for 34 grassed overflow parking spaces in accordance with condition 12 'Carparking - Use and Maintenance'. Additional dense landscaping to be provided adjacent to the western boundary (as	

Ipswich City Coun	cil			
				detailed on the approved plan) accordance with
				condition 15 'Landscaping'.
				Vedanta Drive to be extended and constructed in
ľ				accordance with
				condition 20
				'Roadworks'.
				Open style fens
				to be provided
				along boundary
				of easement as
				detailed on the approved plan.
DA02 550:13	Site Plan Ground	Ceccato Hall and	13 October 2014	Provision must b
	Level	Associates		made for 34
	Rev. P1			grassed overflov parking spaces in
				accordance with
				condition 12
				'Carparking - Use
				and
				Maintenance'.
				Additional dense
				landscaping to b
				provided
				adjacent to the
1				boundary-(as
				detailed on the
				approved plan) i
				accordance with
				condition 15
				'Landscaping'.
				Vedanta Drive to
				be extended and
				constructed in
				accordance with condition 20
				'Roadworks'

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DA03 550:13	Site Plan – Lower	Ceccato Hall and	13 October 2014	Additional dense
DA03 330.13	Ground Rev. P1	Associates		landscaping to be provided adjacent to the western boundary (as detailed on the approved plan) in accordance with condition 15 'Landscaping'.
DA04 550:13	Floor Plans Rev. P1	Ceccato Hail and Associates	13 October 2014	N/A
DA05 550:13	Sections Rev. P1	Ceccato Hall and Associates	13 October 2014	N/A
DA06 550:13	Perspective Views Rev. P2	Ceccato Hall and Associates	17 October 2014	N/A
DA07 550:13	Perspective Views Rev. P2	Ceccato Hall and Associates	17 October 2014	N/A

Table Amended - Alternative Dispute Resolution

4. Preliminary Approval Affecting the Planning Scheme:

Not applicable to this decision.

5. Codes for Self Assessable Development

Not applicable to this decision.

6. Other Necessary Development Permits and/or Compliance Permits

Further development permits, as required by the *Sustainable Planning Act 2009*, must be obtained in respect of any operational works, building works and plumbing works in relation to this approval prior to the commencement of works pursuant to the *Sustainable Planning Act 2009*.

7. Details of any Compliance Assessment Required for Documents or Work in Relation to the Development

Not applicable to this decision.

Ipswich City Council

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8. Submissions

Not applicable to this decision.

9. Conflict with a Relevant Instrument and Reasons for the Decision Despite the Conflict

Not applicable to this decision.

10. When Development Approval Lapses

The relevant period for this approval is as outlined in part 1 – 'decision details' of this decision notice, starting the day the approval takes effect. Unless the relevant period is extended by the Assessment Manager pursuant to Chapter 6, Part 8, Division 5 of the Sustainable Planning Act 2009 (Extending period of approvals), this development approval lapses in accordance with section 341 of the Sustainable Planning Act 2009.

11. When Section 242 Preliminary Approval Lapses

Not applicable to this decision.

12. Conditions of Assessment Manager (Ipswich City Council)

Refer to Attachment A for Assessment Manager conditions.

13. Trunk infrastructure

There is no trunk infrastructure applicable to this development.

14. Infrastructure Charges

- (a) Refer to Annexure A of Attachment A for Council's Infrastructure charges notice.
- (b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all Infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU's developer customer service team on (07) 3432 2200.

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Item 14 / Attachment 7

Ipswich City Council Page 7

15. Appeal Rights

Attachment B is an extract from the Springfield Structure Plan which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

Yours faithfully

Sean Dickson

SENIOR PLANNER (DEVELOPMENT)

Cc: Queensland Urban Utilities

Enc.

- Assessment Manager Conditions (Attachment A)
- Section 11 of Springfield Structure Plan (Attachment B)
- Approved Plans

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Item 14 / Attachment 7

Ipswich City Council

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Attachment A File No: 5732/2014/ADP

Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300
(7001 Springfield Lakes Boulevard, SPRINGFIELD LAKES QLD 4300)
Proposal: Area Development Plan for a Special Development Area to permit the development of a Place of Public Worshlp, Indoor Entertainment (Hall)
and Institutional Residence (Monastery)

Assessment Manager (Ipswich City Council) Conditions Conditions applicable to this approval under the Sustainable Planning Act 2009		
No.	Condition	The time by which the condition must be met, implemented or complied with

1.	Basis of Approval	
	This approval incorporates as a condition, the applicant's common material (as defined in Schedule 3 – Definitions of the Sustainable Planning Act 2009) for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.	From the commencement of the construction of the development and at all times thereafter.
	Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the Sustainable Planning Act 2009.	
2.	Minor Alterations	
	Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice.	At all times after the approval is granted.
3.	Development Plans	
		At all times after the approval is
(a)	The nomination as a Special Development Area [Place of Public	granted

Development Plans	
	granted.
Residence (Monastery)] is limited to the area Indicated in Blue	
on the approved plans.	
The applicant must undertake the development generally in	From the commencement of the
accordance with the approved plans outlined in part 3 of this	construction of the development and
development permit.	at all times thereafter.
	The nomination as a Special Development Area [Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)] is limited to the area Indicated in Blue on the approved plans. The applicant must undertake the development generally in accordance with the approved plans outlined in part 3 of this

4.	Locality References	
(a)	The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development to Council's satisfaction) must specify the relevant, approved place name under the <i>Place Names Act 1994</i> and must comply with the	At all times after the approval is granted.

	Ipswich City Council	Page 9
	following:	
	(i) be in the same colour, background colour, typeface, font, font characteristics and character spacing as the place/estate/development name	
	(ii) be in lettering at least 50% of the size of the place/estate/development name	
	(iii) be in the same orientation as the place/estate/development name	
	(iv) be in either title case or all in upper case.	
(b)	The applicant must not at any time refer to the location of the site or the development, including the place or estate, as being located in Brisbane or a Brisbane suburb or in the metropolitan area or in the western suburbs.	At all times after the approval is granted.
5.	Hours of Construction The applicant must not undertake construction works outside of the following hours:	At all times during construction of the development.
	Monday to Saturday 6:30am to 6:30pm	
	Construction work must not be conducted from or on the development outside the above hours or on public holidays.	
6.	Tollet Facilities	
	The applicant must provide toilets (including facilities for the disabled, children and parents) that remain open for access for all patrons of the proposed development.	From the commencement of the use and at all times during the approved hours of operation thereafter.
7.	Access for People with a Disability	
•	The applicant must provide adequate access for people in wheelchairs by means of an unimpeded continuous path of travel from any adjacent roadway, other public lands and from any car parking bay allocated for use by people with a disability, to all parts of the development which are normally open to the public.	At all times after the approval is granted.
	tii (id loop	
8.	Hearing Aid Loop The applicant must provide a hearing aid loop for the benefit of people with impaired hearing.	Prior to the commencement of the use and at all times thereafter.
9.	Bushfire Management and Public Access	Prior to the commencement of the
(a)	Within the fire break buffer and public access area shown in yellow on the approved plans, the applicant must provide a bushfire management trail and public access along the full length of the southern boundary of the subject site. The	use and at all times thereafter.

Page 10 **Ipswich City Council** management trail and access zone: Provide a minimum 6 metre wide cleared "Fire Trail" zone located within the area immediately adjacent to the southern property boundary. (ii) Achieve a minimum of 1:4 cross gradient, with the Intention of being maintainable by a tractor/slasher. (III) Is to be suitably stabilised with "Cooch" grass coverage. Provide a 2.0m wide concrete footpath across the full (iv) southern boundary to connect to the existing footpath network within Poppy Crescent. Include removable bollards adjacent to the southern boundary of 18 Poppy Crescent, Springfield Lakes (Lot 2856 on SP221271) and vehicular access points are to be provided to the "Fire Trail" zone. All vehicular access points will be sultably gated in accordance with Council standards. (vi) Within the balance of the buffer (ie. the remaining 9 metres), all understorey vegetation must be removed to reduce fuel loads and declared plants, environmental weeds and rubbish is to be removed. (vii) Provide an easement over the 15.0m wide firebreak and public access area for Council and the public to access this area of the site. The applicant must provide a metal Trail Blke Deterrent Fence Prior to the commencement of the (b) along the full extent of the southern property boundary as use and at all times thereafter. shown in red on the approved plan. The fence must be designed and constructed in accordance with Council's Standard Drawing 5P.87.

Condition Unchanged - Alternative Dispute Resolution

10.	Carpark and Outdoor Lighting	
(a)	Carparks and pedestrian walkways must be Illuminated.	Prior to the commencement of the use and at all times thereafter.
(b)	All car park lighting must comply with the requirements outlined in Australian Standard for Off-Street Carparking (AS 2890.1:2004) or any Australian Standard in substitution for this standard.	Prior to the commencement of the use and at all times thereafter.
(c)	The applicant must give consideration to light spillage onto adjoining land and roadways, and must ensure that all lighting associated with the development is designed, constructed, located and maintained so as not to cause nuisance to the occupants of nearby properties or passing traffic.	Prior to the commencement of the use and at all times thereafter.

Ipswich City Council

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11.	Visual Treatment of Plant and Equipment	
(a)	The applicant must ensure all plant and equipment (inclusive of tanks, air conditioning units, compressors, generators, ducting, ventilation and the like):	Prior to the commencement of the use and at all times thereafter.
	(i) is <u>not</u> located between any building and the future dedicated road (ie. extension of Vedanta Drive); or	
	(ii) is appropriately screened (and ventilated) from view from Vedanta Drive (inclusive of the future expansion) and adjoining premises.	
(b)	The applicant must, where screening is required pursuant to (a), submit for written approval by the assessment manager details of the screening method or device. All screening must be of materials similar in appearance and specification to those used in the construction of buildings on the premises and adjacent premises.	Prior to the lodgement of the application for building work.
(c)	The applicant must construct and maintain all screening in accordance with the approval issued by the assessment manager.	Prior to the commencement of the use and at all times thereafter.

12. Car P	arking – Use and Maintenance	
	pplicant must provide a minimum of fifty-one (51) car ng spaces for the development consisting of the ving:	Prior to the commencement of the use and at all times thereafter.
(i)	fifteen (15) constructed car parks within the western portion of the subject site, at the location shown on the approved plans;	
(ii)	two (2) spaces within the open carport contained within the lower level of the proposed place of worship; and	
(111)	thirty-four (34) spaces within a grassed overflow area accessed from the sealed car park generally located in the upper and lower court areas as marked in red on the approved plans.	
parkir	pplicant must submit final details of the overflow car ng area detailed in (a)(III) above, including but not limited of following:	In conjunction with the lodgement of the application for operational works.
(i)	the location and overall dimensions of the overflow area;	
(11)	the proposed number, orientation and dimensions of vehicle spaces;	
(111)	vehi	

Ipswich City Council Page 12

	(iv)	materials to be used in the overflow area.	
(c)	excee the si appli	e event that actual parking for the development regularly eds the on-site provision of sealed car parking spaces on ite as determined by the assessment manager, the cant must construct additional sealed car parking spaces e site sufficient to cater for the actual regular demand for the car parking as determined by the assessment manager.	At any times after the commencement of the use.
(d)	The a	pplicant must ensure all parking areas are:	Prior to the commencement of the use and at all times thereafter.
	(1)	Kept exclusively for parking for the development	
	(ii)	Used exclusively for parking for the development	
	(111)	Accessible to both staff and customers during any approved hours of operation (unless otherwise indicated on the approved plans)	
	(iv)	Appropriately signposted at the entry/entries to the car park (eg "Staff and Customer Parking") in accordance with AS1742.	
	(v)	Maintained in perpetuity.	

13.	Access, Parking and Manoeuvring Areas	
(a)	The applicant must construct all parking, access and manoeuvring areas of concrete, asphaltic concrete or equivalent materials approved by the assessment manager (excluding the overflow parking).	Prior to the commencement of the use and all times thereafter.
(b)	The applicant must line-mark all sealed parking, access and manoeuvring areas in accordance with the relevant Australian Standard.	Prior to the commencement of the use and all times thereafter.
,c)	The applicant must make provision for all vehicles to enter and exit the site in forward gear.	Prior to the commencement of the use and all times thereafter.
(d)	The applicant must construct a concrete layback and driveway slab in accordance with the following: (i) From the kerb alignment of the proposed Vedanta Drive extension to the property boundary for access to the development;	Prior to the commencement of the use and at all times thereafter.
	(ii) Minimum 6.0m wide.	
	(iii) In accordance with Council Standard Drawing SR.13.	

14.	Waste Storage and Collection		
(a)	The applicant must provide a screened waste storage area generally in accordance with the location detailed on the approved plans.	From the commencement of the use and at all times thereafter.	
(b)	The applicant must ensure all wash down waters from bin	From the commencement of the use	

	Ipswich City Council	Page 13
	cleansing performed on the site is either:	and at all times thereafter.
	Appropriately treated and discharged to sewer subject to a Trade Waste approval; or	
	 The services of a refuse bin cleaning company are engaged. 	
(c)	The applicant must ensure waste bins are collected on the site	From the commencement of the use
, ,	and there is no road-side collection.	and at all times thereafter.

15.	Landscaping	
(a)	The applicant must submit, for written approval by the assessment manager, landscape plans (including fencing details) in accordance with section 12.6.4 (24) of the Residential Code of the <i>ipswich Planning Scheme</i> utilising only native, non-invasive, plant species such as those referenced in the <i>ipswich City Council's Vegetation Communities</i> Rehabilitation Guide.	In conjunction with the lodgement of the application for operational works
(b)	The landscaping required in (a) above, must incorporate: (I) appropriate A minimum 3.0m wide dense planting adjacent to the western boundary of the subject site as detailed on the approved plans, consisting of landscaping of various heights with a height and density to form a visual screen to the adjoining residential properties.	In conjunction with the lodgement of the application for operational works.
	(ii) A landscape barrier (i.e. hedge) must be provided along the full length of the boundary of the easement required as part of Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans.	
(c)	In the event that fencing is proposed The applicant is to construct an open style fence (eg. pool fencing) along the boundary of the easement provided as part of Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans, the applicant must ensure that the fencing is constructed as an open style fence (eg. pool fencing).	Prior to the commencement of the use and at all times thereafter.
(d)	In the event that timber fencing is constructed on-site, the applicant must design and construct the fencing such that timber palings are positioned on the external façade of the fence (directed towards the future road or public place).	In conjunction with the lodgement of the application for operational works.
(e)	The applicant must provide landscaping and fencing works in accordance with the approved landscape plans.	Prior to the commencement of the use and at all times thereafter.
(f)	The applicant must submit to the assessment manager a Certificate of Compliance for Landscape Works completed by a qualified landscape designer stating the works have been completed in accordance with requirements of the approved landscape plan.	Prior to the commencement of the use.

Condition Amended - Alternative Dispute Resolution

Ipswich City Council

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16.	Unless otherwise approved in writing by the assessment manager, the applicant must not conduct activities unless for domestic residential purposes from the premises outside of the following hours: Monday to Sunday 7:00am to 8:00pm			From the commencement of the use and at all times thereafter.	
(a)					
(b)	The applicant must ensure service vehicles (including refuse collection) do not access or operate on the site outside the hours listed in Table 1 below: Table 1			From the commencement of the use and at all times thereafter.	
	Day	Time			
	Monday to Saturday (excluding public holidays)	7:00am – 6:00pm			
	Sundays or Public Holidays No refuse collection or deliveries must be undertaken.				
(c)	The assessment manager may amend the above hours of operation outlined in (a) above if:		From the commencement of the use and at any time thereafter.		
	(I) complaints about noise are received by the assessment manager; and				
	(ii) complaints are not considered frivolous or vexatious				

17.	Noise			
(a)	The applicant must p suitably qualified and proposed developme (i) The contribution associated with level listed in t	rovide to Council certification from a practicing acoustic professional that the ent achieves the following objective: on from all varying noise sources the Development does not exceed a lable 1 below, adjusted for tonality and when measured at the boundary of intial use.	From the commencement of the use and at all times thereafter.	
	Table 1: Noise levels Time Period	Noise level when measured at the boundary of nearest residential use (LABQ,T)		
	7:00am - 6:00pm	50		
	6:00pm - 8:00pm	45		
(b)		bona fide complaints about noise from received by the assessment	From the commencement of the use and at all times thereafter.	

lpswich City Council	Page 15	
manager that are not considered frivolous or vexatious, the applicant will be required to conduct an acoustic assessment		
by a suitably qualified acoustic professional to determine if the noise levels specified in (a) above have been exceeded. In the		
event that noise levels have been exceeded, the applicant must address the source of the noise exceeding the levels		
specified in (a) above and incorporate appropriate noise ameliorative measures into the development.		

18.	Acoustic Management			
(a)	The applicant must ensure the use of outdoor public address	From the commencement of the use		
, .	systems is restricted to emergency use only.	and at all times thereafter.		
(b)	The applicant must ensure amplified music or live music is not	From the commencement of the use		
	played outdoors.	and at all times thereafter.		
(c)	The applicant must ensure all metal grilles, metal plates or	From the commencement of the use		
	similar Infrastructure that is subject to vehicular traffic is	and at all times thereafter.		
	acoustically damped to prevent environmental nuisance.			

19.	Services		
	The applicant must connect the development to reticulated	Prior to commencement of the use.	
	water supply, sewer infrastructure, electricity supply and		
	telecommunication utilities.		

20.	Roadworks		
(a)	The applicant must provide a minimum 20.0m 25.0m extension of the existing Vedanta Drive and an additional 8.5m radius temporary bitumen sealed turnaround area.	Prior to commencement of the use.	
(b)	The proposed Vedanta Drive extension and turnaround area must be located within an access easement in favour of Council.	Prior to the commencement of the use and at all times thereafter.	
(c)	The applicant must have registered with the Titles Office a plan of subdivision associated with Council's Area Development Plan Approval No. 5260/15.	Prior to commencement of the use.	

Condition Amended - Alternative Dispute Resolution

21.	Stormwater		
(a)	The applicant must provide an allotment drainage system which is designed in accordance with QUDM and not less than Level III. Provision must be made for connections to the future drainage network required by the Vedanta Master Precinct Plan.	Prior to the commencement of the use.	
(b)	The applicant must discharge stormwater runoff from all impervious areas to a lawful point of discharge. The proposed discharge areas must be treated in accordance with the recommendations of the required Dispersive Soil Management Plan.	Prior to the commencement of the use and at all times thereafter.	

22.	Earthworks	
-	The applicant must design all earthworks (including earth	In conjunction with the lodgement of

existing services.

turf.

(c)

The applicant must reinstate all disturbed verge areas with

Item 14 / Attachment 7

	Ipswich City Council	Page 16
	retaining structures) in accordance with Planning Scheme Policy 3 – General Works, Part 4 of the <i>Ipswich Planning</i> Scheme.	the application for operational works and during construction.
23.	Sediment & Erosion Management - Construction & Operationa	l Phases
23.	The applicant must provide for all unpaved and disturbed areas sufficient grass or equivalent cover to prevent both rill and sheet erosion.	Prior to the commencement of use and at all times thereafter.
24.	Design	
(a)	The applicant must design all works in accordance with Planning Scheme Policy 3 - General Works and Implementation Guidelines 24 and 28 of the Ipswich Planning Scheme.	In conjunction with lodgement of operational works application or amended drawings.
(b)	The applicant must submit to the assessment manager a Dispersive Soll Management Plan (DSMP), prepared by a suitably qualified person in accordance with Council's Implementation Guideline 28 – Dispersive Soll Management of the Ipswich Planning Scheme.	In conjunction with lodgement of operational works application or amended drawings.
25.	Design Certifications	
25.	The applicant must submit to the assessment manager RPEQ design certification(s) stating that all works have been designed in accordance with Council's specifications, infrastructure design standards and this approval.	In conjunction with an application for operational works.
26.	Further Works	
(a)	The applicant must take due regard of all existing services when undertaking works associated with this development.	During the construction of the development and prior to commencement of use.
(b)	The applicant must alter any services when the relevant authority or assessment manager determines that works associated with this development has an impact upon any	During the construction of the development and prior to commencement of use.

Prior to commencement of use.

Ipswich City Council

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Assessment Manager (Ipswich City Council) Advice

The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval.

1. Springfield Structure Plan

Pursuant to Clause 10.2.5 of the Springfield Structure Plan a person must not remove, destroy or interfere with any identified cultural heritage resource of either aboriginal or European origin or item of the Queensland Estate.

- 2. Fire Ants In accordance with the Plant Protection Act 1989 and the Plant Protection Regulation 2002, a (a) quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species Solenopsis Invicta) and to eradicate it from the State. It is the legal obligation of the land owner or any consultant or contractor employed by the land owner (b) to report the presence or suspicion of Fire Ants to Biosecurity Queensland on 13 25 23 within 24 hours of becoming aware of the presence or suspicion, and to advise in writing within seven days to: **Biosecurity Queensland** Department of Agriculture, Forestry and Fisheries GPO Box 46 BRISBANE QLD 4001 It should be noted that the movement of Fire Ants is prohibited, unless under the conditions of an (c) Inspectors Approval. More information can be obtained from the Department of Agriculture, Forestry and Fisheries website www.daff.gld.gov.au. The land over which you have made a development application is within a suburb known to have Fire (d) Ants and as such is within a "Restricted Area." The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Department of Employment, Economic Development and Innovation to investigate the site and for you to implement any necessary matters required by that Department prior to the commencement of any works.
- 3. Local Government (Finance, Plans and Reporting) Regulation 2010

 This property may be subject to the provision of Section 50 of the Local Government (Finance, Plans and Reporting) Regulation 2010. This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council's budget and rating resolutions, if the property is sold or reconfigured in any way (eg. subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.

Section 245 of the Sustainable Planning Act 2009 Pursuant to section 245 of the Sustainable Planning Act 2009, a development approval including any conditions of approval is binding on the owner, the owner's successor in title and any occupier of the land.

Ipswich City Council

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5.	Acronyms and Terms		
	Acronyms and terms used in this notice have the following meanings:		
(a)	RPEQ - A Registered Professional Engineer of Queensland, suitably qualified and experienced in the particular area of expertise required.		
(b)	QUDM – The Queensland Urban Drainage Manual (2007 Edition), produced by the Queensland		
. ,	Department of Environment and Natural Resources		
(c)	MUTCD - The Manual of Uniform Traffic Control Devices, published by DTMR		
(d)	QUU – Queensland Urban Utilities – trading name of the Central SEQ Distributor-Retailer Authority, providing water and wastewater services to Ipswich City under the South-East Queensland Water (Distribution and Retail Restructuring) Act 2009		
(e)	AEP – Annual Exceedance Probability - used to define flood frequency and severity		
(f)	AHD - Australian Height Datum (m)		

6. Bonds

Any bonding sought to be approved in relation to development will be considered in accordance with Planning Scheme Policy 3 of the *Ipswich Planning Scheme*.

The Bond, Licence Deed and conditions of security payment can be found online at www.ipswich.gld.gov.au/business/development. Council's preference is for bonds to be submitted by way of a Bank Guarantee.

7. Operational Works Submission

The applicant must submit to the assessment manager all engineering drawings in accordance with the requirements of *ipswich Planning Scheme 2 – Information Local Government May Request*. For clarification, where any inconsistency or conflict exists between design standards and other relevant technical publications, Council standards and specifications must take precedence.

8. Proximity of Earthworks to Adjoining Property

Where earthworks, including retaining structures, are proposed within 3.0m of the property boundary or are likely to affect adjoining property owners, the applicant must notify the affected property owners in writing, and obtain written comments from them, as detailed in Part 12, Division 15 - Specific Outcome 19 and Note 12.15.4K of the *Ipswich Planning Scheme*. Written comments from the affected owners (or at least the supporting documentation of notification and consultation with the adjoining property owners to the Council's satisfaction) must be submitted to Council for consideration, in conjunction with any operational works application.

9. Portable Long Service Leave

Where the proposed works (civil and landscaping) are valued at \$150,000 or more and match the definition of Bullding and Construction Industry, the Building and Construction Industry (Portable Long Service Leave) Act 1991 requires that evidence of payment of the Portable Long Service Leave (QLeave) Levy be received by Council as a condition of issuing a development permit for building works, operational works and plumbing and drainage works applications, as defined under the Sustainable Planning Act 2009.

If you require clarification in regard to the *Building and Construction Industry (Portable Long Service Leave) Act 1991*, you should contact QLeave on 1800 803 481 (free call) or (07) 3212 6855.

Ipswich City Council

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10. Trade Waste

Waste water directed to sewer must only be carried out in compliance with an approved Trade Waste Permit for the site. All associated water treatment equipment (If any) must be covered by the permit, where released to sewer. Enquiries regarding Trade Waste requirements can be made by contacting Queensland Urban Utilities on telephone number 13 26 57.

11. Food Licence

Where food is sold, served and or produced on the site there may be a need to hold a licence to do so under the *Food Act 2006*. Please contact the Engineering and Environment Branch of the Planning and Development Department of ipswich City Council for advice regarding this matter by phoning 3810 6828.

Ipswich City Council

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DA No. 5732/2014/ADP

ATTACHMENT A - ANNEXURE A

INFRASTRUCTURE CHARGES NOTICE

This infrastructure Charges Notice is issued by Council and relates to charges for the purposes of local government trunk infrastructure networks (transport, public parks and community facilities).



Ipswich City Council

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William
William

Application No:

5732/2014/ADP

Real Property Description:

Lot 706 SP 179281 PAR STAPYLTON

Property Location:

7001 Vedanta Drive, SPRINGFIELD LAKES

QLD 4300

Development Approval Details:

In accordance with Section 1 of Development

Decision Notice 5732/2014/ADP

Levied Charge:

\$17,894.12

No

Does the maximum adopted charge apply:

Levied Charge Calculation:

Charge Category and Use	Applied Adopted Charge (see Table 1 and 2)	Demand	Levied Charge Relief	Levied Charge
Places of Assembly: Place of Worship and Residential Care Facility (Institutional Residence — Monastery)	Transport: Place of Public Worshlp: \$87.76/m² Transport: Institutional Residence (Monostery): \$55.38/m²	Development Demand Place of Public Worship: 309.5m² @ \$87.76/m² = \$27,161.72 Demand Credit NII Additional Demand \$27,161.72 Development Demand Institutional Residence (Monastery): 200.5m² @ \$55.38/m² = \$11,103.69 Demand Credit NII Additional Demand \$11,103.69	75% Note: See Schedule 6 of the Infrastructure Charges Resolution.	Transport: \$27,161.72 x 0.25 = \$6,790.43 Transport: \$11,103.69
	Y = -			Total Charge: \$17,894.12

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Applied Adopted Charge

See Annexure B for an example calculation of the Applied Adopted Charge.

Details of Payment

Payment Details:

Payment of the infrastructure charges must be made to ipswich City Council.

It is advised that credit cards, personal and/or company cheques cannot be accepted as payment for the above infrastructure charges. The only acceptable forms of payments are cash (EFT payments included) or bank cheques.

The payee must quote the development application reference number when making

payment.

Due date for payment

Payment of the levied charges is required prior to the Issue of a development permit for building works unless otherwise stated in an infrastructure agreement or by agreement pursuant to the Springfield Infrastructure Agreement.

Automatic increases of levied charge: The levied charges outlined in this notice will be automatically increased from the date of the charges notice to the date of the payment subject to being not more than the lesser of the following amounts—

 the difference between the levied charge and the maximum adopted charge Council could have levied for the development when the charge is paid;

(ii) the increase for the PPI Index for the period starting on the day the levied charge was levied and ending on the day it is paid, adjusted by reference to the 3-yearly PPI Index average.

General Information

GST:

The Federal Government has determined that contributions made by applicant to Government for Infrastructure and services under the Sustainable Planning Act 2009 are GST exempt.

Authority for the charge:

The levied charges in this notice are payable in accordance with Chapter 8 of the Sustainable Planning Act 2009.

How the charge is calculated:

The levied charge for the development is to be worked out by Council as follows:

LC = ((AC x AD) - LCR) - D

Where:

LC is the levied charge for the development, which cannot be less than zero.

AC is the applied adopted charge for the development.

AD is the additional demand for the development.

LCR is the levied charge relief for the development.

D is the discount for the prescribed financial contribution.

Offsets and refunds

No offset or refund applies to this infrastructure charge notice unless otherwise specified in an infrastructure agreement or an agreement pursuant to section 639 of the

Sustainable Planning Act 2009.

Appeals:

Pursuant to section 478 of the Sustainable Planning Act 2009 a person may appeal an

Infrastructure charges notice.

When this notice lapses:

This notice lapses if the development approval ceases to have effect in accordance with

Section 635 (5) of the Sustainable Planning Act 2009.

Water and Wastewater Charges This notice does not include water and wastewater charges. A charge notice for the distributor retalier networks charges will be provided separately by Queensland Urban

Utilities.

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Ipswich City Council

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ATTACHMENT A - ANNEXURE B

Table 1: Applied Adopted Charge Non Residential Use (Place of Public Worship)

	Springfield Lakes		
Network	Charge Area	Charge (m² GFA)	Proportion of MAC
Transport	1	\$87.76 (<u>\$21.94</u> after 75% contribution relief in accordance with Implementation Guideline No. 3 of the Ipswich Planning Scheme)	\$60.11
Local Government Trunk Infrastructure Network Charge (LNC)		\$87.76 (\$21.94 after 75% contribution relief in accordance with implementation Guideline No. 3 of the (pswich Planning Scheme)	\$60.11
Water Supply	28	\$5.23	\$3.58
Sewerage	57	\$9.22	\$6.31
Distributor Retailer Trunk Infrastructure Network Charge (DNC)	N/A	\$14.45	\$9.89
Total Trunk Infrastructure Network Charge (Total-NG)		S102.21(\$36.39 ofter 75% contribution relief, for Transgartin quarriance with implementation daigaline No. 3 of the jasvich Haming Scheme)	\$70.00
Maximum Adopted Charge		\$70.00	
Adopted Charge (AC)		<u>\$21.94</u>	
Notes	therefore the charg	than the Maximum Adopted Charge and ge is applied in accordance with the Ipswich ture Charges Resolution (No. 1) 2014.	

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Ipswich City Council

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Table 2: Applied Adopted Charge Non Residential Use (Institutional Residential)

	Springfield Lake			
Network	Charge Area	Charge (m² GFA)	Proportion of MAC	
Transport	1	\$55.38	-	
Local Government Trunk Infrastructure Network Charge (LNC)		\$55.38	•	
Water Supply	28	\$5.75	-	
Sewerage	57	\$10.15		
Distributor Retailer Trunk Infrastructure Network Charge (DNC)	N/A	\$15.90		
Total Trunk Inflatscootung Network Charge (Total NC)		\$71.28	\$140.00	
Maximum Adopted		\$140.00		
Adopted Charge (AC)		<u>\$55.38</u>		
Notes	therefore the ch	ess than the Maximum Adopted Charge and arge is applied in accordance with the Ipswich ructure Charges Resolution (No. 1) 2014.		

Ipswich City Council

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Attachment B

Appeal Rights

The following is Section 11 of the Springfield Structure Plan

Ipswich Planning Scheme

Part 14-Springfield Structure Plan

Section 11—Resolution of Disputes or Differences Regarding Council Decisions

- 11.1 All disputes or differences at any time arieing out of any decision or exercise of any discretion by or on behalf of Council or its delegate or officers under or in connection with any provision of this Structure Plan shalf be decided as follows—
 - 11.1.1 Any person including any applicant to the Council for approval, consent, permission or otherwise, any person relying on or affected by such decision or exercise of discretion, but not including the Council, may (without being obliged to do so) not later than 14 days after the dispute or difference arises or within 14 days of the facts or circumstances giving rise to the dispute or difference becoming known to that person or within 14 days after such facts or circumstances ought to have become known to that person, whichever is the earliest, give to the Chief Executive Officer of the Council by hand delivery or certified mail notice in writing of the dispute or difference identifying in such notice-
 - the subject matter of the dispute or difference.
 - the provision(s) of this Structure Plan in respect of which the dispute or difference areas

and such notice shall contain or be accompanied by adequate particulars of the dispute or difference and all relevant written material relating thereto.

- 11.1.2 The giving of such notice shall operate as a complete and unconditional ber and waiver by the Council and by the person gwing the notice to initiate commence or proceed or continue with any trigation, or to object in any way in respect of the subject metter of the dispute or difference until after the actions and procedures herein have been taken and followed.
- 11.1.3 Within 7 days after the giving of such notice the Council and the person giving the notice (hereinafter referred to as "the parties" or individually referred to as "party") shall confer at least once to altempt to resolve the dispute or difference. At such conference they shall each be represented by a person who has authority to agree to a resolution of the dispute or difference on their behalf. Each party shall use their best endeavours and talks all reasonable steep to attempt to resolve the

- dispute or difference by agreement. For this purpose the periles shall in good faith undertake such investigations, hold such meetings, exchange such information and conduct such informal hearings as may be considered recessary or desirable.
- 11.1.4 If the dispute or difference is not resolved within 14 days from the giving of the said notice or if at any time either party (acting researchly) considers that the offer is not using its best endeavours or taking all reasonable steps to attempt to resolve the dispute or difference by agreement, the party other than the Council may by giving notice in writing (by hand delivery or certified mail) to the Chief Executive Officer of the Council refer such dispute or difference for determination by an expert as follows—
 - The expert shall be selected by 11.14.1 either party from any previously agreed list of experts, such selection to be effective upon the giving of notice in writing to the other, and in the absence of any such list and/or if within 7 days from the giving of the second notice the parties are unable to agree upon the identity of the expert, or the expert selected or agreed upon by them signifies that he is unable or unwilling to act, the expert shall be as appointed at this request of either party by the President for the time being of the Queensland Law Society Incorporated who shall nominate a person having the qualifications set out below. Within 7 days of such selection, agreement or nomination the parties shall jointly appoint in writing the selected or agreed or nominated expert and # either refuses to join in the appointment the other is hereby inevocably authorised to appoint the expert.
 - 11.1.4.2 The expert shall have experience and qualifications relevant to the subject matter of the dispute.

14.74

January 2006



Ipswich City Council

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Ipswich Planning Scheme

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- 11.1.4.3 Within 7 days after the appointment of the expert the parties shall meet with the expert to agree upon the procedure (including whether to proceed by way of mediation in accordance with 11.1.4.15) to be adopted in resolving the dispute or difference and failing agreement between them within 10 days from such appointment the procedure shall be as determined by the expert having regard to the other provisions hereof
- 11.1.4.4 The person appointed shall act as an expert and not as a arbitrator.
- 11.1.4.5 By their appointment the parties confer on the expert the following functions and powers, namely, the expert—
 - (a) may take submissions orally or in writing from either or both parties or their representatives or from any other person or entity.
 - (b) is not bound by rules of eyidence and may inform himself or herself in relation to any matter in dispute in such manner as he or she thinks fit;
 - (o) may require the provision of material or information or data by either or both parties to the expert or to one another and within such time periods as the expert may in his or her sole discretion determine and the parties shall comply with such requirements.
 - (d) after conferring with the parties about the costs of doing so, shall be entitled to engage and consult with any adviser, tegal or tachnical, as he or she may see fit.
 - shall otherwise have the power to proceed to the resolution of the dispute or difference in such a

- manner and subject to such rules as the expert in his or her absolute discretion determines is suitable for the nature of the dispute or difference.
- 11.1.4.6 The expert must act in accordance with the principles of natural justice and fairness.
- 11.1.4.7 The parties may be represented before the expert and shall be entitled to call such witnesses and make such submissions as they consider desirable or necessary.
- 11.1.4.8 Either perty may be represented before the expert by a tegal practitioner but only where—
 - (a) the other party is represented by a legally qualified person, or
 - (b) both parties agree, or
 - the expert agrees that either or both of the parties may be tegally represented.
- 11.1.4.9 The parties shall pay the expert's costs (including the costs of engaging and consulting advisers.) equally.
- 11.1.4.10 Without limiting in any way the exercise by him of any of the powers and functions referred to above, the expert must in making his determination have regard to all matters mentioned in the Protocol and such other matters as to him seem relevant, including any other expert determination to the extent it is relevant.
- 11.1.4.11 Any decision of the expert shall not in any circumstances be given any retrospective operation except in relation to the particular dispute or difference giving rise to that decision.
- 11.1.4.12 The parties to the dispute or difference shall at all times do all things which the expert requires of them in connection with his determination and shall co-operate and assist the expert in every reasonable way with his determination. No party shall wriffully do or cause to be done any act to delay or prevent the determination by the expert.



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- 11.1.4.13 The expert shall give his decision in writing and state the reasons for his decision as soon as is practicable.
- 11.1.4.14 Either of the parties may at any time by application to any court of competent jurisdiction have any question of law arising in the course of the expert's determination determined by any such court.
- 11.1.4.15 The expert may in his sole discretion and at any time seek to resolve the dispute or difference by acting as a mediator or conciliator between the parties before after or during his determination. For that purpose the expert may require the parties to confer with him at any time in relation to the whole or any part of or in respect of any aspect of the dispute or difference and direct what if any procedures are to be followed by the parties in such conciliation or mediation. In acting as mediator or conciliator the expert is bound by the rules of natural justice.
- 11.1.4.16 The person acting as expert may not be called as a witness in any proceedings before any court, tribunal or body.
- 11.1.4.17 No matter or thing done or omitted to be done by the expert, if the matter or thing is done in good faith for the purpose of these provisions, shall subject the expert to any sction, liability claim or demand.
- 11.1.4.18 The expert must not without reasonable excuse disdose information coming to his knowledge during or in connection with his determination. It shall be a reasonable excuse to disclose information if the disclosure is made with the consent or agreement of all parties to the determination or for the purposes of the register hareinafter mentioned or for a proceeding founded on fraud alleged to be connected with or to have happened during the determination or under a requirement imposed by or under any law.

- 11.1.4.19 No documents admissions. evidence or other material produced or relied on in the course of the determination and nothing said or done in the course of the determination may be referred to or relied upon by any party to the dispute or difference and shall not be admissible in evidence in any proceedings before any court, tribunel or body about the same or any similar dispute or difference unless all the parties to the determination consent or agree or the same is discoverable or otherwise required or able by law to be disclosed or reliad on.
- 11.1.5 Subject to 11.1.7 and 11.1.4.11, the expert's decision shall be final and binding upon the parties. Where that decision bears upon the meaning, enforceability. Interpretation or validity of any provision of this Structure Plan, that decision shall be deemed for all purposes to form part of and be incorporated in this Structure Plan, and his decision shall be substituted for any decision made by or on behalf of the Council or its delegates or officers.
- 11.1.6 Subject to the exercise of its rights under subclause 11.1.7, the Council shall by resolution formally adopt and recognise the determination of the expert as soon as practicable after the expert's determination is made known.
- 11.1.7 If within 14 days after the expert hands down his decision any party to the dispute or difference gives witten notice to the other that it does not agree with his decision or some part of it, and that it intends to apply to the Court for determination of the matter, thereafter any party shall be entitled to commence or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice disputes only part of the expart's decision, the remainder of the decision shall to the fullest extent possible continue to have effect in accordance with sub-clause 11.1.5. Any such proceedings to the Court must be commenced within 7 days after the service of such written notice. The giving of such notice is a condition precedent to the commencement of any litigation in respect of such dispute or difference. The failure to give such notice within the said 14 day period.

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commence such proceedings within the said 7 day period, shall be an absolute bar to the giving of such notice or the commencement of such proceedings at any time thereafter and in addition such failure shall operate as a complete and unconditional waiver by each party to object in any way (including by litigation) at any time and for any reason to the matters the subject of the dispute or difference, and the expert's decision shall be final and closure 11.1.5.

- 11.2 Where a determination of the Court amends or afters a decision of the expert or the Council, the determination of the Court supersedes the decision of the expert or as the case requires the Council.
- 11.3 Nothing in 11.1.7 shall be construed as preventing the parties from agreeing that the expert's decision is final and binding in respect of a particular matter and excepting a case of error of law any such agreement has effect according to its terms.
- 11.4 The Council shall keep and maintain a register of all determinations under these provisions in which it shall record and make available for inspection by any member of the public during its normal office hours a summary of each determination, such summary to be prepared and provided by the expert making the determination.
- All documents, submissions and other material of whatsoever nature provided to the expert for the purpose of or in the course of or in connection with any determination shall at the conclusion of the determination be delivered up by the expert to the Council. All material to be delivered to the Council shall be kept by the Council for at least seven years. The Council shall not allow any such material to be made available or used or copied for any purpose except in connection with the particular dispute or difference unless the perties to the dispute or difference otherwise agree.
- 11.6 Nothing herein shall prejudice the right of a party to institute proceedings at any time for urgent injunctive or declaratory relief in respect of a dispute or difference.
- 11.7 Time shall be of the essence in respect of all the provisions in this Section.
- 11.8 In this section-
 - "day" meens calendar day;
 - "Protocol" means the Protocol contained in section 11.9 between the Ipswich City Council and Springfield Land Corporation which establishes the agreed goals and objectives, rotes and responsibilities between them in relation to the operation in practice of these provisions.

11.9 Alternative Disputs Resolution Protocol

The purpose of this protocol is to record how the parties intend the ADR provisions in section 11 of the Structure Plan will operate in practice.

The ADR provisions are intended to operate to bring the parties together to maximise the opportunity for them to resolve differences amicably without recourse to expensive and time consuming litigation. The attitude of the parties' representatives and how they approach ADR is a key element in achieving this goal.

Accordingly it is intended that the parties-

- (i) avoid adopting polarizing positions;
- have and demonstrate a genuine preparedness to listen and understand as objectively as possible each other's views;
- (iii) be open minded and sympathetic to compromises which address most, if not all of their differences:
- (iv) have frequent and open dialogue both within and outside the steps and meckanisms contained in section 11 to maximise the opportunity for achieving resolution.

It is intended that the extent to which the parties or the expert engages others to assist in submissions to the expert will depend inter alla upon such factors as the importance, urgency, complexity and the like of the dispute or difference.

The expert should discuss with the parties at the beginning of any involvement the likely costs.

Nothing in section 11 should be construed as preventing the parties from meeting on a "without prejudice" or otherwise basis during and outside the expert determination processes with a view to endeavouring to resolve their differences.

The rationale behind section 11.5 and 11.1.4.18 is to encourage the parties to be as open and frank with the expert as is possible and without fear that anything the expert learns or any information etc made available in the course of ADR may prejudice legal rights which might be exercised by either party aubsequently.

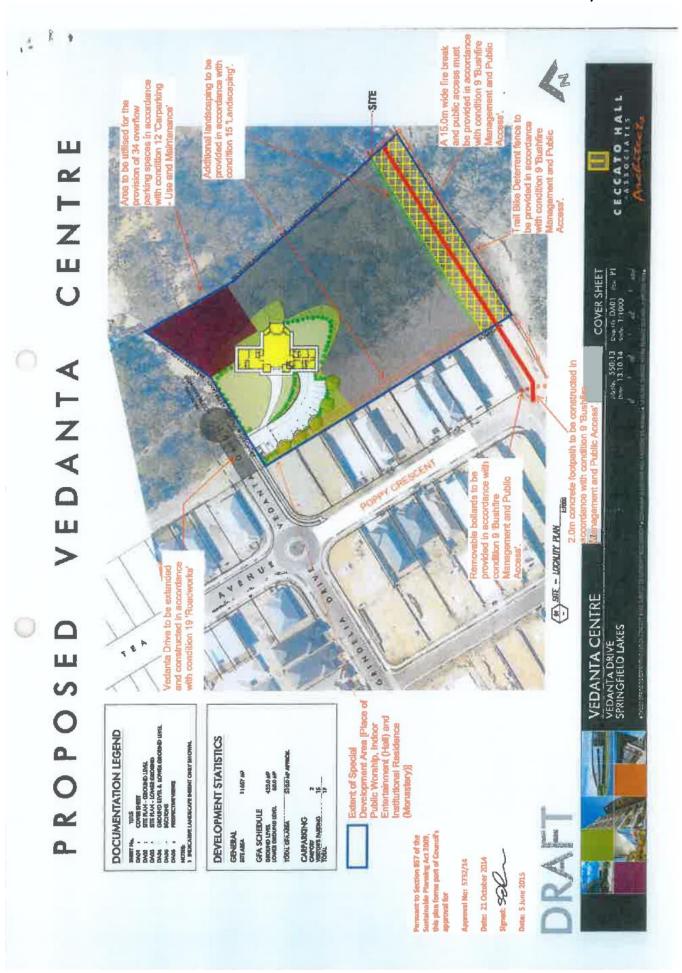
The expert should prepare and provide to the parties a summary of findings which can contain research for the findings.

If because of legal time periods within which legal rights or remedies must be instituted a party has to commence court proceedings before or during ADR, the parties should jointly inform the Court that notwithstanding the commencement of those proceedings they wish to embark upon atternative dispute resolution procedures with a view to resolving their difference. It is expected the Court will encourage that action and allow the court proceedings to be put on hold while ADR is pursued.



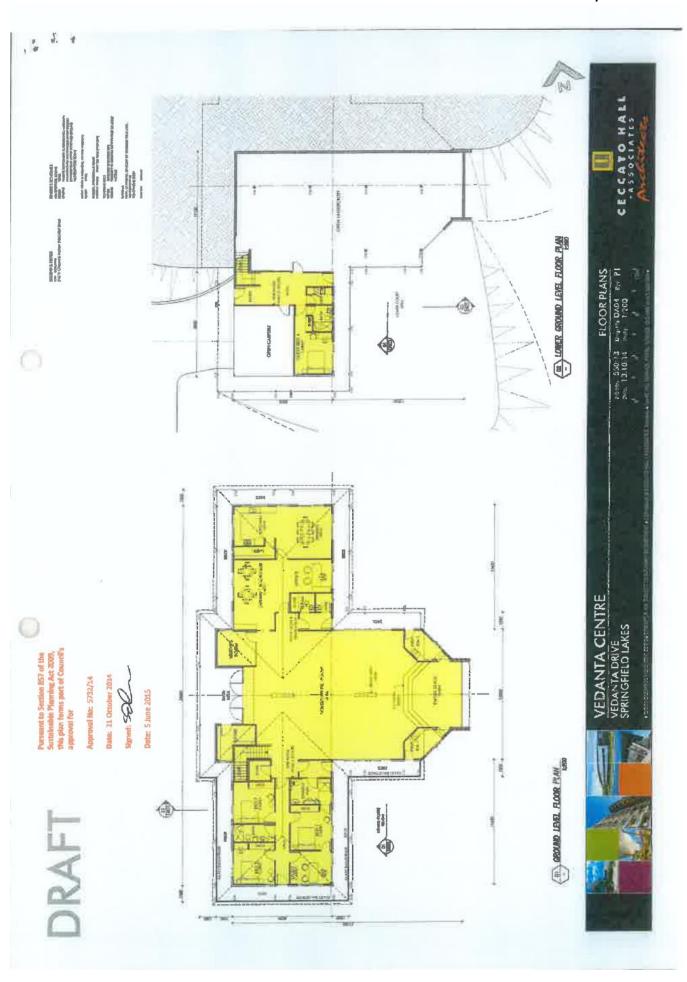
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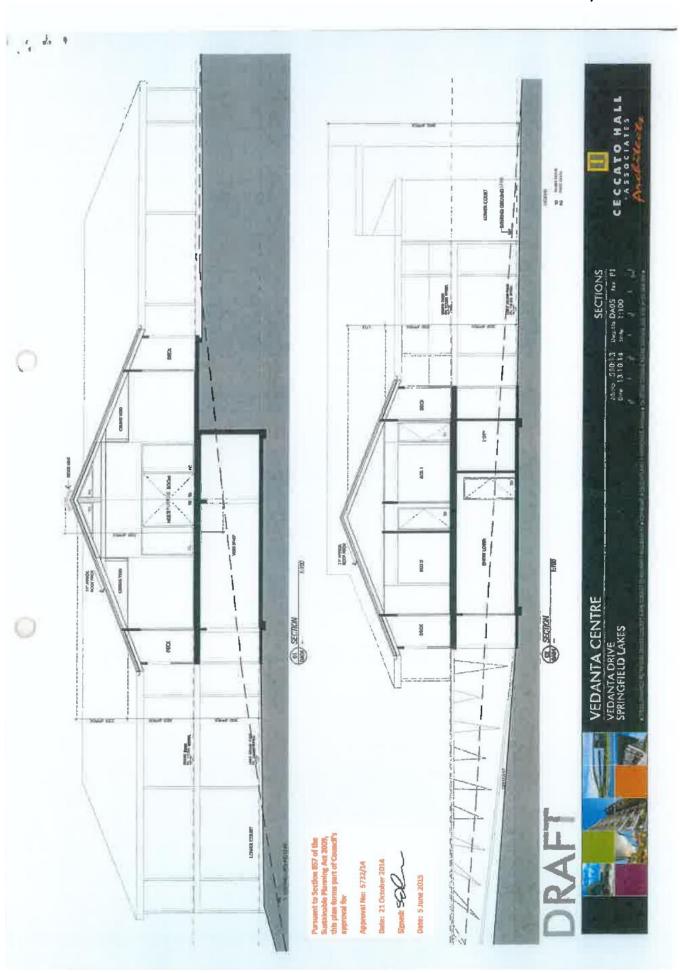
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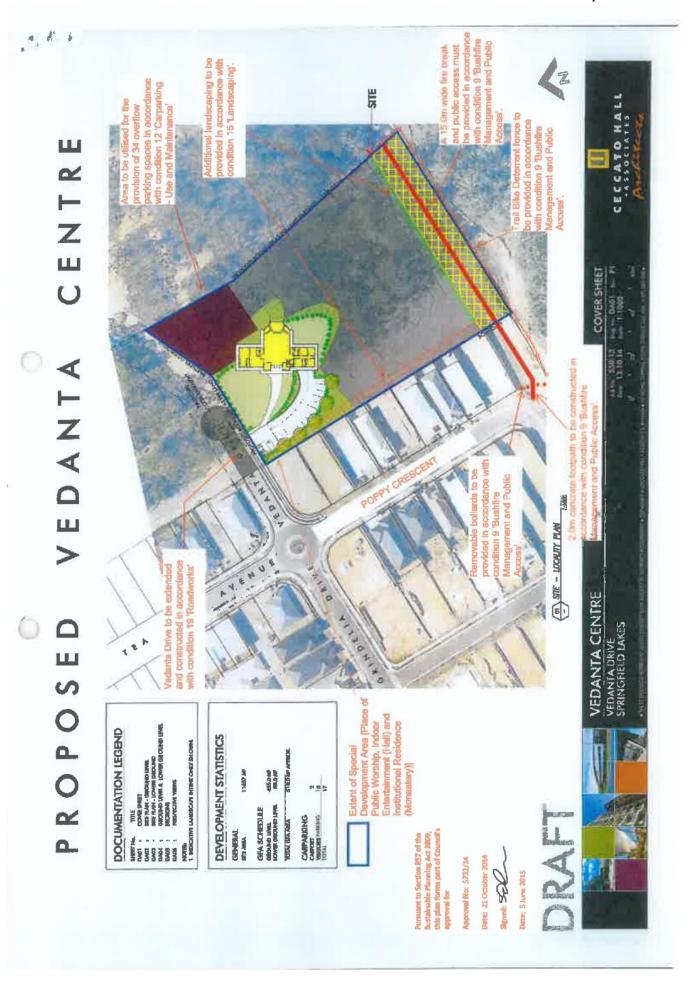






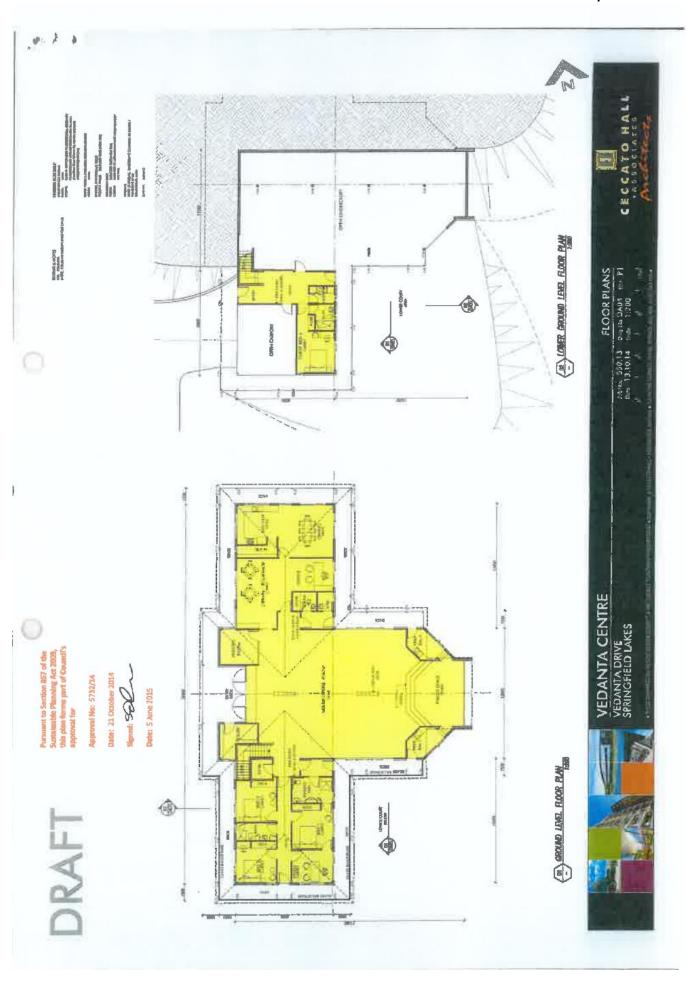


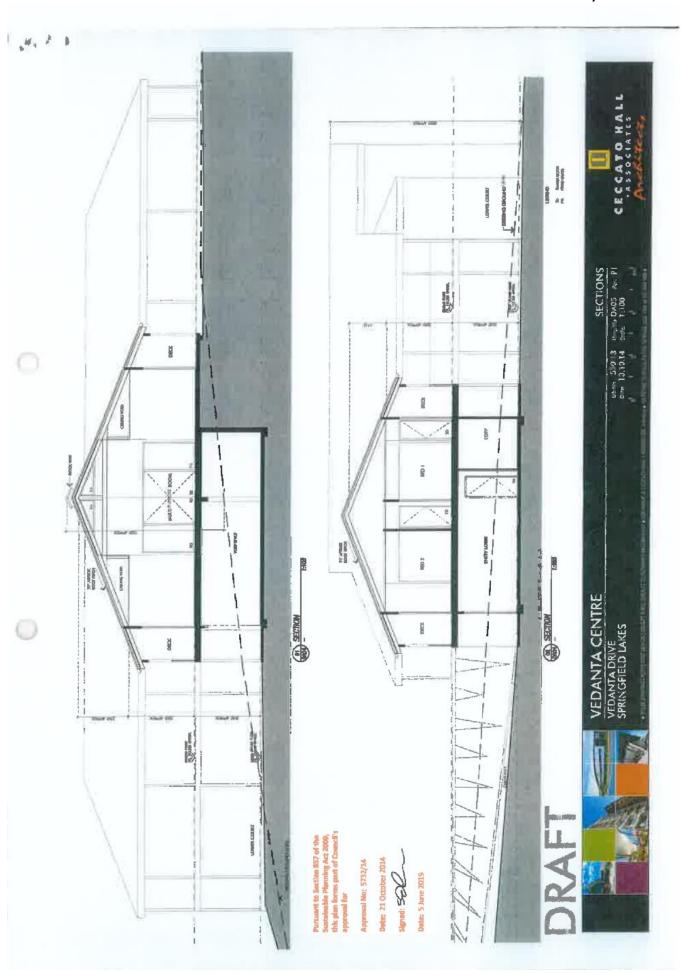
















Your reference

Our refurence Contact Officer Jayden Cave Telephone

7007/2016/ADP (07) 9810 7854

Vedanta Centre of Sydney Incorporate **Brisbane Chapter** C/- Springfield Land Corp. (No.2) Pty Ltd Attn: Brett Wilson

b.wilson@springfieldland.com.au



Ipswich City Council

45 Roderlok St PO Box 191 Ipswich QLD 4305 Australia

(07) 3810 6666 Fax (07) 3810 6731

Ernail counci@ipswich.old.govau Web www.ipswich.qld.gov.au

20 December 2016

SUSTAINABLE PLANNING ACT 2009

DEVELOPMENT APPLICATION DECISION NOTICE

Application Details

Application No:

7007/2016/ADP

Real Property Description:

Lots 1 and 2 on SP275460,

Property Location:

96 and 7001 Vedanta Drive, Springfield Lakes QLD 4300

Decision Date:

20 December 2016

Decision Authority:

Team Coordinator (Development)

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Decision Details

4 Development	Approval Type	Decision	Relevant Period
Area Development Plan to amend an Area Development Plan to:	Development Permit	Approved subject to the conditions set out in Attachment A - Assessment Manager	4 years
Permit the Development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)		Conditions	

2. Referral Agencles

Not applicable to this decision.

3. Approved Plans, Specifications and Supporting Material

The approved plans, specifications and supporting material for this development approval are:

- (a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and
- (b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents; and
- (c) The approved plans are attached to this decision notice.

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Table 1: Approved Plans/Specifications/Supporting Materials

1			D PLANS	
Plan No. & Revision No.	Description	Prepared By	Date	Amendments Required
A001 Rev. P3	Site Plan	J Kathiria	15 August 2016	Refer to Attachment A, Condition 9 for Bushfire Management and Public Access requirements.
				A concrete footpath 2.0m wide must be constructed pursuant to Attachment A, Condition 9 'Bushfire Management and Public Access'.
				Additional landscaping to be provided pursuant to Attachment A, Condition 15 'Landscaping'.
				Overflow car park must have provision for forty- seven (47) car parking spaces pursuant to Attachment A, Condition 12 'Car Parking - Use and Maintenance'.
				Roadworks must be completed in accordance with the approved plans and Attachment A, Condition 20 'Roadworks'.
				The motorised sliding driveway gate must be setback into the property as shown in red.
A101 Rev. P4	Lower Ground Level Floor Plan	J Kathiria	15 August 2016	N/A
A102 Rev. P4	Ground Level Floor Plan	J Kathiria	15 August 2016	N/A
A103 Rev. P3	Roof Plan	J Kathiria	15 August 2016	N/A
A300 Rev. P2	Elevations	J Kathiria	15 August 2016	N/A
A305 Rev. P3	Sections	J Kathiria	15 August 2016	N/A

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4. Preliminary Approval Affecting the Planning Scheme

Not applicable to this decision.

Codes for Self Assessable Development

Not applicable to this decision.

6. Other Necessary Development Permits and/or Compliance Permits

Further development permits, as required by the Sustainable Planning Act 2009, must be obtained in respect of any operational works, building works and plumbing works in relation to this approval prior to the commencement of works pursuant to the Sustainable Planning Act 2009 and Springfield Structure Plan.

7. <u>Details of any Compliance Assessment Required for Documents or Work in Relation to the Development</u>

Not applicable to this decision.

8. Submissions

Not applicable to this decision.

9. Conflict with a Relevant Instrument and Reasons for the Decision Despite the Conflict

Not applicable to this decision.

10. When Development Approval Lapses

The relevant period for this approval is as outlined in part 1 'Decision Details' of this decision notice, starting the day the approval takes effect. Unless the relevant period is extended by the Assessment Manager pursuant to Chapter 6, Part 8, Division 5 of the Sustainable Planning Act 2009 (Extending period of approvals), this development approval lapses in accordance with section 341 of the Sustainable Planning Act 2009.

11. When Section 242 Preliminary Approval Lapses

Not applicable to this decision.

12. Conditions of Assessment Manager (Ipswich City Council)

Refer to Attachment A for Assessment Manager Conditions.

13. Trunk Infrastructure

Not applicable to this decision.

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14. Infrastructure Charges

- (a) Refer to Annexure A of Attachment A for Council's infrastructure charges notice.
- (b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all Infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU's developer customer service team on (07) 3432 2200.

15. Appeal Rights

Attachment B is an extract from the Springfield Structure Plan that details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

Yours faithfully

Tim Foote

TEAM COORDINATOR (DEVELOPMENT)

CC. Queensland Urban Utilities

Enc.

- Assessment Manager Conditions (Attachment A)
- Section 11 of Springfield Structure Plan (Attachment B)
- Approved Plans

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Attachment A File No: 7007/2016/ADP

Location: 96 and 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300
Proposal: Area Development Plan to amend an Area Development Plan to Permit
the Development of a Place of Public Worshlp, Indoor Entertainment (Hall) and
Institutional Residence (Monastery)

100	Conditions applicable to this approval under the Sustainable Planning Act 2009			
No.	Condition	The time by which the condition must be met, implemented or complied with		
1.	Basis of Approval			
	This approval incorporates as a condition, the applicant's common material (as defined in Schedule 3 – Definitions of the Sustainable Planning Act 2009) for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.	From the commencement of the construction of the development and at all times thereafter.		
	Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the Sustainable Planning Act 2009.			
2.	Minor Alterations			
	Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice.	At all times after the approval is granted.		
3.	Development Plans			
3.	The applicant must undertake the development generally in accordance with the approved plans outlined in part 3 of this development permit.	From the commencement of the construction of the development and at all times thereafter.		
4.	Locality References			
(a)	The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development to Council's satisfaction) must specify the relevant, approved place name under the <i>Place Names Act 1994</i> and must comply with the following:	At all times after the approval is granted.		

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	(i)	Be in the same colour, background colour, typeface, font, font characteristics and character spacing as the place/estate/development name;	
	(11)	Be in lettering at least 50% of the size of the place/estate/development name;	
	(iii)	Be in the same orientation as the place/estate/development name; and	
	(iv)	Be in either title case or all in upper case.	
(b)	of th	applicant must not at any time refer to the location e site or the development, including the place or e, as being located in Brisbane or a Brisbane rb or in the metropolitan area or in the western rbs.	At all times after the approval is granted.

5.	Hours of Construction		
	Unless otherwise approved in writing by the assessment manager, construction works must only occur within the hours as defined in <i>Planning Scheme Policy 3 - General Works</i> , Part 5, Section 5.1.3.	At all times during construction of the development.	

6.	Toilet Facilities		
	The applicant must provide tollets (including facilities for the disabled, children and parents) that remain open for access for all patrons of the proposed development.	From the commencement of the use and at all times during the approved hours of operation thereafter.	

7.	Access for People with a Disability		
	The applicant must provide adequate access for people in wheelchairs by means of an unimpeded continuous path of travel from any adjacent roadway, other public lands and from any car parking bay allocated for use by people with a disability, to all parts of the development which are normally open to the public.	At all times after the approval is granted.	

8.	Hearing Aid Loop		
	The applicant must provide a hearing aid loop for the	Prior to the commencement of	
	benefit of people with impaired hearing.	the use and at all times	
		thereafter.	

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9.	Bush	fire Management and Public Access	
(a)	show must acce the s follo	nin the fire break buffer and public access area on in yellow on the approved plans, the applicant to provide a bushfire management trail and public as along the full length of the southern boundary of subject site. The applicant must construct the wing within the bushfire management trail and ass zone:	Prior to the commencement of the use and at all times thereafter.
	(1)	Provide a minimum 6.0m wide cleared "Fire Trail" zone located within the area immediately adjacent to the southern property boundary;	
	(11)	Achieve a minimum of 1:4 cross gradient, with the intention of being maintainable by a tractor/slasher;	
	(111)	Is to be sultably stabilised with "Cooch" grass coverage;	
	(iv)	Provide a 2.0m wide concrete footpath across the full southern boundary to connect to the existing footpath network within Poppy Crescent;	
	(v)	Include removable bollards adjacent to the southern boundary of 18 Poppy Crescent, Springfield Lakes (Lot 2856 on SP221271) and vehicular access points are to be provided to the "Fire Trail" zone. All vehicular access points will be suitably gated in accordance with Council standards;	
	(vi)	Within the balance of the buffer (i.e. the remaining 9.0m), all understorey vegetation must be removed to reduce fuel loads and declared plants, environmental weeds and rubbish is to be removed; and	
	(vii)	Provide an easement over the 15.0m wide firebreak and public access area for Council and the public to access this area of the site.	
(b)	Fence boun fence	applicant must provide a metal Trail Bike Deterrent e along the full extent of the southern property dary as shown in red on the approved plan. The e must be designed and constructed in accordance Council's Standard Drawing SP.87.	Prior to the commencement of the use and at all times thereafter.

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10.	Car Park and Outdoor Lighting			
(a)	Car parks and pedestrian walkways must be illuminated.	Prior to the commencement of the use and at all times thereafter.		
(b)	All car park lighting must comply with the requirements outlined in Australian Standard for Off-Street Car Parking (AS 2890.1:2004) or any Australian Standard in substitution for this standard.	Prior to the commencement of the use and at all times thereafter.		
(c)	The applicant must give consideration to light spillage onto adjoining land and roadways, and must ensure that all lighting associated with the development is designed, constructed, located and maintained so as not to cause nuisance to the occupants of nearby properties or passing traffic.	Prior to the commencement of the use and at all times thereafter.		

11.	Visual Treatment of Plant and Equipment	
(a)	The applicant must ensure all plant and equipment (inclusive of tanks, air conditioning units, compressors, generators, ducting, ventilation and the like):	Prior to the commencement of the use and at all times thereafter.
	(I) Is <u>not</u> located between any building and the future dedicated road (le. extension of Vedanta Drive); or	
	(ii) Is appropriately screened (and ventilated) from view from Vedanta Drive (inclusive of the future expansion) and adjoining premises.	
(b)	The applicant must, where screening is required pursuant to Condition 11(a) above, submit for written approval by the assessment manager details of the screening method or device. All screening must be of materials similar in appearance and specification to those used in the construction of buildings on the premises and adjacent premises.	Prior to the lodgement of an application for building works.
(c)	The applicant must construct and maintain all screening in accordance with the approval issued by the assessment manager.	Prior to the commencement of the use and at all times thereafter.

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12.		Parking – Use and Maintenance	
(a)	carp	applicant must provide a minimum of sixty-six (66) parking spaces for the development consisting of following:	Prior to the commencement of the use and at all times thereafter.
	(i)	Seventeen (17) constructed car parks within the north-western portion of the site, at the location shown on the approved plans;	
	(ii)	Two (2) spaces within the open carport contained within the lower level of the proposed place of worship; and	
	(III)	Forty-seven (47) 'overflow' spaces in the north- eastern portion of the site as illustrated on the approved plans.	
(b)	The a	applicant must ensure all parking areas are:	Prior to the commencement of the use and at all times
	(i)	Kept exclusively for parking for the development;	thereafter.
	(ii)	Used exclusively for parking for the development;	
	(III)	Accessible to both staff and customers during any approved hours of operation (unless otherwise indicated on the approved plans);	
	(iv)	Appropriately signposted at the entry/entries to the car park (eg "Staff and Customer Parking") in accordance with AS1742; and	
	(v)	Maintained in perpetuity.	

13.	Access, Parking and Manoeuvring Areas	
(a)	The applicant must construct all parking, access and manoeuvring areas of concrete, asphaltic concrete or equivalent materials approved by the assessment manager (excluding the overflow parking).	Prior to the commencement of the use and all times thereafter
(b)	The applicant must line-mark all sealed parking, access and manoeuvring areas in accordance with the relevant Australian Standard.	Prior to the commencement of the use and all times thereafter.
(c)	The applicant must make provision for all vehicles to enter and exit the site in forward gear.	Prior to the commencement of the use and all times thereafter.

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(d)		applicant must construct a concrete layback and eway slab in accordance with the following:	Prior to the commencement of the use and at all times thereafter.
	(1)	From the kerb alignment of the proposed Vedanta Drive extension to the property boundary for access to the development;	
	(11)	Minimum 6.0m wide; and	
	(iii)	In accordance with Council's Standard Drawing SR.13.	

14.	Waste Storage and Collection	
(a)	The applicant must provide a screened waste storage area generally in accordance with the location detailed on the approved plans.	From the commencement of the use and at all times thereafter.
(b)	The applicant must ensure all wash down waters from bin cleansing performed on the site is either: • Appropriately treated and discharged to sewer subject to a Trade Waste approval; or • The services of a refuse bin cleaning company are engaged.	From the commencement of the use and at all times thereafter.
(c)	The applicant must ensure waste bins are collected on the site and there is no road-side collection.	From the commencement of the use and at all times thereafter.

15.	Landscaping	
(a)	The applicant must submit, for written approval by the assessment manager, landscape plans (including fencing details) in accordance with section 12.6.4 (24) of the Residential Code of the Ipswich Planning Scheme 2006 utilising only native, non-invasive, plant species such as those referenced in the Ipswich City Council's Vegetation Communities Rehabilitation Guide.	In conjunction with the lodgement of the application for operational works.

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(b)	The landscaping required in Condition 15(a) above, must incorporate:	In conjunction with the lodgement of the application for operational works.
	(i) A minimum 3.0m wide dense planting adjacent to the western boundary of the subject site as detailed on the approved plans, consisting of landscaping with a height and density to form a visual screen to the adjoining residential properties.	
	(ii) A landscape barrier (i.e. hedge) must be provided along the full length of the boundary of the easement required as part of Attachment A, Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans.	
(c)	In the event that fencing is proposed along the boundary of the easement provided as part of Attachment A, Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans, the applicant must ensure that the fencing is constructed as an open style fence (eg. pool fencing).	Prior to the commencement of the use and at all times thereafter.
(d)	In the event that timber fencing is constructed on-site, the applicant must design and construct the fencing such that timber palings are positioned on the external façade of the fence (directed towards the future road or public place).	In conjunction with the lodgement of the application for operational works.
(e)	The applicant must provide landscaping and fencing works in accordance with the approved landscape plans.	Prior to the commencement of the use and at all times thereafter.
(f)	The applicant must submit to the assessment manager a Certificate of Compliance for Landscape Works completed by a qualified landscape designer stating the works have been completed in accordance with requirements of the approved landscape plan.	Prior to the commencement of the use.

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16.	Hours of Operation		
(a)	Unless otherwise appr assessment manager, activities unless for do the premises outside of Monday to Sunday, 7:0	From the commencement of the use and at all times thereafter.	
(b)		sure service vehicles (including ot access or operate on the site d in the table below:	From the commencement of the use and at all times thereafter.
	Day	Time	
	Monday to Saturday (excluding public holldays)	7:00am – 6:00pm	
	Sundays or Public Holidays	No refuse collection or deliveries must be undertaken.	
(c)		ger may amend the above hours on Condition 16(a) above if:	From the commencement of the use and at any time thereafter.
	(i) Complaints about assessment man	t noise are received by the ager; and	
	(ii) Complaints are r vexatious.	ot considered frivolous or	

17.	Noise			
(a)	The applicant must provide to Council certification from a suitably qualified and practicing acoustic professional that the proposed development achieves the following objective:			
	(I) The contribution associated with exceed a level for tonality and at the boundary			
	Time Period	Noise level when measured at the boundary of nearest residential use (LAELLT)		
	Time Period 7:00am - 6:00pm	at the boundary of nearest		

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(b)	In the event ongoing bona fide complaints about noise	From the commencement of the
	from the development are received by the assessment	use and at all times thereafter.
	manager that are not considered frivolous or	
	vexatious, the applicant will be required to conduct an	
	acoustic assessment by a sultably qualified acoustic	
	professional to determine if the noise levels specified	
	in Condition 17(a) above have been exceeded. In the	
	event that noise levels have been exceeded, the	
	applicant must address the source of the noise	
	exceeding the levels specified in Condition 17(a) above	
	and incorporate appropriate noise amellorative	
	measures into the development.	

18.	Acoustic Management	
(a)	The applicant must ensure the use of outdoor public address systems is restricted to emergency use only.	From the commencement of the use and at all times thereafter.
(b)	The applicant must ensure amplified music or live music is not played outdoors.	From the commencement of the use and at all times thereafter.
(c)	The applicant must ensure all metal grilles, metal plates or similar infrastructure that is subject to vehicular traffic is acoustically damped to prevent environmental nuisance.	From the commencement of the use and at all times thereafter.

19.	Services		
	The applicant must connect the development to	Prior to the commencement of	
	reticulated water supply, sewer infrastructure,	the use.	
	electricity supply and telecommunication utilities.		

20.	Roadworks	
(a)	The applicant must provide a minimum 20.0m extension of the existing Vedanta Drive to Council's standards for a Collector street, and an additional 8.5m radius temporary bitumen sealed turnaround area.	Prior to the commencement of the use.
(b)	The proposed Vedanta Drive extension and turnaround area must be located within an access easement in favour of Council.	Prior to the commencement of the use and at all times thereafter.
(c)	The applicant must have registered with the Titles Office a plan of subdivision associated with Council's Area Development Plan Approval No. 5260/15.	Prior to the commencement of the use.

Ipswich City Council

21.	Stormwater	
(a)	The applicant must provide an allotment drainage system which is designed in accordance with QUDM and not less than Level III. Provision must be made for connections to the future drainage network required by the Vedanta Master Precinct Plan.	Prior to the commencement of the use.
(b)	The applicant must discharge stormwater runoff from all impervious areas to a lawful point of discharge. The proposed discharge areas must be treated in accordance with the recommendations of the required Dispersive Soil Management Plan.	Prior to the commencement of the use and at all times thereafter.

22.	Stor	mwater Quality			
(a)	(1)	The applicant must achieve the water quality objectives outlined in Table 2.3.1 of <i>Planning Scheme Policy 3 - General Works</i> of the <i>Ipswich Planning Scheme 2006</i> prior to stormwater runoff discharging from the site.	Prior to the commencement of the use and at all times thereafter.		
	Or				
	(11)	The applicant must pay a monetary offset contribution to the assessment manager in lieu of the provision of stormwater quality treatment infrastructure for the development in accordance with section 3.2.3 of <i>Implementation Guideline</i> No. 24 - Stormwater Management of the <i>Ipswich Planning Scheme 2006</i> .			
(b)	Should the applicant choose to comply with Condition 22(a)(i) above, the applicant must submit for written approval by the assessment manager, a stormwater quality management plan (SQMP). The SQMP must include the following items:		In conjunction with the lodgement of the application for operational works.		
	(i)	Demonstrate stormwater runoff associated with the development achieves the water quality objectives outlined in Table 2.3.1 of <i>Planning</i> Scheme Policy 3 - General Works prior to discharge from the site; and			
	(ii)	Where MUSIC modelling is undertaken an electronic copy of the MUSIC (.sqz) file must be submitted to the assessment manager for review.			

23.	Earthworks		
	The applicant must design all earthworks (including earth retaining structures) In accordance with <i>Planning Scheme Policy 3 - General Works</i> , Part 4 of the <i>Ipswich Planning Scheme 2006</i> .	In conjunction with the lodgement of the application for operational works and during construction.	

Ipswich City Council

24.	Sediment & Erosion Management - Construction & Operational Phases		
	The applicant must provide for all unpaved and	Prior to the commencement of	
	disturbed areas sufficient grass or equivalent cover to	use and at all times thereafter.	
	prevent both rill and sheet erosion.		

25.	Design	
(a)	The applicant must design all works in accordance with Planning Scheme Policy 3 - General Works, Implementation Guideline No. 24 - Stormwater Management and Implementation Guideline No. 28 - Dispersive Soil Management of the Ipswich Planning Scheme 2006.	In conjunction with lodgement of operational works application or amended drawings.
(b)	The applicant must submit to the assessment manager a Dispersive Soil Management Plan (DSMP), prepared by a suitably qualified person in accordance with Council's Implementation Guideline No. 28 - Dispersive Soil Management of the Ipswich Planning Scheme 2006.	In conjunction with lodgement of operational works application or amended drawings.

26.	Design Certifications		
	The applicant must submit to the assessment manager RPEQ design certification(s) stating that all works have been designed in accordance with Council's specifications, infrastructure design standards and this approval.	In conjunction with an application for operational works.	

27.	Further Works	
(a)	The applicant must take due regard of all existing services when undertaking works associated with this development.	During the construction of the development and prior to the commencement of the use.
(b)	The applicant must after any services when the relevant authority or assessment manager determines that works associated with this development has an impact upon any existing services.	During the construction of the development and prior to the commencement of the use.
(c)	The applicant must reinstate all disturbed verge areas with turf.	Prior to the commencement of the use.

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Assessment Manager (Ipswich City Council) Advice The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval. Springfield Structure Plan Pursuant to Clause 10.2.5 of the Springfield Structure Plan a person must not remove, destroy or interfere with any Identified cultural heritage resource of either aboriginal or European origin or Item of the Queensland Estate.

2.	Fire Ants
(a)	In accordance with the <i>Plant Protection Act 1989</i> and the <i>Plant Protection Regulation 2002</i> , a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species <i>Solenopsis invicta</i>) and to eradicate it from the State.
(b) It is a legal obligation to report any sighting or suspicion of Fire Ants within 24 h Biosecurity Queensland on 13 25 23. Biosecurity Queensland must be notified development(s) occurring in the Fire Ant Biosecurity Zone before earthworks conshould be noted that works involving movements of soil associated with earthworks subject to movement controls and failure to obtain necessary approvals from B Queensland is an offence. The Fire Ant Biosecurity Zone as well as general information be viewed on the Department of Agriculture and Fisheries website www.daf.gld.gov.au/fireants.	
(c)	The land over which you have made a development application is within a suburb known to have Fire Ants and as such is within a "Biosecurity Zone". The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Biosecurity Queensland to investigate the site and for you to implement any necessary matters required prior to the commencement of any works.

3. Local Government Regulation 2012 This property may be subject to the provision of Section 116 of the Local Government Regulation 2012. This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council's budget and rating resolutions, if the property is sold or reconfigured in any way (eg subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the lpswich City Council Customer Contact Centre on (07) 3810 6666.

4.	Section 245 of the Sustainable Planning Act 2009
	Pursuant to section 245 of the Sustainable Planning Act 2009, a development approval
	including any conditions of approval is binding on the owner, the owner's successor in title
	and any occupier of the land.

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5.	Acronyms and Terms		
	Acronyms and terms used in this notice have the following meanings:		
(a)	RPEQ - A Registered Professional Engineer of Queensland, suitably qualified and		
	experienced in the particular area of expertise required.		
(b)	QUDM - The Queensland Urban Drainage Manual (2007 Edition), produced by the		
	Queensland Department of Environment and Natural Resources		
(c)	QUU - Queensland Urban Utilities - trading name of the Central SEQ Distributor-Retailer		
	Authority, providing water and wastewater services to Ipswich City under the South-East		
	Queensland Water (Distribution and Retail Restructuring) Act 2009		

6. Bonds

Any bonding sought to be approved in relation to development will be considered in accordance with *Planning Scheme Policy 3 - General Works* of the *Ipswich Planning Scheme 2006*.

The Bond, Licence Deed and conditions of security payment can be found online at www.ipswich.qld.gov.au/business/development. Council's preference is for bonds to be submitted by way of a Bank Guarantee.

7. Operational Works Submission

The applicant must submit to the assessment manager all engineering drawings in accordance with the requirements of *Ipswich Planning Scheme 2 - Information Local Government May Request*. For clarification, where any inconsistency or conflict exists between design standards and other relevant technical publications, Council standards and specifications must take precedence.

8. Proximity of Earthworks to Adjoining Property

Where earthworks, including retaining structures, are proposed within 3.0m of the property boundary or are likely to affect adjoining property owners, the applicant must notify the affected property owners in writing, and obtain written comments from them, as detailed in Specific Outcome 19 and Note 12.15.4K of the *Earthworks Code* (Part 12, Division 15 of the *Ipswich Planning Scheme 2006*). Written comments from the affected owners (or at least the supporting documentation of notification and consultation with the adjoining property owners to the Council's satisfaction) must be submitted to Council for consideration, in conjunction with any operational works application.

9. Portable Long Service Leave

Where the proposed works (civil and landscaping) are valued at \$150,000 or more and match the definition of Building and Construction Industry, the Building and Construction Industry (Portable Long Service Leave) Act 1991 requires that evidence of payment of the Portable Long Service Leave (QLeave) Levy be received by Council as a condition of issuing a development permit for building works, operational works and plumbing and drainage works applications, as defined under the Sustainable Planning Act 2009.

If you require clarification in regard to the *Building and Construction Industry (Portable Long Service Leave) Act 1991*, you should contact QLeave on 1800 803 481 (free call) or (07) 3212 6855.

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10.	Trade Waste
	Waste water directed to sewer must only be carried out in compliance with an approved
	Trade Waste Permit for the site. All associated water treatment equipment (If any) must be
	covered by the permit, where released to sewer. Enquiries regarding Trade Waste
	requirements can be made by contacting Queensland Urban Utilities on telephone number
	13 26 57.

11.	Food Licence
	Where food is sold, served and or produced on the site there may be a need to hold a
	licence to do so under the Food Act 2006. Please contact the Engineering and Environment
	Branch of the Planning and Development Department of Ipswich City Council for advice
	regarding this matter by phoning 3810 6828.

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ATTACHMENT A - ANNEXURE A

INFRASTRUCTURE CHARGES NOTICE

This Infrastructure Charges Notice is issued by Council and relates to charges for the purposes of local government trunk infrastructure networks (transpor).

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Ipswich City Council

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Application No: 7007/2016/ADP

Real Property Description: Lot 1 and Lot 2 on SP275460

Property Location: 96 and 7001 Vedanta Drive,

SPRINGFIELD LAKES QLD 4300

Development Approval Details: In accordance with Section 1 of Development

Decision Notice 7007/2016/ADP

Levied Charge: \$25,780.57

Does the maximum adopted charge apply: No

Does an Offset or Refund apply: No

Levied Charge Calculation:

Charge Category and Use	Applied Adopted Charge (see Table 1)	Demand	Levied Charge Relief	Levied Charge
Place of Assembly (Place of Public Worship) And, Residential Care Facility (Institutional Residence —	Place of Public Worship Transport: \$22.66 Note: Source from Schedule 2 of the Infrastructure Charges Resolution.	Development Demand 647.7m² Public Place of Worship @ \$22.66/m² = \$14,676.88 Demand Credit Nil Additional Demand \$14,676.88	75% Note: See Schedule 6 of the Infrastructure Charges Resolution. Refer to Table 1 of Attachment A, Annexure B.	\$14,676.88
Monastery) Note: Refer to Schedule 3 of the Infrastructure Charges Resolution	Institutional Residence - Monastery Transport: \$57.21 Note: Source from Schedule 2 of the Infrastructure Charges Resolution.	Development Demand 164m² Institutional Residence @ \$57.21/m² = \$9,382.44 Demand Credit NII Additional Demand \$9,382.44	N/A	\$9,382.44
Total for Development			-1	\$24,059.32

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Applied Adopted Charge

See Annexure B for an example calculation of the Applied Adopted Charge.

Details of Payment

Payment Details:

Payment of the Infrastructure charges must be made to Ipswich City Council.

it is advised that credit cards, personal and/or company cheques cannot be accepted as payment for the above infrastructure charges. The only acceptable forms of payments

are cash (EFT payments included) or bank cheques.

The payee must quote the development application reference number when making

payment.

Due date for payment

Payment of the levied charges is required when the change happens unless otherwise stated in an infrastructure agreement or by agreement pursuant to section 639 of the

Sustainable Planning Act 2009.

Automatic increases of levied charge: The levied charges outlined in this notice will be automatically increased from the date of the charges notice to the date of the payment subject to being not more than the lesser of the following amounts—

(i) the difference between the levied charge and the maximum adopted charge
Council could have levied for the development when the charge is paid;

(II) the increase for the PPI Index for the period starting on the day the levied charge was levied and ending on the day it is paid, adjusted by reference to the 3-yearly PPI index average.

General Information

GST:

The Federal Government has determined that contributions made by applicant to Government for infrastructure and services under the Sustainable Planning Act 2009 are

GST exempt.

Authority for the charge:

The levied charges in this notice are payable in accordance with Chapter 8 of the

Sustainable Planning Act 2009.

How the charge is calculated: The levied charge for the development is to be worked out by Council as follows:

 $LC = ((AC \times AD) - LCR) - D$

Where:

LC is the levied charge for the development, which cannot be less than zero.

AC is the applied adopted charge for the development.

AD is the additional demand for the development.

LCR is the levied charge relief for the development.

D is the discount for the prescribed financial contribution.

Offsets and refunds

No offset or refund applies to this infrastructure charge notice unless otherwise specified in an infrastructure agreement or an agreement pursuant to section 639 of the

Sustainable Planning Act 2009.

Appeals:

Pursuant to section 478 of the Sustainable Planning Act 2009 a person may appeal an

infrastructure charges notice.

When this notice lapses:

This notice lapses if the development approval ceases to have effect in accordance with

Section 635 (5) of the Sustainable Planning Act 2009.

Water and Wastewater

Charges

This notice does not include water and wastewater charges. A charge notice for the distributor retailer networks charges will be provided separately by Queensland Urban

Utilities.

Ipswich City Council

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ATTACHMENT A - ANNEXURE B

Table 1: Applied Adopted Charge Non-Residential Use (Place of Public Worship)

	Sprin	gfield Lakes	
Network	Charge Area	Charge (/m² GFA)	(Proportion of MAC)
Transport	RD1	\$90.65 (\$22.66 after 75% contribution relief in accordance with implementation Guideline No. 3 of the Ipswich Planning Scheme 2006)	u
Local Government Trunk Infrastructure Network Charge (LNC)		\$22.66	•
Water Supply	WT28	\$5.40	-
Sewerage	SW57	\$9.53	-
Distributor Retailer Trunk Infrastructure Network Charge (DNC)		\$14.93	-
Total TrunCinfrastructure Network Charge (Total NC).		\$87.59	\$70.80
Maximum Adopted Charge		\$70.80	
Adopted Charge (AC)	\$22.66		
Notes	the charge is	is less than the Maximum Adopted Charg applied in accordance with the ipswich Ad Charges Resolution (No. 1) 2016.	

Table 2: Applied Adopted Charge Non-Residential Use (Institutional Residence)

	Springfie	eld Lakes	
Network	Charge Area	Charge (/m² GFA)	(Proportion of MAC)
Transport	RD1	\$57.21	-
Local Government Trunk Infrastructure Network Charge (LNC)		\$57.21	-
Water Supply	WT28	\$5.94	-
Sewerage	SW57	\$10.48	-
Distributor Retailer Trunk Infrastructure Network Charge (DNC)		\$16.42	-
Total Trunk infrastructure Network Charge (Total NC)		\$73.63	\$141.55
Maximum Adopted Charge		\$141.55	
Adopted Charge (AC)		<u>\$57.21</u>	
Notes	therefore the ch	ss than the Maximum Adopted arge is applied in accordance wi acture Charges Resolution (No. 1	th the (pswich

Ipswich City Council Page 23

Attachment B

Appeal Rights

The following is Section 11 of the Springfield Structure Plan

Part 14-Springfield Structure Plan

Ipswich Planning Scheme

Section 11—Resolution of Disputes or Differences Regarding Council Decisions

- 11.4 All disputes or differences or any time arrangiant of any decision or exercise of any dispute to be all of Council or its delegate or officers under or in conception with any provision of its Structure Plan shall be decided as follows.
 - Any person including any applicant to the Council for approval, consent, permission or observate any person relying on or affected by such decision or exercise of discretion but not including the Council, may (without being ratiged to do so) not later than 14 days after the dispute an difference arises or within 14 days of the facts or circumstances giving rise to the dispute or difference becarring traces to theil person or within 14 days after suchfacts or prounetances ought to have became known to that person, whichever is the earliest, give to the Clast Executive Office of the Council by hand dolivery or certaind mail notice in enting of the dispute or difference identifying in such natice-
 - (it the subject matter of the dispate or difference:
 - (i) the provision(s) of this Structure Plan or respect of which the dispute or difference serses

and such notice shall contain or be accompanied by adequate particulars of the depute or efference and all relevant watten material relating threats

- 11.4.2 The giving of such notice shall operatules a coopiete and unconditionar but and we ver by the Council and by the person giving the notice to indiate commence or propeed or continue with any legation, or to object in any way in respect of the subject matter of the depute or difference until after the according and procedures needs have been taken and observed.
- 11.8 3 Within 7 days after the giving of such notice the Council and the person giving the notice thereinalter referred to as "the parties" or individually referred to as "the parties" or individually referred to as "party" shall confer at least once to attempt to recover the dispute or difference. As such contempose they ahall each be represented by a person who has such only to agree to a resolution of the dispute or difference on their behalf. Each party shall use their best prodesvours and lafee all reasonable staps to attempt to revolve the dispute or difference by agreement. For

- this purpose the parties shall in good take undertake such investigatoris, had such investigatoris, had such conduct such information and conduct such informational hearings as may be considered necessary or desirable.
- 11.1.4 If the dispute or difference is net reserved within 14 days from the guing of the said notifies of all any time of the said seasonably) considers that the other is not using its basis endoarous at taking all measonable steps to altempt to reserve the dispute or difference by agreement the party other than the Council may by giving notice in writing (by hand dailyery or certified main to the Charl's trepulse Officer of the Charl's return the party of the Charl's return the party of the steps of the council may by giving notice in writing (by hand dailyery or certified main to the Charl's return dailyery or difference for determination by an expert as follows
 - f1.1.4.1 The expert shall be selected by either party from son previously agreed (a) of experts such selection to be effective apon the giving of notice making to the other. and in the absence of any sand ligt and er Audhin I daye from the guing of the second notice the parties are unable to agree upon the identity of the supert. or the expert selected n agreed upon by them signifies that he is unable or name art the expen shall be as appointed at the recupal of other andy by the Freedort for the tree being of the Occurried Law Society incorporate who shall numerate a passor having the cust Acations set aut palow Within 7 pays of such selection agreement or concretion the parties shall urth pelters et tenocique ythring selected or agreed or nominated expent and Paider refuses to join in the approximent the other is horaby movurably authorised to accorbing the axcert.
 - ff.E.6.2 The experishall have expensive and qualifications relevant to the subject results' of the dispute

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Page 24 **Ipswich City Council**

Part (4 Springfield Strücture Plan Ipswich Planning Scheme 11.1.4.3 Within 7 days after the (a) shall otherwise have the appointment of the expert the power to proceed to the sartion shalf meet with the resolution of the dispute or difference in such a expert to earne upon the manner and subject to procedure (including ehelber to proceed by way of SUCT rates as the capert mediation in accordance with in his or her absolute 11.1.4 15) to be adopted in discretion determines is resolving the dispute or suitable for the nature of difference and failing the discure or agreement between them difference withir 10 days from such 11.1.4.6 Pile experimust ad in subscorp ent Inemirity que accordance with the principles shall be as desummed by the of reduced justice and farmers. expert having regard to the other provisions hereof. 11.1.47 The parties may be represented before the expert 11.1.4.4 The person appointed shall act and shall be entitled to call as an expert and not as a sach witnesses and make arbitretor. such submissions as they consider desirable or 11.1.4.5 By mer appointment the parties confer on the expert THE RESIDENCE the following functions and 11.1.4.8 Either party may be puwers, namely, the export represented before the expert (a) may tako submisalons by a legal practitioner but only crafy or in wrong from שלוציםeither or poth parties or the other party is their representatives or represented by a legally from any other person qualified pareon, or orarety. (h) both parties agree, or is not bound by rules of the expert agrees that evidence and may either or born of the inform Furnself or herself างเวลา จุกเล เป กรุติสุริกาค์ perties may be laughly rapresented. in dispute in such manner as he or sha 11,1.49 The partes shall pay the Hink) M. expen's rosts (including the may require the costs of angeging and provision of material or consulting advisors.) equally information or data by 11.1.4.18 Without Invent in any way the other or both parties to exercise by him of any of the the experi or to one powers and functions reteined another and within such to above, the expert must m time periods as the making his determination have capert may in his or her report to all matters ade discretion mentioned in the Protocol and determine and the such other mallers as to him parties shall comply with seem relevant, including any ancy Ledin Leukeuge other expendencembration to the extent if its relevant. id) after conferring with the parties about the costs 11.1.4.11 Any decision of the expert. of doing so shat be shall not in any croumstances entified to engage and po given any retrospective consult with any adneser operation except in relation to lagal or sachrical as he tre particular disputs or or she may see St. वंबीनकाटन प्रथमपु तंत्रर १३ तिस decision



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Ipswich City Council

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Part 14—Springfield Structure Plan

Ipswich Planning Scheme

- 11.1.4.12 The perhap to the dispute or difference shall at all times do all things which the expert requires of them in connection with his determination and shall expert in every reasonable way with his determination. No party shall withing do or cause to be done any out to delay or prevent the date minimal on by the expert.
- 11.1.4.13 The expert shall give his decision in which and state the reasons for his decision as snor as is practicable.
- 11.1.4.14 Either of the parties may at any time by application to any court of competent, an ediction have any question of time arising in the course of the experts determination determined by any such court.
- 11.1.4.15 The expert may in his sole discretion and at any time seek to rescive the dispute or difference by acting as a mediator or condition between the parties before after or during his determination. For that curpose the expert may require the parties to confer with him at any firms in re-alicn to the whole or any part of or inrespect of any aspect of the dispute or difference and direct what if any procedures are to be followed by the parties in such concitation or mediation In acting as mediator or concliator the expert is bound by the rules of natural justice.
- 11.1.4.16 The person acting as experimely not be called as a witness in any proceedings before any court, tribursal or body.
- 11.1.4.37 No matter or living done or emitted to be done by the expert. If the matter or being is done in good faith for the purpose of these provisions shall subject the expert to any action. Sebility claim or demand.

- 11.1.4.13 The expert must not wethout reasonable excuse disclose micemation coming to his knowlesige during or in connection with his determination. It shall be a reasonable excuse to disclose information 2 the disclosure is made with the consent or agreement of all parties to the determination or for the purposes of the register hereinetter mentioned or for a proceeding founded on traud alleged to be connected with or to have happened during the determination or under a requirement imposed by or
- 11.1.4.19 No documents, atmissions, evidence or other material art ni no bellen to basubons course of the determination. and nothing said or done in the course of the determination may be referred to or reflect upon by any party to the dispute or difference and shall not be admissible in exidence n any proceedings before any ocurs, indunel or body about the same orany similar dispule or difference untess all the parties to the determination. consent or agree or the same is discoverable or otherwise required or able by law to be disclosed as relead on.

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- 11.1.5 Subject to 11.1.7 and 11.1.4.11, the expects decision shall be final and handing upon the parties. Where that decision beers upon the meaning, enforceability, interpretation or validity of any provision of this Structure Plan, that decision shall be deemed for all purposes to form part of and be incorporated in this Structure Plan, and his Structure Plan, and his decision shall be substituted for any decision made by or on behalf of the Council or its delegates or officers.
- 11.1.6 Subject to the exercise of its rights under exercises 1° 1.7, the Council shall formally adopt and recognise the datermination of the expent as soon as practicable after the expent's determination is made known.

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February 2012



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Ipswich Planning Scheme

Parl 14-Springfield Structure Plan

- 15.1.7 If within 14 days after the expert hands down his decision any party to the dispute or difference gives written notice to the other that it does not agree with his decision or some part of it, and that it intends to apply to the Court for determination of the matter, thereafter any party shall be entitled to convirance or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice risputes only part of the expens decision, the remainder of the decision shall to the futual extent possible continue to have effect in accordance with subclause 11.15. Any such proceedings to the Court must be commenced within 7 days after the senace of such watten notice. The giving of such notice is a condition precedent to the commencement of any filigation or respect of such dispute or difference. The fallere to give such notice within the said 14 day period, or to commence such proceedings within the gard 7 day period, shall be an absolute bar to the giving of such notice or the commercement of such proceedings at arry time thereafter and in addition such failure shall operate as a complète and unconditional weiver by each party to object in any way (including by liftgation) at any time and for any reason to the matters the subject of the dispute or difference, and the expert's decision shall be final and binding upon the parties in accordance with clause 11 1.5
- 11.2 Where a determination of the Court amends on afters a decision of the expert or the Council, the determination of the Court supersedes the decision of the expert or as the case regulars the Council.
- 11.3 Nothing in 13.5.7 shall be construed as preventing the parties from agreeing that the expert's decision is final and binding in respect of a porticular matter and excepting a rese of error of law Any each agreement has affect according to its terms.
- 11.4 The Council shall keep and maintain a register of all determinations under those provisions in which it shall record and make available for inspection by any reamber of the gubble during its natural office hours a summary of each determination, such euromaty to be prepared and provided by the expert making the determination.

- 11.5 All documents, submissions and other material of whatsoever nature provided to the expert for the purpose of or in the course of or in connection with any determination shelf at the conclusion of the determination be delivered up by the expert to the Council. All material to be delivered to the Council shelf be kept by the Council for at heet seven years. The Council shall not allow any such material to be made evaluate or used or copied for any purpose except in connection with the particular dispute or difference unress the parties to the dispute or difference otherwise agree.
- 11.6 Nolling herein shell prejudice the right of a party to institute proceedings at any time for urgent injunctive or declaratory relief in respect of a dispute or difference.
- 11.7 Time shall be of the essence in respect of all the provisions in this Section
- 11.8 In this section-
 - "day" means calendar day;
 - "Protocol" means the Protocol contained in section 11.9 between the ipsetch City Council and Springfield Land Corporation which establishes the agreed goals and objectives, total and responsibilities between their in relation to the operation in crococol of these provisions.

11.9 Alternative Dispute Resolution Protocol

The purpose of this protocol is to record how the parties stand the ADR provisions in section 11 of the Structure Plan will operate in practice.

The ADR provisions are intended to operate to bring the parties together to maximise the opportunity for them to resolve differences amostly votinout recounts to expensive and time consuming higation. The actitude of the parties' regressematives and how they approach ADR is a fee element in achieving this position.

Accordingly 4 is mished that the parties-

- avoid adopting potenzing positions.
- heve and demonstrate a genuine preparedness to listen and understand as objectively as cosable each other's views;
- (i) be open minded and sympaths to comprenieses which address most if not all of their differences;
- (iv) have frequent and open dialogue both within and octains the steps and reschanisms contained in section 15 to maximise the apportunity for echieving resolution.



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Part 14-Springfield Structure Plan

Ipswich Planning Scheme

It is intended that the extent to which the parses or the expert engages others to assist in submissions to the expert will depend inter all a upon such factors as the importance, urgercy, complexity and the like of the dispute or difference.

The organishould discuss with the parties at the beginning of any involvement the likely costs.

Nothing in section 11 should be construed as preventing the parties from mosting on a "without prejudice" or otherwise basis during and outside the expert determination processes with a view to endeavouring to resolve their differences.

The rayonale behind section 11.5 and 11.4.4.16 is to encourage the parties to be as open and frank with the expert as is possible and without lear that anything the expert learns or any information of made available in the course of ADR may prajudice legal rights which might be exercised by either party subsequently.

The eased should prepare and provide to the parties a summary of findings which can contain reasons for the findings

If because of legal time periods within which legal rights or remodes must be instituted a party has to commence court proceedings before or during ADR, the parties should jointly inform the Court that notwithstanding the commencement of those proceedings they wish to embark upon attentive dispute resolution procedures with a view to resolving their defender. It is expected the Court will ancourage that action and allow the court proceedings to be put on hold white ADR is pursued.

January 2006



1 1 4

Your reference

Our reference Contact Officer Jayden Cave Talephone

2007/2016/ADP

(07) 3810 5889

Vedanta Centre of Sydney Incorporate

C/- Springfield Land Corp. (No.2) Pty Ltd

b.wilson@springfieldland.com.au

Ipswich City Council

45 Roderick St PO Box 191 Ipswich QLD 4305 Australia

Ted

(07) 3810 6666

Fax. Email (07) 3810 6731

Wab

council@toswich.old.govau www.lpswich.old.sov.au

9 February 2017

Brisbane Chapter

Attn: Brett Wilson

ALTERNATIVE DISPUTE RESOLUTION SECTION 11 - SPRINGFIELD STRUCTURE PLAN

Note: This Alternative Dispute Resolution Notice replaces Council's previous **Decision Notice dated 20 December 2016**

Application Details

Application No:

7007/2016/ADP

Real Property Description:

Lot 1 and 2 on SP275460

Property Location:

96 and 7001 Vedanta Drive, SPRINGFIELD LAKES

Decision Date:

9 February 2017

Decision Authority:

Team Coordinator (Development)

Nature of Changes:

Part 3 Approved Plans' - Amended, to the extent it relates to car

parking spaces.

Attachment A, Condition 12 'Car Parking - Use and Maintenance'

- Amended.

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1. <u>Decision Details</u>

Development	Approval Type	Decision	Relevant Period
Area Development Plan to amend an Area Development Plan to:	Development Permit	Approved subject to the conditions set out in Attachment A - Assessment Manager	4 years
Permit the Development of a Place of Public Worship, Indoor Entertainment (Hall) and Institutional Residence (Monastery)		Conditions	

2. Referral Agencies

Not applicable to this decision.

3. Approved Plans, Specifications and Supporting Material

The approved plans, specifications and supporting material for this development approval are:

- (a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and
- (b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents; and
- (c) The approved plans are attached to this decision notice.

Ipswich City Council

Table 1: Approved	Plans/Specifications/Supporting Materials
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<i>f</i>	A Part of the State of	A. 1	D PLANS	
Plan No. & Revision No.	Description	Prepared By	Date	Amendments Required
A001 Rev. P3	Site Plan	J Kathiria	15 August 2016	Refer to Attachment A, Condition 9 for Bushfire Management and Public Access requirements. A concrete footpath 2.0m wide must be constructed pursuant to Attachment A, Condition 9 'Bushfire Management and Public Access'. Additional landscaping to b provided pursuant to Attachment A, Condition 15 'Landscaping'. Overflow car park must have provision for forty seven (47) thirty-two (32) car parking spaces pursuant to Attachment A, Condition 12 'Car Parking - Use and Maintenance'.
				Additional sealed car parking spaces to be provided where determined by the assessment manager in accordance with Condition 12(c) 'Car Parking - Use and Maintenance'.
				Roadworks must be completed in accordance with the approved plans and Attachment A, Condition 20 'Roadworks'.
				The motorised sliding driveway gate must be setback into the property as shown in red.

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A101 Rev. P4	Lower Ground Level Floor Plan	J Kathiria	15 August 2016	N/A
A102 Rev. P4	Ground Level Floor Plan	J. Kathiria	15 August 2016	N/A
A103 Rev. P3	Roof Plan	J Kathiria	15 August 2016	N/A
A300 Rev. P2	Elevations	J Kathiria	15 August 2016	N/A
A305 Rev. P3	Sections	J Kathíria	15 August 2016	N/A

TABLE AMENDED - ALTERNATIVE DISPUTE RESOLUTION

4. Preliminary Approval Affecting the Planning Scheme

Not applicable to this decision.

5. Codes for Self Assessable Development

Not applicable to this decision.

6. Other Necessary Development Permits and/or Compliance Permits

Further development permits, as required by the Sustainable Planning Act 2009, must be obtained in respect of any operational works, building works and plumbing works in relation to this approval prior to the commencement of works pursuant to the Sustainable Planning Act 2009 and Springfield Structure Plan.

7. <u>Details of any Compliance Assessment Required for Documents or Work in Relation to the</u> Development

Not applicable to this decision.

8. Submissions

Not applicable to this decision.

9. Conflict with a Relevant Instrument and Reasons for the Decision Despite the Conflict

Not applicable to this decision.

10. When Development Approval Lapses

The relevant period for this approval is as outlined in part 1 'Decision Details' of this decision notice, starting the day the approval takes effect. Unless the relevant period is extended by the Assessment Manager pursuant to Chapter 6, Part 8, Division 5 of the Sustainable Planning Act 2009 (Extending period of approvals), this development approval lapses in accordance with section 341 of the Sustainable Planning Act 2009.

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11. When Section 242 Preliminary Approval Lapses

Not applicable to this decision.

12. Conditions of Assessment Manager (Ipswich City Council)

Refer to Attachment A for Assessment Manager Conditions.

13. Trunk Infrastructure

Not applicable to this decision.

14. Infrastructure Charges

- (a) Refer to Annexure A of Attachment A for Council's infrastructure charges notice.
- (b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all Infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU's developer customer service team on (07) 3432 2200.

15. Appeal Rights

Attachment B is an extract from the Springfield Structure Plan that details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

Yours faithfully

Tim Foote

TEAM COORDINATOR (DEVELOPMENT)

CC: Queensland Urban Utilities

Enc.

- Assessment Manager Conditions (Attachment A)
- Section 11 of Springfield Structure Plan (Attachment B)
- Approved Plans

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Attachment A File No: 7007/2016/ADP

Location: 96 and 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300
Proposal: Area Development Plan to amend an Area Development Plan to Permit
the Development of a Place of Public Worship, Indoor Entertainment (Hall) and
institutional Residence (Monastery)

	Assessment Manager (Ipswich City Cou Conditions applicable to this approval under the Sust	
No.	Condition	The time by which the condition must be met, implemented or complied with
1.	Basis of Approval	
	This approval incorporates as a condition, the applicant's common material (as defined in Schedule 3 – Definitions of the Sustainable Planning Act 2009) for the application and adherence to all relevant Council Local Laws and/or the Ipswich Planning Scheme (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval. Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the Sustainable Planning Act 2009.	From the commencement of the construction of the development and at all times thereafter.
2.	Minor Alterations	
	Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice.	At all times after the approval is granted.
3.	Development Plans	
	The applicant must undertake the development generally in accordance with the approved plans outlined in part 3 of this development permit.	From the commencement of the construction of the development and at all times thereafter.

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4.	Locality References		
(a)	name or development in development in any forr communication (excludi structure or the like and signage within a develop must specify the relevant	re any place name, estate ame used in respect of this in of advertising or ing a reference to a building, excluding minor, subsidiary iment to Council's satisfaction) it, approved place name under 24 and must comply with the	At all times after the approval is granted.
	typeface, font, for	our, background colour, at character ce/estate/development name;	
	(ii) Be in lettering at le place/estate/deve	east 50% of the size of the lopment name;	
	(iii) Be in the same orliplace/estate/deve	entation as the lopment name; and	
	(iv) Be in either title ca	se or all in upper case.	
(b)	The applicant must not a of the site or the develor estate, as being located	or any time refer to the location oment, including the place or in Brisbane or a Brisbane plitan area or in the western	At all times after the approval is granted.
5.	Hours of Construction		
	Unless otherwise approvassessment manager, co	nstruction works must only s defined in <i>Planning Scheme</i>	At all times during construction of the development.
6.	Tollet Facilities		
0.	The applicant must provi	de tollets (Including facilities and parents) that remain	From the commencement of the use and at all times during the

6.	Tollet Facilities			
	The applicant must provide tollets (including facilities for the disabled, children and parents) that remain open for access for all patrons of the proposed development.	From the commencement of the use and at all times during the approved hours of operation thereafter.		

7.	Access for People with a Disability			
	The applicant must provide adequate access for people in wheelchairs by means of an unimpeded continuous path of travel from any adjacent roadway, other public lands and from any car parking bay allocated for use by people with a disability, to all parts of the development which are normally open to the public.	At all times after the approval is granted.		

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8.	Hearing Aid Loop		
	The applicant must provide a hearing aid loop for the	Prior to the commencement of	
	benefit of people with Impaired hearing.	the use and at all times	
		thereafter.	

9.	Bushfire Management and Public Access		
(a)	show must acce the s follo	nin the fire break buffer and public access area we in yellow on the approved plans, the applicant to provide a bushfire management trail and public as along the full length of the southern boundary of subject site. The applicant must construct the wing within the bushfire management trail and as zone:	Prior to the commencement of the use and at all times thereafter.
	(i)	Provide a minimum 6.0m wide cleared "Fire Trail" zone located within the area immediately adjacent to the southern property boundary;	
	(ii)	Achieve a minimum of 1:4 cross gradient, with the intention of being maintainable by a tractor/slasher;	
	(III)	Is to be suitably stabilised with "Cooch" grass coverage;	
	(iv)	Provide a 2.0m wide concrete footpath across the full southern boundary to connect to the existing footpath network within Poppy Crescent;	
	(v)	Include removable bollards adjacent to the southern boundary of 18 Poppy Crescent, Springfield Lakes (Lot 2856 on SP221271) and vehicular access points are to be provided to the "Fire Trail" zone. All vehicular access points will be suitably gated in accordance with Council standards;	
	(vi)	Within the balance of the buffer (i.e. the remaining 9.0m), all understorey vegetation must be removed to reduce fuel loads and declared plants, environmental weeds and rubbish is to be removed; and	
	(vii)	Provide an easement over the 15.0m wide firebreak and public access area for Council and the public to access this area of the site.	

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(b)	The applicant must provide a metal Trail Bike Deterrent	
	Fence along the full extent of the southern property	the use and at all times
	boundary as shown in red on the approved plan. The	thereafter.
	fence must be designed and constructed in accordance	
	with Council's Standard Drawing SP.87.	

10.	Car Park and Outdoor Lighting	
(a)	Car parks and pedestrian walkways must be illuminated.	Prior to the commencement of the use and at all times thereafter.
(b)	All car park lighting must comply with the requirements outlined in Australian Standard for Off-Street Car Parking (AS 2890.1:2004) or any Australian Standard In substitution for this standard.	Prior to the commencement of the use and at all times thereafter.
(c)	The applicant must give consideration to light spillage onto adjoining land and roadways, and must ensure that all lighting associated with the development is designed, constructed, located and maintained so as not to cause nuisance to the occupants of nearby properties or passing traffic.	Prior to the commencement of the use and at all times thereafter.

11.	Visual Treatment of Plant and Equipment		
(a)	The applicant must ensure all plant and equipment (inclusive of tanks, air conditioning units, compressors, generators, ducting, ventilation and the like):	Prior to the commencement of the use and at all times thereafter.	
	(i) Is <u>not</u> located between any building and the future dedicated road (ie. extension of Vedanta Drive); or		
	(ii) Is appropriately screened (and ventilated) from view from Vedanta Drive (inclusive of the future expansion) and adjoining premises.		
(b)	The applicant must, where screening is required pursuant to Condition 11(a) above, submit for written approval by the assessment manager details of the screening method or device. All screening must be of materials similar in appearance and specification to those used in the construction of buildings on the premises and adjacent premises.	Prior to the lodgement of an application for building works.	
(c)	The applicant must construct and maintain all screening in accordance with the approval issued by the assessment manager.	Prior to the commencement of the use and at all times thereafter.	

Ipswich City Council

12.	Car Parking – Use and Maintenance	
(a)	The applicant must provide a minimum of s car parking spaces for the development cor the following:	
	(i) Seventeen (17) constructed car parks north-western portion of the site, at shown on the approved plans;	
	(ii) Two (2) spaces within the open carpo within the lower level of the propose worship; and	
	(iii) Forty seven (47) Thirty-two (32) cons 'overflow' spaces in the north-easter the site as illustrated on the approve	n portion of
(b)	The applicant must ensure all parking areas	are: Prior to the commencement of the use and at all times
	(i) Kept exclusively for parking for the de	evelopment; thereafter.
	(ii) Used exclusively for parking for the d	evelopment;
	(iii) Accessible to both staff and customer approved hours of operation (unless indicated on the approved plans);	
	(iv) Appropriately signposted at the entry the car park (eg "Staff and Customer accordance with AS1742; and	
	(v) Maintained in perpetuity.	
(c)	In the event that actual parking for the devergularly exceeds the on-site provision of a parking spaces on the site as determined by assessment manager, the applicant must conditional sealed car parking spaces on the sufficient to cater for the actual regular decon-site car parking as determined by the assessment manager.	commencement of the use. y the construct e site mand for

Ipswich City Council

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(d)	provided pursuant to Condition 12(c) above, the applicant must submit final details of the additional car parking area, including but not limited to the commencement of const		In conjunction with the lodgement of an application for operational works prior to the commencement of construction of the additional parking.
	(ī)	The location and overall dimensions of the additional area;	
	(11)	The proposed number, orientation and dimensions of vehicle spaces;	
	(111)	The proposed dimensions and point of access; and	
	(iv)	Materials to be used in the additional area.	

CONDITION AMENDED – ALTERNATIVE DISPUTE RESOLUTION

13.	Acce	ess, Parking and Manoeuvring Areas	
(a)	man equi	applicant must construct all parking, access and oeuvring areas of concrete, asphaltic concrete or valent materials approved by the assessment ager (excluding the overflow parking).	Prior to the commencement of the use and all times thereafter.
(b)	The applicant must line-mark all sealed parking, access and manoeuvring areas in accordance with the relevant Australian Standard.		Prior to the commencement of the use and all times thereafter.
(c)		applicant must make provision for all vehicles to r and exit the site in forward gear.	Prior to the commencement of the use and all times thereafter.
(d)	110	applicant must construct a concrete layback and eway slab in accordance with the following:	Prior to the commencement of the use and at all times thereafter.
	(1)	From the kerb alignment of the proposed Vedanta Drive extension to the property boundary for access to the development;	
	(ii)	Minimum 6.0m wide; and	
	(iii)	In accordance with Council's Standard Drawing SR.13.	

14.	Waste Storage and Collection		
(a)	The applicant must provide a screened waste storage From the commencement of the		
	area generally in accordance with the location detailed	use and at all times thereafter.	
	on the approved plans.		

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(b)	The applicant must ensure all wash down waters from bin cleansing performed on the site is either:	From the commencement of the use and at all times thereafter.
	Appropriately treated and discharged to sewer subject to a Trade Waste approval; or	
	The services of a refuse bin cleaning company are engaged.	
(c)	The applicant must ensure waste bins are collected on the site and there is no road-side collection.	From the commencement of the use and at all times thereafter.

15.	Landscaping	
(a)	The applicant must submit, for written approval by the assessment manager, landscape plans (including fencing details) in accordance with section 12.6.4 (24) of the <i>Residential Code</i> of the <i>Ipswich Planning Scheme 2006</i> utilising only native, non-invasive, plant species such as those referenced in the <i>Ipswich City Council's Vegetation Communities Rehabilitation Guide</i> .	In conjunction with the lodgement of the application for operational works.
(b)	The landscaping required in Condition 15(a) above, must incorporate:	In conjunction with the lodgement of the application for operational works.
	(i) A minimum 3.0m wide dense planting adjacent to the western boundary of the subject site as detailed on the approved plans, consisting of landscaping with a height and density to form a visual screen to the adjoining residential properties.	
	(ii) A landscape barrier (i.e. hedge) must be provided along the full length of the boundary of the easement required as part of Attachment A, Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans.	
(c)	In the event that fencing is proposed along the boundary of the easement provided as part of Attachment A, Condition 9 'Bushfire Management and Public Access' as detailed on the approved plans, the applicant must ensure that the fencing is constructed as an open style fence (eg. pool fencing).	Prior to the commencement of the use and at all times thereafter.
(d)	In the event that timber fencing is constructed on-site, the applicant must design and construct the fencing such that timber palings are positioned on the external façade of the fence (directed towards the future road or public place).	In conjunction with the lodgement of the application for operational works.
(e)	The applicant must provide landscaping and fencing works in accordance with the approved landscape plans.	Prior to the commencement of the use and at all times thereafter.

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(f)	The applicant must submit to the assessment manager	Prior to the commencement of
	a Certificate of Compliance for Landscape Works	the use.
	completed by a qualified landscape designer stating the	
	works have been completed in accordance with	
	requirements of the approved landscape plan.	

16.	Hours of Operation		
(a)	assessment manager, the activities unless for dome the premises outside of	Unless otherwise approved in writing by the assessment manager, the applicant must not conduct activities unless for domestic residential purposes from the premises outside of the following hours: Monday to Sunday, 7:00am to 8:00pm	
(b)	The applicant must ensure service vehicles (including refuse collection) do not access or operate on the site outside the hours listed in the table below:		From the commencement of the use and at all times thereafter.
	Day	Time	
	Monday to Saturday (excluding public holidays)	7:00am – 6:00pm	
	Sundays or Public Holidays	No refuse collection or deliveries must be undertaken.	
(c)	The assessment manager may amend the above hours of operation outlined in Condition 16(a) above if: (i) Complaints about noise are received by the assessment manager; and		From the commencement of the use and at any time thereafter.
	(ii) Complaints are not considered frivolous or vexatious.		

Ipswich City Council

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17.	Noise		
(a)	The applicant must provide to Council certification from a suitably qualified and practicing acoustic professional that the proposed development achieves the following objective: (i) The contribution from all varying noise sources associated with the development does not exceed a level listed in the table below, adjusted for tonality and impulsiveness, when measured at the boundary of nearest residential use.		From the commencement of the use and at all times thereafter.
	Time Period	Noise level when measured at the boundary of nearest residential use (LAGILT)	
	7:00am - 6:00pm	50	
	6:00pm - 8:00pm	45	
(b)	from the development manager that are not vexatious, the application acoustic assessment professional to determin Condition 17(a) absevent that noise level applicant must address exceeding the levels:	bona fide complaints about noise at are received by the assessment considered frivolous or ant will be required to conduct an by a suitably qualified acoustic mine if the noise levels specified ove have been exceeded. In the is have been exceeded, the ass the source of the noise specified in Condition 17(a) above topriate noise amellorative exclopment.	From the commencement of the use and at all times thereafter.

18.	Acoustic Management	
(a)	The applicant must ensure the use of outdoor public address systems is restricted to emergency use only.	From the commencement of the use and at all times thereafter.
(b)	The applicant must ensure amplified music or live music is not played outdoors.	From the commencement of the use and at all times thereafter.
(c)	The applicant must ensure all metal grilles, metal plates or similar infrastructure that is subject to vehicular traffic is acoustically damped to prevent environmental nuisance.	From the commencement of the use and at all times thereafter.

19.	Services		
	The applicant must connect the development to	Prior to the commencement of	
	reticulated water supply, sewer infrastructure,	the use.	
	electricity supply and telecommunication utilities.		

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20.	Roadworks		
(a)	The applicant must provide a minimum 20.0m extension of the existing Vedanta Drive to Council's standards for a Collector street, and an additional 8.5m radius temporary bitumen sealed turnaround area.	Prior to the commencement of the use.	
(b)	The proposed Vedanta Drive extension and turnaround area must be located within an access easement in favour of Council.	Prior to the commencement of the use and at all times thereafter.	
(c)	The applicant must have registered with the Titles Office a plan of subdivision associated with Council's Area Development Plan Approval No. 5260/15.	Prior to the commencement of the use.	

21.	Stormwater		
(a)	The applicant must provide an allotment drainage system which is designed in accordance with QUDM and not less than Level III. Provision must be made for connections to the future drainage network required by the Vedanta Master Precinct Plan.	Prior to the commencement of the use.	
(b)	The applicant must discharge stormwater runoff from all impervious areas to a lawful point of discharge. The proposed discharge areas must be treated in accordance with the recommendations of the required Dispersive Soll Management Plan.	Prior to the commencement of the use and at all times thereafter.	

22.	Stormwater Quality		
(a)	(1)	The applicant must achieve the water quality objectives outlined in Table 2.3.1 of <i>Planning Scheme Policy 3 - General Works</i> of the <i>Ipswich Planning Scheme 2006</i> prior to stormwater runoff discharging from the site.	Prior to the commencement of the use and at all times thereafter.
	Or		
	(n)	The applicant must pay a monetary offset contribution to the assessment manager in lieu of the provision of stormwater quality treatment infrastructure for the development in accordance with section 3.2.3 of implementation Guideline No. 24 - Stormwater Management of the ipswich Planning Scheme 2006.	

Ipswich City Council

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In conjunction with the Should the applicant choose to comply with Condition (b) lodgement of the application for 22(a)(i) above, the applicant must submit for written operational works. approval by the assessment manager, a stormwater quality management plan (SQMP). The SQMP must include the following items: Demonstrate stormwater runoff associated with (i) the development achieves the water quality objectives outlined in Table 2.3.1 of Planning Scheme Policy 3 - General Works prior to discharge from the site; and (ii) Where MUSIC modelling is undertaken an electronic copy of the MUSIC (.sqz) file must be submitted to the assessment manager for review.

23.	Earthworks		
	The applicant must design all earthworks (including	In conjunction with the	
	earth retaining structures) in accordance with Planning	lodgement of the application for	
	Scheme Policy 3 - General Works, Part 4 of the Ipswich	operational works and during	
	Planning Scheme 2006.	construction.	

- 24. Sediment & Eroslon Management Construction & Operational Phases

 The applicant must provide for all unpaved and disturbed areas sufficient grass or equivalent cover to prevent both rill and sheet erosion.

 Prior to the commencement of use and at all times thereafter.
- 25. Design The applicant must design all works in accordance with in conjunction with lodgement of (a) operational works application or Planning Scheme Policy 3 - General Works, Implementation Guideline No. 24 - Stormwater amended drawings. Management and Implementation Guideline No. 28 -Dispersive Soll Management of the Ipswich Planning Scheme 2006. In conjunction with lodgement of The applicant must submit to the assessment manager (b) a Dispersive Soll Management Plan (DSMP), prepared operational works application or by a sultably qualified person in accordance with amended drawings. Council's Implementation Guideline No. 28 - Dispersive Soil Management of the Ipswich Planning Scheme 2006.

26.	Design Certifications			
	The applicant must submit to the assessment manager RPEQ design certification(s) stating that all works have been designed in accordance with Council's specifications, infrastructure design standards and this approval.	in conjunction with an application for operational works.		

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27.	Further Works	
(a)	The applicant must take due regard of all existing services when undertaking works associated with this development.	During the construction of the development and prior to the commencement of the use.
(b)	The applicant must alter any services when the relevant authority or assessment manager determines that works associated with this development has an impact upon any existing services.	During the construction of the development and prior to the commencement of the use.
(c)	The applicant must reinstate all disturbed verge areas with turf.	Prior to the commencement of the use.

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Assessment Manager (Ipswich City Council) Advice The following advice is offered for your information only and should not be viewed as mandatory conditions of this approval. Springfield Structure Plan

Pursuant to Clause 10.2.5 of the Springfield Structure Plan a person must not remove, destroy or interfere with any identified cultural heritage resource of either aboriginal or European origin or Item of the Queensland Estate.

Fire Ants In accordance with the Plant Protection Act 1989 and the Plant Protection (a) Regulation 2002, a quarantine notice has been Issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species Solenopsis invicta) and to eradicate it from the State. It is a legal obligation to report any sighting or suspicion of Fire Ants within 24 hours to (b) Biosecurity Queensland on 13 25 23. Biosecurity Queensland must be notified of proposed development(s) occurring in the Fire Ant Blosecurity Zone before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence. The Fire Ant Biosecurity Zone as well as general information can be viewed on the Department of Agriculture and Fisheries website www.daf.gld.gov.au/fireants. The land over which you have made a development application is within a suburb known (c) to have Fire Ants and as such is within a "Biosecurity Zone". The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Biosecurity Queensland to investigate the site and for you to implement any necessary matters required prior to the commencement of any works.

- 3. Local Government Regulation 2012

 This property may be subject to the provision of Section 116 of the Local Government Regulation 2012. This section of the regulation limits any increase in rates to a predetermined percentage. In accordance with Council's budget and rating resolutions, if the property is sold or reconfigured in any way (eg subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.
- 4. Section 245 of the Sustainable Planning Act 2009

 Pursuant to section 245 of the Sustainable Planning Act 2009, a development approval including any conditions of approval is binding on the owner, the owner's successor in title and any occupier of the land.

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5.	Acronyms and Terms
	Acronyms and terms used in this notice have the following meanings:
(a)	RPEQ - A Registered Professional Engineer of Queensland, suitably qualified and
	experienced in the particular area of expertise required.
(b)	QUDM - The Queensland Urban Drainage Manual (2007 Edition), produced by the
. ,	Queensland Department of Environment and Natural Resources
(c)	QUU - Queensland Urban Utilities - trading name of the Central SEQ Distributor-Retailer
	Authority, providing water and wastewater services to Ipswich City under the South-East
	Queensland Water (Distribution and Retail Restructuring) Act 2009

Any bonding sought to be approved in relation to development will be considered in accordance with Planning Scheme Policy 3 - General Works of the Ipswich Planning Scheme 2006. The Bond, Licence Deed and conditions of security payment can be found online at www.ipswich.gld.gov.au/business/development. Council's preference is for bonds to be submitted by way of a Bank Guarantee.

7. Operational Works Submission The applicant must submit to the assessment manager all engineering drawings in accordance with the requirements of Ipswich Planning Scheme 2 - Information Local Government May Request. For clarification, where any inconsistency or conflict exists between design standards and other relevant technical publications, Council standards and specifications must take precedence.

Where earthworks, including retaining structures, are proposed within 3.0m of the property boundary or are likely to affect adjoining property owners, the applicant must notify the affected property owners in writing, and obtain written comments from them, as detailed in Specific Outcome 19 and Note 12.15.4K of the Earthworks Code (Part 12, Division 15 of the Ipswich Planning Scheme 2006). Written comments from the affected owners (or at least the supporting documentation of notification and consultation with the adjoining property owners to the Council's satisfaction) must be submitted to Council for consideration, in conjunction with any operational works application.

9. Portable Long Service Leave Where the proposed works (civil and landscaping) are valued at \$150,000 or more and match the definition of Building and Construction Industry, the Building and Construction Industry (Portable Long Service Leave) Act 1991 requires that evidence of payment of the Portable Long Service Leave (QLeave) Levy be received by Council as a condition of issuing a development permit for building works, operational works and plumbing and drainage works applications, as defined under the Sustainable Planning Act 2009. If you require clarification in regard to the Building and Construction Industry (Portable Long Service Leave) Act 1991, you should contact QLeave on 1800 803 481 (free call) or (07) 3212 6855.

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10.	Trade Waste
	Waste water directed to sewer must only be carried out in compliance with an approved
	Trade Waste Permit for the site. All associated water treatment equipment (if any) must be
	covered by the permit, where released to sewer. Enquiries regarding Trade Waste
	requirements can be made by contacting Queensland Urban Utilities on telephone number
	13 26 57.

11.					
	Where food is sold, served and or produced on the site there may be a need to hold a				
	licence to do so under the Food Act 2006. Please contact the Engineering and Environment				
	Branch of the Planning and Development Department of Ipswich City Council for advice				
	regarding this matter by phoning 3810 6828.				

Ipswich City Council

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DA No. 7007/2016/ADP

ATTACHMENT A - ANNEXURE A

INFRASTRUCTURE CHARGES NOTICE

This infrastructure Charges Notice is issued by Council and relates to charges for the purposes of local government trunk infrastructure networks (transport).



Ipswitch City Council

45 Ruderick St PO Box 191 specien QLD-835 Australia

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Application No:

7007/2016/ADP

Real Property Description:

Lot 1 and Lot 2 on SP275460

Property Location:

96 and 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

Development Approval Details:

In accordance with Section 1 of Development

Decision Notice 7007/2016/ADP

Levied Charge:

\$25,780.57

Does the maximum adopted charge apply:

Νo

Does an Offset or Refund apply:

No

Levied Charge Calculation:

Charge Category and Use	Applied Adopted Charge (see Table 1)	Demand	Levied Charge Relief	Levled Charge
Place of Assembly (Place of Public Worship) And, Residential Care Facility (Institutional Residence —	Place of Public Worship Transport: \$22.66 Note: Source from Schedule 2 of the Infrestructure Charges Resolution.	Development Demand 647.7m² Public Place of Worship © \$22.66/m² = \$14,676.88 Demand Credit Nil Additional Demand \$14,676.88	75% Note: See Schedule 6 of the Infrastructure Charges Resolution. Refer to Table 1 of Attachment A, Annexure B.	\$14,676.88
Monastery) Note: Refer to Schedule 3 of the Infrastructure Charges Resolution	Institutional Residence - Monastery Transport: \$57.21 Note: Source from Schedule 2 of the Infrastructure Charges Resolution.	Development Demand 164m² Institutional Residence @ \$57.21/m² = \$9,382.44 Demand Credit NII Additional Demand \$9,382.44	N/A	\$9,382.44
Total for Develo		\$24,059.32		

Ipswich City Council

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Applied Adopted Charge

See Annexure B for an example calculation of the Applied Adopted Charge.

Details of Payment

Payment Details:

Payment of the Infrastructure charges must be made to Ipswich City Council.

It is advised that credit cards, personal and/or company cheques cannot be accepted as payment for the above infrastructure charges. The only acceptable forms of payments are cash (EFT payments included) or bank cheques.

The payee must quote the development application reference number when making

payment.

Due date for payment

Payment of the levied charges is required when the change happens unless otherwise stated in an infrastructure agreement or by agreement pursuant to section 639 of the Sustainable Planning Act 2009.

Automatic increases of levied charge: The levied charges outlined in this notice will be automatically increased from the date of the charges notice to the date of the payment subject to being not more than the lesser of the following amounts—

 the difference between the levied charge and the maximum adopted charge Council could have levied for the development when the charge is paid;

(II) the increase for the PPI index for the period starting on the day the levied charge was levied and ending on the day it is paid, adjusted by reference to the 3-yearly PPI index average.

General Information

GST:

The Federal Government has determined that contributions made by applicant to Government for Infrastructure and services under the Sustainable Planning Act 2009 are GST exempt.

Authority for the charge:

The levied charges in this notice are payable in accordance with Chapter 8 of the Sustainable Planning Act 2009.

How the charge is calculated: The levied charge for the development is to be worked out by Council as follows:

 $LC = ((AC \times AD) - LCR) - D$

Where:

LC is the levied charge for the development, which cannot be less than zero.

AC is the applied adopted charge for the development.

AD is the additional demand for the development.

LCR is the levied charge relief for the development.

D is the discount for the prescribed financial contribution.

Offsets and refunds

No affset or refund applies to this infrastructure charge natice unless otherwise specified in an infrastructure agreement or an agreement pursuant to section 639 of the Sustainable Plannina Act 2009.

Appeals:

Pursuant to section 478 of the Sustainable Planning Act 2009 a person may appeal an infrastructure charges notice.

When this notice lapses:

This notice lapses if the development approval ceases to have effect in accordance with Section 635 (5) of the Sustainable Planning Act 2009.

Water and Wastewater Charges This notice does not include water and wastewater charges. A charge notice for the distributor retailer networks charges will be provided separately by Queensland Urban Little Communications.

Utilities.

Ipswich City Council

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ATTACHMENT A - ANNEXURE B

Table 1: Applied Adopted Charge Non-Residential Use (Place of Public Worship)

	Sprin	gfield Lakes	
Network	Charge Area	Charge (/m² GFA)	(Proportion of MAC)
Transport	RD1	\$90.65 (\$22.66 after 75% contribution relief In accordance with implementation Guideline No. 3 of the ipswich Planning Scheme 2006)	-
Local Government Trunk Infrastructure Network Charge (LNC)		\$22.66	-
Water Supply	WT28	\$5.40	
Sewerage	SW57	\$9.53	-
Distributor Retailer Trunk Infrastructure Network Charge (DNC)		\$14.93	
Total Trunk Infrastructure Network Charge (Total NC)		\$37.59	\$70.80
Maximum Adopted Charge		\$70.80	
Adopted Charge (AC)		\$22.66	
Notes	The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the ipswich Adopted Infrastructure Charges Resolution (No. 1) 2016.		

Table 2: Applied Adopted Charge Non-Residential Use (Institutional Residence)

	Springfie	eld Lakes	
Network	Charge Area	Charge (/m² GFA)	(Proportion of MAC)
Transport	RD1	\$57.21	-
Local Government Trunk Infrastructure Network Charge (LNC)		\$57.21	-
Water Supply	WT28	\$5.94	-
Sewerage	SW57	\$10.48	-
Distributor Retailer Trunk Infrastructure Network Charge (DNC)		\$16.42	
Total Trunk Infrastructure Network Charge (Total NC)		\$73.63	\$141.55
Maximum Adopted Charge	\$141.55		
Adopted Charge (AC)	\$57.21		
Notes	The Total NC is less than the Maximum Adopted Charge and therefore the charge is applied in accordance with the ipswich Adopted Infrastructure Charges Resolution (No. 1) 2016.		

Ipswich City Cound!

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Attachment B

Appeal Rights

The following is Section 11 of the Springfield Structure Plan

Part 14-Spring Reid Structure Plan

Tpswich Planning Scheme

Section 11—Resolution of Disputes or Differences Regarding Council Decisions

- 11.1 All disputes or differences at any time arrang out of any decision or exercise of any discretion by or on behalf of Council or its designate or officers under or in connection with any provision of the Structure Flan shall be decided as follows:—
 - Any person including any applicant to the Council for approval, consent, permession or obsensive why person relying on or affected by such decision or exercise of discretion, but not including the Council, may (without being chaged to do so) not later their 14 days after the dispute or difference arises or within 14 days of the facts or discurratances giving rise to the dispute or difference becaming thewn to that person or within 14 days after much facis or prountstances ought to have became known to that person, whichever a the earliest, give to the Chief Executive Officer of the Council by hand delivery or certified mail nutrice in district of the distract or difference literallying in such notice-
 - (i) the subject matter of the dispute or difference:
 - (ii) the provision(s) of this Structure Plan in respect of which the dispute or difference areas

and such notice shall contain or be accomparted by adequate particulars of the dispute or difference and all relevant watten challenging thereto.

- 11.3.2 The giving of such notice shall operate as a complete and anconditions for and warver by the Council and by the person giving that online to initiate commence of probabed or continue with any logation, or to object in any way in respect of the subject shallon of the depute or difference and after the actions and procedure nation have been taken and showed.
- 11.13 Within 7 days other the giving of such nation the Council and the person giving the nation (heart makes and one of the parties" or individually referred to as "the parties" or individually referred to as "perty") shall confer at least once; to attend to establish the daybulk or difference. At such conference they shall each be represented by a person who has such only to agree to a resolution of the dispute or difference on they beautif. Each party shall use their best endeavours and least all reasonable steps to attempt to resolve the dispute or difference by agreement. For

this purpose the parties shell in goad faith underlishe auch investigations, had auch meetings, exchange such information and confluct such informal hearings as may be considered necessary or desirable.

- 11.1.4 If the dispute or difference is not resolved within 14 days from the giving of the sold notice or if at any time other early facting reasonably) considers that the other is not using its sest endoevoters or taking at reasonable steps to attempt to ready the dispute or difference by agreement. He party other than the Council may by giving notice in writing (by hand distance Officer of the Council materials to the Chart Executive Officer of the Council materials as to dispute or determination by an expert as follows—
 - 11.1.4.1 The expert shall be selected by either party from any previously agreed list of experts such selection to be effective upon the giving of ratice in writing to the other, and in the obsence of any such list and/or # within 7 days from the giving of the succend notice the parties are unable to agree upon the identity of the eroport, or the extent selected or ecreed upon the frem signifies that he is unable or urwifling to act. the expert shall be as appointed at the rocupal of other surly by the President for the time being of the Oceandand Law Society Incorporated who stull nominate a person having it e qual fications set aut below Within 7 days of such selection agreement or roping on the sales shall eff entire of Images which selected or agreed or prominated expent and it bither refuses to join in the appointment like other is harday provacably authorisad to appoint the expert.
 - 11.1.4.2 The experi shall have experience and qualifications relevant to the subject motion of the docube

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Ipswich City Council

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Ipov/ J. Planning Scheme

Part 14 Springfield Structure Plan

- 11.1.4.3 Within 7 days after the appointment of the expert the parties shall meet with the expert to agree upon the procedure (including whether to proceed by way of mediation in accordance with 11.1.4 15) to be accepted in resolving the dispute or difference and failing agreement between them within 10 days from such appointment the procedure shall be as determined by the expert having regard to the other provisions beraof.
- 11.1.4.4 The person appointed sital act as an expert and not as a arbitrator.
- 11.1.4.5 By their appairament the parties confer on the expert the following lundians and bowers, noticely, the expert
 - ta) may take submissions orally or in wraing from either or both parces or their septementatives or from any other person priently.
 - (b) is not bound by rules of evidence and may notion: himself or nessalf in recation to any matter in dispute in such manner as he or what thinky (it.)
 - to) may require the provision of material or beforeation or data by either or both parties to the expenior to one another and eithin such time periods as the expert may in his or her sole decrease. It date mine and the parties shall comply with such requirements,
 - (d) after conferring with the panies about the costs of doing so shall be entitled to engage and consus with any advisor, legal or technical as he or she may see \$1.

- (e) shall otherwise have the power to proceed to the resolution of the dispute or difference in such a marrier and exploit to such rules as the expert in his or her absolute observation determines is suitable for the nature of the dispute or difference
- 11.1.4.8 The expert must act to accordance with the principles of natural justice and farmess.
- 11.1.47 The perties may be represented before the expert and shall be entitled to call such elimenates and make such elimenates as they consider desurable on technique.
- 11.1.4.8 Either party may be represented before the expert sy a legal practitioner but only where...
 - (a) the other party is sepresented by a legally qualitied person, or
 - (b) both parties agree, or
 - (c) the expert agrees that either or bord of the parties may be legally represented.
- 11.1.49 The perios shall pay the experts costs (including the costs of engaging and consulting edvisors,) equally.
- 17.1.4.18 Without irrating in any skey the streets by him of any of the powers and functions returned to above. The expert must in making his determines or have regard to all matters mentioned in the Protocol and such other maillers as to him seem relevant including any other expert determination to the extent ill is relevant.
- 11.1.4.17 Any decision of the expert shall not in any decisiones be given any refrespective operation except in relation to the perticular dispute or defluence greing day to their decesion.



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Part 14—Springfield Structure Plan

Ipswich Planning Scheme

- 11.1.4.12 The parties to the dispute or difference shall at all times do all things which the expert requires of them in connection with his determination and shall co-operate and assist the opert in every reasonable way with his determination. No party shall willfully do or sause to be done any act to delay or prevent the determination by the expert.
- 11.1.4.13 The expert shall give his decision in writing and state the reasons for his decision as soon as is practicable.
- 11.1.4.14 Either of the parties may all any time by application to any court of competent jurisdiction have any question of law arising in the course of the expert's determination determined by any such court.
- 11.1.4.15 The expert may in his sole discretion and at any time seek to resolve the dispute or difference by acting on a mediator or concilect between the parties before efter or during his determination. For that purpose the expert may require the parties to confer with him alany lirre in relation to the whole or any part of or inrespect of any aspect of the dispute or difference and direct whal if any procedures are to be followed by the parties in such conditation or mediation In acting as mediator or conditiefor the expert is bound by the rules of natural justice.
- 11.1,4.16 The person exting as experimely not be called as a witness in any proceedings before any count, triumal or body.
- 17. 7.4.17 No matter or trans done or canited to be done by the appear, if the matter or traing is done in good faith for the purpose of these provisions shall subject the expert to any action, fability claim or demand.

- 11.1.4.18 The expert must not without reasonable excuse disclose information coming to his knowledge during or in connection with his determination. It shall be a reasonable excuse to disclose information if the disclosure is made with the consent or ed of cedag its to themsega determination or for the purposes of the register hereinaflar mentioned or kr a proceeding founded on haud alleged to be connected with or to have happened during the determination or under a reducement imposed by or under any law
- 11.1.4.19 No documents, armissions, evidence or other metarial produced or relied on in the course of the determination. and nothing said or done in the course of the determination may be reterred to a relied upon by any party to the dispute or difference and shall not be admissible in evidence. in any proceedings before any sount, infound or body about the same or any similar dispule or difference untess all the parties to the determination emas ert to sergs to insence s discoverable or otherwise required or able by law to be disclases or relied on.
- 11.1.5 Subject to 11 1.7 and 11 1.4.11, the expert's decision shall be final and hinding upon the parties. Where that decision bears upon the resenting, enforceability, interpretation or validity of this processor of this Structure Plan, that decision shall be deemed for all purposes to form perfort and be incorporated in this Structure Plan, and his decision shall be substituted for any decision made by or on behalf of the Council or its deepales or officers.
- 11.1.6 Subject to the exercise of its rights under exh-clause 15.1.7, the Council shall formally adopt and recognise the determination of the expert as soon as practicable after the expert's determination is made known.

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February 2012



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Ipswich Planning Scheme

Part 14—Springfield Structure Plan

- 11.1.7 If rethin 14 days after the expert hands. down his decision any party to the dispute or difference gives written notice to the other that it does not agree with his decision or some part of it, and that it intende to apply to the Court for determination of the matter, thereafter any party shall be entitled to converce or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice disputes only part of the expens decision, the remainder of the decision shall to the fullest extent possible continue. to have effect in accordance with subclause \$1.15. Any such proceedings to the Court must be commenced within ? days after the service of such entitien notice. The giving of such notice is a condition pracepart to the commencement ol any liligation or respect of such dispute or difference. The failure to give such netice within the said 14 day period, or to commence such proceedings within the said 7 day period, shall be an absolute bar to the giving of such notice or the commencement of such proceedings at any time thereafter and in addition such fajure shell coerate as a complete and uncondepnel waiver by each party to object in any way (including by litigation) at any time and for any reason to the matters the subject of the dispute or difference, which the expant's decision shall be final and binding upon the parties in accordance with clause 111.5
- 11.2 Where a determination of the Court amends or afters a decision of the expect or the Council, the determination of the Court supercedes the decision of the expect or as the case regulars the Council.
- 11.3 Nothing in 11.3.7 shall be construed as preventing the parties from agreeing that the expert's decision is final and binding in respect of a particular matter and excepting a case of error of law any such agreement has affect according to its larms.
- 11.4 The Council shall keep and mandain a register of all determinations under these provisions in which it shall record and make available for inspection by any member of the public during its normal office hours a summary of each determination, such summary to be prepared and provides by the expert making the determination.

- 11.5 At documents, submissions and other material of whatsoever nature provided to the expert for the purpose of or in the course of or in connection with any determination shall at the conclusion of the determination be delivered up by the expert to the Council. All material to be delivered to the Council shall see kept by the Council for etheast seven years. The Council shall not allow any such material to be made available or used or copied for any purpose except in connection with the particular dispute or difference unless the parties to the dispute or difference unless the parties to the dispute or difference unless the parties to the dispute or difference otherwise agree.
- 14.6 Nothing herein shall prejudice the right of a party to institute proceedings at any time for urgent injunctive or declaratory reflet in respect of a dispute or difference.
- 11.7 Time shall be of the assence in respect of all the provisions in this Section.
- 11.8 In this section—
 - "day" means calender day;
 - "Protocol" means the Protocol contained in section 1.9 between the Ipswich City Council and Springfeld Land Corporation which establishes the agreed goals and objectives, roles and responsibilities between them in relation to the operation in practice of these provisions.

11.9 Alternative Dispute Resolution Protocol

The purpose of this protocol is to record how the parties intensifie AOR provisions in section 11 of the Studium Plan will operate in practice.

The ADR provisions are intended to operate to bring tire parties together to maximise the opportunity for them to resolve differences emostly without recourse to expensive and time consuming hitgation. The attitude of the parties' representatives and how they approach ADR is a key element in achieving this goat.

Accordingly the relented that the parties-

- (i) avoid adopting polarizing positions.
- have and demonstrate a genuine.
 preparadness to listen and understand as objectively as coasible each other's views;
- (ii) by open moded and sympathetic to compromises which address most. [I not all of their differences.
- (iv) have frequent and open dialogue bostwithin and outside the steps and reachanisms contained in section 15 to maximise the apportunity for senieving resolution.



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Ipswich Planning Scheme

It is intended that the extent to which the parties or the expert engages others to assist in submissions to the expert will depend inter alia upon such factors as the importance, urgancy, complexity and the like of the dispute or difference.

The expert should excuss with the parties at the beginning of any involvement the likely costs.

Nothing in section 11 should be construed as preventing the parties from miseting on a "without prejuded" or otherwise basis during and outside the expert determination processes with a view to endeavouring to resolve their deflatations.

The rebonale behind section 11.5 and 11.9.4.18 is to encourage the parties to be as open and frank with line expect as is possible and without lear that arrything the expert learns or any information etc made available in the course of ADR may prejudice legal rights which might be exercised by either party subsequently.

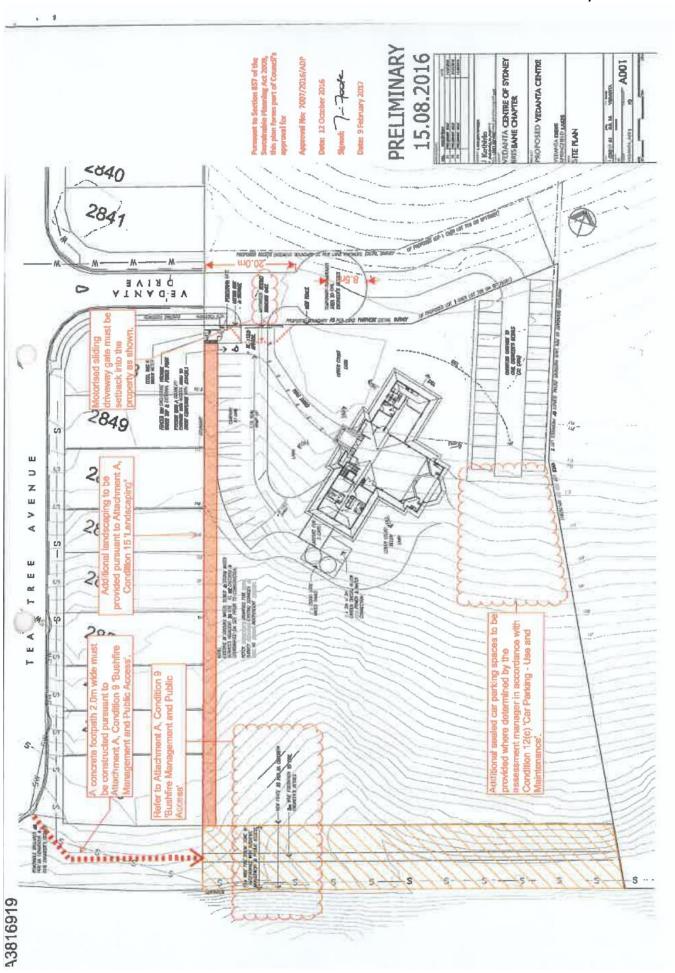
The expert should prepare and provide to the parties a summary of findings which can contain ressons for the findings.

If because of legal time periods within which legal rights or remedies must be instituted a party has to convinence court praceedings before or during ADE, the parties should jointly inform the Court that notwithstanding the commencement of those proceedings they wish to embark upon assimative dispute resolution princedures with a view to resolving their difference. It is expected the Court will encourage that allow the court proceedings to be put on hold white ADE is pursued

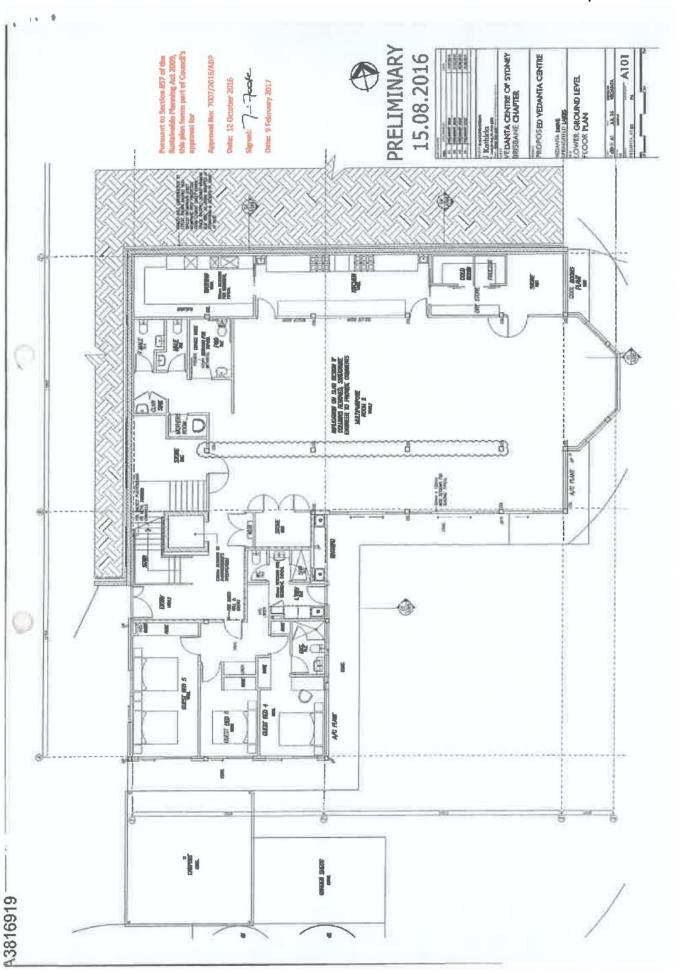
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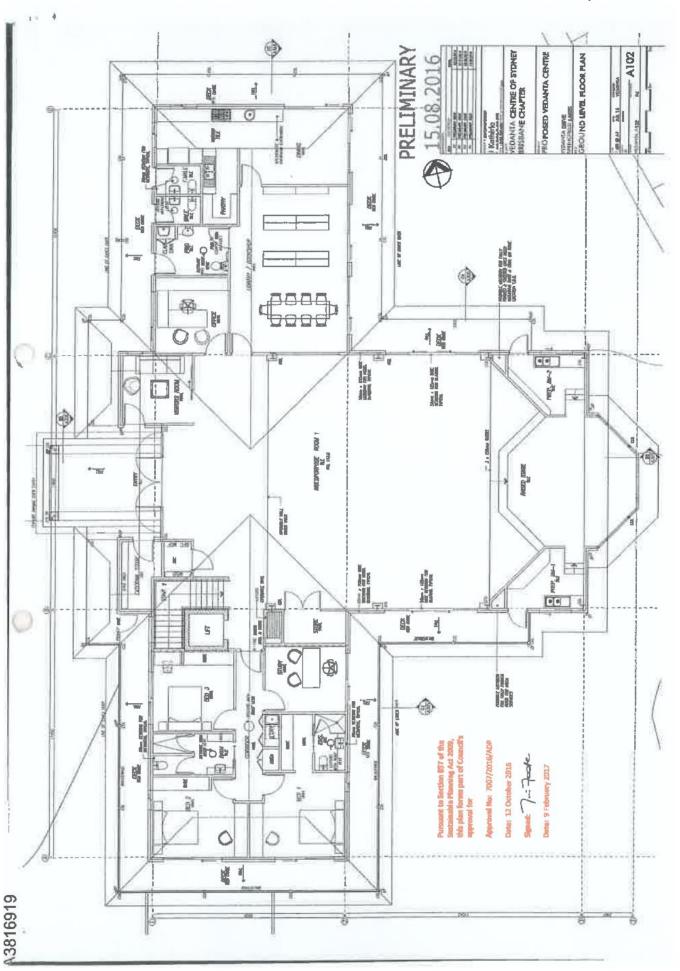
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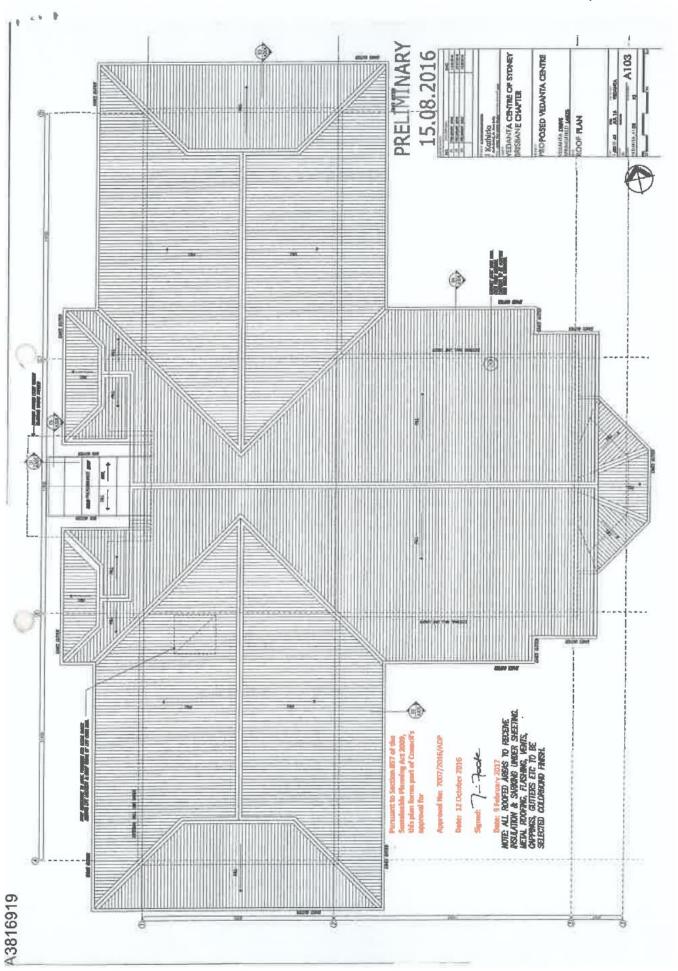


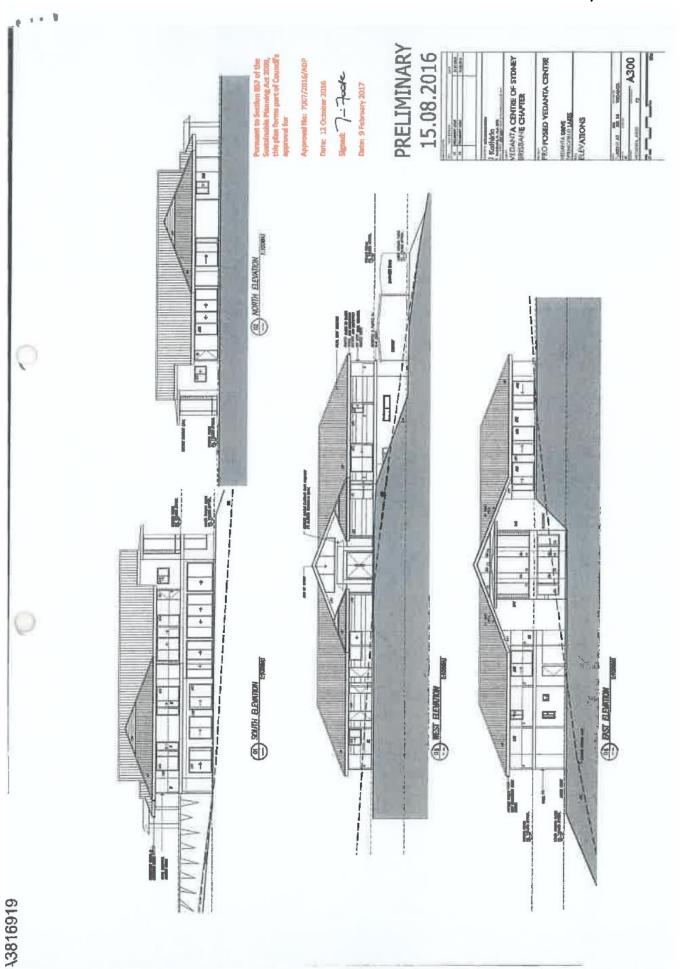


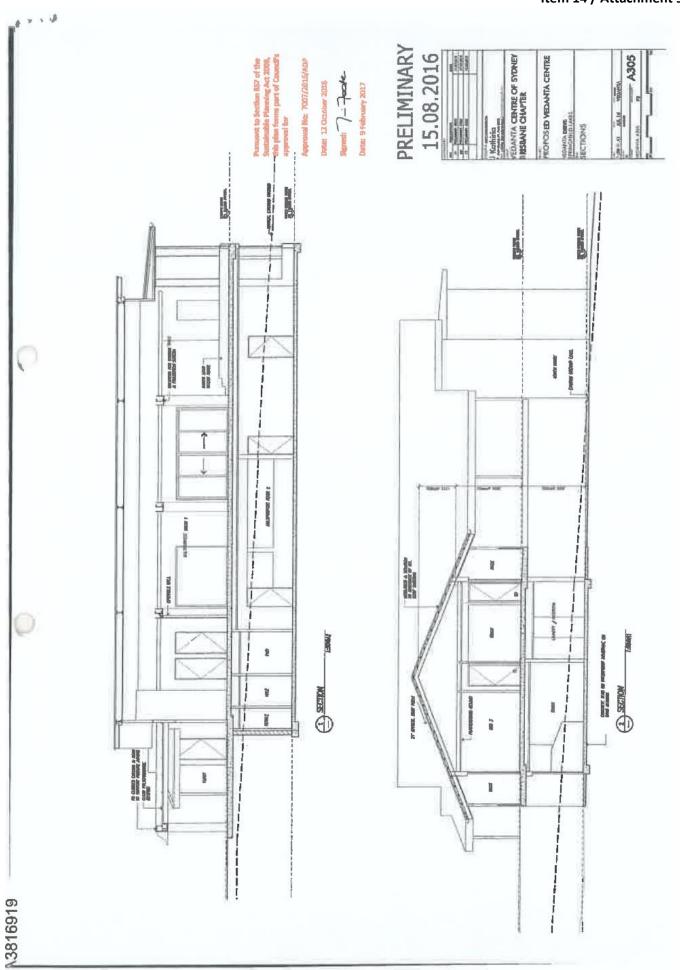
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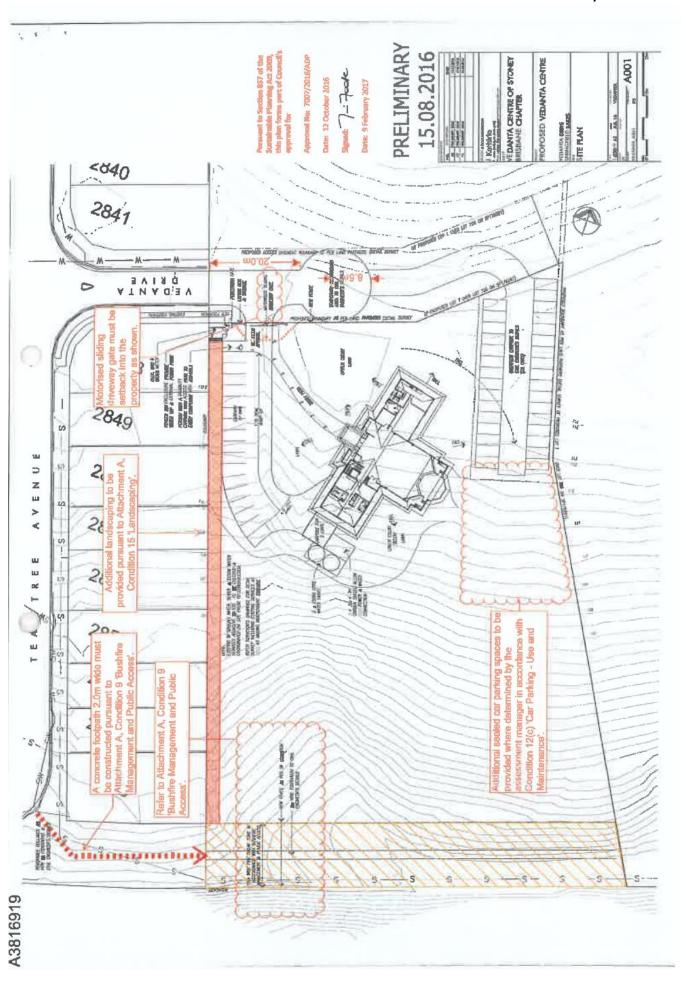


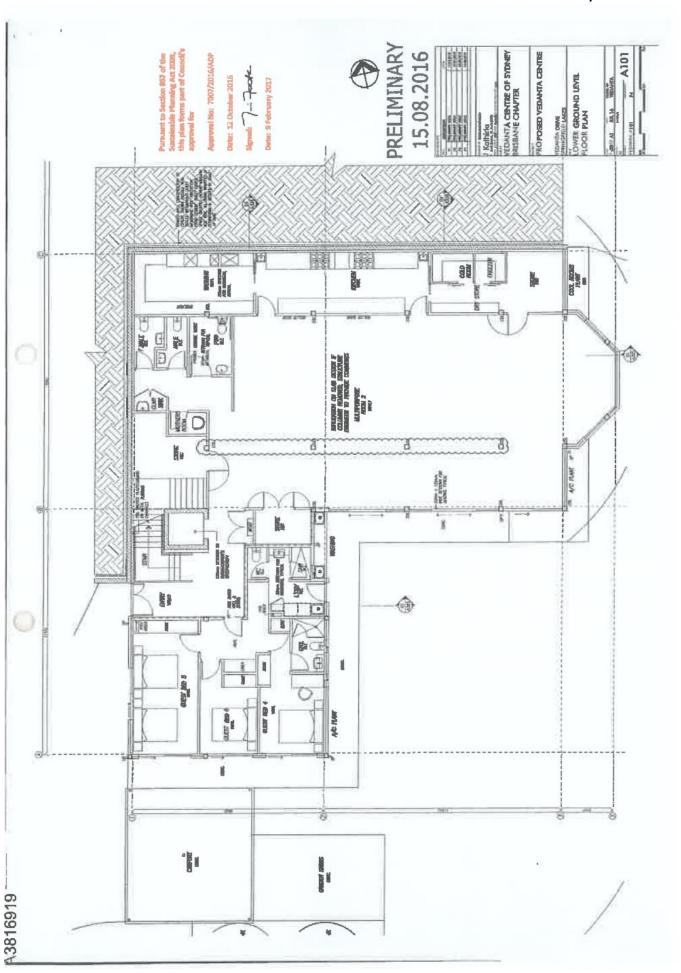


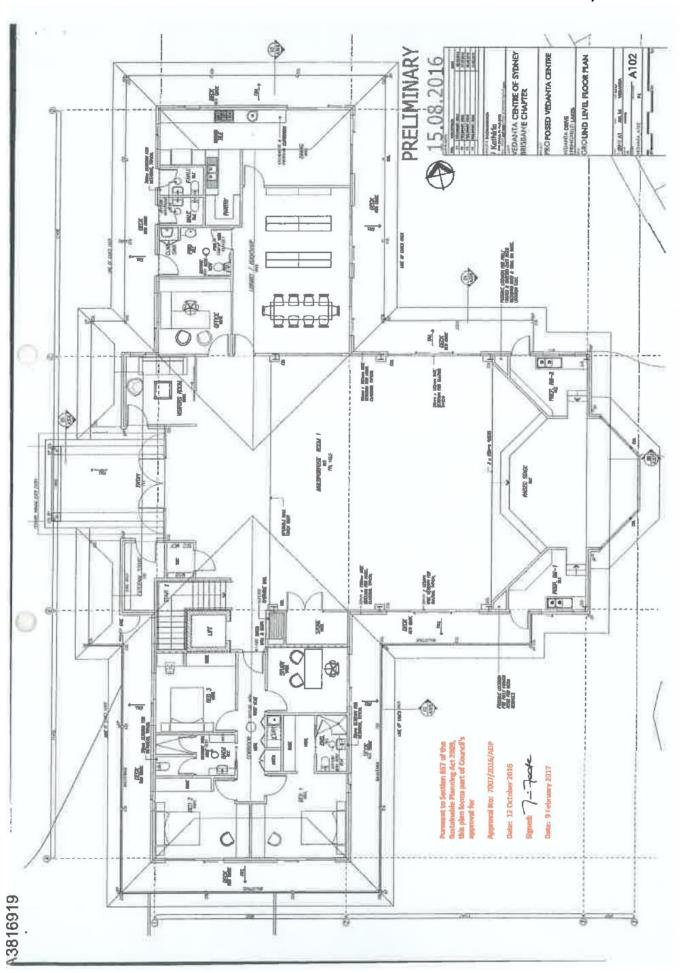


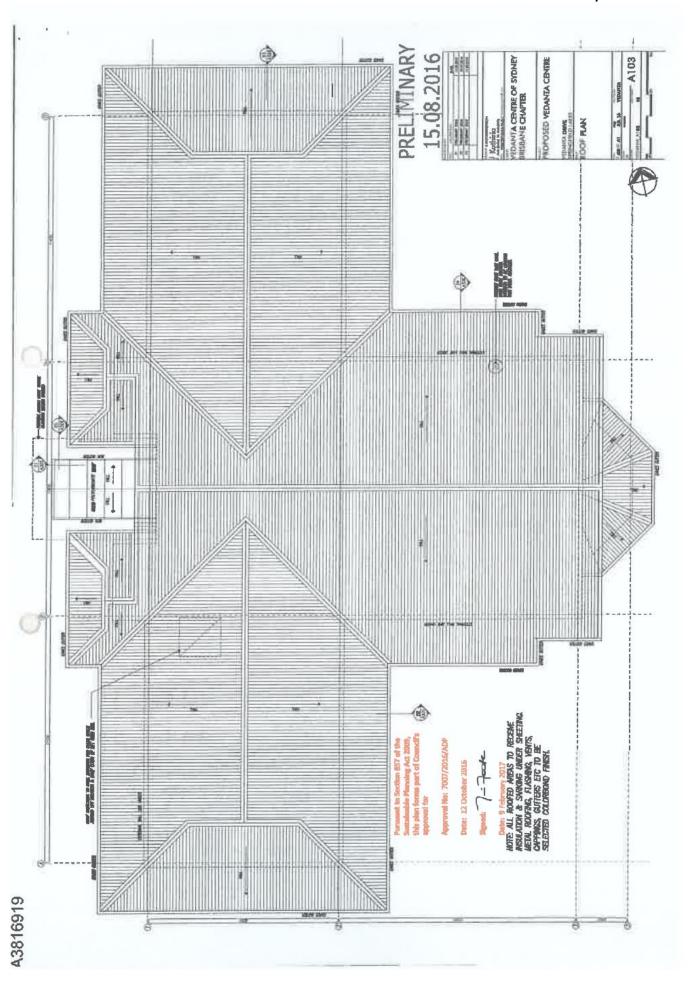


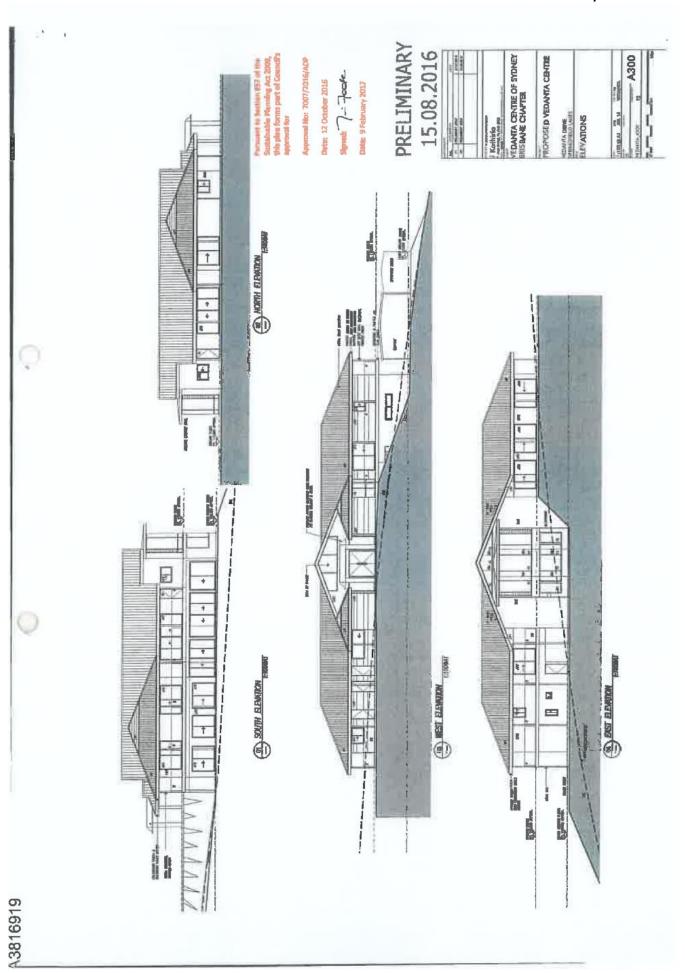


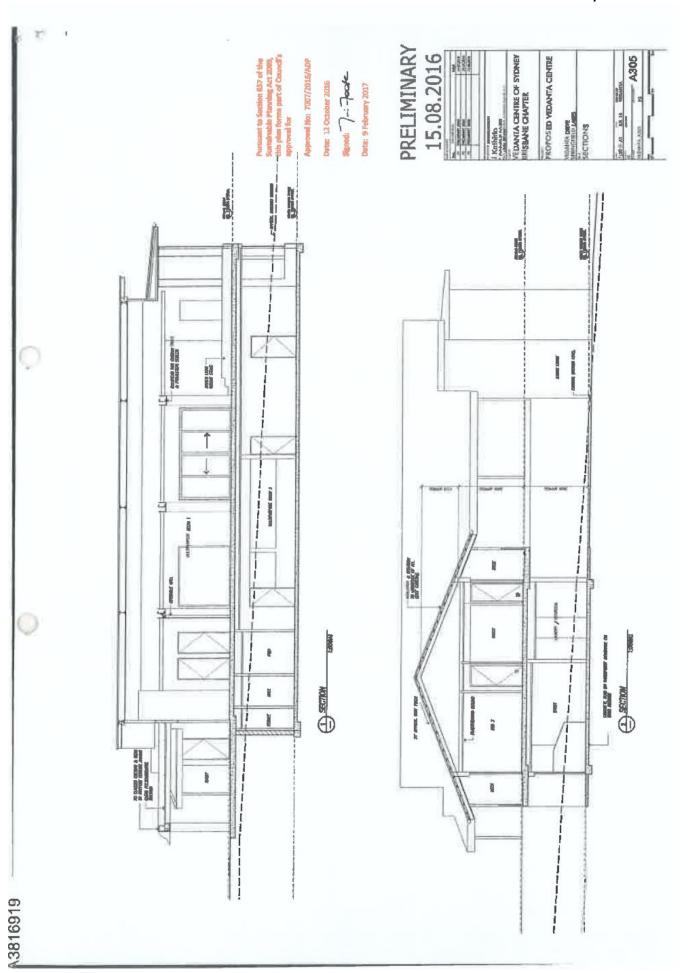












Your reference
Our reference
Contact Officer
Telephone

Swami Atmashananda
Vice President
Vedanta Centre of Sydney, Brisbane Chapter
12 Greenwood Street
SPRINGFIELD LAKES QLD 4300

1 June 2017



Ipswich City Council

45 Roderick St PO Box 191 Ipswich QLD 4305 Australia

Tel (07) 38106666 Faar (07) 38106731

Email council@ipswich.qid.gov.au Web www.ipswich.qid.gov.au

Dear Swami Atmashananda

Re: Request for Rate Exemptions and Rate Concessions at:
7001 Vendanta Drive Springfield Lakes 4300, Assessment 178542; and
96 Vedanta Drive Springfield Lakes 4300, Assessment 178541, previously single assessment 168204.

I refer to your undated letter of May 2015 and subsequent meetings with various Council Officers and Councillors in 2015 requesting that:

- Council determine the above properties are exempt from rates since 14 May 2015;
- If Council determines that the properties are not exempt from rates then it would agree to apply a rates concession to the properties; and
- For the period 23 October 2014 to 14 May 2015 when the properties were then
 described as a single property, Lot 706 SP 179281 PAR Stapylton, assessment 168204
 of 20.4 hectares, Council would agree to apply a rates concession to the property.

While Council has been considering this matter it has deferred levying Differential General Rates on the property until a decision is made and communicated.

In determining its decision on these matters Council has considered information provided by you, the Council's Rates Concession Policy, the Local Government Act 2009 (Qld), the Local Government Regulation 2012 (Qld) as well as other information available to Council concerning the property and inspecting the property.

Ipswich City Council

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Request for Concession:

Request that for the period 23 October 2014 to 14 May 2015 when the properties were then described as a single property, Lot 706 SP 179281 PAR Stapylton, assessment 168204 of 20.4 hectares, Council would agree to apply a rates concession to the property.

Council's Rate Concession Policy requires that 'the land must be used for the purpose which the rate concession is being applied unless otherwise determined by Council' to be eligible for concession.

After considering all the information available to Council and inspecting the property, there is no evidence that the land is being actively used currently for an eligible purpose under the policy, accordingly your request for rates concession is not successful for the period to 14 May 2015.

Request for Exemption:

Request that Council determine the properties are exempt from rates since 14 May 2015

Section 73 of the Local Government regulation 2012 (Qld) exempts from rating property owned by a religious entity if the land is less than 20 hectares and is used for one or more purposes described in the Regulation.

After considering all the information available to Council and inspecting the property, there is no evidence that the land is being actively used currently for an eligible purpose under the Regulation, accordingly your request for rates exemption is not successful for the period since 14 May 2015.

Request for Concession:

Request that Council agree to apply a rates concession to the properties for the period since 14 May 2015.

Council's Rate Concession Policy requires that 'the land must be used for the purpose which the rate concession is being applied unless otherwise determined by Council' to be eligible for concession.

After considering all the information available to Council and inspecting the property, there is no evidence that the land is being actively used currently for an eligible purpose under the policy, accordingly your request for rates concession is not successful for the period since 14 May 2015.

It is unfortunate for Vedanta that Council has determined that the properties are not eligible for rate exemptions and/or concessions. This matter has been considered very carefully by Council Officers with appropriate consultation with Councillors. I understand that paying the rates due on this property for the period back to October 2014 when it was

Inswich City Council

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transferred to you will present financial challenges to your organisation and Council will be open to discussion about a payment arrangement to pay the rates for the past periods when billed in July 2017.

In acknowledgement of the time taken for Council to make this determination and convey the outcome to you, Council will not charge any overdue interest on the rates that will be levied for period October 2014 to 30 June 2017.

I expect that Vedanta will take some time to consider the impact of Council's decision and to work out a plan to address the payment of past rates.

If you need further information concerning this decision or about arrangements to pay rates please contact me.

Yours faithfully

Andrew Roach

CHIEF FINANCIAL OFFICER

Hand delivers

Bris<mark>bane Chapter of the</mark> Vedanta Centre of Sydney

12, Greenwood street, Springfield Lakes, Qld 4300

E-mail: info@vedantabrisbane.org

Tel: (617)3818 9986 Mob: (614) 2176 5416

Web: www.vedantabrisbane.org

21 July 2017

Mr Jim Lindsay Chief Executive Officer Ipswich City Council PO Box 191 Ipswich QLD 4305

ve Officer
Council

4305

Dear Sir,

Ipswich City Council rates October 2014 to June 2017 - 96 Vedanta Drive and 7001 Vedanta Drive Springfield Lakes

We refer to the letter dated 1 June 2017 from your Chief Financial Officer, Andrew Roach, responding to our letter of May 2015.

As we explained in our May 2015 letter, Vedanta was not expecting to be levied with rates on our property. Accordingly, we were surprised by the rates assessment notice dated 20 April 2015 (Assessment 168204).

Mr Paul Mollenhauer kindly explained in his email of 8 May 2015 that rates were levied because our property was categorised as Vacant Land and so subject to Differential General Rates.

Mr Mollenhauer also referred to the Local Government Act 2009 and the rating exemption in section 93(3)(j)(ii), being the exemption we believe applies to our property.

We believe the rating exemption applies because:

 (a) our property consists of two lots: Lot 1 on SP275460 (which is approximately 1.2 hectares) and Lot 2 on SP275460 (which is approximately 19.23 hectares); and



(b) The land is owned by Vedanta Centre of Sydney, a religious entity. We use the land for religious purposes, for the provision of education, health and community services and for the administration of the Brisbane chapter of the Vedanta Centre.

Council's letter of 1 June 2017 came as a further surprise. This prolonged review of over 2 years in our view is unreasonable delay caused by Ipswich City Council. The result has been to cause significant hardship to our organisation.

In the letter Mr Roach said that 'while Council has been considering the matter, it has deferred levying Differential General Rates on the property until a decision is made and communicated.'

Mr Roach referred to 'other information available to Council concerning the property and inspecting the property'.

We had understood from Mr Mollenhauer's email that the Council made it's decision each year when assessing rates? Is that not the case? A member of our community had said that this was likely to be the case since, under the Local Government legislation, the Council would have had to identify what properties in its area were rateable or not each year, and what rates and charges would be levied, as part of its budget process each year. Would you be able to provide the date and time of each inspection?

Since we did not hear from Council after our May 2015 letter we had assumed that Council, like the Office of State Revenue, had exempted our properties. Since 2015 we have been working with architects, engineers, builders and other tradesmen in relation to the construction of our first building; a multi-purpose facility / ashram. A builder was appointed earlier this year and we expect construction to commence shortly.

Considerable time and expense has also been invested into furthering our vision for the balance of the land (in line with the Precinct Masterplan approved by Council).

A portable office was established on the site and remains there. This is used for administrative purposes and as a meeting point for the regular monthly activities we hold. Those activities include yoga, meditation and bushwalking. Picnics are also regularly held, with families coming together to share experiences in their spiritual journey. Vedanta volunteers undertake maintenance work on the properties as well.

Page 2 of 3

Privibane Chapter of the Vedunia Centre of Sydney

However, please note that the Vedanta philosophy is to achieve harmony in nature and within every individual. This means our efforts are always towards having minimal impact on the environment. We make a conscious effort to maintain ecological sustainability, minimise our carbon footprint and preserving the pristine nature of our property.

The Vedanta Centre of Sydney has branches in Sydney, Melbourne, Adelaide and Perth. All these branches have properties which are exempt from Council Rates.

If Council would like evidence of these activities, please let us know. Given the private and spiritual nature of the activities we may not be able to produce many photos. However, we would be able to provide letters of support from our members. Our builders and other contractors may also be able to provide photos showing their inspections / work on the properties if that will assist.

Since our meeting earlier this month, when we were told that we should have been keeping such evidence, we have started making appropriate notes. In his 1 June 2017 letter, Mr Roach says that the matter has been considered by Council officers after appropriate consultation with Councillors. If Councillors have questions or issues we are happy to meet with them to discuss Vedanta, our philosophy and our use of our properties.

Kind Regards,

Swami Sridharananda

Sindheranda

President

Page 3 of 3

4398801

McBride Legal

Lvl 13, 15 Adelaide Street BRISBANE QLD 4000

PO Box 12709 BRISBANE QLD 4003 T 07 3193 9800 F 07 3193 9899

Our Ref: TM:PS:2017384

11 August 2017

Andrew Roach Chief Financial Officer Ipswich City Council P.O. Box 191 Ipswich QLD 4305

BY EXPRESS POST

Dear Mr Roach

Vedanta Centre of Sydney Rates Notices
Ipswich City Council References: 178541 & 178542

We act for Vedanta Centre of Sydney in the above matter.

Please find enclosed the following documents:

- Notice of Objection Assessment No. 178541;
- Notice of Objection Assessment No. 178542;
- 3. Executed authority to act.

Kindly note out interest in this matter and direct all relevant correspondence to this office.

Yours faithfully

Terry McBride Principal

D | 07 3193 9800

Melade light

E | terrymcbride@mcbridele_al.com.au

Liability limited by a scheme approved under Professional Standards Legislation

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NOTICE OF OBJECTION CATEGORISATION OF LAND FOR DIFFERENTIAL RATING PURPOSES

To ladge this objection - Please detach form and return to:



Chief Executive Officer Ipswich City Council PO 8ox 191 Ipswich OLD 4306

Objection is hereby made to the categorisation of land as detailed below:

- Assessment No. (as shown on Rate Notice)
 178541
- Property Address (as shown on Rate Notice):
 96 Vedenta Drive SPRINGFIELD LAKES QLD 4300
 Lot 1 SP 275460
- Owner's Name and Malling Address (as shown on Rate Notice).
 Vedenta Centre of Sydney Incorporate
 12 Greenwood Street SPRINGFIELD LAKES QLD 4300
- · Existing Rating Category (as shown on Rate Notice):
- 19
- Existing Use of Property (e.g. shop. flats. etc.):
 Land Used for Meditation. Yoga and Bushwalks until the Religious Facilities are built
- Rating Category in which Property should be included:



- Reason you believe it should be in the above category (e.g. no longer rented, rented to relative, etc):
 Land is not used for residential purpose or for profit purpose
- if living on property, but mailing address is different please give brief explanation;

Where an inconsistency exists between this document and the adopted budget and rating resolutions, the adopted budget and rating resolutions shall preveil. The adopted budget and rating resolutions are available on Council's web site www.lpewich.qid.gov.au

ipswich City Council is collecting your personal information in

required to do so by law, or you have given consent.

Personal Information Digest and this collection notice.

ipswich City Countries according to the Local Government Act 2009 and the Local Government Act 2009 and the Local Government Regulation 2012 so that we can determine the outcome

of your objection to the rating category for land owned by you. We will

However, in performing the above functions, we may need to disclose your personal information to the Chief Executive of the department

By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement.

which administers the Valuation of Land Act, to valuers or to the Queensland Civit and Administrative Tribunal

not disclose your personal Information outside of Council unless we are

30

Date:

Signature:

4368801

NOTICE OF OBJECTION CATEGORISATION OF LAND FOR DIFFERENTIAL RATING PURPOSES

To lodge this objection - Please detech form and return to:



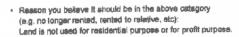
Chief Executive Officer Ipswich City Council PO Box 191 Ipswich QLD 4305

Objection is hereby made to the categorisation of land as detailed below:

- Assessment No. (as shown on Rate Notice).
 178642
- Property Address (es shown on Rate Notice): 7001 Vedanta Drive SPRINGFIELD LAKES QLD 4300 Let 2 SP 27640
- Owner's Name and Mailing Address (as shown on Rata Notice):
 Vedanta Centre of Sydney Incorporate
 12 Greenwood Street SPRINGFIELD LAKES QLD 4300
- Existing Rating Category (as shown on Rate Notice):



- Existing Use of Property (e.g. shop, flate, etc.):
 i.and Used for Meditation, Yoga and Bushwalks until the Religious
 Facilities are built
- Rating Category in which Property should be included: 4



 If fiving on property, but mailing address is different please give brief explanation:

Where an inconsistency exists between this document and the adopted budget and rating resolutions, the adopted budget and rating resolutions shall prevail. The adopted budget and rating resolutions are available on Council's web ette www.lpswich.qid.gov.su

spewich City Council is collecting your personal information in accordance with the Local Government Act 2009 and the Local

required to do so by law, or you have given consent

Personal Information Digest and this collection notice.

Government Regulation 2012 so that we can determine the outcome of your objection to the rating category for land owned by you. We will

However, in performing the above functions, we may need to disclose your personal information to the Chief Executive of the department which administers the Valuation of Land Act, to valuers or to the Queensiend Civit and Administrative Tribunal

By completing and algning this form and returning it to Council, we will consider that you have given us your consent to menage your personal information in the manner described in Council's Privacy Statement,

not disclose your personal information outside of Council unless we are

Date:

Signature:

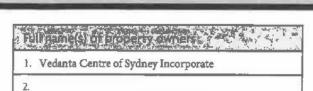
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Page 974 of 1166



IPSWICH CITY COUNCIL Rates – Authority to Act



Rate assessment (Owners must be identical to above)

Assessment Number: 178542 and 168204

Address: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD

Postcode: 4300

Assessment Number: 178541

Address: and 96 Vedanta Drive, SPRINGFIELD LAKES QLD

Postcode: 4300

Property owner's details

Address: 12 Greenwood Street, SPRINGFIELD LAKES QLD

Postcode: 4300

Email: info@vedantabrisbane.org

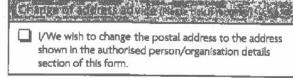
Home Phone: (617) 3818 9986

Mobile: (614) 2176 5416

Work Phone:



Author	ised person/organisation details
Address:	Level 13, 15 Adelaide Street, BRISBANE QLD Postcode: 4000
Mobile:	
Home Ph	one: (617) 3193 9800
Business	Phone:
Email: pe	tersams@mcbridelegal.com.au



Authorisation

I/We the registered property owners named herein, hereby;

- Authorise the nominated person or organisation named in this form to act
 on my behalf with ipswich City Council ("Council") and represent my interest
 regarding my rate assessments listed for the purpose of making enquiries and
 disclosing to, neceiving from and exchanging with Council Information (including
 personal, financial, property ownership and occupation information) about me, my
 property(les) and rate assessments.
- Consent to Council and the named nominated person/organisation disclosing to, receiving from and exchanging with the other information (including personal, financial, property ownership and occupation information) about me, my property(les) and rate assessments for the purpose of dealing with my rate assessments.
- 3. This authority will remain in force until cancelled in writing by all property owner(s)

In person:	Post to:	Email:
Ipswich City Council Customer Service Centre 143 Brisbane Street Cnr Ipswich City Mall, Ipswich	Ipswich City Council PO Box 191 IPSWICH QLD 4305	council@lpswich.qld.gov.au

Signature of property owner (Signature of at least one property owner is required)	
Jusuis Atmishauau 2.	Date: 09/08/2017

Ipsech City Council is collecting your personal information in accordance with Councils book back Laws and/or relevant log lations so that we can make a savety of processors on arming the processor of this application. We will not disclose your personal information outside of Council utilities we are required by law or you have given your content. However, in order to perform the above functions will any need to disclose your personal information to the Chief Decutive Officer who may in turn make this information available to others on accordance with the Act. By completing and against this form and inturning it to Council, we will consider that you have given as your content to disclose your personal information in the manner described in Council's Process Statement, Proceed Information Digital and this collection ontice.

PO Box 191, Ipswich Q 4305 | T (07) 3810 6666 | F (07) 3810 6731 | E council@ipswich.qld.gov.au | W Ipswich.qld.gov.au

RATE CONCESSION POLICY

CONCESSION FOR RATES AND CHARGES (CHAPTER 14 PART 6 LOCAL GOVERNMENT ACT 1993)

A local government may exercise a power under Chapter 14 Part 6 of the *Local Government Act* 1993 if the local government resolves that the case justifies the exercise of the power or the case is of a kind that has been accepted by resolution of the local government as justifying the exercise of the power.

This only applies to an organisation making an application for rating concession from the date of council's resolution approving this policy.

Charitable Organisations

For the purpose of this policy charitable organisation means any one or more of the following

- An organisation supplying help, aid, relief, or support to, or the education or instruction (whether spiritual, mental, physical, technical, social, or otherwise) of, or the care, housing, or assistance otherwise of, any persons in distress;
- An organisation aiding in any manner howsoever, of any hospital or ambulance or nursing service in the city;
- An organisation which purpose is to promote or assist in the promotion of providing educational, training or information aimed at youth development or leisure opportunities;
- · An organisation which the Council determines to be a charitable purpose;
- The preservation, restoration or maintenance of structures or places of cultural, environmental, historic, heritage or scientific significance to the local government's area;
- An entity that provides assistance or encouragement for the arts or cultural development;
- An organisation which purpose is to provide early childhood care and are affiliated with Cheche and Kindergarten Association or is a community based early childhood care provider;

An organisation must provide to Council an application on the prescribed form made out and signed by the owner of the land and a copy of the organisation's constitution, which details the objectives of the organisation. The land must be used for the purpose which the rating concession is being applied unless otherwise determined by Council.

Organisations deemed to be classed, as Charitable for the purpose of a rate concession shall be entitled to receive a general rate concession of 100%.

Non-Profit/Sporting Organisations

For the purpose of this policy, non-profit/sporting organisation means the following

An organisation whose objects do not include the making of profit

An organisation must provide to Council an application on the prescribed form made out and signed by the owner of the land and a copy of the organisation's constitution, which details the

objectives of the organisation. The objectives of the organisation should indicate that the organisation does not make a profit, which is distributed, to the directors or principals. The organisation may make a profit but this profit is not distributed to the directors or principals but distributed only for the purpose of the continued operation of the organisation does not impede the organisation from being classed as non-profit.

The land must be used for the purpose which the rating concession is being applied unless otherwise determined by Council.

Organisations deemed to be classed as non-profit/sporting for the purpose of a rate concession shall be entitled to receive a general rate concession of 100%.

Hardship concession

In accordance with the *Local Government Act 1993* Council will grant a deferral of liability to pay rates for 6 months from the time of the approved hardship application.

Where a ratepayer has requested a concession on a hardship basis, the ratepayer must provide to Council an application signed by the owner of the land and provide the following information.

- Occupation of rate payer;
- Number of dependents (if applicable);
- Present income and prospective income from all sources;
- Financial position (provide details of the last three most recent bank statements);
- Details of major assets owned and major liabilities.

For hardship concession to be granted the ratepayer should demonstrated that payment of the rate will or has affected the well being of one or more individuals in such a way as to constitute an unreasonable outcome based on present community standards.

The provision of hardship concession does not extend to companies that are established to engage in entrepreneurial activities that have associated risks of failure ever present.

Others

Where an application falls outside this policy and it is determined that the application requires special consideration by Council, a report with a recommendation to the appropriate Council meeting shall be made.

Register of Organisations that receive a rate concession

A register of organisations that have been granted a rate concession is to be kept and updated when applicable.

Yearly Review of Organisations receiving a rate concession

Organisations receiving a rate concession under this policy are to be reviewed yearly. This requires the Organisations to provide to Council relevant details as requested. This review is to be performed prior to the 30 June each year.

Consultation with Divisional Councillor

As part of the decision making process the divisional councillor will be consulted prior to any decision or recommendation being made as to the eligibility of the application.

Date of Council Resolution: 21 May 2003

Committee Reference and Date: Finance and Special Purposes Board No. 2003(8) of 13 May

2003

No of Resolution: B42.01



RATES CONCESSION POLICY

Document No: A4241069

1.1 Objectives: The objective of this policy is to describe the criteria that determine which properties council may consider eligible for a rates concession and how an application for concession is processed and administered over time.

1.2 Regulatory Authority:

Local Government Act 2009, Chapter 4 Rates and Charges, Part 10 Concessions
Local Government Regulation 2012, Chapter 4 Rates and Charges, Part 10 Concessions
Australian Charities and Not-for-profits Commission

Charities Act 2013 (Commonwealth)

Charitable Funds Act 1958 (Queensland)

Office of Fair Trading Queensland, Associations, Charities and Not for Profits

1.3 Policy Statement:

The Rates Concession Policy shall be applied in accordance with Council's Revenue Policy and Budget and Rating Resolutions with the result that eligible property owners undertaking specified activities at the property receive a concession on their rates.

1.4 Scope:

The core matters addressed by the policy include which type of entities or landowners are eligible to be considered for a concession and the types of activities being conducted at the property that could be determined as qualifying for a concession.

This policy does not consider the concessions applicable for pensioners as the Pensioner Remission of Rates Policy deals with such matters.

This policy does not consider whether land is eligible to be exempt from rating, such determinations are made by reference to the appropriate legislation.

Eligible Property Owners

Property owners that are eligible to be considered for a concession:

- Charities; or
- Incorporated Associations and Not for Profit Organisations; or
- · Property Owners that are natural persons suffering hardship,

For a property owner to be granted a concession by Council, they must not only be an eligible property owner but Council must be satisfied that activities being conducted on the property or services being delivered from the property are consistent with activities described as eligible for a concession.

Page 1 of 4

Eligible Activities at the property
Eligible activities or services delivered at the property considered eligible to be considered for a concession.

Eligible Property Owner	Eligible Activities or Services Delivered at the property
Charities	 The relief of those in need by reason of youth, age, illheath, disability, financial hardship or other disadvantage; or The preservation, restoration or maintenance of structures or places of cultural, environmental, historic, heritage or scientific significance to the Ipswich City Council local government area; or To promote or assist in the promotion of providing educational, training or information aimed at youth development or leisure opportunities; or The assistance or encouragement for the arts or cultural development; or The provision of early childhood care and are affiliated with the Crèche and Kindergarten Association or is a
Incorporated Associations and Not for Profit Organisations	 community based early childhood provider. The relief of those in need by reason of youth, age, ill-heath, disability, financial hardship or other disadvantage; or The preservation, restoration or maintenance of structures or places of cultural, environmental, historic,
	heritage or scientific significance to the Ipswich City Council local government area; or The assistance or encouragement for the arts or cultural
	 development; or The provision of early childhood care and are affiliated with the Crèche and Kindergarten Association or is a community based early childhood provider; or The provision of facilities for the conduct of amateur
	sport or recreational activities subject to any revenue from licensed premises, entrance fees or membership fees being deemed incidental to the main activity of conducting the sporting or recreational activities.
Property Owners suffering hardship	 Property is owner occupied: and Hardship status is confirmed by a financial assessment of the property owner's circumstances.

Eligible Property Owner	Concession
Charities	General Rates Concession of 100%
Incorporated Associations and Not for Profit Organisations	General Rates Concession of 100%
Property Owners suffering hardship	 Deferral of liability to pay rates for 6 months. Rates will still accrue over this period to be paid after the deferral period of 6 months.

1.5 Roles and responsibilities:

Council Officers in the Rating and Billing Team respond to enquiries and process applications for Concessions in accordance with Policy and Procedure. For approved concessions they make the necessary adjustments to the rates levied.

Divisional Councillors are consulted at the time of application before a recommendation is made to Council if the property the subject of the application is within their Electoral Division.

Council, Recommendations for Concessions are presented to Council and do not take effect until Council has resolved to grant the concession.

Council, reviews concessions annually and makes a resolution each financial year of the concessions to be applied.

Chief Financial Officer has overall responsibility for delivery of the objectives and compliance with the legislation, Policy and Procedures.

1.6 Definitions:

Charity as defined by reference to the Australian Charities and Not-for-profits Commission, Charities Act 2013 (Commonwealth), Charitable Funds Act 1958 (Queensland) and the Office of Fair Trading Queensland published information concerning: Associations, Charities and Not for Profits organisations.

A Not for Profit or Incorporated Organisation is an organisations that Incorporates In its objectives and constitution that it does not make a profit which is distributed to the directors or principals but is only distributed for the purpose of the continued operation of the organisation. Such an organisation is usually currently registered with the Australian Charitles and Not for Profits Commission and the Office of Fair Trading Queensland.

Property owner suffering hardship is a natural person that can demonstrate that payment of rates within the prescribed time period will or has affected the well being of one or more individuals residing at the property in such a way as to constitute an unreasonable outcome based on present community standards.

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1.7 Policy Author:

Strategic Client Office Manager is responsible for maintaining of this policy.

Date of Council Resolution: 27 June 2017

Committee Reference and Date: City Management, Finance and Community Engagement

Board No. 2017(06) of 20 June 2017

No. of Resolution: 4

Date to be reviewed: 27 June 2019



RATES CONCESSION PROCEDURE

Document No: A4244031

Procedure No: FCS-156

1.1 Objectives: The objective of this procedure is to direct how Council Officers implement the Rates Concession Policy.

1.2 Regulatory Authority:

Rates Concession Policy.

Revenue Policy

Local Government Act 2009, Chapter 4 Rates and Charges, Part 10 Concessions Local Government Regulation 2012, Chapter 4 Rates and Charges, Part 10 Concessions Australian Charities and Not-for-profits Commission

Charities Act 2013 (Commonwealth)

Charitable Funds Act 1958 (Queensland)

Office of Fair Trading Queensland, Associations, Charities and Not for Profits

1.3 Scope: The core matter addressed by this procedure is determining the eligibility of applicants and specific properties for Rates Concession of Rates in accordance with the relevant legislation and the Policy and the process to be followed for Council to make a decision on the applicant's eligibility.

The property owner must provide information supporting their claim to be a charity, and incorporated Association, a Not for Profit Organisation or a property owners experiencing hardship as defined by the policy.

The property owner must provide information about the current activities conducted on the property and the services delivered from the property.

Additional information may be sought from the applicant to clarify or confirm any matter that will assist in determining eligibility of the application.

Divisional Councillors are consulted at the time of application before a recommendation is made to Council if the property the subject of the application is within their Electoral Division.

Ongoing eligibility is checked annually and eligible applicants may be asked for information to confirm their eligibility from time to time.

Recommendations for Concessions are presented to Council and do not take effect until Council has resolved to grant the concession.

Any applicant that is determined as ineligible or a previously eligible applicant that ceases to be eligible will be advised by letter before the commencement of the new financial year to provide an opportunity for the pensioner to correct the information available to Council used in the review process.

1.4 Roles, Responsibilities and Actions:

Relevant Customer Service and Administration Officers in the Strategic Client Branch assess the eligibility of new applications for Rates Concession when applications are received and also for review ongoing eligibility annually.

The Rates Property Manager and Strategic Client Office Manager will recommend to Council whether a new application is considered eligible and request Council to resolve to grant the concession.

Similarly, each year prior to the new financial year the Rates Property Manager and Strategic Client Office Manager will review all existing rate concessions and recommend to Council whether a the properties remain eligible and request Council to resolve to grant the concession for the next financial year.

Divisional Councillors are consulted at the time of application before a recommendation is made to Council if the property the subject of the application is within their Electoral Division.

Chief Financial Officer has overall responsibility for delivery of the objectives and compliance with the legislation, Policy and Procedures.

1.5 Definitions: Nil

1.6 Procedure Author: Strategic Client Office Manager

Date of approval: 4 July 2017

Title of Manager; Chief Financial Officer

Date to be reviewed: 4 July 2019

McBride Legal

Lvi 13, 15 Adelaide Street 8RISBANE QLD 4000

PO Box 12709 BRISBANE QLD 4003 T | 07 3193 9800 F | 07 3193 9899

Our Ref: TM:PS:2017384

4 October 2017

Andrew Roach Chief Financial Officer Ipswich City Council

BY EMAIL AND POST: Andrew.Roach@ipswich.gld.gov.au

Dear Mr Roach

Vedanta Centre of Sydney Rates Notices

Ipswich City Council References: 178541 & 178542

We refer to previous correspondence, and to the meeting which occurred on 20 September 2017.

We enclose for Council's consideration, a chronology with respect to our client's land, together with a bundle of annexures referred to therein.

Please contact our office if we can provide any further assistance.

We look forward to hearing from you, in due course.

Yours faithfully

Deinainal

Principal

D | 07 3193 9800

E | terrymcbride@mcbridelegal.com.au

Peter Sams Solicitor

D | 07 3193 9808

E | petersams@mcbridelegal.com.au

Copy to: Richard Bennett

BY EMAIL: Richard.Bennett@ipswich.qld.gov.au

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Vedanta Centre of Sydney incorporated (Vadanta) Chronology of Events

Date	Event	Armexures
27.02.2012	Vedanta registered	Annexure 1.
01.2014	Vedanta engage Architect, Design Shostro, to design and plan the leyout of the facilities to be constructed on the land adjacent to Vedanta Orive and Taa Trees Avenue (the Vedanta Precinct).	
01.2014 - Present	Vedanta engage Revi Gokul as project manager with respect to development of a new Ashram at the Vedanta precinct.	
04.01.2014	Meeting between Vedanta and Design Shastra (Concept Design & Planning).	4
27.01.2014	Meeting between Verlanta and Design Shastra (Concept Design & Planning).	4
28.02.2014	Exemption granted under section 415 and 416 of the Duties Act 2001 (Qid), for the payment of stamp duty.	Annexure 2.
23.04.2014	Meeting between Vedanta and Design Shestra (Concept Design & Planning).	
05.2014	Vedanta engage Architect, Ceaccato Hall and Associates, to design and plan the layout of the facilities to be constructed at the Vedanta Precinct.	-4
12.05.2014	Meeting between Vedanta and Ceaccato Hall and Associates.	*
21.07.2014	Meeting between Vadanta and Ceaccato Hall and Associates.	-
24.07.2014	Meeting between Vedanta and Ceaccato Hall and Associates.	-



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Date	Event	Annexures
31.07.2014	Meeting between Vadanta and Ceeccato Hall and Associates.	
12.08.2014	Meeting between Vedanta and Caaccato Hall and Associates.	-
22.08.2014 — 06.02.2015	Vedanta engage LandPartners, surveyor, to conduct a survey regarding the reconfiguration of the land.	-
09.2014 14.10.2014	Vedanta erigage Cardno, to prepare engineering input for preliminary engineering advice to support ADP.	
30.09.2014	Davelopment Approval No. 5260/2014 granted by Ipswich City Council.	-
21.10.2014	Development Application No. 5732/14 submitted to Ipswich City Council.	-
22.10.2014	Vedenta engage Douglas Partners, geotechnical engineer, to prepare a Geotechnical report.	-
11.2014	Douglas Partners produces a Geotechnical report.	
11.2014	Tender documents for development of Vedanta Precinct prepared by Vedanta.	
16.12.2014	Meeting between Vedenta and Caaccato Hali and Associates.	-
18.12.2014	Property registered in the name of Vedanta Centre of Sydney Inc.	
17.02.2015	Vedanta began the tender process, allowing builders to bid to undartake the construction of the Vedanta Precinct.	-
25.02.2015	Development Approval No. 5732/2014 granted by Ipswich City Council.	36-
27.02.2015	Pre-tender meeting held between Vedanta and prospective builder	ir.



Date	Event	Annexures
28.02.2015	Tender availuation meeting between Vedants and prospective builder	*
05.03.201.5	Vedanta acquire the Vadanta Precinct.	Annexure 3.
17.03.2015	Subdivision Survey Plan lodged with Ipswich City Council	
28.03.2015 - 29.03.2015	Inauguration ceremony (turning of the sod) and spiritual retreat held at the Vedanta Precinct	Annexures 4 and 5.
25.04.2015	Yogawalk ~ public yoga, meditation and bushwalk event held on Vedanta Precinct	Annexura 15.
29.04.2015	Vedenta engage Mitchel Brandtman, Quantity Surveyor, to provide preliminary estimate, elemental and tender analysis	-
14.05.2015	Vedenta Precinct subdivided.	Annexures 6 and 7.
15.05.2015	Letter from Vedanta to the Office of State Revenue regarding land tax exemption	Annexure 8.
25.04.2015	Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
27.05.2015	Yogawalk public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
25.07.2015	Yogawalk public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
31.07.2015	Exemption granted under section 47 of the Land Tax Act 2010 (Cld), for the purposes of Land Tax.	Annexure 9.
22.08.2015	Yogawaik public yoga, meditation and bushwaik event held on Vedanta Precinct.	Annexure 15 and 10.
09.2015	Vedanta engaged Land Mark White, land valuation consultant, to provide valuation for funding purposes.	2
26.09.2015	Yogawalk - public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.





Date	Event	Annexures
10.2015	Density planning document created.	-
04.10.2015	Tender negotiations between Vedanta and the prospective builder.	-
24.10.2015	Yogawaik public yoga, meditation and bushwaik event held on Vedanta Precinct.	Annexure 15.
17.11.2015	Vedenta engaged QSM Law in respect of building.	-
28.11.2015	Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Pracinct	Annexure 15.
26.12.2015	Yogawalk public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
23.01.2016	Yogawalk public yoga, meditation and bushwalk event held on Vedants Precinct.	Annexure 15.
27.02.2016	Yogawalk public yoga, meditation and bushwalk event held on Vadanta Precinct.	Annexure 15.
03.2016 - Present	Temporary office placed on Vedanta Precinct.	Annexure 11.
26.03.2016	Yogawalk - public yoga, meditation and bushwalk event held on Vadanta Precinct	Annexure 15.
30.04.2016	Yogawalk public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
28.05.2016	Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
30.05.2016	Building tender was terminated by prospective builder.	6
07.06.2016	Meeting held between Vedanta and OPUS, engineering firm, to brief them on the project.	E-
28.06.2016	Meeting held between Vedanta and OPUS, engineering firm, regarding scope of works.	+:



Date:	Event	Annexures
07.2016	Vedanta engaged Jignesh Kathirla, Architect.	*
08.07.2016	Meeting held between Vedanta and OPUS, engineering firm.	-
14.07.2016	Vedanta engaged Jeremy Ferrier, Landscape Architect.	
14.07.2015 — 05.2017	Jeremy Ferrier produces design of landscape.	•
30.07.2016	Yogawalk – public yoga, meditation and bushwalk event hald on Vadanta Pracinct.	Annexure 15.
04-08-2016	OPUS formally engaged by Vedanta to provide required engineering details.	*
27.08.2016	Yogawalk public yoga, meditation and bushwalk event held on Vedanta Prednct.	Annexure 15.
21.09.2016 - 11.2016	Vedanta engage Certis (QLD) Pty Ltd, Building Certifier, to certify the building of the Ashram.	-
24.09.2015	Yogawaik – public yoga, meditation and bushwaik event held on Vedanta Prednct.	Annexure 15.
29.10.2016	Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
26.11.2016	Yogawaik – public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
30.11.2016	Technical Meeting held between Vedants and OPUS, angineering firm.	-
20.12.2016	Decision notice in development application no. 7007/2016 issued by ipswich City Council	
22.12.2016	Opus report Proposed Vedanta Cantre of Greater Springfield published.	
24.12.2016	Yogawalk - public yoga, meditation and bushwalk event held on Vadanta Precinct.	Annexure 15.



Date	Event	Annexures
01.2017	Vedenta began the preparation of the second round of tender documents.	2
28.01.2017	Yogawalk - public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
08.02.2017	Vedanta call for tenders, in respect of the construction of the Vedanta Precinct.	Annexure 12.
09.02.2017	Decision notice in development application no. 7007/2016 issued by ipswich City Council.	
25.02.2017	Yogawaik - public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
03.2017	Vedanta angaged Rider Levett Bucknail Qld Pty Ltd, Quantity Surveyor.	-
16.09.2017	Vedanta engaged Douglas Partners, geotechnical engineer, to prepare a dispersive soil management plan.	-
16.03.2017 — 01.05.2017	Douglas Partners prepare a dispersive soil management plan.	
17.03.2017	Tender evaluations occurs.	-
18.03.2017	Volunteers test the soil.	1-
25.03.2017	Yogawalk - public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
28.03.2017 - 04.04.2017	Vedanta engaged LandPartners, Surveyor, to carry out survey.	
13.04.2017	Discussion with OPUS, regarding QUU variation.	
29.04.2017	Yogawalk public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.

Date:	Event	Annextres
02.05.2017	Queensland Times Published Article on Vedanta Devalopment.	Annexure 13.
22.05.2017	Tender discussion held between Vadanta and prospective builder.	*
24.05.2017	Yogawalk – public yoga, meditation and bushwalk event held on Vedantz Precinct.	Аплекиге 15.
03.07.2017	Instrument of agreement prepared in respect of building contract.	
03.0 7 .2017 – 31.0 7 .2017	Operational works process occurred.	
03.07.2017- 24.08.2017	Staged bullding approval process occurred.	•
29.07.2017	Yagawalk – public yoga, meditation and bushwalk event held on Vedanta Precinct.	Annexure 15.
10.08.2017	Area development plan application for reconfiguration purposes only submitted to ipswich City Council.	
16.08.2017	Turning of the sod ceremony held at Vedanta Precinct.	Annexure 14.
27.08.2017	Yogawalk – public yoga, meditation and bushwalk event held on Vedanta Predict.	Annexure 15.
09.2017	Construction of Ashram begins.	



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CONSTITUTION

OF

VEDANTA CENTRE OF SYDNEY INCORPORATED

VEDANTA CENTRE OF SYDNEY

2 Stewart Street
Ermington, NSW 2115
Tel: (02) 8197 7351
Fax: (02) 9858 4767
Email: vedasydney@vedantasydney.org
Website: www.vedantasydney.org

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Associations Incorporation Act 2009

Constitution of

VEDANTA CENTRE OF SYDNEY INCORPORATED

1. Interpretation

- 1.1. In this Constitution:
 - a) "The Act" or the "Incorporation Act" means the Associations Incorporation Act 2009;
 - b) The Regulation means the Associations Incorporation Regulation 2010
 - c) "Committee" means the directors and governing council of the Centre;
 - d) "Secretary" means any person appointed to perform the duties of a secretary of the Centre.
 - e) "Centre" means Vedanta Centre of Sydney Incorporated.
- 1.2. Except in so far as the contrary intention appears in these rules, an expression has, in a provision of these Rules that deals with a matter dealt with by a particular provision of the Act, the same meaning as in that provision of the Act.
- 1.3. The Replaceable Rules of the Law will not apply to the Centre except to the extent that they are repeated in this Constitution or made applicable by its express terms or are mandatory under the Act.

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Objects

The name of this corporation is "VEDANTA CENTRE OF SYDNEY" which shall be located in the city of Sydney, NSW, Australia.

This corporation does not contemplate pecuniary gain or profit to the members thereof; and it is a non-profit Corporation and the purposes for which it is formed are as follows:

- 2.1. To promote the study, practice and teaching of Vedanta philosophy and religion as expounded by SRI RAMAKRISHNA. SRI SARADA DEVI AND SWAMI VIVEKANANDA and Others belonging to the Order and the school of Ramakrishna Math located at and known as Belur Math, Belur, West Bengal, India; to aid in all reasonable ways the work of the said Ramakrishna Math and of the Ramakrishna Mission whose Headquarters are at Belur, West Bengal, India.
- 2.2. To promote harmony between Eastern and Western thought;
- 2.3. To own, purchase by own funds or by borrowing or lease or accept gifts, whatever lands and buildings or other structures it may consider necessary in order to carry on the teachings and study of the said philosophy and religion; and to erect buildings for the said purpose to establish Centres: to exercise all general powers conferred upon non-profit corporations by law.
- 2.4. Set up educational programmes for the teaching of religion, philosophy, comparative religion and moral education.
- 2.5. To develop programmes of philanthropic nature to assist the poor, the needy, the aged, the lowly and the afflicted and the sick in all related fields.

3. Membership

3.1. Membership Qualifications

- 3.1.1. A person is qualified to be a member of the Centre if the person
 - a) has been nominated for membership by two members of the Centre in writing in the prescribed form and lodged with the Secretary
 - b) does not hold an office of profit in the Centre
 - c) is over eighteen years of age

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- 3.1.2 As soon as practicable, the Secretary shall refer the nomination to the Managing Committee which shall determine whether to approve or reject the nomination, with the concurrence of the President Swami.
- 3.1.3. On approval of the nomination, the nominee shall pay the prescribed fee within 28 days after which the person's name shall be entered in the Register of Members, upon which the nominee becomes a member of the Centre.

3.2. Cessation of Membership

- 3.2.1. A person ceases to be a member of the Centre if the person
 - a. dies
 - b. resigns from membership
 - c. is expelled from the Centre.
- 3.2.2. A member may resign from membership by giving notice of such an intention to the Secretary provided all dues and other obligations owed are paid at the time.

3.3. Membership entitlements not transferable

- 3.3.1. A right, privilege or obligation which a person has by reason of being a member of the association:
 - a. is not capable of being transferred or transmitted to another person, and
 - b. terminates on cessation of the person's membership.

3.4. Register of Members

- 3.4.1. The Secretary of the Centre shall establish and maintain a Register of Members of the Centre specifying the name, address of the Member and the date on which the person became a Member.
- 3.4.2. The register of members must be kept in New South Wales:
 - a. at the main premises of the Centre, or
 - b. if the Centre has no premises, at the Centre's official address.

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- 3.4.3. The register of members must be open for inspection, free of charge, by any member of the Centre at any reasonable hour.
- 3.4.4. A member of the Centre may obtain a copy of any part of the register on payment of a fee of not more than \$1 for each page copied.
- 3.4.5. If a member requests that any information contained on the register about the member (other than the member's name) not be available for inspection, that information must not be made available for inspection.
- 3.4.6. A member must not use information about a person obtained from the register to contact or send material to the person, other than for:
 - a. the purposes of sending the person a newsletter, a notice in respect of a meeting or other event relating to the Centre or other material relating to the Centre, or
 - any other purpose necessary to comply with a requirement of the Act or the Regulation.

3.5. Members' Liabilities

- 3.5.1. The liability of the Members is limited.
- 3.5.2. The liability of a Member of the Centre to contribute towards the payment of the debts and liabilities of the Centre or the cost, charges and expenses of winding up of the Centre is limited to the amount, if any, unpaid by the Member in respect of Membership of the Centre as required by Clause 3.6.

3.6. Membership Fees

- 3.6.1. A Member of the Centre, upon admission to Membership, shall pay the Centre, an admission fee of \$2 and an annual Membership fee of \$50 or other amount set by the Managing Committee. The year for Membership is from 1st July to 30th June of succeeding year.
- 3.6.2. A Member who has not paid his Membership fee or any other dues shall be ineligible to seek office or to vote in the election of office-bearers of the Centre.
- 3.6.3. The President Swami and the Assistant Swami or Swamis are exempt from Membership fee.

3.7. Disciplining of Members

3.7.1. A member may be suspended or expelled from membership by the Managing Committee when it is deemed that the member of the Centre has persistently refused or neglected to comply with the Rules of the Centre or has persistently and wilfully acted in a manner prejudicial to the

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interests of the Centre and the Secretary shall issue a notice in writing in this behalf.

3.7.2. A Member disqualified on the grounds of non-payment of fees or expulsion may be readmitted as Member by the President on the recommendation of the Managing Committee.

3.8. Resolving Disputes

- 3.8.1. Any Member, dissatisfied with any of the actions of the Centre, may bring the matter to the notice of the Managing Committee in writing, detailing the grievances.
- 3.8.2. The Managing Committee shall call for a Special Meeting to discuss the issue, with the complainant given the opportunity to explain the grievances.

3.9. Right of appeal of disciplined member

- 3.9.1. A Member expelled as per 3.7.1, may appeal to the President against the Resolution of the Managing Committee within two weeks of the issue of the notice. A Special Committee consisting of the President, two Members of the Managing Committee or their representatives and two Members of the Centre nominated by the member expelled, shall consider the appeal within four weeks of receiving the same by the President. The majority decision of the Special Committee regarding confirming expulsion or reinstating the Member, is final.
- 3.9.2. If the complainant is still dissatisfied, the person may be directed to approach the Community Justice Centre for disposal of the issue.

4. ADMINISTRATION

4.1. Office-bearers

- 4.1.1. The Centre shall be governed, directed and administered by a Managing Committee and the Committee shall consist of:
 - a. the Office-bearers of the Centre
 - ordinary members between a minimum of 5 (five) and a maximum of 14 (fourteen) each of whom shall be elected at the Annual General Meeting.
- 4.1.2. The Office-bearers of the Centre shall be:
 - a. The President
 - b. Two Vice-Presidents
 - c. The Secretary and
 - d. The Treasurer.

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- 4.1.3. Elected members of the Managing Committee shall, subject to these rules hold office until the conclusion of election of a new Committee at the subsequent Annual General Meeting and are eligible for re-election.
- 4.1.4. In the event of a casual vacancy occurring in the membership of the Committee during its term, the Committee may appoint any Member of the Centre to fill the vacancy and the member appointed, shall hold office, subject to these rules, until the conclusion of the Annual General Meeting next, following the date of appointment.

4.2. Vacation of Office

- 4.2.1. The office of a Member of the Managing Committee shall be vacant if
 - a. the Member holds an office of profit in the Centre
 - the Member directly or indirectly is interested in any contract or proposed contract with the Centre for financial gain.

4.3. President

- 4.3.1. The President of the Centre shall be a Swami (Monk) deputed and belonging to the Ramakrishna Mission, Belur Math, West Bengal, India.
- 4.3.2. Till such a time a Swami (monk) as aforesaid in 4.3.1 assumes office as President, any member elected at the General Meeting shall hold the office. The activities of the Centre shall be guided by' the President Swami whose decisions made in the interests of the Centre is final and the Managing Committee or Members shall not take any action in contravention of the decisions of the President Swami.
- 4.3.3. The President shall ensure that the office-bearers carry out their duties efficiently and to the best of their ability to advance the objectives of the Centre.
- 4.3.4. The President-Swami shall fulfill the spiritual and benevolent needs of the members of the Centre. Conduct services for the benefit of the public and to the members of the Centre and do other deeds as necessary for the fulfilment of the purposes of the Centre.
- 4.3.5. When, in the opinion of the President-Swami, one or more assistant monks are required to assist him to fulfill the purposes of the Centre, he may appeal to the Trustees of the Ramakrishna Mission, Belur Math, India, to depute such an assistant or assistants.
- 4.3.6. In the event of the President-Swami's transfer or termination by the Trustees of the Ramakrishna Mission, Belur Math, India, or he wishes to

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retire or resign, he shall appeal to the Trustees of the Ramakrishna Mission, Belur Math, India, to depute a Swami to replace him or if an Assistant Swami is already with the Centre, to nominate such an Assistant to succeed him.

- 4.3.7 In the event of the demise of the President Swami, the Assistant Swami or the senior of the Assistant Swamis shall be the Acting President until confirmed or replaced by the Trustees of the Ramakrishna Mission, Belur Math, India.
- 4.3.8. If there were to be no Assistant Swami at the time of the demise of the President Swami, the Managing Committee shall elect a member of the Managing Committee to be the Acting President who shall appeal to the Trustees of the Ramakrishna Mission, Belur Math, India, to depute a Swami as early as possible, to take the position of the President of the Centre.
- 4.3.9. During the interim period of the demise of the President Swami and successor deputed or nominated by the Trustees of the Ramakrishna Mission, Belur Math, India, assuming office of the President of the Centre, the Managing Committee or the General Meeting or Members shall not amend the Articles of the Constitution nor sell or buy any property or assets nor enter into any agreements or dispose of any assets of the Centre.

4.4. Meetings and Quorum

- 4.4.1. The Committee shall meet at least once in three months at such a place and time as the Committee may determine.
- 4.4.2. Additional meetings of the Centre may be convened by the President. Notice of the meetings, written or oral, shall be given to the members, at least 48 hours or such other period as may be agreed upon by the members, before the time appointed for the holding of the meeting.
- 4.4.3. Notice of the meeting shall specify the general nature of the business to be transacted at the meeting.
- 4.4.4. Any six members of the Committee and the President constitute a quorum for the transaction of the business of a meeting of the Committee.
- 4.4.5. No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting stands adjourned to meet at the same place and same time of the same in the following week.

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- 4.4.6. If the adjourned meeting, a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.
- 4.4.7. At a meeting of the Committee:
 - a. the President or in the absence of the President, the Vice-President shall preside, with the approval of the President.
 - b. If the President and the Vice-President are absent, one of the remaining members shall preside, provided any Resolution passed shall be approved by the President.

4.5. Technology

4.5.1. The Centre may hold a meeting of its Members at two or more venues using any technology that gives the Members as a whole a reasonable opportunity to participate.

4.6. Duties and Responsibilities of the Secretary

- 4.6.1. The Secretary of the Centre shall, as soon as practicable after being appointed as Secretary, lodge notice with the Centre of his or her address.
- 4.6.2. It is the duty of the Secretary to keep minutes of:
 - all appointments of Office-bearers and Members of the Committee.
 - the names of Members of the Committee present at a committee meeting or a General meeting and
 - all proceedings at Committee Meetings and General meetings.
- 4.6.3. Minutes of Proceedings at a Meeting shall be signed by the Chairperson or by the Chairperson of the next meeting.

4.7. Duties and Responsibilities of the Treasurer

- 4.7.1. It is the duty of the Treasurer of the Centre to ensure that -
 - a. all money due to the Centre is collected and that all payments authorised by the Centre are paid
 - b. correct books and accounts are kept showing the financial affairs of the Centre including full details of all receipts and expenditure connected with the activities of the Centre.

4.8. Delegation by Committee to Sub-Committee

4.8.1. The Committee may delegate to one or more Sub-committees, the exercise of such of the functions of the Committee as may be specified by the

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Committee.

4.9. Voting and Decisions

- 4.9.1. Questions arising at a meeting of the Committee or any sub-committee appointed by the Committee, shall be determined by a majority of the Committee or sub-committee present at the Meeting.
- 4.9.2. In the event of equality of votes on any questions, the person presiding may cast a second vote as a casting vote.

5. Annual General Meeting

5.1. Annual General Meeting

- 5.1.1. With the exception of the first Annual General Meeting of the Centre, the Centre shall convene a Meeting, at least once in each calendar year and within six months after the expiration of the financial year of the Centre.
- 5.1.2. The Centre shall hold its first Annual General Meeting -
 - 5.1.2.1. within the period of 18 months after its Incorporation or Registration and
 - 5.1.2.2. within a period of two months after the expiration of the financial year of the Centre.
 - 5.1.2.3. The Annual General Meeting of the Centre shall be convened on such date time and place as the Committee deems fit.
 - 5.1.2.4. The President and the Secretary are authorised to alter the date, time and place of the Annual General Meeting, if need be.
 - 5.1.2.5. besides any other business which may be transacted at an Annual General Meeting, the business of the Meeting shall be:
 - a. to confirm the minutes of the preceding General Meeting
 - to receive from the Committee, reports of the activities of the Centre during the preceding year
 - to elect office-bearers of the Centre and the members of the Managing Committee
 - d. to approve budget for the ensuing year and authorize the Managing Committee to carry it out;
 - to transact any other business proposed by the Managing Committee.
 - f. to transact any other business proposed by members, provided –
 i. at least ten members jointly propose such a business in the

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- form of Resolution
- any such Resolution has been notified to the Managing Committee for inclusion in the Agenda for the Annual General Meeting
- iii. such a notification has been received by the Managing Committee fifteen days prior to the date of the Annual General Meeting
- iv. the Managing Committee approves the inclusion of such a Resolution in the Agenda and the decision of the Managing Committee in this matter is final and irrevocable.

5.2. Quorum

- 5.2.1. No item of business shall be transacted at a General Meeting unless a quorum of Members is present.
- 5.2.2. One-third of the total number of Members of the Centre in person Constitute a quorum for transaction of business at a General Meeting.
- 5.2.3. If, within half an hour after the appointed time for the commencement of the General Meeting a quorum is not present, the Meeting shall stand postponed and adjourned to the same day in the following week at the same time and the same place.
- 5.2.4. If at the adjourned meeting a quorum is not present within half hour after the time appointed for the commencement of the meeting, the Members present shall constitute a quorum.

5.3. Presiding Member

5.3.1. The President shall preside as Chair-person at each General Meeting of the Centre. In the president's absence, the vice-president is to preside as chairperson at each general meeting of the Centre.

5.4. Making Decisions

5.4.1. A question arising at a General Meeting of the Centre shall be determined on a show of hands and a declaration by the Chairperson that a Resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the Minutes Book of the Centre is evidence of the fact without proof of the number or proportion of the votes recorded in favour or against that Resolution.

5.5. Voting

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5.5.1. Upon any question arising at a General Meeting of the Centre a member has one vote only. In the case of an equality of votes on a show of hands, the Chairperson of the meeting at which the show of hands takes place shall be entitled to a second or casting vote.

5.6. Proxy votes not permitted

 Proxy voting must not be undertaken at or in respect of a general meeting.

Alterations of Objectives and Rules

6.1. The statement of objectives and the rules may be altered, rescinded or added to, only by a special Resolution passed by the Managing Committee and ratified in the General Meeting.

7. Funds

7.1. Funds - Sources

- 7.1.1. As the essential purpose of the Centre is spiritual and benevolent, the temporalities of the Corporation shall be so directed and administered by its Managing Committee as to support and subserve the purposes of the Centre as maintained by the President Swami who will have such powers as the bye-laws of the Centre may confer upon him.
- 7.1.2. All of the properties, monies and assets of the Centre are irrevocably dedicated to charitable and religious purposes and shall not incur benefit to any private individual.
- 7.1.3. The funds of the Centre shall be derived from
 - admission fees and annual subscriptions of Members, donations and such other sources as the Managing Committee determines.
 - donations towards education and school building, rented or built and towards benevolent activities.
- 7.1.4. All monies received by the Centre shall be deposited as soon as practicable, to the credit of the Centre's bank accounts.
- 7.1.5. After receiving any money, the Centre shall issue an appropriate receipt as soon as practicable.

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7.2. Funds - Management

- 7.2.1. Subject to any resolution passed by the Centre in General Meeting the funds of the Centre shall be used in pursuance of the Objectives of the Centre in such a manner the Managing Committee determines.
- 7.22. The maintenance of the President Swami, the Assistant Swami or Swamis, other monastic members and dedicated lay devotees who work full time for the Centre shall be met by the funds of the Centre.
- 7.2.3. All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by the Treasurer and one of the office-bearers.

8. Accounts & Audit

8.1. Financial Records

- 8.1.1. The Centre must keep, in accordance with Section 43 of the Act, written financial records that-
 - a. correctly record and explain its transactions and financial position and performance; and
 - would enable true and fair financial statements to be prepared and audited.

8.2. Financial year

- 8.2.1. The financial year of the Centre is:
 - a. the period of time commencing on the date of incorporation of the Centre and ending on the following 30 June, and
 - b. each period of 12 months after the expiration of the previous financial year of the Centre, commencing on 1 July and ending on the following 30 June.

8.3. Audit

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8.3.1. A properly qualified Auditor or Auditors shall be appointed and his or her duties regulated in accordance with the Law.

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9. Indemnity and Insurance

- 9.1. Except to the extent prohibited by Law and unless otherwise unlawful, every officer or auditor of the Centre must be indemnified out of the property of the Centre against any liability (including legal costs) to another person (other than the Centre or a related Body Corporate).
- 9.2. Except to the extent prohibited by Law and unless otherwise unlawful, the Centre may pay or agree to pay a premium in respect of a contract insuring a person who is or has been an officer or auditor of the Centre against a liability for costs and expenses incurred by such person in defending proceedings, whether civil or criminal and whatever their outcome.
- 9.3. Except to the extent prohibited by Law and unless otherwise unlawful, the Centre may pay or agree to pay a premium in respect of a contract insuring a person who is or has been an officer auditor of the Centre against any liability incurred by the person as such an officer or auditor.

10. Custody of Books and Records

10.1. Custody

(4)

10.1.1. Except as provided by these rules, the Public Officer shall keep in his or her custody or control, all records, books and other documents relating to the Centre.

10.2. Inspection of Books and Records

10.2.1. The records, books and other documents of the Centre shall be open to inspection, free of charge by a member of the Centre at any reasonable hour, with prior intimation and arrangement, at a time convenient to all concerned.

11. Payments to Office-Bearers and Members

- 11.1. A Member of the Managing Committee shall not be appointed to any salaried Office of the Centre or any office of the Centre paid by fees and no remuneration or other benefit in money or money's worth shall be given by the Centre to any Member of the Committee except
 - a. repayment of out of pocket expenses
 - b. interest at a rate not exceeding the rate existing at the time and the rate which is or would be charged by the Banks for money lent to the Centre
 - c. reasonable and proper rent for premises let to the Centre.

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12. Dissolution and Surplus Property

- 12.1. The Centre shall be dissolved in the event of Membership less than three or upon the vote of three fourths majority of Members present at a General Meeting convened to consider the matter of dissolution.
- 12.2. In the event that the Centre is wound up, any surplus property available after discharging all debts and liabilities, the same shall not be paid to or distributed among the Members of the Centre. Upon determination by the members of the Centre, it should be handed over to another Charitable Organization having objectives similar to the objectives of the Centre or to any other Charitable Organization which fulfills the requirements for charity and deductible gift recipient status under the taxation or other relevant laws of Australia.

13. Notification of Proposed Alteration of Rule

13.1. A proposed alteration of the rules of the Centre or of the objectives of the Centre shall be notified to the Minister administering the Charitable Collections Act, 1934, in a manner required by the Act

14. Compliance with Charitable Collections Act, 1934.

14.1. The Centre shall comply with such of the provisions of the Charitable Collections Act, 1934, and the Regulations thereunder, as are applicable to it.



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Agreement

I, Swami SRIDHARANAND agree to be the President of the Centre and agree to this Constitution and to contribute to the Centre in accordance with Rule 4.

Signature of Swami SRIDHARANAND

I, Swami ATMESHANANDA, agree to be the Vice President of the Centre and agree to this Constitution and to contribute to the Centre in accordance with Rule 4.



Signature of Swami ATMESHANANDA

I, Swami CHANDRASHEKHARANANDA agree to be a Member, Managing Committee of the Centre and agree to this Constitution and to contribute to the Centre in accordance with Rule 4.

Signature of Swami CHANDRASHEKHARANANDA

I, Paul NOTHOLT, agree to be the Secretary of the Centre and agree to this Constitution and to contribute to the Centre in accordance with Rule 4.



Signature of Paul NOTHOLT

I, Kiritkumar SODHA, agree to be the Member, Managing Committee of the Centre and agree to this Constitution and to contribute to the Centre in accordance with Rule 4.

Signature of Kiritkumar SODHA

Dated this 20th day of July 2012.

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Appendix 1.

Application for membership of Centre (Clause 3 (1))

Vedanta Centre of Sydney Incorporated

(incorporated under the Associations Incorporation Act 2009)

2 Stewart Street, Ermington, NSW 2115
Phone: +61-2-8197 7351 e-mail: vedasvdnev@vedantusvdnev.ore

MEMBERSHIP APPLICATION FORM (Please fill in block letters)

I appreciate the concept of Universal Religion as embodied in the Vedanta Philosophy, the theme of India's Spiritual Culture. I believe that all religions, truly followed, lead to eternal peace, tranquillity, bliss and joy. I earnestly wish to know more about Vedanta and, therefore, wish to enrol as a Member of the Vedanta Centre of Sydney.

(Please under	Ms/Dr/other*) line <u>family name)</u>		**************************************
Suburb		State	Postcode
Telephone: (Res)		Office	
Mobile	Fax	e-mail:	
S POLYMENTON T CO.	<u>FEE</u> \$2.00 + Annual Fee -\$50.00		
Enclosed Cash/Ch Vedanta Centre of	eque (payable to 'Sydnay)	2	Signature
Vedanta Centre of Nominated by:-		2	Signature
Vedanta Centre of Nominated by:-	Sydney) Member (Name & Signature)		

1

Annexure 2

OUR REP APB: 8683

литноя Roberto Masnata

PHONE (07) 3012 2770 PAX (07) 3239 0617

DATE 28 February 2014

Swami Sridharananda Vedanta Centre of Sydney Inc Brisbane Chapter 181 Burbong Street CHAPEL HILL QLD 4069

Dear Swami Sridharananda

Request for a Private Ruling Vedanta Centre of Sydney

Dutles Act 2001

Thank you for your letter of 11 December 2013 requesting the Commissioner of State Revenue (the Commissioner) issue a private ruling in relation to a proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd (ACN 056 462 205) and the Vedanta Centre of Sydney Incorporated (VCS).

You seek a private ruling with respect to whether or not the proposed transaction will be exempt from transfer duty on the basis that VCS is a charitable institution and the proposed transaction will satisfy the use requirements in ss.415 and 416 of the *Duties Act 2001* (the Act).

Relevant legislation

Section 414 of the Act relevantly provides:

- (1) Duty is not imposed on the following-
 - (a) a dutiable transaction under which a charitable institution acquires dutiable property;
 - (b) a dutiable transaction that is-
 - (i) the creation or termination of a trust of dutable property for the benefit of a charitable institution; or
 - (ii) a trust acquisition or trust surrender by a charitable institution;

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Office of State Revenue

Queenstand Treasury and Trade

33 Charlotta Sireat Satabane
Queensland acoo Australia
PO Box 15932 City East Brisberra
Queensland acos Australia
Palephona 1300 300 734 Australia
Palephone +627 3239 6044 Overseus
Website www.osr.qld.gov.au
ABN 90 856 020 239

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-2-

(2) Subsection (1) applies only if the use requirements under division 2 are complied with.

Section 415 of the Act relevantly provides:

- (1) Property acquired or insured by ... a charitable institution must be used solely or almost solely by the institution for I or more of the following purposes (a qualifying exempt purpose)—
 - (a) activities of a religious nature;
 - (b) public benevolent purposes;
 - (c) educational purposes;
 - (d) conducting a kindergarten or preschool;
 - (e) the care of the sick, aged, infirm, afflicted or incorrigible persons;
 - (f) the relief of poverty;
 - (g) the care of children under the Administration Act, section 149C(2)(h);
 - (h) another charitable purpose or promotion of the public good;
 - (1) providing a residence to a minister, or members of a religious order who are engaged in an object or pursuit of a kind mentioned in paragraphs (a) to (h).
- (2) For subsection (1)(a) to (h), the property acquired ... is not used solely or almost solely for a qualifying exempt purpose if the property is used for an employment or salary package of an officer or employee of the institution.

Section 416 of the Act relevantly provides:

- (2) For other property, the commissioner must be satisfied-
 - (a) the property acquired or insured will start to be used by the charitable institution for a qualifying exempt purpose on or before the date stated in subsection (3) (also the start date); and
 - (b) the property will be used solely or almost solely by the institution for a qualifying exempt purpose for the period stated in subsection (4) (also the duration period).
- (3) For subsection (2)(a), the start date is-
 - (a) for a dutiable transaction that is an acquisition of dutiable property—6 months after the liability for transfer duty on the transaction would, apart from the exemption under division 1, arise or the later date fixed by the commissioner by notice given to the institution; or
- (4) For subsection (2)(b), the duration period starts—
 - (a) for a dutiable transaction that is an acquisition of dutiable property—on the date the charitable institution starts to use the property for a qualifying exempt purpose and ends 1 year after that date or the later date fixed by the commissioner by notice given to the institution; ...

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Ruling

Use requirement

Based on the information you have submitted, I am satisfied that your planned use of the land includes:

- activities of a religious nature
- educational purposes
- another charitable purpose or promotion of the public good
- providing residences to members of a religious order.

I am satisfied that each of the above listed planned uses of the land are included in s.415(1) of the Act as a 'qualifying exempt purpose'.

Section 415(1) of the Act requires that the property must be used solely or almost solely for 1 or more of the listed qualifying exempt purposes. On review of the information submitted, it is evident that the land will be used solely or almost solely for qualifying exempt purposes.

Significantly, I note the following from VCS' Constitution with respect to funds, properties and assets:

- [7.1.2.] All of the properties, monies and assets of [VCS] are irrevocably
 dedicated to charitable and religious purposes and shall not incur benefit to any
 private individual.
- [7.2.1.] Subject to any resolution passed by [VCS] in General Meeting the funds
 of [VCS] shall be used in pursuance of the Objectives of [VCS] in such a manner
 the Managing Committee determines.

I also note that the Objects of VCS state that it does not contemplate pecuniary gain or profit to its members and that it is a non-profit organisation for the purposes of:

- [2.1.] Promot[ing] the study, practice and teaching of Vedanta philosophy and religion...
- [2.2.] Promot[ing] harmony between Eastern and Western thought.
- [2.3.] Own[ing], purchas[ing]...borrowing or leas[ing] or accept[ing]
 gifts,...buildings... in order to carry on the teachings and study of the said
 philosophy and religion...
- [2.4.] Set[ting] up education programmes for the teaching of religion, philosophy, comparative religion and moral education.
- [2.5.] Develop[ing] programmes of philanthropic nature to assist the poor, the needy, the aged, the lowly and the afflicted and the sick in all related fields.

Upon consideration of the above, it appears that VCS' constitution confines VCS to pursuits which advance religious and educational purposes, which is consistent with its current status as a registered charitable institution under the *Taxatlon Administration Act 2001*.

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Start of use requirement

You have provided a building timeframe for the development and have indicated that the first building is expected to be completed within 2 years of the transfer date. As you are aware, s.416 of the Act requires that the property commence being used for a qualifying exempt purpose within 6 months after the liability for transfer duty on the transaction would arise if there were no exemption (or a later date fixed by the Commissioner by notice). (A. notice affixing a later date is enclosed).

Duration period

Please note, with respect to the duration period, ss.416(2)(b) and 4(a) merely require VCS to use the property for a qualifying exempt purpose for one year from the start date or the later start date fixed by the Commissioner by notice.

Private Ruling Determination

On the information you have provided, I consider that the exemption in s.414 of the Act would apply to the proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd and VCS.

Other Information

This private ruling is an indication of how the Commissioner will apply the exemption in s.414 of the Act on the information currently available, but does not constitute the application of the exemption by the Commissioner. If the proposed transaction is performed, the instruments and any prescribed statements under the Act must be lodged in accordance with the requirements of the Act for assessment.

This private ruling may cease to apply if, after the date of this ruling, either the relevant parts of the Act are amended or a decision in a court case in a competent Australian jurisdiction affects, in any manner whatsoever, the reasoning for this ruling.

Please quote my reference number (APB 8683) when lodging the relevant documents for assessment purposes.

If you have any queries regarding this matter, please contact me on (07) 3012 2770.

Yours faithfully

Roberto Masnata Senior Review Officer

for the Commissioner of State Revenue

Filonamo: n611241

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Office of State Revenue

Queensland Treasury and Trade

CLIENT NUMBER 1072460

OUR REP APERS

AUTHOR Roberto Masnata PRONE (07) 3012 2770 DATE 28 February 2014

Swami Sridharananda Vedanta Centre of Sydney Inc. Brisbane Chapter 181 Burbong Street CHAPEL HILL QLD 4069





Later start of use date fixed by the Commissioner of State Revenue (the Commissioner) Proposed transaction between the Springfield Land Corporation (No. 2) Pty Ltd (ACN 056 462 205) and the Vedanta Centre of Sydney Incorporated (VCS) Property: Lot 706 on SP 179281 (the property)

Section 414(I) of the Duties Act 2001 (the Act) allows an exemption from transfer duty upon the acquisition of a property by a charitable institution, registered under Part 11A of the Taxatton Administration Act 2001. Section 414(2) of the Act states the exemption under s.414(1) of the Act applies only if the use requirements by a charitable institution in ss.415 and 416 of the Act are complied with.

A dutiable transaction may be exempt from duty where the commissioner is satisfied that the property will be used solely or almost solely by the charitable institution for a qualifying exempt purpose and will be used for that purpose within six months of the date of liability for transfer duty arising or a later date fixed by the commissioner.

The property is currently vacant land and may not be used for charitable purposes within the requisite six month period.

> 33 Charlotte Street Brisbane Queensland 4000 Australia PO Box 15031 City East Brighama Queensland 4002 Australia Telephone 2300 200 734 Australia Telephone +64.7 pzz7 6044 Overs Website www.osząki.gov.eu ABN 90 855 020 239

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On the basis of your written submissions I am satisfied that plans for the construction of the Vedanta Precinct are well advanced with the charitable institution set to commence use of the land for charitable purposes by February 2016 with the expected completion of the Vedanta Centre. Accordingly sufficient information has been provided to allow the Commissioner to fix a later start date for the use of the property for a qualifying exempt purpose by the charitable institution.

The later start of use date is 1 February 2016. Please note your obligation to advise the Commissioner, should the charitable institution fail to start using the property for the qualifying exempt purpose by the later start date, as required by s.417 or s.419 of the Act (see Addendum).

Yours faithfully,

Roberto Masnata

Senior Review Officer

for Commissioner of State Revenue

Annexure 3

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CERTIFICATE OF TITLE **QUEENSLAND**

Dealing No: 716214230



50597995 Title Reference: Certificate No:

Issue Date: 05/03/2015

I certify that the person described below is the registered owner of the undermentioned estate in the land within described subject nevertheless to such Easements, Encumbrances and Interests as are shown.

Registrar of Titles

REGISTERED OWNER.

VEDANTA CENTRE OF SYDNEY INCORPORATED A.R.B.N. 159 669 299

ESTATE AND LAND

Estate in Fee Simple

LOT 706 SURVEY PLAN 179261

County of STANLEY

Local Government: IPSWICH

Parish of STAPYLTON

EASEMENTS, ENCUMBRANCES AND INTERESTS

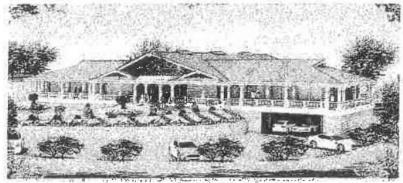
1. Rights and interests reserved to the Crown by Deed of Grant No. 10312012 (POR 4) Deed of Grant No. 10821215 (POR 19A)

Annexure 4

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Inaugural Ceremony of Vedanta Activities in Springfield



On the 28th and 29th March, 2015





Brisbane Chapter of the Vedanta Centre of Sydney 181 Burbong street, Chapel Hill, Qld 4069. Australia Tel: +61 73720 0228; +Mob: 61 421 765 416 Email: info@vedantabrisbane.org. Web:www.vedantabrisbane.org

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INVITATION

Dear Friends,

The Brisbane Chapter of the Vedanta Centre of Sydney is the recipient of a generous donation of 50 acres of prime land at Springfield, Queensland by a devoted family of Sri Ramakrishna. It is proposed that the land will be totally utilized for the service to the Community by accommodating an ashram (monastery), houses for independent and retired living, an Institute of World culture and civilization, a Temple, a Community Centre and other facilities. The first phase will be the construction a composite building of monastery, community services hall and other facilities.

It is decided that a representative of Vedanta Centre will receive the land from the donor at a formal handing over ceremony on Saturday, 28th March 2015 and perform the Bhumi puja (sanctification of land) ceremony as per programme below.

We hereby extend a warm welcome to all our friends and devotees living outside the state of Queensland to include all the groups actively working in Australia and New Zealand. We will be only too happy to organize boarding and lodging to those who wish to participate in this very important event. Please find attached the RSVP form to be returned ASAP.

Apart from this function on the 28th March, we will hold an interaction session for devotees from all over Australia to be held on Sunday the 29th March (forenoon) where spiritual talks based on Vedanta will be part of the programme. This event is subject to the number of interested participants.

You are all cordially and warmly invited to attend the ceremony with members of your family and friends and receive the Blessings of the Divine.

With best wishes and regards,

Yours in the Lord,

Swami Sridharananda

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PROGRAMME

SATURDAY, 28TH MARCH 2015 (Morning)

Venue: Vedanta Precinct, Vedanta Drive, Springfield Lakes

Sanctification ceremony:

08.30 a.m. - 10:00 a.m.

Welcome to the Land:

10.15 a.m. - 10.30 a.m.

Handover ceremony:

10::30 a.m. - 1130 a.m.

Guests of Honour:

Mr Paul Pisasale

Premier of Oueensland

Mayor, Ipswich Council

Councillors, Ipswich council

Felicitating the Donors, Solicitor, Accountant, Town Planners &

others associated with the Land:

11:30 a.m. - 12:00 p.m.

Launch of Fundraising Programme:-12.00 p.m. to 12.15 p.m.

Lunch:

12:15 p.m.

* Please park inside the property.

II. Vedanta Devotees' Conference:-SUNDAY,29th March 2015

9.30 A.M. - Chanting, Prayers
9.45 a.m. - 10.45 a.m. -- Talk by Rev.Swami Sridharanandaji
11.00 a.m. - Meditation
11.30 a.m. - 12.30 p.m. Talk 2 -- by
Rev.Swami Sridharanandaji
12.45 p.m. - Prayers & Lunch.

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Annexure 6

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LAND TITLE ACT 1994

REGISTRATION CONFIRMATION STATEMENT

DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Title Reference : 50990015

This is the current status of the title as at 12:58 on 19/05/2015

REGISTERED OWNER

Dealing No: 716495236 14/05/2015

VEDANTA CENTRE OF SYDNEY INCORPORATED A.R.B.N. 159 669 299

ESTATE AND LAND

Estate in Fee Simple

SURVEY PLAN 275460 County of STANLEY Local Government: IPSWICH

Parish of STAPYLTON

Lodgement Date

20/11/2014 15:19 CURRENT

PASKMENTS, ENCUMBRANCES AND INTERESTS

- Rights and interests reserved to the Crown by Deed of Grant No. 10821215 (POR 19A)
- 2. EASEMENT No 716495321 14/05/2015 at 15:51 benefiting the land over EASEMENT A ON SP275460

ADMINISTRATIVE ADVICES

Dealing Type 716152479 DSI/OFFSET

LAND VALUATION ACT 2010

UMREGISTERED DEALINGS - NIL

CERTIFICATE OF TITLE ISSUED - No

DEALINGS REGISTERED

716495321 EASEMENT

Caution - Charges do not necessarily appear in order of priority

** End of Confirmation Statement **

EV Dann

Registrar of Titles and Registrar of Water Allocations

Lodgement No: 3624098

Email: search.lodgement@minterellison.com MINTER ELLISON

Office: BRISBANE

21 Box:

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Annexure 7

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LAND TITLE ACT 1994

REGISTRATION CONFIRMATION STATEMENT

DEPT OF NATURAL RESOURCES AND MINES, QUEENSLAND

Title Reference : 50990016

This is the current status of the title as at 12:58 on 19/05/2015

REGISTERED OWNER

Dealing No: 716495236 14/05/2015

VEDANTA CENTRE OF SYDNEY INCORPORATED A.R.B.N. 159 669 299

ESTATE AND LAND

Estate in Fee Simple

SURVEY PLAN 275460 County of STANLEY Local Government: IPSWICH Parish of STAPYLTON

RASEMENTS, ENCUMBRANCES AND INTERESTS

Rights and interests reserved to the Crown by Deed of Grant No. 10312012 (POR 4) Deed of Grant No. 10821215 (POR 19A)

 EASEMENT No 716495321 14/05/2015 at 15:51 burdening the land to LOT 1 ON SP275460 OVER EASEMENT A ON SP275460

ADMINISTRATIVE ADVICES

Dealing Type 716152479 DSI/OFFSET

Lodgement Date Status 20/11/2014 15:19 CURRENT

LAND VALUATION ACT 2010 UMREGISTERED DEALINGS - NIL

CERTIFICATE OF TITLE ISSUED - No

DEALINGS REGISTERED 716495321 EASEMENT

Caution - Charges do not necessarily appear in order of priority

** End of Confirmation Statement **

EV Dann

Registrar of Titles and Registrar of Water Allocations

Lodgement No: 3624098 Email: search.lodgement@minterellison.com MINTER ELLISON

Office: BRISBANE

21 Box:

Page 1/1

Annexure 8

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VEDANTA CENTRE OF SYDNEY INC

(A non- profit institution)

Brisbane chapter:- 181, Surbong Street, Chapel Hill, QLD 4069. Tel: 07 3720 0228 ■ email:- info@vedentabrisbane.org

ABN: 26 745 853 272

ARBN: 159 669 299

May 15, 2015

Office of State Revenue GPO Box 2476, Brisbane Qid 4001

Dear Sir/Madam:

Sub: Application for Exemption Claim

Ref: Dealing Number 716214230 with the Dept. Of Natural Resources and Mines

Title Ref: 50597995

Vedanta Centre of Sydney (VCS) is a Charitable Institution registered with the Office of State Revenue (Annexe A). We are registered with the ASIC as a Registerable Australian Body (Annexe B) and have a Deductible Gift Recipient status (Annexe C). The Constitution of the Centre which specifically defines the objectives of the organization is also attached (Annexe D).

The VCS received, as donation, land in Springfield Lakes, Qld, which has been registered with the Department of Natural Resources and Mines (Annexe E). We have also received from the Office of State Revenue, Stamp Duty Exemption under a Private Ruling (Annexe F).

Subsequent to registration of the land, we applied for subdividing the land for building a multipurpose structure to start our activities. The Lot (previously 706 on SP 179281) has now been subdivided as Lot 1 and 2 on SP 275460. The subdivision has been approved and we are awaiting receipt of the Title deed (Annexe G).

The sole purpose of the land use would be for charitable purposes under Land Tax Act 2010. We are herewith submitting Form LT15. We request you to grant Exemption from Land Tax to enable us to continue with our activities.

Please contact the undersigned on 0421765416 or email: info@vedantabrisbane.org should you need any clarification/s.

With regards

Yours sincerely

Swami Atmeshananda

Vice President
Vedanta Centre of Sydney Inc.

Head office: 2, Stewart Street, Ermington, NSW 2115, Tel: 02 8197 7351;

email: vedasydnay@vedantasydney.org

Annexure 9

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Office of State Revenue

Queensland Treasury

Client no.: 3734209 Author: Sezzad Chowelhury Phone: 1800 300 734

31 July 2015

VEDANTA CENTRE OF SYDNEY INCORPORATED C/- Swami Atmeshanauda 12 Greenwood St SPRINGFIELD LAKES QLD 4300

Dear Ms Atmeshanada

1/SP/275460 - 7001 VEDANTA DVE, SPRINGFIELD LAKES 4300... 2/SP/275460 - 7001 VEDANTA DVE, SPRINGFIELD LAKES 4300

Thank you for your recent application for a charitable institution exemption on the property located at 7001 VEDANTA DVE, SPRINGFIELD LAKES 4300.

I have reviewed your claim and approved the exemption for 3 years from 2015-16 to 2017-18.

At this point in time, land tax exemption on these vacant lots of land will apply till 30 June 2018. Any application for the extension of this use requirement period must be made to the Commissioner in the approved form within 28 days before the use requirement period ends. If these vacant lots become improved land and charitable institution commence to use them for exempt purpose within the user requirement period, please re-apply for the exemption under the improved land category. I have attached a blank LT15 exemption claim form for your convenience.

The charitable institution must also give written notice to the Commissioner advising of the change 28 days after the last day the land was used for an exempt purpose if:

- the land ceases to be predominantly used by the charitable institution for 1 or more exempt purposes either:
 - before the requirement period eads
 - during the requirement period
 - as a result of the sale of land during the requirement period and before the land had been predominantly used by the charitable institution for 1 or more exempt purposes.

I may be contacted on 1300 300 734 if you have any questions regarding the above matter.

Yours sincerely

Sazzad Chowdhury
Revenue Officer
Land Tax Division
for the Commissioner of State Revenue

The Office of State Revenue is collecting the personal information that is requested in this latter for the purposes of administrating state revenue, Collection of this information is authorised by the Land Tex Act 2010. The information you provide may be handled by an agency engaged by the Office of State Revenue to carry out its functions and activities. Your personal information with not be disclosed without your consent extept in the circumstances outlined in the Land Tex Act 2010 or ms otherwise authorised by less.

GPC Box 2476 Erishane Queensland 4001 Austrelia Telephone 1300 300 734 Website www.qid.gov.eu/leadisx ABN 80 856 020 238

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Land Tax LT15
Version 8—October 2012

Exemption claim—Charitable institution

Land Tax Act 2010 s.46, s.47, s.48, s.49, s.50 & s.76(1)
(Please read Nobes to Form LT15 when completing this claim

		fi rooms road lances en tall	ा टा ४५ व्यवस रक्ताफेशकरोगद्वि द्याक (स्थामी	
Land gymer details	Client number (frknown)			
Organisation	Company/ Organisation name ABN		ACN.	
free:	Trust name Trustee/s names Date of birth ABN	/ /	, ACN	
Contact details	C/- Unit/Flat/Building House no/Street/ PO Box Suburb		State	i
1 2544 \ 15 36.00 28220 5548 5	Postcode Email address Contact person's name		Contact number	
Gebilito date	This claim is made for i	Charitable [] 8	ducational Religious Debits Religious Religious Religious Debits Religious R	Relief of poverty ng the public good)
Land détails	The land for which the of Lot no. Plan type Plan (e.g. SP, RF)	exemption is claimed is des no. Street address	scribed as follows:	

		item 14 / At	
		40 of 119	
	To		
Matiura block	I declare I am authorised to complete this claim and the information detailed in this claim and any accompanying documents is true and correct. (Full name of person completing this claim)		
	Signature	Date / /	
arter exis	This claim is required to be lodged with	the Commissioner of State Revenue, Office of State Revenue	
		* of who .	
		the purposes of administering State revenue. Coffection of this information is authorised by the at your consent ascept in the electrostances outlined in the Yazarian Administration Act 2002 or as	

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Questian 1 Option A	At the liability date, did the following apply? (a) The land was vacant at the date of acquisition. Yes
	(b) The land was vacant at the date of liability. Yes No (c) The land is intended to be used for an exempt purpose within 3 years of acquisition.
	Yes In No In the Usage of the intended usage and specify the proposed date when the usage will commence.
	if No to (c) and the planned date of use is outside the 3 year limit and you wish to apply to the Commissioner for an extension of the use requirement period, please advise when the yacant land is proposed to be used and the reasons to support this delay.
Question 1 Oncine 8 unproject land	Was the land owned by, or held in trust for the institution used predominantly for an exempt purpose? If Yes, provide a brief description of that usage.
	Go to Quastion 2. If No, provide a brief description of the usage together with the information requested in the Notes to this form.
Le shop of system and system as	Go to Question 2. If more space is required, attach a schedule.
Question a	Have you attached all the information requested in the Notes to this form?
	Yes No
	Go to the Signature block.

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Notes to Form LT15

Charitable institution types

Charitable institutions include certain educational, public benevolent, religious and other charitable institutions. The types of institution that qualify are listed in the *Toxation Administration Act 2001*, Part 11A, however if you are uncertain, you should refer to Public Rulings GENOO3, GENOO4, GENOO5 and GENOO6.

It is a requirement that the constitution of the institution (other than religious institutions) provides that:-

- . Its income and property is used solely for promoting its objects
- no part of its income or property is to be distributed in any way among its members
- on its dissolution, the assets remaining after satisfying all Habilities must be transferred to an institution with similar objects.

If your charitable institution has not previously received a land tax exemption, you must also complete the Application for charitable institution registration.

Land details

The real property description (that is, the lot and plan number) can usually be found on your council rates notice, valuation notice issued by the Department of Natural Resources and Mines or correspondence issued by the Office of State Revenue (OSR).

Question.s-Option A

This option only rafers to land which was vacant at the date of acquisition and remained vacant at the date of liability.

Eligibility for exemption will depend on whether the land is or will be used for an exempt purpose. The qualifying exempt purposes are listed in the *Land Tax Act 2010* s.46, however, if you are uncertain you should refer to Public Rulings GENOO3, GENOO4, GENOO5 and GENOO6.

Question : - Option B

This option only refers to land which held improvements at the date of acquisition or liability.

If No: The details should include the names of the other parties using the land, the area of land used (including buildings), rental arrangements and any other relevant information.

Question 2

Linless previously provided, it is necessary to attach the Information requested in Question 1.

If more space is required when answaring any question, please attach a schedule.

General

If the exemption claim is allowed, the exemption will apply for the liability date and subsequent years. You do not have to re-apply each year. However an owner must give written notice to the Commissioner if the land is no longer exempt land. This written notice must be given within 1 month after the day the liability for land tax arises for the next financial year.

The charitable institution must give written notice to the Commissioner advising of the change within 28 days after the event or 28 days after the last day the land was used for an exempt purpose in

- vacant land is allowed an exemption under the Land Tax Act 2010, section 47(2)(b)
- the land ceases to be predominantly used by the charitable institution for 1 or more exempt purposes either:
 - · before the requirement period ends

OT

during the requirement period

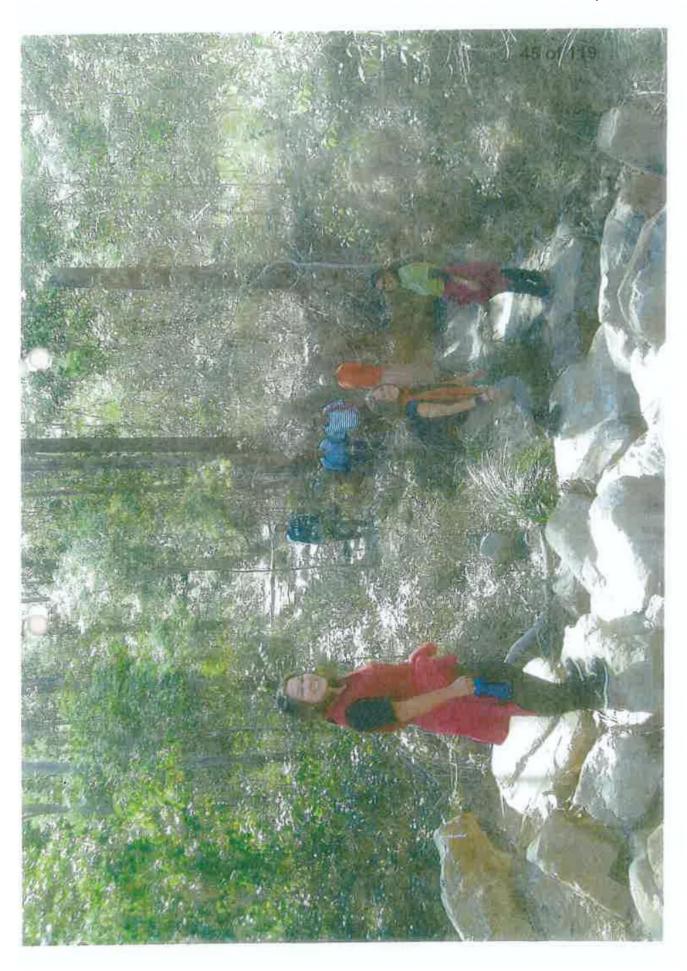
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as a result of the sale of land during the requirement period and before the land had been predominantly
used by the charitable institution for 1 or more exempt purposes.

Office of State Revenue GPO Box 2476 Brishane Qid 4001 Client Contact Centre Ph: 1300 305 734



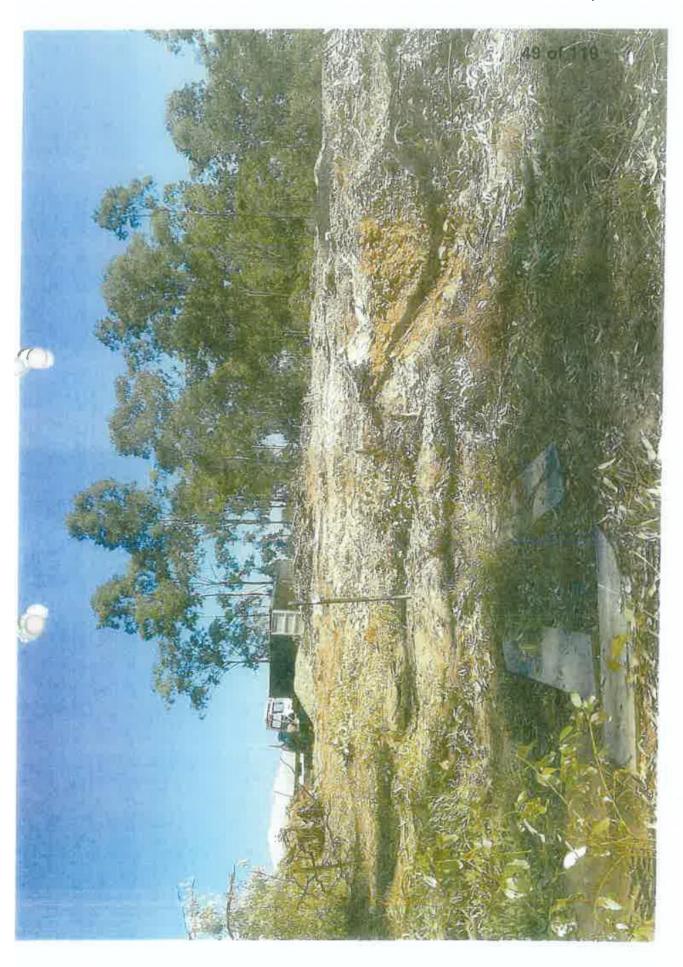


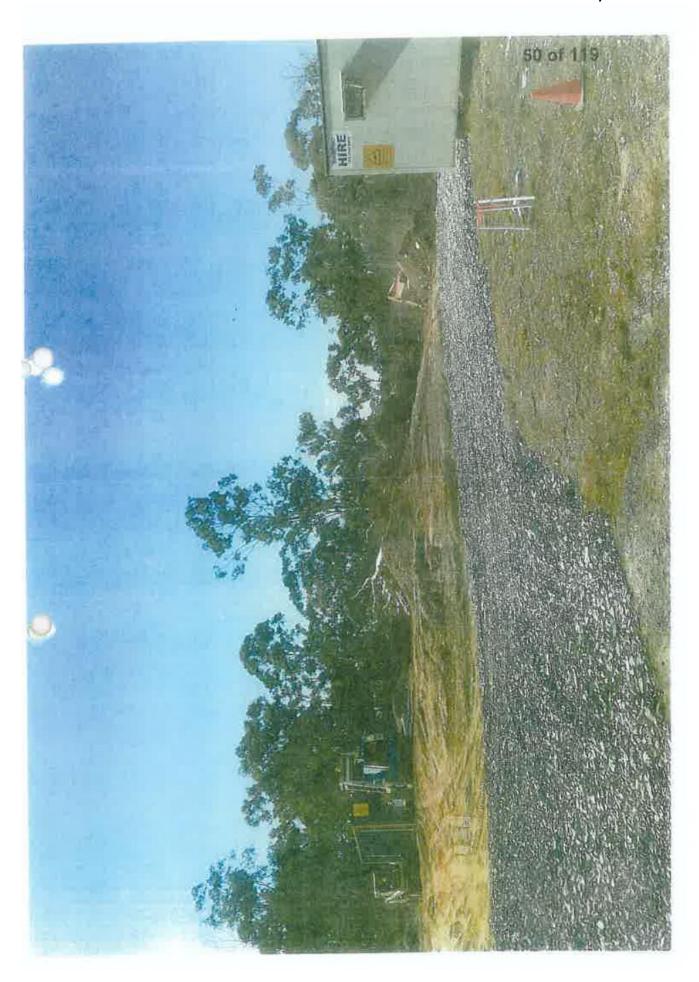












Annexure 12

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Tender Document 2

Tender Package Details

Project Name	Design and Construction of the Proposed Vedanta Centre, Vedanta Drive, Springfield Lakes, Queensland				
Project Address	Lot 1, 96 Vedanta Drive, Springfield Lakes QLD 4300				
Tender Description	Tender Package for Design and Construction of the Proposed Vedanta Centre, Vedanta Drive, Springfield Lakes, Queensland				
Principal	Vedanta Centre of Sydney Incorporated ABN 26 745 853 272				
Place for Submission of Tenders	By post or hand delivery to: 12 Greenwood Street, Springfield Lakes, Qld 4300 Phone: (07) 3818 9986 Mob: 0421 765 418 Email: info@vedantabrisbane.org, copy to: ravi@vedantabrisbane.org				
Closing Time	4.90 p.m. on 63 March 2017				
Principal's Representative	Swami Atmeshananda	Phone	07 3818	07 3818 9986	
		Fax			
		Email	Info@vi	Info@vedantabrisbane.org	
Lump sum required (Yes or	No)	Yes			
Tender Validity Period	90 Business Days	No of Copies of Tender to be provided		2 x Hard Copy and 1 x Electronic Copy	
Evaluation/Selection Criteria	See Tender Document 4				
Novated Consultants	See Tender Document 3.2				
Tender information provided in electronic form	Full Tender Package				
Confidential Information	All Tender Documents				
Relevant Jurisdiction	Queensland				

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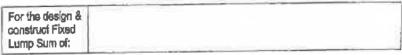
Tender Document 3.1 Returnable Schedule - Tender Form

Tender Form

To: The Principal
Vedanta Centre of Sydney, Brisbane Chapter
12, Greenwood Street
Springfield Lakes, Qld 4300

TL -	OEE	
ine	Offer	

1	We:	(Name of Tenderer)
•	/AB	N or ACN), the undersigned, tender to perform the work under the
	***************************************	and the second s
	Contract in accordance with the	ender Documents on the following basis:



- We undertake, if this Tender is accepted, to immediately commence the Works and to carry them out in accordance with the Transaction Documents, taking note that the drawings and specifications were prepared to 85 % design stage by a Principal appointed Consultant and that the remaining 15% of the design and specifications will be novated to the successful Tenderer.
- 3 We agree to be bound by this Tender until the expiry of the Tender Validity Period and that this Tender may be accepted by the Principal at any time before the expiration of that period.
- 4 We acknowledge that the Tender will not be deemed to have been accepted unless and until a letter of acceptance is issued by the Principal to the Tenderer or the Contract is executed.
- We further acknowledge that the subsequent Contract will not be deemed to have been awarded until and unless the Principal confirms that the finance is available for the WUC.
- 6 We understand that the Principal is not bound to accept the lowest Tender or any Tender it may receive.
- We warrant that in preparing our Tender we did not communicate (verbally or otherwise) or have any arrangement or arrive at any understanding with any of the other Tenderers or with any employee of an association of which we or any of the other Tenderers are a member concerning the Tender Documents or any aspect of the Works and without limitation further warrant that we did not engage in:
 - any discussion or correspondence with such persons concerning the prices included in our Tender;
 - b) any collusive tendering with any of the other Tenderers; or
 - any other conduct or have any other arrangement or arrive at any other understanding with any of the other Tenderers,

which in any way reduced, or could have the effect of reducing, the competitiveness of the tender process for the Works.

- 8 We:
 - a) warrant that we have prepared our lender and will enter into any contract with the Principal based on our own investigations, interpretations, deductions, information and determinations;

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- calculated our tender price, in addition to taking into account all other obligations under the Transaction Documents, on the assumption of the risks described in clause 2 and 4 of the Conditions of Tender and/or as specified in the Contract;
- obtained independent legal advice as to the effect of the provisions of these Conditions of Tender and the Transaction Documents on the assumption by the successful Tenderer of the risks described in clause 2 and 4 of the Conditions of Tender and/or as specified in the Contract;
- d) examined all information relevant to the risks, contingencies and other circumstances having an effect on our Tender and which is obtainable by the making of reasonable enquiries including (without ilmitation) provided documentation, the material contained in the Tender Documents, any relevant technical advice made available by the Principal and the terms and conditions of all Legislative Requirements;
- examined the Site and its surroundings, conditions and characteristics and made an appropriate allowance in our Tender for any effect thereon;
- satisfied ourselves as to the correctness and sufficiency of our Tender for the Works and that our price covers the cost of complying with all of the Contractor's obligations under the Contract;
- did not refy on information provided, or represented to be provided, by or on behalf of the Principal
 without independently verifying that information and independently satisfying ourselves of the
 adequacy, accuracy and correctness of the information;
- examined all Legislative Requirements relevant to any part of the Works and which may restrict or inhibit the execution of any part of the Works and satisfied ourselves of our capacity to execute the Works in accordance with the terms and conditions of the Contract without breaching any such Legislative Requirement;
- i) understand that our failure to do all or any of the things we are deemed to have done under the Contract will not relieve us of our liability to perform and complete the Contract in accordance with its terms and conditions; and
- acknowledge that the Principal will be relying upon each of the promises, representations and warranties given by us in this Tender in selecting a Tenderer to perform the Works.
- 9 We acknowledge that each party constituting the Tenderer is bound jointly and severally by this Tender.

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Tender Documents Attached

Νo	Description of Document	Data
3.1	Tender Form	
3.2	Tender Breakdown	
3.3	Proposed Project Team and Organisational Chart	
3.4	Company Profile	
3.5	Delivery Programs	
3.6	Insurance Details	
3.7	Financial and Legal Capacity of Tenderer	
3.8	List of Proposed Subcontractors and Consultants	
3.9	Proposed Amendments	
3.10	Site Safety	
3.11	Methodology & Project Execution Plan	
3.12	Environmental & Quality Management System	
3.13	Proposed Cash flow	
3.14	Schedule of Delay Costs	
3.15	Guerantor	
3.16	Schedule of Clarifications & Exclusions	
3.17	Statutory Declaration	
3.18	Additional Information	
3.19	Itemised Tender Forms	

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Knowled a tereint of the lollowing	addenda, the terms of which are incorporated in the Tender:
164.110-0	
ss for service of notices (Not PO Ba	ox or Locked Bag)
ss or Registered Office of Tenderer	ox or Locked Bag) Professional Bodies:
ss or Registered Office of Tenderer ss for service of notices (Not PO Bo ct Name: hone Number: umber: se details/Details of Membership of	ox or Locked Bag) Professional Bodies:
ss or Registered Office of Tenderer ss for service of notices (Not PO Bo ct Name: hone Number: umber: be details/Details of Membership of erer's Bank: b) (Branch) Cution	ox or Locked Bag) Professional Bodies:
ss or Registered Office of Tenderer ss for service of notices (Not PO Bo ct Name: hone Number: umber: be details/Details of Membership of ser's Bank: by (Branch) Cution ert name of signatory) warrant the authorised to sign this Tender.	ox or Locked Bag) Professional Bodies:
ss or Registered Office of Tenderer ss for service of notices (Not PO Bo ct Name: hone Number: umber: be details/Details of Membership of ser's Bank: by (Branch) Cution ert name of signatory) warrant the authorised to sign this Tender.	ex or Locked Bag) Professional Bodies: al I hold the position of
ss or Registered Office of Tenderer ss for service of notices (Not PO Bo ct Name: hone Number: umber: se details/Details of Membership of orer's Bank: a) (Branch) Cution ert name of signatory) warrant the authorised to sign this Tender. d for and on behalf of the Tenderer	ex or Locked Bag) Professional Bodies: at the Tende (Signature of Tenderer)

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Tender Document 3.2 Returnable Schedule - Tender Breakdown

Price Summary

Tenderers are to complete the following Price Summary Schedule which shall be all inclusive of all Works

under the	design	and	construct	lump	sum.
-----------	--------	-----	-----------	------	------

nder the design and construct lump sum.		% of Net- Lump Sum
A. Trades		
B. Preliminaries		
C. Provisional Sums	1	
D. Subtotal (D) = A+B+G:		
E. Consultant Fees		
F. Subfotal (F) = D+E		
G. Mergin		
H. Lump Sum (H) = F+G	V	
I. GST (I) ≈ H x 10%	,	
J. Lump Sum (Including GST) J = H + I		

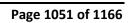
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Trade Breakdown

Item	Discipline	AMOUNT in AUD
1	ON-SITE ATTENDANCE	
2	GROUND WORKS	
3	CONCRETE WORKS	
4	WATERPROOFING	
5	MASONRY:	
5.1	Wall Materials	
5.2	Well Insulation	
5 .3	Installation	
6	STRUCTURAL STEEL	
7	METALWORK	
8	CARPENTRY WORK	
9	JOINERY AND SUNDRY HARDWARE	
10	ALUMINIUM FRAMED WINDOWS, DOORS, LOUVRES AND GLAZING:	
10.1	Materials	
10.2	Instellation	
11	HARDWARE	
12	PARTITIONS AND WALL LININGS	
13	ROOFING AND METAL CLADDING:	
13.1	Roofing Materials	
13.2	Roofing Insulation	
13.3	Installation	
14	SUSPENDED CEILINGS AND CEILING LININGS	
15	DOORS AND FRAMES	
16	TILING:	
16.1	Materials	
16.2	Installation	

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17	FLOORING	
18	RESILIENT FINISHES	
19	RENDER	
20	PAINTING	A L
21	HYDRAULICS	
22	SANITARY FIXTURES:	
22,1	Matierials	
22.2	instellation	
23.	DRAINAGE	
24	ELECTRICAL SERVICES	
25	LIGHT FIXTURES:	
25,1	Supply of light fixtures	
25.2	Installation of light fixtures including all associated materials	
26	MECHANICAL SERVICES	
27	EXTERNAL WORKS - Site works	
28	EXTERNAL WORKS - Roads and Carperk	
29	EXTERNAL WORKS - Hard Landscaping	
30	EXTERNAL WORKS - Soft Landscaping and Irrigation	
31	EXTERNAL WORKS - Services	
32	PROVISIONAL SUMS: installation of Special Decorative Elements	
33	RESIDENTIAL KITCHEN:	
33.1	Supply of kitchen equipment and appliances	
33.2	Flxing/placing of kitchen equipment and appliances	
34	COMMERCIAL KITCHEN	
34.1	Supply of kitchen equipment and appliances	
34.2	Fixing/placing of killchen equipment and appliances	
35	BALUSTRADES	
36	ENTRANCE GATE	
	SUBTOTAL	



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37	CONSULTANT FEES	
38	PRELIMINARIES	
39	OVERHEADS AND MARGIN	
	TENDER SUM (Excl GST)	
	GOODS AND SERVICES TAX (10%)	
_	TENDER SUM (Incl GST)	

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Preliminaries Schedule

ITEM	AMOUNT
Supervision (including all on-costs)	
Construction Manager	
Project Manager	
Site Manager	
Design Manager	
Cost Planner	
Administrator	
Assistant Administrator	
Design and Documentation Coordinator	
Site Coordinators	
Site Supervisors	
Services Manager	
Construction Planner	
Quality Manager	
Site Secretary	
O. H & S. Maneger	
SUBTOTAL	
Contractore Labour (including all on-costs)	
Cleaning Labour	
Nipper / Billy Boy	
Hoist / Builder's Lift drivers	
First Aid / Safety Officer	
Shop Stewards	
O.H. & S. Representative	
Weekly Overtime as required to meet program	
Weekend overtime as required to meet program	
SUBTOTAL	
Fees & Insurances	
SUBTOTAL	
Site Purchases	

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SUBTOTAL	
Site Setup	
SUBTOTAL	
Temporary Services	
SUBTOTAL	
Site Accommodation	
SUBTOTAL	
Survey, Cleaning and Protection SUBTOTAL	
Cranage	
Fixed tower cranage for the works including crew, crane base, eraction, dismantling, hire, running costs, maintenance, tower sections, landing platforms, jumping, fies, communications and aundries, etc.	
Trade mobile cranage including erection, dismantling, running costs, etc.	
Mobile cranage for establishment of Contractor and client site accommodation	
SUBTOTAL	
Scaffold and Construction Work Method	
Internal and external scaffold	
Provision and maintenance of temporary Roads	
Swing stages	
Gantries and overhead protection - Site Construction	
Construction Loads, temporary propping, etc.	
Perimeter and vold safety rails attached to formwork	Ar-J
Maintenance of perimeter and void protection after structure	
Including handralls	
Lift Barricades	
SUBTOTAL	



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Holeting	
Man and materials hoists for the works including driver, base, erection, dismantling, hire, running costs, maintenance, sections, landing platforms, gates, jumping, ties, communications and sundries, etc.	
Maintenance of permanent builders lifts	
SUBTOTAL	
TOTAL FOR PRELIMINARIES	

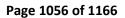
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Schedule of Provisional Sums

The Tenderer must allow the following Provisional Sums in the Lump Sum. The Tenderers is requested to list any further Provisional Sums in the section below...

1	Installation of Special Decorative Elements	\$76,000.00	
2			
	SUBTOTAL		
3			
4			
5			
6			
_	SUBTOTAL		

^{*} Tenderer to advise notification date for final selection of Provisional Sum and Prime Cost



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Consultant Fees

Named Consultants		Contract Sq		
Novated Consultants		1		
		-		
				A)
	7,00		- Circ	
SUBTOTAL				
			Other Consultants	Nominated by Tender
SUBTOTAL				
TOTAL		_	-1-	

^{*}Tenderer to add any additional consultants and estimated costs included in the tender price if required

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Tender Document 3.3 Returnable Schedule - Proposed Project Team and Organisational Chart

The Tenderer must set out below:

the qualifications and relevant experience of each of the key personnel that the Tenderer proposes to assign to the execution of the Contractor's Activities;

the proposed organisational structure for the carrying out the Contractor's Activities, as well as provide an organisational chart outlining the hierarchy and names of all staff and Key Personnel to be involved in the Project.; and

the individuals who will have the responsibility and authority for contract negotiations.

Name:	
Current Position:	
	Key Personnel
Position	Name
Project director	
Construction manager	
Project manager	
Design manager	
Services manager	
Site manager	
Contract administrator	
Site supervison/foreman(s)	
Finishes foreman(s)	
Structure foreman(s)	
Safety officer	
he Tenderer must include in its Tender C	V's for all of the personnel named in this Tender Document 3.3
Signed by or on behalf of the Tenderer	
Date	

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Tender Document 3.4 Returnable Schedule – Company Profile

In addition to completing the details required below, the Tenderer must provide a corporate structure diagram showing its related entities and ultimate parent company.

Name of Tenderer	
Legal Capacity of Entity	Company / Partnership / Business Name / Person
ABN	
Names and addresses of Directors or Partners	
Names of related bodies corporate (within the meaning of the Corporations Act ag holding company, subsidiaries)	
No of employees in Tenderer	
Turnover of Tenderer In last financial yeer	
Details of current projects in city where Site is located	
Details of the previous successful experience of the Tenderer on comparable projects over the past 5 years	
Names and contact details for at least 3 clients from comparable projects over the past 3 years	

NB: If the Tenderer trades under a business name, this form must include the details of all of the legalty constituted entities (ie a company or a person) which trade under the business name and the Tender must be executed by each of those entities or a person authorised to execute the Tender on their behalf.

Signed by or on behalf of the Tenderer	
Date	

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Tender Document 3.5 Returnable Schedule – Delivery Programs

Tenderers are required to prepare and attach a program as follows:

- Design and Construction program from commencement of the Design and Construction Contract to Practical Completion.
- 2. The program must:
 - (a) comply with the requirements of the Contract and Council's consent;
 - (b) be in the form of a preliminary Gantt chart and network diagram, showing the following:
 - critical path
 - earliest and latest date for commencement and completion;
 - sequence of work;
 - periods within which various stages or parts of the Works are to be executed;
 - allowance for holidays;
 - restraints imposed by the Contract;
 - significant milestones including separable portions, if any;
 - activity inter-relationships, including those activities to be undertaken by subcontractors and suppliers, both on and off Site;
 - external dependencies including provision of access, document approvals and work by others; and
 - (c) be based on the Contractor's working days (6 day working week) and include a calendar of working days.

3.	The Programme	is to reflect the	following program constraints:	(Will include this later
----	---------------	-------------------	--------------------------------	--------------------------

(a)	Contract Award:	[DATE: TBA]
(b)	Site Possession:	[DATE:TBA]



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Tender Document 3.6 Returnable Schedule - Insurance Details

Tenderers must list information applicable to all policies of insurance required by the Contract. In relation to each policy, a copy of a current certificate of currency must be attached to the Tender. If the Tenderer has more than one policy for each category of insurance, details must be provided in relation to all policies.

Insurance must be provided in the amount (if any) specified in the Contract.

transcripe there has been at the annual fir any op-	
Workers compensation insurance	
insurer:	
Policy no:	
= VER data.	
Explry date:	
Public fieblity Insurance	
Amount:	
In a comment	
Insurer:	
Policy no:	
Colley no.	
Explry date:	
Contract works Insurance	
Amount:	
1.6 LIANGER	
Insurer:	
Policy no:	
13,036.	
Expiry date:	
Professional Indemnity insurance	
Amount	
Insurer:	
Policy No:	
Public Dela	
Expiry Date: Motor Vehicle Insurance	
Amount:	
Amoun:	
Insurer:	
Hitemi 64 P	
Policy No:	
1 420) 1101	
Expiry Date:	
Ashestos Liability insurance	
Amount:	
insurer:	
- CON CORPORATE	
Policy No:	

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Expiry Date:	
Signed by or on behalf of the Tenderer	
Date	

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Tender Document 3.7 Returnable Schedule - Financial and Legal Capacity of Tenderer

The Tenderer must provide:

- a) a letter from its bank evidencing the financial capacity of the Tenderer to perform the Works (Letter of reference from Bank Manager);
- its last 3 years annual report or audited financial accounts for the most recent completed financial year or half year; and
- a copy of an official document such as company registration and names of office bearers issued by the Australian Securities and Investments Commission or a statement confirming the legal entity signed by a solicitor.
- d) Details of any significant labour disputes (EBA all current)
- e) Details of any bonds called within the last 12 months
- f) Declaration of Solvency from each company director
- g) Dung and Bradstreet Search
- h) ASIC Search
- i) Trade Creditor references (3)
- Letter of reference from Accountant / Auditor

Signed by or on behalf of the Tenderer	
Date	

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Tender Document 3.8 Returnable Schedule – List of Proposed Subcontractors and Consultants

The Tenderer must identify below:

(a) the list of subcontractors it will select from for the Agreed Subcontract Work; an estimate of the cost and expenses to be paid for each package of Agreed Subcontract Work.

For the purposes of this Tender Schedule, a reference to "subcontractor" includes "consultants" and "suppliers".

Trade	Proposed subcontractor/ Consultant/Supplie	
Structural Works		
Precast Works		
Mechanical Services		
Electrical Services		
Fire Services		
Hydraulic Services		
Lift Services		
Joinery Works		
Glazing and Facade Works		
Tiling Works		

Signed by or on behalf of the Tenderer	
Date	

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Tender Document 3.9 Returnable Schedule - Proposed Amendments

Proposed amendments to the D&C Contract

Clause No	Clause Heading	Proposed Amendments	Reasons	
				_
				_
				_

Revised lump sum	if proposed	amendments	accepted:	
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Proposed alternative materials and techniques (Value Management)

Applicable document / drawing	Material / fechnique required / Description of Alternative	Alternative proposed	Reasons/Estimated Savings
	-		- TILL

Signed by or on behalf of the Tenderer	
Date	
Date	

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Tender Document 3.10 Returnable Schedule – Site Safety

Company Name:	
Tender:	
Questionnaire completed by:	Date: / /

Instructions and Guidance to Tenderers

- It is Principal's policy to engage contractors that are committed to and capable of meeting high standards of HSE process and performance.
- No tender will be ruled out only as a result of data or information reported in this questionnaire. The Principal
 will, in some instances, require evidence of and commitment to corrective action.
- 3. Tenders are liable to be ruled out if incorrect or misleading information is reported in this questionnaire.
- 4. Reponses to Part 1 are to include data for all subsidiaries and related companies.

Part 1 : Significant HSE Events

Description	Definition: (The state Note 4 shove)	Number
1.1 Workplace Fatalities (Number)	Past 6 years (prior to tender closing date). In any Australian juriediction. Employees, contractors, sub-contractors, other persons.	
1.2 Class 1 Injuries (Number)	Past 5 years (prior to tender closing date). In any Australian jurisdiction. Injuries to employees and other individuals engaged on contract. Injuries that result in permanent disability and/or loss of body part or function (including any amputation).	
1.3 OHS Prosecutions – Company (Number)	Past 5 years (prior to tender closing date). In any Australian jurisdiction. Convictions and/or proceedings initiated by a regulator.	
1.4 OHS Prosecutions – Officers of the Company (Number)	Past 5 years (prior to tender closing date). In any Australian jurisdiction. Any person employed by the company (Director, Manager, Employee). Convictions and/or proceedings initiated by a regulator.	
1.5 Environmental Prosecutions – Company (Number)	Past 5 years (prior to tender closing date). In arry Australian jurisdiction. Convictions and/or proceedings initiated by a regulator.	
1.6 Environmental Prosecutions – Officers of the Company (Number)	Past 5 years (prior to tender closing date). In any Australian jurisdiction. Any person employed by the company (Director, Manager, Employee). Convictions and/or proceedings initiated by a regulator.	

Please provide details of each instance reported above (date,	location,	description of the	incident). Additional
explanatory information is to be attached:			

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Part 2: injury	Performance and	Notices/Fines	from Regulators.
----------------	-----------------	---------------	------------------

Description	Definition	Number
2.1 Injuries that resulted in lost time. (Number) (LTI)	Past 12 months. In any Australian jurisdiction. Injuries to employees and individuals engaged on contract. Injuries that caused the injured person to be off work for one or more shifts.	
2.2 Injuries that resulted in lost time. (Frequency Rate) (LTIFR)	Data as above. Frequency Rate is the number of LTIs per million man-hours worked. (i.e. Number of LTIs x 106)	
2.3 Injuries that required medical treatment. (Number) (MTI)	Past 12 months. In any Australian jurisdiction. Injuries to employees and individuals engaged on contract. Injuries to employees that required assessment, treatment, checking or testing by a doctor.	
2.4 Injuries that required medical treatment. (Frequency Rate) (MTIFR)	Data as above. Frequency Rate is the number of MTIs per million man-hours worked. (i.e., Number of MTIs x 10 ⁶)	
2.5 Notices and fines received from regulators - OHS. (Number)	Past 12 months. Include Improvement notices, prohibition notices, non-disturbance notices, on-the-spot fines. Include from statutory OHS regulators (e.g. Work Safe/ Work Cover) and councils.	
2.6 Notices and fines received from regulators – Environmental. (Number)	Past 12 months. Include Improvement notices, prohibition notices, non-disturbance notices, on-the-spot fines. Include from statutory Environmental regulators (e.g. EPA) and councils.	

Signed by or on behalf of the Tenderer		
Data		

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Tender Document 3.11 Returnable Schedule – Methodology & Project Execution Plan

The Tenderer must provide details of the Tenderer's methodology for executing the Contractor's Activities and must include the proposed method statements for the management of the following:

(b) project methodology for execution of the Contractor's Activities;
proposed location and set up of shedding, cranage and hoists;
plant and equipment the Tenderer proposes to use to execute the Contractor's Activities;
overall project procurement strategy to enable successful delivery of the Contractor's Activities;
materials handling areas, cranage areas and transport tonnage areas;
management strategy for co operation with archaeologists, public inspections and maintaining security on the Sitle;
occupational health and safety for workers;
industrial relations strategy;
construction project strategy and objectives;
environmental management;
noise and vibration management;
traffic management plan; and

Signed by or on behalf of the Tenderer	
Data	

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Item 14 / Attachment 15

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Tender Document 3.12 Returnable Schedule – Environmental and Quality Management System

Environmental Management Plan

The Tenderer must provide an environmental management plan outlining the environmental assessment of works under the contract and a methodology proposed to satify these conditions during for the construction of the Works involved in the Project.

Quality Management Systems

The Tenderer must submit the following or other quality management information.

(a) Quality management manual

An outline of the quality management policy intended to be employed by the Tenderer. Tenderers are required to provide evidence of a quality assurance and control system which will provide documentary evidence that the WUC will compiles with the Contract. The system shall be in recognition of any specific requirement of the Principal's Project Requirements.

(b) Organisational structure

A chart indicating personnel with responsibility for quality matters within the Tenderer's organisation.

(c) Outline quality plan

An outline of the project quality plan demonstrating the approach to be taken to quality matters during the carrying out of the Contractor's Activities.

The quality plan must:

 (c) be appropriate to the design (if any), materials, fabrication, components, construction and site maintenance activities;

comply with the quality management requirements specified by the Principal; and

be specific to the Contractor's Activities.

Signed by or on behalf of the Tenderer			
Data			

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Tender Document 3.13 Returnable Schedule – Proposed Cash flow

The Tenderer must detail below a proposed cash flow schedule forecasting payment claims to be made under the Contract. The cash flow schedule must be updated monthly during the course of the Contractor's Activities

10

Item 14 / Attachment 15

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Tender Document 3.14 Returnable Schedule – Schedule of Delay Costs

The Tenderer must complete the following table for the purposes of calculating delay costs in accordance with the Contract.

Delay Cost Cap
\$[per day
\$[per day
\$() per day
\$[] per day

Tenderer to describe the phase or stage of the project that the Delay Cost is applicable to. Eg ' From Site Establishment to erection of first crans'

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Tender Document 3.15 Returnable Schedule – Guarantor

Name of guarantor the Tenderer proposes to Contract.	use to provide the unconditional undertakings required by the
Name of Guarantor:	
Address:	
Country of incorporation:	
ABN (if applicable):	
Address:	4344

Full description of corporate relationship betw	veen the Guarantor and the Tenderer:

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Tender Document 3.16 Returnable Schedule – Schedule of Clarifications & Exclusions

Tenderer is to provide a list of Clarifications and Exclusions from the Invitation to Tender documents

Clarification or Exclusion	Comment

4.3

Item 14 / Attachment 15

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Tender Document 3.17 Returnable Schedule – Statutory Declaration

l,	do solemnly and sincerely declare that:
Defi	nitions
1,	in this Statutory Declaration:
"Bidd	ers" means Tenderers for the Contract and includes the Tenderer;
"the (Contract" means the Contract that the Tender to which this Statutory Declaration is annexed pertains;
"Indu	stry Association" means any organisation of which Bidders are members;
"the "	enderer" means [Insert name of company, other body corporate, firm, or individual]
_	; and
	er Price" means the amount indicated by a Bidder as the lowest amount for which that Bidder is red to perform the Contract.
2,	Introduction
2.1	I hold the position of <i>finsert Managing Director or other title</i> of the Tenderer and am duly authorised by the Tenderer to make this declaration on its behalf.
2.2	I make this declaration on behalf of the Tenderer and on behalf of myself.
3.	No knowledge of Tender Prices
agent	e the Tenderer submitting its Tender for the Contract, neither the Tenderer, nor any of its employees or s, had knowledge of the Tender Price or proposed Tender Price of any other Bidder who submitted, or of erson, company, other body corporate or firm that proposed to submit, a Tender for the Contract.
4.	Disclosure of Tender Price
	a close of Tenders for the Contract, neither the Tenderer, nor any of its employees or egents, disclosed enderer's Tender Price to:
4.1	any other Bidder who submitted a Tender for the Contract;
4.2	any person, company, other body corporate or firm proposing to submit a Tender for the Contract; or

any person or organisation connected or associated with a Bidder, person, company, other body corporate or firm of a kind referred to in clauses 5.1 or 5.2.

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5. Provision of Information

Neither the Tenderer, nor any of its employees or agents, has provided information to:

- 5.1 any other Bidder who has submitted a Tender for the Contract;
- 5.2 any person, company, other body corporate or firm proposing to submit a Tender for the Contract; or
- 5.3 any other person, company, other body corporate or firm for the purpose of assisting in the preparation of a Tender for the Contract.

Genuine Competition

The Tenderer is genuinely competing for the Contract.

7, Industry Association Agreements

Neither the Tenderer, nor any of its employees or agents, has entered into any contract, agreement, arrangement or understanding, other than as disclosed to the Principal in the Tenderer's Tender, that the successful Bidder for the Contract will pay any money to, or provide any other benefit or other financial advantage to, an industry association in respect of the Contract.

8. Unsuccessful Tenderer's Fees

Neither the Tenderer, nor any of its employees or agents, has entered into any contract, agreement, arrangement or understanding that the successful Bidder for the Contract will pay any money to, or provide any other benefit or other financial advantage to, any other Bidder who unsuccessfully Tendered for the Contract.

Qualifications to Tenders

Neither the Tenderer, nor any of its employees or agents, has entered into any contract, agreement, arrangement or understanding that Bidders for the Contract would include an identical or similar condition or qualification in their Tenders for the Contract.

I acknowledge that this declaration is true and correct and I make it in the belief that a person making a false declaration is liable to the penalties of perjury.

DECLARED at [place] on [date] before me:	
Signature of authorised witness	
Name of authorised witness (block letters)):
Address of authorised witness	
* Capacity in which authorised witness takes the statutory declaration.	Signature of declarant

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Tender Document 3.18
Returnable Schedule – Additional Information

The Tenderer may provide additional information in its Tender to assist the Principal to determine whether the Tenderer will be able to carry out the Contractor's Activities in accordance with the Contract.

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Tender Document 3.19

Returnable Schedule - Itemised Tender Forms

The Tenderer must complete the Itemised Tender Forms and carry forward the amount to the relevant Item in the Trade Breakdown.

Hydraulic Services:

ITEMISED TENDER FORM

Provision of the following:

SERVICE	TOTAL PRICES (EXCL, GST)
Main Works	
Sanitary Drainage & Plumbing	\$-
Stormwater Drainage	\$
Hot and Cold Water reticulation	\$
Fire Service	\$
Gas Services Reticulation	\$
Preliminaries	\$
As Built Drawings and Maintenance Manuals	\$
Other (Not covered above)	
TOTAL LUMP SUM FIXED PRICE (excl. GST)	\$

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Electrical Services:

ITEMISED TENDER FORM

Provision of the following:

SERVICE	TOTAL PRICE \$ (EXCL. GST)
Cost relating to local utility companies	\$
Main switchboard, metering and distribution boards	\$
Consum er mains, Sub-mains and cabling	\$
Trenching, conduits and pits for underground cabling systems	\$
Cable support and containment system (cable trays, conduits, catenaries, etc.)	\$
Internal and external lighting	\$
General and specific power	\$
Telecom munications system	\$
Security and CCTV system	\$
MATV system	\$
Associated builders works	\$
Other items not included above (to be nominated)	\$
×	
TOTAL LUMP SUM FIXED PRICE (excl. GST)	\$

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Mechanical Services:

ITEMISED TENDER FORM

Provision of the following:

SERVICE	TOTAL PRICE \$ (EXC). GST)
VRV/VRF Air Conditioning Systems	\$
Packaged Air Conditioning Units	\$
Single Spilit Air Conditioning Systems	3
Refrigerant Pipework and Drains	\$
Ventilation Fans	\$
Air Distribution System and Anoliaries	\$
Kitchen Hoods	\$
Filtens	\$
Insulation	\$
Contro is	5
Electrical	3
Painting and Labelling	3
Testing and Commissioning	9
Project Management and Engineering, Design	\$
Drafting, OSM Manuals and associated Herns	\$
Warranty, Service and Maintenance	5
Miscellaneous	\$
TOTAL LUMP SUM FIXED PRICE(excl. GST)	\$

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Lift:

ITEMISED TENDER FORM

Provision of the following:

SERMCE	TOTAL PRICE \$(EXCL.GST)
Supply and installation of one (1) passenger lift	\$
Independent inspection	\$
Warranty and service maintenance for 12 months	\$
TOTAL LUMP SUM FIXED PRICE (exc). GST)	\$

OPTIONAL ITEMS:

ITEM	TOTAL PR	ICE \$ (EXCL. GST)
Proteotive Quilt	3	
Comprehensive Maintenance (5 years)	9	/annum
Comprehensive Maintenance (5+5 years)	9	/annum

Annexure 13 *óisentia*

Queenciand Times ((pswich), (pswich QLD) 02 May 2017, by Myjanne Jensen

General News, page 7 - 233.00 cm² Regional - circulation 6,815 (MTWTFS-)

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BRIEF SPRINGLO INDEX 1

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Ancient Indian philosophy behind development

SPRINGFIELD Lakes will soon have its own multi-purpose, multi-faith community centre and retirement village.

A branch of the Ramakrishna Order from India, the Vedanta Centre is based on spreading the word of Vedanta, an ancient philosophy of India and has commenced the first phase of its new retirement village, Institute of Culture and Civilisation and community

Resident Swami for the Vedanta Centre's Brisbane Chapter, Swami Atmeshananda, said the

purpose of the site was to offer a place of openness and harmony to all residents of Springfield.

The first stage of the Vedanta Centre will be finished in approximately 18 months, which is a multi-purpose building where we will practise meditation, prayer and yoga," Swami Atmeshananda said.

'It is open to all, but in particular it will be a nice place for older people to hang around, almost like s

day care for the elderly.
"After that, the second stage will be the retirement village, which will be a self-supported village and

will have a community centre with a clubhouse and other things.

"It will be a place for like-minded people who believe in harmony of faith and religion and for those who want to live a quiet life.

"Finally, the last stage which is another six to seven years away, we want to build an institute of world

religion, culture and language which will be open to all religions and all cultures.

The Vedanta Centre Brisbane Chapter is a sub-branch of the larger Vedanta Centre based in Sydney, which has up to 500 people attending various

prayers and teachings each week.

In conjunction with the new Springfield site, the Vedanta Centre will hold its annual concert later this month to commemorate the 150th anniversary of Sister Nivedita (Margaret Elizabeth Noble), an Irish netional who was instrumental in starting educational institutions for women in India.

This year's concert will take place at Indooroopilly High School and will feature Duhai dance troupe, Klassical Rhythma, along with other local dance groups, with proceeds going towards the building of the

Springfield Lakes site. For more information.

visit the website or email info@vedentabrisbane.org



BIG PLANS: Work is under way to establish a retirement village, Institute of Culture and Civilisation and community centre at PHOTO: CONTRIBUTED Springfield Lakes.















nnexure 15 🕏	Brishane Chapter - Veila	《西西京》(1987年)	
	Programme for		Value
Day / Date	Topic	Time	Verue
Friday, 02,10,2015	Satzang at the residence of Dipesh and Vaniss Kapadia	6.30 p.m. to 8.30 p.m.	23 Azura Way, Coomera QLD 420 (RSVP: 07 3040 4933)
Saturday, 03.10.2015	Picnic at the Park	10.00 a.m., to 4.00 p.m.	Robella Domain, Springfield Lakes (RSVP: 0437 080 361)
Sunday, 04.10.2015	Study of 'Bhagavad Site'	3,00 p.m. to 4,00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Monday, 05.10.2015	Discussion group at the residence of Mr. Som Parkash	7.30 p.m. to 8.30 p.m.	19 Scribbly Gum St, Sumybank Hills,
Wednesday, 07,10,2015	Class on 'Viveka Chudamani'	6.30 p.m., to 7,30 p.m.	7 Trafalgar St, Off Nelson St, Middle Ridge, Toowoomba
londay, 08.10.2015	Sri Rama Nama Sankirtanem	7,00 pm to 8,00 pm	12 Greenwood Street, Springfield Lakes, QLD
Sunday, 11.10.2015	Physical Yoga class	8,30 a.m. to 9,45 a.m.	12 Greenwood Street. Springfield Lakes, QLD
	Study of 'Bhagavad Gita'	3.00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
	Bala Songha' - Children's Moral and Spiritual Education alass	3,00 p.m. to 4,00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Wednesday, 14,10,2015 to 21,10,2015	Sn(Durga Saptashati (Chand):	6,00 a.m. to 8,00 a.m.	12 Greenwood Street, Springfield Lakes, QLD
Bunday, 18.10.2015	Physical Yaga class	8.30 a.m. to 9.45 a.m.	12 Breakwood Street, Springfield Lakes, QLD
	Study of 'Shagavad Sita'	3.00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
	Bala Sangha' - Children's Meral and Spiritual Education class	3,00 p.m. to 4,00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Wednesday, 21.10,2015	Sid Sid Durge Ashitemi Puje	9.30 p.m., to 1.00 p.m.	Springfield Lakes Community Cuntre 63, Springfield Lakes Blied.
Thursday, 22,10,2018	Symposium on 'Death and Dying'	8,30 e,m, to 4.30 p.m.	Brisbane Technology Park Convention Centre, Eight Mile Plains
Saturday, 24,10,2015	Yogawalk -Yoga, Maditation and Bushwalk	8,30 a.m. to 11,30 a.m.	Vedanta Precinct, Springfield Lakes one Tea Trees Ave & Grindella Drive
	Sri Rama Nama Sankirtanan	7,00 p.m. to 8,00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Bunday, 25.10,2015	Study of 'Bhagavad Gita'	3,00 p,m, to 4,00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
	Bala Sangha' - Children's Moral and Spiritual Education class	3,00 p.m. to 4,00 p.m.	12 Greenwood Street, Springfield Lakes, QED

É	Brisbane Chapter - Vedan Programme for No		ney
Sunday, 01.11.2015	Physical Yaga class	8.30 am. to 9.45 am.	12 Greenwood Street, Springfield Lakes, QLD
	Study of 'Bhagavad Gita'	3.00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
	Bala Sangha' - Children's Moral and Spiritual Education class	3.00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Wednesday, 04.11.2015	Class on 'Vivska Chudamani'	6.30 p.m. to 7.30 p.m.	7 Trafalgar St. Off Nelson St. Middle Ridge, Toowoomba
Friday, 06.11.2015	Class on 'Meditation and Spiritual Life'	7.00 p.m. to 8.00 p.m.	134, Fleming Road, Chapel Hill
Saturday, 07.11.2015	Monthly Satsang & Sri Rama Nama Sankirtanam	6.30 p.m. to 8.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
nday, 08.11.2015	Physical Yoga class	8.30 a.m. to 9.45 a.m.	12 Greenwood Street, Springfield Lakes, QLD
	Study of 'Bhagaved Gita'	3.00 p.m. te 4.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
	Bala Sangha' - Children's Moral and Spiritual Education class	3.00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Wednesday, 11.11.2015	Chanting and singing on the occasion of 'Deepavoil'	6,30 p.m. to 8.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Sunday, 15.11.2015	Physical Yoga class	8.30 a.m. to 9.45 a.m.	12 Greenwood Street, Springfield Lokes, QLD
	Study of 'Bhagavod Gita'	3.00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Leions, QLD
	Balo Songho' - Children's Morel and Spiritual Education class	3.00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Lekes, QLD
Friday, 20.11.2015	Class on 'Meditation and Spiritual Life'	7.00 p.m. to 8.00 p.m.	134, Pleming Road, Chapel Hill
Sunday, 22.11.2015	Physical Yega class	8.30 a.m. to 9.48 a.m.	12 Sreshwood Street, Springfield Lakes, QLD
	Study of "Bhagavad Gita"	3.00 p.m. to 4.00 p.m.	12 Greenwood Street. Springfield Lakes, QLD
	Bala Sangha' - Children's Moral and Spiritual Education class	3.00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
	Sri Rama Namo Sankirtanam	7.00 p.m. to 8.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Saturday, 26.11.2015	Yogawalk -Yoga, Meditation and Bushwalk	8.30 a.m. to 11.30 a.m.	Vedanta Precinct, Springfield Lakes, onr Tea Trees Ave & Grindelia Drive
Sunday, 29.11.2015	Study of 'Bhagavad Gita'	3.00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
	Bala Sangha' - Children's Moral and Spiritual Education class	3,00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD



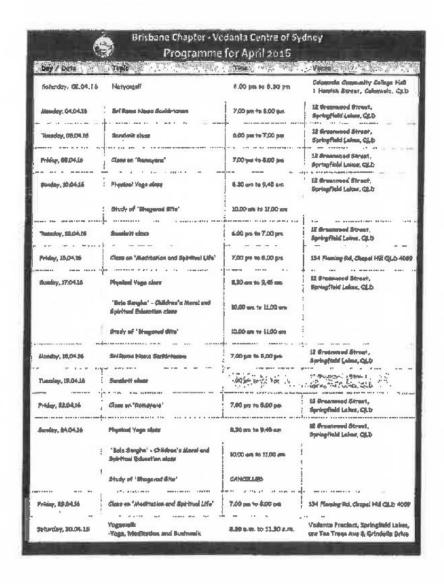
Wednesday, 02,12,15	Class on 'Viveka Chudomani'	6.30 p.m. to 7.30 p.m.	7 Trafalgar St. Off Neison St. Middle Ridge, Toowoomba
Sunday, 06.12.15	Physical Yoga class	3.00 p.m. to 4.15 p.m.	12 Greenwood Street, Springfield Lakes, QLD
	Study of 'Bhagavad Gita'	Cancelled	
	Bala Sangha! - Children's Moral and Spiritual Education class	3.00 p.m. to 4.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Monday, 07.12.15	Vaikuntha Ekedashi - Chanting of Vishnu Sahasranamam and Sri Rama Nama Sankirtanam	6.30 p.m. to 8.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Friday, 11.12.15	Class on 'Meditation and Spiritual Life'	7.00 p.m. to 8.00 p.m.	134, Fleming Road, Chapel Hill
Sunday, 13.12.15	Physical Yoga class	8.30 am to 9.45 am.	12 Greenwood Street, Springfield Lakes, QLD
	Study of 'Bhagavad Gita'	Cancelled	
	Baia Sangha' - Children's Moral and Spiritual Education class	Cancelled	
Sunday, 20.12.15.	Physical Yoga class	8,30 am. to 9.45 am.	12 Greenwood Street, Springfield Laker, QLD
0	Study of Bhagavad Gita	Carcelled	
	Bala Sangha' - Children's Maral and Spiritual Education class	Cancelled	6
Monday, 21.12.15	Sri Rama Noma Sonkirtanom	7.00 p.m. to 8.00 p.m.	12 Greenwood Street, Springfield Lakes, QLD
Thursday, 24.12.15	Christinas Eve Service	6.00 p.m. to 7.30 p.m.	12 Grisenwood Street, Springfield Lakes, QLD
Saturday, 26.12.15	Yogawalk -Yoga, Meditation and Bushwalk	8.30 am. to 11.30 am.	Vedanta Precinct, Springfield Lakes our Tea Trees Ave & Grindelia Driv

	Time	Time	Venue
	'Birthday of Holy Mother Sarada Devi' and 'Kalpatoru Day'	5.45 p.m. to 8,30 p.m.	Indooroopsky Senior Chizens* Club, Shunford Road, Indooroopsky
Tuesday, 05/1/16	Class on 'Vivela Chudanani'	6.30 p.m. to 7.30 p.m.	7 Trafalgar St, Off Nelson, St, Middle. Ridge, Toowoomba
Wednesday, 06/1/16	Sri Rana Nana Sonkirtonom	7,00 p.m. ta 8,15 p.m.	12 Greenwood Street, Springfield Lokes, QLD
Friday, 08/1/16	Class on 'Meditation and Spiritual Life'	7,00 p.m. to 8,00 p.m.	134, Fleming Road, Chapel Hill
20/1/16	Sri Rama Nama Sonkirtanam	7.00 p.m. to 8.15 p.m.	12 Greenwood Street, Springfield Lokes, QLD
Saturday, 2371/16	Yogawalk -Yoga, Meditation and Bustwelk	8.30 a.m. fa 11.30 a.m.	Vedanta Precinct, Springfield Lakes, onr Tea Trees Ave & Grindella Drive
716	Shudy of "Bhagavad Gita"	No closs	
	'Bala Songha' - Children's Moral and Spiritual Education class	No class	
	Blimaday of Swamp Vivekanar		
7HE K	THE KALPATARU DAY AND HOLY MOTHER SARADA DEVI'S BIRTHDAY WILL BE CELEBRATED ON AT THE INDOORDOPILLY SENIOR CITIZENS' CLUB	HOLY MOTHER SARADA DEVT'S BIRTHDAY WILL BE CELEBA AT THE INDOOROOFILY SENIOR CITIZENS' CLUB	TIL BE CELEBATED ON TIZENS' CLUB



Day / Date	Tople	Time	Venus
Tunaday, 01.03.16	Sandott class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lekes, GLD
Wednesday, 02:01:16	Class on "Vivales Chaclesons"	6:30 pm to 7:50 pm	7 Trafelgar St, Off Nelson St, Middle Ridge, Toowoomba
Priday, 04.03.16	Class on 'Medication and Spiritual Life'	7.00 pm to 8.00 pm	134 Fleening Rd, Chapel HIN QLD 4059
Seturday, 05.03.16	Sri Roma Nama Sonicir tanasa	7.00 pm to 8.00 pm	12 Growwood Street, Springfield Lakes, QLD
Sueday, 06:03:25	Physical Yaga class	8.80 cm to 9.45 cm	12 Greatwood Streat Springfield Lakes, QLD
	"Bala Sangha" - Chilleren's shoral and Spiritisal Education class	(0.00 am to 12.00 am	in the second
	Study of 'Bhagared Stra'	10.00 drs. to 11.00 am	
Wonday, 07:03:16	Colebration of 'Sri Maho Shireratri'	à 00 pm to 9:00 pm	12 Grammood Street, Syringfield Lokes, QLD
Thursday, 10.03.16	Worship on this occasion of Sri Romalerluhus's bleviday	10.00 den 10 32.00 pm	22 Smewood Street, Springfield Lakos, QLD
riday, 11.03-16	Class on "Ramoyons"	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakew, GLD
Saturday, IZU3.16	Culcination of Sm Ramakrehno's birthday	10:00 am to 1,00 pm	Endoarcopilly earlor citizens' club, 60 Stamford Road, Indeanoaphy, Old.
Sunday, 23.03.16	Physical Yaga class	8.30 pm to 9.45 dM.	13 Scarry ood Street, Springfield Lakea, CLD
	"Bala Saugha" - Children's Moral and Spiritual Education class	10.00 am to 25.00 am	
	Study of "Bhagaead @tta"	30.00 cm to 19.00 cm	
veeday, 15.03.16	Sanetrit class	6.00 pm to 7.00 pm	12 Greenweed Street, Springfield Lalas, GLD
hiday, 18.03.36	Clare on "Meditation and Spiritual Life"	7.00 pm to 8.00 pm	134 Planting Rd, Chopel Hill QLD 4069
eterday, 19.03.16	Sri Roma Nomp Scalentenom.	7.00 pm to 8.00 pm	LE Greenwood Street, Springfield Lakes, QLD
unday, 20.03.16	Physical Yoga class	8.30 am to 9,45 am	12 Greenwood Street, Springfield Lakes, QLD
	"Bala Sangha" - Children's Morel and Ophritual Education class	10,00 cm to 11.00 cm.	
	Shady of 'Bhagovod Sitc'	10:00 and to 31.00 dats	19
osedoy, 22.03.16	Sansierit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakew, QLD
ridey, 25.03.16	Take on "Practical Spiritual Life." by Sweet Virolishonando, President, Ronalerishna Mission, Singapore. Pie bring a plate	7.80 pm to 8.30 pm	12 Greenwood Street, Springfield Lakes, QLD
charday, 26.03.16	Yogawalir -Yoga, Meditation and Bushmalk	8.50 cm. to 11.50 cm.	Vedente Presinct, Springfield Lokes, on: Tes Trees Ave & Grindelis brive
unday, 27.533.18	'Balla Songha' - Chilidren's Morel and Spiritual libituation class	10:00 cm to 11:00 cm	12 Snearwood Struct. Springfield Lakes, QLD
	Study of "Shegarad Gita"	(0.00 are to 31.00 are	
ueday, 29:03.26	Sawlork class	6.00 pes to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD

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Day / Date	Topis	Time	Venue
Sunday, 01,05.16	Physical Yoga class	8.30 tun 10 9.45 are	12 Greenwood Street. Springfield Lakes, GLD
	"Bola Sangha" - Cici drun's Horaf and Spiritual Education class	10,00 to 11,00 to	
	Study of Wagavad Gits'	19.00 am to 11.00 mm	i
Tureday, 03.05.16	Copierit class	6,00 pm to 7,00 pm	12 Greenwood Street, Springfield Lakes, QLD
Tuesday, 03.08.16	Sri Hama Hama Stojkletonaus	7.00 pm to 8.00 pm	12 Grammand Street, Springfield Laises, GLD
Wednesday, 04,05.16	Clicat on "Wivelian Chudanton)"	4:30 pm +e 7.30 pm	7 Trafelger St. Off Helson St.
Friday, 06:05/16	Class on Rambyone'	7.00 pm to 8.00 pm	12 Grammood Street, Springfield Lalent, QLD
Spacing, 05.05.15	Physical Yage chas	£30 am to 7.45 am	18 Grannwood Street, Springfield Labon, QLD
	'Safa Sargho' - Children's Moral and Spiritual teleposton class	10,00 am to 11,00 am	
	Story of Mosquesed Strat	10,00 am to 11,00 am	
Manday, 04.05.16	Monetion group of Sonji's	7:30pm to 8(20pm	Rest-depte of Sons Parking. 19 Sorible by Gen Street, Burnighauk Hills
Sendoy, DB.OS.16	Movies: The Man Who lones; Inflinity	\$130 MO 40 \$130 Ma	School Hutters, Inter 24, University of Guessiand St Luciu
!			
Tuesday, 10,00.76	Secret clear	6.00 pm to 7.00 pm	12 Grantepod Street, Springfield Lakes, QLD
Nedestring, 11.05.16	Sri Savicaracharya's Birthday	6.30 pm to 7.30 pm	12 Scanned Street, Epringfield Labor, QLD
YING BALIS	Clear on Moditotion und Spiritual Life'	7,00 pm to 8,00 pm	194 Marring Ibi, Corpet Half state toos
Seturday, YuOK16	Annual Programme	6.00 pen to 9.00 peo	Inducrophily State High School. (our of Word Street Terror St)
Seerday, 17.06, 16	Searleft claus	6.00 pm to 7.00 pm	12 Greanwood Street. Springfield Lakes, 6LD
headay, 17,05.76	Srf Couss Warre Sankirranjam	7.00 pm to \$.00 pm	12 Greenwood Street. Springfield Laker, QLD
uning, 22.05.16	Physical Yogs since	多。2 5 東京する 年記書 東京	12 dreamwood Stract. Springfield Leites, GLD
	'Salu Sangjus' - Children's Moral and Spiritual Education class	10,00 am to 11,00 am	
	Study of Thespools Sita'	Consolited	
arturalists, 25.05.16	Yogawali: -Yoga, Reditorion, and Sustantile	\$30 a.m. to TL30 are	Vaduum Pracinct, Springfield Coke our Tea Trees fore & Srindalls Orive
andry, 29.05.16	'Dulo Sangjor' = Children's Hornel and Spiritohl Education alose	10.00 am to 11.00 am	12 Grangwood Street. SpringWald Lakes, 9tD
	Study of "Phagernd Site"	Checkiled	
	Support class	6,00 pm to 7.00 pm	R Greenwood Street.



Brisbane Chapter - Vedanta Centre of Sydney 105 of 119 Programme for June 2016

Day / Date	Topic	Time	Venue
Wednesday, 01.08.18	Class on 'Viveka Chudamani'	6:30 pm to 7.30 pm	7 Trafalgar St, Off Nelson S Middle Ridge, Toowoomba
Wednesday, 01.06.18	Sri Rama Nama Sankirtanam	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Friday, 03.06.16	Class on 'Ramayana'	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Sunday, 05.06.16	Physical Yoga class	8.30 am to 9.45 am	12 Greenwood Street, Springfield Lakes, QLD
	'Bala Sangha' - Children's Morat and Spiritual Education class	10.00 am to 11.00 am	
	Study of 'Bhagavad Gita'	10.00 am to 11.00 am	
anday, 06.06.16	Discussion group at Somji's	7:30pm to 8:30pm	Residence of Som Parkash, 19 Scribbly Gum Street, Sunnybank Hills
Tuesday, 07.06.16	Sanskrit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
≃rlday, 10.06.16	Class on 'Meditation and Spiritual Life'	7.00 pm to 8.00 pm	134 Fleming Rd, Chapel Hill QLD 4089
Sunday, 12.06.16	Physical Yoga class	8.30 am to 9.46 am	12 Greenwood Street, Springfield Lakes, QLD
	'Bala Sangha' - Children's Moral and Spiritual Education class	10.00 am to 11.00 am	
	Study of 'Bhagaved Gita'	10.00 am to 11.00 am	
Tuesday, 14.06.16	Sanskrit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
nureday, 16.06.15	Sri Rama Nama Sankirtanam	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Friday, 17.06.16	Class on 'Ramayana'	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Sunday, 19.06.16	Bush Walk	POSTPONED	D'Aguilar National Park, Red Ash pionic area, Belibird Grove, Off Mt Nebo Rd
'uesday, 21.06.16	Sanskrit class	8.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Friday, 24.06.18	Class on 'Meditation and Spiritual Life'	7.00 pm to 8.00 pm	134 Fleming Rd, Chapel Hitl QLD 4069
Sunday, 26.06.16	Bush Walk (subject to weather conditions)	7:30am to 1.00 pm	D'Aguliar National Perk, Red Ash picnic area, Belibird Grove, Off Mt Nebo Rd
uesday, 28.06.16	Sanskrit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
ueaday, 30.06.18	Sri Reme Nema Sankirtanem	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD

	Programme f	or July 2016	761
Friday, 01.07.18	Class on 'Ramayana'	7.15 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Saturday, 02.07.18	Monthly Setsang	6.30 pm to 6.00 pm	12 Greenwood Street,
Out	(Please bring a plate)	1	Springfield Lakes, QLD
Sunday, 03.07.16	Physical Yoga class	8.30 am to 9.45 am	12 Greenwood Street, Springfield Lakes, QLD
	Study of 'Bhageved Gite'	10.00 em to 11.00 em	
Monday, 04.07.16	Discussion group at Somil's	7:30pm to 8:30pm	Residence of Som Parkash, 19 Scribbly Gum Street, Sunnybank Hills
Tuesday, 05.07.16	Sanskrit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Thursday, 07.07.16	Class on "Viveka Chudamani" of Sri Şankaracharya	6:30 pm to 7.30 pm	7 Trafelgar St, Off Nelson St, Middle Ridge, Toowoombe
Friday, 06.07.16	Olass on 'Meditation and Spiritual Life'	7.00 pm to 8.00 pm	134 Fleming Rd, Chapel Hill QLD 4069
nurday, 09.07.16	Satasng at Deception Bay	6.00 pm to 7.30 pm	13,Pareons Blvd, Deception Bey QLD
Bunday, 10.07.16	Study of 'Bhagavad Gita'	10.00 am to 11.00 am	12 Greenwood Street, Springfield Lakes, QLD
Tuesday, 12.07.16	Sanskrit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
riday, 15.07.16	Sri Rama Nama Sankirtanam	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Bunday, 17.07.18	Physical Yoga class	8,30 am to 9,45 am	12 Greenwood Street, Springfield Lakes, QLD
	"Bale Sangha" - Children's Moral and Spiritual Education class	10.00 am to 11.00 am	
	Study of 'Bhagavad Gita'	19.00 and to 11.00 am	
ueeday, 19.07.16	Guru Purnime celebrations (Please bring a plate to share)	8,30 pm to 8,00 pm	12 Greenwood Street, Springfield Lakes, QLD
Iday, 22.07.18	Class on 'Meditation and Spiritual Life'	7.00 pm to 8.00 pm	134 Fleming Rd, Chapel Hill QLD 4089
unday, 24.07.16	Physical Yoga class	6.30 am to 9.45 am	12 Greenwood Street, Springfield Lakes, QLD
	'Bele Sangha' - Children's Moral and Spiritual Education class	10.00 am to 11.00 am	
•	Study of 'Shageved Gite'	10.00 am to 11.00 am	
uesday, 26,07,16	Sanskrit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lekes, QLD
riday, 29.07.16	Class on 'Ramayana'	7.15 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
eturdey, 30.07.16	Yogawalk -Yoga, Meditation and Bushwalk	10.00 am to 12.00 pm	Vedente Precinci, Springfield Lakes, our Tee Trees Ave & Grindella Drive
	Sri Rama Nams Sankirtanam	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
unday, 31.07.16	"Beta Sanghe" - Children's Morel and Spiritual Education class	10.00 am to 11.00 am	12 Greenwood Street, Springfield Lakes, QLD
	Study of 'Bhagavad Gita'	10.00 am to 11.00 am	



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Tuesday, 02.08.16	Sanskitt clase	9.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Thursday, 04.08.16	Cleas on 'Viyeks Chudamani' of Srl Sankaracharya	6:30 pm to 7.30 pm	7 Trafalgar St, Off Nelson S Middle Ridge, Toowcomba
Friday, 05.08.16	Class on 'Meditation and Spiritual Life'	7.00 pm to 8.00 pm	134 Fleming Rd, Chapai Hill QLD 4069
Sunday, 97.08.16	Physical Yoga class (Seginners)	6.30 em to 9.45 em	12 Greenwood Street, Springfield Lakes, GLD
	'Bala Sangha' - Children's Moral and Spiritual Education class	10.00 am to 11.00 am	
	Study of 'Shegayad Gita'	10.00 am to 11.00 am	
Tuesday, 09,05,16	Sanskrit olgss	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, GLD
₹riday, 12.08.16	Class on 'Ramayana'	7.15 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Saturday, 13,08,18	Monthly Satsang @ Jyotibe's (Please bring a plate)	6.30 pm to 8,00 pm	85 Carnervon Ave. Springfield Lakes QLD 4300
Sunday, 14.08.16	Physical Yoga class	8.30 am to 9.45 am	12 Greenwood Street, Springfield Lakes, OLD
	'Bala Sangha' - Children's Moral and Spiritus/ Education class	10.00 am to 11.00 am	
	Study of 'Bhagaved Gite'	10.00 am to 11.00 am	
	Sri Rama Nama Sankirtanam	7.00 pm to 6.00 pm	
Tuesday, 16.06.16	Sanskrit diess	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Friday, 19.08.16	Class on Meditation and Spiritum Life'	7.00 pm to 8.00 pm	134 Fleming Rd. Chapel Hill QLD 4089
Sunday, 21.08.16	Physical Yogz class (Beginners)	8.30 am to 9.45 am	12 Greenwood Street. Springfield Lakes, QLD
)	'Bala Sengha' - Children's Morel and Spiritual Education class	10.00 am to 11.00 am	
	Study of 'Bhagavad Gita'	10.00 am to 11.00 am	
Tuesday, 23.08.16	Sanakrit olass	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Thursday, 25,08,16	Sri Krishna Janmaethami (areti & bhajans)	7.00 pm to 8.00 pm	12 Greenwood Street. Springfield Lakes, QLO
Friday, 26.05.15	Class on 'Ramsyans'	7.15 pm to 8.00 pm	12 Greenwood Street, Springfield Lakee, QLD
Seturday, 27.08.16	Yogawalk -Yogs, Meditation and Bushwalk	10.00 am to 12.00 noon	Vedante Precinct, Springfield Lakes, onr Tea Trees Ave & Grindelia Drive
Sunday, 28.08,16	Sri Krishna Janmasthami (Pis bring a plate)	10.00 am to 12.00 noon	12 Greenwood Street, Springfield Lakes, QLD
	Sri Rama Nama Sankirtanam	7.00 pm to 6.00 pm	
Tuesday, 30.08.18	Sanskrit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, OLD
Saturday, 03.09.16	Annual Spiritual Retreat conducted by Swami Sridharananda	10.00 am to 3.30 pm (Pis bring a plate)	89 Tiverton Place Bridgeman Downs 4035

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Brisbane Chapter ~ Vedanta Centre of Sydney Programme for September 2016 All are welcome

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1	Day / Date	Topus 👢	∓[mo	
:	Saturday, 03.09.18	Annual Spiritual Refrest consisted by Swam! Saidharananda (dutair on webpega)	10.00 am to 3.30 pm	69 Tiverion Place Bridgeman Clowns 4035 Tel: 0402274205
	Sunday, 04.09.18	Physical Yoga class (Beginners)	8.35 am to 9.45 am	12 Greenwood Street, Springfield Lakes, GLD
		"Bale Gengha" - Children's Moral setd Spiritual Education class	10.00 am to 11.00 am	
	Tuesday, 06.09.16	Sanekril, oleşa	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
	Thursday, 08.09.18	Cines on "Vivelor Chudemani" of Sri Sankensoharya	6:30 pm to 7:30 pm	7 Trafelger St, Off Nelson St, Middle Ridge, Yaowoomba
	Friday, 09.09.15	Olses on "Madibation and Spiritual Life"	7.00 pm to 8.00 pm	134 Fleming Rd, Cluspal Hill CLO 4089
	Seturday, 10.09.18	Monthly Bakeang	6.30 pm to 8.00 pm	16 D' Agullar St, Pelrie, Old.
	Sunday, 11.09.16	Physical Yoga class	8.30 em to 9.45 em	12 Greenwood Street, Springfield Leites, QLD
		Sludy of 'Bragaived GRa'	10.00 am to 11.00 am	
:	Monday, 12,09.16	Discussion group at Somjits	7:30pm to 8:30pm	Residence of Som Purkash, 19 Seribbly Glen Street, Sannybank Hills
	Tuesday, 13.09.16	Sansicrit cleas	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakee, OLD
		Sri Rame Koms Senkirtanen	7.00 pm to 8.00 pm	
	Priday, 16.09.16	Class on 'Ramayans'	7.15 pm to 5,00 pm	12 Greenwood Street, Springfield Lakes, OLD
	Bundey, 15,09,18	Physical Yege date (Beginners)	8.30 am to 9.45 am	12 Greenwood Street, Springfield Lakes, QLD
pl		Study of Strageved Gite'	19.90 am to 11.00 am	
:	Tuesday, 20.09.18	Sanakrit class	6.00 pm to 7.00 pm	12 Ozenwood Street. Springfield Lakes, QLD
	Friday, 23.09.16	Class on 'Meditation and Spiritus) (Life'	7.06 pm to 8.00 pm	134 Fleming Rd, Chapel Hill QLD 4069
;	Seturday, 24.09.18	Yogawalk -Yoga, Madiation and Sushwelk	å.38am fo 11,30 am	Vedente Precinal, Springfield Lakes, crir Tex Trees Ave & Grindelia Drive
	Sunday, 25.09.15	Study of 'Bhagavad Ghe'	10.00 am to \$1.00 am	12 Greenwood Street, Springfield Lakes, QLD
	Tuesday, 27,09.18	Sapplerit biness	6.00 pm to 7.00 pm	12 Greenwood Street, Springflets Lakes, DLD
		äri Rama Nama Saskirtanam	7.00 pm to 8.00 pm	
	Friday, 30.09.16	Class on Ramsyans'	7.15 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
	Standay, 09.10.16	Sri Durga Puja Pla bring some loces sowers (details to follow)	9,30 am to 1,00 pm	Toowong Senior Citizens Asen, 9 Marywse St, Toowong Citi 4088

Note: Please park on Meryvale Street OR Toowong Shopping Centre

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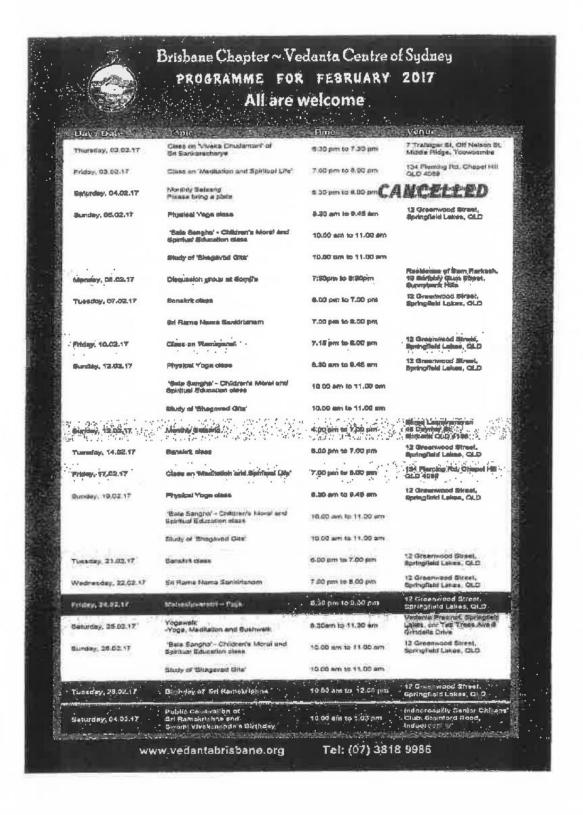
	Fi Ografilite I	or October 2016	
Day / Date	Topis	Time	Vanue
04,10.16 to 09,10.16	Sri Durga Saplashati (chandi) Live streaming on http://vedantsbrisbane.org/live/	6.00 am to 8.00 am	12 Greenwood Street, Springfield Lakes, QLD
Saturday, 01.10.16	Monthly Satsang Please bring a plate	6.30 pm to 8.00 pm	17/14 Brook St., Everton Park 4053 3/1 wykonn:
Sunday, 02.10.15	Physical Yoga class (Beginners)	8.30 am to 9.45 am	12 Greenwood Street, Springfield Lakes, QLD
	Study of 'Bhagavad Gita'	the 00.11 of ma 00.01	
Monday, 08.10.16	Discussion group at Somil's	7:30pm to 8:30pm	Residence of Som Partmen, 19 Scribbly Gum Street, Sunnybenit Hille
Tuesday, 04.10.16	Senskrit class	8.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Thursday, 08.10.18	Class on "Vivelta Chadament" of Sri Sankerscherve	8:30 pm to 7.39 pm	7 Trafelger St, Off Naison St Middle Ridge, Toowcombe
Bunday, 08:10.16	Sri Durga Ashtemi Pula Pli bring sonsi loose sovere (sessie or websign)	9.30 am to 1.00 pm	Tockvong Senior Citizens Assn. 9 Mersytahi St. Tockvong Old 4066
	Mote: Pl	ease park on Maryvele Sin	
Tuesday, 11.10.18	Mote: P	esso park on Manyale Str 6:00 pm to 7:00 pm	gef 12 Greenwood Street, Springfistd Lalase, QLD
Tueeday, 11.10.18 Wednesday, 12.10.18		244 11 441 62 11 14	12 Greenwood Street,
	Saneloit cleas	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD 12 Greenwood Street,
Wednesday, 12.10.16	Sancivit cleas Sri Reme Name Senicitanem	6.00 pm to 7.00 pm 7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakee, QLD 12 Greenwood Street, Springfield Lakee, QLD 12 Greenwood Street,
Wednesday, 12.10.16	Sansivit class Sri Reme Name Sanicitanem Physical Yoga class (Beginners) Bala Sangha' - Children's Moral and	5.00 pm to 7.00 pm 7.00 pm to 8.00 pm 8.30 am to 9.45 am	12 Greenwood Street, Springfield Lakee, QLD 12 Greenwood Street, Springfield Lakee, QLD 12 Greenwood Street,
Wednesday, 12.10.16 Sunday, 10.10.16	Sansivit class Sri Reme Name Santitionem Physical Yoga class (Beginners) Bala Sangha' - Children's Moral and Spiritual Education class	6.00 pm to 7.00 pm 7.00 pm to 8.00 pm 8.30 am to 9.45 am 19.00 am to 11.00 am	12 Greenwood Street, Springfield Lakee, QLD 12 Greenwood Street, Springfield Lakee, QLD 12 Greenwood Street, Springfield Lakee, QLD
Wednesday, 12.10.16 Sunday, 10.10.16	Sansfort class Sri Rema Name Sankirtanem Physical Yoga class (Beginners) Bala Sangha' - Children's Moral and Spiritual Education class Physical Yoga class (Beginners) 'Bala Sangha' - Children's Moral and	6.00 pm to 7.00 pm 7.00 pm to 8.00 pm 8.30 am to 9.45 am 19.00 am to 11.00 am 8.30 am to 9.45 am	12 Greenwood Street, Springfield Lakee, QLD 12 Greenwood Street, Springfield Lakee, QLD 12 Greenwood Street, Springfield Lakee, QLD
Wednesday, 12.10.15 Sunday, 19.10.16 Sunday, 23.10.18	Sansfort class Sri Reme Name Sankrtanem Physical Yoga class (Beginnere) Bala Sanghe' - Children's Moral and Sphrittel Education class Physical Yoga class (Beginners) 'Bala Sangha' - Children's Moral and Sphrittel Education class	5.00 pm to 7.00 pm 7.00 pm to 8.00 pm 8.30 am to 9.45 am 19.00 em to 11.00 em 8.30 am to 9.45 em	12 Greenwood Street, Springfield Lakes, QLD 12 Greenwood Street, Springfield Lakes, QLD 12 Greenwood Street, Springfield Lakes, QLD 12 Greenwood Street, Springfield Lakes, QLD
Wednesday, 12.10.16 Sunday, 19.10.16 Sunday, 23.10.16 Wednesday, 23.10.16	Sansivit class Sri Reme Neme Senicitanem Physical Yoga class (Beginners) Bala Sengha' - Children's Moral and Spiritual Education class Physical Yoga class (Beginners) 'Bala Sangha' - Children's Moral and Spiritual Education class Sri Reme Nema Santirtanem Yogawalk	5.00 pm to 7.00 pm 7.00 pm to 8.00 pm 8.80 am to 9.45 am 19.00 am to 11.00 am 8.30 am to 9.45 am 10.00 am to 11.00 am 7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD 13 Greenwood Street, Springfield Lakes, QLD 14 Greenwood Street, Springfield Lakes, QLD 15 Greenwood Street, Springfield Lakes, QLD 16 Greenwood Street, Springfield Lakes, QLD 17 Greenwood Street, Springfield Lakes, QLD 18 Greenwood Street, Springfield Lakes, QLD 19 Greenwood Street, Springfield Lakes, QLD 19 Greenwood Street, Springfield Lakes, QLD



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Friday, 04,11.16	Class on 'Ramayana'	7.15 pm to 8.90 pm	12 Greenwood Street, Springfield Lakes, GLD
Saturday, 06.11.18	Monthly Satisang	8.30 pm to 8.00 pm	13 Parsons Boulevard Deception Bay QLD 4508 All are religence
Bunday, 06.11.16	Physical Yoga class (Baginners)	8.30 am to 9.45 am	12 Greenwood Street, Springfield Lakes, QLO
	'Bala Sangha' - Children's Moral and Spiritual Education class	10,00 am to 11.00 em	
	Study of 'Bhagavad Ottal	10.00 and to 11,00 ann	
Monday, 07.11.18	Olsoussion group at Samil's	7:30pm to 8:30pm	Residence of Som Parkach, 19 Scribbly Gum Street, Sunnybank Hills
Tuneday, 08.11.15	Sensivit class	6.00 pm to 7.00 pm.	12 Greenwood Street, Springfield Lakes, QLD
Friday, 11.11.18	Şri Rame Neme Sankirlenem	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Sunday, 13.11.16	Physical Yogs class (Beginners)	5.30 am to 9.45 am	12 Greenwood Street, Springfield Lakes, CLD
	'Bitle Sangha' - Children's Moral and Spiritual Education class	10.00 am to 11.90 am	\$ #060
	Study of 'Bhagavad Gita'	10.00 and to 11.00 am	
Tueeday, 15.11.16	Sanskrit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Thursday, 17.11.16	Class on "Vivelos Ofludament" of Bri Sankaracharya	6:30 pm to 7:30 pm	7 Trafaigar SI, Off Naison St, Middle Ridge, Toewoombe
Friday, 18.11.16	Class on 'Ramayana'	7.15 pm to 6.00 pm	12 Greenwood Street, Springfield Lakes, OLD
Sunday, 20.11.16	Physical Yoga class (Beginners)	8.30 am to 9.45 sm	12 Greenwood Street, Springfield Lakes, QLD
	"Bela Sangha" - Children's Moral and Spiritual Education class	10.00 am to 11,00 am	
	Study of 'Bhagaved Gits'	10.00 arts to 11.00 arm	
Tresday, 22.11.16	Sensial class	9.00 pm to 7.00 pm	12 Greenwood Street, Springfield Laloss, QLD
7idey, 26.11.18	Sri Rama Nama Sankirtanam	7.00 pm to 6.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Seturday, 28,11,18	Yogaweik -Yoga, Meditation and Bushwalk	8.30am to 11.30 am	Vedente Precinci, Springfield Leices, onr Tea Trees Ave & Grindelia Driva
kundey, 27.11.16	'Bels Sengha' - Children's Mozal and Spiritual Education dess	10.00 am to 11.00 am	12 Greenwood Street, Springfield Lakes, GLD
	Study of 'Shagavad Gits'	10.00 am to 11.00 am	







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Brisbane Chapter ~ Vedanta Centre of Sydney PROGRAMME FOR March 2017 All are welcome

The second secon	Class on Viveks Chudanani of	0-90 nm to 7 00 nm	7 Trafsigar St, Off Neison S
Thursday, 02/03/07	Sri Sankerachurye.	9:30 pm to 7.30 pm	Middle Ridge, Todwoomba
Seburday, 04/03/2017	Public Celebration of Sit Ramaktishina and Swami Weeksmando's Bathaliy	10.00 aus to 1.10 μm	indparoapilly Sealar Citize Club, Stamfort, Ro. 1. Indeprepally
Sunday, 06/03/2017	BUNDAY YOGA, GITA AN	BALASANGHA CL	ASSES CANCELLED
Mondey, 6/03/2017	Discussion group at Somil's	7;30pm to 8:30pm	Residence of Som Parkash, 19 Beribbly Gum Street, Surmybank Hits
Tuesday, 07/03/2017	Sanskrit die 66	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Wednesday, 08/03/2017	Sri Rama Name Sankirlenem	7 00 pm to 6.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Friday, 10/03/2017	Clean on "Ramelyarte"	7,15 pm to 8.80 pm	12 Greenwood Street, Springfield Lakes, QLD
Sunday, 12/03/2017	Physical Yoga since	6.30 am to 9.45 am	12 Greenwood Street, Springfield Lakes, QLD
	'Oute Sanghe' - Children's Moret and Spiritual Education class	10.00 am to 11.00 am	
	Study of 'Bhagavad Gha'	10.00 am to 11.00 em	
Tuesday, 14/03/2017	Sensirit ciass	6.00 pm to 7.00 pm	12 Greatwood Street, Springsleid Lakes, QLD
Friday, 17/02/2017	Class on 'Madistion and Spiritual Life'	7.00 pm to 8.00 pm	134 Fleming Rd, Chapel Hill QLD 4059
Sunday, 19/63/2017	Physical Yoga class	8.30 em to 9.45 em	12 Gragnwood Street, Springfield Lakes, QLD
	'Sele Benghe' - Children's Moral and Spittuel Education class	10.00 am to 11.00 am	
	Study of 'Shageved Gite'	10.00 am to 11.00 am	
Tueedey, 21/03/2017	Sanskift ojașs	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Friday, 24/03/2017	Bri Rama Name Sankirlanam	7.00 pm to 8.00 pm	12 Greenwood Street, Springtletd Lakes, QLD
Selurdey, 25/08/2017	Yogawalk -Yoga, Meditation and Bushwalk	8.30am to 11.30 am	Vedenis Precinct. Springlish Lakes, one Yea Trees Ave & Orindalis Drive
Sunday, 26/03/2017	"Baia Sangha" - Ohlidren's Morel and Spiritus! Education class	10.00 am to 11.00 am	12 Greenwood Street, Spitngfield Leikes, QLD
	Study of 'Shegaved Gibs'	10.00 am to 11.00 am	
Tuesday, 28/09/2017	Sunskrit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Friday, 31/03/2017	Class on 'Meditation and Spiritual Life'	7.00 gm; to 8.00 per	134 Flaming Rd, Chapel HB OLD 4069

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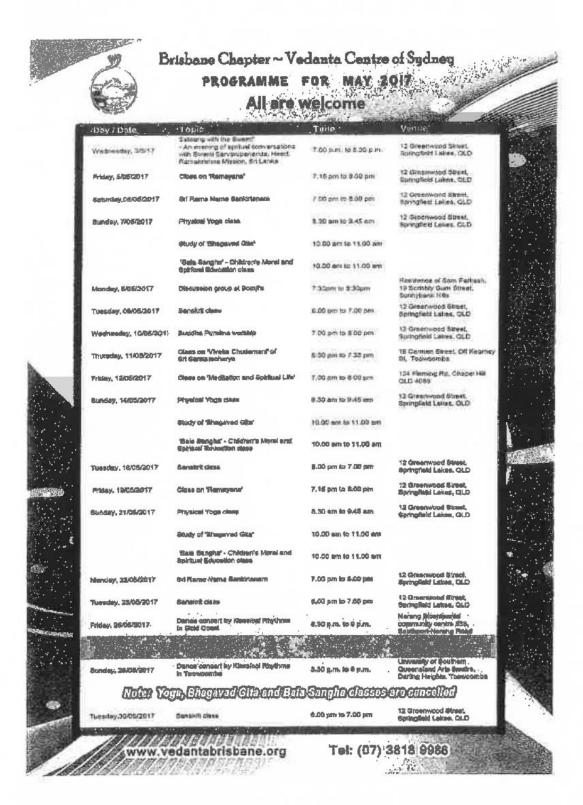


Brisbane Chapter - Yedanta Centre of Sydney PROPRAMME FOR APRIL 2017 All are welcome

Sunday, 2/04/2017	Physical Yoga class	8.30 Am to 9.45 am	12 Greenwood Street, Springfield Lakee, QLD
	Shudy of 'Bhagavad Otta'	10,00 am to 11,00 am	
	'Sala Sanghe' - Children's Morei and Spiritual Education class	10.00 am to 11.00 am	
Mondey 3/04/2017	Disostalon group at Somji's	7:30pm to 8:30pm	Residence of Som Parketh 19 Sofibility Gum Street, Sunnybank Hills
Tuesday, 04/04/2017	Sanskift class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lekes, QLD
Wednesday, 05/04/2017	Sri Reme Navami pelebrationa with worship Ramumam Saakirian & prasadem	5.300 p.m to 8.15 p.m.	12 Greanwood Street, Springfield Lakes, QLD
Friday, 07/04/2017	Sti Rama Nema Sankitanam	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
\$U.7dBy; 9/04/2017	Physical Yogs class	8.30 am to 9.45 am	12 Greenwood Street, Springfield Lakee, QLD
	Skady of 'Bhagaved Gita'	10.00 sm to 11.00 am	
Tuesday, 11/04/2017	Signalistit olass	6.00 pm to 7,00 pm	12 dreamwood Street, Springfield Lakes, OLD
Pildey, 14/04/2017	Class on Weditslion and Spiritual Life	CANCELLED	134 Flaming Rd, Chepet Hit OLD 4089
Bunday, 16/04/2017	Physical Yoga class	Easter Sunday	No Class
	'Bets Sunghe' - Children's Moret and Spiritual Education class	Easter Sunday	No Class
	Study of 'Shagared Gita'	Easter Sunday	No Class
Tuesday, 16/04/2017	Sanakrit class	5.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLC
riday, 21/04/2017	Olasa on 'Ramayana'	7.15 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
asurday, 22/04/2017	Sil Rama Name Sunkirtanium	7.00 pm to 6.00 pm	12 Greenwood Street, Springfield Lakes, QLC
Bunday, 23/04/2017	Physical Yoga class	8.80 am to 9.45 am	12 Greenwood Street, Springfield Lakes, CLD
	Study of 'Bhagavad Gha'	10.00 am to 11.00 am	
	'Bele Sangha' - Children's Moral and Spiritial Education ofees	10.00 em to 11.00 em	
uesday, 25/04/2017	Samplett class	6.00 pm of 7.00 pm	12 Greenwood Street, Springfield Lakes, CLD
ridey, 28/04/2017	Class on 'Meditation and Spiritual Life'	7.00 pm to 8.00 pm	124 fileming Rts, Chapel Hill QLD 4059
aturday, 29/01/2017	Yogawalk -Yoga, Mediletion and Bushwalk	8-30em to 11,30 are	Vedente Precinct, Springfield Lakes, onr Tea Trees Ave & Orindella Drive
undey, 30/94/2917	Sd Benkerscharys Jayanti - Talk on "Life of Sri Benkerscharys"	10.03 am to 11.00 wn	12 Greenwood Street, Springfield Lakes, QLD
	'Sala Seighe' - Children's Morel and Spiritual Education class	10.00 am to 11.00 am	

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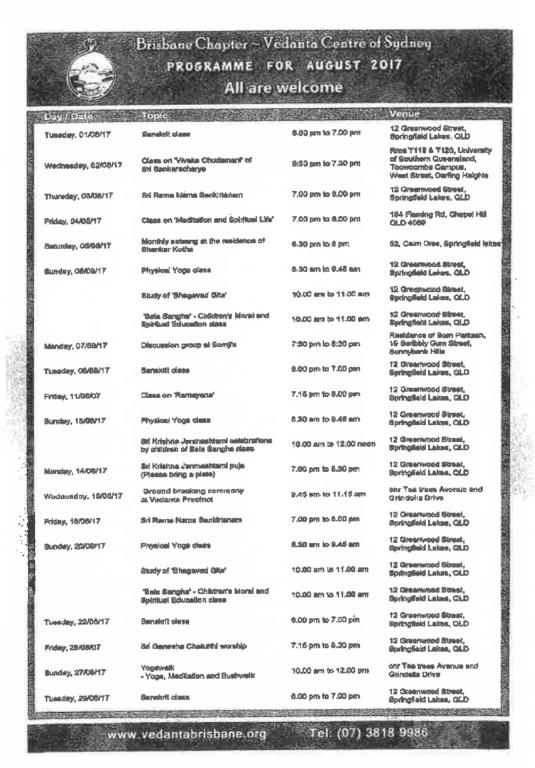
Briskone Chapter ~ Vedente Centre of Sydney PROGRAMME FOR JUNE 2017 All are welcome

	Ctate on Viveix Chudamani of	0.00 4- 7.00	7 Trufelgar St, Off Nelson S
Thursday, 01/06/07	Srt Sankaracherys	6:30 pm to 7.30 pm	Middle Ridge, Yoowoomba
Friday, 02/98/07	Class on 'Remayens'	7.15 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, OLD
Bunday, 04/06/2017	Physical Yoga class	\$.30 am to 9.45 am	12 Greenwood Street, Springfield Lekes, QLD
	Study of 'Shagavad Olte'	10.00 em to 11.00 em	12 Greenwood Street, Springfield Lekes, QLD
	"Bale Senghe" - Children's Moral and Spiritual Education chies	10.00 am to 11.00 am	12 Greenwood Street, Springfield Lakes, QLD
Manday, 06/05(2017	Sri Reme Neme Senidrienem	7.00 pm to 8.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Tuesday, 06/06/2017	Sanslott class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLD
Friday, 09/05/2017	Class on 'Meditation and Spiritua) Life!	7,00 pm to 8,00 pm	134 Plenting Rd, Chapel Hill QLD 4089
Sunday, 11/06/2017	Phyelogi Yoga class	8.50 am to 9.46 am	12 Greenwood Street, Springlield Lakes, QLD
	Skidy of 'Shagaved Gile'	10.00 am to 11,00 am	12 Greenwood Street, Springfield Lakes, QLD
	'Bala Senghe' - Children's Moral and Spiritual Education class	10.00 em to 11.00 em	
Monday, 12/06/2017	Ofscussion group at Somij's	7:30pm to 8:30pm	Residence of Som Parketh, 19 Scribbly Gum Street, Surm/trenk Hills
Tuesday, 13/06/2017	Sanskrit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, GLD
Friday, 16/03/07	Class on 'Ramsyana'	7.16 pm to 8,00 pm	12 Greenwood Street, Springfield Lakes, QLD
Sunday, †8/06/2017	Physical Yogs class	5.30 am to 6,45 am	12 Greenwood Street, Springfield Lakes, QLD
	Study of 'Bhagared Gits'	10.50 am to 11.00 am	12 Greenwood Street, Springfield Lakes, QLD
	'Beis Sanghe' - Children's Moral and Spiritual Education class	10,00 am to 11,00 am	12 Greenwood Street, Springlield Lakes, QLD
Tuesday, 20/06/2017	Bri Flamu. Neme Senkirisnam	7,00 pm to 8.00 pm	12 Greenwood Street, Springfield Leker, OLD
Friday, 23/06/2017	Cines on 'Meditation and Spiritsal Life'	7,00 pm to 6,00 pm	134 Florring Rd, Chapet Hill QLD 4089
Saturday, 24/06/2017	Yogawalk -Yoga, Meditalion and Bushwalk	10,00 am is 12.00 pm	Vedente Precinct, Springfield Lukes, onr Tee, Trees Ave & Grindelie Orive
Sunday, 25/00/2017	Study of 'Bhagaved Gita'	10,00 am to 11,00 wh	12 Greenwood Street, Springfield Lakes, QLD
	'Sels Senghe' - Children's Moral and Spiritus: Education dase	10,00 am to 11,00 am	12 Greenwood Street, Springfield Lekes, QLD
Tuesday, 27/06/17	Serve krit class	6.00 pm to 7.00 pm	12 Greenwood Street, Springfield Lakes, QLO

www.vedantabrisbane.org

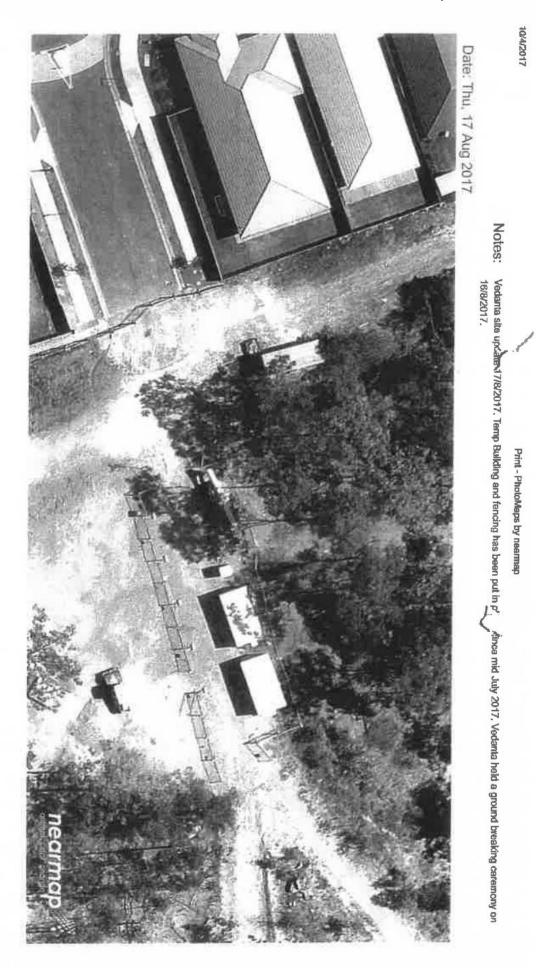
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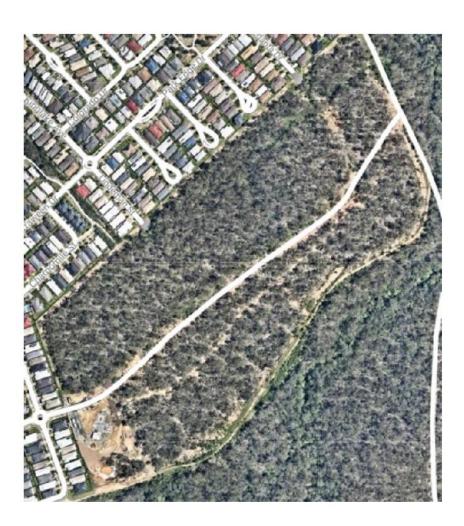


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Item 14 / Attachment 15



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Your reference

Our references 5801/2017/ADP: EX Contact Officer Edina Kricalic Thiephona (07) 3810 5897

Springfield Land Corporation Pty Ltd

C/- LandPartners Attn: Mark Lewis

Email: mark.lewis@landpartners.com.au



Ipswich City Council

45 Roderick St PO Box 191 Ipswich QLD 4305 Australia

Tel (07) 3810 6666 Fax (07) 3810 6731

Email council@lpswich.cld.gov.au
Web www.lpswich.cld.gov.au

4 October 2017

Dear Mark,

Re:

Area Development Plan Application - Approval

Application No:

5801/2017/ADP

Proposal:

Area Development Plan to Reconfigure One (1) Management Lot into

Two (2) Management Lots and Access Easement

Property Location:

7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

I refer to the above development application which was decided on 4 October 2017.

Enclosed with this letter is:

Decision Notice, including:

- Attachment A Assessment Manager's Conditions
- Attachment B Approved Plans
- Resolution of Disputes or Differences

If you have any queries in regards to this application, please contact Edina Krkalic on the telephone number listed above.

Yours faithfully

Sean Dickson

ACTING TEAM COORDINATOR (DEVELOPMENT)

Cc. Queensland Urban Utilities

Our Reference S801/2017/ADP: EK Contact Officer Edina Krisific Telaphone (07) 9810 6897



4 October 2017

DECISION NOTICE APPROVAL

(Given under section 316(2) of the Planning Act 2016)

Applicant details

Applicant name: Springfield Land Corporation Pty Ltd

Applicant contact details: mark.lewis@landpartners.com.au

Application details

Application number: 5801/2017/ADP

Application type: Area Development Plan

Description of proposed Area Development Plan to Reconfigure One (1) Management Lot into

development: Two (2) Management Lots and Access Easement

Date application received: 10 August 2017

Site details

Property location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

Real property description: Lot 2 SP 275460

Decision

Date of decision: 4 October 2017

Decision Authority: Acting Team Coordinator (Development)

Ipswich City Council

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Decision Details:

Deve opment	ApprovalType	Decision	Currency Period
Area Development Plan to	Development Permit	Approved in full subject to	Four (4) years
Reconfigure One (1)		the conditions set out in	
Management Lot Into Two		Attachment A	
(2) Management Lots and			
Access Easement			

2. Conditions of Assessment Manager (Ipswich City Council)

Refer to Attachment A for Assessment Manager Conditions.

3. Approved Plans Specifications and Drawings

The approved plans, specifications and drawings for this development approval are:

- (a) The plans and documents referred to in the table below (including the amendments that are required to be made to those plans and documents); and
- (b) Where the amended version of the plans and documents referred to in the table below have been approved by the Assessment Manager, the amended version of those plans and documents.

The plans referenced below are included as Attachment B of this decision notice.

		APPROVED	PLANS	2 2 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3
Reference No. & Revision No.	Description	Prepared By	of Date	Amendments Required
Aspect of devel	opment: all			
Plan No. BRIK3577.000 -020 Rev A	Proposed Reconfiguration	LandPartners	9 August 2017	The proposed boundary between Lot 3 and Lot 4 is to align with the approved boundaries of the Vedanta Precinct Plan (Council development permit no. 6980/2006/ADP) as detailed in red.

4. Referral Agencies

Not applicable to this decision.

5. Variation Approval

Not applicable to this decision.

6. Further Development Permits

Not applicable to this decision.

Ipswich City Council

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7. Environmental Authority

Not applicable to this decision.

8. Properly Made Submissions

Not applicable to this decision.

9. Currency period for the approval (section 85 of Planning Act 2016)

The currency period for this approval is as outlined in part 1 – 'decision details' of this decision notice, starting the day the approval takes effect. Unless the currency period is extended by the Assessment Manager pursuant to section 87 of the *Planning Act 2016*, this development approval lapses in accordance with section 85 of the *Planning Act 2016*.

10. When approval lapses if development started but not completed—variation approval

Not applicable to this decision.

11. Other requirements under section 43 of the Planning Regulation 2017

Not applicable to this decision.

12. Infrastructure

Not applicable to this decision.

13. Infrastructure Charges

- (a) No infrastructure charges have been levied by Council for the proposed development.
- (b) From 1 July 2014, the Central SEQ Distributor-Retailer Authority (QUU) will issue all infrastructure Charges Notices for charges relating to water and wastewater. For further information, it is recommended that you contact QUU's developer customer service team on (07) 3432 2200.

14. Appeal Rights

Attachment B is an extract from Section 11 of Part 14 (Springfield Structure Plan) of the Ipswich Planning Scheme which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

Ipswich City Council

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Attachment A

Assessment Manager's Conditions File No: 5801/2017/ADP

Location: 7001 Vedanta Drive, SPRINGFIELD LAKES QLD 4300

Proposal: Area Development Plan to Reconfigure One (1) Management Lot into Two (2) Management Lots and Access Easement

20120	Conditions applicable to this approval under the	The time by which the condition
No.	Condition	must be met, implemented or
1.	Basis of Approval	
	This approval incorporates as a condition, the applicant's common material (as defined in Schedule 24 – Dictionary of the <i>Planning Regulation 2017</i> for the application and adherence to all relevant Council Local Laws and/or the <i>Ipswich Planning Scheme</i> (including Planning Scheme Policies) unless otherwise varied by this approval or varied by a condition of this approval.	From the commencement of the construction of the development and at all times thereafter.
	Note: Any variation in the development from that approved herein may constitute assessable development pursuant to the <i>Planning Act 2016</i> .	
2.	Minor Alterations	
	Notwithstanding the requirements detailed in this approval, any other minor alterations accepted in writing by the assessment manager will suffice.	At all times after the approval is granted.
3.	Subdivision Plan	
3.	The applicant must submit to the assessment manager a subdivision plan generally in accordance with the approved plans outlined in part 3 of the development permit.	In conjunction with the lodgement of the application to sign the subdivision plan.
4.	Rates in Arrears	
	The applicant must pay any outstanding rates and other expenses as a charge against the land in accordance with the provisions of the Sustainable Planning Regulation 2009.	Prior to the assessment manager signing the subdivision plan.
5.	Locality References	
(a)	The applicant must ensure any place name, estate name or development name used in respect of this development in any form of advertising or communication (excluding a reference to a building, structure or the like and excluding minor, subsidiary signage within a development to Council's satisfaction) must specify the relevant, approved place name under the <i>Place Names Act 1994</i> and must comply with the following:	At all times after the approval is granted.

lpswi	ch City C	Council	Page
	(1)	be in the same colour, background colour, typeface, font, font characteristics and character spacing as the place/estate/development name;	
	(ii)	be in lettering at least 50% of the size of the place/estate/development name;	
	(ili)	be in the same orientation as the place/estate/development name;	
	(iv)	be in either title case or all in upper case.	
(b)	the s being	applicant must not at any time refer to the location of ite or the development, including the place or estate, as glocated in Brisbane or a Brisbane suburb or in the oppolitan area or in the western suburbs.	At all times after the approval is granted.

6.	Limits to Approval	
(a)	The applicant must ensure that in accordance with Clause 2.2.4.1 of the Springfield Structure Plan, all proposed lots are approved for "reconfiguration purposes only" and must not be used or developed for any purpose until approval of a subsequent Area Development Plan which provides for the use and/or development of such land.	At all times after the approval is granted.
(b)	The applicant must ensure that in accordance with Section 16 of the Springfield Infrastructure Agreement, management lots must not be transferred without the prior written consent of the Council.	At all times after the approval is granted.

Ipswich City Council

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	conditions of this approval.
1.	Fire Ants
(a)	In accordance with the <i>Plant Protection Act 1989</i> and the <i>Plant Protection Regulation 2002</i> , a quarantine notice has been issued for the State of Queensland to prevent the spread of the Red Imported Fire Ant (ant species <i>Solenopsis Invicta</i>) and to eradicate it from the State.
(b)	It is a legal obligation to report any sighting or suspicion of Fire Ants within 24 hours to Biosecurity Queensland on 13 25 23. Biosecurity Queensland must be notified of proposed development(s) occurring in the Fire Ant Biosecurity Zone before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence. The Fire Ant Biosecurity Zone as well as general information can be viewed on the Department of Agriculture and Fisheries website www.daf.gld.gov.au/fireants .
(c)	The land over which you have made a development application is within a suburb known to have Fire Ants and as such is within a "Blosecurity Zone". The presence of Fire Ants on the site may affect the nature, form and extent of works permitted on the site. In view of this it will be necessary for you to contact the Biosecurity Queensland to investigate the site and for you to implement any necessary matters required prior to the commencement of any works.

2. Local Government Regulation 2012
This property may be subject to the provision of Section 116 of the Local Government Regulation 2012. This section of the regulation limits any Increase in rates to a predetermined percentage. In accordance with Council's budget and rating resolutions, if the property is sold or reconfigured in

accordance with Council's budget and rating resolutions, if the property is sold or reconfigured in any way (eg subdivision, dedication or partial dedication, amalgamation) this benefit will no longer apply. For further information please contact the Ipswich City Council Customer Contact Centre on (07) 3810 6666.

Section 73 of the Planning Act 2016
 Pursuant to section 73 of the Planning Act 2016, a development approval including any conditions of approval is binding on the owner, the owner's successor in title and any occupier of the land.

Ipswich City Council

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Attachment C

Appeal Rights

The following is Section 11 of the Springfield Structure Plan

Part 14-Springfield Structure Plan

Ipswich Planning Scheme

Section 11—Resolution of Disputes or Differences Regarding Council Decisions

- \$1.1 All disputes or differences as any time among out of any decision or exercise of any discretion by or on behalf of Council or its, delegate or officers under on in connection with any provision of the Structure Plan shall be decided as follows—
 - Any person including any appricant to the Council for approval, consent, permission or oftenwee any person relying on or affected by such decision or exercise of discretion but not including the Council, may fyelloud being abaged to do soi hot later from 14 days after the disorde or difference prises or within 14 days of the fasts or distumstances giving rise to the dispute or difference becoming them to that peason or when 14 days after sorth feets or proproduces coght to have become known to that person, whichever a the earliest give to the Chief Exactive Officer of the Council by hand delivery or certified mail notice to writing of the dispute or difference Identifying in such notice-
 - (b) the subject matter of the dispute or efference:
 - (i) the provision(s) of the Structure Plan in registed that the dispute or difference areas.

and route shall continue be accompanied by adapting particulars of the department of the same of the losseline of the same of

- 11.5.2 The giving of such retice shall operate 88 are complete and enconditions has and we ver by the Council and by the person giving that notice to inflate commence are proped or continue with any lightful, or to object in any way in respect of the surject malter of the dayset or difference until after the among and procedures perein have been taken and procedures perein have been taken and optionard.
- 11,5.3 Within 7 days effor the giving of such notice the Council and the purson giving the notice therefore referred to us "the parties" or individually referred to as "party"; shall confer at least once to attempt to restore the depute or difference. As such contenence they shall each be represented by a person who has sufficing to agree to a cetofution of the dispute or difference on their behalf. Each party shall use their best endeavours and take all masonable steps to attempt to resolve the depute or difference by agreement. For

this purpose the parties shall in good faith underlake buth investigations, their such investigations, bett such internalism and conduct such informal hearings as may be considered necessary of classifiable.

- 11.1.4 If the depute or difference is not resolved within 14 days from the going of the eath notice or if all any time either usefy leading reasonably) considers that the other is not using its best endowners at taking at seasonable stays is attempt to reache the depute or difference by agreement, the party other than the Council may by giving notice in writing (by hand delivery or certified main) to the Charles each object or difference for determination by an expert as blows—
 - The expert shall be selected 11.1.4.1 by either party from any to tel bearge gleucives) coparts, such selection to be effective upon the gising of nonce in writing to the other, and in the absence of envi each list andrer if will in 7 days from the girling of the second notice the parties are unable to sgree upon the identity of the expert, or the corport salected or ingreed upon by them algniffes that he is unable or arealing to act the expert shall be as exported at the rocurst of other early by the President for the tree being of the Oceansland Law Society Incorporated who enall cominate a person having the uual Acatlons set aut belco. Vällrin 7 days of such selection agreement or committee the parties shall jointly appoint in waling the selected or agreed or rominated expendend if alther refuses to join in the assembled the other is Foreby recycleably authorised to appoint the expert.
 - 11. E.4.2 The expert shall have experience and qualifications relevant to the subject matter of the dispute.

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Ipswich City Council

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Ipswich Planning Scheme

Fart 14—Springfield Structure Plan

- 11.1.4.3 Váthin 7 days after the appointment of the expert the parties shall meet with the expert to agree upon the procedura (including whether to proceed by way of and atten in accordance with 11.1.4 16) to be adopted in resolving the dispute or silference and falling agreement between them within 10 days from such appointment the procedure shall be as determined by the expert having regard to the other provisions hereof.
- 19.9.4.4 The parson appointed shall act as an expert and not as a arbitrator.
- 11, 1.4.5 By their appairtment the parties confer on the expert the following functions and govern namely the expert
 - may take extensishers onally or in writing from wither or both parties or their appropriatives or from any other person or entity.
 - (b) is not bound by value of evidence and may influen himself or flueself in relation to any mader in dispute in such manner as the or ofter thinks (it.).
 - ic) Insyraquire the provision of material or information or date by other or both perfect to one snother and within such lime periods as the expert may in his or her sole discretion determine and the parties shall comply with such tests shall comply with such requirements.
 - (d) after contenting with the parties about the costs of coing so, shall be entitled to engage and consult with any advisor, legal or technical as he or the may see \$2.

- power to proceed to the resourter of the depute or difference in such a marries and subject to such rules as the opport in his or her should discretion determines is suitable for the mature of the dispute or difference.
- 11.1.4.6 The expert must set in accordance with the preciples of netwel justice and lemess.
- 17.1.47 The parties may be represented horizon the experiand stall be entitled to cast such with cases and make such stainly state as they consider dearable or necessary.
- 19.9.4.8 Either party may be represented before the expert sy a legal practitioner but only where.
 - (a) the other party is represented by a legally qualified porson, or
 - (b) both parties agree, or
 - (c) the expensioners that either or both of the parties may be legally represented.
- 11.1.49 The parties shall pay the supert's costs (including the casts of engaging and consulting advisors.) countly.
- 19, 1.4.20 Without leveling in any way the reverses by him of any of the gowers and functions reterned to above, the expert nust in making he determination have regard to all neglect mentioned in the Protocol and such other malters as to bit seem reternet that the distribution in the extent if is reterant.
- 11.1.4.11 Any decision of the experishall not in any crownessances are given any ratio spective operation except in relation to the particular dispute or difference gaving rise to their decision.



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Ipswich City Council

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Part 14-Springfield Structure Plan

Ipswich Planning Scheme

- 11.1.4.12 The parties to the dispute or difference shall at all times do all times do all times which the expert requires of them is connection with his determination and shall co-operate and asset the expert in every reasonable way with his determination. No party shall willuff do or cause to be done any act to delay or prevent the determination by the expert.
- 19.1.4.13 The expert shall give his decision in welling and state the reasons for his decision as soon as is practicable.
- 17.1.4.14 Either of the parties may at any time by application to any court of competent purediction name any question of law arising in the course of the expert's determined by any such court
- 11.1.4.15 The expert may in his sore discretion and at any time seek to resolve the dispute or difference by acting as a mediator or conclistor between the parties before after orduring ha determination. For that guipose the expert may sequire the parties to confer with him at any time in realism to the exhala or any part of or inrespect of any aspect of the dispute or difference and direct what if any procedures are to be followed by the parties insuch conditation or mediation. in acting as mediator or concliator the expert is bound by the rules of natural justice.
- 11.1.4.16 The person acting as expert may not be called as a witness in any proceedings before any court, tribured or body.
- 13.1.4.27 No matter or thing done or confitted to be done by the expert, if the matter or thing is done in good talk for the purpose of these provisions shot subject the expert to any action. Subject the expert to any action.

- 11.1.4.18 The expert must not without reasonable excuse discisse information coming to his knowledge during or in connection with his dotermination. It ana? be a resonable evouse to disclose information if the disclosure is made with the consent or agreement of all parties to the art roll to neiterlandsblo purposes of the register bereinalist mentioned or for a preceding founded on traud alleged to se connected with or to have nappened during the determination or under a requirement imposed by or under any law
- f1.1.4.19 No documents, admissions, evidense or other material produced or railed on is the cause of the determination. and nothing said or done in the cause of the determination risky be referred to ar relied upon by any party to the dispute or difference and shall not be eximissible in evidence n any proceedings before any court, Indunal or body about the same or any similar dispute or déference unless all the parties to the determination consent or agree or the some s discoverable chatherwise required or able by law to be displaced or reflect on.
- 11.1.5 Subject to 11 1.7 and 11 1.4.11, The expect's decision shall be final and binding upon the parties. Where that decision bears upon the meaning, enterceability, intersectation or validity of any provision of this Structure Plan, that decision shall be deemed far all purposes to from part of and be moder possible in this Structure Plan, and his decision shall be substituted for any decision made by or on behalf of the Council or its delegates or officers.
- 11.1.6 Subject to the exercise of its rights under euo-clause 11.7, the Council shall formally adopt and recognise the determination of the expant as soon as practicable after the expant's determination is made known.

February 2012

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Ipswich City Council

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Ipswich Planning Scheme

Part 14—Springfield Structure Plan

- 15.1.7 If within 14 days after the experi hands. down his decision any party to the dispute or difference gives written notice to the other that it does not agree with his decision or some part of it, and that it intends to apply to the Court for determination of the matter, thereafter any party shall be entitled to commence or continue proceedings for determination of the dispute or difference by a Court of competent jurisdiction. If any party in such notice alsoutes only part of the expens decision, the revealeder of the decision shall to the tukest extent possible continue to have effect in accordance with subclause 11.1.5. Any such proceedings to the Court must be commensed within 7 days after the service of such written notice. The giving of such notice is a condition precedent to the commencement of any litigation in respect of such dispute or difference. The failure to give such notice within the said %4 day period, or to commence such proceedings within the said 7 day period, shall de an absolute bar to the giving of such notice or the commencement of such proceedings at any time thereafter and in addition such faiture shall operate as a complete unit excentional waver by each party to object in any way (including by liftgation) at any time and for any reason to the malters. the subject of the dispute or difference, and the expert's decision shall be "nal and hinding upon the parties in accordance with struse 15 1.5
- 11.2 Where a determination of the Court amends or alters a deceron of the expert or the Council, the determination of the Court supersedes the decision of the expert or as the case requires the Council.
- 11.3 Mothing in 11.1.7 shall be construed as preventing the parties from agreeing that the expert's decision is final and binding in respect of a particular matter and excepting a case of error of law any such agreement has effect according to its terms.
- 11.4 The Council shall keep and maintain a register of all determinations under those provisions in which it shall record and make available for inspection by any member of the gubb, during its normal office house a sammary of each determination, such summary to be prepared and provided by the expert making the determination.

- 11.6 At documents, submissions and other material of whatsoever nature provided to the expert for the purpose of or in the course of or in consection with any determination shall at the consistion of the determination be delivered up by the expert to the Council. All material to be delivered to the Council shall be kept by the Council for at least seven years. The Council shall not allow any such realized to be made available or very such range at the made available or used or copied for any purpose except in connection with the particular dispute or difference unless the parties to the dispute or difference otherwise agree.
- 11.8 Nothing herein shall projudice the right of a party to institute proceedings at any time for urgent injunctive or declaratory relief in respect of a dispute or difference.
- 11.7 Time shall be of the essence in respect of all the provisions in this Section.
- 11.8 In this section—
 - "day" means calendar day;
 - "Protocol" means the Protocol canalined in eastion 11.9 between the Ipawich City Council and Springfeld Land Corporation which establishes the agreed goals and objectives, rotes and responsibilities between them in relation to the operation in process of these provisions.

11.9 Alternative Dispute Resolution Prefecci

The purpose of this protocol is to record how the parties intent the AOR provisions in section 11 of the Situature Plan will operate in practice.

The ADR provisions are intended to operate to bring the parties together to maximise the opportunity for them to resolve differences amostly without recourse to expensive and true consuming higanian. The attribute of the parties representatives and how they approach ADR is a key element in achieving this gos.

Accordingly I is intended that the sarlies-

- (i) avoid adopting polarizing positions
- (ii) have and demonstrate a genume preparedness to listen and understand as objectively as sossible each others views;
- (iii) be open minded and sympaths to compromises which address most, if not all not their differences;
- (iv) have frequent and open dialogue both within and outside the steps and rescharisms contained in section 17 to maximuse the apportunity for achieving resolution.



Ipswich City Council

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Part 14—Springfield Structure Plan

Ipswich Planning Scheme

If is misuded that the extent to which the parties or the expert engages others to assist in submissions to the expert will depend inter all a upox such factors as the importance, urgency, complexity and the lake of the dispute of difference.

The export should excuss with the parties at the beginning of any involvement the likely costs.

Mothing in section 11 should be construed as preventing the parties from neeting on a "without prejudice" or otherwise basis during and outside the expert determination processes with a week to endeavouring to resolve their differences.

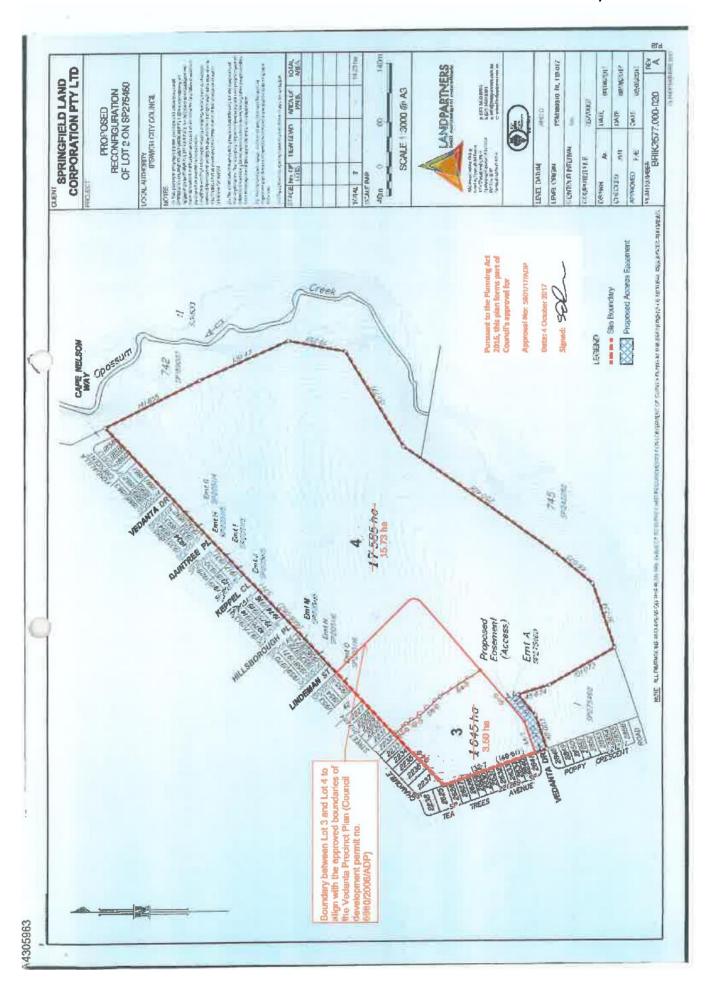
The resonale behind section 11.5 and 11.1.4 to its the encourage the parties to be as open and trank with the expert as is possible and without fear that anything the expert same or any information of a made available in the course of ADR may prejudice legal rights which might be exercised by either party subsequently.

The expert should prepare and provide to the parties a summary of findings which can contain nemans for the findings.

It because of legal time periods within which legal rights or remedies host be instituted a party has to commence court proceedings before or during ADR, the parties should jointly inform the Court that notwithstanding the commencement of those proceedings they wish to embark upon a terradial dispute resolution proceedings wish a view to resolving their difference. It is expected the Court with encourage that action and allow the court proceedings to be put on hold white ADR is pursued.

January 2006





CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01)

23 JANUARY 2018

REPORT

COUNCILLORS' ATTENDANCE: Councillor Wendt (Chairperson and Deputy Mayor);

Councillors Antoniolli (Mayor), Morrison, Tully, Silver, Stoneman, Bromage, Martin, Pisasale, Ireland and Pahlke

COUNCILLOR'S APOLOGIES: Nil

 DELEGATION REPORT - WRITE-OFFS AND REFUNDS FOR SUNDRY DEBT CHARGES – 1 OCTOBER 2017 TO 31 DECEMBER 2017

With reference to a report by the Executive Assistant dated 2 January 2018 concerning the exercise of the delegation entitled 'Power to Approve Write-Offs and Refunds for Sundry Debt Charges' for the period 1 October to 31 December 2017.

RECOMMENDATION

That the report be received and the contents noted.

2. CITY COUNTRY REFERENCE GROUP

With reference to a report by the Community Development Project Officer dated 19 December 2017 forwarding for Council's information the minutes of the meeting of the City Country Reference Group held on 5 October (Meeting No. 95).

23 JANUARY 2018 CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01) RECOMMENDATION

That the report be received and the contents noted.

ALLOCATION OF COMMUNITY DONATIONS TO 31 DECEMBER 2017.

With reference to a report by the Community Grants Officer dated 18 December 2017 concerning the allocation of Community Donations.

RECOMMENDATION

That the report be received and the contents noted.

4. EXECUTIVE SECRETARIAT UPDATE

With reference to a report by the Acting Chief Executive Officer providing an update on the Chief Executive's Office for the month of December 2017.

RECOMMENDATION

That the report providing the activities of the Office of the Chief Executive Officer be received and the contents noted.

NANTOU COUNTY, HSINCHU COUNTY, SMART CITY DELEGATION 2018

With reference to a report by the Senior Advisor dated 12 January 2018 concerning an invitation by our Taiwanese Sister Cities (Hsinchu and Nantou Counties) to Mayor Andrew Antoniolli to lead a delegation to Taiwan (Republic of China) March 21-29 2018.

RECOMMENDATION

- A. That the proposed travel budget and itinerary for this outbound delegation be approved by Council.
- B. That the Chief Operating Officer (Economic Development and Marketing) provide a smart city briefing package to the Mayor's Office in a format suitable for presentations and dissemination to external parties to promote smart city initiatives.
- C. That the Chief Operating Officer (Economic Development and Marketing) provide an updated economic development briefing to the Mayor's Office for dissemination to external parties to promote the City of Ipswich's business sector.

QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT REPORT 2016-2017

With reference to a report by the Acting Chief Executive Officer providing an update on the audit of Council's financial statements for the 2016-2017 financial year.

23 JANUARY 2018 CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01) RECOMMENDATION

That the Queensland Audit Office Final Management Report 2016-2017 be referred to Council's Audit and Risk Management Committee for consideration.

ROADS TO RECOVERY 2017-2018 CAPITAL BUDGET IMPLICATIONS REPORT

With reference to a report by the Commercial Finance Manger dated 15 January 2018 concerning the Roads to Recovery (R2R) grants program for 2017-2018 and its implications on Infrastructure Services Capital Portfolio Budget.

RECOMMENDATION

- A. That Strategies 1, 2 and 3, as detailed in the report by the Commercial Finance Manager dated 15 January 2018, be received and noted.
- B. That consideration be given to the provision of additional funds of \$1.33 million in a future Council Budget Amendment.
- CONSENT OF EASEMENTS OVER LAND, CENTRAL SEQ DISTRIBUTOR-RETAILER
 AUTHORITY, PROPOSED EASEMENT AH IN LOT 502 ON SP275522 DIVISION 5

With reference to a report by the Senior Property Officer dated 19 December 2017 concerning the proposed Easement AH in Lot 502 on SP275522 in favour of Central SEQ Distributor-Retailer Authority on Council owned land located at Lot 502 Unnamed Road, Karalee.

RECOMMENDATION

- A. That Council resolve pursuant to section 236(2) of the Local Government Regulation 2012 (the Regulation) that the exemption referred to in section 236 (1)(b)(i) of the Regulation applies to Council for the disposal of the easement interest in Lot 502 on SP275522 ("the land"), by way of a new easement arrangement between Council and Central SEQ Distributor-Retailer Authority.
- B. That Council agree to grant Easement AH, as detailed in the report by the Senior Property Officer dated 29 November 2017, to Central 5EQ Distributor-Retailer
 Authority for water supply purposes over part of Lot 502 on SP275522 located at Lot 502 Unnamed Road, Karalee.
- C. That Council agree to the compensation amount of \$1.00, payable to Council, as proposed by Central SEQ Distributor-Retailer Authority, for Council granting to Central SEQ Distributor-Retailer Authority, Easement AH for water supply purposes, over part of Lot 502 on SP275522, located at Lot 502 Unnamed Road, Karalee, as detailed in the report by the Senior Property Officer dated 29 November 2017.

23 JANUARY 2018 CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01)

D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the proposed Easement as detailed in Recommendations B and C of the report by the Senior Property Officer dated 29 November 2017, and do any other acts necessary to implement Council's decision in accordance with section 13(3) of the Local Government Act 2009.

CONTROLLED ENTITIES - 2016-2017 AUDITED FINANCIAL STATEMENTS

With reference to a report by the Treasury Accounting Manager dated 22 December 2017 concerning 2016-2017 audited Financial Statements for Ipswich City Council's (Council) controlled entities.

In accordance with section 173 of the *Local Government Act 2009*, Councillors Antoniolii (Mayor), Wendt (Deputy Mayor), Morrison and Tully informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 9 titled Controlled Entities – 2016-2017 Audited Financial Statements.

The nature of Councillor Antoniolli's (Mayor) interest is that he is a director of Ipswich City Properties Pty Ltd.

The nature of Councillor Wendt's (Deputy Mayor) interest is that he is the Shareholder's Representative for Ipswich City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd and Ipswich Motorsport Park Pty Ltd.

The nature of Councillor Morrison's interest is that he is a director of Ipswich Motorsport Park Pty Ltd.

The nature of Councillor Tully's Interest is that he is a director of Ipswich City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd, Ipswich Motorsport Park Pty Ltd and Ipswich City Enterprises Investments.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully came to the conclusion that because of the relatively minor nature of the perceived conflicts, they can properly participate in the discussion of the matter and vote in the public interest.

Chief Financial Officer (Andrew Roach) Informed the Council that in relation to Item 9 titled Controlled Entitles – 2016-2017 Audited Financial Statements that he is a director and company secretary of Ipswich City Properties Pty Ltd, a director of Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd, Ipswich Motorsport Park Pty Ltd and company secretary of Ipswich City Enterprises Investments. The matter was declared for noting only.

General Counsel and City Solicitor (Daniel Best) informed the Council that in relation to Item 9 titled Controlled Entities – 2016-2017 Audited Financial Statements that he is a director of Ipswich City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd and Ipswich City Enterprises Investments. The matter was declared for noting only.

23 JANUARY 2018 CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01) RECOMMENDATION

That the report be received and the contents noted.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison, Tully and the majority of councillors entitled to vote, voted for the recommendation.

CUSTOMER SERVICE ACTIVITIES STATUS REPORT – DECEMBER 2017

With reference to a report by the Strategic Client Office Manager dated 10 January 2018 concerning customer service delivery activities for the period 1 November to 31 December 2017.

RECOMMENDATION

That the report be received and the contents noted.

OVERDUE RATES AND CHARGES: OCTOBER-DECEMBER 2017 QUARTER

With reference to a report by the Recoverles Manager dated 3 January 2018 concerning rate arrears and rate collection statistics for the period October - December 2017.

RECOMMENDATION

That the report be received and the contents noted.

MONTH-END PERFORMANCE – NOVEMBER 2017

With reference to a report by the Finance Manager dated 18 December 2017 concerning Council performance for the period ending 30 November 2017, submitted in accordance with section 204 of the *Local Government Regulation 2012*.

RECOMMENDATION

That the report be received and the contents noted.

13. 2018-2019 FINANCIAL SUSTAINABILITY MODELLING AND LONG TERM FINANCIAL FORECAST

With reference to a report by the Treasury Accounting Manager dated 21 December 2017 concerning the 2018-2019 Financial Sustainability Modelling and Long Term Financial Forecast (LTFF).

23 JANUARY 2018 CITY MANAGEMENT. FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01) It was moved by Councillor Bromage and seconded by Councillor Ireland that in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, the committee resolve to move into closed session to discuss Item 13 titled 2018-2019 Financial Sustainability Modelling and Long Term Financial Forecast.

The meeting moved into closed session at 11.51 am.

It was moved by Councillor Bromage, seconded by Councillor Martin and carried that the meeting move into open session. The meeting moved into open session at 12.02 pm.

RECOMMENDATION

That the report be received and the contents noted.

REQUEST FOR RATES CONCESSION, 11 SOUTH STREET, IPSWICH QLD 4305 – DIVISION 7

With reference to a report by the Rates/Property Manager dated 15 November 2017 concerning a request from The Lady Musgrave Trust, for a rates concession of the general rates on their property at 11 South Street, Ipswich.

RECOMMENDATION

That the request for rate concession of 100% remission of the differential general rates, for the property at 11 South Street, Ipswich owned by The Lady Musgrave Trust, be granted and backdated to 1 October 2017.

 REQUEST FOR RATES CONCESSION, 132 EAGLE STREET, REDBANK PLAINS QLD 4301 -DIVISION 3

With reference to a report by the Rates/Property Manager dated 15 November 2017 concerning a request from Al-Huda Educational Institute Limited, for a rates concession of the general rates on their property at 132 Eagle Street, Redbank Plains.

RECOMMENDATION

That the request for the rate concession of 100% remission of the differential general rates, for the property at 132 Eagle Street, Redbank Plains, owned by Al-Huda Educational Institute Limited, be granted and backdated to 10 October 2017.

REQUEST FOR RATES CONCESSION – VARIOUS PROPERTIES

With reference to a report by the Rates/Property Manager dated 15 November 2017 concerning a request from Ipswich Housing and Support Services Inc (Ipswich Housing SS), for a rates concession of the general rates on various properties that they lease across Ipswich.

23 JANUARY 2018 CITY MANAGEMENT. FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01)
RECOMMENDATION

That the report be deferred for further consideration at a future meeting.

17. LEASE RENEWAL TO THE STATE OF QUEENSLAND (REPRESENTED BY PUBLIC SAFETY BUSINESS AGENCY) — MOUNT FORBES RURAL FIRE BRIGADE, 34 CHAMPIONS WAY WILLOWBANK, LEASE E IN PART OF LOT 1 ON SP108209 — DIVISION 10

With reference to a report by the Senior Property Officer dated 21 December 2017 concerning the renewal of a further ground lease to The State of Queensland, represented by the Public Safety Business Agency ("PSBA") over the land at 34 Champions Way, Willowbank being Lease E in part of Lot 1 on SP108209.

RECOMMENDATION

- A. That Council, resolve pursuant to section 236(2) of the Local Government Regulation 2012 (the Regulation) that the exemptions under sections 236(1)(b)(i) and 236(1)(c)(iii) of the Regulation apply to the disposal of the leasehold interest located at 34 Champions Way, Willowbank and described as Lease E in part of Lot 1 on SP108209 ("the land"), by way of a renewed leasehold arrangement between Council and The State of Queensland, represented by the Public Safety Business Agency for a consideration sum of \$1.00 per annum, if demanded (excluding GST).
- B. That Council enter into a lease with The State of Queensland, represented by the Public Safety Business Agency ("Lessee") for a period of ten (10) years.
- C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the Local Government Act 2009.
- LEASE RENEWAL TO ROBERT DAVID CARRUTHERS, PART OF 7-9 JOHN STREET, ROSEWOOD, DESCRIBED AS PART OF LOT 9 ON RP906761 – DIVISION 10

With reference to a report by the Senior Property Officer dated 23 November 2017 concerning the lease renewal to Robert David Carruthers for the purpose of an office building located at 7-9 John Street, Rosewood and described as part of Lot 9 on RP906761.

In accordance with section 173 of the *Local Government Act 2009*, Councillor Pahlke Informed the meeting that he has, or could reasonably be taken to have, a perceived conflict of interest in Item 18 titled Lease Renewal to Robert David Carruthers, Part of 7-9 John Street, Rosewood, described as Part of Lot 9 on RP906761 – Division 10.

The nature of Councillor Pahlke's interest is that he has previously used Robert David Carruther's solicitor services.

23 JANUARY 2018 CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018/01)

Councillor Pahlke came to the conclusion that because of the relatively minor nature of the perceived conflict, he can properly participate in the discussion of the matter and vote in the public interest.

RECOMMENDATION

- A. That the previous decision of Council, as per Item No. 8 of the City Management, Finance and Community Engagement Committee No. 2017(08) of 15 August 2017 and adopted at the Council Ordinary meeting of 22 August 2017, be repealed.
- B. That Council resolve pursuant to section 236(2) of the Local Government Regulation 2012 (the Regulation) that the exemptions under sections 236(1)(c)(iii) of the Regulation apply to the disposal of the leasehold interest located at part of 7–9 John Street, Rosewood and described as part of Lot 9 on RP906761 ("the land"), by way of a leasehold arrangement between Council and Robert David Carruthers for a consideration sum of \$17,694.45 per annum (including GST).
- C. That Council enter into a lease with Robert David Carruthers ("the tenant") for a period of two (2) years with a three (3) year option period.
- D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the Trustee Lease to be executed by Council and to do any other acts necessary to implement Council's decision in accordance with section 13(3) of the Local Government Act 2009.

Councillor Pahike and the majority of councillors entitled to vote, voted for the recommendation.

19. COUNCILLOR TRAVEL AND TRAINING REQUESTS

With reference to a report by the Corporate Services and Risk Manager dated 12 January 2018 concerning councillor travel and training requests.

RECOMMENDATION

That Council, in accordance with the "Ipswich City Council Expenses Reimbursement" Policy, approve the councillor training/conference/workshop travel as detailed in Attachment A to the report by the Corporate Services and Risk Manager dated 12 January 2018.

 PROPOSED RESUMPTION OF LAND, 254 BRISBANE STREET, WEST IPSWICH AND DESCRIBED AS LOT 2 RP23956 - DIVISION 7

With reference to a report by the Acting Senior Property Officer dated 15 December 2017 concerning the proposed resumption of part of the land located at 254 Brisbane Street, Ipswich and described as part of Lot 2 on RP23956 for strategic road purposes to facilitate the Brisbane Street, West Ipswich Interim Multi-Land Upgrade.

23 JANUARY 2018 CITY MANAGEMENT. FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01) RECOMMENDATION

- A. That Council, having duly considered this report, be of the opinion that part of Lot 2 on RP23956 containing an approximate area of 9m² (shown in Attachment A of the confidential background details) ('the Land') is required for road purposes.
- B. That Council exercise its power as a "constructing authority" under the Acquisition of Land Act 1967 to resume the Land for road purposes.
- C. That the Chief Executive Officer be authorised to negotiate compensation and perform any other matters, arising out of the Acquisition of Land Act 1967 or otherwise, to effect the resumption of the Land.
- D. That if, in the opinion of the Chief Executive Officer, acquisition of the Land for appropriate compensation can be achieved through negotiation without commencing a resumption process, the Chief Executive Officer be authorised to acquire the Land for appropriate compensation.
- 21. PROPOSED RESUMPTION OF LAND, 55 BRISBANE STREET, IPSWICH AND DESCRIBED AS LOT 2 RP76498 DIVISION 7

With reference to a report by the Acting Senior Property Officer dated 7 December 2017 concerning the proposed resumption of part of land located at 55 Brisbane Street, loswich and described as Lot 2 on RP76498 for strategic road purposes to facilitate the Marsden Parade realignment.

RECOMMENDATION

- A. That Council, having duly considered this report, be of the opinion that Lot 2 on RP76498 containing an approximate area of 513m² (shown in Attachment A of the confidential background details) ('the Land') is required for road purposes.
- B. That Council exercise its power as a "constructing authority" under the Acquisition of Land Act 1967 to resume the Land for road purposes.
- C. That the Chief Executive Officer be authorised to negotiate compensation and perform any other matters, arising out of the Acquisition of Land Act 1967 or otherwise, to effect the resumption of the Land.
- D. That if, in the opinion of the Chief Executive Officer, acquisition of the Land for appropriate compensation can be achieved through negotiation without commencing a resumption process, the Chief Executive Officer be authorised to acquire the Land for appropriate compensation.

23 JANUARY 2018 CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01)

22. PROPERTY ACQUISITION – 98A WINDLE ROAD, BRASSALL, DESCRIBED AS LOT 448 ON CH31188 – DIVISION 6

With reference to a report by the Senior Property Officer dated 3 January 2018 concerning the acquisition of 98A Windle Road, Brassall and described as Lot 448 on CH31188.

RECOMMENDATION

- A. That Council authorise the Chief Executive Officer to negotiate a contract of sale with the registered property owners, for Council to acquire the land at 98A Windle Road, Brassall described as Lot 448 on CH31188 and to do any other acts necessary to implement Council's decision to acquire the land in accordance with section 13(3) of the Local Government Act 2009.
- B. That Council resolve to enter into a contract of sale with the registered property owners to acquire, for open space purposes, the property located at 98A Windle Road, Brassall described as Lot 448 on CH31188, as detailed in the report by the Senior Property Officer dated 3 January 2018.
- 23. PROPOSED NEW LEASES FOR TELECOMMUNICATIONS PURPOSES VODAFONE
 NETWORK PTY LIMITED, 90-120 JONES ROAD, BELLBIRD PARK AND 81 STUART STREET,
 GOODNA DIVISION 2

With reference to a report by the Acting Senior Property Officer dated 4 December 2017 concerning a number of proposals received from Vodafone Network Pty Limited (Vodafone) for new leases to commence 1 February 2017 over freehold land.

RECOMMENDATION

- A. That Council resolve to enter into 4 x 5 year consecutive leases of land for telecommunications purposes for a rent amount of \$19,000.00 per annum (excluding GST) by way of new lease arrangements between Council and Vodafone Network Pty Limited for the following properties subject to construction of an all weather sealed access to Council's satisfaction from Jones Road and Bellview Road to the telecommunications facility:
 - 1. 90-120 Jones Road, Bellbird Park
 - 2. 81 Stuart Street, Goodna
- B. That Council resolve pursuant to section 236 (2) of the Local Government Regulation 2012 (the Regulation) that the exemptions under sections 236 1(c)(vi) of the Regulation applies to Council on the disposal of the lease interest of the subject properties identified in A above, by way of a new lease arrangement between Council and Vodafone Network Pty Limited and that consideration for disposal of the lease is equal to the market value of the land.

23 JANUARY 2018 CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01)

C. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the proposed new lease arrangement as detailed in Recommendations A and B of the report by the Acting Senior Property Officer (Property Services) dated 4 December 2017 and do any other acts necessary to implement Council's decision in accordance with section 13(3) of the Local Government Act 2009.

BUDGET AMENDMENT – DECEMBER 2017

With reference to a report by the Finance Manager dated 4 January 2018 concerning an amendment of the 2017–2018 Budget.

RECOMMENDATION

- That the report be received and the contents noted.
- B. That the proposed amended budget 2017–2018, as detailed in Attachments A, B, C and D of the report by the Finance Manager dated 4 January 2018, be adopted.
- 25. REQUEST FOR RATES EXEMPTION OR CONCESSION FOR VEDANTA AT 7001 VEDANTA
 DRIVE, SPRINGFIELD LAKES

With reference to a report by the Strategic Client Office Manager dated 9 January 2018 concerning a request by the property owner, Vedanta Centre of Sydney, for their properties at 96 Vedanta Drive and 7001 Vedanta Drive, Springfield Lakes to be exempted from general rates or granted a rate concession if an exemption is determined not to be applicable.

RECOMMENDATION

- A. That the property, Lot 706 SP 179281 PAR Stapylton, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of \$70,307.20 continuing to be due and payable.
- B. That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of \$24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.
- C. That exemption of rates <u>not</u> be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 continuing to be due and payable.

CBD REDEVELOPMENT

With reference to a report by the Executive Support Officer concerning a presentation by McGrath Nicol on the proposed new delivery model for the construction of Council's new Administration Building.

23 JANUARY 2018 CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01) It was moved by Councillor Pahike and seconded by Councillor Martin that in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, the committee resolve to move into closed session to discuss Item 26 CBD Redevelopment.

The meeting moved into closed session at 1.06 pm.

It was moved by Councillor Pisasale, seconded by Councillor Stoneman and carried that the meeting move into open session. The meeting moved into open session at 2.26 pm.

In accordance with section 173 of the *Local Government Act 2009*, Councillors Antoniolli (Mayor), Wendt (Deputy Mayor) and Tully informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 26 titled CBD Redevelopment.

The nature of Councillor Antoniolli (Mayor) and Tully's interest is that they are directors of Ipswich City Properties Pty Ltd.

The nature of Councillor Wendt's (Deputy Mayor) interest is that he is the Shareholder's Representative for Ipswich City Properties Pty Ltd.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor) and Tully came to the conclusion that because of the relatively minor nature of the perceived conflicts, they can properly participate in the discussion of the matter and vote in the public interest.

Chief Financial Officer (Andrew Roach) informed the Council that In relation to Item 26 titled CBD Redevelopment that he is a director and company secretary of Ipswich City Properties Pty Ltd. The matter was declared for noting only.

General Counsel and City Solicitor (Daniel Best) Informed the Council that in relation to Item 26 titled CBD Redevelopment that he is a director of Ipswich City Properties Pty Ltd. The matter was declared for noting only.

RECOMMENDATION

Moved by Councillor Morrison:

- A. That Council resolve to advise its Shareholder's Representative of Ipswich City Properties
 Pty Ltd that Council recommends Ipswich City Properties to negotiate the termination of
 the Development Agreement with EPC Pacific Ipswich 1 Pty Ltd In relation to the
 construction of the proposed Administration Building.
- B. That Council refer to the Board of Ipswich City Properties Pty Ltd information obtained in relation to possible alternative delivery models for the construction of the building for its consideration.
- C. That Council authorise the preparation of a Development Agreement between ipswich City Council and Ipswich City Properties for the construction of the Administration Building, and authorise the Chief Executive Officer to negotiate the terms of the agreement in consultation with Council's Shareholder Representative.

23 JANUARY 2018 CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01)

Seconded by Councillor Martin and carried.

Councillor Bromage abstained from voting on the recommendations.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Tully and the majority of councillors entitled to vote, voted for the recommendation.

PROCEDURAL MOTIONS AND FORMAL MATTERS

The meeting commenced at 11.00 am.

It was moved by Councillor Morrison and seconded by Councillor Pisasale and carried that the meeting be adjourned at 12.30pm to reconvene at 1.00pm.

The meeting reconvened at 1.00 pm.

Councillor Wendt (Chairperson and Deputy Mayor) left the meeting at 2.33 pm and Councillor Antoniolli (Deputy Chairperson and Mayor) assumed the Chair.

Councillor Wendt (Chairperson and Deputy Mayor) returned to the meeting at 2.36 pm and resumed the Chair.

The meeting closed at 3.05 pm.

23 JANUARY 2018 CITY MANAGEMENT. FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE NO. 2018(01)

N O T E S

From: Richard Bennett [mailto:Richard.Bennett@ipswich.qld.gov.au]

Sent: Tuesday, 23 January 2018 10:34 AM

To: Peter Sams < petersams@mcbridelegal.com.au > Cc: Terry McBride < terrymcbride@mcbridelegal.com.au > Subject: RE: Vedanta Centre of Sydney Incorporate

Good morning Peter,

Thank you for the information.

Council Committee is considering the matter today and the Minutes of the decisions made will be released to the public on 30 January 2018 after the meeting of full Council.

I will advise the outcome as soon as is appropriate.



Richard Bennett | Strategic Client Office Manager Finance and Corporate Services Department

IPSWICH CITY COUNCILT | 07 3810 6690 M | 0439 682 381

onfidential Communication | Email Disclaimer

From: Peter Sams [mallto:petersams@mcbridelegal.com.au]

Sent: Tuesday, 23 January 2018 10:28 AM

To: Richard Bennett Cc: Terry McBride

Subject: Vedanta Centre of Sydney Incorporate

Dear Mr Bennett

I refer to previous correspondence and note Council will soon be considering the issues regarding the charging of rates to our client.

To assist Council with its deliberations, I've attached a brief supplementary chronology of events covering the December quarter for 2017.

We look forward to hearing from you in due course.

Kind regards

Peter Sams Solicitor

McBride Legal Level 15, 239 George Street BRISBANE QLD 4000 D | 07 3193 9806 T | 07 3193 9800 F | 07 3193 9899

We have recently moved offices. Please note our new address above. All other contact details remain the same.

Vedanta Centre of Sydney Incorporated (Vedanta) Supplementary Chronology of Events

Date	Event	Annexures
22/08/2017	Operational Works Application approval received (RPEQ).	
24/08/2017	Vedanta Precent franded over to James Trowse Constructions (the builder).	
05/09/2017	Builder obtains temporary connection for water and electricity.	
11/09/2017	Builder submits construction works insurance documents.	
11/09/2017	Major earthworks commence.	
15/09/2017	Site Meeting held at the Vedanta Precent.	
20/09/2017	Soll Test Report submitted.	
22/09/2017	Plumbing Compliance Permit obtained from the Council.	
29/09/2017	Building Certifier submits Building Approval documents.	
29/09/2017	QFES Approval obtained.	
29/09/2017	Bushfire Management Approval received.	
02/10/2017	Approach Road to the premises under construction.	
04/10/2017	Site Meeting held at the Vedanta Precent.	
09/10/2017	Aligas (natural gas) application approved.	

Date	Event	Amexares
710/2017	YogaWalk – Members conduct meditation, yoga and spiritual talk at the Land.	
26/10/2017	Cr.Sheila Ireland from the Ipswich Council visits the Site to view the ongoing works.	
02/11/2017	Retaining walls constructed.	
5/11/2017	Lower ground floor Slab laying completed.	
7/11/2017	Boulder retaining walls constructed.	
10/11/2017	Site Meeting held at the Vedanta Precent.	
22/11/2017	Ground floor slab laying completed	
24/11/2017	Site Meeting held at the Vedanta Precent,	
28/11/2017	Structural Steel frame erected.	
03/12/2017	Bushwalk programme at the Vedanta Precent.	
15/12/2017	Site Meeting held at the Vedanta Precent.	

MINUTES OF COUNCIL ORDINARY MEETING

30 JANUARY 2018

Held in the Council Chambers, Administration Building

The meeting commenced at 9.01 am

ATTENDANCE AT COMMENCEMENT

Councillor Antoniolli (Mayor), Morrison, Tully, Silver, Stoneman, Wendt (Deputy Mayor), Bromage, Martin, Pisasale, Ireland and

Pahlke

ACKNOWLEDGEMENT OF COUNTRY

Councillor Silver

OPENING PRAYER

Councilior treland

APOLOGIES AND
LEAVE OF ABSENCE

Nil

CONDOLENCE MOTIONS

GRAHAM SIDNEY ERNEST KELLY Moved by Councillor Antoniolli (Mayor)

That Council convey condolences, on behalf of the citizens of the City of Ipswich, to the family of the late Graham Sidney Ernest Kelly who passed away peacefully on 30 December 2017.

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Seconded by Councillor Ireland.

The motion was put and carried with one minutes silence observed to mark the passing of Graham Sidney Ernest Kelly.

PETITIONS AND PRESENTATIONS

ARTWORK

Councillor Tully presented to Council artwork produced by David Harris for donation to the Ipswich Art Gallery.

IPSWICH STAMP CLUB

INC.

Mr David Roberts (President, Ipswich Stamp Club Inc.) presented framed stamps to the Councillors in appreciation for the support given

to the club.

2017 GOODNA JACARANDA FESTIVAL Certificate of Appreciation to Mayor Andrew Antoniolli for the support given to the 2017 Goodna Jacaranda Festivai.

HAIGSLEA STATE SCHOOL

Certificate of Appreciation to Ipswich City Council for the support given to the Year 5 and Year 6 Excursion.

IPSWICH

KINDERGARTEN

Letter of Appreciation given to Ipswich City Council for the support given to the Ipswich Kindergarten 80th year fete.

2

ULYSSES CLUB LOCKYER BRANCH Certificate of Appreciation given to Mayor Andrew Antoniolli for supporting the Annual Ipswich Toy Run.

CONFIRMATION OF MINUTES

CONFIRMATION OF MINUTES OF ORDINARY MEETING

Moved by Councillor Pisasale:

That the Minutes of the Council Ordinary Meeting held on 5 December 2017 be confirmed subject to the amendments as follows:

Page 7, paragraph 8 – include the word "all" after the word "including". Page 8, paragraph 7 – include the word "all" after the word "including". Page 11, paragraph 8 – include the word "all" after the word

"including".

Seconded by Councillor Martin

The motion was put and carried.

CONFIRMATION OF MINUTES OF SPECIAL COUNCIL MEETING

Moved by Councillor Wendt:

That the Minutes of the Special Council Meeting held on 19 January 2018 be confirmed subject to the amendments as follows:

Page 2, after "All Councillors were present when the vote was taken" include the paragraph, "The majority of Councillors entitled to vote, voted in favour of the motion including all those Councillors who declared an interest".

Seconded by Councillor Silver.

The motion was put and carried.

RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS

INFRASTRUCTURE AND EMERGENCY MANAGEMENT

COMMITTEE

Moved by Councillor Bromage:

That the infrastructure and Emergency Management Committee Report No. 2018(01) of 22 January 2018 be received and adopted.

Seconded by Councillor Ireland.

The motion was put and carried.

WORKS, PARKS AND SPORT COMMITTEE

Moved by Councillor Antoniolli (Mayor):

That the Works, Parks and Sport Committee Report No. 2018(01) of 22 January 2018 be received and adopted.

Seconded by Councillor Silver.

The motion was put and carried.

3

CONSERVATION AND ENVIRONMENT COMMITTEE

Moved by Councillor Silver:

That the Conservation and Environment Committee Report No. 2018(01)

of 22 January 2018 be received and adopted.

Seconded by Councillor Stoneman.

The motion was put and carried.

LIBRARIES AND TOURISM COMMITTEE

Moved by Councillor Pahlke:

That the Libraries and Tourism Committee Report No. 2018(01) of

22 January 2018 be received and adopted.

Seconded by Councillor Ireland.

The motion was put and carried.

ARTS AND COMMUNITY DEVELOPMENT COMMITTEE

Moved by Councillor Stoneman:

That the Arts and Community Development Committee Report No. 2018(01) of 22 January 2018 be received and adopted with the exception

of Recommendation A in Item 5.

Seconded by Councillor Pisasale.

The motion was put and carried.

Moved by Councillor Stoneman:

That Recommendation A in Item 5 of the Arts and Community Development Committee Report No. 2018(01) of 22 January 2018 be

received and adopted.

Seconded by Councillor Pisasale.

Councillor Antoniolli (Mayor) called for a division on the vote.

The motion was put and carried.

AFFIRMATIVE

NEGATIVE

ABSTAINED

Councillor Tully
Councillor Silver
Councillor Stoneman
Councillor Wendt
Councillor Martin

Councillor Morrison Councillor Bromage Councillor Ireland Councillor Pahlke

Councillor Pisasale Councillor Antoniolli

All Councillors were present when the vote was taken.

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HEALTH SECURITY AND COMMUNITY SAFETY COMMITTEE Moved by Councillor Ireland:

That the Health, Security and Community Safety Committee Report No. 2018(01) of 23 January 2018 be received and adopted.

Seconded by Councillor Pahlke.

The motion was put and carried.

PLANNING,
DEVELOPMENT AND
HERITAGE COMMITTEE

Moved by Councillor Morrison:

That the Planning, Development and Heritage Committee Report No. 2018(01) of 23 January 2018 be received and adopted.

Seconded by Councillor Ireland.

The motion was put and carried.

Cr Wendt left the meeting at 9.53 am.
Cr Wendt returned to the meeting at 9.54 am.

ECONOMIC
DEVELOPMENT AND
DIGITAL CITY
COMMITTEE

Moved by Councillor Tully:

That the Economic Development and Digital City Committee Report No. 2018(01) of 23 January 2018 be received and adopted.

Seconded by Councillor Silver.

CONFLICT OF INTEREST ITEM 2
Councillors Antoniolli

(Mayor) and Ireland

In accordance with section 173 of the *Local Government Act 2009*, Councillors Antoniolli (Mayor) and Ireland informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 2 titled Event Sponsorship of the 2018 Netball Queensland State Age Championships.

The nature of Councillor Antoniolli's interest is that his daughters play in the Ipswich Netball Association.

The nature of Councillor Ireland's interest is that her granddaughters play in the Ipswich Netball Association.

Councillor Ireland came to the conclusion that because of the relatively minor nature of the perceived conflict, she can properly participate in the discussion of the matter and vote in the public interest.

Councillor Antoniolli (Mayor) came to the conclusion that because of the relatively minor nature of the perceived conflict, he can properly participate in the discussion of the matter and vote in the public interest.

Councillors Antoniolli (Mayor), Ireland and the majority of Councillors entitled to vote, voted for the recommendation.

CONFLICT OF INTEREST

In accordance with section 173 of the Local Government Act 2009.

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ITEM 3 Counciliors Wendt (Deputy Mayor) and Silver Councillors Wendt (Deputy Mayor) and Silver informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 3 titled Event Sponsorship of the 2018 Ipswich Art Awards.

The nature of Councillor Wendt's (Deputy Mayor) interest is that he is a director of Ipswich Events Corporation.

The nature of Councillor Silver's interest is that she has received hospitality from Ipswich Events Corporation.

Councillor Wendt (Deputy Mayor) came to the conclusion that because of the relatively minor nature of the perceived conflict, he can properly participate in the discussion of the matter and vote in the public interest.

Councillor Silver came to the conclusion that because of the relatively minor nature of the perceived conflict, she can properly participate in the discussion of the matter and vote in the public interest.

All Councillors were present when the vote was taken.

The motion was put and carried.

Councillors Wendt (Deputy Mayor), Silver, and the majority of Councillors entitled to vote, voted for the recommendation.

CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE Moved by Councillor Wendt (Deputy Mayor):

That the City Management, Finance and Community Engagement Committee 2018(01) of 23 January 2018 be received and adopted subject to the exclusion of Item 26.

Seconded by Councillor Pisasale.

CONFLICT OF INTEREST ITEM 9 Counciliors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully In accordance with section 173 of the *Local Government Act 2009*, Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 9 titled Controlled Entitles – 2016-2017 Audited Financial Statements.

The nature of Councillor Antonioill's (Mayor) interest is that he is a director of Ipswich City Properties Pty Ltd.

The nature of Councillor's Wendt's (Deputy Mayor) interest is that he is the Shareholder's Representative for Ipswich City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd and Ipswich Motorsport Park Pty Ltd.

The nature of Councillor Morrison's interest is that he is a director of ipswich Motorsport Park Pty Ltd.

The nature of Councillor Tully's Interest is that he is a director of Ipswich

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City Properties Pty Ltd, Ipswich City Developments Pty Ltd, Ipswich City Enterprises Pty Ltd, Ipswich Motorsport Park Pty Ltd and Ipswich City Enterprises Investments.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully came to the conclusion that because of the relatively minor nature of the perceived conflicts, they can properly participate in the discussion of the matter and vote in the public interest.

Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), Morrison and Tully and the majority of councillors entitled to vote, voted for the recommendation.

CONFLICT OF INTEREST ITEM 18 Councillor Pahlke In accordance with section 173 of the *Local Government Act 2009*, Councillor Pahlke informed the meeting that he has, or could reasonably be taken to have, a perceived conflict of interest in Item 18 titled Lease Renewal to Robert David Carruthers, Part of 7-9 John Street, Rosewood, described as Part of Lot 9 on RP906761 — Division 10.

The nature of Councillor Pahlke's interest is that he has previously used Robert David Carruther's solicitor services.

Councillor Pahlke came to the conclusion that because of the relatively minor nature of the perceived conflict, he can properly participate in the discussion of the matter and vote in the public interest.

All Councillors were present when the vote was taken.

The motion was put and carried.

Cr Pahlke and the majority of Councillors entitled to vote, voted for the recommendation.

CITY MANAGEMENT, FINANCE AND COMMUNITY ENGAGEMENT COMMITTEE

Moved by Councillor Wendt (Deputy Mayor):

That Item 26 of the City Management, Finance and Community Engagement Committee 2018(01) of 23 January 2018 be received and adopted.

Seconded by Councillor Stoneman.

CONFLICT OF INTEREST ITEM 26 Councillors Antoniolli (Mayor), Wendt (Deputy Mayor) and Tully

In accordance with section 173 of the *Local Government Act 2009*, Councillors Antoniolli (Mayor), Wendt (Deputy Mayor) and Tully informed the meeting that they have, or could reasonably be taken to have, a perceived conflict of interest in Item 26 titled CBD Redevelopment.

The nature of Councillor Antoniolli (Mayor) and Tully's Interest is that they are directors of Ipswich City Properties Pty Ltd.

The nature of Councillor Wendt's (Deputy Mayor) interest is that he is the Shareholder's Representative for Ipswich City Properties Pty Ltd.

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Councillors Antoniolli (Mayor), Wendt (Deputy Mayor), and Tully came to the conclusion that because of the relatively minor nature of the perceived conflicts, they can properly participate in the discussion of the matter and vote in the public interest.

Councillor Antoniolli (Mayor) called for a division on the vote.

NEGATIVE

The motion was put and carried.

AFFIRMATIVE
Councillor Antoniolli
Councillor Silver
Councillor Stoneman
Councillor Wendt
Councillor Martin
Councillor Pisasale
Councillor Morrison

ABSTAINED
Councillor Tully
Councillor Bromage
Councillor Ireland
Councillor Pahike

All Councillors were present when the vote was taken.

QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT REPORT 2016-2017 Moved by Councillor Antoniolli (Mayor):

That the Queensland Audit Office Final Management Report 2016-2017 be referred to Council's Audit and Risk Management Committee for consideration.

Seconded by Councillor Wendt (Deputy Mayor).

The motion was put and carried.

MEETING CLOSED

The meeting closed at 10.25 am

Your reference
Our reference
Contact Officer
Telephone 3810 5011

Mr Terry McBride McBride Legal PO Box 12709 BRISBANE QLD 4003

By email: terrymcbride@mcbridelegal.com.au

3 April 2019

Dear Mr McBride

Re: Vedanta Centre of Sydney Rates Notice Issue

I refer to your letter dated 29 March 2019 in which you have outlined your clients' concerns in relation to the Council's delay in resolving the above issue.

I also note that you have received your clients' instructions to instigate Court proceedings within seven days of 29 March 2019 if the Council does not:

- 1. provide a statement of reasons; and
- 2. confirm a meeting with the Chief Executive Officer.

As regards your clients' first request, as I advised in my letter dated 13 September 2018, I decided pursuant to s.24AA of the *Acts Interpretation Act* 1954 to repeal the earlier decisions that had previously been made by the Council in relation to your clients' rates issue.

I understand that there was a previous dispute between the Council and your clients as to whether they were legally entitled to receive a statement of reasons in respect of the earlier Council decisions. Given my repeal decision and the expected timing that is set out below, in my view it would be futile to continue the legal debate about the statement of reasons issue; but I understand that is a matter for your client to determine.

Since late 2018, the Council has been progressing its consideration of the above rates issue. Unfortunately, the Council has not been in a position to make a final decision on the matters that have been raised by your clients.

Council officers have advised me that the above issue is now scheduled for formal consideration at the Council meeting to be held on 21 May 2019.



Ipswich City Council

45 Roderick St PO Box 191 Ipswich QLD 4305 Australia

Tel Fax (07) 3810 6666

Email

(07) 3810 6731

Web

counci@ipswich.qld.gov.au www.ipswich.qld.gov.au

Ipswich City Council Page 2

As regards your clients' second request, Mr David Farmer, the Council's Chief Executive Officer, is available to meet with representatives of your clients. Mr Farmer's Office will shortly be in contact to arrange an appropriate time for that meeting.

Should you have any further questions please do not hesitate to contact me.

Yours faithfully

Greg Chemello

INTERIM ADMINISTRATOR

Cc: Chief Executive Officer

1.

Item 14 / Attachment 22



BRISBANE CHAPTER VEDANTA CENTRE OF SYDNEY

96, Vedanta Drive, Springfield Lakes, Qld 4300 email:- info@vedantabrisbane.org Tel:- 07 3818 9986;Mob: 0421765416



Memorandum Vedanta Centre of Sydney - Rates Notices

This Memorandum is in three parts:

- 1. Part A Background;
- 2. Part B The Legal Issue;
- 3. Part C Desired Outcomes

Part A - Background

Vedanta is a religious organisation based on the Vedas - one of the most sacred and ancient scriptures of the Hindus. The organisation was established on 1st May 1897, it was recognised by the United Nations as an organisation with special sharacter. In a speech made in 1993, Federico Mayor, Director-General of UNESCO, Stated Jam indeed struck by the similarity of the constitution of the Ramakrishna Mission which vivekananda established as early as 1897 with that of UNESCO gravinup in 1945. Both place the human being at the center of their efforts aimediat development. Both place tolerance at the top of the agenda for building peace and democracy. Both recognize the variety of human cultures and societies as an essential aspect of the common heritage.

Vedanta is a non-profit organisation and is registered as a charity. Vedanta's constitution relevantly states:

[7.1.2.] All of the properties morits and assets of [Vedanta] are irrevocably dedicated to charitable and religious purposes and shall not incur benefit to any private individual.

[7.2.1.] Subject to any resolution passed by [Vedanta] in General Meeting the funds of [Vedanta] shall be used in pursuance of the Objectives of [Vedanta] in such a manner the Managing Committee determines

On 23 October 2014, Vedanta acquired the land (even though the actual title was registered on 18/42/2014) which:

- Until 14 May 2015 was identified as Lot 706 on SP 179281;
- Since being subdivided on or about 14 May 2015, is identified as lots 1 and 2 on SP 275460;

(the Land).

BRISBANE CHAPTER VEDANTA CENTRE OF SYDNEY

Exemptions Sought and Obtained

On or about 28 February 2014, the Office of State Revenue Issued a private ruling to Vedanta granting an exemption under section 415 of the *Dutles Act 2001* (QJd) (the **Dutles Act**) for the payment of stamp duty in relation to the acquisition of the Land.

On or about 31 July 2015, the Office of State Revenue granted Vedanta an exemption under section 47 of the Land Tax Act 2010 (Qld) (the Land Tax Act) in relation to the Land.

Council Rates Exemption Sought

in May 2015, Vedanta requested that Council apply an exemption pursuant to section 73 of the Local Government Regulation 2012 (Qid) (the Regulation) (for the period since 14 May 201) and/or a concession pursuant to Council's Concession Policy

Section 73(a) of the Regulation relevantly provides:

"For section 93(3)(j)(II) of the Act, the following land is exempted from rating—

(a) land owned by a religious entity if the land is less than 20ha and is used for 1 or more of the following purposes:

(I) religious purposes, includings for example, public worship;

(ii) the provision of education, health or community services, including facilities for aged persons and persons with disabilities;

(iii) the administration of the religious entity;

(i) to

Between May 2015 and June 2017, no response was received from Council, and no rates notices were issued in regard to the Land.

By letter dated 1 June 2017, Council rejected Vedanta's request on the basis that there was no evidence that the Land was currently being "actively used" for an eligible purpose under the Regulation (the Decision). No statement of reasons was provided with the Decision.

The Current Landscape

Since 1 June 2017:

 Council has issued Vedanta a retrospective rates notice, ostensibly for the period between May 2015 and June 2017; ì

Item 14 / Attachment 22

BRISBANE CHAPTER VEDANTA CENTRE OF SYDNEY

- Council and Vedanta have engaged in lengthy ongoing discussions to resolve this matter;
- Vedanta has provided Council with evidence of its use of the Land (see for example letter from McBride Legal to Council dated 4 October 2017);
- 4. Council has continued to issue quarterly rates notices;
- By its letter dated 13 September 2018, Council has withdrawn the Decision, but has not issued a new decision in its place;
- Council has refused to process Vedanta's subdivision application no.
 5801/2017/SSP/A, on the basis that there are unpaid rates on the basis (notwithstanding the revocation of the Decision).

Part B - The Legal Issue

Vedanta assumes that Council accepts Vedanta's evidence of how the land has been used. If that is the case, the point of divergence between the parties is the proper construction of section 73 of the Regulation (set out above).

The following matters bear upon the coper construction of the Regulation:

- The starting point for the ascertainment of the meaning of a statutory provision is the text of the statute whilst, at the same time, regard is had to its context and purpose.¹
- The Decision relies of the threshold of the land being "actively used", however the
 text of the Regulation does not use the word "actively", it simply states that the land
 must be "used".
- By comparison the text of the Regulation is less onerous than:
 - a. The text of the Duties Act, which contains the phrase "used solely or almost solely by the institution for 1 or more of the following purposes";
 - b. The text of the Land Tax Act, which contains the phrase "<u>used predominantly</u> by the charitable institution for 1 or more exempt purposes".
- 4. In the case of Gladstone Town Council v Gladstone Harbour Board [1964] Qd R 505, the Queensland Court of Appeal considered the meaning of the word "used" in the context of the phrase "used for public purposes" in a similar provision concerning

¹ Sztal v Minister for immigration and Border Protection (2017) 347 ALR 405 at [14].

BRISBANE CHAPTER VEDANTA CENTRE OF SYDNEY

local government rate exemptions under the previous *Local Government Acts*, 1936 to 1965 (Qid). In the case, the Court:

- a. Set out that the word "used" is a word of wide import, and its meaning in any particular case depends to a great extent upon the context in which it appears.²
- b. Set out that land-may be used for a purpose even if the fulfilment of that purpose does not require an immediate physical use of every part of the land.³
- c. Quoted Lord Denning4 with approval:

"An owner can use land by keeping it in its virgin state for his own special purposes. An owner of a powder magazine or a rifle range uses the land he has acquired nearby for the purpose of ensuring safety even though he never sets foot on it. The owner of an island uses it for the purposes of a bird sanctually even though he does nothing on it except prevent people building there on disturbing the birds. In the same way this hospital gets, and parposely gets, fresh air, peace and quiet which are no mean advantages to it and its patients."

- d. Set out that land may be used although enjoyment is derived from it without any physical occupation.
- 5. Well some of the Land is being used for the development of the Ashram, much of the land has been kept in its natural state. The undeveloped components of the Land have, and will continue to fuffil a religious purpose. Regularly organised bushwalking, yoga and meditation events, as well as ad hoc ceremonies, take place on the Land. The nature of the Land directly benefits Vedanta by offering a peaceful and reflective environment for devotees to practice their faith.
- Verial in opends to develop further portions of the Land to include a Childcare Control Community Residences, Community Centre and a Temple. This will require the rates issue to be resolved, and further subdivisions to occur (as referred to above).
- By its constitution, ail of Vedanta's assets (including the Land) is dedicated to charitable and religious purposes. Vedanta has at no time used the Land inconsistently with its purposes.

² At [23] and [65].

^b At [27] and [65].

Newcastle City Council v. Royal Newcastle Hospital (1959 AC 248) at 255.

⁵ At [68].

BRISBANE CHAPTER VEDANTA CENTRE OF SYDNEY

Part C - Desired Outcomes

Vedanta's desired outcomes Include:

- Council to grant an exemption with respect to the Land pursuant to the Regulation, for the period since 14 May 2015;
- Council to grant a concession with respect to the Land pursuant to its Concession Policy, for the period from 23 October 2014 until 14 May 2015;
- 3. Council immediately process Vedanta's subdivision application no. 580 /2017/SSP/A

Vedanta Centre of Sydney Incorporate (Vedanta) Chronology of Events

Key:

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e property pose centre	
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Lot 1 is the property where we are currently building a multipurpose centre	
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Date	Event
10.2006	Springfield Land Corporation (SLC) decides to donate 20.5 hectares of land at Springfield takes, Old to the Vedanta Centra of Sydney for its activities in Springfield. SLC submits a Master Precinct Plan No. 6980/06 to ICC.
04.02.2009	Master Precinct Plan No. 6980/06 approved
17.06.2013	Vedanta engaged Architect, Design Shastra, to Design and Plan the layout of the facilities to be constructed adjacent to Vedanta Drive and Tea Trees Avenue (the Vedanta Precinct).
01.2014	Vedanta engaged Ravi Gokul as Project Manager with respect to development of a new Ashram at the Vedanta precinct.
28.02.2014	Exemption granted under section 415 of the Duties Act 2001 (QJd) for the payment of stamp duty.
05.2014	Vedanta Engaged Architect, Ceccato Hali and Associates to Design and Plan the layout of the facilities to be constructed at the Vedanta Precinct
22.08.2014 - 06.02.2015	Surveyor, LandPartners engaged by Vedanta to conduct a survey regarding the Reconfiguration of Land
30.09.2014	Subdivision Development Approval No. 5260/2014 received by SLC
12/1/2015	The land was registered in the name of the Vedanta Centre of Sydney

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Date	Event
17.02.2015	Vedanta began the Tender process, allowing builders to bid to undertake the construction of the Vedanta Precinct
25.02.2015	Development Approval No. 5732/2014 received from Council for construction of a multipurpose building
05.03.2015	Certificate of Title issued in the name of Vedanta Centre of Sychney Inc.
10.03.2015	Tender Evaluation committee formed and evaluation documents prepared
17,03,2015	Subdivision Survey Plan lodged
28.09.28415	Jand hapdover Ceremony field at the Vedayta Land (Predinct)
29,031,901,5	Retreat programme helid a telhe Vedanta Precinci
20.04,2015	\$702
8.05.2015	Letter from Paul Mollenhauffer regarding clarification about differential rates for vacant land
14.05.2015	Vedanta Precinct subdivided into two lots, thus reducing the size to less than 20 hectares (after easements for public road, fire buffer etc).
27.05.2015	Vedanta Centre appeals to the Council to provide exemption from payment of Rates due to it being a Charity.
30.6.2015	The Council's representative informs us through a mail that the Council had not made any decision with regards to our appeal for exemption.
31.07.2015	Old Govt Exemption granted under section 47 of the Land Tax Act 2010 (Qld) from the payment of Land tax.
04.10.2015	Tender Negotiations occurred between Vedanta and the prospective builder
18.12.2015	Council's representative Richard Bennett informs us that the Council was not yet ready to respond to our request.
30.05.2016	Building Tender was terminated by prospective builder

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2017	Fee Proposal, Scope and Draft Contract Landscape Architect, Jeremy Ferrier engaged by Vedanta OPUS, Engineering Firm officially engaged by Vedanta to provide required engineering details Vedanta began the Tender process, allowing builders to bid to undertake the construction of the Vedanta Precinct Vedanta Centre receives a letter from the CFO of ICC dated 1.6.2017 to the effect that the Council was not inclined to grant exemption on the premise that the land was not 'actively used' for the purposes it was intended. Tender reduced to Instrument of Agreement and both parties sign Operational Works process occurred Staged building approval process occurred Metelligawith the CFO. Anticew Boach, was sheld at the Council's offices. The CFO wanted the land was a council for the purpose of Vadanta Centric explained that devices the purpose it was intended for the land. The members of Vadanta Centric explained that devices the minimal process of this central particular process to was intended for the land. The members of vadanta Centric explained that the purpose is the purpose in the land was not inclined that the land was not inclined that the land was not inclined to be precised to b
21.07.2017; 1	According mentication retriefly Yoga, bushwalk and picnics. Weddifficacterine receives flates notice dened 14.7, 2017 to the name of 5349178. The Vedanta-Centre responds to the CFO stating that our circumstances clearly tall within the eligibility provisions for ratio extrapology section 93(3)(3)(1) Local Construent Act 2009 (Gib) (the Act) read together with Section 73(3) Local Government Regulation 2012 (Old) (the Regulation). The crucial phrises within the regulations are flind owned by a religious entity and its used for a purpose. Handed this tener in person to

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Date	Event
16.08.2017	Turalité of the sod ceremony held at Vedanta Precinct
08,2017	uction begins at Vedanta Precinct.
11.08.2017	McBride Associates lodges a categorisation objection with the Council.
01.09.2017	Vedanta Centre seeks to meet the CEO of the Council. The CEO directs the CFO to meet us.
20.9.2017	Vedanta Centre representatives meet the CFO again to come to a resolution regarding the Rates. The CFO hold on to his own arguments citing the lack of use of the land for the purposes intended. He asks to see evidence that the activities are regularly conducted. Vedanta Centre undertakes to provide the evidence for the same
28.9.2017	Vedanta Centre, through its legal representative, sends all relevant documents to the Council to prove that the intended use of the property was complled with. The council acknowledges the same and informs us that they will get back to us after consultations
13,10,2017	The Council sends its Rates notice without resolving the issue. The Rates are from 1st Oct to 31 Dec 2017 - \$332,203+ \$22574 =\$354777.
20.16.2017	Our solicitor spoke to Richard Bennett of the Council. On enquiry, The Council informs that the Issue would be discussed in its forthcoming meeting in November 2017
November 2017	The council officials inform us that the Council will postpone discussions regarding Rates to December 2017
December 2017	The Council postpones the discussion to take place in January 2017
23 January 2017	The Council's Finance and Community Engagement Committee meets and decides the following:- a) That the property, Lot 706 SP 179281 PAR Stapylton, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of \$70,307.20 continuing to be due and payable.

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Date	Event
	b) That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of \$24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.
	c) That exemption of rates not be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 resulting in rates of \$291,919.35 for the period from 14 May 2015 to 31 December 2017 continuing to be due and payable.
	d) That a General Rates Concession of 50% be recommended for the property described in assessment 178542, Lot 2, from 14 May 2015 resulting in a 50% refund rates of the General Rates component of \$291,919.35 billed for the period to 3.1 December 2017.
	e) That the Rates Concession Policy be amended such that the Concession applicable for eligible Charities, Incorporated Associations and Not for Profit Organisations is amended from a General Rates Concession of 1,00% to a General Rates Concession of 50%-1,00%.
12.01.2018	The Council sends its Rates notice. The Rates are from 1th Jan to 31 March 2018 - \$402,040+ \$28026=\$430066.
30,1,2018	The Council, in its meeting, takes a further hard line position with the following:-
	1. That the property, Lot 706 SP 179281 PAR Stapylton, be considered ineligible for both a rates exemption and a rates concession for the period 23 October 2014 to 14 May 2015 resulting in rates of \$70,307.20 continuing to be due and payable.
	 That exemption of rates be applied to the property described in assessment 178541, Lot 1, from 14 May 2015 resulting in a refund of rates of \$24,949.00 currently due and payable for the period from 14 May 2015 to 31 December 2017.
	3. That exemption of rates not be applied to the property described in assessment 178542, Lot 2, from 14 May 2015 continuing to be due and payable.
000000000000000000000000000000000000000	Months Walter Walter
03:04:2010	ILL Mayor Visits Vedanta Lentre and has firsthand knowledge about the Centre's activities
13.04.2018	The Council sends its Rates notice. The Rates for Lot 2 are from 1st Jan to 31 March 2018 - \$442734.35

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Date	Fixent
15.05.2018	McBride Associates send a letter to Messers Kellar, Keech and Bennett requesting for reasons behind the Council's decision.
30.06.2018	The Vedanta Centre building was inaugurated with many dignitaries and a large number of the members and monks of the Vedanta Centre attending a 4-day long events
7.08.2018 and 27.08.2018	McBride Associates write to Jeff Keech and Greg Chemello, Administrator requesting statement of reasons
13.08.2018	Greg Chemello responds to McBride Associates setting aside earlier decision of the Council

